



ORANGE COUNTY
NORTH CAROLINA

FY 2017-18

**ANNUAL OPERATING
BUDGET**

CAPITAL INVESTMENT PLAN

COMMISSIONER APPROVED

Orange County, North Carolina
Commissioner Approved
FY 2017-18 Annual Operating Budget
and Capital Investment Plan

BOARD OF COUNTY COMMISSIONERS

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Board of County Commissioners



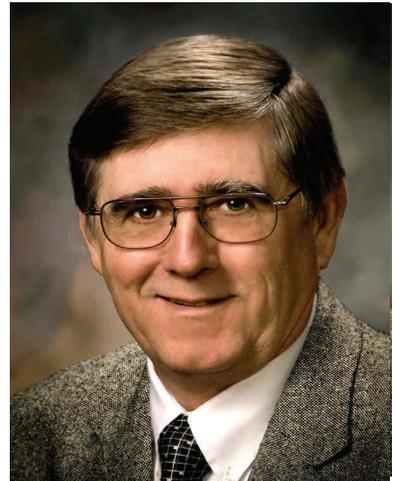
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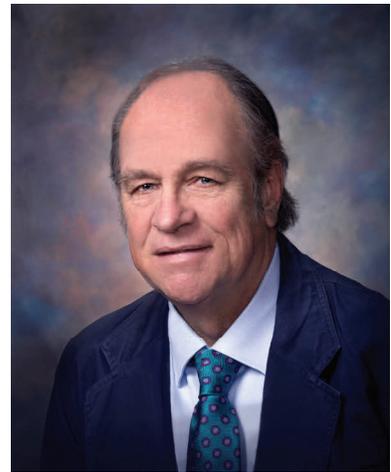
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Budget Presentation
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**Orange County
North Carolina**

For the Fiscal Year Beginning

July 1, 2016

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Jeffrey R. Enos

Executive Director

Orange County

North Carolina

For the Fiscal Year Beginning

July 1, 2016

Jeffrey R. Enos

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Orange County *M*ission Statement

Orange County exists to provide governmental services requested by our Residents or mandated by the State of North Carolina.

To provide these quality services efficiently, we must:

- Serve the ***Residents*** of Orange County - ***Our Residents Come First.***

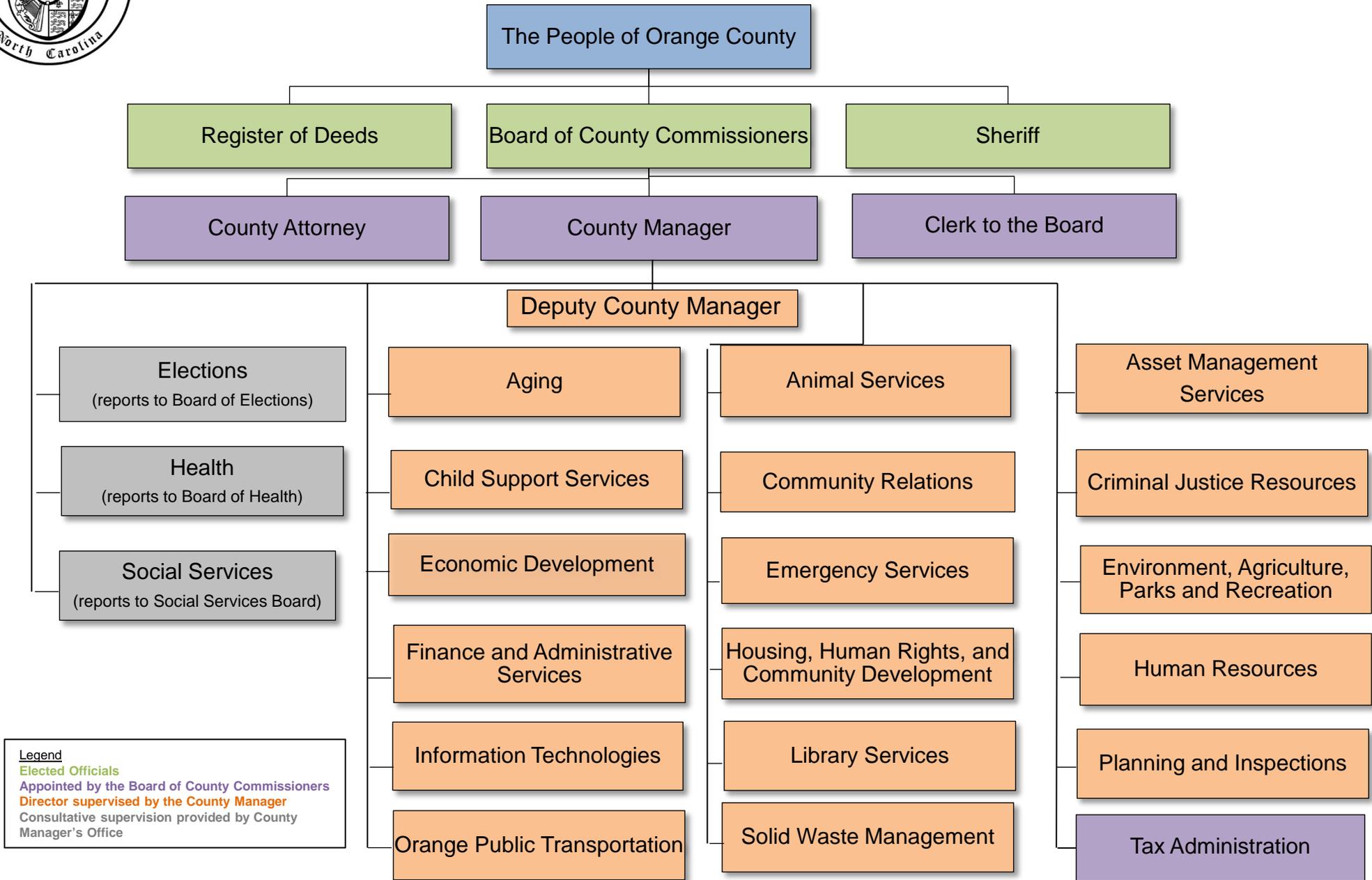
- Depend on the energy, skills and dedication of all our employees and volunteers.

- Treat all our Residents and all our Employees with fairness, respect, and understanding.

Orange County Residents Come First.



Orange County Government



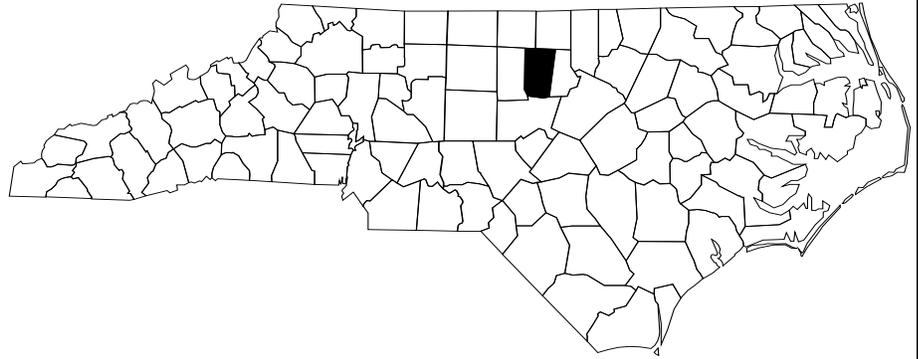
Orange County Goal Setting, Planning, and Budget Process

July 1	Fiscal Year Begins
September	County Manager/Departments Heads/Functional Leadership Teams analyze progress to date on current goals and develop any recommended modifications.
November	Board of Commissioners solicits top priority goals for next fiscal year from various County appointed boards and commissions. Financial Services prepares fiscal forecast for the upcoming budget year and identifies long-term financial trends.
Early December	Department Heads prepare five-year Capital Investment Plan budget requests incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
Early January	Kick-off County budget planning process for upcoming fiscal year including new staff resources and annual operating and recurring capital budgets.
Late January - Early February	County Commissioners hold annual planning session and provide preliminary direction to staff on next fiscal year goals including continuation of current goals and establishment of new goals. County Manager/Department Heads/Functional Leadership Teams incorporate Commissioners comments based on discussion at Board retreat, and develop draft goals, objectives, action plans, timetables, and estimated fiscal impacts for next fiscal year.
February – March	Department Heads/Functional Leadership Teams prepare budget requests for next fiscal year incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
March	County Staff presents County and Schools' five-year Capital Investment Plan.
March – May	County Manager/staff develop recommended budget that provides resources required to accomplish Commissioners Goals.

Goal Setting, Planning, and Budget Process-continued

Mid May	County Manager presents recommended budget; Budget message explains how recommended budget addresses stated Board goals.
Late May – Mid June	Board of Commissioners holds public hearings and work sessions on next fiscal year recommended budget and five-year Capital Investment Plan.
Late June	Board of Commissioners adopts budget and Capital Investment Plan funding for next fiscal year that provides resources needed to accomplish Board goals.

About Orange County...



Amid the pastoral landscapes and historic towns of Orange County, a vibrant center of education, culture, research and commerce thrives. The combination of strategic location and great quality of life makes Orange County a sought-after place in which to live, work, learn, and play.

The county's towns - Carrboro, Chapel Hill, Mebane, and Hillsborough - as well as its rural areas are marked by a stable labor market, well-educated workforce, low unemployment and diversified employment base. Recent job growth has been strong in the areas of health care, high-end manufacturing, service, and retail.

At the heart of Orange County is the University of North Carolina at Chapel Hill. The first public university to open its doors in 1795, the school is perennially ranked as one of the nation's best undergraduate and graduate institutions. In 2015, Kiplinger's Personal Finance ranked UNC-Chapel Hill the No. 1 Best Value in Public Colleges - making it a remarkable fourteen-year run. The county's two public school systems - Chapel Hill-Carrboro and Orange County - also are rated among the best in the Southeast. The two school systems continue to grow. To meet the demands of the growing system, the Chapel Hill Carrboro Schools opened an additional elementary school in the fall of 2013.

The convergence of Interstates 40 and 85 in central Orange County gives the area access to Research Triangle and Piedmont Triad regions. An ambitious infrastructure plan is currently underway that will make this area very attractive for a variety industrial and commercial applications. Raleigh-Durham International Airport is 15 miles east of Chapel Hill, while Piedmont Triad International Airport is about 40 miles west of Hillsborough.

In addition to solid education and location, Orange County offers a good dose of history - Hillsborough is home to more than 100 structures dating from the late 18th century to the early 19th century.



ORANGE COUNTY NORTH CAROLINA

MEMORANDUM

April 27, 2017

TO: Board of Orange County Commissioners

FROM: Bonnie Hammersley
County Manager

RE: Transmittal of the FY 2017-18 Recommended Budget

I am pleased to submit the FY2017-18 Recommended Operating Budget for your review and consideration. The annual operating and capital budgets largely represent the County's operating plan for the coming fiscal year. With few exceptions, the FY2017-18 Recommended Budget represents efforts to maintain programs and services at their current levels. Although the property tax base has increased by over six percent (6%) as a result of the revaluation, the Recommended Budget uses the revenue neutral property tax rate to fund these ongoing programs and services. The only program enhancements funded by general fund resources are those that reflect the highest priorities of the Board of Orange County Commissioners.

Expenditures

The total FY2017-18 Recommended Operating Budget including enterprise, proprietary and special revenue funds is \$251.36 million. This represents an increase of \$4.09 million or 1.65% over the FY 2016-17 Budget. The Recommended Capital Budget totals \$27.5 million including all funds as detailed in the Capital Investment Plan.

The General Fund is the fund through which most traditional public services such as education, human services, public safety, community services, planning, and general government services are provided. It is also the part of the budget that is primarily supported by general purpose revenues such as the property tax and sales tax. The proposed General Fund budget is \$217.18 million which represents a \$1.33 million or 0.62% increase over the budget for the current fiscal year.

Revaluation and the Revenue Neutral Rate

The largest single General Fund revenue is the property tax applied to real and personal property. The County completed a revaluation this year that realigns assessed values for tax purposes with the current market value of all real property in the County. The revaluation resulted in a 6.5% increase in real property value, increasing the property tax base by over \$1 billion to \$16.8 billion.

Property tax revenues are calculated by applying a property tax rate to the property tax base. If the tax rate were left unchanged following a revaluation, property tax revenues would automatically increase as a result of the increased property tax base.

The State of North Carolina requires counties to publish a revenue neutral rate following a revaluation. The revenue neutral rate is the tax rate that would produce the same amount of revenue had the revaluation not occurred. Since the County's overall tax base increased, the County's revenue neutral rate decreases from 87.80 cents per \$100 of value to 83.77 cents per \$100 of value. The revenue neutral rate for the Chapel Hill Carrboro City Schools District Tax decreases from 20.84 cents per \$100 of value to 20.18 cents per \$100 of value. The revenue neutral rates for fire districts are detailed in the *Outside Agency and Fire District* section below.

The Recommended Budget applies the revenue neutral rate in determining the amount of property tax revenue available for FY2017-18. The revenue neutral rate calculation allows the County to recognize growth that would have occurred naturally without the revaluation. The Recommended Budget recognizes approximately \$1.5 million in revenue due to natural growth in the tax base. Due to the strong and consistent performance of the Tax Administrator's Office, the expected collection rate is recommended to increase from 99% to 99.1%. The Tax Administrator estimates a collection rate of 99.3% for this fiscal year. The change in the collection rate adds an additional \$150,600 to budgeted collections.

Sales tax collections have also experienced reliable growth. Based on year to date collections, the sales tax is projected to end the year 8.9% over FY2015-16 collections. The Budget recommends building on that growth by adding over \$800,000 to the FY2016-17 year end projections. In proportional terms, the increase is 4.0% over the FY2016-17 projections and 6.8% over the FY2016-17 budgeted amount.

Countywide Initiatives

The FY2017-18 Recommended Budget contains several initiatives that apply to all County departments and promote the goals and priorities established by the Board of Orange County Commissioners.

- **Living Wage**

The County is certified as a living wage employer by Orange County Living Wage. Orange County Living Wage uses a formula based on housing costs in Orange County and the surrounding area to calculate the living wage rate each year. For the FY2017-18 Budget, the hourly living wage rate is \$13.75 which represents an increase of \$0.60 per hour over the current fiscal year. The Budget continues to require that all County employees earn at least the living wage rate. The County has also promulgated a policy that encourages vendors to pay their employees a living wage. The Recommended Budget includes approximately \$101,000 in additional funding to support the living wage increase for County employees and approximately \$44,000 to support the living wage policy that applies to service vendors.

The Recommended Budget also directs the Human Resources Department to study and begin the implementation of a \$15.00 per hour living wage for all permanent County employees. The Budget includes \$30,000 to begin implementing this new rate in January of 2018.

- **Employee Compensation and Benefits**

Beginning this year, the County engaged the Employee Advocacy Roundtable in helping to identify priorities for improving the workplace. The group identified two priorities related to compensation.

The first was to maintain current out of pocket expenses related to benefits. The second was for the County to provide a day off on Veterans Day.

The Recommended Budget does not increase employee contributions to health insurance. The projected increase in premium equivalents of approximately \$524,000 is absorbed by the County. The Budget also recommends adding eight hours of annual leave to an employee's leave balance effective on their anniversary date. Employees working less than full time will be granted a prorated number of hours. This approach maintains the County's current hours of operation and allows employees the flexibility to use the time or bank it for use at a later date.

The Recommended Budget includes an across the board wage increase for County employees of 2% effective on July 1, 2017. The total cost of the wage adjustment is approximately \$1,058,000.

The final improvement to the benefit package for County employees is the addition of paid parental leave. Consistent with other jurisdictions in the Triangle, Orange County employees will be eligible for six weeks of paid parental leave immediately following the birth, adoption, or guardianship of a new family member.

- **Compression Reduction**

Another internal priority reiterated by department directors during this year's priority setting process was to continue the initiative to address salary compression. The Recommended Budget includes \$250,000 to continue a multi-year approach to reduce salary compression among employees. The duration of the implementation time frame will depend on the amount of available resources in future years.

Education

The Recommended Operating Budget maintains the goal of allocating 48.1% of general fund revenues to school spending and continues to fund expenses related to charter students.

- **Exceeding the Funding Target**

The FY2017-18 Recommended Budget increases school current expense budgets by a total of \$3.54 million resulting in a total recommended appropriation of over \$102.17 million including debt service. This appropriation represents 48.8% of total General Fund Revenues and was achieved by substituting pay as you go funds in the capital budget with borrowing for school capital needs.

- **Expenses for Charter Students**

School Districts are required by law to transmit funds to charter schools for students who reside in the District but attend a charter school. Student enrollment as of March 2017 shows that charter school students have increased by 98 in the Orange County Schools District and have decreased by 55 in the Chapel Hill Carrboro City Schools District compared to the number budgeted in FY2016-17. These changes result in a total of 617 charter students in Orange County Schools, 162 in Chapel Hill Carrboro City Schools, and a total of 779 Countywide. The FY2017-18 Budget recommends funding the additional 43 charter students at a cost of \$171,600.

- **Per Pupil Equivalent**

Based on the additional funds recommended for school spending, the per pupil amount increases by \$123 to \$3,991. This is greater than the average per pupil increase of \$91.10 over the past 10 years.

- **Orange County Connect Scholarship with Durham Technical Community College**

The Budget recommends continuing the Orange Connect Scholarship Program in partnership with Durham Technical Community College. This program provides up to \$1,000 annually to any Orange County high school graduate who enrolls in Durham Technical Community College following graduation. The program will be expanded next fiscal year to include residents who earn a General Equivalency Diploma (GED). Based on enrollment projections, Durham Tech expects 100 new students to benefit from the program next year and for support to be continued for approximately 100 students who received scholarships this year. As a result, \$200,000 is allocated from Article 46 sales tax proceeds to continue this economic and workforce development initiative.

Community Services

The Community Services Functional Leadership Team is comprised of Animal Services; Cooperative Extension; the Department of Environment, Agriculture, Parks and Recreation (DEAPR); Economic Development; Orange Public Transportation, Planning and Inspections, and Solid Waste Management. The significant budget highlights for each of these departments are presented below.

- **Planning – Staffing Related to Development**

Due to increased building activity, the Planning Department demonstrated the need for additional staffing resources to conduct and process building inspections. The Budget recommends creating a Property Development Specialist and a Property Development Technician at a cost of \$142,100 to conduct high quality, timely inspections. The Budget also adds temporary staffing funding of \$20,000 to support erosion control compliance. These expenses are entirely offset with additional permit fees, and the continuation of the positions is contingent upon receiving those fees.

- **Department of Environment, Agriculture, Parks, and Recreation (DEAPR) - Community Center Program**

Over the last several months, the DEAPR Director and County Manager have been working closely with the neighborhood associations affiliated with each of the Community Centers. Through these discussions, each of the associations expressed unique needs related to the operation and use of the Centers. Based on these unique needs, the Budget recommends using the funds budgeted for the Community Center Coordinator to pay for an operations position for each Community Center. The positions will not be County positions but would be hired and supervised by the neighborhood associations. The net additional cost of this model is \$56,500. The Budget also recommends \$23,000 in additional temporary staff to serve as backup to the operations positions.

In addition to the operations position and temporary staff, the Community Centers are provided with approximately \$145,000 in programming and operating funds.

- **Department of Environment, Agriculture, Parks, and Recreation (DEAPR) – Recreation Assistant**

Based on the success of the County's recreation programs, a Recreation Assistant position is recommended to provide staff support to Soccer.com Center events, recreation sponsored special events, and summer camp programs. The position is funded using revenue generated by Soccer.com and other recreation programs.

- **Orange Public Transportation – Staffing Capacity for New Routes**

Orange Public Transportation is implementing three (3) new routes in the coming fiscal year. The cost of operating these routes is largely reimbursed through transit taxes and fees collected by GoTriangle. The FY2016-17 Budget included temporary staff funds to staff the route enhancements.

However, the Transit Director has recommended that the temporary staff funds be replaced by full time, benefitted employees to improve the reliability and consistency of services. The Budget recommends creating six (6) full time bus driver positions and one (1) dispatching position to provide these services.

- **Solid Waste Fund**

The Solid Waste Program Fee is a single, county-wide fee assessed on each improved property within the County, including the municipalities and the portion of the Town of Chapel Hill located within Durham County. The current fee is \$107.00 per parcel annually, based on estimated system expenditures, minus all revenue, and divided by the number of taxable parcels.

In FY2016-17, the County hired a consultant with expertise in solid waste program financing to examine the fund and provide recommendations and options that would bring the fund into sustainable balance. The consultant recommended a multi-year approach by phasing in fee adjustments over five years. The fee supports current Solid Waste programs with the addition of a new Mattress Collection program. The budget is balanced using an increase of \$21 in the Solid Waste Program Fee (\$128) and an application of approximately \$750,000 in Solid Waste Fund Balance.

General Government

The General Government Functional Leadership Team is composed of the Board of Elections, Clerk's Office, County Attorney's Office, County Manager's Office, Register of Deeds, and Tax Administration. The Budget recommends the following initiative in General Government functions.

- **Board of Elections**

The Recommended Operating Budget for the Board of Elections increases by \$68,500 in operating costs to conduct three (3) elections during FY2017-18 compared to one (1) election during FY2016-17.

Human Services

The Human Services Team represents the departments of Aging; Child Support; Health; Housing, Human Rights and Community Development; Library; and Social Services. The Budget recommends funding for the following programs and services.

- **Affordable Housing**

Affordable Housing was identified as one of the most important policy priorities to the Board of Orange County Commissioners. The Recommended Budget reflects this priority by adding a total of \$292,900 to affordable housing programs. This includes two new staff positions. One position will coordinate and enhance the work of County staff and nonprofit agencies involved in repair and rehabilitation work. Part of this position's responsibility will be to administer two grants totaling \$275,000 that are dedicated to funding repairs and rehabilitation. The other position is intended to maximize existing affordable housing resources by developing relationships with landlords and creating programs to minimize any perceived risk of renting to residents with difficult rental histories. The position will have \$67,700 in housing displacement funds available to help with security deposits, lease payments, or other strategies that will assist in moving residents into stable housing.

These additions bring total General Fund spending for affordable housing programs to \$1,157,700 which achieves the goal established by the Board of Orange County Commissioners to dedicate at least \$1 million in the operating budget to affordable housing programs.

- **Family Success Alliance**

The Family Success Alliance is a community based program that strengthens connections between families and community resources and promotes the success of children in distressed communities. The program is organized in zones where positions called Navigators facilitate connections to supportive services.

The Budget recommends applying \$188,684 in Medicaid Max revenue to support a new cohort of forty-five (45) children in FY2017-18 and to add an additional Navigator.

- **Mental Health Programs**

During FY2016-17, the Health Department conducted a needs assessment for mental health services for residents up to age 25. This assessment revealed the need to more completely understand how services are provided to residents in this age range and the need to improve navigation through the system. The Budget recommends \$80,000 to fund a consulting contract to conduct these studies.

- **Mental Health - Maintenance of Effort Reallocation**

In FY2016-17, the County assumed a more active role in allocating of maintenance of effort funds paid to Cardinal Innovations to provide mental health services. Through that process, funds were reallocated to support mental health services in the Criminal Justice Resource Office, Department of Social Services, and the Health Department including a contract with El Futuro to provide services to undocumented residents. For FY2017-18, an additional \$35,200 is reallocated to fund a mental health liaison for court involved youth. This position would be housed in the Criminal Justice Resource Department and would conduct assessment, referral, and address short term therapeutic needs.

- **Social Services Program Capacity**

As part of the Recommended Budget, the Department of Social Services will recognize \$198,600 in revenue through the Second Family Foundation. The funds will be used to hire three 0.5 FTE positions to mentor and transport youth to employment and fitness activities.

Support Services

The Support Services Functional Leadership Team includes Asset Management Services, Community Relations, Finance and Administrative Services, Information Technology, and Human Resources. The Budget recommends two primary Support Services initiatives.

- **Website Redesign**

One of the needs expressed by both department heads and the Board of Orange County Commissioners is the need to improve how the website operates and the way in which content is presented. The Recommended Budget includes \$40,000 to redesign the webpage. The redesign effort will be led by the Community Relations Director.

Public Safety

The Public Safety Functional Leadership Team is composed of Emergency Services, Clerk of Court, District Attorney, Public Defender, and the Sheriff's Office. The Budget recommends the following additions to Public Safety programs.

- **Criminal Justice Resource Department**

The Criminal Justice Resource Office started as a division of the County Manager's Office. The program now includes four full time staff administering the Pretrial Services program, Drug Courts, Misdemeanor Diversion program, and mental health assessments and referrals for individuals in the jail and those participating in jail alternative programming. The Budget recommends that this Office become an independent department reporting to the Manager's Office. Although this is not a significant change in reporting responsibility, the change will provide a needed criminal justice and equity perspective to conversations among department heads.

The Budget also recommends additional staff capacity. It adds a Coordinator position for the Misdemeanor Diversion Program and a half time administrative support position. This will allow the Director to become more focused on planning, enhance existing programs, seek additional resources, and work with criminal justice stakeholders to bring additional jail alternative programming and innovations to Orange County. The new positions are funded using an additional \$100,000 from the ABC Board.

Outside Agencies and Fire Districts

The County received requests from Outside agencies totaling \$1,887,000. The process for recommending funding was based on scoring completed by advisory boards. Agencies that scored between 90% and 100% received 50% of their requested increase. Agencies scoring between 80% and 89% received 30% of their requested increase, and agencies scoring below 79% received 15% of their requested increase.

Based on this formula, forty-five existing agencies received an increase totaling \$150,150, and seven (7) new agencies were funded for the first time at a cost of \$53,490. The total Outside Agency budget recommended for FY2017-18 is \$1,353,400 which is largely consistent with the goal established by the Board of County Commissioners to allocate 1.2% of general fund expenses, not including education, to outside agencies. For FY17-18, that target is \$1,368,322.

Seven (7) Fire Districts requested modifications to their District tax rates. The table below shows each District's revenue neutral tax rate and any increases requested over that rate.

Fire District Recommendations for FY 2017-18

District	Current 2016-17 Tax Rate (in cents per \$100 valuation)	Revenue Neutral Tax Rate	Recommended Tax Rate for 2017-18	Recommended 2017-18 Tax Rate Change from Revenue Neutral Rate
Cedar Grove	7.36	7.10	8.10	1.00
Chapel Hill	15.00	14.91	14.91	0.00
Damascus	10.30	10.21	10.30	0.09
Efland	7.00	6.78	6.78	0.00
Eno	7.99	7.68	8.68	1.00
Little River	4.06	3.92	4.92	1.00
New Hope	10.45	9.94	9.94	0.00
Orange Grove	7.00	6.81	6.81	0.00
Orange Rural	8.36	8.15	9.15	1.00
South Orange	10.00	9.68	9.68	0.00
Southern Triangle	10.30	9.96	10.30	0.34
White Cross	11.00	10.37	11.37	1.00
Note: all tax rates reflect cents per \$100 valuation				

Status of the General Fund

The Board of Commissioners has established a general fund reserve policy of maintaining at least seventeen percent (17%) of total of budgeted general fund operating expenditures as unassigned fund balance. Based on the appropriations contained in the Manager’s Recommended Operating Budget, the unassigned portion of the general fund is projected to be 17.0%.

Next Steps and Appreciation

Developing the operating and capital budgets is a team effort. The process involves staff from every department as well as the talented budget staff in Finance and Administrative Services. I would like to thank each of the department directors and their respective budget teams for submitting a variety of creative ideas and proposals to improve services to the residents of Orange County. I also want to thank the department directors for participating in the functional leadership team scoring process. The process provided additional context and insight to each of the proposals.

The County’s Finance and Administrative Services team led by Chief Financial Officer Gary Donaldson and Deputy Finance Director Paul Laughton and supported by Budget Analysts Darrell Butts and Christal Sandifer and Budget and Administrative Coordinator Allen Coleman provided the highest quality technical support throughout the process. Their advice, professionalism, and responsiveness shaped and produced the document we are presenting today for the Board’s consideration.

As you know, two (2) public hearings and four (4) work sessions are on the calendar for consideration of the FY2017-18 Budget. Final adoption of the Budget is currently scheduled for June 20. I look forward to working with you over the next several weeks to improve upon the Manager’s Recommended Budget. Please contact me or the Deputy Manager with any questions.

Adjustments to the Manager's Recommended FY2017-18 Budget

On June 15, 2017, the Board of County Commissioners approved the following changes to the Manager's Recommended annual operating budget for the 2017-18 fiscal year. The information below summarizes changes made by the Board.

Revenues	Increase	Decrease
Manager's Recommended Revenue Budget	\$217,178,727	
Reduce the General Fund Reserve to 16%	1,961,364	
Additional revenue identified in Environmental Health	51,405	
Recognize grant funds to offset the cost of womens' health screening	1,020	
Additional one-time funds identified due to closing out 2014 capital projects and using excess proceeds for debt service payments.	400,000	
Additional intergovernmental revenue related to Community Paramedic Coordinator	63,517	
Total Revenue Changes	\$ 2,477,306	\$0
Revised Revenue Budget	219,656,033	

Expenditures	Increase	Decrease
Manager's Recommended Expenditure Budget	\$217,178,727	
Add partial funding for Bike Safety Campaign from general fund and partial from the Visitors Bureau occupancy tax.	10,000	
Include Funding for WHUP	1,000	
Increase cell phone allowance for BOCC from \$35 to \$53	1,296	
Reduce BOCC contingency line - \$15,000 for Veteran's Memorial and \$1,296 to offset additional cell phone allowance costs		(16,296)
Add Veteran's Memorial Challenge Fund to match other donations	15,000	
Allocate One-Time discretionary funds to Schools from lowering GF reserve (split by ADM)	2,100,000	
Continue time-limited Property Development Technician position using additional revenue identified in Environmental Health	51,405	
Identified two errors in the recommended budget: 1) The funding of \$67,778 was not appropriated for the displacement funds and 2) funds for retiree health insurance was over stated (\$66,394)	1,384	
Add one-time funds to operating capital for county departments	250,000	
Add Community Paramedic Coordinator (1.0 FTE - 1 year time-limited, contingent upon offset revenue funding)	63,517	
Total Expenditure Changes	\$2,493,602	(\$16,296)
Revised Expenditure Budget	\$219,656,033	

How to Read the Budget Document

The operating budget is divided into thirteen sections separated by tabs.

- The first two sections, the *Manager's Message* and *Budget Summaries* provide an overview of the Annual Operating Budget.
- The next nine sections, starting with *Departmental Budgets* and ending with *Outside Agencies*, includes sections for *Article 46 Sales Tax*, *Debt Service*, *Education*, *Fire Districts*, *Interfund Transfers*, *Internal Services*, and *Non-Departmental*.
- The *Capital Budgets* section includes the FY2017-22 Commissioner Approved Capital Investment Plan and lists all capital project summaries.
- The *Appendices* section contains supplemental information to help the reader understand terminology used in the document. Examples of information in this section include *Employee Pay and Benefits*, the *Commissioner Approved Fee Schedule*, and several *Commissioner Approved Policies*.

Appropriations are made at the functional level. *Function Summaries* are included within the Budget Summaries section of the document. This gives the reader a brief summary of departmental funding levels.

Function Summary

Human Services Summary						
	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
By Department (General Fund)						
Child Support Enforcement	\$ 900,365	\$ 886,633	\$ 908,355	\$ 896,900	\$ 962,273	\$ 949,273
Cooperative Extension	\$ 478,058	\$ 445,064	\$ 413,536	\$ 337,743	\$ 380,584	\$ 390,584
Department of Social Services	\$ 21,348,473	\$ 19,097,031	\$ 18,540,035	\$ 17,896,885	\$ 18,345,443	\$ 18,565,213
Department on Aging	\$ 1,468,394	\$ 1,670,748	\$ 1,398,611	\$ 1,486,987	\$ 1,424,122	\$ 1,418,352
Health Department	\$ 6,923,180	\$ 7,067,751	\$ 7,061,798	\$ 7,067,332	\$ 7,333,481	\$ 7,207,231
Housing and Community Develop	\$ 346,320	\$ 307,948	\$ 284,404	\$ 268,381	\$ 282,673	\$ 282,673
Non-Departmental	\$ 1,922,034	\$ 1,781,108	\$ 1,686,808	\$ 1,676,808	\$ 1,892,583	\$ 1,596,532
Orange Public Transportation	\$ 1,037,244	\$ 1,151,654	\$ 741,238	\$ 993,544	\$ 745,085	\$ 745,085
Orange-Person-Chatham Area P	\$ 1,372,338	\$ 1,372,352	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Total Function Expenditures	\$ 35,796,408	\$ 33,780,287	\$ 32,405,758	\$ 31,995,553	\$ 32,737,217	\$ 32,525,916
Offsetting Revenue	(\$ 17,016,418)	(\$ 18,144,305)	(\$ 16,570,501)	(\$ 16,530,233)	(\$ 16,426,764)	(\$ 16,450,399)
County Costs (net)	\$ 18,779,990	\$ 15,635,983	\$ 15,835,257	\$ 15,465,320	\$ 16,310,453	\$ 16,075,517
Other Related Programs (Grant Fund)						
Department of Social Services	\$ 243,160	\$ 216,164	\$ 222,447	\$ 234,090	\$ 216,845	\$ 216,845
Department on Aging	\$ 147,765	\$ 145,065	\$ 97,079	\$ 153,437	\$ 98,604	\$ 98,604
Health Department	\$ 199,299	\$ 225,463	\$ 227,991	\$ 222,576	\$ 221,900	\$ 221,900
Total Expenditures	\$ 590,224	\$ 586,693	\$ 547,517	\$ 610,102	\$ 537,349	\$ 537,349
Offsetting Revenue	(\$ 527,797)	(\$ 528,847)	(\$ 477,828)	(\$ 558,733)	(\$ 450,635)	(\$ 466,135)
County Costs (net)	\$ 62,427	\$ 57,846	\$ 69,689	\$ 51,369	\$ 86,714	\$ 71,214
Housing and Community Development Fund						
Housing and Community Develop	\$ 4,276,116	\$ 4,422,240	\$ 4,683,449	\$ 4,418,303	\$ 4,685,180	\$ 4,685,180
Total Expenditures	\$ 4,276,116	\$ 4,422,240	\$ 4,683,449	\$ 4,418,303	\$ 4,685,180	\$ 4,685,180
Offsetting Revenue	(\$ 4,106,369)	(\$ 4,352,164)	(\$ 4,683,449)	(\$ 4,333,037)	(\$ 4,598,183)	(\$ 4,598,183)
County Costs (net)	\$ 169,748	\$ 70,077	\$ 0	\$ 85,266	\$ 86,997	\$ 86,997
Total Human Services and Related Expenditures	\$ 40,662,748	\$ 38,789,221	\$ 37,636,724	\$ 37,023,958	\$ 37,959,746	\$ 37,748,445

Function Summary summarizes fiscal information at the function level.

Compares budgeted revenues and expenditures to the original and estimated year-end expenditures in addition to two years of historical spending.

Total Functional Expenditures.

Offsetting revenue associated with activities of the departments/ programs, within the function.

Programs or activities appropriated in funds other than the General Fund. Appropriations for these programs are done by separate project ordinances.

Department/Program Budget Page

Each department/program has a budget page that gives the reader a general description of the department or program, and projected outcomes for the upcoming budget year. *Outcomes* are performance expectations stated in quantitative and qualitative terms. *Measures* provide the reader with historical workload and performance indicators for each department/program. *Budget Highlights* explain budget fluctuations or other relevant information pertaining to the department or program. For the larger departments with several divisions, the budget also contains a summary page of that department.

Financial Services						
	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
By Category (General Fund)						Account: 2200
Personnel Services	\$ 750,017	\$ 827,120	\$ 703,367	\$ 723,160	\$ 878,234	\$ 878,234
Operations	\$ 176,999	\$ 164,661	\$ 163,675	\$ 148,933	\$ 173,426	\$ 173,426
Capital Outlay	\$ 0	\$ 1,540	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660
County Costs (net)	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660
Total Financial Services and Related Expenditures	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660

Department/Program Budget Page provides general description of department.

Provides current and historical fiscal information for each category: Personnel Services, Operations, and Capital Outlay.

Major Services					
<ul style="list-style-type: none"> Accounting and fiscal control in accordance with Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes to ensure sound financial condition is maintained Revenues properly deposited and reported and sufficient cash on Prompt and efficient payment of all County Obligations Accurate and timely payroll processing for all County employees 					
FY 2010-11 Outcomes					
<ul style="list-style-type: none"> Debt service on bonds and installment purchases is met with 100 percent accuracy. No penalties for late payment. Maintain excellent credit rating through sound financial policies and practices and strong financial condition. Monitor debt to ensure compliance with debt management policy. Increase the bond ratings from Moody's and Standards and Poors to Aa1 and AA+ respectively. Audit and financial statements completed as required by the Local Government Commission. 					
Outcome Measures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Projected
Unassigned Fund Balance percent of General Fund Expenditures	12%	12.1%	12.1%	16%	16%
Percent of time Payroll Completed two days prior to payday	100%	100%	100%	100%	100%
FY 2011-12 Fiscal Year Objectives					
<ul style="list-style-type: none"> Complete the County's Comprehensive Annual Financial Report by October 31, 2011. Fund balance meets budgeted goals of 10 percent or greater. Monitor financial transactions to insure compliance with Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points, and retain the GFOA Certificate of Achievement for Excellence to Financial Reporting. Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and ensure fund availability for designated capital projects. 					
Budget Highlights					
<ul style="list-style-type: none"> Held vacant Financial Services Coordinator position open for 9 months generating \$18,913 in savings, and held vacant the Budget and Management Analyst I position open for 10 months generating \$19,962. Increased the bonded debt ratings for Moody's and S&P to Aa1 and AA+ respectively Issued the CAFR by October 31, 2010 and resolved all of the audit findings from the prior three fiscal years. 					

Associated activities to this program are shown as a cross-reference when applicable. These expenditures are made elsewhere in the budget. Not on this particular page.

Major Services - general description of the services of the department.

Outcomes and Measures - measure the success and performance of the department, over time.

Budget Highlights - describes significant budget changes, during the current and upcoming fiscal year.

Fund Structure

The accounts of the County are organized on the basis of funds or account groups with each fund constituting a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts reflecting its assets, liabilities, fund balance, revenues and expenditures. The funds of the County are created because of the diverse nature of governmental operations and the necessity of complying with legal provisions. Orange County has three broad fund categories: governmental, proprietary and fiduciary. Only two of these, governmental and proprietary, are included in this document.

Government Funds

These funds account for expendable financial resources other than those accounted for in proprietary and fiduciary funds. Most of Orange County's functions are included in this fund type. The modified accrual basis of accounting is used in this fund.

"Basis of accounting" refers to criteria for determining when revenues and expenditures are recorded in the accounting system. The "modified accrual basis" requires that expenditures be recorded when a liability is incurred (time of receipt) for goods or services provided to the County. The expenditure is usually recorded before the funds are disbursed. This type of accounting also requires that most revenues be recorded when they are actually received. The modified accrual basis of accounting helps to keep financial practices on a conservative footing; expenditures are recorded as soon as the liabilities for them are incurred, and most revenues are not recorded until they have actually been received in cash.

The County's individual governmental funds include:

- **General Fund** - the general operating fund of the County, which accounts for normal recurring County activities such as education, human services, public safety, etc. These activities are funded by revenue sources such as property tax, sales tax, charges for services, etc.
- **Special Revenue Funds** - account for the proceeds of specific revenue sources (other than major capital projects) that require separate accounting because of legal restrictions or administrative action. Special revenue funds in Orange County include: Grant Projects Fund, Community Development Fund, Fire Districts Fund, Visitors Bureau Fund, Housing (Section 8) Fund, E911 Fund and Article 46 Sales Tax Fund.
- **Capital Projects Funds** - account for all resources used for acquisition, construction, or renovation of major capital facilities of Orange County, as well as Orange County Schools and Chapel Hill-Carrboro City Schools. Capital project funds in Orange County include: County Capital Projects Fund and School Capital Projects Fund. Prior to July 1, 1993, several funds were used to account for capital projects.

Proprietary Funds

These funds account for operations, which are similar to those found in the private sector because net income is determined in these funds. The accrual basis of accounting is used for this fund. In the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized when they are incurred. Orange County operates one type of proprietary funds:

- **Enterprise Funds** - account for operations that are intended to be self-supporting through charges made to users of services provided or where determination of net income is an important factor. Orange County presently has three enterprise funds, the Efland Sewer Enterprise Fund, the Solid Waste Enterprise Fund, and the Sportsplex Enterprise Fund.

Fiduciary Funds

These funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. Since, by state statutes, these funds are not subject to appropriation by the Board of County Commissioners, these funds are not included in this document. The County's fiduciary funds include:

- **Agency Funds** account for assets held by the County as an agent for other governmental units. These monies are accounted for in essentially the same manner as governmental funds.
- **Non-expendable Trust Funds** account for assets, held by the County in a trustee capacity, which are designated for a particular purpose. These monies are accounted for basically in the same manner as proprietary funds.

Functions

The FY 2017-18 Commissioner Approved Budget includes the use of functional leadership teams consisting of the following functions: Community Services, General Government, Human Services, Public Safety, and Support Services. Each fund is further divided into functions, which represent the level of authorization by the governing board. Revenue categories/functions include Property Taxes, Sales Tax, Licenses and Permits, Intergovernmental, Charges for Services, Interest Income, Miscellaneous Income and Fund Balance. Orange County's appropriation functions include: Community Services, General Government, Human Services, Public Safety, Support Services, Education, Transfers to Other Funds, and Debt Service.

Departments/Programs

Each function is comprised of two or more departments, and each department may be further represented by a program. In this document, each department or program summary contains a program description, prior year accomplishments, coming year objectives, a budget summary by expenditure category, and offsetting revenues. For departments administering more than one program a department summary precedes the department's program summaries.

Basis of Budgeting

Budgetary accounting is used for management control of all funds of the County. Annual budget ordinances are adopted on the modified accrual basis at the fund level and amended as required for the operations of the general, special revenue, and proprietary funds.

The Comprehensive Annual Financial Report (CAFR) shows the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the County prepares its budget. Two exceptions are the treatment of depreciation expense and compensated absences. Depreciation is not budgeted but capital improvements in the CAFR are depreciated. Compensated absences are accrued as expenditures in the CAFR and are not included in the budget. The CAFR shows fund revenues and expenditures on both a GAAP basis and budgetary basis for comparison purposes.

All Funds Budget Summary for Fiscal Year 2017-18 By Fund Type

<i>Budgeted Revenues</i>	General Fund	Special Revenue Funds	Proprietary Funds	Fiduciary Funds	All Funds Total
Property Tax	151,557,768	5,724,102	0	0	\$ 157,281,870
Occupancy Tax	0	1,278,341	0	0	\$ 1,278,341
Animal Tax	0	27,000	0	0	\$ 27,000
Sales Tax	23,566,784	3,511,492	0	0	\$ 27,078,276
Licenses & Permits	328,000		130,000	0	\$ 458,000
Intergovernmental	16,035,147	5,984,598	218,000	0	\$ 22,237,745
Charges for Services	11,551,045	660,850	12,290,985	0	\$ 24,502,880
Investment Earnings	265,000	2,066	40,000	0	\$ 307,066
Miscellaneous	2,817,629	11,600	2,087,297	0	\$ 4,916,526
Bond/Loan Proceeds	0		0	0	\$ -
Transfers from Other Funds	3,765,600	0	0	0	\$ 3,765,600
Appropriated Fund Balance	9,769,060	331,948	0	0	\$ 10,101,008
Appropriated Reserves	0	0	1,981,434	0	\$ 1,981,434
<i>Total Budgeted Revenues</i>	\$219,656,033	\$17,531,997	\$16,747,716	\$0	\$ 253,935,746

<i>Budgeted Expenditures</i>	General Fund	Special Revenue Funds	Proprietary Funds	Fiduciary Funds	All Funds Total
Community Services	14,331,974	5,200,201	15,257,504	0	\$ 34,789,679
General Government	9,954,091		0	0	\$ 9,954,091
Public Safety	25,583,899	6,479,528	0	0	\$ 32,063,427
Human Services	37,508,468	5,852,268	0	0	\$ 43,360,736
Education	89,916,598	0	0	0	\$ 89,916,598
Support Services	14,101,197	0	0	0	\$ 14,101,197
Debt Service	26,759,536	0	1,490,212	0	\$ 28,249,748
Transfers to Other Funds	1,500,270	0	0	0	\$ 1,500,270
<i>Total Budgeted Expenditures</i>	\$219,656,033	\$17,531,997	\$16,747,716	\$0	\$ 253,935,746

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

	2014-15 Actual F.T.E.'s	2015-16 Actual F.T.E.'s	2016-17 Approved Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
General Fund						
Community Services						
Animal Services	31.000	31.000	31.000	31.000	31.000	31.000
Cooperative Extension	0.000	0.000	0.000	0.000	0.000	0.000
<i>DEAPR</i>						
Parks and Recreation	17.750	19.000	19.000	19.000	21.500	20.000
Natural & Cultural Resources	3.000	3.000	3.000	3.000	3.000	3.000
Admin/Support Services	7.000	7.000	7.000	7.000	7.000	7.000
Soil & Water	4.000	4.000	4.000	4.000	4.000	4.000
<i>DEAPR Total</i>						
	<i>31.750</i>	<i>33.000</i>	<i>33.000</i>	<i>33.000</i>	<i>35.500</i>	<i>34.000</i>
Economic Development	5.000	5.000	5.000	5.000	5.000	5.000
Planning/Inspections/OPT ⁽¹⁾	41.500	46.000	32.000	32.000	35.000	34.000
Orange Public Transportation ⁽²⁾	0.000	0.000	16.000	16.000	25.000	24.000
Community Services Total	109.250	115.000	117.000	117.000	131.500	128.000
General Government						
Commissioners	4.000	4.000	4.000	4.000	4.000	4.000
Elections	5.000	5.000	5.000	5.000	5.000	5.000
County Attorney	4.000	4.000	4.000	4.000	4.000	4.000
County Manager	4.000	9.000	9.000	9.000	6.000	5.000
Register of Deeds	14.000	15.000	15.000	15.000	15.000	15.000
Tax Administration	40.000	42.000	42.000	42.000	43.000	42.000
General Government Total	71.000	79.000	79.000	79.000	77.000	75.000
Public Safety						
Sheriff	141.000	142.000	146.000	146.000	146.000	146.000
<i>EMS</i>						
Administration	7.500	8.000	8.000	8.000	9.000	8.000
Medical Services	78.000	78.000	78.000	78.000	81.000	79.000
Life Safety	3.000	3.000	3.000	3.000	3.000	3.000
Telecommunications	40.000	40.000	40.000	40.000	45.000	40.000
<i>EMS Total</i>						
	<i>128.500</i>	<i>129.000</i>	<i>129.000</i>	<i>129.000</i>	<i>138.000</i>	<i>130.000</i>
Criminal Justice Resource Office ⁽³⁾		0.000	0.000	0.000	5.500	6.000
Public Safety Total	269.500	271.000	275.000	275.000	289.500	282.000
Human Services						
<i>Social Services</i>						
Administration	21.000	21.000	21.000	21.000	21.000	21.000
Children/Family Services	66.000	66.000	67.000	69.375	73.375	72.875
Economic Services	74.000	75.000	75.000	75.000	76.000	75.000
Skills Development Center	0.000	0.000	0.000	0.000	0.000	0.000
Veterans' Services	0.000	0.000	0.000	0.000	0.000	0.000
<i>Social Services Total</i>						
	<i>161.000</i>	<i>162.000</i>	<i>163.000</i>	<i>165.375</i>	<i>170.375</i>	<i>168.875</i>

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

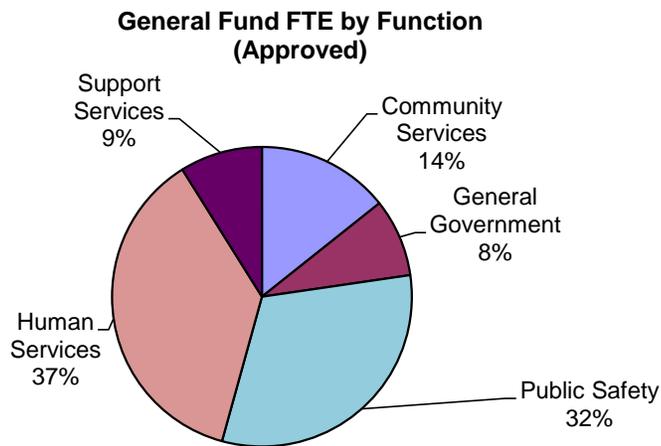
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18
	Actual	Actual	Approved	12-Month	Department	Commissioner
	F.T.E.'s	F.T.E.'s	Budget	Estimate	Requested	Approved
<i>Health</i>						
Finance and Admin Operations	11.500	11.500	11.500	11.500	13.000	11.500
Dental Health	9.800	12.300	12.300	12.300	12.300	12.300
Health Promotion and Education	9.000	8.000	9.000	9.000	11.000	9.000
Personal Health	48.000	48.000	48.000	48.000	48.000	48.000
Environmental Health	16.500	17.000	17.000	17.000	17.000	17.000
Risk Management	0.000	0.000	0.000	0.000	0.000	0.000
Health Total	94.800	96.800	97.800	97.800	101.300	97.800
<i>Aging</i>						
Administration	3.000	3.000	3.000	3.000	3.000	3.000
Community Based Services	8.750	8.950	9.700	9.700	9.700	9.700
Aging Transitions	5.175	5.175	5.175	5.175	5.175	5.175
Volunteer Connect 55+	2.875	2.875	2.875	2.875	3.375	2.875
Aging Total	19.800	20.000	20.750	20.750	21.250	20.750
Housing, Human Rights & Comm. Development ⁽⁴⁾	3.000	4.000	4.000	4.000	4.000	4.000
Library Services	24.000	24.125	24.125	24.125	24.125	24.125
Child Support Services	13.000	13.000	13.000	13.000	13.000	13.000
Human Services Total	315.600	319.925	322.675	325.050	334.050	328.550
Support Services						
Asset Management Services ⁽⁵⁾	37.000	37.000	37.000	37.000	39.000	37.000
Community Relations - Public Affairs ⁽⁶⁾	1.000	1.000	2.000	2.000	2.000	2.000
Finance and Administrative Services	15.000	15.000	15.000	15.000	15.000	15.000
Human Resources	8.000	9.000	9.000	9.000	9.000	9.000
Information Technologies	16.700	16.700	16.700	16.700	17.000	16.700
Support Services Total	77.700	78.700	79.700	79.700	82.000	79.700
General Fund Total	<u>843.050</u>	<u>863.625</u>	<u>873.375</u>	<u>875.750</u>	<u>914.050</u>	<u>893.250</u>

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18
	Actual	Actual	Approved	12-Month	Department	Commissioner
	F.T.E.'s	F.T.E.'s	Budget	Estimate	Requested	Approved
Other Funds						
Aging - Senior Health Coordination	1.000	1.000	1.000	1.000	1.000	1.000
Tax Administration - Revaluation	0.000	0.000	0.000	0.000	0.000	0.000
Criminal Justice Partnership (OJJ)	0.000	0.000	0.000	0.000	0.000	0.000
Hyconeechee Regional Library	0.000	0.000	0.000	0.000	0.000	0.000
Emergency Telephone System (E-9-1-1)	2.000	2.000	2.000	2.000	2.000	2.000
Health - Home Visiting	0.000	0.000	0.000	0.000	0.000	0.000
Health - Health and Wellness Trust	0.000	0.000	0.000	0.000	0.000	0.000
Health - Child Care Health Consultant	1.000	1.000	1.000	1.000	1.000	1.000
Health - Health Disparities Grant	1.000	1.000	1.000	1.000	1.000	1.000
Housing - Section 8	7.000	7.000	7.000	7.000	8.000	8.000
Housing - Urgent Repair Program	1.000	1.000	1.000	1.000	2.000	2.000
Housing - HOME Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - Homelessness Program	1.000	1.000	1.000	1.000	1.000	1.000
Library Services - Outreach Librarian	0.000	0.000	1.000	1.000	1.000	1.000
Social Services - Community Response Grant	1.000	1.000	1.000	1.000	1.000	1.000
Social Services - Building Futures Grant	2.000	2.000	2.000	2.000	2.000	2.000
Solid Waste/Landfill Operations	57.700	63.450	63.450	63.450	63.450	63.450
Community Relations - Visitors Bureau ⁽⁶⁾	7.000	7.000	7.000	7.000	7.000	7.000
Other Funds Total	82.700	88.450	89.450	89.450	91.450	91.450
Grand Total	<u>925.750</u>	<u>952.075</u>	<u>962.825</u>	<u>965.200</u>	<u>1005.500</u>	<u>984.700</u>

- (1) Effective July 1, 2012, Orange Public Transportation moved to the Planning and Inspections Department.
- (2) Effective July 1, 2016, Orange Public Transportation becomes a stand alone department.
- (3) Effective July 1, 2017, Criminal Justice Resource Office becomes a stand alone department, previous in County Manager's Office.
- (4) Human Rights is a division within Housing, Human Rights and Community Development.
- July 1, 2010, the Grounds division moved to Parks and Recreation; Purchasing moved to Financial Services during FY 2010-11.
- (6) Community Relations Department was formerly Public Affairs, effective July 1, 2015



Summary of Board of County Commissioners Approved New Positions for FY 2017-18

ALL FUNDS - COMMISSIONER APPROVED

Department	Position	FTE	Annual Salary	Retirement	Health Insurance	H.S.A.	Social Security	Medicare	Life Ins	Dental Insurance	401(k)	Total Salary and Benefits	Operating and Start-up Costs	Off-setting revenue	Offsetting Reductions/Reallocations	Total Net County Cost
Criminal Justice Resource Office	Misdemeanor Diversion Program Coordinator*	1.000	38,051	2,854	8,748		2,359	552	105	337	715	53,721	8,695	62,416		0
Criminal Justice Resource Office	Administrative Assistant II*	0.500	16,406	1,230	8,748		1,017	238	45	337	715	28,737	5,821	34,558		0
Criminal Justice Resource Office	Mental Health Liasion for Court - Involved Youth*	0.500	22,063	1,655	8,748		1,368	320	61	337	715	35,266	5,500	40,766		0
Department of Environment, Agriculture, Parks & Recreation	Recreation Program Assistant*	1.000	32,812	2,379	8,748		2,034	476	91	337	715	47,592	2,620	50,212		0
Planning & Inspections	Property Development Technician* - (Time-Limited, 1 year)	1.000	34,472	2,585	8,748		2,137	500	95	337	715	49,590	4,003	53,593		0
Planning & Inspections	Property Development Specialist* - (Time-Limited, 1 year)	1.000	38,051	2,854	8,748		2,359	552	105	337	715	53,721	4,003	57,724		0
Orange Public Transportation	Public Transportation Driver*	1.000	29,725	2,229	8,748		1,843	431	82	337	715	44,110	770	0	20,000	24,880
Orange Public Transportation	Public Transportation Driver*	1.000	29,725	2,229	8,748		1,843	431	82	337	715	44,110	770	0	20,000	24,880
Orange Public Transportation	Public Transportation Driver* - effective October 1, 2017	1.000	22,294	1,672	6,561		1,382	323	62	253	536	33,083	578	0	20,000	13,661
Orange Public Transportation	Public Transportation Driver* - effective October 1, 2017	1.000	22,294	1,672	6,561		1,382	323	62	253	536	33,083	578	0	20,000	13,661
Orange Public Transportation	Public Transportation Driver* - effective January 1, 2018	1.000	14,863	1,115	4,374		921	216	41	169	358	22,055	385	0	20,000	2,440
Orange Public Transportation	Public Transportation Driver* - effective January 1, 2018	1.000	14,863	1,115	4,374		921	216	41	169	358	22,055	385	0	20,000	2,440
Orange Public Transportation	Public Transportation Scheduler / Dispatcher	1.000	36,500	2,738	8,748		2,263	529	101	337	715	51,930	770	0	20,000	32,700
Orange Public Transportation	TDM Coordinator (Communication Specialist)*	1.000	38,051	2,854	8,748		2,359	552	105	337	715	53,721	8,671	30,183		32,209
Social Services	Community Social Services Technician*	0.500	15,756	1,142	8,748		977	228	43	337	715	27,987	420	28,407		0
Social Services	Community Social Services Technician*	0.500	15,756	1,142	8,748		977	228	43	337	715	27,987	420	28,407		0
Social Services	Community Social Services Technician*	0.500	15,756	1,142	8,748		977	228	43	337	715	27,987	420	28,407		0
Social Services	Child Welfare Social Worker* - (Time-Limited, 6 months)	1.000	23,181	1,739	4,374		1,437	336	64	169	358	31,657	4,900	20,000		16,557
Social Services	Child Welfare Social Worker* - (Time-Limited, 6 months)	1.000	23,181	1,739	4,374		1,437	336	64	169	358	31,657	4,900	20,000		16,557
Housing, Human Rights, & Community Development	Housing Rehabilitation Specialist - effective January 1, 2018 (Housing Fund)	1.000	19,989	1,499	4,374		1,239	290	55	169	358	27,973	25,649	0		53,622
Housing, Human Rights, & Community Development	Housing Resource Specialist - effective January 1, 2018 (Time-Limited, 6 months) (Community Development Fund)	1.000	18,110	1,358	4,374		1,123	263	50	169	358	25,803	6,419	0		32,222
Health	Property Development Technician* - (Time-Limited, 1 year)	1.000	35,338	2,650	8,748		2,191	512	98	337	715	50,589	816	51,405		0
Social Services	Human Service Coordinator II* - WIOA Adult Dislocated Worker Grant (Time-Limited, 1 year) (Annual Grant Fund)	1.000	44,126	3,309	8,748		2,736	640	122	337	715	60,733	7,208	67,941		0
Emergency Services	Community Paramedic Coordinator* (Time-Limited, 1 year)	1.000	42,002	3,150	8,748		2,604	609	116	337	715	60,584	2,933	63,517		0
Totals		21.500	643,365	48,051	179,334	-	39,886	9,329	1,776	6,912	14,660	945,731	97,634	637,536	140,000	265,829

* Denotes positions partially or fully offset by revenue, or expense reduction

GENERAL FUND - REQUESTED - NOT APPROVED

Department	Position	FTE	Annual Salary	Retirement	Health Insurance	H.S.A.	Social Security	Medicare	Life Ins	Dental Insurance	401(k)	Total Salary and Benefits	Operating and Start-up Costs	Off-setting revenue	Offsetting Reductions/Reallocations	Total Net County Cost
Aging*	Bilingual Social Worker - convert to Permanent	1.000	42,663	3,200	7,290	1,416	2,645	619	118	337	715	59,002	0	45,000		14,002
Aging*	Mobility Manager - convert to Permanent	1.000	49,388	3,704	8,748		3,062	716	136	337	715	66,807	756	67,563		0
Aging	Administrative Assistant II (Volunteer Coordinator)	0.500	16,406	1,230	0		1,017	238	45	0	0	18,937	0	0		18,937
AMS	Administrative Assistant II	1.000	32,812	2,461	8,748		2,034	476	91	337	715	47,674	3,756	0		51,430
AMS	Facilities Maintenance Tech I	1.000	26,930	2,020	8,748		1,670	390	74	338	715	40,884	1,586	0		42,470
County Manager	Safety Coordinator	1.000	48,709	3,653	8,748		3,020	706	134	337	715	66,023	12,537	0		78,560
DEAPR	Parks Conservation Trails Technician	1.000	32,812	2,379	8,748		2,034	476	91	337	715	47,674	35,840	0		83,514
DEAPR	Community Center Coordinator Assistant	0.500	16,406	1,230	8,748		1,017	238	45	337	715	28,737	0	0		28,737
Emergency Services	Community Paramedic	1.000	38,051	2,854	8,748		2,359	552	105	337	715	56,024	1,510	0		57,534
Emergency Services	Community Paramedic	1.000	38,051	2,854	8,748		2,359	552	105	337	715	56,024	1,510	0		57,534
Emergency Services	Emergency Management Planner I	1.000	38,051	2,854	8,748		2,359	552	105	337	715	53,721	2,823	0		56,544
Emergency Services	Telecommunicator	1.000	34,472	2,585	8,748		2,137	500	95	337	715	55,564	500	0		56,064
Emergency Services	Telecommunicator	1.000	34,472	2,585	8,748		2,137	500	95	337	715	55,564	500	0		56,064
Emergency Services	Telecommunicator	1.000	17,236	1,293	4,374		1,069	250	48	169	358	27,782	500	0		28,282
Emergency Services	Telecommunicator	1.000	17,236	1,293	4,374		1,069	250	48	169	358	27,782	500	0		28,282
Emergency Services	Telecommunicator	1.000	17,236	1,293	4,374		1,069	250	48	169	358	27,782	500	0		28,282
Health	Communications Specialist	0.500	22,063	1,655	8,748		1,368	320	61	337	715	35,266	635	0		35,901
Health	Data Systems Manager	1.000	48,000	3,600	8,748		2,976	696	132	337	715	65,204	1,200	66,404		0
Health	Public Health Program Manager	1.000	52,015	3,901	8,748		3,225	754	138	337	715	69,833	15,396	0		85,229
Health	Senior Public Health Educator	1.000	23,738	1,780	4,374		1,472	344	66	168	358	32,300	14,191	46,491		0
IT	IT Help Desk - Administrative Specialist	0.300	13,245	993	0		821	192	37			15,288	0	0		15,288
Planning	Erosion Control Officer I	1.000	42,002	3,150	8,748		2,604	609	116	337	715	58,281	26,140	84,421		0
OPT	Public Transportation Supervisor	1.000	36,500	2,738	8,748		2,263	529	101	337	715	51,930	770	0		52,700
Social Services	Wheels to Work Coordinator	0.500										25,000	0	0		25,000
Tax	Revenue Technician II	1.000	32,812	2,461	8,748		2,034	476	91	337	715	47,674	11,768			59,442
Totals		22.300	771,306	57,766	173,502	1,416	47,820	11,185	2,125	6,742	14,302	1,136,757	132,918	309,879	-	959,796

*During the FY 2017-18 budget process, the Department on Aging requested this time-limited position to become permanent. The request for permanent status was not recommended. This position will continue as time-limited.

Revenue by Category

Summary - General Fund

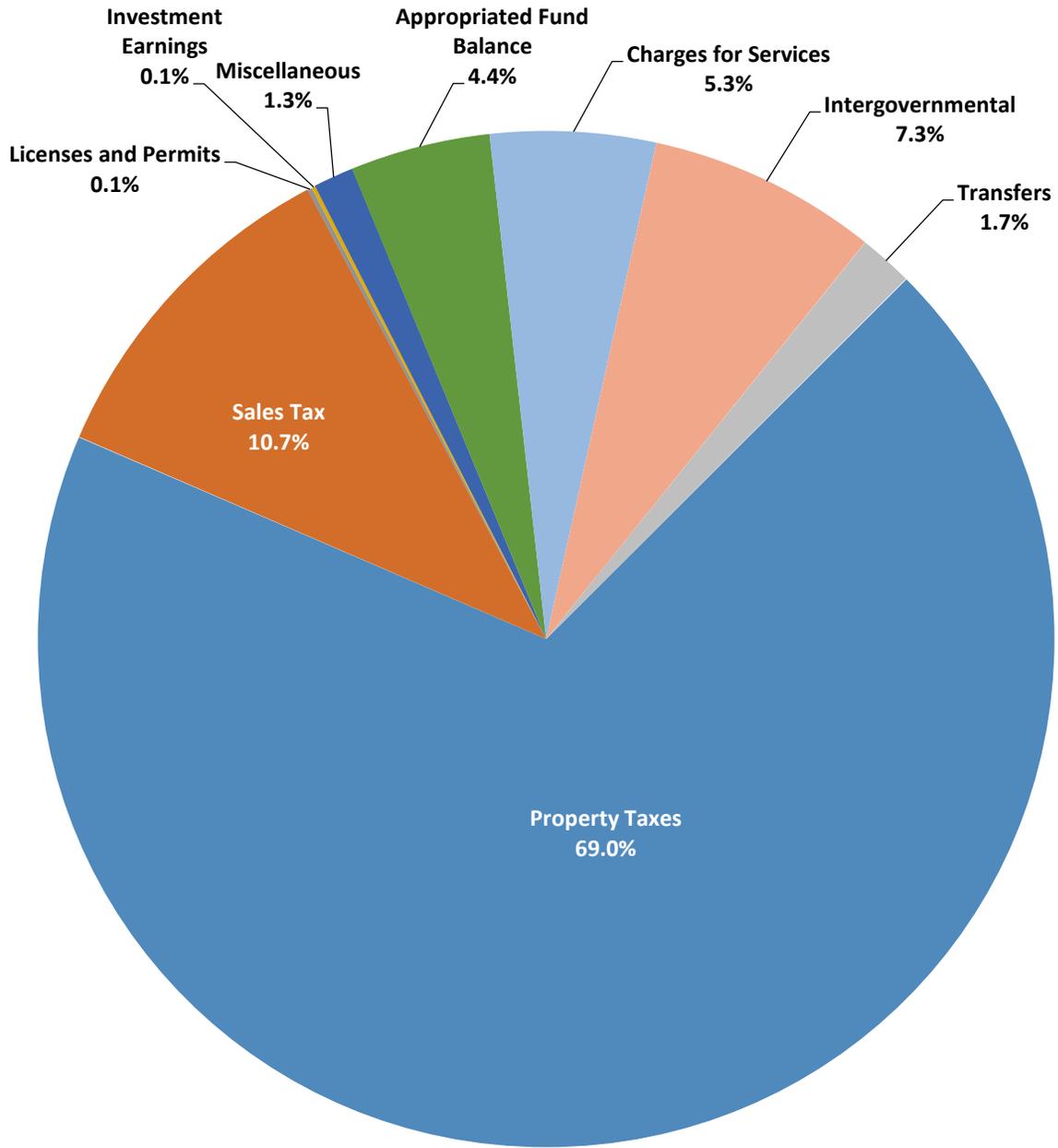
	2015-16 Actual Revenue	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Property Taxes						
Property Taxes	136,472,724	137,207,067	137,207,067	138,018,597	139,606,313	139,606,313
Motor Vehicles	9,628,660	10,064,360	10,064,360	9,891,911	9,646,027	9,646,027
Gross Receipts	69,997	64,634	64,634	68,500	70,000	70,000
Delinquent Taxes	1,447,874	1,150,000	1,150,000	1,175,000	1,180,000	1,180,000
Interest on Delinquent Taxes	439,256	475,000	475,000	525,000	500,000	500,000
Late List Penalties	103,952	75,000	75,000	105,000	100,000	100,000
Animal Taxes	183,542	195,000	195,000	185,000	185,000	185,000
Beer and Wine	239,145	267,750	267,750	267,750	270,428	270,428
Property Taxes Total	<u>\$148,585,150</u>	<u>\$149,498,811</u>	<u>\$149,498,811</u>	<u>\$150,236,758</u>	<u>\$151,557,768</u>	<u>\$151,557,768</u>
Sales Tax						
Article 39 One Cent	9,353,401	10,048,024	10,048,024	10,355,770	10,770,001	10,770,001
Article 40 Half Cent	6,819,674	6,995,840	6,995,840	7,118,430	7,403,167	7,403,167
Article 42 Half Cent	4,693,892	5,022,777	5,022,777	5,186,169	5,393,616	5,393,616
Article 44 Half Cent	17,620	0	0	90,000	0	(0)
Sales Tax Total	<u>\$20,884,587</u>	<u>\$22,066,641</u>	<u>\$22,066,641</u>	<u>\$22,750,369</u>	<u>\$23,566,784</u>	<u>\$23,566,784</u>
Licenses and Permits						
Privilege License	12,520	13,000	13,000	13,000	13,000	13,000
Franchise Fee	300,755	315,000	315,000	315,000	315,000	315,000
Licenses and Permits Total	<u>\$313,275</u>	<u>\$328,000</u>	<u>\$328,000</u>	<u>\$328,000</u>	<u>\$328,000</u>	<u>\$328,000</u>
Investment Earnings Total	<u>\$151,392</u>	<u>\$155,000</u>	<u>\$155,000</u>	<u>\$300,000</u>	<u>\$265,000</u>	<u>\$265,000</u>
Miscellaneous Total	<u>\$3,225,986</u>	<u>\$886,734</u>	<u>\$1,072,660</u>	<u>\$3,646,259</u>	<u>\$2,776,863</u>	<u>\$2,817,629</u>
Appropriated Fund Balance Total	<u>\$0</u>	<u>\$12,726,944</u>	<u>\$13,887,964</u>	<u>\$0</u>	<u>\$0</u>	<u>\$9,769,060</u>

Revenue by Category

Summary - General Fund

	2015-16 Actual Revenue	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Charges for Services						
Aging	106,211	90,100	100,100	81,100	80,100	80,100
Child Support Services	1,135	1,100	1,100	1,000	1,000	1,000
Planning & Inspections	1,301,312	1,079,017	1,213,430	1,431,270	1,373,050	1,413,050
Emergency Services	2,475,261	2,642,215	2,642,215	2,443,002	2,445,715	2,445,715
Health	1,536,840	1,805,877	1,852,793	1,633,454	1,807,836	1,858,817
Library	27,760	27,550	27,550	25,550	26,297	26,297
Register of Deeds	1,787,003	1,552,000	1,552,000	1,744,056	1,778,900	1,778,900
Sheriff	1,962,040	2,785,000	2,785,000	2,140,000	2,100,000	2,100,000
Tax Administration	329,503	383,701	383,701	381,826	368,701	368,701
Transportation	86,155	105,100	105,100	71,500	88,144	88,144
Other	1,215,622	1,209,843	1,248,799	1,253,786	1,342,159	1,390,321
Charges for Services Total	<u>\$10,828,843</u>	<u>\$11,681,503</u>	<u>\$11,911,788</u>	<u>\$11,206,544</u>	<u>\$11,411,902</u>	<u>\$11,551,045</u>
Intergovernmental						
Aging	560,547	541,605	599,263	588,640	570,510	570,510
Animal Services	218,245	207,915	207,915	207,915	223,993	223,993
Child Support Services	1,417,830	1,322,766	1,322,766	1,346,000	1,349,766	1,366,375
DEAPR	133,384	132,672	136,487	142,800	145,701	145,701
Emergency Services	1,101	0	26,077	16,638	16,636	80,153
Health	1,038,642	1,079,093	1,155,427	1,178,403	1,258,165	1,259,609
Housing	0	0	0	31,650	31,650	31,650
Library	123,480	100,000	173,148	151,137	100,000	100,000
Lottery Proceeds	1,443,135	0	1,133,010	1,333,010	0	0
Planning & Inspections	28,336	24,000	24,000	24,000	24,000	24,000
Sheriff	377,637	646,469	703,816	700,169	659,388	659,388
Social Services	13,696,982	10,048,900	14,873,508	13,516,054	9,394,449	9,483,957
Tax Administration	51,317	67,000	67,000	69,000	69,000	69,000
Transportation	414,743	849,783	849,783	643,139	866,771	866,771
Other	760,927	767,376	779,622	500,173	831,876	1,154,040
Intergovernmental Total	<u>\$20,266,306</u>	<u>\$15,787,579</u>	<u>\$22,051,822</u>	<u>\$20,448,728</u>	<u>\$15,541,905</u>	<u>\$16,035,147</u>
Transfers from Other Funds						
Health	0	60,000	60,000	60,000	30,000	(0)
Impact Fees	1,750,000	2,640,000	2,640,000	2,940,000	3,353,000	3,353,000
County Capital	30,000	0	0	0	0	400,000
Other	12,600	12,600	12,600	12,600	12,600	12,600
Total	<u>\$1,792,600</u>	<u>\$2,712,600</u>	<u>\$2,712,600</u>	<u>\$3,012,600</u>	<u>\$3,395,600</u>	<u>\$3,765,600</u>
Total Revenue	<u>\$206,048,138</u>	<u>\$215,843,812</u>	<u>\$223,685,286</u>	<u>\$211,929,258</u>	<u>\$208,843,822</u>	<u>\$219,656,033</u>

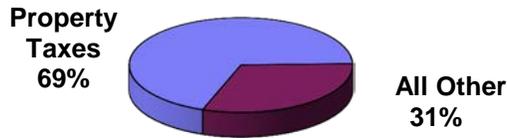
General Fund Revenue by Category



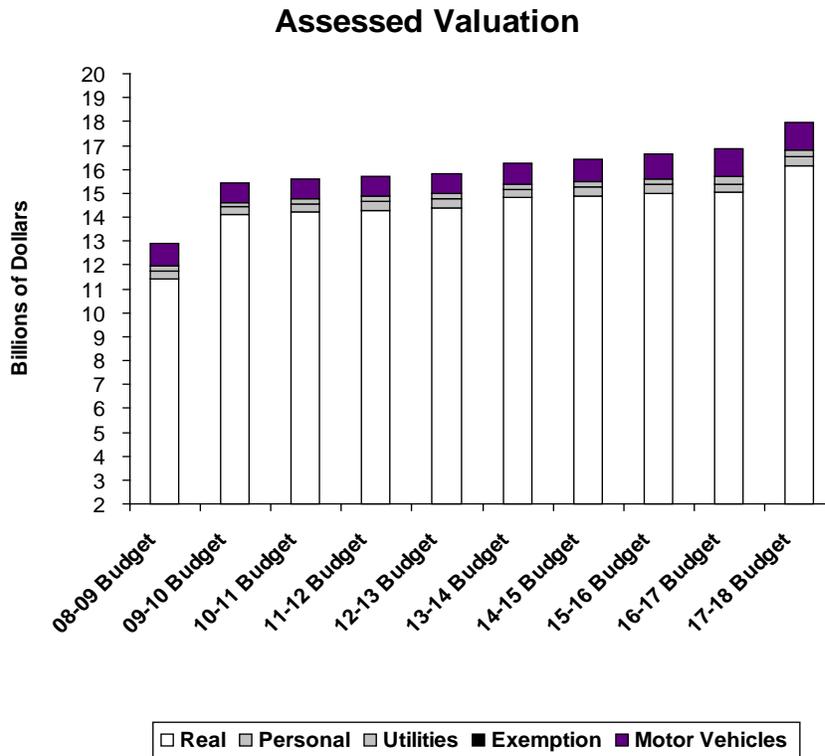
General Fund Revenue Comments

The Finance and Administrative Services staff estimates general revenues (those not directly associated with a particular department). Budgeted amounts are based on historical trends, current policy or fiscal changes by State and Federal governments, and general economic conditions. Revenues associated with departments are estimated by the department and reviewed by the Finance and Administrative Services staff.

Property Taxes

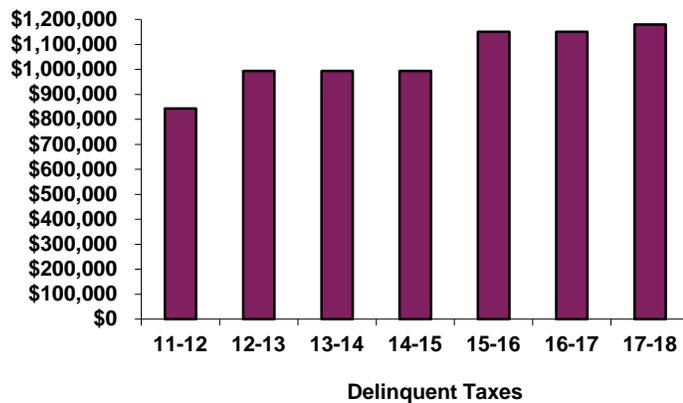


Current Taxes - These taxes are the major revenue source in the General Fund comprising



about 69 percent of the total General Fund revenue. Taxes in this category reflect all taxable property valued as of January 2017. Revenues generated by current taxes are based on a revenue neutral tax rate of 83.77 cents per \$100 assessed valuation. The County's budgeted real property tax base is projected to be \$16.1 billion for the 2017-18 fiscal year. The other components of the County's tax base include Motor Vehicles (budgeted valuation of \$1.16 billion); personal property (budgeted valuation of \$434 million); Utilities and Corporate Excess (budgeted valuation of \$306 million).

Delinquent Taxes - Taxes in this category include amounts of unpaid collectible property taxes from prior years. The estimate is based on the outstanding levy for prior year taxes at a collection rate consistent with past performance.

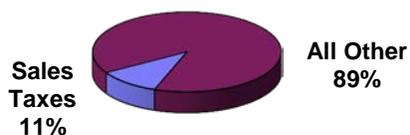


Interest on Delinquent Taxes - These revenues are related to the interest charges established by State Statutes on unpaid property taxes. Interest begins on taxes due as of January 6 at an interest rate of two percent for the first month and for each month that taxes are due, but not paid, the interest rate equals three-fourths of one percent/each month.

Late List Penalties - These are penalties assessed by the Tax Assessor for property not listed by the January 31 deadline. The penalty is 10 percent of the amount of taxes due.

Animal Taxes - The Animal Control program, through its animal licensing program, generates these revenues. Dog and cat owners in Orange County are required to obtain licenses for their pets. For FY 2017-18, the fee remains at \$10.00 for sterilized pets and \$30.00 for un-sterilized pets. Owners of guide/assistance dogs and owners over 62 years of age whose animals have been spayed/neutered are exempt from this fee. \$185,000 is anticipated in FY 2017-18 from the issuance of pet licenses.

Sales Taxes



Article 39 One Cent - This is the original 1 percent local option sales tax levied by the County, and is collected and distributed by the State based on local retail sales.

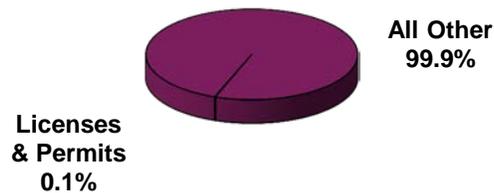
Article 40 Half-Cent (1st Half Cent) - Enacted by the County in late 1984, the State collects this revenue and returns it to local governments on a per capita basis. This revenue source is earmarked for both County and School capital projects and debt service.

Article 42 Half-Cent (Additional Half Cent) - The tax in this category is similar to the first half cent tax. The General Assembly authorized it in 1986. As with the Article 40 Sales tax, this tax is used to finance school and County capital projects, including debt service payment. There was a change in calculating Article 42 proceeds from a per capita to a point of sale formula during FY 2010-11.

Article 44 Half Cent (Third Half Cent) – Authorized by the General Assembly effective December 1, 2002, this tax replaced the reimbursements the State withheld from counties and cities, beginning in FY 2001-02. In FY 2007-08, the General Assembly enacted the Medicaid Relief/Sales Tax Swap (House Bill 1473), which phased out the County's share of Medicaid expenditures over a three year period, from FY 2007-08 through FY 2009-10. In exchange, the County ceded Article 44 sales tax to the State beginning October 1, 2009.

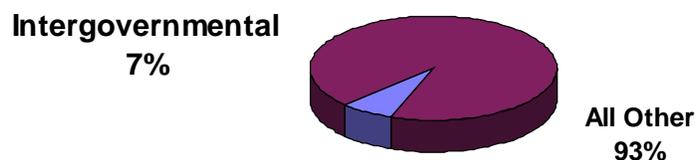
Article 46 One-Quarter Cent – The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund, outside of the General Fund, has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. For more information, please refer to the Article 46 Sales Tax section in this document, located after the department budgets.

Licenses and Permits



Franchise Fees – Distributed to the County by the State on a quarterly basis as part of the State sales tax collected on video programming and telecommunications services in the County. An estimated \$315,000 is budgeted in FY 2017-18.

Intergovernmental



Beer & Wine - Excise taxes on the sale of beer and unfortified wine at the wholesale level is collected by the State. Approximately half of the total taxes collected are returned to the County. An estimated \$270,428 is budgeted for FY 2017-18.

Aging - This includes Title III B, Home and Community Care Block Grant funds, and Triangle J Council of Government funds to assist in operations of the County's Department on Aging Senior Centers and programs. Also, includes Carol Woods Retirement Community contribution for Master Aging Plan initiatives. An estimated \$570,510 is budgeted for FY 2017-18.

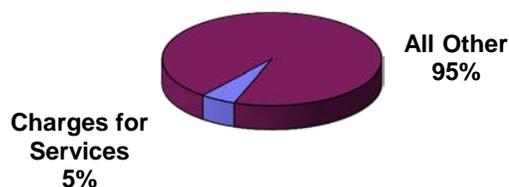
Orange Public Transportation – This includes General Transport IIIB, Section 18G, Rural Public Transportation funds, as well as Transit Tax proceeds for public transportation services in Orange County. An estimated \$866,771 is budgeted for FY 2017-18.

Social Services - Social Service programs are funded by a combination of Federal, State, and local resources. The revenues listed in this category reflect the state and federal contributions toward staff cost and operations for various programs within the Department. An estimated \$9,483,957 is budgeted for FY 2017-18.

Health - These revenues reflect the State and Federal share for various health programs. An estimated \$1,259,609 is budgeted for FY 2017-18.

Other - Revenues reflected in this category include Alcoholic Beverage Control (ABC) profit distributions and alcoholic rehabilitation funds. Before the 1992-93 fiscal year, the County and the ABC Board had an agreement that Orange County would receive \$500,000 each year from ABC profits. Since that time the agreement has been replaced by statutory provisions that all net profits, after required distributions, will be distributed to Orange County local government. Other examples reflected in this category include: Soil and Water staff and operating reimbursements; Child Support Enforcement reimbursements and IV-D incentive payments; Safe Roads Act monies; Office of Juvenile Justice Program (OJJP) grant; and other smaller state and federal grants.

Charges for Services



The following revenues are associated with the Inspections Division of the Planning Department. The Board of County Commissioners regulates these partial cost recovery fees.

Electrical Inspections - These fees are for permits and inspections related to the installation of electrical work and wiring in residential and commercial facilities in Orange County. Electrical inspection fees are estimated at \$230,000 for FY 2017-18.

Mechanical Inspections - These fees are for permits and inspections related to the installation of heating and air-conditioning systems. Mechanical inspection fees are estimated at \$230,000 for FY 2017-18.

Plumbing Inspections - This category reflects fees associated with the permits and inspections for the installation of plumbing fixtures. Plumbing inspection fees are estimated at \$138,000 for FY 2017-18.

Building Inspections - These revenues are charged for building construction inspections and permits. Fees are estimated at \$350,000 for FY 2017-18.

The following revenues are associated with the Environmental Health Division of the Health Department. As with other inspection fees, well and septic inspections are directly influenced by construction in Orange County. The Board of County Commissioners regulates these partial cost recovery fees.

Pool Inspections - These are fees charged to public swimming pool owners for annual inspections of their facilities. The charge is \$250 per inspection with an estimated 140 inspections in FY 2017-18 for a total of \$35,090.

Well Permits - This category reflects fees charged for inspecting and permitting new wells. State legislation requires additional site visits as well as mandatory well water sampling on all newly constructed wells. An estimated 200 new wells will be inspected in FY 2017-18 for a total of \$110,397 in revenue.

Septic Permits - Included in this category are inspections and permits for new and existing septic systems, as well as fees for soil evaluations or "perks". Existing septic system inspections are \$175 and new system inspections are \$360.

Water Samples - Fees are charged for testing water for bacteriological or chemical components. Bacteriological samples are tested at \$25 each, radon air sample kits are \$20 each, inorganic chemical samples are tested at \$35 each, while pesticide and petroleum tests cost \$75 each. A full water sampling suite of 19 parameters is offered at a cost of \$100. The estimated revenues for FY 2017-18 total approximately \$23,526.

Orange Public Transportation (OPT) - This category reflects fees associated with participation in a variety of programs offered by OPT. The major revenues estimated at \$88,144 in this category for FY 2017-18 are related to services provided in connection with Orange Public Transportation buses.

Emergency Services - The majority of revenues under this category comes from the County's fee for emergency medical services (EMS). Paramedics respond to all 911 calls for EMS with patient assessment conducted at no charge, however treatment at the scene by the paramedic is billed at \$150. If Basic Life Support (BLS) or Advanced Life Support (ALS) ambulance transportation to a hospital is required, the total fees for service range from \$300 to \$575 depending on a level 1 or 2 life support, and whether it is an emergency or non-emergency transport. EMS fees for service were instituted on October 1, 1996.

Health - These are fees charged for certain services in the Health department including clinics. Major increases over the past few years are attributable to strong emphasis being placed on services offered to Medicaid eligible women and children. Dental fees are estimated for FY 2017-18 at \$520,734 while Personal Health fees are estimated at \$761,983.

Planning Fees - This category includes several charges for services provided by Planning staff including reviewing soil erosion control plans, grading permits, reviews of plans for subdivisions, rezoning and variance requests, home occupations, and special use permits. Revenues from Planning fees are estimated at \$42,000 for FY 2017-18, while soil and erosion fee revenues are estimated at \$270,000.

Recreation and Parks - These revenues consist of charges for participation in various recreational and leisure programs. Athletic program revenues are estimated at \$170,169 for FY 2017-18. Total Recreation and Parks revenues from fees are estimated at \$406,186.

Register of Deeds - These are fees charged for items such as marriage licenses, birth and death certificates, excise stamps on land transfers, and various certified copies. Most of these

Revenue Comments - *continued*

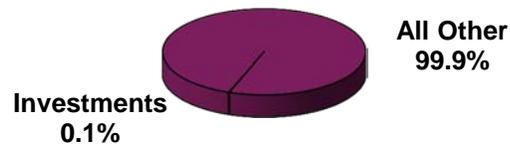
fees are regulated by the State. Collections for register of deeds fees and excise stamps are estimated at \$637,500 and \$1,122,000, respectively. Revenue stamps by State Statute are \$2 per \$1,000 on all real estate transfers. A marriage license is \$50, and revenues from these licenses are estimated at \$19,400 for FY 2017-18.

Sheriff - Revenues in this category include charges assessed by the Sheriff for serving warrants, court subpoenas, and other court documents, all of which are regulated by the State. The Sheriff also collects fees from the state and federal government for housing certain prisoners. Reimbursements from the ABC Board for the provision of law enforcement are in this category as well as fees collected from the jail canteen and pay telephone system. The total revenue anticipated from jail fees is \$1,300,000.

Tax Collection Charges – Orange County collects taxes for all of the municipalities within the County. In turn, the towns reimburse the County for this service.

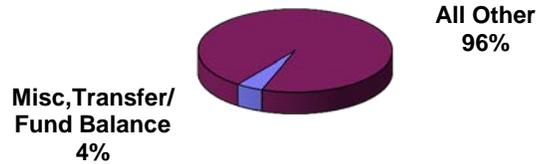
Other - Revenues in this category include candidate filing fees and other Board of Election related charges along with charges for services within Animal Services and Cooperative Extension, as well as indirect costs received from the Solid Waste Enterprise Fund, Visitor Bureau Fund, and Emergency Telephone Fund.

Investment Income



Interest Income - The General Fund share of all interest earned on the County's investments is recorded in this category. For FY 2017-18, \$265,000 is estimated for this revenue source.

Miscellaneous, Transfers and and Fund Balance



Miscellaneous - These revenues include refunds of gasoline tax, Medicaid Hold Harmless funds, revenues generated by sell of County surplus items, rental of county facilities, resale of items purchased, and donations made to various county departments.

Transfers - This category reflects funds transferred from other County funds to the General Fund. Examples include Impact Fees and Spay/Neuter funds.

Appropriated Fund Balance - This represents an appropriation of fund balance for general operations. For FY 2017-18, \$9,769,060 is budgeted to be appropriated from fund balance. The General Fund Unassigned fund balance is estimated to be approximately 16 percent of general fund expenditures.

Appropriations by Function

Summary - General Fund

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17* 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Community Services						
Animal Services	1,896,326	1,998,579	2,023,831	1,908,017	2,096,442	2,095,292
Cooperative Extension	333,498	394,843	398,343	382,070	384,780	384,780
Department of Environment, Agriculture, Parks & Recreation	3,426,378	3,760,893	3,866,238	3,976,114	4,395,135	4,073,800
Economic Development	514,648	529,029	532,800	532,843	578,725	578,725
Non-Departmental	2,103,465	2,483,505	2,533,140	2,415,427	2,718,091	2,352,465
Orange Public Transportation	980,756	1,473,738	1,477,729	1,089,625	1,839,984	1,586,943
Planning and Inspections	2,609,598	2,889,005	3,086,122	2,951,750	3,275,911	3,134,861
Recreation Municipal	125,108	125,108	125,108	125,108	125,108	125,108
Community Services Total	<u>\$11,989,776</u>	<u>\$13,654,700</u>	<u>\$14,043,310</u>	<u>\$13,380,954</u>	<u>\$15,414,176</u>	<u>\$14,331,974</u>
General Government						
Board of County Commissioners	813,056	882,158	897,683	832,557	913,708	913,708
Board of Elections	899,273	692,777	693,547	699,374	830,614	830,014
County Attorney's Office	553,574	575,714	575,714	576,869	590,669	590,669
County Manager's Office	2,408,106	2,923,881	2,968,511	2,690,391	3,058,510	2,821,481
Non-Departmental	329,603	120,900	143,770	108,004	92,000	102,500
Register of Deeds	919,304	932,603	932,603	997,723	985,215	985,215
Tax Administration	3,416,679	3,620,799	3,653,317	3,607,101	3,824,946	3,710,504
General Government Total	<u>\$9,339,594</u>	<u>\$9,748,832</u>	<u>\$9,865,146</u>	<u>\$9,512,019</u>	<u>\$10,295,662</u>	<u>\$9,954,091</u>
Public Safety						
Courts	33,225	81,455	81,455	40,855	70,000	70,000
Criminal Justice Resource Office	0	345,608	350,608	305,176	437,620	481,432
Emergency Services	9,432,316	10,499,901	10,590,913	9,638,574	11,654,689	10,975,924
Non-Departmental	392,813	411,052	424,298	406,052	418,047	418,047
Sheriff	12,447,805	13,604,538	13,772,530	12,623,139	13,683,401	13,638,496
Public Safety Total	<u>\$22,306,160</u>	<u>\$24,942,554</u>	<u>\$25,219,803</u>	<u>\$23,013,796</u>	<u>\$26,263,757</u>	<u>\$25,583,899</u>
Human Services						
Cardinal Innovations MOE	1,355,973	1,328,474	1,147,474	1,147,474	1,328,474	1,050,187
Child Support Services	966,834	990,868	990,868	978,554	1,062,393	1,062,393
Department of Social Services	21,917,038	19,001,659	23,938,618	22,346,208	18,896,920	18,772,740
Department on Aging	2,040,869	1,995,475	2,251,324	2,273,321	2,242,555	2,092,869
Health Department	8,522,474	9,206,976	9,573,218	9,105,531	10,044,436	9,912,099
Housing, Human Rights & Community Development	216,990	519,341	520,099	587,592	460,925	386,298
Library Services	2,102,993	2,146,214	2,228,298	2,208,879	2,265,687	2,243,717
Library Municipal	568,839	568,839	568,839	568,839	568,839	568,839
Non-Departmental	1,903,887	1,492,131	1,492,131	1,068,081	2,080,212	1,419,326
Human Services Total	<u>\$39,595,897</u>	<u>\$37,249,977</u>	<u>\$42,710,868</u>	<u>\$40,284,479</u>	<u>\$38,950,441</u>	<u>\$37,508,468</u>

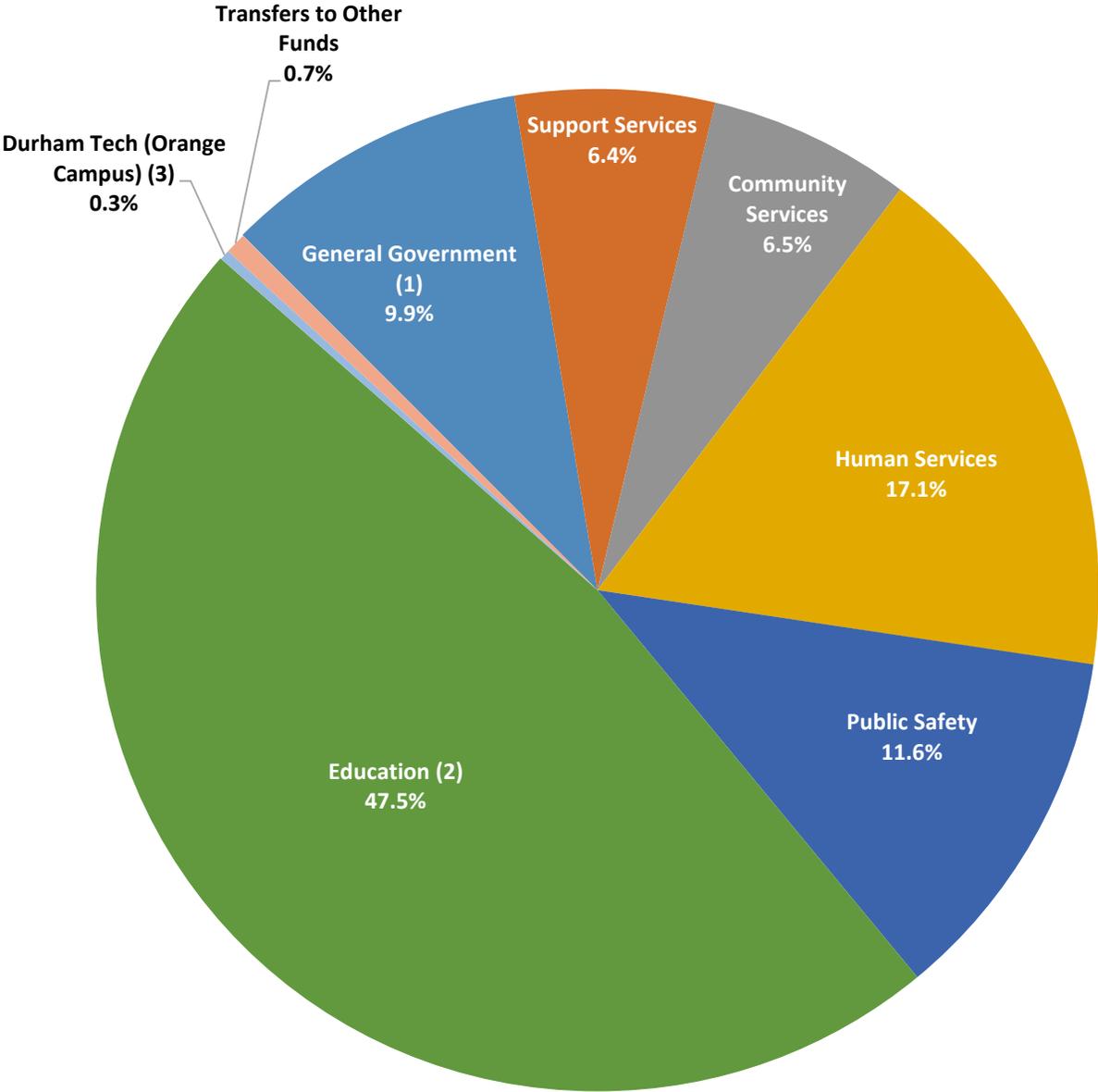
Appropriations by Function

Summary - General Fund

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17* 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Education						
Current Expenses	74,097,466	77,201,412	77,201,412	77,201,412	86,853,233	80,745,847
Fair Funding	988,000	0	0	0	0	0
Durham Tech (Orange Campus)	751,875	703,928	703,928	703,928	916,751	716,751
Recurring Capital	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
School Health & Safety Contracts	0	3,354,000	3,354,000	3,300,000	3,354,000	3,354,000
One-Time Discretionary	0	0	0	0	0	2,100,000
Education Total	<u>\$78,837,341</u>	<u>\$84,259,340</u>	<u>\$84,259,340</u>	<u>\$84,205,340</u>	<u>\$94,123,984</u>	<u>\$89,916,598</u>
Support Services						
Asset Management Services	4,279,877	4,347,271	4,595,604	4,447,331	4,675,325	4,541,095
Community Relations	158,224	211,430	212,680	188,405	291,874	291,874
Finance and Administrative Services	1,228,936	1,306,220	1,326,782	1,318,572	1,413,393	1,405,885
Human Resources	828,894	937,651	943,283	952,112	935,443	935,443
Information Technologies	2,748,572	3,209,342	3,290,132	3,037,774	3,448,554	3,328,135
Non-Departmental	2,429,485	4,046,095	4,054,928	890,667	4,865,953	3,598,765
Support Services Total	<u>\$11,673,988</u>	<u>\$14,058,009</u>	<u>\$14,423,408</u>	<u>\$10,834,861</u>	<u>\$15,630,542</u>	<u>\$14,101,197</u>
Non-Departmental						
Debt Service	26,062,455	26,211,196	26,211,196	26,035,900	26,759,536	26,759,536
Transfers to Other Funds	6,664,680	5,719,204	6,952,214	7,152,214	6,155,696	1,500,270
Non-Departmental Total	<u>\$32,727,135</u>	<u>\$31,930,400</u>	<u>\$33,163,410</u>	<u>\$33,188,114</u>	<u>\$32,915,232</u>	<u>\$28,259,806</u>
Total Expenditures	<u>\$206,469,890</u>	<u>\$215,843,812</u>	<u>\$223,685,286</u>	<u>\$214,419,562</u>	<u>\$233,593,794</u>	<u>\$219,656,033</u>

* Includes Encumbrances, which will lapse at year-end and will be re-appropriated in FY 2017-18, as per Budget Ordinance.

General Fund Appropriation by Functional Leadership Team



(1) Includes County debt service.

(2) Includes CHCCS and OCS current expenses, debt service, short-and long-range capital, health and safety contracts.

(3) Includes Durham Technical Community College's current and recurring capital expenses.

Community Services

Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Department (General Fund)						
Animal Services	1,896,326	1,998,579	2,023,831	1,908,017	2,096,442	2,095,292
Cooperative Extension	333,498	394,843	398,343	382,070	384,780	384,780
Department of Environment, Agriculture, Parks and Recreation	3,426,378	3,760,893	3,866,238	3,976,114	4,395,135	4,073,800
Economic Development	514,648	529,029	532,800	532,843	578,725	578,725
Non-Departmental	2,103,465	2,483,505	2,533,140	2,415,427	2,718,091	2,352,465
Orange Public Transportation	980,756	1,473,738	1,477,729	1,089,625	1,839,984	1,586,943
Planning and Inspections	2,609,598	2,889,005	3,086,122	2,951,750	3,275,911	3,134,861
Recreation Municipal	125,108	125,108	125,108	125,108	125,108	125,108
Total Function Expenditures	\$11,989,776	\$13,654,700	\$14,043,310	\$13,380,954	\$15,414,176	\$14,331,974
<i>Offsetting Revenue</i>	<i>(3,093,452)</i>	<i>(3,270,830)</i>	<i>(3,455,807)</i>	<i>(3,438,987)</i>	<i>(3,577,033)</i>	<i>(3,665,195)</i>
County Costs (net)	\$8,896,323	\$10,383,870	\$10,587,503	\$9,941,967	\$11,837,143	\$10,666,779
Other Funds						
Spay/Neuter Fund	51,493	64,600	83,835	45,750	60,850	60,850
Economic Dev. - Visitors Bureau	1,526,908	1,447,644	1,856,647	1,700,664	1,459,003	1,464,003
Efland Sewer Fund	343,712	331,680	331,680	368,665	359,385	359,385
Solid Waste Enterprise Fund	10,331,709	11,989,955	16,199,030	15,038,200	13,040,898	13,130,642
Total Expenditures	\$12,253,822	\$13,833,879	\$18,471,192	\$17,153,279	\$14,920,136	\$15,014,880
<i>Offsetting Revenue</i>	<i>(12,046,717)</i>	<i>(13,820,038)</i>	<i>(18,457,351)</i>	<i>(17,513,803)</i>	<i>(14,908,777)</i>	<i>(15,003,521)</i>
County Costs (net)	\$207,105	\$13,841	\$13,841	\$(360,524)	\$11,359	\$11,359
Total Community Services Related Expenditures	\$24,243,598	\$27,488,579	\$32,514,502	\$30,534,233	\$30,334,312	\$29,346,854

General Government

Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Department (General Fund)						
Board of County Commissioners	813,056	882,158	897,683	832,557	913,708	913,708
Board of Elections	899,273	692,777	693,547	699,374	830,614	830,014
County Attorney's Office	553,574	575,714	575,714	576,869	590,669	590,669
County Manager's Office	2,408,106	2,923,881	2,968,511	2,690,391	3,058,510	2,821,481
Non-Departmental	329,603	120,900	143,770	108,004	92,000	102,500
Other Related County Support	0	0	0	0	0	0
Register of Deeds	919,304	932,603	932,603	997,723	985,215	985,215
Tax Administration	3,416,679	3,620,799	3,653,317	3,607,101	3,824,946	3,710,504
Total Function Expenditures	<u>\$9,339,594</u>	<u>\$9,748,832</u>	<u>\$9,865,146</u>	<u>\$9,512,019</u>	<u>\$10,295,662</u>	<u>\$9,954,091</u>
<i>Offsetting Revenue</i>	<i>(2,270,031)</i>	<i>(2,032,811)</i>	<i>(2,032,811)</i>	<i>(2,195,052)</i>	<i>(2,276,501)</i>	<i>(2,598,665)</i>
County Costs (net)	<u>\$7,069,563</u>	<u>\$7,716,021</u>	<u>\$7,832,335</u>	<u>\$7,316,967</u>	<u>\$8,019,161</u>	<u>\$7,355,426</u>
Community Development & Visitors Bureau Fund						
County Manager's Office -Orange County Partnership to End Homelessness	110,623	119,043	129,109	126,634	170,502	170,502
County Manager's Office - Arts Commission	154,150	149,529	156,169	149,974	163,856	163,856
Total Expenditures	<u>\$264,773</u>	<u>\$268,572</u>	<u>\$285,278</u>	<u>\$276,608</u>	<u>\$334,358</u>	<u>\$334,358</u>
<i>Offsetting Revenue</i>	<i>(142,237)</i>	<i>(115,966)</i>	<i>(132,672)</i>	<i>(90,876)</i>	<i>(157,736)</i>	<i>(157,736)</i>
County Costs (net)	<u>\$122,536</u>	<u>\$152,606</u>	<u>\$152,606</u>	<u>\$185,732</u>	<u>\$176,622</u>	<u>\$176,622</u>
Total General Government Related Expenditures	<u>\$9,604,367</u>	<u>\$10,017,404</u>	<u>\$10,150,424</u>	<u>\$9,788,627</u>	<u>\$10,630,020</u>	<u>\$10,288,449</u>

Public Safety

Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Department (General Fund)						
Criminal Justice Resource Department	0	345,608	350,608	305,176	437,620	481,432
Courts	33,225	81,455	81,455	40,855	70,000	70,000
Emergency Services	9,432,316	10,499,901	10,590,913	9,638,574	11,654,689	10,975,924
Non-Departmental	392,813	411,052	424,298	406,052	418,047	418,047
Sheriff	12,447,805	13,604,538	13,772,530	12,623,139	13,683,401	13,638,496
Total Function Expenditures	<u>\$22,306,160</u>	<u>\$24,942,554</u>	<u>\$25,219,803</u>	<u>\$23,013,796</u>	<u>\$26,263,757</u>	<u>\$25,583,899</u>
<i>Offsetting Revenue</i>	<i>(5,284,133)</i>	<i>(6,737,023)</i>	<i>(6,847,843)</i>	<i>(5,775,425)</i>	<i>(5,971,325)</i>	<i>(6,075,608)</i>
County Costs (net)	<u>\$17,022,027</u>	<u>\$18,205,531</u>	<u>\$18,371,960</u>	<u>\$17,238,371</u>	<u>\$20,292,432</u>	<u>\$19,508,291</u>
Emergency Telephone Fund						
Emergency Services	689,362	709,477	791,585	674,239	753,460	753,460
Total Expenditures	<u>\$689,362</u>	<u>\$709,477</u>	<u>\$791,585</u>	<u>\$674,239</u>	<u>\$753,460</u>	<u>\$753,460</u>
<i>Offsetting Revenue</i>	<i>(510,427)</i>	<i>(709,477)</i>	<i>(791,585)</i>	<i>(534,612)</i>	<i>(753,460)</i>	<i>(753,460)</i>
County Costs (net)	<u>\$178,936</u>	<u>\$0</u>	<u>\$0</u>	<u>\$139,627</u>	<u>\$0</u>	<u>\$0</u>
Total Public Safety Related Expenditures	<u>\$22,995,522</u>	<u>\$25,652,031</u>	<u>\$26,011,388</u>	<u>\$23,688,035</u>	<u>\$27,017,217</u>	<u>\$26,337,359</u>

Human Services

Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Department (General Fund)						
Child Support Services	966,834	990,868	990,868	978,554	1,062,393	1,062,393
Department of Social Services	21,917,038	19,001,659	23,938,618	22,346,208	18,896,920	18,772,740
Department on Aging	2,040,869	1,995,475	2,251,324	2,273,321	2,242,555	2,092,869
Health Department	8,522,474	9,206,976	9,573,218	9,105,531	10,044,436	9,912,099
Housing, Human Rights and Community Development	216,990	519,341	520,099	587,592	460,925	386,298
Library Services	2,102,993	2,146,214	2,228,298	2,208,879	2,265,687	2,243,717
Library Municipal	568,839	568,839	568,839	568,839	568,839	568,839
Non-Departmental	1,903,887	1,492,131	1,492,131	1,068,081	2,080,212	1,419,326
OPC Area Program	1,355,973	1,328,474	1,147,474	1,147,474	1,328,474	1,050,187
Total Function Expenditures	<u>\$39,595,897</u>	<u>\$37,249,977</u>	<u>\$42,710,868</u>	<u>\$40,284,479</u>	<u>\$38,950,441</u>	<u>\$37,508,468</u>
<i>Offsetting Revenue</i>	<i>(18,768,509)</i>	<i>(15,369,053)</i>	<i>(20,599,559)</i>	<i>(18,999,401)</i>	<i>(15,186,187)</i>	<i>(15,314,729)</i>
County Costs (net)	<u>\$20,827,388</u>	<u>\$21,880,924</u>	<u>\$22,111,309</u>	<u>\$21,285,077</u>	<u>\$23,764,254</u>	<u>\$22,193,739</u>
Annual and Multi-year Grant Funds						
Department of Social Services	0	0	0	0	0	255,298
Department on Aging	300,838	430,441	455,282	493,776	475,384	475,384
Library Services	0	83,628	83,628	83,628	81,198	81,198
Health Department	170,518	118,536	118,536	118,536	0	0
Total Expenditures	<u>\$471,356</u>	<u>\$632,605</u>	<u>\$657,446</u>	<u>\$695,940</u>	<u>\$556,582</u>	<u>\$811,880</u>
<i>Offsetting Revenue</i>	<i>(378,466)</i>	<i>(579,889)</i>	<i>(604,730)</i>	<i>(641,277)</i>	<i>(500,906)</i>	<i>(756,204)</i>
County Costs (net)	<u>\$92,890</u>	<u>\$52,716</u>	<u>\$52,716</u>	<u>\$54,663</u>	<u>\$55,676</u>	<u>\$55,676</u>
Housing & Community Development Funds						
Housing, Human Rights and Community Development	4,892,555	5,140,329	5,140,329	5,051,141	5,765,220	5,737,262
Total Expenditures	<u>\$4,892,555</u>	<u>\$5,140,329</u>	<u>\$5,140,329</u>	<u>\$5,051,141</u>	<u>\$5,765,220</u>	<u>\$5,737,262</u>
<i>Offsetting Revenue</i>	<i>(4,502,527)</i>	<i>(4,724,984)</i>	<i>(4,724,984)</i>	<i>(4,720,450)</i>	<i>(4,872,011)</i>	<i>(4,968,658)</i>
County Costs (net)	<u>\$390,028</u>	<u>\$415,345</u>	<u>\$415,345</u>	<u>\$330,691</u>	<u>\$893,209</u>	<u>\$768,604</u>
Total Human Services Related Expenditures	<u>\$44,959,808</u>	<u>\$43,022,911</u>	<u>\$48,508,643</u>	<u>\$46,031,559</u>	<u>\$45,272,243</u>	<u>\$44,057,610</u>

Education

Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Department (General Fund)						
Current Expenses	74,097,466	77,201,412	77,201,412	77,201,412	86,853,233	80,745,847
Fair Funding	988,000	0	0	0	0	0
Durham Tech (Orange Campus)	751,875	703,928	703,928	703,928	916,751	716,751
Recurring Capital	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
School Health & Safety Contracts	0	3,354,000	3,354,000	3,300,000	3,354,000	3,354,000
One-Time Discretionary	0	0	0	0	0	2,100,000
Total Function Expenditures	<u>\$78,837,341</u>	<u>\$84,259,340</u>	<u>\$84,259,340</u>	<u>\$84,205,340</u>	<u>\$94,123,984</u>	<u>\$89,916,598</u>
County Costs (net)	<u>\$78,837,341</u>	<u>\$84,259,340</u>	<u>\$84,259,340</u>	<u>\$84,205,340</u>	<u>\$94,123,984</u>	<u>\$89,916,598</u>
Total Education Related Expenditures	<u>\$78,837,341</u>	<u>\$84,259,340</u>	<u>\$84,259,340</u>	<u>\$84,205,340</u>	<u>\$94,123,984</u>	<u>\$89,916,598</u>

Support Services

Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Department (General Fund)						
Asset Management Services	4,279,877	4,347,271	4,595,604	4,447,331	4,675,325	4,541,095
Community Relations	158,224	211,430	212,680	188,405	291,874	291,874
Finance and Administrative Services	1,228,936	1,306,220	1,326,782	1,318,572	1,413,393	1,405,885
Human Resources	828,894	937,651	943,283	952,112	935,443	935,443
Information Technologies	2,748,572	3,209,342	3,290,132	3,037,774	3,448,554	3,328,135
Non-Departmental	2,429,485	4,046,095	4,054,928	890,667	4,865,953	3,598,765
Total Function Expenditures	\$11,673,988	\$14,058,009	\$14,423,408	\$10,834,861	\$15,630,542	\$14,101,197
<i>Offsetting Revenue</i>	<i>(320,836)</i>	<i>(351,332)</i>	<i>(372,473)</i>	<i>(323,889)</i>	<i>(323,309)</i>	<i>(323,309)</i>
County Costs (net)	\$11,353,152	\$13,706,677	\$14,050,935	\$10,510,972	\$15,307,233	\$13,777,888
Total Support Services Related Expenditures	\$11,673,988	\$14,058,009	\$14,423,408	\$10,834,861	\$15,630,542	\$14,101,197

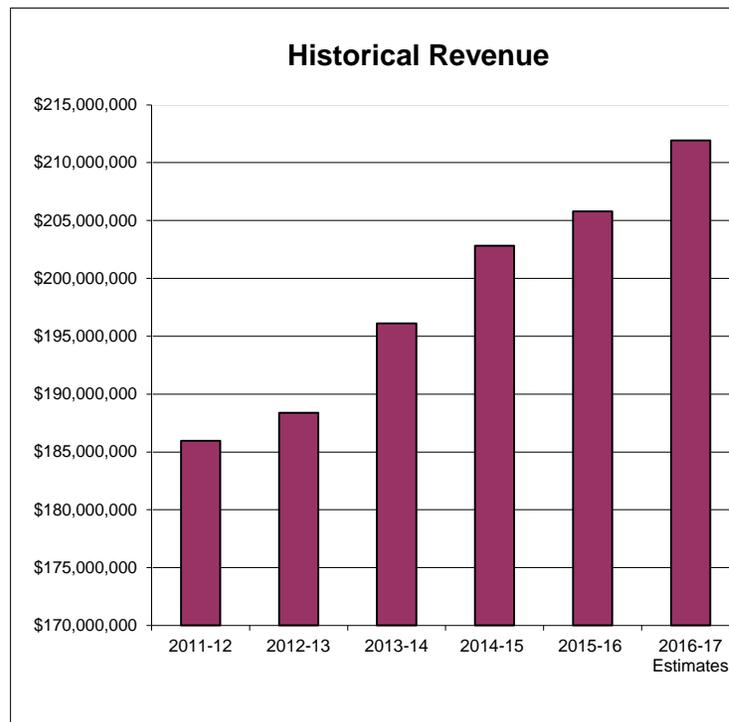
Non-Departmental

Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Department (General Fund)						
Debt Service	26,062,455	26,211,196	26,211,196	26,035,900	26,759,536	26,759,536
Transfers to Other Funds	6,664,680	5,719,204	6,952,214	7,152,214	6,155,696	1,500,270
Total Function Expenditures	<u>\$32,727,135</u>	<u>\$31,930,400</u>	<u>\$33,163,410</u>	<u>\$33,188,114</u>	<u>\$32,915,232</u>	<u>\$28,259,806</u>
<i>Offsetting Revenue</i>	<i>(1,792,600)</i>	<i>(2,652,600)</i>	<i>(2,652,600)</i>	<i>(2,952,600)</i>	<i>(3,365,600)</i>	<i>(3,765,600)</i>
County Costs (net)	<u>\$30,934,535</u>	<u>\$29,277,800</u>	<u>\$30,510,810</u>	<u>\$30,235,514</u>	<u>\$29,549,632</u>	<u>\$24,494,206</u>
Total Non-Departmental Related Expenditures	<u>\$32,727,135</u>	<u>\$31,930,400</u>	<u>\$33,163,410</u>	<u>\$33,188,114</u>	<u>\$32,915,232</u>	<u>\$28,259,806</u>

Historical Revenue

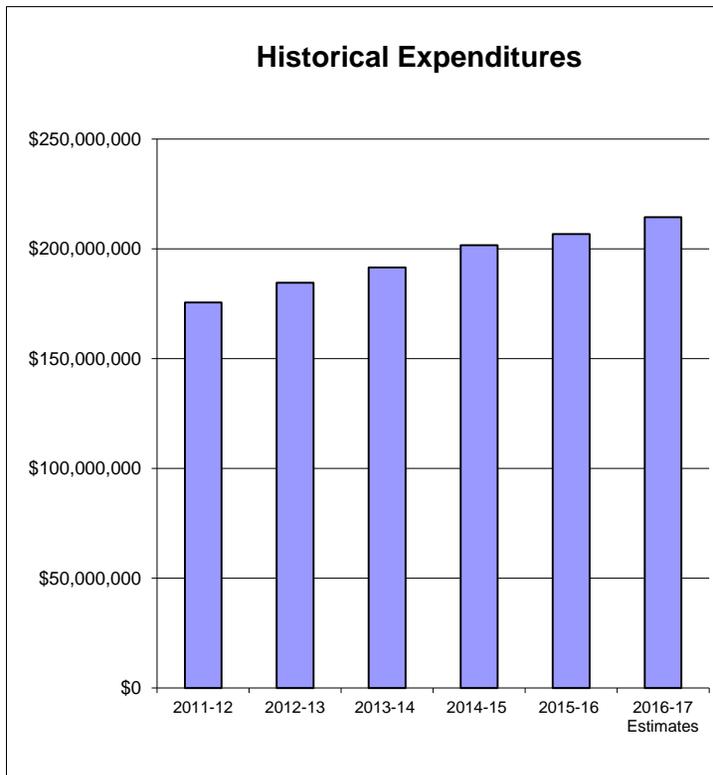
	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17 Estimates
Property Taxes	\$136,914,239	\$138,216,640	\$143,398,240	\$146,268,326	\$148,318,021	\$150,236,758
Sales Tax	\$17,153,921	\$17,728,451	\$18,502,796	\$19,924,854	\$20,884,587	\$22,750,369
Licenses and Permits	\$329,265	\$322,477	\$324,537	\$331,510	\$313,275	\$328,000
Intergovernmental	\$19,238,317	\$18,763,614	\$19,657,120	\$20,767,587	\$20,266,306	\$20,448,728
Charges for Services	\$9,489,990	\$9,778,978	\$10,413,773	\$11,171,854	\$10,828,843	\$11,206,544
Investment Earnings	\$51,201	\$29,976	\$9,738	\$13,886	\$151,392	\$300,000
Miscellaneous	\$1,756,770	\$1,663,673	\$2,244,894	\$3,297,404	\$3,224,869	\$3,646,259
Transfers from Other Funds	\$1,040,000	\$1,887,700	\$1,558,800	\$1,057,160	\$1,792,600	\$3,012,600
Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$185,973,703	\$188,391,509	\$196,109,898	\$202,832,581	\$205,779,892	\$211,929,258



Historical Expenditures

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17 Estimates
Governing & Management	\$11,920,649	\$12,280,542	\$13,189,421	\$0	\$0	\$0
General Services	\$7,226,015	\$7,481,135	\$8,196,693	\$0	\$0	\$0
Community & Environment	\$6,195,166	\$6,249,641	\$6,700,321	\$0	\$0	\$0
Culture & Recreation	\$2,207,329	\$2,292,989	\$2,520,785	\$0	\$0	\$0
Human Services	\$31,494,235	\$33,623,165	\$34,923,563	\$38,340,117	\$39,597,192	\$40,284,516
Public Safety	\$18,874,127	\$18,973,569	\$20,364,666	\$20,940,782	\$22,306,160	\$23,013,796
Education	\$63,939,903	\$66,947,350	\$69,657,252	\$76,847,414	\$78,837,341	\$84,205,340
Non-Departmental	\$33,684,520	\$36,682,373	\$35,987,779	\$35,057,412	\$32,959,185	\$33,188,114
Support Services*	\$0	\$0	\$0	\$11,832,605	\$11,673,988	\$10,834,861
General Government*	\$0	\$0	\$0	\$6,970,893	\$9,339,594	\$9,512,019
Community Services*	\$0	\$0	\$0	\$11,606,829	\$11,989,776	\$13,380,954
Total Expenditures	\$175,541,944	\$184,530,764	\$191,540,480	\$201,596,052	\$206,703,235	\$214,419,599

*Denotes New Functional Leadership Teams implemented during FY 2015-16; this affects FY 2014-15 Historicals and future budget years.



General Fund Expenditures

Percentage Change Year to Year

	2014-15 Actual Expenditures	2015-16 Actual Expenditures	Year To Year Change	2016-17 Original Budget	Year to Year Change	2017-18 Commissioner Approved	Year to Year Change
Community Services							
Animal Services	\$1,772,732	\$1,896,326	6.97%	\$1,998,579	5.39%	\$2,095,292	4.84%
Cooperative Extension	\$341,054	\$333,498	-2.22%	\$394,843	18.39%	\$384,780	-2.55%
Department of Environment, Agriculture, Parks & Recreation	\$3,285,276	\$3,426,378	4.29%	\$3,760,893	9.76%	\$4,073,800	8.32%
Economic Development	\$409,912	\$514,648	25.55%	\$529,029	2.79%	\$578,725	9.39%
Orange Public Transportation	\$880,036	\$980,756	0.00%	\$1,473,738	0.00%	\$1,586,943	7.68%
Planning & Inspections	\$2,577,636	\$2,609,598	1.24%	\$2,889,005	10.71%	\$3,134,861	8.51%
Non-Departmental	\$2,340,184	\$2,228,573	-4.77%	\$2,608,613	17.05%	\$2,477,573	-5.02%
Total Community Services	\$11,606,830	\$11,989,776	3.30%	\$13,654,700	13.89%	\$14,331,974	4.96%

General Government							
County Commissioners	\$762,591	\$813,056	6.62%	\$882,158	8.50%	\$913,708	3.58%
County Attorney	\$547,358	\$553,574	1.14%	\$575,714	4.00%	\$590,669	2.60%
County Manager	\$2,197,878	\$2,408,106	9.57%	\$2,923,881	21.42%	\$2,821,481	-3.50%
Board of Elections	\$658,981	\$899,273	36.46%	\$692,777	-22.96%	\$830,014	19.81%
Register of Deeds	\$899,162	\$919,304	2.24%	\$932,603	1.45%	\$985,215	5.64%
Tax Administration	\$3,246,317	\$3,416,679	5.25%	\$3,620,799	5.97%	\$3,710,504	2.48%
Non-Departmental	\$285,570	\$329,603	15.42%	\$120,900	-63.32%	\$102,500	-15.22%
Total General Government	\$8,597,857	\$9,339,594	8.63%	\$9,748,832	4.38%	\$9,954,091	2.11%

Human Services							
Child Support Services	\$925,433	\$966,834	4.47%	\$990,868	2.49%	\$1,062,393	7.22%
Department of Social Services	\$21,473,352	\$21,918,333	2.07%	\$19,001,659	-13.31%	\$18,772,740	-1.20%
Department on Aging	\$2,085,792	\$2,040,869	-2.15%	\$1,995,475	-2.22%	\$2,092,869	4.88%
Health Department	\$7,943,180	\$8,522,474	7.29%	\$9,206,976	8.03%	\$9,912,099	7.66%
Housing, Human Rights & Comm Dev	\$222,847	\$216,990	-2.63%	\$519,341	139.34%	\$386,298	-25.62%
Library Services	\$1,989,221	\$2,102,993	5.72%	\$2,146,214	2.06%	\$2,243,717	4.54%
Non-Departmental	\$2,344,320	\$2,472,726	5.48%	\$2,060,970	-16.65%	\$1,988,165	-3.53%
Cardinal Innovations MOE	\$1,355,973	\$1,355,973	0.00%	\$1,328,474	-2.03%	\$1,050,187	-20.95%
Total Human Services	\$38,340,118	\$39,597,192	3.28%	\$37,249,977	-5.93%	\$37,508,468	0.69%

Support Services							
Asset Management Services	\$3,988,145	\$4,279,877	7.31%	\$4,347,271	1.57%	\$4,541,095	4.46%
Community Relations	\$175,712	\$158,224	-9.95%	\$211,430	33.63%	\$291,874	38.05%
Finance and Administrative Services	\$1,162,476	\$1,228,936	5.72%	\$1,306,220	6.29%	\$1,405,885	7.63%
Human Resources	\$811,787	\$828,894	2.11%	\$937,651	13.12%	\$935,443	-0.24%
Information Technologies	\$2,373,428	\$2,748,572	15.81%	\$3,209,342	16.76%	\$3,328,135	3.70%
Non-Departmental	\$1,694,092	\$2,429,485	43.41%	\$4,046,095	66.54%	\$3,598,765	-11.06%
Total Support Services	\$10,205,640	\$11,673,988	14.39%	\$14,058,009	20.42%	\$14,101,197	0.31%

General Fund Expenditures

Percentage Change Year to Year

	2014-15 Actual Expenditures	2015-16 Actual Expenditures	Year To Year Change	2016-17 Original Budget	Year to Year Change	2017-18 Commissioner Approved	Year to Year Change
Public Safety							
Courts	\$25,469	\$33,225	30.45%	\$81,455	145.16%	\$70,000	-14.06%
Criminal Justice Resource Office	\$0	\$0	0.00%	\$345,608		\$481,432	39.30%
Emergency Services	\$8,688,412	\$9,432,316	8.56%	\$10,499,901	11.32%	\$10,975,924	4.53%
Sheriff	\$11,833,141	\$12,447,805	5.19%	\$13,604,538	9.29%	\$13,638,496	0.25%
Non-Departmental	\$393,760	\$392,813	-0.24%	\$411,052	4.64%	\$418,047	1.70%
Total Public Safety	\$20,940,782	\$22,306,160	6.52%	\$24,942,554	11.82%	\$25,583,899	2.57%
Education							
Current Expense	\$72,147,134	\$74,097,466	2.70%	\$77,201,412	4.19%	\$80,745,847	4.59%
Fair Funding	\$988,000	\$988,000	0.00%	\$0	-100.00%	\$0	
Durham Tech (Orange Campus)	\$712,280	\$751,875	0.00%	\$703,928	-6.38%	\$716,751	1.82%
Recurring Capital	\$3,000,000	\$3,000,000	0.00%	\$3,000,000	0.00%	\$3,000,000	0.00%
School Health & Safety Contracts	\$0	\$0	0.00%	\$3,354,000	0.00%	\$3,354,000	0.00%
One-Time Discretionary Funding	\$0	\$0		\$0		\$2,100,000	
Total Education	\$76,847,414	\$78,837,341	2.59%	\$84,259,340	6.88%	\$89,916,598	6.71%
Non-Departmental							
Debt Service	\$27,292,221	\$26,294,505	-3.66%	\$26,211,196	-0.32%	\$26,759,536	2.09%
Transfers to Other Funds	\$7,765,191	\$6,664,680	-14.17%	\$5,719,204	-14.19%	\$1,500,270	-73.77%
Total Non-Departmental	\$35,057,412	\$32,959,185	-5.99%	\$31,930,400	-3.12%	\$28,259,806	-11.50%
Total Expenditures	\$201,596,052	\$206,703,235	2.53%	\$215,843,812	4.42%	\$219,656,033	1.77%

Estimated Changes to Fund Balance

Governmental Funds

This table is based on unaudited end-of-year revenue and expenditure estimates. These estimates differ from the 12-month estimates reflected in other areas of the approved budget document due to the timing of data analysis. Unassigned/Undesignated fund balance in the General Fund at year-end is expected to be approximately \$33.8 million or about 16.44 percent of estimated fiscal year 2016-17 expenditures. This percentage level surpasses the 8 percent minimum guideline recommended by the State of North Carolina Local Government Commission (LGC). The projected level of fund balance is appropriate to ensure that the County has adequate resources for unforeseen emergencies, revenue fluctuations and to maintain a strong financial condition in accordance with Board of County Commissioner directives. The County's overall financial position is expected to remain stable over the next several years.

	General Fund	Special Revenue Funds
Beginning Balance July 1, 2016	64,466,187	14,830,942
Revenues (FY 2016-17 Year End Estimates)		
Taxes	\$ 172,987,127	\$ 10,098,373
Licenses and Permits	328,000	0
Intergovernmental	20,448,728	5,660,206
Charges for Services	11,206,544	924,681
Investment Earnings	300,000	71,709
Impact Fees	0	3,126,885
Miscellaneous	3,646,259	234,065
Total Revenues	208,916,658	20,115,918
Expenditures By Function (FY 2016-17 Year-End Estimates)		
Community Services	11,376,235	2,854,216
General Government	9,512,019	0
Public Safety	23,013,796	6,080,279
Human Services	40,284,479	5,876,600
Support Services	10,834,861	0
Public Safety		
Education		
Current Expense	77,830,340	0
School Health & Safety Contracts	3,300,000	0
Recurring Capital	3,075,000	1,754,394
School Related Debt Service	15,156,259	0
<i>Total Education</i>	<i>99,361,599</i>	<i>1,754,394</i>
County Related Debt Service	11,179,641	492,805
Total Expenditures	205,562,630	17,058,294
Excess of Revenues Over Expenditures	3,354,028	3,057,624
Operating Transfers In	3,012,600	554,615
Operating and Residual Transfers Out	(7,956,933)	(3,012,600)
Total Operating Transfers	(4,944,333)	(2,457,985)
Net Change in Fund Balance	(1,590,305)	599,639
Ending Balance, 6/30/2017 (Estimated)	\$ 62,875,882	\$ 15,430,581
Less:		
Fund Balance Restricted/Reserved/Committed ⁽¹⁾	(19,302,421)	(15,098,633)
Fund Balance Designated for Subsequent Year ⁽²⁾	(9,769,060)	(331,948)
Unassigned/Undesignated Fund Balance ⁽³⁾	\$ 33,804,401	(0)
Fund Balance as a Percent of FY 2016-17 Expenditures	16.44%	0.00%

⁽¹⁾ This represents the amounts of reserve for inventories, reserve for State statute, and outstanding encumbrances that are not available for budgetary appropriation at year end.

⁽²⁾ Represents the amount of fund balance appropriated to the budget for the upcoming fiscal year.

⁽³⁾ As per Governmental Accounting Standards Board, Statement 54, because Unassigned/Undesignated Fund Balance represents amounts that are not constrained in any way, not even by an intention to use them for a specific purpose, the General Fund is the only appropriate place to report this classification of Fund Balance.

Assessed Valuation, Tax Rate and Estimated Collections
General Fund

	FY 2016-17 Commissioner Approved	FY 2016-17 Projected	FY 2017-18 Commissioner Approved	% Change from Approved
Assessed Valuation of Real, Personal and Corporate Excess	\$15,785,077,678	\$ 15,840,806,344	\$16,816,781,745	6.5%
Assessed Valuation of Motor Vehicles	<u>\$1,157,655,074</u>	<u>\$1,134,583,417</u>	<u>\$1,161,731,207</u>	0.4%
Total Assessed Valuation	\$16,942,732,752	\$16,975,389,761	\$17,978,512,952	6.1%
Ad Valorem Tax Rate per \$100 of Assessed Valuation	0.8780	0.8780	0.8377	
General Fund Levy	\$148,757,194	\$149,043,922	\$150,606,003	1.2%
Collection Rate (excluding motor vehicles)	99.00%	99.30%	99.10%	
Collection Rate (motor vehicles only)	99.00%	99.30%	99.10%	
Property Tax Collections (Real, Personal, Corporate Excess)	\$137,207,067	\$138,108,704	\$139,606,313	1.7%
Property Tax Collections (motor vehicles only)	\$10,064,360	\$9,891,911	\$9,646,027	-4.2%

1 Cent on the Tax Rate Equals:	\$1,677,358	\$1,685,663	\$1,781,692	5.9%
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Totals may be slightly off due to rounding.

Appropriations by County Department

This table reflects department appropriations in non-grant funds, only.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Animal Services	1,896,326	1,998,579	2,023,831	1,908,017	2,096,442	2,095,292
Asset Management Services	4,279,877	4,347,271	4,595,604	4,447,331	4,675,325	4,541,095
Board of County Commissioners	813,056	882,158	897,683	832,557	913,708	913,708
Board of Elections	899,273	692,777	693,547	699,374	830,614	830,014
Cardinal Innovations MOE	1,355,973	1,328,474	1,147,474	1,147,474	1,328,474	1,050,187
Child Support Services	966,834	990,868	990,868	978,554	1,062,393	1,062,393
Community Relations	158,224	211,430	212,680	188,405	291,874	291,874
Cooperative Extension	333,498	394,843	398,343	382,070	384,780	384,780
County Attorney's Office	553,574	575,714	575,714	576,869	590,669	590,669
County Manager's Office	2,408,106	2,923,881	2,968,511	2,690,391	3,058,510	2,821,481
Courts	33,225	81,455	81,455	40,855	70,000	70,000
Criminal Justice Resource Office	0	345,608	350,608	305,176	437,620	481,432
Department of Environment, Agriculture, Parks and Recreation	3,426,378	3,760,893	3,866,238	3,976,114	4,395,135	4,073,800
Department of Social Services	21,917,038	19,001,659	23,938,618	22,346,208	18,896,920	18,772,740
Department on Aging	2,040,869	1,995,475	2,251,324	2,273,321	2,242,555	2,092,869
Economic Development	514,648	529,029	532,800	532,843	578,725	578,725
Emergency Services	10,121,678	11,209,378	11,382,498	10,312,813	12,408,149	11,729,384
Finance and Administrative Services	1,228,936	1,306,220	1,326,782	1,318,572	1,413,393	1,405,885
Health Department	8,522,474	9,206,976	9,573,218	9,105,531	10,044,436	9,912,099
Housing, Human Rights and Community Development	4,574,239	4,858,211	4,858,969	5,103,427	4,973,288	4,859,528
Human Resources	828,894	937,651	943,283	952,112	935,443	935,443
Information Technologies	2,748,572	3,209,342	3,290,132	3,037,774	3,448,554	3,328,135
Library Services	2,102,993	2,146,214	2,228,298	2,208,879	2,265,687	2,243,717
Orange Public Transportation	980,756	1,473,738	1,477,729	1,089,625	1,839,984	1,586,943
Planning and Inspections	2,953,310	3,220,685	3,417,802	3,320,415	3,635,296	3,494,246
Register of Deeds	919,304	932,603	932,603	997,723	985,215	985,215
Sheriff	12,447,805	13,604,538	13,772,530	12,623,139	13,683,401	13,638,496
Solid Waste Fund	10,331,709	11,989,955	16,199,030	15,038,200	13,040,898	13,130,642
Tax Administration	3,416,679	3,620,799	3,653,317	3,607,101	3,824,946	3,710,504
Visitors Bureau Fund	1,681,058	1,597,173	2,012,566	1,850,638	1,622,859	1,627,859
Total Expenditures	\$104,455,304	\$109,373,597	\$120,594,054	\$113,891,506	\$115,975,293	\$113,239,155

Department on Aging

Phone Number: (919) 968-2070

Website: www.orangecountync.gov/aging

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						
Personnel Services	1,420,684	1,333,982	1,456,008	1,412,980	1,426,231	1,405,082
Operations	617,185	644,539	883,618	841,727	744,318	660,587
Capital Outlay	3,000	16,954	18,614	18,614	72,006	27,200
Total Expenditures	\$ 2,040,869	\$ 1,995,475	\$ 2,358,240	\$ 2,273,321	\$ 2,242,555	\$ 2,092,869
Offsetting Revenues	(874,023)	(810,705)	(983,137)	(929,264)	(827,110)	(827,110)
County Costs (net)	\$ 1,166,846	\$ 1,184,770	\$ 1,375,103	\$ 1,344,057	\$ 1,415,445	\$ 1,265,759
Senior Health Coordination (Annual Grant Projects Fund)						
Personnel Services	68,884	66,941	66,941	68,888	69,281	69,281
Operations	87,956	65,775	90,616	81,525	65,775	65,775
Capital Outlay	0	0	0	0	620	620
Total Expenditures	\$ 156,840	\$ 132,716	\$ 157,557	\$ 150,413	\$ 135,676	\$ 135,676
Offsetting Revenues	(111,046)	(90,000)	(114,841)	(105,750)	(90,000)	(90,000)
County Costs (net)	\$ 45,794	\$ 42,716	\$ 42,716	\$ 44,663	\$ 45,676	\$ 45,676
Orange County CARES Alzheimer Grant (Multi-year Grant Projects Fund)						
Personnel Services	94,604	199,814	199,814	213,607	231,072	231,072
Operations	43,208	97,911	97,911	129,756	108,636	108,636
Capital Outlay	6,186	0	0	0	0	0
Total Expenditures	\$ 143,998	\$ 297,725	\$ 297,725	\$ 343,363	\$ 339,708	\$ 339,708
Offsetting Revenues	(143,998)	(297,725)	(297,725)	(343,363)	(339,708)	(339,708)
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Department on Aging and Related Expenditures	\$ 2,341,707	\$ 2,425,916	\$ 2,813,522	\$ 2,767,097	\$ 2,717,939	\$ 2,568,253

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
Administration	377,498	422,723	571,946	567,209	446,184	446,184
Aging Transitions	473,942	452,991	510,520	475,489	536,355	452,624
Community-Based Services	999,698	950,971	1,080,321	1,046,948	1,064,300	1,017,282
Volunteer Connect 55+	189,730	168,790	195,452	183,675	195,716	176,779
Total Expenditures	\$ 2,040,869	\$ 1,995,475	\$ 2,358,239	\$ 2,273,321	\$ 2,242,555	\$ 2,092,869
Offsetting Revenue	(874,023)	(810,705)	(983,137)	(929,264)	(827,110)	(827,110)
County Costs (net)	\$ 1,166,846	\$ 1,184,770	\$ 1,375,102	\$ 1,344,057	\$ 1,415,445	\$ 1,265,759
Total Expenditures	\$ 2,040,869	\$ 1,995,475	\$ 2,358,239	\$ 2,273,321	\$ 2,242,555	\$ 2,092,869
Other Related Programs (Annual Grant Projects Fund)						
Senior Health Coordination	156,840	132,716	157,557	150,413	135,676	135,676
Total Expenditures	\$ 156,840	\$ 132,716	\$ 157,557	\$ 150,413	\$ 135,676	\$ 135,676
Offsetting Revenue	(111,046)	(90,000)	(114,841)	(105,750)	(90,000)	(90,000)
County Costs (net)	\$ (41,196)	\$ (42,716)	\$ (42,716)	\$ (42,716)	\$ (45,676)	\$ (45,676)
Total Expenditures	\$ 156,840	\$ 132,716	\$ 157,557	\$ 150,413	\$ 135,676	\$ 135,676
Other Related Programs (Multi-year Grant Projects Fund)						
Aging Transitions	143,998	297,725	297,725	343,363	339,708	339,708
Total Expenditures	\$ 143,998	\$ 297,725	\$ 297,725	\$ 343,363	\$ 339,708	\$ 339,708
Offsetting Revenue	(143,998)	(297,725)	(297,725)	(343,363)	(339,708)	(339,708)
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 143,998	\$ 297,725	\$ 297,725	\$ 343,363	\$ 339,708	\$ 339,708

Department on Aging – continued

Mission Statement

To provide leadership in planning and operating a system of integrated aging services through state of the art senior centers, serving as focal points for coordinated community and individualized programs designed to educate seniors and their families and maximize the health, well-being, community engagement, and independence of older adults at all functional levels.

Department On Aging: Administration

Major Services

- Supervise and coordinate professional program division staff and provide clerical support, financial/ program accounting and shared resources for the various program divisions.
- Provide administrative support to the Orange County Advisory Board on Aging, and special focus advocacy boards and subcommittees.
- Research, plan, develop and implement new programs and services to meet the changing or emerging needs of older adults as adopted in the Master Aging Plan (MAP).
- Advocate and inform the public and private community groups about the concerns and interests of older adults in concert with the Orange County Advisory Board on Aging.
- Prepare grant applications, proposals and reports for the funding and administration of the Department.
- Coordinate departmental resources with other County departments, public entities, non-profit organizations and private agencies.

FY 2016-17 Outcomes

- Engaged the community, local aging experts and providers, elected officials and both town and county staff in the development of the 2017-22 Master Aging Plan.
- Achieved National Senior Center Accreditation for both the Passmore and Seymour Centers through the National Council on Aging.
- The Long Term Care Learning Collaborative presented its third annual Quality Service Awards to local long term care organizations, focused on achieving quality programming in the area of palliative care. In May the Long Term Care Learning Collaborative sponsored its Annual Direct Care Worker Awards to honor outstanding direct care workers who serve Orange County residents.
- Sponsored third Faith and Aging Symposium focused on caregiver support awareness, education, and resources.
- Supported the 41 Project EngAGE senior leaders and the eight Senior Resource Teams focusing on the following issues: Community Visiting; Senior Exercise/Health/Falls Prevention; End of Life; Senior Rural Hunger; Senior Transportation/Mobility; Neighborhood Connections; Faith Based Initiatives; Caregiving Support.
- Continued promotion of housing options for older adults – Worked with Habitat For Humanity to solicit input through focus groups to inform planning of a new senior housing community in Hillsborough. In May hosted an Aging in Community Expo to educate the community of the senior housing options in our community.

Department on Aging – continued

- Worked with county management to develop and begin implementation of plans for the Passmore Center expansion/renovation. Seymour Center renovations were postponed until FY17-18 to be included with the Southern Human Services Center campus renovations.
- Implemented the RecTrac Pass Management software module.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service Non-County Funding					
Funds secured from federal, state, and local public/private sources	969,493	870,023	810,705	929,264	827,110

FY 2017-18 Objectives

- Implementation of the 2017-22 Master Aging Plan. Year 1 goals to be identified once the plan is complete in May.
- Work with county management to complete Passmore Center and Seymour Center facility expansion and additional parking.
- Recruit fourth class of Project EngAGE Senior Leaders and hold 13 week leadership classes. Continued support of past graduates and the eight Senior Resource Teams.
- Continue promotion of housing options for older adults through education, advocacy and resource development.
- Continue to collaborate with faith based organizations to foster communications and awareness of services within Orange County.

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes:

- Return of Master Aging Plan funds used in previous years under Aging Transitions division to fund in part the bi-lingual, Mandarin-speaking Social Worker. (Position is covered in part in FY 17-18 by an increase of \$20,000 from Home Community Care Block Grant)
- Furnishings for the Jerry M. Passmore Senior Center and Robert and Pearl Seymour Center (\$20,000)

Department On Aging: Community Based Services

Major Services

- Provide services that meet the needs of the older adult population and promote health and wellness by encouraging self-determination, stimulation and continued activity.
- Senior Center Operations: Operate the Passmore and Seymour Senior Centers to provide older adults with opportunities for health promotion, enrichment, community involvement, and public service.

Department on Aging – continued

- Senior Lunch Program: Serve hot, nutritionally balanced, noon meals at the Senior Centers each weekday.
- Provide creative programs targeting older adults from low income, minority, and immigrant groups at community locations and faith communities.
- Operate the Seymour Tech computer learning lab which trains older adults to utilize technology in a comfortable setting under the direction of volunteer instructors.
- Produce quarterly Senior Times newspaper, a 40 page publication, which promotes the services and activities of all Department on Aging programs and services.

FY 2016-17 Outcomes

- Achieved National Senior Center Accreditation for both the Passmore and Seymour Centers through the National Council on Aging
- Continued outreach to Latino community adults 55+ by hosting classes, information fairs, special events; continue support of a social club in Spanish and printed materials highlighting services in Spanish.
- Senior Lunch Program: Served an average of 130 meals per day at the Senior Centers, including 25 meals to the Soltys Adult Day Health Program.
- Increased the outreach to the Asian community by providing educational nature walks with a trained guide and interpreter to assist/encourage participants to utilize community greenways and outdoor spaces.
- Continued successful University Place and Wal-Mart of Hillsborough Walking Programs co-partnering with UNC Healthcare, UNC Hillsborough Hospital and Wal-Mart.
- Maintained operation of Seymour Center for 9 hours on Saturdays.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Passmore and Seymour Centers Programming					
Total Senior Center participation (attendance)	201,010	204, 224	200,000	201,000	205,000
Participants served through all programs (unduplicated)	2,500	2,636	2,500	2,700	2,700
Service: Daily (M-F) Noon Meal program					
Meals served through Senior Lunch Program	25,303	25,506	32,000	32,000	30,000
Volunteers who assist with meal service	18	21	20	20	20
Service: Promote the Health and Wellness of Older Adults					
Fitness Studio Memberships -Seymour	89	130	80	40	50
Physical Function Screens	382	326	300	330	330
Personal Training Hours	1097	1000	700	1050	1000

Department on Aging – continued

FY 2017-18 Objectives

- Implement electronic tracking system for Center users for more facility security as well as metrics, such as capacity tracking, and sign-up accountability for class costs.
- Increase Senior Center participation by disseminating information through the use of calendars on the website to improve communication with residents about available services/programs and the use of social media including Facebook, listservs and the Department on Aging website.
- Increase outreach to the community by partnering with DEAPR to provide more evidenced-based health education programs to the residents using Community Centers and faith-based organizations.
- Continue outreach to diverse populations, including low-income, minority and immigrant older adults.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes funds for 10 assistive listening devices for each Senior Center.

Department Name: Aging Transitions

Major Services

- Provide information and assistance on all age-related issues through the telephone help-line, Senior Health Insurance and Information (SHIIP) classes and individual sessions, printed resource materials, and educational presentations to the community.
- Provide in-home assessments of needs and strengths, care planning recommendations, care coordination and short-term counseling to promote safety and well-being while delaying institutionalization.
- Provide and facilitate referral to caregiver support and respite opportunities so that families can remain together and delay institutionalization.
- Provide and foster low-cost aging-in-place support services to help individuals remain in their homes.

FY 2016-17 Outcomes

- Increased the proportion of individuals served through the Senior Health Insurance Information Program (SHIIP) to help assure that they are covered with the most appropriate health insurance package to meet their individual healthcare needs. The number of low-income and non-English speaking seniors reached this year continues to grow.
- Expanded service to the Mandarin-speaking senior population through employment of a full-time, bilingual Social Worker who oversees about 50 Mandarin-speaking seniors daily, organizes a 10-member bi-lingual volunteer team to help engage Mandarin-speaking elders in a variety of activities, facilitates regular health education groups, and organizes a number of classes taught in Mandarin.

Department on Aging – continued

- Improved service to the Spanish-speaking older adult community in the county by hosting a Spanish Social Club, which now meets three times a week at the Seymour Center. Spanish-speaking Aging Transitions team members help with translation when needed and answer a Spanish-language help line.
- Collaborated with OC Emergency Management with our *Stay Up and Active* program and evaluated over thirty (30) 911 callers in the first half of FY17 due to a fall/risk of fall in the home. This represents a 60% increase in demand since FY 16.
- Secured another year of funding through the MPO to employ a Transportation Specialist to link older adults with existing public transportation services and to collaborate with both public and private organizations to expand transportation options for older adults in Orange County. A volunteer driver program was started in the spring of 2015. The program provided 94 rides in its first full year. By mid-year (12/31/16), 95 rides had already been provided.
- Through receipt of a 3-year federal Administration on Community Living Grant in 2015, the caregiver respite program is offered an additional day a week, doubling the number of people who can be served and enrollment in caregiver support groups have increased.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Information and Case Assistance					
Average number of persons provided information and assistance per month	276	246	260	280	260
Average number of hours per month spent providing information and case assistance	130	126	130	135	130
Number of calls responded to on Aging Transitions Helpline	1613	1655	1600	1600	1600
Number of individuals to whom SHIIP volunteers provided help and information	700	1400	700	2000	2000
Number of individuals provided transportation information and assistance		809	900	1000	1000
Numbers of individuals receiving contracted services	50	55	50	65	55
Number of contracted service slots demanded/cost per slot	7.4 \$6,739	12.47 \$6,739	9.13 \$9,828	13.9 \$9,828	12.5 \$9,828

FY 2017-18 Objectives

- Begin to respond to recommendations from 2017-22 Master Aging Plan
- Continue to expand the services offered through the Aging Transitions program by supporting student internships and professional contracts with UNC to provide occupational therapy, social work, and psychiatric nursing services.
- Increase collaboration of other private and public programs serving older adults in Orange County to avoid duplication and to increase coverage. In particular, improve information sharing and

Department on Aging – continued

service collaboration with the Department of Social Services, faith-based communities and primary health care organizations throughout the county.

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes:

- Revenue increase: Home Community Care Block Grant (\$20,0000) toward the bi-lingual, Mandarin-speaking Social Worker (relieving funds for Master Aging Plan)
- Living Wage increase for In-home Aide workers (\$3,619)

Department On Aging: Volunteer Connect 55+ (VC55+)

Major Services

- Enrich the lives of Orange County residents, both as volunteers of all ages and as older adult recipients of services provided by volunteers. VC55+ offers a new way for Orange County citizens to fulfill their passions and interests through diverse volunteer opportunities working with older adults, and based on each participant's talents and passions. The VC55+ Program (1) maintains a variety of both peer-led and OCDoA-directed programs to furnish volunteers with a diverse array of flexible and structured volunteer opportunities, (2) facilitates access to high-quality volunteer programs through senior center locations and throughout Orange County, and (3) encourages volunteer leadership and creativity, and provides ongoing and regular support and appreciation to all volunteers.
- Develop and expand community-based volunteer programs and volunteer opportunities that combat social isolation, and enable Orange County older adults to successfully age in community (Handy Helpers, Friend to Friend, Community Visitation Team).
- Develop and administer the Volunteer Income Tax Assistance (VITA) program in compliance with IRS guidelines to assist clients with low-to-moderate income.
- Recruit volunteers for the daily and long-term operations of the two senior centers (front desk staffing, Senior Lunch assistants, program assistants), Wellness programs (blood pressure screeners, exercise instructors), Chinese Connections (Peer-To-Peer caregiver support), the Arts and Entertainment (musicians, actors), Aging-Well supports (volunteer drivers program, Handy Helpers, Friend-to-Friend program & Telephone Reassurance Programs).
- Support Project EngAGE Program & Senior Resource Outreach Teams.

FY 2016-17 Outcomes

- VC55+ had partnered with the Volunteer Center of Durham & 3rd Sector Alliance to raise knowledge and used the Center's Triangle-wide online volunteer referral tool to connect interested volunteers with Orange County nonprofit agencies. During the year, VC55+ hosted two Hands On Triangle sessions at its Seymour Center to transition partnering non-profits. VC55+ continues to refer interested volunteers to non-profit partners

Department on Aging – continued

- VC55+ estimates it will have: (1) Recruited and placed at least 30 new community-based volunteers (Friend to Friend program, Handy Helpers, Volunteer Drivers, SALT Visitation Program, OC Cares Dementia Friendly Business program, Dementia Respite, and Memory Café). (2) Participated in 3 community-based volunteer recruitment events, and (3) Created targeted publicity to increase its community-based volunteer base.
- VC55+ estimates it will have provided ongoing technical and programmatic support to approximately 50 Project EngAGE Senior Leader graduates, by holding and facilitating monthly meetings for each of the Senior Resource Teams (8 teams), and every-other month meetings with all Senior Leader graduates; VC55+ Administrator will have communicated regularly with Senior Leaders and Senior Resource Teams, and acted as the main resource for the Project EngAGE program in creating several small and large-scale events and initiatives.
- VC55+ will have further developed and implemented its volunteer recruitment strategy by holding weekly, regular and ongoing volunteer registration and placement hours at both senior centers (in-person and telephone intake interviews). VC55+ recruited and placed at least 80 new volunteers to serve Orange County older adults in fiscal year 2016-17.
- VITA estimates the following:
 - VITA secured 114 volunteers (15 new volunteers)
 - **Planning:** The VITA Planning Committee composed of lead VITA volunteers and VC55+ Staff met 3 times to plan the 2016-17 tax season: **14** volunteers served **76** planning hours for training in January and tax preparation beginning the 1st week of February.
 - **Preparer Training Held:** 3 full days of federal and state tax law training (Jan 3, 4, 9) and 2 full days of software training for new volunteers at the Seymour Center (Jan 5, 6) plus additional computer training. Other trainings were provided for quality reviewers/electronic filers. Provided training for Chatham County VITA preparers and for this year included Durham at the request of the IRS. Note: Some of the Chatham County VITA volunteers serve both counties.
 - **Additional Training Planned/Provided:** 2 orientation sessions and 3 Early Introduction trainings for new volunteers; 3 trainings for Client Intake Receptionists; 2 trainings for Appointment Schedulers
 - **Establish sites:** 5 regular Orange County sites served 15 four hour sessions weekly for the tax season.

Department on Aging – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: VC55+ Volunteers					
Total active VC55+ volunteers	491	403	383	450	500
Total volunteer service hours (NOTE: FY 2015-16 is first year totals reflect senior services only)	46,097	40,671	31,000	41,400	46,000
Value of a volunteer hour \$21.04/hr.	\$969,880	\$855,718	\$652,240	\$871,056	\$967,840
Service: VITA (Volunteer Income Tax Assistance) Free Tax Service for Low to Middle Income Clients					
Number of VITA tax volunteers (NOTE: 2015-16 is first year of Orange County only services, excluding Chatham County)	110	98	70	114	70
Number of clients using the VITA service	1,769	1,629	1,600	1,400	1,400

FY 2017-18 Objectives

- **Program Development:** Effectively integrate new volunteers into the Orange County Department on Aging, and fully support all volunteers throughout their tenure, by (1) Implementing new volunteer general orientation sessions (apart from one-on-one orientation sessions), and (2) holding one large-scale volunteer appreciation event.
- **Community-based Volunteer Recruitment:** Increase VC55+ "community-based" volunteer base designed to combat social isolation in Orange County older adults, as well as provide meaningful opportunities for volunteers, by 1) recruiting and placing at least 20 new "community-based volunteers" to support isolated and needy older adults outside of the senior centers, (2) holding or participating in one to two (1-2) community-based volunteer recruitment events, and (3) creating targeted publicity to increase community-based volunteer base.
- **Overall Volunteer Recruitment:** Develop and implement enhanced volunteer recruitment strategy to recruit a new volunteers, by recruiting at least 80 new volunteers for VC55+ volunteer opportunities (senior center and community-based), and holding weekly, regular and ongoing volunteer registration and placement hours at both senior centers (in-person and telephone intake interviews).
- **Project EngAGE:** Provide meaningful support to the Project EngAGE program, its Senior Leaders, and to the eight Project EngAGE Senior Resource Teams (41 Project EngAGE senior leader volunteers, and approximately eight Project EngAGE Senior Resource Teams or "SRTs" designated as general VC55+ volunteer opportunities). To that end, VC55+ Administrator will (1) manage and lead the fourth Project EngAGE class (Fall 2017), and (2) provide ongoing technical and programmatic assistance to Project EngAGE Senior Leader graduates, by facilitating monthly meetings for each Senior Resource Team, and every-other-month meetings with all Senior Leader graduates.
- **VITA:** To provide the VITA service to 1400 eligible clients by 70 volunteers at 5 VITA sites 6 days a week. This IRS service provides free federal and state tax preparation. Orange County Government Dept. on Aging serves as the local sponsor. Staff recruits volunteers and arranges IRS training, testing and certification; promotes the program to eligible clients of any age with low

Department on Aging – continued

to moderate income. Lead volunteers participate in planning, scheduling and training prior to tax season. VITA staff partners with the Compass Center to offer financial counseling for clients.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Department Name: OC CARES Project

Major Services

- Provide in-home assessment and consultation to family caregivers helping persons with Alzheimer’s Disease and other dementias to focus on behavior management skills and strategies, meaningful activity engagement, and caregiver support.
- Expand psycho-educational support groups available to caregivers and provide additional opportunities for social engagement with their care partners.
- Provide training to professional caregivers caring for persons with dementia in the home setting, to include behavior management and communication skills and activity engagement strategies.
- Provide awareness training to local businesses and county offices about how to accommodate the needs of persons with dementia and their caregivers so that they can feel welcomed in the community and reduce feelings of isolation.

