



**ORANGE COUNTY GOVERNMENT
TRANSPORTATION SERVICES DEPARTMENT**



Orange County Working Group

**Meeting Agenda
March 20, 2024
10:00am 12:00pm**

Whitted Building, Hillsborough, NC

1. **Call to Order/Roll Call (10:00am-10:05am)** **Doug Plachcinski, DCHC MPO**
2. **Adjustments to the Agenda (10:05am-10:10am)** **Doug Plachcinski, DCHC MPO**
3. **Public Comment (10:10am-10:15am)** **Doug Plachcinski, DCHC MPO**
4. **Administrative**
 - a. **SWG Administration** **Darlene Weaver, Orange Co**
 - i. **February 24 minutes (10:15am-10:20am)**
 - ii. **Discuss By-Laws (10:20am-10:40am)-Meeting Attendance**
Recommended Action: Release for Governing Board Approval
 - iii. **FY25 Work Program (10:40am-10:50 am)**
Recommended Action: Release for Governing Board Approval
 - iv. **Q4 Amendments (10:50am-11:00am)**
Recommended Action: Release for Public Comment
 - v. **Public Engagement and Communication (11:00am-11:10am)**
 - b. **GoTriangle** **Steven Schlossberg, GoTriangle**
 - I. **FY24 Q2 Rainbow Report (11:10-11:15)**
5. **Project Sponsor Updates (11:15am-11:25 am)** **Doug Plachcinski, DCHC MPO**
 - a. **Chapel Hill**
 - b. **Mebane**
 - c. **Hillsborough**
 - d. **Carrboro**
6. **Next Meeting – April 2024**
7. **Adjournment**

MINUTES
ORANGE STAFF WORKING GROUP
MONDAY, FEBRUARY 19, 2024

1 The Orange Staff Working Group (OSWG) met on Monday, February 19, 2024, at 10:00 a.m. in the Whitted
2 Building, as well as through the TEAMS teleconferencing platform. The following members and guests were in
3 attendance:

4		
5	Nishith Trivedi (Voting Member)	Orange County
6	Doug Plachcinski (Chair)	DCHC MPO
7	Darlene Weaver	Orange County
8	Kate Urban	GoTriangle
9	Steven Schlossberg (Voting Member)	GoTriangle
10	Margaret Scully (Voting Member)	GoTriangle
11	Caroline. Dwyer (Voting Member)	Chapel Hill
12	Josh Mayo (Voting Member)	Chapel Hill
13	Matt Efird (Voting Member)	Hillsborough
14	Christina. Moon (Voting Member)	Carrboro
15	Ashley Ownbey	Mebane
16	Hathir Pfau	Orange County
17	Jay Heikes	GoTriangle
18	Landon Clarke Coley	UNC-CH
19	Ellen Beckmann	Durham

20
21 1. **Call to Order/Roll Call:** D. Plachcinski called the meeting to order. Voting members and virtual
22 attendees were introduced and acknowledged.

23
24 2. **Adjustments to Agenda:** None.

25
26 3. **Public Comments:** None received to address.

27
28 4. **Orange Staff Working Group Administration:**

29
30 **a. OSWG Administration**

31
32 **i. Approval of December 2023 and January 2024 Minutes**

33 Motion: N. Trivedi

34 Second: C. Dwyer

35 Unanimous approval.

36
37 **ii. Bylaws Discussion**

38 Reviewed any concerns from previous SWG meeting, SWG required to recommend to County
39 Commissioners in order finalize them, especially regarding attendance. Recommended that one
40 person can vote for those members with two votes. Chapel Hill separated their two votes to city and
41 transit agency. One voting member could cast both votes. Hillsborough, Mebane, and Carrboro only
42 have one voting member so they must be present to cast a vote. Members must designate their
43 alternatives. As a public body, in-person attendance is required, virtual attendance allowed for those
44 unable to attend in-person. All legal review of bylaws confirmed SWG is a public body. Orange County
45 offered to reconfirm this with their legal department. SWG recommended old policy be restored.
46 OSWG requested ByLaw amendment approval be part of next month agenda.

47

48

49 **iii. Fiscal Year 25 Annual Work Program Review**

50 Currently out for public review until the end of the month. Tomorrow the BOCC in be Chapel Hill
51 will be briefed on the Work Program. Public review presentation shown to members of the OSWG,
52 and OSWG feedback for any revision. SWG confirmed that the public review period ended at the
53 end of this February. March, it goes to the local boards to review, then back to OSWG for final edits
54 and recommend it to the Board of County Commissioners to approve. Once approved by County
55 Commissioners, it then goes to GoTriangle.

56
57 Next, discussion regarding Q3 Amendment proposed as “operating projects” and if that meant they
58 should be included in the FY25 Work program, or amended to capital. Planning projects are also
59 Capital. All funded projects mentioned in the Annual Work Program and presentation. Capital
60 projects carry over fiscal years. No action items on this at the time, and no public comments yet.
61 Town did not have to take any action on the Annual Work Program. Schedule provided opportunity
62 for local towns to present to their boards, this is optional as additional opportunity for public
63 engagement.

64
65 Question asked about the extent to which public input will play a role in the process, selecting
66 projects, annual work program. Answered, general comments are noted and considered during the
67 transit plan updating/amendment phase rather than addressing them if they are unrelated to the
68 actual task or amendment at hand. This is reiterated by Orange County Transportation Service
69 Department’s Public Involvement Plan. Large, broad comments can be used as an appendix to the
70 document itself and be added to other relevant documents. Project specific comments according to
71 our Public Involvement Plan must be related to the specific project itself or the annual plan.

72
73 **iv. Public Engagement and Communication** - Discussion on idea of a subcommittee at the last meeting.
74 Orange SWG admin consulted with Durham SWG, and determined that GoTriangle should lead this.
75 Go Triangle advised that its Public Engagement Manager, will put together a plan specifically for the
76 transit plan, the annual work program, and the amendment.

77
78 **b. GoTriangle**

79 **i. Financial Reports Schedule Update-** No update currently per S. Schlossberg.

80
81 **5. Project Sponsor Updates:**

82 **a. Chapel Hill-** J. Mayo advised that Chapel Hill recently won a safe-streets grant for all supplemental
83 planning specifically along the MLK Blvd. portion of the North South BRT corridor with quick
84 interim fixes in mind. In the long term, when BRT is complete and has added a lane to this portion
85 of the corridor, J. Mayo requested feedback for the best ways to address pedestrian crossings
86 and other pedestrian treatments along the corridor that could be incorporated with or adjacent
87 the BRT to address some of the safety concerns along MLK at the same time as BRT? He advised
88 that they are looking for a local match and suggested in their Q4 amendments to the transit plan
89 spending. Regarding demonstration projects, J. Mayo further advised they struggled to find ones
90 they could feasibly do. For example, DOT has committed safety funds to build a crosswalk and a
91 median at one location along MLK, however, because there weren't curb grants in place, and
92 given that top is already committed to pay for the curb ramps, he advised that it didn't make

93 sense to put in the 20000 to do a demonstration. It was advised OSWG would keep brainstorming
94 to find other items for demonstration projects. Additionally, it was mentioned that they were
95 continuing with the BRT 60% design submitted a grant through FEMA BRIC program for fleet and
96 facilities resilience plan for their zero emissions fleet. It would assist with alternative power
97 sources in the event of power outages during emergencies especially for transit providers who
98 are often called on to evacuate people. It is under a planning grant which will set them up for
99 capital funding in the future.

100
101 It was mentioned that additional funding was probably available if one of the secondary EOCs
102 were at a Transit facility if it functions as either a shelter or secondary EOC. It was mentioned
103 that their short-range transit plan will roll in the micro-mobility grant that they received. It was
104 also requested to have more coordination and collaboration with grants because some
105 organizations are much stronger in that area, and it should be a goal for all our plans because the
106 end goal is to deliver a service that benefits multiple jurisdictions.

107
108 It was then suggested member of the OSWG check in regularly with coordinating grants and
109 planning (such as twice per year).

- 110
111 b. **Mebane-** A. Ownbey advised that they didn't have any major updates. They anticipate a budget
112 request to council to expand transit to the park and ride lot in Mebane to connect us to elements
113 Community College and are looking forward to expanding service hopefully in the near future for
114 other parts of transit and Mebane. A. Ownbey was advised to let OSWG know if there was any
115 way that OSWG could collectively support her to the Mebane Board.
- 116
117 c. **Hillsborough-** M. Effird advised that they had train station updates regarding favorable result to
118 our recent meeting with Norfolk Southern and Amtrak regarding the execution of our PE
119 agreement and timeliness of their review. Hillsborough won't have to wait until they get through
120 their current projects to get its review. They are behind Lexington and Kannapolis, but they are
121 moving forward. Other transportation projects in the queue are Ridgewalk Greenway project,
122 which will be a future project request. They are considering alternatives analysis to identify an
123 alternate path that doesn't involve the railroad as much. And they will have updates next month
124 to their Board on US 70 and Churton St projects. Hillsborough also has a budget request in for
125 their Board for next year to do more detail level planning of the Hillsborough station which is the
126 TOD project surrounding the train station that could potentially include a multi-modal transit
127 hub, and if they can get that funded by their Board, there'll be more to be done in terms of
128 coordination on that project. N. Trivedi asked when Hillsborough will present the TOD before
129 their board. M. Effird advised that it was a request for funding for the consultant for the Project,
130 they already had a staff-level plan was presented a few months ago. He further said they didn't
131 have a timeline for the Board presentation yet but would make sure Orange County was advised
132 and engaged in the project. It was advised it would be the future OTP. N. Trivedi added that it
133 has been submitted as a Transit Project, Rail project, with GoTriangle involved, and is an Orange
134 County priority. J. Heikes confirmed GoTriangle's involvement.

135

- 136 d. **Carrboro-** C. Moon advised that there was nothing significantly new to report since January. They
137 submitted the reimbursement request for the pedestrian activated signals on NC 54 and it is now
138 with the DOT to bid the project out. She further advised that she is looking forward to that, and
139 that work on the South Greensboro St. Sidewalk and the Morgan Creek Greenway are
140 progressing, and she hopes to have more on those soon.
141
- 142 6. **Next Meeting:** March 20th, 2024. a Doodle poll would be sent out regarding next meeting times.
143
- 144 7. **Adjournment:** Chair thanked the group, the meeting was adjourned.

BYLAWS AND OPERATING PROCEDURES

ORANGE STAFF WORKING GROUP

ARTICLE I – NAME

The name of this organization shall be the Orange Staff Working Group, hereinafter referred to as the “Orange SWG.

ARTICLE II – PURPOSE

Article III of the Transit Governance Interlocal Agreement (Governance ILA) for the implementation of the Orange County Transit Multi-Year Vision Plan established the Orange SWG for the following purposes:

- To coordinate the ongoing planning and implementation aspects of the Orange County Transit Multi-Year Vision Plan as defined in the “Transit Governance Interlocal Agreement Between Research Triangle Public Transportation Authority, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization, and Orange County,” hereinafter referred to as the “ILA,” fully executed by the three parties March 8, 2023.
- To serve in a structured advisory role to the Orange County Board of Commissioners, the Research Triangle Public Transportation Authority (GoTriangle) Board of Trustees, and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC-MPO) Board in their decision-making responsibilities outlined in the ILA related to the implementation and ongoing maintenance of and updates to the Orange County Transit Multi-Year Vision Plan (Multi-Year Vision Plan).
- To review the Multi-Year Vision Plan at least every four years and recommend changes to the managers and governing boards of Orange County, GoTriangle, and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO).
- To prepare and make recommendations to the Orange County Board of Commissioners and GoTriangle’s Board of Trustees for the Annual Transit Work Program.
- To prepare and communicate mid-year and annual progress reports on the implementation of the Orange County Transit Multi-Year Vision Plan.
- To evaluate whether a material change, as further defined in supporting Financial Policies & Procedures, to the Plan is necessitated, and if so, to recommend a course of action to the managers of Orange County, GoTriangle, and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO).

ARTICLE III - RESPONSIBILITIES

As specified in the ILA, the responsibilities of the SWG shall include:

- Identification of one or more party(ies) to the ILA to serve as the lead agency(ies) for each of its responsibilities enumerated in Section 3.03 of the ILA.
- Developing or delegating to one or more agencies the development of the detailed elements of a multi-year service implementation plan, as defined in the ILA.
- Developing or delegating to one or more agencies the development of templates containing minimum standards for project status and financial reports for the Orange County Transit Major Funds.
- Receiving, reviewing, and providing feedback on Q1, Enhanced Q2 Report, Q3, and annual financial plan and project status reports relating to the Orange County Transit Work Program.
- Designating or delegating to one or more agencies the designation of agencies responsible for each respective implementation element, as defined in the ILA.
- Developing or delegating to one or more agencies the development of a strategy or incorporating or accounting for public outreach, involvement, and communication of the Orange County Transit Work Program.
- Developing or delegating to one or more agencies the development of an articulated strategy for each implementation element, as defined in the ILA, or agreement, which shall include scope, geography, purpose and goals, processes for allowing amendments, and processes for addressing Significant Concerns, as defined in the ILA.
- Develop an ongoing schedule for the completion of work products for which it is responsible for producing.

ARTICLE IV – MEMBERS

Section 1 – Number and Qualifications:

As specified in the Governance ILA on March 8, 2023, a technical committee called the Staff Working Group (SWG) is to be formed to facilitate the implementation of the Orange County Transit Multi-Year Vision Plan. It is within the authority of the SWG's initial membership to expand the committee's permanent voting and non-voting membership to include additional members deemed necessary to fully execute the responsibilities of the SWG outlined in the ILA. Expansion of permanent voting membership shall be considered an amendment subject to the provisions of Article VI of these Bylaws. Each member agency's representative(s) shall be appointed by action of the designated authority of each member. The Orange SWG shall include as voting members:

Primary ILA Signatories:

- A. Orange County (2 representatives)
- B. Durham-Chapel Hill-Carrboro MPO (2 representatives)
- C. GoTriangle (2 representatives)

Additional Parties to SWG:

- D. Town of Chapel Hill (1 representative)
- E. Chapel Hill Transit (1 representative)
- F. Town of Carrboro (1 representative)
- G. Town of Hillsborough (1 representative)
- H. City of Mebane (1 representative)

Representatives and alternates shall be designated by the chief executive officer, or her/his designee, of each member agency. Designations shall be made in writing and submitted to the staff person appointed to provide administrative support to the Orange SWG (hereinafter, "SWG Administrator"). The SWG Administrator may not be appointed to the SWG as a representative of the member agency for which they work.

In addition to voting members, the following agencies shall have one (1) non-voting representative participate in meetings:

- a. Central Pines Regional Council
- b. University of North Carolina, Chapel Hill

Non-voting members of the SWG shall be authorized to attend regular and special meetings of the SWG and may participate in discussions and deliberations on items coming before the SWG for its consideration. An expansion of non-voting membership shall be considered an amendment to these Bylaws subject to Article VI and may be executed by a simple majority vote of SWG members. The SWG Administrator shall always maintain an updated list of all designated representatives from both voting and non-voting members.

