

2013-14

Annual Operating Budget and Capital Investment Plan Commissioner Approved



Orange County, North Carolina

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Commissioner Approved
2013-14 Annual Operating Budget
And Capital Investment Plan

Board of County Commissioners

Barry Jacobs, Chair
Earl McKee, Vice Chair
Mark Dorosin
Alice M. Gordon
Bernadette Pelissier
Renee Price
Penny Rich

County Manager

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and Chief Finance Officer

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Finance and Administrative
Services Deputy Director

Nicole Clark
Human Resources Director

Tonya Walton
Budget and Management Analyst

Darrell Butts
Budget and Management Analyst

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Budget Technician

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Renee Price



Penny Rich



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Orange County
North Carolina**

For the Fiscal Year Beginning

July 1, 2012

Christopher P. Morrell

President

Jeffrey R. Egan

Executive Director

T able of Contents

Mission Statement	i
Organization Chart-Orange County Government	ii
Orange County Goal Setting, Planning, and Budget Process	iii
About Orange County	v
 Manager's Message	 1
 Adjustments to the Manager's Message	 12
 Summaries	
How to Read the Budget	13
<i>All Funds</i>	
Fund Structure	15
All Funds Summary	17
Permanent Full Time Equivalent (FTE) Budgeted Positions	18
Summary of New Positions Approved for FY 2012-13	21
<i>General Fund</i>	
Revenue by Category	23
Revenue Comments	25
Appropriations by Function	33
<i>Function Summaries</i>	
Governing and Management	36
General Services	37
Human Services	38
Culture and Recreation	39
Community and Environment	40
Public Safety	41
Historical Revenue	42
Historical Expenditures	43
Expenditures Percent Change Year-to-Year	44
Estimated Changes to Fund Balance	46
Assessed Valuation, Tax Rate, and Estimated Collections	47
 Departmental Budgets	
Appropriations by County Department	48
Aging	49
Animal Services	60
Asset Management	69
Board of County Commissioners	77
Board of Elections	81
Child Support Enforcement	85
Cooperative Extension	88
County Attorney	93
County Manager	96
Courts	99
Department of Environment, Agriculture, Parks and Recreation (DEAPR)	100
Economic Development	114
Emergency Services	117
Finance and Administrative Services	127
Health	131
Housing and Community Development	144
Human Resources	153

Table of Contents (continued)

Information Technologies.....	156
Library.....	160
Mental Health.....	166
Planning and Inspections.....	167
Public Affairs.....	180
Register of Deeds.....	183
Sheriff.....	186
Department of Social Services.....	190
Solid Waste Management.....	204
Sportsplex Fund.....	215
Tax Administration.....	216
Visitors Bureau Fund.....	220
 Article 46 Sales Tax	 225
 Debt Services	 227
 Education	 231
 Fire Districts.....	 235
 Interfund Transfers	 241
 Internal Services	 243
 Non-Departmental	
Governing and Management.....	245
General Services	249
Community and Environment.....	251
Human Services.....	256
Culture and Recreation	265
Public Safety.....	268
 Capital Budgets.....	 272
 Appendices	
Employee Pay and Benefits	273
Debt Management Policy.....	322
Investment Policy.....	327
Capital Funding Policy	331
Fund Balance Management Policy.....	334
School Districts Local Current Expense Fund Balance Policy	337
Budget Administration.....	339
Budget Ordinance.....	340
Demographics.....	349
Fee Schedule.....	350
Glossary.....	381

Orange County *M*ission Statement

Orange County exists to provide governmental services requested by our Citizens or mandated by the State of North Carolina.

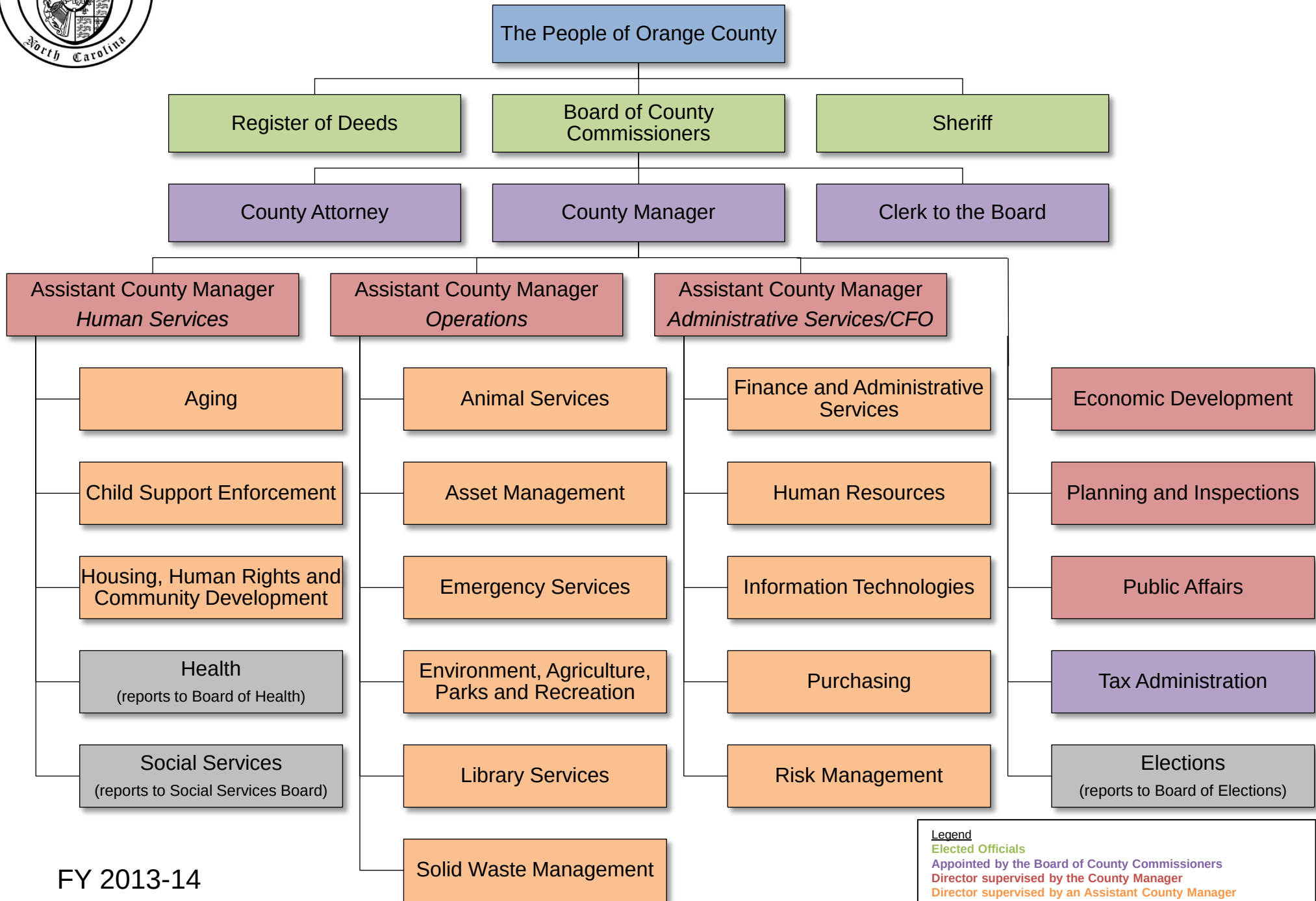
To provide these quality services efficiently, we must:

- Serve the ***Citizens*** of Orange County - ***Our Citizens Come First.***
- Depend on the energy, skills and dedication of all our employees and volunteers.
- Treat all our Citizens and all our Employees with fairness, respect, and understanding.

Orange County Citizens Come First.



Orange County Government



FY 2013-14

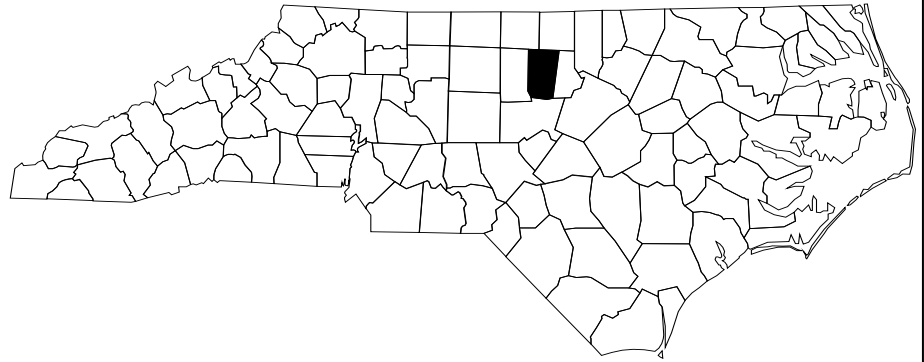
Orange County Goal Setting, Planning, and Budget Process

July 1	Fiscal Year Begins
September	County Manager/Departments Heads analyze progress to date on current goals and develop any recommended modifications.
November	Board of Commissioners solicits top priority goals for next fiscal year from various County appointed boards and commissions. Financial Services prepares fiscal forecast for the upcoming budget year and identifies long-term financial trends.
Early December	Department Heads prepare five-year Capital Investment Plan budget requests incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
Early January	Kick-off County budget planning process for upcoming fiscal year including new staff resources and annual operating and recurring capital budget.
Late January - Early February	County Commissioners hold annual planning session and provide preliminary direction to staff on next fiscal year goals including continuation of current goals and establishment of new goals. County Manager/Department Heads incorporate Commissioners comments based on discussion at Board retreat, and develop draft goals, objectives, action plans, timetables, and estimated fiscal impacts for next fiscal year.
February – March	Department Heads prepare departmental budget requests for next fiscal year incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
March	County Staff presents County and Schools' five-year Capital Investment Plan.
March – May	County Manager/staff develop recommended budget that provides resources required to accomplish Commissioners Goals.

Goal Setting, Planning, and Budget Process-continued

Mid May	County Manager presents recommended budget; Budget message explains how recommended budget addressed stated Board goals.
Late May – Mid June	Board of Commissioners holds public hearings and work sessions on next fiscal year recommended budget and five-year Capital Investment Plan.
Late June	Board of Commissioners adopts budget and Capital Investment Plan funding for next fiscal year that provides resources needed to accomplish Board goals.

About Orange County...



Amid the pastoral landscapes and historic towns of Orange County, a vibrant center of education, culture, research and commerce thrives. The combination of strategic location and great quality of life makes Orange County a sought-after place in which to live, work, learn, and play.

The county's towns - Carrboro, Chapel Hill, Mebane, and Hillsborough - as well as its rural areas are marked by a stable labor market, well-educated workforce, low unemployment and diversified employment base. Recent job growth has been strong in the areas of health care, high-end manufacturing, service, and retail.

At the heart of Orange County is the University of North Carolina at Chapel Hill. The first public university to open its doors in 1795, the school is perennially ranked as one of the nation's best undergraduate and graduate institutions. In 2011, Kiplinger's Personal Finance ranked UNC-Chapel Hill the No. 1 Best Value in Public Colleges - making it a remarkable ten-year run. The county's two public school systems - Chapel Hill/Carrboro and Orange County - also are rated among the best in the Southeast. The two school systems continue to grow. To meet the demands of the growing system, the Chapel Hill Carrboro Schools opened an additional elementary school in the fall of 2013.

The convergence of Interstates 40 and 85 in central Orange County gives the area access to Research Triangle and Piedmont Triad regions. An ambitious infrastructure plan is currently underway that will make this area very attractive for a variety industrial and commercial applications. Raleigh-Durham International Airport is 15 miles east of Chapel Hill, while Piedmont Triad International Airport is about 40 miles west of Hillsborough.

In addition to solid education and location, Orange County offers a good dose of history - Hillsborough is home to more than 100 structures dating from the late 18th century to the early 19th century.