FY 2016-17 Outcomes

- Received \$897,325 in federal Alzheimer’s Disease Services and Support grant funds from the U.S. Administration for Community Living for the period 9/1/15-8/31/18 to provide increased services and supports to caregivers of persons with Alzheimer’s Disease and related dementias. First full year of grant funding to support caregivers.
- Supported 5.2 new FTE project team members with grant funds, consisting of .4 FTE Project Coordinator, .5 FTE OT interventionist, .5 FTE Group Respite Coordinator, 1 FTE OT trainer, 1 FTE social worker, .66 FTE data manager and .15 FTE project evaluator.
- By mid-year, 37 caregivers have been provided support services, and 93 caregivers have attended “memory café” social outings.
- By mid-year 21 local businesses and county offices were trained and certified as Orange County Dementia Friendly Business partners

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Projected	2016-17 Budget	2017-18 Budget
Service: OC CARES program					
Number of caregivers provided in-home, respite and support group services		26	45	40	50
Number of businesses/county offices trained to be “dementia friendly”		21	20	20	40
Number of professional caregivers receiving training			25	25	40

Department on Aging – continued

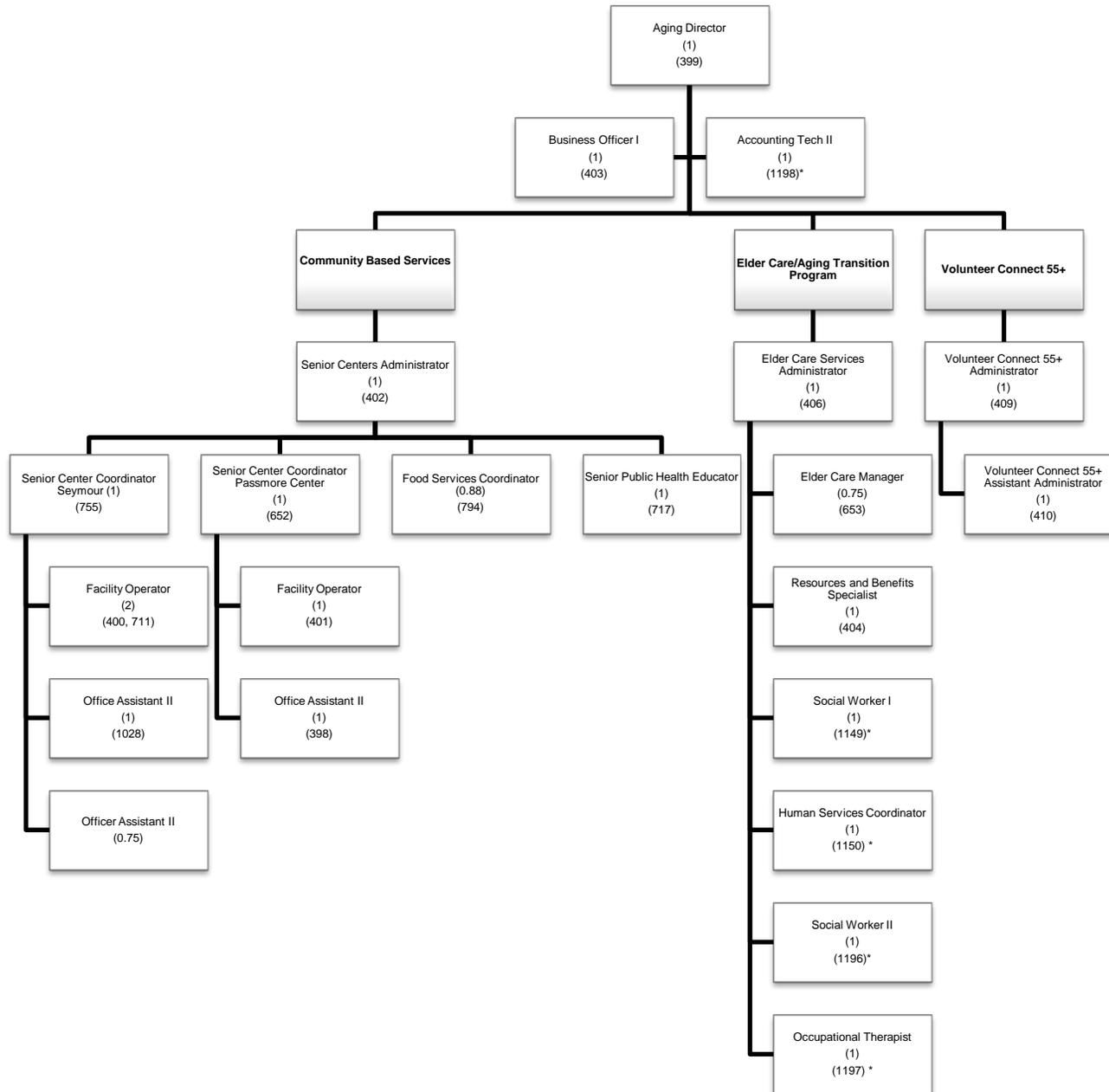
FY 2016-17 Objectives

- Maintain funding for OC CARES project services
- Serve more caregivers through the OC CARES project than in 2016-17
- A total of 75 businesses/government offices trained and certified as Orange County Dementia Friendly Business partners.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Department on Aging



Animal Services

Phone Number: (919) 942 - 7387

Website: <http://www.orangecountync.gov/animalservices>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 215
Personnel Services	1,592,250	1,694,505	1,761,107	1,609,688	1,775,533	1,775,533
Operations	287,178	302,699	322,899	296,954	318,159	317,009
Capital Outlay	16,898	1,375	8,912	1,375	2,750	2,750
Total Expenditures	\$ 1,896,326	\$ 1,998,579	\$ 2,092,918	\$ 1,908,017	\$ 2,096,442	\$ 2,095,292
<i>Offsetting Revenues</i>	<i>(644,171)</i>	<i>(650,865)</i>	<i>(675,688)</i>	<i>(657,917)</i>	<i>(653,443)</i>	<i>(653,443)</i>
County Costs (net)	\$ 1,252,155	\$ 1,347,714	\$ 1,417,230	\$ 1,250,100	\$ 1,442,999	\$ 1,441,849
<i>Spay/Neuter Fund</i>						Account: 2150
Personnel Services	0	0	0	0	0	0
Operations	51,493	64,600	83,835	45,750	60,850	60,850
Total Expenditures	\$ 51,493	\$ 64,600	\$ 83,835	\$ 45,750	\$ 60,850	\$ 60,850
<i>Offsetting Revenues</i>	<i>(43,418)</i>	<i>(64,600)</i>	<i>(83,835)</i>	<i>(61,350)</i>	<i>(60,850)</i>	<i>(60,850)</i>
County Costs (net)	\$ 8,075	\$ 0	\$ 0	\$ (15,600)	\$ 0	\$ 0
Total Animal Services and Related Expenditures	\$ 1,947,819	\$ 2,063,179	\$ 2,176,753	\$ 1,953,767	\$ 2,157,292	\$ 2,156,142

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Program (General Fund)</i>						
Administration	386,139	382,113	386,543	383,332	833,560	832,410
Animal Control	563,533	559,673	562,902	560,338	492,233	492,233
Animal Shelter	946,654	1,056,793	1,074,386	964,347	770,649	770,649
Total Expenditures	\$ 1,896,326	\$ 1,998,579	\$ 2,023,831	\$ 1,908,017	\$ 2,096,442	\$ 2,095,292
<i>Offsetting Revenue</i>	<i>(644,171)</i>	<i>(650,865)</i>	<i>(665,421)</i>	<i>(657,917)</i>	<i>(653,443)</i>	<i>(653,443)</i>
County Costs (net)	\$ 1,252,155	\$ 1,347,714	\$ 1,358,410	\$ 1,250,100	\$ 1,442,999	\$ 1,441,849
Total Expenditures	\$ 1,896,326	\$ 1,998,579	\$ 2,023,831	\$ 1,908,017	\$ 2,096,442	\$ 2,095,292

Mission Statement

The Animal Services Department strives to meet the needs of residents by working with volunteers and other partners to deliver cost-effective and integrated animal sheltering, animal control and animal protection services that ensure the health, safety and wellbeing of humans, pets and the community as a whole. Addressing the problem of pet overpopulation with a proactive and positive approach is an integral ingredient of the department's mission.

Animal Services – continued

Administration and Programs

Major Services

- Organizational Leadership and Oversight
 - Lead organizational and policy change and conduct policy and operational analysis as needed.
 - Shape a positive and proactive model of animal services based upon excellent animal sheltering and effective, proactive management of pet overpopulation.
 - Sustain and shape the department's service orientation and ensure positive customer service outcomes.
 - Coordinate with County Manager, County Attorney and other county staff in regard to departmental affairs and assure sound financial management.
- Governance and Community Relations
 - Provide staff expertise and support to the Board of Commissioners and coordinate effectively with the Animal Services Advisory Board (ASAB).
 - Receive, respond to, and as needed refer citizen complaints and requests and address stakeholder concerns.
 - Maintain a positive community image through professional public relations.
 - Work effectively with the Animal Services Hearing Panel Pool to fairly and effectively conduct appeal hearings for animals declared a danger to the public under the county's Unified Animal Ordinance and North Carolina General Statute.
- Program Development and Administration
 - Maintain an effective pet licensing program, including an online renewal and payment system.
 - Coordinate and further develop a robust and integrated volunteer program.
 - Coordinate and manage a state-of-the-art spay/neuter program as part of strategic plan for managing pet overpopulation in the county.

FY 2016-17 Outcomes

- Organizational leadership:
 - Worked to ensure that the Unified Animal Ordinance, implemented in March of 2016, was effective and working well.
 - Sustained targeted spay and neuter efforts while exploring different strategies to achieve desired outcomes in coming years.
 - Coordinated policies and practices to continue to control animal admissions, assure quality care and sheltering, and reduce the euthanasia of cats and dogs treat clusters of ill animals so that they could be adopted, and continued to reduce the euthanasia of sheltered animals.

Animal Services – continued

- Governance and community relations:
 - Worked with ASAB to hear stakeholder concerns and address assorted issues, including research involving shelter animals, and pets belonging to homeless people and victims of domestic violence.
 - Sustained a strong web presence including a vibrant Facebook page, and overall, maintained a prominent and positive community image.
 - Worked with the County Manager, County Attorney, and members of the Animal Services Hearing Panel Pool to establish a new quasi-judicial appeal process under the Unified Animal Ordinance.
 - Began offering 3 year vaccinations and microchips at all low-cost rabies vaccination clinics.
- Program administration and development:
 - Oversaw and sustained a volunteer program averaging approximately 1,000 hours per month.
 - Oversaw a community spay/neuter program responsible for more than 300 surgeries and involving close collaboration with the Department of Social Services, AnimalKind, and Spay-Neuter Assistance Program – North Carolina.
 - Collaborated with staff and others to build partnerships that would lay the foundation for carrying out the plan to address free-roaming cats as part of the county’s effort to effectively manage pet overpopulation.
 - Oversaw a pet registration program with a strong and growing web-licensing component responsible for total revenues of almost \$200,000.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide low-cost or free spay/neuter surgeries to target audience					
Number of low-cost spays and neuters	473	390	495	400	495
Percentage of target SN number (Target ≥ 5 per 1000 humans)	Goal = 650 73%	Goal = 650 60%	Goal = 650 76%	Goal=650 62%	Goal=650 76%
Service: Pet Licensing Program					
Total number	19,367	18,870	19,000	19,149	19,350
Online licensing percentage	28%	33%	27%	33%	35%
Service: Maintain strong Volunteer Program					
Average weekly volunteer hours	318	332	335	335	350
Number of annual volunteers	332	371	375	375	375
Service: Community Relations and Leadership					
Admitted (cats and dogs)	2,879	2,702	2,700	2,755	2,700
• Per 1000 humans	21	19	19	20	19
Euthanasia (cats and dogs)	813	611	750	757	725

Animal Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
• Per 1000 humans	6	4	7	6	5

* New computer program adds actual yearly volunteers, whereas approach before added individual number of monthly volunteers, causing regular volunteers to be counted up to 12 times in one year

FY 2017-18 Objectives

- Continue to strengthen and refine the appeal hearing process for animals declared a danger to the public under the Unified Animal Ordinance as well as North Carolina General Statute.
- Build on existing and new partnerships that will allow effective implementation of the free-roaming cat initiatives based upon the plan set forth in Managing Free-Roaming Cats in Orange County, North Carolina.
- Apply for grant funding for the department's Community Spay/Neuter Program, which would expand the range of those served to include Orange County residents who make between 200 and 400 percent of the federal poverty guideline.
- Offer microchips and 3-year vaccines at all low-cost rabies vaccination clinics.
- Continue working with the County's Homelessness Coordinator and Homelessness & Pets Task Force to develop materials and relationships to better address homelessness and pets in Orange County.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- Inclusion of microchipping into the adoption package for cats and dogs in order to be competitive in the regional market and to ensure consistency between recovery and adoption protocols. Adoptions Fees would increase \$5-\$20 and the stand alone microchip fee would increase \$10.
- An increase in the out of county surrender fee from \$50 to \$60.
- Continued use of donations available from the Orange County Community Giving Fund to sustain the Community Spay and Neuter Program, enhance veterinary services, and support the medical treatment for some animals previously deemed unadoptable.

Animal Shelter Division

Major Services

- Open Admissions Sheltering
 - Provide shelter to stray, relinquished, quarantined, and confiscated animals as an open-admission shelter pursuant to applicable regulations.
 - Facilitate owner recovery and placement of animals.
 - Euthanize stray, relinquished, quarantined, or confiscated animals as needed.
- Lost Pet Recovery
 - Perform microchip scanning and rabies tag searches to identify pet owners.
 - Maintain a website for online searches of lost pets.

Animal Services – continued

- Facilitate lost and found inquiries and lost pet searches.
- Offer microchips in coordination with low-cost rabies vaccination clinics as a service for our adopters and placement partners; require microchipping for owners recovering stray pets.
- Animal Placement
 - Maintain a website for online searches for adoptable pets.
 - Adopt medically and behaviorally sound animals from the Animal Services Center into permanent homes.
 - Transfer animals to placement partners for final re-homing.
- Animal Health
 - Address pet overpopulation by ensuring dogs and cats are sterilized prior to adoption in a cost-effective manner.
 - Manage infectious disease through health protocols and practices to ensure the health of sheltered, reclaimed, and adopted animals.
 - Selectively identify and treat medical conditions that previously limited the adoption of specific groups of cats and dogs.

FY 2016-17 Outcomes

- Open Admissions Sheltering: Positively managed “flow-through” for shelter animals; coordinated with staff from the County’s Asset Management Services (AMS) to convert stainless steel cat enclosures to flexibly increase their size; continued recent trend of reducing euthanasia of sheltered animals.
- Lost Pet Recovery: Maintained electronic management of lost and found pet records to allow members of the public to see approximate locations where lost pets were found; maintained Twitter page to leverage social media for sharing real-time listings of found pets; began offering microchips at all clinics and requiring microchipping for all stray pets recovered by their owners.
- Animal Placement: Maintained strong overall placement and “live release” rates; continued special events to promote pet adoption, including the introduction of several “flash” adoption specials when the shelter was reaching capacity. Participated in the regions first-ever Clear the Shelters event, in collaboration with WRAL and the Humane Society of the United States, and placed 70 animals in one day.
- Animal Health: Sustained in-house sterilization surgeries for adoptable animals; continued to optimize hourly productivity and quality of in-house sterilization procedures; continued treatment of heartworm positive dogs deemed highly adoptable; developed a program to treat of adoptable cats with ringworm.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Serve as open admission shelter					
Domestic animals admitted (cats & dogs)	2,879	2,702	2,700	2,727	2,700
• Cats admitted	1,414	1,414	1,266	1,512	1,404
• Dogs admitted	1,465	1,288	1,434	1,215	1,296

Animal Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Average Length of Stay (cats & dogs)					
• Cats (target ≤ 21 days)	22.8	22.1	21.0	23.4	21.0
• Dogs (target ≤ 14 days)	12.8	13.15	14.0	13.6	14.0
Service: Facilitate recovery of lost pets (dogs and cats)					
Number of recoveries	408	399	450	400	400
Stray animal recovery rate (all animals) (Target ≥ 25%)	22%	22%	25%	20%	25%
• Stray recovery rate for cats	8%	4%	15%	4%	15%
• Stray recovery rate for dogs	34%	45%	35%	40%	40%
Microchips per Adoption (Target ≥ 65%)	54%	52%	65%	48%	*%
Service: Maintain strong overall placement and “live release” rates **					
Number of placements (cats & dogs)	1,625	1,640	1,700	1,654	1,700
• Cat placements	830	907	850	922	901
• Dog placements	795	733	850	732	799
Live Release rate (all animals) (Target ≥ 80.0%)**	79%	86%	85%	88%	85%
• Live release rate for cats	76%	81%	85%	81%	85%
• Live release rate for dogs	81%	87%	85%	95%	85%
Service: Sustain high quality in-house sterilization surgeries for adoptable animals					
Number of animals sterilized	1,260	1,129	1,250	1,229	1,250
Number of surgeries per DVM hour (Target ≥ 2.8)	2.8	2.4	3.0	2.6	3.0

*The recommended budget for FY2017-18 includes microchips as a part of the adoption package. If this recommended budget is adopted, we would expect 100% of adopted animals to be microchipped going forward.

**The live release rate represents the sum of animals adopted, transferred to placement partners, and recovered by owners divided by the number of adoptable animals (this designation excludes unplaceable animals such as aggressive or biting animals, animals exposed to rabies, animals surrendered for euthanasia, feral animals, etc.) that left the shelter.

FY 2017-18 Objectives

- Continue to advance animal placement through new and established adoption events using flexible fees and by including microchips as part of our basic adoption package, as well as partnerships with placement partner organizations.
- Continue to advance animal care within the context of an open-admission facility oriented to the expeditious “flow through” of adoptable animals; further expand network of foster homes for heartworm positive dogs and young animals that cannot readily thrive in a shelter setting.
- Increase owner recovery of stray animals by microchipping all adopted animals and continuing to offer opportunities for pets to be microchipped at low cost rabies vaccination clinics; requiring microchipping for stray pets recovered from the shelter; virtually managing lost and found records, and leveraging social media and online resources to share information about found pets.

Animal Services – continued

- Increase the number of adoptions of dogs treated for heartworm, increase the number of adoptions of cats treated for ringworm, sustain efficient and high quality in-house sterilization services for adoptable animals.
- Continue infectious disease control through preventative health care and examinations to ensure “herd health” for the benefit of pet owners and adopters; develop and implement new metrics for assessing the health of shelter animals.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- Continued use of donated funds available from the Orange County Community Giving Fund to support additional veterinary services and to treat specific health conditions previously limiting the adoptability of cats and dogs.
- An increase in adoption fees with a tiered fee structure based on age of cats and dogs to offset a portion of the cost of adding microchips into the adoption package. The increase would be an additional \$5 for Dog/Cat (and Special Event Dog/Cat) adoptions, a \$20 increase for puppies, and the addition of a new kitten adoption fee at a rate of \$110.
- An increase in the daily board fee from \$10 to \$12 for regular board, from \$15 to \$18 for quarantine and court-related board; and an addition of a \$25 daily board fee for equines and other large animals.

Animal Services: Animal Control & Protection

Major Services

- General Field Service
 - Respond to service requests in a timely, priority-based manner; work with residents to achieve compliance and enforce animal laws; provide contractual animal control service to the towns of Chapel Hill, Hillsborough, and Carrboro.
 - Impound animals that are running at large, surrendered by their owners, behaving aggressively, and are neglected or treated inhumanely; attempt to identify stray or lost animals and return to owners when possible.
 - Confer with staff attorney and coordinate with district attorney regarding criminal matters and also civil proceedings as needed.
- Public Health and Safety
 - Investigate animal bites and rabies exposures and implement proper public health protocols, such as rabies testing and quarantines.
 - Review reported animal bites and aggressive incidents; declare dogs as danger to the public under North Carolina General Statute and/or the county’s Unified Animal Ordinance; make available an appeal hearing for potentially dangerous dog declarations, pursuant to the requirements of the Unified Animal Ordinance and state law.
 - Coordinate with Communicable Disease Nurses with the county’s Health Department who are responsible for human risk assessment and advice in rabies exposure cases.

Animal Services – continued

- Animal Protection
 - Investigate animal neglect and cruelty complaints and work with animal owners to achieve compliance with legal requirements.
 - Seize animals for their protection when necessary and institute appropriate legal action regarding their custody as well as criminal prosecution
 - Inform and educate owners on proper animal care as required by the county's animal ordinance and North Carolina General Statute.
- Community Service
 - Inform and educate pet owners and others about requirements and responsible pet ownership in the course of normal duties.
 - Promote responsible pet ownership; facilitate lost pet recovery; facilitate public outreach regarding low-cost rabies vaccination clinics; refer pet owners to the county's Community Spay/Neuter Program.
 - Provide basic information regarding wildlife and refer residents to area resources as well as the Wildlife Resource Commission for further assistance (except when there are issues of public health and safety).

FY 2016-17 Outcomes

- General Field Services:
 - Introduced portable radios and a base station for Animal Control Officers to allow more efficient dispatching and ensure officer safety
 - Continued to work within the county's new Unified Animal Ordinance (effective March 1, 2016), based upon extensive staff training and public outreach.
 - Managed a number major cases requiring the impoundment, care and rehoming of large as well as small animals.
- Public Health and Safety:
 - Investigated rabies exposures and managed all positive rabies cases (including coordination with Communicable Disease Nurses).
 - Provided public information about the control and prevention of rabies; investigated animal bite reports and conducted confinement for rabies control.
 - Reviewed each bite case or aggressive incident report to determine if an animal should be declared a danger to the public under the county's Unified Animal Ordinance or North Carolina General Statute.
 - In coordination with the county's Health Director, changed protocols for post-exposure management of rabies exposures to conform to the recommendations of the 2016 Rabies Compendium.
- Animal Protection:
 - Coordinated efforts between different Animal Services staff in a number of investigations.
 - Worked closely with the county attorney and the district attorney in numerous cases of cruelty and neglect

Animal Services – continued

- Community Service:
 - Continued to raise community awareness for special events, education, and public health and safety by posting flyers throughout Orange County and speaking with residents one-on-one as they assist residents with animal issues.
 - Initiated connections between animal owners, the county's Community Spay Neuter Program, and community partners.
 - Participated in events such as the summer camp programs at Rogers Road and the Carrboro Farmer's Market.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: General Field Services					
Service Responses	6,179	6,024	6,100	6,062	6,081
• Responses Per Officer	1,029	1,004	1,016	1,010	1,013
Animal Impounds	766	776	824	800	812
Met Stray Animal Response Target (<120 minutes)	67%	75%	75%	75%	80%
Service: Rabies Protection					
Rabies Exposure and Bite Investigations	471	393	454	400	400
Met Response Target (<90 minutes)	55%	58%	55%	55%	60%
Positive Rabies Cases	12	8	16	10	14
Service: Animal Protection					
Investigations	418	382	431	406	418
Met Response Target (<90 minutes)	47%	44%	60%	50%	55%

FY 2017-18 Objectives

- Continue efficient and effective service in towns as well as the county, providing detailed and timely updates to residents and working with community partners.
- Work toward better average response times overall and in critical areas of service on the basis of newer technologies (e.g., AVL combined with GPS) and an inclusive process improvement effort.
- Implement an inspection process for the keeping of animals that have been declared a danger to the public in accordance with the requirements of the county's Unified Animal Ordinance.
- Continue to coordinate effectively between different staff within Animal Services, the county's staff attorney and the District Attorney, and other county departments and agencies in the investigation and resolution of animal cruelty and neglect complaints.

Animal Services – continued

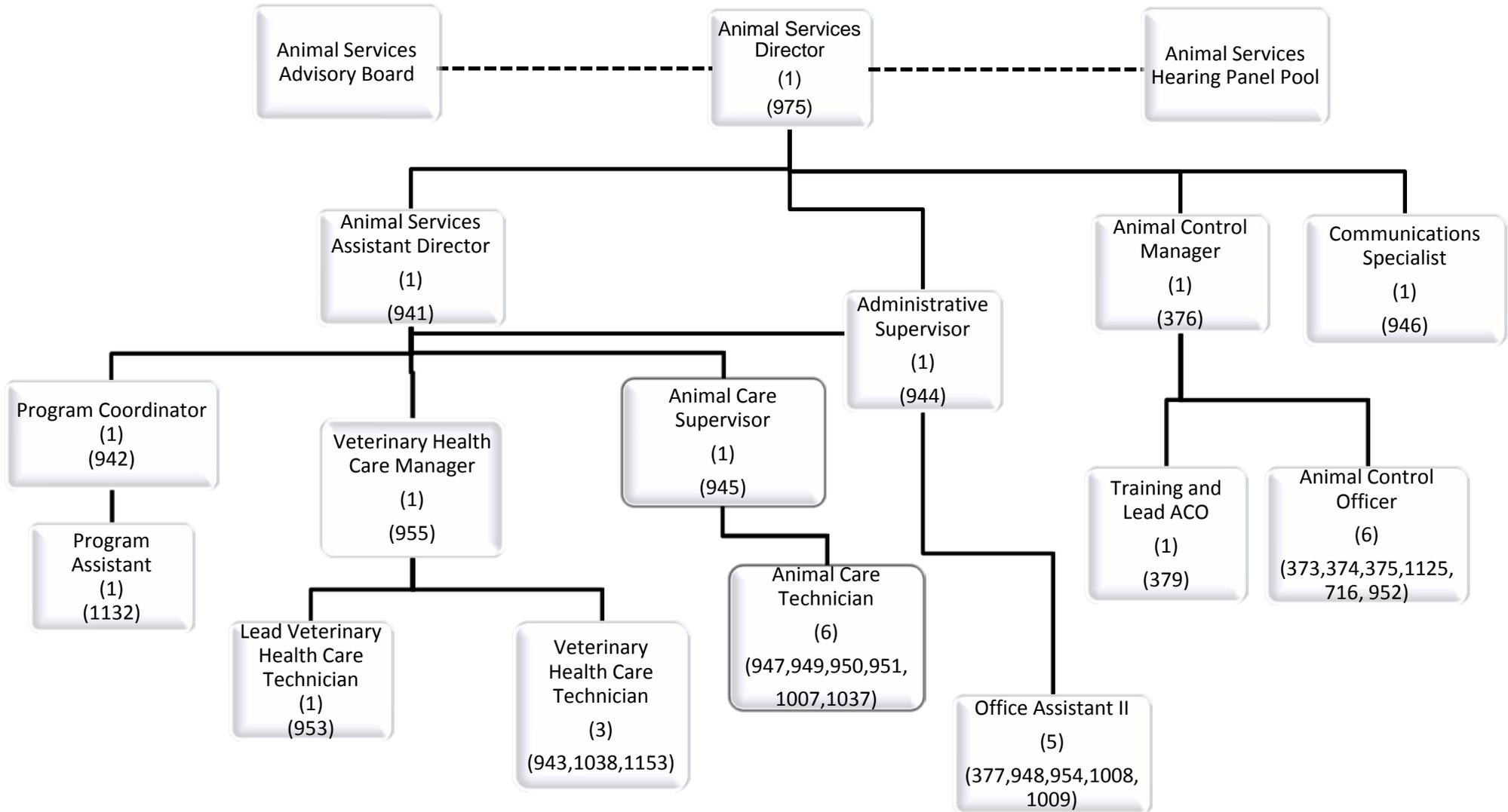
- Continue to promote community awareness for adoption events, spay and neuter opportunities, lost pet recoveries and different public health and safety issues by posting assorted flyers throughout Orange County and through direct contact with residents.
- Continue to refer residents to the county's Community Spay Neuter Program and community partners in regard to fencing, cat care, and wildlife.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An increase of \$6,936 in revenue from the service agreement with Carrboro, primarily as a result of adjustments to indirect cost allocation.
- A decrease of \$1,092 in revenue from service agreement with Chapel Hill, as a result of an adjustment to the average cost of a single FTE Animal Control Officer.
- An increase of \$11,838 in revenue from service agreement with Hillsborough, as a result of an increase in their share of field services and an adjustment of a new indirect cost allocation.
- An increase in field surrender fee from \$15 to \$25.

Animal Services



Asset Management Services

Phone Number: (919) 245 - 2625

Website: [http://www.orangecountync.gov/departments/asset_management_services_\(ams\)/index.php](http://www.orangecountync.gov/departments/asset_management_services_(ams)/index.php)

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	Account: 240
By Category (General Fund)							
Personnel Services	2,257,219	2,279,359	2,279,359	2,279,944	2,431,290	2,342,729	
Operations	2,011,018	2,051,260	2,292,364	2,146,452	2,131,153	2,114,649	
Capital Outlay	11,639	16,652	23,881	20,935	112,882	83,717	
Total Expenditures	\$ 4,279,877	\$ 4,347,271	\$ 4,595,604	\$ 4,447,331	\$ 4,675,325	\$ 4,541,095	
Offsetting Revenues	(320,836)	(331,687)	(352,828)	(304,244)	(303,664)	(303,664)	
County Costs (net)	\$ 3,959,041	\$ 4,015,584	\$ 4,242,776	\$ 4,143,087	\$ 4,371,661	\$ 4,237,431	
Total Asset Management Services and Related Expenditures							
	\$ 4,279,877	\$ 4,347,271	\$ 4,595,604	\$ 4,447,331	\$ 4,675,325	\$ 4,541,095	

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	
By Program (General Fund)							
Administration	659,429	680,002	695,913	669,765	762,053	710,446	
Central Services	(55,776)	87,796	95,476	85,618	87,796	87,796	
Custodial Services	937,703	981,708	1,045,384	1,027,847	1,033,890	997,158	
Facilities Maintenance	2,720,752	2,679,278	2,803,842	2,725,271	2,701,044	2,696,031	
Fleet Services	17,769	(81,513)	(45,011)	(61,170)	90,542	49,664	
Total Expenditures	\$ 4,279,877	\$ 4,347,271	\$ 4,595,604	\$ 4,447,331	\$ 4,675,325	\$ 4,541,095	
Offsetting Revenue	(320,836)	(331,687)	(352,828)	(304,244)	(303,664)	(303,664)	
County Costs (net)	\$ 3,959,041	\$ 4,015,584	\$ 4,242,776	\$ 4,143,087	\$ 4,371,661	\$ 4,237,431	
Total Expenditures							
	\$ 4,279,877	\$ 4,347,271	\$ 4,595,604	\$ 4,447,331	\$ 4,675,325	\$ 4,541,095	

Mission Statement

AMS strives for excellence in providing safe, reliable, sustainable, clean and comfortable facilities, vehicles, and related assets to Orange County residents, employees and visitors.

Administration Division

Major Services

- Manage and support County building projects as identified in the County's Capital Investment Plan (CIP) and Operating budgets, including departmental oversight, support and guidance for building projects managed by Solid Waste, Planning, Department of Environment, Agriculture, Parks and Recreation (DEAPR), Emergency Services, and the Orange County Sportsplex.
- Facilitate real estate management, including acquisition, lease activity, and disposal, as may be needed for County operations; and coordinate space allocations for County departments and services.

Asset Management Services – continued

- Serve as liaison with Court offices regarding facilities and other operational needs as required.
- Provide administrative support to the other divisions within AMS, including managing the work order, accounts payable, and contract preparation/routing processes.
- Provide lead customer service support within AMS, acting as a liaison between the County's departments and the AMS Facility Maintenance, Facility Services, and Fleet Maintenance divisions.
- Provide property and facility management services to County real estate tenants and occupying entities within active operating agreements with the County (Community Associations, etc.).
- Manage utility services (electricity, natural gas, water, fuel oil, propane) for County facilities and assets¹; manage fueling services for County vehicles and equipment .
- Manage the County vehicle replacement program, to include recommendations on sustainable and effective vehicle platforms as well as assistance to the Finance Department in managing procurement of County vehicles and equipment.
- Manage service contracts for County facilities (life safety systems, security systems, elevators, pest management, automotive and facility supply, etc.)
- Steward the County's Facilities Use Policy and its reservation process.
- Steward the County's Facilities space utilization strategy and goals through the facilitation of the Space Study Work Group.
- Dispose of assets at the end of their useful County life.
- Administer building access and security systems in County facilities.

FY 2016-17 Outcomes

- Implemented a new reservation system for the rental of county facilities, which provided a better user experience.
- Updated the Facility Use Policy to allow for improved customer experience by citizens when reserving facilities in the County.
- Initiated a request for proposals which ultimately led to the selection of a new computerized maintenance management system, TMA, for Facilities Maintenance that will allow that division to operate without paper, using smart phones and tablets, and improve customer service.
- Re-organized existing staff resources in order to provide a full-time service writing position to the Fleet Maintenance division.
- Worked extensively with CST Fleet Services to provide recommendations to the County to improve the County Fleet's maintenance operation, accounting, and utilization.
- Improve the yearly process in which AMS meets with departments to review their facility and vehicle's needs, ensuring a more transparent and productive process for the departments.
- Managed a 26% increase in the number of reservations in the Whitted Meeting Facility between FY 2015-16 and FY 2016-17.
- Provided event management and logistical support for county-wide emergencies, including the Jan 7th inclement weather event, and the February 3rd OWASA water emergency.

¹ Currently excludes Solid Waste facilities, Parks facilities and Orange County SportsPlex

Asset Management Services – continued

- Led the remediation and recovery efforts for the Gateway fire on July 4, 2017.
- Led the remediation and recovery efforts for the Library water intrusion event on Jan 10th, 2017
- Capital projects completed for their intended use in FY2016-17:
 - Parking Lot Improvements at Skills Development Center
 - HVAC Improvements at Skills Development Center
 - Whitted Building - Health & Dental Departments - Interior renovations
 - Install automated doors and card readers at multiple locations
 - Homestead Sidewalk Extension
 - Fairview Park Parking Expansion
 - Central Recreation Roof Replacements
 - Historic Courthouse gutter, cornice replacement/restoration.
 - Single Occupancy Restrooms
- Significant Capital Projects started or continued in due diligence, design, or construction, phases:
 - Southern Human Services Center / Southern Campus Improvements (due diligence, design)
 - Southern Branch Library (due diligence, development agreement preparation)
 - County Detention Center (due diligence)
 - Environment and Agriculture Center (vision study, design)
 - Passmore Center (vision study, design)
 - Cameron Street Sidewalk (due diligence)
 - Eubanks Road Convenience Center (construction)
 - 911 Back Up Call Center (design)

Facilities Maintenance Division

Major Services

- Provide preventative maintenance, corrective and restorative services to 35 County-owned facilities in areas including, but not limited to: electrical, heating, air conditioning and ventilation (HVAC), plumbing, painting, carpentry, sidewalks, parking lots, roofing, drainage, and security systems through a combination of in-house staff and contracted service providers.
- Coordinate with the Emergency Action Plan committee on the training for building occupants on how to ensure the safe operation of their facilities. Includes provide routine testing of all the major safety systems.
- Lead organization in inclement weather preparation and response.

Asset Management Services – continued

FY 2016-17 Outcomes

- Continued to successfully lead and implement an inter-departmental team (AMS, DEAPR, and Solid Waste) for inclement weather preparation and recovery in order to keep the County operating safely during times of inclement weather.
- Reduced after hours emergency service calls by approximately 15%; signifying successful systems maintenance, internal customer education and communications, and increased internal maintenance team skills and productivity.
- Devised new procedures and training to reduce the percentage of instances where staff had to repair again something that had already been reported as completed. Includes providing training to have at least 1 team member certified to maintain and install solar systems.
- Implemented an in-house construction pilot program where staff took on a series of electrical, plumbing, and construction projects in addition to their maintenance duties on a pilot basis. This in-house work leveraged existing labor and new skills acquired by the maintenance team, avoiding over \$48,300 in costs that would have been charged by outside vendors. AMS staff is exploring ways to continue doing this work in-house to maximize savings.
- Installed basic electrical service in the Cedar Grove Community Center storage wings, saving \$14,938.00.
- Worked with the Sustainability Coordinator to improve the Frequently Asked Questions (FAQs) on the AMS intranet page to better inform customers of current policies and procedures. This significantly contributed to reduced HVAC service calls by having customers full informed on the current policies and procedures.
- Operated a safe working environment as evidenced by having no reported injuries to staff.

Custodial Services Division

Major Services

- Routine cleaning, including cleaning contractor management, of County and Court system occupied buildings (24 buildings comprising 299,074 cleanable square feet)².
- Schedule and manage floor care (carpet cleaning, hard surface refinishing/Vinyl Composition Tile (“VCT”) for County and Court system of occupied buildings.
- Manage indoor air quality maintenance and initiatives as needed due to potential water infiltration and other threats to indoor air quality.
- Supply management for spaces cleaned by Facility Services.
- Set up and tear down for Southern Orange’s County Commissioner events/meetings in Chapel Hill, including but not limited to furnishings for the County Commissioners, seating for the public (approximately 27 scheduled meetings annually), and any unscheduled meetings that may include County Commissioners at Southern Human Services Center.

FY 2016-17 Outcomes

- Optimized the balance between contract services and in-house floor maintenance providing maintenance floor work for 140,000 square feet of vinyl tile and carpet cleaning across the County,

² Excludes: SportsPlex, Sheriff Department facilities, Solid Waste facilities, DSS facilities. Cleanable square footage

Asset Management Services – continued

and providing a variety of other services outside general cleaning such as facility upholstery cleaning and deep kitchen floor cleanings.

- Managed floor care between outside contract services and in-house work such that facility improvements could be funded by replacing flooring at the Motor Pool and the R.E. Whitted dental flooring, delivering a more functional facility flooring for both facilities with an epoxy based floor, improving the resiliency and long-term hygiene of the facilities.
- Improvements made in acquiring the chemical dispensing systems installed throughout the custodial assignments allowed more control over base chemical use with respect to cost and accuracy of use.
- Continued training and development of team leaders and 1 Tech II custodial staff, elevating service levels by an increased level of accountability at the point of service to improve the quality of that service within the County.

Fleet Maintenance Division

Major Services

- Maintain the County's fleet of over 300 vehicles, which includes: emergency response vehicles, buses, vans, automobiles; and maintain more than 100 pieces of equipment such as tractors, trailers, mowers, vehicle mounted chair lifts, animal cages and compressors and 14 emergency power generators serving County facilities.
- Maintaining new and existing alternative fueling systems and vehicles.

FY 2016-17 Outcomes

- Ensured 95% availability of vehicles and equipment for County department use.
- Ensured 90% of all standby generators were mission capable during actual emergency load needs.
- Minimized third party required maintenance through aggressive implementation of new diagnostic tools and training.
- Established an early morning flex schedule with fleet technicians and customers to efficiently accomplish complex preventive maintenance services on the bus, ambulance and law enforcement fleets in coordination with route schedules and shift change.

Sustainability Program

Major Services

- Enhance or develop sustainable practices and programs for County residents and County government operations to increase efficiencies and decrease negative impacts on society and the environment.
- Monitor and educate staff and stakeholders about County sustainability efforts.
- Manage sustainability projects to include grant-funding procurement (when available), pre-project design, development of budget and specifications, project implementation, and project training.
- Coordinate sustainability activities among County departments, boards & commissions, external agencies, other local governments, and community organizations.

Asset Management Services – continued

FY 2016-17 Outcomes

- Implemented successful \$83,500 grant to pilot the use of propane bi-fuel vehicles and infrastructure in collaboration with the Sheriff's Office and Orange Public Transportation. Even with historically low gasoline prices, the payback after the first 9 months of running the systems is over \$1,600 and each vehicle has an increased range of 100 miles before refueling.
- Telework: Created a new administrative Telework Policy, application process, and training program as part of a larger commuter benefits program in partnership with Human Resources and in consultation with Information Technologies, Risk Management, and the County Attorney's Office. Delivered Telework training to over 70 staff and supervisors to date.
- Comprehensive Accessibility Self-assessment: Completed a comprehensive accessibility assessment of County facilities and sidewalks in partnership with Housing, Human Rights and Community Development and disability support groups. All 5 miles of sidewalks on County facilities were assessed for accessibility and connectivity in partnership with the Planning and Inspections department. Currently implementing plan to address all obstacles identified.
- Established a consistent definition of sustainability reflecting environmental quality, social equity, and economic prosperity, as reflected in the 2017 BOCC retreat agenda and discussion.
- EV Charging Station Grant: The County has been awarded a \$10,000 grant from Duke Energy to install 2 additional electric vehicle charging plugs at County facilities in 2017. This charging capacity will be added to the current network of 16 EV chargers that county maintains to support the adoption of clean-driving electric vehicles in Orange County.
- Shared Vehicle System: Developed a low-cost method to reserve, track, and maintain a new shared County vehicle pool, leveraging existing technology.
- Sustainability Internship Program: Successfully recruited and managed the work of four UNC interns, adding 480 free staff hours and 520 low-cost contract hours to amplify the work of the Orange County Sustainability Program and provide green job training for young professionals.
- Community Geothermal: As of June 2016, 6 buildings are connected to geothermal systems leading to 30-50% reduction in heating and cooling energy use and costs: Jail (2016), Historic Courthouse (2016), Court Street Annex (2016), District Attorney's Office (2014), Link Center (2012), and Justice Center (2009). The County has saved more than \$180,000, and expects a 3-5 year payback.
- Established the County's Sustainability website
- Provided staff support for the Commission for the Environment, facilitating the Air and Energy Committee and leading efforts to create and publish a series of local news articles and radio announcements.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Facilities Operating Cost (Total Cost Per Square Foot – Direct Labor, Materials, Contract Services, Utilities)					
Performance Index: FY2009-10 baseline: \$6.42 per square foot	\$4.27	\$4.54	\$4.65	\$4.68	\$4.65
Variance from Index Year:	-33%	-29%	-28%	-28%	-28%
Energy Consumed (Million BTUs per 1,000 Square Feet)					
Performance Index: FY2009-10 baseline: 96.2	81.98	83.13	Not Applicable*	Not Applicable*	Not Applicable*

Asset Management Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Variance from Index Year:	-14.8%	-13.6%	Not Applicable*	Not Applicable*	Not Applicable*
Fuel Consumption (Total Gallons)					
Performance Index: FY2009-10 baseline: 240,813	261,018	272,982	283,274	275,164	275,164
Variance from Index Year:	8.4%	13.4%	17.6%	14.3%	14.3%
Fuel Efficiency (Miles Per Gallon)					
Performance Index: FY2009-10 baseline: 12.82	11.83	11.33	11.05	11.76	11.76
Variance from Index Year ³ :	-7.7%	-11.6%	-13.8%	-8.3%	-8.3%
Water Consumption (Gallons per Square Foot)					
Performance Index: FY2009-10 baseline: 15.93	13.68	11.92	Not Applicable*	Not Applicable*	Not Applicable*
Variance from Index Year:	-14.1%	-25.2%	Not Applicable*	Not Applicable*	Not Applicable*
Service: Repair and Maintenance Cost for County vehicles (Average cost per mile driven)					
Performance Index: FY2009-10 baseline: \$0.29	\$0.22	\$0.25	\$0.22	0.21	\$0.24
Variance from Index Year:	-23%	-15%	-25%	-28%	-16%
Service: Downtime (Percentage of time fleet vehicles are not available for use by customers)					
	1.2%	1.7%	Not Applicable**	1.7%	Not Applicable**

* Energy data is drive by weather conditions, therefore budget figures and projects are not issued for these figures.

** Downtime performance is not budgeted from year to year, so budget figures are not available for this outcome measure

FY 2017-18 Objectives

Overall Department Objectives

- Refine and improve performance based upon meaningful measurements for next fiscal year and beyond; especially the work flow improvement measurements that will be a result of the implemetnation of paperless facility mainteance work order system scheduled to come online in FY 2017-18.
- Appropriately plan, manage, communicate and successfully complete Board Approved Capital Projects managed by AMS; as well provide assistance for those Capital Projects managed by other County Departments.
- Continue to provide efficient utilization of County space and equipment resources through collaboration with County departments, the Space Study Work Group, the County Manager, and the Board of County Commissioners.

³ The majority of Orange County vehicles included in miles per gallon (MPG) average are larger vehicles (Sheriff patrol vehicles, ambulances, buses) not impacted by fuel efficient replacement vehicles. Does not include Solid Waste enterprise fund vehicles.

Asset Management Services – continued

- Continue to develop and execute the Department's robust training and professional development program in order that the Department's services are effective, efficient, and beneficial to both County customers and Asset Management Services employees.
- Collaborate more effectively with the facilities grounds maintenance operations managed by DEAPR to ensure a fully integrated delivery of services.

Administrative Division Objectives

- Implement a new facility maintenance work order system that will improve efficiency by utilizing mobile technology and improve customer service by increasing communications with customers.
- Begin the procurement process for a new fleet maintenance work order system that will allow the fleet maintenance to switch to a paperless system that can easily track vehicle repair status and communicate that information to Fleet Maintenance's customers.
- Begin implementation of a shared vehicle program that will allow County staff from multiple departments to use shared vehicles located at several strategic locations around the County in order to increase fleet utilization, thereby lowering cost.
- Implement a yearly customer satisfaction survey that will cover all of AMS's major service areas.
- Continue to manage and improve a comprehensive and consolidated inventory system for facilities care and fleet maintenance inventories.
- Continue to implement effective energy, water, and fuel management policies and procedures for County facilities and vehicles that meet sustainability goals and yield energy savings.
- Collaborate with Orange Public Transportation to implement a grant-supported Orange County Commute Options Program as part of a regional collaboration led by the Triangle J Council of Governments and GoTriangle. This program will administer and market the newly created Commuter Benefits Program to reduce traffic congestion and improve local air quality. Proposed programming includes the County telework program, a carpool ride-matching service, a GoPerks incentive program, and the upcoming subsidized bus pass program.
- Join with DEAPR to reconvene the Environment and Sustainability Advisory Council (ESAC) to coordinate the efforts of staff across county departments who wish to engage in and/or guide County sustainability activities.

Facility Maintenance Division Objectives

- Continue to reduce after-hours emergency calls and business hour call-backs by executing proactive preventive maintenance work.
- Continue to emphasize customer communication and relationships through coordinated customer education of Facilities Maintenance services.
- Maintain effective cost control (\$/square foot of maintained space within the departmental meaningful measurements) while maintaining high quality maintenance delivery and facility outcomes.
- Continue to provide excellent customer service, while also providing a safe working environment for the staff and citizens of Orange County.
- Provide increased service to facilities through in-house interior and exterior painting campaign.

Asset Management Services – continued

Custodial Services Division Objectives

- Maintain or reduce cost per square foot for routine cleaning services through efficiencies in operation while maintaining a high quality working environment for County employees and residents.
- Continue to explore and implement custodial service delivery options that will balance service expectations and available resources within an environment of increase facilities area coverage.
- Continue to maintain high level of sanitation in common areas, maximizing indoor air quality and minimizing risks to human health.

Fleet Maintenance Division Objectives

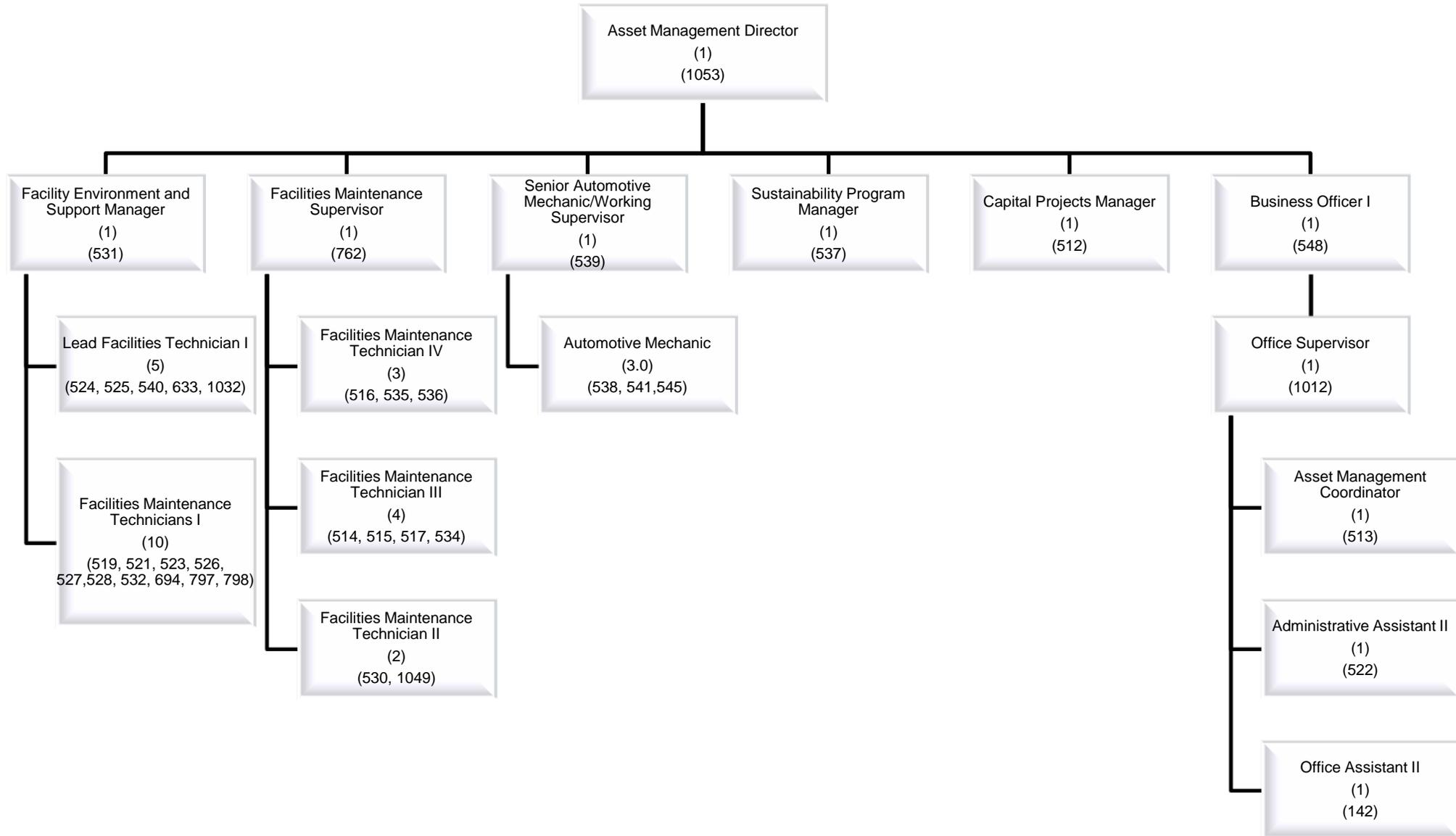
- Continue meeting or exceeding the 95% availability of County equipment at all times.
- Training Emergency Services staff on complex vehicle systems, including diesel particulate management systems, idle reduction systems, and electrical systems.
- Continue decreasing the needs for outside repairs by continuing to train and deploy diagnostic software module items.
- Continue to assist in the acquisition of newer vehicles within the fleet to reduce the need for extensive troubleshooting, man hours and labor on older, obsolete vehicle platforms. This will also reduce the need for costly repairs that outweigh the value of the vehicles.
- Continued development and use of fleet technician and shop performance metrics, based on industry standards for development of Fleet Maintenance related performance measures.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- Funding of \$13,283 for Orange County to be included in the Triangle Regional Resiliency Project.
- An allocation of \$3,000 for the replacement of a non-functional Electric Vehicle charging station.
- Funding of \$25,000 to begin a non-public safety vehicle lease pilot program. These vehicles will be utilized by non-public safety departments in lieu of purchasing new vehicles for those departments.
- An allocation of \$15,000 in the Facilities Maintenance division to purchase various equipment, including a portable AC unit, gas leak detectors, and a lift hoist transporter.
- An allocation of \$57,717 in the Fleet Maintenance division for the following:
 - Replacement of a compressor
 - Purchase of a heavy duty lift, to allow for in-house bus/ambulance maintenance
 - Purchase start-up equipment for the shared vehicle program and the Emergency Services telematics program

Asset Management Services



Board of County Commissioners

Phone Number: (919) 245-2130

Website: http://www.orangecountync.gov/departments/board_of_county_commissioners/clerk_to_the_board.php

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 200
Personnel Services	597,625	591,348	591,348	607,181	628,718	628,718
Operations	215,431	290,810	306,335	225,376	284,990	284,990
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 813,056	\$ 882,158	\$ 897,683	\$ 832,557	\$ 913,708	\$ 913,708
County Costs (net)	\$ 813,056	\$ 882,158	\$ 897,683	\$ 832,557	\$ 913,708	\$ 913,708
Total Board of County Commissioners and Related Expenditures	\$ 813,056	\$ 882,158	\$ 897,683	\$ 832,557	\$ 913,708	\$ 913,708

Mission Statement

Our office provides direct support for the seven-member Board of Commissioners: provides an official, historical record for present and future generations; provides a central repository of documents approved by the Board; offers opportunities for public participation in county government through boards/commissions; disseminates public information and facilitates participation by citizens in their county government

Major Services

- Custodian for the County seal and the retention of official records including minutes, ordinance books, records of County-appointed boards and committees, resolutions, contracts, agreements, and leases, etc., in accordance with the North Carolina General Statutes; prepares official copies of documents including ordinances, resolutions and meeting minutes as adopted by the Board; certifies legal documents on behalf of the County.
- Administers appointment process for 20+ volunteer boards and commissions internally and 20+ multi-jurisdictional boards externally.
- Ensures public access to County records as required by state public records laws
- Provides primary/secondary communications between Orange County Government and the public through local and regional media outlets
- Performs complex and highly responsible administrative work that requires a thorough knowledge of County governmental operations, procedures, policies, rules, regulations, and appropriate state and legislative codes governing the activities of the Board of Commissioners
- Manages the maintenance of the legislative record of the Board of Commissioners and all other committees, boards, and commissions; manage the maintenance of minutes, resolutions, ordinances, appeals, licenses, permits, and other documents that come under the jurisdiction of the Clerk.
- Researches past and current Board actions as requested; ensure that County staff and the public have access to all aspects of the legislative history in a timely manner.
- Oversee and participate in the development and administration of the office budget; participate in the forecast of funds needed for staffing, equipment, materials, and supplies; ensure that program

Board of County Commissioners – continued

expenditures and cost estimates are adequately documented and monitored throughout the program area; review and approve program expenditures; implement adjustments.

- Direct, monitor, and evaluate the work of assigned consultants and/or contractors according to pertinent agreements; assist in the development of appropriate contract language; provide clear, concise, and consistent direction; act as a resource and County representative to consultant or contractor regarding administrative and operational policies, procedures, and guidelines.
- Serve as the liaison for assigned programs with other programs, divisions, departments, and outside agencies; negotiate and resolve sensitive and controversial issues; coordinate assigned program activities with those of other County departments and outside agencies.
- Attend and participate in professional group meetings; maintain awareness of new trends and developments in the field of public and business administration; incorporate new developments as appropriate.
- Respond to and resolve difficult and sensitive citizen inquiries and complaints.
- Perform related duties as required.
- Support for Board of Commissioners, which includes scheduling, and coordination of meetings for Commissioners and other officials as necessary, ensuring availability of rooms, equipment, materials, refreshments etc., as requested or otherwise deemed necessary. Handles scheduling the travel arrangements including hotel, airline and car rental reservations.
- Updates and maintains the content of the website along with the PIO
- Responds to public requests for information
- Preserve an accurate collection of the Board's legislative history.
- Maintains and makes easily accessible all official records of the local legislative process through Records Management Program
- Provide for the ethical and efficient flow of government.
- Encourage the public to be knowledgeable about the Board's decisions by making resources useful and available.
- Protect the public's right to petition their government and to have access to government records and information.
- Ensure open public meetings where public involvement in local government can occur.

FY 2016-17 Outcomes

Outline measurable results anticipated, by June 30, 2017.

- Provided BOCC meeting support for 50 meetings and was the administrative lead for Granicus.
- Continued to improve communications with citizens through public meetings, web streaming of meetings, media, and integrated technology.
- Continued scanning of public records to enable quicker retrieval of records and increase public access
- Continued to push out agenda and meeting highlights before Board meetings.
- Advisory Board Support Staff training during summer.
- Continued to assist the Community Relations Department in their coverage of County issues

Board of County Commissioners – continued

- Continued to provide back-up Public Information Officer duties for Emergency Services
- Working with AMS, Emergency Services and Risk Management on continuation of facility risk assessment and preparedness training.
- Continued to assist with update of technology at the Southern Human Services Center and Whitted meeting rooms for the BOCC. Updates will help standardize meeting tools and process for both locations
- Draft for BOCC Approval--15 closed session minutes
- Continuation of Web re-design support
- Coordinates and completes Public Records Requests
- Business continuity planning with Risk Management

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Appointment to Advisory Boards and Commissions (including advertising, processing applications, agenda process for appointments, follow up after appointments are made).					
	110	103	132	140	150
Service: BOCC Meetings-agendas, minutes, etc.					
	50	52	52	50	50
Service: Webcasting of BOCC meetings					
Webcasts	110	50	Web-stream all BOCC meetings-52	Scheduled to web-stream all BOCC meetings - 50	50
Resolutions	89	90	67	83	80
Proclamations	13	15	17	13	15
Ordinances	48	50	34	48	45
Contracts	650	675	666	616	620
There were numerous other documents processed as well such as research project requests, Memorandum of Agreements, easements, etc.					

FY 2017-18 Objectives

- Continually improve operational processes and enhance our services through efficient and effective methods and solutions to ensure an organization that is customer-focused, proactive, consistent, and responsible.
 - Improve standardization of records management by reviewing records retention and disposition schedules facilitating timely disposal of records
 - Enhance the preservation of and access to the county's historically valuable records

Board of County Commissioners – continued

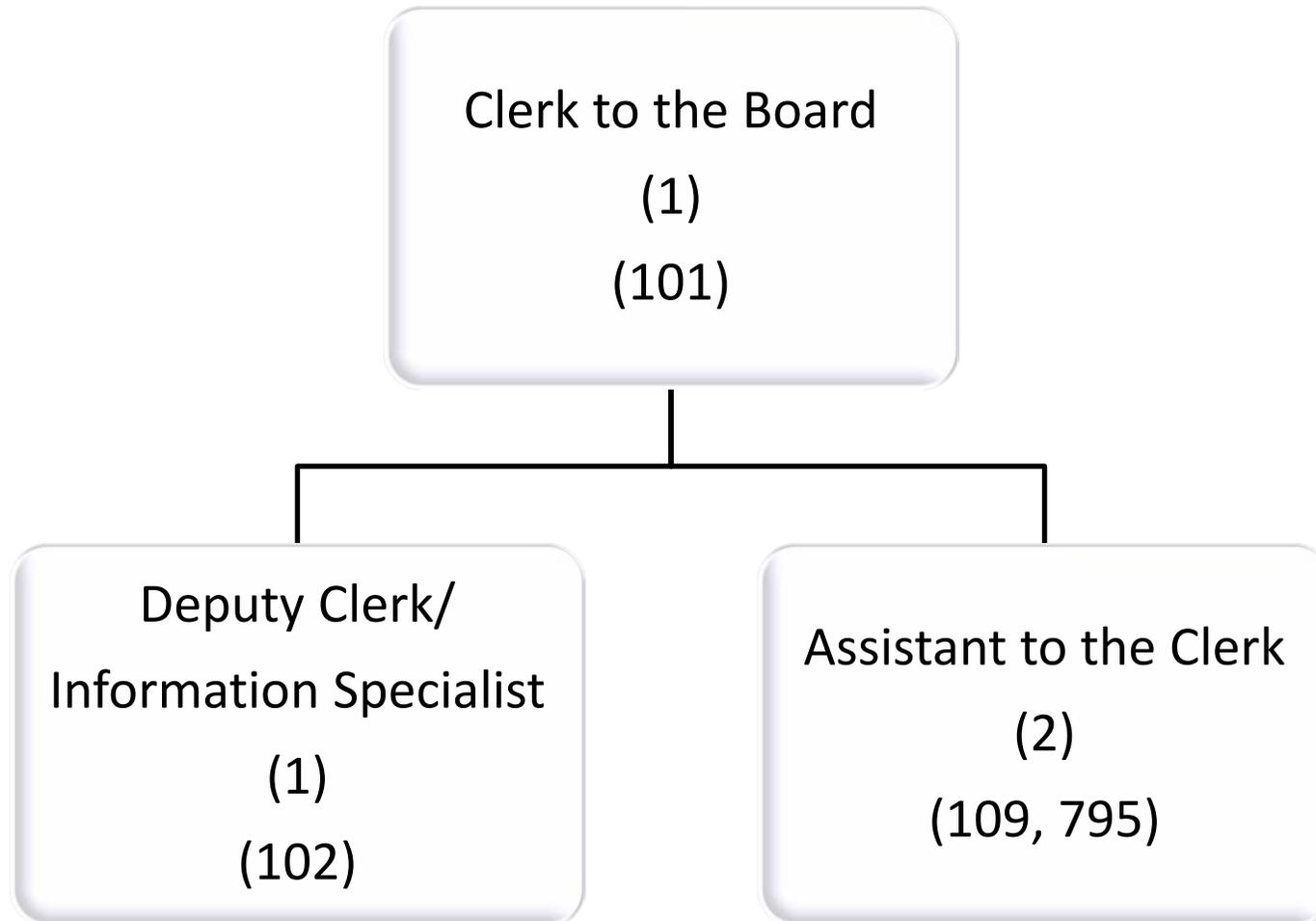
- Ensure the annual accessibility of Commissioner Records into the Archives
 - Identify and preserve historically valuable departmental records
 - Utilize electronic imaging and the internet to promote access
 - Work with departments for usage of Laserfiche
- Continue to provide services in an open and transparent manner, build cooperative partnerships and strong working relationships, and identify opportunities to extend and improve the services that we provide in order to meet the changing needs of our diverse community and customer base.
- Enhance and promote accessibility and Clerk/BOCC services through the website
- Enable and promote civic engagement and involvement through participation in public meetings
- Continue to assist the Community Relations Department with increasing interaction and website traffic from County residents, organizations, and other entities through social media, e-services, and feedback forums
- Continue to cross-train staff
- Continue to publicize volunteer vacancies on advisory boards in several media outlets, such as the newspaper, radio, and social media.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- A decrease of \$10,580 in the Dues operating account due to several Economic Development organization's (Chapel Hill Chamber of Commerce and Hillsborough/Orange County Chamber of Commerce) dues being paid from the Economic Development Department's budget.
- An increase of \$4,000 in the Volunteer Recognition Program operating account in order to purchase higher quality volunteer gifts. This increase is offset by a \$4,000 decrease in the Travel account.
- The addition of \$15,000 in Veteran's Memorial Challenge funds. These funds will be used to match donations contributed to the construction of the Veteran's Memorial. This additional funding is offset by a \$15,000 decrease in the Board Contingency account.

Board of County Commissioners Office



Board of Elections

Phone Number: (919) 245 - 2350

Website: http://www.orangecountync.gov/departments/board_of_elections/index.php

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 310
Personnel Services	608,043	528,527	528,527	548,399	597,226	597,226
Operations	206,504	164,250	165,020	150,975	232,788	232,788
Capital Outlay	84,726	0	0	0	600	0
Total Expenditures	\$ 899,273	\$ 692,777	\$ 693,547	\$ 699,374	\$ 830,614	\$ 830,014
<i>Offsetting Revenues</i>	<i>(59,446)</i>	<i>(110)</i>	<i>(110)</i>	<i>0</i>	<i>(59,900)</i>	<i>(59,900)</i>
County Costs (net)	\$ 839,827	\$ 692,667	\$ 693,437	\$ 699,374	\$ 770,714	\$ 770,114
Total Board of Elections and Related Expenditures	\$ 899,273	\$ 692,777	\$ 693,547	\$ 699,374	\$ 830,614	\$ 830,014

Mission Statement

The Orange County Board of Elections conducts all Federal, State, County, Municipal, and special elections in accordance with the mandates set by Federal and State law and State Board of Elections policy. Our mission is to maintain the integrity of elections, ensure election results are accurate, and make the election process inclusive for all eligible voters.

Major Services

- Conduct Federal, State, County, municipal and special elections
- Receive and process voter registration forms
- Serve as the county source for information on election laws, rules and regulations
- Receive candidate filings and issue certifications to elected officials
- Receive, audit and post campaign finance reports
- Recruit and train precinct officials
- Secure polling places ensuring ADA compliant accessibility

FY 2016-17 Outcomes

- Effectively and efficiently conducted 2016 Presidential General Election
- Effectively and efficiently conducted statewide recount
- Effectively and efficiently implemented electronic poll books countywide
- Successfully operated 5 one-stop early voting sites
- Timely processed registrations received for accurate and up-to-date voter registration database
- Assisted with voter registration drives in high schools, UNC Campus and other organizations
- Expanded website to provide current election information and make it more user friendly
- Expediently reported Election Night results

Board of Elections – continued

- Timely posted Campaign Finance Report Records on the website giving increased access to the members of the community and election committees
- Timely scanned and processed absentee ballot requests
- Updated training materials for precinct officials incorporating recent election law changes
- Certified “Multi-Partisan Assistance Teams” to assist with requesting or casting mail-in absentee ballots for voters in assisted living homes – teams made several visits to assist in requesting absentee ballots and returned to assist in marking ballots as requested

SERVICE: Conduct Elections

Outcome Measures	2013 Municipal	2014 Primary	2014 General	2015 Municipal	2016 Primary	2016 General
Registered Voters	74,533	105,935	109,158	75,212	108,925	116,432
Total Ballots Cast	8,779	20,501	52,962	12,615	47,621	82,818
Voter Turnout	11.78%	19.35%	48.52%	16.77%	43.72%	71.13%
Ballots Cast Prior to Election Day	24.48%	28.90%	46.12%	30.54%	43.92%	77.06%
Ballots Cast on Election Day	75.52%	71.10%	53.88%	69.46%	56.08%	22.94%

2nd Primary Elections were held on July 15, 2014 (9.22% voter turnout) and June 7, 2016 (12.75% voter turnout).

SERVICE: Voter Registration

Outcome Measures	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual
Absentee Ballots Processed	5,699	351	2,188	227	5,259
Registrations Processed	43,869	10,810	23,855	15,292	55,224
Registrations Removed	14,309	10,728	11,099	6,422	12,880
Voter Card Mailings	58,005	19,691	53,151	22,385	53,064

FY 2017-18 Fiscal Year Objectives

- Successfully conduct 2017 Municipal and School Board Elections
- Successfully conduct 2018 Primary and 2nd Primary Elections
- Test and employ new ADA voting equipment for the 2017 Municipal and School Board elections
- Expand voter education outreach initiatives
- Recruit and train more student assistants
- Increase voter participation

Board of Elections – continued

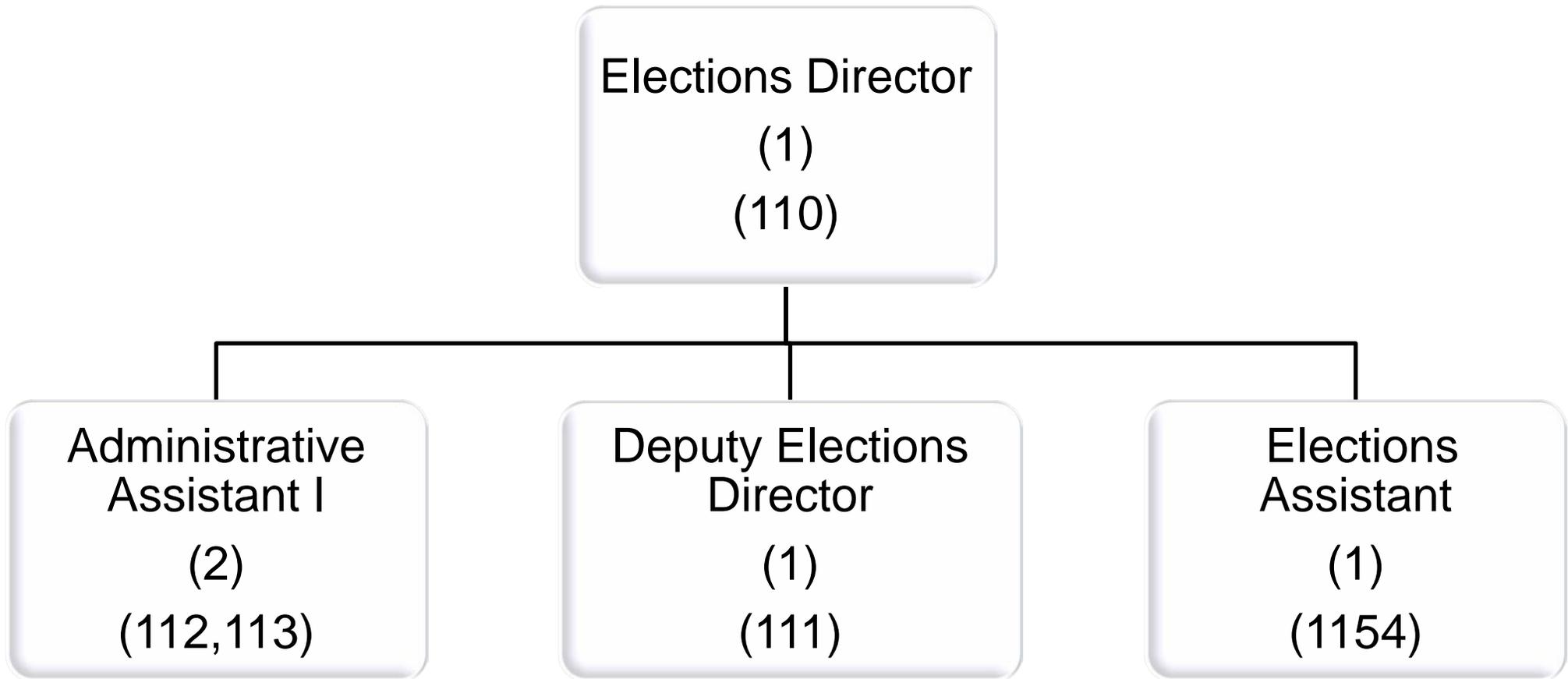
- Provide the best possible customer services to the voting public
- Continue to earn and maintain the public trust
- Work to maintain our most informative and user friendly website.
- Continue to diligently and accurately maintain our registration database

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An increase of \$59,790 in revenues due to Municipal Elections being held in 2017 and filing fees paid for 2018 elections.
- An increase of approximately \$68,500 in operating costs due to having 3 elections in FY2017-18 compared to 1 election in FY2016-17.

Board of Elections



Cardinal Innovations (Maintenance of Effort Funds)

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						Account: 420
Personnel Services	0	0	0	0	0	0
Operations	1,355,973	1,328,474	1,147,474	1,147,474	1,328,474	1,050,187
Total Expenditures	\$ 1,355,973	\$ 1,328,474	\$ 1,147,474	\$ 1,147,474	\$ 1,328,474	\$ 1,050,187
Offsetting Revenues	(51,689)	(40,000)	(40,000)	(50,000)	(50,000)	(50,000)
County Costs (net)	\$ 1,304,284	\$ 1,288,474	\$ 1,107,474	\$ 1,097,474	\$ 1,278,474	\$ 1,000,187
Total Orange-Person- Chatham Area Program and Related	\$ 1,355,973	\$ 1,328,474	\$ 1,147,474	\$ 1,147,474	\$ 1,328,474	\$ 1,050,187

Orange County Commissioners confirmed a Management, Merger and Dissolution Agreement dissolving OPC effective July 1, 2012, and transferring its service responsibilities for residents needing mental health, developmental disabilities, and substance abuse services to Piedmont Behavioral Health, now Cardinal Innovations Healthcare Solutions, a Managed Care Organization and Area Authority.

OPC now operates as a local community center acting as primary resource and local liaison for its provider network and stakeholders. Local community centers will have advisory boards that participate at the policy level to include governance and client and family rights. Orange County Commissioners will appoint three members to the community oversight board – (1) County Commissioner or Designee, (2) Client or Family Member, and (3) Resident or Stakeholder.

The FY 2017-18 Commissioner Approved budget provides maintenance of effort funding for Cardinal Innovations in the amount of \$1,050,187. The funding variance of \$305,787 from FY 2015-16 actual expenditures is due to moving existing maintenance of effort funds to County programming: In FY 2017-18, this includes two (2) Criminal Justice Resource Office positions, one (1) Behavioral Health position, as well as Behavioral Health contract funds in the Health Department, and \$27,500 for El Futuro, contracted in the Health Department. Additionally, Club Nova (\$95,000) and the Art Therapy Institute (\$3,000) will continue to be funded with maintenance of effort funds through Cardinal. Please reference the Outside Agencies section of this document for detailed funding information related to these two agencies. All Orange County dollars will remain under local control for the benefit of Orange County clients, families and their community advocates. See the following chart for a breakdown of the uses of maintenance of effort funds for FY 2017-18:

**Cardinal Innovations Maintenance of Effort Funds
(FY 2017-18)**

Provider	Comments	FY18 Orange Total
Arc of Orange County (The)	Volunteer Coordination	33,320
Art Therapy Institute	Treatment Services	16,600
Art Therapy Institute	Language interpreting	10,000
Art Therapy Institute	Add'l funds at County request	1,000
Carolina Outreach, LLC	School Based MH CMH	5,000
Chapel Hill Training Outreach Project, Inc.	CMH	15,000
Club Nova Community, Inc.	Orange County	163,000
Freedom House	Orange County Crisis	60,000
Freedom House	Orange Indigent Labs / Meds	80,500
Freedom House	Orange County SA Supplement	40,000
Freedom House	Orange County Psychiatric Supplement	38,499
Freedom House	Orange, Chatham & Person Forensic Screening	1,500
Freedom House	Language Resource Center Interpreting	10,000
Haven House		19,000
Freedom House formally Mental Health America of the Triangle	Pro- Bono Orange	17,508
Freedom House formally Mental Health America of the Triangle	Compeer Orange County Funds	9,000
Freedom House formally Mental Health America of the Triangle	Orange County Services for Latino Community - NEW for FY 12-13	4,000
Freedom House formally Mental Health America of the Triangle	Family Advocacy CMH	30,000
Freedom House formally Mental Health America of the Triangle	Majors	5,000
New Destinations, Inc.	Orange County Apartments	35,100
Oxford House	Housing Supports	15,600
RHA	CMH School Based MH	5,000
UNC Dept. of Psychiatry - Inpatient Physician Services	Inpatient	31,374
UNC Dept. of Psychiatry - Outpatient Crisis	Outpatient	261,450
UNC Dept. of Psychiatry UNC Center for Excellence and Community	AMH Housing Subsidies	13,050
UNC Dept. of Psychiatry UNC Center for Excellence and Community	Jail services	15,000
<i>Funds Identified for Local Usage</i>		
Specially invoiced services (flexible)		9,686
Trauma Focused therapist through Cardinal provider		50,000
New initiative - residential children in foster		55,000
		1,050,187
<hr/>		
Funds Allocated to County Departments:	Criminal Justice Resource Office - Criminal Case Assessment Specialist	69,210
	Criminal Justice Resource Office - Mental Health Liaison	35,266
	Health Department - Clinical Social Worker II (Integrated Behavioral Health)	93,811
	Health Department - Behavioral Health Contract	80,000
	EI Futuro	27,500
	Total County Programming	305,787
	Grand Total	1,355,974

Child Support Services

Phone Number: (919) 245 - 2175

Website: orangecountync.gov/departments/child_support

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						Account: 440
Personnel Services	878,294	885,388	885,388	883,234	957,028	957,028
Operations	88,540	105,480	105,480	95,320	105,365	105,365
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 966,834	\$ 990,868	\$ 990,868	\$ 978,554	\$ 1,062,393	\$ 1,062,393
Offsetting Revenues	(1,418,965)	(1,323,866)	(1,323,866)	(1,347,000)	(1,350,766)	(1,367,375)
County Costs (net)	\$ (452,130)	\$ (332,998)	\$ (332,998)	\$ (368,446)	\$ (288,373)	\$ (304,982)
Total Child Support Enforcement and Related Expenditures	\$ 966,834	\$ 990,868	\$ 990,868	\$ 978,554	\$ 1,062,393	\$ 1,062,393

Mission Statement

CSS obtains child support for Orange County children, thereby strengthening families' potential for economic independence and self-sufficiency and reduces the cost of public assistance.

Major Services

- Locate non-custodial parents
- Establish paternity for children
- Establish and enforce child support orders

FY 2016-17 Outcomes

- Paternity established for 210 children
- Court ordered child support established for 160 families
- Collections of \$5,300,000

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Paternity					
Paternity established for children	140	326	180	210	210
Service: Establishment					
New child support orders established	179	152	145	160	165
Service: Enforcement					
Total child support collected for Orange County children	\$5,409,506	\$5,426,364	\$5,300,000	\$5,300,000	\$5,300,000
Percentage of current support collected annually	67.17%	69.19%	68.00%	69.30%	69.50%

FY 2017-18 Objectives

- Establish paternity for 210 children

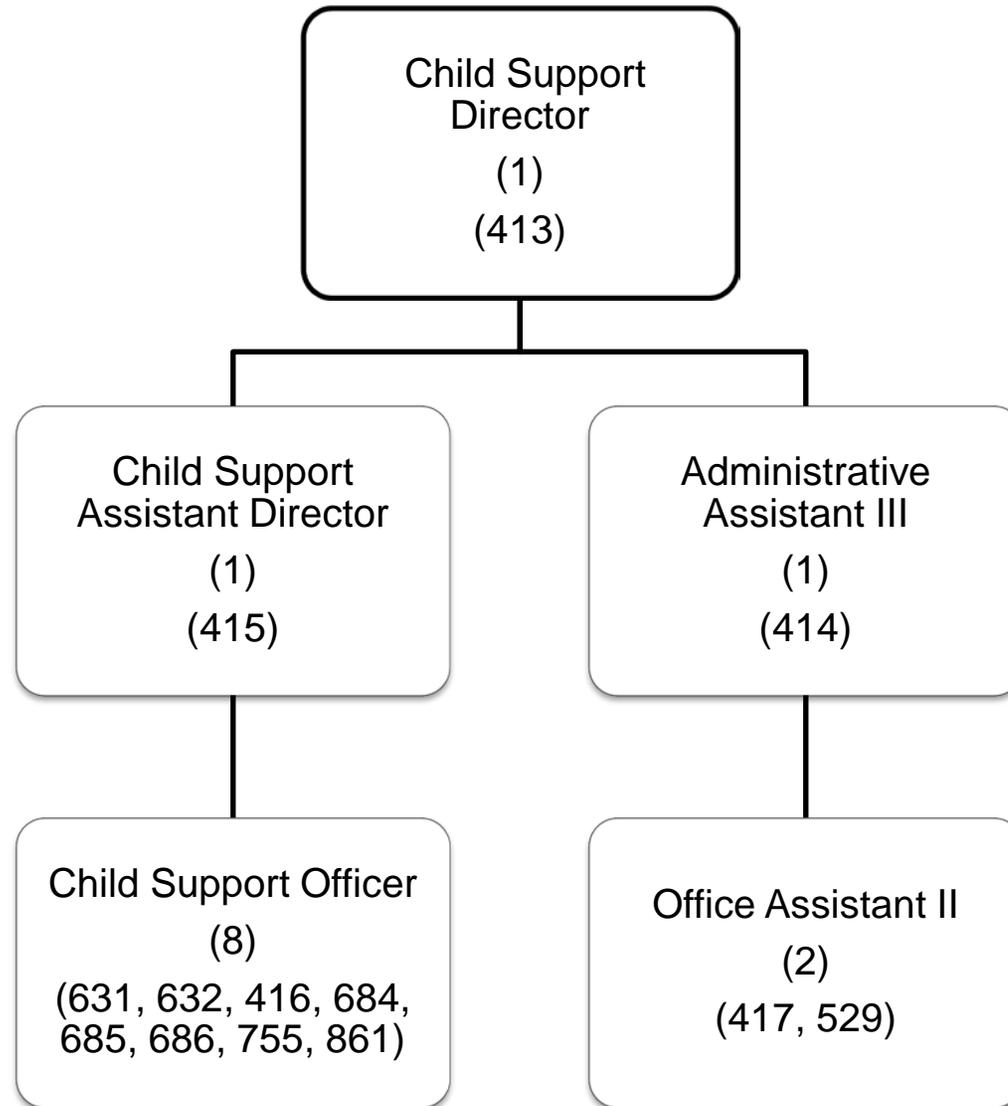
Child Support Services – continued

- Establish new child support orders for 165 families
- Collect \$ 5,300,000 on behalf of Orange County children
- Increase percentage of support collected to 69.50%

Budget Highlights

- Economic recovery has not reached many of the families served. Projected collections of \$5.3 million provide acutely needed income to Orange County families.

Child Support Services



Community Relations

Phone Number: (919) 245-2302

Website: *Type Department Website Address*

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Public Affairs (General Fund)						Account: 212
Personnel Services	102,482	141,805	145,582	153,505	196,474	196,474
Operations	55,742	69,625	68,195	34,900	95,400	95,400
Capital Outlay	0	0	2,680	0	0	0
Total Expenditures	\$ 158,224	\$ 211,430	\$ 216,457	\$ 188,405	\$ 291,874	\$ 291,874
County Costs (net)	\$ 158,224	\$ 211,430	\$ 216,457	\$ 188,405	\$ 291,874	\$ 291,874
Total Community Relations & Tourism and Related Expenditures	\$ 158,224	\$ 211,430	\$ 216,457	\$ 188,405	\$ 291,874	\$ 291,874

Mission Statement

To improve communication with residents and promote Orange County Government by providing relevant and accurate information to Orange County residents about available programs and services.

Major Services

- Maintain Orange County website and social media outlets
- Assist Board of County Commissioners with public appearances
- Communicate with Orange County residents through This Week in Orange County newsletter
- Coordinate media relations for county events as needed
- Assist with event planning (e.g. Ag Summit, David Price Farmer's Market events) as needed
- Crisis communication management

FY 2016-17 Outcomes

- Increased followers on Twitter by 58% (through June 30, 2017)
- Increased page likes on Facebook by more than 86% (through June 30, 2017)
- Filled Assistant Webmaster/Graphic Designer position
- Increased awareness of Board of County Commissioners meetings through Meeting in a Minute videos
- Coordinated renaming event for David Price Farmer's Market
- Helped plan and market Ag Summit. Attendance increased by more than 25 percent from previous year.
- Successfully changed newsletter service to IContact and consolidated accounts in various departments, saving county more than \$5,000 per year in duplicate service contracts.

Community Relations – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Community Awareness					
Press Releases	272	250	As needed	As needed	As needed
Weekly newsletters	n/a	n/a	n/a	50	50
PSAs with WCHL	12	12	12	12	12
Number of Twitter followers	n/a	n/a	1,639	2,603	3,500

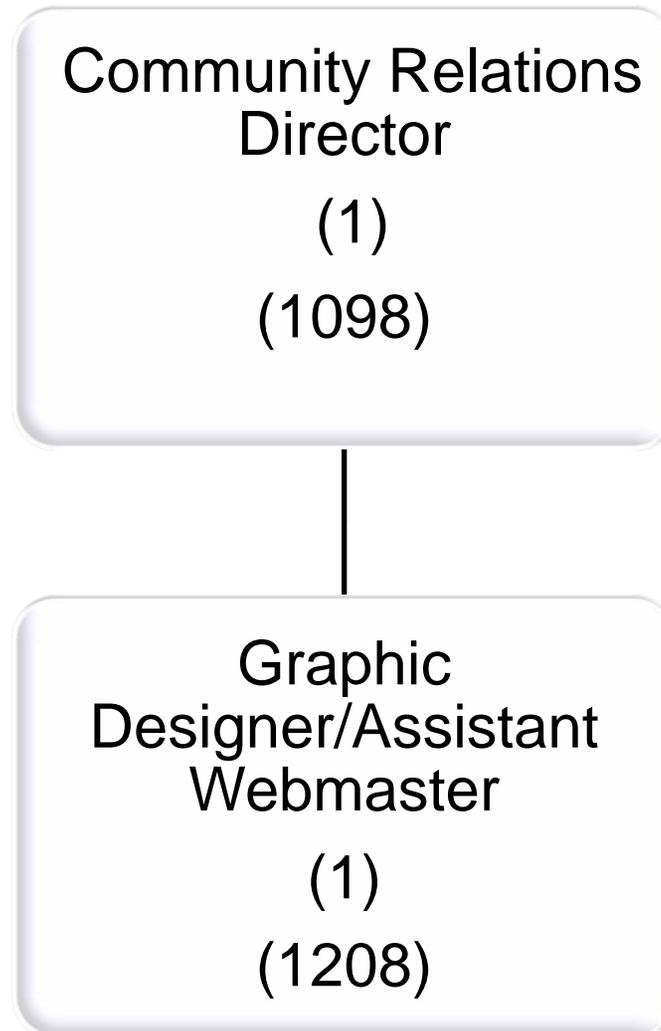
FY 2017-18 Objectives

- Increase social media presence to 3,500 followers on Twitter and 1,000 page likes on Facebook.
- Establish standards of use for county social media channels to ensure that all channels are being utilized to maximum effectiveness.
- Build greater awareness of Orange County services and programs among county residents.
- Redesign county website to make it more user friendly for residents and easier to update for county webmasters.
- Promote activities of Board of County Commissioners in their official capacity.

Budget Highlights

- The FY 2017-18 Commissioner Approved budget includes \$40,000 for County website redesign.

Community Relations



N.C. Cooperative Extension, Orange County Center

Phone Number: (919) 245 - 2059

Website: <http://orange.ces.ncsu.edu>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 450
Personnel Services	250,424	316,322	316,322	330,759	330,759	330,759
Operations	83,073	78,521	82,021	51,311	54,021	54,021
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 333,498	\$ 394,843	\$ 398,343	\$ 382,070	\$ 384,780	\$ 384,780
<i>Offsetting Revenues</i>	<i>(46,719)</i>	<i>(45,000)</i>	<i>(45,000)</i>	<i>(46,719)</i>	<i>(20,500)</i>	<i>(20,500)</i>
County Costs (net)	\$ 286,779	\$ 349,843	\$ 353,343	\$ 335,351	\$ 364,280	\$ 364,280
Total Cooperative Extension and Related Expenditures	\$ 333,498	\$ 394,843	\$ 398,343	\$ 382,070	\$ 384,780	\$ 384,780

Mission Statement

North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship, and an improved quality of life. We provide non-formal educational programs designed to meet the needs and issues most important to our customers and their communities.

Major Services

Sustainable Agriculture: Crops and Livestock

- Provide educational programs and technical support to animal and crop agricultural producers, and assist in the implementation of best management and marketing practices that will maintain profitability and environmental stewardship.
- Provide training and apprenticeships for existing farmers and potentially new farmers on fruit, vegetable and flower production, using organic methods in the PLANT@ Breeze training program to enhance the Local Food system.
- Provide diagnosis of diseases, insect pests and weed pests, problems on farms, homes and gardens.

Horticulture

- Provide technical support and educational seminars for Green Industry, landscape contractors and landscape maintenance professionals and assist in the adoption of best management practices in the areas of horticulture, pesticide alternatives and safety.
- Deliver researched based horticultural information to the gardening public and support community gardens via Extension Master Gardener Volunteers.
- Provide educational classes, newsletters, newspaper articles, web page development, individual consultations, email and phone calls for home gardeners to learn proper plant selection and landscape management techniques that minimize water use and chemical inputs.

Family and Consumer Sciences: Nutrition

Cooperative Extension– continued

- Provide educational programs to the foodservice industry and consumers, including limited resource families and youth.
- Assist the community in the adoption of healthy habits and good food safety practices, so that adults and children will make better food choices and increase physical activity.
- Promote food preservation and local foods to help the community save money.

4H Youth Development

- Engage youth through non-formal and formal educational opportunities that expand and enhance skills and knowledge empowering them to develop cognitive, social, physical, and emotional skills.
- Coordinate adult volunteers serving as advisers and leaders in implementing effective county-based 4-H programs.

FY 2017 - 18 Outcomes

Sustainable Agriculture: Crops and Livestock

- Field crop and livestock producers will gain knowledge and skills leading to increased production, crop diversification and increase consumer awareness of local agricultural systems.
- New and existing farmers learn new marketing and management skills increasing sales to local markets.
- Farmers will explore organic alternatives for pest control and those who to use pesticides will learn to use personal protective equipment and application methods that reduce health risks and assure food and water quality.

Horticulture

- Green Industry Professionals will enhance the value of plants and landscapes while conserving valuable natural resources and protecting the environment
- Commercial pesticide applicators will learn about reducing pesticides and pesticide alternatives but when used will use personal protective equipment (PPE) and pesticide application methods that reduce exposure and assure water quality.
- Master Gardeners will develop and support community gardens and school gardens.
- Home gardeners will improve horticultural skills related to selection of appropriate plants, reduced use of pesticides and excess water and fertilizers.
- Home gardeners will divert waste from the landfill
- Youth will gain knowledge of food production and eat more vegetables.

Family and Consumer Sciences: Food and Nutrition

- Consumers will learn food safety and food preservations techniques.
- Individuals from the foodservice industry will complete the NC Safe Plates or ServSafe Food Safety Certification Course.
- Individuals attending classes will learn the benefits of good nutrition and doing regular physical activity, either through the FCS agent or the Expanded Food and Nutrition Education Programs' assistants (EFNEP).

Cooperative Extension– continued

- Extension Community Association Volunteers (ECA) will gain knowledge and/or learn new skills that they will share with other community groups.

4H Youth Development

- Youth will gain knowledge in STEM (Science, Technology, Engineering and Math) .
- Youth enrolled in the community club program will be active participants in club projects providing community betterment.
- Youth in classroom and after-school program activities will increase physical activity and making more nutritious food choices.
- Adults will be trained as a club leaders
- Club leaders and teachers will adopt 4H curriculum.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Sustainable Agriculture and Local Food					
Individual contacts with farmers enrolled in educational programs, receiving consultation via phone, email or on-site visit.	295	250	450	450	450
Farmers putting news skills to use in soil testing, fertilization or pesticide recommendations	86	95	125	125	125
Farmers improving pasture management and herd health	75	80	80	100	100
New farmers and existing farmers selling to local markets	81	120	140	140	140
Farmers income generated at local markets and livestock sales	\$1,500,00	\$1,500,000	\$2,000,000	\$2,000,000	\$2,000,000
Horticulture					
Number of home gardeners receiving research-based information.	7092	5236	7000	7000	7000
Number of Green Industry Professional with increased horticulture skills and reducing pesticide use.	150	150	120	120	120
Number of Master Gardener Volunteers	60	65	55	65	65
Number of Home Gardeners adopting at least one new practice.	7000	4712	6500	6500	6500
Estimated value of Master Gardener volunteer service and financial impact of horticulture program on Green Industry.	\$78,309	\$76,240	\$75,000	\$75,000	\$75,000
Family and Consumer Sciences: Food and Nutrition					

Cooperative Extension– continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Number of individuals contacted and/or enrolled in nutrition and wellness educational programs including the Expanded Food and Nutrition Education Program	10,097	15207	15,000	15,000	15,000
Restaurant workers passing NC Safe Plates or ServSafe Certification exam.	133	120	100	100	100
Percentage of Individuals eating more fruits and vegetables and following safe food handling practices.	60%	80%	80%	60%	80%
Clients following food preservation guidelines.	50	20	50	0*	50
Extension and Community Association volunteers trained.	100	90	90	90	90
4-H Youth Development:					
Number of Youth enrolled in 4-H Clubs	165	165	165	165	165
Number of youth increasing physical activity, making more nutritious food choices or gaining knowledge of science	3,000	2,700	3,000	3000	3,000
Number of adults trained as club leaders using 4H curriculum	20	20	20	20	20

FY 2017-18 Objectives

Sustainable Agriculture: Crops and Livestock

- Provide an increase number of educational programs for livestock and crop producers with the new agriculture agent.
- Develop a new long range plan for the PLANT@ Breeze Farm

Horticulture

- Enhance the Green industry's level of professionalism and knowledge of proper tree care and turf selection via the Triangle Landscape Symposium

Family and Consumer Sciences: Food and Nutrition

- Continue to provide Expanded Food and Nutrition Education Program (EFNEP) to improve the health, wellbeing, and eating habits of limited resource families and youth in Orange County.
- Continue to provide NC Safe Plates or ServSafe Food Safety Certification Programs to food service workers to create a work environment that minimizes food safety risks to Orange County consumers.
- Provide food preservation programming to individuals to increase knowledge and practice of food preservation methods.

Cooperative Extension– continued

- Provide nutrition education programs to individuals and families to increase knowledge and/or improve skills related to healthy eating and food safety.
- Provide volunteer leadership opportunities to enhance leadership skills of community members.

4-H Youth Development

- To provide youth with enriching, hands-on experiences in cooperation with the Chapel Hill YMCA and
- To provide learning experiences for youth during summer, after-school care, and through community club activities.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- A decrease of \$24,500 in both revenues and expenses due to the loss of “Farm to Fork” event proceeds.
- An increase of \$14,437 due to increasing the hours of an existing part-time secretary position.

County Attorney's Office

Phone Number: (919) 245-2320

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						Account: 205
Personnel Services	524,186	519,334	519,334	534,914	534,289	534,289
Operations	29,388	56,380	56,380	41,955	56,380	56,380
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 553,574	\$ 575,714	\$ 575,714	\$ 576,869	\$ 590,669	\$ 590,669
County Costs (net)	\$ 553,574	\$ 575,714	\$ 575,714	\$ 576,869	\$ 590,669	\$ 590,669
Total County Attorney's Office and Related Expenditures	\$ 553,574	\$ 575,714	\$ 575,714	\$ 576,869	\$ 590,669	\$ 590,669

Mission Statement

Our mission is to provide effective and efficient legal services to the Orange County Board of Commissioners and all departments and offices within Orange County Government.

Major Services

- Advise the County Commissioners and County Departments on the legal aspects of county operations.
- Advise the County Commissioners and Manager on the legal authority for county actions.
- Draft and review contracts, documents, agreements, etc., for legal sufficiency.
- Review and interpret federal, state, and local laws, rules, and regulations.
- Represent Orange County in Litigation.
- Track pending and new legislation impacting Orange County.

FY 2016-17 Outcomes

- Collected \$23,000 through the collections program.
- Achieved positive results in 20 animal services cases in district and superior court.
- Achieved positive results in eight quasi-judicial cases.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Delinquent Account Collections					
This outcome measure is not reflected in the County Attorney budget but rather in the budgets of the departments participating in the collections program	\$20,000	\$40,000	\$40,000	\$23,000	\$25,000

County Attorney's Office – continued

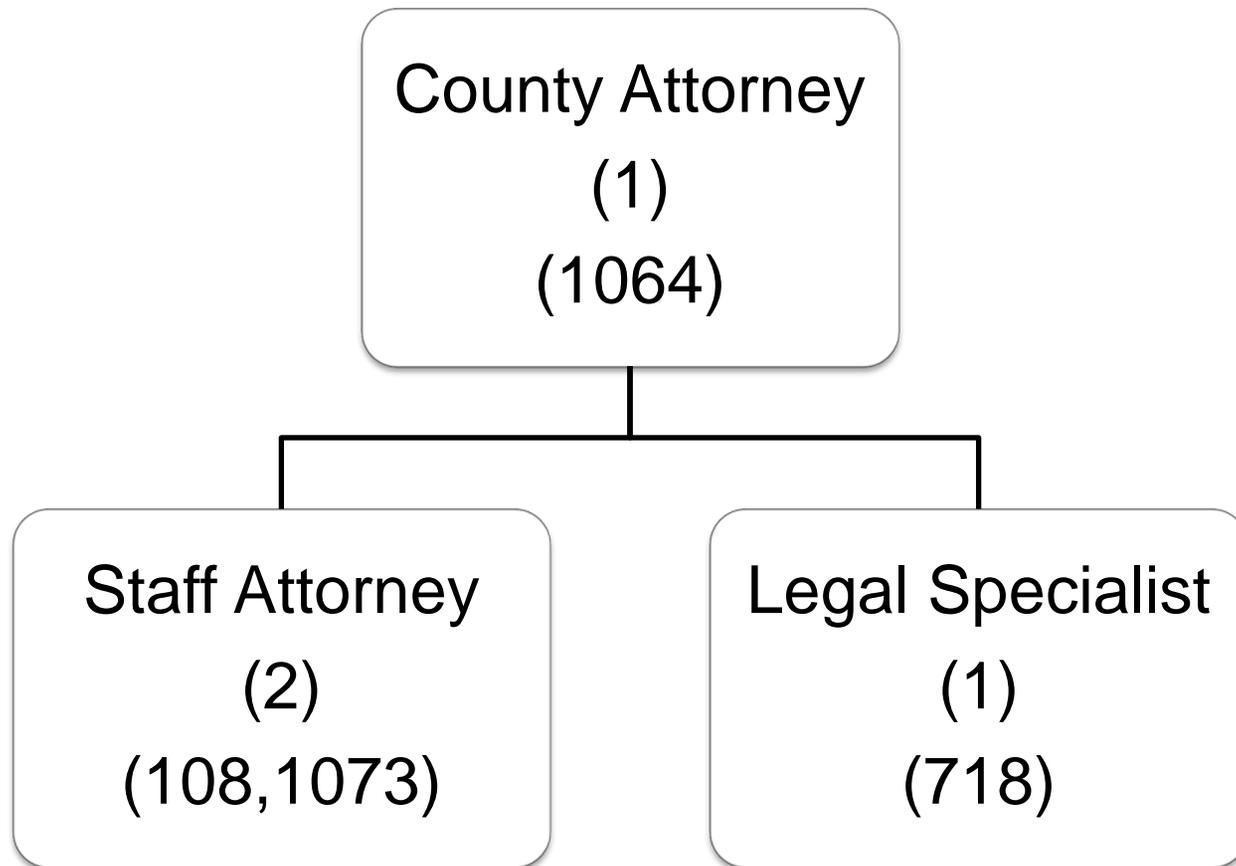
FY 2017-18 Objectives

- Review the Code of Ordinances and Code of Technical Ordinances for outdated, legally insufficient, or technically challenging ordinances and make recommendations to the Board for addressing these issues.
- Prepare the Code of Ordinances for re-adoption and make a recommendation to the Board.
- Examine the efficiency of converting historic legal files to microfiche and make a recommendation to the Board.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

County Attorney's Office



County Manager's Office

Phone Number: (919) 245 - 2300

Website: <http://orangecountync.gov/manager>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						Account: 210
Personnel Services	878,679	735,076	767,111	796,796	837,253	771,231
Operations	1,529,426	2,188,805	2,233,435	1,893,595	2,217,620	2,050,250
Capital Outlay	0	0	0	0	3,637	0
Total Expenditures	\$ 2,408,106	\$ 2,923,881	\$ 3,000,546	\$ 2,690,391	\$ 3,058,510	\$ 2,821,481
Offsetting Revenues	(42,761)	(30,000)	(30,000)	0	0	0
County Costs (net)	\$ 2,365,345	\$ 2,893,881	\$ 2,970,546	\$ 2,690,391	\$ 3,058,510	\$ 2,821,481

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Orange County Partnership to End Homelessness (Housing & Community Development Fund)						Account: 4706
Personnel Services	68,846	84,923	93,989	93,989	104,761	104,761
Operations	41,777	34,120	35,120	32,645	65,741	65,741
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 110,623	\$ 119,043	\$ 129,109	\$ 126,634	\$ 170,502	\$ 170,502
Offsetting Revenues	(109,259)	(83,376)	(93,442)	(90,876)	(127,406)	(127,406)
County Costs (net)	\$ 41,777	\$ 35,667	\$ 35,667	\$ 35,758	\$ 43,096	\$ 43,096

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Arts Commission (Visitors Bureau Fund)						Account: 6010
Personnel Services	70,627	66,717	66,717	61,641	80,741	80,741
Operations	83,522	82,812	89,452	88,333	83,115	83,115
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 154,150	\$ 149,529	\$ 156,169	\$ 149,974	\$ 163,856	\$ 163,856
Offsetting Revenues	(32,978)	(32,590)	(39,230)	0	(30,330)	(30,330)
County Costs - VB Fund (net)	\$ 121,172	\$ 116,939	\$ 116,939	\$ 149,974	\$ 133,526	\$ 133,526

Total County Manager's Office and Related Expenditures	\$ 2,672,879	\$ 3,192,453	\$ 3,285,824	\$ 2,966,999	\$ 3,392,868	\$ 3,155,839
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Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
County Manager's Office	931,891	796,056	824,192	842,519	827,484	827,484
Risk Management	1,476,215	2,127,825	2,176,354	1,847,872	2,231,026	1,993,997
Total Expenditures	\$ 2,408,106	\$ 2,923,881	\$ 3,000,546	\$ 2,690,391	\$ 3,058,510	\$ 2,821,481
Offsetting Revenue	(42,761)	(30,000)	(30,000)	0	0	0
County Costs (net)	\$ 2,365,345	\$ 2,893,881	\$ 2,970,546	\$ 2,690,391	\$ 3,058,510	\$ 2,821,481
Total Expenditures	\$ 2,408,106	\$ 2,923,881	\$ 3,000,546	\$ 2,690,391	\$ 3,058,510	\$ 2,821,481

Housing & Community Development Fund						
OC Partnership to End Homeless	110,623	119,043	129,109	126,634	170,502	170,502
Total Expenditures	\$ 110,623	\$ 119,043	\$ 129,109	\$ 126,634	\$ 170,502	\$ 170,502
Offsetting Revenue	(109,259)	(83,376)	(93,442)	(90,876)	(127,406)	(127,406)
County Costs (net)	\$ 41,777	\$ 35,667	\$ 35,667	\$ 35,758	\$ 43,096	\$ 43,096
Total Expenditures	\$ 110,623	\$ 119,043	\$ 129,109	\$ 126,634	\$ 170,502	\$ 170,502

Other Related Programs (Visitors Bureau Fund)						
Arts Commission	154,150	149,529	156,169	149,974	163,856	163,856
Total Expenditures	\$ 154,150	\$ 149,529	\$ 156,169	\$ 149,974	\$ 163,856	\$ 163,856
Offsetting Revenue	(32,978)	(32,590)	(39,230)	0	(30,330)	(30,330)
County Costs - VB Fund (net)	\$ 121,172	\$ 116,939	\$ 116,939	\$ 149,974	\$ 133,526	\$ 133,526
Total Expenditures	\$ 154,150	\$ 149,529	\$ 156,169	\$ 149,974	\$ 163,856	\$ 163,856

County Manager's Office – continued

Mission Statement

The Orange County Manager's Office ensures that all County departments provide residents with effective levels of government services, as efficiently as possible. The Orange County Manager's Office also implements the policies of the Board of Orange County Commissioners (BOCC) and coordinates, monitors, and evaluates all County government activities.

Major Services – Manager, Arts Commission, Orange County Partnership to End Homelessness & Risk Management

Manager

- Oversees the development of the annual operating budget and capital investment plan. Establishes budget criteria and service performance levels to assure efficient service delivery to Orange County residents.
- Oversees and evaluates County operations and coordinates the implementation of Board initiatives and policies.
- Investigates and develops strategies for improving service delivery, with an emphasis on measurable service outcomes, for County residents.
- Provides information to the County's two school systems on matters related to funding for operations and capital facilities.
- Coordinates the County legislative process, which includes agenda preparation and response coordination for follow-up items from BOCC meetings. Assists the BOCC in identifying and advocating proposed legislation for the BOCC's legislative agenda submitted annually to the North Carolina General Assembly.

Arts Commission

- Serve as the N.C. Arts Council Designated County Partner for Orange County.
- Manage state Grassroots Arts Program funds, as well as county arts grants funds, through an annual grants cycle for artists, schools and nonprofit organizations creating high-quality, diverse, cultural programs and projects in Orange County.
- Promote arts happenings through monthly e-news Arts Update, social media (Facebook, twitter, Instagram), as well as traditional media sources.
- Manage and maintain www.artsorange.org, offering arts stories, an updated calendar of events, and resources for artists, residents, and visitors seeking information about the arts in Orange County.
- Participate in several Triangle-wide arts programs including the Piedmont Laureate Program, the U.S. 4th Congressional District High School Art Competition, and Durham Arts Council Emerging Artists Program.
- Initiate and facilitate public arts throughout Orange County.
- Serve as the primary resource for the arts in Orange County, making sure the community, elected officials and community leaders understand the critical and significant role the arts play in the county economy, community and schools.

County Manager's Office – continued

- Serve as a source of information for local agencies and organizations regarding all areas of arts administration, including programming, fundraising and marketing.
- Through meetings with arts and community leaders as well as research and analysis, assess the current state of the arts in Orange County. Determine the primary areas of need and use these identified gaps to determine the future focus and goals of the OCAC.

Orange County Partnership to End Homelessness

- Builds partnerships and coordinates collaboration among stakeholders working to end homelessness in Orange County;
- Manages process for the Continuum of Care (CoC) and Emergency Solution Grant (ESG) annual homeless program funding applications, including grant writing and coordinating funding committees;
- Submits annual reports required by the U.S. Department of Housing and Urban Development (HUD) including the Point-in-Time count, the Annual Homeless Assessment Report, and System Performance Measures;
- Works collaboratively with service providers to address unmet local homeless housing and service needs;
- Encourages homeless housing and service providers to adopt best data-driven practices to improve program performance;
- Raises awareness about homelessness in Orange County;
- Assists homeless housing providers to collect high-quality homelessness data to understand the nature of homelessness in our community and to measure outcomes.

Risk Management

- Provide management of enterprise risk for Orange County including work related injuries, auto liability, general liability, equipment and property losses, professional, pollution and other exposures.
- Maintain all liability insurance and resolves County insurance claims. Mitigate and maintain all insurance claims and County risk.
- Develops and maintains Countywide Safety and Loss Prevention Programs.

FY 2016-17 Outcomes

Manager

- Addressed multiple budget and personnel related issues including selective filling of vacant staff positions to achieve financial savings and presentation to the Board of Commissioners of the pending financial challenges associated with continuing to provide existing and future services to County residents.
- Led the execution of technical and analytical tasks associated with Schools Collaboration and special endeavors regarding the school districts.

County Manager's Office – continued

- Provided guidance to staff and recommendations to the Board regarding the siting process for Southern Branch Library.
- Integrated Arts Commission position into Departmental responsibilities to enhance assistance to departments, BOCC, and residents.
- Integrated new Community Relations position into Departmental responsibilities to enhance assistance to departments, BOCC, and residents.
- Assisted Board of Commissioners with public education efforts related to November 2016 bond referendum.
- Continued outlining issues, financial impacts and options to the Solid Waste Advisory Group (SWAG)
- Continued work with Orange Water and Sewer Authority (OWASA) and town partners to extend sewer to the Historic Rogers Road Neighborhood.
- Assisted the Board of Commissioners on the Durham Orange Light Rail Transit (DO-LRT) project by contracting for an independent review of the DO-LRT financial plan and coordinating the presentation of comprehensive information on the project.
- Facilitated a strategic planning process with the Functional Leadership Teams and the Employee Advocacy Roundtable (EAR) to identify budget priorities as well as collaboration opportunities.

Arts Commission

- Hired new Director (August 22, 2016)
- As a first step in a collaborative partnership with The ArtsCenter to expand Arts in Education programming throughout Orange County, the OCAC funded a \$5k grant to allow their Artist in Residency program to reach all four Title I schools in Orange County during FY17-18. (February, 2017)
- Adopted new policies regarding state and county Arts Grants to ensure a more efficient and fair application and panel process, adhering to the guidelines set forth by the N.C. Arts Council. (March, 2017)
- Served as lead agency for Orange County at Arts North Carolina's ArtsDay 2017, arranging meetings between legislators and community arts leaders. (March, 2017)
- Published an Orange County Arts Map showcasing visual, performing and literary arts venues throughout the county (May, 2017)
- Served as partner and panelist for the Emerging Artist Program, the Annual Piedmont Laureate Program, and the 4th US Congressional District High School Art Competition. (2016-17)
- Initiated a new public art project which was constructed at Orange County Animal Services. (2016-17)
- Served as lead agency for Orange County in the participation of Americans for the Arts' *Arts and Economic Prosperity Survey V*. (2016)
- Expanded promotional efforts for arts and cultural happenings through social media, e-marketing, the artsorange.org website, online advertising and strategic sponsorships. (2016-17)
- Began process of assessing the current state of the arts in Orange County to determine the future goals and areas of focus for the OCAC.

County Manager's Office – continued

Orange County Partnership to End Homelessness

- Secured \$715,000 in federal funding for homeless programs in Orange County in 2016, \$7 million since 2005;
- Completed the homeless system map and gaps analysis of homeless services in Orange County;
- Worked with service providers on the 100,000 Homes Task Force to house 20 of the most vulnerable people in Orange County in 2016, 64 since 2012;
- Organized Project Connect event that connected 283 guests with 2027 services;
- Launched the OC Connect resource database where people can search for resources by key word or category;
- Conducted 34 community meetings, 4 homelessness orientation events, and 6 presentations to other community groups to raise awareness about homelessness.

Risk Management

- Completed an insurance gap analysis with several coverage enhancements negotiated with NCACC with the assistance of our broker. These enhancements not only benefit Orange County but all members of the NCACC insurance pool. Coverage purchased and placed for environmental and above and underground storage tanks.
- Assisted all departments in the development of their Emergency Action Plans (EAP) including testing of the plan and drills. The Risk Manager chairs the EAP team.
- Worked with the third party administrator to provide oversight and management of all workers' compensation, auto, property, general and other liability claims.
- Conducted ergonomic assessments throughout the County on an as needed basis to address workplace accessibility and comfort issues.
- Initiated Business Continuity Planning (BCP) throughout the County with the identification of a BCP team to consult and assist the departments in time of departmental or County-wide incidents. Development of departmental BCPs is underway and will be coordinated with EMS to assist with the Continuity of Government Plan for the County.
- Completed the initial components of a County-wide Safety Manual with additional modules underway.
- Implemented Safety Dude smart device app for access to Safety and Health information for all employees when working remotely.
- Worked with the Risk Management Committee and departments to develop functional Safety Committees throughout the county to ensure and promote a safe and healthy work environment.
- Developed a New Employee Safety Orientation program.

County Manager's Office – continued

FY 2017-18 Objectives

Manager

- Review County operations for duplicative activities and investigate reorganization/reassignment of existing staff.
- Continue progress on affordable housing, Historic Rogers Road Neighborhood, Efland-Buckhorn wastewater improvements, Southern Branch Library, and economic development.
- Provide the Board of Commissioners information and options to address the financial challenges associated with providing services to County residents.
- Coordinate and facilitate meetings with the Functional Leadership Teams and the Employee Advocacy Roundtable (EAR) to promote the efficient delivery of services and to increase employee engagement.
- Coordinate and facilitate meetings with Outside Agencies to identify collaboration opportunities.
- Continue implementation of the Strategic Communications Plan through Community Relations Department.

Arts Commission

- Using the assessment data gathering during FY16-17, develop new programs and projects that meet the identified needs in the arts community.
- Determine best path to allow additional streams of revenue for new programs and projects.
- Work in partnership with local organizations on new projects and programs.
- Work in partnership with local municipalities to ensure arts integration in all areas of public planning.
- Explore grant opportunities to execute new community and county-wide projects that fit within the OCAC's updated goals.
- Host social gatherings of "Orange County Creatives" (a Facebook group formed by the OCAC for the local arts community).
- Reinvent the Artist Salon series: determine the target audience and desired outcomes, rebrand and reschedule
- Continue to promote the arts through traditional and digital media. Transform the artsorange.org into the "go-to" source for anything arts related in Orange County.

Orange County Partnership to End Homelessness

- Increase leadership, collaboration, and civic engagement by completing OCPEH 2016 annual report, presenting information to community members about OCPEH work
- Increase access to stable and affordable housing by collaborating with public housing authorities, maximizing federal and local sources of homeless service funding

County Manager's Office – continued

- Retool the homeless crisis response system by increasing participation in coordinated entry, completing funding requests for identified system gaps, training community members on evidence-based best practices, and evaluating system outcomes by race, gender, and household type.

Risk Management

- Work with Departments to complete Business Continuity Plans
- Provide an enterprise risk management program with continuous assessment of evolving risk
- Manage the current insurance program
- Provide loss prevention and safety services to all departments, working to ensure a safe and healthful work environment for all employees

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes:

Manager

- FY 2017-18 will be first year with fully staffed and operational Transit Department within County government
- Reappropriated \$100,000 for studies/reports including scheduling of public safety communications
- Criminal Justice Resource Office will leave the County Manager's Office as a division and become a department

Arts Commission

- Student intern to help with marketing projects as well as the development and execution of new OCAC programs (\$13,676)

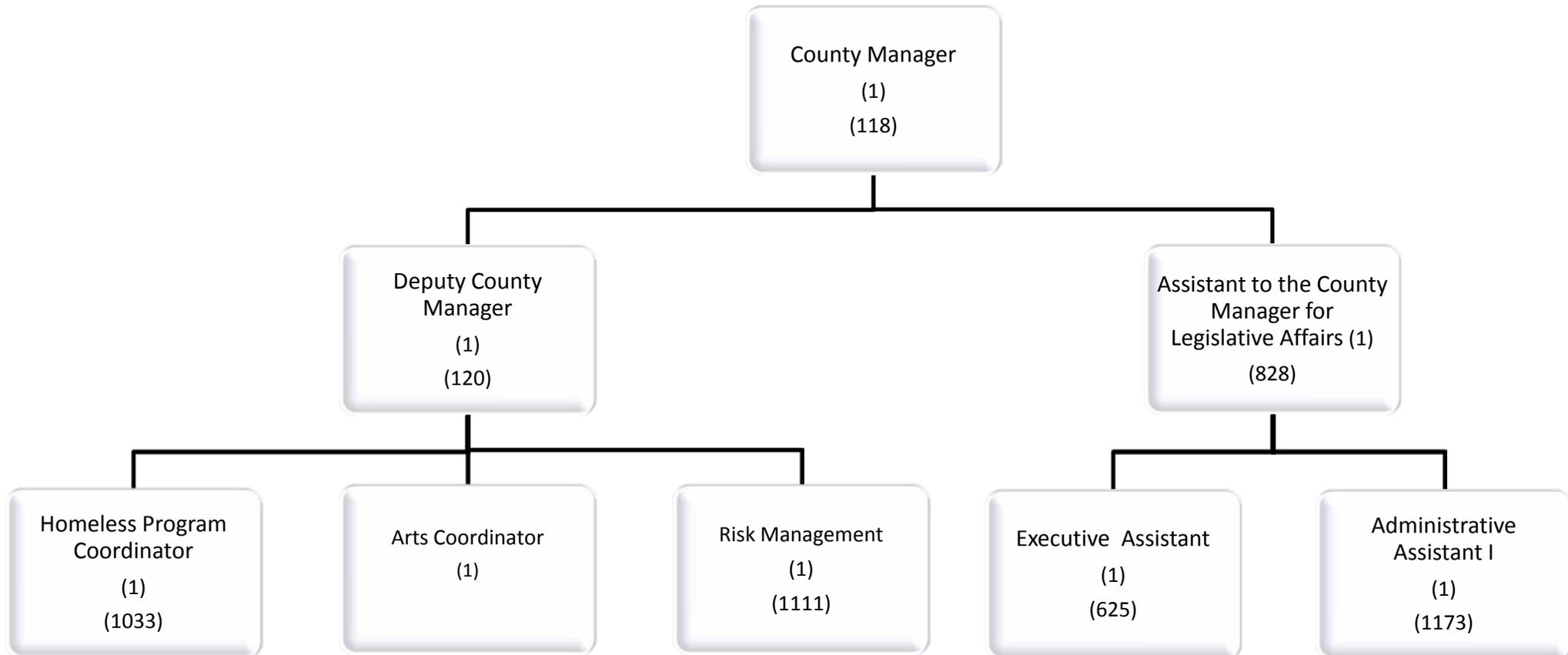
Orange County Partnership to End Homelessness

- Temporary employee funds to assist with Project Connect (\$13,676)

Risk Management

- Increase for Insurance Proceeds to cover loss claims (\$21,000)
- Decreases for: Bonds & Insurance (-\$100,000), Workers Compensation (-\$50,000), consistent with decreasing costs in these programs

County Manager's Office



Courts

Website: <http://www.nccourts.org/county/orange>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	Account: 700
<i>By Category (General Fund)</i>							
Personnel Services	7,500	0	0	0	9,000	9,000	
Operations	25,725	81,455	81,455	40,600	61,000	61,000	
Capital Outlay	0	0	0	255	0	0	
Total Expenditures	\$ 33,225	\$ 81,455	\$ 81,455	\$ 40,855	\$ 70,000	\$ 70,000	
County Costs (net)	\$ 33,225	\$ 81,455	\$ 81,455	\$ 40,855	\$ 70,000	\$ 70,000	
Total Courts and Related Expenditures	\$ 33,225	\$ 81,455	\$ 81,455	\$ 40,855	\$ 70,000	\$ 70,000	

Major Services

- The County is required under section 74 of the NC General Statutes to provide space, equipment, and law books for the District Attorney's Office, Superior Court, the Clerk of Court and District Court.

Budget Highlights

- The increase in Personnel Services for FY 2017-18 is due to budgeting for the Jury Personnel master list; this is budgeted every other fiscal year.

Criminal Justice Resource Department

Phone Number: (919) 245-2303

Website: N/A

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 720
Personnel Services	0	299,928	299,928	261,311	381,010	416,277
Operations	0	45,680	50,680	43,865	50,859	56,449
Capital Outlay	0	0	0	0	5,751	8,706
Total Expenditures	\$ 0	\$ 345,608	\$ 350,608	\$ 305,176	\$ 437,620	\$ 481,432
<i>Offsetting Revenues</i>	0	(345,608)	(350,608)	(305,176)	(437,355)	(478,121)
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 265	\$ 3,311
Total Criminal Justice Resource Office and Related Expenditures	0 \$	345,608 \$	350,608 \$	305,176 \$	437,620 \$	481,432 \$

Mission Statement

The Criminal Justice Resource Department directly oversees the County's Pretrial Release Services, Drug Courts, Criminal Case Assessment Specialist position and Misdemeanor Diversion Program. The department seeks to support and enhance opportunities for diversion, jail alternatives, treatment provision and programming for criminal-justice involved individuals with the objective of reducing the numbers of mentally ill in detention, safely and successfully reducing overall rates of pretrial detention, reducing recidivism and addressing racial and economic disparities.

Major Services

- Oversee and administer Pretrial Release Services, which provides necessary information for court stakeholders in setting pretrial release conditions and supervises individuals on pretrial release.
- Oversee and administer the County's two drug treatment courts.
- Assist the court and criminal justice stakeholders in providing recommendations and referrals for treatment, diversion and jail alternatives for individuals in the criminal justice system.
- Oversee the Criminal Case Assessment Specialist position, which assesses mental health and substance use disorders and addresses treatment needs of individuals in pre-trial detention. This clinical position also provides case management support for individuals on pre-trial release or in diversion and therapeutic courts.
- Coordinate and administer the Misdemeanor Diversion Program, which diverts 16 and 17 year old first offenders from the adult criminal justice system.
- Collect and provide data and information in order to support, enhance or recommend changes to jail alternative programming.
- Administer and support the Justice Advisory Council.

Criminal Justice Resource Department – continued

FY 2016-17 Outcomes

- Fully operational Misdemeanor Diversion Program in place.
- Justice Advisory Council commissioned, appointments made and meeting quarterly.
- Enhanced mental health assessment and support services for incarcerated individuals.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Pretrial Release Services Program					
Number of individuals screened for pretrial release or given information.	N/A	Note: start 1/6/16: 465	900	1000	1015
Number of individuals released to pretrial release supervision.	N/A	235	375	400	410
Percentage of successful completions of pretrial release supervision (no FTA or terminating violation)	N/A	65%	80%	75%	75%
Percentage of individuals on pretrial release employed or referred to treatment.	N/A	52%	55%	50%	55%
Service: Drug Treatment Coordination					
Number of individuals served in the Drug Treatment Courts.	N/A	36	55	41	45
Percentage of participants in successful compliance or that graduated,	N/A	33.3%	29%	50%	50%
Service: Criminal Case Assessment Specialist					
Number of incarcerated individuals assessed and/or helped with mental health or substance use issues.	N/A	Note: start 1/6/16:56	100	79	90
Percentage of referrals that that resulted in treatment provision and release from Jail.	N/A	82%	70%	78%	78%
Service: Misdemeanor Diversion Program					
Number of 16 and 17 year olds diverted from the adult criminal justice system.	N/A	Note: start 4/15/16:15	100	75	85
Percentage of successful completions of MDP Diversion plans.	N/A	100%	90%	90%	95%
Percentage of MDP graduates that remain arrest-free.	N/A	93%	90%	90%	95%

FY 2017-18 Objectives

- Implement case management software
- Hire a Misdemeanor Diversion Program Coordinator and Administrative Assistant.
- Hire a Youth Mental Health Liaison for Court-Involved Youth under 18 and start collaboration with juvenile justice system stakeholders.
- Work with JAC and court stakeholders to create additional diversion opportunities and coordinate reentry work.

Budget Highlights

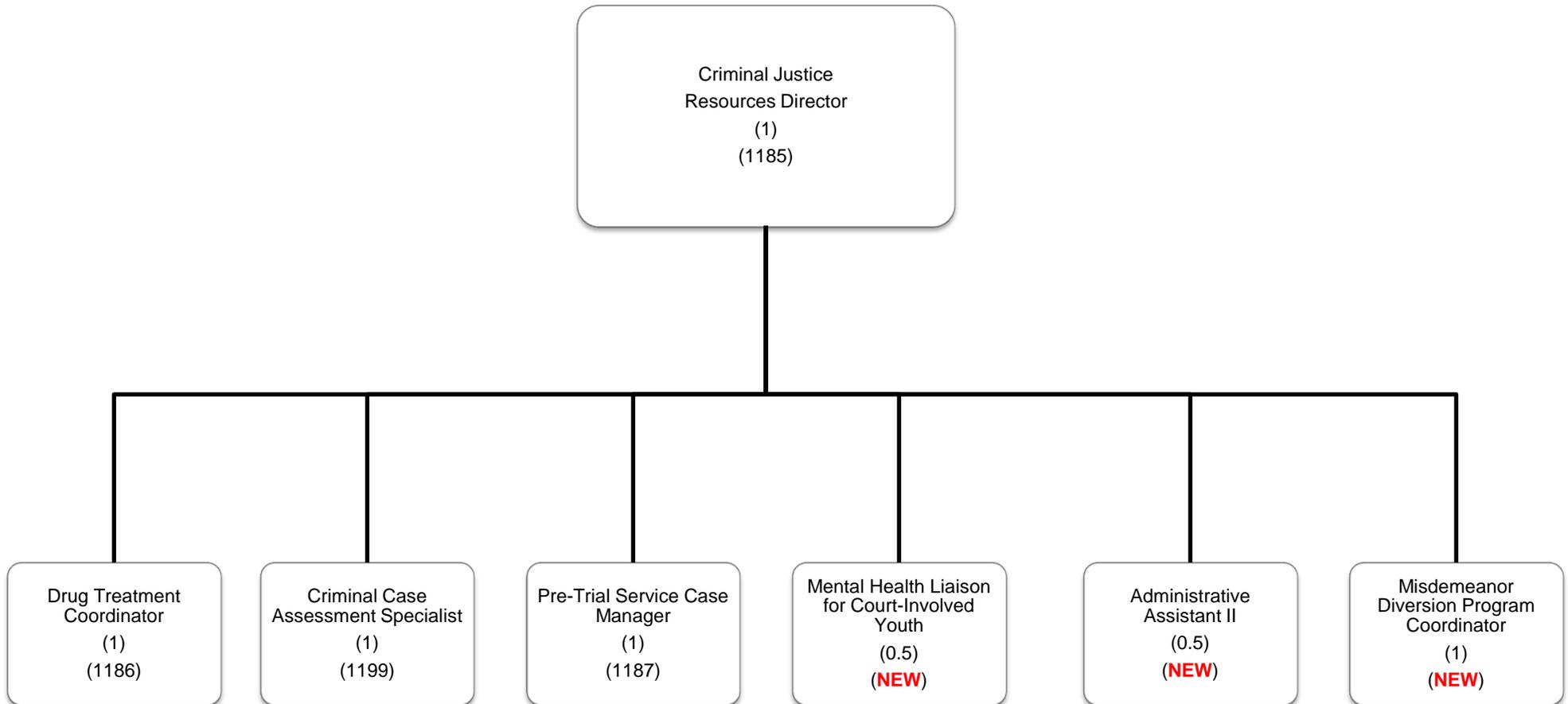
The FY 2017-18 Commissioner Approved budget includes:

- Revenue increase: Cardinal Innovations Maintenance of Effort funds (+\$40,766) and ABC Board funds (+\$100,000), will offset:

Criminal Justice Resource Department – continued

- Addition of 2.0 FTEs to focus on misdemeanor diversion expansion and therapeutic support services for court-involved youth, July 1, 2017 start
 - 1.0 FTE Misdemeanor Diversion Program Coordinator, salary/benefits cost of \$53,721 and one-time start-up/operating costs of \$8,695
 - 0.5 FTE Mental Health Liaison for Court-involved Youth, salary/benefits cost of \$35,266 and one-time start-up/operating costs of \$5,500
 - 0.5 FTE Administrative Assistant II, salary/benefits cost of \$28,737 and one-time start-up/operating costs of \$5,821

Criminal Justice Resource Office



Department of Environment, Agriculture, Parks and Recreation

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						
Personnel Services	2,780,577	2,943,228	3,033,278	3,214,788	3,280,742	3,009,751
Operations	611,636	778,781	874,478	799,944	874,358	1,009,314
Capital Outlay	34,165	38,884	50,929	34,609	240,035	54,735
Total Expenditures	\$ 3,426,378	\$ 3,760,893	\$ 3,958,685	\$ 4,049,341	\$ 4,395,135	\$ 4,073,800
Offsetting Revenues	(584,616)	(529,665)	(565,423)	(566,947)	(563,725)	(611,887)
County Costs (net)	\$ 2,841,762	\$ 3,231,228	\$ 3,393,262	\$ 3,482,394	\$ 3,831,410	\$ 3,461,913
Total Department of Environment, Agriculture, Parks and Recreation and Related Expenditures	\$ 3,426,378	\$ 3,760,893	\$ 3,958,685	\$ 4,049,341	\$ 4,395,135	\$ 4,073,800

Account: 615

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
Admin/Support Services	745,784	763,120	786,687	797,941	801,945	792,408
Community Centers	2,812	183,876	154,609	210,719	369,736	260,435
Natural and Cultural Resources	290,582	291,125	299,911	276,385	319,083	300,589
Parks	1,259,636	1,411,969	1,507,384	1,430,653	1,696,241	1,524,497
Recreation	743,884	733,950	811,062	764,923	814,958	802,699
Soil & Water Conservation	383,681	376,853	399,031	568,720	393,172	393,172
Total Expenditures	\$ 3,426,378	\$ 3,760,893	\$ 3,958,684	\$ 4,049,341	\$ 4,395,135	\$ 4,073,800
Offsetting Revenue	(584,616)	(529,665)	(565,423)	(566,947)	(563,725)	(611,887)
County Costs (net)	\$ 2,841,762	\$ 3,231,228	\$ 3,393,261	\$ 3,482,394	\$ 3,831,410	\$ 3,461,913
Total Expenditures	\$ 3,426,378	\$ 3,760,893	\$ 3,958,684	\$ 4,049,341	\$ 4,395,135	\$ 4,073,800

Mission Statement

The Department of Environment, Agriculture, Parks and Recreation (DEAPR) works to conserve and manage the natural and cultural resources of Orange County. Included within this "green infrastructure" are natural areas and nature preserves, open spaces, parks and recreation facilities, water resources, and agricultural and cultural resource lands. Consistent with the strong environmental ethic of the community, DEAPR also strives to bring environmental education, recreation, athletics and other programs to residents of the County - with a goal of promoting cultural, physical and natural stewardship and well-being.

DEAPR: Administrative and Support Services

Major Services

- Administers the department and project budgets, as well as capital projects identification, budgeting, planning and implementation.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

- Supervise consultants and contractors in the design and development of parks and recreation facilities.
- Handle facility reservation and program registrations for County facilities and recreation programs through the RecTrac/WebTrac programs.
- Coordinate the programming, usage and community outreach for the County's community centers.
- Administer repairs and renovations of parks and recreation facilities.
- Coordinate department public information and communications including news releases, web site updates, and social media.
- Assist County departments with site planning and construction drawing documentation.
- Provide staff support for the Parks and Recreation Council, the Intergovernmental Parks Work Group and other boards and committees as needed.
- Plan for and provide environmental programs and community events.
- Manage the Road Sign replacement program database and procurement.
- Work on intergovernmental projects and initiatives related to environmental, agriculture or parks and recreation topics.
- Organize and plan for departmental meetings, events, training, community and team-building efforts.
- Address risk management and safety issues within County parks and recreation facilities.

FY 2016-17 Outcomes

- **Special Events:** Organized the annual Fall Farm-to-Table field trip at Blackwood Farm Park. Stormy weather forced the event to be rescheduled for May 2017. Celebrated Earth Day (Earth Evening) with an environmental education event, in coordination with the town of Hillsborough's Last Friday event.
- **Parks and Nature Preserve Planning and Implementation:** Phase 1 of the Hollow Rock Nature Park (New Hope Preserve) opened in June 2016. The old Hollow Rock Store was relocated to the park Christmas Eve 2016; exterior renovations were completed spring 2017. Planned and oversaw engineering contract on the design of the Fairview Park Parking Expansion Project (opened March 2017). Drafted Requests for Qualifications (RFQ) for securing engineers for Blackwood Farm Park Phase II. Oversaw soil boring work for Phase II of Soccer.com. Designed parking area and ADA loop trail for Seven-mile Creek Preserve. Coordinated with Durham County and development of a Phase II for Hollow Rock Nature Park. Applied for a State Parks Recreational Trail Program (RTP) Grant for an ADA loop Trail at Hollow Rock Nature Park.
- **Event Management:** Administered contracts and leases (such as Farmers Market Pavilion) and served as liaison to special events on County grounds. Negotiated new sponsorships and naming rights, such as the Soccer.com Center. Provided Emergency Management with evacuation floor and site plans for various county events.
- **Advisory Boards:** Coordinated all meetings, and developed studies, reports and plans for the Parks and Recreation Council and Intergovernmental Parks Work Group. Investigated several new potential facilities, including disc golf, primitive camping, orienteering, and

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

bicycle and equestrian potential within County parks. Advised and provided direction to the Agricultural Preservation Board and other advisory boards as needed. Attended Carrboro Greenways Commission meetings as the Orange County liaison. Participated in the ADA Accessibility Assessment of all County facilities with Asset Management. Attended and contributed to the Transportation & Outdoor Spaces Work Group for the Orange County Master Aging Plan. Coordinated the development and implementation of the new Countywide Interactive Trails and Greenways map (rollout anticipated fall of 2017).

- Parks and Open Space Capital Improvements: Supervised the construction and engineering contracts for Fairview Parking Area. Planned and oversaw the permitting and development of a replacement pedestrian bridge for River Park (including securing required permits with the town of Hillsborough). Investigated and coordinated with Town of Hillsborough on planned and implemented Margaret Lane sidewalk improvements. Bid and oversaw construction of future Seven Mile Creek Nature Park parking area and ADA loop trail. Implemented other capital projects as budgeted and approved.
- Departmental Operations: Organized and conducted bimonthly staff meetings, staff Leadership Team meetings, and special topical work groups to accomplish defined priorities and tasks. Regular meetings with division heads. Organized and conducted safety and risk management training. Worked with Human Resources on classification analyses.
- Coordinated with variety of local governments, agencies and partner organizations on potential public-private partnerships.
- Conducted public process for locating the Mountains to Sea Trail (MST) between Hillsborough and Alamance County.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Program Registrations					
Total Number of Registrations Processed	7135	7872	6500	7261	7127
% On-line registration taken on WebTrac	43%	44%	40%	45%	45%
Service: Capital Improvements to Parks and Recreation Facilities					
Number of Locations with Facility Improvements	2	3	5	5	6
Dollar value of improvements	120,000	471,000	850,000	800,000	1,915,000

FY 2017-18 Objectives

- Emphasis on community centers and working with neighborhood associations to make the centers important locations for community-building, meeting local needs and community activities. This includes identifying and implementing community needs and activities, and making facilities more accessible. Provide equitable levels of assistance to centers (including temporary center staffing), secure local input through center advisory boards, and create an overall coordinating committee to address community center activities at a comprehensive level.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

- Oversee and implement trail easement acquisition and construction for the first phase of the Mountains to Sea Trail, focused on extending Hillsborough Riverwalk to Seven Mile Creek Nature Park. Continue multi-year process to build and maintain trail, working with willing landowners and State Parks.
- Implement more open and user-friendly information outreach about County parks, centers and nature preserves. Significantly increase public opportunities for interaction on parks and preserves through social media and special information-sharing methods.
- Conduct, in conjunction with the Town of Chapel Hill Parks and Recreation Department, a park master plan for the future Millhouse Road Park.
- Complete the next phase of planning and park construction management for Hollow Rock Nature Park.
- Continue efforts to create partnerships with local agencies and businesses for sponsorships, special events, and potential shared facility funding.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes funding for recurring capital items, including a wide format laminator and 2 laptops with software (\$5,935).

DEAPR: Community Centers Division

Major Services

- Administer community center budgets for Efland Cheeks and Cedar Grove Community Centers, working with neighborhood associations on programs, operations and activities.
- Serve as a liaison for pass-through funding for staff support at the Rogers Road Community Centers.
- Provide staff for center operations and work with neighborhood associations and Asset Management Services to ensure centers are able to operate with needed amenities, operating functions (such as building improvements, maintenance and utilities) for regular designated hours to meet the needs of the community.
- Work with the neighborhood associations on transition of center operations through an Operating Agreement between the County and associations.

FY 2016-17 Outcomes

- Began operations of new Cedar Grove Community Center and renewed operations at Efland Cheeks Community Center.
- Provided Community Center Coordinator position to work with all three centers on meeting community needs, allocating resources, meeting with neighborhood organizations and scheduling staffing and other operating needs.
- A number of programs and activities held throughout the year at all centers, including summer enrichment programs administered by the neighborhood associations and community non-profit groups in summer 2016.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

- Continued, with Asset Management Services, to handle building reservations, make building improvements, address facility needs and maintenance issues, and handle service calls and questions from the associations and the public.
- Reviewed outside agency funding requests and prepared budgets for each center for FY 2017-18.

FY 2017-18 Objectives

- Complete individual Operating Agreements for Cedar Grove and Efland Cheeks centers with neighborhood associations. Work through budgetary, legal, risk management, scheduling and other issues in collaboration with the neighborhood associations with a goal of turning over center operations Mondays-Fridays on or around July 1.
- Created addendum for existing Rogers-Eubanks Neighborhood Association Operation Agreement to address new center approach, and make consistent with the other centers such that all three centers are treated in an equitable fashion, relative to their facilities and needs.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes:

- Reallocation of funds for Community Center Coordinator position to create a Contract for Operations for each Center including funds for Community Center Lead for each Community Center, Temporary personnel, operations and recurring capital for each Center, totaling \$260,435. This is an increase of (+\$56,559) over FY 2016-17 appropriation, which was in DEAPR and Outside Agency budgets, totaling \$203,876.

DEAPR: Parks Division

Major Services

- Maintain nine County parks comprising 746 acres, including the new Hollow Rock Nature Park which opened in June 2016. Assist in the conservation and management of four land-banked future park sites (336 acres), and three nature preserves (including public open spaces) totaling 472 acres. These 1,554 acres are managed and cared for by 10 full-time staff, augmented with seasonal staff.
- Maintain the grounds and associated lands of 25 county-owned facilities and properties located across the county, totaling over 139 acres and maintained by a two full-time landscape staff.
- Continuously strive to improve the quality and aesthetics of all County parks, athletic fields and facilities. Increase athletic field availability while maintaining and improving field conditions, park safety and patron experience.
- Perform needed periodic management and stewardship of County nature preserves, working with the Land Conservation Manager and Landscape Architect. This involves occasional management practices to help ensure that natural resource values are conserved for future generations of humans and wildlife.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

- Improve, expand and conduct nature programs and special events at parks and other locations to various age groups (including schools), promoting nature awareness, environmental stewardship and nature appreciation.
- Maintain all County play structures to meet or exceed codes and standards that are required by the national Playground safety Institute, the National Park and Recreation Association and the American Society of Testing Materials
- Promote a high level of safety, efficiency and professionalism through training, seminars, obtaining and maintaining licenses, certifications as well as conducting monthly safety and training meetings.

FY 2016-17 Outcomes

- All County Parks, public open spaces, grounds and landscaped areas are maintained to a high level.
- County athletic fields are open longer, providing for a longer playing season while maintaining fields in a safe and healthy condition.
- Nature programming classes provided throughout the year, resulting in an increase in programming and public involvement. Numerous special events were held such as Earth Evening, Arbor Day, the National Star Gazing Night and the Annual Bird Count.
- County playgrounds meet or exceed all safety standards and regulations set by the industry.
- Prompt, timely response to work orders pertaining to missing or newly required County road signs.
- Begin process of assessing trail condition and site needs associated with the newly-designated Headwaters Nature Preserve (with a report on access, site conditions and potential public access in late 2017).
- Monthly Safety and training meetings with Division staff ensuring that employees are instructed and updated on proper maintenance procedures, safety standards and County rules and regulations.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Manage over 1500 Acres of County Parks, Preserves, Open Spaces and Landscaped Areas.					
Park Acreage maintained	557 acres	709 acres	788 acres	770 acres	860 acres
Acres of Landscaped acres maintained	71 acres	106 acres	120 acres	139 acres	145 acres
Stewardship support /management of future park sites and nature preserves	601 acres (7 sites)	412 acres (5 sites)*	522 acres (6 sites)	522 acres (6 sites)	582 acres (7 sites)
Service: Inspect and maintain all County facilities and Play structures					
Maintain numerous Play structures and athletic fields	44	44	44	44	44
Conduct, at a minimum, monthly play - ground inspections (% completed)	100%	100%	100%	100%	100%

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Meet or exceed all NSI & ASTM codes	100%	100%	100%	100%	100%

* - Two future park sites opened for public use.

FY 2017-18 Objectives

- Maintain all County parks, Nature Preserves public open space and landscaped areas
- Continue to develop and implement “specialized” maintenance programs to address critical components of Park maintenance; i.e. forest and meadow management and the Control burn program
- Report on site conditions, needs and public access requirements for new Headwaters Nature Preserve, along with a plan for implementation.
- Prepare for construction of new infrastructure and the next phase of Blackwood Farm Park (currently slated for 2018).
- Conduct numerous nature programs, including the 5th annual Arbor Day celebration with New Hope Elementary School
- Manage natural turf athletic fields in order to sustain community demands, while maintaining high quality playing turf
- Survey, mark, install and expand trail system at Seven Mile Creek Nature Park, including accommodating the entrance of a portion of the Mountains to Sea Trail on site
- Continue to reach out and assist County departments in specialized programs and to work with outside agencies such as the Boy Scouts to assist Scouts in achieving goals

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes funding for recurring capital items, including: a landscape blower attachment, mobile reel mower attachment, ride-on field paint sprayer, and turf aerator (\$40,500).

DEAPR: Recreation Division

Major Services

- The Recreation Division is responsible for the planning, promotion, programming and implementation of well-rounded, age-specific recreation activities. Full-spectrum recreation services include athletic leagues, instructional programs, special events, and summer camps for various age groups. Personnel are involved in all aspects of this service from start to finish which includes participant registration, face-to-face communication with patrons, program implementation, and dispute resolution as necessary.
- Recreation manages permit scheduling, rental supervision, and billing support of all Orange County recreation facilities including the Central Recreation Center, Soccer.com Center, Fairview Park, Cedar Grove Community Park, and Efland-Cheeks Community Park, as well as

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

maintenance at several of these facilities. These functions are provided for a 7-day-per-week, 14-hour-per-day operation. The service includes set-up and breakdown for groups and organizations, recreation and athletic programs, monthly meetings, County Department meetings/training, and County voting precincts.

- Recreation manages over 375 volunteers annually including 50 special event volunteers and 325 youth athletic league coaches. The Volunteer Coaches Training Program assists coaches with the skills of teaching youth sports in a positive, fun, and cultivating atmosphere. Coaches receive criminal background and sexual predator checks every two years. Groups of coaches also serve on advisory committees directed by Recreation Staff to improve and enhance youth program implementation. In addition to managing volunteers the Recreation Division enlists the support of parents in providing a safe and enjoyable environment for youth sports participants. To this end the Division provides parent orientations that introduce parents to the benefits of youth sports and proper behavior for supporters during athletic games and practices.
- Recreation manages a full-service concession stand at the Soccer.com Center and a mobile food trailer both of which operate under the guidelines of North Carolina health codes and standards. The Soccer.com Center concession stand supports all activities at the Soccer.com Center including tournament, league play, and special events. The mobile food trailer is deployed at County wide special events including Movies in the Park, Community Egg Hunt, Halloween Spooktacular, Fairview Live, and sports tournaments.
- Recreation manages the support of existing partnerships and the development of new collaborations with community organizations, local interest groups and other County Departments. Existing partners include Orange Tennis Club, Hillsborough Youth Athletic Association, Triangle United Soccer Association, Hillsborough Police Department, YMCA Young Leaders, Beyond Expectations, Orange County Health Department, Orange County Schools, and Hillsborough Chamber of Commerce. New community collaborations are being explored at all times.

FY 2016-17 Outcomes

- Supported the community-based Family Success Alliance by providing recreational based programs that met the FSA's objective of improving children's chances for educational and economic opportunities. The Recreation Division provided a 4-week summer camp at New Hope Elementary School in July and August 2016 that supplemented the FSA's reading literacy program.
- The structural reconfiguration of the Central Recreation Center created an additional programmable space, Activity Area III, which has become home to piano lessons, electronics classes, and various summer camps. This reconfiguration has allowed us to increase enrollment in programs and provide additional enrichment opportunities in arts and technology.
- Through a success partnership with the Hillsborough-Orange County Chamber of Commerce and sponsorship from Ashton Woods the Recreation Division offered three additional movies in the park without increase to contracted services expenses. Approximately 500 residents attended these three additional movies.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Development and implementation of a wide range of recreation programs, for youth and adults.					
Healthy Lifestyle Programs	145	155	160	160	161
Healthy Lifestyle Participants	5,800	5,900	6,500	6,500	6,700
Service: Recreation Division Programs in Science, Technology, Engineering, Arts, and Math (S.T.E.A.M.)					
(S.T.E.A.M.) Program Offerings	20	30	59	59	72
(S.T.E.A.M.) Participant Enrollments	325	475	850	943	1,116

FY 2017-18 Objectives

- To develop and implement specialized activities at Fairview Park in support of the Fairview Park Monitor program. In FY 2016-17, the Recreation Division absorbed prior outside agency funding for Fairview Community Watch to provide park monitors through the summer at Fairview Park. After surveying park patrons, it was determined that patrons wanted more structured activities to support the youth of their community. The Recreation Division in FY2017-18 will work with the community to provide structured programming opportunities for the youth of the Fairview Community.
- The development of a Recreation Division seasonal staff handbook for Recreation Assistants, Facility Assistant and Concession staff. This will streamline our operation in the delivery of services to the public.
- Implement online training options for Parent Meeting and Coaches Training. Current information and training sessions are entirely in-person, creating scheduling conflicts and hampering implementation of mandatory attendance. Online alternatives will be aimed at improving convenience for both staff and customers.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes:

- Revenue increase: General Recreation Fees (\$64,843)
- 1.0 FTE Recreation Program Assistant, salary/benefits cost of \$47,674 and one-time start-up/operating costs of \$2,620, to support the increase of Soccer.com Center tournaments, as well as supervising and implementing the Family Success Alliance collaborative with the Orange County Health Department and Orange County Schools.
- Recurring capital items including concession equipment (\$3,000)

DEAPR: Natural and Cultural Resources Division

Mission Statement

The Natural and Cultural Resources (NCR) Division provides a wide range of services in the areas of land conservation, water resources policy analysis and data, protection of significant historic/cultural resources, agricultural land preservation, and efforts to implement the long-term goal of environmental responsibility in county government.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/deapr/index.php

Major Services

- The **Lands Legacy Program** works with willing landowners and other partners (land trusts, universities, other governments) to conserve high priority natural and cultural resource lands, including prime and threatened farmland and future park or nature preserve sites.
- The **Historic Preservation Program** promotes the preservation, documentation and protection of properties with historical, prehistorical, architectural and/or cultural significance. The Historic Preservation Commission promotes a variety of programs, including the designation of Local Historic Landmarks and the National Register of Historic Places, with administrative support provided by DEAPR staff.
- **Orange Well Net** is a groundwater observation well network established by the County in 2010 in partnership with other entities. The network currently includes seven bedrock wells and seven regolith wells that monitor fluctuations in groundwater levels. Findings are used to inform the public and officials about groundwater supply issues, including the impact of natural phenomena (such as drought) on groundwater in Orange County. Groundwater levels are collected hourly, and this information is made available to the public on the NC Division of Water Resources web page.
- Partnered with other jurisdictions in the **Eno River Watershed Hydrilla Management Task Force** to complete the two-year pilot study evaluating the use of an EPA-approved herbicide to manage an invasive aquatic weed (Hydrilla) causing with the potentially adverse impacts to the Eno River watershed.
- The goal of **Environmental Responsibility in County Government** was adopted by Orange County in December 2005. DEAPR works with other county departments to implement a series of objectives that support the goal of performing County functions with sensitivity and ethic that promotes environmental responsibility and leadership.
- The department works to monitor **Air Quality** and is a member of the NC Air Awareness Network, working to alert and offer mitigation suggestions to County staff and public to air quality issues such as elevated levels of ground-level ozone.
- Continued participation in the **Upper Neuse River Basin Association (UNRBA)** effort to re-examine Stage II of the Falls Lake Nutrient Management Strategy.
- Finally, the NCR Division maintains a comprehensive database of significant natural and cultural resources in Orange County. These data are updated regularly; most are available electronically for use by other County departments, other jurisdictions, partner entities, and the general public.

FY 2016-17 Outcomes

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Land conserved through the Lands Legacy program					
Outcome Measure: acres protected	3	73	137	137	100
Outcome Measure: Funds (or donated value) received for completing County land conservation projects	\$4,000	\$161,000	\$950,000	\$878,000	\$350,000

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Orange Well Net					
Outcome Measure: Ground water wells (total) included in Orange Well Net	6	8	0	0	9
Service: Historic Preservation Program					
Outcome Measure: Historic properties designated as Local Landmarks or placed on the National Register	1	1	1	1	2

FY 2017-18 Objectives

- Complete two farmland conservation easements with federal/state grant funds
- Acquire land for additional priority sites by Lands Legacy program
- Implement and construct the first section (Occonechee Mountain to Seven Mile Creek Nature Park) of the Hillsborough to Alamance County segment of the Mountains-to-Sea Trail
- Complete the County's historic properties inventory update project to improve information on Orange County web site and for use in planned joint County-Hillsborough publication on the historic resources of Orange County, with funding assistance from state and private grants.
- Designate two new Local Historic Landmarks
- Complete one new National Register nomination
- Complete Year 2 of a two-year effort to manage aquatic weed (Hydrilla) in the Eno River, and continue to participate in Eno River Watershed Hydrilla Management Task Force, including development of Hydrilla Management Plan for the 5-year period 2017-2022
- Continue to participate in Upper Neuse River Basin Association (UNRBA)
- Help plan and conduct 2017 Agricultural Summit

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes funding for recurring capital items, 2 well transducers (\$3,100).

DEAPR: Soil and Water Division

Major Services

- Provide technical assistance to citizens concerning; agricultural land use recommendations, develop agriculture conservation plans, nutrient management planning, design and implement agriculture sediment and erosion control best management practices to meet US Dept. of Agriculture standards. Best management practices improve water quality by reducing soil erosion, nitrogen and phosphorus delivery to streams, and improving riparian stream buffers.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: [www. orangecountync.gov/departments/deapr/index.php](http://www.orangecountync.gov/departments/deapr/index.php)

- Administer state and federal cost share and/or grant funding programs (10+ sources of funding) that focus on improving water quality and protecting natural resources; process applications, determine funding needs, develop funding contracts, manage and distribute funds based on qualifying measures for agricultural and non-agricultural landowners.
- Provide information, technical assistance, and develop funding contracts for agricultural landowners to meet the State mandated nutrient reductions in the Jordan Lake and Falls Lake watersheds (covers over 95% of Orange County). Participate in Orange County focus group (H2Orange), and state's Agricultural Watershed Oversight Committee to meet watershed rules.
- Promote Federal and State farmland preservation programs; encourage preservation and conservation of agriculture lands and natural areas, assist DEARP-Land Conservation staff with seeking federal and state grants for conservation easement funding.
- Administer the Orange County Voluntary Agricultural District (VAD) and Enhanced Voluntary Agricultural District (EVAD) Programs, for qualifying farmers; process applications, verify farm eligibility, report to Orange County Agricultural Preservation Board and BOCC for approvals, develop conservation agreements, record agreements with Orange County Land Records, install signage on enrolled farmlands.
- Enhance citizen awareness of natural resource conservation through educational programs: develop and sponsor workshops for citizens, landowners and farmers; planning/participate in Agricultural Summit; K-12 classroom presentations; outdoor classrooms at schools and Discovery Trail at Blackwood Farm; Earth Walk, environmental field day for all Orange County Schools 7th graders, (plan and sponsored for 47 years); Envirothon program, local, area and State-middle and high school environmental education contest with 800+ student participation (4-5 teams from Orange Co.); assist with planning and participate in DEAPR-Farm to Table 4th grade field trip at Blackwood farm.