Section 2 – Terms of Representation:

There shall be no limitation on the length of time a voting member may serve on the SWG subject to the authorization to do so by the respective agency's designated authority.

Section 3 – Alternates:

Each member agency's designated authority may appoint an alternate to its primary representative(s) provided each alternate also meets the same qualifications of membership. The alternate member may serve as a full voting member during any meeting at which that agency's representative (s) is/are not in attendance. Alternates must also be appointed by action of the designated authority of each member in the same manner as regular voting members. Proxy and absentee voting are not permitted. The agency responsible for administering the SWG shall always

maintain an updated list of all designated alternate representatives from both voting and non-voting members.

ARTICLE V – OFFICERS

Section 1 – Officers Defined:

The Orange SWG shall, upon the majority vote of its present and eligible voting members, appoint one voting member to act as Chair and one voting member to act as Vice-Chair. Chair and Vice Chair cannot be from the same jurisdiction for any consecutive term.

Section 2 – Elections:

The Chair and Vice Chair shall be elected annually at the last regularly scheduled meeting of the fiscal year. The newly elected Chair and Vice-Chair shall take office immediately upon being elected.

Section 3 – Terms of Office:

The term of office shall be one year. The Chair is limited to two consecutive terms. Each officer shall hold office until his/her successor has been duly elected or until his/her earlier death, resignation, disqualification, incapacity to serve, or removal from the SWG by his/her chief executive officer.

Section 4 – Duties of Officers:

The Chair shall call and preside over meetings and appoint subcommittees. ~~For meetings held jointly between the Orange and Durham Staff Working Groups, the responsibility for calling and presiding over the meetings shall alternate between the two groups each year.~~ The Chair shall coordinate with the SWG Administrator in the development of meeting logistics, meeting agendas, and summary meeting notes of the SWG’s proceedings. The SWG Administrator shall maintain a current copy of these Operating Procedures as an addendum to the Interlocal Implementation Agreement, to be distributed to the public upon request.

In the absence of the Chair, the Vice-Chair shall preside and complete all other duties of the Chair.

ARTICLE VI – MEETINGS

Section 1 – Clerk of the Committee:

The SWG Administrator shall serve as the clerk of the SWG and an impartial member of the SWG. They shall provide or otherwise delegate routine administrative services for the SWG, as needed, and will be responsible for taking summary minutes of the SWG’s proceedings and documenting all associated actions at each meeting. The SWG Administrator shall maintain a current copy of these Bylaws, to be distributed to the Orange County Board of Commissioners,

DCHC MPO Board, and the GoTriangle Board of Trustees as required by the ILA and to the public, upon request. When a vote is called by any voting member of the SWG, the SWG Administrator shall facilitate that vote as the impartial person administering the group. This allows the Chair and/or Vice Chair to cast votes in their appropriate role.

Section 2 – Regular Meetings:

~~Meetings will be held on a regular schedule approved by the Orange SWG. At the first regular meeting of each fiscal year (July 1 – June 30),~~ Meetings will be held on a regular schedule approved by the Orange SWG, in addition to electing a Chair and Vice Chair, the SWG shall adopt a regular meeting schedule. ~~Meetings may be held jointly with the County Staff Working Group.~~ Meeting notices and agendas are to be distributed in sufficient ~~Durham~~ time for them to have been received by each Orange SWG member no later than ~~seven~~ ~~three~~ business days prior to the meeting. Regular meetings may be canceled by the Chair should there be insufficient business on the Orange SWG’s tentative agenda. SWG meetings shall adhere to North Carolina Public Meetings Laws (as referenced in N.C.G.S. 143-318.9:18).

Section 3 – Special Meetings:

Special meetings may be called by the Chair or at the request of the majority of the eligible voting members. At least seven (7) days’ notice shall be given.

Section 4 – Quorums:

A quorum shall be when 7 of 11 SWG voting members appointed by the Parties to these Bylaws are present for a SWG meeting.

Section 5 – Attendance:

Each ~~voting~~ voting member shall be expected to attend each regular meeting and each special meeting provided at least seven (7) days notice is provided. ~~Attendance for special meetings may be held virtual.~~ Voting members shall be expected to attend regular meetings, as described in Section 2 of these Bylaws, in person. Special meetings may be held conducted and attended virtually. ~~and voting through virtual access or phone call is allowable.~~ A voting member may have an alternate to serve in her/his absence provided that: (1) the SWG Administrator is notified via email prior to the meeting who the voting member is, and (2) the alternate has been previously approved by the chief executive officer of the agency represented. This notification shall authorize the alternate to act as a present and eligible voting member in the member’s absence. Meetings are open to the general public.

Section 6 – Agenda:

The agenda is a list of considerations for discussion at a meeting. Items on the agenda originate

as a carryover from previous Orange SWG meetings or are placed on the agenda prior to its distribution by any voting or non-voting member of the Orange SWG. Additional items may be placed on the regular agenda following a discussion of the last item on the regular agenda if a majority concurrence of present and eligible voting members is received. Items may be placed on the agenda by citizens with the majority concurrence of the eligible voting members.

Section 7 – Voting Procedures:

The Orange SWG will strive to reach a consensus on recommendations. However, the Chair or any member may call for a vote on any issue, provided the motion to vote is seconded and the issue is within the purposes set forth in Article II and on the agenda as outlined in Section 6 of this article. ~~During joint meetings of the Orange and Durham Staff Working Groups, votes shall be held separately by each county SWG. One representative can vote for members with two votes. Each voting member of the Orange SWG shall have one vote. Voting members or their alternates are expected to attend in person meetings. As a public body in person attendance is required, virtual attendance is allowed for those unable to attend in person. Voting members or their approved alternates shall be present, in person, at regular meetings to participate in voting procedures, including calling for a vote, seconding a vote, and voting on motions.~~ Voting procedures may be conducted virtually for special meetings or during the holiday schedule as, as described in Sections 3 and 5 of these bylaws. ~~who are participating virtually or by phone are permitted to vote.~~ A majority vote of the members (or their approved alternates) present and eligible to vote shall be sufficient for approval of matters coming before the Orange SWG. The Chair is permitted to vote; however, non-voting members and unauthorized alternates are not permitted to vote. In the absence of any direction from these Operating Procedures, Robert’s Rules of Order shall govern voting procedures.

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ARTICLE VI – AMENDMENTS TO OPERATING PROCEDURES

Amendments to these Operating Procedures of the Orange SWG shall require the affirmative vote of all Orange SWG’s eligible voting members, provided that written notice of the proposed amendment has been received by each member at least seven (7) days prior to the meeting at which the amendment is to be considered and provided that such amendment does not conflict with the letter or fundamental intent of the Transit Governance Interlocal Agreement governing this document. In the event of any conflict, the Transit Governance Interlocal Agreement shall carry precedence over these Operating Procedures.

Approved by the Orange Staff Working Group on _____

Approved by the Orange County Board of Commissioners on _____

Approved by the GoTriangle Board of Trustees on _____

Approved by the DCHC MPO Policy Board on _____



ADOPTED BY:
 Orange County Board of County Commissioners, November 1, 2022
 Durham-Chapel Hill-Carrboro MPO Board, December 14, 2022
 GoTriangle Board of Trustees, January 25, 2023

Orange County

Transit Plan FY25 Annual Work Program

DRAFT

SUMMARY

The Orange County FY25 Annual Work Program (AWP) balances the careful use of taxpayer dollars with planned transit investments. The FY25 continues operating improvements for Orange County transit users:

- Improvements to Orange County Fixed Routes, Demand Response and Mobility-on-Demand
- Additional service on Chapel Hill Transit routes A, CM, CW, D, F, HS, J, and NS
- Additional service on GoTriangle routes 400, 405, 800, CRX and ODX
- Expansion of GoTriangle Paratransit service

The primary capital improvement in the FY25 Work Program remains the Chapel Hill Transit North-South Bus Rapid Transit (N-S BRT) project. Funding is available in FY25 and beyond to continue the planning, design, and construction for this project. In addition to the N-S BRT, the following capital projects are funded:

- The Hillsborough Amtrak Train Station and co-located bus stop
- An annual installment for replacement bus purchases
- Vehicle acquisition and replacement

FY 2025 expenditures balance with revenues, primarily due to significant sales tax revenue growth.

RECOMMENDED CAPITAL EXPENDITURES	
Transit Infrastructure	\$665,000
Vehicle Acquisition	\$426,351
Capital Planning	\$150,000
Bus Rapid Transit	\$4,000,000
TOTAL	\$5,241,351

RECOMMENDED OPERATING EXPENDITURES	
Transit Plan Administration	\$826,751
Transit Operations	\$5,241,825
Tax District Administration	\$329,284
TOTAL	\$6,397,860

ORANGE CAPITAL FUND BALANCE PROJECTED	
Fund Balance projected at end of FY 2024	~\$11,000,000
Proposed FY 25 Fund Balance Transfer	\$1,068,031
TOTAL	~\$12,068,031

PROJECTED REVENUE	
½ Cent Sales Tax	\$11,500,00
\$3 Registration Fee	\$363,596
\$7 Registration Fee	\$843,646
TOTAL	\$12,707,242

This proposed work plan designates funding to five (4) agencies in FY25: Orange County/OPT, Chapel Hill/CHT, Hillsborough, and GoTriangle. Programmed expenditures by agency:

RECOMMENDED EXPENDITURES BY AGENCY	
Orange County/OPT	\$1,345,989
Chapel Hill/CHT	\$7,069,936
GoTriangle	\$3,182,484
Durham-Chapel Hill-Carrboro MPO	\$40,801
TOTAL	\$11,639,211

BACKGROUND

The governing boards of GoTriangle, DCHC MPO, and the Orange County Board of Commissioners adopted the first Bus and Rail Investment Plan in 2012, prior to the referendum on the transit sales tax. Following adoption of the transit sales tax referendum and passage of the Orange County transit sales tax referendum in 2012, an Interlocal Agreement (ILA) was adopted by the three parties in 2013. The ILA guides the overall implementation of the three transit tax revenues and the expanded transit network they are used to fund. The governing bodies of the ILA are:

- Research Triangle Regional Public Transportation Authority (Go Triangle)
- Durham-Chapel Hill-Carrboro Metropolitan (DCHC MPO)
- Orange County

In 2023, The Comprehensive Participation Agreement (CPA) was approved by all project sponsors and updated the Staff Working Group (SWG), comprised of staff from all CPA parties.



Per the ILA and CPA, the SWG is charged with producing a recommended Orange Annual Transit Work Plan (AWP) to the governing boards. The AWP is comprised of annual operating and capital budgets, including future assumptions of revenue and spending on those operating and capital projects. This Draft FY25 work program operates under the current 2022 Orange Transit Plan.

FY 2025 ORANGE TRANSIT WORK PROGRAM

FY 2025 REVENUES

A total of \$12.7 million in expected local revenues is budgeted in the FY25 Work Program from the three funding sources available to the transit tax district, as provided in NC law. The largest source of funds is the half-cent local option sales tax. Administered by GoTriangle, the local sales tax went into effect in 2013. The total amount of expected revenue in FY25 from the half-cent sales tax for Orange County is \$11.5 million. In addition to the half-cent sales tax, the FY25 Work Program has two other revenue sources. A portion of the \$7 registration fee that is apportioned to Orange County is projected to generate \$843,646 for FY25, and the \$3 county vehicle registration fee is expected to total \$363,596 in FY25.

FY 2025 EXPENDITURES

The expenditures described below are divided between operations (including administration), and capital.

- Operating
 - FY 24 Adopted: \$6,027,716
 - FY 25 Submission: \$6,632,798

- Capital
 - FY 24 Adopted: \$9,850,421
 - FY 25 Submission: \$5,091,351

The FY25 Work Program continues all service enhancements from the 2022 Orange Transit Plan that have been funded in previous work programs, with no cuts to existing operations. These operations projects include additional service (above 2013 levels) on the following Orange Public Transit, Chapel Hill Transit, and GoTriangle routes:

Orange County	
Demand Response	Orange-Chapel Hill Connector
Orange-Alamance	Hillsborough Circulator
Mobility-On-Demand	
Chapel Hill Transit	
CHT A	CHT CM
CHT CW	CHT D
CHT F	CHT HS
CHT J	CHT JS
Go Triangle	
Route 400	Route 405
Route 800	ODX
CRX	

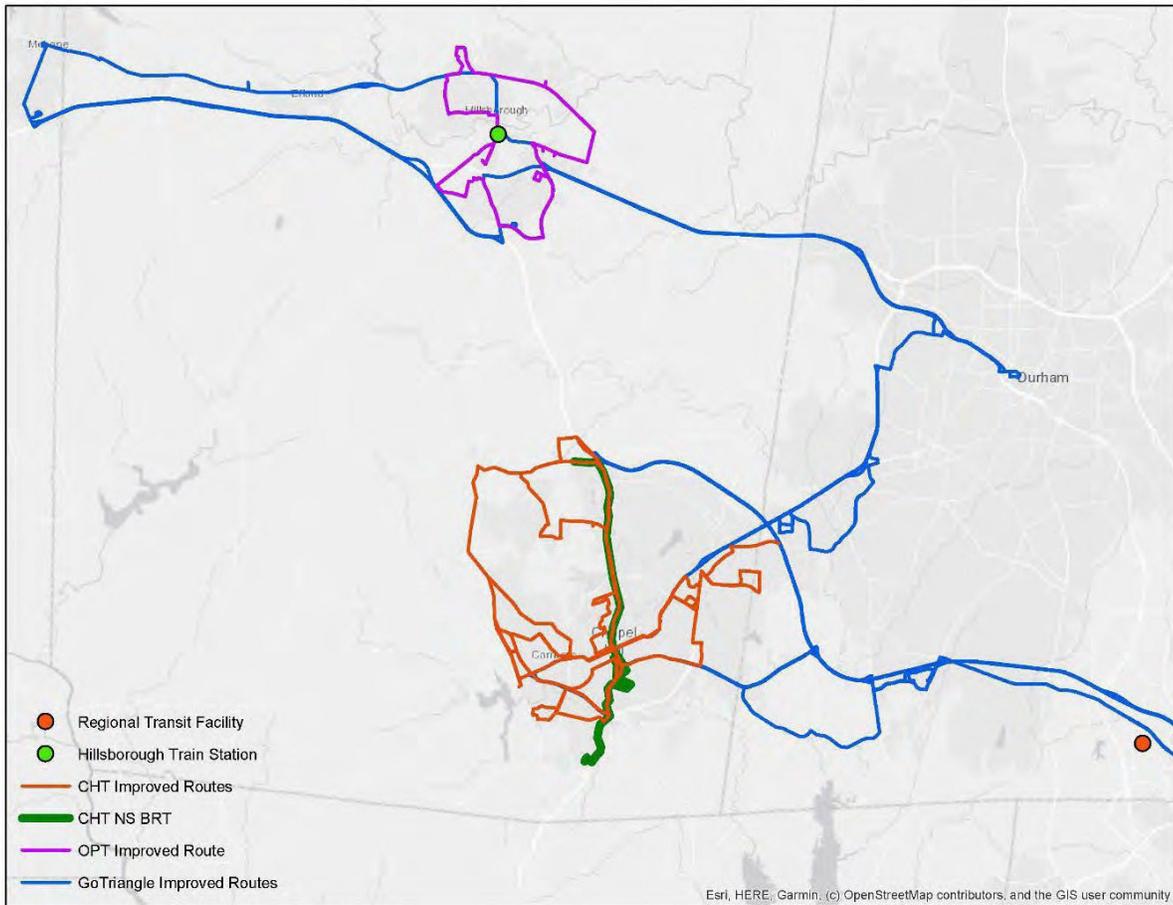


Figure 1: Transit Fixed Routes

In addition to these route-specific improvements,

- Chapel Hill Transit expanded services throughout its system on Saturdays and Sundays, including expansion of the on- demand EZ Rider service.
- Orange County Mobility-on-Demand expanded to six days a week on May 1, 2023, and updated its ADA Paratransit Plan in 2022.
- Rural transit services were improved through Orange County Demand Response in partnership with Department of Aging and Department of Social Services.