*Orange County
Hillsborough
North Carolina*

Manager's Office

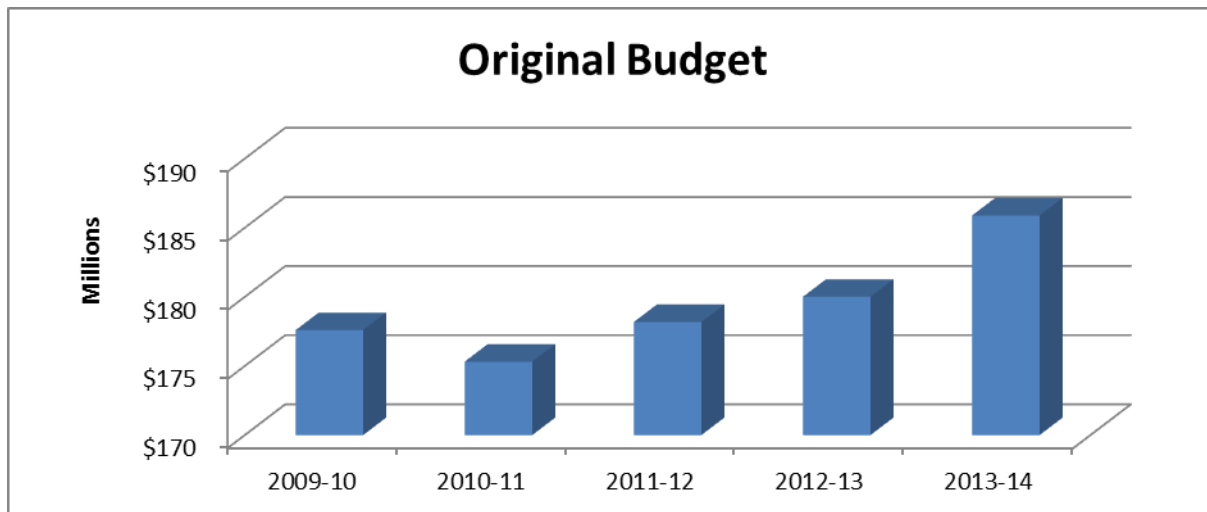
Established 1752

May 15, 2013

Honorable Board of Commissioners
Orange County, North Carolina
200 S Cameron Street
Hillsborough, NC 27278

RE: Budget Message - FY 2013-14 Recommended Budget

In accordance with the Local Budget and Fiscal Control Act, per North Carolina General Statute 159-11, I submit to you the Recommended FY 2013-14 Annual Operating Budget for Orange County. The proposed General Fund budget totals \$185,921,190. It reflects an increase of \$5.9 million, or 3.29% increase from the current year original budget of \$180,002,776. This proposed budget represents a \$6.2 million decrease from this year's amended budget of \$192.1 million through April 2013. The recommended budget has been balanced with an appropriation of \$3.4 million of the General Fund unassigned fund balance. As proposed, this funding plan balances the budget without a property tax increase.



The fiscal issues that impact the County's FY 2013-14 Budget: Federal and State budgetary issues, reductions in Federal and State revenues, expenses passed to the County by the State and effects of the slow recovery from the economic recession on our residents. We prepared this budget increasing the operational funding for local schools to 48.1% of the County's General Fund revenues per the target established by the Board of County Commissioners. With the inclusion of allocations for school nurses, school social workers and Sheriff Department resource officers, the funding percentage becomes 49.15% of total revenues.

In prior meetings, we have informed you that County revenues have grown only slightly over the current fiscal year. Other counties have continued to experience declines in taxable valuations, thus some growth, even if modest, remains a positive sign.

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Factors impacting operational expenses include:

- School Districts Requests
- School District Debt Service
- Emergency Services Needs
- Increases in the County's contributions to employee Health Insurance retirement reserves.
- Projected annual increases in health insurance costs of 8 to 15 percent.
- Employee Compensation Adjustment

Adjustments were made to offset stagnant revenues and increased expenses where possible.

Revenues

County revenues come from limited sources. Major revenues include property and sales taxes, funds from other governments, and fees for services. In prior budget discussions with County Commissioners, staff anticipated revenues to only increase one and a half percent in total for the upcoming year. There continues to be little growth in the County's tax base, consumer spending has increased slightly, and the State is coming to terms with a major budget deficit that may result in a state reduction of revenues received by the County. State budget mandates and the transfer of State funding expenses to the County continue to have an impact on our budget.

Assessed Property Valuation and Property Tax Rate

Orange County's last property revaluation was effective January 1, 2009. The County's current total assessed valuation, including real, personal, public utility property and motor vehicles, equals \$16,326,472,800. The tax levy for the current year is \$140,081,137.

Real property values increased from \$15.1 billion budgeted in FY 2012-13 to \$15.5 billion in FY 2013-14, an increase of 2.7%. Valuations for motor vehicles have increased \$23.2 million due to continued new vehicle purchases in FY 2012-13 which represents a 2.8% increase over the previous fiscal year. This results in an overall increase in total property valuation of 2.7%. This is a positive indicator of an improving local economy.

Recommended Tax Rate

Ad Valorem Tax Rate - Revenues generated by the County's ad valorem property tax support day-to-day County and School operations budgeted in the General Fund. The current ad valorem property tax rate is recommended to remain the same for fifth consecutive year at 85.8 cents per \$100 of assessed valuation. One cent on the property tax rate will generate \$1,606,869.

Chapel Hill Carrboro City Schools District Tax -The voter approved Chapel Hill City Schools District Tax provides additional revenue to that school district over and above the County's allocation to education. This budget provides for the District tax rate to remain the same at 18.84 cents per \$100 assessed value. Based on this tax rate, the District will receive an estimated \$19,387,964 or \$1,584 per pupil above the County's allocation to education. One cent on the school special district tax rate will generate \$1,029,085.

Voters in the Orange County School District have not authorized a special district tax to supplement the amount received from the County's General Fund for education.

Fire District Tax Rates - As outlined in the Fire Districts section of the recommended budget, the current tax rates for local fire districts range from 4.06 cents to 8.95 cents per \$100 valuation. For the upcoming year, all of the Fire Districts, except Cedar Grove and Little River, are requesting an increase in their fire district tax rate. The requested increases range from .50 cents (New Hope) to 7.50 cents (Chapel Hill).

Fire Districts' Requests for FY 2013-14

District	Current 2012-13 Tax Rate (in cents)	Requested Tax Rate for 2013-14	Requested Tax Rate Change 2013-14	1 Cent Equals	1/10 Cent Equals
Cedar Grove	7.36	7.36	0.00	\$ 27,249	\$ 2,725
Chapel Hill	7.50	15.00	7.50	\$ 18,743	\$ 1,874
Damascus	5.00	8.80	3.80	\$ 9,321	\$ 932
Efland	4.66	7.00	2.34	\$ 67,059	\$ 6,706
Eno	5.99	7.99	2.00	\$ 71,078	\$ 7,108
Little River	4.06	4.06	0.00	\$ 42,044	\$ 4,204
New Hope	8.95	9.45	0.50	\$ 56,638	\$ 5,664
Orange Grove	5.00	6.00	1.00	\$ 75,215	\$ 7,522
Orange Rural	5.61	7.36	1.75	\$ 126,049	\$ 12,605
South Orange	7.85	10.00	2.15	\$ 50,372	\$ 5,037
Southern Triangle	5.00	8.80	3.80	\$ 18,634	\$ 1,863
White Cross	7.00	8.80	1.80	\$ 36,179	\$ 3,618

Revenue Highlights

Property Tax Revenue - Property taxes (real and motor vehicles) make up approximately \$137.8 million, or 75%, of the recommended General Fund revenue base of approximately \$182.5 million. This equates to a \$2.7 million increase from the current year budget of \$135.1 million and is reflective of natural growth in the tax base.

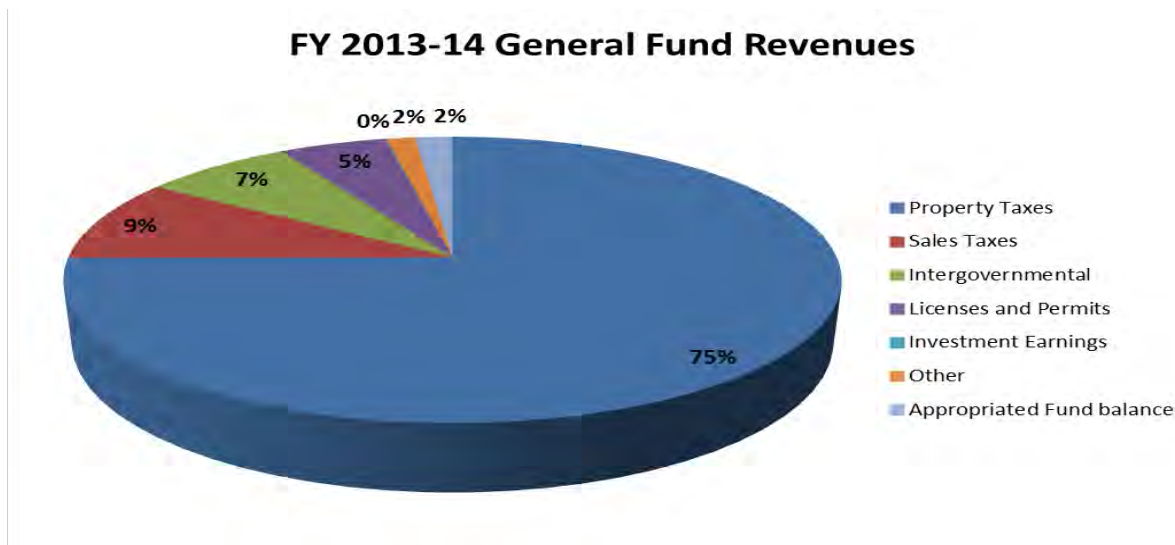
Sales Tax Revenue – The fiscal outlook anticipates consumer spending will increase 2 to 3 percent in FY 2013-14. Based on current year projections and the anticipated increase in consumer spending, the FY 2013-14 budget estimates sales tax revenues for Articles 39, 40 and 42 at \$1.5 million more than the FY 2012-13 budget. The county's share of local sales tax revenues are expected to be \$17.2 million.

Charges for Services, Licenses and Permits - Construction and housing markets continue to recover slowly from the economic recession. Revenues from Register of Deeds fees are estimated at approximately \$186,000 more than in FY2012-13. Anticipated charges for services will be approximately \$9.7 million.

Intergovernmental Revenue - Included in this revenue category are funds the County expects to receive from state, federal and other local governments. The Federal Sequestration and State's budgetary issues continue and will continue to have adverse impacts on our budget. Expected reductions in Federal and State revenues include the transfer of the subsidy for childcare of approximately \$2.5 million to the state for FY 2013-14 due the State's decision to administer the program directly. We have budgeted revenues for maintaining this program for one quarter in this

budget. For FY 2013-14, we remain conservative in budgeting revenues until the State budget is finalized. Estimated intergovernmental revenues are expected to be \$13.7 million.

Article 46 ¼ Cent Sales Tax –The Article 46 ¼ Cent Sales Tax continues to provide funding for school capital projects and economic development initiatives. We expect this sales tax will provide an additional \$2.7 million annually in revenues that will go to fund. We have budgeted these revenues and related expenses in a separate special revenue fund outside the General Fund.



Funding Highlights

Funding for Local School Districts -The recommended appropriations to Chapel Hill - Carrboro City and Orange County Schools increases the ADM level. The recommended funding level represents a total appropriation to both school districts of \$87.8 million, which is 48.1% of General Fund revenues. **This represents a \$2.4 million increase in the actual appropriation from the FY 2012-13.** However, as stated in last year's message, school related debt service expenditures increased \$1.3 million to \$16.6 million for FY2013-14 due to the issuance of debt to fund the construction of Elementary #11 for the Chapel Hill - Carrboro City School District. This \$1.3 million represents 54% of the increase appropriation provided this year.

As debt is issued for school related capital projects and debt service expenditures increase, without additional revenues to offset any potential increase, expenditures related to debt service will become a larger component of the 48.1% funding target formula for education. Any increase in debt service expenditures related to school capital projects will reduce funding provided in future years for the other components of the funding formula (current expense, recurring and long-range capital and fair funding).

Funding for Local
School Districts

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Original Budget	\$ 86,378,040	\$ 87,135,916	\$ 84,175,033	\$ 85,455,533	\$ 87,812,103

Both Boards of Education presented their budget requests to Commissioners in April 2013. Additional information in regards to the Local School Districts appropriation is as follows:

- Per pupil funding for the County's two local school districts increases to \$3,188. This funds the North Carolina Department of Public Instruction (NCDPI) projected 208 increase in student enrollment between both school districts. This represents a \$1.08 million increase in funding between both school districts current expense.
- Recurring capital for both School districts remains the same as the prior year appropriation of \$3 million dollars.
- The long range/pay-as-you go capital expense for the local school districts remains the same as the prior year appropriation of \$3.7 million dollars.
- The recommended budget includes \$683,706 to continue the Commissioners' longstanding commitment to providing school health nurses at each school. This funding level keeps the funding at the same funding level as in FY 2012-13.
- The recommended budget includes \$692,283 to fund school social workers at the same funding level as in FY 2012-13.
- The Sheriff plans to continue providing School Resource Officers to support Orange County Schools. The estimated annual value of this Board of County Commissioners' commitment totals \$545,514.

Both School Districts have requested increases in per pupil funding that would require combined increases in funding ranging between \$3.8 to \$8.5 million dollars. To fund the request of each district will require additional revenues from a property tax increase or a reduction in County funded services elsewhere.

