

**ORANGE COUNTY DEPARTMENT OF ENVIRONMENT, AGRICULTURE, PARKS AND RECREATION**

PO Box 8181, Hillsborough, NC 27278

919-245-2660



## Athletic Facilities Use Application

<b>Applicant's Name:</b>		<b>Organization:</b>	
<b>Address:</b>		<b>City/State/Zip:</b>	<b>County:</b>
<b>Home #:</b>	<b>Work #:</b>	<b>Cell #:</b>	<b>Email:</b>

**Softball and baseball fields are available mid-March – October except when used by OCPR programs or closed for maintenance. The gymnasium is available April 1 – October 14. Refunds will be issued if OCPR management staff cancels a reservation due to unsafe field conditions, scheduled field maintenance, or any other extenuating circumstance.**

**Rental times must include any set-up and clean-up time needed for your event**

**Requested Date(s):** \_\_\_\_\_ **Start time:** \_\_\_\_\_ **End time:** \_\_\_\_\_

**Purpose:** \_\_\_\_\_ **# of Adults:** \_\_\_\_\_ **# of Children:** \_\_\_\_\_

Facilities Usage Fees Descriptions	Resident	Non-Resident	Athletic Lighting
<b>Athletic Sports Facilities</b>	<b>Hourly</b>	<b>Hourly</b>	<b>Hourly</b>
Athletic Fields	\$25.00	\$37.50	\$35.00
Athletic Fields Sports Tournament	\$50.00	\$75.00	\$35.00
Full Court Gymnasium	\$35.00	\$52.50	None
Tennis/Basketball Courts	\$10.00	\$15.00	\$5.00

### HOURS AVAILABLE – 8AM TO 10PM

Indoor Basketball Courts	Outdoor Basketball Courts	Softball/Baseball Fields
Central Rec. Full Gym _____ Cedar Grove Gym _____	Efland Checks Park Court 1 _____ Court 2 _____	Fairview Park _____ Central Rec. Center Open Field _____ (no lights available)
<b>Tennis Courts</b>	Cedar Grove Park Court 1 _____ Court 2 _____	Cedar Grove Park Field 1 _____ Field 2 _____ Multipurpose _____ (no lights available)
Fairview Park Court 1 _____ Court 2 _____ Court 3 _____	Fairview Park Court 1 _____ Court 2 _____	Efland Checks Park Field 1 _____ Field 2 _____ Field 3 _____

This application serves as a request for reservation and is exclusively for the use of the above named athletic facility; if another area of the park/center is desired the appropriate application must be submitted. The reservation is not approved or confirmed until the applicant receives an Orange County Facility Sales Receipt and Permit. The Facility Sales Receipt and Permit will be mailed within three business days from receipt of fee, signed application and Hold Harmless Agreement.

### RESERVATIONS AND PAYMENTS

Signed application and Hold Harmless Agreement must be submitted along with payment at least seven days prior to the requested date and no earlier than ninety days prior to the requested date. Check should be made payable to “OCPR”. Application and payment may be submitted in person to Orange County Department of Environment, Agriculture, Parks and Recreation Administrative Office located inside the new Bonnie B Davis Agriculture Building at 1020 U.S. 70, Hillsborough, NC 27278 or by mail to Orange County Parks and Recreation, PO Box 8181, Hillsborough, NC 27278.

**REFUND POLICY** - If requested prior to seven days of the reservation date, a full refund less a \$5 administrative fee will be given. If requested between two and six days of the reservation date, a 50% refund less \$5 will be given. No refund will be given if requested less than two days before the reservation date. No administrative fee is charged if a household credit is accepted.

**ORANGE COUNTY DEPARTMENT OF ENVIRONMENT, AGRICULTURE,  
PARKS AND RECREATION  
ATHLETIC FACILITY USE TERMS AND CONDITIONS**

Orange County Department of Environment, Agriculture, Parks and Recreation reserves the right to cancel Permittee's reservation due to increased enrollment for recreation operated youth and adult programming, or due to rescheduling of recreation programs previously cancelled due to inclement weather. In each case Parks and Recreation will notify the Permittee with as much advance notice as possible. If Orange County, Department of Environment, Agriculture, Parks and Recreation cancels your event you may reschedule the event or request a full refund.

