



ORANGE COUNTY

NORTH CAROLINA

FY 2016-17

**ANNUAL OPERATING
BUDGET**

CAPITAL INVESTMENT PLAN

COMMISSIONER APPROVED

Orange County, North Carolina
Commissioner Approved
FY 2016-17 Annual Operating Budget
and Capital Investment Plan

BOARD OF COUNTY COMMISSIONERS

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Orange County
North Carolina**

For the Fiscal Year Beginning

July 1, 2015

Jeffrey R. Enos

Executive Director

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Orange County *M*ission Statement

Orange County exists to provide governmental services requested by our Residents or mandated by the State of North Carolina.

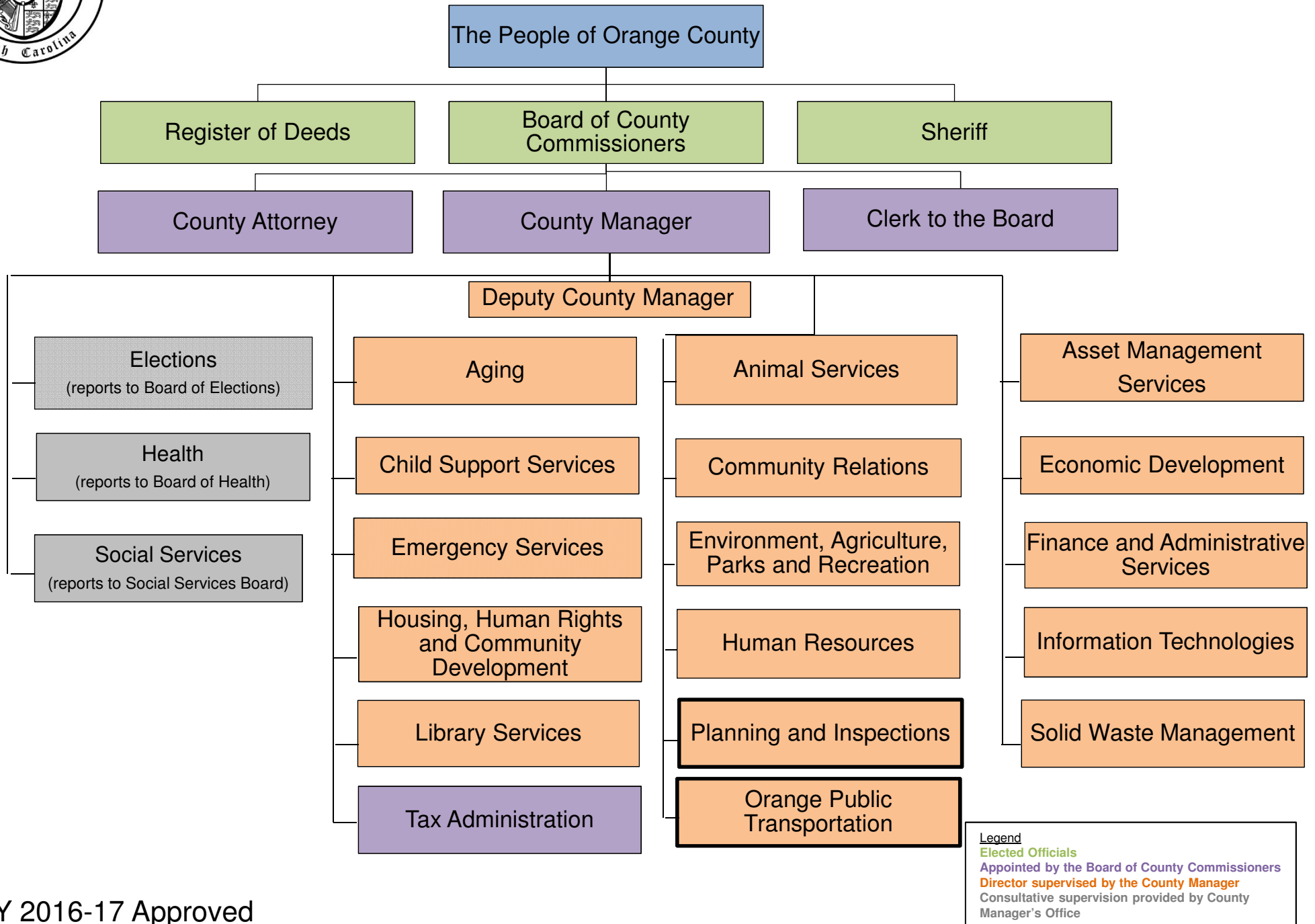
To provide these quality services efficiently, we must:

- Serve the ***Residents*** of Orange County - ***Our Residents Come First.***
- Depend on the energy, skills and dedication of all our employees and volunteers.
- Treat all our Residents and all our Employees with fairness, respect, and understanding.

Orange County Residents Come First.



Orange County Government



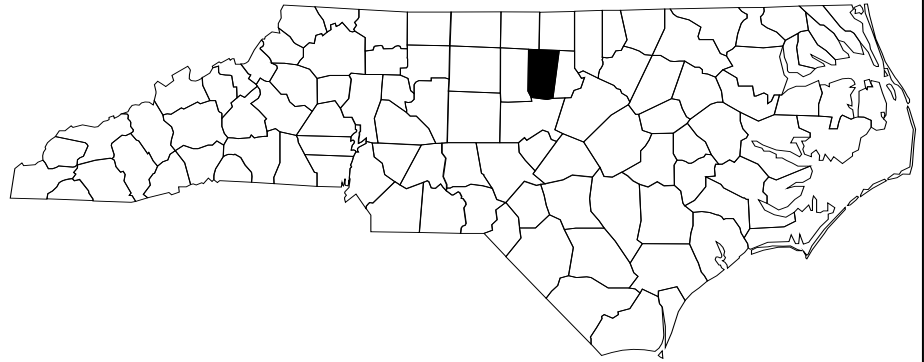
Orange County Goal Setting, Planning, and Budget Process

July 1	Fiscal Year Begins
September	County Manager/Departments Heads/Functional Leadership Teams analyze progress to date on current goals and develop any recommended modifications.
November	Board of Commissioners solicits top priority goals for next fiscal year from various County appointed boards and commissions. Financial Services prepares fiscal forecast for the upcoming budget year and identifies long-term financial trends.
Early December	Department Heads prepare five-year Capital Investment Plan budget requests incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
Early January	Kick-off County budget planning process for upcoming fiscal year including new staff resources and annual operating and recurring capital budgets.
Late January - Early February	County Commissioners hold annual planning session and provide preliminary direction to staff on next fiscal year goals including continuation of current goals and establishment of new goals. County Manager/Department Heads/Functional Leadership Teams incorporate Commissioners comments based on discussion at Board retreat, and develop draft goals, objectives, action plans, timetables, and estimated fiscal impacts for next fiscal year.
February – March	Department Heads/Functional Leadership Teams prepare budget requests for next fiscal year incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
March	County Staff presents County and Schools' five-year Capital Investment Plan.
March – May	County Manager/staff develop recommended budget that provides resources required to accomplish Commissioners Goals.

Goal Setting, Planning, and Budget Process-continued

Mid May	County Manager presents recommended budget; Budget message explains how recommended budget addresses stated Board goals.
Late May – Mid June	Board of Commissioners holds public hearings and work sessions on next fiscal year recommended budget and five-year Capital Investment Plan.
Late June	Board of Commissioners adopts budget and Capital Investment Plan funding for next fiscal year that provides resources needed to accomplish Board goals.

About Orange County...



Amid the pastoral landscapes and historic towns of Orange County, a vibrant center of education, culture, research and commerce thrives. The combination of strategic location and great quality of life makes Orange County a sought-after place in which to live, work, learn, and play.

The county's towns - Carrboro, Chapel Hill, Mebane, and Hillsborough - as well as its rural areas are marked by a stable labor market, well-educated workforce, low unemployment and diversified employment base. Recent job growth has been strong in the areas of health care, high-end manufacturing, service, and retail.

At the heart of Orange County is the University of North Carolina at Chapel Hill. The first public university to open its doors in 1795, the school is perennially ranked as one of the nation's best undergraduate and graduate institutions. In 2015, Kiplinger's Personal Finance ranked UNC-Chapel Hill the No. 1 Best Value in Public Colleges - making it a remarkable fourteen-year run. The county's two public school systems - Chapel Hill-Carrboro and Orange County - also are rated among the best in the Southeast. The two school systems continue to grow. To meet the demands of the growing system, the Chapel Hill Carrboro Schools opened an additional elementary school in the fall of 2013.

The convergence of Interstates 40 and 85 in central Orange County gives the area access to Research Triangle and Piedmont Triad regions. An ambitious infrastructure plan is currently underway that will make this area very attractive for a variety industrial and commercial applications. Raleigh-Durham International Airport is 15 miles east of Chapel Hill, while Piedmont Triad International Airport is about 40 miles west of Hillsborough.

In addition to solid education and location, Orange County offers a good dose of history - Hillsborough is home to more than 100 structures dating from the late 18th century to the early 19th century.



ORANGE COUNTY NORTH CAROLINA

MEMORANDUM

May 5, 2016

TO: Board of Orange County Commissioners

FROM: Bonnie Hammersley
County Manager

RE: Transmittal of the FY 2016-17 Recommended Budget

I am pleased to submit the FY2016-17 County Manager's Recommended Operating Budget for your review and consideration. The annual operating and capital budgets largely represent the County's operating plan for the coming fiscal year. Like the Capital Investment Plan this year, the Recommended Operating Budget is founded in the goals and priorities established by the Board of Orange County Commissioners during its annual retreat. This was also the first year in which functional leadership teams prioritized the budget requests of their fellow departments based on standard criteria. Both of these changes added context, insight, and a greater sense of purpose to the budget development process.

Expenditures

The FY2016-17 Recommended Operating Budget maintains and expands services with no change to the property tax rate. The total recommended operating budget including enterprise, proprietary and special revenue funds is \$239.3 million. This represents an increase of \$6.5 million or 2.8% increase over the FY 2015-16 Budget. The Recommended Capital Budget totals \$ 72.9 million including all funds as detailed in the Capital Investment Plan.

As you know, the General Fund is the fund through which most traditional public services such as education, human services, public safety, community services, planning, and general government services are provided. It is also the part of the budget that is primarily supported by general purpose revenues such as the property tax and sales tax. The proposed General Fund budget is \$212.8 million which represents a \$6 million or 2.9% increase over the budget for the current fiscal year.

Revenues

The revenues projected in the Recommended Operating Budget represent moderate growth based on steady and consistent collections over the prior year.

The largest single General Fund revenue is the property tax applied to real and personal property. The Recommended Budget maintains the property tax rate at 87.8 cents per \$100 of valuation but adds approximately \$1.9 million in revenue due to growth in the tax base. Over the past several years, the property tax base has grown by approximately 1% annually due to new construction and new personal property. The FY2015-16 Budget projected a 0.9% increase in the tax base while the Recommended FY2016-17 Budget includes a 1% increase or approximately \$159.7 million in new property value in the County. The property tax is also applied to the value of motor vehicles which is projected to increase by \$65.5 million or six percent (6%) between FY2015-16 and FY2016-17.

The other factor influencing the amount of property tax collected is the collection rate. Due to the strong and consistent performance of the Tax Administrator's Office, the expected collection rate is recommended to increase from 98.5% to 99%. The Tax Administrator currently estimates a collection rate of 99.3% for this fiscal year. The change in the collection rate will add an additional \$440,000 to budgeted collections.

Sales tax collections have also experienced reliable growth. Based on year to date collections, sales tax is projected to end the year 6.7% over FY2014-15 collections. The Budget recommends building on that growth by adding \$795,300 to the FY2015-16 year end projections. In proportional terms, the increase is 3.74% over the FY2015-16 projections and 6.85% over the FY2015-16 budgeted amount.

The other notable change to the structure of the budget is an increase in salary savings. Salary savings accrues when a budgeted position remains vacant during the recruitment of a successor. In some cases, additional savings is realized when a new employee is hired at a lower rate than the previous incumbent. Last year, the budget included \$750,000 in salary savings. Human Resources has been tracking this savings and has confirmed that an additional \$750,000 in salary savings can be added to the FY2016-17 Budget and sustained into the future.

Countywide Initiatives

The FY2016-17 Recommended Budget contains several initiatives that apply to all County departments and promote the goals and priorities established by the Board of Orange County Commissioners.

- **Living Wage**

Earlier this year, the County became a certified living wage employer by Orange County Living Wage. Orange County Living Wage uses a formula based on housing costs in Orange County and the surrounding area to calculate the living wage amount each year. For the FY2016-17 Budget, the hourly living wage rate is \$13.15, an increase of \$0.39 per hour over the current fiscal year. The Budget continues to require that all County employees earn at least the living wage rate, and based on the support of the Board of Orange County Commissioners, the County has promulgated a policy that also encourages vendors to pay their employees a living wage. The Recommended Budget includes \$286,000 in funding to support that policy and approximately \$32,400 to support the living wage policy for County employees.

- **Bond Education Campaign**

The Board of County Commissioners will be finalizing the membership of the Bond Education Committee in May. To provide technical and creative support to the Committee, the Recommended Budget includes \$30,000 to fund media consulting services. This appropriation is in addition to \$20,000 that the Board will consider allocating from the Board's contingency line item this fiscal year.

The total estimated cost of these services was derived from gathering informal quotes and from comparing this effort to the amount spent on the Article 46 referendum. The Article 46 consultant was paid \$49,000.

- **Transit Department**

Access to transportation was cited as a policy priority of the Board of Orange County Commissioners as a way to ease one of the barriers to employment faced by County residents. Transportation was also identified as a barrier to accessing County services. The proposed budget recommends the creation of a Transit Department reporting to the County Manager's Office along with a Director level position to lead the new department. Creating this department will not result in the elimination of existing positions. Rather, it will serve to complement and broaden the capacity of the existing management structure.

- **Employee Wage Adjustment**

The Recommended Budget includes an across the board wage increase for County employees of 3%. However, the effective date of the increase is divided into two installments to moderate the cost in the first year. Two percent (2%) will be granted to any regular employee on the payroll effective July 1, 2016, and an additional one percent (1%) will be granted to any employee on the payroll effective January 1, 2017. The total cost of the wage adjustment is \$1.25 million.

No benefit changes are recommended for FY2016-17. Through aggressive negotiation, careful budgeting, and good claims experience, the County avoided any increase to the health insurance budget. The same is true for dental insurance.

- **Compression Reduction**

One of the most important internal issues identified by department directors during this year's needs assessment exercise was an initiative to address salary compression. The Recommended Budget includes \$500,000 to begin a multi-year approach to reduce salary compression among employees. The duration of the implementation time frame will depend on the amount of available resources in future years.

- **Other Post-Employment Benefits (OPEB)**

The County has made a commitment to fund its OPEB liability over time. The FY2016-17 Recommended Budget allocates \$250,000 for this purpose.

Education

The Recommended Operating Budget accomplishes three goals related to education spending: maintain or exceed a target of 48.1% of general fund revenues allocated to school spending, replace the fair funding program, and fully fund expenses related to charter students.

- **Exceeding the Funding Target**

The FY2016-17 Recommended Budget increases school spending by a total of \$2,656,421 resulting in a total recommended appropriation of \$99,848,327 including debt service on school facilities. This appropriation represents 49.4% of total General Fund Revenues and was achieved through increases in health and safety contracts, charter students, and mandated cost increases incurred by the Districts, as described below.

- **Replace Fair Funding**

The Fair Funding program was created to direct County funds to particular purposes and to provide an equal amount of funding to each District for those purposes. The Recommended Budget replaces the Fair Funding program with Health and Safety Service Contracts. Under this new model, the County would contract with each School District to provide and fund School Resource Officers in each middle school and high school and one public health nurse for each school facility. The Districts currently use a variety of funding to pay for these services. This Budget will completely compensate each District for health and safety services by adding \$1.4 million to the existing \$1.9 million formerly used in the Fair Funding program.

- **Expenses for Charter Students**

The School Districts are required by law to transmit funds to charter schools for students who reside in the District but attend a charter school. Current projections show that charter school students will increase by 155 in the Orange County Schools District and by 50 in the Chapel Hill Carrboro City Schools District in FY2016-17. This increase brings the total number of charter students to 519 in Orange County Schools, 217 in Chapel Hill Carrboro City Schools, and a total of 736 Countywide. A portion of these students (531) were funded this fiscal year. The FY2016-17 Budget recommends funding the remaining 205 in both school districts at a total cost of \$763,000.

- **State Mandates for Retirement and Health Insurance**

In addition to the funds recommended for Health and Safety Service Contracts and Charter Students, the Budget includes a recommendation to fund State mandated retirement and health insurance contributions for school employees. These mandates total \$484,562.

- **Per Pupil Equivalent**

Based on the structure of the additional funds recommended for schools, the per pupil amount increases by \$24.50 to \$3,722. This is because the Health and Safety contracts will be administered outside of the current expense budget and funding for charter students does not add to per pupil spending. If the total increase of \$2,656,421 were calculated in per pupil equivalent terms, the increase would be approximately \$133 per student.

- **Orange County Connect Scholarship with Durham Technical Community College**

The other education related expense in the Budget is the Durham Technical Community College. Based on an idea raised at the Board of Commissioner's retreat, the Recommended Budget includes a scholarship program for Orange County high school students who enroll in Durham Technical Community College immediately following graduation. Based on an enrollment projection for next year, \$50,000 is allocated from prior year Article 46 sales tax proceeds to provide \$1,000 scholarships to fifty eligible students. Eligibility and program criteria will be modeled after the Durham Connect program currently in place for Durham County residents.

Community Services

The Community Services Functional Leadership Team is comprised of Animal Services; Cooperative Extension; the Department of Environment, Agriculture, Parks and Recreation (DEAPR); Economic Development; Planning, and Solid Waste Management. The significant budget highlights for each of these departments are presented below.

- **Planning - Code Compliance Officer**

Due to increased building activity, the Planning Department demonstrated a need for an additional Code Compliance Officer to conduct building inspections. This position is entirely offset with additional permit fees, and the continuation of the position is contingent upon receiving those fees.

- **DEAPR - Community Center Program**

Using the Rogers Road facility as a model, over \$43,000 is provided for equipment, operating expenses, and temporary staffing for the Community Center Program. These funds will allow all of the centers to be more accessible and operational.

Under the supervision of the County's Community Center Coordinator, temporary employees will be hired from the communities in which the Community Centers are located to open and operate the centers five hours per day. The County will also engage community groups in Efland Cheeks and Cedar Grove to leverage volunteers who will assume some operational responsibility and extend the hours of operation. Activities and events at the center will be guided by a local board that will provide advice on the centers' operations.

Funding is also provided for the new Cedar Grove Community Center to feature a living history wall. The Recommended Budget includes \$15,000 to construct the wall which will include exhibits and displays honoring the historic African-American Cedar Grove School, the Cedar Grove community, and other important milestones in the community's past.

- **Transit Department – Fare Boxes**

As described above, the Budget recommends the creation of a Transit Department reporting to the County Manager. Orange Public Transportation buses currently accept cash for fares charged to riders. Due to the risk and inconvenience of exclusively handling cash transactions, this recommendation allocates \$68,000 to purchase fare boxes that will accept prepaid fare cards and bus passes.

- **Solid Waste Fund**

The Solid Waste fund continues to transition and adjust following the closure of the municipal solid waste landfill and the revenue it generated. As the Chief Financial Officer reviewed the fund's long term financial projections with the Director, they found that the fund had not yet reached a sustainable equilibrium between expenses, program revenues, and General Fund contributions. As a result, the County hired a consultant with expertise in solid waste program financing to examine the fund and provide recommendations and options that will bring the fund into a sustainable balance.

The budget requested by the department was balanced using an increase in the Solid Waste Program Fee of \$21 and an application of approximately \$700,000 in Solid Waste Fund Balance. The Manager's Recommended Budget proposes a different approach.

While the study is underway, the Budget recommends no change to the Solid Waste Program Fee, freezing the fee at \$107. To balance the budget in the absence of new fee revenue, the Budget recommends a one time, Solid Waste fund balance appropriation of \$1.9 million. This allows some time for the consultant to complete the study and for the Solid Waste Advisory Group and other stakeholders to review the consultant's recommendations and provide thoughtful input to the

Board of Orange County Commissioners on a long term, sustainable approach to funding Solid Waste activities.

General Government

The General Government Functional Leadership Team is composed of the Board of Elections, Clerk's Office, County Attorney's Office, County Manager's Office, Register of Deeds, and Tax Administration. The Budget recommends the following initiatives in General Government functions.

- **Development Impact and Double Taxation Studies**

As our County continues to grow and the delivery of public services becomes more complex, the Board of Orange County Commissioners has expressed interest in examining how future development will affect the demand for County services and how the County and its municipal partners share in the cost of providing those services. The Recommended Budget includes \$100,000 to study these topics. The studies will be administered by the County Manager's Office with support from the Planning Department for the Development Impact study and from the Tax Administrator's Office for the Double Taxation study.

- **Stormwater Fee Collection**

The Tax Administration Office has negotiated an agreement with the Town of Hillsborough to collect stormwater fees on the Town's behalf. Under the agreement, the County will receive three percent (3%) of the Town's collections. This fee collection activity is expected to produce \$21,000 in revenue and is similar to agreements in place with the Towns to collect taxes and other fees.

Human Services

The Human Services Team represents the departments of Aging; Child Support; Health; Housing, Human Rights and Community Development; Library; and Social Services. The Budget recommends funding for the following programs and services.

- **Affordable Housing**

Affordable Housing was identified as one of the most important policy priorities to the Board of Orange County Commissioners. The Recommended Budget reflects this priority by adding a total of \$236,600 to affordable housing programs. Of this amount, \$125,000 is added to the urgent repair program to help qualifying homeowners make critical home repairs, and \$84,150 is added to rehabilitation and home ownership programs. In addition to funding for programs administered by the County, the Budget also adds \$12,500 in the Outside Agency Budget to provide additional support to agencies like EmPOWERment, Habitat for Humanity, Housing for New Hope, and Rebuilding Together of the Triangle.

These increases bring total spending for affordable housing programs to \$1,218,000 which achieves the goal established by the Board of Orange County Commissioners earlier this year to dedicate at least \$1 million in the operating budget to affordable housing programs.

- **Seymour Center Staffing**

The use of the County's Senior Centers continues to grow. From FY2013-14 to FY2014-15 the Seymour Center provided an additional 11,185 units of service (an 8% increase) to older adults in the community and is projected to experience a similar increase this year. The Budget recommends adding staff capacity at the Seymour Center to open an additional two nights or ten (10) additional

hours each week. This recommended enhancement will also allow the County to transition a temporary position to a benefitted position at a net cost of approximately \$24,400.

- **Family Success Alliance**

The Family Success Alliance is a community based program that strengthens connections between families and community resources and promotes the success of children in distressed communities. The program is organized in zones where positions called Navigators facilitate connections to supportive services.

The Budget recommends an additional \$105,000 in County funding to support a new cohort of ninety (90) children and to add an additional Navigator. In addition to the new County funding, the program will benefit from \$130,000 of in kind support including an Evaluation Manager funded by the University of North Carolina-Chapel Hill that will be housed within the Family Success Alliance team.

- **Public Health Educator for Healthy Homes Program**

A Public Health Educator is recommended in the Health Department to assist in the implementation of the Healthy Homes Program. This program uses Nurses and Environmental Health Specialists to examine homes with children who have high asthma admission rates at the hospital or high absentee rates at school. The staff conduct assessments of environmental triggers and medications to minimize risk and to ensure medication is being administered correctly. The new Educator will coordinate home visits and assist in program administration. The cost of this position is offset by revenue generated by the Health Department.

- **Social Services Program Capacity**

As part of the Recommended Budget, the Department of Social Services will increase service capacity for residents seeking medical care and will increase analytical capacity in the Child Welfare and intergovernmental compliance. The Budget recommends transitioning two (2) time-limited Human Services Specialists to regular positions to process Medicaid applications for families and children and to apply for subsidized insurance through the Affordable Care Act.

The Budget also recommends a Management Analyst in child welfare and a general Management Analyst to conduct case reviews, data analysis, program evaluation, and other quality improvement efforts to ensure the agency is meeting state and federal requirements. No new County funds were required to transition these positions since most of the cost was already budgeted as time limited positions. The department was able to reallocate existing funding to pay for the balance.

- **Mental Health - Maintenance of Effort Reallocation**

The County currently contributes approximately \$1.3 million to Cardinal Innovations as a maintenance of effort payment for mental health, developmental disability, and substance abuse services. The Human Services Team and, in particular, the Departments of Health and Social Services have collaborated with Cardinal Innovations to reallocate some of these resources to fund services important to the County. A total of \$376,900 is recommended to be reallocated to support the following County priorities:

- A Criminal Case Assessment Specialist in the Criminal Justice Resource Office for mental health services in the jail and in the jail alternative programs;
- A Clinical Social Worker to perform integrated care through the Health Department;

- o A contract with El Futuro administered by the Health Department to provide services to undocumented residents;
- o Emergency placement beds for children who require mental health assessments prior to being placed in foster homes; and
- o A Clinical Social Worker specializing in child trauma to serve the needs of the Department of Social Services.

County staff will continue to work with Cardinal Innovations on maintenance of effort allocations to ensure that County priorities are reflected in funding decisions.

Support Services

The Support Services Functional Leadership Team includes Asset Management Services, Community Relations, Finance and Administrative Services, Information Technology, and Human Resources. The Budget recommends two primary Support Services initiatives.

- **Website and Publications Coordinator**

One of the needs expressed by both department heads and the Board of Orange County Commissioners during their respective needs assessment exercises was a need to improve how the website operates and the content presented on the site. The Recommended Budget includes funding for a Website and Publications Coordinator to create, design, and manage the site and the information presented on it. The Coordinator will work with other County staff with website content responsibilities to organize and manage the site consistently.

- **Treasury/Investment Optimization Study**

The Finance and Administrative Services Department requested funds to review the County's current investment practices and to recommend changes that would increase the yield of those investments. The Budget recommends proceeding with this study at a cost of \$30,000 and increasing investment earnings by \$100,000 in anticipation of higher investment yields.

Public Safety

The Public Safety Functional Leadership Team is composed of Emergency Services, Clerk of Court, District Attorney, Public Defender, and the Sheriff's Office. The Budget recommends the following additions to Public Safety programs.

- **Personnel Capacity and Training – Sheriff's Office**

In an effort to build staff capacity in the Sheriff's Office, the Sheriff requested a total of nine (9) positions. The Recommended Budget includes three of those positions, two Deputy Sheriff I's and an Investigator based on the Sheriff's priorities. These additions are intended to be part of a multiyear plan to address staffing and other needs identified by the Sheriff in a growing County. The total cost of these positions is \$168,211.

The Budget also recommends additional training funds as requested by the Sheriff. The training would include the Basic Law Enforcement Academy for new hires as well as training on investigative procedures, staff supervision, and developments in the law related to law enforcement. The new training activities are budgeted to cost \$63,790.

Finally, the Sheriff's Office Budget funds \$100,000 in new uniforms and the replacement of personal protective equipment such as bullet proof vests.

- **Federal Inmate Revenue**

Earlier this year, the Board of Commissioners heard a presentation on the profile of the jail population and the associated costs of incarceration. At that time, staff estimated the average daily cost to house an inmate in the Orange County jail was approximately \$100 while the County was receiving \$66 per day to house federal inmates. Based on this analysis, the County worked with a consultant to submit a rate increase request to the Federal Marshall which is currently under negotiation. The Recommended Budget anticipates a rate increase will occur this year.

- **Enhancements to OC Alerts**

The Budget recommends an upgrade to the current public emergency notification system (OC Alerts). The enhancement will include new community engagement features such as the ability to opt-in using a text message, to report suspicious activity electronically, and to synchronize with other notification platforms used in social media and wireless emergency alerts. The cost of the enhancement is \$6,300.

- **Online Testing for Telecommunicator Candidates**

The County has initiated a continuous recruitment process for Telecommunicators to reduce the amount of time a position remains vacant and must be filled using overtime. One of the barriers to applying for the position is a skills test that currently requires candidates to travel to Hillsborough. The Budget attempts to remove this barrier by investing in an online testing system that allows candidates to take the test remotely at a cost of \$6,000.

- **Tactical Medic Equipment**

The Tactical Emergency Medical Support Program allows paramedics to better support law enforcement personnel in an active assailant or other situation where having medical personnel near an active crime scene is important to the medical outcomes of victims. This Budget recommendation includes \$10,700 to fund equipment for three specially trained paramedics to fill that role.

Outside Agencies and Fire Districts

The County received requests from Outside agencies totaling \$1,532,558. Eleven of the existing agencies did not request an increase while two (2) agencies requested a decrease in funding of \$33,474. Thirty two existing agencies requested an increase totaling \$150,427. The Budget recommends additional funding for seventeen (17) of those agencies at a cost of \$42,600. The County also received applications from thirteen (13) new or previously unfunded agencies. Four (4) of those applications were either fully or partially funded at a cost of \$30,750. The total Outside Agency budget recommended for FY2016-17 is \$1,146,191.

Two Fire Districts have requested modifications to their District tax rates. The New Hope Fire District is requesting a 50 cent increase from 9.95 cents to 10.45 cents which will be used to hire one full time Captain position due to difficulty of providing adequate volunteer coverage during traditional work hours. The Orange Grove Fire District is requesting an increase of 1 cent moving from 6 cents to 7 cents for FY2016-17. This additional revenue would be used to support debt payments resulting from the acquisition of trucks and the construction of stations over the last several years.

Status of the General Fund

The Board of Commissioners has established a general fund reserve policy of maintaining at least seventeen percent (17%) of total of budgeted general fund operating expenditures as undesignated fund balance. Based on the appropriations contained in the Manager's Recommended Operating Budget, the undesignated portion of the general fund is projected to be 17.98% or approximately \$1.0 million in excess of the targeted policy amount.

Next Steps and Appreciation

Developing the operating and capital budgets is a team effort. The process involves staff from every department as well as the talented budget staff in Finance and Administrative Services. I would like to thank each of the department directors and their respective budget teams for submitting a variety of creative ideas and proposals to improve services to the residents of Orange County. I also want to thank the department directors for participating in the functional leadership team scoring process. As I stated at the outset of this memo, the process provided additional context and insight to each of the proposals.

As usual, the County's Finance and Administrative Services team led by Chief Financial Officer Gary Donaldson and Deputy Finance Director Paul Laughton and supported by Budget Analysts Darrell Butts and Christal Sandifer and Budget and Administrative Coordinator Allen Coleman provided the highest quality technical support throughout the process. Their advice, professionalism, and responsiveness shaped and produced the document we are presenting today for the Board's consideration.

As you know, two (2) public hearings and four (4) work sessions are on the calendar for consideration of the FY2016-17 Budget. Final adoption of the Budget is currently scheduled for June 21st. I look forward to working with you over the next several weeks to improve upon the Manager's Recommended Budget. Please contact me or the Deputy Manager with any questions.

Adjustments to the Manager's Recommended FY2016-17 Budget

On June 21, 2016, the Board of County Commissioners approved the following changes to the Manager's Recommended annual operating budget for the 2016-17 fiscal year. The information below summarizes changes made by the Board.

Revenues	Increase	Decrease
Manager's Recommended Revenue Budget	\$212,786,496	
Appropriate additional Fund Balance in excess of the 17% Financial Policy for Education and Outside Agencies	1,022,316	
Additional revenue for the administration of City of Mebane tax bills on the Orange County properties	5,000	
Replace tax supported debt service for school expansion projects with available ongoing impact fee revenue.	1,000,000	
Create revenue line in County Manager office for cost-sharing of studies.	\$30,000	
Appropriate additional General Fund fund balance to be used for Education	\$1,000,000	
Total Revenue Changes	\$3,057,316	\$0
Revised Revenue Budget	215,843,812	
Expenditures	Increase	Decrease
Manager's Recommended Expenditure Budget	\$212,786,496	
Provide funds for the My Brother's Keeper (MBK) initiative as a line item in the Human Rights appropriation	4,000	
Provide funds for an additional Sheriff Deputy 1.0 FTE	63,091	
Funds to hire a consultant to assist with the commercial appraisal services	20,000	
Create a SOAR case worker position to streamline the SSI/SSDI application process for people who are homeless.	20,000	
Provide funds to replace loss of State funds for the current Community Response program position for a six (6) month period to allow time to investigate other funding sources	20,500	
Create a 1.0 FTE Outreach Librarian with grant fund from Orange County Partnership for Young children	10,000	
The start date for the Website & Publication Coordinator will be effective October 1, 2016.		(\$13,961)
Remove funding for Communities in Schools for CHCCS as the organization is in the process of dissolving		(78,800)
Remove Outside Agency funding for OCS After School Program		(35,200)
Provide funds for Triangle Bikeworks Spoke'n Revolutions project	1,000	
Provide funds for Rebuilding Together of the Triangle	5,000	
Provide funds for Hillsborough Arts Council	7,500	
Provide funds for TABLE for emergency food aid for children in Chapel Hill and Carrboro	5,000	
Provide funds for the Youth Community Project to provide service to youth in Orange County.	4,750	
Provide funds to the Boys and Girls Club of Eastern Piedmont to serve youth in Orange County.	5,000	
Provide funds for Mental Health America of the Triangle	5,000	
Provide funds for Public Gallery of Carrboro (WCOM-LP Radio)	1,000	
Provide funds for Volunteers for Youth	2,500	
Provide funds to treat approximately a two acre area in the upper half of Compton's Pond, with two or possibly three herbicide treatments.	1,800	
Additional funding for Education	2,800,014	
Additional funding for Education, transfer of funds from Communities in Schools for CHCCS and the Non-Departmental allocation to OCS	114,000	
Fully fund all outside agencies recommended for funding in part 1 (previously funded agencies) with the exception of Communities in Schools. If their requested increase is greater than a 50% increase then they will receive a 50% increase. Includes additional funds for Food Council (\$16,030) and eliminates funds for Housing for New Hope (-\$22,500)	95,122	
Total Expenditure Changes	\$3,185,277	(\$127,961)
Revised Expenditure Budget	\$215,843,812	

How to Read the Budget Document

The operating budget is divided into 40 sections separated by tabs.

- The first two sections, the *Manager's Message* and *Budget Summaries* provide an overview of the Annual Operating Budget.
- The next thirty-eight sections, starting with *Aging* and ending with *Transfers*, includes sections for the Capital Investment Plan, Courts, Education, Fire Districts, Non-Departmental, Outside Agencies and Sportsplex.
- The *Capital Investment Plan* section includes the Commissioner Approved Capital Investment Plan and lists all capital project summaries.
- The *Appendix* contains supplemental information to help the reader understand terminology used in the document. Examples of information in this section include *Employee Pay and Benefits*, the *Budget Ordinance*, and the *Approved Fee Schedule*.

Appropriations are made at the functional level. *Function Summaries* are included within the Budget Summaries section of the document. This gives the reader a brief summary of departmental funding levels.

Function Summary

Human Services Summary						
	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
By Department (General Fund)						
Child Support Enforcement	\$ 900,365	\$ 886,633	\$ 908,355	\$ 896,900	\$ 962,273	\$ 949,273
Cooperative Extension	\$ 478,058	\$ 445,064	\$ 413,536	\$ 337,743	\$ 380,584	\$ 390,584
Department of Social Services	\$ 21,348,473	\$ 19,097,031	\$ 18,540,035	\$ 17,896,885	\$ 18,345,443	\$ 18,565,213
Department on Aging	\$ 1,468,394	\$ 1,670,748	\$ 1,398,611	\$ 1,486,987	\$ 1,424,122	\$ 1,418,352
Health Department	\$ 6,923,180	\$ 7,067,751	\$ 7,061,798	\$ 7,067,332	\$ 7,333,481	\$ 7,207,231
Housing and Community Develop	\$ 346,320	\$ 307,948	\$ 284,404	\$ 268,381	\$ 282,673	\$ 282,673
Non-Departmental	\$ 1,922,034	\$ 1,781,108	\$ 1,686,808	\$ 1,676,808	\$ 1,892,583	\$ 1,596,532
Orange Public Transportation	\$ 1,037,244	\$ 1,151,654	\$ 741,238	\$ 993,544	\$ 745,085	\$ 745,085
Orange-Person-Chatham Area Pr	\$ 1,372,338	\$ 1,372,352	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Total Function Expenditures	\$ 35,796,408	\$ 33,780,287	\$ 32,405,758	\$ 31,995,553	\$ 32,737,217	\$ 32,525,916
Offsetting Revenue	(\$ 17,016,418)	(\$ 18,144,305)	(\$ 16,570,501)	(\$ 16,530,233)	(\$ 16,426,764)	(\$ 16,450,399)
County Costs (net)	\$ 18,779,990	\$ 15,635,983	\$ 15,835,257	\$ 15,465,320	\$ 16,310,453	\$ 16,075,517
Other Related Programs (Grant Fund)						
Department of Social Services	\$ 243,160	\$ 216,164	\$ 222,447	\$ 234,090	\$ 216,845	\$ 216,845
Department on Aging	\$ 147,765	\$ 145,065	\$ 97,079	\$ 153,437	\$ 98,604	\$ 98,604
Health Department	\$ 199,299	\$ 225,463	\$ 227,991	\$ 222,576	\$ 221,900	\$ 221,900
Total Expenditures	\$ 590,224	\$ 586,693	\$ 547,517	\$ 610,102	\$ 537,349	\$ 537,349
Offsetting Revenue	(\$ 527,797)	(\$ 528,847)	(\$ 477,828)	(\$ 558,733)	(\$ 450,635)	(\$ 466,135)
County Costs (net)	\$ 62,427	\$ 57,846	\$ 69,689	\$ 51,369	\$ 86,714	\$ 71,214
Housing and Community Development Fund						
Housing and Community Develop	\$ 4,276,116	\$ 4,422,240	\$ 4,683,449	\$ 4,418,303	\$ 4,685,180	\$ 4,685,180
Total Expenditures	\$ 4,276,116	\$ 4,422,240	\$ 4,683,449	\$ 4,418,303	\$ 4,685,180	\$ 4,685,180
Offsetting Revenue	(\$ 4,106,369)	(\$ 4,352,164)	(\$ 4,683,449)	(\$ 4,333,037)	(\$ 4,598,183)	(\$ 4,598,183)
County Costs (net)	\$ 169,748	\$ 70,077	\$ 0	\$ 85,266	\$ 86,997	\$ 86,997
Total Human Services and Related Expenditures	\$ 40,662,748	\$ 38,789,221	\$ 37,636,724	\$ 37,023,958	\$ 37,959,746	\$ 37,748,445

Function Summary summarizes fiscal information at the function level.

Compares budgeted revenues and expenditures to the original and estimated year-end expenditures in addition to two years of historical spending.

Total Functional Expenditures.

Offsetting revenue associated with activities of the departments/ programs, within the function.

Programs or activities appropriated in funds other than the General Fund. Appropriations for these programs are done by separate project ordinances.

Department/Program Budget Page

Each department/program has a budget page that gives the reader a general description of the department or program, and projected outcomes for the upcoming budget year. *Outcomes* are performance expectations stated in quantitative and qualitative terms. *Measures* provide the reader with historical workload and performance indicators for each department/program. *Budget Highlights* explain budget fluctuations or other relevant information pertaining to the department or program. For the larger departments with several divisions, the budget also contains a summary page of that department.

Financial Services

	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
By Category (General Fund)						Account: 2200
Personnel Services	\$ 750,017	\$ 827,120	\$ 703,367	\$ 723,160	\$ 878,234	\$ 878,234
Operations	\$ 176,999	\$ 164,661	\$ 163,675	\$ 148,933	\$ 173,426	\$ 173,426
Capital Outlay	\$ 0	\$ 1,540	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660
County Costs (net)	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660
Total Financial Services and Related Expenditures	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660

Department/Program Budget Page provides general description of department.

Provides current and historical fiscal information for each category: Personnel Services, Operations, and Capital Outlay.

Major Services

- Accounting and fiscal control in accordance with Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes to ensure sound financial condition is maintained
- Revenues properly deposited and reported and sufficient cash on
- Prompt and efficient payment of all County Obligations
- Accurate and timely payroll processing for all County employees

Associated activities to this program are shown as a cross-reference when applicable. These expenditures are made elsewhere in the budget. Not on this particular page.

FY 2010-11 Outcomes

- Debt service on bonds and installment purchases is met with 100 percent accuracy. No penalties for late payment.
- Maintain excellent credit rating through sound financial policies and practices and strong financial condition.
- Monitor debt to ensure compliance with debt management policy.
- Increase the bond ratings from Moody's and Standards and Poors to Aa1 and AA+ respectively.
- Audit and financial statements completed as required by the Local Government Commission.

Major Services - general description of the services of the department.

Outcomes and Measures - measure the success and performance of the department, over time.

Outcome Measures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Projected
Unassigned Fund Balance percent of General Fund Expenditures	12%	12.1%	12.1%	16%	16%
Percent of time Payroll Completed two days prior to payday	100%	100%	100%	100%	100%

FY 2011-12 Fiscal Year Objectives

- Complete the County's Comprehensive Annual Financial Report by October 31, 2011.
- Fund balance meets budgeted goals of 10 percent or greater.
- Monitor financial transactions to insure compliance with Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points, and retain the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and ensure fund availability for designated capital projects.

Budget Highlights

- Held vacant Financial Services Coordinator position open for 9 months generating \$18,913 in savings, and held vacant the Budget and Management Analyst I position open for 10 months generating \$19,962.
- Increased the bonded debt ratings for Moody's and S&P to Aa1 and AA+ respectively
- Issued the CAFR by October 31, 2010 and resolved all of the audit findings from the prior three fiscal years.

Budget Highlights - describes significant budget changes, during the current and upcoming fiscal year.

Fund Structure

The accounts of the County are organized on the basis of funds or account groups with each fund constituting a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts reflecting its assets, liabilities, fund balance, revenues and expenditures. The funds of the County are created because of the diverse nature of governmental operations and the necessity of complying with legal provisions. Orange County has three broad fund categories: governmental, proprietary and fiduciary. Only two of these, governmental and proprietary, are included in this document.

Government Funds

These funds account for expendable financial resources other than those accounted for in proprietary and fiduciary funds. Most of Orange County's functions are included in this fund type. The modified accrual basis of accounting is used in this fund.

"Basis of accounting" refers to criteria for determining when revenues and expenditures are recorded in the accounting system. The "modified accrual basis" requires that expenditures be recorded when a liability is incurred (time of receipt) for goods or services provided to the County. The expenditure is usually recorded before the funds are disbursed. This type of accounting also requires that most revenues be recorded when they are actually received. The modified accrual basis of accounting helps to keep financial practices on a conservative footing; expenditures are recorded as soon as the liabilities for them are incurred, and most revenues are not recorded until they have actually been received in cash.

The County's individual governmental funds include:

- **General Fund** - the general operating fund of the County, which accounts for normal recurring County activities such as education, human services, public safety, etc. These activities are funded by revenue sources such as property tax, sales tax, charges for services, etc.
- **Special Revenue Funds** - account for the proceeds of specific revenue sources (other than major capital projects) that require separate accounting because of legal restrictions or administrative action. Special revenue funds in Orange County include: Grant Projects Fund, Community Development Fund, Fire Districts Fund, Visitors Bureau Fund, Housing (Section 8) Fund, E911 Fund, Spay/Neuter Fund, and Article 46 Sales Tax Fund.
- **Capital Projects Funds** - account for all resources used for acquisition, construction, or renovation of major capital facilities of Orange County, as well as Orange County Schools and Chapel Hill-Carrboro City Schools. Capital project funds in Orange County include: County Capital Projects Fund and School Capital Projects Fund. Prior to July 1, 1993, several funds were used to account for capital projects.

Proprietary Funds

These funds account for operations, which are similar to those found in the private sector because net income is determined in these funds. The accrual basis of accounting is used for this fund. In the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized when they are incurred. Orange County operates one type of proprietary funds:

- **Enterprise Funds** - account for operations that are intended to be self-supporting through charges made to users of services provided or where determination of net income is an important factor. Orange County presently has three enterprise funds, the Efland Sewer Enterprise Fund, the Solid Waste Enterprise Fund, and the Sportsplex Enterprise Fund.

Fiduciary Funds

These funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. Since, by state statutes, these funds are not subject to appropriation by the Board of County Commissioners, these funds are not included in this document. The County's fiduciary funds include:

- **Agency Funds** account for assets held by the County as an agent for other governmental units. These monies are accounted for in essentially the same manner as governmental funds.
- **Non-expendable Trust Funds** account for assets, held by the County in a trustee capacity, which are designated for a particular purpose. These monies are accounted for basically in the same manner as proprietary funds.

Functions

The FY 2016-17 Commissioner Approved Budget includes the use of functional leadership teams consisting of the following functions: Community Services, General Government, Human Services, Public Safety, and Support Services. Each fund is further divided into functions, which represent the level of authorization by the governing board. Revenue categories/functions include Property Taxes, Sales Tax, Licenses and Permits, Intergovernmental, Charges for Services, Interest Income, Miscellaneous Income and Fund Balance. Orange County's appropriation functions include: Community Services, General Government, Human Services, Public Safety, Support Services, Education, Transfers to Other Funds, and Debt Service.

Departments/Programs

Each function is comprised of two or more departments, and each department may be further represented by a program. In this document, each department or program summary contains a program description, prior year accomplishments, coming year objectives, a budget summary by expenditure category, and offsetting revenues. For departments administering more than one program a department summary precedes the department's program summaries.

Basis of Budgeting

Budgetary accounting is used for management control of all funds of the County. Annual budget ordinances are adopted on the modified accrual basis at the fund level and amended as required for the operations of the general, special revenue, and proprietary funds.

The Comprehensive Annual Financial Report (CAFR) shows the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the County prepares its budget. Two exceptions are the treatment of depreciation expense and compensated absences. Depreciation is not budgeted but capital improvements in the CAFR are depreciated. Compensated absences are accrued as expenditures in the CAFR and are not included in the budget. The CAFR shows fund revenues and expenditures on both a GAAP basis and budgetary basis for comparison purposes.

All Funds Budget Summary for Fiscal Year 2016-17

By Fund Type

<i>Budgeted Revenues</i>	General Fund	Special Revenue Funds	Proprietary Funds	Fiduciary Funds	All Funds Total
Property Tax	149,498,811	5,312,736	0	0	\$ 154,811,547
Occupancy Tax	0	1,212,706	0	0	\$ 1,212,706
Animal Tax	0	29,000	0	0	\$ 29,000
Sales Tax	22,066,641	3,390,532	0	0	\$ 25,457,173
Licenses & Permits	328,000	0	120,000	0	\$ 448,000
Intergovernmental	15,787,579	5,495,181	248,000	0	\$ 21,530,760
Charges for Services	11,681,503	575,232	10,907,266	0	\$ 23,164,001
Investment Earnings	155,000	669	15,000	0	\$ 170,669
Miscellaneous	886,734	49,069	121,500	0	\$ 1,057,303
Bond/Loan Proceeds	0	0	0	0	\$ -
Transfers from Other Funds	2,712,600	0	0	0	\$ 2,712,600
Appropriated Fund Balance	12,726,944	418,311	0	0	\$ 13,145,255
Appropriated Reserves	0	0	2,094,340	0	\$ 2,094,340
<i>Total Budgeted Revenues</i>	\$215,843,812	\$16,483,436	\$13,506,106	\$0	\$ 245,833,354

<i>Budgeted Expenditures</i>	General Fund	Special Revenue Funds	Proprietary Funds	Fiduciary Funds	All Funds Total
Community Services	13,654,700	5,072,305	12,236,990	0	\$ 30,963,995
General Government	10,094,440		0	0	\$ 10,094,440
Public Safety	24,596,946	6,037,882	0	0	\$ 30,634,828
Human Services	37,249,977	5,373,249	0	0	\$ 42,623,226
Education	84,259,340	0	0	0	\$ 84,259,340
Support Services	14,058,009	0	0	0	\$ 14,058,009
Debt Service	26,211,196	0	1,269,116	0	\$ 27,480,312
Transfers to Other Funds	5,719,204	0	0	0	\$ 5,719,204
<i>Total Budgeted Expenditures</i>	\$215,843,812	\$16,483,436	\$13,506,106	\$0	\$ 245,833,354

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

	2013-14 Actual F.T.E.'s	2014-15 Actual F.T.E.'s	2015-16 Original Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
General Fund						
Community Services						
Animal Services	30.000	31.000	31.000	31.000	32.000	31.000
Cooperative Extension	0.000	0.000	0.000	0.000	0.000	0.000
<i>DEAPR</i>						
Parks and Recreation	17.000	17.750	19.000	19.000	21.100	19.000
Natural & Cultural Resources	3.000	3.000	3.000	3.000	3.000	3.000
Admin/Support Services	7.000	7.000	7.000	7.000	7.000	7.000
Soil & Water	4.000	4.000	4.000	4.000	4.000	4.000
<i>DEAPR Total</i>	<i>31.000</i>	<i>31.750</i>	<i>33.000</i>	<i>33.000</i>	<i>35.100</i>	<i>33.000</i>
Economic Development	4.000	5.000	5.000	5.000	5.000	5.000
Planning/Inspections/OPT ⁽¹⁾	39.500	41.500	45.500	46.000	33.000	32.000
Orange Public Transportation ⁽²⁾	0.000	0.000	0.000	0.000	16.000	16.000
Community Services Total	104.500	109.250	114.500	115.000	121.100	117.000
General Government						
Commissioners	4.000	4.000	4.000	4.000	4.000	4.000
Elections	4.000	5.000	5.000	5.000	5.000	5.000
County Attorney	4.000	4.000	4.000	4.000	4.000	4.000
County Manager	5.000	4.000	8.000	9.000	9.000	9.000
Register of Deeds	14.000	14.000	15.000	15.000	15.000	15.000
Tax Administration	36.000	40.000	42.000	42.000	42.000	42.000
General Government Total	67.000	71.000	78.000	79.000	79.000	79.000
Public Safety						
Sheriff	138.000	141.000	142.000	142.000	152.000	146.000
<i>EMS</i>						
Administration	6.500	7.500	8.000	8.000	8.000	8.000
Medical Services	78.000	78.000	78.000	78.000	78.000	78.000
Life Safety	3.000	3.000	3.000	3.000	3.000	3.000
Telecommunications	40.000	40.000	40.000	40.000	40.000	40.000
<i>EMS Total</i>	<i>127.500</i>	<i>128.500</i>	<i>129.000</i>	<i>129.000</i>	<i>129.000</i>	<i>129.000</i>
Public Safety Total	265.500	269.500	271.000	271.000	281.000	275.000
Human Services						
<i>Social Services</i>						
Administration	21.000	21.000	21.000	21.000	21.000	21.000
Children/Family Services	66.000	66.000	66.000	66.000	66.000	67.000
Economic Services	74.000	74.000	75.000	75.000	75.000	75.000
Skills Development Center	0.000	0.000	0.000	0.000	0.000	0.000
Veterans' Services	0.000	0.000	0.000	0.000	0.000	0.000
<i>Social Services Total</i>	<i>161.000</i>	<i>161.000</i>	<i>162.000</i>	<i>162.000</i>	<i>162.000</i>	<i>163.000</i>

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

	2013-14	2014-15	2015-16	2015-16	2016-17	2016-17
	Actual	Actual	Original Budget	12-Month	Department	Commissioner
	F.T.E.'s	F.T.E.'s		Estimate	Requested	Approved
<i>Health</i>						
Finance and Admin Operations	11.500	11.500	11.500	11.500	11.500	11.500
Dental Health	9.100	9.800	12.300	12.300	12.300	12.300
Health Promotion and Education	8.000	9.000	9.000	8.000	9.000	9.000
Personal Health	47.500	48.000	48.000	48.000	48.000	48.000
Environmental Health	16.500	16.500	16.500	17.000	17.000	17.000
Risk Management	0.000	0.000	0.000	0.000	0.000	0.000
<i>Health Total</i>	<i>92.600</i>	<i>94.800</i>	<i>97.300</i>	<i>96.800</i>	<i>97.800</i>	<i>97.800</i>
<i>Aging</i>						
Administration	3.000	3.000	3.000	3.000	3.000	3.000
Community Based Services	8.750	8.750	8.950	8.950	9.700	9.700
Aging Transitions	5.175	5.175	5.175	5.175	5.175	5.175
Volunteer Connect 55+	2.875	2.875	2.875	2.875	2.875	2.875
<i>Aging Total</i>	<i>19.800</i>	<i>19.800</i>	<i>20.000</i>	<i>20.000</i>	<i>20.750</i>	<i>20.750</i>
Housing, Human Rights & Comm. Development ⁽³⁾	3.000	3.000	4.000	4.000	4.000	4.000
Library Services	22.750	24.000	24.125	24.125	26.125	24.125
Child Support Services	13.000	13.000	13.000	13.000	13.000	13.000
Human Services Total	312.150	315.600	320.425	319.925	323.675	322.675
Support Services						
Asset Management Services ⁽⁴⁾	37.000	37.000	37.000	37.000	37.000	37.000
Community Relations - Public Affairs ⁽⁵⁾	1.000	1.000	1.000	1.000	2.000	2.000
Finance and Administrative Services	15.000	15.000	15.000	15.000	15.000	15.000
Human Resources	8.000	8.000	9.000	9.000	9.000	9.000
Information Technologies	16.700	16.700	16.700	16.700	18.000	16.700
Support Services Total	77.700	77.700	78.700	78.700	81.000	79.700
<i>General Fund Total</i>	<u>826.850</u>	<u>843.050</u>	<u>862.625</u>	<u>863.625</u>	<u>885.775</u>	<u>873.375</u>

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

	2013-14 Actual F.T.E.'s	2014-15 Actual F.T.E.'s	2015-16 Original Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Other Funds						
Aging - Senior Health Coordination	1.000	1.000	1.000	1.000	1.000	1.000
Tax Administration - Revaluation	4.000	0.000	0.000	0.000	0.000	0.000
Criminal Justice Partnership (OJJ)	0.000	0.000	0.000	0.000	0.000	0.000
Hyconeechee Regional Library	0.000	0.000	0.000	0.000	0.000	0.000
Emergency Telephone System (E-9-1-1)	2.000	2.000	2.000	2.000	2.000	2.000
Health - Home Visiting	0.000	0.000	0.000	0.000	0.000	0.000
Health - Health and Wellness Trust	0.000	0.000	0.000	0.000	0.000	0.000
Health - Child Care Health Consultant	1.000	1.000	1.000	1.000	1.000	1.000
Health - Health Disparities Grant	1.000	1.000	1.000	1.000	1.000	1.000
Housing - Section 8	7.000	7.000	7.000	7.000	8.000	7.000
Housing - Urgent Repair Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - HOME Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - Homelessness Program	1.000	1.000	1.000	1.000	1.000	1.000
Library Services - Outreach Librarian	0.000	0.000	0.000	0.000	1.000	1.000
Social Services - Community Response Grant	1.000	1.000	1.000	1.000	1.000	1.000
Social Services - Building Futures Grant	2.000	2.000	2.000	2.000	2.000	2.000
Solid Waste/Landfill Operations	56.700	57.700	63.450	63.450	63.575	63.450
Community Relations - Visitors Bureau ⁽⁵⁾	6.000	7.000	7.000	7.000	7.000	7.000
Other Funds Total	84.700	82.700	88.450	88.450	90.575	89.450
Grand Total	<u>911.550</u>	<u>925.750</u>	<u>951.075</u>	<u>952.075</u>	<u>976.350</u>	<u>962.825</u>

(1) Effective July 1, 2012, Orange Public Transportation moved to the Planning and Inspections Department.

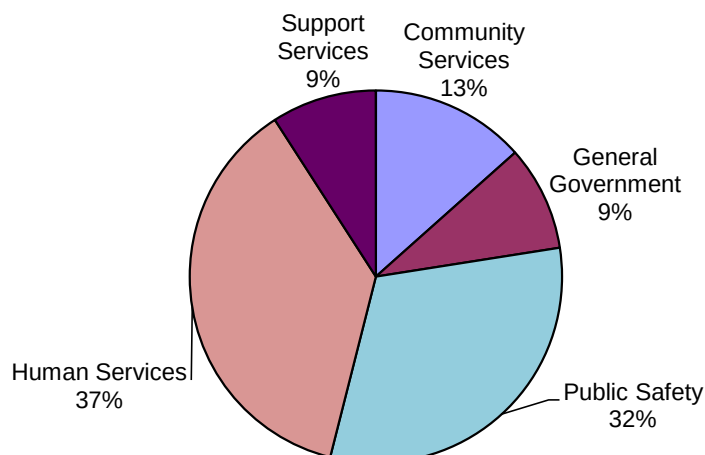
(2) Effective July 1, 2016, Orange Public Transportation becomes a stand alone department.

(3) Human Rights is a division within Housing, Human Rights and Community Development.

(4) Includes Purchasing and Central Services, Building and Grounds, and Motor Pool divisions starting in FY 2009-10; effective July 1, 2010, the Grounds division moved to Parks and Recreation; Purchasing moved to Financial Services during FY 2010-11.

(5) Community Relations Department includes Visitor's Bureau and Public Affairs, effective July 1, 2015

**General Fund FTE by Function
(Approved)**



Summary of Commissioner Approved New Positions for FY 2016-17

GENERAL FUND - COMMISSIONER APPROVED

Department	Position	FTE	Annual Salary	Retirement	Health Insurance	H.S.A.	Social Security	Medicare	Life Ins	Dental Insurance	401(k)	Total Salary and Benefits	Operating and Start-up Costs	Off-setting revenue	Offsetting Reductions/R eallocations	Total Net County Cost
Health	Public Health Educator	1.000	40,777	2,956	8,748	0	2,528	591	113	337	715	56,765	11,266	(68,031)	0	0
Planning	Code Compliance Officer III	1.000	42,002	3,045	8,748	0	2,604	609	116	337	715	58,176	26,115	(84,291)	0	0
OPT	Transit Director - effective January 1, 2017	1.000	39,906	2,893	4,374	0	2,474	579	110	169	358	50,863	38,154	0	0	89,016
Tax	Office Assistant II - converting Time-Limited to Permanent	0.000	29,725	2,155	8,748	0	1,843	431	82	337	715	44,036	1,600	0	(45,636)	0
Aging	Office Assistant II	0.750	22,294	1,616	8,748	0	1,382	323	62	337	715	35,477	0	0	(11,101)	24,376
Sheriff	Deputy Sheriff I	1.000	36,219	2,898	8,748	0	2,246	525	100	337	1,811	52,884	10,207	0	0	63,091
Sheriff	Deputy Sheriff I	1.000	36,219	2,898	8,748	0	2,246	525	100	337	1,811	52,884	10,207	0	0	63,091
Sheriff	Deputy Sheriff I	1.000	36,219	2,898	8,748	0	2,246	525	100	337	1,811	52,884	10,207	0	0	63,091
Sheriff	Investigator	1.000	44,126	3,530	8,748	0	2,736	640	122	337	2,206	62,445	1,160	0	0	63,605
Social Services	Management Analyst (Child Welfare) - converting Time-Limited to Permanent	0.000	42,002	3,045	8,748	0	2,604	609	116	337	715	58,176	3,337	(28,983)	(32,530)	0
Social Services	Human Services Specialist - converting Time Limited to Permanent	0.000	36,219	2,626	8,748	0	2,246	525	100	337	715	51,516	0	(38,501)	(13,015)	0
Social Services	Human Services Specialist - converting Time Limited to Permanent	0.000	36,219	2,626	8,748	0	2,246	525	100	337	715	51,516	0	(38,501)	(13,015)	0
Social Services	Management Analyst - converting Time-Limited to Permanent	0.000	42,002	3,045	8,748	0	2,604	609	116	337	715	58,176	0	(28,983)	(29,193)	0
Social Services	SOAR Caseworker, effective October 1, 2016	1.000	29,983	2,024	8,748	0	1,859	435	83	337	715	44,184	3,025	(22,000)	(5,209)	20,000
Community Relations	Website & Publications Coordinator, effective October 1, 2016	1.000	39,978	2,898	8,748	0	2,479	580	110	337	715	55,845	3,670	0	0	59,515
Totals		9.750	553,889	41,153	126,846	-	34,343	8,031	1,530	4,887	15,147	944,478	149,569	(309,290)	(149,699)	635,058

GRANT PROJECT FUND - COMMISSIONER APPROVED

Library Services	Community Outreach Literacy Coordinator	1.000	48,206	3,249	7,290	0	2,989	699	133	337	715	63,618	20,010	(73,628)	0	10,000
Totals		1.000	48,206	3,249	7,290	-	2,989	699	133	337	715	63,618	20,010	(73,628)	-	10,000

Revenue by Category

Summary - General Fund

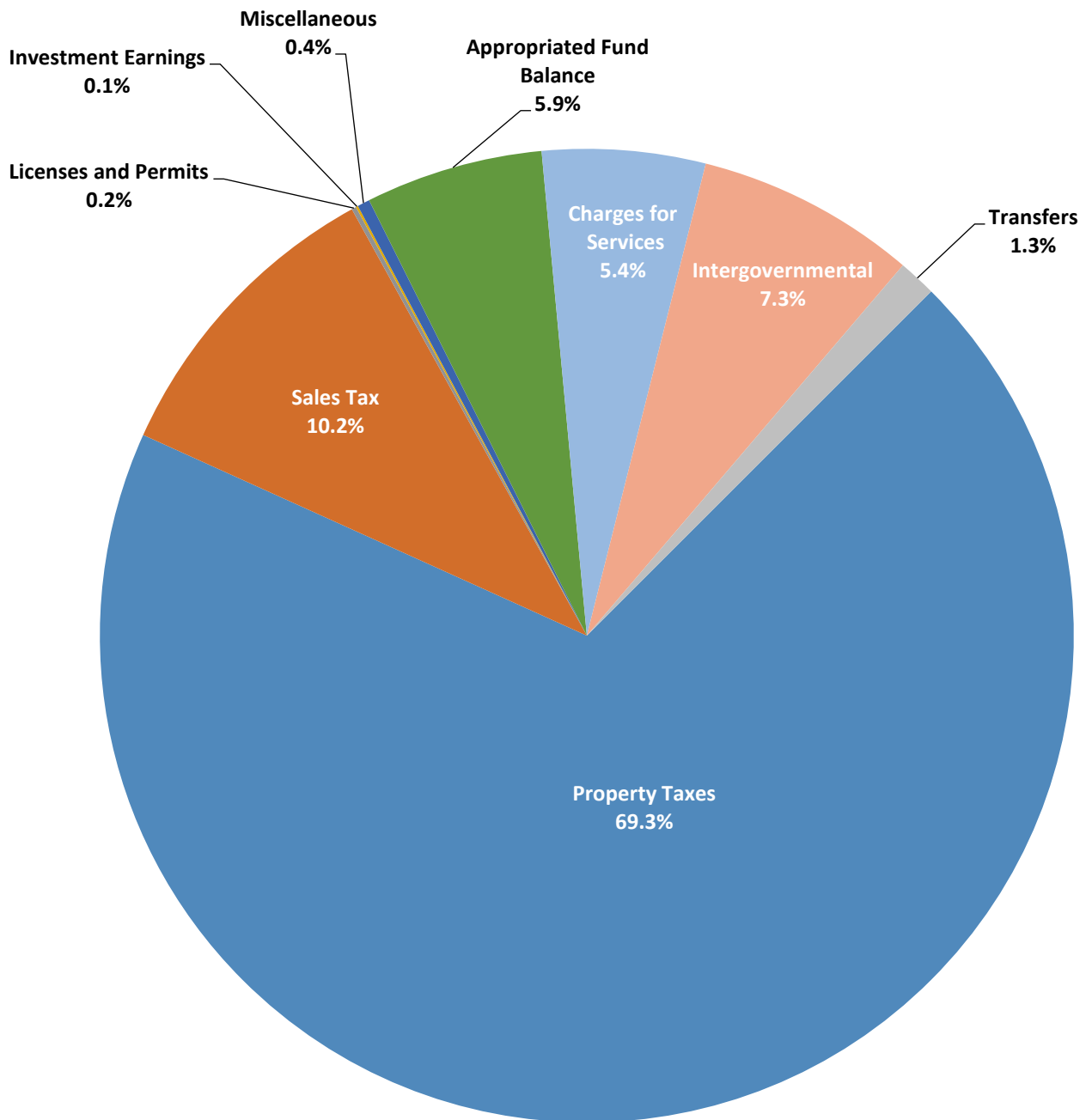
	2014-15 Actual Revenue	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Property Taxes						
Property Taxes	134,609,355	136,413,322	136,413,322	136,230,080	137,207,067	137,207,067
Motor Vehicles	9,332,599	8,953,010	8,953,010	9,521,757	10,064,360	10,064,360
Gross Receipts	72,307	55,000	55,000	65,000	64,634	64,634
Delinquent Taxes	1,182,290	1,150,000	1,150,000	1,200,000	1,150,000	1,150,000
Interest on Delinquent Taxes	502,501	450,000	450,000	480,000	475,000	475,000
Late List Penalties	118,057	75,000	75,000	115,000	75,000	75,000
Animal Taxes	191,564	200,000	200,000	195,000	195,000	195,000
Beer and Wine	259,654	255,000	255,000	255,000	267,750	267,750
Property Taxes Total	<u>\$146,268,326</u>	<u>\$147,551,332</u>	<u>\$147,551,332</u>	<u>\$148,061,837</u>	<u>\$149,498,811</u>	<u>\$149,498,811</u>
Sales Tax						
Article 39 One Cent	8,961,080	9,429,650	9,429,650	9,699,358	10,048,024	10,048,024
Article 40 Half Cent	6,461,675	6,489,632	6,489,632	6,702,303	6,995,840	6,995,840
Article 42 Half Cent	4,499,717	4,732,850	4,732,850	4,867,339	5,022,777	5,022,777
Article 44 Half Cent	2,382	0	0	2,350	0	0
Sales Tax Total	<u>\$19,924,854</u>	<u>\$20,652,132</u>	<u>\$20,652,132</u>	<u>\$21,271,350</u>	<u>\$22,066,641</u>	<u>\$22,066,641</u>
Licenses and Permits						
Privilege License	14,999	13,000	13,000	12,000	13,000	13,000
Franchise Fee	316,511	300,000	300,000	300,000	315,000	315,000
Licenses and Permits Total	<u>\$331,510</u>	<u>\$313,000</u>	<u>\$313,000</u>	<u>\$312,000</u>	<u>\$328,000</u>	<u>\$328,000</u>
Investment Earnings Total	<u>\$13,886</u>	<u>\$52,500</u>	<u>\$52,500</u>	<u>\$37,000</u>	<u>\$55,000</u>	<u>\$155,000</u>
Miscellaneous Total	<u>\$3,297,404</u>	<u>\$737,468</u>	<u>\$999,679</u>	<u>\$2,754,249</u>	<u>\$871,734</u>	<u>\$886,734</u>
Appropriated Fund Balance Total	<u>\$0</u>	<u>\$10,650,770</u>	<u>\$12,153,013</u>	<u>\$0</u>	<u>\$1,800,000</u>	<u>\$12,726,944</u>

Revenue by Category

Summary - General Fund

	2014-15 Actual Revenue	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Charges for Services						
Aging	107,802	67,100	110,100	112,100	90,100	90,100
Child Support Services	1,316	1,100	1,100	1,100	1,100	1,100
Planning & Inspections	1,282,110	1,065,865	1,065,865	1,190,965	1,131,050	1,079,017
Emergency Services	2,888,576	2,490,215	2,490,215	2,610,455	2,542,215	2,642,215
Health	1,416,153	1,588,127	1,594,211	1,543,064	1,805,877	1,805,877
Library	25,691	29,850	29,850	26,850	27,550	27,550
Register of Deeds	1,495,487	1,355,500	1,355,500	1,537,084	1,552,000	1,552,000
Sheriff	2,311,345	2,615,700	2,615,700	2,394,000	2,585,000	2,785,000
Tax Administration	386,172	378,701	378,701	354,449	378,701	383,701
Transportation	106,501	114,500	114,500	104,100	125,100	105,100
Other	1,150,701	1,059,372	1,110,141	1,161,237	1,052,751	1,209,843
Charges for Services Total	<u>\$11,171,854</u>	<u>\$10,766,030</u>	<u>\$10,865,883</u>	<u>\$11,035,404</u>	<u>\$11,291,444</u>	<u>\$11,681,503</u>
Intergovernmental						
Aging	645,325	532,367	592,733	565,820	541,605	541,605
Child Support Services	1,580,762	1,318,075	1,318,075	1,360,000	1,322,766	1,322,766
Planning & Inspections	20,329	24,024	24,024	18,000	24,000	24,000
Emergency Services	750	0	1,101	1,101	0	0
Health	973,630	973,772	1,081,206	1,038,933	1,079,093	1,079,093
Library	105,976	100,000	123,480	123,480	100,000	100,000
Sheriff	379,137	364,469	364,469	374,869	364,469	646,469
Social Services	14,015,018	9,709,839	14,263,749	14,290,454	10,048,900	10,048,900
Tax Administration	50,192	45,200	45,200	45,200	67,000	67,000
Transportation	619,641	844,100	844,100	505,981	849,783	849,783
Local	1,077,656	1,012,360	1,044,194	1,046,194	1,001,891	1,001,891
Other	1,299,171	76,072	1,519,207	1,202,207	76,072	106,072
Intergovernmental Total	<u>\$20,767,587</u>	<u>\$15,000,278</u>	<u>\$21,221,538</u>	<u>\$20,572,239</u>	<u>\$15,475,579</u>	<u>\$15,787,579</u>
Transfers from Other Funds						
Health	0	0	0	0	60,000	60,000
Impact Fees	1,040,000	1,040,000	1,040,000	1,750,000	1,640,000	2,640,000
County Capital	4,560	0	30,000	0	0	0
Other	12,600	12,600	12,600	12,600	0	12,600
Total	<u>\$1,057,160</u>	<u>\$1,052,600</u>	<u>\$1,082,600</u>	<u>\$1,762,600</u>	<u>\$1,700,000</u>	<u>\$2,712,600</u>
Total Revenue	<u>\$202,832,580</u>	<u>\$206,776,110</u>	<u>\$214,891,677</u>	<u>\$205,806,679</u>	<u>\$203,087,209</u>	<u>\$215,843,812</u>

General Fund Revenue by Category

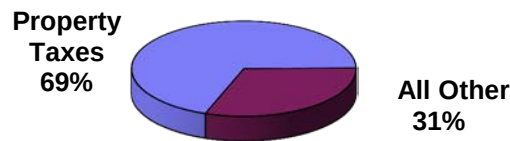


General Fund Revenue

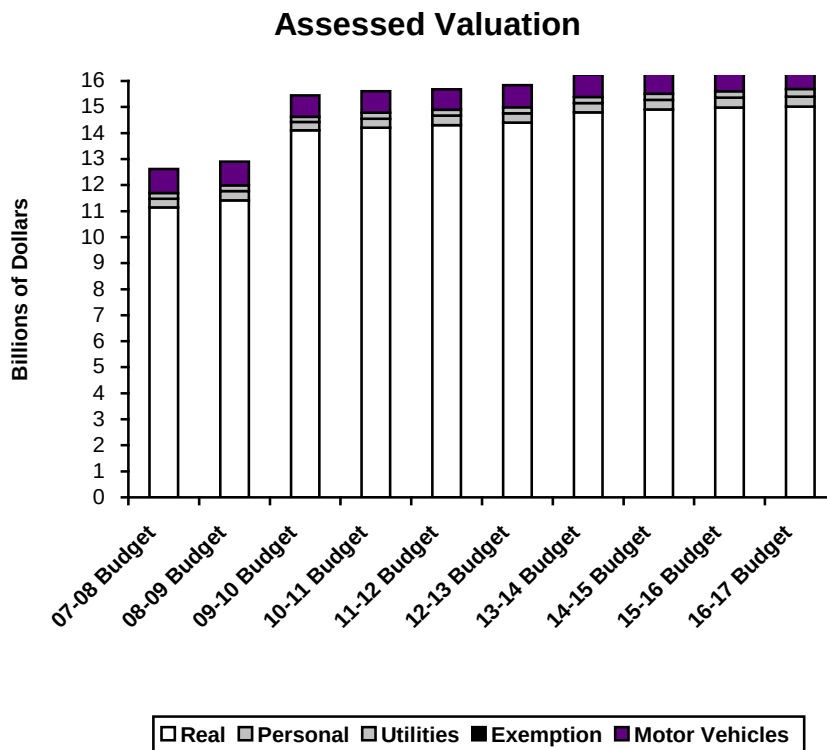
Comments

The Finance and Administrative Services staff estimates general revenues (those not directly associated with a particular department). Budgeted amounts are based on historical trends, current policy or fiscal changes by State and Federal governments, and general economic conditions. Revenues associated with departments are estimated by the department and reviewed by the Finance and Administrative Services staff.

Property Taxes

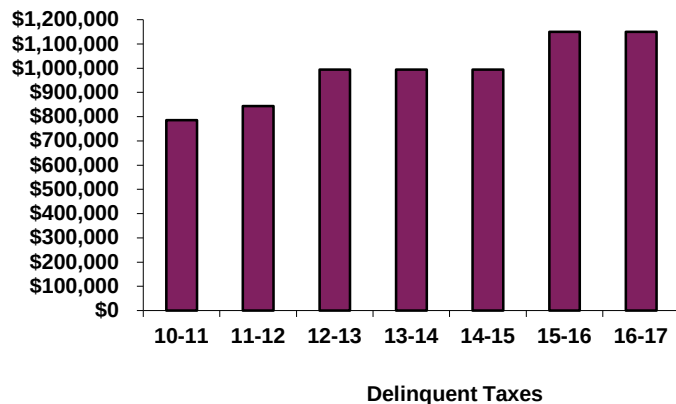


Current Taxes - These taxes are the major revenue source in the General Fund comprising about 69 percent of the total General Fund revenue. Taxes in this category reflect all taxable property valued as of January 2009. Revenues generated by current taxes are based on a tax



rate of 87.8 cents per \$100 assessed valuation. The County's budgeted real property tax base is projected to be \$15.02 billion for the 2016-17 fiscal year. The other components of the County's tax base include Motor Vehicles (budgeted valuation of \$1.15 billion); personal property (budgeted valuation of \$383 million); Utilities and Corporate Excess (budgeted valuation of \$284 million).

Delinquent Taxes - Taxes in this category include amounts of unpaid collectible property taxes from prior years. The estimate is based on the outstanding levy for prior year taxes at a collection rate consistent with past performance.

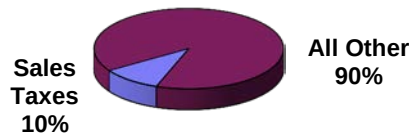


Interest on Delinquent Taxes - These revenues are related to the interest charges established by State Statutes on unpaid property taxes. Interest begins on taxes due as of January 6 at an interest rate of two percent for the first month and for each month that taxes are due, but not paid, the interest rate equals three-fourths of one percent/each month.

Late List Penalties - These are penalties assessed by the Tax Assessor for property not listed by the January 31 deadline. The penalty is 10 percent of the amount of taxes due.

Animal Taxes - The Animal Control program, through its animal licensing program, generates these revenues. Dog and cat owners in Orange County are required to obtain licenses for their pets. For FY 2016-17, the fee remains at \$10.00 for sterilized pets and \$30.00 for un-sterilized pets. Owners of guide/assistance dogs and owners over 62 years of age whose animals have been spayed/neutered are exempt from this fee. \$195,000 is anticipated in FY 2016-17 from the issuance of pet licenses.

Sales Taxes



Article 39 One Cent - This is the original 1 percent local option sales tax levied by the County, and is collected and distributed by the State based on local retail sales.

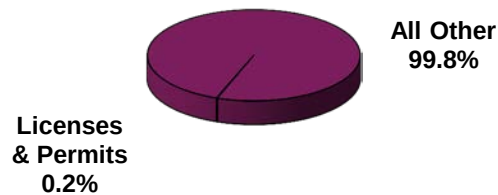
Article 40 Half-Cent (1st Half Cent) - Enacted by the County in late 1984, the State collects this revenue and returns it to local governments on a per capita basis. This revenue source is earmarked for both County and School capital projects and debt service.

Article 42 Half-Cent (Additional Half Cent) - The tax in this category is similar to the first half cent tax. The General Assembly authorized it in 1986. As with the Article 40 Sales tax, this tax is used to finance school and County capital projects, including debt service payment. There was a change in calculating Article 42 proceeds from a per capita to a point of sale formula during FY 2010-11.

Article 44 Half Cent (Third Half Cent) – Authorized by the General Assembly effective December 1, 2002, this tax replaced the reimbursements the State withheld from counties and cities, beginning in FY 2001-02. In FY 2007-08, the General Assembly enacted the Medicaid Relief/Sales Tax Swap (House Bill 1473), which phased out the County's share of Medicaid expenditures over a three year period, from FY 2007-08 through FY 2009-10. In exchange, the County ceded Article 44 sales tax to the State beginning October 1, 2009.

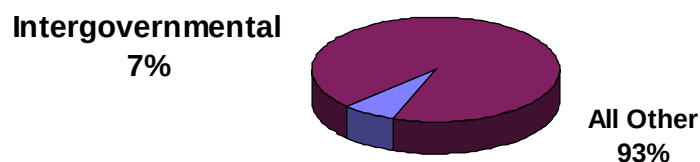
Article 46 One-Quarter Cent – The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund, outside of the General Fund, has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. For more information, please refer to the Article 46 Sales Tax section in this document, located after the department budgets.

Licenses and Permits



Franchise Fees – Distributed to the County by the State on a quarterly basis as part of the State sales tax collected on video programming and telecommunications services in the County. An estimated \$315,000 is budgeted in FY 2016-17.

Intergovernmental



Beer & Wine - Excise taxes on the sale of beer and unfortified wine at the wholesale level is collected by the State. Approximately half of the total taxes collected are returned to the County. An estimated \$267,750 is budgeted for FY 2016-17.

Aging - This includes Title III B, Home and Community Care Block Grant funds, and Triangle J Council of Government funds to assist in operations of the County's Department on Aging Senior Centers and programs. Also, includes Carol Woods Retirement Community contribution for Master Aging Plan initiatives. An estimated \$541,600 is budgeted for FY 2016-17.

Orange Public Transportation – This includes General Transport IIIB, Section 18G, Rural Public Transportation funds, as well as Transit Tax proceeds for public transportation services in Orange County. An estimated \$849,783 is budgeted for FY 2016-17.

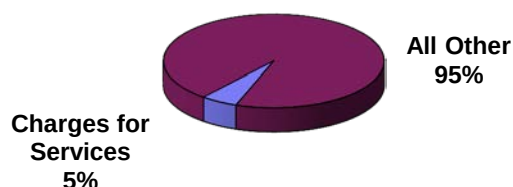
Social Services - Social Service programs are funded by a combination of Federal, State, and local resources. The revenues listed in this category reflect the state and federal contributions toward staff cost and operations for various programs within the Department. An estimated \$10,050,000 is budgeted for FY 2016-17.

Health - These revenues reflect the State and Federal share for various health programs. An estimated \$1,080,000 is budgeted for FY 2016-17.

Local - Revenues reflected in this category include Alcoholic Beverage Control (ABC) profit distributions and alcoholic rehabilitation funds. Before the 1992-93 fiscal year, the County and the ABC Board had an agreement that Orange County would receive \$500,000 each year from ABC profits. Since that time the agreement has been replaced by statutory provisions that all net profits, after required distributions, will be distributed to Orange County local government.

Other State – Examples of these revenues include: Soil and Water staff and operating reimbursements; Child Support Enforcement reimbursements and IV-D incentive payments; Safe Roads Act monies; Office of Juvenile Justice Program (OJJJ) grant; and other smaller state and federal grants.

Charges for Services



The following revenues are associated with the Inspections Division of the Planning Department. The Board of County Commissioners regulates these partial cost recovery fees.

Electrical Inspections - These fees are for permits and inspections related to the installation of electrical work and wiring in residential and commercial facilities in Orange County. Electrical inspection fees are estimated at \$200,000 for FY 2016-17.

Mechanical Inspections - These fees are for permits and inspections related to the installation of heating and air-conditioning systems. Mechanical inspection fees are estimated at \$200,000 for FY 2016-17.

Plumbing Inspections - This category reflects fees associated with the permits and inspections for the installation of plumbing fixtures. Plumbing inspection fees are estimated at \$90,000 for FY 2016-17.

Building Inspections - These revenues are charged for building construction inspections and permits. Fees are estimated at \$270,000 for FY 2016-17.

The following revenues are associated with the Environmental Health Division of the Health Department. As with other inspection fees, well and septic inspections are directly

influenced by construction in Orange County. The Board of County Commissioners regulates these partial cost recovery fees.

Pool Inspections - These are fees charged to public swimming pool owners for annual inspections of their facilities. The charge is \$250 per inspection with an estimated 137 inspections in FY 2016-17 for a total of \$34,250.

Well Permits - This category reflects fees charged for inspecting and permitting new wells. State legislation requires additional site visits as well as mandatory well water sampling on all newly constructed wells. An estimated 179 new wells will be inspected in FY 2016-17 for a total of \$103,000 in revenue.

Septic Permits - Included in this category are inspections and permits for new and existing septic systems, as well as fees for soil evaluations or "perks". Existing septic system inspections are \$125 and new system inspections are \$260.

Water Samples - Fees are charged for testing water for bacteriological or chemical components. Bacteriological samples are tested at \$25 each, radon air sample kits are \$20 each, inorganic chemical samples are tested at \$35 each, while pesticide and petroleum tests cost \$75 each. A full water sampling suite of 19 parameters is offered at a cost of \$100. The estimated revenues for FY 2016-17 total approximately \$20,330.

Orange Public Transportation (OPT) - This category reflects fees associated with participation in a variety of programs offered by OPT. The major revenues estimated at \$105,100 in this category for FY 2016-17 are related to services provided in connection with Orange Public Transportation buses.

Emergency Services - The majority of revenues under this category comes from the County's fee for emergency medical services (EMS). Paramedics respond to all 911 calls for EMS with patient assessment conducted at no charge, however treatment at the scene by the paramedic is billed at \$150. If Basic Life Support (BLS) or Advanced Life Support (ALS) ambulance transportation to a hospital is required, the total fees for service range from \$300 to \$575 depending on a level 1 or 2 life support, and whether it is an emergency or non-emergency transport. EMS fees for service were instituted on October 1, 1996.

Health - These are fees charged for certain services in the Health department including clinics. Major increases over the past few years are attributable to strong emphasis being placed on services offered to Medicaid eligible women and children. Dental fees are estimated for FY 2016-17 at \$570,000 while Personal Health fees are estimated at \$670,000.

Planning Fees - This category includes several charges for services provided by Planning staff including reviewing soil erosion control plans, grading permits, reviews of plans for subdivisions, rezoning and variance requests, home occupations, and special use permits. Revenues from Planning fees are estimated at \$40,000 for FY 2016-17, while soil and erosion fee revenues are estimated at \$175,000.

Recreation and Parks - These revenues consist of charges for participation in various recreational and leisure programs. Athletic program revenues are estimated at \$120,600 for FY 2016-17. Total Recreation and Parks revenues from fees are estimated at \$336,000.

Revenue Comments - *continued*

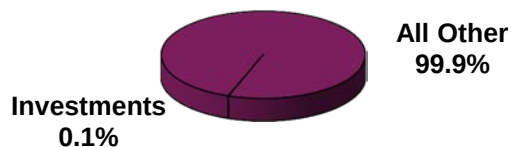
Register of Deeds - These are fees charged for items such as marriage licenses, birth and death certificates, excise stamps on land transfers, and various certified copies. Most of these fees are regulated by the State. Collections for register of deeds fees and excise stamps are estimated at \$575,000 and \$960,000, respectively. Revenue stamps by State Statute are \$2 per \$1,000 on all real estate transfers. A marriage license is \$50, and revenues from these licenses are estimated at \$17,000 for FY 2016-17.

Sheriff - Revenues in this category include charges assessed by the Sheriff for serving warrants, court subpoenas, and other court documents, all of which are regulated by the State. The Sheriff also collects fees from the state and federal government for housing certain prisoners. Reimbursements from the ABC Board for the provision of law enforcement are in this category as well as fees collected from the jail canteen and pay telephone system. The total revenue anticipated from jail fees is \$2,000,000.

Tax Collection Charges – Orange County collects taxes for all of the municipalities within the County. In turn, the towns reimburse the County for this service.

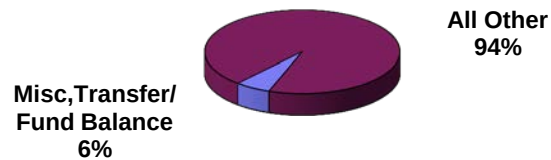
Miscellaneous - Revenues in this category include candidate filing fees and other Board of Election related charges along with charges for services within Animal Services and Cooperative Extension, as well as indirect costs received from the Solid Waste Enterprise Fund, Visitor Bureau Fund, and Emergency Telephone Fund.

Investment Income



Interest Income - The General Fund share of all interest earned on the County's investments is recorded in this category. For FY 2016-17, \$155,000 is estimated for this revenue source.

Miscellaneous, Transfers and and Fund Balance



Miscellaneous - These revenues include refunds of gasoline tax, revenues generated by sell of County surplus items, rental of county facilities, resale of items purchased, and donations made to various county departments.

Transfers - This category reflects funds transferred from other County funds to the General Fund. Examples include Impact Fees and Spay/Neuter funds.

Appropriated Fund Balance - This represents an appropriation of fund balance for general operations. For FY 2016-17, \$12,726,944 is budgeted to be appropriated from fund balance. The General Fund Unassigned fund balance is estimated to be approximately 16.3 percent of general fund expenditures.

Appropriations by Function

Summary - General Fund

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16* 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Community Services						
Animal Services	1,772,732	1,958,791	2,016,615	1,991,972	2,027,395	1,998,579
Cooperative Extension	341,054	379,843	406,412	391,079	394,843	394,843
Department of Environment, Agriculture, Parks & Recreation	3,285,276	3,464,888	3,646,910	3,386,174	3,961,780	3,760,893
Economic Development	409,912	515,575	536,223	502,878	529,029	529,029
Non-Departmental	2,215,076	2,132,837	2,178,372	2,183,149	2,571,405	2,483,505
Orange Public Transportation	880,036	1,361,961	1,347,354	1,000,551	1,440,607	1,473,738
Planning and Inspections	2,577,636	2,762,364	2,879,598	2,678,102	2,966,289	2,889,005
Recreation Municipal	125,108	125,108	125,108	125,108	125,108	125,108
Community Services Total	<u>\$11,606,829</u>	<u>\$12,701,367</u>	<u>\$13,136,591</u>	<u>\$12,259,014</u>	<u>\$14,016,456</u>	<u>\$13,654,700</u>
General Government						
Board of County Commissioners	762,591	870,355	877,675	838,938	882,158	882,158
Board of Elections	658,981	1,063,148	1,082,942	934,659	692,777	692,777
County Attorney's Office	547,358	551,501	572,931	527,957	575,714	575,714
County Manager's Office	2,197,878	3,009,967	3,114,103	2,791,822	3,269,489	3,269,489
Non-Departmental	285,570	102,000	122,000	279,079	126,100	120,900
Register of Deeds	899,162	924,165	955,238	905,537	946,826	932,603
Tax Administration	3,246,317	3,496,212	3,683,223	3,514,617	3,610,799	3,620,799
General Government Total	<u>\$8,597,858</u>	<u>\$10,017,348</u>	<u>\$10,408,112</u>	<u>\$9,792,609</u>	<u>\$10,103,863</u>	<u>\$10,094,440</u>
Public Safety						
Courts	25,469	90,655	90,655	43,500	81,455	81,455
Emergency Services	8,688,412	10,146,314	10,316,662	9,656,416	10,673,382	10,499,901
Non-Departmental	393,760	401,052	401,052	375,552	401,052	411,052
Sheriff	11,833,141	12,678,854	13,086,149	12,110,281	13,962,748	13,604,538
Public Safety Total	<u>\$20,940,782</u>	<u>\$23,316,875</u>	<u>\$23,894,518</u>	<u>\$22,185,749</u>	<u>\$25,118,637</u>	<u>\$24,596,946</u>
Human Services						
Child Support Services	925,433	965,640	999,179	943,041	990,868	990,868
Department of Social Services	21,473,352	18,153,438	23,642,916	21,924,521	18,932,484	19,001,659
Department on Aging	2,085,792	1,996,088	2,221,464	2,056,150	2,000,049	1,995,475
Health Department	7,943,180	8,600,516	9,050,634	8,557,164	9,180,476	9,206,976
Housing, Human Rights & Community Development	222,847	218,823	227,640	191,298	534,707	519,341
Library Services	1,989,221	2,081,930	2,158,164	2,039,435	2,267,624	2,146,214
Library Municipal	568,839	568,839	568,839	568,839	568,839	568,839
Non-Departmental	1,775,481	2,435,815	2,438,337	1,973,577	2,913,631	1,492,131
OPC Area Program	1,355,973	1,355,973	1,355,973	1,355,973	1,355,974	1,328,474
Human Services Total	<u>\$38,340,117</u>	<u>\$36,377,062</u>	<u>\$42,663,146</u>	<u>\$39,609,999</u>	<u>\$38,744,652</u>	<u>\$37,249,977</u>

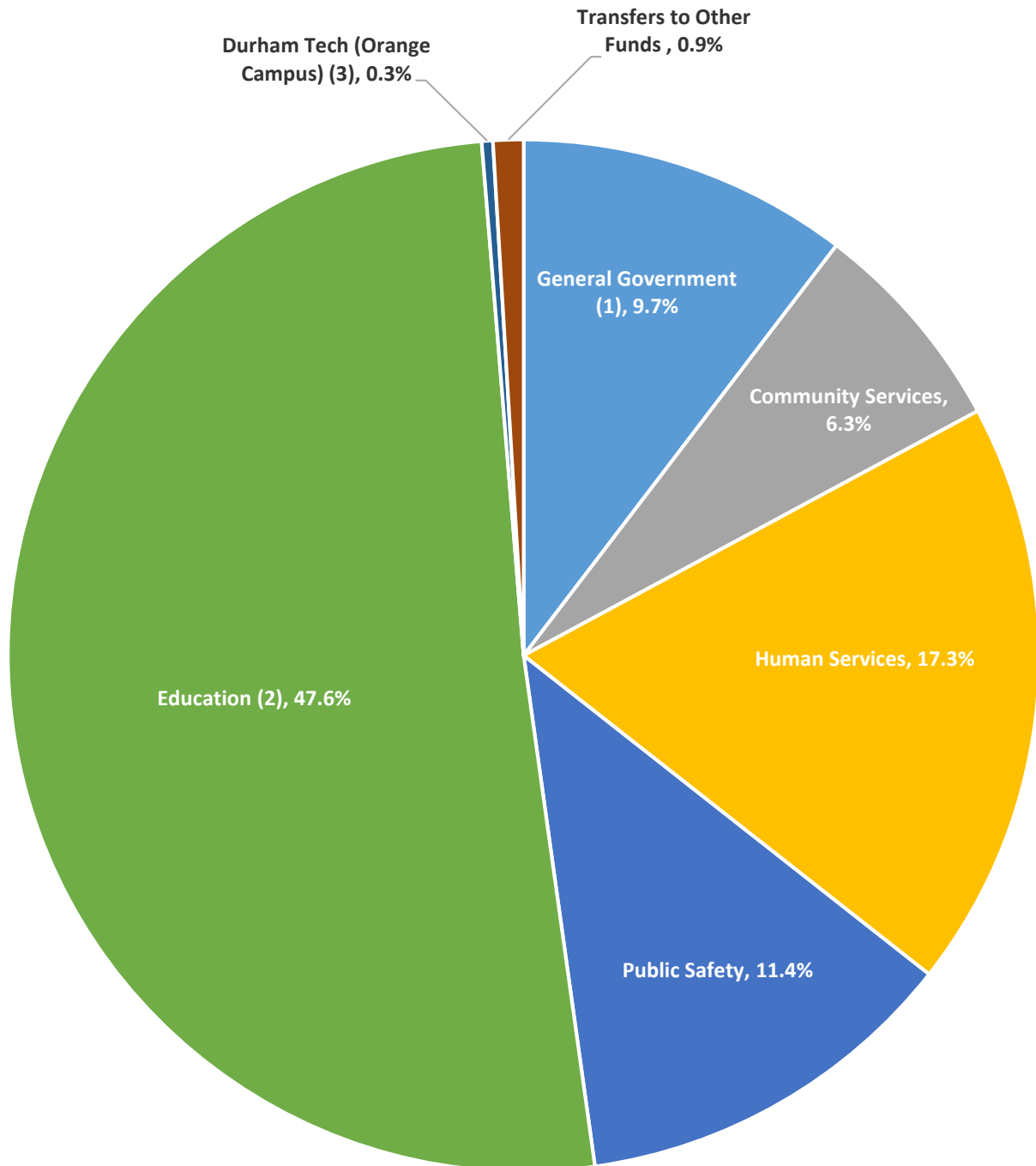
Appropriations by Function

Summary - General Fund

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16* 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Education						
Current Expenses	72,147,134	74,097,466	74,097,466	74,097,466	82,348,909	77,201,412
Fair Funding	988,000	988,000	988,000	988,000	988,000	0
Durham Tech (Orange Campus)	712,280	751,875	751,875	751,875	803,928	703,928
Recurring Capital	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
School Health & Safety Contracts	0	0	0	0	0	3,354,000
Education Total	<u>\$76,847,414</u>	<u>\$78,837,341</u>	<u>\$78,837,341</u>	<u>\$78,837,341</u>	<u>\$87,140,837</u>	<u>\$84,259,340</u>
Support Services						
Asset Management Services	3,988,145	4,295,957	4,602,585	4,268,692	4,495,116	4,347,271
Community Relations	175,712	188,716	193,391	173,851	225,391	211,430
Finance and Administrative Services	1,162,476	1,247,920	1,283,739	1,128,143	1,306,220	1,306,220
Human Resources	811,787	945,127	942,829	801,872	1,009,491	937,651
Information Technologies	2,373,428	2,895,229	2,982,514	2,886,844	3,449,704	3,209,342
Non-Departmental	1,694,092	3,897,962	2,368,537	1,516,357	6,082,767	4,046,095
Support Services Total	<u>\$10,205,640</u>	<u>\$13,470,911</u>	<u>\$12,373,595</u>	<u>\$10,775,759</u>	<u>\$16,568,689</u>	<u>\$14,058,009</u>
Non-Departmental						
Debt Service	27,292,221	26,913,693	26,913,693	26,816,911	26,211,196	26,211,196
Transfers to Other Funds	7,765,191	5,141,513	6,664,680	6,135,604	5,988,030	5,719,204
Non-Departmental Total	<u>\$35,057,412</u>	<u>\$32,055,206</u>	<u>\$33,578,373</u>	<u>\$32,952,515</u>	<u>\$32,199,226</u>	<u>\$31,930,400</u>
Total Expenditures	<u>\$201,596,052</u>	<u>\$206,776,110</u>	<u>\$214,891,677</u>	<u>\$206,412,985</u>	<u>\$223,892,360</u>	<u>\$215,843,812</u>

* Includes Encumbrances, which will lapse at year-end and will be re-appropriated in FY 2016-17, as per Budget Ordinance.

General Fund Appropriation by Functional Leadership Team



(1) Includes County debt service.

(2) Includes CHCCS and OCS current expenses, debt service, short-and long-range capital, health and safety contracts.

(3) Includes Durham Technical Community College's current and recurring capital expenses.

Community Services

Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Department (General Fund)						
Animal Services	1,772,732	1,958,791	2,016,615	1,991,972	2,027,395	1,998,579
Cooperative Extension	341,054	379,843	406,412	391,079	394,843	394,843
Department of Environment, Agriculture, Parks and Recreation	3,285,276	3,464,888	3,646,910	3,386,174	3,961,780	3,760,893
Economic Development	409,912	515,575	536,223	502,878	529,029	529,029
Non-Departmental	2,215,076	2,132,837	2,178,372	2,183,149	2,571,405	2,483,505
Orange Public Transportation	880,036	1,361,961	1,347,354	1,000,551	1,440,607	1,473,738
Planning and Inspections	2,577,636	2,762,364	2,879,598	2,678,102	2,966,289	2,889,005
Recreation Municipal	125,108	125,108	125,108	125,108	125,108	125,108
Total Function Expenditures	<u>\$11,606,829</u>	<u>\$12,701,367</u>	<u>\$13,136,591</u>	<u>\$12,259,014</u>	<u>\$14,016,456</u>	<u>\$13,654,700</u>
<i>Offsetting Revenue</i>	<i>(3,185,920)</i>	<i>(3,228,768)</i>	<i>(3,307,446)</i>	<i>(3,122,336)</i>	<i>(3,342,863)</i>	<i>(3,270,830)</i>
County Costs (net)	<u>\$8,420,908</u>	<u>\$9,472,599</u>	<u>\$9,829,145</u>	<u>\$9,136,678</u>	<u>\$10,673,593</u>	<u>\$10,383,870</u>
Other Funds						
Spay/Neuter Fund	51,637	64,150	73,240	51,000	52,000	64,600
Efland Sewer Fund	295,796	331,930	331,930	332,030	331,680	331,680
Solid Waste Enterprise Fund	11,694,000	11,361,018	12,313,860	12,206,926	11,841,957	11,989,955
Total Expenditures	<u>\$11,745,637</u>	<u>\$11,425,168</u>	<u>\$12,387,100</u>	<u>\$12,257,926</u>	<u>\$11,893,957</u>	<u>\$12,054,555</u>
<i>Offsetting Revenue</i>	<i>(9,096,220)</i>	<i>(11,640,568)</i>	<i>(12,602,500)</i>	<i>(12,395,613)</i>	<i>(12,094,857)</i>	<i>(12,255,455)</i>
County Costs (net)	<u>\$2,649,417</u>	<u>\$(215,400)</u>	<u>\$(215,400)</u>	<u>\$(137,687)</u>	<u>\$(200,900)</u>	<u>\$(200,900)</u>
Total Community Services Related Expenditures	<u>\$23,352,466</u>	<u>\$24,126,535</u>	<u>\$25,523,692</u>	<u>\$24,516,940</u>	<u>\$25,910,413</u>	<u>\$25,709,255</u>

General Government

Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Department (General Fund)						
Board of County Commissioners	762,591	870,355	870,930	838,938	882,158	882,158
Board of Elections	658,981	1,063,148	1,063,148	934,659	692,777	692,777
County Attorney's Office	547,358	551,501	551,501	527,957	575,714	575,714
County Manager's Office	570,913	856,037	912,237	892,237	3,334,489	3,269,489
Non-Departmental	285,570	102,000	102,000	279,079	126,100	156,100
Other Related County Support	0	0	0	0	0	0
Register of Deeds	899,162	924,165	924,165	905,537	946,826	932,603
Tax Administration	3,246,317	3,496,212	3,569,092	3,514,617	3,610,799	3,600,799
Total Function Expenditures	<u>\$6,970,893</u>	<u>\$7,863,418</u>	<u>\$7,993,073</u>	<u>\$7,893,024</u>	<u>\$10,168,863</u>	<u>\$10,109,640</u>
<i>Offsetting Revenue</i>	<i>(1,925,653)</i>	<i>(1,783,701)</i>	<i>(1,783,701)</i>	<i>(2,053,285)</i>	<i>(2,343,419)</i>	<i>(2,378,419)</i>
County Costs (net)	<u>\$5,045,241</u>	<u>\$6,079,717</u>	<u>\$6,209,372</u>	<u>\$5,839,740</u>	<u>\$7,825,444</u>	<u>\$7,731,221</u>
Other Related Programs (Revaluation Fund)						
Tax Administration	0	0	0	0	0	0
Total Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Offsetting Revenue</i>	<i>(11,163)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
County Costs (net)	<u>\$(11,163)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total General Government Related Expenditures	<u>\$6,970,894</u>	<u>\$7,863,418</u>	<u>\$7,993,074</u>	<u>\$7,893,024</u>	<u>\$10,168,863</u>	<u>\$10,109,640</u>

Public Safety

Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Department (General Fund)						
Courts	25,469	90,655	90,655	43,500	81,455	81,455
Emergency Services	8,688,412	10,146,314	10,234,652	9,656,416	10,673,382	10,499,901
Non-Departmental	393,760	401,052	401,052	375,552	401,052	411,052
Sheriff	11,833,141	12,678,854	12,809,353	12,110,281	13,962,748	13,604,538
Total Function Expenditures	<u>\$20,940,782</u>	<u>\$23,316,875</u>	<u>\$23,535,712</u>	<u>\$22,185,749</u>	<u>\$25,118,637</u>	<u>\$24,596,946</u>
<i>Offsetting Revenue</i>	<i>(5,707,230)</i>	<i>(5,788,115)</i>	<i>(5,788,115)</i>	<i>(5,727,856)</i>	<i>(5,809,415)</i>	<i>(6,391,415)</i>
County Costs (net)	<u>\$15,233,552</u>	<u>\$17,528,760</u>	<u>\$17,747,597</u>	<u>\$16,457,893</u>	<u>\$19,309,222</u>	<u>\$18,205,531</u>
Emergency Telephone Fund						
Emergency Services	628,907	925,099	957,950	553,862	709,477	709,477
Total Expenditures	<u>\$628,907</u>	<u>\$925,099</u>	<u>\$957,950</u>	<u>\$553,862</u>	<u>\$709,477</u>	<u>\$709,477</u>
<i>Offsetting Revenue</i>	<i>(562,498)</i>	<i>(925,099)</i>	<i>(957,950)</i>	<i>(509,172)</i>	<i>(709,477)</i>	<i>(709,477)</i>
County Costs (net)	<u>\$66,409</u>	<u>\$0</u>	<u>\$0</u>	<u>\$44,690</u>	<u>\$0</u>	<u>\$0</u>
Total Public Safety Related Expenditures	<u>\$21,569,689</u>	<u>\$24,241,974</u>	<u>\$24,493,662</u>	<u>\$22,739,611</u>	<u>\$25,828,114</u>	<u>\$25,306,423</u>

Human Services

Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Department (General Fund)						
Child Support Services	925,433	965,640	999,179	943,041	990,868	990,868
Department of Social Services	21,473,352	18,153,438	23,624,256	21,924,521	18,932,484	19,001,659
Department on Aging	2,085,792	1,996,088	2,221,464	2,056,150	2,000,049	1,995,475
Health Department	7,943,180	8,600,516	8,986,547	8,557,164	9,180,476	9,206,976
Housing, Human Rights and Community Development	222,847	218,823	227,640	191,298	534,707	519,341
Library Services	1,989,221	2,081,930	2,158,164	2,039,435	2,267,624	2,146,214
Library Municipal	568,839	568,839	568,839	568,839	568,839	568,839
Non-Departmental	1,775,481	2,435,815	2,438,337	1,973,577	2,913,631	1,492,131
OPC Area Program	1,355,973	1,355,973	1,355,973	1,355,973	1,355,974	1,328,474
Total Function Expenditures	<u>\$38,340,117</u>	<u>\$36,377,062</u>	<u>\$42,580,399</u>	<u>\$39,609,999</u>	<u>\$38,744,652</u>	<u>\$37,249,977</u>
<i>Offsetting Revenue</i>	<i>(18,362,736)</i>	<i>(13,608,131)</i>	<i>(19,129,393)</i>	<i>(19,388,169)</i>	<i>(15,369,053)</i>	<i>(15,369,053)</i>
County Costs (net)	<u>\$19,977,380</u>	<u>\$22,768,931</u>	<u>\$23,451,006</u>	<u>\$20,221,830</u>	<u>\$23,375,599</u>	<u>\$21,880,924</u>

Other Related Programs (Grant Fund)

Department of Social Services	0	0	0	0	0	0
Department on Aging	160,991	100,196	137,011	154,011	132,716	132,716
Health Department	125,840	129,092	123,455	104,051	118,535	118,536
Total Expenditures	<u>\$286,831</u>	<u>\$229,288</u>	<u>\$260,466</u>	<u>\$258,062</u>	<u>\$251,251</u>	<u>\$251,252</u>
<i>Offsetting Revenue</i>	<i>(27,319)</i>	<i>(244,464)</i>	<i>(236,568)</i>	<i>(228,258)</i>	<i>(208,536)</i>	<i>(208,536)</i>
County Costs (net)	<u>\$259,513</u>	<u>\$(15,176)</u>	<u>\$23,898</u>	<u>\$29,804</u>	<u>\$42,715</u>	<u>\$42,716</u>

Housing & Community Development Funds

Housing, Human Rights and Com	4,954,559	5,499,423	5,499,423	6,053,993	5,169,155	5,140,329
Total Expenditures	<u>\$4,954,559</u>	<u>\$5,499,423</u>	<u>\$5,499,423</u>	<u>\$6,053,993</u>	<u>\$5,169,155</u>	<u>\$5,140,329</u>
<i>Offsetting Revenue</i>	<i>(4,789,288)</i>	<i>(5,045,186)</i>	<i>(5,045,186)</i>	<i>(5,918,598)</i>	<i>(4,724,984)</i>	<i>(4,724,984)</i>
County Costs (net)	<u>\$165,271</u>	<u>\$454,237</u>	<u>\$454,237</u>	<u>\$135,395</u>	<u>\$444,171</u>	<u>\$415,345</u>

Total Human Services Related

Expenditures	<u>\$43,581,507</u>	<u>\$42,105,773</u>	<u>\$48,340,288</u>	<u>\$45,922,054</u>	<u>\$44,165,058</u>	<u>\$42,641,558</u>

Education

Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Department (General Fund)						
Current Expenses	72,147,134	74,097,466	74,097,466	74,097,466	82,348,909	77,201,412
Fair Funding	988,000	988,000	988,000	988,000	988,000	0
Durham Tech (Orange Campus)	712,280	751,875	751,875	751,875	803,928	703,928
Recurring Capital	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
School Health & Safety Contracts	0	0	0	0	0	3,354,000
Total Function Expenditures	<u>\$76,847,414</u>	<u>\$78,837,341</u>	<u>\$78,837,341</u>	<u>\$78,837,341</u>	<u>\$87,140,837</u>	<u>\$84,259,340</u>
County Costs (net)	\$76,847,414	\$78,837,341	\$78,837,341	\$78,837,341	\$87,140,837	\$84,259,340
Total Education Related Expenditures	\$76,847,414	\$78,837,341	\$78,837,341	\$78,837,341	\$87,140,837	\$84,259,340

Support Services

Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Department (General Fund)						
Asset Management Services	3,988,145	4,295,957	4,602,585	4,268,692	4,495,116	4,347,271
Community Relations	175,712	188,716	193,391	173,851	225,391	211,430
Finance and Administrative Services	1,162,476	1,247,920	1,283,739	1,128,143	1,306,220	1,306,220
Human Resources	811,787	945,127	937,929	801,872	1,009,491	937,651
Information Technologies	2,373,428	2,895,229	2,982,514	2,886,844	3,449,704	3,209,342
Non-Departmental	1,694,092	3,897,962	2,368,537	1,516,357	6,082,767	4,046,095
Total Function Expenditures	<u>\$10,205,640</u>	<u>\$13,470,911</u>	<u>\$12,368,695</u>	<u>\$10,775,759</u>	<u>\$16,568,689</u>	<u>\$14,058,009</u>
<i>Offsetting Revenue</i>	<i>(333,240)</i>	<i>(358,679)</i>	<i>(358,679)</i>	<i>(358,313)</i>	<i>(336,332)</i>	<i>(351,332)</i>
County Costs (net)	\$9,872,400	\$13,112,232	\$12,010,016	\$10,417,446	\$16,232,357	\$13,706,677
Visitors Bureau Fund						
Visitors Bureau	1,567,622	1,441,340	1,726,179	1,693,341	1,545,896	1,597,173
Total Expenditures	<u>\$1,567,622</u>	<u>\$1,441,340</u>	<u>\$1,726,179</u>	<u>\$1,693,341</u>	<u>\$1,545,896</u>	<u>\$1,597,173</u>
<i>Offsetting Revenue</i>	<i>(1,611,608)</i>	<i>(1,441,340)</i>	<i>(1,726,179)</i>	<i>(1,726,179)</i>	<i>(1,545,896)</i>	<i>(1,597,173)</i>
County Costs (net)	<u>\$(43,986)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$(32,838)</u>	<u>\$0</u>	<u>\$0</u>
Total Support Services Related Expenditures	\$11,773,262	\$14,912,251	\$14,094,874	\$12,469,100	\$18,114,585	\$15,655,182

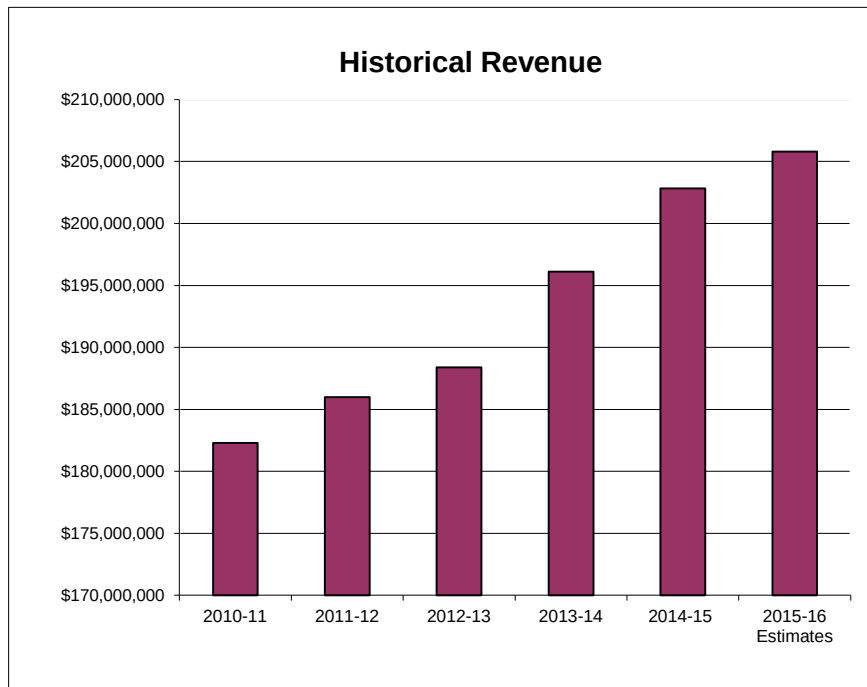
Non-Departmental

Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Department (General Fund)						
Debt Service	27,292,221	26,913,693	26,913,693	26,816,911	26,211,196	26,211,196
Transfers to Other Funds	7,765,191	5,141,513	6,664,680	6,135,604	5,988,030	5,719,204
Total Function Expenditures	<u>\$35,057,412</u>	<u>\$32,055,206</u>	<u>\$33,578,373</u>	<u>\$32,952,515</u>	<u>\$32,199,226</u>	<u>\$31,930,400</u>
<i>Offsetting Revenue</i>	<i>(1,052,600)</i>	<i>(1,052,600)</i>	<i>(1,052,600)</i>	<i>(1,762,600)</i>	<i>(1,640,000)</i>	<i>(2,652,600)</i>
County Costs (net)	\$34,004,812	\$31,002,606	\$32,525,773	\$31,189,915	\$30,559,226	\$29,277,800
Total Non-Departmental Related Expenditures	\$35,057,412	\$32,055,206	\$33,578,373	\$32,952,515	\$32,199,226	\$31,930,400

Historical Revenue

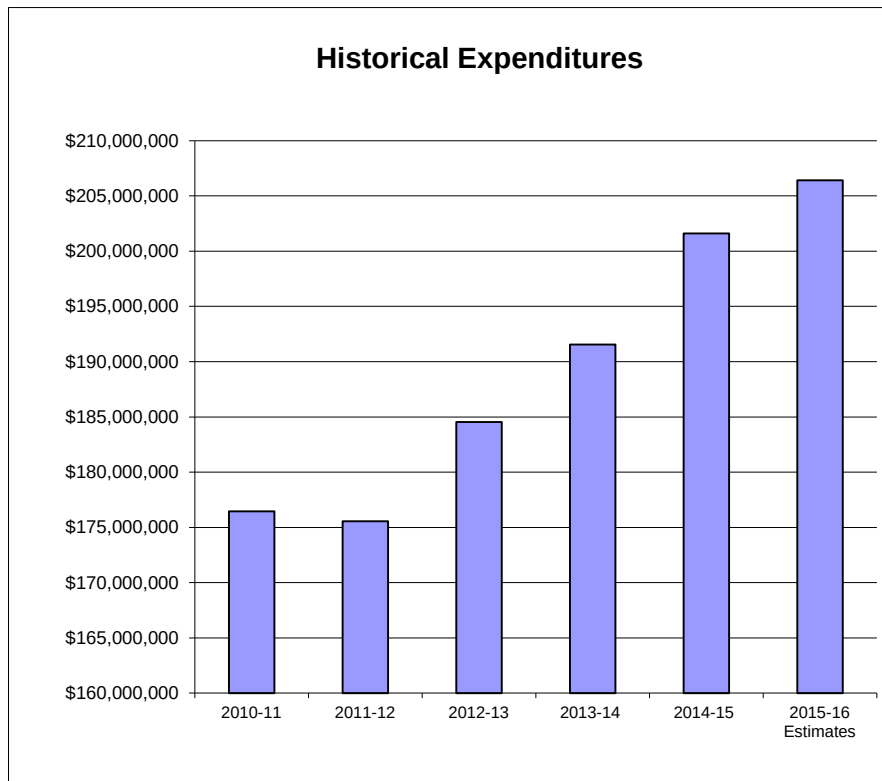
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16 Estimates
Property Taxes	\$135,043,110	\$136,914,239	\$138,216,640	\$143,398,240	\$146,268,326	\$148,061,837
Sales Tax	\$15,329,150	\$17,153,921	\$17,728,451	\$18,502,796	\$19,924,854	\$21,271,350
Licenses and Permits	\$403,014	\$329,265	\$322,477	\$324,537	\$331,510	\$312,000
Intergovernmental	\$19,761,535	\$19,238,317	\$18,763,614	\$19,657,120	\$20,767,587	\$20,572,239
Charges for Services	\$9,695,383	\$9,489,990	\$9,778,978	\$10,413,773	\$11,171,854	\$11,035,404
Investment Earnings	\$69,164	\$51,201	\$29,976	\$9,738	\$13,886	\$37,000
Miscellaneous	\$641,627	\$1,756,770	\$1,663,673	\$2,244,894	\$3,297,404	\$2,754,249
Transfers from Other Funds	\$1,339,227	\$1,040,000	\$1,887,700	\$1,558,800	\$1,057,160	\$1,762,600
Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$182,282,210	\$185,973,703	\$188,391,509	\$196,109,898	\$202,832,581	\$205,806,679



Historical Expenditures

	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16 Estimates
Governing & Management	\$11,595,491	\$11,920,649	\$12,280,542	\$13,189,421	\$0	\$0
General Services	\$6,687,966	\$7,226,015	\$7,481,135	\$8,196,693	\$0	\$0
Community & Environment	\$6,726,764	\$6,195,166	\$6,249,641	\$6,700,321	\$0	\$0
Culture & Recreation	\$1,944,126	\$2,207,329	\$2,292,989	\$2,520,785	\$0	\$0
Human Services	\$31,445,848	\$31,494,235	\$33,623,165	\$34,923,563	\$38,340,117	\$39,609,999
Public Safety	\$18,658,983	\$18,874,127	\$18,973,569	\$20,364,666	\$20,940,782	\$22,185,749
Education	\$63,912,513	\$63,939,903	\$66,947,350	\$69,657,252	\$76,847,414	\$78,837,341
Non-Departmental	\$35,469,788	\$33,684,520	\$36,682,373	\$35,987,779	\$35,057,412	\$32,952,515
Support Services*	\$0	\$0	\$0	\$0	\$11,832,605	\$12,675,344
General Government*	\$0	\$0	\$0	\$0	\$6,970,893	\$7,893,024
Community Services*	\$0	\$0	\$0	\$0	\$11,606,829	\$12,259,014
Total Expenditures	\$176,441,478	\$175,541,944	\$184,530,764	\$191,540,480	\$201,596,052	\$206,412,985

*Denotes New Functional Leadership Teams implemented during FY 2015-16; this affects FY 2014-15 Historicals and future budget years.



General Fund Expenditures

Percentage Change Year to Year

	2013-14 Actual Expenditures	2014-15 Actual Expenditures	Year To Year Change	2015-16 Original Budget	Year to Year Change	2016-17 Commissioner Approved	Year to Year Change
Community Services							
Animal Services	\$1,749,546	\$1,772,732	1.33%	\$1,958,791	10.50%	\$1,998,579	2.03%
Cooperative Extension	\$343,232	\$341,054	-0.63%	\$379,843	11.37%	\$394,843	3.95%
Department of Environment, Agriculture, Parks & Recreation	\$3,060,584	\$3,285,276	7.34%	\$3,464,888	5.47%	\$3,760,893	8.54%
Economic Development	\$333,270	\$409,912	23.00%	\$515,575	25.78%	\$529,029	2.61%
Orange Public Transportation	\$816,491	\$880,036	0.00%	\$1,361,961	0.00%	\$1,473,738	8.21%
Planning & Inspections	\$2,319,074	\$2,577,636	11.15%	\$2,762,364	7.17%	\$2,889,005	4.58%
Non-Departmental	\$2,334,535	\$2,340,184	0.24%	\$2,257,945	-3.51%	\$2,608,613	15.53%
Total Community Services	\$10,956,732	\$11,606,829	5.93%	\$12,701,367	9.43%	\$13,654,700	7.51%

General Government							
County Commissioners	\$763,621	\$762,591	-0.13%	\$870,355	14.13%	\$882,158	1.36%
County Attorney	\$511,234	\$547,358	7.07%	\$1,063,148	94.23%	\$692,777	-34.84%
County Manager	\$2,846,651	\$2,197,878	-22.79%	\$551,501	-74.91%	\$575,714	4.39%
Board of Elections	\$606,211	\$658,981	8.70%	\$3,009,967	356.76%	\$3,269,489	8.62%
Register of Deeds	\$901,838	\$899,162	-0.30%	\$924,165	2.78%	\$932,603	0.91%
Tax Administration	\$2,780,517	\$3,246,317	16.75%	\$3,496,212	7.70%	\$3,620,799	3.56%
Non-Departmental	\$215,318	\$285,570	32.63%	\$102,000	-64.28%	\$120,900	18.53%
Total General Government	\$8,625,390	\$8,597,858	-0.32%	\$10,017,348	16.51%	\$10,094,440	0.77%

Human Services							
Child Support Services	\$936,489	\$925,433	-1.18%	\$965,640	4.34%	\$990,868	2.61%
Department of Social Services	\$20,906,585	\$21,473,352	2.71%	\$18,153,438	-15.46%	\$19,001,659	4.67%
Department on Aging	\$1,901,156	\$2,085,792	9.71%	\$1,996,088	-4.30%	\$1,995,475	-0.03%
Health Department	\$7,649,539	\$7,943,180	3.84%	\$8,600,516	8.28%	\$9,206,976	7.05%
Housing, Human Rights & Comm Dev	\$206,425	\$222,847	7.96%	\$218,823	-1.81%	\$519,341	137.33%
Library Services	\$1,825,422	\$1,989,221	8.97%	\$2,081,930	4.66%	\$2,146,214	3.09%
Non-Departmental	\$2,104,040	\$2,344,320	11.42%	\$3,004,654	28.17%	\$2,060,970	-31.41%
OPC Area Program	\$1,355,973	\$1,355,973	0.00%	\$1,355,973	0.00%	\$1,328,474	-2.03%
Total Human Services	\$36,885,629	\$38,340,117	3.94%	\$36,377,062	-5.12%	\$37,249,977	2.40%

Support Services							
Asset Management Services	\$4,105,663	\$3,988,145	-2.86%	\$4,295,957	7.72%	\$4,347,271	1.19%
Community Relations	\$162,121	\$175,712	8.38%	\$188,716	7.40%	\$211,430	12.04%
Finance and Administrative Services	\$1,154,204	\$1,162,476	0.72%	\$1,247,920	7.35%	\$1,306,220	4.67%
Human Resources	\$621,910	\$811,787	30.53%	\$945,127	16.43%	\$937,651	-0.79%
Information Technologies	\$1,853,998	\$2,373,428	28.02%	\$2,895,229	21.99%	\$3,209,342	10.85%
Non-Departmental	\$1,165,136	\$1,694,092	45.40%	\$3,897,962	130.09%	\$4,046,095	3.80%
Total Support Services	\$9,063,032	\$10,205,640	12.61%	\$13,470,911	31.99%	\$14,058,009	4.36%

General Fund Expenditures

Percentage Change Year to Year

	2013-14 Actual Expenditures	2014-15 Actual Expenditures	Year To Year Change	2015-16 Original Budget	Year to Year Change	2016-17 Commissioner Approved	Year to Year Change
Public Safety							
Courts	\$48,025	\$25,469	-46.97%	\$90,655	255.94%	\$81,455	-10.15%
Emergency Services	\$8,823,443	\$8,688,412	-1.53%	\$10,146,314	16.78%	\$10,499,901	3.48%
Sheriff	\$11,122,201	\$11,833,141	6.39%	\$12,678,854	7.15%	\$13,604,538	7.30%
Non-Departmental	\$370,998	\$393,760	6.14%	\$401,052	1.85%	\$411,052	2.49%
Total Public Safety	\$20,364,667	\$20,940,782	2.83%	\$23,316,875	11.35%	\$24,596,946	5.49%
Education							
Current Expense	\$65,079,252	\$72,147,134	10.86%	\$74,097,466	2.70%	\$77,201,412	4.19%
Fair Funding	\$988,000	\$988,000	0.00%	\$988,000	0.00%	\$0	-100.00%
Other Related County Support	\$590,000	\$712,280	0.00%	\$751,875	5.56%	\$703,928	-6.38%
Recurring Capital	\$3,000,000	\$3,000,000	0.00%	\$3,000,000	0.00%	\$3,000,000	0.00%
School Health & Safety Contracts	\$0	\$0	0.00%	\$0	0.00%	\$3,354,000	
Total Education	\$69,657,252	\$76,847,414	10.32%	\$78,837,341	2.59%	\$84,259,340	6.88%
Non-Departmental							
Debt Service	\$25,484,871	\$27,292,221	7.09%	\$26,913,693	-1.39%	\$26,211,196	-2.61%
Transfers to Other Funds	\$10,502,908	\$7,765,191	-26.07%	\$5,141,513	-33.79%	\$5,719,204	11.24%
Total Non-Departmental	\$35,987,779	\$35,057,412	-2.59%	\$32,055,206	-8.56%	\$31,930,400	-0.39%
Total Expenditures	\$191,540,480	\$201,596,052	5.25%	\$206,776,110	2.57%	\$215,843,812	4.39%

Estimated Changes to Fund Balance

Governmental Funds

This table is based on unaudited end-of-year revenue and expenditure estimates. These estimates differ from the 12-month estimates reflected in other areas of the approved budget document due to the timing of data analysis. Unassigned/Undesignated fund balance in the General Fund at year-end is expected to be approximately \$32.5 million or about 16.24 percent of estimated fiscal year 2015-16 expenditures. This percentage level surpasses the 8 percent minimum guideline recommended by the State of North Carolina Local Government Commission (LGC). The projected level of fund balance is appropriate to ensure that the County has adequate resources for unforeseen emergencies, revenue fluctuations and to maintain a strong financial condition in accordance with Board of County Commissioner directives. The County's overall financial position is expected to remain stable over the next several years.

	General Fund	Special Revenue Funds
Beginning Balance July 1, 2015	65,019,581	13,649,941
Revenues (FY 2015-16 Year End Estimates)		
Taxes	\$ 169,749,225	\$ 9,750,851
Licenses and Permits	312,000	0
Intergovernmental	20,227,777	5,126,817
Charges for Services	10,954,752	587,468
Investment Earnings	37,000	20,983
Impact Fees	0	2,712,940
Miscellaneous	2,754,249	396,744
Total Revenues	204,035,003	18,595,803
Expenditures By Function (FY 2015-16 Year-End Estimates)		
Community Services	11,989,776	1,330,620
General Government	9,144,076	0
Public Safety	22,306,160	5,933,840
Human Services	39,511,053	5,935,578
Support Services	11,660,971	1,764,144
Education		
Current Expense	74,719,341	0
Fair Funding	988,000	0
Recurring Capital	3,130,000	1,521,630
School Related Debt Service	15,378,559	0
<i>Total Education</i>	<i>94,215,900</i>	<i>1,521,630</i>
County Related Debt Service	11,169,996	654,450
Total Expenditures	199,997,932	17,140,262
Excess of Revenues Over Expenditures	4,037,071	1,455,541
Operating Transfers In	1,762,600	687,189
Operating and Residual Transfers Out	(6,664,680)	(1,750,000)
Total Operating Transfers	(4,902,080)	(1,062,811)
Net Change in Fund Balance	(865,009)	392,730
Ending Balance, 6/30/2016 (Estimated)	\$ 64,154,572	\$ 15,105,482
Less:		
Fund Balance Restricted/Reserved/Committed ⁽¹⁾	(18,946,964)	(14,687,271)
Fund Balance Designated for Subsequent Year ⁽²⁾	(12,726,944)	(418,211)
Unassigned/Undesignated Fund Balance ⁽³⁾	\$ 32,480,664	0
Fund Balance as a Percent of FY 2015-16 Expenditures	16.24%	0.00%

⁽¹⁾ This represents the amounts of reserve for inventories, reserve for State statute, and outstanding encumbrances that are not available for budgetary appropriation at year end.

⁽²⁾ Represents the amount of fund balance appropriated to the budget for the upcoming fiscal year.

⁽³⁾ As per Governmental Accounting Standards Board, Statement 54, because Unassigned/Undesignated Fund Balance represents amounts that are not constrained in any way, not even by an intention to use them for a specific purpose, the General Fund is the only appropriate place to report this classification of Fund Balance.

Assessed Valuation, Tax Rate and Estimated Collections
General Fund

	FY 2015-16 Commissioner Approved	FY 2015-16 Projected	FY 2016-17 Commissioner Approved	% Change from Approved	% Change from Projected
Assessed Valuation of Real, Personal and Corporate Excess	\$15,773,424,520	\$15,625,331,714	\$15,785,077,678	0.1%	1.0%
Assessed Valuation of Motor Vehicles	<u>\$1,035,233,492</u>	<u>\$1,092,127,428</u>	<u>\$1,157,655,074</u>	11.8%	6.0%
Total Assessed Valuation	\$16,808,658,012	\$16,717,459,142	\$16,942,732,752	0.8%	1.3%
Ad Valorem Tax Rate per \$100 of Assessed Valuation	0.8780	0.8780	0.8780		
General Fund Levy	\$147,580,017	\$146,779,291	\$148,757,194	0.8%	1.3%
Collection Rate (excluding motor vehicles)	98.50%	99.30%	99.00%		
Collection Rate (motor vehicles only)	98.50%	99.30%	99.00%		
Property Tax Collections (Real, Personal, Corporate Excess)	\$136,413,307	\$136,230,080	\$137,207,067	0.6%	0.7%
Property Tax Collections (motor vehicles only)	\$8,953,010	\$9,521,757	\$10,064,360	12.4%	5.7%

1 Cent on the Tax Rate Equals:	\$1,655,660	\$1,660,051	\$1,677,358	1.3%	1.0%

Totals may be slightly off due to rounding.

Appropriations by County Department

This table reflects department appropriations in non-grant funds, only.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Animal Services	1,772,732	1,958,791	2,016,615	1,991,972	2,027,395	1,998,579
Asset Management Services	3,988,145	4,295,957	4,602,585	4,268,692	4,495,116	4,347,271
Board of County Commissioners	762,591	870,355	877,675	838,938	882,158	882,158
Board of Elections	658,981	1,063,148	1,082,942	934,659	692,777	692,777
Child Support Services	925,433	965,640	999,179	943,041	990,868	990,868
Community Relations	175,707	188,716	193,391	173,851	225,391	211,430
Cooperative Extension	341,054	379,843	406,412	391,079	394,843	394,843
County Attorney's Office	547,358	551,501	572,931	527,957	575,714	575,714
County Manager's Office	2,197,878	3,009,967	3,114,103	2,791,822	3,269,489	3,269,489
Courts	25,469	90,655	90,655	43,500	81,455	81,455
Department of Environment, Agric	3,285,276	3,464,888	3,646,910	3,386,174	3,961,780	3,760,893
Department of Social Services	21,473,352	18,153,438	23,642,916	21,924,521	18,932,484	19,001,659
Department on Aging	2,085,792	1,996,088	2,221,464	2,056,150	2,000,049	1,995,475
Economic Development	409,912	515,575	536,223	502,878	529,029	529,029
Emergency Services	9,317,319	11,071,413	11,274,612	10,210,278	11,382,859	11,209,378
Finance and Administrative Servic	1,162,476	1,247,920	1,283,739	1,128,143	1,306,220	1,306,220
Health Department	7,943,180	8,600,516	9,050,634	8,557,164	9,180,476	9,206,976
Housing, Human Rights and Com	4,031,110	5,126,521	5,135,338	5,098,996	4,902,403	4,858,211
Human Resources	811,787	945,127	942,829	801,872	1,009,491	937,651
Information Technologies	2,373,428	2,895,229	2,982,514	2,886,844	3,449,704	3,209,342
Library Services	1,989,221	2,081,930	2,158,164	2,039,435	2,267,624	2,146,214
Orange Public Transportation	880,036	1,361,961	1,347,354	1,000,551	1,440,607	1,473,738
Orange-Person-Chatham Area Pr	1,355,973	1,355,973	1,355,973	1,355,973	1,355,974	1,328,474
Planning and Inspections	2,873,431	3,094,294	3,211,528	3,010,132	3,297,969	3,220,685
Register of Deeds	899,162	924,165	955,238	905,537	946,826	932,603
Sheriff	11,833,141	12,678,854	13,086,149	12,110,281	13,962,748	13,604,538
Solid Waste Fund	11,694,000	11,361,018	12,313,860	12,206,926	11,841,957	11,989,955
Tax Administration	3,246,317	3,496,212	3,683,223	3,514,617	3,610,799	3,620,799
Visitors Bureau Fund	1,567,627	1,441,340	1,726,179	1,693,341	1,545,896	1,597,173
Total Expenditures	\$100,627,887	\$105,187,035	\$114,511,335	\$107,295,325	\$110,560,101	\$109,373,597

Department on Aging

Phone Number: (919) 968-2070

Website: www.orangecountync.gov/aging

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						
						Account: 430
Personnel Services	1,457,260	1,369,040	1,404,725	1,334,232	1,333,982	1,333,982
Operations	620,995	627,048	812,079	717,258	644,539	644,539
Capital Outlay	7,537	0	4,660	4,660	21,528	16,954
Total Expenditures	\$ 2,085,792	\$ 1,996,088	\$ 2,221,464	\$ 2,056,150	\$ 2,000,049	\$ 1,995,475
Offsetting Revenues	(969,494)	(778,467)	(957,369)	(930,956)	(810,705)	(810,705)
County Costs (net)	\$ 1,116,298	\$ 1,217,621	\$ 1,264,095	\$ 1,125,194	\$ 1,189,344	\$ 1,184,770
Senior Health Coordination (Annual Grant Projects Fund)						
						Account: 4303
Personnel Services	67,533	65,421	65,421	65,421	66,941	66,941
Operations	93,458	34,775	94,590	88,590	65,775	65,775
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 160,991	\$ 100,196	\$ 160,011	\$ 154,011	\$ 132,716	\$ 132,716
Offsetting Revenues	(115,727)	(59,000)	(118,815)	(112,750)	(90,000)	(90,000)
County Costs (net)	\$ 45,264	\$ 41,196	\$ 41,196	\$ 41,261	\$ 42,716	\$ 42,716
Orange County CARES Alzheimer Grant (Multi-year Grant Projects Fund)						
						Account: 4320
Personnel Services	0	0	175,470	175,470	199,814	199,814
Operations	0	0	103,743	103,743	97,911	97,911
Capital Outlay	0	0	6,910	6,910	0	0
Total Expenditures	\$ 0	\$ 0	\$ 286,123	\$ 286,123	\$ 297,725	\$ 297,725
Offsetting Revenues	0	0	(286,123)	(286,123)	(297,725)	(297,725)
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Department on Aging and Related Expenditures	\$ 2,246,784	\$ 2,096,284	\$ 2,667,598	\$ 2,496,284	\$ 2,430,490	\$ 2,425,916

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Program (General Fund)						
Administration	405,669	415,953	489,983	419,464	427,297	422,723
Aging Transitions	435,353	443,835	496,900	462,278	452,991	452,991
Community-Based Services	1,055,049	980,585	1,050,392	998,238	950,971	950,971
Volunteer Connect 55+	189,720	155,715	184,189	176,170	168,790	168,790
Total Expenditures	\$ 2,085,792	\$ 1,996,088	\$ 2,221,464	\$ 2,056,150	\$ 2,000,049	\$ 1,995,475
Offsetting Revenue	(969,494)	(778,467)	(957,369)	(930,956)	(810,705)	(810,705)
County Costs (net)	\$ 1,116,298	\$ 1,217,621	\$ 1,264,095	\$ 1,125,194	\$ 1,189,344	\$ 1,184,770
Total Expenditures	\$ 2,085,792	\$ 1,996,088	\$ 2,221,464	\$ 2,056,150	\$ 2,000,049	\$ 1,995,475
Other Related Programs (Annual Grant Projects Fund)						
Senior Health Coordination	160,991	100,196	160,011	154,011	132,716	132,716
Total Expenditures	\$ 160,991	\$ 100,196	\$ 160,011	\$ 154,011	\$ 132,716	\$ 132,716
Offsetting Revenue	(115,727)	(59,000)	(118,815)	(112,750)	(90,000)	(90,000)
County Costs (net)	\$ 45,264	\$ 41,196	\$ 41,196	\$ 41,261	\$ 42,716	\$ 42,716
Total Expenditures	\$ 160,991	\$ 100,196	\$ 160,011	\$ 154,011	\$ 132,716	\$ 132,716
Other Related Programs (Multi-year Grant Projects Fund)						
CARES Alzheimer Grant	0	0	286,123	286,123	297,725	297,725
Total Expenditures	\$ 0	\$ 0	\$ 286,123	\$ 286,123	\$ 297,725	\$ 297,725
Offsetting Revenue	0	0	(286,123)	(286,123)	297,725	297,725
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 286,123	\$ 286,123	\$ 297,725	\$ 297,725

Department on Aging - continued

Mission Statement

To provide leadership in planning and operating a system of integrated aging services through state of the art senior centers, serving as focal points for coordinated community and individualized programs designed to educate seniors and their families and maximize the health, well-being, community engagement, and independence of older adults at all functional levels.

Department on Aging: Administration

Major Services

- Supervise and coordinate professional program division staff and provide clerical support, financial/ program accounting and shared resources for the various program divisions.
- Provide administrative support to the Orange County Advisory Board on Aging, and special focus advocacy boards and subcommittees.
- Research, plan, develop and implement new programs and services to meet the changing or emerging needs of older adults as adopted in the Master Aging Plan (MAP).
- Advocate and inform the public and private community groups about the concerns and interests of older adults in concert with the Orange County Advisory Board on Aging.
- Prepare grant applications, proposals and reports for the funding and administration of the Department.
- Coordinate departmental resources with other County departments, public entities, non-profit organizations and private agencies.

FY 2015-16 Outcomes

- Recruited a third class of Project EngAGE senior leaders who completed a 13 week community awareness course and joined the already established seven Senior Resource Teams.
- Continued our *Aging in Community* senior housing series with a focus on shared housing, complete streets environments and long term care options. This series is co-sponsored with Charles House Association, Second Journey and other community sponsors.
- Sponsored two *Aging Well Together: Nurturing the Body* Symposia, an initiative to bring together leaders and members of the faith based community of Orange County to partner with the Department on Aging to address senior hunger issues in our community. Over 90 persons participated.
- The Long Term Care Learning Collaborative presented its third annual Quality Service Awards to local long term care organizations, focused on achieving quality programming in the area of palliative care. In May the Long Term Care Learning Collaborative sponsored its second set of Direct Care Worker awards to honor outstanding direct care workers who serve Orange County residents.
- Co-sponsored the Age of Disruption national tour with Dr. Bill Thomas. This event was the kick-off for a multi-part series on reimagining aging and long term care in our community.
- Received the American Society on Aging's 2016 Award for Excellence in Multicultural Aging for our Aging in Community with Mandarin-speaking seniors program.

Department on Aging - continued

- Received the UNC Gillings School of Global Public Health Impact in Practice Award for our work with interns and Health Behavior Capstone teams.
- With support from the county manager all county departments received the dementia awareness training as we prepare our county to be a dementia capable community.
- As the 2017-22 MAP process begins it should be noted that Carol Woods Retirement Community continues to provide a charitable gift that provides funding for the MAP and many of the initiatives.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Non-County Funding					
Funds secured from federal, state and local public/private sources	\$1,014,127	\$1,043,961	\$837,467	\$1,037,422	\$1,198,430

FY 2016-17 Objectives

- Engage the community, local aging experts and providers, elected officials and county staff and interns in the development of the 2017-2022 Master Aging Plan.
- The Long Term Care Learning Collaborative Quality Service Awards will continue to inspire quality programming in our long term care settings. The annual Outstanding Direct Care worker awards will be given in the spring.
- Support the 41 Project EngAGE senior leaders and the eight Senior Resource Teams focusing on the following issues: Community Visiting; Senior Exercise/Health/Falls Prevention; End of Life; Senior Rural Hunger; Senior Transportation/Mobility; Neighborhood Connections; Faith based initiatives; Caregiving support; .
- Continue promotion of housing options for older adults through education, advocacy and resource development.
- Collaborate with faith based organizations to foster communications and awareness of services within Orange County.
- Work with county management to address the issue of facility expansion at both senior centers and additional parking at the Seymour Center.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Expanding RecTrac facility use software to include the Pass Management module (+\$16,954)
- Operations decrease reflects MAP funds returning to support Aging Transitions division for Mandarin-speaking seniors program

Department on Aging: Community Based Services

Major Services

- Provide services that meet the needs of the older adult population and promote health and wellness by encouraging self-determination, stimulation and continued activity.
- Senior Center Operations: Operate the Seymour and Passmore Senior Centers to provide older adults with opportunities for health promotion, enrichment, community involvement, and public service.

Department on Aging - continued

- Senior Lunch Program: Serve hot, nutritionally balanced, noon meals at the Senior Centers each weekday.
- Provide creative programs targeting older adults from low income, minority, immigrant groups and faith communities.
- Operate the Seymour Tech computer learning lab which trains older adults to utilize technology in a comfortable setting under the direction of volunteer instructors.
- Produce quarterly Senior Times newspaper, a 40 page publication, which promotes the services and activities of all Department on Aging program and services.

FY 2015-16 Outcomes

- Implemented outreach to Latino community adults 55+ by hosting classes, information fairs, special events; developed a social club in Spanish and printed materials highlighting services in Spanish.
- Senior Lunch Program: Served an average of 130 meals per day at the Senior Centers, including 25 meals to the Soltys Adult Day Health Program.
- Increased the outreach to the Asian community and provided physical function screens prior to Seymour Center Fitness Studio and Sportsplex memberships to ensure that participants can safely use the equipment.
- Continued successful University Place and Wal-Mart of Hillsborough Walking Programs co-partnering with UNC Healthcare, UNC Hillsborough Hospital and Wal-Mart.
- Maintained operation of Seymour Center for 9 hours on Saturdays.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Central Orange Senior and Seymour Centers Programming					
Total Senior Center participation (attendance)	186,000	201,010	185,000	200,000	201,000
Participants served through all programs (unduplicated)	5,400	5,500	5,500	5,500	5,500
Seymour Tech Volunteers	20	23	25	13	15
Service: Serve hot, noon meals at the Senior Centers each weekday					
Meals served through Senior Lunch Program	25, 548	25,303	33,500	32,000	32,000
Volunteers who assist with meal service	16	18	21	20	20
Service: Promote the health and wellness of older adults					
Fitness Studio Memberships	122	89	130	80	80
Physical Function Screens	250	382	380	300	300
Personal Training Hours	1092	1097	1000	700	1050

FY 2016-17 Objectives

- Increase Senior Center participation by disseminating information through the use of digital monitors to improve communication within the facilities and the use of social media including Facebook, listservs and the redesigned Department on Aging website.

Department on Aging - continued

- Fitness Studio: Provide free physical function screenings. Supplement Seymour Fitness Studio membership fees through the new SilverSneakers program.
- Obtain National Senior Center Standards accreditation from the National Council on Aging.
- Continue outreach to diverse populations, including low-income, minority and immigrant older adults.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- New Position Approved: Office Assistant II (0.75 FTE) to support an increase in Seymour Center hours of operation to include Monday and Wednesday evenings (+\$35,477)
- Reduction of temporary staff hours: the position approved above will reduce the need for temporary staff hours (-\$11,101)
- Increase for *Senior Times* production cost (+\$7,000)
- Position Realigned: the Building & Services Coordinator position moved to the Asset Management Services Department budget (-\$79,682)
- Increases in revenue and supplies associated with senior activities and classes that are reflective of increased annual activity (\$0 net)

Department on Aging: Aging Transitions

Major Services

- Provide information and assistance on all age-related issues through the telephone help-line, Senior Health Insurance and Information Program (SHIIP) classes and individual sessions, printed resource materials, and educational presentations to the community.
- Provide in-home assessments of needs and strengths, care planning recommendations, care coordination and short-term counseling to promote safety and well-being while delaying institutionalization.
- Provide and facilitate referral to caregiver support and respite opportunities so that families can remain together and delay institutionalization.
- Provide and foster low-cost aging-in-place support services to help individuals remain in their homes.
- OC CARES: Prepare Orange County to become a dementia-capable community through publicity, public education and expanded clinical services for persons with dementia and their caregivers. Federal funds totaling \$900,000 were awarded by the Administration for Community Living for Orange County's Caregiver Awareness, Respite, Education and Support (OC CARES) project.

FY 2015-16 Outcomes

- Increased the proportion of individuals served through the Senior Health Insurance Information Program (SHIIP) to help assure that they are covered with the most appropriate health insurance package to meet their individual healthcare needs. The number of low-income and non-English speaking seniors reached this year continues to grow.
- Improved service to the Mandarin-speaking senior population through employment of a full-time bilingual Social Worker who oversees about 50 Mandarin-speaking seniors daily (a 20% increase

Department on Aging - continued

over FY15); organized a 10-member bi-lingual volunteer team to help navigate the language barrier; established regular health education programs and empowered Chinese seniors to facilitate a number of classes in Mandarin. This initiative received the American Society on Aging's 2016 Award for Excellence in Multi-Cultural Aging.