If the County Commission agrees to increase the property tax rate to generate additional revenues to address the current expense request of both school districts, increases in the property tax rate outlined below will produce the following property tax revenues:

<u>Tax Increase</u>	<u>Property Tax Revenues Generated</u>	<u>Per Pupil Equivalency *</u>
1 cent	\$1,606,869	\$80.71
2.4 cents	\$3,856,486	\$193.72
5.5 cents	\$8,837,780	\$443.93

*Based on 19,908 Students

Additionally, the Chapel Hill – Carrboro City School District has requested the Board of County Commissioners consider an increase in the special district property tax rate to fund their budget request. If approved the revenues generated by an increase in the special district tax would be as follows:

<u>Tax Increase</u>	<u>Property Tax Revenues Generated</u>	<u>Per Pupil Equivalency *</u>
1 cent	\$1,029,085	\$84.06
2 cents	\$2,058,170	\$168.12
5.5 cents	\$5,659,968	\$462.34

*Based on 12,242 projected students for the Chapel Hill – Carrboro City School District

Both school districts have available fund balance they could use to fund their budget needs. The Board can authorize each school district to use excess fund balance to address their needs. The estimated excess fund balance for each school district is as follows:

	<u>Existing Fund Balance</u>	<u>Estimated Excess Above Established Minimum</u>
Chapel Hill Carrboro City Schools - 5.5% local funding minimum requirement	<u>\$ 6,123,908</u>	<u>\$ 2,643,524</u>
Orange County Schools - 3% local funding minimum requirement	<u>\$ 4,207,417</u>	<u>\$ 3,378,271</u>

Details regarding recommended funding levels for local school districts and Durham Technical Community College are located in the Education section of the budget document.

County Programs and Services

We remain committed to maintaining core county services. Orange County residents continue to face economic challenges even in a slow improving economy. Those least able to provide for themselves and their families turn to the County for assistance. During difficult financial times, the County serves as a safety net assisting residents with food, shelter, and medical services. We maintain these services at current levels.

The recommended budget proposes some changes in the way Orange County does business. As we have gone through balancing the budget, we modified some services. We evaluated opportunities to become more efficient. You will find specific information regarding recommended changes in each department's section of the document. Major initiatives in FY 2013-14 are as follows:

The functions of **General Government & Management, General Services, Human Services, Community and Environment** do not face major reductions or many new initiatives in the FY 2013-14 budget. Human Service functions still can be further impacted by Federal and State budget decisions.

General Government and Management

- Provides funding for an Administrative Assistant to the Clerk of the Board of County Commissioners
- Provides for the funding of an Administrative Assistant to assist with volunteers, employees and spay/neuter programs and an Animal Control Officer to assist with new services to be provided to the Town of Carrboro.
- Provides for six new positions in Information Technologies to address the recommendations included in the Information Technology Strategic Plan
- Creates a separate department for Public Affairs and provides for a Graphic Design Specialist for the department

*All positions to be staggered over the course of the fiscal year.

Human Services

- Provides funding for an increase in hours for a Dental Hygienist and Senior Public Health Educator

Public Safety

- Provides for and increases positions for EMS Telecommunicators, a Quality Assurance Training Officer, EMS Assistant Supervisors staggered over the year to address the recommendations of the Emergency Services Study and Work Group
- Add one (EMS) ambulance, funded in an internal service fund, with staffing to continue to improve emergency response times
- Provides for the replacement of 14 lifepaks, which will be financed, at a total cost of \$567,610.
- Provide the Sheriff with six additional patrol vehicles, funded in an internal service fund

Culture and Recreation

- Provides funding for an increase in operating hours for a Library Assistant and Administrative Assistant positions for the Library
- Provides funding to the Town of Chapel Hill Library totaling \$483,426

Vehicles

- Provide for the replacement of several County vehicles due for replacement with the Vehicle Replacement Internal Service Fund.

Non Profit Organizations

- Allocations provided to non-profit organizations total \$1,030,100 for FY 2013-14. (Specific allocations are detailed with the budget document and take into account in-kind services funded within other areas of County operations not previously recognized.)

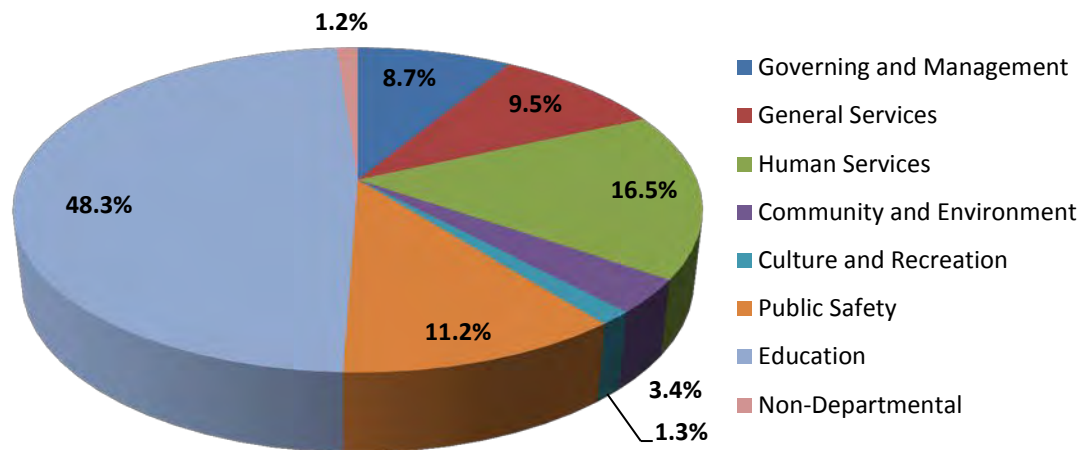
Long Range/Pay-as-you-Go County Capital

- Long range/pay-as-you go county capital is reduced to \$620,000.

Debt Service

Due to the debt refunding/refinancing conducted during this current fiscal year, debt service being extinguished this year, and new debt being issued for various capital projects, the total amount of debt service for the General Fund will be \$25.6 million, which results in an increase of approximately \$722,000 in FY 2013-14. Information on the proposed debt issuance can be located in the Capital Investment Plan and Vehicle Replacement Internal Service Fund.

FY 2013-14 General Fund Expenditures



Solid Waste

The budget for Solid Waste and Landfill reflects the following for the FY 2013-14 budget:

- The closure of the landfill with public education and other related planning efforts of the landfill in FY2013-14. We expect to incur \$3.2 million in closure cost in FY 2013-14.
- The planning and design for the Eubanks Solid Waste Convenience Center improvements

We propose changes in the following landfill fee rates as follows:

- New Mattress Fee of \$10.00 per mattress

We propose changes in the recycling fees as follows:

- No additional 3-R Fee billings for urban or rural curbside, along with multi-family recycling fees in the upcoming year, which results in a projected revenue loss of \$1.1 million, and propose increasing the basic 3-R Fee for operating county convenience centers from \$37.00 to \$47.00 per household

We propose increases in the county-wide sanitation household fee as well to support County convenience centers to be charged per household as follows:

• Rural Residential	Increase from \$20.00 to \$40.00
• Urban Household	Increase from \$10.00 to \$20.00
• Multi – Family	Increase from \$2.00 to \$4.00

The fees mentioned above will provide an additional \$1.2 million next year to fund convenience centers, solid waste and recycling services, as well as extended hours and related improvements at Solid Waste Convenience Centers. The total operating budget for Solid Waste is \$13.5 million for the FY 2013-14 budget.

Employee Pay and Compensation - The cost of pay and benefits are a significant factor in the County's operating budget. This recommended budget proposes the following:

- Continue to budget salaries at 100% in FY 2013-14
- Maintains the Living Wage at \$10.97 an hour, as provided by the Board of County Commissioners' living wage policy and address positions within County government below that level
- A cost of living and merit pay increase equating to 3% in compensation for employees
- No mandated furloughs for employees. Voluntary furlough program to remain in effect.
- No layoffs except for grant funded positions where grant funds are terminated.
- Implementing elements of the Classification, Pay and Benefits Study based upon on-going analysis
- Continuing a six-month hiring delay for vacant positions except EMS and law enforcement
- Vacant positions will continue to be eliminated when possible. Displaced employees will be moved to available positions within the County.
- Continue longevity payments to employees with ten or more years of service with Orange County
- Budget the non-mandated 401(k)/457 plan contributions for non-law enforcement employees
- Maintain the mandated 401(k)/457 plan provisions for law enforcement at current levels
- Additionally we propose making an additional matching contribution to employees 401(k)/457 plans for individual contribution made by employees up to 3%, not to exceed \$1,200.

Details regarding employee pay and compensation are included in Appendix A of the budget document.

Additional Revenue Options to Fund the FY 2013-14 Budget

Appropriated Fund Balance – At the discretion of County Commissioners, **a supplemental appropriation of fund balance of \$650,000 is provided to offset some budget impacts that have been made in the FY 2013-14 recommended budget.** This amount will not create concern with bond rating agencies and will not significantly impact our efforts to stabilize our unassigned fund balance. County Commissioners are cautioned that until the NC Legislature adopts its final budget, we do not know what impacts to expect. More importantly, as we are trying to stabilize fund balance to maintain our credit ratings and protect against future uncertainties, each appropriation of fund balance impacts our goal of targeted unassigned (formerly available) fund balance percentage of 17% of annual General Fund expenses. We have made great progress in recent years in improving Orange County's financial standing. We anticipate that at the end of the current fiscal year we can maintain our fund balance levels.

Economy and Future Budgets

We do not see revenues for FY 2014-15 increasing much above projections for FY 2013-14. As a result, we anticipate General Fund budgets roughly the same without increased tax revenues or major reductions in services into the next several years. We continue to rely heavily upon residential property taxes as the largest revenue source to fund governmental services. A lack of tax base diversity, limited commercial retail options or building sites for expanding new businesses puts Orange County at a distinct disadvantage in being able to expand revenues other than increasing property taxes to support all public services, including education.

Orange County continues to take significant steps toward improving county government operations by stressing efficiencies, encouraging innovation and pursuing opportunities to invest in efforts to enhance economic development options for the future. Partnerships with the Cities of Mebane and Durham enable and provide the needed utility infrastructure at two very important economic development zones along I-85. Improved cooperation and collaboration with the Towns of Chapel Hill, Carrboro and Hillsborough have offered enhanced abilities to work together to encourage local business expansion and new businesses to consider Orange County as a viable location to do business.

You are in the process of committing to new initiatives and programs that will require new revenues or reallocation of resources away from traditional services and programs that are a part of Orange County's basis of being. Human Services, Environmental Standards, Educational Excellence and other icons that make Orange County special will be compromised or limited if we continue our significant dependence upon the residential tax base.

Planned actions on the horizon demand future revenue allocations and all are important to the County's future needs:

- Debt service on utility infrastructure to be constructed for economic development in the business development districts (1/4 cent Sales Tax allocation)
- The new debt service for school related capital projects for both school districts.
- Improvements and capital needs for both School Districts and the County
- Impacts upon operational expenses for education inclusive of the two school districts and community college are under stress now and will be further strained in the future
- Increases in existing and retired county employee benefit expenses create future fiscal demands
- Impacts of Federal and State budget actions that shift financial obligations to the County for many basic services including education.
- Limited capacity to add new debt beyond FY 2016-17

The Board of County Commissioners should discuss its position relative to an increase in the tax rate in the coming fiscal year, or in the FY 2014-15 budget. If we are to meet future expenses for education, debt service and other county services/programs that will arise in coming year's new revenue will be required. We must address future capital needs in a comprehensive manner. The consideration of a bond referendum and issuance of debt must be considered to address future capital needs of both the County and the two school districts.

In order to address increasing health costs, we recommend that the Board of County Commissioners continue to evaluate and consider the need to self-fund health insurance costs. The advantage of self-insuring our healthcare costs provides the County control over the design of the plan, and potential cost savings over a traditional health insurance plan.

Our post-employment health insurance benefits (OPEB) unfunded liability continues to grow, and now stands at \$63.7 million as of June 30, 2012. Our current required annual contribution is \$5.3 million per year. We are recommending appropriating \$3 million of excess fund balance over the 17% fund balance requirement at the conclusion of the annual audit to fund the annual cost. These funds are maintained in a self-funded trust established in FY 2012-13.

The FY 2013-14 recommended budget is balanced as submitted. It does not require a tax increase. It does not address every public need. It does maintain most services and programs at acceptable levels. We anticipate actions that will place new financial demands on future budgets requiring new revenues. Future budgets will be more difficult to balance without property tax increases or major reductions in programs and services provided by the County. Diversifying the tax base and local government revenue options for Orange County is a priority.