More information on each of the operations improvements is available in the project sheets later in this document.

Included as part of the operations budget, administrative services for the transit plan and the transit tax district are provided by Orange County, the MPO, and Go Triangle. The total programmed budget for administrative services in FY25 is \$1,006,036. Ongoing administrative services increased by 2.5 percent from FY24, which is the standard cost of living increase for all projects year over year. Administrative costs are broken out into three distinct functions: transit plan administration, staff working group administration, and transit tax district administration.

GoTriangle provides transit planning, public outreach, and legal and administrative support services, as well as necessary oversight and administration of GoTriangle’s capital and operating projects are handled through transit plan administration. Orange County hosts the Staff Working Group (SWG) administrator, who is responsible for coordination of the SWG, which

includes staff representatives from each of the parties to the ILA as well as staff representatives from each municipality in Orange County. The Staff Working Group makes recommendations on budget issues, oversees implementation of the transit plan and annual work program, and prepares the draft annual work program for adoption. The SWG administrator also drafts the work program and other supporting documents for the SWG. The proposed budget includes \$573,323 to Go Triangle, \$40,801 to the MPO, and \$62,628 to Orange County respectively for Transit plan administration.

GoTriangle staff manage the financial aspects of the Orange Transit Tax District. In addition to managing the budgets and reimbursements as called for in the annual work programs, Orange Transit Tax District staff handle all fiduciary responsibilities for the Orange Transit Plan as a whole, including financial modelling for the development of the new Orange Transit Plan. The total budgeted for transit tax district administration is \$329,284.

The capital projects budgeted in FY25 are in three categories: bus rapid transit (BRT), transit infrastructure, and vehicle acquisition. More detail on each project can be found in the project sheets at the end of this document.

Funding continues for development of Chapel Hill Transit's North-South Bus Rapid Transit (N-S BRT) project, which will provide service from the Eubanks park-and-ride lot to Southern Village, also serving downtown Chapel Hill and the UNC campus and hospital. In FY25, \$4,000,000 is designated for N-S BRT. A total of \$4,000,000 million is budgeted for the N-S BRT project over the course of the next 2 years.

The remaining capital funds for FY25, \$4,000,000, is an annual contribution to future purchases of replacement vehicles for service supported by the transit tax. The useful life of a bus ranges from 10-15 years, and bus purchases for operations that are funded by the Orange Transit Tax are an eligible expense. GoTriangle is introducing a new methodology for vehicle acquisition planning in FY25. Rather than setting aside a large amount of funds in the year in which the vehicles are to be ordered, making it difficult to make any other capital improvements in that year, GoTriangle is instead beginning a "level buying" program, in which a set amount of money is set aside each year and allowed and allowed to accumulate future purchases.

FY25 Triangle Transit Tax District: Orange County

<u>Recommended Projects</u>	<u>FY25 Triangle Tax District:</u>
Revenues	
Tax District Revenues	
Article 43 Half-Cent Sales and Use Tax	\$ 11,500,000
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 363,596
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 843,646
Total Revenues	\$ 12,707,242
Expenditures	
Tax District Administration	
Staff Costs	\$ 196,800
Support Services	\$ 132,484
Transit Plan Administration	
Chapel Hill / CHT	\$ 150,000
DCHC MPO	\$ 40,801
GoTriangle	\$ 598,323
Orange County / OPT	\$ 62,628
Transit Operations	
Chapel Hill / CHT	\$ 2,560,252
GoTriangle	\$ 1,373,211
Orange County / OPT	\$ 1,283,362
Total FY25 Operating Allocation	\$ 6,397,860
Capital Planning	
Chapel Hill / CHT	\$ 150,000
BRT	
Chapel Hill / CHT	\$ 4,000,000
Transit Infrastructure	
GoTriangle	\$ 665,000
Vehicle Acquisition	
Chapel Hill / CHT	\$ 209,684
GoTriangle	\$ 216,667
Total FY25 Capital Allocation	\$ 5,241,351
Allocation To Fund balance	\$ 1,068,031
Total Programmed Expenditures*	\$ 12,707,242
Revenues over Expenditures	\$ -

* NOTE: Prior year carryover to be calculated in May 2024

FY25 Orange County Transit Plan: Operating

	Orange County Transit Tax District Operating	Chapel Hill / CHT	DCHC MPO	GoTriangle	Orange County / OPT	Total Orange County Transit Plan: Operating
Revenues						
Tax District Revenues						
Article 43 Half-Cent Sales and Use Tax	\$ 5,190,618					\$ 5,190,618
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 363,596					\$ 363,596
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 843,646					\$ 843,646
Allocations from Tax District Revenues to Agencies						
Transit Plan Administration		\$ 150,000	\$ 40,801	\$ 598,323	\$ 62,628	
Transit Operations		\$ 2,560,252	\$ -	\$ 1,373,211	\$ 1,283,362	
Total Revenues	\$ 6,397,860	\$ 2,710,252	\$ 40,801	\$ 1,971,534	\$ 1,345,989	\$ 6,397,860
Expenditures						
Tax District Administration						
Tax District Administration - Financial Oversight Staff	\$ 196,800	\$ -	\$ -	\$ -	\$ -	\$ 196,800
Tax District Administration - Financial Oversight - Support Services (O)	\$ 79,322	\$ -	\$ -	\$ -	\$ -	\$ 79,322
Tax District Administration - Audit Services	\$ 8,405	\$ -	\$ -	\$ -	\$ -	\$ 8,405
Tax District Administration -Financial Services	\$ 44,757	\$ -	\$ -	\$ -	\$ -	\$ 44,757
Transit Plan Administration						
Transit Plan Administration - Program Management Staff	\$ -	\$ -	\$ -	\$ 26,266	\$ -	\$ 26,266
Transit Plan Administration - Project Implementation Staff	\$ -	\$ -	\$ -	\$ 177,871	\$ -	\$ 177,871
TPA - Transit Planning - Support Services	\$ -	\$ -	\$ -	\$ 64,975	\$ -	\$ 64,975
TPA - Legal and Real Estate - Support Staff	\$ -	\$ -	\$ -	\$ 123,714	\$ -	\$ 123,714
TPA - Marketing , Communication and PE - Support Staff	\$ -	\$ -	\$ -	\$ 54,843	\$ -	\$ 54,843
TPA - Marketing, Communication and PE - Support Services	\$ -	\$ -	\$ -	\$ 33,200	\$ -	\$ 33,200
TPA - Regional Technology and Administration - Support Staff	\$ -	\$ -	\$ -	\$ 80,268	\$ -	\$ 80,268
TPA - Regional Technology Plan Update	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Customer Surveys	\$ -	\$ -	\$ -	\$ 12,187	\$ -	\$ 12,187
Orange County Staff Working Group Participation	\$ -	\$ -	\$ 40,801	\$ -	\$ -	\$ 40,801
Transit Plan Administration (SWG Administrator)	\$ -	\$ -	\$ -	\$ -	\$ 62,628	\$ 62,628
Planner I (Transit Planning Support Staff)	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Bus Stop Amenities Technician (Project Implementation Staff)	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
Transit Operations						
Route 800 Improvements	\$ -	\$ -	\$ -	\$ 527,997	\$ -	\$ 527,997
Route 400 Improvements	\$ -	\$ -	\$ -	\$ 439,253	\$ -	\$ 439,253
Route ODX	\$ -	\$ -	\$ -	\$ 225,795	\$ -	\$ 225,795
Route CRX Improvements	\$ -	\$ -	\$ -	\$ 77,732	\$ -	\$ 77,732
Paratransit expansion	\$ -	\$ -	\$ -	\$ 24,528	\$ -	\$ 24,528
Youth Gopass	\$ -	\$ -	\$ -	\$ 18,596	\$ -	\$ 18,596
Fare Collection Improvements (O)	\$ -	\$ -	\$ -	\$ 19,962	\$ -	\$ 19,962
Low Income Fare Pass	\$ -	\$ -	\$ -	\$ 39,348	\$ -	\$ 39,348
Service Expansion	\$ -	\$ 1,784,916	\$ -	\$ -	\$ -	\$ 1,784,916
Increased Cost of Existing Services	\$ -	\$ 775,336	\$ -	\$ -	\$ -	\$ 775,336
Continuation of Transit Services Fixed Route	\$ -	\$ -	\$ -	\$ -	\$ 155,981	\$ 155,981
Continuation of Transit Services Rural Route	\$ -	\$ -	\$ -	\$ -	\$ 364,672	\$ 364,672
Increase Cost of Existing Services (ICES)	\$ -	\$ -	\$ -	\$ -	\$ 39,772	\$ 39,772
Hillsborough Circulator Expansion	\$ -	\$ -	\$ -	\$ -	\$ 370,240	\$ 370,240
OPT Mobility on Demand	\$ -	\$ -	\$ -	\$ -	\$ 352,696	\$ 352,696
Allocations from Tax District Revenues to Agencies						
Transit Plan Administration	\$ 851,751					
Transit Operations	\$ 5,216,825					
Total Expenditures	\$ 6,397,860	\$ 2,710,252	\$ 40,801	\$ 1,683,069	\$ 1,345,989	\$ 6,397,860
Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY25 Orange County Transit Plan: Capital

	Orange County Transit Tax District Capital	Chapel Hill / CHT	GoTriangle	Town of Hillsborough	Total Orange County Transit Plan: Capital
Revenues					
Tax District Revenues					
Article 43 1/2 Cent Local Option Sales Tax	\$ 6,309,382				\$ 6,309,382
Allocations from Tax District Revenues to Agencies					
Capital Planning		\$ 150,000	\$ -	\$ -	
Bus Rapid Transit (BRT)		\$ 4,000,000	\$ -	\$ -	
Transit Infrastructure		\$ -	\$ 665,000	\$ -	
Vehicle Acquisitions		\$ 209,684	\$ 216,667	\$ -	
Total Revenues	\$ 6,309,382	\$ 4,359,684	\$ 881,667	\$ -	\$ 6,309,382
Expenditures					
Capital Planning					
Chapel Hill Transit Short Range Transit Plan Update	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Bus Rapid Transit (BRT)					
North South BRT Supplemental	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Transit Infrastructure					
New Regional Transit Facility (Orange County share)	\$ -	\$ -	\$ 140,000	\$ -	\$ 140,000
Regional Fleet and Facilities Study Implementation - Nelson Road	\$ -	\$ -	\$ 525,000	\$ -	\$ 525,000
Vehicle Acquisitions					
Vehicle acquisition and replacement	\$ -	\$ -	\$ 216,667	\$ -	\$ 216,667
Midlife Repower for FY18 and FY20 Vehicle Purchases	\$ -	\$ 209,684	\$ -	\$ -	\$ 209,684
Allocations from Tax District Revenues to Agencies					
Capital Planning	\$ 150,000				
Bus Rapid Transit (BRT)	\$ 4,000,000				
Transit Infrastructure	\$ 665,000				
Vehicle Acquisitions	\$ 426,351				
Allocation To Fund balance	\$ 1,068,031				\$ 1,068,031
Total Expenditures	\$ 6,309,382	\$ 4,359,684	\$ 881,667	\$ -	\$ 6,309,382
Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -

Orange Workplan - Operating

<u>Agency</u>	<u>FY 2024 Adopted*</u>	<u>FY 2025 Submission</u>
Chapel Hill / CHT	\$2,827,168	\$2,710,252
DCHC MPO	\$39,806	\$40,801
GoTriangle	\$1,978,322	\$2,300,818
Orange County / OPT	\$761,278	1,345,989.465
Total Operating (Agency)	\$5,606,574	\$6,397,860
<u>Agency</u>	<u>FY 2024 Adopted*</u>	<u>FY 2025 Submission</u>
Tax District Administration	\$321,253	\$329,284
Transit Plan Administration	\$929,245	\$851,751
Transit Operations	\$4,356,076	\$5,216,825
Total Operating (Appropriation Category)	\$5,606,574	\$6,397,860
Total Operating	\$5,606,574	\$6,397,860
Total Capital	\$10,450,421	\$5,241,351
TOTAL Orange Workplan	\$16,056,995	\$11,639,211