- Improved service to the Spanish-speaking older adult community in the county by hiring a temporary, part-time bilingual social worker; started a weekly Spanish Social Club meeting in September 2015 (participation has tripled since the first meeting); increased the number of printed materials available in Spanish and created a Spanish Helpline.
- Collaborated with OC Emergency Management with our *Stay Up and Active program* and evaluated over 20 repeat 911 callers due to a fall/risk of fall in the home.
- Secured another year of NC Department of Transportation funding to employ a Mobility Manager to link older adults with existing public transportation services and to collaborate with both public and private organizations to expand transportation options for older adults in Orange County. A volunteer-driver program started in the spring of 2015.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget	
Service: Information and Case Assistance						
Average number of persons served per month	252	276	250	260	260	
Average number of hours per month spent providing information and case assistance via the Aging Transitions Helpline	155	130	150	150	150	
Number of calls responded to on Aging Transitions Helpline	1,598	1,613	1,500	1,600	1,500	
Number of individuals to whom SHIP volunteers provided help and information	881	900	900	1,000	1,000	
Service: In-home & Caregiver Services						
Numbers of individuals receiving contracted services	45	50	50	60	60	
Number of individuals receiving caregiver support and respite services	70	50	60	70	70	

FY 2016-17 Objectives

- Maintain Aging Transition staff-provided services at current levels.
- Continue to respond to recommendations from 2012-17 Master Aging Plan, e.g., supporting Stay Up and Active Program, expansion of volunteer driver program; expansion of caregiver support/respite services.
- Continue to expand the services offered through the Aging Transitions program by supporting student internships and professional contracts with UNC to provide occupational therapy, social work, and psychiatric nursing services.
- Increase collaboration of other private and public programs serving older adults in Orange County to avoid duplication and to increase coverage.
- Improve information sharing and service collaboration with faith-based communities and primary health care organizations throughout the county.

Department on Aging - continued

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase in revenue from NCDOT in support of senior mobility program operations (+\$8,783)

Department on Aging: Volunteer Connect 55+

Major Services

- Enrich the lives of Orange County residents, both as **volunteers** and as **recipients** of volunteer services, through serving residents who are 55 and older. Volunteer Connect 55+ offers a new way for Orange County citizens to fulfill their passions and interests through diverse volunteer opportunities with older adults, based on each participant's talents and passions. The VC55+ Program (1) maintains a variety of both peer-led and Department-directed programs to furnish volunteers with a diverse array of flexible and structured volunteer opportunities, (2) facilitates access to high-quality volunteer programs through senior center locations and throughout Orange County, and (3) encourages volunteer leadership and creativity and provides ongoing and regular support and appreciation to all volunteers.
- Develop and administer the Volunteer Income Tax Assistance (VITA) program in compliance with IRS guidelines to assist clients with low-to moderate-income
- Recruit volunteers for the daily and long-term operations of the two senior centers (front desk staffing, Senior Lunch assistants, program assistants), Wellness programs (blood pressure screeners, exercise instructors), Chinese Connections (Peer-To-Peer caregiver support), the Arts and Entertainment (musicians, actors), Aging-Well supports (volunteer drivers program, Friend-to-Friend visiting & Telephone Reassurance Programs).
- Support Project EngAGE Senior Resource Outreach Teams (Community Visitors, Senior Falls Prevention, Senior Rural Hunger, Senior Transportation, Caregiver Support).

FY 2015-16 Outcomes

- Recruited 50 new volunteers for Master Aging Plan (MAP) initiatives to meet the identified needs of Orange County older adults by connecting them with senior center and community-based volunteer opportunities.
- Continue partnership with Hands on Triangle (Hot) Program to refer and connect other volunteers with relevant non-profit agencies, in order assist older adults with volunteer interests outside of older adult recipient opportunities.
- Supported Project EngAGE Senior Leader graduates and Senior Resource Team as they launched projects to address the older adult community's needs.
- Continue VITA tax service, maintaining a workforce of approximately 70 VITA volunteers.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: New VC55+ Volunteers Recruited					
Total active VC55+ volunteers	507	491	300	335	383
Total volunteer service hours (NOTE: FY 2015-16 is first year totals reflect senior services only)	55,715	46,097	28,000	28,000	31,000
Value of a volunteer hour \$21.04/hr.	\$1,045,442	\$969,880	\$589,120	\$589,120	\$652,240

Department on Aging - continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: VITA (Volunteer Income Tax Assistance) Free Tax Service for Low to Middle Income Clients					
Number of VITA tax volunteers (NOTE: 2015-16 is first year of Orange County only services, excluding Chatham County)	112	110	70	70	70
Number of clients using the VITA service	1,854	1,769	1,600	1,600	1,600
VITA client survey results:					
1. Affordability	90%	86%	90%	90%	90%
2. Electronic filing	54%	47%	50%	50%	50%
3. Find Tax Forms Confusing	44%	47%	50%	50%	50%

FY 2016-17 Objectives

- Develop and market new VC55+ Program to new and existing volunteers, highlighting mission, goals and comprehensive list of volunteer opportunities (transition from RSVP55+ to VC55+ completed on April 1, 2015). This objective will be achieved through distribution of newly created VC55+ Volunteer Handbook encompassing mission and goals, volunteer registration process, and complete listing of volunteer opportunities, and by developing and implementing six to 12 new volunteer Orientation sessions.
- Increase VC55+ "community-based" opportunity volunteer base to support programs to combat social isolation in Orange County older adults by recruiting and placing at least 15 new volunteers in such programs. This objective will be achieved by holding two community-based volunteer recruitment events.
- Provide meaningful support to the 41 Project EngAGE Senior Leader graduates, and the nine Senior Resource Teams. This objective will be achieved by providing ongoing technical and programmatic support to Project EngAGE Senior Leader graduates through monthly meetings for each Senior Resource Team, and every-other-month meetings with all Senior Leader graduates.
- Recruit 50 new volunteers for VC55+ opportunities (solely focused on serving Orange County older adults). This objective will be achieved by continuing to develop and implement an enhanced volunteer recruitment strategy.
- Provide VITA program to approximately 1,400 eligible clients with approximately 70 volunteers at five VITA sites, six days per week.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant budget changes.

Department on Aging: Wellness Grant Project

Major Services

- Provide access to senior health services, such as Fit Feet clinics, flu shots, diabetes, blood pressure and cholesterol screenings through community partnerships.

Department on Aging - continued

- Provide Health Education Seminars that promote healthy living and lifelong activity.
- Provide movement/fitness classes at various functional levels serving participants from age 55 – 105 with most of those having at least one chronic condition.
- Provide Evidence-Based programming through coordination with existing Federal and State programs.

FY 2015-16 Outcomes

- Continued partnering with UNC Healthcare for funding of Wellness program.
- Maintained Fit Feet clinic service at the Senior Centers through the recruitment and training of additional registered nurses who provide foot health care.
- Promoted reduced fee senior memberships with the SportsPlex.
- Maintained “One-Stop-Shop” health clinic for Community Living utilizing partnerships with UNC Schools of Allied Health faculty and students.
- Provided Evidence-Based program opportunities, i.e. cholesterol and diabetes screening, diabetes and living with chronic conditions self-management courses, flu shots, health education programs (in conjunction with OC Health Department/UNC Healthcare), Chronic Disease Self-Management, Matter of Balance, and Arthritis Foundation (AF) Exercise classes and the AF Walk with Ease program (co-sponsored with Triangle J Area Agency on Aging).
-

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Wellness Programs					
Total Number of Participants	16,444	20,196	22,765	20,000	20,000
Movement/Exercise sessions	1,615	1,866	1,600	1,700	1,800
SportsPlex Membership screenings	202	217	200	200	250
Service: Personal Health Services					
Fit Feet Clinic Clients	1,555	1,504	1,625	1,600	1,600

FY 2016-17 Objectives

- Continue diverse programs and services that promote healthy living and lifelong fitness based on priorities of the Master Aging Plan 2012-2017.
- Advocate for making dementia and depression screening a regular part of primary care provider visits by introducing the *Healthy Ideas* screening materials to practices who serve older adults and regular promotion in the Senior Times of the *Healthy Ideas* program.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increases in revenue and supplies associated with the foot clinic that are reflective of increased annual activity (\$0 net)
- Increases in revenue and operations associated with wellness classes that are reflective of increased annual activity (\$0 net)

Department on Aging - continued

Department on Aging: OC CARES Grant Project

Major Services

- Provide in-home assessment and consultation to family caregivers caring for persons with Alzheimer's disease and other dementias to focus on behavior management skills and strategies, meaningful activity engagement, and caregiver support.
- Expand psycho-educational support groups available to caregivers and provide additional opportunities for social engagement with their care partners.
- Provide training to professional caregivers caring for persons with dementia in the home setting, to include behavior management and communication skills and activity engagement strategies.
- Provide awareness training to local businesses and county offices about how to accommodate the needs of persons with dementia and their caregivers so that they can feel welcomed in the community and reduce feelings of isolation.

FY 2015-16 Outcomes

- Received \$897,325 in federal Alzheimer's disease Services and Support grant funds from the U.S. Administration for Community Living for the period 9/1/15-8/31/18 to provide increased services and supports to caregivers of persons with Alzheimer's disease and related dementias.
- Hired project team with grant funds, consisting of 0.4 FTE Project Coordinator, 0.5 FTE Occupational Therapy Interventionist, 0.5 FTE Group Respite Coordinator, 1.0 FTE OT trainer, 1.0 FTE social worker, 0.66 FTE data manager and 0.15 FTE project evaluator. Team began offering clinical services in March, 2016

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Projected	2016-17 Budget
Service: Information and Case Assistance					
Number of caregivers served per year			18	40	40
Number of businesses/county offices trained to be "dementia friendly"			16	25	25
Number of professional caregivers receiving training			0	25	25

FY 2016-17 Objectives

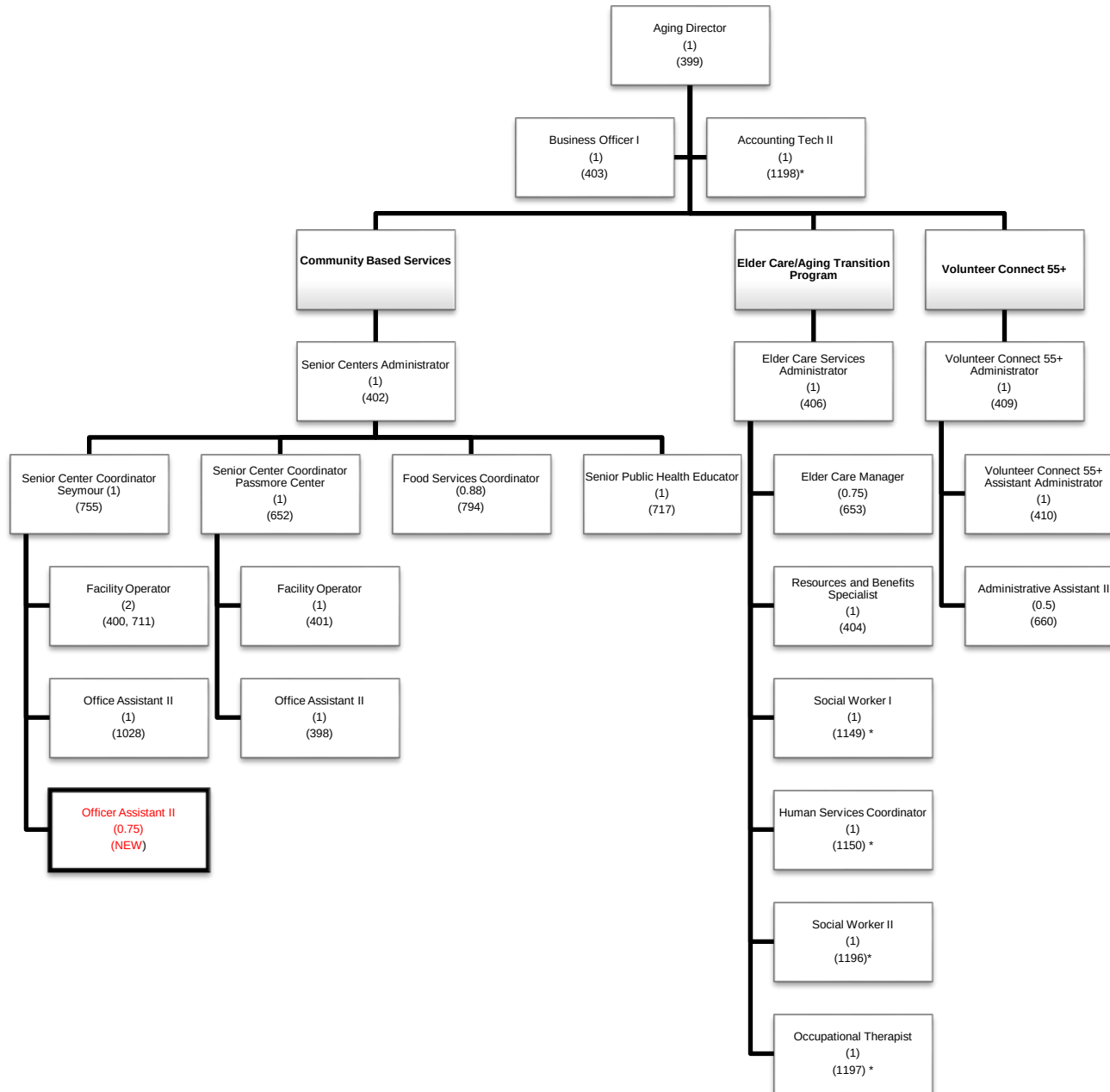
- Maintain funding for OC CARES project services
- Serve more caregivers through the OC CARES project than in 2015-16

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Continuation of grant program at \$297,725 in FY 2016-17, this will be the first full fiscal year administering the 3-year OC CARES project

Department on Aging



Animal Services

Phone Number: (919) 942 - 7387

Website: <http://www.orangecountync.gov/animalservices>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 215
Personnel Services	1,511,345	1,656,318	1,683,527	1,674,541	1,723,321	1,694,505
Operations	254,456	302,473	313,688	298,030	302,699	302,699
Capital Outlay	6,930	0	19,401	19,401	1,375	1,375
Total Expenditures	\$ 1,772,732	\$ 1,958,791	\$ 2,016,615	\$ 1,991,972	\$ 2,027,395	\$ 1,998,579
<i>Offsetting Revenues</i>	<i>(636,669)</i>	<i>(661,418)</i>	<i>(676,665)</i>	<i>(668,262)</i>	<i>(638,265)</i>	<i>(650,865)</i>
County Costs (net)	\$ 1,136,063	\$ 1,297,373	\$ 1,339,950	\$ 1,323,710	\$ 1,389,130	\$ 1,347,714
<i>Other Funds</i>						Account: 2150
Personnel Services	0	0	0	0	0	0
Operations	51,637	64,150	73,240	51,000	52,000	64,600
Total Expenditures	\$ 51,637	\$ 64,150	\$ 73,240	\$ 51,000	\$ 52,000	\$ 64,600
<i>Offsetting Revenues</i>	<i>(46,794)</i>	<i>(64,150)</i>	<i>(73,240)</i>	<i>(55,696)</i>	<i>(52,000)</i>	<i>(64,600)</i>
County Costs (net)	\$ 4,843	\$ 0	\$ 0	\$ (4,696)	\$ 0	\$ 0
Total Animal Services and Related Expenditures	\$ 1,824,369	\$ 2,022,941	\$ 2,089,855	\$ 2,042,972	\$ 2,079,395	\$ 2,063,179

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Program (General Fund)</i>						
Administration	367,077	379,162	395,421	378,106	382,113	382,113
Animal Control	520,525	548,055	571,411	555,749	559,673	559,673
Animal Shelter	885,130	1,031,574	1,049,784	1,058,117	1,085,609	1,056,793
Total Expenditures	\$ 1,772,732	\$ 1,958,791	\$ 2,016,615	\$ 1,991,972	\$ 2,027,395	\$ 1,998,579
<i>Offsetting Revenue</i>	<i>(636,669)</i>	<i>(661,418)</i>	<i>(676,665)</i>	<i>(668,262)</i>	<i>(638,265)</i>	<i>(650,865)</i>
County Costs (net)	\$ 1,136,063	\$ 1,297,373	\$ 1,339,950	\$ 1,323,710	\$ 1,389,130	\$ 1,347,714
Total Expenditures	\$ 1,772,732	\$ 1,958,791	\$ 2,016,615	\$ 1,991,972	\$ 2,027,395	\$ 1,998,579

Mission Statement

The Animal Services Department strives to meet the needs of residents by working with volunteers and other partners to deliver cost-effective and integrated sheltering and animal control services that ensure the health, safety and wellbeing of humans, pets and the community as a whole. Addressing the problem of pet overpopulation with a proactive and positive approach is an integral ingredient of the department's mission.

Animal Services Administration Division

Major Services

- Organizational Leadership and Oversight
 - o Lead organizational and policy change and conduct policy and operational analysis as needed.
 - o Shape a positive and proactive model of animal services based upon excellent animal sheltering and effective management of pet overpopulation.
 - o Coordinate with County Manager, County Attorney and other county staff in regard to departmental affairs and assure sound financial management.
- Governance and Community Relations
 - o Provide staff expertise and support to the Board of Commissioners and coordinate effectively with the Animal Services Advisory Board (ASAB).
 - o Receive, respond to, and as needed refer citizen complaints and requests and address stakeholder concerns.
 - o Maintain a positive community image through professional public relations.
- Program Development and Administration
 - o Maintain an effective pet licensing program, including an online payment system.
 - o Coordinate and further develop a robust and integrated volunteer program.
 - o Coordinate and manage a state-of-the-art spay/neuter program as part of strategic plan for managing pet overpopulation in the county.

FY 2015-16 Outcomes

- Organizational leadership:
 - o Continued work with county staff and staff from the towns of Hillsborough, Chapel Hill and Carrboro to create and implement the Unified Animal Ordinance (effective March 1, 2016).
 - o Sustained targeted spay and neuter efforts while exploring different strategies to achieve desired outcomes in coming years.
 - o Coordinated policies and practices to continue to control animal admissions, assure quality care and sheltering, and reduce the euthanasia of cats and dogs.
- Governance and community relations:
 - o Worked with ASAB to hear stakeholder concerns and address assorted issues, including research involving shelter animals, and pets belonging to homeless people and victims of domestic violence.
 - o Continued to work toward adoption of a unified animal ordinance. Worked in coordination with staff from the towns of Chapel Hill and Carrboro to get the ordinance passed by the boards of those towns as well as the BOCC.
 - o Sustained a strong web presence including a vibrant Facebook page, and overall, maintained a prominent and positive community image.

Animal Services – continued

- Program administration and development:
 - o Oversaw and sustained a volunteer program averaging approximately 1000 hours per month.
 - o Oversaw a community spay/neuter program responsible for hundreds of surgeries and involving close collaboration with the Department of Social Services and AnimalKind (which runs The \$20 Fix).
 - o Collaborated with staff and others to begin to carry out a balanced and manageable plan to address free-roaming cats as part of the county's effort to effectively manage pet overpopulation
 - o Oversaw a pet registration program with a strong web-licensing component responsible for total revenues of almost \$250,000.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide low-cost or free spay/neuter surgeries to target audience					
Number of low-cost spays and neuters	465	479	525	300	400
Percentage of target SN number (Target ≥ 5 per 1,000 humans)	Goal = 600 77%	Goal = 600 80%	Goal = 600 88%	Goal=600 79%	Goal=600 79%
Service: Pet Licensing Program					
Total number	20,833	19,367	19,000	19,149	19,350
Online licensing percentage	26%	28%	27%	33%	35%
Service: Maintain strong Volunteer Program					
Average weekly volunteer hours	234	232	265	250	250
Number of annual volunteers	1,794	1,738	1,825	750*	800*
Service: Community Relations and Leadership					
Admitted (cats and dogs)	2,949	2,879	2,700	2,755	2,700
• Per 1,000 humans	21	21	19	20	19
Euthanasia (cats and dogs)	801	813	750	757	725
• Per 1,000 humans	6	6	7	6	5

* New computer program adds actual yearly volunteers, whereas approach before added individual number of monthly volunteers, causing regular volunteers to be counted up to 12 times in one year

Animal Services – continued

FY 2016-17 Objectives

- Continued implementation of new Unified Animal Ordinance, including continued collaboration with towns and working through implementation of the new appeal process based on Animal Services Hearing Panel Pool.
- Increase pace of free-roaming cat initiatives based upon the plan set forth in Managing Free-Roaming Cats in Orange County, North Carolina.
- Program changes and development for the Community Spay and Neuter Program given changes in the state reimbursement program and oversight of continuing changes in health care practices to make more cats and dogs available for adoption.

Budget Highlights

The FY2016-17 Commissioner Approve Budget includes no significant budget changes.

Animal Shelter Division

Major Services

- Open Admissions Sheltering
 - o Provide shelter to stray, relinquished, quarantined, and confiscated animals as an open-admission shelter pursuant to applicable regulations.
 - o Facilitate owner recovery and placement of animals.
 - o Euthanize stray, relinquished, quarantined, or confiscated animals as needed.
- Lost Pet Recovery
 - o Perform microchip scanning and rabies tag searches to identify pet owners.
 - o Maintain a website for online searches of lost pets.
 - o Facilitate lost and found inquiries and lost pet searches.
 - o Offer microchip implantation at select Rabies Clinics and as an optional service for our adopters and placement partners; require microchipping for owners recovering stray pets.
- Animal Placement
 - o Maintain a website for online searches for adoptable pets.
 - o Adopt medically and behaviorally sound animals from the Animal Services Center into permanent homes.
 - o Transfer animals to placement partners for final re-homing.
- Animal Health
 - o Address pet overpopulation by ensuring dogs and cats are sterilized prior to adoption in a cost-effective manner.
 - o Manage infectious disease through health protocols and practices to ensure the health of sheltered, reclaimed, and adopted animals.

Animal Services – continued

- o Selectively identify and treat medical conditions that previously limited the adoption of specific groups of cats and dogs.

FY 2015-16 Outcomes

- Open Admissions Sheltering: Positively managed “flow-through” for shelter animals; coordinated with staff from the County’s Asset Management Services (AMS) to convert stainless steel cat enclosures to flexibly increase their size; continued recent trend of reducing euthanasia of sheltered animals; implemented a new fee structure for recovered pets that includes higher fees, a differential between sterilized and intact pets, and a sterilization deposit for intact pets recovered three (3) or more times to incentivize sterilization.
- Lost Pet Recovery: Improved upon electronic management of lost and found pet records by modifying our website to allow members of the public to see approximate locations where lost pets were found; maintained Twitter page to leverage social media for sharing real-time listings of found pets; offered six microchip clinics to enhance identification and recovery of lost pets by their owners; began requiring microchipping for all stray pets recovered by their owners.
- Animal Placement: Maintained strong overall placement and “live release” rates; continued special events to promote pet adoption, including the introduction of several “flash” adoption specials with more flexible fees and shorter durations to boost placements when the shelter was reaching capacity; continued to work with partner organizations to rehome pets and established Facebook page to improve communication and coordination with staff and partner organizations.
- Animal Health: Sustained in-house sterilization surgeries for adoptable animals; continued to optimize hourly productivity and quality of in-house sterilization procedures; expanded options for pet insurance by partnering with a second company that offers a 30-day free trial of pet insurance with adopted animals; initiated treatment of heartworm positive dogs deemed highly adoptable; identified lower cost alternatives for medical supplies (vaccines, diagnostic testing) to better manage services without increased cost in these areas.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Serve as open admission shelter					
Domestic animals admitted (cats & dogs)	2,949	2,879	2,700	2,727	2,700
• Cats admitted	1,391	1,414	1,266	1,512	1,404
• Dogs admitted	1,558	1,465	1,434	1,215	1,296
Average Length of Stay (cats & dogs)					
• Cats (target ≤ 21 days)	24.8	22.8	21.0	23.4	21.0

Animal Services – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Dogs (target ≤ 14 days)	14.1	12.8	14.0	13.6	14.0
Service: Facilitate recovery of lost pets (dogs and cats)					
Number of recoveries	441	408	450	355	400
Stray animal recovery rate (all animals) (Target ≥ 25%)	21%	22%	25%	20%	25%
- Stray recovery rate for cats - Stray recovery rate for dogs	7% 34%	8% 34%	15% 35%	4% 40%	15% 40%
Microchips per Adoption (Target ≥ 65%)	69%	54%	65%	48%	60%
Service: Maintain strong overall placement and “live release” rates **					
Number of placements (cats & dogs)	1,666	1,625	1,700	1,654	1,700
- Cat placements - Dog placements	815 851	830 795	850 850	922 732	901 799
Live Release rate (all animals) (Target ≥ 80.0%)**	84%	83%	85%	88%	85%
- Live release rate for cats - Live release rate for dogs	79% 86%	80% 87%	85% 85%	81% 95%	85% 85%
Service: Sustain high quality in-house sterilization surgeries for adoptable animals					
Number of animals sterilized	1,228	1,260	1,250	1,229	1,250
Number of surgeries per DVM hour (Target ≥ 2.8)	3.0	2.8	3.0	2.6	3.0

**The live release rate represents the sum of animals adopted, transferred to placement partners, and recovered by owners divided by the number of adoptable animals (this designation excludes unplaceable animals such as aggressive or biting animals, animals exposed to rabies, animals surrendered for euthanasia, feral animals, etc.) that left the shelter.

FY 2016-17 Objectives

- Continue to advance animal placement through new and established adoption special events, using more flexible fees to attract adopters and increase adoptions, as well as partnerships with placement partner organizations.
- Continue to advance animal care within the context of an open-admission facility oriented in the expeditious “flow through” of adoptable animals; work to expand network of foster homes for providing care to litters of kittens.

Animal Services – continued

- Increase owner recovery of stray animals by continuing to offer opportunities for pets to be microchipped via low-cost clinics and as an optional service for adopters and partners, requiring microchipping for stray pets recovered from the shelter, virtually managing lost and found records, and leveraging social media and online resources to share information about found pets.
- Sustain in-house sterilization services for adoptable animals by focusing on quality and maintaining hourly efficiency.
- Continue infectious disease control through preventative health care and examinations to ensure “herd health” for the benefit of pet owners and adopters; treat one or more specific health condition(s) that previously limited the adoptability of cats and dogs; begin to develop and implement new metrics for assessing the health of shelter animals.
- Continue to use our more flexible and discretionary fee schedule for adoptable animals in order to remain highly competitive in the regional marketplace and place as many adoptable animals as possible without significant adverse impact to revenue.
- Partner with Human Resources to capitalize on partnership opportunities with regional schools to obtain Animal Shelter Interns.

Budget Highlights

The FY16-17 Commissioner Approve Budget includes:

- Continued use of donated funds available from the Orange County Community Giving Fund to support additional veterinary services and to treat specific health conditions previously limiting the adoptability of cats and dogs.
- A continuation of the transfer of \$12,600 from the Spay/Neuter Fund to help offset the cost of Spay/Neuter expenses within the Animal Shelter division.
- An increase microchipping of pets by requiring that all stray cats and dogs recovered are microchipped resulting in a projected gain of microchip revenues (\$8,625).
- An increase in recovery fees (projected revenue gain of \$10,608) by implementing a more progressive tiered and differential fee schedule for owned pets recovered from the shelter.
- An additional \$6,000 (total of \$12,000) in Seasonal personnel funds. These funds will be used to help staff the shelter during peak months and to supplement for permanent position vacancies within the Shelter.

Animal Control & Protection Division

Major Services

- General Field Service
 - o Respond to service requests in a timely, priority-based manner; work with residents to achieve compliance and enforce animal laws; provide contractual animal control service to the towns of Chapel Hill, Hillsborough, and Carrboro.
 - o Impound and/or confiscate animals that are running at large, surrendered by their owners, behaving aggressively, and are neglected or treated inhumanely; attempt to identify stray or lost animals and return to owners when possible.

Animal Services – continued

- o Confer with staff attorney and coordinate with district attorney regarding criminal matters.
- Public Health and Safety
 - o Investigate animal bites and rabies exposures and implement proper public health protocols, such as rabies testing and quarantines.
 - o Review reported animal bites and aggressive incidents; declare dogs potentially dangerous or vicious; make available an appeal hearing for potentially dangerous dog declarations, pursuant to the requirements of NCGS.
 - o Coordinate with Communicable Disease Nurses who are responsible for human risk assessment and advice in rabies exposure cases.
- Animal Protection
 - o Investigate animal neglect and cruelty complaints and work with animal owners to achieve compliance with legal requirements.
 - o Seize animals for their protection when necessary and institute appropriate legal action regarding their custody as well as criminal prosecution
 - o Inform and educate owners on proper animal care as required by the county's animal ordinance and North Carolina General Statute.
- Community Service
 - o Inform and educate pet owners and others about requirements and responsible pet ownership in the course of normal duties.
 - o Promote responsible pet ownership; facilitate public outreach regarding low-cost rabies vaccination clinics; refer pet owners to the county's Community Spay/Neuter Program.
 - o Provide basic information regarding wildlife and refer residents to area resources as well as the Wildlife Resource Commission for further assistance (except when there are issues of public health and safety).

FY 2015-16 Outcomes

- General Field Services:
 - o Continued to coordinate with Emergency Services staff to obtain portable radios and base station for Animal Control Officers (ACOs) and dispatch services to allow more efficient dispatching, ensure officer safety and improve coordination with County Communications and other agencies.
 - o Began implementing the county's new Unified Animal Ordinance (effective March 1, 2016), based upon extensive staff training and public outreach.
- Public Health and Safety:
 - o Investigated rabies exposures and managed all positive rabies cases (including coordination with Communicable Disease Nurses).
 - o Provided public information about the control and prevention of rabies; investigated animal bite reports and conducted confinement for rabies control.

Animal Services – continued

- o Reviewed each bite case or aggressive incident report to determine if an animal should be declared vicious and/or dangerous and served those declarations in a timely manner.
 - o Implemented procedural changes, in coordination with the county's Health Director, based upon the recommendations of the 2016 Rabies Compendium, namely, by requiring 4 rather than 6 month quarantines for unvaccinated dogs and cats when there is a rabies exposure and allowing cats and dog that are unvaccinated but have a documented history of vaccination to receive a booster shot.
- Animal Protection:
 - o Coordinated efforts between different Animal Services staff in several investigations.
 - o Worked closely with the county attorney and the district attorney in numerous cases of cruelty and neglect
 - o Received a grant from the ASPCA for Animal Cruelty and Neglect Investigations for assorted resources (including digital cameras, optics, and veterinary forensic kits) that will allow staff to continuously be on site and have a work area to collect and process evidence in a large-scale investigation.
- Community Service:
 - o Continued to raise community awareness for special events, education, and public health and safety by posting flyers throughout Orange County and speaking with citizens one-on-one as they assist residents with animal issues.
 - o Initiate connections between animal owners, the county's Community Spay Neuter Program, and community partners.
 - o Participated in events such as the summer camp programs at Rogers Road.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: General Field Services					
Service Responses	6189	6179	6000	6122	6100
• Responses Per Officer	1031	1029	998	1019	1015
Animal Impounds	878	766	870	838	824
Met Stray Animal Response Target (<120 minutes)	68%	67%	75%	70%	73%
Service: Health and Safety					
Rabies Exposure and Bite Investigations	470	456	450	458	454
Met Response Target	53%	55%	55%	55%	58%

Animal Services – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
(<90 minutes)					
Positive Rabies Cases	20	12	20	17	16
Service: Animal Protection					
Investigations	479	418	447	443	431
Met Response Target (<90 minutes)	47%	47%	60%	51%	52%

FY 2016-17 Objectives

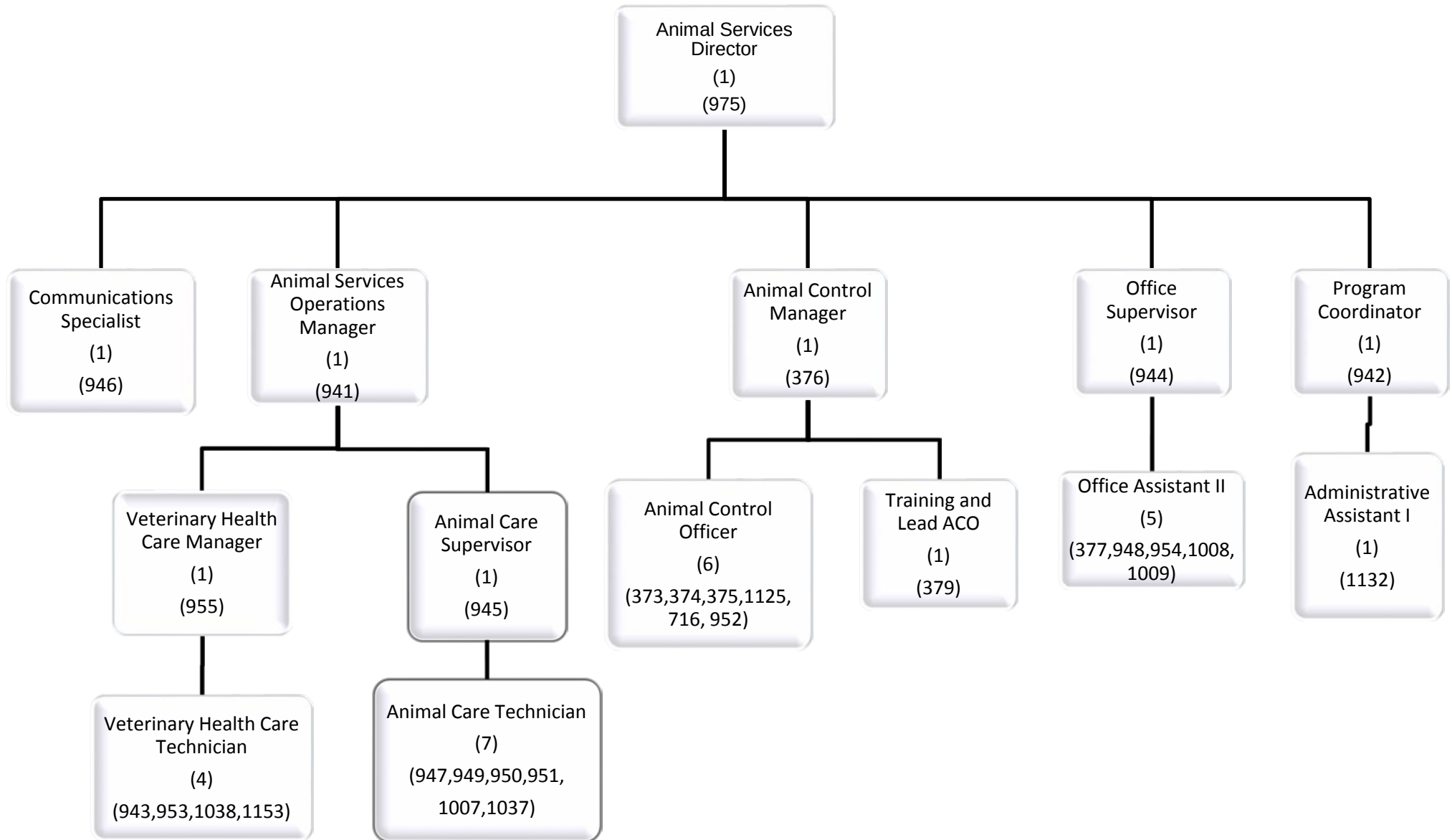
- Continue efficient and effective service in towns as well as the county, providing detailed and timely updates to residents and working with community partners.
- Work through the full implementation of the new Unified Animal Ordinance (providing ongoing feedback to ensure that issues are identified and addressed through the implementation process.
- Continue to provide effective rabies control and control of dangerous animals based upon timely investigations and effective enforcement of the requirements for keeping such an animal.
- Continue to follow the new recommendations contained in the 2016 Rabies Compendium, ensuring that county procedures are informed by the changes that ensure from new approaches to managing exposures to unvaccinated animals and animals with lapsed vaccinations.
- Continue to coordinate effectively between different staff within Animal Services, the county's staff attorney and the District Attorney, and other county departments and agencies in the investigation and resolution of animal cruelty and neglect complaints.
- Utilize new resources available from the ASPCA for Animal Protection and Cruelty and Neglect Investigations including the use of digital cameras for documentation of scenes and animal body conditions.
- Continue to promote community awareness for special events, responsible pet ownership and different public health and safety issues by posting assorted flyers throughout Orange County and through direct contact with residents.
- Continue to refer residents to the county's Community Spay Neuter Program and community partners in regard to fencing, cat care, and wildlife.

Budget Highlights

The FY2016-17 Commissioner Approve Budget includes:

- A decrease in revenue from service agreements with the towns by \$11,159, primarily as a result of Hillsborough using a smaller percentage of services than last year.
- An increase of \$1,632 in Overtime as part of a 3-year phase-in to reduce total number of comped out hours.

Animal Services



Asset Management Services

Phone Number: (919) 245-2625

Website: <http://www.co.orange.nc.us/AssetMgmt/index.asp>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 240
Personnel Services	2,037,716	2,097,732	2,239,800	2,200,948	2,279,359	2,279,359
Operations	1,887,789	2,190,585	2,342,819	2,053,033	2,162,260	2,051,260
Capital Outlay	62,640	7,640	19,966	14,711	53,497	16,652
Total Expenditures	\$ 3,988,145	\$ 4,295,957	\$ 4,602,585	\$ 4,268,692	\$ 4,495,116	\$ 4,347,271
Offsetting Revenues	(334,969)	(339,034)	(339,034)	(338,578)	(316,687)	(331,687)
County Costs (net)	\$ 3,653,177	\$ 3,956,923	\$ 4,263,551	\$ 3,930,114	\$ 4,178,429	\$ 4,015,584
Total Asset Management Services and Related Expenditures						
	\$ 3,988,145	\$ 4,295,957	\$ 4,602,585	\$ 4,268,692	\$ 4,495,116	\$ 4,347,271

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Program (General Fund)						
Administration	580,938	636,118	657,451	665,949	691,369	680,002
Central Services	(25,928)	87,000	88,000	25,176	87,796	87,796
Custodial Services	930,114	975,168	1,020,801	989,547	981,708	981,708
Facilities Maintenance	2,453,522	2,545,300	2,867,934	2,638,769	2,808,291	2,679,278
Fleet Services	49,499	52,371	(31,601)	(50,749)	(74,048)	(81,513)
Rents and Insurance	0	0	0	0	0	0
Total Expenditures	\$ 3,988,145	\$ 4,295,957	\$ 4,602,585	\$ 4,268,692	\$ 4,495,116	\$ 4,347,271
Offsetting Revenue	(334,969)	(339,034)	(339,034)	(338,578)	(316,687)	(331,687)
County Costs (net)	\$ 3,653,177	\$ 3,956,923	\$ 4,263,551	\$ 3,930,114	\$ 4,178,429	\$ 4,015,584
Total Expenditures						
	\$ 3,988,145	\$ 4,295,957	\$ 4,602,585	\$ 4,268,692	\$ 4,495,116	\$ 4,347,271

Mission Statement

AMS strives for excellence in providing safe, reliable, sustainable, clean and comfortable facilities, vehicles, and related assets to Orange County residents, employees and visitors.

Asset Management Services Administration Division

Major Services

- Manage and support County building projects as identified in the County's Capital Investment Plan (CIP) and Operating budgets, including departmental oversight, support and guidance for building projects managed by Solid Waste, Planning, Department of Environment, Agriculture, Parks and Recreation (DEAPR), and the Orange County Sportsplex.
- Facilitate real estate management, including acquisition, lease activity, and disposal, as may be needed for County operations; and coordinate space allocations for County departments and services.

Asset Management Services – continued

- Serve as liaison with Court offices regarding facilities and other operational needs as required.
- Manage utility services (electricity, natural gas, water, fuel oil, propane) for County facilities and assets¹; manage fueling services for County vehicles and equipment.
- Manage the County vehicle replacement program, to include recommendations on sustainable and effective vehicle platforms as well as assistance to the Finance Department in managing the Vehicle Internal Service Fund.
- Manage service contracts for County facilities (life safety systems, security systems, elevators, pest management, etc.)
- Steward the County's Facilities Use Policy and its reservation process.
- Steward the County's Facilities space utilization strategy and goals through the facilitation of the Space Study Work Group.
- Dispose of assets at the end of their useful County life.
- Administer building access and security systems in County facilities.

FY 2015-16 Outcomes

- Significant Capital Project Management outcomes in FY2015-16:
 - o Recruitment and hiring of the Orange County Capital Projects Manager, responsible for overseeing and managing County building projects while providing support to County departments operating within these projects, specifically Orange County Solid Waste, Planning, and DEAPR.
 - o Capital projects completed for their intended use in FY2015-16:
 - Cedar Grove Community Center and adjacent storage facilities within the historic former site of the Cedar Grove School;
 - Cedar Grove Library Kiosk;
 - Standby power generators located at the Seymour Center and Whitted Health Department Facilities;
 - Roof sections replaced according to the CIP schedule at the Orange County Jail;
 - o Significant Capital Projects started or continued in due diligence, design, or construction, phases :
 - Southern Human Services Center Expansion (due diligence, design)
 - Southern Branch Library (due diligence)
 - County Detention Center (due diligence, design)
 - Environment and Agriculture Center (design)
 - Parking Lot improvements at Skills Development Center (design)
 - HVAC Improvements at Skills Development Center (equipment replacement)

¹ Currently excludes Solid Waste facilities, Parks facilities and Orange County SportsPlex

Asset Management Services – continued

- Eubanks Road Solid Waste Convenience Center (design)
- Sportsplex Fieldhouse (design)
- 9-1-1 Communications back-up center (due diligence, design)
- Fairview Park access and parking improvements (design)
- Significant Administrative and Organizational Outcomes in FY2015-16:
 - o Established an after-hours call service that answers calls from AMS Facility Maintenance, Fleet Maintenance, and Facility Services customers during non-business hours and helps those customers' trouble shoot issues before dispatching AMS staff, potentially savings significant overtime hours that would have been incurred by the dispatch of AMS on-call staff.
 - o Significantly improve the ongoing department budget monitoring process by incorporating Crystal Reports software into the process. This software allows the balances of accounts to be more easily tracked while also eliminating the significant time that it takes for administrative staff to prepare these reports.
 - o Provided training to all staff who serve as liaisons between County departments and the divisions of Asset Management Services. This training was successful in improving communication, decreasing unnecessary emergency work orders, and improve customer satisfaction.
 - o Implemented a staff committee of representatives from County departments to ensure that a new County-wide public records retention and disposition policy was adopted by the BOCC. This new policy set the standards for record retention and disposition of all public records for County departments. The committee also established a comprehensive records management and storage policy, adopted by the BOCC, for all County departments. This policy sets the standards for the management of all county-wide storage as well as storage housed within County Departments.
 - o Continued to successfully manage the Whitted meeting facility. Its flexibility of use, capacity, and availability provide a tremendous benefit to the residents of the County. Over the course of FY 2015-16, the space continues to grow in popularity for use both by County staff and by Orange County residents. The increasing use of this space has led to a significant and successful effort by the administrative staff to provide high quality service to the customers of the Whitted Meeting Facility.
 - o Asset Management Services conducts several department wide trainings every year to facilitate department wide discussion and comradery. The planning and coordination of these events is significant investment that is appreciated by all AMS staff.

Facility Maintenance Division

Major Services

- Provide preventative maintenance, corrective and restorative services to 35 County-owned facilities in areas including, but not limited to: electrical, heating, air conditioning and ventilation (HVAC), plumbing, painting, carpentry, sidewalks, parking lots, roofing, drainage, and security systems through a combination of in-house staff and contracted service providers.

Asset Management Services – continued

- Lead organization in inclement weather preparation and response.
- Team facilitation of periodic “Know Your Building” and Emergency Action Plan training for building occupants for safe, efficient and sustainable operations.
- Performance of periodic building “stress testing” to verify proper operation of critical building systems (i.e., life safety, mechanical, electrical systems).

FY 2015-16 Outcomes

- Continued to successfully lead and implement an inter-departmental team (AMS, DEAPR, and Solid Waste) for inclement weather preparation and recovery in order to keep the County operating safely during times of inclement weather.
- Reduced after hours emergency service calls by approximately 35% from FY2014-15; signifying successful systems maintenance, internal customer education and communications, and increased internal maintenance team skills and productivity.
- Successfully integrated the Link Government Services Center renovations, the Department of Social Services Hillsborough expansion, the Justice Facility renovations, and the Cedar Grove Community Center without a dilution of services to the County.
- Successfully recruited highly skilled facilities technicians to bring the team to a fully staffed, highly efficient and productive unit.

Custodial Services Division

Major Services

- Routine cleaning of County and Court system occupied buildings (24 buildings comprising 299,074 cleanable square feet)².
- Schedule and manage floor care (carpet cleaning, hard surface refinishing/Vinyl Composition Tile (“VCT”) for County and Court system of occupied buildings.
- Manage indoor air quality maintenance and initiatives as needed due to potential water infiltration and other threats to indoor air quality.
- Supply management for spaces cleaned by Facility Services.
- Set up and tear down for all County Commissioner events/meetings in Chapel Hill, including but not limited to furnishings for the County Commissioners, seating for the public (approximately 50 scheduled meetings annually), and any unscheduled meetings that may include County Commissioners.

FY 2015-16 Outcomes

- Approximately 186,000 square feet of carpet cleaned and 47,000 square feet of tile refinished (i.e., VCT, ceramic).
- Delivered integrated facility improvements of 65 County restrooms with major tile restorations to increase/improve the resiliency and long-term hygiene of the facilities.

² Excludes: SportsPlex, Sheriff Department facilities, Solid Waste facilities, DSS facilities. Cleanable square footage

Asset Management Services – continued

- Improved the division's environmental consciousness by converting base cleaning supplies to more environmentally friendly products and introducing dispensing systems in key areas, thereby improving cleaning efficiencies and accuracy of managing supply distribution.
- Minimized the financial impact of converting to a more environmentally friendly chemical product line by introducing a dispensing and microfiber mopping system in key locations, maximizing the efficiency of use.
- Continued to elevate the level of service by giving 4 employees a higher level of responsibility within the team structure with 4 team leaders (training in leadership skills and training techniques).
- Successfully deployed the team leaders' training techniques to keep the division focused on best practices in cleaning due to the training and certifications earned by the team leaders from the CMI/Cleaning Management Institute.

Fleet Maintenance Division

Major Services

- Maintain the County's fleet of over 300 vehicles, which includes: emergency response vehicles, buses, vans, automobiles; and maintain more than 100 pieces of equipment such as tractors, trailers, mowers, vehicle mounted chair lifts, animal cages and compressors and 14 emergency power generators serving County facilities.

FY 2015-16 Outcomes

- Ensured 95% availability of vehicles and equipment for County department use.
- Ensured 90% of all standby generators were mission capable during actual emergency load needs.
- Established an early morning flex schedule with fleet technicians to accomplish complex preventive maintenance services on the bus and ambulance fleet in coordination with time sensitive routes and shift changes.

Sustainability Program

Major Services

- Enhance or develop sustainable practices and programs for County residents and County government operations to increase efficiencies and decrease negative impacts on society and the environment.
- Monitor and educate staff and stakeholders about County sustainability efforts.
- Manage sustainability projects to include pre-project design, development of budget and specifications, project implementation, and project training.
- Coordinate sustainability activities among County departments, boards & commissions, external agencies, other local governments, and community organizations.

Asset Management Services – continued

FY 2015-16 Outcomes

- o Wrote successful \$83,500 grant to pilot the use of propane bi-fuel vehicles and infrastructure in collaboration with the Sheriff's Office and Orange Public Transportation.
- o Drafted Telework Policy and program in partnership with Human Resources for scheduled implementation in the Spring-Summer of 2016.
- o Collaborated with County residents and non-profits to pursue installation of the County's first solar panels on the Rogers Road Community Center for the benefit of the community.
- o Worked with Housing, Human Rights and Community Development to organize representatives from County departments and disability support groups to assess accessibility at all County facilities and address any obstacles identified. Accessibility project funding has been recommended in the FY 2016-21 Capital Investment Plan.
- o Convened Sustainability Roundtable in partnership with Solid Waste to connect all external governmental sustainability partners with jurisdiction in Orange County.
- o Implemented a grant-funded idle reduction project with Emergency Services, that has reduced thousands of gallons of diesel fuel consumption and improve air quality.
- o Assisted AMS Administrative staff in installing and publicizing the opening of the County's first two public high speed electric vehicle charging stations.
- o Provided staff support for the Commission for the Environment, facilitating the Air and Energy Committee and leading efforts to create and publish two local news articles and three radio spots.

o

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Facilities Operating Cost (Total Cost Per Square Foot – Direct Labor, Materials, Contract Services, Utilities)					
Performance Index: FY2009-10 baseline: \$6.42 per square foot	\$4.34	\$4.27	\$4.54	\$4.47	\$4.56
Variance from Index Year:	-32%	-33%	-29%	-30%	-29%
Energy Consumed (Million BTUs per 1,000 Square Feet)					
Performance Index: FY2009-10 baseline: 96.2	79.9	To be provided as part of the Energy Scorecard in the fall of 2016	Not Applicable*	Not Applicable*	Not Applicable*
Variance from Index Year:	-17%	To be provided as part of the Energy Scorecard no later than	Not Applicable*	Not Applicable*	Not Applicable*

Asset Management Services – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
		4/19/2015			
Fuel Consumption (Total Gallons)					
Performance Index: FY2009-10 baseline: 240,813	259,166	261,018	262,746	269,784	283,273
Variance from Index Year:	7.6%	8.4%	9.1%	12.0%	17.6%
Fuel Efficiency (Miles Per Gallon)					
Performance Index: FY2009-10 baseline: 12.82	11.70	11.83	11.83	11.60	11.60
Variance from Index Year ³ :	-8.8%	-7.7%	-7.7%	-9.5%	-9.5%
Water Consumption (Gallons per Square Foot)					
Performance Index: FY2009-10 baseline: 15.93	15.07	To be provided as part of the Energy Scorecard no later than 4/19/2016	Not Applicable*	Not Applicable*	Not Applicable*
Variance from Index Year:	5%	To be provided as part of the Energy Scorecard no later than 4/19/2016	Not Applicable*	Not Applicable*	Not Applicable*
Service: Repair and Maintenance Cost for County vehicles (Average cost per mile driven)					
Performance Index: FY2009-10 baseline: \$0.29	\$0.23	\$0.22	\$0.20	\$0.23	\$0.23
Variance from Index Year:	-22%	-23%	-31%	-20%	-20%
Service: Downtime (Percentage of time fleet vehicles are not available for use by customers)					
	Not Applicable	1.2%	5%	1.1%	5%

* Energy data is drive by weather conditions, therefore budget figures and projects are not issued for these figures.

³ The majority of Orange County vehicles included in miles per gallon (MPG) average are larger vehicles (Sheriff patrol vehicles, ambulances, buses) not impacted by fuel efficient replacement vehicles. Does not include Solid Waste enterprise fund vehicles.

Asset Management Services – continued

FY 2016-17 Objectives

Overall Department Objectives

- Refine and improve performance based upon meaningful measurements for next fiscal year and beyond.
- Appropriately plan, manage, communicate and successfully complete Board Approved Capital Projects managed by AMS as well as those Capital Projects managed by other County Departments.
- Continue to provide efficient utilization of County space and equipment resources through collaboration with County departments, the Space Study Work Group, the County Manager, and the Board of County Commissioners.
- Continue to develop and execute the Department's robust training and professional development program in order that the Department's services are effective, efficient, and beneficial to both County customers and Asset Management Services employees.
- Collaborate more effectively with the facilities grounds maintenance operations managed by DEARP to ensure a fully integrated delivery of services.

Administrative Division Objectives

- Implement a new facility maintenance work order system that will improve efficiency by utilizing mobile technology and improve customer services by increasing communications with customers.
- Collaborate with Financial Services to significantly improve the County vehicle internal services fund with emphasis on proper cost allocation, cost recovery, operational efficiency, and capital funding.
- Continue development and commissioning of a fully functional and useful master asset Information system that supports accurate reporting and management regarding facilities, fleet, and other real estate asset information.
- Develop and commission integrated performance measures for the customer service and relations survey.
- Continue to manage a comprehensive and consolidated inventory system for facilities care and fleet maintenance inventories.
- Continue to implement effective energy, water, and fuel management policies and procedures for County facilities and vehicles that meet sustainability goals and yield energy savings.
- Continue the deployment of projects through the self-funded "Energy Bank" that will allow the County to invest in energy savings programs while receiving a return on investment through projected energy savings resulting from the investments themselves.

Facility Maintenance Division Objectives

- Continue to reduce after-hours emergency calls and business hour call backs by productively executed preventive maintenance work planning; thereby signifying more effective training, troubleshooting, problem solving and work effectiveness.

Asset Management Services – continued

- Continue to emphasize customer communication and relationships through coordinated customer education of Facilities Maintenance services.
- Maintain effective cost control (\$/square foot of maintained space within the departmental meaningful measurements) while maintaining quality maintenance delivery and outcomes.

Facility Services Division Objectives

- Maintain or reduce cost per square foot for routine cleaning services through efficiencies in operation while maintaining a high quality working environment for County employees and residents.
- Continue to explore and implement custodial service delivery options that will balance service expectations and available resources within an environment of increase facilities area coverage.

Fleet Maintenance Division Objectives

- Continue meeting or exceeding the 95% availability of County equipment at all times.
- Collaborate with the Asset Management Services Administrative Division and the County Finance Department on a comprehensive installation of a true Internal Services Fund model for the fleet maintenance operation.
- Continue decreasing the needs for outside repairs by continuing to train and deploy diagnostic software module items.
- Continue to assist in the acquisition of newer vehicles within the fleet to reduce the need for extensive troubleshooting, man hours and labor or older, obsolete vehicle platforms. This will also reduce the need for costly repairs that outweigh the value of the vehicles.
- Establish and maintain a goal to replace all vehicles within a maximum of 10 years from the date put in service.
- Continued development and use of fleet technician and shop performance metrics, based on industry standards for development of Fleet Maintenance related performance measures.

Budget Highlights

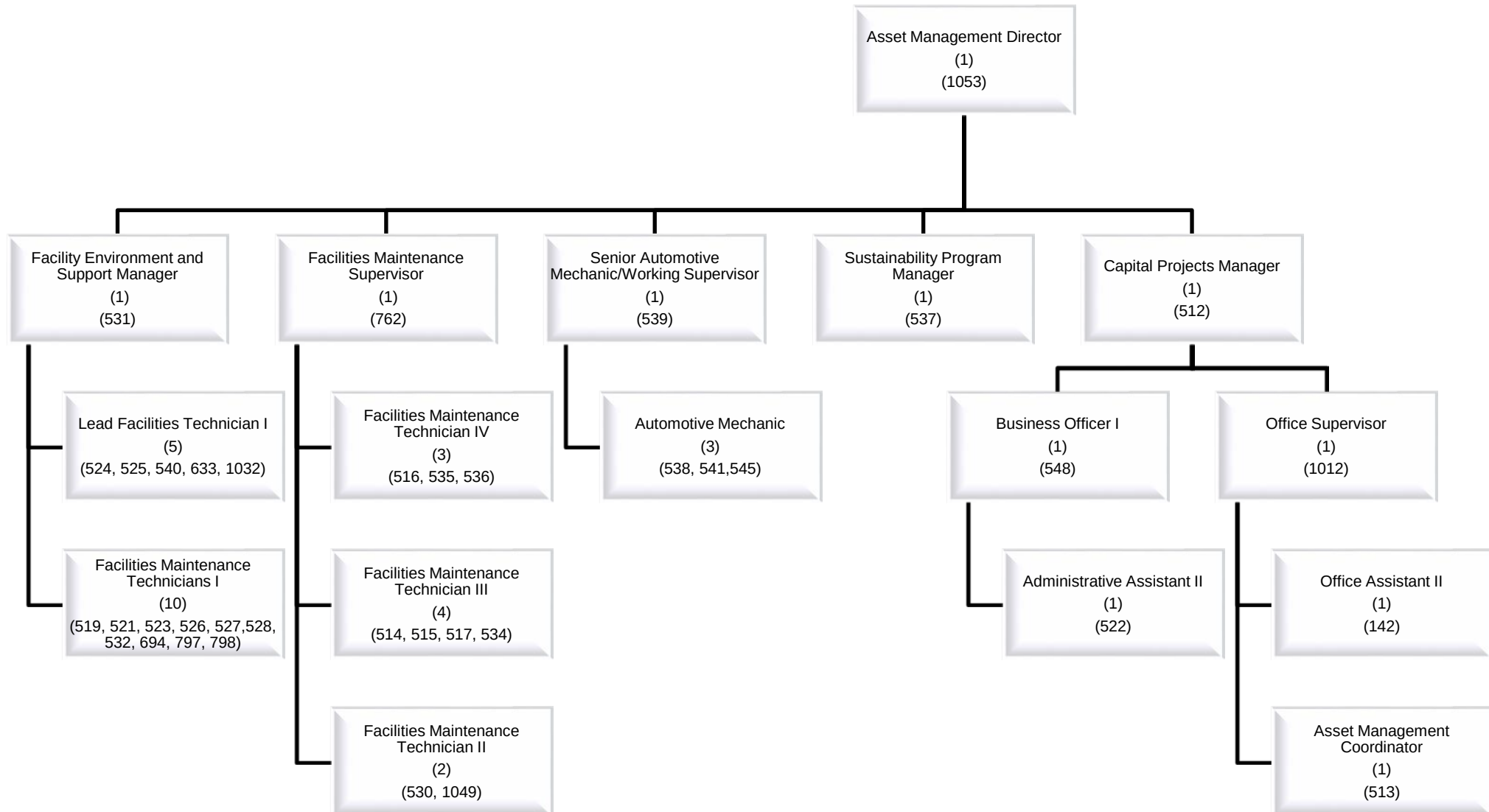
The FY2016-17 Commissioner Approved Budget includes:

- A decrease in training of \$13,022 due to a reduced need for training after a period of intensive training and increased staff retention.
- A decrease in Rent revenues due to only budgeting for a half-year lease for the 501 W. Franklin property. The current lease expires on June 30, 2016 and the tenant will be vacating, Asset Management staff is in the process of securing another lessee.
- An increase in Electricity of \$21,928 due to new facilities coming on-line and an expected 1% Duke Energy rate increase. This increase is partially offset by expected utility savings from a Retro Commissioning Study of the Whitted Campus.
- Purchase of an additional snow blade to allow for improved capacity and performance in clearing snow and ice during inclement weather.

Asset Management Services – continued

- A decrease in both the Gas & Oil (\$233,298) and Diesel (\$110,000) fuel accounts due to a decrease in the per-unit costs of fuel.
- A hazardous materials outdoor storage unit with spill containment for the Fleet Maintenance division.
- The transfer of a 1.0 FTE Facilities Maintenance position from the Aging Department into the Facilities Maintenance Division. The position was moved during FY2015-16, but was originally budgeted in Aging, FY2016-17 is the first year that the position will be shown in Asset Management's original budget.

Asset Management Services



Board of County Commissioners

Phone Number: (919) 245-2130

Website: http://www.orangecountync.gov/departments/board_of_county_commissioners/index.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 200
Personnel Services	512,191	573,755	600,500	592,665	591,348	591,348
Operations	250,400	296,600	277,175	246,273	290,810	290,810
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 762,591	\$ 870,355	\$ 877,675	\$ 838,938	\$ 882,158	\$ 882,158
County Costs (net)	\$ 762,591	\$ 870,355	\$ 877,675	\$ 838,938	\$ 882,158	\$ 882,158
Total Board of County Commissioners and Related Expenditures	\$ 762,591	\$ 870,355	\$ 877,675	\$ 838,938	\$ 882,158	\$ 882,158

Mission Statement

Our office provides direct support for the seven-member Board of Commissioners: provides an official, historical record for present and future generations; provides a central repository of documents approved by the Board; offers opportunities for public participation in county government through boards/commissions; disseminates public information and facilitates participation by citizens in their county government

Major Services

- Custodian for the County seal and the retention of official records including minutes, ordinance books, records of County-appointed boards and committees, resolutions, contracts, agreements, and leases, etc., in accordance with the North Carolina General Statutes; prepares official copies of documents including ordinances, resolutions and meeting minutes as adopted by the Board; certifies legal documents on behalf of the County.
- Administers appointment process for 30+ volunteer boards and commissions internally and 20+ multi-jurisdictional boards externally.
- Ensures public access to County records as required by state public records laws
- Provides primary/secondary communications between Orange County Government and the public through local and regional media outlets
- Perform complex and highly responsible administrative work that requires a thorough knowledge of County governmental operations, procedures, policies, rules, regulations, and appropriate state and legislative codes governing the activities of the Board of Commissioners
- Manage the maintenance of the legislative record of the Board of Commissioners and all other committees, boards, and commissions; manage the maintenance of minutes, resolutions, ordinances, and other documents that come under the jurisdiction of the Clerk.
- Research past and current Board actions as requested; ensure that County staff and the public have access to all aspects of the legislative history in a timely manner.

Board of County Commissioners – continued

- Oversee and participate in the development and administration of the office budget; participate in the forecast of funds needed for staffing, equipment, materials, and supplies; ensure that program expenditures and cost estimates are adequately documented and monitored throughout the program area; review and approve program expenditures; implement adjustments.
- Direct, monitor, and evaluate the work of assigned consultants and/or contractors according to pertinent agreements; assist in the development of appropriate contract language; provide clear, concise, and consistent direction; act as a resource and County representative to consultant or contractor regarding administrative and operational policies, procedures, and guidelines.
- Serve as the liaison for assigned programs with other programs, divisions, departments, and outside agencies; coordinate assigned program activities with those of other County departments and outside agencies.
- Respond to and resolve difficult and sensitive citizen inquiries and complaints.
- Support for Board of Commissioners, which includes scheduling, and coordination of meetings for Commissioners and other officials as necessary, ensuring availability of rooms, equipment, materials, refreshments etc., as requested or otherwise deemed necessary. Handles scheduling the travel arrangements including hotel, airline and car rental reservations.
- Updates and maintains the content of the website along with the PIO
- Responds to public requests for information
- Maintains and makes easily accessible all official records of the local legislative process through Records Management Program
- Encourage the public to be knowledgeable about the Board's decisions by making resources useful and available.
- Protect the public's right to petition their government and to have access to government records and information.
- Ensure open public meetings where public involvement in local government can occur.

FY 2015-16 Outcomes

- Provided BOCC meeting support for 53 meetings and was the administrative lead for Granicus.
- Continued to improve communications with citizens through public meetings, web streaming of meetings, media, and integrated technology.
- Continued scanning of public records to enable quicker retrieval of records and increase public access
- Continued to push out agenda and meeting highlights before Board meetings.
- Re-initiated Advisory Board Support Staff training during summer.
- Continued to assist the Communications and Public Relations Department in their coverage and understanding of County issues
- Continued to provide the as the PIO Back Up for Emergency Services

Board of County Commissioners – continued

- Working with AMS, Emergency Services and Risk Management on continuation of facility risk assessment and preparedness training.
- Continued to work on Strategic Communications
- Continued to assist with update of technology at the Southern Human Services Center and Whitted meeting rooms for the BOCC. Updates will help standardize meeting tools and process for both locations
- Possible representation on the proposed Communication Governance Team
- Drafted for BOCC Approval- 22+ closed session minutes
- Continuation of Web re-design support
- Coordinates and completes Public Records Requests
- Continue to train for succession planning
- Delayed implementation of Granicus Boards and Commissions database due to company's delayed response to issues surrounding the database

FY 2016-17 Objectives

- To establish and maintain a records management program for the Clerk's office by improving access to information, reducing operating costs, and preserving historical records.
 - o Objective: Establishing standards, policies and procedures for controlling, retaining and destroying documents for the retention of the Clerk's office records, determining administrative value and/or disposition, in any format, by creating policies and procedures manual for the Clerk's office.
 - o Objective: To continue reviewing all records currently in Laserfiche for quality assurance to improve the capability of records being text searchable by the public and County departments on Weblink.
- To Cross-train the Assistant to the Clerk/Records Management with the Clerk and the Deputy Clerk by her assisting at Commissioners' meetings so she can be a back-up for either one when the need arises and to learn to post agendas to web (by learning new software and techniques) so as to be a back-up when needed.
- Support Staff Training and Information Session(s). Chairs Meetings, Outside Appointees Meeting (with BOCC on an annual basis).
- Continue to perform all accounting functions for the department including accounts payable, Visa Purchase Card payments (both include reconciliation), and department budgeting functions.
- Review the concerns existing around the new Granicus Boards and Commissions database system. This includes feasibility of moving forward or not renewing the contract.
- The possible re-vamping of our Access Boards and Commissions database, should we not move forward with Granicus or another outside vendor.

Board of County Commissioners – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Appointment to Advisory Boards and Commissions (including advertising, processing applications, agenda process for appointments, follow up after appointments are made).	100	110	103	132	140
BOCC Meetings-agendas, minutes, etc.	55	50	52	53	50
Webcasting of BOCC meetings		110	50	Scheduled to Web-stream all BOCC meetings- 52	Scheduled to web-stream all BOCC meetings - 49
There were numerous other documents processed as well such as research project requests, Memorandum of Agreements, easements, etc.					

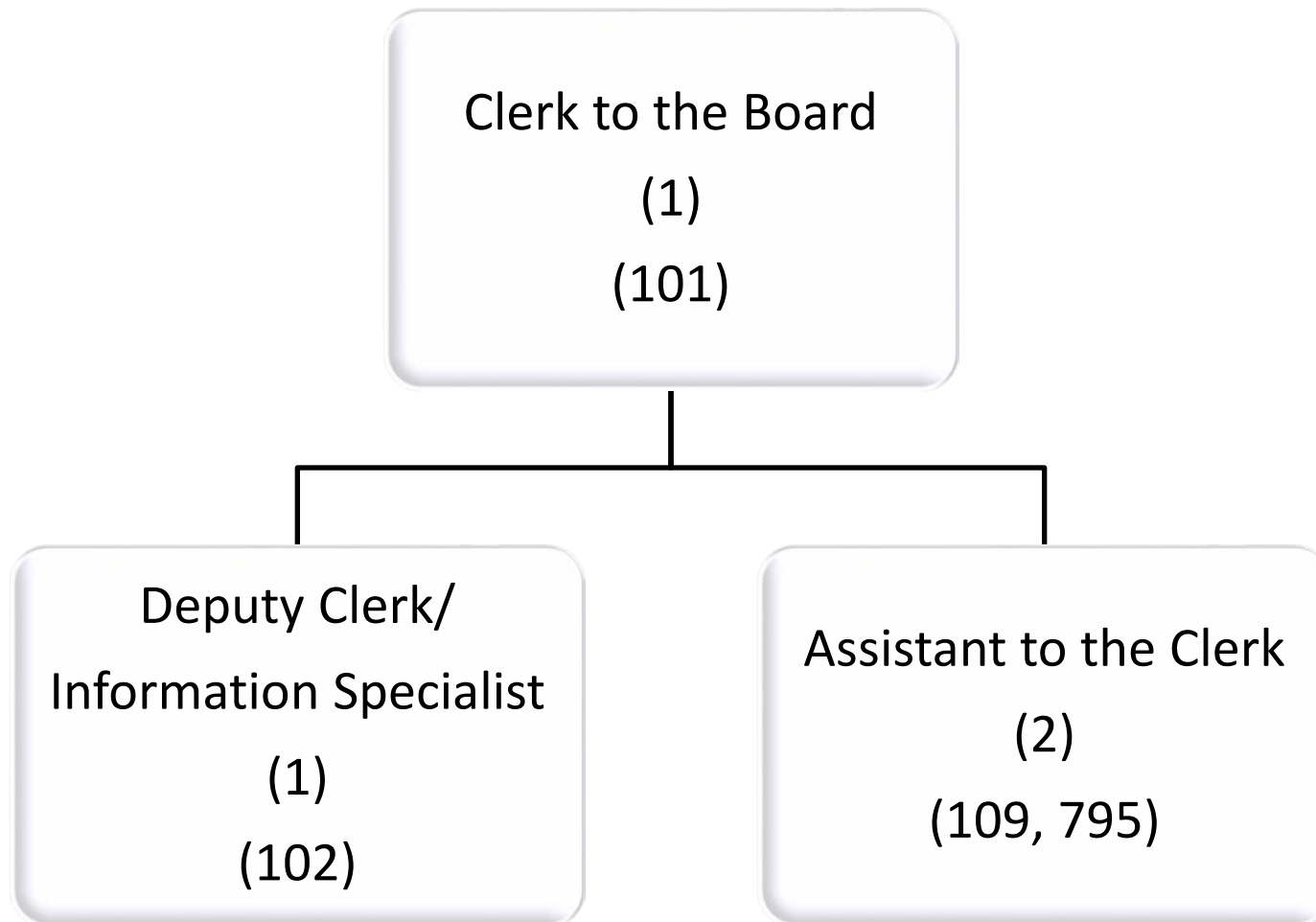
Outcome Measure	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Resolutions	120	89	90	67	70
Proclamations		13	15	17	15
Ordinances	50	48	50	34	40
Contracts	550	650	675	666	675

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- A minor decrease in the Contract Services (\$2,890) and Cablecasting (\$3,400) accounts.

Board of County Commissioners Office



Board of Elections

Phone Number: (919) 245 - 2350

Website: http://www.orangecountync.gov/departments/board_of_elections/index.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 310
Personnel Services	452,757	693,177	699,971	645,657	528,527	528,527
Operations	153,214	298,076	298,076	217,107	164,250	164,250
Capital Outlay	53,011	71,895	84,895	71,895	0	0
Total Expenditures	\$ 658,981	\$ 1,063,148	\$ 1,082,942	\$ 934,659	\$ 692,777	\$ 692,777
Offsetting Revenues	(113)	(54,495)	(54,495)	(58,674)	(110)	(110)
County Costs (net)	\$ 658,868	\$ 1,008,653	\$ 1,028,447	\$ 875,985	\$ 692,667	\$ 692,667
Total Board of Elections and Related Expenditures	\$ 658,981	\$ 1,063,148	\$ 1,082,942	\$ 934,659	\$ 692,777	\$ 692,777

Mission Statement

The Orange County Board of Elections conducts all Federal, State, County, municipal, and special elections in accordance with the mandates set by Federal and State law and State Board of Elections policy. Our mission is to maintain the integrity of elections, ensure election results are accurate, and make the election process inclusive for all eligible voters.

Major Services

- Conduct Federal, State, County, municipal and special elections
- Receive and process voter registration forms
- Serve as the county source for information on election laws, rules and regulations
- Receive candidate filings and issue certifications to elected officials
- Receive, audit and post campaign finance reports
- Recruit and train precinct officials
- Secure polling places ensuring ADA compliant accessibility

FY 2015-16 Outcomes

- Effectively and efficiently conducted Municipal and School Board Elections held in Orange County
- Effectively and efficiently implemented electronic poll books
- Successfully tested and operated new voting machines at one-stop early voting sites
- Successfully operated 4 one-stop early voting sites
- Timely processed registrations received for accurate and up-to-date voter registration database
- Assisted with voter registration drives in high schools, UNC Campus and other organizations
- Expanded website to provide current election information and make it more user friendly
- Expeditiously reported Election Night results

Board of Elections – continued

- Timely posted Campaign Finance Report Records on the website giving increased access to the members of the community and election committees
- Timely scanned and processed absentee ballot requests
- Updated training materials for precinct officials incorporating recent election law changes
- Certified “Multi-Partisan Assistance Teams” to assist with requesting or casting mail-in absentee ballots for voters in assisted living homes – teams made several visits to assist in requesting absentee ballots and returned to assist in marking ballots as requested

SERVICE: Conduct Elections

Outcome Measures	2012 Primary	2012 General	2013 Municipal	2014 Primary	2014 General	2015 Municipal
Registered Voters	105,111	111,851	74,533	105,935	109,158	75,212
Total Ballots Cast	46,079	77,050	8,779	20,501	52,962	12,615
Voter Turnout	43.84%	68.89%	11.78%	19.35%	48.52%	16.77%
Ballots Cast Prior to Election Day	37.35%	70.18%	24.48%	28.90%	46.12%	30.54%
Ballots Cast on Election Day	62.65%	29.82%	75.52%	71.10%	53.88%	69.46%

2nd Primary Elections were held on July 17, 2012 (2.46% voter turnout) and July 15, 2014 (9.22% voter turnout).

SERVICE: Voter Registration

Outcome Measures	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual
Absentee Ballots Processed	151	5,699	351	2,188	227
Registrations Processed	12,671	43,869	10,810	23,855	15,292
Registrations Removed	9,208	14,309	10,728	11,099	6,422
Voter Card Mailings	30,541	58,005	19,691	53,151	22,385

FY 2016-17 Fiscal Year Objectives

- Successfully conduct November 8, 2016 General Election
- Expand voter education outreach initiatives
- Identify, inform and assist voters who need assistance getting proper photo ID for 2016
- Recruit and train more student assistants
- Increase voter participation
- Establish additional one-stop voting sites

Board of Elections – continued

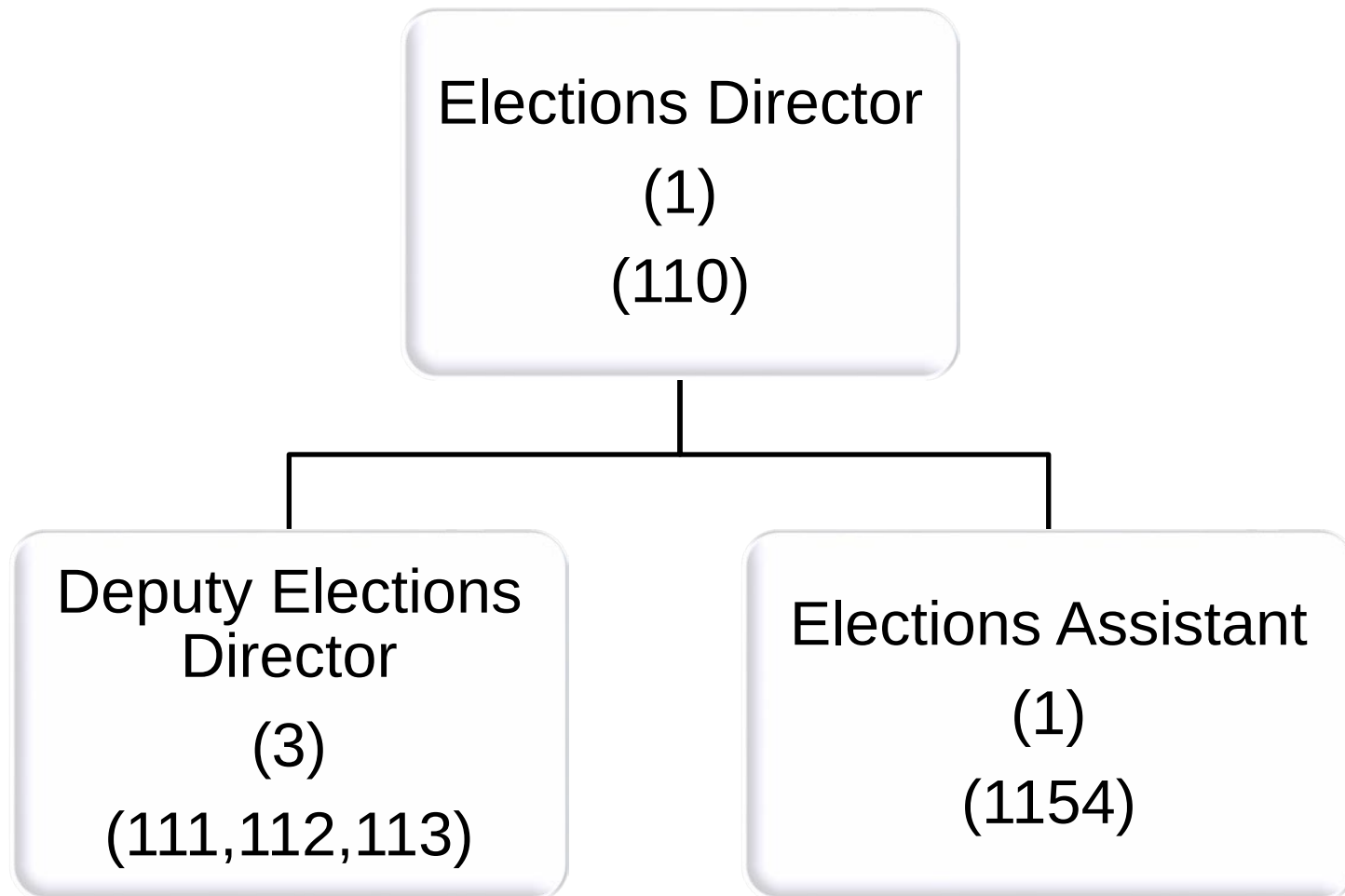
- Complete List Maintenance mailings to identify inactive voters
- Provide the best possible customer services to the voting public
- Continue to earn and maintain the public trust
- Work to maintain our most informative and user friendly website.
- Continue to diligently and accurately maintain our registration database

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- Decreases in both Personnel (Overtime and Seasonal) and multiple Operating accounts due to only budgeting for 1 election during FY2016-17, compared to 4 elections in FY2015-16. There is a total decrease of \$370,371 from FY2015-16.

Board of Elections



Child Support Services

Phone Number: (919) 245-2175

Website www.orangecountync.gov/departments/child_support_enforcement/index.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 440
Personnel Services	844,791	862,285	895,824	846,351	885,388	885,388
Operations	80,642	103,355	103,355	96,690	105,480	105,480
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 925,433	\$ 965,640	\$ 999,179	\$ 943,041	\$ 990,868	\$ 990,868
Offsetting Revenues	(1,582,078)	(1,319,175)	(1,319,175)	(1,361,100)	(1,323,866)	(1,323,866)
County Costs (net)	\$ (656,645)	\$ (353,535)	\$ (319,996)	\$ (418,059)	\$ (332,998)	\$ (332,998)
Total Child Support Services and Related Expenditures	\$ 925,433	\$ 965,640	\$ 999,179	\$ 943,041	\$ 990,868	\$ 990,868

Mission Statement

To obtain child support for Orange County children, thereby strengthening families' potential for economic independence and self-sufficiency and reducing the costs of public assistance

Major Services

- Locate non-custodial parents
- Establish paternity for children
- Establish and enforce child support orders

FY 2015-16 Outcomes

- Paternity established for 200 children
- Court ordered child support established for 145 families
- Collections of \$5,300,000

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Paternity					
Paternity established for children	179	140	160	200	180
Service: Establishment					
New child support orders established	196	179	175	145	145
Service: Enforcement					
Total child support collected for Orange County children	\$5,252,279	\$5,409,506	\$5,255,000	\$5,300,000	\$5,300,000
Percentage of current support collected annually	65.32%	67.17%	66.00%	68.00%	68.00%

Child Support Services – continued

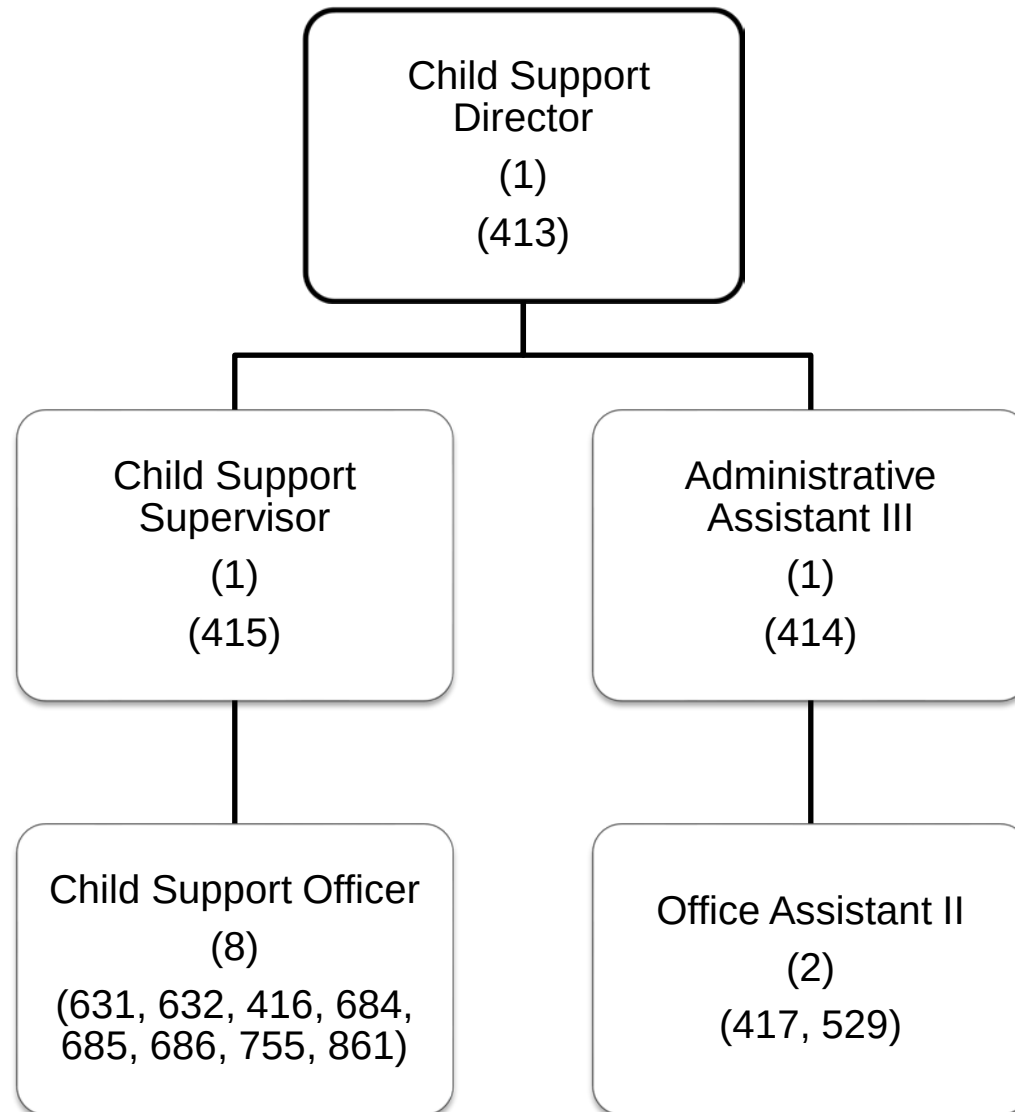
FY 2016-17 Objectives

- Establish paternity for 180 children
- Establish new child support orders for 145 families
- Collect \$5,300,000 on behalf of Orange County children
- Increase percentage of support collected to 68%

Budget Highlights

Economic recovery has not reached most of the families served. Collections, projected to be \$5,300,000, provide acutely needed income for Orange County families.

Child Support Services



Community Relations Department

Community Relations: (919) 245 - 2302

Website: <http://orangecountync.gov>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						<u>Account: 212</u>
Personnel Services	120,154	122,697	126,147	116,494	155,766	141,805
Operations	55,553	66,019	67,244	57,357	69,625	69,625
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 175,707	\$ 188,716	\$ 193,391	\$ 173,851	\$ 225,391	\$ 211,430
County Costs (net)	\$ 175,707	\$ 188,716	\$ 193,391	\$ 173,851	\$ 225,391	\$ 211,430
Total Community Relations and Related Expenditures	\$ 175,707	\$ 188,716	\$ 193,391	\$ 173,851	\$ 225,391	\$ 211,430

Mission Statement

The Community Relations Department coordinates the County's communication programs and strategies. The Department is responsible for implementing the County's strategic communications plan and its digital and social media presence in an effort to improve community engagement and build awareness of Orange County, North Carolina's government services and general quality of life . The Department develops key messages and communications strategies; writes and edits content for a wide range of print, web-based and digital publications; develops new marketing strategies; and creates written internal policies and guidance for county departments, giving them tools and resources to launch successful communication and outreach campaigns.

Major Services

- (NEW) Web Site content management and social media activity will housed in Community Relations Department.
- (NEW) Primary focus of department in FY 2016-17 will be to develop a more robust website and online digital strategies.
- Request addition of one FTE in website management.
- Marketing: Enhanced graphics through design and printing of brochures, posters, flyers, business cards.
- Development of monthly Orange County newspaper program.
- Increased focus on rural residents and vehicles of communications.
- Media Relations and press releases as needed.
- Event planning and coordination as needed.
- Digital Message Monitor bulletin design and scheduling.
- Crisis communication management

FY 2015-16 Outcomes

- Greater communications of Orange County meetings and initiatives

Community Relations– continued

- Increased focus on social media, on-line content and new mediums
- Build Rural Communications Plan for residents who do not rely on digital means
- Coordinate and hosted the Orange County Expo

Performance Measures	2014-15 Budget	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Media Relations					
Press Releases	300	272	250	250	As needed
Newsletters	18	24	24	52	52
Service: Advertising/Marketing					
Newspaper Ads	5	5	5	12	12
Radio PSAs	48	12	12	12	12
Billboards	5	4	5	5	0
Rural Outreach Program					New
Service: Graphic Design					
Print Materials	120	120	125	125	75
Guide Book and Annual Report	2	2	2	2	2

FY 2016-17 Objectives

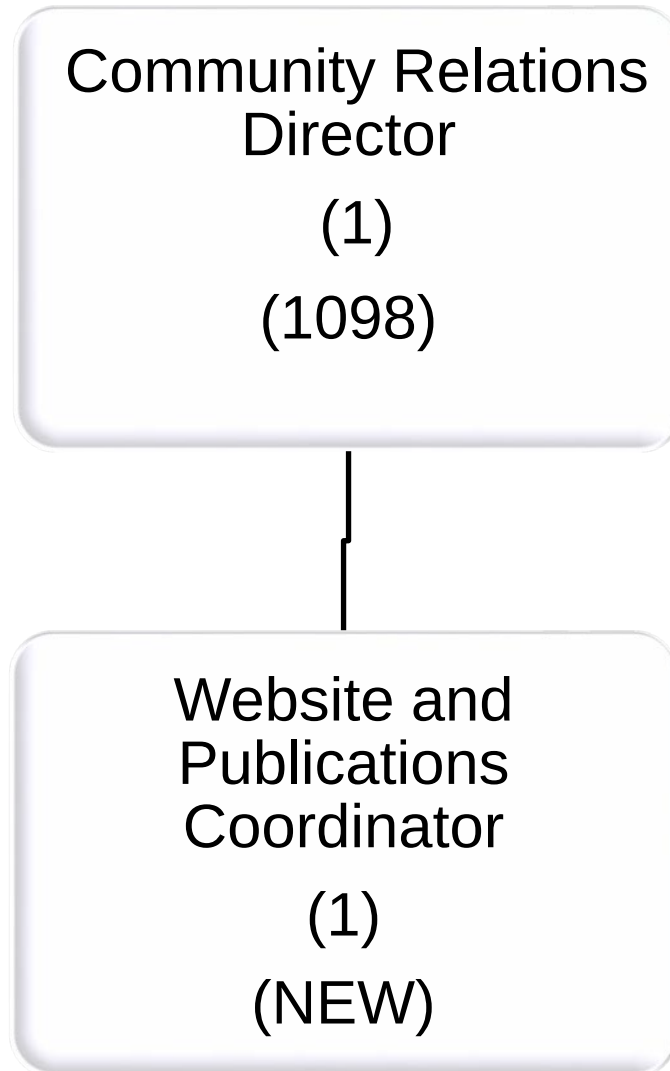
- Website redesign and full time web manager to publish new content.
- Social media programs on all major social media platforms being utilized by government today.
- Re-design bulletins displayed on Digital Message Monitors (DMMs)
- Increase advertising via newspapers: Chapel Hill News, News of Orange County, Mebane Enterprise.
- NEW: Rural Outreach Program that includes new methods of distributing County news
- Continue with video productions to promote County departments via YouTube channel
- Pursue direct mail publications, such as Annual Report and Guide to County Government
- Build new digital outreach campaigns
- Develop partnership with WHUP radio.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- New Position Approved: Digital Media and Website Coordinator (+\$41,842), budgeted for an October 1 start date
- Increase in operations for video productions (+\$10,000)
- Decrease in operations for printing and advertising (-\$10,000)
- The Visitors Bureau function moved to the Economic Development Department

Community Relations



N.C. Cooperative Extension, Orange County Center

Phone Number: (919) 245 - 2059

Website: <http://orange.ces.ncsu.edu>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 450
Personnel Services	258,495	316,322	316,322	316,423	316,322	316,322
Operations	82,558	63,521	90,090	74,656	78,521	78,521
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 341,054	\$ 379,843	\$ 406,412	\$ 391,079	\$ 394,843	\$ 394,843
Offsetting Revenues	(32,985)	(20,000)	(46,569)	(48,000)	(45,000)	(45,000)
County Costs (net)	\$ 308,069	\$ 359,843	\$ 359,843	\$ 343,079	\$ 349,843	\$ 349,843
Total Cooperative Extension and Related Expenditures	\$ 341,054	\$ 379,843	\$ 406,412	\$ 391,079	\$ 394,843	\$ 394,843

Mission Statement

North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship, and an improved quality of life. We provide non-formal educational programs designed to meet the needs and issues most important to our customers and their communities.

Major Services

Sustainable Agriculture: Crops and Livestock

- Provide educational programs and technical support to animal and crop agricultural producers, and assist in the implementation of best management and marketing practices that will maintain profitability and environmental stewardship.
- Provide training and apprenticeships for existing farmers and potentially new farmers on fruit, vegetable and flower production, using organic methods in the PLANT@ Breeze training program to enhance the Local Food system.
- Provide diagnosis of diseases, insect pest and weeds pests problems on farms, homes and gardens.

Horticulture

- Provide technical support and educational seminars for Green Industry, landscape contractors and landscape maintenance professionals and assist in the adoption of best management practices in the areas of horticulture, pesticide alternatives and safety.
- Deliver researched based horticultural information to the gardening public and support community gardens via Extension Master Gardener Volunteers.
- Provide educational classes, newsletters, newspaper articles, web page development, individual consultations, email and phone calls for home gardeners to learn proper plant selection and landscape management techniques that minimize water use and chemical inputs.

Cooperative Extension– continued

Family and Consumer Sciences: Nutrition

- Provide educational programs to restaurant workers, consumers and limited resource families and assist in the adoption of good nutrition, weight management, and food safety, so adults and children will make decisions that keep families together, make healthy food choices and be physically active.

4H Youth Development

- Engage youth through non-formal and formal educational opportunities that expand and enhance skills and knowledge empowering them to develop cognitive, social, physical, and emotional skills.
- Coordinate adult volunteers serving as advisers and leaders in implementing effective county-based 4-H programs.

FY 2015-16 Outcomes

Sustainable Agriculture: Crops and Livestock

- Field crop and livestock producers will gain knowledge and skills leading to increased production, crop diversification and increase consumer awareness of local agricultural systems.
- New and existing farmers learn new marketing and management skills increasing sales to local markets.
- Farmers will explore organic alternatives for pest control and those who to use pesticides will learn to use personal protective equipment and application methods that reduce health risks and assure food and water quality.

Horticulture

- Green Industry Professionals will enhance the value of plants and landscapes while conserving valuable natural resources and protecting the environment
- Commercial pesticide applicators will learn about reducing pesticides and pesticide alternatives but when used will use personal protective equipment (PPE) and pesticide application methods that reduce exposure and assure water quality.
- Master Gardeners will develop and support community gardens and school gardens.
- Home gardeners will improve horticultural skills related to selection of appropriate plants, reduced use of pesticides and excess water and fertilizers.
- Home gardeners will divert waste from the landfill
- Youth will gain knowledge of food production and eat more vegetables.

Family and Consumer Sciences: Food and Nutrition

- Consumers will learn food safety and food preservations techniques.
- Restaurant work will complete ServSafe Food Safety Certification Course

Cooperative Extension– continued

- Individuals attending classes will lose weight in Eat Smart, Move More, Weigh Less program
- Individuals attending classes will learn elements of good nutrition.
- Extension Community Association Volunteers will learn new skills used to manage households and deliver this information to community groups.

4H Youth Development

- Youth will gain knowledge in STEM (Science, Technology, Engineering and Math) .
- Youth enrolled in the community club program will be active participants in club projects providing community betterment.
- Youth in classroom and after-school program activities will increase physical activity and making more nutritious food choices.
- Adults will be trained as a club leaders
- Club leaders and teachers will adopt 4H curriculum.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Sustainable Agriculture and Local Food					
Individual contacts with farmers enrolled in educational programs, receiving consultation via phone, email or on-site visit.	351	295	550	285	450
Farmers putting news skills to use in soil testing, fertilization or pesticide recommendations	74	86	125	99	125
Farmers improving pasture management and herd health	75	75	80	70	100
New farmers and existing farmers selling to local markets	70	81	120	133	140
Farmers income generated at local markets and livestock sales	\$400,000	\$1,500,000	\$1,500,000	\$1,750,000	\$2,000,000
Horticulture					
Number of home gardeners receiving research-based information.	6,500	7,092	7,000	7,000	7,000
Number of Green Industry Professional with increased horticulture skills and reducing pesticide use.	120	150	150	150	120
Number of Master Gardener Volunteers	60	65	55	65	55
Number of Home Gardeners adopting at least one new practice .	6,500	7,000	6,000	6,300	6,500
Estimated value of Master Gardener volunteer service and financial impact of horticulture program on Green Industry.	\$69,652	\$78,309	\$75,000	\$75,000	\$75,000

Cooperative Extension– continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Family and Consumer Sciences: Household Management					
Families improving financial management & estate planning skills.	45	400	80	100	25
Households receiving information on pest identification and control.	35	30	35	30	25
Households implementing residential energy conservation.	85	25	85	25	25
Extension and Community Association volunteers trained.	101	100	94	90	90
Parents learning new skills.	25	25	25	20	20
Family and Consumer Sciences: Food and Nutrition					
Number of individuals enrolled in educational programs and receiving nutritional consultation including the Expanded Food and Nutrition Education Program	13,500	10,097	20,000	11,000	12,500
Restaurant workers passing ServSafe Certification exam.	145	133	100	100	100
Individuals reducing body mass index.	20	35	35	35	35
Percentage of Individuals eating more fruits and vegetables and following safe food handling practices.	80%	60%	80%	60%	80%
Homemakers following food preservation guidelines.	50	20	50	0*	50
4-H Youth Development					
Number of Youth enrolled in 4-H Clubs	165	165	165	175	175
Number of youth increasing physical activity, making more nutritious food choices or gaining knowledge of science	3,000	3,000	3,000	5,030	5,050
Number of adults trained as club leaders using 4H curriculum	20	20	20	25	30

FY 2016-17 Objectives

Sustainable Agriculture: Crops and Livestock

- Provide an increase number of educational programs for livestock and crop producers with the new agriculture agent.
- Develop a new long range plan for the PLANT@ Breeze Farm

Cooperative Extension– continued

Horticulture

- Enhance the Green industry's level of professionalism and knowledge of proper tree care and turf selection via the Triangle Landscape Symposium

Family and Consumer Sciences: Food and Nutrition

- Continue to provide Eat Smart, Move More, Weigh Less to improve the health, wellbeing, and eating habits of Orange County Citizens.
- Continue to provide ServSafe Food Safety Certification course for restaurant workers to enhance the food safety knowledge of Orange County food service employees.
- Provide food preservation programming to individuals to increase knowledge and practice of food preservation methods.
- Provide nutrition education programs to individuals and families to increase knowledge of basic nutrition principles.
- Provide volunteer leadership opportunities to enhance leadership skills of community members.

4-H Youth Development

- To provide youth with enriching, hands-on experiences in cooperation with the Chapel Hill YMCA and
- To provide learning experiences for youth during summer, after-school care, and through community club activities.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- An increase of \$15,000 in Breeze Farm expenditures due to bringing more land into use for the incubator program.
- An increase of \$25,000 in revenue due to higher proceeds from the Farm-to-Fork event held at Breeze Farm.

County Attorney

Phone Number: (919) 245-2320

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 205
Personnel Services	502,463	505,071	526,501	500,277	519,334	519,334
Operations	44,896	46,430	46,430	27,680	56,380	56,380
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 547,358	\$ 551,501	\$ 572,931	\$ 527,957	\$ 575,714	\$ 575,714
County Costs (net)	\$ 547,358	\$ 551,501	\$ 572,931	\$ 527,957	\$ 575,714	\$ 575,714
Total County Attorney's Office and Related Expenditures	\$ 547,358	\$ 551,501	\$ 572,931	\$ 527,957	\$ 575,714	\$ 575,714

Mission Statement

Our mission is to provide effective and efficient legal services to the Orange County Board of Commissioners and all departments and offices within Orange County Government.

Major Services

- Advise the County Commissioners and County Departments on the legal aspects of county operations.
- Advise the County Commissioners and Manager on the legal authority for county actions.
- Draft and review contracts, documents, agreements, etc., for legal sufficiency.
- Review and interpret federal, state, and local laws, rules, and regulations.
- Represent Orange County in Litigation.
- Track pending and new legislation impacting Orange County.

FY 2015-16 Outcomes

- Collected \$39,142 through the collections program.
- Achieved positive results in sixteen animal services cases. Achieved positive results in four cases before the North Carolina Property Tax Commission.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Delinquent Account Collections					
Delinquent Account Collections *	\$130,000	\$45,000	\$20,000	\$40,000	\$40,000

* This outcome measure is not reflected in the County Attorney budget but rather in the budgets of the departments participating in the collections program

County Attorney – continued

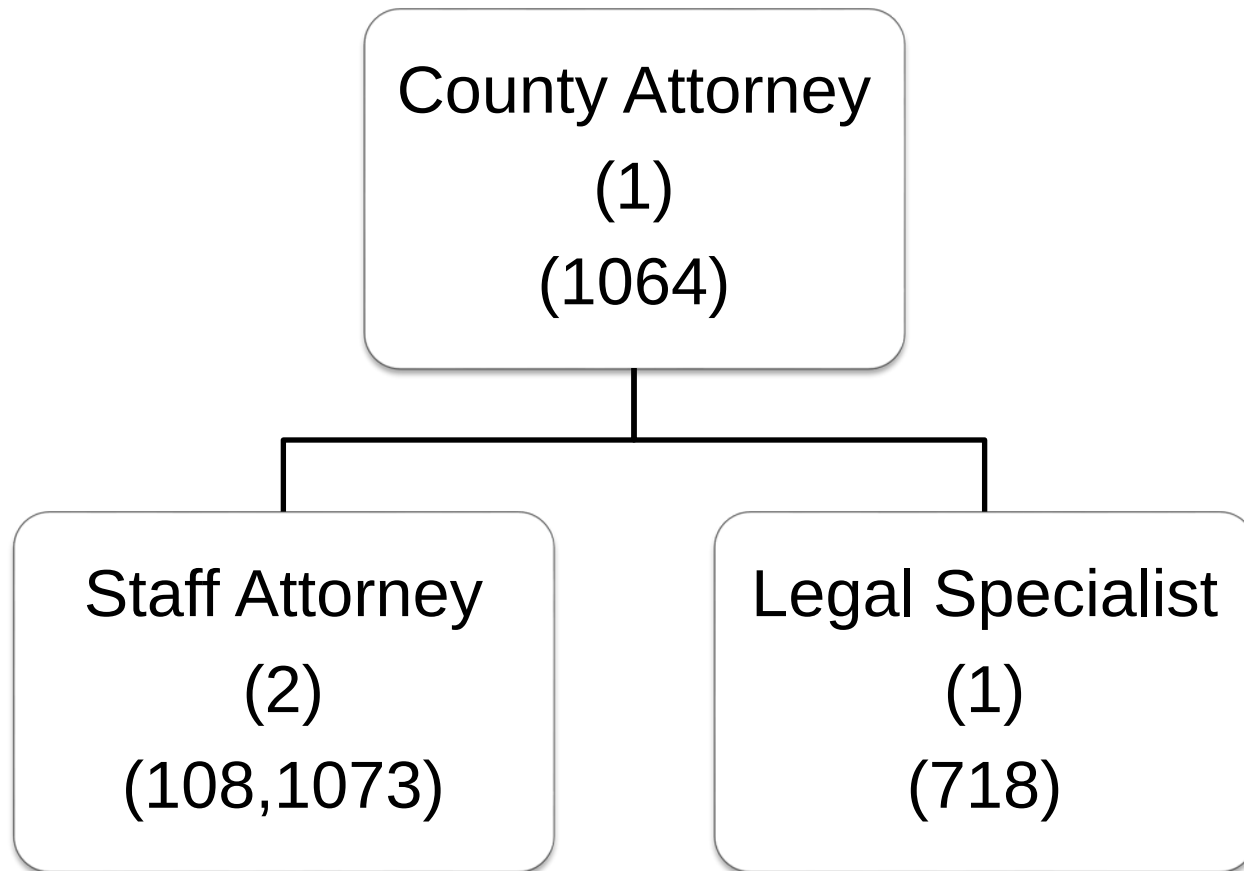
FY 2016-17 Objectives

Objectives to be determined during the County Attorney's annual review, with the Board of County Commissioners.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes an increase of \$10,000 for potential litigation. This provides funding for costs associated with litigation, such as court costs and opposing party attorneys' fees.

County Attorney's Office



County Manager's Office

Phone Number: (919) 245 - 2300

Website: <http://orangecountync.gov/manager>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 210
Personnel Services	633,430	846,195	872,048	838,287	1,035,004	1,035,004
Operations	1,564,448	2,163,772	2,242,055	1,953,535	2,234,485	2,234,485
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 2,197,878	\$ 3,009,967	\$ 3,114,103	\$ 2,791,822	\$ 3,269,489	\$ 3,269,489
Offsetting Revenues	0	0	(56,200)	(57,848)	(345,608)	(375,608)
County Costs (net)	\$ 2,197,878	\$ 3,009,967	\$ 3,057,903	\$ 2,733,974	\$ 2,923,881	\$ 2,893,881

<i>Orange County Partnership to End Homelessness (Housing & Community Development Fund)</i>						Account: 4706
Personnel Services	69,473	74,951	74,951	60,894	84,923	84,923
Operations	14,272	42,170	42,170	15,177	34,120	34,120
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 83,745	\$ 117,121	\$ 117,121	\$ 76,071	\$ 119,043	\$ 119,043
Offsetting Revenues	(63,330)	(65,344)	(65,344)	(65,344)	(55,787)	(55,787)
County Costs (net)	\$ 39,295	\$ 51,777	\$ 51,777	\$ 51,777	\$ 63,256	\$ 63,256
Total County Manager's Office and Related	\$ 2,281,623	\$ 3,127,088	\$ 3,231,224	\$ 2,867,893	\$ 3,388,532	\$ 3,388,532

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Program (General Fund)</i>						
County Manager's Office	570,913	856,037	940,329	892,237	796,056	796,056
Criminal Justice Resource Office	0	0	0	0	345,608	345,608
Risk Management	1,626,965	2,153,930	2,173,774	1,899,585	2,127,825	2,127,825
Total Expenditures	\$ 2,197,878	\$ 3,009,967	\$ 3,114,103	\$ 2,791,822	\$ 3,269,489	\$ 3,269,489
Offsetting Revenue	0	0	(56,200)	(57,848)	(345,608)	(375,608)
County Costs (net)	\$ 2,197,878	\$ 3,009,967	\$ 3,057,903	\$ 2,733,974	\$ 2,923,881	\$ 2,893,881
Total Expenditures	\$ 2,197,878	\$ 3,009,967	\$ 3,114,103	\$ 2,791,822	\$ 3,269,489	\$ 3,269,489

By Program (Housing & Community Development Fund)

OC Partnership to End Homeless	83,745	117,121	117,121	76,071	119,043	119,043
Total Expenditures	\$ 83,745	\$ 117,121	\$ 117,121	\$ 76,071	\$ 119,043	\$ 119,043
Offsetting Revenue	(63,330)	(65,343)	(65,343)	(65,344)	(55,787)	(55,787)
County Costs (net)	\$ 39,295	\$ 51,777	\$ 51,777	\$ 51,777	\$ 63,256	\$ 63,256
Total Expenditures	\$ 83,745	\$ 117,121	\$ 117,121	\$ 76,071	\$ 119,043	\$ 119,043

Mission Statement

The Orange County Manager's Office ensures that all County departments provide residents with effective levels of government services, as efficiently as possible. The Orange County Manager's Office also implements the policies of the Board of Orange County Commissioners (BOCC) and coordinates, monitors, and evaluates all County government activities.

COUNTY MANAGER'S OFFICE

Major Services

- Administers the development of the annual operating budget and capital investment plan. Establishes budget criteria and service performance levels to assure efficient service delivery to Orange County residents.
- Develops and implements strategies for improving service delivery, with an emphasis on measurable service outcomes, for County residents.
- Evaluates County operations and coordinates the implementation of Board initiatives and policies.
- Coordinates with the County's two school Superintendents on matters related to funding for operations and capital facilities and manages outside agency annual grant application process.
- Coordinates the County legislative process, which includes agenda preparation and response coordination for follow-up items from BOCC meetings.
- Assists the BOCC in identifying and advocating proposed legislation for the BOCC's legislative agenda submitted annually to the North Carolina General Assembly.

FY2015-16 Outcomes

- Addressed multiple budget and personnel related issues including selective filling of vacant staff positions to achieve financial savings and presentation to the Board of Commissioners of the pending financial challenges associated with continuing to provide existing and future services to County residents.
- Administered the execution of technical and analytical tasks associated with Schools Collaboration and special endeavors regarding the school districts.
- Provided guidance to staff and recommendations to the Board regarding the siting process for Southern Branch Library.
- Integrated new Deputy County Manager position into Departmental responsibilities to enhance assistance to departments, BOCC, and residents.
- Integrated new Administrative Assistant into the County's telephone call receipt and assignment structure to enhance service to public and more efficiently utilize personnel across County government.
- Outlined options and assisted Board of Commissioners with consideration of possible November 2016 bond referendum.
- Assisted Board with recommendations regarding formation of Bond Education Committee for November 2016 Bond referendum.
- Executive oversight in the development of a draft Affordable Housing Strategic Plan
- Continued outlining issues, financial impacts and options to the Solid Waste Advisory Group (SWAG)
- Continued work with Orange Water and Sewer Authority (OWASA) and town partners to extend sewer to the Historic Rogers Road Neighborhood.

County Manager's Office – continued

Budget Highlights

- Increase for contracted services (+\$100,000) for Development Impact and Double Taxation studies and reports
- New revenue (+\$30,000) anticipated from the towns, for cost-share of studies listed above
- Creation of a Transit Department with the addition of a Transit Department Director position reporting to the County Manager
- Implementation of an Orange Connect scholarship program for high school graduates to attend Durham Technical College.

FY 2016-17 Objectives

- Review County operations for duplicative activities and investigate reorganization/reassignment of existing staff.
- Continue progress on Historic Rogers Road Neighborhood, Efland-Buckhorn wastewater improvements, Cedar Grove Community Center, Southern Branch Library, and economic development.
- Work with the Board of Commissioners to address the financial challenges associated with providing services to County residents.
- Assist Board of Commissioners with November 2016 Bond Referendum.
- Support efforts of Bond Education Committee to develop brochures, electronic media and other materials to educate the public about the bond referendum
- Continue implementation of the Strategic Communications Plan through Community Relations Department.

CRIMINAL JUSTICE RESOURCE

Major Services

- Oversees the County's Pretrial Release and Drug Court programs and supports and seeks to enhance jail alternative programming for the County.
- Assists the court and criminal justice stakeholders in providing recommendations for pretrial release and diversion and treatment opportunities in the community.
- Provides case management services to individuals participating in the Pretrial Release and Drug Court programs. In addition, the Criminal Case Assessment Specialist works directly with individuals incarcerated in the Orange County Jail with mental health or substance abuse issues in order to address specific therapeutic needs and to link them to appropriate services in the community.
- Provides coordination and administration of a new Misdemeanor Diversion Program to divert 16 and 17 year old misdemeanor offenders from the criminal justice system.
- Collects and provides data and information to the County, Board of County Commissioners and justice stakeholders in order to support, enhance or recommend changes to jail alternative programming with the objective of safely and successfully reducing rates of pretrial detention, reducing recidivism and addressing racial and economic disparities.

County Manager's Office – continued

FY 2015-16 Outcomes

- Established Criminal Justice Resource Office and hired Criminal Justice Resource Manager, Pretrial Services Case Manager, a Drug Treatment Coordinator and a Criminal Case Assessment Specialist

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected*	2016-17 Budget
Service: Pretrial Release Services Program					
Number of individuals screened for pretrial release or given information	N/A	N/A	N/A	460	900
Number of individuals released to pretrial release supervision	N/A	N/A	N/A	205	375
Percentage of successful completions of pretrial supervision (No FTA or Terminating Violation)	N/A	N/A	N/A	67%	>80%
Percentage of individuals on pretrial release employed or referred to treatment services	N/A	N/A	N/A	51%	>55%
Service: Drug Treatment Coordination					
Number of individuals served in Drug Treatment Court and Family Drug Court	N/A	N/A	N/A	24	55
Percentage of successful completions/graduations	N/A	N/A	N/A	29%	>40%
Service: Criminal Case Assessment Specialist					
Number of incarcerated individuals assessed and/or helped with mental health or substance use issues	N/A	N/A	N/A	51	100
Percentage of referrals that resulted in treatment provision and release from Jail	N/A	N/A	N/A	69%	70%
Service: Misdemeanor Diversion Program					
Number of 16 and 17 year olds diverted from adult criminal justice system	N/A	N/A	N/A	15* (since MDP start date of 4/15/16)	100
Percentage of successful completions of MDP Diversion Plan	N/A	N/A	N/A	N/A	>90%
Percentage of MDP graduates that remain arrest-free	N/A	N/A	N/A	N/A	>90%

*2015-16 Projected measures includes 6 months of data. Data collection began after the inception of the CJRO division during FY 2015-16.

FY 2016-17 Objectives

- Outline additional measureable goals, for next fiscal year. Institute evidence-based best practices and create written policies for CJRO programs.
- Select and implement new CJRO case management software.
- Assist in the administration and work of the newly-created Criminal Justice Advisory Council.

County Manager's Office – continued

Budget Highlights

- Moved Criminal Justice Resource Office into its own division, out of the County Manager division. FY 2016-17 will be the first full year with fully staffed and operational Criminal Justice Resource Office within County government
- Revenue from Cardinal Innovations (+\$72,735) and ABC Board (+\$272,873) will fully offset cost of Criminal Justice Resource Office (\$247,873 of these ABC Board funds have been previously shown in General Government Revenue)

ORANGE COUNTY PARTNERSHIP TO END HOMELESSNESS

Major Services

- Builds partnerships and oversees collaboration among homelessness stakeholders in Orange County to end and prevent homelessness in the community;
- Oversees and submits annual applications for state and federal homeless program funding and fulfills reporting requirements;
- Works collaboratively to identify unmet local homeless housing and service needs and develops strategies to fill those needs;
- Encourages homeless housing and service providers to adopt best data-driven practices to improve program performance;
- Assists homeless housing providers to collect high-quality homelessness data to understand the nature of homelessness in our community and to measure outcomes.

FY 2015-16 Outcomes

- Managed the hiring process of a new Homeless Programs Coordinator.
- Organized and oversaw Project Connect, a comprehensive community outreach event connecting people who are homeless with services.

RISK MANAGEMENT DIVISION

Major Services

- Provides management of enterprise risk for Orange County including work related injuries, auto liability, general liability, equipment and property losses, professional, pollution and other exposures.
- Maintain all liability insurance and resolves County insurance claims. Mitigate and maintain all insurance claims and County risk.
- Develops and maintains a Countywide Loss Prevention Program.

FY 2015-16 Outcomes

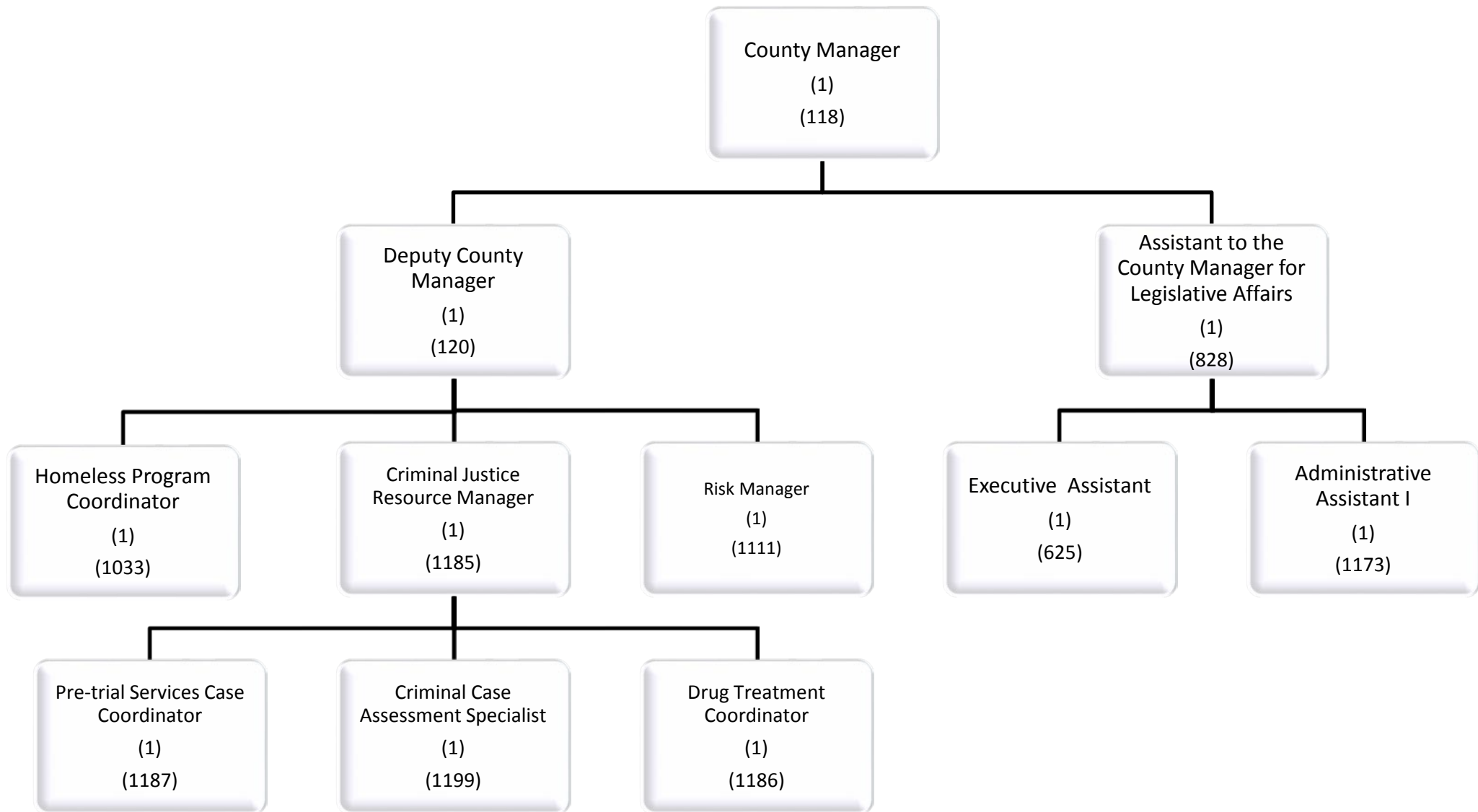
- Relocated Risk Management and Property and Liability Insurance efforts and oversight into the Manager's Office.

County Manager's Office – continued

Budget Highlights

- FY 2016-17 will be first full year with Risk Management and Property and Liability Insurance duties housed within Manager's Office (\$2,127,825)
- Increase for operations: Insured Property Damage (+\$70,000) Bonds & Insurance (+\$55,000), Reserve for deductibles (\$+21,948). Property damage has previously been paid through the Asset Management Department. Cost savings are anticipated with Risk Management taking advantage of deductible and insurance proceed process.
- Proceeds increase: (+\$20,000) related to recouping cost for property damage
- Decrease for operations: Workers Compensation (-\$150,000)

County Manager's Office



Courts

Website: <http://www.nccourts.org/county/orange>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 700
Personnel Services	0	9,000	9,000	7,500	0	0
Operations	20,723	81,655	81,655	36,000	81,455	81,455
Capital Outlay	4,746	0	0	0	0	0
Total Expenditures	\$ 25,469	\$ 90,655	\$ 90,655	\$ 43,500	\$ 81,455	\$ 81,455
County Costs (net)	\$ 25,469	\$ 90,655	\$ 90,655	\$ 43,500	\$ 81,455	\$ 81,455
Total Courts and Related Expenditures	\$ 25,469	\$ 90,655	\$ 90,655	\$ 43,500	\$ 81,455	\$ 81,455

Major Services

- The County is required under section 74 of the NC General Statutes to provide space, equipment, and law books for the District Attorney's Office, Superior Court, the Clerk of Court and District Court.

Budget Highlights

- The decrease in Personnel Services for FY 2016-17 is due to not budgeting for the Jury Personnel master list in FY 2016-17; this is budgeted every other fiscal year.

Department of Environment, Agriculture, Parks & Recreation

Phone Number: (919) 245-2510

Website: <http://www.co.orange.nc.us/departments/deapr/index.php>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 615
Personnel Services	2,609,722	2,712,702	2,824,270	2,639,296	3,054,510	2,943,228
Operations	584,593	692,451	750,297	669,148	772,781	778,781
Capital Outlay	90,961	59,735	72,343	77,730	134,489	38,884
Total Expenditures	\$ 3,285,276	\$ 3,464,888	\$ 3,646,910	\$ 3,386,174	\$ 3,961,780	\$ 3,760,893
Offsetting Revenues	(582,199)	(512,661)	(558,167)	(599,628)	(529,665)	(529,665)
County Costs (net)	\$ 2,703,076	\$ 2,952,227	\$ 3,088,743	\$ 2,786,546	\$ 3,432,115	\$ 3,231,228
Total Department of Environment, Agriculture, Parks and Recreation and	\$ 3,285,276	\$ 3,464,888	\$ 3,646,910	\$ 3,386,174	\$ 3,961,780	\$ 3,760,893

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Program (General Fund)						
Admin/Support Services	716,985	718,893	758,829	707,606	758,920	763,120
Community Centers	0	0	0	0	184,576	183,876
Natural and Cultural Resources	301,666	280,866	302,321	290,245	291,125	291,125
Parks	1,205,237	1,325,367	1,365,876	1,302,333	1,568,852	1,411,969
Recreation	699,058	774,240	835,307	722,206	781,454	733,950
Soil & Water Conservation	362,330	365,522	384,576	363,784	376,853	376,853
Total Expenditures	\$ 3,285,276	\$ 3,464,888	\$ 3,646,910	\$ 3,386,174	\$ 3,961,780	\$ 3,760,893
Offsetting Revenue	(582,199)	(512,661)	(558,167)	(599,628)	(529,665)	(529,665)
County Costs (net)	\$ 2,703,076	\$ 2,952,227	\$ 3,088,743	\$ 2,786,546	\$ 3,432,115	\$ 3,231,228
Total Expenditures	\$ 3,285,276	\$ 3,464,888	\$ 3,646,910	\$ 3,386,174	\$ 3,961,780	\$ 3,760,893

Mission Statement

The Department of Environment, Agriculture, Parks & Recreation (DEAPR) works to conserve and manage the natural and cultural resources of Orange County. Included within this "green infrastructure" are natural areas and nature preserves, open spaces, parks and recreation facilities, water resources, and agricultural and cultural resource lands. Consistent with the strong environmental ethic of the community, DEAPR also strives to bring environmental education, recreation, athletics and other programs to residents of the County - with a goal of promoting cultural, physical and natural stewardship and well-being.

Department of Environment, Agriculture, Parks & Recreation – continued

Department of Environment, Agriculture, Parks & Recreation:

Administrative and Support Services

Major Services

- Administers the department and project budgets, as well as capital projects identification, budgeting, planning and implementation.
- Supervise consultants and contractors in the design and development of parks and recreation facilities.
- Handle facility reservation and program registrations for County facilities and recreation programs through the RecTrac/WebTrac programs.
- Administer repairs and renovations of parks and recreation facilities.
- Coordinate department public information and communications including news releases, web site updates, and social media.
- Assist County departments with site planning and construction drawing documentation.
- Provide staff support for the Parks and Recreation Council, the Intergovernmental Parks Work Group and other boards and committees as needed.
- Plan for and provide environmental programs and community events.
- Manage the Road Sign replacement program database and procurement.
- Work on intergovernmental projects and initiatives related to environmental, agriculture or parks and recreation topics.
- Organize and plan for departmental meetings, events, training, community and team-building efforts.
- Address risk management and safety issues within County parks and recreation facilities.
- Supervise the community center initiative and support the Community Center Coordinator.

FY 2015-16 Outcomes

- Completed the Comprehensive Parks and Recreation Master Plan 2030, a multi-year project, with most of the work done in-house with minimal consultant outlay.
- Special Events: Organized and conducted Farm-to-Table field trip at future Blackwood Farm park. Celebrate Earth Day (Earth Evening) with an environmental education event, in coordination with the town of Hillsborough's Last Friday event.
- Developed a plan for limited opening of Blackwood Farm Park, with identified resources and activities/facilities, opening in spring 2015. Continue existing multijurisdictional efforts in the development of the Hollow Rock Natural Area and Park (New Hope Preserve). Coordinate supplemental park design and planning efforts at Fairview Park and Little River Park.
- Event Management: Administered contracts and leases (such as Farmers Market Pavilion) and served as liaison to special events on County grounds.
- Coordinated all meetings, and developed studies, reports and plans for the Parks and Recreation Council and Intergovernmental Parks Work Group. Advised and provided direction to the Agricultural Preservation Board and other advisory board as needed.

Department of Environment, Agriculture, Parks & Recreation – continued

- Coordinated improvements at the Soccer.com Soccer Center in summer 2014 and 2015. Implemented other capital projects as budgeted and approved.
- Organized and conducted monthly staff Leadership Team meetings, bimonthly staff meetings and special topical work groups to accomplish defined priorities and tasks.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Program Registrations					
Total number of Registrations Processed	4,800	5,348	5,000	5223	5200
Percent of on-line registrations taken through WebTrac	50%	51%	52%	54%	54%
Service: Facility Reservations					
Total Number of Reservations Processed	1932	1666	3000	1850	1900
Percent of on-line reservations taken through WebTrac	36%	35%	45%	38%	38%
Service: Capital Improvements to Parks and Recreation Facilities					
Number of locations with improvements	2	2	3	5	5
Dollar value of improvements completed (in \$, rounded)	440,000	120,000	510,000	670,000	1,175,000

FY 2016-17 Objectives

- Implementation of the Parks and Recreation Master Plan, including addressing Issues for Further Study such as comprehensive assessment of community centers.
- Conduct and oversee Earth Evening and Farm-to-Table Events. Oversee the opening of Blackwood Farm Park, ensure support for park operations is provided.
- Negotiate and complete or renew park and facility operating and interlocal agreements, including the Fairview Park Interlocal Agreement between Orange County and Town of Hillsborough (expiring 12/15).
- Continue to identify and implement new methods of community outreach regarding program registrations and facility reservations, resulting in more access to programs for residents of the County.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase in seasonal staff of 1,300 hours (+\$16,588)
- Community Center Coordinator position and related operations have moved to its own division
- Increase for Fairview community watch contract (\$6,000), previously budgeted through outside agency process

Department of Environment, Agriculture, Parks & Recreation Name: Community Centers

Major Services

- To provide for community centers at Cedar Grove (opening June 2016), Efland Cheeks and Rogers Road (operated by the Rogers Eubanks Neighborhood Association or RENA), providing

Department of Environment, Agriculture, Parks & Recreation – continued

for community-building, personal development, sharing of information and opportunities to meet and recreate.

- To provide a safe haven for youth and adult activities that promote life skills, team work and positive interactions that enhance community values.
- To enable communities to develop, leverage and secure special program needs identified by the community, and encourage community investment and engagement in the facilities and their activities.
- To provide a location and multi-purpose rooms for family reunions, parties, special events, meetings and community engagement.

FY 2015-16 Outcomes

- Open the Cedar Grove Community Center, working with community groups to organize and help support the center.
- Make the Efland Cheeks Community Center more accessible by providing regular free time and working with the community groups to organize and help support the center.
- Synchronize all three community centers in terms of overall model of activity and operations. Secure needed equipment and provide staff support to “seed” center operations as community volunteers are identified and trained to operate the centers.
- Provide support as needed to the Rogers Road Community Center and RENA for its operations and needs.
- Conduct extensive community outreach to learn about community needs and interests.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide programs and activities for community residents					
Number of programs and activities offered			4	4	
Number of persons served by programs and activities	480	480	NA	480	2,000
Facility rentals for community usage			NA	64	60
Service: Engagement of community groups in center operations and programs.					
Number of community groups participating in center operations or activities	NA	NA	NA	NA	15
Number of persons on Community Center specific boards	NA	NA	NA	NA	48

FY 2016-17 Objectives

- Develop quantifiable performance measures for future evaluation of center operations
- Leverage community volunteers and support for center operations and programs at Efland Cheeks and Cedar Grove centers. Continue community outreach in these areas to build base for center support..
- Ensure that community centers are open on a regular basis and provide open “free” time, community programs and events, and reservation opportunities for area families and groups.

Department of Environment, Agriculture, Parks & Recreation – continued

- Continue to provide support for the Rogers Road Community Center and RENA, as needed. Work to synchronize the types of opportunities at all centers, based on the Rogers Road model.
- Complete the Living History Wall at Cedar Grove Community Center, which offers exhibits, memorabilia and documentation of the historic African American Cedar Grove School and Cedar Grove community. Assist Rogers Road and Efland Cheeks with small community historic display.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase in seasonal staff of 3,420 hours (+\$43,639)
- Vehicle for Community Center Coordinator (+\$17,184)
- Cedar Grove Community Center history wall (+\$15,000)
- The funding will provide for greatly-enhanced operations and activities at the community centers.

Department of Environment, Agriculture, Parks & Recreation: Recreation Division

Major Services

- The Recreation Division is responsible for the planning, promotion, programming and implementation of well-rounded, age-specific recreation activities. Full-spectrum recreation services include athletic leagues, instructional programs, special events, and summer camps for various age groups. Personnel are involved in all aspects of this service from start to finish which includes participant registration, face-to-face communication with patrons, program implementation, and dispute resolution as necessary.
- Recreation manages permit scheduling, maintenance, rental supervision, and billing support of Orange County recreation facilities including the Central Recreation Center, Soccer.com Center, Fairview Park, Cedar Grove Community Park, and Efland-Cheeks Community Park for a 7-day-per-week, 14-hour-per-day operation. The service includes set-up and breakdown for groups and organizations, recreation and athletic programs, monthly meetings, County Department meetings/training, and County voting precincts.
- Recreation manages over 375 volunteers annually including 50 special event volunteers and 325 youth athletic league coaches. The Volunteer Coaches Training Program assists coaches with the skills of teaching youth sports in a positive, fun, and cultivating atmosphere. Coaches receive criminal background and sexual predator checks every two years. Coaches also serve on advisory committees directed by Recreation Staff to improve and enhance youth program implementation. In addition to managing volunteers, the division enlists the support of parents in providing a safe and enjoyable environment for youth sports participants, including parent orientations that introduce parents to the benefits of youth sports and proper behavior for supporters during athletic games and practices.
- Recreation manages a full-service concession stand at the Soccer.com Center and a mobile food trailer, both of which operate under the guidelines of North Carolina health codes and standards. The Soccer.com Center concession stand supports all activities at the Soccer.com Center including tournament, league play, and special events. The mobile food trailer is deployed at County wide special events including Movies in the Park, Community Egg Hunt, Halloween Spooktacular, Fairview Live, and sports tournaments.

Department of Environment, Agriculture, Parks & Recreation – continued

- Recreation manages many partnerships and new collaborations with community organizations, local interest groups and other County Departments. Existing partners include Orange Tennis Club, Hillsborough Youth Athletic Association, Triangle United Soccer Association, Hillsborough Police Department, YMCA Young Leaders, Beyond Expectations, Orange County Health Department, Orange County Schools, and Chamber of Commerce. New community collaborations are explored and pursued as they arise.

FY 2015-16 Outcomes

- Improved communication with registered participants in youth soccer on schedule changes and cancellations using the new text messaging function in the Rec Trac reservation software. All 500+ participants will be automatically notified as needed.
- Completed Emergency Action Plans (EAP) for all large scale events in 2015-16 with assistance of the Orange County Fire Marshall and Risk Manager. Events included all sports tournaments at the Soccer.com Center, the Halloween Spooktacular, and Community Egg Hunt. In addition to the development and implementation of EAP's, all division FTE staff certified as Crowd Control Managers and completed 8 hours of Emergency Management training.
- Successful implementation of the Volunteer Coach Incentive Program. Volunteers that participate as a head coach for an entire youth sports season receive a credit on their initial program registration fees, which they can use on future recreation or athletics program offerings. This program addresses two goals - to reward existing coaches for their many hours of volunteer service to County residents (the average volunteer head coach earns approximately 125 service hours each year); and to attract new head coaches within our youth sports programs - which have seen annual growth of 250 participants each year.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Development and implementation of a wide range of recreation programs, for youth and adults.					
Healthy Lifestyle Programs	145	145	145	145	160
Healthy Lifestyle Participants	4,547	5,800	5,200	6,000	6,500
Service: Recreation Division facility management and rental supervision					
Recreation Facility Reservation	656	800	750	935	889
Recreation Facility Revenue	\$56,616	\$64,595	\$60,000	\$70,193	\$66,700
Recreation Facility Attendance	229,705	250,000	235,000	275,000	260,000

FY 2016-17 Objectives

- Continue to provide the quality recreation, athletics and special events programs listed above for the health and benefit of all County residents.
- Support the community-based Family Success Alliance initiative by providing recreational base programs that meet the FSA's objectives of improving children's chances for educational and economic opportunities. Initially, the division will provide a 4-week summer camp program at New Hope Elementary School in July and August 2016 to supplement the FSA's reading literacy program. Division staff anticipates continuing support of the Family Success Alliance throughout FY 2016-17.
- Improve the safety and quality of service for Orange County residents through employee education for all division personnel. Safety will be enhanced by risk management training which will include

Department of Environment, Agriculture, Parks & Recreation – continued

CPR/First Aid, emergency action plan development and implementation, and safety inspections. To improve quality of service, staff will conduct annual customer service training for seasonal employees, develop a seasonal staff training handbook, and improve current customer service policies.

- In collaboration with the Orange County Health Department, the Family Success Alliance and New Hope Elementary School, Recreation staff will be organizing, planning and conducting a series of S.T.E.A.M. (Science, Technology, Engineering, Arts & Athletics, and Mathematics) summer camps from July 11 – August 4, 2016. This pilot project will incur additional costs for seasonal staff and supplies, which are reflected in the budget request.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase in seasonal staff hours of 682 hours (+\$8,708)
- Increase in revenue for facility rentals (+7,000)
- Increase in revenue for soccer complex (+6,000)

Department of Environment, Agriculture, Parks & Recreation: **Parks Division**

Major Services

- Operate and maintain nine County Parks comprising 746 acres, including the new Hollow Rock Nature Park opening in May, 2016. Assist in the conservation and management of four land-banked future park sites that comprise 336 acres, and three nature preserves (plus public open spaces) that total 412 acres. County parks and public open spaces are operated and maintained by 10 full-time staff augmented with seasonal staff support from March-October.
- Maintain and manage County grounds and "landscape areas" totaling over 78 acres at 18 different locations, with two full-time staff.
- Continuously strive to improve the quality and aesthetics of all County parks and public open spaces, including athletic fields and facilities. Increase athletic field availability while maintaining and improving field conditions, park safety and patron experience.
- Perform needed management of County nature preserves working in conjunction with the Land Conservation Manager and the Land Management Team. This involves minimal enhancements and occasional management practices to help ensure that natural resource values are conserved for both future generations and current wildlife inhabitants.
- Improve, expand and conduct nature programs and special events at parks, to various age groups, promoting nature awareness and appreciation and environmental stewardship. Provide nature and environmental programs to various age groups and schools, promoting environmental stewardship and nature appreciation.
- Maintain all County play structures to meet or exceed codes and standards that are required by the National Playground Safety Institute, the National Park and Recreation Association and the American Society of Testing Materials.
- Promote a high level of safety, efficiency and professionalism through training, seminars, obtaining and maintaining licenses, and certifications - as well as conducting monthly safety and training meetings.

Department of Environment, Agriculture, Parks & Recreation – continued

FY 2015-16 Outcomes

- All County Parks, public open spaces, grounds and landscape areas are maintained to a high standard, within the framework of existing resources.
- Athletic fields at County parks remain open longer, providing for a longer playing season while being maintained to a high standard.
- Nature programming classes provided throughout the year, resulting in an increase in programming and public involvement. Numerous special events conducted or participated in such as Earth Day, Arbor Day, National Star Gazing Night, and the Annual Bird Count.
- Open Hollow Rock Nature Park in May 2016.
- County Playgrounds meet or exceed all safety standards and regulations set by the industry.
- Prompt and timely response to work orders pertaining to missing, damaged or new County road signs.
- Monthly Safety and training meetings for Division staff ensuring that employees are instructed and updated on proper maintenance procedures, safety standards and County rules and regulations.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Manage a total of 1500 acres of County Parks, preserves, open space and landscaped areas					
Park acreage maintained	557 acres	557	709	746	783
Grounds and landscaped areas maintained	60	70	70	78	81
Stewardship support & management or future park sites and nature preserves	601 (7 sites)	601 (7)	412 (5)	412 (5)	522 (7)
Service: Inspect and maintain all County Facilities and Playgrounds					
Number of athletic fields and playgrounds maintained	44	44	44	44	44
Conduct at a minimum, monthly inspections (% completed)	100%	100%	100%	100%	100%
Meet or exceed all NSI & ASTM codes and regulations	100%	100%	100%	100%	100%

FY 2016-17 Objectives

- Maintain all County parks and grounds and landscape areas, manage or assist in conservation stewardship of County future park sites, nature preserves and open space, totaling of over 1,500 acres
- Maintain all park play structures to meet or exceed all industry safety and maintenance standards
- Continue to develop and implement “specialized” maintenance programs to address critical components of park maintenance, such as meadow management and forest management.
- Make needed park and infrastructure improvements at Blackwood Farm Park and Fairview Park, including new entrance and parking lot at Fairview.
- Complete trails and parking at the Seven Mile Creek Access Area (part of the Upper Eno Preserve) This includes part of the NC Mountains-to-Sea Trail.

Department of Environment, Agriculture, Parks & Recreation – continued

- Conduct and/or participate in a number of nature and environmental programs, including the fourth annual Arbor Day program with New Hope Elementary School.
- Manage natural turf sports fields in order to meet public demand, while maintaining high quality playing turf.
- Complete facility improvements at RiverPark, and repair and renovations at designated parks. This includes part of the trails and bridge for the NC Mountains-to-Sea Trail.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase in seasonal staff hours of 4,727 hours (+\$60,310)
- Increase for departmental supplies (+\$10,200)
- Increase for soccer complex grounds maintenance (+\$9,675)
- Increase for port-a-john service at Blackwood Farm Park (+7,812)

Department of Environment, Agriculture, Parks & Recreation:

Natural and Cultural Resources

Major Services

- The Natural and Cultural Resources (NCR) Division provides a wide range of services in the areas of land conservation, water resources policy analysis and data, protection of significant historic/cultural resources, agricultural land preservation, and efforts to implement the long-term goal of environmental responsibility in county government.
- The **Lands Legacy Program** works with willing landowners and other partners (e.g., land trusts, universities, other units of gov't.) to conserve high priority natural and cultural resource lands. One major area of the program has been the acquisition of land toward **Nature Preserves**. The division is responsible for the evaluation, acquisition and stewardship of these preserves, two of which currently exist (Upper Eno Nature Preserve and New Hope Preserve).
- The **Local Historic Landmark Program** recognizes properties and groups of properties (districts) with local historic and architectural significance. Once designated, individual local landmarks are eligible for a 50% property tax deferral. All designated properties (individual and districts) are subject to a design review process prior to making exterior changes. The program is administered through the Historic Preservation Commission.
- **Orange Well Net** is a groundwater observation well network established by the County in 2010 in partnership with other entities. The network currently includes six bedrock wells that monitor fluctuations in bedrock groundwater levels. This information is used to inform the public and officials about groundwater supply issues, including the impact of natural phenomena (such as drought) on groundwater in Orange County. Groundwater levels are collected hourly, and this information is made available to the public on the NC Division of Water Resources web page.
- **H2Orange** is a multi-departmental initiative (led by division staff) to share information on water resources in Orange County, including reservoir levels, surface water data, drought information (historic/current), water conservation, stormwater and erosion control information, and weather.
- The goal of **Environmental Responsibility in County Government** was adopted by Orange County in December 2005. DEAPR works with other county departments to implement a series of

Department of Environment, Agriculture, Parks & Recreation – continued

objectives that support the goal of performing County functions with a sensitivity and ethic that promotes environmental responsibility and leadership.

- The division provides staff support to the Commission for the Environment, and supports initiatives identified by this advisory board and adopted by the Board of Commissioners. This includes the “**State of the Environment**” report, a multi-year project published every 3-4 years.
- Finally, the NCR Division maintains the **Comprehensive Natural and Cultural Resources Database**, a comprehensive database of significant natural and cultural resources in Orange County. These data are updated regularly; most are available electronically for use by other County departments, other jurisdictions, partner entities, and the general public.
- Based on current General Statutes language, NC DWR may not be able to participate in years 2-3 of the Eno River Hydrilla Project, leaving the other partners to pick up their shares. This has been addressed in the partner budgets.

FY 2015-16 Outcomes

- Completed Pope Farm conservation easement along with state grant and Eno River Association
- Completed Year 2 of a comprehensive update of the County's historic properties inventory that will improve information on Orange County web site and for use in planned joint County-Hillsborough publication on the architecture of Orange County (using matching funds from NC DCR)
- Completed the designation of the Hester House as an Orange County Local Historic Landmark
- Worked with other jurisdictions to complete Year 1 of a two-year pilot to evaluate the use of an herbicide to manage an aquatic weed (Hydrilla) causing adverse impacts to the Eno River
- Initiated master plan for Hillsborough to Haw River segment of the NC Mountains-to-Sea Trail
- Began work on the Cedar Grove Community Center “Living History Wall” project, with community residents and staff.
- Worked toward opening a public access area within the Upper Eno Preserve (Seven Mile Creek Nature Preserve).
- Helped to plan, organize, and conduct the 2016 Agricultural Summit

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Projected
Land conserved through Lands Legacy Program (acres)	49	3	73	73	137
Funds (or donative value) received for completing County land conservation	\$136,000	\$4,000	\$93,000	\$161,000	\$180,000
New monitoring wells established by Orange Well Net (14 at present)	1	3	0	0	1
Local Historic Landmarks designated	1	1	1	1	2
National Historic Registry nominations completed	0	0	1	1	1

Department of Environment, Agriculture, Parks & Recreation – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Projected
Meetings of the Commission for the Environment, Historic Preservation Commission and Agricultural Preservation Commission	23	23	26	25	26

FY 2016-17 Fiscal Year Objectives

- Complete Year 3 of a comprehensive update of the County's historic properties inventory that will improve information on Orange County web site and for use in planned joint County-Hillsborough publication on the architecture of Orange County (using matching funds private sources)
- Complete two farmland conservation easements with federal/state grant funds
- Acquire land for Soccer.com Park expansion and other priorities sites by Lands Legacy program
- Complete Year 2 of a two-year effort to combat aquatic weed (Hydrilla) in the Eno River
- Complete master plan for Hillsborough to Haw River segment of the NC Mountains-to-Sea Trail
- Complete current work to enable opening of a public access area at Seven Mile Creek Nature Preserve in late 2016. This includes part of the NC Mountains-to-Sea Trail.
- Designate two new Orange County Local Historic Landmarks
- Help plan and conduct 2017 Agricultural Summit

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant budget changes.

Department of Agriculture, Environment, Parks and Recreation:

Soil and Water Conservation District

Major Services

- Provide technical assistance to public on agricultural land use recommendations, developing agriculture conservation plans, nutrient management planning, design and implementation of agriculture sediment and erosion control best management practices to meet USDA standards. Best management practices improve water quality by reducing soil erosion, nitrogen and phosphorus delivery to streams, and improving riparian stream buffers.
- Administer state and federal cost share and/or grant funding programs (10+ sources of funding) that focus on improving water quality and protecting natural resources; process applications, determine funding needs, develop funding contracts, manage and distribute funds based on qualifying measures for agricultural and non-agricultural landowners.
- Provide information, technical assistance, and develop contracts for agricultural landowners to meet the State mandated nutrient reductions in the Jordan Lake and Falls Lake watersheds (covering over 95% of Orange County). Participate in Orange County staff team (H2Orange) to meet watershed rules.

Department of Environment, Agriculture, Parks & Recreation – continued

- Promote Federal and State farmland preservation programs; encourage preservation and conservation of agriculture lands and natural areas, assist with seeking federal and state grants for conservation easement funding.
- Administer the Orange County Voluntary Agricultural District (VAD) and Enhanced Voluntary Agricultural District (EVAD) Programs, for qualifying farmers; process applications, verify farm eligibility, report to Orange County Agricultural Preservation Board and BOCC for approvals, develop conservation agreements, record agreements with Orange County Land Records.
- Enhance public awareness of natural resource conservation through educational programs: develop/sponsor workshops for landowners and farmers; plan/participate in Agricultural Summit; K-12 classroom presentations; outdoor classrooms at schools and Discovery Trail at Blackwood Farm; Earth Walk, environmental field day for all Orange County Schools 7th graders, (plan and sponsored for 46 years); Envirothon program, local, area and State-middle and high school environmental education contest with 800+ student participation (4-5 teams from Orange Co.); annual Farm to Table school field trip at Blackwood Farm Park.

FY 2015-16 Outcomes

- Assess treatment needs for animal operations and cropland based on water quality and soil erosion issues; provide technical and financial assistance to landowners; planning, designing, and installation of best management practices (BMP's) treating agricultural sediment and nutrient runoff problems.
- Promote best land use and total resource management systems; agricultural conservation planning that includes sediment and nutrient reduction, wildlife enhancement, water quality improvement; and reforestation through available cost share/incentive programs.
- Provide technical assistance to urban landowners; assessment, planning and designing BMP's to retrofit and treat water quality concerns with sediment and storm water runoff problems. Continue the abandoned well closure program as funds are available, working directly with and using guidelines from County Environmental Health and the NC Division of Water Resources.
- Assist DEAPR/Natural and Cultural Resources division with technical assistance, development and review of agricultural conservation plans, assist with monitoring and status reviews of conservation easements, assist with letters of support and seeking state and federal funding for the Orange County agricultural conservation easement program.
- Increase agricultural awareness and protection of farmland through enrollment in the Orange County VAD/EVAD program available to agricultural operations by increasing enrolled acres, recorded documentation with Land Records, and installation of visible VAD signs in the rural county areas.
- Promote natural resources educational opportunities by assisting schools, teachers, home-school groups; farm trips, mini-grants program, teachers' workshops, environmental field days, regional and state Envirothon contest. Develop outdoor classrooms and pollinator gardens at schools to increase awareness of storm water runoff, water quality concerns, and natural resources; assist with 4th grade Farm to Table event at Blackwood Farm and assist with developing Discovery Trail at Blackwood Farm Park.