I am extremely proud of Orange County and all of its staff - department directors, supervisors, and employees. They are working harder. They are committed to providing excellent service to our residents regardless of economic challenges. Department directors have collaborated to compile operating budgets that meet the Board of County Commissioner's directives. This budget preserves our commitment to public safety, human services, and education as Orange County's highest priorities.

Staff and I look forward to reviewing the operating budget and related documents with you during upcoming budget work sessions. We strive to provide you with information you need to consider and approve a FY 2013-14 Orange County budget on or before your anticipated final meeting this fiscal year on June 18, 2013.

We have much to be proud of in Orange County.

Respectfully,



Frank W. Clifton, Jr.
County Manager

Adjustments to the Manager's Recommended FY2013-14 Budget

On June 13, 2013, the Board of County Commissioners approved the following changes to the Manager's Recommended annual operating budget for the 2013-14 fiscal year. The information below summarizes changes made by the Board.

Revenues	Increase	Decrease
Manager's Recommended Revenue Budget	\$185,921,190	
BOCC Appropriation	\$1,823,809	
Eliminate Animals Service's Proposed Fee Change for Microchips		(\$11,500)
Total Revenue Changes	\$1,823,809	(\$11,500)
Revised Revenue Budget	187,733,499	

Expenditures	Increase	Decrease
Manager's Recommended Expenditure Budget	\$185,921,190	
Space Needs Analysis	\$25,000	
Eliminate Operational Funds Animal Service's Proposed Fee Change		(\$2,587)
Eliminate Proposed Public Affairs Position and Related Expenses		(\$122,052)
Social Justice Fund	\$250,000	
Outside Agencies: Additional Funding for Habitat for Humanity's A Brush with Kindness Program	\$10,000	
Outside Agencies: Additional Funding for Marion Cheek Jackson Center	\$4,500	
Outside Agencies: Additional Funding for ArtsCenter	\$3,000	
Outside Agencies: Additional Funding for Voices Together	\$5,000	
Outside Agencies: Additional Funding for Boys & Girls Club	\$5,000	
Outside Agencies: Additional Funding for Piedmont Agricultural Food Ctr	\$10,400	
Outside Agencies: Additional Funding for El Futuro	\$5,500	
Outside Agencies: Partially Fund Roger Eubanks Rd Neighborhd Assoc.	\$1,000	
Outside Agencies: Additional Funding for Senior Care of Orange County	\$5,000	
Schools: Increase Per Pupil Allocation by \$81	\$1,612,548	
Total Expenditure Changes	\$1,936,948	(\$124,639)
Revised Expenditure Budget	\$187,733,499	

How to Read the Budget Document

The operating budget is divided into eleven sections, separated by tabs.

- The first two sections, the *Manager's Message* and *Budget Summaries* provide an overview of the Annual Operating Budget.
- These sections are followed by sections for *Departmental Budgets*, *Debt Service*, *Education*, *Fire Districts*, *Interfund Transfers*, *Capital Budgets* and the *Appendices*.
- The *Capital Investment Plan* section includes the Commissioner Approved Capital Investment Plan and lists all capital projects in which new funding is being appropriated during the current fiscal year.
- The *Appendix* contains supplemental information to help the reader understand terminology used in the document. Examples of information in this section include *Employee Pay and Benefits* and the *Approved Fee Schedule*.

Appropriations are made at the functional level. *Function Summaries* are included within the Budget Summaries section of the document. This gives the reader a brief summary of departmental funding levels.

Function Summary

Human Services Summary						
	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
By Department (General Fund)						
Child Support Enforcement	\$ 900,365	\$ 886,633	\$ 908,355	\$ 896,900	\$ 962,273	\$ 949,273
Cooperative Extension	\$ 478,058	\$ 445,064	\$ 413,536	\$ 337,743	\$ 380,584	\$ 390,584
Department of Social Services	\$ 21,348,473	\$ 19,097,031	\$ 18,540,035	\$ 17,896,885	\$ 18,345,443	\$ 18,565,213
Department on Aging	\$ 1,468,394	\$ 1,670,748	\$ 1,398,611	\$ 1,486,987	\$ 1,424,122	\$ 1,418,352
Health Department	\$ 6,923,180	\$ 7,067,751	\$ 7,061,798	\$ 7,067,332	\$ 7,333,481	\$ 7,207,231
Housing and Community Develop	\$ 346,320	\$ 307,948	\$ 284,404	\$ 268,381	\$ 282,673	\$ 282,673
Non-Departmental	\$ 1,922,034	\$ 1,781,108	\$ 1,686,808	\$ 1,676,808	\$ 1,892,583	\$ 1,596,532
Orange Public Transportation	\$ 1,037,244	\$ 1,151,654	\$ 741,238	\$ 993,544	\$ 745,085	\$ 745,085
Orange-Person-Chatham Area Pr	\$ 1,372,338	\$ 1,372,352	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Total Function Expenditures	\$ 35,796,408	\$ 33,780,287	\$ 32,405,758	\$ 31,995,553	\$ 32,737,217	\$ 32,525,916
Offsetting Revenue	(\$ 17,016,418)	(\$ 18,144,305)	(\$ 16,570,501)	(\$ 16,530,233)	(\$ 16,426,764)	(\$ 16,450,399)
County Costs (net)	\$ 18,779,990	\$ 15,635,983	\$ 15,835,257	\$ 15,465,320	\$ 16,310,453	\$ 16,075,517
Other Related Programs (Grant Fund)						
Department of Social Services	\$ 243,160	\$ 216,164	\$ 222,447	\$ 234,090	\$ 216,845	\$ 216,845
Department on Aging	\$ 147,765	\$ 145,065	\$ 97,079	\$ 153,437	\$ 98,604	\$ 98,604
Health Department	\$ 199,299	\$ 225,463	\$ 227,991	\$ 222,576	\$ 221,900	\$ 221,900
Total Expenditures	\$ 590,224	\$ 586,693	\$ 547,517	\$ 610,102	\$ 537,349	\$ 537,349
Offsetting Revenue	(\$ 527,797)	(\$ 528,847)	(\$ 477,828)	(\$ 558,733)	(\$ 450,635)	(\$ 466,135)
County Costs (net)	\$ 62,427	\$ 57,846	\$ 69,689	\$ 51,369	\$ 86,714	\$ 71,214
Housing and Community Development Fund						
Housing and Community Develop	\$ 4,276,116	\$ 4,422,240	\$ 4,683,449	\$ 4,418,303	\$ 4,685,180	\$ 4,685,180
Total Expenditures	\$ 4,276,116	\$ 4,422,240	\$ 4,683,449	\$ 4,418,303	\$ 4,685,180	\$ 4,685,180
Offsetting Revenue	(\$ 4,106,369)	(\$ 4,352,164)	(\$ 4,683,449)	(\$ 4,333,037)	(\$ 4,598,183)	(\$ 4,598,183)
County Costs (net)	\$ 169,748	\$ 70,077	\$ 0	\$ 85,266	\$ 86,997	\$ 86,997
Total Human Services and Related Expenditures	\$ 40,662,748	\$ 38,789,221	\$ 37,636,724	\$ 37,023,958	\$ 37,959,746	\$ 37,748,445

Function Summary summarizes fiscal information at the function level.

Compares budgeted revenues and expenditures to the original and estimated year-end expenditures in addition to two years of historical spending.

Total Functional Expenditures.

Offsetting revenue associated with activities of the departments/ programs, within the function.

Programs or activities appropriated in funds other than the General Fund. Appropriations for these programs are done by separate project ordinances.

Department/Program Budget Page

Each department/program has a budget page that gives the reader a general description of the department or program, and projected outcomes for the upcoming budget year. *Outcomes* are performance expectations stated in quantitative and qualitative terms. *Measures* provide the reader with historical workload and performance indicators for each department/program. *Budget Highlights* explain budget fluctuations or other relevant information pertaining to the department or program. For the larger departments with several divisions, the budget also contains a summary page of that department.

Financial Services

	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
By Category (General Fund)						Account: 2200
Personnel Services	\$ 750,017	\$ 827,120	\$ 703,367	\$ 723,160	\$ 878,234	\$ 878,234
Operations	\$ 176,999	\$ 164,661	\$ 163,675	\$ 148,933	\$ 173,426	\$ 173,426
Capital Outlay	\$ 0	\$ 1,540	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660
County Costs (net)	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660
Total Financial Services and Related Expenditures	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660

Department/Program Budget Page provides general description of department.

Provides current and historical fiscal information for each category: Personnel Services, Operations, and Capital Outlay.

Major Services

- Accounting and fiscal control in accordance with Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes to ensure sound financial condition is maintained
- Revenues properly deposited and reported and sufficient cash on
- Prompt and efficient payment of all County Obligations
- Accurate and timely payroll processing for all County employees

Associated activities to this program are shown as a cross-reference when applicable. These expenditures are made elsewhere in the budget. Not on this particular page.

FY 2010-11 Outcomes

- Debt service on bonds and installment purchases is met with 100 percent accuracy. No penalties for late payment.
- Maintain excellent credit rating through sound financial policies and practices and strong financial condition.
- Monitor debt to ensure compliance with debt management policy.
- Increase the bond ratings from Moody's and Standards and Poors to Aa1 and AA+ respectively.
- Audit and financial statements completed as required by the Local Government Commission.

Major Services - general description of the services of the department.

Outcomes and Measures - measure the success and performance of the department, over time.

Outcome Measures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Projected
Unassigned Fund Balance percent of General Fund Expenditures	12%	12.1%	12.1%	16%	16%
Percent of time Payroll Completed two days prior to payday	100%	100%	100%	100%	100%

FY 2011-12 Fiscal Year Objectives

- Complete the County's Comprehensive Annual Financial Report by October 31, 2011.
- Fund balance meets budgeted goals of 10 percent or greater.
- Monitor financial transactions to insure compliance with Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points, and retain the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and ensure fund availability for designated capital projects.

Budget Highlights

- Held vacant Financial Services Coordinator position open for 9 months generating \$18,913 in savings, and held vacant the Budget and Management Analyst I position open for 10 months generating \$19,962.
- Increased the bonded debt ratings for Moody's and S&P to Aa1 and AA+ respectively
- Issued the CAFR by October 31, 2010 and resolved all of the audit findings from the prior three fiscal years.

Budget Highlights - describes significant budget changes, during the current and upcoming fiscal year.

Fund Structure

The accounts of the County are organized on the basis of funds or account groups with each fund constituting a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts reflecting its assets, liabilities, fund balance, revenues and expenditures. The funds of the County are created because of the diverse nature of governmental operations and the necessity of complying with legal provisions. Orange County has three broad fund categories: governmental, proprietary and fiduciary. Only two of these, governmental and proprietary, are included in this document.

Government Funds

These funds account for expendable financial resources other than those accounted for in proprietary and fiduciary funds. Most of Orange County's functions are included in this fund type. The modified accrual basis of accounting is used in this fund.

"Basis of accounting" refers to criteria for determining when revenues and expenditures are recorded in the accounting system. The "modified accrual basis" requires that expenditures be recorded when a liability is incurred (time of receipt) for goods or services provided to the County. The expenditure is usually recorded before the funds are disbursed. This type of accounting also requires that most revenues be recorded when they are actually received. The modified accrual basis of accounting helps to keep financial practices on a conservative footing; expenditures are recorded as soon as the liabilities for them are incurred, and most revenues are not recorded until they have actually been received in cash.

The County's individual governmental funds include:

- **General Fund** - the general operating fund of the County, which accounts for normal recurring County activities such as education, human services, public safety, etc. These activities are funded by revenue sources such as property tax, sales tax, charges for services, etc.
- **Special Revenue Funds** - account for the proceeds of specific revenue sources (other than major capital projects) that require separate accounting because of legal restrictions or administrative action. Special revenue funds in Orange County include: Grant Projects Fund, Community Development Fund, Fire Districts Fund, Revaluation Fund, Visitors Bureau Fund, Housing (Section 8) Fund, E911 Fund and Article 46 Sales Tax Fund.
- **Capital Projects Funds** - account for all resources used for acquisition, construction, or renovation of major capital facilities of Orange County, as well as Orange County Schools and Chapel Hill-Carrboro City Schools. Capital project funds in Orange County include: County Capital Projects Fund and School Capital Projects Fund. Prior to July 1, 1993, several funds were used to account for capital projects.

Proprietary Funds

These funds account for operations, which are similar to those found in the private sector because net income is determined in these funds. The accrual basis of accounting is used for this fund. In the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized when they are incurred. Orange County operates one type of proprietary funds:

- **Enterprise Funds** - account for operations that are intended to be self-supporting through charges made to users of services provided or where determination of net income is an important factor. Orange County presently has three enterprise funds, the Efland Sewer Enterprise Fund, the Solid Waste Enterprise Fund, and the Sportsplex Enterprise Fund.