FY 2016-17 Outcomes

- Assess treatment needs for animal operations and cropland based on water quality and soil erosion issues; provide technical and financial assistance to landowners; planning, designing, and installation of best management practices (BMP's) treating agricultural sediment and nutrient runoff problems.
- Promote best land use and total resource management systems; agricultural conservation planning that includes sediment and nutrient reduction, wildlife enhancement, water quality improvement; and reforestation through available cost share/incentive programs.
- Provide technical assistance to urban landowners; assessment, planning and designing BMP's to retrofit and treat water quality concerns with sediment and storm water runoff problems. Continue abandoned well closure program, as funds are available, working directly with and using guidelines from the Orange Co. Environmental Health Dept. and the NC Division of Water Resources.
- Assist DEAPR/Natural and Cultural Resources division with technical assistance, detailed soils maps, development and review of agricultural conservation plans, assist with monitoring and status reviews of conservation easements, assist with letters of support to seek state and federal funding for the Orange County Lands Legacy- agricultural conservation easement program.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

Website: www.orangecountync.gov/departments/deapr/index.php

- Increase agricultural awareness and protection of farmland through enrollment in the Orange County VAD/EVAD program available to agricultural producers/operations by increasing enrolled acres, recorded documentation with Land Records, and installation of visible VAD signs in the agricultural community. Assisted Orange County Agriculture Preservation Board plan and host a Landowner appreciation breakfast for participants in the VAD/EVAD program.
- Promote natural resources educational opportunities by assisting citizens, schools, teachers, home-school groups; provide workshops, farm visits, mini-grant programs, teachers' workshops, environmental field days, regional and state Envirothon contest. Develop outdoor classrooms and pollinator gardens at schools to increase awareness of storm water runoff, water quality concerns, and natural resources; assist with 4th grade Farm to Table event at Blackwood Farm, planning, seek funding, and assist with developing Discovery Trail at Blackwood Farm.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Administering, contracting and implementing funding programs to install BMP are to reduce soil erosion, reduce nitrogen and phosphorus movement into water systems, and protect natural resources					
Outcome Measure: Contracted funding to install BMP's on agri. and non-agri. property to protect natural resources					
State funds encumbered /contracted for BMP's for agriculture	\$134,452	\$82,003	\$100,000	\$84,870	\$105,000
Federal USDA-EQIP funds encumbered /contracted for BMP's for agriculture	\$50,000	\$30,000	\$40,000	\$10,000	\$40,000
State funds encumbered/contracted with urban land users	\$11,070	\$13,832	\$6,500	\$8000	\$7,000
Service: Increase participation in Farmland preservation programs to protect agriculture.					
Outcome Measure: Promoted and increased enrollment into the VAD/EVAD program					
Farmland Enrolled in VAD/EVAD program-per year enrollment acres(ac.)	1570 ac.	2392 ac.	1500 ac.	1075 ac.	1500
Agri. Preservation Bd. Host landowner appreciation breakfast for VAD/EVAD	0	0	0	75 participants	80 participants
Service: Increase outreach program participation to inform citizens of natural resource programs and through educational programs.					
Outcome Measure: Provide awareness and education programs to youth and adults through educational programs					
Number of individuals participated	2600	1800	2600	1800	2000

FY 2017-18 Objectives

- Promote and increase awareness of County, state and federal programs that provide education, technical and financial assistance to agricultural and non-agricultural landowners, public and private, to protect Orange County's natural resources.

Department of Environment, Agriculture, Parks and Recreation - *continued*

Phone Number: 919-245-2510

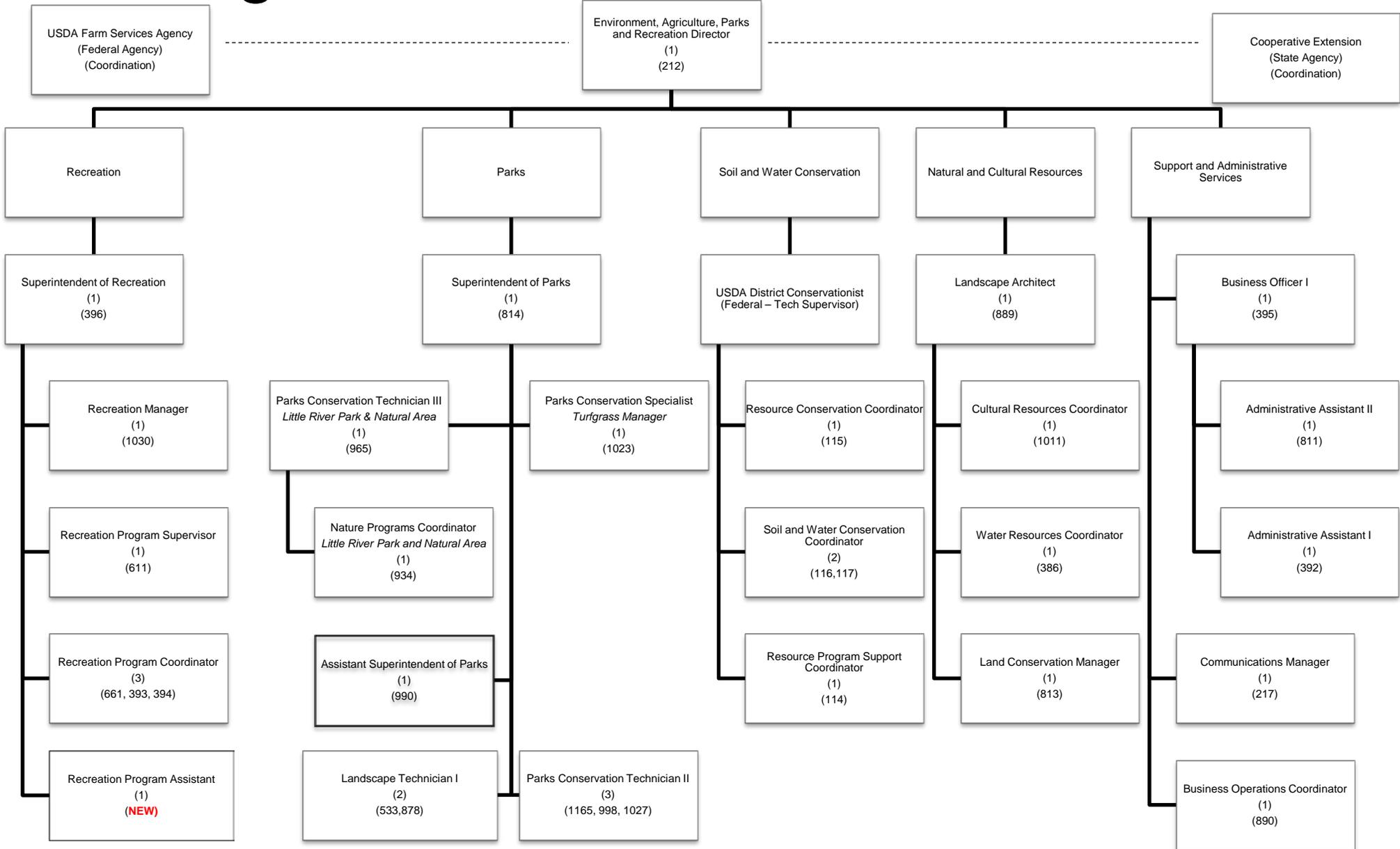
Website: www.orangecountync.gov/departments/deapr/index.php

- Provide technical assistance and implement best management practices (BMP's) that will improve soil and water quality in all watersheds, reduce sediment and nutrient run off into streams from agricultural lands, meet the state mandated required nutrient reductions goals in the Jordan Lake and Falls Lake watersheds. Provide watershed BMP updates and technical information to Orange County, NCDA-Soil and Water Conservation, NC Division of Water Resources, and NC Environmental Management Commission as requested.
- Assist DEAPR/Natural and Cultural Resources division with Orange County Lands Legacy program: review of conservation plans and assist with securing state and federal funding.
- Increase awareness and enrollment acres in the VAD/EVAD program to qualifying agricultural operations. Develop and record conservation agreements with landowners to protect and enhance County agriculture lands. Install signs on farms throughout county. Assist Agriculture Preservation Board with planning and hosting landowner appreciation breakfast.
- Increase awareness to citizens about the importance of conservation and preservation of natural resources through educational programs and workshops for students and adults. Continue to seek funding for development and expanding the Discovery Trail at Blackwood Farm.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Department of Environment, Agriculture, Parks & Recreation



Economic Development

Phone Number: (919) 245 - 2325

Website: <http://GrowInOrangeNC.com>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						Account: 600
Personnel Services	454,353	445,179	466,042	457,464	464,625	464,625
Operations	60,295	83,850	87,100	75,379	114,100	114,100
Capital Outlay	0	0	521	0	0	0
Total Expenditures	\$ 514,648	\$ 529,029	\$ 553,663	\$ 532,843	\$ 578,725	\$ 578,725
Offsetting Revenues	0	0	(250)	(250)	0	0
County Costs (net)	\$ 514,648	\$ 529,029	\$ 553,413	\$ 532,593	\$ 578,725	\$ 578,725
Visitors Bureau (Visitors Bureau Fund)						Account: 6005
Overhead	51,611	102,888	102,888	102,888	89,876	89,876
Personnel Services	462,755	470,019	470,019	472,023	493,375	493,375
Operations	1,011,809	874,737	1,279,240	1,125,753	873,152	878,152
Capital Outlay	733	0	4,500	0	2,600	2,600
Total Expenditures	\$ 1,526,908	\$ 1,447,644	\$ 1,856,647	\$ 1,700,664	\$ 1,459,003	\$ 1,464,003
Offsetting Revenues	(1,711,755)	(1,564,583)	(1,973,586)	(2,196,253)	(1,592,529)	(1,597,529)
County Costs (net)*	\$ (184,847)	\$ (116,939)	\$ (116,939)	\$ (495,589)	\$ (133,526)	\$ (133,526)
Total Economic Development and Related Expenditures	\$ 2,041,556	\$ 1,976,673	\$ 2,410,310	\$ 2,233,507	\$ 2,037,728	\$ 2,042,728

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
Economic Development	514,648	529,029	553,663	532,843	578,725	578,725
Total Expenditures	\$ 514,648	\$ 529,029	\$ 553,663	\$ 532,843	\$ 578,725	\$ 578,725
County Costs (net)	\$ 514,648	\$ 529,029	\$ 553,663	\$ 532,843	\$ 578,725	\$ 578,725
Total Expenditures	\$ 514,648	\$ 529,029	\$ 553,663	\$ 532,843	\$ 578,725	\$ 578,725
Chapel Hill/Orange County Visitors Bureau (Visitors Bureau Fund)						
Visitors Bureau	1,526,908	1,447,644	1,856,647	1,700,664	1,459,003	1,464,003
Total Expenditures	\$ 1,526,908	\$ 1,447,644	\$ 1,856,647	\$ 1,700,664	\$ 1,459,003	\$ 1,464,003
Offsetting Revenue	(1,711,755)	(1,564,583)	(1,973,586)	(2,196,253)	(1,592,529)	(1,597,529)
County Costs (net)*	\$ (184,847)	\$ (116,939)	\$ (116,939)	\$ (495,589)	\$ (133,526)	\$ (133,526)
Total Expenditures	\$ 1,526,908	\$ 1,447,644	\$ 1,856,647	\$ 1,700,664	\$ 1,459,003	\$ 1,464,003

*Applied toward Orange County Arts Commission in the County Manager's Department

Economic Development: Economic Development Division

Mission Statement

- Orange County's Economic Development Department serves to diversify the local economy through the retention and recruitment of desirable and clean businesses, retail, light industrial manufacturing, distribution, mixed use commercial office development, and the redevelopment of existing locations.

Economic Development – continued

- The Department also supports agricultural ventures such as farming, food processing and related food systems. New and existing small business start-ups are supported by an active monthly visitation schedule, a series of small business grant and loan financial resources, and maintains a joint County/Town of Chapel Hill entrepreneurial incubator to assist high technology start-ups.
- The Department's affiliated Orange County Visitors Bureau has a separate professional staff that promotes tourism throughout the County through increased convention activity, hotel stays and restaurant visits. These various business promotion activities help create stable jobs for county residents, generate a salary at or above the County's average living wage, and support higher density development.
- A primary goal of the Department is to increase Orange County's employment opportunities and non-residential tax base by adding new business retail sales tax and property tax revenues. Orange County encourages the attraction of growth oriented businesses that offer the potential to enhance the County's and residents' financial well-being and quality of life.

Major Services

- Operates targeted business investor promotion, recruitment and existing business retention programs that strengthen the local economy via targeted recruitment activity that generates new capital investment in clean and desirable technologies, high-tech employment growth, health benefits, and at a salary range at or above the County's living wage.
- Provides guidance to new, expanding, and relocating businesses to include entrepreneurial start-up ventures, high-tech manufacturing, agriculture and related food processing, tourism promotion.
- Supports the economic development activities of the Economic Development Department's affiliated Chapel Hill/Orange County Visitors Bureau, which has its own staff and management, advisory board, and budget funded from Town of Chapel Hill local hotel occupancy tax revenues.
- Provides grants and loan financing for small businesses, local entrepreneurs and agriculture ventures through Orange County's Small Business Loan Program, the Business Investment Grant, and the Agriculture Economic Development Grant. These loan and grant programs for small local businesses are funded by Article 46 revenues (¼ cent sales tax revenues for economic development), and not from the General Fund.
- Provides county-wide businesses, the Hillsborough and Chapel Hill/Carrboro chambers of commerce, locally elected leadership and County-wide residents with economic and demographic data and related economic development assistance via the Economic Development Department's website, public presentations and printed materials.
- Markets Orange County's available inventory of commercial/industrial buildings, and economic development construction sites to prospective businesses, investors, State of North Carolina corporate site selection business recruiters, and site selection consultants.
- Promotes a growing food system economy through support of local producers, food entrepreneurs, and recruitment of food process and manufacturing business.

FY 2016-17 Outcomes

Economic Development – continued

- Increased by 15% the actual number of qualified corporate investor inquiries received from retail, commercial & industrial prospects & site selection consultants, and boosted the number of actual prospect visits made to Orange County. In FY 2016-17, the Economic Development Department received 58 separate investment inquiries from prospective light manufacturing, commercial and retail projects. The Department responded to at least 21 of those projects with proposals on available sites and buildings, and saw 6 actual prospect visits to the County.
- Participated with the Town of Chapel Hill in a County/Town partnership to recruit Wegmans Food markets retail facility. A joint interlocal agreement is in place regarding a performance-based incentive agreement to Wegmans. The Company will invest \$30 million, hire 350 full-time equivalent jobs, and generate up to \$1.5 million annually in new retail and property taxes.
- Worked closely with the firm REDEYE Worldwide/Yep Roc Records throughout FY 2016-17 which purchased renovated and occupied an available large warehouse in Hillsborough. The firm subsequently consolidated warehouse operations and workforce of 40-50 people from another County into Orange County. The Economic Development Department introduced this warehouse relocation opportunity to the firm and led the recruitment effort.
- Significantly increased use of the Article 46-funded Orange County Small Business Loan, Small Business Investment Grant & Agriculture Economic Development Grant programs to support small businesses and farming operations through the County. For FY 2016-17 the Department made a total of 98 Small Business Grants, Agricultural Grants and Small Business Loans. These 98 businesses employ over 450 local residents in existing and expanding ventures. There were no delinquent loans.
- Agriculture support included (1) hosting the annual Orange County Agriculture Summit in February 2017, which had a record level of participation with over 225 residents attending; (2) leading the formation of a new Orange County Food Council; (3) receiving a grant from the N.C. Dept. of Agriculture for loan assistance to Piedmont Food & Agriculture Processing tenants; (4) planning for the annual Farm to Fork event, and, (5) management of the agriculture grant marketing & review of applications.
- Visited all tenants of the “Chapel Hill LAUNCH Innovation Center” incubator, and the “Piedmont Food & Agriculture Food Processing Center” (PFAP) to assist in business retention & growth support, and marketed the Department’s small business loan and grant programs.
- Successfully worked on a new 3-year Interlocal Agreement between the County and Town of Chapel Hill to renew the County’s financial support of the “LAUNCH Chapel Hill incubator through 12/31/18.
- Provided collaborative assistance to other Orange County departments (Visitors Bureau, Arts Commission, Social Services, Animal Services, Asset Management, Library Services, Planning & Inspections, and Aging) and their respective advisory boards. Also worked closely with the Chambers of Commerce in Hillsborough and Chapel Hill, and the town economic developers in Hillsborough, Carrboro & Chapel Hill.
- Continued support for Orange County’s newest industry – Morinaga American Food, Inc. – with the firm’s expansion into two full shifts and hiring of nearly 90 employees, and, served as a liaison between the Company and supporting agencies (Durham Technical Community College, N.C. Works, City of Mebane, Orange County Department of Social Services, and Orange County Planning & Inspections).

Economic Development – continued

- Updated and expanded the Department’s inventory of site maps, demographic reports, marketing materials, advertising outreach efforts, and networking opportunities focused in a targeted plan of business retention and expansion, and the recruitment of new businesses. Also issued a second quarterly e-newsletter on economic development activities.
- Continued to market sites in Orange County’s 3 Economic Development Districts (EDDs) to prospective business prospects, with regular emphasis placed on properties located in the Hillsborough and Buckhorn regions. Also marketed commercial office space in Chapel Hill, Carrboro and Hillsborough to several prospects that visited.
- The existing business/retention staff member made over 350 visits with companies in the County, and marketed the loan and grant programs.
- The Arts Commission office and staff member was assigned to the Manager’s office.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Attract new economic opportunities to Orange County.					
# of Inquiries Received from Commercial & Industrial Prospects.	38	58	25	60	70
Change in frequency of visits by commercial, retail & industrial prospects, compared to the prior year	20%	83%	20%	5%	20%
Service: Market Orange County’s business advantages through business development and job growth.					
Visitors to Department’s Web Site	73,090	75,200	80,000	80,000	80,000
Number of businesses in Orange County	3,972	3,972	4,000	3,980	4,000
Service: Provide guidance and resources to new, expanding and relocating businesses.					
Small Business Loan (approvals/applications)	3/3	6/7	8/9	7/7	8/9
Business Investment Grant (approvals/applications)	8/14	49/100	8/14	36/80	50/125
Economic Development Agriculture Grant (approvals/applications)	n/a	23/31	25/36	24/30	25/35
Percentage increase of existing business (visitation/interview)	20%	30%	25%	25%	25%
Service: Increase the economic vitality of Orange County through leveraging of partnership with NC Department of Commerce					
Industrial site selection proposals submitted to investment prospects.	24	38	25	30	35
Current Projects: Recruitment & Support	12	12	12	10	12
Service: Foster recruitment and retention of a skilled workforce – attract skilled workers to match requirements of key industries.					
Orange County’s Unemployment Rate	4.4%	4.6%	3.9%	4.0%	4.0%
Orange County’s Available Workforce	75,030	75,570	73,000	77,575	77,600

Economic Development – continued

FY 2017-18 Objectives

- Select and work with a consultant to conduct a SWOT analysis (to determine the strengths, weaknesses, opportunities & threats) of industrial, commercial and retail locations in the County's 3 Economic Development Districts, and portions of the Hillsborough & Efland communities.
- Continue to promote formation of a strategic team to form a public-private partnership that can aid in the attraction of food processing facilities and a "food aggregator" facility in Orange County.
- Refine a newly created searchable database of all known Orange County businesses to assist residents to identify both locally owned small businesses and larger companies.
- Continue to market the Department's Article 46-funded financial programs that support the growth, retention & expansion of Orange County's many small businesses, farms, agriculture and food system ventures.
- Further diversify the sources of business recruitment leads seeking site locations, and increase the number of project inquires received and responded to with community and real estate data for Orange County.
- Collaborate closely on investment projects of mutual benefit with other economic development stakeholders in the County, to include the two Chambers of Commerce, the 3 towns' economic developers, local utilities, commercial & real estate developers, and the University of North Carolina at Chapel Hill.
- Update the Department's aging web site with new materials, linked marketing videos, and a redesign of presented inventory of available building and green field industrial site data that is suitable for a host of retail, commercial, warehouse and clean, light industrial operations.
- Begin forming a recognition & appreciation program for existing Orange County small and medium sized businesses, and larger manufacturers.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes. It does realign \$15,000 for economic development funds, previously placed in non-departmental; these funds moved into the Economic Development division budget.

Economic Development : Chapel Hill Orange County Visitors Bureau

Economic Development – continued

Mission Statement

To position Orange County as a desirable destination for conferences and tourism with the help of a strategic marketing plan whose goal is to help increase spending from visitors, assist in the creation of jobs and increase retail sales and occupancy tax revenue.

Major Services

- Market Orange County communities as a desirable visitor destination.
- Help to fill Orange County’s 1811 (includes two new properties opening in 2017) hotel rooms.
- Encourage longer stays and increased tourism spending through a targeted tourism plan, crafted by a 16 member advisory board appointed by the Board of Orange County Commissioners.
- Build community engagement and awareness for Orange County’s tourism and hospitality industry.
- Operate a Visitor Center, six days a week to elevate visitor and customer service to guests.
- Work with all local municipalities to coordinate services and funding as part of a long term effort to build cohesion and results for Orange County’s tourism industry.

FY 2016-17 Outcomes

- From a tourism perspective, 2017 was a positive year for the key metrics, including increases in room rate and overall revenue, while occupancy and room demand remained steady. Early predictions in 2017, which are the latest available numbers, anticipate a 2% growth rate in spending, taxes and jobs.
- August 2016 NC Commerce reports are anticipated to show overall economic impact from Orange County tourism at \$184 million up from \$181 million the previous year.
- The tourism industry has generated interest among hospitality related development including meeting space, restaurants, events and attractions. General health of Triangle tourism will result in increased RDU air service, additional restaurant development and release of feasibility studies for new conference facilities.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Tourism Sales					
Conference, meeting bookings	N/A	54	60	55	65
Generate sales leads for hotels	N/A	105	105	110	115
Room nights generated from bureau	N/A	3865	4200	3900	4000
Tourism Communications					
Build attraction visitations (in millions)	1.9	2.0	2.1	2.1	2.2
Media stories on Orange County	280	300	320	320	330

Economic Development – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Annual tourism impact * (in millions) Info Reported by NC Dept. of Commerce	181.6	184.4	187	187	190
Social Media					
Facebook likes	N/A	12,958	15,287	15,278	20,000
Facebook posts	N/A	379	370	370	420
Twitter follows	N/A	2,936	3,596	3,596	4,300
Twitter posts	N/A	385	662	662	800
Instagram followers	N/A	1,581	2,559	2,559	3,550
Instagram posts	N/A	92	120	120	135

FY 2017-18 Objectives

- Grow Orange County tourism 2%, adding jobs and spending through tourism marketing initiatives that draw conferences, tour groups and leisure visitors.
- Elevate level of Orange County services to people with disabilities through ongoing publications and information that provide disabled visitors to Orange County with helpful ADA materials.
- Work with Carrboro and Hillsborough to build tourism program using the town's occupancy tax revenues to help them create a campaign to grow tourism.
- Work with Chapel Hill Downtown Partnership for *Tell the Story of Downtown Chapel Hill* campaign highlighting arts and culture destinations.
- Work with UNC to highlight specialized visitor tours, attractions and sporting events in promoting visitor itineraries.
- Increase level and number of collaborations, including a marketing plan with Orange County Arts Commission.
- Develop new demand generators for Orange County's growing hotel room supply.
- Create new program that chronicles Orange County's arts and Culture.

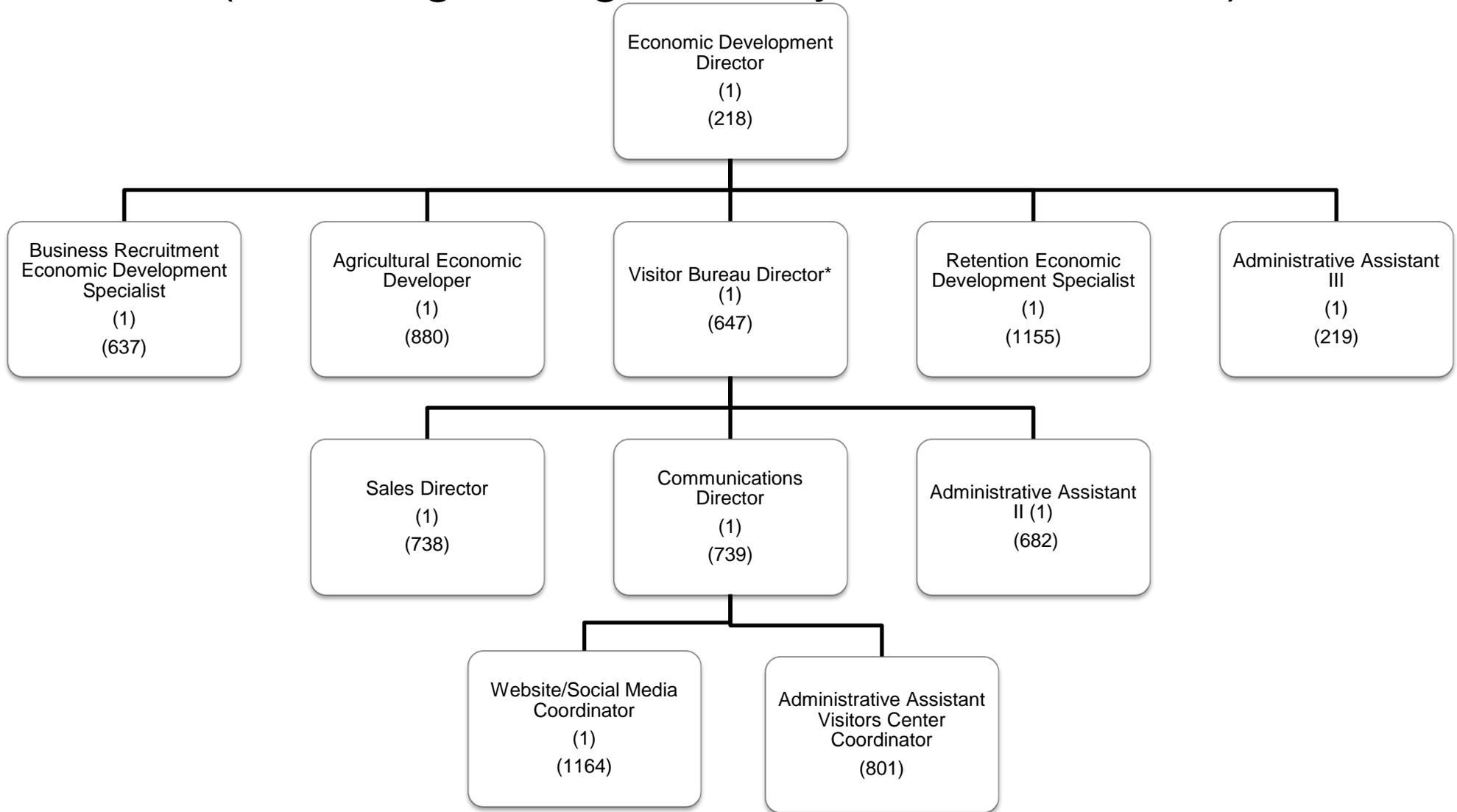
Budget Highlights

The FY 2017-18 Commissioner Approved Budget request includes:

- Revenue increase: Occupancy Tax (+\$65,635) proceeds have leveled in growth compared to FY 2015-16. This represents a 5% budgeted increase over FY 2016-17.
- Increases in operations for:
 - Additional Advertising and Sales Opportunities & Prospecting to increase overnight tourism in the County (+\$36,000)
 - Bike Safety Campaign (+5,000), (additional funding for this campaign is found in Non-departmental)

Economic Development

(Including Orange County Visitors Bureau)



Emergency Services

Phone Number: (919) 245 - 6100

Website: <http://orangecountync.gov/emergency/>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	Account: 750
By Category (General Fund)							
Personnel Services	8,145,259	9,079,844	9,086,406	8,316,091	9,813,889	9,443,494	
Operations	1,230,346	1,375,381	1,456,227	1,274,510	1,494,144	1,369,072	
Capital Outlay	56,712	44,676	48,280	47,973	346,656	163,358	
Total Expenditures	\$ 9,432,316	\$ 10,499,901	\$ 10,590,913	\$ 9,638,574	\$ 11,654,689	\$ 10,975,924	
Offsetting Revenues	(2,476,362)	(2,642,215)	(2,673,292)	(2,464,790)	(2,462,351)	(2,525,868)	
County Costs (net)	\$ 6,955,954	\$ 7,857,686	\$ 7,917,621	\$ 7,173,784	\$ 9,192,338	\$ 8,450,056	
Emergency Telephone Fund							Account: 7551
Overhead	19,556	8,672	8,672	8,672	16,005	16,005	
Personnel Services	0	0	0	0	0	0	
Operations	669,806	695,805	777,913	660,567	716,705	716,705	
Capital Outlay	0	5,000	5,000	5,000	20,750	20,750	
Total Expenditures	\$ 689,362	\$ 709,477	\$ 791,585	\$ 674,239	\$ 753,460	\$ 753,460	
Offsetting Revenues	(510,427)	(709,477)	(791,585)	(534,612)	(753,460)	(753,460)	
County Costs (net)	\$ 178,936	\$ 0	\$ 0	\$ 139,627	\$ 0	\$ 0	
Total Emergency Services and Related Expenditures	\$ 10,121,678	\$ 11,209,378	\$ 11,382,498	\$ 10,312,813	\$ 12,408,149	\$ 11,729,384	

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	
By Program (General Fund)							
Administration	1,054,564	1,169,938	1,196,870	1,297,054	1,545,430	1,331,712	
Fire Marshal	300,363	304,010	306,704	305,363	391,388	327,354	
Telecommunications	2,286,077	2,989,999	3,007,324	2,651,957	3,195,709	2,995,274	
Emergency Medical Services	5,791,313	6,035,954	6,080,015	5,384,200	6,522,162	6,321,584	
Total Expenditures	\$ 9,432,316	\$ 10,499,901	\$ 10,590,913	\$ 9,638,574	\$ 11,654,689	\$ 10,975,924	
Offsetting Revenue	(2,476,362)	(2,642,215)	(2,673,292)	(2,464,790)	(2,462,351)	(2,525,868)	
County Costs (net)	\$ 6,955,954	\$ 7,857,686	\$ 7,917,621	\$ 7,173,784	\$ 9,192,338	\$ 8,450,056	
Total Expenditures	\$ 9,432,316	\$ 10,499,901	\$ 10,590,913	\$ 9,638,574	\$ 11,654,689	\$ 10,975,924	
Emergency Telephone Fund							
Emergency Telephone System	689,362	709,477	791,585	674,239	753,460	753,460	
Total Expenditures	\$ 689,362	\$ 709,477	\$ 791,585	\$ 674,239	\$ 753,460	\$ 753,460	
Offsetting Revenue	(510,427)	(709,477)	(791,585)	(534,612)	(753,460)	(753,460)	
County Costs (net)	\$ 178,936	\$ 0	\$ 0	\$ 139,627	\$ 0	\$ 0	
Total Expenditures	\$ 10,121,678	\$ 11,209,378	\$ 11,382,498	\$ 10,312,813	\$ 12,408,149	\$ 11,729,384	

Emergency Services – continued

Vision Statement

“A Prepared, Coordinated, and Integrated Emergency Services System”

Administrative Division (including Emergency Management)

Major Services

- Comprehensive and Integrated Emergency Management Program (Planning, Training, Exercises for All-Hazards)
- OC Alerts
- Management of ES Fleet (including Ambulances)
- Warehouse & Logistics Management
- Facilities Support and Maintenance
- Departmental Issued Attire and Personal Protective Equipment
- Capital Projects
- Radio and Radio System Maintenance/Operation

FY 2016-17 Outcomes

- Completed implementation of electronic inventory management system
- Completed Emergency Support Function (ESF) rewrites in the Orange County Emergency Operations Plan
- Obtained consultant for countywide radio system improvements and completed needs study
- Coordinated the response to multiple special events and two major incidents; Hurricane Matthew and the OWASA water incident
- Participated in and conducted a host of discussion based and full-scale exercises
- Continued to increase public outreach, plan reviews, and support to communities/municipalities to further community resiliency
- Began leading the Continuity of Operations Planning process for county departments
- Administrative Services continued working with Tax Administration to assure pre-billing support functions meet the requirements for successful EMS Billing.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Emergency Management (Prevention, Mitigation, Preparedness, Response, and Recovery)					
Number of Disaster/Emergency Exercises Conducted	5	5	4	6	4
Number of Emergency Plans Update/Developed	5	3 (Large Plans)	3	2	3
Percentage of County Departments that were provided one-on-one consultation on disaster responsibilities.	75%	75%	100%	100%	100%

Emergency Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Number of Training Opportunities for County Staff and Stakeholders (NEW)					
Local Emergency Planning Committee (LEPC) Meetings	2	2	4	2	4
Number of times the Emergency Operations Center was activated before the hazard/event occurred (NEW)	N/A	N/A	4	5	4
Community Outreach/Special Events	100	118	135	136	140
Incident Management Training (NEW)	N/A	N/A	N/A	4	12
Community Emergency Response Team Activities (CERT)	13 trained	22 trained	60 trained 15 events	45 trained 17 events	60 trained 15 events

FY 2017-18 Objectives

- In collaboration with Emergency Services Partners, OCES will establish a peer intervention support team for critical events.
- Administrative Services will increase staff training through vendors for continued administration growth.
- Emergency Management will finalize the development of a Continuity of Operations/Continuity of Government Plan for Orange County essential functions.
- Emergency Management will standardize the damage assessment process across the community and leverage technology to increase situational awareness of physical and financial damages during significant incidents.
- Working with regional partners, Emergency Management will continue the planning, training, and preparedness processes to improve operational coordination and other capabilities needed to effectively manage significant events.
- Emergency Management will improve community preparedness by launching a new preparedness campaign designed to create neighborhood level emergency plans throughout the community. The electronic tools will be hosted on the county website and will be available to all interested neighborhoods, in addition to a limited quantity of printed materials.
- Working in partnership with Asset Management Services and regional partners throughout the Triangle, Emergency Management will guide the development of a resiliency assessment and plan for Orange County. The assessment and associated plan will serve to identify future threats, hazards, and the associated impacts from climate and non-climate stressors.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An increase of \$11,950 to the Telephone account to upgrade all of the department’s cellular phones to ensure the most efficient use of technology and to ensure continuity of coverage.

Emergency Services – continued

Fire Marshal Division

Major Services

- Administer fire protection enforcement program using the N.C. Fire Prevention Code and National Fire Protection Association Standards by conducting fire inspections, issuing permits, reviewing architectural blueprints through plan review, providing design guidance through code interpretation
- Administer life safety/fire prevention programs for Orange County employees and residents
- Assist fire departments with long-range planning and insurance certification and guidance with reporting requirements per the N.C. General Statutes
- Investigate fires to determine cause and origin and provide emergency response to incidents
- Work with Tax Administration, Land Records and GIS Division to align properties with the current addressing ordinance

FY 2016-17 Outcomes

- Developed applications which produced a streamlined process for fire protection permits through centralized permitting process
- Completed all required compliance related fire inspections
- Adopted Appendices of the NC Fire Code

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Hours spent directly inspecting facilities. Including admin functions and site visits)					
Fire Inspections	326	339	320	320	340
Fire Inspection Hours	1,956	1,990	1,765	1,765	1,870
Service: Emergency Response to support stakeholders					
Emergency Response	N/A	N/A	N/A	135	140

FY 2017-18 Objectives

- Provide detailed accounts of time spent to better show concrete performance measures
- Implement central permitting which will be able to track additional performance measures
- Develop a strategic plan for rescue services with stakeholders

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An increase in permit fees for sprinkler and fire alarm submittals based on square footage to account for hours spent on the project. This change aligns with similar work through fire marshals offices across the state.
- An increase of \$15,996 in the Rescue Services account to provide a 25% increase (an increase of \$7,227 annually) in stipend for South Orange Rescue Squad to help support technical rescue

Emergency Services – continued

services and \$8,769 in equipment requested by Fire Departments in order to assure a strategic deployment of resources during rescue responses.

- Establish the “Risk Assessment” committee composed of county and municipal fire departments and facilitated by staff from Emergency Services to identify current vulnerabilities and collaboratively allocate funding to centralize equipment, training, etc.

Communications Division

Major Services

- 24 hours Public Safety Answering Point (PSAP) for residents and visitors requiring emergency and non-emergency assistance.
- Dispatch all law enforcement, EMS and fire resources to respond to the needs of the community and partner counties. Monitor and respond to all public safety agency requests through various mediums of communication to provide information and oversee safety of responders.
- Coordinate and dispatch medical calls through the use of IAED Dispatch System Protocols to provide the most accurate resource and provide pre-arrival and post-dispatch instructions to the caller/patient until medically trained personnel arrive on scene.
- Maintain all 9-1-1 records and produce duplicated recordings/logs/database information as requested by the agencies, residents, businesses and attorneys as outlined by NC GS 132-1.4 and GS 132-1.5.
- Implement Backup 9-1-1 Center in preparation for any failure at the primary PSAP.

FY 2016-17 Outcomes

- Back-up 9-1-1 center plan Approved by NC 911 Board. Continue process of implementing the back-up center at West Campus building.
- Continuing to use EcATS as the standard measuring tool for accuracy of 9-1-1 call data. EcATS has enhanced the capability of the tool to measure individual positions by employee name providing for a more accurate view of each employee’s performance.
- Retention rate is at 92.11%.The national average is at 81%. We lost 1 experienced staff and 2 trainees:
- Console Treadmill added to working position to allow telecommunicators to exercise while on duty.
- Successfully completed 3 academies with one academy currently active. We have retained 10 new telecommunicators, with 4 currently in training.
- Completed implementation of IAED Fire and Police Protocols, providing standardized questioning and instructions for callers in emergent and non-emergent situations.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: In compliance with NC 9-1-1 Board’s operating standards for all 9-1-1 PSAPS, ninety (90) percent of emergency 911 calls received on emergency lines shall be answered within ten (10) seconds, and ninety-five (95) percent of emergency 911 calls received on emergency lines shall be answered within twenty (20) seconds. Compliance shall be evaluated monthly using data from the previous month via EcATS.					
Outcome Measure	92%	97.47%	98%	98%	98.43%

Emergency Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Performance Measures (EcATS (9-1-1 State Funded Statistics Software))	Yes	Yes	Yes	Yes	Yes
Service: Decrease the average duration of a 9-1-1 call to 90 seconds or less in comparison with the national standard.					
Target =105 seconds	110 seconds	110 seconds	105 seconds	110 seconds	105 seconds
ECATS	Yes	Yes	Yes	Yes	Yes

FY 2017-18 Objectives

- Continue collaborations with surrounding PSAPs developing CAD to CAD interface to provide faster notification of resources for large scale events and transfer of calls for resident and visitors on borderline calls.
- Focus on health and wellness for telecommunicators with a balance of home and work life as we continue to increase staffing.
- Continue to actively participate on the committees through the 9-1-1 Board to assure that Orange County stays on current technology and is providing the most effective and efficient services to our citizens.
- Continue working with our partner agencies in trying to reduce dispatch times by looking at new processes and automating paging processes.
- Continue to evaluate incentives to retain and develop staff with career development process.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- No significant budget changes in the General Fund
- The Emergency Telephone Fund includes:
 - An increase of \$85,618 in Subscriber Fees. These funds can be used for lease purchase or maintenance of Emergency telephone equipment, including hardware, software, and database provisioning, telecommunicator furniture, dispatch equipment in the PSAP, and training of 911 Personnel, as well as all service supplier fees.
 - An increase of \$60,677 in the Telephone account due to additional monthly cost of lines for the back-up 911 Center.
 - An allocation of \$20,750 for chairs and sit/stand desks for both the primary and back-up 911 Centers.

EMS Division

Major Services

- Provide treatment for persons with medical or traumatic emergencies.
- Coordinate transportation resources to provide appropriate transportation of patients, including ambulance, taxi, public transport, or private vehicles.

Emergency Services – continued

- Coordinate emergency medical services and public safety preparedness efforts for special events such as sporting events, festivals, and mass entertainment.
- Coordinate state mandated continuing medical education for EMS staff, medical responders, and community partners.
- Manage EMS Medical Services providers throughout the county through ordinance franchise process.
- Prepare for and respond to EMS Surge and/or Mass Casualty providing medical services throughout the region.
- Provide public outreach via community CPR classes, community medicine, school outreach, health literacy, and job fairs.
- Provide screening, assessment, and intervention for geriatric fall risk patients.

FY 2016-17 Outcomes

- EMS is projected respond to 14,835 calls for service, provide evaluation and treatment to 12,718 patients, and transport 8,826 of those patients to area hospitals by June 30, 2017.
- The 2016/17 Paramedic Academy resulted in the successful recruitment and independent practice of seven full time paramedics. This recruitment assisted in the filling of current vacant positions in light of the continued national paramedic shortage. These paramedics are required by contract to providing at least two years of service to Orange County.
- The third Work First EMS Apprentice completed all of the requirements required to function independently as an Emergency Medical Technician (EMT). This individual successfully completed the EMS assessment center and is now working independently as a full time EMT in the Orange County system. She became a permanent employee in November 2016.
- EMS worked with the Health Department to provide naloxone to the Hillsborough Police Department and the Department of Public Safety at the University of North Carolina at Chapel Hill. The Orange County Sheriff's Office, Carrboro Police Department, and Chapel Hill Police Department have been carrying naloxone. To date there have been eight opioid overdose reversals by law enforcement all resulting in successful outcomes. In addition, EMS has been asked to provide assistance in the development of the Alamance, Chatham, and Wake Law Enforcement Naloxone Programs.
- Four Orange County EMS Providers responded as part of the Ambulance Strike Team initiative with Durham, Franklin, and Wake County during the Hurricane Matthew Response. This strike team provided EMS response for a seven day period in Roberson County.
- On January 1, 2016, EMS expanded services hired the Deputy EMS Operations Manager to provide direct supervision to the eight EMS Supervisors. Through the expanded oversight in EMS, there has been on average over 9,000 dollars saved per month in overtime expenditures to date.
- Paramedics serving in the Community role in addition to their normal duties are projected to complete 110 home visits for the Stay Up Stay Active program by June 30, 2017 and refer these at risk patients to the Department on Aging for additional services.
- The Field Training Evaluation Program held three EMS New Hire Academies and successfully trained over 15 candidates for EMS field practice.
- Two EMS Supervisors and one field training officer completed the forty-hour Crisis Intervention Training and were sponsored by Cardinal Mental Health. This critical training prepares the

Emergency Services – continued

paramedics to respond to mental health crisis and creates strong partnerships with law enforcement agencies and mental health services.

- With the expanded cardiac arrest training that included all Fire Departments across Orange County and South Orange Rescue Squad, the cardiac arrest **survival** rate rose to 18% in FY16-17. This is a four percent increase over the previous year. These survivors were able to leave the hospital after their events.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Emergency Medical Services utilizes the number of calls for service with direct impact to EMS response time and Move Up. As call for service increases, the number of ambulance move ups increase. Move up calls occur when one geographic area of the County is without EMS service due to call volume.					
Total Calls for Service	13,897	14,159	14,500	14,835	15,000
Number of Ambulance Move Up Calls	1,176	1,160	1,200	1,322	1,400
Emergency Medical Services utilizes response times to determine the adequacy of the level of staffed units. As the call volume increases with the same number of units, increases in response times will increase. The Wheels Rolling Time is an important controllable factor in the response time and EMS carefully monitors this statistic to ensure that ambulances are moving towards the call for service as quickly as possible.					
Response Time (Average)	9:16	9:40	8:45	9:57	09:47
Response Time (90th percentile)	16:12	16:14	15:20	16:43	16:30
Average Wheels Rolling Time	00:45	00:48	00:45	00:53	00:48
Wheels Rolling Time (90 th percentile)	01:30	01:30	01:30	01:38	01:30

FY 2017-18 Objectives

- The 17/18 Paramedic Academy will recruit five additional full time paramedics.
- Asset Management Services and Emergency Services will begin the remounting process of two Excellence Ambulances in 2017. Remounting recycles the exceptionally constructed patient care compartment by repurposing it onto a new ambulance chassis.
- EMS will co-locate with Chapel Hill Fire at the newly constructed Fire/EMS Station at Glenn Lennox.
- EMS will continue working with Orange Rural Fire, The Town of Hillsborough and Asset Management Department to construct a new Fire/EMS/Police station in the Waterstone Subdivision.
- EMS will send the remaining six EMS supervisors and three field training officers to Crisis Intervention Training.
- EMS will begin a transport diversion program by transporting carefully qualified patients to the Freedom House beginning in July of 2017. EMS expects to divert at least fifty patients from emergency department admission in FY 17/18 and will receive direct payment managed by Cardinal Mental Health Services for these transports.
- Three paramedics will be selected to provide medical support to three special teams from the Orange County Sheriff's Office, Carrboro PD, and Chapel Hill PD. These medics will participate in training with these teams and will provide services when the teams are called upon to perform high

Emergency Services – continued

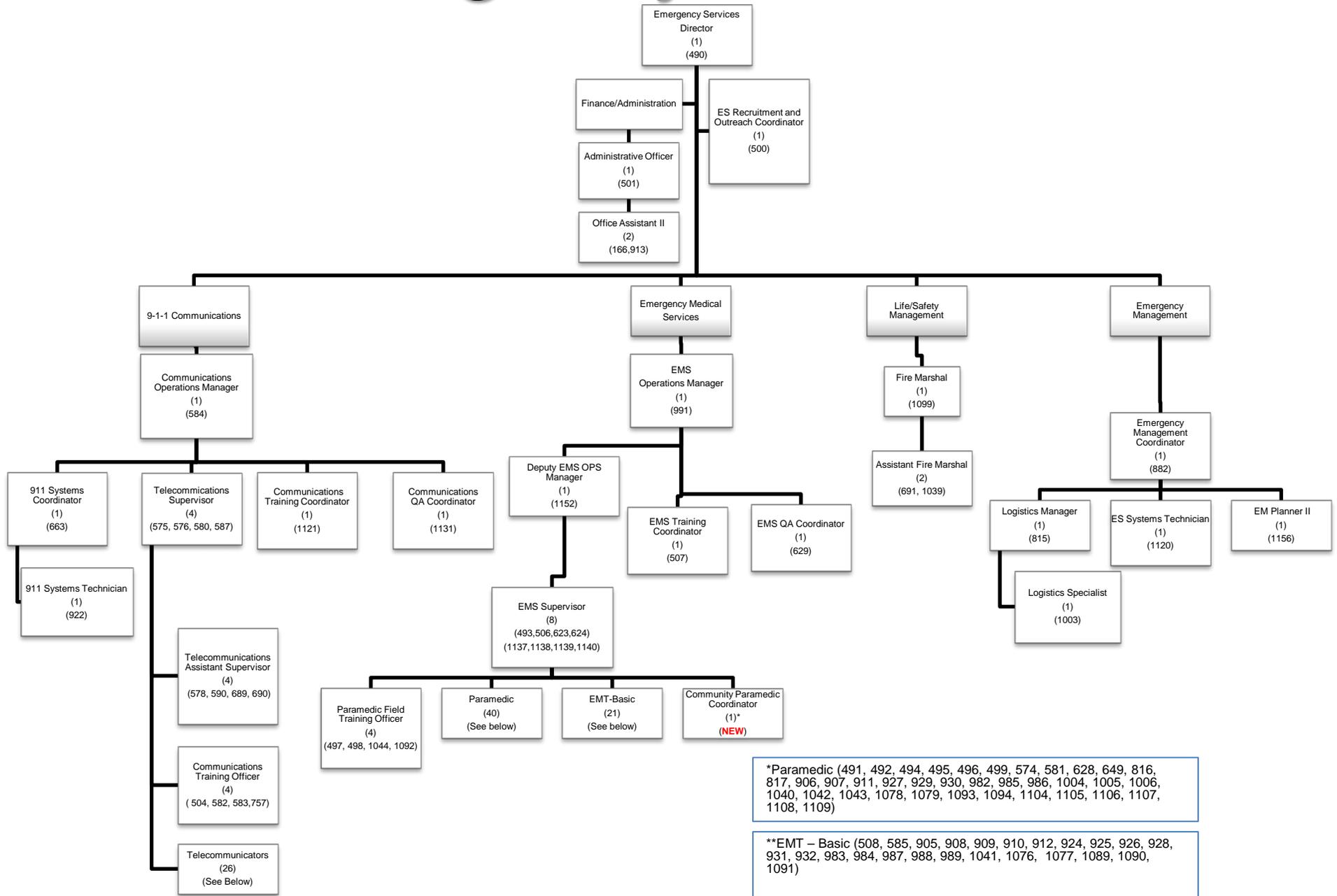
risk service. These tactical paramedics will be specially trained and outfitted to provide EMS services in high risk environments, rendering important lifesaving care rapidly at the site of the high risk activity.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- A decrease of \$200,000 in EMS Charges revenue based on prior year actuals and current year-end projections.
- An allocation of \$156,495 for the replacement of various EMS equipment (including Performance Load systems, stretcher straps, StairChairs, LifePack monitor cases, scoop stretchers, bariatric ambulance upfits, a video intubation system, ELock narcotics security system, and Plymovent systems/adapters for the ambulances).
- The addition of a 1.0 FTE Community Paramedic Coordinator position. This position was approved contingent upon the Emergency Services Department receiving offsetting revenues to cover the cost of the position. In the event that no offsetting revenue is realized, then this position will remain unfilled. The Community Paramedic Coordinator will work directly with the Department on Aging, Piedmont Community Health and UNC Hospitals to maintain the Stay Up Stay Active fall prevention program. This individual will oversee scheduling of community paramedic visits and will ensure that appropriate follow up is conducted.

Emergency Services



***Telecommunicator (502, 503, 505, 577, 579, 586, 588, 589, 634, 635, 688, 758, 1001, 1002, 1085, 1086, 1087, 1088, 1100, 1101, 1102, 1103, 1133, 1134, 1135, 1136)

*Paramedic (491, 492, 494, 495, 496, 499, 574, 581, 628, 649, 816, 817, 906, 907, 911, 927, 929, 930, 982, 985, 986, 1004, 1005, 1006, 1040, 1042, 1043, 1078, 1079, 1093, 1094, 1104, 1105, 1106, 1107, 1108, 1109)

**EMT – Basic (508, 585, 905, 908, 909, 910, 912, 924, 925, 926, 928, 931, 932, 983, 984, 987, 988, 989, 1041, 1076, 1077, 1089, 1090, 1091)

Finance & Administrative Services

Phone Number: (919) 245-2450

Website: www.orangecountync.gov/departments/finance_and_administrative_services.php

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						Account: 230
Personnel Services	1,066,397	1,100,387	1,157,382	1,180,429	1,189,455	1,189,455
Operations	161,876	205,833	221,939	224,212	220,288	216,430
Capital Outlay	663	0	4,456	4,456	3,650	0
Total Expenditures	\$ 1,228,936	\$ 1,306,220	\$ 1,383,777	\$ 1,409,097	\$ 1,413,393	\$ 1,405,885
County Costs (net)	\$ 1,228,936	\$ 1,306,220	\$ 1,383,777	\$ 1,409,097	\$ 1,413,393	\$ 1,405,885
Total Finance and Administrative Services and Related Expenditures	\$ 1,228,936	\$ 1,306,220	\$ 1,383,777	\$ 1,409,097	\$ 1,413,393	\$ 1,405,885

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
Budget Office	356,535	346,161	364,283	374,421	374,118	370,468
Finance Office	872,401	960,059	1,019,494	1,034,676	1,039,275	1,035,417
Total Expenditures	\$ 1,228,936	\$ 1,306,220	\$ 1,383,777	\$ 1,409,097	\$ 1,413,393	\$ 1,405,885
County Costs (net)	\$ 1,228,936	\$ 1,306,220	\$ 1,383,777	\$ 1,409,097	\$ 1,413,393	\$ 1,405,885
Total Expenditures	\$ 1,228,936	\$ 1,306,220	\$ 1,383,777	\$ 1,409,097	\$ 1,413,393	\$ 1,405,885

Mission Statement

The Department strives to be a strategic partner in providing fiscal leadership, excellent service delivery, and financial accountability for all residents and stakeholders.

Finance & Administrative Services: Finance and Purchasing Division

Major Services

- Complete the County's Comprehensive Annual Financial Report (CAFR).
- Maintain the County's sound financial condition through accounting and fiscal controls, in accordance with the Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes.
- Ensure revenues are properly deposited and reported, and maintain sufficient liquidity to meet disbursement requirements
- Prompt and efficient payment of all County obligations.
- Accurate and timely payroll processing for all County employees
- Internal controls in place to safeguard the County's assets.

Finance & Administrative Services – continued

- Debt management to include prompt payment of debt service; plan, execute, administer debt issuance and monitor debt affordability parameters for compliance with policy.
- Responsible for grant financial compliance and internal audits.
- Responsible for encumbering and purchasing of County goods and services.

FY 2016-17 Outcomes

- Ensure fund balance meets budgeted goals of the County.
- Monitor financial transactions to ensure compliance with the Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points.
- Retain the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence to Financial Reporting.
- Plan, execute and administer debt issuance to comply with the Fiscal Control Act; ensure fund availability for designated capital projects; and ensure timely payment of debt service.
- Continue facilitating additional professional development and training resources for staff.
- Execute new Treasury and Investment strategy to increase investment earnings.
- Ensure finance processes are aligned with the new departmental Standard Operating Procedures manual.
- Implement Electronic Content Management system to manage financial records on a digital platform.
- Develop a Plan of Finance for first issuance of a successful General Obligation Bond Referendum.
- Enhance Transparency Portal use to provide more timely monthly data to internal customers (Board of County Commissioners, Manager, and Departments)
- Implement second phase of Kronos enhancements which includes timekeeping reporting, compensatory time enhancements, and labor distribution activities.
- Support the Capital Investment Plan and departmental capital requirements through issuance of installment financings.
- Enhance customer service delivery through collaboration with Human Resources and Information Technology on Employee Self-Service as part of the May 2016 Munis 11.1 upgrade.
- Completed a new Popular Annual Financial Report for Management and Residents.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Unassigned Fund Balance, as percent of General Fund Expenditures (Target: ≥ 17%)	18.5 %	16.2%	17.0%	16.0%	16.0%
Debt Service, as a percent of General Fund Expenditures (Target: ≤ 15%)	13.1%	12.6%	12.1%	12.1%	12.8%

Finance & Administrative Services – continued

FY 2017-18 Objectives

- Implement Munis Grants Master module to enhance Grants Management and Reporting.
- Implement Munis Cashiering module to automate Bank to General Ledger reconciliations.
- Implement Munis Accounts Receivable module to automate and standardize the posting of County funds to the General Ledger.
- Utilize Financial Content Management system in the County Accounts Payable process.
- Implement first tranche of General Obligation Bonds to support School and Affordable Housing requirements.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Finance and Administrative Services: Budget Division

Major Services

- Meet all timelines, as required by the North Carolina Local Government Budget and Fiscal Control Act, and as establish by the Board of County Commissioners (BOCC).
- Produce the County's annual operating budget and five-year Capital Investment Plan (CIP)
- Provide analytical support for special projects, including service delivery models, cost analysis, fee study analysis, and performance measurement.
- Provide analytical support for all County departments.
- Manage the logistics of the Outside Agency and Fire Districts funding processes.

FY 2016-17 Outcomes

- Redesigned layout of the Capital Investment Plan to enhance communication to management, residents, and stakeholders.
- Published the FY 2016-17 Approved Operating and Capital Investment Plan Budgets and delivered to the Board of County Commissioners prior to their first meeting in September, 2016.
- Completed the submittal requirements and received the Distinguished Budget Presentation Award from the Government Finance and Officers Association for the twenty-fifth year.
- Upgrade to Munis version 11.2 scheduled for implementation in May 2017.
- Provided the Board of County Commissioners with a detailed Financial Report of Revenues and Expenditures on a quarterly basis, as well as a quarterly North Carolina Economic Outlook.
- Launched a Resident Transparency portal to provide residents with current financial information of Orange County government operations.
- Developed a long-term Solid Waste Five Year Financial Plan.

Finance & Administrative Services – continued

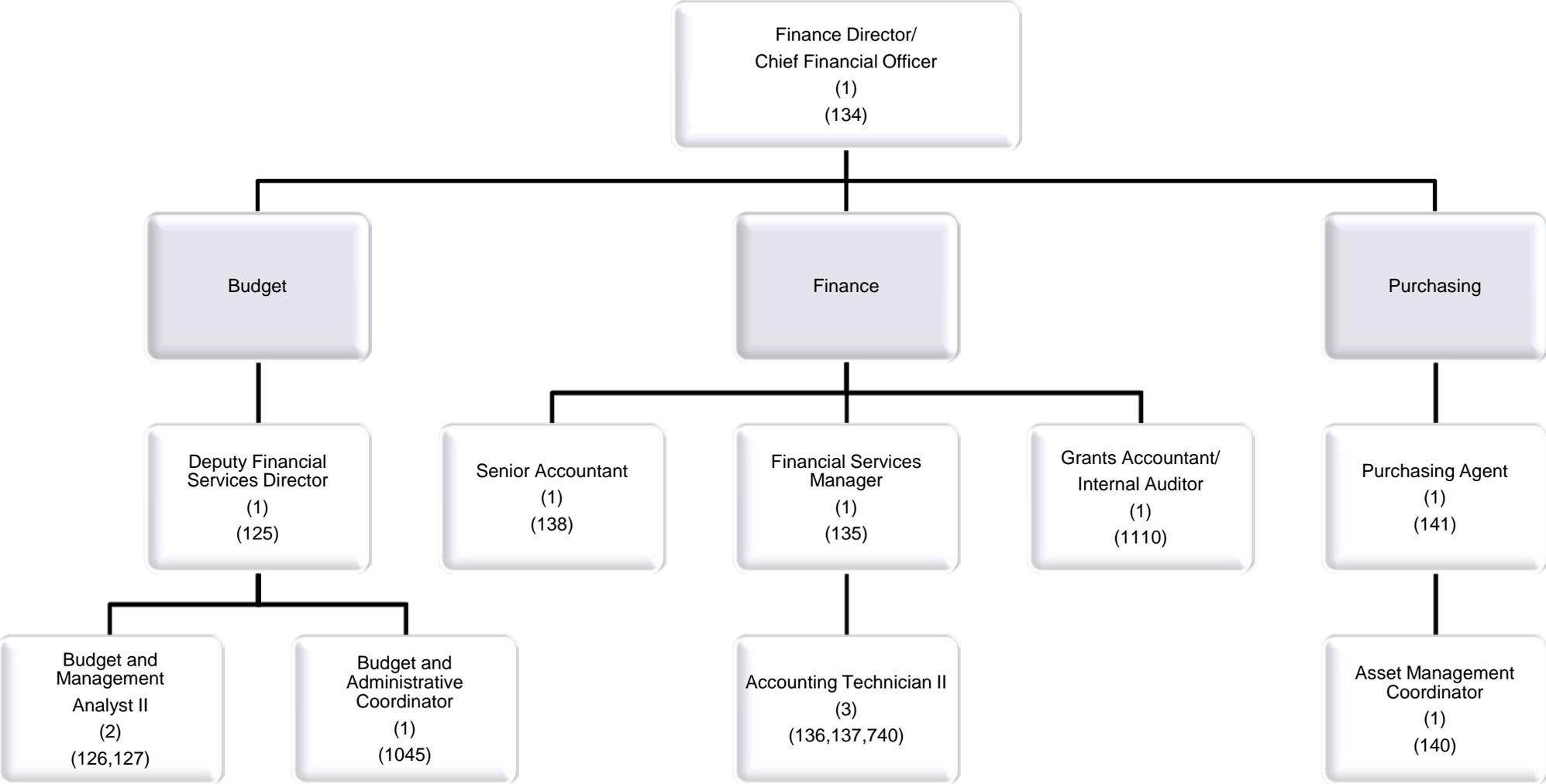
FY 2017-18 Objectives

- Publish the FY 2017-18 Approved Operating and Capital Investment Plan Budgets to the Board of County Commissioners at their meeting in September, 2017.
- Support and assist independent 3rd party in developing a Five Year Forecast of Revenues and Expenditures .
- Further utilize MUNIS Financial System to assist in automating Finance Business Processes including Budget Formulation and Execution
- Enhance Quarterly Reporting of Revenues and Expenditures to the Commissioners by adding Departmental Performance Measures; as well as Economic Outlook reports and periodic updates on Treasury Management and Investment performance.
- Continue support of the Solid Waste Five Year Financial Plan.
- Continue work with Asset Management Services on a Motor Fleet Optimization Plan.
- Complete a Revenue Manual detailing the County's major's sources of income.
- Review and make recommendations for increasing the County's Revenue base through Revenue Roundtable discussions with Departments.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Finance and Administrative Services



Health Department

Phone Number: (919) 245 - 2400

Website: <http://www.orangecountync.gov/departments/health/index.php>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	Account: 410
By Category (General Fund)							
Personnel Services	7,020,643	7,354,178	7,473,933	7,291,483	7,821,807	7,631,730	
Operations	1,481,809	1,850,872	2,080,989	1,804,919	2,206,477	2,274,197	
Capital Outlay	20,022	1,926	18,296	9,129	16,152	6,172	
Total Expenditures	\$ 8,522,474	\$ 9,206,976	\$ 9,573,218	\$ 9,105,531	\$ 10,044,436	\$ 9,912,099	
Offsetting Revenues	(2,586,360)	(2,952,970)	(3,105,102)	(2,912,410)	(3,119,315)	(3,141,740)	
County Costs (net)	\$ 5,936,113	\$ 6,254,006	\$ 6,468,116	\$ 6,193,121	\$ 6,925,121	\$ 6,770,359	
Other Related Programs (Grant Fund)							Account: 4102
Personnel Services	106,128	56,916	56,916	56,916	0	0	
Operations	64,390	61,620	61,620	61,620	0	0	
Capital Outlay	0	0	0	0	0	0	
Total Expenditures	\$ 170,518	\$ 118,536	\$ 118,536	\$ 118,536	\$ 0	\$ 0	
Offsetting Revenues	(123,422)	(118,536)	(118,536)	(118,536)	0	0	
County Costs (net)	\$ 47,096	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Total Health Department and Related Expenditures	\$ 8,692,992	\$ 9,325,512	\$ 9,691,754	\$ 9,224,067	\$ 10,044,436	\$ 9,912,099	

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	
By Program (General Fund)							
Central Administrative Services	1,098,681	1,083,630	1,082,955	1,234,726	1,209,770	1,112,974	
Dental	1,238,874	1,172,884	1,174,884	1,183,998	1,217,530	1,217,530	
Promotion and Education	655,560	1,074,178	1,216,317	999,878	1,369,277	1,239,815	
Environmental Health	1,470,864	1,476,754	1,476,754	1,545,023	1,547,124	1,547,940	
Personal Health	4,058,494	4,399,530	4,622,307	4,141,906	4,700,735	4,793,840	
Total Expenditures	\$ 8,522,473	\$ 9,206,976	\$ 9,573,218	\$ 9,105,531	\$ 10,044,436	\$ 9,912,099	
Offsetting Revenue	(2,586,360)	(2,952,970)	(3,105,102)	(2,912,410)	(3,119,315)	(3,141,740)	
County Costs (net)	\$ 5,936,113	\$ 6,254,006	\$ 6,468,116	\$ 6,193,121	\$ 6,925,121	\$ 6,770,359	
Total Expenditures	\$ 8,522,473	\$ 9,206,976	\$ 9,573,218	\$ 9,105,531	\$ 10,044,436	\$ 9,912,099	
Other Related Programs (Grant Fund)							
Dental	0	0	0	0	0	0	
Personal Health	73,175	56,916	56,916	56,916	0	0	
Promotion and Education	97,343	61,620	61,620	61,620	0	0	
Total Expenditures	\$ 170,518	\$ 118,536	\$ 118,536	\$ 118,536	\$ 0	\$ 0	
Offsetting Revenue	(123,422)	(118,536)	(118,536)	(118,536)	0	0	
County Costs (net)	\$ 47,096	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Total Expenditures	\$ 8,692,992	\$ 9,325,512	\$ 9,691,754	\$ 9,224,067	\$ 10,044,436	\$ 9,912,099	

Health Department – continued

Mission Statement

To enhance the quality of life, promote the health, and preserve the environment for all people in the Orange County community.

Financial and Administrative Services Division

Major Services

- Provide administrative, operations, financial reporting, statistical analysis, and technical support services to the Orange County Health Department and the Board of Health.
- Provide fiscal and audit compliance for a \$9.9 million annual budget.
- Process all birth and death certificates, burial transit permits and other vital records in compliance with state general statutes.
- Assist Health Department Divisions with development, implementation, and maintenance of program audits, and continuous quality improvement plans.
- Coordinate Health Department HIPAA privacy and security policies, training requirements, strategic planning, and accreditation standards.

FY 2016-17 Outcomes

- Prepared for and underwent NC Local Health Department re-accreditation (occurs every 4 years) and was successfully recommended for re-accreditation for 2017 – 2021.
- Implemented HIPAA-compliant patient texting, which will vastly improve communication with clients and decrease no-show rates for the dental and medical clinics.
- Conducted a county-wide mental health gap analysis in conjunction with a UNC-Chapel Hill MPA student
- Instituted an ongoing Quality Improvement project for the Patagonia Health Electronic Medical Record system in an effort to improve data entry and subsequent reporting

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Vital Records is charged with completing, verifying information, and obtaining the signature of the Health Director on all birth and death certificates before they are sent to the Register of Deeds.					
Outcome Measure: Improve efficiency, effectiveness, and accuracy of Vital Records processing.					
Percentage of errors on death certificates sent to the state	2%	0.9%	0%	0%	0%
Performance Measures: Birth Certificates Processed	3,917	3,918	4,430	3,426	3,600
Performance Measures: Death Certificates Processed	1,363	1,547	1,517	1,348	1,400
Service: The Informatics section provides evaluation and statistical analysis to the department to inform policy making, share information to internal and external parties, and improve data quality.					
Outcome Measure: Improve evaluation and understanding of all departmental programs.					
Performance Measures: Percentage of programs involved in at least one Informatics project per fiscal year	30%	74%	80%	84%	80%

Health Department – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: The Human Resources section coordinates the department-wide WPPR process, acts as the liaison to the county HR office, and provides internal personnel management and guidance in accordance with the State Personnel Act.					
Outcome Measure: Improve timely, performance feedback loop between supervisors and staff.					
Performance Measures: Percentage of WPPR's submitted to HR by the specified due date	96%	98%	100%	97%	100%

FY 2017-18 Objectives

- Improve operational efficiencies within the Health Department through the use of technology, and Quality Improvement initiatives.
- Maintain accuracy and timeliness in financial reporting, and audit compliance.
- Ensure all state, federal and grant funds are expended in accordance with mandated requirements, maximizing appropriate use of these funds.
- Collaborate with other departments and outside agencies such as the University of North Carolina at Chapel Hill and the Town of Chapel Hill to implement programs to better benefit the community.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An increase of \$13,844 for a HIPAA-compliant patient texting system.

Dental Health Division

Major Services

- Provide routine dental treatment including fillings, extractions, and cleanings to residents of Orange County; primarily to patients who are Medicaid eligible and to those who meet the Federal Poverty Guidelines.
- Provide preventative dental services with a primary focus on children through application of fluoride varnish and dental sealants and on prenatal patients through early oral health evaluation, prophylaxis and treatment.
- Provide emergency dental treatment to patients who experience pain/infection and swelling.
- Provide dental education to Orange County residents, emphasizing childcare facilities and elementary schools with a higher percentage of children on free or reduced lunch program.

FY 2016-17 Outcomes

- Oral health screenings (650 third-graders) in Orange County schools identified as having a higher percentage of children on free or reduced lunch programs.
- Childhood sealant project (3 events, 54 third-graders) for children identified during oral health screenings at Orange County schools.

Health Department – continued

- Recipient of Delta Dental Foundation grant to aid in provision of quality pediatric dental services.
- Continued implementation of the baby and prenatal oral health programs (bOHP and pOHP)
- Presentations at county’s New Employee Orientation to promote Dental Clinic services for Orange County employees
- Collaboration with Access Care of NC to provide dental home for underserved children.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide oral health screening and sealants to children of Orange County					
Number of children received oral health screenings in schools	110	295	300	450	300
Number of children from screenings that participated in sealant day at clinic	n/a	19	n/a	15	15
Number of teeth sealed during sealant day at clinic	n/a	93	n/a	75	75
Total Number of sealants	1,010	718	1100	900	1000
Service: Provide dental care to economically disadvantaged Orange County Residents					
Number of total dental patient visits	6,1231	6,940	7,500	7,500	7,500
Percent of Medicaid/Health Choice visits	33%	32%	40%	38%	40%
Percent self-pay visits	58%	58%	50%	58%	60%
Total procedures (new measure)	1945	1948	n/a	2000	2000
Service: Increase total percentage of pediatric patients served					
Percent of pediatric patient visits age 0 to 17	39%	37%	50%	45%	45%
Percent of pediatric visits age 0 to 3	12%	11%	15%	15%	15%
Percent of pediatric visits age 4 to 17	27%	26%	35%	30%	30%
Pediatric procedures (new measure)	n/a	780	n/a	850	850
Service: Increase services to prenatal patients					
Total number of prenatal patients seen	n/a	104	600*	120	120

*FY 16-17 budget of 600 was for total services but changed to total # prenatal patients seen

FY 2017-18 Objectives

- Continue providing dental health education and screening to school age children.
- Continue providing dental services to economically disadvantaged adults.
- Increase number of Medicaid and Health Choice pediatric patients that receive dental care.
- Increase number of services provided to pediatric patients.
- Increase number of prenatal initial and follow up visits.

Health Department – continued

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- A decrease of \$49,449 in Medicaid and Commercial Insurance revenue due to a projected decrease in Medicaid and Commercial Insurance patients based on current year trends.

Health Promotion and Education Services Division

Major Services

- Community assessment, engagement, and coalition building.
- Policy development, planning, evaluation and implementation for community health priorities.
- Health-related grant support, program development and referral services for community partners.

FY 2016-17 Outcomes

- Freshstart Smoking Cessation classes: 5 Sessions 18 participants.
- Introduction to Smoking Cessation resources included in County's New Employee Orientation Classes.
- 61 families partnered with a navigator to support child and family success through an expansion of the zone navigator program.
- A United Way Changing Generations grant award allowed FSA to work collaboratively with ten Orange County service providers along the cradle to college and career pipeline.
- Finalized Data Use Agreements with our United Way collaborative and with both school districts that will enable robust evaluation of current initiatives
- The results from the 4 community listening sessions were prioritized on the basis of importance and changeability. The priorities that were determined to be of greatest concern are: Mental Health & Substance Abuse, Social Determinants of Health with priority around Access and Poverty, and Physical Activity and Nutrition
- Produced action plans for each of the HCOC subcommittee's to address the 3 priority health issues that came out of the CHA
- Zika Prevention efforts: Spray before you Play media campaign, commercial, and placement of mosquito repellent stations in 5 county parks.
- Healthy Homes Program served 23 families providing an asthma trigger home assessment and medication management.
- Healthy Homes Program was awarded a GlaxoSmithKline Child Health Recognition Award

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Community Health Assessment					
Community Health Assessment/State of the County Health Report	1	1	1	1	1

Health Department – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Policy Development					
New health-related policy or practice implemented	1	4	4	4	4

FY 2017-18 Objectives

- As recommended by the Orange County mental health assessment, coordinate behavioral health services for the county; piloting work within the FSA Zones.
- Expand out of school time programming with school and community partners in the two pilot zones of the Family Success Alliance to support child and family success.
- Navigator team will enroll and maintain engagement with a total of 120 FSA families.
- Continue to seek grant funding to build programming and support continued evaluation in the two zones of the Family Success Alliance and to support collective impact development and trainings for the Advisory Council, work groups and partners.
- Use data from the Efforts to Outcomes database through our United Way collaborative to track and evaluate activities and outcomes.
- Provide health education and information through collaborations with community partners and communications channels including: outreach events; the website; social media; earned media; and paid advertising.
- Coordinate and lead Healthy Carolinians' subcommittees in the implementation of the Community Health Action Plans to include at least two evidence-based initiatives to address the three priority areas identified by the community: social determinants of health with priority around access and poverty, mental health and substance abuse, and physical activity and nutrition.
- Based on evaluation data, sustain smoking cessation programs to maintain satisfaction, reach of vulnerable populations, and quit rates.
- Continue to provide technical assistance and cessation support for smoke-free multi-unit housing initiatives.
- Continue to train TRU Youth to advocate for tobacco prevention and control policies and be peer educators with a focus on e-cigarettes and the proposed Board of Health Rule prohibiting e-cigarettes in Restaurants and bars.
- Evaluate the health impact of Healthy Homes on asthma-related outcomes, especially within the Family Success Alliance Zones.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- \$5,650 of the Contract Services account increase is related to language/interpreter services; this increase is based on demand/use of the service.
- An increase of \$53,860 in the County's General Fund contribution to the Family Success Alliance for a total County General Fund contribution of \$554,603. This additional appropriation will serve an additional cohort of 90 children (45 families) in the currently served zones, for a total of 360 children (120 families) served.

Health Department – continued

Environmental Health Division

Major Services

- Assuring proper construction and operation of septic systems and wells through permitting, evaluation, and inspection.
- Providing water sampling services for private water supply wells
- Assuring proper food handling and food safety in restaurants and other businesses through permitting, evaluation, inspection and verification visits. Evaluation and inspection of lodging facilities, childcare centers, rest homes, schools and other establishments.
- Environmental investigation and assuring abatement of childhood lead hazards
- Assuring safe public swimming pools through permitting and regular inspections
- Assuring proper operating of septic systems and safe water supplies in mobile home parks via an annual inspection.

FY 2016-17 Outcomes

- Increased efforts in septic system inspections program (WTMP) to accomplish 100% of the required WTMP visits. Worked with County Attorney to submit delinquent accounts to debt setoff.
- Increased collection rate for WTMP fees and Mobile Home Park fees from less than 70% to 97% using the continued process implemented with the County Attorney's office.
- Achieved 100% inspection rate in the Food & Lodging Program.
- Newly constructed wells were sampled within 30 days of the issuance of the Certificate of Completion and results were reported to the owners.
- Began Healthy Homes inspections to identify and reduce environmental asthma triggers. The pilot program became a fulltime program to assist families with asthmatic children.
- Declared January as Radon Action month. Distributed free sample kits to citizens for radon detection.
- Began sampling wells for Hexavalent Chromium and Coal Ash panels after Duke University study determined that Hexavalent Chromium was naturally occurring and not a result of coal ash spoils.
- Administered the No Fault Well Repair Fund for properties that have wells within 3000' of the American Stone Quarry. Administered the Landfill Area Water Assistance Fund for citizens on wells within 3000 feet of the Orange County landfill.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Inspection and permitting of on-site wastewater systems (septic systems)					
Collection rate for WTMP fees	98%	95%	97%	97%	97%
Failure rate of septic systems observed during WTMP inspections	5%	8.7%	5%	7.5%	TBD
Number of septic system repairs completed	100	88	100	62	100

Health Department – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Number of septic systems permitted and approved for use	170	235	161	181	200
Percentage (number) of existing septic systems inspected in WTMP program	100%	100%	100%	100%	100%
Average time required for issuing permits (in days)	12	15	12	16	12
Service: Inspection, permitting and sampling water supply wells					
Number of wells constructed and approved for use	166	195	160	179	200
Number of water samples collected and results reported to well owners	1,176	1308	900	1300	1350
Service: Inspection and permitting of restaurants and other establishments					
Percentage of restaurant inspections completed	100%	100%	100%	100%	100%
New restaurant permits issued	39	47	30	33	40
Review time for new restaurant plans (in days)	30	21	30	21	21
Public Swimming Pools Inspected	136	138	140	140	140
Day Cares Inspected	142	153	160	160	160

FY 2017-18 Objectives

- Implementing new central permitting software in 2018.
- Move well and septic records to online searchable feature for citizens, realtors and researchers.
- Use of tablets in field to improve inspection efficiency and faster permitting after go live with new software.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- The final year of a 3-year phase-in for a full cost recovery model for Environmental Health fees.
- An allocation of \$18,375 in the Temporary Personnel account for temporary WTMP inspectors. There is also a corresponding increase in WTMP revenues.
- An increase of \$15,000 in the Lab Services account due to an increased demand for lab samples and analysis.
- Continuation of a time-limited 1.0 FTE Property Development Technician until June 30, 2018. This position was originally scheduled to expire on June 30, 2017; however due to additional revenues realized by the Environmental Health division, it has been continued by 1 year.

Personal Health Services Division

Major Services

- Investigation, prevention and control of communicable diseases.

Health Department – continued

- Preventive clinical services: Immunizations, Family Planning, Breast and Cervical Cancer Screening, Prenatal and Well Child care.
- Diagnosis and treatment of acute and chronic health conditions.
- Diagnosis/treatment services for sexually transmitted infections and tuberculosis.
- Care coordination/management services for at-risk pregnant women and children with special health care needs; post-partum/newborn home visiting services.
- Education and support services for pregnant women and mothers of infants.
- Medical Nutrition Therapy and Diabetes Self-Management Education.
- Management of language services, training, policies, and outreach.
- Breastfeeding education and support services for women.
- Counseling services for pregnant women with psychosocial issues.

FY 2016-17 Outcomes

- Increased Newborn/Post-partum home visits by 20%
- Improved external clinic referral process to decrease time of completion from 40 minutes to 7 minutes.
- Increased service delivery in Child Health Program by > 50%.
- Fully integrated behavioral health care into health department's primary/preventative health care services.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide Population based Pregnancy Care Management and Care Coordination for Children					
Number of at risk pregnant women receiving pregnancy care management services to improve birth outcomes.	334	291	300	300	300
Number of at risk children receiving care coordination for children services to improve health outcomes.	563	559	508	560	560
Service: Service: Detection, Control and Prevention of Communicable Disease *					
% of 2-3 year old health department clients with up-to-date immunizations	97% (Oct. 14- Sept. 15)	100% (Oct. 15- Sept. 16)	97%	99%	99%
Service: Provide Preventive and Primary Health Care to underserved residents of Orange County					
# of primary care visits	1,431	1,008	1,400	1,000	1,100
% of clients choosing long-acting, reversible contraceptive	12.6%	13%	15%	15%	18%
Service: Provide Diabetes Self-Management Education (DSME) Classes					
% completing 9 of 10 hours of DSME program	81%	81%	83%	83%	83%
% with improved blood glucose control at the 3mos f/u appointment (completing all 10 hours of DSME)	797%	80%	80%	75%	75%

Health Department – continued

FY 2017-2018 Objectives

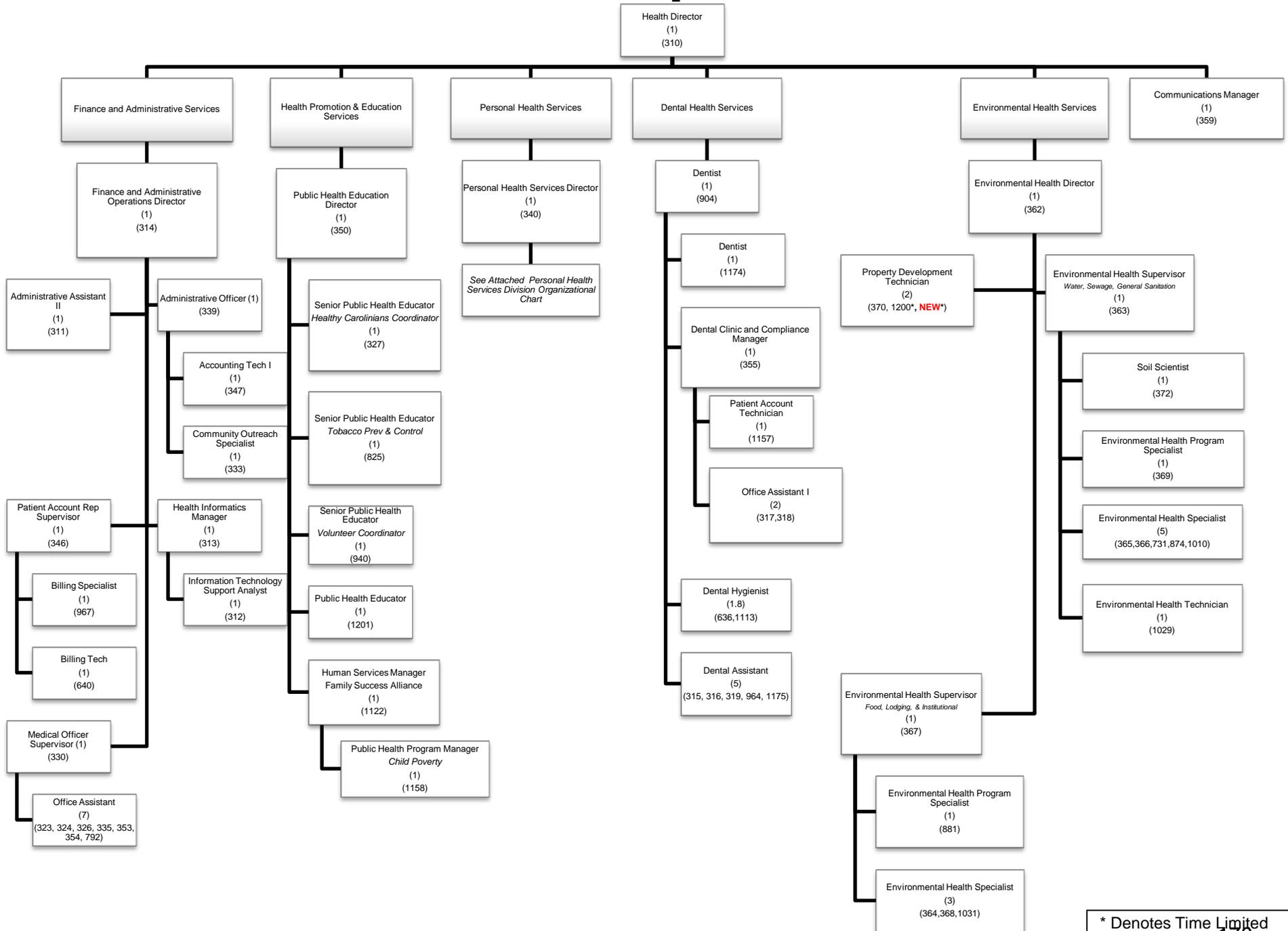
- Implement STD outreach education program
- Increase Medical Nutrition Therapy encounters by 10%
- Increase the number of outreach activities to promote clinical services by 10%

Budget Highlights

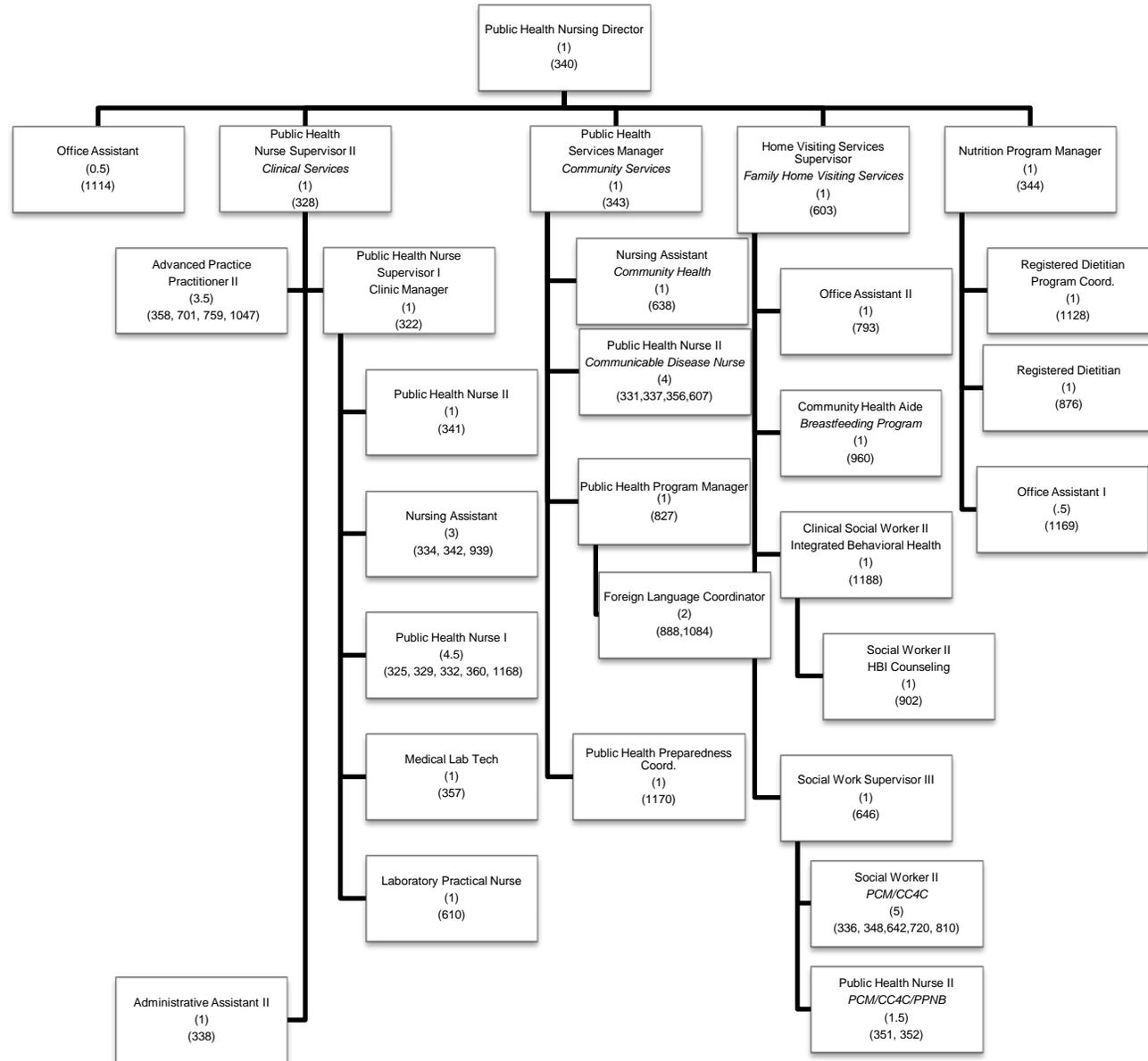
The FY2017-18 Commissioner Approved Budget includes:

- An increase of \$77,597 in Contract Services for a contract audiologist. This contract is fully funded by the State and off-setting revenue has also increased by \$77,597.
- An increase of \$39,983 in Medicaid revenue based on current year projections and a full year of the medical clinics being fully staffed, which will result in increased revenue.
- An increase of \$146,332 in state funds, which includes increases in funding for the Family Planning program, Refugee Health, and Speech and Hearing.

Health Department



Health Department – Personal Health Services Division



Housing, Human Rights and Community Development

Phone Number: (919) 245 -2490

Website: www.orangecountync.gov/departments/hhrcd/index.php

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved Account: 460
By Category (General Fund)						
Personnel Services	201,577	418,591	375,534	472,092	346,652	327,275
Operations	15,414	100,750	63,870	115,500	114,273	59,023
Capital Outlay	0	0	35,054	0	0	0
Total Expenditures	\$ 216,990	\$ 519,341	\$ 474,458	\$ 587,592	\$ 460,925	\$ 386,298
Offsetting Revenues	(250)	0	0	(31,650)	(31,650)	(31,650)
County Costs (net)	\$ 216,740	\$ 519,341	\$ 474,458	\$ 555,942	\$ 429,275	\$ 354,648
By Category (Community Development Fund)						
Personnel Services	128,697	125,204	125,204	128,697	263,901	238,098
Operations	406,609	676,255	676,255	406,609	986,181	1,023,159
Capital Outlay	0	0	0	0	2,775	2,775
Total Expenditures	\$ 535,306	\$ 801,459	\$ 801,459	\$ 535,306	\$ 1,252,857	\$ 1,264,032
Offsetting Revenues	(361,957)	(388,954)	(388,954)	(361,957)	(660,847)	(757,494)
County Costs (net)	\$ 173,349	\$ 412,505	\$ 412,505	\$ 173,349	\$ 592,010	\$ 506,538
By Category (Housing Fund)						
Personnel Services	549,215	349,316	397,332	367,047	478,875	450,903
Operations	68,636	68,850	77,697	95,656	95,910	84,749
Capital Outlay	0	0	0	0	22,185	22,185
Rental Assistance	3,739,398	3,920,704	3,920,704	4,053,132	3,915,393	3,915,393
Total Expenditures	\$ 4,357,249	\$ 4,338,870	\$ 4,395,733	\$ 4,515,835	\$ 4,512,363	\$ 4,473,230
Offsetting Revenues	(4,140,570)	(4,336,030)	(4,347,030)	(4,358,493)	(4,211,164)	(4,211,164)
County Costs (net)	\$ 216,679	\$ 2,840	\$ 48,703	\$ 157,342	\$ 301,199	\$ 262,066
Total HHRCD and Related Expenditures	\$ 5,109,545	\$ 5,659,670	\$ 5,671,650	\$ 5,638,733	\$ 6,226,145	\$ 6,123,560

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
Human Rights and Relations	216,990	226,648	231,322	306,050	274,400	256,566
HHRCD Administration	0	292,693	243,136	281,542	186,525	129,732
Total Expenditures	\$ 216,990	\$ 519,341	\$ 474,458	\$ 587,592	\$ 460,925	\$ 386,298
Offsetting Revenue	(250)	0	0	(31,650)	(31,650)	(31,650)
County Costs (net)	\$ 216,740	\$ 519,341	\$ 474,458	\$ 555,942	\$ 429,275	\$ 354,648
Total Expenditures	\$ 216,990	\$ 519,341	\$ 474,458	\$ 587,592	\$ 460,925	\$ 386,298
By Program (Community Development Fund)						
Urgent Repair	145,877	273,328	273,328	145,877	639,588	666,563
HOME Program	389,429	528,131	528,131	389,429	613,269	597,469
Total Expenditures	\$ 535,306	\$ 801,459	\$ 801,459	\$ 535,306	\$ 1,252,857	\$ 1,264,032
Offsetting Revenue	(361,957)	(388,954)	(388,954)	(361,957)	(660,847)	(757,494)
County Costs (net)	\$ 173,349	\$ 412,505	\$ 412,505	\$ 173,349	\$ 592,010	\$ 506,538
Total Expenditures	\$ 535,306	\$ 801,459	\$ 801,459	\$ 535,306	\$ 1,252,857	\$ 1,264,032
By Program (Housing Fund)						
Section 8 Housing	4,357,249	4,338,870	4,395,733	4,515,835	4,512,363	4,473,230
Total Expenditures	\$ 4,357,249	\$ 4,338,870	\$ 4,395,733	\$ 4,515,835	\$ 4,512,363	\$ 4,473,230
Offsetting Revenue	(4,140,570)	(4,336,030)	(4,347,030)	(4,358,493)	(4,211,164)	(4,211,164)
County Costs (net)	\$ 216,679	\$ 2,840	\$ 48,703	\$ 157,342	\$ 301,199	\$ 262,066
Total Expenditures	\$ 4,357,249	\$ 4,338,870	\$ 4,395,733	\$ 4,515,835	\$ 4,512,363	\$ 4,473,230

Mission Statement

The primary mission of the Orange County Housing, Human Rights and Community Development Department is to promote adequate, safe and affordable housing, economic opportunity and a living environment free from discrimination.

Housing, Human Rights and Community Development – continued

Housing, Human Rights and Community Development: Administration

Major Services

- Provides administrative, financial reporting and technical support services to the Orange County Housing, Human Rights and Community Development Department and the Orange County Housing Authority.
- Provides fiscal support for the Department budget and assure compliance with fiscal audit requirements.
- Assist Department Division with development and implementation of each division's policies and procedures, compliance with federal, state and local laws and regulations and staff development.

FY 2016-17 Outcomes

- Maximized local, state and federal funds to provide for the housing needs of individuals or families earning 80% or less of the area median income.
- Obtained Housing Finance Agency Essential Single Family Rehabilitation Urgent Repair grants in the amount of \$225,000 and \$100,000, respectively, to provide housing rehabilitation and urgent repairs to senior and elderly low income families in Orange County.
- Updated the Housing Choice Voucher Program Administrative Plan.
- Developed two RFP's for affordable housing 1) \$2.5 million dollars in 2016 Affordable Housing Bond Funds and 2) ten Orange County and Orange County Housing Authority owned properties to be used to develop affordable housing.

FY 2017-18 Objectives

- Use local, state and federal funds to assist low/moderate income families and individuals in obtaining and maintaining safe, decent and sanitary housing at affordable housing.
- Move Rapid Re-Housing Program from Social Services to Housing Human Rights and Community Development.
- Demonstration Project: Augment Rapid Re-Housing Funds with \$100,000 in County Displacement Funds to provide homeless individuals and families with access to transitional housing and services necessary for them to obtain and maintain permanent housing.
- Provide coordinated housing rehabilitation services.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes. It does include realignment of current staff, among divisions, based on funding streams.

Housing, Human Rights and Community Development – continued

Housing, Human Rights and Community Development: Housing Choice Voucher Program Division (formerly Section 8)

Major Services

- Assist low income families and individuals in obtaining decent, safe, sanitary and affordable housing in the County at a reasonable rent by providing rent subsidies to qualified low income families and individuals.
- Ensure that housing obtained meet minimum standards of health and safety as provided in the Orange County Housing Authority Administrative Plan.
- Housing Choice Voucher to Homeownership Program

FY 2016-17 Outcomes

- Provide rent subsidies to 600 low-income families to enable them to obtain standard, affordable rental housing in the County.
- Provide complete program information to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.
- One Housing Choice Voucher holders purchased a home during the year.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide rent subsidies to low-income families and individuals leasing standard housing in the County.					
Number of rental subsidies to low-income households	535	588	610	547	600
Service: Ensure housing procured by voucher holders meet minimum standards of health and safety					
Number of annual housing inspection conducted	535	588	610	547	600
Service: Housing Choice Voucher Holder to Homeownership Program					
Number of Housing Choice Voucher Holders to qualified for Homeownership	N/A	N/A	N/A	10	20
Number of Housing Choice Voucher Holders moved to Homeownership	2	0	2	1	3

FY 2017-18 Objectives

- HUD estimates that the Housing Choice Voucher Program Housing Assistance Payments and Administrative Funds will be funded at 94% and 77% respectively of CY 2016 funding levels.
- Increase the number of rent subsidies provided to low income families to 600.
- Include a homeless preference in the Administrative Plan to increase the number of rent subsidies to person who are homeless; decreasing the number of homeless persons.
- Increase the number of landlords in the Housing Choice Voucher Program by sponsoring a landlord seminar, attending apartment association meetings and offering a landlord web portal; thereby increasing the number of units available for rent by program participants.
- Increase the number of Housing Choice Voucher holders qualified for homeownership to twenty (20) with three of those tenants purchasing housing.

Housing, Human Rights and Community Development – continued

- Decrease the time between certification and recertification by hiring a Housing Rehabilitation Specialist

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes:

- 1.0 FTE Housing Rehabilitation Specialist, January 1, 2018 start, salary/benefits cost of \$27,973 and one-time start-up/operating costs of \$25,649, to support HUD required housing inspections.
- Realignment of current staff, among divisions, based on funding streams.

Housing Human Rights and Community Development: HOME Program

Major Services

- Administer funds, in partnership with local non-profits groups, for community development of a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.

FY 2016-17 Outcomes

- Provided first-time homebuyer opportunities for 12 homes low and moderate income families in the Fairview Community in Hillsborough, Tinnen Woods in Efland-Cheeks Township and the Northside Community in Chapel Hill.
- Provided funds for rehabilitation five (5) substandard housing units.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: First Time Homebuyers Programs					
Number of First-time homebuyer programs	15	11	12	12	10
Service: Housing Rehabilitation Programs					
Number of substandard housing units repaired	6	0	10	10	8
Service: Acquisition of Existing House					
Number of homes purchased for affordable housing		1	0	0	1
Service: New Construction Partnership Homeowner Partnership					
Number of units constructed for purchase by low-moderate income families	4	11	12	12	0
Services: Tenant Base Rental Assistance					
Number of rental assistance, rent deposits and utility payments	0	40	0	0	0

FY 2017-18 Objectives

- Provide homeownership assistance to ten (10) first-time homebuyers earning between 30% and 65% of area median income.

Housing, Human Rights and Community Development – continued

- Provide housing rehabilitation funds for critical repairs, accessibility modification and home performance upgrades to low-income homeowners earning less than 80% of area medium income.
- Provide acquisition funds for one affordable rental unit to provide housing for a low income family.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Housing Human Rights and Community Development: Urgent Repair

Major Services

- Housing Rehabilitation Services limited to addressing the repair needs that pose a threat to the health, safety or life of low-income individuals or families, with a special emphasis on senior or disabled occupants.
 - Urgent Repair
 - Orange County Housing Rehabilitation
 - North Carolina Housing Finance Trust Fund – Essential Single Family Rehabilitation

FY 2016-17 Outcomes

- Reduce the total number of substandard dwellings in Orange County.
- Address health and safety repair needs for low income families in the County particularly those that are elderly and/or have disabilities that qualify under the Essential Single Family Rehabilitation Program guidelines.
- Provide inspections for Rapid Re-Housing Program.
- Provide small housing rehabilitation services to address the repair needs that pose a threat to the life, health and/or safety of low-income occupants, or that address accessibility modifications for disabled occupants.
- Provide needed repairs to low-income owner-occupied housing that poses a threat to the life, health, and/or safety to the occupants or is substandard to enable families to remain in the housing and maintain the affordable housing stock in Orange County.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Repair needs that pose a threat to the life, safety and/or health of low-income occupants, or that address accessibility modifications for a disabled occupant.					
Number of dwelling units repairs with immediate health, safety or accessibility issues.	20	21	60	10	40

Housing, Human Rights and Community Development – continued

FY 2017-18 Objectives

- Review eligibility requirements of the County's housing rehabilitation program to identify barriers to providing repairs in a timely manner.
- Work with the County's partners who receive County housing rehabilitation funds and others to develop a single portal for low income homeowners for receive necessary housing repairs and to leverage funds and services for housing rehabilitation.
- Hire a housing rehabilitation specialist to do Housing Choice Voucher inspection allowing the two housing rehabilitation specialist to concentrate on urgent repairs and housing rehabilitations.
- Hire a Housing Resource Coordinator to coordinate county rehabilitation efforts and increase the number of landlords that rent to low income families and individuals.
- Increase the number of houses rehabilitated with County funds to sixty (60) units.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes:

- 2 new grants (+\$225,000) and (+\$100,000) from the North Carolina Housing Finance Agency for housing rehabilitation
 - 1.0 FTE Time-limited, partially grant-funded, Housing Resource Coordinator, January 1, 2018 start, salary/benefits cost of \$25,803 and one-time start-up/operating costs of \$6,419, to support housing rehabilitation.
- Realignment of current staff, among divisions, based on funding streams.
- Increase (+\$67,778) in General Funds for housing displacement

Housing, Human Rights and Community Development: Human Rights and Relations Division

Major Services

- Prevent discriminatory practices in housing and public accommodations through education, outreach and enforcement of the Orange County Civil Rights Ordinance and as a substantial equivalent agency, the Federal Fair Housing Act (Title VII of the Civil Rights Act of 1964).
- Provide technical assistance and training to the business community, community based organizations, and individuals regarding equal opportunity, fair housing, equal access and civil rights in addition to social justice issues such as gender equality and immigrant rights.
- Research, advocate and make recommendations for policies, programs and/or funding that will improve social justice for the Orange County community.
- Provide staff support to the Orange County Human Relations Commission.
- Identify Limited English Proficient (LEP) communities in Orange County; assess their needs, and conduct outreach to those communities to enable improved access to county government services.

Housing, Human Rights and Community Development – continued

FY 2016-17 Outcomes

- Received ten fair housing complaint inquiries and seven (7) were accepted for investigation. Closed seven (7) housing discrimination.
- Conducted eleven fair housing workshops or presentations to non-profit community based organizations in the County as well as tabling at local festivals and fairs.
- Assisted the Human Relations Commission with 1) Human Relations Month activities (forum on Islamophobia); 2) the 26th Annual Pauli Murray Award Ceremony; 3) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Created and distributed fair housing brochures translated in Burmese and Karen languages and participated in fair housing outreach activities in partnership with the Karen Community of North Carolina.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Prevent discriminatory practices in housing and public accommodations.					
Number of Complaints Received	10	10	10	10	10
Number of Cases Initiated	10	10	10	7	10
Number of Workshops and Presentations	20	20	20	5	20
Service: Provide technical assistance and training regarding equal opportunity, fair housing, equal access and civil rights.					
Organizations and Agencies receiving technical assistance	15	15	15	3	15
Service: Assess the needs and conduct outreach to Limited English Proficient (LEP) communities.					
Number of LEP Outreach Activities	10	10	10	10	10

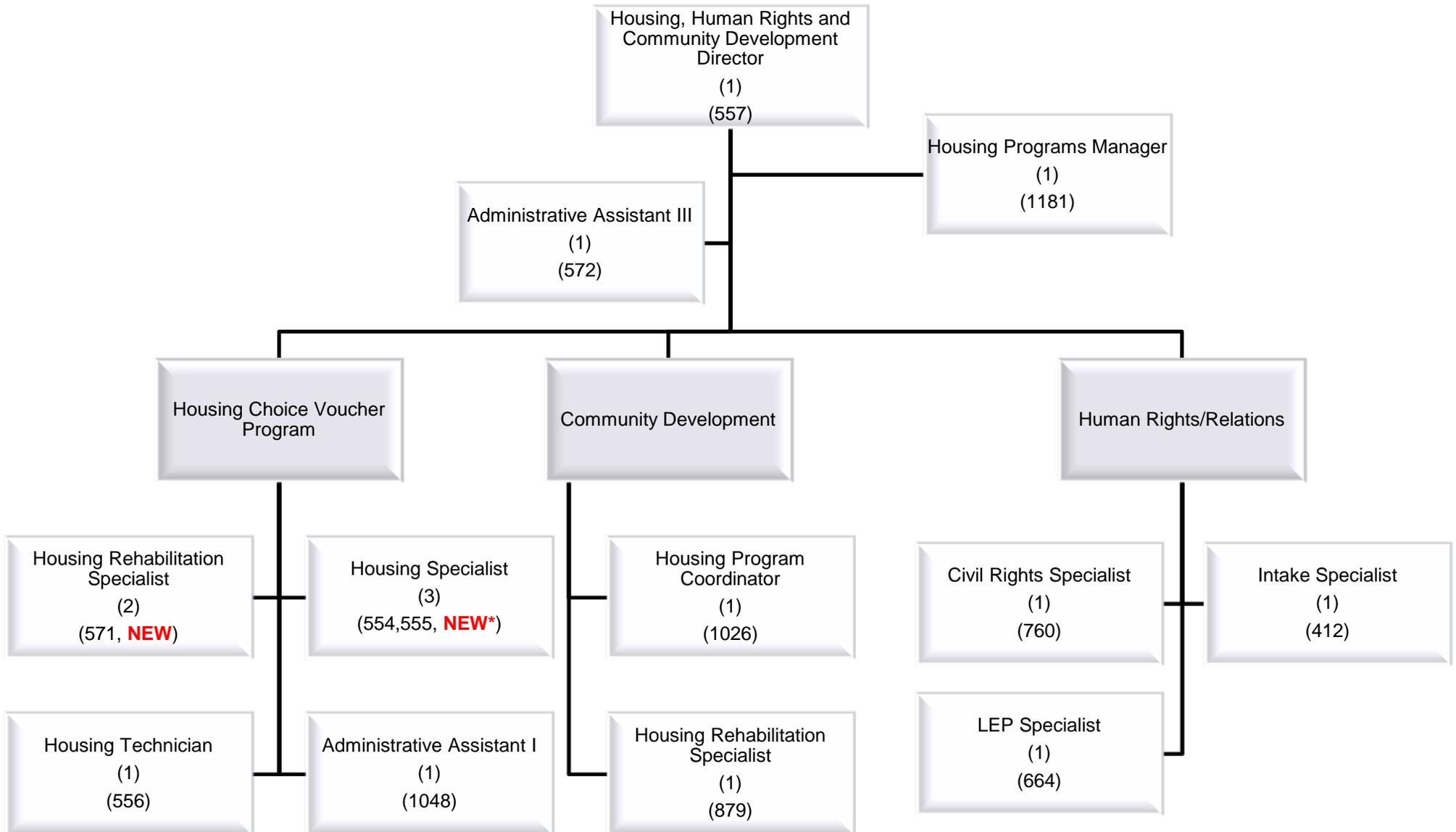
FY 2017-18 Objectives

- Receive fair housing complaints and resolve 75% of the complaints within the 100 day standard.
- Assist the Human Relations Commission with 1) Planning Human Relations Month activities including the Pauli Murray Awards Program; and 2) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Increase educational outreach in the community regarding Fair Housing and the Orange County Civil Rights Ordinance.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Housing, Human Rights & Community Development



Human Resources

Phone Number: (919) 245-2550

Website: <http://www.orangecounty.nc.gov>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 250
Personnel Services	731,310	816,775	816,775	832,203	819,264	819,264
Operations	92,969	120,876	126,508	119,909	113,229	113,229
Capital Outlay	4,615	0	0	0	2,950	2,950
Total Expenditures	\$ 828,894	\$ 937,651	\$ 943,283	\$ 952,112	\$ 935,443	\$ 935,443
County Costs (net)	\$ 828,894	\$ 937,651	\$ 943,283	\$ 952,112	\$ 935,443	\$ 935,443
Total Human Resources and Related Expenditures	\$ 828,894	\$ 937,651	\$ 943,283	\$ 952,112	\$ 935,443	\$ 935,443

Mission Statement

The mission of the Human Resources Department is to support the goals and challenges of Orange County by providing a full-range of comprehensive human resource services and programs which promotes an inclusive culture and work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. We will enable Orange County to attract, develop and retain a competent, diverse and customer service oriented workforce. The Human Resources Department is committed to working with the Board of County Commissioners, the County Manager and Departments in identifying and responding to the changing needs and will seek and provide solutions to workplace issues that support and optimize the operating principles of Orange County. We will provide leadership and guidance in the development, implementation, and equitable administration of policies and procedures, thus fostering a positive work environment.

Major Services

- Ensuring that employees are given the tools, training and motivation to operate in the most efficient and effective manner.
- Promoting and recruiting the best qualified people, while recognizing and encouraging the value of diversity in the workplace.
- Providing a competitive salary and benefits package and developing the full potential of our workforce by providing training and development for career enhancement.
- Providing a work atmosphere that is safe, healthy, and secure and conscious of long-term family and community goals.
- Establishing, administering and effectively communicating sound policies, rules and practices that treat employees with dignity and equality while maintaining company compliance with employment and benefit laws and the Orange County Code of Ordinances.

FY 2016-17 Outcomes

Human Resources Operation Services

- Updated the Human Resources Intranet Page to enhance a user friendly approach by sorting by subject matter.
- Implemented an Employee Self-Serve Program in March 2017 allowing employees to access personal information from any mobile device.

Human Resources – continued

- Expanded and implemented a New Employee Orientation schedule that encompasses additional department Subject Matter Experts to better prepare new hires on Orange County polices.
- Implemented a Student Internship Program and had six college interns in various departments.
- Implemented and provided training on alternatives to commuting including a comprehensive Telework policy.
- Prepared Performance Management System upgrade for implementation this fiscal year.

Staff Development and Training

- Provided activities and programs that address employee training and development, talent acquisition and performance management to ensure that the knowledge, skills, abilities and performance of the workforce meet current and future county and individual needs.
- Continued the Supervisor Training Program for all current supervisors and enhanced the growth of potential supervisors.
- Continued the delivery of Fish! Philosophy experiences to County employees; specific training was provided to Animal Services.
- Conducted What's my style? and What's my leadership style? Personality Assessment Training with the Department of Environment, Agriculture, Program and Recreation employees.
- Announced the new "We Have It" award to accompany the "I Have It" award to recognize employees that have exhibited FISH! Practices as a group.
- Introduced and implemented the STARFISH peer awards for departments to give out STARFISH! Pins (one per month for each department) also exhibiting the FISH philosophy of customer services.
- Continued to look at the needs of departments to determine the training needs that align with the County mission and department mission if applicable.
- Determined a training plan county wide or department wide based on outcome of assessment.
- Explored an e-learning, tracking ethics course to be implemented county wide.
- Provided employee recognition programs to ensure the Orange County employees know the importance of their positions and the value they bring and have within Orange County government.

Employment Programs

- Continued to maintain a workforce free of alcohol and drug abuse to protect the safety of County employees and the public by providing pre-employment, random, post-accident and reasonable suspicion drug and alcohol testing.
- Provided Drug and Alcohol Reasonable Suspicion Training to Supervisors.
- Revised the Drug and Alcohol Testing Administrative Rules and Regulations.
- Provided Job Study Assessments to ensure classifications with physical requirements were evaluated and updated appropriately through the Fit for Duty program. Four (4) Job Study Assessments were completed by Job Ready Services.
- Assisted several employees with Reasonable Accommodations Requests.
- Completed mandatory referrals for Employee Assistance Program (EAP) to address employee relations issues, retention and substance abuse.

Human Resources – continued

Recruitment and Selection

- Continue to develop and maintain a diverse workforce that exemplifies a commitment to EEO policies and to ensure compliance with our affirmative action policy, which is to promote equal access to employment by protected groups and to continually evaluate our recruiting practices for potential adverse impact.
- Completed 120 postings and screened and referred qualified candidates to hiring managers within 1.3 days of a closed posting.
- Created 23 new NEOGOV accounts for hiring managers and trained accordingly.
- Provided Oral Board Training for 8 Department Directors.
- Expanded advertising to be more diverse and to reach a wider audience. Advertisers include: NC Works, Job Finders, Triangle Tribune, The Charlotte Post, Durham Technical Community College, Alamance Technical Community College, Guilford Technical Community College, Career Vitals, NCACC, and NC League of Municipalities.

Classification and Pay

- Conducted organizational reviews for several departments and salary grade reviews for grade 8 and grade 9 positions.
- Completed a comprehensive review of temporary positions for consideration of status change to permanent and assigned classification.
- Completed comprehensive analysis of positions in two departmental divisions, two departments and salary grades 9, 10, 11 and 12.
- Developed career progression plans for three departmental divisions.
- Conducted job analyses to create and/or update job descriptions and identify job competencies as essential criteria for hiring, retaining and promoting County employees.
- Ensured that positions are appropriately classified and graded and that employees are compensated accordingly.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Staff Development and Training					
Total number of training courses offered	108	89	135	130	135
Total number of training participants	1,325	989	1,300	1,300	1,500
Total number of employees completing Supervision Training	n/a	176	132	140	50
Number of employees receiving I Have IT Award	n/a	~25	70	50	70
WPPR processed	947	848	915	950	950
Classification and Pay					
Reclassification reviews completed	7	51	n/a	62	15
Equity Retention Adjustments completed	7	24	n/a	n/a	10
Number of Class and Pay Study positions reviewed	n/a	36	17	711	379
Number of Class and Pay Study recommendations implemented	n/a	51	n/a	773	379
Number of County Wide Internship participants	n/a	n/a	3	6	8

Human Resources – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Recruitment and Selection					
Number of Request to Fills (RTF) processed	n/a	210	210	233	250
Average number of days to process RTF	n/a	12.0	2.1	2.7	2.5
Number of Recruitments / Postings	167	204	225	206	230
Number of Job Posting Hits/Views	n/a	n/a	117,000	98,713	115,000
Number of applications received	6,703	10,056	10,000	8,397	9,800
Average number of days to screen and refer applications to Hiring Manager	n/a	n/a	1.4	1.3	1.3
Number of applications received (% women)	n/a	72%	70%	70%	70%
Number of applications received (% minority race)	n/a	56%	60%	55%	60%
Number of referrals	n/a	4,332	4,500	4,090	4,500
Percentage of applicants referred	n/a	n/a	43%	55%	50%
Employment Programs					
Number of Fit for Duty post offer participants (capable)	26	35	35	46	60
Number of Fit for Duty post offer participants (not-capable)	0	1	2	4	8
Number of Fit for Duty / Return to Work	1	5	5	14	20
Number of Job Analysis and Validations Completed	2	5	5	7	5
Drug and Alcohol Testing Program / # of tests conducted post-offers	180	180	200	200	220
Number of request for reasonable accommodation	n/a	n/a	6	11	11
Employment Statistics					
Total number of full time permanent employees	859	865	900	892	900
Turnover Rate	9%	12%	13%	10%	8%

FY 2017-18 Objectives

- Develop a comprehensive NEOGOV Training Program for all new Supervisors/Managers.
- Provide a standard operating procedure for the Interviewing Process which includes instruction on preparing structured oral boards, conducting interview, the hiring process, and properly documenting throughout the process and after hiring to meet compliance standards.
- Ensure that workforce planning and employment activities and compensation and benefits programs are compliant with applicable federal and state laws and regulations and the Orange County Code of Ordinances.

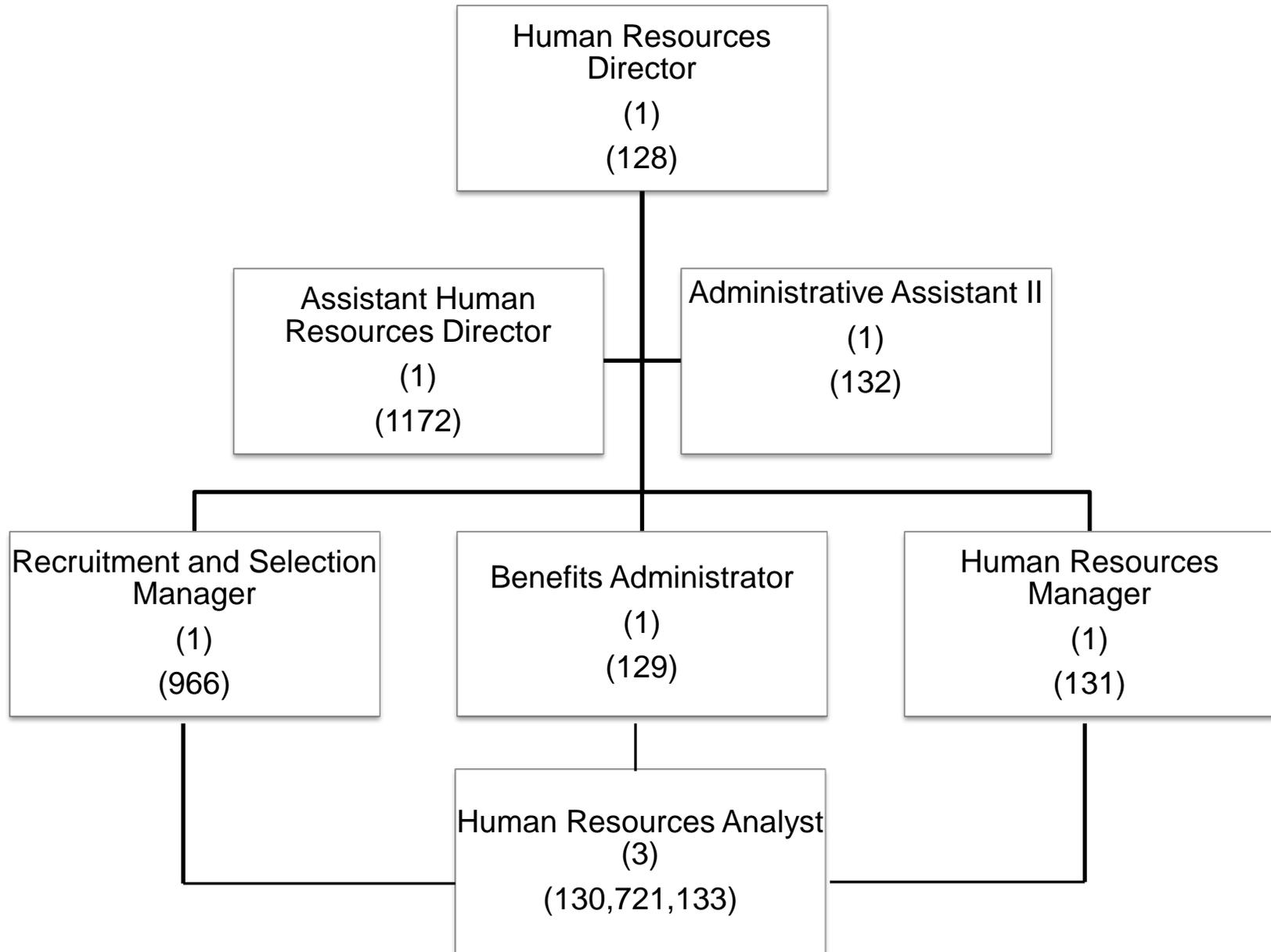
Human Resources – continued

- Evaluate compensation policies/programs including pay structures, performance based pay, internal and external equity and benefit programs and provide information and proposed resolution if applicable to the County Manager and the Board of County Commissioners.
- Develop efficiency using technology more efficiently in recruitment, hiring, orientation, succession planning, retention and organizational exit programs.
- Implement activities and programs that address performance management to ensure that the knowledge, skills, abilities and performance of the workforce meet current and future county and individual needs and provide a performance management system that is user friendly, electronic and has clearly defined measures.
- Develop career progression plans for various classifications.
- Review the County's Affirmative Action Policy, to ensure meeting the goal of promoting equal access to employment by protected groups and to continually evaluate our recruiting practices for potential adverse impact.
- Solicit employee feedback on health insurance programs to ensure the appropriate balance of the needs of employees and fiscal responsibility.
- Maintain a competitive salary structure that encourages employees and their families to live and work in Orange County.
- Provide a strong training commitment to all employees.
- Enhance the culture of well-being through wellness initiatives and education. Includes on-going wellness programs to improve employees' overall well-being, reduce medical and dental claims and increase productivity (decrease absenteeism and increase employee engagement). Activities may include nutrition and fitness challenges, educational programs, and incentives for participating in biometric screenings and other events.
- Continue to support the Employee Advocacy Roundtable issues as defined within the 2016 SWOT Analysis.
- Continue to work with Functional Team Management to enhance the delivery of services to County departments.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Human Resources



Information Technologies

Phone Number: (919) 245-2280

Website: <http://intranet.orangecountync.gov/IT/>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 315
Personnel Services	1,526,230	1,563,615	1,563,615	1,427,846	1,631,323	1,589,364
Operations	1,195,487	1,645,727	1,725,048	1,609,928	1,817,231	1,738,771
Capital Outlay	26,854	0	1,469	0	0	0
Total Expenditures	\$ 2,748,572	\$ 3,209,342	\$ 3,290,132	\$ 3,037,774	\$ 3,448,554	\$ 3,328,135
<i>Offsetting Revenues</i>	0	(19,645)	(19,645)	(19,645)	(19,645)	(19,645)
County Costs (net)	\$ 2,748,572	\$ 3,189,697	\$ 3,270,487	\$ 3,018,129	\$ 3,428,909	\$ 3,308,490
Total Information Technologies and Related Expenditures	\$ 2,748,572	\$ 3,209,342	\$ 3,290,132	\$ 3,037,774	\$ 3,448,554	\$ 3,328,135

Mission Statement

To Serve Orange County residents by creating, configuring and maintaining reliable and cost-effective technical solutions for the provision of public services and the protection of County information.

Major Services

- Ensure all Orange County staff members have access to efficient and effective technology
- Support Orange County staff computers, servers, data and voice networking equipment
- Coordinate technology procurement for all Orange County departments
- Protect and preserve Orange County's digital data assets
- Establish security and best practices policies for Orange County computing
- VoIP Phone System
- Inter-local IT Engineering Support (Hillsborough, Carrboro and Chapel Hill Police Departments connecting back through the Computer Aided Dispatch System)
- Maintain public wireless Internet services in and around county facilities
- Broadband Education and Statistics

FY 2016-17 Outcomes

- Animal Services and Solid Waste VoIP phone system upgrade.
- Continue Land Records Central Permitting Project (March 2018 completion)
- Increase centralized data storage via storage area network expansion (SAN expansion)
- PC replacements 200 units (100 laptops + 100 desktops)
- Expand Internet availability to Orange County residents

Information Technologies – continued

- Library Hotspot Loaner Program
 - increase to 150 units
 - exploring a long term loaner program
- Kronos service improvements
- Increase IT security posture
 - installed security hardware
 - improved email scanning system
- Orange Public Transportation scheduling and mobile data terminals
- Pretrial and Drug Treatment Court case management application
- Facilities Maintenance Software Project
- Breeze Farm Internet Project
- Fiber Study

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Network and VoIP					
Network Uptime	99.40%	99.40%	99.90%	98.58%	99.90%
Service: Help Desk					
Incoming Trouble Tickets	11,787	15,000	13,500	11,242	13,000
Service Call Resolution within Targets	74%	61%	80%	62%	80%
Service: Disaster Recovery					
Data Backup Success Rates	98.00%	99.90%	99.90%	98.47%	99.90%
Applications & Operations Projects:					
All projects in queue	--	123	110	102	110
New projects added to queue	--				
Closed/completed Projects	--	80	70	75	75
On Hold/Waiting		43	40	27	35
Canceled	--	0	4	2	2

Collaborative Efforts

- Inter-local IT Engineering Support (Hillsborough, Carrboro and Chapel Hill Police Departments connecting back through the Computer Aided Dispatch system)
- Inter-local IT Support (Hillsborough Permits Plus support)
- Work with Carrboro IT to improve Cybrary network services
- Health's and Planning's Central Permitting Project
- County-wide Broadband Initiative (State and Residents)

Information Technologies – continued

- Departmental Support Services
- Partner with Library on Internet Hotspot Loaner Program
- Work with the Town of Hillsborough on network expansion projects.
- Transition Website over to the Department of Community Relations
- Work with UNC, OWASA, Town of Chapel Hill, Town of Carrboro, Town of Hillsborough, Orange County Schools and Chapel Hill Carrboro City Schools on identifying network resources in order to leverage existing connections to each other's advantage.

FY 2017-18 Objectives

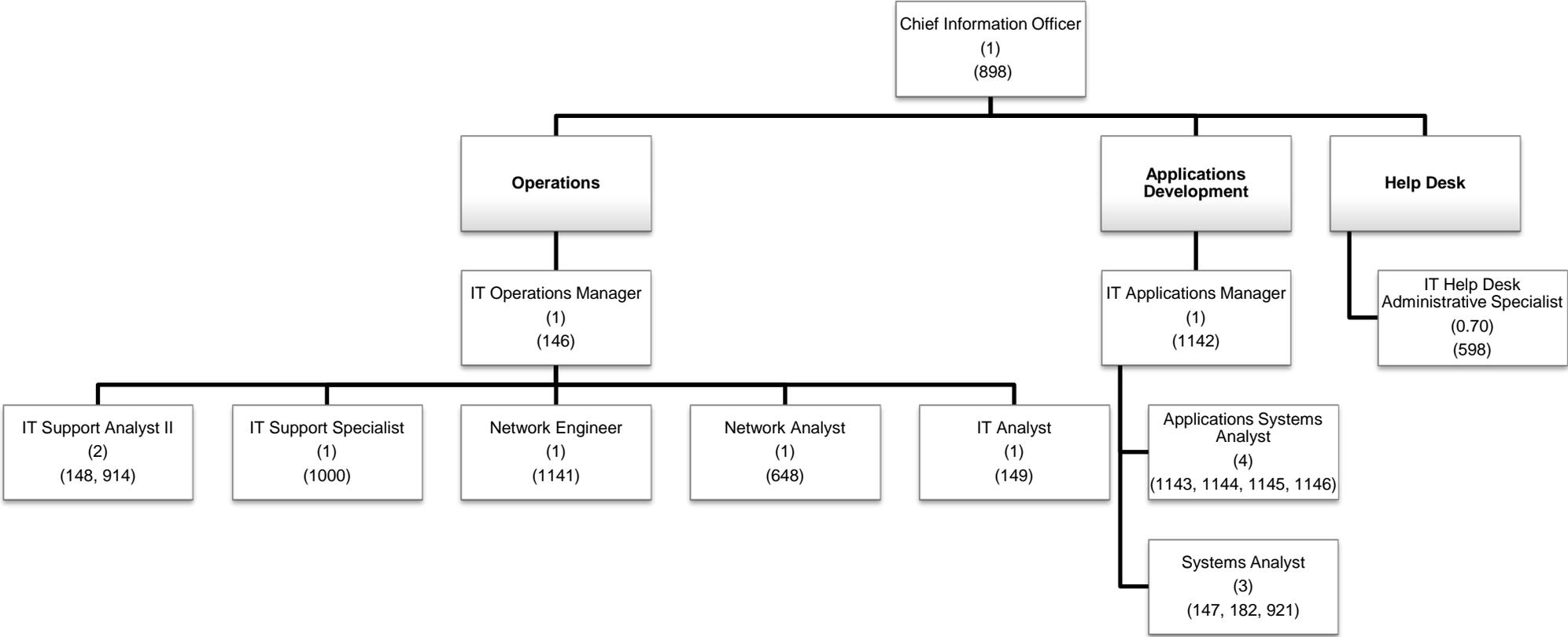
- PC Replacements 280 units
- Printer replacements 45 units
- Start test migrations of moving backup data to the cloud
- Finish remaining 20% of infrastructure build for SHSC to house nightly backup data.
- Move storage and servers into the hyper-converged model where storage and computing technology are merged rather than separate to allow for a better centralized management model
- Continue to enhance County data security.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An increase of \$160,824 in the Software License and Maintenance operating account. This increase is due to several factors:
 - Additional modules or licenses to expand existing service applications
 - New maintenance items
 - Newly negotiated multi-year maintenance contracts, which will have a cost-savings for this operating account in future budgets

Information Technologies



Library Services

Phone Number: (919)245-2525

Website: www.orangecountync.gov/library

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						Account: 500
Personnel Services	1,690,349	1,726,784	1,807,471	1,812,755	1,809,460	1,799,990
Operations	394,028	419,430	478,017	471,557	456,227	443,727
Capital Outlay	18,617	0	18,637	994	0	0
Total Expenditures	\$ 2,102,993	\$ 2,146,214	\$ 2,304,125	\$ 2,285,306	\$ 2,265,687	\$ 2,243,717
Offsetting Revenues	(170,990)	(146,550)	(228,634)	(192,023)	(138,297)	(138,297)
County Costs (net)	\$ 1,932,003	\$ 1,999,664	\$ 2,075,491	\$ 2,093,283	\$ 2,127,390	\$ 2,105,420
By Category (Multi-year Grant Projects Fund)						Account: 5000
Personnel Services	0	65,167	65,167	65,148	65,148	65,148
Operations	0	18,461	18,461	16,180	16,050	16,050
Capital Outlay	0	0	0	2,300	0	0
Total Expenditures	\$ 0	\$ 83,628	\$ 83,628	\$ 83,628	\$ 81,198	\$ 81,198
Offsetting Revenues	0	(73,628)	(73,628)	(73,628)	(71,198)	(71,198)
County Costs (net)	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Library Services and Related Expenditures	\$ 2,102,994	\$ 2,229,842	\$ 2,387,753	\$ 2,368,934	\$ 2,346,885	\$ 2,324,915

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
Carrboro Library	157,991	149,297	155,826	153,517	164,338	157,883
Cybrary	53,592	66,947	66,631	64,414	68,605	68,605
Main Library	1,891,410	1,929,970	2,081,668	2,067,375	2,032,744	2,017,229
Total Expenditures	\$ 2,102,993	\$ 2,146,214	\$ 2,304,125	\$ 2,285,306	\$ 2,265,687	\$ 2,243,717
Offsetting Revenue	(170,990)	(146,550)	(228,634)	(192,023)	(138,297)	(138,297)
County Costs (net)	\$ 1,932,003	\$ 1,999,664	\$ 2,075,491	\$ 2,093,283	\$ 2,127,390	\$ 2,105,420
Total Expenditures	\$ 2,102,993	\$ 2,146,214	\$ 2,304,125	\$ 2,285,306	\$ 2,265,687	\$ 2,243,717
Other Related Programs (Multi-year Grant Projects Fund)						
Outreach Grant	0	83,628	83,628	83,628	81,198	81,198
Total Expenditures	\$ 0	\$ 83,628	\$ 83,628	\$ 83,628	\$ 81,198	\$ 81,198
Offsetting Revenue	0	(73,628)	(73,628)	(73,628)	(71,198)	(71,198)
County Costs (net)	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Expenditures	\$ 0	\$ 83,628	\$ 83,628	\$ 83,628	\$ 81,198	\$ 81,198

Mission Statement

Our mission statement reflects the commitment we are making to the residents of Orange County.

The Orange County Public Library sets an example for other public libraries by providing safe and welcoming spaces for the people of our community and allow their ideas to flourish. We focus our efforts on listening and learning from a broader audience, expanding our reach throughout the county, ensuring our partnerships are in service to our strategic goals, making

Library Services – continued

our spaces more inclusive, and strengthening our internal and external support systems and relationships.

Department Name: Library Main

Major Services

- Engage
 - Make time to meet people where they are, out in the community and in our buildings. Listen to learn how the library can better help residents pursue dreams of new skills, hobbies, jobs, and languages.
 - Use what we learn to improve our services, programs and collections.
- Partner
 - Work alongside local organizations, town and county departments in Orange County to increase learning opportunities for all ages. Seek opportunities to use our abilities as information gatherers to address community needs.
 - Promote our work with partners so that Orange County residents can benefit.
- Include
 - Improve our website so that it's easy and pleasant to use, and accessible for people with low vision and hearing. Tend to our buildings to make sure we remain welcoming.
 - Improve our service to rural residents through increased use of the Library Station in Cedar Grove and joint activities with county community centers.
- Connect
 - Build relationships with area libraries so customers have greater access to materials, programs, and services. Continue to learn how to offer excellent customer service on the phone, in the library, and online.
 - Provide the Friends of the Orange County Public Library (Hillsborough and Carrboro) with the information they need to raise money, volunteer, and advocate for the library system.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am–8pm	9am-8pm	9am – 8pm	9am– 8pm	9am–6pm	9am– 6pm	Noon-6pm

FY 2016-17 Outcomes

- Launched technology for youth through an LSTA grant that supports digital literacy for ages 3-12.
- Working with a consultant, completed our 2nd Strategic Plan, through an LSTA grant that will guide us through 2020.
- Launched SEA (Student Easy Access) accounts for Orange County School children grades K-12.

Library Services – continued

- Continued our collaborative partnership with The Expedition School, providing school visits and library services to the charter school students year round.
- Launched the “Time to Read” project by partnering with the Orange County Partnership for Young Children to address professional development needs around literacy in childcare centers and parent education..
- Expanded our community connections to include collaborations with outside agencies, county departments and key community non-profits, such as Department on Aging, Club Nova, and Orange County Literacy.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Engage with Ideas: Use information from existing community outreach and partnership efforts and the strategic planning process to meet people where they are.					
Annual visits to Main Library	223,090	223,500	245,000	245,000	255,000
Annual Collaborations	20	25	25	25	27
Number of Volunteers	25	35	35	40	42
Service: Partner for Impact: Emphasize strategic partnership to increase literacy for children birth to five, school-aged children and adults					
Annual programming attendance	10,562	10,540	9,500	8,600	9,000
Programming attendance per capita (NC Average =.38)	.13	.15	.15	.15	.15
Service: Build Inclusive Spaces: We will extend the reach of the library system throughout the county with a new branch location in Carrboro and an improved website. We will continue to support county efforts to increase internet access to all residents.					
Newsletter recipients county wide	700	3300	3500	3800	4000
Website visits annually	221,894	250,861	250,000	255,000	255,000
Number of Wifi-to-Go	0	15	100	125	125
Service: Create Stronger Connections: To increase our effectiveness, we will continue to develop our support network, forge relationships with other library systems and foster a customer-focused work culture.					
Number of Interactions with customers within the library	38,661	19,496	15,000	15,500	16,500
Friends of the Library financial support annually	\$10,350	\$12,750	15,000	15,886	15,000

FY 2017-18 Objectives

- Launching the Strategic Plan to include major milestones within the 4 broad areas of Engagement, Partnerships, Inclusiveness, and Connections

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Library Services – continued

Department Name: Library Carrboro Branch Library – McDougle Middle School

Major Services

- Select and provide access to a broad selection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access and printing capabilities
- Provide patron assistance in accessing and utilizing materials and technology.
- Contract with CCHSS includes pre-determined set hours of operation and stipends for janitorial services and technology support.
- Current hours of operation – 26 hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm		10am – 2pm	1pm – 5pm

FY 2016-17 Outcomes

- Partnered with Orange County IT to pilot providing wifi hotspots to residents in Southern Orange.
- Provided support for ongoing work with the Manager's Office on the Southern Branch Library Project.
- Connected with members and staff at Club Nova, conducting library card drives, and collecting newspapers for the Club Nova thrift shop.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Track and support usage of CBL					
Circulation of materials	25,248	20,230	25,000	24,000	25,000
Annual number of computer users	2140	1963	2000	2150	2200
Annual number of library visits	19,053	15,176	18,000	16,500	17,000

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Library Services – continued

Library Services: Cybrary Branch Library

Major Services

- Select and provide access to a small collection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology.
- Current hours of operation – 39 hours per week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am – 4pm	9am-4pm	9am – 4pm	9am – 4pm	9am – 4pm	10am – 2pm	closed

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Support library services including technology and research assistance.					
Annual number of computer users	22,000	26,660	20,000	20,000	22,000
Technology assistance at Cybrary	1300	1560	1700	1700	1800
Annual number of library visits	15,133	14,328	14,000	14,000	15,000

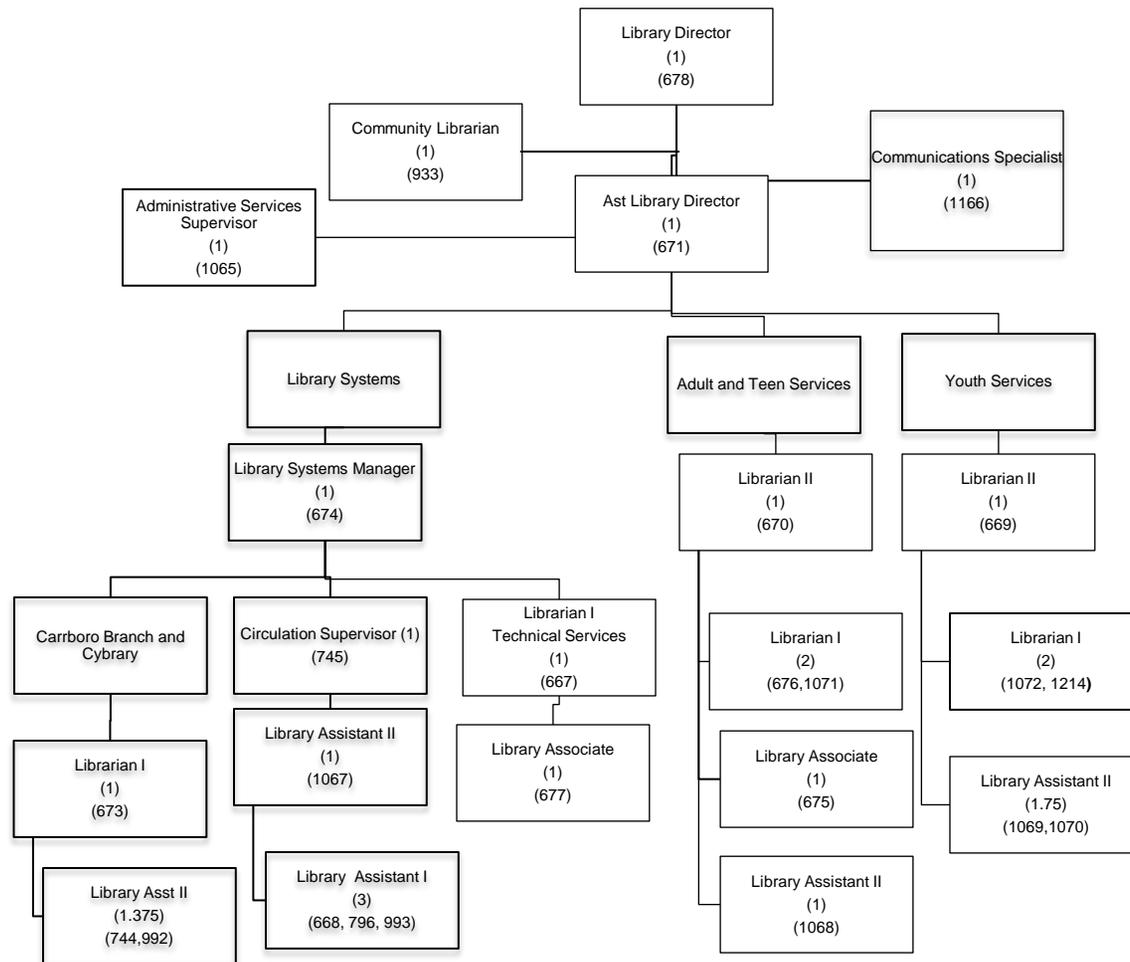
FY 2016-17 Outcomes

- Partnering with Orange County IT to provide pilot program - wifi hotspots to the community of Southern Orange.
- Provide support for ongoing work with the Manager’s Office toward identifying a site for the Southern Branch Library.
- Connected with members and staff at Club Nova, conducting library card drives, and collecting newspapers for the Club Nova thrift shop.

Budget Highlights

The FY 2017-18 Commissioner Approved Budget includes no significant budget changes.

Library Services



Orange Public Transportation

Phone Number: (919) 245 - 2007

Website: http://www.orangecountync.gov/departments/planning_and_inspections/orange_public_transportation/index.php

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	
<i>By Category (General Fund)</i>							Account: 325
Personnel Services	723,149	1,014,760	1,014,760	821,741	1,313,648	1,195,551	
Operations	239,671	359,300	360,500	236,206	386,586	299,642	
Capital Outlay	17,936	99,678	102,469	31,678	139,750	91,750	
Total Expenditures	\$ 980,756	\$ 1,473,738	\$ 1,477,729	\$ 1,089,625	\$ 1,839,984	\$ 1,586,943	
<i>Offsetting Revenues</i>	<i>(500,898)</i>	<i>(954,883)</i>	<i>(954,883)</i>	<i>(714,639)</i>	<i>(954,915)</i>	<i>(954,915)</i>	
County Costs (net)	\$ 479,858	\$ 518,855	\$ 522,846	\$ 374,986	\$ 885,069	\$ 632,028	
Total Orange Public Transportation and Related Expenditures	\$ 980,756	\$ 1,473,738	\$ 1,477,729	\$ 1,089,625	\$ 1,839,984	\$ 1,586,943	

Mission Statement

The mission of the Orange County Public Transportation Department is to provide safe, efficient, and accessible transit services and as a viable means of mobility to residents and visitors in need of transportation.

Major Services

- Rural Transit Service
- Fixed Route Service
- Complementary ADA Service
- Non-Emergency Medical Transportation (DSS/ Medicaid)

FY 2016-17 Outcomes

- Plan for 3 new Fixed Routes to be implemented by September 2017.
- Retiring 2 buses which have reached useful life and add expansion bus for new service anticipated by June 30, 2017. Three buses were procured and delivered in March 2017 to replace the 2 retired buses and provide 1 expansion vehicle.
- As a new department for Orange County Government, add staff, drivers and resources to become a viable department.

FY 2017-18 Objectives

- Adequately staff organization to facilitate current service demands and anticipated services expansion.
- Begin marketing and rebranding campaign (to include new logo, new official name, and website destination).

Orange Public Transportation – continued

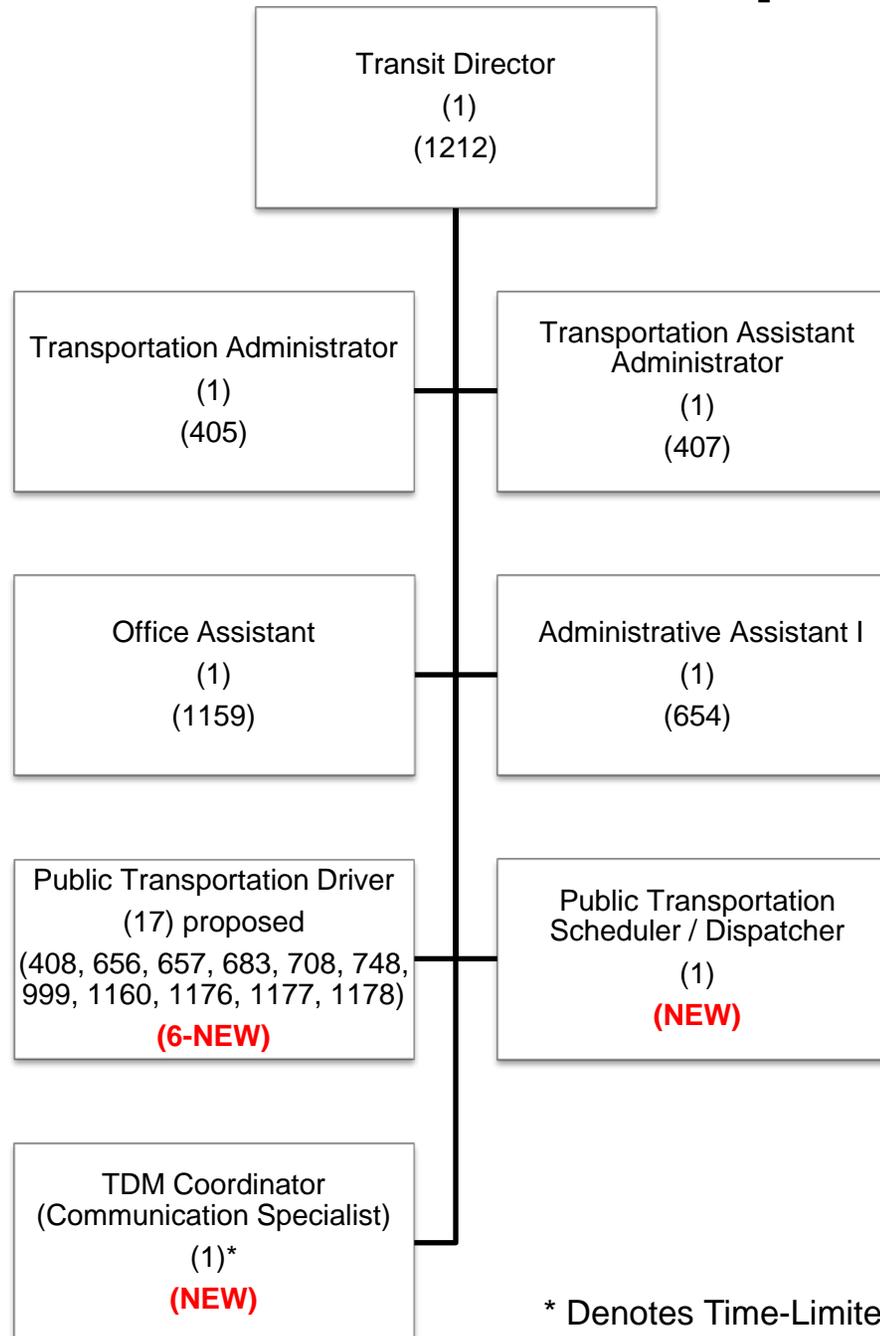
- Add Transit Demand Management Coordinator to staff to facilitate and market various transportation options throughout the County and region.
- Replace aging fleet to be in compliance with useful life standards of FTA.
- Add new style bus stop signs (Simme Seat) throughout service area with help from AARP grant (non-matching) and other federal grant programs.
- Procure Remix transportation planning software to help facilitate planning, design, and coordination of new routes and services.
- Implement new services (Fixed Route) that take advantage of grant funding sources, as service area continues to trend urban.
- Coordinate with Chapel Hill Transit (CHT), GoTriangle, and the MPO regarding implementation of the Orange County Transit Plan (formerly the Orange County Bus & Rail Investment Plan).
- Monitors implementation of the Orange County Transit Plan and participates in LRT, BRT, and small bus capital planning.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- The addition of 8.0 FTE, primarily to focus on service and route expansion. These positions have been staggered throughout the year:
 - 2.0 FTE Public Transportation Drivers to start July 1, 2017, each with a total salary/benefits cost of \$44,110 and one-time start-up/operating costs of \$770
 - 2.0 FTE Public Transportation Drivers to start October 1, 2017, each with a total salary/benefits cost of \$33,083 and one-time start-up/operating costs of \$578
 - 2.0 FTE Public Transportation Drivers to start January 1, 2018, each with a total salary/benefits cost of \$22,055 and one-time start-up/operating costs of \$385
 - 1.0 FTE Public Transportation Scheduler/Dispatcher to start July 1, 2017, with a total salary/benefits cost of \$51,930 and one-time start-up/operating costs of \$770
 - 1.0 FTE TDM Coordinator (Communications Specialist) to start July 1, 2017, with total salary/benefits cost of \$53,721 and one-time start-up/operating costs of \$8,671
 - This position is being recommended as part of a grant match with the Triangle J Council of Governments. The position is a 50% grant match with the Council of Governments.
- A reduction of \$140,000 in the Temporary personnel account. Due to the recommended increase in permanent staffing, the department intends to eliminate the use of temporary personnel.
- An increase of \$14,780 in the Contract Services account to provide training for the additional staff and for the purchase/maintenance of CTS Fleet software.
- An allocation of \$60,000 in the Vehicles account. These funds will be used to cover the County's portion of 2 new bus purchases. The County is responsible for 10% of the total purchase bus price, with reimbursable Federal funds being used for the other 90%.
- An allocation of \$30,000 in the Equipment account. These funds will be used to purchase 2 additional fareboxes.

Orange Public Transportation



* Denotes Time-Limited / Grant Funded Position(s)

Planning & Inspections Department

Phone Number (919) 245-2575

Website: <http://orangecountync.gov/planning/index.asp>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 620
Personnel Services	2,346,034	2,547,750	2,652,750	2,515,556	2,814,843	2,778,092
Operations	261,477	319,255	398,080	403,181	435,106	356,769
Capital Outlay	2,087	22,000	35,292	33,013	25,962	0
Total Expenditures	\$ 2,609,598	\$ 2,889,005	\$ 3,086,122	\$ 2,951,750	\$ 3,275,911	\$ 3,134,861
<i>Offsetting Revenues</i>	<i>(1,329,649)</i>	<i>(1,103,017)</i>	<i>(1,237,430)</i>	<i>(1,455,270)</i>	<i>(1,397,050)</i>	<i>(1,437,050)</i>
County Costs (net)	\$ 1,279,949	\$ 1,785,988	\$ 1,848,692	\$ 1,496,480	\$ 1,878,861	\$ 1,697,811
<i>Efland Sewer Fund</i>						Account: 3601
Operations	343,712	331,680	331,680	368,665	359,385	359,385
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 343,712	\$ 331,680	\$ 331,680	\$ 368,665	\$ 359,385	\$ 359,385
<i>Offsetting Revenues</i>	<i>(329,117)</i>	<i>(331,680)</i>	<i>(331,680)</i>	<i>(368,665)</i>	<i>(359,385)</i>	<i>(359,385)</i>
County Costs (net)	\$ 14,595	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Planning and Inspections and Related Expenditures	\$ 2,953,310	\$ 3,220,685	\$ 3,417,802	\$ 3,320,415	\$ 3,635,296	\$ 3,494,246

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Program (General Fund)</i>						
Planning	2,505,148	1,251,761	1,343,865	1,415,814	1,382,681	1,308,399
Engineering	88,571	92,622	91,272	81,081	0	0
Inspections	11,510	1,180,980	1,298,493	1,107,512	1,354,864	1,350,987
Erosion Control	4,370	363,642	352,492	347,343	538,366	475,475
Total Expenditures	\$ 2,609,598	\$ 2,889,005	\$ 3,086,122	\$ 2,951,750	\$ 3,275,911	\$ 3,134,861
<i>Offsetting Revenue</i>	<i>(1,329,649)</i>	<i>(1,103,017)</i>	<i>(1,237,430)</i>	<i>(1,455,270)</i>	<i>(1,397,050)</i>	<i>(1,437,050)</i>
County Costs (net)	\$ 1,279,949	\$ 1,785,988	\$ 1,848,692	\$ 1,496,480	\$ 1,878,861	\$ 1,697,811
Total Expenditures	\$ 2,609,598	\$ 2,889,005	\$ 3,086,122	\$ 2,951,750	\$ 3,275,911	\$ 3,134,861
<i>Efland Sewer Fund</i>						
Efland Sewer	343,712	331,680	331,680	368,665	359,385	359,385
Total Expenditures	\$ 343,712	\$ 331,680	\$ 331,680	\$ 368,665	\$ 359,385	\$ 359,385
<i>Offsetting Revenue</i>	<i>(329,117)</i>	<i>(331,680)</i>	<i>(331,680)</i>	<i>(368,665)</i>	<i>(359,385)</i>	<i>(359,385)</i>
County Costs (net)	\$ 14,595	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 2,953,310	\$ 3,220,685	\$ 3,417,802	\$ 3,320,415	\$ 3,635,296	\$ 3,494,246

Planning & Inspections Department – continued

Mission Statement

The Planning and Inspections Department seeks to serve the residents and businesses of Orange County by implementing adopted land use, environmental, and building policies and standards through a system of regulations to promote stable and quality residential and non-residential economic development while protecting the environment.

Administrative Division

Major Services

- Develops planning studies, area plans and/or regulatory measures to implement BOCC Goals.
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, Town of Hillsborough, Cities of Durham and Mebane, and the Schools Adequate Public Facilities Ordinance (SAPFO).
- Manages interdepartmental collaboration and takes lead roles on special planning projects.
- Assists in other major comprehensive plan implementation and current planning amendments.
- Manages Transportation Planning and collaborates with OPT on Public Transit initiatives; Orange County Bus & Rail Investment Plan (OCBRIP), local, intra-county and regional including transit infrastructure development coordination.
- Manage Engineering initiatives such as Economic Development zone, water, sewer, infrastructure and coordinate with gas, telecommunication (wired fiber and wireless) and roadway construction.
- Interact with regional, state and federal agencies such as North Carolina Department of Transportation (NCDOT), Army Corps of Engineers (ACOE), North Carolina Department of Environment and Natural Resources (NCDENR), Environmental Protection Agency (EPA), multiple Metropolitan Planning Organizations (MPO), Triangle J Council of Governments (TJCOG), etc.
- Support economic development department and lead coordinated infrastructure development before and during industrial recruitment.

FY 2016-17 Outcomes

- SAPFO Administration, including presentations on the annual technical report as requested
- Agenda preparation and management for Planning Board and Quarterly Public Hearings including continual maintenance of Departmental webpage.
- Hillsborough-Orange County Strategic Growth Plan and coordinated land use plan review.
- Orange County, Chapel Hill, Carrboro Joint Planning Area (JPA) Administration – reviews and comments on Land Use Management Ordinance revisions proposed by Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues.
- Zoning Ordinance and Map Amendment and Comprehensive Plan Text and Map amendments, including significant mapping efforts. This is an implementation measure of the Efland-Mebane Small Area Plan, including Buckhorn EDD.

Planning & Inspections Department – continued

Outcome Measures	2014/15 Actual	2015/16 Actual	2016/17 Budget	2016/17 Estimate	2017/18 Projected
Prepare and distribute agendas: Quarterly Public Hearing	4	4	4	4	4
JPA Public Hearing	2	2	2	2	2
Advisory Boards/Task Forces	26	26	28	40	35
Other Local Government Meetings	12	12	15	18	20

FY 2017-18 Objectives

- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas.
- Assistance with "Phase II" Unified Development Ordinance amendments as needed (i.e., addition of Economic Development planning process streamlining and Central Permitting, Agricultural Support Enterprises).
- Continued implementation of Efland-Mebane Small Area Plan (i.e., Design Guidelines, Land Use Plan text and map amendments) which can include 'prezoning'
- Continued coordination with the Town of Hillsborough to develop an intergovernmental agreement regarding utility extension.
- Continue to provide GIS mapping (including thematic maps) and socio-economic data (updated by 2010 Census) to department staff, other county departments, and outside agencies as requested. Required update to county's Data Element based on American Community Survey for use by all departments.
- Research/Planning/Implementation and monitor/amend to address Regional Mobility Act and ½ cent sales/tag tax initiative regarding Light Rail, Bus Rapid Transit and Amtrak.
- Engineering/Infrastructure Oversight including master plan projects, as well as, specific projects outlined in CIP.
- Economic Development teamwork to show and prepare (infrastructure and zoning) Orange County sites.
- Research and coordinate land use, zoning and infrastructure with our interlocal agreement municipal partners.
- Continue work with Housing, Human Rights and Community Development department on Affordable housing, workforce housing initiative, and a mobile home strategy.
- Analyze county and city population and employment projections for 2045 MTP of the DCHCMPO
- Continue work on rural cluster design.