Department of Environment, Agriculture, Parks & Recreation – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Administering, contracting and implementing funding programs to install BMP are to reduce soil erosion, reduce nitrogen and phosphorus movement into water systems, and protect natural resources					
Outcome Measure: Contracted funding to install BMP's on ag and non-ag property to protect natural resources					
State funds encumbered /contracted for BMP's for agriculture	\$161,806	\$134,452	\$98,730	\$84,359	\$100,000
Federal USDA-EQIP funding for BMP's for agriculture	\$50,000	\$25,000	\$75,000	\$40,000	\$60,000
State funds encumbered/contracted with urban land users	\$4,481	\$11,070	\$6,000	\$6,583	\$6,500
Service: Increase participation in Farmland preservation programs to protect agriculture.					
Outcome Measure: Promoted and increased enrollment into the VAD/EVAD program					
Farmland Enrolled in VAD/EVAD program (per year enrollment acres)	1613	1570	1500	2100	1500
Service: Increase outreach program participation to inform citizens of natural resource programs and through educational programs.					
Outcome Measure: Provide awareness and education programs to youth and adults through educational programs					
Number of individuals participated	2500	2600	2800	1800	2600

FY 2016-17 Objectives

- Promote and increase awareness of County, state and federal programs that provide education, technical and financial assistance to agricultural and non-agricultural landowners, public and private, to protect Orange County's natural resources.
- Provide technical assistance and implement best management practices (BMP's) that will improve soil and water quality in all watersheds, reduce sediment and nutrient run off into streams from agricultural lands, meet the state mandated required nutrient reductions goals in the Jordan Lake and Falls Lake watersheds. Provide watershed BMP updates and technical information to Orange County, NCDA-Soil and Water Conservation, NC Division of Water Resources, and NC Environmental Management Commission as requested.
- Assist DEAPR/Natural and Cultural Resources division with review of conservation plans and securing state and federal funding for the Orange County Farm Preservation program, and assist with monitoring and status reviews of current conservation easements.
- Increase awareness and enrollment acres in the VAD/EVAD program to qualifying agricultural operations. Develop and record conservation agreements with landowners to protect and enhance County agriculture lands. Install signs on farms throughout county.
- Increase awareness to citizens about the importance of conservation and preservation of natural resources through educational programs and workshops, for students and adults.
- Begin annual Agricultural Preservation Board VAD/EVAD landowners appreciation program and dinner

Department of Environment, Agriculture, Parks & Recreation – continued

- Support from USDA Natural Resource Conservation Service (NRCS) is changing based on new service delivery models, based on a 10-county service area. While this may increase the availability of certain USDA/NRCS resources, it may also make some traditional support (District Conservationist) less available due to increased counties to cover.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant budget changes.

Department of Agriculture, Environment, Parks and Recreation: Grant Project Fund: Historic Preservation Commission's Historic Resources Inventory (Multi-Year Project)

The department and the Historic Preservation Commission (HPC) will partner with the Town of Hillsborough in a joint project to produce a high-quality book that portrays the historic resources of the County and Town (Chapel Hill has already produced its own historic resources book).

The four-year project is partially funded through federal matching grants available through the state's Certified Local Government (CLG) program. DEAPR was awarded two grants totaling \$20,000 on behalf of the HPC to match county funds for FY 14-15 and FY 15-16.

In FY 15-16, project consultants will complete the second phase of the inventory project covering ETJ areas, and prepare the first draft of the book text. In FY 16-17, the final text will be completed, along with editing and revising property descriptions for the catalog section of the book.

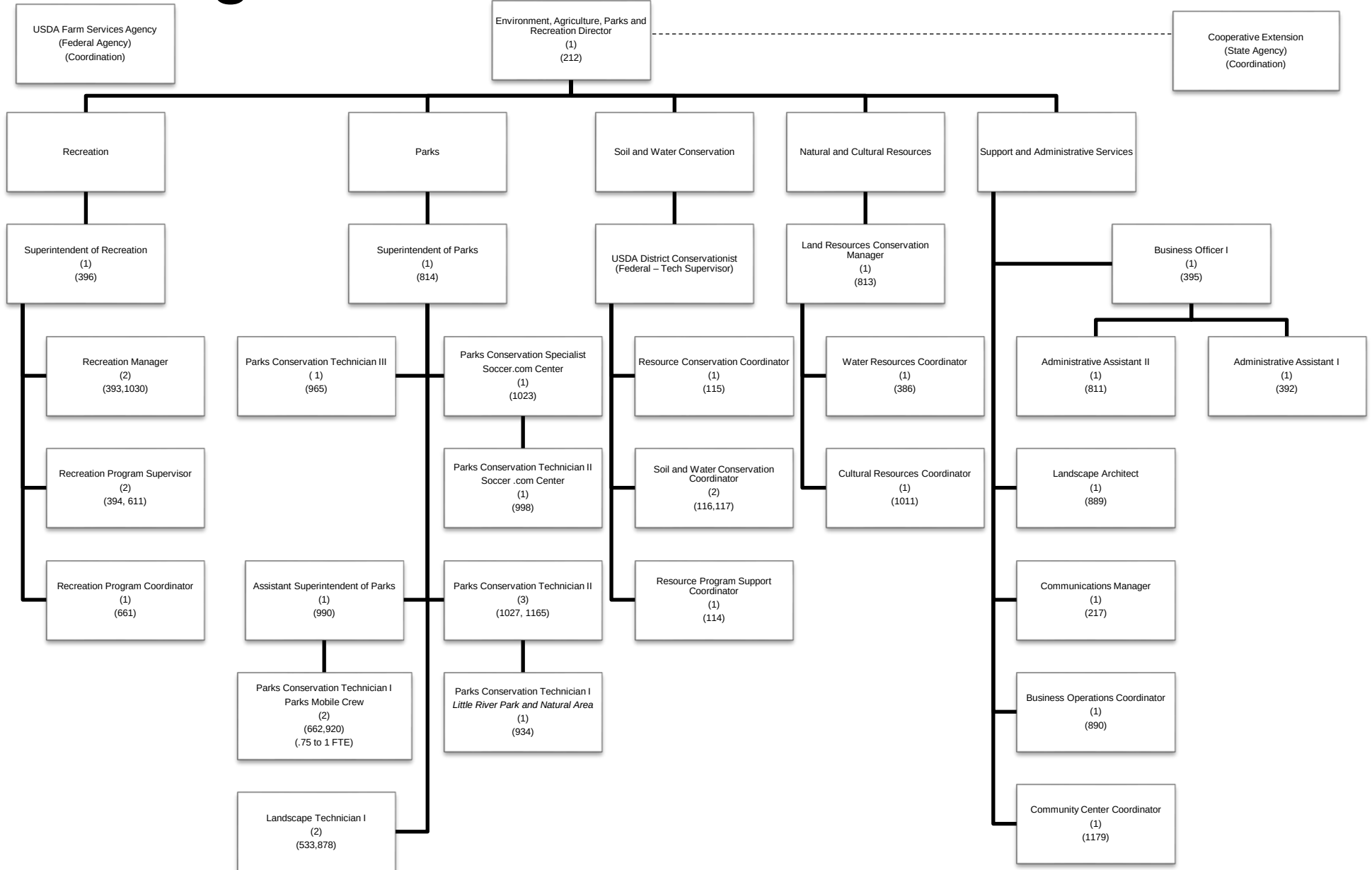
Budget Highlights:

The FY 2016-17 Commissioner's Approved Budget includes:

The Historic Resources Inventory project will cost \$65,000. The County will contribute a total of \$40,000. CLG will contribute \$20,000. Private grants, sponsorships and sales of the completed book will fund the remainder.

The FY 16-17 budget totals \$20,000; the County will contribute \$15,000 and private funds/donations will contribute \$5,000. The FY 15-16 budget totaled \$20,000; the County contributed \$15,000 and the CLG grant contributed \$5,000. The FY 14-15 budget totaled \$25,000; the County contributed \$10,000 and the CLG grant contributed \$15,000.

Department of Environment, Agriculture, Parks & Recreation



Economic Development

Economic Development: (919) 245 - 2325

Website: <http://GrowInOrangeNC.com>

Visitors Bureau: (919) 245 - 4320

Website: www.visitchapelhill.org

Arts Commission: (919) 245 - 2335

Website: www.artsorange.org

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 600
Personnel Services	348,443	431,725	448,527	434,640	445,179	445,179
Operations	59,973	83,850	87,166	68,238	83,850	83,850
Capital Outlay	1,496	0	530	0	0	0
Total Expenditures	\$ 409,912	\$ 515,575	\$ 536,223	\$ 502,878	\$ 529,029	\$ 529,029
Offsetting Revenues	0	0	0	0	0	0
County Costs (net)	\$ 409,912	\$ 515,575	\$ 536,223	\$ 502,878	\$ 529,029	\$ 529,029
Visitors Bureau (Visitors Bureau Fund)						Accounts: 6005 & 6010
Overhead	51,611	51,611	51,611	51,611	51,611	102,888
Personnel Services	452,674	518,247	518,247	519,972	536,736	536,736
Operations	1,044,854	821,482	1,155,087	1,121,024	957,549	957,549
Capital Outlay	18,483	50,000	1,234	734	0	0
Total Expenditures	\$ 1,567,622	\$ 1,441,340	\$ 1,726,179	\$ 1,693,341	\$ 1,545,896	\$ 1,597,173
Offsetting Revenues	(1,611,608)	(1,441,340)	(1,726,179)	(1,726,179)	(1,545,896)	(1,597,173)
County Costs (net)	\$ (43,986)	\$ 0	\$ 0	\$ (32,838)	\$ 0	\$ 0
Total Economic Development and Related Expenditures	\$ 1,977,534	\$ 1,956,915	\$ 2,262,402	\$ 2,196,219	\$ 2,074,925	\$ 2,126,202

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Program (General Fund)						
Economic Development	409,912	515,575	519,421	502,878	529,029	529,029
Total Expenditures	\$ 409,912	\$ 515,575	\$ 519,421	\$ 502,878	\$ 529,029	\$ 529,029
County Costs (net)	\$ 409,912	\$ 515,575	\$ 519,421	\$ 502,878	\$ 529,029	\$ 529,029
Total Expenditures	\$ 409,912	\$ 515,575	\$ 519,421	\$ 502,878	\$ 529,029	\$ 529,029
Other Related Programs (Visitors Bureau Fund)						
Arts Commission	147,550	146,420	148,520	148,520	149,529	149,529
Visitors Bureau	1,420,072	1,294,920	1,577,659	1,544,821	1,396,367	1,447,644
Total Expenditures	\$ 1,567,622	\$ 1,441,340	\$ 1,726,179	\$ 1,693,341	\$ 1,545,896	\$ 1,597,173
Offsetting Revenue	(1,611,608)	(1,441,340)	(1,726,179)	(1,726,179)	(1,545,896)	(1,597,173)
County Costs (net)	\$ (43,986)	\$ 0	\$ 0	\$ (32,838)	\$ 0	\$ 0
Total Expenditures	\$ 1,567,627	\$ 1,441,340	\$ 1,726,179	\$ 1,693,341	\$ 1,545,896	\$ 1,597,173

Economic Development Division:

Mission Statement

The Economic Development Department works to diversify Orange County's economy through the retention and recruitment of business, retail, clean light industrial manufacturing, mixed use commercial and office development and redevelopment, support of agricultural ventures and farming

Economic Development – continued

related local food systems, promotion of small business start-ups and retention with grants and loans, entrepreneurial incubator start-ups, high technology investments in sustainable technologies that create stable jobs for county residents, and which pay a living wage or higher, and the strategic review and support of desired higher density development. A primary goal of the department is to increase the County's employment opportunities, and non-residential tax base with new business oriented retail and property tax revenues. Orange County encourages the attraction of growth oriented businesses with potential to enhance the County's and residents' financial well-being and quality of life.

Major Services

- Operate targeted business promotion and retention programs that strengthen the local economy through targeted business recruitment that generates new capital investment, and job growth with skills, benefits and at a salary at or above the County's living wage.
- Provide guidance to new, expanding, and relocating businesses to include entrepreneurs, high tech manufacturing, agriculture, arts, and tourism.
- Oversee activities of the Orange County Arts Commission, which has its own advisory board & budget funded from local hotel occupancy tax revenues.
- Provide grants and loan financing for small businesses, local entrepreneurs and agriculture ventures through Orange County's small Business Loan Program, the Business Investment Grant, and the Agriculture Economic Development Grant. These loan and grant programs for small local businesses are funded by Article 46's ¼ cent sales tax revenues for economic development, and not from the General Fund.
- Provide county-wide businesses, local chambers of commerce, locally elected leadership and County-wide residents with economic and demographic data and related economic development assistance via the Department's website, public presentations and printed materials, etc.
- Market the county's available commercial/industrial buildings, and economic development construction sites to prospective businesses, investors, State of North Carolina corporate site selection business recruiters, and site selection consultants.
- Promote a growing food system economy through support of local producers, food entrepreneurs, and recruitment of food process and manufacturing business.

FY 2015-16 Outcomes

- Dramatically increased the actual number of qualified corporate inquiries received from retail, commercial & industrial prospects & site selection consultants, and boosted the number of actual prospect visits made to Orange County. In FY 2015-16, the Economic Development Department received 45 separate investment inquiries from prospective light manufacturing, commercial and retail projects, and was able to respond to at least 28 of those projects with proposals on available sites and buildings.
- Worked closely with the firm Yep Roc Records throughout FY 2015-16 to introduce an available large warehouse in Hillsborough, which the firm decided to purchase and relocate its warehouse operations and workforce from another County into Orange County.
- Significantly increased the demand for the Orange County Small Business Loan, Small Business Investment Grant & Agriculture Economic Development Grant programs to small businesses and farming operations through the County. For FY 2015-16 the Department made 39 Small Business Grants totaling \$245,839.00; made 23 new Agricultural Grants totaling \$170,480.00 and

Economic Development – continued

increased the Small Business Loan portfolio to 13 borrowers totaling \$484,000.00. There were no delinquent loans.

- Visited all tenants of the “Chapel Hill LAUNCH Innovation Center” incubator, and the “Piedmont Food & Agriculture Food Processing Center” to assist in retention & growth support, and, market the Economic Development Department’s small business loan and grant programs. Successfully worked on a new Interlocal Agreement between the County and Town of Chapel Hill for a new 3-year renewal of the LAUNCH incubator.
- Provided collaborative assistance to other Orange County departments (Visitors Bureau, the Arts Commission, Social Services, Asset Management, Library Services, Planning & Inspections, and Aging) and their respective advisory boards. Also worked closely with the Chambers of Commerce in Hillsborough & Chapel Hill, and the 3 town economic developers in Hillsborough, Carrboro & Chapel Hill.
- Assisted Orange County’s newest industry – Morinaga American Food, Inc. – with its factory start-up operations by serving as a liaison between the Company and supporting agencies (Durham Technical Community College, N.C. Works, City of Mebane, Orange County Department of Social Services, and Orange County Planning & Inspections). The Company’s Open House event is now scheduled for May 26th, 2016.
- Updated and expanded the Department’s inventory of site maps, demographic reports, marketing materials, advertising outreach efforts, and networking opportunities focused in a targeted plan of business retention and expansion, and the recruitment of new businesses. Also issued a second quarterly e-newsletter on economic development activities.
- Continued to market sites in Orange County’s 3 Economic Development Districts (EDDs) to prospective business prospects, with regular emphasis placed on properties located in the Hillsborough and Buckhorn regions.
- The Department’s new Agriculture Economic Development staff member began to work with all related aspects of the County’s agricultural sector, while the new Business Retention staff member made over 350 visits with existing firms in the County, and marketed the loan and grant programs.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Attract new economic opportunities to Orange County.					
# of Inquiries Received from Commercial & Industrial Prospects.	20	38	25	25	45
Change in frequency of visits by commercial, retail & industrial prospects, compared to the prior year	5%	20%	20%	20%	20%
Service: Market Orange County’s business advantages through business development and job growth.					
Visitors to Department’s Web Site	72,900	73,090	98,000	98,000	90,000
Number of businesses in Orange County	3,793	3,972	3,800	3,980	4,000
Service: Provide guidance and resources to new, expanding and relocating businesses.					
Small Business Loan (approvals/applications)	3/5	4/4	2/5	7/7	8/9

Economic Development – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Percentage increase of existing business (visitation/interview)	15%	20%	20%	25%	25%
Service: Increase the economic vitality of Orange County through leveraging of partnership with NC Department of Commerce					
Industrial site selection proposals submitted to investment prospects.	18	24	25	25	32
Current Projects: Recruitment & Support	1	12	10	10	12
Service: Foster recruitment and retention of a skilled workforce – attract skilled workers to match requirements of key industries.					
Orange County's Unemployment Rate	3.7%	4.4%	3.9%	4.0%	4.2%
Orange County's Available Workforce	72,399	75,030	73,000	75,500	76,000

FY 2016-17 Objectives

- Organize a strategic team to consider the potential to form a public-private partnership that can aid in the attraction of food processing facilities to Orange County.
- Develop a searchable database of all known Orange County businesses to assist residents identify both locally owned small businesses and larger companies.
- Continue to market the financial tools (small business loan and grant programs) that assist in the retention and growth of Orange County businesses, agriculture and food system ventures.
- Further diversify the source of business recruitment leads that seek site locations, and increase the number of project inquiries received and responded to with community and real estate data for Orange County.
- Collaborate more closely on projects of mutual benefit with other economic development stakeholders in the County, to include the two Chambers of Commerce, the 3 towns' economic developers, local utilities, developers, and the University of North Carolina at Chapel Hill.
- Update the Department's web site with new materials, linked marketing videos, and a redesign of presented inventory of available building and green field site data that is suitable for a host of retail, commercial, warehouse and clean, light industrial operations.
- Consider forming a recognition/appreciation program for existing businesses and manufacturers large and small, located in the County.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant budget changes.

An Economic Development Strengths Weaknesses Opportunities Threats (SWOT) Analysis is funded under Article 46 non-departmental.

Economic Development – continued

Chapel Hill/Orange County Visitors Bureau Division (Branded under Visit Chapel Hill):

Mission Statement

To position Orange County as a desirable destination for conferences, general tourism, arts and special events through a tourism strategic marketing plan that increases spending by our visitors, in turn creating jobs, and increasing retail sales and occupancy tax revenue.

Major Services

- Market the Orange County communities as a desirable visitor destination.
- Fill Orange County's 1630 hotel rooms by building and maintaining a strong visitor base and recognizing that increases in hotel rooms and conference facilities in contiguous counties compel Orange County to advertise and market its tourism assets.
- Encourage longer stays and increased tourism spending through a targeted tourism plan, crafted by a 16 member advisory board appointed by the Board of Orange County Commissioners.
- Lead an effort to encourage municipalities to manage growing Airbnb supply and strengthen the system that regulates taxation of such dwellings.
- Build community engagement and awareness for Orange County, North Carolina, including its government and services.
- Operate the County's Official Visitor Center, located in Chapel Hill.
- Work with the Town of Chapel Hill, a financial contributor, to provide quality visitor services that remind all guests that we are a welcoming, safe community that promotes justice, dignity and quality services to all guests.

FY 2015-16 Outcomes

- From a tourism perspective, 2014 was one of the strongest years since the 2008 recession with all key metrics performing at record levels, including demand and overall revenues. Early predictions in 2015, which are the latest available numbers, anticipate a 5% growth rate in spending, taxes and jobs.
- August 2016 NC Commerce reports are anticipated to show overall economic impact from Orange County tourism at \$190 million up from \$181 million the previous year.
- Industry has generated interest among hospitality related development including meeting space, restaurants, events and attractions. General health of Triangle tourism will result in increased RDU air service, additional restaurant development and feasibility studies for new conference facilities.
- Potential challenges include rising popularity of Airbnb and its impact on the hotel industry. The Visitors Bureau continues to lead the charge to monitor this growing industry and work with the municipalities on compliance.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Conference, meeting bookings	52	75	75	75	80
Generate sales leads for hotels	70	80	96	100	135

Economic Development – continued

Build attraction visitations (in millions)	2.0	2.1	2.2	2.5	2.6
Room nights generated from Bureau	3991	4500	5000	5000	5000
Media stories on Orange County	280	280	285	300	350
Annual tourism impact* (in millions) Info reported by NC dept. of Commerce	168.6	170.0	172.0	181.00	190.00

FY 2016-17 Objectives

- Grow Orange County tourism 7%, adding jobs and spending through tourism marketing initiatives that draw conferences, tour groups and leisure visitors.
- Grow Orange County's community engagement strategies by working with County Manager on County's external relations and outreach programs.
- Elevate level of OC services to people with disabilities through publications and information that provide disabled visitors to Orange County with helpful ADA materials.
- Work with Hillsborough to build tourism program using the town's occupancy tax revenues to help them create a campaign to grow tourism.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Revenue Increase (+\$79,336): Occupancy Tax revenues continue to increase due to strong travel economy. In FY15-16, Orange County's 3% Occupancy Tax collections have increased on average 14 percent over previous year collections.
- Increases in operations for additional advertising, market research, and community engagement initiatives (+\$171,926)
- Decreases in operations related to Promotions & Events (-\$30,000)

Orange County Arts Commission Division:

Major Services

- Strengthen the artistic and cultural development of Orange County, North Carolina
- Write grants primarily to NC Arts Council for funding and distribute arts grants to nonprofit organizations, schools and individuals via two grant cycles per year (Spring and Fall)
- Provide information to the public on local arts resources via website, email, monthly e-newsletters, online arts calendar, Facebook page, telephone contacts, personal consultations, group workshops, meetings, etc.
- Offer free workshops RE: professional/skills development for artists and arts administrators (Artists' Salons, Grants Information Workshops, training on use of online arts calendar, etc.)
- Administer Orange County component of Triangle-wide arts programs (Congressional High School Arts Competition, Emerging Artists Program, Piedmont Laureate Program, etc.)

Economic Development – continued

FY 2015-16 Outcomes

- Increased public awareness of local arts events, programs and individual artists' work primarily online (via new WordPress website design and arts calendar). Created and distributed 12 monthly e-newsletters via database (3 months) and now MailChimp (9 months). Distributed 8,000 Artists' Salon postcards annually to area artists (via direct mail), to nonprofit and for-profit arts organizations, and area libraries. Each OCAC press release goes out to 1,069 media/residents (as of 2/12/16) via Public Affairs listserv. OCAC press releases are also emailed to the OCAC database of 3,095 records (as of 2/12/16) of area artists and arts organizations. Fielded approx. 1,000 information/referral requests.
- Increased Number of Network Views for online arts calendar (ExploreChapelHillARTS.com) by 34% over previous year.
- Increased quality of grant applications (to increase likelihood of funding) from artists and arts organizations by conducting 2 grant-writing workshops annually and consulting with potential grant applicants regarding proposals.
- Increased quality of professional/skills development workshops for artists and arts organizations by securing excellent presenters with expertise in art-related topics.
- Increased arts audiences through collaborations with arts, cultural and community groups, North Carolina Arts Council, ARTS North Carolina, Town of Chapel Hill Public and Cultural Arts Office, Town of Chapel Hill Recreation and Parks Department, Chapel Hill Downtown Partnership, Hillsborough Arts Council, The ArtsCenter, Durham Arts Council, Raleigh Arts Commission, United Arts Council of Raleigh/Wake County, Granville County Arts Council, Chatham Arts, Fayetteville/Cumberland County Arts Council, Person County Arts Council, and Americans for the Arts.
- Collaboration with Town of Carrboro, Town of Chapel Hill, and Town of Hillsborough as local partners in *Arts & Economic Prosperity 5*, a national arts economic impact study conducted by Americans for the Arts. Involved collecting Audience Surveys and Organizational Surveys from 179 arts and culture nonprofits in Orange County
- Completed market research with Sheer Associates to seek community input to advance our organizational goals, while staying relevant and engaged with our community.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Increased Communication Efforts					
E-Newsletter (monthly) emailed to approx. 883 subscriber emails via MailChimp (10/1/15 – 2/11/16); previously emailed to database (7/1/15 - 9/30/15)	Not Available	24,500	4,415 9,285	7,947	10,596
Press Releases emailed to database (3095 records as of 2/11/15)	Not Available	Not Available	74,280	111,420	148,560
Views on Online Arts Calendar (Clicks to ExploreChapelHillARTS.com and clicks to our content on entire EverWondr Network as of 2/11/15)	97,783	302,296	102,800	203,664	400,000
Impressions on Entire EverWondr	1,885,722	6,209,208	1,923,400	5,546,892	7,000,000

Economic Development – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Network (# of times content displayed on a page but not clicked as of 2/11/15)					
Views on new WordPress OCAC Website (artsorange.org) – from 7/1/15 – 2/11/16)	2,040 (previous design)	93	7,868	10,000	12,000
Service: Increased # of Grant Applications Received					
# of Grant Applications Received – Fall & Spring (as of 2/11/16)	52	70	55	67	72
# of Grant Applications Funded – Fall & Spring (as of 2/11/16)	44	42	46	52	57

FY 2016-17 Objectives

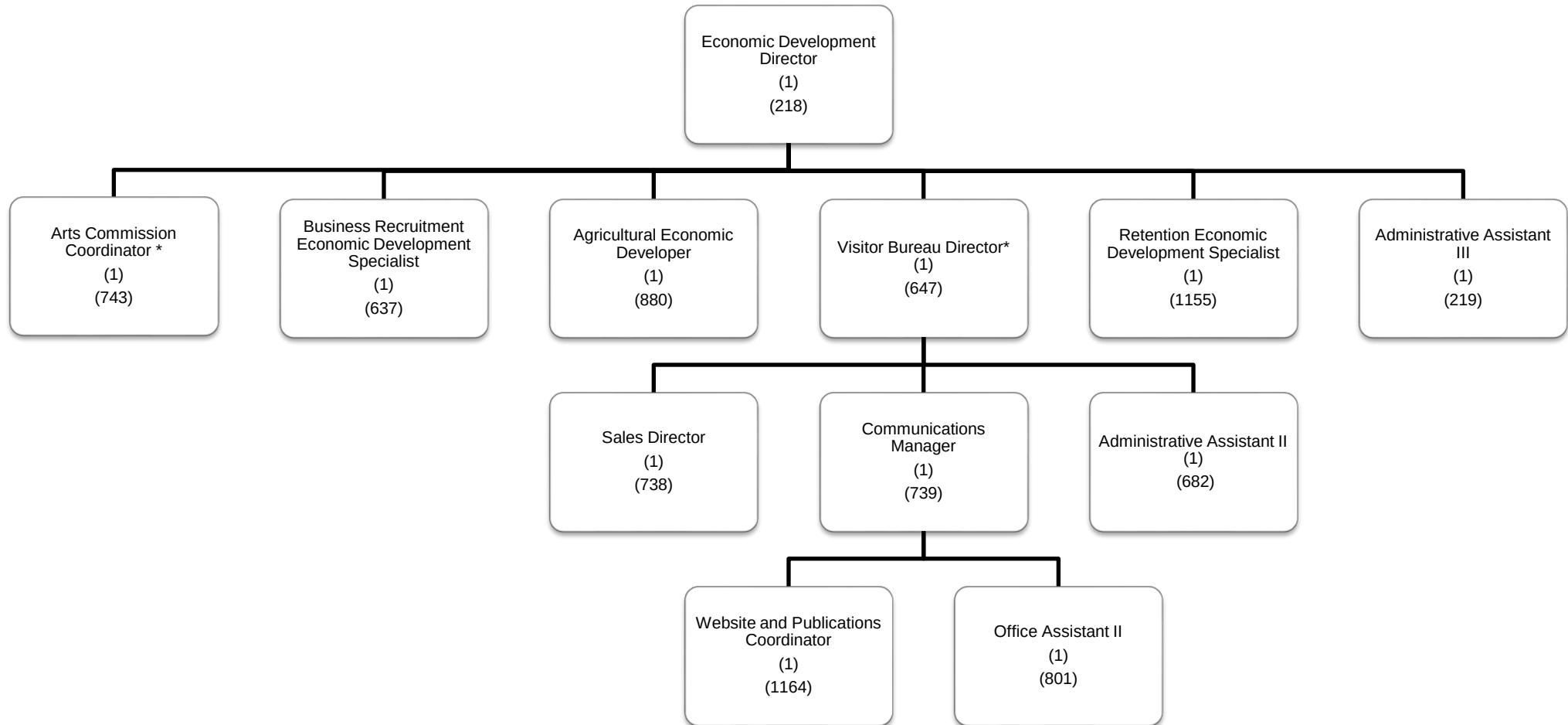
- To initiate a public arts program with the goal of establishing Orange County as an arts destination and enhancing the quality of life for its citizens
- To further collaborate with Chapel Hill, Hillsborough, and Carrboro arts organizations in making the arts and arts events an Orange County endeavor
- To further strengthen our role as an arts information resource, adding a revived Facebook page to our responsive WordPress website and online arts calendar
- To grow the arts for nontraditional entities and audiences via a new arts “mini-grant” category and increased advertising for outreach purposes
- To respond to community needs learned from Sheer Associates’ market research with possible new arts initiatives

Budget Highlights

The FY 2016-17 Commissioner’s Approved Budget includes no significant budget changes.

Economic Development

(Including Arts Commission and Visitors Bureau)



Emergency Services

Phone Number: (919) 245-6100

Website: <http://orangecountync.gov/emergency/>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 750
Personnel Services	7,431,919	8,715,073	8,797,083	8,256,286	9,079,844	9,079,844
Operations	1,166,472	1,380,252	1,458,818	1,339,321	1,423,925	1,375,381
Capital Outlay	90,021	50,989	60,761	60,809	169,613	44,676
Total Expenditures	\$ 8,688,412	\$ 10,146,314	\$ 10,316,662	\$ 9,656,416	\$ 10,673,382	\$ 10,499,901
Offsetting Revenues	(2,889,426)	(2,490,215)	(2,491,316)	(2,611,556)	(2,542,215)	(2,642,215)
County Costs (net)	\$ 5,798,986	\$ 7,656,099	\$ 7,825,346	\$ 7,044,860	\$ 8,131,167	\$ 7,857,686
Emergency Telephone Fund						Account: 7551
Overhead	19,556	19,556	19,556	19,556	8,672	8,672
Personnel Services	127,144	126,460	0	0	0	0
Operations	387,438	774,083	933,394	529,306	695,805	695,805
Capital Outlay	94,769	5,000	5,000	5,000	5,000	5,000
Total Expenditures	\$ 628,907	\$ 925,099	\$ 957,950	\$ 553,862	\$ 709,477	\$ 709,477
Offsetting Revenues	(562,498)	(925,099)	(957,950)	(509,172)	(709,477)	(709,477)
County Costs (net)	\$ 66,409	\$ 0	\$ 0	\$ 44,690	\$ 0	\$ 0
Total Emergency Services and Related Expenditures	\$ 9,317,319	\$ 11,071,413	\$ 11,274,612	\$ 10,210,278	\$ 11,382,859	\$ 11,209,378

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Program (General Fund)						
Administration	1,112,957	1,201,556	1,227,556	1,125,878	1,203,163	1,169,938
Emergency Medical Services	5,196,598	5,760,666	5,976,590	5,812,654	6,145,676	6,035,954
Fire Marshal	270,421	290,898	308,242	300,929	305,954	304,010
Telecommunications	2,108,436	2,893,194	2,804,274	2,416,955	3,018,589	2,989,999
Total Expenditures	\$ 8,688,412	\$ 10,146,314	\$ 10,316,662	\$ 9,656,416	\$ 10,673,382	\$ 10,499,901
Offsetting Revenue	(2,889,426)	(2,490,215)	(2,491,316)	(2,611,556)	(2,542,215)	(2,642,215)
County Costs (net)	\$ 5,798,986	\$ 7,656,099	\$ 7,825,346	\$ 7,044,860	\$ 8,131,167	\$ 7,857,686
Total Expenditures	\$ 8,688,412	\$ 10,146,314	\$ 10,316,662	\$ 9,656,416	\$ 10,673,382	\$ 10,499,901
Emergency Telephone Fund						
Emergency Telephone System	628,907	925,099	957,950	553,862	709,477	709,477
Total Expenditures	\$ 628,907	\$ 925,099	\$ 957,950	\$ 553,862	\$ 709,477	\$ 709,477
Offsetting Revenue	(562,498)	(925,099)	(957,950)	(509,172)	(709,477)	(709,477)
County Costs (net)	\$ 66,409	\$ 0	\$ 0	\$ 44,690	\$ 0	\$ 0
Total Expenditures	\$ 9,317,319	\$ 11,071,413	\$ 11,274,612	\$ 10,210,278	\$ 11,382,859	\$ 11,209,378

Vision Statement

"A Prepared, Coordinated, and Integrated Emergency Services System"

Emergency Services - continued

Mission Statement

The OCES Administrative Division is responsible for delivering superior customer service and support for our internal and external customers.

The Emergency Management Division will coordinate with partner agencies to ensure that Orange County is prepared to respond to and recover from all natural, technological, and man-made emergencies. We will provide the leadership and support to reduce the loss of life and property through an all-hazards emergency management program of prevention, mitigation, preparedness, response, and recovery throughout Orange County.

Administrative Division (including Emergency Management)

Major Services

- Comprehensive and Integrated Emergency Management Program (Planning, Training, Exercises for All-Hazards)
- OC Alerts
- Management of ES Fleet (including Ambulances)
- Warehouse & Logistics Management
- Facilities Support and Maintenance
- Departmental Issued Attire and Personal Protective Equipment
- Capital Projects
- Radio and Radio System Maintenance/Operation

FY 2015-16 Outcomes

- Administrative Services coordinated with Tax Administration to improve customer service by repositioning EMS Billing in the Tax Administration Department. OCES Administrative Services provides EMS pre-billing support functions.
- Completed Eno-Haw Regional Hazard Mitigation Plan
- Completed Phase I of School Risk Management Planning Project
- Completed development of an Emergency Action Plan tool for county facilities
- Completed the Multi-agency Active Assailant Response Guideline with fire, EMS, law enforcement, UNC, and healthcare
- Participated in and conducted a host of discussion based and full-scale exercises
- Conducted a community Training and Exercise Planning Workshop (TEPW) and developed a Multi-year Training and Exercise Plan (MYTEP) – with Health Department
- Expanded membership of the Orange County Local Emergency Planning Committee (LEPC).
- Obtained and began implementation of an enhanced supply chain/inventory management tool for the warehouse

Emergency Services - continued

- Staff leadership training continues to be a priority in forging a culture change within the organization. A significant portion of the training/development request is to support this critical initiative.
- Completed the Phase I of implementing new uniforms for all staff

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Emergency Management					
Number of Disaster/Emergency Exercises Conducted	5	5	4	6	4
Number of Emergency Plans Update/Developed	5	3 (Large Plans)	3	2	3
Percentage of County Departments that were provided one-on-one consultation on disaster responsibilities.	75%	75%	100%	100%	100%
Number of Training Opportunities for County Staff and Stakeholders (NEW)	N/A	1	4	7	4
Local Emergency Planning Committee (LEPC) Meetings	2	2	4	4	4
Number of times the Emergency Operations Center was activated before the hazard/event occurred (NEW)	N/A	N/A	4	5	4
Community Outreach/Special Events	100	118	135	140	140
Community Emergency Response Team Activities (CERT)	13 trained	22 trained	60 trained 15 events	45 trained 17 events	60 trained 15 events

FY 2016-17 Objectives

- Co-locate one (1) ambulance with Eno Fire Department
- Complete Phase II of the uniform initiative
- Implement and test 911 Center back-up plan.
- Retain consultant for countywide radio system guidance
- Complete implementation of electronic inventory management system for the warehouse and EMS field operations
- Update/revise the Eno-Haw Regional Hazard Mitigation Plan to include affects related to climate change
- Complete revisions to the Orange County Emergency Operations Plan
- Implement technology upgrade of the Emergency Operations Center
- Conduct a Threats and Hazards Identification Risk Assessment (THIRA)

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- An increase of \$5,000 in the Uniforms account to continue the current uniform replacement cycle and to transition the Emergency Services staff into a more effective and supportive work boot.

Emergency Services - continued

- An upgrade to the emergency notification system, Everbridge/OCAAlerts, to include enhanced community engagement features; the ability to opt in via text, receive event specific information, report suspicious activity and multi-modal alert synchronization (social media, google alerts, wireless emergency alerts, etc.)

Fire Marshal Division

Major Services

- Administer fire protection enforcement program using the N.C. Fire Prevention Code and National Fire Protection Association Standards by conducting fire inspections, issuing permits, reviewing architectural blueprints through plan review, providing design guidance through code interpretation
- Administer life safety/fire prevention programs for Orange County employees and residents
- Assists fire departments with long-range planning and insurance certification and guidance with reporting requirements per the N.C. General Statutes
- Investigate fires to determine cause and origin and provide emergency response to incidents
- Work with Tax Administration, Land Records and GIS Division to align properties with the current addressing ordinance

FY 2015-16 Outcomes

- Outline measurable results anticipated, by June 30, 2016.
- Reduced fire insurance premiums for some residents by realigning fire insurance districts for reduced response distances.
- Able to conduct all required compliance related fire inspections
- Educated Orange County employees on fire evacuation procedures and emergency training as scheduled with the Emergency Workgroup
- Achieved a reduced rating in the Insurance Protection class of White Cross Fire Department from 7 to 5.
- Achieved fire code compliance with the Orange County School System

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Inspections					
Fire Inspections	326	326	282	290	320
Fire Inspection Hours	1,770	1,956	1,228	1,275	1,765

FY 2016-17 Objectives

- Increase fire education outreach through civic engagement activities
- Continue to achieve premier customer service with our strategic plan goal #1
- Continue to build strong relationships for all stakeholders under our strategic plan goal #2

Emergency Services - continued

- Possibly reduce the amount of time allocated for field inspection work by utilizing county wide permitting process that once rolled out, will align us with strategic goal #4
- Maintain education outreach for fire prevention practices through code enforcement, including keeping the Orange County School System in compliance with fire code regulations

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes no significant budget changes.

Communications Division

Major Services

- 24 hours Public Safety Answering Point (PSAP) for citizens requiring emergency and non-emergency assistance.
- Dispatch all law enforcement, EMS and fire resources to respond to the needs of the community and partner counties. Monitor and respond to all public safety agency requests through various mediums of communication to provide information and oversee safety of responders.
- Coordinate and dispatch medical calls through the use of Emergency Medical Dispatch (EMD) through protocol assessment to provide the most accurate resource and provide pre-arrival and post-dispatch instructions to the caller/patient until medically trained personnel arrive on scene. Fire and Law Enforcement Protocols were implemented in 2014.
- Maintain all 911 records and produce duplicated recordings/logs/database information as requested by the agencies, citizens, businesses and attorneys as outlined by NC GS 132-1.4 and GS 132-1.5.

FY 2015-16 Outcomes

- Successfully completed the transition of Intrado as our 911 service provider to enable our agency to move forward with NextGen 911 technologies.
- Successfully implemented Text-to-911.
- Successfully implemented the revised 911 Academy process for new hires that restructured the tiers of training and focuses on each phase of training individually. The first team of 6 new hires successfully completed the initial phases with a more solid understanding of the process and has mastered every skill to present.
- Joined forces with Office of Emergency Communications/Department of Homeland Security to provide an analysis of our current infrastructure in resolving the last mile diversity issue for assuring the routing of 911 lines should fiber be cut in Orange County on the CenturyLink side. Last analysis was performed in January 2016 and we will be provided with the recommendations and best practices from the team.
- Continuing to use EcATS as the standard measuring tool for accuracy of 911 call data. EcATS has enhanced the capability of the tool to measure individual positions by employee name providing for a more accurate view of each employee's performance.

Emergency Services - continued

- Retention rate is at 80.65%. The national average is at 81%. We lost 4 experienced staff and 2 trainees:
 - 1 Termination
 - 3 Resignations: 2 went to Raleigh-Wake 911 with 10-15% increase in salary and one went to NC State Emergency Management to pursue a career in Emergency Management
 - 2 released from training program
- Successfully worked with HR to implement the “continuous recruitment” process. Applications are being received weekly and reviewed immediately to fill any vacant positions without having to post every time a vacancy occurs.
- Several of the 911 Teams have been awarded with the “You Have It” award for outstanding training and customer service to the County.
- Interlocal agreement between Alamance County and Orange County is still in effect even though the VPN connections have not been completed due to absence of IT support in Alamance County. Attempting to complete this before the end of the fiscal year.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: In compliance with NC 911 Board's operating standards for all 911 PSAPS, ninety (90) percent of emergency 911 calls received on emergency lines shall be answered within ten 14 (10) seconds, and ninety-five (95) percent of emergency 911 calls received on emergency lines shall be answered within twenty (20) seconds. Compliance shall be evaluated monthly using data from the previous month via EcATS.					
Compliance 90% <10 seconds ring to answer; Target is 98%	87%	92%	96%	97%	98%
Performance Measures EcATS (911 State Funded Statistics Software))	Yes	Yes	Yes	Yes	Yes
Performance Measures (Any type)					
Service: Decrease the average duration of a 911 call to 90 seconds or less in comparison with the national standard.					
Target = 105 seconds	Not Measurable	110 seconds	105 seconds	109 seconds	105 seconds
Performance Measures : EcATS	Not Measurable	Yes	Yes	Yes	Yes

FY 2016-17 Objectives

- Continue collaborations with surrounding PSAPs about the Regional Backup Center PSAP concept and work with recommendations from the Office of Emergency Communications/DHS.
- Focus on health and wellness for telecommunicators by promoting methods to exercise while on duty and encouraging proper use of chairs using correct posture.
- Continue to actively participate on the committees through the 911 Board to assure that Orange County stays on the cutting edge of technology and is providing the most effective and efficient services to our citizens.
- Continue working with our partner agencies in trying to reduce dispatch times by looking at new processes and automating paging processes.

Emergency Services - continued

- Provide incentives to retain staff. A committee is already being formed to make recommendations on how to implement an Employee Incentive Program.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- The transfer of a 1.0 FTE Data Systems Manager and a 1.0 FTE Wireless Communications Coordinator into the Communications division, from the Emergency Telephone Fund. This change is required by the State 911 Board, as personnel expenses are no longer allowed within the fund. The County will charge the Emergency Telephone Fund (via a contract) for eligible work performed by these employees.
- Funding for Critical online testing to allow out of state applicants to complete initial testing online. Successful applicants would then be scheduled for interviews.

EMS Division

Major Services

- Provide treatment for persons with medical or traumatic emergencies.
- Coordinate transportation resources to provide appropriate transportation of patients, including ambulance, taxi, public transport, or private vehicles.
- Coordinate emergency medical services and public safety preparedness efforts for special events such as sporting events, festivals, and mass entertainment.
- Coordinate state mandated continuing medical education for EMS staff, medical responders, and community partners.
- Manage EMS Medical Services providers throughout the county through ordinance franchise process.
- Prepare for and respond to EMS Surge and/or Mass Casualty providing medical services throughout the region.

FY 2015-16 Outcomes

- EMS responded to 14,890 calls for service, provided evaluation and treatment to 11,076 patients, and transported 8,940 of those patients to area hospitals.
- The 2015/16 Paramedic Academy resulted in the recruitment of eight full time paramedics. This recruitment assisted in the filling of current vacant positions in light of the continued national paramedic shortage.
- EMS worked with the Health Department, Local Law Enforcement agencies, and Chapel Hill Fire to expand naloxone capabilities to Carrboro Police, Chapel Hill Police, The Orange County Sheriff's Office, and to Chapel Hill Fire Department. This effort was recognized by the Board of County Commissioners after the program received an LGFCU and NCACC Excellence in Innovation Award.
- On January 1, 2016, EMS expanded services to northern Orange County by increasing the hours of Medic 5 that made it a 24 hour ambulance.

Emergency Services - continued

- EMS purchased, and is currently working on the installation of MARVLIS (Mobile Area Routing and Vehicle Location Information System). Emergency Services plans to accomplish all necessary training by the end of FY15/16.
- The Field Training Evaluation Program held three EMS New Hire Academies and successfully trained over 20 candidates for EMS field practice.
- Working with the Department on Aging, community paramedics have continued the Stay Up Stay Active falls prevention program. Over 1,000 at risk patients have been identified in 2015/2016. As of February 2016, fifty secondary EMS home visits have occurred, each with a follow up visit from the Department on Aging. The program expects to reach one hundred secondary home visit fall assessments by the end of 2016.
- Seven paramedics completed the forty-hour Crisis Intervention Training and were sponsored by Cardinal Mental Health. This critical training prepares the paramedics to respond to mental health crisis and creates strong partnerships with law enforcement agencies and mental health services.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Emergency Medical Services					
Total Calls for Service	12554	13897	14000	14890	14500
Number of Ambulance Move Up Calls	1156	1176	1000	1246	1200
Service: Emergency Medical Services					
Response Time (Average)	8:53	9:16	8:45	9:00	8:45
Response Time (90th percentile)	15:51	16:12	16:00	16:00	15:20
Average Wheels Rolling Time	1:05	00:45	01:00	00:47	00:45
Wheels Rolling Time (90 th percentile)	2:22	01:30	01:30	01:29	01:30

FY 2016-17 Objectives

- EMS will continue to incorporate active learning methodologies that will enhance the knowledge, skills, and expertise of our field providers. EMS will focus on enhancements to cardiac arrest response.
- The 2016/17 Paramedic Academy will allow EMS to recruit up to four additional paramedics. This recruitment will assist in the training and conversion of current emergency medical technicians to paramedics.
- EMS will work with the Health Department, The UNC Department of Public Safety, and Hillsborough Police Department to expand naloxone capabilities to all Orange County Law Enforcement agencies.
- EMS will provide guidance and assistance to the Chapel Hill Fire and Caldwell Fire Department as they transition to the EMT level.
- EMS will relocate from Odum Village on UNC Campus (Medic 3) to the Chapel Hill Fire/EMS Co-build at Glen Lennox.

Emergency Services - continued

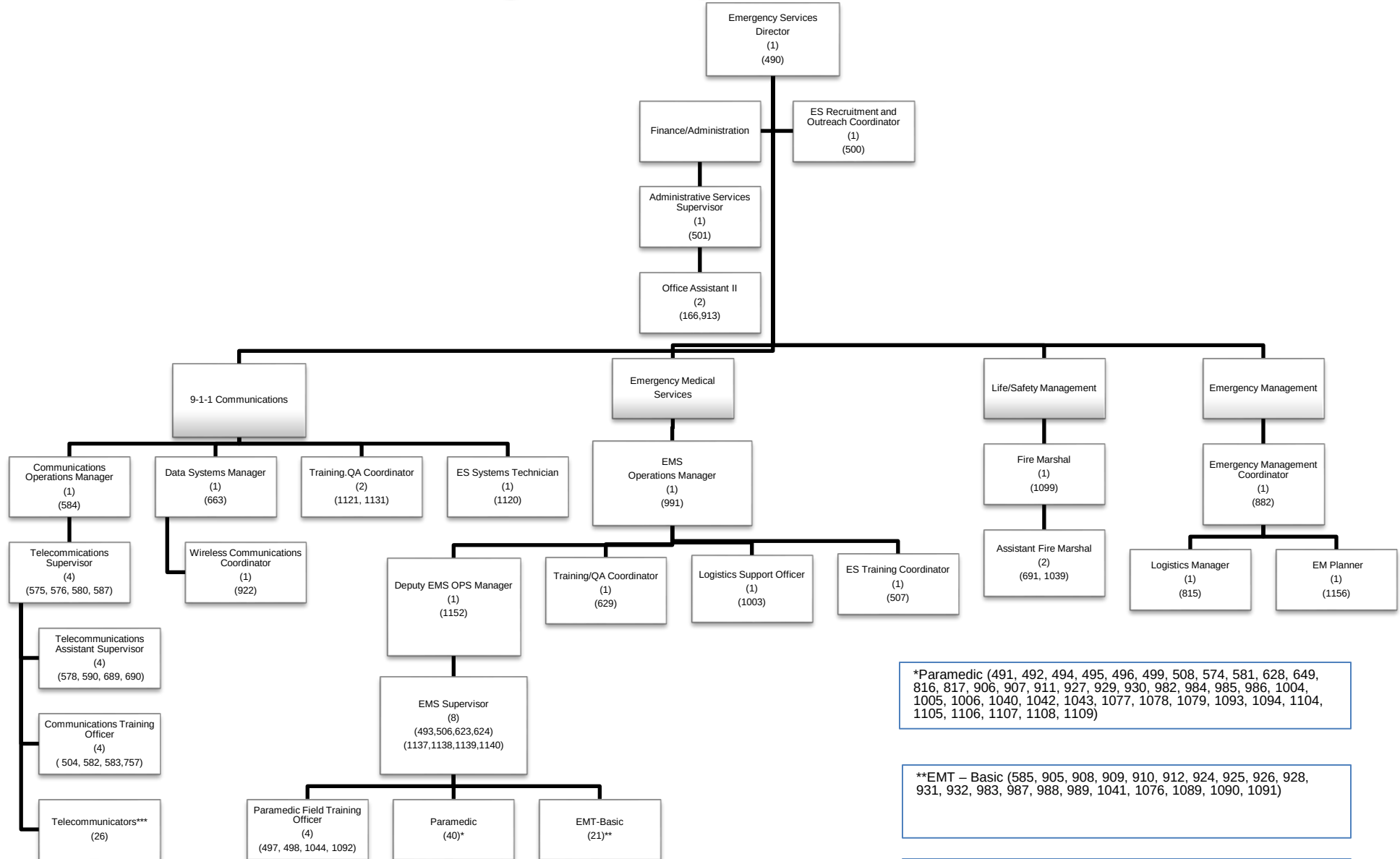
- EMS will continue the Stay up Stay Active program with the Department on Aging and will work with Local Fire Departments to initiate evidence based fall prevention strategies.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- Funding for EMS to implement a Tactical Emergency Medical Support Program that provides support to active SWAT teams across the County and will outfit three specially trained paramedics with protective equipment.
- Funding for EMS to purchase personal protective (PPE) equipment to allow responders to enter hot and warm zones of incidents that require patient intervention. This PPE consists of protective helmets and coveralls to provide barrier protection against hazards commonly found on all motor vehicle collisions, construction sites, and other incidents where there is a combination of the man/machine or nature concept and there is a patient need.
- Includes funding for replacement of aging/damaged EMS equipment (including LifePak AED's, confined space immobilization/extraction units, thermometers, splints, and suction units).

Emergency Services



*Paramedic (491, 492, 494, 495, 496, 499, 508, 574, 581, 628, 649, 816, 817, 906, 907, 911, 927, 929, 930, 982, 984, 985, 986, 1004, 1005, 1006, 1040, 1042, 1043, 1077, 1078, 1079, 1093, 1094, 1104, 1105, 1106, 1107, 1108, 1109)

**EMT – Basic (585, 905, 908, 909, 910, 912, 924, 925, 926, 928, 931, 932, 983, 987, 988, 989, 1041, 1076, 1089, 1090, 1091)

***Telecommunicator (502, 503, 505, 577, 579, 586, 588, 589, 634, 635, 688, 758, 1001, 1002, 1085, 1086, 1087, 1088, 1100, 1101, 1102, 1103, 1133, 1134, 1135, 1136)

Finance and Administrative Services

Phone Number: (919) 245 – 2151

Website: www.orangecountync.gov/departments/finance_and_administrative_services.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 230
Personnel Services	1,004,258	1,063,747	1,099,004	945,250	1,100,387	1,100,387
Operations	158,217	184,173	184,735	182,230	205,833	205,833
Capital Outlay	0	0	0	663	0	0
Total Expenditures	\$ 1,162,476	\$ 1,247,920	\$ 1,283,739	\$ 1,128,143	\$ 1,306,220	\$ 1,306,220
County Costs (net)	\$ 1,162,476	\$ 1,247,920	\$ 1,283,739	\$ 1,128,143	\$ 1,306,220	\$ 1,306,220
Administrative Services and Related Expenditures	\$ 1,162,476	\$ 1,247,920	\$ 1,283,739	\$ 1,128,143	\$ 1,306,220	\$ 1,306,220

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Program (General Fund)</i>						
Budget Office	338,368	349,188	363,680	320,297	346,161	346,161
Finance Office	824,108	898,732	920,059	807,846	960,059	960,059
Total Expenditures	\$ 1,162,476	\$ 1,247,920	\$ 1,283,739	\$ 1,128,143	\$ 1,306,220	\$ 1,306,220
County Costs (net)	\$ 1,162,476	\$ 1,247,920	\$ 1,283,739	\$ 1,128,143	\$ 1,306,220	\$ 1,306,220
Total Expenditures	\$ 1,162,476	\$ 1,247,920	\$ 1,283,739	\$ 1,128,143	\$ 1,306,220	\$ 1,306,220

Mission Statement

The Finance and Administrative Services department provides budgetary, fiscal and internal business policy guidance, financial accountability, stability, and integrity of the County's resources. Through fiscal and operational practices and procedures, the department can achieve and fund the goals and priorities of the County and its citizens.

Finance and Administrative Services: Finance and Purchasing Division

Major Services

- Maintain the County's sound financial condition through accounting and fiscal controls, in accordance with the Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes.
- Ensure revenues are properly deposited and reported, and maintain sufficient cash, on hand
- Prompt and efficient payment of all County obligations.
- Accurate and timely payroll processing for all County employees
- Internal controls in place to safeguard the County's assets.
- Debt management to include prompt payment of debt services; plan, execute, oversee debt issuance and monitor debt parameters for compliance with policy.

Finance and Administrative Services – continued

- Responsible for grant financial compliance and internal audits
- Responsible for encumbering and purchasing of County goods and services.

FY 2015-16 Outcomes

- Annual Audit: Issued Comprehensive Annual Financial Report (CAFR), as required by the Local Government Commission.
- Financial Condition: Maintained Standards and Poors bond ratings at AAA; Moody's Investor Services rating at Aaa; and Fitch Ratings at AAA.
- Policy Compliance: The FY 2014-15 audit reported unassigned fund balance at 18.5% of General Fund Expenditures. Anticipate unassigned fund balance at 16.3%, at year-end.
- Met target of 100% payroll completion two days prior to payday.
- Implementing first phase of Kronos timekeeping system enhancements which is the installation of card readers at County facilities providing an alternative timekeeping option for our employees.
- Deployed Europay, Master Card, and VISA (EMV) chip reader machines at point-of-sale County facilities to gain compliance with new credit card technology.
- Transferred responsibility of Community Giving Fund from the Triangle Community Foundation to County operations, and launched Online payment portal for donors.
- Instituted Online Check Deposits which converts incoming paper checks to an electronic funds transfer (EFT) through the Automated Clearing House (ACH) network.
- Support the Capital Investment Plan and department needs through completing the Spring Financing on schedule.
- Completed all requisite procedural measures and Local Government Commission application filing for the proposed General Obligation Referendum.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected
Unassigned Fund Balance, as percent of General Fund Expenditures (Target: $\geq 17\%$)	18.9 %	18.5 %	17.0 %	16.3 %
Debt Service, as a percent of General Fund expenditures (Target: $\leq 15\%$)	13.3 %	13.1 %	12.9 %	12.6 %

FY 2016-17 Objectives

- Complete the County's Comprehensive Annual Financial Report (CAFR) by October 31, 2016.
- Ensure fund balance meets budgeted goals of the County.
- Monitor financial transactions to ensure compliance with the Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points.
- Retain the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence to Financial Reporting.

Finance and Administrative Services – continued

- Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and ensure fund availability for designated capital projects.
- Facilitate additional training opportunities for staff during the year.
- Implement a Treasury Management Investment strategy, in collaboration with our financial advisors, with the goal of optimizing investment earnings in view of an improving interest rate environment.
- Complete a departmental Standard Operating Procedures manual to provide comprehensive instructions and incorporating business process flow maps to better assist staff in fulfilling daily tasks and operations in an effective and efficient manner.
- Implement Financial Content Management using our current financial system to manage and archive electronic information to gain work efficiencies.
- Develop a Plan of Finance for first issuance of a successful General Obligation Bond Referendum.
- Enhance Transparency Portal use to provide more timely monthly data to internal customers (Board of County Commissioners, Manager, and Departments)
- Implement second phase of Kronos enhancements which entails configuration, training, business process enhancement, and change management and in response to customer feedback from focus group sessions.
- Increase staff training opportunities.
- Support the Capital Investment Plan and department needs through completing the Fall Financing on schedule.
- Enhance Grants Management and Administration through use of Munis Grants Master module.
- Enhance customer service delivery through Employee Self-Service as part of the Munis 11.1 upgrade.

Budget Highlights

- The FY 2016-17 Commissioner's Approved Budget includes funds (\$30,000) within Contracted Services to develop a Treasury Management Investment strategic plan. An increase of \$102,500 for anticipated interest revenue is reflected in the Support Services Non-departmental under Investment Earnings.

Finance and Administrative Services: Budget Division

Major Services

- Meet all timelines, as required by the North Carolina Local Government Budget and Fiscal Control Act, and as establish by the Board of County Commissioners (BOCC).
- Produce the County's annual operating budget and five-year Capital Investment Plan (CIP)
- Provide analytical support for special projects, including service delivery models, cost analysis, fee study analysis, and performance measurement.
- Provide analytical support for all County departments.
- Manage the logistics of the Outside Agency and Fire Districts funding processes.

Finance and Administrative Services – continued

FY 2015-16 Outcomes

- Published the FY 2015-16 Approved Operating and Capital Investment Plan Budgets and delivered to the Board of County Commissioners prior to their first meeting in September, 2015.
- Completed the submittal requirements and received the Distinguished Budget Presentation Award from the Government Finance and Officers Association for the twenty-fourth year.
- Upgraded to a newer version of our Business system, scheduled for implementation in May 2016.
- Provided the Board of County Commissioners with a detailed Financial Report of Revenues and Expenditures on a quarterly basis, as well as a quarterly North Carolina Economic Outlook.
- Provided an Annual Report to the Residents of Orange County and a Financial Scorecard of FY 2014-15 actual activity.
- Began work to launch a Resident Transparency portal to provide residents with current financial information of Orange County government operations.
- Began work on developing a long-term Solid Waste Financial Plan.

FY 2016-17 Objectives

- Publish the FY 2016-17 Approved Operating and Capital Investment Plan Budgets to the Board of County Commissioners at their meeting in September, 2016.
- Fully implement the Resident Transparency portal of current financial information of Orange County government operations.
- Develop a 5 Year Plan of Revenues and Expenditures to assist department in providing budget forecasting models.
- Continue Quarterly Reporting of Revenues and Expenditures to the Commissioners, as well as Economic Outlook reports and periodic updates on Treasury Management and Investment strategies.
- Complete the Solid Waste Financial Plan.
- Collaborate with Asset Management Services on a Motor Fleet (Internal Services) Financial and Operations Plan.
- Re-design and enhance automation of the FY 2017-22 Capital Investment Plan using our financial system Munis.
- Establish a Revenue Manual detailing the County's major sources of income.
- Review and make recommendations for increasing the County's Revenue base

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant budget changes for the budget division.

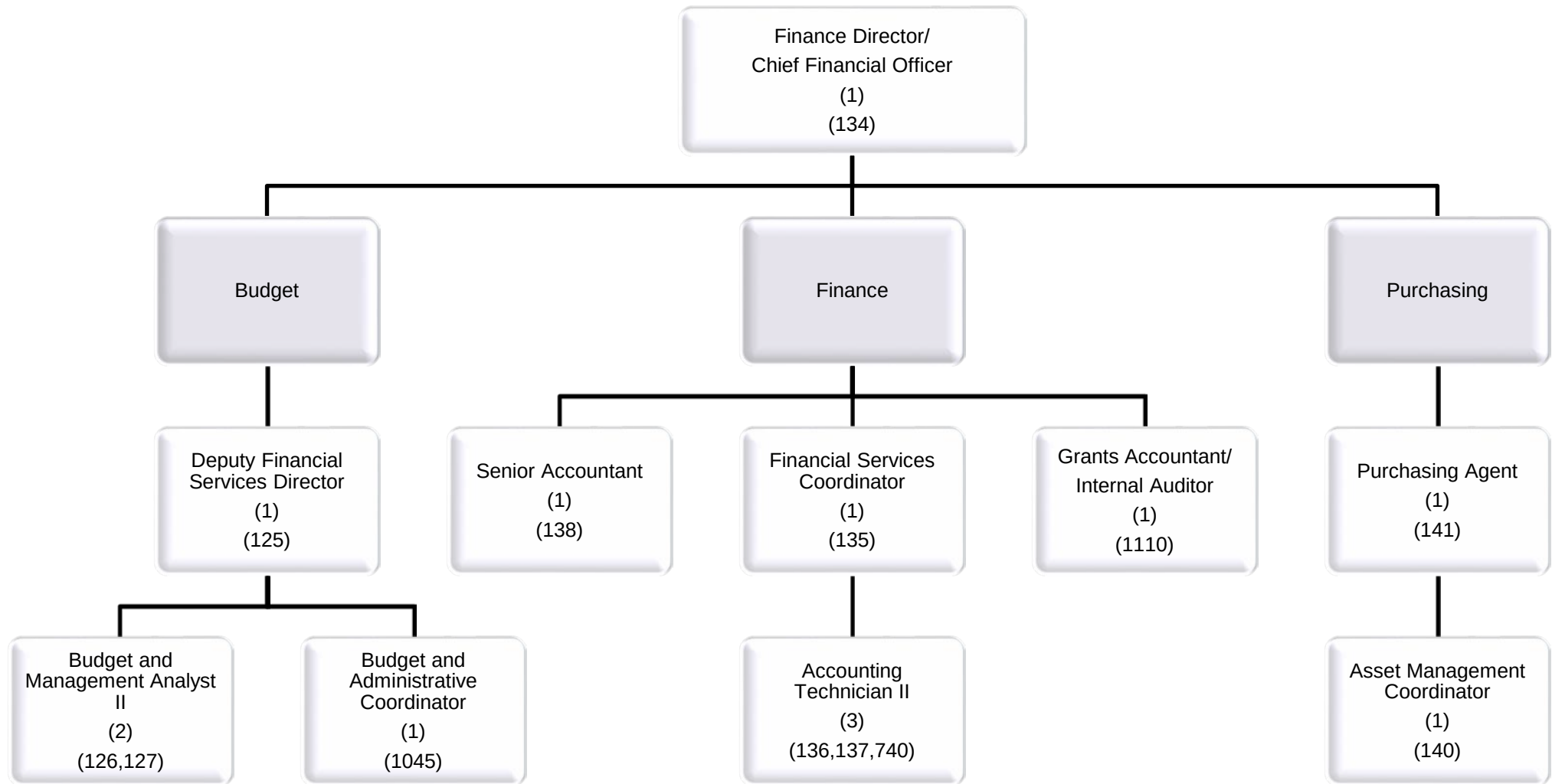
Finance and Administrative Services – continued

Finance and Administrative Services: Risk Management Division

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget moves the Risk Management Division from Finance and Administrative Services to the County Manager's Office.

Finance and Administrative Services



Health Department

Phone Number: (919) 245 - 2400

Website: <http://www.orangecountync.gov/departments/health>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 410
Personnel Services	6,638,176	6,929,183	7,167,344	6,851,648	7,354,178	7,354,178
Operations	1,276,254	1,666,033	1,861,284	1,694,998	1,823,372	1,850,872
Capital Outlay	28,750	5,300	22,006	10,518	2,926	1,926
Total Expenditures	\$ 7,943,180	\$ 8,600,516	\$ 9,050,634	\$ 8,557,164	\$ 9,180,476	\$ 9,206,976
<i>Offsetting Revenues</i>	<i>(2,390,934)</i>	<i>(2,579,143)</i>	<i>(2,740,431)</i>	<i>(2,619,417)</i>	<i>(2,952,970)</i>	<i>(2,952,970)</i>
County Costs (net)	\$ 5,552,245	\$ 6,021,373	\$ 6,310,203	\$ 5,937,747	\$ 6,227,506	\$ 6,254,006
<i>Other Related Programs (Grant Fund)</i>						Account: 4102
Personnel Services	123,731	63,039	48,783	98,668	56,916	56,916
Operations	2,109	66,053	74,672	5,383	61,620	61,620
Capital Outlay	0	0	0	0	0	0
Others	0	0	0	0	0	0
Total Expenditures	\$ 125,840	\$ 129,092	\$ 123,455	\$ 104,051	\$ 118,536	\$ 118,536
<i>Offsetting Revenues</i>	<i>(155,999)</i>	<i>(119,890)</i>	<i>(117,753)</i>	<i>(115,508)</i>	<i>(118,536)</i>	<i>(118,536)</i>
County Costs (net)	\$ (30,159)	\$ 9,202	\$ 5,702	\$ (11,457)	\$ 0	\$ 0
Total Health Department and Related Expenditures	\$ 8,069,020	\$ 8,729,608	\$ 9,174,089	\$ 8,661,215	\$ 9,299,012	\$ 9,325,512

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Program (General Fund)</i>						
Central Administrative Services	916,928	1,061,500	1,101,615	1,091,625	1,083,630	1,083,630
Dental	932,861	1,136,938	1,206,384	1,173,107	1,172,884	1,172,884
Environmental Health	1,466,049	1,431,818	1,500,923	1,397,785	1,476,754	1,476,754
Personal Health	4,087,733	4,288,909	4,442,377	4,170,804	4,373,030	4,399,530
Promotion and Education	539,609	681,351	799,335	723,843	1,074,178	1,074,178
Total Expenditures	\$ 7,943,180	\$ 8,600,516	\$ 9,050,634	\$ 8,557,164	\$ 9,180,476	\$ 9,206,976
<i>Offsetting Revenue</i>	<i>(2,390,934)</i>	<i>(2,579,143)</i>	<i>(2,740,431)</i>	<i>(2,619,417)</i>	<i>(2,952,970)</i>	<i>(2,952,970)</i>
County Costs (net)	\$ 5,552,245	\$ 6,021,373	\$ 6,310,203	\$ 5,937,747	\$ 6,227,506	\$ 6,254,006
Total Expenditures	\$ 7,943,180	\$ 8,600,516	\$ 9,050,634	\$ 8,557,164	\$ 9,180,476	\$ 9,206,976
<i>Other Related Programs (Grant Fund)</i>						
Dental	0	0	0	0	0	0
Personal Health	39,958	115,198	52,645	8,858	56,916	56,916
Promotion and Education	85,882	13,894	70,810	95,193	61,620	61,620
Total Expenditures	\$ 125,840	\$ 129,092	\$ 123,455	\$ 104,051	\$ 118,536	\$ 118,536
<i>Offsetting Revenue</i>	<i>(155,999)</i>	<i>(119,890)</i>	<i>(117,753)</i>	<i>(115,508)</i>	<i>(118,536)</i>	<i>(118,536)</i>
County Costs (net)	\$ (30,159)	\$ 9,202	\$ 5,702	\$ (11,457)	\$ 0	\$ 0
Total Expenditures	\$ 8,069,020	\$ 8,729,608	\$ 9,174,089	\$ 8,661,215	\$ 9,299,012	\$ 9,325,512

Health Department – continued

Mission Statement

To enhance the quality of life, promote the health, and preserve the environment for all people in the Orange County community.

Financial and Administrative Services Division

Major Services

- Provide administrative, financial reporting, statistical analysis, and technical support services to the Orange County Health Department and the Board of Health.
- Provide fiscal and audit compliance for a \$9.2 million annual budget.
- Process all birth and death certificates, burial transit permits and other vital records in compliance with state general statutes.
- Assist Health Department Divisions with development, implementation, and maintenance of program audits, and continuous quality improvement plans.
- Coordinate Health Department HIPAA privacy and security policies, training requirements, strategic planning, and accreditation standards.

FY 2015-16 Outcomes

- Successfully coordinated the effort to transition medical clinics from medical diagnosis codes from ICD-9 to ICD-10 system.
- Increased percentage of departmental WPPR's submitted to HR by due date.
- Implemented quarterly, medical billing audits to improve billing accuracy.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Vital Records is charged with completing, verifying information, and obtaining the signature of the Health Director on all birth and death certificates before they are sent to the Register of Deeds.					
Percentage of errors on death certificates sent to state	NEW	2%	NEW	1%	0%
Birth Certificates Processed	2,243	3,917	2,486	4,110	4,430
Death Certificates Processed	1,289	1,363	1,300	1,442	1,517
Service: The Informatics section provides evaluation and statistical analysis to the department to inform policy making, share information to internal and external parties, and improve data quality.					
Percentage of programs involved in at least one Informatics project per fiscal year	0	30%	50%	50%	80%
Service: The Human Resources section coordinates the department-wise WPPR process, acts as the liaison to the county HR office, and provides internal personnel management and guidance in accordance with the State Personnel Act.					
Percentage of WPPR's submitted to HR by the specified due date	N/A	96%	96%	98%	100%

Health Department – continued

FY 2016-17 Objectives

- Improve operational efficiencies within the Health Department through the use of technology, and Quality Improvement initiatives.
- Maintain accuracy and timeliness in financial reporting, and audit compliance.
- Ensure all state, federal and grant funds are expended in accordance with mandated requirements, maximizing appropriate use of these funds.
- Successfully renew state health department accreditation.
- Collaborate with other departments and outside agencies such as the University of North Carolina at Chapel Hill and the Town of Chapel Hill to implement programs to better benefit the community.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- An increase of \$11,000 for a temporary Communications Specialist to assist with the steadily increasing communications duties (graphic design, outreach, marketing, videography, social media, etc.) related to new and expanding programs department-wide.

Dental Health Division

Major Services

- Provide routine dental treatment including fillings, extractions and cleanings to residents of Orange County primarily to patients who are Medicaid eligible and to those who meet the Federal Poverty Guidelines.
- Provide preventative dental services with a primary focus on children through application of fluoride varnish and dental sealants.
- Provide emergency dental treatment to patients who experience pain/infection and swelling.
- Provide dental education to Orange County residents, emphasizing childcare facilities and elementary schools with a higher percentage of children on free or reduced lunch program.

FY 2015-16 Outcomes

- Hired 2nd fulltime dentist, dental assistant, and office assistant to increase capacity to serve more economically disadvantaged children and adults in Orange County.
- Recipient of NCDHHS, Oral Health Section Aid-to-County funding to develop school-based fluoride rinse and sealant projects and further develop perinatal oral health program.
- Recipient of Delta Dental Foundation grant to aid in quality pediatric dental service provision
- Implement four fluoride rinse initiatives and one sealant project in Orange County schools with a high percent of children on the free and reduced lunch program.
- Continued implementation of the baby and prenatal oral health programs (bOHP and pOHP)

Health Department – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide dental screening and oral health education in Orange County Schools					
Number of children received oral health screening and education in schools	400	110	200	300	300
Service: Provide dental care to economically disadvantaged Orange County Residents					
Number of total dental patient visits	6,506	6,131	8,500	7,500	7,500
Percent of Medicaid/Health Choice visits	28%	33%	45%	33%	40%
Percent self-pay visits	62%	58%	45%	53%	50%
Number of sealants	804	1,010	1,200	1,100	1,100
Service: Increase total percentage of pediatric patients served					
Percentage of pediatric patient visits	n/a	39%	50%	45%	50%
Percentage of pediatric visits age 0 to 3	n/a	12%	20%	15%	15%
Percentage of pediatric visits age 4 to 17	n/a	27%	30%	30%	35%
Service: Increase total number of dental services provided to prenatal patients					
Total number of services provided to prenatal patients	n/a	n/a	600	400	600

FY 2016-17 Objectives

- Continue providing dental health education to school age children
- Continue providing dental services to economically disadvantaged adults
- Increase number of Medicaid and Health Choice pediatric patients that receive dental care
- Increase percentage of pediatric visits for children age 0 to 3
- Increase number of sealants placed with increased number of pediatric patients
- Increase number of dental services provided to prenatal patients

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- Funding for the implementation of Fluoride Mouth Rinse Program in four Orange County schools with a high percentage of children on reduced and free lunch program.
- Funding for the implementation of Sealant Project in one Orange County school with a high percentage of children on reduced and free lunch program.
- An increase of \$33,336 in Self-Pay revenue due to the addition of the additional dental team approved in FY2015-16.

Health Department – continued

Health Promotion and Education Services Division

Major Services

- Community assessment, engagement, and coalition building.
- Policy development, planning, evaluation and implementation for community health priorities.
- Health-related grant support, program development and referral services for community partners.

FY 2015-16 Outcomes

- Continued to execute Board of Health Strategic Plan in concert with Healthy Carolinians' annual action plans with four new health policies, practices or interventions being implemented.
- The 2015 Community Health Assessment process obtained 1,714 health opinion surveys (166 door-to-door and 1,547 online), 5 focus groups (55 voices), 4 community listening sessions and 20 subject matter expert surveys. Prioritization was done at Healthy Carolinians of Orange County's annual meeting where the three areas of Social Determinants of Health (with focus around Access and Poverty), Physical Activity and Nutrition, and Mental Health and Substance Abuse were chosen as the 2015-2019 priority areas.
- Hired a four person, part-time Family Success Alliance zone navigator team of peer coaches to engage directly with families and communities to support child and family success. Navigator team has enrolled over 30 families to date.
- Hosted a screening of "Raising of America" to focus on the importance of early childhood, with over 65 community members in attendance.
- Sponsored a K-Readiness program for 66 children in both zones of the Family Success Alliance. Assessments showed significant growth with 9% of students assessed with a proficient level of readiness at the start of the program and 67% with a proficient level of readiness at the end of the program.
- Lead applicant for a Triangle United Way grant of \$200,000 to build programming capacity in the two pilot zones of the Family Success Alliance and to support collective impact development and trainings for the Advisory Council, work groups and partners.
- Built partnerships with outside agencies to provide financial support to zone schools and organizations, including \$5,627 from the Friends of the Orange County Library for Books on Break at New Hope Elementary and \$10,000 from a private foundation for the 2016 kindergarten readiness program.
- Received an OCHD Innovation grant to pilot increased transportation options for families by subsidizing and training families to use Uber, the ride share app.
- Held two consumer- focused Health Literacy trainings in conjunction with Department on Aging with 30 participants and 12 resource organizations; with each participant receiving a copy of "Talking with Your Doctor: A Guide for Older People"(National Institute on Aging).
- Health Promotion and Education Services provided regular awareness and education information through social media, webpages, newsletters, and earned media. Listservs were also used to provide customers, consumers, and partners with emerging information. Reports such as the Healthy Carolinians Annual newsletter and Family Success Alliance Gap Analysis showcased community data and collaborative partnerships.

Health Department – continued

- Trained 161 first responders in the use of naloxone, purchased 20 kits for trained agencies, and had 4 reports of reversals by law enforcement.
- Received the NC Association of County Commissioners Excellence in Innovation award for county's collaboration with EMS and law enforcement to equip first responders with naloxone.
- Received approval from the Board of Health for a Safe Syringe Initiative to provide clean syringes and disposal of used syringes to reduce rates of infectious disease.
- Conducted research on the connections between health and the criminal justice system, meeting with criminal justice stakeholders, touring the jail, and attending Community Resource Court to inform strategies to improve health of incarcerated and formerly incarcerated persons.
- Piloted a "Health in All Policies" approach with the newly created Criminal Justice Resource Office
- Based on evaluation data, expanded smoking cessation programs to increase satisfaction, reach of vulnerable populations, and quit rates. Examples of specific populations reached include: people with Serious and Persistent Mental Illness (Club Nova), people struggling with substance abuse (Freedom House), and people experiencing homelessness (IFC shelter and Project Connect).
- Provided technical assistance and cessation support for smoke-free multi-unit housing initiatives, hosting a training attended by 22 people representing 10 properties in July 2015 and providing direct assistance thereafter.
- Trained TRU youth to advocate for tobacco prevention and control including housing and retail. TRU youth audited local tobacco retailers, educated their general assembly members on policy issues, and successfully appealed to the Board of Health to take action on regulating use of e-cigarettes in public places.
- Assessed the health impact of asthma in Orange County, and within the Family Success Alliance Zones, and launched the Healthy Homes pilot to reduce environmental asthma triggers in the home.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projecte d	2016-17 Budget
Service: Community Health Assessment					
Community Health Assessment/State of the County Health Report	1	1	1	1	1
Service: Policy Development					
New health-related policy or practice implemented	1	2	2	4	4

FY 2016-17 Objectives

- Continue to execute Board of Health Strategic Plan in concert with Healthy Carolinians' annual action plans with two new health policies, practices or interventions being implemented.
- Coordinate and lead Healthy Carolinians' subcommittees in the development of the Community Health Action Plans and two evidence-based initiatives to address the three

Health Department – continued

priority areas identified by the community: social determinants of health with priority around access and poverty, mental health and substance abuse, and physical activity and nutrition.

- Evaluate the department and county implementation of naloxone access policies and train remaining LEO agencies for full deployment in Orange County.
- Based on evaluation data, sustain smoking cessation programs to maintain satisfaction, reach of vulnerable populations, and quit rates.
- Continue to provide technical assistance and cessation support for smoke-free multi-unit housing initiatives.
- Continue to train TRU Youth to advocate for tobacco prevention and control policies and be peer educators with a focus on e-cigarettes and the proposed Board of Health Rule prohibiting e-cigarettes in Restaurants and bars.
- Evaluate the health impact of Healthy Homes on asthma-related outcomes, especially within the Family Success Alliance Zones.
- Expand out of school time programming with school and community partners in the two pilot zones of the Family Success Alliance to support child and family success.
- Work with FSA partners to continue to build and strengthen the cradle to college and career pipeline consistent with FSA strategic plan and prioritized indicators.
- Navigator team will enroll and engage with an additional 90 FSA families.
- Continue to seek grant funding to build programming and evaluation capacity in the two zones of the Family Success Alliance and to support collective impact development and trainings for the Advisory Council, work groups and partners.
- Begin using the Efforts to Outcomes database through our United Way collaborative to track and evaluate activities and outcomes.
- Provide health education and information through collaborations with community partners and communications channels including: outreach events; the website; social media; earned media; and paid advertising.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- An increase of \$105,000 in County General Funds for the Family Success Alliance, which will support increased summer and afterschool programming for cohorts 1 and 2, and an increase of 0.5 FTE navigator staffing to account for summer 2016's larger kindergarten readiness cohort.
 - o Outside of county funds for the Family Success Alliance, the entire initiative budget includes a significant increase of \$130,250 in in-kind support since the start of FY 2015-16. This includes a full time Evaluation Manager position and operating costs that will be funded by UNC-Chapel Hill, and housed within the FSA team.
- An additional 1.0 FTE Public Health Educator position, which will be responsible for expanding the Healthy Homes initiative that was started during FY2015-16. This program assists children with asthma (and their families) in ways to improve air quality within the home and improve the overall quality of life for children with asthma.

Health Department – continued

Environmental Health Division

Major Services

- Assuring proper construction and operation of septic systems and wells through permitting, evaluation, and inspection.
- Providing water sampling services for private water supply wells.
- Assuring proper food-handling and food safety in restaurants and other businesses through permitting, evaluation, and inspection. Evaluation and inspection of childcare centers, rest homes, and schools and other establishments.
- Environmental investigation and assuring abatement of childhood lead hazards.
- Assuring safe public swimming pools through permitting and regular inspections.
- Assuring proper operating of septic systems and safe water supplies in mobile home parks via an annual inspection.
- Migrant Housing Inspections conducted annually.

FY 2015-16 Outcomes

- Increased efforts in septic system inspections program (Wastewater Treatment Management Program or WTMP) to accomplish 100% of the required WTMP.
- Increased collection rate for WTMP fees and Mobile Home Park fees from less than 70% to 97% using the continued process implemented with the County Attorney's office.
- Achieved 100% inspection rate in the Food & Lodging Program.
- Newly constructed wells are sampled within 30 days of the issuance of the Certificate of Completion and results are reported to the owners.
- Began Healthy Homes inspection to identify and reduce environmental asthma triggers.
- Declared January as Radon Action month. Distributed free sample kits to citizens for radon detection.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Inspection and permitting of on-site wastewater systems (septic systems)					
Collection rate for WTMP fees	97%	98%	97%	97%	97%
Failure rate of septic systems observed during WTMP inspections	6%	5%	5%	5%	5%
Number of septic system repairs completed	135	100	100	100	100
Number of septic systems permitted and approved for use	153	170	161	161	181
Percentage (number) of existing septic systems inspected in WTMP	94%	100%	100%	100%	100%

Health Department – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
program					
Average time required for issuing permits (in days)	13	12	12	12	12
Service: Inspection, permitting and sampling water supply wells					
Number of wells constructed and approved for use	133	166	160	160	179
Number of water samples collected and results reported to well owners	1,219	1,176	900	900	900
Service: Inspection and permitting of restaurants and other establishments					
Percentage of restaurant inspections completed	100%	100%	100%	100%	100%
New restaurant permits issued	52	39	30	30	33
Review time for new restaurant plans (in days)	30	30	30	30	30
Public Swimming Pools Inspected	138	136	140	140	140
Day Cares Inspected	160	142	160	160	160

FY 2016-17 Objectives

- Inspections: Complete 100% of the required Septic System program and Food & Lodging program inspections.
- Maintain database of wells and water sample records by address.
- Maintain at least a 95% collection rate for WTMP fees by adhering to the collection process developed with the county attorney's office.
- Improved Customer Service:
 - o Reduce time from application to permit issuance to 12 days or less
 - o Reduce response time for complaints to within 48 hours

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- The 2nd year of planned fee increases for all on-site wastewater and well programs in an effort to achieve full cost recovery within three years through a phased increase approach. The FY2016-17 budgeted fee revenue equates to an 11% increase over the FY2015-16 fee revenue.
- Fee increases for Public Swimming Pool Permitting, Public Swimming Pool Plan Review and Tattoo Artist permitting.
- Continued funding for a time-limited Property Development Technician, a position which was approved by the Board of County Commissioners during FY2015-16.
 - o Corresponding movement of a permanent 0.5 FTE Property Development Specialist from Health to the Planning & Inspections Department.

Health Department – continued

- o Transfer of \$60,000 from the Central Permitting Capital Project to cover all personnel costs associated with the position.

Personal Health Services Division

Major Services

- Investigation, prevention and control of communicable diseases.
- Preventive clinical services: Immunizations, Family Planning, Breast and Cervical Cancer Screening, Prenatal and Well Child care.
- Diagnosis and treatment of acute and chronic health conditions.
- Diagnosis/treatment services for sexually transmitted infections and tuberculosis.
- Care coordination/management services for at-risk pregnant women and children with special health care needs; post-partum/newborn home visiting services.
- Education and support services for pregnant women and mothers of infants.
- Medical Nutrition Therapy and Diabetes Self-Management Education.
- Management of language services, training, policies, and outreach.
- Breastfeeding education and support services for women.
- Counseling services for pregnant women with psychosocial issues.

FY 2015-16 Outcomes

- More than 99% of Health Department employees received influenza vaccination.
- Piloted program for coordinated integrated behavioral health care to address mental health, life stressors, and crisis and stress related physical symptoms as part of OCHD clinical health care services.
- Public Health Nurses participated in Healthy Homes program to identify asthma triggers and provide asthma education and chronic disease care management services.
- In partnership with Emergency Management, completed full-scale Preparedness Exercise
- Designated Breastfeeding Friendly Clinic

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide Population based Pregnancy Care Management and Care Coordination for Children					
Number of at risk pregnant women receiving pregnancy care management services to improve birth outcomes.	334	291	300	300	300
Number of at risk children receiving care coordination for children services to improve health outcomes.	563	559	560	560	560

Health Department – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Service: Detection, Control and Prevention of Communicable Disease *					
% of patients with latent TB infection completing treatment	80% (CY 13)	89% (CY 14)	92% (CY 15)	92%	93%
% of 2-3 year old health department clients with up-to-date immunizations	97% (Oct. 13- Sept. 14)	97% (Oct. 14- Sept. 15)	95%	97%	97%
Service: Provide Preventive and Primary Health Care to underserved residents of Orange County					
# of primary care visits	979	1,431	1,300	1,300	1,400
% of clients choosing long-acting, reversible contraceptive	N/A	12.6%	N/A	14%	15%
Service: Provide Diabetes Self-Management Education (DSME) Classes					
% completing 9 of 10 hours of DSME program	80%	81%	83%	82%	83%
% with improved blood glucose control at the 3mos f/u appointment (completing all 10 hours of DSME)	79%	77%	80%	77%	80%

FY 2016-17 Objectives

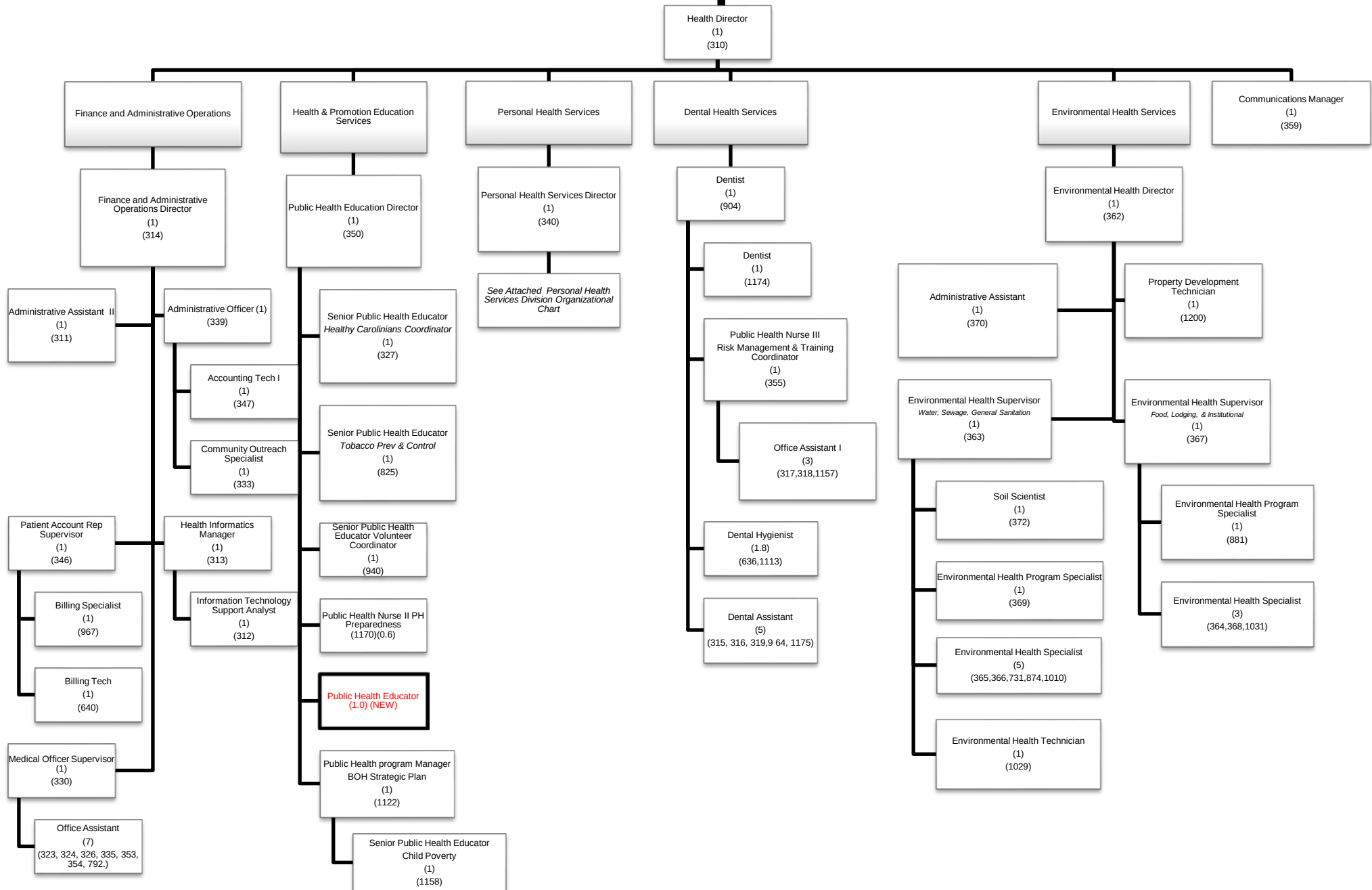
- Increase service delivery in all clinical programs by 5%
- Increase Newborn/Post-partum home visits by 10%

Budget Highlights

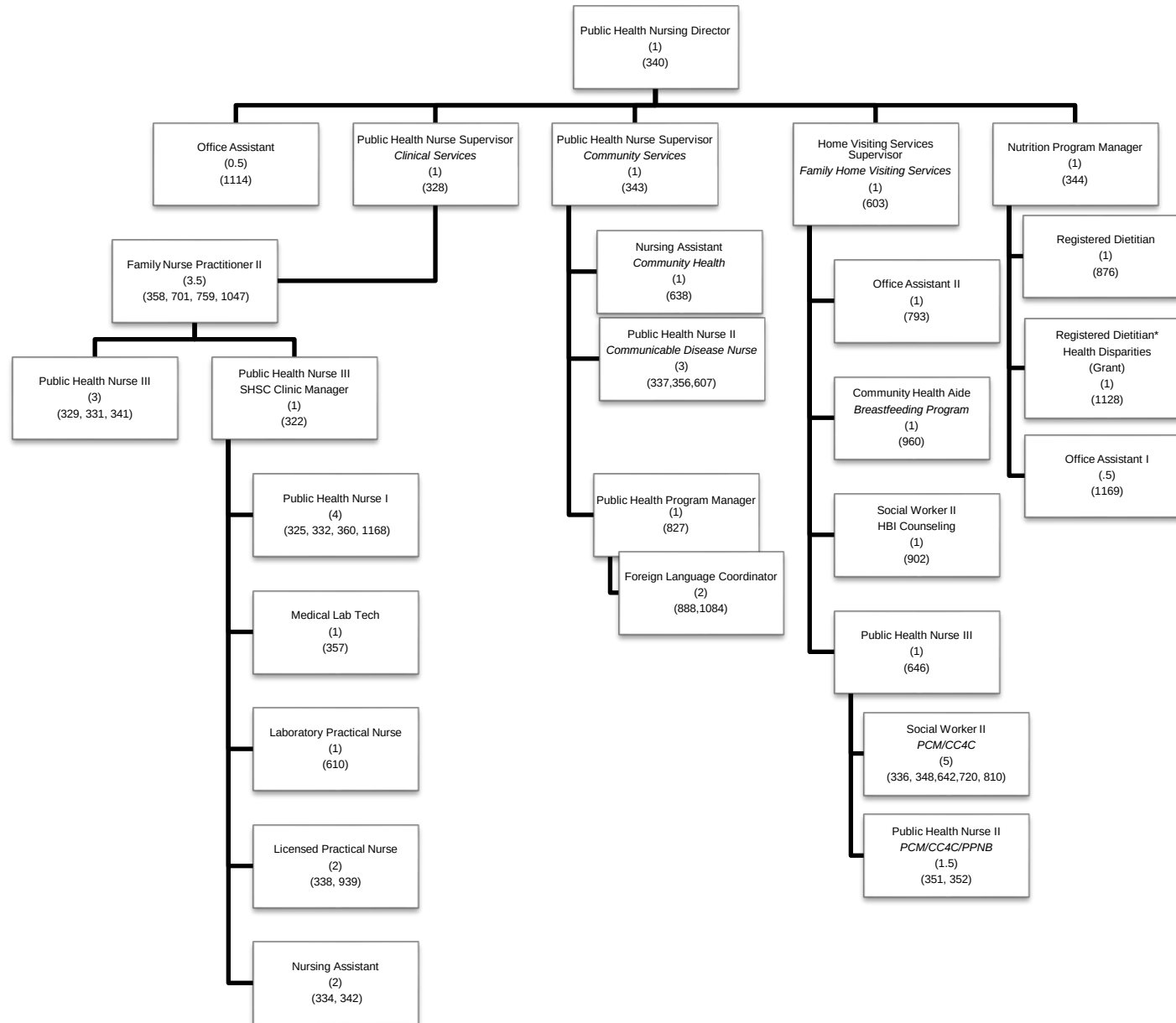
The FY2016-17 Commissioner Approved Budget includes:

- An increase of \$14,404 to the Lab Services account due to an increase in the number of complex cases, which require more lab testing.
- An increase of \$82,034 in the Contract Services account due to increased use of interpreters/translation services, the addition of a contract with UNC Hospitals for bi-lateral tubal ligations, and the addition of a contract with community medical providers to provide primary care services to uninsured men in northern Orange County.
- An increase of \$30,000 in Medicaid Maximization Funds which are being appropriated to fully fund the bi-lateral tubal ligation contract.
- An increase of \$11,000 in Non-Permanent personnel for an additional temporary Spanish interpreter.

Health Department



Health Department – Personal Health Services Division



Housing, Human Rights, and Community Development

Phone Number: (919) 245-2490

Website: <http://www.orangecountync.gov/departments/hhrdc/index.php>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 460
Personnel Services	208,893	192,323	201,140	179,293	452,957	418,591
Operations	13,252	26,500	26,500	12,005	81,750	100,750
Capital Outlay	701	0	0	0	0	0
Total Expenditures	\$ 222,847	\$ 218,823	\$ 227,640	\$ 191,298	\$ 534,707	\$ 519,341
Offsetting Revenues	0	0	0	250	0	0
County Costs (net)	\$ 222,847	\$ 218,823	\$ 227,640	\$ 191,548	\$ 534,707	\$ 519,341
By Category (Community Development Fund)						Accounts: 4703 & 4730
Personnel Services	129,630	127,070	127,070	129,630	125,204	125,204
Operations	1,015,963	464,655	464,655	1,015,963	676,255	676,255
Capital Outlay	702	0	0	702	0	0
Total Expenditures	\$ 1,146,295	\$ 591,725	\$ 591,725	\$ 1,146,295	\$ 801,459	\$ 801,459
Offsetting Revenues	(1,258,686)	(385,274)	(385,274)	(1,258,686)	(388,954)	(388,954)
County Costs (net)	\$ (112,391)	\$ 206,451	\$ 206,451	\$ (112,391)	\$ 412,505	\$ 412,505
By Category (Section 8 - Housing Fund)						Account: 4800
Personnel Services	439,771	533,903	520,278	533,903	378,142	349,316
Operations	41,777	52,200	65,825	52,200	68,850	68,850
Capital Outlay	1,223	0	0	0	0	0
Rental Assistance	3,325,492	4,321,595	4,321,595	4,321,595	3,920,704	3,920,704
Total Expenditures	\$ 3,808,264	\$ 4,907,698	\$ 4,907,698	\$ 4,907,698	\$ 4,367,696	\$ 4,338,870
Offsetting Revenues	(3,530,602)	(4,659,912)	(4,659,912)	(4,659,912)	(4,336,030)	(4,336,030)
County Costs (net)	\$ 277,662	\$ 247,786	\$ 247,786	\$ 247,786	\$ 31,666	\$ 2,840
Total HHRCD and Related Expenditures	\$ 5,177,405	\$ 5,718,246	\$ 5,727,063	\$ 6,245,291	\$ 5,703,862	\$ 5,659,670

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Program (General Fund)						
HHRCD Administration	0	0	0	0	312,059	292,693
Human Rights and Relations	222,847	218,823	227,640	191,298	222,648	226,648
Total Expenditures	\$ 222,847	\$ 218,823	\$ 227,640	\$ 191,298	\$ 534,707	\$ 519,341
Offsetting Revenue	0	0	0	250	0	0
County Costs (net)	\$ 222,847	\$ 218,823	\$ 227,640	\$ 191,548	\$ 534,707	\$ 519,341
Total Expenditures	\$ 222,847	\$ 218,823	\$ 227,640	\$ 191,298	\$ 534,707	\$ 519,341
By Program (Community Development Fund)						
Urgent Repair Program	147,879	146,809	146,809	147,879	273,328	273,328
HOME Program	998,416	444,916	444,916	998,416	528,131	528,131
Total Expenditures	\$ 1,146,295	\$ 591,725	\$ 591,725	\$ 1,146,295	\$ 801,459	\$ 801,459
Offsetting Revenue	(1,258,686)	(385,274)	(385,274)	(1,258,686)	(388,954)	(388,954)
County Costs (net)	\$ (112,391)	\$ 206,451	\$ 206,451	\$ (112,391)	\$ 412,505	\$ 412,505
Total Expenditures	\$ 1,146,295	\$ 591,725	\$ 591,725	\$ 1,146,295	\$ 801,459	\$ 801,459
By Program (Section 8 Housing Fund)						
Section 8 Housing	3,808,264	4,907,698	4,907,698	4,907,698	4,367,696	4,338,870
Total Expenditures	\$ 3,808,264	\$ 4,907,698	\$ 4,907,698	\$ 4,907,698	\$ 4,367,696	\$ 4,338,870
Offsetting Revenue	(3,530,602)	(4,659,912)	(4,659,912)	(4,659,912)	(4,336,030)	(4,336,030)
County Costs (net)	\$ 277,662	\$ 247,786	\$ 247,786	\$ 247,786	\$ 31,666	\$ 2,840
Total Expenditures	\$ 3,808,264	\$ 4,907,698	\$ 4,907,698	\$ 4,907,698	\$ 4,367,696	\$ 4,338,870

Housing, Human Rights and Community Development Department - continued

Mission Statement

The primary mission of the Orange County Housing, Human Rights and Community Development Department is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

Housing, Human Rights and Community Development: Administration Division

Major Services

The Housing, Human Rights and Community Development Administration Division (HHRCD) is a new Division within the Department's budget that allows the Department to more appropriately align existing staff, services and costs allocated to programs and operations. The Division includes three existing positions, the Director, a Housing Programs Manager and an Administrative Assistant. The Division provides overall support for all the programs and services provided by the Department. This includes developing and implementing policies and procedures for operations; program monitoring, streamlining and enhancements to improve service delivery, as well as compliance activities to meet requirements of local, state, federal and private funding sources,

FY 2016-17 Fiscal Year Objectives

- Establish, implement and or update program policies and procedures for funded programs to meet all compliance requirements including the Administrative Plan for the Housing Choice Voucher Program, the HOME Program, the Rehabilitation Program, Urgent Repair and Fair Housing, as well as for internal operations.
-
- With the approval of the *2016 – 2020 Affordable Housing Strategic Plan (AHSP)* by the Board of Orange County Commissioners, the major 2016 -17 fiscal year objective will be to identify resources and provide support in the development and implementation of a detailed workplan and performance measures for the AHSP through collaborations and partnerships with county agencies, nonprofits, the public and private sectors, the Towns and communities in Orange County, service populations and the community at-large.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Moving HHRCD administrative personnel and related operations into the General Fund and out of fund 33 Housing Fund
- Increase for Rebuilding Triangle Together contract (\$15,000), previously requested through outside agency process. Rebuilding Triangle Together services are also budgeted under the HOME program

Housing, Human Rights and Community Development: Housing Choice Voucher Program (HCV) (Section 8) Division

Major Services

- Assist low/moderate income families and individuals in obtaining safe, decent, and sanitary housing at reasonable rents.

Housing, Human Rights and Community Development Department - continued

- Provide rent subsidies to low-income families and individuals leasing standard housing in the County.

FY 2015-16 Outcomes

- Improved the performance rating of the HCV Program by the U.S. Department of Housing and Urban Development. Opened and closed the HCV Program waiting list and received 840 applications over the three (3) day period. Worked to increase the number of leased rental units toward a goal to provide rent subsidies to 590 low-income families by fiscal year end to enable them to obtain standard, affordable rental housing in the County.
- Provided program information and outreach to interested landlords and clients, to maintain and increase the number of units available for rent by program participants. Initiated a Resident Advisory Group for program participants to have input into the HCV Program in partnership with nonprofit housing providers. Began full implementation of an enhanced HCV (Section 8) Homeownership Program for low-income program voucher holders to increase participation in this opportunity by eligible participants able and willing to reach for it. Currently there are two Section 8 voucher holders that have purchased a home in prior fiscal years.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-2016 Projected	2016-17 Budget
Service: Provide rent subsidies to low-income families and individuals leasing standard housing in the County.					
Number of eligibility interviews, rental subsidies to low-income households, and annual housing inspections administered	569	535	610	590	600

FY 2016-17 Fiscal Year Objectives

- Provide rent subsidies to an average of 600 low-income families to enable them to obtain standard, affordable rental housing in the County.
- Conduct annual housing inspections and income re-certifications to ensure decent safe and sound housing and eligible program beneficiaries.
- Provide complete program information and develop and provide incentives to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.
- Provide counseling services and Individual Development Accounts to at least 15 program participants and graduate at least three (3) additional homebuyers into the Housing Choice Voucher (Section 8) Homeownership Program.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Moving HHRCDC administrative staff and related operations out of fund 33 Housing Fund and into its own division in the General Fund
- Rental assistance revenue and expenditures budgeted on a 600 rental unit basis.

Housing, Human Rights and Community Development Department - continued

Housing, Human Rights and Community Development: HOME Investment Partnership Program

Major Services

- Housing Rehabilitation Program
- New Construction Partnerships
- First-Time Homebuyer Programs
- Acquisition Rental Housing

FY 2015 – 16 Outcomes

- Reduced the number of substandard housing units occupied by low and moderate income families with housing code violations.
- Facilitated the creation of first-time homebuyer families who are below 80 percent of area median income.
- Facilitated the provision of affordable rental housing for families at or below 50 percent of the area median income including those who were homeless or at risk of homelessness.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Housing Rehabilitation Program					
Number of substandard housing units improved through rehabilitation	12	6	0	0	8
Service: First-Time Homebuyer Programs					
Number of new first-time homebuyers	10	15	11	11	12
Service: New Construction Homeownership Partnership					
Number of housing units constructed for purchase by low – moderate income families		4	11	11	12

FY 2016-17 Fiscal Year Objectives

- Provide first-time homebuyer opportunities for 12 low and moderate income families.
- Rehabilitate six to eight substandard housing units.
- Ensure compliance for program beneficiaries and affordability period of HOME assisted units.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase for homeownership and rehabilitation projects (+\$84,150)

Housing, Human Rights and Community Development Department - continued

Housing, Human Rights and Community Development: Urgent Repair Program

Major Services

- Housing Rehabilitation Services limited to addressing the repair needs that pose a threat to the life, safety, and/or health of low-income senior and or disabled occupants, or that address accessibility modifications for a disabled occupant.

FY 2015-16 Outcomes

- Reduce the total number of substandard dwellings in the County.
- Address immediate health and safety repair needs for 25 low-income families in the County particularly those that are elderly and/or have disabilities and conducted inspections of over 25 housing units for selection of units that meet the state rehabilitation program.
- Complete inspections as needed for Rapid Re-housing housing services provided through the Department of Social Services and for nonprofits.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Repair needs that pose a threat to the life, safety, and/or health of low-income occupants, or that address accessibility modifications for a disabled occupant.					
Number of dwelling units with immediate health, safety, or accessibility issues.	17	20	25	21	60

FY 2016-17 Fiscal Year Objectives

- Repair 60 or more dwelling units occupied by disabled and/or elderly residents that contain health, safety, and or accessibility issues and complete rehabilitation of three to five substandard housing units under the state rehabilitation program.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase for urgent repair projects (\$125,000) to reduce or eliminate the waitlist of residents that have requested repair services, as identified in the affordable housing strategic plan.

Housing, Human Rights and Community Development: Human Relations Division

Major Services

- Prevent discriminatory practices in Housing and Public Accommodations through education and outreach on civil rights laws, the Orange County Civil Rights Ordinance and Title VII of the Civil Rights Act of 1964.

Housing, Human Rights and Community Development Department - continued

- Provide technical assistance and training to the business community, community based organizations, and individuals regarding equal opportunity, fair housing, equal access and civil rights in addition to social justice issues such as gender equality and immigrant rights.
- Research, advocate and make recommendations for policies, programs and/or funding that will improve social justice for the Orange County community.
- Provide staff support to the Orange County Human Relations Commission.
- Identify Limited English Proficient (LEP) communities in Orange County; assess their needs, and conduct outreach to those communities to enable improved access to county government services.

FY 2015 - 2016 Outcomes

- Received twenty fair housing complaint inquiries and six (6) were accepted for investigation. Closed four (4) housing discrimination and an additional two (2) complaints are expected to be settled.
- Conducted eleven fair housing workshops or presentations to non-profit community based organizations in the County as well as tabling at local festivals and fairs. Participated in three (3) Regional Fair Housing Month programs.
- Assisted the Human Relations Commission with 1) Human Relations Month activities; 2) the 26th Annual Pauli Murray Award Ceremony; 3) Annual Community Read and 4) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Created and distributed fair housing brochures translated in Burmese and Karen languages and participated in fair housing outreach activities in partnership with the Karen Community of North Carolina.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Prevent discriminatory practices in housing and public accommodations.					
Number of Complaints Received	27	10	10	10	10
Number of Cases Initiated	9	10	6	10	10
Number of Workshops and Presentations	36	20	15	20	20
Service: Provide technical assistance and training regarding equal opportunity, fair housing, equal access and civil rights.					
Organizations and Agencies receiving technical assistance	10	15	10	15	15
Service: Assess the needs and conduct outreach to Limited English Proficient (LEP) communities.					
Number of LEP Outreach Activities	8	10	10	10	10

FY 2016 - 17 Fiscal Year Objectives

- Implement the County Fair Housing Action Plan with milestones that considers the findings of the Analysis of Impediments.
- Receive housing and public accommodation discrimination complaints and resolve 75% within the 100 day standard.

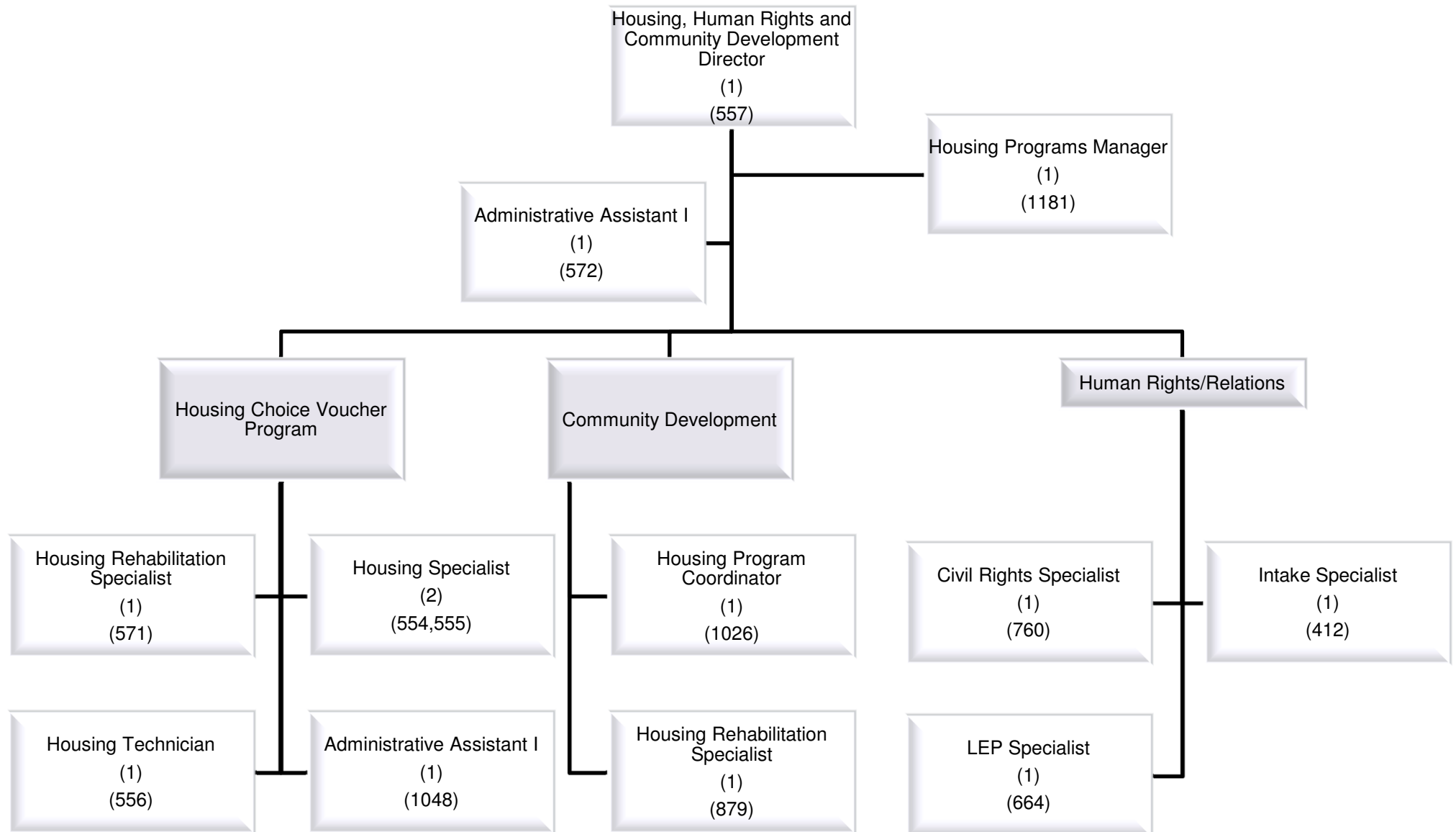
Housing, Human Rights and Community Development Department - continued

- Assist the Human Relations Commission with 1) Planning Human Relations Month activities including the Pauli Murray Awards Program; and 2) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Increase educational outreach in the community regarding the Orange County Civil Rights Ordinance and protected classes including sexual orientation.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes an increase for My Brother's Keeper contract (\$4,000), previously requested through outside agency process.

Housing, Human Rights & Community Development



Human Resources

Phone Number: (919) 245-2550

Website: http://www.orangecountync.gov/departments/human_resources/index.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 250
Personnel Services	733,576	838,080	828,948	696,187	877,215	816,775
Operations	78,211	107,047	108,981	105,685	132,276	120,876
Capital Outlay	0	0	4,900	0	0	0
Total Expenditures	\$ 811,787	\$ 945,127	\$ 942,829	\$ 801,872	\$ 1,009,491	\$ 937,651
County Costs (net)	\$ 811,787	\$ 945,127	\$ 942,829	\$ 801,872	\$ 1,009,491	\$ 937,651
Total Human Resources and Related Expenditures	\$ 811,787	\$ 945,127	\$ 942,829	\$ 801,872	\$ 1,009,491	\$ 937,651

Mission Statement

The mission of the Human Resources Department is to support the goals and challenges of Orange County by providing a full-range of comprehensive human resource services and programs which promotes an inclusive culture and work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. We will enable Orange County to attract, develop and retain a competent, diverse and customer service orientated workforce. The Human Resources Department is committed to working with the Board of County Commissioners, the County Manager and Departments in identifying and responding to the changing needs and will seek and provide solutions to workplace issues that support and optimize the operating principles of Orange County. We will provide leadership and guidance in the development, implementation, and equitable administration of policies and procedures, thus fostering a positive work environment.

Major Services

- Ensuring that employees are given the tools, training and motivation to operate in the most efficient and effective manner.
- Promoting and recruiting the best qualified people, recognizing and encouraging the value of diversity in the workplace.
- Providing a competitive salary and benefits package and developing the full potential of our workforce by providing training and development for career enhancement.
- Providing a work atmosphere that is safe, healthy, and secure and conscious of long-term family and community goals.
- Establishing, administering and effectively communicating sound policies, rules and practices that treat employees with dignity and equality while maintaining company compliance with employment and benefit laws and the Orange County Code of Ordinances.

FY 2015-16 Outcomes

Staff Development and Training

- Developed a comprehensive Supervisor Development Training program. This program is comprised of three modules, Stepping Up to Supervision, Supervisor Orientation and Fundamentals of Supervision. Each module has three classes and are instructed by Human

Human Resources – continued

Resources Staff and Capital Associated Industries. Guilford County, Town of Chapel Hill and Orange County have also worked together assisting each other by instructing in other jurisdictions in special areas of instruction.

- Continued the delivery of Fish! Philosophy experiences to County employees; specific training was provided to Asset Management Services and Information Technology Services.
- Conducted What's my style? and What's my leadership style? Personality Assessment Training with the Department of Environment, Agriculture, Program and Recreation employees.
- Implemented a new employee recognition program rooted in the Fish! Philosophy. The "I Have IT" program allows employees to recognize peers, managers and/or leadership for demonstrating the four principles of the Fish! Philosophy in a timely manner.
- Continued conducting New Employee Orientation within first 30 days of employment (not including the Sheriff's Office).

Classification and Pay

- Completed a Compression Study to define and validate compression issues within Orange County.
- Prepared Classification and Pay Study timeline and action plan to complete the classification review and job analysis of 1/3 of Orange County positions and to date have reviewed 17 positions and initiated the formal job study analysis of 264 positions.
- Implemented a new County Internship Program. At least three internships will be offered this spring through Human Resources. The goal is to offer approximately 16 opportunities in the next year.

Benefits and Wellness

- We will offer biometric screenings in late FY 2015-16, offering incentives for completing a health survey.
- In early FY 2015-16, a variety of activities were offered to County employees focusing on physical activity and stress management under the theme *Fit in 15!* Flu clinics were held for employees.
- Implemented a new approach to the Employee Appreciation and Wellness Lunch, which allowed employees a choice of events; three events were held at various times, two in Chapel Hill and one in Hillsborough, allowing for greater participation for Chapel Hill employees.
- Contracted with Selerix Systems, Inc. and worked with Information Technology Services staff to prepare for ACA Reporting requirements.
- Developed a proposal for a Retiree Recognition Program, requesting funding for FY 2016/17.

Recruitment and Selection

- Implemented a new Request to Fill process which has allowed timely response to departments requesting to fill a vacancy.
- Processed employment applications submitted via NEOGOV and referred pool of qualified candidate to Department's Hiring Manager within 2.1 days of posting closing. This was 93 days in the previous year.
- Participated as facilitator for Oral Boards when requested by Departments.

Employment Programs

- Successfully participated in the 2015 DOT Drug Audit.
- Four additional job study validations were completed by Job Ready Services.
- Assisted employees with Reasonable Accommodation Requests.

Human Resources – continued

- Ensured classifications with physical requirements were evaluated and updated appropriately through the Fit for Duty program. Effectively lowered the cost associated with medical insurance and worker compensations claims by ensuring new hires and existing employees were able to meet the physical requirements for positions.
- Continued to educate employees on the drug and alcohol testing process, drug awareness and reasonable suspicion by providing training at the New Employee Orientation and training for supervisors and managers.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Staff Development and Training					
Total number of training courses offered	101	108	150	135	150
Total number of training participants	731	1,325	1,000	1,300	1,500
Total number of employees completing Supervision Training	n/a	n/a	140	132	140
Number of employees receiving I Have IT Award	n/a	n/a	120	70	100
WPPR processed	907	947	915	915	964
Classification and Pay					
Reclassification reviews completed	n/a	7	73	n/a	n/a
Equity Retention Adjustments completed	n/a	7	24	n/a	n/a
Number of Class and Pay Study positions reviewed	n/a	n/a	n/a	17	264
Number of Class and Pay Study recommendations implemented	n/a	n/a	n/a	n/a	281
Number of County Wide Internship participants	n/a	n/a	n/a	3	16
Benefits and Wellness					
Percentage of employees completing the online Health Assessment (loss of incentives in 1/2014)	25%	25%	25%	25%	35%
Flu Clinic Participants	207	196	219	216	235
Number of employees participating in Wellness Initiative	500	500	550	550	n/a
Number of Biometric Screenings conducted	356 (incentives provided)	98	150	150	200
Number of Health Insurance Enrollments within 30 days of hire	n/a	n/a	n/a	100	100
Magellan EAP Participants (in-person counseling and phone consultation)	202	115	n/a	176	n/a
Recruitment and Selection					
Number of Request to Fills (RTF) processed	n/a	n/a	n/a	210	210
Average number of days to process RTF	n/a	n/a	12.0	2.1	2.1
Number of Recruitments / Postings	154	167	200	228	225
Number of Job Posting Hits/Views	n/a	n/a	n/a	116,194	117,000
Number of applications received	7,980	6,703	8,000	10,056	10,000
Average number of days to screen and refer applications to Hiring Manager	n/a	n/a	n/a	1.4	1.4
Number of applications received (% women)	n/a	n/a	n/a	72.57%	n/a
Number of applications received (% minority race)	n/a	n/a	n/a	55.60%	n/a
Number of referrals	n/a	n/a	n/a	4,332	4,500
Percentage of applicants referred	n/a	n/a	n/a	43.00%	50.00%
Employment Statistics					
Total number of full time permanent employees	820	859	865	900	900
Turnover Rate	8%	9%	12%	13%	8%

Human Resources – continued

FY 2016-17 Objectives

- Ensure that workforce planning and employment activities and compensation and benefits programs are compliant with applicable federal and state laws and regulations and the Orange County Code of Ordinances.
- Evaluate compensation policies/programs including pay structures, performance based pay, internal and external equity and benefit programs and provide information and proposed resolution if applicable to the County Manager and the Board of County Commissioners.
- Conduct job analyses to create and/or update job descriptions and identify job competencies as essential criteria for hiring, retaining and promoting County employees. Ensure that positions are appropriately classified and graded and that employees are compensated accordingly.
- Develop, implement and evaluate recruitment, hiring, orientation, succession planning, retention and organizational exit programs necessary to ensure a workforce's ability to achieve Orange County's organizational goals and objectives. The challenges are to recruit skilled talent in a timely manner, to improve the quality of the recruitment process, to keep updated on recruitment techniques and to promote an organizational branding. Research has shown that companies with stronger employer brands tend to have both much lower turnover rates and costs per hire.
- Develop, implement and evaluate activities and programs that address employee training and development, talent acquisition and performance management to ensure that the knowledge, skills, abilities and performance of the workforce meet current and future county and individual needs. The challenges are to invest more in training and leadership development as one means of improving Orange County's internal-hiring efforts, to increase employee engagement to deter good talent from leaving employment and to provide leadership with the means to invest in internal hiring to retain best performers.
- Establish, update and communicate workplace policies and procedures including the Employee Handbook and the Work Planning and Performance Review System. Define concrete steps for conducting better performance reviews, and practical strategies to increase and promote employee engagement; including discovering the true root of employee disengagement and fostering trust while focusing on improving the WPPR process.
- Develop and maintain a diverse workforce that exemplifies a commitment to EEO policies and to ensure compliance with our affirmative action policy, which is to promote equal access to employment by protected groups and to continually evaluate our recruiting practices for potential adverse impact.
- Continue to administer an online hiring process that provides timely updates to applicants and to ensure equal access to employment by all prospective applicants.
- Solicit employee feedback on health insurance programs to ensure the appropriate balance of the needs of employees and fiscal responsibility.
- Maintain a competitive salary structure that encourages employees and their families to live and work in Orange County.
- Provide a strong training commitment to all employees.

Human Resources – continued

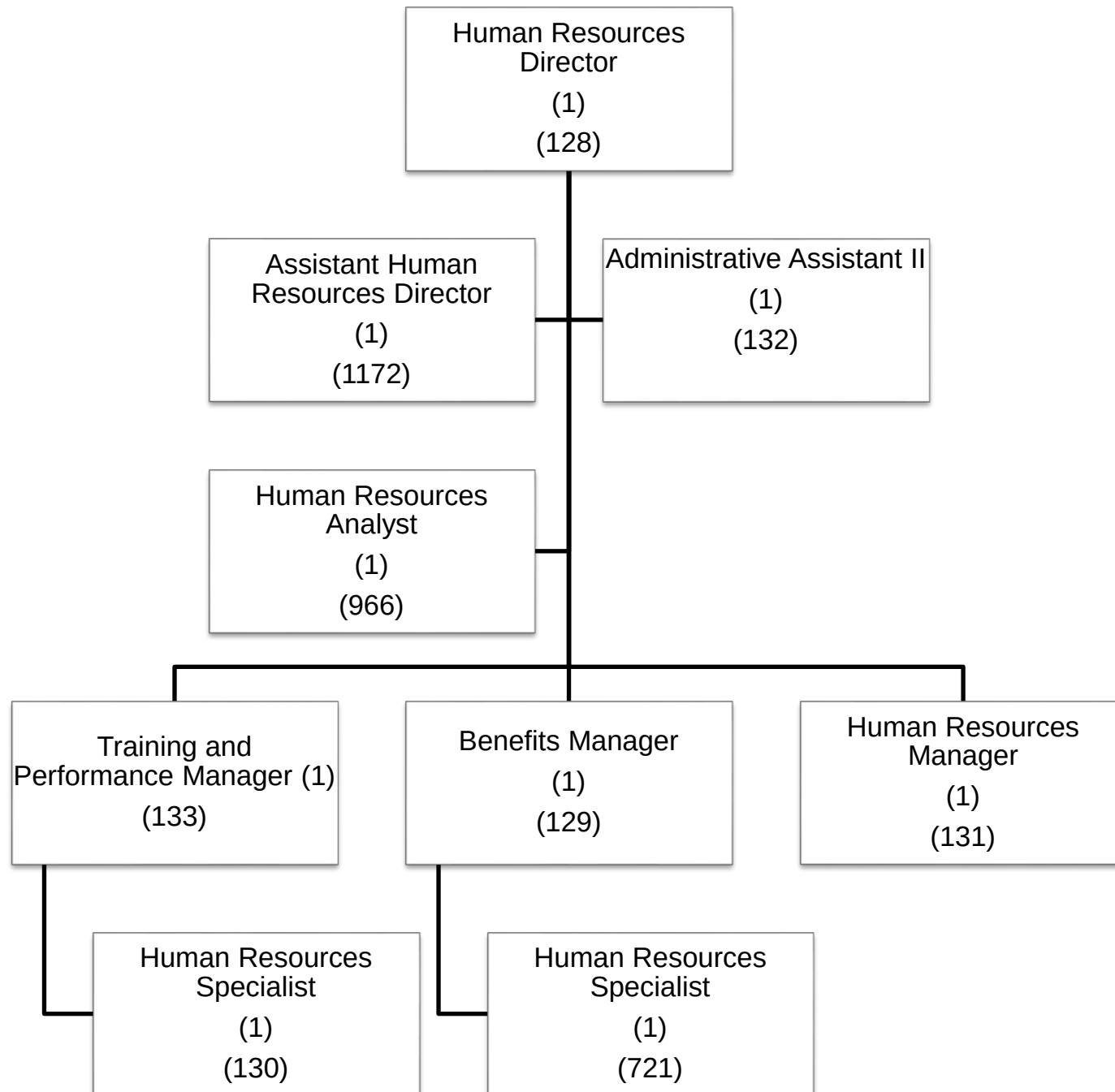
- Develop and implement a Supervisor Training Certificate Program for all current supervisors, mentor and enhance the growth of potential supervisors and provide a leadership program for management executives.
- Encourage all Directors to embrace the FISH! customer service philosophy and to train leaders and employees appropriately.
- Enhance the culture of well-being through wellness initiatives and education. Includes on-going wellness programs to improve employees' overall well-being, reduce medical and dental claims and increase productivity (decrease absenteeism and increase employee engagement). Activities may include nutrition and fitness challenges, educational programs, and incentives for participating in biometric screenings and other events. Incentives have been shown to increase participation in activities.
- Ensure that classifications with physical requirements are evaluated and updated appropriately through the Fit for Duty program.
- Continue to provide employee recognition programs to ensure the Orange County employees know the importance of their positions and the value they bring and have within Orange County government.
- Student Internship Program in order to support the BOCC Internship Initiative. The County of Orange strives to provide quality work experience to high school and college students to include undergraduate and graduate students. This Internship Program is focused on providing a learning experience to students in order for them to blend classroom theory with real-life practice and designed to give students an opportunity to complement their formal education with career-related experience.
- The County has entered into a new contract agreement for assistance to comply with the Affordable Care Act reporting requirements, which includes sending an annual statement to all employees eligible for coverage describing the insurance coverage available to them (IRS Section 6055) as well as the detail of an employee's actual insurance coverage (IRS Section 6056). This includes enhanced ACA services which includes the reviewing and filing of the year end IRS data forms to the IRS and provides the individual notification to employees.
- The County has contracted with a public sector compensation consultant firm to conduct a Compensation Philosophy Development and Pay Compression Study. The overall scope of the study addresses defining a sustainable compensation philosophy and its supporting strategies; and a pay compression analysis with suggested methods to eliminate and correct deficiencies as identified with a supporting fiscal analysis.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase for Student Internship Program (+\$27,472) provides funding for 5 internships
- Increase for Affordable Care Act reporting services (+\$12,792)
- Increase for Go Triangle Ridership to encourage County employees to use Go Triangle (+\$1,500)

Human Resources



Information Technologies

Phone Number: (919) 245-2280

Website: <http://orangecountync.gov/IT/index.asp>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 315
Personnel Services	1,215,922	1,505,649	1,561,320	1,580,436	1,657,301	1,563,615
Operations	1,154,430	1,353,580	1,385,194	1,279,553	1,792,403	1,645,727
Capital Outlay	3,076	36,000	36,000	26,855	0	0
Total Expenditures	\$ 2,373,428	\$ 2,895,229	\$ 2,982,514	\$ 2,886,844	\$ 3,449,704	\$ 3,209,342
<i>Offsetting Revenues</i>	<i>(14,389)</i>	<i>(19,645)</i>	<i>(19,645)</i>	<i>(19,645)</i>	<i>(19,645)</i>	<i>(19,645)</i>
County Costs (net)	\$ 2,359,039	\$ 2,875,584	\$ 2,962,869	\$ 2,867,199	\$ 3,430,059	\$ 3,189,697
Total Information Technologies and Related Expenditures	\$ 2,373,428	\$ 2,895,229	\$ 2,982,514	\$ 2,886,844	\$ 3,449,704	\$ 3,209,342

Mission Statement

To Serve Orange County residents by creating, configuring and maintaining reliable and cost-effective technical solutions for the provision of public services and the protection of County information.

Major Services

- Ensure all Orange County staff members have access to efficient and effective technology
- Provision and support Orange County staff computers, servers, data and voice networking equipment
- Coordinate technology procurement for all Orange County departments
- Protect and preserve Orange County's digital data assets
- Establish security and best practices policies for Orange County computing
- VoIP Phone System
- Inter-local IT Engineering Support (Hillsborough, Carrboro and Chapel Hill Police Departments connecting back through the Computer Aided Dispatch System)
- Maintain public wireless Internet services in and around county facilities

FY 2015-16 Outcomes

- 322 Unit PC Replacements (77 Laptops, 245 Desktops)
- Start Land Management Central Permitting Project (FY2018 Completion)
- Expanded Network Services
 - o Cedar Grove Community Center (metro-e, VoIP, Internet)

Information Technologies – continued

- o Emergency Services Administrative Offices (replaced phone system with county VoIP service)
 - o Increased county-wide Internet service from 100Mbps to 200Mbps service, e.g., faster Internet for county desktop computers in order to support state applications and increase Internet bandwidth for our public wireless users
 - o Added a second Internet firewall to improve Internet uptime.
- Formalization of Orange County Interagency network resource group (see collaborative efforts below)
- Expand Internet Availability to Orange County Residents
 - o Time Warner Wireless expansion in downtown Hillsborough including the Farmer's Market Pavilion, Fairview Park and Cedar Grove Community Center
 - o Hotspot Loaner Program by partnering with Library
 - o Continue to “light-up” county parking areas with county public Wi-Fi Internet access
 - Hillsborough Commons
 - Southern Human Services
 - Seymour Center
 - Central Orange Senior Center
 - Cedar Grove Community Center
 - Efland Cheeks Community Center
- Information Technologies is fully staffed

As per the Information Technologies Strategic Plan, Information Technologies has expanded its staff and built upon and in some case rebuilt, its business relationships across the enterprise. This has resulted in an expanded continuum of projects that demand adherence to project management best practices. A Manager led team of senior managers meets regularly to ensure the proper prioritization of business projects with complex technology components. In an effort to better understand project complexity and project progress, the Applications Division has begun to track both operational and software projects that meet any of the following criteria:

- mission critical
- > 2 month project length
- > \$10,000.00
- > 20 hours staff involvement
- new components
- unsupported technology
- spans multiple business units

Information Technologies – continued

The chart below highlights both the break-fix service levels of the Information Technologies and the more proactive project completion rates. While the much Operations Division proactively works to reduce down time, it is often defined by its ability to quickly react to the very small percent of outages incurred during the business year as well as how fast it processes customer requests at the Help Desk level. The Applications Division tends to be defined by its application programming, project management expertise and its ability to work with other business units to help analyze, manage and track of departmental business needs.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Network and VoIP					
Network Uptime	98.80%	99.40%	99.90%	99.60%	99.90%
Service: Help Desk					
Incoming Trouble Tickets	9,400	11,787	15,000	10,565	13,500
Service Call Resolution within Targets	61%	74%	80%	74%	80%
Service: Disaster Recovery					
Data Backup Success Rates	93.60%	98.00%	99.90%	99.35%	99.90%
Applications Projects:					
All projects in queue	--	--	123	125	80
Closed/completed Projects	--	--	40	52	55
On Hold/Waiting			20	26	20
Canceled	--	--	5	3	2
Operations Projects:					
All Projects in queue	--	--	45	25	30
Closed/completed Projects	--	--	10	10	15
On Hold/Waiting			29	25	20
Canceled	--	--			

FY 2016-17 Objectives

- Animal Services VoIP phone system.
- Continue Land Records Central Permitting Project (December 2017 completion)
- Increase centralized data storage via storage area network expansion (SAN expansion)
- PC replacements 150 units
- Expand Internet availability to Orange County residents
- Payment Card Industry(PCI) Gap Analysis and Partial Remediation
- Library Hotspot Loaner Program.
- Kronos service improvements
- Increase IT security posture

Information Technologies – continued

- HR performance management
- Orange Public Transportation scheduling and mobile data terminals
- Pretrial and Drug Treatment Court case management application
- Identify systemic help desk calls for service
- Enterprise scanning solution
- County-wide fiber connection

Collaborative Efforts

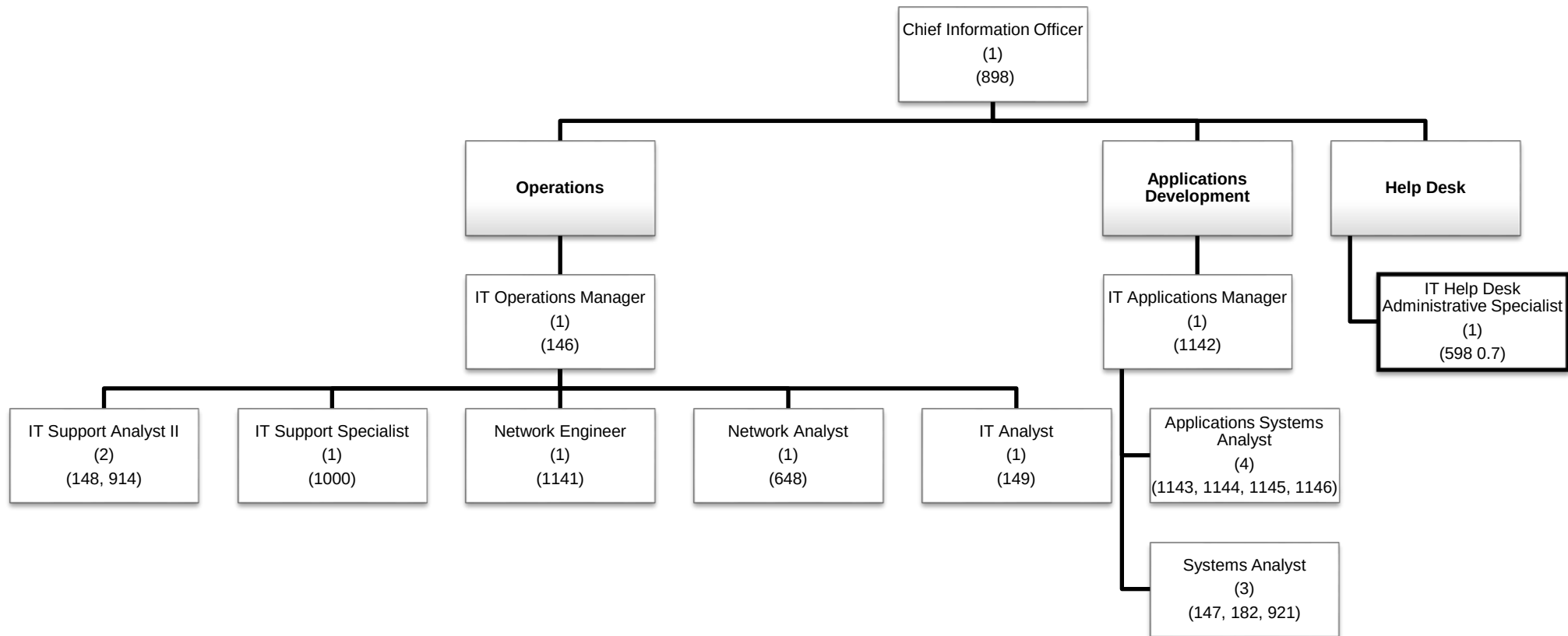
- Inter-local IT Engineering Support (Hillsborough, Carrboro and Chapel Hill Police Departments connecting back through the Computer Aided Dispatch system)
- Inter-local IT Support (Hillsborough Permits Plus support)
- Work with Carrboro IT to improve Cybrary network services
- Health's and Planning's Central Permitting Project
- County-wide Broadband Initiative (State and Residents)
- Departmental Support Services
- Public Safety Automated Vehicle Location Services (AVL)
- Partner with Library on Internet Hotspot Loaner Program
- Work with the Town of Hillsborough on network expansion projects.
- Transition Website over to the Department of Community Relations
- Work with UNC, OWASA, Town of Chapel Hill, Town of Carrboro, Town of Hillsborough, Orange County Schools and Chapel Hill Carrboro City Schools on identifying network resources in order to leverage existing connections to each other's advantage.

Budget Highlights

The FY16-17 Commissioner Approved Budget includes:

- An increase of \$21,000 in the Network Leases account to expand the Library's hotspot loaner program by an additional 50 units.
- An increase of \$268,086 in the Software License & Maintenance account due to several factors. While most of the 107 software maintenance contracts that Information Technologies manages saw on average about a 5% increase across this line item, the bulk of the cost increase is due to either 1.) Significant price increases on existing maintenance items, 2.) Additional modules or licenses to expand existing service applications, 3.) Grant funding ending, or 4.) New maintenance items.

Information Technologies



Library Services

Phone Number: (919) 245 2525

Website: www.orangecountync.gov/library

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 500
Personnel Services	1,615,221	1,691,978	1,739,637	1,621,950	1,805,562	1,726,784
Operations	340,001	388,952	400,489	401,447	459,162	419,430
Capital Outlay	33,999	1,000	18,038	16,038	2,900	0
Total Expenditures	\$ 1,989,221	\$ 2,081,930	\$ 2,158,164	\$ 2,039,435	\$ 2,267,624	\$ 2,146,214
Offsetting Revenues	(150,532)	(141,850)	(173,080)	(162,830)	(146,550)	(146,550)
County Costs (net)	\$ 1,838,689	\$ 1,940,080	\$ 1,985,084	\$ 1,876,605	\$ 2,121,074	\$ 1,999,664
By Category (Multi-year Grant Projects Fund)						Account: 5000
Personnel Services	0	0	0	0	0	63,618
Operations	0	0	0	0	0	20,010
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 83,628
Offsetting Revenues	0	0	0	0	0	(73,628)
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,000
Total Department on Aging and Related Expenditures	\$ 1,989,221	\$ 2,081,930	\$ 2,158,164	\$ 2,039,435	\$ 2,267,624	\$ 2,229,842

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
By Program (General Fund)						
Carrboro Library	163,906	152,285	154,447	145,283	152,317	149,297
Cybrary	55,450	63,783	62,936	56,115	66,947	66,947
Main Library	1,769,865	1,865,862	1,940,781	1,838,037	2,048,360	1,929,970
Total Expenditures	\$ 1,989,221	\$ 2,081,930	\$ 2,158,164	\$ 2,039,435	\$ 2,267,624	\$ 2,146,214
Offsetting Revenue	(150,532)	(141,850)	(173,080)	(162,830)	(146,550)	(146,550)
County Costs (net)	\$ 1,838,689	\$ 1,940,080	\$ 1,985,084	\$ 1,876,605	\$ 2,121,074	\$ 1,999,664
Total Expenditures	\$ 1,989,221	\$ 2,081,930	\$ 2,158,164	\$ 2,039,435	\$ 2,267,624	\$ 2,146,214
Other Related Programs (Multi-year Grant Projects Fund)						
Outreach Grant	0	0	0	0	0	83,628
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 83,628
Offsetting Revenue	0	0	0	0	0	(73,628)
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,000
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 83,628

Mission Statement

Our mission statement reflects the commitment we are making to the residents of Orange County:

The Orange County Public Library aims to be the heart of the community by being a welcoming gathering place for all; having a clear focus on the future and responding with creativity and innovation; offering relevant services, programs, collections and technologies; serving the entire community through collaborative efforts with organizations, educational institutions, and town and County governments; providing free and equal access to the resources and materials community members need to be informed and engaged

Library Services

Library Services - Systemwide

Major Services

Library Collections and Materials

- With more than 100,000 print and audiovisual items, in addition to a digital collection of databases and e-books, OCPL offers the community a rich array of materials. Building on this collection, our team will improve the effectiveness of collection development through systematic evaluation and a responsive, community-oriented assessment process. Implementing this priority will provide a diverse collection that is easy to access and is well promoted.

Community Connections

- OCPL recognizes we can achieve more in partnership with others than we can on our own. By taking a thoughtful approach to initiating and expanding relationships with government and community groups, as well as individuals, OCPL can reach underserved populations and those not currently using the library. Elevating public awareness of the library's services is also crucial to connecting the library with the Orange County community.

Services and Community Space

- OCPL wants to provide the very best experience for our library customers. This means interactions with library staff are overwhelmingly positive and that staff always "find a way to yes" when assisting customers. The best library experience also means offering programs with cultural, educational and enjoyment value, that appeal to the community, and are offered at convenient times for the intended audience. Finally, an outstanding library experience is grounded in being in a physical space that is conveniently located, attractive and maximized for current and future use.

Technology Tools and Training

- OCPL plays an important, democratizing role in the community by providing Orange County residents free access to various technology tools and training. However, technology will be deployed to further OCPL's mission and not just for the sake of having the 'latest and greatest.'

Library Services: Main Library

FY2015-16 Outcomes:

- Expanded our volunteer program with over 35 volunteers providing over 1800 hours in the second year.
- Created a system-wide marketing plan for use with outside agencies, residents and partners. This marketing plan includes opportunities for inter-departmental sharing of ideas, resources and cross-marketing.
- Created the new Learning Lounge for preschool children. An interactive literacy corner to encourage experiential learning through 5 simple practices. Reading, Talking, Singing, Writing, and Playing.
- Expanded library services to community centers through the addition of the Cedar Grove Community Center kiosk, scheduled to open in May 2016.
- Completed an outreach study and survey with Orange County schools and agencies with the assistance of an early literacy consultant. This final report, received in December 2015 "Outreach Study and Survey for early childhood literacy".

Library Services

- Launched new family literacy classes and initiatives in our youth services division focusing on early family literacy and in conjunction with the Family Success Alliance.
- Partnered with Orange County IT to deploy hot spots as part of our lending collection at all our libraries.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Strategic Priority #1 - Library Collections and Materials					
Percentage of collection circulated/checked out in the last year	74%	76%	76%	76%	76%
Items checked out annually per capita (NC Average: 4.79)	5.22	5.31	5.4	5.4	5.4
Average annual use per item	4.0	4.02	4.1	4.1	4.1
Cost to library per item checked out (NC Average: \$5.53)	\$3.72	\$4.40	\$4.35	\$4.35	\$4.30
Percentage of customers satisfied with collections and materials	85%	70%	80%	85%	85%
Service: Strategic Priority #2 – Community Connections					
Number of agency partner activities	27	20	20	25	25
Number of volunteers	18	25	35	35	40
Number of registrations outside of municipal precincts (rural Orange)	5,140	5,553	5,750	5,900	6,000
Percentage of volunteers rating job as meaningful and worthwhile	65%	65%	70%	70%	75%
Percentage of customers aware of library services and activities	50%	55%	68%	68%	70%
Service: Strategic Priority #3 – Services and Community Space					
Overall programming attendance (per year)	7,857	10,562	8,000	12,500	12,000
Programming attendance per capita (NC Average: .29)	.12	.13	.12	.13	.15
Active library card holders, as a percentage of population (NC Average: 58.4%)	22,182 (26%)	17,904 (21.5%)	22,500 (25%)	17,000 (20%)	18,500 (21.5%)
Percentage of customers satisfied with quality of staff assistance	86%	86%	90%	90%	90%
Service: Priority #4 – Technology Tools and Training					
Number of personalized technical assistance appointments (per month)	8	10	15	15	10
Total program attendance at technology classes	125	130	140	140	140
Percentage of staff demonstrating technology competency	65%	65%	72%	72%	75%

Library Services

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Percentage of participants satisfied with technology class usefulness	80%	100%	100%	100%	100%

- Data Source Method: Library Circulation Records, Partner/Volunteer Evaluations, Customer Service Surveys.
- Note: North Carolina averages obtained from the State Library of North Carolina Annual Statistics FY2015.

FY 2016-17 Objectives

- Supporting our first full year of kiosk operation at Cedar Grove Community Center.
- Retain 60+% self-check usage, and to increase renewals at self-checkout by 50%.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase for new materials (\$7,500) and processing (\$3,000) of new items for the Cedar Grove kiosk
- Increase for staff training and development (+\$4,310)
- Increase for streaming laptops for use at library and kindles for check-out with supporting technology supplies (\$2,870)

Library Services: Carrboro Branch Library – McDougle Middle School

Major Services

- Select and provide access to a broad selection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology.
- Provide basic pre-school programming to highlight collection, instill reading skills in children and attract new patrons to the library.
- Contract with CCHSS includes predetermined set hours of operation and stipends for janitorial service and technology support.
- Current hours of operation – 26 hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm		10am – 2pm	1pm – 5pm

FY 2015-16 Outcomes

- Continue to staff both Cybrary and Carrboro McDougle with longer shifts and rotation of staff, providing enhanced staff efficiency and improved customer service, for both branches.
- Partnering with Orange County IT to provide pilot program - wifi hotspots to the community of Southern Orange.

Library Services

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Increase usage of CBL					
Circulation of materials	28,560	25,248	25,000	25,000	25,000
Average number of computer users per public internet	220	357	350	375	450
Library visits	21,254	19,053	20,000	19,500	19,000

FY 2016-17 Objectives

- Provide support for ongoing work with the Manager's Office toward identifying a site for the Southern Branch Library.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant budget changes.

Library Services: Cybrary Branch Library

Major Services

- Select and provide access to a small collection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology.
- Current hours of operation – 39 hours per week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am – 4pm	9am-4pm	9am – 4pm	9am – 4pm	9am – 4pm	10am – 2pm	closed

FY 2015-16 Outcomes

- Continue to staff both Cybrary and Carrboro McDougale with longer shifts and rotation of staff, providing enhanced staff efficiency and improved customer service, for both branches.
- To meet customer request, added children's books to the collection at the Cybrary

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Support library services including technology and research assistance.					
Average number of computer users per public computer.	1,151	2,406	1,500	2,000	1,800

Library Services

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Library Visits annually	15,177	15,133	16,000	16,500	16,000
Computer technology classes at Cybrary	34	33	34	35	35
Attendance of computer classes at Cybrary	109	105	100	75	75

FY 2016-17 Objectives

- Provide support for ongoing work with the Manager's Office toward identifying a site for the Southern Branch Library.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant budget changes.