Fiduciary Funds

These funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. Since, by state statutes, these funds are not subject to appropriation by the Board of County Commissioners, these funds are not included in this document. The County's fiduciary funds include:

- **Agency Funds** account for assets held by the County as an agent for other governmental units. These monies are accounted for in essentially the same manner as governmental funds.
- **Non-expendable Trust Funds** account for assets, held by the County in a trustee capacity, which are designated for a particular purpose. These monies are accounted for basically in the same manner as proprietary funds.

Functions

Each fund is further divided into functions, which represent the level of authorization by the governing board. Revenue functions include Property Taxes, Sales Tax, Licenses and Permits, Intergovernmental, Charges for Services, Interest Income, Miscellaneous Income and Fund Balance. Orange County's appropriation functions include: Governing and Management, General Services, Community and Environment, Human Services, Public Safety, Culture and Recreation, Education, Transfers to Other Funds, and Debt Service.

Departments/Programs

Each function is comprised of two or more departments, and each department may be further represented by a program. In this document, each department or program summary contains a program description, prior year accomplishments, coming year objectives, a budget summary by expenditure category, and offsetting revenues. For departments administering more than one program a department summary precedes the department's program summaries.

Basis of Budgeting

Budgetary accounting is used for management control of all funds of the County. Annual budget ordinances are adopted on the modified accrual basis at the fund level and amended as required for the operations of the general, special revenue, and proprietary funds.

The Comprehensive Annual Financial Report (CAFR) shows the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the County prepares its budget. Two exceptions are the treatment of depreciation expense and compensated absences. Depreciation is not budgeted but capital improvements in the CAFR are depreciated. Compensated absences are accrued as expenditures in the CAFR and are not included in the budget. The CAFR shows fund revenues and expenditures on both a GAAP basis and budgetary basis for comparison purposes.

All Funds Budget Summary for Fiscal Year 2013-14

By Fund Type

<i>Budgeted Revenues</i>	General Fund	Special Revenue Funds	Proprietary Funds	Fiduciary Funds	All Funds Total
Property Tax	139,733,522	4,711,761	0	0	\$ 144,445,283
Occupancy Tax	0	1,028,000	0	0	\$ 1,028,000
Animal Tax	0	31,000	0	0	\$ 31,000
Sales Tax	17,190,148	2,639,000	0	0	\$ 19,829,148
Licenses & Permits	313,000	0	103,000	0	\$ 416,000
Intergovernmental	13,703,850	5,714,091	197,000	0	\$ 19,614,941
Charges for Services	9,654,843	520,523	8,472,557	0	\$ 18,647,923
Investment Earnings	105,000	1,154	25,500	0	\$ 131,654
Miscellaneous	796,718	2,500	187,705	0	\$ 986,923
Bond/Loan Proceeds	0	0	0	0	\$ -
Transfers from Other Funds	1,046,300	0	0	0	\$ 1,046,300
Appropriated Fund Balance	5,190,118	174,333	0	0	\$ 5,364,451
Appropriated Reserves	0	0	5,596,423	0	\$ 5,596,423
<i>Total Budgeted Revenues</i>	\$187,733,499	\$14,822,362	\$14,582,185	\$0	\$ 217,138,046

<i>Budgeted Expenditures</i>	General Fund	Special Revenue Funds	Proprietary Funds	Fiduciary Funds	All Funds Total
Governing and Management	15,981,211	2,715,600	0	0	\$ 18,696,811
General Services	8,669,540	66,444	10,938,755	0	\$ 19,674,739
Community and Environment	7,103,245	1,254,727	0	0	\$ 8,357,972
Human Services	31,459,113	5,517,365	0	0	\$ 36,976,478
Public Safety	21,445,378	5,268,226	0	0	\$ 26,713,604
Culture and Recreation	2,495,908	0	2,882,210	0	\$ 5,378,118
Education	69,657,252	0	0	0	\$ 69,657,252
Debt Service	25,609,786	0	761,220	0	\$ 26,371,006
Transfers to Other Funds	5,312,066	0	0	0	\$ 5,312,066
<i>Total Budgeted Expenditures</i>	\$187,733,499	\$14,822,362	\$14,582,185	\$0	\$ 217,138,046

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

	2010-11 Actual F.T.E.'s	2011-12 Actual F.T.E.'s	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Commissioner Approved
General Fund						
Governing & Management						
Commissioners	3.000	3.000	3.000	3.000	4.000	4.000
County Attorney	4.000	4.000	4.000	4.000	4.000	4.000
County Manager	5.000	6.000	6.000	6.000	5.000	5.000
Public Affairs	0.000	0.000	0.000	0.000	2.000	1.000
Animal Services	28.000	28.000	28.000	28.000	30.000	30.000
Financial Services	11.000	11.000	14.000	15.000	15.000	15.000
Asset Management Services ⁽¹⁾	41.000	40.000	39.000	37.000	37.000	37.000
Human Resources	8.000	8.000	8.000	8.000	8.000	8.000
Governing & Management Total	100.000	100.000	102.000	101.000	105.000	104.000
General Services						
Elections	4.000	4.000	4.000	4.000	4.000	4.000
Information Technologies	14.300	14.700	14.700	10.700	16.700	16.700
Register of Deeds	14.000	14.000	14.000	14.000	14.000	14.000
Tax Administration	29.500	30.000	32.000	36.000	36.000	36.000
General Services Total	61.800	62.700	64.700	64.700	70.700	70.700
Community & Environment						
Planning ⁽²⁾	29.000	29.000	39.500	39.500	39.500	39.500
Orange Public Transportation	10.500	10.000	0.000	0.000	0.000	0.000
Economic Development	3.500	3.500	3.500	3.500	3.500	3.500
<i>DEAPR</i>						
Parks and Recreation	20.000	17.000	17.000	17.000	17.000	17.000
Natural & Cultural Resources	7.000	3.000	3.000	3.000	3.000	3.000
Admin/Support Services	0.000	7.000	7.000	7.000	7.000	7.000
Soil & Water	4.000	4.000	4.000	4.000	4.000	4.000
<i>DEAPR Total</i>	<i>31.000</i>	<i>31.000</i>	<i>31.000</i>	<i>31.000</i>	<i>31.000</i>	<i>31.000</i>
Community & Environment Total	63.500	63.500	74.000	74.000	74.000	74.000
Culture & Recreation						
Library Services	20.500	22.425	22.425	22.425	22.750	22.750
Culture & Recreation Total	20.500	22.425	22.425	22.425	22.750	22.750
Human Services						
<i>Social Services</i>						
Administration	21.000	22.000	23.000	23.000	23.000	23.000
Children/Family Services	61.000	61.000	65.000	65.000	65.000	65.000
Economic Services	73.000	75.000	70.000	75.000	75.000	75.000
Skills Development Center	0.000	0.000	0.000	0.000	0.000	0.000
Veterans' Services	1.000	1.000	1.000	0.000	0.000	0.000
<i>Social Services Total</i>	<i>156.000</i>	<i>159.000</i>	<i>159.000</i>	<i>163.000</i>	<i>163.000</i>	<i>163.000</i>

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

	2010-11 Actual F.T.E.'s	2011-12 Actual F.T.E.'s	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Commissioner Approved
<i>Health</i>						
Finance and Admin Operations	7.000	12.000	11.500	11.500	11.500	11.500
Dental Health	8.800	7.800	8.800	8.800	9.100	9.100
Health Promotion and Education	7.500	9.000	9.000	8.000	8.000	8.000
Personal Health	45.500	43.500	44.500	46.000	47.000	47.000
Environmental Health	16.000	16.000	16.500	16.500	16.500	16.500
Risk Management	2.000	0.000	0.000	0.000	0.000	0.000
<i>Health Total</i>	<i>86.800</i>	<i>88.300</i>	<i>90.300</i>	<i>90.800</i>	<i>92.100</i>	<i>92.100</i>
<i>Aging</i>						
Administration	2.500	3.000	3.000	3.000	3.000	3.000
Community Based Services	7.750	7.750	7.750	8.750	8.750	8.750
Elder Care Program	5.375	3.375	3.375	3.375	3.375	3.375
RSVP	2.875	2.875	2.875	2.875	2.875	2.875
<i>Aging Total</i>	<i>18.500</i>	<i>17.000</i>	<i>17.000</i>	<i>18.000</i>	<i>18.000</i>	<i>18.000</i>
Cooperative Extension	0.000	0.000	0.000	0.000	0.000	0.000
Housing, Human Rights & Comm. Development	4.000	4.000	4.000	4.000	4.000	4.000
Child Support	12.000	13.000	13.000	13.000	13.000	13.000
Human Services Total	287.800	291.300	283.300	288.800	290.100	290.100
Public Safety						
Sheriff	138.000	138.000	138.000	138.000	138.000	138.000
<i>EMS</i>						
Administration	6.000	6.000	6.000	6.000	7.000	6.000
Medical Services	62.000	68.000	74.000	74.000	78.000	78.000
Life Safety	2.000	2.000	3.000	3.000	3.000	3.000
Telecommunications	27.000	31.000	35.000	35.000	40.000	40.000
<i>EMS Total</i>	<i>97.000</i>	<i>107.000</i>	<i>118.000</i>	<i>118.000</i>	<i>128.000</i>	<i>127.000</i>
Public Safety Total	235.000	245.000	256.000	256.000	266.000	265.000
General Fund Total	<u>768.600</u>	<u>784.925</u>	<u>802.425</u>	<u>806.925</u>	<u>828.550</u>	<u>826.550</u>

Permanent Full-Time Equivalent (FTE) Budgeted Positions

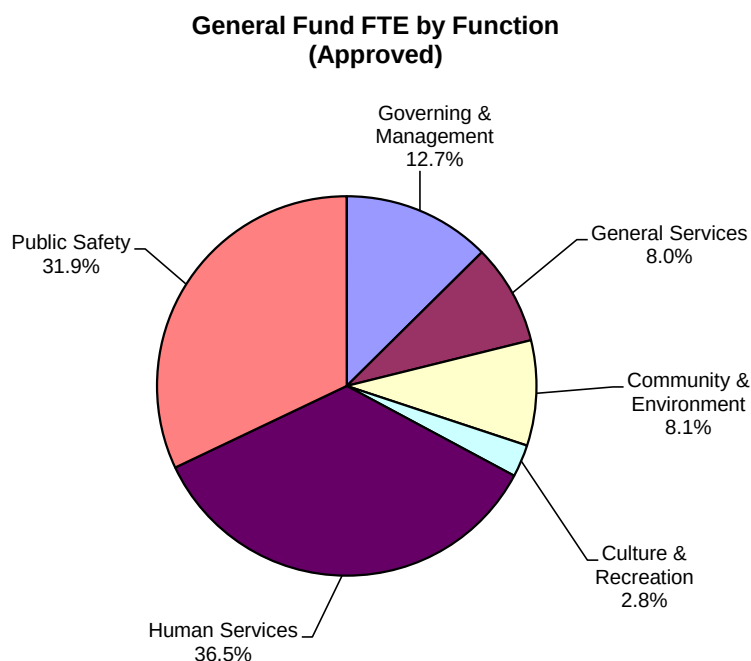
All Funds

	2010-11 Actual F.T.E.'s	2011-12 Actual F.T.E.'s	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Commissioner Approved
Other Funds						
Aging - Senior Health Coordination	1.000	1.000	1.000	1.000	1.000	1.000
Tax Administration - Revaluation	1.500	2.000	2.000	2.000	2.000	2.000
Criminal Justice Partnership (OJJ)	1.000	1.000	1.000	0.000	0.000	0.000
Hyconeechee Regional Library	0.600	0.000	0.000	0.000	0.000	0.000
Emergency Telephone	2.000	2.000	2.000	2.000	2.000	2.000
Health - Home Visiting	1.000	0.000	0.000	0.000	0.000	0.000
Health - Health and Wellness Trust	1.000	1.000	0.000	0.000	0.000	0.000
Health - Child Care Health Consultant	1.000	1.000	1.000	1.000	1.000	1.000
Health - Health Disparities Grant	0.000	0.000	0.000	0.000	1.000	1.000
Housing - Section 8	7.000	7.000	7.000	7.000	7.000	7.000
Housing - Urgent Repair Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - HOME Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - Homelessness Program	1.000	1.000	1.000	1.000	1.000	1.000
Social Services - Homelessness Grant	3.000	3.000	3.000	0.000	0.000	0.000
Social Services - Community Response Grant	0.000	0.000	0.000	1.000	1.000	1.000
Social Services - Building Futures Grant	0.000	0.000	0.000	0.000	0.000	2.000
Solid Waste/Landfill Operations	58.500	59.750	59.750	59.750	56.700	56.700
Visitors Bureau	6.000	6.000	6.000	6.000	6.000	6.000
Other Funds Total	86.600	86.750	85.750	82.750	80.700	82.700
Grand Total	<u>855.200</u>	<u>871.675</u>	<u>888.175</u>	<u>889.675</u>	<u>909.250</u>	<u>909.250</u>

(1) Includes Purchasing and Central Services, Building and Grounds, and Motor Pool divisions starting in FY 2009-10; effective July 1, 2010, the Grounds division moved to Parks and Recreation; Purchasing moved to Financial Services during FY 2010-11.

