

September/October 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
			<ul style="list-style-type: none"> - Finalize and send press release to County Communications - Draft poster/flyers - Send event description blurb out via listserv 	<ul style="list-style-type: none"> - Finalize and print flyers in color and black and white 	<ul style="list-style-type: none"> - Drop of poster with Community Center - Reach out to newspaper contacts - Draft email to MAP Steering Committee - Print registration list for in-person registration at Senior Centers 	
2	3	4	5	6	7	8
			<ul style="list-style-type: none"> - Send invitation via email to survey and focus group participants - Send invitation to Steering Committee - Reach out to Community Librarian 	<ul style="list-style-type: none"> - Email to faith-based listserv - Email to Project Engage 		

9	10	11	12	13 - Provide flyers for Senior Center event	14 - Call press to follow-up	15
16	17	18	19 - Reminder email out	20	21	22
23 - WCHL radio Interview	24	25	26 Community meeting at Seymour (9:30-12:30)	27	28 Community meeting at Passmore (1:30-4:30)	29
30	31					