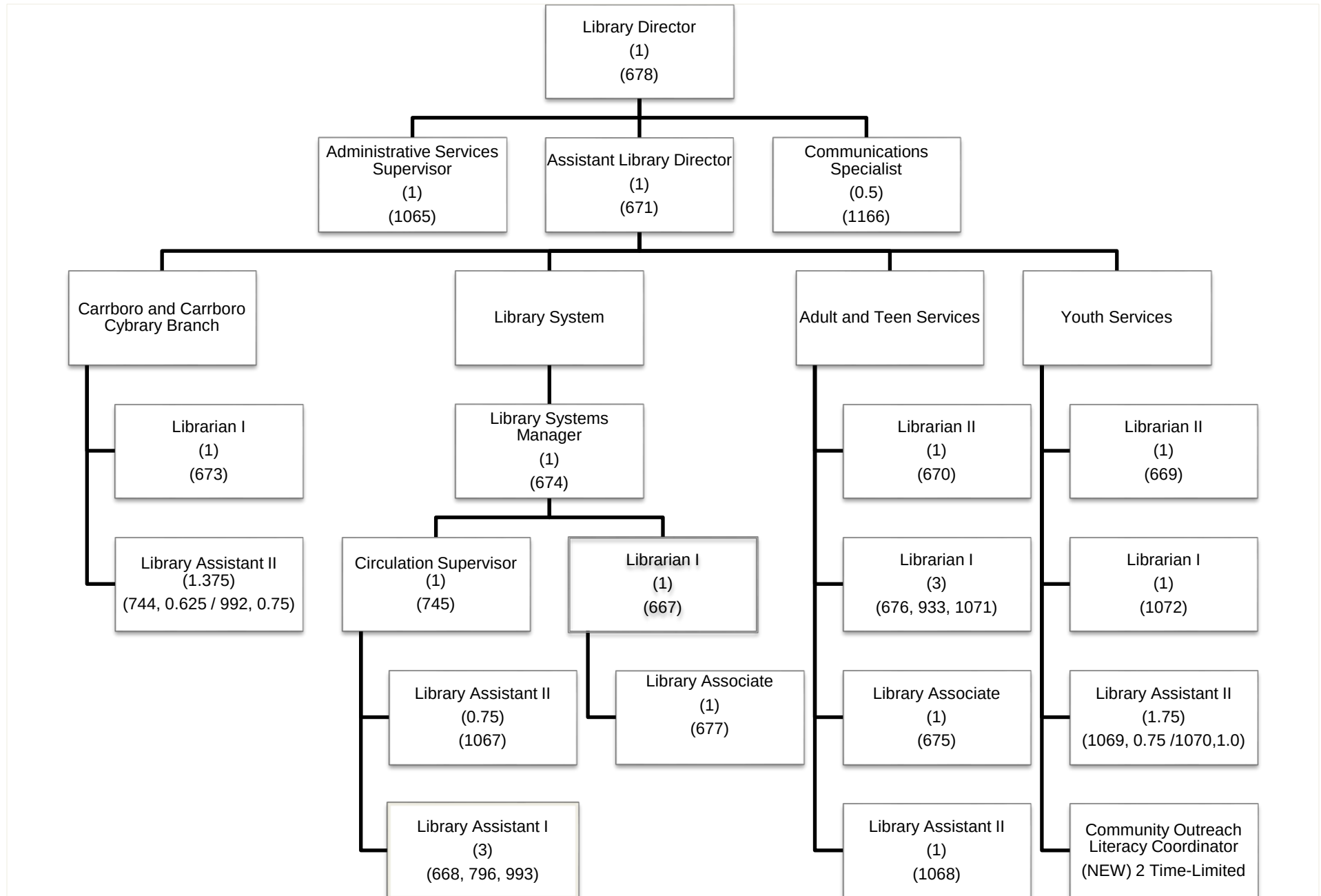
Grant Project Fund: Outreach Program-- (not sure what to title this program)

- A Time Limited (Two-year) grant program to support early literacy and outreach services within the community.
- Administers the "Time to Read" program which includes:
 - o Working with select partner child care facilities
 - o Provide trainings and ongoing mentoring to early child care staff in order to build teacher learning at each development stage of a child 0-5 years of age
 - o Create thematic "Storytime-to-Go" bags that include age-appropriate books, manipulatives, games, songs and /or puppets as well as activities that reinforce child care staff's knowledge of the language development and literacy strategies gained during the training
 - o Provide educational trainings for the parents of children attending the participating child care facility, incorporating the Every Child Ready to Read curriculum.

Budget Highlights

- The FY 2016-17 Commissioner's Approved Budget includes \$10,000 in matching funds in addition to in-kind funds budgeted through the General Fund, to support the start of the Outreach Program

Library Services



Orange-Person-Chatham (OPC) Area Program

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 420
Personnel Services	0	0	0	0	0	0
Operations	1,355,973	1,355,973	1,355,973	1,355,973	1,355,974	1,328,474
Total Expenditures	\$ 1,355,973	\$ 1,355,973	\$ 1,355,973	\$ 1,355,973	\$ 1,355,974	\$ 1,328,474
Offsetting Revenues	(46,209)	(40,000)	(40,000)	(42,000)	(40,000)	(40,000)
County Costs (net)	\$ 1,309,764	\$ 1,315,973	\$ 1,315,973	\$ 1,313,973	\$ 1,315,974	\$ 1,288,474
Total Orange-Person-Chatham Area Program and Related	\$ 1,355,973	\$ 1,355,973	\$ 1,355,973	\$ 1,355,973	\$ 1,355,974	\$ 1,328,474

Orange County Commissioners confirmed a Management, Merger and Dissolution Agreement dissolving OPC effective July 1, 2012, and transferring its service responsibilities for residents needing mental health, developmental disabilities, and substance abuse services to Piedmont Behavioral Health, now Cardinal Innovations Healthcare Solutions, a Managed Care Organization and Area Authority.

OPC now operates as a local community center acting as primary resource and local liaison for its provider network and stakeholders. Local community centers will have advisory boards that participate at the policy level to include governance and client and family rights. Orange County Commissioners will appoint three members to the community oversight board – (1) County Commissioner or Designee, (2) Client or Family Member, and (3) Resident or Stakeholder.

The FY 2016-17 Approved budget provides maintenance of effort funding for OPC in the amount of \$1,328,474. The funding decrease of \$27,500 is due to moving existing maintenance of effort funds of \$27,500 for El Futuro. El Futuro will now be contracted in the Health Department. All Orange County dollars will remain under local control for the benefit of Orange County clients, families and their community advocates.

Cardinal Innovations Healthcare - OPC Community Office
Orange County Funding
FY 2017

Category	Services	FY 16	FY 17	Reason for Change
Residential	1. Support for Apartment Program for Adults with MI	\$180,100	\$ 35,100	Group home closure/ New Service for recipients
I/DD Community Based Services	1. Volunteer coordination for community services for	\$63,321	\$ 33,320	Provider can bill service directly
Mental Health Community Based Supports/Services	1. Day treatment program sustainability 2. Support MH school based services 3. Pro-bono Therapy Network 4. Psychiatry support 5. Club house support	\$225,007	\$ 191,007	New service developed by Cardinal Move all Club Nova funds to MOE
Crisis Services	1. Walk in Crisis services at Freedom House 2. UNC Walk in Crisis 3. Inpatient psychiatry for indigent individuals 4. Emergency Services for youth	\$568,610	\$ 549,610	Share cost with Chatham Co.
Training/Consultation	1. Training Family Advocates to assist other families accessing the mental health system 2. Consultation to child care centers serving children with mental illness	\$49,000	\$ 20,000	Share cost with Chatham Co.
Peer and Family Advocacy	1. Compeer 2. Family Advocacy support	\$39,000	\$ 39,000	N/a
Substance Abuse Community Based Services	1. Support community based substance abuse services (using Bottle tax money)	\$40,000	\$ 40,000	N/a
Special Populations	1. Treatment services for Refugees from Burma 2. Language interpretation for individuals from Burma access to public mental health services 3. Forensic and Sex Offender specific evaluations 4. Family Advocacy Latino Outreach	\$54,500	\$ 71,100	Move all Art Therapy funds to MOE; Moved \$27,500 for El Futuro to Health Department in FY16-17
Housing	1. Housing supports to help homeless individuals with deposits, utilities, start up for apartment 2. Housing supports for Cross Disability Services	\$28,935	\$ 21,936	Use state Non UCR funds for Oxford House
Emergency Reserve	1. To fund emergency request that arise throughout the year/start up community initiatives	\$100,000	\$ 19,400	Direct more funds toward services
New Special Initiatives	1. Criminal Justice Case Manager 2. Integrated Care Manager 3. Emergency placement for foster children 4. Trauma informed care	\$7,500	\$ 308,000	
Total		\$1,355,973	\$ 1,328,473	

Orange Public Transportation

Phone Number: (919) 245-2002

Website:

http://www.orangecountync.gov/departments/planning_and_inspections/orange_public_transportation/index.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 435
Personnel Services	616,100	956,042	940,167	717,949	981,629	1,014,760
Operations	251,611	365,360	366,628	242,043	359,300	359,300
Capital Outlay	12,326	40,559	40,559	40,559	99,678	99,678
Total Expenditures	\$ 880,036	\$ 1,361,961	\$ 1,347,354	\$ 1,000,551	\$ 1,440,607	\$ 1,473,738
<i>Offsetting Revenues</i>	<i>(726,142)</i>	<i>(958,600)</i>	<i>(958,600)</i>	<i>(610,081)</i>	<i>(974,883)</i>	<i>(954,883)</i>
County Costs (net)	\$ 153,894	\$ 403,361	\$ 388,754	\$ 390,470	\$ 465,724	\$ 518,855
Total Orange Public Transportation and Related Expenditures	\$ 880,036	\$ 1,361,961	\$ 1,347,354	\$ 1,000,551	\$ 1,440,607	\$ 1,473,738

Major Services

- Develop service plans and operate public bus routes for the general public and special populations.
- Provide medical appointment demand-response service for Orange County residents outside the Chapel Hill Transit service area.
- Operate the Hillsborough Circulator, Orange-Alamance Connector, Efland-Hillsborough Commuter Loop, and Cedar Grove-Hillsborough-Chapel Hill Shuttle fixed-route services, as well as the three (3) general public deviated fixed routes in the County's rural area (i.e. Little River Township, Cedar Grove Township, and Bingham Township)
- Develop, implement and monitor the County's bus service expansion program funded via 1/2 cent sales tax and vehicle registration revenues.
- Pursue, apply for and administer transit grants through DCHC MPO, NCDOT, PTD and FTA and report service metrics to NCDOT and National Transit Database (NTD).
- Market all public and paratransit services provided by Orange Public Transportation.
- Implement all safety system policies and procedures required by NCDOT.
- Provide emergency transportation on behalf of Emergency Management (during disasters, inclement weather, etc.)
- Coordinate with human services such as social service, health, aging and library to offer transit options.
- Coordinate with planning divisions to assess the impacts and responses to new development and the funding paradigms of both MPO's Durham and Burlington.

FY 2015-16 Outcomes

- Provided more than 65,000 one-way trips to Orange County residents.
- Modified routing and schedule for Hillsborough Circulator to provide more efficient and effective service.
- Gradually commenced services associated with the Five-Year Bus Service Expansion Program and OCBRIP, increasing weekday general public fixed-route service hours by 25% and weekday senior center transportation by 33%.
- Increased presence of Orange Public Transportation in integrated regional planning endeavors
- Began implementation of an updated Americans with Disabilities Act (ADA) Plan.
- Began implementation of an updated Title VI Plan.
- Secured new grant sources to fund new services in upcoming years and to reduce local funding such as MPO urban shares (5307) and CMAQ grants.
- The prior three bullets were strongly supported and organized by comprehensive planning division of the Planning department.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Actual	2016-17 Budget
Passengers per year	63,519*	56,505	70,000	55,413	60,000
Cost per trip	\$12.85	\$15.57	\$19.46	\$18.06	\$24.56
Total number of daily routes	23	24	53	33	53
Cost per hour	\$49.98	\$55.65	\$60.52	\$56.55	65.49
Cost for fuel	\$1.00/mile	\$1.00/mile	\$1.00/mile	\$1.00/mile	\$1.00/Mile
Indirect Cost					

*In subsequent years, recalibrated method of collecting passenger miles

FY 2015-2016 Objectives

- Monitor expansion services and consider service changes, if necessary.
- Maintain and work to improve current service levels.
- Continue to secure transit grants to partially fund existing and expansion services.
- Continue to increase presence of OPT services in regional transportation plans, reports, policy guides and programs.

Budget Highlights

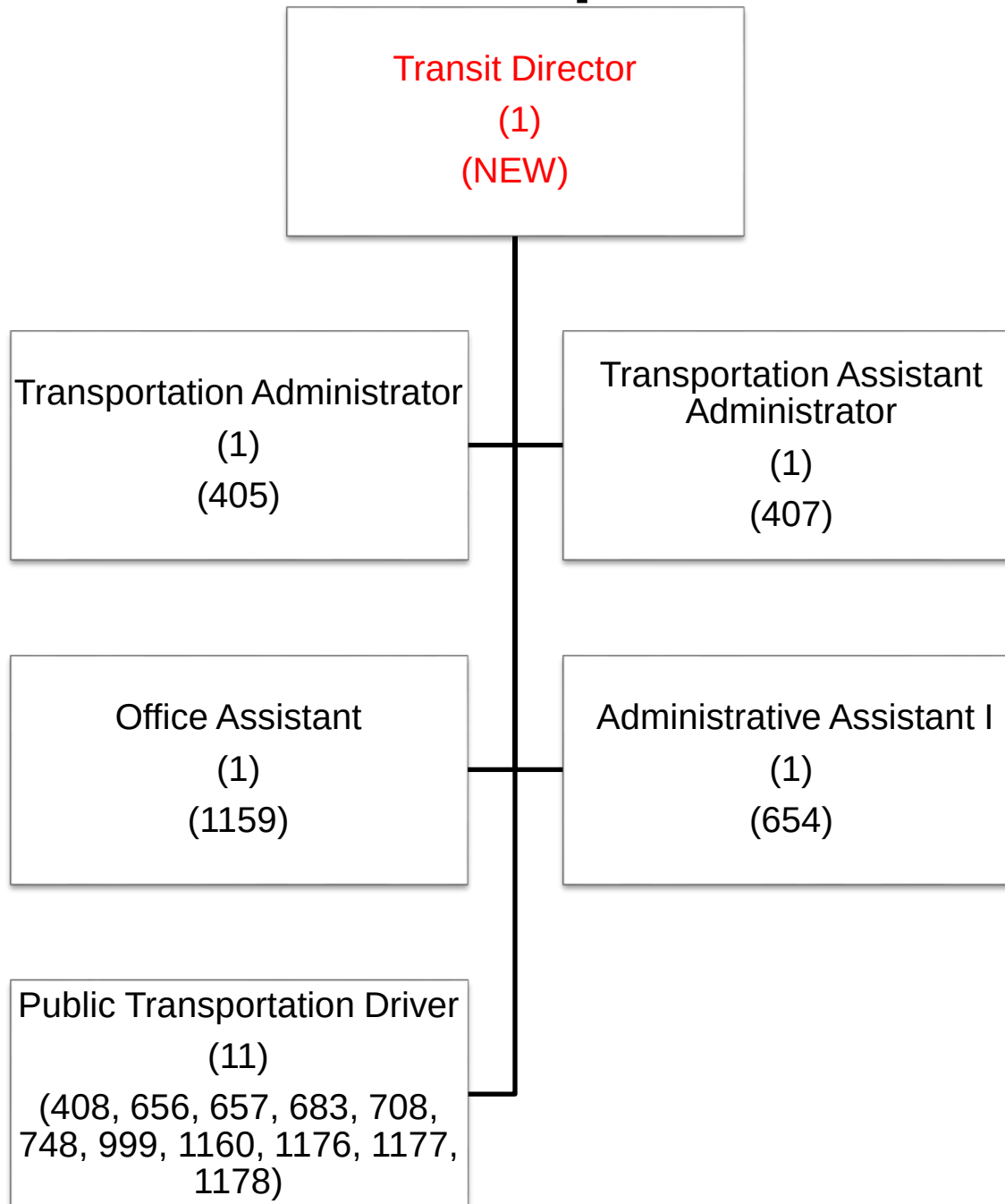
The FY2016-17 Commissioner Approved Budget includes:

- The formation of Orange Public Transportation as a unique and individual department within Orange County Government. Included in this transition is the creation of a 1.0 FTE Transit Director position, with a scheduled start date of January 1, 2017.
- An increase of \$33,131 more in Personnel than originally requested by the department. This increase is due to the Board of County Commissioners agreeing with the Manager's

recommendation that OPT become a unique department. The Commissioners approved the addition of a 1.0 FTE Transit Director, while the original request (as a division of Planning & Inspections) requested a 1.0 FTE Transit Planner. The addition of a director level position has a greater personnel cost than the requested position.

- A decrease of \$25,000 in the Overtime account, due to additional efficiencies realized by joint office staff bus driving organization.
- The purchase of 3 additional buses at a total County cost of \$31,678, purchased at an 80%/20% split with State/Federal funds covering 80% of total cost and the County paying only the 20% match portion.
- The purchase of 4 fare boxes at a total cost of \$68,000 for use within the department.

Public Transportation



Planning & Inspections Department

Phone Number: (919) 245-2597

Website: <http://orangecountync.gov/planning/index.asp>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 620
Personnel Services	2,345,803	2,420,294	2,473,626	2,351,273	2,615,134	2,547,750
Operations	230,017	342,070	403,885	324,743	324,255	319,255
Capital Outlay	1,815	0	2,087	2,086	26,900	22,000
Total Expenditures	\$ 2,577,636	\$ 2,762,364	\$ 2,879,598	\$ 2,678,102	\$ 2,966,289	\$ 2,889,005
<i>Offsetting Revenues</i>	<i>(1,302,439)</i>	<i>(1,089,889)</i>	<i>(1,089,889)</i>	<i>(1,208,965)</i>	<i>(1,155,050)</i>	<i>(1,103,017)</i>
County Costs (net)	\$ 1,275,196	\$ 1,672,475	\$ 1,789,709	\$ 1,469,137	\$ 1,811,239	\$ 1,785,988
<i>Efland Sewer Fund</i>						Account: 3601
Operations	295,796	331,930	331,930	332,030	331,680	331,680
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 295,796	\$ 331,930	\$ 331,930	\$ 332,030	\$ 331,680	\$ 331,680
<i>Offsetting Revenues</i>	<i>(188,278)</i>	<i>(215,400)</i>	<i>(215,400)</i>	<i>(203,650)</i>	<i>(200,900)</i>	<i>(200,900)</i>
County Costs (net)	\$ 107,517	\$ 116,530	\$ 116,530	\$ 128,380	\$ 130,780	\$ 130,780
Total Planning and Inspections and Related Expenditures	\$ 2,873,431	\$ 3,094,294	\$ 3,211,528	\$ 3,010,132	\$ 3,297,969	\$ 3,220,685

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Program (General Fund)</i>						
County Engineer	86,206	87,711	91,166	88,150	92,720	92,622
Erosion Control	0	0	0	0	364,034	363,642
Inspections	0	0	0	0	1,248,854	1,180,980
Planning	2,491,430	2,674,653	2,788,432	2,589,952	1,260,681	1,251,761
Total Expenditures	\$ 2,577,636	\$ 2,762,364	\$ 2,879,598	\$ 2,678,102	\$ 2,966,289	\$ 2,889,005
<i>Offsetting Revenue</i>	<i>(1,302,439)</i>	<i>(1,089,889)</i>	<i>(1,089,889)</i>	<i>(1,208,965)</i>	<i>(1,155,050)</i>	<i>(1,103,017)</i>
County Costs (net)	\$ 1,275,196	\$ 1,672,475	\$ 1,789,709	\$ 1,469,137	\$ 1,811,239	\$ 1,785,988
Total Expenditures	\$ 2,577,636	\$ 2,762,364	\$ 2,879,598	\$ 2,678,102	\$ 2,966,289	\$ 2,889,005
<i>Efland Sewer Fund</i>						
Efland Sewer	295,796	331,930	331,930	332,030	331,680	331,680
Total Expenditures	\$ 295,796	\$ 331,930	\$ 331,930	\$ 332,030	\$ 331,680	\$ 331,680
<i>Offsetting Revenue</i>	<i>(188,278)</i>	<i>(215,400)</i>	<i>(215,400)</i>	<i>(203,650)</i>	<i>(200,900)</i>	<i>(200,900)</i>
County Costs (net)	\$ 107,517	\$ 116,530	\$ 116,530	\$ 128,380	\$ 130,780	\$ 130,780
Total Expenditures	\$ 2,873,431	\$ 3,094,294	\$ 3,211,528	\$ 3,010,132	\$ 3,297,969	\$ 3,220,685

Planning & Inspections – Continued

Mission Statement: The Current Planning Division serves the residents, future residents and businesses of Orange County by implementing adopted land use and environmental policies and standards through a system of regulations that promote stable and quality development while protecting the environment.

Administrative Division

Major Services

- Develops planning studies, area plans and/or regulatory measures to implement BOCC Goals.
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, Town of Hillsborough, Cities of Durham and Mebane, and the Schools Adequate Public Facilities Ordinance (SAPFO).
- Manages interdepartmental collaboration and takes lead roles on special planning projects.
- Assists in other major comprehensive plan implementation and current planning amendments.
- Manages Public Transit initiatives; Orange County Bus & Rail Investment Plan (OCBRIP), local, intra-county and regional including transit infrastructure development coordination.
- Manage Engineering initiatives such as Economic Development zone, water, sewer, infrastructure and coordinate with gas, telecommunication (wired fiber and wireless) and roadway construction.
- Interacts with regional, state and federal agencies such as North Carolina Department of Transportation (NCDOT), Army Corps of Engineers (ACOE), North Carolina Department of Environment and Natural Resources (NCDENR), Environmental Protection Agency (EPA), multiple Metropolitan Planning Organizations (MPO), Triangle J Council of Governments (TJCOG), etc.
- Supports economic development department and leads coordinated infrastructure development before and during industrial recruitment.

FY 2015-16 Outcomes

- SAPFO Administration, including authoring annual technical report
- Efficient Agenda Preparation and Management for Planning Board and Quarterly Public Hearings including continual maintenance of Departmental webpage.
- Hillsborough-Orange County Strategic Growth Plan and coordinated land use plan review.
- Orange County, Chapel Hill, Carrboro Joint Planning Area (JPA) Administration – reviews and comments on Land Use Management Ordinance revisions proposed by

Planning & Inspections – Continued

Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues.

- Zoning Ordinance and Map Amendment and Comprehensive Plan Text and Map amendments, including significant mapping efforts. This is an implementation measure of the Efland-Mebane Small Area Plan, including Buckhorn EDD.

Outcome Measures	2013/14 Actual	2014/15 Actual	2015/16 Budget	2015/16 Estimate	2016/17 Projected
Prepare and distribute agendas: Quarterly Public Hearing	4	4	4	4	4
JPA Public Hearing	2	2	2	2	2
Advisory Boards/Task Forces	26	26	28	28	30
Other Local Government Meetings	15	15	15	18	18

FY 2016-17 Fiscal Year Objectives

- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas.
- Assistance with "Phase II" Unified Development Ordinance amendments as needed (i.e., addition of Economic Development planning process streamlining and Central Permitting Agricultural Support Enterprises).
- Continued implementation of Efland-Mebane Small Area Plan (i.e., Design Guidelines, Land Use Plan text and map amendments) which can include 'prezoning'
- Continued coordination with the Town of Hillsborough to develop an intergovernmental agreement regarding utility extension.
- Continue to provide GIS mapping (including thematic maps) and socio-economic data (updated by 2010 Census) to department staff, other county departments, and outside agencies as requested. Required update to county's Data Element based on American Community Survey for use by all departments.
- Orange Public Transportation/Chapel Hill Transit (OPT/CHT) / TTA/MPO implementation of Orange County Bus and Rail Investment Plan (OCBRIP) regarding bus expansion.
- Research/Planning/Implementation and monitor/amend to address Regional Mobility Act and ½ cent sales/tag tax initiative regarding Light Rail, Bus Rapid Transit and Amtrak.
- Engineering/Infrastructure Oversight including master plan projects, as well as, specific projects outlined in CIP.
- Economic Development Teamwork to show and prepare (infrastructure and zoning)Orange County sites.
- Research and coordinate land use, zoning and infrastructure with our interlocal agreement municipal partners.
- Continue work with Housing, Human Rights and Community Development department on Affordable housing and workforce housing initiative.

Planning & Inspections – Continued

- Analyze county and city population and employment projections for 2045 MTP of the DCHCMPO
- Continue work on rural cluster design.

Interdepartmental collaboration

1. Environmental Health, Planning & Inspections, Information Technologies

Land Management Central Permitting Software (LMCPS)

This collaboration assists customers (residents and businesses) to proceed with real estate improvement and development. This upgraded software will improve and streamline processing, employ technology and internet access, share information across department areas and provide better reporting and performance measurement.

2. Planning & Inspections/OPT, Health Development, Department of Social Services, Department on Aging, Libraries

Public Transit Program

Public Transit has been identified in the goal setting and strategic plans of all of the aforementioned agencies. This initiative provides enhanced access to jobs and county services which are centralized.

3. Planning & Inspections, Department on Aging, Housing, Human Rights and Community Development

Housing Opportunities

Housing supply challenges are being exacerbated by the aging population, limitations on land development and the increasing cost of services and associated taxes. New housing types (such as 'Tiny Houses') or cooperative living styles are necessitating a new look at land development regulations and the impact of changing demographics.

4. Information Technologies, Planning & Inspections

Rural Broadband

The Planning department is responsible for both urban and rural development patterns and the services that are available to promote equity and a balanced transportation and communication network.

This initiative is to collaborate with public-private partnerships to extend broadband to urban and rural areas whether it be wired or wireless. Besides 'telecom' providers, there is strong interest by emergency management and electric utilities to 'communicate' with remote areas. The task is to ascertain the 'tipping point' where the private sector business model finds it financially prudent to extend to these 'last mile' areas by incentivizing with public capital to reach the goal of public safety and access to public services and information including school instruction.

5. Assist Manager's Office with development of fiscal impact model to gauge the impacts of various land uses and their density/intensity pattern related to revenues and the cost of services.
6. Continue participation multi-jurisdictional team with Rogers Road land use and sewer planning

Planning & Inspections – Continued

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- The removal of Orange Public Transportation (OPT) as a division within the Planning & Inspections Department. OPT has been a division of the Planning & Inspections Department for several years, the FY2016-17 Commissioner Approved Budget removes OPT from Planning & Inspections and makes it into a standalone department. Orange Public Transportation will have a unique department page within the Budget document.
- A decrease of \$20,800 in the Contract Services account due to the completion of the Tishler Bise School Impact Fee study being completed in FY2015-16 and not required in FY2016-17.
- The breakout of Inspections/Erosion Control expenditures into separate divisions, to better track expenditures to the appropriate cost centers. Previously, revenues for Inspections and Erosion Control have been budgeted in unique divisions, but all expenditures lumped into the Planning division. Engineering will continue to be a unique division, as has been the case for many years. Due to this change, the Planning division budget looks significantly lower than in previous years and for expenditures to show in Inspections and Erosion Control for the first time.

Current Planning Division

Major Services

- Administer and manage land use and subdivision regulations including, but not limited to: zoning, subdivision, erosion control, flood damage prevention, environmental protection, stormwater management, and adequate public facilities.
- Process and issue permits authorizing land disturbing activity (residential and non-residential).
- Information/educational resource for the general public concerning development policies.

FY 2015-16 Outcomes

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Projected	2016-17 Budget
Service: Issuance of Zoning Compliance Permits					
Issue permits for completed/accurate residential development permit applications within 5 business days	92%	91%	95%	93%	95%
Issue permits for completed/accurate non-residential development permit applications in no less than 30 business days from date of submittal (Ordinance maximum is 30 days)	91%	88%	95%	95%	95%
Respond, in writing or e-mail, to request for information on land use issues within 5 business days from receipt	89%	89%	95%	90%	95%

Planning & Inspections – Continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Projected	2016-17 Budget
Service: Enforcement of Land Use Regulations					
Conduct initial inspection on a submitted complaint within 5 business days from receipt.	75%	79%	90%	90%	90%
Respond to complaint within 7 business days from date of receipt	75%	79%	90%	90%	90%
Follow-up inspections on violations within 30 days of initial notice of violation being sent out	79%	71%	85%	80%	90%
Service – Processing of Subdivision Applications					
Ensure review/action (i.e. approve, deny, reject, request additional information, etc.) on Minor Subdivision Concept Plan applications occur within 30 business days from receipt of application	89%	89%	95%	90%	90%
Respond to applicants with updates within 5 business days from contact	76%	85%	90%	90%	90%

FY 2016-17 Objectives

- Continue to work on increasing permit processing effectiveness of 90% within identified time frames.
- Continue to hold open houses and educational meetings to keep local residents informed of division activities.
- Continue to improve outreach activities to keep residents informed of local development applications/projects.
- Work to revise existing regulations to address identified long-term planning issues (i.e. airport regulations, landscape standards, sign regulations, cluster developments, mixed use development projects, etc.).
- Continue to improve our enforcement program with additional outreach and community meetings.

Planning & Inspections – Continued

Planning and Inspections: Comprehensive Planning

Major Services

- Provides Transportation Planning service function of the County, including coordination between and among the County and NCDOT, MPOs, and RPO.
- Participates in and monitors implementation of the Orange County Bus and Rail Investment Plan.
- Coordinates bus service expansion plans with OPT and other County departments and service providers.
- Administration of Orange Unified Transportation Board agendas/meetings
- Prepares/updates/implements elements of the Comprehensive Plan and Small Area Plans
- Prepares/amends/coordinates functional long- and short-range plans and special studies
- Provides technical assistance to governing and advisory boards concerning comprehensive planning issues in Orange County
- Coordinates with other County Departments and Divisions on ordinance and/or policy preparation/amendment required to implement the Comprehensive Plan

FY 2015-16 Outcomes

- Coordinated with GoTriangle to report on the Orange County Bus and Rail Investment Plan and to plan for a park and ride lot on the north side of Hillsborough.
- Developed route specifics (i.e. stop locations, headways, schedule, etc.) for new bus services identified in Central and Rural Orange 5-Year Bus Service Expansion Plan for OPT.
- Completed all FTA requirements for OPT designation as a New Grantee (“Direct Recipient”) for receipt of transit funds.
- Obtained CMAQ grant award to initiate new transit service along the US70 corridor.
- Provided input and recommendations on high speed rail corridor through the County and proposed rail crossing closings.
- Participated in Durham-Chapel Hill-Carrboro MPO Unified Planning Work Program reporting and reimbursement process to reimburse the County for a portion of its contributions toward MPO transportation planning.
- Participated in development of State Transportation Improvement Program.
- Continued access management planning in Economic Development Districts, including consultant oversight.
- Supported Planning Director with special projects related to the County’s economic development initiatives.

FY 2016-17 Objectives

- Assist in monitoring of the OC Transit Plan, which this year should include amendments to financial assumptions.

Planning & Inspections – Continued

- Active membership on Technical Coordinating Committees of the two MPOs and RPO, as well as support to respective Policy Boards and Orange County elected officials that serve on them.
- Process any Future Land Use Map amendments that may be required to support the County's Economic Development objectives.
- Analyze and fine-tune access management plans within areas designated for economic development.
- MPO Projects -- Durham-Chapel Hill-Carrboro CTP and 2045 Metropolitan Transportation Plans (MTP) for 2 MPOs.
- Participate in development of State Transportation Improvement Program through MPOs and RPO.
- Continue Bicycle Safety Task Force meetings.
- Continued administration required for Orange Unified Transportation Board (OUTBOARD)

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- Funds to assist in monitoring of the OC Transit Plan, which this year should include amendments to financial assumptions and reallocation of surplus revenues to new or expanded cost centers (i.e. more to LRT, BRT or bus hours as determined into capital or operating)
- Funds to maintain active membership on Technical Coordinating Committees of the two MPOs and RPO, as well as support to respective Policy Boards and Orange County elected officials that serve on them.
- Funds to assist in the cost of the Durham-Chapel Hill-Carrboro CTP and 2045 Metropolitan Transportation Plans (MTP) for 2 MPOs.

Building Inspections Division

Major Services

- Review plans, issue permits, conduct inspections, in the trades of building, mechanical, electrical, and plumbing systems associated with new construction and alterations to existing buildings, to achieve compliance with and enforce the 2012 North Carolina State Building Codes as well as providing in-house continuing education classes for our inspectors and other local Jurisdiction's inspectors.
- Respond to the general public to act as resource for Code related information and perform investigation of code violations.
- Conduct annual safety inspections of public schools and child/adult care facilities as required by G.S.
- Calculate and post Occupancy Load in all assemblies in the unincorporated areas of Orange County and the Town of Hillsborough.
- Provide inspections and assessments during disasters and major environmental events.
- Assist with evaluation of County facilities for ADA compliance.

Planning & Inspections – Continued

- Assist County Departments and entities with construction related evaluations and information to ensure County projects meet minimum safety standards and requirements.
- Provide emergency inspections of the Efland Sewer System and report inspections back to county engineer for maintenance.

FY 2015-16 Outcomes

- Issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- Accept all major credit cards at the front counter providing a major convenience for our customers.
- Provide plan review of all commercial and residential permit applications, assuring all relevant codes and laws are met with before approval
- Conduct 95% of inspections on the day requested to be conducted (reduced to reflect a reduction in inspection staff level).
- Issue Certificates of Occupancy or Certificates of Compliance at the completion of all projects as well as collecting of all School Impact fees for unincorporated Orange County and Hillsborough.
- Inspect and authorize release of power service to residential and commercial buildings and facilities.
- Inspect 100% of the public schools one time each year and child/adult care facilities annually.
- Work with the Code Officials and Builders Alliance League of the Triangle (COBALT) to foster consistency in building code enforcement within the region.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Our primary goal is to protect the public's life, health, safety and welfare as it relates to construction and occupancy of buildings and ensure that all construction, reconstruction, alterations, and repairs conform to the minimum requirements of the North Carolina State Building Codes.					
Permits Issued (all)	3,482	3,500	4,290	4,540	5,050
Building	665	725	800	850	975
Electrical	1,317	1,300	1,630	1,725	1,900
Mechanical	1,035	1,375	1,280	1,350	1,415
Plumbing	465	475	580	615	740
Field Inspections	10,852	13,000	15,500	16,500	18,150
Complaint / Inquiries	50	50	50	50	50
Commercial Plans Review	272	300	350	370	400
One and Two Family Dwellings	131	180	255	270	350

Planning & Inspections – Continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
School Inspections	38	38	38	38	38
Permit Valuation	87,220,559	93,000,000	126,630,000	134,227,000	162,066,000

FY 2016-17 Objectives

- Continue training with the 2012 Building, Fire, Fuel Gas, Mechanical, Plumbing, Administration, Energy Conservation, Existing Building, Manufactured Homes and Residential codes.
- Provide education and training with the newly adopted 2014 National Electrical Code (North Carolina Electrical Code).
- Process and issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- Conduct plan review of residential permit applications; work with applicant to achieve compliance.
- Maintain ISO rating of '3' for residential and commercial projects through residential and commercial plans review, experienced and educated inspections staff.
- Provide plan review on all commercial permit applications, assuring all relevant codes and laws are complied with before approval.
- Conduct 95% of inspections on the day requested to be conducted.
- Issue Certificates of Occupancy or Certificates of Compliance at the completion of all projects.
- Maintain records and provide reports on building activities, revenue, inspections conducted, etc.
- Inspect all public schools one time per year.
- Reduce paper usage; nearly paperless in field inspections, through use of laptop computers.
- Issue and inspect commercial facilities for ABC permits.
- Post occupancy loads in 100% of restaurants and other assembly occupancies.
- Maintain electronic connections to customers alerting them of: impending permit expirations, permit approval and inspection results
- Maintain project files to archived status.
- Provide weekly permit activity reports to 140 + recipients via automated email.

Planning & Inspections – Continued

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- The transition of Inspections related Personnel and Operating Expenditures into the Inspections division. This change will allow for more accurate recording of expenditures to cost centers.
- The addition of a 1.0 FTE Code Compliance Officer III position within the division. This position will help to address service level concerns related to inspection timeliness.
- An additional \$138,152 in inspections charges, due to a continued increase in building activity in Hillsborough and unincorporated Orange County.

Special Projects & GIS Division

Major Services

- Prepares/updates/implements small area plans, comprehensive plan, development regulations (UDO), and special studies to implement BOCC goals.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, the Schools Adequate Public Facilities Ordinance (SAPFO), and the Water and Sewer Management, Planning, and Boundary Agreement (WASMPBA).
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- GIS mapping services and socio-economic/demographic data for Planning & Inspections, other County departments as requested, and other agencies as requested.
- Manages interdepartmental collaboration, including BOCC agenda coordination with the County Manager's office.

FY 2015-16 Outcomes

- Proposed amendments to the UDO that are intended to promote and further BOCC goals (examples include revisions to the public hearing process and temporary custodial care units). Also incorporated all UDO text amendments, completed by all staff members, into the master UDO and ensured updates were e-mailed to all necessary parties and the on-line version was kept up-to-date.
- SAPFO Administration, including student membership projections and authoring the annual technical report.
- School Impact Fee Study/Update: Collected extensive data needed by the Consultant (TischlerBise) to update the school impact fees (last updated in 2007-08). Substantial additional effort was required due to the desire to disaggregate housing types by number of bedrooms, size of smaller units, and dedicated occupancy by older persons.
- Planning GIS analysis, including extensive mapping related to economic development prospects, various housing initiatives (e.g., senior housing, mobile home parks, affordable housing plan), and transportation/transit projects. Also provided GIS analytical services to other departments as needed (e.g., Health, Visitor's Bureau, IT, DEAPR, Library, and Economic Development).
- JPA Administration – reviewed and commented on several Land Use Management Ordinance revisions proposed by the Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues.

Planning & Inspections – Continued

- Working collaboratively with the Housing & Community Development Department on an Affordable Housing Plan.
- Significant assistance is being provided to the consultant administering the CDBG Grant for the Morinaga infrastructure project.
- Efficient agenda preparation and management for Planning Board and Quarterly Public Hearings.
- Significant coordination with the Manager's Office on all Planning items on BOCC agendas throughout the year.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Planning Board Agenda Administration/Distribution					
Percentage of Planning Board Agendas/Materials available a minimum of 7 calendar days prior to meeting	100%	100%	100%	100%	100%
Service: Quarterly Public Hearing Agenda Administration/Distribution					
Percentage of Quarterly Public Hearing Agendas/Materials available a minimum of 10 calendar days prior to hearing	100%	100%	100%	100%	100%
Service: JPA Administration – Review of Chapel Hill and Carrboro Ordinance Amendments and Projects					
Percentage of requested ordinance amendment and project reviews completed prior to Town public hearings	100%	100%	100%	100%	100%

FY 2016-17 Objectives

- Revise land use and development regulations, as directed by the BOCC in furtherance of BOCC goals.
- Continue interdepartment and interagency collaboration on projects that cross department/agency lines of responsibility (senior housing, affordable housing, school siting, CDBG grant administration, etc.)
- Continue to provide GIS mapping (including thematic maps) and socio-economic data to department staff, other County departments as requested, and outside agencies as requested.
- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas, as well as Department-wide coordination of BOCC agenda items with the County Manager's office.
- Assist as needed on potential CDBG grant projects, for example in the Rogers Road area.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes no significant changes.

Planning & Inspections – Continued

Engineering/Stormwater Division

Division Mission Statement

As part of the Planning and Inspections Department, the Engineering/Stormwater Division seeks to serve the citizens of Orange County by enforcing the erosion control and stormwater management portions of the Unified Development Ordinance (UDO) and performing various Engineering duties related to extending utility infrastructure to the Economic Development Districts to promote stable and quality development, while protecting the environment.

Engineering

The Engineering group focuses primarily on extending public water supply and sewage collection to the Economic Development Districts of Orange County.

Major Engineering Services

- Manage and develop major water and sewer infrastructure projects
- Manage and operate the Efland Sewer System
- Manage and operate Lake Orange Reservoir
- Provide engineering support to other County departments

FY 2015-16 Engineering Outcomes (measurable results anticipated, by June 30, 2016)

- Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension design completed, permitted, easement acquired, bid awarded and project under construction.
- Morinaga Infrastructure project completed.
- Lake Orange Reservoir
 1. Automated monitoring/remote spillway control capability repaired and restored.
 2. Performed continued maintenance of dam.
 3. Commissioned a periodic engineering safety inspection and received favorable review.
 4. In conjunction with NCDEQ, funded release of 40 sterile grass carp to help control Hydrilla in the lake and consequently downstream in the Eno River. NCDEQ performed an associated survey of the existing Hydrilla infestation so that in subsequent years scheduled monitoring can be compared to a baseline for evaluation of the effectiveness of this program.
- Jordan Lake Water Allocation Application reviewed by a subcommittee of the EMC and received recommendation that Orange County's allocation be approved. The EMC is expected to award Orange County's allocation.
- Eno Economic Development District (EDD) – negotiate and obtain Orange County BOCC and City of Durham approval of a extension to our interlocal agreement . The City of Durham has begun sewer analysis and captial to improve adjacent sewer systems permitting Orange County connections in the near future. The current agreement is set to terminate if construction of infrastructure has not begun by January 31, 2017 and an extension will be required to wait for other improvements on the Durham side. A jointly commissioned engineering study in 2015 revealed extenuating circumstances of

Planning & Inspections – Continued

undercapacity in the existing Durham City sewer system. Prior construction improvements by Durham are needed downstream before an economically feasible large scale extension to the EDD could be serviced. The prudent decision was that Orange County should postpone design and permitting of construction documents and time construction completion to coincide with completion of those improvements. Therefore, another interlocal agreement extension is necessary.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Manage and develop major water and sewer infrastructure projects					
Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension project	Final design begun	Design progressed, permitting begun	Design completed, permitted and construction begun	As budgeted	Construction completed and project made operational
Morinaga Infrastructure project	Designed & permitted	Project under construction	Construction completed and project made operational	Under budget	
Jordan Lake Water Allocation	Application completed and submitted	EMC to begin review	EMC to complete review and approve allocation	As budgeted	
Eno Economic Development District (EDD)	CDM Smith completed study to provide sewer to the total EDD and it proved to be economically infeasible	Extended Interlocal Agreement with Durham; commission ed focused engineering study with CDM Smith	CDM Smith completed focused study showing upgrades necessary to existing downstream sewer; compete 2 nd extension to interlocal agreement	As budgeted	Commission final design and permitting of gravity sewer system expansion to serve NW 100 acres
Service: Manage and operate the Efland Sewer System					
Transfer the Eland Sewer System to Mebane	Two-step concept approved by Mebane	Sewer atlas completed, customer database created, maintenance contract negotiated & executed	Mebane to maintain the system under contract to Orange Co. until Sewer Ph. 2 Ext. complete	As budgeted	Complete Phase 2 Extension and transfer system ownership to Mebane
Service: Manage and operate Lake Orange Reservoir					
Lake Orange Dam and Spillway Maintenance	Budget for Phase 3 Repairs	Phase 3 Repairs pushed to next fiscal year	Complete Phase 3 Repairs	Budget overruns for other Lake Orange maintenance items	Complete Phase 3 Repairs

Planning & Inspections – Continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
				have postponed these repairs until next fiscal year	
Lake Orange Upstream Sediment Impoundments			Repair outlet structures	Postponed	Repair outlet structures
Lake Orange Emergency Action Plan (EAP)	Need for EAP Identified	Completed & Submitted	In review	N.A.	Approval expected
Lake Orange Automated Monitoring / Remote-Control Spillway Control Repairs		Problem diagnosed and parts/components ordered	Monitor and maintain equipment	Additional problems realized, diagnosed and repaired	Monitor and maintain equipment
Riparian Buffer Restoration					In-house evaluation of need and develop concept for implementation

FY 2016-17 Objectives

- Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension - Complete construction and place the system into service.
- Lake Orange - Design and repairs to upstream sediment impoundments, as well as maintain settled areas on the downstream dam face.
- Eno Economic Development District (EDD) – Assuming successful extension of Interlocal Agreement, as negotiated with Durham, commission final design and permitting of a gravity sewer system expansion to approximately 100 acres in the northeastern area of the EDD.
- Hillsborough Economic Development District (EDD) – Complete an amendment to our Interlocal Agreement with Hillsborough, commission an engineering study to confirm Orange County Engineering's in-house preliminary design for water & sewer service extensions to the EDD and move forward with final design & permitting of the infrastructure backbone.
- On-call Consultant Qualifications-Based Selections – Various Disciplines: Engineering, Construction Administration, Construction Materials Testing & Inspection, Grant Acquisition & Management.
- Rogers Road Sewer Project – Orange County is co-lead agency (with the attorney's and manager's office) for easement acquisition for this Chapel Hill project. Easement acquisition is expected to conclude during this fiscal year.
- Wilson Road Phase 2 Extension – Conduct a preliminary study of roadway alignment / connection from current terminus in front of Morinaga to West Ten Road / Rock Quarry Road, review concept with NCDOT and reach consensus on geometry. Integrate consensus design into access management plan.

Planning & Inspections – Continued

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- Article 46 tax revenue funds investments similar to those described above as part of the intended target of Article 46 sales tax funds. Engineering will continue to fulfill its mission to develop infrastructure (water, sewer, drainage, roads etc) to support economic development.

Stormwater

The Stormwater group focuses on providing erosion & sedimentation control and stormwater management permitting services and related construction compliance inspections to the residents of Orange County desiring to develop their property. In addition, we offer surface water identification (SWID's) services to confirm the existence of jurisdictional waters on resident's properties. SWID's are related in a significant way to the County's riparian buffer regulation, inasmuch as where there is a water feature, the County requires a riparian buffer. Of course, our Erosion Control Officers are regularly involved with investigating violations of the UDO regulations we oversee and their subsequent resolution.

Major Services

- Review and approve erosion control plans.
- Inspect and monitor construction sites.
- Review and approve stormwater management plans.
- Inspect and monitor post-construction stormwater best management practices.
- Stream buffer impact review and approval.
- Surface water identification.
- Provide education, outreach, and assistance.

FY 2015-16 Outcomes

- Review and approve approximately 45 erosion control plans.
- Conduct approximately 430 erosion control and stormwater inspections.
- Review and approve approximately 7 stormwater management plans.
- Conduct approximately 19 surface water identifications.
- Issue approximately 4 notices of violation (NOV's).

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Stormwater Services					
Erosion control plans reviewed	71	83	60	45	50
Grading permits issued	71	83	60	45	50

Planning & Inspections – Continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Stormwater management plans reviewed	7	5	6	7	7
Inspections	457	408	500	430	500
Surface water identifications	9	17	15	19	18
Notices of Violation	10	6	4	4	4

FY 2016-17 Objectives

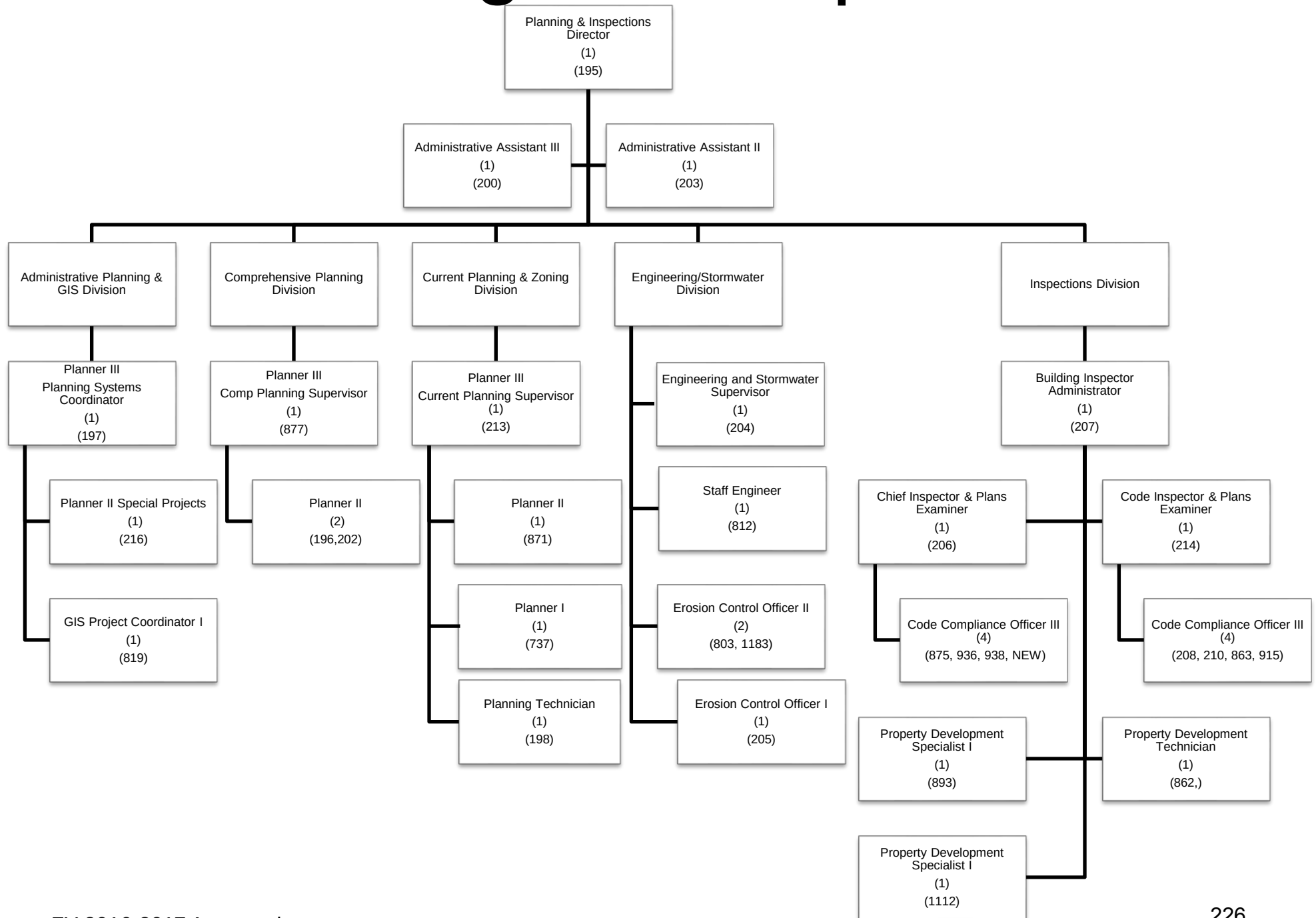
- Continue review of building permit applications, erosion & sedimentation control plans and stormwater management plans within allowable and/or expected timeframes.
- Continue implementation of Falls Lake Stormwater Management Program.
- Work with the NC Department of Environmental Quality (DEQ) to amend the UDO to comply with whatever regulations the Environmental Management Commission (EMC) will require Orange County to enforce, as a delegated program, in light of the apparent preclusion to enforcing the (delayed) Jordan Lake Rules imposed by Session Law 2015-246 (HB 44) and indeterminate changes that may result from the UDO review required by Session Law 2015-286 (H765).
- Increase number of erosion control and stormwater inspections with additional staff to better approach the expectations of the NC Sedimentation Control Commission (SCC).
- For the 2013-14 fiscal year, Erosion Control & Stormwater group revenue was just shy of \$393,000. In FY 2014-15, revenue was just over \$336,000. FY 2015-16 projected revenue is currently down, compared to those two years, but still robust at a projected \$150,000, which is all a field staff of two can support. As Stormwater services lag revenue, we anticipate FY 2016-17 to be a very busy year. In addition, we see signs of private land development industry hiring, which indicates demand for their services. This will eventually result in an increase in permit submittals to our group. We believe the big revenue years of 2013 through 2015 were a result of previously designed and even permitted projects that were placed on hold by developers, when the great recession struck. These were near shovel ready when demand for developed subdivision lots, etc. increased. Now, with continued demand, new designs are in development and we expect a second wave in the next year.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- The transition of Erosion Control related Personnel and Operating Expenditures into the Erosion Control division. This change will allow for more accurate recording of expenditures to cost centers.
- Full-year funding for a 1.0 FTE Erosion Control Officer II that was only budgeted for 6 months of FY2015-16.

Planning and Inspections



Register of Deeds

Phone Number: (919) 245-2679

Website: http://www.orangecountync.gov/departments/register_of_deeds/

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 325
Personnel Services	784,147	810,632	841,705	800,354	822,638	822,638
Operations	113,855	113,533	111,826	103,481	109,965	109,965
Capital Outlay	1,160	0	1,707	1,702	14,223	0
Total Expenditures	\$ 899,162	\$ 924,165	\$ 955,238	\$ 905,537	\$ 946,826	\$ 932,603
Offsetting Revenues	(1,495,487)	(1,355,500)	(1,355,500)	(1,537,084)	(1,552,000)	(1,552,000)
County Costs (net)	\$ (596,325)	\$ (431,335)	\$ (400,262)	\$ (631,547)	\$ (605,174)	\$ (619,397)
Total Register of Deeds and Related Expenditures	\$ 899,162	\$ 924,165	\$ 955,238	\$ 905,537	\$ 946,826	\$ 932,603

Mission Statement

The purpose of the Register of Deeds Office is to record and preserve real and personal records while maintaining compliance with the NC General Statutes. Provide access to public records and professionally serve the public and citizens of Orange County.

Major Services

- File documents presented for registration
- Index and scan all filed documents to create permanent public records
- Create permanent records of births, deaths, marriages and military discharges
- Issue marriage licenses and certified copies of public permanent records
- Redact personal information from web (upon citizen's request)
- Customer Service & Special Projects, for example back-scanning old documents

FY 2015-16 Outcomes

- Recording Process – Reviewed each document to ensure in compliance with NC recording laws; submitted each land-related document to Land Records for PIN (Parcel Identifier Number) assignment within five minutes of presentation. Completed filing process, affixed book and page, time and date, collected/receipted fee within ten minutes. (This process gives notice to title searchers that the document is on file). Total process completed in the designated time frame approximately 99% of the time. Returned filed documents to designated party within 5 to 7 days of filing, approximately 98% of the time. July 2015 – February 2016 - ERecordings - approximately 35%.
- Quality Control Process – Each document is scrutinized by Quality Control within 4 hours of recording. This is the final check to ensure document accuracy before being made available to the public. Total process completed in the designated time frame approximately 95% of the time.

Register of Deeds – continued

- Imaging & Indexing Process – Scanned document within 4 – 6 hours of recording. Completed the 3 step indexing process and released document for permanent public records. This total process is completed within 8 hours of recording 95% of the time.
- Vital Records – Issued certified copies of Birth, Death & Marriage Certificates within 5 minutes of application approximately 99% of the time. Issued marriage license within 20 minutes of application approximately 99% of the time. Indexed births, deaths the same day received approximately 95% of the time.
- Real Estate Imaging Project – All Deed of Trust books have been loaded and images are available on the Register of Deeds website. Final completion of the project to include all Deed books by the end of 2016. Once the project is complete the images will be available online and in the Register of Deeds office for permanent records beginning with the year 1991 back to 1752. Citizens frequently request that images of records prior to 1991 be available on the internet. The project will be funded from the Register of Deeds Automation Fund (NCGS 161-11.3).
- Vital Records Project – This project is being completed by three Register of Deeds staff. This fiscal year they have currently labeled, scanned and indexed over 4,950 birth and death records. Since the start of the project they have completed over 54,100 records.
- On December 15, 2015, the Register of Deeds staff began the process of cleaning out offices, cubicles, file cabinets, shelves and the supply closet to provide more space, as well as a better organized department. During this process the NC State Archives Division was contacted to request a signed copy of the Register of Deeds retention schedule. Select staff worked daily going through boxes of paper, piece by piece, to ensure each could be shredded on the scheduled date, February 8, 2016. One staff member was assigned to create and maintain a thorough spreadsheet that included; item label, brief description, relevant Statute, relevant page in guidelines, recommended disposition, additional notes, and final disposition of documents.
- Beginning in January, the Register of Deeds staff assisted with emptying plat cabinets to relocate them to one room allowing for better organization for all plats. After the cabinets were moved, the plats were then placed back into each cabinet and re-labeled in order to provide prompt and accurate service to customers.
- Extra Office Supplies donated - toners, printers, computers, boxes of paper, etc. – majority of items donated to other Orange County offices.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Recording, Scanning, & Indexing all of documents					
Deeds, Deeds of Trust, D/T Cancellations, other documents, UCC's	19,672	19,214	19,000	19,300	19,500
Service: Vital Records Indexed					
Births Indexed	3,846	4,034	3,900	3,950	3,950
Deaths Indexed	1,348	1,408	1,375	1,390	1,390
Service: Marriage Licenses & Certified Copies of Vital Records Issued					
Marriage Licenses Issued	745	858	750	800	810
Certified Copies of Vital Records Issued	17,988	18,909	18,000	19,000	19,000

Register of Deeds – continued

FY 2016-17 Objectives

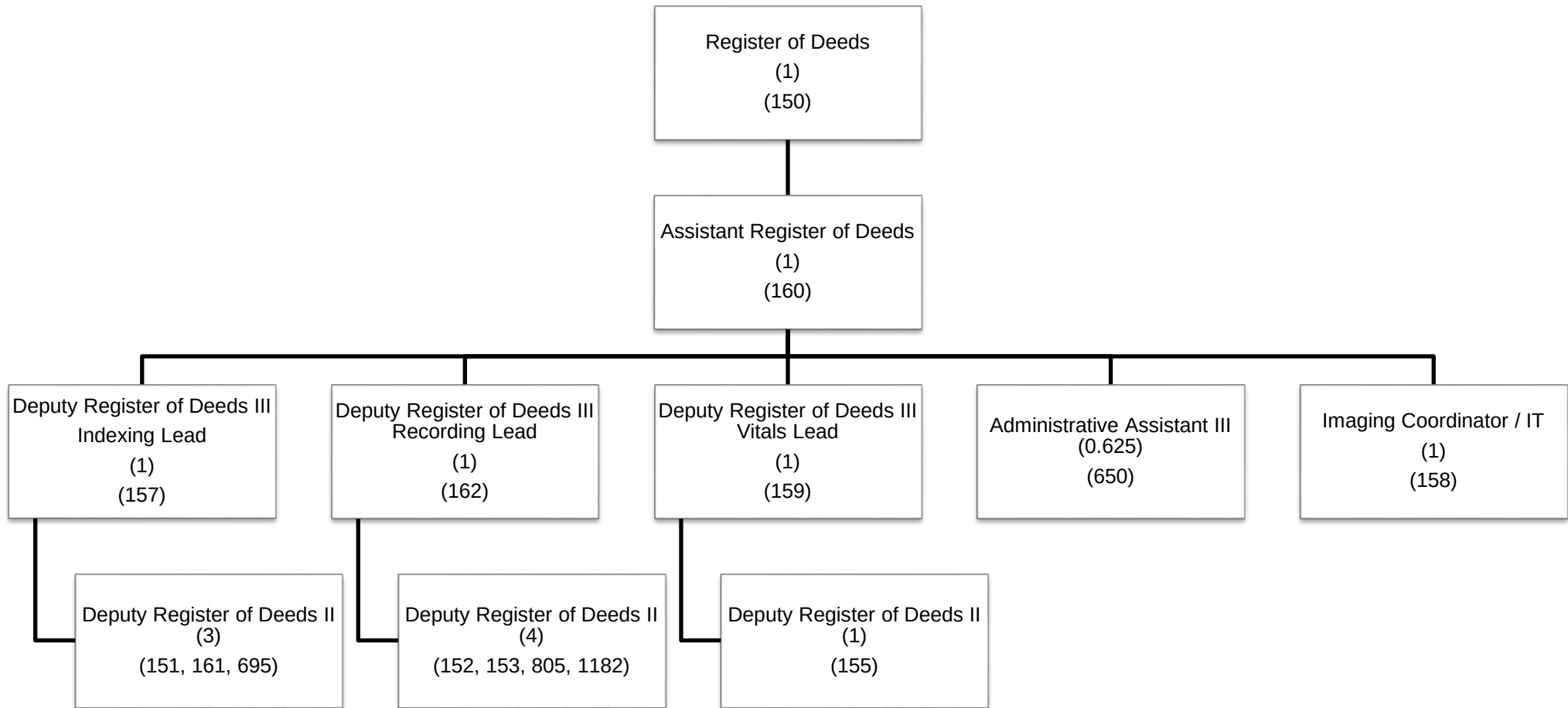
- Real Estate Indexing Project – Once the images are uploaded, index permanent records beginning with year 1931 back to 1752. This project will be completed in the Register of Deeds office by staff.
- Vital Records Project – Scan Vital Record documents including Birth, Death and Marriage records. This project will be completed in the Register of Deeds office by staff.
- Historical Records room – Renovating an area of the office for a Historical Records room to allow easy access for the public and staff to research.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- An increase in revenues within the Register of Deeds Fees (\$35,000), Marriage Licenses (\$1,500), and Excise Stamps (\$160,000) accounts. These increases are based on the FY2015-16 year-end projections and account for a 1% increase in FY2016-17.
- Funding within the Register of Deeds Automation fund for the purchase of a new scanner. The scanner is needed as all documents are now recorded electronically within the department.

Register of Deeds



Sheriff

Phone Number (919) 644-3050

Website: <http://www.co.orange.nc.us/> sheriff

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 710
Personnel Services	9,725,650	10,004,295	10,281,091	9,679,408	10,959,804	10,729,148
Operations	2,043,198	2,588,844	2,554,100	2,187,791	3,002,944	2,875,390
Capital Outlay	64,292	85,715	250,958	243,082	0	0
Total Expenditures	\$ 11,833,141	\$ 12,678,854	\$ 13,086,149	\$ 12,110,281	\$ 13,962,748	\$ 13,604,538
<i>Offsetting Revenues</i>	<i>(2,730,192)</i>	<i>(2,981,103)</i>	<i>(2,981,103)</i>	<i>(2,796,569)</i>	<i>(2,949,469)</i>	<i>(3,431,469)</i>
County Costs (net)	\$ 9,102,949	\$ 9,697,751	\$ 10,105,046	\$ 9,313,712	\$ 11,013,279	\$ 10,173,069
Total Sheriff and Related Expenditures	\$ 11,833,141	\$ 12,678,854	\$ 13,086,149	\$ 12,110,281	\$ 13,962,748	\$ 13,604,538

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Program (General Fund)</i>						
Jail Operations	948,839	1,515,726	1,481,027	1,062,554	5,632,931	5,588,923
Sheriff	10,884,302	11,163,128	11,605,122	11,047,727	8,329,817	8,015,615
Total Expenditures	\$ 11,833,141	\$ 12,678,854	\$ 13,086,149	\$ 12,110,281	\$ 13,962,748	\$ 13,604,538
<i>Offsetting Revenue</i>	<i>(2,730,192)</i>	<i>(2,981,103)</i>	<i>(2,981,103)</i>	<i>(2,796,569)</i>	<i>(2,949,469)</i>	<i>(3,431,469)</i>
County Costs (net)	\$ 9,102,949	\$ 9,697,751	\$ 10,105,046	\$ 9,313,712	\$ 11,013,279	\$ 10,173,069
Total Expenditures	\$ 11,833,141	\$ 12,678,854	\$ 13,086,149	\$ 12,110,281	\$ 13,962,748	\$ 13,604,538

Mission Statement

The mission of the Orange County Sheriff's Office is to be responsive to the needs of all members of our community as well as to those who visit or travel through our great county, without regard to the individual differences that make us unique. We will put fear and bias aside and treat all citizens with the respect and courtesy they deserve. Following "True North" principles, we will remain the cornerstone of Orange County by realigning ourselves with the specific needs of those we serve.

Our mission can be further exemplified into certain ongoing objectives that we in law enforcement must continually strive to achieve as we seek to fulfill the goals of this Sheriff's Office:

1. The protection of life, property, and Constitutional guarantees.
2. The enforcement of the General Statutes of the State of North Carolina.
3. The apprehension of law violators and the repression of crime.
4. The preservation of social tranquility, safety, and well being of all citizens.

Sheriff's Office - continued

5. The recovery and safe keeping of property.
6. The prevention of civil disorder.
7. To provide service to the courts and the criminal justice system.
8. To provide humane safe keeping of all persons confined in the Orange County Detention Center.

Major Services

- Provide continuous 24-hour routine patrol services to the entire county.
- Respond to crimes in progress, citizen complaints and incident investigations.
- Seek out wanted persons and serve criminal process. Serve civil process as mandated by the court.
- Provide school/community resource deputies for Orange County's elementary, middle school, and high schools to prevent violence and work with at risk students in the community.
- Operate the County Jail Facility. Transport inmates to court and maintain custody of same during court trials. Transport inmates to and from other jail facilities and state prisons. Provide courtroom security for courts and courthouse property.
- Continue Community outreach and crime prevention programs that include Crime Stoppers programs and conduct the D.A.R.E programs in the county schools. Provide assistance to domestic violence victims, child abuse, project lifesaver, elderly and handicapped, S.A.L.T. and aid crisis victims. We offer Drug Drop boxes for all prescription drugs. The boxes are located in the Orange County Court House and Orange County Sheriff's Office.
- New Programs are Citizens Police Academy, Project Engage Collaboratively and a Gun Buy Back Program that is in the process of being established with the Orange County Sheriff's Office, County Commissioners and Citizens of Orange County.

FY 2015-16 Outcomes

- Reduce the number of property and larcenies crimes.
- To continue our school resource deputy program to reduce crime and incidents of violence in our schools.
- Provide safe housing and security for housed state and federal inmates.
- Staff will continue screening all reports from the OCSO and initiate contact with victims of domestic violence.
- Respond to 100% of citizens concerns regarding neighborhood drug and crime problems.
- Involve more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime.

Outcome Measures	2013-12 Actual	2014-13 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Projected
Number of OCSO Break-ins	465	465	470	271	271

Sheriff's Office - continued

Outcome Measures	2013-12 Actual	2014-13 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Projected
Number of OCSO Larcenies	450	450	450	469	469
Number reported domestic violence contacts/incidents	3,500	3,500	3,500	3,942	5,000
Number of juvenile contacts by deputies (state law requires juvenile contacts be reported)	47,500	47,500	50,000	50,550	50,550
Number of child abuse cases	150	150	175	175	175
Average number of inmates per month	167	167	170	130	130

FY 2016-17 Fiscal Year Objectives

- Involving more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime. Increase daily e-mail to Community Watch Groups for crime in their community.
- Work in cooperation with other community agencies to empower victims of domestic violence and provide them with the resources available to prevent and remove themselves from domestic violence.
- Continue to involve citizens, especially parents of school age children in our drug awareness prevention programs. Encourage citizen participation in solving community problems and decrease overall incidents of crime.
- Meet federal and state jail standards as mandates.

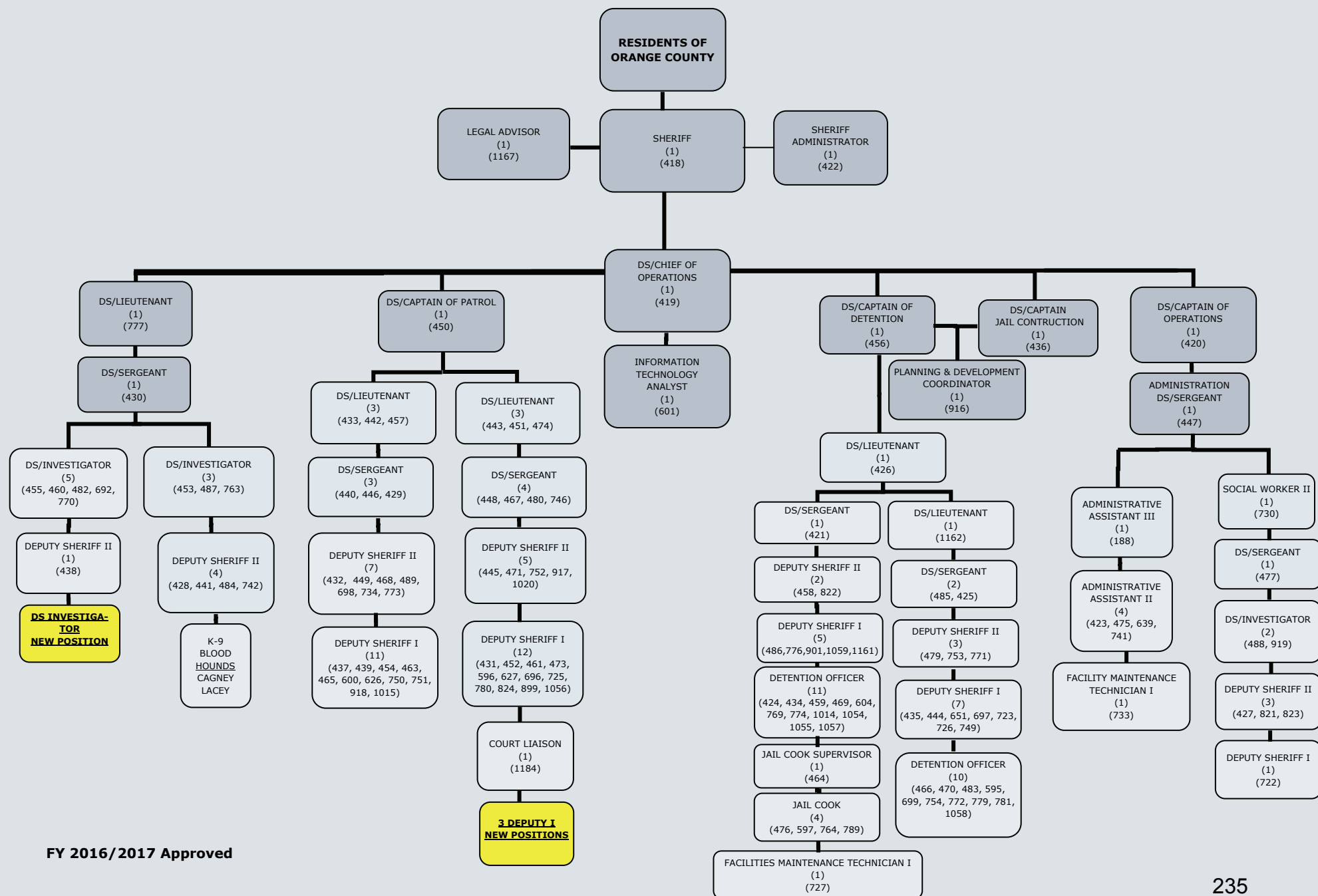
Budget Highlights

- The FY 2016-17 Commissioner Approved Budget includes the following four (4) new positions: Deputy Sheriff I (3.0 FTEs) and an Investigator (1.0 FTE), effective July 1, 2016. Salary and Benefits for these positions are \$221,097.
- The FY 2016-17 Commissioner Approved Budget includes an increase in the following operational accounts: Training and Certification (\$63,790) for new Basic Law Enforcement Training Academy for new positions, as well as bringing current staff up to date on training/certifications in areas of blood splatter, gun residue, supervision, and continuing law updates; Department and Medical Supplies (\$64,000) to align closer with historical spending and allow the department to replace out dated supplies, as well as additional medical supplies needed by the SERT team; Uniforms (\$100,000) provides for new uniforms and replacement of expired bullet proof vests; Printing and Duplicating (\$4,000) for printing materials for additional classes and training.
- The increase in Revenue in FY 2016-17 includes additional budgeted Jail Fees of \$200,000 based on an increased federal inmate per day reimbursement rate, and Health and Safety contract revenues to provide school resource officers in Orange County Schools.

Sheriff's Office - continued

- The Sheriff's Office will continue to provide Reserve Deputies in the elementary schools within the Orange County Schools (OCS) system in FY 16-17; this cost of approximately \$184,000 is paid by Orange County Schools.
- The Capital Outlay in FY 2015-16 includes the purchase of 15 field computing units, additional weapons, workstations for Drug Enforcement officers, purchase of a motorcycle unit, and upgrades to the courthouse security system.

SHERIFF'S OFFICE ORGANIZATION CHART



Social Services

Phone Number: (919) 245 -2800

Website: http://www.co.orange.nc.us/departments/social_services/index.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
<i>By Category (General Fund)</i>						Account: 400
Personnel Services	10,316,451	10,562,335	10,867,660	10,704,625	11,244,565	11,307,565
Operations	11,093,878	7,563,923	12,149,821	11,127,716	7,607,919	7,614,094
Capital Outlay	63,023	27,180	625,435	92,180	80,000	80,000
Total Expenditures	\$ 21,473,352	\$ 18,153,438	\$ 23,642,916	\$ 21,924,521	\$ 18,932,484	\$ 19,001,659
<i>Offsetting Revenues</i>	<i>(14,032,144)</i>	<i>(9,733,501)</i>	<i>(14,352,417)</i>	<i>(14,314,116)</i>	<i>(10,134,962)</i>	<i>(10,134,962)</i>
County Costs (net)	\$ 7,441,208	\$ 8,419,937	\$ 9,290,499	\$ 7,610,405	\$ 8,797,522	\$ 8,866,697
Total Department of Social Services and Related Expenditures	\$ 21,473,352	\$ 18,153,438	\$ 23,642,916	\$ 21,924,521	\$ 18,932,484	\$ 19,001,659

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Program (General Fund)</i>						
Administration	3,434,391	3,367,537	4,063,891	3,479,669	3,739,441	3,745,616
Children/Family Services	4,844,998	5,138,537	5,211,300	5,164,303	6,443,066	6,506,066
Economic Services	4,629,814	4,799,408	4,949,506	4,795,082	4,169,727	4,169,727
Public Assistance	1,598,872	1,316,423	1,693,912	1,699,084	1,662,708	1,662,708
Skills Development Center	0	0	0	0	0	0
Subsidy	6,965,277	3,531,533	7,724,307	6,786,383	2,917,542	2,917,542
Total Expenditures	\$ 21,473,352	\$ 18,153,438	\$ 23,642,916	\$ 21,924,521	\$ 18,932,484	\$ 19,001,659
<i>Offsetting Revenue</i>	<i>(14,032,144)</i>	<i>(9,733,501)</i>	<i>(14,352,417)</i>	<i>(14,314,116)</i>	<i>(10,134,962)</i>	<i>(10,134,962)</i>
County Costs (net)	\$ 7,441,208	\$ 8,419,937	\$ 9,290,499	\$ 7,610,405	\$ 8,797,522	\$ 8,866,697
Total Expenditures	\$ 21,473,352	\$ 18,153,438	\$ 23,642,916	\$ 21,924,521	\$ 18,932,484	\$ 19,001,659

Mission Statement

The Orange County Department of Social Services shall meet with clients at their point of need to provide preventive, supportive, and restorative services delivered with competence and compassion while striving to protect vulnerable children, the at-risk elderly, persons with disabilities and the economically disadvantaged in our community.

Social Services: Administration

Major Services

- Administration and fiscal support for Department divisions and the Social Services Board
- Management of accounts payable and receivable

Social Services – continued

FY 2015-16 Outcomes

- Maintained expenditures within approved county budget
- Assured compliance with fiscal audit requirements

FY 2016-17 Objectives

- Maximize state and federal funds available to Orange County for Social Services
- Ensure compliance with fiscal and program audit requirements

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Funding to convert 2 current time-limited positions (due to expire on June 30, 2016) into permanent positions. The positions were added as time-limited in FY 2013-14 to assist with the implementation of NCFast. The positions will be re-classed to focus on quality assurance and State and Federal compliance; additionally they will partially offset the need for overtime. (\$0 net)
- Increase in revenue (+\$62,400) and expenditures (+\$87,794) to expand the Miles Second Family program. Funds will pay for additional staff to transport program participants.
- Increase for The Exchange Club Child Abuse Prevention Center contract (+\$6,175), previously budgeted through outside agency process
- Moved two FTE positions out of Administration and into other divisions within Social Services

Social Services: Public Assistance

Major Services

- Determine eligibility and process benefits for Food and Nutrition Services (FNS)
- Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs
- Determine eligibility for Special Assistance for domiciliary patients
- Provide Emergency Assistance to families in crisis

FY 2015-16 Outcomes

- Continued to manage implementation of NC FAST

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Determine eligibility and process benefits for Food and Nutrition Services					
Average number of households receiving food and nutrition services monthly	6374	6053	6500	6080	6100
Average processing time in days (Target: ≤ 13)	NA*	15.68	NA*	12.01	10

Social Services – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs					
Average number of recipients receiving Medicaid monthly	13575	13580	14100	13589	13600

*Numbers for these measures were unavailable due to the implementation of NC FAST.

FY 2016-17 Objectives

- Assist low-income families and individuals with meeting nutritional, medical, and other basic needs
- Redesign business processes through Work Support Strategies to manage increasing demand in public assistance
- Continue to implement NC FAST
- Work toward integrating work support programs across the agency
- Continue to develop mechanisms and evaluate progress to manage the ongoing demand for Emergency Assistance

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase in Low Income Energy Assistance Payment program revenue (+\$285,791) and expenditures (+\$285,791), more reflective of anticipated full-year appropriation from the State
- Increase in Crisis Intervention program revenue (+\$69,601) and expenditures (+\$69,601), more reflective of anticipated full-year appropriation from the State

Social Services: Child and Family Services

Major Services

- Provide protective services and substitute care for at-risk Orange County children
- Provide safe, permanent homes for children in DSS custody
- Conduct Adult Protective Services intake and investigations
- Provide supportive services to adults in their homes
- Coordinate adult out-of-home placements
- Act as guardian and protective payee for incompetent or disabled adults

FY 2015-16 Outcomes

- The percentage of children with a finding of abuse or neglect who had a second finding within the following six months is projected to be 0%, well within the target range
- The percentage of children who re-entered foster care within 12 months of exiting is projected to be 6%, well within the target range

Social Services – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide protective services and substitute care for at-risk Orange County children					
Number of children in households reported for abuse and neglect	1091	1266	1300	1325	1350
Number of children in DSS legal custody	143	137	150	145	150
Percentage of children with a finding of abuse or neglect who had a second finding within the following six months (Target: ≤ 6.1%)	0.0%	0.0%	1%	0.0%	1%
Percentage of children who re-entered foster care within twelve months of exit (Target: ≤ 8.6%)	5.9%	8.1%	3%	6.0%	3%
Service: Provide safe, permanent homes for children in DSS custody					
Number of children adopted	10	17	16	21	20
Number of children who achieved permanence	48	57	50	45	50
Service: Conduct Adult Protective Services intake and investigations					
Number of Adult Protective Services investigations	26	42	40	54	55
Service: Provide supportive services to adults in their homes					
Number of adults receiving Community Alternatives Program (CAP)/in-home services	95	94	120	104	110
Service: Act as guardian and protective payee for incompetent or disabled adults					
Number of guardianship cases	33	39	45	42	45

FY 2016-17 Objectives

- Protect children by responding to referrals made alleging abuse, neglect, and/or dependency.
- Protect elderly and disabled adults by responding to referrals alleging abuse, neglect, and/or exploitation.
- Maintain elderly and disabled adults in their own homes when possible.
- Assure child welfare meets the federal performance goals.
- Successfully implement NCFAS for child care

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase for contracted in-home services providers to support the Orange County living wage (+\$286,375)
- Increase to continue Community Response Program, for a period of 6 months, to allow time to pursue replacement funding due to loss of grant funding in FY2015-16 (+\$43,000)
- Increase for new 1.0 FTE, SOAR Caseworker position (+\$22,183 net)

Social Services – continued

- Moved 15 FTE positions into Children & Family Services from other divisions within Social Services
- Increase for overtime to support the expansion of NCFAS (+\$23,064)
- Increase for Child Day Care Revenue (+\$41,652), based on State estimate
- Increase for Child Protective Services - IV-E Revenue (+\$ 30,000), based on State estimate
- Decrease for Child Protective Services – State Revenue (-\$43,703), based on State estimate
- Decrease for Child Welfare State In-home (-\$35,335), based on State estimate

Social Services: Economic Services

Major Services

- Provide funding for staff administering various Public Assistance programs, the Work First and Adolescent Parenting programs (Actual costs for Public Assistance payments as well as related performance measures are found in the Public Assistance division)
- Provide case management services to adolescent parents to delay future pregnancies
- Provide cash payments, case management, and other supportive services to Work First families to allow them to obtain employment
- Assist Orange County Veterans in accessing benefits
- Enable Orange County residents to acquire skills, obtain employment, and/or increase income at the Skills Development Center
- Provide employment and training to Food and Nutrition Services recipients including Able-Bodied Without Dependents (ABAWD) households
- Provide case management and employment and training opportunities to young adults through the Workforce Investment and Opportunities Act Building Futures Program

FY 2015-16 Outcomes

- 100% of APP participants who were eligible graduated with their high school diploma or equivalency for a total of 10.
- 97% of adolescent parents delayed a second pregnancy.
- Enabled approximately 70 Work First recipients to obtain employment.
- Provided intensive employment services to 90 clients.
- Expanded outreach efforts to veterans to increase number of veterans served to 330.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide Work First cash payments and case management services to low-income or unemployed families					
Number of households receiving Work First cash assistance (monthly average)	230	170	240	160	175

Social Services – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Number of participants who gained employment	98	102	95	95	100
County all families work participation rate (Target: ≥ 50%)	50%	52%	55%	55%	55%
Percentage of employed participants who retained employment for at least twelve months after exiting the program	75%	80%	80%	80%	80%
Service: Provide case management services to adolescent parents to delay future pregnancies					
Number of adolescent parents participating in the Adolescent Pregnancy Prevention Program	59	34	40	31	35
Percentage of participating teens who avoided a second pregnancy	97%	100%	100%	97%	100%
Percentage of participating teens who successfully completed high school or equivalency	100%	100%	100%	100%	100%
Service: Assist Veterans in accessing benefits					
Number of Veterans receiving assistance in applying for needed services	195	245	300	330	375
Service: Enable Orange County residents to obtain employment or increase income					
Number of people who received basic skills training including English as a Second Language and high school equivalency	762	740	780	760	780
Number of people who received educational and vocational training	3301	3200	3320	3440	3600
Number of people who obtained employment or increased income	528	560	575	580	600

FY 2016-17 Objectives

- 100% of APP participants will delay second pregnancies and continue to work toward high school diplomas or equivalents.
- Increase employment opportunities for veterans including collaborating with the National Guard to host job fairs in an effort to further increase the number of veterans served to reach 375 for FY 2016-17.
- Open Hillsborough expansion and increase number of employment and training opportunities including providing services to 300 participants.
- Provide subsidized employment to 20 participants who have barriers to employment.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Funding to convert 2 current time-limited positions (due to expire on June 30, 2016) into permanent positions. The positions were added as time-limited in FY 2013-14 to assist with the implementation of NCFASST (\$0 net)
- Moved 12 FTE positions out of Economic Services and into other divisions within Social Services

Social Services – continued

- Moved the Building Futures program from Multi-year Grant Fund into General Fund under Economic Services, includes 2 permanent FTEs, the grant is now renewable annually
- Increase for Subsidized Employment program, 3,939 hours (+\$59,085)
- Revenue increase: Food and Nutrition (+\$55,000) based on State estimate
- Revenue increase: Food Stamp Administration (+\$50,441) based on State estimate
- Revenue increase: Medicaid (+14,216) based on State estimate
- Revenue reduction: Work First (-\$119,581) based on State estimate

Social Services: Subsidy

Major Services

- Provide child day care subsidy and social casework services for families, including information and referral services to help parents determine appropriate child care placements
- Provide payments for foster and adoptive parents (performance measures for these services are found in the Child and Family Services division)
- Provide county-funded emergency utility, housing, food, and medication assistance for eligible families (performance measures for these services are found in the Public Assistance division)

FY 2015-16 Outcomes

- 89% of children receiving child care subsidy were in high quality (4 or 5 star) child care centers or homes
- 100% of preschool children served through child care subsidy were in regulated care
- Eliminated the number of children on the child care waiting list using county appropriated funding
- 70% of families receiving child care subsidy were employed families
- Assured that 40 foster children received child care services when foster parents work outside the home
- Provided safe, stimulating, learning environment for children in Child Protective Services, Work First Family Assistance, Homeless Families and Adolescent Parenting Program
- Continue to provide child care subsidy funding to school age children affected by General Assembly legislative changes

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Improve family functioning by providing child care subsidy and casework support services					
Average number of children served per month in child care subsidy program	780	830	900	790	840
Unduplicated count of children receiving child care subsidy during the fiscal year	1201	1282	1400	1210	1290
Average monthly payment per child	\$549	\$576	\$580	\$605	\$615

Social Services – continued

FY 2016-17 Objectives

- Ensure families receive quality child care in order for parents to seek and maintain employment
- Reduce the amount of time children wait to receive child care subsidy funding to no more than six months
- Ensure safety and health of children in child care
- Maximize state subsidy and county child care funding to serve the children of Orange County
- Provide information and resources to families seeking quality child care
- Assure that children in agency custody have appropriate placements and support

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Decrease for County Daycare (-\$300,000): After the approval of last year's budget, Orange County received over \$1 million in additional federal subsidy funds and the estimate for next year reflects a similar allocation. Due to this funding increase, DSS has not used all the funds provided by the county last year and has lowered the request for next year. During FY 15-16, Orange County Social Services removed over 150 children from the child care waiting list. There are currently no children waiting for child care through Orange County Social Services.
- Social Services will again be requesting to administer the Smart Start subsidy program to ensure a seamless coordinated program for families and facilitate the maximum use of all available funds.

Social Services: Juvenile Crime Prevention Council (JCPC)

Major Services

- Provide local programs targeting juvenile offenders including: Restitution/Community Service, Parent/Family Skill Building, Assessment/Treatment Programs Non/Underinsured (inc. Substance Abuse; Trauma Based Therapy), Interpersonal Skill Building, Mentoring, Mediation/Conflict Resolution (inc. School Based), Teen Court, Tutoring/Academic Enhancement, Temporary Shelter Service (specifically Emergency Shelter).

FY 2015-16 Outcomes

- 93% of all youth served in JCPC programs received no new complaints or adjudications while participating in programs.
- 94% of youth in the Restitution/Community Service program had no new adjudications and 94% of youth had no new complaints during program participation.
- 86% of youth served showed improvement in targeted skills using individual service plans.
- 86% of youth in the Teen Court program completed it successfully.

Social Services – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Provide local programs and community-based alternatives to youth detention centers					
Percentage of youth that completed community service and restitution through the JCPD	92%	86%	92%	90%	92%
Number of youth receiving services through the Juvenile Justice Program	550	441	600	465	500

FY 2016-17 Objectives

- Develop community-based alternatives to youth detention centers.
- Provide community-based delinquency and substance abuse prevention strategies and program.
- Provide non-institutional dispositional alternatives that will protect the community and the juveniles.
- At least 90% of youth will successfully complete the court ordered program.
- At least 90% of youth will have no new court complaints while participating in program.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes:

- Increase for the Governor's Crime Commission Grant (+\$10,000)

Grant Project Fund: Orange Community Response Program (Multi-Year Project)

- Address a gap in the continuum of child maltreatment services by reaching out to families with children birth to five years who have been reported to and investigated or received a family assessment by Orange County Child Protective Services, but whose cases have been closed with findings of 1) no services needed, 2) services recommended, or 3) unsubstantiated.
- Engages families in increasing protective factors, leading to enhanced family functioning and better developmental outcome for the children.
- Provides family-centered services, with active implementation of the Principles of Family Support.
- Assessment of child and family needs will be informed by the five factors in the Protective Factor Framework. Collaborate with a range of local community services that encompass all five protective factors.
- The Orange County Department of Social Services currently has a staff member in a time-limited position that serves as the Community Response Worker through June 30, 2016. The agency has been asked to continue this contract through June 2017 and is requesting to extend this time-limited position accordingly.
- The program will provide services to 60 children and 40 caregivers, each year.

Budget Highlights

- The FY 2016-17 Commissioner's Approved Budget addresses a loss in grant funding for this program. Funding for the program, from the Orange County Partnership for Children, ceased in FY2015-16. As noted above, there is an increase in the Child and Family Services division, under

Social Services – continued

the General Fund, to continue the Community Response Program, for a period of 6 months, to allow time to pursue replacement funding.

Grant Project Fund: Emergency Solutions Grant (Multi-Year Project)

- The grants funds are to assist with emergency shelter operations costs; and to provide case management and financial assistance to rapidly rehouse persons who are homeless.
- Reduce the number of homeless individuals and families in Orange County by providing rapid rehousing services.
- Eligible rapid rehousing participants must meet the homeless definition as defined by HUD, which includes living in an emergency shelter; sleeping in a place not meant for human habitation; fleeing or attempting to flee a domestic violence situation and would become homeless as a result.

Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant changes.

- The County serves as the fiscal sponsor of the grant: it provides rapid rehousing services, and contracts with the Inter-Faith Council for Social Service, which provides emergency shelter services, as funded by the grant.
- Revenue allocations change annually based on funding formula revisions or reductions in available funds from the Department of Housing Urban and Human Development (HUD).

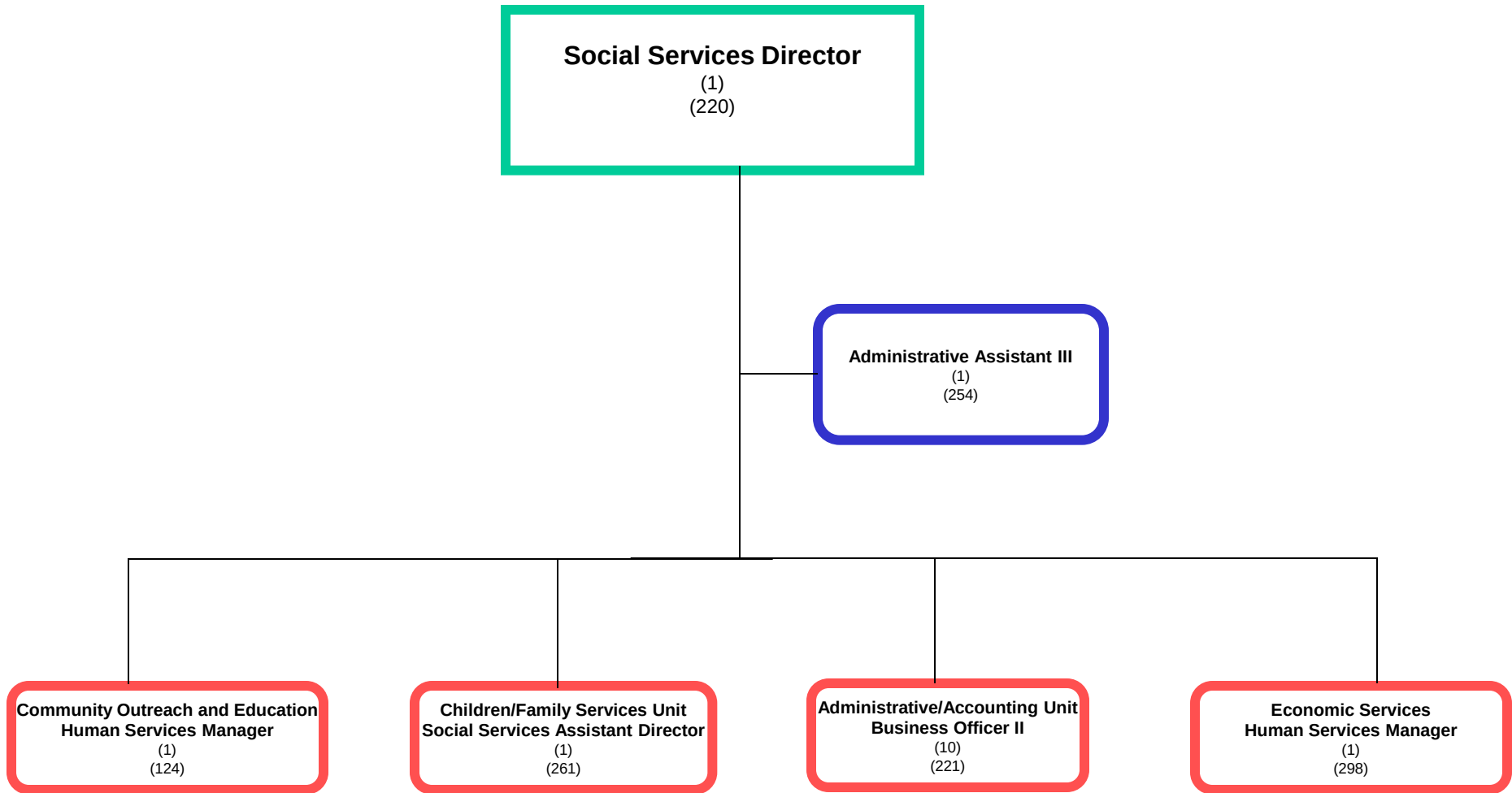
Grant Project Fund: Fostering Youth Opportunities (Multi-Year Project)

- Fostering Youth Opportunities (FYO) is an integrated service delivery model that seeks to achieve measurable, community-level change that improves the outcomes of young adults aging out of the foster care system.
- This grant targets young adults ages 18-24 who have aged out of foster care.
- The agency will serve 6 young adults and focus on helping them secure housing, employment, education, financial management, and mental health.

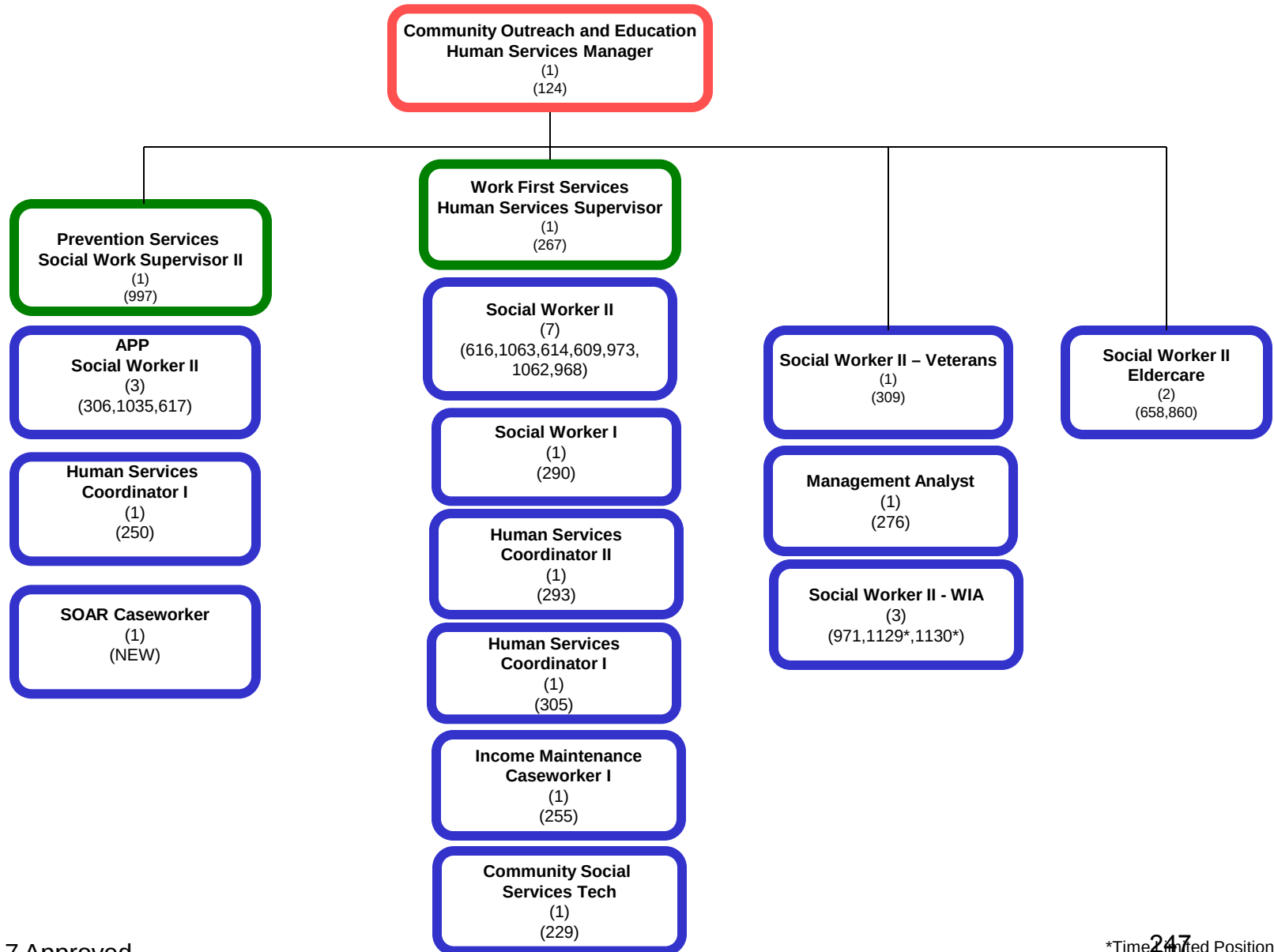
Budget Highlights

The FY 2016-17 Commissioner's Approved Budget includes no significant changes.

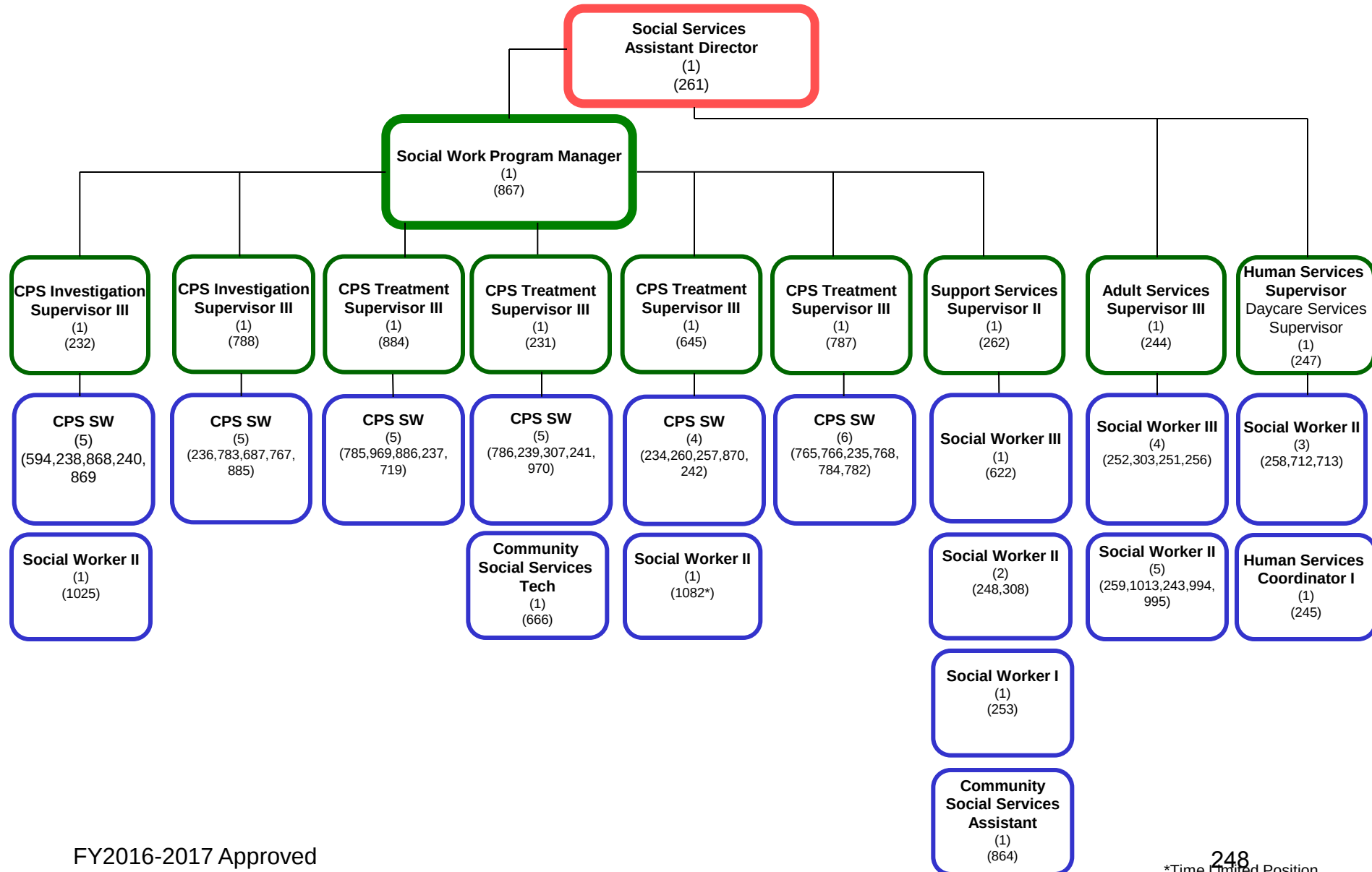
ORANGE COUNTY SOCIAL SERVICES



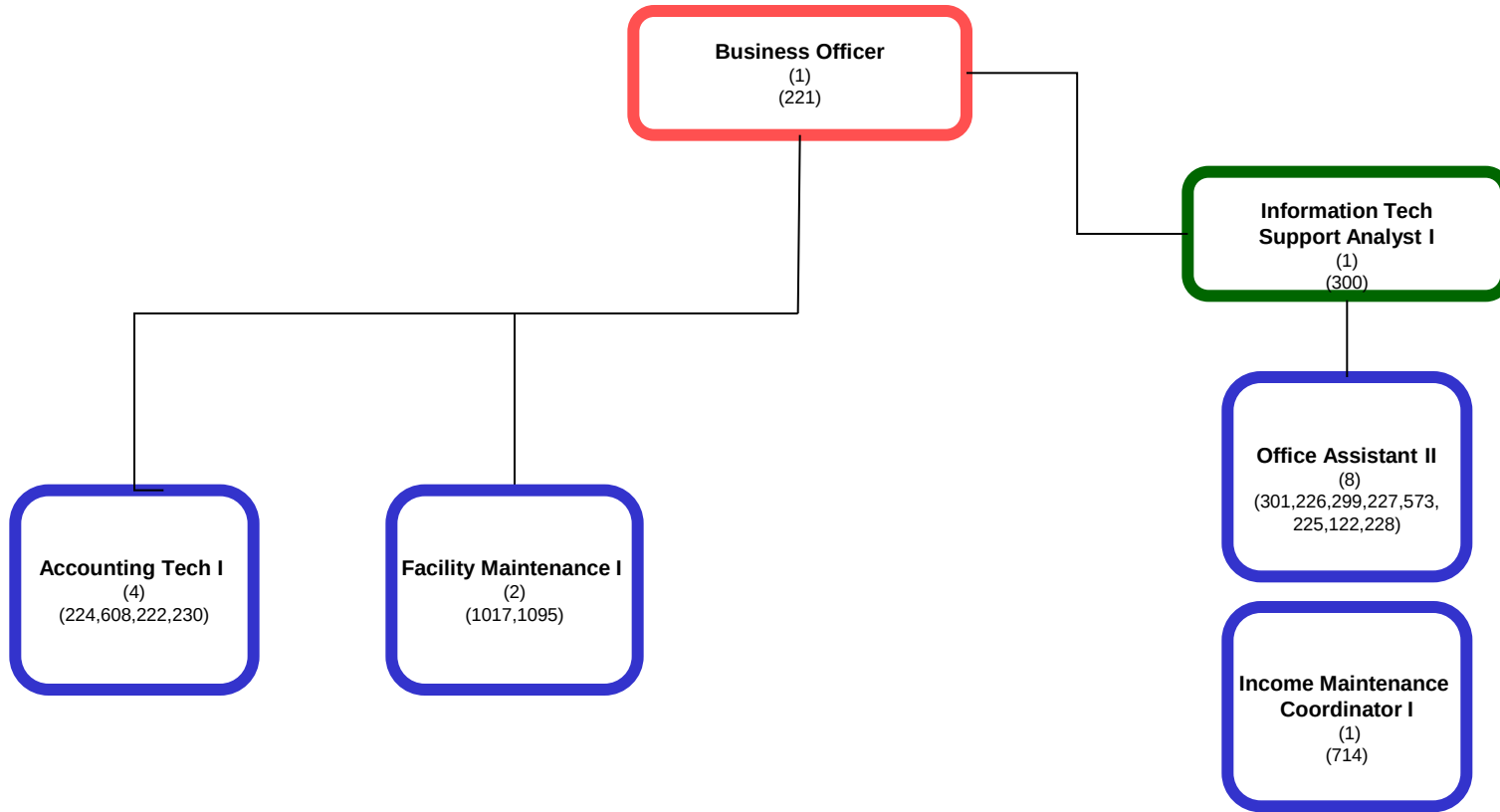
COMMUNITY OUTREACH AND EDUCATION



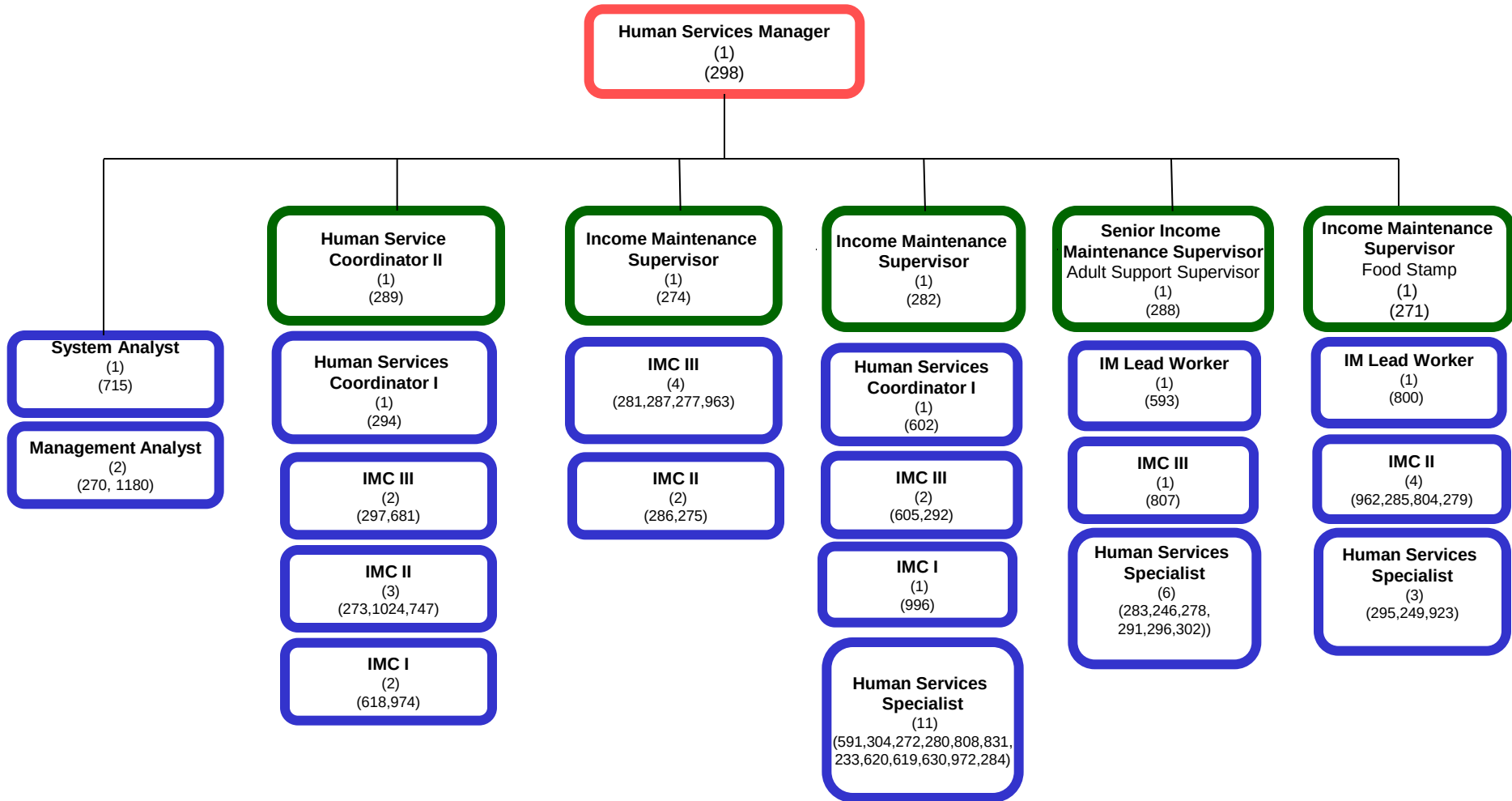
CHILDREN/FAMILY SERVICES UNIT



ADMINISTRATIVE/ACCOUNTING UNIT



Economic Services



Solid Waste

Phone Number (919) 968 - 2788

Website: http://www.orangecountync.gov/departments/solid_waste_management/index.php

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
Solid Waste Enterprise Fund						Account: 3500
Overhead	1,093,287	997,475	997,475	997,475	1,318,029	1,318,029
Personnel Services	3,751,320	3,822,663	3,822,663	3,982,618	4,064,663	4,064,663
Operations	5,839,702	5,296,743	5,755,579	5,507,953	5,634,984	5,782,982
Capital Outlay	2,102,978	1,244,137	1,738,143	1,718,880	824,281	824,281
Others	0	0	0	0	0	0
Total Expenditures	\$ 12,787,287	\$ 11,361,018	\$ 12,313,860	\$ 12,206,926	\$ 11,841,957	\$ 11,989,955
Offsetting Revenues	(8,861,148)	(11,361,018)	(12,313,860)	(12,136,267)	(11,841,957)	(11,989,955)
County Costs (net)	\$ 3,926,139	\$ 0	\$ 0	\$ 70,659	\$ 0	\$ 0
Total Solid Waste Fund and Related Expenditures	\$ 12,787,287	\$ 11,361,018	\$ 12,313,860	\$ 12,206,926	\$ 11,841,957	\$ 11,989,955

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Solid Waste Enterprise Fund						
Environmental Support	2,283,455	2,113,719	2,137,016	2,211,829	2,189,466	2,237,464
Landfill	2,520,266	1,085,915	1,454,742	1,410,437	1,017,414	1,117,414
Recycling	5,288,895	5,459,749	5,667,903	5,677,512	5,450,893	5,450,893
Sanitation	2,694,672	2,701,635	3,054,199	2,907,148	3,184,184	3,184,184
Total Expenditures	\$ 12,787,287	\$ 11,361,018	\$ 12,313,860	\$ 12,206,926	\$ 11,841,957	\$ 11,989,955
Offsetting Revenue	(8,861,148)	(11,361,018)	(12,313,860)	(12,136,267)	(11,841,957)	(11,989,955)
County Costs (net)	\$ 3,926,139	\$ 0	\$ 0	\$ 70,659	\$ 0	\$ 0
Total Expenditures	\$ 12,787,287	\$ 11,361,018	\$ 12,313,860	\$ 12,206,926	\$ 11,841,957	\$ 11,989,955

Note: Appropriated Fund Balance amounts from the Solid Waste Enterprise Fund, as well as a General Fund contribution for Sanitation operations are included in the Offsetting Revenue amounts above. For FY 2016-17, the Appropriated Fund Balance amount from the Solid Waste Enterprise Fund is \$2,068,223, and the General Fund contribution for Sanitation operations is \$2,004,719.

Mission Statement

To operate public facilities receiving and processing various types of materials including Municipal Solid Waste, Construction and Demolition Waste, yard waste, hazardous wastes and recyclables to provide high quality, reliable, cost-effective containment and management of these materials ensuring the protection of the environment, health and safety of the citizens of Orange County.

Solid Waste – continued

Environmental Support Division

Major Services

- Provide integrated departmental support services including utilities, ordinance enforcement, communications, safety training, janitorial services, Charges by General Fund, Workers Compensation, education & outreach, equipment and vehicle maintenance, etc.
- Provide clerical, administrative and managerial support for the department including reception, financial, accounting, recordkeeping, planning, etc.
- Conduct solid waste planning, prepare financial analysis, and develop ordinances and policies to improve and sustain solid waste management and further reduce the waste destined for landfilling.
- Review project applications and plans for all new construction in Orange County, including the Towns, with respect to minimizing construction and/or demolition waste during construction and effectively accommodating waste and recyclable collections once the development is completed. Advise design professionals, builders/developers and contractors with regard to waste reduction, deconstruction, collection vehicle access, type and quantity of receptacles, etc.
- Enforce all Orange County Solid Waste ordinances, including Regulated Recyclable Materials Ordinance, littering and illegal waste disposal or burning. Issue related permits, licenses and citations. Educate contractors and builders about ordinances and C&D recycling, waste reduction and deconstruction.
- Provide public outreach and education for proper use of C&D landfill, recycling, composting and other solid waste services through a variety of media. Provide general publicity and education regarding Department programs, disposal and waste diversion services for public, business, builders and contractors, government entities, educators and at special events. Provide waste reduction consulting services such as waste audits for government, schools, businesses & other non-residential entities in Orange County.
- Apply for relevant State, Federal or private grants on solid waste management where practical and relevant.

FY 2015-16 Outcomes

- Conducted 231 plan reviews, 2,700 construction site inspections, issued/renewed 220 haulers licenses, issued 4,000 regulated recyclable materials permits (all jurisdictions), issued 110 citations/notices of violation for illegal dumping/burning, and placed 1,200 verification tags on construction/demolition roll-off containers.
- Achieved 63% waste reduction rate again surpassing the 61% goal set in 1997.
- Conducted 150 program promotion, landfill tours, training and presentations.
- Sold 150 compost bins on an ongoing basis from the Solid Waste Administrative Office and conducted ten composting demonstration workshops at that site, Chapel Hill Community Center site and the Carolina Campus Community Garden site.
- Placed print and radio advertisements and provide a full year of correlated on-line advertisements in appropriate local media. Published 24 newspaper articles and broadcast 11 radio programs.
- Expanded distribution of e-newsletter “Orange County Solid Waste and Recycling News” using rural cart mailings and public email to solicit and sent 12 monthly editions to 5,700 subscribers

Solid Waste – continued

- Provided annual newsletter and other publications for solid waste education. In support of the expansion of rural curbside recycling sent two postcards to solicit rural homes for recycling roll carts or bins. Compiled all cart and bin request info for distribution. Delivery of new single stream information to 7,000 households who are eligible for carts or bins and managed follow-up calls. Calendar mailed to all rural 22,000 households eligible for recycling on ten routes. Managed all regularly occurring calls from urban households at 18,200 residences
- Continuously update website and participated in Council of Webmasters initiative to modernize site under Communications Team direction. Collaborated with Communication staff to develop County-wide communications plan. Maintained active Facebook and Twitter accounts.
- Continued to support Chapel Hill Carrboro City Schools' sustainability director in continued improvements to their' recycling programs and supported addition of food waste and compostable paper waste collection at to all elementary and middle schools. Continued supporting and mentoring UNC Institute for Environment with interns this year focused on solid waste reduction at Greek housing following sponsorship of capstone projects annually over past five years.
- Support County Sustainability staffer to organize "Environmental Summit", a round table of environmental related staff members in the County and the three towns.
- Staffed major local festivals and other events with recycling and composting services and consultation on waste reduction and/or provision of bins and carts for smaller events. Assisted County Sustainability Coordinator with development of Green Event guidelines for all County events. Developed "Fork It Over" Utensil loan program in cooperation with the PTA Thrift Store to further waste reduction at local events.
- Provide support to Solid Waste Advisory Group in development of recycling financing and new Interlocal Agreement for solid waste with Towns.
- Implemented new fleet services management software system.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Projected
• Development Plan Reviews • Construction Site inspections • RRMO Permits Issued (All Jurisdictions)	147 2,211 4,020	235 2,217 4,374	240 2,150 4,500	231 2120 4394	240 2150 4500
• Issue Hauler Licenses • Issue Citations/NOV's • Place Verification Tags on C&D Waste Containers	215 120 682	232 99 731	230 75 1,000	220 70 725	230 75 1000
Publish print and radio advertisements	500	500	600	520*	500
Conduct landfill tours, workshops , lectures, events and presentations	110	110	150	121	135
Sell backyard compost bins & kitchen counter top collectors for food waste	168	169 (150 bins& 19 collectors	150	150	**300 bins/200 collectors

Notes: *One paper we had ads scheduled for reduced their relevant circulation to Sundays only early in the FY. were purchased but project selling 125. Buying in bulk to cover 2 more years saves shipping costs.

**300 compost bins

Solid Waste – continued

FY 2016-17 Objectives

- Continued public information support for communications related to modernization of Eubanks Road Waste & Recycling Center, including provision of a temporary center,
- Provide public information regarding changes to solid waste budget and finance as necessary. Provide necessary education and outreach for projected rural curbside route changes due to implementation of rural curbside expansion. Continue to grow and improve social media presence,
- Education and outreach around development of new BOCC waste reduction goals having surpassed the 61% goal set in 1997. Support Solid Waste Advisory Group in establishing waste and recycling service priorities.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- An increase in Worker's Compensation funding by \$23,724 and a decrease in Bonds/Insurance funding by \$23,166.
- The purchase of a replacement support vehicle (pickup truck).
- Movement of the Solid Waste Programs Fee into the Environmental Support division, the total revenue earned by the fee will total \$6,439,046, a decrease of \$43,691 from the FY2015-16 Commissioner Approved Budget.
- Funding for comprehensive education and outreach activities related to the improvements construction of the Eubanks Road Waste and Recycling Center to be completed during FY2016-17.
- Funding to develop and mail to all county addresses a Solid Waste Newsletter for Winter 2016.

Landfill Division

Major Services

- Maintain and operate an active Construction and Demolition (C&D) landfill; maintain and monitor three closed landfills. Maintain emergency storm debris response capabilities.
- Operate within State and County ordinances and policies with regard to materials banned from disposal by providing close oversight and enforcement. Provide all environmental monitoring and compliance activities as required by the State including gas and water well testing.
- Maintain high level of customer service for all landfill customers.

FY 2015-16 Outcomes

- Manage and maintain C&D landfill and other ancillary facilities in compliance with all federal, state, and local rules and regulations. Continued to establish and maintain permitted Storm Debris Management Areas within in County. Complete landfill closure construction.
- Continued to enforce the County ordinance and State rules pertaining to waste disposal and recycling; Completed planning for permitted closure of MSW landfill and incorporating this disposal unit with post-closure oversight that includes other previously closed disposal units.

Solid Waste – continued

- Conduct quarterly sampling of landfill gas wells to comply with State regulations. Conduct semi-annual sampling from landfill water wells with testing and analysis to comply with State regulations.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
C&D Landfill (tonnage)	8,500	5,842	6,000	6,370	6,200

FY 2016-17 Objectives

- Manage and maintain Construction & Demolition landfill utilizing industry best management practices.
- Provide all environmental monitoring and compliance activities as required by the State including gas and water well testing. Maintain regulatory compliance.
- Maintain Countywide Storm Debris Management Plan in conjunction with State Department of Transportation, County Emergency Management Team, to ensure maximum reimbursements from the Federal Emergency Management Agency. Maintain emergency storm debris response capabilities.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- An increase in Contributions from Solid Waste Reserves for Post Closure care, totaling \$187,190.
- The transfer of 2 Temporary employees into the Recycling division, a reduction in the Landfill division of \$22,166.
- An increase of \$21,500 in the Landfill Gas System Oversight contract.
- An increase of \$100,000 in the Contract Services account for initial consulting/planning for a Transfer Station or other alternative waste disposal process.
- A decrease of \$546,390 in revenues due to transferring many revenues into the Recycling division and a decrease of \$25,500 in Gas Recovery due to the decrease cost of fuel.

Recycling Division

Major Services

- Urban Curbside - Provide weekly contracted single-stream curbside recycling collection to all eligible households and businesses in the municipalities of Carrboro, Chapel Hill, and Hillsborough.
- Rural Curbside Recycling – Provide biweekly collection of curbside single-stream recycling to all eligible households and businesses throughout the unincorporated portion of Orange County.
- Multifamily Recycling – Provide weekly recycling collection services to all eligible multifamily properties throughout Orange County.
- Commercial and Organics Recycling Programs – Operate County-provided collection of recyclables from bars, restaurants, and other eligible businesses throughout Orange County.

Solid Waste – continued

Operate and oversee contractor-approved collection and composting of pre and post-consumer organic materials including food waste from eligible food-service establishments, grocery stores, convenience centers, and schools.

- Schools and Government Building Recycling – Collect bottle, cans, paper and cardboard recycling at all 30 school locations K-12 for Chapel Hill Carrboro City School System and Orange County Public School System as well as all government buildings.
- Toxicity Reduction Programs – Operate programs intended to reclaim useful resources and keep hazardous materials out of the environment while minimizing the toxicity of the municipal solid waste stream. Toxicity Reduction programs include oil, oil filter, and antifreeze recycling programs, dry cell battery recycling program, lead acid battery recycling program, lights containing mercury program, household hazardous waste program, conditionally exempt commercial hazardous waste program, and electronics recycling program.
- Drop-off recycling program and other programs – operate and collect recyclable materials from five staffed solid waste & recycling centers and five unstaffed 24-hour drop-off recycling sites.

FY 2015-16 Outcomes

- Curbside Recycling – provided recycling service to all eligible homes. Deployed over 8,000 95-gallon roll carts in the rural curbside service area. Conducted a collection route optimization study and planned for curbside recycling expansion into the remaining unincorporated portion of Orange County not currently serviced. Implemented a new funding structure for solid waste reduction and recycling programs and services.
- Multi-Family – Continued to provide service to all eligible multi-family units. Expanded service to presently un-served properties.
- Commercial Recycling – Continued service to all presently served units. Added 12 businesses to recycling program, including those that could share existing sites (i.e. businesses in strip malls). Continued to work with new ABC permit holders to set up successful recycling programs and conducted audit of commercial properties to examine potential route expansion and collection efficiencies.
- Drop-off Recycling – Maintained high level of service at all drop-off sites, maximized collection efficiency and prevented overflow. Strived to keep sites clean to reduce contamination.
- Toxicity Reduction Programs – Continued all currently provided services with emphasis on increasing collection of targeted materials such as electronics and eligible commercial hazardous wastes. Diverted all lights containing mercury from household hazardous waste program and worked directly with light bulb recycling vender to decrease the overall cost.
- Provided quarterly and annual data on collection programs, as well as program cost allocations and other information as needed to the Solid Waste Advisory Group (SWAG). Assisted in planning for new interlocal agreement with the towns of Carrboro, Chapel Hill and Hillsborough for solid waste and recycling services.
- There has been a significant reduction over the past fiscal year in recycling commodity revenue for most recycling material including single-stream material (which went to zero beginning February 1), cardboard/mixed paper, rigid plastics, used oil and electronic waste. This is due to a variety of reasons including weak market rates of reclaimed recycling material, low oil prices, and weak international markets and economies. As a result, significant material revenue loss was realized in FY 15/16 and is anticipated to extend into next fiscal year as well.

Solid Waste – continued

- As a result of low commodity rates for electronic waste as discussed above, the recycling division in FY 15/16 now receives minimal revenue for electronic waste commodities and now pays for the processing of all televisions and other electronic equipment. As such, anticipated revenue of approximately \$25,000 will not be realized and an annual expenditure of approximate \$94,000 is expected.

Performance Measures	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Projected	2016-2017 Budget
Service: Collect Curbside Recycling within each of the three towns and entire unincorporated area.					
Percent increase/(decrease) from previous year	9.6%	29.5%	2.6%	4.5%	10.2%
Tons collected	5,800	7,509	7,700	7,850	8,650
Service: Collect Multi-Family Recycling at all apartments, townhomes, and condominiums throughout County					
Percent increase/(decrease)	(11.6%)	1.6%	(6.8%)	3.8%	.9%
Tons collected	1,109	1,127	1,020	1,090	1,100
Service: Collect Commercial Recycling for over 300 businesses within incorporated and unincorporated Orange County					
Percent increase/(decrease)	.09%	.29%	.58%	(.87%)	(.39%)
Tons collected	1,031	1,034	1,040	1,025	1,030
Service: Collect Recycling at 10 drop-off sites throughout County					
Percent increase/(decrease)	11.9%	(13.4%)	9.4%	(17.9%)	(24.1%)
Tons collected	3,803	3,292	3,600	2,700	2,500
Service: Collect Organics from eligible food-service establishments, grocery stores, convenience Center, and schools					
Percent increase/(decrease)	6.9%	3.6%	.49%	8.5%	12.8%
Tons collected	1,565	1,622	1,630	1,760	1,830
Service: Collect bottles, cans, and paper recycling from all 30 public school locations k-12 for both Chapel Hill Carrboro City Schools and Orange County Public Schools					
Percent increase/ (decrease)	6.2%	17.1%	.45%	-	2.3%
Tons collected	187	219	220	220	225

FY 2016-2017 Objectives

- Plan and coordinate all issues relating to maintenance of 95-gallon roll carts for urban and rural curbside recycling programs. Deploy additional carts/bins to the entire unincorporated portion of the county not currently serviced by curbside recycling and begin service to these new residences. Coordinate and implement new collection routing plan.
- Coordinate implementation of all issues relating to the establishment of a new interlocal agreement between the County and the three towns. Discuss with UNC Hospital and University the potential for cooperative recycling services and collection opportunities.
- Expand commercial foodwaste collection by adding additional commercial establishments to the program and offer foodwaste recycling to the various farmers markets operating in the county.

Solid Waste – continued

- Conduct a waste characterization study to determine waste disposal composition, understand how well recycling programs are working in various sectors and to provide base data for planning program improvements.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- Full-year salaries for 2.0 FTE Solid Waste Collector Drivers that were only budgeted for a partial year in FY2015-16 and an increase in temporary of \$29,293, primarily as a result of transferring 2 temporary employees into the Recycling division from the Landfill division.
- Funding to begin collection of plastic film, food waste, waste vegetable oil, and Household Hazardous Waste at the refurbished Eubanks Road Solid Waste & Recycling Center. HHW facility hours to expand by 15 additional hours to mirror operating hours of solid waste & recycling center.
- Funding to begin curbside recycling service in bins/carts to the remaining unincorporated portion of the county not currently serviced and implementation of new collection routing for the rural recycling curbside program.
- Final budgetary transition following closure of MSW landfill results in shifting of various recycling related revenues from Landfill division to Recycling division (clean wood, scrap metal, white goods, yard waste, scrap tires and sale of mulch/compost).
- An increase in the tipping fee for both clean wood and yard waste from \$18/ton to \$20/ton.
- An increase in the fee for compost from \$28/load to \$30/load.

Sanitation Division

Major Services

- Operate and maintain five (5) staffed Waste & Recycling Centers to serve Orange County residents while maintain a high level of customer service.
- Provide municipal solid waste (MSW) collection services for Waste & Recycling Centers, Orange County government buildings, Orange County schools.
- Provide bulky material collection services for Waste & Recycling Centers and Chapel Hill-Carrboro schools with hook-lift collection vehicles.
- Administer Sanitation Division, including collection operations, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.

FY 2015-16 Outcomes

- Provide collection services for SWCCs (compactor, dumpster and roll-off service), Orange County government buildings (dumpster service), Orange County schools (dumpster service) and Chapel Hill-Carrboro schools (roll-off service).
- Completed design and permitting of the Eubanks Road Waste & Recycling Center improvements.

Solid Waste – continued

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: Collections					
Municipal Solid Waste (MSW) collected from convenience centers, Orange County schools and Orange County government buildings	7,161	6,940	7,812	7,400	7,712
Construction and Demolition, Misc. Bulky Waste (furniture), Vegetative Waste, Metal, White Goods and Clean Wood	5,341	5,587	5,862	6,044	6,222
Total Tons	12,502	12,527	13,674	13,444	13,934

FY 2016-17 Objectives

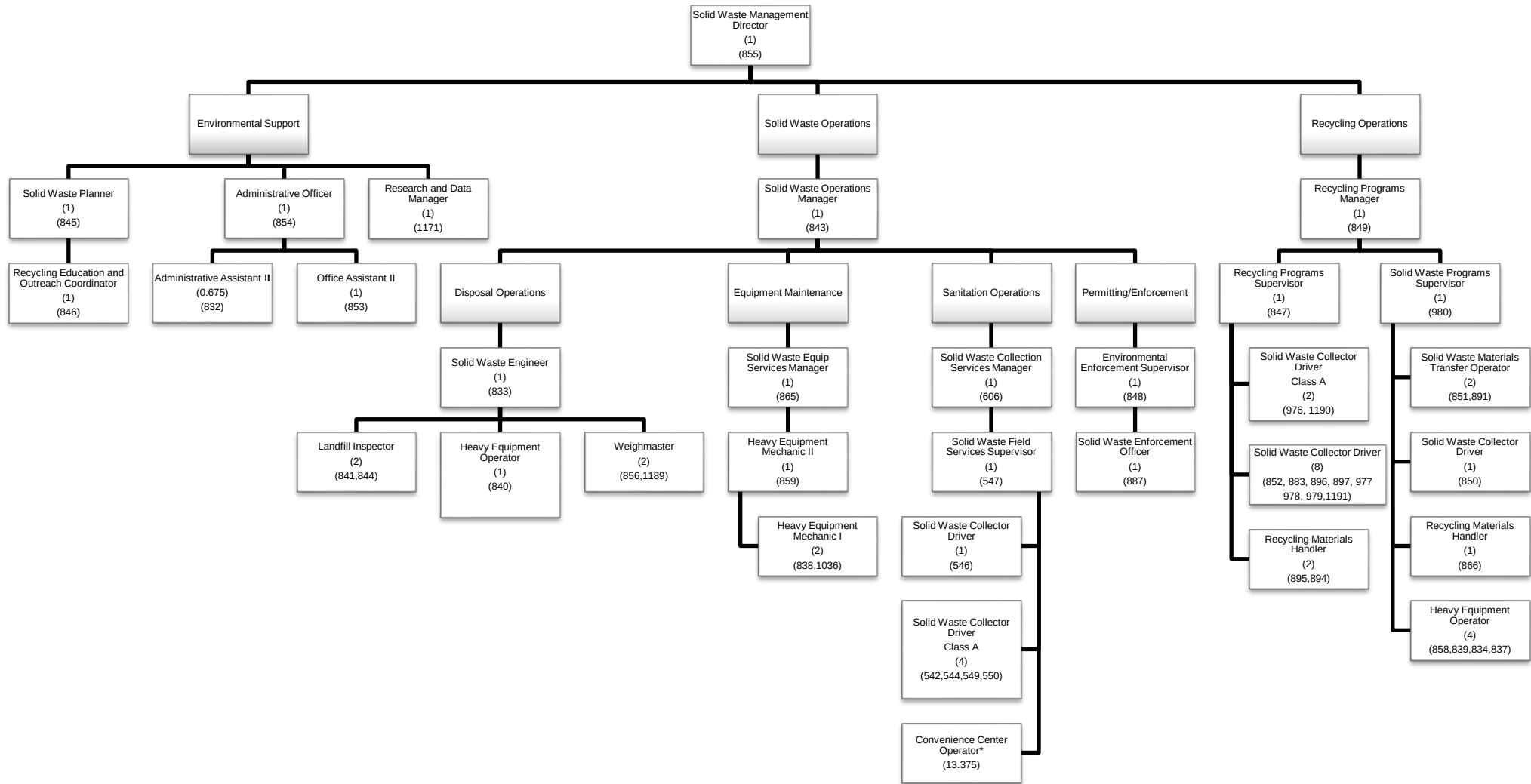
- Maintain collection services for staffed Waste & Recycling Centers, Orange County government buildings, Orange County schools and Chapel Hill-Carrboro schools.
- Administer Sanitation Division, including collection operations and scheduling, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.
- Complete construction of the Eubanks Road Waste & Recycling Center improvements.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

- Full-year funding for 2 0.75 FTE positions that were only allocated for a partial year during FY2015-16 and full-year funding for 2 positions that increased from 0.625 to 0.75 for only a portion of FY2015-16.
- An increase of \$13,766 in Landfill Fees due to the anticipated increase in tipping fees for C&D, vegetative, and household waste.
- Funding to purchase 2 surveillance cameras for the Waste & Recycling Centers (to be located at Walnut Grove Church Rd and Eubanks Rd). These cameras will allow for increased security and provide law enforcement with a higher quality of evidence in the event of an incident at these centers.
- A General Fund contribution of \$2,004,719, an increase of \$286,701 over the FY2015-16 contribution from the General Fund.

Solid Waste Management



Convenience Center Operators
(599, 702, 704, 705, 706, 707, 728, 1096, 1097, 1124, 1192, 1193)
(703, 0.75) (1123 0.625) 260

Sportsplex Fund

Phone Number (919) 644 - 0339

Website: <http://www.oc-sportsplex.com>

	2015-16 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>By Category (Other Funds)</i>						
Personnel Services	1,099,761	1,177,868	1,177,868	1,108,505	1,256,840	1,256,840
Operations	2,091,136	2,098,410	2,120,081	2,082,300	2,215,980	2,215,980
Capital Outlay	24,469	0	3,351,094	112,158	0	0
Total Expenditures	\$ 3,215,365	\$ 3,276,278	\$ 6,649,042	\$ 3,302,963	\$ 3,472,820	\$ 3,472,820
Offsetting Revenues	(3,511,007)	(3,276,278)	(6,649,042)	(3,250,118)	(3,472,820)	(3,472,820)
Total Cost (net)	\$ (295,642)	\$ 0	\$ 0	\$ 52,845	\$ 0	\$ 0
Total Sportsplex and Related Expenditures	\$ 3,215,365	\$ 3,276,278	\$ 6,649,042	\$ 3,302,963	\$ 3,472,820	\$ 3,472,820

Mission Statement

To provide the residents of Orange County with quality recreation and fitness experiences that encourage healthy lifestyles, in a clean, safe community based facility.

Major Services

- Provide programs to utilize the ice rink such as Learn to Skate, Hockey, Figure Skating, Clinics and related competitions/tournaments/exhibitions, plus entertaining open skating sessions.
- Manage the Aquatics Programs for instructional learning, beginner through advanced swimmer development and youth and adult swim team coaching and competition.
- Provide children's programs, including pre-school, after school and summer camps.
- Provide exercise, aerobic, strength, specialty training and total health programs.

FY 2015-16 Outcomes

- Upgraded lobby, fitness, physio/massage and group class space added in 2015-16. First year massage revenues will exceed \$50K.
- Capital funds were provided to support 1,843 square feet of new specialty training space.
- Silver Sneakers (senior fully subsidized program) grew 42% from 655 to 930 participants.
- Fitness Memberships grew 8% from 5,200 to 5,800. Changed mix to more provider based per visit payment models which has limited overall revenue growth to 3.75%.
- New Physiotherapy clinic opened in partnership with UNC. Success has resulted in their inquiry of adding more space when the field house is added.
- Summer camp revenues grew 40% resulting from a program redesigned to include more daily activity options.
- Swim team revenue growth of \$60K (65%) from \$90K to \$150K. 160 competitive youth swimmers plus 40 participants in the newly formed Master's program.
- Continued partnership with UNC collegiate swimmers to host annual "Swim-Best" clinics.

- Major ice rink repair of underground piping system and heaving of concrete rink pad was completed in the summer of 2015. Rink surface now better than when facility was acquired in 2005. Majority of the lost revenue and one time repair costs occurred last year but the residual impact on 2015-16 was \$50K lost revenue and \$20K in final repair bill payments.

FY 2016-17 Objectives

- Manage and operate the Sportsplex with an operating profit. Operating profit is defined as operating revenues less operating costs, excluding debt service. 2015-16 operating profit is estimated to be at least \$500K which is also the budgeted operating target for 2016-17.
- Continue to provide a safe, clean and fun facility for the residents of Orange County to maintain a healthy lifestyle.
- Oversee the design of the Field House and underlying new programs in collaboration with all stakeholders including the Department of Environment, Agriculture, Parks and Recreation (DEAPR) and the Department on Aging.
- Grow participation in offseason skating; increase Learn to Play sessions; and increase Skate School participation/retention.
- Add qualified personal trainers; grow therapeutic massage; continue to collaborate with the Department on Aging on Silver Sneakers and classes.
- Offer additional Learn to Swim classes; grow youth and masters Swim teams; focus on Clinics, such as Swim Best collaboration with UNC-CH.
- Promote Pre-school; grow Summer Camp through new sub-programs, such as Lego Camps.
- Grow birthday party functions; expand healthy concession food options; focus on development of Field House programs, leagues, classes, and clinics.

Budget Highlights

- The FY 2016-17 Commissioner Approved budget includes debt service totaling \$652,850, with \$500,000 paid by the Sportsplex Enterprise Fund, and \$152,850 paid by the General Fund through a Transfer to the Sportsplex Enterprise Fund to cover a portion of the debt associated with the original purchase of the building. Debt Service payments are reflected in the Operations section of the budget.
- FY 2016-17 programming revenues are projected to exceed programming expenditures by \$500,000, not including debt service and enterprise fund transfers.
- The increase in Offsetting Revenues in FY 2016-17 is due to a projected growth in program revenues, as well as the General Fund providing a Transfer to the Sportsplex to cover a portion of the debt service as mentioned above. Budgeted program revenues for FY16-17 are projected at a 4.7% increase over budgeted FY15-16 revenues, and program expenditures are budgeted at a 3.7% increase when compared with the FY15-16 budget.
- The Ice Rink and Kidsplex programs continue to be major revenue sources compared to operational costs, and the Aquatics program has moved from an annual operating deficit to a breakeven level due to the establishment of strong facility based swim lessons and team programs.
- A detailed list of Capital Improvements to the Sportsplex is included in the Commissioner Approved FY 2016-21 Capital Investment Plan.

Tax Administration

Phone Number: (919) 245-2100

Website: <http://www.orangecountync.gov/departments/tax/index.php>

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016 - 17 Commissioner Approved
By Category (General Fund)						Account: 330
Personnel Services	2,723,679	2,821,780	2,935,911	2,855,761	2,921,410	2,921,410
Operations	518,053	665,442	731,120	644,626	678,189	698,189
Capital Outlay	4,585	8,990	16,193	14,230	11,200	1,200
Total Expenditures	\$ 3,246,317	\$ 3,496,212	\$ 3,683,223	\$ 3,514,617	\$ 3,610,799	\$ 3,620,799
Offsetting Revenues	(436,588)	(423,901)	(423,901)	(399,679)	(445,701)	(450,701)
County Costs (net)	\$ 2,809,729	\$ 3,072,311	\$ 3,259,322	\$ 3,114,938	\$ 3,165,098	\$ 3,170,098
Other Related Programs (Revaluation Fund)						Account: 3301
Personnel Services	0	0	0	0	0	0
Operations	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Offsetting Revenues	(11,163)	0	0	0	0	0
County Costs (net)	\$ (11,163)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Tax Administration and Related Expenditures	\$ 3,246,317	\$ 3,496,212	\$ 3,683,223	\$ 3,514,617	\$ 3,610,799	\$ 3,620,799

Division Summary

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Land Records	712,851	748,819	790,649	757,625	749,690	749,690
Revaluation	227,963	281,838	324,660	278,528	347,535	367,535
Revenue	1,012,756	1,061,113	1,117,731	1,117,871	1,036,745	1,026,745
Tax Assessor	1,292,747	1,404,442	1,450,183	1,360,593	1,476,829	1,476,829
Total Expenditures	\$ 3,246,317	\$ 3,496,212	\$ 3,683,223	\$ 3,514,617	\$ 3,610,799	\$ 3,620,799
Offsetting Revenue	(436,588)	(423,901)	(423,901)	(399,679)	(445,701)	(450,701)
County Costs (net)	\$ 2,809,729	\$ 3,072,311	\$ 3,259,322	\$ 3,114,938	\$ 3,165,098	\$ 3,170,098
Total Expenditures	\$ 3,246,317	\$ 3,496,212	\$ 3,683,223	\$ 3,514,617	\$ 3,610,799	\$ 3,620,799
Other Related Programs (Revaluation Fund)						
Revaluation	0	0	0	0	0	0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Offsetting Revenue	(11,163)	0	0	0	0	0
County Costs (net)	\$ (11,163)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 3,246,317	\$ 3,496,212	\$ 3,683,223	\$ 3,514,617	\$ 3,610,799	\$ 3,620,799

Mission Statement

The mission of this department is to ensure all residents are provided a fair and equitable Ad Valorem taxation process. In addition, the department has the duty to collect other taxes and fees for other departments and for municipalities.

Major Services

- Administer the real and personal property tax in Orange County assessing a \$15 billion tax base and collecting over \$210 million in revenues.
- Identify, review and approve deeds and land-related documents prior to being recorded by the Register of Deeds. This process is the primary key for real property title records.
- Implement and administer Road Naming and Addressing Ordinance.
- Maintain Tax Maps and the PIN Application, which records changes to land and ownership.
- List, appraise and assess all taxable property. Bill and collect property taxes in accordance with North Carolina law and appraisal standards.
- Bill, collect and account for other fees and taxes including Solid Waste Programs Fees, Chapel Hill Storm Water Management Fees, Room Occupancy Taxes, Emergency Management fees, Gross Receipts Taxes, and others.
- Administer statewide and local tax relief programs.
- Administer Present-Use Value Programs, which grant about \$7 million in tax relief annually.
- Review for qualification applications for tax assistance.
- Appraise developments and improvements to real property annually in accordance with the adopted schedule of values, and conduct periodic countywide reappraisal of real property.
- Manage the review and appeal process for taxpayers who believe their property is not properly valued. These processes include informal review, the Orange Board of Equalization and Review, the State Property Tax Commission and appeals to higher courts.
- Collect and account for all current and delinquent taxes for the County, special districts, and the towns of Carrboro, Chapel Hill and Hillsborough.
- Administer assistance programs: the EMS Ambulance Assistance Program and the Solid Waste Programs Fees.
- Ensure that records are current and available to the public while meeting the requirements of State and Federal privacy law.

FY 2015-16 Outcomes

- Progress on the 2017 Countywide Revaluation is continuing. We are raising public awareness and soliciting public interaction now to alleviate some of the requests for assistance and understanding in 2017.
- Our website has been improved and upgraded due to County-wide changes, and also due to the addition of interactive forms and the ability for taxpayers to submit forms online.

Tax Administration – continued

- By way of a form sent with the original tax bill, taxpayers may choose to spread the payment of their tax bill over several months rather than having to pay it all at once. This benefits the taxpayer, and provides additional revenue earlier in the budget year.
- We now accept credit and debit cards in the Hillsborough office for payment of taxes. The fee is exceptionally low when card holder has a Visa Debit.
- Ambulance Billing is now being billed and collection in-house. We are working to provide the best customer service, and to continue to improve revenues.
- Occupancy Tax collections continue to provide a consistent and verified revenue stream.
- We have continued to uphold our high standard of customer service.
- Continued implementation of the Road Naming and Addressing Ordinance. The collaboration with local fire departments and County emergency services personell has been invaluable.

Performance Measures	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Budget
Service: 2017 Countywide Revaluation					
Outcome Measure: 100% of all properties reviewed		35%	90%	90%	100%
Cumulative number of properties reviewed		20,000	49,500	49,500	55,000

FY 2016-17 Objectives

- Begin collecting Stormwater Fees for Town of Hillsborough.
- Begin collecting Mebane City Taxes, including administering a discount period for collection to follow Mebane's current practice.
- Begin collecting User Defined Fees for the Finance Department for the payment of County-sponsored loans to taxpayers
- Review current lockbox service for collecting tax bills. Possible solutions are to continue with current service, set up in-house lockbox service, and change to another vendor.
- Continue to improve Ambulance Billing and Collections process to improve efficiency, customer service and revenues.
- Continue all exisiting services and programs currently provided by the Tax Office while maintaining a high level of efficient and pleasant customer service.
- Continue to work with residents to adminster the Addressing Ordinance.