<u>Agency</u>	<u>Workplan Project ID</u>	<u>Project Description</u>	<u>Category</u>	<u>FY 2024 Adopted*</u>	<u>FY 2025 Submission</u>
Chapel Hill / CHT	24CHTTS1	HS Route - Weekend service	Transit Operations	9,414	-
Chapel Hill / CHT	19CHTTS2	Increased Cost of Existing Services (ICES)	Transit Operations	775,336	775,336
Chapel Hill / CHT	22CHTTS1	Chapel Hill Transit Service Expansion FY13-21	Transit Operations	1,742,418	1,784,916
Chapel Hill / CHT	23CHTTS1	CW Route - Improve mid-day service	Transit Operations	-	-
Chapel Hill / CHT	24CHTTS13	Planner I (Transit Planning Support Staff)	Transit Plan Administration	90,000	90,000
Chapel Hill / CHT	24CHTTS14	Bus Stop Amenities Technician (Project Implementation Staff)	Transit Plan Administration	60,000	60,000
Chapel Hill / CHT	24CHTTS15	Chapel Hill Transit Short Range Transit Plan Update	Transit Plan Administration	150,000	-
DCHC MPO	24MPOAD1	Orange County Staff Working Group Participation	Transit Plan Administration	39,806	40,801
GoTriangle	21GOTAD1	Tax District Administration - Financial Oversight Staff	Tax District Administration	192,000	196,800
GoTriangle	21GOTAD11	Tax District Administration - Financial Oversight - Support Services (O)	Tax District Administration	77,388	79,322
GoTriangle	21GOTAD22	Tax District Administration - Audit Services	Tax District Administration	8,200	8,405
GoTriangle	21GOTAD21	Tax District Administration - Financial Services	Tax District Administration	43,665	44,757
GoTriangle	20GOTAD2	Transit Plan Administration - Program Management Staff	Transit Plan Administration	25,625	26,266
GoTriangle	21GOTAD3	Transit Plan Administration - Project Implementation Staff	Transit Plan Administration	173,533	177,871
GoTriangle	20GOTAD13	TPA - Transit Planning - Support Services	Transit Plan Administration	32,390	64,975
GoTriangle	21GOTAD4	TPA - Legal and Real Estate - Support Staff	Transit Plan Administration	120,697	123,714
GoTriangle	21GOTAD5	TPA - Marketing , Communication and PE - Support Staff	Transit Plan Administration	53,505	54,843
GoTriangle	21GOTAD12	TPA - Marketing, Communication and PE - Support Services	Transit Plan Administration	32,390	33,200
GoTriangle	21GOTAD6	TPA - Regional Technology and Administration - Support Staff	Transit Plan Administration	78,310	80,268
GoTriangle	25GOTAD15	TPA - Regional Technology Plan Update	Transit Plan Administration	-	25,000
GoTriangle	19GOTOO2	Customer Surveys	Transit Plan Administration	11,890	12,187
GoTriangle	20GOTTS2	Route 800 Improvements	Transit Operations	430,262	527,997
GoTriangle	20GOTTS3	Route 400 Improvements	Transit Operations	368,812	439,253
GoTriangle	20GOTTS5	Route ODX	Transit Operations	201,530	225,795
GoTriangle	20GOTTS6	Route CRX Improvements	Transit Operations	69,379	77,732
GoTriangle	20GOTTS9	Route 405 Improvements	Transit Operations	23,237	-
GoTriangle	19GOTTS8	Paratransit expansion	Transit Operations	23,893	24,528
GoTriangle	21GOTOO1	Youth Gopass	Transit Operations	6,143	18,596
GoTriangle	21GOTOO2	Fare Collection Improvements (O)	Transit Operations	5,475	19,962
GoTriangle	25GOTTS21	Low Income Fare Pass	Transit Operations	-	39,348
Orange County / OPT	24OPTTS1	Transit Plan Administration (SWG Administrator)	Transit Plan Administration	61,100	62,628
Orange County / OPT	19OPTTS1	Continuation of Transit Services Fixed Route	Transit Operations	365,686	155,981
Orange County / OPT	25OPTTS12	Continuation of Transit Services Rural Route	Transit Operations	-	364,672
Orange County / OPT	19OPTTS2	Increase Cost of Existing Services (ICES)	Transit Operations	39,772	39,772
Orange County / OPT	20OPTTS4	Hillsborough Circulator 2.0 (Combined)	Transit Operations	161,920	370,240
Orange County / OPT	20OPTTS6	OPT Mobility on Demand	Transit Operations	132,800	352,696
Total Operating By Project				5,606,574	6,397,860

* FY24 Adopted Amount includes YTD Amendments

Orange Workplan - Capital

Agency	FY 2024 Adopted*	FY 2025 Submission
Chapel Hill / CHT	\$4,736,704	\$4,359,684
GoTriangle	\$2,430,373	\$881,667
Orange County / OPT	\$1,553,870	\$0
Town of Carrboro	\$1,247,805	\$0
Town of Hillsborough	\$481,668	\$0
Total Capital (Agency)	\$10,450,421	\$5,241,351

Agency	FY 2024 Adopted*	FY 2025 Submission
BRT	\$4,000,000	\$4,000,000
Capital Planning	\$761,725	\$150,000
LRT	\$141,777	\$0
Transit Infrastructure	\$4,530,753	\$665,000
Vehicle Acquisition	\$1,016,166	\$426,351
Total Capital (Appropriation Category)	\$10,450,421	\$5,241,351

Total Operating	\$5,606,574	\$6,397,860
Total Capital	\$10,450,421	\$5,241,351

Agency	Workplan Project ID	Project Description	Category	FY 2024 Adopted*	FY 2025 Submission
Chapel Hill / CHT	20 CHTCD1	North South BRT Supplemental	BRT	4,000,000	4,000,000
Chapel Hill / CHT	24CHTCD14	CHT Short Range Transit Plan Update	Capital Planning	100,000	150,000
Chapel Hill / CHT	24CHTCD15	Safe Streets for All (SS4A) Supplemental Grant	Capital Planning	50,000	-
Chapel Hill / CHT	19CHTCD2	CHT ADA Bus Stop Upgrades	Transit Infrastructure	448,815	-
Chapel Hill / CHT	20CHTCD1	Lighting in Bus Shelters	Transit Infrastructure	53,148	-
Chapel Hill / CHT	20CHTCD2	Bus Stop Sign and Design Replacement	Transit Infrastructure	84,741	-
Chapel Hill / CHT	25CHTCD15	Midlife Repower for FY18 and FY20 Vehicle Purchases	Vehicle Acquisition	-	209,684
GoTriangle	19GOTCO1	ERP System - Transit Plan	Capital Planning	69,971	-
GoTriangle	21GOT_CO1	Origin Destination Survey	Capital Planning	245,000	-
GoTriangle	21GOT_CO2	GoTriangle Short Range Transit Plan	Capital Planning	4,802	-
GoTriangle	21GOT_CO3	Transit Facilities Study	Capital Planning	21,434	-
GoTriangle	20GOTCD2	Light Rail Transit	LRT	141,777	-
GoTriangle	18GOTCD8	Hillsborough Park and Ride	Transit Infrastructure	50,394	-
GoTriangle	18GOTCD11	Mebane Bus Stop Improvement	Transit Infrastructure	233	-
GoTriangle	18GOTCD12	Bus Stop Improvements (Orange County)	Transit Infrastructure	247,222	-
GoTriangle	20GOTCD3	Mobile Ticket Validators - Orange share (includes Route 420)	Transit Infrastructure	43,372	-
GoTriangle	22GOTCD2	Priority Transit Access Improvements	Transit Infrastructure	100,000	-
GoTriangle	23GOTCD4	New Regional Transit Facility (Orange County share)	Transit Infrastructure	240,000	140,000
GoTriangle	23GOTCD2	Regional Fleet and Facilities Study Implementation - Nelson Road	Transit Infrastructure	500,000	525,000
GoTriangle	21GOT_VP1	Vehicle acquisition and replacement	Vehicle Acquisition	766,166	216,667
Orange County / OPT	20OPT_AD2	Planning for new Transit Plan	Capital Planning	122,444	-
Orange County / OPT	19OPTAD1	OPT AVL	Capital Planning	43,073	-
Orange County / OPT	24OPTAD06	FAST 2 Study	Capital Planning	105,000	-
Orange County / OPT	20OPTCD1	OPT Bus Stop Signs	Transit Infrastructure	1,594	-
Orange County / OPT	20OPTCD2	Hillsborough Park and Ride	Transit Infrastructure	800,000	-
Orange County / OPT	19OPTCD1	OPT Bus Stop Improvements (five stops)	Transit Infrastructure	31,759	-
Orange County / OPT	24OPTTS12	Trapeze	Transit Infrastructure	200,000	-
Orange County / OPT	24OPTCD21	Vehicle Acquisition & Replacement (5 new MOD minivans)	Vehicle Acquisition	250,000	-
Town of Carrboro	18TOCCD1	Estes Drive Bike-Ped Improvements	Transit Infrastructure	252,373	-
Town of Carrboro	18TOCCD2	Estes Drive Transit Access Corridor Study	Transit Infrastructure	106,296	-
Town of Carrboro	18TOCCD4	Morgan Creek Greenway	Transit Infrastructure	260,216	-
Town of Carrboro	18TOCCD5	South Greensboro Street Sidewalk	Transit Infrastructure	478,921	-
Town of Carrboro	20TOCCD01	Carrboro HAWK Signal	Transit Infrastructure	150,000	-
Town of Hillsborough	18TOHCD1	Hillsborough Train Station	Transit Infrastructure	481,668	-
Total Capital By Project				10,450,421	5,241,351

* FY24 Adopted Amount includes FY23 Actual Carryover & YTD Amendments

FY25 WORK PLAN SUMMARY

Operating Cost Requests

Summary of Project Requests (Operating)		FY25	FY26
21GOTAD1	Tax District Administration - Financial Oversight Staff	\$ 196,800	\$ 201,720
21GOTAD11	Tax District Administration - Financial Oversight - Support Services (O)	\$ 79,322	\$ 81,305
21GOTAD22	Tax District Administration - Audit Services	\$ 8,405	\$ 8,615
21GOTAD21	Tax District Administration -Financial Services	\$ 44,757	\$ 45,876
20GOTAD2	Transit Plan Administration - Program Management Staff	\$ 26,266	\$ 26,922
21GOTAD3	Transit Plan Administration - Project Implementation Staff	\$ 177,871	\$ 182,318
20GOTAD13	TPA - Transit Planning - Support Services	\$ 64,975	\$ 47,057
21GOTAD4	TPA - Legal and Real Estate - Support Staff	\$ 123,714	\$ 126,807
21GOTAD5	TPA - Marketing , Communication and PE - Support Staff	\$ 54,843	\$ 56,214
21GOTAD12	TPA - Marketing, Communication and PE - Support Services	\$ 33,200	\$ 34,030
21GOTAD6	TPA - Regional Technology and Administration - Support Staff	\$ 80,268	\$ 82,274
19GOTOO2	Customer Surveys	\$ 12,187	\$ 12,492
20GOTTS2	Route 800 Improvements	\$ 552,997	\$ 641,648
20GOTTS3	Route 400 Improvements	\$ 439,253	\$ 1,560,541
20GOTTS5	Route ODX	\$ 225,795	\$ 231,439
20GOTTS6	Route CRX Improvements	\$ 77,732	\$ 79,676
19GOTTS8	Paratransit expansion	\$ 24,528	\$ 25,178
21GOTOO1	Youth Gopass	\$ 18,596	\$ 19,061
21GOTOO2	Fare Collection Improvements (O)	\$ 19,962	\$ 20,461
25GOTTS21	Low Income Fare Pass	\$ 39,348	\$ 40,332
24MPOAD1	Orange County Staff Working Group Participation	\$ 40,801	\$ 41,821
22CHTTS1	Service Expansion	\$ 1,784,916	\$ 1,827,414
19CHTTS2	Increased Cost of Existing Services	\$ 764,154	\$ 783,258
23CHTTS1	CW Route - Improve mid-day service	\$ 200,300	\$ 205,300
24CHTTS1	HS Route - Weekend service	\$ 168,100	\$ 172,300
19OPTTS1	Continuation of Transit Services Fixed Route	\$ 155,981	\$ 159,881
25OPTTS12	Continuation of Transit Services Rural Route	\$ 364,672	\$ 373,789
19OPTTS2	Increase Cost of Existing Services (ICES)	\$ 67,492	\$ 69,179
20OPTTS4	Hillsborough Circulator 2.0	\$ 370,240	\$ 379,496
20OPTTS6	OPT Mobility on Demand	\$ 352,696	\$ 361,514
24OPTTS1	Transit Plan Administration (SWG Administrator)	\$ 62,628	\$ 64,193
Total Operating Requests		\$ 6,632,798	\$ 7,962,110

Capital Cost Requests

Summary of Project Requests (Capital)		FY25	FY26
22GOTVP1	Vehicle acquisition and replacement	\$ 216,667	\$ 225,333
23GOTCD4	New Regional Transit Facility (Orange County share)	\$ 140,000	\$ 140,000
23GOTCD2	Regional Fleet and Facilities Study Implementation - Nelson Road	\$ 525,000	\$ 750,000
20 CHTCD1	North South BRT Supplemental	\$ 4,000,000	\$ -
25CHTCD15	Midlife Repower for FY18 and FY20 Vehicle Purchases	\$ 209,684	\$ -
Total Capital Requests		\$ 5,091,351	\$ 1,115,333

Revised Request
 New Request

FY25 PROJECT SHEETS ADMINISTRATION

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD1	Tax District Administration Finance Team		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 196,800
		FY 2026 (Subsequent)	\$ 201,720
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The project request is a continuation of on-going operating and consolidation of 19GOT_AD1 and 20GOT_AD1 submissions approved in previous work plans with a revised project name of Tax District Administration Finance Team. Financial oversight staff to the Orange Transit Plan for a total of 1.0 FTE. In FY25 the roles will continue improve financial policies, provide financial analysis for the new Transit plan development including the commuter rail project, and process quarterly reimbursements and reporting. The 1.0 FTEs will also be responsible for producing annual operating and capital budgets and ordinances (and amendments thereto), updating the Orange Transit financial plan/model, annual financial reports, coordinating integration of proposed plans into the budget, monitoring spending to ensure the Orange Transit budget stays balanced. The team will also navigate and lead the process of debt issuance, transit fund revenue investing and the yearend financial audit for the Orange Transit Plan.</p>			

Project Goal

Position filled 100%

Project Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD11	Tax District Administration - Financial Staff - Support		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 79,322
		FY 2026 (Subsequent)	\$ 81,305
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>NOTE: The project request splits 21GOT_AD11 into more specific detail. This project incorporates the equivalent of 0.6FTE's from the finance and administration support staff functions. These functions include transit plan accounting, audit/ACFR process and supervision, fund investments, revenue and recollection, project sponsor payments and receivables and other additional miscellaneous financial support services to the Orange Transit Plan.</p>			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name	Requesting Agency	
21GOTAD12	Tax District Administration - Audit Services	GoTriangle	
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 8,405
		FY 2026 (Subsequent)	\$ 8,615
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
NOTE: The project request splits 21GOT_AD11 into more specific detail. This project incorporates the funds allocated for the Orange County Transit Plan audit fees.			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD21	Tax District Administration - Financial Services		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 44,757
		FY 2026 (Subsequent)	\$ 45,876
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
NOTE: The project request splits 21GOT_AD11 into more specific detail. This project incorporates the funds allocated for financial consulting and bank service charges.			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name	Requesting Agency
20GOTAD2	Transit Plan Administration - Program Management Staff	GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
July 1, 2018	Ongoing	FY2025 (Current) \$ 26,266
		FY 2026 (Subsequent) \$ 26,922

Project Description/Scope	Enter below a summary of the project that may later be used as the project
<p>NOTE: The project request is a continuation of on-going operating: Specifically, consolidation Program Management functions from 20GOT_AD2 support services submissions approved in the FY20 Workplan.</p> <p>GoTriangle will continue to allocate 0.1 FTE of GoTriangle program management staff to the Orange Transit Plan. In FY25, this staffing will provide oversight and program management support for GoTriangle's bus facilities and bus stop amenities planning and development programs and oversight and program management support for GoTriangle's efforts in support of the Orange Transit Plan update. Specific tasks includes oversight of project planning; oversight of project scope, schedule, and budget development and monitoring; oversight of quarterly reporting; and supervision of GoTriangle's planning and project delivery teams.</p>	