Interdepartmental collaboration

1. Environmental Health, Planning & Inspections, Information Technologies

Land Management Central Permitting Software (LMCPS)

This collaboration assists customers (residents and businesses) to proceed with real estate improvement and development. This upgraded software will improve and

Planning & Inspections Department – continued

streamline processing, employ technology and internet access, share information across department areas and provide better reporting and performance measurement.

2. Planning & Inspections, OPT, Health Development, Department of Social Services, Department on Aging, Libraries

Public Transit Program

Provide Planning support to Public Transit in the goal setting and strategic plans of all of the aforementioned agencies. This initiative provides enhanced access to jobs and county services which are centralized.

3. Planning & Inspections, Department on Aging, Housing, Human Rights and Community Development

Housing Opportunities and Master Aging Plan

Provide Planning support on land development and the new housing types (such as ‘Tiny Houses’) or cooperative living styles are necessitating a new look at land development regulations and the impact of changing demographics.

4. Information Technologies, Planning & Inspections

Rural Broadband

The Planning department is responsible for both urban and rural development patterns and the services that are available to promote equity and a balanced transportation and communication network.

5. Assist Manager’s Office with development of fiscal impact model to gauge the impacts of various land uses and their density/intensity pattern related to revenues and the cost of services.
6. Continue participation multi-jurisdictional team with Rogers Road land use and sewer planning

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- No significant budget changes in this division

Current Planning Division

Major Services

- Administer and manage land use and subdivision regulations including, but not limited to: zoning, subdivision, erosion control, flood damage prevention, environmental protection, stormwater management, and adequate public facilities.
- Process and issue permits authorizing land disturbing activity (residential and non-residential).
- Information/educational resource for the general public concerning development policies.

FY 2016-17 Outcomes

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget

Planning & Inspections Department – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Issue permits for completed/accurate residential development permit applications within 5 business days	92%	91%	95%	93%	95%
Issue permits for completed/accurate non-residential development permit applications in no less than 30 business days from date of submittal (Ordinance maximum is 30 days)	91%	88%	95%	90%	95%
Respond, in writing or e-mail, to request for information on land use issues within 5 business days from receipt	89%	89%	95%	90%	95%
Service: Enforcement of Land Use Regulations¹					
Conduct initial inspection on a submitted complaint within 5 business days from receipt.	79%	84%	90%	85%	90%
Respond to complaint within 7 business days from date of receipt	79%	80%	90%	79%	90%
Follow-up inspections on violations within 30 days of initial notice of violation being sent out	79%	71%	95%	74%	90%
Service – Processing of Subdivision Applications					
Ensure review/action (i.e. approve, deny, reject, request additional information, etc.) on Minor Subdivision Concept Plan applications occur within 30 business days from receipt of application	89%	89%	95%	90%	95%
Respond to applicants with updates within 5 business days from contact	85%	87%	95%	89%	95%

FY 2017-18 Objectives

- Continue to work on increasing permit processing effectiveness within identified time frames.
- Continue to hold open houses and educational meetings to keep local residents informed of division activities.
- Continue to improve outreach activities to keep residents informed of local development applications/projects.

¹ Staffing issues within the Department has hindered enforcement inspections and follow-up. There is no longer a dedicated enforcement officer within the Division. The Current Planning supervisor still serves as the primary enforcement officer for the County.

Planning & Inspections Department – continued

- Work to revise existing regulations to address identified long-term planning issues (i.e. table of permitted uses, subdivisions, landscape standards, sign regulations, mixed use development projects, rural master planning, affordable housing, etc.).
- Continue to improve our enforcement program with additional outreach and community meetings.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- No significant budget changes in this division

Comprehensive Planning Division

Major Services

- Provides Transportation Planning service function of the County, including coordination between and among the County and NCDOT, MPOs, RPO, and TJCOG.
- Administration of Orange Unified Transportation Board agendas/meetings
- Prepares/updates/implements elements of the Comprehensive Plan, Joint Land Use Plan with Hillsborough, and access management plans
- Prepares/amends/coordinates functional long- and short-range plans and special studies
- Provides technical assistance to governing and advisory boards concerning comprehensive planning issues in Orange County
- Coordinates with other County Departments and Divisions on ordinance and/or policy preparation/amendment required to implement the Comprehensive Plan

FY 2016-17 Outcomes

- Coordinated with GoTriangle to report on the Orange County Bus and Rail Investment Plan (BRIP) and to plan for a park and ride lot and transfer facility on the north side of Hillsborough.
- Assist in updating the Orange County Transit Plan.
- Developed marketing material (brochures and website information) for OPT routes and distributed in key County locations.
- Provided input and recommendations on high speed rail corridor through the County and proposed rail crossing closings.
- Participated in Durham-Chapel Hill-Carrboro(DCHC) MPO Unified Planning Work Program reporting and reimbursement process to reimburse the County for a portion of its contributions toward MPO transportation planning.
- Participated in development of State Transportation Improvement Program and DCHC MPO Comprehensive Transportation Plan.
- Continued access management planning in Economic Development Districts (EDD), including consultant oversight.
- Processed land use amendments in Hillsborough EDD
- Supported special projects related to the County's economic development initiatives.

FY 2017-18 Objectives

- Active membership on Technical Coordinating Committees of the two MPOs and RPO, as well as support to respective Policy Boards and Orange County elected officials that serve on them.
- Process any Future Land Use Map amendments that may be required to support the County's Economic Development objectives.
- Analyze and fine-tune access management plans within areas designated for economic development.
- Amend the Buckhorn-Mebane Access Management Plan to fine-tune future corridors based on consultant environmental surveys and traffic projections and analysis.
- MPO Projects -- Durham-Chapel Hill-Carrboro 2045 Metropolitan Transportation Plan (MTP).
- Participate in development of State Transportation Improvement Program through MPOs and RPO.
- Continue implementation of Bicycle Safety Task Force and Safe Routes to Schools recommendations.
- Continued administration required for Orange Unified Transportation Board (OUTBOARD)

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- No significant budget changes in this division

Special Projects & GIS Division

Major Services

- Prepares/updates/implements small area plans, comprehensive plan, development regulations (UDO), and special studies to implement BOCC goals.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, the Schools Adequate Public Facilities Ordinance (SAPFO), and the Water and Sewer Management, Planning, and Boundary Agreement (WASMPBA).
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- GIS mapping services and socio-economic/demographic data for Planning & Inspections, other County departments as requested, and other agencies as requested.
- Manages interdepartmental collaboration, including BOCC agenda coordination with the County Manager's office.

FY 2016-17 Outcomes

- Unified Development Ordinance: Draft and presented amendments to the UDO that are intended to promote and further BOCC goals (examples include revisions to the Hillsborough Economic Development District zoning districts, rezonings in the Hillsborough EDD, and revisions to the O/RM [Office/Research & Manufacturing] zoning district). Also incorporated all UDO text amendments, completed by all staff members, into the master UDO and ensured updates were e-mailed to all necessary parties and the on-line version was kept up-to-date.

Planning & Inspections Department – continued

- SAPFO Administration, including student membership projections and authoring the annual technical report.
- School Impact Fee Study/Update: Completed oversight of a study conducted by a consultant to determine the “maximum supportable impact fee” and shepherded the public process to adopt updated fee levels.
- Rogers Road Area Staff Working Group: Extensive participation on a multi-jurisdictional staff working group that is working toward solutions for the Rogers Road area.
- Planning GIS analysis, including extensive mapping related to economic development prospects, various housing initiatives (e.g., senior housing, mobile home parks, affordable housing plan), and transportation/transit projects. Also provided GIS analytical services to other departments as needed (e.g., Economic Development, OPT, Asset Management, and DEAPR).
- JPA Administration – reviewed and commented on several Land Use Management Ordinance revisions proposed by the Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues.
- Mebane by Design: Regular participation on a steering committee for a new Land Development Plan for the City of Mebane.
- Working collaboratively with the Housing & Community Development Department on an Affordable Housing Plan.
- Significant assistance is being provided to the consultant administering the CDBG Grant for the Morinaga infrastructure project.
- Efficient agenda preparation and management for Planning Board and Quarterly Public Hearings.
- Significant coordination with the Manager’s Office on all Planning items on BOCC agendas throughout the year.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Planning Board Agenda Administration/Distribution					
Percentage of Planning Board Agendas/Materials available a minimum of 7 calendar days prior to meeting	100%	100%	100%	100%	100%
Service: Quarterly Public Hearing Agenda Administration/Distribution					
Percentage of Quarterly Public Hearing Agendas/Materials available a minimum of 10 calendar days prior to hearing	100%	100%	100%	100%	100%
Service: JPA Administration – Review of Chapel Hill and Carrboro Ordinance Amendments and Projects					
Percentage of requested ordinance amendment and project reviews completed prior to Town public hearings	100%	100%	100%	100%	100%

FY 2017-18 Objectives

- Revise land use and development regulations, as directed by the BOCC in furtherance of BOCC goals.
- Continue interdepartment and interagency collaboration on projects that cross department/agency lines of responsibility (joint planning matters, senior housing, affordable housing, school siting, CDBG grant administration, etc.)
- Continue to provide GIS mapping (including thematic maps) and socio-economic data to department staff, other County departments as requested, and outside agencies as requested.

- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas, as well as Department-wide coordination of BOCC agenda items with the County Manager's office.
- Participation on the potential Chatham-Orange County task force.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- No significant budget changes in this division

Building Inspections Division

Major Services

- Review building plans, issue permits, conduct inspections, in the trades of: building, mechanical, electrical, and plumbing systems associated with new construction and alterations to existing buildings, to achieve compliance with and enforce the current North Carolina State Building Codes.
- Respond to the general public to act as resource for Code related information and perform investigation of code violations.
- Conduct annual safety inspections of public schools and child/adult care facilities as required by G.S.
- Calculate and post Occupancy Load in all assemblies in the unincorporated areas of Orange County and the Town of Hillsborough.
- Provide inspections and assessments during disasters and major environmental events.
- Assist with evaluation of County facilities for ADA compliance.
- Assist County Departments and entities with construction related evaluations and information to ensure County projects meet minimum safety standards and requirements.
- Provide emergency inspections of the Efland Sewer System and report inspections back to county engineer for maintenance.

FY 2016-17 Outcomes

- Accept, review and issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- Accept all major credit cards at the front counter providing a major convenience for our customers.
- Provide plan review of all commercial and residential permit applications, assuring all relevant codes and laws are met with before approval
- Conduct 95% of inspections on the day requested to be conducted.
- Issue Certificates of Compliance or Certificates of Occupancy at the completion of all projects as well as collecting of all School Impact fees for unincorporated Orange County and Hillsborough.
- Inspect and authorize release of power service to residential and commercial buildings and facilities.

Planning & Inspections Department – continued

- Inspect 100% of the Orange County public schools one time each year and child/adult care facilities annually.
- Work with the Code Officials and Builders Alliance League of the Triangle (COBALT) to foster consistency in building code enforcement within the region
- Assist Solid Waste evaluating appeals received from customers regarding the habitability of their building.
- Work with IT staff to implement new central permitting software program to benefit Division and Customers.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Our primary goal is to protect the public's life, health, safety and welfare as it relates to construction and occupancy of buildings and ensure that all construction, reconstruction, alterations, and repairs conform to the minimum requirements of the North Carolina State Building Codes.					
Permits Issued (all)	3,500	4,290	5,050	4,698	5,015
Building	725	800	975	871	909
Electrical	1,300	1,630	1,900	1,746	1,868
Mechanical	1,375	1,280	1,415	1,374	1,470
Plumbing	475	580	740	707	756
Field Inspections Year	13,000	15,500	18,150	16,937	18,925
Field Inspections Per Day	57	68	80	69	79
Complaint / Inquiries	50	50	50	50	50
Commercial Plans Review	300	350	400	375	400
One and Two Family Dwellings	180	255	350	331	425
School Inspections	38	38	38	38	38
Permit Valuation	93,000,000	126,630,000	162,066,000	192,924,195	202,570,040

FY 2017-18 Objectives

- Continue training with the 2012 Building, Fire, Fuel Gas, Mechanical, Plumbing, Administration, Energy Conservation, Existing Building, Manufactured Homes and Residential codes. Prepare for 2018 new Code cycle beginning January 2018.
- Continue providing education and training with the newly adopted 2014 National Electrical Code (North Carolina Electrical Code).
- Process and issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- Conduct plan review of residential permit applications; work with applicant to achieve compliance.
- Maintain ISO rating of '3' for residential and commercial projects through residential and commercial plans review, experienced and educated inspections staff.

Planning & Inspections Department – continued

- Provide plan review on all commercial permit applications, assuring all relevant codes and laws are complied with before approval.
- Conduct 95% of inspections on the day requested to be conducted.
- Issue Certificates of Compliance or Certificates of Occupancy at the completion of all projects.
- Maintain records and provide reports on building activities, revenue, inspections conducted, etc.
- Inspect all public schools one time per year.
- Reduce paper usage; nearly paperless in field inspections, through use of laptop computers.
- Issue and inspect commercial facilities for ABC permits.
- Post occupancy loads in 100% of assembly occupancies.
- Maintain electronic connections to customers alerting them of: impending permit expirations, permit approval and inspection results
- Maintain project files to archived status.
- Provide weekly permit activity reports to 140 + recipients via automated email.
- Work with IT staff and cooperating Departments, to implement new Computer Software program to benefit Division and Customers.
- Assist Solid Waste evaluate buildings under appeal of fees.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- The addition of 2.0 FTE (1-year time-limited positions) to the division, both of which are completely offset by additional inspections fee revenues:
 - A 1.0 FTE Property Development Specialist with total salary and benefits of \$53,721 and one-time start-up and operating costs of \$4,003.
 - A 1.0 FTE Property Development Technician with total salary and benefits of \$49,590 and one-time start-up and operating costs of \$4,003.
- Non-Permanent Personnel funding of \$55,000 to assist with the increased activity within the division, this expense is also off-set by increased inspections fee revenues within the division.
- Increased Inspections fees revenues (across multiple accounts) totaling \$1,101,050 (an increase of \$237,033 over the FY2016-17 Original Budget)

Engineering Division

Major Services

- Manage and develop major water and sewer infrastructure projects extending public water supply and sewage collection to the Economic Development Districts of Orange County
- Manage and operate the Efland Sewer System

Planning & Inspections Department – continued

- Manage and operate Lake Orange Reservoir, including three (3) upstream sediment control impoundments (wet detention ponds).
- Provide engineering support to other County departments

FY2016-17 Engineering Outcomes

- Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension design completed, permitted, right of way acquired, bid awarded and project under construction.
- Lake Orange Reservoir
 1. Maintained continuous monitoring / maintenance of minimum flow in the East Fork of the Eno River through automated monitoring/remote spillway controls, in accordance with the multi-party Eno River Water Management Plan.
 2. Performed continued maintenance of dam.
 3. Commissioned a periodic engineering safety inspection and received favorable review.
 4. In conjunction with NCDEQ, funded release of 200 sterile grass carp and two applications of aquatic-use herbicide to one of the upstream sediment control structures commonly known as Compton’s Pond to help control Hydrilla in Lake Orange and consequently downstream in the Eno River. NCDEQ Aquatic Weed Control Program (AWCP) staff performed an associated survey of the existing Hydrilla infestation in both Compton’s Pond and Lake Orange for further treatment planning purposes and so that, in subsequent years, scheduled monitoring can be compared to a baseline for evaluation of the effectiveness of this program. Survey results were positive. We are seeing improvement, a resulting reduction in Hydrilla infestation; however, continued stocking of sterile grass carp and herbicide treatments are recommended by the AWCP. One additional stocking of sterile grass carp is planned for the spring of 2017.
- The Jordan Lake Water Allocation Application was reviewed by a subcommittee of the EMC and received recommendation that Orange County’s allocation be approved. The EMC is expected to award Orange County’s allocation this fiscal year.
- Eno Economic Development District (EDD) – The Orange County BOCC and the City of Durham City Council both approved an extension to our interlocal agreement. The City of Durham has begun downstream improvements to their sewer system, facilitating Orange County upstream connections. This essential downstream construction was delaying start of Orange County’s upstream extension, making an extension to our interlocal agreement necessary.

Construction documents for an initial extension of gravity sewer into the northeastern portion of the Eno EDD are expected to be 100% completed this fiscal year with permitting, bid award and completion of construction in FY2017-18.

- Hillsborough Economic Development District (EDD) – A request for engineering consultant qualifications issued, consultant team selected, contract negotiated, a supply and demand study, preliminary water and sewer design and an estimate of probable construction costs completed this fiscal year.
- Rogers Road Sewer Expansion Project – Complete final design and permitting, acquire required easements, bid and award construction contract and begin construction.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Manage and develop major water and sewer infrastructure projects					
Morinaga Infrastructure project	Project under	Construction completed	Transfer ownership	As budgeted	N.A.

Planning & Inspections Department – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
	construction	and project made operational, under budget	of easements and infrastructure to Mebane		
Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension project	Design progressed, permitting begun	85% Sewer system design and permitted; commission Duke Energy to construct extension of 3-phase power to the West Ten pump station site	Complete 3-phase pump station power ext.; hire replacement engineer; complete design, property and easement acquisition, permitting, bid and award construction contract	As budgeted	80% complete construction of sewer system, including the West Ten Pump Station
Jordan Lake Water Allocation	EMC to begin review	EMC staff and sub-committees completed review and recommended approval	EMC to complete review and approve allocation	As budgeted	N.A.
Eno Economic Development District (EDD) Initial Focus: Gravity sewer service to the most northeasterly area of the economic development zone ~ 100 acres	Extended Interlocal Agreement with Durham; commissioned focused sewer study	Completed focused study - downstream upgrades necessary to existing system	Complete 2 nd extension to interlocal agreement; commission and complete final design	As budgeted	Permit, bid, award and construct Phase 1 sewer system expansion
Hillsborough Economic Development District (EDD) Initial Focus: Providing water and gravity sewer infrastructure to the economic development zone near the I-40/Old NC 86 interchange		In-house preliminary design and estimate of probable costs of design, permitting & construction	Establish an interlocal utility service agreement with the Town of Hillsborough	Issue request for designer qualifications (RFQ); select and contract consultant; complete preliminary design and estimate	Complete final design and permitting and begin construction
Historic Rogers Road Area Sewer Expansion				Award Construction contract and begin construction	Complete construction in phases
Service: Manage and operate the Efland Sewer System					
Transfer the Eland Sewer System to Mebane	Two-step concept approved by Mebane	Sewer atlas completed, customer database	Mebane to maintain the system under	Expand Mebane's maintenance to include	Continued contract maintenance by

Planning & Inspections Department – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
		created, maintenance contract negotiated & executed	contract to Orange Co. until Sewer Ph. 2 Ext. complete	Operator in Responsible Charge (ORC) and NC 811 underground utility mark-out services currently performed by OC Engineering staff	Mebane; complete Phase 2 Extension project (see above) as prerequisite to transferring system ownership to Mebane
Service: Manage and operate Lake Orange Reservoir					
<p>Lake Orange Dam and Spillway Maintenance</p> <p>Typical maintenance includes mowing of the dam; however, what is highlighted here are “additional” type maintenance projects, which vary from year to year, including aquatic weed control.</p> <p>SCADA = Supervisory Control and Data Acquisition, which allows us to remotely monitor and control the flow through the primary outlet.</p>	Phase 3 repairs postponed until next fiscal year	Emergency repairs and testing failed Lake Orange SCADA controls caused Phase 3 repairs to be postponed again; performed additional Hydrilla mgmt.	Remove trees from both sides of spillway	As budgeted	Perform additional Hydrilla management; repair and reseal trapezoidal concrete spillway expansion joints
<p>Lake Orange Upstream Sediment Impoundments (3 total)</p> <p>Typical maintenance includes mowing of the dams; however, what is highlighted here are “additional” type maintenance projects, which vary from year to year, including aquatic weed control and structural (riser/barrel) outlet repairs.</p>			Performed additional Hydrilla management	Replace trash racks on all three (3) outlet structures	Repair support beam beneath outlet pipe for sediment control structure 2 (small Compton pond)
Lake Orange Emergency Action Plan (EAP)	Completed & Submitted	In review	Comments from the State received	Address and resubmit	Approval expected

FY2017-18 Objectives

- Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension - Complete construction to at least 80%.
- Lake Orange – Perform additional aquatic weed management; repair and reseal trapezoidal concrete spillway expansion joints; repair the support beam beneath outlet pipe for upstream sediment control structure 2 (small wet-detention Compton pond).

Planning & Inspections Department – continued

- Eno Economic Development District (EDD) – Permit, bid, award and construct Phase 1 sewer system, a expansion gravity sewer system extension of the City of Durham’s system to serve approximately 100 acres in the northeastern area of the EDD.
- Hillsborough Economic Development District (EDD) – Complete final design and permitting and begin construction of the water and sewer infrastructure backbone to serve the southwestern area of the economic development zone near the intersection of I-40 and Old NC 86.
- Historic Rogers Road Area Sewer Expansion – Complete construction in up to five (5) phases and bring each online as construction of those various branch lines are completed, tested and certified for use by the State. System ownership, billing and maintenance arrangements are somewhat fluid at this point in time are under discussion.
- NPDES Stormwater Control Measure (SCM) Retrofits - Facilitate the conversion of existing ponds into true SCM’s which would accommodate stormwater detention and treatment to reduce total suspended solids, nitrogen and phosphorus conveyed in typical stormwater runoff, as well as to improve flood control. Other candidates for this initiative would include sub-optimal, overgrown and/or non-functional existing SCM’s which may not have current operation & maintenance agreements. Funding repairs could yield both maintenance compliance, functional improvements, and related benefits to the County in exchange.
- Riparian Buffer Restoration – Perform an in-house evaluation of need and develop concepts for implementation. This would be a long-range goal.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- The financial merging of this division with the Erosion Control/Stormwater division. Aside from this merging, there are no significant changes to this division.

Stormwater Division

Major Services

- Review and approve erosion control plans
- Inspect and monitor construction sites
- Review and approve stormwater management plans
- Inspect and monitor post-construction stormwater control measures (formerly known as best management practices)
- Stream buffer impact review and approval
- Surface water identification (SWID)
- Provide education, outreach, and assistance

FY2016-17 Outcomes

- Review and approve approximately 60 erosion control plans (new projects)
- Conduct approximately 1200 erosion control and stormwater inspections
- Review and approve approximately 15 stormwater management plans; note that Low Impact Development (LID) analysis indicating compliance is also accounted in this total

Planning & Inspections Department – continued

- Conduct approximately 35 surface water identifications (SWID's)
- Issue approximately 10 notices of violation (NOV's)
- Orient and train one new Erosion Control Officer I hired in May of 2016

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Stormwater Services					
Number of Erosion Control Officers	2	2	3	3	3
Erosion Control Plans Reviewed	83	57	50	60	50
Land Disturbing Permits Issued	83	57	50	60	50
Stormwater Management Plans Reviewed	5	10	7	15	10
Total disturbed Acres Permitted	306	195	180	300	250
Inspections	408	537	500	600	620
Surface Water Identifications (SWID's)	17	38	18	35	30
Notices of Violation (NOV's)	6	2	4	10	8

FY2017-18 Objectives

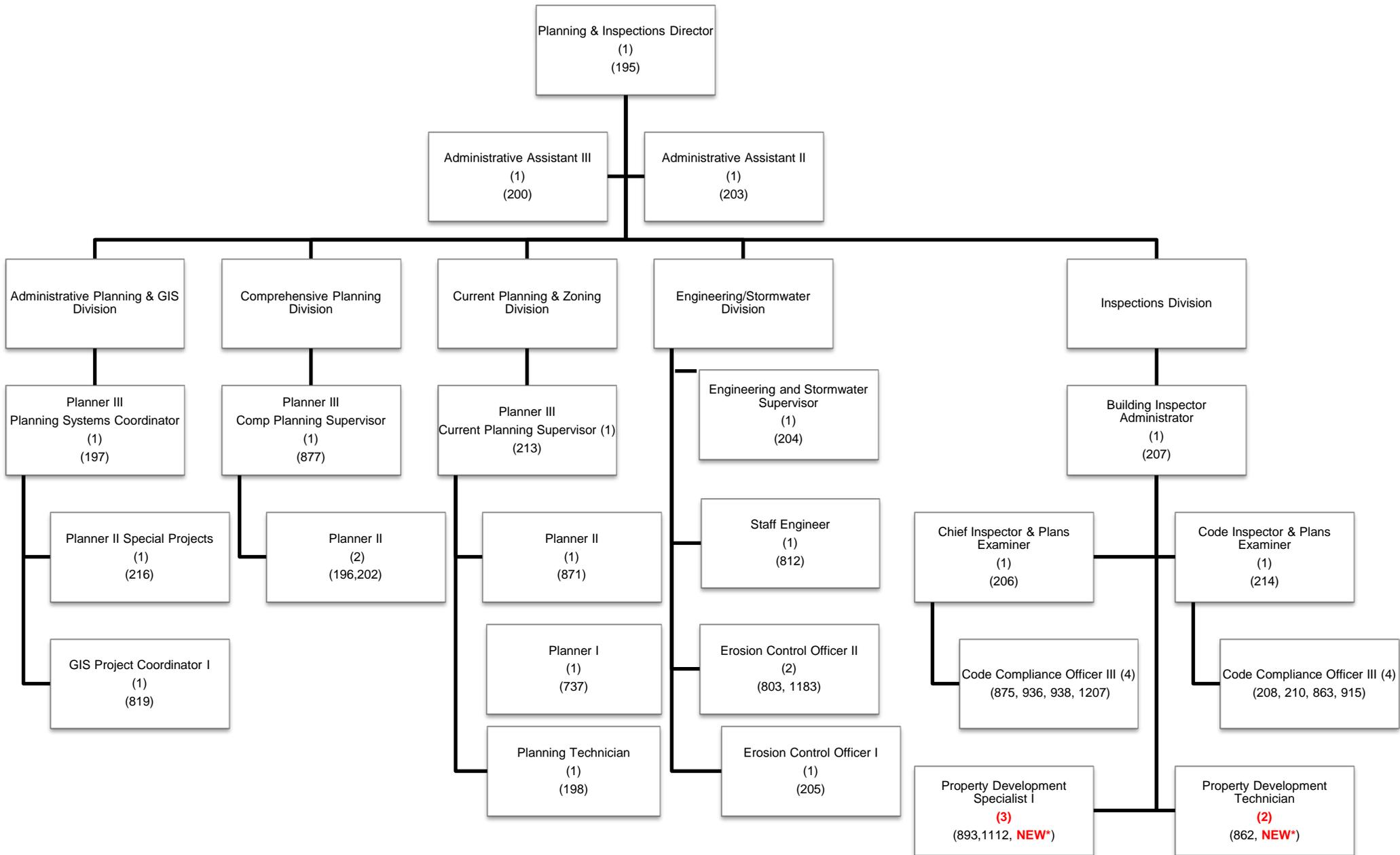
- Continue review of building permit applications, erosion & sedimentation control plans and stormwater management plans within allowable and/or expected timeframes.
- Continue implementation of Falls Lake Stormwater Management Program.
- Work with the NC Department of Environmental Quality (DEQ) to amend the UDO to comply with whatever regulations the Environmental Management Commission (EMC) will require Orange County to enforce as a delegated program, in light of Session Laws passed by the General Assembly.
- Increase number of erosion control and stormwater inspections with additional staff to better meet the expectations of the NC Sedimentation Control Commission (SCC).

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An increase of \$95,000 over the FY2016-17 Original Budget in the Soil & Erosion Fees account, due to additional/increased development activity.
- An increase of \$20,000 in Temporary personnel to assist staff during high volume/high work load time periods.

Planning and Inspections



Register of Deeds

Phone Number: (919) 245-2679

Website: http://www.orangecountync.gov/departments/register_of_deeds/

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 325
Personnel Services	821,637	822,638	822,638	891,812	863,870	863,870
Operations	95,964	109,965	105,380	102,151	107,225	107,225
Capital Outlay	1,702	0	4,585	3,760	14,120	14,120
Total Expenditures	\$ 919,304	\$ 932,603	\$ 932,603	\$ 997,723	\$ 985,215	\$ 985,215
<i>Offsetting Revenues</i>	<i>(1,787,003)</i>	<i>(1,552,000)</i>	<i>(1,552,000)</i>	<i>(1,744,056)</i>	<i>(1,778,900)</i>	<i>(1,778,900)</i>
County Costs (net)	\$ (867,700)	\$ (619,397)	\$ (619,397)	\$ (746,333)	\$ (793,685)	\$ (793,685)
Total Register of Deeds and Related Expenditures	\$ 919,304	\$ 932,603	\$ 932,603	\$ 997,723	\$ 985,215	\$ 985,215

Mission Statement

The purpose of the Register of Deeds Office is to record and preserve real and personal records while maintaining compliance with the NC General Statutes. Provide access to public records and professionally serve the public and citizens of Orange County.

Major Services

- File documents presented for registration
- Index and scan all filed documents to create permanent public records
- Create permanent records of births, deaths, marriages and military discharges
- Issue marriage licenses and certified copies of public permanent records
- Redact personal information from web (upon citizen's request)
- Customer Service & Special Projects, for example back-scanning old documents

FY 2016-17 Outcomes

- Recording Process – Reviewed each document to ensure in compliance with NC recording laws; submitted each land-related document to Land Records for PIN (Parcel Identifier Number) assignment within five minutes of presentation. Completed filing process, affixed book and page, time and date, collected/receipted fee within ten minutes. (This process gives notice to title searchers that the document is on file). Total process completed in the designated time frame approximately 99% of the time. Returned filed documents to designated party within 3 to 5 days of filing, approximately 98% of the time. July 2016 – February 2017 – E-recordings - approximately 40%.
- Quality Control Process – Each document is scrutinized by Quality Control within 4 hours of recording. This is the final check to ensure document accuracy before being made available to the public. Total process completed in the designated time frame approximately 95% of the time.
- Vital Records – Issued certified copies of Birth, Death & Marriage Certificates within 5 minutes of application approximately 99% of the time. Issued marriage license within 20 minutes of application approximately 99% of the time. Indexed births, deaths the same day received approximately 95% of the time.

Register of Deeds – continued

- Real Estate Imaging Project – All Deed of Trust and Deed books have been loaded and images are available online through Courthouse Computer Systems, and in the Register of Deeds office for permanent records beginning with the year 1991 back to 1752. The images are currently being reviewed by staff for quality assurance and once that has been completed the images will be merged and available through the Register of Deeds website. Citizens frequently request that images of records prior to 1991 be available on the internet. The project will be funded from the Register of Deeds Automation Fund (NCGS 161-11.3).
- Vital Records Project – This project is being completed by four Register of Deeds staff. This fiscal year they have currently labeled, scanned and indexed over 3,950 birth records. Since the start of the project they have completed over 56,800 records.
- Beginning December 15, 2015, to present the Register of Deeds staff remains in the process of cleaning out offices, cubicles, file cabinets etc., to provide additional work space for staff, as well as a better organized department. The staff is currently in the process of disposing 15 boxes of microfilm, 5 boxes of slides, 3 large boxes of unrecorded Mylar's, 5 boxes of disc and non-microfilm machine readable items, 280 old index books along with several boxes of paper items to shred. Our project coordinator is responsible for communicating with NC State Archives Division to ensure the proper disposal of records according to the retention schedule. The Register of Deeds office maintains a thorough spreadsheet that includes; item label, brief description, relevant Statute, relevant page in guidelines, recommended disposition, additional notes, and final disposition of documents.
- Beginning in January, the Register of Deeds staff along with Cameron Moving and Storage Inc. emptied and relocated our old plat cabinets. This move allowed staff better access of the plats in order to assist customers with copies, as well as to begin the re-scanning project of the plat images due to poor quality.
- Extra Office Supplies donated - toners, printers, computers, chairs, etc. – majority of items donated to other Orange County offices.
- Beginning May 30th 2017 our office began providing passport services to citizens. The Register of Deeds office collects a \$25.00 execution fee and a \$10.00 photo fee per applicant. The total collected from May 30th, 2017 – June 30th 2017 was \$3650.00.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Recording, Scanning, & Indexing all of documents					
Deeds, Deeds of Trust, D/T Cancellations, other documents, UCC's	19,214	19,969	19,500	20,500	20,900
Service: Vital Records Indexed					
Births Indexed	4,034	3,949	3,950	4,000	4,000
Deaths Indexed	1,408	1,518	1,390	1,500	1,500
Service: Marriage Licenses & Certified Copies of Vital Records Issued					
Marriage Licenses Issued	858	885	810	875	900
Certified Copies of Vital Records Issued	18,909	20,297	19,000	21,000	21,000

FY 2017-18 Objectives

Register of Deeds – continued

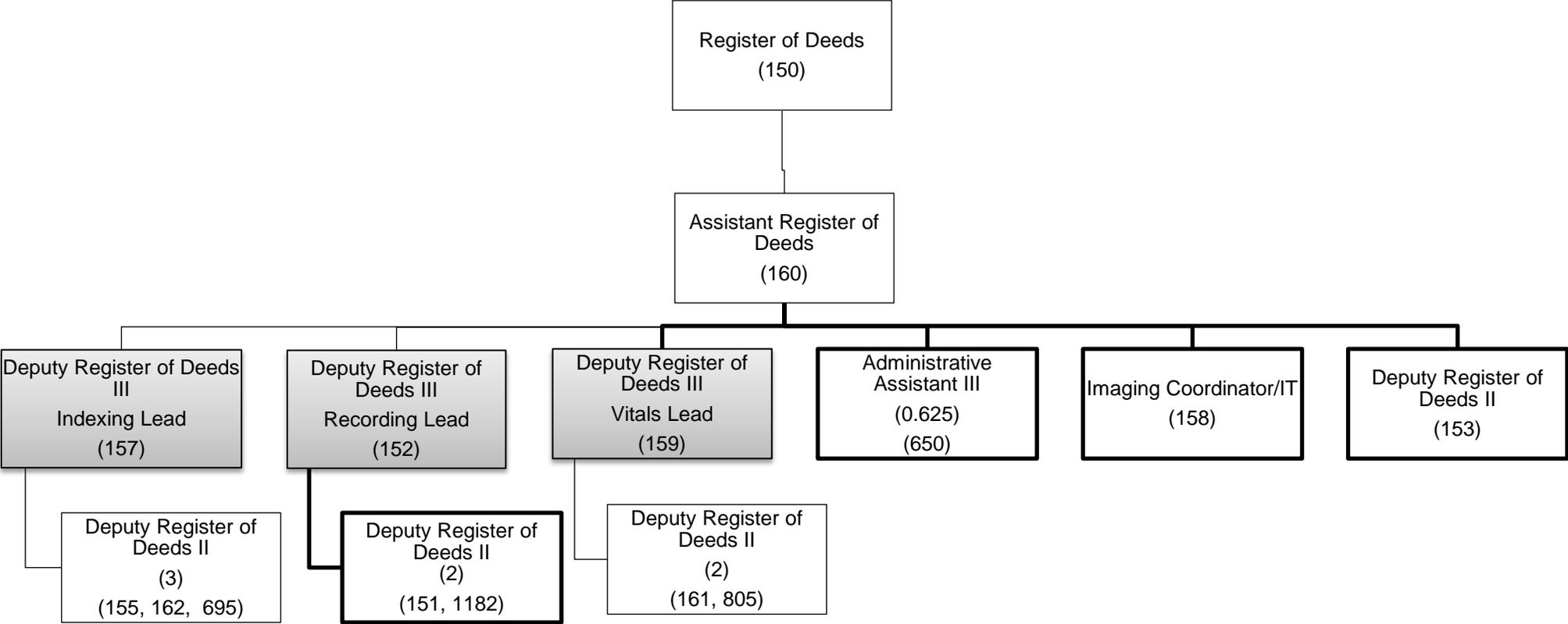
- Vital Records Project – Scan Vital Record documents including Birth, Death and Marriage records. This project will be completed in the Register of Deeds office by staff.
- Vital Records Reconstruction Project – Our office has encountered several incidences over the last six months that has left our vital records staff feeling extremely vulnerable. As it is now, the vital records section is an open area allowing anyone to walk in to their space where money, vital records paper to issue certified copies, current records requests forms along with payment and personal items are exposed as well as the staff’s safety. The reconstruction would include adding two front counters, a door with a card reader, a filing room with a card reader that would allow staff the ability to see customers as they approach the vitals section. This would secure all money, paper, documents and staff safety.
- Projects that are in process for 2017 -2018:
 - Slave Records Project – working with State Archives and UNCG; staff/intern will create an Index for slave records to provide access to the public through the Register of Deeds website. After this project is complete, UNCG will create a statewide database for slave records from all counties that are able to participate.
 - Indexing project – staff will create an index of Corporate Charters and multiple PIN Assignments dating back from 1970 – 1990.
- New Software System – the Register of Deeds office is in need of a new software system. Our current system is approximately 12 years old and it is unable to provide the technology and support we need. This project is included in the Manager’s Recommended CIP and will be funded from the Register of Deeds Automation fund (NCGS - 161-11.3).
 - Examples:
 - Our images from 1752 – 1991 were scanned by a separate vendor and are currently located on the Courthouse Computer Systems website. Our software vendor at that time assured us the images could be converted to the Register of Deeds website; however this conversion has been unsuccessful.
 - The Register of Deeds official index is the Parcel Identification Number (PIN) uniquely assigned to each parcel by the Land records Department. The Register of Deeds system must be compatible with the Land Records system in order to provide the most accurate research of title. Our current software system does not have the capability to provide this service, as was promised during the implementation.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An allocation of \$2,320 for the purchase of 2 fire proof filing cabinets (1 for Birth Records and 1 to file credit card receipts, which the office is required to keep for 3 years).
- An allocation of \$10,900 to reconstruct/renovate the vital records area. This project will secure all money, paper, and documents as well as provide increased staff safety.

Register of Deeds



Sheriff

Phone Number (919) 644-3050

Website: <http://www.co.orange.nc.us/Sheriff>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 710
Personnel Services	10,132,177	10,729,148	11,018,502	10,229,686	10,804,277	10,759,372
Operations	2,143,905	2,875,390	2,926,470	2,266,321	2,879,124	2,879,124
Capital Outlay	171,723	0	188,400	127,132	0	0
Total Expenditures	\$ 12,447,805	\$ 13,604,538	\$ 14,133,373	\$ 12,623,139	\$ 13,683,401	\$ 13,638,496
<i>Offsetting Revenues</i>	<i>(2,468,571)</i>	<i>(3,431,469)</i>	<i>(3,493,966)</i>	<i>(2,885,169)</i>	<i>(2,759,388)</i>	<i>(2,759,388)</i>
County Costs (net)	\$ 9,979,233	\$ 10,173,069	\$ 10,639,407	\$ 9,737,970	\$ 10,924,013	\$ 10,879,108
Total Sheriff and Related Expenditures	\$ 12,447,805	\$ 13,604,538	\$ 14,133,373	\$ 12,623,139	\$ 13,683,401	\$ 13,638,496

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
<i>By Program (General Fund)</i>						
Jail Operations	924,667	5,588,923	5,631,156	919,388	1,624,770	1,656,770
Sheriff	11,522,888	8,015,615	8,502,216	11,703,751	12,058,631	11,981,726
Total Expenditures	\$ 12,447,555	\$ 13,604,538	\$ 14,133,373	\$ 12,623,139	\$ 13,683,401	\$ 13,638,496
<i>Offsetting Revenue</i>	<i>(2,468,571)</i>	<i>(3,431,469)</i>	<i>(3,493,966)</i>	<i>(2,885,169)</i>	<i>(2,759,388)</i>	<i>(2,759,388)</i>
County Costs (net)	\$ 9,978,984	\$ 10,173,069	\$ 10,639,407	\$ 9,737,970	\$ 10,924,013	\$ 10,879,108
Total Expenditures	\$ 12,447,555	\$ 13,604,538	\$ 14,133,373	\$ 12,623,139	\$ 13,683,401	\$ 13,638,496

Mission Statement

The mission of the Orange County Sheriff's Office is to be responsive to the needs of all members of our community as well as to those who visit or travel through our great county, without regard to the individual differences that make us unique. We will put fear and bias aside and treat all citizens with the respect and courtesy they deserve. Following "True North" principles, we will remain the cornerstone of Orange County by realigning ourselves with the specific needs of those we serve.

Our mission can be further exemplified into certain ongoing objectives that we in law enforcement must continually strive to achieve as we seek to fulfill the goals of this Sheriff's Office:

1. The protection of life, property, and Constitutional guarantees.
2. The enforcement of the General Statutes of the State of North Carolina.
3. The apprehension of law violators and the repression of crime.
4. The preservation of social tranquility, safety, and well being of all citizens.
5. The recovery and safe keeping of property.
6. The prevention of civil disorder.

Sheriff's Office - continued

7. To provide service to the courts and the criminal justice system.
8. To provide humane safe keeping of all persons confined in the Orange County Detention Center.

Major Services

- Provide continuous 24-hour routine patrol services to the entire county.
- Respond to crimes in progress, citizen complaints and incident investigations.
- Seek out wanted persons and serve criminal process. Serve civil process as mandated by the court.
- Provide school/community resource deputies for Orange County's elementary, middle school, and high schools to prevent violence and work with at risk students in the community.
- Operate the County Jail Facility. Transport inmates to court and maintain custody of same during court trials. Transport inmates to and from other jail facilities and state prisons. Provide courtroom security for courts and courthouse property.
- Continue Community outreach and crime prevention programs that include Crime Stoppers programs and conduct the D.A.R.E programs in the county schools. Provide assistance to domestic violence victims, child abuse, project lifesaver, elderly and handicapped, S.A.L.T. and aid crisis victims. We offer Drug Drop boxes for all prescription drugs. The boxes are located in the Orange County Court House and Orange County Sheriff's Office.
- New Programs are Citizens Police Academy, Project Engage Collaboratively and a Gun Buy Back Program that is in the process of being established with the Orange County Sheriff's Office, County Commissioners and Citizens of Orange County.

FY 2016-17 Outcomes

- Reduce the number of property and larcenies crimes.
- To continue our school resource deputy program to reduce crime and incidents of violence in our schools,
- Provide safe housing and security for housed state and federal inmates.
- Staff will continue screening all reports from the OCSO and initiate contact with victims of domestic violence.
- Respond to 100% of citizens concerns regarding neighborhood drug and crime problems.
- Involve more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime.

Outcome Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Projected
Number of OCSO Break-ins	465	482	271	460	460
Number of OCSO Larcenies	450	428	469	469	469

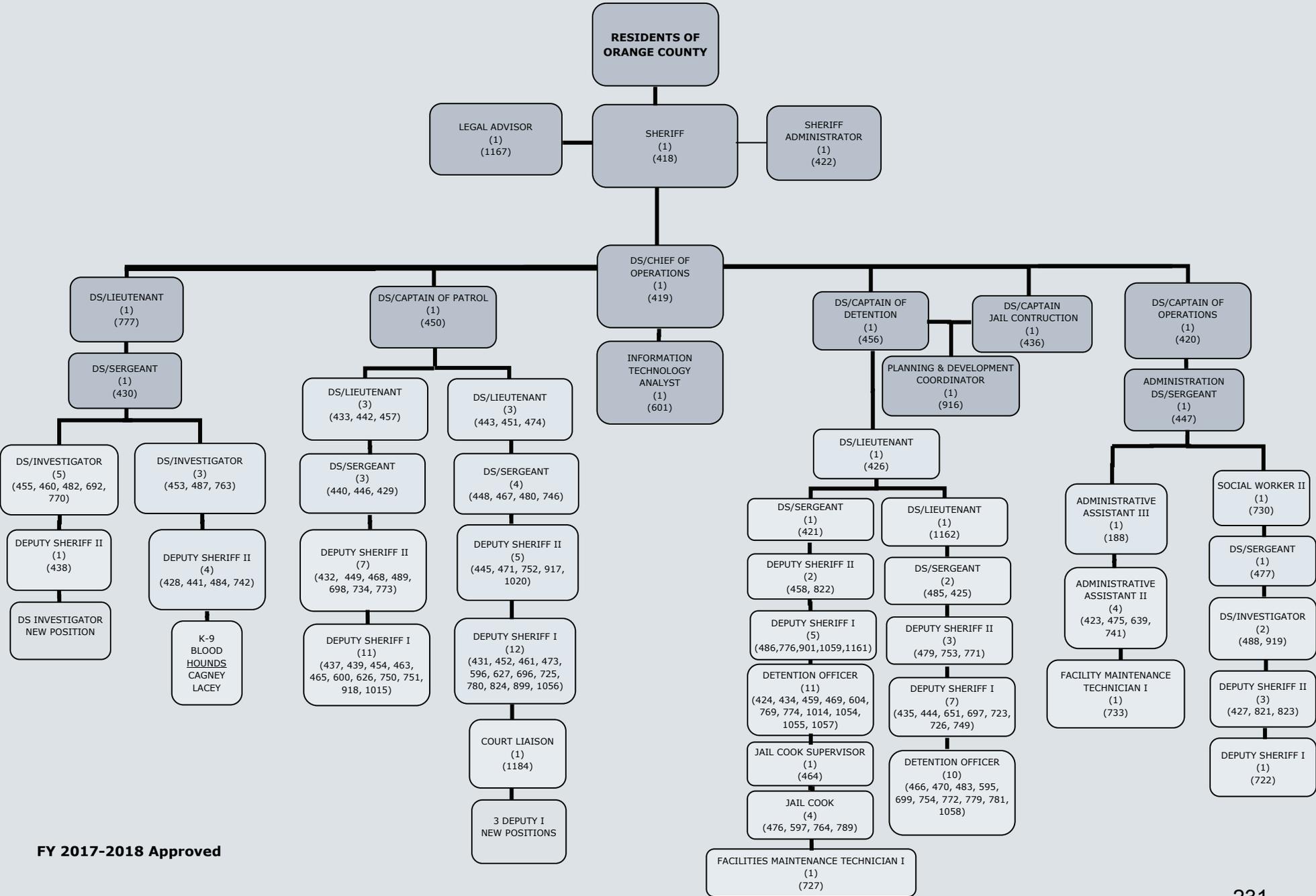
Sheriff's Office - continued

Outcome Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Projected
Number reported domestic violence contacts/incidents	3,500	4,550	3,942	5,000	5,000
Number of juvenile contacts by deputies (state law requires juvenile contacts be reported)	47,500	49,500	50,550	50,550	50,550
Number of child abuse cases	150	150	175	175	175
Average number of inmates per month	167	123	130	130	130

FY 2017-18 Fiscal Year Objectives

- Involving more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime. Increase daily e-mail to Community Watch Groups for crime in their community.
- Work in cooperation with other community agencies to empower victims of domestic violence and provide them with the resources available to prevent and remove themselves from domestic violence.
- Continue to involve citizens, especially parents of school age children in our drug awareness prevention programs. Encourage citizen participation in solving community problems and decrease overall incidents of crime.
- Meet federal and state jail standards as mandates.

SHERIFF'S OFFICE ORGANIZATION CHART



Department of Social Services

Phone Number: (919) 245 -2800

Website: <http://orangecountync.gov/socsvcs/index.asp>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	Account: 400
By Category (General Fund)							
Personnel Services	10,383,716	11,307,565	11,742,825	11,355,427	11,860,019	11,923,335	
Operations	10,977,838	7,614,094	12,358,944	11,223,974	6,906,313	6,815,205	
Capital Outlay	556,779	80,000	173,209	173,208	130,588	34,200	
Total Expenditures	\$ 21,918,333	\$ 19,001,659	\$ 24,274,978	\$ 22,752,609	\$ 18,896,920	\$ 18,772,740	
Offsetting Revenues	(13,717,921)	(10,134,962)	(14,980,570)	(13,587,054)	(9,719,049)	(9,808,557)	
County Costs (net)	\$ 8,200,412	\$ 8,866,697	\$ 9,294,408	\$ 9,165,555	\$ 9,177,871	\$ 8,964,183	
Other Related Programs (Annual Grant Fund)							Account: 4030
Personnel Services	0	0	0	0	0	81,626	
Operations	0	0	0	0	0	169,816	
Capital Outlay	0	0	0	0	0	3,856	
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 255,298	
Offsetting Revenues	0	0	0	0	0	(255,298)	
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Total Department of Social Services and Related Expenditures	\$ 21,918,333	\$ 19,001,659	\$ 24,274,978	\$ 22,752,609	\$ 18,896,920	\$ 19,028,038	

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved	
By Program (General Fund)							
Administration	3,616,158	3,745,616	3,881,952	3,850,349	3,802,034	3,587,813	
Children/Family Services	4,904,407	6,506,066	6,590,526	6,508,488	6,124,762	6,234,803	
Economic Services	4,812,362	4,169,727	4,743,727	4,262,358	5,519,654	5,519,654	
Public Assistance	1,504,966	1,662,708	1,662,708	1,642,708	1,541,415	1,541,415	
Subsidy	7,080,439	2,917,542	7,396,065	6,488,725	1,909,055	1,889,055	
Total Expenditures	\$ 21,918,333	\$ 19,001,659	\$ 24,274,978	\$ 22,752,628	\$ 18,896,920	\$ 18,772,740	
Offsetting Revenue	(13,717,921)	(10,134,962)	(14,980,570)	(13,587,054)	(9,719,049)	(9,808,557)	
County Costs (net)	\$ 8,200,412	\$ 8,866,697	\$ 9,294,408	\$ 9,165,574	\$ 9,177,871	\$ 8,964,183	
Total Expenditures	\$ 21,918,333	\$ 19,001,659	\$ 24,274,978	\$ 22,752,628	\$ 18,896,920	\$ 18,772,740	
Other Related Programs (Annual Grant Projects Fund)							
WIOA Adult Worker Services Gra	0	0	0	0	0	255,298	
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 255,298	
Offsetting Revenue	0	0	0	0	0	(255,298)	
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 255,298	

Mission Statement

The Orange County Department of Social Services shall meet with clients at their point of need to provide preventative, supportive, and restorative services delivered with competence and compassion while striving to protect vulnerable children, the at-risk elderly, persons with disabilities, and the economically disadvantaged in our community.

Department of Social Services – continued

Social Services: Administration

Major Services

- Administration and fiscal support for Department divisions and the Social Services Board
- Management of accounts payable and receivable

FY 2016-17 Outcomes

- Maintained expenditures within approved county budget
- Assured compliance with fiscal audit requirements

FY 2017-18 Objectives

- Maximize state and federal funds available to Orange County for Social Services
- Ensure compliance with fiscal and program audit requirements

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes no significant budget changes. It does include moving the Second Family Foundation Program under the Child & Family Services division.

Social Services: Child and Family Services

Major Services

- Provide protective services and substitute care for at-risk Orange County children
- Provide safe, permanent homes for children in DSS custody
- Conduct Adult Protective Services intake and investigations
- Provide supportive services to adults in their homes
- Coordinate adult out-of-home placements
- Act as guardian and protective payee for incompetent or disabled adults

FY 2016-17 Outcomes

- The percentage of children with a finding of abuse or neglect that had a second finding within the following six months is projected to be 3.2%, within the target range
- The percentage of children who re-entered foster care within 12 months of exiting is projected to be 2.4%, within the target range

Department of Social Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide protective services and substitute care for at-risk Orange County children					
Number of children in households reported for abuse and neglect	1266	1244	1350	1200	1200
Number of children in DSS legal custody	137	142	150	155	155
Percentage of children with a finding of abuse or neglect who had a second finding within the following six months (Target: ≤ 6.1%)	0.0%	6.5%	1%	3.2%	2%
Percentage of children who re-entered foster care within twelve months of exit (Target: ≤ 8.6%)	8.1%	2.3%	3%	2.4%	2%
Service: Provide safe, permanent homes for children in DSS custody					
Number of children adopted	17	18	20	25	20
Number of children who achieved permanence	57	45	50	50	50
Service: Conduct Adult Protective Services intake and investigations					
Number of Adult Protective Services investigations	42	46	55	90	80
Service: Provide supportive services to adults in their homes					
Number of adults receiving Community Alternatives Program (CAP)/in-home services	94	46	110	60	60
Service: Act as guardian and protective payee for incompetent or disabled adults					
Number of guardianship cases	39	37	45	37	37

FY 2017-18 Objectives

- Protect children by responding to referrals made alleging abuse, neglect, and/or dependency
- Protect elderly and disabled adults by responding to referrals alleging abuse, neglect, and/or exploitation
- Maintain elderly and disabled adults in their own homes when possible
- Assure child welfare meets the federal performance goals
- Successfully implement NCFAST in child welfare

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes:

- Second Family Foundation Program Expansion: Increase Revenue (+\$112,538) and 3 - 0.5 FTEs, Community Social Services Technicians, July 1, 2018 start, salary/benefits cost of \$27,947 each, and one-time start-up/operating costs of \$420, to efforts with at-risk youth. All costs related to this program are reimbursed by the Foundation.

Department of Social Services – continued

- 2 – 1.0 FTEs, 6-month time-limited, Child Welfare Social Workers, salary/benefits cost of \$31,657 each and one-time start-up/operating costs of \$4,900 each, to support transition of Child Welfare Programs to NC FAST
- Increase for in-home aide services (+\$131,925) and an increase for Living Wage rate for contractors (\$40,425)
- Realignment of Maintenance of Effort funds for mental health services (+\$105,000) to provide services to vulnerable children and adults.

Social Services: Economic Services

Major Services

- Provide funding for staff administering various Public Assistance programs, the Work First and Adolescent Parenting (APP) programs (Actual costs for Public Assistance payments as well as related performance measures are found in the Public Assistance division)
- Provide case management services to adolescent parents to delay future pregnancies
- Provide cash payments, case management, and other supportive services to Work First families to allow them to obtain employment
- Assist Orange County Veterans in accessing benefits
- Enable Orange County residents to acquire skills, obtain employment, and/or increase income at the Skills Development Center
- Provide employment and training to Food and Nutrition Services recipients including Able-Bodied Without Dependents (ABAWD) households

FY 2016-17 Outcomes

- 90% of APP participants who were eligible are projected to graduate with their high school diploma or equivalency. DSS has expanded this program to include additional parenting teens who are in-eligible under state funding rules.
- 100% of adolescent parents have delayed a second pregnancy
- Enabled approximately 100 low-income Orange County residents to obtain employment
- Expanded outreach efforts to veterans to increase number of veterans served to over 400

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide Employment resources and case management services to low-income or unemployed families					
Number of households receiving Work First cash assistance (monthly average)	170	132	175	120	120
Number of participants who gained employment	102	100	100	120	150
County all families work participation rate (Target: ≥ 50%)	52%	49%	55%	49%	50%

Department of Social Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide case management services to pregnant teens and adolescent parents to delay future pregnancies and achieve academic success					
Number of adolescent parents participating in the Adolescent Pregnancy Prevention Program (APP)	34	39	35	25	30
Percentage of participating teens who avoided a second pregnancy	100%	98%	100%	100%	100%
Percentage of participating teens who successfully completed high school or equivalency	100%	85%	100%	100%	100%
Number of adolescent parents participating in expanded APP (APP-E)	N/A	N/A	N/A	5	15
Percentage of APP-E participants who participate in monthly parenting education activities	N/A	N/A	N/A	100%	100%
Service: Assist Veterans in accessing benefits					
Number of Veterans receiving assistance in applying for needed services	245	439	375	407	410
Service: Enable Orange County residents to obtain employment or increase income					
Number of people who received basic skills training including English as a Second Language and high school equivalency	740	724	780	790	900
Number of people who received educational and vocational training	3200	3328	3600	4310	4500
Number of people who obtained employment or increased income	560	601	600	600	620

FY 2017-18 Objectives

- 100% of APP and APP-E participants will delay second pregnancies and continue to work toward high school diplomas or equivalents
- Continue expansion of Food and Nutrition Services Employment and Training Program and collaboration with Durham Technical Community College

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes:

- Revenue Increase: (+\$340,000) for Food and Nutrition Services Employment and Training Program and are reflected in increased temporary salaries to support subsidized employees, contract funds for navigator at Durham Technical Community College, and participation expenses.
- Revenue Increase: (+\$21,000) for new DSS client operated café and will cover operating materials

Department of Social Services – continued

Social Services: Public Assistance

Major Services

- Determine eligibility and process benefits for Food and Nutrition Services (FNS)
- Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs
- Determine eligibility for Special Assistance for domiciliary patients
- Provide Emergency Assistance to families in crisis

FY 2016-17 Outcomes

- Continued to manage implementation of NC FAST
- Worked to meet state and federal timeframes for processing Medicaid and Food and Nutrition Services application and recertifications

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Determine eligibility and process benefits for Food and Nutrition Services					
Average number of households receiving food and nutrition services monthly	6053	5818	6100	5300	5300
Average processing time in days (Target: ≤ 13)	15.68	14.71	10	14	13
Service: Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs					
Average number of recipients receiving Medicaid monthly	13580	14000*	13600	15600	15600**

*This number is estimated due to NC FAST data issues.

**With so many unknowns surrounding the Affordable Care Act and expansion of Medicaid, it is difficult to project what will happen with Medicaid enrollment.

FY 2017-18 Objectives

- Assist low-income families and individuals with meeting nutritional, medical, and other basic needs
- Redesign business processes through Work Support Strategies to manage increasing demand in public assistance
- Continue to implement NC FAST in energy programs
- Work toward integrating work support programs across the agency
- Continue to develop mechanisms and evaluate progress to manage the ongoing demand for Emergency Assistance
- Continue to meet time standards in Food and Nutrition Services and Medicaid programs

Department of Social Services – continued

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes a decrease for transportation for medical appointments, both expenditure and revenue. The new Orange Public Transportation Department will bill Medicaid directly through NC TRACKS.

Social Services: Subsidy

Major Services

- Provide child day care subsidy and social casework services for families, including information and referral services to help parents determine appropriate child care placements
- Provide payments for foster and adoptive parents (performance measures for these services are found in the Child and Family Services division)
- Provide county-funded emergency utility, housing, food, and medication assistance for eligible families (performance measures for these services are found in the Public Assistance division)

FY 2016-17 Outcomes

- 93% of children receiving child care subsidy were in high quality (4 or 5 star) child care centers or homes
- 100% of preschool children served through child care subsidy were in regulated care
- Eliminated the number of children on the child care waiting list using county appropriated funding
- 72% of families receiving child care subsidy were employed families
- Assured that 38 foster children received child care services when foster parents work outside the home
- Provided safe, stimulating, learning environment for children in Child Protective Services, Work First Family Assistance, Homeless Families, and Adolescent Parenting Program
- Continue to provide child care subsidy funding to school age children affected by General Assembly legislative changes

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Improve family functioning by providing child care subsidy and casework support services					
Average number of children served per month in child care subsidy program	830	718	840	825	860
Unduplicated count of children receiving child care subsidy during the fiscal year	1282	1185	1290	1220	1255
Average monthly payment per child	\$576	\$612	\$615	\$620	\$620

Department of Social Services – continued

FY 2017-18 Objectives

- Ensure families receive quality child care in order for parents to seek and maintain employment
- Reduce the amount of time children wait to receive child care subsidy funding to no more than six months
- Ensure safety and health of children in child care
- Maximize state subsidy and county child care funding to serve the children of Orange County
- Provide information and resources to families seeking quality child care
- Assure that children in agency custody have appropriate placements and support

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes:

- Revenue and Expenditure Pass-through reduction (-\$1,000,528) for Smart Start Subsidy and Child Day Care. The North Carolina Department of Health and Human Services will utilize NC FAST to make those payments directly to providers in FY 2017-18.

Social Services: Juvenile Crime Prevention Council (JCPC)

Major Services

- Provide local programs targeting juvenile offenders including: Restitution/Community Service, Parent/Family Skill Building, Assessment/Treatment Programs Non/Underinsured (inc. Substance Abuse; Trauma Based Therapy), Interpersonal Skill Building, Mentoring, Mediation/Conflict Resolution (inc. School Based), Teen Court, Tutoring/Academic Enhancement, Temporary Shelter Service (specifically Emergency Shelter)

FY 2016-17 Outcomes

- 98% of all youth served in JCPC programs received no new complaints after being admitted to the program
- 99% of all youth served in JCPC programs had no new adjudications for a complaint with an offense date after the program admission date
- 94% of youth in the Restitution/Community Service program had no new adjudications and 88% of youth had no new complaints during program participation
- 88% of youth served showed improvement in targeted skills using individual service plans
- 100% of youth in the Teen Court program successfully or satisfactorily completed services as intended by program design/service plan

Department of Social Services – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Provide local programs and community-based alternatives to youth detention centers					
Percentage of youth that completed community service and restitution through the JCPC	86%	70%	92%	82%	90%
Number of youth receiving services through the Juvenile Justice Program	441	422	500	350	400

FY 2017-18 Objectives

- Develop community-based alternatives to youth detention centers
- Provide community-based delinquency and substance abuse prevention strategies and program
- Provide non-institutional dispositional alternatives that will protect the community and the juveniles
- At least 90% of youth will successfully complete the court ordered program
- At least 90% of youth will have no new court complaints while participating in program

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes no significant budget changes.

Social Services: Emergency Solutions Grant (Multi-Year Grant Project)

- The grant funds are to assist with emergency shelter operations costs; and to provide case management and financial assistance to rapidly rehouse persons who are homeless.
- Reduce the number of homeless individuals and families in Orange County by providing rapid rehousing services.
- Eligible rapid rehousing participants must meet the homeless definition as defined by HUD, which includes living in an emergency shelter; sleeping in a place not meant for human habitation; and/or fleeing or attempting to flee a domestic violence situation and would become homeless as a result.

Budget Highlights

The FY 2017-18 Commissioner Approved budget includes no significant budget changes.

Department of Social Services – continued

Social Services: Workforce Innovation & Opportunity Act (WIOA) Adult Dislocated Worker Grant (Annual Grant Project)

Major Services

- The purpose of this grant is to assist eligible adults, including dislocated workers (18 years+) with employment and training opportunities to promote self-sufficiency and attain an upwardly mobile career path.
- As the contract agency, DSS is responsible for the provision of WIOA services for job seekers and employers, in partnership with the local Division of Workforce Solutions (DWS) staff providing Wagner Peyser services. This includes oversight and coordination of activities and services provided at the Skills Development/NC Works Career Center.

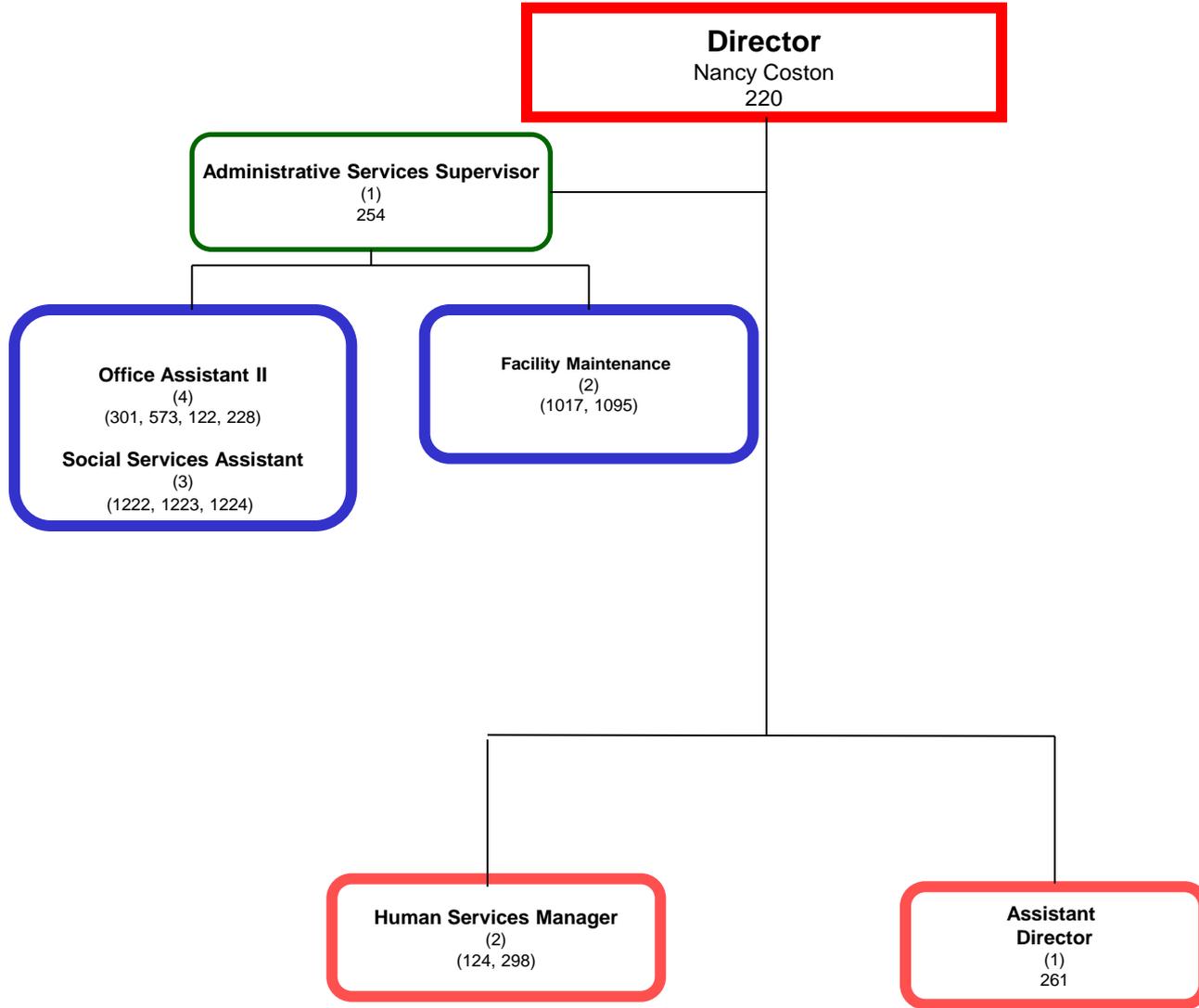
FY 2017-18 Objectives

- The program will provide assistance to approximately 80 adult/dislocated workers in Orange County
- 75% of WIOA Adult Program participants will increase their median income earnings
- 86% of WIOA Dislocated Workers will increase their median income earnings
- 63% of WIOA Adult Program participants will attain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent
- 71% of WIOA Dislocated Workers will attain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent

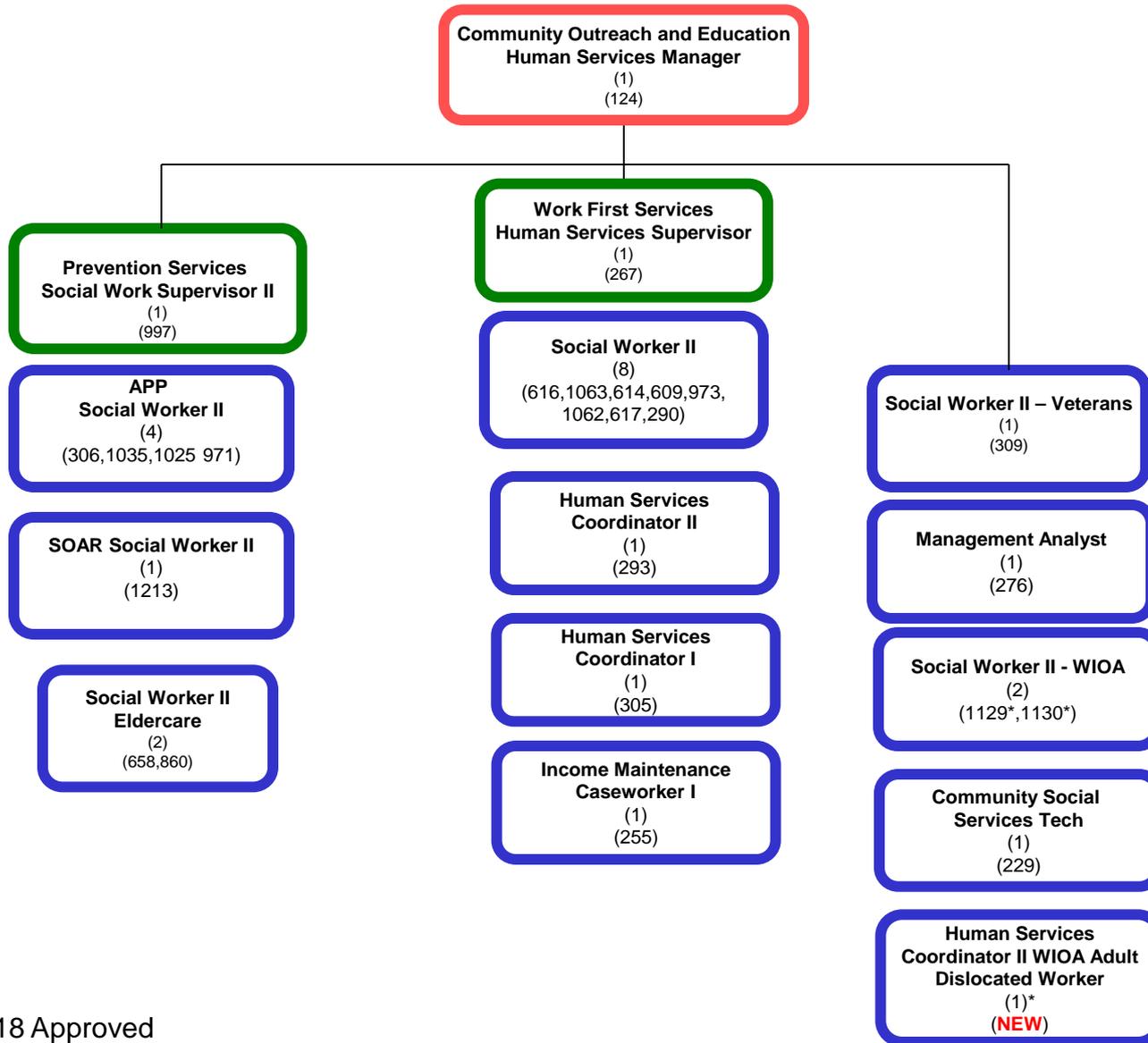
Budget Highlights

The FY 2017-18 Commissioner Approved budget includes new grant revenue (\$255,298), which will fully cover expenses for the WIOA Adult Dislocated Worker program, requiring no County cost.

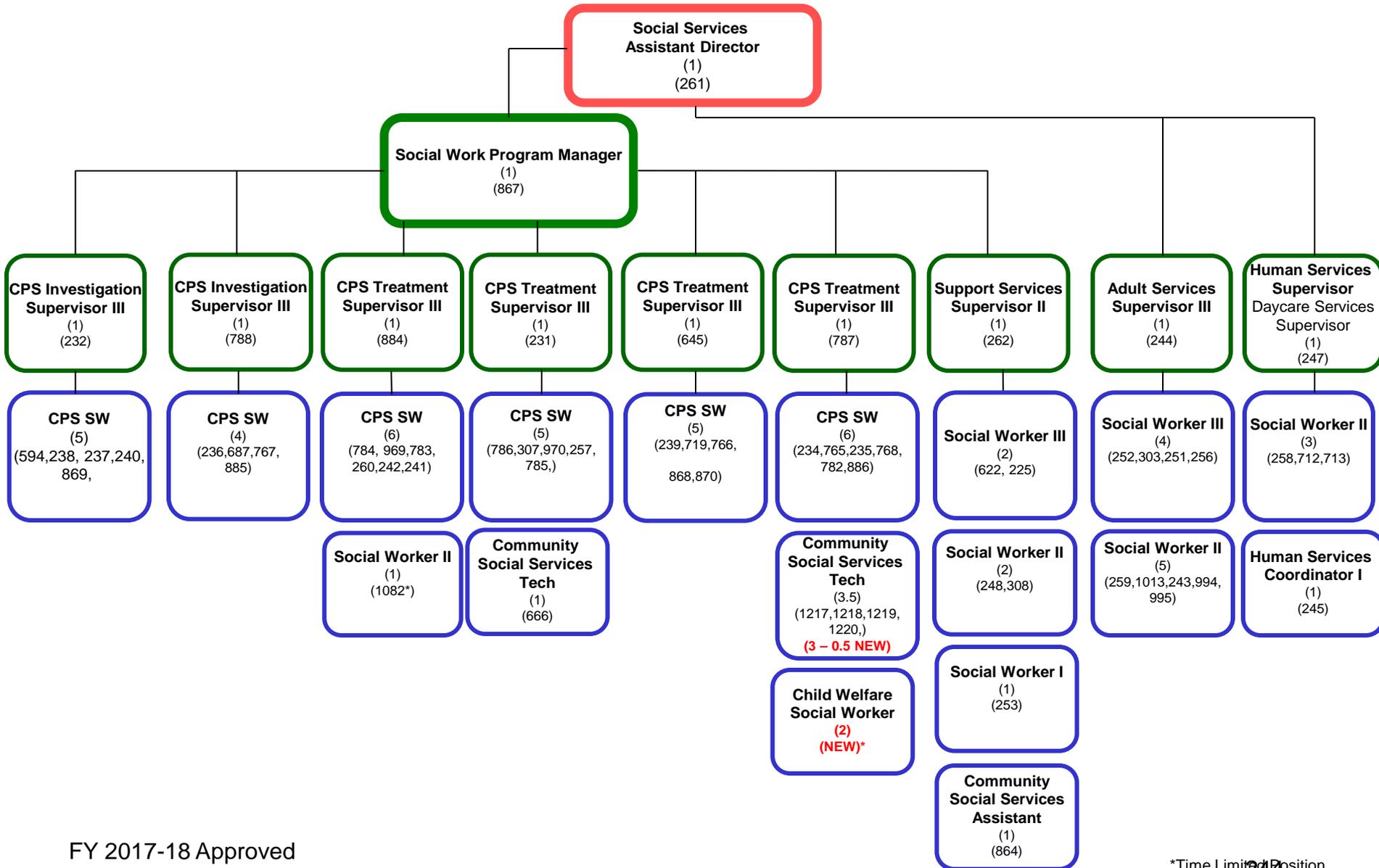
**ORANGE COUNTY SOCIAL SERVICES
ORGANIZATIONAL CHART**



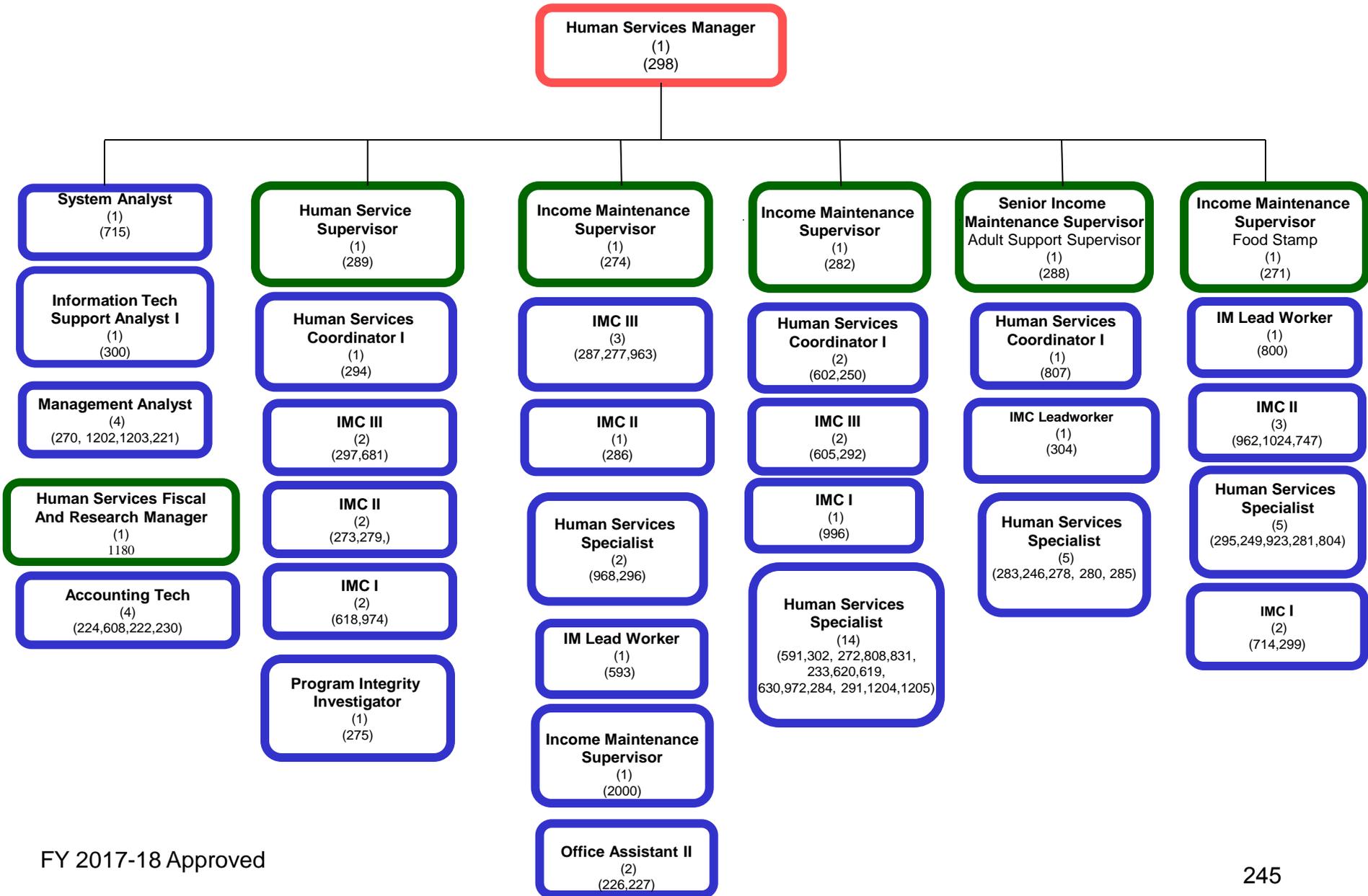
COMMUNITY OUTREACH AND EDUCATION



CHILDREN/FAMILY SERVICES UNIT



Economic Services



Solid Waste

Phone Number: (919) 968-2788

Website: http://www.orangecountync.gov/departments/solid_waste_management/index.php

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Solid Waste Enterprise Fund						Account: 3500
Overhead	0	1,318,029	1,318,029	1,318,029	1,335,623	1,335,623
Personnel Services	4,385,479	4,064,663	4,064,663	3,958,704	4,186,802	4,186,802
Operations	5,680,652	5,782,982	6,536,473	5,864,061	5,872,399	5,962,143
Capital Outlay	265,579	824,281	4,279,865	3,897,406	1,646,074	1,646,074
Others	0	0	0	0	0	0
Total Expenditures	\$ 10,331,709	\$ 11,989,955	\$ 16,199,030	\$ 15,038,200	\$ 13,040,898	\$ 13,130,642
Offsetting Revenues	(10,078,956)	(11,989,955)	(16,199,030)	(15,038,200)	(13,040,898)	(13,130,642)
County Costs (net)	\$ 252,753	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Solid Waste Fund and Related Expenditures	\$ 10,331,709	\$ 11,989,955	\$ 16,199,030	\$ 15,038,200	\$ 13,040,898	\$ 13,130,642

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Solid Waste Enterprise Fund						
Environmental Support	1,968,840	2,237,464	2,267,575	2,188,104	2,392,737	2,392,737
Landfill	(394,797)	1,117,414	1,388,609	1,272,696	1,179,131	1,179,131
Recycling	5,784,491	5,450,893	6,067,474	5,424,325	5,215,572	5,270,663
Sanitation	2,973,175	3,184,184	6,475,371	6,153,075	4,253,458	4,288,111
Total Expenditures	\$ 10,331,709	\$ 11,989,955	\$ 16,199,030	\$ 15,038,200	\$ 13,040,898	\$ 13,130,642
Offsetting Revenue	(10,078,956)	(11,989,955)	(16,199,030)	(15,038,200)	(13,040,898)	(13,130,642)
County Costs (net)	\$ 252,753	\$ 0	\$ (0)	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 10,331,709	\$ 11,989,955	\$ 16,199,030	\$ 15,038,200	\$ 13,040,898	\$ 13,130,642

Note: Appropriated Fund Balance amounts from the Solid Waste Enterprise Fund, as well as a General Fund contribution for Sanitation operations are included in the Offsetting Revenue amounts above. For FY 2016-17, the Appropriated Fund Balance amount from the Solid Waste Enterprise Fund is \$1,981,434, and the General Fund contribution for Sanitation operations is \$1,896,247.

Mission Statement

To operate public facilities receiving and processing various types of materials including Municipal Solid Waste, Construction and Demolition Waste, yard waste, hazardous wastes and recyclables to provide high quality, reliable, cost-effective containment and management of these materials ensuring the protection of the environment, health and safety of the citizens of Orange County.

Solid Waste – continued

Environmental Support Division

Major Services

- Provide integrated departmental support services including utilities, ordinance enforcement, communications, safety training, janitorial services, facility and equipment maintenance. Charges by General Fund, Workers Compensation, education & outreach, equipment and vehicle maintenance, etc.
- Provide clerical, administrative and managerial support for the department including reception, financial, accounting, recordkeeping, planning, contracts and grants management etc.
- Conduct solid waste planning, prepare financial analysis, manage data from all programs, and develop ordinances and policies to improve and sustain solid waste management and further reduce the waste destined for landfilling.
- Review project applications and plans for all new construction in Orange County, including the Towns, with respect to minimizing construction and/or demolition waste during construction and effectively accommodating waste and recyclable collections once the development is completed. Advise design professionals, builders/developers and contractors with regard to waste reduction, deconstruction, collection vehicle access, type and quantity of receptacles, etc.
- Enforce all Orange County Solid Waste ordinances, including Regulated Recyclable Materials Ordinance, littering and illegal waste disposal or burning. Issue related permits, licenses and citations. Educate contractors and builders about ordinances and C&D recycling, waste reduction and deconstruction.
- Provide public outreach and education for proper use of C&D landfill, recycling, composting and other solid waste services through a variety of media. Coordinate with Solid Waste staff, other Departments, management and elected officials as needed to provide publicity and education regarding Department programs, disposal and waste diversion services for public, business, students builders and contractors, government entities, educators and at special events. Provide waste reduction consulting services such as waste audits for government, schools, businesses & other non-residential entities in Orange County. Maintain Department web site, social media, and inter-Departmental and inter-governmental communications regarding waste issues.
- Maintain all Department vehicles and equipment at a high level of serviceability and safety.

FY 2016-17 Outcomes

- Conducted 169 plan reviews, 2,965 construction site inspections, issued/renewed 229 haulers licenses, issued 4,710 regulated recyclable materials permits (all jurisdictions), issued 119 citations/notices of violation for illegal dumping/burning, and placed 1,262 verification tags on construction/demolition roll-off containers.
- Achieved 62% waste reduction rate again surpassing the 61% goal set in 1997.
- Conducted two-season County-wide waste composition study at Durham City transfer station including intensive sorting of over 100 samples of waste from all sectors and jurisdictions.
- Placed print and radio advertisements and correlated on-line advertisements. Published 24 newspaper articles and broadcast 24 regular monthly radio programs on local stations plus multiple interviews on WCHL, Sold 160 compost bins and conducted ten compost workshops, 125 landfill tours, lectures and presentations.
- Expanded e-newsletter “Orange County Solid Waste and Recycling News” to 12 monthly editions to over 7,500 subscribers. Maintain active list of over 100 apartment managers and send several

Solid Waste – continued

emails each year on recycling and waste reduction. Maintained active Facebook and Twitter accounts adding blogging on Tumblr by UNC social media intern.

- Initiated Carrboro Farmers Market compost collection program at Saturday market to enable those without access to backyard composting to divert food scraps. Over ten tons diverted.
- Provided door-to-door outreach for new and returning students in neighborhoods surrounding UNC Chapel Hill and door-to-door outreach to businesses along the 100 block of Franklin Street to address recycling contamination issues.
- Developed “WASTEWISE” event guides in cooperation with Asset Management Sustainability staff and their intern, utilizing information gathered from Orange County Government wide focus groups.
- Mentored and supported two community-based recycling and waste reduction programs at UNC. One ongoing 5 years with Fraternities and Sororities targeting Greek houses. One with UNC Health Behavior Graduate Capstone team researching apartment recycling behavior.
- Mentored 4 Social Media interns to increase and improve Department social media presence. Supported and mentored six UNC APPLES interns on composting and food waste management.
- Conducted waste audits for 40 major County and Town buildings and provided analyses to County and Town managers and Department heads for follow-up to reduce waste.
- Expanded use of “Fork It Over” utensil loan program to avoid use of over 10,000 plastic utensils at various events by substituting washable ones loaned from OCSWMD in cooperation with the PTA Thrift Store.
- Provide support to Solid Waste Advisory Group in development of recycling financing and new Interlocal Agreement for solid waste with Towns.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Projected
<ul style="list-style-type: none"> • Development Plan Reviews • Construction Site inspections • RRMO Permits Issued (All Jurisdictions) 	235 2,217 4,374	169 2,965 4,710	240 2,150 4,500	148 2,782 3,754	198 2,500 4,100
<ul style="list-style-type: none"> • Issue Hauler Licenses • Issue Citations/NOV's • Place Verification Tags on C&D Waste Containers 	232 99 731	229 119 1262	230 75 1,000	136 110 1,505	210 100 1,200
Publish print and radio advertisements	500	500	600	488*	530
Conduct landfill tours, workshops , lectures, events and presentations	110	110	150	143	135
Sell backyard compost bins & kitchen counter top collectors for food	169 (150 bins & 19 collectors)	154 (150 bins & 4 collectors)	150	160 bins and 60 kitchen collectors	150 bins 60 kitchen collectors

Notes: *We paid for 3 months of billboard.

Solid Waste – continued

FY 2017-18 Objectives

- Continued public information support for communications related to modernization of Eubanks Road and High Rock Road Waste & Recycling Centers, including provision of a temporary center and transition back to improved center at existing site.
- Provide public information regarding changes to solid waste budget and finance as necessary. Provide necessary education and outreach for any projected route changes. Continue to grow and improve social media presence including social media interns from UNC program. Increase direct, on-site notification to all recycling program users to improve recycling performance.
- Education and outreach around maximizing waste reduction successes and exceeding the current 62% per capita waste reduction. Support Solid Waste Advisory Group in development of new solid waste plan including establishing waste and recycling service priorities.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An \$21 increase in the Solid Waste Programs Fee to \$128 and the division of the Programs Fee revenues across all divisions within Solid Waste (in FY2016-17, all revenues were captured in the Environmental Support division)
- The scheduled replacement of 2 vehicles, a large service truck (\$116,484) and a light duty pick-up truck (\$28,419)

Landfill Division

Major Services

- Maintain and operate an active Construction and Demolition (C&D) landfill; maintain and monitor three closed landfills. Maintain emergency storm debris response capabilities.
- Maximize the waste reduction rate and recycling rate attributable to the C&D landfill by operating within State and County ordinances and policies with regard to materials banned from disposal and by providing close oversight and enforcement. Conduct environmental monitoring and compliance activities as required by the State including gas and water well testing.
- Maintain high level of customer service for all landfill customers.

FY 2016-17 Outcomes

- Managed, operated and maintained the C&D landfill and associated ancillary facilities in compliance with federal, state, and local rules and regulations. Continued to maintain permitted Storm Debris Management Areas and searched for potential new sites within in County that would accommodate large storms.
- Continued to enforce the County ordinance and State rules pertaining to waste disposal and recycling; continued maintenance of closed disposal units.
- Conducted quarterly monitoring of landfill gas wells to comply with State regulations. Conducted semi-annual sampling of groundwater monitoring wells and analysis of the results in compliance with State regulations.

Solid Waste – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Accept C&D waste materials and properly manage their disposal.					
Construction and Demolition Landfill tonnage	6,102	6,902	6,200	8,300	8,000

FY 2017-18 Objectives

- Manage and maintain Construction & Demolition landfill utilizing industry best management practices.
- Conduct State mandated environmental monitoring and compliance activities including gas and groundwater monitoring. Maintain compliance with facility permits.
- In the event of a major storm event, enact Countywide Storm Debris Management Plan in conjunction with State Department of Transportation and the County Emergency Management Team to ensure maximum reimbursement from the Federal Emergency Management Agency. Maintain emergency storm debris response capabilities.
- Increase operating hours by extending the business day, Monday through Friday, by an additional hour from 3:00 PM to 4:00 PM in order to better serve the landfill customers.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An allocation of \$194,969 in Contributions from Solid Waste Reserves for Post Closure care and monitoring.
- Funding for operating the landfill an additional five hours per week, one hour a day Monday through Friday from 3:00 PM to 4:00 PM in order to provide additional opportunities for customers to take advantage of services.
- An allocation in the Equipment account of \$85,250 for the purchase of replacement scales.

Recycling Division

Major Services

- Urban Curbside - Provide weekly contracted single-stream curbside recycling collection to all eligible households and businesses in the municipalities of Carrboro, Chapel Hill, and Hillsborough.
- Rural Curbside Recycling – Provide biweekly collection of curbside single-stream recycling to all eligible households and businesses throughout the unincorporated portion of Orange County.
- Multifamily Recycling – Provide weekly recycling collection services to all eligible multifamily properties throughout Orange County.
- Commercial and Organics Recycling Programs – Operate County-provided collection of recyclables from bars, restaurants, and other eligible businesses throughout Orange County. Operate and oversee contractor-approved collection and composting of pre and post-consumer organic materials including food waste from eligible food-service establishments, grocery stores, convenience centers, and schools.

Solid Waste – continued

- Schools and Government Building Recycling – Collect bottle, cans, paper and cardboard recycling at all 30 school locations K-12 for Chapel Hill Carrboro City School System and Orange County Public School System as well as all government buildings.
- Toxicity Reduction Programs – Operate programs intended to reclaim useful resources and keep hazardous materials out of the environment while minimizing the toxicity of the municipal solid waste stream. Toxicity Reduction programs include oil, oil filter, and antifreeze recycling programs, dry cell battery recycling program, lead acid battery recycling program, lights containing mercury program, household hazardous waste program, conditionally exempt commercial hazardous waste program, and electronics recycling program.
- Drop-off recycling program and other programs – operate and collect recyclable materials from five staffed solid waste & recycling centers and five unstaffed 24-hour drop-off recycling sites.

FY 2016-17 Outcomes

- Curbside Recycling – provided recycling service to all eligible homes. Deployed over 9,000 95-gallon roll carts in the rural curbside service area. Finalized and implemented a collection route optimization study. Expanded curbside recycling into the remaining unincorporated portion of Orange County not currently serviced. Implemented a new funding structure for solid waste reduction and recycling programs and services.
- Multi-Family – Continued to provide service to all eligible multi-family units. Expanded service to presently un-served properties.
- Commercial Recycling – Continued service to all presently served units. Added 12 businesses to recycling program, including those that could share existing sites (i.e. businesses in strip malls). Continued to work with new ABC permit holders to set up successful recycling programs and conducted audit of commercial properties to examine potential route expansion and collection efficiencies.
- Drop-off Recycling – Maintained high level of service at all drop-off sites, maximized collection efficiency and prevented overflow. Strived to keep sites clean to reduce contamination.
- Toxicity Reduction Programs – Continued all currently provided services with emphasis on increasing collection of targeted materials such as electronics and eligible commercial hazardous wastes. Diverted all lights containing mercury from household hazardous waste program and worked directly with light bulb recycling vender to decrease the overall cost.
- Provided quarterly and annual data on collection programs, as well as program cost allocations and other information as needed to the Solid Waste Advisory Group (SWAG).
- There has been an above-average reduction over the past fiscal year in recycling commodity revenue for most recycling material including single-stream material, cardboard/mixed paper, rigid plastics, used oil and electronic waste. This is due to a variety of reasons including weak market rates of reclaimed recycling material, low oil prices, and weak international markets and economies. As a result, significant material revenue loss was realized in FY 15-16 and FY16-17.

Solid Waste – continued

Performance Measures	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Service: Collect Curbside Recycling within each of the three towns and entire unincorporated area.					
Percent increase/(decrease) from previous year	29.5%	2.6%	10.2%	15%	5%
Tons collected	7,509	7,700	8,650	9,948	10,445
Service: Collect Multi-Family Recycling at all apartments, townhomes, and condominiums throughout County					
Percent increase/(decrease)	1.6%	(6.8%)	.9%	1%	2%
Tons collected	1,127	1,020	1,100	1,200	1,250
Service: Collect Commercial Recycling for over 300 businesses within incorporated and unincorporated Orange County					
Percent increase/(decrease)	.29%	.58%	(.39%)	.5%	.5%
Tons collected	1,034	1,040	1,030	1,075	1,100
Service: Collect Recycling at 10 drop-off sites throughout County					
Percent increase/(decrease)	(13.4%)	9.4%	(24.1%)	(11%)	0%
Tons collected	3,292	3,600	2,500	2,225	2,225
Service: Collect Organics from eligible food-service establishments, grocery stores, convenience Center, and schools					
Percent increase/(decrease)	3.6%	.49%	12.8%	11%	0%
Tons collected	1,622	1,630	1,830	1,800	1,800
Service: Collect bottles, cans, and paper recycling from all 30 public school locations k-12 for both Chapel Hill Carrboro City Schools and Orange County Public Schools					
Percent increase/ (decrease)	17.1%	.45%	2.3%	5%	0%
Tons collected	219	220	225	240	240

FY 2017-18 Objectives

- Plan and coordinate all issues relating to maintenance of 95-gallon roll carts for urban and rural curbside recycling programs. Maintain and adjust collection routes depending on handicap requests and special collections.
- Coordinate implementation of all issues relating to the establishment of a new interlocal agreement between the County and the three towns. Discuss with UNC Hospital and University the potential for cooperative recycling services and collection opportunities.
- Modify and reevaluate commercial foodwaste collection pricing schedules. Add additional commercial establishments to the program.
- Begin to develop a long term waste reduction and recycling plan for the County through utilizing staff and contracted consultants.
- Expand Ordinance Area and Construction and Demolition Landfill area hours to 7-4. This one-hour increase should result in higher revenues at minimal cost to the operation.

Solid Waste – continued

- Mattress Program Expansion which includes charging only for non-residential and bulk deliveries (dorms, hotels, in excess of four units, etc.) at the landfill collection site beginning January 1. Residential mattress collection will occur and District Waste & Recycling Centers for no fee within the limitation of four pieces per delivery/day.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- The re-implementation of mulch delivery fees. These fees were discontinued in 2013, staffing and assignment modifications have led to personnel availability for delivery up to 16 hours per week. The fee for mulch delivery is variable based on the amount received.
- Funding for an additional five hours of operations per week, one hour a day Monday through Friday from 3:00 PM to 4:00 PM in order to provide additional opportunities for customers to take advantage of services.
- Funding of \$100,000 for a Planning and Strategic Waste Reduction Goal setting contract
- Funding of \$76,691 for the purchase of 4 40-cubic yard compactor receiver boxes and 1 replacement Skidsteer

Sanitation Division

Major Services

- Operate and maintain five (5) staffed Waste & Recycling Centers to serve Orange County residents while maintaining a high level of customer service.
- Provide municipal solid waste (MSW) collection services for Waste & Recycling Centers, Orange County government buildings, Orange County schools.
- Provide bulky material collection services for Waste & Recycling Centers and Chapel Hill-Carrboro schools.
- Administer Sanitation Division, including collection operations, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.

FY 2016-17 Outcomes

- Provide collection services Waste & Recycling Centers (compactor, dumpster and roll-off service), Orange County government buildings (dumpster service), Orange County schools (dumpster service) and Chapel Hill-Carrboro schools (roll-off service).
- Began construction of the Eubanks Road Waste & Recycling Center improvements.
- Complete design of the High Rock Road Waste & Recycling Center improvements.

Solid Waste – continued

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: Collections					
Municipal Solid Waste (MSW) collected from convenience centers, Orange County schools and Orange County government buildings	6,940	7,438	7,712	7,608	7,735
Construction and Demolition, Misc. Bulky Waste (furniture), Vegetative Waste, Metal, Tires, White Goods and Clean Wood	5,587	6,222	6,222	6,385	6,808
Total Tons	12,527	13,660	13,934	13,993	14,543

FY 2017-18 Objectives

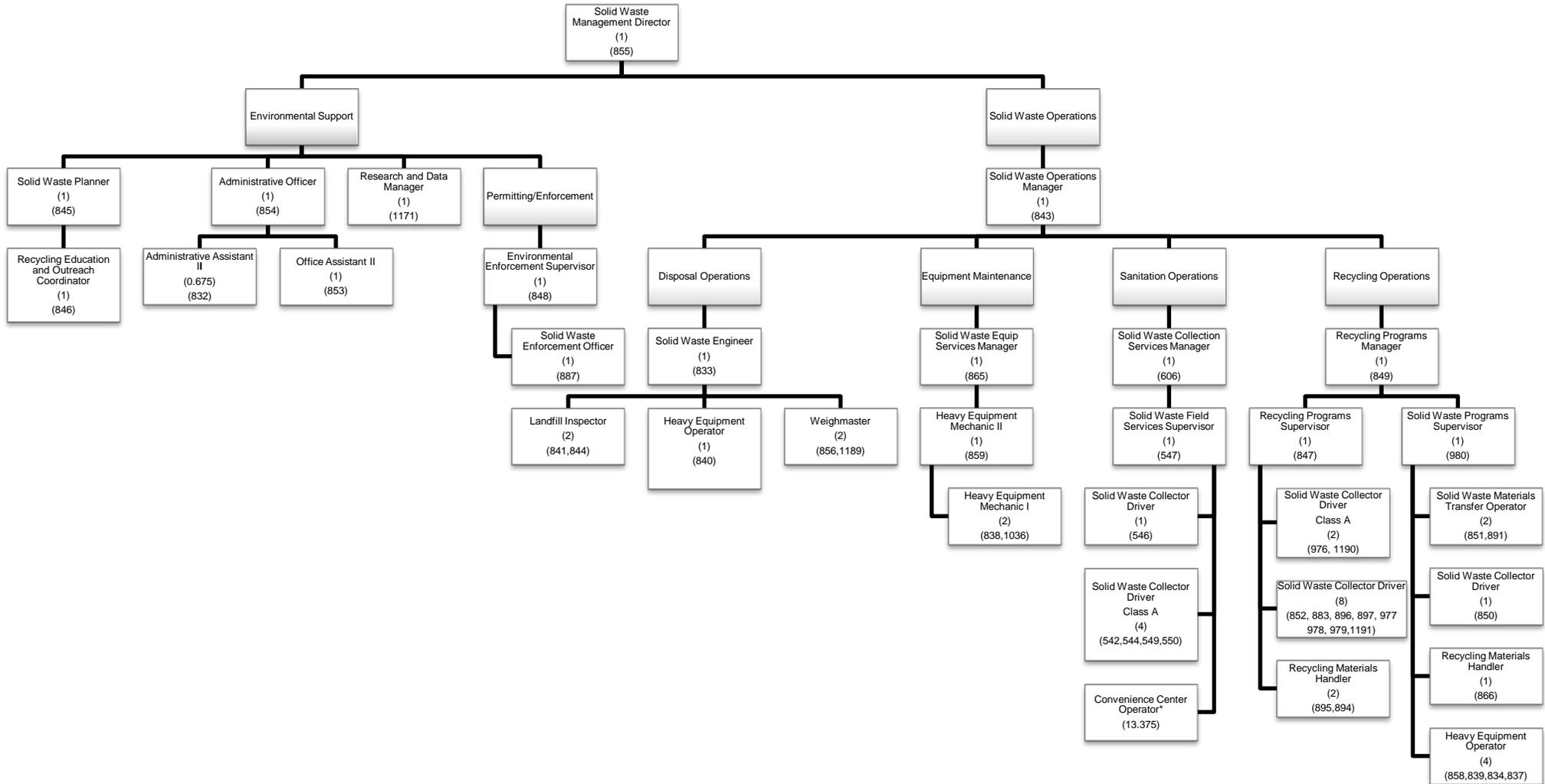
- Maintain collection services for staffed Waste & Recycling Centers, Orange County government buildings, Orange County schools and Chapel Hill-Carrboro schools.
- Administer Sanitation Division, including collection operations and scheduling, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.
- Initiate a mattress/box spring collection program at the Eubanks Road and Walnut Grove Church Road Centers effective January 8, 2018.
- Complete construction and open for operations of the expanded and improved Eubanks Road Waste & Recycling Center improvements.
- Execute a revised High Rock Road Lease Agreement, with the first term being for a twenty (20) year period with three (3) five (5) year renewals.
- Complete construction of the High Rock Road Waste & Recycling Center improvements.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- An allocation of \$659,784 for the construction of the improved High Rock Road Waste and Recycling Center.
- An allocation of \$97,114 for the replacement of 2 Skidsteers.
- An allocation of \$489,311 for Equipment (including receiver boxes, open top containers, compactors, and utility carts) for the Eubanks Road, Walnut Grover Church Road, and High Rock Road Solid Waste Convenience Centers.
- Funding for the implementation of a program for the recycling and/or disposal of mattresses, including acceptance of such at the Eubanks Road and Walnut Grove Church Road Centers effective January 8, 2018.

Solid Waste Management



Convenience Center Operators
 (599, 702, 704, 705, 706, 707, 728, 1096, 1097, 1124, 1192, 1193)
 (703, 0.75) (1123 0.625)

Sportsplex Fund

Phone Number (919) 644 - 0339

Website: <http://www.oc-sportsplex.com>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (Other Funds)						
Personnel Services	1,163,893	1,256,840	1,256,840	1,251,740	1,249,139	1,249,139
Operations	2,201,991	2,215,980	2,237,651	2,077,167	2,321,444	2,321,444
Capital Outlay	54,739	0	1,277,247	67,007	0	0
Total Expenditures	\$ 3,420,623	\$ 3,472,820	\$ 4,771,738	\$ 3,395,914	\$ 3,570,583	\$ 3,570,583
Offsetting Revenues	(3,308,554)	(3,472,820)	(4,771,738)	(3,427,850)	(3,570,583)	(3,570,583)
Total Cost (net)	\$ 112,069	\$ 0	\$ 0	\$ (31,936)	\$ 0	\$ 0
Total Sportsplex and Related Expenditures	\$ 3,420,623	\$ 3,472,820	\$ 4,771,738	\$ 3,395,914	\$ 3,570,583	\$ 3,570,583

Mission Statement

To provide the residents of Orange County with quality recreation and fitness experiences for participants of all ages that encourage healthy lifestyles, in a clean, safe community based facility.

Major Services

- Provide programs to utilize the ice rink such as Learn to Skate, Hockey, Figure Skating, Clinics and related competitions/tournaments/exhibitions, plus entertaining open skating sessions.
- Manage the Aquatics Programs for instructional learning, beginner through advanced swimmer development and youth and adult swim team coaching and competition.
- Provide children's programs, including pre-school, after school and summer camps.
- Provide exercise, aerobic, strength, specialty training and total wellness programs.
- Offerings to be extended to new hard court and turf programming, plus additional specialty fitness programs upon completion of the Field House.

FY 2016-17 Outcomes

- Silver Sneakers (fully subsidized for Seniors) grew to 1,000 participants by adding classes at the Seymour Center.
- Fitness Memberships sustained at 5,800 despite heavy marketing and promotional activities from competition. Sportsplex membership growth curve recently re-established.
- Physiotherapy clinic operated in partnership with UNC experiencing sustained growth due to patients specifically requesting appointments at the Sportsplex. Clinical hours to be expanded.
- Summer camp revenues grew 30%; After School participants grew by 5% and pre-school numbers are at full capacity after a 30% growth in attendees, with a waiting list of 25 children.
- Swim team grew 65% the prior year. The challenge to integrate this growth was met with a further 5% growth and extension of year-round course training to UNC pools over the summer months. Continued strong focus on recreational summer teams as well as partnership with UNC collegiate swimmers to host spring and summer "Swim-Best" clinics.

- Focus on growing sustainable ice skating lesson and learn to play programs has seen an across the board 12% increase in participation in skating class and hockey programs. Sportsplex added to the Carolina Hurricanes “First Goal” initiative which provides a discounted seven-week summer program combined with highly subsidized normally expensive equipment including skates and helmets. Objective is to grow participation at the grassroots level.

FY 2017-18 Objectives

- Provide continued quality Sportsplex stewardship while increasing operating margins. Operating margin is defined as operating revenues less operating costs, excluding debt service. 2016-17 operating margin estimated to be \$500K, growing to \$560K for 2017-18.
- Continue to operate a safe, clean and fun gathering place for Orange County residents of all age groups to maintain healthy lifestyles.
- Major initiative to have all the required new staffing, programs, and other related resources fully in place when the Field House opens in early the Spring of 2018. Programming focus in collaboration with all stakeholders including the Department of Environment, Agriculture, Parks and Recreation (DEAPR) and the Department on Aging.
- Oversee design and construction of family and single user change area in the space vacated by the children’s development center move to the Field House.
- Implement a water recovery system in the pool area that will reduce usage of this valuable resource and provide operating cost savings.
- Continue to grow offseason ice rink usage; increase Learn to Play Hockey and Skating School participation.
- Add qualified personal trainers; grow therapeutic massage; continue to collaborate with the Department on Aging on Silver Sneakers and new sessions such as Pickleball.
- Expand Learn to Swim class times; grow youth and masters Swim teams; focus on Clinics, such as Swim Best collaboration with UNC-CH.
- Expand Pre-school, After-school and camps participation utilizing the Field House expansion.

Budget Highlights

- The FY2017-18 Commissioner Approved budget includes debt service totaling \$724,349 with \$556,341 paid by the Sportsplex Enterprise Fund, and \$168,009 paid by the General Fund to cover a portion of the debt associated with the original purchase of the building. Debt Service payments are reflected in the Operations section of the budget.
- FY 2016-17 programming revenues are projected to exceed programming expenditures by \$556,341, not including debt service and enterprise fund transfers.
- Budgeted program revenues for FY17-18 are projected at a 2.5% increase over budgeted FY16-17 revenues, and program expenditures are budgeted at a 0.9% increase when compared with the FY16-17 budget.
- The Ice Rink and Kidsplex programs continue to be major revenue sources compared to operational costs, and for the second consecutive year, the Aquatics program has moved from an annual operating deficit to a breakeven level due to the establishment of strong facility based swim lessons and team programs.
- A detailed list of Capital Improvements to the Sportsplex is included in the Commissioner Approved FY 2017-22 Capital Investment Plan.

Tax Administration

Phone Number: (919) 245-2100

Website: <http://www.orangecountync.gov/departments/tax/index.php>

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Category (General Fund)						
Personnel Services	2,869,431	2,921,410	2,921,410	2,971,974	3,080,729	3,033,055
Operations	534,532	698,189	728,391	632,261	729,902	672,309
Capital Outlay	12,716	1,200	3,516	2,866	14,315	5,140
Total Expenditures	\$ 3,416,679	\$ 3,620,799	\$ 3,653,317	\$ 3,607,101	\$ 3,824,946	\$ 3,710,504
<i>Offsetting Revenues</i>	<i>(380,820)</i>	<i>(450,701)</i>	<i>(450,701)</i>	<i>(450,826)</i>	<i>(437,701)</i>	<i>(437,701)</i>
County Costs (net)	\$ 3,035,858	\$ 3,170,098	\$ 3,202,616	\$ 3,156,275	\$ 3,387,245	\$ 3,272,803
Total Tax Administration and Related Expenditures	\$ 3,416,679	\$ 3,620,799	\$ 3,653,317	\$ 3,607,101	\$ 3,824,946	\$ 3,710,504

Division Summary

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
By Program (General Fund)						
Tax Assessor	1,313,012	1,476,829	1,417,288	1,401,486	1,553,804	1,523,804
Revaluation	234,458	367,535	454,776	395,119	365,120	340,120
Land Records	774,976	749,690	749,690	772,364	800,607	800,607
Tax Collector/Revenue	1,094,232	1,026,745	1,031,563	1,038,132	1,105,415	1,045,973
Total Expenditures	\$ 3,416,679	\$ 3,620,799	\$ 3,653,317	\$ 3,607,101	\$ 3,824,946	\$ 3,710,504
<i>Offsetting Revenue</i>	<i>(380,820)</i>	<i>(450,701)</i>	<i>(450,701)</i>	<i>(450,826)</i>	<i>(437,701)</i>	<i>(437,701)</i>
County Costs (net)	\$ 3,035,858	\$ 3,170,098	\$ 3,202,616	\$ 3,156,275	\$ 3,387,245	\$ 3,272,803
Total Expenditures	\$ 3,246,317	\$ 3,496,212	\$ 3,569,092	\$ 3,514,617	\$ 3,610,799	\$ 3,600,799

Mission Statement

The mission of this department is to ensure all residents are provided a fair and equitable Ad Valorem taxation process. In addition, the department has the duty to collect other taxes and fees for other departments and for municipalities.

Major Services

- Administer the property tax in Orange County assessing a \$15 billion tax base and collecting over \$210 million in revenues.
- Identify, review and approve deeds and land-related documents prior to being recorded by the Register of Deeds. This process is the primary key for real property title records.
- Implement and administer Road Naming and 911-Addressing Ordinance.
- Maintain Tax Maps and the PIN Application, which records changes to land and ownership.
- List, appraise and assess all taxable property. Bill and collect property taxes in accordance with North Carolina law and appraisal standards.
- Conduct Revaluation of real property at least every 8 years.
- Bill, collect and account for other fees and taxes including Solid Waste Programs Fees, Chapel Hill and Hillsborough Stormwater Management Fees, Room Occupancy Taxes, Emergency Services

Tax Administration – continued

Ambulance Billing, Emergency Management Fire Inspection and Special Events Fees, Gross Receipts Taxes, and others.

- Administer statewide and local tax relief programs.
- Administer Present-Use Value Programs, which grant about \$7 million in tax assistance annually.
- Review for qualification applications for tax assistance.
- Appraise developments and improvements to real property annually in accordance with the adopted schedule of values, and conduct periodic countywide reappraisal of real property.
- Manage the review and appeal process for taxpayers who believe their property is not properly valued. These processes include informal review, the Orange Board of Equalization and Review, the State Property Tax Commission and appeals to higher courts.
- Collect and account for all current and delinquent taxes for the County, special districts, and the towns of Carrboro, Chapel Hill Hillsborough, and Mebane.
- Administer assistance programs: the EMS Ambulance Assistance Program and the Solid Waste Programs Fees.
- Ensure that records are current and available to the public while meeting the requirements of State and Federal privacy law.

FY 2016-17 Outcomes

- 2017 Revaluation has been completed. Values available online February 27, 2017. Notices were mailed March 3, 2017.
- The first year of collecting Solid Waste Fees for Hillsborough is almost at close. The collection rate was 91.62%.
- The first year of collecting Mebane City Taxes is almost at close. The transition from Mebane to Orange County proved to be a smooth one for staff and taxpayers, with a 99.97% collection rate.
- Lockbox Service – the decision has been made to set up in-house lockbox service in the fiscal year 2018-2019.
- 911-Addressing Ordinance work is progressing. Staff is diligently working with mobile home park residents and owners to properly address the homes in order for emergency staff to find callers. Staff is also working with local fire departments for outreach and education to improve understanding and citizen compliance.

Performance Measures	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Budget
Service: 2017 Countywide Revaluation					
Outcome Measure: 100% of all properties reviewed	35%	90%	100%	100%	
Cumulative number of properties reviewed	20,000	49,500	55,500	55,500	
Service: ES Ambulance Billing and Collection					
Outcome Measure: Meet budgeted revenue estimates	\$2,840,327	\$2,421,588	\$2,600,000	\$1,900,000	\$2,400,000

Tax Administration – continued

FY 2017-18 Objectives

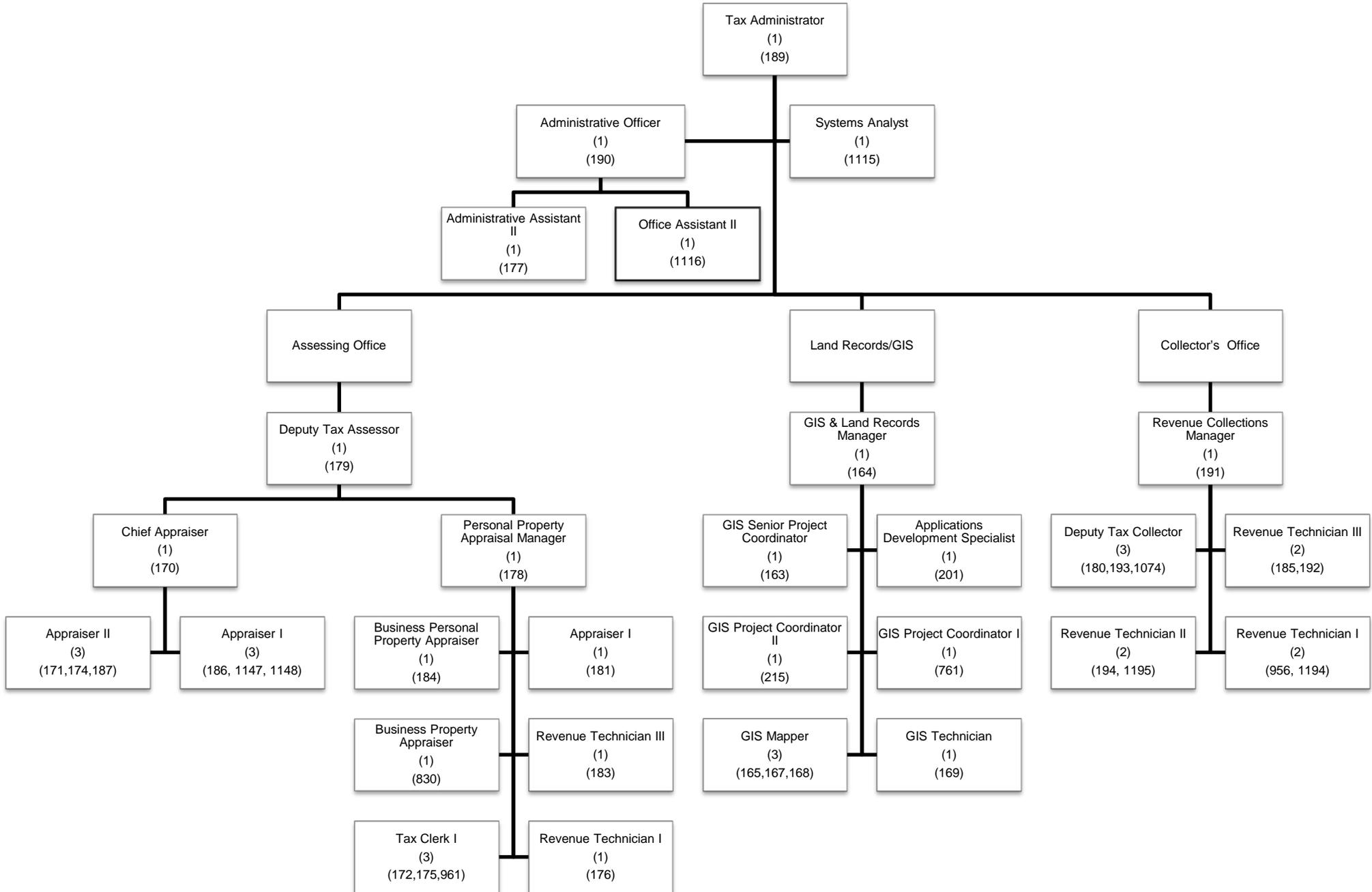
- Successful completion of 2017 Revaluation: work with appellants to complete informal and formal appeals timely.
- Upgrade assessment software and PinAPP software.
- Land Records/GIS to work with Register of Deeds to maintain compatibility with new software plans, procure user licenses needed by our staff to access the new software, and ensure continue to uphold the standards needed to meet the requirements of Orange County's PIN Ordinance. Funds are included in Land Records/GIS budget to facilitate interface and User Licensing needs.
- Maintain compatibility with County Permitting new software plans as well. Funds are included in Assessment budget to facilitate interface needs.

Budget Highlights

The FY2017-18 Commissioner Approved Budget includes:

- Increases in Contract Services totaling \$25,000 for interfacing/interoperability with the new Central Permitting system and the new Register of Deeds system.
- An increase of \$10,000 due to special programming needs of a new ambulance billing software system and an increase of \$8,400 for 2 additional user licenses.

Tax Administrator's Office



Article 46 Sales Tax

The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. The sales and use tax proceeds are divided 50% to the County's two school systems and 50% to Economic Development initiatives. The funds will remain separate from the County's General Fund to allow for more isolated and accurate tracking of revenues and expenditures. The Board of County Commissioners approved a ten-year commitment to allocate the proceeds as follows:

- 50% of the funding will be allocated in an equitable manner between the County's two school systems, based on the Average Daily Membership (ADM) of each school system, for the dedicated purpose of funding capital projects, including but not limited to, facility improvements at older schools and the procurement of technology.
- 50% of the funding will be allocated to Economic Development initiatives.

The tables below reflect approved uses of the anticipated proceeds of \$3,511,492 by the two school systems and Economic Development in FY 2017-18:

School Systems Approved Use for FY 2017-18	Amount
Technology – Student Access Computing Devices (Chapel Hill-Carrboro City Schools)	\$ 527,601
Facility Improvements at Older Schools – Mechanical Systems (Chapel Hill-Carrboro City Schools)	\$ 527,602
Technology – Upgrades (District-Wide – Orange County Schools)	\$ 700,543
TOTAL	\$1,755,746

Article 46 Sales Tax – continued

Economic Development Approved Use for FY 2017-18	Amount
Debt Service on Infrastructure	\$ 814,936
Utility Service Agreement with Mebane	\$ 50,000
Collaborative/Outreach	\$ 20,000
Small Business Loan Pool*	\$ 0
Innovation Center – “Launch Chapel Hill”	\$ 73,500
Agricultural Grants	\$ 60,000
Business Investment Grants**	\$ 100,000
Incentives	\$ 387,310
Agricultural Summit	\$ 5,000
Economic Development Summit	\$ 30,000
Local Fest Planning	\$ 15,000
Durham Tech – Orange Connect Project (Scholarships)	\$ 200,000
TOTAL	\$1,755,746

** Small Business Loan Pool - \$200,000 in existing Article 46 funds will be utilized in FY 2017-18.*

***Business Investment Grants – an additional \$20,000 in existing Article 46 funds will be utilized in FY 2017-18.*

Debt Service

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Debt Service (General Fund)						
Principal - Schools General Obliga	6,993,715	6,923,895	6,923,895	7,054,726	6,350,960	6,350,960
Principal - Non-General Obligation	4,737,318	5,135,271	5,135,271	4,712,345	5,651,700	5,651,700
Interest - Non-General Obligation [1,376,157	1,232,082	1,232,082	1,235,704	1,081,354	1,081,354
Debt Service Reserve	0	0	0	0	0	0
Others	2,271,369	2,081,135	2,081,135	2,153,484	1,990,896	1,990,896
Total School Debt Service	\$15,378,559	\$15,372,383	\$15,372,383	\$15,156,259	\$15,074,910	\$15,074,910
Principal - County General Obligati	2,081,285	1,926,105	1,926,105	1,926,105	2,294,040	2,294,040
Interest - County General Obligatio	673,925	635,367	635,367	676,195	587,950	587,950
Principal - Non-General Obligation	5,655,192	5,854,923	5,854,923	5,854,923	6,257,239	6,257,239
Interest - Non-General Obligation [2,273,494	2,422,418	2,422,418	2,422,418	2,545,397	2,545,397
Total County Debt Service	\$10,683,896	\$10,838,813	\$10,838,813	\$10,879,641	\$11,684,626	\$11,684,626
Total Debt Service Expenditure	\$ 26,062,455	\$ 26,211,196	\$ 26,211,196	\$ 26,035,900	\$ 26,759,536	\$ 26,759,536

These funds repay principal and interest due on non-enterprise fund debt. This includes outstanding voter approved General Obligation (GO) bonds and other alternative financing issuances related to School and County capital projects.

Debt Management

Orange County's primary objective in managing the amount of debt issued to meet long-term capital needs is to keep the level of indebtedness within available resources. The Board has a longstanding Debt Management Policy that establishes parameters, procedures and other objectives related to debt issuance. A major benchmark included in the Policy provides for the County's annual non-enterprise fund debt service payments to be no more than 15 percent of the County's total General Fund revenues. Fifteen percent of the fiscal year 2017-18 Commissioner Approved General Fund revenues equals \$31,483,046, compared to our anticipated debt service payments of \$26,759,536. The table below compares the County's current level of debt with the levels outlined in the Debt Management Policy.

Debt Service – continued

County's Debt Level for Fiscal Year 2017-18			
	Per County's Adopted Debt Management Policy	Legal Debt Limit per NC General Statute	As Included in FY 2017-18 Approved Budget
Annual Debt Service Payments as a Percentage of General Fund Expenditures	No greater than 15%	N/A	12.2%
Total Outstanding Debt as a Percentage of Total Assessed Valuation	No greater than 3%	No greater than 8%	1.14%

Bond Ratings

Current bond ratings for the three rating agencies are as follows:

- Fitch – AAA
- Standards and Poors – AAA
- Moody's – Aaa

Projected Annual General Fund Bond Principal and Interest Requirements - FY 2017-18

Date of Issue	Description	Original Issue Amount	Schools			County			Total				
			% of Original Issue For School Projects	Principal	Interest	Total	% of Original Issue For County Projects	Principal	Interest	Total	Principal	Interest	Total
1. General Obligation Bonds and Alternative Financing to be Paid from Dedicated Property Tax													
March-10	Refunding Series 2010	22,455,000	71.0%	1,402,250	353,829	1,756,079	29.0%	572,750	144,522	717,272	1,975,000	498,350	2,473,350
November-11	Refunding, Series 2011	24,440,000	48.3%	1,026,375	350,078	1,376,453	51.7%	1,098,625	374,722	1,473,347	2,125,000	724,800	2,849,800
December-12	Refunding Series 2012	13,300,000	84.2%		304,088	304,088	15.8%		57,062	57,062	0	361,150	361,150
April-15	Refunding Series 2015	15,140,000	86.3%	3,922,335	73,358	3,995,693	13.7%	622,665	11,646	634,311	4,545,000	85,004	4,630,004
Total General Obligation Bonds Debt		75,335,000		6,350,960	1,081,354	7,432,314		2,294,040	587,950	2,881,990	8,645,000	1,669,304	10,314,304

Date of Issue	Description	Original Issue Amount	Schools			County			Total				
			% of Original Issue For School Projects	Principal	Interest	Total	% of Original Issue For County Projects	Principal	Interest	Total	Principal	Interest	Total
2. Non-General Obligation Debt Service													
Spring 2010	Spring 2010 Alternative Financing Package (Qualified School Construction Bonds)	4,136,434	100.0%	275,762	35,959	311,721	0.0%	0	0	0	275,762	35,959	311,721
January-11	Winter 2011 (Qualified School Construction Bonds)	9,889,439	100.0%	659,296	321,011	980,307	0.0%	0	0	0	659,296	321,011	980,307
September-11	Limited Obligation, Series 2011	38,305,000	52.2%	1,289,340	644,644	1,933,984	40.1%	989,265	494,612	1,483,877	2,278,605	1,139,256	3,417,861
April-12	Limited Obligation Refunding, Series 2012	58,980,000	37.5%	1,642,500	700,950	2,343,450	58.5%	2,226,160	1,006,927	3,233,087	3,868,660	1,707,877	5,576,537
July-13	Installment Financing	9,500,000	0.0%	0	0	0	70.0%	688,615	57,019	745,634	688,615	57,019	745,634
January-14	Installment Financing	10,589,000	44.1%	537,138	74,092	611,230	55.1%	481,764	84,271	566,035	1,018,902	158,363	1,177,265
Spring 2014	Installment Financing - Equipment	500,000	0.0%	0	0	0	100.0%	101,547	3,523	105,070	101,547	3,523	105,070
June-15	Limited Obligation, Series 2015	15,836,703	0.0%	0	0	0	58.1%	680,000	295,288	975,288	680,000	295,288	975,288
June-15	COPS, Refunding, Series 2015	4,273,297	39.3%	420,510	69,541	490,051	60.7%	259,490	225,747	485,237	680,000	295,288	975,288
Fall 2015	2015 Loan Modification	9,000,000	100.0%	600,000	63,900	663,900	0.0%	0	0	0	600,000	63,900	663,900
Spring 2016	2016 Installment Financing - Long Term Financing	5,763,750	57.8%	227,154	80,799	307,953	39.4%	154,842	55,078	209,920	381,996	135,877	517,873
Spring 2016	2016 Installment Financing - Short Term Financing	2,230,999	0.0%	0	0	0	41.0%	127,000	18,607	145,607	127,000	18,607	145,607
Spring 2017	2017 Installment Financing - Short Term and Long Term Financing	10,110,000	0.0%	0	0	0		548,556	304,325	852,881	548,556	304,325	852,881
Total Non-general Obligation Debt Service		179,114,622		5,651,700	1,990,896	7,642,596		6,257,239	2,545,396	8,802,635	11,908,939	4,536,293	16,445,232
Total General Fund Debt Service Obligations		254,449,622		12,002,660	3,072,250	15,074,910		8,551,279	3,133,347	11,684,626	20,553,939	6,205,597	26,759,536

Education

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Local School Systems						
Current Expenses (General Fund)						
Orange County Schools	28,844,029	30,812,435	30,812,435	30,812,435	34,994,450	32,215,326
Chapel Hill/Carrboro City Schools	45,253,437	46,388,977	46,388,977	46,388,977	51,858,783	48,530,521
Total Current Expenses (General Fund)	\$ 74,097,466	\$ 77,201,412	\$ 77,201,412	\$ 77,201,412	\$ 86,853,233	\$ 80,745,847
Recurring Capital						
Orange County Schools	1,167,900	1,197,300	1,197,300	1,197,300	1,200,900	1,197,000
Chapel Hill/Carrboro City Schools	1,832,100	1,802,700	1,802,700	1,802,700	1,799,100	1,803,000
Total Recurring Capital Expenses	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Long Range Capital						
School Capital ⁽¹⁾	5,167,984	3,799,346	4,932,356	5,132,356	3,856,336	0
Total Long Range Capital Expenses	\$ 5,167,984	\$ 3,799,346	\$ 4,932,356	\$ 5,132,356	\$ 3,856,336	\$ 0
Debt Service						
Interest Non-GO Bonds	2,271,369	2,081,135	2,081,135	2,153,484	1,990,896	1,990,896
Principal & Interest GO Bonds	8,369,872	8,155,977	8,155,977	8,290,430	7,432,314	7,432,314
Principal Non-GO Bonds	4,737,318	5,135,271	5,135,271	4,712,345	5,651,700	5,651,700
School Debt Reserve	0	0	0	0	0	0
Total Debt Service Expenses	\$ 15,378,559	\$ 15,372,383	\$ 15,372,383	\$ 15,156,259	\$ 15,074,910	\$ 15,074,910
Other School-Related Programs						
School Health Nursing Initiative	698,327	0	0	0	0	0
After School Program ⁽²⁾	35,200	0	0	0	0	0
School Health & Safety Contracts ⁽³⁾	0	3,354,000	3,354,000	3,300,000	3,354,000	3,354,000
Reserve for Fair Funding for Schools	988,000	0	0	0	0	0
One-Time Discretionary	0	0	0	0	0	2,100,000
Total Other School-Related Programs	\$ 1,721,527	\$ 3,354,000	\$ 3,354,000	\$ 3,300,000	\$ 3,354,000	\$ 5,454,000
Total Local School Systems Expenditures	\$ 99,365,536	\$ 102,727,141	\$ 103,860,151	\$ 103,790,027	\$ 112,138,479	\$ 104,274,757
Durham Technical Community College (DTCC)						
Current Expenses (General Fund)						
Durham Technical Community College	621,875	628,928	628,928	628,928	841,751	641,751
Total Current Expenses (General Fund)	\$ 621,875	\$ 628,928	\$ 628,928	\$ 628,928	\$ 841,751	\$ 641,751
Recurring Capital						
Durham Technical Community College	130,000	75,000	75,000	75,000	75,000	75,000
Total Recurring Capital Expenses	\$ 130,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Debt Service						
Principal & Interest Non-GO Bonds	273,462	266,001	266,001	266,001	260,384	260,384
Total Debt Service Expenses	\$ 273,462	\$ 266,001	\$ 266,001	\$ 266,001	\$ 260,384	\$ 260,384
Total DTCC	\$ 1,025,337	\$ 969,929	\$ 969,929	\$ 969,929	\$ 1,177,135	\$ 977,135
Total Education Expenditures	\$ 100,390,873	\$ 103,697,070	\$ 104,830,080	\$ 104,759,956	\$ 113,315,614	\$ 105,251,892

(1) The FY 2017-18 Commissioner Approved budget includes substituting \$3,856,336 in pay-as-you-go funds to two-thirds net debt bond financing for School capital projects. (2) includes contracted payments for the costs of supplying a Nurse in every school in both CHCCS and OCS, as well as supplying School Resource Officers in the middle and high schools in both CHCCS and OCS.

Note: In addition to the funding outlined here, in fiscal year 2017-18 Chapel Hill Carrboro City Schools anticipate receiving approximately \$23.0 million from its special district tax proceeds.

Local School Systems

In North Carolina, each county is responsible for supplementing state and federal appropriations to public education. Local current expense appropriations are allocated to each school system based on an equal amount per pupil. In addition, counties provide funds to each system for recurring and long-range capital projects. School systems in North Carolina do not have separate taxing authority and are not allowed to issue debt for school construction and renovation projects. Therefore, issuance and repayment of long-term debt, such as general obligation bonds and private placement loans, are the responsibility of county government. Many school units in the state also have special district taxes. These voter-approved taxes, levied within the unit's boundaries, further supplement county funding.

Student Enrollment Projections

In accordance with North Carolina General Statutes, the State Department of Public Instruction (DPI) certifies the estimated number of students who will attend public school in each district during the next academic year. These numbers are available to the Boards of Education and Board of County Commissioners in March of each year and are often referred to as the March ADM (Average Daily Membership) numbers. DPI allows counties to modify these totals to incorporate the number of students residing in each district who are expected to attend charter schools the following academic year. The resulting total projected student populations for each system are multiplied by the per pupil appropriation approved by the Board of County Commissioners to determine the total current expense appropriation for each district.

- **Student Enrollment Projections for the Orange County Schools**

Based on DPI projections, the Orange County School district enrollment for fiscal year 2017-18 totals 7,544, a decrease of 7 students from the March 2016 projections. The district continues to experience a growing number of charter students, with a current enrollment of 617 students, as of March 2017, which represents an increase of 98 students. Out of district students are budgeted at 89 students. This brings the total district enrollment to 8,072 for FY 2017-18.

- **Student Enrollment Projections for the Chapel Hill-Carrboro City Schools**

The Chapel Hill-Carrboro City School District DPI projections total 12,239, an increase of 222 from the March 2016 projections. Charter students are budgeted at the current enrollment of 162, as of March 2017, and out of district students are budgeted at 241. This brings the total district enrollment to 12,160 for FY 2017-18.

2016-17 Enrollment Projections

	CHCCS	OCS	Total
March 2016 Department of Public Instruction ADM Planning #s	12,017	7,551	19,568
Less: Out of District	<u>(241)</u>	<u>(104)</u>	<u>(345)</u>
	11,776	7,447	19,223
Plus: Budgeted Charter Students	<u>217</u>	<u>519</u>	<u>736</u>
Total Budgeted Students	11,993	7,966	19,959
	60.09%	39.91%	

2017-18 Enrollment Projections

	CHCCS	OCS	Total
March 2017 Department of Public Instruction ADM Planning #s	12,239	7,544	19,783
Less: Out of District	<u>(241)</u>	<u>(89)</u>	<u>(330)</u>
	11,998	7,455	19,453
Plus: Budgeted Charter Students			
	<u>162</u>	<u>617</u>	<u>779</u>
Total Budgeted Students	12,160	8,072	20,232
	60.10%	39.90%	

Current Expense

As stated earlier, local current expense funding supplements State and Federal funds received by each district for the operation of the schools. North Carolina law requires boards of county commissioners to provide equal per pupil appropriations to each system in counties that have more than one school administrative unit, as is the case in Orange County.

It is important to note that the Chapel Hill-Carrboro City School system also receives proceeds from a special district tax approved many years ago by the voters of that district. At this time, the Orange County School system does not have a similar taxing authority.

The Commissioner Approved fiscal year 2017-18 budget provides \$3,991 per student for each of the 20,232 students in the two school systems. This represents a \$123 per pupil increase from the \$3,868 per pupil approved for fiscal year 2016-17. This increase is to help cover the cost of both school systems for mandated increases related to State mandated teacher pay raises and all other locally paid school employees, increases in Retirement and Health Insurance for FY 2017-18, and the effects of House Bill 13, which reduces the class size for K-3.

- **Current Expense Funding for the Orange County Schools**

The approved budget increases the current year funding level by \$1,402,891 and brings the total appropriation in current expense funding to \$32,215,326.

- **Current Expense Funding for the Chapel Hill-Carrboro City Schools**

For the Chapel Hill-Carrboro City Schools, the approved budget increases the current year funding level by \$2,141,544 and brings the total current expense funding for the District to \$48,530,521.

- **District Tax – Chapel Hill-Carrboro City Schools**

The special district tax rate for the Chapel Hill Carrboro City Schools is approved to change from an existing tax rate of 20.84 cents per \$100 assessed value to a revenue neutral tax rate of 20.18 cents per \$100 assessed value for FY 2017-18. Each penny on the Chapel Hill-Carrboro district tax rate for fiscal year 2017-18 is expected to produce \$1,133,923. Anticipated revenue from this special tax is estimated to generate \$1,899 per student for the district. Projected revenue from district tax proceeds for fiscal year 2017-18 totals \$23,092,849.

School Health and Safety Contracts

The FY 2016-17 approved budget included funds totaling \$3,354,000 to cover the costs of School Resource Officers in every middle and high school, and a School Health Nurse in every elementary, middle, and high school in both school systems, in an effort to replace the Fair Funding model implemented in FY 2006-07, which provided equal funds of \$494,000 to both school systems outside of the per pupil funding to pay for costs associated with School Resource Officers and School Health Nurses. The FY 2017-18 Commissioner Approved budget includes the same funding of \$3,354,000 as in FY 2016-17, outside the per pupil funding, to continue these services through a contractual arrangement with both school systems to provide these safety and health initiatives.

One-Time Discretionary Funds

The FY 2017-18 Commissioner Approved budget includes one-time discretionary funds of \$2,100,000 allocated by ADM in the following amounts: Chapel Hill-Carrboro City Schools appropriation of \$1,262,100, and Orange County Schools appropriation of \$837,900.

Recurring Capital

Recurring capital outlay funding supports Category I (facility improvements), Category II (equipment and furnishings), and Category III (vehicles and bus purchases) expenditures. The equal per pupil allocations required by law for current expense appropriations are not applicable to this category of local school funding.

Schools receive the equivalent of approximately 2 cents on the tax rate for recurring capital. This amount is distributed to each district based on its share of the total number of students. For fiscal year 2017-18, the Commissioner Approved budget provides total funding for recurring capital at \$3.0 million. Of the total, recurring capital for the Chapel Hill-Carrboro City Schools equals \$1,803,000 and Orange County Schools' allocation is \$1,197,000.

Long-Range Capital and School Capital Projects

The County plans and programs long-range school capital funding through the County's Capital Investment Plan (CIP). Projects are funded by a combination of State and local bonds, non-bond financing and pay-as-you-go funding sources. The latter include dedicated half-cent sales tax revenues and property tax earmarked under the Board's Capital Funding Policy. The approved budget for FY 2017-18 includes \$2,317,658 for Chapel Hill-Carrboro City Schools and \$1,538,678 for Orange County Schools, for a total of \$3,856,336 in FY 2017-18. Instead of funding the long-range capital from pay-as-you-go funds, two-thirds net debt bond financing will be utilized in FY 2017-18.

Debt Service

These funds repay principal and interest due on School related debt, including general obligation bonds and private placement loans.

Durham Technical Community College (DTCC)

The Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development located just south of Hillsborough off Highway 86, opened in May 2008.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-

day operating costs such as utilities, security and custodians. Counties are not responsible for teaching staff.

The Commissioner Approved budget provides a total of \$977,135 to DTCC for fiscal year 2017-18. This includes current expense funding of \$641,751, recurring capital of \$75,000 and debt service of \$260,384. The FY 2017-18 approved budget also includes \$200,000 for 200 scholarships for Orange County residents attending DTCC, to be paid from Article 46 Sales Tax proceeds instead of through Current Expense.

Fire Districts

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Fire Districts (Fire District Fund)						
Cedar Grove	211,310	214,379	214,379	214,379	247,659	247,659
Chapel Hill	276,473	278,550	278,550	278,550	272,664	272,664
Damascus	97,170	97,214	97,214	97,214	98,895	98,895
Efland	486,470	494,871	574,871	574,871	501,796	501,796
Eno	589,746	603,321	603,321	603,321	693,273	693,273
Little River	177,365	179,565	179,565	179,565	227,309	227,309
New Hope	581,176	619,421	651,421	651,421	627,958	627,958
Orange Grove	465,042	547,299	547,299	547,299	552,907	552,907
Orange Rural	1,177,113	1,110,723	1,155,723	1,155,723	1,268,521	1,268,521
South Orange	527,741	535,522	535,522	535,522	548,153	548,153
Southern Triangle	205,913	210,339	210,339	210,339	220,100	220,100
White Cross	416,729	437,201	437,201	437,201	466,833	466,833
Total Fire District Expenditures	\$ 5,212,248	\$ 5,328,405	\$ 5,485,405	\$ 5,485,405	\$ 5,726,068	\$ 5,726,068
<i>Offsetting Revenue</i>	\$ (5,374,095)	\$ (5,328,405)	\$ (5,485,405)	\$ (5,647,038)	\$ (5,726,068)	\$ (5,726,068)
Net County Cost	\$ (161,847)	\$ 0	\$ 0	\$ (161,633)	\$ 0	\$ 0

Fire protection in the unincorporated areas of Orange County is provided in twelve tax supported fire districts. In most districts, fire services are provided under contract with various incorporated volunteer fire departments. In two cases, service is provided to district residents under agreements with municipal fire departments. In addition to fire protection, many of these departments provide first responder and early defibrillation services to medical emergencies within their district. Coordination of these services is provided by Orange County Emergency Services.

It is estimated that there are at least 460 firefighters and first responders contributing more than 65,000 training and service hours in Orange County.

Fire Districts - continued

Cedar Grove Fire District

\$247,659

- The tax rate for this district is approved to increase from a revenue neutral tax rate of 7.10 cents to 8.10 cents for FY 2017-18. The existing tax rate is 7.36 cents. This rate increase will be used to help cover the replacement costs of a fire engine at Station #2.
- In FY 2016-17, the department ordered the fire engine to replace the 17 year old engine at Station #2, continued working on lowering their ISO rating, purchased 4 new 800 mhz portable radios, continued to send members to certified training, and continue working on the Station #2 addition.
- In FY 2017-18, the department plans to have paid part-time personnel starting in July; plans to purchase two additional 88 mhz radios, purchase 5 new self-contained breathing apparatus to meet new NFPA standards, start purchasing equipment for the new engine, which should be on-line in April or May 2018, and buy a turnout gear washer to help protect firefighters from all contaminants that cause cancer.
- Their Five-Year plan includes replacing a 1985 squad truck; work towards setting aside funds to replace the Engine at Station #1; their goal is to keep engines and tankers on a rotation that will not allow them to be more than 20 years old before replacing them.

Greater Chapel Hill Fire Service District

\$272,664

- This is one of three new Fire Service Districts that replaced existing Fire Protection Districts in FY 2013-14.
- The Town of Chapel Hill provides fire protection for the Greater Chapel Hill Fire Service District.
- On February 27, 2013, the Chapel Hill Town Council voted unanimously to enter into a service agreement to extend the Town's current fire district into the affected neighborhoods for a period of 5 years with a 15.00 cent tax levy per one-hundred dollar valuation of real and personal property.
- The tax rate for this district is approved to change from an existing tax rate of 15.00 cents to a revenue neutral tax rate of 14.91 cents for FY 2017-18.

Damascus Fire District

\$98,895

Southern Triangle Fire Service District

\$220,100

- The North Chatham Fire Department will continue to contract with Orange County to provide fire services to the citizens in both the Damascus Fire Protection District and the new Southern Triangle Fire Service District within Orange County. There will be a separate agreement for the Damascus Fire Protection District since a different NC General Statute provides the County authority to contract for Fire Protection.
- The Southern Triangle Fire Service District was one of three new Fire Service Districts that replaced Fire Protection Districts in FY 2013-14. There were no changes to the Damascus Fire Protection District.
- The tax rate for both the Damascus Fire Protection District and the Southern Triangle Fire Service District is approved to increase from a revenue neutral tax rate of 10.21 cents to 10.30 cents for FY 2017-18. The existing tax rate is 10.30 cents. This tax rate is consistent with the Chatham County tax rate.

Fire Districts - continued

Efland Fire District

\$501,796

- The tax rate for this district is approved to change from an existing tax rate of 7.00 cents to a revenue neutral tax rate of 6.78 cents for FY 2017-18.
- In FY 2016-17, the department added two more 800 radios to replace outdated ones, continued to send members to fire schools, replaced all breathing apparatus with newer units that have advanced safety features and provide longer use times due to higher pressure air bottles, ordered a new tanker to be delivered in the fall of 2017 to replace its 27 year old tanker, continues to ensure that all capital equipment is up to date and meets all applicable standards, continue to work to maintain their ISO 6 rating, which saves homeowners on the cost of homeowners insurance.
- In FY 2017-18, the department plans to purchase four additional radios to replace 10 year old units which are starting to fail, purchase new hoses and nozzles for the “first use” attack lines, and replace has detectors approaching the end of life expectancy. The department also plans to purchase a turn-out gear dryer to go with their washer, and are updating their decontamination protocol to reduce the risk of exposures for their firefighters.
- Their Five-Year plan includes preparing and trial design to have firefighters sleeping quarters at a station; they are about 3 to 8 years out from needing that capacity, and they have spoken with the Planning Department to understand what their options are; this design effort will coordinate with any training ground plans for their Station #2, so that they can share facility costs as much as possible. The department continues to have a goal to develop an equipment replacement schedule for their apparatus in order to keep the apparatus in good working order, and also coordinate this goal with needed station improvements.

Eno Fire District

\$693,273

- The tax rate for this district is approved to increase from a revenue neutral tax rate of 7.68 cents to 8.68 cents for FY 2017-18. The existing tax rate is 7.99 cents. This rate increase will be used to help cover the replacement costs of a 23 year old tanker, and the completion of the renovations at Station #1, including a garage building, which houses additional fire units and equipment.
- In FY 2016-17, the department maintained their ISO 7 rating; certified three additional personnel for Water Rescue; certified two additional drivers; put in operation a new MES/Water Rescue unit; and began the process of new building construction behind Station #1.
- In FY 2017-18, the department will complete the renovations and construction of the new building behind Station #1, purchase ten (10) new sets of turnout gear to replace gear no longer NFPA compliant, purchase five (5) new water rescue turnout gear, update self-contained breathing apparatus (SCBA) fill station, and start the process of replacing a 23 year old tanker.
- Their Five-Year plan includes acquiring additional land; purchase of a new engine/tanker; purchase new extrication tools, and add a third person on weekends.

Little River Fire District

\$227,309

- The tax rate for this district is approved to increase from a revenue neutral tax rate of 3.92 cents to 4.92 cents for FY 2017-18. The existing tax rate is 4.06 cents. This rate increase will be used to move forward in purchasing land and construction of a Station #2. The reason for Station #2 is due to having residents outside of six miles from Station #1, which results in those residents paying higher insurance premiums, per the North Carolina Department of Insurance.

Fire Districts - continued

Also, with this increase, the department will purchase a new fire engine to replace a 23 year old front line engine, which will be moved to Station #2 after completion.

- In FY 2016-17, the department maintained their current ISO rating, prepared for a ISO inspection to lower their rating, received rescue and grant to replace outdated equipment, certified additional water points throughout the district, participated in a multi-company training, completed annual financial audit, held a Senior Day for seniors throughout the district, performed fire prevention inspections at home in the district, added Ipads for mapping in some of their trucks, replaced the fire station roof, and updated five (5) AEDS received with grant funds.
- In FY 2017-18, the department plans to lower their ISO rating; continue recruitment of volunteers; apply for grants to continue replacement of outdated equipment; purchase land for Station #2; complete annual financial audit; replace outdated self-contained breathing apparatus units, pave parking lot, continue with fire prevention education and community outreach to residents within the district, and build Station #2.
- Their Five-Year plan includes replacing their 23 year old primary engine, replace or update outdated equipment to meet standards, apply for further grants, continue recruitment of volunteers, look into the feasibility of hiring part time staff, complete annual financial audit, purchase turnout gear to replace outdated gear, and construct Station #2.

New Hope Fire District

\$627,958

- The tax rate for this district is approved to change from an existing tax rate of 10.45 cents to a revenue neutral tax rate of 9.94 cents for FY 2017-18.
- In FY 2016-17, the department took delivery of a new fire engine to enhance fire protection capabilities, put in operation a new cordless rescue tool to enhance services by reducing rescue times, continued to provide firefighter certification classes, members attended area fire schools for technical rescue and other specialized classes, attended quarterly mutual aid training to meet ISO requirements, took delivery of 24 new air packs, trained all members and placed air packs in service to replace old units that were no longer compliant, installed personal protective clothing washer to decontaminate clothing after every fire incident to reduce exposure to potential cancer causing by-products at fire scenes.
- In FY 2017-18, the department will continue to offer firefighter certification training programs, training members for driver operation certification and mandatory emergency vehicle driver certification, send members to area fire schools for specialized training and ensure that all members receive OSHA required training, host mutual aid training for ISO training requirements, identify ways to enhance volunteer membership to offset decreasing available volunteers during the daytime, identify needed equipment and training requirements needed to obtain light rescue certification, install an exhaust extraction system at Station #2 to reduce exhaust emissions, replace outdated emergency lights on reserve engine and squad truck to LED lighting to enhance visibility at emergency scenes, continue replacement of personal protective clothing for members to meet requirements, continue to seek and apply for grants to enhance service delivery and offset operational costs, and replace fire hoses and nozzles that are outdated or have failed required annual testing.
- Their Five-Year plan includes starting a major renovation project at Station #2 to include installation of new overhead doors, upgrade building insulation to reduce utility costs, and paint the building, replace existing 1000 gallon tanker at Station #2 with a new 2000 gallon elliptical tanker, continue firefighter certification programs and fire driver certification programs, apply for

Fire Districts - continued

grants for personal protective equipment and communications equipment, identify ways to recruit and maintain volunteers, re-chassis a fire engine truck (purchase a new chassis and refurbish existing fire pump and body and mount on new chassis) resulting in a savings of approximately \$250,000, and obtain state medium rescue certification for the department.

Orange Grove Fire District

\$552,907

- The tax rate for this district is approved to change from an existing tax rate of 7.00 cents to a revenue neutral tax rate of 6.81 cents for FY 2017-18.
- In FY 2016-17, the department reorganized truck-station assignment after delivery of a new tanker, purchased additional sets of turnout gear to replace aging sets, expanded recruitment efforts to replace retiring personnel, and replaced equipment on engines.
- In FY 2017-18, the department plans to order a replacement pumper/tanker, acquire rescue equipment and expand rescue training, add two to four members to the department, and purchase eight (8) sets of turnout gear and three (3) new AEDs.
- Their Five-Year plan includes ISO improvement plan with goal of reducing homeowner insurance costs; continue collaboration with other county fire departments; continue working relationships with the County; continue and expand member training program to reach 1503 standards, and acquire equipment to comply with NFPA recommendations, and update aging equipment.

Orange Rural Fire District

\$1,268,521

- The tax rate for this district is approved to increase from a revenue neutral tax rate of 8.15 cents to 9.15 cents for FY 2017-18. The existing tax rate is 8.36 cents. This rate increase will be used to add personnel and cover increases in insurance costs, including worker's compensation, automobile, and health.
- In FY 2016-17, the department added three (3) additional firefighters, replaced a brush truck and aged supervisor's vehicle, sent nine (9) personnel to Incident Response to Terrorist Bombings training, sent two (2) personnel to breathing air school, sent two (2) personnel to personnel management training, participated in three deployments throughout the state to provide assistance with hurricane efforts, purchased six more air packs to replace aged equipment, four (4) personnel completed UNC Charlotte fire officer class on management, two (2) graduated course in rope rescue on advanced techniques, eighteen attended natural gas live burn with PSNC, and restructured and created new staffing plan to improve safety.
- In FY 2017-18, the department plans to complete interior renovations to Station #3, secure zero interest loan for the fourth fire station, add three (3) personnel the last six months of the year, complete swift water training, send six (6) personnel to trench rescue training, and six (6) to structural collapse training, and replace aged fire chief's vehicle.
- Their Five-Year plan includes coordinating with Town of Hillsborough to build a fourth fire station in Waterstone, seek a re-grade of ISO classification, and hire a full-time fire chief.

South Orange Fire Service District

\$548,153

- The Town of Carrboro will continue to provide fire protection for the South Orange Fire Insurance District. Fire protection for residents in this district is provided under contract between the County and the Town of Carrboro Fire Department.

Fire Districts - continued

- On December 4, 2012, the Town of Carrboro Board of Alderman voted to approve a resolution to modify the existing South Orange Fire Insurance District. This is one of three new Fire Service Districts that replaced existing Fire Protection Districts in FY 2013-14.
- The tax rate for this Service District is approved to change from an existing tax rate of 10.00 cents to a revenue neutral tax rate of 9.68 cents for FY 2017-18.

Southern Triangle Fire Service District (See Damascus Fire District)

- Refer to the section regarding Damascus Fire District for this department's information.
- North Chatham Volunteer Fire Department serves people in this district as well as those in the Damascus Fire Protection District.

White Cross Fire District

\$466,833

- The tax rate for this district is approved to increase from a revenue neutral tax rate of 10.37 cents to 11.37 cents for FY 2017-18. The existing tax rate is 11.00 cents. This rate increase will be used to help offset the cost of replacement of a 30 year old pumper/tanker, equipment replacement, increased member training, and continue their capital outlay program.
- In FY 2016-17, the department became certified as a medium duty rescue provider through the North Carolina Association of Rescue and EMS, certified eleven (11) members to North Carolina Technical Rescue Standard for surface water rescue, sent four (4) members for advanced swift water training at the Nantahala River through Rescue 3 International, continue to improve EMT level first responder services to its residents in the district, began process of replace a 1986 front line tanker, and installed sprinkler system at the main station.
- In FY 2017-18, the department plans to continue process to maintain their ISO 5 rating, anticipate the delivery of a new pumper/tanker in the fall, to actively engage in recruiting new members and hope to add five (5) by year end, and continue extensive training on the technical rescue discipline to further improve skills and capabilities.
- Their Five-Year plan includes the replacement of a 1996 Brush truck, continuing the process of increasing its capabilities for technical rescue, and continue its implementation of replacing self-contained breathing apparatus, portable radios, and turnout gear.

ISO Grades for each Fire District

Fire Districts	0-5 miles	5 to 6 miles	6 miles or greater
Cedar Grove	9E	9E	10
Greater Chapel Hill	2	9E	10
Damascus	6	9E	10
Efland	6	9E	10
Eno	7	9E	10
Little River	7	9E	10
New Hope	6	9E	10
Orange Grove	6	9E	10
Orange Rural	6	9E	10
South Orange	5	9E	10
Southern Triangle	6	9E	10
White Cross	5	9E	10

*Grades based on ISO ratings as of March, 2017

Transfers to Other Funds

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Transfers to Other Funds (General Fund)						
Transfer to Affordable Housing Fu	496,014	451,012	451,012	451,012	939,790	811,700
Transfer to County Capital Projec	755,000	867,500	867,500	867,500	741,000	320,000
Transfer to Efland Sewer Fund	116,530	130,780	130,780	130,780	144,885	144,885
Transfer to Grant Projects	129,152	67,716	67,716	67,716	55,676	55,676
Transfer to OPEB Trust Fund	0	250,000	250,000	250,000	250,000	0
Transfer to Revaluation Fund	0	0	0	0	0	0
Transfer to School Capital Projec	5,167,984	3,799,346	4,932,356	5,132,356	3,856,336	0
Transfer to Sportsplex Fund	0	152,850	152,850	152,850	168,009	168,009
Trnsfr To Vehicle Repl Fund	0	0	0	0	0	0
Total Transfer to Other Funds	\$ 6,664,680	\$ 5,719,204	\$ 6,852,214	\$ 7,052,214	\$ 6,155,696	\$ 1,500,270

*These transfers represent contributions from the General Fund to Other Funds.

