



Orange County Planning & Inspections Department
131 W. Margaret Lane, Suite 200, Hillsborough, NC 27278
919-245-2575 or planningapps@orangecountync.gov

Comprehensive Plan Future Land Use Element Text
and Map Amendment Application

Please check all applicable boxes and complete the required documentation. Additional information and submittal requirements are contained in Section 2.3 of the Unified Development Ordinance (UDO).
If completing by hand, please use black or blue ink.

Date: Request: [ ] Text Amendment [ ] Map Amendment

Contact Information

Property Owner(s):

Mailing Address:

Phone: Email:

Applicant (if different than property owner):

Mailing Address:

Phone: Email:

Property Information

Parcel ID Number (PIN): Total Acreage:

Address:

Text Amendment

Proposed Amendment Information

Section(s) of the Comprehensive Plan Land Use Element proposed for amendment:

General Amendment Request:

Map Amendment

Does this request include a rezoning application? [ ] Yes [ ] No

Current Plan Category Designation(s)

General:

Activity Node:

Watershed: \_\_\_\_\_

Current Zoning Designation: \_\_\_\_\_

Joint Planning Area: \_\_\_\_\_

### General Site Information

Zoning North: \_\_\_\_\_ South: \_\_\_\_\_

East: \_\_\_\_\_ West: \_\_\_\_\_

Land Use North: \_\_\_\_\_ South: \_\_\_\_\_

East: \_\_\_\_\_ West: \_\_\_\_\_

### Request

Land Use Classification Designation(s) Requested: \_\_\_\_\_

If applicant/property owner are different people, include a signed, notarized, statement indicating that the owner has authorized the applicant to submit the request. In cases where there are multiple property owners, please attach an additional document containing their signatures authorizing the submission of the application or other legal documentation establishing the applicants' right to file on their behalf.

### Other Submittal Requirements

#### Comprehensive Plan Future Land Use Element Text Amendment

Based on Section 2.3 of the Unified Development Ordinance (UDO):

- Copy of the existing text provision(s) which the applicant proposes for amendment
- A written statement describing in detail:
  - a. Changes which the applicant proposes to make to the text of the Comprehensive Plan
  - b. The rationale for the proposed amendment consistent with the standards established in the UDO.
- All other circumstances, factors and reasons which the applicant offers in support of the proposed Comprehensive Plan amendment.
- Review fee

#### Comprehensive Plan Future Land Use Map Amendment

Based on Section 2.3 of the UDO, this application should be submitted with the following materials:

- Orange County GIS map with the parcel, or portion thereof highlighted or otherwise indicated.
- Legal description of the parcel, or portion thereof.
- Letter of request to include:
  - Parcel Identification Number (PIN), general location, and owner of the parcel
  - Current and requested land use plan classification designation(s)
  - Narrative stating the manner in which the proposed amendment will carry out the intent and purpose of the adopted comprehensive plan or part thereof
  - Statement of any other circumstances, factors, and reasons which the applicant offers in support of the proposed amendment
  - Statement of the changed or changing conditions in the area, or in the County generally, which make the proposed amendment reasonably necessary.
- Review fee

## Certification and Signatures

I (We), the undersigned, certify that all statements furnished in this application are true and to the best of my (our) knowledge and that the application as submitted is complete.

\_\_\_\_\_  
**Owner Signature(s)**

\_\_\_\_\_  
**Applicant Signature** (if different from owner)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**