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD3	Transit Plan Administration - Project Implementation Staff		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 177,871
		FY 2026 (Subsequent)	\$ 182,318
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>NOTE: The project request is a continuation of on-going operating: Specifically, consolidation Project Implementation functions from 20GOT_AD2 support services submissions approved in the FY20 Workplan. GoTriangle will continue to allocate 0.8 FTE for project implementation activities for the Orange Transit Plan. In FY25, this team will manage and execute planning, design, and construction management activities for GoTriangle's bus facilities and bus stop amenities programs and participate in capital planning, coordination, and support activities for the Orange Transit Plan update. Specific tasks include but are not limited to project scope, schedule, and budget development and monitoring; quarterly reporting; and management of consultants and contractors. Planning tasks: planning/prioritization for bus stop and park-and-ride improvements; management and technical consultant oversight; environmental planning and coordination with regulatory agencies for federally funded projects; and coordination to support CHT's N-S BRT project. Design/Engineering/Architecture tasks: field investigations, feasibility analysis, consultant oversight, and technical support for bus stop and park-and-ride improvements; design management, project coordination, and technical support for major facilities projects; and feasibility analysis and implementation oversight for BOSS. Construction Management tasks: project management, contractor oversight, and construction inspection. Project Coordination tasks: managing coordination with GoTriangle's partners; facilitating productive partnering; promoting schedule and budget adherence and fostering timely conflict resolution. Project Controls Support tasks: eBuilder administration; document management; contract administration; project controls support including budget and schedule monitoring, risk management support, and reporting.</p>			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD4	TPA - Legal and Real Estate - Support Staff		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 123,714
		FY 2026 (Subsequent)	\$ 126,807
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The project request is a continuation of on-going operating: Specifically, consolidation legal and real estate functions from 20GOT_AD2 support services submissions approved in the FY20 Workplan</p> <p>Funds will be allocated for GoTriangle to continue to allocate 0.5 FTE of Legal and Real Estate - support staff and miscellaneous administrative and related expense to the Orange Transit Plan.</p> <ul style="list-style-type: none"> • Legal and Real Estate services related to Hillsborough Park-and-Ride • Interlocal Agreements related to Transit Plan administration • General counsel needs related to Public Records, Open Meetings, Ethics, Contracts and Procurement • Other property issues requiring real estate acquisition and management • Property appraisals, Property Maintenance, Repairs, Paratransit lease • Legal Consulting expenses to include but not limited to debt issuance, capital, and operating project support 			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD5	TPA - Marketing , Communication and PE - Support Staff		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 54,843
		FY 2026 (Subsequent)	\$ 56,214
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>NOTE: The project request is a continuation of on-going operating: Specifically, consolidation Marketing, Communication and Public Engagement functions from 20GOT_AD2 support services submissions approved in the FY20 Workplan GoTriangle is requesting funding for .5 FTEs that will be dedicated to public engagement. The Public Engagement Specialist will work under the Community Engagement Manager, in the Communications & Public Affairs department at GoTriangle, directly collaborating with project teams to plan and execute public involvement activities related to the development and implementation of the Orange County Transit Plan. They will support the establishment and maintenance of relationships with community stakeholders that include public officials, strategic partners, community groups, property owners and businesses.</p>			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD12	TPA - Marketing , Communication and PE - Support		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 33,200
		FY 2026 (Subsequent)	\$ 34,030
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>NOTE: The project request is a continuation of on-going operating: Specifically, consolidation Marketing, Communication and Public Engagement functions from 20GOT_AD2 support services submissions approved in the FY20 Workplan GoTriangle is requesting funding for support services that will be dedicated to engaging equitably with the community. This project will support ongoing community engagement efforts, marketing and communications activities related to the Orange Transit Plan. Funding will also support our capacity to utilize creative consultant services, or expand the scope of service through current consultants, to support materials for community outreach, public meetings, marketing campaigns, information kits, web elements, translation, and interpretation, etc.</p>			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTAD6	TPA - Regional Technology and Administration - Support		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 80,268
		FY 2026 (Subsequent)	\$ 82,274
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>NOTE: The project request is a continuation of on-going operating: Specifically, consolidation technology and contract administration functions from 20GOT_AD2 support services submissions approved in the FY20 Workplan GoTriangle will continue to allocate 0.2 FTE of Regional Technology and Administration - support staff to the Orange Transit Plan. Staffing includes budgeted time for the Regional Technology Manager, Contract and Grants Coordinator and Contract Administrator. In FY25 the Technology and Administration functions will continue :</p> <ul style="list-style-type: none"> • Proposed continuation of the outcomes of the Regional Technology study that assess existing technology within all participating transit agencies, in order to design a coordinated technology integration plan. One such outcome is the mobile-ticketing transition that will be in the process of implementation. • Assist with the strategic capital improvement of regional park and ride program, proposed RTC relocation, and other infrastructure projects 			

Project Goal

Position filled 100%

Implementation Metrics

Position status

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
19GOTO02	Customer Surveys		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 12,187
		FY 2026 (Subsequent)	\$ 12,492
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
GoTriangle will use these funds to continue the development and implementation of annual transit customer surveys that help to continually evaluate user experiences as additional services are implemented. Routes surveyed include the 400, 405, 800, 805, CRX, and the ODX, all of which provide service to Orange County.			

Project Goal

Survey all customers on designated fixed routes

Implementation Matrics

Receive 100% survey completion

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTO01	Youth GoPass		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 18,596
		FY 2026 (Subsequent)	\$ 19,061
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>For youth ages 13-18, transit agencies across Orange, Wake and Durham County will continue to offer a 'Youth GoPass' program. These fare passes are issued by GoTriangle, GoDurham, GoRaleigh, or GoCary with valid K-12 School ID Cards, or with transit agency issued identification cards. GoTriangle, GoDurham GoRaleigh, GoCary, and , in partnership with the respective County's, will continue to work with schools along triangle County's bus network to issue the passes. Passes will also continue to be available to those with a valid ID at GoDurham Station, GoRaleigh Station, the Town of Cary Finance Department, the GoTriangle Regional Transportation Center, public libraries, and regional centers. This project covers the cost of offsetting fares that would have been collected by GoTriangle in the county share of routes, in addition to purchasing the supplies needed for this program. The estimated cost is allocation of GoTriangle- Orange share of Youth GoPass boardings in Orange County.</p>			

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
21GOTO02	Fare Collection Improvements		GoTriangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 19,962
		FY 2026 (Subsequent)	\$ 20,461
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>This project will cover the annual costs associated with updated mobile ticketing technology for GoTriangle buses. Share of cost based on FY19 boardings reported in Orange County.</p> <p>This project request also allocates a portion of hold harmless against any reduction of fare revenue as a result of implementing this uniform fare strategy. The regional fare-working groups priorities include (1) Improving Pass Distribution and Sales; (2) Balance Revenue and Ridership Goals; (3) Improve the Passenger Experience; (4) Improve Regional Coordination; (5) Make Transit an Affordable Option; and (6) Explore New Fare Technologies. These earmarked funds will be estimated and will be dependent on the final methodology developed by a Fare Working Group.</p>			

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name	Requesting Agency	
24OPTTS1	Orange County Staff Working Group Participation	DCHC MPO	
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 40,801
		FY 2026 (Subsequent)	\$ 41,821
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The Staff Working Group Participation request provides resources for MPO participation on the body, including meeting preparation, attendance, and follow-up. MPO staff will also complete necessary research, support, and reporting for full engagement with SWG activities.</p>			

Project Goal

MPO Staff participation in SWG

Implementation Metrics

100% Participation Rate

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
24MPOAD1	Orange County Staff Working Group Administration		Orange County
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 62,628
		FY 2026 (Subsequent)	\$ 64,193
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The Staff Working Group Administration supports the Staff Working Group comprised of Orange County, GoTriangle, Local Parties, and the DCHCMPO. Meeting duties include preparation, coordination, and record keeping. Additional duties include completing mutually agreed upon Staff Working Group requests like website maintenance and information archives.</p>			

Project Goal

Orange County Staff participation in SWG

Implementation Metrics

100% Participation Rate

Orange County FY25 Annual Work Program
Administration

REQUEST #	Project Name		Requesting Agency
20GOTAD13	TPA - Transit Planning - Support Services		Go Triangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
July 1, 2018	Ongoing	FY2025 (Current)	\$ 64,975
		FY 2026 (Subsequent)	\$ 66,599
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>NOTE: The project request is a continuation of on-going operating: Consolidation regional transit planning functions from 20GOT_AD3 (support consultants) submissions approved in FY20 Workplan. GoTriangle is requesting reimbursement for on-going support costs (including indirect costs) that benefit the Orange County Tax District. The Support Consultant costs are split 50% Durham and 50% Orange which include regional contracts. FY25 Update: GoTriangle is requesting reimbursement for on-going support costs (including indirect costs) that benefit the Wake County Tax District. This includes the Orange County share of the \$31,775 (base year of FY25) of the Triangle Regional Model Service Bureau contract. The revised split for this contract is split as follows: 70-20-10 Wake - Durham - Orange. This split reflects the ratio of population and employment that benefits from this support service among the counties.</p>			

Project Goal

Position filled 100%

Implementation Metrics

Position status

FY25 PROJECT SHEETS

OPERATING

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
22CHTTS1	Service Expansion	Chapel Hill Transit
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 1,784,916
		FY 2026 (Subsequent) \$ 1,827,414
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
<p>This project culminates service improvements to Chapel Hill Transit operations using Orange Transit Tax funds from its inception in 2013. These funds provide additional hours of operation at times that were most demanded by the public: evenings and weekends. This project funds evening and weekend service on the following routes: A, CM, CW, D, F, HS, J, and NS. This project allowed Chapel Hill Transit to operate Sunday service for the first time. In addition, this project funds expansion of the on-demand EZ Rider service.</p>		

a) Target Start Date				
b) Assets Used (Vehicles, etc.)		Vehicles		
c) Geographic Termini		Chapel Hill Transit Service Area		
d) Major Destinations Served		Towns of Chapel Hill and Carrboro; UNC campus and hospital		
e) Annualized Revenue Hours		14,166		
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

Project Goal

Implementation Matrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
24CHTTS1	HS Route - Weekend Service	Chapel Hill Transit
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Aug-23	N/A	FY2025 (Current) \$ 168,190
		FY 2026 (Subsequent) \$ 172,360
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
<p>Improvements to the HS route add weekend transit services and provides connections to higher-density neighborhoods and multifamily housing. The HS route covers a large area of Chapel Hill, and this project improves transit access to key destinations along Martin Luther King Jr. Boulevard. The service improvement benefits lower-income communities and fulfills a stated public need for weekend service in transit reliant neighborhoods.</p>		

a) Target Start Date				
b) Assets Used (Vehicles, etc.)	None			
c) Geographic Termini	Morris Grove Elementary School; Smith Level Road			
d) Major Destinations Served	Morris Grove Elementary School; Rogers Road neighborhood, Homestead Road; Chapel Hill High; MLK, Jr. corridor; Franklin Street/downtown Chapel; Hill; UNC campus and hospitals; Smith Level Road			
e) Annualized Revenue Hours	1,390			
f) Span of Service	Weekday	Saturday	Sunday	
		8 AM - 6:30 PM		
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak	N/A	70 minutes	N/A
	Midday	N/A	70 minutes	N/A
	PM Peak	N/A	70 minutes	N/A
	Evening	N/A	N/A	N/A

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
20GOTTS2	Route 800 Improvements	Go Triangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 552,997
		FY 2026 (Subsequent) \$ 641,648

Project Description/Scope Enter below a summary of the project that may later be used as the project

UPDATE 231213: This sheet includes FY25 and future year costs for SRTP Route 800 - this project is revenue-hour neutral compared to FY21 Transit Plan work program (service reduction took effect midyear FY21 in route 800 that reduced revenue hours in FY22 work program and forward, this request is to restore the FY21 hours and support SRTP implementation.)

This project consolidates all off-peak span and frequency improvements to GoTriangle Route 800 (Chapel Hill - Southpoint - RTC) since the Tax District began providing funding for it. On Route 800:

- Weekday midday frequency was increased from 60 to 30 minutes.
- Saturday daytime frequency was increased from 60 to 30 minutes.
- Saturday evening service was extended from 7:15 PM to 11:20 PM.
- Sunday service was added from 6:45 AM to 7:20 PM. - It also includes former 19GOT_TS1 extending service to 9:20 PM (the 800 component) and 18GOT_TS4 adding additional trips (800S)

Costs are allocated 50% to Durham County and 50% to Orange.

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
20GOTTS3	Route 400 Improvements	Go Triangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 413,218
		FY 2026 (Subsequent) \$ 1,560,541
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
<p>UPDATE 231213: This sheet includes FY26 and future year costs for Orange Transit Plan Route 400/405 improvements. This project consolidates all off-peak span and frequency improvements to GoTriangle Route 400 (Durham - Chapel Hill) since the Tax District began providing funding for it. On Route 400:</p> <ul style="list-style-type: none"> - Weekday midday frequency was increased from 60 to 30 minutes. - Saturday daytime frequency was increased from 60 to 30 minutes. - Saturday evening service was extended from 6:55 PM to 10:55 PM. - Sunday service was added from 7:00 AM to 6:55 PM. It also includes former 19GOT_TS1 extending service to 8:55 PM (the 400 component). <p>Costs are allocated 50% to Durham County and 50% to Orange.</p>		

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
20GOTTS5	Route ODX	Go Triangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 225,795
		FY 2026 (Subsequent) \$ 231,439
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
<p>UPDATE 231213: Updated to reflect future year service to transit-plan funded new Hillsborough Park and Ride lot (FY27). A new Orange-Durham Express route was implemented, linking Mebane, Efland, and Hillsborough in Orange County to the Duke & VA Medical Centers and downtown Durham during weekday peak hours. Costs are allocated 50% to Durham County and 50% to Orange.</p>		

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
20GOTTS6	Route CRX	Go Triangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 77,732
		FY 2026 (Subsequent) \$ 79,676
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
<p>Due to high demand for express service between Chapel Hill and Raleigh, additional trips were added to Route CRX (Chapel Hill - Raleigh Express). This project was originally charged 100% to Orange County, but proportionate additional investment from Wake County started in Wake's FY 2019 work plan.</p>		

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	<u>TIME PERIOD</u>	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
19GOTTS8	Paratransit Expansion	Go Triangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Already Implemented	N/A	FY2025 (Current) \$ 24,528 FY 2026 (Subsequent) \$ 25,178
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
Due to span increases on Saturday, Sundays, and holidays for Routes 400, 700, and 800, there are additional ADA paratransit costs incurred. These costs are split 64% to Durham County and 36% to Orange County.		

a) Target Start Date	Already implemented w/exception of Sunday span increase from 7-9pm and new			
b) Assets Used (Vehicles, etc.)	Vehicles			
c) Geographic Termini	3/4 mile of Routes 400, 700, 800			
d) Major Destinations Served	Durham and Orange Counties			
e) Annualized Revenue Hours	N/A			
f) Span of Service	Weekday	Saturday	Sunday/Holiday	
	N/A	N/A	N/A	
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday/Holiday
	AM Peak	N/A	N/A	60 Minutes
	Midday	N/A	N/A	60 Minutes
	PM Peak	N/A	N/A	60 Minutes
	Evening	N/A	60 Minutes	60 Minutes

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
23CHTTS1	CW Route - Improve Mid-Day Service	Chapel Hill Transit
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Aug-24	N/A	FY2025 (Current) \$ 200,300
		FY 2026 (Subsequent) \$ 205,305
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
The CW provides service between Carrboro and UNC via W. Main, Weaver St., and W. Franklin St. Based on customer request and need for service, this project increases midday service frequency to 30 minutes (weekdays).		