(2) Effective July 1, 2012, Orange Public Transportation moved to the Planning and Inspections Department.

(3) Human Rights is a division within Housing, Human Rights and Community Development.



Summary of Approved New Positions and Position Changes for FY 2013-14

General Fund

Department	Position	Effective Date	FTE Change	Salary and Benefits	Operating Costs	One-Time Start-Up Costs	Offsetting Revenue or Cost Savings	Net County Cost Total
Animal Services	Administrative Assistant I	January 1, 2014	1.000	\$21,981	\$0	\$1,400	\$6,300	\$17,081
Animal Services	Animal Control Officer	July 1, 2013	1.000	\$45,756	\$9,789	\$2,677	\$58,222	\$0
Board of County Commissioners	Assistant to the Clerk	July 1, 2013	1.000	\$45,755	\$0	\$0	\$9,215	\$36,540
Emergency Services	Quality Assurance/Training Officer	January 1, 2014	1.000	\$26,937	\$660	\$1,339	\$0	\$28,936
Emergency Services	Telecommunicators	January 1, 2014	4.000	\$95,276	\$1,160	\$0	\$0	\$96,436
Emergency Services	EMS Assistant Supervisors	January 1, 2014	4.000	\$107,876	\$1,972	\$0	\$0	\$109,848
Health ¹	Dental Hygienist	July 1, 2013	0.300	\$18,701	\$0	\$0	\$18,701	\$0
Health	Senior Public Health Educator	July 1, 2013	1.000	\$58,360	\$0	\$0	\$0	\$58,360
Information Technologies	Network Engineer	January 1, 2014	1.000	\$41,399	\$0	\$3,400	\$0	\$44,799
Information Technologies	Applications Division Head	January 1, 2014	1.000	\$43,328	\$0	\$3,400	\$0	\$46,728
Information Technologies	Applications Systems Analyst	April 1, 2014	1.000	\$18,955	\$0	\$3,400	\$0	\$22,355
Information Technologies	Applications Systems Analyst	April 1, 2014	1.000	\$18,955	\$0	\$3,400	\$0	\$22,355
Information Technologies	Applications Systems Analyst	May 1, 2014	1.000	\$12,639	\$0	\$3,400	\$0	\$16,039
Information Technologies	Applications Systems Analyst	May 1, 2014	1.000	\$12,639	\$0	\$3,400	\$0	\$16,039
Library Services	Library Assistant I (increase in Hours/FTE)	July 1, 2013	0.200	\$9,215	\$0	\$0	\$9,215	\$0
Library Services	Administrative Assistant II (increase in Hours/FTE)	July 1, 2013	0.125	\$5,444	\$0	\$0	\$0	\$5,444
Total			19.625	\$583,216	\$13,581	\$25,816	\$101,653	\$520,960

¹ Offsetting Revenue includes funds from additional User fees and Medicaid reimbursements.

Solid Waste Enterprise Fund

Department	Position	Effective Date	FTE Change	Salary and Benefits	Operating Costs	One-Time Start-Up Costs	Offsetting Revenue or Cost Savings	Net County Cost Total
Solid Waste	Convenience Center Operator	July 1, 2013	0.625	\$27,739	\$0	\$0	\$0	\$27,739
Solid Waste	Convenience Center Operator	July 1, 2013	0.625	\$27,739	\$0	\$0	\$0	\$27,739
Solid Waste	Convenience Center Operator (increase in Hours/FTE)	September 5, 2013	0.250	\$6,387	\$0	\$0	\$0	\$6,387
Solid Waste	Convenience Center Operator (increase in Hours/FTE)	September 5, 2013	0.125	\$3,192	\$0	\$0	\$0	\$3,192
Solid Waste	Convenience Center Operator (increase in Hours/FTE)	September 5, 2013	0.250	\$6,387	\$0	\$0	\$0	\$6,387
Solid Waste	Convenience Center Operator (increase in Hours/FTE)	September 5, 2013	0.125	\$3,192	\$0	\$0	\$0	\$3,192
Total			2.000	\$74,636	\$0	\$0	\$0	\$74,636

Grant Project Fund

Department	Position	Effective Date	FTE Change	Salary and Benefits	Operating Costs	One-Time Start-Up Costs	Offsetting Revenue or Cost Savings	Net County Cost Total
Health ²	Registered Dietician (Two Year Time-Limited)	July 1, 2013	1.000	\$62,647	\$0	\$0	\$62,647	\$0
Social Services ³	Social Worker II	July 1, 2013	1.000	\$54,360	\$0	\$1,400	\$55,760	\$0
Social Services ³	Social Worker II	July 1, 2013	1.000	\$54,360	\$0	\$1,400	\$55,760	\$0
Total			3.000	\$171,367	\$0	\$2,800	\$174,167	\$0

² Offsetting revenue includes grant funds and revenue from third party billing.

³ Offsetting revenue includes grant funds.

Revenue by Category

Summary - General Fund

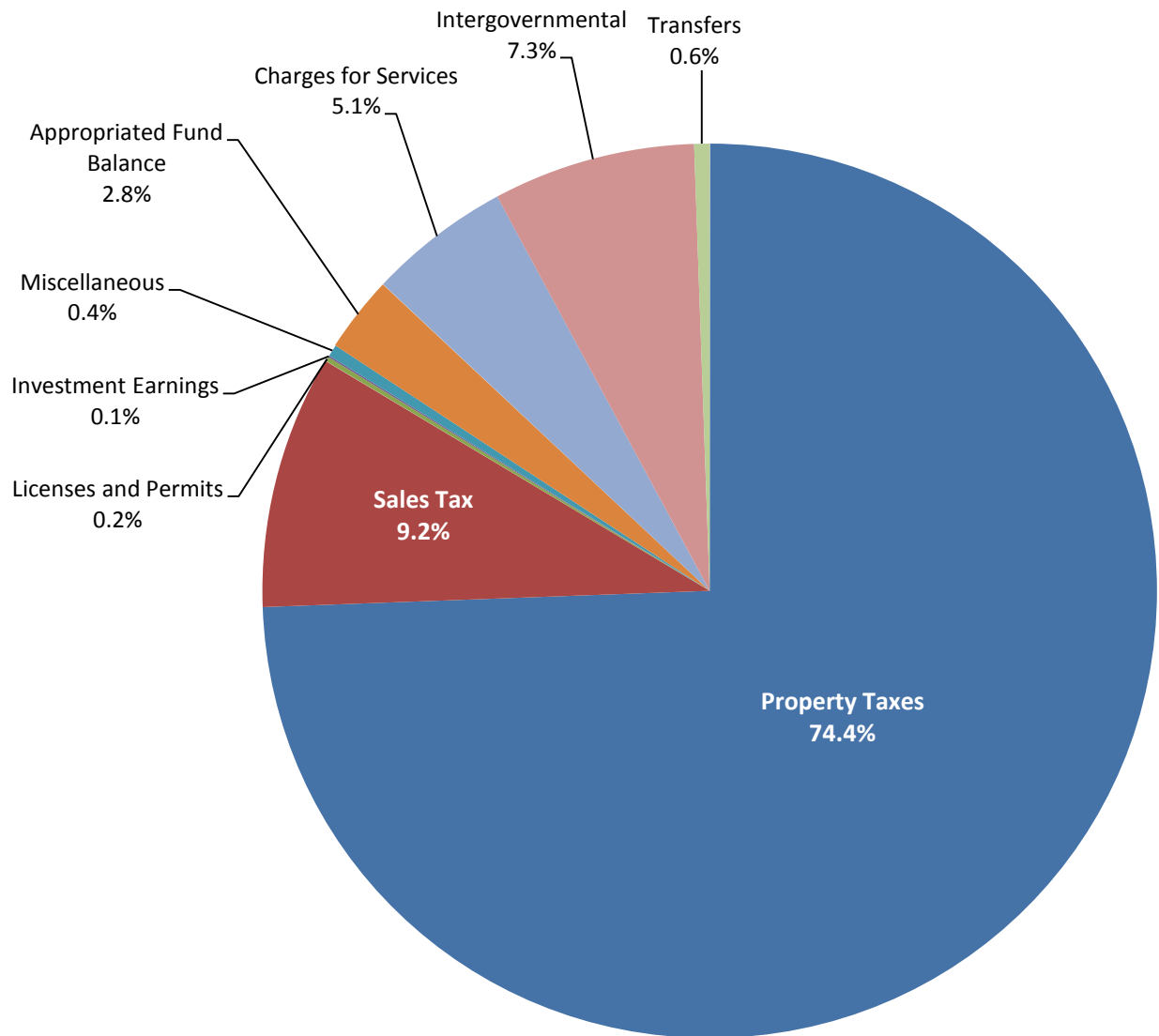
	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Property Taxes						
Property Taxes	126,425,348	127,836,452	128,074,997	128,669,096	130,682,492	130,682,492
Motor Vehicles	6,736,173	7,037,249	6,993,466	7,173,630	7,186,300	7,186,300
Gross Receipts	55,526	60,381	42,000	55,630	42,000	42,000
Delinquent Taxes	897,416	999,388	994,130	1,008,360	994,130	994,130
Interest on Delinquent Taxes	469,395	505,819	350,000	462,530	350,000	350,000
Late List Penalties	64,469	46,218	60,000	41,585	60,000	60,000
Animal Taxes	177,247	202,849	190,000	195,440	195,000	195,000
Beer and Wine	217,536	225,882	223,600	226,750	223,600	223,600
Total Property Taxes	\$ 135,043,110	\$ 136,914,239	\$ 136,928,193	\$ 137,833,021	\$ 139,733,522	\$ 139,733,522
Sales Tax						
Article 39 One Cent	7,036,299	7,625,037	6,809,526	7,558,453	7,849,756	7,849,756
Article 40 Half Cent	5,029,567	5,427,457	5,248,272	5,368,392	5,401,502	5,401,502
Article 42 Half Cent	3,519,280	3,800,994	3,684,506	4,224,956	3,938,890	3,938,890
Article 44 Half Cent	255,997	300,434	0	0	0	0
Total Sales Tax	\$ 15,329,150	\$ 17,153,921	\$ 15,742,304	\$ 17,151,801	\$ 17,190,148	\$ 17,190,148
Licenses and Permits						
Privilege License	12,140	11,435	13,000	12,145	13,000	13,000
Franchise Fee	390,874	317,830	300,000	304,690	300,000	300,000
Total Licenses and Permits	\$ 403,014	\$ 329,265	\$ 313,000	\$ 316,835	\$ 313,000	\$ 313,000
Investment Earnings	\$ 69,164	\$ 51,201	\$ 105,000	\$ 51,160	\$ 105,000	\$ 105,000
Miscellaneous	\$ 641,627	\$ 1,756,770	\$ 798,340	\$ 2,348,436	\$ 796,718	\$ 796,718
Appropriated Fund Balance	\$ 0	\$ 0	\$ 2,187,872	\$ 0	\$ 0	\$ 5,190,118
Charges for Services						
Aging	128,654	121,863	67,100	103,600	67,100	67,100
Child Support Enforcement	1,795	1,060	1,100	1,100	1,100	1,100
Community Planning	581,936	593,769	718,500	599,536	645,820	645,820
Emergency Management	2,567,951	2,314,772	2,040,000	2,136,870	2,135,650	2,135,650
Health	1,059,136	1,229,326	1,178,325	1,105,072	1,340,473	1,340,473
Library	32,422	34,523	29,250	32,400	32,550	32,550
Transportation	183,078	134,843	112,500	99,371	66,200	66,200
Register of Deeds	1,361,438	1,241,213	1,245,745	1,411,146	1,431,909	1,431,909
Sheriff	2,501,464	2,539,876	2,546,700	2,633,302	2,546,700	2,546,700
Tax Collection	296,948	308,056	439,999	360,500	393,963	393,963
Other	980,562	970,690	913,038	974,955	1,017,478	993,378
Total Charges for Services	\$ 9,695,383	\$ 9,489,990	\$ 9,292,257	\$ 9,457,851	\$ 9,678,943	\$ 9,654,843