Transfer to Affordable Housing Initiatives

\$811,700

This transfer reserves funds to address long-term housing needs for decent and affordable housing in Orange County, provides funds for the Urgent Repair Program, the County match to the HOME Program and the Homelessness Partnership Program, and provides General Fund support to Section 8 Voucher Program related to the County's involvement in affordable housing programs. (See the Housing, Human Rights and Community Development Fund budget section of this document for more information).

Transfer to School Capital

\$0

Transfer to County Capital

\$320,000

These transfers provide pay-as-you-go funds for School and County capital projects identified in the FY 2017-18 Capital Investment Plan (CIP). The FY 2017-18 approved budget includes \$3,856,336 in two-thirds net debt bond financing for School capital projects instead of pay-as-you-go funding.

Transfer to Efland Sewer Enterprise Fund

\$144,885

This transfer provides funds to supplement money received from sewer charges. (See the Efland Sewer Fund budget in the Planning and Inspections section of this document for more information).

Transfer to Grant Projects

\$55,676

Transfers to Other Funds - continued

This transfer allocates general fund dollars to the Senior Health Coordination-Wellness and Outreach Librarian grant projects.

Transfer to Other Post Employment Benefits (OPEB)

\$0

This transfer allocates general fund dollars towards the County's Liability related to Other Post Employment Benefits (OPEB). No transfer will occur in FY 2017-18.

Transfer to Sportsplex Fund

\$168,009

In December 2005, the County purchased the Sportsplex located in Hillsborough. Under a current contractual arrangement, a third party, Recreation Factory Partners, manages and operates the facility for a fee. This transfer provides sufficient funds to pay a portion of the annual debt service associated with the building purchase.

Vehicle Replacement - Internal Service Fund

Purpose of Fund

In FY 2012-13, the Commissioner Approved Budget established a second Internal Service Fund, for County vehicle purchases. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the functions of the County. Historically, the County has used an internal service fund to account for one activity - its employee dental insurance program. With the creation of this Vehicle Replacement Fund, vehicles purchased occur through this fund instead of the departments' operating budgets. The change centralizes vehicle purchases, which increases the effectiveness of vehicle performance and cost monitoring.

Recommendations for vehicle replacements are based on vehicle age, mileage, maintenance costs, fuel efficiency, and departmental mission need. The age and accumulated mileage of the recommended replacements are 14 years and 176,869 miles, respectively. The vehicle replacement process is a dynamic process that unfolds over the course of a year. During the replacement cycle vehicles originally listed for replacement may ultimately not be selected for replacement as other fleet vehicles become a higher priority for replacement.

The FY2017-18 recommendation involves both the purchase of vehicles and equipment but also includes the lease of several administrative vehicles through a new pilot program. The specific list is attached to this report.

Vehicle purchase. The vehicles and equipment approved for purchase includes emergency response and specialized vehicles and equipment. These vehicles are approved for installment financing totaling \$757,514. This package includes two forklifts to replace obsolete equipment that will service County warehouse operations.

Vehicle lease. Also approved is approximately \$25,000 in operating funds to lease 6 administrative vehicles through the new pilot program. The use of lease vehicles will allow the County to acquire vehicles with less upfront capital costs. There are numerous advantages to leasing including:

- County can deploy more vehicles through the use of a lease program than an outright purchase.
- Lease vehicles will be covered by a warranty for most of the 5 year lease period, thus reducing maintenance costs.
- The quicker replacement of older vehicles will improve the fleet's fuel efficiency and safety

Ambulance compartment re-mounting.

In past years, when new ambulances were needed, the entire ambulance, including the chassis and rear compartment were purchased to replace an older ambulance. Our current fleet of Excellence ambulances are designed to have the rear compartment remounted onto a new chassis. This more sustainable approach re-purposes the worthy rear compartment and saves the County approximately \$45,000 when compared to purchasing and up-fitting a new ambulance that includes a new rear compartment.

Recommended vehicle platforms. Recommended replacement vehicle platforms are the Dodge Charger for the Sheriff’s Office patrol vehicle (high performance highway and street use); the Dodge Durango All Wheel Drive for heavy all-terrain use and for emergency operations support in inclement weather; the four wheel drive Ford F250 for heavy utility use within Animal Services Operations; and the Ford F550 chassis for remount of the Excellence rear compartment. Specialized vehicle platforms are also included to meet specific departmental service needs.

The Ford Transit Connect and the Dodge Journey all wheel drive vehicle continue to serve administrative needs. The Nissan Sentra is recommended this year as the light administrative vehicle in place the Toyota Prius because of a significantly lower unit lease cost relative to fuel economy. Department and fleet staff collaborated to evaluate and recommend platforms for to deliver department mission utility, durability, maintenance standardization, and fuel efficiency.

The list below outlines approved vehicles for FY 2017-18. Pricing is based upon the current state contract rates. The Board of County Commissioners approved this vehicle list, and the financing amount of \$757,514 as part of the FY 2017-18 Budget Ordinance, to allow these vehicles to be ordered and placed into service in the early fall of 2017.

FY 2017-18 Approved Vehicle and Equipment Purchases

Department	Item Description	Cost
Animal Services	(1) Ford F250 Truck 4x4, includes aftermarket upfit costs <u>Replaces:</u> #769 - 2008 Ford F250 – Mileage: 175,415	\$38,963
Emergency Services	(1) Dodge Durango SSV All Wheel Drive - Emergency Services Supervisor <u>Replaces:</u> #723 – 2007 Dodge Charger – Mileage: 146,203	\$37,389
	(2) Re-mount of Excellence Ambulances on new chassis. <u>Replaces:</u> #793 – 2011 Freightliner Ambulance – Mileage: 207,192 #794 – 2011 Freightliner Ambulance – Mileage: 245,010	\$395,330
	(1) Fork Lift (1) Narrow Aisle Fork Lift <u>Replaces:</u> Current lifts at the ES warehouse are broken and not repairable	\$57,832
Sheriff	(9) Dodge Charger Police Package Rear Wheel Drive <u>Replaces:</u> 9 patrol vehicles to be identified later	\$228,000
FY 2017-18 Approved Total:		\$757,514
FY 2017-18 Source of Funds: Short-term Installment Financing/Internal Reserves		\$(757,514)
Net County Cost:		\$757,514

FY 2017-18 Approved Vehicle Leases*

Department	Item Description	Annual Lease cost
Asset Management Services – Facility Services Division	(1) Ford Transit Connect <u>Replaces:</u> #412 – 1996 Chevy S-10 – Mileage: 136,366	\$4,764
Asset Management Services – Facility Maintenance Division	(1) Ford F-150 <u>Replaces:</u> #342 – 1995 Ford f-150 XI – Mileage: 189,772	\$4,800
DEAPR – Parks Division	(1) Ford F350 Crew Cab <u>Replaces:</u> #616 – Ford F350 Crew Cab – Mileage: 185,413	\$6,200
DSS – Child Protective Services	(1) Nissan Sentra** <u>Replaces:</u> #527 – 2001 Chevrolet Malibu – Mileage: 191,905	\$1,634
Environmental Health – Restaurant Inspections	(1) Nissan Sentra <u>Replaces:</u> #421 – 1999 Ford Ranger – Mileage: 147,203	\$3,269
Tax Administration – Appraiser Division	(1) Dodge Journey <u>Replaces:</u> #388 – 1997 Ford Ranger – Mileage: 150,495	\$4,330
FY 2017-18 Approved Total:		\$24,997

*competitive 5 year closed-end lease with negotiated vehicle capital costs, mileage allowances, and residual values through Enterprise Fleet Management. Enterprise was selected as the UNC vendor for leased vehicles through a competitive process, thereby allowing the County to select Enterprise under the same leasing environment as UNC.

**DSS will be reimbursed for approximately 50% of these lease expenses through state funds, so only 50% of lease expenses are shown here.

Non-Departmental Summary

Community Services

Listed below are appropriations for non-departmental Community Services related funds and entities.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Community Services						
Big Brothers Big Sisters	2,000	4,000	4,000	4,000	10,000	5,800
Bike Safety	0	0	0	0	0	10,000
Boys & Girls Club-Eastern Piedmc	0	5,000	5,000	5,000	10,000	6,500
Bridge II Sports	2,500	5,250	5,250	5,250	6,500	5,438
Compton's Pond	0	1,800	1,800	0	0	0
Contribution for Sanitation Svs.	1,718,018	2,004,719	2,004,719	2,004,719	2,000,000	1,896,247
Forest Service	63,706	57,177	57,177	57,177	55,863	55,863
Historic Hillsborough Commission	7,000	8,857	8,857	8,857	10,000	9,028
Historical Foundation	6,000	6,600	6,600	6,600	7,260	6,699
Comprehensive P&R Master Plan	7,000	0	0	0	0	0
DCHC Metropolitan Planning ORg	0	28,000	28,000	0	25,622	25,622
Econ Dev Partnership Of Nc	15,000	15,000	15,000	15,000	0	0
Fairview Community Watch	4,000	0	0	0	0	0
Farmer Foodshare	5,000	2,500	2,500	2,500	10,000	6,250
Hillsborough Arts Council	0	7,500	7,500	7,500	12,000	9,750
Hills/Orange Strategic Plan	6,375	10,000	10,000	0	0	0
Jordan Lake Partnership Dues	1,139	8,000	34,130	5,000	8,000	8,000
Jordan Lake Water Storage Dues	2,472	4,000	4,000	2,692	2,700	2,700
Kidzu Children's Museum	0	0	0	0	0	10,460
Lake Orange	22,158	26,000	28,860	7,500	38,800	38,800
Parks Payment In Lieu Update	0	60,000	60,000	4,229	70,000	0
Partnership-Dvpmt & Infrastructur	0	2,500	2,500	0	0	0
Pied. Conservation Council Dues	2,000	2,000	2,000	2,000	2,000	2,000
Piedmont Wildlife Center	2,000	3,500	3,500	3,500	10,000	4,475
Previously Unfunded Organiza	0	0	0	0	52,181	0
Public Gallery of Carrboro	0	1,000	1,000	1,000	1,000	1,000
Resrve For Planning Initiatives	4,160	0	20,645	19,769	104,640	0
Rogers Eubanks Rd Neighborhood	20,000	20,000	20,000	20,000	30,000	0
Rural Planning Organization	0	7,500	7,500	7,500	7,500	7,500
Solid Waste Program Fee For County Property	7,771	5,000	5,000	7,597	8,000	8,000
Solid Waste Program Fee Payments in Lieu of Taxes	89,554	60,000	60,000	89,555	90,000	90,000
The ArtsCenter	7,000	10,000	10,000	10,000	15,000	12,500
TJCOG Water Quality	13,119	13,119	13,119	13,200	13,757	15,365
Triangle Bikeworks	0	1,000	1,000	1,000	5,000	2,200
Upper Neuse River Basin Dues	95,492	103,483	103,483	104,282	109,268	109,268
Community Services Total	\$ 2,103,465	\$ 2,483,505	\$ 2,533,140	\$ 2,415,427	\$ 2,715,091	\$ 2,349,465

Community Services

Non-Departmentals

Contribution for Recycling and Sanitation Services **\$1,896,247**

The Sanitation Division was transferred from the General Fund to the Solid Waste Enterprise Fund, effective July 1, 2010. The General Fund makes an annual contribution to the Solid Waste Fund for related Recycling and Sanitation operations.

Big Brothers Big Sisters of the Triangle **\$5,800**

Big Brothers Big Sisters of the Triangle provides children facing adversity with strong and enduring professionally supported one-to-one relationships that change their lives for the better, forever. Big Brothers Big Sisters (BBBS) of the Triangle offers two services: community-based and school-based mentoring.

Bike Safety **\$10,000**

The Bicycle Safety Task Force, appointed by the Board of County Commissioners, will use these funds, along with an additional \$5,000 in the Visitor's Bureau Fund FY 2017-18 Approved Budget, to develop a campaign for bicycle safety education and research, including implementation of recommendations of the Bicycle Safety and Pedestrian Safety Report.

Bridge II Sports **\$5,438**

Bridge II Sports creates opportunities for children and adults with physical challenges to participate in team, individual, and recreational activities. Funds will support recruitment efforts and adapted sports programs that serve Chapel Hill residents, with physical disabilities.

N.C. Forest Service **\$55,863**

These funds provide matching support, with State funds, to protect Orange County forestland.

Hillsborough Arts Council **\$9,750**

The Hillsborough Arts Council's mission is to "Enrich our Community through the Arts". Funding will assist with the year-end goals of: (1) Sustain Current Programs, (2) Expand Revenue-generating art lessons and retail opportunities, and (3) use our 30th anniversary to rebrand HAC and build development efforts.

Historic Hillsborough Commission **\$9,028**

The Commission maintains and preserves the Burwell School Historic Site, located on Churton Street in Hillsborough; interpret the history of 19th century Hillsborough for the enrichment of the public; and to celebrate and promote the culture and heritage of Hillsborough and Orange County.

Historical Foundation of Hillsborough and Orange County **\$6,699**

The Orange County Historical Museum, located in Hillsborough, enlightens and engages the community and visitors from around the world by preserving and interpreting the history of Hillsborough and Orange County.

Kidzu Children's Museum **\$10,460**

With focus on S.T.E.M., the arts, child health and wellness and emerging literacy, "Kidzu's mission is to inspire children and the adults in their lives to learn through creative and

Community Services Non-Departmentals - continued

purposeful play.” Funding supports the Outreach STEM program and access to STEM programs.

Comprehensive Parks and Recreation Master Plan **\$0**

These funds provide for a temporary or contract staff person for data collection, research, graphics, and drafting of the Comprehensive Parks and Recreation Master Plan. This Master Plan was completed in FY 2014-15.

Durham-Chapel Hill-Carrboro (DCHC) Metropolitan Planning Organization **\$25,622**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC-MPO) is the regional organization responsible for transportation planning for the western part of the Research Triangle area. The DCHC urbanized planning area covers all of Durham County, a portion of Orange County including the Towns of Chapel Hill, Carrboro, and Hillsborough, and Northeast Chatham County. The DCHC MPO receives federal funds for planning purposes, which require a 20% local match. Historically, the City of Durham has paid 100% of this match. Beginning in budget year FY2013-14, all member agencies were asked to share in these costs based on population within their planning jurisdiction.

Economic Development Partnership of NC **\$0**

Funds have been previously budgeted to the Friends of North Carolina and Research Triangle Regional Partnership to assist Orange County in networking and marketing with the State’s business recruitment staff and events. The business recruitment part of the NC Department of Commerce has been privatized to form the new recruiting agency, Economic Development Partnership of NC (EDPNC). EDPNC is located in Cary, and has begun to take donations in exchange for networking and marketing assistance.

Fairview Community Watch **\$0**

Making the Fairview Community a safe, healthy, fair and enjoyable place to live.

Farmer Foodshare **\$6,250**

Farmer Foodshare connects farm fresh food with agencies that serve the hungry. Formed by the farmers and shoppers of the Carrboro Farmers’ Market, the agency provides fresh food to agencies, such as food pantries and local schools that needed the healthiest possible food in their programs.

Town of Hillsborough/Orange County Strategic Growth Plan Phase II **\$0**

In FY 2005-06, the BOCC and Town of Hillsborough collaborated on the Town of Hillsborough/Orange County Strategic Growth Plan Phase I, which was adopted by both entities. Phase I set the growth management framework through a resolution to prompt work to be done in Phase II. Coordinated Planning Zones, annexation boundaries, land use patterns and intensities and complementary resource and infrastructure plans and outreach are all part of Phase II.

Jordan Lake Partnership Dues **\$8,000**

Orange County joined an 11-local government coalition with a goal of “collaboratively defining Jordan Lake’s role in a long term sustainable and secure regional water supply for the Research Triangle Region.” Funds in this account are used to pay Jordan Lake Partnership dues.

Community Services Non-Departmentals - continued

Jordan Lake Water Storage Allocation Dues **\$2,700**

Represents Orange County's annual payment to the State of North Carolina for the current 1 million gallons per day (mgd) Level II allocation the County previously held plus 3 mgd Level II as part of the new supply request. To retain the allocation, the County pays one percent of the operations, maintenance and rehabilitation program costs. The State of North Carolina has the responsibility to allocate and manage water supply storage in Jordan Lake, and the Division of Water Resources is the lead agency for carrying out this charge.

Lake Orange **\$38,800**

These funds provide for maintenance, grass cutting and other grounds keeping at Lake Orange and upstream sediment structures. Lake Orange maintenance funds serve to protect the County's interests in the infrastructure of Lake Orange, as a drinking water source and natural habitat in the Eno River channel. Reservoirs require protection from the growth of trees on dams, the activities of beavers clogging overflow structures raising water levels to unsafe levels, and from the loss of storage volume due to collected sediment.

Park Payment-in-Lieu Technical Update **\$0**

This is a collaborative project between Department of Environment, Agriculture, and Parks and Recreation and Planning and Inspections since elements of the implementation of the park master plan would be required to be a planning regulation within the UDO. Parks and Open Space Master Plan/Level of Service Analysis to include Parks and Recreation Payment in Lieu Fee Analysis/land dedication. This was suggested to be done after the Park Element of the Comprehensive Plan, after the Parks Master Plan and after countywide (municipal, school district and county) intergovernmental park level of services are determined.

Partnership for Development and Infrastructure **\$0**

The mission of the Partnership, which is an advisory committee of the Triangle J Council of Governments, is to bring together community and regional partners to work on long-term, regional strategies for the development and conservation of land, infrastructure to support development and improved mobility. A BOCC member is on the committee and the Planning Department serves as a supporting liaison.

Piedmont Conservation Council (PCC) Dues **\$2,000**

Originally set up by the USDA as part of a national network of Resource and Development Councils, PCC leverages people and resources for innovative projects that promote conservation and sustainable communities. The PCC Council is comprised of three representatives from Alamance, Caswell, Chatham, Durham, Guilford, Orange, Randolph, Rockingham, and Wake Counties. These Council members provide technical expertise and local connections, as well as identify new Council initiatives. Each county also has a member that serves on the Executive Board that makes regular business decisions and oversees the daily operations of PCC.

Piedmont Wildlife Center **\$4,475**

Piedmont Wildlife fosters healthy connections among people, wildlife and nature through nature education, conservation and a wildlife assistance program. The center's education programs are geared to school-aged children, their families and the general public; it works to instill awareness and deeper appreciation for nature and the wildlife that share the community's environment.

Community Services Non-Departmentals - continued

Rogers Road-Eubanks Neighborhood Association **\$0**

The Rogers Road-Eubanks Neighborhood Association ensures the community residents and all North Carolinians have affordable access to safe drinking water, sanitary waste disposal, and safe communities; preserves and pass on the untold history of Rogers Eubanks neighborhood; to support youth in deepening their roots and strengthening their branches by developing their sense of responsibility, confidence, academic success, and commitment to environmental justice; and to organize neighbors and, together, face the challenges affecting the health and safety of residents in the neighborhoods that surround the Orange County landfill. The FY 2017-18 Commissioner Approved budget includes funds for this association as part of DEAPR's budget for community centers.

Rural Planning Organization (RPO) **\$7,500**

The State of North Carolina created the Rural Planning Organization (RPO) in order to review, analyze and recommend planning and improvements to rural area transportation networks. Triangle J Council of Governments is the lead agency to coordinate a multi-county rural region adjacent to the Durham/Chapel Hill Metropolitan Planning Organization (MPO), which handles more urban issues. Orange County's membership in the RPO requires one commissioner, the county manager (or a designee), and the transportation planner to be participating members.

Solid Waste Programs Fee for County Property **\$8,000**

These funds cover the Solid Waste Programs fee assessed to County properties.

Solid Waste Program Fee-in-Lieu of Taxes **\$90,000**

These funds cover the Solid Waste Program fees assessed to property owners in Orange County, who have been granted a waiver by the County due to their financial inability to pay.

The ArtsCenter **\$12,500**

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. Funds support youth programs and school shows.

Triangle J Council of Government (TJCOG) - Water Supply Monitoring Project **\$15,365**

The greater Research Triangle Area is a six-county region within the upper Cape Fear and upper Neuse River Basins in North Carolina. Two multipurpose reservoirs, eight smaller reservoirs, and six rivers supply water for the 30 municipalities in the area.

Because of this reliance on surface water for water supply and the potential impact of growth on the quality of the region's water supply sources, local governments in the region recognize that water-quality monitoring is crucial to the protection of the Triangle Area's surface-water resources. With assistance from the U.S. Geological Survey (USGS), the Project has collected and analyzed water-quality samples from reservoirs and streams and collected continuous discharge record from streams in the study area for more than 20 years.

The Triangle Area Water Supply Monitoring Project was established to provide local governments with water-quality and stream flow data that could be used to protect and monitor the area's surface-water supplies. Specific goals of the Project are to:

1. Supplement existing data on major ions, nutrients, and trace elements to enable determination of long-term trends;

Community Services Non-Departmentals - continued

2. Examine differences in water quality among water supplies within the region, especially differences among smaller upland sources, large multipurpose reservoirs, and run-of-river supplies;
3. Provide tributary loading and in-lake data for predictive modeling of Falls and Jordan Lakes; and
4. Establish a database for the presence of synthetic organic compounds in surface water in the region.

Triangle Bikeworks

\$2,200

Triangle Bikeworks has been in operation for four years and incorporated in the state of North Carolina since October 2012. The youth participants of Triangle Bikeworks are enriched in mind, body and spirit through transformative community, cultural and cycling experiences. Funding supports the Spoke'n Revolutions Cycling program.

Upper Neuse River Basin Dues

\$109,268

These funds provide for Orange County to remain a member of the Upper Neuse River Basin Association. Starting in FY 2013-14, activities undertaken by the UNRBA over the next five to ten years, to alter Stage II of the Falls Lake Rules, will require substantial funding. UNRBA has contracted with Cardo ENTRIX to conduct a comprehensive surface water monitoring project over a four-year period (2015-18), the purpose of which is to collect better data needed to revise the State's nutrient reduction goals that will be required of all local governments in the Upper Neuse watershed (including Orange County).

Non-Departmental Summary

General Government

Listed below are appropriations for non-departmental General Government related funds and entities.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
General Government						
DMV Collection Charges	244,002	0	0	0	0	0
Manager's Miscellaneous	7,636	20,000	22,870	14,000	20,000	20,000
OCS - Afterschool Program	35,200	0	0	0	0	0
Referendum Education	0	30,000	50,000	50,232	0	0
School Collaboration Consultant	1,520	2,000	2,000	1,750	2,000	2,000
Stormwater Fees For Co. Property	16,867	40,500	40,500	16,866	40,500	40,500
Tax Bill Inserts	0	4,000	4,000	0	4,000	4,000
Triangle J Dues	24,379	24,400	24,400	25,156	25,500	25,500
General Government Total	\$ 329,603	\$ 120,900	\$ 143,770	\$ 108,004	\$ 92,000	\$ 92,000

General Government Non-Departmentals

DMV Collection Charges	\$0
Fee for collection of Motor Vehicle Taxes, by the State of North Carolina.	
Manager's Miscellaneous	\$20,000
This account provides funds for miscellaneous, non-budgeted expenditures that often arise during the fiscal year. It provides the Manager with the flexibility to handle small non-budgeted items as they occur immediately. This account prevents requesting small expenditures from the Board of Commissioners' contingency account.	
Orange County Schools – Middle School Afterschool Program	\$0
Contribution to Orange County Schools Middle School afterschool program.	
Referendum Education	\$0
Funding to cover costs of an education campaign related to the November 2016 Bond Referendum.	
School Collaboration Consultant	\$2,000
To cover mediation costs associated with school district collaboration meetings.	
Stormwater Fees for County Property	\$40,500
These funds provide for payments to the Town of Chapel Hill and Town of Hillsborough for stormwater utility fees assessed to County properties.	
Tax Bill Inserts	\$4,000
Funding is provided for the production and printing of informational inserts to the County's mailing of annual property tax bills.	
Triangle J Council of Government (TJCOG) – Dues	\$25,500
Funds are budgeted to pay TJCOG dues for regional Emergency Medical Services, Aging, and Ombudsman support.	

Non-Departmental Summary

Human Services

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Human Services						
A Helping Hand	2,000	5,000	5,000	5,000	8,000	6,500
Art Therapy Institute	1,000	3,000	3,000	0	5,000	300
Behavioral Insights, Inc.	0	4,000	4,000	4,000	40,000	9,400
*Centre For Homeownership	22,000	0	0	0	0	0
CH/Carrboro Human Rights Cente	1,000	2,000	2,000	2,000	15,500	8,750
CH/Carrboro Meals on Wheels	10,000	15,000	15,000	15,000	15,000	15,000
CH/Carrboro Public School Found	0	0	0	0	0	563
CH/Carrboro YMCA Boomerang	5,000	10,000	10,000	10,000	13,450	11,725
Charles House	15,000	20,000	20,000	20,000	25,000	22,500
Child Care Services Association	0	0	0	0	0	5,250
*Club Nova	75,000	0	0	0	120,000	12,500
Communities in Schools-OC	78,800	0	0	0	0	0
Community Empowerment Fund	7,500	7,500	7,500	7,500	20,000	13,750
Community Home Trust	231,000	200,026	200,026	200,026	205,353	205,353
Compass Center	64,500	64,500	64,500	64,500	65,900	65,200
Dispute Settlement Center	76,000	80,000	80,000	80,000	83,000	81,500
Duke Homecare & Hospice	1,000	1,000	1,000	1,000	1,200	1,100
El Centro Hispano	20,000	28,810	28,810	28,810	35,000	31,905
*El Futuro	27,500	0	0	0	35,000	0
EmPOWERment	20,000	25,000	25,000	25,000	30,000	27,500
Freedom House	29,000	30,000	35,000	35,000	37,000	36,000
Habitat for Humanity	20,000	25,000	25,000	25,000	50,000	37,500
Housing for New Hope	22,000	0	0	0	0	0
Impact Fee Reimbursement	84,345	175,000	175,000	0	0	0
Inter-Faith Council for Social Servi	44,000	50,000	50,000	50,000	50,000	50,000
KidSCOpe	75,000	75,000	75,000	75,000	124,000	75,000
Ligo Dojo Of Budo Karate	2,000	2,000	2,000	2,000	4,000	3,000
Marian Cheek Jackson Center	8,000	10,000	10,000	10,000	12,500	11,250
Medical Examiner	59,650	38,000	38,000	41,950	42,000	42,000
Mental Health of America	0	5,000	0	0	0	0
Movement of Youth	0	0	0	0	0	20,213
OC County Literacy Council	12,000	15,000	15,000	15,000	17,000	15,600
OC County Rape Crisis Center	30,000	35,000	35,000	35,000	70,000	52,500
OC Disability Awareness Council	4,000	7,000	7,000	7,000	9,500	8,250
OE Enterprises, Inc.	45,100	51,100	51,100	51,100	58,000	54,550
Orange Congregation in Mission	50,415	50,415	50,415	50,415	92,415	71,415
Orange County Food Council	0	0	0	0	0	20,376
Orange County Ptrsrhp for Young	2,000	3,500	3,500	3,500	7,500	5,500
Orange County Rural Alliance	0	0	0	0	0	12,500
Piedmont Health Services	0	0	0	0	22,000	16,500
Planned Parenthood	20,000	20,000	20,000	20,000	20,000	20,000
Previously Unfunded Organiza	0	0	0	0	229,294	0
*Rebuilding Together of the Triang	0	0	0	0	0	0
Reserve For Human Services	0	0	0	0	0	0
School Health Nurse Contract	698,327	0	0	0	0	0
Senior Care of Orange County	25,000	30,000	30,000	30,000	40,000	35,000
Social Justice Reserve Fund	0	350,000	270,372	100,000	350,000	250,000
St. Joseph CME Church	0	0	0	0	0	3,750
TABLE	0	5,000	5,000	5,000	12,000	8,500
The Arc of the Triangle	3,750	6,000	6,000	6,000	7,500	6,450
*The Exchange Club-Child Abuse	2,000	0	0	0	13,100	9,638
Tides Center - Youth Forward	0	0	0	0	0	750

United Way of the Triangle	0	16,030	16,030	16,030	45,000	0
Voices Together	10,000	15,000	15,000	15,000	20,000	17,500
Volunteers For Youth	0	7,500	7,500	7,500	10,000	8,750
WHUP Radio	0	0	0	0	0	1,000
Youth Community Project	0	4,750	4,750	4,750	20,000	7,038
Human Services Total	\$ 1,903,887	\$ 1,492,131	\$ 1,412,503	\$ 1,068,081	\$ 2,080,212	\$ 1,419,326

* In FY 2017-18, Finance and Administrative Services administers all agency contracts with the following exceptions: Club Nova (Cardinal Innovations, MOE funds \$95,000), Community Home Trust (Housing), El Futuro (Health), Piedmont Health Services (Health), The Exchange Club Child Abuse Prevention Center (Social Services), and the Art Therapy Institute (Cardinal Innovations, MOE funds \$3,000). Funds for these agencies are budgeted in departmental budgets or Cardinal Innovations budget.

Human Services Non-Departmentals

A Helping Hand

\$6,500

A Helping Hand enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Behavioral Insights, Inc.

\$9,400

Behavioral Insights, Inc. provides classes to meet the needs of those required by a North Carolina mandate to participate in a state certified domestic violence Batterer Intervention Program. Additionally, Behavioral Insights intends to provide other services to identify client needs and link clients to needed services.

Boomerang Youth Inc.

\$11,725

Boomerang is an alternative suspension program for middle and high school a student that engages youth, at-risk for disconnection and their communities, with a supportive alternative environment for out of school time, and advocating for community. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Chapel Hill-Carrboro Meals on Wheels

\$15,000

The Chapel Hill-Carrboro Meals on Wheels program aims to nourish the bodies and spirits of the homebound with a balanced meal and the human connection they need to help them live independently. The agency uses volunteers to deliver nutritious noonday meals with cheerful personal visits to those who are homebound or recovering from surgery.

Chapel Hill – Carrboro Public School Foundation

\$563

The Chapel Hill – Carrboro Public School Foundation become incorporated in 1983. Their mission is to create opportunities for students and teachers. Funding supports the Blue Ribbon Youth Leadership institute.

Charles House

\$22,500

Charles House is a private, nonprofit organization whose mission is threefold: 1) Enriching the lives of seniors; 2) Supporting families caring for aging family members; and 3) Representing the community's commitment to its elders.

Child Care Services Association

\$5,250

Child Care Services Association mission is to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

Club Nova

\$12,500

Club Nova provides opportunities for individuals with mental illness to lead meaningful lives of their choice in the community. Club Nova serves adults in Orange County, living with severe and persistent mental illness, and provides them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have. This agency

Human Services - continued

will be funded with maintenance of effort (MOE) funds through Cardinal Innovations / OPC Mental Health (\$95,000) and county general funds (\$12,500).

Community Empowerment Fund \$13,750

The Community Empowerment Fund (CEF) cultivates opportunities, assets and communities that support the alleviation of homelessness and poverty. CEF is a student-powered nonprofit that pairs volunteers with its members to provide personalized, one-on-one assistance.

Community Home Trust \$205,353

Community Home Trust is a nonprofit provider of affordable housing. Its mission is to create and maintain permanently affordable housing. The agency implements the inclusionary housing policies of local governments. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract.

Compass Center for Women and Families \$65,200

The Compass Center helps individuals and families build stable lives by increasing self-sufficiency and preventing domestic violence. The agency provides direct services, including crisis response and court advocacy, and long-term tools for self-sufficiency, including financial literacy education, career exploration and access to legal information.

Dispute Settlement Center \$81,500

The Dispute Settlement Center promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Duke Homecare and Hospice \$1,100

Duke Homecare and Hospice provides medical, psychosocial, spiritual and bereavement care for terminally ill patients and families, regardless of ability to pay. Bereavement services are provided to anyone in the community, regardless of connection to hospice, through individual, family, and group sessions, as well as in the Chapel Hill-Carrboro and Orange County School Systems.

El Centro Hispano \$31,905

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Carrboro, Chapel Hill, and the surrounding area. El Centro Hispano in Carrboro creates programs to build community strengths and skills through referral/resource services, translation/interpretation, employment services, legal consultations and mediation; and English for speakers of other languages (ESOL) literacy.

El Futuro \$0

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic. Funds will support mental health and substance abuse services, for uninsured Orange County residents, for whom there are no other available services. The Health Department – Public Health division will administer and oversee this agency's grant. MOE funds of \$31,250 will be associated with the agency's funding.

Human Services - continued

EmPOWERment **\$27,500**

The mission of EmPOWERment is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development. With funding provided through the Human Services grant, EmPOWERment, Inc. has created a one-stop shop for affordable rental programs and services.

Freedom House Recovery Center **\$36,000**

Freedom House promotes enhances and supports recovery for men, women, and children affected by substance use disorder and mental illness by using a holistic, evidence-based and person-centered approach. Our expertise and broad array of treatment services stabilize nurture and enhance the personal growth and development of those we serve so that they can recover to live rich, full lives.

Habitat for Humanity of Orange County **\$37,500**

Habitat for Humanity provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices. Funding supports their "A Brush with Kindness" program.

Impact Fee Reimbursement **\$0**

On November 1, 1995, the BOCC approved a policy for impact fee reimbursement to local non-profit organizations that met the established eligibility criteria. Historically, the County managed reimbursements during the fiscal year. Beginning in FY 2014-15, the County appropriated funds in this non-departmental operating section of the budget.

Human Rights Center of Chapel Hill and Carrboro **\$8,750**

The Human Rights Center promotes inter-cultural understanding and peoples' full recognition of the dignity and fundamental rights of the others across the many lines that divide; race, ethnicity, class, nationality, and religion. Funds will support bi-weekly ESL classes and general agency operations. The Refugee Community Partnership operates under The Human Rights Center of Chapel Hill and Carrboro.

Inter-Faith Council for Social Service (IFC) **\$50,000**

The Inter-Faith Council meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

KidSCOpe **\$75,000**

KidSCOpe is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. KidSCOpe will provide therapeutic mental health services and parent education to young Orange County children and their families.

Human Services - continued

Ligo Dojo of Budo Karate

\$3,000

Ligo Dojo strengthens the minds, bodies and hearts of young people through karate training, because hard physical training leads to increased spiritual strength and patience, which in turn leads to the ability to make better life decisions. The agency also deepens relationships between people of diverse backgrounds, strengthens American communities, and creates create individuals who are 'community minded' and open-minded. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section (Young Warriors) for more details.

Marian Cheek Jackson Center

\$11,250

The Marian Cheek Jackson Center advances the vitality, diversity, and historical integrity of neighborhoods struggling with displacement. Established in 2008, the agency preserves, engages, and acts on the rich history of Northside and Pine Knolls.

Medical Examiner

\$42,000

Funds are budgeted to perform autopsies and medical examinations as required at the University Medical Center.

Movement of Youth, Inc.

\$20,213

Movement of Youth (MOY) prepares diverse youth to lead and succeed in the 21st Century through mentoring and targeted enrichment activities led by college students. MOY aspires to be the nation's leading movement for young people to disrupt the status quo and build a safer, smarter, more socially conscious world. Funding supports the My Brother's Keeper program.

OE Enterprises

\$54,550

OE Enterprises is a community rehabilitation program. OE Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers. OE Enterprises is a thriving business that promotes achievements, self-reliance, life choices and respect through relationships with community partners.

Orange Congregations in Mission (OCIM)

\$71,415

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious food and financial assistance to the economically insecure population of northern Orange County and provides nutritious meals to the frail and elderly in our community.

Orange County Disability Awareness Council

\$8,250

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

Orange County Food Council

\$20,376

The Orange County Food Council's mission is to build the community food security, encourage economic development through promotion of a healthy, local food system, and preserve farmland in Orange County.

Human Services - continued

Orange County Literacy Council **\$15,600**

The Orange County Literacy Council helps adults reach their education, employment and life goals. Trained volunteers provide individualized and small group instruction to adult learners who want to improve their reading, writing, basic math, English language and GED preparation skills.

Orange County Partnership for Young Children **\$5,500**

The Orange County Partnership for Young Children aims to ensure that all young children arrive at school healthy and ready to succeed. Funds support the Transplanting Traditions Community Farm refugee farm project and Growing Health Kids Community Gardens Project.

Orange County Rape Crisis Center **\$52,500**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. The agency provides residents with 24-hour crisis intervention services, community education, training, and provides educational programs for students, in Chapel Hill-Carrboro City Schools and Orange County Schools.

\$50,000 are also included in the Department of Housing Human Rights and Community Development for this agency.

Orange County Rural Alliance **\$12,500**

Orange County Rural Alliance (OCRA) is part of a community-based alliance that is building awareness of the needs of rural seniors and supports them with what they need to age in place with independence and dignity. OCRA helps with access to county services, safe homes, nutritious food and friendly human contact. OCRA delivers hot meals to rural seniors in underserved areas. Funding supports OCRA's meals on wheels program.

Piedmont Health Services **\$16,500**

Piedmont Health Services has served the health care needs of the citizens of central North Carolina, since 1970. The agency operates several community health centers, provides high quality, comprehensive family health care services and offers payment on a sliding fee scale, for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population. The Department of Health will budget and administer the contract funds, in FY 2017-18.

Planned Parenthood of Central North Carolina **\$20,000**

Planned Parenthood is an essential health care provider, committed to educating our communities and expanding and protecting access to reproductive health services. The agency provides education programming to reduce rates of unintended pregnancy and sexually transmitted infection in the County, and educates residents about insurance plans available under the Affordable Care Act and provides information to help them enroll.

School Health Nurses Contract **\$0**

In 2001, the Board of County Commissioners approved a School Nurse Funding Plan to promote the optimal health and well-being of all students, in Orange County. The goal of this plan was to provide one nurse to each of the existing schools at that time in both the Chapel Hill Carrboro City and Orange County School systems. The FY 2016-17 Manager's Recommended Budget includes the cost of School Health Nurses in a total Health and Safety contractual arrangement with both school systems, consisting of School Health Nurses and School Resource Officers.

Human Services - continued

Senior Care of Orange County **\$35,000**

Senior Care of Orange county, Inc. provides program services to frail or disabled older adults to help remain in their homes with family as long as possible. The program provides financial support to the Florence Gray Soltys Adult Day Health Program under the auspices of Senior Care of Orange County, Inc.

Social Justice Reserve Fund **\$250,000**

The allocation of these funds sets up a reserve fund that could be used to offset potential State cuts to critical human service and other related programs. By holding the funds in reserve, the County will have funds to ensure that the most critical services can be continued.

St. Joseph CME Church **\$3,750**

At the heart of Saint Joseph Christian Methodist Episcopal Church's mission is to transform lives through the message of faith, hope and love. Services are the hallmark of these three areas of our mission of Saint Joseph and must be communicated with more than mere words. Funding supports the Heavenly Groceries, emergency food assistance program.

TABLE **\$8,500**

TABLE's mission is to provide healthy, emergency food aid every week to hungry children living in Chapel Hill and Carrboro, NC.

The Arc of the Triangle **\$6,450**

The Arc of the Triangle works with and for people who have or are at risk for intellectual and/or developmental disabilities to promote full participation in areas of life in our community. Funds will offset the cost to provide educational and social experiences, not funded through Medicaid or State funding.

The Art Therapy Institute **\$300**

The Art Therapy Institute (ATI) provides counseling services for children in schools, adult refugees at a local community health center, and adult women through refugee support groups. The services provided by ATI help their clients return to jobs and family life, and reintegrate into their communities. This agency will be funded with maintenance of effort (MOE) funds through Cardinal Innovations / OPC Mental Health (\$3,000), and county general fund (\$300).

The Exchange Club Child Abuse Prevention Center of NC/Alamance Family Ctr. **\$9,638**

The Exchange Club seeks to prevent and treat child abuse and neglect. The Parent Aide program will provide in-home visitation services to 18 families at-risk for and/or involved in child abuse and neglect. Provision of services will be offered to all Orange County residents, for free. The Department of Social Services will budget and administer the contract funds, in FY 2017-18.

Tides Center – Youth Forward **\$750**

Tides accelerate the pace of social change, working with innovative partners to solve society's toughest problems. Youth Forward, a project of Tides Center, is dedicated to advance a seamless array of services aligned to the needs of all youth in Chapel Hill – Carrboro by working with non-profits, schools, local governments, and others. Funding supports the ConnectMe! App.

Human Services - continued

Voices Together

\$17,500

Voices Together is an Orange County-based non-profit that uses a specialized music therapy approach to help people with intellectual and developmental disabilities speak, communicate and express their thoughts, feelings and needs. The agency does this through groups in classrooms that employ our proprietary model and by training teachers, parents, therapists and caregivers in its methods and approach.

Volunteers for Youth

\$8,750

Volunteers for Youth provides services to Orange County youth to integrate them into the community in ways that help them make responsible choices and recognize that they have a stake in their future. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

WHUP Radio

\$1,000

WHUP is a Hillsborough based radio station

Youth Community Project

\$7,038

Youth Community Project strives to create youth-run cultural center /café, where all teens can gather to discover and nurture their passions, in an open, respectful environment that celebrates the unique contributions of all people.

Non-Departmental Summary

Other Agencies - Library

Listed below are appropriations for non-departmental Other Agencies - Library related funds and entities.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Other Agencies - Library						
Contribution - CH Library	568,139	568,139	568,139	568,139	568,139	568,139
Contribution - Mebane Library	700	700	700	700	700	700
Other Agencies - Library Total	\$ 568,839	\$ 568,839	\$ 568,839	\$ 568,839	\$ 568,839	\$ 568,839

Human Services – Other Non-Departmentals

Other Agencies – Libraries

\$568,839

General Fund contributions to the Chapel Hill Public Library total \$568,139, which represents the same funding as in FY 2016-17. The Mebane Public Library will receive \$700.

Non-Departmental Summary

Other Agencies - Recreation

Listed below are appropriations for non-departmental Other Agencies - Recreation related funds and entities.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Other Agencies - Recreation						
Contribution - Carrboro	35,898	35,898	35,898	35,898	35,898	35,898
Contribution - Chapel Hill	83,760	83,760	83,760	83,760	83,760	83,760
Contribution - Mebane	5,450	5,450	5,450	5,450	5,450	5,450
Other Agencies - Recreation Total	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108

Community Services - Other Non-Departmentals

Other Agencies – Recreation

\$125,108

General Fund contributions to the Towns of Carrboro (\$35,898), Chapel Hill (\$83,760), and Mebane (\$5,450) recreation departments.

Non-Departmental Summary

Public Safety

Listed below are appropriations for non-departmental Public Safety related funds and entities.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Public Safety						
Boomerang	28,200	25,200	36,041	25,200	27,312	27,312
Dispute Settlement Center	25,538	25,538	25,538	25,538	27,061	27,061
Fire Districts Audits	28,000	40,000	40,000	35,000	40,000	40,000
Governor's Crime Commission	6,995	16,995	16,995	16,995	16,995	16,995
Intensive Services Program	11,294	11,294	9,412	11,294	11,294	11,294
JCPC Administration	11,829	15,500	16,500	15,500	15,500	15,500
Mental Health America of the Triad	47,502	40,722	40,722	40,722	40,722	40,722
OCJPC Matching Funds	80,973	83,321	83,321	83,321	83,321	83,321
Vol For Youth - Teen Court	38,750	38,750	40,155	38,750	39,155	39,155
Volunteers For Youth	86,325	86,325	88,207	86,325	88,224	88,224
Wrenn/Haven House	9,185	9,185	9,185	9,185	9,459	9,459
Young Warriors	18,222	18,222	18,222	18,222	19,004	19,004
Public Safety Total	\$ 392,813	\$ 411,052	\$ 424,298	\$ 406,052	\$ 418,047	\$ 418,047

Public Safety Non-Departmentals

NC Dept. of Public Safety/Adult Correction & Juvenile Justice Pass-Through Funds:

Boomerang (YMCA) \$27,312

The innovative program is based on resiliency research, a best-practice model for addressing the needs of disconnected adolescents most at risk of dropping out of school. Boomerang helps youths and the community that surrounds them identifies resources and supports that lead to long-term, successful outcomes. Through a rich and robust community collaborative, Boomerang provides each student it serves with a strengths-focused environment that includes intensive attention to academics, psychosocial development and substance-abuse counseling.

Dispute Settlement Center: Victim (Resolve/Mediation) \$27,061

This program provides assistance to the juvenile justice system by helping offenders to understand the impact of their actions thereby reducing recidivism. The program has the following three components: intervention, prevention and collaboration. A primary component is to schedule face-to-face meetings between the juvenile offenders and their victims. These meetings are facilitated by trained DSC mediators, and organized by DSC staff. The meetings are designed to build empathy and understanding of the human consequences of the youth's criminal actions. The RESOLVE program will help the juvenile courts and juvenile court counselors to hold offenders accountable for their actions.

Fire Districts Audits \$40,000

As per Agreements with the fire districts within Orange County, each district must submit an annual audit, by an independent auditor, to the County. Based on the Agreement, the County will pay for the cost of the audit.

Governor's Crime Commission Grant \$16,995

Recipient - District Court Judges Office, Judicial District 15B - NC Administrative Office of the Courts. This grant funds a position that serves as a coordinator between the courts and the school systems focusing on school suspensions and trancies in hopes of reducing the number of youth suspended from school.

Intensive Services/Psychological Services Program \$11,294

Through family risk and needs assessments, the 15B Juvenile Justice Office has identified and targeted youth having severe emotional and psychological problems. Through a contract with a licensed Court Psychologist, assessments, evaluations, and counseling will be provided to these identified youth. With this information, the Juvenile Justice Office will be able to develop a more thorough case plan and identify any mental health and other community related issues that create risks for youth.

JCPC Administration \$15,500

Administrative funds are used to provide administrative support to the Orange-Chatham Justice Partnership.

Mental Health America of the Triangle \$40,722

Mental Health America of the Triangle (formerly Mental Health Association of Orange County) provides parent/family counseling to at-risk and adjudicated youth through referrals from Juvenile Services and Orange-Person-Chatham Mental Health case managers. Services provided include child and family team meetings, school conferences and youth planning team meetings.

Public Safety Non-Departmentals - continued

Orange County JCPC Matching Funds

\$83,321

These funds fulfill the Orange-Chatham Justice Partnership requirement for the County to provide a 30% match for all JCPC funded agencies.

Volunteers for Youth – Teen Court

\$39,155

Teen Court is a diversion program for petty juvenile court offenders. Adult volunteers train youth volunteers to act as officials of the court who hear the complaints and determine appropriate sanctions for peers who have admitted to violating the law. By diverting first-time, petty offenders from the juvenile court system, Teen Court reduces the backlog of cases and ultimately allows more time for serious offenses. Offenders are given the opportunity to resolve their charge without obtaining an official court record. The youth volunteers benefit by being given the opportunity to learn about the court system and by exposing themselves to the concept of community service. Teen Court will not accept cases involving sexual offenses, firearms, hate crimes, motor vehicle violations, and offenses that have resulted in serious injury.

Volunteers for Youth

\$88,224

This agency allows delinquent youths the opportunity to repay society for their destructive behavior. Through community service, young people are taught accountability for their actions and respect for the rights of others. By working one-on-one with the volunteer work-site supervisors, they develop job skills and explore career opportunities, which ultimately help to build self-esteem. Community service/restitution programs have proven to be one of the most effective types of programming in preventing court involvement. This program proposes to serve youth with community service placements to fulfill their court requirements.

Wrenn/Haven House

\$9,459

Provides a temporary shelter for at risk court involved youth. The youth are provided high level structured learning environment to increase their ability to academically achieve. In addition to a safe place for youth, one on one, group and peer mentoring is available that encourages youth to have age appropriate behavior and associations with other peers.

Young Warriors

\$19,004

This program takes referrals from juvenile justice on diversion plans, court supervision, gang involved, and at-risk youth. This program provides instruction in health, self-esteem and discipline while instilling karate training. Court referred youth are ordered to attend 20 classes in 10 weeks.

Non-Departmental Summary

Support Services

Listed below are appropriations for non-departmental Support Services related funds and entities.

	2015-16 Actual Expenditures	2016-17 Original Budget	2016-17 Revised Budget	2016-17 12-Month Estimate	2017-18 Department Requested	2017-18 Commissioner Approved
Support Services						
401 K Plan Enhancement	0	600,000	600,000	0	600,000	600,000
ASCAP	1,341	1,000	1,000	1,363	1,341	1,341
Drug Testing	11,082	16,500	20,101	16,500	20,000	20,000
Employee Development	65,313	74,500	77,658	37,500	65,500	60,500
Health Incentives Program	38,163	35,750	37,824	37,000	40,000	40,000
Health Insurance Increase	0	0	0	0	524,433	524,433
Living Wage Adjustment	0	32,421	32,421	32,421	101,425	131,425
OC Living Wage	0	16,750	16,750	16,750	20,000	17,725
Pay Plan Equity Retention	0	0	0	0	0	0
Recruitment/Selection	23,699	28,500	28,500	15,000	28,500	28,500
Retiree Health Insurance	2,213,368	2,189,174	2,189,174	2,157,633	2,404,411	2,338,017
Salary - Wage Increase	0	1,971,500	1,971,500	0	1,980,343	1,506,824
Salary Compression Adjustment	0	500,000	500,000	0	500,000	250,000
Salary Savings	0	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(2,000,000)
Sportsplex Mbrship - Co. Share	48,460	40,000	40,000	41,500	40,000	40,000
Tuition Refunds	28,059	40,000	40,000	35,000	40,000	40,000
Support Services Total	\$ 2,429,485	\$ 4,046,095	\$ 4,054,928	\$ 890,667	\$ 4,865,953	\$ 3,598,765

Support Services Non-Departmentals

401K Plan Enhancement **\$600,000**

These funds continue the County match of employees' contributions of up to \$63.00 per pay period (for a maximum annual County contribution of \$1,512) for all general (non-sworn law enforcement officer) employees. See Appendix A for more details.

American Society of Composers, Authors, and Publishers (ASCAP) **\$1,341**

Annual dues paid to ASCAP, a not-for-profit performing rights organization that protects its members' musical copyrights by monitoring public performances of their music, whether via a broadcast or live performance, and compensating them accordingly.

Drug Testing **\$20,000**

These funds provide for the actual costs of drug and alcohol tests as well as for the administration of the random testing program and Federal reporting. The increase is to provide testing of employees required to drive a County vehicle on a regular basis, other than CDL drivers to be part of the random drug and alcohol pool.

Employee Development **\$60,500**

Funds for in-house employee training to ensure that employees are given the tools and proper training to operate in the most efficient and effective manner by providing activities and programs that address employee training and development, talent acquisition and performance management to ensure that the knowledge, skills, abilities and performance of the workforce meet current and future county and individual needs. New training will include incorporating cultural diversity and cultural awareness training in our current Supervisor Training Program and developing comprehensive NEOGOV Training Program from all new Supervisors/Managers.

Health Incentives Program **\$40,000**

Continues the wellness program started in FY 2014-15 to improve employees' health, reduce their medical and dental claims and increase productivity (decreased sick leave usage). The increase in funding for FY 2017-18 is due to expecting an increase in participation by employees by promoting wellbeing among employees and holding an annual Health Fair.

Health and Dental Insurance Increase **\$524,433**

A 5.05% increase is projected in Health Insurance premiums for FY 2017-18. See Appendix A for more details.

Living Wage Adjustment **\$131,425**

The FY 2017-18 Commissioner Approved Budget includes an increase in the living wage from \$13.15/hour to \$13.75/hour. See Appendix A for more details.

Orange County Living Wage **\$17,725**

Orange County Living wage is a non-profit 501c3 organization that is focused on promoting a living wage in Orange County, North Carolina. Through our employer certification program, we certify Orange County employers that pay their employees a living wage. The certification is voluntary on the parts of the employees.

Support Services Non-Departmentals - continued

Pay Plan Equity Retention	\$0
Funds are used to award position reclassifications or equity/retention salary adjustments to address establishing or re-establishing equitable salary relationships among employees in a work unit or in related work units or to support retention.	
Recruitment and Selection	\$28,500
Funds to cover costs of the recruitment, selection process and relocation expenses, for positions at and above the department head level.	
Retiree Health Insurance	\$2,338,017
Funds an increase of \$215,237 for retiree healthcare benefits. This represents a 9.83 percent increase for health coverage for all retirees. The Commissioner Approved Budget is consistent with the Manager's recommendation of no increase for the health coverage premium equivalent for retirees enrolled in the County's group plans (pre-65 retirees). This represents an increase of 5.05 percent for pre-65 retiree budget appropriation and an increase of 4.6 percent for post-65 budget appropriation. See Appendix A for more details.	
Salary – Wage Increase and Merit Pay Adjustments	\$1,506,824
Funds for a Wage increase of 2.00%, effective July 1, 2017, and an employee performance award of \$500, \$750 or \$1,000, effective with WPPR Review Dates from July 1, 2017 to June 30, 2018. See Appendix A for more details.	
Salary Compression Adjustment	\$250,000
To continue with a multi-year approach to reduce Salary Compression among employees.	
Salary Savings	(\$2,000,000)
Implements a Salary attrition savings of \$2,000,000 in FY 2017-18.	
Sportsplex Membership – County Share	\$40,000
Funding to offer discounted Sportsplex memberships to permanent County employees.	
Tuition Refunds	\$40,000
These funds reimburse County employees for tuition, fees and books for job related courses. With this incentive, employees can pursue educational qualifications to enhance their professional growth, achieve higher-level positions and enrich current employment.	

Outside Agencies

Commissioner Approved Budget

Synopsis

- **In FY 2016-17 Budget:** In FY 2016-17, the BOCC appropriated \$1,176,763 for 55 agencies, an increase of \$48,448 above the FY 2015-16 appropriation. This included funding for twelve new or previously unfunded agencies, which totaled \$83,530.
 - After the adoption of the FY 2016-17 budget document the following two (2) agencies were moved within a specific county department's budget – Fairview Community Watch (\$6,000) and Rebuilding Together of the Triangle (\$10,000). Additionally, funds associated with the Rogers Eubanks Neighborhood Association were moved in the Department of Environment, Agriculture, Parks and Recreation (\$30,000) during the FY 2017-18 budget development. The attached FY 2017-18 Commissioner Approved Outside Agency Appropriations spreadsheet, reflects a total of \$1,140,763 in the FY 2016-17 approved agencies column with the above reductions.
- On December 13, 2016 the Board of County Commissioners approved a funding target of 1.2% of the County's General Fund expenditures, less the appropriation for education expenses, for the purpose of funding outside agency operations. The County has historically funded Outside Agencies at 1% of the County Budget (Less Education Appropriation). Based on FY 2016-17 Approved Budget (Less Education Appropriation), 1.2% equates to \$1,345,761.
- **Application Process:** For the FY 2017-18 Funding Process, the County received applications from 60 agencies. Requests totaled \$1,887,153, an increase of \$710,390 above the current year's appropriation. Nine, currently unfunded agencies requested \$281,475; one of those agencies applied last year. The FY 2017-18 requested amount (above) includes three community centers funding requests (\$82,181, reference note below), and a funding increase for Kidscope of \$49,000. Kidscope withdrew their increase request. KidScope was funded in FY 2016-17, \$75,000.
- **Commissioner Approved:** The Board of County Commissioner Approved funding awards for 58 agencies totaling \$1,354,401, an increase of \$213,638 from the FY 2016-17 appropriations. Funding includes \$54,486 for eight new or previously unfunded agencies.
 - WHUP Radio did not submit an application for funding prior to the County Manager's Recommended Budget.
- All of the outside agencies mentioned in this section are also referenced in the Non-departmental section of this document.

Attached Materials

- I. FY 2017-18 Commissioner Approved Outside Agencies
- II. Outside Agency Summaries

Outside Agencies Appropriation FY 2017-18 Approved Budget

Agency	FY 2016-17 Approved Budget	FY 2017-18 Agency Request	FY 2017-18 Manager Recommended	FY 2017-18 Commissioner Approved	Change from Approved Budget
1. FY 2017-18 Funded Agencies					
A Helping Hand	5,000	8,000	6,500	6,500	1,500
Behavioral Insights, Inc.	4,000	40,000	9,400	9,400	5,400
Big Brothers Big Sisters of the Triangle	4,000	10,000	5,800	5,800	1,800
Boomerang Youth Inc. ¹	10,000	13,450	11,725	11,725	1,725
Boys and Girls Club of Durham & Orange Co.	5,000	10,000	6,500	6,500	1,500
Bridge II Sports	5,250	6,500	5,438	5,438	188
Chapel Hill/Carrboro Meals on Wheels	15,000	15,000	15,000	15,000	-
Chapel Hill - Carrboro Public School Foundation	-	1,125	563	563	563
Charles House	20,000	25,000	22,500	22,500	2,500
Child Care Services Association	-	35,000	5,250	5,250	5,250
Club Nova ²	95,000	120,000	107,500	107,500	12,500
Community Empowerment Fund	7,500	20,000	13,750	13,750	6,250
Community Home Trust ^{2,3}	200,026	205,353	205,353	205,353	5,327
Compass Center for Women and Families	64,500	65,900	65,200	65,200	700
Dispute Settlement Center ¹	80,000	83,000	81,500	81,500	1,500
Duke Homecare & Hospice	1,000	1,200	1,100	1,100	100
El Centro Hispano	28,810	35,000	31,905	31,905	3,095
El Futuro ²	27,500	35,000	31,250	31,250	3,750
EmPOWERment	25,000	30,000	27,500	27,500	2,500
Farmer Foodshare	2,500	10,000	6,250	6,250	3,750
Freedom House	35,000	37,000	36,000	36,000	1,000
Habitat for Humanity	25,000	50,000	37,500	37,500	12,500
Hillsborough Arts Council	7,500	12,000	9,750	9,750	2,250
Historic Hillsborough Commission	8,857	10,000	9,028	9,028	171
Historical Foundation	6,600	7,260	6,699	6,699	99
Human Rights Center of Chapel Hill & Carrboro	2,000	15,500	8,750	8,750	6,750
Interfaith Council	50,000	50,000	50,000	50,000	-
KidSCOpe	75,000	75,000	75,000	75,000	-
Kidzu Children's Museum	-	20,919	10,460	10,460	10,460
Ligo Dojo of Budo Karate ¹	2,000	4,000	3,000	3,000	1,000
Marian Cheek Jackson Center	10,000	12,500	11,250	11,250	1,250
Movement of Youth Inc.	-	134,750	20,213	20,213	20,213
OE Enterprises, Inc.	51,100	58,000	54,550	54,550	3,450
Orange Congregations in Missions	50,415	92,415	71,415	71,415	21,000
Orange County Disability Awareness Council	7,000	9,500	8,250	8,250	1,250
Orange County Food Council	16,030	45,000	20,376	20,376	4,346
Orange County Literacy Council	15,000	17,000	15,600	15,600	600

Outside Agencies Appropriation FY 2017-18 Approved Budget

Agency	FY 2016-17 Approved Budget	FY 2017-18 Agency Request	FY 2017-18 Manager Recommended	FY 2017-18 Commissioner Approved	Change from Approved Budget
1. FY 2017-18 Funded Agencies (cont'd)					
Orange County Living Wage	16,750	20,000	17,725	17,725	975
Orange County Partnership for Young Children	3,500	7,500	5,500	5,500	2,000
Orange County Rape Crisis Center	35,000	70,000	52,500	52,500	17,500
Orange County Rural Alliance	-	25,000	12,500	12,500	12,500
Piedmont Health Services, Inc. ²	11,000	22,000	16,500	16,500	5,500
Piedmont Wildlife Center	3,500	10,000	4,475	4,475	975
Planned Parenthood	20,000	20,000	20,000	20,000	-
Public Gallery of Carrboro - WCOM-LP Radio	1,000	1,000	1,000	1,000	-
Senior Care of Orange County	30,000	40,000	35,000	35,000	5,000
St. Joseph CME Church	-	7,500	3,750	3,750	3,750
TABLE	5,000	12,000	8,500	8,500	3,500
The Arc of the Triangle	6,000	7,500	6,450	6,450	450
The Art Therapy Institute ²	3,000	5,000	3,300	3,300	300
The Arts Center	10,000	15,000	12,500	12,500	2,500
The Exchange Club Child Abuse Prevention ²	6,175	13,100	9,638	9,638	3,463
Tides Center - Youth Forward	-	5,000	750	750	750
Triangle Bikeworks	1,000	5,000	2,200	2,200	1,200
Voices Together	15,000	20,000	17,500	17,500	2,500
Volunteers for Youth ¹	7,500	10,000	8,750	8,750	1,250
WHUP Radio	-	-	-	1,000	1,000
Youth Community Project	4,750	20,000	7,038	7,038	2,288
2. FY 2017-18 Funded Agencies	\$ 1,140,763	\$ 1,755,972	\$ 1,353,401	\$ 1,354,401	\$ 213,638
Grand Total	\$ 1,140,763	\$ 1,755,972	\$ 1,353,401	\$ 1,354,401	\$ 213,638

Notes:

1. The agency receives State Juvenile Crime Prevention Council (JCPC) funds; the County provides a 30% match.
2. Finance and Administrative Services administers all agency contracts with the following exceptions: Club Nova (a part of Cardinal Innovations, MOE funds \$95,000), Community Home Trust (Housing), El Futuro (Public Health), Piedmont Health Services (Health), The Art Therapy Institute (a part of Cardinal Innovations, MOE funds \$3,000), The Exchange Club Child Abuse Prevention Center (Social Services).
3. Community Home Trust requested an increase in funding for FY 2017-18. This increase is based on an interlocal agreement formula.

Outside Agency Summaries

1. FY 2017-18 Funded Agencies

A Helping Hand

\$6,500

A Helping Hand enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Behavioral Insights, Inc.

\$9,400

Behavioral Insights, Inc. provides classes to meet the needs of those required by a North Carolina mandate to participate in a state certified domestic violence Batterer Intervention Program. Additionally, Behavioral Insights intends to provide other services to identify client needs and link clients to needed services.

Big Brothers Big Sisters of the Triangle

\$5,800

Big Brothers Big Sisters provides children facing adversity with strong and enduring professionally supported one-to-one relationships that change their lives for the better, forever. Big Brothers Big Sisters (BBBS) of the Triangle offers two services: community-based and school-based mentoring.

Boomerang Youth Inc.

\$11,725

Boomerang is an alternative suspension program for middle and high school a student that engages youth, at-risk for disconnection and their communities, with a supportive alternative environment for out of school time, and advocating for community. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Boys and Girls Club of Durham & Orange County

\$6,500

The Boys and Girls Club of Easter Piedmont provides Orange County school age children and youth, especially from challenging circumstances, with a professionally supervised, consistent environment where they are safe, equally accepted and able to participate in goal-oriented programs that enhance their self-esteem and assist them to achieve their full potential as productive, responsible and caring citizens.

Bridge II Sports

\$5,438

Bridge II Sports creates opportunities for children and adults with physical challenges to participate in team, individual, and recreational activities. Funds will support recruitment efforts and adapted sports programs that serve Chapel Hill residents, with physical disabilities.

Chapel Hill-Carrboro Meals on Wheels

\$15,000

The Chapel Hill-Carrboro Meals on Wheels program aims to nourish the bodies and spirits of the homebound with a balanced meal and the human connection they need to help them live independently. The agency uses volunteers to deliver nutritious noonday meals with cheerful personal visits to those who are homebound or recovering from surgery.

Outside Agency Summaries - continued

Charles House **\$22,500**

Charles House is a private, nonprofit organization whose mission is threefold: 1) Enriching the lives of seniors; 2) Supporting families caring for aging family members; and 3) Representing the community's commitment to its elders.

Club Nova **\$107,500**

Club Nova provides opportunities for individuals with mental illness to lead meaningful lives of their choice in the community. Club Nova serves adults in Orange County, living with severe and persistent mental illness, and provides them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have. This agency will be funded with maintenance of effort (MOE) funds through Cardinal Innovations / OPC Mental Health (\$95,000) and county general funds (\$12,500).

Community Empowerment Fund **\$13,750**

The Community Empowerment Fund (CEF) cultivates opportunities, assets and communities that support the alleviation of homelessness and poverty. CEF is a student-powered nonprofit that pairs volunteers with its members to provide personalized, one-on-one assistance.

Community Home Trust **\$205,353**

Community Home Trust is a nonprofit provider of affordable housing. Its mission is to create and maintain permanently affordable housing. The agency implements the inclusionary housing policies of local governments. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract.

Compass Center for Women and Families **\$65,200**

The Compass Center helps individuals and families build stable lives by increasing self-sufficiency and preventing domestic violence. The agency provides direct services, including crisis response and court advocacy, and long-term tools for self-sufficiency, including financial literacy education, career exploration and access to legal information.

Dispute Settlement Center **\$81,500**

The Dispute Settlement Center promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Duke Homecare and Hospice **\$1,100**

Duke Homecare and Hospice provides medical, psychosocial, spiritual and bereavement care for terminally ill patients and families, regardless of ability to pay. Bereavement services are provided to anyone in the community, regardless of connection to hospice, through individual, family, and group sessions, as well as in the Chapel Hill-Carrboro and Orange County School Systems.

Outside Agency Summaries - continued

El Centro Hispano

\$31,905

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Carrboro, Chapel Hill, and the surrounding area. El Centro Hispano in Carrboro creates programs to build community strengths and skills through referral/resource services, translation/interpretation, employment services, legal consultations and mediation; and English for speakers of other languages (ESOL) literacy.

El Futuro

\$31,250

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic. Funds will support mental health and substance abuse services, for uninsured Orange County residents, for whom there are no other available services. The Health Department – Public Health division will administer and oversee this agency's grant. MOE funds will be associated with agency's funding.

EmPOWERment

\$27,500

The mission of EmPOWERment is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development. With funding provided through the Human Services grant, EmPOWERment, Inc. has created a one-stop shop for affordable rental programs and services.

Farmer Foodshare

\$6,250

Farmer Foodshare connects farm fresh food with agencies that serve the hungry. Formed by the farmers and shoppers of the Carrboro Farmers' Market, the agency provides fresh food to agencies, such as food pantries and local schools that needed the healthiest possible food in their programs.

Freedom House Recovery Center

\$36,000

Freedom House promotes enhances and supports recovery for men, women, and children affected by substance use disorder and mental illness by using a holistic, evidence-based and person-centered approach. Our expertise and broad array of treatment services stabilize nurture and enhance the personal growth and development of those we serve so that they can recover to live rich, full lives.

Habitat for Humanity of Orange County

\$37,500

Habitat for Humanity provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices. Funding supports their "A Brush with Kindness" program.

Hillsborough Arts Council

\$9,750

The Hillsborough Arts Council's mission is to "Enrich our Community through the Arts". Funding will assist with the year-end goals of: (1) Sustain Current Programs, (2) Expand Revenue-generating art lessons and retail opportunities, and (3) use our 30th anniversary to rebrand HAC and build development efforts.

Outside Agency Summaries - continued

Historic Hillsborough Commission

\$9,028

The Historic Hillsborough Commission maintains and preserves the Burwell School Historic Site, located on Churton Street in Hillsborough; interprets the history of 19th century Hillsborough for the enrichment of the public; and to celebrate and promote the culture and heritage of Hillsborough and Orange County.

Historical Foundation of Hillsborough and Orange County

\$6,699

The Orange County Historical Museum, located in Hillsborough, enlightens and engages the community and visitors from around the world by preserving and interpreting the history of Hillsborough and Orange County.

Human Rights Center of Chapel Hill and Carrboro

\$8,750

The Human Rights Center promotes inter-cultural understanding and peoples' full recognition of the dignity and fundamental rights of the others across the many lines that divide; race, ethnicity, class, nationality, and religion. Funds will support bi-weekly ESL classes and general agency operations. The Refugee Community Partnership operates under The Human Rights Center of Chapel Hill and Carrboro.

Inter-Faith Council for Social Service (IFC)

\$50,000

The Inter-Faith Council meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

KidSCOpe

\$75,000

KidSCOpe is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. KidSCOpe will provide therapeutic mental health services and parent education to young Orange County children and their families.

Ligo Dojo of Budo Karate

\$3,000

Ligo Dojo strengthens the minds, bodies and hearts of young people through karate training, because hard physical training leads to increased spiritual strength and patience, which in turn leads to the ability to make better life decisions. The agency also deepens relationships between people of diverse backgrounds, strengthens American communities, and creates individuals who are 'community minded' and open-minded. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section (Young Warriors) for more details.

Marian Cheek Jackson Center

\$11,250

The Marian Cheek Jackson Center advances the vitality, diversity, and historical integrity of neighborhoods struggling with displacement. Established in 2008, the agency preserves, engages, and acts on the rich history of Northside and Pine Knolls.

Outside Agency Summaries - continued

OE Enterprises **\$54,550**

OE Enterprises is a community rehabilitation program. OE Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers. OE Enterprises is a thriving business that promotes achievements, self-reliance, life choices and respect through relationships with community partners.

Orange Congregations in Mission (OCIM) **\$71,415**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious food and financial assistance to the economically insecure population of northern Orange County and provides nutritious meals to the frail and elderly in our community.

Orange County Disability Awareness Council **\$8,250**

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

Orange County Food Council **\$20,376**

The Orange County Food Council's mission is to build the community food security, encourage economic development through promotion of a healthy, local food system, and preserve farmland in Orange County.

Orange County Literacy Council **\$15,600**

The Orange County Literacy Council helps adults reach their education, employment and life goals. Trained volunteers provide individualized and small group instruction to adult learners who want to improve their reading, writing, basic math, English language and GED preparation skills.

Orange County Living Wage **\$17,725**

Orange County Living wage is a non-profit 501c3 organization that is focused on promoting a living wage in Orange County, North Carolina. Through our employer certification program, we certify Orange County employers that pay their employees a living wage. The certification is voluntary on the parts of the employees.

Orange County Partnership for Young Children **\$5,500**

The Orange County Partnership for Young Children aims to ensure that all young children arrive at school healthy and ready to succeed. Funds support the Transplanting Traditions Community Farm refugee farm project and Growing Health Kids Community Gardens Project.

Orange County Rape Crisis Center **\$52,500**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. The agency provides residents with 24-hour crisis intervention services, community education, training, and provides educational programs for students, in Chapel Hill-Carrboro City Schools and Orange County Schools.

Outside Agency Summaries - continued

Piedmont Health Services **\$16,500**

Piedmont Health Services has served the health care needs of the citizens of central North Carolina, since 1970. The agency operates several community health centers, provides high quality, comprehensive family health care services and offers payment on a sliding fee scale, for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population. The Department of Health will budget and administer the contract funds, in FY 2017-18.

Piedmont Wildlife Center **\$4,475**

Piedmont Wildlife fosters healthy connections among people, wildlife and nature through nature education, conservation and a wildlife assistance program. The center's education programs are geared to school-aged children, their families and the general public; it works to instill awareness and deeper appreciation for nature and the wildlife that share the community's environment.

Planned Parenthood of Central North Carolina **\$20,000**

Planned Parenthood is an essential health care provider, committed to educating our communities and expanding and protecting access to reproductive health services. The agency provides education programming to reduce rates of unintended pregnancy and sexually transmitted infection in the County, and educates residents about insurance plans available under the Affordable Care Act and provides information to help them enroll.

Public Gallery of Carrboro (WCOM-LP Radio) **\$1,000**

Public Gallery of Carrboro's missions is to educate, inspire, and entertain the diverse populations of Carrboro, Chapel Hill, and nearby areas. WCOM-LP Radio cultivates local music and facilitates the exchange of cultural and intellectual ideas, with particular regard for those who are overlooked or under represented by other media outlets.

Senior Care of Orange County **\$35,000**

Senior Care of Orange county, Inc. provides program services to frail or disabled older adults to help remain in their homes with family as long as possible. The program provides financial support to the Florence Gray Soltys Adult Day Health Program under the auspices of Senior Care of Orange County, Inc.

TABLE **\$8,500**

TABLE's mission is to provide healthy, emergency food aid every week to hungry children living in Chapel Hill and Carrboro, NC.

The Arc of the Triangle **\$6,450**

The Arc of the Triangle works with and for people who have or are at risk for intellectual and/or developmental disabilities to promote full participation in areas of life in our community. Funds will offset the cost to provide educational and social experiences, not funded through Medicaid or State funding.

The Art Therapy Institute **\$3,300**

The Art Therapy Institute (ATI) provides counseling services for children in schools, adult refugees at a local community health center, and adult women through refugee support groups. The services provided by ATI help their clients return to jobs and family life, and reintegrate into their communities. This agency will be funded with maintenance of effort (MOE) funds through Cardinal Innovations / OPC Mental Health (\$3,000), and county general fund (\$300).

Outside Agency Summaries - continued

The Arts Center **\$12,500**

The ArtsCenter exists in order to inspire creativity and to enrich the lives of people of all ages. The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. Funds support youth programs and school shows.

The Exchange Club Child Abuse Prevention Center of NC/Alamance Family Ctr. **\$9,638**

The Exchange Club seeks to prevent and treat child abuse and neglect. The Parent Aide program will provide in-home visitation services to 18 families at-risk for and/or involved in child abuse and neglect. Provision of services will be offered to all Orange County residents, for free. The Department of Social Services will budget and administer the contract funds, in FY 2017-18.

Triangle Bikeworks **\$2,200**

Triangle Bikeworks has been in operation for four years and incorporated in the state of North Carolina since October 2012. The youth participants of Triangle Bikeworks are enriched in mind, body and spirit through transformative community, cultural and cycling experiences. Funding supports the Spoke'n Revolutions Cycling program.

Voices Together **\$17,500**

Voices Together is an Orange County-based non-profit that uses a specialized music therapy approach to help people with intellectual and developmental disabilities speak, communicate and express their thoughts, feelings and needs. The agency does this through groups in classrooms that employ our proprietary model and by training teachers, parents, therapists and caregivers in its methods and approach.

Volunteers for Youth **\$8,750**

Volunteers for Youth provides services to Orange County youth to integrate them into the community in ways that help them make responsible choices and recognize that they have a stake in their future. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Youth Community Project **\$7,038**

Youth Community Project strives to create youth-run cultural center /café, where all teens can gather to discover and nurture their passions, in an open, respectful environment that celebrates the unique contributions of all people.

Outside Agency Summaries - continued

2. New or Previously Unfunded Agencies

Chapel Hill – Carrboro Public School Foundation **\$563**

The Chapel Hill – Carrboro Public School Foundation become incorporated in 1983. Their mission is to create opportunities for students and teachers. Funding supports the Blue Ribbon Youth Leadership institute.

Child Care Services Association **\$5,250**

Child Care Services Association mission is to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

Kidzu Children's Museum **\$10,460**

With focus on S.T.E.M., the arts, child health and wellness and emerging literacy, "Kidzu's mission is to inspire children and the adults in their lives to learn through creative and purposeful play." Funding supports the Outreach STEM program and access to STEM programs.

Movement of Youth, Inc. **\$20,213**

Movement of Youth (MOY) prepares diverse youth to lead and succeed in the 21st Century through mentoring and targeted enrichment activities led by college students. MOY aspires to be the nation's leading movement for young people to disrupt the status quo and build a safer, smarter, more socially conscious world. Funding supports the My Brother's Keeper program.

Orange County Rural Alliance **\$12,500**

Orange County Rural Alliance (OCRA) is part of a community-based alliance that is building awareness of the needs of rural seniors and supports them with what they need to age in place with independence and dignity. OCRA helps with access to county services, safe homes, nutritious food and friendly human contact. OCRA delivers hot meals to rural seniors in underserved areas. Funding supports OCRA's meals on wheels program.

St. Joseph CME Church **\$3,750**

At the heart of Saint Joseph Christian Methodist Episcopal Church's mission is to transform lives through the message of faith, hope and love. Services are the hallmark of these three areas of our mission of Saint Joseph and must be communicated with more than mere words. Funding supports the Heavenly Groceries, emergency food assistance program.

Tides Center – Youth Forward **\$750**

Tides accelerate the pace of social change, working with innovative partners to solve society's toughest problems. Youth Forward, a project of Tides Center, is dedicated to advance a seamless array of services aligned to the needs of all youth in Chapel Hill – Carrboro by working with non-profits, schools, local governments, and others. Funding supports the ConnectMe! App.

WHUP **\$1,000**

WHUP is a Hillsborough based radio station.



ORANGE COUNTY
NORTH CAROLINA

FY 2017-2022
CAPITAL INVESTMENT
PLAN

COMMISSIONER APPROVED

FY 2017-22
CAPITAL INVESTMENT
PLAN

COMMISSIONER APPROVED

BONNIE HAMMERSLEY, COUNTY MANAGER

TRAVIS MYREN, DEPUTY COUNTY MANAGER

GARY DONALDSON, CHIEF FINANCIAL OFFICER

PAUL LAUGHTON, DEPUTY DIRECTOR
FINANCE AND ADMINISTRATIVE SERVICES

DARRELL BUTTS, BUDGET AND MANAGEMENT ANALYST II

ORANGE COUNTY, NORTH CAROLINA

Board of County Commissioners



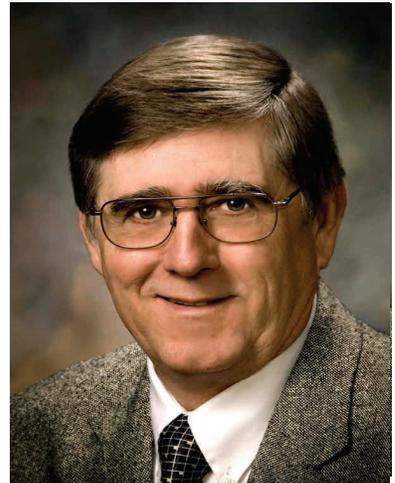
Mark Dorosin, Chair



Penny Rich, Vice-Chair



Mia Burroughs



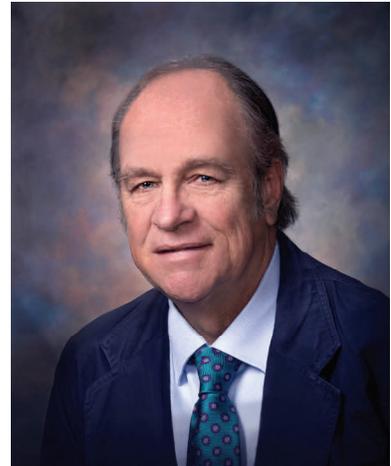
Earl McKee



Barry Jacobs



Renee Price



Mark Marcoplos



ORANGE COUNTY

NORTH CAROLINA

March 30, 2017

TO: Board of Orange County Commissioners

FROM: Bonnie Hammersley
County Manager

RE: Manager's Recommended FY 2017-22 Capital Investment Plan

I am pleased to submit the County Manager's Recommended Capital Investment Plan (CIP) for FY 2017-22 for your consideration. The CIP serves two important functions. First, it authorizes capital appropriations for the next fiscal year. If approved by the Board, County staff will proceed with implementing these projects during the next fiscal year. The second purpose of the CIP is to plan for the future. The Plan contains detailed recommendations for capital projects five years into the future and more general descriptions of projects that would occur in the subsequent five years, projecting a total of ten years into the future.

Recommended capital expenditures for FY 2017-18 total \$27.5 million. Of this amount, \$16 million is recommended for County capital projects, \$3.73 million is recommended for proprietary fund spending including water and sewer projects, Solid Waste, and Sportsplex, and \$7.78 million is recommended for school capital improvements.

The recommended FY 2017-18 CIP represents a decrease of approximately \$41 million compared to the FY2016-17 Approved CIP. The FY2016-17 CIP included the first of three \$40 million allocations (\$120 million total) of general obligation bond funding for school capital projects and the first of two \$2.5 million allocations (\$5 million total) to fund affordable housing projects. When the bond funds are excluded from this comparison, the total Recommended FY2017-18 CIP represents a decrease of approximately \$1 million compared to last fiscal year.

This memorandum describes projects that are recommended in the first year of the FY2017-22 CIP and other significant changes that are recommended compared to the CIP approved last fiscal year.

Continuation Funding

Continuation funding is recommended for projects that are either currently underway or those for which planning funds were appropriated in prior years.

- **Conservation Easements – Restructure Budgeting**

The CIP recommends continuing funding for conservation easements as part of the Lands Legacy program. However, due to the timing and funding requirements of easement acquisitions, the \$500,000 in annual funding has been consolidated to occur every other year in \$1 million increments. This appropriation is intended to provide matching funds for State and Federal grants to acquire conservation easements to protect prime or threatened farmland, sensitive natural areas and wildlife habitat, or water quality buffer lands in water supply watersheds.

- **Detention Facility - \$622,114**

Planning work for a new Detention facility is recommended to continue in FY2017-18 with construction funds budgeted to occur over two years, FY2018-19 and FY2019-20. This represents a one year delay in the construction schedule based on continuing negotiations with the State of North Carolina on an acceptable ground lease for the facility. If those negotiations are unsuccessful, the professional services funds would be used to evaluate alternatives such as building a new facility on the existing site. The total amount of funding recommended for this project is consistent with prior years.

- **Environment and Agriculture Center - \$3.38 million**

On March 21, 2017, the Board reviewed options for renovating or replacing the Environment and Agricultural Center. The Board directed staff to proceed with renovating the facility on the Revere Road site as the preferred option recognizing the need to add approximately \$235,000 to the project costs. Concurrently, the Board asked staff to investigate potential alternative sites along the Cornelius Street corridor in Hillsborough. Staff will report on those alternatives prior to executing a construction contract for facility renovation. The amount of funding recommended in the FY2017-18 CIP is consistent with the updated renovation costs. If an alternative site is chosen, the funding amount will need to be amended.

- **Southern Branch Library – New Schedule**

In 2016, the Board authorized the County Manager to initiate discussions with the Town of Carrboro Manager to create a development agreement for joint use of a facility at 203 South Greensboro Street. The facility would include space for the County’s Southern Branch Library as well as Town offices and potentially other tenants. Based on the Town’s schedule for determining its space requirements and the integration of those requirements into facility planning, funding for the construction phase of this project is recommended in FY2018-19. Along with the recommended capital commitment for design and construction costs, the CIP continues to recognize the additional operating expenses that will be required to operate this branch, currently estimated at approximately \$1.3 million annually.

Policy Priorities

The Board of County Commissioners adopted a variety of policy priorities in 2016 consistent with existing Board goals. The CIP recommends funding associated with many of those priorities as well as funding for projects that have been introduced and approved conceptually as part of the Board’s regular legislative process.

- **Community Centers - \$75,000**

The Cedar Grove Community Center opened in June of 2016. Funding proposed for FY2017-18 would install shower facilities at the Center for community members using the gymnasium and exercise equipment.

- **Economic Development – Water and Sewer Projects - \$2.3 million**

The Board expressed interest in defining economic development objectives and increasing the number of living wage job opportunities in the County through economic development. The County has previously appropriated over \$7.4 million to build out water and sewer infrastructure in the Buckhorn, Hillsborough, and Eno Economic Development Districts to stimulate commercial and industrial development and job creation. The recommended CIP for FY2017-18 adds \$1.4 million to transfer the Efland sewer flow from the Town of Hillsborough to the City of Mebane for more cost effective treatment and to increase the service area. The CIP also adds \$380,000 to the Hillsborough Economic Development District sewer and water extension project due to revised cost estimates. Finally, the CIP adds \$490,000 to the Eno Economic Development District project for construction and project management.

- **Emergency Medical Services (EMS) Substation Colocation - \$845,000**

The Board has encouraged intergovernmental cooperation with our municipal partners. The FY2017-18 CIP recommends working with the Orange Rural Fire Department and the Town of Hillsborough to collocate an EMS substation with a fire station and police substation. The collocation opportunity reduces the initial cost of construction and promotes operating efficiency through the use of shared community space. The new facility would be located in the Waterstone development on land that is currently owned by the Town of Hillsborough. The agencies are currently drafting an Interlocal Agreement that would govern the development process and ongoing operating obligations of the parties once the facility is complete. The new Waterstone EMS Station would replace the station currently located at the New Hope Fire Station #2. This project also funds sprinkler system installations at the EMS Station on Revere Road and the Eno Fire Station #2 which will house an EMS unit to provide a safe sleeping environment for EMS staff and funds a station location study for future EMS station building projects.

- **Facility Accessibility and Security Improvements - \$30,000**

One component of the Space Study Work Group focused on facility safety and security. The CIP recommends \$30,000 in FY 2017-18 to fund access control systems at facilities housing the Visitors' Bureau and Skills Development Center, Animal Services, court functions, and social services functions. These access control systems will provide electronic access control and video surveillance in security door access and camera installations.

- **Rural Broadband - \$500,000**

The Board has emphasized the need to improve broadband access to unserved and underserved households. Many of these households are located in the northern and western portions of the County. Although the County is not legally authorized to provide this service itself, current legal advice suggests that the County could participate in a public private partnership that provides a financial incentive for private providers to serve areas that would not offer a sufficient return on investment to serve exclusively with private funds. The FY2017-18 CIP recommends \$500,000 to offer as a financial inducement to serve unserved households in northern Orange County. Under this model, the County would conduct a competitive process to identify broadband providers to participate in a public private partnership to build facilities and connect households in Northern and Western parts of Orange County. Current research suggests that approximately 750 households could be served with this level of investment.

- **School Capital Improvements - \$7.78 million**

The recommended CIP includes a total of \$7.78 million to finance school capital improvements and deferred maintenance. This amount is consistent with prior year allocations. This funding comes from a mix of sources including lottery proceeds, Article 46 sales tax proceeds, and \$1 million in debt financing specifically targeted at facility improvements in older schools. The first \$40 million allocation of a total \$120 million in referendum approved bond proceeds was approved in FY2016-17 with two subsequent allocations recommended to occur in FY2018-19 and FY2020-21.

Parks, Open Space, and Trail Development

The Board has consistently expressed support for parks, open space, and trail development that preserve natural areas of the County and promote nature activities for County residents. This support is represented by the Parks and Open Space Master Plan as well as the master plans that have been adopted for each individual park property. The FY2017-18 CIP recommends funding for the following projects:

- **Blackwood Farm Park - \$100,000**

As the use of Blackwood Farm Park continues to increase, the FY2017-18 CIP recommends \$100,000 for mowing equipment to maintain the grounds and the creation of a disc golf course to provide an additional recreational resource at the park.

- **Fairview Park Site Mitigation and Improvements - \$50,000**

The Board of Commissioners approved a plan to create a new access entry and parking lot for Fairview Park. That work is now completed. The funding proposed for FY2017-18 would complete a site assessment to determine the scope of future landfill mitigation on the site. These expenses would be reimbursed by the State Division of Environmental Quality. Remediation funds with offsetting State support are programmed in FY2019-20, and new park facilities are contemplated in FY2021-22.

- **Hollow Rock Nature Park (New Hope Preserve) - \$10,000**

The Hollow Rock Nature Park is a joint effort by Orange County, Durham County, and the Town of Chapel Hill. Funding is recommended in FY2017-18 to deconstruct a dilapidated house located on the property. Fifty percent of the cost is offset by a contribution from Durham County. The CIP also recognizes increasing personnel costs of \$47,000 associated with the first full year of operating expenses.

- **Soccer.com Soccer Center Phase Two - \$300,000**

Additional land was acquired in 2016 to expand the Soccer.com Center. The FY2017-18 CIP includes \$300,000 for professional design services for facility expansion expected in FY2019-20 for approximately \$4.6 million. The expansion would construct two to four additional fields, additional parking, restrooms, concessions, stormwater controls, and other amenities.

Information Technology and Communications

Significant information technology and communication improvements are financed through the Capital Investment Plan. These projects maintain and expand the capabilities of the County's current information technology infrastructure, employ new technologies to better meet the needs of County residents, protect and store critical data, and improve internal operating efficiencies.

- **Board of County Commissioners Technology Initiatives - \$50,000**

An additional \$50,000 is recommended to fund technology priorities defined by the Board of County Commissioners that may not be included in the other requests.

- **Communication System Improvements - \$920,000**

The County has been engaged in a multiyear effort to replace its radio communication equipment. For FY2017-18, \$920,000 is recommended to begin the replacement of radios in the Sheriff's Office. The first phase of the project would replace approximately fifty percent (50%) of the most critical portable and vehicle mounted units while funding recommended in FY2018-19 would complete the replacement of the remaining units at a cost of approximately \$805,000.

- **Fiber Connections for County facilities – Phase 1 (Hillsborough) \$1,160,000**

The FY2016-17 recommended funds to engage an engineer to evaluate the possibility of connecting County facilities with County owned fiber as an alternative to commercial network connections. The County currently spends approximately \$17,000 per month for these commercial connections. County owned fiber installations would also offer the opportunity to partner with municipalities and other public and private interests to share in the cost of the fiber backbone. The FY2017-18 CIP recommends partnering with the Town of Hillsborough to create a backbone that facilitates connections for the Whitted facility, Revere Road building, Emergency Services Building, and Hillsborough Commons. Other County facilities located in Hillsborough are already served by County owned fiber. Future investments could include building out a north-south network from Cedar Grove to Carrboro and an East-West network from the Buckhorn/Mebane Economic Development District to the Eno Economic Development

District. The broader project would also be coordinated with other public sector entities to leverage existing fiber resources and reduce the cost of installing fiber independently.

- **Information Technology Infrastructure - \$700,000**

The FY 2017-18 recommendations for Information Technology Infrastructure would fund server upgrades, end user device replacements, data storage, network improvements, and the continued deployment of wireless capabilities.

- **Radio/Paging System Upgrade - \$1.4 million**

The County has been working with police, fire, and other first responders to define needs for a new emergency communications radio and paging system. The new system would improve coverage and capacity while accommodating growth in the County's overall emergency response system. Through the work of a consultant, an intergovernmental work group has recommended collaborating with Durham County to construct and operate a new system. This allows the County to leverage Durham County's core control equipment to prevent duplication and unnecessary costs. The funds recommended for FY2017-18 would purchase engineering services to create a detailed system design. The County has initiated discussions with each of the Towns to share in the cost of the system.

- **Register of Deeds Automation - \$400,000**

The Register of Deeds is pursuing a replacement of the software that is twelve years old and is not able to provide the functionality to meet the needs of the department. This project will be funded using automation fees that are specifically designated by State Statute to improve technology capabilities in an Automation Enhancement and Preservation Fund.

- **Technology Improvements - \$510,000**

The FY2018-18 recommendation includes technology improvements that have been recommended through the Information Technology Governance Council. These new technologies include a Crisis Damage Assessment application, video technology for the Sheriff's Office to improve security and communication, a new electronic health records and billing system, an update to the Department of Social Services' Laserfiche module which is no longer vendor supported, an automatic vehicle location system for Animal Services, and Fleet Maintenance Software designed to streamline and track service requests from departments.

Critical Infrastructure Improvements

The Recommended CIP also includes infrastructure investments that are important to the continued safety, security, and maintenance of County facilities and operations.

- **Government Services Annex - \$350,000**

The Government Services Annex currently houses the Board of Elections. Due to its location, the building is vulnerable to flooding during extraordinary rain events. The CIP recommends \$350,000 in FY2017-18 to replace the current HVAC systems and to relocate the electrical

distribution system from the basement to the first floor to protect the system from potential water intrusions.

- **Lower Link Center Remodel - \$15,000**

The FY2017-18 CIP includes funding for professional services to design a remodel of the lower level of the John Link Jr. Government Services Center. The remodeled space could be used as a replacement facility for the Public Defender's Office and as expansion space for the Criminal Justice Resource Office. As the Criminal Justice Resource Office is projected to grow, its current office space in the Courthouse will become inadequate. If the Public Defender were to vacate the offices located at 129 East King Street, that facility could be repurposed or sold. A total of \$160,000 is recommended in FY2018-19 to complete the remodel.

- **Old Courthouse Square – Building and Grounds Improvements - \$85,000**

The FY2017-18 CIP proposes to continue building and grounds improvements that were initiated in FY2016-17. The FY2017-18 proposed projects include engaging a landscape architect to lead a public input process, developing a master site plan, completing the second phase of an archeological study, and retaining a structural engineer to recommend improvements to the facility's overall structural stability.

- **Southern Human Services Campus Improvements - \$4 million**

The FY2017-18 CIP combines projects related to the Southern Human Services Building and the Seymour Center into one Campus Improvement Project. The combination of these projects is intended to enhance construction efficiency on the site. The \$4 million recommended in FY2017-18 would complete access and site improvements for the campus including straightening the main entrance road, improving stormwater facilities, adding parking to the Seymour Center, and improving the traffic flow around the Human Services Center. Following those access and safety improvements, facility renovation would begin in FY2019-20 which would provide approximately 13,000 square feet of additional space for dental and medical services and add 2,200 square feet of programmable space to the Seymour Center. These facility improvements are currently estimated to be approximately \$5.2 million and are recommended for FY2019-20.

- **Other Critical Infrastructure Improvements for 2017-18**

- **HVAC Projects** - \$122,000 to replace aging HVAC equipment at the Visitors' Center in Chapel Hill, the Dickson House in Hillsborough, and a partial replacement of equipment at the Seymour Center in Chapel Hill.
- **Roofing and Building Façade Projects** - \$102,444 to replace roofing at the Visitors' Center in Chapel Hill and the Whitted Facility in Hillsborough. These improvements are consistent with the recommendations of the Roof Asset Management Plan updated in FY2016-17.

Financing the Capital Investment Plan

The Recommended Capital Investment Plan for FY2017-18 totals \$27.5 million in expenditures. Of that amount, \$22.5 million is recommended to be financed by County funded debt. Other significant sources

of funds include Lottery Proceeds and Article 46 sales tax proceeds. Both of these sources are dedicated to fund school capital needs and are estimated to contribute over \$2.9 million to the resources used to support the CIP.

Debt Capacity Target and Next Steps

County policy establishes a debt service capacity target of fifteen percent (15%) of general fund revenues. The proposed debt service for FY2017-18 is expected to result in a debt service capacity percentage of 12.8%. However, the projected debt service particularly associated with bond projects is expected to exceed the County’s current capacity target. As the Board considers the CIP, staff will identify the years in which the debt capacity target is exceeded and work with the Board to prioritize projects so that the Board is comfortable with the current and planned debt service capacity.

Finally, I would like to thank each of the department directors who contributed their creativity and professional insights throughout this process. I would also like to thank the County’s Finance and Administrative Services team most notably Chief Financial Officer Gary Donaldson, Deputy Finance Director Paul Laughton, and Budget Analyst Darrell Butts. Their sharp financial acumen, attention to detail, and impressive work ethic shaped and produced the document we are introducing today for the Board’s consideration.

I look forward to working with you over the next several weeks to improve upon the Manager’s Recommended Capital Investment Plan. Please contact me or the Deputy Manager with any questions.

Adjustments to the Manager's Recommended FY 2017-22 Capital Investment Plan

On June 15, 2017, the Board of County Commissioners accepted the following changes to the Manager's Recommended FY 2017-22 Capital Investment Plan and approved funding for the 2017-18 fiscal year. The information below summarizes changes approved and accepted by the Board:

The projects listed in the Manager's Recommended FY 2017-22 CIP, presented on April 4, 2017, totaled \$274,423,538, with Debt Capacity Ratios (Debt Service to General Fund revenues) ranging from 12.8% in FY 2017-18 to 17.4% in FY 2021-22. The County has a Debt Management Policy which states, "The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt". This policy is consistent with the Government Finance Officers Association best practice.

At its May 9, 2017 work session, the Board reviewed and discussed County staff's attempt to help remedy exceeding its policy and/or addressing the cash flow shortfall by delaying or removing County Capital projects until they can be funded within the parameters of the adopted policy. Also, consistent with Year 1 of the Manager's Recommended FY 2017-22 CIP, it included substituting pay-as-you-go funds for school projects to debt financing in Years 2-5. The following are the adjustments made to County Capital projects, as reflected in FY 2017-22 CIP Alternative 1 presented at the May 9, 2017 work session:

- **Parking Lot Improvements** - \$1,625,000 moved from Year 5 to Year 6 related to OPT/ AMS North and Passmore Center improvements; and removed \$300,000 for Efland-Cheeks Community Center as it is included in the construction of a new Efland-Cheeks Community Center in Year 3.
- **Southern Orange Campus Expansion** - changed funding source to \$3,269,500 in Medicaid Maximization funds for the Health clinics portion, and \$1,555,500 in debt financing.
- **Information Technology Fiber Connectivity** – moved \$1,045,675 out of both Years 2 and 3 to Years 6-10.
- **Information Technology Governance Council Initiatives** – removed \$500,000 in Years 2 and 4.
- **EMS Substations** – moved \$700,000 from Year 3 to Year 5; moved \$1,500,000 from Year 4 to Years 6-10, and moved \$600,000 from Year 5 to Years 6-10.
- **Orange County Radio/Paging System Upgrades** – removed \$1,400,000 as there are current funds within this project to cover this expense.
- **Register of Deeds Automation** – removed \$400,000 for the software system purchase as there are current funds within the Automation and Enhancement Preservation Fund to cover this expense.
- **Blackwood Farm Park** – moved \$2,572,500 for the permanent Parks Operations base from Year 3 to Years 6-10.
- **Millhouse Road Park** – moved \$300,000 from Year 2 to Year 4, and moved \$6,400,000 from Year 3 to Year 5.

- **Northeast District Park** – moved \$350,000 from Year 3 to Year 5, and moved 7,650,000 from Year 4 to Years 6-10.

At its June 13, 2017 work session, the Board approved additional changes to the CIP as a result of direction the Board gave to staff during their discussion and prioritization of the CIP at its May 9, 2017 work session. The following are the additional adjustments made to County Capital Projects, as was reflected in FY 2017-22 Alternative 2:

- **Orange County Radio/Paging System Upgrades** – moved a total of \$12,300,000 from Years 2 through 5, to Years 6-10.
- **Durham Tech Community College (Orange County Campus)** – moved a total of \$20,000,000 from Years 3 through 5, to Years 6-10 related to the proposed new Health Technology Building.

Also, during the time between the May 9, 2017 and June 13, 2017 work sessions, staff received bids for the Buckhorn EDD – Efland Sewer to Mebane, Phase 2 Extension project and the following adjustment was made:

- **Buckhorn EDD – Efland Sewer to Mebane, Phase 2 Extension** (Proprietary Project) – removed \$1,400,000 in Year 1 as it is no longer needed based on recently received project construction bid. Note: this project is funded with Article 46 Sales Tax proceeds so there is no impact on the County Tax Supported debt affordability and capacity.

In addition, adjustments were made to the School Capital Projects in regards to the FY 2017-18 budgeted ADM percentages, as well as budgeted Article 46 Sales Tax proceeds, to be consistent with the FY 2017-18 Commissioner Approved Operating Budget.

Also, at the June 13, 2017 work session, staff presented updated County Tax Supported CIP discussion materials prepared by the County's financial advisor, Davenport and Company, which incorporated the project changes mentioned above, as well as provided three (3) scenarios consisting of a No Tax Adjustment, an Upfront Tax Adjustment, and an Incremental Tax Adjustment, and its impact on the County's Debt Capacity Ratios. Scenarios 2 and 3 included principal restructuring in order to conform with the County's Debt Management Policy. (See the Appendices section of the Capital Investment Plan which details each scenario).

Preface

The Capital Investment Plan (CIP) has been redesigned to enhance communication to our readers. The CIP is a five-year plan which describes each County project that is to be funded during the planning period. The following definitions for a capital asset and a capital project differentiate the two types of capital items and the treatment of each during the budget process.

Definition of a Capital Asset

An item with a value exceeding \$5,000 and a useful life of one year or greater; includes automobiles, equipment and furniture.

Definition of a Capital Project

A project with an estimated cost exceeding \$100,000 or more and useful life exceeding ten years or greater. Capital projects include the construction, purchase, or major renovation of buildings, parks, utility systems, or other structures and sites; and purchase of land and major landscaping projects.

County projects meeting the above definition are included in the CIP document rather than the Operating Budget.

What is important to know when reviewing the Capital Investment Plan (CIP)?

- The CIP represents a long-range planning resource, and only the dollars in the first year of the plan are adopted by the Board of County Commissioners.
- The CIP is a planning document to be used as a companion document to the Operating Budget document.
- The CIP provides a comprehensive perspective to capital planning and includes projects that are funded from all available funding sources including bond proceeds, grants, or pay-as-you-go (cash).
- The CIP projects are subject to re-prioritization annually as part of funding sources review and conformity to the County debt affordability policy, including debt service limited to 15% of general fund revenues.
- The CIP is a dynamic process that will include changes necessitated by organizational changes, priorities, funding uncertainties, unforeseen emergencies, project delays, or plans by other entities which may alter the most well planned CIP.

CIP Project Page

The CIP project pages have been revised from landscape to portrait presentation format and includes key sub-headings which correlate to prerequisite checks important to both the working staff and the reader of this document. The key sub-headings and descriptions are indicated below:

Project Category: refers to either County Capital, School Capital, Water and Sewer Capital, Solid Waste Capital, or Sportsplex Capital

Functional Service Area: corresponds to the appropriate Functional Leadership Team

Department: includes the department with oversight responsibility for the project

Project Number: refers to the project number assigned to the project

Project Status- Project Status can either be New, Active, Planned, or Debt Repayment.

New – a project that has not been included in previous CIPs

Active – a project that has received approved funding in previous CIPs

Planned – a project that has been in previous CIPs, but has not yet received approved funding as a Year 1 project.

Debt Repayment – a project that has received approved funding in previous CIPs, has an operations and maintenance impact, and requires debt service payments

Proposed Bid Award Date- Project Bid Award Date must precede the construction period; this date is included to assist in the timing of funding requirements and for debt financed projects appropriate timing for entry in the capital market and debt issuance. Projects where bids do not apply will be denoted as N/A. Projects where bids do apply, but a date is currently unknown will be denoted as TBD.

Starting Date and Completion Date Projects- Starting and Completion Dates pertain to construction dates and these dates are important prerequisites in the debt filing application process with the North Carolina Local Government Commission. These dates provide a clearer understanding of projected construction fund drawdowns and investment of idle construction proceeds. Projects that are not construction related will be denoted as N/A.

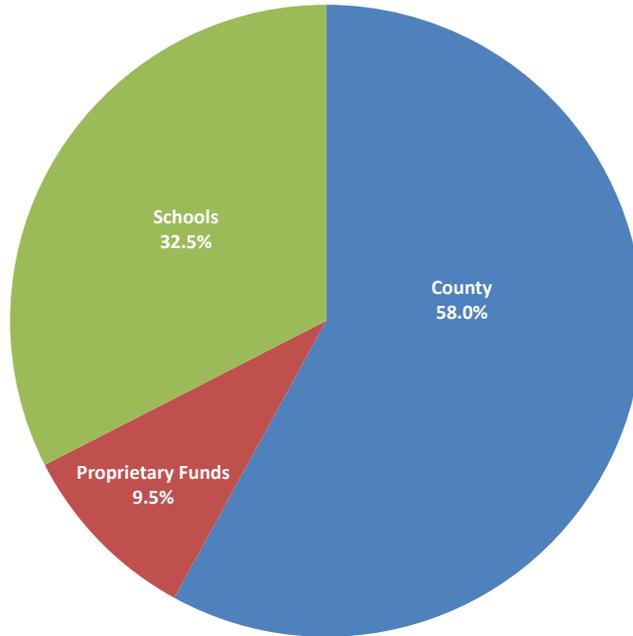
Project Type- Project Type describes New, Expansion, Renovation or Replacement.

Orange County Capital Investment Plan- Plan Summary - APPROVED
Fiscal Years 2017-22

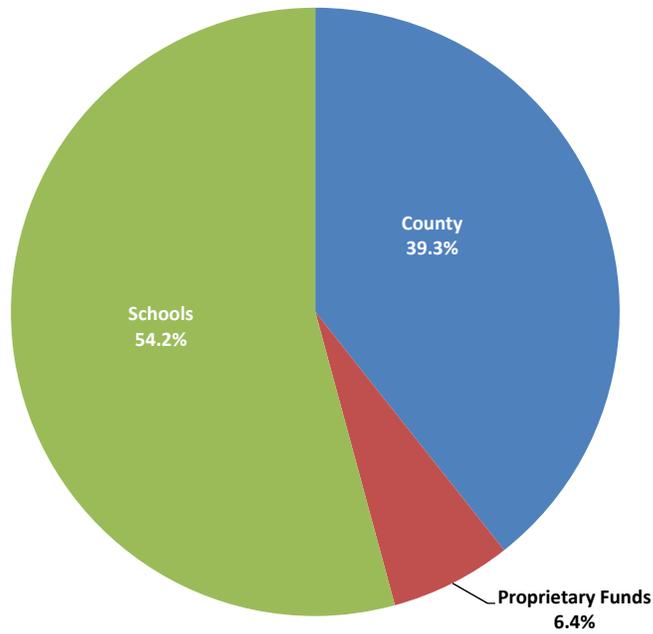
	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Appropriations								
County Capital Projects	17,265,878	14,202,058	27,018,300	24,241,917	7,684,380	11,927,330	85,073,985	71,026,550
Bond Referendum Projects	2,500,000		2,500,000				2,500,000	
Total County Capital Projects	19,765,878	14,202,058	29,518,300	24,241,917	7,684,380	11,927,330	87,573,985	71,026,550
Proprietary Capital Projects								
Water & Sewer Utilities	120,000	870,000			350,000	2,220,000	3,440,000	
Solid Waste	667,665	990,268	1,301,941	2,186,688	1,337,049	2,154,938	7,970,884	7,646,198
Sportsplex	320,000	465,000	415,000	180,000	1,450,000	420,000	2,930,000	3,046,000
Schools Capital Projects								
Chapel Hill Carrboro City Schools	4,615,927	4,789,035	4,866,008	4,945,191	5,026,659	4,509,490	24,136,383	23,893,484
Deferred Maintenance Projects								34,970,659
Bond Referendum Projects	24,036,000		24,036,000		24,036,000		48,072,000	
Total Chapel Hill Carrboro City Schools	28,651,927	4,789,035	28,902,009	4,945,191	29,062,659	4,509,490	72,208,384	58,864,143
Orange County Schools								
Deferred Maintenance Projects	3,043,644	3,179,409	3,230,510	3,283,080	3,337,166	2,993,821	16,023,986	15,862,729
Bond Referendum Projects	15,964,000		15,964,000		15,964,000		31,928,000	22,418,212
Total Orange County Schools	19,007,644	3,179,409	19,194,510	3,283,080	19,301,166	2,993,821	47,951,986	38,280,941
Durham Tech Community College (Orange Co Campus)			547,911	-	-	-	547,911	20,000,000
Total	68,533,114	24,495,770	79,879,671	34,836,876	59,185,254	24,225,580	222,623,151	198,863,832
Revenues/Funding Source								
Available Project Balances							-	-
Transfer from Other Funds			100,000				100,000	
Transfer from General Fund - County	887,500	320,000	505,000	1,250,000	770,000	880,000	3,725,000	4,250,000
Transfer from General Fund - W & S Utilities							-	-
Transfer from General Fund - Schools	3,799,346	-	-	-	-	-	-	-
Transfer from other Capital Projects	260,000		100,000				100,000	
County Capital Fund Balance							-	-
Visitors Bureau Fund Balance							-	-
Solid Waste Fund Balance	100,000	297,314	891,941	1,575,888	1,337,049	1,481,538	5,583,730	7,646,198
Sportsplex Fund Balance	320,000	465,000	415,000	180,000	475,000	420,000	1,955,000	1,630,000
Solid Waste Programs Fee							-	-
Lottery Proceeds	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
QSCBs								
Register of Deeds Fees	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
9-1-1 Funds							-	-
State 9-1-1 Funds	600,000						-	-
Medicaid Maximization Funds				3,629,500			3,629,500	
Grants & Contributions	827,500	15,000	1,175,000	3,535,000	500,000	125,000	5,350,000	1,762,500
NCDEQ Reimbursement Funds		50,000		1,500,000			1,550,000	
Grants - Solid Waste Fund	219,235						-	-
User Fees/Donations							-	-
Article 46 Sales Tax Proceeds - Schools	1,503,863	1,755,746	1,825,976	1,899,015	1,974,975	2,053,976	9,509,688	11,569,988
Article 46 Sales Tax Proceeds - W & S	120,000	90,000					90,000	
State Revolving Loan Funds							-	-
Financing:								
Debt Financing - County Capital	14,610,878	13,737,058	25,058,300	14,247,417	6,334,380	10,842,330	70,219,485	64,614,050
Debt Financing - W & S Utilities		780,000			350,000	2,220,000	3,350,000	
Debt Financing - Solid Waste	348,430	692,954	410,000	610,800		673,400	2,387,154	
Debt Financing - Sportsplex					975,000		975,000	1,416,000
Debt Financing - Special Revenue Funds							-	-
Debt Financing - E-9-1-1							-	-
Debt Financing - Affordable Housing (Bond Pro	2,500,000		2,500,000				2,500,000	
Debt Financing - Schools (Bond Proceeds)	40,000,000		40,000,000		40,000,000		80,000,000	
Debt Financing - Durham Tech (Orange Co. Campus)			547,911				547,911	20,000,000
Debt Financing - Schools Capital	1,000,000	1,000,000	2,870,517	4,972,894	5,032,488	4,092,974	17,968,873	78,793,286
Debt Financing - 2/3 Net Debt Bonds (Schools)		3,856,336	2,043,664				5,900,000	
Total	68,533,114	24,495,770	79,879,671	34,836,876	59,185,254	24,225,580	222,623,151	198,863,832

**FY 2017-22 Orange County Capital Investment Plan Projects
County-Wide Summary - Appropriations**

**Year 1: FY 2017-18
\$24,495,770**

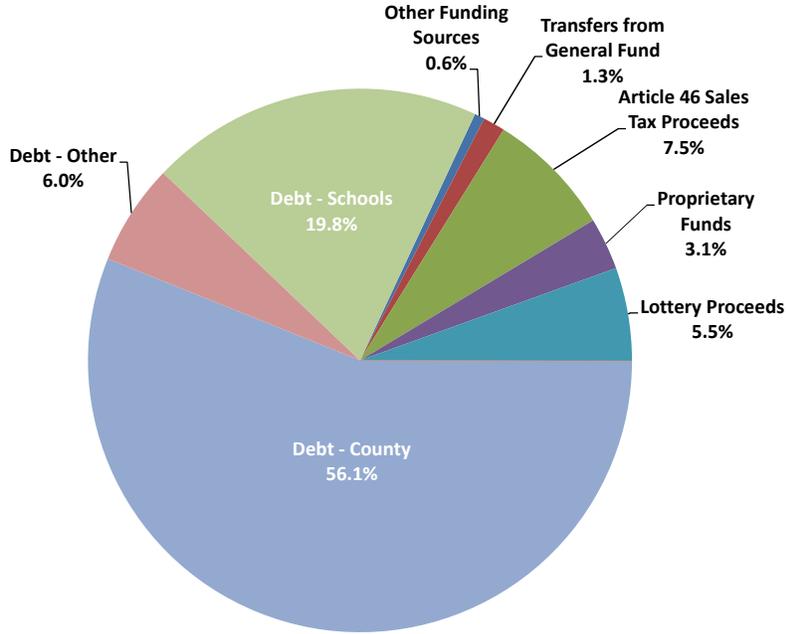


**Years 1-5: FY 2017-2022
\$222,623,151**

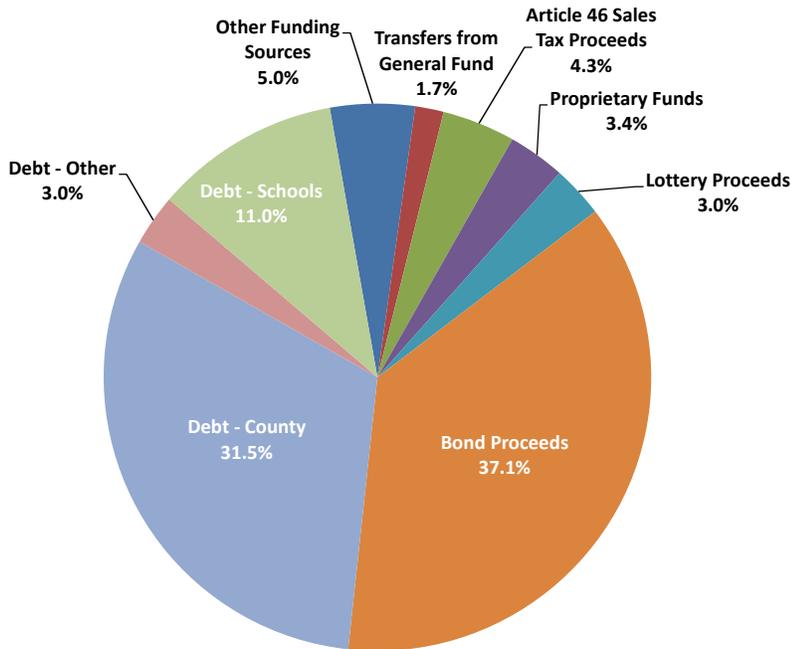


**FY 2017-22 Orange County Capital Investment Plan Projects
County-Wide Summary - Funding Sources**

**Year 1: FY 2017-18
\$24,495,770**



**Years 1-5: FY 2017-2022
\$222,623,151**



Note:

Other Funding Sources includes Available Project Balances, Register of Deeds Fees, E-9-1-1 Funds, Grants/Contributions, User Fees/Donations, and Transfers from Other Capital Projects.

Transfers from General Fund includes transfers to Water and Sewer Utilities, Solid Waste, and E-9-1-1 Funds.

Proprietary Fund includes Solid Waste Program Fees, Solid Waste Fund Balance and Sportsplex Fund Balance.

Debt - Other includes debt for E-9-1-1, Solid Waste, Sportsplex and Water and Sewer Utilities projects.

Water & Sewer Utilities Capital Projects Summary - APPROVED
Fiscal Years 2017-22

Projects	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Appropriations									
Central Efland/North Buckhorn Sewer	3,793,900							-	
Buckhorn EDD - Efland Sewer to Mebane	4,973,000	-	-	-	-	-	-	-	
Hillsborough EDD	1,150,000		380,000	-	-	-	-	380,000	
Eno EDD	1,315,000	120,000	490,000	-	-	-	-	490,000	
Buckhorn-Mebane EDD Phase 3 & 4		-	-	-	-	350,000	2,220,000	2,570,000	
Total	11,231,900	120,000	870,000	-	-	350,000	2,220,000	3,440,000	-
Revenues/Funding Source									
Transfer from General Fund	445,201							-	
Transfer from Other Projects (30017)								-	
General Fund - Debt Service Payments								-	
Article 46 Sales Tax - Debt Service								-	
EPA Special Appropriations Grant	1,348,400							-	
Article 46 Sales Tax Proceeds	505,000	120,000	90,000	-	-			90,000	
CDBG Grant								-	
State Revolving Loan Funds	2,351,899							-	
Debt Financing - Article 46 Sales Tax	6,581,400		780,000			350,000	2,220,000	3,350,000	-
Total	11,231,900	120,000	870,000	-	-	350,000	2,220,000	3,440,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations	646,830	130,780	116,530	58,265				174,795	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	646,830	130,780	116,530	58,265	-	-	-	174,795	-

Solid Waste Capital Projects Summary - APPROVED
Fiscal Years 2017-22

Projects	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Appropriations									
Environmental Support			116,484		-	-	-	116,484	172,048
Sanitation - Equipment	692,668	217,285	214,000	251,790	531,246	521,904		1,518,940	2,406,578
Recycling - Vehicles and Equipment	4,105,547	350,380		640,151	926,696	815,145	1,351,038	3,733,030	4,049,957
Eubanks Road Convenience Center	3,145,858							-	
High Rock Road Convenience Center			659,784					659,784	
Ferguson Road Convenience Center					728,746			728,746	
Bradshaw Quarry Convenience Center							803,900	803,900	
Roll-Card Distribution/Maintenance Bldg	165,000							-	
Landfill - C & D Equipment								-	1,017,615
Alternative Waste Disposal		100,000						-	
Sanitation Equip Parking Improvements				410,000				410,000	
Total	8,109,073	667,665	990,268	1,301,941	2,186,688	1,337,049	2,154,938	7,970,884	7,646,198
Revenues/Funding Source									
Solid Waste - Debt Service		-						-	
Solid Waste Funds	3,050,716	100,000	297,314	891,941	1,575,888	1,337,049	1,481,538	5,583,730	7,646,198
Debt Financing	4,744,932	348,430	692,954	410,000	610,800		673,400	2,387,154	
Grant	313,425	219,235						-	
Total	8,109,073	667,665	990,268	1,301,941	2,186,688	1,337,049	2,154,938	7,970,884	7,646,198
Solid Waste Fund Related Operating Costs									
Personnel Services		39,429	71,480	72,194	72,916	73,645	74,382	364,617	383,220
Operations		32,405	83,773	48,180	98,374	52,996	59,310	342,633	306,646
Recurring Capital			425,855	48,800	202,800	64,275	234,075	975,805	406,875
New/Addl Revenue								-	
Total Operating Costs		71,834	581,108	169,174	374,090	190,916	367,767	1,683,055	1,096,741

Sportsplex Capital Projects Summary - APPROVED
Fiscal Years 2017-22

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
<i>New Facilities Projects:</i>									
Field House Expansion Fitness section(1)	950,000								-
Field House Sports and Recreation Section(1)	2,800,000								-
Family Change room project (1a)	122,000		100,000					100,000	
Elevated Connector, Sportsplex to Field House (1b)				65,000				65,000	
Storage Facility(5)	125,000								
New member locker/shower project (1c)									490,000
Fully conditioned (HVAC) Enclosure of soccer field (1d)									926,000
<i>Facility Maintenance/Replacement Items:</i>									
Parking Lot Repair/Repave (2)	150,000						75,000	75,000	
HVAC Contingency (12) FY2016-17 Completed		50,000		85,000			100,000	185,000	250,000
IT/Communications/Security Contingency (13)			50,000				50,000	100,000	50,000
Tilt up Panel (exterior wall system) (2)	100,000								-
Major upgrade of Servers, Telephones (8)		35,000							50,000
Signage Upgrade (17)	25,000								30,000
Upgrade to High Efficiency Utility Mgmt. System						200,000		200,000	
<i>Kidsplex</i>									
Kidsplex Equipment Upgrade (10)			50,000				100,000	150,000	100,000
Outside Play Area (6)		45,000							-
Inflatables (14)		30,000		25,000	5,000		5,000	35,000	25,000
<i>Ice Rink</i>									
Rink concrete ice floor repair (3) Completed									-
Ice Rink Re-Build (4)						975,000		975,000	
Rink de-humidification /Ice Rink Munters (5) Completed					125,000			125,000	
Major rebuild - compressors/chiller barrel (7)				100,000				100,000	75,000
Rink Scoreboard	20,000								-
Ice Rink Renovation: Boards; Lockers, Rubberized Floor						175,000		175,000	
Ice Rink/Fitness Wall Repair Paint Project	40,000								50,000
<i>Fitness</i>									
Climbing Wall (1a)									-
Rotating Fitness Equipment Upgrade/Replacement (9)	100,000	100,000		100,000		100,000		200,000	350,000
<i>Pool</i>									
Pool Lane Timer/Scoreboard Completed	15,000						40,000	40,000	
Pool pump/filter (11) Completed	57,000								-
Pool wall reglaze (2)	125,000								-
Boiler/Pumps (15)			75,000		50,000		25,000	150,000	100,000
Pools Replaster and Tile(16)			150,000				25,000	175,000	100,000
Pool Water Reclamation Project			40,000					40,000	
Low Mtc., High Efficiency Pool Chemical Feed Upgrade				40,000				40,000	
Roof Asset Mgmt. Program (RAMP) recommendations									450,000
Total	4,569,000	320,000	465,000	415,000	180,000	1,450,000	420,000	2,930,000	3,046,000
Revenues/Funding Source									
Sportsplex Fund Balance	819,000	320,000	465,000	415,000	180,000	475,000	420,000	1,955,000	1,630,000
Debt Financing	3,750,000					975,000		975,000	1,416,000
Total	4,569,000	320,000	465,000	415,000	180,000	1,450,000	420,000	2,930,000	3,046,000
Impact on Operating Budget									
Personnel Services				80,000	160,000	190,000	220,000	650,000	1,400,000
Operations				225,000	409,760	404,000	439,540	1,478,300	2,625,300
Recurring Capital									
New/Add'l Revenue			(504,500)	(1,105,000)	(1,394,000)	(1,412,500)	(4,416,000)		(8,285,000)
Total			-	-	(199,500)	(535,240)	(800,000)	(752,960)	(3,764,800)

1. Project was re-scoped to create premier recreation facility adding courts and turf. Fitness space in Pool Mezzanine moved to Field House for construction synergies. All phases now consolidated to facilitate maximum construction logistics and cost efficiencies with a late Spring 2017 groundbreaking.
 - Field House fitness section will allow separation of cardio/aerobic space and strength/flexibility center as well as dedicated space for aging adults. \$28,000 reallocated from former climbing wall proposal to be used for additional family change area space.
 - Field House sports/recreation area includes courts and turf for basketball, volleyball, pickleball, soccer, lacrosse, and proprietary RFP early childhood education programs (e.g. "Lil Kickers") plus Kidsplex pre/after school programs. NOTE: Projected annual incremental financial returns anticipated to cover the annual debt service required for this project. Land acquired and parking plan approved.
 - (1a) \$122,000 reallocated from unused project funds to partially fund new Family Change Room. In 2017-18 \$100,000 reallocated from climbing wall project complete fund
 - (1b) Elevated enclosed connector from Sportsplex to Field House to maintain single secure access. Annual savings from staffing a dual entrance are \$80,000.
 - (1c) FY 17-18 includes new family and single user change and locker area. Longer term increased members and participants will require expanded/upgraded change rooms. It is likely that a large portion of these funds will be available from unused funds for the current re-designed Field House project but it was considered prudent to defer this part of the overall field house addition until growth warrants this additional phase of expansion.
 - (1d) Fully enclosing and conditioning the air for the soccer field would have significantly increased the cost of the Field House project. By building an outdoor turf field now much of the planned programming can still be implemented and the determination of the cost/benefit to either just cover the field or fully enclose and condition can be deferred to determine best use and cost/benefit of both types of enclosures. (\$592,700 for open air shelter vs. \$926,200 for fully conditioned enclosure)
2. Parking Lot repave; pool wall; exterior paint deferred to be done with Field House addition for construction synergy opportunities.
3. Rink floor repair completed and paid out of Operating Funds. Unused funds reallocated to help fund Family/Single User change areas.
4. Permafrost conditions shorten the useful lives of concrete ice rinks similar to how they impact northern road to an 18 year average useful life. In 2020 the rink will be 25 years old and investment in a new rink system (including refrigeration systems) will protect this significant source of annual revenue. Cost revised downward from \$1,500,000 to \$975,000 using RFP Sand Floor proposal. Overall savings of Sand versus Concrete is in excess of \$1mil due to significantly shorter business interruption.
5. Funds originally for Munters components replacement. Units paid for out of emergency fund in 2015. Unused capital funds reallocated for storage space not in Field House redesign
6. Outside play area for Pre-school, After-school and camps.
7. Routine process to extend useful life by 5 years. Moved from FY16-17 to FY17-18 to better spread spending.
8. Building wide telephone/intercom scheduled to be completed with major building expansion. Now deferred to 2017-18 and will be wired with IT/Security project incorporating Field House (item 13)
9. Cardio equipment has a useful life of 3 years with the heavy usage. While quality maintenance can extend life, it is prudent to maintain a budgeted contingency based on industry replacement standards. Deferred to FY17-18 when expanded fitness space is completed.
10. With growth in Kidsplex programs we expect more equipment needs plus increased wear from higher usage.
11. Filter/pump replacement due to shell corrosion. Project completed with savings of \$43,000 from original budget due to using fiberglass shells.
12. Contingency for HVAC equipment. Many units are over 20 years old. Average useful life is 15 years. Replacement of major cooling/heating unit serving change rooms completed January 2017.
13. Replace/upgrade servers, point of sale registers, entry security systems. (see also item (8))
14. Inflatables are a low cost way to generate party and event revenue. Can also be used for children's programs and camps. Payback is less than one year. To be positioned in space created with the Field House expansion.
15. Boilers and Pumps have the least useful life of any class of commercial/industrial equipment. Contingency for replacement.
16. Replaster required every 8 years. We are in year 10. Adjusted upward by \$25K to reflect deteriorating pool deck.
17. Signs will need to be relocated with Field House. (Deferred)

Schools Capital Projects Summary - APPROVED
Fiscal Years 2017-22

Projects by School System	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Chapel Hill Carrboro City Schools									
<i>Long Range Capital</i>									
Debt Financing - Capital Projects ⁽¹⁾		2,283,027		1,124,181	2,387,709	2,423,525	2,459,877	8,395,293	12,864,051
Lottery Proceeds ⁽²⁾		828,330	815,174	815,174	815,174	815,174	815,174	4,075,870	4,075,870
Article 46 Sales Tax Proceeds ⁽³⁾		903,670	1,055,203	1,097,411	1,141,308	1,186,960	1,234,439	5,715,322	6,953,563
Facility Improvements to Older Schools		600,900	601,000	601,000	601,000	601,000		2,404,000	
2/3 Net Debt Bonds			2,317,658	1,228,242				3,545,900	
Deferred Maintenance Projects ⁽⁴⁾									34,970,659
Bond Referendum Projects ⁽⁵⁾		24,036,000		24,036,000		24,036,000		48,072,000	
Total		28,651,927	4,789,035	28,902,009	4,945,191	29,062,659	4,509,490	72,208,385	58,864,143
Orange County Schools									
<i>Long Range Capital</i>									
Debt Financing - Capital Projects ⁽¹⁾		1,516,319		746,336	1,585,185	1,608,963	1,633,097	5,573,581	8,540,364
Lottery Proceeds ⁽²⁾		528,032	541,188	541,188	541,188	541,188	541,188	2,705,940	2,705,940
Article 46 Sales Tax Proceeds ⁽³⁾		600,193	700,543	728,564	757,707	788,015	819,536	3,794,365	4,616,425
Facility Improvements to Older Schools		399,100	399,000	399,000	399,000	399,000		1,596,000	
2/3 Net Debt Bonds			1,538,678	815,422				2,354,100	
Deferred Maintenance Projects ⁽⁴⁾									22,418,212
Bond Referendum Projects ⁽⁵⁾		15,964,000		15,964,000		15,964,000		31,928,000	
Total		19,007,644	3,179,409	19,194,510	3,283,080	19,301,166	2,993,821	47,951,986	38,280,941
Durham Tech Community College (Orange County Campus)									
<i>Long Range Capital</i>									
State Bond - County Match ⁽⁶⁾				547,911				547,911	
Construction/Expansion Project ⁽⁷⁾									20,000,000
Total		-	-	547,911	-	-	-	547,911	20,000,000
Total all Schools		47,659,571	7,968,444	48,644,430	8,228,271	48,363,825	7,503,312	120,708,282	117,145,084
Revenues/Funding Source									
General Fund (Pay-As-You-Go)		3,799,346						-	
Lottery Proceeds		1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
Article 46 Sales Tax Proceeds		1,503,863	1,755,746	1,825,976	1,899,015	1,974,975	2,053,976	9,509,689	11,569,988
Debt Financing - Durham Tech (Orange Co Campus)				547,911				547,911	20,000,000
Debt Financing - Bond Proceeds		40,000,000		40,000,000		40,000,000		80,000,000	
Debt Financing - 2/3 Net Debt Bonds			3,856,336	2,043,664				5,900,000	
Debt Financing - School Capital/Facility Improvements		1,000,000	1,000,000	2,870,517	4,972,894	5,032,488	4,092,974	17,968,873	78,793,286
Total		47,659,571	7,968,444	48,644,430	8,228,271	48,363,825	7,503,312	120,708,282	117,145,084

Note: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need. The FY 2017-22 CIP is based on the most recent proposed SAPFO projections shared with the Board of County Commissioners in December 2016, scheduled to be certified in Spring 2017.

⁽¹⁾ Debt Financing is assumed to be utilized beginning in Year 2 for School Capital Projects instead of previously used Pay-As-You-Go funds; reflects a 1.5% annual growth throughout the years of the CIP.

⁽²⁾ Lottery Proceeds are assumed at the same amount throughout the remaining CIP period, based on the most recent lottery estimates from the State. The County uses Lottery Proceeds towards school debt service and substitutes that amount of proceeds as additional PAYG funds to each school system based on the Average Daily Membership (ADM).

⁽³⁾ Article 46 Sales Tax Proceeds reflect a 4.0% annual growth throughout the years of the CIP.

⁽⁴⁾ Includes deferred maintenance items related to the Facilities Assessment findings from both school systems.

⁽⁵⁾ Bond Referendum approved by voters in November 2016, with first issuance in Fall 2017, based on current ADM.

⁽⁶⁾ Includes the County match for the Durham Technical Community College - Orange County Campus, based on the voter approved March 2016 State Bond.

⁽⁷⁾ Includes construction of a Health Technology Building (56,000 square foot) and surface parking of 250 spaces.

County Capital Projects Summary - APPROVED
Fiscal Years 2017-22

Projects	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Appropriations								
Affordable Housing Land Banking	1,000,000						-	
Affordable Housing Bond Projects	2,500,000		2,500,000				2,500,000	
Court Street Annex							-	100,000
Detention Facility	500,000	622,114	12,500,000	7,469,217			20,591,331	
Environment and Agriculture Center		3,384,500					3,384,500	
Facility Accessibility and Security Improvements	319,000	30,000	114,500	111,500	150,000	25,000	431,000	74,000
Generator Projects	375,000			130,000			130,000	
Government Services Center Annex		350,000					350,000	
Historic Rogers Road Neighborhood Infrastructure	5,680,000						-	
HVAC Projects		122,000	142,000	162,000		150,000	576,000	1,070,000
Lower Link Center Up-Fit		15,000	160,000				175,000	
Main Branch Library - Remodel							-	1,200,000
Old Courthouse Square - Building/Grounds Impr.	40,000	85,000	185,000	205,000	260,000		735,000	
Parking Lot Improvements			50,000		-		50,000	1,625,000
Passmore Center Renovation	550,000						-	
Roofing and Building Façade Projects	206,700	102,444	381,800	148,200	484,380	722,330	1,839,154	1,299,200
Orange County Southern Branch Library			5,625,000	750,000			6,375,000	
Southern Orange Campus Expansion	1,290,000	4,000,000		5,185,000			9,185,000	
Whitted Building				319,000			319,000	
Information Technology Broadband Connectivity	60,000	500,000					500,000	
Information Technology Fiber Connectivity		1,160,000					1,160,000	2,091,350
Information Technologies Governance Council Initia	500,000	510,000		500,000		500,000	1,510,000	2,500,000
Information Technologies Infrastructure	550,000	750,000	500,000	500,000	500,000	500,000	2,750,000	2,500,000
Communication System Improvements	166,000	920,000	805,000				1,725,000	
EMS Substations	520,000	845,000	1,500,000			700,000	3,045,000	2,100,000
Orange County Radio/Paging System Upgrades			-	-	-	-	-	27,300,000
911 Center Improvements and Backup Capability	980,000						-	
Register of Deeds Automation	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Land Acquisition - Greene Tract (County owned pc	668,178						-	
Blackwood Farm Park	1,260,000	100,000	1,795,000			70,000	1,965,000	3,102,000
Bingham District Park							-	7,000,000
Cedar Grove Park Phase II	60,000		1,740,000				1,740,000	
Conservation Easements	1,000,000		1,000,000		1,000,000		2,000,000	3,000,000
Upper Eno Nature Preserve-Public Access Area			110,000		430,000		540,000	
Soccer.com Soccer Center Phase II		300,000		4,589,000			4,889,000	
Lands Legacy				500,000	500,000	500,000	1,500,000	2,500,000
Millhouse Road Park					300,000	6,400,000	6,700,000	
Mountains to Sea Trail	521,000			693,000	20,000		713,000	450,000
Hollow Rock Nature Park (New Hope Preserve)	235,000	10,000					10,000	165,000
Northeast District Park						350,000	350,000	7,650,000
River Park Phase II	50,000						-	
Twin Creeks Park Campus Phase II				220,000	3,780,000		4,000,000	4,000,000
Little River Park Phase II	100,000		50,000			250,000	300,000	
Fairview Park Improvements	325,000	50,000		1,500,000		1,500,000	3,050,000	
Cedar Grove Community Center		75,000					75,000	
Historic Rogers Road Community Center							-	
Efland-Cheeks Community Center Upfit	35,000		100,000	1,000,000			1,100,000	
Parks and Rec Facility Renovations and Repairs	195,000	191,000	180,000	180,000	180,000	180,000	911,000	900,000
Total	19,765,878	14,202,058	29,518,300	24,241,917	7,684,380	11,927,330	87,573,985	71,026,550

Projects	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Revenues/Funding Source								
Available Project Balances							-	
Transfer from Other Funds			100,000				100,000	
Transfer from General Fund	887,500	320,000	505,000	1,250,000	770,000	880,000	3,725,000	4,250,000
Transfer from Other Projects	260,000		100,000				100,000	
Register of Deeds Fees	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
User Fees/Donations							-	
County Capital Fund Balance							-	
Visitors Bureau Fund Balance							-	
9-1-1 Funds	600,000						-	
State 9-1-1 Funds							-	
Medicaid Maximization Funds				3,629,500			3,629,500	
Grant Funding				65,000			65,000	
Grant Funding from State/Fed for Parks	650,000		1,000,000	260,000	500,000		1,760,000	1,680,000
NCDEQ reimbursement Funds		50,000		1,500,000			1,550,000	
Contributions from Other Infrastructure Partners	177,500	15,000	175,000	3,210,000		125,000	3,525,000	82,500
Debt Financing - Affordable Housing Bond Proceeds	2,500,000		2,500,000				2,500,000	
Debt Financing - Special Revenue Funds							-	
Debt Financing - E-9-1-1							-	
Debt Financing	14,610,878	13,737,058	25,058,300	14,247,417	6,334,380	10,842,330	70,219,485	64,614,050
Total	19,765,878	14,202,058	29,518,300	24,241,917	7,684,380	11,927,330	87,573,985	71,026,550

County Capital Operating Impact Summary - APPROVED
Fiscal Years 2017-22

Related Operating Costs	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Personnel Services</i>							
Orange County Southern Branch Library			455,000	455,000	455,000	1,365,000	2,275,000
Southern Campus Extension				40,884	40,884	81,768	204,420
Blackwood Farm Park	77,738	138,000	138,000	138,000	138,000	629,738	690,000
Bingham District Park						-	234,000
Cedar Grove Park Phase II			18,500	18,500	18,500	55,500	92,500
Upper Eno Nature Preserve	40,000	40,000	40,000	47,000	47,000	214,000	235,000
Soccer.com Soccer Center Phase II				65,000	65,000	130,000	325,000
Millhouse Road Park						-	680,000
Mountains to Sea Trail	10,000	10,000	10,000	10,000	15,000	55,000	75,000
Hollow Rock Nature Park (New Hope Preserve)	47,000	47,000	47,000	47,000	47,000	235,000	235,000
Northeast District Park						-	488,000
River Park, Phase II	24,000	24,000	24,000	24,000	24,000	120,000	120,000
Twin Creeks Park					93,500	93,500	467,500
Fairview Park Improvements						-	245,000
Cedar Grove Community Center	32,760	32,760	32,760	32,760	49,801	180,841	249,005
Efland-Cheeks Community Center	32,760	32,760	32,760	32,760	32,760	163,800	163,800
Total Personnel Services	264,258	324,520	798,020	910,904	1,026,445	3,324,147	6,779,225
<i>Operations</i>							
Orange County Southern Branch Library			165,000	165,000	165,000	495,000	825,000
Southern Campus Expansion				58,700	58,700	117,400	293,500
Information Technologies Fiber Connectivity		(15,706)	(15,706)	(15,706)	(15,706)	(62,824)	(366,790)
EMS Substations	12,000	24,000	24,000	24,000	30,000	114,000	228,000
Orange County Radio/Paging System Upgrades						-	875,000
911 Center Improvements and Backup Capability	112,000	112,000	112,000	112,000	112,000	560,000	560,000
Blackwood Farm Park	26,000	52,000	52,000	52,000	52,000	234,000	260,000
Bingham District Park						-	165,000
Cedar Grove Park Phase II			20,000	20,000	20,000	60,000	100,000
Upper Eno Nature Preserve	10,000	12,000	12,000	22,000	22,000	78,000	110,000
Soccer.com Soccer Center Phase II			5,000	22,000	22,000	49,000	110,000
Millhouse Road Park						-	500,000
Mountains to Sea Trail	12,000	14,000	16,000	16,000	20,000	78,000	100,000
Hollow Rock Nature Park (New Hope Preserve)	10,000	12,000	12,000	12,000	12,000	58,000	60,000
Northeast District Park						-	240,000
River Park, Phase II	8,000	8,000	8,000	8,000	8,000	40,000	40,000
Twin Creeks Park					70,000	70,000	350,000
Little River Park, Phase II	7,500	7,500	7,500	7,500	10,000	40,000	50,000
Fairview Park Improvements						-	75,000
Cedar Grove Community Center	46,270	46,270	46,270	46,270	46,270	231,350	231,350
Historic Rogers Road Neighborhood Comm Center	18,400	18,400	18,400	18,400	18,400	92,000	92,000
Efland-Cheeks Community Center	27,000	27,000	27,000	40,000	40,000	161,000	200,000
Total Operations	289,170	317,464	509,464	608,164	690,664	2,414,926	5,098,060
Total Personnel and Operations	553,428	641,984	1,307,484	1,519,068	1,717,109	5,739,073	11,877,285
<i>Revenues/Funding Source</i>							
General Fund - Personnel Costs	264,258	324,520	798,020	910,904	1,026,445	3,324,147	6,779,225
General Fund - Operating Costs	289,170	317,464	509,464	608,164	690,664	2,414,926	5,098,060
Operations/funding from other sources						-	
User Fees						-	
Total	553,428	641,984	1,307,484	1,519,068	1,717,109	5,739,073	11,877,285

Affordable Housing Land Banking

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Human Services	Proposed Bid Award Date:	N/A		
Department:	Housing and Community Development	Starting Date:	N/A	Expansion	X
Project Number:	10056	Completion Date:	N/A	Renovation	
				Replacement	

Project Description/Justification: There is no funding planned in FY 2017-18. Funding of \$1,000,000 in FY2016-17 was to add funds to the land banking program for affordable housing opportunities. The program was established by the BOCC in the FY2015-16 budget process to address land banking of manufactured homes parks, and/or to assist in the acquisition of property for future residential development as an affordable housing alternative.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services								-	
Construction/Repairs/Renovations								-	
Land Acquisition	1,000,000	1,000,000						-	
<i>Total Project Budget</i>	1,000,000	1,000,000	-	-	-	-	-	-	-
Funding Sources									
Transfer from General Fund			-	-	-	-	-	-	-
Transfer from Other Projects								-	
Debt Financing	1,000,000	1,000,000	-					-	
Bond Proceeds								-	
<i>Total</i>	1,000,000	1,000,000	-	-	-	-	-	-	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
<i>Total Operating Costs</i>			-	-	-	-	-	-	-

Affordable Housing Bond Projects

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Human Services	Proposed Bid Award Date:	TBD	New	X
Department:	Housing and Community Development	Starting Date:	TBD	Expansion	X
Project Number:	New	Completion Date:	TBD	Renovation	
				Replacement	

Project Description/Justification: Planned funding of \$2,500,000 in FY2016-17 and the \$2,500,000 for FY 2018-19 are for the bond referendum projects.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services								-	
Construction/Repairs/Renovations								-	
Land Acquisition		2,500,000		2,500,000				2,500,000	
								-	
<i>Total Project Budget</i>	-	2,500,000	-	2,500,000	-	-	-	2,500,000	-
Funding Sources									
Transfer from General Fund								-	-
Transfer from Other Projects								-	
Debt Financing								-	
Bond Proceeds		2,500,000		2,500,000				2,500,000	
<i>Total</i>	-	2,500,000	-	2,500,000	-	-	-	2,500,000	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	-
<i>Total Operating Costs</i>			-	-	-	-	-	-	-

Court Street Annex

Project Category:	County Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	7/1/24	Expansion	
Project Number:	10004	Completion Date:	6/30/25	Renovation	X
				Replacement	X

Project Description/Justification: There is no funding in FY2017-18 for the Court Street Annex. However, a replacement of the main distribution panel and electrical circuits throughout the building is necessary to meet modern standards and is projected for future years.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building									
Construction/Repairs/Renovations									
Electrical system improvements								-	100,000
<i>Total Project Budget:</i>			-	-	-	-	-	-	100,000
Funding Sources									
Transfer from General Fund									100,000
Transfer from Other Projects							-	-	-
Debt Financing						-	-	-	-
<i>Total</i>			-	-	-	-	-	-	100,000
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue								-	-
<i>Total Operating Costs</i>			-	-	-	-	-	-	-

Detention Facility

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	7/1/18	Expansion	
Project Number:	10051	Completion Date:	6/30/20	Renovation	
				Replacement	X

Project Description/Justification: Funding of \$500,000 in FY2016-17 is included for architectural/engineering costs. The construction, equipment/furnishings, and other professional services costs are included in FY 2017-18 through FY 2019-20. This project includes a preliminary construction estimate for a facility with an initial capacity to house 144 detainees with the ability to expand to up to a 250 detainee capacity if necessary. The jail population profile and projections for future growth was presented to the Board in 2015, supporting the capacity decision and providing context for the ongoing analysis related to current and estimated operational costs for jail operations. The architect will conduct staffing and operating cost analysis for different detention facility configurations and bring to the Board for the schematic design of the facility. The current land lease with the State would not allow the County to use the facility as collateral. As a result, the County is working with the designer to conduct a master planning and feasibility study exercise contemplating the new Detention Center on the existing Jail site or adjacent to the Justice Facility in downtown Hillsborough. Results of this study will be presented to the Board in the fall of 2017.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building								-	
Professional Services	750,000	500,000	622,114					622,114	
Construction/Repairs/Renovations				12,500,000	7,112,624			19,612,624	
Equipment/Furnishings					356,593			356,593	
Total Project Budget	750,000	500,000	622,114	12,500,000	7,469,217	-	-	20,591,331	-
Funding Sources									
Transfer from General Fund								-	
Transfer from Other Projects								-	
Debt Financing	750,000	500,000	622,114	12,500,000	7,469,217	-	-	20,591,331	
Total	750,000	500,000	622,114	12,500,000	7,469,217	-	-	20,591,331	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Environment and Agriculture Center

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	7/1/17	Expansion	X
Project Number:	10020	Completion Date:	6/30/18	Renovation	X
				Replacement	

Project Description/Justification: FY 2017-18 funding reflects a renovated Environment and Agriculture Center (EAC) on Revere Road. The architect has completed a comprehensive visioning study of the facility including a structural report finding the facility structurally sound. A completed report has been provided to the BOCC. This report builds on a study conducted in 2006 by the Agricultural Center Work Group which evaluated the need and justification for an Orange County Agricultural Center. In addition to this renovation option the report outlines new construction options either at the Revere road site or in a similar area on the northern periphery of Hillsborough. The funding for the roof renovation has been included in this CIP project; if funds are not appropriated for this project the roof coating cost will be added into the Roof & Building Façade project for FY2018-19. Following the visioning study, the Board of Commissioners requested that staff also investigate potential sites along the Cornelius Street corridor in Hillsborough, potential mixed use development options to include affordable residential development, and options to increase day lighting in the facility. The results of these investigations will be reported to the Board in the fall/winter of 2017.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building									
Professional Services	300,000							-	
Construction/Repairs/Renovations			3,282,000					3,282,000	
Equipment/Furnishings			102,500					102,500	
Total Project Budget:	300,000	-	3,384,500	-	-	-	-	3,384,500	-
Funding Sources									
Transfer from General Fund								-	-
Transfer from Other Projects									
Debt Financing	300,000	-	3,384,500	-	-	-	-	3,384,500	
Total	300,000	-	3,384,500	-	-	-	-	3,384,500	-
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Facility Accessibility, Safety and Security Improvements

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	7/1/12	Expansion	
Project Number:	30001	Completion Date:	6/30/23	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$30,000 in FY2017-18 is for access control systems requested for various facilities including 129 E. King, 501 & 503 W. Franklin St, Animal Services, Blackwood farm house, Court Street Annex, Cedar Grove Community Center, DA Building, Government Services Annex, Historic Courthouse, John Link Jr. Gov. Services Center, Seymour Center, Southern Human Services & Whitted Complex.. Funding of \$114,500 in FY2018-19 is for accessibility and security improvements as identified by the Space Study Work Group, Emergency Action Planning Work Group, BOCC initiatives, and the Facilities Accessibility Self Assessment. This includes automated access doors at Skills Development, Animal Services, and other facilities. Provide security cameras in multiple facilities including the Historic Courthouse and the Orange County Fuel Station, and fire alarm system upgrades at the Court Street Annex, Orange Public Transportation Administrative Building, and 501 W. Franklin Street (Chapel Hill Visitors' Center) and to replace the wheelchair lift at Central Recreation due to unit being at end of life. This requested funding for accessibility repairs incorporates the highest priority items within the Accessibility and Security study. FY2019-20 includes a new funding request to include the purchase and installation of AED units and cabinets prescribed by the Risk Manager to be installed at appropriate county facilities.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Accessibility Improvements - Facility Wide				27,500	27,500		25,000	80,000	25,000
-Whitted facility step, curb and rail repair	75,000							-	
-Historic Courthouse accessibility projects	40,000							-	
Security door access and camera installation-multiple facilities		75,000	30,000	30,000	30,000	30,000		120,000	25,000
Single Occupancy Restroom Renovations at five (5) County facilities		105,000						-	
Sidewalk Construction on the County-owned property near the Hillsborough Visitors Center		24,000						-	
Fire alarm system improvements/ replacement - Historic Courthouse	25,000							-	
Elevator improvements - Historic Courthouse	60,000							-	
Wheelchair Lift replacement - Central Recreation				32,000				32,000	
Safety Improvements - Install AEDs at multiple facilities					30,000			30,000	
Fire alarm system design and installation - Efland Community Center, OPT (former AMS N), Court Street Annex	10,000			25,000				25,000	
Fire alarm system upgrades - Whitted, Link, Skills, 501 W Franklin						120,000		120,000	
Automated Access Doors	25,000				24,000			24,000	24,000
<i>Total Project Budget:</i>	120,000	319,000	30,000	114,500	111,500	150,000	25,000	431,000	74,000
Funding Sources									
Transfer from General Fund	120,000	190,000					25,000	25,000	
Transfer from Other Projects									
Debt Financing		129,000	30,000	114,500	111,500	150,000		406,000	74,000
<i>Total</i>	120,000	319,000	30,000	114,500	111,500	150,000	25,000	431,000	74,000
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-

Generator Projects

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	7/1/15	Expansion	
Project Number:	30013	Completion Date:	7/1/20	Renovation Replacement	

Project Description/Justification: Funding of \$375,000 in FY 2016-17 is for emergency generators (as their prioritization with emergency action planning and Space Study Work Group recommendations) in the listed facilities and has been packaged with the Hillsborough Commons generator for optimal package pricing. The bid package will be received in Spring 2017. The FY2019-20 request for the Piedmont Food & Ag Center is for a generator to be installed due to large scale commercial food operations. This generator would support the entire facility which could be used during utility loss.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services	30,000				5,000			5,000	
Construction/Repairs/Renovations								-	
Equipment/Furnishings								-	
-Seymour Center								-	
-Hillsborough Commons	100,000							-	
-Animal Services Center		100,000						-	
-Cedar Grove Community Center		75,000						-	
-Efland Cheeks Community Center		50,000						-	
-Rogers Road Community Center		50,000						-	
-Jerry M. Passmore Center		100,000						-	
-Piedmont Food & Ag Center					125,000			125,000	
Total Project Budget	130,000	375,000	-	-	130,000	-	-	130,000	-
Funding Sources									
Transfer from General Fund	30,000			-			-	-	-
Transfer from Other Projects								-	-
Debt Financing	100,000	375,000			65,000			65,000	
Grant Funding					65,000			65,000	
Total	130,000	375,000	-	-	130,000	-	-	130,000	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Government Services Annex

Project Category:	County Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	07/01/17	Expansion	
Project Number:	10008	Completion Date:	06/30/18	Renovation	X
				Replacement	X

Project Description/Justification: Funding is designated for FY2017-18 to replace the current HVAC systems and relocate the main electrical distribution systems from the basement level to the first floor. This relocation is necessary to mitigate new flood plain elevations that put these systems at risk.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
Electrical panel relocation			250,000					250,000	
HVAC Replacement			100,000					100,000	
<i>Total Project Budget:</i>			350,000	-	-	-	-	350,000	-
Funding Sources									
<i>Transfer from General Fund</i>									
<i>Transfer from Other Projects</i>									
<i>Debt Financing</i>									
<i>Total</i>			350,000					350,000	
			350,000	-	-	-	-	350,000	-
Impact on Operating Budget									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>Recurring Capital</i>									
<i>New/Add'l Revenue</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-

Historic Rogers Road Neighborhood Infrastructure

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	4/30/17		
Department:	Asset Management Services/Planning & Inspections	Starting Date:	7/1/17	Expansion	X
Project Number:	10054	Completion Date:	6/30/18	Renovation Replacement	

Project Description/Justification: Funding of \$5,680,000 in FY2016-17 is the estimated cost of the construction of the Sewer Concept plan to serve 86 parcels. The funding in FY2015-16 included \$600,000 for Phase II and \$212,000 for easement acquisitions. The Historic Rogers Road Neighborhood Task Force recommended that the Sewer Concept plan should be funded by Carrboro, Chapel Hill, and Orange County in proportion to the recommended cost sharing. On March 6, 2014, the Board agreed to fund the contract with OWASA for a preliminary engineering estimate to provide sewer to the 86 parcels identified by the Task Force with the composition of an interlocal agreement for cost sharing.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services	780,000							-	
Land/Building	212,000							-	
Construction/Repairs/Renovations		5,680,000						-	
Total Project Budget:	992,000	5,680,000	-	-	-	-	-	-	-
Funding Sources									
From General Fund	77,400							-	
Chapel Hill Reimbursement (43%)	426,560							-	
Carrboro Reimbursement (14%)	138,880							-	
General Fund - Debt Service								-	
Debt Financing	349,160	5,680,000						-	
Total	992,000	5,680,000	-	-	-	-	-	-	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

HVAC Projects

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	1/8/15	Expansion	
Project Number:	30018	Completion Date:	Ongoing	Renovation	
				Replacement	X

Project Description/Justification: In recent prior years, HVAC replacements have not exceeded \$100,000 in total expenditures and have been included in Asset Management Services' Facilities maintenance operating account. Funding of \$122,000 in FY2017-18 is for HVAC improvements/replacements.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Humidity Impact Study - Justice, Link, ES, Construction/Repairs/Renovations	617,223			25,000				25,000	
Community Geothermal (DA Bld, Jail, Historic Courthouse, CSA) Link Center	1,709,200								100,000
Efland Cheeks CC HVAC Replacement	20,000								
Battle Courtroom geo-thermal HVAC	50,000								
Hillsborough Commons - equipment replacement	75,000								100,000
501 W Franklin (Visitors Center) - equipment replacement			75,000					75,000	
503 W Franklin (SDC) - equipment replacement	52,500								
Whitted Human Services Center	150,000						150,000	150,000	
Central Recreation Building					150,000			150,000	
Public Defender's Office - equipment replacements									60,000
Emergency Services - Sub Station #1 - equipment replacements				20,000				20,000	
Emergency Services Communications Tower - equipment replacements				12,000				12,000	
Emergency Services Efland Rescue					12,000			12,000	
Emergency Services 510 Meadowlands									200,000
Orange Public Transportation - equipment replacement									25,000
Dickson House - equipment replacement			12,000					12,000	
Rogers Road Community Center									20,000
Piedmont Food & Ag Processing Center									225,000
Gateway Center									225,000
AMS Motor Pool Facility								85,000	
Robert & Pearl Seymour Center (Replace Roof Top Units 2 & 7 Only)			35,000	85,000				35,000	115,000
WCOB - backup for cooling system for IT room, c/w notification system, FY20-21 replacement of all other equipment	35,000								
	2,708,923		122,000	142,000	162,000		150,000	576,000	1,070,000
Funding Sources									
Transfer from General Fund	617,223								
Transfer From Other Projects									
Grant Funding ECCBG									
Debt Financing	2,091,700		122,000	142,000	162,000		150,000	576,000	1,070,000
Total	2,708,923		122,000	142,000	162,000		150,000	576,000	1,070,000
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue									
Total Operating Costs									

Lower Link Center Up-Fit

Project Category:	County Capital	Project Status:	New	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	7/1/18	Expansion	
Project Number:	30035	Completion Date:	6/30/19	Renovation	X
				Replacement	

Project Description/Justification: Funding of \$15,000 in FY2017-18 is for professional services for renovations to the lower level of the John Link Jr. Government Services Center that would house the Public Defender and Criminal Resource Coordinator offices. This use would complement space currently being occupied by the County Attorney's office, and would allow the sharing of current resources, meeting spaces and technologies. Funding of \$160,000 in FY2018-19 would allow for these renovations to be implemented. This project would also allow for the County owned 129 E. King Street facility that currently houses the Public Defender to be re-purposed in support of other needs including potential collaborations with the Town of Hillsborough.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building								-	
Professional Services			15,000					15,000	
Construction/Repairs/Renovations				140,000				140,000	
Equipment/Furnishings				20,000				20,000	
Total Project Budget	-	-	15,000	160,000	-	-	-	175,000	-
Funding Sources									
Transfer from General Fund			15,000					15,000	
Available Project Balances								-	
Debt Financing				160,000				160,000	
Total	-	-	15,000	160,000	-	-	-	175,000	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Main Branch Library Remodel

Project Category:	County Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	7/1/22	Expansion	
Project Number:	New	Completion Date:	6/30/24	Renovation	X
				Replacement	

Project Description/Justification: There is no funding in FY2016-17 for the Orange County Public Library (OCPL). However, funding is designated in future years. The County Space Needs Study and the 2012 Community Needs Assessment portion of the library's strategic plan as well as recent approvals of new homes to the Hillsborough township (2,400) recognized a future need for the re-design/renovation of Main OCPL. To accommodate current and future demand, better use of the existing space is necessary to maximize flexibility and adaptability. An initial evaluation by the consultant identified four areas to improve: 1) service points/staff areas; 2) sight lines/security; 3) programming spaces; 4) technology as a customer resource and operational tool. With a re-designed layout, the library can improve service with fewer work stations and service points that occupy less square footage.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building								-	
Professional Services			-					-	95,000
Construction/Repairs/Renovations				-				-	880,000
Equipment/Furnishings								-	225,000
Total Project Budget	-	-	-	-	-	-	-	-	1,200,000
Funding Sources									
Transfer from General Fund			-	-	-	-		-	
Available Project Balances								-	1,200,000
Debt Financing								-	
Total	-	-	-	-	-	-	-	-	1,200,000
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Old Courthouse Square – Building and Grounds Improvements

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	7/1/16	Expansion	
Project Number:	10061	Completion Date:	6/30/21	Renovation	X
				Replacement	

Project Description/Justification: Funding of \$85,000 in FY2017-18 initiates planning/assessment phase for structural repairs and exterior restoration, and funds the courthouse square site master plan and public process, drawing on findings of archaeological survey, cultural assessment and historic research report currently funded for 2016-17. The FY2018-19 funding request addresses exterior restoration items and necessary structural repairs. FY 2019-20 funding will address site work that must be carried out after exterior restoration is complete, including foundation drainage, sidewalk restoration/ADA modifications, landscaping, improved lighting, new public seating and landscape plantings as per site master plan. FY 2020-21 funding addresses interior restoration of historic features, enhancements to accessibility and safety, and necessary upgrades to electrical, audiovisual and lighting to meet court requirements. All work must be sequenced and planned to coordinate with court schedules and requirements.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
<i>Land/Building</i>									
<i>Professional Services</i>									
		6,000							-
		34,000							-
			45,000					45,000	
			20,000					20,000	
			20,000	20,000	20,000	20,000		80,000	
<i>Exterior Construction/Repairs/Renovations</i>									
				10,000				10,000	
				80,000				80,000	
				50,000				50,000	
				25,000				25,000	
						40,000		40,000	
						35,000		35,000	
						60,000		60,000	
						50,000		50,000	
<i>Interior Restoration / Renovations</i>									
						120,000		120,000	
								-	
<i>Equipment/Furnishings</i>									
						100,000		100,000	
						20,000		20,000	
		40,000	85,000	185,000	205,000	260,000	-	735,000	-
Funding Sources									
		40,000	85,000			20,000		105,000	
								-	
				185,000	205,000	240,000		630,000	
		40,000	85,000	185,000	205,000	260,000	-	735,000	-
Impact on Operating Budget									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>Recurring Capital</i>									
<i>New/Add'l Revenue</i>									
								-	
								-	
								-	

Parking Lot Improvements

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	07/01/15	Expansion	
Project Number:	30029	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding requested in FY2018-19 is for asphalt repairs, gravel and site work necessary to improve safety and capacity for the Sheriff's Office and OPT vehicle fleets. This includes improvements to the evidence storage area managed by the Sheriff's Office. The \$1,500,000 designated in Years 6-10 would provide major parking and circulation improvements for the planned increase in Orange Public Transportation (OPT) bus units.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building									
Construction/Repairs/Renovations									
Government Services Annex/Link Ctr								-	
District Attorney Building								-	
Efland- Cheeks Community Center						-		-	
AMS North/OPT				50,000				50,000	1,500,000
501/503 W Franklin St	120,000							-	
EMS Station-Revere Road								-	
Passmore/Adult Day								-	125,000
<i>Total Project Budget:</i>	120,000	-	-	50,000	-	-	-	50,000	1,625,000
Funding Sources									
Transfer from General Fund								-	
Transfer from Other Projects								-	
Debt Financing	120,000		-	50,000	-	-	-	50,000	1,625,000
<i>Total</i>	120,000	-	-	50,000	-	-	-	50,000	1,625,000
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-

Passmore Center Renovation

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	5/31/17	New	
Department:	Asset Management Services	Starting Date:	7/1/17	Expansion	X
Project Number:	10023	Completion Date:	7/1/18	Renovation	X
				Replacement	

Project Description/Justification: Funding of \$550,000 in FY 2016-17 provides for enclosing the front entrance area to create approximately 1,250 square feet of additional programming space at the Passmore Center in Hillsborough.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services		125,000						-	
Construction/Repairs/Renovations		375,000						-	
Equipment/Furnishings		50,000						-	
<i>Total Project Budget</i>	-	550,000	-	-	-	-	-	-	-
Funding Source									
General Fund - Debt Service		-	-	-	-	-	-	-	-
Transfer from Other Projects									
Debt Financing	-	550,000						-	
<i>Total</i>	-	550,000	-	-	-	-	-	-	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
<i>Total Operating Costs</i>	-		-	-	-	-	-	-	-

Roofing and Building Facade Projects

Project Category:	County Capital	Project Status:	Active	Project Type
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New
Department:	Asset Management Services	Starting Date:	01/08/15	Expansion
Project Number:	30002	Completion Date:	Ongoing	Renovation X
				Replacement X

Project Description/Justification: This project is a combination of building roof replacements and building façade repairs. The Roof Asset Management Plan was updated in FY 2016-17. Funding of \$102,444 in FY2017-18 is to replace the slat roof sector of the Visitors’ Center (501 W. Franklin St.) and flashing and coping repairs for Richard E. Whitted Building “A” & “B”. Individual projects and their anticipated funding period are itemized below.