a) Target Start Date	Aug-24			
b) Assets Used (Vehicles, etc.)	Vehicles			
c) Geographic Termini	Carrboro, Chapel Hill			
d) Major Destinations Served	Carrboro, UNC Campus, Downtown Chapel Hill,			
e) Annualized Revenue Hours	1,500			
f) Span of Service	Weekday	Saturday	Sunday/Holiday	
	7:00 am - 9:00 pm	8:30 am - 6:30 pm	8:30 am - 6:30 pm	
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday/Holiday
	AM Peak	20/30 Minutes	60 Minutes	60 Minutes
	Midday	30 Minutes	60 Minutes	60 Minutes
	PM Peak	20/30 Minutes	60 Minutes	60 Minutes
	Evening	60 Minutes	60 Minutes	60 Minutes

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name		Requesting Agency
19CHTTS2	Increase Cost of Existing Services (ICES)		Chapel Hill
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
Jul-23	N/A	FY2025 (Current)	\$775,336
		FY 2026 (Subsequent)	\$783,258
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The original Orange County Bus and Rail Investment Plan based operating cost on \$103 per hour. Since then, operating costs have risen to \$113. In order to continue to fund these services, Chapel Hill Transit utilizes funds from the Orange County Transit Plan to offset some of these costs.</p>			

Project Goal

Implementation Matrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
19OPTS1	Continuation of Transit Services Demand Response and Paratransit	Orange County
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 155,981
		FY 2026 (Subsequent) \$ 159,881
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
<p>All rural transit services including ADA Paratransit and Demand Response in accordance with the 2015 Paratransit Plan, this includes transit service improvements implemented following approval of transit tax in 2013. The plan and related services were advanced in 2022 through a new Orange County ADA Paratransit Plan and Demand Response service improvements with other County Departments like Department of Ageing, Social Services, Library and Criminal Justice Resource Department. This project advances "Continuation of Transit Services" (19OPTS1) as previously approved in each annual work program and in accordance with the new 2022 Orange County Transit Plan.</p>		

a) Target Start Date	Already Implemented			
b) Assets Used (Vehicles, etc.)	All ADA OCTS vehicles except those dedicated to Mobility-on-Demand and Fixed Routes			
c) Geographic Termini	3/4-mile buffer around fixed route and all unincorporated portions of Orange County			
d) Major Destinations Served	Rural to urban, rural to rural, urban to rural, urban to urban (within 3/4-mile buffer)			
e) Annualized Revenue Hours	1,500			
f) Span of Service	Weekday	Saturday	Sunday/Holiday	
	7:00 am - 6:00 pm	N/A	N/A	
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday/Holiday
	AM Peak	7:00 am - 9:00 am	N/A	N/A
	Midday	20/30 Minutes	N/A	N/A
	PM Peak	4:00 pm - 6:00 pm	N/A	N/A
	Evening	N/A	N/A	N/A

Project Goal

Increase service hours, ridership, and bus stop frequency

Implementation Metrics

100% Service hours completed

Ridership increase

Increase stops

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name		Requesting Agency
19OPTTS1	Continuation of Transit Services Fixed Routes		Orange County
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
Jul-23	N/A	FY2025 (Current)	\$ 364,672
		FY 2026 (Subsequent)	\$ 373,789
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>This project advances "Continuation of Transit Services" (19OPTS1) as previously approved in each annual work program and in accordance with the new 2022 Orange County Transit Plan. Focus is primarily on fixed routes implemented since the approval of the transit tax in 2013. Orange County Transit service area boundary was updated 2 times prior to its most recent expansion on January 16, 2024. FY25 Fixed Routes include and not limited to:</p> <ul style="list-style-type: none"> * Orange - Alamance Connector * Orange - Chapel Hill connector (referred to Hill- to- Hill). 			

a) Target Start Date		Already Implemented		
b) Assets Used (Vehicles, etc.)		All ADA OCTS vehicles except those dedicated to Mobility-on-Demand and Fixed Routes		
c) Geographic Termini		3/4-mile buffer around fixed route and all unincorporated portions of Orange County		
d) Major Destinations Served		Rural to urban, rural to rural, urban to rural, urban to urban (within 3/4-mile buffer)		
e) Annualized Revenue Hours		1,500		
f) Span of Service		Weekday	Saturday	Sunday/Holiday
		7:00 am - 6:00 pm	N/A	N/A
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday/Holiday
	AM Peak	7:00 am - 9:00 am	N/A	N/A
	Midday	20/30 Minutes	N/A	N/A
	PM Peak	4:00 pm - 6:00 pm	N/A	N/A
	Evening	N/A	N/A	N/A

Project Goal

Increase service hours, ridership, and bus stop frequency

Implementation Metrics

100% Service hours completed
Ridership increase
Increase stops

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name		Requesting Agency
19OCTTS2	Increase Cost of Existing Services (ICES)		Orange County
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
Jul-23	N/A	FY2025 (Current)	\$39,772
		FY 2026 (Subsequent)	\$39,772
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
ICES offsets the cost of existing services.			

Project Goal

Implementation Matrics

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
20OPTTS4	Hillsborough Circulator 2.0	Orange County
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 370,240
		FY 2026 (Subsequent) \$ 379,496
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
Consolidation of 3 previously approved projects - continuation of existing services (Hillsborough circulator), Hillsborough Expansion and Hillsborough Circulator II - including and not limited to: * Extended service hours 6:30 am to 6:00 pm or later * Reduce headway from 1 hour to 45 minutes and eventually from 45 minutes to 30 minutes * Additional reverse route ran concurrently		

a) Target Start Date	Already Implemented			
b) Assets Used (Vehicles, etc.)	All ADA OCTS fixed route vehicles current and new, including potential EV			
c) Geographic Termini	Urbanized area in and around Hillsborough, including ETJ and EJ Community of Concern			
d) Major Destinations Served	Town and County government facilities, UNC and Duke clinics and urgent care, Durham			
e) Annualized Revenue Hours	1,500			
f) Span of Service	Weekday	Saturday	Sunday/Holiday	
	7:00 am - 6:00 pm	N/A	N/A	
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday/Holiday
	AM Peak	7:00 am - 9:00 am	N/A	N/A
	Midday	20/30 Minutes	N/A	N/A
	PM Peak	4:00 pm - 6:00 pm	N/A	N/A
	Evening	N/A	N/A	N/A

Project Goal

Increase service hours, ridership, and bus stop frequency

Implementation Metrics

100% Service hours completed
Ridership increase
Increase stops

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
20OPTTS6	Mobility-on-Demand	Orange County
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-23	N/A	FY2025 (Current) \$ 352,696
		FY 2026 (Subsequent) \$ 361,514
Project Description/Scope	Enter below a summary of the project that may later be used as the project	
<p>Mobility on Demand is a micro-transit service with same day reservation, using ADA accessible vehicles to service rural and urban areas. Project focuses specifically on underserved and Environmental Justice Community of Concern areas for access to urban areas 6-days a week (Monday thru Saturday) from 9 am - 5 pm. Full implementation to six days a week started May 1, 2023 as demand continues to increase. Orange County Transportation Services has Memorandums of Understandings with different departments in the County, like Department on Aging (DOA), Criminal Justice Resources Department (CJRD), Department of Social Services (DSS) and others. All are seeking to meet the increasing needs of rural public transportation.</p>		

a) Target Start Date	Already Implemented			
b) Assets Used (Vehicles, etc.)	All ADA OCTS vehicles except those dedicated to Mobility-on-Demand			
c) Geographic Termini	All unincorporated portions of Orange County, urbanized areas and connections other			
d) Major Destinations Served	Rural to urban, rural to rural, urban to rural, urban to urban			
e) Annualized Revenue Hours				
f) Span of Service	Weekday	Saturday	Sunday/Holiday	
	7:00 am - 6:00 pm	N/A	N/A	
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday/Holiday
	AM Peak	7:00 am - 9:00 am	7:00 am - 9:00 am	N/A
	Midday	20/30 Minutes	20/30 Minutes	N/A
	PM Peak	4:00 pm - 6:00 pm	4:00 pm - 6:00 pm	N/A
	Evening	N/A	N/A	N/A

Project Goal

Increase service hours and ridership

Implementation Metrics

100% Service hours completed

Orange County FY25 Annual Work Program
Operating

REQUEST #	Project Name	Requesting Agency
24GOTTP21	Low Cost Fare Pass	Go Triangle
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost
Jul-24	N/A	FY2025 (Current) \$ 39,348
		FY 2026 (Subsequent) \$ 40,332
Project Description/Scope	Enter below a summary of the project that may later be used as the project	

UPDATE 231213: revised project cost per Fare Work Group Conversation

Due to the onset on the COVID pandemic in 2020, GoTriangle has remained fare free. According to the FY23 onboard surveys completed, more riders have opted to use GoTriangle bus than prior to the pandemic. The surveys also indicate 32% of riders reported household incomes of less than \$15,000 a year, increasing from 18% reported in 2019. As GoTriangle prepares to return to fares in FY25, a Title VI equity analysis was completed to evaluate the effects of the fare change on minority and low-income populations and to identify mitigation strategies if necessary. The analysis concluded no disparate impacts or disproportionate burden were founded, mitigation strategies were proposed to maximize access to discount fare programs for minority and low-income customers. GoTriangle is requesting funding allocation from Orange County to provide zero fare passes for low-income qualifying individuals beginning in FY25. GoTriangle will work with the Orange County Staff Working Group to identify qualifying measures and ensure necessary policies and procedures are in place prior to July 1, 2024. GoTriangle is currently completing a study that will provide a framework for a low-income fare program. This framework will be presented to the Orange County Staff Working Group and can be used to assist in further developing of policies and procedures for the low-income fare program. The total amount funded from the Orange Tax Revenues, will offset fares that would have been collected by GoTriangle, in addition to purchasing the supplies needed for this program. The funding allocation will be monitored and evaluated as other providers make decisions regarding fares. This allocation should be available to all Orange County transit providers who return to fares in the future. This financial information included in this sheet is an estimate to be used for budget purposes. GoTriangle and the Orange County Staff Working Group will work on developing administrative needs for the project and adjust financials as needed.

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday/Holiday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday/Holiday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

Project Goal

Implementation Metrics

FY25 PROJECT SHEETS

CAPITAL

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
23GOTCD4	New Regional Transit Facility (Orange County share)	GoTriangle	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY20	FY28	FY2025 (Current)	\$ 140,000
		FY 2026 (Subsequent)	\$ 140,000
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The FY25 request includes phase II of the project, which consists of land acquisition, design, and construction of a new regional transit center (RTC).</p> <p>The Triangle Mobility Hub (aka regional Transit Center relocation) will provide travel time savings to riders of route 800 which serves Chapel Hill and UNC. The Triangle Mobility Hub and bus network improvements it enables will provide faster, more frequent connections for longer periods of the day to Orange County residents wishing to travel to destinations in/around RTP, including Hub RTP and Boxyard, as well as in Southern Durham County and Wake County. Additionally, through improved travel times / reduced operational costs, the relocation will also enable GoTriangle to realign the 800 and 805 in order to provide all day service, for the first time, on route 805 which also serves Chapel Hill and UNC. This concept was identified in the Draft GoTriangle SRTP and viewed favorably by riders on the 800 and 805.</p> <p>The completed feasibility study includes an evaluation of the current facility and identification of necessary passenger amenities and infrastructure improvements, and a feasibility study to evaluate the potential new locations for the RTC, taking into consideration current and future planned routes, land use, supply, and price. This study will be used to inform the location and design of phase II. The feasibility study was funded by county transit plans in Wake, Durham, and Orange counties.</p>			
Please detail project justification			
<p>The GoTriangle Regional Transit Center (RTC) is the primary hub for GoTriangle regional bus services connecting Wake, Durham, and Orange Counties. This study includes an evaluation of the current facility and identification of necessary passenger amenities and infrastructure improvements, and a feasibility study to evaluate the potential new locations for the RTC, taking into consideration current and future planned routes, land use, supply, and price. The current location of the RTC on Slater Road in Durham creates overlapping routes leading to inefficiency and is not proximate to I-40 which causes delays and reduced reliability during peak commuting times. The feasibility study is evaluating location options that improve operating efficiency and reliability, connections to planned BRT and CRT, as well as potential for transit-oriented development.</p>			

Phase	Fiscal Quarter and Fiscal Year	Fiscal Quarter and
Planning		
Design	Q1 FY24	Q2 FY25
Construction	Q3 FY25	Q2 FY28
Equipment		
Land - Right of Way	FY25	FY25
Other		

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
23GOTCD2	Regional Fleet and Facilities Study Implementation - Nelson Road	GoTriangle	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY20	FY28	FY2025 (Current)	\$ 525,000
		FY 2026 (Subsequent)	\$ 750,000

Project Description/Scope **Enter below a summary of the project that may later be used as the project**

The project sheet requests funding for phases of Design and construction required to operate services identified in the Transit Plan. The fleet and facilities study evaluated constraints and needs for maintenance, storage, fueling and servicing capacity as well as work-flow efficiency at the GoTriangle Nelson Road bus operations and maintenance facility. The outcome of this study will include site selection, schematic design, and cost estimates for a new and/or expanded facility. The study included a regional coordination element to identify opportunities for shared facilities for vehicle storage, servicing and/or repairs. The study has identified onsite expansion and renovation of the current Nelson Road facility as the most cost-effective option to address current needs and provide opportunity to address future fleet needs over the course of the useful life of the renovated facility: 40+ years. The completed study will include phases and associated costs of handling the fleet required to operate the services identified in the Bus Plan.

Please detail project justification

The GoTriangle Operations and Maintenance Facility at 5201 Nelson Rd. Morrisville, NC was originally constructed in 1998. In 2006, the facility was updated to add space for administrative functions. GoTriangle is currently operating near capacity of the existing facility. GoTriangle’s Regional Fleet and Facilities Study recommends the design, renovation, and expansion of their Nelson Road Operations and Maintenance Facility. This capital improvement will add the needed capacity required to accommodate GoTriangle’s projected fixed-route fleet of 120 buses, including vehicles needed for operations in Wake, Orange, and Durham Counties, through 2050. The renovation and expansion will also include updates to better accommodate the facility’s administrative functionality. The Regional Fleet and Facilities study has also projected the need to relocate GoTriangle’s paratransit maintenance and servicing to a new facility to reach full build-out, the funding for which is not included in this project’s design and construction allocation. Facility costs to update the Nelson Road facility will be shared across GoTriangle’s service areas.