Revenue by Category

Summary - General Fund

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Intergovernmental						
Aging	605,985	531,370	461,209	528,355	461,209	461,209
Child Support Enforcement	1,657,157	1,561,401	1,451,680	1,103,000	1,257,000	1,257,000
Emergency Management	77,181	25,936	0	2,000	0	0
Health	945,877	507,948	912,837	947,925	939,233	939,233
Library	132,187	113,726	117,000	115,010	100,000	100,000
Lottery Proceeds	2,376,255	2,161,455	0	1,055,854	0	0
Transportation	487,832	561,184	388,400	450,100	515,500	515,500
Sheriff	375,850	258,802	0	11,100	184,469	184,469
Social Services	12,047,690	12,405,145	9,194,178	11,892,750	9,113,088	9,113,088
Tax Collection	43,049	34,071	44,501	30,000	45,936	45,936
Local	937,767	1,010,989	957,997	981,555	1,017,262	1,017,262
Other	74,706	66,289	68,008	68,008	70,153	70,153
Total Intergovernmental	\$ 19,761,535	\$ 19,238,317	\$ 13,595,810	\$ 17,185,657	\$ 13,703,850	\$ 13,703,850
Transfers from Other Funds						
Impact Fees	800,000	1,040,000	1,040,000	1,040,000	1,040,000	1,040,000
County Capital	68,000	0	0	47,700	0	0
School Park Reserve Fund	471,227	0	0	0	0	0
Other	0	0	0	0	12,600	6,300
Transfers from Other Funds	\$ 1,339,227	\$ 1,040,000	\$ 1,040,000	\$ 1,087,700	\$ 1,052,600	\$ 1,046,300
Total Revenue	\$ 182,282,210	\$ 185,973,702	\$ 180,002,776	\$ 185,432,462	\$ 182,573,781	\$ 187,733,499

General Fund Revenue by Category

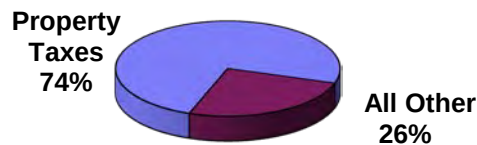


General Fund Revenue

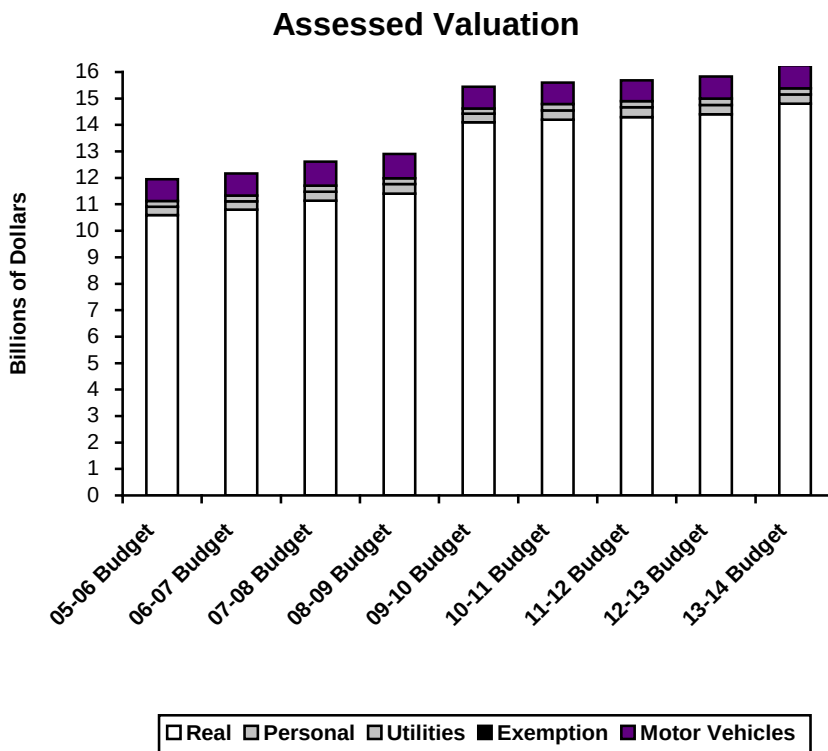
Comments

The Finance and Administrative Services staff estimates general revenues (those not directly associated with a particular department). Budgeted amounts are based on historical trends, current policy or fiscal changes by State and Federal governments, and general economic conditions. Revenues associated with departments are estimated by the department and reviewed by the Finance and Administrative Services staff.

Property Taxes

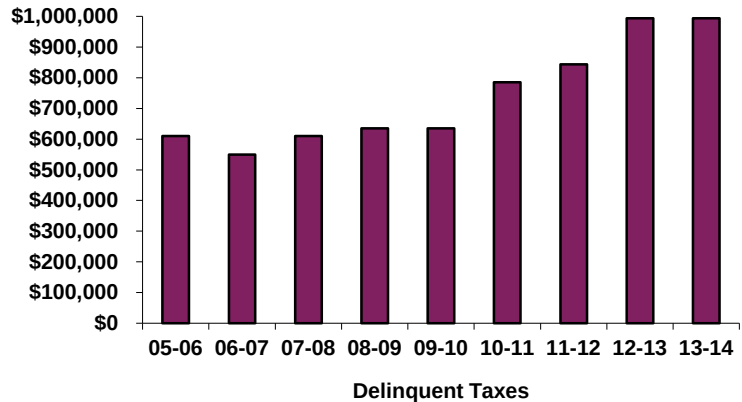


Current Taxes - These taxes are the major revenue source in the General Fund comprising about 74 percent of the total General Fund revenue. Taxes in this category reflect all taxable property valued as of January 2009. Revenues generated by current taxes are based on a tax



rate of 85.8 cents per \$100 assessed valuation. The County's budgeted real property tax base is projected to be \$14.8 billion for the 2013-14 fiscal year. The other components of the County's tax base include Motor Vehicles (budgeted valuation of \$863 million); personal property (budgeted valuation of \$351 million); Utilities and Corporate Excess (budgeted valuation of \$236 million).

Delinquent Taxes - Taxes in this category include amounts of unpaid collectible property taxes from prior years. The estimate is based on the outstanding levy for prior year taxes at a collection rate consistent with past performance.

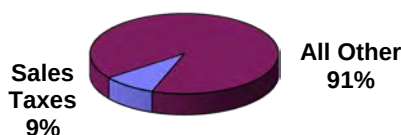


Interest on Delinquent Taxes - These revenues are related to the interest charges established by State Statutes on unpaid property taxes. Interest begins on taxes due as of January 6 at an interest rate of two percent for the first month and for each month that taxes are due, but not paid, the interest rate equals three-fourths of one percent/each month.

Late List Penalties - These are penalties assessed by the Tax Assessor for property not listed by the January 31 deadline. The penalty is 10 percent of the amount of taxes due.

Animal Taxes - The Animal Control program, through its animal licensing program, generates these revenues. Dog and cat owners in Orange County are required to obtain licenses for their pets. For FY 2013-14, the fee remains at \$10.00 for sterilized pets and \$30.00 for un-sterilized pets. Owners of guide/assistance dogs and owners over 62 years of age whose animals have been spayed/neutered are exempt from this fee. \$195,000 is anticipated in FY 2013-14 from the issuance of pet licenses.

Sales Taxes



Over the past three fiscal years, Sales Tax revenues have been uncertain and unpredictable due to both the recession of 2009 and the Medicaid/Sales tax swap with the State Of North Carolina. The Medicaid/ Sales tax swap was phased in from FY2008-09 through FY 2009-10. The new funding formulas, including a hold harmless allowance for the Towns, have now been in place for the past two fiscal years and revenue forecasting has become more predictable. Sales Tax revenues have stabilized since the 2009 recession and are now growing.

Article 39 One Cent - This is the original 1 percent local option sales tax levied by the County, and is collected and distributed by the State based on local retail sales.

Article 40 Half-Cent (1st Half Cent) - Enacted by the County in late 1984, the State collects this revenue and returns it to local governments on a per capita basis. This revenue source is earmarked for both County and School capital projects and debt service.

Article 42 Half-Cent (Additional Half Cent) - The tax in this category is similar to the first half cent tax. The General Assembly authorized it in 1986. As with the Article 40 Sales tax, this tax is used to finance school and County capital projects, including debt service payment. There was a change in calculating Article 42 proceeds from a per capita to a point of sale formula during FY 2010-11.

Article 44 Half Cent (Third Half Cent) – Authorized by the General Assembly effective December 1, 2002, this tax replaced the reimbursements the State withheld from counties and cities, beginning in FY 2001-02. In FY 2007-08, the General Assembly enacted the Medicaid Relief/Sales Tax Swap (House Bill 1473), which phased out the County's share of Medicaid expenditures over a three year period, from FY 2007-08 through FY 2009-10. In exchange, the County ceded Article 44 sales tax to the State beginning October 1, 2009.

Article 46 One-Quarter Cent – The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund, outside of the General Fund, has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. For more information, please refer to the Article 46 Sales Tax section in this document, located after the department budgets.

Hold Harmless Provision – Based on the Medicaid Relief/Sales Tax Swap legislation, House Bill 1473 includes a “hold harmless” provision that guarantees Orange County will receive at least \$500,000 in Medicaid relief, reportedly in perpetuity.

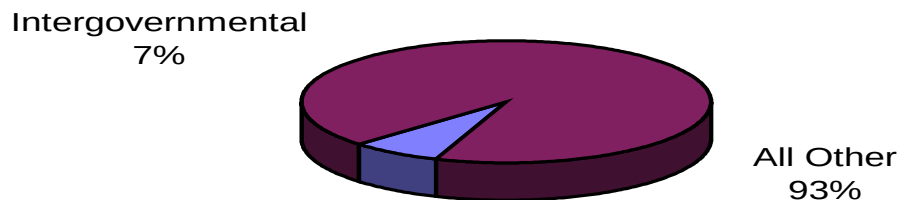
Licenses and Permits



Privilege Licenses - These are taxes levied on various trades, occupations, professions, businesses, or franchises located within the County. Revenue received from this source has been relatively constant over the past few years.

Cable Television (CATV) Franchise – Cable television franchises are special privileges granted by the County to engage in certain types of business. The revenues in this category are fees received from the two cable television companies operating in the County. The County receives 5 percent of the cable companies' gross profits.

Intergovernmental



Beer & Wine - Excise taxes on the sale of beer and unfortified wine at the wholesale level is collected by the State. Approximately half of the total taxes collected are returned to the County. An estimated \$223,600 is budgeted for FY 2013-14.

Aging and Coordinated Agency Transportation - This includes Title III B, Title III D, and Community Transportation Program (Section 18) federal grants used to assist operations in the County's Department on Aging Senior Center, Information and Referral, Personal Care Services for Elderly and Disabled Clients (CHORE), Transportation, and Home keeper programs.

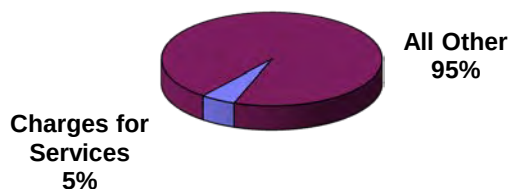
Social Services - Social Service programs are funded by a combination of Federal, State, and local resources. The revenues listed in this category reflect the state and federal contributions toward staff cost and operations for various programs within the Department.

Health - These revenues reflect the State and Federal share for various health programs.

Local - Revenues reflected in this category include Alcoholic Beverage Control (ABC) profit distributions and alcoholic rehabilitation funds. Before the 1992-93 fiscal year, the County and the ABC Board had an agreement that Orange County would receive \$500,000 each year from ABC profits. Since that time the agreement has been replaced by statutory provisions that all net profits, after required distributions, will be distributed to Orange County local government.

Other State – Examples of these revenues include: Soil and Water staff and operating reimbursements; Child Support Enforcement reimbursements and IV-D incentive payments; Safe Roads Act monies; Office of Juvenile Justice Program (OJJP) grant; and other smaller state and federal grants.

Charges for Services



The following revenues are associated with the Inspections Division of the Planning Department. The Board of County Commissioners regulates these partial cost recovery fees.

Electrical Inspections - These fees are for permits and inspections related to the installation of electrical work and wiring in residential and commercial facilities in Orange County. Electrical inspection fees are estimated at \$125,000 for FY 2013-14.

Mechanical Inspections - These fees are for permits and inspections related to the installation of heating and air-conditioning systems. Mechanical inspection fees are estimated at \$101,000 for FY 2013-14.