Budget Highlights

The FY2016-17 Commissioner Approved Budget includes:

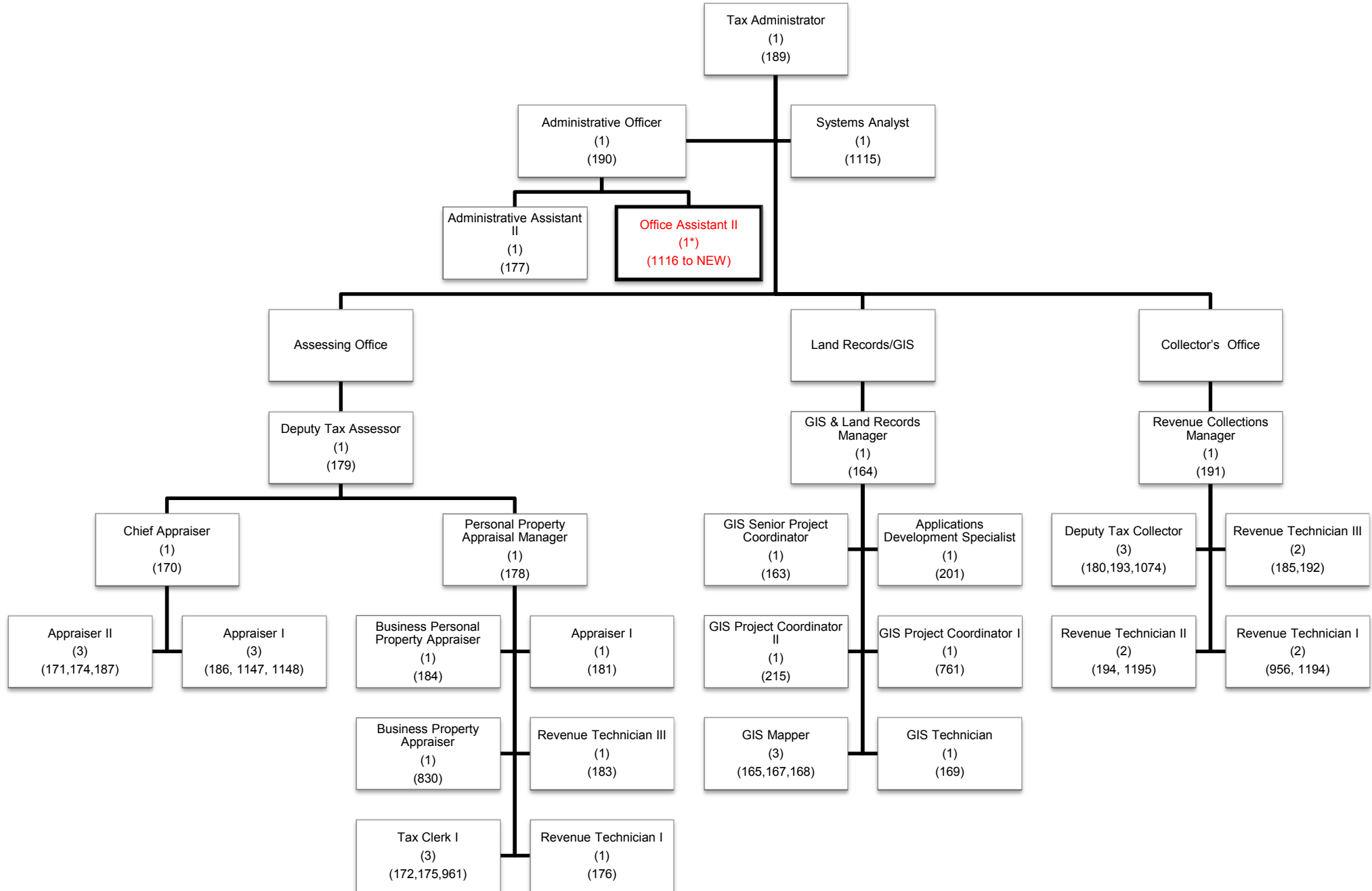
- Funding to make a current time-limited position (set to expire on June 30, 2016) into a permanent position. This position has been funded for the last four years, originally created as a 2-year time-limited position in FY2011-12 and extended an additional 2 years in FY2013-14. The physical location of this position provides first contact to the residents who come to the Tax Office. This position provides a multitude of services for residents without the delay of calling another staff member to assist them. It also provides support services for

Tax Administration – continued

all divisions, assisting with projects, filling in when additional staff is needed, and providing clerical assistance for all staff.

- An increase of \$10,010 in Non-Permanent funding, which is necessary to provide temporary clerical support for the field appraisers during the revaluation process and to allow for additional staff needed to respond and resolve residents' requests for information and appeals due to the revaluation.
- An increase of \$41,250 in the Contract Services account and an increase of \$10,000 in the Board of Equalization & Review account, both related to the County wide revaluation.
- An increase of \$11,991 in Contract Services related to an increase in support costs due to upgrading the Highlands Mapping County permitting system and addressing tool.

Tax Administrator's Office



Article 46 Sales Tax

Website: http://www.orangecountync.gov/departments/sales_tax_-_article_46.php

The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. The sales and use tax proceeds are divided 50% to the County's two school systems and 50% to Economic Development initiatives. The funds will remain separate from the County's General Fund to allow for more isolated and accurate tracking of revenues and expenditures. The Board of County Commissioners approved a ten-year commitment to allocate the proceeds as follows:

- 50% of the funding will be allocated in an equitable manner between the County's two school systems, based on the Average Daily Membership (ADM) of each school system, for the dedicated purpose of funding capital projects, including but not limited to, facility improvements at older schools and the procurement of technology.
- 50% of the funding will be allocated to Economic Development initiatives.

The tables below reflect approved uses of the anticipated proceeds of \$3,007,726 by the two school systems and Economic Development in FY 2016-17:

School Systems Approved Use for FY 2016-17	Amount
Technology – Student Access Computing Devices (Chapel Hill-Carrboro City Schools)	\$ 451,835
Facility Improvements at Older Schools – Mechanical Systems (Chapel Hill-Carrboro City Schools)	\$ 451,835
Technology – Upgrades (District-Wide – Orange County Schools)	\$ 600,193
TOTAL	\$1,503,863

Article 46 Sales Tax – continued

Economic Development Approved Use for FY 2016-17	Amount
Debt Service on Infrastructure	\$ 817,477
Utility Service Agreement with Mebane	\$ 50,000
Collaborative/Outreach	\$ 20,000
Small Business Loan Pool	\$ 100,000
Innovation Center – “Launch Chapel Hill”	\$ 40,000
Agricultural Grants	\$ 60,000
Business Investment Grants	\$ 100,000
Incentives	\$ 258,886
Agricultural Summit	\$ 7,500
Durham Tech – Orange Connect Project (Scholarships)	\$ 50,000
TOTAL	\$1,503,863

At its October 13, 2015 work session, the Board of County Commissioners received a report on the Article 46 one-quarter cent Sales Tax, including updated information on the status of collections, since its inception on April 1, 2012. In that report, it reflected that a total of \$765,612 (\$382,806 for Education and \$382,806 for Economic Development) had been collected in excess of the budgeted amount since inception, through September 30, 2015.

At its December 15, 2015 regular meeting, the Board of County Commissioners approved a budget amendment for the receipt of the additional proceeds of \$382,806 for Education, and the abstract indicated that Economic Development’s share of \$382,806 would be allocated and incorporated in the FY 2016-17 Budget.

See the table below for allocating and incorporating this additional revenue as part of the FY 2016-17 Budget:

Economic Development’s Use of Actual Collections in Excess of Prior Year’s Budgets (through September 30, 2015)	Amount
Prior Years’ Excess Actual Collections	\$ 382,806
Use of Funds in FY 2016-17:	
• Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis	\$ (75,000)
• Incentives	\$ (307,806)
Balance	\$ 0

Debt Service

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
<i>Debt Service (General Fund)</i>						
Principal - Schools General Oblige	7,026,010	6,993,715	6,993,715	6,993,715	6,923,895	6,923,895
Principal - Non-General Obligator	5,090,894	4,942,271	4,942,271	4,942,271	5,135,271	5,135,271
Interest - Non-General Obligation	1,930,978	1,376,157	1,376,157	1,376,157	1,232,082	1,232,082
Debt Service Reserve	0	0	0	0	0	0
Others	2,634,970	2,334,772	2,334,772	2,334,772	2,081,135	2,081,135
Total School Debt Service	\$16,682,851	\$ 15,646,915	\$15,646,915	\$ 15,646,915	\$ 15,372,383	\$ 15,372,383
Principal - County General Obliga	1,873,990	2,081,285	2,081,285	2,081,285	1,926,105	1,926,105
Interest - County General Obligati	927,923	673,924	673,924	673,924	635,367	635,367
Principal - Non-General Obligator	5,258,929	5,986,899	5,986,899	5,986,899	5,854,923	5,854,923
Interest - Non-General Obligation	2,548,529	2,524,670	2,524,670	2,427,888	2,422,418	2,422,418
Total County Debt Service	\$10,609,370	\$ 11,266,778	\$11,266,778	\$ 11,169,996	\$ 10,838,813	\$ 10,838,813
Total Debt Service Expenditure	\$ 27,292,221	\$ 26,913,693	\$ 26,913,693	\$ 26,816,911	\$ 26,211,196	\$ 26,211,196

These funds repay principal and interest due on non-enterprise fund debt. This includes outstanding voter approved General Obligation (GO) bonds and other alternative financing issuances related to School and County capital projects.

Debt Management

Orange County's primary objective in managing the amount of debt issued to meet long-term capital needs is to keep the level of indebtedness within available resources. The Board has a longstanding Debt Management Policy that establishes parameters, procedures and other objectives related to debt issuance. A major benchmark included in the Policy provides for the County's annual non-enterprise fund debt service payments to be no more than 15 percent of the County's total General Fund budget. Fifteen percent of the fiscal year 2016-17 approved General Fund Budget equals \$32,376,572 compared to our anticipated debt service payments of \$26,211,196. The table below compares the County's current level of debt with the levels outlined in the Debt Management Policy.

Debt Service – continued

County's Debt Level for Fiscal Year 2016-17			
	Per County's Adopted Debt Management Policy	Legal Debt Limit per NC General Statute	As Included in FY 2016-17 Approved Budget
Annual Debt Service Payments as a Percentage of General Fund Expenditures	No greater than 15%	N/A	12.1%
Total Outstanding Debt as a Percentage of Total Assessed Valuation	No greater than 3%	No greater than 8%	1.08%

Bond Ratings

Current bond ratings for the three rating agencies are as follows:

- Fitch – AAA
- Standards and Poors – AAA
- Moody's – Aaa

Projected Annual General Fund Bond Principal and Interest Requirements - FY 2016-17

			Schools				County				Total		
Date of Issue	Description	Original Issue Amount	% of Original Issue For School Projects	Principal	Interest	Total	% of Original Issue For County Projects	Principal	Interest	Total	Principal	Interest	Total
1. General Obligation Bonds and Alternative Financing to be Paid from Dedicated Property Tax													
March-10	Refunding Series 2010	22,455,000	71.0%	1,391,600	409,493	1,801,093	29.0%	568,400	167,258	735,658	1,960,000	576,750	2,536,750
November-11	Refunding, Series 2011	24,440,000	48.3%	499,905	360,077	859,982	51.7%	535,095	385,424	920,519	1,035,000	745,500	1,780,500
December-12	Refunding Series 2012	13,300,000	84.2%	820,950	320,507	1,141,457	15.8%	154,050	60,143	214,193	975,000	380,650	1,355,650
April-15	Refunding Series 2015	15,140,000	86.3%	4,211,440	142,006	4,353,446	13.7%	668,560	22,543	691,103	4,880,000	164,549	5,044,549
Total General Obligation Bonds Debt		75,335,000		6,923,895	1,232,082	8,155,977		1,926,105	635,367	2,561,472	8,850,000	1,867,449	10,717,449

			Schools				County				Total		
Date of Issue	Description	Original Issue Amount	% of Original Issue For School Projects	Principal	Interest	Total	% of Original Issue For County Projects	Principal	Interest	Total	Principal	Interest	Total
2. Non-General Obligation Debt Service													
Spring 2010	Spring 2010 Alternative Financing Package (Qualified School Construction Bonds)	4,136,434	100.0%	275,762	40,454	316,216	0.0%	0	0	0	275,762	40,454	316,216
January-11	Winter 2011 (Qualified School Construction Bonds)	9,889,439	100.0%	659,296	356,679	1,015,975	0.0%	0	0	0	659,296	356,679	1,015,975
September-11	Limited Obligation, Series 2011	38,305,000	52.2%	1,166,670	690,848	1,857,518	40.1%	896,235	530,709	1,426,944	2,062,905	1,221,556	3,284,461
April-12	Limited Obligation Refunding, Series 2012	58,980,000	37.5%	1,160,938	669,017	1,829,955	58.5%	1,756,064	1,198,674	2,954,738	2,917,002	1,867,691	4,784,693
July-13	Installment Financing	9,500,000	0.0%	0	0	0	70.0%	723,000	69,722	792,722	723,000	69,722	792,722
January-14	Installment Financing	10,589,000	44.1%	624,941	93,490	718,431	55.1%	780,822	116,809	897,631	1,405,763	210,299	1,616,062
Spring 2014	Installment Financing - Equipment	500,000	0.0%	0	0	0	100.0%	99,830	5,240	105,070	99,830	5,240	105,070
June-15	Limited Obligation, Series 2015	15,836,703	0.0%	0	0	0	58.1%	670,000	315,388	985,388	670,000	315,388	985,388
June-15	COPS, Refunding, Series 2015	4,273,297	39.3%	420,510	69,541	490,051	60.7%	649,490	107,409	756,899	1,070,000	176,950	1,246,950
Fall 2015	2015 Loan Modification	9,000,000	100.0%	600,000	76,680	676,680	0.0%	0	0	0	600,000	76,680	676,680
Spring 2016	2016 Installment Financing - Long Term Financing	5,763,750	57.8%	227,154	84,427	311,581	39.4%	154,842	57,550	212,392	381,996	141,977	523,973
Spring 2016	2016 Installment Financing - Short Term Financing	2,230,999	0.0%	0	0	0	41.0%	124,640	20,917	145,557	124,640	20,917	145,557
Total Non-general Obligation Debt Service		169,004,622		5,135,271	2,081,135	7,216,406		5,854,923	2,422,418	8,277,341	10,990,194	4,503,553	15,493,748
Total General Fund Debt Service Obligations		244,339,622		12,059,166	3,313,218	15,372,383		7,781,028	3,057,785	10,838,813	19,840,194	6,371,002	26,211,196

Education

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Local School Systems						
Current Expenses (General Fund)						
Orange County Schools	28,081,028	28,844,029	28,844,029	28,844,029	32,630,269	30,812,435
Chapel Hill/Carrboro City Schools	44,066,106	45,253,437	45,253,437	45,253,437	49,718,640	46,388,977
Total Current Expenses (General Fund)	\$ 72,147,134	\$ 74,097,466	\$ 74,097,466	\$ 74,097,466	\$ 82,348,909	\$ 77,201,412
Recurring Capital						
Orange County Schools	1,167,600	1,167,900	1,167,900	1,167,900	1,197,000	1,197,300
Chapel Hill/Carrboro City Schools	1,832,400	1,832,100	1,832,100	1,832,100	1,803,000	1,802,700
Total Recurring Capital Expenses	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Long Range Capital						
School Capital	4,727,236	3,724,849	5,167,984	4,640,984	3,799,346	3,799,346
Total Long Range Capital Expenses	\$ 4,727,236	\$ 3,724,849	\$ 5,167,984	\$ 4,640,984	\$ 3,799,346	\$ 3,799,346
Debt Service						
Interest Non-GO Bonds	2,634,970	2,334,772	2,334,772	2,334,772	2,081,135	2,081,135
Principal & Interest GO Bonds	8,956,988	8,369,872	8,369,872	8,369,872	8,155,977	8,155,977
Principal Non-GO Bonds	5,090,894	4,942,271	4,942,271	4,942,271	5,135,271	5,135,271
School Debt Reserve	0	0	0	0	0	0
Total Debt Service Expenses	\$ 16,682,851	\$ 15,646,915	\$ 15,646,915	\$ 15,646,915	\$ 15,372,383	\$ 15,372,383
Other School-Related Programs						
School Health Nursing Initiative	694,858	705,000	707,522	697,762	705,000	0
School Resource Officers	229,730	291,039	291,039	241,217	229,730	0
After School Program ⁽²⁾	0	35,200	35,200	35,200	35,200	0
School Health & Safety Contracts ⁽³⁾	0	0	0	0	0	3,354,000
Reserve for Fair Funding for School	988,000	988,000	988,000	988,000	988,000	0
Total Other School-Related Programs	\$ 1,912,588	\$ 2,019,239	\$ 2,021,762	\$ 1,962,179	\$ 1,957,930	\$ 3,354,000
Total Local School Systems Expenditures	\$ 98,469,809	\$ 98,488,469	\$ 99,934,127	\$ 99,347,544	\$ 106,478,568	\$ 102,727,141
Durham Technical Community College (DTCC)						
Current Expenses (General Fund)						
Durham Technical Community College	557,280	621,875	621,875	621,875	728,928	628,928
Total Current Expenses (General Fund)	\$ 557,280	\$ 621,875	\$ 621,875	\$ 621,875	\$ 728,928	\$ 628,928
Recurring Capital						
Durham Technical Community College	155,000	130,000	130,000	130,000	75,000	75,000
Total Recurring Capital Expenses	\$ 155,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 75,000	\$ 75,000
Debt Service						
Principal & Interest Non-GO Bonds	295,843	295,843	295,843	273,462	266,001	266,001
Total Debt Service Expenses	\$ 295,843	\$ 295,843	\$ 295,843	\$ 273,462	\$ 266,001	\$ 266,001
Total DTCC	\$ 1,008,123	\$ 1,047,718	\$ 1,047,718	\$ 1,025,337	\$ 1,069,929	\$ 969,929
Total Education Expenditures	\$ 99,477,932	\$ 99,536,187	\$ 100,981,845	\$ 100,372,881	\$ 107,548,497	\$ 103,697,070

(1) Represents net County costs for the Sheriff's Office to provide School Resource Officers for Orange County Schools (OCS); includes payment of \$180,000 from OCS. (2) includes funds toward the Middle School After School Program at OCS. (3) includes contracted payments for the costs of supplying a Nurse in every school in both CHCCS and OCS, as well as supplying School Resource Officers in the middle and high schools in both CHCCS and OCS.

Note: In addition to the funding outlined here, in fiscal year 2016-17 Chapel Hill Carrboro City Schools anticipate receiving approximately \$22.4 million from its special district tax proceeds.

Local School Systems

In North Carolina, each county is responsible for supplementing state and federal appropriations to public education. Local current expense appropriations are allocated to each school system based on an equal amount per pupil. In addition, counties provide funds to each system for recurring and long-range capital projects. School systems in North Carolina do not have separate taxing authority and are not allowed to issue debt for school construction and renovation projects. Therefore, issuance and repayment of long-term debt, such as general obligation bonds and private placement loans, are the responsibility of county government. Many school units in the state also have special district taxes. These voter-approved taxes, levied within the unit's boundaries, further supplement county funding.

Student Enrollment Projections

In accordance with North Carolina General Statutes, the State Department of Public Instruction (DPI) certifies the estimated number of students who will attend public school in each district during the next academic year. These numbers are available to the Boards of Education and Board of County Commissioners in March of each year and are often referred to as the March ADM (Average Daily Membership) numbers. DPI allows counties to modify these totals to incorporate the number of students residing in each district who are expected to attend charter schools the following academic year. The resulting total projected student populations for each system are multiplied by the per pupil appropriation approved by the Board of County Commissioners to determine the total current expense appropriation for each district.

- **Student Enrollment Projections for the Orange County Schools**

Based on DPI projections, the Orange County School district enrollment for fiscal year 2016-17 totals 7,551, an increase of 25 students from the March 2015 projections. The district has experienced a growing number of charter students, with a current enrollment of 519 students. The Commissioner Approved FY 2015-16 Budget included phasing in over a two year period to cover the growth of charter students, by funding an additional 110 charter students in FY 2015-16, and completing the planned phasing in of the additional charter school students in FY 2016-17, which amounts to an additional 155 charter students. The cost to fully fund the 519 charter students in Orange County Schools in FY 2016-17 is \$1,931,718. Out of district students are budgeted at 104 students; 15 more than budgeted in the current fiscal year. This brings the total district enrollment to 7,966 for FY 2016-17.

- **Student Enrollment Projections for the Chapel Hill-Carrboro City Schools**

The Chapel Hill-Carrboro City School District DPI projections total 12,017, reflecting a decrease of 186 when compared to the March 2015 projections. The district has experienced a growing number of charter students, with a current enrollment of 217 students. The Commissioner Approved FY 2015-16 Budget included phasing in over a two year period to cover the growth of charter students, by funding an additional 50 charter students in FY 2015-16, and completing the planned phasing in the additional students in FY 2016-17, which amounts to an additional 50 charter students. The cost of fully fund the 217 charter students in Chapel Hill-Carrboro City Schools in FY 2016-17 is \$807,674. Out of district students are budgeted at 241; 110 more than budgeted in the current fiscal year. This brings the total district enrollment to 11,993 for FY 2016-17.

2015-16 Enrollment Projections

	CHCCS	OCS	Total
March 2015 Department of Public Instruction ADM Planning #s	12,203	7,526	19,729
Less: Out of District	<u>131</u>	<u>89</u>	<u>220</u>
	12,072	7,437	19,509
Plus: Budgeted Charter Students	<u>167</u>	<u>364</u>	<u>531</u>
Total Budgeted Students	12,239	7,801	20,040
	61.07%	38.93%	

2016-17 Enrollment Projections

	CHCCS	OCS	Total
March 2016 Department of Public Instruction ADM Planning #s	12,017	7,551	19,568
Less: Out of District	<u>(241)</u>	<u>(104)</u>	<u>(345)</u>
	11,776	7,447	19,223
Plus: Budgeted Charter Students	<u>217</u>	<u>519</u>	<u>736</u>
Total Budgeted Students	11,993	7,966	19,959
	60.09%	39.91%	

Current Expense

As stated earlier, local current expense funding supplements State and Federal funds received by each district for the operation of the schools. North Carolina law requires boards of county commissioners to provide equal per pupil appropriations to each system in counties that have more than one school administrative unit, as is the case in Orange County.

It is important to note that the Chapel Hill-Carrboro City School system also receives proceeds from a special district tax approved many years ago by the voters of that district. At this time, the Orange County School system does not have a similar taxing authority.

The approved fiscal year 2016-17 budget provides \$3,868 per student for each of the 19,959 students in the two school systems. This represents a \$170.50 per pupil increase from the \$3,697.50 per pupil approved for fiscal year 2015-16.

- Current Expense Funding for the Orange County Schools**

The approved budget increases the current year funding level by \$1,968,406 and brings the total appropriation in current expense funding to \$30,812,435.

- Current Expense Funding for the Chapel Hill-Carrboro City Schools**

For the Chapel Hill-Carrboro City Schools, the approved budget increases the current year funding level by \$1,135,540 and brings the total current expense funding for the District to \$46,388,977.

- **District Tax – Chapel Hill-Carrboro City Schools**

The special district tax rate for the Chapel Hill Carrboro City Schools is approved to remain at 20.84 cents per \$100 assessed value for FY 2016-17. Each penny on the Chapel Hill-Carrboro district tax rate for fiscal year 2016-17 is expected to produce \$1,076,092. Anticipated revenue from this special tax is estimated to generate \$1,870 per student for the district. Projected revenue from district tax proceeds for fiscal year 2015-16 totals \$22,425,758.

School Health and Safety Contracts

In an effort to replace the Fair Funding model implemented in FY 2006-07, which provided equal funds of \$494,000 to both school systems outside of the per pupil funding to pay for costs associated with School Resource Officers and School Health Nurses, the FY 2016-17 Approved Budget includes funds totaling \$3,354,000 to cover the costs of School Resource Officers in every middle and high school, and a School Health Nurse in every elementary, middle, and high school in both school systems. This additional funding, outside the per pupil funding, represents a \$1.4 million increase from FY 2015-16 related to these services, and will be instituted through a contractual arrangement with both school systems to provide these safety and health initiatives.

Recurring Capital

Recurring capital outlay funding supports Category I (facility improvements), Category II (equipment and furnishings), and Category III (vehicles and bus purchases) expenditures. The equal per pupil allocations required by law for current expense appropriations are not applicable to this category of local school funding.

Schools receive the equivalent of approximately 2 cents on the tax rate for recurring capital. This amount is distributed to each district based on its share of the total number of students. For fiscal year 2016-17, the approved budget provides total funding for recurring capital at \$3.0 million. Of the total, recurring capital for the Chapel Hill-Carrboro City Schools equals \$1,802,700, and Orange County Schools' allocation is \$1,197,300.

Long-Range Capital and School Capital Projects

The County plans and programs long-range school capital funding through the County's Capital Investment Plan (CIP). Projects are funded by a combination of State and local bonds, non-bond financing and pay-as-you-go funding sources. The latter include dedicated half-cent sales tax revenues and property tax earmarked under the Board's Capital Funding Policy.

Debt Service

These funds repay principal and interest due on School related debt, including general obligation bonds and private placement loans.

Durham Technical Community College (DTCC)

The Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development located just south of Hillsborough off Highway 86, opened in May 2008.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodians. Counties are not responsible for teaching staff.

The approved budget provides a total of \$969,929 to DTCC for fiscal year 2016-17. This includes current expense funding of \$628,928, recurring capital of \$75,000 and debt service of \$266,001. The FY 2016-17 Requested amount included \$100,000 for 100 scholarships for Orange County residents attending DTCC. The Approved Budget includes \$50,000 for 50 scholarships (student tuition for Orange County Residents) paid through Article 46 Sales Tax proceeds instead of through Current Expense.

Fire Districts

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Fire Districts (Fire District Fund)						
Cedar Grove	207,379	211,310	211,310	211,310	214,379	214,379
Chapel Hill	272,374	276,473	276,473	276,473	278,550	278,550
Damascus	83,089	104,148	104,148	97,170	97,214	97,214
Efland	478,248	486,470	486,470	486,470	494,871	494,871
Eno	573,746	589,746	589,746	589,746	603,321	603,321
Little River	173,540	177,365	177,365	177,365	179,565	179,565
New Hope	601,639	581,176	581,176	581,176	619,421	619,421
Orange Grove	481,232	465,042	465,042	465,042	547,299	547,299
Orange Rural	972,020	1,087,113	1,177,113	1,177,113	1,110,723	1,110,723
South Orange	516,460	527,741	527,741	527,741	535,522	535,522
Southern Triangle	172,285	220,680	220,680	205,913	210,339	210,339
White Cross	439,376	416,729	416,729	416,729	437,201	437,201
Total Fire District Expenditures	\$ 4,971,388	\$ 5,143,993	\$ 5,233,993	\$ 5,212,248	\$ 5,328,405	\$ 5,328,405
<i>Offsetting Revenue</i>	<i>\$ (5,166,962)</i>	<i>\$ (5,143,993)</i>	<i>\$ (5,233,993)</i>	<i>\$ (5,373,503)</i>	<i>\$ (5,328,405)</i>	<i>\$ (5,328,405)</i>
Net County Cost	\$ (195,574)	\$ 0	\$ 0	\$ (161,255)	\$ 0	\$ 0

Fire protection in the unincorporated areas of Orange County is provided in twelve tax supported fire districts. In most districts, fire services are provided under contract with various incorporated volunteer fire departments. In two cases, service is provided to district residents under agreements with municipal fire departments. In addition to fire protection, many of these departments provide first responder and early defibrillation services to medical emergencies within their district. Coordination of these services is provided by Orange County Emergency Services.

It is estimated that there are at least 450 firefighters and first responders contributing more than 59,000 training and service hours in Orange County.

Fire Districts - continued

Cedar Grove Fire District

\$214,379

- The tax rate for this district is approved to remain at 7.36 cents for FY 2016-17.
- In FY 2015-16, the department continued with the building addition to Station #2, with scheduled completion by the end of the summer; added two new members to the department; continued replacing older turn-out gear, pagers and fire suppression equipment; and continued to work on lowering their insurance rating.
- In FY 2016-17, the department plans to have paid part-time personnel starting in July; continue efforts to lower their insurance rating; continue to train firefighters to obtain certifications; begin working on plans to replace a 16 year old Fire Engine at Station #2, as well as replacement of a 30 year old Bruch Truck at Station #1.
- Their Five-Year plan includes replacing a 1985 squad truck; work towards setting aside funds to replace the Engine at Station #1; their goal is to keep engines and tankers on a rotation that will not allow them to be more than 20 years old before replacing them.

Greater Chapel Hill Fire Service District

\$278,550

- This is one of three new Fire Service Districts that replaced existing Fire Protection Districts in FY 2013-14.
- The Town of Chapel Hill provides fire protection for the Greater Chapel Hill Fire Service District.
- On February 27, 2013, the Chapel Hill Town Council voted unanimously to enter into a service agreement to extend the Town's current fire district into the affected neighborhoods for a period of 5 years with a 15.00 cent tax levy per one-hundred dollar valuation of real and personal property.
- The tax rate for this district is approved to remain at 15.00 cents for FY 2016-17.

Damascus Fire District

\$97,214

Southern Triangle Fire Service District

\$210,339

- The North Chatham Fire Department will continue to contract with Orange County to provide fire services to the citizens in both the Damascus Fire Protection District and the new Southern Triangle Fire Service District within Orange County. There will be a separate agreement for the Damascus Fire Protection District since a different NC General Statute provides the County authority to contract for Fire Protection.
- The Southern Triangle Fire Service District was one of three new Fire Service Districts that replaced Fire Protection Districts in FY 2013-14. There were no changes to the Damascus Fire Protection District.
- The tax rate for both the Damascus Fire Protection District and the Southern Triangle Fire Service District is approved to remain at 10.30 cents for FY 2016-17.

Efland Fire District

\$494,871

- The tax rate for this district is approved to remain at 7.00 cents for FY 2016-17.
- In FY 2015-16, the department had two members complete the Emergency Medical Technician class, and two members; purchased and placed in service 26 self-contained breathing apparatus (SCBA); purchased new SCBA compressor for new air packs; purchased two new

Fire Districts - continued

800 Mhz radios; purchased new pickup to run EMS calls; continued training to keep all responders current in their certification; and purchased a medical response and utility vehicle which helps improve their response times to residents.

- In FY 2016-17, the department plans to add two additional 800 Mhz radios; continue to send members to certified training, with a goal to have all members EMT-Basic and Firefighter level I and II certified as per state standard; replace 10 sets of personal protective firefighting gear; replace a 25 year old Tanker Truck; continue with their capital equipment replacement plan to ensure equipment is up to date and meets all applicable standards.
- Their Five-Year plan includes preparing to have firefighters sleeping quarters at a station; work on a schedule for apparatus replacement; re-work the reserve fund tracking for apparatus, air packs, and other areas to ensure they can maintain their capital assets. It is likely there will be a need for a future budget increase in order to maintain what the department has and to handle anticipated additional call volume; and looking for land to add a third station.

Eno Fire District

\$603,321

- The tax rate for this district is approved to remain at 7.99 cents for FY 2016-17.
- In FY 2015-16, the department maintained their ISO 7 rating; certified three additional personnel for Water Rescue; certified three additional divers; added two additional personnel to paid staff; purchase new turnout gear to replace gear no longer NFPA compliant; ordered new MES/Water Rescue unit; and began process of new building construction behind Station #1.
- In FY 2016-17, the new EMS/Rescue Unit will be delivered; begin process of replacing 20 year old Tanker; complete new building behind Station #1; purchase new radios; purchase additional dress uniforms; and begin remodeling the 4 bays at Station #1.
- Their Five-Year plan includes acquiring additional and/or new land to relocate Station #1; purchase of new Rescue Pumper; and purchase new extrication tools.

Little River Fire District

\$179,565

- The tax rate for this district is approved to remain at 4.06 cents for FY 2016-17.
- In FY 2015-16, the department maintained their current ISO rating; recruited volunteers; received grant to upgrade equipment; provided Fire Prevention education to day care centers and schools; added an additional water point; passed their ISO inspection; completed their financial annual audit; and renovated interior of their fire station.
- In FY 2016-17, the department plans to maintain/lower their ISO rating; continue recruitment of volunteers; apply for grants to continue replacement of outdated equipment; replace roof on fire station; purchase land for Station #2; continue fire prevention and community outreach; complete annual financial audit; add I-Pads to fire apparatus to assist in routing/pre-fire information; upgrade AED units; and purchase a gear washer to ensure all turnout gear is safe.
- Their Five-Year plan includes maintain/lowering their ISO rating; paving of parking lot; build Station #2; replace their 1994 Primary Fire Engine; replace and upgrade equipment to meet standards; study feasibility of hiring part time staff; apply for further grants; recruit of additional volunteers; and continue completing annual financial audits.

Fire Districts - continued

New Hope Fire District

\$619,421

- The tax rate for this district is approved to increase .50 cents (from a current rate of 9.95 cents to 10.45 cents) for FY 2016-17. This rate increase will provide for the addition of one full-time Captain position to help with day time coverage, as volunteer daytime coverage continues to decline.
- In FY 2015-16, the department received new members and have five prospective members who have applied for membership; continued training firefighters to maintain certifications; members attended area fire schools for technical rescue training and other specialized courses; three members completed the Medical Responder course; the department provided fire prevention/safety programs to over 200 children and 50 adults at schools, fire station tours, and burn survival camp at Camp New Hope; ordered a new fire pumper to replace an aging pumper; ordered 24 new self-contained breathing apparatus (SCBA) to replace aging units that will soon be non-compliant; and purchased new rescue tools for the new pumper to enhance rescue capabilities.
- In FY 2016-17, the department plans to receive the new pumper to enhance fire protection services; continue to train firefighters to maintain firefighter certifications and train new members to receive their firefighter certifications; offer mandatory Emergency Vehicle Driver and Traffic Incident Management System training; ensure that all members receive hazmat training and bloodborne pathogens training to meet OSHA requirement; continue to apply for grants to enhance service delivery and offset operational costs; identify ways to enhance volunteer membership to offset decreasing volunteers response to daytime calls; and add a new full-time Captain position for administrative duties and to respond to daytime calls.
- Their Five-Year plan includes replacing Tanker at Station #2; continue certification training and offer specialized training courses; continue OSHA required training; apply for grants for personal protective and communications equipment; revise their strategic plan to increase efficiency, maintain a viable volunteer membership; identify ways to recruit and maintain volunteers; refurbish the body and pump of a Fire Engine truck and install on a new chassis, resulting in a savings of approximately \$200,000.

Orange Grove Fire District

\$547,299

- The tax rate for this district is approved to increase 1.00 cents (from a current rate of 6.00 to 7.00 cents) for FY 2016-17. This tax rate increase is to help support debt payments from the purchase of trucks and stations constructed within the past several years, which resulted in a decrease of their ISO rating to residents within their district.
- In FY 2015-16, the department ordered a new 2,000 gallon Tanker and delivery is scheduled prior to July; integrated eight new Emergency Medical Responders into their First Responder program; worked with Orange County Emergency Management to arrange placing Medic 9 vehicle at their Station #1; and purchased several new and replacement turnout sets for new and existing members.
- In FY 2016-17, the department plans to reorganize truck to station assignment after delivery of the new Tanker; purchase additional sets of turnout gear to replace aging sets; recruit additional members to replace retiring members; and replace equipment on engines.
- Their Five-Year plan includes ISO improvement plan with goal of reducing homeowner insurance costs; continue collaboration with other county fire departments; continue working

Fire Districts - continued

relationships with the County; continue and expand member training program to reach 1503 standards, and acquire equipment to comply with NFPA, and update aging equipment.

Orange Rural Fire District

\$1,110,723

- The tax rate for this district is approved to remain at 8.36 cents for FY 2016-17.
- In FY 2015-16, the department added two new Engines; hired three additional personnel; obtained delivery agency authority to train and certify its own personnel; sent two members to Breathing Equipment school; increased entry level salaries in a retention effort; sent five members to Big Rig Rescue school; upgraded air packs to current standards; replaced a first responder vehicle; replaced out of date defibrillators; and sent three members to Structural Collapse school.
- In FY 2016-17, the department plans to certify two Officers to Emergency Vehicle Technician status; create a new Assistant Chief position in order to have 24 hour coverage; add three full-time firefighter positions; complete Station #3 interior construction; have all officers certified as fire service instructors; add one Rescue Instructor; and send additional members to Breathing Equipment and Structural Collapse schools.
- Their Five-Year plan includes coordinating with Town of Hillsborough to build a fourth fire station and to re-locate to a shared building with Hillsborough Police and Fire; hire a full-time Chief; seek re-grade of ISO rating; replace an aging Tanker and Brush truck; and cross-train firefighters to perform inspections.

South Orange Fire Service District

\$535,522

- The Town of Carrboro will continue to provide fire protection for the South Orange Fire Insurance District. Fire protection for residents in this district is provided under contract between the County and the Town of Carrboro Fire Department.
- On December 4, 2012, the Town of Carrboro Board of Alderman voted to approve a resolution to modify the existing South Orange Fire Insurance District. This is one of three new Fire Service Districts that replaced existing Fire Protection Districts in FY 2013-14.
- The tax rate for this Service District is approved to remain at 10.00 cents for FY 2016-17.

Southern Triangle Fire Service District (See Damascus Fire District)

- Refer to the section regarding Damascus Fire District for this department's information.
- North Chatham Volunteer Fire Department serves people in this district as well as those in the Damascus Fire Protection District.

White Cross Fire District

\$437,201

- The tax rate for this district is approved to remain at 11.00 cents for FY 2016-17. The FY 2016-17 Approved Budget also includes the use of \$15,000 from the district's unassigned fund balance for the replacement of radios.
- In FY 2015-16, the department accomplished lowering their ISO grade to a class 5; increased volunteer staffing levels; eight additional firefighters became certified to the rescue technicians level; increased training; and added water rescue and rope equipment apparatus.
- In FY 2016-17, the department plans to continue working on increasing their technical rescue capabilities and start the process of becoming credentialed as a medium duty rescue provider;

Fire Districts - continued

begin purchasing additional equipment needed to achieve medium rescue capabilities through the NC Rescue Association; and install a standby generator with automatic transfer switch at Station #2.

- Their Five-Year plan includes working on a plan to replace a 1987 Pumper/Tanker, a 1996 Brush truck; continuing the process of increasing its capabilities for technical rescue, and continue its implementation of replacing self-contained breathing apparatus, portable radios, and turnout gear.

ISO Grades for each Fire District

Fire Districts	0-5 miles	5 to 6 miles	6 miles or greater
Cedar Grove	9E	9E	10
Greater Chapel Hill	2	9E	10
Damascus	6	9E	10
Efland	6	9E	10
Eno	7	9E	10
Little River	7	9E	10
New Hope	6	9E	10
Orange Grove	6	9E	10
Orange Rural	6	9E	10
South Orange	5	9E	10
Southern Triangle	6	9E	10
White Cross	5	9E	10

*Grades based on ISO ratings as of March, 2016

Transfers to Other Funds

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Transfers to Other Funds (General Fund)						
Transfer to Affordable Housing Fu	420,300	496,014	496,014	496,014	479,838	451,012
Transfer to County Capital Projec	464,800	755,000	755,000	755,000	867,500	867,500
Transfer to Efland Sewer Fund	143,750	116,530	116,530	116,530	130,780	130,780
Transfer to Grant Projects	91,620	49,120	129,152	127,076	57,716	67,716
Transfer to OPEB Trust Fund	1,541,035	0	0	0	500,000	250,000
Transfer to Revaluation Fund	0	0	0	0	0	0
Transfer to School Capital Projec	4,727,236	3,724,849	5,167,984	4,640,984	3,799,346	3,799,346
Transfer to Sportsplex Fund	376,450	0	0	0	152,850	152,850
Trnsfr To Vehicle Repl Fund	0	0	0	0	0	0
Total Transfer to Other Funds	\$ 7,765,191	\$ 5,141,513	\$ 6,664,680	\$ 6,135,604	\$ 5,988,030	\$ 5,719,204

*These transfers represent contributions from the General Fund to Other Funds.

Transfer to Affordable Housing Initiatives

\$451,012

This transfer reserves funds to address long-term housing needs for decent and affordable housing in Orange County, provides funds for the Urgent Repair Program, the County match to the HOME Program and the Homelessness Partnership Program, and provides General Fund support to Section 8 Voucher Program related to the County's involvement in affordable housing programs. (See the Housing, Human Rights and Community Development Fund budget section of this document for more information).

Transfer to School Capital

\$3,799,346

Transfer to County Capital

\$867,500

These transfers provide pay-as-you-go funds for School and County capital projects identified in the FY 2016-17 Capital Investment Plan (CIP).

Transfer to Efland Sewer Enterprise Fund

\$130,780

This transfer provides funds to supplement money received from sewer charges. (See the Efland Sewer Fund budget in the Planning and Inspections section of this document for more information).

Transfer to Grant Projects

\$67,716

This transfer allocates general fund dollars to the Senior Health Coordination-Wellness, Historic Preservation Commission's Historic Resources Inventory, and Outreach Literacy Librarian grant projects.

Transfers to Other Funds - continued

Transfer to Other Post Employment Benefits (OPEB)

\$250,000

This transfer allocates general fund dollars towards the County's Liability related to Other Post Employment Benefits (OPEB).

Transfer to Sportsplex Fund

\$152,850

In December 2005, the County purchased the Sportsplex located in Hillsborough. Under a current contractual arrangement, a third party, Recreation Factory Partners, manages and operates the facility for a fee. This transfer provides sufficient funds to pay a portion of the annual debt service associated with the building purchase.

Vehicle Replacement - Internal Service Fund

Purpose of Fund

In FY 2012-13, the Commissioner Approved Budget established a second Internal Service Fund, for County vehicle purchases. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the functions of the County. Historically, the County has used an internal service fund to account for one activity - its employee dental insurance program. With the creation of this Vehicle Replacement Fund, vehicles purchased occur through this fund instead of the departments' operating budgets. The change centralizes vehicle purchases, which increases the effectiveness of vehicle performance and cost monitoring.

The current internal services fund is still being subsidized by the general fund. In the spring and summer of 2016, staff will be working with a recognized fleet services consulting firm to fully optimize the internal services fund model for Orange County. This optimization will influence recommendations for the internal services fund starting in FY 2017-18.

Recommendations for vehicle replacements are based on vehicle age, mileage, maintenance costs, fuel efficiency, and departmental mission need. The average age and accumulated mileage of the recommended replacements are 12 years and 161,754 miles, respectively. The vehicle replacement process is a dynamic process that unfolds over the course of a year. During the replacement cycle vehicles originally listed for replacement may ultimately not be selected for replacement as other fleet vehicles become a higher priority for replacement.

The FY2016-17 recommendation involves public safety vehicles only in anticipation of the significant structural optimization expected within the Fleet Internal Services Fund to be recommended for FY2017-18 and beyond.

Recommended replacement vehicle platforms are the Dodge Charger for the Sheriff's office patrol vehicle (high performance highway and street use); the Dodge Durango All Wheel Drive for heavy all-terrain use and for emergency operations support in inclement weather; the four wheel drive Ford F250 for heavy utility use within Animal Services Operations; and the Ford F550 chassis/Horton medical service carriage package for the ambulance need. Specialized vehicle platforms are also included to meet specific departmental service needs. All platforms are evaluated for department mission utility, durability, maintenance standardization, and fuel efficiency.

The list below outlines approved vehicle requests for FY 2016-17. Pricing is based upon the current state contract rates. The Board of Commissioners approved this vehicle list, and the financing amount of \$789,722 as part of the FY 2016-17 Budget Ordinance, to allow these vehicles to be ordered and placed into service in the early fall of 2016.

FY 2016-17 Approved Vehicles

Department	Item Description	Cost
Animal Services	(1) Ford F250 Truck 4x4, includes aftermarket upfit costs <u>Replaces:</u> #668 - 2005 Chevrolet Silverado 1500	\$45,648
Emergency Services	(2) Dodge Durango SSV All Wheel Drive, 4X4 <u>Replaces:</u> #660 – 2006 Ford Expedition #661 – 2006 Ford Expedition	\$78,949
	(1) Ambulances – Supplied by Horton Emergency Vehicles (Ambulance platform is built on Ford F550 Cab and chassis with 4x4) <u>Replaces:</u> #714 - 2007 Ford F-450 Ambulance	\$235,000
Sheriff	(15) Dodge Charger Police Package Rear Wheel Drive <u>Replaces:</u> 15 patrol vehicles to be identified later	\$430,125
FY 2016-17 Approved Total:		\$789,722
FY 2016-17 Source of Funds: Short-term Installment Financing		(\$789,722)

Note: 1. Does not reflect vehicles attached to new position requests. Such requests were evaluated as part of the operating budget process.

Non-Departmental Summary

Community Services

Listed below are appropriations for non-departmental Community Services related funds and entities.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Community Services						
Big Brothers Big Sisters	2,000	2,000	2,000	2,000	6,000	4,000
Boys & Girls Club-Eastern Piedmc	2,000	0	0	0	10,000	5,000
Bridge II Sports	2,500	2,500	2,500	2,500	8,000	5,250
Compton's Pond	0	0	0	0	1,800	1,800
Contribution for Sanitation Svs.	1,856,543	1,718,018	1,718,018	1,718,018	2,004,719	2,004,719
Forest Service	69,019	70,294	70,294	70,294	57,177	57,177
Historic Hillsborough Commission	7,000	7,000	7,000	7,000	8,857	8,857
Historical Foundation	6,000	6,000	6,000	6,000	6,600	6,600
Comprehensive P&R Master Plan	1,779	0	7,000	7,000	0	0
DCHC Metropolitan Planning ORç	28,956	30,000	30,000	26,147	28,000	28,000
Econ Dev Partnership Of Nc	0	15,000	15,000	15,000	15,000	15,000
*Fairview Communtiy Watch	0	4,000	4,000	4,000	6,000	0
Farmer Foodshare	5,000	5,000	5,000	5,000	2,500	2,500
Hillsborough Arts Council	0	0	0	0	15,000	7,500
Hills/Orange Strategic Plan	0	10,000	10,000	9,500	10,000	10,000
Jordan Lake Partnership Dues	34,713	8,000	34,130	8,000	8,000	8,000
Jordan Lake Water Storage Dues	2,344	4,000	4,000	4,000	4,000	4,000
Lake Orange	2,303	18,740	18,740	22,600	26,000	26,000
Parks Payment In Lieu Update	0	0	0	0	60,000	60,000
Partnership-Dvpmt & Infrastructur	0	2,500	2,500	2,500	2,500	2,500
Pied. Conservation Council Dues	2,000	2,000	2,000	2,000	2,000	2,000
Piedmont Wildlife Center	0	2,000	2,000	2,000	5,000	3,500
Previously Unfunded Organiza	0	0	0	0	20,750	0
Public Gallery of Carrboro	0	0	0	0	1,000	1,000
Resrve For Planning Initiatives	0	12,400	24,805	24,805	12,400	0
Rogers Eubanks Rd Neighborhoo	5,000	20,000	20,000	20,000	20,000	20,000
Rural Planning Organization	7,500	7,500	7,500	7,500	7,500	7,500
Solid Waste Program Fee For County Property	3,477	3,600	3,600	5,000	5,000	5,000
Solid Waste Program Fee Payments in Lieu of Taxes	60,588	60,000	60,000	90,000	90,000	60,000
The ArtsCenter	7,000	7,000	7,000	7,000	10,000	10,000
TJCOG Water Quality	13,119	13,119	13,119	13,119	13,119	13,119
Triangle Bikeworks	0	0	0	0	1,000	1,000
Upper Neuse River Basin Dues	96,236	102,166	102,166	102,166	103,483	103,483
Community Services Total	\$ 2,215,076	\$ 2,132,837	\$ 2,178,372	\$ 2,183,149	\$ 2,571,405	\$ 2,483,505

* In FY 2016-17, Fairview Community Watch is funded through the Department of Environment, Agriculture, Parks and Recreation.

Community Services

Non-Departmentals

Contribution for Sanitation Services **\$2,004,719**

The Sanitation Division was transferred from the General Fund to the Solid Waste Fund, effective July 1, 2010. The General Fund makes an annual contribution to the Solid Waste Fund for related Sanitation operations.

Big Brothers Big Sisters of the Triangle **\$4,000**

Big Brothers Big Sisters of the Triangle provides children facing adversity with strong and enduring professionally supported one-to-one relationships that change their lives for the better, forever. Big Brothers Big Sisters (BBBS) of the Triangle offers two services: community-based and school-based mentoring.

Bridge II Sports **\$5,250**

Bridge II Sports creates opportunities for children and adults with physical challenges to participate in team, individual, and recreational activities. Funds will support recruitment efforts and adapted sports programs that serve Chapel Hill residents, with physical disabilities.

N.C. Forest Service **\$57,177**

These funds provide matching support, with State funds, to protect Orange County forestland.

Historic Hillsborough Commission **\$8,857**

The Commission maintains and preserves the Burwell School Historic Site, located on Churton Street in Hillsborough; interpret the history of 19th century Hillsborough for the enrichment of the public; and to celebrate and promote the culture and heritage of Hillsborough and Orange County.

Historical Foundation of Hillsborough and Orange County **\$6,600**

The Orange County Historical Museum, located in Hillsborough, enlightens and engages the community and visitors from around the world by preserving and interpreting the history of Hillsborough and Orange County.

Comprehensive Parks and Recreation Master Plan **\$0**

These funds provide for a temporary or contract staff person for data collection, research, graphics, and drafting of the Comprehensive Parks and Recreation Master Plan. This Master Plan was completed in FY 2014-15.

Durham-Chapel Hill-Carrboro (DCHC) Metropolitan Planning Organization **\$28,000**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC-MPO) is the regional organization responsible for transportation planning for the western part of the Research Triangle area. The DCHC urbanized planning area covers all of Durham County, a portion of Orange County including the Towns of Chapel Hill, Carrboro, and Hillsborough, and Northeast Chatham County. The DCHC MPO receives federal funds for planning purposes, which require a 20% local match. Historically, the City of Durham has paid 100% of this match. Beginning in budget year FY2013-14, all member agencies were asked to share in these costs based on population within their planning jurisdiction.

Community Services Non-Departmentals - continued

Economic Development Partnership of NC \$15,000

Funds have been previously budgeted to the Friends of North Carolina and Research Triangle Regional Partnership to assist Orange County in networking and marketing with the State's business recruitment staff and events. The business recruitment part of the NC Department of Commerce has been privatized to form the new recruiting agency, Economic Development Partnership of NC (EDPNC). EDPNC is located in Cary, and has begun to take donations in exchange for networking and marketing assistance.

Fairview Community Watch \$0

Making the Fairview Community a safe, healthy, fair and enjoyable place to live. The Commissioner Approved FY 2016-17 budget includes \$5,500 in the Department of Environmental Agriculture, Parks & Recreation budget for the Fairview Community watch monitoring program.

Farmer Foodshare \$2,500

Farmer Foodshare connects farm fresh food with agencies that serve the hungry. Formed by the farmers and shoppers of the Carrboro Farmers' Market, the agency provides fresh food to agencies, such as food pantries and local schools, that needed the healthiest possible food in their programs.

Town of Hillsborough/Orange County Strategic Growth Plan Phase II \$10,000

In FY 2005-06, the BOCC and Town of Hillsborough collaborated on the Town of Hillsborough/Orange County Strategic Growth Plan Phase I, which was adopted by both entities. Phase I set the growth management framework through a resolution to prompt work to be done in Phase II. Coordinated Planning Zones, annexation boundaries, land use patterns and intensities and complementary resource and infrastructure plans and outreach are all part of Phase II.

Jordan Lake Partnership Dues \$8,000

Orange County joined an 11-local government coalition with a goal of "collaboratively defining Jordan Lake's role in a long term sustainable and secure regional water supply for the Research Triangle Region." Funds in this account are used to pay Jordan Lake Partnership dues.

Jordan Lake Water Storage Allocation Dues \$4,000

Represents Orange County's annual payment to the State of North Carolina for the current 1 million gallons per day (mgd) Level II allocation the County previously held plus 3 mgd Level II as part of the new supply request. To retain the allocation, the County pays one percent of the operations, maintenance and rehabilitation program costs. The State of North Carolina has the responsibility to allocate and manage water supply storage in Jordan Lake, and the Division of Water Resources is the lead agency for carrying out this charge.

Lake Orange \$26,000

These funds provide for maintenance, grass cutting and other grounds keeping at Lake Orange and upstream sediment structures. Lake Orange maintenance funds serve to protect the County's interests in the infrastructure of Lake Orange, as a drinking water source and natural habitat in the Eno River channel. Reservoirs require protection from the growth of trees on dams, the activities of beavers clogging overflow structures raising water levels to unsafe levels, and from the loss of storage volume due to collected sediment.

Community Services Non-Departmentals - continued

Park Payment-in-Lieu Technical Update

\$60,000

This is a collaborative project between Department of Environment, Agriculture, and Parks and Recreation and Planning and Inspections since elements of the implementation of the park master plan would be required to be a planning regulation within the UDO. Parks and Open Space Master Plan/Level of Service Analysis to include Parks and Recreation Payment in Lieu Fee Analysis/land dedication. This was suggested to be done after the Park Element of the Comprehensive Plan, after the Parks Master Plan and after countywide (municipal, school district and county) intergovernmental park level of services are determined.

Partnership for Development and Infrastructure

\$2,500

The mission of the Partnership, which is an advisory committee of the Triangle J Council of Governments, is to bring together community and regional partners to work on long-term, regional strategies for the development and conservation of land, infrastructure to support development and improved mobility. A BOCC member is on the committee and the Planning Department serves as a supporting liaison.

Piedmont Conservation Council (PCC) Dues

\$2,000

Originally set up by the USDA as part of a national network of Resource and Development Councils, PCC leverages people and resources for innovative projects that promote conservation and sustainable communities. The PCC Council is comprised of three representatives from Alamance, Caswell, Chatham, Durham, Guilford, Orange, Randolph, Rockingham, and Wake Counties. These Council members provide technical expertise and local connections, as well as identify new Council initiatives. Each county also has a member that serves on the Executive Board that makes regular business decisions and oversees the daily operations of PCC.

Piedmont Wildlife Center

\$3,500

Piedmont Wildlife fosters healthy connections among people, wildlife and nature through nature education, conservation and a wildlife assistance program. The center's education programs are geared to school-aged children, their families and the general public; it works to instill awareness and deeper appreciation for nature and the wildlife that share the community's environment.

Rogers Road-Eubanks Neighborhood Association

\$20,000

The Rogers Road-Eubanks Neighborhood Association ensures the community residents and all North Carolinians have affordable access to safe drinking water, sanitary waste disposal, and safe communities; preserves and pass on the untold history of Rogers Eubanks neighborhood; to support youth in deepening their roots and strengthening their branches by developing their sense of responsibility, confidence, academic success, and commitment to environmental justice; and to organize neighbors and, together, face the challenges affecting the health and safety of residents in the neighborhoods that surround the Orange County landfill.

Rural Planning Organization (RPO)

\$7,500

The State of North Carolina created the Rural Planning Organization (RPO) in order to review, analyze and recommend planning and improvements to rural area transportation networks. Triangle J Council of Governments is the lead agency to coordinate a multi-county rural region adjacent to the Durham/Chapel Hill Metropolitan Planning Organization (MPO), which handles more urban issues. Orange County's membership in the RPO requires one commissioner, the county manager (or a designee), and the transportation planner to be participating members.

Community Services Non-Departmentals - continued

Solid Waste Programs Fee for County Property **\$5,000**

These funds cover the Solid Waste Programs fee assessed to County properties.

Solid Waste Program Fee-in-Lieu of Taxes **\$60,000**

These funds cover the Solid Waste Program fees assessed to property owners in Orange County, who have been granted a waiver by the County due to their financial inability to pay.

The ArtsCenter **\$10,000**

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. Funds support youth programs and school shows.

Triangle J Council of Government (TJCOG) - Water Supply Monitoring Project **\$13,119**

The greater Research Triangle Area is a six-county region within the upper Cape Fear and upper Neuse River Basins in North Carolina. Two multipurpose reservoirs, eight smaller reservoirs, and six rivers supply water for the 30 municipalities in the area.

Because of this reliance on surface water for water supply and the potential impact of growth on the quality of the region's water supply sources, local governments in the region recognize that water-quality monitoring is crucial to the protection of the Triangle Area's surface-water resources. With assistance from the U.S. Geological Survey (USGS), the Project has collected and analyzed water-quality samples from reservoirs and streams and collected continuous discharge record from streams in the study area for more than 20 years.

The Triangle Area Water Supply Monitoring Project was established to provide local governments with water-quality and stream flow data that could be used to protect and monitor the area's surface-water supplies. Specific goals of the Project are to:

1. Supplement existing data on major ions, nutrients, and trace elements to enable determination of long-term trends;
2. Examine differences in water quality among water supplies within the region, especially differences among smaller upland sources, large multipurpose reservoirs, and run-of-river supplies;
3. Provide tributary loading and in-lake data for predictive modeling of Falls and Jordan Lakes; and
4. Establish a database for the presence of synthetic organic compounds in surface water in the region.

Upper Neuse River Basin Dues **\$103,483**

These funds provide for Orange County to remain a member of the Upper Neuse River Basin Association. Starting in FY 2013-14, activities undertaken by the UNRBA over the next five to ten years, to alter Stage II of the Falls Lake Rules, will require substantial funding. UNRBA has contracted with Cardo ENTRIX to conduct a comprehensive surface water monitoring project over a four-year period (2015-18), the purpose of which is to collect better data needed to revise the State's nutrient reduction goals that will be required of all local governments in the Upper Neuse watershed (including Orange County).

Non-Departmental Summary

General Government

Listed below are appropriations for non-departmental General Government related funds and entities.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
General Government						
DMV Collection Charges	221,931	0	0	185,000	0	0
Manager's Miscellaneous	14,819	20,000	20,000	15,000	20,000	20,000
OCS - Afterschool Program	0	35,200	35,200	35,200	35,200	0
Referendum Education	0	0	20,000	0	0	30,000
School Collaboration Consultant	850	2,000	2,000	2,000	2,000	2,000
Stormwater Fees For Co. Property	16,731	17,500	17,500	17,500	40,500	40,500
Tax Bill Inserts	0	4,000	4,000	0	4,000	4,000
Triangle J Dues	31,238	23,300	23,300	24,379	24,400	24,400
General Government Total	\$ 285,570	\$ 102,000	\$ 122,000	\$ 279,079	\$ 126,100	\$ 120,900

General Government Non-Departmentals

DMV Collection Charges

\$0

Fee for collection of Motor Vehicle Taxes, by the State of North Carolina.

Manager's Miscellaneous

\$20,000

This account provides funds for miscellaneous, non-budgeted expenditures that often arise during the fiscal year. It provides the Manager with the flexibility to handle small non-budgeted items as they occur immediately. This account prevents requesting small expenditures from the Board of Commissioners' contingency account.

Orange County Schools – Middle School Afterschool Program

\$0

Contribution to Orange County Schools Middle School afterschool program. In FY2016-17, the Board of County Commissioners ceased funding for this program subsequent to the ending of funding for Communities in Schools, as these funds provided the same functionality for Orange County Schools that Communities in Schools provided for the Chapel Hill-Carrboro City School system.

Referendum Education

\$30,000

Funding to cover costs of an education campaign related to the November 2016 Bond Referendum.

School Collaboration Consultant

\$2,000

To cover mediation costs associated with school district collaboration meetings.

Stormwater Fees for County Property

\$40,500

These funds provide for payments to the Town of Chapel Hill and Town of Hillsborough for stormwater utility fees assessed to County properties.

Tax Bill Inserts

\$4,000

Funding is provided for the production and printing of informational inserts to the County's mailing of annual property tax bills.

Triangle J Council of Government (TJCOG) – Dues

\$24,400

Funds are budgeted to pay TJCOG dues for regional Emergency Medical Services, Aging, and Ombudsman support.

Non-Departmental Summary

Human Services

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Human Services						
A Helping Hand	2,000	2,000	2,000	2,000	8,000	5,000
Art Therapy Institute	0	1,000	1,000	1,000	5,000	3,000
Behavioral Insights, Inc.	0	0	0	0	0	4,000
*Centre For Homeownership	0	22,000	22,000	22,000	0	0
CH/Carrboro Human Rights Centre	1,000	1,000	1,000	1,000	2,000	2,000
CH/Carrboro Meals on Wheels	10,000	10,000	10,000	10,000	15,000	15,000
CH/Carrboro YMCA Boomerang	5,000	5,000	5,000	5,000	10,000	10,000
Charles House	15,000	15,000	15,000	15,000	20,000	20,000
*Club Nova	75,000	75,000	75,000	75,000	95,000	0
Communities in Schools-OC	102,000	78,800	78,800	78,800	78,800	0
Community Empowerment Fund	5,000	7,500	7,500	7,500	7,500	7,500
Community Home Trust	149,000	231,000	231,000	231,000	200,026	200,026
Compass Center	64,500	64,500	64,500	64,500	64,500	64,500
Dispute Settlement Center	76,000	76,000	76,000	76,000	80,000	80,000
Duke Homecare & Hospice	1,000	1,000	1,000	1,000	1,000	1,000
El Centro Hispano	20,000	20,000	20,000	20,000	37,620	28,810
*El Futuro	27,500	27,500	27,500	27,500	27,500	0
EmPOWERment	20,000	20,000	20,000	20,000	25,000	25,000
Freedom House	29,000	29,000	29,000	29,000	30,000	30,000
Habitat for Humanity	20,000	20,000	20,000	20,000	25,000	25,000
Housing for New Hope	22,000	22,000	22,000	22,000	22,500	0
Human Services Forum	200	5,000	5,000	0	5,000	0
Impact Fee Reimbursement	104,723	175,000	175,000	175,000	175,000	175,000
Inter-Faith Council for Social Serv	41,000	44,000	44,000	44,000	50,000	50,000
KidSCOpe	75,000	75,000	75,000	75,000	75,000	75,000
Ligo Dojo Of Budo Karate	2,000	2,000	2,000	2,000	2,000	2,000
Marian Cheek Jackson Center	6,000	8,000	8,000	8,000	10,000	10,000
Medical Examiner	14,600	38,000	38,000	38,000	38,000	38,000
Mental Health of America	0	0	0	0	17,000	5,000
OC County Literacy Council	12,000	12,000	12,000	12,000	15,000	15,000
OC County Rape Crisis Center	30,000	30,000	30,000	30,000	35,000	35,000
OC Disability Awareness Council	4,000	4,000	4,000	4,000	10,000	7,000
OE Enterprises, Inc.	45,100	45,100	45,100	45,100	51,100	51,100
Orange Congregation in Mission	41,000	50,415	50,415	50,415	50,415	50,415
Orange County Ptrshp for Young	2,000	2,000	2,000	2,000	5,000	3,500
Planned Parenthood	20,000	20,000	20,000	20,000	20,000	20,000
Previously Unfunded Organiza	0	0	0	0	238,540	0
*Rebuilding Together of the Triang	0	0	0	0	30,000	0
Reserve For Human Services	0	0	0	0	75,000	0
School Health Nurse Contract	694,858	705,000	707,522	697,762	705,000	0
Senior Care of Orange County	25,000	25,000	25,000	25,000	30,000	30,000
Social Justice Reserve Fund	0	450,000	450,000	0	450,000	350,000
TABLE	0	0	0	0	10,000	5,000
The Arc of the Triangle	5,000	5,000	5,000	5,000	6,000	6,000
*The Exchange Club-Child Abuse	2,000	2,000	2,000	2,000	10,350	0
United Way of the Triangle	0	0	0	0	16,030	16,030
Voices Together	7,000	10,000	10,000	10,000	15,000	15,000
Volunteers For Youth	0	0	0	0	10,000	7,500
Youth Community Project	0	0	0	0	4750	4,750
Human Services Total	\$ 1,775,481	\$ 2,435,815	\$ 2,438,337	\$ 1,973,577	\$ 2,913,631	\$ 1,492,131

* In FY 2016-17, Finance and Administrative Services administers all agency contracts with the following exceptions: Centre for Homeownership (Housing), Club Nova (Cardinal Innovations, MOE funds), Community Home Trust (Housing), El Futuro (Public Health), Fairview Community Watch (DEAPR), Piedmont Health Services (Health), Rebuilding Together of the Triangle (Housing), The Exchange Club Child Abuse Prevention Center (Social Services), and the Institute of Art Therapy (Cardinal Innovations, MOE funds). Funds for these agencies are budgeted in departmental budgets or Orange-Person-Chatham Area Program budget.

Human Services Non-Departmentals

A Helping Hand

\$5,000

A Helping Hand enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Behavioral Insights, Inc.

\$4,000

Behavioral Insights, Inc. provides sentencing expert services (written bio-psycho-social plans with links to program referrals to match risk (for recidivism)) of individual offenders. Recommend funding for the sentencing program.

Centre for Homeownership & Economic Development

\$0

The Centre for Homeownership and Economic Development Corporation is a HUD Approved Housing Counseling Agency with the purpose of providing housing opportunities and aggressively addressing community development. The FY 2016-17 Commissioner's Approved Budget includes \$30,000 in the Department of Housing, Human Rights and Community Development for this contract.

Chapel Hill/Carrboro Human Rights Center

\$2,000

The Human Rights Center promotes inter-cultural understanding and peoples' full recognition of the dignity and fundamental rights of the others across the many lines that divide; race, ethnicity, class, nationality, and religion. Funds will support bi-weekly ESL classes and general agency operations.

Chapel Hill-Carrboro Meals on Wheels

\$15,000

The Chapel Hill-Carrboro Meals on Wheels program aims to nourish the bodies and spirits of the homebound with a balanced meal and the human connection they need to help them live independently. The agency uses volunteers to deliver nutritious noonday meals with cheerful personal visits to those who are homebound or recovering from surgery.

Chapel Hill-Carrboro YMCA Boomerang

\$10,000

Boomerang is an alternative suspension program for middle and high school a student that engages youth, at-risk for disconnection and their communities, with a supportive alternative environment for out of school time, and advocating for community. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Charles House

\$20,000

Charles House is a private, nonprofit organization whose mission is threefold: 1) Enriching the lives of seniors; 2) Supporting families caring for aging family members; and 3) Representing the community's commitment to its elders.

Club Nova

\$0

Club Nova provides opportunities for individuals with mental illness to lead meaningful lives of their choice in the community. Club Nova serves adults in Orange County, living with severe and persistent mental illness, and provides them with structured daily activities, as well as

Human Services - continued

social, vocational and residential opportunities that they would not otherwise have. In FY 2016-17, this agency will be funded \$95,000 with maintenance of effort (MOE) funds through Cardinal Innovations/OPC Mental Health.

Communities in Schools of Orange County

\$0

CIS Orange serves Orange County by providing an evidence-based, school-based comprehensive program at a CHCCS middle school, where 40% of the students are on free or reduced lunch. The school-based comprehensive site is open to all students with significant needs, who would benefit from additional Level 1 and Level 2 services. CIS also serves Orange County by providing afterschool programs at four middle schools in the district of Chapel Hill-Carrboro City Schools (CHCCS). Because of a waiting list, it is estimated they will serve the same number of students in CHCCS depending on availability of funding. The afterschool program is open to all students and focuses on homework help, tutoring and enrichment activities such as STE+aM (science, technology, engineering, arts and math). The "science" component includes health, physical activities and nutrition. These programs offer a supervised environment, healthy snacks, and transportation home. This agency requested removal of the submitted funding application for FY 2016-17.

Community Empowerment Fund

\$7,500

The Community Empowerment Fund (CEF) cultivates opportunities, assets and communities that support the alleviation of homelessness and poverty. CEF is a student-powered nonprofit that pairs volunteers with its members to provide personalized, one-on-one assistance.

Community Home Trust

\$200,026

Community Home Trust is a nonprofit provider of affordable housing. Its mission is to create and maintain permanently affordable housing. The agency implements the inclusionary housing policies of local governments. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract.

Compass Center for Women and Families

\$64,500

The Compass Center helps individuals and families build stable lives by increasing self-sufficiency and preventing domestic violence. The agency provides direct services, including crisis response and court advocacy, and long-term tools for self-sufficiency, including financial literacy education, career exploration and access to legal information.

Dispute Settlement Center

\$80,000

The Dispute Settlement Center promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Duke HomeCare and Hospice

\$1,000

Duke HomeCare and Hospice provides medical, psychosocial, spiritual and bereavement care for terminally ill patients and families, regardless of ability to pay. Bereavement services are provided to anyone in the community, regardless of connection to hospice, through individual, family, and group sessions, as well as in the Chapel Hill-Carrboro and Orange County School Systems.

Human Services - continued

El Centro Hispano

\$28,810

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Carrboro, Chapel Hill, and the surrounding area. El Centro Hispano in Carrboro creates programs to build community strengths and skills through referral/resource services, translation/interpretation, employment services, legal consultations and mediation; and English for speakers of other languages (ESOL) literacy.

El Futuro

\$0

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic. Funds will support mental health and substance abuse services, for uninsured Orange County residents, for whom there are no other available services. The Commissioner's Approved FY 2016-17 Budget includes \$27,500 in the Health Department – Public Health division to administer and oversee this agency, and this will be a reduction in MOE funds with Cardinal Innovations/OPC Mental Health.

EmPOWERment

\$25,000

The mission of EmPOWERment is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development. With funding provided through the Human Services grant, EmPOWERment, Inc. has created a one-stop shop for affordable rental programs and services.

Freedom House Recovery Center

\$30,000

Freedom House promotes, enhances and supports recovery for individuals affected by substance abuse and mental illness by using a holistic, person-centered approach. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

Habitat for Humanity of Orange County

\$25,000

Habitat for Humanity provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices. Funding supports their "A Brush with Kindness" program.

Housing for New Hope

\$0

Housing for New Hope's mission is to prevent and end homelessness by providing increased access to Healthcare, Integrated Services, and Housing. The agency provides homeless individuals and those at risk of homelessness with services, support, financial assistance, and affordable housing options to ensure that they can obtain and maintain a permanent place to live. This agency requested removal of the submitted funding application for FY 2016-17.

Human Services Forum

\$0

These funds will enhance the Outside Agency funding process and aid capacity building, within funded agencies. Orange County staff will work with funded agencies to leverage community resources and build administrative capacity, for both groups. Funds will provide technical assistance in the areas of organizational development, collaboration and community engagement. Funds will not sponsor the direct provision of agency services. The Commissioner's Approved Budget does not include funding in FY 2016-17.

Human Services - continued

Impact Fee Reimbursement \$175,000

On November 1, 1995, the BOCC approved a policy for impact fee reimbursement to local non-profit organizations that met the established eligibility criteria. Historically, the County managed reimbursements during the fiscal year. Beginning in FY 2014-15, the County appropriated funds in this non-departmental operating section of the budget.

Inter-Faith Council for Social Service (IFC) \$50,000

The Inter-Faith Council meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

KidSCope \$75,000

KidSCope is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. KidSCope will provide therapeutic mental health services and parent education to young Orange County children and their families.

Ligo Dojo of Budo Karate \$2,000

Ligo Dojo strengthens the minds, bodies and hearts of young people through karate training, because hard physical training leads to increased spiritual strength and patience, which in turn leads to the ability to make better life decisions. The agency also deepens relationships between people of diverse backgrounds, strengthens American communities, and creates create individuals who are 'community minded' and open-minded. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section, Young Warriors, for more details.

Marian Cheek Jackson Center \$10,000

The Marian Cheek Jackson Center advances the vitality, diversity, and historical integrity of neighborhoods struggling with displacement. Established in 2008, the agency preserves, engages, and acts on the rich history of Northside and Pine Knolls.

Medical Examiner \$38,000

Funds are budgeted to perform autopsies and medical examinations as required at the University Medical Center.

Mental Health of America \$5,000

Mental Health America of the Triangle is an unwavering voice of hope and source of support, education, service and advocacy for those whose lives are touched by mental illness and/or substance abuse. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Orange County Literacy Council \$15,000

The Orange County Literacy Council helps adults reach their education, employment and life goals. Trained volunteers provide individualized and small group instruction to adult learners who want to improve their reading, writing, basic math, English language and GED preparation skills.

Human Services - continued

Orange County Rape Crisis Center **\$35,000**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. The agency provides residents with 24-hour crisis intervention services, community education, training, and provides educational programs for students, in Chapel Hill-Carrboro City Schools and Orange County Schools.

Orange County Disability Awareness Council **\$7,000**

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

OE Enterprises **\$51,100**

OE Enterprises is a community rehabilitation program. OE Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers. OE Enterprises is a thriving business that promotes achievements, self-reliance, life choices and respect through relationships with community partners.

Orange Congregations in Mission (OCIM)-Samaritan Relief Ministry **\$33,415**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious food and financial assistance to the economically insecure population of northern Orange County. The agency is requesting separate funding from their Meals on Wheels program for 2016-17.

Orange Congregations in Mission (OCIM)-Meals on Wheels **\$17,000**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious meals to the frail and elderly in our community. The agency is requesting separate funding from their Samaritan Relief program for 2016-17.

Orange County Partnership for Young Children **\$3,500**

The Orange County Partnership for Young Children aims to ensure that all young children arrive at school healthy and ready to succeed. Funds support the Transplanting Traditions Community Farm refugee farm project and Growing Health Kids Community Gardens Project.

Planned Parenthood **\$20,000**

Planned Parenthood is an essential health care provider, committed to educating our communities and expanding and protecting access to reproductive health services. The agency provides education programming to reduce rates of unintended pregnancy and sexually transmitted infection, in the County, and educates residents about insurance plans available under the Affordable Care Act and provide information to help them enroll.

Human Services - continued

Piedmont Health Services

\$0

Piedmont Health Services has served the health care needs of the citizens of central North Carolina, since 1970. The agency operates several community health centers, provides high quality, comprehensive family health care services and offers payment on a sliding fee scale, for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population. The Department of Health will budget and administer the contract funds, in FY 2016-17.

Rebuilding Together of the Triangle

\$0

Rebuilding Together of the Triangle makes a sustainable impact by revitalizing low-income homes and communities, assuring that low-income homeowners from the elderly and disabled to families with children and military veterans live in safe, healthy homes. The department of Housing Human Rights and Community Development will administer and oversee this agencies grant contract of \$10,000. Additionally, FY 2016-17 funds of \$50,000 are also included in the Department of Housing Human Rights and Community Development for this agency.

School Health Nurses Contract

\$0

In 2001, the Board of County Commissioners approved a School Nurse Funding Plan to promote the optimal health and well-being of all students, in Orange County. The goal of this plan was to provide one nurse to each of the existing schools at that time in both the Chapel Hill Carrboro City and Orange County School systems. The FY 2016-17 Commissioner's Approved Budget includes the cost of School Health Nurses in a total Health and Safety contractual arrangement with both school systems, consisting of School Health Nurses and School Resource Officers.

Senior Care of Orange County

\$30,000

Senior Care of Orange county, Inc. provides program services to frail or disabled older adults to help remain in their homes with family as long as possible. The program provides financial support to the Florence Gray Soltys Adult Day Health Program under the auspices of Senior Care of Orange County, Inc.

Social Justice Reserve Fund

\$350,000

The allocation of these funds sets up a reserve fund that could be used to offset potential State cuts to critical human service and other related programs. By holding the funds in reserve, the County will have funds to ensure that the most critical services can be continued.

TABLE

\$5,000

TABLE's mission is to provide healthy, emergency food aid every week to hungry children living in Chapel Hill and Carrboro, NC

The Arc of the Triangle

\$6,000

The Arc of Orange County works with and for people who have or are at risk for intellectual and/or developmental disabilities to promote full participation in areas of life in our community. Funds will offset the cost to provide educational and social experiences, not funded through Medicaid or State funding.

Human Services - continued

The Exchange Club Child Abuse Prevention Center **\$0**

The Exchange Club seeks to prevent and treat child abuse and neglect. The Parent Aide program will provide in-home visitation services to 18 families at-risk for and/or involved in child abuse and neglect. Provision of services will be offered to all Orange County residents, for free. The FY 2016-17 Commissioner's Approved Budget includes \$4,175 in Department of Social Services to contract with this agency for its services.

The Institute of Art Therapy **\$3,000**

The Art Therapy Institute (ATI) provides counseling services for children in schools, adult refugees at a local community health center, and adult women through refugee support groups. The services provided by ATI help their clients return to jobs and family life, and reintegrate into their communities. This agency will be funded \$3,000 with maintenance of effort (MOE) funds through Cardinal Innovations / OPC Mental Health.

United Way of the Greater Triangle **\$16,030**

United Way of the Greater Triangle recently completed its new strategic plan with a new purpose which is: real solutions sparked by a community united for transformative change. United Way of the Greater Triangle is a catalyst for new approaches to solve social issues. We cannot let accolades for the Triangle mask the pervasiveness of families and children facing poverty, food insecurity, and educational disparity. Therefore, our work will create awareness of the issues, ignite a call-to-action around systems change, and unite the community around sustainable, scalable solutions.

Voices Together **\$15,000**

Voices Together is an Orange County-based non-profit that uses a specialized music therapy approach to help people with intellectual and developmental disabilities speak, communicate and express their thoughts, feelings and needs. The agency does this through groups in classrooms that employ our proprietary model and by training teachers, parents, therapists and caregivers in its methods and approach.

Volunteers for Youth **\$7,500**

Volunteers for Youth provides services to Orange County youth to integrate them into the community in ways that help them make responsible choices and recognize that they have a stake in their future. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Youth Community Project **\$4,750**

Youth Community Project strives to create youth-run cultural center /café, where all teens can gather to discover and nurture their passions, in an open, respectful environment that celebrates the unique contributions of all people.

Non-Departmental Summary

Other Agencies - Library

Listed below are appropriations for non-departmental Other Agencies - Library related funds and entities.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Other Agencies - Library						
Contribution - CH Library	568,139	568,139	568,139	568,139	568,139	568,139
Contribution - Mebane Library	700	700	700	700	700	700
Other Agencies - Library Total	\$ 568,839	\$ 568,839	\$ 568,839	\$ 568,839	\$ 568,839	\$ 568,839

Human Services – Other Non-Departmentals

Other Agencies – Libraries

\$568,839

General Fund contributions to the Chapel Hill Public Library total \$568,139, which represents the same funding as in FY 2015-16. The Mebane Public Library will receive \$700.

Non-Departmental Summary

Other Agencies - Recreation

Listed below are appropriations for non-departmental Other Agencies - Recreation related funds and entities.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Other Agencies - Recreation						
Contribution - Carrboro	35,898	35,898	35,898	35,898	35,898	35,898
Contribution - Chapel Hill	83,760	83,760	83,760	83,760	83,760	83,760
Contribution - Mebane	5,450	5,450	5,450	5,450	5,450	5,450
Other Agencies - Recreation Total	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108

Community Services - Other Non-Departmentals

Other Agencies – Recreation

\$125,108

General Fund contributions to the Towns of Carrboro (\$35,898), Chapel Hill (\$83,760), and Mebane (\$5,450) recreation departments.

Non-Departmental Summary

Public Safety

Listed below are appropriations for non-departmental Public Safety related funds and entities.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Public Safety						
Boomerang	25,200	25,200	25,200	25,200	25,200	25,200
Dispute Settlement Center	25,538	25,538	25,538	25,538	25,538	25,538
Fire Districts Audits	34,600	40,000	40,000	30,000	40,000	40,000
Governor's Crime Commission	6,995	6,995	6,995	6,995	6,995	16,995
Intensive Services Program	11,294	11,294	11,294	11,294	11,294	11,294
JCPC Administration	15,300	15,500	15,500	0	15,500	15,500
Mental Health Association	40,721	40,722	40,722	40,722	40,722	40,722
OCJCPC Matching Funds	81,631	83,321	83,321	83,321	83,321	83,321
Vol For Youth - Teen Court	38,750	38,750	38,750	38,750	38,750	38,750
Volunteers For Youth	86,325	86,325	86,325	86,325	86,325	86,325
Wrenn/Haven House	9,185	9,185	9,185	9,185	9,185	9,185
Young Warriors	18,222	18,222	18,222	18,222	18,222	18,222
Public Safety Total	\$ 393,760	\$ 401,052	\$ 401,052	\$ 375,552	\$ 401,052	\$ 411,052

Public Safety Non-Departmentals

NC Dept. of Public Safety/Adult Correction & Juvenile Justice Pass-Through Funds:

Boomerang (YMCA) \$25,200

The innovative program is based on resiliency research, a best-practice model for addressing the needs of disconnected adolescents most at risk of dropping out of school. Boomerang helps youths and the community that surrounds them identifies resources and supports that lead to long-term, successful outcomes. Through a rich and robust community collaborative, Boomerang provides each student it serves with a strengths-focused environment that includes intensive attention to academics, psychosocial development and substance-abuse counseling.

Dispute Settlement Center: Victim (Resolve/Mediation) \$25,538

This program provides assistance to the juvenile justice system by helping offenders to understand the impact of their actions thereby reducing recidivism. The program has the following three components: intervention, prevention and collaboration. A primary component is to schedule face-to-face meetings between the juvenile offenders and their victims. These meetings are facilitated by trained DSC mediators, and organized by DSC staff. The meetings are designed to build empathy and understanding of the human consequences of the youth's criminal actions. The RESOLVE program will help the juvenile courts and juvenile court counselors to hold offenders accountable for their actions.

Fire Districts Audits \$40,000

As per Agreements with the fire districts within Orange County, each district must submit an annual audit, by an independent auditor, to the County. Based on the Agreement, the County will pay for the cost of the audit.

Governor's Crime Commission Grant \$16,995

Recipient - District Court Judges Office, Judicial District 15B - NC Administrative Office of the Courts. This grant funds a position that serves as a coordinator between the courts and the school systems focusing on school suspensions and trancies in hopes of reducing the number of youth suspended from school.

Intensive Services/Psychological Services Program \$11,294

Through family risk and needs assessments, the 15B Juvenile Justice Office has identified and targeted youth having severe emotional and psychological problems. Through a contract with a licensed Court Psychologist, assessments, evaluations, and counseling will be provided to these identified youth. With this information, the Juvenile Justice Office will be able to develop a more thorough case plan and identify any mental health and other community related issues that create risks for youth.

JCPC Administration \$15,500

Administrative funds are used to provide administrative support to the Orange-Chatham Justice Partnership.

Mental Health America of the Triangle \$40,722

Mental Health America of the Triangle (formerly Mental Health Association of Orange County) provides parent/family counseling to at-risk and adjudicated youth through referrals from Juvenile Services and Orange-Person-Chatham Mental Health case managers. Services provided include child and family team meetings, school conferences and youth planning team meetings.

Public Safety Non-Departmentals - continued

Orange County JCPC Matching Funds

\$83,321

These funds fulfill the Orange-Chatham Justice Partnership requirement for the County to provide a 30% match for all JCPC funded agencies.

Volunteers for Youth – Teen Court

\$38,750

Teen Court is a diversion program for petty juvenile court offenders. Adult volunteers train youth volunteers to act as officials of the court who hear the complaints and determine appropriate sanctions for peers who have admitted to violating the law. By diverting first-time, petty offenders from the juvenile court system, Teen Court reduces the backlog of cases and ultimately allows more time for serious offenses. Offenders are given the opportunity to resolve their charge without obtaining an official court record. The youth volunteers benefit by being given the opportunity to learn about the court system and by exposing themselves to the concept of community service. Teen Court will not accept cases involving sexual offenses, firearms, hate crimes, motor vehicle violations, and offenses that have resulted in serious injury.

Volunteers for Youth

\$86,325

This agency allows delinquent youths the opportunity to repay society for their destructive behavior. Through community service, young people are taught accountability for their actions and respect for the rights of others. By working one-on-one with the volunteer work-site supervisors, they develop job skills and explore career opportunities, which ultimately help to build self-esteem. Community service/restitution programs have proven to be one of the most effective types of programming in preventing court involvement. This program proposes to serve youth with community service placements to fulfill their court requirements.

Wrenn/Haven House

\$9,185

Provides a temporary shelter for at risk court involved youth. The youth are provided high level structured learning environment to increase their ability to academically achieve. In addition to a safe place for youth, one on one, group and peer mentoring is available that encourages youth to have age appropriate behavior and associations with other peers.

Young Warriors

\$18,222

This program takes referrals from juvenile justice on diversion plans, court supervision, gang involved, and at-risk youth. This program provides instruction in health, self-esteem and discipline while instilling karate training. Court referred youth are ordered to attend 20 classes in 10 weeks.

Non-Departmental Summary

Support Services

Listed below are appropriations for non-departmental Support Services related funds and entities.

	2014-15 Actual Expenditures	2015-16 Original Budget	2015-16 Revised Budget	2015-16 12-Month Estimate	2016-17 Department Requested	2016-17 Commissioner Approved
Support Services						
401 K Plan Enhancement	0	600,000	1,285	0	600,000	600,000
ASCAP	1,093	1,000	1,000	1,342	1,000	1,000
Classification & Pay Study	0	0	0	0	549,843	0
Drug Testing	21,727	16,500	19,086	16,500	16,500	16,500
Employee Development	41,061	74,500	69,885	74,500	80,500	74,500
Health Incentives Program	3,587	35,750	53,789	35,750	35,750	35,750
Health Insurance Increase	0	140,000	21,101	0	0	0
Living Wage Adjustment	0	0	0	0	0	32,421
OC Living Wage	0	0	0	0	0	16,750
Pay Plan Equity Retention	0	30,000	0	0	30,000	0
Recruitment/Selection	4,260	28,500	28,500	28,500	28,500	28,500
Retiree Health Insurance	1,548,046	2,037,765	2,037,765	2,037,765	2,189,174	2,189,174
Salary - Wage Increase	0	1,604,015	56,195	0	2,221,500	1,971,500
Salary Compression Adjustment	0	0	0	0	1,000,000	500,000
Salary Savings	0	(750,000)	0	(750,000)	(750,000)	(1,500,000)
Sportsplex Mbrship - Co. Share	47,332	39,932	39,932	38,000	40,000	40,000
Tuition Refunds	26,986	40,000	40,000	34,000	40,000	40,000
Support Services Total	\$ 1,694,092	\$ 3,897,962	\$ 2,368,537	\$ 1,516,357	\$ 6,082,767	\$ 4,046,095

Support Services Non-Departmentals

401K Plan Enhancement

\$600,000

These funds continue the County match of employees' contributions of up to \$63.00 per pay period (for a maximum annual County contribution of \$1,512) for all general (non-sworn law enforcement officer) employees. See Appendix A for more details.

American Society of Composers, Authors, and Publishers (ASCAP)

\$1,000

Annual dues paid to ASCAP, a not-for-profit performing rights organization that protects its members' musical copyrights by monitoring public performances of their music, whether via a broadcast or live performance, and compensating them accordingly.

Drug Testing

\$16,500

These funds provide for the actual costs of drug and alcohol tests as well as for the administration of the random testing program and Federal reporting. The increase is to provide drug and alcohol reasonable suspicion training for supervisors, managers, and directors.

Employee Development/Computer Training

\$74,500

Funds for in-house employee training. This includes funds for initiatives in computer training, cultural diversity and cultural awareness training, supervisory training (including sexual harassment, ADA, performance management) and customer service. The training needs assessment, completed in 2014, demonstrated the need for Orange County to invest in leadership development of supervisors and managers. The funding increase will allow the County to partner with UNC School of Government to provide a robust supervisor leadership development training. The training will be administered by the MAPS Group. It will be a five (5) day training for 30 supervisors, twice a year.

Health Incentives Program

\$35,750

Continues the wellness program started in FY 2014-15 to improve employees' health, reduce their medical and dental claims and increase productivity (decreased sick leave usage).

Health and Dental Insurance Increase

\$0

There is no increase in Health and Dental insurance premiums for FY 2016-17. See Appendix A for more details.

Living Wage Adjustment

\$32,421

The FY 2016-17 Commissioner Approved Budget includes an increase in the living wage from \$12.76/hour to \$13.15/hour. See Appendix A for more details.

OC Living Wage

\$16,750

Orange County Living wage is a non-profit 501c3 organization that is focused on promoting a living wage in Orange County, North Carolina. Through our employer certification program, we certify Orange County employers that pay their employees a living wage. The certification is voluntary on the parts of the employees.

Pay Plan Equity Retention

\$0

Funds are used to award position reclassifications or equity/retention salary adjustments to address establishing or re-establishing equitable salary relationships among employees in a work unit or in related work units or to support retention.

Support Services Non-Departmentals - continued

Recruitment and Selection **\$28,500**

Funds to cover costs of the recruitment, selection process and relocation expenses, for positions at and above the department head level.

Retiree Health Insurance **\$2,189,174**

Funds an increase of \$151,409 for retiree healthcare benefits. This amount represents an estimated 8 percent increase for health coverage for Medicare eligible enrolled employees. The Commissioner Approved Budget is consistent with the Manager's recommendation to not include an increase for health coverage for retirees enrolled in the County's group plans. See Appendix A for more details.

Salary – Wage Increase and Merit Pay Adjustments **\$1,971,500**

Funds for a Wage increase of 2.00%, effective July 1, 2016, and 1%, effective January 1, 2017, an employee performance award of between \$500, \$750 and \$1,000, effective with WPPR Review Dates from July 1, 2016 to June 30, 2017. See Appendix A for more details.

Salary Compression Adjustment **\$500,000**

To begin a multi-year approach to reduce Salary Compression among employees.

Salary Savings **(\$1,500,000)**

Implements a Salary attrition savings of \$1,500,000 in FY 2016-17.

Sportsplex Membership – County Share **\$40,000**

Funding to offer discounted Sportsplex memberships to permanent County employees.

Tuition Refunds **\$40,000**

These funds reimburse County employees for tuition, fees and books for job related courses. With this incentive, employees can pursue educational qualifications to enhance their professional growth, achieve higher-level positions and enrich current employment.

Outside Agencies

Commissioner Approved Budget

Synopsis

- **FY 2015-16 Budget:** In FY 2015-16, the BOCC appropriated \$1,128,315 for 46 agencies, an increase of \$25,715 above the FY 2014-15 appropriation. This included funding for four new or previously unfunded agencies, which totaled \$29,000.
- **Application Process:** For the FY 2016-17 Funding Process, the County received applications from 58 agencies. Requests totaled \$ 1,532,558 an increase of \$404,243 above the current year's appropriation. Thirteen, currently unfunded agencies requested \$279,290; six of those agencies applied last year. During the funding process, two agencies requested removal of the submitted funding application for FY 2016-17.
- **Commissioner Approved Budget:** The Board of County Commissioners approved funding awards for 55 agencies totaling \$1,176,763, an increase of \$48,448 from the FY 2015-16 appropriation. Funding includes \$83,530 for twelve new or previously unfunded agencies.

Attached Materials

- I. 2016-17 Outside Agency Appropriations – Commissioner Approved
- II. Outside Agency Narratives

Outside Agencies Appropriation FY 2016-17 Approved Budget

Agency	FY 2015-16 Approved Budget	FY 2016-17 Agency Request	FY 2016-17 Manager Recommended	FY 2016-17 Approved Budget	Budget Change from Prior Year
1. FY 2016-17 Funded Agencies					
A Helping Hand	2,000	8,000	2,000	5,000	3,000
Behavioral Insights, Inc.	-	142,760	4,000	4,000	4,000
Big Brothers Big Sisters of the Triangle	2,000	6,000	2,000	4,000	2,000
Boys & Girls Club of Eastern Piedmont	-	10,000	-	5,000	5,000
Bridge II Sports	2,500	8,000	2,500	5,250	2,750
Centre for Homeownership & Econ. Dev. ³	22,000	-	-	-	(22,000)
Chapel Hill/Carrboro Meals on Wheels	10,000	15,000	10,000	15,000	5,000
Chapel Hill/ Carrboro YMCA - Boomerang ¹	5,000	10,000	10,000	10,000	5,000
Charles House	15,000	20,000	15,000	20,000	5,000
Club Nova ²	75,000	95,000	95,000	95,000	20,000
Communities in Schools of Orange County ⁴	78,800	78,800	78,800	-	(78,800)
Community Empowerment Fund	7,500	7,500	7,500	7,500	-
Community Home Trust ²	231,000	200,026	200,026	200,026	(30,974)
Compass Center for Women and Families	64,500	64,500	64,500	64,500	-
Dispute Settlement Center ¹	76,000	80,000	78,000	80,000	4,000
Duke Homecare & Hospice	1,000	1,000	1,000	1,000	-
El Centro Hispano	20,000	37,620	20,000	28,810	8,810
El Futuro ²	27,500	27,500	27,500	27,500	-
EmPOWERment	20,000	25,000	22,500	25,000	5,000
Fairview Community Watch ²	4,000	6,000	5,500	6,000	2,000
Farmer Foodshare	5,000	2,500	2,500	2,500	(2,500)
Freedom House	29,000	30,000	30,000	30,000	1,000
Habitat for Humanity	20,000	25,000	22,500	25,000	5,000
Hillsborough Arts Council	-	15,000	-	7,500	7,500
Historic Hillsborough Commission	7,000	8,857	7,500	8,857	1,857
Historical Foundation	6,000	6,600	6,600	6,600	600
Housing for New Hope ⁴	22,000	22,500	22,500	-	(22,000)
Human Rights Center	1,000	2,000	2,000	2,000	1,000
Interfaith Council	44,000	50,000	44,000	50,000	6,000
KidSCOPE	75,000	75,000	75,000	75,000	-
Ligo Dojo of Budo Karate ¹	2,000	2,000	2,000	2,000	-
Marian Cheek Jackson Center	8,000	10,000	9,000	10,000	2,000
Mental Health America of the Triangle	-	17,000	-	5,000	5,000
OC Disability Awareness Council	4,000	10,000	5,000	7,000	3,000
OC Literacy Council	12,000	15,000	12,000	15,000	3,000
OC Living Wage	-	16,750	16,750	16,750	16,750
OC Partnership for Young Children	2,000	5,000	2,000	3,500	1,500
OC Rape Crisis Center	30,000	35,000	30,000	35,000	5,000
OE Enterprises, Inc.	45,100	51,100	45,100	51,100	6,000
OCIM Samaritan Relief	33,415	33,415	33,415	33,415	-
OCIM Meals on Wheels	17,000	17,000	17,000	17,000	-
Piedmont Health Services, Inc. ²	10,000	11,000	11,000	11,000	1,000
Piedmont Wildlife Center	2,000	5,000	2,000	3,500	1,500
Planned Parenthood	20,000	20,000	20,000	20,000	-
Public Gallery of Carrboro (WCOM-LP Radio)	-	1,000	-	1,000	1,000
Rebuilding Together of the Triangle ²	-	30,000	5,000	10,000	10,000

Outside Agencies Appropriation FY 2016-17 Approved Budget

Agency	FY 2015-16 Approved Budget	FY 2016-17 Agency Request	FY 2016-17 Manager Recommended	FY 2016-17 Approved Budget	Budget Change from Prior Year
Rogers Eubanks Road Neighborhd Assoc.	20,000	20,000	20,000	20,000	-
Senior Care of Orange County	25,000	30,000	27,500	30,000	5,000
TABLE	-	10,000	-	5,000	5,000
The Arc of Orange County	5,000	6,000	5,000	6,000	1,000
The ArtsCenter	7,000	10,000	7,000	10,000	3,000
The Exchange Club-Child Abuse Prevention ²	2,000	10,350	2,000	6,175	4,175
The Institute of Art Therapy ²	1,000	5,000	1,000	3,000	2,000
Triangle Bikeworks	-	1,000	-	1,000	1,000
United Way of the Greater Triangle	-	16,030	-	16,030	16,030
Voices Together	10,000	15,000	10,000	15,000	5,000
Volunteers for Youth ¹	-	10,000	5,000	7,500	7,500
Youth Community Project	-	4,750	-	4,750	4,750
1. FY 2016-17 Funded Agencies	\$ 1,128,315	\$ 1,497,558	\$ 1,146,191	\$ 1,176,763	\$ 48,448
2. FY 2016-17 Unfunded Agencies					
Child Care Services Association	-	35,000	-	-	-
2. Total - Unfunded Agencies	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Grand Total	\$ 1,128,315	\$ 1,532,558	\$ 1,146,191	\$ 1,176,763	\$ 48,448

Notes:

1. The agency receives State Juvenile Crime Prevention Council (JCPC) funds; the County provides a 30% match. The County budgets both the JCPC and County match separately from any Outside Agency appropriation. Please refer to the Public Safety Non-Departmental section for JCPC funding amounts and agency service descriptions.
2. Finance and Administrative Services administers all agency contracts with the following exceptions: Club Nova (Cardinal Innovations, MOE funds), Community Home Trust (Housing), El Futuro (Public Health), Fairview Community Watch (DEAPR), Piedmont Health Services (Health), Rebuilding Together of the Triangle (Housing), The Exchange Club Child Abuse Prevention Center (Social Services), and the Institute of Art Therapy (Cardinal Innovations, MOE funds).
3. Centre for Homeownership and Economic Development did not request funding through the Outside Agency process during FY 2016-17.
4. The following agencies requested removal of the hsubmitted funding application for FY 2016-17; Communities in Schools of Orange County and Housing for New Hope.

Outside Agency Summaries

1. FY 2016-17 Funded Agencies

A Helping Hand

\$5,000

A Helping Hand enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Behavioral Insights, Inc.

\$4,000

Behavioral Insights, Inc. provides sentencing expert services (written bio-psycho-social plans with links to program referrals to match risk (for recidivism)) of individual offenders. Funding approved for sentencing program.

Big Brothers Big Sisters of the Triangle

\$4,000

Big Brothers Big Sisters provides children facing adversity with strong and enduring professionally supported one-to-one relationships that change their lives for the better, forever. Big Brothers Big Sisters (BBBS) of the Triangle offers two services: community-based and school-based mentoring.

Boys and Girls Club of Eastern Piedmont

\$5,000

The Boys and Girls Club of Eastern Piedmont provides Orange County school age children and youth, especially from challenging circumstances, with a professionally supervised, consistent environment where they are safe, equally accepted and able to participate in goal-oriented programs that enhance their self-esteem and assist them to achieve their full potential as productive, responsible and caring citizens.

Bridge II Sports

\$5,250

Bridge II Sports creates opportunities for children and adults with physical challenges to participate in team, individual, and recreational activities. Funds will support recruitment efforts and adapted sports programs that serve Chapel Hill residents, with physical disabilities.

Chapel Hill-Carrboro Meals on Wheels

\$15,000

The Chapel Hill-Carrboro Meals on Wheels program aims to nourish the bodies and spirits of the homebound with a balanced meal and the human connection they need to help them live independently. The agency uses volunteers to deliver nutritious noonday meals with cheerful personal visits to those who are homebound or recovering from surgery.

Chapel Hill-Carrboro YMCA Boomerang

\$10,000

Boomerang is an alternative suspension program for middle and high school a student that engages youth, at-risk for disconnection and their communities, with a supportive alternative environment for out of school time, and advocating for community. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Outside Agency Summaries - continued

Charles House

\$20,000

Charles House is a private, nonprofit organization whose mission is threefold: 1) Enriching the lives of seniors; 2) Supporting families caring for aging family members; and 3) Representing the community's commitment to its elders.

Club Nova

\$95,000

Club Nova provides opportunities for individuals with mental illness to lead meaningful lives of their choice in the community. Club Nova serves adults in Orange County, living with severe and persistent mental illness, and provides them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have. This agency will be funded with maintenance of effort (MOE) funds through Cardinal Innovations / OPC Mental Health.

Community Empowerment Fund

\$7,500

The Community Empowerment Fund (CEF) cultivates opportunities, assets and communities that support the alleviation of homelessness and poverty. CEF is a student-powered nonprofit that pairs volunteers with its members to provide personalized, one-on-one assistance.

Community Home Trust

\$200,026

Community Home Trust is a nonprofit provider of affordable housing. Its mission is to create and maintain permanently affordable housing. The agency implements the inclusionary housing policies of local governments. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract.

Compass Center for Women and Families

\$64,500

The Compass Center helps individuals and families build stable lives by increasing self-sufficiency and preventing domestic violence. The agency provides direct services, including crisis response and court advocacy, and long-term tools for self-sufficiency, including financial literacy education, career exploration and access to legal information.

Dispute Settlement Center

\$80,000

The Dispute Settlement Center promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Duke HomeCare and Hospice

\$1,000

Duke HomeCare and Hospice provides medical, psychosocial, spiritual and bereavement care for terminally ill patients and families, regardless of ability to pay. Bereavement services are provided to anyone in the community, regardless of connection to hospice, through individual, family, and group sessions, as well as in the Chapel Hill-Carrboro and Orange County School Systems.

Outside Agency Summaries - continued

El Centro Hispano

\$28,810

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Carrboro, Chapel Hill, and the surrounding area. El Centro Hispano in Carrboro creates programs to build community strengths and skills through referral/resource services, translation/interpretation, employment services, legal consultations and mediation; and English for speakers of other languages (ESOL) literacy.

El Futuro

\$27,500

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic. Funds will support mental health and substance abuse services, for uninsured Orange County residents, for whom there are no other available services. The Health Department – Public Health division will administer and oversee this agency's grant and this will be a reduction in MOE funds.

EmPOWERment

\$25,000

The mission of EmPOWERment is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development. With funding provided through the Human Services grant, EmPOWERment, Inc. has created a one-stop shop for affordable rental programs and services.

Fairview Community Watch

\$6,000

Making the Fairview Community a safe, healthy, fair and enjoyable place to live. The Department of Environment, Agriculture, Parks and Recreation will administer the contract in FY 2016-17.

Farmer Foodshare

\$2,500

Farmer Foodshare connects farm fresh food with agencies that serve the hungry. Formed by the farmers and shoppers of the Carrboro Farmers' Market, the agency provides fresh food to agencies, such as food pantries and local schools that needed the healthiest possible food in their programs.

Freedom House Recovery Center

\$30,000

Freedom House promotes, enhances and supports recovery for individuals affected by substance abuse and mental illness by using a holistic, person-centered approach. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

Habitat for Humanity of Orange County

\$25,000

Habitat for Humanity provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices. Funding supports their "A Brush with Kindness" program.

Hillsborough Arts Council

\$7,500

The Hillsborough Arts Council's mission is to "Enrich our Community through the Arts".

Outside Agency Summaries - continued

Historic Hillsborough Commission

\$8,857

The Historic Hillsborough Commission maintains and preserves the Burwell School Historic Site, located on Churton Street in Hillsborough; interprets the history of 19th century Hillsborough for the enrichment of the public; and to celebrate and promote the culture and heritage of Hillsborough and Orange County.

Historical Foundation of Hillsborough and Orange County

\$6,600

The Orange County Historical Museum, located in Hillsborough, enlightens and engages the community and visitors from around the world by preserving and interpreting the history of Hillsborough and Orange County.

Human Rights Center of Chapel Hill and Carrboro

\$2,000

The Human Rights Center promotes inter-cultural understanding and peoples' full recognition of the dignity and fundamental rights of the others across the many lines that divide; race, ethnicity, class, nationality, and religion. Funds will support bi-weekly ESL classes and general agency operations.

Inter-Faith Council for Social Service (IFC)

\$50,000

The Inter-Faith Council meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

KidSCope

\$75,000

KidSCope is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. KidSCope will provide therapeutic mental health services and parent education to young Orange County children and their families.

Ligo Dojo of Budo Karate

\$2,000

Ligo Dojo strengthens the minds, bodies and hearts of young people through karate training, because hard physical training leads to increased spiritual strength and patience, which in turn leads to the ability to make better life decisions. The agency also deepens relationships between people of diverse backgrounds, strengthens American communities, and creates individuals who are 'community minded' and open-minded. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section (Young Warriors) for more details.

Marian Cheek Jackson Center

\$10,000

The Marian Cheek Jackson Center advances the vitality, diversity, and historical integrity of neighborhoods struggling with displacement. Established in 2008, the agency preserves, engages, and acts on the rich history of Northside and Pine Knolls.

Outside Agency Summaries - continued

Mental Health America of the Triangle \$5,000

Mental Health America of the Triangle is an unwavering voice of hope and source of support, education, service and advocacy for those whose lives are touched by mental illness and/or substance abuse. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Orange County Disability Awareness Council \$7,000

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

Orange County Living Wage \$16,750

Orange County Living wage is a non-profit 501c3 organization that is focused on promoting a living wage in Orange County, North Carolina. Through our employer certification program, we certify Orange County employers that pay their employees a living wage. The certification is voluntary on the parts of the employees.

Orange County Literacy Council \$15,000

The Orange County Literacy Council helps adults reach their education, employment and life goals. Trained volunteers provide individualized and small group instruction to adult learners who want to improve their reading, writing, basic math, English language and GED preparation skills.

Orange County Partnership for Young Children \$3,500

The Orange County Partnership for Young Children aims to ensure that all young children arrive at school healthy and ready to succeed. Funds support the Transplanting Traditions Community Farm refugee farm project and Growing Health Kids Community Gardens Project.

Orange County Rape Crisis Center \$35,000

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. The agency provides residents with 24-hour crisis intervention services, community education, training, and provides educational programs for students, in Chapel Hill-Carrboro City Schools and Orange County Schools.

OE Enterprises \$51,100

OE Enterprises is a community rehabilitation program. OE Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers. OE Enterprises is a thriving business that promotes achievements, self-reliance, life choices and respect through relationships with community partners.

Orange Congregations in Mission (OCIM) – Samaritan Relief \$33,415

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious food and financial assistance to the economically insecure population of northern Orange County.

Outside Agency Summaries - continued

Orange Congregations in Mission (OCIM) – Meals on Wheels **\$17,000**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious meals to the frail and elderly in our community.

Piedmont Health Services **\$11,000**

Piedmont Health Services has served the health care needs of the citizens of central North Carolina, since 1970. The agency operates several community health centers, provides high quality, comprehensive family health care services and offers payment on a sliding fee scale, for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population. The Department of Health will budget and administer the contract funds, in FY 2016-17.

Piedmont Wildlife Center **\$3,500**

Piedmont Wildlife fosters healthy connections among people, wildlife and nature through nature education, conservation and a wildlife assistance program. The center's education programs are geared to school-aged children, their families and the general public; it works to instill awareness and deeper appreciation for nature and the wildlife that share the community's environment. The Department of Environmental Agriculture, Parks & Recreation will administer and oversee this agencies grant.

Planned Parenthood of Central North Carolina **\$20,000**

Planned Parenthood is an essential health care provider, committed to educating our communities and expanding and protecting access to reproductive health services. The agency provides education programming to reduce rates of unintended pregnancy and sexually transmitted infection in the County, and educates residents about insurance plans available under the Affordable Care Act and provides information to help them enroll.

Public Gallery of Carrboro (WCOM-LP Radio) **\$1,000**

Facilitating the exchange of ideas and music with particular regard for those who are overlooked or under-represented by other media outlets. Providing a mechanism for volunteers to become creators and contributors.

Rebuilding Together of the Triangle **\$10,000**

Rebuilding Together of the Triangle makes a sustainable impact by revitalizing low-income homes and communities, assuring that low-income homeowners from the elderly and disabled to families with children and military veterans live in safe, healthy homes. The department of Housing Human Rights and Community Development will administer and oversee this agencies grant contract.

Rogers Road-Eubanks Neighborhood Association **\$20,000**

The Rogers Road-Eubanks Neighborhood Association ensures the community residents and all North Carolinians have affordable access to safe drinking water, sanitary waste disposal, and safe communities; preserves and pass on the untold history of Rogers Eubanks neighborhood; to support youth in deepening their roots and strengthening their branches by developing their sense of responsibility, confidence, academic success, and commitment to environmental justice; and to organize neighbors and, together, face the challenges affecting the health and safety of residents in the neighborhoods that surround the Orange County landfill.

Outside Agency Summaries - continued

Senior Care of Orange County

\$30,000

Senior Care of Orange county, Inc. provides program services to frail or disabled older adults to help remain in their homes with family as long as possible. The program provides financial support to the Florence Gray Soltys Adult Day Health Program under the auspices of Senior Care of Orange County, Inc.

TABLE

\$5,000

TABLE's mission is to provide healthy, emergency food aid every week to hungry children living in Chapel Hill and Carrboro, NC.

The Arc of Orange County

\$6,000

The Arc of Orange County works with and for people who have or are at risk for intellectual and/or developmental disabilities to promote full participation in areas of life in our community. Funds will offset the cost to provide educational and social experiences, not funded through Medicaid or State funding.

The ArtsCenter

\$10,000

The ArtsCenter exists in order to inspire creativity and to enrich the lives of people of all ages. The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. Funds support youth programs and school shows.

The Exchange Club Child Abuse Prevention Center of NC/Alamance Family Ctr.

\$6,175

The Exchange Club seeks to prevent and treat child abuse and neglect. The Parent Aide program will provide in-home visitation services to 18 families at-risk for and/or involved in child abuse and neglect. Provision of services will be offered to all Orange County residents, for free. The Department of Social Services will budget and administer the contract funds, in FY 2016-17.

The Institute of Art Therapy

\$3,000

The Art Therapy Institute (ATI) provides counseling services for children in schools, adult refugees at a local community health center, and adult women through refugee support groups. The services provided by ATI help their clients return to jobs and family life, and reintegrate into their communities. This agency will be funded with maintenance of effort (MOE) funds through Cardinal Innovations / OPC Mental Health.

Triangle Bikeworks

\$1,000

Triangle Bikeworks has been in operation for four years and incorporated in the state of North Carolina since October 2012..

United Way of the Greater Triangle

\$16,030

United Way of the Greater Triangle recently completed its new strategic plan with a new purpose which is: real solutions sparked by a community united for transformative change. United Way of the Greater Triangle is a catalyst for new approaches to solve social issues. We cannot let accolades for the Triangle mask the pervasiveness of families and children facing poverty, food insecurity, and educational disparity. Therefore, our work will create awareness of the issues, ignite a call-to-action around systems change, and unite the community around sustainable, scalable solutions. Funding is not for this agency.

Outside Agency Summaries - continued

Voices Together

\$15,000

Voices Together is an Orange County-based non-profit that uses a specialized music therapy approach to help people with intellectual and developmental disabilities speak, communicate and express their thoughts, feelings and needs. The agency does this through groups in classrooms that employ our proprietary model and by training teachers, parents, therapists and caregivers in its methods and approach.

Volunteers for Youth

\$7,500

Volunteers for Youth provides services to Orange County youth to integrate them into the community in ways that help them make responsible choices and recognize that they have a stake in their future. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Youth Community Project

\$4,750

Youth Community Project strives to create youth-run cultural center /café, where all teens can gather to discover and nurture their passions, in an open, respectful environment that celebrates the unique contributions of all people.

Outside Agency Summaries - continued

2. FY 2016-17 Unfunded Agencies

Centre for Homeownership & Economic Development

\$0

The Centre for Homeownership and Economic Development Corporation is a HUD Approved Housing Counseling Agency with the purpose of providing housing opportunities and aggressively addressing community development. This agency was funded in FY 2015-16, but did not request funds for FY 2016-17.

Child Care Services Association

\$0

Child Care Services Association mission is to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

Communities in Schools of Orange County

\$0

CIS Orange serves Orange County by providing an evidence-based, school-based comprehensive program at a CHCCS middle school, where 40% of the students are on free or reduced lunch. The school-based comprehensive site is open to all students with significant needs, who would benefit from additional Level 1 and Level 2 services. CIS also serves Orange County by providing afterschool programs at four middle schools in the district of Chapel Hill-Carrboro City Schools (CHCCS). Because of a waiting list, it is estimated they will serve the same number of students in CHCCS depending on availability of funding. The afterschool program is open to all students and focuses on homework help, tutoring and enrichment activities such as STE+aM (science, technology, engineering, arts and math). The "science" component includes health, physical activities and nutrition. These programs offer a supervised environment, healthy snacks, and transportation home. This agency requested removal of the submitted funding application for FY 2016-17.

Housing for New Hope

\$0

Housing for New Hope's mission is to prevent and end homelessness by providing increased access to Healthcare, Integrated Services, and Housing. The agency provides homeless individuals and those at risk of homelessness with services, support, financial assistance, and affordable housing options to ensure that they can obtain and maintain a permanent place to live. This agency requested removal of the submitted funding application for FY 2016-17.



ORANGE COUNTY

NORTH CAROLINA

FY 2016-2021

CAPITAL INVESTMENT

PLAN

COMMISSIONER APPROVED

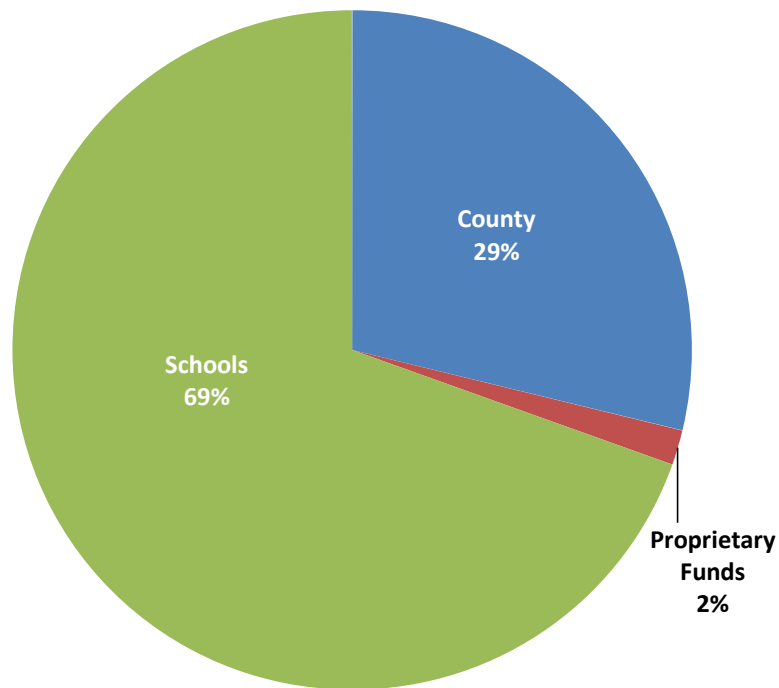
Orange County Capital Investment Plan- Plan Summary - APPROVED
Fiscal Years 2016-21

	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations								
County Capital Projects	7,303,674	17,245,878	45,425,440	9,879,800	15,649,000	25,130,000	113,330,118	30,418,772
Bond Referendum Projects		2,500,000		2,500,000			5,000,000	
Total County Capital Projects		19,745,878	45,425,440	12,379,800	15,649,000	25,130,000	118,330,118	
Proprietary Capital Projects								
Water & Sewer Utilities	2,340,000	145,000	895,000	375,000	2,145,000	25,000	3,585,000	
Solid Waste	1,317,384	662,717	1,076,746	1,122,521	2,089,973	807,473	5,759,430	5,908,717
Sportsplex	3,150,000	320,000	400,000	400,000	380,000	1,775,000	3,275,000	1,900,000
Schools Capital Projects								
Chapel Hill Carrboro City Schools	4,726,246	4,615,927	4,677,283	4,739,965	4,801,007	4,869,441	23,703,622	22,375,345
Bond Referendum Projects		24,036,000		24,036,000		24,036,000	72,108,000	
Total Chapel Hill Carrboro City Schools		28,651,927	4,677,283	28,775,965	4,804,007	28,905,441	95,814,622	
Orange County Schools	2,990,254	3,043,644	3,084,395	3,126,026	3,168,561	3,212,021	15,634,646	14,750,454
Bond Referendum Projects		15,964,000		15,964,000		15,964,000	47,892,000	
Total Orange County Schools		19,007,644	3,084,395	19,090,026	3,168,561	19,176,021	63,526,646	
Durham Tech Community College (Orange Co Campus)			623,879	-	-	-	623,879	20,000,000
Total	21,827,558	68,533,166	56,182,743	62,143,312	28,236,541	75,818,935	290,914,695	95,353,288
Revenues/Funding Source								
Available Project Balances							-	
Transfer from Capital Reserve							-	
Transfer from General Fund - County	755,000	867,500	611,909	405,000	1,380,000	1,042,500	4,306,909	3,974,500
Transfer from General Fund - W & S Utilities							-	
Transfer from General Fund - Schools	3,724,849	3,799,346	3,856,336	3,914,181	3,972,894	4,032,487	19,575,246	21,088,098
Transfer from other Capital Projects		260,000	20,000				280,000	
County Capital Fund Balance							-	
Visitors Bureau Fund Balance							-	
Solid Waste Fund Balance	596,543		104,972		117,946		222,918	132,524
Sportsplex Fund Balance	350,000	320,000	400,000	400,000	380,000	275,000	1,775,000	1,900,000
Recycling - 3R Fee							-	
Lottery Proceeds	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
QSCBs								
Register of Deeds Fees	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
9-1-1 Funds	369,499						-	
State 9-1-1 Funds		600,000					600,000	

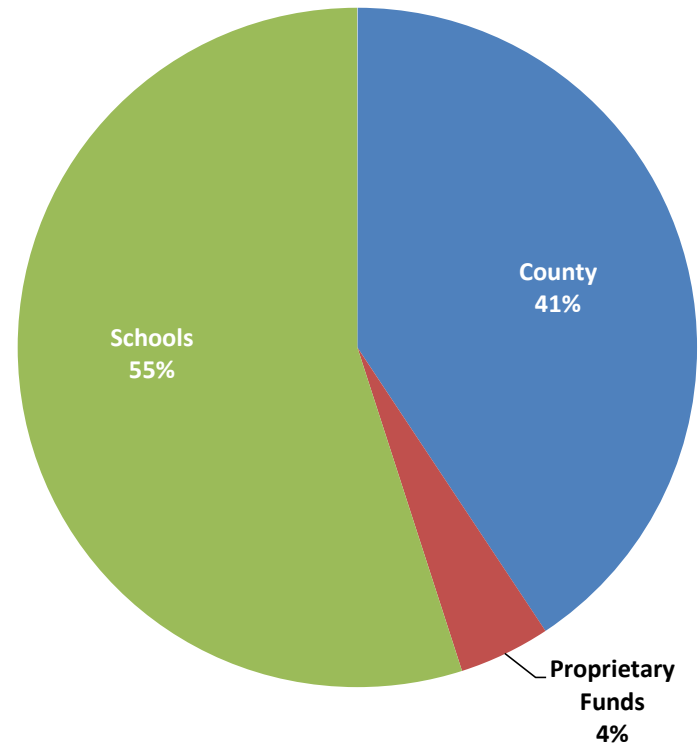
	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Grants & Contributions</i>	762,840	827,500	255,000	1,270,000	3,450,000	377,500	6,180,000	3,012,500
<i>Grants - Solid Waste Fund</i>							-	
<i>User Fees/Donations</i>							-	
<i>Article 46 Sales Tax Proceeds - Schools</i>	1,407,289	1,503,863	1,548,979	1,595,448	1,643,312	1,692,611	7,984,213	9,255,891
<i>Article 46 Sales Tax Proceeds - W & S</i>	340,000	145,000	115,000	375,000	25,000	25,000	685,000	
<i>State Revolving Loan Funds</i>							-	
<i>Financing:</i>								
<i>Debt Financing - County Capital</i>	5,336,335	14,610,878	44,458,531	8,124,800	10,739,000	23,630,000	101,563,209	23,031,772
<i>Debt Financing - W & S Utilities</i>	2,000,000		780,000		2,120,000		2,900,000	
<i>Debt Financing - Solid Waste</i>	720,841	662,717	971,774	1,122,521	1,972,027	807,473	5,536,512	5,776,193
<i>Debt Financing - Sportsplex</i>	2,800,000					1,500,000	1,500,000	
<i>Debt Financing - Special Revenue Funds</i>		-					-	
<i>Debt Financing - E-9-1-1</i>							-	
<i>Debt Financing - Affordable Housing (Bond Proceeds)</i>		2,500,000		2,500,000			5,000,000	
<i>Debt Financing - Schools (Bond Proceeds)</i>		40,000,000		40,000,000		40,000,000	120,000,000	
<i>Debt Financing - Durham Tech (Orange Co. Campus)</i>			623,879				623,879	20,000,000
<i>Debt Financing - Schools Capital</i>	1,228,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	
Total	21,827,558	68,533,166	56,182,743	62,143,312	28,236,541	75,818,935	290,914,695	95,353,288

**FY 2016-21 Orange County Capital Investment Plan Projects
County-Wide Summary - Appropriations**

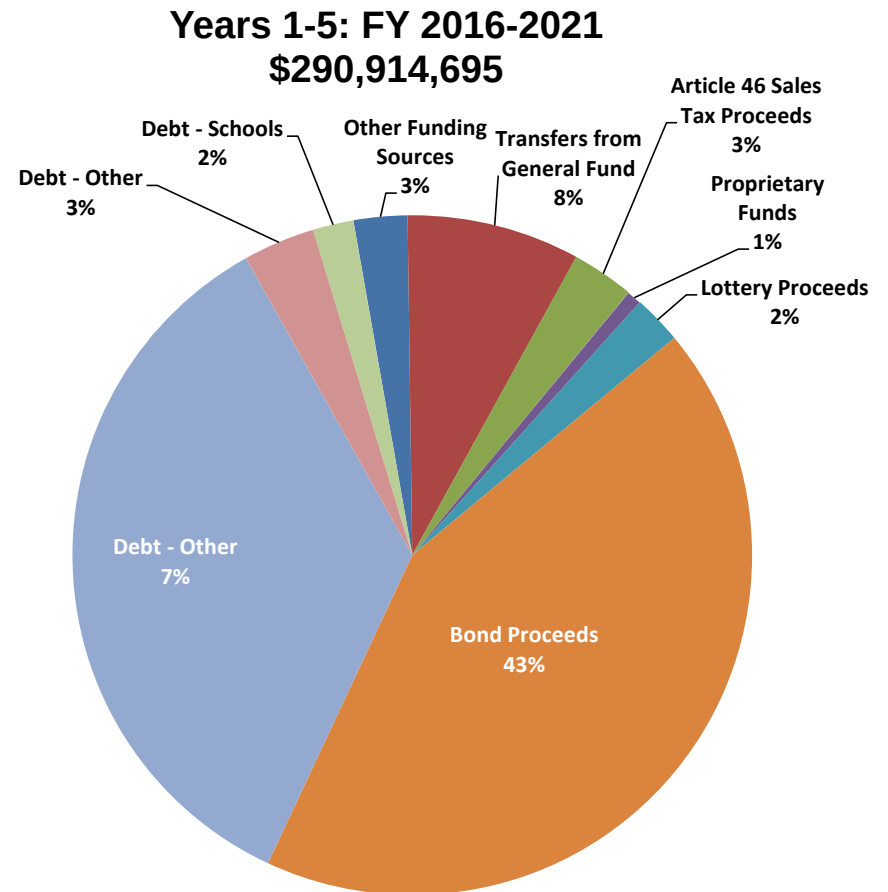
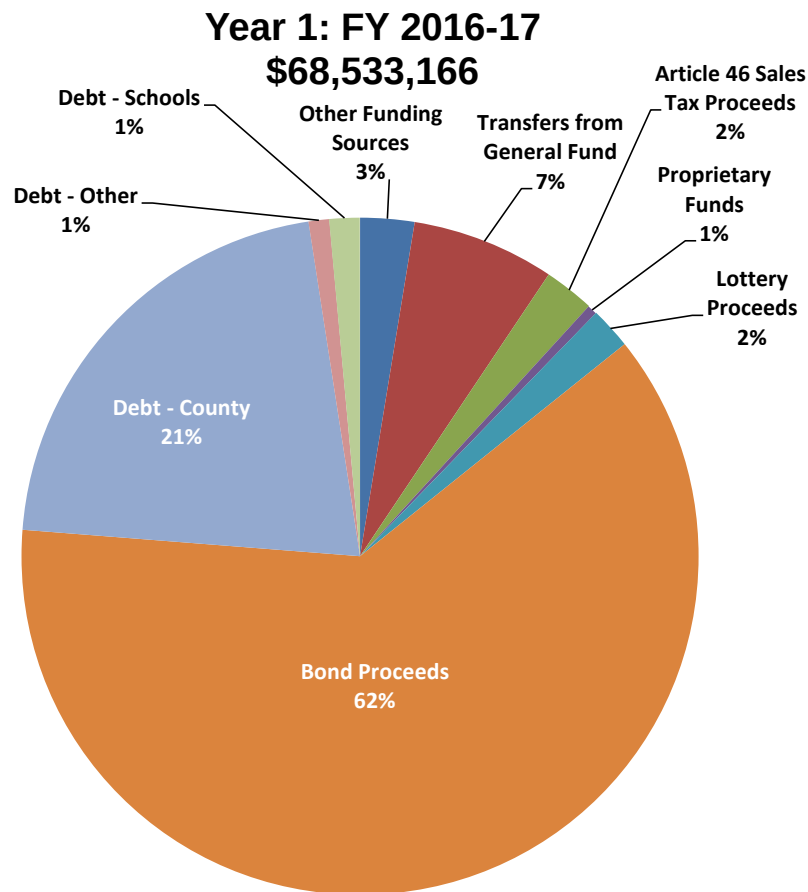
**Year 1: FY 2016-17
\$68,533,166**



**Years 1-5: FY 2016-2021
\$290,914,695**



FY 2016-21 Orange County Capital Investment Plan Projects County-Wide Summary - Revenues



Note:

Other Funding Sources includes Available Project Balances, Register of Deeds Fees, E-9-1-1 Funds, Grants/Contributions, User Fees/Donations, and Transfers from Other Capital Projects.

Transfers from General Fund includes transfers to Water and Sewer Utilities, Solid Waste, and E-9-1-1 Funds.

Proprietary Fund includes Solid Waste Program Fees, Solid Waste Fund Balance and Sportsplex Fund Balance.

Debt - Other includes debt for E-9-1-1, Solid Waste, Sportsplex and Water and Sewer Utilities projects.

County Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Projects	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Southern Orange Campus (Future Planning)</i>			2,000,000			2,000,000	4,000,000	
<i>Robert and Pearl Seymour Senior Center</i>		990,000					990,000	7,500,000
<i>Passmore Center Renovation</i>		550,000					550,000	
<i>Southern Human Services Center (Expansion)</i>	150,000	300,000	5,185,000				5,485,000	
<i>Southern Branch Library</i>	472,500		6,375,000				6,375,000	
<i>Main Branch Library - Remodel</i>		-	-				-	1,200,000
<i>HVAC Projects - Geothermal</i>							-	145,000
<i>Roofing Projects</i>	172,000	206,700	78,609	149,300			434,609	1,959,272
<i>Information Technology</i>	878,100	1,110,000	1,500,000	1,500,000	1,500,000	1,500,000	7,110,000	2,500,000
<i>Register of Deeds Automation</i>	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
<i>Detention Facility</i>	500,000	500,000	20,591,331				21,091,331	
<i>Whitted Building</i>							-	
<i>Environment and Agriculture Center</i>	300,000		3,149,500				3,149,500	
<i>Government Services Center Annex</i>			350,000				350,000	
<i>Parking Lot Improvements</i>	120,000					300,000	300,000	1,500,000
<i>Facility Accessibility and Security Improvements</i>	95,000	319,000		105,000		170,000	594,000	
<i>Historic Rogers Road Neighborhood Infrastructure</i>	812,000	5,680,000					5,680,000	
<i>Court Street Annex</i>							-	100,000
<i>Old Courthouse Square - Building/Grounds Impr.</i>		40,000	245,000				285,000	
<i>Generator Projects</i>	130,000	375,000					375,000	
<i>Affordable Housing Land Banking</i>	1,000,000	1,000,000					1,000,000	
<i>Affordable Housing Bond Projects</i>		2,500,000		2,500,000			5,000,000	
<i>Land Acquisition - Greene Tract (County owned portion)</i>		668,178					668,178	
<i>Sheriff Equipment</i>							-	
<i>Board of Elections Equipment</i>	169,575						-	
<i>Orange County Radio/Paging System Upgrades</i>			500,000	500,000			1,000,000	1,000,000
<i>Communication System Improvements</i>		166,000	920,000				1,086,000	
<i>EMS Substations</i>		500,000	1,200,000	1,500,000	600,000	1,500,000	5,300,000	
<i>911 Center Improvements and Backup Capability</i>	369,499	980,000					980,000	
<i>Blackwood Farm Park</i>		1,260,000	1,815,000	2,572,500			5,647,500	599,500
<i>Bingham District Park</i>					300,000	6,700,000	7,000,000	
<i>Cedar Grove Park Phase II</i>		60,000	240,000	1,500,000			1,800,000	
<i>Conservation Easements</i>	500,000	1,000,000	500,000	500,000	500,000	500,000	3,000,000	2,500,000
<i>Upper Eno Nature Preserve-Public Access Area</i>	125,000		110,000		430,000		540,000	
<i>Soccer.com Soccer Center Phase II</i>	425,000			300,000	4,589,000		4,889,000	
<i>Lands Legacy</i>					500,000	500,000	1,000,000	2,500,000

Projects	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Millhouse Road Park				300,000	6,400,000		6,700,000	
Mountains to Sea Trail		521,000	5,000	693,000		20,000	1,239,000	450,000
Hollow Rock Nature Park (New Hope Preserve)	25,000	235,000	10,000				245,000	165,000
Northeast District Park					350,000	7,650,000	8,000,000	
River Park Phase II	300,000	50,000					50,000	
Twin Creeks Park Campus Phase II					220,000	3,780,000	4,000,000	4,000,000
Little River Park Phase II	100,000	100,000				250,000	350,000	
Fairview Park Access and Parking Improvements	100,000	325,000					325,000	3,000,000
Cedar Grove Community Center	180,000						-	
Historic Rogers Road Community Center							-	
Efland-Cheeks Community Center Upfit		35,000	391,000				426,000	
Facility Renovations and Repairs	300,000	195,000	180,000	180,000	180,000	180,000	915,000	900,000
Total	7,303,674	19,745,878	45,425,440	12,379,800	15,649,000	25,130,000	118,330,118	30,418,772
Projects	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Revenues/Funding Source								
Available Project Balances							-	
Transfer from Capital Reserve								
Transfer from General Fund	755,000	867,500	611,909	405,000	1,380,000	1,042,500	4,306,909	3,974,500
Transfer from Other Projects		260,000	20,000				280,000	
Register of Deeds Fees	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
User Fees/Donations								
County Capital Fund Balance								
Visitors Bureau Fund Balance								
9-1-1 Funds	369,499	600,000					600,000	
State 9-1-1 Funds								
Grant Funding from State/Fed for Parks	250,000	650,000	250,000	1,010,000	250,000	250,000	2,410,000	2,930,000
Contributions from Other Infrastructure Partners	512,840	177,500	5,000	260,000	3,200,000	127,500	3,770,000	82,500
Debt Financing - Affordable Housing Bond Proceeds		2,500,000		2,500,000			5,000,000	
Debt Financing - Special Revenue Funds							-	
Debt Financing - E-9-1-1							-	
Debt Financing	5,336,335	14,610,878	44,458,531	8,124,800	10,739,000	23,630,000	101,563,209	23,031,772
Total	7,303,674	19,745,878	45,425,440	12,379,800	15,649,000	25,130,000	118,330,118	30,418,772
	-	-	-	-	-	-	-	-

Water & Sewer Utilities Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Projects	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Efland/North Buckhorn Sewer Expansion</i>							-	
<i>McGowan Creek Outfall</i>							-	
<i>Buckhorn-Mebane EDD Phase 2</i>							-	
<i>Efland Sewer Flow to Mebane</i>	240,000	-	-	-	-	-	-	
<i>Economic Development Infrastructure</i>	50,000	25,000	25,000	25,000	25,000	25,000	125,000	
<i>Hillsborough EDD</i>	1,000,000	-	380,000	-	-	-	380,000	
<i>Eno EDD</i>	1,050,000	120,000	490,000	-	-	-	610,000	
<i>Buckhorn-Mebane EDD Phase 3 & 4</i>	-	-	-	350,000	2,120,000	-	2,470,000	
Total	2,340,000	145,000	895,000	375,000	2,145,000	25,000	3,585,000	-
General Fund Related Operating Costs								
<i>Personnel Services</i>								
<i>Operations</i>								
<i>New Debt Service</i>	931,511	1,091,511	1,091,511	1,153,911	1,153,911	1,323,511	5,814,355	6,617,555
<i>Total Operating Costs</i>	931,511	1,091,511	1,091,511	1,153,911	1,153,911	1,323,511	5,814,355	6,617,555
Revenues/Funding Source								
<i>Transfer from General Fund</i>	-		-		-		-	
<i>Transfer from Other Projects (30017)</i>							-	
<i>General Fund - Debt Service Payments</i>	224,515	224,515	224,515	224,515	224,515	224,515	1,122,575	1,122,575
<i>Article 46 Sales Tax - Debt Service</i>	706,996	866,996	866,996	929,396	929,396	1,098,996	4,691,780	5,494,980
<i>Reserve Funds - Article 46 Sales Tax</i>							-	
<i>Article 46 Sales Tax Proceeds</i>	340,000	145,000	115,000	375,000	25,000	25,000	685,000	
<i>CDBG Grant</i>							-	
<i>State Revolving Loan Funds</i>							-	
<i>Debt Financing - Article 46 Sales Tax</i>	2,000,000		780,000		2,120,000		2,900,000	-
Total	3,271,511	1,236,511	1,986,511	1,528,911	3,298,911	1,348,511	9,399,355	6,617,555

Solid Waste Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Projects	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Environmental Support</i>		-	116,484	-	-	-	116,484	
<i>Sanitation - Equipment</i>		217,285	155,478	251,790	359,832		984,385	745,126
<i>Recycling - Vehicles and Equipment</i>	1,152,384	345,432		552,189	825,886	807,473	2,530,980	4,147,570
<i>Eubanks Road Convenience Center</i>							-	
<i>High Rock Road Convenience Center</i>			804,784				804,784	
<i>Ferguson Road Convenience Center</i>					904,255		904,255	
<i>Bradshaw Quarry Convenience Center</i>							-	1,016,021
<i>Roll-Card Distribution/Maintenance Bldg</i>	165,000						-	
<i>Landfill - C & D Equipment</i>				318,542			318,542	
<i>Alternative Waste Disposal</i>		100,000					100,000	
Total	1,317,384	662,717	1,076,746	1,122,521	2,089,973	807,473	5,759,430	5,908,717
Solid Waste Fund Related Operating Costs								
<i>Personnel Services</i>		39,429	71,480	72,153	72,832	73,519	329,413	371,059
<i>Operations</i>	44,000	32,405	83,773	33,852	43,346	36,956	230,332	186,781
<i>New Debt Service</i>	384,269	497,376	629,063	755,250	998,792	1,331,531	4,212,012	6,709,939
Total Operating Costs	428,269	569,210	784,316	861,255	1,114,970	1,442,006	4,771,757	7,267,779
Revenues/Funding Source								
<i>Solid Waste - Debt Service</i>	384,269	497,376	629,063	755,250	998,792	1,331,531	4,212,012	6,709,939
<i>Solid Waste Funds</i>	640,543	71,834	260,225	106,005	234,124	110,475	782,663	690,364
<i>Debt Financing</i>	720,841	662,717	971,774	1,122,521	1,972,027	807,473	5,536,512	5,776,193
<i>Grant</i>							-	
Total	1,745,653	1,231,927	1,861,062	1,983,776	3,204,943	2,249,479	10,531,187	13,176,496

Solid Waste/Landfill Fund is a self supporting Proprietary Fund that is used to account for revenues and expenses related to the provision of solid waste disposal and recycling activities for the residents of Orange County.

Sportsplex Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Project Budget	Prior Fiscal Year 2014-15	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations									
<i>New Facilities Projects:</i>									
Field House Expansion Fitness section(1)	950,000							-	
Field House Sports and Recreation Section(1)		2,800,000						-	
<i>Facility Maintenance/Replacement Items:</i>									
Parking Lot Repair/Repave (2)		150,000						-	200,000
Pool wall reglaze (2)	125,000							-	
Tilt up Panel (exterior wall system) (2)	100,000							-	
Rotating Fitness Equipment Upgrade/Replacement (9)			100,000		100,000		100,000	300,000	350,000
Kidsplex Equipment Upgrade (10)				50,000				50,000	100,000
Pool pump/filter (11)		100,000						-	
Major upgrade of Servers, Telephones (8)			35,000					35,000	50,000
Rink concrete ice floor repair (3) Completed		75,000						-	
Ice Rink Re-Build (4)							1,500,000	1,500,000	
Rink de-humidification /Ice Rink Munters (5)						125,000		125,000	
Major rebuild - compressors/chiller barrel (7)					100,000			100,000	
Climbing Wall (deferred to 2017-18)				100,000				100,000	
HVAC Contingency (12)			50,000		85,000			135,000	250,000
IT/Communications/Security Contingency (13)				50,000				50,000	100,000
Ice Rink/Fitness Wall Repair Paint Project			40,000					40,000	50,000
Pool Lane Timer/Scoreboard (4)								-	40,000
Rink Scoreboard			20,000					20,000	
Outside Play Area (6)			45,000					45,000	
Inflatables (14)			30,000		25,000	5,000		60,000	30,000
Boiler/Pumps (15)				75,000		50,000		125,000	125,000
Pools Replaster and Tile(16)				125,000				125,000	125,000
Low Mtc., High Efficiency Pool Chemical Feed Upgrade					90,000			90,000	
Signage Upgrade		25,000						-	30,000
Ice Rink Renovation: Boards; Lockers, Rubberized Floor							175,000	175,000	
Upgrade to High Efficiency Utility Mgmt. System						200,000		200,000	
Roof Asset Mgmt. Program (RAMP) recommendations									450,000
Total	1,175,000	3,150,000	320,000	400,000	400,000	380,000	1,775,000	3,275,000	1,900,000
Sportsplex Related Debt Service Costs									
New Debt Service		91,200	360,000	360,000	360,000	360,000	360,000	1,800,000	2,520,000
Total		91,200	360,000	360,000	360,000	360,000	360,000	1,800,000	2,520,000
Revenues/Funding Source									
Sportsplex Fund Balance	225,000	350,000	320,000	400,000	400,000	380,000	275,000	1,775,000	1,900,000
Sportsplex - Debt Service		91,200	360,000	360,000	360,000	360,000	360,000	1,800,000	2,520,000
Debt Financing	950,000	2,800,000	-	-	-		1,500,000	1,500,000	
Total	1,175,000	3,241,200	680,000	760,000	760,000	740,000	2,135,000	5,075,000	4,420,000

1. No change in growth assumptions from prior years submittal. Project was re-scoped to create national class recreation facility adding indoor turf and court. Fitness space in Pool Mezzanine moved to Field House for construction synergies. All phases now consolidated to facilitate maximum construction logistics and cost efficiencies with a Spring 2016 groundbreaking.

Field House fitness section to feature new member lockers; dedicated spin/row/yoga studio; strength center and aging adults cardio center.

Field House sports/recreation section to include indoor turf field and courts for soccer, lacrosse, senior walking, running, basketball, volleyball, pickleball and proprietary RFP programs such as Lil Kickers/Dunkers . NOTE: Projected annual revenues related to this project are anticipated to more than cover the annual debt service required for this project. Land has been acquired and parking plan approved.

2. Parking Lot repave; pool wall; exterior paint all deferred to be done with Field House addition for construction synergy purposes

3. Rink floor repair completed and paid out of Operating Funds

4. Formal studies estimate the average life of concrete roads at 27 years. (40 years in southern climates and 18 years in the north). The same permafrost conditions that shorten the useful lives of concrete roads in the north impact ice rinks. In 2020 the rink will be 25 years old and investment in a new rink system (including refrigeration systems) will protect this significant source of annual revenue.

5. Key Munters components replaced out of emergency fund in 2015. Estimated useful life extended by four years.

6. Outside play area for Pre-school and a statutory requirement to be all day care certified. Grants may be available.

7. Routine process to extend useful life by 5 years. Moved from 2016-17 to 17-18 to better spread spending.

8. Building wide telephone/intercom scheduled to be completed with major building expansion.

9. Cardio equipment has a useful life of 3 years with the heavy usage. While quality maintenance can extend life, it is prudent to maintain a budgeted contingency based on industry replacement standards.

10. With growth in Kidsplex programs we expect more equipment needs and wear to high usage.

11. Filter/pump replacement due to shell corrosion. Structural integrity fail is imminent. To be done as soon as possible.

12. Contingency for HVAC equipment, many units are over 20 year old. Average useful life is 15 years.

13. Contingency to replace and/or upgrade servers, point of sale register, entry security systems.

14. Inflatables are a low cost way to generate revenue. Can be used for Kidsplex; Parties and for fee admission. Payback is less than one year. To be positioned in space created with the Field House expansion.

15. Boilers and Pumps have the least useful life if any class of commercial/industrial equipment. Contingency for replacement.

16. Replaster required every 8 years. This is in year 10 also.

Schools Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Projects by School System	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Chapel Hill Carrboro City Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	2,275,138	2,283,027	2,317,272	2,352,031	2,387,312	2,423,122	11,762,766	12,671,838
Lottery Proceeds ⁽²⁾	835,626	828,330	828,330	828,330	828,330	828,330	4,141,650	4,141,650
Article 46 Sales Tax Proceeds	865,482	903,670	930,780	958,704	987,465	1,017,089	4,797,707	5,561,857
Facility Improvements to Older Schools		600,900	600,900	600,900	600,900	600,900	3,004,500	
Bond Referendum Projects ⁽³⁾		24,036,000		24,036,000		24,036,000	72,108,000	
Preliminary Planning Funds ⁽⁴⁾	750,000						-	
Total	4,726,246	28,651,927	4,677,283	28,775,965	4,804,007	28,905,441	95,814,622	22,375,345
Orange County Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	1,449,711	1,516,319	1,539,064	1,562,150	1,585,582	1,609,366	7,812,480	8,416,260
Lottery Proceeds ⁽²⁾	520,736	528,032	528,032	528,032	528,032	528,032	2,640,160	2,640,160
Article 46 Sales Tax Proceeds	541,807	600,193	618,199	636,745	655,847	675,523	3,186,506	3,694,034
Facility Improvements to Older Schools		399,100	399,100	399,100	399,100	399,100	1,995,500	
Bond Referendum Projects ⁽³⁾		15,964,000		15,964,000		15,964,000	47,892,000	
Preliminary Planning Funds ⁽⁴⁾	478,000						-	
Total	2,990,254	19,007,644	3,084,395	19,090,026	3,168,561	19,176,021	63,526,646	14,750,454
Durham Tech Community College (Orange County Campus)								
Long Range Capital								
State Bond - County Match ⁽⁵⁾			623,879				623,879	
Construction/Expansion Project ⁽⁶⁾							-	20,000,000
Total	-	-	623,879	-	-	-	623,879	20,000,000
Total all Schools	7,716,500	47,659,571	8,385,556	47,865,991	7,972,568	48,081,462	159,965,147	57,125,799
Revenues/Funding Source								
General Fund (Pay-As-You-Go)	3,724,849	3,799,346	3,856,336	3,914,181	3,972,894	4,032,487	19,575,246	21,088,098
Lottery Proceeds	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
Article 46 Sales Tax Proceeds	1,407,289	1,503,863	1,548,979	1,595,448	1,643,312	1,692,611	7,984,213	9,255,891
Debt Financing - Durham Tech (Orange Co Campus)			623,879				623,879	20,000,000
Debt Financing - Bond Proceeds		40,000,000	-	40,000,000	-	40,000,000	120,000,000	-
Debt Financing - Facility Improvements	1,228,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	
Total	7,716,500	47,659,571	8,385,556	47,865,991	7,972,568	48,081,460	159,965,147	57,125,799

Note: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need. The FY 2016-21 CIP is based on the most recent proposed SAPFO projections shared with the Board of County Commissioners in December 2015, scheduled to be certified in Spring 2016.