Phase	Fiscal Quarter and Fiscal Year	Fiscal Quarter and
Planning		
Design	FY23 Q4	FY25 Q4
Construction	FY26 Q1	FY28Q4
Equipment		
Land - Right of Way		
Other		

Project Goal

Implementation Matrics

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
22GOTVP1	Vehicle acquisition and replacement	GoTriangle	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY20	FY28	FY2025 (Current)	\$ 216,667
		FY 2026 (Subsequent)	\$ 225,333
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>Orange Transit share of the GoTriangle level buying bus strategy. GoTriangle will serve as project sponsor as these new buses will replace existing buses that have reached its useful life. There has been an increase of maintenance cost by maintaining high mileage vehicles and a reduction in reliability. Vehicle purchase requests correspond to the fleet replacement plan.</p>			
Please detail project justification			
<p>Project allocation was included in the project sheet submission for FY24. Vehicle acquisition is a critical part of the passenger experience, meeting bus schedule timelines and accomplishing the goals of the Orange County Transit Plan Update.</p>			

Phase	Fiscal Quarter and Fiscal Year	Fiscal Quarter and
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

Project Goal

Implementation Matrics

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
25CHTCD15	North-South BRT Supplemental	Chapel Hill Transit	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY20	FY28	FY2025 (Current)	4,000,000
		FY 2026 (Subsequent)	-
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The North-South Bus Rapid Transit (BRT) Project will provide frequent, fixed-guideway bus service along NC 86, known locally as Martin Luther King, Jr. Boulevard and South Columbia Street, and the US Highway 15-501 corridor in Chapel Hill. The project will benefit Chapel Hill and the University of North Carolina students, visitors, and employees.</p>			
Please detail project justification			
Project adopted in previous work program			

Phase	Fiscal Quarter and Fiscal Year	Fiscal Quarter and
Planning	FY25	
Design	FY25	
Construction		
Equipment		
Land - Right of Way		
Other		

Project Goal

Implementation Matrics

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
25CHTCD15	Midlife Repower for FY18 and FY20 Vehicle Purchases	Chapel Hill Transit	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY20	FY28	FY2025 (Current)	\$ 209,684
		FY 2026 (Subsequent)	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
Midlife repower for FY18 and FY20 vehicle purchases			
Please detail project justification			
Project adopted in previous work program			

Phase	Fiscal Quarter and Fiscal Year	Fiscal Quarter and
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
24OPTTS12	Trapeze	Orange County	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY24	FY25	FY2024 (Current)	\$ 200,000
		FY 2025 (Subsequent)	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
Converting EcoLane to Trapeze to improve data quality, service, and coordination with other transit providers in the County and region.			
Please detail project justification			

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name		Requesting Agency
24CHTCD14	Transit Short Range Transit Plan Update		Chapel Hill
Estimated Start Date	Estimated Completion	Orange Transit Estimated Operating Cost	
Jul-23	N/A	FY2024 (Current)	\$ 100,000
		FY 2025 (Subsequent)	\$ 150,000
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
Amend project appropriation category from Operating to Capital.			

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
18TOCCD4	Morgan Creek Greenway	Carrboro	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY22	FY25	FY2023 (Current)	\$ 357,862
			\$ -
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The Morgan Creek Greenway (EL-4828A) will connect the neighborhoods southwest of the Smith Level Road/NC 54 Bypass that are otherwise cut-off from the Town's bike-ped network, with eventual connections under Smith Level Road to the Chapel Hill portions of the Morgan Creek Greenway and to University Lake. Completion of the Carrboro segment will also facilitate access to Frank Porter Graham Elementary School. The bike-ped project is programmed in the FY2020-2029 STIP. The updated bid documents are nearing completion, with construction anticipated for spring 2024.</p>			
Please detail project justification			

Phase	Fiscal Quarter and Fiscal Year	Fiscal Quarter and
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

Project Goal

Implementation Metrics

Orange County FY25 Annual Work Program
Capital

REQUEST #	Project Name	Requesting Agency	
18TOCCD5	South Greensboro Street Sidewalk	Carrboro	
Estimated Start Date	Estimated Completion	Estimated Capital Cost	
FY20	FY25	FY2023(Current)	\$ 478,921
			\$ -
Project Description/Scope	Enter below a summary of the project that may later be used as the project		
<p>The design and installation of a sidewalk along one side on South Greensboro Street (TIP #C-5650) from the north end of Old Pittsboro Road to Public Works Drive, appropriately 0.9 miles. In addition to establishing a continuous pedestrian facility along the major north-south axis to Carrboro, the improvement would provide pedestrian access to bus stops for 8 Chapel Hill Transit routes and one GoTriangle Route within the 1/2 mile (the walking service area). The project connects the recently completed improvements to Smith Level Road (U-2803) and the future Morgan Creek Greenway (EL-4828) to downtown Carrboro.</p>			
Please detail project justification			

Phase	Fiscal Quarter and Fiscal Year	Fiscal Quarter and
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

Project Goal

Implementation Metrics



ORANGE COUNTY GOVERNMENT
TRANSPORTATION SERVICES DEPARTMENT



MEMORANDUM

TO: Orange County Staff Work Group
FROM: Nishith Trivedi, Transportation Director
DATE: March 20, 2024
SUBJECT: FY24 Q4 AWP Amendment Request
ATTACHMENT: FY24 Q4 Project Sheets

Orange County Transportation Services (OCTS) requests an amendment to the Fiscal Year 2024 Annual Work Program (AWP) quarter 4. The amendment is budget neutral, with no financial impact.

Type	Project	Description	ID	Amount
Current Project	Trapez (Operating)	Update Transit tracking software for consistency with other agencies	20OPTTS6	\$200,000
	Trapez (Capital)			

OCTS requests the Operating project Trapeze (20OPTTS6) converted from Operating to Capital. Staff delayed transitioning from EcoLane to Trapeze to FY25. Department will complete the process in FY25. Process is underway to start the project in FY25 Q1 and finish it by Q3.

Please forward any questions, comments or concerns to me at ntrivedi@orangecountync.gov.

REQUEST #

FY 2024
Orange Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2023
Total Project Cost	
\$	250,000

Project Name	Requesting Agency	Project Contact	Orange Transit Estimated Operating Cost	
Trapeze	Orange County Transportation Services	Nishith Trivedi	FY 2024 / Base Year*	\$ 200,000
			FY 2025	\$ -
			Cumulative	\$ 200,000
Estimated Start Date	Estimated Completion	Notes	Orange Transit Estimated Capital Cost	
Jan-24	Jun-24	Software transition to mirror other transit provider	FY 2024 / Base Year*	\$ 200,000
			Cumulative	\$ 200,000
Project Description/Scope	Enter below a summary of the project that may later be used as the project description in the FY 2024 Work Plan.			
Converting EcoLane to Trapeze to improve data quality, service, and coordination with other transit providers in the County and region.				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as fully as possible. Enter Not Applicable (N/A) as appropriate.			

1. Is this a New Project, Scope Change or Financial Change? **New** **Scope** **Financial**

See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID

2. Is this project Operating, Capital or Both? **Operating** **Capital** **Both**

3. Is this a one-time request? **Yes** **No**

4. What is the timeframe for the request? Are you requesting a full year of funds in FY24 or a partial year to be annualized in future fiscal years?

One time request to improve transit operations.

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Orange Transit Plan?

Orange County Transportation Services Administration building and County transit fleet
--

6. Is this project programmed in the adopted Transit Plan FYs 2024-2030 Multi-Year Operating Program or **Yes** **No**

8. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

All residents and businesses in rural Orange County will continue receiving public transit services. If discontinued, it will have significant and detrimental impact all incorporated portions of the County.
--

10. For bus operating projects, please provide:

a) Target Start Date	
b) Assets Used (Vehicles, etc.)	
c) Geographic Termini	
d) Major Destinations Served	
e) Annualized Revenue Hours	

f) Span of Service				
g) Frequency	<u>TIME PERIOD</u>			
	AM Peak			
	Midday			
	PM Peak			
	Evening			

11. If this is a bus operating project, which organization will operate the service?

Orange County Transportation Services

12. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function, and the percentage of time devoted to each function.

13. List any other relevant information not addressed.

14. Please enter estimated revenues below. If there are other revenues besides Orange County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue							
	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Tax Revenue							
Orange County Transit Tax Revenue	200,000	-	-	-	-	-	-
Other Revenue							
Federal	-	-	-	-	-	-	-
State	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-	-
TOTAL REVENUE	200,000	-	-	-	-	-	-

16. Please enter estimated appropriations to support expenses. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2026 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours							
Cost per Hour							
Estimated Operating Cost							
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations		-	-	-	-	-	-
Other (Describe)			-	-	-	-	-
Other (Describe)			-	-	-	-	-
Other (Describe)			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

17. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Bus Operations Transit Plan Administration Tax District Administration

18. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Design							
Construction							
Equipment							
Land - Right of Way							
Other	200,000						
TOTAL CAPITAL COSTS	200,000	-	-	-	-	-	-

20. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Transit Infrastructure Vehicle Acquisition BRT CRT Other

Assumptions for Costs and Revenues Above:

21. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

One time request based on quote received from vendor

* Base year is the year of this project sheet submission.

Triangle Tax District - Orange County
For the Quarter Ending December 31, 2023 (Q2)
For the Fiscal Year Ending June 30, 2024

	ORANGE
Cash & Investments	\$ 17,557,685

REVENUES, BUDGET TO ACTUAL, ACCRUAL BASIS¹

	Current Year	Prior Year	Difference
1/2 ¢ Sales Tax			
Budget & Transit Plan Alloc	\$ 9,500,000	\$ 8,800,000	\$ 700,000
Actual (Q2) ^{1,2}	5,331,962	5,145,655	186,308
Percent of Budget Rec'd	56.13%	58.47%	
Percent Δ over Prior Year	3.62%		
Vehicle Rental Tax			
Budget & Transit Plan Alloc	\$ 739,941	\$ 586,800	\$ 153,141
Actual (Q2) ^{1,3}		366,734	(366,734)
Percent of Budget Rec'd	0.00%	62.50%	
Percent Δ over Prior Year	-100.00%		
\$7 Vehicle Registration Tax			
Budget & Transit Plan Alloc	\$ 831,178	\$ 818,895	\$ 12,283
Actual (Q2) ¹	405,944	417,809	(11,865)
Percent of Budget Rec'd	48.84%	51.02%	
Percent Δ over Prior Year	-2.84%		
\$3 Vehicle Registration Tax			
Budget & Transit Plan Alloc	\$ 358,222	\$ 350,958	\$ 7,264
Actual (Q2) ¹	173,979	179,061	(5,082)
Percent of Budget Rec'd	48.57%	51.02%	
Percent Δ over Prior Year	-2.84%		
Total Revenue			
Budget	\$ 11,429,341	\$ 10,556,653	\$ 872,688
Actual (Q2) ¹	5,911,885	6,109,259	(197,373)
Percent of Budget Rec'd	51.73%	57.87%	

¹Actual Revenue for July to November.

²Sales tax revenues are seasonal and do not follow a straight line trend.

³FY24 Vehicle Rental Tax Actuals are under Review.

Triangle Tax District --- Orange Operating
For the Quarter Ending December 31, 2023 (Q2)
For the Fiscal Year Ending June 30, 2024
OPERATING EXPENDITURES, BUDGET TO ACTUAL, ACCRUAL BASIS*

Agency	Project Description	Workplan Project ID	Budget + YTD Amendments	Q1 Actuals	Q2 Actuals	Q3 Actuals	Q4 Actuals	YTD Total Spent	% of Budget Spent YTD	Budget Remaining	Progress Report
Tax District Administration											
GoTriangle	Tax District Administration - Financial Oversight Staff	21GOTAD1	\$ 192,000	\$ 30,209	\$ 29,283	\$ -	\$ -	\$ 59,492	31%	\$ 132,508	On Schedule / Completed
GoTriangle	Tax District Administration - Financial Oversight - Support Services (O)	21GOTAD11	\$ 77,388	\$ 15,871	\$ 19,347	\$ -	\$ -	\$ 35,217	46%	\$ 42,170	On Schedule / Completed
GoTriangle	Tax District Administration - Audit Services	21GOTAD12	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 8,200	On Schedule / Completed
GoTriangle	Tax District Administration - Financial Services	21GOTAD13	\$ 43,665	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 43,665	On Schedule / Completed
Total Tax District Administration			\$ 321,253	\$ 46,080	\$ 48,630	\$ -	\$ -	\$ 94,710	29%	\$ 226,543	
Transit Plan Administration											
DCHC MPO	Orange County Staff Working Group Participation	24MPO_AD1	\$ 39,806	\$ 10,826	\$ 3,416	\$ -	\$ -	\$ 14,242	36%	\$ 25,565	On Schedule / Completed
GoTriangle	Transit Plan Administration - Program Management Staff	20GOTAD2	\$ 25,625	\$ 2,820	\$ 3,226	\$ -	\$ -	\$ 6,045	24%	\$ 19,580	On Schedule / Completed
GoTriangle	Transit Plan Administration - Project Implementation Staff	21GOTAD3	\$ 173,533	\$ 33,723	\$ 37,015	\$ -	\$ -	\$ 70,738	41%	\$ 102,794	On Schedule / Completed
GoTriangle	TPA - Transit Planning - Support Services	20GOTAD13	\$ 32,390	\$ 22,535	\$ 2,333	\$ -	\$ -	\$ 24,868	77%	\$ 7,522	On Schedule / Completed
GoTriangle	TPA - Legal and Real Estate - Support Staff	21GOTAD4	\$ 120,697	\$ 20,289	\$ 22,259	\$ -	\$ -	\$ 42,548	35%	\$ 78,149	On Schedule / Completed
GoTriangle	TPA - Marketing , Communication and PE - Support Staff	21GOTAD5	\$ 53,505	\$ 10,092	\$ 10,103	\$ -	\$ -	\$ 20,195	38%	\$ 33,310	On Schedule / Completed
GoTriangle	TPA - Marketing, Communication and PE - Support Services	21GOTAD12	\$ 32,390	\$ 15,825	\$ 2,392	\$ -	\$ -	\$ 18,217	56%	\$ 14,173	On Schedule / Completed
GoTriangle	TPA - Regional Technology and Administration - Support Staff	21GOTAD6	\$ 78,310	\$ 581	\$ 607	\$ -	\$ -	\$ 1,188	2%	\$ 77,122	On Schedule / Completed
GoTriangle	Customer Surveys	19GOTO02	\$ 11,890	\$ 2,244	\$ -	\$ -	\$ -	\$ 2,244	19%	\$ 9,646	On Schedule / Completed
Total Tax District Administration			\$ 568,145	\$ 118,934	\$ 81,350	\$ -	\$ -	\$ 200,284	35%	\$ 367,861	
Transit Operations											
GoTriangle	Route 800 Improvements	20GOT_TS2	\$ 430,262	\$ 49,578	\$ 51,208	\$ -	\$ -	\$ 100,786	23%	\$ 329,476	On Schedule / Completed
GoTriangle	Route 400 Improvements	20GOT_TS3	\$ 368,812	\$ 93,198	\$ 92,647	\$ -	\$ -	\$ 185,845	50%	\$ 182,967	On Schedule / Completed
GoTriangle	Route ODX	20GOT_TS5	\$ 201,530	\$ 50,408	\$ 49,747	\$ -	\$ -	\$ 100,156	50%	\$ 101,374	On Schedule / Completed
GoTriangle	Route CRX Improvements	20GOT_TS6	\$ 69,379	\$ 11,853	\$ 10,950	\$ -	\$ -	\$ 22,803	33%	\$ 46,576	On Schedule / Completed
GoTriangle	Route 405 Improvements	20GOT_TS9	\$ 23,237	\$ 5,443	\$ 6,106	\$ -	\$ -	\$ 11,549	50%	\$ 11,688	On Schedule / Completed
GoTriangle	Paratransit expansion	19GOT_TS8	\$ 23,893	\$ 886	\$ 12,367	\$ -	\$ -	\$ 13,252	55%	\$ 10,641	On Schedule / Completed
GoTriangle	Youth Gopass	21GOT_OO1	\$ 6,143	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 6,143	On Schedule / Completed
GoTriangle	Fare Collection Improvements (O)	21GOT_OO2	\$ 5,475	\$ 60	\$ 120	\$ -	\$ -	\$ 180	3%	\$ 5,295	Project Behind Schedule / On Target
Orange County / OPT	Transit Plan Administration (SWG Administrator)	24OPTT51	\$ 61,100	\$ 15,275	\$ -	\$ -	\$ -	\$ 15,275	25%	\$ 45,825	On Schedule / Completed
Orange County / OPT	Continuation of Transit Services	19OPTT51	\$ 365,686	\$ 207,297	\$ 144,965	\$ -	\$ -	\$ 352,262	96%	\$ 13,424	On Schedule / Completed
Orange County / OPT	Increase Cost of Existing Services (ICES)	19OPTT52	\$ 40,697	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 40,697	On Schedule / Completed
Orange County / OPT	Hillsborough Circulator Expansion	20OPTT54	\$ 361,920	\$ 49,222	\$ 46,980	\$ -	\$ -	\$ 96,202	27%	\$ 265,718	On Schedule / Completed
Orange County / OPT	OPT Mobility on Demand	20OPTT56	\$ 382,800	\$ 56,115	\$ 52,635	\$ -	\$ -	\$ 108,750	28%	\$ 274,050	On Schedule / Completed
Chapel Hill / CHT	HS Route - Weekend service	24CHTT51	\$ 114,039	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 114,039	On Schedule / Completed
Chapel Hill / CHT	Increased Cost of Existing Services (ICES)	19CHTT52	\$ 745,553	\$ 186,388	\$ 186,388	\$ -	\$ -	\$ 372,777	50%	\$ 372,777	On Schedule / Completed
Chapel Hill / CHT	Chapel Hill Transit Service Expansion FY13-21	22CHTT51	\$ 1,742,418	\$ 435,605	\$ 435,605	\$ -	\$ -	\$ 871,209	50%	\$ 871,209	On Schedule / Completed
Chapel Hill / CHT	CW Route - Improve mid-day service	23CHTT51	\$ 195,375	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 195,375	On Schedule / Completed
Total Transit Operations			\$ 5,138,318	\$ 1,161,327	\$ 1,089,718	\$ -	\$ -	\$ 2,251,045	44%	\$ 2,887,273	
Total Operating Expenses			\$ 6,027,716	\$ 1,326,340	\$ 1,219,698	\$ -	\$ -	\$ 2,546,039	42%	\$ 3,481,677	