No person(s) besides the permittee is authorized to make changes, cancellations or additions to a reservation.

The permittee is liable for any damages incurred, or if excessive cleaning is required by staff.

The permittee must have a permit on hand during their reservation.

The permittee is not allowed to charge admission, collect fees, or possess any alcoholic beverages.

Selling food is not permissible unless the permittee has and been issued a food vending permit through the Health Department and obtained a vending permit through the Orange County Department of Environment, Agriculture, Parks and Recreation.

Selling merchandise of any kind is not permissible unless the permittee has obtained a vending permit through the Orange County Department of Environment, Agriculture, Parks and Recreation.

For non-emergencies contact the Orange County Department of Environment, Agriculture, Parks and Recreation Administrative Office Monday through Friday 8:00 a.m. to 5:00 p.m. at 919-245-2660, after business hours dial 919-805-5181.

For emergencies dial 911

Failure to comply with the conditions listed above may result in denial/cancellation of future applications/permits.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**ORANGE COUNTY DEPARTMENT OF ENVIRONMENT, AGRICULTURE,  
PARKS AND RECREATION**

**HOLD HARMLESS AGREEMENT**

Orange County is committed to operating its parks and preserves and to conducting its recreation programs and activities in a safe manner and holds the safety of visitors and participants in high regard. Orange County continually strives to reduce associated risks and insists that all visitors and participants follow safety rules and instructions that are designed to protect the visitors' and participants' safety.

In the event that injury or illness is sustained while participating in an activity or utilizing a facility, the undersigned hereby authorizes any emergency First Aid, medication, medical treatment or surgery deemed necessary by licensed medical personnel. The undersigned also gives permission for attending medical personnel to execute on the undersigned's behalf, permission forms if undersigned is not immediately available to do so.

Warning of Risk - Recreational activities/programs/facilities are intended to challenge and engage the physical, mental, and emotional resources of each participant. Despite careful and proper maintenance and preparation, instruction, medical advice, conditioning, and equipment, there is still a risk of serious injury when visiting or participating in any recreational activity, program or facility. Understandably, not all hazards and dangers can be foreseen. Depending on the particular facility or activity, participants must understand that certain risks, dangers, and injuries due to inclement weather, contact with naturally occurring plants or animals, slipping, falling, poor skill level, or conditioning, carelessness, horseplay, un-sportsman-like conduct, inadequate or defective equipment, inadequate supervision, instruction or officiating, and all other circumstances inherent to indoor and outdoor park and recreation activities, programs or facility use exist. In this regard, it must be recognized that it is impossible for the Department of Environment, Agriculture, Parks and Recreation to guarantee absolute safety.

Waiver and Release of all Claims and Assumption of Risk- Please read this form carefully and be aware that in signing up and visiting or participating in identified programs, activities or facilities, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages, or loss which you (or member, agent or employee of your group) might sustain as a result of participating in any and all activities connected with and associated with said programs, activities or facility use (including transportation services/vehicle operation, when provided).

I recognize and acknowledge that there are certain risks of physical injury to visitors and participants in these programs, activities and facilities, and I voluntarily agree to assume the full risk of any and all injuries, including death, damages, or loss, regardless of severity, that I, members of my group or our agents may sustain as a result of said participation. I further agree to indemnify, waive and relinquish all claims as a result of visiting or participating in these programs, activities and facilities against Orange County including its officials, agents, volunteers, and employees.

I do hereby fully release and forever discharge Orange County from any and all claims for injuries, damages, or loss that I may have or which may accrue to me, members of my group or our agents arising out of, connected with, or in any way associated with these visits, programs, activities or facilities.

I have read and fully understand the above important information, warning of risk, assumption of risk, waiver, and release of all claims.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date