



Department of Finance and Administrative Services – Purchasing Division

Addendum No 1: Answer to Questions

April 14, 2021

**ORANGE COUNTY RFP No 367-OC5317**

**PUBLIC SAFETY FLEET MAINTENANCE SERVICES**

**To All Interested Providers:**

1. I am completing our proposal and do not see where Parts markup goes anywhere. Please advise if that is something you are interested in, I would assume so.

Proposers shall add the parts costs as a separate line in their proposals. Attached is the **Form 3: Cost Proposal Revised**. Please use this form when submitting your RFP response.

2. Is the county looking to have several qualified firms to take care of their fleet? Sort of like a preferred county qualified vendors list?

Orange County does reserve the right to make separate awards if deemed advantageous for service delivery purposes.

3. Would the county be interested in a Mobile Service maintenance program?

The County does not deem this as a primary service delivery mode but will consider as part of a hybrid option.

FORM 3 - Revised

**Cost Proposal**

**Proposal for Orange County Fleet Maintenance Services**

[WILL BE SCHEDULE 1 TO THE CONTRACT IF THE PROPOSER IS SELECTED TO BE THE CONTRACTOR]

The undersigned, having become thoroughly familiar with the terms and conditions affecting the performance and costs of the Fleet Maintenance Services, hereby proposes and agrees to fully perform the Fleet Maintenance Services within the time stated and in strict accordance with the Proposal Documents and the "Contract for Services," including furnishing any and all labor and materials, and to do all of the Fleet Maintenance Services required to complete said Fleet Maintenance Services in accordance with the Proposal Documents and the "Contract for Services," as follows. If necessary, please attach any additional worksheets or other documentation to detail any proposal rates.

Proposers may include in their proposals a schedule of rates for different types of work or personnel performing work included within the scope of services for Services that are required under the Contract. Such schedule must be clear as to what service is included in each rate. Orange County expects that such rates will be hourly rates, but Proposers may include other types of rates that would be more appropriate for the applicable service. \*If the rate proposed is other than an hourly rate, Proposers should clearly indicate what the rate covers (for example, per day, per service, etc.)

**Contract Term Period:** One year with three one-year renewal options.

The Proposer proposes to perform the Services as the following rates:

<b>For FY 2021 (July 1, 2021 to June 30, 2022)</b>		
Type of Service	Labor Rate	Parts Costs
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>For FY 2022 (July 1, 2022 to June 30, 2023)</b>		
Type of Service	Labor Rate	Parts Costs
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>For FY 2023 (July 1, 2023 to June 30, 2024)</b>		
Type of Service	Labor Rate	Parts Costs
	\$	\$
	\$	\$
	\$	\$
	\$	\$

Also, add towing services for ambulance and Sheriff vehicles separately (vehicles require different tow vehicles)

\*if rate is other than an hourly rate, Proposers should clearly indicate what the rate covers (for example, per day, per Services, etc.)

The Proposer agrees that all parts and materials provided to the County under the Contract shall be billed at the Contractor's actual cost, without mark-up.

The above cost Proposal remains valid for one hundred fifty (150) days after the date of submission. The Proposer shall furnish all services and provide all goods for the period of on or about July 1, 2021 to June 30, 2022, in accordance with this Request for Proposals.

---

Name of Proposer

Date

---

Authorized Signature/ Title

---

Address

---

City, State, Zip Code