* Represents expenditures reimbursed or accrued by End of Quarter unless otherwise footnoted

* GoTriangle FY24 Q1 Reimbursement is pending

- No Project activity to date and no activity is anticipated
- No Project activity to date, but the project sponsor still intends to deliver the project
- Project is behind, and not on target to meet the timeline originally programmed in the Work Plan
- Project is behind, but on target to meet the timeline originally programmed in the Work Plan
- Project is on schedule, on target to meet the timeline originally programmed in the Work Plan, or project is complete

Triangle Tax District --- Orange Capital
For the Quarter Ending December 31, 2023 (Q2)
For the Fiscal Year Ending June 30, 2024
CAPITAL EXPENDITURES, BUDGET TO ACTUAL, ACCRUAL BASIS *

Agency	Project Description	Workplan Project ID	Budget + YTD Amendments	Orange Actuals Q1	Orange Actuals Q2	Orange Actuals Q3	Orange Actuals Q4	Orange YTD Total	Percent of Budget Spent YTD	Budget Remaining	Progress Report
Capital Planning											
GoTriangle	ERP System - Transit Plan	19GOT_CO1	\$ 69,971.00	\$ 29,235	\$ 19,113	\$ -	\$ -	\$ 48,347	69%	\$ 21,624	On Schedule / Completed
GoTriangle	Origin Destination Survey	21GOT_CO1	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 245,000	Not Started
GoTriangle	GoTriangle Short Range Transit Plan	21GOT_CO2	\$ 4,802	\$ 2,918	\$ 1,865	\$ -	\$ -	\$ 4,783	100%	\$ 19	On Schedule / Completed
GoTriangle	Transit Facilities Study	21GOT_CO3	\$ 21,434	\$ 2,732	\$ -	\$ -	\$ -	\$ 2,732	13%	\$ 18,702	On Schedule / Completed
Orange County / OPT	Planning for new Transit Plan	20OPT-AD2	\$ 122,444	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 122,444	On Schedule / Completed
Orange County / OPT	OPT AVL	19OPT_AD1	\$ 43,073	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 43,073	Project Behind Schedule / On Target
Total Capital Planning			\$ 506,725	\$ 34,885	\$ 20,978	\$ -	\$ -	\$ 55,862	11%	\$ 450,863	
Transit Infrastructure											
GoTriangle	Hillsborough Park and Ride	18GOT_CD8	\$ 50,394	\$ 14,637	\$ 25,911	\$ -	\$ -	\$ 40,548	80%	\$ 9,847	On Schedule / Completed
GoTriangle	Mebane Bus Stop Improvement	18GOT_CD11	\$ 233	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 233	On Schedule / Completed
GoTriangle	Bus Stop Improvements (Orange County)	18GOT_CD12	\$ 247,222	\$ 27,661	\$ 40,078	\$ -	\$ -	\$ 67,739	27%	\$ 179,484	On Schedule / Completed
GoTriangle	New Regional Transit Facility (Orange County share)	23GOTCD04	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 240,000	Not Started
GoTriangle	Mobile Ticket Validators - Orange share (includes Route 420)	20GOT_CD3	\$ 43,372	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 43,372	On Schedule / Completed
GoTriangle	Priority Transit Access Improvements	22GOT_CD2	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 100,000	On Schedule / Completed
GoTriangle	Regional Fleet and Facilities Study Implementation - Nelson Road	23GOT_CD2	\$ 500,000	\$ 3,135	\$ 4,614	\$ -	\$ -	\$ 7,749	2%	\$ 492,251	On Schedule / Completed
Orange County / OPT	FAST 2 Study	24OPTAD06	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 105,000	
Orange County / OPT	OPT Bus Stop Improvements (five stops)	19OPT_CD1	\$ 31,759	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 31,759	On Schedule / Completed
Orange County / OPT	OPT Bus Stop Signs	20OPT_CD1	\$ 1,594	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 1,594	Project Behind Schedule / On Target
Orange County / OPT	Hillsborough Park and Ride	20OPT_CD2	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 800,000	Project Behind Schedule / On Target
Chapel Hill / CHT	CHT ADA Bus Stop Upgrades	19OPT_CD2	\$ 448,815	\$ -	\$ 448,815	\$ -	\$ -	\$ 448,815	100%	\$ -	On Schedule / Completed
Chapel Hill / CHT	Lighting in Bus Shelters	20CHT_CD1	\$ 53,148	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 53,148	Project Behind Schedule / On Target
Chapel Hill / CHT	Bus Stop Sign and Design Replacement	20CHT_CD2	\$ 84,741	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 84,741	Project Behind Schedule / On Target
TownofCarrboro	Estes Drive Bike-Ped Improvements	18TOC_CD1	\$ 252,373	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 252,373	Not Started
TownofCarrboro	Estes Drive Transit Access Corridor Study	18TOC_CD2	\$ 106,296	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 106,296	Not Started
TownofCarrboro	Morgan Creek Greenway	18TOC_CD4	\$ 260,216	\$ 3,400	\$ 27,612	\$ -	\$ -	\$ 31,012	12%	\$ 229,204	Project Behind Schedule / On Target
TownofCarrboro	South Greensboro Street Sidewalk	18TOC_CD5	\$ 478,921	\$ -	\$ 7,794	\$ -	\$ -	\$ 7,794	2%	\$ 471,127	Project Behind Schedule / On Target
TownofCarrboro	Carrboro HAWK Signal	20TOCCD01	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	100%	\$ -	Project Behind Schedule / On Target
TownofHillsborough	Hillsborough Train Station	18TOH_CD1	\$ 481,668	\$ 13,850	\$ 42,544	\$ -	\$ -	\$ 56,394	12%	\$ 425,274	Project Behind Schedule / On Target
Total Transit Infrastructure			\$ 4,435,753	\$ 62,683	\$ 747,367	\$ -	\$ -	\$ 810,050	18%	\$ 3,625,702	
Vehicle Acquisition											
GoTriangle	Vehicle acquisition and replacement	21GOT_VP1	\$ 766,166	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 766,166	Project Behind Schedule / On Target
Total Vehicle Acquisition			\$ 766,166	\$ -	0%	\$ 766,166					
Other Projects											
Chapel Hill / CHT	North-South BRT	20CHT_CD1	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,000,000	On Schedule / Completed
GoTriangle	Light Rail Transit	20GOT_CD2	\$ 141,777	\$ 870	\$ 1,073	\$ -	\$ -	\$ 1,943	1%	\$ 139,834	On Schedule / Completed
Total Other Projects			\$ 4,141,777	\$ 870	\$ 1,073	\$ -	\$ -	\$ 1,943	0%	\$ 4,139,834	
Total Capital Expenditures			\$ 9,850,421	\$ 98,438	\$ 769,418	\$ -	\$ -	\$ 867,856	9%	\$ 8,982,565	

* Represents expenditures reimbursed or accrued by End of Quarter unless otherwise footnoted

* GoTriangle FY24 Q1 Reimbursement is pending

* Budget Column includes FY23 Prior Year Carryover

- No Project activity to date and no activity is anticipated
- No Project activity to date, but the project sponsor still intends to deliver the project
- Project is behind, and not on target to meet the timeline originally programmed in the Work Plan
- Project is behind, but on target to meet the timeline originally programmed in the Work Plan
- Project is on schedule, on target to meet the timeline originally programmed in the Work Plan, or project is complete

REQUEST #

FY 2024

FY START DATE
Apr 2024

**Orange Transit Work Plan
Project Amendment Request Form
Operating and/or Capital**

Type of Amendment Minor Major

Minor Amendments:

- a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$250,000;
- b. Changes to any adopted financial assumptions supporting the applicable Work Program that does not have a significant impact on the overall revenue or expenditure forecast, which is defined to be no more than a one percent (1%) over the life of the plan;
- c. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Program;
- d. Changes in funding amounts less than \$250,000 for implementation elements programmed in future fiscal years;
- e. Any other change that does not meet any of the criteria of a Minor Amendment is a Major Amendment.

Major Amendments are required when:

- a. A project requested to be added to the Work Plan
- b. A project requested to be removed from the Work Plan
- c. Changes to any adopted financial assumptions supporting the applicable Work Program that does have a significant impact on the overall revenue or expenditure forecast, which is defined to be over one percent (1%) over the life of the plan;
- d. Changes in scope for implementation elements programmed in current and future fiscal years;
- e. Any amendment that requires a transfer of funds between capital or operating funding categories
- f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Orange County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Chapel Hill Transit Short Range Transit Plan Update	Chapel Hill Transit	Caroline Dwyer cdwyer@townofchapelhill.org	Base Year	
			FY 2025	
			Cumulative	
Estimated Start Date	Estimated Completion	Notes	Capital Cost	
Apr-24	N/A		Base Year	\$ 150,000
			Cumulative	
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
Amend project appropriation category from Operating to Capital.				
1. Enter Orange Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes

TOTAL

2. Orange Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes

TOTAL

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Orange Transit Plan.	Estimated Operating Cost	Current Year	-150,000
		Recurring	\$ -
	Estimated Capital Cost	Base Year	150,000
		Cumulative	

Net zero impact

4. Is this project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

FY24 Q4

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

Funding for the SRTP will remain unused at the end of FY24

7. List any other relevant information not addressed.

This amendment request has no financial impact on the adopted transit plan.

8. Please enter estimated appropriations to support expenses. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2026 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes					-	-	-
Contracts				-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour							
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other (Describe)			-	-	-	-	-
Other (Describe)			-	-	-	-	-
TOTAL OPERATING COSTS		-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Planning	150,000						
Design							
Construction							
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	150,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Capital funding for SRTP update is based on recently executed competitive planning contracts.

REQUEST #

FY 2024

FY START DATE
Apr 2024

**Orange Transit Work Plan
Project Amendment Request Form
Operating and/or Capital**

Type of Amendment Minor Major

Minor Amendments:

- a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$250,000;
- b. Changes to any adopted financial assumptions supporting the applicable Work Program that does not have a significant impact on the overall revenue or expenditure forecast, which is defined to be no more than a one percent (1%) over the life of the plan;
- c. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Program;
- d. Changes in funding amounts less than \$250,000 for implementation elements programmed in future fiscal years;
- e. Any other change that does not meet any of the criteria of a Minor Amendment is a Major Amendment.

Major Amendments are required when:

- a. A project requested to be added to the Work Plan
- b. A project requested to be removed from the Work Plan
- c. Changes to any adopted financial assumptions supporting the applicable Work Program that does have a significant impact on the overall revenue or expenditure forecast, which is defined to be over one percent (1%) over the life of the plan;
- d. Changes in scope for implementation elements programmed in current and future fiscal years;
- e. Any amendment that requires a transfer of funds between capital or operating funding categories
- f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Orange County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Town of Chapel Hill FY24 Safe Streets for All (SS4A) Supplemental Grant	Town of Chapel Hill	Josh Mayo jmayo@townofchapelhill.org	Base Year	
			FY 2025	
			Cumulative	
Estimated Start Date	Estimated Completion	Notes	Capital Cost	
May-24	Dec-24		Base Year	\$ 50,000
			Cumulative	
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
This project provides a local match for an awarded SS4A grant. The Town of Chapel Hill will conduct a safety study along Martin Luther King Jr. Boulevard to identify short-term and long-term solutions for road user safety. This project will address safety along the town's busiest transit route, and will complement existing planning around the North-South Bus Rapid Transit project.				
1. Enter Orange Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TBD	Safe Streets for All (SS4A) Supplemental Grant	Capital	\$50,000		
TOTAL					

2. Orange Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TBD	CHT Short Range Transit Plan Update	Capital	\$ 50,000		
TOTAL					

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Orange Transit Plan.		Estimated Operating Cost	Current Year Recurring
		Estimated Capital Cost	Base Year Cumulative
			\$ -
			Net zero impact

4. Is this project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

FY24 Q4

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the Town of Chapel Hill cannot provide a local match, the federal SS4A will be forfeited.

7. List any other relevant information not addressed.

This amendment request has no financial impact on the adopted transit plan.

8. Please enter estimated appropriations to support expenses. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2026 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes					-	-	-
Contracts				-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour							
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other (Describe)			-	-	-	-	-
Other (Describe)			-	-	-	-	-
TOTAL OPERATING COSTS		-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Planning	50,000						
Design							
Construction							
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	50,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