Building envelope/facade systems include exterior walls, cladding, windows, doors, foundations and associated components. The purpose of this project is to provide resources for systematic operation and identification of any remedial action that may be needed in order to cost-effectively maximize the useful life of the building envelopes of County facilities. Any needed remedial activity would be listed and prioritized via a building envelope/façade study initially being requested in FY2018-19. Individual projects and their anticipated funding period are itemized below. FY 2018-19 funding includes the comprehensive facility facade study as well as needed attention at the Central Recreation Building, and the John Link Jr. Government Services Center. This facade study will inform the long range facade plan.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Building Envelope / Façade Study				22,000				22,000	
Construction/Repairs/Renovations	1,433,100								
129 King (Large Metal Roof Sector #3)									100,000
Court Street Annex	75,000								
Jail (1997 Addition) 3 sectors	158,000								146,000
Justice Facility (New Courthouse) - Two flat roofs	35,000								
Cadwallader Jones Historic Law Office									5,700
Historic Courthouse (Roof and Cupola Sections)									256,250
Hillsborough Visitors' Center (Dickson House) Windows							6,200	6,200	256,250
Hillsborough Commons (DSS, Orange Works) Skylights						276,460		276,460	256,250
501 W. Franklin (Roof & Slate Sections)			51,744				191,310	243,054	
503 W. Franklin (Skills Development Center - 9 sectors)	85,000						195,800	195,800	
AMS North Administrative Bldg	14,000								
AMS North Operations Warehouse (4,400 sf)	35,200								
AMS North Operations Small storage (1,600 sf)	12,800								
AMS North Motorpool Facility				152,800				152,800	
AMS North Fuel Station									16,300
Emergency Services (510 Meadowlands) IT room insulation					5,900			5,900	2,500
ES Station-Revere Road									39,450
ES Communication Tower (Eno Mtn)									2,500
Whitted Government Services Building A			38,400		111,300		237,020	386,720	
Whitted Government Services Building B			12,300				92,000	104,300	218,000
Blackwood Farm House	16,225								
Cate Farm House (Twin Creeks)	20,625								
Efland Community Center (main building)	30,000								
Efland Rescue, Mt. Willing Road				12,000				12,000	
Environment & Agriculture Center (Included in separate CIP project)									
John Link Jr. Gov. Services Center. Water proofing exterior walls and stone band, and roof replacement, partial window replacement.				150,000		207,920		357,920	
DA Building (sector 2)	12,000								
Central Recreation	194,700			45,000				45,000	
Southern Human Services (Included in separate CIP project)									
Millhouse Road Parks Office Administration					31,000			31,000	
Cedar Grove Community Center (Reroofed during renovations 2016)									
1954 Courthouse (courtroom EPDM, 4,800 sf, 4 other sectors)	124,160								
Battle Courtroom (2 sectors)	100,000								
Total Project Budget	2,139,110	206,700	102,444	381,800	148,200	484,380	722,330	1,839,154	1,299,200
Funding Sources									
Transfer from General Fund	1,538,100	12,000							
Transfer from Other Projects									
Debt Financing	601,010	194,700	102,444	381,800	148,200	484,380	722,330	1,839,154	1,299,200
Total	2,139,110	206,700	102,444	381,800	148,200	484,380	722,330	1,839,154	1,299,200
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue									
Total Operating Costs	-	-	-	-	-	-	-	-	-

Orange County Southern Branch Library

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	7/1/18	Expansion	
Project Number:	10050	Completion Date:	6/30/20	Renovation Replacement	

Project Description/Justification: Planned funding of \$5,625,000 in FY2018-19 is for design and construction costs to replace the Cybrary and McDougle library branches for a new Orange County Southern Branch library. The BOCC directed county staff to coordinate with the Town of Carrboro on locating the library on the Town owned 203 S. Greensboro property where the Town of Carrboro would colocate various Town functions with the County's library. Based on this colocation, space needs will be reevaluated to take advantage of potential space efficiencies. The operational costs include staffing of 12.25 FTE of which 2.375 FTE will be reassigned from existing Carrboro library operations into the new Orange County Southern Branch. Updated cost estimates are based on the actual schematic, and market based cost exercises in collaboration with local engineering and construction estimation firms.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building	700,000							-	
Professional Services	472,500							-	
Construction/Repairs/Renovations				5,625,000				5,625,000	-
Equipment/Furnishings					750,000			750,000	
Total Project Budget	1,172,500	-	-	5,625,000	750,000	-	-	6,375,000	-
Funding Sources									
Transfer from General Fund								-	-
Available Project Balances	264,000							-	
Debt Financing	908,500	-	-	5,625,000	750,000			6,375,000	
Total	1,172,500	-	-	5,625,000	750,000	-	-	6,375,000	-
Impact on Operating Budget									
Personnel Services					455,000	455,000	455,000	1,365,000	2,275,000
Operations					165,000	165,000	165,000	495,000	825,000
Recurring Capital		-	-					-	
New/Add'l Revenue								-	
Total Operating Costs		-	-	-	620,000	620,000	620,000	1,860,000	3,100,000

Southern Campus Expansion

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	
Department:	Asset Management Services	Starting Date:	7/1/11	Expansion	X
Project Number:	10052	Completion Date:	7/1/21	Renovation	
				Replacement	

Project Description/Justification: Southern Orange Campus Expansion combines three current projects - - Southern Campus Expansion, Southern Human Service Center Expansion, and Seymour Center Renovations / additional parking. This combination provides heightened safety, construction efficiency and cost effectiveness. The project includes an expanded Commissioner's meeting facility, a dental clinic, expanded health and human service areas, Seymour Center programmable space and expanded parking. The addition of dental clinic space in this facility fulfills the County's commitment to provide dental services in Southern Orange County. Conceptual site and space plans are attached. The replacement of the Southern Human Services Center (SHSC) roof has been included within this project, if funding is not appropriated for this project, the SHSC roof will be added to the roofing projects for replacement in FY2019-20.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services - Design	75,000							-	
SHSC		300,000						-	
Seymour Center Modifications		100,000						-	
Campus Site			400,000					400,000	
Construction/Repairs/Renovations	-							-	
SHSC					5,185,000			5,185,000	
Seymour Center Modifications		585,000						-	
Campus Site			3,600,000					3,600,000	
Seymour Additional Parking	-	270,000						-	
Health Clinic & DSS Renovations	180,000							-	
Proposed for emergency HVAC rooftop replacement	75,000							-	
Site Master Plan	400,000							-	
Equipment/Furnishings		35,000						-	
Total Project Budget	730,000	1,290,000	4,000,000	-	5,185,000	-	-	9,185,000	-
Funding Sources									
Transfer from General Fund	-	-	-	-	-	-	-	-	
Medicaid Maximization Funds					3,629,500			3,629,500	
Transfer from Other Projects								-	
Debt Financing	730,000	1,290,000	4,000,000	-	1,555,500	-	-	5,555,500	
Total	730,000	1,290,000	4,000,000	-	5,185,000	-	-	9,185,000	-
Impact on Operating Budget									
Personnel Services						40,884	40,884	81,768	204,420
Operations						58,700	58,700	117,400	293,500
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs	-	-	-	-	-	99,584	99,584	199,168	497,920

Whitted Building Complex

Project Category:	County Capital	Project Status:	New	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	7/1/12	Expansion	X
Project Number:	10028	Completion Date:	6/30/20	Renovation	X
				Replacement	

Project Description/Justification: The FY 2019-20 funding request involves necessary site and storm water management improvements in the rear area of the Whitted Campus. The scope includes facility waste container corral, site drainage improvements, gravel parking lot improvements, back stair step / sidewalk improvements, fencing repairs, and required signage.



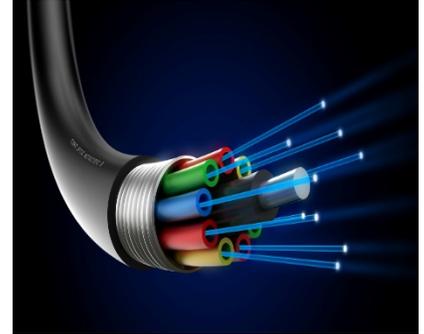
FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building									
Professional Services - Design work	100,000				26,000			26,000	
Construction/Repairs/Renovations	1,400,000				293,000			293,000	
Generator upgrade/replacement	200,000							-	
Replacement of exterior doors/storefronts	70,000							-	
Additional controlled access doors	25,000							-	
Total Project Budget:	1,795,000	-	-	-	319,000	-	-	319,000	-
Funding Sources									
Transfer from General Fund	100,000							-	
Transfer from Other Projects		-						-	-
Debt Financing	1,695,000				319,000			319,000	
Total	1,795,000	-	-	-	319,000	-	-	319,000	-
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue								-	-
Total Operating Costs	-	-	-	-	-	-	-	-	-

Information Technologies Broadband Connectivity

Project Category:	County Capital	Project Status:	New	Project Type			
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD			New	X
Department:	Information Technology	Starting Date:	TBD			Expansion	X
Project Number:	30007	Completion Date:	TBD			Renovation	
						Replacement	

Project Description/Justification: Funding in FY2017-18 includes \$500,000 to improve broadband services in northern Orange County. If funded, a competitive solicitation process would be utilized to improve broadband services for up to 750 units in northern and portions of western Orange County.



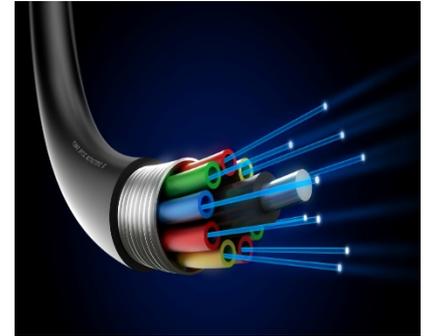
FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services									
Broadband Connectivity		60,000	500,000					500,000	
Equipment								-	
<i>Total Project Budget</i>	-	60,000	500,000	-	-	-	-	500,000	-
Funding Sources									
Transfer from General Fund		60,000						-	-
Transfer from Other Projects								-	
Funding from Partners			500,000					500,000	
Debt Financing								-	
<i>Total</i>	-	60,000	500,000	-	-	-	-	500,000	-
Impact on Operating Budget									
Personnel Services									
Operations								-	-
Recurring Capital									
New/Add'l Revenues								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-

Information Technologies Fiber Connectivity

Project Category:	County Capital	Project Status:	New	Project Type			
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD			New	X
Department:	Information Technology	Starting Date:	TBD			Expansion	X
Project Number:	30007	Completion Date:	TBD			Renovation	
						Replacement	

Project Description/Justification: Funding in FY2017-18 includes \$1,160,000 in fiber connectivity within the Town of Hillsborough, and \$2,091,350 in funding in Years 6-10 for expansion county-wide.



During FY 2016-17, Information Technologies undertook a fiber inventory and assessment project by hiring a fiber needs assessment consultant to estimate how much it would cost to run fiber to those county facilities currently supplied by Time Warner with network connections which are billed monthly at approximately \$17,000 per month. The \$3,251,350 proposed fiber backbone will extend from Cedar Grove to Carrboro and run east west from Efland to potential economic development zones to the east along Highway 70. After connecting county facilities, any excess fiber could be offered to other units of government, government agencies, schools and businesses as a means of maintenance cost sharing. This fiber request also may be offset with potential construction cost sharing agreements with the Town of Hillsborough and other partners.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services									
Equipment								-	
Fiber Connectivity			1,160,000	-	-			1,160,000	2,091,350
Total Project Budget	-	-	1,160,000	-	-	-	-	1,160,000	2,091,350
Funding Sources									
Transfer from General Fund		-							-
Transfer from Other Projects									
Funding from Partners									
Debt Financing			1,160,000	-	-			1,160,000	2,091,350
Total	-	-	1,160,000	-	-	-	-	1,160,000	2,091,350
Impact on Operating Budget									
Personnel Services									
Operations				(15,706)	(15,706)	(15,706)	(15,706)	(62,824)	(366,790)
Recurring Capital									
New/Add'l Revenues									
Total Operating Costs	-	-	-	(15,706)	(15,706)	(15,706)	(15,706)	(62,824)	(366,790)

Information Technologies Governance Council Initiatives

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	X
Department:	Information Technology	Starting Date:	N/A	Expansion	X
Project Number:	30007	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification: Funding in FY2017-18 includes \$510,000 in technology related initiatives recommended through the Information Technology Governance Council (ITGC). Examples of FY 2017-18 initiatives are the following: Crisis Damage Assessment Application, Sheriff's Office and Jail Video technology, Electronic Health Record and Billing software, Laserfiche Licensing upgrade, Automatic Vehicles locators for Animal Services, and Fleet Maintenance software.



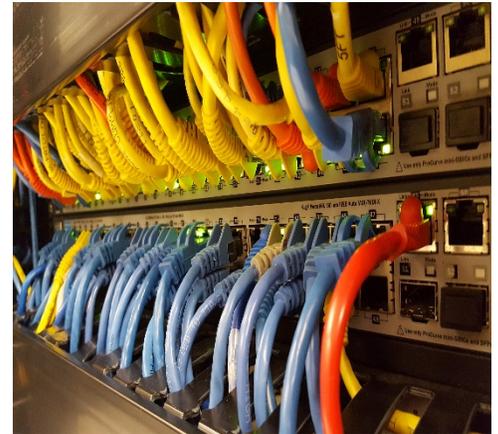
FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services									
Library Management Systems Software	250,000								
Central Permitting System	800,000								
IT Governance Council Initiatives	378,100	500,000	510,000	-	500,000	-	500,000	1,510,000	2,500,000
Total Project Budget	1,428,100	500,000	510,000	-	500,000	-	500,000	1,510,000	2,500,000
Funding Sources									
Transfer from General Fund								-	-
Transfer from Other Projects								-	-
Available Project Balance								-	-
Debt Financing	1,428,100	500,000	510,000	-	500,000	-	500,000	1,510,000	2,500,000
Total	1,428,100	500,000	510,000	-	500,000	-	500,000	1,510,000	2,500,000
Impact on Operating Budget									
Personnel Services									
Operations								-	-
Recurring Capital								-	-
New/Add'l Revenues								-	-
Total Operating Costs	-	-	-	-	-	-	-	-	-

Information Technologies Infrastructure

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	X
Department:	Information Technology	Starting Date:	N/A	Expansion	X
Project Number:	30007	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification: Funding in FY2017-18 includes \$700,000 in infrastructure components related to server upgrades, desktop and laptop replacements, data storage, network improvements, printer replacements, and continue deployment of wireless capabilities, and \$50,000 in Board of Commissioners technology initiatives.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services									
Equipment/Furnishings - Infrastructure	5,671,613	500,000	700,000	450,000	450,000	450,000	450,000	2,500,000	2,250,000
BOCC Initiatives	200,000	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000
<i>Total Project Budget</i>	5,871,613	550,000	750,000	500,000	500,000	500,000	500,000	2,750,000	2,500,000
Funding Sources									
Transfer from General Fund	3,569,113	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Transfer from Other Projects								-	-
Available Project Balance	200,000							-	
Debt Financing	2,102,500	500,000	700,000	450,000	450,000	450,000	450,000	2,500,000	2,250,000
<i>Total</i>	5,871,613	550,000	750,000	500,000	500,000	500,000	500,000	2,750,000	2,500,000
Impact on Operating Budget									
Personnel Services									
Operations								-	-
Recurring Capital								-	
New/Add'l Revenues								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-

Communication System Improvements

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Public Safety	Proposed Bid Award Date:	TBD	New	X
Department:	Emergency Services	Starting Date:	N/A	Expansion	
Project Number:	30061	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification: A consistent radio platform ensures integration and reliability of the radios used by first responders. The replacement process was initiated in 2004. The initial FY 2017-18 request of \$920,000 was projected to complete the replacement of radios for the Sheriff's Office; however, due to the number of obsolete radios (portables and mobiles) that still exist within the department, this project is recommended to be extended into two phases. Currently, the Sheriff's Office has 109 obsolete mobiles that have been discontinued and are no longer serviceable for parts and/or maintenance by the vendor. There are also 116 mobile radios installed in the patrol and admin vehicles that are also obsolete and are not serviceable for parts and/or maintenance by the vendor. At the current price, State contract per portable radio would cost approximately \$920,000. Replacing 109 mobile radios at the current State contract per mobile would cost approximately \$805,000. The total to replace all 225 radios (mobiles and portables) would be an approximate cost of \$1,725,000. For FY 17-18, staff identified the most critical portables/mobiles for patrol units and command staff to be replaced immediately at the budgeted amount of \$920,000 which would take care of approximately 50% of the inventory and budgeting the remaining inventory in FY 2018-19. Staff is working in collaboration with our municipal partners to discuss cooperative purchase that may bring the cost of these radios for all agencies considerably below the State contract price allowing us to replace a higher percentage.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
OSSI-CAD Replacement	589,875							-	
Multi-Band Radios	395,077	166,000	920,000	805,000				1,725,000	
NextGen Phone System	349,573							-	
<i>9-1-1 Call Taker and Dispatch Software:</i>									
*Emergency Police Dispatch	107,038							-	
*Emergency Fire Dispatch	107,038							-	
P25 Compliant Radio Consoles (E-9-1-1)	832,268							-	
P25 Compliant Radios (County & Rural Fire Districts)	150,000							-	
Total Project Budget	2,530,868	166,000	920,000	805,000	-	-	-	1,725,000	-
Funding Sources									
Transfer from General Fund	193,474							-	
From 9-1-1 Funds - Debt Service								-	
From 9-1-1 Funds	716,504							-	
Grant Funds - State E911 Board	625,828							-	
Capital Projects Fund Balance								-	
Debt Financing - E-9-1-1	539,062							-	
Debt Financing	456,000	166,000	920,000	805,000				1,725,000	
Total	2,530,868	166,000	920,000	805,000	-	-	-	1,725,000	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Orange County Radio/Paging Systems Upgrade

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Public Safety	Proposed Bid Award Date:	TBD	New	X
Department:	Emergency Services	Starting Date:	TBD	Expansion	X
Project Number:	30060	Completion Date:	TBD	Renovation	
				Replacement	X

Project Description/Justification: In 2012, the Orange County Board of Commissioners approved the Emergency Services Workgroup to provide recommendations to the Board on how to best improve public safety and the emergency services delivery system in Orange County. During the workgroup meetings the topic of the VIPER System, which is still the current radio communication system in Orange County for all responders, was discussed and recommendations were made starting with upgrading the number of channels on each tower to increase capacity. As additional issues were discovered in regards to poor coverage in specific areas of the County as well as an antiquated paging system, the project was continuously refined based on identifying the growth of the population and challenges of coverage, capacity and the age of the existing equipment. The County and Municipalities (Emergency Services, Chapel Hill Police Department, Chapel Hill Fire Department, Orange County Fire Departments, Orange County Sheriff's Office, Hillsborough Fire Department, Carrboro Police Department, Carrboro Fire Department and South Orange Rescue Squad) formed a committee to work with a selected consultant (Federal Engineering) to design a radio system and interoperability plan which would address: 1) Expanding user needs; 2) Existing equipment limitations; 3) Insufficient capacity of VIPER to accommodate current users or future growth; and, 4) Changes in coverage, interoperability and user expectations. The committee, in conjunction with Federal Engineering, has determined the general design of a system that will address all of these concerns. The design, which involves a cost-saving partnership with Durham County to share the use of their core control equipment, includes the number of approximate placement of towers needed to provide public safety grade radio service throughout the county. The design also includes a plan for building the radio system in discrete steps that provide measurable improvements to radio service for first responders across the county. In the first step, during FY17-18, the selected vendor will create a detailed system design including all parts of the completed system. Current available funds within this project are adequate to cover the cost of this first step.



Note: Cost share has not been included in these figures, and the committee is currently working towards a proposed formula to present to all of the stakeholders regarding the share.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Countywide Radio Communications									
Interoperability and Systems Engineering	543,750							-	
Design, Engineering, and Towers	1,000,000		-	-	-	-	-	-	27,300,000
Total Project Budget	1,543,750	-	-	-	-	-	-	-	27,300,000
Funding Sources									
General Fund - Debt Service	-	-	-	-	-	-	-	-	-
Capital Projects Fund Balance									
Debt Financing	1,543,750		-	-	-	-	-	-	27,300,000
Total	1,543,750	-	-	-	-	-	-	-	27,300,000
Impact on Operating Budget									
Personnel Services									
Operations								-	875,000
Recurring Capital									
New/Add'l Revenue									
Total Operating Costs	-	-	-	-	-	-	-	-	875,000

Emergency Services Substations

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Public Safety	Proposed Bid Award Date:	TBD	New	X
Department:	Emergency Services	Starting Date:	7/1/16	Expansion	X
Project Number:	10053	Completion Date:	6/30/22	Renovation	X
				Replacement	

Project Description/Justification: FY 2017-18 includes funding for a location study for all subsequent co-locations and independent EMS stations. Also included is funding for architectural designs for the upcoming standalone station in the Buckhorn/Efland area in FY 2018-19 and the Northern Corridor area in Years 6-10. In order to ensure compliance to the Fire Code, upfits for two existing EMS Stations with required Fire Suppression Systems is needed. The systems will be added to EMS Station 1 on Revere Road and Eno Fire Station 2 which will house the Medic 5 ambulance and crew. The request for one of the co-located stations previously in FY 2017-18 has been moved to Years 6-10 to ensure the stations are in the best locations based on the location study. The new EMS stations will be strategically located in developing districts that are experiencing increasing call volume and service demand. The architectural design of the stations will allow for one drive through bay (with expansion for an additional drive through bay), secure storage for narcotics, a decontamination area, equipment room with washer/dryer, sleeping quarters, training/conference room, office area, restrooms and shower, and public area separate from the secure area of the crew quarters. The cost of the colocation stations represents efficiencies gained from sharing of kitchen, training, and other common areas. The operating costs of the colocated facilities will also be shared.

FY 2017-18: Co-Location with Orange Rural Fire Department at Waterstone

FY 2018-19: Independent station in the Buckhorn/Efland area to be determined by location study

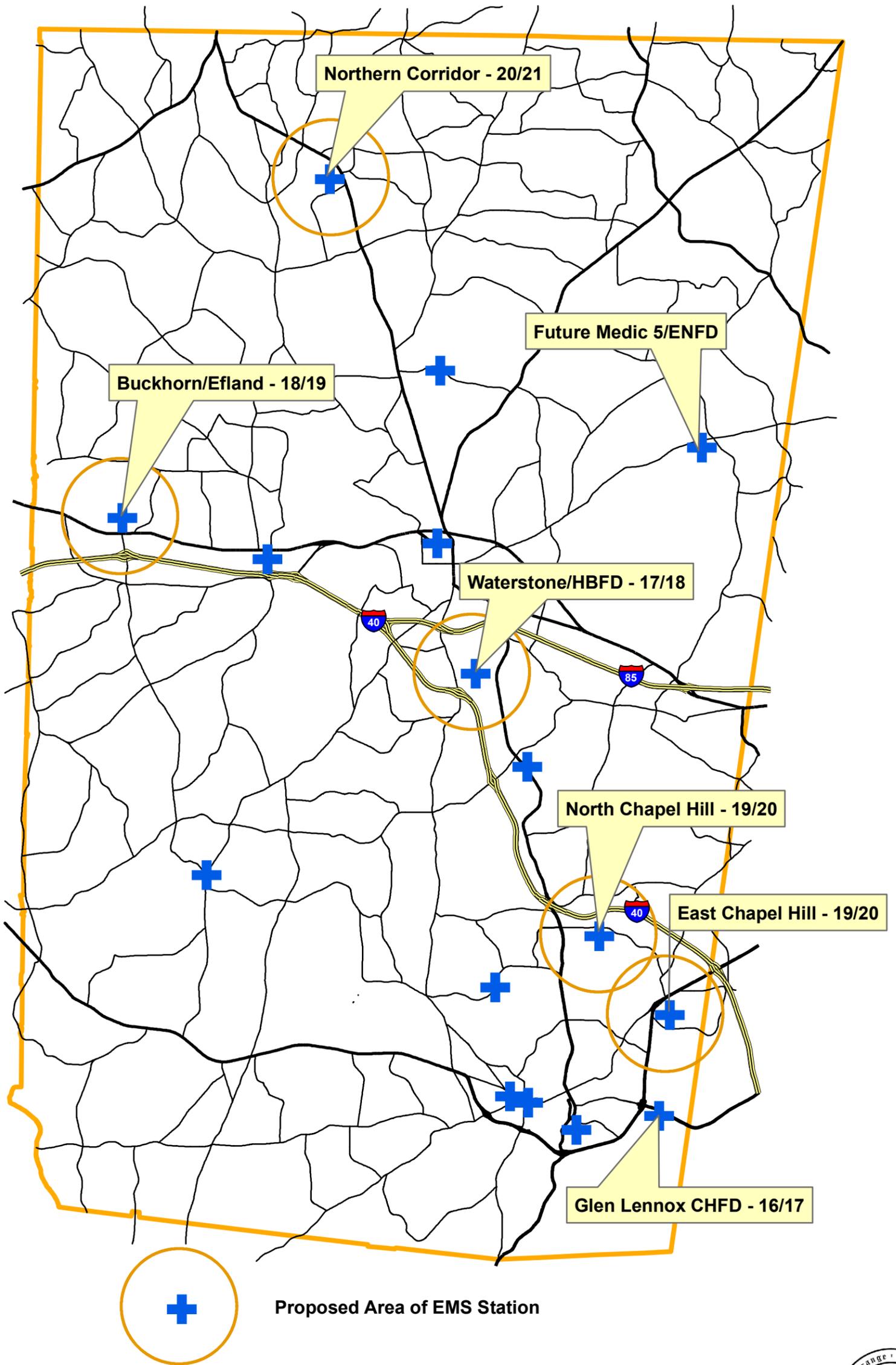
FY 2021-22: Co-Location (Location to be determined by location study with fire departments) \$100,000 added for architectural design for stand alone in Years 6-10

Years 6-10: Independent EMS station in the Northern corridor of the County to be determined by location study

Years 6-10: Co-Location (Location to be determined by location study with fire departments)

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Construction/Repairs/Renovations	30,000	-	45,000					45,000	
Professional Services								-	
Location Study			50,000					50,000	
Architectural Design for Stand Alone Stations			150,000		-		100,000	250,000	
Land/Building								-	
Glen Lennox-Chapel Hill FS #2		520,000						-	
Waterstone-Orange Rural FD			600,000					600,000	
Buckhorn/Efland-OCES Stand Alone				1,500,000				1,500,000	
Co-Location TBD					-		600,000	600,000	
Northern Corridor-OCES Stand Alone						-		-	1,500,000
Co-Location TBD							-	-	600,000
Total Project Budget:	30,000	520,000	845,000	1,500,000	-	-	700,000	3,045,000	2,100,000
Funding Sources									
Transfer from General Fund	30,000	20,000						-	
Transfer from Other Projects								-	
Debt Financing		500,000	845,000	1,500,000			700,000	3,045,000	2,100,000
Total	30,000	520,000	845,000	1,500,000	-	-	700,000	3,045,000	2,100,000
Impact on Operating Budget									
Personnel Services								-	
Operations		6,000	12,000	24,000	24,000	24,000	30,000	114,000	228,000
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs		6,000	12,000	24,000	24,000	24,000	30,000	114,000	228,000



Proposed Area of EMS Station



Existing and Future EMS Stations



911 Center Improvements and Backup Capability

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Public Safety	Proposed Bid Award Date:	5/1/17	New	X
Department:	Emergency Services	Starting Date:	7/1/17	Expansion	
Project Number:	30062	Completion Date:	11/1/18	Renovation	X
				Replacement	

Project Description/Justification: FY 2017-18: The back up center, mandated by NC Gen. Stat. §143B-1406 (f)(5) and NC Administrative Code 09 NCAC 06C.0206, assures continuity of 9-1-1 operations to residents and citizens by providing the ability to reroute incoming 9-1-1 call traffic to the back up center and to process and dispatch 9-1-1 calls at that center in the event the Primary PSAP is inoperable. The back up 9-1-1 center, to be located in the basement of the West Campus building, must be operational by June 27, 2017. No additional funding for the back up center building renovations, equipment or installation is anticipated. The ongoing charges for the 911 trunks, Automatic Location Identifier/Automatic Number Identifier, Administrative/Alarm lines, data connections and recorder maintenance is projected at an initial cost of \$112,000 with incurring maintenance fees after the first year.



Funding of \$980,000 in FY16-17 is for the architectural, engineering and construction services to construct a 1,600 square foot hardened 911 Center primary location within the existing Emergency Services Center located at 510 Meadowlands Road. The current center is located on the second floor of a steel framed building that does not provide an adequate level of security during storm events that produce very strong winds like a tornado or hurricane. A consultant has been hired to propose drawings based on reconstruction and hardening of the existing 9-1-1 Center in addition to the construction of a new center within the existing building. This project will start immediately following the completion of the 9-1-1 Back Up Center to ensure that operations from the Primary PSAP can be moved due to construction. The proposed bid award is expected in May of 2017 with a completion date in the fall of 2018.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
<i>Hardened 911 Communications Center (Meadowlands)</i>									
Design		30,000						-	
Building Renovations		350,000						-	
Equipment and Installation	369,499	600,000						-	
Total Project Budget:	369,499	980,000	-	-	-	-	-	-	-
Funding Sources									
<i>Transfer from General Fund</i>									
E-9-1-1 Funds	369,499	600,000		-	-	-	-	-	-
Debt Financing		380,000						-	
Total	369,499	980,000	-	-	-	-	-	-	-
Impact on Operating Budget									
<i>Personnel Services</i>									
Operations			112,000	112,000	112,000	112,000	112,000	560,000	560,000
Recurring Capital									
New/Addtl Revenue								-	-
Total Operating Costs			112,000	112,000	112,000	112,000	112,000	560,000	560,000

Register of Deeds Automation

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	N/A	Expansion	
Project Number:	30009	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification: Funding of \$80,000 in each fiscal year throughout the plan is for the acquisition of technology for the preservation and storage of public records in the Register of Deeds Office. The Register of Deeds Automation project is funded with fees collected by the Register of Deeds. The funding is mandated by NC General Statute 161-11.3 which requires all Counties to reserve ten percent of revenue collected and retained by the County in a nonreverting Automation Enhancement and Preservation Fund.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services									
Construction/Repairs/Renovations									
Equipment/Furnishings	1,175,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Total Project Budget	1,175,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Funding Sources									
Transfer from General Fund									
Register of Deeds Fees	1,175,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Debt Financing									
Total	1,175,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue									
Total Operating Costs			-	-	-	-	-	-	-

Land Acquisition – Greene Tract (County Owned Portion)

Project Category:	County Capital	Project Status:	Completed	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	N/A	New	X
Department:	Asset Management Services	Starting Date:	N/A	Expansion	
Project Number:		Completion Date:	N/A	Renovation	
				Replacement	

Project Description/Justification: Funding of \$668,178 in FY 2016-17 included the purchase of the 60 acre portion of the Greene Tract, which was previously owned by the Solid Waste Enterprise Fund.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services								-	
Construction/Repairs/Renovations								-	
Land Acquisition		668,178						-	
Equipment/Furnishings								-	
Total Project Budget:	-	668,178	-	-	-	-	-	-	-
Funding Sources									
Transfer from General Fund		668,178						-	
Register of Deeds Fees								-	
Debt Financing								-	
Total	-	668,178	-	-	-	-	-	-	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Blackwood Farm Park

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	5/1/18	New	X
Department:	DEAPR	Starting Date:	7/1/18	Expansion	X
Project Number:	20037	Completion Date:	6/30/20	Renovation	
				Replacement	

Project Description/Justification: Funding for park design and construction of new turn lanes, entryway and parking was included in FY 2016-17. Mowing equipment is approved as part of the \$100,000 in FY2017-18. Staff is researching the potential of animal grazing on the property to reduce the amount of mowing required. Main park construction of \$1,795,000 is proposed for FY2018-19, in keeping with the adopted master plan for a low-impact park with agricultural and historic themes and components of the farm's agricultural past, including interpretive signage, picnic areas, community garden, agricultural demonstration areas and exhibits. The planned park construction also includes three new picnic shelters, restrooms, amphitheater, repairs and renovations to the farmstead, fishing station, trails and open play fields with a potential new addition of a disc golf course. It is anticipated that the park will open full-time in 2018 once construction is complete. Funding of \$2,572,500 in Years 6-10 is for the permanent Parks Operations Base, which is proposed for construction in the northeast corner of the site. A feasibility analysis is underway for this facility and other County facility needs, Funding of \$529,500 is also included in Years 6-10 for the New Hope Church Road park facilities. Blackwood Farm Park is a 152-acre park midway between Chapel Hill and Hillsborough on NC 86 and New Hope Church Road. The park opened on a limited facilities and operations basis in June 2015 and is currently open Friday-Sunday.



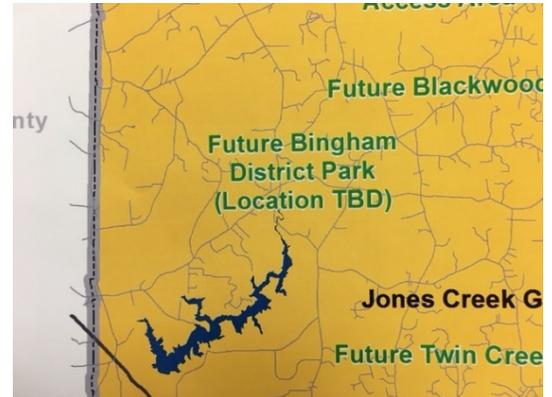
FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									
Professional Services		210,000					70,000	70,000	150,000
Construction/Repairs/Renovations	148,000	1,050,000		1,795,000				1,795,000	2,687,000
Equipment/Furnishings	49,400		100,000					100,000	265,000
Total Project Budget	197,400	1,260,000	100,000	1,795,000	-	-	70,000	1,965,000	3,102,000
<i>Funding Sources</i>									
Transfer from General Fund	50,000		90,000					90,000	27,500
Transfer from Other Capital Funds	147,400	120,000						-	-
Grants (PARTF), User Fees, Donations	-		10,000	-		-		10,000	-
Debt Financing		1,140,000	-	1,795,000	-		70,000	1,865,000	3,074,500
Total	197,400	1,260,000	100,000	1,795,000	-	-	70,000	1,965,000	3,102,000
<i>Impact on Operating Budget</i>									
Personnel Services	125,635	77,738	77,738	138,000	138,000	138,000	138,000	629,738	690,000
Operations	35,010	26,000	26,000	52,000	52,000	52,000	52,000	234,000	260,000
Recurring Capital									
New/Addl Revenue									
Total Operating Costs	160,645	103,738	103,738	190,000	190,000	190,000	190,000	863,738	950,000

Bingham Park

Project Category:	County Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	7/1/23	Expansion	
Project Number:	New	Completion Date:	7/1/25	Renovation	
				Replacement	

Project Description/Justification: There is no funding in FY 2017-18 proposed for Bingham District Park, which would serve as the County park in southwestern Orange County. As with previous park projects, this future park site would be land-banked for the future construction of park facilities, with projected design in Year 6 and construction in Year 7 at a to be acquired site. Cost estimates are based on a district park concept of comparable size. Preliminary discussions have been held with the Orange Water and Sewer Authority about working together on the Bingham District Park location.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									
Professional Services								-	300,000
Construction/Repairs/Renovations								-	6,700,000
Equipment/Furnishings									
Total Project Budget	-	-	-	-	-	-	-	-	7,000,000
<i>Funding Sources</i>									
Transfer from General Fund									300,000
Transfer from Other Funds									6,700,000
Debt Financing									
Total	-	-	-	-	-	-	-	-	7,000,000
<i>Impact on Operating Budget</i>									
Personnel Services								-	234,000
Operations								-	165,000
Recurring Capital									
New/Addl Revenue									
Total Operating Costs	-	-	-	-	-	-	-	-	399,000

Cedar Grove Park, Phase II

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	7/1/18	Expansion	
Project Number:	20002	Completion Date:	6/30/20	Renovation	
				Replacement	X

Project Description/Justification: Funding is proposed for FY 2018-19 for Phase II of the park. Phase II would feature another baseball/softball field (or multiple smaller size fields to help address the pending loss of small fields in Hillsborough), tennis courts, a picnic shelter and additional parking. Cedar Grove Park opened in 2008 and includes baseball/softball fields, a multi-purpose field, trails, playground, basketball courts, a Little Free Library and other amenities. It is co-located with the Cedar Grove Community Center.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									-
Professional Services				100,000				100,000	
Construction/Repairs/Renovations	1,848,000	60,000		1,640,000				1,640,000	
Equipment/Furnishings								-	
Total Project Budget	1,848,000	60,000	-	1,740,000	-	-	-	1,740,000	-
<i>Funding Sources</i>									
Transfer from Other Funds	148,000	-		100,000				100,000	
Funding from Other Sources				100,000				100,000	
Grant Funding	500,000			500,000				500,000	
Debt Financing	1,200,000	60,000		1,040,000				1,040,000	
Total	1,848,000	60,000	-	1,740,000	-	-	-	1,740,000	-
<i>Impact on Operating Budget</i>									
Personnel Services					18,500	18,500	18,500	55,500	92,500
Operations					20,000	20,000	20,000	60,000	100,000
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs			-	-	38,500	38,500	38,500	115,500	192,500

Conservation Easements

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	DEAPR	Starting Date:	N/A	Expansion	X
Project Number:	20006	Completion Date:	N/A	Renovation	
				Replacement	

Project Description/Justification: The Conservation Easement component of the Lands Legacy program was initially funded in July 2002, and provides matching funds for State and federal grants to acquire conservation easements to conserve prime or threatened farmland, sensitive natural areas, or important water quality buffer lands in keeping with Board goals and Lands Legacy priorities. These lands have conservation values or agricultural operations to be enhanced and protected, and the land stays in private ownership and is not publicly-accessible except upon landowner consent. Over 2,100 acres of prime farmland and natural areas have been conserved to date, with millions of dollars in state/federal grants leveraged. It is anticipated that additional matching funds of approximately 50% would again be leveraged for easements, as shown as Grant Funding and Landowner Donations.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building	6,878,181	1,000,000		1,000,000		1,000,000		2,000,000	3,000,000
Construction/Repairs/Renovations									
Equipment/Furnishings									
Total Project Budget	6,878,181	1,000,000	-	1,000,000	-	1,000,000	-	2,000,000	3,000,000
<i>Funding Sources</i>									
Transfer from General Fund	600,000							-	-
Transfer from Other Projects	143,000							-	
Grant Funding and Donations	2,885,181	500,000		500,000		500,000		1,000,000	1,500,000
Debt Financing	3,250,000	500,000		500,000		500,000		1,000,000	1,500,000
Total	6,878,181	1,000,000	-	1,000,000	-	1,000,000	-	2,000,000	3,000,000
<i>Impact on Operating Budget</i>									
Personnel Services									
Operations									
Recurring Capital									
New/Addl Revenue									
Total Operating Costs			-	-	-	-	-	-	-

Upper Eno Nature Preserve – Seven Mile and McGowan Creek Nature Parks

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	DEAPR	Starting Date:	7/1/15	Expansion	X
Project Number:	20028	Completion Date:	7/1/21	Renovation	
				Replacement	

Project Description/Justification: The Upper Eno Nature Preserve includes a number of different properties with water resource and conservation significance in the Upper Eno Watershed. There are two planned “Nature Parks” for public access within this preserve, at Seven Mile Creek south of I-85/40 and McGowan Creek, north of US 70. Work is currently underway on trails, camping area and a parking area at the Seven Mile Creek Nature Park using previously-approved funds. There is no funding for FY 2017-18, but \$110,000 is proposed for Year 2 to build waystation facilities for the Mountains to Sea Trail at Seven Mile Nature Park. The MST would traverse this Nature Preserve as part of its course from the Blue Ridge Mountains to the Outer Banks. Funds are proposed for FY 2020-21 for the McGowan Creek Natural Area, including a needed road redesign on US 70. Grant funding would be pursued for this project.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									-
Construction/Repairs/Renovations	100,000			100,000		400,000		500,000	
Equipment/Furnishings	25,000			10,000		30,000		40,000	
Total Project Budget	125,000	-	-	110,000	-	430,000	-	540,000	-
<i>Funding Sources</i>									
Transfer from General Fund								-	
Transfer from Other Capital Funds									
Debt Financing	125,000		-	110,000		430,000		540,000	-
Total	125,000	-	-	110,000	-	430,000	-	540,000	-
<i>Impact on Operating Budget</i>									
Personnel Services		-	40,000	40,000	40,000	47,000	47,000	214,000	235,000
Operations		-	10,000	12,000	12,000	22,000	22,000	78,000	110,000
Recurring Capital									
New/Addl Revenue								-	
Total Operating Costs			50,000	52,000	52,000	69,000	69,000	292,000	345,000

Soccer.com Soccer Center, Phase II

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	DEAPR	Starting Date:	7/1/14	Expansion	X
Project Number:	20026	Completion Date:	7/1/20	Renovation	
				Replacement	

Project Description/Justification: Requested funding is shown in FY 2017-18 for design and engineering of a facility expansion, with construction in FY 2019-20 for this very successful soccer destination. Land was acquired to expand the center in summer 2016. The proposed funding would enable the construction of 2-4 additional fields (depending on field surface decisions), parking, restrooms, concession/equipment storage, stormwater controls and other amenities. Current costs are based on artificial turf fields.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building	425,000							-	
Professional Services			300,000					300,000	
Construction/Repairs/Renovations	125,000				4,500,000			4,500,000	
Equipment/Furnishings	16,000				89,000			89,000	
Total Project Budget	566,000	-	300,000	-	4,589,000	-	-	4,889,000	-
<i>Funding Sources</i>									
Transfer from General Fund	16,000							-	
Transfer from Other Funds		-						-	
Debt Financing	550,000		300,000		4,589,000		-	4,889,000	-
Transfer from Lands Legacy								-	
Total	566,000	-	300,000	-	4,589,000	-	-	4,889,000	-
<i>Impact on Operating Budget</i>									
Personnel Services						65,000	65,000	130,000	325,000
Operations					5,000	22,000	22,000	49,000	110,000
Recurring Capital								-	
New/Addl Revenue					47,000	47,000	47,000	141,000	235,000
Total Operating Costs	-	-	-	-	52,000	134,000	134,000	320,000	670,000

Lands Legacy Program

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	DEAPR	Starting Date:	N/A	Expansion	X
Project Number:	20011	Completion Date:	N/A	Renovation	
				Replacement	

Project Description/Justification: The Lands Legacy Program, established in April 2000, is an award-winning, comprehensive program to conserve and protect the County's most critical natural and cultural resources, including prime and threatened farmland; future parklands; natural areas, wildlife habitat and prime forests; watershed stream buffers; and historic and archaeological sites. Farmland conservation and other natural areas conservation also occurs through the related "Conservation Easements" project. Acquisition of the Bingham Township District Park site, Mountains to Sea Trail easements, continued acquisitions for the Upper Eno Nature Preserve, and the Jordan Lake Macrosite natural area are among several top anticipated priorities for these current and planned funds. Currently, \$3.2 million is available in this project for those (and other opportunity) purposes. The County has and will continue to aggressively seek to leverage these funds through grants (\$5.5 million to date) and partnership funding.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building	8,410,452				500,000	500,000	500,000	1,500,000	2,500,000
Construction/Repairs/Renovations									
Equipment/Furnishings									
Total Project Budget	8,410,452	-	-	-	500,000	500,000	500,000	1,500,000	2,500,000
<i>Funding Sources</i>									
Transfer from General Fund	1,110,452								
Transfer from Other Funds								-	-
Debt Financing	7,300,000							-	-
Pay-as-you-go funding beginning Year 4					500,000	500,000	500,000	1,500,000	2,500,000
Projected Grant Funding									
Total	8,410,452	-	-	-	500,000	500,000	500,000	1,500,000	2,500,000
<i>Impact on Operating Budget</i>									
Personnel Services									
Operations									
Recurring Capital									
New/Addl Revenue								-	-
Total Operating Costs		-	-	-	-	-	-	-	-

Millhouse Road Park

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	7/1/16	Expansion	
Project Number:	20034	Completion Date:	7/1/20	Renovation	
				Replacement	

Project Description/Justification: This park project is a planned Town of Chapel Hill / Orange County partnership using a 50-50 split-funding concept, with the development of a master plan for the facility and an interlocal agreement currently underway. The requested funding in FY2020-21 is for design and engineering services for the collaborative planning effort, followed by construction in FY2021-22. The Millhouse Road Park is a 79-acre site just north of Chapel Hill, and was acquired in 2004 (69 acres) and 2007 (10 acres) as a future park site with discussion to date focused on a soccer field complex for southern Orange County, with some walking trails and other amenities. Cost estimates are based on the existing Soccer.com Soccer Center.



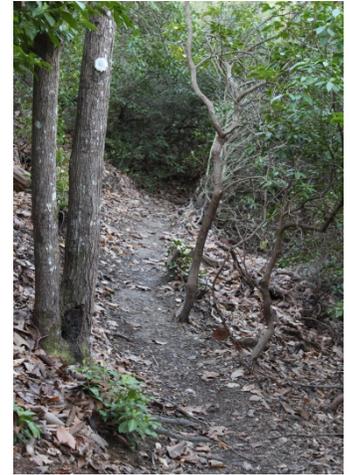
FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building	188,712							-	
Professional Services				-		300,000		300,000	
Construction/Repairs/Renovations	106,090						6,400,000	6,400,000	-
Equipment/Furnishings								-	
Total Project Budget	294,802	-	-	-	-	300,000	6,400,000	6,700,000	-
<i>Funding Sources</i>									
Transfer from General Fund	76,090					150,000		150,000	
Transfer from Other Projects	218,712							-	
Debt Financing							3,200,000	3,200,000	-
Possible Town of Chapel Hill funding				-	-	150,000	3,200,000	3,350,000	
Operations/funding from other sources								-	
Total	294,802	-	-	-	-	300,000	6,400,000	6,700,000	-
<i>Impact on Operating Budget</i>									
Personnel Services									680,000
Operations									500,000
Recurring Capital									
New/Addl Revenue									-
Total Operating Costs			-	-	-	-	-	-	1,180,000

Mountains to Sea Trail

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	DEAPR	Starting Date:	7/1/16	Expansion	X
Project Number:	20043	Completion Date:	6/30/26	Renovation	
				Replacement	

Project Description/Justification: The Mountains to Sea Trail (MST) is a part of the N.C. State Parks system and would connect by trail the Great Smoky Mountains with the Outer Banks. Funding was provided in FY 2016-17 for the initial phase of this project, acquiring and constructing the trail segment from Occoneechee Mountain State Natural Area to the County’s Upper Eno Nature Preserve (Seven Mile Creek Nature Park). Funding appropriated and proposed is for acquiring easements, initial trail construction of identified segments, with associated signage and fencing and any other privacy measures. The initial segment will also include some type of pedestrian crossing improvements over Interstate 85/40. The second phase of the project is proposed for Year 3 and would continue south from Seven Mile Creek to Cane Creek, and the third phase would be in Years 7-10. The project reflects phased voluntary acquisition of trail easements and trail construction in FY 2019-20 and beyond, as lands are acquired and segments connected. (Note: A portion of the MST is within the Upper Eno Nature Preserve project and some improvements are funded through that project).



FINANCIAL SUMMARY

Project Budget	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>								
Land/Building	120,000	-		420,000		-	420,000	260,000
Construction/Repairs/Renovations	313,000	-		203,000			203,000	130,000
Equipment/Furnishings	88,000			70,000	20,000		90,000	60,000
Total Project Budget	521,000	-	-	693,000	20,000	-	713,000	450,000
<i>Funding Sources</i>								
Transfer from General Fund	88,000			70,000	20,000		90,000	90,000
Transfer from Other Funds (LL)	120,000						-	
Grant Funding from State Parks	150,000	-		260,000			260,000	180,000
In-Kind Funding from Organizations	10,000	-		10,000			10,000	
Debt Financing	153,000	-		353,000			353,000	180,000
Total	521,000	-	-	693,000	20,000	-	713,000	450,000
<i>Impact on Operating Budget</i>								
Personnel Services	-	10,000	10,000	10,000	10,000	15,000	55,000	75,000
Operations	-	12,000	14,000	16,000	16,000	20,000	78,000	100,000
Recurring Capital	-						-	
New/Addl Revenue	-						-	
Total Operating Costs	-	22,000	24,000	26,000	26,000	35,000	133,000	175,000

Hollow Rock Nature Park (New Hope Preserve)

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	7/12/13	Expansion	X
Project Number:	20027	Completion Date:	7/1/23	Renovation	X
				Replacement	

Project Description/Justification: The New Hope Preserve is a 72-acre site owned by Orange County, Durham County and the Town of Chapel Hill. Located within this Preserve is the Hollow Rock Nature Park, Phase I of which opened in 2016 with hiking trails. Proposed funding for FY 2017-18 would allow for deconstruction of an old dilapidated house located on the site, along with slight increases in personnel and operating costs due to the full year of the Nature Park being open. The final phase of the project will be completed in future years as the ultimate disposition of Pickett Road is determined. Previously-appropriated funds have allowed for site facilities (parking, driveway, trails and bridges, kiosks and other low-impact amenities). Some of these facilities are now completed, and the FY 2016-17 funds will enable a wildlife overlook, ADA trail and permanent restrooms to be added in 2017. Durham County contributes 50% of the cost of these facilities and amenities as per an interlocal agreement between the parties adopted in spring 2015.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building	75,000							-	
Professional Services								-	
Construction/Repairs/Renovations	312,500	225,000	10,000					10,000	165,000
Equipment/Furnishings		10,000						-	
Total Project Budget	387,500	235,000	10,000	-	-	-	-	10,000	165,000
<i>Funding Sources</i>									
Transfer from General Fund	62,500	117,500	5,000					5,000	82,500
Funding from Durham County	35,000	117,500	5,000					5,000	82,500
From Other Projects	75,000		-					-	-
Grant Funding	215,000							-	-
Total	387,500	235,000	10,000	-	-	-	-	10,000	165,000
<i>Impact on Operating Budget</i>									
Personnel Services		-	47,000	47,000	47,000	47,000	47,000	235,000	235,000
Operations	5,000	2,000	10,000	12,000	12,000	12,000	12,000	58,000	60,000
Recurring Capital								-	-
New/Addl Revenue								-	-
Total Operating Costs		2,000	57,000	59,000	59,000	59,000	59,000	293,000	295,000

Northeast District Park

Project Category:	County Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	7/1/19	Expansion	
Project Number:	20036	Completion Date:	6/30/21	Renovation	
				Replacement	

Project Description/Justification: This future park site, the district park for the northeast quadrant of Orange County, has been purchased and is land-banked for future use. There is no funding in FY 2017-18. A Preliminary Concept Plan was prepared by staff that identifies the general locations for different types of park activities, including a potential solid waste convenience center and possible emergency services substation and cellular tower within the park. Northeast District Park is a 142-acre site acquired in late-2007. The site was acquired with the potential for appropriate co-located county facilities. The property is currently land-banked and leased to a local farmer for cattle grazing, pending future construction. The cost estimates are based on a district park concept of comparable size.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									
Professional Services					-		350,000	350,000	
Construction/Repairs/Renovations						-		-	7,650,000
Equipment/Furnishings									
Total Project Budget			-	-	-	-	350,000	350,000	7,650,000
<i>Funding Sources</i>									
Transfer from General Fund		-	-		-		350,000	350,000	
Debt Financing							-	-	7,650,000
Funding from other infrastructure partner									
Total		-	-	-	-	-	350,000	350,000	7,650,000
<i>Impact on Operating Budget</i>									
Personnel Services									488,000
Operations	10,000							-	240,000
Recurring Capital									
New/Addl Revenue									
Total Operating Costs	10,000	-	-	-	-	-	-	-	728,000

River Park, Phase II

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	DEAPR	Starting Date:	7/1/15	Expansion	
Project Number:	20032	Completion Date:	7/1/18	Renovation	X
				Replacement	X

Project Description/Justification: River Park is located behind the Courthouse/Justice Facilities building, and the County's East Campus buildings. Funding of \$50,000 in FY2016-17 was appropriated for additional signage and stormwater improvements that will be needed once the Town of Hillsborough's Churton Street Pedestrian Improvements Project reaches the park. Prior year funding in FY 2015-16 included bridge replacement (an engineered bridge), a performance shell, trail extensions, benches, and a renovation of the Oconneechee Village replica. Some of these improvements are underway, while others await the aforementioned Town pedestrian improvements project. This park is experiencing increased usage due to the Hillsborough Riverwalk (which includes a portion of the MST) being located in the park, and its proximity to other downtown attractions.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									
Construction/Repairs/Renovations	350,000	50,000						-	
Equipment/Furnishings									
Total Project Budget	350,000	50,000	-	-	-	-	-	-	-
<i>Funding Sources</i>									
Transfer from General Fund	50,000	50,000						-	
Transfer from Other Funds			-	-	-	-	-	-	-
NCDOT/Town of Hillsborough									
Debt Financing	300,000							-	
Total	350,000	50,000	-	-	-	-	-	-	-
<i>Impact on Operating Budget</i>									
Personnel Services		-	24,000	24,000	24,000	24,000	24,000	120,000	120,000
Operations		-	8,000	8,000	8,000	8,000	8,000	40,000	40,000
Recurring Capital									
New/Addl Revenue								-	-
Total Operating Costs		-	32,000	32,000	32,000	32,000	32,000	160,000	160,000

Twin Creeks Park and Educational Campus, Phase II

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	7/1/09	Expansion	X
Project Number:	20003	Completion Date:	7/1/27	Renovation	
				Replacement	

Project Description/Justification: Twin Creeks (Moniese Nomp) Park is located along Old NC 86 north of Carrboro and connects to Morris Grove Elementary School (which is part of the overall site. There is no funding proposed for FY 2017-18. It is the district park for southeastern Orange County. Funding for design and engineering for Phase II of the park is requested in FY2019-20, with additional funding requested in FY2020-21 for construction of Phase II. The cost estimates are based on a district park of comparable size. The first phase of the park (Jones Creek Greenway) was completed in 2011. Prior years funding (\$600,000) exists for a portion of a future entry road that would be shared with the adjoining property development to the south (Ballentine subdivision). This entry road has been on hold pending Town staff studies on transportation and stormwater in this area. Funding to complete the third and final phase of the park is reflected in Years 9-10.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building	50,814								
Professional Services					220,000			220,000	220,000
Construction/Repairs/Renovations	1,905,643					3,780,000		3,780,000	3,780,000
Equipment/Furnishings									
Total Project Budget	1,956,457	-	-	-	220,000	3,780,000	-	4,000,000	4,000,000
<i>Revenues/Funding Source</i>									
General Government Revenue	277,000							-	
Debt Financing	1,250,000				220,000	3,780,000		4,000,000	4,000,000
Funding from other infrastructure partner									
Grant Funding NCDOT	429,457								
Total	1,956,457	-	-	-	220,000	3,780,000	-	4,000,000	4,000,000
<i>General Fund Related Operating Costs</i>									
Personnel Services							93,500	93,500	467,500
Operations							70,000	70,000	350,000
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	163,500	163,500	817,500

Little River Park, Phase II

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	7/1/15	Expansion	X
Project Number:	20040	Completion Date:	7/1/22	Renovation	X
				Replacement	

Project Description/Justification: Funding of \$100,000 was approved in FY2016-17 to repave the park entry road, expand parking, repave the ADA loop trail, and add a new maintenance shed. An additional \$50,000 in Year 2 has been added to reflect the need to address the Laws House, which stands at the park entrance and has been stabilized pending a future decision on use. Requested funding for FY2021-22 is for other improvements including a new playground and new and improved trails. This park is a joint Orange/Durham County initiative. In compliance with an Interlocal Agreement, funding includes 50% from Durham County.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Professional Services	25,000							-	
Construction/Repairs/Renovations	1,596,720	100,000		50,000			250,000	300,000	
Equipment/Furnishings								-	
Total Project Budget	1,621,720	100,000	-	50,000	-	-	250,000	300,000	-
<i>Funding Sources</i>									
From General Fund	54,750	50,000		25,000			125,000	150,000	
Contribution from Durham County	388,662	50,000		25,000			125,000	150,000	
Grant Funding	724,000								
Transfer from Payment-In-Lieu	84,514								
Bonds	369,794								
Total	1,621,720	100,000	-	50,000	-	-	250,000	300,000	-
<i>Impact on Operating Budget</i>									
Personnel Services								-	
Operations			7,500	7,500	7,500	7,500	10,000	40,000	50,000
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-	-	7,500	7,500	7,500	7,500	10,000	40,000	50,000

Fairview Park Improvements

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	DEAPR	Starting Date:	07/01/15	Expansion	
Project Number:	20041	Completion Date:	01/01/23	Renovation	
				Replacement	

Project Description/Justification: Funding approved in FY 2015-16 and FY2016-17 has been used to create a new access entry and parking lot for Fairview Park from NC 86. This work is now completed. Funds are reflected in FY 2017-18 for a site assessment to determine the scope of future landfill mitigation on the site, but these funds would be reimbursed by the State Division of Environmental Quality. Completion of this assessment will allow for future funds for landfill remediation (\$1.5 million) in FY 2019-20 by the State via reimbursement, and an additional \$1.5 million in local funds in FY 2021-22 for construction of new park facilities on the former landfill portion of the site.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building					1,500,000			1,500,000	
Professional Services			50,000					50,000	
Construction/Repairs/Renovations	100,000	325,000					1,500,000	1,500,000	
Equipment/Furnishings								-	
Total Project Budget	100,000	325,000	50,000	-	1,500,000	-	1,500,000	3,050,000	-
<i>Funding Sources</i>									
Transfer from General Fund	100,000			-				-	
NCDEQ Reimbursement Fund			50,000		1,500,000			1,550,000	
Transfer from Other Funds				-	-	-	-	-	
Debt Financing		325,000					1,500,000	1,500,000	
Total	100,000	325,000	50,000	-	1,500,000	-	1,500,000	3,050,000	-
<i>Impact on Operating Budget</i>									
Personnel Services									245,000
Operations									75,000
Recurring Capital									-
New/Addl Revenue									-
Total Operating Costs	-	-	-	-	-	-	-	-	320,000

Cedar Grove Community Center

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD		
Department:	Asset Management Services	Starting Date:	7/1/12	Expansion	
Project Number:	10016	Completion Date:	6/30/18	Renovation Replacement	

Project Description/Justification: The Cedar Grove Community Center opened in June 2016, located on NC 86 North adjoining Cedar Grove Park. Funding of \$75,000 in FY 2017-18 includes the installation of showers at the facility for persons using the exercise equipment and gymnasium. This project includes incremental increases in personnel and utility costs.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building								-	
Construction/Repairs/Renovations	3,786,771		75,000					75,000	
Equipment/Furnishings - Library Kiosk	180,000							-	
Total Project Budget	3,966,771	-	75,000	-	-	-	-	75,000	-
<i>Funding Sources</i>									
Transfer from General Fund	396,545	-	75,000	-	-	-	-	75,000	-
Available Project Balance	250,000							-	
Debt Financing	3,320,226	-						-	
Total	3,966,771	-	75,000	-	-	-	-	75,000	-
<i>Impact on Operating Budget</i>									
Personnel Services	14,305	49,801	32,760	32,760	32,760	32,760	49,801	180,841	249,005
Operations	41,798	46,270	46,270	46,270	46,270	46,270	46,270	231,350	231,350
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	56,103	96,071	79,030	79,030	79,030	79,030	96,071	412,191	480,355

Historic Rogers Road Neighborhood Community Center

Project Category:	County Capital	Project Status:	Active	Project Type
Functional Service Area:	Support Services	Proposed Bid Award Date:		New
Department:	Asset Management Services	Starting Date:		Expansion
Project Number:	20042	Completion Date:		Renovation Replacement

Project Description/Justification: There is no funding proposed for FY2017-18 as part of the Capital Investment Plan. Some smaller improvements will be reflected in the departmental budget. The Rogers Road Community Center opened in 2014 and is operated in compliance with a Service Level Agreement (SLA) with the Rogers-Eubanks Neighborhood Association (RENA).



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services								-	
Land/Building	650,000								
Construction/Repairs/Renovations		-						-	
Total Project Budget:	650,000	-	-	-	-	-	-	-	-
<i>Funding Sources</i>									
From General Fund	650,000								
Chapel Hill Reimbursement (43%)		-		-	-	-	-	-	
Carrboro Reimbursement (14%)		-		-	-	-	-	-	-
Debt Financing		-		-	-	-	-	-	
Total	650,000	-	-	-	-	-	-	-	-
<i>Impact on Operating Budget</i>									
Personnel Services		18,400	18,400	18,400	18,400	18,400	18,400	92,000	92,000
Operations									
Recurring Capital									
New/Addl Revenue								-	
Total Operating Costs		18,400	18,400	18,400	18,400	18,400	18,400	92,000	92,000

Efland-Cheeks Community Center

Project Category:	County Capital	Project Status:	Active/New	Project Type	
Functional Service Area:	Support Services	Proposed Bid Award Date:	TBD	New	X
Department:	Asset Management Services/DEAPR	Starting Date:	7/1/12	Expansion	X
Project Number:	20045	Completion Date:	7/1/20	Renovation Replacement	

Project Description/Justification: The Efland Cheeks Community Center is located adjacent to Efland Cheeks Park and Efland Cheeks Elementary School. Due to the limitations of expansion potential for the existing 1992 building, funding is proposed for design (Year 2) and construction (Year 3) of a new Efland Cheeks Community Center building proposed to be located on property nearby to the existing center. Incremental increases in operating and personnel costs are also shown.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services		35,000		100,000				100,000	
Construction/Repairs/Renovations			-		1,000,000			1,000,000	
Equipment/Furnishings			-					-	
Total Project Budget	-	35,000	-	100,000	1,000,000	-	-	1,100,000	-
<i>Funding Sources</i>									
General Fund - Debt Service								-	-
Transfer from General Fund		35,000		100,000				100,000	
Debt Financing			-		1,000,000			1,000,000	
Total	-	35,000	-	100,000	1,000,000	-	-	1,100,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services			32,760	32,760	32,760	32,760	32,760	163,800	163,800
Operations			27,000	27,000	27,000	40,000	40,000	161,000	200,000
Recurring Capital									
New/Addl Revenue								-	-
Total Operating Costs			59,760	59,760	59,760	72,760	72,760	324,800	363,800

Park and Recreation Facility Renovations, Repairs, and Safety Improvements

Project Category:	County Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	DEAPR	Starting Date:	7/1/14	Expansion	
Project Number:	20039	Completion Date:	Ongoing	Renovation	X
				Replacement	X

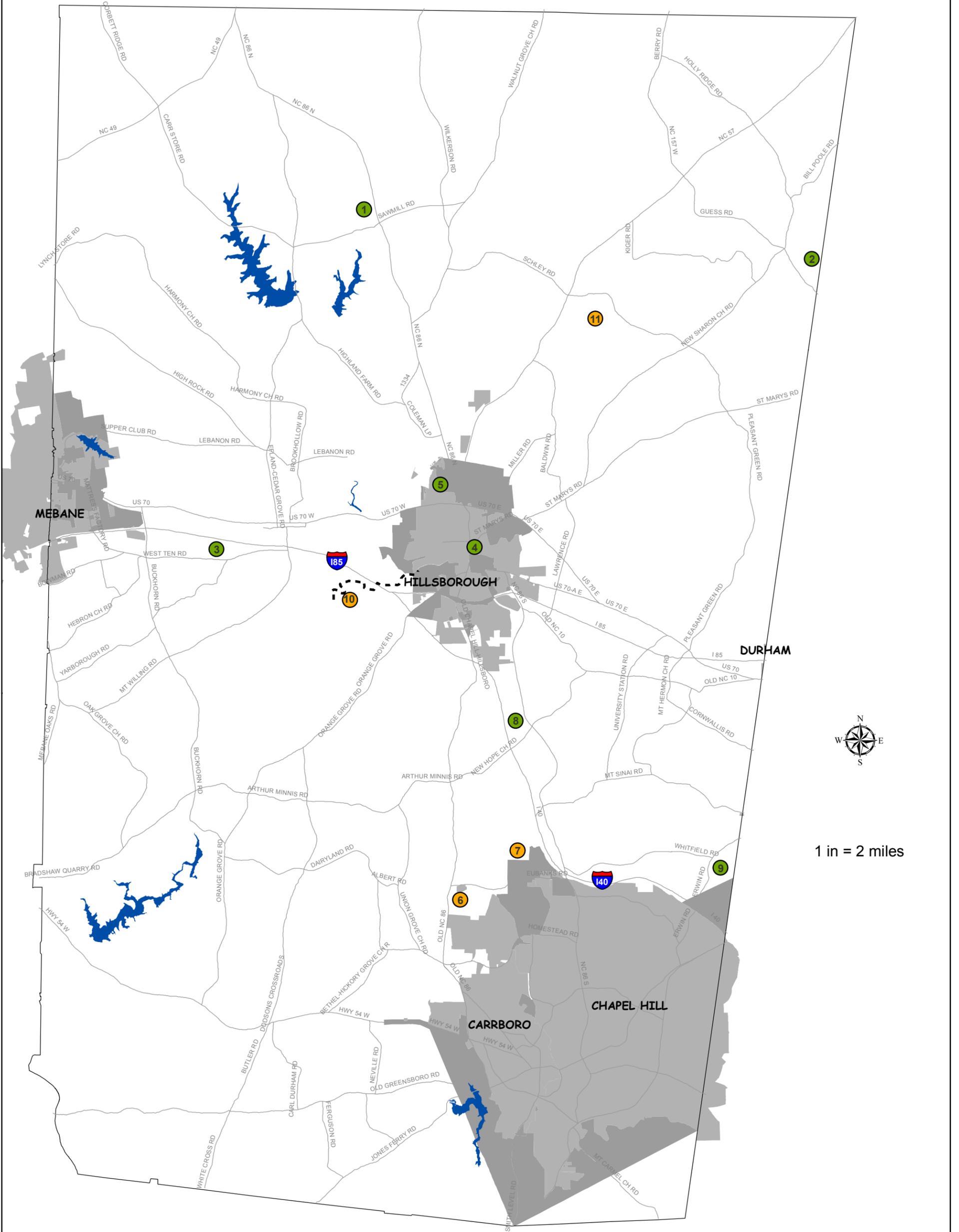
Project Description/Justification: Funding of \$191,000 is proposed for FY 2017-18 for ongoing safety, lighting/energy, park infrastructure, signage, preventive maintenance and landscape improvements to the County's seven parks. Each year, park and recreation equipment and facilities need renovation, repair, replacement and upgrades. This project provides for a scheduled and prioritized funding source for these needs identified in the 2030 P&R Master Plan process. Funding needs are based on a schedule of repairs and renovations planned for in advance. Each year the master list of scheduled projects is reviewed and prioritized, and projects proposed to be funded from this account.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services		28,500	1,500	2,000	2,000	2,000		7,500	
Construction/Repairs/Renovations	455,200	81,000	133,000	90,000	120,000	98,000	80,000	521,000	400,000
Equipment/Furnishings	156,300	85,500	56,500	88,000	58,000	80,000	100,000	382,500	500,000
Total Project Budget	611,500	195,000	191,000	180,000	180,000	180,000	180,000	911,000	900,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund	496,300	175,000		180,000	180,000	180,000	180,000	720,000	900,000
Transfer from Other Capital Projects	115,200	20,000						-	
Capital Projects Fund Balance								-	
Debt Financing			191,000					191,000	
Total	611,500	195,000	191,000	180,000	180,000	180,000	180,000	911,000	900,000
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

CIP Park Project Locations



Legend

- | | | | | | |
|--|----------------|---|--------------|---|---------------------------------|
|  | Existing Parks |  | Future Parks |  | Main roads |
| 1. Cedar Grove Park | | 6. Twin Creeks (Moniese Nomp) Park | |  | Towns |
| 2. Little River Regional Park | | 7. Millhouse Road Park | |  | Municipal ETJs |
| 3. Soccer.com Center | | 10. Upper Eno Nature Preserves | |  | Lakes |
| 4. River Park | | 11. Northeast District Park | | | |
| 5. Fairview Park | | | |  | Proposed Mountains to Sea Trail |
| 8. Blackwood Farm Park | | | | | |
| 9. Hollow Rock Nature Park | | | | | |



1 in = 2 miles



DEAPR
Map prepared by Land Records/GIS Division
2/28/2013 Update 3/27/2017<OC 220K O:\gishome\gisproj\land_resources\CIP_PkPrjLocations.mxd

Water & Sewer Utilities Capital Projects Summary - APPROVED
Fiscal Years 2017-22

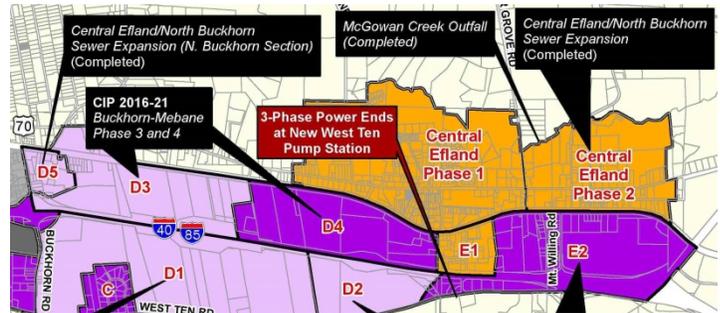
Projects	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Appropriations									
Central Efland/North Buckhorn Sewer	3,793,900							-	
Buckhorn EDD - Efland Sewer to Mebane	4,973,000	-	-	-	-	-	-	-	
Hillsborough EDD	1,150,000		380,000	-	-	-	-	380,000	
Eno EDD	1,315,000	120,000	490,000	-	-	-	-	490,000	
Buckhorn-Mebane EDD Phase 3 & 4		-	-	-	-	350,000	2,220,000	2,570,000	
Total	11,231,900	120,000	870,000	-	-	350,000	2,220,000	3,440,000	-
Revenues/Funding Source									
Transfer from General Fund	445,201							-	
Transfer from Other Projects (30017)								-	
General Fund - Debt Service Payments								-	
Article 46 Sales Tax - Debt Service								-	
EPA Special Appropriations Grant	1,348,400							-	
Article 46 Sales Tax Proceeds	505,000	120,000	90,000	-	-			90,000	
CDBG Grant								-	
State Revolving Loan Funds	2,351,899							-	
Debt Financing - Article 46 Sales Tax	6,581,400		780,000			350,000	2,220,000	3,350,000	-
Total	11,231,900	120,000	870,000	-	-	350,000	2,220,000	3,440,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations	646,830	130,780	116,530	58,265				174,795	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	646,830	130,780	116,530	58,265	-	-	-	174,795	-

Central Efland/North Buckhorn Sewer Expansion

Project Category:	Water and Sewer	Project Status:	Debt Repayment	Project Type
Functional Service Area:	Community Services	Proposed Bid Award Date:	N/A	New
Department:	Planning and Inspections	Starting Date:	07/01/10	Expansion X
Project Number:	30042	Completion Date:	06/30/13	Renovation Replacement

Project Description/Justification: The project is complete and therefore there is no capital funding in FY2017-18 for the Central Efland/North Buckhorn Sewer Expansion project. This project is included to reflect the associated ongoing debt service. The sewer extensions were made in two distinct areas. The project was made possible by EPA Special Appropriations Grants and also supported by a low interest loan from the NCDENR State Revolving Loan Fund and the general fund.

1. The Northern Buckhorn portion was an extension of the City of Mebane's sewer system that serves residents in the area along Buckhorn Road between the Interstate I-40/85 and the railroad tracks.
2. The Central Efland (Ph. 2) portion of this project added to the previously completed Efland Sewer System to provide sewer service availability to the majority of those properties requesting service 25 years ago.



Operational Impacts:

1. **North Buckhorn Extension** – None; the easements and infrastructure for this section of sewer were transfer to the City of Mebane in Dec. 2016. Mebane now owns and maintains this as part of their system.
2. **Central Efland Extension** (part of the Efland Sewer System) - Orange County still owns and operates this section through in-house administration and interlocal agreements with the Mebane, Hillsborough and Orange-Alamance Water System (OAWS). This system will be transferred completely to Mebane once the Efland Sewer to Mebane Ph. 2 Extension CIP project is complete in approximately Fiscal Year 2018-2019.

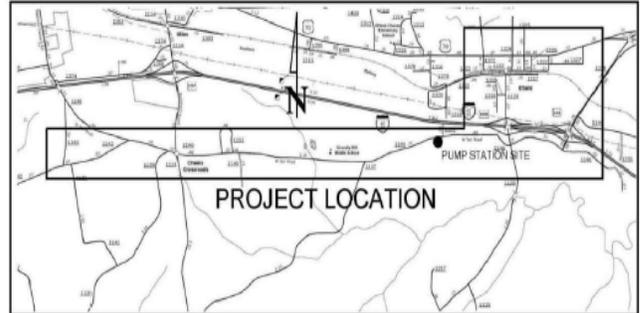
FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Services	34,000							-	
Land/Building	59,900							-	
Construction/Repairs/Renovations	3,700,000							-	
Equipment/Furnishings								-	
Total Project Budget	3,793,900	-	-	-	-	-	-	-	-
Funding Sources									
Transfer from General Fund	93,601							-	
Transfer from Other Projects	-							-	
EPA Special Appropriations Grant	1,348,400							-	
State Revolving Loan Funds	2,351,899							-	
Debt Financing								-	
Total	3,793,900	-	-	-	-	-	-	-	-
Impact on Efland Sewer Operating Budget									
Personnel Services									
Operations	646,830	130,780	116,530	58,265				174,795	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs	-	130,780	116,530	58,265	-	-	-	174,795	-

Buckhorn EDD - Efland Sewer to Mebane, Phase 2 Extension

Project Category:	Water and Sewer	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	05/01/17	New	
Department:	Planning and Inspections	Starting Date:	07/01/17	Expansion	X
Project Number:	30044	Completion Date:	10/31/18	Renovation	
				Replacement	

Project Description/Justification: Funding was in prior years. There was no funding in FY2016-17 for the Buckhorn Economic Development District (EDD) Efland Sewer to Mebane, Phase 2 Extension project. This project is included to reflect ongoing debt service associated with this project. Currently, the wastewater collected by the Efland sewer system is pumped 3 1/2 miles east to the Town of Hillsborough via a 10" force main. This project would construct the infrastructure necessary to send the wastewater collected by the existing system. The strategy for operation and maintenance of the system will comply with the Interlocal Agreement with the City of Mebane. This project would also construct the force main between the existing Gravelly Hill Pump station and Rock Quarry road, which will eventually allow the Gravelly Hill PS (Buckhorn EDD) to be upgraded. The cost estimate has been revised based on preliminary design data and recent bid prices on similar projects.



The cost estimate has been revised based on preliminary design data and recent bid prices on similar projects. This project would also construct the force main between the existing Gravelly Hill Pump station and Rock Quarry road, which will eventually allow the Gravelly Hill PS (Buckhorn EDD) to be upgraded.

Operational Impacts: Orange County currently operates the Efland Sewer System. Upon completion of this project, the infrastructure ownership and maintenance responsibilities will be transferred to the City of Mebane per Interlocal Agreement; thereby relieving Orange County of the associated expenditures.

FINANCIAL SUMMARY

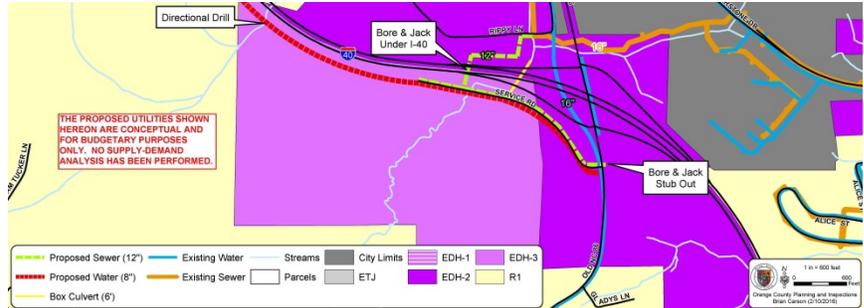
Project Budget	Current Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Design Services	403,000							-	
Land/Building	40,000							-	
Construction/Repairs/Renovations	4,300,000		-					-	
Project Management	230,000							-	
Equipment/Furnishings								-	
Total Project Budget	4,973,000	-	-	-	-	-	-	-	-
Funding Sources									
Transfer from General Fund	151,600							-	
Transfer from Other Projects								-	-
Article 46 Sales Tax Proceeds	240,000							-	
Debt Financing - Article 46 Sales Tax	4,581,400							-	
Total	4,973,000	-	-	-	-	-	-	-	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Hillsborough EDD

Project Category:	Water and Sewer	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	3/1/18		
Department:	Planning and Inspections	Starting Date:	5/1/18	Expansion	
Project Number:	30048	Completion Date:	3/31/19	Renovation Replacement	

Project Description/Justification:

There was no funding in FY2016-17 for the Hillsborough Economic Development District (EDD). The \$380,000 funding request in the FY2017-18 are additional funds needed for the project based on the revised scope and cost estimate, as it was determined that a water main extension was also necessary to create a viable environment for economic development in the southwestern area, which added costs. The prior year funding would be included with the requested funds. The County with the Town of Hillsborough will develop a Utility Service Agreement prior to beginning the project. This initial project targets approximately 370 acres in the southwestern corner of the Hillsborough EDD in Orange County, including approximately 130 acres north of 1-40 and west of Old NC 86. The design and construction of water and sewer infrastructure in this EDD will facilitate development in the area. The design of water and sewer infrastructure will be done in conjunction with the Town of Hillsborough.



Operational Impacts: None, as infrastructure will be turned over to the Town of Hillsborough for ownership and maintenance following completion.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Design Services	100,000		90,000					90,000	
Land/Building	50,000							-	
Construction/Repairs/Renovations	1,000,000		290,000					290,000	-
Equipment/Furnishings									
Total Project Budget	1,150,000	-	380,000	-	-	-	-	380,000	-
Funding Sources									
Transfer from General Fund								-	
Article 46 Sales Tax Proceeds	150,000		90,000					90,000	
Debt Financing - Article 46 Sales Tax	1,000,000		290,000					290,000	-
Total	1,150,000	-	380,000	-	-	-	-	380,000	-
Impact on Operating Budget									
Personnel Services									
Operations									
Recurring Capital									
New/Add'l Revenue								-	-
Total Operating Costs			-	-	-	-	-	-	-

Eno EDD

Project Category:	Water and Sewer	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	10/1/17	New	X
Department:	Planning and Inspections	Starting Date:	1/1/18	Expansion	
Project Number:	30045	Completion Date:	7/1/18	Renovation	
				Replacement	

Project Description/Justification: Funding of \$120,000 in FY2016-17 for the Eno Economic Development District (EDD) project was for engineering design and easement acquisitions. The \$490,000 funding request in FY 2017-18 , along with prior years funding, is for construction and construction project management of the utility infrastructure. This 776 acre area of the County has been designated an Economic Development District. Approximately 100 acres in the northeast portion of the Eno EDD has been identified for feasible gravity sewer system extension. The design and construction of water and sewer infrastructure in this portion of the EDD will facilitate development in the area. There is a recently updated interlocal agreement between Orange County and the City of Durham for Durham to provide water and sewer service to this area. The County and the City will collaboratively supervise the design and construction of the utility infrastructure. Concurrent downstream sewer system improvements by Durham will remove former sewage capacity constraints resulting from infiltration and inflow (I&I) that have to be resolved before Orange County’s sewer system extension can be brought online. Completion of Orange County’s project is timed such that completion will coincide with sufficient downstream capacity improvements.



Operational Impacts: None, as infrastructure will be turned over to the City of Durham for ownership and maintenance following completion.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Professional Design Services	265,000	110,000						-	
Land/Building	50,000	10,000						-	
Construction/Repairs/Renovations	1,000,000		400,000					400,000	
Project Management			90,000					90,000	
Total Project Budget	1,315,000	120,000	490,000	-	-	-	-	490,000	-
Funding Sources									
Transfer from General Fund		200,000						-	
Article 46 Sales Tax Proceeds		115,000						-	
Debt Financing - Article 46 Sales Tax	1,000,000		490,000					490,000	
Total	1,315,000	120,000	490,000	-	-	-	-	490,000	-
Impact on Operating Budget									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Buckhorn-Mebane EDD Phase 3 & 4 Water and Sewer

Project Category:	Water and Sewer	Project Status:	Planned	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	7/1/20	New	
Department:	Planning and Inspections	Starting Date:	8/1/20	Expansion	X
Project Number:	New	Completion Date:	12/31/22	Renovation	
				Replacement	

Project Description/Justification:
 There is no funding in FY2016-17 for the Buckhorn-Mebane Economic Development District (EDD) Water and Sewer project. The \$350,000 funding request in FY 2020-21, followed by the \$2,220,000 funding request in FY2021-22 is for a gravity sewer connection to the Phase 2 infrastructure (completed in 2014). This was a larger amount in earlier CIP's but has been reallocated to implementing a sewer master plan in a more focused area of development identified by economic development inquires. The specific timing of the funding of the project will be based on the demand for economic development activity in the area. This 200+ acre area of the County has been designated an Economic Development District and is one of the few acres with rail access. The design and construction of water and sewer infrastructure in this EDD will facilitate development in the area. This project estimated cost is based on approximately 10,000 feet of gravity sewer which branches off from the Phase 2 infrastructure to serve area D3 and D4 (see map included in this section), two interstate highway and railroad bores, and one new sewer pump station upgrade at the existing Gravelly Hill pump station.



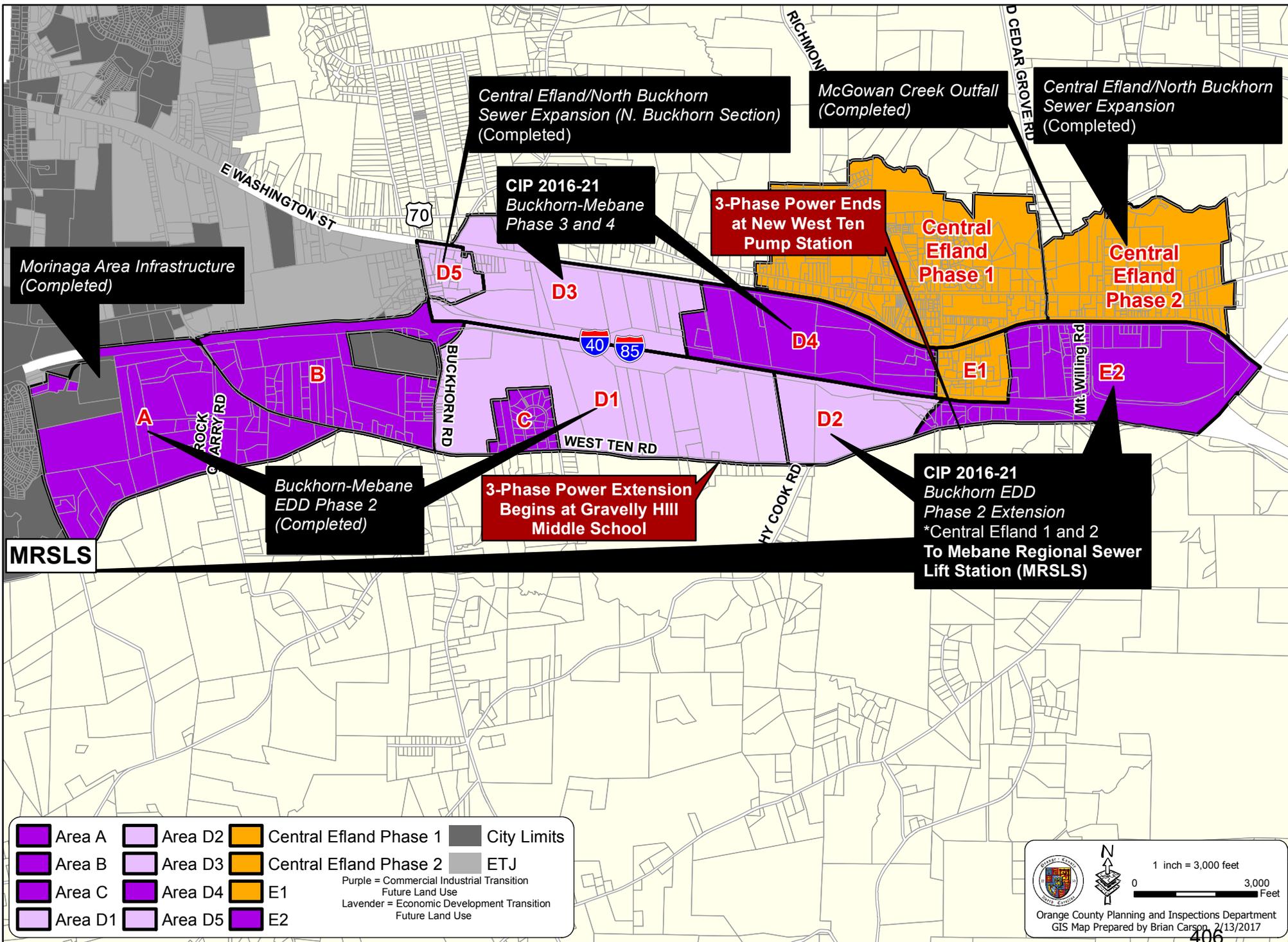
The specific timing of the funding of the project will be based on the demand for economic development activity in the area. This 200+ acre area of the County has been designated an Economic Development District and is one of the few acres with rail access. The design and construction of water and sewer infrastructure in this EDD will facilitate development in the area. This project estimated cost is based on approximately 10,000 feet of gravity sewer which branches off from the Phase 2 infrastructure to serve area D3 and D4 (see map included in this section), two interstate highway and railroad bores, and one new sewer pump station upgrade at the existing Gravelly Hill pump station.

Operational Impact: After construction, this system would fall under the ownership and maintenance of the City of Mebane per existing interlocal agreement amended in 2012.

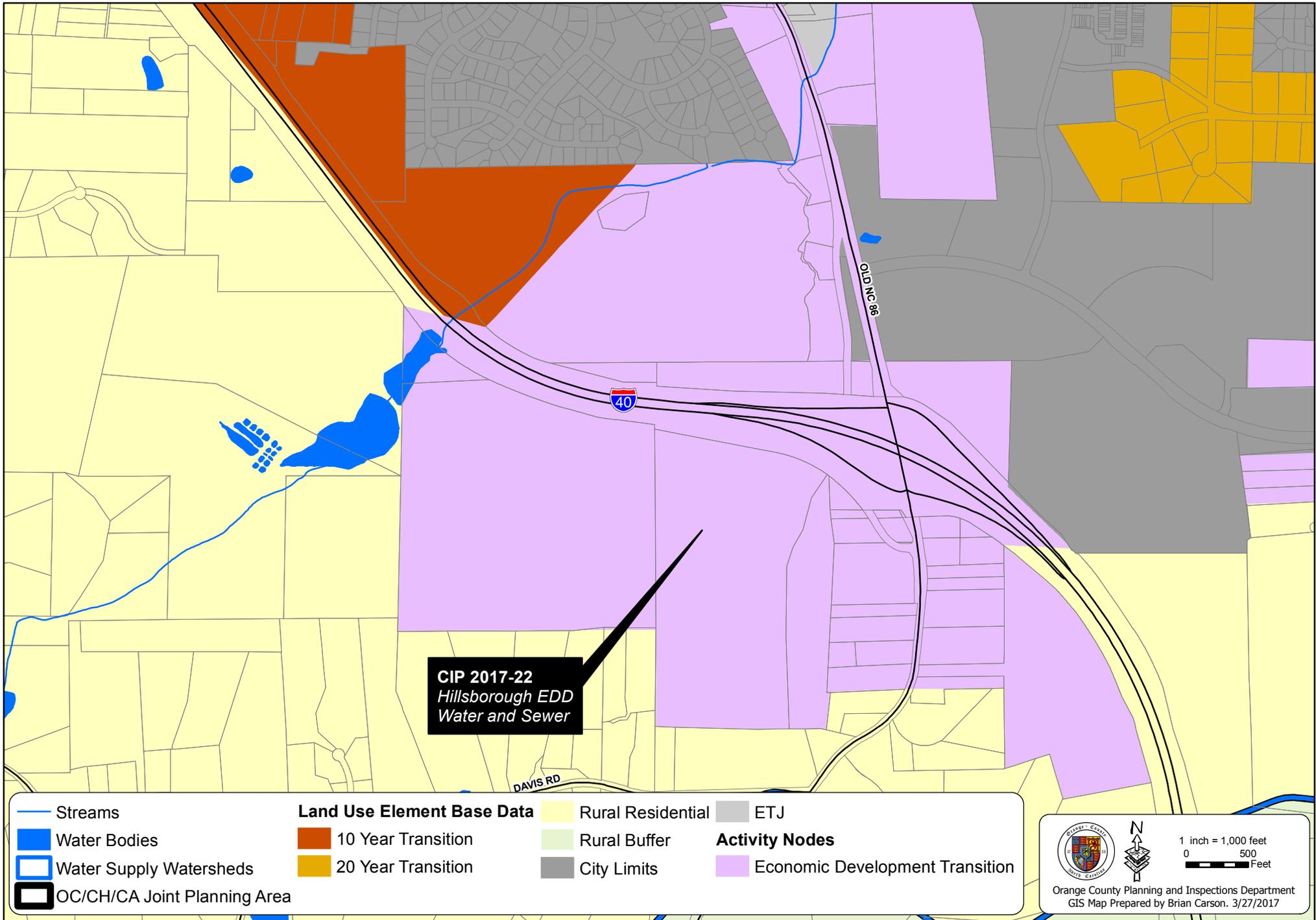
FINANCIAL SUMMARY

Project Budget	Current Fiscal Year	Year 1 Fiscal Year	Year 2 Fiscal Year	Year 3 Fiscal Year	Year 4 Fiscal Year	Year 5 Fiscal Year	Five Year Total	Year 6 to Year 10
Project Budget	Prior Years Funding	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	-
Expenses								
Professional Design Services	-				200,000	120,000	320,000	
Land/Building	-				150,000		150,000	
Construction/Repairs/Renovations		-				2,000,000	2,000,000	
Project Management						100,000	100,000	
Total Project Budget		-	-	-	-	350,000	2,220,000	2,570,000
Funding Sources								
Article 46 Sales Tax Proceeds		-		-	350,000		350,000	
Debt Financing - Article 46 Sales Tax					-	2,220,000	2,220,000	
Total		-	-	-	-	350,000	2,220,000	2,570,000
Impact on Operating Budget								
Personnel Services								-
Operations								-
Recurring Capital								-
New/Add'l Revenue								-
Total Operating Costs			-	-	-	-	-	-

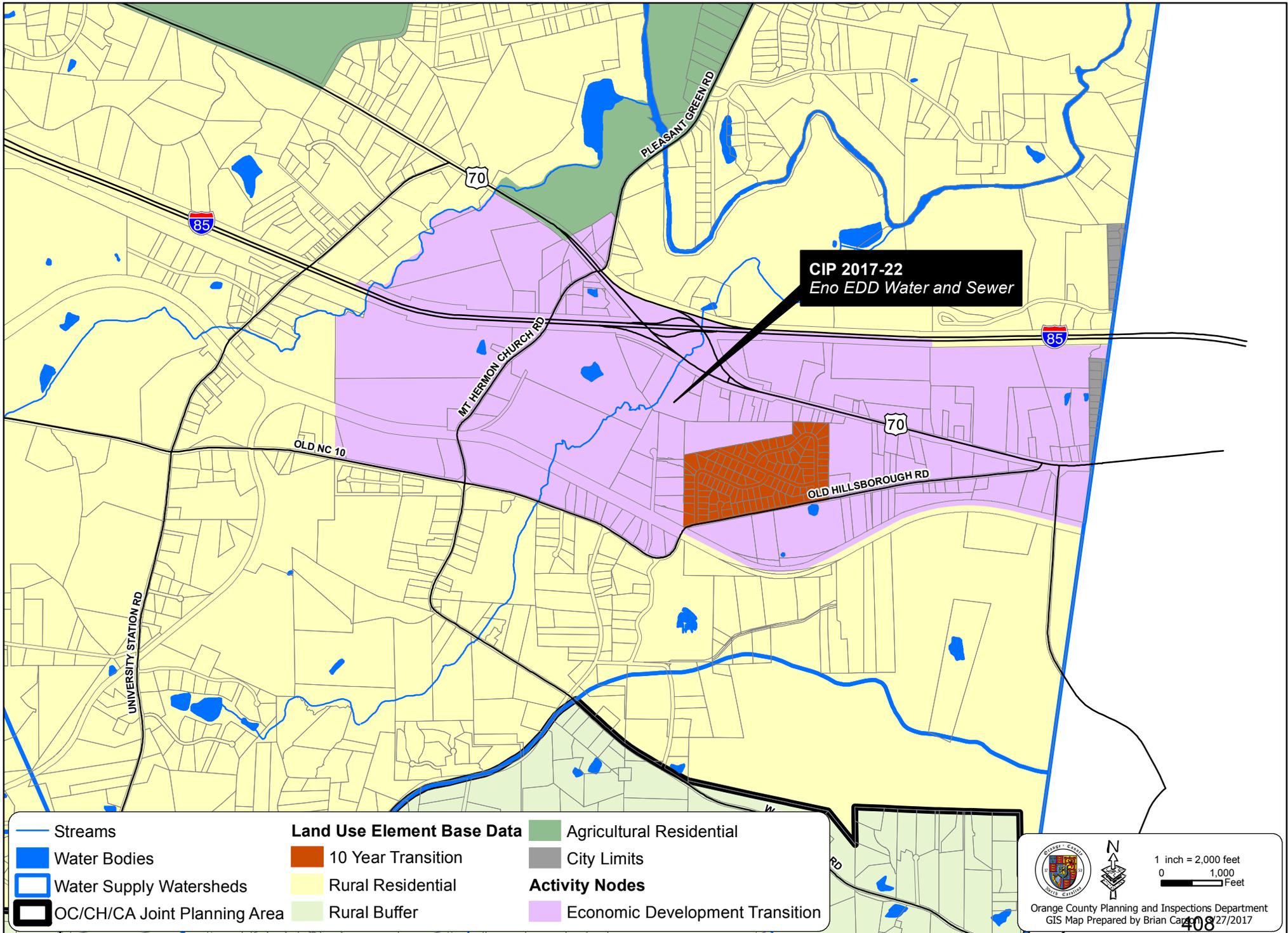
Efland/Buckhorn/Mebane Capital Projects



Hillsborough EDD CIP Project Area



Eno EDD CIP Project Area



	Streams		Agricultural Residential
	Water Bodies		10 Year Transition
	Water Supply Watersheds		Rural Residential
	OC/CH/CA Joint Planning Area		Rural Buffer
			City Limits
			Economic Development Transition



 1 inch = 2,000 feet
 0 1,000 Feet

Orange County Planning and Inspections Department
 GIS Map Prepared by Brian Carter 8/27/2017

Solid Waste Capital Projects Summary - APPROVED
Fiscal Years 2017-22

Projects	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Appropriations									
Environmental Support			116,484		-	-	-	116,484	172,048
Sanitation - Equipment	692,668	217,285	214,000	251,790	531,246	521,904		1,518,940	2,406,578
Recycling - Vehicles and Equipment	4,105,547	350,380		640,151	926,696	815,145	1,351,038	3,733,030	4,049,957
Eubanks Road Convenience Center	3,145,858							-	
High Rock Road Convenience Center			659,784					659,784	
Ferguson Road Convenience Center					728,746			728,746	
Bradshaw Quarry Convenience Center							803,900	803,900	
Roll-Card Distribution/Maintenance Bldg	165,000							-	
Landfill - C & D Equipment								-	1,017,615
Alternative Waste Disposal		100,000						-	
Sanitation Equip Parking Improvements				410,000				410,000	
Total	8,109,073	667,665	990,268	1,301,941	2,186,688	1,337,049	2,154,938	7,970,884	7,646,198
Revenues/Funding Source									
Solid Waste - Debt Service		-						-	
Solid Waste Funds	3,050,716	100,000	297,314	891,941	1,575,888	1,337,049	1,481,538	5,583,730	7,646,198
Debt Financing	4,744,932	348,430	692,954	410,000	610,800		673,400	2,387,154	
Grant	313,425	219,235						-	
Total	8,109,073	667,665	990,268	1,301,941	2,186,688	1,337,049	2,154,938	7,970,884	7,646,198
Solid Waste Fund Related Operating Costs									
Personnel Services		39,429	71,480	72,194	72,916	73,645	74,382	364,617	383,220
Operations		32,405	83,773	48,180	98,374	52,996	59,310	342,633	306,646
Recurring Capital			425,855	48,800	202,800	64,275	234,075	975,805	406,875
New/Addl Revenue								-	
Total Operating Costs		71,834	581,108	169,174	374,090	190,916	367,767	1,683,055	1,096,741

Environmental Support – Equipment Replacement

Project Category:	Solid Waste Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	10/1/17	New	
Department:	Solid Waste	Starting Date:	N/A	Expansion	
Project Number:	Fund 50	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification:

Every item of equipment scheduled for replacement in year one is thoroughly reviewed and evaluated with Equipment Repair Supervisor, Operations Manager, Division Manager and Director to confirm that replacement is necessary. Factors such as mileage/hours, recent repair history, downtime, and general servicibility are considered. Frequently, a replacement is deferred if it is considered still front-line servicable. For every item of equipment replaced a comparable item of equipment is placed on Govdeals so as to maintain current fleet size.



Year 1 (2017-18)

Replacement of Large Service Truck #586, Previously deferred from FY 2016-17 - \$116,484

Year 2 (2018-19)

No capital vehicle replacement scheduled

Year 3 (2019-20)

No capital vehicle replacement scheduled

Year 4 (2020-21)

No capital vehicle replacement scheduled

Year 5 (2021-22)

No capital vehicle replacement scheduled

Years 6-10 - \$172,048

FY 2026-27 Replacement of Large Service Truck \$172,048

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-2017	Year 1 Fiscal Year 2017-2018	Year 2 Fiscal Year 2018-2019	Year 3 Fiscal Year 2019-2020	Year 4 Fiscal Year 2020-2021	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									
Construction/Repairs/Renovations									
Equipment/Furnishings			116,484					116,484	172,048
Total Project Budget			116,484	-	-	-	-	116,484	172,048
<i>Funding Sources</i>									
Solid Waste Funds			116,484					116,484	172,048
Debt Financing								-	
Total		-	116,484	-	-	-	-	116,484	172,048
<i>Impact on Solid Waste Fund Operating Budget</i>									
Personnel Services									
Operations									
Recurring Capital									
New/Addl Revenue									
Total Operating Costs		-	-	-	-	-	-	-	-

Recycling Operations – Vehicle and Equipment Replacement/Cart Purchase

Project Category:	Solid Waste Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	10/1/18	New	
Department:	Solid Waste	Starting Date:	N/A	Expansion	
Project Number:	Fund 50	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification:

The Department follows the same process described in the Environmental Support Equipment Replacement section for evaluating and replacing equipment.

Year 1 (2017-18)

No capital vehicle replacement scheduled

Year 2 (2018-19)

Replace #897, Multi-Family Truck, \$281,991

Replace #1781, Front End Loader, previously deferred from FY 2017-18, \$358,160

Year 3 (2019-20)

Replace #846, Road Tractor, \$150,560; Replace #923 and #924, (2) Curbside Recycling Trucks, \$776,136

Year 4 (2020-21)

Replace #929, Roll-off Truck, \$286,856; #872, Govt. Bldg. Truck, \$119,526; #887, Road Tractor, \$154,294; #942, Commercial Recycling Truck, \$254,469

Year 5 (2021-22)

Overhaul Cat Wheel Loader \$184,345; Overhaul Cat Track Loader \$335,593

Replace (2) Curbside Recycling Trucks \$831,100

Year 6-10 (2022-27) - \$4,049,957

FY 2022-23 Replace Roll-off Truck \$276,186; Front End Loader \$403,068, Horizontal Grinder \$648,276

FY 2024-25 Replace Multi-Family Truck \$377,895; Replace Compact Loader \$193,761 Overhaul Excavator, \$173,395

FY 2025-26 Replace (2) Curbside Recycling Trucks, \$1,040,096

FY 2026-27 Replace Road Tractor \$211,853; Commercial Truck \$341,013; Roll-Off Truck, \$384,414



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									
Construction/Repairs/Renovations									
Equipment/Furnishings	4,105,547	350,380	-	640,151	926,696	815,145	1,351,038	3,733,030	4,049,957
Total Project Budget	4,105,547	350,380	-	640,151	926,696	815,145	1,351,038	3,733,030	4,049,957
<i>Funding Sources</i>									
Solid Waste Funds		2,084,737	-	640,151	926,696	815,145	1,351,038	3,733,030	4,049,957
Debt Financing	1,737,385	131,145						-	
Grant	283,425	219,235							
Total	4,105,547	350,380	-	640,151	926,696	815,145	1,351,038	3,733,030	4,049,957
<i>Impact on Solid Waste Fund Operating Budget</i>									
Personnel Services									
Operations									
Recurring Capital									
New/Addl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Landfill/Construction & Demolition – Equipment Replacement

Project Category:	Solid Waste Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	10/1/22	New	
Department:	Solid Waste	Starting Date:	N/A	Expansion	
Project Number:	Fund 50	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification: The Department follows the same process described above in the Environmental Support Equipment Replacement section for evaluating and replacing equipment.



Year 1 (2017-18)

No capital vehicle replacement scheduled

Year 2 (2018-19)

No capital vehicle replacement scheduled, Overhaul of #441, Compactor, deferred to FY 2022-23

Year 3 (2019-20)

No capital vehicle replacement scheduled

Year 4 (2020-21)

No capital vehicle replacement scheduled

Year 5 (2021-22)

No capital vehicle replacement scheduled, Overhaul of #446, D6R Dozer, deferred until FY 26-27

Years 6-10 - \$1,017,615

FY 2022-23 Overhaul #441, Compactor, \$355,481; #462, hydraulic excavator, \$125,423

FY 2025-26 Overhaul #440, Articulating Truck, \$367,706

FY 2026-27 Overhaul #446, D6R Dozer, \$169,005

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
		Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Year Total	to Year 10
Expenses									
Land/Building									-
Professional Services									-
Construction/Repairs/Renovations									-
Equipment/Furnishings									- 1,017,615
Total Project Budget:	-	-	-	-	-	-	-	-	1,017,615
Funding Sources									
Solid Waste Funds									- 1,017,615
Debt Financing									-
Grant Funds									-
Total	-	-	-	-	-	-	-	-	1,017,615
Impact on Solid Waste Fund Operating Budget									
Personnel Services									-
Operations									-
Recurring Capital									-
New/Addl Revenue									-
Total Operating Costs	-	-	-	-	-	-	-	-	-

Sanitation – Vehicle/Equipment Replacement

Project Category:	Solid Waste Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	10/1/17	New	
Department:	Solid Waste	Starting Date:	N/A	Expansion	
Project Number:	Fund 50	Completion Date:	N/A	Renovation	
				Replacement	X

Project Description/Justification:

The Department follows the same process described above in the Environmental Support Equipment Replacement section for evaluating and replacing equipment.

Year 1 (2017-18)

Waste & Recycling Center Stationary Compactors \$214,000
 Eight (8) stationary compactors replacing current front-loading and roll-off containers at the Eubanks Road W&R Center.
 Replacement of # 679, Dump Truck, deferred to FY 2019-2020.

Year 2 (2018-19)

Replace # 844, Front End Loader, with a Hook Lift Truck, \$251,790. The change to a Hook Lift Truck is a result of two (2) of the Waste & Recycling Centers being converted to a compaction system for household waste and bulky materials.

Year 3 (2019-20)

Replace # 679, Dump Truck, previously deferred in FY 2017-18, \$171,414; Replace #881, Front End Loader, \$359,832

Year 4 (2020-21)

Replace #922, Hook Lift Truck, and #927, Hook Lift Truck, (\$260,952 each) \$521,904

Year 5 (2021-22)

No capital vehicles replacement scheduled.

Years 6-10 - \$2,406,578

FY 2022-23 Replace #959, Front End Loader, \$395,052
 FY 2023-24 Replace Hook Lift Truck, \$289,996
 FY 2025-26 Replace Hook Lift Truck, \$354,294
 FY 2026-27 Replace Dump Truck, \$162,400; Front End Loader, \$506,320; (2) Hook Lift Trucks (\$349,218 each) \$698,436



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building									
Construction/Repairs/Renovations								-	-
Equipment/Furnishings	692,668	217,285	214,000	251,790	531,246	521,904	-	1,518,940	2,406,578
Total Project Budget	692,668	217,285	214,000	251,790	531,246	521,904	-	1,518,940	2,406,578
<i>Funding Sources</i>									
Solid Waste Funds	662,668		75,858	251,790	531,246	521,904	-	1,380,798	2,406,578
Debt Financing		217,285	138,142				-	138,142	
Grant	30,000							-	-
Total	692,668	217,285	214,000	251,790	531,246	521,904	-	1,518,940	2,406,578
<i>Impact on Solid Waste Fund Operating Budget</i>									
Personnel Services			-	-	-	-	-	-	-
Operations			-	-	-	-	-	-	-
Recurring Capital									
New/Addl Revenue									
Total Operating Costs			-	-	-	-	-	-	-

Recycling - Roll Cart Distribution and Maintenance Building

Project Category:	Solid Waste Capital	Project Status:	Debt Repayment	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	10/1/15	New	X
Department:	Solid Waste	Starting Date:	12/1/15	Expansion	
Project Number:	Fund 50	Completion Date:	3/1/16	Renovation	
				Replacement	

Project Description/Justification: Facility built to store stock of roll carts maintained for the urban and rural curbside programs, commercial and government building collections, and other services utilizing roll carts. The shelter protects the carts from the weather, theft, and vandalism. The building also provides and sheltered location to store parts for cart repairs and a location for staff to perform repairs. The project is complete. See debt repayment schedule included in the Appendix section of the document. Electricity costs of < \$200/year are more than offset by labor savings of cleaning roll carts prior to distribution, resulting from outdoor storage, as was previously occurring. This project is complete. (See the Appendix section for Debt Service information).



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	165,000							-	
Equipment/Furnishings								-	
Total Project Budget:	165,000	-	-	-	-	-	-	-	-
<i>Funding Sources</i>									
Solid Waste Funds								-	
Debt Financing	165,000							-	
Grant Funds								-	
Total	165,000	-	-	-	-	-	-	-	-
<i>Impact on Solid Waste Fund Operating Budget</i>									
Personnel Services									
Operations		200	200	200	200	250	250	1,100	1,250
Recurring Capital									
New/Addl Revenue								-	-
Total Operating Costs		200	200	200	200	250	250	1,100	1,250

Eubanks Road Waste & Recycling Facilities

Project Category:	Solid Waste Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	1/24/17	New	
Department:	Solid Waste	Starting Date:	3/6/17	Expansion	
Project Number:	Fund 50	Completion Date:	12/31/17	Renovation	X
				Replacement	

Project Description/Justification: Solid Waste Facilities Improvements – (Eubanks Road Waste and Recycling Center) (\$1,775,535 remaining from original 3 million debt financing; \$303,311 remaining from completed and under budget landfill closure project). This project includes a modernization of the existing center similar to the recently completed Walnut Grove Road District Center, and the relocation of the main landfill entrance from the south side of Eubanks Road to the north side of Eubanks Road. (\$3,145,858); Grant (reimbursable) for Compactor (\$30,000). Initial bids (Feb. 2, 2016) exceeded the project budget and deduct alternates and negotiations with the contractor were unsuccessful in bringing the project in under budget. The site was redesigned in an effort to reduce costs and was rebid. The new low bid has been negotiated and value engineered to \$3,100,000, not including stationary compactors that were planned to be bid separately. Stationary compactors (\$214,000) will be purchased from the separate Sanitation – Vehicle/Equipment Replacement project. Prior year's operating budget includes \$44,000 for establishment of a temporary center to be used during construction and associated public education & outreach. Current year operating costs included seven months of two new 30/hr./wk. part-time permanent center operators and installation of security cameras. Year one operating costs include OWASA permit, water service, electricity, 8 receiver boxes for containing and hauling compacted materials, 8 stationary compactor units and expanded hours for HHW facility. Operating efficiencies due to the installation of compactors and the ability to add larger roll-off containers provide for improved hauling efficiencies estimated at \$25,000-\$30,000 annually, not including environmental and safety benefits of reduced hauling. Due to the installation of compactors, an additional budgetary savings of \$93,552 is being experienced in FY 2016-17 due to the change from a front-loading truck to a less costly roll-off truck. Additionally, fully enclosed waste compactors will not contain the water logged, heavier materials resulting from the current open-topped dumpsters becoming rain soaked and the associated increased tipping fee costs.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	3,145,858							-	
Equipment/Furnishings								-	
Total Project Budget:	3,145,858	-	-	-	-	-	-	-	-
Funding Sources									
Solid Waste Funds	303,311							-	
Debt Financing	2,842,547							-	
Grant Funds								-	
Total	3,145,858	-	-	-	-	-	-	-	-
Impact on Solid Waste Fund Operating Budget									
Personnel Services		39,429	71,480	72,194	72,916	73,645	74,382	364,617	383,220
Operations	44,000	32,205	32,808	47,200	48,144	49,106	50,090	227,348	271,196
Recurring Capital			66,855	35,500	35,500	35,500	35,500	208,855	177,500
New/Addl Revenue								-	
Total Operating Costs		71,634	171,143	154,894	156,560	158,251	159,972	800,820	831,916

High Rock Road Waste & Recycling Center

Project Category:	Solid Waste Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	10/1/17	New	
Department:	Solid Waste	Starting Date:	3/1/18	Expansion	
Project Number:	Fund 50	Completion Date:	7/1/18	Renovation	X
				Replacement	

Project Description/Justification: Improvements (High Rock Road Waste and Recycling Center) - includes the modernization of the High Rock Road Center into a Neighborhood Center (\$659,784).

Costs have been revised and updated and site is projected to open July 2018. As a Neighborhood Center, services will be modified as larger bulky materials, metal, yard waste, tires, clean wood, and white goods will no longer be accepted. Smaller bulky materials which will fit into the household waste compactor will continue to be accepted. The salvage shed, waste oil, oil filters, wet & dry cell batteries and electronics will also remain. Plastic film, textiles, cooking oil and food waste recycling programs will be added. The High Rock Road Center is located on leased property and planned site



improvements will continue to be coordinated with the property owner. The first term of the 2012 lease will end on July 1, 2022, with an automatic renewal of an additional term of ten (10) years. Thereafter, the County has the right of extending the lease for three (3) additional consecutive five (5) year terms provided that the Owner does not exercise its option to terminate the lease. Operating costs increases for FY-17-18 will be an estimated \$50,765 that includes electricity costs, relocation and installation of security cameras and establishment of a temporary site during construction; no new staff is required. Additional operating costs for subsequent years are estimated to be less than \$1,000 annually for electricity. Annual estimated operational savings of \$25,000-\$30,000 will result from more efficient hauling of waste and recyclables from compactors rather than hauling loose materials coupled with the savings from hauling the eliminated materials associated with the Neighborhood Center concept. Additionally, fully enclosed waste compactors will not contain the water logged, heavier materials resulting from the current open-topped dumpsters becoming rain soaked and the associated increased tipping fee costs. The Neighborhood/District Waste & Recycling Center concept was endorsed by the BOCC in FY 2011-12 providing essential services to all county residential sectors, increasing services and hours at District Centers and helps partially fund the center improvements through increased efficiencies and savings from reduced/reallocated services and hours at the Neighborhood Centers. Staff had proposed that High Rock Road Waste & Recycling Center be the first Neighborhood Center constructed. Stationary compactors are considered Recurring Capital-Operating Budget and are reflected as such below.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building								-	
Professional Services			104,972					104,972	
Construction/Repairs/Renovations			554,812					554,812	
Equipment/Furnishings								-	
Total Project Budget:	-	-	659,784	-	-	-	-	659,784	-
<i>Funding Sources</i>									
Solid Waste Funds			104,972					104,972	
Debt Financing			554,812					554,812	
Grant Funds								-	
Total	-	-	659,784	-	-	-	-	659,784	-
<i>Impact on Solid Waste Fund Operating Budget</i>									
Personnel Services									
Operations			50,765	780	840	840	840	54,065	4,200
Recurring Capital			145,000	13,300	13,300	13,300	13,300	198,200	66,500
New/Addl Revenue								-	
Total Operating Costs	-	-	195,765	14,080	14,140	14,140	14,140	252,265	70,700

Ferguson Road Waste & Recycling Center

Project Category:	Solid Waste Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	9/1/19	New	
Department:	Solid Waste	Starting Date:	11/1/19	Expansion	
Project Number:	Fund 50	Completion Date:	3/1/20	Renovation	X
				Replacement	

Project Description/Justification: Improvements (Ferguson Road Waste & Recycling Center) - includes the modernization of the Ferguson Road Center into a Neighborhood Center (\$728,746). Due to a number of exigencies, staff has not conducted a more detailed site assessment or developed a detailed site plan that would allow for a more complete project cost estimate. It is estimated that the cost for Ferguson Road Center would be very similar to the High Rock Road Center budget estimate, escalated 5%. It is staffs intention to perform a more complete site assessment and site plan development over the next few months to develop a more accurate and reliable project budget that can be considered by the BOCC. Above projections project a March 2020 opening. No new staff are recommended. First year operating costs include relocation and installation of security cameras, septic pump & haul and electricity costs. Subsequent year operating costs include electrical costs and septic pump & hauling costs. Operational efficiencies due to more efficient hauling resulting from use of compactors and the differing array of services offered at Neighborhood Centers provide for an estimated average annual savings of \$25,000. Additionally, fully enclosed waste compactors will not contain the water logged, heavier materials resulting from the current open-topped dumpsters becoming rain soaked and the associated increased tipping fee costs. There is some uncertainty as to whether this county owned 1.97 acre parcel would be permittable due to watershed protection standards limiting impervious surfaces beyond 10% of total area. As it stands now, approximately 72% of the site is considered to be impervious. Solid Waste and Planning staff are continuing discussions to determine how this development may occur and what flexibility the BOCC may have in this regard. Stationary compactors are considered Recurring Capital in Operating Budget and are reflected as such below.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building								-	
Professional Services					117,946			117,946	
Construction/Repairs/Renovations					610,800			610,800	
Equipment/Furnishings								-	
Total Project Budget:	-	-	-	-	728,746	-	-	728,746	-
<i>Funding Sources</i>									
Solid Waste Funds					117,946			117,946	
Debt Financing					610,800			610,800	
Grant Funds								-	
Total	-	-	-	-	728,746	-	-	728,746	-
<i>Impact on Solid Waste Fund Operating Budget</i>									
Personnel Services									
Operations					49,190	2,800	2,830	54,820	15,000
Recurring Capital					154,000	15,475	15,475	184,950	77,375
New/Addl Revenue								-	-
Total Operating Costs	-	-	-	-	203,190	18,275	18,305	239,770	92,375

Bradshaw Quarry Road Waste & Recycling Center

Project Category:	Solid Waste Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	9/1/21	New	
Department:	Solid Waste	Starting Date:	11/1/21	Expansion	
Project Number:	Fund 50	Completion Date:	3/1/22	Renovation	X
				Replacement	

Project Description/Justification: Improvements (Bradshaw Quarry Road Waste & Recycling Center) - includes the modernization of the Bradshaw Quarry Road Center into a Neighborhood Center (\$803,900). This Center is located on leased property with a month-to-month term. This site is incapable of hosting a Neighborhood Center due to its size and expansion limitations. Staff will require discussions with the BOCC to determine how to proceed, including potentially seeking another location for this Neighborhood Center. Cost shown on the CIP budget request is based upon current year cost estimates that were prepared for the standard Neighborhood Center, and inflated annual at a rate of 5% annually. Stationary compactors are considered Recurring Capital in Operating Budget and are reflected as such below.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Expenses</i>									
Land/Building								-	
Professional Services							130,500	130,500	
Construction/Repairs/Renovations							673,400	673,400	
Equipment/Furnishings								-	
<i>Total Project Budget:</i>	-	-	-	-	-	-	803,900	803,900	-
<i>Funding Sources</i>									
Solid Waste Funds							130,500	130,500	
Debt Financing					-		673,400	673,400	
Grant Funds								-	
<i>Total</i>	-	-	-	-	-	-	803,900	803,900	-
<i>Impact on Solid Waste Fund Operating Budget</i>									
Personnel Services									
Operations							53,000	53,000	15,000
Recurring Capital							169,800	169,800	85,500
New/Addl Revenue									
<i>Total Operating Costs</i>	-	-	-	-	-	-	222,800	222,800	100,500

Landfill/ C&D - Alternative Waste Disposal

Project Category:	Solid Waste Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	X
Department:	Solid Waste	Starting Date:	TBD	Expansion	
Project Number:	Fund 50	Completion Date:	TBD	Renovation	
				Replacement	

Project Description/Justification: The \$100,000 funding in FY 2016-17 is to begin a joint effort with the Towns to plan for a Transfer Station or other alternative waste disposal facility. A preliminary facilities assessment is underway.

For FY 2017-18, there is some uncertainty pending the results of a preliminary assessment. Potential to move to a facilities siting process including land acquisition or to conduct preliminary design followed by design and permitting for an existing owned site. Future CIP expenditures/revenues would be produced by FY 2016-17 phase.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services		100,000						-	
Construction/Repairs/Renovations								-	
Equipment/Furnishings								-	
<i>Total Project Budget:</i>	-	100,000	-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
Solid Waste Funds		100,000						-	-
Debt Financing								-	
Grant Funds								-	
<i>Total</i>	-	100,000	-	-	-	-	-	-	-
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
<i>Total Operating Costs</i>	-		-	-	-	-	-	-	-

Sanitation Equipment Parking Improvements

Project Category:	Solid Waste Capital	Project Status:	New	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	5/1/18	New	X
Department:	Solid Waste	Starting Date:	7/1/18	Expansion	
Project Number:	Fund 50	Completion Date:	12/1/18	Renovation	
				Replacement	

Project Description/Justification: Solid Waste facilities improvements – includes the improvements to the parking area designated for the Sanitation Division’s operating equipment (\$410,000). This project is purposed to provide better working conditions for staff that operate the Division’s equipment by providing electricity, lighting and water in a dried-in location for performing daily maintenance, pre- and post- trip inspections, and storing equipment out of the elements. A minimal increase in electric costs is anticipated due to an increase in the number of lights in the area, but the majority of the electricity will just be a consolidation of the usage to one area instead of being spread out through the complex. Labor and time savings are also anticipate due to the projected reduction in congestion at the maintenance shop due to drivers waiting for a bay to open up for use. Separation of Sanitation equipment parking from Recycling equipment parking would also be consistent with the Department’s Business Continuity Plan – reducing risk of catastrophic equipment loss.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services				410,000				410,000	
Construction/Repairs/Renovations								-	
Equipment/Furnishings								-	
Total Project Budget:	-	-	-	410,000	-	-	-	410,000	-
<i>Revenues/Funding Source</i>									
Solid Waste Funds		-	-	-	-	-	-	-	-
Debt Financing				410,000				410,000	
Grant Funds								-	
Total	-	-	-	410,000	-	-	-	410,000	-
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Sportsplex Capital Projects Summary - APPROVED
Fiscal Years 2017-22

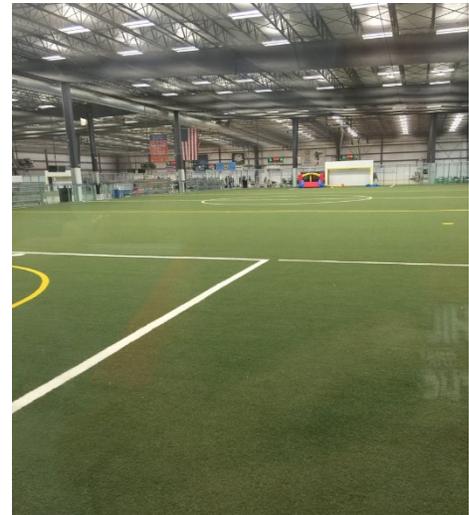
Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Expenses									
<i>New Facilities Projects:</i>									
Field House Expansion Fitness section(1)	950,000								-
Field House Sports and Recreation Section(1)	2,800,000								-
Family Change room project (1a)	122,000		100,000					100,000	
Elevated Connector, Sportsplex to Field House (1b)				65,000				65,000	
Storage Facility(5)	125,000								
New member locker/shower project (1c)									490,000
Fully conditioned (HVAC) Enclosure of soccer field (1d)									926,000
<i>Facility Maintenance/Replacement Items:</i>									
Parking Lot Repair/Repave (2)	150,000						75,000	75,000	
HVAC Contingency (12) FY2016-17 Completed		50,000		85,000			100,000	185,000	250,000
IT/Communications/Security Contingency (13)			50,000				50,000	100,000	50,000
Tilt up Panel (exterior wall system) (2)	100,000								-
Major upgrade of Servers, Telephones (8)		35,000							50,000
Signage Upgrade (17)	25,000								30,000
Upgrade to High Efficiency Utility Mgmt. System						200,000		200,000	
<i>Kidsplex</i>									
Kidsplex Equipment Upgrade (10)			50,000				100,000	150,000	100,000
Outside Play Area (6)		45,000							-
Inflatables (14)		30,000		25,000	5,000		5,000	35,000	25,000
<i>Ice Rink</i>									
Rink concrete ice floor repair (3) Completed									-
Ice Rink Re-Build (4)						975,000		975,000	
Rink de-humidification /Ice Rink Munters (5) Completed					125,000			125,000	
Major rebuild - compressors/chiller barrel (7)				100,000				100,000	75,000
Rink Scoreboard	20,000								-
Ice Rink Renovation: Boards; Lockers, Rubberized Floor						175,000		175,000	
Ice Rink/Fitness Wall Repair Paint Project	40,000								50,000
<i>Fitness</i>									
Climbing Wall (1a)									-
Rotating Fitness Equipment Upgrade/Replacement (9)	100,000	100,000		100,000		100,000		200,000	350,000
<i>Pool</i>									
Pool Lane Timer/Scoreboard Completed	15,000						40,000	40,000	
Pool pump/filter (11) Completed	57,000								-
Pool wall reglaze (2)	125,000								-
Boiler/Pumps (15)			75,000		50,000		25,000	150,000	100,000
Pools Replaster and Tile(16)			150,000				25,000	175,000	100,000
Pool Water Reclamation Project			40,000					40,000	
Low Mtc., High Efficiency Pool Chemical Feed Upgrade				40,000				40,000	
Roof Asset Mgmt. Program (RAMP) recommendations									450,000
Total	4,569,000	320,000	465,000	415,000	180,000	1,450,000	420,000	2,930,000	3,046,000
Revenues/Funding Source									
Sportsplex Fund Balance	819,000	320,000	465,000	415,000	180,000	475,000	420,000	1,955,000	1,630,000
Debt Financing	3,750,000					975,000		975,000	1,416,000
Total	4,569,000	320,000	465,000	415,000	180,000	1,450,000	420,000	2,930,000	3,046,000
Impact on Operating Budget									
Personnel Services				80,000	160,000	190,000	220,000	650,000	1,400,000
Operations				225,000	409,760	404,000	439,540	1,478,300	2,625,300
Recurring Capital									
New/Add'l Revenue			(504,500)	(1,105,000)	(1,394,000)	(1,412,500)	(4,416,000)		(8,285,000)
Total			-	-	(199,500)	(535,240)	(800,000)	(752,960)	(3,764,800)

1. Project was re-scoped to create premier recreation facility adding courts and turf. Fitness space in Pool Mezzanine moved to Field House for construction synergies. All phases now consolidated to facilitate maximum construction logistics and cost efficiencies with a late Spring 2017 groundbreaking.
 - Field House fitness section will allow separation of cardio/aerobic space and strength/flexibility center as well as dedicated space for aging adults. \$28,000 reallocated from former climbing wall proposal to be used for additional family change area space.
 - Field House sports/recreation area includes courts and turf for basketball, volleyball, pickleball, soccer, lacrosse, and proprietary RFP early childhood education programs (e.g. "Lil Kickers") plus Kidsplex pre/after school programs. NOTE: Projected annual incremental financial returns anticipated to cover the annual debt service required for this project. Land acquired and parking plan approved.
 - (1a) \$122,000 reallocated from unused project funds to partially fund new Family Change Room. In 2017-18 \$100,000 reallocated from climbing wall project complete fund
 - (1b) Elevated enclosed connector from Sportsplex to Field House to maintain single secure access. Annual savings from staffing a dual entrance are \$80,000.
 - (1c) FY 17-18 includes new family and single user change and locker area. Longer term increased members and participants will require expanded/upgraded change rooms. It is likely that a large portion of these funds will be available from unused funds for the current re-designed Field House project but it was considered prudent to defer this part of the overall field house addition until growth warrants this additional phase of expansion.
 - (1d) Fully enclosing and conditioning the air for the soccer field would have significantly increased the cost of the Field House project. By building an outdoor turf field now much of the planned programming can still be implemented and the determination of the cost/benefit to either just cover the field or fully enclose and condition can be deferred to determine best use and cost/benefit of both types of enclosures. (\$592,700 for open air shelter vs. \$926,200 for fully conditioned enclosure)
2. Parking Lot repave; pool wall; exterior paint deferred to be done with Field House addition for construction synergy opportunities.
3. Rink floor repair completed and paid out of Operating Funds. Unused funds reallocated to help fund Family/Single User change areas.
4. Permafrost conditions shorten the useful lives of concrete ice rinks similar to how they impact northern road to an 18 year average useful life. In 2020 the rink will be 25 years old and investment in a new rink system (including refrigeration systems) will protect this significant source of annual revenue. Cost revised downward from \$1,500,000 to \$975,000 using RFP Sand Floor proposal. Overall savings of Sand versus Concrete is in excess of \$1mil due to significantly shorter business interruption.
5. Funds originally for Munters components replacement. Units paid for out of emergency fund in 2015. Unused capital funds reallocated for storage space not in Field House redesign
6. Outside play area for Pre-school, After-school and camps.
7. Routine process to extend useful life by 5 years. Moved from FY16-17 to FY17-18 to better spread spending.
8. Building wide telephone/intercom scheduled to be completed with major building expansion. Now deferred to 2017-18 and will be wired with IT/Security project incorporating Field House (item 13)
9. Cardio equipment has a useful life of 3 years with the heavy usage. While quality maintenance can extend life, it is prudent to maintain a budgeted contingency based on industry replacement standards. Deferred to FY17-18 when expanded fitness space is completed.
10. With growth in Kidsplex programs we expect more equipment needs plus increased wear from higher usage.
11. Filter/pump replacement due to shell corrosion. Project completed with savings of \$43,000 from original budget due to using fiberglass shells.
12. Contingency for HVAC equipment. Many units are over 20 years old. Average useful life is 15 years. Replacement of major cooling/heating unit serving change rooms completed January 2017.
13. Replace/upgrade servers, point of sale registers, entry security systems. (see also item (8))
14. Inflatables are a low cost way to generate party and event revenue. Can also be used for children's programs and camps. Payback is less than one year. To be positioned in space created with the Field House expansion.
15. Boilers and Pumps have the least useful life of any class of commercial/industrial equipment. Contingency for replacement.
16. Replaster required every 8 years. We are in year 10. Adjusted upward by \$25K to reflect deteriorating pool deck.
17. Signs will need to be relocated with Field House. (Deferred)

New Facilities

Project Category:	Sportsplex Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	4/30/17	New	X
Department:	Sportsplex	Starting Date:	7/1/17	Expansion	
Project Number:	Fund 53	Completion Date:	12/31/18	Renovation	
				Replacement	

Project Description/Justification: Funding in FY2017-18 includes \$100,000 in reallocated funds from the previous climbing wall proposal to be used for additional family changing area space. Funding in FY 2018-19 of \$65,000 includes an elevated enclosed connecting ramp between the Sportsplex and Field House. Prior Years funding includes the Field House Complex featuring a Sports and Recreation section, Camp, After and Pre-School area and Fitness section, including dedicated member change rooms, for total funding of \$3,997,000, \$122,000 in reallocated funding from previously unused project funds for a Family/Single User Change Room project, and \$125,000 in reallocated unused capital funds for storage space. Year 2 Operating costs reflect a half year of operation with the overall project costs recovered from net operating revenues over a six year period.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
<i>Construction/Repairs/Renovations</i>									
Field House Expansion Fitness section	950,000							-	
Field House Sports and Rec section	2,800,000							-	
Family Change Room project	122,000		100,000					100,000	
Elevated Connector, Sportsplex to Field House Storage Facility	125,000			65,000				65,000	
New member locker/shower project									490,000
Fully air-conditioned Sports Field enclosure									926,000
<i>Equipment/Furnishings</i>									
Total Project Budget:	3,997,000	-	100,000	65,000	-	-	-	165,000	1,416,000
<i>Revenues/Funding Source</i>									
Debt Financing	3,750,000							-	1,416,000
Sportsplex Funds	247,000		100,000	65,000				165,000	
Total	3,997,000	-	100,000	65,000	-	-	-	165,000	1,416,000
<i>Sportsplex Related Operating Costs</i>									
Personnel Services				80,000	160,000	190,000	220,000	650,000	1,400,000
Operations				255,000	449,760	484,000	519,540	1,708,300	3,025,300
Recurring Capital									
New/Addtl Revenue				(504,500)	(1,105,000)	(1,394,000)	(1,412,500)	(4,416,000)	(8,285,000)
Total Net Operating Costs/(Surplus)		-	-	(169,500)	(495,240)	(720,000)	(672,960)	(2,057,700)	(3,859,700)

Facilities Maintenance/Replacement

Project Category:	Sportsplex Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	N/A	New	
Department:	Sportsplex	Starting Date:	07/1/17	Expansion	X
Project Number:	Fund 53	Completion Date:	Ongoing	Renovation	
				Replacement	X

Project Description/Justification: Funding in FY2017-18 includes \$50,000 for scheduled replacement/upgrades of servers, point of sale registers, and entry security systems. Funding in FY 2018-19 includes \$85,000 for scheduled HVAC equipment replacement that has reached or exceeded its life expectancy. Funding in FY 2020-21 includes \$200,000 for an upgrade to a high efficiency utility management system, which is projected to save \$40,000 annually in utility costs. Funding in FY 2021-22 totals \$225,000 for additional parking lot repair/repaving in areas not included in the prior years funding, and scheduled replacement of HVAC equipment and IT/Communications/Security equipment replacement.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
<i>Construction/Repairs/Renovations</i>									
Parking Lot Repair/Repave	150,000						75,000	75,000	
Tilt Up Panel/Exterior Wall System	100,000							-	
Roofing Replacement									450,000
<i>Equipment/Furnishings</i>									
Signage Upgrade	25,000							-	30,000
HVAC		50,000		85,000			100,000	185,000	250,000
IT/Communications/Security			50,000				50,000	100,000	50,000
Upgrade of Servers, Computers		35,000						-	50,000
High Efficiency Utility Management System Upgrade						200,000		200,000	
Total Project Budget:	275,000	85,000	50,000	85,000	-	200,000	225,000	560,000	830,000
<i>Revenues/Funding Source</i>									
Debt Financing								-	450,000
Sportsplex Funds	275,000	85,000	50,000	85,000	-	200,000	225,000	560,000	380,000
Total	275,000	85,000	50,000	85,000	-	200,000	225,000	560,000	830,000
<i>Sportsplex Related Operating Costs</i>									
Personnel Services								-	
Operations						(40,000)	(40,000)	(80,000)	(200,000)
Recurring Capital									
New/Addl Revenue								-	
Total Operating Costs		-	-	-	-	(40,000)	(40,000)	(80,000)	(200,000)

Kidsplex

Project Category:	Sportsplex Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	N/A	New	X
Department:	Sportsplex	Starting Date:	7/1/17	Expansion	
Project Number:	Fund 53	Completion Date:	Ongoing	Renovation	
				Replacement	X

Project Description/Justification: Funding in FY2017-18 includes \$50,000 for additional Kidsplex equipment to accommodate the growth in Kidsplex programs. Funding in FY 2018-19 and FY 2019-20 includes \$30,000 for additional purchase of inflatables, to be positioned in space created by the Field House project. Funding in FY 2021-22 includes \$105,000 for additional and/or replacement of Kidsplex equipment, as well as inflatables.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	-
Equipment/Furnishings								-	
Kidsplex Equipment Upgrade			50,000				100,000	150,000	100,000
Outside Play Area		45,000						-	
Inflatables		30,000		25,000	5,000		5,000	35,000	25,000
Total Project Budget:	-	75,000	50,000	25,000	5,000	-	105,000	185,000	125,000
<i>Revenues/Funding Source</i>									
Debt Financing								-	
Sportsplex Funds		75,000	50,000	25,000	5,000	-	105,000	185,000	125,000
Total	-	75,000	50,000	25,000	5,000	-	105,000	185,000	125,000
<i>Sportsplex Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-		-	-	-	-	-	-	-

Ice Rink

Project Category:	Sportsplex Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	TBD	New	
Department:	Sportsplex	Starting Date:	7/01/20	Expansion	
Project Number:	Fund 53	Completion Date:	11/30/20	Renovation	x
				Replacement	X

Project Description/Justification: Funding in FY2018-19 includes \$100,000 for major rebuild of compressors and chiller barrel. Funding in FY 2019-20 includes \$125,000 for replacement of rink de-humidification unit. Funding in FY 2020-21 includes \$975,000 for ice rink re-build. In 2020, the rink will be 25 years old and is at its life expectancy, so a re-build is planned to protect this significant source of annual income to the Sportsplex Fund. \$175,000 is also planned in FY 2020-21 for renovations to the ice rink, locker areas, rubberized flooring, and plexi-glass.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
<i>Construction/Repairs/Renovations</i>									
Ice Rink Re-build						975,000		975,000	-
Major Re-build - Compressors/Chiller barrel				100,000				100,000	75,000
Ice Rink Renovation: Boards, Lockers, Floor						175,000		175,000	
Ice Rink/Fitness: Wall Repair/Painting		40,000							50,000
<i>Equipment/Furnishings</i>									
Rink Scoreboard		20,000							
Rink De-humidification					125,000			125,000	
Total Project Budget:	-	60,000	-	100,000	125,000	1,150,000	-	1,375,000	125,000
<i>Revenues/Funding Source</i>									
Debt Financing						1,150,000		1,150,000	
Sportsplex Funds	-	60,000	-	100,000	125,000			225,000	125,000
Total	-	60,000	-	100,000	125,000	1,150,000	-	1,375,000	125,000
<i>Sportsplex Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-		-	-	-	-	-	-	-

Fitness

Project Category:	Sportsplex Capital	Project Status:	Active	Project Type	
Functional Service Area:	Community Services	Proposed Bid Award Date:	N/A	New	X
Department:	Sportsplex	Starting Date:	7/1/17	Expansion	
Project Number:	Fund 53	Completion Date:	Ongoing	Renovation	
				Replacement	X

Project Description/Justification: Funding in FY 2018-19 and FY 2020-21 includes \$100,000 in each fiscal year for replacement and upgrades of fitness equipment. Based on industry standards, heavy use commercial cardio equipment has a useful life of approximately 3 years.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Equipment/Furnishings								-	
Fitness Equipment (Upgrade/Replacement)	100,000	100,000		100,000		100,000		200,000	350,000
Total Project Budget:	100,000	100,000	-	100,000	-	100,000	-	200,000	350,000
<i>Revenues/Funding Source</i>									
Debt Financing								-	
Sportsplex Funds	100,000	100,000	-	100,000	-	100,000	-	200,000	350,000
Total	100,000	100,000	-	100,000	-	100,000	-	200,000	350,000
<i>Sportsplex Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Pool

Project Category:	Sportsplex Capital	Project Status:	Active	Project Type			
Functional Service Area:	Community Services	Proposed Bid Award Date:	N/A			New	X
Department:	Sportsplex	Starting Date:	7/1/17			Expansion	
Project Number:	Fund 53	Completion Date:	6/30/23			Renovation	
						Replacement	X

Project Description/Justification: Funding in FY2017-18 includes \$150,000 for pool re-plastering and tile work, \$75,000 for replacement of boilers and pumps due to end of life expectancy, and \$40,000 for a water reclamation project, which is estimated to reduce water utility bills by \$30,000 annually. Funding in FY 2018-19 includes \$40,000 for a high efficiency, low maintenance pool chemical feed upgrade, which will improve responsiveness to high load pool use and save \$10,000 in chemicals annually. Funding in FY 2019-20 includes \$50,000 for boilers and pumps repair/replacement, and FY 2021-22 includes a total of \$90,000 for replacement and upgrade of the pool lane timer/scoreboard, additional boiler and pumps repair/replacement, and repairs to the pool plaster and tile.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	-
Pool Wall Reglaze	125,000							-	
Pools Replaster/Tile			150,000				25,000	175,000	100,000
Pool Water Reclamation Project			40,000					40,000	
Equipment/Furnishings								-	
Pool Lane Timer/Scoreboard	15,000						40,000	40,000	
Pool Pumper/Filter	57,000							-	
Boiler/Pumps			75,000		50,000		25,000	150,000	100,000
High Efficiency Pool Chemical Feed Upgrade				40,000				40,000	
Total Project Budget:	197,000	-	265,000	40,000	50,000	-	90,000	445,000	200,000
<i>Revenues/Funding Source</i>									
Debt Financing								-	
Sportsplex Funds	197,000	-	265,000	40,000	50,000	-	90,000	445,000	200,000
Total	197,000	-	265,000	40,000	50,000	-	90,000	445,000	200,000
<i>Sportsplex Related Operating Costs</i>									
Personnel Services								-	
Operations				(30,000)	(40,000)	(40,000)	(40,000)	(150,000)	(200,000)
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs		-	-	(30,000)	(40,000)	(40,000)	(40,000)	(150,000)	(200,000)

Executive Summary: Sportsplex Ice Rink Replacement Options

Given the issues with the Sportsplex ice rink infrastructure stemming from its faulty initial design and installation, RFP researched the options to rebuild or replace the rink and supporting mechanical and refrigeration systems. Replacing the rink after 25 years of service in FY2020-21 is reasonable. The total cost to replace the rink with a similar concrete pad is approximately \$1.5 million as detailed in the attached analysis. This total represents the cost of a complete concrete rink replacement including demolition, new piping, rebar, concrete and updating the ice making refrigeration/mechanical system to current technology.

However, there is a viable option to convert the rink from concrete to a sand based rink (85% of all recreational ice rinks are sand based). We would still be able to convert to all new refrigeration and monitoring technology with the only difference being the sand based nature of the ice making slab under the actual ice surface.

Concrete versus Sand:

Concrete offers the advantage of permanent flatness and protection for the pipes encased within the concrete pad. Concrete rinks can be readily shut down and used or converted for other purposes. It requires less ice rink expertise to make ice from scratch on concrete. Making ice on a sand based piping system requires careful water saturation, freezing and levelling of the special sand in stages to create the proper load bearing surface. However, this is routine for experience operators like RFP.

Sand based rinks have lower initial construction costs. Once a sand based rink is frozen, painted and ready for skating, users will see no difference in the quality of the playable, skatable ice surface the minor disadvantage to sand floors is that the sand can shift over time and knowledgeable operators must relevel the underlying sand and then reestablish the ice surface every three to four years. But this is a brief week long shutdown and even concrete rinks require the ice to be taken down, reestablished and painted every four to five years.

RFP has defined a process to convert the Sportsplex from concrete to sand that would result in major cost savings. We would convert the existing cold floor concrete pad to a warm floor by re-routing the many piping connectors at the header pipe; adding a layer of insulation and then building the cold floor refrigerated piping and sand floor system on top of the converted warm floor concrete and insulation pad. This has the added benefit that we would mothball the existing underground warm floor that has been the root cause of the repairs we have been forced to make over the years. The \$975,000 costs of this method result in savings of \$525,000 compared to demolishing and replacing the existing concrete rink with a similar concrete system.

The shutdown period would also be significantly lower for this sand conversion system. The schedule for a concrete rink demolition and replacement is about seven months with a revenue loss of at least \$600K. The residual negative revenue effects of disrupted programs would likely add to that loss. The sand rink conversion process would take two months which could be scheduled during the slowest summer months with a revenue loss of only \$100K. The combined savings of lower capital costs plus less lost revenue is \$1,025,000, making sand the preferred solution.

As managers of the Sportsplex, RFP believes that utilizing our core competency in rink development, construction and maintenance is a core element of our service to Orange County. RFP would manage the project without further charge to the Sportsplex. Under John Stock's oversight, RFP built the sand and concrete rinks in Wake Forest; the sand rinks in Garner and Wilmington; rebuilt the sand rinks in Cary, Greensboro, Pineville, Charleston, Raleigh and Greenville SC.; and managed the new construction of 3 concrete and 6 sand rinks in Charlotte NC, Ashburn Virginia and The Gardens near Washington, DC: Twenty rinks in total giving RFP strong domain expertise.

**Orange County Sportsplex
Addition
Fitness, Kidsplex, Courts Outdoor Turf
Financial Pro Forma**

	<u>FY2018-19</u>	<u>FY2019-20</u>	<u>FY2020-21</u>	<u>FY2021-22</u>	<u>FY2022-23</u>	<u>FY2023-24</u>	<u>FY2024-25</u>	<u>Five Years</u>	<u>Six Years</u>
Revenue									
Incremental Memberships	60,000	150,000	200,000	250,000	300,000	320,000	320,000		
Kidsplex	100,000	200,000	250,000	275,000	300,000	325,000	325,000		
Sport Specific Camps	10,000	25,000	30,000	40,000	50,000	65,000	65,000		
Open Soccer	6,000	15,000	18,000	20,000	20,000	20,000	20,000		
Soccer Leagues	20,000	50,000	75,000	80,000	90,000	90,000	90,000		
Sport Academies	12,000	36,000	50,000	60,000	60,000	60,000	60,000		
Lil ' Kickers/Dunkers/Sluggers,etc.	48,000	140,000	160,000	180,000	200,000	200,000	200,000		
Rentals	15,000	45,000	50,000	60,000	70,000	70,000	70,000		
Birthday Parties	10,000	24,000	30,000	36,000	45,000	50,000	50,000		
Court Based Leagues	40,000	90,000	100,000	110,000	120,000	125,000	125,000		
Other Court/Turf Programs	20,000	60,000	70,000	80,000	85,000	85,000	85,000		
Total Revenue	<u>341,000</u>	<u>835,000</u>	<u>1,033,000</u>	<u>1,191,000</u>	<u>1,340,000</u>	<u>1,410,000</u>	<u>1,410,000</u>	<u>6,150,000</u>	<u>7,219,000</u>
Direct Program Costs									
Leagues	18,000	36,000	38,000	40,000	42,000	42,000	42,000		
Lil' Programs	16,000	32,000	45,000	50,000	55,000	60,000	60,000		
Total	<u>34,000</u>	<u>68,000</u>	<u>83,000</u>	<u>90,000</u>	<u>97,000</u>	<u>102,000</u>	<u>102,000</u>		
Gross Profit	<u>307,000</u>	<u>767,000</u>	<u>950,000</u>	<u>1,101,000</u>	<u>1,243,000</u>	<u>1,308,000</u>	<u>1,308,000</u>		
Expense									
Camps	2,000	6,000	8,000	10,000	12,000	12,000	12,000		
CC Charges	4,774	10,800	12,500	14,500	16,750	18,000	18,000		
Incremental Insurance	6,000	12,000	12,500	13,000	13,500	14,000	14,000		
Lic/Training/ Permits	22,000	22,660	23,000	23,500	23,500	23,500	23,500		
Repair and Maintenance	8,000	15,000	17,500	20,000	22,500	25,000	25,000		
Marketing	12,000	12,000	12,000	12,000	12,500	12,000	12,000		
Misc./Contingency	7,500	15,000	15,000	17,500	20,000	20,000	20,000		
Payroll Expenses	60,000	125,000	145,000	160,000	175,000	190,000	190,000		
Operating Supplies	30,000	50,000	62,000	65,000	70,000	75,000	75,000		
IT/Telephone	5,000	10,000	12,500	13,000	13,500	14,000	14,000		
Utilities	50,000	100,000	120,000	130,000	140,000	150,000	150,000		
Total Expense	<u>207,274</u>	<u>378,460</u>	<u>440,000</u>	<u>478,500</u>	<u>519,250</u>	<u>553,500</u>	<u>553,500</u>		
Net Contribution to Fund Bal.	<u>99,726</u>	<u>388,540</u>	<u>510,000</u>	<u>622,500</u>	<u>723,750</u>	<u>754,500</u>	<u>754,500</u>	<u>3,099,016</u>	<u>3,753,790</u>

Sportsplex Water Reclamation Project

- Facility wide usage is 3,600,000 gallons per year.
- Blended water/sewer rate is \$.022 per gallon
- Annual Cost is \$80,000
- Two main uses of water are Cooling Tower and Refill Pools due to evaporation.