⁽¹⁾ Pay-As-You-Go funds reflect a 2% increase in funding in FY 2016-17 from FY 2015-16, and assumes a 1.5% annual growth throughout the remaining years of the CIP.

⁽²⁾ Lottery Proceeds are assumed at the same amount throughout the remaining CIP period, based on the most recent lottery estimates from the State. The County uses Lottery Proceeds towards school debt service and substitutes that amount of proceeds as additional PAYG funds to each school system based on the Average Daily Membership (ADM).

⁽³⁾ Assumes the Bond Referendum passes in November 2016, with first issuance in Spring 2017, based on current ADM.

⁽⁴⁾ Preliminary Planning Funds in FY 2015-16 allow the school systems to be "shovel ready" for a project or projects after a successful Bond Referendum.

⁽⁵⁾ Includes the County match for the Durham Technical Community College - Orange County Campus, based on the voter approved March 2016 State Bond.

⁽⁶⁾ Includes construction of a Health Technology Building (56,000 square foot) and surface parking of 250 spaces.

County Capital Operating Impact Summary - APPROVED
Fiscal Years 2016-21

Related Operating Costs	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Personnel Services</i>							
<i>Southern Branch Library</i>		160,000	430,000	430,000	430,000	1,450,000	2,150,000
<i>Blackwood Farm Park</i>	77,738	77,738	138,000	138,000	138,000	569,476	690,000
<i>Bingham District Park</i>						-	390,000
<i>Cedar Grove Park Phase II</i>				18,500	18,500	37,000	92,500
<i>Upper Eno Nature Preserve</i>	40,000	40,000	40,000	40,000	47,000	207,000	235,000
<i>Soccer.com Soccer Center Phase II</i>					65,000	65,000	325,000
<i>Millhouse Road Park</i>			136,000	136,000	136,000	408,000	680,000
<i>Mountains to Sea Trail</i>	3,333	10,000	10,000	10,000	10,000	43,333	75,000
<i>Hollow Rock Nature Park (New Hope Preserve)</i>	40,000	47,000	47,000	47,000	47,000	228,000	235,000
<i>Northeast District Park</i>						-	610,000
<i>River Park, Phase II</i>	12,000	24,000	24,000	24,000	24,000	108,000	120,000
<i>Twin Creeks Park</i>						-	467,500
<i>Fairview Park Access and Parking Improvements</i>						-	98,000
<i>Cedar Grove Community Center</i>	49,801	49,801	49,801	49,801	49,801	249,005	249,005
<i>Efland-Cheeks Community Center Upfit</i>			27,434	27,434	27,434	82,302	137,170
<i>Operations</i>							
<i>Southern Branch Library</i>			150,000	150,000	150,000	450,000	750,000
<i>EMS Substations</i>	6,000	18,000	30,000	36,000	48,000	138,000	240,000
<i>911 Center Improvements and Backup Capability</i>		112,000	112,000	112,000	112,000	448,000	560,000
<i>Blackwood Farm Park</i>	26,000	26,000	52,000	52,000	52,000	208,000	260,000
<i>Bingham District Park</i>						-	275,000
<i>Cedar Grove Park Phase II</i>				20,000	20,000	40,000	100,000
<i>Upper Eno Nature Preserve</i>	10,000	10,000	12,000	12,000	22,000	66,000	110,000
<i>Soccer.com Soccer Center Phase II</i>				5,000	22,000	27,000	110,000
<i>Millhouse Road Park</i>			100,000	100,000	100,000	300,000	500,000
<i>Mountains to Sea Trail</i>	3,334	12,000	14,000	16,000	16,000	61,334	100,000
<i>Hollow Rock Nature Park (New Hope Preserve)</i>	8,000	10,000	12,000	12,000	12,000	54,000	60,000
<i>Northeast District Park</i>						-	300,000
<i>River Park, Phase II</i>	8,000	8,000	8,000	8,000	8,000	40,000	40,000
<i>Twin Creeks Park</i>						-	350,000
<i>Little River Park, Phase II</i>		5,000	5,000	5,000	5,000	20,000	50,000
<i>Fairview Park Access and Parking Improvements</i>							30,000
<i>Cedar Grove Community Center</i>	46,270	46,270	46,270	46,270	46,270	231,350	231,350
<i>Efland-Cheeks Community Center Upfit</i>			39,500	7,500	7,500	54,500	37,500

Related Operating Costs	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Debt Service</i>							
<i>Southern Human Services Center(Future Planning)</i>	38,400	38,400	230,400	230,400	230,400	768,000	2,112,000
<i>Robert and Pearl Seymour Senior Center</i>		95,040	95,040	95,040	95,040	380,160	475,200
<i>Passmore Center Renovation</i>		52,800	52,800	52,800	52,800	211,200	264,000
<i>Southern Human Services Center Expansion</i>	24,480	53,280	551,040	551,040	551,040	1,730,880	2,755,200
<i>Southern Branch Library</i>	87,216	87,516	699,216	699,216	699,216	2,272,380	3,496,080
<i>Main Branch Library Remodel</i>		-	-	-	-	-	469,920
<i>HVAC Projects - Geothermal</i>	195,763	195,763	195,763	195,763	195,763	978,815	1,061,219
<i>Roofing Projects</i>	57,697	76,388	81,351	95,684	95,684	406,804	478,420
<i>Information Technology</i>	676,038	835,953	1,067,830	1,299,707	1,531,584	5,411,112	6,940,812
<i>Detention Facility</i>	24,000	120,000	2,096,768	2,096,768	2,096,768	6,434,304	10,483,840
<i>Whitted Building</i>	162,720	162,720	162,720	162,720	162,720	813,600	813,600
<i>Environment and Agriculture Center</i>	28,800	28,800	331,152	331,152	331,152	1,051,056	1,655,760
<i>Government Services Center Annex</i>			33,600	33,600	33,600	100,800	67,200
<i>Parking Lot Improvements</i>	11,520	11,520	11,520	11,520	11,520	57,600	777,600
<i>Facility Accessibility and Security Improvements</i>		12,384	12,384	12,384	12,384	49,536	61,920
<i>Historic Rogers Road Neighborhood Infrastructure</i>	27,933	573,213	573,213	573,213	573,213	2,320,785	2,866,065
<i>Generator Projects</i>	9,600	45,600	45,600	45,600	45,600	192,000	228,000
<i>Affordable Housing Land Banking</i>	96,000	192,000	192,000	192,000	192,000	864,000	960,000
<i>Affordable Housing Bond Projects</i>			240,000	240,000	480,000	960,000	2,400,000
<i>Land Acquisition - Greene Tract (60 acre tract)</i>		64,145	64,145	64,145	64,145	256,580	320,725
<i>Sheriff Equipment</i>	111,650	111,650	111,650	111,650		446,600	
<i>Board of Elections Equipment</i>	183,161	183,161	183,161	183,161	36,565	769,209	
<i>Orange County Radio/Paging Systems Upgrade</i>	337,005	337,005	446,157	555,309	555,309	2,230,785	1,200,672
<i>Communication System Improvements</i>	253,054	289,292	490,129	263,738	237,075	1,533,288	437,912
<i>EMS Substations</i>		48,000	163,200	307,200	364,800	883,200	2,544,000
<i>911 Center Improvements and Backup Capability</i>		36,480	36,480	36,480	36,480	145,920	182,400
<i>Blackwood Farm Park</i>		109,440	281,760	528,720	528,720	1,448,640	2,808,336
<i>Bingham District Park</i>						-	3,216,000
<i>Cedar Grove Park Phase II</i>		5,760	19,200	105,600	105,600	236,160	528,000
<i>Conservation Easements</i>	250,000	250,000	250,000	250,000		1,000,000	-
<i>Upper Eno Nature Preserve</i>	12,000	12,000	22,560	22,560	63,840	132,960	319,200
<i>Soccer.com Soccer Center Phase II</i>	52,800	52,800	52,800	81,600	522,144	762,144	2,610,720
<i>Lands Legacy</i>	700,800	700,800	700,800	700,800	700,800	3,504,000	3,504,000
<i>Millhouse Road Park</i>					307,200	307,200	1,536,000
<i>Mountains to Sea Trail</i>		14,688	14,688	48,576	48,576	126,528	242,880
<i>Northeast District Park</i>						-	3,672,000
<i>River Park, Phase II</i>	28,800	28,800	28,800	28,800	28,800	144,000	144,000
<i>Twin Creeks Park</i>	57,600	57,600	57,600	57,600	78,720	309,120	3,744,000
<i>Fairview Park Access and Parking Improvements</i>		31,200	31,200	31,200	31,200	124,800	444,000

	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Related Operating Costs							
<i>Cedar Grove Community Center</i>	318,742	318,742	318,742	318,742	318,742	1,593,710	1,593,710
<i>Efland-Cheeks Community Center Upfit</i>			37,536	37,536	37,536	112,608	187,680
<i>Central Efland/North Buckhorn Sewer</i>	148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>McGowan Creek Outfall</i>	75,717	75,717	75,717	75,717	75,717	378,585	378,585
<i>Buckhorn EDD Phase 2</i>	340,484	340,484	340,484	340,484	340,484	1,702,420	1,702,420
<i>Efland Sewer Flow to Mebane</i>	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560
<i>Hillsborough EDD</i>	80,000	103,200	103,200	103,200	103,200	492,800	516,000
<i>Eno EDD</i>	80,000	140,000	140,000	140,000	140,000	640,000	700,000
<i>Buckhorn EDD Phase 3 & 4</i>					169,600	169,600	848,000
<i>Total</i>	5,167,766	7,063,460	12,640,721	13,329,240	14,414,552	52,615,739	84,982,651
Revenues/Funding Source							
<i>General Fund - Operating Costs</i>	330,476	543,809	1,371,005	1,390,505	1,501,505	5,137,300	10,098,025
<i>General Fund - Debt Service</i>	3,628,101	5,115,262	9,865,327	10,652,024	11,456,736	40,717,450	67,603,071
<i>Special Revenue Funds - Debt Service</i>						-	-
<i>E-9-1-1 Fund - Debt Service</i>	117,678	117,678	117,678			353,034	
<i>Article 46 Sales Tax - Debt Service</i>	1,091,511	1,174,711	1,174,711	1,174,711	1,344,311	5,959,955	6,721,555
<i>E-9-1-1 Funds - Operating Costs</i>		112,000	112,000	112,000	112,000	448,000	560,000
<i>Operations/funding from other sources</i>						-	
<i>User Fees</i>						-	
<i>Total</i>	5,167,766	7,063,460	12,640,721	13,329,240	14,414,552	52,615,739	84,982,651

County Capital Projects
Fiscal Years 2016-21

Project Name	Southern Orange Campus (Future Planning)						Project Status	Approved	
Functional Service Area	Support Services						Starting Date	7/1/2011	
Department	Asset Management Services						Completion Date	7/1/2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Services - Design work</i>	-			200,000			200,000	400,000	
<i>Construction/Repairs/Renovations</i>		-		1,800,000			1,800,000	3,600,000	
<i>Site Master Plan</i>	400,000							-	
<i>Equipment/Furnishings</i>								-	
<i>Total Project Budget</i>	400,000	-	-	2,000,000	-	-	2,000,000	4,000,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>	38,400	38,400	38,400	38,400	230,400	230,400	230,400	768,000	2,112,000
<i>Total Operating Costs</i>	38,400	38,400	38,400	38,400	230,400	230,400	230,400	768,000	2,112,000
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>		38,400	38,400	38,400	230,400	230,400	230,400	768,000	2,112,000
<i>Transfer from Other Projects</i>								-	
<i>Debt Financing</i>	400,000	-	-	2,000,000			2,000,000	4,000,000	
<i>Total</i>	400,000	38,400	38,400	2,038,400	230,400	230,400	2,230,400	4,768,000	2,112,000

Project Description/Justification

There is no funding in FY2016-17 for the Southern Orange Campus project. The \$200,000 in FY2017-18 is for site visioning and infrastructure design services, and funding of \$1,800,000 is for realignment and improvement of the access road, a parking lot expansion for the Human Services facility, and associated storm water improvements. An additional \$2,000,000 is planned in FY2020-21 for future design and infrastructure for the Southern Orange Campus.

County Capital Projects
Fiscal Years 2016-21

Project Name	Robert and Pearl Seymour Senior Center						Project Status	New	
Functional Service Area	Support Services						Starting Date		
Department	Asset Management Services						Completion Date		
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services			100,000					100,000	600,000
Construction/Repairs/Renovations			585,000					585,000	6,500,000
Construction - Additional Parking			270,000					270,000	
Equipment/Furnishings			35,000					35,000	400,000
Total Project Budget	-	-	990,000	-	-	-	-	990,000	7,500,000
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service				95,040	95,040	95,040	95,040	380,160	475,200
Total Operating Costs	-	-	-	95,040	95,040	95,040	95,040	380,160	475,200
<i>Revenues/Funding Source</i>									
General Fund - Debt Service	-	-	-	95,040	95,040	95,040	95,040	380,160	475,200
Transfer from Other Projects								-	
Debt Financing	-	-	990,000	-				990,000	7,500,000
Total	-	-	990,000	95,040	95,040	95,040	95,040	1,370,160	7,975,200

Project Description/Justification

Funding of \$990,000 for FY2016-17 will fund an interior remodel and parking lot expansion. The interior remodel will add 4000 square feet of programmable space. The parking lot expansion add approximately 55 paved parking spaces to the current parking lot. These improvements are recommended as a short term solution to the needs expressed as part of the Southern Campus master plan. A larger expansion of the facility will add 12,000 square feet of programmable spae and currently included in year 6 through 10, but may be adjusted based on the needs and priorities of the next Master Aging Plan (MAP).

County Capital Projects
Fiscal Years 2016-21

Project Name	Passmore Center Renovation						Project Status	New	
Functional Service Area	Support Services						Starting Date		
Department	Asset Management Services						Completion Date		
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
<i>Professional Services</i>			125,000					125,000	
<i>Construction/Repairs/Renovations</i>			375,000					375,000	
<i>Equipment/Furnishings</i>			50,000					50,000	
<i>Total Project Budget</i>	-	-	550,000	-	-	-	-	550,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>				52,800	52,800	52,800	52,800	211,200	264,000
<i>Total Operating Costs</i>	-	-	-	52,800	52,800	52,800	52,800	211,200	264,000
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>	-	-	-	52,800	52,800	52,800	52,800	211,200	264,000
<i>Transfer from Other Projects</i>								-	
<i>Debt Financing</i>	-	-	550,000	-			-	550,000	-
<i>Total</i>	-	-	550,000	52,800	52,800	52,800	52,800	761,200	264,000

Project Description/Justification

Funding of \$550,000 in FY 2016-17 provides for enclosing the back terrace area to create 1,250 square feet of additional programming space at the Passmore Center in Hillsborough.

County Capital Projects
Fiscal Years 2016-21

Project Name	Southern Human Services Center Expansion						Project Status	Proposed	
Functional Service Area	Support Services						Starting Date	7/1/2011	
Department	Asset Management Services						Completion Date	7/1/2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
<i>Health Clinic & DSS Renovations</i>	180,000								
<i>Infrastructure Work</i>									
<i>Proposed for emergency HVAC rooftop replacement</i>		75,000						-	
<i>Design Services</i>		75,000	300,000					300,000	
<i>Building Expansion/Renovations</i>				5,185,000				5,185,000	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	180,000	150,000	300,000	5,185,000	-	-	-	5,485,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>	17,280	17,280	24,480	53,280	551,040	551,040	551,040	1,730,880	2,755,200
<i>Total Operating Costs</i>	17,280	17,280	24,480	53,280	551,040	551,040	551,040	1,730,880	2,755,200
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>	17,280	17,280	24,480	53,280	551,040	551,040	551,040	1,730,880	2,755,200
<i>Transfer from General Fund</i>		75,000						-	
<i>Debt Financing</i>	180,000	75,000	300,000	5,185,000				5,485,000	
<i>Total</i>	197,280	167,280	324,480	5,238,280	551,040	551,040	551,040	7,215,880	2,755,200

Project Description/Justification

Funding of \$300,000 in FY2016-17 is for design services associated with a potential facility expansion. A facility programming study is currently underway to identify and recommend facility needs in the areas of health and social service delivery as well as other areas identified in the 2014-15 Space Study Workgroup findings. The results of the study will determine the renovation needs and potential expansion. The FY2017-18 CIP includes funds for the a significant portion of the project to begin, the exact appropriation and schedule will be refined as additional information is available. In 2007, the Board authorized a Southern Campus Master plan with potential expansion and renovation to the Southern Human Services Center ("SHSC"). The expansion consideration included dental clinic as well as expanded human services for residents in Southern Orange County. In collaboration with Chapel Hill, a full site master plan SUP modification was approved in June, 2014 by the BOCC. The master plan SUP significantly reduces permitting and planning costs for the site to allow a more precise cost estimation for potential development.

County Capital Projects
Fiscal Years 2016-21

Project Name	Southern Branch Library						Project Status		
Functional Service Area	Support Services						Starting Date		7/1/2011
Department	Asset Management Services						Completion Date		6/30/2018
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Year Total	to Year 10
<i>Appropriation</i>									
Land/Building	700,000							-	
Professional Services		472,500						-	
Construction/Repairs/Renovations				5,625,000				5,625,000	-
Equipment/Furnishings				750,000				750,000	
Total Project Budget	700,000	472,500	-	6,375,000	-	-	-	6,375,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services				160,000	430,000	430,000	430,000	1,450,000	2,150,000
Operations					150,000	150,000	150,000	450,000	750,000
Technology			-					-	
New Debt Service		41,856	87,216	87,216	699,216	699,216	699,216	2,272,080	3,496,080
Total Operating Costs		41,856	87,216	247,216	1,279,216	1,279,216	1,279,216	4,172,080	6,396,080
<i>Revenues/Funding Source</i>									
Transfer from General Fund				160,000	580,000	580,000	580,000	1,900,000	2,900,000
General Fund - Debt Service		41,856	87,216	87,216	699,216	699,216	699,216	2,272,080	3,496,080
Available Project Balances	264,000							-	
Debt Financing	436,000	472,500	-	6,375,000			-	6,375,000	
Total	700,000	514,356	87,216	6,622,216	1,279,216	1,279,216	1,279,216	10,547,080	6,396,080

Project Description/Justification

Planned funding of \$6,375,000 in FY2017-18 is for design and construction costs to replace the Cybrary and McDougale library branches for a new Southern Branch library. The BOCC directed county staff to coordinate with the Town of Carrboro on siting the library on the Town owned 203 S. Greensboro property. The operational costs include staffing of 10 FTE of which 2 FTE will be reassigned from existing Carrboro library operations into the new Southern Branch. Updated cost estimates are based on the actual schematic, and market based cost exercises in collaboration with local engineering and construction estimation firms.

County Capital Projects
Fiscal Years 2016-21

Project Name	Main Branch Library Remodel						Project Status		
Functional Service Area	Support Services						Starting Date	7/1/2019	
Department	Asset Management Services						Completion Date	6/30/2022	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
<i>Land/Building</i>								-	
<i>Professional Services</i>				-				-	95,000
<i>Construction/Repairs/Renovations</i>					-			-	880,000
<i>Equipment/Furnishings</i>								-	225,000
<i>Total Project Budget</i>		-	-	-	-	-	-	-	1,200,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>								-	469,920
<i>Total Operating Costs</i>			-	-	-	-	-	-	469,920
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>			-	-	-	-		-	469,920
<i>Available Project Balances</i>								-	
<i>Debt Financing</i>				-	-	-		-	1,200,000
<i>Total</i>		-	-	-	-	-	-	-	1,669,920

Project Description/Justification

There is no funding in FY2016-17 for the Orange County Public Library (OCPL). However, funding is designated in future years. The County Space Needs Study and the 2012 Community Needs Assessment portion of the library's strategic plan recognized a future need for the re-design/renovation of the OCPL. To accommodate current and future demand, better use of the existing space is necessary to maximize flexibility and adaptability. An initial evaluation by the consultant identified four areas to improve: 1) service points/staff areas; 2) sight lines/security; 3) programming spaces; 4) technology as a customer resource and operational tool. With a re-designed layout, the library can improve service with fewer work stations and service points that occupy less square footage.

County Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	HVAC Projects Support Services Asset Management Services						Project Status Starting Date Completion Date	UPDATED 1/8/2015 Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriation									
Construction/Repairs/Renovations	617,223								
Community Geothermal (DA Bld, Jail, Historic Courthouse, CSA)	1,709,200							-	
Efland CC HVAC Replacement	20,000							-	
Battle Courtroom geo-thermal HVAC	50,000							-	
Hillsborough Commons - equipment replacement	75,000							-	
503 W Franklin (SDC) - equipment replacement	52,500							-	
Whitted Human Services Center - chiller replacement	150,000							-	
Public Defender's Office - equipment replacements									60,000
Emergy Services - Sub Station #1 - equipment replacements									20,000
Emergy Services Communications Tower - equipment replacements									15,000
Orange Public Transportation - equipment replacement									25,000
Dickson House - equipment replacement									25,000
WCOB - backup for cooling system for IT room,c/w notification system	35,000							-	
	2,708,923	-	-	-	-	-	-	-	145,000
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service	181,363	195,763	195,763	195,763	195,763	195,763	195,763	978,816	1,061,219
Total Operating Costs	181,363	195,763	195,763	195,763	195,763	195,763	195,763	978,816	1,061,219
Revenues/Funding Source									
Transfer from General Fund	617,223	-						-	
General Fund - Debt Service	181,363	195,763	195,763	195,763	195,763	195,763	195,763	978,816	1,061,219
Transfer From Other Projects								-	
Grant Funding ECCBG									
Debt Financing	2,091,700							-	145,000
Total	2,890,286	195,763	195,763	195,763	195,763	195,763	195,763	978,816	1,206,219

Project Description/Justification

There is no funding in FY2016-17 for HVAC improvements/replacements. All planned replacements can be accommodated in the operating budget in years 1 through 5 because the estimated cost does not meet the CIP threshold of \$100,000.

County Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	Roofing Projects Support Services Asset Management Services					Project Status Starting Date Completion Date			UPDATED 1/8/2015 Ongoing
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
Appropriation									
Construction/Repairs/Renovations	1,433,100								
129 King (Large Metal Roof Sector #3									100,000
Court Street Annex	75,000							-	
Jail (1997 Addition) 3 sectors	16,000	142,000		18,000				18,000	146,000
Justice Facility (New Courthouse) - Two flat roofs	35,000							-	
Cadwallader Jones Historic Law Office									5,700
Historic Courthouse (Roof and Cupola Sections)									256,250
501 W. Franklin				51,700				51,700	209,800
503 W. Franklin (Skills Development Center - 9 sectors)	85,000							-	67,987
SHSC (three sectors, incl. mechanical building)								-	
AMS North Administrative Bldg	14,000							-	
AMS North Operations Warehouse 4,400 sf)	35,200							-	
AMS North Operations Small storage (1,600 sf)	12,800							-	
AMS North Motorpool Facility					149,300			149,300	
AMS North Fuel Station									16,300
EMS Station-Revere Road								-	474,000
EMS Communication Tower (Eno Mtn)								-	2,500
Whitted Government Services Building									429,800
Blackwood Farm House	16,225							-	
Cate Farm House (Twin Creeks)	20,625							-	
Efland Community Center (main building)	30,000							-	
Efland Rescue				8,909				8,909	
Link Center (metal roof)								-	250,935
DA Building (sector 2)			12,000					12,000	
Central Recreation			194,700					194,700	
Northern Human Services (roof work to be included in NHSC project account)								-	
1954 Courthouse (courtroom EPDM, 4,800 sf, 4 other sectors)	94,160	30,000						-	
Battle Courtroom (2 sectors)	100,000							-	
Total Project Budget	1,967,110	172,000	206,700	78,609	149,300	-	-	434,609	1,959,272
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service	26,880	44,065	57,697	76,388	81,351	95,684	95,684	406,805	478,421
Total Operating Costs	26,880	44,065	57,697	76,388	81,351	95,684	95,684	406,805	478,421
Revenues/Funding Source									
Transfer from General Fund	1,508,100	30,000	12,000	26,909				38,909	24,500
General Fund - Debt Service	26,880	44,065	57,697	76,388	81,351	95,684	95,684	406,805	478,421
Debt Financing	459,010	142,000	194,700	51,700	149,300			395,700	1,934,772
Total	1,993,990	216,065	264,397	154,997	230,651	95,684	95,684	841,414	2,437,693

Project Description/Justification

Funding of \$206,700 in FY2016-17 will replace the roof on the DA Building and the Central Recreation facility. Roofing replacement priorities are determined by a roof replacement schedule initially prepared in 1998 and updated in 2003, 2006 and 2012. Individual projects and their anticipated funding period are itemized above. The County roofing consultant has provided updated roofing information as part of the Roof Asset Management Program ("RAMP") reflected above. A full RAMP update is scheduled to be completed in FY2016-17.

County Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	<i>Information Technology</i> <i>Support Services</i> <i>Information Technologies</i>		Project Status Starting Date Completion Date					Approved 7/1/1990 Ongoing	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Professional Services									
Equipment/Furnishings - Infrastructure	5,221,613	450,000	500,000	450,000	450,000	450,000	450,000	2,300,000	2,250,000
Library Management Systems Software	250,000								
Central Permitting System	800,000								
IT Governance Council Initiatives		378,100	500,000	500,000	500,000	500,000	500,000	2,500,000	
Broadband Fiber			60,000	500,000	500,000	500,000	500,000	2,060,000	
BOCC Initiatives	150,000	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Total Project Budget	6,421,613	878,100	1,110,000	1,500,000	1,500,000	1,500,000	1,500,000	7,110,000	2,500,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service	423,612	543,612	676,038	835,953	1,067,830	1,299,707	1,531,584	5,411,112	6,940,812
Total Operating Costs	423,612	543,612	676,038	835,953	1,067,830	1,299,707	1,531,584	5,411,112	6,940,812
<i>Revenues/Funding Source</i>									
Transfer from General Fund	3,519,113	50,000	110,000	50,000	50,000	50,000	50,000	310,000	250,000
General Fund - Debt Service	423,612	543,612	676,038	835,953	1,067,830	1,299,707	1,531,584	5,411,112	6,940,812
Available Project Balance	200,000							-	
Debt Financing	2,702,500	828,100	1,000,000	1,450,000	1,450,000	1,450,000	1,450,000	6,800,000	2,250,000
Total	6,845,225	1,421,712	1,786,038	2,335,953	2,567,830	2,799,707	3,031,584	12,521,112	9,440,812

Project Description/Justification

The FY 2016-17 funding for Information Technology projects will fund infrastructure projects related to server upgrades, end user device replacements, data storage, network improvements, and the continued deployment of wireless capabilities. Funding in FY 2016-17 also includes technology improvements that have been recommended through the Information Technology Governance Council which include Encryption software for Social Services, Scheduling and Mobile data terminals for Orange Public Transportation, Mobile Computing and Automatic Vehicle Locator for the Sheriff's Office, PreTrial and Drug Treatment Case Management software, and County-wide initiatives for Kronos timekeeping improvements, Munis Electronic Content Management System, and Performance and Training Management software. Funding also includes engineering services to begin a multiyear effort to connect all County facilities with fiber connections. This project will be coordinated with other public sector entities to leverage existing fiber resources and reduce the cost of installing fiber independently. An additional \$50,000 is approved to fund technology priorities defined by the Board of County Commissioners that may not be included in the other requests. Future year improvements include additional server replacements and upgrades, desktop and laptop replacements, PC software upgrades, GIS software and hardware upgrades, and \$50,000 is maintained in each future year for Board of Commissioners technology initiatives.

County Capital Projects
Fiscal Years 2016-21

Project Name	Register of Deeds Automation						Project Status	Approved	
Functional Service Area	General Services						Starting Date	7/1/1990	
Department	Register of Deeds						Completion Date	Ongoing	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
Professional Services									
Construction/Repairs/Renovations									
Equipment/Furnishings	1,095,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Total Project Budget	1,095,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
Transfer from General Fund									
Register of Deeds Fees	1,095,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Debt Financing									
Total	1,095,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000

Project Description/Justification

Funding of \$80,000 in FY2016-17 is for the acquisition of technology for the preservation and storage of public records in the Register of Deeds Office. The Register of Deeds Automation project is funded with fees collected by the Register of Deeds. The funding is mandated by NC General Statute 161-11.3 which requires all Counties to reserve ten percent of revenues collected and retained by the County in a nonreverting Automation Enhancement and Preservation Fund.

County Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	<i>Detention Facility</i> <i>Support Services</i> <i>Asset Management Services</i>		Project Status Starting Date Completion Date						Proposed 7/1/2013 6/30/2019
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Land/Building								-	
Professional Services	250,000	500,000	500,000	622,114				1,122,114	
Construction/Repairs/Renovations				19,612,624				19,612,624	
Equipment/Furnishings				356,593				356,593	
Total Project Budget	250,000	500,000	500,000	20,591,331	-	-	-	21,091,331	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service		24,000	24,000	120,000	2,096,768	2,096,768	2,096,768	6,434,303	10,483,839
Total Operating Costs		24,000	24,000	120,000	2,096,768	2,096,768	2,096,768	6,434,303	10,483,839
<i>Revenues/Funding Source</i>									
General Fund - Debt Service		24,000	24,000	120,000	2,096,768	2,096,768	2,096,768	6,434,303	10,483,839
Transfer from Projects									
Debt Financing	250,000	500,000	500,000	20,591,331	-	-		21,091,331	
Total	250,000	524,000	524,000	20,711,331	2,096,768	2,096,768	2,096,768	27,525,634	10,483,839

Project Description/Justification

Funding of \$500,000 in FY2016-17 is included for architectural/engineering costs. The construction, equipment/furnishings, and other professional services costs are included in FY 2017-18. This project includes a preliminary construction estimate for a facility with an initial capacity to house 144 detainees with the ability to expand to up to a 250 detainee capacity if necessary. The jail population profile and projections for future growth was presented to the Board in 2015, supporting the capacity decision and providing context for the ongoing analysis current and estimated operational costs for jail operations. The architect will conduct staffing and operating cost analysis for different detention facility configurations and bring to the Board for the schematic design of the facility. The current land lease with the State would not allow the County to use the facility as collateral, as a result the county is pursuing a modification to the lease. The design and architectural activity will resume when the lease terms have been corrected.

County Capital Projects
Fiscal Years 2016-21

Project Name	<i>Whitted Building</i>						Project Status		
Functional Service Area	<i>Support Services</i>						Starting Date		7/1/2012
Department	<i>Asset Management Services</i>						Completion Date		6/30/2016
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Professional Services - Design work</i>	100,000							-	
<i>Construction/Repairs/Renovations</i>	1,400,000							-	
<i>Generator upgrade/replacement</i>	200,000							-	
<i>Replacement of exterior doors/storefronts</i>	70,000							-	
<i>Additional controlled access doors</i>	25,000							-	
<i>Total Project Budget:</i>	1,795,000	-	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>	162,720	162,720	162,720	162,720	162,720	162,720	162,720	813,600	813,600
<i>Total Operating Costs</i>	162,720	162,720	162,720	162,720	162,720	162,720	162,720	813,600	813,600
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	100,000							-	
<i>General Fund - Debt Service</i>	162,720	162,720	162,720	162,720	162,720	162,720	162,720	813,600	813,600
<i>Debt Financing</i>	1,695,000							-	
<i>Total</i>	1,957,720	162,720	162,720	162,720	162,720	162,720	162,720	813,600	813,600

Project Description/Justification

There is no funding for FY2016-17, this project is included to reflect ongoing debt service associated with this project.

County Capital Projects
Fiscal Years 2016-21

Project Name	Environment and Agriculture Center						Project Status	New	
Functional Service Area	Support Services						Starting Date	7/1/2015	
Department	Asset Management Services						Completion Date	6/30/2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Professional Services		300,000						-	
Construction/Repairs/Renovations				3,047,000				3,047,000	
Equipment/Furnishings				102,500				102,500	
Total Project Budget:		300,000	-	3,149,500	-	-	-	3,149,500	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service			28,800	28,800	331,152	331,152	331,152	1,051,056	1,655,760
Total Operating Costs			28,800	28,800	331,152	331,152	331,152	1,051,056	1,655,760
<i>Revenues/Funding Source</i>									
General Fund - Debt Service			28,800	28,800	331,152	331,152	331,152	1,051,056	1,655,760
Debt Financing		300,000	-	3,149,500	-			3,149,500	
Total		300,000	28,800	3,178,300	331,152	331,152	331,152	4,200,556	1,655,760

Project Description/Justification

Planned funding of \$3,149,500 in FY2017-18 is for the construction of a new or renovated Environment and Agriculture Center (EAC) on Revere Road. The architect is currently soliciting stakeholder input to inform the facility design and operation. A completed report will be presented to the BOCC. The improved facility will feature operations and energy efficiencies that will lower operating costs and increase the comfort and service capabilities of the center.

County Capital Projects
Fiscal Years 2016-21

Project Name	Government Services Annex						Project Status		New
Functional Service Area	Support Services						Starting Date	Completion Date	7/1/2012
Department	Asset Management Services								6/30/2018
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations									
Electrical panel relocation				250,000				250,000	
HVAC Replacement				100,000				100,000	
<i>Total Project Budget:</i>			-	350,000	-	-	-	350,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service					33,600	33,600	33,600	100,800	67,200
<i>Total Operating Costs</i>			-	-	33,600	33,600	33,600	100,800	67,200
<i>Revenues/Funding Source</i>									
General Fund - Debt Service					33,600	33,600	33,600	100,800	67,200
Debt Financing				350,000				350,000	
<i>Total</i>			-	350,000	33,600	33,600	33,600	450,800	67,200

Project Description/Justification

There is no funding for FY2016-17 for the Government Services Annex. However, funding is designated for FY2017-18 to replace the current HVAC systems and to relocate that equipment and the electrical system from the basement to the first floor. The relocation is necessary to mitigate new flood plain elevations.

County Capital Projects
Fiscal Years 2016-21

Project Name	Parking Lot Improvements						Project Status	Ongoing	
Functional Service Area	Support Services						Starting Date	7/1/2015	
Department	Asset Management Services						Completion Date	6/30/2021	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Year Total	to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
<i>Government Services Annex/Link Ctr</i>								-	
<i>District Attorney Building</i>								-	
<i>Efland Community Center</i>							300,000	300,000	
<i>AMS North/OPT</i>								-	1,500,000
<i>501/503 W Franklin St</i>		120,000						-	
<i>Total Project Budget:</i>		120,000	-	-	-	-	300,000	300,000	1,500,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>			11,520	11,520	11,520	11,520	11,520	57,600	777,600
<i>Total Operating Costs</i>			11,520	11,520	11,520	11,520	11,520	57,600	777,600
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>			11,520	11,520	11,520	11,520	11,520	57,600	777,600
<i>Debt Financing</i>		120,000	-	-	-	-	300,000	300,000	1,500,000
<i>Total</i>		120,000	11,520	11,520	11,520	11,520	311,520	357,600	2,277,600

Project Description/Justification

There is no funding for FY2016-17 for parking lot improvements. However, funding is designated for FY2020-21 to replace and potentially expand the parking lot for Efland Community Center. The \$1,500,000 designated for years 6 through 10 would fund parking and circulation improvements at the AMS North/Orange Public Transit (OPT) site.

County Capital Projects
Fiscal Years 2016-21

Project Name	Facility Accessibility and Security Improvements						Project Status	New	
Functional Service Area	Support Services						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2021	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building									
Construction/Repairs/Renovations									
Accessibility Improvements									
-Whitted facility step, curb and rail repair			75,000					75,000	
-Historic Courthouse accessibility projects			40,000					40,000	
Security door access and camera installation- multiple facilities			75,000		50,000		50,000	175,000	
Fire alarm system design and installation - Court Street Annex					15,000			15,000	-
Single Occupancy Restroom Renovations at five (5) County facilities			105,000					105,000	
Sidewalk Construction on the County-owned property near the Hillsborough Visitors Center			24,000					24,000	
Fire alarm system improvements/ replacement - Historic Courthouse		25,000						-	
Elevator improvements - Historic Courthouse		60,000	-					-	
Fire alarm system design and installation - Efland Community Center		10,000						-	-
Fire alarm system design and installation - OPT (former AMS N admin)					10,000			10,000	-
Fire alarm system design and installation - 501 W Franklin St					30,000			30,000	-
Fire alarm system design and installation - 129 King Street								-	
Fire alarm system upgrades - Whitted							30,000	30,000	
Fire alarm system upgrades- Link							30,000	30,000	
Fire alarm System upgrades - Skills							30,000	30,000	
Fire alarm system upgrades - 501 West Franklin							30,000	30,000	
Fire alarm system upgrades - Southern (as part of SHSC Renovation Capital Project)									
Automated Access Doors	25,000							-	
Total Project Budget:	25,000	95,000	319,000	-	105,000	-	170,000	594,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service				12,384	12,384	12,384	12,384	49,536	61,920
Total Operating Costs			-	12,384	12,384	12,384	12,384	49,536	61,920
Revenues/Funding Source									
Transfer from General Fund	25,000	95,000	190,000	-	105,000	-	170,000	465,000	-
General Fund - Debt Service			129,000					129,000	61,920
Debt Financing								-	
Total	25,000	95,000	319,000	-	105,000	-	170,000	594,000	61,920

Project Description/Justification

Funding of \$319,000 in FY2016-17 is for accessibility and security improvements as identified by the Space Study Work Group, Emergency Action Planning Work Group, BOCC initiatives, and the Facilities Accessibility Self Assessment. Future funding will include remaining buildings to upgrade fire alarm systems, and improvements to the existing system at the Historic Courthouse. Also included are the installation of automated access doors at West Campus Office Building and the Seymour Senior Center.

County Capital Projects
Fiscal Years 2016-21

Project Name	Historic Rogers Road Neighborhood Infrastructure						Project Status	Approved/New	
Functional Service Area	Support Services						Starting Date		
Department	Asset Management Services						Completion Date		
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
Professional Services	180,000	600,000						-	
Land/Building		212,000							
Construction/Repairs/Renovations		-	5,680,000					5,680,000	
<i>Total Project Budget:</i>	180,000	812,000	5,680,000	-	-	-	-	5,680,000	-
<i>Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service			27,933	573,213	573,213	573,213	573,213	2,320,784	2,866,064
<i>Total Operating Costs</i>			27,933	573,213	573,213	573,213	573,213	2,320,784	2,866,064
<i>Revenues/Funding Source</i>									
From General Fund	77,400								
Chapel Hill Reimbursement (43%)	77,400	349,160		246,482	246,482	246,482	246,482	985,926	1,232,410
Carrboro Reimbursement (14%)	25,200	113,680		80,250	80,250	80,250	80,250	320,999	401,249
General Fund - Debt Service			27,933	246,482	246,482	246,482	246,482	1,013,859	1,232,408
Debt Financing		349,160	5,680,000	-				5,680,000	
<i>Total</i>	180,000	812,000	5,707,933	573,213	573,213	573,213	573,213	8,000,784	2,866,066
Project Description/Justification									

Funding of \$5,680,000 in FY2016-17 is the estimated cost of the construction of the Sewer Concept plan to serve 86 parcels. The funding in FY2015-16 included \$600,000 for Phase II and \$212,000 for easement acquisitions. The Historic Rogers Road Neighborhood Task Force recommended that the Sewer Concept plan should be funded by Carrboro, Chapel Hill, and Orange County in proportion to the recommended cost sharing. On March 6, 2014, the Board agreed to fund the contract with OWASA for a preliminary engineering estimate to provide sewer to the 86 parcels identified by the Task Force with the composition of an interlocal agreement for cost sharing.

County Capital Projects
Fiscal Years 2016-21

Project Name	Court Street Annex						Project Status		New
Functional Service Area	Support Services						Starting Date		7/1/2012
Department	Asset Management Services						Completion Date		6/30/2022
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations									
Electrical system improvements								-	100,000
<i>Total Project Budget:</i>			-	-	-	-	-	-	100,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service								-	
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
Transfer from General Fund									100,000
General Fund - Debt Service							-	-	
Debt Financing							-	-	
<i>Total</i>			-	-	-	-	-	-	100,000

Project Description/Justification

There is no funding in FY2016-17 for the Court Street Annex. However, a replacement of the main distribution panel and electrical circuits throughout the building is necessary to meet modern standards and is projected for future years.

County Capital Projects
Fiscal Years 2016-21

Project Name	Old Courthouse Square - Building and Grounds Improvements						Project Status	New	
Functional Service Area	Community Services, Support Services						Starting Date	7/1/2016	
Department	DEAPR and AMS						Completion Date	6/30/2019	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
Appropriation									
Land/Building								-	
Professional Services			40,000					40,000	
Construction/Repairs/Renovations				225,000				225,000	
Equipment/Furnishings				20,000				20,000	
Total Project Budget:		-	40,000	245,000	-	-	-	285,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service								-	
Total Operating Costs		-	-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund			40,000	245,000				285,000	
Transfer from Other Projects								-	
Grant Funding and Donations								-	
General Fund - Debt Service								-	
Debt Financing								-	
Total		-	40,000	245,000	-	-	-	285,000	-

Project Description/Justification

Funding of \$40,000 in FY 2016-17 is for architectural services to develop a concept plan for building and grounds improvements. The "Old" Orange County Courthouse (1844) and grounds are in need of restoration, renovation and improvement. This project would reinvigorate the courthouse grounds with the planting, removal or augmentation of landscape features and grassed areas, to create a more attractive and public-friendly square, and make necessary restoration improvements to the building exterior.

County Capital Projects
Fiscal Years 2016-21

Project Name	Generator Projects						Project Status	New	
Functional Service Area	Support Services						Starting Date	7/1/2015	
Department	Asset Management Services						Completion Date	7/1/2017	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriation		30,000						-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Equipment/Furnishings								-	
-Seymour Center								-	
-Hillsborough Commons		100,000						-	
-Animal Services Center			100,000					100,000	
-Cedar Grove Community Center			75,000					75,000	
-Efland Cheeks Community Center			50,000					50,000	
-Rogers Road Community Center			50,000					50,000	
-Jerry M. Passmore Center			100,000					100,000	
Total Project Budget	-	130,000	375,000	-	-	-	-	375,000	-
General Fund Related Operating Costs									
Personnel Services								-	
Operations								-	
New Debt Service			9,600	45,600	45,600	45,600	45,600	192,000	228,000
Total Operating Costs			9,600	45,600	45,600	45,600	45,600	192,000	228,000
Revenues/Funding Source									
General Fund - Debt Service			9,600	45,600	45,600	45,600	45,600	192,000	228,000
Transfer from General Fund		30,000						-	
Debt Financing		100,000	375,000					375,000	
								-	
Total	-	130,000	384,600	45,600	45,600	45,600	45,600	567,000	228,000

Project Description/Justification

Funding of \$375,000 in FY 2016-17 is for emergency generators (as their prioritization with emergency action planning and Space Study Work Group recommendations) in the listed facilities. Grant funding sources would continue to be sought. AMS is also analyzing an "on demand" generator power operating model as a potential alternative to permanent generator installations.

County Capital Projects
Fiscal Years 2016-21

Project Name	Affordable Housing Land Banking						Project Status	New	
Functional Service Area	Governing and Management						Starting Date	7/1/2015	
Department	Asset Management Services						Completion Date	6/30/2017	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services								-	
Construction/Repairs/Renovations								-	
Land Acquisition		1,000,000	1,000,000					1,000,000	
<i>Total Project Budget</i>	-	1,000,000	1,000,000	-	-	-	-	1,000,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service			96,000	192,000	192,000	192,000	192,000	864,000	960,000
<i>Total Operating Costs</i>			96,000	192,000	192,000	192,000	192,000	864,000	960,000
<i>Revenues/Funding Source</i>									
General Fund - Debt Service			96,000	192,000	192,000	192,000	192,000	864,000	960,000
Transfer from General Fund							-	-	
Debt Financing		1,000,000	1,000,000				-	1,000,000	
Bond Proceeds								-	
<i>Total</i>	-	1,000,000	1,096,000	192,000	192,000	192,000	192,000	1,864,000	960,000

Project Description/Justification

Funding of \$1,000,000 in FY2016-17 is to add funds to the land banking program for affordable housing opportunities. The program was established by the BOCC in the FY2015-16 budget process to address land banking of manufactured homes parks, and/or to assist in the aquisition of property for future residential development as an affordable housing alternative.

County Capital Projects
Fiscal Years 2016-21

Project Name	Affordable Housing Bond Projects						Project Status	New	
Functional Service Area	Governing and Management						Starting Date	4/1/2017	
Department	Asset Management Services						Completion Date	6/30/2019	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services								-	
Construction/Repairs/Renovations								-	
Land Acquisition			2,500,000		2,500,000			5,000,000	
								-	
Total Project Budget	-	-	2,500,000	-	2,500,000	-	-	5,000,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service			-	240,000	240,000	480,000	480,000	1,440,000	2,400,000
Total Operating Costs			-	240,000	240,000	480,000	480,000	1,440,000	2,400,000
<i>Revenues/Funding Source</i>									
General Fund - Debt Service			-	240,000	240,000	480,000	480,000	1,440,000	2,400,000
Transfer from General Fund								-	
Debt Financing								-	
Bond Proceeds			2,500,000		2,500,000			5,000,000	
Total	-	-	2,500,000	240,000	2,740,000	480,000	480,000	6,440,000	2,400,000

Project Description/Justification

Planned funding of \$2,500,000 in FY2016-17 and the \$2,500,000 for FY 2018-19 are for the bond referendum projects. This project is based on the assumption that the November 2016 Bond Referendum passes.

County Capital Projects
Fiscal Years 2016-21

Project Name	Land Acquisition - Greene Tract (County Owned Portion)						Project Status	New	
Functional Service Area	Community Services						Starting Date		
Department	Solid Waste						Completion Date		
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriation									
Professional Services									
Construction/Repairs/Renovations									
Equipment									
Land Acquisition			668,178					668,178	
Total Project Budget:	-	-	668,178	-	-	-	-	668,178	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service				64,145	64,145	64,145	64,145	256,580	320,725
Total Operating Costs			-	64,145	64,145	64,145	64,145	256,580	320,725
Revenues/Funding Source									
General Fund - Debt Service				64,145	64,145	64,145	64,145	256,580	320,725
Transfer from General Fund	-			-	-	-	-	-	-
Debt Financing		668,178		-		-		668,178	-
Total	-	-	668,178	64,145	64,145	64,145	64,145	924,758	320,725
Project Description/Justification									

Funding of \$668,178 in FY 2016-17 includes the purchase of the 60 acres portion of the Greene Tract, that is currently owned by the Solid Waste Enterprise Fund.

County Capital Projects
Fiscal Years 2016-21

Project Name	Sheriff Equipment						Project Status	New		
Functional Service Area	Public Safety						Starting Date	6/26/2015		
Department	Sheriff's Office						Completion Date	6/30/2016		
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6	
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to	
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10	
Appropriation										
Professional Services								-		
Construction/Repairs/Renovations								-		
Equipment - In-Car Cameras	517,798							-		
								-		
Total Project Budget	517,798	-	-	-	-	-	-	-	-	
General Fund Related Operating Costs										
Personnel Services								-		
Operations								-		
New Debt Service		111,650	111,650	111,650	111,650	111,650		446,600		
Total Operating Costs		111,650	111,650	111,650	111,650	111,650	-	446,600	-	
Revenues/Funding Source										
General Fund - Debt Service		111,650	111,650	111,650	111,650	111,650	-	446,600	-	
Transfer from General Fund							-	-		
Debt Financing	517,798						-	-		
								-		
Total	517,798	111,650	111,650	111,650	111,650	111,650	-	446,600	-	

Project Description/Justification

There is no funding in FY2016-17, this project is included to reflect ongoing debt service associated with the replacement of In-Car cameras for Sheriff's Office vehicles acquired in FY 2014-15.

County Capital Projects
Fiscal Years 2016-21

Project Name	Board of Elections Equipment						Project Status	New	
Functional Service Area	General Services						Starting Date	6/26/2015	
Department	Board of Elections						Completion Date	6/30/2016	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
<i>Professional Services</i>								-	
<i>Construction/Repairs/Renovations</i>								-	
<i>Equipment</i>	679,870	169,575						-	
								-	
<i>Total Project Budget</i>	679,870	169,575	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>		146,596	183,161	183,161	183,161	183,161	36,565	769,209	
<i>Total Operating Costs</i>		146,596	183,161	183,161	183,161	183,161	36,565	769,209	-
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>		146,596	183,161	183,161	183,161	183,161	36,565	769,209	-
<i>Transfer from General Fund</i>							-	-	
<i>Debt Financing</i>	679,870	169,575	-				-	-	
								-	
<i>Total</i>	679,870	316,171	183,161	183,161	183,161	183,161	36,565	769,209	-
Project Description/Justification									

There is no funding for FY2016-17. This project is included to reflect ongoing debt service associated with the replacement of voting machines, the purchase of electronic pollbooks for the precincts made in 2014-15, and the replacement of outdated ADA voting equipment in FY 2015-16.

County Capital Projects
Fiscal Years 2016-21

Project Name	Orange County Radio/Paging Systems Upgrade						Project Status	Approved	
Functional Service Area	Public Safety						Starting Date	7/1/2012	
Department	Emergency Services						Completion Date	6/30/2021	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriation									
Countywide Radio Communications	543,750							-	
Interoperability and Systems Engineering	1,000,000			500,000	500,000			1,000,000	1,000,000
Towers									
Total Project Budget	1,543,750	-	-	500,000	500,000	-	-	1,000,000	1,000,000
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service	227,853	337,005	337,005	337,005	446,157	555,309	555,309	2,230,785	1,200,672
Total Operating Costs	227,853	337,005	337,005	337,005	446,157	555,309	555,309	2,230,785	1,200,672
Revenues/Funding Source									
General Fund - Debt Service	227,853	337,005	337,005	337,005	446,157	555,309	555,309	2,230,785	1,200,672
Capital Projects Fund Balance									
Debt Financing	1,543,750			500,000	500,000			1,000,000	1,000,000
Total	1,771,603	337,005	337,005	837,005	946,157	555,309	555,309	3,230,785	2,200,672

Project Description/Justification

There is no funding for radio and paging upgrades in FY 2016-17. The County is currently soliciting proposals to provide professional engineering and planning services to define the community's long range and short range communications and interoperability needs using prior year funding. This study will determine the most economical, efficient, and reliable method for building an interoperable radio communications system that meets the needs of the County and other local governments for voice communications and paging. The system would be used by both public safety and non-emergency agencies serving the citizens of Orange County. The results of this study will also determine the appropriate number and placement of radio towers throughout the County. This cost of tower construction is anticipated in the funding requests for FY 2017-18 and FY 2018-19.

County Capital Projects
Fiscal Years 2016-21

Project Name	Communication System Improvements						Project Status	Approved	
Functional Service Area	Public Safety						Starting Date	7/1/2012	
Department	Emergency Services						Completion Date	6/30/2018	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Year Total	to Year 10
OSSI-CAD Replacement	589,875							-	
800 Mhz Radios	395,077		166,000	920,000				1,086,000	
NextGen Phone System	349,573							-	
9-1-1 Call Taker and Dispatch Software:									
*Emergency Police Dispatch	107,038							-	
*Emergency Fire Dispatch	107,038							-	
P25 Compliant Radio Consoles (E-9-1-1)	832,268							-	
P25 Compliant Radios (County & Rural Fire Districts)	150,000							-	
Total Project Budget	2,530,868	-	166,000	920,000	-	-	-	1,086,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service	226,391	253,054	253,054	289,292	490,129	263,738	237,075	1,533,288	437,912
Total Operating Costs	226,391	253,054	253,054	289,292	490,129	263,738	237,075	1,533,288	437,912
Revenues/Funding Source									
Transfer from General Fund	193,474								
General Fund - Debt Service	108,713	135,376	135,376	171,614	372,451	263,738	237,075	1,180,254	437,912
From 9-1-1 Funds - Debt Service	117,678	117,678	117,678	117,678	117,678			353,034	
From 9-1-1 Funds	716,504		-					-	
Grant Funds - State E911 Board	625,828								
Capital Projects Fund Balance									
Debt Financing - E-9-1-1	539,062							-	
Debt Financing	456,000		166,000	920,000		-		1,086,000	
Total	2,757,259	253,054	419,054	1,209,292	490,129	263,738	237,075	2,619,288	437,912
Project Description/Justification									

The FY 2016-17 funding of \$166,000 for communication system improvements would finalize the replacement of 800 MHz radios for Emergency Services. A consistent radio platform ensures integration and reliability of the radios used by first responders. The replacement process was initiated in 2004. The FY 2017-18 request of \$920,000 would complete the replacement of radios for the Sheriff's Office.

County Capital Projects
Fiscal Years 2016-21

Project Name	Emergency Services Substations						Project Status	Proposed	
Functional Service Area	Governing and Management						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2021	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
Appropriation									
Construction/Repairs/Renovations	50,000	-						-	
Land/Building								-	
*Glen Lennox-Chapel Hill FS #2			500,000					500,000	
*Waterstone-Orange Rural FD				600,000				600,000	
*Legion Road-CHFD				600,000				600,000	
*Weaver Dairy Road-CHFD						600,000		600,000	
**Buckhord/Efland-OCES Stand Alone					1,500,000			1,500,000	
**Northern Human Services-OCES Stand Alone							1,500,000	1,500,000	
Total Project Budget:	50,000	-	500,000	1,200,000	1,500,000	600,000	1,500,000	5,300,000	-
General Fund Related Operating Costs									
Personnel Services								-	
Operations			6,000	18,000	30,000	36,000	48,000	138,000	240,000
New Debt Service				48,000	163,200	307,200	364,800	883,200	2,544,000
Total Operating Costs			6,000	66,000	193,200	343,200	412,800	1,021,200	2,784,000
Revenues/Funding Source									
Transfer from General Fund	50,000		6,000	18,000	30,000	36,000	48,000	138,000	240,000
General Fund - Debt Service			-	48,000	163,200	307,200	364,800	883,200	2,544,000
Debt Financing		-	500,000	1,200,000	1,500,000	600,000	1,500,000	5,300,000	
Total	50,000	-	506,000	1,266,000	1,693,200	943,200	1,912,800	6,321,200	2,784,000

Project Description/Justification

The \$500,000 in FY 2016-17 would fund the colocation of an emergency medical services (EMS) substation with the Chapel Hill Fire Department. Funding in future years would support additional colocation opportunities with fire departments to reduce capital costs and promote operational efficiency. These relationships would be governed by a formal agreement between the County and the participating jurisdiction. Two independent substations are requested in FY 2018-19 and FY 2020-21 where colocation is not possible. The new EMS stations will be strategically located in developing districts that are experiencing increasing call volume and service demand. The architectural design of the substations will allow for one drive through bay (with expansion for an additional drive through bay), secure storage for narcotics, a decontamination area, equipment room with washer/dryer, sleeping quarters, training/conference room, office area, restrooms and shower, and public area separate from the secure area of the crew quarters. The cost of the colocation stations represents efficiencies gained from sharing of kitchen, training, and other common areas. The operating costs of the colocated facilities will also be shared.

FY 2016-17: Colocation with Chapel Hill Fire Department in Glen Lennox (Station 2)

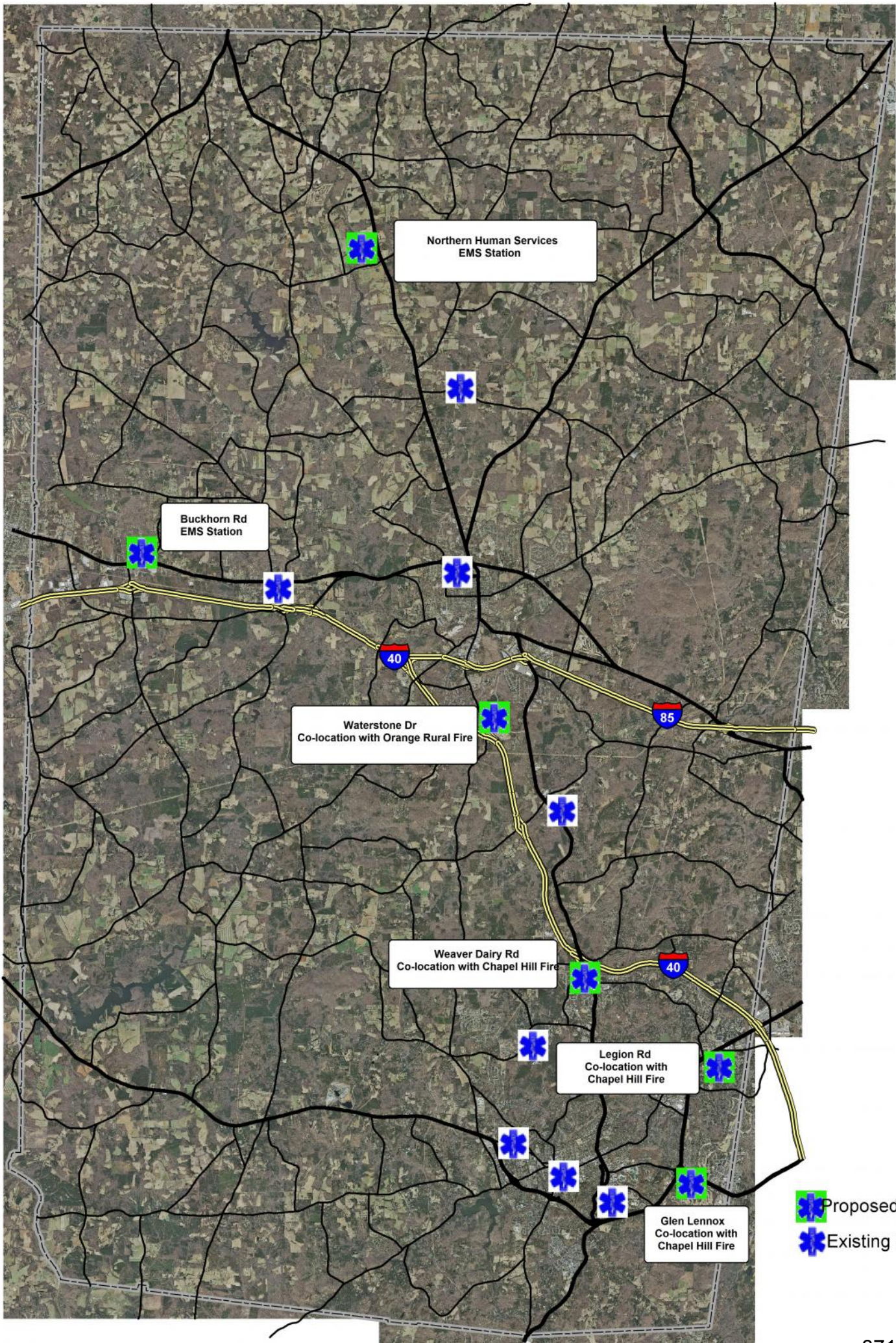
FY 2017-18: Colocation with Orange Rural Fire Department at Waterstone

FY 2017-18: Colocation with Chapel Hill Fire Department in the Legion Road area of Chapel Hill

FY 2018-19: Independent station in the Buckhorn/Efland area to be determined by location study

FY 2019-20: Colocation with Chapel Hill Fire Department near Weaver Dairy Road

FY 2020-21: Independent EMS Station in the Northern corridor of the County to be determined by location study



 Proposed EMS Station
 Existing EMS Station

County Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	911 Center Improvements and Backup Capability Public Safety Emergency Services						Project Status Starting Date Completion Date	Proposed 7/1/2015 6/30/2017	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Hardened 911 Communications Center (Meadowlands)									
Design			30,000					30,000	
Building Renovations			350,000					350,000	
Equipment and Installation		369,499	600,000					600,000	
Total Project Budget:		369,499	980,000	-	-	-	-	980,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations				112,000	112,000	112,000	112,000	448,000	560,000
New Debt Service				36,480	36,480	36,480	36,480	145,920	182,400
Total Operating Costs			-	148,480	148,480	148,480	148,480	593,920	742,400
Revenues/Funding Source									
Transfer from General Fund				36,480	36,480	36,480	36,480	145,920	182,400
E-9-1-1 Funds		369,499	600,000	112,000	112,000	112,000	112,000	1,048,000	560,000
Debt Financing			380,000	-	-	-	-	380,000	-
Total		369,499	980,000	148,480	148,480	148,480	148,480	1,573,920	742,400

Project Description/Justification

Funding of \$980,000 in FY16-17 is for the architectural, engineering and construction services to construct a 1,600 square foot hardened 911 Center primary location within the existing Emergency Services Center located at 510 Meadowlands Road. The current center is located on the second floor of a steel framed building that does not provide an adequate level of security during storm events that produce very strong winds like a tornado or hurricane. This communication equipment for the project would be funded using State 9-1-1 board funding. Prior year 911 grant funding would be used for back-up equipment for a secondary location which could be located in the basement of the West Campus building plan in the event of an outage or abandonment of the primary 911 Center at 510 Meadowlands Drive. In addition to the equipment and installation costs of the backup equipment, there will also be on-going annual costs of approximately \$112,000 per year which will cover monthly charges for the 911 trunks, ALI/ANI, Admin/Alarm lines, data connections and recorder maintenance.

County Capital Projects
Fiscal Years 2016-21

Project Name	<i>Blackwood Farm Park</i>								Project Status	<i>Approved</i>
Functional Service Area	<i>Community Services</i>								Starting Date	<i>7/1/2012</i>
Department	<i>DEAPR</i>								Completion Date	<i>7/1/2019</i>
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10	
<i>Appropriation</i>										
Land/Building										
Professional Services			210,000		150,000			360,000	70,000	
Construction/Repairs/Renovations	148,000		1,050,000	1,795,000	2,185,000			5,030,000	502,000	
Equipment/Furnishings	49,400		-	20,000	237,500			257,500	27,500	
Total Project Budget	197,400	-	1,260,000	1,815,000	2,572,500	-	-	5,647,500	599,500	
<i>General Fund Related Operating Costs</i>										
Personnel Services	51,194	74,441	77,738	77,738	138,000	138,000	138,000	569,476	690,000	
Operations	13,990	21,020	26,000	26,000	52,000	52,000	52,000	208,000	260,000	
New Debt Service				109,440	281,760	528,720	528,720	1,448,640	2,808,336	
Total Operating Costs	65,184	95,461	103,738	213,178	471,760	718,720	718,720	2,226,116	3,758,336	
<i>Revenues/Funding Source</i>										
Transfer from General Fund	115,184	95,461	103,738	123,738	190,000	190,000	190,000	797,476	977,500	
Transfer from Other Capital Funds	147,400		120,000	10,000				130,000		
General Fund - Debt Service				109,440	281,760	528,720	528,720	1,448,640	2,808,336	
Grants (PARTF), User Fees	-			-	-		-	-		
Future Debt Issuance			1,140,000	1,795,000	2,572,500			5,507,500	572,000	
Total	262,584	95,461	1,363,738	2,038,178	3,044,260	718,720	718,720	7,883,616	4,357,836	

Project Description/Justification

Funding of \$1,260,000 in FY2016-17 is for the design and construction of a new entrance to the Blackwood Farm Park. The major park construction is proposed for FY2017-18, the adopted master plan is for a low-impact park with agricultural and historic themes with components of the farm's agricultural past, including interpretive signage, picnic areas, a community garden and agricultural demonstration areas and exhibits. It also includes 3 picnic shelters, amphitheatre, fishing, trails and open play fields with a potential new addition of a disc golf course. The funding for \$2,572,500 in FY2018-19 is for the permanent Parks Operations Base, which is proposed for construction. The New Hope Church Road park facilities are shown as funding in future years. The Blackwood Farm Park is a 152-acre park midway between Chapel Hill and Hillsborough on NC 86 and New Hope Church Road. Funding in prior years allowed the park to open on a limited basis (with limited facilities - trails, 1 small picnic shelter and open play field) in June 2015.

County Capital Projects
Fiscal Years 2016-21

Project Name	<i>Bingham District Park</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community Services</i>						Starting Date	<i>7/1/2019</i>	
Department	<i>DEAPR</i>						Completion Date	<i>7/1/2021</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Professional Services						300,000		300,000	
Construction/Repairs/Renovations							6,700,000	6,700,000	
Equipment/Furnishings									
Total Project Budget	-	-	-	-	-	300,000	6,700,000	7,000,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									390,000
Operations									275,000
New Debt Service									3,216,000
Total Operating Costs	-	-	-	-	-	-	-	-	3,881,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund						300,000		300,000	665,000
General Fund - Debt Service									3,216,000
Future Debt Issuance							6,700,000	6,700,000	
Total	-	-	-	-	-	300,000	6,700,000	7,000,000	3,881,000

Project Description/Justification

There is no funding in FY2016-17 for the Bingham District Park. As with previous park projects, this future park site would be land-banked for the future construction of park facilities, tentatively projected design in FY2019-20 and construction drawings in FY2020-21.

County Capital Projects
Fiscal Years 2016-21

Project Name	Cedar Grove Park, Phase II						Project Status	Approved	
Functional Service Area	Community Services						Starting Date	7/1/2016	
Department	DEAPR						Completion Date	6/30/2019	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									-
Professional Services				100,000				100,000	
Construction/Repairs/Renovations	1,848,000		60,000	140,000	1,500,000			1,700,000	
Equipment/Furnishings									
Total Project Budget	1,848,000	-	60,000	240,000	1,500,000	-	-	1,800,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services						18,500	18,500	37,000	92,500
Operations						20,000	20,000	40,000	100,000
New Debt Service				5,760	19,200	105,600	105,600	236,160	528,000
Total Operating Costs			-	5,760	19,200	144,100	144,100	313,160	720,500
<i>Revenues/Funding Source</i>									
Transfer from Other Funds	148,000	-		100,000		38,500	38,500	177,000	192,500
General Fund - Debt Service				5,760	19,200	105,600	105,600	236,160	528,000
Funding from Other Sources					100,000			100,000	
Grant Funding	500,000				500,000			500,000	
Debt Financing	1,200,000		60,000	140,000	900,000			1,100,000	
Total	1,848,000	-	60,000	245,760	1,519,200	144,100	144,100	2,113,160	720,500

Project Description/Justification

Funding of \$60,000 in FY2016-17 is for renovation of the basketball courts. In FY2017-18, funding is requested for lighting replacement at Field 1, and engineering/design work in preparation of the park construction. The major park construction is requested for FY2018-19 which would feature another baseball/softball field, tennis courts, picnic shelter and additional parking. The Cedar Grove Park opened in 2008 and includes baseball/softball fields, trails, a playground, basketball courts, a Little Free Library and other amenities.

County Capital Projects
Fiscal Years 2016-21

Project Name	Conservation Easements (part of Lands Legacy)						Project Status	Approved	
Functional Service Area	Community Services						Starting Date	7/1/2002	
Department	DEAPR						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building	6,378,181	500,000	1,000,000	500,000	500,000	500,000	500,000	3,000,000	2,500,000
Construction/Repairs/Renovations									
Equipment/Furnishings									
Total Project Budget	6,378,181	500,000	1,000,000	500,000	500,000	500,000	500,000	3,000,000	2,500,000
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund	600,000							-	-
Transfer from Other Projects	143,000								
Grant Funding and Donations	2,635,181	250,000	500,000	250,000	250,000	250,000	250,000	1,500,000	1,250,000
Debt Financing	3,000,000	250,000	500,000	250,000	250,000	250,000	250,000	1,500,000	1,250,000
Total	6,378,181	500,000	1,000,000	500,000	500,000	500,000	500,000	3,000,000	2,500,000

Project Description/Justification

The Conservation Easement component of the Lands Legacy program was initially funded in July 2002, and provides matching funds for State and federal grants to acquire conservation easements to conserve prime or threatened farmland, sensitive natural areas, or important water quality buffer lands in keeping with Board goals and Lands Legacy priorities. Generally, these lands have conservation values or agricultural operations to be enhanced and protected, and the land stays in private ownership and is not publicly-accessible except upon landowner consent. Over 2,000 acres of prime farmland and natural areas have been conserved to date, with millions of dollars in state/federal grants leveraged. **It is anticipated that additional matching funds of approximately 50% would again be leveraged for these projects, as reflected in the grant funds and landowner donations above.**

County Capital Projects
Fiscal Years 2016-21

Project Name	Upper Eno Nature Preserve - Public Natural Areas						Project Status	Approved	
Functional Service Area	Community Services						Starting Date	7/1/2015	
Department	DEAPR						Completion Date	7/1/2020	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
Land/Building									-
Construction/Repairs/Renovations		100,000		100,000		400,000		500,000	
Equipment/Furnishings		25,000		10,000		30,000		40,000	
Total Project Budget		125,000	-	110,000	-	430,000	-	540,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services			40,000	40,000	40,000	40,000	47,000	207,000	235,000
Operations			10,000	10,000	12,000	12,000	22,000	66,000	110,000
New Debt Service			12,000	12,000	22,560	22,560	63,840	132,960	319,200
Total Operating Costs			62,000	62,000	74,560	74,560	132,840	405,960	664,200
<i>Revenues/Funding Source</i>									
Transfer from General Fund			50,000	50,000	52,000	52,000	69,000	273,000	345,000
Transfer from Other Capital Funds									
General Fund - Debt Service			12,000	12,000	22,560	22,560	63,840	132,960	319,200
Future Debt Issuance		125,000	-	110,000		430,000		540,000	-
Total		125,000	62,000	172,000	74,560	504,560	132,840	945,960	664,200

Project Description/Justification

There is no funding in FY2016-17 for the Upper Eno Nature Preserve. The requested funding in FY2017-18 will include a portion of the future NC Mountains-to-Sea Trail (MST) as it runs northeast from Saxapahaw to Oconeechee Mountain State Natural Area, and waystation amenities at Seven Mile. The requested funding in FY2019-20 is for the McGowan Creek Natural Area for the road redesign on US 70. Grant funding would be pursued for this project. The Upper Eno Nature Preserve includes approximately 400 acres of sensitive natural heritage lands, wildlife habitat and prime forests along the Eno River and its main tributaries west of Hillsborough. Public access occur at two locations, 1) the Seven Mile Creek Natural Area (adjacent to the Moorefields Local Landmark protected lands) and 2) McGowan Creek Natural Area (near US 70 West). Construction of trails, primitive camping and a parking area is underway at the Seven Mile Natural Area using current year funds.

County Capital Projects
Fiscal Years 2016-21

Project Name	Soccer.com Soccer Center, Phase II						Project Status	Approved/Proposed	
Functional Service Area	Community Services						Starting Date	7/1/2014	
Department	DEAPR						Completion Date	7/1/2020	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building		425,000						-	
Professional Services					300,000			300,000	
Construction/Repairs/Renovations	125,000					4,500,000		4,500,000	
Equipment/Furnishings	16,000					89,000		89,000	
Total Project Budget	141,000	425,000	-	-	300,000	4,589,000	-	4,889,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services							65,000	65,000	325,000
Operations						5,000	22,000	27,000	110,000
New Debt Service		12,000	52,800	52,800	52,800	81,600	522,144	762,144	2,610,720
Total Operating Costs		12,000	52,800	52,800	52,800	86,600	609,144	854,144	3,045,720
<i>Revenues/Funding Source</i>									
Transfer from General Fund	16,000				-	5,000	87,000	92,000	435,000
General Fund - Debt Service		12,000	52,800	52,800	52,800	81,600	522,144	762,144	2,610,720
Future Debt Issuance	125,000	425,000	-		300,000	4,589,000	-	4,889,000	-
Transfer from Lands Legacy									
Total	141,000	437,000	52,800	52,800	352,800	4,675,600	609,144	5,743,144	3,045,720

Project Description/Justification

There is no funding in FY2016-17 for the Soccer Center. The requested funding in FY2018-19 would be for the design services to expand the current soccer center, provide new fields and infrastructure on adjoining property (including two planned artificial turf fields) and planned tennis courts. The requested funds in FY2019-20 is for construction of the expansion including associated parking, irrigation, restrooms/equipment building and stormwater controls.

County Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	<i>Lands Legacy Program Community Services DEAPR</i>		Project Status Starting Date Completion Date						Approved 4/1/2000 Ongoing
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Land/Building	8,410,452					500,000	500,000	1,000,000	2,500,000
Construction/Repairs/Renovations									
Equipment/Furnishings									
Total Project Budget	8,410,452	-	-	-	-	500,000	500,000	1,000,000	2,500,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service		700,800	700,800	700,800	700,800	700,800	700,800	3,504,000	3,504,000
Total Operating Costs		700,800	700,800	700,800	700,800	700,800	700,800	3,504,000	3,504,000
<i>Revenues/Funding Source</i>									
Transfer from General fund	1,110,452								
General Fund - Debt Service		700,800	700,800	700,800	700,800	700,800	700,800	3,504,000	3,504,000
Debt Financing	7,300,000							-	-
Pay-as-you-go funding beginning Year 4						500,000	500,000	1,000,000	2,500,000
Projected Grant Funding									
Total	8,410,452	700,800	700,800	700,800	700,800	1,200,800	1,200,800	4,504,000	6,004,000

Project Description/Justification

The Lands Legacy Program, established in April 2000, is an award-winning, comprehensive program to conserve and protect the County's most critical natural and cultural resources, including prime and threatened farmland; future parklands; natural areas, wildlife habitat and prime forests; watershed stream buffers; and historic and archaeological sites. Farmland conservation and other natural areas conservation also occurs through the related "Conservation Easements" project. Acquisition of the Bingham Township Park site, Mountains to Sea Trail, continued acquisitions for the Upper Eno Nature Preserve, the Jordan Lake Macrosite natural area and funds to augment expansion of Soccer.com Center are among several top anticipated priorities for these current and planned funds. Currently, \$3.7 million is available in this project for those (and other opportunity) purposes. The County has and will continue to aggressively seek to leverage these funds through grants (\$5.2 million to date) and partnership funding.

County Capital Projects
Fiscal Years 2016-21

Project Name	Millhouse Road Park							Project Status	Approved
Functional Service Area	Community Services							Starting Date	7/1/2016
Department	DEAPR							Completion Date	7/1/2020
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building	188,712							-	
Professional Services					300,000			300,000	
Construction/Repairs/Renovations	106,090					6,400,000		6,400,000	-
Equipment/Furnishings								-	
Total Project Budget	294,802	-	-	-	300,000	6,400,000	-	6,700,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services					136,000	136,000	136,000	408,000	680,000
Operations					100,000	100,000	100,000	300,000	500,000
New Debt Service							307,200	307,200	1,536,000
Total Operating Costs			-	-	236,000	236,000	543,200	1,015,200	2,716,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund	76,090				268,000	118,000	118,000	504,000	590,000
General Fund - Debt Service					-	-	307,200	307,200	1,536,000
Transfer from Other Projects	218,712							-	
Future Debt Issuance						3,200,000		3,200,000	-
Possible Town of Chapel Hill funding					268,000	3,318,000	118,000	3,704,000	590,000
Operations/funding from other sources?									
Total	294,802	-	-	-	536,000	6,636,000	543,200	7,715,200	2,716,000

Project Description/Justification

The park project is a Town/County partnership 50-50 split-funding concept with the development of a master plan for the facility and an interlocal agreement. The requested funding in FY2018-19 is for design and engineering services for the collaborative planning effort, followed by construction in FY2019-20. The Millhouse Road Park is a 79-acre site just north of Chapel Hill was acquired in 2004 (69 acres) and 2007 (10 acres) as a future park site. Discussion to date has focused on a soccer field complex for southern Orange County, with some walking trails and other amenities.

County Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	<i>Mountains to Sea Trail Community Services DEAPR</i>						Project Status Starting Date Completion Date	<i>Approved 7/1/2016 2016-2026</i>	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Land/Building			120,000	-	420,000		-	540,000	260,000
Construction/Repairs/Renovations			313,000	-	203,000			516,000	130,000
Equipment/Furnishings			88,000	5,000	70,000		20,000	183,000	60,000
Total Project Budget	-	-	521,000	5,000	693,000	-	20,000	1,239,000	450,000
<i>General Fund Related Operating Costs</i>									
Personnel Services			3,333	10,000	10,000	10,000	10,000	43,333	75,000
Operations			3,334	12,000	14,000	16,000	16,000	61,334	100,000
New Debt Service				14,688	14,688	48,576	48,576	126,528	242,880
Total Operating Costs			6,667	36,688	38,688	74,576	74,576	231,195	417,880
<i>Revenues/Funding Source</i>									
Transfer from General Fund			94,667	27,000	94,000	26,000	46,000	287,667	265,000
Transfer from Other Funds (LL)			120,000					120,000	
General Fund - Debt Service				14,688	14,688	48,576	48,576	126,528	242,880
Grant Funding from State Parks			150,000	-	260,000	-		410,000	180,000
In-Kind Funding from Organizations			10,000	-	10,000			20,000	
Future Debt Issuance			153,000	-	353,000	-		506,000	180,000
Total	-	-	527,667	41,688	731,688	74,576	94,576	1,470,195	867,880

Project Description/Justification

Funding of \$521,000 in FY2016-17 is for acquiring easements, initial trail construction of identified segments, with associated signage and fencing. Some initial segments may need to be located along road rights-of-way. The project reflects further construction of the Mountains-to-Sea Trail during FY2018-19 and beyond, as lands are acquired and segments connected. The NC Mountains-to-Sea Trail, or MST, is a part of the State parks system and would traverse portions of Orange County. (Note: A portion of the MST is also within the Upper Eno Nature Preserve project and is funded in that project).

County Capital Projects
Fiscal Years 2016-21

Project Name	<i>Hollow Rock Nature Park (New Hope Preserve)</i>						Project Status	<i>Approved/Proposed</i>	
Functional Service Area	<i>Community Services</i>						Starting Date	<i>7/12/2013</i>	
Department	<i>DEAPR</i>						Completion Date	<i>7/1/2023</i>	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Land/Building	75,000							-	
Professional Services									
Construction/Repairs/Renovations	287,500	25,000	225,000	10,000				235,000	165,000
Equipment/Furnishings			10,000					10,000	
Total Project Budget	362,500	25,000	235,000	10,000	-	-	-	245,000	165,000
<i>General Fund Related Operating Costs</i>									
Personnel Services			40,000	47,000	47,000	47,000	47,000	228,000	235,000
Operations		5,000	8,000	10,000	12,000	12,000	12,000	54,000	60,000
New Debt Service						-	-	-	-
Total Operating Costs		5,000	48,000	57,000	59,000	59,000	59,000	282,000	295,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund	37,500	30,000	165,500	62,000	59,000	59,000	59,000	404,500	377,500
Funding from Durham County	35,000		117,500	5,000				122,500	82,500
From Other Projects	75,000			-				-	-
Grant Funding	215,000							-	-
Total	362,500	30,000	283,000	67,000	59,000	59,000	59,000	527,000	460,000

Project Description/Justification

Funding of \$235,000 in FY2016-17 is for professional services and construction with a State grant (\$200,000) and a local match from Durham County and Orange County (\$25,000) from prior year funding. The funding request of \$10,000 for FY2017-18 is for deconstruction of the house on the property. The final phase of the project will be completed in future years. The project costs are for planned site facilities (parking, driveway, trails and bridges, kiosks and other low-impact amenities) that would be completed in three phases. Durham County is anticipated to contribute 50% of the cost of these facilities and amenities as per an interlocal agreement between the parties adopted in spring 2015. The New Hope Preserve is a 72-acre owned by Orange County, Durham County and the Town of Chapel Hill. Located within this Preserve is the Hollow Rock Nature Park, which is under construction with hiking trails, wildlife viewing areas and environmental education/signage.

County Capital Projects
Fiscal Years 2016-21

Project Name	Northeast District Park						Project Status		Approved
Functional Service Area	Community Services						Starting Date		7/1/2019
Department	DEAPR						Completion Date		6/30/2021
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Professional Services						350,000		350,000	
Construction/Repairs/Renovations							7,650,000	7,650,000	
Equipment/Furnishings									
Total Project Budget			-	-	-	350,000	7,650,000	8,000,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									610,000
Operations		10,000						-	300,000
New Debt Service									3,672,000
Total Operating Costs		10,000	-	-	-	-	-	-	4,582,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund		10,000	-			350,000		350,000	910,000
General Fund - Debt Service									3,672,000
Future Debt Issuance						-	7,650,000	7,650,000	
Funding from other infrastructure partner									
Total		10,000	-	-	-	350,000	7,650,000	8,000,000	4,582,000

Project Description/Justification

There is no funding for FY2016-17. A Preliminary Concept Plan was prepared by staff that identifies the locations for different types of park activities, including a potential solid waste convenience center and possible emergency services substation and cellular tower within the park. The Northeast District Park is a 142-acre site acquired in late-2007 as the future district park for northern Orange County. The site was acquired with the potential for appropriate co-located county facilities. The property is currently land-banked and leased to a local farmer for cattle grazing pending future construction.

County Capital Projects
Fiscal Years 2016-21

Project Name	River Park, Phase II						Project Status		Approved
Functional Service Area	Community Services						Starting Date		7/1/2015
Department	DEAPR						Completion Date		7/1/2017
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>	50,000	300,000	50,000					50,000	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	50,000	300,000	50,000	-	-	-	-	50,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>			12,000	24,000	24,000	24,000	24,000	108,000	120,000
<i>Operations</i>			8,000	8,000	8,000	8,000	8,000	40,000	40,000
<i>New Debt Service</i>			28,800	28,800	28,800	28,800	28,800	144,000	144,000
<i>Total Operating Costs</i>		-	48,800	60,800	60,800	60,800	60,800	292,000	304,000
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	50,000		70,000	32,000	32,000	32,000	32,000	198,000	160,000
<i>General Fund - Debt Service</i>			28,800	28,800	28,800	28,800	28,800	144,000	144,000
<i>NCDOT/Town of Hillsborough</i>								-	
<i>Future Debt Issuance</i>		300,000						-	
<i>Total</i>	50,000	300,000	98,800	60,800	60,800	60,800	60,800	342,000	304,000

Project Description/Justification

Funding of \$50,000 in FY2016-17 is for signage and stormwater improvements. Funding in FY2015-16 was for the bridge replacement (engineered bridge), a performance shell, trail extensions, benches, and a renovation of the Oconneechee Village replica. River Park is located behind the Courthouse and County East Campus, and is experiencing increased usage due to the Hillsborough Riverwalk and a portion of the MST being located in the park.

County Capital Projects
Fiscal Years 2016-21

Project Name	Twin Creeks Park and Educational Campus Phase II						Project Status	Approved	
Functional Service Area	Community Services						Starting Date	7/1/2009	
Department	DEAPR						Completion Date	7/1/2027	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Land/Building	50,814								
Professional Services						220,000		220,000	220,000
Construction/Repairs/Renovations	1,905,643						3,780,000	3,780,000	3,780,000
Equipment/Furnishings									
Total Project Budget	1,956,457	-	-	-	-	220,000	3,780,000	4,000,000	4,000,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									467,500
Operations									350,000
New Debt Service	57,600	57,600	57,600	57,600	57,600	57,600	78,720	309,120	3,744,000
Total Operating Costs	57,600	57,600	57,600	57,600	57,600	57,600	78,720	309,120	4,561,500
<i>Revenues/Funding Source</i>									
General Government Revenue	277,000							-	817,500
General Fund - Debt Service	57,600	57,600	57,600	57,600	57,600	57,600	78,720	309,120	3,744,000
Future Debt Issuance	1,250,000					220,000	3,780,000	4,000,000	4,000,000
Funding from other infrastructure partner									
Grant Funding NCDOT	429,457								
Total	2,014,057	57,600	57,600	57,600	57,600	277,600	3,858,720	4,309,120	8,561,500

Project Description/Justification

There is no funding in FY2016-17. The funding for design and engineering is requested in FY2019-20, with additional funding requested in FY2020-21 for construction. In addition, county staff will explore the opportunity to construct the main entry in conjunction with the shared roadway property owner of the Ballentine subdivision. The funding to complete the project will be requested in future years. The first phase of the park (Jones Creek Greenway) project was completed in 2011. In FY 2012-13, \$600,000 for road construction was funded and is reflected in prior years funding. Twin Creeks (Moniese Nomp) Park is located along Old NC 86 north of Carrboro and connects to Morris Grove Elementary School (school was part of the overall site).

County Capital Projects
Fiscal Years 2016-21

Project Name	Little River Park, Phase II						Project Status	Proposed	
Functional Service Area	Community Services						Starting Date	7/1/2015	
Department	DEAPR						Completion Date	7/1/2021	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
Professional Services		25,000						-	
Construction/Repairs/Renovations	1,521,720	75,000	100,000				250,000	350,000	
Equipment/Furnishings								-	
Total Project Budget	1,521,720	100,000	100,000	-	-	-	250,000	350,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations				5,000	5,000	5,000	5,000	20,000	50,000
New Debt Service								-	
Total Operating Costs	-	-	-	5,000	5,000	5,000	5,000	20,000	50,000
<i>Revenues/Funding Source</i>									
From General Fund	4,750	50,000	50,000	2,500	2,500	2,500	127,500	185,000	25,000
Contribution from Durham County	338,662	50,000	50,000	2,500	2,500	2,500	127,500	185,000	25,000
Grant Funding	724,000								
Transfer from Payment-In-Lieu	84,514								
Bonds	369,794								
Total	1,521,720	100,000	100,000	5,000	5,000	5,000	255,000	370,000	50,000

Project Description/Justification

Funding of \$100,000 in FY2016-17 is for repaving the park entry road, expand parking, repave the ADA loop trail, and add a new maintenance shed. The requested funding for FY2020-21 is for other improvements including a new playground and new trails. Funding in FY 2015-16 were for the needed infrastructure improvements. In compliance with the Interlocal Agreement, funding includes 50% from Durham County.

County Capital Projects
Fiscal Years 2016-21

Project Name	Fairview Park Access and Parking Improvements						Project Status	New	
Functional Service Area	Community Services						Starting Date	7/1/2015	
Department	DEAPR						Completion Date	6/30/2025	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
Land/Building									1,500,000
Construction/Repairs/Renovations		100,000	325,000					325,000	1,500,000
Equipment/Furnishings									
Total Project Budget	-	100,000	325,000	-	-	-	-	325,000	3,000,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									98,000
Operations									30,000
New Debt Service				31,200	31,200	31,200	31,200	124,800	444,000
Total Operating Costs	-	-	-	31,200	31,200	31,200	31,200	124,800	572,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund		100,000	-					-	128,000
Outside Source - NCDEQ Superfund									1,500,000
General Fund - Debt Service				31,200	31,200	31,200	31,200	124,800	444,000
Future Debt Issuance			325,000					325,000	1,500,000
Total	-	100,000	325,000	31,200	31,200	31,200	31,200	449,800	3,572,000

Project Description/Justification

Funding of \$325,000 in FY2016-17 is for a new access entry and parking lot for Fairview Park. The initial funding of \$100,000 was appropriated in FY2015-16 as a placeholder to conduct necessary surveys, designs and plan approvals from Town of Hillsborough. A funding request for \$3.0 million in future years is for landfill remediation to be funded by the State (via reimbursement), and \$1.5 million in local funds for construction of new park facilities on the former landfill portion of the site.

County Capital Projects
Fiscal Years 2016-21

Project Name	Cedar Grove Community Center						Project Status	Approved	
Functional Service Area	Support Services						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2016	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Construction/Repairs/Renovations	3,786,771							-	
Equipment/Furnishings - Library Kiosk		180,000						-	
<i>Total Project Budget</i>	3,786,771	180,000	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
Personnel Services		14,305	49,801	49,801	49,801	49,801	49,801	249,005	249,005
Operations		41,798	46,270	46,270	46,270	46,270	46,270	231,350	231,350
New Debt Service		301,462	318,742	318,742	318,742	318,742	318,742	1,593,708	1,593,708
<i>Total Operating Costs</i>		357,565	414,813	414,813	414,813	414,813	414,813	2,074,063	2,074,063
<i>Revenues/Funding Source</i>									
General Fund - Debt Service	396,545	301,462	318,742	318,742	318,742	318,742	318,742	1,593,708	1,593,708
Transfer from General Fund		56,103	96,071	96,071	96,071	96,071	96,071	480,355	480,355
Available Project Balance	250,000							-	
Debt Financing	3,140,226	180,000						-	
<i>Total</i>	3,786,771	537,565	414,813	414,813	414,813	414,813	414,813	2,074,063	2,074,063

Project Description/Justification

There is no funding for FY2016-17 for this project. The project will be completed in the spring of 2016. The facility will house the Community Center and areas for bulk equipment and surplus storage for the County. Operations impacts include incremental personnel and utility costs.

County Capital Projects
Fiscal Years 2016-21

Project Name	Historic Rogers Road Neighborhood Community Center						Project Status	Approved	
Functional Service Area	Support Services						Starting Date		
Department	Asset Management Services						Completion Date		
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
Professional Services								-	
Land/Building	650,000								
Construction/Repairs/Renovations		-						-	
Total Project Budget:	650,000	-	-	-	-	-	-	-	-
<i>Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service								-	-
Total Operating Costs			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
From General Fund	650,000								
Chapel Hill Reimbursement (43%)		-		-	-	-	-	-	
Carrboro Reimbursement (14%)		-		-	-	-	-	-	-
General Fund - Debt Service			-	-	-	-	-	-	-
Debt Financing		-	-	-				-	
Total	650,000	-	-	-	-	-	-	-	-
Project Description/Justification									

There is no funding in FY2016-17. The Rogers Road Community Center opened in 2014 and is operated in compliance with an Service Level Agreement (SLA) with the Rogers-Eubanks Neighborhood Association (RENA).

County Capital Projects
Fiscal Years 2016-21

Project Name	Efland-Cheeks Community Center Upfit						Project Status	New	
Functional Service Area	Support Services						Starting Date	7/1/2016	
Department	Asset Management Services/DEAPR						Completion Date	6/30/2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services			35,000					35,000	
Construction/Repairs/Renovations				328,000				328,000	
Equipment/Furnishings				63,000				63,000	
								-	
<i>Total Project Budget</i>	-	-	35,000	391,000	-	-	-	426,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services					27,434	27,434	27,434	82,302	137,170
Operations					39,500	7,500	7,500	54,500	37,500
New Debt Service					37,536	37,536	37,536	112,608	187,680
<i>Total Operating Costs</i>			-	-	104,470	72,470	72,470	249,410	362,350
<i>Revenues/Funding Source</i>									
General Fund - Debt Service				-	37,536	37,536	37,536	112,608	187,680
Transfer from General Fund			35,000		66,934	34,934	34,934	171,802	174,670
Debt Financing				391,000		-		391,000	
								-	
<i>Total</i>	-	-	35,000	391,000	104,470	72,470	72,470	675,410	362,350

Project Description/Justification

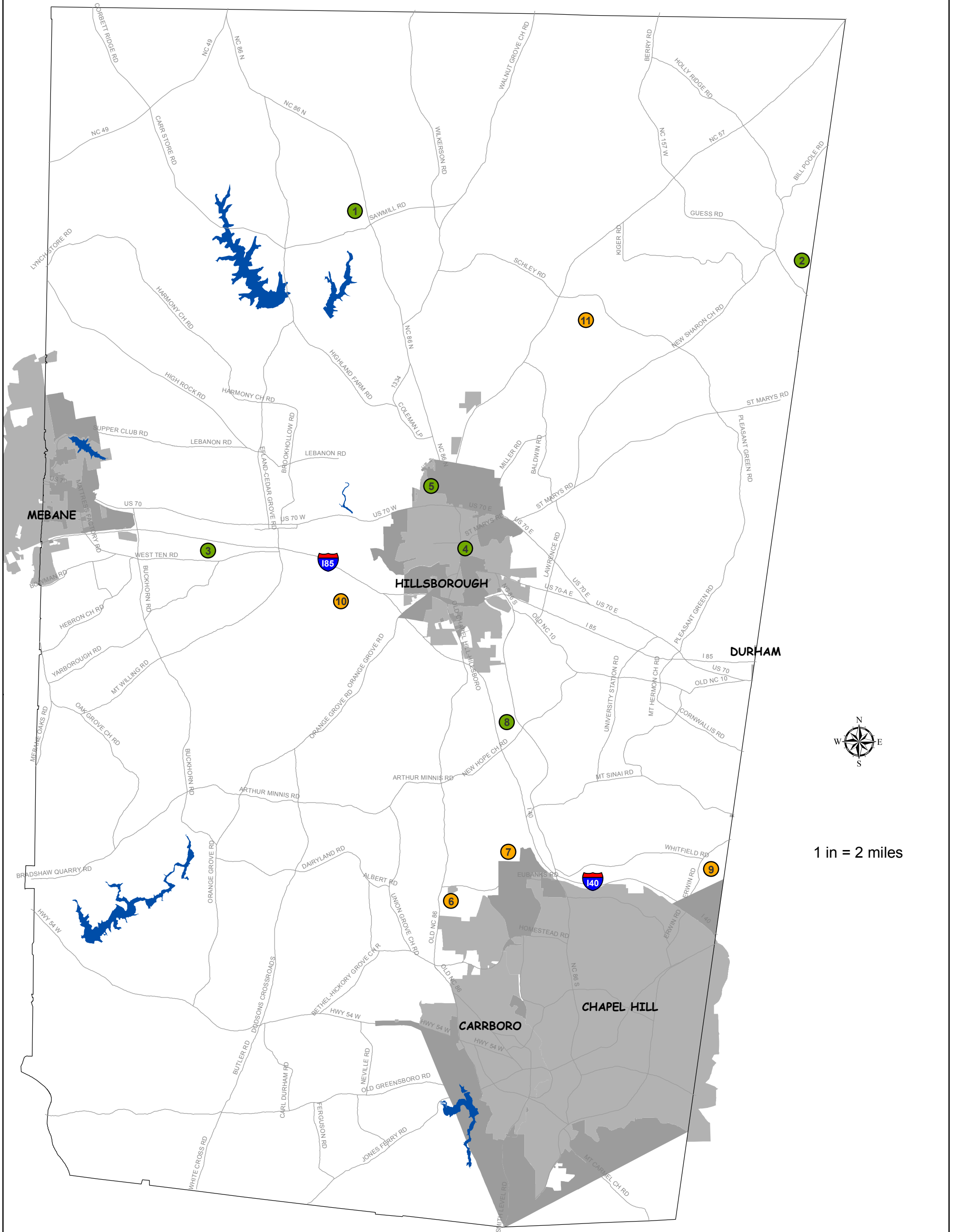
Funding of \$35,000 in FY2016-17 is for design services for interior renovation of the current facility. The FY2017-18 funding request is for renovation and construction, including new equipment and furnishings, as well as area landscaping. During the design process the Community Center Coordinator will facilitate stakeholder input for inclusion in the process.

County Capital Projects
Fiscal Years 2016-21

Project Name	Park and Recreation Facility Renovations, Repairs and Safety Improvements						Project Status	New	
Functional Service Area	Community Services						Starting Date	7/1/2014	
Department	DEAPR						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriation									
Professional Services			28,500	1,500	2,000	2,000	2,000	36,000	
Construction/Repairs/Renovations	210,200	245,000	81,000	125,000	90,000	120,000	98,000	514,000	400,000
Equipment/Furnishings	101,300	55,000	85,500	53,500	88,000	58,000	80,000	365,000	500,000
Total Project Budget	311,500	300,000	195,000	180,000	180,000	180,000	180,000	915,000	900,000
General Fund Related Operating Costs									
Personnel Services								-	
Operations								-	
New Debt Service								-	
Total Operating Costs	-	-	-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund	196,300	300,000	175,000	180,000	180,000	180,000	180,000	895,000	900,000
Transfer from Other Capital Projects	115,200		20,000					20,000	
Capital Projects Fund Balance								-	
Debt Financing								-	
Total	311,500	300,000	195,000	180,000	180,000	180,000	180,000	915,000	900,000
Project Description/Justification									

Funding of \$195,000 in FY2016-17 is for safety, lighting/energy, park infrastructure, signage, preventive maintenance and landscape improvements to parks. Each year, park and recreation equipment and facilities need renovation, repair, replacement and upgrades. This project provides for a scheduled funding source for these needs identified in the 2030 P&R Master Plan process. This allows a schedule of repairs and renovations. that can be planned for in advance. Each year the master list of scheduled projects is reviewed and prioritized, and projects proposed to be funded from this account.

CIP Park Project Locations



Legend

-  Existing Parks
 1. Cedar Grove Park
 2. Little River Regional Park
 3. Soccer.com Center
 4. River Park
 5. Fairview Park
 8. Blackwood Farm Park
-  Future Parks
 6. Twin Creeks (Moniese Nomp) Park
 7. Millhouse Road Park
 9. Hollow Rock Nature Park
 10. Upper Eno Nature Preserves
 11. Northeast District Park
-  Main roads
 Towns
 Municipal ETJs
 Lakes



DEAPR
Map prepared by Land Records/GIS Division
2/28/2013 Update 3/21/2016<OC 220K O:\gis\home\
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Water & Sewer Utilities Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Projects	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Efland/North Buckhorn Sewer Expansion</i>							-	
<i>McGowan Creek Outfall</i>							-	
<i>Buckhorn-Mebane EDD Phase 2</i>							-	
<i>Efland Sewer Flow to Mebane</i>	240,000	-	-	-	-	-	-	
<i>Economic Development Infrastructure</i>	50,000	25,000	25,000	25,000	25,000	25,000	125,000	
<i>Hillsborough EDD</i>	1,000,000	-	380,000	-	-	-	380,000	
<i>Eno EDD</i>	1,050,000	120,000	490,000	-	-	-	610,000	
<i>Buckhorn-Mebane EDD Phase 3 & 4</i>	-	-	-	350,000	2,120,000	-	2,470,000	
Total	2,340,000	145,000	895,000	375,000	2,145,000	25,000	3,585,000	-
General Fund Related Operating Costs								
<i>Personnel Services</i>								
<i>Operations</i>								
<i>New Debt Service</i>	931,511	1,091,511	1,091,511	1,153,911	1,153,911	1,323,511	5,814,355	6,617,555
<i>Total Operating Costs</i>	931,511	1,091,511	1,091,511	1,153,911	1,153,911	1,323,511	5,814,355	6,617,555
Revenues/Funding Source								
<i>Transfer from General Fund</i>	-		-		-		-	
<i>Transfer from Other Projects (30017)</i>							-	
<i>General Fund - Debt Service Payments</i>	224,515	224,515	224,515	224,515	224,515	224,515	1,122,575	1,122,575
<i>Article 46 Sales Tax - Debt Service</i>	706,996	866,996	866,996	929,396	929,396	1,098,996	4,691,780	5,494,980
<i>Reserve Funds - Article 46 Sales Tax</i>							-	
<i>Article 46 Sales Tax Proceeds</i>	340,000	145,000	115,000	375,000	25,000	25,000	685,000	
<i>CDBG Grant</i>							-	
<i>State Revolving Loan Funds</i>							-	
<i>Debt Financing - Article 46 Sales Tax</i>	2,000,000		780,000		2,120,000		2,900,000	-
Total	3,271,511	1,236,511	1,986,511	1,528,911	3,298,911	1,348,511	9,399,355	6,617,555

Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name	Central Efland/North Buckhorn Sewer Expansion						Project Status	Approved	
Functional Service Area	Community Services						Starting Date	7/1/2010	
Department	Planning						Completion Date	6/30/2013	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Services</i>	34,000							-	
<i>Land/Building</i>	59,900							-	
<i>Construction/Repairs/Renovations</i>	3,700,000							-	
<i>Equipment/Furnishings</i>								-	
<i>Total Project Budget</i>	3,793,900	-	-	-	-	-	-	-	-
<i>Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>	-	148,798	148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>Total Operating Costs</i>	-	148,798	148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>Revenues/Funding Source</i>									
<i>Transfers from General Fund</i>	93,601							-	-
<i>General Fund - Debt Service</i>	-	148,798	148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>EPA Special Appropriations Grant</i>	1,348,400							-	
<i>State Revolving Loan Funds</i>	2,351,899							-	
<i>Debt Financing</i>								-	
<i>Total</i>	3,793,900	148,798	148,798	148,798	148,798	148,798	148,798	743,990	743,990

Project Description/Justification

There is no funding in FY2016-17 for the Central Efland/North Buckhorn Sewer Expansion project. This project is included to reflect ongoing debt service associated with this project. The Central Efland portion of this project provided sewer service availability to the majority of those properties that requested service 25 years ago. The Northern Buckhorn project is an extension of the City of Mebane's sewer system and serves residents in the area along Buckhorn Road between the Interstate and the railroad tracks. This portion of the project was made possible by EPA Special Appropriations Grants and the DENR State Revolving Loan Fund.

Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name	McGowan Creek Outfall						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	8/1/2012	
Department	Planning						Completion Date	8/1/2014	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
<i>Professional Design Services</i>	94,200							-	
<i>Land/Building</i>	40,000							-	
<i>Construction/Repairs/Renovations</i>	1,120,387							-	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	1,254,587	-	-	-	-	-	-	-	
<i>Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>		75,717	75,717	75,717	75,717	75,717	75,717	378,585	378,585
<i>Total Operating Costs</i>		75,717	75,717	75,717	75,717	75,717	75,717	378,585	378,585
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>		75,717	75,717	75,717	75,717	75,717	75,717	378,585	378,585
<i>Debt Financing (SRF funds)</i>	1,196,773							-	
<i>Article 46 Sales Tax Proceeds</i>	57,814								
<i>Total</i>	1,254,587	75,717	75,717	75,717	75,717	75,717	75,717	378,585	378,585

Project Description/Justification

There is no funding in FY2016-17 for the McGowan Creek Outfall project. This project is included to reflect ongoing debt service associated with this project. The McGowan Creek Pump Station (MCPS) was the main pump station of the Efland Sewer System. The construction-phase for the Central Efland-2/North Buckhorn sewer expansion included installing a new gravity outfall between the MCPS and the Brookhollow sewer lift station located on Brookhollow Road. The work to prepare the Brookhollow lift station to receive this outfall was completed in March 2013. The County received approval from NCDENR for Clean Water State Revolving Fund (SRF) Loan funds in the amount of \$1,196,773 for this project. The amount shown above represents the final project costs. This project facilitates the eventual transfer of the Efland Sewer system to the City of Mebane.

Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name	<i>Buckhorn EDD Water and Sewer</i>						Project Status		<i>Approved</i>
Functional Service Area	<i>Community Services</i>						Starting Date		<i>12/1/2010</i>
Department	<i>Planning</i>						Completion Date		<i>9/30/2014</i>
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Services</i>	439,500								
<i>Land/Building</i>	35,500								
<i>Construction/Repairs/Renovations</i>	4,072,562							-	
<i>Contingency</i>	521,500								
<i>Total Project Budget</i>	5,069,062	-	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>	340,484	340,484	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
<i>Total Operating Costs</i>	340,484	340,484	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	335,500							-	
<i>Article 46 Sales Tax Proceeds</i>	477,516								
<i>Article 46 Sales Tax - Debt Service</i>	340,484	340,484	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
<i>Debt Financing - Article 46 Sales Tax</i>	4,256,046							-	
<i>Total</i>	5,409,546	340,484	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418

Project Description/Justification

There is no funding in FY2016-17 for the Buckhorn Economic Development District (EDD) Water and Sewer project. This project is included to reflect ongoing debt service associated with this project. The approximately 400 acre area has been designated an Economic Development District. The construction of water and sewer infrastructure in this EDD will facilitate development in the area. The construction bids were received in early October 2012 and completed in summer of 2014.

Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name	<i>Buckhorn EDD Extension (Efland Sewer to Mebane)</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community Services</i>						Starting Date	<i>7/1/2012</i>	
Department	<i>Planning</i>						Completion Date	<i>9/30/2017</i>	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
Professional Design Services	393,000	10,000						-	
Land/Building	40,000							-	
Construction/Repairs/Renovations	4,300,000							-	
Project Management		230,000						-	
Equipment/Furnishings									
Total Project Budget	4,733,000	240,000	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service	22,512	366,512	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560
Total Operating Costs	22,512	366,512	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560
<i>Revenues/Funding Source</i>									
Transfer from General Fund	151,600							-	
Article 46 Sales Tax - Debt Service	22,512	366,512	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560
Article 46 Sales Tax Proceeds	-	240,000						-	
Debt Financing - Article 46 Sales Tax	4,581,400							-	
Total	4,755,512	606,512	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560

Project Description/Justification

There is no funding in FY2016-17 for the Buckhorn Economic Development District (EDD) Extension (Efland Sewer to Mebane) project. This project is included to reflect ongoing debt service associated with this project. Currently, the wastewater collected by the Efland sewer system is pumped 3 1/2 miles east to the Town of Hillsborough via a 10" force main. This project would construct the infrastructure necessary to send the wastewater collected by the existing system. The strategy for operation and maintenance of the system will comply with the Interlocal Agreement with the Cith of Mebane. This project would also construct the force main between the existing Gravelly Hill Pump station and Rock Quarry road which will eventually allow the Gravelly Hill PS (Buckhorn EDD) to be upgraded. The cost estimates have been revised based on preliminary design data and recent bid prices on related projects. Bid award is targeted for Spring of 2016 with construction concluding by summer of 2017.

Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name	Economic Development Infrastructure						Project Status	Approved	
Functional Service Area	Community Services						Starting Date	10/15/2013	
Department	Planning						Completion Date	Ongoing	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
Appropriation									
Professional Design Services	265,000	15,000						-	
Acquisition-EDD right-of-way access	45,000	15,000	25,000	25,000	25,000	25,000	25,000	125,000	
Construction/Repairs/Renovations	790,000	20,000						-	
Equipment/Furnishings									
Total Project Budget	1,100,000	50,000	25,000	25,000	25,000	25,000	25,000	125,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Article 46 Sales Tax Proceeds	350,000	50,000	25,000	25,000	25,000	25,000	25,000	125,000	
CDBG Grant Funding	750,000								
Total	1,100,000	50,000	25,000	25,000	25,000	25,000	25,000	125,000	-

Project Description/Justification

Funding of \$25,000 in FY2016-17 is for right-of-way access to support potential rail access project areas. (See map included in this section). In this 300+ acre area (3-mile long corridor), only one rail crossing for non-residential use exists from this area to US 70. This proposed new right-of-way would connect to Buckhorn Road, possibly opposite Industrial Drive to give more direct access to the interstate. The funding in Prior Years (FY 2013-14) reflects the development of the Morinaga Candy Company site. This project was funded by state and CDBG grants in addition to Article 46 Sales Tax Revenue. The project consisted of design for extension of water, sewer and roadway infrastructure to the site from surrounding existing utility system and construction of the water and sewer extension. NC Department of Transportation paid for the construction of the road extension onto the property. The Morinaga site was connected to the sewer line that was constructed as part of the Buckhorn Mebane EDD project and is operated and maintained by the City of Mebane in compliance with the interlocal agreement

Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	<i>Hillsborough EDD Community Services Planning</i>		Project Status Starting Date Completion Date					<i>Approved 7/1/2016 6/30/2018</i>	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Professional Design Services	100,000			90,000				90,000	
Land/Building	50,000							-	
Construction/Repairs/Renovations	-	1,000,000		290,000				290,000	-
Equipment/Furnishings									
Total Project Budget	150,000	1,000,000	-	380,000	-	-	-	380,000	-
<i>Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service			80,000	80,000	103,200	103,200	103,200	469,600	516,000
Total Operating Costs			80,000	80,000	103,200	103,200	103,200	469,600	516,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund						-		-	
Article 46 Sales Tax - Debt Service			80,000	80,000	103,200	103,200	103,200	469,600	516,000
Article 46 Sales Tax Proceeds	150,000			90,000				90,000	
Debt Financing - Article 46 Sales Tax		1,000,000		290,000				290,000	-
Total	150,000	1,000,000	80,000	460,000	103,200	103,200	103,200	849,600	516,000

Project Description/Justification

There is no funding in FY2016-17 for the Hillsborough Economic Development District (EDD). The \$380,000 funding request in the FY2017-18 are additional funds needed for the project based on the revised scope and cost estimate. The prior year funding would be included with the requested funds. Also, the County with the Town of Hillsborough will develop a Utility Service Agreement prior to beginning the project. The 400 acre area of the County has been designated an Economic Development District. The design and construction of water and sewer infrastructure in this EDD will facilitate development in the area. The design of water and sewer infrastructure would be done in conjunction with the Town of Hillsborough. (See map included in this section)

Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	Eno EDD Community Services Planning		Project Status Starting Date Completion Date					Approved 12/1/2012 4/30/2018	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Professional Design Services	265,000		110,000					110,000	
Land/Building	-	50,000	10,000					10,000	
Construction/Repairs/Renovations	-	1,000,000		400,000				400,000	
Project Management				90,000				90,000	
Total Project Budget	265,000	1,050,000	120,000	490,000	-	-	-	610,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service			80,000	80,000	119,200	119,200	119,200	517,600	596,000
Total Operating Costs			80,000	80,000	119,200	119,200	119,200	517,600	596,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund	200,000			-				-	
Article 46 Sales Tax Proceeds	65,000	50,000	120,000	-				120,000	
Article 46 Sales Tax - Debt Service		-	80,000	80,000	119,200	119,200	119,200	517,600	596,000
Debt Financing - Article 46 Sales Tax	-	1,000,000		490,000				490,000	
Total	265,000	1,050,000	200,000	570,000	119,200	119,200	119,200	1,127,600	596,000

Project Description/Justification

Funding of \$120,000 in FY2016-17 for the Eno Economic Development District (EDD) project is for the design and possible easement acquisitions, and the \$490,000 funding request in FY 2017-18 is for construction of the utility infrastructure. This 800 acre area of the County has been designated an Economic Development District. The design and construction of water and sewer infrastructure in this EDD will facilitate development in the area. (See map included in this section). There is an agreement between Orange County and the City of Durham, for Durham to provide water and sewer service to this area. The county and the city will collaboratively supervise the design and construction of the utility infrastructure. However, results of an engineering study revealed downstream sewage capacity constraints that must be resolved before the sewer system can be extended. Durham has issued an RFP to begin the process of removing these constraints, but expects this will take up to three years of design and construction.

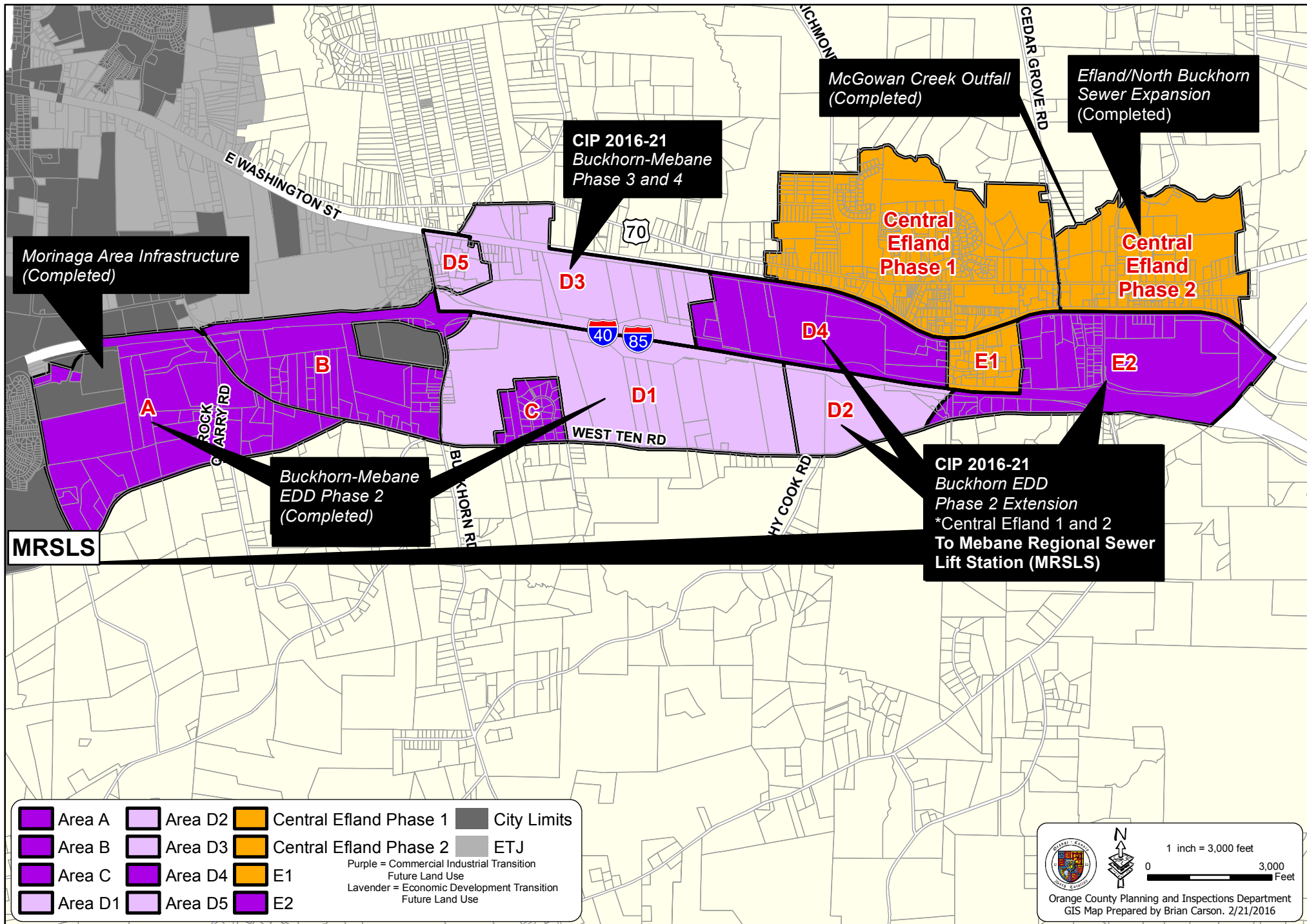
Water & Sewer Utilities Capital Projects
Fiscal Years 2016-21

Project Name	<i>Buckhorn-Mebane EDD Phase 3 & 4 Water and Sewer</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community Services</i>						Starting Date	<i>8/1/2017</i>	
Department	<i>Planning</i>						Completion Date	<i>12/31/2019</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services		-			200,000	120,000		320,000	
Land/Building		-			150,000			150,000	
Construction/Repairs/Renovations			-			2,000,000		2,000,000	
Equipment/Furnishings									
Total Project Budget		-	-	-	350,000	2,120,000	-	2,470,000	
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service							169,600	169,600	848,000
Total Operating Costs			-	-	-	-	169,600	169,600	848,000
<i>Revenues/Funding Source</i>									
Article 46 Sales Tax Proceeds	-		-		350,000			350,000	
Article 46 Sales Tax - Debt Service				-	-		169,600	169,600	848,000
Debt Financing - Article 46 Sales Tax			-			2,120,000		2,120,000	
Total	-		-	-	350,000	2,120,000	169,600	2,639,600	848,000

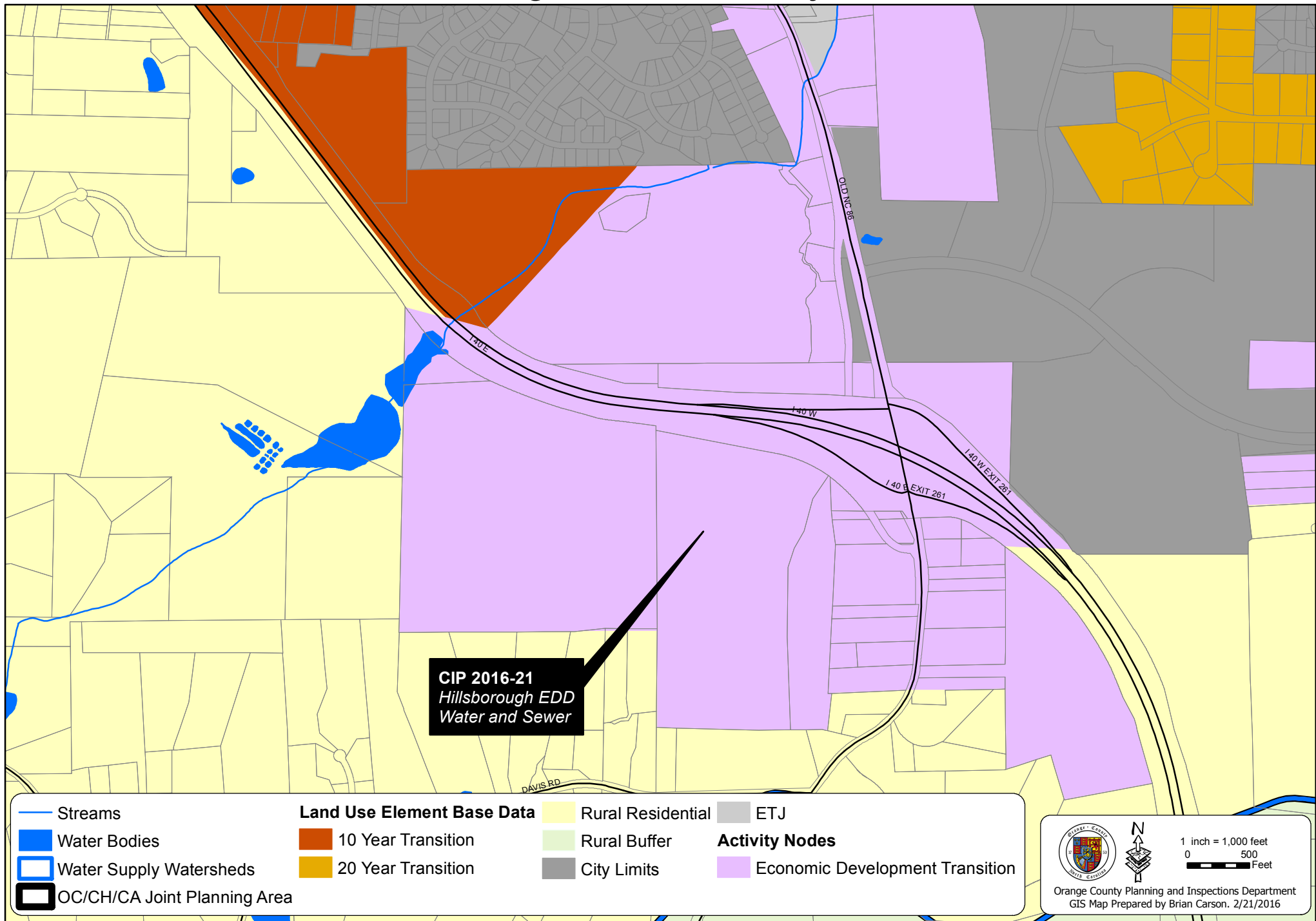
Project Description/Justification

There is no funding in FY2016-17 for the Buckhorn-Mebane Economic Development District (EDD) Water and Sewer project. The \$350,000 funding request in FY2018-19, followed by the \$2,120,000 funding request in FY2019-20 is for a gravity sewer connection to the Phase 2 infrastructure which was completed in 2014. The specific timing of the funding of the project will be based on the demand for economic development activity in the area. This 350 acre area of the County has been designated an Economic Development District. The design and construction of water and sewer infrastructure in this EDD will facilitate development in the area. This project estimated cost is based on approximately 10,000 feet of gravity sewer which branches off from the Phase 2 infrastructure to serve area D3 and D4 (see map included in this section), two highway bores, and one new sewer pump station to replace the existing Gravelly Hill pump station.

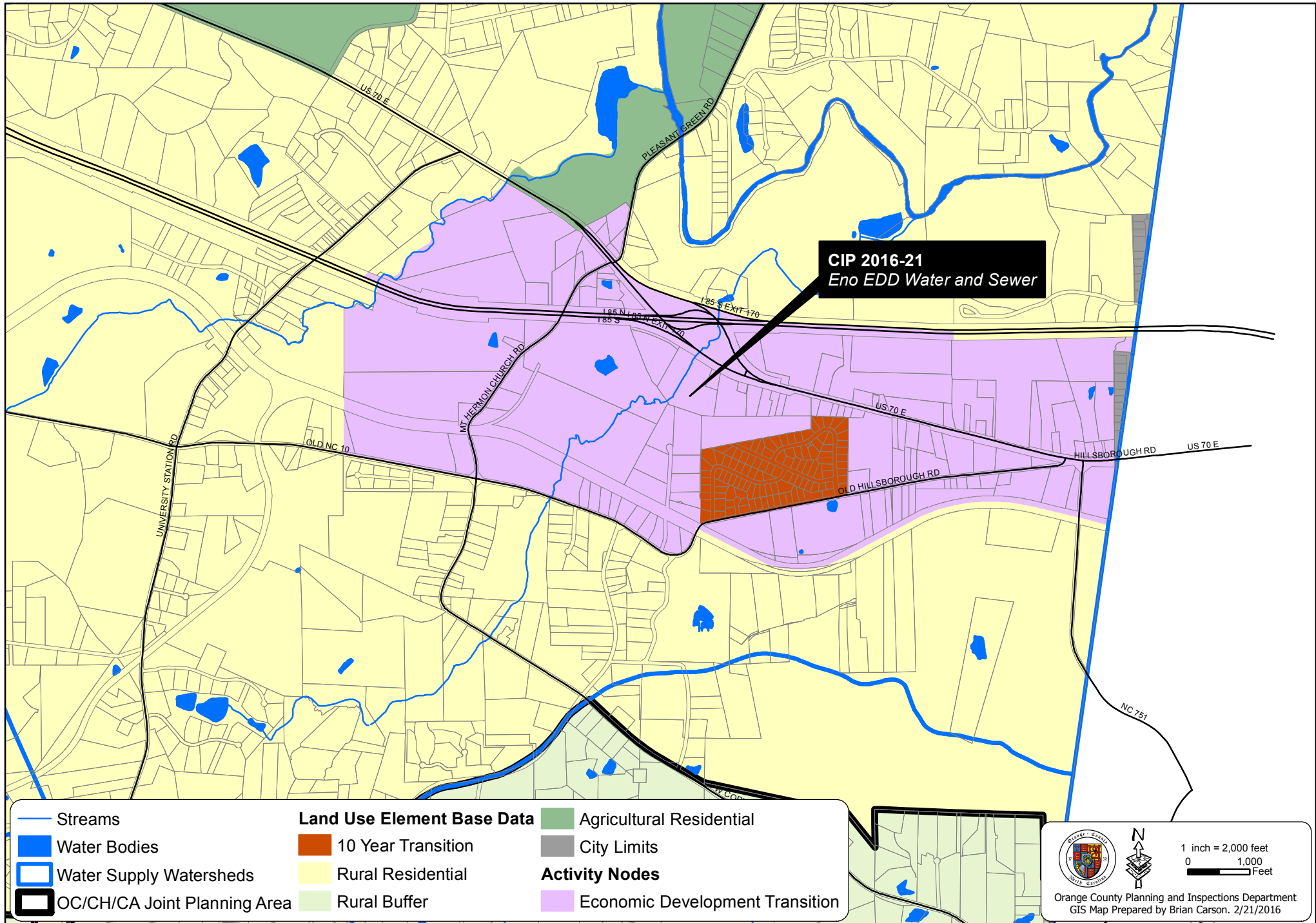
Efland/Buckhorn/Mebane Capital Projects



Hillsborough EDD CIP Project Area



Eno EDD CIP Project Area



Solid Waste Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Projects	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Environmental Support</i>		-	116,484	-	-	-	116,484	
<i>Sanitation - Equipment</i>		217,285	155,478	251,790	359,832		984,385	745,126
<i>Recycling - Vehicles and Equipment</i>	1,152,384	345,432		552,189	825,886	807,473	2,530,980	4,147,570
<i>Eubanks Road Convenience Center</i>							-	
<i>High Rock Road Convenience Center</i>			804,784				804,784	
<i>Ferguson Road Convenience Center</i>					904,255		904,255	
<i>Bradshaw Quarry Convenience Center</i>							-	1,016,021
<i>Roll-Card Distribution/Maintenance Bldg</i>	165,000						-	
<i>Landfill - C & D Equipment</i>				318,542			318,542	
<i>Alternative Waste Disposal</i>		100,000					100,000	
Total	1,317,384	662,717	1,076,746	1,122,521	2,089,973	807,473	5,759,430	5,908,717
Solid Waste Fund Related Operating Costs								
<i>Personnel Services</i>		39,429	71,480	72,153	72,832	73,519	329,413	371,059
<i>Operations</i>	44,000	32,405	83,773	33,852	43,346	36,956	230,332	186,781
<i>New Debt Service</i>	384,269	497,376	629,063	755,250	998,792	1,331,531	4,212,012	6,709,939
Total Operating Costs	428,269	569,210	784,316	861,255	1,114,970	1,442,006	4,771,757	7,267,779
Revenues/Funding Source								
<i>Solid Waste - Debt Service</i>	384,269	497,376	629,063	755,250	998,792	1,331,531	4,212,012	6,709,939
<i>Solid Waste Funds</i>	640,543	71,834	260,225	106,005	234,124	110,475	782,663	690,364
<i>Debt Financing</i>	720,841	662,717	971,774	1,122,521	1,972,027	807,473	5,536,512	5,776,193
<i>Grant</i>							-	
Total	1,745,653	1,231,927	1,861,062	1,983,776	3,204,943	2,249,479	10,531,187	13,176,496

Solid Waste/Landfill Fund is a self supporting Proprietary Fund that is used to account for revenues and expenses related to the provision of solid waste disposal and recycling activities for the residents of Orange County.

Solid Waste - Environmental Support
Fiscal Years 2016-21

Project Name	<i>Environmental Support - Equipment Replacement</i>						Project Status	<i>n/a</i>	
Functional Service Area	<i>Environmental Support</i>						Starting Date		
Department	<i>Solid Waste Management</i>						Completion Date		
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations									
Equipment/Furnishings				116,484				116,484	172,048
Total Project Budget	-	-	-	116,484	-	-	-	116,484	172,048
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service					25,272	25,272	25,272	75,816	50,544
Total Operating Costs	-	-	-	-	25,272	25,272	25,272	75,816	50,544
<i>Revenues/Funding Source</i>									
Solid Waste Funds - Debt Service			-	-	25,272	25,272	25,272	75,816	50,544
Debt Financing				116,484				116,484	172,048
Total	-	-	-	116,484	25,272	25,272	25,272	192,300	222,592

Project Description/Justification

Year 1, 2016-2017

Year 2, 2017-2018 Replace Large Service truck \$ 116,484 Deferred purchase of Large Service Truck from FY 2016/17 due to condition of vehicle

Year 3, 2018-2019

Year 4, 2019-2020

Year 5, 2020-2021

Year 6-10 \$ 172,048

2025-2026 Repalce Large Service Truck \$172,048

Solid Waste - Recycling Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	Vehicle and Equipment Replacement/ Cart Purchase Recycling Operations Solid Waste Management						Project Status Starting Date Completion Date	Active	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations									
Equipment/Furnishings	2,953,163	1,152,384	345,432	-	552,189	825,886	807,473	2,530,980	4,147,570
Total Project Budget	2,953,163	1,152,384	345,432	-	552,189	825,886	807,473	2,530,980	4,147,570
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service		111,384	208,651	283,596	283,596	403,399	582,583	1,761,825	2,705,212
Total Operating Costs		111,384	208,651	283,596	283,596	403,399	582,583	1,761,825	2,705,212
<i>Revenues/Funding Source</i>									
Solid Waste Funds	1,488,194	596,543		-				-	
Debt Financing	1,181,544	555,841	345,432		552,189	825,886	807,473	2,530,980	4,147,570
Solid Waste - Debt Service		111,384	208,651	283,596	283,596	403,399	582,583	1,761,825	2,705,212
Grant	283,425								
Total	2,953,163	1,263,768	554,083	283,596	835,785	1,229,285	1,390,056	4,292,805	6,852,782

Project Description/Justification

Current Year (FY 2015-16)

Replace Front End Loader (1776) \$ 286,453

Replace Rural Curbside Recycling Truck (1639) \$ 321,841

Purchase New rural Curbside Recycling Truck \$ 310,090

Buy an additional 4,000 rural carts (\$58.50/ea) \$ 234,000

Year 1 (FY 2016-17)

Replace Rubber Tire Loader (Processing Pad) \$ 128,197

Replace Roll-off Truck (1681) \$ 217,235

Year 2 (FY 2017-18)

No equipment/vehicles over \$100,000 planned to be purchased.

Year 3 (FY 2018-19)

Replace Multi-Family Truck (897) \$ 242,059

Replace Front End Loader (1781) \$ 310,130

Year 4 (FY 2019-20)

Replace Road Tractor (846) \$ 134,334

Replace (2) Rural Curbside Recycling Trucks (923 & 924) \$ 691,552

Year 5 (FY 2020-21)

Replace Roll-off Truck (1779) \$ 241,062

Replace Govt. Bldg. Collections Truck \$ 119,526

Replace Road Tractor (887) \$ 135,334

Replace Commercial Recycling Truck (942) \$ 311,551

Year 6-10

2021-22 - Replace Cat Wheel Loader \$ 125,604

2021-22 Replace Cat Track Loader \$ 216,326

2021-22 Replace (2) Curbside Recycling Trks \$ 846,848 1188778

2022-23 Replace Roll-off Truck \$ 237,534

2022-23 Replace Front End Loader Truck \$ 317,919 \$ 555,453

2024-25 Replace Multi-Family Truck \$ 256,951

2024-25 Replace Rubber Tire Loader \$ 175,446 \$ 432,397

2025-26 Replace Grinder \$ 700,000

2025-26 Replace Front End Loader Truck \$ 344,196

2025-26 Replace (2) Curbside Recycling Trks \$ 926,746

**Solid Waste Projects
Fiscal Years 2016-21**

Project Name	Equipment Replacement						Project Status	n/a	
Functional Service Area	Landfill/Construction and Demolition						Starting Date		
Department	Solid Waste Management/Landfill Division						Completion Date		
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations								-	
Equipment/Furnishings					318,542			318,542	514,430
<i>Total Project Budget:</i>	-	-	-	-	318,542	-	-	318,542	514,430
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service						69,111	69,111	138,222	513,907
<i>Total Operating Costs</i>	-	-	-	-	-	69,111	69,111	138,222	513,907
<i>Revenues/Funding Source</i>									
Solid Waste Funds					-			-	
Debt Financing					318,542			318,542	514,430
Solid Waste Fund - Debt Service						69,111	69,111	138,222	513,907
Grant Funds								-	
<i>Total</i>	-	-	-	-	318,542	69,111	69,111	456,764	1,028,337

Project Description/Justification

Rebuild Compactor
Year 2, 2017-2018
Year 3, 2018-2019 Rebuild Compactor \$ 318,542
Year 4, 2019-2020
Year 5, 2020-2021

Years 6-10 \$ 514,430
2021-22 D-6 Dozer Rebuild \$112,889
2022-23 Cat 325D Rebuild \$106,586
2025-26 Cat 730 Rebuild \$294,955

**Solid Waste Projects
Fiscal Years 2016-21**

Project Name	Roll-Card Distribution and Maintenance Building						Project Status	Approved	
Functional Service Area	Recycling Operations						Starting Date	12/1/2015	
Department	Solid Waste Management/Recycling Division						Completion Date	3/1/2016	
	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Land/Building								-	
Professional Services								-	
Construction/Repairs/Renovations		165,000						-	
Equipment/Furnishings								-	
Total Project Budget:	-	165,000	-	-	-	-	-	-	-
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services			-	-	-				
Operations			200	200	200	250	250	1,100	1,250
New Debt Service			15,840	15,840	15,840	15,840	15,840	79,200	79,200
Total Operating Costs	-	-	16,040	16,040	16,040	16,090	16,090	80,300	80,450
<i>Revenues/Funding Source</i>									
Solid Waste Funds			200	200	200	250	250	1,100	1,250
Debt Financing		165,000						-	
Solid Waste Fund - Debt Service			15,840	15,840	15,840	15,840	15,840	79,200	79,200
Grant Funds								-	
Total	-	165,000	16,040	16,040	16,040	16,090	16,090	80,300	80,450

Project Description/Justification

Current Year:

FY 2015-16: Recycling Roll-Card Distribution and Maintenance Building (\$165,000)

Facility will house stock of roll carts maintained for the urban and rural curbside programs, commercial and government building collections, and other services utilizing roll carts. The building will also store parts for and service as the shop where roll cart repairs are performed. Electricity costs of <\$200/year are more than offset by labor savings of cleaning roll carts prior to distribution, resulting from current outdoor storage.

Solid Waste - Sanitation Projects
Fiscal Years 2016-21

Project Name Functional Service Area Department	Vehicle/Equipment Replacement Sanitation Solid Waste Management		Project Status Starting Date Completion Date					Active	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations								-	-
Equipment/Furnishings	692,668		217,285	155,478	251,790	359,832		984,385	745,126
Total Project Budget	692,668	-	217,285	155,478	251,790	359,832	-	984,385	745,126
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services	-		-	-	-	-	-	-	-
Operations	-		-	-	-	-	-	-	-
New Debt Service				47,142	80,875	135,503	213,572	477,092	845,153
Total Operating Costs	-	-	-	47,142	80,875	135,503	213,572	477,092	845,153
<i>Revenues/Funding Source</i>									
Solid Waste Funds	662,668						-	-	
Solid Waste - Debt Service				47,142	80,875	135,503	213,572	477,092	845,153
Debt Financing			217,285	155,478	251,790	359,832		984,385	745,126
Grant	30,000							-	-
Total	692,668	-	217,285	202,620	332,665	495,335	213,572	1,461,477	1,590,279

Project Description/Justification

Year 1

FY 2016-17 Replacement of Front End Loader #780, a 2009 Peterbilt with over 88,000 current miles. The Front End Loader is being replaced with a Hook Lift Truck with a lower cost of \$217,285 for an estimated savings of \$93,552. The change to a Hook Lift Truck is a result of the previously completed Walnut Grove Church Road Waste & Recycling Center and the pending Eubanks Road improvements, which converted to roll-off containers rather than front-end loader dumpster containers.

217,285

Year 2

FY 2017-18 Replacement of Tandem Dump Truck #679, a 2005 Sterling, used to haul and spread stone as well, haul equipment and used for other miscellaneous projects.

155,478

Year 3

FY 2018-19 Replacement of Hook Lift Truck #844, a 2012 International.

251,790

Year 4

FY 2019-20 Replacement of Front End Loader 881, 2013 Peterbilt.

359,832

Year 5

FY 2020-21 No capital vehicle replacements scheduled

0

Years 6-10

745,126

Year 6 FY 2021-22 No capital vehicle replacements scheduled

0

Year 7 FY 2022-23 Replacement of a 2015 Front End Loader

390,832

Year 8 FY 2023-24 No capital vehicle replacements scheduled

0

Year 9 FY 2024-25 No capital vehicle replacements scheduled

0

Year 10 FY 2025-26 Replacement of Hook Lift vehicle

354,294

Solid Waste Projects
Fiscal Years 2016-21

Project Name	Bradshaw Quarry Road Waste & Recycling Center						Project Status	Tentative	
Functional Service Area	Sanitation						Starting Date	Fall 2021	
Department	Solid Waste Management						Completion Date	3/1/2022	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10
<i>Appropriation</i>									
<i>Land/Building</i>								-	
<i>Professional Services</i>								-	132,524
<i>Construction/Repairs/Renovations</i>								-	883,497
<i>Equipment/Furnishings</i>								-	
<i>Total Project Budget:</i>	-	-	-	-	-	-	-	-	1,016,021
<i>Solid Waste Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									390,152
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	390,152
<i>Revenues/Funding Source</i>									
<i>Solid Waste Funds</i>								-	132,524
<i>Debt Financing</i>				-				-	883,497
<i>Solid Waste Fund - Debt Service</i>				-	-	-	-	-	390,152
<i>Grant Funds</i>								-	
<i>Total</i>	-	-	-	-	-	-	-	-	1,406,173

Project Description/Justification

Year 6 to Year 10

\$1,016,021

FY 2021-22: Improvements (Bradshaw Quarry Road Waste & Recycling Center) - includes the modernization of the Bradshaw Quarry Road Center into a Neighborhood Center (\$883,497). This Center is located on leased property with a month-to-month term. This site is incapable of hosting a Neighborhood Center due to its size and expansion limitations. Staff will require discussions with the BOCC to determine how to proceed, including potentially seeking another location for this Neighborhood Center. Cost shown reflects consistent estimates based on other planned Neighborhood Centers, inflated 6% annually.

Solid Waste Projects
Fiscal Years 2016-21

Project Name	Ferguson Road Waste & Recycling Center						Project Status	Pending	
Functional Service Area	Sanitation						Starting Date	Fall 2019	
Department	Solid Waste Management						Completion Date	3/1/2020	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services						117,946		117,946	
Construction/Repairs/Renovations						786,309		786,309	
Equipment/Furnishings								-	
Total Project Budget:	-	-	-	-	-	904,255	-	904,255	-
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services									
Operations						9,190	2,800	11,990	15,000
New Debt Service							75,486	75,486	377,428
Total Operating Costs	-	-	-	-	-	9,190	78,286	87,476	392,428
<i>Revenues/Funding Source</i>									
Solid Waste Funds						127,136	2,800	129,936	15,000
Debt Financing						786,309		786,309	
Solid Waste Fund - Debt Service							75,486	75,486	377,428
Grant Funds								-	
Total	-	-	-	-	-	913,445	78,286	991,731	392,428

Project Description/Justification

Year 4

FY 2019-20: SWCC Improvements (Ferguson Road Waste & Recycling Center) - includes the modernization of the Ferguson Road Center into a Neighborhood Center (\$786,309). Due to a number of exigencies, staff has not conducted a more detailed site assessment or developed a detailed site plan that would allow for a more complete project cost estimate. It is estimated that the cost for Ferguson Road Center would be very similar to the High Rock Road Center budget estimate, escalated 6%. It is staffs intention to perform a more complete site assessment and site plan development over the next few months to develop a more accurate and reliable project budget that can be considered by the BOCC. Above projections project a March 1, 2020 opening. No new staff are recommended. First year operating costs include relocation and installation of security cameras, septic pump & haul and electricity costs. Subsequent year operating costs include electrical costs and septic pump & hauling costs. Operational efficiencies due to more efficient hauling resulting from use of compactors and the differing array of services offered at Neighborhood Centers provide for an estimated average annual savings of \$25,000. Additionally, fully enclosed waste compactors will not contain the water logged, heavier materials resulting from the current open-topped dumpsters becoming rain soaked and the associated increased tipping fee costs.

There is some uncertainty as to whether this county owned 1.97 acre parcel would be permissible due to watershed protection standards limiting impervious surfaces beyond 10% of total area. As it stands now, approximately 72% of the site is considered to be impervious. Solid Waste and Planning staff are continuing discussions to determine how this development may occur and what flexibility the BOCC may have in this regard.

**Solid Waste Projects
Fiscal Years 2016-21**

Project Name	High Rock Road Waste & Recycling Center Center							Project Status	Active
Functional Service Area	Sanitation							Starting Date	Fall 2017
Department	Solid Waste Management							Completion Date	3/1/2018
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services				104,972				104,972	
Construction/Repairs/Renovations				699,812				699,812	
Equipment/Furnishings								-	
Total Project Budget:	-	-	-	804,784	-	-	-	804,784	-
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services									
Operations				50,765	780	840	840	53,225	4,200
New Debt Service					67,182	67,182	67,182	201,546	335,910
Total Operating Costs	-	-	-	50,765	67,962	68,022	68,022	254,771	340,110
<i>Revenues/Funding Source</i>									
Solid Waste Funds				155,737	780	840	840	158,197	4,200
Debt Financing				699,812				699,812	
Solid Waste Fund - Debt Service				-	67,182	67,182	67,182	201,546	335,910
Grant Funds								-	
Total	-	-	-	855,549	67,962	68,022	68,022	1,059,555	340,110

Project Description/Justification

Year 2

FY 2017-18: Improvements (High Rock Road Waste and Recycling Center) - includes the modernization of the High Rock Road Center into a Neighborhood Center (\$699,812). Costs have been revised and updated and site is projected to open March 1, 2018. As a Neighborhood Center, services will be modified as larger bulky materials, metal, yard waste, tires, clean wood, and white goods will no longer be accepted. Smaller bulky materials which will fit into the household waste compactor will continue to be accepted. The salvage shed, waste oil, oil filters, wet & dry cell batteries and electronics will also remain. Plastic film, textiles, cooking oil and food waste recycling programs will be added.

The High Rock Road Center is located on leased property and planned site improvements will continue to be coordinated with the property owner. The first term of the 2012 lease will end on July 1, 2022, with an automatic renewal of an additional term of ten (10) years. Thereafter, the County has the right of extending the lease for three (3) additional consecutive five (5) year terms provided that the Owner does not exercise its option to terminate the lease. Operating costs increases for FY-17-18 will be an estimated \$50,765 that includes electricity costs, relocation and installation of security cameras and establishment of a temporary site during construction; no new staff is required. Additional operating costs for subsequent years are estimated to be less than \$1,000 annually for electricity. Annual estimated operational savings of 25,000-\$30,000 will result from more efficient hauling of waste and recyclables from compactors rather than hauling loose materials coupled with the savings from hauling the eliminated materials associated with the Neighborhood Center concept. Additionally, fully enclosed waste compactors will not contain the water logged, heavier materials resulting from the current open-topped dumpsters becoming rain soaked and the associated increased tipping fee costs.

The Neighborhood/District Waste & Recycling Center concept was endorsed by the BOCC in 2011/12 providing essential services to all county residential sectors, increasing services and hours at District Centers and help partially fund the center improvements through increased efficiencies and savings from reduced/reallocated services and hours at the Neighborhood Centers. Staff had proposed that High Rock Road Waste & Recycling Center be the first Neighborhood Center constructed.