Cooling Tower uses 2,400 gallons per day during six month peak periods and 1,000 gallons per day during off season. **Annual usage is approximately 600,000 gallons.**

Pool Dehumidification (two rooftop units) generates 10 gals/minute of water during peak dehumidification/cooling season and 5 gals per minute during off season. Hours of maximum use estimated at 16 hours a day during peak season and 12 during off season. Total annual water generation is approx. 2,300,000 gals. Approx. 40% of the water generated by the rooftop units is due to evaporation from the pools and needs to be replaced. **Replacement water is therefore approximately (and conservatively) 900,000 gals annually.** These observations and related calculations were corroborated by Tom Konsler, former Orange County Environmental Health Director. Tom was also instrumental in acquiring State Health Department Approvals for this water reclamation project.

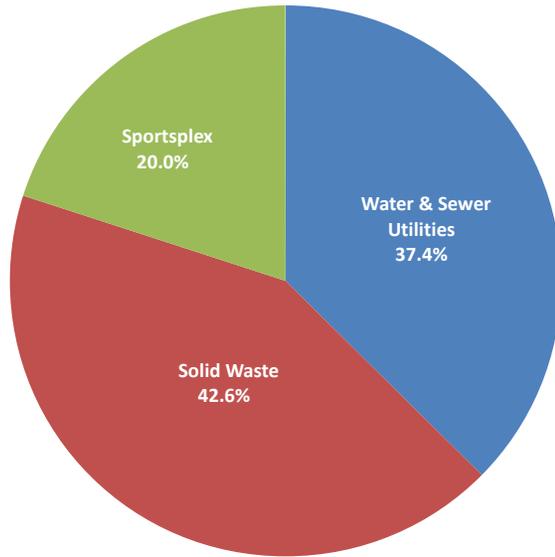
- Total potential reclaimed water is therefore:

Cooling Tower:	600,000 gals
Pool Water reclamation:	<u>900,000gals</u>
Total	<u>1,500,000 gals</u>

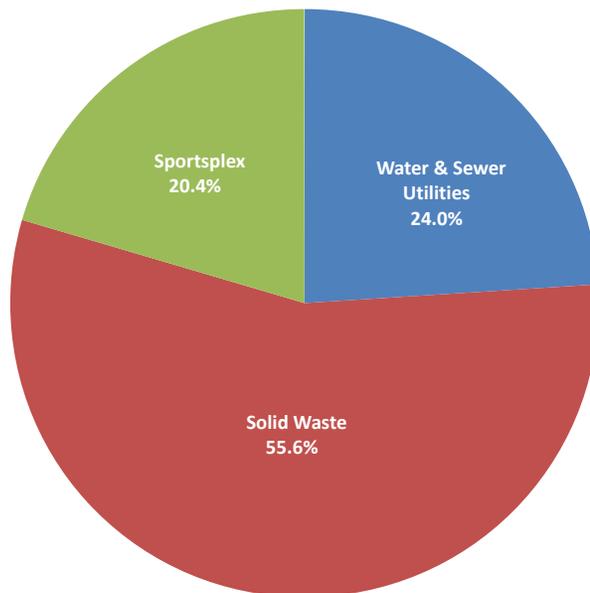
- Potential annual savings range: \$30,000-\$33,000
- First cost recovery estimate
- The capital financial cost “breakeven” point is approximately 1.5 – 2.0 years

**FY 2017-22 Orange County Capital Investment Plan Projects
Proprietary Summary - Appropriations**

**Year 1: FY 2017-18
\$2,325,268**

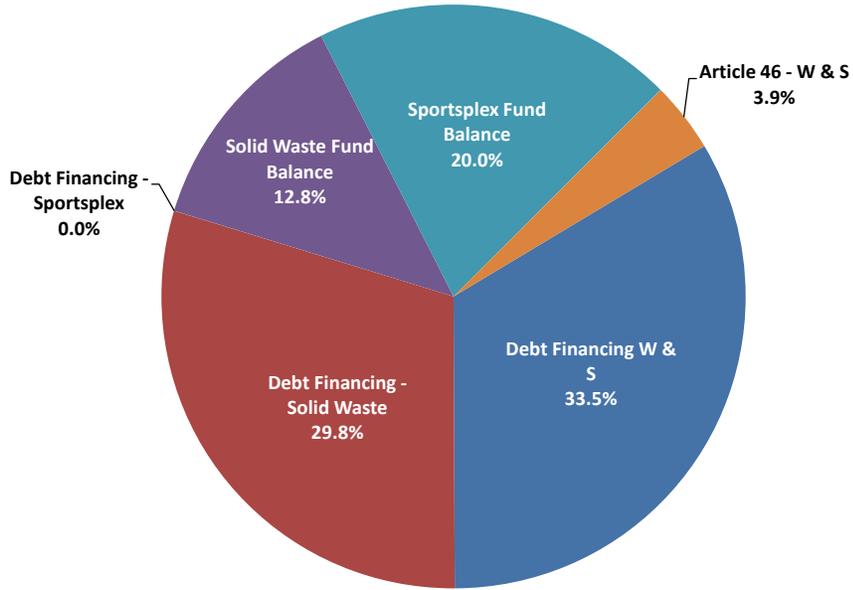


**Years 1-5: FY 2017-2022
\$14,340,884**

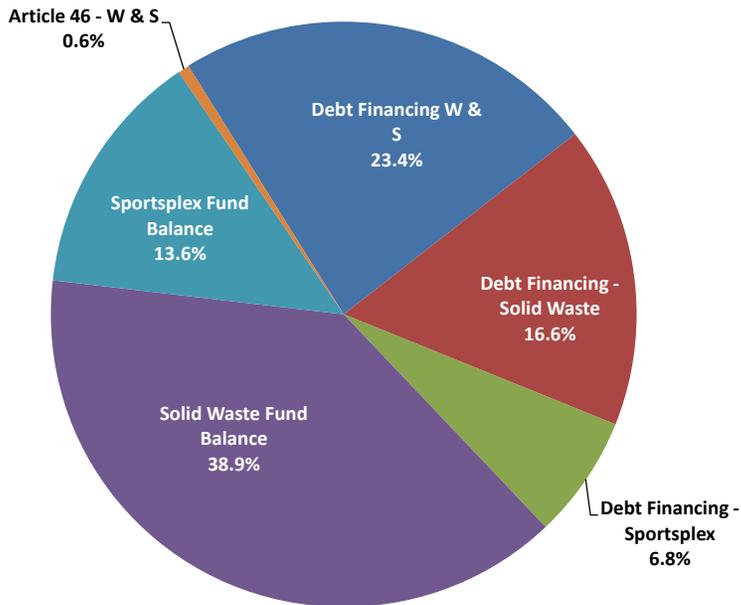


**FY 2017-22 Orange County Capital Investment Plan Projects
Proprietary Summary - Funding Sources**

**Year 1: FY 2017-18
\$2,325,268**



**Years 1-5: FY 2017-2022
\$14,340,884**



Schools Capital Projects Summary - APPROVED
Fiscal Years 2017-22

Projects by School System	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
Chapel Hill Carrboro City Schools									
<i>Long Range Capital</i>									
Debt Financing - Capital Projects ⁽¹⁾		2,283,027		1,124,181	2,387,709	2,423,525	2,459,877	8,395,293	12,864,051
Lottery Proceeds ⁽²⁾		828,330	815,174	815,174	815,174	815,174	815,174	4,075,870	4,075,870
Article 46 Sales Tax Proceeds ⁽³⁾		903,670	1,055,203	1,097,411	1,141,308	1,186,960	1,234,439	5,715,322	6,953,563
Facility Improvements to Older Schools		600,900	601,000	601,000	601,000	601,000		2,404,000	
2/3 Net Debt Bonds			2,317,658	1,228,242				3,545,900	
Deferred Maintenance Projects ⁽⁴⁾									34,970,659
Bond Referendum Projects ⁽⁵⁾		24,036,000		24,036,000		24,036,000		48,072,000	
Total		28,651,927	4,789,035	28,902,009	4,945,191	29,062,659	4,509,490	72,208,385	58,864,143
Orange County Schools									
<i>Long Range Capital</i>									
Debt Financing - Capital Projects ⁽¹⁾		1,516,319		746,336	1,585,185	1,608,963	1,633,097	5,573,581	8,540,364
Lottery Proceeds ⁽²⁾		528,032	541,188	541,188	541,188	541,188	541,188	2,705,940	2,705,940
Article 46 Sales Tax Proceeds ⁽³⁾		600,193	700,543	728,564	757,707	788,015	819,536	3,794,365	4,616,425
Facility Improvements to Older Schools		399,100	399,000	399,000	399,000	399,000		1,596,000	
2/3 Net Debt Bonds			1,538,678	815,422				2,354,100	
Deferred Maintenance Projects ⁽⁴⁾									22,418,212
Bond Referendum Projects ⁽⁵⁾		15,964,000		15,964,000		15,964,000		31,928,000	
Total		19,007,644	3,179,409	19,194,510	3,283,080	19,301,166	2,993,821	47,951,986	38,280,941
Durham Tech Community College (Orange County Campus)									
<i>Long Range Capital</i>									
State Bond - County Match ⁽⁶⁾				547,911				547,911	
Construction/Expansion Project ⁽⁷⁾									20,000,000
Total		-	-	547,911	-	-	-	547,911	20,000,000
Total all Schools		47,659,571	7,968,444	48,644,430	8,228,271	48,363,825	7,503,312	120,708,282	117,145,084
Revenues/Funding Source									
General Fund (Pay-As-You-Go)		3,799,346						-	
Lottery Proceeds		1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
Article 46 Sales Tax Proceeds		1,503,863	1,755,746	1,825,976	1,899,015	1,974,975	2,053,976	9,509,689	11,569,988
Debt Financing - Durham Tech (Orange Co Campus)				547,911				547,911	20,000,000
Debt Financing - Bond Proceeds		40,000,000		40,000,000		40,000,000		80,000,000	
Debt Financing - 2/3 Net Debt Bonds			3,856,336	2,043,664				5,900,000	
Debt Financing - School Capital/Facility Improvements		1,000,000	1,000,000	2,870,517	4,972,894	5,032,488	4,092,974	17,968,873	78,793,286
Total		47,659,571	7,968,444	48,644,430	8,228,271	48,363,825	7,503,312	120,708,282	117,145,084

Note: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need. The FY 2017-22 CIP is based on the most recent proposed SAPFO projections shared with the Board of County Commissioners in December 2016, scheduled to be certified in Spring 2017.

⁽¹⁾ Debt Financing is assumed to be utilized beginning in Year 2 for School Capital Projects instead of previously used Pay-As-You-Go funds; reflects a 1.5% annual growth throughout the years of the CIP.

⁽²⁾ Lottery Proceeds are assumed at the same amount throughout the remaining CIP period, based on the most recent lottery estimates from the State. The County uses Lottery Proceeds towards school debt service and substitutes that amount of proceeds as additional PAYG funds to each school system based on the Average Daily Membership (ADM).

⁽³⁾ Article 46 Sales Tax Proceeds reflect a 4.0% annual growth throughout the years of the CIP.

⁽⁴⁾ Includes deferred maintenance items related to the Facilities Assessment findings from both school systems.

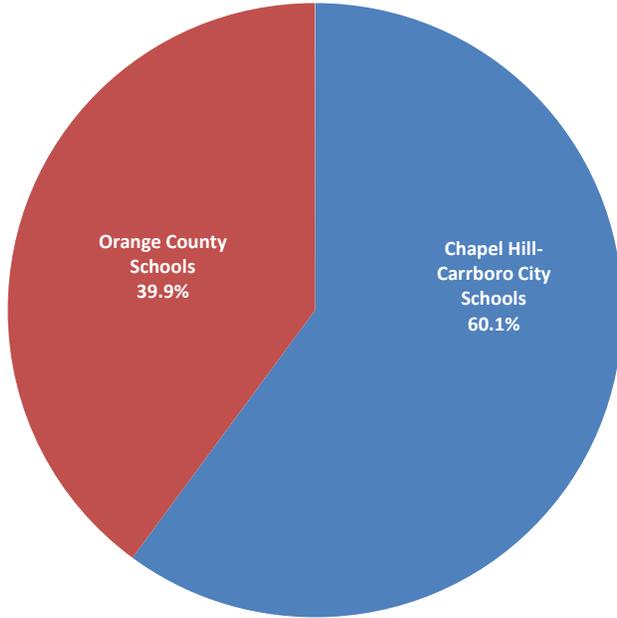
⁽⁵⁾ Bond Referendum approved by voters in November 2016, with first issuance in Fall 2017, based on current ADM.

⁽⁶⁾ Includes the County match for the Durham Technical Community College - Orange County Campus, based on the voter approved March 2016 State Bond.

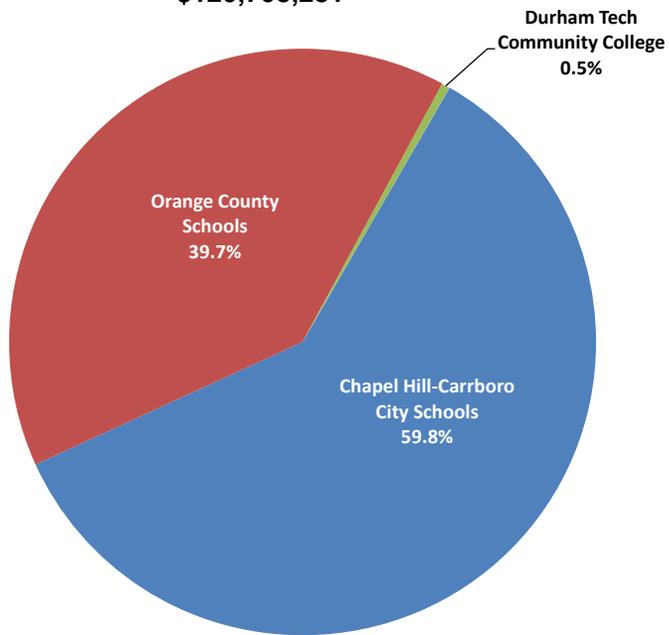
⁽⁷⁾ Includes construction of a Health Technology Building (56,000 square foot) and surface parking of 250 spaces.

**FY 2017-22 Orange County Capital Investment Plan Projects
School Summary - Appropriations**

**Year 1: FY 2017-18
\$7,968,444**

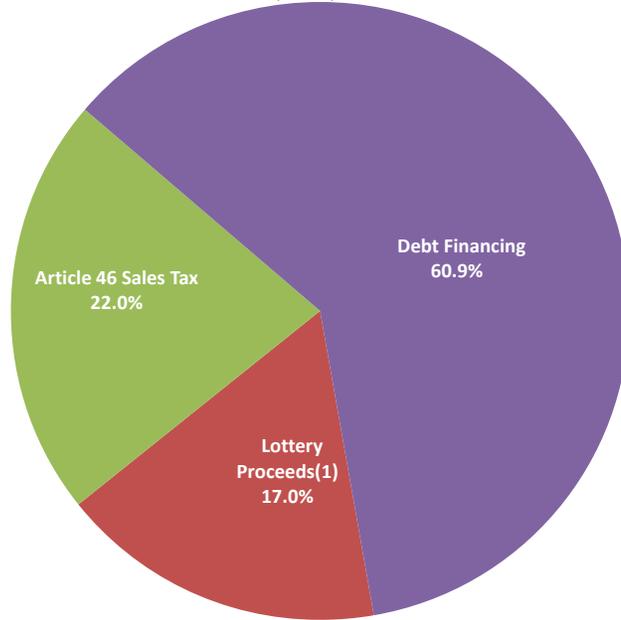


**Years 1-5: FY 2017-2022
\$120,708,281**

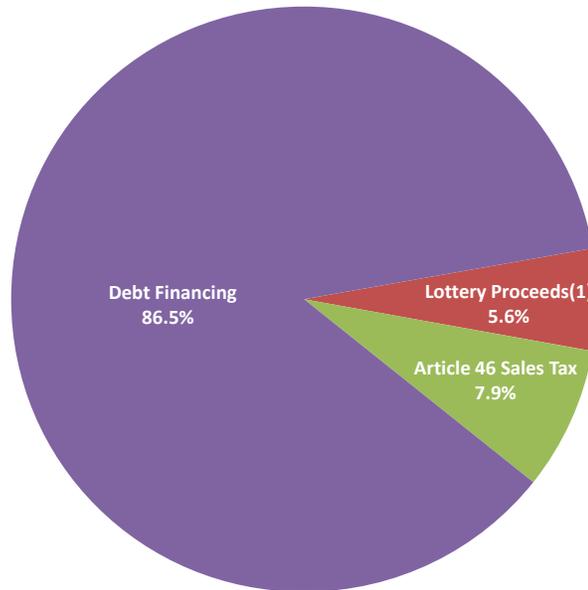


**FY 2017-22 Orange County Capital Investment Plan Projects
School Summary - Funding Sources**

**Year 1: FY 2017-18
\$7,968,444**



**Years 1-5: FY 2017-2022
\$120,708,282**



Note 1: The Article 46 one quarter cent sales tax proceeds includes the schools portion of the sales tax.

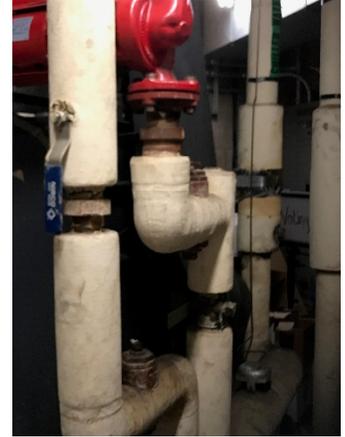
Note 2: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

(1) Lottery Proceeds are assumed at the same amount throughout the 5 year CIP period, based on the most recent lottery estimates from the State. The County uses Lottery Proceeds towards school debt service and substitutes that amount of proceeds as additional PAYG funds to each school system based on the Average Daily Membership (ADM).

Abatement Projects

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54001	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$50,000 is included in each fiscal for abatement projects throughout the district.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	530,080		50,000	50,000	50,000	50,000	50,000	250,000	250,000
Equipment/Furnishings								-	
Total Project Budget:	530,080	-	50,000	50,000	50,000	50,000	50,000	250,000	250,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	530,080	-						-	250,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)			50,000	50,000	50,000	50,000	50,000	250,000	
Debt Financing - 2/3 Net Debt Bonds								-	
Grant Funds								-	
Total	530,080	-	50,000	50,000	50,000	50,000	50,000	250,000	250,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

ADA Requirements

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54000	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding in FY2017-18 through FY 2019-20 includes \$35,000 each fiscal year to make necessary facility improvements to comply with ADA requirements. Funding increases to \$50,000 for FY 2020-21 and FY 2021-22.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	310,616		35,000	35,000	35,000	50,000	50,000	205,000	250,000
Equipment/Furnishings								-	
Total Project Budget:	310,616	-	35,000	35,000	35,000	50,000	50,000	205,000	250,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	310,616	-						-	250,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)			35,000	35,000	35,000	50,000	50,000	205,000	-
Debt Financing - 2/3 Net Debt Bonds								-	
Grant Funds								-	
Total	310,616	-	35,000	35,000	35,000	50,000	50,000	205,000	250,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Athletic Facilities

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54002	Completion Date:	6/30/20	Renovation	X
				Replacement	X

Project Description/Justification: Funding in FY2017-18 includes athletic field improvements at Chapel Hill High School. Funding in FY 2018-19 includes athletic field improvements at Carrboro High School, and funding in FY 2019-20 includes tennis court resurfacing at Chapel Hill High School and athletic field improvements at East Chapel Hill High School.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	1,195,000		150,000	150,000	369,059			669,059	500,000
Equipment/Furnishings								-	
Total Project Budget:	1,195,000	-	150,000	150,000	369,059	-	-	669,059	500,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	959,088	-						-	500,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)								-	
Debt Financing - 2/3 Net Debt Bonds	235,912		150,000	150,000				300,000	
Debt Financing - School Improvements					369,059			369,059	
Grant Funds								-	
Total	1,195,000	-	150,000	150,000	369,059	-	-	669,059	500,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Classroom/Building Improvements

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	53025	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$450,000 in FY 2017-18 includes science classroom casework improvements at Phillips Middle School, and playground improvements at McDougle Elementary. Funding of \$330,000 in FY 2018-19 includes casework and bathroom improvements at Seawell Elementary, media center, cafeteria and bathroom improvements at Phillips Middle School, and art classroom casework improvements at Smith Middle School. Funding of \$157,676 in FY 2019-20 includes casework and bathroom improvements at Seawell Elementary, and continued media center, cafeteria and bathroom improvements at Phillips Middle School. Funding of \$549,727 from Article 46 Sales Tax proceeds in FY 2021-22 includes improvements at older schools district-wide.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	1,525,607		450,000	330,000	157,676		617,220	1,554,896	3,596,595
Equipment/Furnishings								-	
Total Project Budget:	1,525,607	-	450,000	330,000	157,676	-	617,220	1,554,896	3,596,595
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	1,275,607	-					-	-	500,000
From Article 46 Sales Tax Proceeds							617,220	617,220	3,096,595
Addtl PAYG (from Lottery Proceeds)			66,000					66,000	
Debt Financing - 2/3 Net Debt Bonds	250,000		384,000	330,000				714,000	
Debt Financing - School Improvements					157,676			157,676	
Grant Funds								-	
Total	1,525,607	-	450,000	330,000	157,676	-	617,220	1,554,896	3,596,595
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Doors/Hardware/Canopies

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	53023	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$50,000 in FY 2017-18 and \$75,000 in FY 2018-19 includes hardware and door replacements in several schools district-wide. Funding of \$175,000 in FY 2019-20 includes continued hardware and door replacements in the district and installation of a canopy at the kiss and go drop off at Frank Porter Graham Elementary. Funding of \$175,000 in FY 2020-21 includes continued hardware and door replacements in the district and a canopy at the kiss and go drop off at Ephesus Elementary. Funding of \$100,000 in FY 2021-22 includes continued hardware and door replacements in the district.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	278,000	155,033	50,000	75,000	175,000	175,000	100,000	575,000	270,000
Equipment/Furnishings								-	
Total Project Budget:	278,000	155,033	50,000	75,000	175,000	175,000	100,000	575,000	270,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	278,000	155,033						-	270,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)			50,000		175,000	175,000	100,000	500,000	
Debt Financing - 2/3 Net Debt Bonds				75,000				75,000	
Grant Funds								-	
Total	278,000	155,033	50,000	75,000	175,000	175,000	100,000	575,000	270,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Electrical Systems

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	53026	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding in each fiscal year ranges from \$100,000 to \$150,000 to increase electrical distribution in schools throughout the district.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	830,852	150,000	100,000	125,000	150,000	150,000	150,000	675,000	650,000
Equipment/Furnishings								-	
<i>Total Project Budget:</i>	830,852	150,000	100,000	125,000	150,000	150,000	150,000	675,000	650,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	830,852	150,000						-	650,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)					10,000	7,000	150,000	167,000	
Debt Financing - 2/3 Net Debt Bonds			100,000	125,000				225,000	
Debt Financing - School Improvements					140,000	143,000		-	
Grant Funds								-	
<i>Total</i>	830,852	150,000	100,000	125,000	150,000	150,000	150,000	675,000	650,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
<i>Total Operating Costs</i>		-	-	-	-	-	-	-	-

Energy Efficiency/Lighting Improvements

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54003	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$125,000 in FY 2017-18 includes converting pneumatic controls to digital controls at East Chapel Hill High. Funding of \$282,094 in FY 2018-19 includes complete conversion from pneumatic to digital controls at McDougle Elementary; Funding of \$250,000 in FY 2019-20 includes replacement of pneumatic controls at Ephesus and Seawell Elementary schools. Funding of \$250,000 in both FY 2020-21 and 2021-22 includes energy efficiency and lighting improvements at schools yet to be determined. Funding of \$593,480 from Article 46 Sales Tax proceeds in FY 2020-21 includes lighting upgrades at Carrboro Elementary, Ephesus Elementary, Estes Hills Elementary, and Frank Porter Graham Elementary.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	350,000		125,000	282,298	250,136	843,616	250,136	1,751,186	500,000
Equipment/Furnishings								-	
Total Project Budget:	350,000	-	125,000	282,298	250,136	843,616	250,136	1,751,186	500,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	350,000	-						-	500,000
From Article 46 Sales Tax Proceeds						593,480		593,480	
Addtl PAYG (from Lottery Proceeds)			107,323	34,056	130,174	188,534	190,668	650,755	
Debt Financing - 2/3 Net Debt Bonds			17,677	248,242				265,919	
Debt Financing - School Improvements					119,962	61,602	59,468	241,032	
Grant Funds								-	
Total	350,000	-	125,000	282,298	250,136	843,616	250,136	1,751,186	500,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Fire/Safety/Security Systems

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54004	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding ranges from \$150,000 to \$200,000 in each fiscal year for security systems and camera upgrades/expansions at several schools throughout the district.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	1,055,000	105,000	150,000	150,000	150,000	200,000	200,000	850,000	500,000
Equipment/Furnishings								-	
Total Project Budget:	1,055,000	105,000	150,000	150,000	150,000	200,000	200,000	850,000	500,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	975,000	105,000						-	500,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)	80,000		50,000		150,000			200,000	
Debt Financing - 2/3 Net Debt Bonds			100,000	150,000				250,000	
Debt Financing - School Improvements						200,000	200,000	400,000	
Grant Funds								-	
Total	1,055,000	105,000	150,000	150,000	150,000	200,000	200,000	850,000	500,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Indoor Air Quality Improvements

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54005	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding ranges from \$20,000 to \$75,000 in FY 2017-18 through FY 2020-21 for indoor air quality improvement projects at several schools throughout the district.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	501,340		20,000	50,000	50,000	75,000		195,000	200,000
Equipment/Furnishings	75,000	50,000						-	
Total Project Budget:	576,340	50,000	20,000	50,000	50,000	75,000	-	195,000	200,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	484,700	50,000						-	200,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)	91,640		20,000	50,000	50,000	75,000		195,000	
Debt Financing - 2/3 Net Debt Bonds								-	
Grant Funds								-	
Total	576,340	50,000	20,000	50,000	50,000	75,000	-	195,000	200,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Major Facility Renovations

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD		
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	X
Project Number:	Bond Projects	Completion Date:	4/30/21	Renovation	X
				Replacement	X

Project Description/Justification: Funding totaling \$75,112,500 from voter approved bond proceeds and financing proceeds, in fiscal years 2016-17 through FY 2020-21, includes renovations to the Lincoln Center to co-locate most Pre-K classrooms at one central location thereby freeing up currently used classroom space in elementary schools; the reconstruction (in phases) of Chapel Hill High School to address critical maintenance issues including HVAC system updates, ADA updates, insufficient educational spaces, outdated science labs, and facility deterioration; and to address the joint transportation facility project with Orange County Schools.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Lincoln Center		18,676,000		6,324,000				6,324,000	
Chapel Hill High School		5,960,900		17,712,000		24,036,000		41,748,000	
Transportation Facility			601,000	601,000	601,000	601,000		2,404,000	
Equipment/Furnishings								-	
Total Project Budget:	-	24,636,900	601,000	24,637,000	601,000	24,637,000	-	50,476,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)								-	
From Article 46 Sales Tax Proceeds								-	
From Bond Proceeds		24,036,000	-	24,036,000	-	24,036,000		48,072,000	
Debt Financing - Older Facilities		600,900	601,000	601,000	601,000	601,000		2,404,000	
Debt Financing								-	
Grant Funds								-	
Total	-	24,636,900	601,000	24,637,000	601,000	24,637,000	-	50,476,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Mechanical Systems

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54006	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$705,317 in FY 2017-18 includes cooling tower replacements at Scroggs Elementary and East Chapel Hill High, replacement of HVAC rooftop units at Culbreth Middle, and conversion of pneumatic controls to digital controls at East Chapel Hill High. Funding of \$548,706 in FY 2018-19 includes replacement of cooling tower/boiler at Carrboro Elementary, chiller at Scroggs Elementary, and boiler at Estes Hills Elementary, Glenwood Elementary, and Frank Porter Graham Elementary. Funding of \$570,654 in FY 2019-20 includes replacement of pneumatic controls at McDougle Middle, and replacement of HVAC gas pack units at the transportation facility. Funding of \$200,000 in FY 2020-21 includes additional mechanical systems replacements at other schools yet to be determined.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	462,101
Equipment/Furnishings	2,997,581	451,835	705,317	548,706	570,654	200,000		2,024,677	
<i>Total Project Budget:</i>	2,997,581	451,835	705,317	548,706	570,654	200,000	-	2,024,677	462,101
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	1,774,246							-	462,101
Addtl PAYG (from Lottery Proceeds)	959,247							-	
From Article 46 Sales Tax Proceeds		451,835	527,602	548,706	570,654			1,646,962	
Debt Financing - 2/3 Net Debt Bonds	264,088		177,715					177,715	
Debt Financing - School Improvements						200,000		200,000	
Grant Funds								-	
<i>Total</i>	2,997,581	451,835	705,317	548,706	570,654	200,000	-	2,024,677	462,101
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
<i>Total Operating Costs</i>		-	-	-	-	-	-	-	-

Paving/Parking Lots/Driveways/Walkways

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54008	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$75,000 in FY 2017-18 includes bus driveway and parking lot paving at McDougle Middle. Funding of \$150,000 in FY 2018-19 includes bus driveway and parking lot paving at East Chapel Hill High. Funding of \$51,640 in FY 2020-21 and \$54,506 in FY 2021-22 includes additional improvements at schools yet to be determined.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	480,000	125,000	75,000	150,000	-	51,640	54,506	331,146	
Equipment/Furnishings								-	
Total Project Budget:	480,000	125,000	75,000	150,000	-	51,640	54,506	331,146	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	480,000	125,000			-			-	-
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)			75,000			51,640	54,506	181,146	
Debt Financing - 2/3 Net Debt Bonds				150,000				150,000	
Grant Funds								-	
Total	480,000	125,000	75,000	150,000	-	51,640	54,506	331,146	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Rental Space

Project Category:	School Capital	Project Status:	Active	Project Type
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion
Project Number:	54019	Completion Date:	Ongoing	Renovation Replacement

Project Description/Justification: Funding ranges from \$134,000 to \$145,000 in each fiscal year for rental space needs in the district.

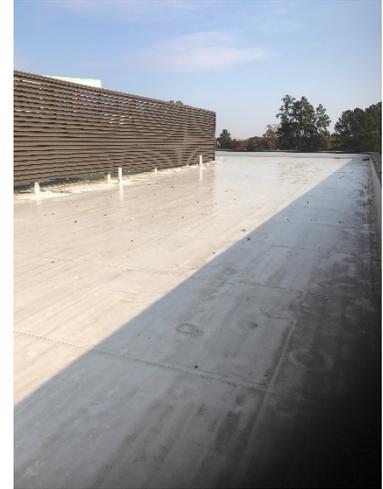
FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations		131,000	134,000	137,000	140,000	143,000	145,000	699,000	730,000
Equipment/Furnishings								-	
Total Project Budget:	-	131,000	134,000	137,000	140,000	143,000	145,000	699,000	730,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		131,000						-	730,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)			134,000	137,000	140,000	143,000	145,000	699,000	
Debt Financing - 2/3 Net Debt Bonds								-	
Debt Financing - School Improvements								-	
Grant Funds								-	
Total	-	131,000	134,000	137,000	140,000	143,000	145,000	699,000	730,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	-		-	-	-	-	-	-	-

Roofing/Building Waterproofing

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/20	Expansion	
Project Number:	54012	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$200,000 in FY 2020-21 includes brick pointing and caulking and roofing replacement at Scroggs Elementary. Funding of \$600,000 in FY 2021-22 includes roof replacement and building envelope sealing at Smith Middle.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	5,781,791	29,932				200,000	600,000	800,000	3,250,000
Equipment/Furnishings								-	
Total Project Budget:	5,781,791	29,932	-	-	-	200,000	600,000	800,000	3,250,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	1,151,791	29,932	-	-	-			-	3,250,000
From Article 46 Sales Tax Proceeds									
Qualified School Construction Bonds	4,630,000								
Debt Financing - School Improvements						200,000	600,000	800,000	
Grant Funds								-	
Total	5,781,791	29,932	-	-	-	200,000	600,000	800,000	3,250,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Stormwater Management

Project Category:	School Capital	Project Status:	New	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD		
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	New	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding ranges from \$50,000 to \$75,000 per fiscal year for stormwater improvements at several schools throughout the district.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations			50,000	50,000	75,000	75,000	75,000	325,000	375,000
Equipment/Furnishings								-	
Total Project Budget:	-	-	50,000	50,000	75,000	75,000	75,000	325,000	375,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		-						-	375,000
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)			50,000	50,000	75,000	75,000	75,000	325,000	-
Debt Financing - 2/3 Net Debt Bonds								-	
Grant Funds								-	
Total	-	-	50,000	50,000	75,000	75,000	75,000	325,000	375,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Technology Plan

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Chapel Hill-Carrboro City Schools	Starting Date:	7/1/17	Expansion	
Project Number:	54013	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Total funding ranges from \$2,093,718 to \$2,217,629 each fiscal year for network infrastructure, enterprise software, and computers and technology improvements and replacements/enhancements in schools throughout the district. Funding from Article 46 Sales Tax proceeds ranges from \$527,601 to \$617,220 each fiscal year and is related to the 1:1 student access computing devices initiative.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									-
Professional Services									-
Construction/Repairs/Renovations									-
Equipment/Furnishings	10,284,042	1,988,897	2,093,718	2,132,005	2,171,666	2,212,403	2,217,629	10,827,421	11,596,595
Total Project Budget:	10,284,042	1,988,897	2,093,718	2,132,005	2,171,666	2,212,403	2,217,629	10,827,421	11,596,595
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	10,284,042	1,537,062						-	8,500,000
From Article 46 Sales Tax Proceeds		451,835	527,601	548,706	570,654	593,480	617,220	2,857,661	3,096,595
Addtl PAYG (from Lottery Proceeds)			177,851	459,118				636,969	
Debt Financing - 2/3 Net Debt Bonds			1,388,266					1,388,266	
Debt Financing - School Improvements				1,124,181	1,601,012	1,618,923	1,600,409	5,944,525	
Grant Funds								-	
Total	10,284,042	1,988,897	2,093,718	2,132,005	2,171,666	2,212,403	2,217,629	10,827,421	11,596,595
<i>Education Related Operating Costs</i>									
Personnel Services									-
Operations									-
Recurring Capital									-
New/Addtl Revenue									-
Total Operating Costs		-	-	-	-	-	-	-	-

Deferred Maintenance Projects

Project Category:	School Capital	Project Status:	New	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD		New
District:	Chapel Hill-Carrboro City Schools	Starting Date:	TBD		Expansion
Project Number:	Various	Completion Date:	TBD		Renovation X
					Replacement X

Project Description/Justification: To address deferred maintenance issues as identified in the school system's Facilities Assessment study.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	34,970,659
Equipment/Furnishings								-	
<i>Total Project Budget:</i>	-	-	-	-	-	-	-	-	34,970,659
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)								-	
From Article 46 Sales Tax Proceeds								-	
From Bond Proceeds								-	
Debt Financing - Older Facilities								-	
Debt Financing - Deferred Maintenance								-	34,970,659
Grant Funds								-	
<i>Total</i>	-	-	-	-	-	-	-	-	34,970,659
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
<i>Total Operating Costs</i>		-	-	-	-	-	-	-	-

Abatement Projects

Project Category:	School Capital	Project Status:	Active	Project Type
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New
District:	Orange County Schools	Starting Date:	7/1/17	Expansion
Project Number:	51001	Completion Date:	6/30/20	Renovation X
				Replacement X

Project Description/Justification: Funding in FY 2017-18 of \$50,000 for hazardous materials abatement at various facilities district-wide. Funding in FY 2018-19 and FY 2019-20 of \$225,000 each year for carpet/mastic abatement project at New Hope Elementary and A.L. Stanback Middle.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations			50,000	225,000	225,000			500,000	-
Equipment/Furnishings								-	
<i>Total Project Budget:</i>	-	-	50,000	225,000	225,000	-	-	500,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		-					-	-	-
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)				225,000	225,000			450,000	
Debt Financing - 2/3 Net Debt Bonds			50,000					50,000	
Grant Funds								-	
<i>Total</i>	-	-	50,000	225,000	225,000	-	-	500,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-

ADA Requirements

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51005	Completion Date:	6/30/18	Renovation	X
				Replacement	X

Project Description/Justification: Funding in FY2017-18 includes \$16,000 to install an accessible ramp at the kitchen area at Cameron Park Elementary.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	556,300	27,000	16,000					16,000	-
Equipment/Furnishings								-	
<i>Total Project Budget:</i>	556,300	27,000	16,000	-	-	-	-	16,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	556,300	27,000						-	-
From Article 46 Sales Tax Proceeds			16,000					16,000	
Debt Financing - 2/3 Net Debt Bonds								-	
Grant Funds								-	
<i>Total</i>	556,300	27,000	16,000	-	-	-	-	16,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-

Athletic Facilities

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51027	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding in FY2017-18 includes replacement of washers and dryers at Cedar Ridge and Orange High Schools. Funding in FY 2018-19 includes track resurfacing and tennis court reconstruction at Orange High School, as well as setting aside funds for future anticipated athletic field and facility improvements at various schools that will require multi-year funding.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	813,067	138,000	42,500	250,000	200,000			492,500	25,000
Equipment/Furnishings			25,000					25,000	
Total Project Budget:	813,067	138,000	67,500	250,000	200,000	-	-	517,500	25,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	813,067	138,000						-	25,000
From Article 46 Sales Tax Proceeds									
Debt Financing - 2/3 Net Debt Bonds			67,500					67,500	
Debt Financing - School Improvements				250,000	200,000			450,000	
Grant Funds								-	
Total	813,067	138,000	67,500	250,000	200,000	-	-	517,500	25,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Classroom/Building Improvements

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51025	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$543,600 in FY 2017-18 includes upgrade science classrooms at Cedar Ridge High School and Gravelly Hill Middle School, BMP reconstruction at Gravelly Hill Middle School, a brick exterior engineering study for Central Elementary, a drainage engineering study for Pathways Elementary, upgrade science classrooms at C.W. Stanford Middle, and implementation of facilities assessment findings district-wide. Funding of \$524,164 in FY 2018-19 includes building envelope improvements at Central Elementary, drainage improvements at Pathways Elementary, upgrade science classrooms at Orange High School, and implementation of assessment findings district-wide. Funding of \$279,100 in FY 2019-20, \$440,049 in FY 2020-21, and \$378,032 includes funds for classroom/building improvements at various schools district-wide.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services			50,000					50,000	
Construction/Repairs/Renovations	3,932,707	400,000	239,500	222,680	99,503	40,478	378,032	980,193	1,890,160
Improvements to Older Facilities		254,100	254,000	301,600	179,100	399,000		1,133,700	
Equipment/Furnishings								-	
Total Project Budget:	3,932,707	654,100	543,500	524,280	278,603	439,478	378,032	2,163,893	1,890,160
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	985,888	400,000						-	
From Article 46 Sales Tax Proceeds									
Qualified School Construction Bonds	2,946,819								
Addtl PAYG (from Lottery Proceeds)							378,032	378,032	1,890,160
Bond Proceeds									
Debt Financing - 2/3 Net Debt Bonds			289,500					289,500	
Debt Financing - Older Facilities		254,100	254,000	301,600	179,100	399,000		1,133,700	
Debt Financing - School Improvements				222,680	99,503	40,478		362,661	
Grant Funds								-	
Total	3,932,707	654,100	543,500	524,280	278,603	439,478	378,032	2,163,893	1,890,160
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Doors/Windows/Canopies

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51026	Completion Date:	6/30/20	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$30,000 in FY2017-18 and \$150,000 in FY 2019-20 includes canopy improvements at C.W. Stanford Middle School. Funding of \$220,000 in FY 2016-17 includes replacement of windows and doors at Grady A. Brown Elementary.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	360,000		30,000		150,000			180,000	
Bond Projects		220,000							
Equipment/Furnishings								-	
Total Project Budget:	360,000	220,000	30,000	-	150,000	-	-	180,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	360,000	-					-	-	-
From Article 46 Sales Tax Proceeds									
Debt Financing - 2/3 Net Debt Bonds			30,000					30,000	
Debt Financing - School Improvements					150,000			150,000	
Bond Proceeds - Financing		220,000		-					
Grant Funds								-	
Total	360,000	220,000	30,000	-	150,000	-	-	180,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Electrical Systems

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/20	Expansion	
Project Number:	51002	Completion Date:	6/30/22	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$50,000 in both FY 2020-21 and FY 2021-22 establishes multi-year funding to provide emergency generators for critical lighting and kitchen equipment at yet to be identified locations within the district.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	33,000					50,000	50,000	100,000	
Equipment/Furnishings								-	
Total Project Budget:	33,000	-	-	-	-	50,000	50,000	100,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	33,000	-	-	-	-			-	-
From Article 46 Sales Tax Proceeds						50,000	50,000	100,000	
Debt Financing - School Improvements								-	
Grant Funds								-	
Total	33,000	-	-	-	-	50,000	50,000	100,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Energy Efficiency/Lighting Improvements

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51028	Completion Date:	6/30/18	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$20,000 in FY 2017-18 includes converting gymnasium lighting to LED lighting at schools district-wide, with a focus on the Hillsborough Elementary gymnasium during the upcoming year.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Equipment/Furnishings	189,918	50,000	20,000					20,000	
Total Project Budget:	189,918	50,000	20,000	-	-	-	-	20,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	189,918	50,000						-	
From Article 46 Sales Tax Proceeds			20,000					20,000	
Debt Financing - 2/3 Net Debt Bonds								-	
Grant Funds								-	
Total	189,918	50,000	20,000	-	-	-	-	20,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Fire/Safety/Security Systems

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid	TBD	New	
District:	Orange County Schools	Award Date:	7/1/17	Expansion	
Project Number:	51024	Starting Date:	6/30/20	Renovation	X
		Completion Date:		Replacement	X

Project Description/Justification: Funding of \$35,000 in FY 2017-18 includes the installation of a new fire alarm system at the Maintenance offices. Funding of \$20,000 in FY 2019-20 includes replacement of fire suppression system at C.W. Stanford Middle.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Improvements to Older Facilities					20,000			20,000	
Equipment/Furnishings	1,140,117	72,000	35,000					35,000	
Total Project Budget:	1,140,117	72,000	35,000	-	20,000	-	-	55,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	890,117	72,000		-			-	-	-
From Article 46 Sales Tax Proceeds								-	
Lottery Proceeds	250,000							-	
Debt Financing - 2/3 Net Debt Bonds			35,000					35,000	
Debt Financing - Older Facilities					20,000			20,000	
Grant Funds								-	
Total	1,140,117	72,000	35,000	-	20,000	-	-	55,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Food Services

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51033	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$350,550 in FY 2017-18 includes food service facility improvements at Grady Brown Elementary and Orange High School, replacement of the hood and fire suppression system at Hillsborough Elementary, replacement of the cold storage unit and outdated cooking equipment at Orange High School, replacement of refrigerator and cold storage unit at New Hope Elementary, and serving line modifications at A.L. Stanback Middle, and additional drying racks at Pathways Elementary. Funding of \$97,500 in FY 2018-19 includes replacement of cold storage unit and an additional oven at Grady A. Brown Elementary. Funding of \$363,100 in FY 2019-20 includes food service facility improvements at C.W. Stanford Middle and Hillsborough Elementary. Funding of \$35,000 in FY 2020-21 includes new serving line counters at Cedar Ridge High School.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services									50,000
Construction/Repairs/Renovations		193,500	205,550		163,100	35,000		403,650	787,792
Improvements to Older Facilities		145,000	145,000	97,500	200,000			442,500	
Equipment/Furnishings								-	
Total Project Budget:	-	338,500	350,550	97,500	363,100	35,000	-	846,150	837,792
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		193,500						-	837,792
Fro Article 46 Sales Tax Proceeds									
Addtl PAYG (from Lottery Proceeds)			7,100					7,100	
Debt Financing - 2/3 Net Debt Bonds			198,450					198,450	
Debt Financing - School Improvements					163,100	35,000		198,100	
Debt Financing - Older Facilities		145,000	145,000	97,500	200,000			442,500	
Grant Funds								-	
Total	-	338,500	350,550	97,500	363,100	35,000	-	846,150	837,792
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	-		-	-	-	-	-	-	-

Mechanical Systems

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51029	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding of \$8,900,000 in FY 2016-17 includes replacement of current mechanical system with geothermal system at Orange High School. Funding of \$1,751,007 in FY 2018-19 includes mechanical system replacements at Grady A. Brown Elementary and Cameron Park Elementary, and funding of \$10,373,164 in FY 2020-21 includes mechanical systems replacement at A.L. Stanback Middle, Central Elementary, Cameron Park Elementary, Efland-Cheeks Global Elementary, Hillsborough Elementary, and New Hope Elementary.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	1,910,304
Equipment/Furnishings	1,991,761	8,900,000		1,751,007		10,373,164		12,124,171	
<i>Total Project Budget:</i>	1,991,761	8,900,000	-	1,751,007	-	10,373,164	-	12,124,171	1,910,304
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	1,269,140	-						-	1,910,304
From Article 46 Sales Tax Proceeds	722,621							-	
Qualified School Construction Bonds								-	
Debt Financing								-	
Bond Proceeds - Financing		8,900,000	-	1,751,007	-	10,373,164	-	12,124,171	
Grant Funds								-	
<i>Total</i>	1,991,761	8,900,000	-	1,751,007	-	10,373,164	-	12,124,171	1,910,304
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
<i>Total Operating Costs</i>			-	-	-	-	-	-	-

New Facilities

Project Category:	School Capital	Project Status:	New	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	X
District:	Orange County Schools	Starting Date:	5/1/17	Expansion	X
Project Number:	New	Completion Date:	6/30/21	Renovation	X
				Replacement	

Project Description/Justification: Funding in FY 2016-17 of \$3,100,000 includes property acquisition on Corporate Drive. Funding of \$11,400,000 in FY 2018-19 includes construction of a classroom wing addition at Cedar Ridge High School. Funding in FY 2020-21 includes \$5,000,000 for a joint effort with Chapel Hill-Carrboro City Schools in the replacement of the transportation facility.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Bond Projects		3,100,000		11,400,000		5,000,000		16,400,000	
Equipment/Furnishings								-	
Total Project Budget:	-	3,100,000	-	11,400,000	-	5,000,000	-	16,400,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		-						-	
From Article 46 Sales Tax Proceeds								-	
Add'l PAYG (from Lottery Proceeds)								-	
Bond Proceeds - Financing		3,100,000	-	11,400,000	-	5,000,000	-	16,400,000	
Grant Funds								-	
Total	-	3,100,000	-	11,400,000	-	5,000,000	-	16,400,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Add'l Revenue								-	
Total Operating Costs	-		-	-	-	-	-	-	-

Paving/Parking Lots/Driveways/Walkways

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid	TBD	New	
District:	Orange County Schools	Award Date:	7/1/17	Expansion	
Project Number:	51030	Completion Date:	6/30/21	Renovation	X
				Replacement	X

Project Description/Justification: Total funding of \$690,000 in FY 2017-18 through FY 2020-21 includes paving, parking lots, driveways, and walkway improvements at various schools district-wide.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	118,281	100,000	150,000	75,000	300,000	165,000		690,000	
Equipment/Furnishings								-	
Total Project Budget:	118,281	100,000	150,000	75,000	300,000	165,000	-	690,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	118,281	100,000						-	-
From Article 46 Sales Tax Proceeds			150,000					150,000	
Debt Financing - 2/3 Net Debt Bonds				75,000	300,000	165,000		540,000	
Debt Financing - School Improvements								-	
Grant Funds								-	
Total	118,281	100,000	150,000	75,000	300,000	165,000	-	690,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs		-	-	-	-	-	-	-	-

Roofing Projects

Project Category:	School Capital	Project Status:	Active	Project Type
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New
District:	Orange County Schools	Starting Date:	7/1/17	Expansion
Project Number:	51010	Completion Date:	Ongoing	Renovation X
				Replacement X

Project Description/Justification: Funding of \$2,874,000 in FY 2016-17 includes roof replacement work at Central Elementary, New Hope Elementary, A.L. Stanback Middle, Orange High School, Cameron Park Elementary, and Grady A. Brown Elementary. Funding of \$254,155 in FY 2017-18 includes roof replacement work at Central Elementary, Administrative Annex, Efland-Cheeks Global Elementary, and New Hope Elementary. Funding of \$2,254,493 in FY 2018-19 includes roof replacement work at C. W. Stanford Middle, A.L. Stanback Middle, Cameron Park Elementary, Grady A. Brown Elementary, Hillsborough Elementary, and Orange High School. Funding of \$379,542 in FY 2019-20 includes roof replacement work at Central Elementary and Orange High School. Funding of \$1,735,469 in FY 2020-21 includes roof replacement work at Cameron Park Elementary, Grady A. Brown Elementary, Central Elementary, A.L. Stanback Middle, Efland-Cheeks Global Elementary, Hillsborough Elementary, New Hope Elementary, and Orange High School. Funding of \$1,219,366 in FY 2021-22 includes roof replacement work at Cameron Park Elementary, Grady Brown Elementary, Orange High School, and Pathways Elementary.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations	3,054,200	130,000	254,155	940,892	379,542	1,144,633	1,219,057	3,938,279	5,618,164
Bond Projects		2,744,000		1,312,993		590,836		1,903,829	
Equipment/Furnishings								-	
Total Project Budget:	3,054,200	2,874,000	254,155	2,253,885	379,542	1,735,469	1,219,057	5,842,108	5,618,164
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	976,200	130,000						-	5,618,164
From Article 46 Sales Tax Proceeds									
Qualified School Construction Bonds	1,600,000								
Debt Financing - School Improvements	478,000			125,470	379,542	1,144,633	1,219,057	2,868,702	
Debt Financing - 2/3 Net Debt Bonds			254,155	815,422				1,069,577	
Bond Proceeds - Financing		2,744,000		1,312,993	-	590,836	-	1,903,829	
Grant Funds								-	
Total	3,054,200	2,874,000	254,155	2,253,885	379,542	1,735,469	1,219,057	5,842,108	5,618,164
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

School Safety/Security

Project Category:	School Capital	Project Status:	Active	Project Type
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New
District:	Orange County Schools	Starting Date:	7/1/17	Expansion
Project Number:	51034	Completion Date:	Ongoing	Renovation X
				Replacement X

Project Description/Justification: Funding of \$739,391 in FY 2017-18 includes safety and security design services, restructure the main entrance at Efland-Cheeks Global Elementary, and school safety initiatives (e.g. security vestibules) district-wide. Funding of \$1,676,118 in FY 2018-19 includes implementation of school safety initiatives within the district. Funding of \$445,972 in FY 2019-20 includes continued school safety initiatives district-wide, and replacement of wrestling mats/safety padding at applicable schools. Funding of \$551,784 in FY 2020-21 and \$364,140 in FY 2021-22 includes continued school safety initiatives district-wide.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services			50,000					50,000	50,000
Construction/Repairs/Renovations		260,819	689,391	176,118	420,972	551,784	364,140	2,202,405	914,036
Bond Projects		1,000,000		1,500,000				1,500,000	
Equipment/Furnishings					25,000			25,000	
Total Project Budget:	-	1,260,819	739,391	1,676,118	445,972	551,784	364,140	3,777,405	964,036
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		260,819						-	964,036
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)			311,318	153,032	153,032	378,032		995,414	
Debt Financing - 2/3 Net Debt Bonds			428,073					428,073	
Debt Financing - School Improvements				23,086	292,940	173,752	364,140	853,918	
Bond Projects - Financing		1,000,000		1,500,000	-			1,500,000	
Grant Funds								-	
Total	-	1,260,819	739,391	1,676,118	445,972	551,784	364,140	3,777,405	964,036
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	-		-	-	-	-	-	-	-

Technology

Project Category:	School Capital	Project Status:	Active	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	
District:	Orange County Schools	Starting Date:	7/1/17	Expansion	
Project Number:	51011	Completion Date:	Ongoing	Renovation	X
				Replacement	X

Project Description/Justification: Funding in each fiscal year from Article 46 Sales Tax proceeds includes technology upgrades and debt service payments related to the 1:1 laptop initiative district-wide. Funding in each fiscal year from additional pay-as-you-go funds (lottery proceeds) includes technology upgrades district-wide.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Equipment Upgrades	3,235,412	600,193	308,234	321,641	350,784	381,092	382,692	1,744,443	1,929,808
Equipment - Debt Service Payments			570,079	570,079	570,079	570,079	600,000	2,880,316	3,000,000
Total Project Budget:	3,235,412	600,193	878,313	891,720	920,863	951,171	982,692	4,624,759	4,929,808
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	2,991,313							-	
From Article 46 Sales Tax Proceeds		600,193	700,543	728,564	757,707	788,015	819,536	3,794,365	4,113,348
From Other School Projects	244,099								
Addtl PAYG (from Lottery Proceeds)			177,770	163,156	163,156	163,156	163,156	830,394	815,780
Debt Financing								-	
Grant Funds								-	
Total	3,235,412	600,193	878,313	891,720	920,863	951,171	982,692	4,624,759	4,929,128
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-

Vehicle Replacements

Project Category:	School Capital	Project Status:	Active	Project Type
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New
District:	Orange County Schools	Starting Date:	N/A	Expansion
Project Number:	51032	Completion Date:	N/A	Renovation X
				Replacement X

Project Description/Justification: Funding of \$45,000 in FY 2017-18 includes replacement of a dump truck for maintenance services. Funding of \$50,000 in FY 2018-19 includes replacement of a skid steer loader for the transportation offices.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Equipment/Furnishings	30,000	145,000	45,000	50,000				95,000	
Total Project Budget:	30,000	145,000	45,000	50,000	-	-	-	95,000	-
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)	30,000	145,000				-	-	-	-
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Funds)			45,000					45,000	
Debt Financing - 2/3 Net Debt Bonds								-	
Debt Financing - School Improvements				50,000				50,000	
Grant Funds								-	
Total	30,000	145,000	45,000	50,000	-	-	-	95,000	-
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
Total Operating Costs			-	-	-	-	-	-	-

Deferred Maintenance Projects

Project Category:	School Capital	Project Status:	New	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD		New
District:	Orange County Schools	Starting Date:	TBD		Expansion
Project Number:	Various	Completion Date:	TBD		Renovation X
					Replacement X

Project Description/Justification: To address deferred maintenance issues as identified in the school system's Facilities Assessment study.

FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	22,418,212
Bond Projects								-	
Equipment/Furnishings								-	
<i>Total Project Budget:</i>	-	-	-	-	-	-	-	-	22,418,212
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		-						-	
From Article 46 Sales Tax Proceeds								-	
Addtl PAYG (from Lottery Proceeds)								-	
Debt Financing - Older Facilities			-	-	-	-	-	-	
Debt Financing - Deferred Maintenance								-	22,418,212
Grant Funds								-	
<i>Total</i>	-	-	-	-	-	-	-	-	22,418,212
<i>Education Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
Recurring Capital								-	
New/Addtl Revenue								-	
<i>Total Operating Costs</i>		-	-	-	-	-	-	-	-

Durham Technical Community College – Orange County Campus New Facilities

Project Category:	School Capital	Project Status:	Planned	Project Type	
Functional Service Area:	Education	Proposed Bid Award Date:	TBD	New	X
Department:	DTCC	Starting Date:	TBD	Expansion	
Project Number:	New	Completion Date:	TBD	Renovation	
				Replacement	

Project Description/Justification: Includes \$547,911 in FY 2018-19 for planning funds towards a new Health Technology Building on the Orange County Campus. This represents the County match requirement for the use of \$1,000,000 in voter approved March 2016 State Connect Bond funds towards this new building. A total of \$20,000,000 is budgeted in Years 6-10 for the construction of this building, consisting of 56,000 square feet and surface parking of 250 spaces.



FINANCIAL SUMMARY

Project Budget	Prior Years Funding	Current Fiscal Year 2016-17	Year 1 Fiscal Year 2017-18	Year 2 Fiscal Year 2018-19	Year 3 Fiscal Year 2019-20	Year 4 Fiscal Year 2020-21	Year 5 Fiscal Year 2021-22	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services				547,911	-	-		547,911	1,800,000
Construction/Repairs/Renovations							-	-	18,200,000
Equipment/Furnishings								-	
Total Project Budget:	-	-	-	547,911	-	-	-	547,911	20,000,000
<i>Revenues/Funding Source</i>									
From General Fund (PAYG)		-						-	
Debt Financing				547,911	-	-		547,911	20,000,000
Grant Funds								-	
Total	-	-	-	547,911	-	-	-	547,911	20,000,000
<i>Education Related Operating Costs</i>									
Personnel Services								-	560,000
Operations								-	540,000
Recurring Capital								-	
New/Addl Revenue								-	
Total Operating Costs	-	-	-	-	-	-	-	-	1,100,000



Board of Education

Agenda Abstract

Meeting Date: 1/19/17
Agenda Type: Discussion & Action
Agenda Item #: 5h

Subject: Approval of 2017-27 Capital Investment Plan

Division:	Support Services Division, Todd LoFrese	Department:	Facilities Management
Person Responsible:	William J. Mullin, Executive Director of School Facilities	Feedback Requested From:	

Agenda Item....Prior Submission Dates **Public Hearing Required:** No

Work Session	No	Date
Discussion and Action	No	Date

Attachment(s):

- Recommended 2017-27 CIP
 - 1) Funded Projects Plan
 - 2) Unfunded: Major Expansions, Renovations and Projects

PURPOSE: To review the recommended 2017-27 Capital Investment Plan and approve a plan to be forwarded to Orange County.

BACKGROUND:

Attached is the recommended 2017-27 Capital Investment Plan. The format is similar to prior years and includes (1) a Funded Plan that aligns with anticipated revenues and (2) an Unfunded Plan that identifies district needs that exceed revenue projections.

FUNDED PLAN

The successful 2016 School Bond Referendum will provide funding for the redevelopment of the Lincoln Center Campus and major construction at CHHS. As a result, capital funds identified in prior CIPs for improvements at Lincoln Center and CHHS have been redirected to other district needs. New projects funded in FY 2017-18 include a line item for playground equipment at McDougle Elementary School, repairs to the tennis courts at Chapel Hill High School, a new line item for district expenses relating to storm water

management, converting East Chapel Hill High School's pneumatic HVAC controls to digital equipment, and the inclusion of a Contingency category.

The Contingency category reflects the amount of funds from the County's five year \$600,900 annual funding for facility improvements. This special 5 year funding started last year and in 2016-17 these funds were approved to continue the planning for renovations at CHHS.

Going forward, the contingency funds can be used for the joint Transportation facility with Orange County Schools or held for possible use as major construction bids are opened over the next few years.

The Lincoln Center Campus redevelopment project is budgeted at \$25 million and CHHS project budgeted at \$47 million. These budgets differ from prior estimates due to the following:

- a) The allocation of the \$120 million is now \$72M to CHCCS and \$48M to OCS. Previous estimates of the allocation were \$76.3M to CHCCS and \$43.7M to OCS. The change in ADM accounted for this adjustment.
- b) The Lincoln Center Campus construction cost has now been professionally estimated at \$24.6M. The original estimate was \$21M. The primary reason for this increase is construction costs have increased approximately 5% annually since the 2013 Facilities Assessment was completed.

UNFUNDED PLAN

The major component of the Unfunded Plan is the identification of funds necessary to improve and expand the 7 remaining older schools identified in the 2013 Facilities Assessment. This assessment reviewed the district's 10 oldest schools and identified needed code improvements, facility upgrades, and expansions to bring these schools as close as possible to the County's new school construction standards. The original 2013 budgets have been adjusted to reflect current costs and future construction estimates.

The Unfunded Plan is also where the district's need for added student capacity is addressed and is based on the County's Schools Adequate Public Facilities Ordinance (SAPFO) projections of future student growth. The 2016-17 projections have not yet been issued. However, the increase of 189 in elementary school capacity as a result of consolidating Pre K classrooms at Lincoln Center and the increase of 95 in high school capacity after expanding Phoenix Academy offsets the needs for a new elementary school and high school additions well beyond the CIP's 10 year window.

FINANCIAL IMPACT: As outlined in the attached schedules.

PERSONNEL IMPACT: None

RECOMMENDATION: Approve the recommended 2017-27 CIP

RESOLUTION: Be it, therefore, resolved that the Board of Education approves the 2017-27 Capital Investment Plan.

EXPENDITURES

PROJECT TITLE	PENDING	Year 1	Year 2	Year 3	Year 4	Year 5	Five Year		Years 6 to 10
	2016-17 Budgeted Lottery Funded Project	2017-18	2018-19	2019-20	2020-21	2021-22	Total		2021-26
ADA Requirements	35,000	35,000	35,000	35,000	50,000	50,000	205,000		250,000
Abatement Projects							-		
District Abatement Projects		50,000	50,000	50,000	50,000	50,000	250,000		250,000
Phillips: Remove Asbestos Floor Tile	160,000						-		
Athletic Facilities							-		500,000
CHHS: Athletic Field Improvements		150,000					150,000		
CHHS: tennis courts resurfaced				175,000			175,000		
Carrboro HS: Field Improvements			150,000				150,000		
ECHHS: Field Improvements				194,059			194,059		
Classroom/Building Improvements				57,676			57,676		500,000
Seawell: PODs Casework/Bathrooms			105,000				105,000		
Phillips: 4 Science Classrooms Casework		200,000					200,000		
Phillips: Media Center Refurbishment/Cafeteria Bathrooms			150,000	100,000			250,000		
Smith: Art Classroom Casework			75,000				75,000		
McDougleElm: playgrounds		250,000					250,000		
Doors/Hardware/Canopies							-		
District Hardware and Door Replacements		50,000	75,000	100,000	100,000	100,000	425,000		150,000
Seawell: Expand canopies							-		120,000
FPG: Canopy at Kiss n Go and Bus Circle				75,000			75,000		
Ephesus: Canopy at Kiss and Go					75,000		75,000		
Electrical Systems							-		
All Schools: Increase Electrical Distribution		100,000	125,000	150,000	150,000	150,000	675,000		650,000
Energy Efficiency/Lighting Improvemnets					250,000	250,000	500,000		500,000
Ephesus/Seawell: Replace pneumatic controls				250,000					
McDElm: complete conversion from pneumatic			282,094				282,094		
ECHHS: Conversion to Digital Controls		125,000					125,000		
Fire/Safety/Security Systems							-		
Security Systems: Camera Upgrades/Expansions/		150,000	150,000	150,000	200,000	200,000	850,000		500,000
Indoor Air Quality Improvements							-		
District IAQ Projects		20,000	50,000	50,000	75,000		195,000		200,000
Rental Space		134,000	137,000	140,000	143,000	145,000	699,000		730,000
Paving: Parking Lots/Driveways/Walkways					51,640	54,506	106,146		
McD Mdl: bus driveway and parking lot paving		75,000					75,000		
ECHHS: bus driveway and parking lot paving			150,000				150,000		
Roofing/Building Waterproofing Projects							-		
Scroggs: Flat Roof Sections Replacement	338,330						-		
Smith: Roof project (at 20 years)/envelope seal						600,000	600,000		750,000
Scroggs: brick pointing-calking/roof project					200,000		200,000		750,000
ECHHS: Roof project (at 25 years)									1,750,000
Storm Water Management		50,000	50,000	75,000	75,000	75,000	325,000		375,000

PROJECT TITLE	PENDING		Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Five Year Total	Years 6 to 10 2021-26
	2016-17 Budgeted	Lottery Funded Projects							
Mechanical Systems						200,000		200,000	462,101
McDougle: HVAC Systems - chiller replacements	295,000							-	
Scroggs: Cooling Tower			70,000						
ECHHS: cooling tower replacements			107,715						
Technology: Total of Listed Categories			1,565,595	1,582,975	1,600,615	1,618,520	1,600,000	7,967,705	8,500,000
Network Infrastructure			555,786	561,956	568,218	574,575	568,000	2,828,535	
Enterprise Software			153,428	155,132	156,860	158,615	156,800	780,835	
Instructional Computers & Technology			782,798	791,488	800,308	809,260	800,000	3,983,853	
Administrative Computers			46,968	47,489	48,018	48,556	48,000	239,031	
Network Printers			17,222	17,413	17,607	17,804	17,600	87,645	
Community Access Technology			9,417	9,522	9,628	9,718	9,625	47,910	
Article 46 Sales Tax - Funded Projects									
-Technology: Student Access Computing Devices			469,908	488,704	508,253	528,583	549,726	2,545,174	3,096,595
-Improvements at Older Schools:			-				549,727	549,727	3,096,595
-Culbreth: Replace HVAC Roof top Units			180,000					180,000	
-MdDougleMiddle: replace pneumatic controls					433,253				
-CarrboroElm: cooling tower/electric boiler replacements				100,000				100,000	
-Scrogge: chiller replacement				175,000				175,000	
-EstesHills/Glenwood/FPG: boiler replacements				213,705				213,705	
-ECHHS: Conversion to diugital controls			289,909						
-TransprotationCenter: HVAC replace gas pack units					75,000			75,000	
-Carboro/Ephesus/EstesHills/FPG: lighting upgrades						528,583			
Contingency			600,900	600,900	600,900	600,900		2,403,600	
TOTAL CIP EXPENDITURES	828,330		4,673,027	4,745,378	4,819,756	4,896,226	4,373,959	23,508,346	23,130,291

CAPITAL FUNDING SOURCES

	2016-17 Budget		Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Five Year Total	Years 6 to 10 2021-26
Long Range Pay-As-You-Go Funds	2,283,027		2,317,272	2,352,031	2,387,312	2,423,122	2,459,468	11,939,206	12,861,911
Lottery Funds - Budgeted	828,330		815,038	815,038	815,038	815,038	815,038	4,075,190	4,075,190
Facility Improvements - 5 Year Funding	600,900		600,900	600,900	600,900	600,900	-	2,403,600	-
Article 46 Sales Tax - 1/4 Cent	903,670		939,817	977,409	1,016,506	1,057,166	1,099,453	5,090,351	6,193,190
TOTAL CIP FUNDING	4,615,927		4,673,027	4,745,378	4,819,756	4,896,226	4,373,959	23,508,347	23,130,291
			(0)	(0)	0	0	(0)		

2016 SCHOOLS BOND	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Five Year Total
Lincoln Center Campus	600,000	7,200,000	16,000,000	1,200,000	-		25,000,000
Chapel Hill High School	1,460,000	3,900,000	21,000,000	17,000,000	3,640,000		47,000,000

PROJECTS:	10 YEAR UNFUNDED NEW SCHOOLS										TEN YEAR TOTAL	
	Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Year 6 2022-23	Year 7 2023-24	Year 8 2024-25	Year 9 2025-26	Year 10 2026-27		
REMAINING FACILITY ASSESSMENT PROJECTS:												
Ephesus - inc. capacity +137 (complete Pre-K before start)	BID 2020		1,037,000	5,177,000	12,439,000	2,073,000						20,726,000
Seawell - inc. capacity +119 (complete Ephesus before start)	BID 2021			1,086,000	5,430,000	13,033,000	2,172,000					21,721,000
Estes Hills - inc. capacity +58 (complete Seawell before start)	BID 2022				1,193,000	5,964,000	14,313,000	2,386,000				23,856,000
Phillips MS	BID 2021			664,000	3,316,000	9,282,000						13,262,000
Carrboro Elm. - inc. capacity +52 (complete Estes before start)	BID 2023					1,001,000	5,005,000	12,011,000	2,002,000			20,019,000
FP Graham	BID 2024						775,000	1,595,000	5,799,000	789,000		8,958,000
Culbreth MS	BID 2025							559,000	2,014,000	7,046,000		9,619,000
OTHER MAJOR PROJECTS:												
CarrboroHS: Stadium Visitor Bleachers					600,000							600,000
CarrboroHS: Stadium Synthetic Field								1,250,000				1,250,000
CHHS: Stadium Visitor Bleachers					300,000							300,000
CHHS: Stadium Synthetic Field								1,250,000				1,250,000
CHHS: Baseball Field Bathroom/Concession Bid							1,200,000					1,200,000
ECHHS: Stadium Synthetic Field								1,250,000				1,250,000
ECHHS: Stadium Visitor Bleachers					300,000							300,000
Carrboro Elementary: Multi purpose field							150,000					150,000
Scroggs: Athletic Field				200,000								200,000
McDougle Mdl: Tennis Courts			500,000									500,000
McDougleMS: Casework									400,000	400,000		800,000
ECHHS: Theater Lighting and Sound upgrade				750,000								750,000
Middle School Tracks: 3 rubberized surfaces							175,000	175,000	175,000			525,000
Rashkis: Chillers and Cooling Towers										450,000		450,000
Smith: 2 Chillers replaced								500,000				500,000
Rashkis: Roof Repairs and seals (at 20 years)								1,750,000				1,750,000
Scroggs: Roof repairs and seals (at 25 years)										850,000		850,000
Technology												
1:1 Student Laptop Initiative		1,972,529	2,437,719	1,948,087	1,303,503	1,909,377	2,373,819	1,882,239	1,528,651	1,218,359		16,574,283
Equity & Modernizing Classroom Instructional Technology		492,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,292,000
Wide Area Network Fiber Construction		250,000	250,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,200,000
Building Additions												
McDougle Middle School: Auditorium		500,000	4,500,000	600,000								5,600,000
TOTAL UNFUNDED PROJECTS	-	3,214,529	8,824,719	10,625,087	25,081,503	33,637,377	26,363,819	24,808,239	11,943,651	10,953,359		155,452,283

Notes:

- 1) Facility Assessment projections have been updated to reflect inflection adjustment from the 2013 estimates.
- 2) 2016 SAPFO projections have not yet been issued, however, Nov. 15, 2015 SAPFO projections indicate capacity increases for elementary, middle and high schools are not needed within the 10

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2018--FY2028

Scope of Work	LOCATION	YEAR 1 2017-2018 (FY18)	YEAR 2 2018-2019 (FY 19)	YEAR 3 2019-2020 (FY 20)	YEAR 4 2020-2021 (FY 21)	Year 5 2021-2022 (FY22)	FIVE YEAR TOTAL
ADA							
ADD ACCESSIBLE RAMP AT KITCHEN	CP	\$16,000					\$16,000
ATHLETIC FACILITIES/PLAYZONE IMPROVEMENTS							
INDUSTRIAL WASHER AND DRYERS FOR HIGH SCHOOLS	DISTRICT	\$25,000					\$25,000
ATHLETIC FACILITIES RESERVE	DISTRICT			\$200,000			\$200,000
REPAVE WALKING TRACK	NH	\$12,500					\$12,500
TENNIS COURTS RECONSTRUCTED; ENGINEERING/DESIGN	OHS	\$30,000					\$30,000
TRACK RESURFACING	OHS		\$100,000				\$100,000
TENNIS COURT RECONSTRUCTION	OHS		\$150,000				\$150,000
CLASSROOM/BUILDING IMPROVEMENTS							
ENGINEERING STUDY: BRICK EXTERIOR	CENTRAL	\$35,000					\$35,000
RESERVE: CENTRAL ELEMENTARY BUILDING ENVELOPE IMPROVEMENTS BASED ON ENGINEERING ANALYSIS	CENTRAL		\$172,564				\$172,564
UPGRADE SCIENCE CLASSROOMS	CRHS	\$149,500					\$149,500
RESERVE: CLASSROOM/BUILDING IMPROVEMENTS (NON-SAFETY RELATED)	DISTRICT		\$0	\$100,000	\$40,949		\$140,949
UPGRADE SCIENCE CLASSROOMS	GHMS	\$30,000					\$30,000
BMP RECONSTRUCTION	GHMS	\$60,000					\$60,000
RESTROOM UPGRADES/RENOVATION (2nd year multiyear funding)	OHS	\$0					\$0
ENGINEERING STUDY: DRAINAGE ISSUES	PE	\$15,000					\$15,000
DRAINAGE ISSUES ADDRESSED	PE		\$50,000				\$50,000
DOORS/HARDWARD/CANOPIES							
CANOPY IMPROVEMENTS	CWS	\$30,000		\$150,000			\$180,000
ELECTRICAL SYSTEMS							
EMERGENCY GENERATORS FOR CRITICAL LIGHTING AND KITCHEN EQUIPMENT	DISTRICT				\$50,000	\$50,000	\$100,000
FOOD SERVICES							
NEW SERVING LINE COUNTERS	CRHS				\$35,000		\$35,000

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2018--FY2028

	Scope of Work	LOCATION	YEAR 1 2017-2018 (FY18)	YEAR 2 2018-2019 (FY 19)	YEAR 3 2019-2020 (FY 20)	YEAR 4 2020-2021 (FY 21)	Year 5 2021-2022 (FY22)	FIVE YEAR TOTAL
	ADA							
58	FOOD SERVICE FACILITY IMPROVEMENTS	CWS			\$99,150			\$99,150
59	FOOD SERVICE FACILITY IMPROVEMENTS	GAB	\$67,450					\$67,450
60	REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	HES	\$16,000					\$16,000
61	FOOD SERVICE FACILITY IMPROVEMENTS	HES			\$63,950			\$63,950
62	REPLACE COLD STORAGE UNIT	OHS	\$50,000					\$50,000
63	FOOD SERVICE FACILITY IMPROVEMENTS	OHS	\$65,000					\$65,000
64	FIRE/SAFETY/SECURITY							
65	NEW FIRE ALARM SYSTEM --25 STATION	MAINT	\$35,000					\$35,000
66	HAZARDOUS MATERIALS ABATEMENT							
67	HAZARDOUS MATERIALS ABATEMENT VARIOUS FACILITIES (MULTI-YEAR FUNDING)	DISTRICT	\$50,000					\$50,000
68	ENERGY EFFICIENCY/LIGHTING IMPROVEMENTS							
69	CONVERT GYMNASIUM LIGHTING TO LED--ALL SCHOOLS	DISTRICT	\$20,000					\$20,000
79	MECHANICAL SYSTEMS							
80	RESERVE: HVAC REPLACEMENTS	DISTRICT						
82	PAVING/PARKING LOTS/DRIVEWAYS							
83	PAVING PARKING LOTS/DRIVEWAYS/WALKWAYS	DISTRICT	\$150,000	\$75,000	\$300,000	\$165,000		\$690,000
84	ROOFING PROJECTS							
85	ROOF REPLACEMENT PER 2016 ASSESSMENT	CENTRAL	\$133,910	\$264,520	\$84,320	\$48,535		\$531,285
86	ROOF REPLACEMENT PER 2016 ASSESSMENT	CP				\$429,250	\$90,032	\$519,282
87	C W STANFORD ROOF PER 2016 ASSESSMENT	CWS		\$76,075				\$76,075
88	ROOF REPLACEMENT-- ADMIN ANNEX PER 2016 ASSESSMENT	DISTRICT	\$41,701					
89	ROOF REPLACEMENTS PER 2016 ASSESSMENT	EFLAND	\$12,940			\$2,958		\$15,898
90	ROOF REPLACEMENTS PER 2016 ASSESSMENT	GAB					\$102,800	\$102,800
91	ROOF REPLACEMENT PER 2016 ASSESSMENT	GHMS						\$0
92	ROOF REPLACEMENT PER 2016 ASSESSMENT	HES				\$328,865		\$328,865
93	NEW HOPE ROOF PER 2016 ASSESSMENT	NH	\$65,604			\$200,000		\$265,604
94	ROOF REPLACEMENT PER 2016 ASSESSMENT	OHS	\$0	\$600,905	\$295,222	\$135,025	\$740,430	\$1,771,582

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2018--FY2028

	Scope of Work	LOCATION	YEAR 1 2017-2018 (FY18)	YEAR 2 2018-2019 (FY 19)	YEAR 3 2019-2020 (FY 20)	YEAR 4 2020-2021 (FY 21)	Year 5 2021-2022 (FY22)	FIVE YEAR TOTAL
	ADA							
95	ROOF REPLACEMENT PER 2016 ASSESSMENT	PE					\$286,104	\$286,104
96	SCHOOL SAFETY/SECURITY							
97	RESERVE: DESIGN SERVICES--SAF/SECURITY IMPROVEMENTS	DISTRICT	\$50,000					\$50,000
98	RESERVE: SCHOOL SAFETY INITIATIVES--FACILITY IMPROVEMENTS (E.G. SECURITY VESTIBULES)	DISTRICT	\$333,459	\$23,086	\$267,940	\$173,784	\$364,140	\$1,162,409
99	REPLACE WRESTLING MATS/SAFETY PADDING (MULTI-YEAR FUNDING)	DISTRICT			\$25,000			\$25,000
100	AED REPLACEMENT (8 YEAR CYCLE PER UNIT)	DISTRICT						\$0
101	VEHICLE REPLACEMENTS							
102	VEHICLE REPLACEMENT--DUMP TRUCK	MAINT		\$50,000				\$50,000
103	SKID STEER LOADER (USED EQUIP AN OPTION)	TRANSP	\$45,000					\$45,000
104								
105	**NOT IN TOTALS BELOW: ELEMENTARY #8--NON PROTOTYPICAL DESIGN	DISTRICT			\$2,500,000	\$25,500,000		\$28,000,000
106								
107	PAY AS YOU GO ALLOCATIONS		2017-18	2018-19	2019-20	2020-21	2021-22	5-YR TOTAL
108	AVAILABLE FUNDING		\$1,539,064	\$1,562,150	\$1,585,582	\$1,609,366	\$1,633,506	\$7,929,669
109	AMOUNT ALLOCATED		\$1,539,064	\$1,562,150	\$1,585,582	\$1,609,366	\$1,633,506	\$7,929,668
110	AVAILABLE FOR ALLOCATION		\$0	\$0	\$0	\$0	\$0	\$0
111								
112	TOTAL AVAILABLE FUNDING FROM COUNTY:							
113	PAY-AS-YOU-GO		\$1,539,064	\$1,562,150	\$1,585,582	\$1,609,366	\$1,633,506	\$7,929,669
114	ADDITIONAL PAY AS YOU GO (SEPARATE PROJECT SCHEDULE ATTACHED)		\$528,032	\$528,032	\$528,032	\$528,032	\$528,032	\$2,640,160
115	ARTICLE 46 SALES TAX (SEPARATE PROJECT SCHEDULE ATTACHED)		\$618,199	\$636,745	\$655,847	\$675,523	\$695,788	\$3,282,102
116	FACILITY IMPROVEMENTS TO OLDER SCHOOLS (5-YEAR ALLOCATION)		\$399,100	\$389,300	\$389,300	\$389,300	\$0	\$1,567,000
117	SCHOOL CONSTRUCTION IMPACT FEES	CRHS		\$3,100,000				
118	GRAND TOTAL ANNUAL ALLOCATION		\$3,084,395	\$6,216,227	\$3,158,762	\$3,202,221	\$2,857,327	

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2018--FY2028

	Scope of Work	LOCATION	YEAR 1 2017-2018 (FY18)	YEAR 2 2018-2019 (FY 19)	YEAR 3 2019-2020 (FY 20)	YEAR 4 2020-2021 (FY 21)	Year 5 2021-2022 (FY22)	FIVE YEAR TOTAL
	ADA							
119								
120	LOCATION LEGEND:							
121	AL STANBACK MIDDLE SCHOOL							
122	BOARD OF EDUCATION BUILDING							
123	CENTRAL ELEMENTARY							
124	CAMERON PARK ELEMENTARY SCHOOL							
125	CEDAR RIDGE HIGH SCHOOL							
126	C W STANFORD MIDDLE SCHOOL							
127	EFLAND-CHEEKS GLOBAL ELEMENTARY SCHOOL							
128	GRADY A BROWN ELEMENTARY SCHOOL							
129	GRAVELLY HILL MIDDLE SCHOOL							
130	HILLSBOROUGH ELEMENTARY SCHOOL							
131	MAINTENANCE OFFICES							
132	NEW HOPE ELEMENTARY SCHOOL							
133	ORANGE HIGH SCHOOL							
134	PATHWAYS ELEMENTARY SCHOOL							
135	TRANSPORTATION OFFICES							

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2018--FY2028

			N	O	P	Q	R	S	T
	Scope of Work	LOCATION	Year 6 2022-2023 (FY 23)	Year 7 2023-2024 (FY 24)	YEAR 8 2024-2025 (FY25)	YEAR 9 2025-2026 (FY26)	YEAR 10 2026-2027 (FY27)	YEAR 6-10 SUMMARY	Ten Year Total
	ADA								
	ADD ACCESSIBLE RAMP AT KITCHEN	CP						\$0	\$16,000
	ATHLETIC FACILITIES/PLAYZONE IMPROVEMENTS								
	INDUSTRIAL WASHER AND DRYERS FOR HIGH SCHOOLS	DISTRICT					\$25,000	\$25,000	\$50,000
	ATHLETIC FACILITIES RESERVE	DISTRICT						\$0	\$200,000
	REPAVE WALKING TRACK	NH		\$0				\$0	\$12,500
	TENNIS COURTS RECONSTRUCTED; ENGINEERING/DESIGN	OHS						\$0	\$30,000
	TRACK RESURFACING	OHS						\$0	\$100,000
	TENNIS COURT RECONSTRUCTION	OHS						\$0	\$150,000
	CLASSROOM/BUILDING IMPROVEMENTS								
	ENGINEERING STUDY: BRICK EXTERIOR	CENTRAL						\$0	\$35,000
	RESERVE: CENTRAL ELEMENTARY BUILDING ENVELOPE IMPROVEMENTS BASED ON ENGINEERING ANALYSIS	CENTRAL						\$0	\$172,564
	UPGRADE SCIENCE CLASSROOMS	CRHS						\$0	\$149,500
	RESERVE: CLASSROOM/BUILDING IMPROVEMENTS (NON-SAFETY RELATED)	DISTRICT						\$0	\$140,949
	UPGRADE SCIENCE CLASSROOMS	GHMS						\$0	\$30,000
	BMP RECONSTRUCTION	GHMS							\$60,000
	RESTROOM UPGRADES/RENOVATION (2nd year multiyear funding)	OHS						\$0	\$0
	ENGINEERING STUDY: DRAINAGE ISSUES	PE						\$0	\$15,000
	DRAINAGE ISSUES ADDRESSED	PE						\$0	\$50,000
	DOORS/HARDWARD/CANOPIES								
	CANOPY IMPROVEMENTS	CWS						\$0	\$180,000
	ELECTRICAL SYSTEMS								
	EMERGENCY GENERATORS FOR CRITICAL LIGHTING AND KITCHEN EQUIPMENT	DISTRICT						\$0	\$100,000
	FOOD SERVICES								
	NEW SERVING LINE COUNTERS	CRHS						\$0	\$35,000

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN

FY 2018--FY2028

			N	O	P	Q	R	S	T
	Scope of Work	LOCATION	Year 6 2022-2023 (FY 23)	Year 7 2023-2024 (FY 24)	YEAR 8 2024-2025 (FY25)	YEAR 9 2025-2026 (FY26)	YEAR 10 2026-2027 (FY27)	YEAR 6-10 SUMMARY	Ten Year Total
	ADA								
58	FOOD SERVICE FACILITY IMPROVEMENTS	CWS						\$0	\$99,150
59	FOOD SERVICE FACILITY IMPROVEMENTS	GAB						\$0	\$67,450
60	REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	HES						\$0	\$16,000
61	FOOD SERVICE FACILITY IMPROVEMENTS	HES						\$0	\$63,950
62	REPLACE COLD STORAGE UNIT	OHS						\$0	\$50,000
63	FOOD SERVICE FACILITY IMPROVEMENTS	OHS						\$0	\$65,000
64	FIRE/SAFETY/SECURITY								
65	NEW FIRE ALARM SYSTEM --25 STATION	MAINT						\$0	\$35,000
66	HAZARDOUS MATERIALS ABATEMENT								
67	HAZARDOUS MATERIALS ABATEMENT VARIOUS FACILITIES (MULTI-YEAR FUNDING)	DISTRICT						\$0	\$50,000
68	ENERGY EFFICIENCY/LIGHTING IMPROVEMENTS								
69	CONVERT GYMNASIUM LIGHTING TO LED--ALL SCHOOLS	DISTRICT						\$0	\$20,000
79	MECHANICAL SYSTEMS								
80	RESERVE: HVAC REPLACEMENTS	DISTRICT				\$364,805	\$1,545,499		
82	PAVING/PARKING LOTS/DRIVEWAYS								
83	PAVING PARKING LOTS/DRIVEWAYS/WALKWAYS	DISTRICT						\$0	\$690,000
84	ROOFING PROJECTS								
85	ROOF REPLACEMENT PER 2016 ASSESSMENT	CENTRAL							\$531,285
86	ROOF REPLACEMENT PER 2016 ASSESSMENT	CP	\$101,371	\$8,720				\$110,091	\$629,373
87	C W STANFORD ROOF PER 2016 ASSESSMENT	CWS	\$22,610	\$10,395	\$422,475	\$1,012,389	\$163,245	\$1,631,114	\$1,707,189
88	ROOF REPLACEMENT-- ADMIN ANNEX PER 2016 ASSESSMENT	DISTRICT						\$0	\$0
89	ROOF REPLACEMENTS PER 2016 ASSESSMENT	EFLAND	\$45,152	\$564,434				\$609,586	\$625,484
90	ROOF REPLACEMENTS PER 2016 ASSESSMENT	GAB						\$0	\$102,800
91	ROOF REPLACEMENT PER 2016 ASSESSMENT	GHMS				\$305,928		\$305,928	\$305,928
92	ROOF REPLACEMENT PER 2016 ASSESSMENT	HES						\$0	\$328,865
93	NEW HOPE ROOF PER 2016 ASSESSMENT	NH	\$384,607	\$424,600	\$424,600			\$1,233,807	\$1,499,411
94	ROOF REPLACEMENT PER 2016 ASSESSMENT	OHS	\$632,922	\$179,068				\$811,990	\$2,583,572

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2018--FY2028

			N	O	P	Q	R	S	T
	Scope of Work	LOCATION	Year 6 2022-2023 (FY 23)	Year 7 2023-2024 (FY 24)	YEAR 8 2024-2025 (FY25)	YEAR 9 2025-2026 (FY26)	YEAR 10 2026-2027 (FY27)	YEAR 6-10 SUMMARY	Ten Year Total
	ADA								
95	ROOF REPLACEMENT PER 2016 ASSESSMENT	PE	\$446,844	\$33,000	\$435,804			\$915,648	\$1,201,752
96	SCHOOL SAFETY/SECURITY								
97	RESERVE: DESIGN SERVICES--SAF/SECURITY IMPROVEMENTS	DISTRICT						\$0	\$50,000
98	RESERVE: SCHOOL SAFETY INITIATIVES--FACILITY IMPROVEMENTS (E.G. SECURITY VESTIBULES)	DISTRICT	\$24,503	\$437,662	\$400,243	\$25,622	\$26,006	\$914,036	\$2,076,445
99	REPLACE WRESTLING MATS/SAFETY PADDING (MULTI-YEAR FUNDING)	DISTRICT						\$0	\$25,000
100	AED REPLACEMENT (8 YEAR CYCLE PER UNIT)	DISTRICT		\$25,000	\$25,000	\$25,000			\$0
101	VEHICLE REPLACEMENTS								
102	VEHICLE REPLACEMENT--DUMP TRUCK	MAINT						\$0	\$50,000
103	SKID STEER LOADER (USED EQUIP AN OPTION)	TRANSP						\$0	\$45,000
104									
105	**NOT IN TOTALS BELOW: ELEMENTARY #8--NON PROTOTYPICAL DESIGN	DISTRICT						\$0	\$28,000,000
106									
107	PAY AS YOU GO ALLOCATIONS		2022-23	2023-24	2024-25	2025-26	2026-27		
108	AVAILABLE FUNDING		\$1,658,009	\$1,682,879	\$1,708,122	\$1,733,744	\$1,759,750		
109	AMOUNT ALLOCATED		\$1,658,009	\$1,682,879	\$1,708,122	\$1,733,744	\$1,759,750		
110	AVAILABLE FOR ALLOCATION		\$0	\$0	\$0	\$0	\$0		
111									
112	TOTAL AVAILABLE FUNDING FROM COUNTY:								
113	PAY-AS-YOU-GO		\$1,658,009	\$1,682,879	\$1,708,122	\$1,733,744	\$1,759,750	\$8,542,505	\$16,472,174
114	ADDITIONAL PAY AS YOU GO (SEPARATE PROJECT SCHEDULE ATTACHED)		\$528,032	\$528,032	\$528,032	\$528,032	\$528,032	\$2,640,160	\$5,280,320
115	ARTICLE 46 SALES TAX (SEPARATE PROJECT SCHEDULE ATTACHED)		\$716,662	\$738,162	\$760,307	\$783,116	\$806,609	\$3,804,856	\$7,086,959
116	FACILITY IMPROVEMENTS TO OLDER SCHOOLS (5-YEAR ALLOCATION)		\$0	\$0	\$0	\$0	\$0	\$0	\$1,567,000
117	SCHOOL CONSTRUCTION IMPACT FEES	CRHS							
118	GRAND TOTAL ANNUAL ALLOCATION		\$2,902,703	\$2,949,073	\$2,996,461	\$3,044,892	\$3,094,392		

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2018--FY2028

			N	O	P	Q	R	S	T
	Scope of Work	LOCATION	Year 6 2022-2023 (FY 23)	Year 7 2023-2024 (FY 24)	YEAR 8 2024-2025 (FY25)	YEAR 9 2025-2026 (FY26)	YEAR 10 2026-2027 (FY27)	YEAR 6-10 SUMMARY	Ten Year Total
	ADA								
119									
120	LOCATION LEGEND:								
121	AL STANBACK MIDDLE SCHOOL								
122	BOARD OF EDUCATION BUILDING								
123	CENTRAL ELEMENTARY								
124	CAMERON PARK ELEMENTARY SCHOOL								
125	CEDAR RIDGE HIGH SCHOOL								
126	C W STANFORD MIDDLE SCHOOL								
127	EFLAND-CHEEKS GLOBAL ELEMENTARY SCHOOL								
128	GRADY A BROWN ELEMENTARY SCHOOL								
129	GRAVELLY HILL MIDDLE SCHOOL								
130	HILLSBOROUGH ELEMENTARY SCHOOL								
131	MAINTENANCE OFFICES								
132	NEW HOPE ELEMENTARY SCHOOL								
133	ORANGE HIGH SCHOOL								
134	PATHWAYS ELEMENTARY SCHOOL								
135	TRANSPORTATION OFFICES								

ORANGE COUNTY SCHOOLS
FY 2017 CIP-- BOND PRIORITIES

			YEAR 1 2017-2018 (FY18)	YEAR 2 2018-2019 (FY 19)	YEAR 3 2019-2020 (FY 20)	YEAR 4 2020-2021 (FY 21)	YEAR 5 2021-2022 (FY22)	FIVE YEAR TOTAL
		\$47,892,000	<<-----TOTAL BOND PROJECTS					
MECHANICAL SYSTEMS								
MECHANICAL SYSTEM	ALS						\$4,000,000	\$4,000,000
MECHANICAL SYSTEM	CENTRAL						\$1,638,200	\$1,638,200
MECHANICAL SYSTEM	CP					\$1,047,007	\$239,993	\$1,287,000
MECHANICAL SYSTEM	EFLAND						\$2,034,000	\$2,034,000
MECHANICAL SYSTEM	GAB				\$704,000			\$704,000
MECHANICAL SYSTEM	HES						\$458,233	\$458,233
MECHANICAL SYSTEM	NEW HOPE						\$2,002,738	\$2,002,738
MECHANICAL SYSTEM REPLACEMENT--GEOTHERMAL	OHS		\$4,258,236	\$4,641,764				\$8,900,000
NEW BUILDING CONSTRUCTION								
CLASSROOM WING ADDITION (Total project: \$14.5 Million; \$3.1 funded from School Construction Impact Fees)	CRHS				\$6,800,000	\$4,600,000		\$11,400,000
CORPORATE DRIVE PROPERTY ACQUISITION	DISTRICT		\$3,100,000					\$3,100,000
REPLACE TRANSPORTATION FACILITY (JOINT PROJECT WITH CHCCS--ASSUMES \$3MILLION CONTRIBUTION, NOT INCLUDED IN THIS AMOUNT)	TRANSP						\$5,000,000	\$5,000,000
ROOFING PROJECTS								
ROOF REPLACEMENTS	ALS		\$608,940	\$382,575	\$296,420		\$240,015	\$1,527,950
ROOF REPLACEMENTS	CENTRAL			\$608,940				\$608,940
ROOF REPLACEMENTS	CP		\$68,869	\$233,714	\$274,764			\$577,347
ROOF REPLACEMENTS	EFLAND						\$350,821	\$350,821
ROOF REPLACEMENTS	GAB		\$141,314	\$199,648	\$27,416	\$539,393		\$907,771
HAZ MATERIAL MITIGATION: SOFFITS (in conjunction with roofing projects)	GAB		\$500,000					\$500,000
ROOF REPLACEMENTS	HES				\$175,000			\$175,000
SCHOOL SAFETY/SECURITY								
IMPLEMENTATION OF SCHOOL SAFETY INITIATIVES				\$1,000,000	\$1,500,000			\$2,500,000

ORANGE COUNTY SCHOOLS
 FY 2018 CIP --FACILITY IMPROVEMENTS FOR OLDER SCHOOLS
 (SUPPLEMENTAL BOND FUNDING FUNDED FOR FIVE YEARS ONLY BEGINNING IN FY2017)

			YEAR 2 OF 5 2017-2018 (FY18)	YEAR 3 OF 5 2018-2019 (FY19)	YEAR 4 OF 5 2019-2020 (FY20)	YEAR 5 OF 5 2020-2021 (FY21)	5 YEAR TOTAL
	DESCRIPTION	LOCATION					
	ANNUAL ALLOCATION		\$399,100	\$399,100	\$399,100	\$399,100	\$1,596,400
	AVAILABLE FOR ALLOCATION		\$0	\$0	\$0	\$0	\$0
	ALLOCATED		\$399,100	\$399,100	\$399,100	\$399,100	\$1,596,400
	CLASSROOM/BUILDING IMPROVEMENTS						
	UPGRADE SCIENCE CLASSROOMS	CWS	\$80,000				\$80,000
	RESERVE: IMPLEMENTATION-FACILITIES USAGE ASSESSMENT	DISTRICT	\$174,100	\$141,600	\$179,100	\$399,100	\$893,900
	UPGRADE SCIENCE CLASSROOMS	OHS		\$160,000			\$160,000
	FOOD SERVICES						
	REPLACE STEAMER	CWS			\$35,000		\$35,000
	REPLACE COLD STORAGE UNIT	CWS			\$50,000		\$50,000
	ADD 1-COMPARTMENT COMBI-OVEN	GAB		\$22,500			\$22,500
	REPLACE COLD STORAGE UNIT	GAB		\$75,000			\$75,000
	REPLACE COLD STORAGE UNIT	HES			\$55,000		\$55,000
	REPLACE COOKING EQUIPMENT	HES			\$60,000		\$60,000
	REPLACE MERCHANDISING REFRIGERATOR	NEW HOPE	\$20,000				\$20,000
	REPLACE COLD STORAGE UNIT	NEW HOPE	\$50,000				\$50,000
	REPLACE OUTDATED COOKING EQUIPMENT	OHS	\$75,000				\$75,000
	FIRE/SAFETY/SECURITY SYSTEMS						
	REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	CWS			\$20,000		\$20,000

ORANGE COUNTY SCHOOLS
 FY 2018 CIP --FACILITY IMPROVEMENTS FOR OLDER SCHOOLS
 (SUPPLEMENTAL BOND FUNDING FUNDED FOR FIVE YEARS ONLY BEGINNING IN FY2017)

	LOCATION LEGEND:						
	AL STANBACK MIDDLE SCHOOL	ALS					
	BOARD OF EDUCATION BUILDING	BOE					
	CENTRAL ELEMENTARY	CENTRAL					
	CAMERON PARK ELEMENTARY SCHOOL	CP					
	CEDAR RIDGE HIGH SCHOOL	CRHS					
	C W STANFORD MIDDLE SCHOOL	CWS					
	EFLAND-CHEEKS GLOBAL ELEMENTARY SCHOOL	ECGE					
	GRADY A BROWN ELEMENTARY SCHOOL	GAB					
	GRAVELLY HILL MIDDLE SCHOOL	GHMS					
	HILLSBOROUGH ELEMENTARY SCHOOL	HES					
	MAINTENANCE OFFICES	MAINT					
	NEW HOPE ELEMENTARY SCHOOL	NH					
	ORANGE HIGH SCHOOL	OHS					
	PATHWAYS ELEMENTARY SCHOOL	PE					
	TRANSPORTATION OFFICES	TRANSP					

ORANGE COUNTY SCHOOLS
FY 2018 CIP--ADDITIONAL PAY-AS-YOU-GO (TIED TO LOTTERY PROCEEDS)

SCOPE OF WORK	LOCATION	YEAR 1 2017-2018 (FY18)	YEAR 2 2018-2019 (FY 19)	YEAR 3 2019-2020 (FY 20)	YEAR 4 2020-2021 (FY 21)	YEAR 5 2021-2022 (FY22)	FIVE YEAR TOTAL
CLASSROOM/BUILDING IMPROVEMENTS							
RESERVE: DEFERRED MAINTENANCE	DISTRICT					\$378,032	\$378,032
FOOD SERVICE							
SERVING LINE EQUIPMENT MODIFICATIONS	ALS	\$5,600					\$5,600
ADD DRYING RACKS	PE	\$1,500					\$1,500
HAZAROUS MATERIALS ABATEMENT							
ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: A L STANBACK	ALS			\$225,000			\$225,000
ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: NEW HOPE	NH		\$225,000				\$225,000
SCHOOL SAFETY/SECURITY							
RESTRUCTURE MAIN ENTRANCE	ECGE	\$350,000					\$350,000
SCHOOL SAFETY INITIATIVES		\$5,932	\$153,032	\$153,032	\$378,032		\$690,028
TECHNOLOGY							
DISTRICT: TECHNOLOGY UPGRADES	DISTRICT	\$163,292	\$163,292	\$163,292	\$163,292	\$163,292	\$816,460
TRANSPORTATION TECHNOLOGY IMPLEMENTATION (EDULOG)	TRANSP	\$15,000					\$15,000
TOTAL COUNTY ALLOCATION		\$541,324	\$541,324	\$541,324	\$541,324	\$541,324	\$2,706,620
PROJECT TOTAL		\$541,324	\$541,324	\$541,324	\$541,324	\$541,324	\$2,706,620

LOCATION LEGEND:	
AL STANBACK MIDDLE SCHOOL	ALS
BOARD OF EDUCATION BUILDING	BOE
CENTRAL ELEMENTARY	CENTRAL
CAMERON PARK ELEMENTARY SCHOOL	CP
CEDAR RIDGE HIGH SCHOOL	CRHS
C W STANFORD MIDDLE SCHOOL	CWS
EFLAND-CHEEKS GLOBAL ELEMENTARY SCHOOL	ECGE
GRADY A BROWN ELEMENTARY SCHOOL	GAB
GRAVELLY HILL MIDDLE SCHOOL	GHMS
HILLSBOROUGH ELEMENTARY SCHOOL	HES
MAINTENANCE OFFICES	MAINT
NEW HOPE ELEMENTARY SCHOOL	NH
ORANGE HIGH SCHOOL	OHS
PATHWAYS ELEMENTARY SCHOOL	PE
TRANSPORTATION OFFICES	TRANSP

ORANGE COUNTY SCHOOLS
FY 2018 CIP--ADDITIONAL PAY-AS-YOU-GO (TIED TO LOTTERY PROCEEDS)

SCOPE OF WORK	LOCATION	YEAR 6 2022-2023 (FY 23)	YEAR 7 2023-2024 (FY 24)	YEAR 8 2024-2025 (FY25)	YEAR 9 2025-2026 (FY26)	YEAR 10 2026-2027 (FY27)	YEAR 6-10 SUMMARY	TEN-YEAR TOTAL
CLASSROOM/BUILDING IMPROVEMENTS								
RESERVE: DEFERRED MAINTENANCE	DISTRICT	\$378,032	\$378,032	\$378,032	\$378,032	\$378,032	\$1,890,160	\$2,268,192
FOOD SERVICE								
SERVING LINE EQUIPMENT MODIFICATIONS	ALS						\$0	\$5,600
ADD DRYING RACKS	PE						\$0	\$1,500
HAZAROUS MATERIALS ABATEMENT								
ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: A L STANBACK	ALS						\$0	\$225,000
ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: NEW HOPE	NH						\$0	\$225,000
SCHOOL SAFETY/SECURITY								
RESTRUCTURE MAIN ENTRANCE	ECGE						\$0	\$350,000
SCHOOL SAFETY INITIATIVES							\$0	\$690,028
TECHNOLOGY								
DISTRICT: TECHNOLOGY UPGRADES	DISTRICT	\$163,292	\$163,292	\$163,292	\$163,292	\$163,292	\$816,460	\$1,632,920
TRANSPORTATION TECHNOLOGY IMPLEMENTATION (EDULOG)	TRANSP							
TOTAL COUNTY ALLOCATION		\$541,324	\$541,324	\$541,324	\$541,324	\$541,324	\$2,706,620	\$5,413,240
PROJECT TOTAL		\$541,324	\$541,324	\$541,324	\$541,324	\$541,324		

LOCATION LEGEND:	
AL STANBACK MIDDLE SCHOOL	ALS
BOARD OF EDUCATION BUILDING	BOE
CENTRAL ELEMENTARY	CENTRAL
CAMERON PARK ELEMENTARY SCHOOL	CP
CEDAR RIDGE HIGH SCHOOL	CRHS
C W STANFORD MIDDLE SCHOOL	CWS
EFLAND-CHEEKS GLOBAL ELEMENTARY SCHOOL	ECGE
GRADY A BROWN ELEMENTARY SCHOOL	GAB
GRAVELLY HILL MIDDLE SCHOOL	GHMS
HILLSBOROUGH ELEMENTARY SCHOOL	HES
MAINTENANCE OFFICES	MAINT
NEW HOPE ELEMENTARY SCHOOL	NH
ORANGE HIGH SCHOOL	OHS
PATHWAYS ELEMENTARY SCHOOL	PE
TRANSPORTATION OFFICES	TRANSP

ORANGE COUNTY SCHOOLS
2018 UNFUNDED DEFERRED MAINTENANCE

Scope of Work	Location	Total
ADA		
ADA PROJECTS PER FACILITIES ASSESSMENT	MULTIPLE	\$1,192,900
ABATEMENT		
Abatement projects per facilities assessment	MULTIPLE	\$1,360,440
ATHLETIC FACILITIES		
FIELD/GROUNDS IMPROVEMENTS	MULTIPLE	\$524,900
NEW ATHLETIC FACILITIES IDENTIFIED IN ASSESSMENT	MULTIPLE	\$2,893,000
TRACK AND FOOTBALL FIELD RESTRUCTURE	ALS	\$40,000
CLASSROOM/BUILDING IMPROVEMENTS		
IMPROVEMENTS PER FACILITIES ASSESSMENT	ADMIN ANNEX	\$18,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	ALS	\$261,600
IMPROVEMENTS PER FACILITIES ASSESSMENT	BOE	\$32,400
IMPROVEMENTS PER FACILITIES ASSESSMENT	CENTRAL	\$ 507,700
IMPROVEMENTS PER FACILITIES ASSESSMENT	CP	\$497,600
IMPROVEMENTS PER FACILITIES ASSESSMENT	CRHS	\$266,650
IMPROVEMENTS PER FACILITIES ASSESSMENT	CWS	\$510,650
STORAGE BUILDING ON CONCRETE PAD 20 X 40	CWS	\$50,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	EFLAND	\$416,650
IMPROVEMENTS PER FACILITIES ASSESSMENT	GAB	\$267,500
STORAGE BUILDING ON CONCRETE PAD 20 X 20	GAB	\$30,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	GHMS	\$106,100
IMPROVEMENTS PER FACILITIES ASSESSMENT	HES	\$384,350
IMPROVEMENTS PER FACILITIES ASSESSMENT	MAINT	\$72,850
IMPROVEMENTS PER FACILITIES ASSESSMENT	NEW HOPE	\$115,950
IMPROVEMENTS PER FACILITIES ASSESSMENT	OHS	\$1,149,350
IMPROVEMENTS PER FACILITIES ASSESSMENT	PARTNERSHIP	\$17,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	PE	\$309,600
IMPROVEMENTS PER FACILITIES ASSESSMENT	TRANSPORTATION	\$423,400
DOORS/HARDWARE/CANOPIES		
ADD ADDITIONAL SIDEWALK AND CANOPY TO BUS PICKUP AREA	ALS	\$18,000
REPAIR EXISTING WALKWAY CANOPIES	HES	\$21,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	NEW HOPE	\$47,000
MISCELLANEOUS CANOPY/GUTTER REPAIR	NEW HOPE	
CLEAN/REPAINT CANOPY STRUCTURE	NEW HOPE	
ELECTRICAL SYSTEMS		
UPGRADE ELECTRICAL DISTRIBUTION	MAINT	\$18,000
NEW SWITCH PANEL	OHS	\$47,000
ENERGY EFFICIENCY/LIGHTING IMPROVEMENTS		
UPGRADE LIGHTING	ADMIN ANNEX	\$31,800

ORANGE COUNTY SCHOOLS
2018 UNFUNDED DEFERRED MAINTENANCE

Scope of Work	Location	Total
UPGRADE LIGHTING	ALS	\$671,000
UPGRADE LIGHTING	BOE	\$27,950
UPGRADE LIGHTING	CENTRAL	\$101,500
UPGRADE LIGHTING	CP	\$357,250
UPGRADE LIGHTING	CRHS	\$377,150
UPGRADE LIGHTING	CWS	\$594,400
UPGRADE LIGHTING	EFLAND	\$322,400
UPGRADE LIGHTING	GAB	\$355,572
UPGRADE LIGHTING	GHMS	\$103,000
UPGRADE LIGHTING	HES	\$277,600
UPGRADE LIGHTING	MAINT	\$79,500
UPGRADE LIGHTING	NH	\$367,500
UPGRADE LIGHTING	OHS	\$1,113,300
UPGRADE LIGHTING	PE	\$226,700
EMERGENCY GENERATOR AND LIGHTING	ALS	\$340,000
EMERGENCY GENERATOR AND LIGHTING	CENTRAL	\$155,000
EMERGENCY GENERATOR AND LIGHTING	CP	\$180,000
EMERGENCY GENERATOR AND LIGHTING	CWS	\$300,000
EMERGENCY GENERATOR AND LIGHTING	EFLAND	\$165,000
EMERGENCY GENERATOR AND LIGHTING	GHMS	\$50,000
EMERGENCY GENERATOR AND LIGHTING	OHS	\$535,000
FIRE/SAFETY/SECURITY SYSTEMS		
NEW FIRE SPRINKLER IN WAREHOUSE	MAINT	\$50,000
MECHANICAL SYSTEMS (most mechanical needs included on bond schedule)		
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	ADMIN ANNEX	\$25,000
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	SCHOOL/COM REL	\$16,000
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	MAINT	\$140,000
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	PARTNERSHIP	\$30,000
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	PE	\$1,694,500
PAVING: PARKING LOTS/DRIVEWAYS/WALKWAYS		
RESURFACE PARKING AREA	ADMIN ANNEX	\$55,000
PAVE OVERFLOW PARKING AREA	ADMIN ANNEX	\$40,000
INSTALL DUMPSTER PAD AND ENCLOSURE	ADMIN ANNEX	\$14,000
ADD SIDEWALK CONNECTION TO EAST STOREY LANE	ALS	\$6,000
OVERLAY EXISTING PARKING LOT AREAS	BOE	\$25,000
NEW DUMPSTER ENCLOSURE	BOE	\$12,500
OVERLAY EXISTING PARKING LOT AREAS	CENTRAL	\$130,000
REPAIR SIDEWALKS AND REPLACE CURBS	CENTRAL	\$21,500
REPAIR CONCRETE SERVICE AREA	CENTRAL	\$16,000
ASPHALT OVERLAY ON EXISTING LOWER PLAY AREA AND FRONT PARKING LOT AREAS	CP	\$110,000
ADD NEW PARKING ON EAST SIDE OF PROPERTY	CP	\$40,000

ORANGE COUNTY SCHOOLS
2018 UNFUNDED DEFERRED MAINTENANCE

Scope of Work	Location	Total
ADD CONCRETE PAD AND ENCLOSURE FOR DUMPSTERS	CRHS	\$12,500
INSTALL GRASS PAVE FOR ACCESS TO GREENHOUSE	CRHS	\$13,000
REPAVE AND PATCH PAVEMENT INSERVICE ROAD	CWS	\$45,000
REPAIR 300 BUILDING SIDEWALK	CWS	\$9,000
PATCH/REPAVE SERVICE AREA	EFLAND	\$20,000
ADD SIDEWALK TO CONNECT NORTHEAST CORNER OF SCHOOL TO FRONT	GHMS	\$9,000
ADD CONCRETE PAD FOR CARDBOARD DUMPSTER	GAB	\$7,500
REPAVE SERVICE AREA WITH HEAVY DUTY PAVEMENT	GAB	\$20,000
REPLACE BROKEN SIDEWALKS AT BUS DROP OFF AREA	GAB	\$45,000
PATCH/REPAVE BUS PARKING LOT	GAB	\$65,000
REPAVE/PATCH STAFF PARKING LOT NEAR SCHOOL	HES	\$65,000
RESURFACE PARKING AREA	MAINT	\$55,000
REPAIR CONCRETE PAD AND HANDRAIL	MAINT	\$17,500
INSTALL DUMPSTER PAD	MAINT	\$6,500
REPAVE SERVICE AREA WITH HEAVY DUTY PAVEMENT	NH	\$18,000
REPAVE/PATCH BUS PARKING LOT AND VISITOR PARKING LOT	NH	\$120,000
REPAVE/REPAIR ALL PARKING LOTS	OHS	\$350,000
REPAVE SERVICE ROAD	OHS	\$65,000
REPLACE BROKEN SIDWALKS CAMPUS-WIDE	OHS	\$70,000
INSTALL CONCRETE STEPS WITH HANDRAILS FOR ACCESS TO STOREY LANE	PARTNERSHIP	\$10,000
GRASS PAVE FIRE LANE SYSTEM AROUND REAR OF SCHOOL FOR FIRE LANE AND OVERFLOW PARKING	PATHWAYS	\$15,000
REPAIR UNEVEN SIDEWALKS AND WALKING TRACK	PATHWAYS	\$40,000
RESURFACE PARKING AREA	TRANSPORTATION	\$55,000
PAVE LOWER GRAVEL PARKING LOT	TRANSPORTATION	\$75,000
INSTALL DUMPSTER PAD	TRANSPORTATION	\$6,500
ROOFING		
ROOF REPLACEMENT PER FACILITIES ASSESSMENT	MAINT	\$135,000
GUTTER AND DOWNSPOUT MAINTENANCE	NEW HOPE	\$20,000
GUTTER AND DOWNSPOUT MAINTENANCE	TRANSPORTATION	\$10,000
SCHOOL SAFETY /SECURITY		
WINDOW REPLACEMENTS	MAINT	\$18,000
REPLACE CASEMENT WINDOWS	OHS	\$184,000
REPLACE WINDOWS IN GYM	HES	\$80,000
TOTAL		\$22,418,212

ORANGE COUNTY SCHOOLS
2018 UNFUNDED DEFERRED MAINTENANCE

Scope of Work	Location	Total
LOCATION LEGEND:		
AL STANBACK MIDDLE SCHOOL	ALS	
BOARD OF EDUCATION BUILDING	BOE	
CENTRAL ELEMENTARY	CENTRAL	
CAMERON PARK ELEMENTARY SCHOOL	CP	
CEDAR RIDGE HIGH SCHOOL	CRHS	
C W STANFORD MIDDLE SCHOOL	CWS	
EFLAND-CHEEKS GLOBAL ELEMENTARY SCHOOL	ECGE	
GRADY A BROWN ELEMENTARY SCHOOL	GAB	
GRAVELLY HILL MIDDLE SCHOOL	GHMS	
HILLSBOROUGH ELEMENTARY SCHOOL	HES	
MAINTENANCE OFFICES	MAINT	
NEW HOPE ELEMENTARY SCHOOL	NH	
ORANGE HIGH SCHOOL	OHS	
PATHWAYS ELEMENTARY SCHOOL	PE	
TRANSPORTATION OFFICES	TRANSP	

ORANGE COUNTY SCHOOLS
UNFUNDED MAJOR PROJECTS

SCOPE OF WORK	LOCATION	PROJECTED COST
CENTRAL OFFICE ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	BOE	\$4,688,000
MEDIA CENTER EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	CE	\$625,000
OFFICE EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	CE	\$414,000
CLASSROOM EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	CE	\$2,728,125
RENOVATE EXISTING K-1 WING (TOTAL PROJECT COSTS)	CP	\$2,030,400
RENOVATE EXISTING OFFICE SUITE (TOTAL PROJECT COSTS)	CP	\$265,000
RENOVATE/EXPAND EXISTING 2-4 WING (TOTAL PROJECT COSTS)	CP	\$3,784,000
DECONSTRUCT/RECONSTRUCT 4-5 WING (TOTAL PROJECT COSTS)	CP	\$5,500,000
NEW CONNECTOR (PRICE INCLUDES TOTAL PROJECT COSTS)	CP	\$484,375
FIELD HOUSE (PRICE INCLUDES TOTAL PROJECT COSTS)	CRHS	\$2,400,000
RENOVATE MAIN ENTRANCE (TOTAL PROJECT COSTS)	CWS	\$700,000
PRE-K ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	ECGE	\$690,000
CLASSROOM EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	ECGE	\$1,968,750
OFFICE RENOVATION (PRICE INCLUDES TOTAL PROJECT COSTS)	ECGE	\$562,500
MAIN ENTRANCE ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	GAB	\$897,000
MEDIA CENTER/TEACHER SUPPORT RENOVATION (TOTAL COST)	GAB	\$1,950,000
REPLACE BUILDING 100 ONLY (TOTAL PROJECT COSTS)	HES	\$14,422,000
BUILDING CONNECTORS (PRICE INCLUDES TOTAL PROJECT COSTS)	HES	\$1,468,750
REPLACE MAINTENANCE COMPLEX (TOTAL PROJECT COSTS)	MAINT	\$4,688,000
ADD MAINTENANCE STORAGE (TOTAL PROJECT COSTS)	MAINT	\$2,265,700
REPLACE WORKFORCE DEVELOPMENT BUILDING (TOTAL COSTS)	OH	\$3,625,000
ELEMENTARY #8	DISTRICT	\$28,500,000
TOTAL NEW BUILDING CONSTRUCTION		\$84,656,600

LOCATION LEGEND:	
AL STANBACK MIDDLE SCHOOL	ALS
BOARD OF EDUCATION BUILDING	BOE
CENTRAL ELEMENTARY	CENTRAL
CAMERON PARK ELEMENTARY SCHOOL	CP
CEDAR RIDGE HIGH SCHOOL	CRHS
C W STANFORD MIDDLE SCHOOL	CWS
EFLAND-CHEEKS GLOBAL ELEMENTARY SCHOOL	ECGE
GRADY A BROWN ELEMENTARY SCHOOL	GAB
GRAVELLY HILL MIDDLE SCHOOL	GHMS
HILLSBOROUGH ELEMENTARY SCHOOL	HES
MAINTENANCE OFFICES	MAINT
NEW HOPE ELEMENTARY SCHOOL	NH
ORANGE HIGH SCHOOL	OHS
PATHWAYS ELEMENTARY SCHOOL	PE
TRANSPORTATION OFFICES	TRANSP

**County Debt Service and Debt Capacity (General Fund Only) - No Tax Adjustment Scenario
Fiscal Years 2017-22**

Debt Service	Current Year Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
<i>Total Annual Debt Service</i>	26,132,576	25,562,017	24,272,270	22,926,315	21,870,917	21,117,095	16,592,626
General Fund Revenues: Annual Growth Projections			2.00%	2.00%	2.00%	2.00%	2.00%
Projected General Fund Revenues	203,116,868	209,886,973	214,084,712	218,366,407	222,733,735	227,188,410	231,732,178
Existing Debt Service as a % of General Fund Revs	12.87%	12.18%	11.34%	10.50%	9.82%	9.29%	7.16%
<i>Debt Service Policy</i>	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%
Future Debt Service Capacity	2.13%	2.82%	3.66%	4.50%	5.18%	5.71%	7.84%
Projected Debt Financing							
2016-2017 - \$9,312,000							
Debt Service Payments		817,013	817,013	817,013	817,013	817,013	817,013
2017-2018 - \$66,971,272							
Debt Service Payments			6,272,105	6,272,105	6,272,105	6,272,105	6,272,105
2018-19 - \$30,520,392							
Debt Service Payments				2,547,977	2,547,977	2,547,977	2,547,977
2019-20 - \$61,720,311							
Debt Service Payments					5,717,496	5,717,496	5,717,496
FY 2020-21 - \$11,366,868							
Debt Service Payments						796,031	796,031
FY 2021-22 - \$54,935,304							
Debt Service Payments							4,910,440
New Debt Service		817,013	7,089,118	9,637,095	15,354,591	16,150,622	21,061,062
Projected Annual Debt Service	26,132,576	26,379,030	31,361,388	32,563,410	37,225,508	37,267,717	37,653,688
Projected Annual Debt Service As a Percent of the General Fund Revenues*	12.9%	12.6%	14.6%	14.9%	16.7%	16.4%	16.2%

* These percentages represent a No Tax Adjustment scenario. In order to be in compliance with the County's policy of 15% of annual debt service as a percent of General Fund revenues, either a projected Upfront Tax Adjustment of 4.56 cents in FY2019 or a projected Incremental Tax Adjustment totaling 5.76 cents beginning in FY2019 would be needed.

**County Debt Service and Debt Capacity (General Fund Only) - Upfront Tax Adjustment Scenario
Fiscal Years 2017-22**

Debt Service	Current Year Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
<i>Total Annual Debt Service</i>	26,132,576	25,562,017	24,272,270	22,926,315	21,870,917	21,117,095	16,592,626
General Fund Revenues: Annual Growth Projections			2.00%	2.00%	2.00%	2.00%	2.00%
Projected General Fund Revenues	203,116,868	209,886,973	214,084,712	226,653,413	231,186,481	235,810,210	240,526,415
<i>Estimated Up Front Tax Equivalent*</i>			4.56 cents				
Adjusted General Fund Budget			222,209,228	226,653,413	231,186,481	235,810,210	240,526,415
Existing Debt Service as a % of General Fund Revs	12.87%	12.18%	11.34%	10.12%	9.46%	8.96%	6.90%
<i>Debt Service Policy</i>	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%
Future Debt Service Capacity	2.13%	2.82%	3.66%	4.88%	5.54%	6.04%	8.10%
Projected Debt Financing							
2016-2017 - \$9,312,000							
Debt Service Payments		817,013	817,013	817,013	817,013	817,013	817,013
2017-2018 - \$69,014,936							
Debt Service Payments			6,272,105	6,272,105	6,272,105	6,272,105	6,272,105
2018-19 - \$28,476,728							
Debt Service Payments				2,547,977	2,547,977	2,547,977	2,547,977
2019-20 - \$61,720,311							
Debt Service Payments					3,081,480	3,081,480	3,081,480
FY 2020-21 - \$11,366,868							
Debt Service Payments						1,439,652	1,439,652
FY 2021-22 - \$54,935,304							
Debt Service Payments							5,208,410
New Debt Service		817,013	7,089,118	9,637,095	12,718,575	14,158,227	19,366,637
Projected Annual Debt Service	26,132,576	26,379,030	31,361,388	32,563,410	34,589,492	35,275,322	35,959,263
Projected Annual Debt Service As a Percent of the General Fund Revenues	12.9%	12.6%	14.1%	14.4%	15.0%	15.0%	15.0%

* These percentages represent an Upfront Tax Adjustment scenario. In order to be in compliance with the County's policy of 15% of annual debt service as a percent of General Fund revenues, an Upfront Tax Adjustment scenario of 4.56 cents in FY2019 would be needed.

**County Debt Service and Debt Capacity (General Fund Only) - Incremental Tax Increase Scenario
Fiscal Years 2017-22**

Debt Service	Current Year Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
<i>Total Annual Debt Service</i>	26,132,576	25,562,017	24,272,270	22,926,315	21,870,917	21,117,095	16,592,626
General Fund Revenues: Annual Growth Projections			2.00%	2.00%	2.00%	2.00%	2.00%
Projected General Fund Revenues	203,116,868	209,886,973	214,084,712	222,328,177	228,646,586	237,817,352	242,573,699
<i>Estimated Incremental Tax Equivalent</i>			<i>2.18 cents</i>	<i>1.03 cents</i>	<i>2.53 cents</i>	<i>-</i>	<i>0.02 cents</i>
Adjusted General Fund Budget			217,968,801	224,163,320	233,154,267	237,817,352	242,609,333
Existing Debt Service as a % of General Fund Revs	12.87%	12.18%	11.34%	10.31%	9.57%	8.88%	6.84%
<i>Debt Service Policy</i>	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%
Future Debt Service Capacity	2.13%	2.82%	3.66%	4.69%	5.43%	6.12%	8.16%
Projected Debt Financing							
2016-2017 - \$9,312,000							
Debt Service Payments		817,013	817,013	817,013	817,013	817,013	817,013
2017-2018 - \$69,014,936							
Debt Service Payments			6,272,105	6,272,105	6,272,105	6,272,105	6,272,105
2018-19 - \$28,476,728							
Debt Service Payments				2,547,977	2,547,977	2,547,977	2,547,977
2019-20 - \$61,720,311							
Debt Service Payments					3,006,480	3,006,480	3,006,480
FY 2020-21 - \$11,366,868							
Debt Service Payments						1,823,027	1,823,027
FY 2021-22 - \$54,935,304							
Debt Service Payments							5,226,908
New Debt Service		817,013	7,089,118	9,637,095	12,643,575	14,466,602	19,693,510
Projected Annual Debt Service	26,132,576	26,379,030	31,361,388	32,563,410	34,514,492	35,583,697	36,286,136
Projected Annual Debt Service As a Percent of the General Fund Revenues	12.9%	12.6%	14.4%	14.6%	15.0%	15.0%	15.0%

* These percentages represent an Incremental Tax Adjustment scenario. In order to be in compliance with the County's policy of 15% of annual debt service as a percent of General Fund revenues, an Incremental Tax Adjustment scenario totaling 5.76 cents, beginning in FY 2019, would be needed.

Water and Sewer Projects Debt Service (Article 46 Sales Tax) - APPROVED
Fiscal Years 2017-22

Debt Service	Current Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Projected Article 46 Sales Tax Proceeds (Economic Development Portion)	1,503,863	1,564,018	1,626,578	1,691,641	1,759,307	1,829,681	1,902,868
Article 46 Sales Tax Existing Debt Service Obligation	817,475	814,936	814,641	809,260	807,502	805,137	797,166
Projected Debt Financing							
2015-2016 - \$2,000,000							
Hillsborough EDD - \$1,000,000		90,000	88,000	86,000	84,000	82,000	80,000
Eno EDD - \$1,000,000		90,000	88,000	86,000	84,000	82,000	80,000
2016-2017 - \$0							
2017-2018 - \$780,000							
Efland Sewer Flow to Mebane \$1,400,000			129,500	126,525	123,550	120,575	117,600
Hillsborough EDD - \$290,000			26,825	26,209	25,593	24,976	24,360
Eno EDD - \$490,000			45,325	44,284	43,243	42,201	41,160
2018-19 - \$0							
2019-20 - \$0							
2020-21 - \$350,000							
Buckhorn-Mebane EDD Phase 3 & 4						33,250	32,463
2021-22 - \$2,220,000							
Buckhorn-Mebane EDD Phase 3 & 4							210,900
<i>Projected Additional Annual Debt Service</i>	-	180,000	377,650	369,018	360,386	385,002	586,483
Total Article 46 Sales Tax Debt Service	817,475	994,936	1,192,291	1,178,278	1,167,888	1,190,139	1,383,649
Available Article 46 Sales Tax Proceeds (Economic Development Portion)	686,388	569,082	434,287	513,363	591,419	639,542	519,219

Note: Since the obligation for the Article 46 Sales Tax runs for 10 years, without renewal, the General Fund would be obligated to pay the debt service.

Assumptions:

20 year Borrowings with Interest Rates ranging from 4.00% to 4.50%.

Solid Waste Projects Debt Service - APPROVED
Fiscal Years 2017-22

Debt Service	Current Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Existing Solid Waste Annual Debt Service	625,955	676,120	662,429	644,233	626,808	609,167	585,811
Projected Debt Financing							
2016-2017 - \$348,430 Vehicles/Equipment		80,139	78,048	75,958	73,867	71,777	
2017-2018 - \$692,954 High Rock Road Convenience Center Compactors			69,273	67,610	65,949	64,286	62,625
2018-19 - \$410,000 Sanitation Equipment Parking Improvements				37,925	37,054	36,183	35,311
2019-20 - \$610,800 Ferguson Road Convenience Center					58,026	56,652	55,277
2020-21 - \$0							
2021-22 - \$673,400 Bradshaw Quarry Convenience Center							63,973
<i>Projected Additional Annual Debt Service</i>	-	80,139	147,321	181,493	234,896	228,898	217,186
Total Solid Waste Debt Service	625,955	756,259	809,750	825,726	861,704	838,065	802,997

Assumptions:

5 Year Borrowings for Vehicles/Equipment with Interest Rate of 3.00%

20 year Borrowings for Construction projects with Interest Rates ranging from 4.00% to 4.50%.

Sportsplex Projects Debt Service - APPROVED
Fiscal Years 2017-22

Debt Service	Current Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23
Existing Sportsplex Annual Debt Service	603,054	626,349	598,685	579,190	556,108	536,756	516,008
Projected Debt Financing							
2015-2016 - \$2,800,000 New Field House			252,000	246,400	240,800	235,200	229,600
2016-2017 - \$0							
2017-2018 - \$0							
2018-19 - \$0							
2019-20 - \$0							
2020-21 - \$975,000 Ice Rink Re-Build						92,625	90,431
2021-22 - \$0							
<i>Projected Additional Annual Debt Service</i>	-	-	252,000	246,400	240,800	327,825	320,031
Total Sportsplex Debt Service	603,054	626,349	850,685	825,590	796,908	864,581	836,039

Assumptions:
20 year Borrowings with Interest Rates ranging from 4.00% to 4.50%.

Orange County Board of Commissioners Capital Funding Policy

Preamble

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board "*does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005*". This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

Long Range Capital Investment Plan

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

Sources of Funds

The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.
(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.

- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

Debt Service

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

NC Education Lottery Proceeds

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

Allocation

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

Capital Project Ordinances – Form and Purpose

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance.

The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted *“Policy on Planning and Funding School Capital Projects”*, whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

Community Use of Schools

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

Schools Adequate Public Facilities Ordinance

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take

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place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

POLICY STATEMENTS

Purpose and Type of Debt

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a. Construction of new School and County facilities
 - b. Renovation and repair of existing School and County facilities
 - c. Acquisition of real property (land and/or buildings)
 - d. Construction or expansion of Public Utilities.
 - e. Providing funds for Affordable Housing Projects
 - f. Construction, acquisition and development of Parks
 - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a. General Obligation Bonds
 - b. Bond Anticipation Notes
 - c. Installment Purchase Agreements (private placement)
 - d. Special Obligation Bonds (landfill only)
 - e. Certificates of Participation, when feasible
 - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

Purpose and Type of Debt (continued)

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

Issuance of Debt

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

Level of Debt

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

Advance Refunding of Debt

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

Undesignated Fund Balance

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

Investment of Capital Funds

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

Bond Ratings

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

Arbitrage Rebate and Secondary Market Disclosure Requirements

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

Enterprise Funds

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

Capital Reserve Funds

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

5-Year Capital Investment Plan (CIP)

27. The County will review and adopt a five-year CIP annually.

28. This Debt Management Policy will be incorporated into the CIP.

29. The County will strive to include plans for debt issuance within the CIP.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

**ORANGE COUNTY BOARD OF COMMISSIONERS
FUND BALANCE MANAGEMENT POLICY**

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.

Unassigned Fund Balance – General Fund

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

Enterprise Funds - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

Restrictions, reservations, and designations of Net Assets for Enterprise Funds

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

Internal Service Funds – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

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Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

Employee Pay and Benefits

Appendix A

Position Classification and Pay Plans

The Pay Plan of Orange County comprises the salary schedule and list of classifications assigned to each salary grade. The Manager is responsible for the administration and maintenance of the Pay Plan and recommends to the Board of County Commissioners such increases, reductions, or amendments to the Pay Plan as is necessary to maintain the fairness and adequacy of the Pay Plan.

Wage and In-Range Pay

A wage increase of two percent (2%) is approved for all permanent employees hired on or before June 30, 2017.

An adjustment to the current 2017/2018 Salary Schedule is approved to reflect the living wage of \$13.75 effective July 1, 2017. The maximum salary of each salary range is approved to increase by two percent (2%) to accommodate salary growth associated with the across the board increase.

Meritorious Service Awards

In FY2016/2017 the Board of County Commissioners approved performance awards for three tiers, and the ordinance was amended to provide Employee Performance Awards of \$500 for proficient performance; \$750 for superior performance or \$1,000 for exceptional performance.

During FY2017/2018, the Human Resources Department will recommend to the County Manager possible policy and process changes to the Employee Performance Awards. This policy development will be accomplished as part of the effort to improve the Work Planning and Performance Review (WPPR) Program.

Position Classification and Pay Plan Recommendation

The goal for FY2015/16 was to evaluate compensation policies/programs including pay structures, performance based pay, internal and external equity and benefit programs and begin to develop a sustainable, affordable and equitable compensation system and identify and prioritize goals for coming fiscal years. Salary compression remains a concern among directors and employees as well as retaining employees with competitive salaries.

In FY2016/2017 the Board of County Commissioners approved a compression adjustment totaling \$500,000 to allow an adjustment to affected employees. There were 858 eligible employees for a compression adjustment; 550 employees received a compression adjustment (or 64 percent) at an annual cost of \$426,604. On average, employees received a compression adjustment of \$762. The Fy 2017-18 Budget approves applying a compression adjustment to affected employees July 1, 2017.

As a complement to the compression initiative, Human Resources staff is conducting classification studies for 1/3 of all budgeted positions over the next three years. This

Position Classification and Pay Plans – continued

includes salary reviews by grade, comprehensive market studies and department/division studies.

In FY2016/2017, 280 positions were reviewed by the Manager for reclassification, reallocation of grade and/or a salary adjustment. The Human Resources staff will continue to provide comprehensive salary and classification reviews.

Employee Benefits

Eligible employees earn Annual Leave based on their regular work schedule and their total years of Orange County service. The minimum hours earned annually is 125.84 for employees with less than 2 years of service. The annual maximum hours earned is 260.26 for employees with more than 20 years of service.

Annual Leave earning is prorated for an employee working a regular work schedule other than 40 hours. Annual Leave is earned in any month during which the employee works or is on paid leave one-half or more of the work days in the pay period.

The FY 2017-18 Approved Budget includes adding eight hours of additional annual leave to be awarded on an employee's anniversary date.

The FY 2017-18 Approved Budget includes implementing a six-week paid parental leave policy, effective July 1, 2017.

Commissioner Approved

The Commissioner Approved Budget includes a 2 percent wage increase for permanent employees hired on or before June 30, 2017, effective July 1, 2017. The maximum salary of each salary range shall also be increased to accommodate the wage adjustment.

The Commissioner Approved Budget includes an increase to the living wage for all regular and temporary employees from \$13.15 to \$13.75 also effective on July 1, 2017. (See Living Wage section for the detailed calculation.)

The Commissioner Approved Budget also directs the Human Resources Department to develop an implementation plan to increase the living wage for permanent employees only (this does not include temporary employees) to \$15.00 per hour. The FY 2017-18 Approved Budget includes allocating \$30,000 to implement this wage rate during FY20172018.

The FY2017/2018 projected budgetary wage increase is approximately \$1,058,824 million, and the cost of increasing the living wage to \$13.75 is approximately \$101,425.

The Commissioner Approved Budget includes funding for Employee Performance Awards of \$500 for proficient performance; \$750 for superior performance or \$1,000 for

Position Classification and Pay Plans – continued

exceptional performance, effective with WPPR review dates from July 1, 2017 to June 30, 2018. The FY2017/2018 projected budgetary meritorious awards appropriation is \$431,500.

The Commissioner Approved Budget includes a compression adjustment to affected employees effective July 1, 2017. The FY2017/2018 projected budgetary compression increase is \$250,000.

Finally, the Commissioner Approved Budget includes adding an additional eight hours of annual leave to be awarded at an employee's anniversary date, prorated for part time employees, and the Board of County Commissioners authorized amending the Code of Ordinances accordingly.

Orange County Salary Schedule

Effective July 1, 2017

Annual Salary					
Grade	Minimum	Quarter 1	Midpoint	Quarter 3	Maximum
1	19,059	22,101	25,144	28,187	31,229
2	20,024	23,221	26,418	29,615	32,812
3	21,039	24,397	27,755	31,114	34,472
4	22,103	25,632	29,160	32,689	36,217
5	23,222	26,929	30,637	34,344	38,051
6	24,396	28,291	32,187	36,082	39,977
7	25,633	29,725	33,817	37,909	42,000
8	27,352	31,719	36,086	40,453	44,820
9	28,600	33,165	37,731	42,297	48,661
10	29,725	34,471	39,217	43,963	49,682
11	31,230	36,216	41,203	46,189	52,200
12	32,812	38,050	43,288	48,527	54,840
13	34,472	39,975	45,478	50,982	57,615
14	36,219	42,001	47,782	53,564	60,533
15	38,051	44,126	50,201	56,276	63,598
16	39,978	46,360	52,743	59,125	66,817
17	42,002	48,707	55,412	62,117	70,198
18	44,126	51,172	58,217	65,262	73,753
19	46,362	53,764	61,165	68,567	77,487
20	48,709	56,485	64,261	72,037	81,409
21	51,175	59,345	67,515	75,684	85,531
22	53,764	62,348	70,932	79,515	89,861
23	56,487	65,505	74,523	83,542	94,411
24	59,347	68,821	78,295	87,770	99,189
25	62,351	72,305	82,259	92,213	104,210
26	65,506	75,964	86,422	96,880	109,485
27	68,823	79,811	90,798	101,786	115,028
28	72,307	83,851	95,395	106,939	120,853
29	75,967	88,095	100,223	112,352	126,970
30	79,814	92,556	105,299	118,041	133,399
31	83,853	97,241	110,628	124,016	140,151
32	88,099	102,164	116,229	130,294	147,247
33	92,559	107,336	122,113	136,890	154,700
34	97,246	112,771	128,296	143,821	162,533
35	102,167	118,479	134,790	151,102	170,762
36	107,340	124,478	141,615	158,752	179,407
37	112,773	130,778	148,783	166,787	188,488

NOTE: For reference in looking at the relative position of salaries in the salary range, the Salary Schedule shows three reference points: A Midpoint and markers for Quarter 1 and Quarter 3. The Midpoint is the mathematical midpoint between the salary range Minimum and Maximum. Quarter 1 marks the halfway point between the Minimum and the Midpoint. Quarter 3 marks the halfway point between the Midpoint and the Maximum.

Updated: 7/1/17

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
0902	Community Social Services Assistant	09	Non-Exempt
0904	Library Assistant I	09	Non-Exempt
0906	Nursing Assistant	09	Non-Exempt
0907	Office Assistant I	09	Non-Exempt
0909	Lead Facilities Maintenance Technician I	09	Non-Exempt
0910	Animal Care Technician	09	Non-Exempt
0911	Convenience Center Operator	09	Non-Exempt
0912	Jail Cook	09	Non-Exempt
0913	Facilities Maintenance Technician I	09	Non-Exempt
0914	Social Services Assistant	09	Non-Exempt
1001	Facilities Maintenance Technician II	10	Non-Exempt
1003	Community Social Services Technician	10	Non-Exempt
1005	Jail Cook Supervisor	10	Non-Exempt
1006	Library Assistant II	10	Non-Exempt
1007	Office Assistant II	10	Non-Exempt
1009	Public Transportation Driver	10	Non-Exempt
1011	Recycling Materials Handler	10	Non-Exempt
1012	Weighmaster	10	Non-Exempt
1013	Landscape Technician I	10	Non-Exempt
1014	Veterinary Health Care Technician	10	Non-Exempt
1015	Community Health Aide	10	Non-Exempt
1101	Administrative Assistant I	11	Non-Exempt
1103	Dental Assistant	11	Non-Exempt
1104	Deputy Register Of Deeds II	11	Non-Exempt
1105	Emergency Medical Technician - Basic	11	Non-Exempt
1107	Facility Operator	11	Non-Exempt
1108	Revenue Technician I	11	Non-Exempt
1110	Tax Clerk I	11	Non-Exempt
1111	Vehicle Appraisal Technician I	11	Non-Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
1112	Elections Assistant	11	Non-Exempt
1113	Patient Account Technician	11	Non-Exempt
1114	Administrative Assistant I-Elections	11	Non-Exempt
1115	Program Coordinator Assistant	11	Non-Exempt
1116	Library Assistant III	11	Non-Exempt
1201	Accounting Technician I	12	Non-Exempt
1202	Administrative Assistant II	12	Non-Exempt
1203	Animal Control Officer	12	Non-Exempt
1205	Assistant To The Clerk	12	Non-Exempt
1208	Deputy Elections Director	12	Non-Exempt
1211	Housing Technician	12	Non-Exempt
1212	Income Maintenance Caseworker I	12	Non-Exempt
1213	Heavy Equipment Operator	12	Non-Exempt
1215	Revenue Technician II	12	Non-Exempt
1217	Facilities Maintenance Technician III	12	Non-Exempt
1221	Parks Conservation Technician I	12	Non-Exempt
1222	Licensed Practical Nurse	12	Non-Exempt
1225	Solid Waste Collector Driver	12	Non-Exempt
1226	Solid Waste Collector Driver-A	12	Non-Exempt
1227	Human Services Technician	12	Non-Exempt
1228	Recreation Program Assistant	12	Non-Exempt
1301	Accounting Technician II	13	Non-Exempt
1303	Medical Laboratory Technician	13	Non-Exempt
1304	Telecommunicator	13	Non-Exempt
1306	Revenue Technician III	13	Non-Exempt
1307	Food Services Coordinator	13	Non-Exempt
1309	Property Development Technician	13	Non-Exempt
1310	Vehicle Appraisal Technician II	13	Non-Exempt
1311	Library Associate I	13	Non-Exempt
1312	Community Outreach Specialist	13	Non-Exempt
1313	Deputy Register Of Deeds III	13	Non-Exempt
1314	Billing Technician	13	Non-Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
1315	Solid Waste Materials Transfer Operator	13	Non-Exempt
1316	Animal Care Supervisor	13	Non-Exempt
1317	Detention Officer	13	Non-Exempt
1401	Administrative Assistant III	14	Non-Exempt
1403	Recreation Program Coordinator	14	Non-Exempt
1404	Automotive Mechanic	14	Non-Exempt
1409	Deputy Tax Collector	14	Non-Exempt
1410	Facilities Maintenance Technician IV	14	Non-Exempt
1411	Foreign Language Coordinator	14	Non-Exempt
1412	GIS Mapper	14	Non-Exempt
1414	Housing Specialist	14	Non-Exempt
1420	Intake Specialist	14	Non-Exempt
1422	Paramedic	14	Non-Exempt
1426	Social Worker I	14	Non-Exempt
1427	Telecommunications Assistant Supervisor	14	Non-Exempt
1430	Parks Conservation Technician II	14	Non-Exempt
1431	Wireless Communications Coordinator	14	Non-Exempt
1432	Environmental Health Technician	14	Non-Exempt
1435	Planning Technician	14	Non-Exempt
1436	Imaging Coordinator	14	Non-Exempt
1437	Asset Management Coordinator	14	Non-Exempt
1440	Human Services Specialist I	14	Non-Exempt
1441	Logistics Specialist	14	Non-Exempt
1442	Budget And Administrative Coordinator	14	Non-Exempt
1443	Resource Program Support Coordinator	14	Non-Exempt
1444	Landfill Inspector	14	Non-Exempt
1446	Nature Programs Coordinator	14	Non-Exempt
1448	Billing Specialist	14	Non-Exempt
1449	IT Help Desk-Administration Specialist	14	Non-Exempt
1450	Accounting Technician III	14	Non-Exempt
1451	Project Coordinator	14	Non-Exempt
1452	Special Projects Coordinator	14	Non-Exempt
1453	Library Associate II	14	Non-Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
1454	Transit Dispatcher Scheduler	14	Non-Exempt
1505	Office Supervisor	15	Exempt
1508	Communications Specialist	15	Non-Exempt
1510	Library Manager I	15	Exempt
1511	Property Development Specialist I	15	Non-Exempt
1512	Emergency Services Systems Technician	15	Non-Exempt
1513	Patient Account Representative Supervisor	15	Exempt
1514	Training And Lead Animal Control Officer	15	Non-Exempt
1516	Paramedic-Field Training Officer	15	Non-Exempt
1517	Heavy Equipment Mechanic I	15	Non-Exempt
1518	Pre-Trial Services Case Manager	15	Non-Exempt
1519	Lead Veterinary Health Care Technician	15	Non-Exempt
1520	Human Services Specialist II	15	Non-Exempt
1521	Deputy Sheriff I	15	Non-Exempt
1522	Chief Register Of Deeds	15	Exempt
1523	Misdemeanor Diversion Program Coordinator	15	Exempt
1524	TDM Coordinator	15	Non-Exempt
1602	Appraiser I	16	Non-Exempt
1604	Assistant Fire Marshal	16	Non-Exempt
1606	Child Support Officer	16	Non-Exempt
1611	Eldercare Manager	16	Non-Exempt
1616	GIS Technician	16	Non-Exempt
1617	Human Services Coordinator I	16	Non-Exempt
1621	Resource And Benefits Specialist	16	Non-Exempt
1622	IT Support Analyst I	16	Non-Exempt
1624	Public Health Educator	16	Non-Exempt
1625	Recycling Education And Outreach Coordinator	16	Exempt
1626	Housing Rehabilitation Specialist	16	Non-Exempt
1627	Social Worker II	16	Non-Exempt
1629	Telecommunications Supervisor	16	Non-Exempt
1633	Recreation Program Supervisor	16	Non-Exempt
1637	Environmental Enforcement Officer	16	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
1640	Senior Center Coordinator	16	Non-Exempt
1642	Business Personal Property Appraiser I	16	Non-Exempt
1645	Senior Auto Mechanic	16	Exempt
1646	Administrative Services Supervisor	16	Exempt
1647	Emergency Management Planner	16	Exempt
1648	Logistics Manager	16	Non-Exempt
1649	Solid Waste Field Services Supervisor	16	Exempt
1650	Heavy Equipment Mechanic II	16	Non-Exempt
1651	Parks Conservation Tech III	16	Non-Exempt
1652	Website And Publications Coordinator	16	Exempt
1654	Deputy Collections Manager	16	Exempt
1655	Social Worker II-Health	16	Non-Exempt
1657	Drug Treatment Coordinator	16	Non-Exempt
1658	Community Outreach Literacy Coordinator	16	Exempt
1659	Program Integrity Investigator	16	Non-Exempt
1660	Library Manager II	16	Exempt
1661	Building Safety Official-Trainee	16	Non-Exempt
1662	Graphic Design/Assistant Webmaster	16	Exempt
1663	VITA Assistant Coordinator	16	Exempt
1702	Building Safety Official I	17	Non-Exempt
1705	Environmental Health Specialist	17	Non-Exempt
1706	GIS Project Coordinator I	17	Exempt
1707	Human Resources Analyst	17	Exempt
1711	Planner I	17	Non-Exempt
1714	Senior Public Health Educator	17	Exempt
1715	Limited English Proficiency Specialist	17	Non-Exempt
1718	Housing Program Coordinator	17	Exempt
1721	Erosion Control Officer I	17	Non-Exempt
1722	EMS Training Coordinator	17	Exempt
1724	EMS Quality Assurance Coordinator	17	Exempt
1726	Communications Quality Assurance Coordinator	17	Exempt
1727	Communications Training Coordinator	17	Exempt
1729	Emergency Services Recruitment & Outreach Coordinator	17	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
1730	Arts Commission Coordinator	17	Exempt
1731	Executive Assistant-Confidential	17	Non-Exempt
1732	Program Coordinator	17	Exempt
1733	Librarian I	17	Exempt
1734	Property Development Specialist II	17	Non-Exempt
1735	Deputy Sheriff II	17	Non-Exempt
1736	Community Paramedic Coordinator	17	Exempt
1801	DS/Sergeant	18	Non-Exempt
1802	Agriculture Economic Developer	18	Exempt
1803	EMS Supervisor	18	Non-Exempt
1809	Social Worker III	18	Non-Exempt
1810	Environmental Enforcement Supervisor	18	Exempt
1811	Recreation Manager	18	Exempt
1812	Parks Conservation Specialist	18	Exempt
1813	DS/Investigator I	18	Non-Exempt
1814	Administrative Officer	18	Exempt
1815	IT Support Analyst II	18	Non-Exempt
1816	Transportation Assistant Administrator	18	Exempt
1817	Registered Dietitian	18	Exempt
1818	Human Services Coordinator II	18	Exempt
1820	Facility Environment And Support Manager	18	Exempt
1821	Retention Economic Developer	18	Exempt
1822	Business Recruitment Economic Developer	18	Exempt
1823	Assistant Superintendent Of Parks	18	Exempt
1824	Homeless Program Coordinator	18	Exempt
1825	Criminal Case Assessment Specialist	18	Exempt
1826	Community Services Librarian	18	Exempt
1827	Systems Administrator 911	18	Exempt
1828	Building Safety Official II	18	Non-Exempt
1829	Librarian II	18	Exempt
1903	Appraiser II	19	Non-Exempt
1906	Budget And Management Analyst II	19	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
1908	Business Personal Property Appraiser II	19	Non-Exempt
1909	CPS Social Worker	19	Non-Exempt
1912	Civil Rights Specialist	19	Exempt
1917	Environmental Health Program Specialist	19	Non-Exempt
1919	GIS Project Coordinator II	19	Exempt
1920	Human Services Supervisor I	19	Exempt
1921	Legal Specialist	19	Exempt
1923	Planner II	19	Exempt
1925	Purchasing Agent	19	Exempt
1926	Sales Director	19	Exempt
1928	Clinical Social Worker I	19	Exempt
1932	Solid Waste Planner	19	Exempt
1935	Communications Manager	19	Exempt
1937	Public Health Education Program Manager	19	Exempt
1941	Cultural Resources Coordinator	19	Exempt
1946	DS/Investigator II	19	Non-Exempt
1948	Registered Dietitian Program Coordinator	19	Exempt
1949	Grants Accountant/Internal Auditor	19	Exempt
1950	Court Liaison	19	Exempt
1951	Erosion Control Officer II	19	Exempt
1952	Facilities Maintenance Supervisor	19	Exempt
1953	Librarian III	19	Exempt
1954	Plans Examiner	19	Exempt
1955	Building Safety Official III	19	Non-Exempt
1956	Senior Volunteer Program Administrative	19	Exempt
1957	Research And Data Analyst	19	Exempt
2001	Dental Hygienist	20	Non-Exempt
2002	DS/Lieutenant	20	Non-Exempt
2003	Eldercare Service Administrator	20	Exempt
2005	Applications Development Specialist	20	Exempt
2007	Senior Centers Administrator	20	Exempt
2009	Social Work Supervisor II	20	Exempt
2015	Human Services Supervisor II	20	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
2016	Sustainability Program Coordinator	20	Exempt
2017	PHN II-Preparedness Coordinator	20	Exempt
2018	Resource Conservation Coordinator	20	Exempt
2019	Soil And Water Conservation Coordinator	20	Exempt
2020	Solid Waste Equipment Services Manager	20	Exempt
2021	Solid Waste Programs Supervisor	20	Exempt
2022	Recycling Programs Supervisor	20	Exempt
2026	Public Health Nurse I	20	Exempt
2027	Staff Engineer-EI	20	Exempt
2028	Library Division Supervisor I	20	Exempt
2104	Senior Accountant	21	Exempt
2105	Nutrition Program Manager	21	Exempt
2107	Business Operations Coordinator	21	Exempt
2108	Housing Programs Manager	21	Exempt
2109	Deputy EMS Operations Manager	21	Exempt
2111	Clinical Social Worker II	21	Exempt
2112	Public Health Nurse II	21	Exempt
2201	Animal Control Manager	22	Exempt
2203	Business Officer I	22	Exempt
2206	DS/Captain Operations (Patrol)	22	Exempt
2210	IT Analyst	22	Exempt
2211	Land Resource Conservation Manager	22	Exempt
2213	Network Analyst	22	Exempt
2214	Superintendent Of Parks	22	Exempt
2215	Public Health Nurse III	22	Exempt
2216	Superintendent Of Recreation	22	Exempt
2219	Soil Scientist	22	Exempt
2220	IT Systems Analyst	22	Exempt
2221	Veterinary Health Care Manager	22	Exempt
2224	Water Resources Coordinator	22	Exempt
2227	Transportation Administrator	22	Exempt
2229	Social Work Supervisor III	22	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
2230	GIS Senior Project Coordinator	22	Exempt
2231	Risk Manager	22	Exempt
2233	Library Division Supervisor II	22	Exempt
2234	Health Informatics Manager	22	Exempt
2235	Human Resources Manager	22	Exempt
2236	DS/Captain Of Detention (Jail)	22	Exempt
2237	Landscape Architect	22	Exempt
2239	Solid Waste Collection Services Manager	22	Exempt
2240	Research And Data Manager	22	Exempt
2242	Occupational Therapist	22	Exempt
2243	Transportation Planner	22	Exempt
2245	Recruitment And Selection Manager	22	Exempt
2246	Financial Services Manager	22	Exempt
2247	Human Services Fiscal And Research Manager	22	Exempt
2248	Purchasing Agent/ERP System Support	22	Exempt
2302	Dental Clinic And Compliance Manager	23	Exempt
2404	Chief Inspector And Plans Exam	24	Exempt
2407	Fire Marshal	24	Exempt
2409	Environmental Health Supervisor	24	Exempt
2411	Solid Waste Engineer	24	Exempt
2413	Planner III	24	Exempt
2414	IT Operations Manager	24	Exempt
2415	Staff Engineer	24	Exempt
2417	Revenue Collections Manager	24	Exempt
2419	Chief Appraiser	24	Exempt
2420	Personal Property Appraiser Manager	24	Exempt
2421	Communications Operations Manager	24	Exempt
2422	EMS Operations Manager	24	Exempt
2424	Assistant Library Director	24	Exempt
2425	Engineering And Stormwater Supervisor	24	Exempt
2426	Legal Advisor To The Sheriff	24	Exempt
2427	Deputy Clerk/Information Specialist	24	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
2428	Capital Projects Manager	24	Exempt
2429	Recycling Programs Manager	24	Exempt
2430	Assistant Human Resources Director	24	Exempt
2432	Assistant Register Of Deeds	24	Exempt
2433	Child Support Assistant Director	24	Exempt
2434	Animal Services Assistant Director	24	Exempt
2435	Emergency Management Coordinator	24	Exempt
2436	PHN Supervisor I	24	Exempt
2437	Public Health Services Manager	24	Exempt
2503	Human Services Manager	25	Exempt
2504	Deputy Tax Assessor	25	Exempt
2505	Applications Manager	25	Exempt
2506	Network Engineer	25	Exempt
2507	GIS And Land Records Manager	25	Exempt
2601	DS/Major	26	Exempt
2602	Home Visiting Services Supervisor	26	Exempt
2603	Public Health Education Director	26	Exempt
2604	PHN Supervisor II	26	Exempt
2605	Social Work Program Manager	26	Exempt
2606	Solid Waste Operations Manager	26	Exempt
2609	Finance And Administrative Operations Director	26	Exempt
2612	Benefits Administrator	26	Exempt
2703	Environmental Health Director	27	Exempt
2705	Social Services Assistant Director	27	Exempt
2708	Visitor Bureau Director	27	Exempt
2710	Staff Attorney	27	Exempt
2711	Assistant To Count Manager For Legislative Affairs	27	Exempt
2713	Deputy Financial Services Director	27	Exempt
2714	Chief Building Official	27	Exempt
2801	DS/Chief Of Operations	28	Exempt
2802	Public Health Nursing Director	28	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
2803	Advance Practice Practitioner	28	Exempt
2901	Aging Director	29	Exempt
2902	Child Support Director	29	Exempt
2904	Environment, Agriculture, Parks & Recreation Director	29	Exempt
2905	Housing, Human Rights&Community Development Director	29	Exempt
2908	Library Director	29	Exempt
2911	Register Of Deeds	29	Exempt
2914	Animal Services Director	29	Exempt
2917	Community Relations Director	29	Exempt
2918	Clerk To The Board	29	Exempt
2919	Elections Director	29	Exempt
2920	Transit Director	29	Exempt
2921	Criminal Justice Resource Director	29	Exempt
3102	Chief Information Officer	31	Exempt
3103	Emergency Services Director	31	Exempt
3105	Health Director	31	Exempt
3106	Human Resources Director	31	Exempt
3107	Planning And Inspections Director	31	Exempt
3109	Sheriff	31	Exempt
3110	Social Services Director	31	Exempt
3111	Solid Waste Director	31	Exempt
3112	Tax Administrator	31	Exempt
3114	Economic Development Director	31	Exempt
3115	Asset Management Director	31	Exempt
3301	Chief Financial Officer	33	Exempt
3401	Dentist	34	Exempt
3601	Deputy County Manager	36	Exempt
3701	County Manager	37	Exempt
3702	County Attorney	37	Exempt

**FY 2017-18 Classification and Pay Plan
Classes by Salary Grades**

Class Code	Class Title	Salary Grade	FLSA Status
	<u>Unclassified</u>		
0001	County Commissioner		

These positions are subject to the authority of the Board of County Commissioners to establish and change the salaries as limited by N. C. General Statutes 153A-92 (as cited in the Orange County Code of Ordinances, Chapter 28 Personnel, Section 28-13(o)).