**Solid Waste Projects
Fiscal Years 2016-21**

Project Name	Eubanks Road Convenience Center						Project Status	Approved		
Functional Service Area	Sanitation						Starting Date	Pending		
Department	Solid Waste Management						Completion Date	12/1/2016		
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6	
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to	
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	Year 10	
Appropriation										
Land/Building								-		
Professional Services								-		
Construction/Repairs/Renovations	3,145,858							-		
Equipment/Furnishings	30,000							-		
Total Project Budget:	3,175,858	-	-	-	-	-	-	-	-	
Solid Waste Fund Related Operating Costs										
Personnel Services			39,429	71,480	72,153	72,832	73,519	329,413	371,059	
Operations		44,000	32,205	32,808	32,872	33,066	33,066	164,017	166,331	
New Debt Service		272,885	272,885	272,885	272,885	272,885	272,885	1,364,423	1,364,423	
Total Operating Costs		316,885	344,519	377,173	377,910	378,783	379,470	1,857,853	1,901,813	
Revenues/Funding Source										
Solid Waste Funds	303,311	44,000	71,634	104,288	105,025	105,898	106,585	493,430	537,390	
Debt Financing	2,842,547							-		
Solid Waste Fund - Debt Service		272,885	272,885	272,885	272,885	272,885	272,885	1,364,423	1,364,423	
Grant Funds	30,000							-		
Total	3,175,858	316,885	344,519	377,173	377,910	378,783	379,470	1,857,853	1,901,813	

Project Description/Justification

FY 2014-15: Solid Waste Facilities Improvements - Eubanks Road) (\$1,775,535 remaining from original 3 million debt financing; \$303,311 remaining from completed and under budget landfill closure project). This project includes a modernization of the existing center similar to the recently completed Walnut Grove Road District Center, and the relocation of the main landfill entrance and scales from the south side of Eubanks Road to the north side of Eubanks Road. (\$3,145,858); Grant (reimbursable) for Compactor (\$30,000)

Project has been delayed due to various issues with design and permitting. Recently received bids (Feb. 2) have exceeded existing project budget and an assessment is underway to determine adjustments to the bids that can keep the project viable. Deduct alternates contained within the bidding documents did not adequately compensate for the budget exceedence and were in-part, at significant variance with value engineering deduct estimates. Discussions are underway with the low bidder to explore options for reducing costs.

Current year operating cost of \$44,000 includes establishment of a temporary center to be used during construction and associated public education & outreach. Year one operating costs include seven months of two new 30/hr./wk. part-time permanent center operators, installation of security cameras, OWASA permit, water service, electricity, principle & interest and expanded hours for HHW facility.

Operating efficiencies due to the installation of compactors and the ability to add larger roll-off containers provide for improved hauling efficiencies are estimated at \$25,000-\$30,000 annually, not including environmental and safety benefits of reduced hauling. Due to the installation of compactors an additional savings of \$93,552 is being experienced in FY16-17 due to the change from a front-loading truck to a less costly roll-off truck. Additionally, fully enclosed waste compactors will not contain the water logged, heavier materials resulting from the current open-topped dumpsters becoming rain soaked and the associated increased tipping fee costs.

**Solid Waste Projects
Fiscal Years 2016-21**

Project Name	Alternative Waste Disposal						Project Status	Approved	
Functional Service Area	Sanitation						Starting Date	Pending	
Department	Solid Waste Management						Completion Date	6/30/2017	
Project Budget	Prior Years Funding	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Professional Services			100,000					100,000	
Construction/Repairs/Renovations								-	
Equipment/Furnishings								-	
Total Project Budget:	-	-	100,000	-	-	-	-	100,000	-
<i>Solid Waste Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service				9,600	9,600	9,600	9,600	38,400	48,000
Total Operating Costs	-	-	-	9,600	9,600	9,600	9,600	38,400	48,000
<i>Revenues/Funding Source</i>									
Solid Waste Funds	-	-	-	-	-	-	-	-	-
Debt Financing			100,000					100,000	
Solid Waste Fund - Debt Service	-	-	-	9,600	9,600	9,600	9,600	38,400	48,000
Grant Funds								-	
Total	-	-	100,000	9,600	9,600	9,600	9,600	138,400	48,000

Project Description/Justification

The \$100,000 funding in FY 2016-17 is to begin a joint effort with the Towns to plan for a Transfer Station or other alternative waste disposal process.

Sportsplex Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Project Budget	Prior Fiscal Year 2014-15	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations									
<i>New Facilities Projects:</i>									
Field House Expansion Fitness section(1)	950,000							-	
Field House Sports and Recreation Section(1)		2,800,000						-	
<i>Facility Maintenance/Replacement Items:</i>									
Parking Lot Repair/Repave (2)		150,000						-	200,000
Pool wall reglaze (2)	125,000							-	
Tilt up Panel (exterior wall system) (2)	100,000							-	
Rotating Fitness Equipment Upgrade/Replacement (9)			100,000		100,000		100,000	300,000	350,000
Kidsplex Equipment Upgrade (10)				50,000				50,000	100,000
Pool pump/filter (11)		100,000						-	
Major upgrade of Servers, Telephones (8)			35,000					35,000	50,000
Rink concrete ice floor repair (3) Completed		75,000						-	
Ice Rink Re-Build (4)							1,500,000	1,500,000	
Rink de-humidification /Ice Rink Munters (5)						125,000		125,000	
Major rebuild - compressors/chiller barrel (7)					100,000			100,000	
Climbing Wall (deferred to 2017-18)				100,000				100,000	
HVAC Contingency (12)			50,000		85,000			135,000	250,000
IT/Communications/Security Contingency (13)				50,000				50,000	100,000
Ice Rink/Fitness Wall Repair Paint Project			40,000					40,000	50,000
Pool Lane Timer/Scoreboard (4)								-	40,000
Rink Scoreboard			20,000					20,000	
Outside Play Area (6)			45,000					45,000	
Inflatables (14)			30,000		25,000	5,000		60,000	30,000
Boiler/Pumps (15)				75,000		50,000		125,000	125,000
Pools Replaster and Tile(16)				125,000				125,000	125,000
Low Mtc., High Efficiency Pool Chemical Feed Upgrade					90,000			90,000	
Signage Upgrade		25,000						-	30,000
Ice Rink Renovation: Boards; Lockers, Rubberized Floor							175,000	175,000	
Upgrade to High Efficiency Utility Mgmt. System						200,000		200,000	
Roof Asset Mgmt. Program (RAMP) recommendations									450,000
Total	1,175,000	3,150,000	320,000	400,000	400,000	380,000	1,775,000	3,275,000	1,900,000
Sportsplex Related Debt Service Costs									
New Debt Service		91,200	360,000	360,000	360,000	360,000	360,000	1,800,000	2,520,000
Total		91,200	360,000	360,000	360,000	360,000	360,000	1,800,000	2,520,000
Revenues/Funding Source									
Sportsplex Fund Balance	225,000	350,000	320,000	400,000	400,000	380,000	275,000	1,775,000	1,900,000
Sportsplex - Debt Service		91,200	360,000	360,000	360,000	360,000	360,000	1,800,000	2,520,000
Debt Financing	950,000	2,800,000	-	-	-		1,500,000	1,500,000	
Total	1,175,000	3,241,200	680,000	760,000	760,000	740,000	2,135,000	5,075,000	4,420,000

1. No change in growth assumptions from prior years submittal. Project was re-scoped to create national class recreation facility adding indoor turf and court. Fitness space in Pool Mezzanine moved to Field House for construction synergies. All phases now consolidated to facilitate maximum construction logistics and cost efficiencies with a Spring 2016 groundbreaking.

Field House fitness section to feature new member lockers; dedicated spin/row/yoga studio; strength center and aging adults cardio center.

Field House sports/recreation section to include indoor turf field and courts for soccer, lacrosse, senior walking, running, basketball, volleyball, pickleball and proprietary RFP programs such as Lil Kickers/Dunkers . NOTE: Projected annual revenues related to this project are anticipated to more than cover the annual debt service required for this project. Land has been acquired and parking plan approved.

2. Parking Lot repave; pool wall; exterior paint all deferred to be done with Field House addition for construction synergy purposes

3. Rink floor repair completed and paid out of Operating Funds

4. Formal studies estimate the average life of concrete roads at 27 years. (40 years in southern climates and 18 years in the north). The same permafrost conditions that shorten the useful lives of concrete roads in the north impact ice rinks. In 2020 the rink will be 25 years old and investment in a new rink system (including refrigeration systems) will protect this significant source of annual revenue.

5. Key Munters components replaced out of emergency fund in 2015. Estimated useful life extended by four years.

6. Outside play area for Pre-school and a statutory requirement to be all day care certified. Grants may be available.

7. Routine process to extend useful life by 5 years. Moved from 2016-17 to 17-18 to better spread spending.

8. Building wide telephone/intercom scheduled to be completed with major building expansion.

9. Cardio equipment has a useful life of 3 years with the heavy usage. While quality maintenance can extend life, it is prudent to maintain a budgeted contingency based on industry replacement standards.

10. With growth in Kidsplex programs we expect more equipment needs and wear to high usage.

11. Filter/pump replacement due to shell corrosion. Structural integrity fail is imminent. To be done as soon as possible.

12. Contingency for HVAC equipment, many units are over 20 year old. Average useful life is 15 years.

13. Contingency to replace and/or upgrade servers, point of sale register, entry security systems.

14. Inflatables are a low cost way to generate revenue. Can be used for Kidsplex; Parties and for fee admission. Payback is less than one year. To be positioned in space created with the Field House expansion.

15. Boilers and Pumps have the least useful life if any class of commercial/industrial equipment. Contingency for replacement.

16. Replaster required every 8 years. This is in year 10 also.

Orange County Sportsplex Major Capital Investment

2016-17 Update & Executive Summary

- Sportsplex continues strong growth. Revenue for this fiscal year is expected to grow 10% to \$3.5 million. Bottom line financial results for Fiscal 15-16 expected to be at least \$550,000.

Fitness Expansion:

- Fitness memberships are at 5,700 which continue to support the growth assumptions to validate the plans to add a Fitness mezzanine formerly planned in the pool area. Due to construction logistics and efficiencies it now makes more sense to make that part of the Field House addition.

Lobby Expansion:

- The first phase of the overall Sportsplex major expansion Project is complete. Large and small fitness studios. New Lobby floor. Separate Girls/Women's hockey locker room. Upgraded member and customer service area. New UNC Physio Therapy and Therapeutic Massage space.
- Men's and Women's bathrooms recently renovated with new sinks, ceiling, faucets, paint.

FY 16-17 Fitness, Turf and Court Addition (Now referred to as The Field House)

- During last year's CIP approval process the BOCC agreed that to minimize member and customer disruption and to achieve maximum project construction efficiencies, the Fitness/Turf/Court projects would be phased into one continuous project. A further revision was made once it became apparent that a fitness mezzanine in the pool area would be impossible to engineer and still keep critical bleacher seating for swim meets.
- A design/build approach has been approved to consolidate the fitness space with the most efficient site placement/design for the Field House. Ground breaking late Spring 2016.
- When completed the Field House will feature
 - Private member lockers with upgraded security lockers, private showers, and saunas
 - Separate workout space for aging adults
 - Studios for Yoga and Spin
 - Dedicated Strength Training area
 - Indoor regulation sized turf field for soccer, lacrosse, training
 - Indoor walking running track
 - Two regulation sized courts for basketball, volleyball, kids programming, pickle ball, etc.
 - Children's Care center for pre-school, all day care, after school, summer camps

Impact:

- The Lobby renovation and growth assumptions are already being validated. Membership continues to grow.
- The Internal Rate of Return on the Field House investment is 11.55%; NPV of Cash Flows is \$1,500,000 at 3%; \$860,000 at 6%; and breakeven at 11.5%. Straight Cash Payback on the investment assuming utilization of Sportsplex Fund Balance is in five years. We believe that the combination of positive financial returns combined with the enhanced amenity and wellness contributions to the citizens of Orange County make this a strong overall return on the County's investment dollars.

Logistics:

- The land acquisition was finalized in Fiscal 2014 and all parking and traffic flow will be readily accommodated by the ability to design the proposed new building addition on the expanded property site with maximum efficiencies. The Design/Bid RFP has been issued and submittals for final review and selection will be completed by mid-April 2016.

Economic Impact:

- An independent study of Orange County entertainment and recreation facilities as published in the Daily Tar Heel and Chapel Hill News ranked the Orange County Sportsplex as the number one recreation/entertainment destination facility in the County right up there with the Dean E. Smith Center.
- The current pace is over 700,000 annual visitors. Since this exceptional facility resides within the County, it encourages residents to stay for their fitness, recreation and entertainment needs. This in turn results in significant dollars staying within the County both in monies spent at the Sportsplex as well as local restaurants, food and convenience stores, shopping, etc. The planned expansion would add another 20,000 visitors per month.
- Major events at the Sportsplex such as swim meets, skating competitions, hockey tournaments, and triathlons average 750 participants and twice that number of spectators for each event. These events attract regional and state wide visitors. The Visitor Bureau has estimated the annual impact on the local economy to be at least \$2.5mil. Not contemplated in these numbers is the impact of dollars that remain in the County by participants not leaving to go to facilities outside of Orange County for their daily fitness and recreation needs. This is estimated to be at least \$9mil annually.
- The addition of indoor turf and courts to the Sportsplex will double the number of events for a further \$10mil annual injection/retention.

Conclusion

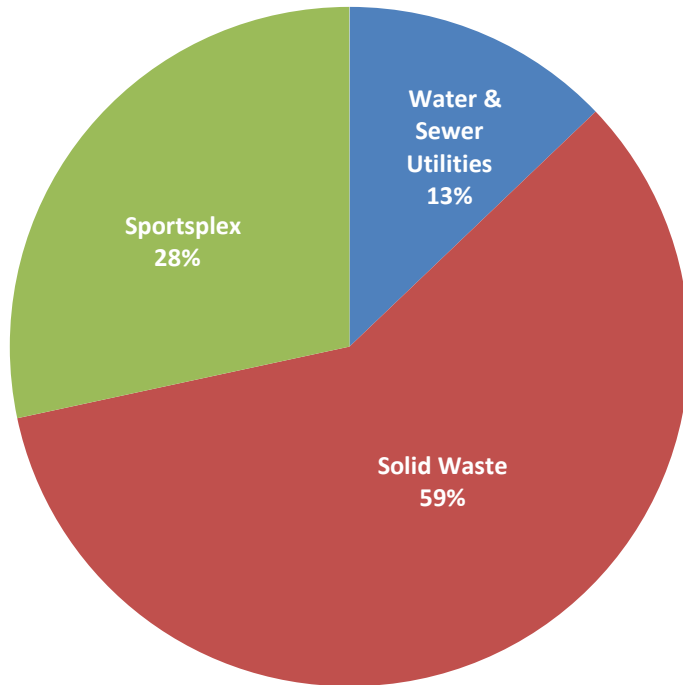
- The land acquisition next to the Sportsplex created the opportunity to evaluate alternate construction design utilization of the expanded land footprint. The separate Field House concept provides the most efficient and cost effective option without disrupting day to day Sportsplex operations and programming.
- All continuing Sportsplex performance and financial milestones validate the financial and return rationale for the project. There are strong logistical and financial advantages to the revised project plan. There is a highly positive economic, recreation and wellness impact on Orange County and its citizens from the Sportsplex expansion plan.

**Orange County Sportsplex
Fitness Mezzanine, Turf Court
Five Year Business Case Pro Forma**

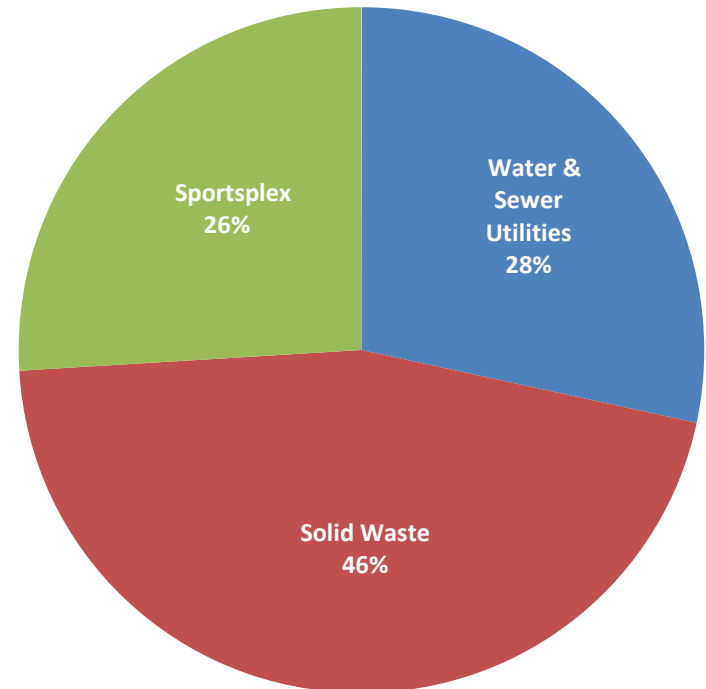
	<u>FY2017-18</u>	<u>FY2018-19</u>	<u>FY2019-20</u>	<u>FY2020-21</u>	<u>FY2021-22</u>	<u>Five Years</u>
Revenue						
Fitness Mezzanine						
Incremental Memberships	220,000	280,000	340,000	400,000	400,000	
Indoor Turf Field						
Incremental Memberships	100,000	184,250	239,500	294,750	350,000	
Sport Specific Camps	45,000	50,000	55,000	60,000	65,000	
Tournaments	25,000	30,000	32,000	34,000	36,000	
Open Soccer	24,000	28,000	28,000	28,000	28,000	
Soccer Leagues	200,000	210,000	220,000	230,000	240,000	
Soccer Academy	45,000	55,000	70,000	80,000	90,000	
Lil' Kickers/Sluggers,etc.	125,000	150,000	165,000	180,000	195,000	
Rentals: Soccer/Lacr/Other	70,000	70,000	72,000	74,000	74,000	
Court						
Incremental Memberships	100,000	184,250	239,500	294,750	350,000	
Basketball Leagues	84,000	88,000	92,000	96,000	100,000	
Lil Court Programs	50,000	60,000	70,000	80,000	90,000	
Other Court Programs	40,000	42,000	44,000	46,000	48,000	
Total Revenue	<u>1,128,000</u>	<u>1,431,500</u>	<u>1,667,000</u>	<u>1,897,500</u>	<u>2,066,000</u>	8,190,000
Direct Program Costs						
Leagues	40,000	41,500	43,000	45,000	47,500	
Lil' Programs	85,000	87,550	90,000	92,700	96,000	
Total	<u>125,000</u>	<u>129,050</u>	<u>133,000</u>	<u>137,700</u>	<u>143,500</u>	
Gross Profit	<u>1,003,000</u>	<u>1,302,450</u>	<u>1,534,000</u>	<u>1,759,800</u>	<u>1,922,500</u>	
Expense						
Camps	17,000	17,510	18,000	18,560	18,560	
Bank and CC Charges	15,000	15,450	16,000	16,480	17,000	
Incremental Insurance	12,500	12,875	13,000	13,410	13,800	
Lic/Training/ Permits	22,000	22,660	23,000	23,500	23,500	
Repair and Maintenance	47,500	48,925	50,000	51,500	51,500	
Marketing	15,000	12,500	12,500	12,500	12,500	
Misc./Contingency	20,000	20,000	20,000	20,000	20,000	
Payroll Expenses	275,000	283,250	300,000	315,000	330,000	
Operating Supplies	68,000	70,040	72,000	75,000	78,000	
IT/Telephone	25,000	25,000	27,500	30,000	30,000	
Utilities	150,000	170,000	185,000	200,000	215,000	
Total Expense	<u>667,000</u>	<u>698,210</u>	<u>737,000</u>	<u>775,950</u>	<u>809,860</u>	
Net Contribution to Fund Bal.	<u>336,000</u>	<u>604,240</u>	<u>797,000</u>	<u>983,850</u>	<u>1,112,640</u>	3,833,730

**FY 2016-21 Orange County Capital Investment Plan Projects
Proprietary Summary - Appropriations**

**Year 1: FY 2016-17
\$1,127,717**



**Years 1-5: FY 2016-2021
\$12,619,430**



Schools Capital Projects Summary - APPROVED
Fiscal Years 2016-21

Projects by School System	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Chapel Hill Carrboro City Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	2,275,138	2,283,027	2,317,272	2,352,031	2,387,312	2,423,122	11,762,766	12,671,838
Lottery Proceeds ⁽²⁾	835,626	828,330	828,330	828,330	828,330	828,330	4,141,650	4,141,650
Article 46 Sales Tax Proceeds	865,482	903,670	930,780	958,704	987,465	1,017,089	4,797,707	5,561,857
Facility Improvements to Older Schools		600,900	600,900	600,900	600,900	600,900	3,004,500	
Bond Referendum Projects ⁽³⁾		24,036,000		24,036,000		24,036,000	72,108,000	
Preliminary Planning Funds ⁽⁴⁾	750,000						-	
Total	4,726,246	28,651,927	4,677,283	28,775,965	4,804,007	28,905,441	95,814,622	22,375,345
Orange County Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	1,449,711	1,516,319	1,539,064	1,562,150	1,585,582	1,609,366	7,812,480	8,416,260
Lottery Proceeds ⁽²⁾	520,736	528,032	528,032	528,032	528,032	528,032	2,640,160	2,640,160
Article 46 Sales Tax Proceeds	541,807	600,193	618,199	636,745	655,847	675,523	3,186,506	3,694,034
Facility Improvements to Older Schools		399,100	399,100	399,100	399,100	399,100	1,995,500	
Bond Referendum Projects ⁽³⁾		15,964,000		15,964,000		15,964,000	47,892,000	
Preliminary Planning Funds ⁽⁴⁾	478,000						-	
Total	2,990,254	19,007,644	3,084,395	19,090,026	3,168,561	19,176,021	63,526,646	14,750,454
Durham Tech Community College (Orange County Campus)								
Long Range Capital								
State Bond - County Match ⁽⁵⁾			623,879				623,879	
Construction/Expansion Project ⁽⁶⁾							-	20,000,000
Total	-	-	623,879	-	-	-	623,879	20,000,000
Total all Schools	7,716,500	47,659,571	8,385,556	47,865,991	7,972,568	48,081,462	159,965,147	57,125,799
Revenues/Funding Source								
General Fund (Pay-As-You-Go)	3,724,849	3,799,346	3,856,336	3,914,181	3,972,894	4,032,487	19,575,246	21,088,098
Lottery Proceeds	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
Article 46 Sales Tax Proceeds	1,407,289	1,503,863	1,548,979	1,595,448	1,643,312	1,692,611	7,984,213	9,255,891
Debt Financing - Durham Tech (Orange Co Campus)			623,879				623,879	20,000,000
Debt Financing - Bond Proceeds		40,000,000	-	40,000,000	-	40,000,000	120,000,000	-
Debt Financing - Facility Improvements	1,228,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	
Total	7,716,500	47,659,571	8,385,556	47,865,991	7,972,568	48,081,460	159,965,147	57,125,799

Note: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need. The FY 2016-21 CIP is based on the most recent proposed SAPFO projections shared with the Board of County Commissioners in December 2015, scheduled to be certified in Spring 2016.

⁽¹⁾ Pay-As-You-Go funds reflect a 2% increase in funding in FY 2016-17 from FY 2015-16, and assumes a 1.5% annual growth throughout the remaining years of the CIP.

⁽²⁾ Lottery Proceeds are assumed at the same amount throughout the remaining CIP period, based on the most recent lottery estimates from the State. The County uses Lottery Proceeds towards school debt service and substitutes that amount of proceeds as additional PAYG funds to each school system based on the Average Daily Membership (ADM).

⁽³⁾ Assumes the Bond Referendum passes in November 2016, with first issuance in Spring 2017, based on current ADM.

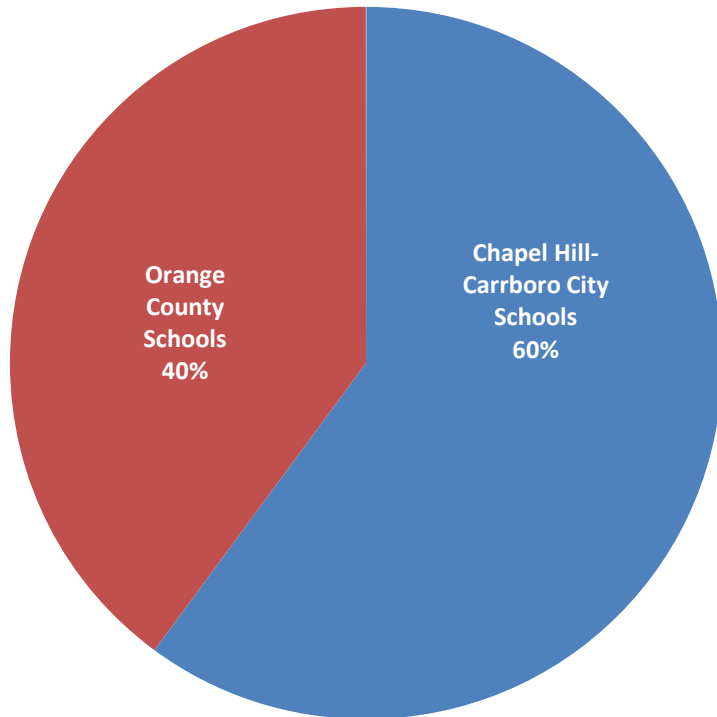
⁽⁴⁾ Preliminary Planning Funds in FY 2015-16 allow the school systems to be "shovel ready" for a project or projects after a successful Bond Referendum.

⁽⁵⁾ Includes the County match for the Durham Technical Community College - Orange County Campus, based on the voter approved March 2016 State Bond.

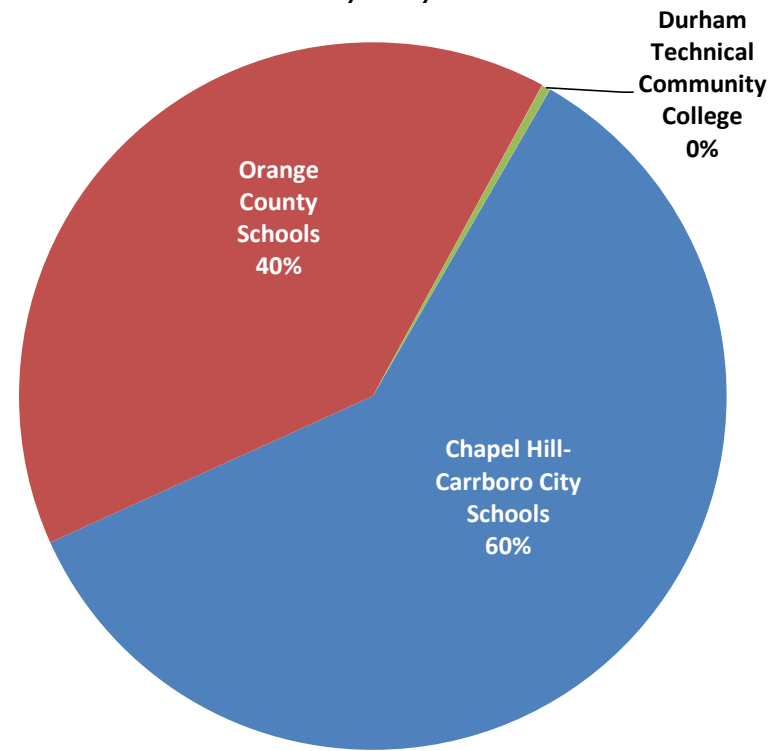
⁽⁶⁾ Includes construction of a Health Technology Building (56,000 square foot) and surface parking of 250 spaces.

**FY 2016-21 Orange County Capital Investment Plan Projects
School Summary - Appropriations**

**Year 1: FY 2016-17
\$47,659,571**

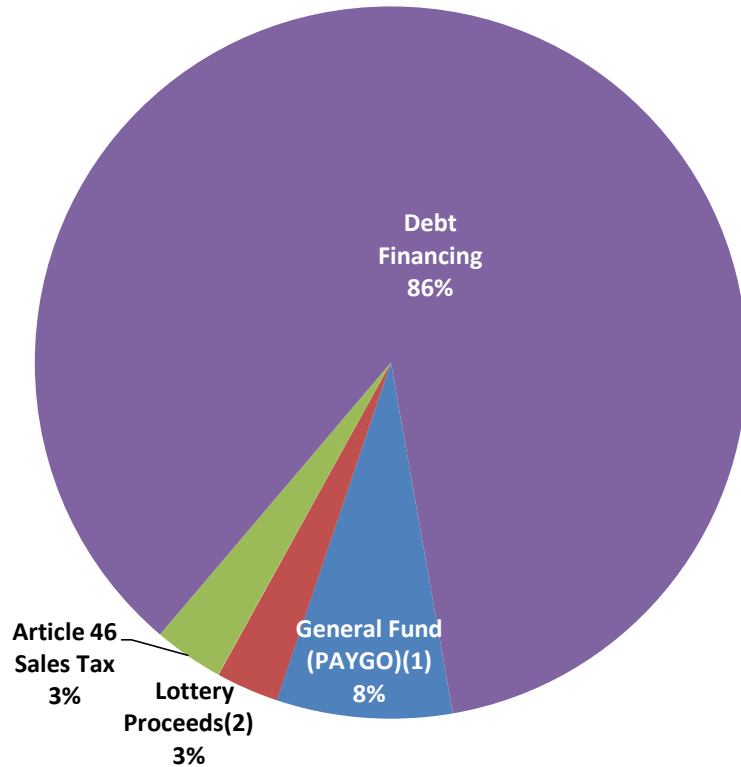


**Years 1-5: FY 2016-2021
\$159,965,147**

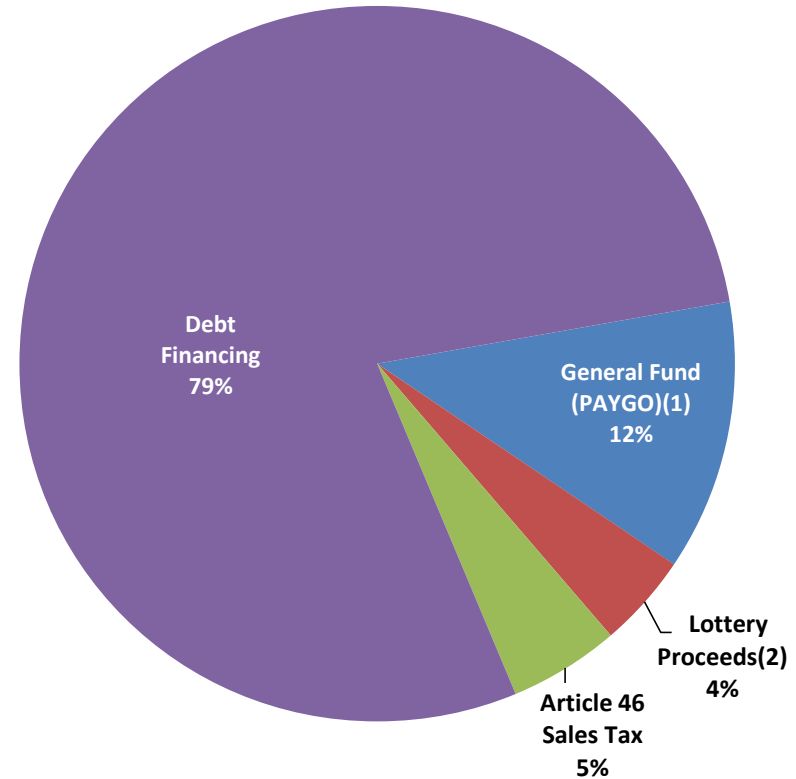


FY 2016-21 Orange County Capital Investment Plan Projects School Summary - Revenues

Year 1: FY 2016-17
\$47,659,571



Years 1-5: FY 2016-2021
\$159,965,147



Note 1: The Article 46 one quarter cent sales tax proceeds includes the schools portion of the sales tax.

Note 2: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

(1) PAYGO (Pay-As-You-Go) funds reflect a 2% increase in funding in FY 2016-17 over FY 2015-16, and assumes a 1.5% annual growth throughout the remaining years of the

(2) Lottery Proceeds are assumed at the same amount throughout the 5 year CIP period, based on the most recent lottery estimates from the State. The funds will be distributed on the basis of each school system's Average Daily Membership (ADM).



Board of Education

Agenda Abstract

Meeting Date: 1/21/16
Agenda Type: Discussion & Action
Agenda Item #: 6c

Subject: 2016-26 Capital Investment Plan

Division:	Support Services Division, Todd LoFrese	Department:	Facilities Management
Person Responsible:	William J. Mullin, Executive Director of School Facilities	Feedback Requested From:	

Agenda Item....Prior Submission Dates	Public Hearing Required: No

Work Session	No	Date
Discussion and Action	No	Date

Attachment(s):

Recommended 2016-26 CIP

- 1) Funded Projects Plan
 - 2) Unfunded New Schools/Expansions/Needed Improvements
 - 3) Unfunded Major Projects
-

PURPOSE: To review the recommended 2016-26 Capital Investment Plan and approve a plan to be forwarded to Orange County.

BACKGROUND:

Orange County has requested the district submit its 2016-26 Capital Investment Plan (CIP) in early February. As in past years, the format for the CIP remains the same and includes (1) a Funded plan providing project details for the first 5 years using cash flow projections provided by the County, (2) Unfunded New Schools/Expansions/Needed Improvements, and (3) Unfunded Major Projects.

Last year's CIP included the recommendations from the 2014 Facilities Assessment of the District Ten Oldest Schools. These recommendations were prioritized and continue to be listed in the Unfunded New Schools/Expansions/Needed Improvements schedule. The recommendations address building code violations, life safety concerns, and required maintenance as well as a plan to increase capacity in the older elementary schools and Chapel Hill High School. If the recommendations were implemented and the additional

capacity achieved, the need for Elementary School #12 and other high school additions would be deferred well beyond the next ten years.

The district's need for added student capacity is based on the County's Schools Adequate Public Facilities Ordinance (SAPFO) projections of future growth. The 2015-16 projections have not yet been issued, however, last year Elementary School #12 and Middle School #5 were projected to be needed in 2023 and high school additions just beyond the ten year window. As mentioned above, elementary and high school growth needs can be met by implementing the recommendation of the Facilities Assessment of Older Schools and increasing capacity in the district's older schools. A new Middle School will be needed within the next 10 years.

In this year's Funded Plan, projects scheduled for CHHS and Lincoln Center have been highlighted. This shows CIP funds that can be re-directed if the 2016 Bond Referendum is successful and the bond funds are used to renovate the CHHS and Lincoln Center campuses. Over the next 5 years, approximately \$3.5 million can be reassigned. Using these potential funds, specific projects at McDougle Campus and ECHHS are identified in FY 2016-17 while future years potential CIP funds are listed in a To Be Determined line.

Additionally, the Funded Plan includes the Commissioner's approved 5 year, \$1 million per year for the County's two school systems. Based on ADM allocation, our district will receive \$610,700 per year. In FY 2016-17, these funds are directed to CHHS so that planning can proceed for the major work that would be funded by the 2016 Bond. Future years' funds are tentatively assigned to a joint transportation facility pending the 2016 Bond determination.

Also included in the Funded Plan is the \$904,000 approved by the School Board in November 2015 for improvements at Glenwood Elementary School. Planning is underway for this project and work will be scheduled for summer 2016.

FINANCIAL IMPACT: As outlined in the attached schedules.

PERSONNEL IMPACT: None

RECOMMENDATION: Approve the recommended 2016-26 CIP

RESOLUTION: Be it, therefore, resolved that the Board of Education approves the 2016-26 Capital Investment Plan.

EXPENDITURES

PROJECT TITLE	PENDING	Year 1	Year 2	Year 3	Year 4	Year 5	Five Year		Years 6 to 10
	2015-16 Budgeted Lottery Funded Projects	2016-17	2017-18	2018-19	2019-20	2020-21	Total		2021-26
ADA Requirements	45,000	35,000	35,000	35,000	35,000	50,000	190,000		335,000
							-		
Abatement Projects							-		
District Abatement Projects	35,000	35,000	50,000	50,000	50,000		185,000		337,500
Phillips: Remove Asbestos Floor Tile		125,000					125,000		
CHHS: Remove Asbestos Floor Tile		175,000					175,000		
							-		
Athletic Facilities							-		550,000
CHHS: Athletic Track and Field Improvements	185,000						-		
Carrboro HS: Athletic Track and Field Improvement	130,000						-		
ECHHS: Field Improvements					194,059		194,059		
							-		
Classroom/Building Improvements							-		450,000
Ephesus: Classroom Casework			150,000				150,000		
Scroggs: Classroom Casework			150,000				150,000		
Seawell: PODs Casework/Bathrooms				105,000			105,000		
Phillips: 4 Science Classrooms Casework			100,000				100,000		
CTE: Classroom Upgrades	50,000						-		
							-		
Doors/Hardware/Canopies	75,000						-		
District Hardware and Door Replacements							-		175,000
Seawell: Expand canopies							-		120,000
FPG: Canopy at Kiss n Go and Bus Circle			75,000				75,000		
Ephesus: Canopy at Kiss and Go				75,000			75,000		
							-		
Electrical Systems							-		
All Schools: Increase Electrical Distribution	123,244	150,000	100,000	175,000	200,000		625,000		730,000
							-		
Energy Efficiency/Lighting Improvemnets							-		
FPG: Lighting Upgrades/Efficiency							-		125,000
Ephesus: Lighting Upgrades/Efficiency							-		125,000
CHHS: Light Fixture Upgrades			121,225				121,225		
							-		
Fire/Safety/Security Systems							-		
Security Systems: Camera Upgrades/Expansions/ S	150,000	105,000	75,000		150,000		330,000		250,000
							-		
Indoor Air Quality Improvements							-		
District IAQ Projects		50,000		50,000	50,000	75,000	225,000		150,000
							-		
Rental Space		131,000	134,000	137,000	140,000	143,000	685,000		730,000
Central Office Space			200,000	200,000	200,000	200,000	800,000		
							-		
Paving: Parking Lots/Driveways/Walkways							-		
CHHS: Student Parking Lots				150,000		250,000	400,000		200,000
Estes Hills: front driveway		50,000							
McD Mdl: bus driveway and lot		75,000					75,000		
							-		
Roofing/Building Waterproofing Projects							-		
Scroggs: Flat Roof Sections Replacement		368,262					368,262		
Smith: Roof project						419,169	419,169		
ECHHS: Brick pointing/window seals/roof repairs	42,382						-		330,000
							-		
Window Replacements							-		
Ephesus: replace Windows in Original Bld							-		150,000
Seawell: Replace Classroom/Bld Windows							-		200,000
Culbreth: Replace Classroom/Bld Windows		155,033					155,033		
CHHS: Window Replacements		120,000					120,000		350,000

PROJECT TITLE	PENDING	Year 1 2016-17	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total		Years 6 to 10 2021-26
	2015-16 Budgeted Lottery Funded Projects								
Mechanical Systems							-		2,859,656
Carboro Elm: 1978 Electric Boiler/Cooling Tower			85,000				85,000		
Ephesus: 1991 Addition-HVAC Improvements			55,000				55,000		
Estes Hills: Multi Purpose 1988 Building Boiler				60,000			60,000		
Glenwood: Multi Purpose 1988 Building Boiler				60,000			60,000		
FPG: Primary Building Boiler Replacement				57,602			57,602		
McDougle Complex: Cooling Tower Replacement							-		344,608
McDougle Complex: Chillers Replaced-20 plus year				120,000	300,000		420,000		
Scroggs: Classroom Air Ventilators Humidity Control				334,758			334,758		
Culbreth: Roof Top Units			261,472				261,472		75,000
CHHS: HVAC Replacements					308,229	200,000	508,229		
ECHHS: HVAC Systems						308,316	308,316		
							-		
Technology: Total of Listed Categories		1,574,295	1,591,697	1,609,360	1,627,288	1,645,484	8,048,124		8,586,764
Network Infrastructure		558,875	565,052	571,323	577,687	584,147	2,857,084		
Enterprise Software		154,281	155,986	157,717	159,474	161,257	788,716		
Instructional Computers & Technology		787,148	795,849	804,680	813,644	822,742	4,024,062		
Administrative Computers		47,229	47,751	48,281	48,819	49,365	241,444		
Network Printers		17,317	17,509	17,703	17,900	18,100	88,529		
Community Access Technology		9,443	9,547	9,654	9,761	9,852	48,259		
							-		
TOTAL EXPENDITURES - 10 YEAR CIP	835,626	3,148,590	3,183,394	3,218,720	3,254,576	3,290,969	16,096,249		17,173,528

CAPITAL FUNDING SOURCES		Year 1 2016-17	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total		Years 6 to 10 2021-26
	2015-16 Budget								
CIP FUNDING SOURCES:							-		
Long Range Pay-As-You-Go Funds - Projects	2,275,138	2,320,260	2,355,064	2,390,390	2,426,246	2,462,639	11,954,599		13,031,878
Lottery Funds - Budgeted	835,626	828,330	828,330	828,330	828,330	828,330	4,141,650		4,141,650
							-		
PRIMARY CIP FUNDING	3,110,764	3,148,590	3,183,394	3,218,720	3,254,576	3,290,969	16,096,249		17,173,528
							-		

ADDITIONAL FUNDING:									
Article 46 Sales Tax - 1/4 Cent		876,620	889,769	903,116	916,663	930,413	4,516,580		4,865,644
							-		
-Technology: Student Access Computing Devices		438,310	444,885	451,558	458,331	465,206	2,258,290		2,432,822
-Improvements at Older Schools:						465,206	465,206		2,432,822
CHHS: Haynes Theater Audio/Lighting Systems		439,232					439,232		
ECHHS: Theater Audio/Lighting Systems			444,885				444,885		
Lincoln Center: HVAC replacements				451,558	458,331		909,889		
Facility Improvements (\$1 Million for 5 Years Split Between School Systems)							3,053,500		
-CHHS		610,700							
-Joint Transportation Center			610,700	610,700	610,700	610,700			
Fund Balance-approved Nov. 19, 2015									
Renovations/Improvements		904,000							
		-	(0)	(0)	(0)	0	(0)		

Substitutions if 2016 BOND is APPROVED:		734,232	321,225	801,558	966,560	650,000	3,473,575		
Mechanical Systems									
McDougle Campus: 3 Chiller upgrades		350,000							
McDougle Elm: replace pneumatic controls		125,000							
ECHHS: VSD chilled water/chiller/cooling tower		259,232							
To Be Determined			321,225	801,558	966,560	650,000			

CHAPEL HILL - CARRBORO CITY SCHOOLS

CAPITAL INVESTMENTS PLAN 2016 - 2026

UNFUNDED - New Schools and Expansions Needed for Increased Capacity and Renovations

UNFUNDED NEW SCHOOLS and EXPANSIONS pg 1 of 1

		10 YEAR UNFUNDED NEW SCHOOLS										TEN YEAR TOTAL
		Year 1 2016-17	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Year 6 2021-22	Year 7 2022-23	Year 8 2023-24	Year 9 2024-25	Year 10 2025-26	
PROJECTS:	OPENS:											
Lincoln Center Campus - Pre K: inc. elementary capac	Aug. 2018	4,526,610	15,680,915	2,566,900								22,774,425
Phoenix Academy/Bridge Program: increase HS capacity +/-75												
Chapel Hill HS - inc. capacity +105	Aug. 2019	2,725,500	13,627,500	31,706,000	5,451,000							53,510,000
Ephesus - inc. capacity +137 (complete Pre-K before s	Aug. 2020			777,000	3,885,000	9,324,000	1,554,000					15,540,000
Seawell - inc. capacity +119 (complete Ephesus befor	Aug. 2021				787,000	3,935,000	9,444,000	1,574,000				15,740,000
Estes Hills - inc. capacity +58 (complete Seawell befor	Aug. 2022					836,500	4,182,500	10,038,000	1,673,000			16,730,000
Phillips MS	Aug. 2020			480,500	2,402,500	6,727,000						9,610,000
Middle School #5 - inc. capacity +732	Aug. 2023						1,577,115	9,024,601	36,484,948	6,233,577		53,320,241
Carrboro Elm. - inc. capacity +52 (complete Estes bef	Aug. 2023						680,000	3,400,000	8,160,000	1,360,000		13,600,000
FP Graham	Aug. 2024							510,000	1,050,000	3,820,000	520,000	5,900,000
Culbreth MS	Aug. 2025								357,500	1,287,500	4,505,000	6,150,000
TOTAL UNFUNDED PROJECTS		7,252,110	29,308,415	35,530,400	12,525,500	20,822,500	17,437,615	24,546,601	47,725,448	12,701,077	5,025,000	212,874,666

Notes:

1) Middle School #5 opening date is **based on Nov. 15, 2014 enrollment SAPFO projections.**

2) Nov. 15, 2014 SAPFO projections indicate the need for Elementary School #12 in 2023-24. Instead of building a new school, capacity would be increased in existing elementary schools.

3) Based on current data, if elementary school capacities are increased by 555 as indicated above, the need for Elementary School #12 is estimated to be deferred until 2032-33

CAPITAL INVESTMENTS PLAN 2016 - 2026

UNFUNDED - Major Projects

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2016-17	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Year 6 2021-22	Year 7 2022-23	Year 8 2023-24	Year 9 2024-25	Year 10 2025-26	
ADA Requirements											
Carboro Elm: Assessment Findings	437,320										437,320
Ephesus: Assessment Findings	146,000										146,000
Estes Hills: Assessment Findings	990,015										990,015
FPG: Assessment Findings	741,585										741,585
Glenwood: Assessment Findings	554,815										554,815
Seawell: Assessment Findings	594,880										594,880
Culbreth: Assessment Findings	971,100										971,100
Phillips: Assessment Findings	521,170										521,170
CHHS: Assessment Findings	1,253,460										1,253,460
Lincoln Center: Assessment Findings	170,000										170,000
Abatement Projects: Flooring replacements											
Carboro Elm: Assessment Findings	33,150										33,150
Ephesus: Assessment Findings	50,685										50,685
Estes Hills: Assessment Findings	400,196										400,196
FPG: Assessment Findings	3,000										3,000
Glenwood: Assessment Findings	348,219										348,219
Seawell: Assessment Findings	33,790										33,790
Culbreth: Assessment Findings	220,891										220,891
Phillips: Assessment Findings	793,050										793,050
CHHS: Assessment Findings	458,520										458,520
Lincoln Center: Assessment Findings	184,820										184,820
Athletic Facilities:											
CarboroHS: Stadium Visitor Bleachers					450,000						450,000
CarboroHS: Stadium Synthetic Field								1,250,000			1,250,000
CHHS: Stadium Visitor Bleachers					250,000						250,000
CHHS: Stadium Synthetic Field								1,250,000			1,250,000
CHHS: Soccer Field Improvements		250,000									250,000
CHHS: Athletic Fields			150,000								150,000
CHHS: Baseball Field Bathroom/Concession Bld							750,000				750,000
ECHHS: Stadium Synthetic Field								1,250,000			1,250,000
CHHS/ECHHS: Major Athletic Field Repairs				250,000							250,000
ECHHS: Stadium Visitor Bleachers					250,000						250,000
Carboro Elementary: Multi purpose field			125,000								125,000
Scroggs: Athletic Field				150,000							150,000
McDougle Mdl: Tennis Courts			500,000								500,000
Playfields(10): Provide Potable Water		150,000									150,000
Classroom/Interior Improvements:											
Carboro Elm: Assessment Findings	695,825										695,825
Ephesus: Assessment Findings	533,533										533,533
Estes Hills: Assessment Findings	761,535										761,535
FPG: Assessment Findings	524,810										524,810
Glenwood: Assessment Findings	828,099										828,099
Seawell: Assessment Findings	237,348										237,348
Culbreth: Assessment Findings	1,169,143										1,169,143
Phillips: Assessment Findings	2,038,725										2,038,725
CHHS: Assessment Findings	2,722,018										2,722,018
Lincoln Center: Assessment Findings	895,427										895,427
McDougle: Gymnasium Audio System				50,000							50,000
McDougle: Library carpet		45,000									45,000
McDougleMS: Casework									400,000		400,000
Smith: Cafeteria Sound Panels	50,000										50,000
ECHHS: Theater Lighting and Sound upgrade				375,000							375,000

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2016-17	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Year 6 2021-22	Year 7 2022-23	Year 8 2023-24	Year 9 2024-25	Year 10 2025-26	
Doors/Hardware/Canopies							100,000	100,000	100,000	100,000	400,000
Scroggs: Canopies-Mobile Units, other areas				175,000							175,000
Estes Hills: Expand Canopy			75,000								75,000
Ephesus: Canopy at Kiss and Go						125,000					125,000
FPG: Canopy at Bus Drop Off		95,000									95,000
Glenwood: Canopy at Kiss and Go				150,000							150,000
Scroggs: Canopy at Mobiles and Bus Drop Off					150,000						150,000
Exterior Improvements: Windows, Doors,											
Carboro Elm: Assessment Findings	141,102										141,102
Ephesus: Assessment Findings	104,416										104,416
Estes Hills: Assessment Findings	151,870										151,870
FPG: Assessment Findings	465,400										465,400
Glenwood: Assessment Findings	422,630										422,630
Seawell: Assessment Findings	366,470										366,470
Culbreth: Assessment Findings	45,367										45,367
Phillips: Assessment Findings	57,250										57,250
CHHS: Assessment Findings	380,610										380,610
Lincoln Center: Assessment Findings	65,845										65,845
Fire and Safety Systems											
System Upgrades for McDs, ECHHS, Scroggs, Smith, Rashkis			150,000			125,000		100,000		125,000	500,000
Mechanical Systems:											
Carboro Elm: Assessment Findings	1,401,650										1,401,650
Ephesus: Assessment Findings	2,172,471										2,172,471
Estes Hills: Assessment Findings	1,099,246										1,099,246
FPG: Assessment Findings	1,802,924										1,802,924
Glenwood: Assessment Findings	1,250,481										1,250,481
Seawell: Assessment Findings	1,047,771										1,047,771
Culbreth: Assessment Findings	2,789,536										2,789,536
Phillips: Assessment Findings	1,819,654										1,819,654
CHHS: Assessment Findings	6,114,507										6,114,507
Rashkis: Chillers and Cooling Towers										450,000	450,000
Scroggs: Chiller and Cooling Tower						500,000					500,000
Smith: 2 Chillers replaced								250,000			250,000
ECHHS: HVAC conversion to Digital						350,000					350,000
Site Improvements:Paving/Parking/Driveways/Stormwater Mgt.											
Carboro Elm: Assessment Findings	1,229,345										1,229,345
Ephesus: Assessment Findings	191,458										191,458
Estes Hills: Assessment Findings	825,825										825,825
FPG: Assessment Findings	648,375										648,375
Glenwood: Assessment Findings	480,025										480,025
Seawell: Assessment Findings	501,215										501,215
Culbreth: Assessment Findings	892,614										892,614
Phillips: Assessment Findings	1,434,680										1,434,680
CHHS: Assessment Findings	822,650										822,650
Lincoln Center: Assessment Findings	353,113										353,113
District: Playground Equipment Replacement		50,000		50,000		50,000		50,000			200,000

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2016-17	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Year 6 2021-22	Year 7 2022-23	Year 8 2023-24	Year 9 2024-25	Year 10 2025-26	
Rental Space - Administrative	75,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	1,290,000
Roofing and Waterproofing											
Rashkis: Repairs and seals (at 20 years)								1,750,000			1,750,000
Scroggs: repairs and seals (at 25 years)										850,000	850,000
Smith: repairs and seals (at 18 years)			1,700,000								1,700,000
ECHHS: repairs and seals (at 22 years)			1,870,563								1,870,563
Technology											
1:1 Student Laptop Initiative	2,061,717	1,972,529	2,437,719	1,948,087	1,303,503	1,909,377	2,373,819	1,882,239	1,528,651	1,218,359	18,636,000
Equity & Modernizing Classroom Instructional Technology	492,000	492,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,784,000
Building Additions											
McDougle Middle School: Auditorium		400,000	3,909,138	325,000							4,634,138
TOTAL UNFUNDED MAINTENANCE PROJECTS	51,070,346	3,589,529	11,152,420	3,708,087	2,638,503	3,294,377	3,458,819	8,117,239	2,263,651	2,978,359	92,271,330

NOTES:

- 1) Only Level 1 recommendations from the Facilities Assessment report have been included in the Unfunded list and approximately 7,000,000 of these findings have been deducted because they are included in the 10 year F
- 2) All Level 1 findings from the Facility Assessment are listed in Year 1 until a comprehensive financial plan is developed.

ORANGE COUNTY SCHOOLS
FY2017 COMBINED FUNDING SOURCES PROJECT SCHEDULE

PAYGO	ADDTL PG	ART 46	OLD FAC	BOND	Scope of Work	Location	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
	X				REPLACE ALL COMPROMISED INSULATED GLASS IN MAIN ENTRY STOREFRONT; INCLUDES LINTEL REPAIRS, PREPPING AND REPAINTING	ALS	\$100,000							
			X		UPGRADE SCIENCE CLASSROOMS TO MEET CURRENT STANDARDS	ALS	\$244,300					\$244,300	\$0	\$244,300
	X				ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: A L STANBACK	ALS				\$225,000			\$0	\$0
	X				SERVING LINE EQUIPMENT MODIFICATIONS	ALS		\$5,600					\$0	\$0
				X	MECHANICAL SYSTEM REPLACEMENTS	ALS	\$4,108,000						\$0	\$0
				X	ROOF REPLACEMENTS	ALS	\$1,775,000						\$0	\$0
X					ADD HANDICAPPED PARKING AND FRONT ENTRANCE ACCESSIBILITY	BOE	\$27,000					\$27,000	\$0	\$27,000
X					RESURFACE BASKETBALL COURTS	CENTRAL	\$18,000					\$18,000	\$0	\$18,000
X					RESURFACE PLAY AREA AT REAR OF SCHOOL	CENTRAL	\$20,000					\$20,000	\$0	\$20,000
X					ENGINEERING STUDY: BRICK EXTERIOR	CENTRAL		\$35,000				\$35,000	\$0	\$35,000
X					RESERVE: CENTRAL ELEMENTARY BUILDING ENVELOPE IMPROVEMENTS BASED ON ENGINEERING ANALYSIS	CENTRAL			\$200,000				\$0	\$0
X					REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	CENTRAL	\$16,000					\$16,000	\$0	\$16,000
X					UPGRADE SERVING LINE EQUIPMENT	CENTRAL	\$20,000					\$20,000	\$0	\$20,000
	X				REPLACE DISHWASHER CONDENSATE HOOD	CENTRAL	\$1,500						\$0	\$0
	X				ADD DRYING RACKS	CENTRAL	\$1,500						\$0	\$0
	X				REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	CENTRAL	\$2,500						\$0	\$0
	X				REPLACE PREP SINKS TO 3-COMPARTMENT SINKS	CENTRAL	\$12,000						\$0	\$0
	X				ADD PASS-THROUGH REFRIGERATOR	CENTRAL	\$6,000						\$0	\$0
			X		REPLACE COLD STORAGE UNIT	CENTRAL	\$50,000					\$50,000	\$0	\$50,000
			X		REPLACE REACH IN REFRIGERATORS	CENTRAL	\$20,000					\$20,000	\$0	\$20,000
			X		REPLACE COOKING EQUIPMENT	CENTRAL	\$75,000					\$75,000	\$0	\$75,000
				X	MECHANICAL SYSTEM REPLACEMENTS	CENTRAL	\$1,738,219						\$0	\$0
				X	ROOF REPLACEMENTS	CENTRAL	\$512,000						\$0	\$0
X					ADD ACCESSIBLE RAMP AT KITCHEN	CP		\$16,000				\$16,000	\$0	\$16,000
X					RESURFACE BASKETBALL COURTS	CP	\$20,000					\$20,000	\$0	\$20,000

ORANGE COUNTY SCHOOLS
FY2017 COMBINED FUNDING SOURCES PROJECT SCHEDULE

PAYGO	ADDTL PG	ART 46	OLD FAC	BOND	Scope of Work	Location	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
	X				REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	CP	\$16,000						\$0	\$0
X					NEW DISHWASHER EXHAUST FAN AND DUCTWORK	CP	\$3,500						\$0	\$0
X					KITCHEN IMPROVEMENTS FOR CODE COMPLIANCE	CP	\$10,000						\$0	\$0
X					ADD ADDITIONAL HAND SINK	CP	\$2,500						\$0	\$0
X					NEW FLOOR DRAIN KITCHEN	CP	\$1,600						\$0	\$0
X					NEW FLOOR SINK KITCHEN	CP	\$4,500						\$0	\$0
X					NEW FLOOR TROUGH --KITCHEN	CP	\$10,000						\$0	\$0
X					NEW LAVATORY IN KITCHEN	CP	\$1,400						\$0	\$0
	X				UPGRADE/ADD STEAMER & BRAISING PAN	CP	\$40,000						\$0	\$0
	X				UPGRADE DISHWASHING AREA	CP	\$1,500						\$0	\$0
	X				REPLACE COLD STORAGE UNIT	CP	\$55,000						\$0	\$0
	X				REPLACE REACH IN REFRIGERATOR	CP	\$13,000						\$0	\$0
	X				UPGRADE SERVING LINE EQUIPMENT	CP	\$5,000						\$0	\$0
	X				NEW KITCHEN HOOD EXHAUST AND SUPPLY FAN/DUCTWORK	CP	\$20,000						\$0	\$0
	X				NEW KITCHEN HOT WATER SYSTEM	CP	\$28,000						\$0	\$0
	X				REPLACE TWO COMPARTMENT SINK WITH 3 COMPARTMENT SINK	CP	\$5,000						\$0	\$0
	X				UPGRADE FLOOR DRAINS NEAR BRAISER AND STEAMER	CP	\$3,000						\$0	\$0
				X	MECHANICAL SYSTEM REPLACEMENTS	CP	\$1,365,444						\$0	\$0
				X	ROOF REPLACEMENTS	CP	\$575,000						\$0	\$0
X					PROVIDE LABORATORY GRADE DISHWASHER IN SCIENCE AREA	CRHS		\$9,500				\$9,500	\$0	\$9,500
X					PROVIDE SEPARATE CHEMICAL PREP AREAS	CRHS		\$20,000				\$20,000	\$0	\$20,000
X					UPDATE SCIENCE CLASSROOMS AND PREP ROOMS BASED ON DPI STANDARDS	CRHS		\$45,000				\$45,000	\$0	\$45,000
X					INSTALL DUCTED FUME HOODS	CRHS		\$75,000				\$75,000	\$0	\$75,000
X					NEW SERVING LINE COUNTERS	CRHS					\$35,000	\$35,000	\$0	\$35,000
				X	ADD CLASSROOM WING (PRICE INCLUDES FULL PROJECT COSTS)	CRHS							\$0	\$0
X					DESIGN: CWS CANOPY REPLACEMENT	CWS		\$30,000				\$30,000	\$0	\$30,000
X					CWS CANOPY ENCLOSURES	CWS			\$300,000			\$300,000	\$0	\$300,000
			X		UPGRADE SCIENCE CLASSROOMS TO MEET CURRENT DPI STANDARDS	CWS		\$235,000				\$235,000	\$0	\$235,000

ORANGE COUNTY SCHOOLS
FY2017 COMBINED FUNDING SOURCES PROJECT SCHEDULE

PAYGO	ADDTL PG	ART 46	OLD FAC	BOND	Scope of Work	Location	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
			X		REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	CWS				\$20,000		\$20,000	\$0	\$20,000
X					ADD DRYING RACKS	CWS				\$1,500		\$1,500	\$0	\$1,500
X					ADD HOT FOOD CABINET	CWS				\$5,000		\$5,000	\$0	\$5,000
X					ADD NEW 60 QT. MIXER	CWS				\$10,000		\$10,000	\$0	\$10,000
X					NEW EXTERIOR GREASE TRAP--KITCHEN	CWS				\$15,000		\$15,000	\$0	\$15,000
X					NEW FLOOR SINK -KITCHEN	CWS				\$6,750		\$6,750	\$0	\$6,750
X					NEW FLOOR TROUGH-KITCHEN	CWS				\$10,000		\$10,000	\$0	\$10,000
X					NEW KITCHEN HOOD EXHAUST AND SUPPLY FAN	CWS				\$20,000		\$20,000	\$0	\$20,000
X					NEW LAVATORY--KITCHEN	CWS				\$4,000		\$4,000	\$0	\$4,000
X					NEW MIXING VALVE FOR KITCHEN LAVATORY	CWS				\$1,400		\$1,400	\$0	\$1,400
X					PROVIDE FLOOR TROUGH NEAR BRAISING PAN	CWS				\$5,000		\$5,000	\$0	\$5,000
X					REPLACE 2 COMPARTMENT SINKS AND ADD GREASE TRAP	CWS				\$12,000		\$12,000	\$0	\$12,000
X					REPLACE ICE MAKER	CWS				\$8,500		\$8,500	\$0	\$8,500
			X		REPLACE COLD STORAGE UNIT	CWS				\$50,000		\$50,000	\$0	\$50,000
			X		REPLACE STEAMER	CWS				\$35,000		\$35,000	\$0	\$35,000
X					ATHLETIC FACILITIES IMPROVEMENTS/DEVELOPMENT	DISTRICT				\$200,000		\$200,000	\$0	\$200,000
X					PLAYGROUND/PLAYZONE IMPROVEMENTS	DISTRICT				\$100,000		\$100,000	\$0	\$100,000
X					EMERGENCY GENERATORS FOR CRITICAL LIGHTING AND KITCHEN EQUIPMENT (ALL SCHOOLS)	DISTRICT			\$150,000	\$150,000	\$150,000	\$450,000	\$0	\$450,000
X					FACILITIES USAGE ASSESSMENT: CLASSROOM SUPPORT/ ADMINISTRATIVE SPACE/PROGRAM SPACE	DISTRICT	\$50,000					\$50,000	\$0	\$50,000
			X		RESERVE: IMPLEMENTATION-FACILITIES USAGE ASSESSMENT	DISTRICT		\$9,300	\$41,800	\$169,300	\$389,300	\$609,700	\$0	\$609,700
X					CONVERT GYMNASIUM LIGHTING TO LED--ALL SCHOOLS	DISTRICT	\$50,000	\$75,000				\$125,000	\$0	\$125,000
X					ELEMENTARY #8--NON PROTOTYPICAL DESIGN	DISTRICT				\$2,500,000	\$25,500,000	\$28,000,000	\$0	\$28,000,000
X					PAVING PARKING LOTS/DRIVEWAYS/WALKWAYS	DISTRICT	\$100,000	\$150,000	\$200,000	\$300,000	\$165,000	\$915,000	\$0	\$915,000
X					RESERVE: DESIGN SERVICES--SAF/SECURITY IMPROVEMENTS	DISTRICT	\$50,000	\$50,000	\$50,000	\$50,000		\$200,000	\$0	\$200,000
X					RESERVE: DESIGN AND BUILDING IMPROVEMENTS ASSOCIATED WITH SCHOOL SAFETY INITIATIVES (E.G. SECURITY VESTIBULES, ENCLOSED WALKWAYS, ETC)	DISTRICT	\$0	\$424,822	\$299,791	\$308,548	\$299,848	\$1,333,009	\$1,463,900	\$1,763,748
X					RESERVE: CLASSROOM/BUILDING IMPROVEMENTS	DISTRICT			\$274,000	\$200,000	\$130,000	\$604,000	\$0	\$604,000
	X				DEFERRED MAINTENANCE RESERVE	DISTRICT							\$1,890,160	\$1,890,160

ORANGE COUNTY SCHOOLS
FY2017 COMBINED FUNDING SOURCES PROJECT SCHEDULE

PAYGO	ADDTL PG	ART 46	OLD FAC	BOND	Scope of Work	Location	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
X					REPLACE WRESTLING MATS/SAFETY PADDING (MULTI-YEAR FUNDING)	DISTRICT				\$25,000		\$25,000	\$0	\$25,000
X					IMPLEMENTATION OF SCHOOL SAFETY INITATIVES (ITEMIZED VIA ANNUAL WORKPLAN) BOND PROJ YRS 1-5	DISTRICT						\$0	\$956,500	\$956,500
				X	IMPLEMENTATION OF SCHOOL SAFETY INITATIVES (ITEMIZED VIA ANNUAL WORKPLAN)	DISTRICT	\$2,500,000					\$2,500,000	\$0	\$2,500,000
	X				SCHOOL SAFETY INITIATIVES	DISTRICT	\$732	\$20,932	\$153,032	\$153,032	\$378,032	\$705,760	\$0	\$705,760
X		X			TECHNOLOGY UPGRADES	DISTRICT	\$558,815	\$567,197	\$575,705	\$584,341	\$593,106	\$2,879,164	\$3,101,676	\$5,980,840
	X				TECHNOLOGY UPGRADES	DISTRICT	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000	\$750,000	\$1,500,000
X					HAZARDOUS MATERIALS ABATEMENT VARIOUS FACILITIES (MULTI-YEAR FUNDING)	DISTRICT		\$50,000		\$50,000		\$100,000	\$0	\$100,000

X					DRAINAGE PROJECT; FRONT OF BUILDING AND BY GYM DOOR LEADING TO PLAYGROUND	EFLAND	\$25,000					\$25,000	\$0	\$25,000
X					CLASSROOM CABINET REPLACEMENT	EFLAND	\$50,000					\$50,000	\$0	\$50,000
X					ADD FLOOR TROUGH NEAR BRAISING PAN	EFLAND	\$5,000					\$5,000	\$0	\$5,000
X					NEW TROUGH DRAIN (KITCHEN)	EFLAND	\$10,000					\$10,000	\$0	\$10,000
X					RESTROOM RENOVATION	EFLAND	\$50,000					\$50,000	\$0	\$50,000
X					ADD FLOOR TROUGH NEAR BRAISING PAN	EFLAND	\$5,000					\$5,000	\$0	\$5,000
X					REPLACE COLD STORAGE ASSEMBLY	EFLAND	\$70,000					\$70,000	\$0	\$70,000
	X				REPLACE COOKING EQUIPMENT	EFLAND	\$18,000						\$0	\$0
	X				REPLACE SERVING EQUIPMENT CASTERS AND CASTER TROUGH	EFLAND	\$4,800						\$0	\$0
	X				ADD PASS THROUGH MOBILE HOT CABINET	EFLAND	\$9,500						\$0	\$0
				X	MECHANICAL SYSTEM REPLACEMENTS	EFLAND	\$2,115,352						\$0	\$0
	X				DESIGN: MAIN ENTRANCE RESTRUCTURE	EFLAND	\$35,000						\$0	\$0
	X				RESERVE: RESTRUCTURE MAIN ENTRANCE	EFLAND		\$350,000					\$0	\$0
				X	ROOF: BACK CLASSROOMS	EFLAND	\$240,000						\$0	\$0
X					LIFT OUT GUARD RAILS AND HANDRAILS AT KITCHEN LOADING DOCK	GAB		\$4,000				\$4,000	\$0	\$4,000
X					NEW DISHWASHER EXHAUST SYSTEM--KITCHEN	GAB		\$6,000				\$6,000	\$0	\$6,000

ORANGE COUNTY SCHOOLS
FY2017 COMBINED FUNDING SOURCES PROJECT SCHEDULE

PAYGO	ADDTL PG	ART 46	OLD FAC	BOND	Scope of Work	Location	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
X					NEW LAVATORY AND MIXING VALVE IN KITCHEN	GAB		\$1,950				\$1,950	\$0	\$1,950
X					ADD FLOOR TROUGH NEAR BRAISING PAN	GAB		\$5,000				\$5,000	\$0	\$5,000
X					ISOLATE DISH WASH ROOM FROM PREP AREA	GAB		\$20,000				\$20,000	\$0	\$20,000
X					NEW TROUGH DRAIN (KITCHEN)	GAB		\$10,000				\$10,000	\$0	\$10,000
X					REPLACE POT WASH SINK	GAB		\$6,000				\$6,000	\$0	\$6,000
X					REPLACE PREP SINKS	GAB		\$6,000				\$6,000	\$0	\$6,000
X					ADD AIR CURTAIN ON RECEIVING UNIT	GAB		\$2,000				\$2,000	\$0	\$2,000
X					REPLACE FOOD SLICER	GAB		\$4,500				\$4,500	\$0	\$4,500
X					ADD TWO MOBILE PAN RACKS	GAB		\$2,000				\$2,000	\$0	\$2,000
			X		REPLACE COLD STORAGE UNIT	GAB			\$75,000			\$75,000	\$0	\$75,000
			X		ADD 1-COMPARTMENT COMBI-OVEN	GAB			\$22,500			\$22,500	\$0	\$22,500
				X	MECHANICAL SYSTEM REPLACEMENTS	GAB	\$704,000						\$0	\$0
				X	ROOF REPLACEMENTS	GAB	\$447,000						\$0	\$0
				X	REPLACE WINDOWS	GAB	\$220,000						\$0	\$0
X					IMPROVE SCIENCE CLASSROOM AND PREP ROOMS TO MEET NCBOE STANDARDS	GHMS		\$30,000				\$30,000	\$0	\$30,000
X					REPLACE CONCRETE PAVEMENT FOR BASKETBALL COURTS	HES	\$50,000					\$50,000	\$0	\$50,000
X					REPAVE WALKING TRACK	HES	\$30,000					\$30,000	\$0	\$30,000
X					REPLACE ALL PREP TABLES	HES				\$12,000		\$12,000	\$0	\$12,000
X					ADD BEVERAGE COUNTER	HES				\$5,000		\$5,000	\$0	\$5,000
X					ADD FLOOR TROUGH AT BRAISING PAN AND STEAMER	HES				\$3,000		\$3,000	\$0	\$3,000
X					FLOOR TROUGH--KITCHEN	HES				\$10,000		\$10,000	\$0	\$10,000
X					NEW FAUCET/MIXING VALVE FOR KITCHEN HANDWASH AND LAVATORY	HES				\$1,950		\$1,950	\$0	\$1,950
X					NEW KITCHEN HOOD EXHAUST AND SUPPLY FANS	HES				\$20,000		\$20,000	\$0	\$20,000
X					REPLACE ALL PREP TABLES	HES				\$12,000		\$12,000	\$0	\$12,000
X					REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	HES		\$16,000				\$16,000	\$0	\$16,000
			X		REPLACE COLD STORAGE UNIT	HES				\$55,000		\$55,000	\$0	\$55,000
			X		REPLACE COOKING EQUIPMENT	HES				\$60,000		\$60,000	\$0	\$60,000
				X	MECHANICAL SYSTEM REPLACEMENTS	HES	\$1,934,010						\$0	\$0

ORANGE COUNTY SCHOOLS
FY2017 COMBINED FUNDING SOURCES PROJECT SCHEDULE

PAYGO	ADDTL PG	ART 46	OLD FAC	BOND	Scope of Work	Location	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
				X	BUILDING 400 ROOF REPLACEMENT	HES	\$175,000						\$0	\$0
X					NEW FIRE ALARM SYSTEM --25 STATION	MAINT		\$35,000				\$35,000	\$0	\$35,000
X					1/2 TON PICK UP	MAINT	\$30,000					\$30,000	\$0	\$30,000
X					VAN	MAINT	\$30,000					\$30,000	\$0	\$30,000
X					REPAVE WALKING TRACK	NH		\$12,500				\$12,500	\$0	\$12,500
				X	MECHANICAL SYSTEM REPLACEMENTS	NH	\$2,002,738						\$0	\$0
	X				ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: NEW HOPE	NH			\$225,000				\$0	\$0
X					VENTING UPGRADE: SCIENCE ROOMS AND KILN HOOD SYSTEMS	OHS	\$75,000					\$75,000	\$0	\$75,000
X					RESTROOM UPGRADES/RENOVATION	OHS	\$200,000	\$200,000				\$400,000	\$0	\$400,000
			X		SCIENCE ROOM UPDATES TO MEET STANDARDS	OHS			\$250,000			\$250,000	\$0	\$250,000
X					REPLACE HOOD AND FIRE SUPPRESSION SYSTEM W/HOOD SUPPLY AND EXHAUST FANS	OHS	\$36,000					\$36,000	\$0	\$36,000
X					ADD DRYING RACKS	OHS		\$2,000				\$2,000	\$0	\$2,000
X					ADD UTILITY CHASE BEHIND COOKING EQUIPMENT	OHS		\$9,000				\$9,000	\$0	\$9,000
X					ADD WORKTABLES AND PREP SINKS	OHS		\$9,000				\$9,000	\$0	\$9,000
X					FLOOR TROUGH--KITCHEN	OHS		\$10,000				\$10,000	\$0	\$10,000
X					REPLACE COLD WELLS IN SERVING EQUIPMENT	OHS		\$6,000				\$6,000	\$0	\$6,000
X					REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	OHS		\$2,500				\$2,500	\$0	\$2,500
X					REPLACE FOOD SLICER	OHS		\$2,000				\$2,000	\$0	\$2,000
X					REPLACE COLD STORAGE UNIT	OHS		\$50,000				\$50,000	\$0	\$50,000
X					REPLACE HOT WELLS IN SERVING EQUIPMENT	OHS		\$11,000				\$11,000	\$0	\$11,000
X					ADD TWO HOT FOOD CABINETS	OHS		\$10,000				\$10,000	\$0	\$10,000
X					NEW DISHWASHER EXHAUST FAN/DUCTWORK (KITCHEN)	OHS		\$3,500				\$3,500	\$0	\$3,500
			X		REPLACE COLD STORAGE UNIT	OHS		\$50,000				\$50,000	\$0	\$50,000
			X		REPLACE MERCHANDISING REFRIGERATOR	OHS		\$20,000				\$20,000	\$0	\$20,000
			X		REPLACE OUTDATED COOKING EQUIPMENT	OHS		\$75,000				\$75,000	\$0	\$75,000
				X	MECHANICAL SYSTEM REPLACEMENT--GEOTHERMAL	OHS	\$8,867,271							
X					200 WING (2nd year of MULTI YEAR FUNDING)	OHS	\$130,000					\$130,000	\$0	\$130,000
X					AUDITORIUM/ENTRANCE ROOF REPLACEMENT	OHS					\$395,000	\$395,000	\$0	\$395,000
X					GYM/OFFICE ROOF REPLACEMENT	OHS					\$395,000	\$395,000	\$0	\$395,000

ORANGE COUNTY SCHOOLS
FY2017 COMBINED FUNDING SOURCES PROJECT SCHEDULE

PAYGO	ADDTL PG	ART 46	OLD FAC	BOND	Scope of Work	Location	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
X					PA SYSTEM	OHS	\$170,000					\$170,000	\$0	\$170,000
X					ACTIVITY BUS REPLACEMENT	TRANSP	\$85,000					\$85,000	\$90,000	\$175,000
X					SKID STEER LOADER (USED EQUIPMENT AN OPTION)	TRANSP		\$45,000				\$45,000	\$0	\$45,000
				X	REPLACE TRANSPORTATION FACILITY (JOINT PROJECT W/ CHCCS)	TRANSP	\$8,000,000						\$0	\$0
					TOTAL AVAILABLE FUNDING FROM COUNTY:		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	5-YR TOTAL		
					PAY-AS-YOU-GO		\$1,479,086	\$1,501,272	\$1,523,791	\$1,546,648	\$1,569,848	\$7,620,645		
					LOTTERY (SEPARATE SCHEDULE OF PROJECTS ATTACHED)		\$528,032	\$528,032	\$528,032	\$528,032	\$528,032	\$2,640,160		
					ARTICLE 46 SALES TAX (SEPARATE SCHEDULE OF PROJECTS ATTACHED)		\$558,815	\$567,197	\$575,705	\$584,341	\$593,106	\$2,879,164		
					FACILITY IMPROVEMENTS TO OLDER SCHOOLS (5 YEAR ALLOCATION)		\$389,300	\$389,300	\$389,300	\$389,300	\$389,300	\$1,946,500		
					GRAND TOTAL ANNUAL ALLOCATION		\$2,955,233	\$2,985,801	\$3,016,828	\$3,048,321	\$3,080,286			
					LOCATION LEGEND:									
					AL STANBACK MIDDLE SCHOOL	ALS								
					BOARD OF EDUCATION BUILDING	BOE								
					CENTRAL ELEMENTARY	CENTRAL								
					CAMERON PARK ELEMENTARY SCHOOL	CP								
					CEDAR RIDGE HIGH SCHOOL	CRHS								
					C W STANFORD MIDDLE SCHOOL	CWS								
					EFLAND ELEMENTARY SCHOOL	EFLAND								
					GRADY A BROWN ELEMENTARY SCHOOL	GAB								
					GRAVELLY HILL MIDDLE SCHOOL	GHMS								
					HILLSBOROUGH ELEMENTARY SCHOOL	HES								
					MAINTENANCE OFFICES	MAINT								
					NEW HOPE ELEMENTARY SCHOOL	NH								
					ORANGE HIGH SCHOOL	OHS								
					PATHWAYS ELEMENTARY SCHOOL	PE								
					TRANSPORTATION OFFICES	TRANSP								

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2017--FY2026

Scope of Work	LOCATION	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
ADD HANDICAPPED PARKING AND FRONT ENTRANCE ACCESSIBILITY	BOE	\$27,000					\$27,000	\$0	\$27,000
RESURFACE BASKETBALL COURTS	CENTRAL	\$18,000					\$18,000	\$0	\$18,000
RESURFACE PLAY AREA AT REAR OF SCHOOL	CENTRAL	\$20,000					\$20,000	\$0	\$20,000
REPLACE HOOD AND FIRE SUPPRESSION SYSTEM, INCLUDING NEW HOOD SUPPLY AND EXHAUST FANS	CENTRAL	\$36,000					\$36,000	\$0	\$36,000
UPGRADE SERVING LINE EQUIPMENT	CENTRAL	\$20,000					\$20,000	\$0	\$20,000
ENGINEERING STUDY: BRICK EXTERIOR	CENTRAL		\$35,000				\$35,000	\$0	\$35,000
RESERVE: CENTRAL ELEMENTARY BUILDING ENVELOPE IMPROVEMENTS BASED ON ENGINEERING ANALYSIS	CENTRAL			\$250,000				\$0	\$0
ADD ACCESSIBLE RAMP AT KITCHEN	CP		\$16,000				\$16,000	\$0	\$16,000
RESURFACE BASKETBALL COURTS	CP	\$20,000					\$20,000	\$0	\$20,000
NEW DISHWASHER EXHAUST FAN AND DUCTWORK	CP	\$3,500						\$0	\$0
KITCHEN IMPROVEMENTS FOR CODE COMPLIANCE	CP	\$10,000						\$0	\$0
ADD ADDITIONAL HAND SINK	CP	\$2,500						\$0	\$0
NEW FLOOR DRAIN KITCHEN	CP	\$1,600						\$0	\$0
NEW FLOOR SINK KITCHEN	CP	\$4,500						\$0	\$0
NEW FLOOR TROUGH --KITCHEN	CP	\$10,000						\$0	\$0
NEW LAVATORY IN KITCHEN	CP	\$1,400						\$0	\$0
NEW SERVING LINE COUNTERS	CRHS					\$35,000	\$35,000	\$0	\$35,000
INSTALL DUCTED FUME HOODS	CRHS		\$75,000				\$75,000	\$0	\$75,000
PROVIDE LABORATORY GRADE DISHWASHER IN SCIENCE AREA	CRHS		\$9,500				\$9,500	\$0	\$9,500
PROVIDE SEPARATE CHEMICAL PREP AREAS	CRHS		\$20,000				\$20,000	\$0	\$20,000
UPDATE SCIENCE CLASSROOMS AND PREP ROOMS BASED ON CURRENT STANDARDS	CRHS		\$45,000				\$45,000	\$0	\$45,000
DESIGN FEES: BACK CANOPY REPLACEMENT	CWS		\$30,000				\$30,000	\$0	\$30,000
RESERVE: CWS CANOPY REPLACEMENT/ CHILLED WATER LINES, ETC. PROTECTION	CWS			\$300,000			\$300,000	\$0	\$300,000
DRYING RACKS	CWS				\$1,500		\$1,500	\$0	\$1,500
ADD HOT FOOD CABINET	CWS				\$5,000		\$5,000	\$0	\$5,000
ADD 60 QT. MIXER	CWS				\$10,000		\$10,000	\$0	\$10,000
NEW EXTERIOR GREASE TRAP--KITCHEN	CWS				\$15,000		\$15,000	\$0	\$15,000

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2017--FY2026

Scope of Work	LOCATION	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
NEW FLOOR SINK -KITCHEN	CWS				\$6,750		\$6,750	\$0	\$6,750
NEW FLOOR TROUGH-KITCHEN	CWS				\$10,000		\$10,000	\$0	\$10,000
NEW KITCHEN HOOD EXHAUST AND SUPPLY FAN	CWS				\$20,000		\$20,000	\$0	\$20,000
NEW LAVATORY--KITCHEN	CWS				\$4,000		\$4,000	\$0	\$4,000
NEW MIXING VALVE FOR KITCHEN LAVATORY	CWS				\$1,400		\$1,400	\$0	\$1,400
PROVIDE FLOOR TROUGH NEAR BRAISING PAN	CWS				\$5,000		\$5,000	\$0	\$5,000
REPLACE 2 COMPARTMENT SINKS AND ADD GREASE TRAP	CWS				\$12,000		\$12,000	\$0	\$12,000
REPLACE ICE MAKER	CWS				\$8,500		\$8,500	\$0	\$8,500
REPLACE WRESTLING MATS/SAFETY PADDING (MULTI-YEAR FUNDING)	DISTRICT				\$25,000		\$25,000	\$0	\$25,000
ADD FLOOR TROUGH NEAR BRAISING PAN	EFLAND	\$5,000					\$5,000	\$0	\$5,000
NEW TROUGH DRAIN (KITCHEN)	EFLAND	\$10,000					\$10,000	\$0	\$10,000
RESTROOM RENOVATION	EFLAND	\$50,000					\$50,000	\$0	\$50,000
DRAINAGE PROJECT; IN-GROUND PIPING AT FRONT OF BUILDING AND BY GYM DOOR LEADING TO PLAYGROUND	EFLAND	\$25,000					\$25,000	\$0	\$25,000
REPLACE IN-ROOM CABINETS/COUNTERS	EFLAND	\$50,000					\$50,000	\$0	\$50,000
ADD FLOOR TROUGH NEAR BRAISING PAN	EFLAND	\$5,000					\$5,000	\$0	\$5,000
REPLACE COLD STORAGE ASSEMBLY	EFLAND	\$70,000					\$70,000	\$0	\$70,000
NEW DISHWASHER EXHAUST SYSTEM--KITCHEN	GAB		\$6,000				\$6,000	\$0	\$6,000
NEW LAVATORY AND MIXING VALVE IN KITCHEN	GAB		\$1,950				\$1,950	\$0	\$1,950
ADD FLOOR TROUGH NEAR BRAISING PAN	GAB		\$5,000				\$5,000	\$0	\$5,000
ADD LIFT OUT GUARD RAILS AND HANDRAILS MAIN KITCHEN LOADING DOCK	GAB		\$4,000				\$4,000	\$0	\$4,000
ISOLATE DISH WASH ROOM FROM PREP AREA	GAB		\$20,000				\$20,000	\$0	\$20,000
NEW TROUGH DRAIN (KITCHEN)	GAB		\$10,000				\$10,000	\$0	\$10,000
REPLACE POT WASH SINK	GAB		\$6,000				\$6,000	\$0	\$6,000
REPLACE PREP SINKS	GAB		\$6,000				\$6,000	\$0	\$6,000
ADD AIR CURTAIN ON RECEIVING UNIT	GAB		\$2,000				\$2,000	\$0	\$2,000
REPLACE FOOD SLICER	GAB		\$4,500				\$4,500	\$0	\$4,500
ADD TWO MOBILE PAN RACKS	GAB		\$2,000				\$2,000	\$0	\$2,000
EMERGENCY GENERATORS FOR CRITICAL LIGHTING AND KITCHEN EQUIPMENT	DISTRICT			\$150,000	\$150,000	\$150,000	\$450,000	\$0	\$450,000

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2017--FY2026

Scope of Work	LOCATION	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
IMPROVE SCIENCE CLASSROOM AND PREP ROOMS TO MEET CURRENT STANDARDS	GHMS		\$30,000				\$30,000	\$0	\$30,000
REPLACE CONCRETE PAVEMENT FOR BASKETBALL COURTS	HES	\$50,000					\$50,000	\$0	\$50,000
REPAVE WALKING TRACK	HES	\$30,000					\$30,000	\$0	\$30,000
REPLACE ALL PREP TABLES	HES				\$12,000		\$12,000	\$0	\$12,000
ADD BEVERAGE COUNTER	HES				\$5,000		\$5,000	\$0	\$5,000
ADD FLOOR TROUGH AT BRAISING PAN AND STEAMER	HES				\$3,000		\$3,000	\$0	\$3,000
FLOOR TROUGH--KITCHEN	HES				\$10,000		\$10,000	\$0	\$10,000
NEW FAUCET/MIXING VALVE FOR KITCHEN HANDWASH AND LAVATORY	HES				\$1,950		\$1,950	\$0	\$1,950
NEW KITCHEN HOOD EXHAUST AND SUPPLY FANS	HES				\$20,000		\$20,000	\$0	\$20,000
REPLACE ALL PREP TABLES	HES				\$12,000		\$12,000	\$0	\$12,000
REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	HES		\$16,000				\$16,000	\$0	\$16,000
NEW FIRE ALARM SYSTEM --25 STATION	MAINT		\$35,000				\$35,000	\$0	\$35,000
REPAVE WALKING TRACK	NH		\$12,500				\$12,500	\$0	\$12,500
200 WING (2nd year of MULTI YEAR FUNDING)	OHS	\$130,000					\$130,000	\$0	\$130,000
VENTING UPGRADE: SCIENCE ROOMS AND KILN HOOD SYSTEMS	OHS	\$75,000					\$75,000	\$0	\$75,000
PA SYSTEM	OHS	\$170,000					\$170,000	\$0	\$170,000
ADD DRYING RACKS	OHS		\$2,000				\$2,000	\$0	\$2,000
ADD UTILITY CHASE BEHIND COOKING EQUIPMENT	OHS		\$9,000				\$9,000	\$0	\$9,000
ADD WORKTABLES AND PREP SINKS	OHS		\$9,000				\$9,000	\$0	\$9,000
FLOOR TROUGH--KITCHEN	OHS		\$10,000				\$10,000	\$0	\$10,000
REPLACE COLD WELLS IN SERVING EQUIPMENT	OHS		\$6,000				\$6,000	\$0	\$6,000
REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	OHS		\$2,500				\$2,500	\$0	\$2,500
REPLACE FOOD SLICER	OHS		\$2,000				\$2,000	\$0	\$2,000
REPLACE COLD STORAGE UNIT	OHS		\$50,000				\$50,000	\$0	\$50,000
REPLACE HOOD AND FIRE SUPPRESSION SYSTEM W/HOOD SUPPLY AND EXHAUST FANS	OHS	\$36,000					\$36,000	\$0	\$36,000
REPLACE HOT WELLS IN SERVING EQUIPMENT	OHS		\$11,000				\$11,000	\$0	\$11,000
ADD TWO HOT FOOD CABINETS	OHS		\$10,000				\$10,000	\$0	\$10,000
NEW DISHWASHER EXHAUST FAN/DUCTWORK (KITCHEN)	OHS		\$3,500				\$3,500	\$0	\$3,500

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN

FY 2017--FY2026

Scope of Work	LOCATION	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
AUDITORIUM/ENTRANCE ROOF REPLACEMENT	OHS					\$395,000	\$395,000	\$0	\$395,000
GYM/OFFICE ROOF REPLACEMENT	OHS					\$395,000	\$395,000	\$0	\$395,000
RESTROOM UPGRADES/RENOVATION	OHS	\$200,000	\$200,000				\$400,000	\$0	\$400,000
PAVING PARKING LOTS/DRIVEWAYS/WALKWAYS	DISTRICT	\$100,000	\$150,000	\$200,000	\$300,000	\$165,000	\$915,000	\$0	\$915,000
FACILITIES USAGE ASSESSMENT: CLASSROOM SUPPORT/ ADMINISTRATIVE SPACE/PROGRAM SPACE	DISTRICT	\$50,000					\$50,000	\$0	\$50,000
ELEMENTARY #8--NON PROTOTYPICAL DESIGN	DISTRICT				\$2,500,000	\$25,500,000	\$28,000,000	\$0	\$28,000,000
ATHLETIC FACILITIES RESERVE	DISTRICT				\$200,000		\$200,000	\$0	\$200,000
PLAYGROUND/PLAYZONE IMPROVEMENTS	DISTRICT				\$100,000		\$100,000	\$0	\$100,000
HAZARDOUS MATERIALS ABATEMENT VARIOUS FACILITIES (MULTI-YEAR FUNDING)	DISTRICT		\$50,000		\$50,000		\$100,000	\$0	\$100,000
CONVERT GYMNASIUM LIGHTING TO LED--ALL SCHOOLS	DISTRICT	\$50,000	\$75,000				\$125,000	\$0	\$125,000
IMPLEMENTATION OF SCHOOL SAFETY INITIATIVES (PRIORITY WORK SHIFTED TO BOND)	DISTRICT						\$0	\$956,500	\$956,500
RESERVE: DESIGN SERVICES--SAF/SECURITY IMPROVEMENTS	DISTRICT	\$50,000	\$50,000	\$50,000	\$50,000		\$200,000	\$0	\$200,000
RESERVE: BUILDING IMPROVEMENTS ASSOCIATED WITH SCHOOL SAFETY INITIATIVES (E.G. SECURITY VESTIBULES, ENCLOSED WALKWAYS, ETC)		\$3,586	\$424,822	\$299,791	\$308,548	\$299,848	\$1,336,595	\$1,463,900	\$2,800,495
RESERVE: CLASSROOM/BUILDING IMPROVEMENTS				\$274,000	\$200,000	\$130,000	\$604,000	\$0	\$604,000
VEHICLE REPLACEMENT							\$0	\$0	\$0
ACTIVITY BUS REPLACEMENT	TRANSP	\$85,000					\$85,000	\$90,000	\$175,000
1/2 TON PICK UP	MAINT	\$30,000					\$30,000	\$0	\$30,000
VAN	MAINT	\$30,000					\$30,000	\$0	\$30,000
SKID STEER LOADER (USED EQUIP AN OPTION)	TRANSP		\$45,000				\$45,000	\$0	\$45,000
PAY AS YOU GO ALLOCATIONS		2016-17	2017-18	2018-19	2019-20	2020-21	5-YR TOTAL		
AVAILABLE FUNDING		\$1,479,086	\$1,501,272	\$1,523,791	\$1,546,648	\$1,569,848	\$7,620,646		
AMOUNT ALLOCATED		\$1,479,086	\$1,501,272	\$1,523,791	\$4,046,648	\$27,069,848	\$35,620,645		
AVAILABLE FOR ALLOCATION		\$0	\$0	\$0	-\$2,500,000	#####	-\$27,999,999		

ORANGE COUNTY SCHOOLS PAY-AS-YOU-GO FUNDING PLAN
FY 2017--FY2026

Scope of Work	LOCATION	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
TOTAL AVAILABLE FUNDING FROM COUNTY:									
PAY-AS-YOU-GO		\$1,479,086	\$1,501,272	\$1,523,791	\$1,546,648	\$1,569,848	\$7,620,646	\$8,209,600	\$15,830,246
ADDITIONAL PAY AS YOU GO (SEPARATE PROJECT SCHEDULE ATTACHED)		\$528,032	\$528,032	\$528,032	\$528,032	\$528,032	\$2,640,160	\$2,640,160	\$5,280,320
ARTICLE 46 SALES TAX (SEPARATE PROJECT SCHEDULE ATTACHED)		\$558,815	\$567,197	\$575,705	\$584,341	\$593,106	\$2,879,164	\$3,101,677	\$5,980,841
FACILITY IMPROVEMENTS TO OLDER SCHOOLS (5-YEAR ALLOCATION)		\$389,300	\$389,300	\$389,300	\$389,300	\$389,300	\$1,946,500	\$0	\$1,946,500
GRAND TOTAL ANNUAL ALLOCATION		\$2,955,233	\$2,985,802	\$3,016,829	\$3,048,321	\$2,690,986			

ORANGE COUNTY SCHOOLS
FY 2017 CIP--ADDITIONAL PAY-AS-YOU-GO

SCOPE OF WORK	LOCATION	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
DISTRICT: TECHNOLOGY UPGRADES		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$600,000	\$750,000	\$1,350,000
REPLACE ALL COMPROMISED INSULATED GLASS IN MAIN ENTRY STOREFRONT; INCLUDES LINTEL REPAIRS, PREPPING AND REPAINTING	ALS	\$100,000					\$100,000	\$0	\$100,000
DESIGN: MAIN ENTRANCE RESTRUCTURE		\$35,000					\$35,000	\$0	\$35,000
RESTRUCTURE MAIN ENTRANCE	EFLAND		\$350,000				\$350,000	\$0	\$350,000
SCHOOL SAFETY INITIATIVES		\$732	\$20,932	\$153,032	\$153,032	\$378,032	\$327,728	\$0	\$327,728
REPLACE DISHWASHER CONDENSATE HOOD	CENTRAL	\$1,500					\$1,500	\$0	\$1,500
ADD DRYING RACKS	CENTRAL	\$1,500					\$1,500	\$0	\$1,500
REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	CENTRAL	\$2,500					\$2,500	\$0	\$2,500
REPLACE PREP SINKS TO 3-COMPARTMENT SINKS	CENTRAL	\$12,000					\$12,000	\$0	\$12,000
ADD DRYING RACKS	PE		\$1,500				\$1,500	\$0	\$1,500
ADD PASS-THROUGH REFRIGERATOR	CENTRAL	\$6,000					\$6,000	\$0	\$6,000
SERVING LINE EQUIPMENT MODIFICATIONS	ALS		\$5,600				\$5,600	\$0	\$5,600
REPLACE COOKING EQUIPMENT	EFLAND	\$18,000					\$18,000	\$0	\$18,000
REPLACE SERVING EQUIPMENT CASTERS AND CASTER TROUGH	EFLAND	\$4,800					\$4,800	\$0	\$4,800
ADD PASS THROUGH MOBILE HOT CABINET	EFLAND	\$9,500					\$9,500	\$0	\$9,500
UPGRADE/ADD STEAMER & BRASING PAN	CP	\$40,000					\$40,000	\$0	\$40,000
UPGRADE DISHWASHING AREA	CP	\$1,500					\$1,500	\$0	\$1,500
REPLACE COLD STORAGE UNIT	CP	\$55,000					\$55,000	\$0	\$55,000
REPLACE REACH IN REFRIGERATOR	CP	\$13,000					\$13,000	\$0	\$13,000
UPGRADE SERVING LINE EQUIPMENT	CP	\$5,000					\$5,000	\$0	\$5,000
NEW KITCHEN HOOD EXHAUST AND SUPPLY FAN/DUCTWORK	CP	\$20,000					\$20,000	\$0	\$20,000
REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	CP	\$16,000					\$16,000	\$0	\$16,000
NEW KITCHEN HOT WATER SYSTEM	CP	\$28,000					\$28,000	\$0	\$28,000
REPLACE TWO COMPARTMENT SINK WITH 3 COMPARTMENT SINK	CP	\$5,000					\$5,000	\$0	\$5,000
UPGRADE FLOOR DRAINS NEAR BRAISER AND STEAMER	CP	\$3,000					\$3,000	\$0	\$3,000
ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: NEW HOPE	NH			\$225,000			\$225,000	\$0	\$225,000
ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: A L STANBACK	ALS				\$225,000		\$225,000	\$0	\$225,000
DEFERRED MAINTENANCE RESERVE							\$0	\$1,890,160	\$1,890,160
TOTAL COUNTY ALLOCATION		\$528,032	\$528,032	\$528,032	\$528,032	\$528,032	\$2,640,160	\$2,640,160	\$5,280,320
PROJECT TOTAL		\$528,032	\$528,032	\$528,032	\$528,032	\$528,032			

ORANGE COUNTY SCHOOLS
FY 2017 PROPOSED ARTICLE 46 SALES TAX CIP PROJECTS

	C	H	I	J	K	L	M	S	T
1	SCOPE OF WORK	YEAR 1 2016-2017 (FY 17)	YEAR 2 2017-2018 (FY18)	YEAR 3 2018-2019 (FY 19)	YEAR 4 2019-2020 (FY 20)	YEAR 5 2020-2021 (FY 21)	FIVE YEAR TOTAL	YEAR 6-10 SUMMARY	Ten Year Total
2									
3	ANNUAL ALLOCATION FROM COUNTY	\$558,815	\$567,197	\$575,705	\$584,341	\$593,106	\$2,879,164	\$3,101,677	\$5,980,841
4									
5	TECHNOLOGY DEBT SERVICE								
6	TECHNOLOGY UPGRADES	\$558,815	\$567,197	\$575,705	\$584,341	\$593,106	\$2,879,164	\$3,101,677	\$5,980,841
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ORANGE COUNTY SCHOOLS
FY 2017 CIP-- BOND PRIORITIES

SCOPE OF WORK	LOCATION	ESTIMATED COST	BOND PROJECTS	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
			\$54,334,438	<<-----TOTAL BOND PROJECTS				
ROOF REPLACEMENTS	ALS		\$1,775,000					
MECHANICAL SYSTEM REPLACEMENTS	ALS		\$4,108,000					
ROOF REPLACEMENTS	CENTRAL		\$512,000					
MECHANICAL SYSTEM REPLACEMENTS	CENTRAL		\$1,738,219					
MECHANICAL SYSTEM REPLACEMENTS	CP		\$1,365,444					
ROOF REPLACEMENTS	CP		\$575,000					
ADD CLASSROOM WING (PRICE INCLUDES FULL PROJECT COSTS)	CRHS	\$14,471,404	\$14,471,404					
MECHANICAL SYSTEM REPLACEMENTS	EFLAND	\$2,115,352	\$2,115,352					
ROOF: BACK CLASSROOMS	EFLAND	\$240,000	\$240,000					
ROOF REPLACEMENTS	GAB		\$1,239,000					
MECHANICAL SYSTEM REPLACEMENTS	GAB		\$704,000					
REPLACE WINDOWS	GAB	\$220,000	\$220,000					
BUILDING 400 ROOF REPLACEMENT	HES	\$175,000	\$175,000					
MECHANICAL SYSTEM REPLACEMENTS	HES		\$1,934,010					
MECHANICAL SYSTEM REPLACEMENTS	NEW HOPE		\$2,002,738					
MECHANICAL SYSTEM REPLACEMENTS--GEOTHERMAL	OHS		\$8,867,271					
REPLACE TRANSPORTATION FACILITY (JOINT PROJECT WITH CHCCS)	TRANSP	\$8,000,000	\$8,000,000					
IMPLEMENTATION OF SCHOOL SAFETY INITIATIVES (ITEMIZED VIA ANNUAL WORKPLAN)		\$2,500,000	\$2,500,000					

ORANGE COUNTY SCHOOLS
FY 2017 CIP --FACILITY IMPROVEMENTS FOR OLDER SCHOOLS

DESCRIPTION	LOCATION	YEAR 1 2016-17	YEAR 2 2017-2018	YEAR 3 2018-2019	YEAR 4 2019-2020	YEAR 5 2020-2021	GRAND TOTAL
ANNUAL ALLOCATION		\$389,300	\$389,300	\$389,300	\$389,300	\$389,300	\$1,946,500
AVAILABLE FOR ALLOCATION		\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED		\$389,300	\$389,300	\$389,300	\$389,300	\$389,300	\$1,946,500
UPGRADE SCIENCE CLASSROOMS TO MEET CURRENT STANDARDS	ALS	\$244,300					\$244,300
REPLACE COLD STORAGE UNIT	CENTRAL	\$50,000					\$50,000
REPLACE REACH IN REFRIGERATORS	CENTRAL	\$20,000					\$20,000
REPLACE COOKING EQUIPMENT	CENTRAL	\$75,000					\$75,000
UPGRADE SCIENCE CLASSROOMS TO MEET CURRENT STANDARDS	CWS		\$235,000				\$235,000
REPLACE COLD STORAGE UNIT	CWS				\$50,000		\$50,000
REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	CWS				\$20,000		\$20,000
REPLACE STEAMER	CWS				\$35,000		\$35,000
REPLACE COLD STORAGE UNIT	GAB			\$75,000			\$75,000
ADD 1-COMPARTMENT COMBI-OVEN	GAB			\$22,500			\$22,500
REPLACE COLD STORAGE UNIT	HES				\$55,000		\$55,000
REPLACE COOKING EQUIPMENT	HES				\$60,000		\$60,000
UPGRADE SCIENCE CLASSROOMS TO MEET CURRENT STANDARDS	OHS			\$250,000			\$250,000
REPLACE COLD STORAGE UNIT	OHS		\$50,000				\$50,000
REPLACE MERCHANDISING REFRIGERATOR	OHS		\$20,000				\$20,000
REPLACE OUTDATED COOKING EQUIPMENT	OHS		\$75,000				\$75,000
RESERVE: IMPLEMENTATION-FACILITIES USAGE ASSESSMENT	DISTRICT		\$9,300	\$41,800	\$169,300	\$389,300	\$609,700

ORANGE COUNTY SCHOOLS
FY2017 UNFUNDED MAJOR PROJECTS

SCOPE OF WORK	LOCATION	PROJECTED COST
CENTRAL OFFICE ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	BOE	\$4,688,000
MEDIA CENTER EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	CENTRAL	\$625,000
OFFICE EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	CENTRAL	\$414,000
RENOVATE EXISTING K-1 WING (PRICE INCLUDES TOTAL PROJECT COSTS)	CAMERON PARK	\$2,030,400
RENOVATE EXISTING OFFICE SUITE (PRICE INCLUDES TOTAL PROJECT COSTS)	CAMERON PARK	\$265,000
RENOVATE/EXPAND EXISTING 2-4 WING (PRICE INCLUDES TOTAL PROJECT COSTS)	CAMERON PARK	\$3,784,000
DECONSTRUCT/RECONSTRUCT 4-5 WING (PRICE INCLUDES TOTAL PROJECT COSTS)	CAMERON PARK	\$5,500,000
NEW CONNECTOR (PRICE INCLUDES TOTAL PROJECT COSTS)	CAMERON PARK	\$484,375
FIELD HOUSE (PRICE INCLUDES TOTAL PROJECT COSTS)	CEDAR RIDGE	\$2,400,000
RENOVATE MAIN ENTRANCE (PRICE INCLUDES TOTAL PROJECT COSTS)	CW STANFORD	\$700,000
PRE-K ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	EFLAND ELEMENTARY	\$690,000
CLASSROOM EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	EFLAND ELEMENTARY	\$1,968,750
MAIN ENTRANCE ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	GRADY BROWN	\$897,000
MEDIA CENTER/TEACHER SUPPORT RENOVATION (PRICE INCLUDES TOTAL PROJECT COSTS)	GRADY BROWN	\$1,950,000
REPLACE BUILDING 100 ONLY (PRICE INCLUDES TOTAL PROJECT COSTS)	HILLSBOROUGH ELEMENTARY	\$14,422,000
BUILDING CONNECTORS (PRICE INCLUDES TOTAL PROJECT COSTS)	HILLSBOROUGH ELEMENTARY	\$1,468,750
REPLACE MAINTENANCE COMPLEX (TOTAL PROJECT COSTS)	MAINTENANCE	\$4,688,000
ADD MAINTENANCE STORAGE (TOTAL PROJECT COSTS)	MAINTENANCE	\$2,265,700
REPLACE WORKFORCE DEVELOPMENT BUILDING (PRICE INCLUDES TOTAL PROJECT COSTS)	OHS	\$3,625,000
TOTAL NEW BUILDING CONSTRUCTION		\$52,865,975

ORANGE COUNTY SCHOOLS
FY 2017 UNFUNDED FACILITIES CARE PROJECTS

Scope of Work	Location	Total
ADA		
ADA PROJECTS PER FACILITIES ASSESSMENT	MULTIPLE	\$1,392,900
ABATEMENT		
Abatement projects per facilities assessment	MULTIPLE	\$2,060,440
ATHLETIC FACILITIES		
FIELD/GROUNDS IMPROVEMENTS	MULTIPLE	\$524,900
NEW ATHLETIC FACILITIES IDENTIFIED IN ASSESSMENT	MULTIPLE	\$2,893,000
CLASSROOM/BUILDING IMPROVEMENTS		
IMPROVEMENTS PER FACILITIES ASSESSMENT	ALS	\$258,100
IMPROVEMENTS PER FACILITIES ASSESSMENT	CENTRAL	\$135,500.00
IMPROVEMENTS PER FACILITIES ASSESSMENT	CP	\$208,500
IMPROVEMENTS PER FACILITIES ASSESSMENT	CRHS	\$273,100
IMPROVEMENTS PER FACILITIES ASSESSMENT	CWS	\$227,400
IMPROVEMENTS PER FACILITIES ASSESSMENT	CWS	\$40,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	EFLAND	\$384,350
IMPROVEMENTS PER FACILITIES ASSESSMENT	GHMS	\$5,300
IMPROVEMENTS PER FACILITIES ASSESSMENT	GRADY BROWN	\$207,950
IMPROVEMENTS PER FACILITIES ASSESSMENT	HES	\$52,850
IMPROVEMENTS PER FACILITIES ASSESSMENT	MAINT	\$243,950
IMPROVEMENTS PER FACILITIES ASSESSMENT	NEW HOPE	\$80,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	OHS	\$690,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	PE	\$146,600
DOORS/HARDWARE/CANOPIES		
ADD ADDITIONAL SIDEWALK AND CANOPY TO BUS PICKUP AREA	ALS	\$18,000
REPLACE CANOPIES CAMPUS-WIDE (PARTALLY FUNDED)	CWS	\$1,252,000
REPAIR EXISTING WALKWAY CANOPIES	HES	\$21,000
IMPROVEMENTS PER FACILITIES ASSESSMENT	NEW HOPE	\$47,000
ELECTRICAL SYSTEMS		
UPGRADE ELECTRICAL DISTRIBUTION	MAINT	\$18,000
NEW SWITCH PANEL	OHS	\$47,000
ENERGY EFFICIENCY/LIGHTING IMPROVEMENTS		
UPGRADE LIGHTING AT ALL SCHOOLS	ALL	\$5,003,300
EMERGENCY GENERATOR AND LIGHTING	ALS	\$340,000
EMERGENCY GENERATOR AND LIGHTING	CENTRAL	\$153,500
EMERGENCY GENERATOR AND LIGHTING	CP	\$177,100
GENERATOR	GHMS	\$50,000
EMERGENCY GENERATOR AND LIGHTING	OHS	\$533,800
EMERGENCY GENERATOR AND LIGHTING	PATHWAYS	\$213,200

ORANGE COUNTY SCHOOLS
FY 2017 UNFUNDED FACILITIES CARE PROJECTS

Scope of Work	Location	Total
FIRE/SAFETY/SECURITY SYSTEMS		
NEW FIRE SPRINKLER IN WAREHOUSE	MAINT	\$50,000
MECHANICAL SYSTEMS (most mechanical needs included on bond schedule)		
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	ADMIN ANNEX	\$25,000
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	COM/SCHOOL RELATIONS	\$16,000
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	MAINT	\$139,200
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	PARTNERSHIP	\$30,000
MECHANICAL SYSTEM PER FACILITIES ASSESSMENT	PE	\$1,694,500
PAVING: PARKING LOTS/DRIVEWAYS/WALKWAYS		
PAVING/PARKING LOTS/DRIVEWAYS/WALKWAYS PER FACILITIES ASSESSMENT	VARIOUS	\$1,916,100
ROOFING		
ROOF REPLACEMENT PER FACILITIES ASSESSMENT	MAINT	\$135,000
WINDOW REPLACEMENTS	MAINT	\$18,000
REPLACE WINDOWS IN GYM	HES	\$80,000
TOTAL		\$21,802,540

County Debt Service and Debt Capacity (General Fund Only) - APPROVED
Fiscal Years 2016-21

Debt Service	Current Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22
<i>Total Annual Debt Service</i>	26,088,326	25,189,092	25,562,017	24,272,270	22,926,315	21,870,917	21,117,095
General Fund Budget							
Annual Growth Projections			2.00%	2.00%	2.00%	2.00%	2.00%
Projected General Fund Budget	206,776,110	215,843,812	220,160,688	228,549,407	236,143,299	241,457,236	247,113,879
<i>Estimated Incremental Tax Equivalent</i>			<i>2.36 cents</i>	<i>1.79 cents</i>	<i>0.35 cents</i>	<i>0.49 cents</i>	<i>0.99 cents</i>
Adjusted General Fund Budget			224,068,046	231,513,038	236,722,780	242,268,509	248,752,982
Existing Debt Service as a % of General Fund	12.62%	11.67%	11.61%	10.62%	9.71%	9.06%	8.55%
<i>Debt Service Policy</i>	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%
Future Debt Service Capacity	2.38%	3.33%	3.39%	4.38%	5.29%	5.94%	6.45%
Projected Debt Financing							
2015-2016							
Debt Service Payments		943,484	943,484	943,484	943,484	943,484	943,484
2016-2017 - \$58,110,878							
Debt Service Payments			4,350,185	4,350,185	4,350,185	4,350,185	4,350,185
2017-2018 - \$46,082,410							
Debt Service Payments				4,105,760	4,105,760	4,105,760	4,105,760
2018-19 - \$51,624,800 ¹							
Debt Service Payments					2,084,983	2,084,983	2,084,983
2019-20 - \$11,739,000 ¹							
Debt Service Payments						1,917,920	1,917,920
FY 2020-21 - \$64,630,000 ¹							
Debt Service Payments							2,734,278
New Debt Service	-	943,484	5,293,669	9,399,429	11,484,412	13,402,332	16,136,610
Projected Annual Debt Service	26,088,326	26,132,576	30,855,686	33,671,699	34,410,727	35,273,249	37,253,705
Projected Annual Debt Service As a Percent of the General Fund Budget	12.6%	12.1%	13.8%	14.5%	14.5%	14.6%	15.0%

¹ The FY 2019-21 borrowings may include interest only/ramp up in principal payments through FY 2022. Subject to review and discussion with the Local Government Commission.

Water and Sewer Projects Debt Service (Article 46 Sales Tax) - APPROVED
Fiscal Years 2016-21

Debt Service	Current Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21
Projected Article 46 Sales Tax Proceeds (Economic Development Portion)	1,407,289	1,435,435	1,456,967	1,478,821	1,501,003	1,523,518
Article 46 Sales Tax Debt Service Obligation	822,657	822,657	982,657	982,657	1,045,057	1,045,057
Projected Debt Financing						
2015-2016 - \$2,000,000						
Hillsborough EDD - \$1,000,000		80,000				
Eno EDD - \$1,000,000		80,000				
2016-2017 - \$0						
2017-2018 - \$780,000						
Hillsborough EDD - \$290,000				23,200		
Eno EDD - \$490,000				39,200		
2018-19 - \$0						
2019-20 - \$2,120,000						
Buckhorn-Mebane EDD Phases 3 & 4 - \$2,120,000						169,600
2020-21 - \$0						
<i>Projected Additional Annual Debt Service</i>	-	160,000	-	62,400	-	169,600
Total Article 46 Sales Tax Debt Service	822,657	982,657	982,657	1,045,057	1,045,057	1,214,657
Available Article 46 Sales Tax Proceeds (Economic Development Portion)	584,632	452,778	474,310	433,764	455,946	308,861

Note: Since the obligation for the Article 46 Sales Tax runs for 10 years, without renewal, the General Fund would be obligated to pay the debt service.

Assumptions:

\$ 800,000 of annual utility debt service = \$10,000,000 of debt issued at current interest rates of 20 years

Orange County Board of Commissioners Capital Funding Policy

Preamble

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005"*. This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

Long Range Capital Investment Plan

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

Sources of Funds

The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.
(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.
- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

Debt Service

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

NC Education Lottery Proceeds

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

Allocation

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

Capital Project Ordinances – Form and Purpose

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance.

The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted "*Policy on Planning and Funding School Capital Projects*", whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

Community Use of Schools

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

Schools Adequate Public Facilities Ordinance

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take

April 5, 2011

place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

POLICY STATEMENTS

Purpose and Type of Debt

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a. Construction of new School and County facilities
 - b. Renovation and repair of existing School and County facilities
 - c. Acquisition of real property (land and/or buildings)
 - d. Construction or expansion of Public Utilities.
 - e. Providing funds for Affordable Housing Projects
 - f. Construction, acquisition and development of Parks
 - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a. General Obligation Bonds
 - b. Bond Anticipation Notes
 - c. Installment Purchase Agreements (private placement)
 - d. Special Obligation Bonds (landfill only)
 - e. Certificates of Participation, when feasible
 - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

Purpose and Type of Debt (continued)

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

Issuance of Debt

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

Level of Debt

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

Advance Refunding of Debt

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

Undesignated Fund Balance

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

Investment of Capital Funds

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

Bond Ratings

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

Arbitrage Rebate and Secondary Market Disclosure Requirements

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

Enterprise Funds

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

Capital Reserve Funds

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

5-Year Capital Investment Plan (CIP)

- 27. The County will review and adopt a five-year CIP annually.
- 28. This Debt Management Policy will be incorporated into the CIP.
- 29. The County will strive to include plans for debt issuance within the CIP.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS FUND BALANCE MANAGEMENT POLICY

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.

Unassigned Fund Balance – General Fund

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

Enterprise Funds - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

Restrictions, reservations, and designations of Net Assets for Enterprise Funds

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

Internal Service Funds – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

April 5, 2011

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

Employee Pay and Benefits

Appendix A

Position Classification and Pay Plans

The Pay Plan of Orange County comprises the salary schedule and list of classifications assigned to each salary grade. The Manager is responsible for the administration and maintenance of the Pay Plan and recommends to the Board of County Commissioners such increases, reductions, or amendments to the Pay Plan as is necessary to maintain fairness and adequacy of the Pay Plan.

Wage and In-Range Pay

A wage increase of 3 percent is approved for all permanent employees hired on or before June 30, 2016. The wage increase will be divided into two installments, two percent (2%) will be granted on July 1, 2016, and an additional one percent (1%) will be granted on January 1, 2017 to moderate the first year financial impact.

An in-range adjustment to the current 2015/2016 Salary Schedule was not recommended or approved. It is important to retain the current salary schedule for FY2016/2017 to provide a differential between a new hire and an employee at the current minimum salary and to remain competitive with the recommended living wage. An in-wage adjustment does not affect the salary ranges of existing classifications.

Meritorious Service Awards

The Code of County Ordinances Section 28-61 provides a program of Meritorious Service Awards to financially reward employees whose work performance and accomplishments are exceptional or superior. Section 28-61 (c) provides that the award amount is subject to the Board of Commissioners' annual approval of funding. It also establishes award levels at \$1,500 for exceptional performance and \$750 for superior performance. The performance incentives are paid as one-time payment which does not become a part of an employee's annual base salary.

The current Meritorious Service Award program is being administered using three award tiers. The current program recognizes exceptional performance with a \$1,000 payment and superior and proficient performance with a \$500 payment. As currently administered, the ordinance and current practice are not aligned.

The Budget approves that the performance tiers be amended to provide Employee Performance Awards of \$500 for proficient performance; \$750 for superior or \$1,000 for exceptional performance.

Position Classification and Pay Plan Recommendation

Employees are Orange County's most valuable resource, and their compensation should be viewed equitably both internally and externally. Pay levels for Orange County employees should be well-understood; competitive and comparable with the competitive market. It is critical that the County present an organized, systematic approach to defining positions, duties and responsibilities, and setting appropriate pay rates for employees.

Position Classification and Pay Plans – continued

The goal for FY2015/16 was to evaluate compensation policies/programs including pay structures, performance based pay, internal and external equity and benefit programs and begin to develop a sustainable, affordable and equitable compensation system and identify and prioritize goals for coming fiscal years. Compression has been a growing concern among directors and employees and was ranked highly during the Department Director's prioritization of internal needs. There are many reasons compression is identified within an organization and is often compounded when there are structural issues within the current Classification Plan.

To address compression, the County contracted with Gallagher Benefit Services Inc.'s Fox Lawson Group (FLG) to conduct a Compensation Philosophy Development and Pay Compression Study. The study identified compression issues and possible causes as well as provided proposed solutions for identified issues.

The compression analysis is extremely valuable in recognizing the salary gap between current employee salaries within the current pay structure and recommended salaries. Two primary reasons for compression has been the lack of progression of an employee's salary within the salary structure relative to a new market hire primarily during the years of the recession and no structural mechanism for an employee to move forward in the current salary structure for years of service with Orange County.

A salary adjustment for compression is a good first step in addressing pay issues. However, it is equally important to conduct a comprehensive Classification and Pay Study. As a complement to the compression initiative, Human Resources has a goal of conducting classification studies for 1/3 of all budgeted positions over the next three years.

Commissioner Approved

The Commissioner Approved Budget includes a 3 percent wage increase for permanent employees hired on or before June 30, 2016 and no wage adjustment to the current 2015 Salary Schedule. The wage increase will be divided into two installments, two percent (2%) will be granted on July 1, 2016, and an additional one percent (1%) will be granted on January 1, 2017 to moderate the first year financial impact. The FY2016/2017 projected budgetary wage increase is approximately \$1.25 million.

The Commissioner Approved Budget includes Employee Performance Awards of \$500 for proficient performance; \$750 for superior or \$1,000 for exceptional performance, effective with WPPR review dates from July 1, 2016 to June 30, 2017. The FY2016/2017 projected budgetary meritorious awards is \$721,500.

The Commissioner Approved Budget includes a compression adjustment to affected employees effective July 1, 2016. The FY2016/2017 projected budgetary wage increase is \$500,000.

Orange County Salary Schedule

Effective July 1, 2016

Annual Salary					
Grade	Minimum	Quarter 1	Midpoint	Quarter 3	Maximum
1	19,059	22,101	25,144	28,187	31,229
2	20,024	23,221	26,418	29,615	32,812
3	21,039	24,397	27,755	31,114	34,472
4	22,103	25,632	29,160	32,689	36,217
5	23,222	26,929	30,637	34,344	38,051
6	24,396	28,291	32,187	36,082	39,977
7	25,633	29,725	33,817	37,909	42,000
8	26,930	31,229	35,529	39,829	44,128
9	28,295	32,812	37,328	41,845	46,361
10	29,725	34,471	39,217	43,963	48,708
11	31,230	36,216	41,203	46,189	51,176
12	32,812	38,050	43,288	48,527	53,765
13	34,472	39,975	45,478	50,982	56,485
14	36,219	42,001	47,782	53,564	59,346
15	38,051	44,126	50,201	56,276	62,351
16	39,978	46,360	52,743	59,125	65,507
17	42,002	48,707	55,412	62,117	68,822
18	44,126	51,172	58,217	65,262	72,307
19	46,362	53,764	61,165	68,567	75,968
20	48,709	56,485	64,261	72,037	79,813
21	51,175	59,345	67,515	75,684	83,854
22	53,764	62,348	70,932	79,515	88,099
23	56,487	65,505	74,523	83,542	92,560
24	59,347	68,821	78,295	87,770	97,244
25	62,351	72,305	82,259	92,213	102,167
26	65,506	75,964	86,422	96,880	107,338
27	68,823	79,811	90,798	101,786	112,773
28	72,307	83,851	95,395	106,939	118,483
29	75,967	88,095	100,223	112,352	124,480
30	79,814	92,556	105,299	118,041	130,783
31	83,853	97,241	110,628	124,016	137,403
32	88,099	102,164	116,229	130,294	144,360
33	92,559	107,336	122,113	136,890	151,667
34	97,246	112,771	128,296	143,821	159,346
35	102,167	118,479	134,790	151,102	167,414
36	107,340	124,478	141,615	158,752	175,889
37	112,773	130,778	148,783	166,787	184,792

NOTE: For reference in looking at the relative position of salaries in the salary range, the Salary Schedule shows three reference points: A Midpoint and markers for Quarter 1 and Quarter 3. The Midpoint is the mathematical midpoint between the salary range Minimum and Maximum. Quarter 1 marks the halfway point between the Minimum and the Midpoint. Quarter 3 marks the halfway point between the Midpoint and the Maximum.

Updated: 7/1/16

FY 2016-2017 Classification and Pay Plan

Classes by Salary Grade

Class Code	Class Title	Salary Grade	FLSA Status
0802	Convenience Center Operator	8	Non-Exempt
0805	Facilities Maintenance Technician I	8	Non-Exempt
0806	Jail Cook	8	Non-Exempt
0807	Animal Care Technician	8	Non-Exempt
0902	Community Social Services Assistant	9	Non-Exempt
0904	Library Assistant I	9	Non-Exempt
0906	Nursing Assistant	9	Non-Exempt
0907	Office Assistant I	9	Non-Exempt
0909	Lead Facilities Maintenance Technician I	9	Non-Exempt
1001	Facilities Maintenance Technician II	10	Non-Exempt
1003	Community Social Services Technician	10	Non-Exempt
1005	Jail Cook Supervisor	10	Non-Exempt
1006	Library Assistant II	10	Non-Exempt
1007	Office Assistant II	10	Non-Exempt
1009	Public Transportation Driver	10	Non-Exempt
1011	Recycling Materials Handler	10	Non-Exempt
1012	Weighmaster	10	Non-Exempt
1013	Landscape Technician I	10	Non-Exempt
1014	Veterinary Health Care Technician	10	Non-Exempt
1015	Community Health Aide	10	Non-Exempt
1101	Administrative Assistant I	11	Non-Exempt
1103	Dental Assistant	11	Non-Exempt
1104	Deputy Register Of Deeds II	11	Non-Exempt
1105	Emergency Medical Technician - Basic	11	Non-Exempt
1107	Facility Operator	11	Non-Exempt
1108	Revenue Technician I	11	Non-Exempt
1110	Tax Clerk I	11	Non-Exempt
1111	Vehicle Appraisal Technician I	11	Non-Exempt
1112	Elections Assistant	11	Non-Exempt
1201	Accounting Technician I	12	Non-Exempt
1202	Administrative Assistant II	12	Non-Exempt

FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade

Class Code	Class Title	Salary Grade	FLSA Status
1203	Animal Control Officer	12	Non-Exempt
1205	Assistant To The Clerk	12	Non-Exempt
1207	Criminal Data Specialist	12	Non-Exempt
1208	Deputy Elections Director	12	Non-Exempt
1209	Detention Officer	12	Non-Exempt
1211	Housing Technician	12	Non-Exempt
1212	Income Maintenance Caseworker I	12	Non-Exempt
1213	Heavy Equipment Operator	12	Non-Exempt
1215	Revenue Technician II	12	Non-Exempt
1217	Facilities Maintenance Technician III	12	Non-Exempt
1221	Parks Conservation Technician I	12	Non-Exempt
1222	Licensed Practical Nurse	12	Non-Exempt
1225	Solid Waste Collector Driver	12	Non-Exempt
1226	Solid Waste Collector Driver-A	12	Non-Exempt
1301	Accounting Technician II	13	Non-Exempt
1303	Medical Laboratory Technician	13	Non-Exempt
1304	Telecommunicator	13	Non-Exempt
1306	Revenue Technician III	13	Non-Exempt
1307	Food Services Coordinator	13	Non-Exempt
1308	Building and Service Maintenance Coordinator	13	Non-Exempt
1309	Property Develop Technician	13	Non-Exempt
1310	Vehicle Appraisal Technician II	13	Non-Exempt
1311	Library Associate	13	Non-Exempt
1312	Community Outreach Specialist	13	Non-Exempt
1313	Deputy Register Of Deeds III	13	Non-Exempt
1314	Billing Technician	13	Non-Exempt
1315	Solid Waste Materials Transfer Operator	13	Non-Exempt
1401	Administrative Assistant III	14	Non-Exempt
1403	Recreation Program Coordinator	14	Non-Exempt
1404	Automotive Mechanic	14	Non-Exempt
1408	Deputy Sheriff I	14	Non-Exempt
1409	Deputy Tax Collector	14	Non-Exempt
1410	Facilities Maintenance Technician IV	14	Non-Exempt

**FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade**

Class Code	Class Title	Salary Grade	FLSA Status
1411	Foreign Language Coordinator	14	Non-Exempt
1412	GIS Mapper	14	Non-Exempt
1414	Housing Specialist	14	Non-Exempt
1417	Income Maintenance Caseworker II	14	Non-Exempt
1419	IT Support Specialist	14	Non-Exempt
1420	Intake Specialist	14	Non-Exempt
1422	Paramedic	14	Non-Exempt
1426	Social Worker I	14	Non-Exempt
1427	Telecommunications Assistant Supervisor	14	Non-Exempt
1430	Parks Conservation Technician II	14	Non-Exempt
1431	Wireless Communications Coordinator	14	Non-Exempt
1432	Environmental Health Technician	14	Non-Exempt
1435	Planning Technician	14	Non-Exempt
1436	Imaging Coordinator	14	Non-Exempt
1437	Asset Management Coordinator	14	Non-Exempt
1439	Assistant Administrator, Volunteer Connect 55+ Program	14	Non-Exempt
1440	Human Services Specialist	14	Non-Exempt
1441	Logistics Support Officer	14	Non-Exempt
1442	Budget and Administrative Coordinator	14	Non-Exempt
1443	Resource Program Support Coordinator	14	Non-Exempt
1444	Landfill Inspector	14	Non-Exempt
1446	Nature Programs Coordinator	14	Non-Exempt
1448	Billing Specialist	14	Non-Exempt
1449	IT Help Desk-Administrative Specialist	14	Non-Exempt
1502	Deputy Sheriff II	15	Non-Exempt
1504	Income Maintenance Caseworker III	15	Non-Exempt
1505	Office Supervisor	15	Exempt
1506	Executive Assistant	15	Non-Exempt
1508	Communications Specialist	15	Non-Exempt
1510	Circulation Supervisor	15	Exempt
1511	Property Development Specialist I	15	Non-Exempt
1512	ES Systems Technician	15	Non-Exempt
1513	Patient Account Representative Supervisor	15	Exempt

**FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade**

Class Code	Class Title	Salary Grade	FLSA Status
1514	Training and Lead Animal Control Officer	15	Non-Exempt
1515	Human Resources Specialist	15	Non-Exempt
1516	Paramedic-Field Training Officer	15	Non-Exempt
1517	Heavy Equipment Mechanic I	15	Non-Exempt
1518	Drug Treatment Coordinator	15	Non-Exempt
1519	Branch Supervisor	15	Exempt
1602	Appraiser I	16	Non-Exempt
1603	Arts Commission Coordinator	16	Exempt
1604	Assistant Fire Marshal	16	Non-Exempt
1605	Assistant Register Of Deeds	16	Non-Exempt
1606	Child Support Officer	16	Non-Exempt
1611	Eldercare Manager	16	Non-Exempt
1616	GIS Technician	16	Non-Exempt
1617	Human Services Coordinator I	16	Non-Exempt
1620	Income Maintenance Leadworker	16	Non-Exempt
1621	Resource and Benefits Specialist	16	Non-Exempt
1622	IT Support Analyst I	16	Non-Exempt
1623	Librarian I	16	Exempt
1625	Recycling Education & Outreach Coordinator	16	Exempt
1626	Housing Rehabilitation Specialist	16	Non-Exempt
1627	Social Worker II	16	Non-Exempt
1629	Telecommunications Supervisor	16	Non-Exempt
1633	Recreation Program Supervisor	16	Non-Exempt
1636	Parks Operations Supervisor	16	Exempt
1637	Environmental Enforcement Officer	16	Exempt
1639	Program Coordinator	16	Exempt
1640	Senior Center Coordinator	16	Non-Exempt
1642	Business Personal Property Appraiser I	16	Non-Exempt
1643	Facilities Maintenance Supervisor	16	Exempt
1644	Public Health Preparedness Coordinator	16	Exempt
1645	Senior Automotive Mechanic	16	Exempt
1646	Administrative Services Supervisor	16	Exempt
1647	Emergency Management Planner	16	Exempt

**FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade**

Class Code	Class Title	Salary Grade	FLSA Status
1648	Logistics Manager	16	Non-Exempt
1649	Solid Waste Field Service Supervisor	16	Exempt
1650	Heavy Equipment Mechanic II	16	Non-Exempt
1651	Parks Conservation Technician III	16	Non-Exempt
1652	Website and Publications Coordinator	16	Exempt
1654	Deputy Collections Manager	16	Exempt
1655	Social Worker II-Health	16	Non-Exempt
1656	Community Centers Coordinator	16	Exempt
1702	Code Compliance Officer III	17	Non-Exempt
1705	Environmental Health Specialist	17	Non-Exempt
1706	GIS Project Coordinator I	17	Exempt
1707	Human Resources Analyst	17	Exempt
1709	Management Analyst	17	Exempt
1711	Planner I	17	Non-Exempt
1713	RSVP Administrator	17	Exempt
1714	Senior Public Health Educator	17	Exempt
1715	Limited English Proficiency (LEP) Specialist	17	Non-Exempt
1718	Housing Program Coordinator	17	Exempt
1719	Financial Services Coordinator	17	Exempt
1721	Erosion Control Officer I	17	Non-Exempt
1722	EMS Training Coordinator	17	Exempt
1724	EMS Quality Assurance Coordinator	17	Exempt
1725	Pre-Trial Service Case Manager	17	Exempt
1726	Communications Quality Assurance Coordinator	17	Exempt
1727	Communications Training Coordinator	17	Exempt
1801	DS/Sergeant	18	Non-Exempt
1802	Agriculture Economic Developer	18	Exempt
1803	EMS Supervisor	18	Non-Exempt
1805	Erosion Control Officer II	18	Exempt
1809	Social Worker III	18	Non-Exempt
1810	Environmental Enforcement Supervisor	18	Exempt
1811	Recreation Manager	18	Exempt
1812	Parks Conservation Specialist	18	Exempt

**FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade**

Class Code	Class Title	Salary Grade	FLSA Status
1813	DS/Investigator I	18	Non-Exempt
1814	Administrative Officer	18	Exempt
1815	IT Support Analyst II	18	Non-Exempt
1816	Transportation Assistant Administrator	18	Exempt
1817	Registered Dietitian	18	Exempt
1818	Human Services Coordinator II	18	Exempt
1819	Data Systems Manager	18	Exempt
1820	Facility Environment and Support Manager	18	Exempt
1821	Retention Economic Developer	18	Exempt
1822	Business Recruitment Economic Developer	18	Exempt
1823	Assistant Superintendent of Parks	18	Exempt
1824	Homeless Program Coordinator	18	Exempt
1903	Appraiser II	19	Non-Exempt
1906	Budget and Management Analyst II	19	Exempt
1908	Business Personal Property Appraiser II	19	Non-Exempt
1909	CPS Social Worker	19	Non-Exempt
1910	Child Welfare Program Specialist	19	Non-Exempt
1911	Librarian II	19	Exempt
1912	Civil Rights Specialist	19	Exempt
1917	Environmental Health Program Specialist	19	Non-Exempt
1919	GIS Project Coordinator II	19	Exempt
1920	Income Maintenance Supervisor	19	Exempt
1921	Legal Specialist	19	Exempt
1923	Planner II	19	Exempt
1924	Public Health Nurse I	19	Exempt
1925	Purchasing Agent	19	Exempt
1926	Sales Director	19	Exempt
1928	Social Work Clinical Specialist	19	Exempt
1932	Solid Waste Planner	19	Exempt
1935	Communications Manager	19	Exempt
1937	Public Health Education Program Manager	19	Exempt
1938	Child Support Supervisor	19	Exempt
1941	Cultural Resources Coordinator	19	Exempt

**FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade**

Class Code	Class Title	Salary Grade	FLSA Status
1943	Heavy Equipment Mechanic Supervisor	19	Exempt
1948	Registered Dietitian Program Coordinator	19	Exempt
1949	Grants Accountant / Internal Auditor	19	Exempt
1950	Court Liaison	19	Exempt
2001	Dental Hygienist	20	Non-Exempt
2002	DS/Lieutenant	20	Non-Exempt
2003	Eldercare Service Administrator	20	Exempt
2005	Applications Development Specialist	20	Exempt
2006	Public Health Nurse II	20	Exempt
2007	Senior Centers Administrator	20	Exempt
2008	Senior Income Maintenance Supervisor	20	Exempt
2009	Social Work Supervisor II	20	Exempt
2015	Human Services Supervisor	20	Exempt
2016	Sustainability Program Coordinator	20	Exempt
2017	PHN II-Preparedness Coordinator	20	Exempt
2018	Resource Conservation Coordinator	20	Exempt
2019	Soil and Water Conservation Coordinator	20	Exempt
2020	Solid Waste Equipment Services Manager	20	Exempt
2021	Solid Waste Programs Supervisor	20	Exempt
2022	Recycling Programs Supervisor	20	Exempt
2104	Senior Accountant	21	Exempt
2105	Nutrition Program Manager	21	Exempt
2106	Emergency Management Coordinator	21	Exempt
2107	Business Operations Coordinator	21	Exempt
2108	Management Assistant	21	Exempt
2109	Deputy EMS Operations Manager	21	Exempt
2201	Animal Control Manager	22	Exempt
2202	Benefits Manager	22	Exempt
2203	Business Officer I	22	Exempt
2206	DS/Captain Operations (Patrol)	22	Exempt
2210	It Analyst	22	Exempt
2211	Land Resource Conservation Manager	22	Exempt

**FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade**

Class Code	Class Title	Salary Grade	FLSA Status
2213	Network Analyst	22	Exempt
2214	Superintendent of Parks	22	Exempt
2215	Public Health Nurse III	22	Exempt
2216	Superintendent of Recreation	22	Exempt
2219	Soil Scientist	22	Exempt
2220	IT Systems Analyst	22	Exempt
2221	Veterinary Health Care Manager	22	Exempt
2224	Water Resources Coordinator	22	Exempt
2227	Transportation Administrator	22	Exempt
2228	Animal Services Operations Manager	22	Exempt
2229	Social Work Supervisor III	22	Exempt
2230	GIS Senior Project Coordinator	22	Exempt
2231	Risk Manager	22	Exempt
2232	Training and Performance Manager	22	Exempt
2233	Library Systems Manager	22	Exempt
2234	Health Informatics Manager	22	Exempt
2235	Human Resources Manager	22	Exempt
2236	DS/Captain Of Detention (Jail)	22	Exempt
2237	Landscape Architect	22	Exempt
2238	Revaluation Manager	22	Exempt
2239	Solid Waste Collection Services Manager	22	Exempt
2240	Research and Data Manager	22	Exempt
2241	Criminal Justice Resource Manager	22	Exempt
2242	Occupational Therapist	22	Exempt
2243	Transportation Planner	22	Exempt
2404	Chief Inspector and Plans Examiner	24	Exempt
2407	Fire Marshal	24	Exempt
2409	Environmental Health Supervisor	24	Exempt
2411	Solid Waste Engineer	24	Exempt
2413	Planner III	24	Exempt
2414	IT Operations Manager	24	Exempt
2415	Staff Engineer	24	Exempt
2417	Revenue Collections Manager	24	Exempt

FY 2016-2017 Classification and Pay Plan
Classes by Salary Grade

Class Code	Class Title	Salary Grade	FLSA Status
2419	Chief Appraiser	24	Exempt
2420	Personal Property Appraisal Manager	24	Exempt
2421	Communications Operations Manager	24	Exempt
2422	EMS Operations Manager	24	Exempt
2424	Assistant Library Director	24	Exempt
2425	Engineering and Stormwater Supervisor	24	Exempt
2426	Legal Advisor to the Sheriff	24	Exempt
2427	Deputy Clerk / Information Specialist	24	Exempt
2428	Capital Projects Manager	24	Exempt
2429	Recycling Programs Manager	24	Exempt
2430	Assistant Human Resources Director	24	Exempt
2501	Business Officer II	25	Exempt
2503	Human Services Manager	25	Exempt
2504	Deputy Tax Assessor	25	Exempt
2505	Applications Manager	25	Exempt
2506	Network Engineer	25	Exempt
2507	GIS and Land Records Manager	25	Exempt
2601	Ds/Chief of Operations	26	Exempt
2602	Home Visiting Services Supervisor	26	Exempt
2603	Public Health Education Director	26	Exempt
2604	Public Health Nurse Supervisor	26	Exempt
2605	Social Work Program Manager	26	Exempt
2606	Solid Waste Operations Manager	26	Exempt
2609	Finance and Administrative Operations Director	26	Exempt
2610	Family Nurse Practitioner II	26	Exempt
2701	Clerk to the Board	27	Exempt
2702	Elections Director	27	Exempt
2703	Environmental Health Director	27	Exempt
2705	Social Services Assistant Director	27	Exempt
2706	Public Health Nursing Director	27	Exempt
2710	Staff Attorney	27	Exempt
2711	Assistant to the County Manager for Legislative Affairs	27	Exempt

FY 2016-2017 Classification and Pay Plan

Classes by Salary Grade

Class Code	Class Title	Salary Grade	FLSA Status
2713	Deputy Financial Services Director	27	Exempt
2714	Building Inspector Administrator	27	Exempt
2715	Public Affairs Officer	27	Exempt
2901	Aging Director	29	Exempt
2902	Child Support Director	29	Exempt
2904	Environment, Agriculture, Parks and Recreation Director	29	Exempt
2905	Housing, Human Rights, &Community Development Director	29	Exempt
2908	Library Director	29	Exempt
2911	Register Of Deeds	29	Exempt
2914	Animal Services Director	29	Exempt
2915	Asset Management Director	29	Exempt
2916	Visitor Bureau Director	29	Exempt
3102	Chief Information Officer	31	Exempt
3103	Emergency Services Director	31	Exempt
3104	Finance and Administrative Services Director	31	Exempt
3105	Health Director	31	Exempt
3106	Human Resources Director	31	Exempt
3107	Planning and Inspection Director	31	Exempt
3109	Sheriff	31	Exempt
3110	Social Services Director	31	Exempt
3111	Solid Waste Director	31	Exempt
3112	Tax Administrator	31	Exempt
3114	Economic Development Director	31	Exempt
3401	Dentist	34	Exempt
3601	Deputy County Manager	36	Exempt
3701	County Manager	37	Exempt
3702	County Attorney	37	Exempt

Unclassified

0001 County Commissioner

These positions are subject to the authority of the Board of County Commissioners to establish and change the salaries as limited by N. C. General Statutes 153A-92 (as cited in the Orange County Code of Ordinances, 479

Orange County Approved Employee Pay and Benefits Actions (FY2009/2010 - FY2015/2016)

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
CPI (Consumer Price Index)*	2.70%	1.50%	3.00%	1.70%	1.80%	0.60%	0.50%
Average Wage Index (AWI)**	-1.51%	2.36%	3.13%	3.12%	1.28%	3.55%	unavailable
Employment Cost Index***	1.90%	1.20%	1.00%	1.10%	1.90%	1.80%	1.80%
Cost of Living Increase	0.00%	0.00%	0.00%	2.00%	2.00%	1.50%	2.00%
In-Range Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Employee Performance Award		\$500 (prorated for part-time or partial year employment)		\$500 (Proficient) \$1,000 (Exceptional)	\$500 (Proficient) \$1,000 (Exceptional)	\$500 (Proficient) \$1,000 (Exceptional)	\$500 (Proficient) \$1,000 (Exceptional)
Classification and Pay Study	Implemented first phase of the Archer Classification and Pay Study for employees' salaries most out-of-line with the market.	Implemented recommendations from first annual classification and pay study.	Implemented recommendations from second annual classification and pay study.	Implemented recommendations from third annual classification and pay study.	Individual studies completed; no comprehensive actions	Individual studies completed; no comprehensive actions	Individual studies completed. Comprehensive studies implemented. Completed compression analysis for review and consideration.
Total Budget for Pay Actions	\$60,000	\$550,000	\$60,000	\$1,136,000	\$1,200,920	\$1,735,000	\$1,774,015
General Fund Position FTE	838.150	773.600	783.925	801.425	824.96	842.96	862.625
Employee-Only Health Insurance Premium	\$5,988	\$6,377	\$6,943	\$7,574	\$7,574	\$8,748	\$8,748
Health Insurance Premium Increase	2.50%	6.50%	8.64%	8.51%	0.00%	13.00%	0.00%

*Consumer Price Index data from the U.S. Bureau of Labor Statistics

**National Average Wage Index is determined by the U.S. Social Security Administration and shows the percentage increase in average wages as measured by annual wage data tabulated

***Employment Cost Index data from the U.S. Bureau of Labor Statistics. Measures average increase in wages in variety of sectors of the economy. The data shown here is for wages and

County Contributions to Retirement Benefits

Background

Local Governmental Employees' Retirement System (LGERS)

Orange County and employees make contributions based on employee earnings to this retirement plan. The required County contribution is determined by the North Carolina Treasurer each year. While employer contributions have varied over the past few years (see chart below), the employee contribution has consistently been 6.0% of salary.

History of County Retirement Contributions

Fiscal Year(s)	LGERS		Supplemental Retirement	
	Law Enforcement Officers (LEO's)	General Employees	Law Enforcement Officers (LEO's)	General Employees
	% of Salary	% of Salary	% of Salary	Annual Contribution
2005-2007	4.78	4.88	5.00	\$650
2007-2009	4.86	4.88	5.00	\$715
2009-2010	4.86	4.88	5.00	Suspended
2010-2011	6.41	6.43	5.00	Suspended until January 2011, then \$715
2011-2012	7.04	6.96	5.00	\$715
2012-2013	6.77	6.74	5.00	\$715
2013-2014	7.28	7.07	5.00	\$715, added maximum \$1,200 matching contribution)
2014-2015	7.55	7.07	5.00	\$715, increased matching contribution to \$1,512
2015-2016	7.15%	6.74	5.00	\$715 plus matching contribution to \$1,512

Supplemental Retirement Benefits for General Employees

Employees direct the County to invest its contribution to one of the following pre-tax options:

- Prudential 401(k) plan administered by the North Carolina Retirement System;
- ICMA-RC 457 plan; and
- Nationwide (NACo) 457.

Employees may elect to contribute an amount, within federal guidelines, to any of the plan(s) listed above as well as a post-tax (Roth) Prudential 401(k) plan.

The County determines the amount of its contributions for general County (non-sworn law enforcement) employees. The Board of County Commissioners began the County's contribution at \$15 per pay period in FY1998/1999 (\$375 annually), gradually increasing it to the current \$27.50 per pay period (\$715 annually). Employees receive

County Contributions to Retirement Benefits – continued

this contribution whether or not they contribute themselves. Additionally, the County contributes up to \$63 semi-monthly matching an employee's contribution. The County does not pay Social Security or Medicare taxes on any of its contributions.

The most recent data available from Prudential 401(k) dated October 2015 indicates that 57 North Carolina counties contribute to the NC Supplemental Retirement Plans through Prudential. Orange and McDowell counties contribute flat rates (dollar amounts) and the remaining 55 counties contribute a percentage of salary, ranging from 1% to 8%. An average 4.56% contribution is made by the local governments near Orange County, with most contributing 5%. The maximum amount the County contributes, \$2,227 annually is equal to 4.7% of the average Orange County salary of approximately \$47,000.

The County's annualized matching contribution to plans is \$667,358 and the minimum contribution totals \$617,760.

One of the Board's objectives in initiating an employer contribution was to encourage employees to make voluntary contributions to help build their retirement security. The chart below shows employee (law enforcement and general) participation in the supplemental retirement plans.

The participation rate for employee contributions has increased to 81% from last year. This may be a result of representatives from Prudential and Nationwide being present at many employee orientations over the last year.

	Employees Contributing	Percentage	Total Annualized Employee Contribution
May 2009	500	65%	Not available
May 2010*	433	57%	\$386,436
May 2011	560	70%	\$451,656
May 2012	533	65%	\$460,320
April 2013	545	66%	\$884,136
April 2014	597	69%	\$1,154,196
April 2015	610	70%	\$1,160,110
April 2016	727	81%	\$1,311,936

Supplemental Retirement Benefits for Sworn Law Enforcement Officers

The County is required by State law to make a contribution of five percent of salary to the 401(k) plan for each sworn law enforcement officer. Because of this fewer law enforcement officers contribute to the 401(k) or 457 plans, with only 27 officers currently making individual contributions.