Orange County Approved Employee Pay and Benefits Actions (FY2010/2011 - FY2016/2017)

	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
CPI (Consumer Price Index)*	1.50%	3.00%	1.70%	1.80%	0.60%	0.50%	2.80%
Average Wage Index (AWI)**	2.36%	3.13%	3.12%	1.28%	3.55%	3.48%	
Employment Cost Index***	1.20%	1.00%	1.10%	1.90%	1.90%	1.80%	2.10%
Cost of Living Increase	0.00%	0.00%	2.00%	1.50%	1.50%	2.00%	2% effective July 1, 2016 and 1% effective January 1, 2017
In-Range Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Employee Performance Award	\$500 (prorated for part-time or partial year employment)		\$500 (Proficient) \$1,000 (Exceptional)	\$500 (Proficient) \$1,000 (Exceptional)	\$500 (Proficient) \$1,000 (Exceptional)	\$500 (Proficient) \$1,000 (Exceptional)	\$500 (Proficient); \$750 (Superior); \$1,000 (Exceptional)
Classification and Pay Study	Implemented recommendations from first annual classification and pay study.	Implemented recommendations from second annual classification and pay study.	Implemented recommendations from third annual classification and pay study.	Individual studies completed; no comprehensive actions	Individual studies completed; no comprehensive actions	Individual studies completed. Comprehensive studies implemented. Completed compression analysis for review and consideration.	Compression Adjustment to eligible employees. Individual studies completed. Comprehensive studies completed including grade, departmental and division studies.
Total Budget for Pay Actions	\$550,000	\$60,000	\$1,136,000	\$1,200,920	\$1,735,000	\$1,971,500	\$1,506,824
General Fund Position FTE	773.600	783.925	801.425	826.85	843.05	862.625	873.375
Employee-Only Health Insurance Premium	\$6,377	\$6,943	\$7,574	\$8,559	\$9,671	\$10,929	\$12,349
Health Insurance Premium Increase	6.50%	8.64%	8.51%	0.00%	13.00%	0.00%	0.00%

*Consumer Price Index data from the U.S. Bureau of Labor Statistics

**National Average Wage Index is determined by the U.S. Social Security Administration and shows the percentage increase in average wages as measured by annual wage data tabulated by the Social Security Administration. Latest information available was 2012.

***Employment Cost Index data from the U.S. Bureau of Labor Statistics. Measures average increase in wages in variety of sectors of the economy. The data shown here is for wages and salaries for state and local government.

County Contributions to Retirement Benefits

Background

Local Governmental Employees' Retirement System (LGERS)

Orange County and employees make contributions based on employee earnings to the Local Governmental Employees' Retirement System (LGERS). The required County contribution is determined by the North Carolina Treasurer each year. While employer contributions have varied over the past few years (see chart below), the employee contribution has consistently been 6.0% of salary.

History of County Retirement Contributions

Fiscal Year(s)	LGERS		Supplemental Retirement	
	Law Enforcement Officers (LEO's)	General Employees	Law Enforcement Officers (LEO's)	General Employees
	% of Salary	% of Salary	% of Salary	Annual Contribution
2005-2007	4.78	4.88	5.00	\$650
2007-2009	4.86	4.88	5.00	\$715
2009-2010	4.86	4.88	5.00	Suspended
2010-2011	6.41	6.43	5.00	Suspended until January 2011, then \$715
2011-2012	7.04	6.96	5.00	\$715
2012-2013	6.77	6.74	5.00	\$715
2013-2014	7.28	7.07	5.00	\$715, added maximum \$1,200 matching contribution)
2014-2015	7.55	7.07	5.00	\$715, increased matching contribution to \$1,512
2015-2016	7.15	6.74	5.00	\$715 plus matching contribution to \$1,512
2016-2017	8.00	7.25	5.00	\$715 plus matching contribution to \$1,512

Supplemental Retirement Benefits for General Employees

The County contributes funds on behalf of general government employees to supplemental retirement savings. The Board of County Commissioners began the County's contribution at \$15 per pay period in FY1998/1999 (\$375 annually), gradually increasing it to the current \$27.50 per pay period (\$715 annually). Employees receive this contribution whether or not they contribute themselves. Additionally, the County

County Contributions to Retirement Benefits – continued

contributes up to \$63 semi-monthly matching an employee's contribution. The County does not pay Social Security or Medicare taxes on any of its contributions.

Employees direct the County to invest its contribution to one of the following pre-tax options:

- Prudential 401(k) plan administered by the North Carolina Retirement System;
- ICMA-RC 457 plan; and
- Nationwide (NACo) 457.

Employees may elect to contribute an amount, within federal guidelines, to any of the plan(s) listed above as well as a post-tax (Roth) Prudential 401(k) plan.

The most recent data available from Prudential 401(k) dated December 2016 indicates that 57 North Carolina counties contribute to the NC Supplemental Retirement Plans through Prudential. Orange and McDowell counties contribute flat rates (dollar amounts) and the remaining 56 counties contribute a percentage of salary, ranging from 1% to 8%, or an average of 3.6%. An average 4.5% contribution is made by the local governments near Orange County, with most contributing 5%, including Durham, Wake, Forsyth and Person Counties. The maximum amount the County contributes, \$2,227 annually is equal to 4.6% of the average Orange County salary of approximately \$48,500.

The chart below shows employee (law enforcement and general) participation in the supplemental retirement plans.

	Employees Contributing	Percentage	Total Annualized Employee Contribution
May 2009	500	65%	Not available
May 2010	433	57%	\$386,436
May 2011	560	70%	\$451,656
May 2012	533	65%	\$460,320
April 2013	545	66%	\$884,136
April 2014	597	69%	\$1,154,196
April 2015	610	70%	\$1,160,110
April 2016	727	81%	\$1,311,936
April 2017	743	80%	\$1,231,879

County Contributions to Retirement Benefits – continued

Supplemental Retirement Benefits for Sworn Law Enforcement Officers

The County is required by State law to make a contribution of five percent of salary to the 401(k) plan for each sworn law enforcement officer.

Commissioner Approved

The Commissioner Approved Budget maintains the \$27.50 per pay period County minimum contribution to an employee's choice of supplemental retirement plan(s) and continues to match employees' contributions up to \$63.00 semi-monthly for all general (non-sworn law enforcement officer) employees. The Approved Budget also continues the mandated 5% contribution for sworn law enforcement officers.

Employee Health Care

Background

The County provides employees with a comprehensive benefits plan, including health, dental and life insurance, an employee assistance program, flexible compensation plan and paid leave for permanent employees.

Health Insurance

The County offers two health plans administered by UnitedHealth Care (UHC): Choice Plus Medical Plan, a traditional Point of Service (POS) plan and a High Deductible Plan paired with a Health Savings Account (HDP/HSA). UnitedHealth Care (UHC) is responsible for administering health and prescription coverage, processing claims, establishing a provider network. An overview of both plans is outlined below:

Health Plan	County Cost (Individual Coverage)	Individual Deductible/Maximum Co-Insurance	Co-Pays
Traditional Choice Plus Medical Plan (POS)	\$761.60/month	\$500/\$1,000 (co-pays do not apply to the deductible, but do apply to the maximum co-insurance limit)	\$20/\$40 for Primary/Specialist Office Visits; \$4/\$25/\$45 prescriptions; \$50 Urgent Care and \$150 Emergency Room
HDP/HSA Choice Plus Medical Plan	\$753.73/month + \$1,416/member, which equals \$712.34 county cost/month	\$1,500/\$2,000 (offset by \$1,416 HSA= \$84/\$2,000)	None, all services are subject to deductible, then covered at 80% until maximum co-insurance is reached

The County pays for 100 percent of employee only health coverage for both plans and pays a percentage of the premium equivalent for dependent coverage. Orange County contributes up to \$1,416 to a Health Savings Account for employees enrolled in the High Deduction Plan (\$118 for each month of coverage).

The premium equivalent rates for both health plans will remain constant in FY 2017/2018. All covered benefits, co-pays, co-insurance and deductibles are expected to remain the same.

An addition to the current plan design is trans-inclusive health care coverage effective July 1, 2017. Trans-inclusive health coverage includes benefit coverage for the treatment of gender dysphoria, a condition when a person's gender at birth is contrary to the one with which they identify. The coverage for the treatment of gender dysphoria allows member access to medical services based on gender identity and is not restrictive to services associated by a member's gender at birth. More specifically, services will include cross-sex hormone therapy administered by a medical provider,

Employee Health Care – Continued

genital surgery, and pharmacy therapy, laboratory testing to monitor the safety of continuous cross-sex hormone therapy, and mental health services including psychotherapy and associated psychiatric diagnoses.

Dental and Vision Insurance

Delta Dental is the County's current dental provider, and Community Eye Care provides the County's vision plan. The County will continue providing dental coverage through Delta Dental. In FY2015/2016 the dental plan benefits were enhanced by removing diagnostic and preventative services from the annual maximum of \$1,200 of covered services to promote preventative oral health care. The Commissioner Approved Budget for FY2017/2018 includes no increases in dental or vision premiums.

FY 2016/2017 Actions

The County's health plan has been self funded since 2014. As a self funded plan, the County uses a third party administrator to administer and manage claims. UnitedHealth Care (UHC) serves as the Third Party Administrator (TPA) for the County's Medical Plan. In FY2015/2016 the UHC renewal was negotiated from \$41.50 per employee per month to \$29.50 per employee per month with a guaranteed fee for 2 years and a 3 percent rate cap for July 1, 2018's renewal. UnitedHealth Care (UHC) will fund \$25,000 each year for the next three years for wellness programs.

The County participated in a Pharmacy Benefit Manager (PBM) Bid Comparison to "carve out" pharmacy coverage with another PBM for July 1, 2017 coverage. The County evaluated the PBM marketplace to accomplish two goals: 1) review the current contract with UHC-Optum Rx and 2) review proposals from other PBM vendors for consideration of changing pharmacy coverage effective July 1, 2017.

Eights bids were received, and two vendors were interviewed. Staff provided the analysis for review and recommendation by the County Manager. The Manager is recommending contracting with Envision Rx for pharmacy benefits. Envision Rx will offer the following:

- Expenditure reduction of \$141,000 annually is projected compared to the current contract with UHC-Optum Rx.
- The County will only be responsible for paying administrative fee for each prescription dispensed offering more transparency to actual cost because there is no undisclosed revenue. This is defined as a 100% pass-through offer.
- If Envision Rx negotiates deeper discounts with network pharmacies during the contract, the County will benefit from reduced prescription costs. The County's broker reports that additional savings is common with pass-through models.
- Envision Rx will communicate with employees directly during the transition. Employees currently taking non-formulary maintenance medications will be grandfathered into the Envision Rx formulary for 90 days. Employees not

Employee Health Care – Continued

medically respondent to any drug change may be granted continuance because of medical necessity.

- Envision Rx will grandfather all members on specialty medications for the life of the contract.

Commissioner Approved

The Commissioner Approved Budget for FY2017/2018 is summarized as follows:

- *No increase in premium equivalent for medical coverage or increase in dental or vision premiums.*
- *Include in the current plan design trans-inclusive health care coverage effective July 1, 2017.*
- *Carve out pharmacy coverage with a Pharmacy Benefits Manager for July 1, 2017 coverage.*

Living Wage

Background

The Board of County Commissioners establishes a living wage for County employees each fiscal year through the adoption of the Orange County budget. The living wage applies to all permanent and temporary employees.

The Board had historically based its determination of the living wage on the Federal Poverty Guidelines for a family of four.

In 2010, the cost of living was calculated by averaging the index for the cities of Chapel Hill, Durham, Burlington and Raleigh. In FY2011/12, the cost of living index was comprised by averaging the indexes for Orange, Durham, Alamance and Wake Counties.

In July 2014, the Board increased the living wage to \$12.76 per hour equating to an entry level grade 8 permanent salary.

In July 2015, the Board approved continuing the living wage at the current \$12.76 per hour in FY2015-16. The average salary for grade 8 employees with greater than one year of service is \$31,080 annually or \$14.84 hourly.

In November 2015, Orange County was certified as a Living Wage Employer by Orange County Living Wage. This organization uses a different formula to calculate the living wage rate which is based on housing costs in Orange County and the surrounding area. In FY2015-16, the Orange County Living Wage established \$12.75 as its target hourly rate. Since Orange County had already adopted \$12.76 as its living wage, the County was also eligible for certification by Orange County Living Wage. In FY2016/2017 the Board of County Commissioners adopted \$13.15 per hour as the living wage, consistent with the rate approved by Orange County Living Wage.

Review of Living Wage over time and Residence of Employees

Chart 1 – Summary of Living Wage from 1998 through 2014 shows the living wage and the entry salary for grade 8 permanent employees for years 1998 through 2016. The data shows that the differential between the two wages has decreased significantly in 2015.

In review, the increase of the living wage to \$12.76 per hour represented an increase of \$1.79 per hour or a 16 percent increase from July 2013. Further, the Living Wage has increased \$4.76 per hour or 60 percent since its first establishment in July 1998.

Date	Living Wage	Entry Salary Grade 8 Wage	Difference
July 1998	\$8.00	\$8.44	-\$0.44
Nov 1999	\$8.20	\$8.61	-\$0.41
July 2000	\$8.45	\$8.85	-\$0.40
July 2001	\$9.11	\$9.52	-\$0.41

Living Wage – continued

July 2005	\$9.34	\$11.42	-\$2.08
July 2007	\$10.12	\$12.23	-\$2.11
July 2011	\$10.81	\$12.51	-\$1.70
July 2012	\$10.97	\$12.76	-\$1.79
July 2013	\$10.97	\$12.76	-\$1.79
July 2014	\$12.76	\$12.95	-\$0.19
July 2015	\$12.76	\$12.95	-\$0.19
July 2016	\$13.15	\$13.15	0

Chart 2 – The Summary of Residence of Employees provides the county of residence for permanent employees and shows a residency comparison between FY2014/15, FY2015/16 and January 2017, the data demonstrates that the number of employees residing in Orange County relative to the all employees is declining.

County of Residence	2015		2016		2017		CHANGE 2014 to 2015		CHANGE 2015 to 2016	
	# of perm employees	% to total	# of perm employees	% to total	# of perm employees	% to total	# change	% change	# change	% change
Orange	453	52.43%	372	40.61%	352	38.10%	-81	-17.88%	-20	-5.38%
Alamance	134	15.51%	197	21.51%	212	22.94%	63	47.01%	15	7.61%
Durham	127	14.70%	143	15.61%	168	18.18%	16	12.60%	25	17.48%
Wake	57	6.60%	57	6.22%	60	6.49%	0	0.00%	3	5.26%
Other	93	10.76%	147	16.05%	132	14.29%	54	58.06%	-15	-10.20%
Total	864	100.00%	916	100.00%	924	100.00%	52	6.02%	8	0.87%

The following demonstrates in more detail Employee Residency in 2017 by County as well as by City and Town within Orange County.

YEAR 2017		
County	# of Emp	% of TOTAL
Orange	352	38.10%
Alamance	212	22.94%
Durham	168	18.18%
Person	69	7.47%
Wake	60	6.49%
Guilford	18	1.95%
Caswell	10	1.08%
Chatham	12	1.30%
Other	18	1.95%
Out of State	5	0.54%

YEAR 2017		
City/Town	# of Emp	% of Total
Hillsborough	161	17.42%
Durham	157	16.99%
Mebane	123	13.31%
Chapel Hill	110	11.90%
Efland	42	4.55%
Graham	35	3.79%
Hurdle Mills	30	3.25%
Raleigh	27	2.92%
Burlington	26	2.81%
Other	213	23.05%

Living Wage – continued

Indicators for Establishing the Living Wage

Chart 3 – Health and Human Services Poverty Guidelines Minimum Hourly Wage

shows the unadjusted Federal Poverty Guidelines. The poverty guidelines are a version of the federal poverty measure. They are issued each year in the *Federal Register* by the Department of Health and Human Services (HHS). The guidelines are a simplification of the poverty thresholds for use for administrative purposes — for instance, determining financial eligibility for certain federal programs. These establish the annual earnings needed for a family of a specific size to meet the threshold, assuming a single wage earner and 2,080 working hours (40 hour work schedule) annually. The annual salary for a family of four as per the 2017 guidelines is \$24,600 or \$11.83 hourly. This represents an annual increase of \$40 (or 15 cents per hour) over 2016.

Number in Family	2012	2013	2014	2015	2016	2017
1	\$5.37	\$5.52	\$5.61	\$5.66	\$5.71	\$5.73
2	\$7.27	\$7.46	\$7.56	\$7.66	\$7.70	\$7.81
3	\$9.18	\$9.39	\$9.51	\$9.66	\$9.69	\$9.82
4	\$11.08	\$11.32	\$11.47	\$11.66	\$11.68	\$11.83
5	\$12.99	\$13.25	\$13.42	\$13.66	\$13.67	\$13.84

Chart 4 - Other Counties Living Wage Data and Methodology

During the FY2014/15 Budget Review, the Board had requested that staff look at other jurisdictions in determining the living wage. As such, Chart 6 represents a summary of surrounding jurisdictions. As shown in Chart 6, jurisdictions calculate the living wage 7.5 percent above the Federal Poverty Guideline for a family of four. Currently the living wage for the City of Durham, Durham County, Durham County Board of Education and the Town of Chapel Hill is \$12.33 for FY2014/15; the Town of Carrboro is \$12.76 for FY2013/14. Other jurisdictions do not have a living wage. Orange County School District has also adopted a \$12.76 living wage effective January 1, 2015.

Based on 2017 Federal Poverty Guidelines, the hourly rate for a family of four is \$11.83 per hour. The FY2017/18 living wage for the referenced jurisdictions below will be \$12.72 per hour based on increasing the living wage by 7.5 percent above the Federal Poverty Guidelines for a family of four.

Living Wage – continued

City of Durham Durham County Durham County BOE Town of Chapel Hill Town of Carrboro	\$12.17 FY13-14 \$12.33 FY14-15 \$12.53 FY15-16	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
City of Raleigh Town of Cary Alamance County Wake County City of Greensboro	No living wage	

In comparison, Orange County's Living Wage of \$13.15 is currently 12.5 percent higher than the poverty guidelines for a family of four (\$11.68 per hour), or \$1.47 per hour above the \$11.68 per hour guideline for 2016.

Living Wage Certification

In November 2015, Orange County was designated as an Orange County Living Wage Employer. In 2015 such certification stated that as a certified employer we were to pay at least \$12.75 per hour to all permanent employees; which at that time the County's Living Wage was \$12.76 per hour. Effective January 1, 2017, as a designated Living Wage employer, the Board of County Commissioner approved increasing the living wage to at least \$13.15 per hour to all full- and part-time employees. Employers providing at least half the cost of health insurance must pay at least \$11.65 per hour. Effective January 1, 2018, as a designated Living Wage employer, an employer must pay at least \$13.75 per hour to all full and part-time employees. Employers providing at least half the cost of health insurance must pay at least \$12.25 per hour.

Living Wage for Participants in Subsidized Employment Programs at the Department of Social Services

The Department of Social Services manages a large employment services program and offers subsidized employment as one component. Subsidized employment allows clients involved with employment services, most of whom have barriers to employment, to gain valuable work experience using public or grant funds for a limited amount of time (generally six-months) in order to secure permanent employment in the future. In FY2016/17 to date, the Department of Social Services has employed 25 clients in 12 positions, and there are currently nine subsidized employees working in these subsidized employment programs.

The subsidized employment program is funded through a combination of county, state, and federal dollars and clients must meet eligibility criteria for the county to receive reimbursement. To be eligible to participate in this program, a client should to be income eligible for Work First or Food and Nutrition Services, or meet certain

Living Wage – continued

requirements as a high-risk youth. The County pays the wage of the client working either in the private sector or within a county department as a temporary employee.

Currently the County pays a living wage of \$13.15 per hour, which is the minimum hourly rate that clients in subsidized employment earn. At the current living wage, some clients enrolled in the subsidized program do not meet the income eligibility requirements for health insurance (Medicaid) and/or food and nutrition benefits. Subsequently, when participants lose these benefits they become ineligible for participation the subsidized employment program and further, the County will not receive state and/or federal reimbursement for wages.

In an effort to avoid the disruption of benefits for participants in the subsidized employment programs, the Commissioner Approved Budget includes the County paying new participants \$11.51 per hour, the hourly wage necessary to allow participants currently receiving Medicaid coverage to continue their coverage under Transitional Medicaid for up to 12 months. Participants may work 40 hours per week.

Commissioner Approved

The Commissioner Approved Budget includes increasing the living wage to \$13.75 per hour for all permanent full and part time employees. Further, the Commissioner Approved Budget includes paying participants in Subsidized Employment Programs \$11.51 per hour. The 2017/2018 projected budgetary increase is \$10,425.

The Commissioner Approved Budget also authorizes the Human Resource Department to create an implementation strategy during FY2017-18 to increase the minimum hourly rate for permanent employees only (this does not include temporary employees) to \$15 per hour. The Position Classification and Pay Plan section of the budget includes allocating \$30,000 to implement this policy.

Personnel Savings Initiatives

Background

Hiring Delay

The County implemented a hiring freeze policy as a personnel savings program for FY2002/2003. A twelve-month hiring freeze was in effect for FY2009/2010 through FY2014/2015. In FY2010/11, the Board of County Commissioners reduced the hiring freeze to six-months to prevent a reduction in workforce and to realize personnel savings. Overall the program averaged a cost savings of approximately \$2 million each fiscal year from FY2011/2012 through FY2014/2015. The Board discontinued this program in FY2015/2016.

Salary Savings

The Board approved a Request to Fill process to manage the rate at which vacancies may be filled. If the County is facing a fiscal crisis, the Manager may postpone or deny requests to fill vacancies.

The County also achieves personnel savings through natural attrition.

Salary attrition savings of \$750,000 was budgeted for FY2015/2016. As of June 30, 2016, total salary and benefits savings was \$1,676,326.

Salary attrition savings of \$1.5 million was budgeted for FY2016/2017. As of June 30, 2017, total salary and benefits savings was \$2,091,792.

Commissioner Approved

The Commissioner Approved Budget includes a budgetary projection for FY2017/2018 for personnel salary and benefit savings through attrition of \$2 million.

Retiree Health Care

Background

Health Insurance

The County provides health coverage to all eligible retirees. Permanent employees hired on or before June 30, 2012 are eligible for County paid health insurance when they retire if they have completed at least ten years of service as a permanent employee. Retirees who are 65 years or older or are retiring on a disability retirement and have five years of service as a permanent employee are eligible for coverage but must pay half the cost. Permanent employees hired on or after July 1, 2012 are eligible for County paid health insurance when they retire if they have completed at least twenty years of service as a permanent employee. Retirees 65 years or older or who are retiring on a disability retirement and have ten years of service as a permanent employee are eligible for coverage but must pay half the cost.

Retirees under age 65 are eligible for enrollment in the same group plans offered to active County employees. This includes eligibility for two health plans; the Traditional Choice Plus Medical Plan, a traditional Point of Service (POS) plan and a High Deductible Plan paired with a Health Savings Account (HDP/HSA). As of January 2017, the plan covered 155 County non-Medicare eligible retirees.

Most retirees at the age of 65 are eligible for Medicare, which consists of two parts, Medicare Part A (hospital insurance) and Medicare Part B (medical insurance). Most retirees are automatically eligible for Medicare Part A at age 65 and there is no cost to the retiree. The Medicare Part B premium is automatically deducted from a retiree's Social Security benefits. If enrolled in Medicare Part B since 2015, the monthly premium is typically \$134 monthly.

The County pays the premiums for both Medicare Part D (prescription drug coverage) and a Medicare Supplement as specified in Chapter 28 of the County Code of Ordinances. The Supplement, also called Medi-gap covers most remaining hospital and doctor costs after Original Medicare (Part A and Part B) has paid its share. To date, approximately 200 retirees are enrolled in a Medicare Supplement (Plan F) program.

Other Post-Employment Benefits (OPEB)

GASB 74 establishes uniform financial reporting and accounting standards for state and local governments for post-employment benefits other than pensions (OPEB) and requires that expenses associated with retiree health benefits be accrued over the working lifetime of employees, rather than expensed on a pay-as-you-go basis as retirees incur claims. The Board of County Commissioners (BOCC) has funded \$7.75 million in the OPEB Fund to appropriately prepare for the cost of retiree health insurance in the future. The chart below shows the County's liability for retiree health care as determined by an independent auditor for years 2007 through 2015.

Retiree Health Care – continued

Actuarial Valuation Date	Unfunded Actuarial Accrued Liability (UAAL)	UAAL as a Percentage of Covered Payroll
12/31/2015	\$83,542,665	181.2%
12/31/2013	\$65,152,273	167.5%
12/31/2012	\$65,622,232	175.7%
12/31/2011	\$63,716,142	165.2%
12/31/2010	\$62,803,094	163.5%
12/31/2009	\$58,020,674	152.7%
12/31/2007	\$54,382,277	145.6%

Commissioner Approved

The Commissioner Approved Budget includes an increase for Retiree Health Insurance of \$215,237 which represents a 9.83 percent increase for health coverage for all retirees. The Commissioner Approved Budget is consistent with the Manager’s recommendation to not include an increase for the health coverage premium equivalent for retirees enrolled in the County’s group plans (pre-65 retirees). This represents an increase of 5.05 percent for pre-65 retiree budget appropriation and an increase of 4.6 percent for post-65 budget appropriation.

Voluntary Furlough Program

Background

Article IV Section 28-53 of the Code of County Ordinances states that the Board of County Commissioners may by resolution implement a mandatory furlough plan. The Manager may implement a voluntary furlough plan and shall provide Administrative Rules and Regulations to carry out the provisions of the Code of County Ordinances Section 28-53.

On June 16, 2009, the Orange County Board of County Commissioners approved Resolution 2009-073 which provided employees the opportunity to request furlough leave without loss of employee benefits. The Voluntary Furlough Program was initiated as a cost savings program because of a fiscal crisis declared by the Manager at that time.

The Manager implemented rules and regulations for the Voluntary Furlough Program, which granted employees time off without pay for the first time on June 1, 2009. The Voluntary Furlough Program has been extended as part of the budget process since its onset in FY2009/2010. To date the Voluntary Furlough program was extended through June 30, 2017 as per the adoption of the FY2016/2017 budget by the Board of County Commissioners.

The program offers employees the opportunity to work a reduced schedule or take unpaid time off without losing any benefits or seniority status. The County continues paying employer paid benefits. Participation in the Voluntary Furlough Program requires Director approval and should meet the needs of the employee and the department to ensure there is no disruption in service to Orange County residents.

The chart below summarizes the number of participants, hours of unpaid leave and the cost savings for FY2010/2011 through FY2016/2017:

FISCAL YEAR	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
Participants	17	18	14	8	4	4	2
Hours of Unpaid Leave	1,086	2,182	2,525	1,380	1,020	932	410
Savings	\$23,965	\$40,886	\$53,512	\$27,841	\$22,557	\$21,900	\$8,595

**as of April 1, 2017*

Voluntary Furlough Program – Continued

Projected Cost Savings of Extending Voluntary Furlough through FY2017/2018

Staff anticipates that cost savings attributed to offering permanent employees the benefit of opting to take unpaid leave by reducing their workweek throughout all or a portion of the fiscal year or taking a voluntary unpaid leave of absence will yield approximately \$6,000 in FY2017/2018. Overall, the County has continued to achieve cost savings from the program.

Commissioner Approved

The Commissioner Approved Budget includes extending the Voluntary Furlough Program for FY2017/2018.

Functional Leadership Team

Ranking Criteria Summary and Ranking Forms

Appendix B

ORANGE COUNTY
FY2017-18 BUDGET PROCESS
FUNCTIONAL LEADERSHIP TEAMS
Budget Request Ranking Criteria

Each budget request should be scored on a scale of zero to five. The request would receive zero points if it does not support the criteria in any way and five points if it is entirely consistent with the ranking criteria.

1. The request supports the **goals of the BOCC.**

The request should support at least one of the goals of the Board of County Commissioners. Additional points should be awarded to requests that also advance one or more of the 2016 policy priorities identified during the annual retreat.

2. The request is required in order to comply with a State, Federal, or locally imposed legal **mandate.**

A request should be awarded five points if it is necessary to comply with a legal mandate. Requests that assist or ease compliance may be awarded fewer points based on levels of necessity. Documentation should be provided to demonstrate the source of the mandate and how the request advances compliance.

3. The request addresses **life safety** concerns.

A request that addresses life and/or safety concerns should be scored based on the level of risk that is mitigated. Data and/or documentation should be provided that show how and to what degree risk is reduced or eliminated.

4. The request **expands services** to residents.

A request that expands services or addresses a community need should be scored on based on the number of residents served per dollar invested and/or the level of service need in the community. Service expansions that increase public service at the lowest per capita cost and those that satisfy the greatest level of community need or demand should receive higher scores. Data should be provided to demonstrate the community need.

5. The request reduces an **existing backlog** of resident needs.

Requests that reduce an existing backlog in the most efficient manner should also receive higher scores. Data should be provided to demonstrate the rate of backlog reduction and an estimate of when the backlog will be resolved.

6. The request **improves operational efficiency.**

A request that improves the operational efficiency of a department should be scored based on improvements in output per dollar invested or improvements in program outcomes per dollar invested.

7. The request is **budget neutral or will generate additional revenue.**

A request that is budget neutral is one that results in no net cost to the County. Requests should be scored based on the degree to which the request is budget neutral. A request that generates revenue in excess of the associated expenses should receive a perfect score.

8. The request promotes **inter-departmental cooperation or collaboration.**

A request that promotes interdepartmental cooperation or collaboration should be scored based on anticipated proposal outcomes. Proposals that show an interdisciplinary approach to a policy priority or need should receive a higher number of points.

FY 2017-18 Budget Request Ranking Form

FUNCTIONAL LEADERSHIP TEAM: Community Services				
Department Name	Budget Requests	Estimated County Cost	Total Ranking	Manager Recommend
Planning	Property Development Technician	\$0	35	Yes
Planning	Property Development Specialist	\$0	34	Yes
OPT	OPT Dispatcher	\$25,965	31	Yes
OPT	Additional OPT driver positions (6)	\$36,450	31	Yes
Planning	NPDES Gravelly Hill Demonstration	\$0	31	Yes, grant funded
OPT	Recurring capital- transit vehicles (2)	\$60,000	29	Yes
OPT	Contract services - marketing/branding, driver training, software	\$55,500	29	Yes, partial
Planning	Erosion Control Officer I	\$0	29	No
OPT	OPT Transit Supervisor	\$28,965	28	No
Animal Services	Including microchips as part of an adjusted adoption fee	\$18,500	25	Yes
Planning	Bicycle Share System	\$15,000	23	No
DEAPR	Recreation Assistant - Soccer.com	\$47,592	22	Yes
Planning	Bicycle Safety Task Force	\$15,000	22	No
DEAPR	Parks Technician (Trails Ranger)	\$47,592	21	No
Planning	Clean Water Education Partnership	\$4,240	19	No
Planning	NPDES Stormwater Control Measure	\$0	18	Yes, grant funded
Solid Waste	Expand Landfill Hours 1/day (M-F)	\$0	18	Yes

FY2017-18 Budget Request Ranking Form

FUNCTIONAL LEADERSHIOP TEAM: General Government				
Department Name	Budget Requests	Estimated County Cost	Total Ranking	Manager Recommend
Tax Administration	Addition of new Revenue Technician II in Emergency Services Ambulance Billing	\$59,442	24	No
Register of Deeds	New System for Register of Deeds	\$400,000 (Automation Fund)	22	CIP Project
Register of Deeds	Vital Records Reconstruction Project	\$10,900	10	No
Co. Mgr- Risk Mgmt.	New Staff Position: Safety Coordinator	\$79,400	15	No
Co. Mgr- Arts Comm.	Student Intern Request	\$13,676	9	Yes

FY2017-18 Budget Request Ranking Form

FUNCTIONAL LEADERSHIP TEAM: Human Services				
Department Name	Budget Requests	Estimated County Cost	Total Ranking	Manager Recommend
HHRCD	Housing Displacement Funds	\$100,000	28	Yes, partial
HHRCD	Housing Rehabilitation Specialist	\$64,284	28	Yes
Health	Family Success Alliance increase for increase Zone Navigator FTEs, Summer literacy, Kindergarten Readiness, a development consultant, and School Innovation funds.	\$164,797	25	Yes
Social Services	In-Home Aid Services	\$91,500	23	Yes
HHRCD	Habitat Brush with Kindness Rehabilitation Funds	\$25,000	23	No
Health	Data Systems Manager - 1.0 FTE	\$0	21	No
Health	PH Program Manager (Behavioral Health Coordinator) - 1.0 FTE	\$69,833	21	No
Aging-AT	Aging In Place In Home services contract	\$61,320	19	Only Living Wage increase
Social Services	IT equipment for Child Welfare conversion to NC Fast	\$27,794	18	Yes, in CIP
Aging-VC55+	To increase a .5 FTE position to 1.0 FTE	\$18,937	18	No
Health	Senior Public Health Educator (effective 1/1/18) - 1.0 FTE	\$0	18	No
Social Services	Senior Collaborative	\$20,000	17	Yes
HHRCD	Housing Choice Voucher to Homeownership Down Payment Assistance	\$10,000	16	No
Aging-AT	Family Caregivers In Home services contract	\$14,020	14	Only Living Wage increase
Health	Property Development Tech - 1.0 FTE (make time limited permanent since project is delayed)	\$50,589	14	No
Social Services	Security equipment (cameras & door access panels) at Southern Human Services Center	\$9,150	13	No
HHRCD	Housing Resource Specialist	\$58,025	13	Yes
Aging-CBS	Equipment - Assistive Listening Devices	\$7,200	12	Yes

FY2017-18 Budget Request Ranking Form

FUNCTIONAL LEADERSHIP TEAM: Public Safety				
Department Name	Budget Requests	Estimated County Cost	Total Ranking	Manager Recommend
EMS	Community Paramedic Coordinator	\$63,518	29	No
EMS	Community Paramedic (2)	\$105,195	29	No
EMS	EMT Extrication Jumpsuits	\$21,167	28	No
Emergency Services-Comm	5 Telecommunicator Positions	\$280,320	25	No
Emergency Services-EM/Admin	Forklift and Narrow-aisle lift	\$55,129	25	Yes, include in Equipment Financing package in 2017
Fire Marshal	Rescue Equipment requested by Fire Departments;	\$71,538	24	Yes, 50% of requested amount
CJRO	New Staff Position: Misdemeanor Diversion Program Coordinator	\$62,416	23	Yes
Emergency Services-EM/Admin	Consultant/Contract services to guide development of a Pre-Disaster Recovery Plan	\$35,000	23	No
Emergency Services-EM/Admin	Emergency Management Planner I (FTE)	\$56,544	22	No
CJRO	New Staff Position: Part-time AA	\$34,558	21	Yes
Fire Marshal	25% increase in stipend for South Orange Rescue Squad	\$7,227	21	Yes
Emergency Services-EM/Admin	EOC renovations/improvements	\$50,000	21	No
EMS	Video Intubation System	\$11,050	18	No

CJRO	Contract Peer Support Services	\$5,000	17	Yes
EMS	Performance Load System SAE/KKK/CAAS/NFPA compliant	\$46,725	13	Yes
EMS	Bariatric Ambulance Upfits - Installation of 1 Power-Load System in unit 888 and 899 (Medic 3 and Medic 4) SAE/KKK/CAAS/NFPA compliant patient loading system.	\$49,844	12	No
Emergency Services-EM/Admin	EMS phones updated from flip to iPhones, Additional phones for new employees, iPads for every ambulance	\$13,500	12	Yes, for updated phones only

FY2017-18 Budget Request Ranking Form

FY 2017-18 Budget Request Ranking Form				
FUNCTIONAL LEADERSHIP TEAM: Support Services				
Department Name	Budget Requests	Estimated County Cost	Total Ranking	Manager Recommend
AMS-Admin	Administrative Asset II (Bring surplus sales back in-house. Deals with increasing room reservations - 26% increase from last year at 13 meeting spaces, often after hours) Offsetting revenue from avoided contract services costs \$25,000. (total position cost = \$51,430)	\$26,430	27	No
IT	Increase of .3 FTE to Help Desk Admin Specialist	\$13,245	24	No
Community Relations	Redesign website and improve operational efficiency (ADA Compliance)	\$35,000	23	Yes
IT	Virtual Security Services	\$25,000	23	No
AMS-Fleet Maint	Emergency Service Telematics - Startup Equipment Cost to manage ambulances and other critical vehicle resources, reduce idling	\$10,940	19	No
IT	Managed Help Desk Services - after hours	\$25,000	18	No
AMS-Fleet Maint	Shared Vehicle Program - Startup Equipment Cost for 6 vehicles. Critical program for reducing fleet size. Introductory number, plan to ramp up and this effects budget neutrality.	\$1,268	17	No
AMS-Fleet Maint	Facilities Services/Fleet Maint. Technician - Shared position that would provide cleaning service to northern campus facilities as well as assist with basic vehicle maintenance. This position reduces Southern Campus Team travel time (3 staff hours per day) to support Southern Campus growth and intense usage.	\$42,470	17	No
AMS-Fleet Maint	Heavy Duty Lift - Needed to support expansion of transit and Ambulance fleet with larger/extended platform vehicles wth advanced suspensions	\$31,531	15	No
AMS-Fleet Maint	Vehicle Wash Services - in place of purchasing a vehicle wash station. OPT would get washes from Blue Beacon truck wash. EMS and Sheriff's fleet could wash for free.	\$7,200	13	Yes
AMS-Custodial	Extech MO290-RK Water Restoration Contractor Kit - for measuring moisture in walls and other facility structures. Will be used to hold remediation contractors accountable for water extraction performance	\$849	7	No
AMS-Fac Maint	Laser level	\$1,200	6	No

Approved Fee Schedule

Appendix C

Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
Asset Management				
	Use Fee (except for classification 5 and 6, or as otherwise stipulated in Facilities Use Policy)	Resident \$10/hr, Non-Resident \$20/hr		2011
	Great Hall or Ballroom (Senior Centers), except class 6	Resident \$75, Non-Resident \$ 125		2011
	Class 5 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$50/hr, Non-Resident N/A		2011
	Class 6 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$125, Non-Resident \$175		2011
	On-site personnel	Resident \$15/hr, Non-Resident \$20/hr		2011
	Kitchen Use, senior centers only	Resident \$25, Non-Resident \$50		2011
	Security Deposit; class 6 only	Resident \$100, Non-Resident \$100		2011
	Cleaning/lock up/utility fee	Resident \$25, Non-Resident \$25		2011
Orange Public Transportation				
	Vehicle lease	\$1.00 per mile (van)		2012
		\$1.00 per mile (van)		2012
		\$1.00 per mile (bus)		2012
	Driver lease	\$20.00/hour Business Hours		2007
		\$22.00/hour Afterhours/Weekends		2007
		\$30.00/hour Holidays		2007
	Public Shuttle	\$2.00 per one way trip in-town		2005
		\$1.00 per one way trip for elderly or disabled		2005
	Medical trips	\$3.00 door to door		2001
Department on Aging				
Senior Programs	Classes	Instructor Cost + 10-25% Admin		Ongoing
	Senior Games	\$15.00 per participant		2010
Senior Center	Room rental (CH center only)	\$15 to \$65/3 hr during bus. hours		1991
		\$10 higher after business hours		1991
		\$250 entire facility after hours		1991
Board of Elections				
Filing Fees	State & County Offices	1% of Annual Salary		Mandated #
	Municipal Offices	CH - \$5.00 Mayor and Council		1980
		Car - \$15.00 Mayor \$10.00 Council		1980
		Hills - \$10.00 Mayor and Council		1980
Municipal Elections	Precinct Officials	CH 50% and Car 50% of Cost		1980
		Hills - 100% of Cost		1980
	Ballots	All municipalities 100% of Cost		1980
	Advertisements	All municipalities 100% of Cost		1980
Other Charges	Computer print-outs	\$.10 per page		2009
	Special Select	\$.10 per page		2009
	One-Precinct	\$.10 per page		2009
	Computer labels	\$.30 per page		2009
	Computer Tapes/CD's	\$10.00 per CD		2009
	Specialized Programming	\$10.00 per CD		2009

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
DEAFR				
<i>Natural & Cultural Resources</i>				
	Local Landmark Program	\$100.00		2010
PARKS & RECREATION				
Athletics				
	Youth Athletics	100% Recovery Rate		2009
	Adult Athletics	100% Recovery Rate		2005
General Programs				
	Youth/Teen Programs	100% Recovery Rate		2009
	Adult Programs	100% Recovery Rate		2009
	Trips	100% Recovery Rate		2009
	Gyms- Open play individuals	\$25 annual Facility Use pass		2007
	Gyms- Open play individuals	\$15 semi-annual Facility Use pass		2011
	Gyms- Open play per day	\$3.00		2012
Special Populations Programs				
		5% Recovery Rate		2005
Other Programs				
	Concerts	Varies		2009
Facility Rentals				
	Gyms - Group Rentals	Resident: \$35 per hour Non-Resident : \$ 52.50 per hour		2015
	Activity Rms/Rec Centers	Resident: \$25 per hour Non-Resident : \$ 37.50 per hour		2015
	Athletic Fields	Resident: \$25 per hour Non-Resident : \$ 37.50 per hour		2015
	Athletic Fields - Tournaments	\$35/hr. for resident, \$52.50 for non-resident		2014
	Athletic Field Lighting	\$35 per hour		2016
	Tennis/Basketball Court Rental	\$5.00		2010
	Tennis/Basketball Court Rental w/ lights	\$10.00		2010
	Tournament Vending Permit Fee	\$100 per day		2013
	Special Event Vending	\$15/booth per day		2013
	Non-County Resident Fee	Additional 50% to applied fee		2007
	Picnic Shelter	\$20 per rental		2012
	Group Camping	\$30 per group of 6-30.		2009
	Parks Open Space permit fee (not court, shelter or athletic field)	\$10/hour or \$50/day		2011
	Farmer's Market Pavilion	\$10 per day		2012
Equipment Rentals				
	Recreational Equipment Rental	\$25 per use		2013
	Fax	\$1.00 per page		1994
Land Records				
	GIS Property Map - 8 1/2 x 11	\$3.00; additional copy \$2.00		1994
	GIS Ortho - Property Map - 8 1/2 x 11	\$5.00; additional copy \$3.00		1994
	GIS Property Map - 11 x 17 (B-size)	\$5.00		1994
	GIS Ortho - Property Map - 11 x 17 (B-size)	\$10.00		1994
	GIS Property Map - 17 x 22 (C-size)	\$10.00		1994
	GIS Ortho - Property Map - 17 x 22 (C-size)	\$20.00		1994
	GIS Property Map - 22 x 34 (D-size)	\$15.00		1994
	GIS Ortho - Property Map - 22 x 34 (D-size)	\$25.00		1994
	GIS Property Map - 34 x 44 (E-size)	\$25.00		1994
	GIS Ortho - Property Map - 34 x 44 (E-size)	\$35.00		1994
	Custom GIS Map E-size (Original Inventory)	\$30.00		1994
	Custom GIS Map E-size (Original)	\$30.00 per hour		1994
	Computer Report Land Data	\$.02 per item		1994
	Computer Labels - Owners	\$.02 per item		1994
	Plot Land Description	\$20.00 each		1994

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
<i>Library</i>				
	Fines - overdue children's books	10 cents per day (\$5.00 maximum)		2010
	Fines - overdue adult books	20 cents per day (\$5.00 maximum)		2010
	Fines - overdue Periodicals	\$.20 per day		2013
	Fines - overdue DVD	\$.50 per day (\$5.00 maximum)		2015
	Fines - overdue CD	\$.20 per day		2013
	Fines - overdue Literacy Bag	\$1 per day		2013
	Photocopies	15 cents per page		2010
	Microfilm copies	15 cents per page		2010
	Fax	\$1.00 per page to send		1989
		50 cents per page to receive		1989
	Printouts (from internet)	15 cents per page		2010
	Inter-library Loan	\$1 plus library charges (\$3)		2013
	Processing Fee	\$5.00		2010
	Kindle Replacement Fee	\$150.00		2014
	Photocopies - Color	25 cents per page		2014
	Fines - overdue Kindle	\$1.00/day		2014
	Flash Drive	\$3.00		2015
<i>Register of Deeds</i>				
	Deeds of Trust or Mortgage	\$56 (up to 15 pgs); \$4 each additional page		10/1/2011
	Deeds	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Other Instruments	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Assumed names, POA, etc.	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Additional subsequent instruments index ref.	\$25 each added to recording fee		10/1/2011
	Multiple documents	\$10 each additional document		2002
	Certified Copies	\$5 (1st pg); \$2 each additional page		2002
	Non-standard document fee	\$25 in addition to regular recording fee		2002
	Notice of Satisfaction	No Fee		2002
	Plats	\$21.00		2002
	Right-of-Way Plans/Highway Maps	21; \$5 each additional		2002
	Plat copy (uncertified)	\$3.00		2002
	Certified copy of plats	\$5		2002
	UCCs	\$38, \$45 if more than 2 pgs +\$2/page over 10 pgs		2001
	UCC searches	\$30 per debtor name + \$1/page for copies		2001
	Excise/Revenue Stamps	\$2 per \$1000 based on purchase price		1992
	Conformed Copy	\$5		2002
	Marriage License	\$60		2009
	Marriage License Corrections	\$10		2002
	Process Delayed Marriages	\$20		2002
	Certified Copies, Births, Deaths, Marriages			
	Certificates	\$10		2002
	Laminated copy of Birth Certificates	\$12		2002
	Process Amendments Births/Deaths	\$10 + \$15 to NC Vitals Records		2002
	Process Legitimation	\$10		2002
	Delayed Birth Registration	\$20		2002
	Notary Public Qualification	\$10		2002
	Notarization per Signature	\$5		2002
	Notary Certification	\$3 per document		2002
	Copy Work	15 cents per page		2010
	Mylar plat copy	\$5		Early 1980s
	Issuance of Plat Copy Key	\$5		2002
	Duplicate Marriage License	\$10		2000
	Historical Records	\$1		Early 1980s
	CRT print-out	15 cents per page		2010
	Computer tapes	\$10 per tape		1997

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
<i>Planning</i>				
Engineering	Plan Review	\$300 minimum, \$500 for greater than 1000 linear feet of utility or residential greater than 20		2012
	Construction Observation	\$1 per linear foot of utility		2012
	Tap Reinspection Fee	\$100.00		2011
Current Planning fees	Comprehensive Plan Amendment			
	Text Change	\$500.00 staff review fee, \$800.00 Legal advertisement		2011
	Future Land Use Map Change	\$500.00 + \$50.00/acre of impacted property, area staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request		2016
	Unified Development Ordinance			
	Text Amendments	\$500.00 staff review fee, \$800.00 Legal advertisement (i.e. newspaper ads)		2016
	Zoning Atlas Amendment			
	Rezone to General Use Residential	\$500.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request		2016
	Rezone to General Use Nonresidential	\$2000.00 staff review fee including an additional \$100.00 an acre for single tracts or \$50.00 an acre for a petition involving multiple tracts of property, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request		2016
	Special Use			
	Class A	\$1,100.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting for all non telecommunication facility permit requests / \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and Public Hearing associated with the review of the request		2016
	Class B	\$560.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting for all non telecommunication facility permit requests / \$1.00 first class mail fee for each individual parcel required to be notified of the Public Hearing		2016

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	Zoning Fees: Telecommunication Towers			2015
	Master Telecommunication Plan Amendment Requests	\$200.00		2015
	Telecommunication Tower, Special use Permit Class A	\$2,500.00		2015
	Escrow Account	Consultant Review Fee \$7,500.00		2016
	Telecommunication Tower, Special use Permit Class B	\$1,500.00		2015
	Escrow Account	Consultant Review Fee \$7,000.00		2016
	Co-Location Fee	Co-Location Consultant Review Fee \$1,000.00		2016
	Zoning Review Fee (building permit)	\$100.00		2015
	Rezone to Conditional Use District	\$3000.00 staff review fee (includes rezoning and Class A Special Use Permit Fee), \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting, the Planning Board meeting, and public hearing associated with the review request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component.		2016
	Rezone to Conditional Zoning District	\$2000.00 staff review fee (involves rezoning application only), \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting, the Planning Board meeting, and public hearing associated with the review request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component.		2016
Board of Adjustment	Residential Variance/Appeal	advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Nonresidential Variance/Appeal	advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Subdivision			
	Concept Plan	\$140.00 staff review fee		2011
	Final Plat	\$140.00 staff review fee		2011
	Re-approval	\$100.00 staff review fee		2011
	Major Subdivision			
	Concept Plan	\$310 staff review fee, \$30.00 sign posting for Neighborhood Information meeting, \$1.00 Neighborhood Information meeting mailing fee for each individual parcel required to be notified of request		2011
	Preliminary	\$600.00 staff review fee, \$800.00 legal advertisement		2011
	Final	\$500.00		2001
	Re-approval	\$500.00 staff review fee		2011
	Modification of approved subdivision preliminary or final plat	\$500.00 staff review fee, \$800.00 legal advertisement if BOCC review/approval of modification is required		2011
	Zoning Compliance Permits and Site Plan			
	Zoning Compliance Permit for single family/duplex residential structure(s)	\$30.00		2011

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	Single-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011
	Multi-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011
	Nonresidential - Certification Required	\$1,000.00 staff review fee plus, \$20.00 per 100 square feet of proposed office/institutional building area, \$25.00 per 100 square feet of industrial/warehouse building area, \$30.00 per 100 square foot of proposed commercial/retail building area. If project is associated with a Conditional Use or Conditional Zoning approval, an additional \$250.00 staff review shall apply to the project		2016
	Home Occupation Plan Review	\$90.00		1997
	EDD Site Plan	\$1,000.00 plus \$10.00 per square feet of proposed building area. If project is associated with a Conditional Use, Conditional Zoning, or Special Use Permit then an additional \$250.00 staff review fee shall apply		2011
	Signs - not associated with a site plan review or approval	\$25 + \$2/sq. ft.		2001
	Major (engineering modifications to the site plan, including major changes in site planning)	\$500.00		2001
	Minor (additions to or deletions from the site plan modification)	\$250.00		2001
	Administrative approvals, including one-year extensions to approved site plans	\$250.00		2001

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	Miscellaneous			
	Review of Traffic Impact study associated with project	\$250.00 in addition to established project review fee, if any		2011
	Review fee for projects located within Major Transportation Corridor Overlay District	\$200.00 in addition to established project review fee, if any		2011
	Partial Width Right Of Way request	\$125.00 staff review fee, \$800.00 legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Vacation of rights-of-way/release of easements per vacation or release (includes advertising)	\$250.00 staff review fee, \$800.00 legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Payment-in-Lieu of Parkland Dedication			
	Community Park	\$422/lot		1996
	District Park	\$455/lot		1996
	Hire outside consultants	Cost + 15%		2001
	Land Use Plan Map	\$1.00		1989
	Airport Study	\$5.00		1989
	Water Resources Task Force	\$4.25		1989
	Street Study	No Charge		1989
	Road Map	\$2.00		1989
	Road Map (large)	\$6.00		1989
	Aerial Photos	\$1.00		1989
	Topo Maps	\$1.50		1989
	Other Maps	\$1.00		1989
	Inventory of Sites	\$3.50		1989
	Inventory of Natural/wildlife etc	\$10.00		1989
	Photo Copies (Small Area Plans, JPA Land Use Plan, and all other documents and reports)	\$0.10 per page duplexed B&W; \$0.50 per page duplexed Color		2011
	Master Recreation/Parks Plan	\$10.00		1989
	New Hope Corridor Plan	\$4.00		1996
	Historic Preservation Element	\$10.00		1996
	Flexible Development Standards	\$5.00		1996
	2030 Comprehensive Plan	\$25.00 B&W; \$125.00 Color		2011
	Unified Development Ordinance (UDO)	\$40.00 B&W; \$200.00 Color		2011
	Copy of Map 8.5 x 11	\$3.00; additional copy \$2.00		2011
	Copy of Map 11x17	\$5.00; additional copy \$3.00		2011
	Copy of Map 18x24	\$10.00		2011
	Copy of Map 24x32	\$15.00		2011
	Copy of Map 30x40	\$25.00		2011
	Custom Map 24x32 (Using Existing Data)	\$30.00		2011
	Custom Data/Map 24x32 (Creation of New Data)	\$30.00/hour		2011
	CD	\$10.00		2011

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision	
Erosion Control Fees	Erosion Control Plan Review				
	Intense urban	\$507.00 per acre		2001	
	Urban	\$272.00 per acre		2001	
	Rural	\$158.00 per acre		2001	
	Land Disturbance (Grading) Permits				
	Intense Urban	\$1,241.00 per acre		2001	
	Urban	\$646.00 per acre		2001	
	Rural	\$310.00 per acre		2001	
	Private Roads	\$155.00		1998	
	Storm water Management Plans	\$500.00		2011	
		Stream Origin and Intermittent/Perennial Determinations 1-2 determinations/site \$200 3-6 determinations/site \$500 7-9 determinations/site \$1000 10-12 determinations/site \$1200 13-16 determinations/site \$1500 17-19 determinations/site \$2000			2012
		Surface Water Identification (SWID) field work.			
		Infill /redevelopment	Flat fee of \$10,000 for projects less than 5 acres. 5 acres or greater use intense urban		2011
Inspection fees Building	<i>Schedule A</i>				
	New Residential (1&2 family)	\$0.357/sq. ft. (all trades included)		2014	
	Building	0.145/sq. ft.		2014	
	Electrical	0.067/sq. ft.		2014	
	Plumbing	0.067/sq. ft.		2014	
	Mechanical	0.078/sq. ft.		2014	
	Plan Review	0.184/sq. ft. \$10.00 min. 12% surcharge for Hillsborough		2014	
	<i>Schedule B</i>				
	Residential Renovations and Accessory Structures (1&2 family)	\$0.23 per square foot		2006	
	Building	0.265/sq. ft.		2014	
	Electrical	\$75.00		2014	
	Plumbing	\$75.00		2014	
	Mechanical	\$75.00		2014	
	Plan Review	0.184/sq. ft. \$15.00 min. 12% surcharge for Hillsborough		2014	
	<i>Schedule C</i>				
	Mobile/Modular Homes				
	Singlewide				
	Building	\$100.00		2014	
	Electrical	\$63.00		2014	
	Plumbing	\$45.00		2014	
	Mechanical	\$45.00		2014	
	Doublewide				
	Building	\$150.00		2014	
	Electrical	\$63.00		2014	
	Plumbing	\$45.00		2014	
	Mechanical	\$45.00		2014	
	Triplewide				
Building	\$175.00		2014		
Electrical	\$63.00		2014		
Plumbing	\$63.00		2014		
Mechanical	\$63.00		2014		

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	Quadwide			
	Building	\$200.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$63.00		2014
	Mechanical	\$63.00		2014
	<i>Schedule D</i>			
	New Commercial-per square foot			
	Residential (apartments)			
	Building	\$0.219		2014
	Electrical	\$0.097		2014
	Plumbing	\$0.097		2014
	Mechanical	\$0.077		2014
	Storage			
	Building	\$0.077		2014
	Electrical	\$0.059		2014
	Plumbing	\$0.059		2014
	Mechanical	\$0.077		2014
	Assembly			
	Building	\$0.164		2014
	Electrical	\$0.089		2014
	Plumbing	\$0.089		2014
	Mechanical	\$0.077		2014
	Institutional			
	Building	\$0.305		2014
	Electrical	\$0.150		2014
	Plumbing	\$0.150		2014
	Mechanical	\$0.153		2014
	Business			
	Building	\$0.219		2014
	Electrical	\$0.104		2014
	Plumbing	\$0.104		2014
	Mechanical	\$0.098		2014
	Mercantile			
	Building	\$0.150		2014
	Electrical	\$0.074		2014
	Plumbing	\$0.074		2014
	Mechanical	\$0.067		2014
	Hazardous			
	Building	\$0.114		2014
	Electrical	\$0.048		2014
	Plumbing	\$0.048		2014
	Mechanical	\$0.067		2014
	Factory/Industrial			
	Building	\$0.114		2014
	Electrical	\$0.048		2014
	Plumbing	\$0.048		2014
	Mechanical	\$0.067		2014
	Educational			
	Building	\$0.219		2014
	Electrical	\$0.104		2014
	Plumbing	\$0.104		2014
	Mechanical	\$0.098		2014

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee		Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	Commercial Plan Review	0.0322 per square foot per project <5000 sq ft (\$82.50 minimum)			2014
		0.0253 per square foot 5000-20,000 sq ft			2014
		0.01955 per square foot 20,000-150,000 sq ft			2014
		0.0127 per square foot >150,000 sq ft			2014
		(Additional 11% Town of Hillsborough)			2006
	Commercial Renovations and Alterations	Building \$150 + .316 per sf; Electrical \$100.00; Plumbing \$100.00; Mechanical \$100.00			2014
	<i>Schedule E</i>				
	Miscellaneous Bldg Inspections	Commercial	Residential		
	Moving Building	\$100.00	\$100.00		2014
	Building Demolition	\$100.00	\$100.00		2014
	Change of Occupancy/Use	\$100.00			2014
	Communication Tower				
	Building	\$23.00/ft.			2014
	Electrical	\$150.00			2014
	Swimming Pools				2012
	Commercial	\$100.00			2014
	Residential	\$100.00			2014
	Woodstove/Fireplace				
	Commercial	\$50.00			2014
	Residential	\$50.00			2014
	Prefabricated Utility Bldgs.				
	Commercial	Calculated under storage capacity			
	Residential	\$100.00			2014
	Signs	\$100.00			2014
	<i>Schedule F</i>				
	Miscellaneous Electrical	Commercial	Residential		
Electrical Inspections	Temporary Serv 60 amp	\$50.00	\$50.00		2014
	Temporary Serv 60A-100A	\$50.00	\$50.00		2014
	Sign Inspections	\$50.00	\$50.00		2014
	Gasoline Pumps	\$50.00			2014
	Miscellaneous Inspections	\$100.00	\$100.00		2014
	<i>Schedule G</i>				
	Electrical Service Changes	Commercial	Residential		
	Single Phase				
	60-100A	\$100.00	\$100.00		2014
	125-200A	\$100.00	\$100.00		2014
	400A	\$150.00	\$150.00		2014
	Three Phase				
	150-200A	\$150.00	\$150.00		2014
	400 A	\$200.00	\$200.00		2014
	<i>Schedule H</i>				
	Electrical Service	Single Phase	Three Phase		
	30-60A	\$50.00	\$125.00		2014
	70-100A	\$125.00	\$125.00		2014
	125A	\$150.00	\$150.00		2014
	150A	\$175.00	\$200.00		2014
	200A	\$180.00	\$225.00		2014
	300A	\$190.00	\$250.00		2014
	400A	\$225.00	\$300.00		2014
	600A	\$300.00	\$350.00		2014
	800A	\$350.00	\$475.00		2014
	1000A	\$475.00	\$625.00		2014
	1200A	\$625.00	\$700.00		2014
	1400A	\$675.00	\$900.00		2014
	1600A	\$700.00	\$1,200.00		2014
	Over 1600A	\$110/100A	\$140/100A		2014

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
Plumbing fees	<i>Schedule I</i>			
	New Construction	Based on square footage, see schedule A and B		
		<i>Commercial Residential</i>		
	Water Heater Installation	\$100.00 \$100.00		2014
Mechanical Inspections	<i>Schedule J</i>			
	Residential Mechanical			
	Installation ea add'l system	\$50.00		2014
	Replacement of one system	\$150.00		2014
	<i>Schedule K</i>			
	Non-residential/ Commercial			
	Commercial Cooling			
	First unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Heating			
	First Unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Heat/Cool Combine			
	First Unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Ventilation/Exhaust			
	One System	\$150.00		2014
	Each additional	\$50.00		2014
	Hood fan comm. cooking equip	\$100.00		2014
	Comm. Range or Grill	\$100.00		2014
	Deep Fat Fryer	\$100.00		2014
	Oven	\$100.00		2014
	Commercial Reinspection Fee	\$100.00		2014
General				
	Issue Certificate of Occupancy	\$15.00		2014
	Permit Renewal	\$50.00		2014
	Day Care Permits (existing building new occupancy)	\$100.00		2014
	Day Care Reinspection	\$100.00		2014
	Sprinkler system	\$210.00		2014
	Temporary Electrical Final Inspection-Residential	\$75.00		2014
	Temporary Electrical Final Inspection-Commercial	\$100.00		2014
	Fire Alarm system	\$200.00		2014
	Archive research (per project)	\$20.00		2014
	Grease trap installation	\$100.00		2014
	Reinspection fee (no charge for 1st rejection per trade) - Residential	\$100.00		2014
	Temporary tents	\$100.00		2014
	Work started with no permits are charged double fees			1986
Emergency Medical	Emergency Response			

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
Emergency Management				
	Basis Life Support (Non-Emergency)	\$300.00		2005
	Basis Life Support (Emergency)	\$375.00		2011
	Advanced Life Support-1 (Non-Emergency)	\$400.00		2005
	Advanced Life Support-1 (Emergency)	\$475.00		2011
	Advanced Life Support -1 (Non-Transport)	\$150.00		2005
	Advanced Life Support -2 (Emergency)	\$575.00		2011
	Advanced Life Support -2 (Non-Transport)	\$225.00		2005
	EMS Franchise Application Fee	\$1,275.00		2011
	EMS Franchise Compliance Fee	\$300.00		2011
	EMS Franchise Renewal Fee	\$150.00		2011
	Mileage	7.50/mile		2005
	Special Event Coverage			
	Additional EMT Standby	\$40.00/hour (3 hour minimum)		2007
	Paramedic Standby	\$55.00/hour (3 hour minimum)		2007
	Ambulance Standby w/ 2 EMTs	\$90.00/hour (3 hour minimum)		2005
	Ambulance Standby w/ 1 Paramedic and 1 EMT	\$100.00/hour (3 hour minimum)		2007
	Telecommunicator Standby	\$40.00/hour (3 hour minimum)		2005
	Clerical Staff Standby	\$20.00/hour (3 hour minimum)		2005
	EM Senior Officer Standby	\$40.00/hour (3 hour minimum)		2005
	EMS Physician Standby	\$85.00/hour (3 hour minimum)		2005
Fire Marshal	Fire Inspections (by facility type)	See Appendix B		
	Assembly			1996
	Business			1996
	Church/Assembly			1996
	Daycare facility			1996
	Educational, private			1996
	Foster Care Home			1996
	Hazardous			1996
	Industrial			1996
	Institutional			1996
	Mercantile			1996
	Residential(Common Areas)			1996
	Storage			1996
	Fees below are to cover the cost of Mandatory and Optional Permits under the 2009 NC Fire Code (5310-435299), including staff hours to review plans, issue permits, and inspect locations for			
	Aerosol Products	\$50.00 (4)	Remove	2011
	Amusement Buildings	\$50.00		2011
	Aviation Facilities	\$50.00 (4)	Remove	2011
	Battery Systems	\$50.00		2011
	Carnivals & Fairs	\$50.00		2011
	Cellulose Nitrate Film	\$50.00 (4)	Remove	2011
	Combustible Dust	\$50.00		2011
	Combustible Fibers	\$50.00 (4)	Remove	2011
	Compressed Gas	\$50.00		2011
	Covered Mall Bldg	\$50.00		2011
	Cryogenic Fluids	\$50.00 (4)	Remove	2011
	Cutting & Welding	\$50.00		2011
	Dry Cleaning Plants	\$50.00 (4)	Remove	2011
	Exhibit/Trade Show	\$50.00		2011
	Explosives/Blasting	\$100.00		2011
	30 day Renewal for Explosives/Blasting	\$50.00		2011
	Fire Hydrants & Valves	\$50.00 (4)	Remove	2011
	Flammable/Combustible	\$50.00		2011
	Tank Install/Removal	\$50.00		2011
	Tank Install/Removal per additional tank	\$25.00		2011
	Floor Finishing	\$50.00		2011
	Fruit and Crop Ripening	\$50.00 (4)	Remove	2011
	Fumigation/Thermal Fog	\$50.00		2011

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	Hazardous Materials	\$100.00		2011
	HPM Facilities	\$50.00 (4)	Remove	2011
	High-Piled Storage	\$50.00		2011
	Industrial Ovens	\$50.00 (4)	Remove	2011
	Lumber Yards	\$50.00 (4)	Remove	2011
	Liquid Fuel Vehicle in Building	\$50.00		2011
	LP Gas	\$50.00		2011
	Magnesium	\$50.00 (4)	Remove	2011
	Miscellaneous Combustible Storage	\$50.00 (4)	Remove	2011
	Open Burning	\$50.00		2011
	Organic Coatings	\$50.00 (4)	Remove	2011
	Open Flame/Torches	\$50.00		2011
	Open Flame/Candles	\$50.00		2011
	Places of Assembly	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Pyrotechnics/Fireworks	\$50.00		2011
	Pyroxylin Plastics	\$50.00		2011
	Refrigeration Equipment	\$50.00		2011
	Repair Garage/FCL Disp.	\$50.00		2011
	Rooftop Heliports	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Scrap Tire Storage	\$50.00		2011
	Temp. Tents/Canopy (per)	\$50.00		2011
	Tire-Rebuilding Plants	\$50.00		2011
	Waste Handling	\$50.00		2011
	Wood Products	\$50.00		2011
	Mulch Pile	\$50.00		2011
	Out of Service Exit/Emergency Light	\$50.00		2015
	Blocked Exit	\$250.00		2015
	Out of Service Fire Alarm System	\$250.00		2015
	Out of Service Sprinkler System	\$250.00		2015
	Out of Service Kitchen Suppression	\$250.00		2015
	Out of Service Clean Agent Suppression System	\$250.00		2015
	Parking in Fire Lane	\$50.00 (3)	Remove	2015
	Nuisance Fire Alarms	\$50.00		2015
	Stop Work Order Fine	\$50.00		2015
	Illegal Burn, 1st offense	\$50.00 (1)	Remove	2015
	Illegal Burn, 2nd offense	\$100.00 (1)	Remove	2015
	Illegal Burn, 3rd offense	\$500.00 (1)	Remove	2015
	Failure to obtain proper permit	\$ amount of permit (2)	\$ Double Amount of Permit	2015
	Public Education & Orange County Facilities	\$ amount per square footage		2015
	Fees below are to cover the cost of Required Construction Permits under the 2009 NC Fire Code (5310-435299) including staff hours to review plans, issue permits, and inspect locations for compliance.			
	Auto Fire Extinguishing System	\$100.00		2011
	Fire Pump	\$100.00		2011
	Industrial Ovens	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Compressed Gas	\$50.00		2011
	Flammable/Combustible	\$50.00		2011
	LP Gas	\$50.00		2011
	Standpipe Systems	\$100.00		2011
	Fire Alarm/Detect. Install	\$100.00		2011
	Hazardous Materials	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Tents/Membranes	\$50.00		2011
	Fire Extinguisher Class	\$20.00		2011
	Fit Testing	\$50.00		2011
	ABC Permit Inspections	Based on Square Foot		2011
	Hazardous Materials Mitigation	Fee Charged at Hourly Rate		2011

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
<i>Sheriff</i>	Out of State Officer Fee	\$100.00		2006
	Instate Officer	\$30.00		2012
	Gun Permits	\$5.00		1982
	Work Release	\$25.00		2012
	Report and Records Copies	\$2.00		1986
	Fingerprint Cards	\$20.00		2012
	Laminating	\$5.00		1986
	Concealed Weapons Permits	\$80.00 (\$35 state \$45 county)		2012
	Concealed Weapons Permits-Renewal	\$75.00		2012
	Federal Inmates	\$66.00		2012
	State Inmates	\$14.50 per day		
	Commission on executions	5% 1st \$500 and 2.5% on balance		1968
	Weekenders	\$25.00		2012
<i>Efland Sewer</i>	Tap Fees	\$1,300 connection fee + cost of public service stub out		2011
	User Monthly Rates	\$13.39 per 1000 gal., 2000 gal. minimum		2013
<i>Animal Services</i>				
Administration	Pet Tax-Sterilized Cats and Dogs	\$10.00		2010
	Pet Tax-Non Sterilized Cats and Dogs	\$30.00		2010
	Pet Tax-Dogs and Cats under 6 months of age	\$10.00		2012
	Pet Tax-Late Fee	\$5.00		2012
	Pet Tax-Sterilized Waiver for Seniors	\$0.00		2012
	6-Month Waiver of Pet Tax- Sterilized Foster Animals of Approved Rescue Groups	\$0.00 (5)	6-Month Waiver of Pet Tax- Sterilized Foster Animals of Approved Rescue Groups	2012
	Pet Tax-Sterilized Waiver for Citizens Receiving Public Assistance	\$0.00 (5)	Pet Tax-Sterilized Waiver for Residents Receiving Public Assistance including Homeless individuals-- \$0.00	2015
Animal Control	<i>Civil Penalties/Fines</i>			
	failure to vaccinate	\$200.00		2008
	failure to license	\$200.00		2008
	public nuisance violations	\$50,100,200,300,400.00		2008
	mistreatment	\$200.00		2008
	failure to wear rabies tag	\$50.00		2011
	Violating Vicious Animal Requirements	\$500.00		3/1/2016
	Declaring an Animal Vicious	\$100.00		3/1/2016
	Failure to Pay Civil Penalty (Generally)	\$25.00		3/1/2016
	Failure to Pay Civil Penalty for No Rabies Vacc	\$100.00		3/1/2016
	Public Nuisance Violation	\$100, \$200, \$400		3/1/2016
	Failure to Allow a Kennel Inspection	\$25.00		3/1/2016
	Violation of Restrictions for Display Wild Animal	\$250.00		3/1/2016
	Violation of Restrictions for Keeping Wild Anima	\$50.00		3/1/2016
	Inspections for Vicious Animals	\$25.00		3/1/2016
	Kennel Permits	\$50.00		2007

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
Animal Shelter	<i>Adoption Fees</i>			
	Cat Adoption Fees	\$95.00 (7)	\$100.00	2011
	Kitten Adoption Fees (5 mo. and under)	\$95.00 (7)	\$110.00	2011
	Special Cat Adoption	\$50.00 (7)	\$55.00	
	Multiple Cat Adoption-Peak Season	\$0.00		2015
	Special Event Cat Adoption Fee	\$0.00 - \$95.00 (7)	\$0.00 - \$110.00	2015
	Senior Citizen Cat Adoption Fee	\$25.00		2012
	Dog Adoption Fee	\$115.00 (7)	\$120.00	2011
	Puppy Adoption Fee (5 mo. and under)	\$115.00 (7)	\$135.00	2011
	Special Event Dog Adoption Fee	\$0.00 - \$115.00 (7)	\$0.00 - \$135.00	2015
	Special Dog Adoption	\$60.00 (7)	\$65.00	
	Senior Citizen Dog Adoption Fee	\$30.00		2012
	Veterinary Exam	\$50.00		2012
	Care of Medical Condition	\$20.00-\$60.00		2012
	Daily Medication Administration	\$5.00		2012
	Replacement of Rabies Tag/Certificate	\$3.00		2012
	Boarding Fee for stray animals	\$10.00/day (6)	\$12.00/day	2007
	Protective Custody Board Fee	\$0.00 (5)	Protective Custody Board Fee Including Homeless Individuals-Board	2015
	Protective Custody Shelter Redemption Fee	\$0.00 (5)	Protective Custody Shelter Redemption Fee Including Homeless Individuals-Board Fee--\$0.00	2015
	Boarding Fee for Euthanized Quarantine	\$0.00		2015
	Bite Quarantines	\$15.00 per day		2012
	Rabies Shots (shelter)	\$10.00		2007
	Rabies Shots (low-cost clinics)	\$10.00		2010
	Daily Board-cruelty/seizure/court hold	\$15.00 (6)	\$18.00	2012
	Small and Other Animals	Varies on Type of Animal (\$5 to \$250)		2011
	Placement Partner Sterilization	\$30.00 neuter, \$60.00 spay		2009
	Owner surrender for euthanasia	\$50.00		2010
	Large animal trailer transport	\$35.00		2010
	Field Surrenders	\$15.00 (6)	\$25.00	2010
	Redemption for Impoundment Sterilized	\$25, \$50, \$100, \$200		3/1/2016
	Redemption for Impoundment Reproductive	\$50, \$100, \$200, \$400		3/1/2016
	Out of County Animal Surrender Fee	\$50.00 (6)	\$60.00	2009
	Elective Microchip Fee	\$25 per Microchip (7)	\$35 per Microchip	2012
	Sale of Goods - Cat Carriers	\$5.00		2014
	Livestock Daily Board Fee (Horses and other Large Animals)	\$0.00	\$25.00	NEW

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
<i>Health Department</i>				
Environmental Health	<i>Soil Analysis/Improvement Permit</i>			
	Single Family Units <601 Gallons per day. Less than 2 acres	\$435.00		2016
	Single Family Units >600 Gallons per day	\$390 + \$85 per 600 GPD or fraction of additional WW flow >600 GPD		2015
	Non-domestic WW	Fee increases by 50% over the total permit fee of a comparably sized domestic WW system		2006
	<i>Authorization to construct WW system</i>			
	Single Family Units <600 Gallons per day. Less than 2 acres	\$325.00 (9)	\$360.00	2016
	Single Family Units >600 Gallons per day	\$290 + \$180 per 600 GPD or fraction of additional WW flow >600 GPD		2015
	Non-domestic WW	Double fee for comparably sized domestic WW system		2006
	<i>Other Misc. Activities</i>			
	Improvement Permit (lot w/existing home)	\$435.00 (9)	\$485.00	2016
	Permit Site Revision	\$140.00 (9)	\$175.00	2015
	Existing System Inspection(requiring a field visit)	\$155.00 (9)	\$175.00	2016
	Existing System Authorizations (Office authorization, no field visit required)	\$30.00 (9)	\$35.00	2016
	Mobile Home Park			
	1 to 25 spaces	\$155.00 (9)	\$175.00	2016
	26 to 50 spaces	\$215.00 (9)	\$240.00	2016
	51 and over spaces	\$280.00 (9)	\$310.00	2016
	MH Space Reinspection	\$95.00		2015
	Septic Tank Manufacturer Yard Inspection	\$310.00 (9)	\$345.00	2016
	Septic Tank Contractor Registration Fee - New contractor (one time)	\$250.00 (9)	\$280.00	2016
	Septic Tank Contractor Fee - Annual Renewal	\$35.00 (9)	\$40.00	2016
	Failed Inspection/Reinspection	\$45.00		2015
	Septic Tank Contractor Education Class Fee	\$50.00		2006
	<i>WTMP</i>			
	Initial inspection	\$155.00 (9)	\$175.00	2016
	Follow-up inspection	\$95.00		2015
	<i>Wells and Water Samples</i>			
	Well permits	\$535.00 (9)	\$595.00	2016
	Replacement Well Permit Refund (if original well abandoned within 30 days of construction)	-\$280.00		2015
	Permit Site Review Revisions (IP, CA, Well)	\$140.00		2015
	Microbiology			
	Total Cloiform P/A	\$65.00		2016
	Total Cloiform MPN	\$70.00		2016
	Fecal Coliform	\$70.00		2016
	Fecal Coliform/Streptococcus	\$0.00		2016
	Enterococcus, MPN	\$70.00		2016
	Iron Bacteria	\$70.00		2016
	Sulfur/Sulfate - Reducing	\$80.00		2016
	Pseudomonas-MTF or MPN	\$70.00		2016
	Heterotrophic Plate Count	\$65.00		2016

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Commissioner Approved Fee Schedule - FY 2017-18

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	<i>Requested by Medical Professional</i>			
	Total Coliform P/A	\$65.00		2016
	Nitrate/Nitrite	\$0.00		2016
	Full Inorganic Panel	\$0.00		2016
	Existing Well Full Well Panel	\$0.00		2016
	Pesticides	\$0.00		2016
	Herbicides	\$0.00		2016
	Petroleum Products	\$0.00		2016
	Volatile Organic Chemicals	\$0.00		2016
	Fluoride - Physician, Dentist request	\$0.00		2016
	Radon Air Sample Kit - Radon	\$20.00		2010
	<i>Inorganic Chemistry</i>			
	Full Inorganic Panel - <i>Only those referred by a physician will be \$0</i>	\$110.00		2015
	Hexavalent Chromium	\$90.00		2016
	Coal Ash Panel	\$110.00		2016
	Metals Panel	\$100.00		2016
	Individual Metals	\$85.00		2016
	Anions - F, Cl, Sulf	\$70.00		2016
	Disinfection By-products	\$70.00		2016
	Fluoride - Physician, Dentist request	\$25.00		2015
	Nitrate/Nitrite	\$70.00		2016
	Arsenic Speciation	\$70.00		2016
	<i>Organic Chemistry</i>			
	Pesticides - <i>Only those referred by a physician will be \$0</i>	\$110.00		2015
	Herbicides - <i>Only those referred by a physician will be \$0</i>	\$110.00		2015
	Petroleum Products - <i>Only those referred by a physician will be \$0</i>	\$110.00		2015
	Volatile Organic Chemicals - <i>Only those referred by a physician will be \$0</i>	\$0.00		2015
	New Well Full Well Panel - <i>Only those referred by a physician will be \$0</i>	included in well permit		1/1/2015
	Existing Well Full Well Panel - <i>Only those referred by a physician will be \$0</i>	\$110.00		2015
	Radon Air Sample Kit - Radon	\$20.00		2010
	<i>Tattoo Parlors</i>			
	Tattoo Artist Annual Permit fee	\$280.00 (9)	\$310.00	2016
	<i>Swimming Pools</i>			
	Swimming Pool Inspection	\$280.00 (9)	\$310.00	2016
	Plan Review - Swimming Pools	\$280.00 (9)	\$310.00	2016
	<i>Food Service</i>			
	Plan review and permit fee - Temporary Food Establishment	\$75.00		2010
	Plan Review - Food Service Establishment	\$250.00		2010

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	ADA Code	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
Dental Health	D0150	Comprehensive Oral Evaluation	\$80.00		2013
		Oral Evaluation for a patient under three years of age and counseling with primary caregiver (26)	\$61.00		2015
	D0120	Periodic Oral Evaluation	\$45.00		2013
	D0140	Limited Oral Evaluation	\$69.00		2013
	D0170	Re-evaluation-limited, problem	\$65.00		2013
	D9310	Consultation	\$122.00		2013
	D0330	Panoramic Film	\$100.00		2013
	D0270	BWX 1 Film	\$26.00		2013
	D0272	BWX 2 Films	\$41.00		2013
	D0273	Bitewings- three films	\$51.00		2013
	D0274	BWX 4 Films	\$58.00		2013
	D0220	1st Intraoral PA Film	\$26.00		2013
	D0230	Additional PA Film	\$23.00		2013
	D0240	Intraoral Occlusal Film	\$38.00		2013
	D0210	Full Mouth Series w BWX	\$120.00		2013
	D1120	Prophy/Child under age 13	\$61.00		2013
	D1110	Prophy/Adult age 13 and up	\$82.00		2013
	D1203	Fluoride Varnish (age 13&under)	\$33.00		2013
	D1204	Fluoride Varnish (age 13-20)	\$33.00		2013
	D1206	Topical Fluoride varnish;therapeutic application for moderate to high caries risk patients	\$39.00		2013
	D1351	Sealant/NEWLY ERUPTED TEETH	\$49.00		2013
		Re-application of sealant	\$49.00		2015
	D4342	Scale/Root Planing 1-3 teeth p/q	\$167.00		2013
	D4341	Scale Root Planing 4> teeth p/q	\$231.00		2013
	D4346	Scaling in presence of generalized moderate or severe gingival inflammation	\$0.00 (10)	\$95.00	NEW
	D4355	Full mouth Debridement	\$168.00		2013
	D4910	Periodontal Maintenance	\$127.00		2013
	D2140	Amal One Surface Prim/ Perm	\$130.00		2013
	D2150	Amal Two Surface Prim/ Perm	\$164.00		2013
	D2160	Amal Three Surface Prim/Perm	\$198.00		2013
	D2161	Amal Four Surface Prim/Perm	\$236.00		2013
	D2330	Resin One Surface Anterior	\$148.00		2013
	D2331	Resin Two Surface Anterior	\$183.00		2013
	D2332	Resin Three Surface Anterior	\$227.00		2013
	D2335	Resin Four Surface Anterior	\$288.00		2013
	D2390	Resin Comp. Crown Ant. Prim	\$414.00		2013
	D2391	Resin Comp. 1sur.Post-Prim/Perm	\$162.00		2013
	D2392	Resin Comp. 2sur.Post-Prim/Perm	\$212.00		2013
	D2393	Resin Comp. 3sur.Posterior Perm	\$261.00		2013
	D2394	Resin Comp.4+sur.Posterior Perm	\$314.00		2013
	D9910	Application of Desensitizing Medicament	\$57.00		2013
	D9911	Application of Desensitizing Resin for cervical and/or root surface per tooth	\$70.00		2013
	D3220	Pulpotomy	\$183.00		2013
	D2930	SSC Primary Tooth	\$247.00		2013
	D2931	SSC Permanent Tooth	\$298.00		2013
	D2932	Prebaccricated Resin Crown	\$323.00		2013
	D2934	Prefab.est.coat SSC prim. Tooth	\$327.00		2013
	D2940	Sedative Filling	\$113.00		2013
	D9110	Palliative Treatment	\$115.00		2013
	D7140	Ext. Erupted Tooth Prim/Perm	\$162.00		2013
	D7210	Extraction Surgical - 100+	\$253.00		2013
	D7111	Ext. cornal remnants deciduous	\$122.00		2013
	D7310	Alveoplasty extractions p/quad.	\$270.00		2013
	D7311	Alveoplasty in conjunction with extraction 1-3 teeth per quadrant	\$273.00		2013
	D7320	Alveoplasty not in conjunction with extraction 4 or more tooth spaces per quadrant	\$404.00		2013

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	D7321 Alveoplasty not in conjunction with extraction 1-3 tooth spaces per quadrant	\$384.00		2013
	D2920 Recement Crown NOT cov. by MA	\$100.00		2013
	D0470 Study Models	\$104.00		2013
	D7510 I & D Minor Surgery	\$217.00		2013
	D9951 Occulsal Adjustment Limited	\$166.00		2013
	D9999 Fractured Tooth Txt.	\$70.00		2013
	D3110 Pulp Cap-direct exp. Pulp MED	\$76.00		2013
	D3120 Pulp Cap-indirect nearly exposed	\$77.00		2013
	D7286 Biopsy Oral Tissue	\$298.00		2013
	D2951 Pin Retention/tooth	\$67.00		2012
	MED Band & Loop/Quadrant Impress	\$0.00		2013
	D1510 Band & Loop/Quadrant Deliver 209/25	\$287.00		2013
	MED Fixed Bilateral Impress	\$0.00		2013
	D1515 Fixed Bilateral Deliver 419/30	\$393.00		2013
	D9940 Occlusal guard, by report minimize bruxism \$274.95 lab	\$549.00		2013
	D9941 Fabrication of Athletic Mouthguard	\$236.00		2013
	D3310 Root Canal Therapy Anterior	\$676.00		2013
	D3320 Root Canal Therapy Bicuspids	\$780.00		2013
	D3330 Root Canal Therapy Molar	\$943.00		2013
	Flat Fee Fabrication of Athletic Moutguard Projects	\$17.00		2009
	Boil and Bite Mouthguards (students with braces)	\$5.00		2007
	Minimum charge for dental visit	Sliding fee recommendation is to discontinue the \$30 per preventative visit and \$30 per procedure fee. Recommending to slide to 20% with a minimum of \$30 per visit.		2013
	CPT Code			
Personal Health	10060 Drainage of Skin Abscess	\$117.00		2009
	10061 Drainage of Skin Abscess	\$200.00		2009
	10080 Drainage of Pilonidal Cyst	\$195.00		2009
	10120 Remove Foreign Body	\$133.00		2009
	10140 Drainage of Hematoma/Fluid	\$147.00		2009
	10160 Puncture Drainage of Lesion	\$94.00		2008
	11000 Debride Infected Skin	\$56.00		2009
	11055 Paring of corn/callus (1 lesion)	\$46.00		2009
	11200 Remove Skin Tags	\$89.00		2007
	11719 Trim Nail(s)	\$22.00		2008
	11720 Debride Nail 1-5	\$33.00		2008
	11730 Avulsion of Nail Plate	\$97.00		2011
	11740 Drain Blood from Under Nail	\$56.00		2009
	11976 Norplant (Remove)	\$223.00		2008
	11981 Insertion, non-biodegradable drug	\$250.00		2012
	11982 Removal, non-biodegradable drug	\$154.00		2009
	11983 Removal, with reinsertion, non-biodegradable drug	\$234.00		2009
	12001 Repair Superficial Wound(s) 2.5cm or less	\$171.00		2008
	12002 Repair Superficial Wound(s) 2.6-7.5cm	\$184.00		2009
	16000 Initial Burn(s) Treatment	\$84.00		2009
	16020 Dsg and/or debridement, small	\$97.00		2009
	17000 Destroy Benign/Premal Lesion	\$72.00		2009
	17003 Destroy Lesions, 2-14	\$18.00		2009
	17110 Destruct Lesion(s), 1-14	\$109.00		2009
	17250 Chem. Caut of granulation tissue	\$79.00		2009
	20550 Inject Single Tendon-Ligament-Cyst	\$72.00		2009
	20551 Inject Single Tendon Origin ? Insertion	\$67.00		2009
	20552 Inject Single-Multi Trigger Pts, 1-2 Muscles	\$67.00		2008
	20553 Inject Single-Multi Trigger Pts, 3+ Muscles	\$78.00		2009
	20600 Drain/Inject, Small Joint or Bursa	\$67.00		2008
	20605 Drain/Inject, Intermediate Joint or Bursa	\$72.00		2007
	20610 Drain/Inject, Major Joint or Bursa	\$84.00		2009
	26010 Drain Finger Abscess, Simple	\$329.00		2009
	29130 Apply Finger Splint, Static	\$44.00		2009
	30300 Remove foreign body intranasal	\$244.00		2009
	30901 Control Nosebleed	\$123.00		2009
	36415 Lab: Venipuncture	\$18.00		2009
	36416 Capillary Puncture	\$15.00		2012
	46083 Incise External Hemorrhoids	\$184.00		2009
	46600 Diagnostic Anoscopy	\$100.00		2009

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Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	51701	Insertion of non-dwelling bladder cath	\$94.00	2009
	54050	Destroy Lesion (Male)	\$315.00	2012
	56405	Incision/Drainage of Vulva or Perineum	\$140.00	2009
	56420	Incision/Drainage of Gland Abscess	\$173.00	2009
	56501	Destroy Lesions (Female)	\$260.00	2012
	57170	Diaphragm Fit	\$95.00	2009
	57452	Colposcopy of the cervix (without biopsy)	\$160.00	2012
	57454	Colposcopy of the cervix, with biopsy and endocervical curettage	\$208.00	2012
	57455	Colposcopy of the cervix, with biopsy	\$193.00	2012
	57456	Colposcopy of the cervix, with endocervical curettage	\$183.00	2012
	58300	Insert Intrauterine Device (IUD)	\$160.00	2012
	58301	IUD Removal	\$200.00	2012
	59025	Fetal Non Stress	\$90.00	2012
	59425	Antepartum package 4-6 visits	\$1,900.44	2014
	59426	Antepartum package 7+ visits	\$3,408.75	2014
	59430	Postpartum care only	\$175.00	2012
	64435	Paracervical Block	\$176.00	2008
	65205	Remove Foreign Body from External Eye	\$67.00	2007
	69200	Remove Foreign Body from Outer Ear Canal	\$140.00	2006
	69210	Remove Ear Wax	\$67.00	2006
	80061	Lipid Panel (Fasting) - UNC Lab	\$18.00	2006
	80101	Urine Toxicology Screen (UNC Lab)	\$160.88	2010
	80178	Lithium Level (UNC Lab)	\$9.46	2011
	81000	U/A (W/Micro)	\$28.00	2006
	81002	U/A (Dipstick Only)	\$18.00	2006
	81025	Pregnancy Test	\$15.00	2012
	82040	Albumin Serum (UNC Lab Test)	\$6.00	2006
	82044	Urine Micro-Albumin (UNC Lab)	\$4.18	2010
	82150	Amylase (UNC Rate)	\$9.00	2006
	82239	Bile Acid Test	\$93.00	2006
	82247	Total Bilirubin (UNC Lab Test)	\$7.00	2006
	82248	Direct Bilirubin (UNC Lab Test)	\$7.00	2006
	82251	Neonatal Bilirubin (UNC Lab Test)	\$9.00	2006
	82270	Hemoccult	\$11.00	2008
	82306	Vitamin D 25 (UNC Lab)	\$71.00	2011
	82310	Ca (UNC Lab Test)	\$7.00	2008
	82374	CO2 (UNC Lab Test)	\$6.22	2014
	82435	CL (UNC Lab Test)	\$6.00	2007
	82465	Total Cholesterol (UNC Lab Test)	\$6.00	2006
	82565	CREAT (UNC Lab Test)	\$7.00	2007
	82607	B12 (UNC Lab Test)	\$21.00	2006
	82728	Ferritin (UNC Lab Test)	\$19.00	2006
	82746	Folate (UNC Lab Test)	\$20.00	2006
	82772	Fecal occult blood, single spec.	\$10.00	2006
	82784	Iga (UNC Lab)	\$13.58	2010
	82947	GLU (UNC Lab Test)	\$5.00	2006
	82952	GGT 3 HR	\$25.00	2012
	82977	GGT (UNC Lab Test)	\$11.00	2006
	83001	FSH (UNC Lab Test)	\$25.00	2006
	83002	Luteinizing Hormone *UNC rate	\$25.00	2006
	83516	Ttg (UNC Lab)	\$16.85	2010
	83540	Iron Profile (FE): IBC (UNC Lab Test)	\$9.00	2006
	83615	LDH (UNC Lab Test)	\$8.00	2006
	83690	Lipase (UNC Rate)	\$9.00	2006
	83718	Lipid Panel (Non-Fasting) HDL (UNC Lab Test)	\$11.00	2006
	83721	LDL (UNC Lab Test)	\$13.00	2006
	84075	ALK PHOS (UNC Lab Test)	\$7.00	2006
	84132	K (UNC Lab Test)	\$6.00	2006
	84146	Prolactin (UNC Lab)	\$27.00	2006
	84153	PSA Screen (UNC Lab)	\$25.00	2006
	84153	PSA Diagnostic (UNC Lab)	\$25.00	2006
	84155	TP-Serum (UNC Lab Test)	\$5.00	2007
	84156	TP-Urine (UNC Lab Test)	\$5.00	2006
	84295	NA (UNC Lab Test)	\$6.12	2014
	84436	Thyroxine (T4) - (UNC Lab Test)	\$8.00	2006
	84439	Free T4 (UNC Lab Test)	\$12.00	2006
	84443	TSH (UNC Lab Test)	\$22.00	2006

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Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
	84450	SGOT, AST (UNC Lab Test)	\$7.00	2006
	84460	SGPT, ALT (UNC Lab Test)	\$7.00	2008
	84466	Iron Profile/Transferrin: % Saturation (UNC Lab Test)	\$17.00	2006
	84478	TRIG (UNC Lab Test)	\$8.00	2006
	84479	T3U (UNC Lab Test)	\$8.00	2006
	84481	Free T3 (UNC Lab)	\$42.00	2010
	84520	BUN (UNC Lab Test) (11)	\$5.01	2014
	84550	Uric Acid (UNC Lab Test)	\$6.00	2006
	84702	QUANT HCG/Serum (UNC Lab Test)	\$12.00	2006
	85025	CBC with Diff (UNC Lab Test)	\$10.00	2006
	85027	CBC w/o Diff (UNC Lab Test)	\$9.00	2006
	85611	Prothrombin Time (UNC Lab)	\$5.00	2006
	85651	SED Rate (UNC Lab Test) (11)	\$4.51	2014
	86038	ANA (anti-nuclear antibody) titer (UNC Rate)	\$16.00	2006
	86039	Confirmation, if ANA+ (UNC Rate)	\$15.00	2008
	86308	MONO Spot (UNC Lab Test)	\$7.00	2006
	86430	RA Factors - Qual (UNC Lab Test)	\$7.00	2006
	86431	RA Factors - Quan (UNC Lab Test)	\$7.00	2006
	86580	PPD	\$17.00	2012
	86677	H. Pyloric (UNC Lab Test)	\$20.00	2011
	86706	Hepatitis B Surface Antibody (UNC Lab)	\$15.38	2011
	86757	RMSF (Convalescent) (UNC Rate)	\$27.00	2009
	86762	Rubella (UNC Lab Test)	\$20.00	2009
	86787	Varicella Immune Status Test *UNC rate	\$17.00	2008
	86803	Hep C Antibody (UNC Lab)	\$20.00	2007
	86804	Hepatitis C RIBA (UNC Lab Test)	\$16.00	2009
	86870	Antibody Identification (UNC Lab Test)	\$21.00	2010
	86900	ABO Group (UNC Lab Test)	\$4.00	2009
	86901	RH Type (UNC Lab Test)	\$7.00	2009
	87070	Other Bacterial Culture (UNC Lab Test)	\$12.00	2008
	87081	Throat Culture (UNC Lab Test)	\$8.00	2008
	87086	Urine Culture (UNC Lab Test)	\$11.00	2006
	87101	Culture, Fungal Dermatology Screen (UNC Lab)	\$10.00	2008
	87184	ID & Sensitivity (UNC Lab Test)	\$9.00	2008
	87205	STAT Male Smear	\$22.00	2008
	87206	Fungal Direct Test (FDIR) (UNC Lab Test)	\$7.00	2008
	87210	Wet Mount	\$18.00	2009
	87269	Parasitology Test #9807-Giardia (UNC Lab Test)	\$16.00	2009
	87272	Parasitology Test #9807-Cryptosporidium (UNC Lab)	\$16.00	2009
	87340	HBsAG (UNC Lab Test)	\$13.00	2009
	87420	RSV (Respiratory Syncytial Virus) Antigen Screen (UNC Lab)	\$16.00	2008
	87880	Streptococcus Group A Assay W/Optic (UNC Lab)	\$20.00	2009
	88175	Cytopath C/V Auto Fluid Redo	\$35.00	2012
	90460	Admin Fee (1 vaccine) to children by RN or higher	\$15.70	2012
	90461	Admin Fee (2 vaccines) to children by RN or higher	\$8.84	2012
	90470	Administration of H1N1 Vaccine	\$18.00	2010
	90471	Admin Fee (1 vaccine)	\$18.00	2012
	90472	Admin Fee (2+ vaccines)	\$18.00	2012
	90473	Immunization Adm. - Intranasal/Oral	\$13.71	2014
	90474	Immunization Adm. - Intranasal/Oral Additional	\$13.71	2014
	90620	Meningococcal Group B (Bexsero)	\$177.00	2015
	90621	Meningococcal Group B (Trumenba)	\$248.00	2015
	90632	Hep A - Adult	\$45.00	2012
	90633	Hep A (Ped/Adol)	\$25.00	2010
	90636	Twinrix	\$102.00	2015
	90647	PedVaxHIS Self Pay	\$40.00	2012
	90648	HIB Vaccine	\$26.00	2012
	90649	Gardasil	\$162.00	2015
	90651	HPV 9 (Gardasil 9)	\$180.00	2015
	90654	Intradermal flu vaccine	\$20.00	2012
	90655	Preservative free influenza vaccine 6-35 mo	\$17	2015
	90656	Preservative free influenza vaccine	\$18.00	2012
	90657	Influenza Split 6-35 mo.	\$14.00	2009

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Commissioner Approved Fee Schedule - FY 2017-18

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	90658	Influenza Split 3yr and Above	\$15.00	2012	
	90660	Influenza Virus Vaccine Live for Intranasal	\$23.00	2012	
	90662	Influenza - high dose (65+)	\$40.00	2012	
	90669	Pevnar (PCV7 -Pneumococcal Vaccine	\$116.00	2009	
	90670	Pevnar (PCV13) -Pneumococcal Vaccine	\$167.00	2015	
	90672	Intranasal administration of live quadrivalent influenza vaccine	\$26.00	2015	
	90675	Rabies (IM)	\$288.00	2016	
	90676	Rabies vaccine, for intradermal use	\$212.00	2015	
	90680	Rotateq (Rotavirus Vaccine)	\$99.00	2009	
	90681	Rotarix	\$124.00	2015	
	90685	Influenza vac quadrivalent prsrv free 6-35 mo IM	\$16.00	2015	
	90686	Influenza vac 4 valent prsrv free 3 yrs plus IM	\$18.00	2015	
	90696	Kinrix (DTaP/IPV)	\$52.00	2012	
	90698	Pentacel (DTaP/IPV/Hib)	\$95.00	2015	
	90700	Dtap Vaccine (Pediatric) Self Pay	\$32.00	2012	
	90702	Diphtheria tetanus toxoid absorbed > 7 yr IM	\$40.00	2015	
	90707	Adult MMR	\$66.00	2015	
	90713	Inactivated Polio Vaccine (IPV)	\$31.00	2009	
	90714	Td (pres. Free)	\$35.00	2015	
	90715	Tdap Vaccine	\$39.49	2014	
	90716	Varicella vaccine	\$111.00	2015	
	90723	Pediarix (D TaP/Hep B/IPV	\$91.00	2015	
	90732	Immunization: Pneumococcal - State	\$80.00	2015	
	90733	Meningococcal Vaccine, Subcutaneous/Jet	\$100.00	2008	
	90734	Menactra Meningococcal Vaccine	\$127.00	2015	
	90736	Zostavax vaccine	\$207.00	2015	
	90744	Pediatric Hep B Vaccine Self Pay	\$30.00	2012	
	90746	Immunization: Hep B (20+ yrs)	\$58.00	2007	
	90760	IV Infusion Up to One Hour	\$140.00	2007	
	90772	Therapeutic prophylactic/diagnostic injection	\$23.00	2008	
	90801	Psychiatric Diagnostic Interview Exam	\$151.00	2008	
	90802	Psychiatric Diag Interview Exam, Interactive	\$161.00	2009	
	90804	Psychother, Indiv, Insight, 20-30 min.	\$65.00	2009	
	90806	Psychother, Indiv, Insight, 45-50 min.	\$97.00	2007	
	90808	Psychother, Indiv, Insight, 75-80 min.	\$146.00	2008	
	90810	Psychother, Indiv, Interac, 20-30 min.	\$70.00	2007	
	90812	Psychother, Indiv, Interac, 45-50 min.	\$103.00	2009	
	90814	Psychother, Indiv, Interac, 75-80 min.	\$152.00	2009	
	90846	Psychotherapy, Family, w/o Patient	\$95.00	2009	
	90847	Psychotherapy, Family, (Conjoint) W/Pt Present	\$115.00	2009	
	90853	Psychotherapy, Group	\$32.00	2009	
	91781	IV infusion Each Additional Hour up to Eight	\$39.00	2009	
	86382	Rabies Titer	\$100.00	2016	
	99080	Record TB Screening Form Completion	\$25.00	2016	
	TBD	Minimum Lab Fee	\$20.00	2016	
	J7297	Liletta	\$50.00	2016	
	88175	Pap Smear with Interpretation	\$26.50	2016	
	87624	HPV	\$25.00	2016	
	88141	Pap Smear with Doctor Interpretation	\$80.00	2016	
	92551	Audiometry	\$18.00	2008	
	92587	OAE (Limited)	\$100.00	2012	
	93000	Electrocardiogram, Complete	\$33.00	2009	
	93005	Electrocardiogram, Tracing Only	\$22.00	2009	
	94640	Airway Inhalation Treatment	\$22.00	2009	
	94664	Aerosol/Vapor Inhalation Treatment	\$22.00	2009	
	94760	Pulse Oxygen	\$8.00	2009	
	96110	Developmental Test	\$23.00	2012	
	96127	Social-Emotional Screens	\$0.00 (11)	\$6.00	NEW
	96152	Health & Behavior Intervention	\$55.00		2012
	96160	Adolescent Risk & Strength Screening	\$0.00 (11)	\$9.20	NEW
	96161	Amaternal Depression Screening	\$0.00 (11)	\$9.20	NEW

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	96372	Ther/Proph/Diag inj/SC/IM	\$60.00	2012
	97802	Medical Nutrition Therapy/Initial 15 min. Unit	\$30.00	2009
	97803	Medical Nutrition Therapy/Re-Assess 15 min. Unit	\$34.00	2016
	97804	Medical Nutrition Therapy-Group (2 or more)	\$15.00	2011
	99000	Lab: Handling Fee	\$11.00	2009
	99070	Special Supplies	\$18.00	2009
	99173	Vision	\$7.00	2009
	99175	Induction of Vomiting	\$67.00	2009
	99201	New Office/Outpt Tx Brief E&M	\$110.00	2009
	99202	New Office/Outpt Tx Expanded Prob Focused E&M	\$165.00	2009
	99203	New Office/Outpt Tx Detailed E&M	\$200.00	2009
	99204	New Office/Outpt Tx Moderate Complex E&M	\$335.00	2009
	99205	New Office/Outpt Tx High Complex E&M	\$405.00	2009
	99211	Estab Office/Outpt Tx Brief E&M	\$60.00	2012
	99212	Estab Office/Outpt Tx Prob Focused E&M	\$100.00	2012
	99213	Estab Office/Outpt Tx Expanded Focused E&M	\$150.00	2012
	99214	Estab Office/Outpt Tx Detailed E&M	\$225.00	2012
	99215	Estab Office/Outpt Tx Comprehensive E&M	\$305.00	2012
	99381	Preventive/New Pt < 1 yr.	\$255.00	2012
	99382	Preventive/New Pt 1-4 yrs.	\$270.00	2012
	99383	Preventive/New Pt 5-11 yrs.	\$275.00	2012
	99384	Preventive/New Pt 12-17 yrs.	\$235.00	2012
	99385	Preventive/New Pt 18-39 yrs.	\$235.00	2012
	99386	Preventive/New Pt 40-64 yrs.	\$267.00	2009
	99387	Preventive/New Pt 65+ yrs.	\$242.00	2008
	99391	Preventive/Estab Pt < 1 yr.	\$225.00	2012
	99392	Preventive/Estab Pt 1-4 yrs.	\$225.00	2012
	99393	Preventive/Estab Pt 5-11 yrs.	\$200.00	2012
	99394	Preventive/Estab Pt 12-17 yrs.	\$205.00	2012
	99395	Preventive/Estab Pt 18-39 yrs.	\$225.00	2012
	99396	Preventive/Estab Pt 40-64 yrs.	\$220.00	2012
	99397	Preventive/Estab Pt 65+ yrs.	\$212.00	2004
		DSME (Diabetes Self Management Education) minimum fee	\$20.00	2015
	99406	Tobacco Use Cessation Counseling - Intermediate	\$13.00	2015
	99407	Tobacco Use Cessation Counseling - Intensive	\$32.00	2015
	99420	Health Check Autism Assessment	\$9.20	2015
	Recoding	Education Classes	\$30.00/hr	2010
	Recoding	Consultant Services (Health Educators)	\$20.00/hr	2010
	Recoding	Patient Education (non Physician)	\$35.00/unit	2012
	Recoding	Health Risk Appraisal	\$12.00	2004
	82465QW	Cholesterol	\$11.00	2011
	82947QW	Glucose (Random)	\$18.00	2006
	82950QW	OSullivan	\$28.00	2007
	82951QW	OGTT (3 HR)	\$50.00	2006
	83036QW	Hemoglobin A1C	\$21.00	2006
	85018QW	Hemoglobin	\$11.00	2009
	88175-90	Pap, Thin Prep (State Lab)	\$18.38	2012
	D0145	Oral Evaluation <3 yrs with counseling	\$55.00	2012
	D1206	Topical Fluoride Appl	\$47.00	2012
	Recode	Employee Varicella Titer (UNC Lab)	\$78.00	2009

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2017-18

Commissioner Approved Fee Schedule - FY 2017-18

Department/Program	Description	Current Fee	Commissioner Approved Fee Change for FY 2017-18*	Last Revision
<i>Miscellaneous</i>				
	<i>Regulatory Business License</i>			
	Practitioner License	\$0.00		2016
	Business/Owner License	\$75.00		1996
<i>School Capital</i>				
Impact Fees	Orange County School District	\$5,623 Per Single Family Dwelling; \$1,743 Per Multi-Family Dwelling; \$2,678 Per Manufactured Home		1/1/2012
	Chapel Hill-Carrboro City School District	\$11,423 Per Single Family Dwelling; \$6,610 Per Single Family Attached; \$1,286 Per Multi-Family Dwelling; \$4,939 Manufactured Home		1/1/2012
<i>Social Services</i>				
	Adoption Intermediary Fee	\$300.00		2008
<i>Solid Waste - Enterprise Fund</i>				
	Solid Waste Programs Fee	\$107.00 (13)	\$128.00	2015
<i>Recycling</i>				
	Mulch Delivery - 20 yards	\$0.00 (14)	\$225.00	NEW
	Mulch Delivery - 30 yards	\$0.00 (14)	\$300.00	NEW
	Mulch Delivery - 40 yards	\$0.00 (14)	\$375.00	NEW
	Mattress Fee	\$0.00 (15)	\$10.00	NEW
	Bag of Premium Compost - 1 cubic foot	\$0.00	\$5.50	NEW
<i>Sanitation</i>				
				2013
<i>Landfill</i>				
	Construction & Demo	\$40.00/ton		2012
	Clean Wood/Vegetative Waste	\$20.00/ton		2016
	Conventional Yard Waste Mulch	\$25.00/3cubic yard scoop		2012
	Decorative Red Mulch & Compost	\$30.00/one cubic yard scoop		2016
	Stumps & Land Clearing Waste	\$40.00/ton		2012
	Disposal of Mobile Homes	\$200.00/unit		2010
	Tires (stockpiles tires/no state certification)	\$100.00/ton		1997
<i>Environmental Support</i>				
	Appliances (White Goods)	No charge		
	Scrap Metal	No charge		
	Cardboard	No charge		
	Regulated Recyclable Materials Facility	\$250.00/application		2002
	Regulated Recyclable Materials Permit-Carrboro	10% of assessed building permit fee		2002
	Regulated Material Permit-Town of Chapel Hill	8% of Applicable Building Permit Fees		2008
	Regulated Material Permit-Orange County	5% of Applicable Building Permit Fees		2008
<i>Sanitation - School Refuse Collection</i>				
	6 cubic yard container/scheduled pick-up	\$31.00		2010
	8 cubic yard container/scheduled pick-up	\$33.00		2010
	Non-scheduled pick-up	\$40.00		2010
<i>Community Relations/Visitors Bureau</i>				
	Occupancy Tax Rate	3% of gross receipts derived from rental of accommodations in the County		2008

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2017-18

**FY 2017-18 Commissioner Approved Fee Schedule
Footnotes**

(1) Remove from fee schedule. Central permitting will have FMA enforce solid waste fees
(2) Current fee is \$ amount of permit. Proposing \$ double amount of permit.
(3) Same is covered in NC GS and there is no need for duplication. Remove this fee from the fee schedule.
(4) Remove from the current fee schedule. We cannot issue this permit due to no adoption
(5) Adding Homeless individuals to existing protective custody fee(s).
(6) Increase to reflect true cost recovery.
(7) Offset Microchip as part of the adoption fee.
(8) Adjusted given market rates
(9) To reach full cost recovery and decrease dependency on county general funds.
(10) Code was added by ADA to list of billable procedures as of January 1, 2017. Recently added to Medicaid fee schedule.
(11) Child Health fee required for Medicaid patients by DHHS.
(12) Adjust 340B Family planning drug fees to latest cost to purchase as required by Medicaid.
(13) In FY 2017-18 program fee revenue allocation from Environmental Services to all four Solid Waste divisions
(14) Delivery suspended in 2013, staffing and assignment modifications lead to personnel availability on a 16hr/week basis to re-start delivery in FY 2017-18.
(15) Landfill collection site; no fee for eligible unites at Waste & Recycling Center collection sites; limit of four units.

Policies

Appendix D

ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

POLICY STATEMENTS

Purpose and Type of Debt

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a. Construction of new School and County facilities
 - b. Renovation and repair of existing School and County facilities
 - c. Acquisition of real property (land and/or buildings)
 - d. Construction or expansion of Public Utilities.
 - e. Providing funds for Affordable Housing Projects
 - f. Construction, acquisition and development of Parks
 - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a. General Obligation Bonds
 - b. Bond Anticipation Notes
 - c. Installment Purchase Agreements (private placement)
 - d. Special Obligation Bonds (landfill only)
 - e. Certificates of Participation, when feasible
 - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

Purpose and Type of Debt (continued)

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

Issuance of Debt

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

Level of Debt

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

Advance Refunding of Debt

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

Undesignated Fund Balance

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

Investment of Capital Funds

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

Bond Ratings

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

Arbitrage Rebate and Secondary Market Disclosure Requirements

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

Enterprise Funds

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

Capital Reserve Funds

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

5-Year Capital Investment Plan (CIP)

27. The County will review and adopt a five-year CIP annually.

28. This Debt Management Policy will be incorporated into the CIP.

29. The County will strive to include plans for debt issuance within the CIP.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

**ORANGE COUNTY BOARD OF COMMISSIONERS
INVESTMENT POLICY**

SCOPE

This policy applies to all investments of Orange County (County) except authorized petty cash accounts and trust funds administered by the Financial Services Director. The County pools the cash resources of its various funds into a single fund in order to maximize investment opportunities. These funds are accounted for in the County's Comprehensive Annual Financial Report. Each fund's portion of total cash and investments is summarized by fund type in the combined balance sheet as equity or deficit in pooled cash and investments. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Comprehensive Annual Financial Report.

OBJECTIVES

Funds of the County will be invested in accordance with North Carolina General Statute 159-30 Cash Management and Investment Policy, and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio, (2) provides for sufficient liquidity to meet the cash needs of the County's various operations and (3) attains a fair market rate of return. Cash management functions will be conducted in such a manner as to insure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

RESPONSIBILITY

In accordance with N.C. General Statutes, the Financial Services Director is charged with the responsibility of cash management and investment. The Financial Services Director is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with N.C. Statutes and these policies.

The standard of prudence to be used by the Financial Services Director shall be the "Prudent Investor" Rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

This standard of prudence shall be applied in the context of managing the overall portfolio. The Financial Services Director, acting in accordance with North Carolina General Statutes, this policy, and written administrative procedures and exercising due diligence shall be relieved of personal responsibility for an investment credit risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

To avoid the appearance of potential conflict of interest or favoritism to a particular bank or broker, the Financial Services Director or any delegate employee who has investment responsibilities, shall make full disclosure to the County Manager of any relationship or dealings with any financial institution that has business dealings with the County. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public. Investment officials of banks and other institutions shall be familiar with N.C. General Statutes and County policy regarding gifts and favors and shall act accordingly.

STATUTORY AUTHORIZATION

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments utilized by Orange County:

- A. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.
- B. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, the Farmers Home Administration and the U.S. Postal Service.
- C. Obligations of the State of North Carolina.
- D. Bonds and notes of any North Carolina local government or public authority, subject to such restrictions as the Secretary of the Local Government Commission may impose.
- E. Deposits at interest or purchase of certificates of deposit with any bank, savings and loan association or trust company in North Carolina, provided such deposits or certificates of deposit are fully collateralized.
- F. Prime quality commercial paper bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (A1, P1, F1) by any nationally recognized rating service which rates the particular obligation.

G. Bankers' Acceptances provided that the accepting bank or its holding company is either (1) incorporated in the State of North Carolina or (2) has outstanding publicly held obligations bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (Aaa or AAA) by any nationally recognized rating service which rates the particular obligations.

H. Participating shares in a mutual fund for local government investment (such as the N.C. Cash Management Trust) which is certified by the N.C. Local Government Commission.

ADMINISTRATIVE RESTRICTIONS

In addition to the previously noted limitations on appropriate securities, Orange County's investment activities are further restricted in the following manner:

A. It is the policy of Orange County to diversify its investment portfolio. Assets held shall be diversified to eliminate the risk of loss resulting from the over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. Diversification shall be determined and revised periodically by the Investment Officer. Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector. Maturities selected shall provide for stability of income and reasonable liquidity.

B. Orange County recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize default risk. No individual investment transaction shall be undertaken that jeopardizes the capital position of the overall portfolio. In the event of a default by a specific issuer, the Financial Services Director shall review and, if appropriate, proceed to liquidate securities having comparable credit risks.

C. No investments in Repurchase Agreements shall be made unless the underlying collateral shall be placed in safekeeping in the trust department of a third-party designated by the County.

D. The combined total investment in commercial paper and bankers' acceptances shall not exceed thirty five percent (35%) of the total portfolio and the investment in commercial paper or bankers' acceptances of a single issuer shall not exceed (35%) of the total portfolio at the time of investment.

E. No investment shall be made in any security with a maturity greater than five (5) years from the date of purchase.

SELECTION OF SECURITIES

The Financial Services Director will determine which instruments shall be purchased and sold and the desired maturity date(s) that are in the best interest of the County. The selection of an instrument will involve the evaluation of, but not be limited to, the following factors:

- A. Cash flow projections and requirements.
- B. Current market conditions.
- C. Overall portfolio balance and makeup.

CUSTODY AND SAFEKEEPING OF SECURITIES

Orange County will maintain a third party safekeeping account for all investments (generally provided by the County's primary bank). Transactions should be processed on a delivery versus payment basis. Some securities, primarily certificates of deposit, will not be kept in the third party safekeeping account, but will be kept by the Financial Services Director in the vault of the Finance Services Department.

INTERNAL CONTROLS

The Financial Services Director is responsible for establishing a system of internal controls. These controls are designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties or imprudent actions by County employees.

REPORTING

The Financial Services Director shall maintain a monthly investment report. The report shall include a general description of the portfolio in terms of investment securities, maturities, yields and other features. The report will show investment earnings for the month and fiscal year-to-date, including the annualized earned yield percentage for the portfolio. The report will compare actual investment earnings with budgeted earnings.

Approved April 5, 2011

Orange County Board of Commissioners Capital Funding Policy

Preamble

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005"*. This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

Long Range Capital Investment Plan

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

Sources of Funds

The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.
(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.

- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

Debt Service

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

NC Education Lottery Proceeds

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

Allocation

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

Capital Project Ordinances – Form and Purpose

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance. The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted *“Policy on Planning and Funding School Capital Projects”*, whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

Community Use of Schools

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

Schools Adequate Public Facilities Ordinance

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take

April 5, 2011

place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

**ORANGE COUNTY BOARD OF COMMISSIONERS
FUND BALANCE MANAGEMENT POLICY**

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.

Unassigned Fund Balance – General Fund

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

Enterprise Funds - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

Restrictions, reservations, and designations of Net Assets for Enterprise Funds

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

Internal Service Funds – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

April 5, 2011

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

School Districts Local Current Expense Fund Balance Policy

Joint Policy Between Orange County Board of County Commissioners Chapel Hill Carrboro City Schools Board of Education Orange County Schools Board of Education

1. Guidelines

The School Budget and Fiscal Control Act (SBFCA) establishes accounting, budgetary and fiscal control guidelines for School Systems. The SBFCA is codified in G.S. Chapter 115C, Article 31, beginning at G.S. 115C-422. This act parallels the statutes established for Local Government with a few exceptions.

2. Definitions

- 2.1. **Total Fund Balance** – The difference between a school system's total assets and its total liabilities at the end of the fiscal year.
- 2.2. **Fund Balance Available for Appropriation** – The sum of a school system's assets held in cash and investments minus the sum of the school system's liabilities and encumbrances at the end of the fiscal year as outlined in G.S. 115C-425 of the SBFCA.
- 2.3. **Designated Fund Balance** – The amount of the available fund balance that has been appropriated for the budget year through budgetary action of the School Board.
- 2.4. **Undesignated Fund Balance** - The difference between Fund Balance Available for Appropriation and Designated Fund Balance.

3. Policy

- 3.1. **Fund Balance for Cash Flow Purposes** – Each school district will make a good faith effort to maintain a level of undesignated fund balance that will ensure sufficient funds are available to address its cash flow needs. The following levels are to be maintained for cash flow purposes only:
 - 3.1.1. **Chapel Hill Carrboro City Schools** - The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 5.5 percent of budgeted expenditures.
 - 3.1.2. **Orange County Schools** – The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 3 percent of budgeted expenditures.

3.2. Accumulated Fund Balance Above Cash Flow Purposes - In the event that either school district accumulates more than the percentage amounts allowed for cash flow purposes, the respective Boards of Education will develop a plan in place for spending the accumulated fund balance surplus for non-recurring purposes. The Board of Education will share that plan with the Board of County Commissioners

3.3. Fund Balance Appropriation Occurring Outside the Normal Annual Budgeting Process – Appropriation of fund balance is a budgetary action that rests with elected bodies of each school system. It is highly desired that fund balance appropriations be limited to non-recurring expenses. Both school districts have historically appropriated fund balance as a part of their normal budgeting process, and this practice will remain until additional revenue is available to eliminate the use of fund balance. The Board of Education should note and explain significant deviations in the normal budgetary appropriation as a part of the budget narrative accompanying the recommended and adopted budgets.

If the Board of Education finds it necessary to appropriate fund balance, outside the normal annual budgeting process, the Board of Education shall highlight the appropriation in their next fiscal year's budget request. The County Commissioners are not obligated to increase local current expense in order to fund recurring items for which the Board of Education appropriates fund balance outside of the normal budgeting process.

4. **Undesignated Fund Balance** – Undesignated fund balance may be allowed to accumulate above the cash flow percentages under certain circumstances. School Boards will develop a detailed plan for future use of accumulated fund balance. Boards of Education are to use undesignated fund balance to address unforeseen events or opportunities. In these instances, it is the responsibility of the Board of Commissioners to work with the School Boards to address the extraordinary issues.
5. **Extraordinary Emergency Needs** – There may arise a time in the future when one or both school district(s) experience(s) an unforeseen extraordinary uninsured event that greatly compromises how the district(s) serve(s) children. In such instances, there may be a need for the school district(s) to use some or all of its fund balance. In such instances, the Board(s) of Education is(are) to take appropriate action to correct the problem, and following necessary budgetary action by the Board of County Commissioners, the County will reimburse the School Board(s) for the necessary expenditures.
6. **Policy Review** - The School/County Collaboration Work Group shall review this policy every 18 months to determine if changes to the policy are necessary.

Budget Administration

As required by the North Carolina Budget and Fiscal control Act the County adopts an annual budget ordinance for all funds except those authorized by project ordinance. Orange County governmental funds budgeted under project ordinances include Grant Projects Fund, Community Development Fund, County Capital Projects Fund, and School Capital Projects Fund.

Amending the Budget

Appropriations to the various funds are formally budgeted on a functional basis. The County Manager is authorized to approve appropriation transfers *within* all functions except the Contingency account, which is included in the General Government function. Revisions that alter the total expenditures of any functional category or fund, including amendments to capital project ordinances and receipt or reduction of grant or new funds, must be approved by the Board of County Commissioners. In addition, appropriations from the Contingency account must be approved by the Board.

Encumbrances

Operating funds encumbered by the County as of June 30 of the fiscal year are re-appropriated through the County's annual budget ordinance (Section 13).

Line Item (Object Code) Transfers

Inter-departmental line item transfer requests are processed in the Finance and Administrative Services Department. Normal operating category allocations may be freely transferred within a department's line items. Other operating monies, such as internal service charges for motor pool, telephone, and duplicating, cannot be transferred. Use of unspent personnel services monies are approved on a case by case basis. Additions to capital outlay must be approved by the County Manager or Assistant County Manager. In addition, line item transfers exceeding \$25,000 and transfers between departments, within a function, are to be reviewed by the County Manager's Office.

Purchase Orders

Requests for purchase orders originate at the department level for all purchases exceeding \$500. Purchase orders are pre-audited by the Finance Director and approved and issued by the Finance and Administrative Services Department. For items costing \$500 or less, payment requests are issued by each department.

Capital Outlay

All items exceeding \$500 are considered capital outlay items and are approved by the County Manager before purchase. Finance and Administrative Services maintains a listing of approved capital outlay. Requests for technology equipment are approved by the Information Technologies Department.

Position Control

Finance and Administrative Services maintains a listing of approved permanent positions. The position count is maintained in full time equivalents (FTE). The County Manager approves temporary increases in the full time equivalent for up to one year assignments. Temporary part time positions that work less than 15 hours per week may be authorized by the department head. All increases in full time equivalents must be approved by the Board of County Commissioners.

**Fiscal Year 2017-18
Budget Ordinance
Orange County, North Carolina**

Be it ordained by the Board of Commissioners of Orange County

Section I. Budget Adoption

There is hereby adopted the following operating budget for Orange County for this fiscal year beginning July 1, 2017 and ending June 30, 2018, the same being adopted by fund and activity, within each fund, according to the following summary:

Fund	Current Revenue	Interfund Transfer	Fund Balance Appropriated	Total Appropriation
General Fund	\$206,121,373	\$3,765,600	\$9,769,060	\$219,656,033
Emergency Telephone Fund	\$595,350	\$0	\$158,110	\$753,460
Fire Districts Fund	\$5,726,068	\$0	\$0	\$5,726,068
Section 8 (Housing) Fund	\$4,211,164	\$262,066	\$0	\$4,473,230
Community Development Fund	\$843,900	\$549,634	\$41,000	\$1,434,534
Efland Sewer Operating Fund	\$214,500	\$144,885	\$0	\$359,385
Visitors Bureau Fund	\$1,509,271	\$0	\$118,588	\$1,627,859
School Construction Impact Fees Fund	\$3,353,000	\$0	\$0	\$3,353,000
Solid Waste/Landfill Operations Enterprise Fund	\$11,149,208	\$0	\$1,981,434	\$13,130,642
Sportsplex Enterprise Fund	\$3,402,574	\$168,009	\$0	\$3,570,583
Community Spay/Neuter Fund	\$46,600	\$0	\$14,250	\$60,850
Article 46 Sales Tax Fund	\$3,511,492	\$0	\$0	\$3,511,492

Section II. Appropriations

That for said fiscal year, there is hereby appropriated out the following:

Function	Appropriation
General Fund	
Community Services	\$14,331,974
General Government	\$9,954,091
Public Safety	\$25,583,899
Human Services	\$37,508,468
Education	\$89,916,598
Support Services	\$14,101,197
Debt Service	\$26,759,536
Transfers to Other Funds	\$1,500,270
Total General Fund	\$219,656,033
Emergency Telephone System Fund	
Public Safety	\$753,460
Total Emergency Telephone System Fund	\$753,460
Fire Districts	
Cedar Grove	\$247,659
Greater Chapel Hill Fire Service District	\$272,664
Damascus	\$98,895
Efland	\$501,796
Eno	\$693,273
Little River	\$227,309
New Hope	\$627,958
Orange Grove	\$552,907
Orange Rural	\$1,268,521
South Orange Fire Service District	\$548,153
Southern Triangle Fire Service District	\$220,100
White Cross	\$466,833
Total Fire Districts Fund	\$5,726,068
Section 8 (Housing) Fund	
Human Services	\$4,473,230
Total Section 8 Fund	\$4,473,230
Community Development Fund (Urgent Repair Program)	
Human Services	\$666,563
Total Community Development Fund (Urgent Repair Program)	\$666,563
Community Development Fund (HOME Program)	
Human Services	\$597,469
Total Community Development Fund (HOME Program)	\$597,469
Community Development Fund (Homelessness Partnership Program)	
Human Services	\$170,502
Total Community Development Fund (Homelessness Program)	\$170,502
Total Community Development Fund Programs	\$1,434,534
Efland Sewer Operating Fund	
Community Services	\$359,385
Total Efland Sewer Operating Fund	\$359,385
Visitors Bureau Fund	
Community Services	\$1,627,859
Total Visitors Bureau Fund	\$1,627,859
School Construction Impact Fees	
Transfers to Other Funds	\$3,353,000
Total School Construction Impact Fees Fund	\$3,353,000
Solid Waste/Landfill Operations	
Solid Waste/Landfill Operations	\$13,130,642
Total Solid Waste/Landfill Operations	\$13,130,642

SportsPlex Enterprise Fund		
Community Services		\$3,570,583
<i>Total Sportsplex Enterprise Fund</i>		<i>\$3,570,583</i>
Community Spay/Neuter Fund		
Community Services		\$60,850
<i>Total Community Spay/Neuter Fund</i>		<i>\$60,850</i>
Article 46 Sales Tax Fund		
Community Services		\$3,511,492
<i>Total Article 46 Sales Tax Fund</i>		<i>\$3,511,492</i>

Section III. Revenues

The following fund revenues are estimated to be available during the fiscal year beginning July 1, 2017 and ending June 30, 2018, to meet the foregoing appropriations:

Function	Appropriation
General Fund	
Property Tax	\$151,557,768
Sales Tax	\$23,566,784
Licenses & Permits	\$328,000
Intergovernmental	\$16,035,147
Charges for Services	\$11,551,045
Investment Earnings	\$265,000
Miscellaneous	\$2,817,629
Transfers from Other Funds	\$3,765,600
Appropriated Fund Balance	\$9,769,060
<i>Total General Fund</i>	
	<i>\$219,656,033</i>
Emergency Telephone System Fund	
Charges for Services	\$595,350
Appropriated Fund Balance	\$158,110
<i>Total Emergency Telephone System Fund</i>	
	<i>\$753,460</i>
Fire Districts	
Property Tax	\$5,724,102
Investment Earnings	\$1,966
<i>Total Fire Districts Fund</i>	
	<i>\$5,726,068</i>
Section 8 (Housing) Fund	
Intergovernmental and General Government	\$4,211,164
From General Fund	\$262,066
<i>Total Section 8 Fund</i>	
	<i>\$4,473,230</i>
Community Development Fund (Urgent Repair Program)	
Intergovernmental	\$325,000
From General Fund	\$341,563
<i>Total Community Development Fund (Urgent Repair Program)</i>	
	<i>\$666,563</i>
Community Development Fund (HOME Program)	
Intergovernmental	\$392,711
Program Income	\$39,783
From General Fund	\$164,975
<i>Total Community Development Fund (HOME Program)</i>	
	<i>\$597,469</i>
Community Development Fund (Homelessness Partnership Program)	
Intergovernmental	\$86,406
From General Fund	\$43,096
Appropriated Fund Balance	\$41,000
<i>Total Community Development Fund (Homelessness Partnership Program)</i>	
	<i>\$170,502</i>
<i>Total Community Development Fund Programs</i>	
	<i>\$1,434,534</i>
Efland Sewer Operating Fund	
Charges for Services	\$214,500
From General Fund	\$144,885
<i>Total Efland Sewer Operating Fund</i>	
	<i>\$359,385</i>

Visitors Bureau Fund	
Occupancy Tax	\$1,278,341
Sales & Fees	\$500
Intergovernmental	\$230,330
Investment Earnings	\$100
Appropriated Fund Balance	\$118,588
Total Visitors Bureau Fund	\$1,627,859
School Construction Impact Fees Fund	
Impact Fees	\$3,353,000
Total School Construction Impact Fees Fund	\$3,353,000
Solid Waste/Landfill Operations	
Sales & Fees	\$8,673,911
Intergovernmental	\$218,000
Miscellaneous	\$191,050
Licenses & Permits	\$130,000
Interest on Investments	\$40,000
General Fund Contribution for Sanitation Operations	\$1,896,247
Appropriated Reserves	\$1,981,434
Total Solid Waste/Landfill Operations	\$13,130,642
Sportsplex Enterprise Fund	
Charges for Services	\$3,402,574
From General Fund	\$168,009
Total Sportsplex Enterprise Fund	\$3,570,583
Community Spay/Neuter Fund	
Animal Tax	\$27,000
Intergovernmental	\$8,000
Miscellaneous	\$11,600
Appropriated Fund Balance	\$14,250
Total Community Spay/Neuter Fund	\$60,850
Article 46 Sales Tax Fund	
Sales Tax Proceeds	\$3,511,492
Total Article 46 Sales Tax Fund	\$3,511,492

Section IV. Tax Rate Levy

There is hereby levied for the fiscal year 2017-18 a general county-wide tax rate of 83.77 cents per \$100 of assessed valuation. This rate shall be levied in the General Fund. Special district tax rates are levied as follows:

Cedar Grove	8.10
Greater Chapel Hill Fire Service District	14.91
Damascus	10.30
Efland	6.78
Eno	8.68
Little River	4.92
New Hope	9.94
Orange Grove	6.81
Orange Rural	9.15
South Orange Fire Service District	9.68
Southern Triangle Fire Service District	10.30
White Cross	11.37
Chapel Hill-Carrboro School District	20.18

Section V. General Fund Appropriations for Local School Districts

The following FY 2017-18 General Fund Appropriations for Chapel Hill-Carrboro City Schools and Orange County Schools are approved:

- a) Current Expense appropriation for local school districts totals \$80,745,847, and equates to a per pupil allocation of \$3,991.
 - 1) The Current Expense appropriation to the Chapel Hill-Carrboro City Schools is \$48,530,521.
 - 2) The Current Expense appropriation to the Orange County Schools is \$32,215,326.
- b) Recurring Capital appropriation for local school districts totals \$3,000,000
 - 1) The Recurring Capital appropriation to the Chapel Hill-Carrboro City Schools totals \$1,803,000.
 - 2) The Recurring Capital appropriation to the Orange County Schools totals \$1,197,000.
- c) School Related Debt Service for local school districts totals \$15,074,910.
- d) Additional County funding for local school districts totals \$5,454,000
 - (1) School Resource Officers and School Health Nurses Contracts - Total appropriation of \$3,354,000 to cover the costs of School Resource Officers in every middle and high school, and a School Health Nurse in every elementary, middle, and high schools in both school systems.
 - (2) One-time discretionary funding of \$2,100,000 by ADM is allocated to the school systems by the following: Chapel Hill-Carrboro City Schools appropriation is \$1,262,100 and Orange County Schools appropriation is \$837,900.

Section VI. Schedule B License

In accordance with Schedule B of the Revenue Act, Article 2, Chapter 105 of the North Carolina State Statutes, and any other section of the General Statutes so permitting, there are hereby levied privilege license taxes in the maximum amount permitted on businesses, trades, occupations or professions which the County is entitled to tax.

Section VII. Animal Licenses

A license costing \$10 for sterilized dogs and sterilized cats is hereby levied. A license for un-sterilized dogs and a license for un-sterilized cats is \$30 per animal.

Section VIII. Board of Commissioners' Compensation

The Board of County Commissioners authorizes that:

- Salaries of County Commissioners will be adjusted by any wage increase and/or any other general increase granted to permanent County employees. For fiscal year 2017-18, the approved budget includes a total 2% wage increase, effective July 1, 2017.
- Annual compensation for County Commissioners will include the County contribution for health insurance, dental insurance and life insurance that is provided for permanent County employees, provided the Commissioners are eligible for this coverage under the insurance contracts and other contracts affecting these benefits.
- County Commissioners' compensation includes eligibility to continue to participate in the County health insurance at term end as provided below:
 - If the County Commissioner has served less than two full terms in office (less than eight years), the Commissioner may participate by paying the full cost of such coverage. (If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends.)
 - If the County Commissioner has served two or more full terms in office (eight years or more), the County makes the same contribution for health insurance coverage that it makes for an employee who retires from Orange County after 20 years of consecutive County service as a permanent employee. If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends. The County makes the same contribution for Medicare Supplement coverage that it makes for a retired County employee with 20 years of service.
 - Annual compensation for Commissioners will include a County contribution for each Commissioner to the Deferred Compensation (457) Supplemental Retirement Plan that is the same as the County contribution for non-law enforcement County employees in the State 401 (k) plan. For fiscal year 2017-18, the approved budget continues the County contribution of \$27.50 per pay period and a County contribution match of up to \$63.00 semi-monthly.

Section IX. Budget Control

General Statutes of the State of North Carolina provide for budgetary control measures to exist between a county and public school system. The statute provides:

Per General Statute 115C-429:

(c) The Board of County Commissioners shall have full authority to call for, and the Board of Education shall have the duty to make available to the Board of County Commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

The Board of Commissioners hereby directs the following measures for budget administration and review:

That upon adoption, each Board of Education will supply to the Board of County Commissioners a detailed report of the budget showing all appropriations by function and purpose, specifically to include funding increases and new program funding. The Board of Education will provide to the Board of County Commissioners a copy of the annual audit, monthly financial reports, copies of all budget amendments showing disbursements and use of local moneys granted to the Board of Education by the Board of Commissioners.

The Board of Commissioners hereby approves the following financial policies:

- The County will not initiate pay-as-you-go funding until October 1 of each fiscal year, and pending a review of the first quarter financial report, with the exception of County appropriations to the school districts and any other County Manager exceptions.
- The County will initiate measures to recoup sales tax proceeds on school capital projects through the conveyance of school property to the County with the school property reverting back to the school districts at the end of the construction period.
- The County will ensure that all monthly general ledger postings occur by the 10th work day of each month.
- The County will ensure that monthly financial reports are available by the 15th work day of each month.
- The County will not issue debt for a project until a bid award date and construction start date is established.
- Whereas, it is a best practice for governments to account for capital assets separate from their operating funds, and; Whereas, enterprise funds generally establish Renewal and Replacement Capital Funds to account for the acquisition of capital assets; Therefore,
 - a. The Solid Waste Renewal and Replacement Capital Fund is established to account for sources of income earmarked to fund the County Capital Investment Plan. Sources of income including debt financing proceeds, pay-as-you-go funds, and any other sources earmarked to finance acquisition of capital assets.
 - b. The Sportsplex Renewal and Replacement Capital Fund is established to account for sources of income earmarked to fund the County Capital Investment Plan. Sources of income including debt financing proceeds, pay-as-you-go funds, and any other sources earmarked to finance acquisition of capital assets.
- Whereas, the County intends to undertake Capital Projects as approved in Year 1 (FY 2017-18) of the Capital Investment Plan, as well as approved Vehicle Replacements for FY 2017-18, use its own funds to pay initial Project costs, and then reimburse itself from financing proceeds for these early expenditures. The expected primary type of financing for the Projects is installment financing under Section 160A-20. The financing may include more than one installment financing, and may include installment financings with equipment vendors and installment financings that include the use of limited obligation bonds. The Manager and Finance Officer have advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with certain federal tax rules relating to reimbursement from financing proceeds.

Section X. Internal Service Fund - Dental and Health Insurance Fund

The Dental Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2017-18 are \$521,054 and projected expense for claims and administration for fiscal year 2017-18 is \$521,054.

The Health Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2017-18 is \$9,435,744 and projected expense for claims and administration for fiscal year 2017-18 is \$9,435,744.

Section XI. Internal Service Fund - Vehicle Replacement Fund

The Vehicle Replacement Fund will centralize and account for the purchase and replacement of County vehicles purchased with revenues and funding provided by the Governmental Funds of Orange County (General Fund, Special Revenue and Grants Funds). Projected sources of revenues and funds for fiscal year 2017-18 will be \$757,514 of short-term installment financing and internal reserves, and the projected expenses for the purchase of vehicles for fiscal year 2017-18 will be \$757,514.

Section XII. Agency Funds

These funds account for assets held by the County as an agent for other government units, and by State Statutes, these funds are not subject to appropriation by the Board of County Commissioners, and not included in this ordinance.

Section XIV. Encumbrances

Operating funds encumbered by the County as of June 30, 2017 are hereby reappropriated to this budget.

Section XV. Capital Projects & Grants Fund

The County Capital Improvements Fund, Schools Capital Improvements Fund, Proprietary Capital Funds, Community Development Fund and the Grant Projects Fund are hereby authorized. Appropriations made for the specific projects or grants in these funds are hereby appropriated until the project or grant is complete.

The County Capital Projects Fund FY 2017-18 budget, with anticipated fund revenues of \$14,202,058 and project expenditures of \$14,202,058 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2017, and ending June 30, 2018, and the same is adopted by project.

The School Capital Projects Fund FY 2017-18 budget, with anticipated fund revenues of \$6,612,082, and project expenditures of \$6,612,082 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2017, and ending June 30, 2018, and the same is adopted by project. Note: the funding amounts do not include Lottery proceeds of \$1,356,362; specific lottery funded projects will be presented

to the Board of County Commissioners as part of separate budget amendments during FY2017-18, when quarterly lottery funds are distributed by the State.

The Proprietary Capital Funds FY 2017-18 budget, consisting of Water and Sewer Utilities, Solid Waste, and Sportsplex, with anticipated fund revenues of \$2,325,268, and project expenditures of \$2,325,268 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2017, and ending June 30, 2018, and the same is adopted by project.

The County Grant Projects Fund FY 2017-18 budget, with anticipated fund revenues of \$811,880, and project expenditures of \$811,880, is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2017, and ending June 30, 2018, and the same is adopted by project.

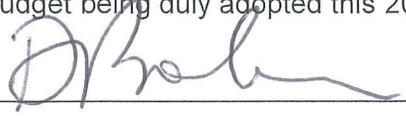
Any capital project or grant budget previously adopted, the balance of any anticipated, but not yet received, revenues and any unexpended appropriations remaining on June 30, 2017, shall be reauthorized in the FY 2017-18 budget.

Section XVI. Contractual Obligations

The County Manager is hereby authorized to execute contractual documents under the following conditions:

1. The Manager may execute contracts for construction or repair projects that do not require formal competitive bid procedures, and which are within budgeted departmental appropriations, for which the amount to be expended does not exceed \$250,000.
2. The Manager may execute contracts for general and/or professional services which are within budgeted departmental appropriations, for purchases of apparatus supplies and materials or equipment which are within the budgeted departmental appropriations, and for leases of property for a duration of one year or less and within budgeted departmental appropriations for which the amount to be expended does not exceed \$89,999.
3. Contracts executed by the Manager shall be pre-audited by the Chief Financial Officer and reviewed by the County Attorney to ensure compliance in form and sufficiency with North Carolina law.
4. The Manager may sign intergovernmental service agreements in amounts under \$90,000.
5. The Manager may sign intergovernmental grant agreements regardless of amount as long as no expenditure of County matching funds, not previously budgeted and approved by the Board, is required. Subsequent budget amendments will be brought to the Board of County Commissioners for revenue generating grant agreements not requiring County matching funds as required for reporting and auditing purposes.
6. The Manager and Attorney will provide a quarterly report to the County Commissioners showing the type and amount of each intergovernmental agreement signed by the Manager.

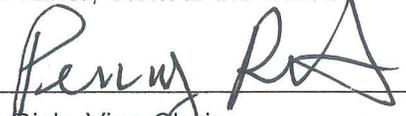
This budget being duly adopted this 20th day of June 2017.



Donna Baker, Clerk to the Board



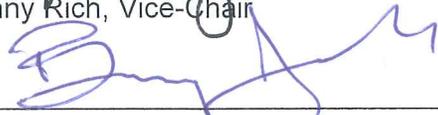
Mark Dorosin, Chair



Penny Rich, Vice-Chair



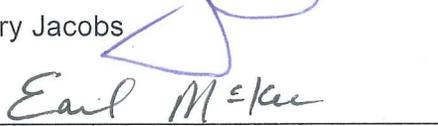
Mia Burroughs



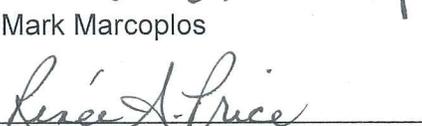
Barry Jacobs



Mark Marcoplos



Earl McKee



Renee Price



Orange County - Demographics

(Based on 2010 Census, unless noted otherwise)

Population by Township		
Bingham	6,527	5%
Cedar Grove	5,222	4%
Chapel Hill	87,971	66%
Cheeks	9,313	7%
Eno	7,501	5%
Hillsborough	13,809	10%
Little River	3,458	3%
<i>Total</i>	133,801	100%

Population by Race/Origin	
White	99,495
African American	15,928
Hispanic	11,017
Asian	9,023
Other	5,952
Identified by two or more	3,403

Age of Population	
Under 18 years of age	26%
18 to 34 years of age	26%
35 to 64 years of age	38%
65+ years of age	10%

Income	
Median Household Income	55,241
Percentage of Population below Poverty Level	17.4%

School Facilities (2014)	
Elementary	18
Middle	7
High	5
<i>Total</i>	30

Educational Attainment	
(persons 25 yrs and older)	
Less than High School Graduate	10%
High School Graduate	16%
Some College, No Degree	14%
Associate Degree	5%
Bachelors Degree	25%
Graduate of Professional Degree	30%

*The Hospital School (preK-12th grade) is one of the schools in the Chapel Hill-Carrboro City Schools district and is located within the UNC Hospitals complex.

Workforce - Occupation			
Management, professional and related	54.6%	Farming, Forestry & Fishing	1.0%
Service	16.2%	Construction, extraction and maintenance	5.1%
Sales	17.9%	Production, transportation, material moving	5.2%

Source:

U.S. Census Bureau-2010/ Demographics and Housing Estimates
 Orange County Planning Department

Glossary

Ad Valorem Tax - A tax levied in proportion to the value of a property.

Allocate - To set apart portions of budgeted expenditures which are specifically designated to organizations for special activities or purposes.

Annual Budget - A budget covering a single fiscal year.

Appropriation - The amount budgeted on a yearly basis to cover projected expenditures which the Board of Commissioners legally authorizes through the Budget Ordinance.

Approved Budget - The budget as formally adopted by the Board of County Commissioners for the upcoming fiscal year.

Assessed Valuation - The estimated dollar value placed upon real and personal property by the County Assessor as the basis for levying property taxes. The General Assembly exempted household personal property from taxation effective July 1, 1987.

Authorized Bonds - Bonds which have been legally authorized but may or may not be sold.

Balanced Budget - Occurs when planned expenditures anticipated revenues. In North Carolina, it is required that the budget submitted to the Board of County Commissioners be balanced.

Board of County Commissioners - Seven-member Board elected by district and at large by the voters of the County for four-year terms.

Bond - A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

Bond Rating - A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating the more favorable the interest rate and the lower the cost of financing capital projects funded by bonds. A high rating is indicative of the Government's strong financial position. Ratings range from AAA (highest) to D (lowest).

Bonds Issued - Bonds that are sold.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various County services.

Budget Message - A written overview of the proposed budget from the County Manager to the Board of Commissioners. This overview discusses the major budget items of the Manager's recommended budget.

Glossary - continued

Capital Investment Plan - A long term plan of proposed capital improvement projects, which includes estimated project cost and funding sources, which the County expects to undertake within a five-year period. The plan is updated annually to reassess capital needs.

Capital Outlay - An expenditure which results in the acquisition of or addition to a fixed asset.

Capital Project - A project expected to have a useful life greater than 10 years and an estimated cost of \$30,000 or more. Capital projects include the construction, purchase or major renovation of buildings, utility systems, parks, or other physical structures or property; purchase of land; and purchase of large equipment.

Capital Project Fund - A fund used to account for the acquisition or construction of major capital facilities and equipment.

Category - Expenditure budgets are presented in one of three categories: Personnel Services, Operations and Capital Outlay.

Community Development Fund - A fund used to account for block grant monies received from the federal government under the Title I of the Housing and Community Development Act.

Contingency - Appropriation intended for unanticipated expenditures. Transfer of these funds into an expendable account is controlled by the Board of County Commissioners.

Current Expense - Local funds used to supplement the State's minimum level of support for operating the Schools. By State law, local governments appropriate these funds on a per pupil basis.

Debt Service - Principal, interest and administrative costs associated with the repayment of long-term debt.

Delinquent Taxes - Taxes that remain unpaid after the due date on which a penalty for nonpayment is occurred.

Department - A major administrative division of the county that has overall management responsibility for an operation within a functional area.

District Tax - Taxes paid by those owning property in a special district of the County.

Effective Tax Rate - Current tax rate multiplied by the sales assessment ratio. The effective tax rate is useful in comparing the tax rate of counties across the state since it adjusts for differing years of revaluation of real property across the state.

Encumbrances - A financial commitment for services, contracts, or goods which have not been delivered or performed.

Glossary - continued

Enterprise Fund - A grouping of activities whose expenditures are wholly or partially offset by revenues collected from consumers in the form of fees and charges.

Expenditures - The total cost of a program or capital project.

Fire District - Special voter-approved districts within the County established to furnish fire protection to residents and supported by property taxes.

Fiscal Year - A 12-month period (July 1 through June 30) in which the annual operating budget applies and at the end of which an assessment is made of the County's financial condition and performance of its operations.

Fixed Asset - An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing \$250 or more with an expected life of more than one year.

Fringe Benefits - For budgeting purposes, fringe benefits include employer payments for social security, retirement, group health and life insurance, dental insurance, and worker's compensation.

Full-time Equivalent (FTE) - One FTE equals 40-hour per week permanent position.

Fund - An accounting entity created to record the financial activity for a selected financial group.

Fund Balance - Funds accumulated through the under expenditure of appropriations and /or the act of exceeding anticipated revenue.

Function - A broad grouping of activities and departments whose objectives and expenditures are inter-related. Examples of functions within Orange County include Human Services, Education, Public Safety, etc.

General Fund - A fund that provides the accounting for most of the basic government services, such as elections, social services, sanitation, inspections, health, or law enforcement.

General Obligation Bonds - Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Goal - A broad statement of desired conditions to be maintained or achieved through the efforts of an organization.

Grants - A contribution of cash or other assets from another government or non-profit foundation to be used for a specified purpose.

Glossary - continued

Indirect Cost - The component of the total cost for a service which is provided by and budgeted within another department or division. Indirect costs are budgeted to more accurately reflect the true total cost for such services as those provided by the Health Department and Community Development.

Interest and Penalties Receivable on Taxes - Uncollected interest and penalties on property taxes.

Intergovernmental Revenues - Revenues from other governments (state, federal, and local) that can be in the form of grants, shared revenue, or entitlement.

Lease Purchase - A method of purchasing equipment in which payments are spread over a period or time.

Levy - The amount of tax, service charge, and assessments imposed by the government.

Line Item - A budgetary account representing a specific object of expenditure.

Modified Accrual - The basis of accounting for the County. Under this system, expenditures are recognized when encumbered, and in lieu of any other "property tax" that may have been considered on these values.

Non-operating Expenses - Expenses that are not directly related the provision of services, such as debt service.

Non-operating Revenues - Revenues that are generated from other sources and are not directly related to service activities.

Objective - A specific statement about what is to be accomplished or achieved for a particular program during the fiscal year.

Ordinance - A formal legislative enactment by the Board of Commissioners that has the full force and effect of law within the boundaries of the County.

Operating Budget - The County's financial plan, which outlines proposed expenditures for the upcoming fiscal year and estimates revenues that will be used to finance them.

Operating Expenses - Those expenditures of a recurring nature, covering services and supplies necessary to operate individual agency activities.

Personal Property - Movable property classified within two divisions: tangible and intangible. Tangible -- or touchable -- property includes items of visible and movable property not permanently affixed to real property. Intangible -- or non-touchable -- property includes stocks, bonds, notes, cash, bank deposits, accounts receivable, patents, trademarks, copyrights and similar assets.

Glossary - continued

Personnel Services - Salaries and wages paid to employees for full-time, part-time and temporary work, including overtime and similar compensation. Also included in this account group are fringe benefits paid for employees.

Program - A well-defined portion of the operating plan for which a distinct set of goals and objectives may be developed.

Property Tax Rate - The rate at which real property in the County is taxed in order to produce revenues sufficient to conduct necessary governmental activities.

Property Tax - Tax paid by those owning property in the County.

Proprietary Fund - A fund used to account for the operations similar to those in the private sector. This includes enterprise funds. The focus is on determination of net income, financial position and changes in financial position.

Public Safety - A group of expenditures related to the provision and enforcement of law enforcement and fire and disaster protection.

Real Property - Land, buildings, and items permanently affixed to land or buildings.

Real Property Value - The value of land and buildings that is taxable.

Reappraisal - The process of re-valuing a jurisdiction's real property in order to adjust the tax value to the market value. According to North Carolina law, a revaluation must be conducted at a minimum of every eight years. Property was recently re-valued as of January 1, 2009.

Reclassification - A change in the classification and corresponding job title of an existing position that results from a major change in assigned responsibilities.

Reserve - An account designated for a portion of the fund balance that is to be used for a specific purpose.

Revenue - All funds that the County government receives as income, including items such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

Sales Assessment Ratio - The ratio of the tax value and the actual value of real property.

Sales Tax - Tax paid by retail consumers in the County.

School Recurring Capital - A recurring appropriation that results in the acquisition of, or addition to, a fixed asset within the school systems.

School Current Expense - See current expense.

Glossary - continued

Service Level - The amount of service provided during the fiscal year as indicated by one or more performance indicators.

Solid Waste Program Fee (SWPF) – To fund the cost of recycling programs and a portion of the solid waste convenience centers.

Special Assessment - A levy on certain properties to defray part or all of the cost associated with improvements or services that will benefit those properties. For instance, a special assessment would be levied against property owners who have petitioned for paving a street.

Special Districts - Tax-levied voter approved districts to provide specified services. Special districts in Orange County include fire districts and the Chapel Hill-Carrboro City School Special District.

Special Revenue Fund - A fund used to account for the revenues from specific sources that are to be used for legally specified expenditures.

Tax Levy - Revenue produced by applying a given tax rate to a property's assessed, or tax, value.

Teachers Supplement - An additional salary provided by local governments above the salary set by the state.

Two-Thirds Bonds – General obligation bonds that can be issued by a local government without voter authorization. Under a formula set by the State, the new G.O. debt cannot exceed two-thirds of the previous year's net debt reduction.