County Contributions to Retirement Benefits – continued

Commissioner Approved

The Commissioner Approved budget maintains the \$27.50 per pay period County minimum contribution to the employee's choice of supplemental retirement plan(s) and continues to match employees' contributions up to \$63.00 semi-monthly for all general (non-sworn law enforcement officer) employees. The Approved Budget also continues the mandated 5% contribution for sworn law enforcement officers.

Employee Health Care

Background

The County provides employees with a comprehensive benefits plan, including health, dental and life insurance, an employee assistance program, flexible compensation plan and paid leave for permanent employees.

Health Insurance

The County offers two health plans administered by UnitedHealth Care (UHC): Choice Plus Medical Plan, a traditional Point of Service (POS) plan and a High Deductible Plan paired with a Health Savings Account (HDP/HSA). UnitedHealth Care (UHC) is responsible for administering health and prescription coverage, processing claims, establishing a provider network and maintaining a robust website.

An overview of both plans is outlined below:

Health Plan	County Cost (Individual Coverage)	Individual Deductible/Maximum Co-Insurance	Co-Pays
Traditional Choice Plus Medical Plan (POS)	\$724.80/month	\$500/\$1,000 (co-pays do not apply to the deductible, but do apply to the maximum co-insurance limit)	\$20/\$40 for Primary/Specialist Office Visits; \$4/\$25/\$45 prescriptions; \$50 Urgent Care and \$150 Emergency Room
HDP/HSA Choice Plus Medical Plan	\$724.80/month + \$1,416/member, which equals \$712.34 county cost/month	\$1,500/\$2,000 (offset by \$1,416 HSA= \$84/\$2,000)	None, all services are subject to deductible, then covered at 80% until maximum co-insurance is reached

The County pays for 100 percent of employee health coverage for both plans and pays a percentage of the premium equivalent for dependent coverage. Orange County contributes up to \$1,416 to a Health Savings Account for employees enrolled in the High Deduction Plan (\$118 for each month of coverage).

The premium equivalent rates for both health plans will remain constant in FY 2016/2017. All covered benefits, co-pays, co-insurance and deductibles are expected to remain the same.

Dental and Vision Insurance

Delta Dental is the County's current dental provider and Community Eye Care provides the County's vision plan. The County will continue providing dental coverage through Delta Dental. Dental plan benefits have been enhanced by removing diagnostic and

Employee Health Care – Continued

preventative services from the annual maximum of \$1,200 of covered services to promote preventative oral health care.

FY 2015/2016 Actions

The County has been self-funded since January 1, 2014 for medical and pharmacy plans and continues to be self-insured for the dental plan. The County transitioned from a twelve-month calendar plan year to a twelve-month fiscal plan year in 2015 aligning with the County's fiscal year. In February 2015, the Board of County Commissioners approved Gallagher Benefit Services (GBS) as Broker of Record for the administration of benefit programs, which include health, dental, vision, and other voluntary programs for employees and retirees.

Since the County's insurance plan is self-funded, the County uses a third party administrator to administer and manage claims. UnitedHealth Care (UHC) is the Third Party Administrator (TPA) for the County's Medical Plan. The UHC renewal was negotiated from \$41.50 per employee per month to \$29.50 per employee per month with a guaranteed fee for 2 years and a 3 percent rate cap for July 1, 2018's renewal. UnitedHealth Care (UHC) will fund \$25,000 each year for the next three years for wellness programs.

Commissioner Approved

The Commissioner Approved Budget includes no change to the Health and Dental Budget for FY 2016/2017 and includes no change in employee premiums for the Health and Dental Plans for FY 2016/2017.

County Health Plan History 2009 – 2016

Participants in Health Plans as of February 2016

Health Plan	Active Employees		Retirees	
	# Enrolled	% Enrolled	# Enrolled	% Enrolled
Traditional Point of Service (POS)	666	76.38%	149	95.51%
High Deductible Health Plan (HDHP)	206	23.62%	7	4.49%
Total (includes Commissioners)	872	100.00%	156	100.00%

Health Insurance Rates and Benefit Changes

Calendar Year	Total Cost Percentage Increase	Cost to County of Employee Only Coverage (monthly premium)	Difference (per month per employee)	Changes to the Plan Design
2016	0.0%	\$729.01; \$724.80 (POS) \$725.51; \$712.34(HDP)	\$97.83; \$93.62 \$97.35; \$84.19	No plan design changes or premium increase for FY2016/2017
2015	14.35%	\$729.01; \$724.80 (POS) \$725.51; \$712.34(HDP)	\$97.83; \$93.62 \$97.35; \$84.19	Six month plan year (1/1/15-6/30/15; twelve month plan year (7/1/15-6/30/15) implemented to shift to fiscal year
2014	0.0%	\$631.18 (POS) \$628.15 (HDP)	0 (POS) \$14.90 (HDP)	Increased contribution to Health Savings Account to more closely match County cost of POS; co-pays applied to out-of-pocket maximum for POS. Changed to self-funding.
2013	8.51%	\$631.18 (POS) \$613.25 (HDP)	\$52.59 (POS) \$34.63 (HDP)	Reduced generic Rx co-pay and included minor surgery in office visit (POS only)
2012	8.64%	\$578.59 (POS) \$578.59 (HDP)	\$47.15 compared to HMO \$69.57 compared to PPO	NCACC coverage ended 12/31/11, replaced by UnitedHealthcare: - High Deductible Plan with \$1,500 deductible/\$2,000 additional co-insurance limit and Health Savings Account with County contribution of \$1,237.20, and - Point Of Service with increased co-pays for office visits, prescriptions and urgent care, higher deductible of \$500 and \$1,000 additional co-insurance limit.
2011	6.5%	\$531.44 (HMO) \$509.02(PPO)	\$32.44 (HMO) \$31.06 (PPO)	100% covered mental health visits, elimination of marital status for dependents to age 26, \$1,000 allowance for hearing aids
2010	2.5%	\$499.00 (HMO) \$477.96 (PPO)	\$13.12 (HMO) \$12.56 (PPO)	Increased the number of PT/OT visits to 30, decreased cost of generic prescriptions to \$0.00, unlimited mental health care visits, elimination of student status for dependents age 19-26
2009	7.9%	\$485.88 (HMO) \$465.40 (PPO)	\$40.82 (HMO) -\$56.68 (PPO)	Added <i>Health Advisor</i> , priced HMO in line with 100% co-insurance benefit

Living Wage

Background

The Board of County Commissioners establishes a living wage for County employees each fiscal year through the adoption of the Orange County budget.

The Board has historically based its determination of the living wage on the Federal Poverty Guidelines for a family of four as adjusted for the Raleigh-Durham Region based on the American Chamber of Commerce Research Association's (ACCRA) cost of living index. When the Board initially determined the method for establishing the living wage, the cost of living index for the Raleigh-Durham Region included Raleigh, Durham and Chapel Hill. In 2004, the cost of living index for Raleigh-Durham was split into two indexes: Raleigh-Cary and Durham (which included Chapel Hill). Data was obtained for each city (Raleigh, Durham and Chapel Hill) and averaged to obtain the cost of living index for the Raleigh-Durham Region.

In 2010, the cost of living was calculated by averaging the index for the cities of Chapel Hill, Durham, Burlington and Raleigh. In FY2011/12, the cost of living index was comprised by averaging the indexes for Orange, Durham, Alamance and Wake Counties.

In July 2014, the Board increased the living wage to \$12.76 per hour equating to an entry level grade 8 permanent salary.

In July 2015, the Board approved continuing the living wage at the current \$12.76 per hour in FY2015-16. The average salary for grade 8 employees with greater than one year of service is \$31,080 annually or \$14.84 hourly.

In November 2015, Orange County was certified as a Living Wage Employer by Orange County Living Wage. This organization uses a different formula to calculate the living wage rate which is based on housing costs in Orange County and the surrounding area. For this fiscal year, the Orange County Living Wage established \$12.75 as its target hourly rate. Since Orange County had already adopted \$12.76 as its living wage, the County was also eligible for certification by Orange County Living Wage.

Review of Living Wage over time and Residence of Employees

Chart 1 – Summary of Living Wage from 1998 through 2014

Chart 1 shows the living wage and the entry salary for grade 8 permanent employees for years 1998 through 2015. The data shows that the differential between the two wages has decreased significantly in 2015.

In review, the increase of the living wage to \$12.76 per hour represented an increase of \$1.79 per hour or a 16 percent increase from July 2013. Further, the Living Wage has increased \$4.76 per hour or 60 percent since its first establishment in July 1998.

Living Wage – continued

Date	Living Wage	Entry Salary Grade 8 Wage	Difference
July 1998	\$8.00	\$8.44	-\$0.44
Nov 1999	\$8.20	\$8.61	-\$0.41
July 2000	\$8.45	\$8.85	-\$0.40
July 2001	\$9.11	\$9.52	-\$0.41
July 2005	\$9.34	\$11.42	-\$2.08
July 2007	\$10.12	\$12.23	-\$2.11
July 2011	\$10.81	\$12.51	-\$1.70
July 2012	\$10.97	\$12.76	-\$1.79
July 2013	\$10.97	\$12.76	-\$1.79
July 2014	\$12.76	\$12.95	-\$0.19
July 2015	\$12.76	\$12.95	0

Chart 2 – Summary of Residence of Employees

Chart 2 provides the county of residence for permanent employees and shows a residency comparison between FY2014/15 and FY2015/16, the data demonstrates that the number of employees residing in Orange County relative to the all employees is declining.

County of Residence	FY2014-15		FY2015-16		CHANGE	
	# of perm employees	% to total	# of perm employees	% to total	# change	% change
Orange	453	52.43%	372	40.61%	-81	-17.88%
Alamance	134	15.51%	197	21.51%	63	47.01%
Durham	127	14.70%	143	15.61%	16	12.60%
Wake	57	6.60%	57	6.22%	0	0.00%
Other	93	10.76%	147	16.05%	54	58.06%
Total	864	100.00%	916	100.00%	52	6.02%

Indicators for Establishing the Living Wage

Chart 3 – Health and Human Services Poverty Guidelines Minimum Hourly Wage

Chart 3 shows the unadjusted Federal Poverty Guidelines. The poverty guidelines are a version of the federal poverty measure. They are issued each year in the *Federal Register* by the Department of Health and Human Services (HHS). The guidelines are a simplification of the poverty thresholds for use for administrative purposes — for instance, determining financial eligibility for certain federal programs. These establish the annual earnings needed for a family of a specific size to meet the threshold, assuming a single wage earner and 2,080 working hours (40 hour work schedule) annually. The annual salary for a family of four as per the 2016 guidelines is \$24,300 or

Living Wage – continued

\$11.68 hourly. This represents an annual increase of \$50 (or .02 cents per hour) over last year.

Number in Family	2012	2013	2014	2015	2016
1	\$5.37	\$5.52	\$5.61	\$5.66	\$5.71
2	\$7.27	\$7.46	\$7.56	\$7.66	\$7.70
3	\$9.18	\$9.39	\$9.51	\$9.66	\$9.69
4	\$11.08	\$11.32	\$11.47	\$11.66	\$11.68
5	\$12.99	\$13.25	\$13.42	\$13.66	\$13.67

Chart 4 – Orange County Region - Cost of Living Index

Chart 4 shows the cost of living index for years 2010 through 2015. The 2016 cost of living index is not available yet.

Calendar Year	Cost of Living Index
2010	100.6%
2011	99.0%
2012	96.2%
2013	97.7%
2014	96.5%
2015	96.0%

Chart 5 – Health and Human Services Poverty Guidelines Adjusted by the Orange County Region Cost of Living Index (wage per hour)

Chart 5 below shows the Federal Poverty Guidelines, adjusted by the Orange County Region cost of living for years 2012 through 2015. The projected 2016 wage per hour relies upon the 2015 cost of living index and the reported 2016 poverty guideline or $\$11.68 * 96.0\% = \$11.22$.

Number in Family	2012	2013	2014	2015	2016
1	\$5.32	\$5.31	\$5.48	\$5.46	\$5.48
2	\$7.27	\$7.17	\$7.39	\$7.39	\$7.39
3	\$9.09	\$9.03	\$9.29	\$9.32	\$9.30
4	\$10.97	\$10.89	\$11.21	\$11.25	\$11.22
5	\$12.86	\$12.75	\$13.11	\$13.18	\$13.13

Living Wage – continued

Chart 6 - Other Counties Living Wage Data and Methodology

During the FY2014/15 Budget Review, the Board had requested that staff look at other jurisdictions in determining the living wage. As such, Chart 6 represents a summary of surrounding jurisdictions. As shown in Chart 6, jurisdictions calculate the living wage 7.5 percent above the Federal Poverty Guideline for a family of four. Currently the living wage for the City of Durham, Durham County, Durham County Board of Education and the Town of Chapel Hill is \$12.33 for FY2014/15; the Town of Carrboro is \$12.76 for FY2013/14. Other jurisdictions do not have a living wage. Orange County School District has also adopted a \$12.76 living wage effective January 1, 2015.

The 2015 Federal Poverty Guidelines were released on January 22, 2015. Based on these guidelines, the hourly rate for a family of four is \$11.66 per hour. The FY2015-16 living wage for the referenced jurisdictions below will be \$12.53 per hour based on increasing the living wage by 7.5 percent above the Federal Poverty Guidelines for a family of four.

City of Durham	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Durham County	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Durham County Board of Education	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Town of Chapel Hill	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Town of Carrboro	\$12.36 FY13-14	Review during annual budget process
City of Raleigh	No living wage	
Town of Cary	No living wage	
Alamance County	No living wage	
Wake County	No living wage	
City of Greensboro	No living wage	

For the jurisdictions outlined in Chart 6, the FY2015/16 living wage based on 7.5 percent above the poverty guidelines for a family of four is \$12.53. The standard applies 7.5 percent above the poverty guidelines for a family of four (\$11.66 per hour), which equates to a difference of \$.87 per hour. In comparison, Orange County is currently at 9.43 percent above the poverty guidelines for a family of four (\$11.66 per hour), or \$1.10 per hour above the \$11.66 per hour guideline for 2015.

Living Wage – continued

2015 Living Wage Certification

In November 2015, Orange County was designated as an Orange County Living Wage Employer. In 2015 such certification stated that as a certified employer we were to pay at least \$12.75 per hour to all permanent employees. The County pays \$12.76 per hour. Effective January 1, 2017, employers must pay at least \$13.15 per hour to all full- and part-time employees. Employers providing at least half the cost of health insurance must pay at least \$11.65 per hour.

Commissioner Approved

The Commissioner Approved Budget includes increasing the living wage to \$13.15 per hour for all permanent full and part time employees. The 2016/2017 projected budgetary increase is \$32,400 for County employees, and \$286,000 for contracted in-home aide service providers.

Personnel Savings Initiatives

Background

Hiring Delay

The County implemented a hiring freeze policy as a personnel savings program for FY2002-2003. A twelve-month hiring freeze was in effect for FY2009-2010. In FY2010-11, the Board of County Commissioners reduced the hiring freeze to six-months. Overall the program averaged a cost savings of approximately \$2 million each fiscal year from FY2011-2012 through FY2014-2015.

The Board discontinued the hiring freeze in FY2015-2016 and replaced it with a Request to Fill process. This process allows the County Manager to regulate hiring by holding requests to fill vacancies for any duration of time if required to meet financial targets.

Salary Savings

The FY2015-16 Budget included \$750,000 in salary savings. Salary savings recognizes the savings that accrues after a position becomes vacant and a new individual is selected to fill the vacancy. Savings may also occur if the new employee is hired at lower rate than the previous incumbent.

Based on projections for FY2015-16, the salary savings amount can be increased and sustained over time. As of March 31, 2016, total salary and benefits savings is \$1,990,270.

Commissioner Approved

The Commissioner Approved Budget includes a budgetary projection for FY2016-2017 for personnel salary and benefit savings through attrition of \$1.5 million.

Retiree Health Care

Background

Health Insurance

The County provides health coverage to all eligible retirees. Permanent employees hired on or before June 30, 2012 are eligible for retiree health insurance when they retire if they have completed at least ten years of service as a permanent employee. Retirees who are 65 years or older or are retiring on a disability retirement and have five years of service as a permanent employee are eligible for coverage but must pay half the cost. Permanent employees hired on or after July 1, 2012 are eligible for retiree health insurance when they retire if they have completed at least twenty years of service as a permanent employee. Retirees 65 years or older or who are retiring on a disability retirement and have ten years of service as a permanent employee are eligible for coverage but must pay half the cost.

Retirees under age 65 are eligible for enrollment in the same group plans offered to active County employees. This includes eligibility for two health plans; the Traditional Choice Plus Medical Plan, a traditional Point of Service (POS) plan and a High Deductible Plan paired with a Health Savings Account (HDP/HSA). As of January 2016, the plan covered 160 County non-Medicare eligible retirees.

Most retirees at the age of 65 are eligible for Medicare, which consists of two parts, Medicare Part A (hospital insurance) and Medicare Part B (medical insurance). Most retirees are automatically eligible for Medicare Part A at age 65 and there is no cost to the retiree. The Medicare Part B premium is automatically deducted from a retiree's Social Security benefits. If enrolled in Medicare Part B before 2016, the monthly premium is typically \$104.90 monthly.

The County pays the premiums for both Medicare Part D (prescription drug coverage) and a Medicare Supplement as specified in Chapter 28 of the County Code of Ordinances. The Supplement, also called Medi-gap covers most remaining hospital and doctor costs after Original Medicare (Part A and Part B) has paid its share. To date, 199 retirees are enrolled in a Medicare Supplement (Plan F) program.

Orange County does not subsidize the cost of retirees' dependent health care for employees hired after July 1, 2008. If hired before July 1, 2008, an employee is eligible for the dependent subsidy available to active employees upon retirement. To date, this has affected two retirees.

Other Post-Employment Benefits (OPEB)

Orange County faces increasing liability for future retiree health insurance. GASB 43 establishes uniform financial reporting and accounting standards for state and local governments for post-employment benefits other than pensions (OPEB) and requires that expenses associated with retiree health benefits be accrued over the working lifetime of employees, rather than expensed on a pay-as-you-go basis as retirees incur

Retiree Health Care – continued

claims. The Board of County Commissioners (BOCC) has funded \$7.5 million in the OPEB Fund to appropriately prepare for the cost of retiree health insurance in the future. The chart below shows the County's liability for retiree health care as determined by an independent auditor in 2013. The County will conduct a Retiree Health Valuation in 2016.

Actuarial Valuation Date	Unfunded Actuarial Accrued Liability (UAAL)	UAAL as a Percentage of Covered Payroll
12/31/2013	\$59,151,035	152.1%
12/31/2012	\$62,621,989	167.7%
12/31/2011	\$63,716,142	165.2%
12/31/2010	\$62,803,094	163.5%
12/31/2009	\$58,020,674	152.7%
12/31/2007	\$54,382,277	145.6%

Commissioner Approved

The Commissioner Approved Budget includes an increase for Retiree Health Insurance of \$151,409 which represents an 8 percent increase for health coverage for Medicare eligible enrolled employees. The Commissioner Approved Budget was consistent with the Manager's recommendation to not include an increase for health coverage for retirees enrolled in the County's group plans.

Functional Leadership Team

Ranking Criteria Summary and Ranking Forms

Appendix B

FY 2016-17 Budget Request Ranking Form

FUNCTIONAL LEADERSHIP TEAM: Community Services

Department Name	Budget Requests	Estimated County Cost	Total Ranking	Average Score	County Manager Recommend	
Planning - Building Division	New FTE CEO III	\$84,291	37	4.625	Yes	Revenue supported, no County cost
Planning - Building Division	New FTE PDS Tech	\$73,185	32	4	No	
Coop Extension	Farm to Fork Revenue	(\$25,000)	30	3.75	Yes	
DEAPR	Community Centers (3)	\$100,410	26	3.25	Yes	
Planning - OPT Division	New FTE-Transit Planner	\$52,939	25	3.125	No	Recommend Transit Director
DEAPR	Recreation Coordinator (Soccer Tournaments, Special Events) 0.6 FTE	\$37,010	25	3.125	No	
DEAPR	Parks Technicians (Trails Ranger) 1.5 FTE	\$109,634	24	3	No	
DEAPR	Family Success Alliance Summer Camp	\$3,600	24	3	Yes	
Planning - Comp. Planning Divison	Bicycle Safety	\$5,000	24	3	No	
Animal Services	Animal Care Tech FTE	\$40,817	23	2.875	No	Additonal Seasonal funding recommended
Solid Waste	Replacement Dump Truck	\$63,345	19	2.375	No	
Solid Waste	Surveillance Equipment for Centers	\$13,000	19	2.375	Yes	
DEAPR	New Parks Maintenance Equipmt	\$22,830	17	2.125	No	
Solid Waste	Receiver Boxes for Compactors (8)	\$45,906	15	1.875	No	
Economic Development	Economic SWOT Analysis	\$75,000	0	N/R	Yes	Article 46 funded (sales tax proceeds)

FY 2016-17 Budget Request Ranking Form

FUNCTIONAL LEADERSHIP TEAM: General Government

Department Name	Budget Requests	Estimated County Cost	Total Ranking	Average Score	County Manager Recommend	
Tax	Convert time-limited position to permanent	\$45,636	26	3.3	Yes	
County Manager	Double Taxation Study and Report & Development Impact on County Services Study and Report	\$100,000	14	1.8	Yes	
County Manager	Cyber Liability & Environmental Insurance	\$55,000	12	1.5	Yes	
County Manager	Veterans Day Off	\$200,000	0	0.0	No	

FY 2016-17 Budget Request Ranking Form

FUNTIONAL LEADERSHIP TEAM: Human Services

Department Name	Budget Requests	Estimated County Cost	Total Ranking	Average Score	County Manager Recommend	
Housing, Human Rights Comm. Dev.	Housing HQS Inspections Contractural Services - Housing Choice Voucher Program	\$15,000	33	4.1	Yes	
Housing, Human Rights Comm. Dev.	Affordable Housing Analyst	\$63,198	32	4.0	No	
Housing, Human Rights Comm. Dev.						Additional \$50,000 Recommended overtop the \$75,000 Requested, for a total increase of \$125,000 over FY 2015-16 level. With the increase, \$200,000 is the total Recommended, which will fully address the waitlist per the Affordable Housing Strategic Plan.
Housing, Human Rights Comm. Dev.	Urgent Repair Program - Waiting List 50% reduction	\$75,000	31	3.9	No	
Aging	Administrative Assistant I 0.75 FTE (Seymour)	\$21,737	27	3.4	Yes	
Housing, Human Rights Comm. Dev.	Housing Services Counseling/Training for Homeownership and Individual Development Account State Match - Housing Choice Voucher Program	\$45,000	27	3.4	Yes	
Social Services - HSE	Management Analyst	\$30,599	26	3.3	Yes	Revenue supported, no new County cost
Health	1.0 FTE Public Health Educator (Community Liaison)	\$68,031	25	3.1	Yes	Revenue funded, no new County cost
Health	Family Success Alliance	\$105,000	25	3.1	Yes	
Library	Library Assistant I 1.0 FTE	\$24,567	24	3.0	No	
Library	Community Youth Services Librarian	\$55,645	24	3.0	No	
Library	Cedar Grove Community Center library kiosk	\$15,000	23	2.9	Yes	
Aging	Pass Management module for RecTrac	\$16,954	21	2.6	Yes	
Library	System's and technology support for catalogued records	\$9,000	20	2.5	No	
Library	Additional funding for ongoing replacement of collection	\$25,000	19	2.4	No	

FY2016-17 Budget Request Ranking Form

FUNCTIONAL LEADERSHIP TEAM: Public Safety

Department Name	Budget Requests	Estimated County Cost	Total Ranking	Average Score	County Manager Recommend	
Sheriff	Deputy Sheriff I (6.0 FTEs)	\$317,298	30	3.8	No	Recommend Deputy Sheriff I - 2.0 FTE
Sheriff	Investigators (3.0 FTEs)	\$187,335	26	3.3	No	Recommend Investigator - 1.0 FTE
ES- EMS Division	Rescue Services -helmets	\$9,680	24	3.0	Yes	
ES - Admin/EM	Everbridge/OC Alerts Enhancements	\$6,333	22	2.8	Yes	
ES - Admin/EM	Forklift Replacement	\$26,875	22	2.8	No	
ES-EMS	Tactical EMS Equipment	\$10,705	21	2.6	Yes	
ES-EMS	LifePak AED Equipment	\$24,656	20	2.5	Yes	
ES - Admin/EM	Mass Care Shelter Supplies	\$1,350	17	2.1	No	
Sheriff	Printing and Duplicating	\$8,000	17	2.1	Yes	Recommend \$4,000
ES-EMS	Stryker Power Pro Stretcher (Spare)	\$16,145.00	15	1.9	No	
ES-EMS	GPS Solutions Fleet Management and Driver Feedback System	\$16,380	15	1.9	No	
ES-COMM	SunGard Alarm Protocol	\$25,400	15	1.9	No	
Sheriff	Training/Certifications/Licenses	\$85,520	14	1.8	Yes	Recommend \$63,789
Sheriff	Medical Supplies	\$8,142	14	1.8	Yes	Recommend \$4,000
Sheriff	Uniforms	\$177,567	12	1.5	Yes	Recommend \$100,000
ES-EMS	E-Lock System For Controlled Substances	\$11,435.00	11	1.4	No	
ES-EMS	Training and Development	\$1,944	10	1.3	No	
ES-COMM	Critical-Online Prehire Testing	\$6,000	10	1.3	Yes	
ES-COMM	XYBIX-Console Treadmill	\$1,000	10	1.3	No	United Health Wellness funded
ES - EMS Division	Equipment Repairs - Extend Warranty of PowerLift Stretchers	\$7,480	9	1.1	Yes	
ES-EMS	Video Intubation Equipment	\$6,580	9	1.1	No	
ES - Fire Marshal	Extendedobed tray for truck	\$1,944	8	1.0	No	
ES-EMS	40 IPADS and Rugged Cases	\$22,400	8	1.0	No	Will be handled through IT Capital Replacement Program
ES-EMS	EMS Supply Cabinets	\$3,324	8	1.0	No	
ES - Admin/EM	Uniforms	\$10,000	7	0.9	Yes	Recommend \$5,000
ES-EMS	EMS Replacement Bedding	\$3,564	7	0.9	No	
Sheriff	Department Supplies, Office Supplies, Other Supplies	\$90,320	6	0.8	Yes	Recommend \$60,000
ES-EMS	Leonard Vehicle Shelters	\$3,851	4	0.5	No	
ES-EMS	Lockers for EMS Stations	\$8,354	4	0.5	No	

FY2016-17 Budget Request Ranking Form

FUNCTIONAL LEADERSHIP TEAM: Support Services

Department Name	Budget Requests	Estimated County Cost	Total Ranking	Average Score	County Manager Recommend	
Community Relations	Website and Social Media Coordinator	\$58,340	28	3.5	Yes	
IT	Increase Internet Bandwidth 200Mbps to 300Mbps	\$3,600	23	2.9	No	
IT	Software Maintenance and Licensing	\$270,002	20	2.5	Yes	Recommend \$257,086
IT	1.0 FTE - Help Desk Supervisor	\$84,565	20	2.5	No	
IT	0.3 FTE - Admin. Asst. Help Desk Tech	\$14,807	20	2.5	No	
AMS	Inclement Weather Snow Blade	\$7,500	20	2.5	Yes	
AMS	County-wide Facilities and Services Impact Analysis	\$50,000	19	2.4	No	
IT	Broadband Initiative - Library Hotspots	\$42,000	19	2.4	No	Recommend \$21,000
AMS	HazMat Outside Storage Facility with Spill Containment	\$7,000	18	2.3	Yes	
Financial Services	Treasury Management Optimization	\$30,000	17	2.1	Yes	Recommend \$102,500 increased interest earnings
Human Resources	County Wide Internship Program	\$81,644	17	2.1	No	Recommend \$27,472
AMS	Energy Management Retro Commissioning Study	\$0	14	1.8	Yes	Cost for study offset by reduction in Utilities budget
Human Resources	Language Initiatives	\$6,700	14	1.8	No	
IT	Training and Staff Development	\$26,160	13	1.6	No	
AMS	Roof Asset Management Plan Update	\$20,000	11	1.4	No	Recommended in CIP
AMS	Facility Envelope and Foundation Analysis	\$21,000	11	1.4	No	
IT	Security Analysis and Remediation VCISO	\$23,000	11	1.4	No	
Human Resources	GoTriangle Ridership Program	\$3,000	11	1.4	Yes	Recommend \$1,500
Finance	Security Audit ~ PCI Compliance for Finance	\$60,000	8	1.0	No	
Human Resources	New Retiree Recognition Program	\$1,900	4	0.5	No	
Human Resources	External Mediation Services for county employees.	\$1,000	3	0.4	No	

Approved Fee Schedule

Appendix C

Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Asset Management				
	Use Fee (except for classification 5 and 6, or as otherwise stipulated in Facilities Use Policy)	Resident \$10/hr, Non-Resident \$20/hr		2011
	Great Hall or Ballroom (Senior Centers), except class 6	Resident \$75, Non-Resident \$ 125		2011
	Class 5 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$50/hr, Non-Resident N/A		2011
	Class 6 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$125, Non-Resident \$175		2011
	On-site personnel	Resident \$15/hr, Non-Resident \$20/hr		2011
	Kitchen Use, senior centers only	Resident \$25, Non-Resident \$50		2011
	Security Deposit; class 6 only	Resident \$100, Non-Resident \$100		2011
	Cleaning/lock up/utility fee	Resident \$25, Non-Resident \$25		2011
Orange Public Transportation				
	Vehicle lease	\$1.00 per mile (van)		2012
		\$1.00 per mile (van)		2012
		\$1.00 per mile (bus)		2012
	Driver lease	\$20.00/hour Business Hours		2007
		\$22.00/hour Afterhours/Weekends		2007
		\$30.00/hour Holidays		2007
	Public Shuttle	\$2.00 per one way trip in-town		2005
		\$1.00 per one way trip for elderly or disabled		2005
	Medical trips	\$3.00 door to door		2001
Department on Aging				
Senior Programs	Classes	Instructor Cost + 10-25% Admin		Ongoing
	Senior Games	\$15.00 per participant		2010
Senior Center	Room rental (CH center only)	\$15 to \$65/3 hr during bus. hours		1991
		\$10 higher after business hours		1991
		\$250 entire facility after hours		1991
Board of Elections				
Filing Fees	State & County Offices	1% of Annual Salary		Mandated #
	Municipal Offices	CH - \$5.00 Mayor and Council		1980
		Car - \$15.00 Mayor \$10.00 Council		1980
		Hills - \$10.00 Mayor and Council		1980
Municipal Elections	Precinct Officials	CH 50% and Car 50% of Cost		1980
		Hills - 100% of Cost		1980

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	Ballots	All municipalities 100% of Cost		1980
	Advertisements	All municipalities 100% of Cost		1980
Other Charges	Computer print-outs	\$.10 per page		2009
	Special Select	\$.10 per page		2009
	One-Precinct	\$.10 per page		2009
	Computer labels	\$.30 per page		2009
	Computer Tapes/CD's	\$10.00 per CD		2009
	Specialized Programming	\$10.00 per CD		2009
DEAPR				
Natural & Cultural Resources	Local Landmark Program	\$100.00		2010
PARKS & RECREATION				
Athletics	Youth Athletics	100% Recovery Rate		2009
	Adult Athletics	100% Recovery Rate		2005
General Programs	Youth/Teen Programs	100% Recovery Rate		2009
	Adult Programs	100% Recovery Rate		2009
	Trips	100% Recovery Rate		2009
	Gyms- Open play individuals	\$25 annual Facility Use pass		2007
	Gyms- Open play individuals	\$15 semi-annual Facility Use pass		2011
	Gyms- Open play per day	\$3.00		2012
Special Populations Programs		5% Recovery Rate		2005
Other Programs	Concerts	Varies		2009
Facility Rentals	Gyms - Group Rentals	Resident: \$35 per hour Resident : \$ 52.50 per hour	Non-	2015
	Activity Rms/Rec Centers	Resident: \$25 per hour Resident : \$ 37.50 per hour	Non-	2015
	Athletic Fields	Resident: \$25 per hour Resident : \$ 37.50 per hour	Non-	2015
	Athletic Fields - Tournaments	\$35/hr. for resident, \$52.50 for non-resident		2014
	Athletic Field Lighting	\$25.00 (1)	\$35 per hour	2010
	Tennis/Basketball Court Rental	\$5.00		2010
	Tennis/Basketball Court Rental w/ lights	\$10.00		2010
	Tournament Vending Permit Fee	\$100 per day		2013
	Special Event Vending	\$15/booth per day		2013
	Non-County Resident Fee	Additional 50% to applied fee		2007
	Picnic Shelter	\$20 per rental		2012
	Group Camping	\$30 per group of 6-30.		2009
	Parks Open Space permit fee (not court, shelter or athletic field)	\$10/hour or \$50/day		2011
	Farmer's Market Pavilion	\$10 per day		2012
Equipment Rentals	Recreational Equipment Rental	\$25 per use		2013

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	Fax	\$1.00 per page		1994
Land Records	GIS Property Map - 8 1/2 x 11	\$3.00; additional copy \$2.00		1994
	GIS Ortho - Property Map - 8 1/2 x 11	\$5.00; additional copy \$3.00		1994
	GIS Property Map - 11 x 17 (B-size)	\$5.00		1994
	GIS Ortho - Property Map - 11 x 17 (B-size)	\$10.00		1994
	GIS Property Map - 17 x 22 (C-size)	\$10.00		1994
	GIS Ortho - Property Map - 17 x 22 (C-size)	\$20.00		1994
	GIS Property Map - 22 x 34 (D-size)	\$15.00		1994
	GIS Ortho - Property Map - 22 x 34 (D-size)	\$25.00		1994
	GIS Property Map - 34 x 44 (E-size)	\$25.00		1994
	GIS Ortho - Property Map - 34 x 44 (E-size)	\$35.00		1994
	Custom GIS Map E-size (Original Inventory)	\$30.00		1994
	Custom GIS Map E-size (Original)	\$30.00 per hour		1994
	Computer Report Land Data	\$0.02 per item		1994
	Computer Labels - Owners	\$0.02 per item		1994
	Plot Land Description	\$20.00 each		1994
Library				
	Fines - overdue children's books	10 cents per day (\$5.00 maximum)		2010
	Fines - overdue adult books	20 cents per day (\$5.00 maximum)		2010
	Fines - overdue Periodicals	\$0.20 per day		2013
	Fines - overdue DVD	\$0.50 per day (\$5.00 maximum)		2015
	Fines - overdue CD	\$0.20 per day		2013
	Fines - overdue Literacy Bag	\$1 per day		2013
	Photocopies	15 cents per page		2010
	Microfilm copies	15 cents per page		2010
	Fax	\$1.00 per page to send		1989
		50 cents per page to receive		1989
	Printouts (from internet)	15 cents per page		2010
	Inter-library Loan	\$1 plus library charges (\$3)		2013
	Processing Fee	\$5.00		2010
	Kindle Replacement Fee	\$150.00		2014
	Photocopies - Color	25 cents per page		2014
	Fines - overdue Kindle	\$1.00/day		2014
	Flash Drive	\$3.00		2015

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Register of Deeds				
	Deeds of Trust or Mortgage	\$56 (up to 15 pgs); \$4 each additional page		10/1/2011
	Deeds	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Other Instruments	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Assumed names, POA, etc.	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Additional subsequent instruments index ref.	\$25 each added to recording fee		10/1/2011
	Multiple documents	\$10 each additional document		2002
	Certified Copies	\$5 (1st pg); \$2 each additional page		2002
	Non-standard document fee	\$25 in addition to regular recording fee		2002
	Notice of Satisfaction	No Fee		2002
	Plats	\$21.00		2002
	Right-of-Way Plans/Highway Maps	21; \$5 each additional		2002
	Plat copy (uncertified)	\$3.00		2002
	Certified copy of plats	\$5		2002
	UCCs	\$38, \$45 if more than 2 pgs +\$2/page over 10 pgs		2001
	UCC searches	\$30 per debtor name + \$1/page for copies		2001
	Excise/Revenue Stamps	\$2 per \$1000 based on purchase price		1992
	Conformed Copy	\$5		2002
	Marriage License	\$60		2009
	Marriage License Corrections	\$10		2002
	Process Delayed Marriages	\$20		2002
	Certified Copies, Births, Deaths, Marriages			
	Certificates	\$10		2002
	Laminated copy of Birth Certificates	\$12		2002
	Process Amendments Births/Deaths	\$10 + \$15 to NC Vitals Records		2002
	Process Legitimation	\$10		2002
	Delayed Birth Registration	\$20		2002
	Notary Public Qualification	\$10		2002
	Notarization per Signature	\$5		2002
	Notary Certification	\$3 per document		2002
	Copy Work	15 cents per page		2010
	Mylar plat copy	\$5		Early 1980s **
	Issuance of Plat Copy Key	\$5		2002
	Duplicate Marriage License	\$10		2000
	Historical Records	\$1		Early 1980s **
	CRT print-out	15 cents per page		2010
	Computer tapes	\$10 per tape		1997

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Planning				
Engineering	Plan Review	linear feet of utility or residential greater than 20 units		2012
	Construction Observation	\$1 per linear foot of utility		2012
	Tap Reinspection Fee	\$100.00		2011
Current Planning fees	Comprehensive Plan Amendment			
	Text Change	\$500.00 staff review fee, \$800.00 Legal advertisement		2011
	Future Land Use Map Change	\$500.00 + \$50.00/acre of impacted property, area staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mail fee for each individual parcel required to be notified of request (2)	\$500.00 + \$50.00/acre of impacted property, area staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request	2001
	Unified Development Ordinance			
	Text Amendments	\$500.00 staff review fee, \$800.00 Legal advertisement	\$500.00 staff review fee, \$800.00 Legal advertisement (i.e. newspaper ads)	2011
	Zoning Atlas Amendment			
	Rezone to General Use Residential	\$500.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 per certified letter that has to be sent for public hearing notification (3)	\$500.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request	2011
	Rezone to General Use Nonresidential	\$2000.00 staff review fee including an additional \$100.00 an acre for single tracts or \$50.00 an acre for a petition involving multiple tracts of property, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel (3)	\$2000.00 staff review fee including an additional \$100.00 an acre for single tracts or \$50.00 an acre for a petition involving multiple tracts of property, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request	2011
	Special Use			
	Class A	\$1,100.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel (3)	\$1,100.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting for all non telecommunication facility permit requests / \$1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and Public Hearing associated with the review of the request	2011
	Class B	\$560.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel (3)	\$560.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting for all non telecommunication facility permit requests / \$1.00 first class mail fee for each individual parcel required to be notified of the Public Hearing	2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	Zoning Fees: Telecommunication Towers			2015
	Master Telecommunication Plan Amendment Requests	\$200.00		2015
	Telecommunication Tower, Special use Permit Class A	\$2,500.00		2015
	Escrow Account	\$7,500.00 (4)	Consultant Review Fee \$7,500.00	2015
	Telecommunication Tower, Special use Permit Class B	\$1,500.00		2015
	Escrow Account	\$7,000.00 (4)	Consultant Review Fee \$7,000.00	2015
	Co-Location Fee	\$1,000.00 (4)	Co-Location Consultant Review Fee \$1,000.00	2015
	Zoning Review Fee (building permit)	\$100.00		2015
	Rezoning to Conditional Use District	\$3000.00 staff review fee (includes rezoning and Class A Special Use Permit Fee), \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel, \$1.00 neighborhood information meeting mailing fee for each individual parcel required to be notified of request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component (3)	\$3000.00 staff review fee (includes rezoning and Class A Special Use Permit Fee), \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting, the Planning Board meeting, and public hearing associated with the review request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component.	2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
			Rezoning to Conditional Zoning District	\$2000.00 staff review fee (involves rezoning application only), \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel, \$1.00 neighborhood information meeting mailing fee for each individual parcel required to be notified of request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component (3)	\$2000.00 staff review fee (involves rezoning application only), \$800.00 Legal advertisement, \$30.00 sign posting, \$1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting, the Planning Board meeting, and public hearing associated with the review request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component.	2011
	Board of Adjustment		Residential Variance/Appeal	advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
			Nonresidential Variance/Appeal	advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
		Subdivision	Concept Plan	\$140.00 staff review fee		2011
			Final Plat	\$140.00 staff review fee		2011
			Re-approval	\$100.00 staff review fee		2011
			Major Subdivision			
			Concept Plan	\$310 staff review fee, \$30.00 sign posting for Neighborhood Information meeting, \$1.00 Neighborhood Information meeting mailing fee for each individual parcel required to be notified of request		2011
			Preliminary	\$600.00 staff review fee, \$800.00 legal advertisement		2011
			Final	\$500.00		2001
			Re-approval	\$500.00 staff review fee		2011
			Modification of approved subdivision - preliminary or final plat	\$500.00 staff review fee, \$800.00 legal advertisement if BOCC review/approval of modification is required		2011
			Zoning Compliance Permits and Site Plan			
			Zoning Compliance Permit for single family/duplex residential structure(s)	\$30.00		2011
			Single-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011
			Multi-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011
			Nonresidential - Certification Required	\$1,000.00 staff review fee plus, \$20.00 per 1,000 square feet of proposed office/institutional development, \$25.00 per 1,000 square feet of industrial/warehouse development, \$30.00 per square foot for commercial/retail development. If project is associated with a Conditional Use or Conditional Zoning approval, an additional \$250.00 staff review shall apply to the project (3)	\$1,000.00 staff review fee plus, \$20.00 per 100 square feet of proposed office/institutional building area, \$25.00 per 100 square feet of industrial/warehouse building area, \$30.00 per 100 square foot of proposed commercial/retail building area. If project is associated with a Conditional Use or Conditional Zoning approval, an additional \$250.00 staff review shall apply to the project	2011
			Home Occupation Plan Review	\$90.00		1997

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program		Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
		EDD Site Plan	\$1,000.00 plus \$10.00 per square feet of proposed building area. If project is associated with a Conditional Use, Conditional Zoning, or Special Use Permit then an additional \$250.00 staff review fee shall apply		2011
		Signs - not associated with a site plan review or approval	\$25 + \$2/sq. ft.		2001
		Major (engineering modifications to the site plan, including major changes in site planning)	\$500.00		2001
		Minor (additions to or deletions from the site plan modification)	\$250.00		2001
		Administrative approvals, including one-year extensions to approved site plans	\$250.00		2001
		Miscellaneous			
		Review of Traffic Impact study associated with project	\$250.00 in addition to established project review fee, if any		2011
		Review fee for projects located within Major Transportation Corridor Overlay District	\$200.00 in addition to established project review fee, if any		2011
		Partial Width Right Of Way request	\$125.00 staff review fee, \$800.00 legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
		Vacation of rights-of-way/release of easements per vacation or release (includes advertising)	\$250.00 staff review fee, \$800.00 legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
		Payment-in-Lieu of Parkland Dedication			
		Community Park	\$422/lot		1996
		District Park	\$455/lot		1996
		Hire outside consultants	Cost + 15%		2001
		Land Use Plan Map	\$1.00		1989
		Airport Study	\$5.00		1989
		Water Resources Task Force	\$4.25		1989
		Street Study	No Charge		1989
		Road Map	\$2.00		1989
		Road Map (large)	\$6.00		1989
		Aerial Photos	\$1.00		1989
		Topo Maps	\$1.50		1989
		Other Maps	\$1.00		1989
		Inventory of Sites	\$3.50		1989
		Inventory of Natural/wildlife etc	\$10.00		1989
		Photo Copies (Small Area Plans, JPA Land Use Plan, and all other documents and reports)	\$0.10 per page duplexed B&W; \$0.50 per page duplexed Color		2011
		Master Recreation/Parks Plan	\$10.00		1989
		New Hope Corridor Plan	\$4.00		1996
		Historic Preservation Element	\$10.00		1996
		Flexible Development Standards	\$5.00		1996
		2030 Comprehensive Plan	\$25.00 B&W; \$125.00 Color		2011
		Unified Development Ordinance (UDO)	\$40.00 B&W; \$200.00 Color		2011
		Copy of Map 8.5 x 11	\$3.00; additional copy \$2.00		2011
		Copy of Map 11x17	\$5.00; additional copy \$3.00		2011
		Copy of Map 18x24	\$10.00		2011
		Copy of Map 24x32	\$15.00		2011
		Copy of Map 30x40	\$25.00		2011
		Custom Map 24x32 (Using Existing Data)	\$30.00		2011
		Custom Data/Map 24x32 (Creation of New Data)	\$30.00/hour		2011
		CD	\$10.00		2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Erosion Control Fees	Erosion Control Plan Review			
	Intense urban	\$507.00 per acre		2001
	Urban	\$272.00 per acre		2001
	Rural	\$158.00 per acre		2001
	Land Disturbance (Grading) Permits			
	Intense Urban	\$1,241.00 per acre		2001
	Urban	\$646.00 per acre		2001
	Rural	\$310.00 per acre		2001
	Private Roads	\$155.00		1998
	Storm water Management Plans	\$500.00		2011
		Stream Origin and Intermittent/Perennial Determinations 1-2 determinations/site \$200 3-6 determinations/site \$500 7-9 determinations/site \$1000 10-12 determinations/site \$1200 13-16 determinations/site \$1500 17-19 determinations/site \$2000		
	Surface Water Identification (SWID) field work.			2012
	Infill /redevelopment	Flat fee of \$10,000 for projects less than 5 acres. 5 acres or greater use intense urban		2011
Inspection fees				
Building	<i>Schedule A</i>			
	New Residential (1&2 family)	\$0.357/sq. ft. (all trades included)		2014
	Building	0.145/sq. ft.		2014
	Electrical	0.067/sq. ft.		2014
	Plumbing	0.067/sq. ft.		2014
	Mechanical	0.078/sq. ft.		2014
	Plan Review	0.184/sq. ft. \$10.00 min. 12% surcharge for Hillsborough		2014
	<i>Schedule B</i>			
	Residential Renovations and Accessory Structures (1&2 family)	\$0.23 per square foot		2006
	Building	0.265/sq. ft.		2014
	Electrical	\$75.00		2014
	Plumbing	\$75.00		2014
	Mechanical	\$75.00		2014
	Plan Review	0.184/sq. ft. \$15.00 min. 12% surcharge for Hillsborough		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	<i>Schedule C</i>			
	Mobile/Modular Homes			
	Singlewide			
	Building	\$100.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$45.00		2014
	Mechanical	\$45.00		2014
	Doublewide			
	Building	\$150.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$45.00		2014
	Mechanical	\$45.00		2014
	Triplewide			
	Building	\$175.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$63.00		2014
	Mechanical	\$63.00		2014
	Quadwide			
	Building	\$200.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$63.00		2014
	Mechanical	\$63.00		2014
	<i>Schedule D</i>			
	New Commercial-per square foot			
	Residential (apartments)			
	Building	\$0.219		2014
	Electrical	\$0.097		2014
	Plumbing	\$0.097		2014
	Mechanical	\$0.077		2014
	Storage			
	Building	\$0.077		2014
	Electrical	\$0.059		2014
	Plumbing	\$0.059		2014
	Mechanical	\$0.077		2014
	Assembly			
	Building	\$0.164		2014
	Electrical	\$0.089		2014
	Plumbing	\$0.089		2014
	Mechanical	\$0.077		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	Institutional			
	Building	\$0.305		2014
	Electrical	\$0.150		2014
	Plumbing	\$0.150		2014
	Mechanical	\$0.153		2014
	Business			
	Building	\$0.219		2014
	Electrical	\$0.104		2014
	Plumbing	\$0.104		2014
	Mechanical	\$0.098		2014
	Mercantile			
	Building	\$0.150		2014
	Electrical	\$0.074		2014
	Plumbing	\$0.074		2014
	Mechanical	\$0.067		2014
	Hazardous			
	Building	\$0.114		2014
	Electrical	\$0.048		2014
	Plumbing	\$0.048		2014
	Mechanical	\$0.067		2014
	Factory/Industrial			
	Building	\$0.114		2014
	Electrical	\$0.048		2014
	Plumbing	\$0.048		2014
	Mechanical	\$0.067		2014
	Educational			
	Building	\$0.219		2014
	Electrical	\$0.104		2014
	Plumbing	\$0.104		2014
	Mechanical	\$0.098		2014
	Commercial Plan Review	0.0322 per square foot per project <5000 sq ft (\$82.50 minimum)		2014
		0.0253 per square foot 5000-20,000 sq ft		2014
		0.01955 per square foot 20,000-150,000 sq ft		2014
		0.0127 per square foot >150,000 sq ft		2014
		(Additional 11% Town of Hillsborough)		2006
	Commercial Renovations and Alterations	Building \$150 + .316 per sf; Electrical \$100.00; Plumbing \$100.00; Mechanical \$100.00		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee		Approved Fee Change for FY 2016 - 17*	Last Revision
	<i>Schedule E</i>				
	Miscellaneous Bldg Inspections	<i>Commercial</i>	<i>Residential</i>		
	Moving Building	\$100.00	\$100.00		2014
	Building Demolition	\$100.00	\$100.00		2014
	Change of Occupancy/Use	\$100.00			2014
	Communication Tower				
	Building	\$23.00/ft.			2014
	Electrical	\$150.00			2014
	Swimming Pools				2012
	Commercial	\$100.00			2014
	Residential	\$100.00			2014
	Woodstove/Fireplace				
	Commercial	\$50.00			2014
	Residential	\$50.00			2014
	Prefabricated Utility Bldgs.				
	Commercial	Calculated under storage capacity			
	Residential	\$100.00			2014
	Signs	\$100.00			2014
	<i>Schedule F</i>				
	Miscellaneous Electrical	<i>Commercial</i>	<i>Residential</i>		
Electrical Inspections	Temporary Serv 60 amp	\$50.00	\$50.00		2014
	Temporary Serv 60A-100A	\$50.00	\$50.00		2014
	Sign Inspections	\$50.00	\$50.00		2014
	Gasoline Pumps	\$50.00			2014
	Miscellaneous Inspections	\$100.00	\$100.00		2014
	<i>Schedule G</i>				
	Electrical Service Changes	<i>Commercial</i>	<i>Residential</i>		
	Single Phase				
	60-100A	\$100.00	\$100.00		2014
	125-200A	\$100.00	\$100.00		2014
	400A	\$150.00	\$150.00		2014
	Three Phase				
	150-200A	\$150.00	\$150.00		2014
	400 A	\$200.00	\$200.00		2014
	<i>Schedule H</i>				
	Electrical Service	<i>Commercial and Residential</i>			
	Single Phase		Three Phase		
	30-60A	\$50.00	\$125.00		2014
	70-100A	\$125.00	\$125.00		2014
	125A	\$150.00	\$150.00		2014
	150A	\$175.00	\$200.00		2014
	200A	\$180.00	\$225.00		2014
	300A	\$190.00	\$250.00		2014
	400A	\$225.00	\$300.00		2014
	600A	\$300.00	\$350.00		2014
	800A	\$350.00	\$475.00		2014
	1000A	\$475.00	\$625.00		2014
	1200A	\$625.00	\$700.00		2014
	1400A	\$675.00	\$900.00		2014
	1600A	\$700.00	\$1,200.00		2014
	Over 1600A	\$110/100A	\$140/100A		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Plumbing fees	<i>Schedule I</i>			
	New Construction	Based on square footage, see schedule A and B		
		<i>Commercial Residential</i>		
	Water Heater Installation	\$100.00 \$100.00		2014
Mechanical Inspections	<i>Schedule J</i>			
	Residential Mechanical			
	Installation ea add'l system	\$50.00		2014
	Replacement of one system	\$150.00		2014
	<i>Schedule K</i>			
	Non-residential/ Commercial			
	Commercial Cooling			
	First unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Heating			
	First Unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Heat/Cool Combine			
	First Unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Ventilation/Exhaust			
	One System	\$150.00		2014
	Each additional	\$50.00		2014
	Hood fan comm. cooking equip	\$100.00		2014
	Comm. Range or Grill	\$100.00		2014
	Deep Fat Fryer	\$100.00		2014
	Oven	\$100.00		2014
	Commercial Reinspection Fee	\$100.00		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
General				
	Issue Certificate of Occupancy	\$15.00		2014
	Permit Renewal	\$50.00		2014
	Day Care Permits (existing building new occupancy)	\$100.00		2014
	Day Care Reinspection	\$100.00		2014
	Sprinkler system	\$210.00		2014
	Temporary Electrical Final Inspection-Residential	\$75.00		2014
	Temporary Electrical Final Inspection-Commercial	\$100.00		2014
	Fire Alarm system	\$200.00		2014
	Archive research (per project)	\$20.00		2014
	Grease trap installation	\$100.00		2014
	Reinspection fee (no charge for 1st rejection per trade) - Residential	\$100.00		2014
	Temporary tents	\$100.00		2014
	Work started with no permits are charged double fees			1986
Emergency Medical	Emergency Response			
Emergency Management				
	Basis Life Support (Non-Emergency)	\$300.00		2005
	Basis Life Support (Emergency)	\$375.00		2011
	Advanced Life Support-1 (Non-Emergency)	\$400.00		2005
	Advanced Life Support-1 (Emergency)	\$475.00		2011
	Advanced Life Support -1 (Non-Transport)	\$150.00		2005
	Advanced Life Support -2 (Emergency)	\$575.00		2011
	Advanced Life Support -2 (Non-Transport)	\$225.00		2005
	EMS Franchise Application Fee	\$1,275.00		2011
	EMS Franchise Compliance Fee	\$300.00		2011
	EMS Franchise Renewal Fee	\$150.00		2011
	Mileage	7.50/mile		2005
	Special Event Coverage			
	Additional EMT Standby	\$40.00/hour (3 hour minimum)		2007
	Paramedic Standby	\$55.00/hour (3 hour minimum)		2007
	Ambulance Standby w/ 2 EMTs	\$90.00/hour (3 hour minimum)		2005
	Ambulance Standby w/ 1 Paramedic and 1 EMT	\$100.00/hour (3 hour minimum)		2007
	Telecommunicator Standby	\$40.00/hour (3 hour minimum)		2005
	Clerical Staff Standby	\$20.00/hour (3 hour minimum)		2005
	EM Senior Officer Standby	\$40.00/hour (3 hour minimum)		2005
	EMS Physician Standby	\$85.00/hour (3 hour minimum)		2005

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Fire Marshal	Fire Inspections (by facility type)	See Appendix B		
	Assembly			1996
	Business			1996
	Church/Assembly			1996
	Daycare facility			1996
	Educational, private			1996
	Foster Care Home			1996
	Hazardous			1996
	Industrial			1996
	Institutional			1996
	Mercantile			1996
	Residential(Common Areas)			1996
	Storage			1996
	Fees below are to cover the cost of Mandatory and Optional Permits under the 2009 NC Fire Code (5310-435299), including staff hours to review plans, issue permits, and inspect locations for			
	Aerosol Products	\$50.00		2011
	Amusement Buildings	\$50.00		2011
	Aviation Facilities	\$50.00		2011
	Battery Systems	\$50.00		2011
	Carnivals & Fairs	\$50.00		2011
	Cellulose Nitrate Film	\$50.00		2011
	Combustible Dust	\$50.00		2011
	Combustible Fibers	\$50.00		2011
	Compressed Gas	\$50.00		2011
	Covered Mall Bldg	\$50.00		2011
	Cryogenic Fluids	\$50.00		2011
	Cutting & Welding	\$50.00		2011
	Dry Cleaning Plants	\$50.00		2011
	Exhibit/Trade Show	\$50.00		2011
	Explosives/Blasting	\$100.00		2011
	30 day Renewal for Explosives/Blasting	\$50.00		2011
	Fire Hydrants & Valves	\$50.00		2011
	Flammable/Combustible	\$50.00		2011
	Tank Install/Removal	\$50.00		2011
	Tank Install/Removal per additional tank	\$25.00		2011
	Floor Finishing	\$50.00		2011
	Fruit and Crop Ripening	\$50.00		2011
	Fumigation/Thermal Fog	\$50.00		2011
	Hazardous Materials	\$100.00		2011
	HPM Facilities	\$50.00		2011
	High-Piled Storage	\$50.00		2011
	Industrial Ovens	\$50.00		2011
	Lumber Yards	\$50.00		2011
	Liquid Fuel Vehicle in Building	\$50.00		2011
	LP Gas	\$50.00		2011
	Magnesium	\$50.00		2011
	Miscellaneous Combustible Storage	\$50.00		2011
	Open Burning	\$50.00		2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	Organic Coatings	\$50.00		2011
	Open Flame/Torches	\$50.00		2011
	Open Flame/Candles	\$50.00		2011
	Places of Assembly	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Pyrotechnics/Fireworks	\$50.00		2011
	Pyroxylin Plastics	\$50.00		2011
	Refrigeration Equipment	\$50.00		2011
	Repair Garage/FCL Disp.	\$50.00		2011
	Rooftop Heliports	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Scrap Tire Storage	\$50.00		2011
	Temp. Tents/Canopy (per)	\$50.00		2011
	Tire-Rebuilding Plants	\$50.00		2011
	Waste Handling	\$50.00		2011
	Wood Products	\$50.00		2011
	Mulch Pile	\$50.00		2011
	Out of Service Exit/Emergency Light	\$50.00		2015
	Blocked Exit	\$250.00		2015
	Out of Service Fire Alarm System	\$250.00		2015
	Out of Service Sprinkler System	\$250.00		2015
	Out of Service Kitchen Suppression	\$250.00		2015
	Out of Service Clean Agent Suppression System	\$250.00		2015
	Parking in Fire Lane	\$50.00		2015
	Nuisance Fire Alarms	\$50.00		2015
	Stop Work Order Fine	\$50.00		2015
	Illegal Burn, 1st offense	\$50.00		2015
	Illegal Burn, 2nd offense	\$100.00		2015
	Illegal Burn, 3rd offense	\$500.00		2015
	Failure to obtain proper permit	\$ amount of permit		2015
	Public Education & Orange County Facilities	\$ amount per square footage		2015

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Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	Fees below are to cover the cost of Required Construction Permits under the 2009 NC Fire Code (5310-435299) including staff hours to review plans, issue permits, and inspect locations for compliance			
	Auto Fire Extinguishing System	\$100.00		2011
	Fire Pump	\$100.00		2011
	Industrial Ovens	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Compressed Gas	\$50.00		2011
	Flammable/Combustible	\$50.00		2011
	LP Gas	\$50.00		2011
	Standpipe Systems	\$100.00		2011
	Fire Alarm/Detect. Install	\$100.00		2011
	Hazardous Materials	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Tents/Membranes	\$50.00		2011
	Fire Extinguisher Class	\$20.00		2011
	Fit Testing	\$50.00		2011
	ABC Permit Inspections	Based on Square Foot		2011
	Hazardous Materials Mitigation	Fee Charged at Hourly Rate		2011
Sheriff	Out of State Officer Fee	\$100.00		2006
	Instate Officer	\$30.00		2012
	Gun Permits	\$5.00		1982
	Work Release	\$25.00		2012
	Report and Records Copies	\$2.00		1986
	Fingerprint Cards	\$20.00		2012
	Laminating	\$5.00		1986
	Concealed Weapons Permits	\$80.00 (\$35 state \$45 county)		2012
	Concealed Weapons Permits-Renewal	\$75.00		2012
	Federal Inmates	\$66.00		2012
	State Inmates	\$14.50 per day		
	Commission on executions	5% 1st \$500 and 2.5% on balance		1968
	Weekenders	\$25.00		2012
Fland Sewer	Tap Fees	\$1,300 connection fee + cost of public service stub out		2011
	User Monthly Rates	\$13.39 per 1000 gal., 2000 gal. minimum		2013

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Animal Services				
Administration	Pet Tax-Sterilized Cats and Dogs	\$10.00		2010
	Pet Tax-Non Sterilized Cats and Dogs	\$30.00		2010
	Pet Tax-Dogs and Cats under 6 months of age	\$10.00		2012
	Pet Tax-Late Fee	\$5.00		2012
	Pet Tax-Sterilized Waiver for Seniors	\$0.00		2012
	Pet Tax-Sterilized Waiver for Citizens Receiving Public Assistance	\$0.00		2015
Animal Control	<i>Civil Penalties/Fines</i>			
	failure to vaccinate	\$200.00		2008
	failure to license	\$200.00		2008
	public nuisance violations	\$50,100,200,300,400.00		2008
	mistreatment	\$200.00		2008
	failure to wear rabies tag	\$50.00		2011
	Violating Vicious Animal Requirements	\$500.00		3/1/2016
	Declaring an Animal Vicious	\$100.00		3/1/2016
	Failure to Pay Civil Penalty (Generally)	\$25.00		3/1/2016
	Failure to Pay Civil Penalty for No Rabies Vacc	\$100.00		3/1/2016
	Public Nuisance Violation	\$100, \$200, \$400		3/1/2016
	Failure to Allow a Kennel Inspection	\$25.00		3/1/2016
	Violation of Restrictions for Display Wild Animal	\$250.00		3/1/2016
	Violation of Restrictions for Keeping Wild Animal	\$50.00		3/1/2016
	Inspections for Vicious Animals	\$25.00		3/1/2016
	Kennel Permits	\$50.00		2007
Animal Shelter	<i>Adoption Fees</i>			
	Cat Adoption Fees	\$95.00		2011
	Kitten Adoption Fees (5 mo. and under)	\$95.00		2011
	Multiple Cat Adoption-Peak Season	\$0.00		2015
	Special Event Cat Adoption Fee	\$0.00 - \$95.00		2015
	Senior Citizen Cat Adoption Fee	\$25.00		2015
	Dog Adoption Fee	\$115.00		2012
	Puppy Adoption Fee (5 mo. and under)	\$115.00		2011
	Special Event Dog Adoption Fee	\$0.00 - \$115.00		2015
	Senior Citizen Dog Adoption Fee	\$30.00		2012
	Veterinary Exam	\$50.00		2012
	Care of Medical Condition	\$20.00-\$60.00		2012
	Daily Medication Administration	\$5.00		2012
	Replacement of Rabies Tag/Certificate	\$3.00		2012
	Boarding Fee for stray animals	\$10.00/day		2007
	Protective Custody Board Fee	\$0.00		2015
	Protective Custody Shelter Redemption Fee	\$0.00		2015
	Boarding Fee for Euthanized Quarantine	\$0.00		2015
	Bite Quarantines	\$15.00 per day		2012
	Rabies Shots (shelter)	\$10.00		2007
	Rabies Shots (low-cost clinics)	\$10.00		2010
	Daily Board-cruelty/seizure/court hold	\$15.00		2012
	Small and Other Animals	Varies on Type of Animal (\$5 to \$250)		2011
	Placement Partner Sterilization	\$30.00 neuter, \$60.00 spay		2009
	Owner surrender for euthanasia	\$50.00		2010
	Large animal trailer transport	\$35.00		2010
	Field Surrenders	\$15.00		2010
	Redemption for Impoundment Sterilized	\$25, \$50, \$100, \$200		3/1/2016
	Redemption for Impoundment Reproductive	\$50, \$100, \$200, \$400		3/1/2016
	Out of County Animal Surrender Fee	\$50.00		2009
	Elective Microchip Fee	\$25 per Microchip		2012
	Sale of Goods - Cat Carriers	\$5.00		2014

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Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Health Department				
Environmental Health	Soil Analysis/Improvement Permit			
	Single Family Units <601 Gallons per day: Less than 2 acres	\$390.00 (5)	\$435.00	2015
	Single Family Units >600 Gallons per day	\$390 + \$85 per 600 GPD or fraction of additional WW flow >600 GPD		2015
	Non-domestic WW	Fee increases by 50% over the total permit fee of a comparably sized domestic WW system		2006
	Authorization to construct WW system			
	Single Family Units <601 Gallons per day: Less than 2 acres	\$290.00 (5)	\$325.00	2015
	Single Family Units >600 Gallons per day	\$290 + \$180 per 600 GPD or fraction of additional WW flow >600 GPD		2015
	Non-domestic WW	Double fee for comparably sized domestic WW system		2006
	Other Misc. Activities			
	Permit Site Revision	\$140.00		2015
	Existing System Inspection(requiring a field visit)	\$140.00 (5)	\$155.00	2015
	Existing System Authorizations (Office authorization, no field visit required)	\$25.00 (5)	\$30.00	2015
	Mobile Home Park			
	1 to 25 spaces	\$140.00 (5)	\$155.00	2015
	26 to 50 spaces	\$195.00 (5)	\$215.00	2015
	51 and over spaces	\$250.00 (5)	\$280.00	2015
	MH Space Reinspection	\$85.00		2015
	Septic Tank Manufacturer Yard Inspection	\$280.00 (5)	\$310.00	2015
	Septic Tank Contractor Registration Fee - New contractor (one time)	\$225.00 (5)	\$250.00	2015
	Septic Tank Contractor Fee - Annual Renewal	\$30.00 (5)	\$35.00	2015
	Failed Inspection/Reinspection	\$40.00		2015
	Septic Tank Contractor Education Class Fee	\$50.00		2006
	WTMP			
	Initial inspection	\$140.00 (5)	\$155.00	2015
	Follow-up inspection	\$85.00		2015
	Wells and Water Samples			
	Well permits	\$480.00 (5)	\$535.00	2015
	Replacement Well Permit Refund (if original well abandoned within 30 days of construction)	-\$280.00		2015
	Permit Site Review Revisions (IP, CA, Well)	\$140.00		2015
	Microbiology			
	Total Cloiform P/A	\$0.00 (5)	\$65.00	7/7/1905
	Total Cloiform MPN	\$65.00 (5)	\$70.00	1/1/2015
	Fecal Coliform	\$65.00 (5)	\$70.00	1/1/2015
	Fecal Coliform/Streptococcus	\$85.00 (5)	\$0.00	1/1/2015
	Enterococcus, MPN	\$65.00 (5)	\$70.00	1/1/2015
	Iron Bacteria	\$65.00 (5)	\$70.00	1/1/2015
	Sulfur/Sulfate - Reducing	\$75.00 (5)	\$80.00	1/1/2015
	Pseudomonas-MTF or MPN	\$65.00 (5)	\$70.00	1/1/2015
	Heterotrophic Plate Count	\$60.00 (5)	\$65.00	1/1/2015

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	<i>Requested by Medical Professional</i>			
	Total Coliform P/A	\$60.00 (5)	\$65.00	2015
	Nitrate/Nitrite	\$65.00 (5)	\$0.00	2015
	Full Inorganic Panel	\$110.00 (5)	\$0.00	2015
	Existing Well Full Well Panel	\$110.00 (5)	\$0.00	2015
	Pesticides	\$110.00 (5)	\$0.00	2015
	Herbicides	\$110.00 (5)	\$0.00	2015
	Petroleum Products	\$110.00 (5)	\$0.00	2015
	Volatile Organic Chemicals	\$110.00 (5)	\$0.00	2015
	Fluoride - Physician, Dentist request	\$25.00 (5)	\$0.00	2015
	Radon Air Sample Kit - Radon	\$20.00		2010
	<i>Inorganic Chemistry</i>			
	Full Inorganic Panel	\$0.00		2015
	Metals Panel	\$95.00 (5)	\$100.00	1/1/2015
	Individual Metals	\$80.00 (5)	\$85.00	1/1/2015
	Anions - FLCL Sulf	\$65.00 (5)	\$70.00	1/1/2015
	Disinfection By-products	\$65.00 (5)	\$70.00	1/1/2015
	Fluoride - Physician, Dentist request	\$25.00		2015
	Nitrate/Nitrite	\$65.00 (5)	\$70.00	2015
	Arsenic Speciation	\$65.00 (5)	\$70.00	1/1/2015
	<i>Organic Chemistry</i>			
	Pesticides	\$0.00		2015
	Herbicides	\$0.00		2015
	Petroleum Products	\$0.00		2015
	Volatile Organic Chemicals	\$0.00		2015
	New Well Full Well Panel	included in well permit		1/1/2015
	Existing Well Full Well Panel	\$0.00		2015
	Radon Air Sample Kit - Radon	\$20.00		2010
	<i>Tattoo Parlors</i>			
	Tattoo Artist Annual Permit fee	\$250.00 (5)	\$280.00	2010
	<i>Swimming Pools</i>			
	Swimming Pool Inspection	\$250.00 (5)	\$280.00	2010
	Plan Review - Swimming Pools	\$250.00 (5)	\$280.00	2010
	<i>Food Service</i>			
	Plan review and permit fee - Temporary Food Establishment	\$75.00		2010
	Plan Review - Food Service Establishment	\$250.00		2010

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Department/Program	ADA Code	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
Dental Health	D0150	Comprehensive Oral Evaluation	\$80.00		2013
		Oral Evaluation for a patient under three years of age and counseling with primary caregiver (26)	\$61.00		2015
	D0120	Periodic Oral Evaluation	\$45.00		2013
	D0140	Limited Oral Evaluation	\$69.00		2013
	D0170	Re-evaluation-limited, problem	\$65.00		2013
	D0310	Consultation	\$122.00		2013
	D0330	Panoramic Film	\$100.00		2013
	D0270	BWX 1 Film	\$26.00		2013
	D0272	BWX 2 Films	\$41.00		2013
	D0273	Bitewings- three films	\$51.00		2013
	D0274	BWX 4 Films	\$56.00		2013
	D0220	1st Intraoral PA Film	\$26.00		2013
	D0230	Additional PA Film	\$23.00		2013
	D0240	Intraoral Occlusal Film	\$38.00		2013
	D0210	Full Mouth Series w BWX	\$120.00		2013
	D1120	Prophy/Child under age 13	\$61.00		2013
	D1110	Prophy/Adult age 13 and up	\$82.00		2013
	D1203	Fluoride Varnish (age 13&under)	\$33.00		2013
	D1204	Fluoride Varnish (age 13-20)	\$33.00		2013
	D1206	Topical Fluoride varnish;therapeutic application for moderate to high caries risk patients	\$39.00		2013
	D1351	Sealam/NEWLY ERUPTED TEETH	\$49.00		2013
		Re-application of sealant (27)	\$49.00		2015
	D4342	Scale/Root Planing 1-3 teeth p/q	\$167.00		2013
	D4341	Scale Root Planing 4+ teeth p/q	\$231.00		2013
	D4355	Full mouth Debridement	\$168.00		2013
	D4910	Periodontal Maintenance	\$127.00		2013
	D2140	Amal One Surface Prim/ Perm	\$130.00		2013
	D2150	Amal Two Surface Prim/ Perm	\$164.00		2013
	D2160	Amal Three Surface Prim/Perm	\$198.00		2013
	D2161	Amal Four Surface Prim/Perm	\$236.00		2013
	D2330	Resin One Surface Anterior	\$148.00		2013
	D2331	Resin Two Surface Anterior	\$183.00		2013
	D2332	Resin Three Surface Anterior	\$227.00		2013
	D2335	Resin Four Surface Anterior	\$288.00		2013
	D2390	Resin Comp. Crown Ant. Prim	\$414.00		2013
	D2391	Resin Comp. 1sur.Post-Prim/Perm	\$162.00		2013
	D2392	Resin Comp. 2sur.Post-Prim/Perm	\$212.00		2013
	D2393	Resin Comp. 3sur.Posterior Perm	\$261.00		2013
	D2394	Resin Comp.4+sur.Posterior Perm	\$314.00		2013
	D9910	Application of Desensitizing Medicament	\$57.00		2013
	D9911	Application of Desensitizing Resin for cervical and/or root surface per tooth	\$70.00		2013

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	D3220 Pulpotomy	\$183.00		2013
	D2930 SSC Primary Tooth	\$247.00		2013
	D2931 SSC Permanent Tooth	\$298.00		2013
	D2932 Prefabricated Resin Crown	\$323.00		2013
	D2934 Prefab.est.coat SSC prim. Tooth	\$327.00		2013
	D2940 Sedative Filling	\$113.00		2013
	D9110 Palliative Treatment	\$115.00		2013
	D7140 Ext. Erupted Tooth Prim/Perm	\$162.00		2013
	D7210 Extraction Surgical -100+	\$253.00		2013
	D7111 Ext. coranal remnants deciduous	\$122.00		2013
	D7310 Alveoplasty extractions p/quadr.	\$270.00		2013
	D7311 teeth per quadrant	\$273.00		2013
	D7320 Alveoplasty not in conjunction with extraction 4 or more tooth spaces per quadrant	\$404.00		2013
	D7321 Alveoplasty not in conjunction with extraction 1-3 tooth spaces per quadrant	\$384.00		2013
	D2920 Recement Crown NOT cov. by MA	\$100.00		2013
	D0470 Study Models	\$104.00		2013
	D7510 I & D Minor Surgery	\$217.00		2013
	D9951 Occlusal Adjustment Limited	\$166.00		2013
	D9999 Fractured Tooth Txt.	\$70.00		2013
	D3110 Pulp Cap-direct exp. Pulp MED	\$76.00		2013
	D3120 Pulp Cap-indirect nearly exposed	\$77.00		2013
	D7286 Biopsy Oral Tissue	\$298.00		2013
	D2951 Pin Retention/tooth	\$67.00		2012
	MED Band & Loop/Quadrant Impress	\$0.00		2013
	D1510 Band & Loop/Quadrant Deliver 209/25	\$287.00		2013
	MED Fixed Bilateral Impress	\$0.00		2013
	D1515 Fixed Bilateral Deliver 419/30	\$393.00		2013
	D9940 Occlusal guard, by report minimize bruxism \$274/95 lab	\$549.00		2013
	D9941 Fabrication of Athletic Mouthguard	\$236.00		2013
	D3310 Root Canal Therapy Anterior	\$676.00		2013
	D3320 Root Canal Therapy Bicuspid	\$780.00		2013
	D3330 Root Canal Therapy Molar	\$943.00		2013
	Flat Fee Fabrication of Athletic Moutguard Projects	\$17.00		2009
	Boil and Bite Mouthguards (students with braces)	\$5.00		2007
	Minimum charge for dental visit	Sliding fee recommendation is to discontinue the \$30 per preventative visit and \$30 per procedure fee. Recommending to slide to 20% with a minimum of \$30 per visit.		2013

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Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
CPT Code				
Personal Health	10060 Drainage of Skin Abscess	\$117.00		2009
	10061 Drainage of Skin Abscess	\$200.00		2009
	10080 Drainage of Pilonidal Cyst	\$195.00		2009
	10120 Remove Foreign Body	\$133.00		2009
	10140 Drainage of Hematoma/Fluid	\$147.00		2009
	10160 Puncture Drainage of Lesion	\$94.00		2008
	11000 Debride Infected Skin	\$56.00		2009
	11055 Paring of corn/callus (1 lesion)	\$46.00		2009
	11200 Remove Skin Tags	\$89.00		2007
	11719 Trim Nail(s)	\$22.00		2008
	11720 Debride Nail 1-5	\$33.00		2008
	11730 Avulsion of Nail Plate	\$97.00		2011
	11740 Drain Blood from Under Nail	\$56.00		2009
	11976 Norplant (Remove)	\$223.00		2008
	11981 Insertion, non-biodegradable drug	\$250.00		2012
	11982 Removal, non-biodegradable drug	\$154.00		2009
	11983 Removal, with reinsertion, non-biodegradable drug	\$234.00		2009
	12001 Repair Superficial Wound(s) 2.5cm or less	\$171.00		2008
	12002 Repair Superficial Wound(s) 2.6-7.5cm	\$184.00		2009
	16000 Initial Burn(s) Treatment	\$84.00		2009
	16020 Dsg and/or debridement, small	\$97.00		2009
	17000 Destroy Benign/Premal Lesion	\$72.00		2009
	17003 Destroy Lesions, 2-14	\$18.00		2009
	17110 Destruct Lesion(s), 1-14	\$109.00		2009
	17250 Chem. Caut of granulation tissue	\$79.00		2009
	20550 Inject Single Tendon-Ligament-Cyst	\$72.00		2009
	20551 Inject Single Tendon Origin ? Insertion	\$67.00		2009
	20552 Inject Single-Multi Trigger Pts, 1-2 Muscles	\$67.00		2008
	20553 Inject Single-Multi Trigger Pts, 3+ Muscles	\$78.00		2009
	20600 Drain/Inject, Small Joint or Bursa	\$67.00		2008
	20605 Drain/Inject, Intermediate Joint or Bursa	\$72.00		2007
	20610 Drain/Inject, Major Joint or Bursa	\$84.00		2009
	26010 Drain Finger Abscess, Simple	\$329.00		2009
	29130 Apply Finger Splint, Static	\$44.00		2009
	30300 Remove foreign body intranasal	\$244.00		2009
	30901 Control Nosebleed	\$123.00		2009
	36415 Lab. Venipuncture	\$18.00		2009
	36416 Capillary Puncture	\$15.00		2012
	46083 Incise External Hemorrhoids	\$184.00		2009
	46600 Diagnostic Anoscopy	\$100.00		2009
	51701 Insertion of non-dwelling bladder cath	\$94.00		2009
	54050 Destroy Lesion (Male)	\$315.00		2012
	56405 Incision/Drainage of Vulva or Perineum	\$140.00		2009
	56420 Incision/Drainage of Gland Abscess	\$173.00		2009
	56501 Destroy Lesions (Female)	\$260.00		2012
	57170 Diaphragm Fit	\$95.00		2009
	57452 Colposcopy of the cervix (without biopsy)	\$160.00		2012
	57454 Colposcopy of the cervix, with biopsy and endocervical curettage	\$208.00		2012
	57455 Colposcopy of the cervix, with biopsy	\$193.00		2012
	57456 Colposcopy of the cervix, with endocervical curettage	\$183.00		2012

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	58300 Insert Intrauterine Device (IUD)	\$160.00		2012
	58301 IUD Removal	\$200.00		2012
	59025 Fetal Non Stress	\$90.00		2012
	59425 Antepartum package 4-6 visits	\$1,900.44		2014
	59426 Antepartum package 7+ visits	\$3,408.75		2014
	59430 Postpartum care only	\$175.00		2012
	64435 Paracervical Block	\$176.00		2008
	65205 Remove Foreign Body from External Eye	\$67.00		2007
	69200 Remove Foreign Body from Outer Ear Canal	\$140.00		2006
	69210 Remove Ear Wax	\$67.00		2006
	80061 Lipid Panel (Fasting) - UNC Lab	\$18.00		2006
	80101 Urine Toxicology Screen (UNC Lab)	\$160.88		2010
	80178 Lithium Level (UNC Lab)	\$9.46		2011
	81000 U/A (W/Micro)	\$28.00		2006
	81002 U/A (Dipstick Only)	\$18.00		2006
	81025 Pregnancy Test	\$15.00		2012
	82040 Albumin Serum (UNC Lab Test)	\$6.00		2006
	82044 Urine Micro-Albumin (UNC Lab)	\$4.18		2010
	82150 Amylase (UNC Rate)	\$9.00		2006
	82239 Bile Acid Test	\$93.00		2006
	82247 Total Bilirubin (UNC Lab Test)	\$7.00		2006
	82248 Direct Bilirubin (UNC Lab Test)	\$7.00		2006
	82251 Neonatal Bilirubin (UNC Lab Test)	\$9.00		2006
	82270 Hemocult	\$11.00		2008
	82306 Vitamin D 25 (UNC Lab)	\$71.00		2011
	82310 Ca (UNC Lab Test)	\$7.00		2008
	82374 CO2 (UNC Lab Test)	\$6.22		2014
	82435 CL (UNC Lab Test)	\$6.00		2007
	82465 Total Cholesterol (UNC Lab Test)	\$6.00		2006
	82565 CREAT (UNC Lab Test)	\$7.00		2007
	82607 B12 (UNC Lab Test)	\$21.00		2006
	82728 Ferritin (UNC Lab Test)	\$19.00		2006
	82746 Folate (UNC Lab Test)	\$20.00		2006
	82772 Fecal occult blood, single spec.	\$10.00		2006
	82784 Iga (UNC Lab)	\$13.58		2010
	82947 GLU (UNC Lab Test)	\$5.00		2006
	82952 GGT 3 HR	\$25.00		2012
	82977 GGT (UNC Lab Test)	\$11.00		2006
	83001 FSH (UNC Lab Test)	\$25.00		2006
	83002 Luteinizing Hormone *UNC rate	\$25.00		2006
	83516 Ttg (UNC Lab)	\$16.85		2010
	83540 Iron Profile (FE): IBC (UNC Lab Test)	\$9.00		2006
	83615 LDH (UNC Lab Test)	\$8.00		2006
	83690 Lipase (UNC Rate)	\$9.00		2006
	83718 Lipid Panel (Non-Fasting) HDL (UNC Lab Test)	\$11.00		2006
	83721 LDL (UNC Lab Test)	\$13.00		2006
	84075 ALK PHOS (UNC Lab Test)	\$7.00		2006
	84132 K (UNC Lab Test)	\$6.00		2006
	84146 Prolactin (UNC Lab)	\$27.00		2006
	84153 PSA Screen (UNC Lab)	\$25.00		2006
	84153 PSA Diagnostic (UNC Lab)	\$25.00		2006
	84155 TP-Serum (UNC Lab Test)	\$5.00		2007
	84156 TP-Urine (UNC Lab Test)	\$5.00		2006
	84295 NA (UNC Lab Test)	\$6.12		2014
	84436 Thyroxine (T4) - (UNC Lab Test)	\$8.00		2006
	84439 Free T4 (UNC Lab Test)	\$12.00		2006

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	84443 TSH (UNC Lab Test)	\$22.00		2006
	84450 SGOT, AST (UNC Lab Test)	\$7.00		2006
	84460 SGPT, ALT (UNC Lab Test)	\$7.00		2008
	84466 Iron Profile/Transferrin: % Saturation (UNC Lab Test)	\$17.00		2006
	84478 TRIG (UNC Lab Test)	\$8.00		2006
	84479 T3U (UNC Lab Test)	\$8.00		2006
	84481 Free T3 (UNC Lab)	\$42.00		2010
	84520 BUN (UNC Lab Test) (11)	\$5.01		2014
	84550 Uric Acid (UNC Lab Test)	\$6.00		2006
	84702 QUANT HCG/Serum (UNC Lab Test)	\$12.00		2006
	85025 CBC with Diff (UNC Lab Test)	\$10.00		2006
	85027 CBC w/o Diff (UNC Lab Test)	\$9.00		2006
	85611 Prothrombin Time (UNC Lab)	\$5.00		2006
	85651 SED Rate (UNC Lab Test) (11)	\$4.51		2014
	86038 ANA (anti-nuclear antibody) titer (UNC Rate)	\$16.00		2006
	86039 Confirmation, if ANA+ (UNC Rate)	\$15.00		2008
	86308 MONO Spot (UNC Lab Test)	\$7.00		2006
	86430 RA Factors - Qual (UNC Lab Test)	\$7.00		2006
	86431 RA Factors - Quan (UNC Lab Test)	\$7.00		2006
	86580 PPD	\$17.00		2012
	86677 H. Pyloric (UNC Lab Test)	\$20.00		2011
	86706 Hepatitis B Surface Antibody (UNC Lab)	\$15.38		2011
	86757 RMSF (Convalescent) (UNC Rate)	\$27.00		2009
	86762 Rubella (UNC Lab Test)	\$20.00		2009
	86787 Varicella Immune Status Test *UNC rate	\$17.00		2008
	86803 Hep C Antibody (UNC Lab)	\$20.00		2007
	86804 Hepatitis C RIBA (UNC Lab Test)	\$16.00		2009
	86870 Antibody Identification (UNC Lab Test)	\$21.00		2010
	86900 ABO Group (UNC Lab Test)	\$4.00		2009
	86901 RH Type (UNC Lab Test)	\$7.00		2009
	87070 Other Bacterial Culture (UNC Lab Test)	\$12.00		2008
	87081 Throat Culture (UNC Lab Test)	\$8.00		2008
	87086 Urine Culture (UNC Lab Test)	\$11.00		2006
	87101 Culture, Fungal Dermatology Screen (UNC Lab)	\$10.00		2008
	87184 ID & Sensitivity (UNC Lab Test)	\$9.00		2008
	87205 STAT Male Smear	\$22.00		2008
	87206 Fungal Direct Test (FDIR) (UNC Lab Test)	\$7.00		2008
	87210 Wet Mount	\$18.00		2009
	87269 Parasitology Test #9807-Giardia (UNC Lab Test)	\$16.00		2009
	87272 Parasitology Test #9807-Cryptosporidium (UNC Lab)	\$16.00		2009
	87340 HBsAG (UNC Lab Test)	\$13.00		2009

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	87420 RSV (Respiratory Syncytial Virus) Antigen Screen (UNC Lab)	\$16.00		2008
	87880 Streptococcus Group A Assay W/Optic (UNC Lab)	\$20.00		2009
	88175 Cytopath C/V Auto Fluid Redo	\$35.00		2012
	90460 Admin Fee (1 vaccine) to children by RN or higher	\$15.70		2012
	90461 Admin Fee (2 vaccines) to children by RN or higher	\$8.84		2012
	90470 Administration of H1N1 Vaccine	\$18.00		2010
	90471 Admin Fee (1 vaccine)	\$18.00		2012
	90472 Admin Fee (2+ vaccines)	\$18.00		2012
	90473 Immunization Adm. - Intranasal/Oral	\$13.71		2014
	90474 Immunization Adm. - Intranasal/Oral Additional	\$13.71		2014
	90620 Meningococcal Group B (Bexsero)	\$177.00		2015
	90621 Meningococcal Group B (Trumenba)	\$248.00		2015
	90632 Hep A - Adult	\$48.00		2012
	90633 Hep A (Ped/Adol)	\$25.00		2010
	90636 Twinrix	\$102.00		2015
	90647 PedVaxHIS Self Pay	\$40.00		2012
	90648 HIB Vaccine	\$26.00		2012
	90649 Gardasil	\$162.00		2015
	90651 HPV 9 (Gardasil 9)	\$180.00		2015
	90654 Intradermal flu vaccine	\$20.00		2012
	90655 Preservative free influenza vaccine 6-35 mo	\$17		2015
	90656 Preservative free influenza vaccine	\$18.00		2015
	90657 Influenza Split 6-35 mo.	\$14.00		2009
	90658 Influenza Split 3yr and Above	\$15.00		2012
	90660 Influenza Virus Vaccine Live for Intranasal	\$23.00		2012
	90662 Influenza - high dose (65+)	\$40.00		2012
	90669 Prevnar (PCV7 -Pneumococcal Vaccine	\$116.00		2009
	90670 Prevnar (PCV13) -Pneumococcal Vaccine	\$167.00		2015
	90672 Intranasal administration of live quadrivalent influenza vaccine	\$26.00		2015
	90675 Rabies (IM)	\$269.00 (6)	\$288.00	2015
	90676 Rabies vaccine, for intradermal use	\$212.00		2015
	90680 Rotateq (Rotavirus Vaccine)	\$99.00		2009
	90681 Rotarix	\$124.00		2015
	90685 Influenza vac quadrivalent prsrv free 6-35 mo IM	\$16.00		2015
	90686 Influenza vac 4 valent prsrv free 3 yrs plus IM	\$18.00		2015
	90696 Kinrix (DTaP/IPV)	\$52.00		2012
	90698 Pentacel (DTaP/IPV/Hib)	\$95.00		2015
	90700 Diap Vaccine (Pediatric) Self Pay	\$32.00		2012
	90702 Diphtheria tetanus toxoid absorbed > 7 yr IM	\$40.00		2015
	90707 Adult MMR	\$66.00		2015
	90713 Inactivated Polio Vaccine (IPV)	\$31.00		2009
	90714 Td (pres. Free)	\$35.00		2015
	90715 Tdap Vaccine	\$39.49		2014
	90716 Varicella vaccine	\$111.00		2015
	90723 Pediarix (D TaP/Hep B/IPV	\$91.00		2015
	90732 Immunization: Pneumococcal - State	\$80.00		2015
	90733 Meningococcal Vaccine, Subcutaneous/Jet	\$100.00		2008
	90734 Menactra Meningococcal Vaccine	\$127.00		2015
	90736 Zostavax vaccine	\$207.00		2012
	90744 Pediatric Hep B Vaccine Self Pay	\$30.00		2007
	90746 Immunization: Hep B (20+ yrs)	\$58.00		2007
	90760 IV Infusion Up to One Hour	\$140.00		2007
	90772 Therapeutic prophylactic/diagnostic injection	\$23.00		2008
	90801 Psychiatric Diagnostic Interview Exam	\$151.00		2008
	90802 Psychiatric Diag Interview Exam, Interactive	\$161.00		2009
	90804 Psychother, Indiv, Insight, 20-30 min.	\$65.00		2009
	90806 Psychother, Indiv, Insight, 45-50 min.	\$97.00		2007
	90808 Psychother, Indiv, Insight, 75-80 min.	\$146.00		2008
	90810 Psychother, Indiv, Interac, 20-30 min.	\$70.00		2007
	90812 Psychother, Indiv, Interac, 45-50 min.	\$103.00		2009
	90814 Psychother, Indiv, Interac, 75-80 min.	\$152.00		2009
	90846 Psychotherapy, Family, w/o Patient	\$95.00		2009
	90847 Psychotherapy, Family, (Conjoint) W/Pt Present	\$115.00		2009
	90853 Psychotherapy, Group	\$32.00		2009
	91781 IV infusion Each Additional Hour up to Eight	\$39.00		2009
	86382 Rabies Titer	N/A (7)	\$100.00	NEW
	99080 Record TB Screening Form Completion	N/A (8)	\$25.00	NEW
	TBD Minimum Lab Fee	N/A (9)	\$20.00	NEW

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	17297 Lileta	N/A (10)	\$50.00	NEW
	88175 Pap Smear with Interpretation	N/A (11)	\$26.50	NEW
	87624 HPV	N/A (11)	\$25.00	NEW
	88141 Pap Smear with Doctor Interpretation	N/A (11)	\$80.00	NEW
	92551 Audiometry	\$18.00		2008
	92587 OAE (Limited)	\$100.00		2012
	93000 Electrocardiogram, Complete	\$33.00		2009
	93005 Electrocardiogram, Tracing Only	\$22.00		2009
	94640 Airway Inhalation Treatment	\$22.00		2009
	94664 Aerosol/Vapor Inhalation Treatment	\$22.00		2009
	94760 Pulse Oxygen	\$8.00		2009
	96110 Developmental Test	\$23.00		2012
	96152 Health & Behavior Intervention	\$55.00		2012
	96372 Ther/Proph/Diag Inj/SC/IM	\$60.00		2012
	97802 Medical Nutrition Therapy/Initial 15 min. Unit	\$30.00		2009
	97803 Medical Nutrition Therapy/Re-Assess 15 min. Unit	\$30.00 (12)	\$34.00	2009
	97804 Medical Nutrition Therapy-Group (2 or more)	\$15.00		2011
	99000 Lab. Handling Fee	\$11.00		2009
	99070 Special Supplies	\$18.00		2009
	99173 Vision	\$7.00		2009
	99175 Induction of Vomiting	\$67.00		2009
	99201 New Office/Outpt Tx Brief E&M	\$110.00		2009
	99202 New Office/Outpt Tx Expanded Prob Focused E&M	\$165.00		2009
	99203 New Office/Outpt Tx Detailed E&M	\$200.00		2009
	99204 New Office/Outpt Tx Moderate Complex E&M	\$335.00		2009
	99205 New Office/Outpt Tx High Complex E&M	\$405.00		2009
	99211 Estab Office/Outpt Tx Brief E&M	\$60.00		2012
	99212 Estab Office/Outpt Tx Prob Focused E&M	\$100.00		2012
	99213 Estab Office/Outpt Tx Expanded Focused E&M	\$150.00		2012
	99214 Estab Office/Outpt Tx Detailed E&M	\$225.00		2012
	99215 Estab Office/Outpt Tx Comprehensive E&M	\$305.00		2012
	99381 Preventive/New Pt < 1 yr.	\$255.00		2012
	99382 Preventive/New Pt 1-4 yrs.	\$270.00		2012
	99383 Preventive/New Pt 5-11 yrs.	\$275.00		2012
	99384 Preventive/New Pt 12-17 yrs.	\$235.00		2012
	99385 Preventive/New Pt 18-39 yrs.	\$235.00		2012
	99386 Preventive/New Pt 40-64 yrs.	\$267.00		2009
	99387 Preventive/New Pt 65+ yrs.	\$242.00		2008
	99391 Preventive/Estab Pt < 1 yr.	\$225.00		2012
	99392 Preventive/Estab Pt 1-4 yrs.	\$225.00		2012
	99393 Preventive/Estab Pt 5-11 yrs.	\$200.00		2012
	99394 Preventive/Estab Pt 12-17 yrs.	\$205.00		2012
	99395 Preventive/Estab Pt 18-39 yrs.	\$225.00		2012
	99396 Preventive/Estab Pt 40-64 yrs.	\$220.00		2012
	99397 Preventive/Estab Pt 65+ yrs.	\$212.00		2004
	DSME (Diabetes Self Management Education) minimum fee	\$20.00		2015
	99406 Tobacco Use Cessation Counseling - Intermediate	\$13.00		2015
	99407 Tobacco Use Cessation Counseling - Intensive	\$32.00		2015
	99420 Health Check Autism Assessment	\$9.20		2015
Recoding	Education Classes	\$30.00/hr		2010

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
		Recoding	Consultant Services (Health Educators)	\$20.00/hr		2010
		Recoding	Patient Education (non Physician)	\$35.00/unit		2012
		Recoding	Health Risk Appraisal	\$12.00		2004
		82465QW	Cholesterol	\$11.00		2011
		82947QW	Glucose (Random)	\$18.00		2006
		82950QW	O'Sullivan	\$28.00		2007
		82951QW	OGTT (3 HR)	\$50.00		2006
		83036QW	Hemoglobin A1C	\$21.00		2006
		85018QW	Hemoglobin	\$11.00		2009
		88175-90	Pap, Thin Prep (State Lab)	\$18.38		2012
		D0145	Oral Evaluation <3 yrs with counseling	\$55.00		2012
		D1206	Topical Fluoride Appl	\$47.00		2012
		Recode	Employee Varicella Titer (UNC Lab)	\$78.00		2009
		Recode	Employee Measles (Rubeola) Titer	\$48.00		2009
		Recode	Employee Mumps Titer	\$50.00		2009
		Recode	Employee Rubella Titer	\$75.00		2009
		G0008	Adm of Influenza Vaccine	\$18.00		2009
		G0008	Admin. Influenza Vaccine - Medicare	\$18.00		2009
		G0009	Adm of Pneumococcal Vaccine	\$18.00		2009
		G0009	Admin. Pneumococcal Vaccine - Medicare	\$18.00		2009
		G0108	DSME/DSMT Individual Assessment	\$22.00		2010
		G0109	DSME/DSMT Group Class	\$12.00		2010
		G0270	Additional MD requested MNT indiv - Medicare	\$25.00		2010
		G0271	Additional MD requested MNT group - Medicare	\$13.00		2010
		H0001	Alcohol and/or drug assessment	\$20.00		2015
		H0031	Mental Health assessment, by non-physician	\$22.00		2015
		J1055	Depo Provera Injection	\$40.00 (5)	\$25.30	2012
		J1050	Injection, medroxyprogesterone acetate, 1 mg	\$0.67		2015
		J1725	Injection, medroxyprogesterone caproate, 1 mg	\$3.00		2015
		J1200	Diphenhydramine HCL/Benadryl up to 50mg	\$6.00		2009
		J2550	Promethazine -mg	\$8.00		2009
		J2790	Rhogam Injection	\$88.00		2012
		J3420	B-12 Injection	\$6.00		2009
		J3490	17 Alpha-hydroxyprogesterone	\$21.00		2012
		J7300	Paragard IUD	\$390.00 (5)	\$233.34	2012
		J7301	Skyla IUD	\$726.00 (5)	\$488.00	2015
		J7302	Mirena IUD	\$745.23 (5)	\$297.46	2014
		J7303	Nuvaring	\$57.00		2008
		J7307	Implanon	\$698.99 (5)	\$364.00	2014
		J0696	Ceftriaxone Sodium/Rocephin per 250mg	\$22.00		2008
		Recoded	Sports Physical	\$44.00		2008
		Recoded	Camp Physical	\$44.00		2009
		Recoded	College Physical	\$44.00		2009
		Recoded	I-693 Form	\$0.00		2015
		Recoded	Primary Care Minimum Fee	\$20.00		2012
		Recoded	MNT Minimum Fee	\$20.00		2012
		Recoded	Adult Medicaid Co-pay	\$3.00		2010
		S4993	Oral Contraceptive Pills	\$5.00		2012
		S9465	Diabetic management program, dietitian visit	\$35.00		2011
		S9470	Nutritional counseling, dietitian visit	\$35.00		2011
		T1002	RN Services up to 15 min.	\$21.00		2005
		S9442	Birthing classes	8.69/ 1 hr block		2013
		90714	TD Vaccine	\$35.00		2013

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
	Q2037	Fluvirin Vacc, 3 yrs & >, IM	\$31.00	2015
	Q2038	Fluzone Vacc, 3 yrs & >, IM	\$40.00	2015
	S0280	PMH Risk Screening	\$50.00	2015
<i>Inactive Approved Fees</i>				
	90636	Twinnix	\$112.00	2010
	90647	Pedvax Hib	\$40.00	2010
	90648	ActHib	\$26.00	2010
	90650	Cervarix	\$141.00	2010
	90681	Rotarix	\$124.00	2010
	90698	Pentacel	\$95.00	2010
	90700	DTaP	\$32.00	2012
	90702	DT (pediatric)	\$38.00	2010
	90714	Td	\$25.00	2010
	90723	Pediarix	\$91.00	2010
	90744	Hep B (peds)	\$30.00	2010
** UNC and State Lab Fees in BOLD are established by reference lab and not by OCHD				
** "No Code and Recode" represent local use codes that can be billed, however are not recognized by ICD-10.				
Miscellaneous				
	Regulatory Business License			
	Practitioner License	\$50.00	\$0.00	1996
	Business/Owner License	\$75.00		1996
School Capital				
		\$5,623 Per Single Family Dwelling; \$1,743 Per Multi-Family Dwelling; \$2,678 Per Manufactured Home		
Impact Fees	Orange County School District			1/1/2012
		\$11,423 Per Single Family Dwelling; \$6,610 Per Single Family Attached; \$1,286 Per Multi-Family Dwelling; \$4,939 Manufactured Home		
	Chapel Hill-Carrboro City School District			1/1/2012

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17*	Last Revision
<i>Social Services</i>				
	Adoption Intermediary Fee	\$300.00		2008
<i>Solid Waste - Enterprise Fund</i>				
	Solid Waste Programs Fee	\$107.00		2015
<i>Recycling</i>				
<i>Sanitation</i>				
				2013
<i>Landfill</i>	Construction & Demo	\$40.00/ton		2012
	Clean Wood/Vegetative Waste	\$18.00/ton (13)	\$20.00/ton	2009
	Conventional Yard Waste Mulch	\$25.00/3cubic yard scoop		2012
	Decorative Red Mulch & Compost	\$28/one cubic yard scoop (14)	\$30.00/one cubic yard scoop	2009
	Stumps & Land Clearing Waste	\$40.00/ton		2012
	Disposal of Mobile Homes	\$200.00/unit		2010
	Tires (stockpiles tires/no state certification)	\$100.00/ton		1997
<i>Environmental Support</i>	Appliances (White Goods)	No charge		
	Scrap Metal	No charge		
	Cardboard	No charge		
	Regulated Recyclable Materials Facility	\$250.00/application		2002
	Regulated Recyclable Materials Permit-Carrboro	10% of assessed building permit fee		2002
	Regulated Material Permit-Town of Chapel Hill	8% of Applicable Building Permit Fees		2008
	Regulated Material Permit-Orange County	5% of Applicable Building Permit Fees		2008
<i>Sanitation - School Refuse Collection</i>				
	6 cubic yard container/scheduled pick-up	\$31.00		2010
	8 cubic yard container/scheduled pick-up	\$33.00		2010
	Non-scheduled pick-up	\$40.00		2010
<i>Community Relations/Visitors Bureau</i>				
	Occupancy Tax Rate	3% of gross receipts derived from rental of accommodations in the County		2008

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**2016-17 Commissioner Approved Fee Schedule
Footnotes**

(1) Increase to cover the cost of increased lighting cost from Duke Power
(2) Proposal calls for modifying the existing name of the fee category to reflect proper reference of map being modified, eliminating certified mail requirement, and adding flat fee for first class mail instead. In February 2016 the BOCC approved a text amendment eliminating the requirement for public hearing notices to be sent via certified mail, requiring first class mail notice instead.
(3) Proposal calls for eliminating certified mail requirement and adding flat fee for first class mail instead. In February 2016 the BOCC approved a text amendment eliminating the requirement for public hearing notices to be sent via certified mail, requiring first class mail notice instead.
(4) Language Correction - Staff is changing nomenclature within the fee schedule. These changes bring the fee schedule into consistency with existing wording contained within the Unified Development Ordinance.
(5) To reach full cost of recovery and decrease dependency on county general funds.
(6) The increase is to cover increased cost of the vaccine
(7) To cover the increased cost of this lab test including packaging and shipping to a reference lab.
(8) The increase is needed to recoup a portion of the staff cost for annual TB screening
(9) The increase is needed to recoup a portion of the growing cost of lab tests.
(10) Adjust fee for drugs purchased through 340B pricing to the cost of purchase rather than the insurance reimbursement rates as required by NCDPH.
(11) Labs formerly performed by NC state lab but now performed by WakeMed.
(12) The increase is to align with the initial MNT visit structure which was an increase last fiscal year.
(13) To cover the increasing costs of mulching and cleaning wood waste.
(14) To cover the increasing costs of purchasing compost from suppliers

Policies

Appendix D

ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

POLICY STATEMENTS

Purpose and Type of Debt

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a. Construction of new School and County facilities
 - b. Renovation and repair of existing School and County facilities
 - c. Acquisition of real property (land and/or buildings)
 - d. Construction or expansion of Public Utilities.
 - e. Providing funds for Affordable Housing Projects
 - f. Construction, acquisition and development of Parks
 - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a. General Obligation Bonds
 - b. Bond Anticipation Notes
 - c. Installment Purchase Agreements (private placement)
 - d. Special Obligation Bonds (landfill only)
 - e. Certificates of Participation, when feasible
 - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

Purpose and Type of Debt (continued)

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

Issuance of Debt

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

Level of Debt

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

Advance Refunding of Debt

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

Undesignated Fund Balance

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

Investment of Capital Funds

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

Bond Ratings

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

Arbitrage Rebate and Secondary Market Disclosure Requirements

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

Enterprise Funds

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

Capital Reserve Funds

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

5-Year Capital Investment Plan (CIP)

- 27. The County will review and adopt a five-year CIP annually.
- 28. This Debt Management Policy will be incorporated into the CIP.
- 29. The County will strive to include plans for debt issuance within the CIP.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS INVESTMENT POLICY

SCOPE

This policy applies to all investments of Orange County (County) except authorized petty cash accounts and trust funds administered by the Financial Services Director. The County pools the cash resources of its various funds into a single fund in order to maximize investment opportunities. These funds are accounted for in the County's Comprehensive Annual Financial Report. Each fund's portion of total cash and investments is summarized by fund type in the combined balance sheet as equity or deficit in pooled cash and investments. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Comprehensive Annual Financial Report.

OBJECTIVES

Funds of the County will be invested in accordance with North Carolina General Statute 159-30 Cash Management and Investment Policy, and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio, (2) provides for sufficient liquidity to meet the cash needs of the County's various operations and (3) attains a fair market rate of return. Cash management functions will be conducted in such a manner as to insure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

RESPONSIBILITY

In accordance with N.C. General Statutes, the Financial Services Director is charged with the responsibility of cash management and investment. The Financial Services Director is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with N.C. Statutes and these policies.

The standard of prudence to be used by the Financial Services Director shall be the "Prudent Investor" Rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

This standard of prudence shall be applied in the context of managing the overall portfolio. The Financial Services Director, acting in accordance with North Carolina General Statutes, this policy, and written administrative procedures and exercising due diligence shall be relieved of personal responsibility for an investment credit risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

To avoid the appearance of potential conflict of interest or favoritism to a particular bank or broker, the Financial Services Director or any delegate employee who has investment responsibilities, shall make full disclosure to the County Manager of any relationship or dealings with any financial institution that has business dealings with the County. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public. Investment officials of banks and other institutions shall be familiar with N.C. General Statutes and County policy regarding gifts and favors and shall act accordingly.

STATUTORY AUTHORIZATION

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments utilized by Orange County:

- A. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.
- B. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, the Farmers Home Administration and the U.S. Postal Service.
- C. Obligations of the State of North Carolina.
- D. Bonds and notes of any North Carolina local government or public authority, subject to such restrictions as the Secretary of the Local Government Commission may impose.
- E. Deposits at interest or purchase of certificates of deposit with any bank, savings and loan association or trust company in North Carolina, provided such deposits or certificates of deposit are fully collateralized.
- F. Prime quality commercial paper bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (A1, P1, F1) by any nationally recognized rating service which rates the particular obligation.

G. Bankers' Acceptances provided that the accepting bank or its holding company is either (1) incorporated in the State of North Carolina or (2) has outstanding publicly held obligations bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (Aaa or AAA) by any nationally recognized rating service which rates the particular obligations.

H. Participating shares in a mutual fund for local government investment (such as the N.C. Cash Management Trust) which is certified by the N.C. Local Government Commission.

ADMINISTRATIVE RESTRICTIONS

In addition to the previously noted limitations on appropriate securities, Orange County's investment activities are further restricted in the following manner:

A. It is the policy of Orange County to diversify its investment portfolio. Assets held shall be diversified to eliminate the risk of loss resulting from the over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. Diversification shall be determined and revised periodically by the Investment Officer. Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector. Maturities selected shall provide for stability of income and reasonable liquidity.

B. Orange County recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize default risk. No individual investment transaction shall be undertaken that jeopardizes the capital position of the overall portfolio. In the event of a default by a specific issuer, the Financial Services Director shall review and, if appropriate, proceed to liquidate securities having comparable credit risks.

C. No investments in Repurchase Agreements shall be made unless the underlying collateral shall be placed in safekeeping in the trust department of a third-party designated by the County.

D. The combined total investment in commercial paper and bankers' acceptances shall not exceed thirty five percent (35%) of the total portfolio and the investment in commercial paper or bankers' acceptances of a single issuer shall not exceed (35%) of the total portfolio at the time of investment.

E. No investment shall be made in any security with a maturity greater than five (5) years from the date of purchase.

SELECTION OF SECURITIES

The Financial Services Director will determine which instruments shall be purchased and sold and the desired maturity date(s) that are in the best interest of the County. The selection of an instrument will involve the evaluation of, but not be limited to, the following factors:

- A. Cash flow projections and requirements.
- B. Current market conditions.
- C. Overall portfolio balance and makeup.

CUSTODY AND SAFEKEEPING OF SECURITIES

Orange County will maintain a third party safekeeping account for all investments (generally provided by the County's primary bank). Transactions should be processed on a delivery versus payment basis. Some securities, primarily certificates of deposit, will not be kept in the third party safekeeping account, but will be kept by the Financial Services Director in the vault of the Finance Services Department.

INTERNAL CONTROLS

The Financial Services Director is responsible for establishing a system of internal controls. These controls are designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties or imprudent actions by County employees.

REPORTING

The Financial Services Director shall maintain a monthly investment report. The report shall include a general description of the portfolio in terms of investment securities, maturities, yields and other features. The report will show investment earnings for the month and fiscal year-to-date, including the annualized earned yield percentage for the portfolio. The report will compare actual investment earnings with budgeted earnings.

Approved April 5, 2011

Orange County Board of Commissioners Capital Funding Policy

Preamble

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005"*. This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

Long Range Capital Investment Plan

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

Sources of Funds

The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.
(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.
- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

Debt Service

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

NC Education Lottery Proceeds

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

Allocation

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

Capital Project Ordinances – Form and Purpose

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance.

The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted *“Policy on Planning and Funding School Capital Projects”*, whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

Community Use of Schools

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

Schools Adequate Public Facilities Ordinance

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take

April 5, 2011

place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS FUND BALANCE MANAGEMENT POLICY

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.

Unassigned Fund Balance – General Fund

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

Enterprise Funds - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

Restrictions, reservations, and designations of Net Assets for Enterprise Funds

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

Internal Service Funds – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

April 5, 2011

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

School Districts Local Current Expense Fund Balance Policy

Joint Policy Between Orange County Board of County Commissioners Chapel Hill Carrboro City Schools Board of Education Orange County Schools Board of Education

1. Guidelines

The School Budget and Fiscal Control Act (SBFCA) establishes accounting, budgetary and fiscal control guidelines for School Systems. The SBFCA is codified in G.S. Chapter 115C, Article 31, beginning at G.S. 115C-422. This act parallels the statutes established for Local Government with a few exceptions.

2. Definitions

- 2.1. **Total Fund Balance** – The difference between a school system's total assets and its total liabilities at the end of the fiscal year.
- 2.2. **Fund Balance Available for Appropriation** – The sum of a school system's assets held in cash and investments minus the sum of the school system's liabilities and encumbrances at the end of the fiscal year as outlined in G.S. 115C-425 of the SBFCA.
- 2.3. **Designated Fund Balance** – The amount of the available fund balance that has been appropriated for the budget year through budgetary action of the School Board.
- 2.4. **Undesignated Fund Balance** - The difference between Fund Balance Available for Appropriation and Designated Fund Balance.

3. Policy

- 3.1. **Fund Balance for Cash Flow Purposes** – Each school district will make a good faith effort to maintain a level of undesignated fund balance that will ensure sufficient funds are available to address its cash flow needs. The following levels are to be maintained for cash flow purposes only:
 - 3.1.1. **Chapel Hill Carrboro City Schools** - The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 5.5 percent of budgeted expenditures.
 - 3.1.2. **Orange County Schools** – The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 3 percent of budgeted expenditures.

3.2. Accumulated Fund Balance Above Cash Flow Purposes - In the event that either school district accumulates more than the percentage amounts allowed for cash flow purposes, the respective Boards of Education will develop a plan in place for spending the accumulated fund balance surplus for non-recurring purposes. The Board of Education will share that plan with the Board of County Commissioners

3.3. Fund Balance Appropriation Occurring Outside the Normal Annual Budgeting Process – Appropriation of fund balance is a budgetary action that rests with elected bodies of each school system. It is highly desired that fund balance appropriations be limited to non-recurring expenses. Both school districts have historically appropriated fund balance as a part of their normal budgeting process, and this practice will remain until additional revenue is available to eliminate the use of fund balance. The Board of Education should note and explain significant deviations in the normal budgetary appropriation as a part of the budget narrative accompanying the recommended and adopted budgets.

If the Board of Education finds it necessary to appropriate fund balance, outside the normal annual budgeting process, the Board of Education shall highlight the appropriation in their next fiscal year's budget request. The County Commissioners are not obligated to increase local current expense in order to fund recurring items for which the Board of Education appropriates fund balance outside of the normal budgeting process.

4. **Undesignated Fund Balance** – Undesignated fund balance may be allowed to accumulate above the cash flow percentages under certain circumstances. School Boards will develop a detailed plan for future use of accumulated fund balance. Boards of Education are to use undesignated fund balance to address unforeseen events or opportunities. In these instances, it is the responsibility of the Board of Commissioners to work with the School Boards to address the extraordinary issues.
5. **Extraordinary Emergency Needs** – There may arise a time in the future when one or both school district(s) experience(s) an unforeseen extraordinary uninsured event that greatly compromises how the district(s) serve(s) children. In such instances, there may be a need for the school district(s) to use some or all of its fund balance. In such instances, the Board(s) of Education is(are) to take appropriate action to correct the problem, and following necessary budgetary action by the Board of County Commissioners, the County will reimburse the School Board(s) for the necessary expenditures.
6. **Policy Review** - The School/County Collaboration Work Group shall review this policy every 18 months to determine if changes to the policy are necessary.

Budget Administration

As required by the North Carolina Budget and Fiscal control Act the County adopts an annual budget ordinance for all funds except those authorized by project ordinance. Orange County governmental funds budgeted under project ordinances include Grant Projects Fund, Community Development Fund, County Capital Projects Fund, and School Capital Projects Fund.

Amending the Budget

Appropriations to the various funds are formally budgeted on a functional basis. The County Manager is authorized to approve appropriation transfers *within* all functions except the Contingency account, which is included in the General Government function. Revisions that alter the total expenditures of any functional category or fund, including amendments to capital project ordinances and receipt or reduction of grant or new funds, must be approved by the Board of County Commissioners. In addition, appropriations from the Contingency account must be approved by the Board.

Encumbrances

Operating funds encumbered by the County as of June 30 of the fiscal year are re-appropriated through the County's annual budget ordinance (Section 13).

Line Item (Object Code) Transfers

Inter-departmental line item transfer requests are processed in the Finance and Administrative Services Department. Normal operating category allocations may be freely transferred within a department's line items. Other operating monies, such as internal service charges for motor pool, telephone, and duplicating, cannot be transferred. Use of unspent personnel services monies are approved on a case by case basis. Additions to capital outlay must be approved by the County Manager or Assistant County Manager. In addition, line item transfers exceeding \$25,000 and transfers between departments, within a function, are to be reviewed by the County Manager's Office.

Purchase Orders

Requests for purchase orders originate at the department level for all purchases exceeding \$500. Purchase orders are pre-audited by the Finance Director and approved and issued by the Finance and Administrative Services Department. For items costing \$500 or less, payment requests are issued by each department.

Capital Outlay

All items exceeding \$500 are considered capital outlay items and are approved by the County Manager before purchase. Finance and Administrative Services maintains a listing of approved capital outlay. Requests for technology equipment are approved by the Information Technologies Department.

Position Control

Finance and Administrative Services maintains a listing of approved permanent positions. The position count is maintained in full time equivalents (FTE). The County Manager approves temporary increases in the full time equivalent for up to one year assignments. Temporary part time positions that work less than 15 hours per week may be authorized by the department head. All increases in full time equivalents must be approved by the Board of County Commissioners.

**Fiscal Year 2016-17
Budget Ordinance
Orange County, North Carolina**

Be it ordained by the Board of Commissioners of Orange County

Section I. Budget Adoption

There is hereby adopted the following operating budget for Orange County for this fiscal year beginning July 1, 2016 and ending June 30, 2017, the same being adopted by fund and activity, within each fund, according to the following summary:

Fund	Current Revenue	Interfund Transfer	Fund Balance Appropriated	Total Appropriation
General Fund	\$200,404,268	\$2,712,600	\$12,726,944	\$215,843,812
Emergency Telephone Fund	\$509,732	\$0	\$199,745	\$709,477
Fire Districts Fund	\$5,313,405	\$0	\$15,000	\$5,328,405
Section 8 (Housing) Fund	\$4,336,030	\$2,840	\$0	\$4,338,870
Community Development Fund	\$444,741	\$448,172	\$27,589	\$920,502
Efland Sewer Operating Fund	\$200,900	\$130,780	\$0	\$331,680
Visitors Bureau Fund	\$1,445,896	\$0	\$151,277	\$1,597,173
School Construction Impact Fees Fund	\$2,640,000	\$0	\$0	\$2,640,000
Solid Waste/Landfill Operations Enterprise Fund	\$9,895,615	\$0	\$2,094,340	\$11,989,955
Sportsplex Enterprise Fund	\$3,319,970	\$152,850		\$3,472,820
Community Spay/Neuter Fund	\$40,000		\$24,600	\$64,600
Article 46 Sales Tax Fund	\$3,390,532	\$0	\$0	\$3,390,532

Section II. Appropriations

That for said fiscal year, there is hereby appropriated out the following:

Function	Appropriation
General Fund	
Community Services	\$13,654,700
General Government	\$10,094,440
Public Safety	\$24,596,946
Human Services	\$37,249,977
Education	\$84,259,340
Support Services	\$14,058,009
Debt Service	\$26,211,196
Transfers to Other Funds	\$5,719,204
Total General Fund	\$215,843,812
Emergency Telephone System Fund	
Public Safety	\$709,477
Total Emergency Telephone System Fund	\$709,477
Fire Districts	
Cedar Grove	\$214,379
Greater Chapel Hill Fire Service District	\$278,550
Damascus	\$97,214
Efland	\$494,871
Eno	\$603,321
Little River	\$179,565
New Hope	\$619,421
Orange Grove	\$547,299
Orange Rural	\$1,110,723
South Orange Fire Service District	\$535,522
Southern Triangle Fire Service District	\$210,339
White Cross	\$437,201
Total Fire Districts Fund	\$5,328,405
Section 8 (Housing) Fund	
Human Services	\$4,338,870
Total Section 8 Fund	\$4,338,870
Community Development Fund (Urgent Repair Program)	
Human Services	\$273,328
Total Community Development Fund (Urgent Repair Program)	\$273,328
Community Development Fund (HOME Program)	
Human Services	\$528,131
Total Community Development Fund (HOME Program)	\$528,131
Community Development Fund (Homelessness Partnership Program)	
Human Services	\$119,043
Total Community Development Fund (Homelessness Program)	\$119,043
Total Community Development Fund Programs	\$920,502
Efland Sewer Operating Fund	
Community Services	\$331,680
Total Efland Sewer Operating Fund	\$331,680
Visitors Bureau Fund	
Support Services	\$1,597,173
Total Visitors Bureau Fund	\$1,597,173
School Construction Impact Fees	
Transfers to Other Funds	\$2,640,000
Total School Construction Impact Fees Fund	\$2,640,000
Solid Waste/Landfill Operations	
Solid Waste/Landfill Operations	\$11,989,955
Total Solid Waste/Landfill Operations	\$11,989,955

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SportsPlex Enterprise Fund	
Community Services	\$3,472,820
Total Sportsplex Enterprise Fund	\$3,472,820
Community Spay/Neuter Fund	
Community Services	\$64,600
Total Community Spay/Neuter Fund	\$64,600
Article 46 Sales Tax Fund	
Community Services	\$3,390,532
Total Article 46 Sales Tax Fund	\$3,390,532

Section III. Revenues

The following fund revenues are estimated to be available during the fiscal year beginning July 1, 2016 and ending June 30, 2017, to meet the foregoing appropriations:

Function	Appropriation
General Fund	
Property Tax	\$149,498,811
Sales Tax	\$22,066,641
Licenses & Permits	\$328,000
Intergovernmental	\$15,787,579
Charges for Services	\$11,681,503
Investment Earnings	\$155,000
Miscellaneous	\$886,734
Transfers from Other Funds	\$2,712,600
Appropriated Fund Balance	\$12,726,944
Total General Fund	\$215,843,812
Emergency Telephone System Fund	
Charges for Services	\$509,732
Appropriated Fund Balance	\$199,745
Total Emergency Telephone System Fund	\$709,477
Fire Districts	
Property Tax	\$5,312,736
Investment Earnings	\$669
Appropriated Fund Balance	\$15,000
Total Fire Districts Fund	\$5,328,405
Section 8 (Housing) Fund	
Intergovernmental	\$4,336,030
From General Fund	\$2,840
Total Section 8 Fund	\$4,338,870
Community Development Fund (Urgent Repair Program)	
From General Fund	\$273,328
Total Community Development Fund (Urgent Repair Program)	\$273,328
Community Development Fund (HOME Program)	
Intergovernmental	\$350,885
Program Income	\$38,069
From General Fund	\$139,177
Total Community Development Fund (HOME Program)	\$528,131
Community Development Fund (Homelessness Partnership Program)	
Intergovernmental	\$55,787
From General Fund	\$35,667
Appropriated Fund Balance	\$27,589
Total Community Development Fund (Homelessness Partnership Program)	\$119,043
Total Community Development Fund Programs	\$920,502
Efland Sewer Operating Fund	
Charges for Services	\$200,900
From General Fund	\$130,780
Total Efland Sewer Operating Fund	\$331,680

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Visitors Bureau Fund	
Occupancy Tax	\$1,212,706
Sales & Fees	\$500
Intergovernmental	\$232,590
Investment Earnings	\$100
Appropriated Fund Balance	\$151,277
Total Visitors Bureau Fund	\$1,597,173
School Construction Impact Fees Fund	
Impact Fees	\$2,640,000
Total School Construction Impact Fees Fund	\$2,640,000
Solid Waste/Landfill Operations	
Sales & Fees	\$7,386,396
Intergovernmental	\$248,000
Miscellaneous	\$121,500
Licenses & Permits	\$120,000
Interest on Investments	\$15,000
General Fund Contribution for Sanitation Operations	\$2,004,719
Appropriated Reserves	\$2,094,340
Total Solid Waste/Landfill Operations	\$11,989,955
Sportsplex Enterprise Fund	
Charges for Services	\$3,319,970
From General Fund	\$152,850
Appropriated Fund Balance	\$0
Total Sportsplex Enterprise Fund	\$3,472,820
Community Spay/Neuter Fund	
Animal Tax	\$29,000
Intergovernmental	\$0
Miscellaneous	\$11,000
Appropriated Fund Balance	\$24,600
Total Community Spay/Neuter Fund	\$64,600
Article 46 Sales Tax Fund	
Sales Tax Proceeds	\$3,390,532
Total Article 46 Sales Tax Fund	\$3,390,532

Section IV. Tax Rate Levy

There is hereby levied for the fiscal year 2016-17 a general county-wide tax rate of 87.8 cents per \$100 of assessed valuation. This rate shall be levied in the General Fund. Special district tax rates are levied as follows:

Cedar Grove	7.36
Greater Chapel Hill Fire Service District	15.00
Damascus	10.30
Efland	7.00
Eno	7.99
Little River	4.06
New Hope	10.45
Orange Grove	7.00
Orange Rural	8.36
South Orange Fire Service District	10.00
Southern Triangle Fire Service District	10.30
White Cross	11.00
Chapel Hill-Carrboro School District	20.84

Section V. General Fund Appropriations for Local School Districts

The following FY 2016-17 General Fund Appropriations for Chapel Hill-Carrboro City Schools and Orange County Schools are approved:

- a) Current Expense appropriation for local school districts totals \$77,201,412, and equates to a per pupil allocation of \$3,868.
 - 1) The Current Expense appropriation to the Chapel Hill-Carrboro City Schools is \$46,388,977.
 - 2) The Current Expense appropriation to the Orange County Schools is \$30,812,435.
- b) Recurring Capital appropriation for local school districts totals \$3,000,000
 - 1) The Recurring Capital appropriation to the Chapel Hill-Carrboro City Schools totals \$1,802,700.
 - 2) The Recurring Capital appropriation to the Orange County Schools totals \$1,197,300.
- c) Long-Range (Pay-As-You-Go) Capital appropriation for local school districts totals \$3,799,346
 - 1) The Long-Range (Pay-As-You-Go) Capital appropriation to the Chapel Hill-Carrboro City Schools totals \$2,283,027.
 - 2) The Long-Range (Pay-As-You-Go) Capital appropriation to the Orange County Schools totals \$1,516,319.
- d) School Related Debt Service for local school districts totals \$15,372,383.
- e) Additional County funding for local school districts totals \$3,354,000
 - (1) School Resource Officers and School Health Nurses Contracts - Total appropriation of \$3,354,000 to cover the costs of School Resource Officers in every middle and high school, and a School Health Nurse in every elementary, middle, and high schools in both school systems.

Section VI. Schedule B License

In accordance with Schedule B of the Revenue Act, Article 2, Chapter 105 of the North Carolina State Statutes, and any other section of the General Statutes so permitting, there are hereby levied privilege license taxes in the maximum amount permitted on businesses, trades, occupations or professions which the County is entitled to tax.

Section VII. Animal Licenses

A license costing \$10 for sterilized dogs and sterilized cats is hereby levied. A license for un-sterilized dogs and a license for un-sterilized cats is \$30 per animal.

Section VIII. Board of Commissioners' Compensation

The Board of County Commissioners authorizes that:

- Salaries of County Commissioners will be adjusted by any wage increase and/or any other general increase granted to permanent County employees. For fiscal year 2016-17, the approved budget includes a total 3% wage increase, 2% effective July 1, 2016, and an additional 1% effective January 1, 2017.
- Annual compensation for County Commissioners will include the County contribution for health insurance, dental insurance and life insurance that is provided for permanent County employees, provided the Commissioners are eligible for this coverage under the insurance contracts and other contracts affecting these benefits.
- County Commissioners' compensation includes eligibility to continue to participate in the County health insurance at term end as provided below:
 - If the County Commissioner has served less than two full terms in office (less than eight years), the Commissioner may participate by paying the full cost of such coverage. (If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends.)
 - If the County Commissioner has served two or more full terms in office (eight years or more), the County makes the same contribution for health insurance coverage that it makes for an employee who retires from Orange County after 20 years of consecutive County service as a permanent employee. If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends. The County makes the same contribution for Medicare Supplement coverage that it makes for a retired County employee with 20 years of service.
 - Annual compensation for Commissioners will include a County contribution for each Commissioner to the Deferred Compensation (457) Supplemental Retirement Plan that is the same as the County contribution for non-law enforcement County employees in the State 401 (k) plan. For fiscal year 2016-17, the approved budget continues the County contribution of \$27.50 per pay period and a County contribution match of up to \$63.00 semi-monthly.

Section IX. Budget Control

General Statutes of the State of North Carolina provide for budgetary control measures to exist between a county and public school system. The statute provides:

Per General Statute 115C-429:

(c) The Board of County Commissioners shall have full authority to call for, and the Board of Education shall have the duty to make available to the Board of County Commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

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The Board of Commissioners hereby directs the following measures for budget administration and review:

That upon adoption, each Board of Education will supply to the Board of County Commissioners a detailed report of the budget showing all appropriations by function and purpose, specifically to include funding increases and new program funding. The Board of Education will provide to the Board of County Commissioners a copy of the annual audit, monthly financial reports, copies of all budget amendments showing disbursements and use of local moneys granted to the Board of Education by the Board of Commissioners.

The Board of Commissioners hereby approves the following financial policies:

1. The County will not initiate pay-as-you-go funding until October 1 of each fiscal year, and pending a review of the first quarter financial report, with the exception of County appropriations to the school districts and any other County Manager exceptions.
2. The County will initiate measures to recoup sales tax proceeds on school capital projects through the conveyance of school property to the County with the school property reverting back to the school districts at the end of the construction period.
3. The County will ensure that all monthly general ledger postings occur by the 10th work day of each month.
4. The County will ensure that monthly financial reports are available by the 15th work day of each month.
5. The County will not issue debt for a project until a bid award date and construction start date is established.

Section X. Internal Service Fund - Dental and Health Insurance Fund

The Dental Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2016-17 are \$521,054 and projected expense for claims and administration for fiscal year 2016-17 is \$521,054.

The Health Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2016-17 is \$9,304,200 and projected expense for claims and administration for fiscal year 2016-17 is \$9,304,200.

Section XI. Internal Service Fund - Vehicle Replacement Fund

The Vehicle Replacement Fund will centralize and account for the purchase and replacement of County vehicles purchased with revenues and funding provided by the Governmental Funds of Orange County (General Fund, Special Revenue and Grants Funds). Projected sources of revenues and funds for fiscal year 2016-17 will be \$789,722 of short-term installment financing and internal reserves, and the projected expenses for the purchase of vehicles for fiscal year 2016-17 will be \$789,722.

Section XII. Agency Funds

These funds account for assets held by the County as an agent for other government units, and by State Statutes, these funds are not subject to appropriation by the Board of County Commissioners, and not included in this ordinance.

Section XIII. Other Post-Employment Benefits (OPEB) Trust Fund

The Board of Commissioners approves the following resolution as a part of the Budget Ordinance to formally establish an OPEB Trust Fund:

WHEREAS, the Local Government Other Post-Employment Benefits Fund (the "OPEB Fund") established pursuant to North Carolina General Statutes ("NCGS") Section 147-69.4 consists of contributions made by local governments, public authorities and other entities authorized to make contributions to the OPEB Fund ("Participants"), which contributions are irrevocable;

WHEREAS, the assets of the OPEB Fund are not subject to the claims of creditors of any Participants and may only be withdrawn by a Participant to provide other postemployment benefits to individuals, who are former employees, or beneficiaries of former employees of the Participant, and who are entitled to other post-employment benefits payable by the Participant within the meaning of NCGS Section 147-69.4; and

WHEREAS, the **Commissioners of Orange County, North Carolina** has determined that it is advisable and in the best interests of **Orange County, North Carolina** to make contributions to the OPEB Fund, as provided in that certain Contribution Agreement between **Orange County, North Carolina** and the Treasurer, the form of which has previously been made available to the **Commissioners of Orange County, North Carolina** (the "Contribution Agreement").

NOW, THEREFORE, BE IT RESOLVED, that the **Commissioners** hereby acknowledges and approves an initial contribution of \$250,000 to the OPEB Fund (the "Contribution") pursuant to the terms and conditions of the Contribution Agreement between **Orange County, North Carolina** and the Treasurer in the form presented to the **Commissioners**;

FURTHER RESOLVED, that the appropriate officers, managers, and representatives of **Orange County, North Carolina** (the "Authorized Representatives") are hereby authorized and directed to execute and deliver the Contribution Agreement, to take any other actions deemed necessary or appropriate to consummate the transactions provided for therein, and to cause the Contribution to be made;

FURTHER RESOLVED, that all actions heretofore taken by any of the Authorized Representatives of **Orange County, North Carolina** acting on behalf of **the County** in furtherance of the foregoing resolutions are hereby ratified, adopted, approved and confirmed in all respects; and

FURTHER RESOLVED, that the Authorized Representatives of **Orange County, North Carolina** acting on behalf of **the County** are hereby authorized to take all such other actions as they may deem necessary or appropriate to give effect to the foregoing resolutions.

Section XIV. Encumbrances

Operating funds encumbered by the County as of June 30, 2016 are hereby reappropriated to this budget.

Section XV. Capital Projects & Grants Fund

The County Capital Improvements Fund, Schools Capital Improvements Fund, Community Development Fund and the Grant Projects Fund are hereby authorized. Appropriations made for the specific projects or grants in these funds are hereby appropriated until the project or grant is complete.

The County Capital Projects Fund FY 2016-17 budget, with anticipated fund revenues of \$19,745,878 and project expenditures of \$19,745,878 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2016, and ending June 30, 2017, and the same is adopted by project.

The School Capital Projects Fund FY 2016-17 budget, with anticipated fund revenues of \$46,303,209, and project expenditures of \$46,303,209 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2016, and ending June 30, 2017, and the same is adopted by project.

The County Grant Projects Fund FY 2016-17 budget, with anticipated fund revenues of \$652,605, and project expenditures of \$652,605, is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2016, and ending June 30, 2017, and the same is adopted by project.

Any capital project or grant budget previously adopted, the balance of any anticipated, but not yet received, revenues and any unexpended appropriations remaining on June 30, 2016, shall be reauthorized in the FY 2016-17 budget.

Section XVI. Contractual Obligations

The County Manager is hereby authorized to execute contractual documents under the following conditions:

1. The Manager may execute contracts for construction or repair projects that do not require formal competitive bid procedures, and which are within budgeted departmental appropriations, for which the amount to be expended does not exceed \$250,000.
2. The Manager may execute contracts for general and/or professional services which are within budgeted departmental appropriations, for purchases of apparatus supplies and materials or equipment which are within the budgeted departmental appropriations, and for leases of personal property for a duration of one year or less and within budgeted departmental appropriations for which the amount to be expended does not exceed \$89,999.
3. Contracts executed by the Manager shall be pre-audited by the Financial Services Director and reviewed by the County Attorney to ensure compliance in form and sufficiency with North Carolina law.
4. The Manager may sign intergovernmental service agreements in amounts under \$90,000.
5. The Manager may sign intergovernmental grant agreements regardless of amount as long as no expenditure of County matching funds, not previously budgeted and approved by the Board, is required. Subsequent budget amendments will be brought to the Board of County Commissioners for revenue

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generating grant agreements not requiring County matching funds as required for reporting and auditing purposes.

6. The Manager and Attorney will provide a quarterly report to the County Commissioners showing the type and amount of each intergovernmental agreement signed by the Manager.

This budget being duly adopted this 21th day of June 2016.



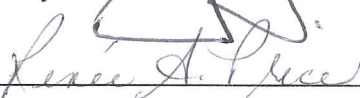
Donna Baker, Clerk to the Board



Mark Dorosin, Vice-Chair



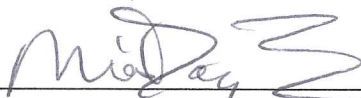
Barry Jacobs



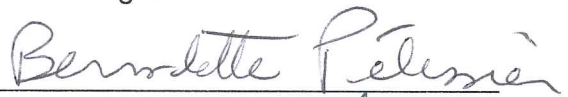
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Earl McKee, Chair



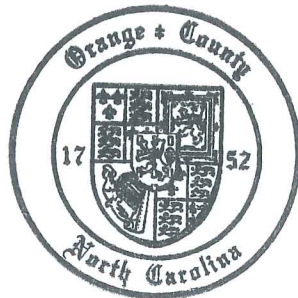
Mia Burroughs



Bernadette Pelissier



Penny Rich



Orange County - Demographics

(Based on 2010 Census, unless noted otherwise)

Population by Township		
Bingham	6,527	5%
Cedar Grove	5,222	4%
Chapel Hill	87,971	66%
Cheeks	9,313	7%
Eno	7,501	5%
Hillsborough	13,809	10%
Little River	3,458	3%
<i>Total</i>	133,801	100%

Age of Population	
Under 18 years of age	26%
18 to 34 years of age	26%
35 to 64 years of age	38%
65+ years of age	10%

School Facilities (2014)	
Elementary	18
Middle	7
High	5
<i>Total</i>	30

*The Hospital School (preK-12th grade) is one of the schools in the Chapel Hill-Carrboro City Schools district and is located within the UNC Hospitals complex.

Population by Race/Origin	
White	99,495
African American	15,928
Hispanic	11,017
Asian	9,023
Other	5,952
Identified by two or more	3,403

Income	
Median Household Income	55,241
Percentage of Population below Poverty Level	17.4%

Educational Attainment	
(persons 25 yrs and older)	
Less than High School Graduate	10%
High School Graduate	16%
Some College, No Degree	14%
Associate Degree	5%
Bachelors Degree	25%
Graduate of Professional Degree	30%

Workforce - Occupation			
Management, professional and related	54.6%	Farming, Forestry & Fishing	1.0%
Service	16.2%	Construction, extraction and maintenance	5.1%
Sales	17.9%	Production, transportation, material moving	5.2%

Source:

U.S. Census Bureau-2010/ Demographics and Housing Estimates
Orange County Planning Department

Glossary

Ad Valorem Tax - A tax levied in proportion to the value of a property.

Allocate - To set apart portions of budgeted expenditures which are specifically designated to organizations for special activities or purposes.

Annual Budget - A budget covering a single fiscal year.

Appropriation - The amount budgeted on a yearly basis to cover projected expenditures which the Board of Commissioners legally authorizes through the Budget Ordinance.

Approved Budget - The budget as formally adopted by the Board of County Commissioners for the upcoming fiscal year.

Assessed Valuation - The estimated dollar value placed upon real and personal property by the County Assessor as the basis for levying property taxes. The General Assembly exempted household personal property from taxation effective July 1, 1987.

Authorized Bonds - Bonds which have been legally authorized but may or may not be sold.

Balanced Budget - Occurs when planned expenditures anticipated revenues. In North Carolina, it is required that the budget submitted to the Board of County Commissioners be balanced.

Board of County Commissioners - Seven-member Board elected by district and at large by the voters of the County for four-year terms.

Bond - A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

Bond Rating - A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating the more favorable the interest rate and the lower the cost of financing capital projects funded by bonds. A high rating is indicative of the Government's strong financial position. Ratings range from AAA (highest) to D (lowest).

Bonds Issued - Bonds that are sold.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various County services.

Budget Message - A written overview of the proposed budget from the County Manager to the Board of Commissioners. This overview discusses the major budget items of the Manager's recommended budget.

Glossary - continued

Capital Investment Plan - A long term plan of proposed capital improvement projects, which includes estimated project cost and funding sources, which the County expects to undertake within a five-year period. The plan is updated annually to reassess capital needs.

Capital Outlay - An expenditure which results in the acquisition of or addition to a fixed asset.

Capital Project - A project expected to have a useful life greater than 10 years and an estimated cost of \$30,000 or more. Capital projects include the construction, purchase or major renovation of buildings, utility systems, parks, or other physical structures or property; purchase of land; and purchase of large equipment.

Capital Project Fund - A fund used to account for the acquisition or construction of major capital facilities and equipment.

Category - Expenditure budgets are presented in one of three categories: Personnel Services, Operations and Capital Outlay.

Community Development Fund - A fund used to account for block grant monies received from the federal government under the Title I of the Housing and Community Development Act.

Contingency - Appropriation intended for unanticipated expenditures. Transfer of these funds into an expendable account is controlled by the Board of County Commissioners.

Current Expense - Local funds used to supplement the State's minimum level of support for operating the Schools. By State law, local governments appropriate these funds on a per pupil basis.

Debt Service - Principal, interest and administrative costs associated with the repayment of long-term debt.

Delinquent Taxes - Taxes that remain unpaid after the due date on which a penalty for nonpayment is occurred.

Department - A major administrative division of the county that has overall management responsibility for an operation within a functional area.

District Tax - Taxes paid by those owning property in a special district of the County.

Effective Tax Rate - Current tax rate multiplied by the sales assessment ratio. The effective tax rate is useful in comparing the tax rate of counties across the state since it adjusts for differing years of revaluation of real property across the state.

Encumbrances - A financial commitment for services, contracts, or goods which have not been delivered or performed.

Glossary - continued

Enterprise Fund - A grouping of activities whose expenditures are wholly or partially offset by revenues collected from consumers in the form of fees and charges.

Expenditures - The total cost of a program or capital project.

Fire District - Special voter-approved districts within the County established to furnish fire protection to residents and supported by property taxes.

Fiscal Year - A 12-month period (July 1 through June 30) in which the annual operating budget applies and at the end of which an assessment is made of the County's financial condition and performance of its operations.

Fixed Asset - An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing \$250 or more with an expected life of more than one year.

Fringe Benefits - For budgeting purposes, fringe benefits include employer payments for social security, retirement, group health and life insurance, dental insurance, and worker's compensation.

Full-time Equivalent (FTE) - One FTE equals 40-hour per week permanent position.

Fund - An accounting entity created to record the financial activity for a selected financial group.

Fund Balance - Funds accumulated through the under expenditure of appropriations and /or the act of exceeding anticipated revenue.

Function - A broad grouping of activities and departments whose objectives and expenditures are inter-related. Examples of functions within Orange County include Human Services, Education, Public Safety, etc.

General Fund - A fund that provides the accounting for most of the basic government services, such as elections, social services, sanitation, inspections, health, or law enforcement.

General Obligation Bonds - Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Goal - A broad statement of desired conditions to be maintained or achieved through the efforts of an organization.

Grants - A contribution of cash or other assets from another government or non-profit foundation to be used for a specified purpose.

Glossary - continued

Indirect Cost - The component of the total cost for a service which is provided by and budgeted within another department or division. Indirect costs are budgeted to more accurately reflect the true total cost for such services as those provided by the Health Department and Community Development.

Interest and Penalties Receivable on Taxes - Uncollected interest and penalties on property taxes.

Intergovernmental Revenues - Revenues from other governments (state, federal, and local) that can be in the form of grants, shared revenue, or entitlement.

Lease Purchase - A method of purchasing equipment in which payments are spread over a period or time.

Levy - The amount of tax, service charge, and assessments imposed by the government.

Line Item - A budgetary account representing a specific object of expenditure.

Modified Accrual - The basis of accounting for the County. Under this system, expenditures are recognized when encumbered, and in lieu of any other "property tax" that may have been considered on these values.

Non-operating Expenses - Expenses that are not directly related the provision of services, such as debt service.

Non-operating Revenues - Revenues that are generated from other sources and are not directly related to service activities.

Objective - A specific statement about what is to be accomplished or achieved for a particular program during the fiscal year.

Ordinance - A formal legislative enactment by the Board of Commissioners that has the full force and effect of law within the boundaries of the County.

Operating Budget - The County's financial plan, which outlines proposed expenditures for the upcoming fiscal year and estimates revenues that will be used to finance them.

Operating Expenses - Those expenditures of a recurring nature, covering services and supplies necessary to operate individual agency activities.

Personal Property - Movable property classified within two divisions: tangible and intangible. Tangible -- or touchable -- property includes items of visible and movable property not permanently affixed to real property. Intangible -- or non-touchable -- property includes stocks, bonds, notes, cash, bank deposits, accounts receivable, patents, trademarks, copyrights and similar assets.

Glossary - continued

Personnel Services - Salaries and wages paid to employees for full-time, part-time and temporary work, including overtime and similar compensation. Also included in this account group are fringe benefits paid for employees.

Program - A well-defined portion of the operating plan for which a distinct set of goals and objectives may be developed.

Property Tax Rate - The rate at which real property in the County is taxed in order to produce revenues sufficient to conduct necessary governmental activities.

Property Tax - Tax paid by those owning property in the County.

Proprietary Fund - A fund used to account for the operations similar to those in the private sector. This includes enterprise funds. The focus is on determination of net income, financial position and changes in financial position.

Public Safety - A group of expenditures related to the provision and enforcement of law enforcement and fire and disaster protection.

Real Property - Land, buildings, and items permanently affixed to land or buildings.

Real Property Value - The value of land and buildings that is taxable.

Reappraisal - The process of re-valuing a jurisdiction's real property in order to adjust the tax value to the market value. According to North Carolina law, a revaluation must be conducted at a minimum of every eight years. Property was recently re-valued as of January 1, 2009.

Reclassification - A change in the classification and corresponding job title of an existing position that results from a major change in assigned responsibilities.

Reserve - An account designated for a portion of the fund balance that is to be used for a specific purpose.

Revenue - All funds that the County government receives as income, including items such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

Sales Assessment Ratio - The ratio of the tax value and the actual value of real property.

Sales Tax - Tax paid by retail consumers in the County.

School Recurring Capital - A recurring appropriation that results in the acquisition of, or addition to, a fixed asset within the school systems.

School Current Expense - See current expense.

Glossary - continued

Service Level - The amount of service provided during the fiscal year as indicated by one or more performance indicators.

Solid Waste Program Fee (SWPF) – To fund the cost of recycling programs and a portion of the solid waste convenience centers.

Special Assessment - A levy on certain properties to defray part or all of the cost associated with improvements or services that will benefit those properties. For instance, a special assessment would be levied against property owners who have petitioned for paving a street.

Special Districts - Tax-levied voter approved districts to provide specified services. Special districts in Orange County include fire districts and the Chapel Hill-Carrboro City School Special District.

Special Revenue Fund - A fund used to account for the revenues from specific sources that are to be used for legally specified expenditures.

Tax Levy - Revenue produced by applying a given tax rate to a property's assessed, or tax, value.

Teachers Supplement - An additional salary provided by local governments above the salary set by the state.

Two-Thirds Bonds – General obligation bonds that can be issued by a local government without voter authorization. Under a formula set by the State, the new G.O. debt cannot exceed two-thirds of the previous year's net debt reduction.