Plumbing Inspections - This category reflects fees associated with the permits and inspections for the installation of plumbing fixtures. Plumbing inspection fees are estimated at \$63,000 for FY 2013-14.

Building Inspections - These revenues are charged for building construction inspections and permits. Fees are estimated at \$172,000 for FY 2013-14.

The following revenues are associated with the Environmental Health Division of the Health Department. As with other inspection fees, well and septic inspections are directly influenced by construction in Orange County. The Board of County Commissioners regulates these partial cost recovery fees.

Pool Inspections - These are fees charged to public swimming pool owners for annual inspections of their facilities. The charge is \$250 per inspection with an estimated 128 inspections in FY 2013-14 for a total of \$32,000.

Well Permits - This category reflects fees charged for inspecting and permitting new wells. State legislation requires additional site visits as well as mandatory well water sampling on all newly constructed wells. An estimated 180 new wells will be inspected in FY 2013-14 for a total of \$70,000 in revenue.

Septic Permits - Included in this category are inspections and permits for new and existing septic systems, as well as fees for soil evaluations or "perks". Existing septic system inspections are \$125 and new system inspections are \$260.

Water Samples - Fees are charged for testing water for bacteriological or chemical components. Bacteriological samples are tested at \$25 each, radon air sample kits are \$20 each, inorganic chemical samples are tested at \$35 each, while pesticide and petroleum tests cost \$75 each. A full water sampling suite of 19 parameters is offered at a cost of \$100. The estimated revenues for FY 2013-14 total approximately \$19,700.

Orange Public Transportation (OPT) - This category reflects fees associated with participation in a variety of programs offered by OPT. The major revenues in this category are related to services provided in connection with Orange Public Transportation buses (\$66,200).

Emergency Services - The majority of revenues under this category comes from the County's fee for emergency medical services (EMS). Paramedics respond to all 911 calls for EMS with patient assessment conducted at no charge, however treatment at the scene by the paramedic is billed at \$150. If Basic Life Support (BLS) or Advanced Life Support (ALS) ambulance transportation to a hospital is required, the total fees for service range from \$300 to \$575 depending on a level 1 or 2 life support, and whether it is an emergency or non-emergency transport. EMS fees for service were instituted on October 1, 1996.

Health - These are fees charged for certain services in the Health department including clinics. Major increases over the past few years are attributable to strong emphasis being placed on services offered to Medicaid eligible women and children. Dental fees are estimated for FY 2013-14 at \$387,000, while Personal Health fees are estimated at \$576,000.

Planning Fees - This category includes several charges for services provided by Planning staff including reviewing soil erosion control plans, grading permits, reviews of plans for subdivisions, rezoning and variance requests, home occupations, and special use permits. Revenues from Planning fees are estimated at \$28,600 for FY 2013-14, while soil and erosion fee revenues are estimated at \$95,000.

Recreation and Parks - These revenues consist of charges for participation in various recreational and leisure programs. Athletic program revenues are estimated at \$108,000 for FY 2013-14. Total Recreation and Parks revenues from fees are estimated at \$263,000.

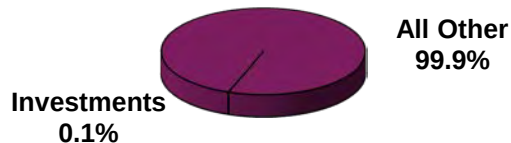
Register of Deeds - These are fees charged for items such as marriage licenses, birth and death certificates, excise stamps on land transfers, and various certified copies. Most of these fees are regulated by the State. Collections for register of deeds fees and excise stamps are estimated at \$657,000 and \$759,000, respectively. Revenue stamps by State Statute are \$2 per \$1,000 on all real estate transfers. A marriage license is \$50, and revenues from these licenses are estimated at \$15,300 for FY 2013-14.

Sheriff - Revenues in this category include charges assessed by the Sheriff for serving warrants, court subpoenas, and other court documents, all of which are regulated by the State. The Sheriff also collects fees from the state and federal government for housing certain prisoners. Reimbursements from the ABC Board for the provision of law enforcement are in this category as well as fees collected from the jail canteen and pay telephone system. The total revenue anticipated from jail fees is \$1,800,000.

Tax Collection Charges – Orange County collects taxes for all of the municipalities within the County. In turn, the towns reimburse the County for this service.

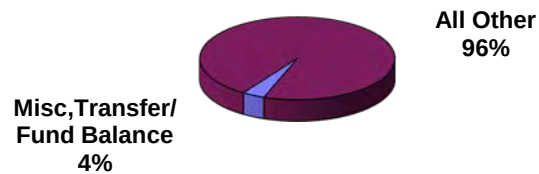
Miscellaneous - Revenues in this category include candidate filing fees and other Board of Election related charges along with charges for services within Animal Services and Cooperative Extension, as well as indirect costs received from the Solid Waste Enterprise Fund, Visitor Bureau Fund, and Emergency Telephone Fund.

Investment Income



Interest Income - The General Fund share of all interest earned on the County's investments is recorded in this category. Continued low interest rates have contributed to budgeting less in this revenue source for FY 2013-14.

Miscellaneous, Transfers and and Fund Balance



Miscellaneous - These revenues include refunds of gasoline tax, revenues generated by the County auction, rental of county facilities, resale of items purchased, and donations made to various county departments.

Transfers - This category reflects funds transferred from other County funds to the General Fund.

Appropriated Fund Balance - This represents an appropriation of fund balance for general operations. For FY 2013-14, \$5,190,118 is budgeted to be appropriated from fund balance. The General Fund Unassigned fund balance is estimated to be approximately 17 percent of general fund expenditures.

Appropriations by Function

Summary - General Fund

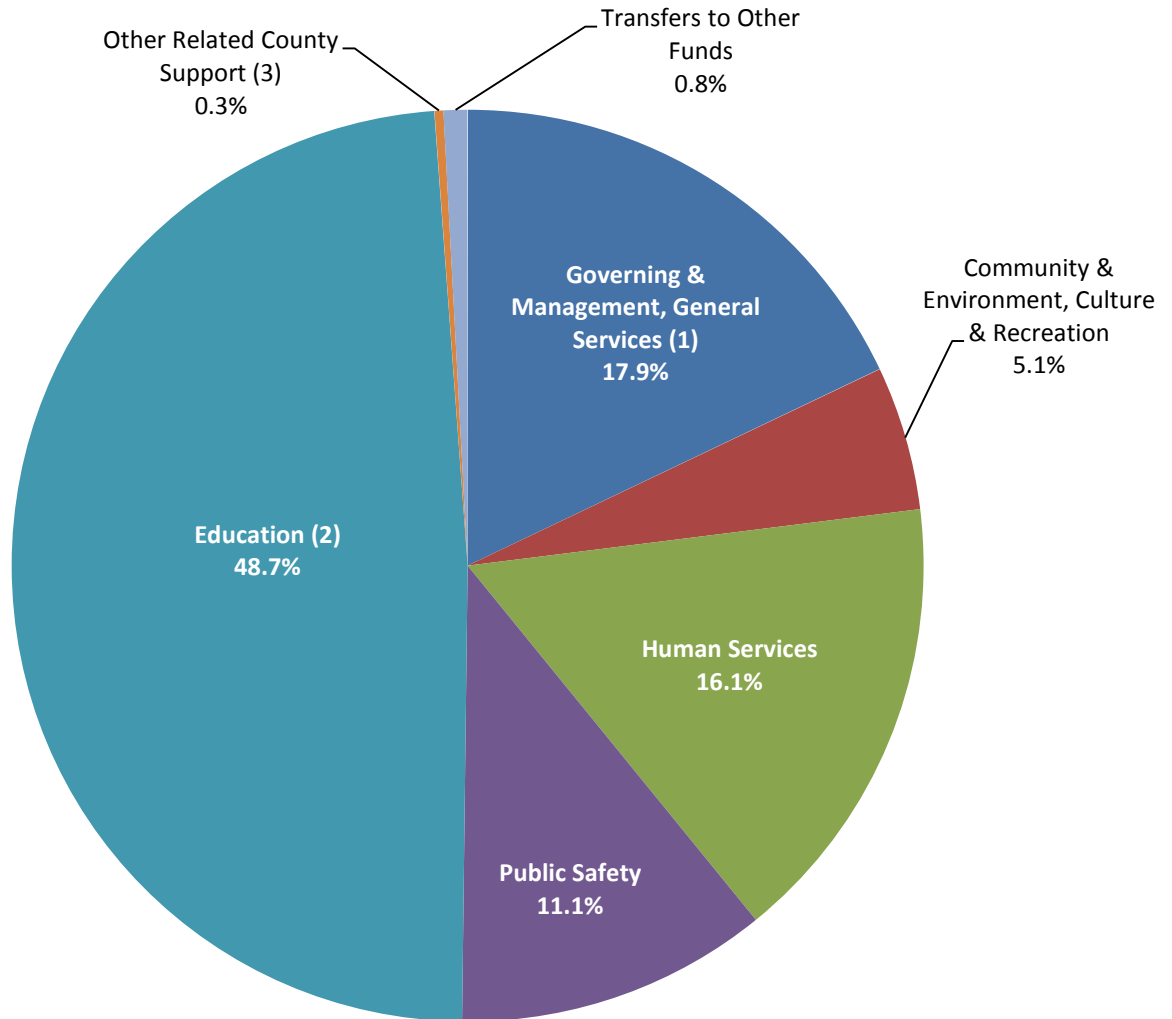
	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Governing & Management						
Animal Services	1,522,939	1,555,108	1,694,343	1,585,691	1,847,506	1,822,940
Asset Management Services	5,312,079	5,264,424	4,257,246	3,864,642	4,204,962	4,229,962
Board of County Commissioners	511,072	556,495	797,841	725,693	750,278	768,078
County Attorney's Office	438,142	442,143	488,986	483,266	526,402	526,402
County Manager's Office	714,676	707,761	824,276	785,923	719,803	719,803
Department of Public Affairs	0	0	0	0	344,433	190,000
Finance and Administrative Svs.	901,032	957,219	3,164,245	2,433,049	3,303,839	3,303,839
Human Resources	672,869	634,615	700,684	691,196	725,006	725,006
Non-Departmental	1,522,682	1,802,885	3,398,883	2,993,572	2,516,261	3,695,181
Governing & Management Total	\$ 11,595,491	\$ 11,920,649	\$ 15,326,504	\$ 13,563,032	\$ 14,938,490	\$ 15,981,211
General Services						
Board of Elections	446,615	583,096	557,390	670,077	703,856	703,856
Information Technologies	1,722,474	2,068,583	2,200,344	2,211,868	2,238,857	2,218,857
Register of Deeds	831,422	836,292	868,128	837,592	893,469	893,469
Solid Waste Fund	17,666	0	0	0	0	0
Tax Administration	2,164,403	2,017,787	2,389,480	2,235,394	3,003,497	2,971,862
Non-Departmental	1,505,387	1,720,257	1,696,775	1,696,631	2,115,141	1,881,496
General Services Total	\$ 6,687,966	\$ 7,226,015	\$ 7,712,117	\$ 7,651,562	\$ 8,954,820	\$ 8,669,540
Human Services						
Child Support Enforcement	928,439	973,347	956,780	935,135	957,941	955,441
Cooperative Extension	330,626	338,685	395,584	353,665	397,826	397,826
Department of Social Services	18,456,613	18,669,823	16,484,318	18,960,465	16,925,419	17,020,419
Department on Aging	1,527,811	1,480,929	1,435,378	1,564,817	1,761,934	1,761,934
Health Department	6,878,404	6,799,504	7,278,772	6,925,867	7,763,246	7,773,246
Housing, Human Rights and Community Development	275,429	276,710	289,074	265,281	285,468	285,468
OPC Area Program	1,372,371	1,370,973	1,370,973	1,370,973	1,370,973	1,355,973
Non-Departmental	1,676,157	1,584,264	1,687,406	1,725,406	2,363,424	1,908,806
Human Services Total	\$ 31,445,848	\$ 31,494,235	\$ 29,898,285	\$ 32,101,609	\$ 31,826,231	\$ 31,459,113
Culture & Recreation						
Arts Commission	8,087	2,812	0	0	0	0
Library/Recreation Municipal Support	375,141	375,808	535,052	535,052	600,593	609,234
Library Services	1,472,309	1,654,802	1,705,183	1,627,088	1,758,466	1,790,465
Non-Departmental	88,589	173,907	92,170	92,170	104,209	96,209
Culture & Recreation Total	\$ 1,944,126	\$ 2,207,329	\$ 2,332,405	\$ 2,254,310	\$ 2,463,268	\$ 2,495,908
Community & Environment						
Dept. of Environment, Agriculture, Parks and Recreation	2,878,610	2,775,646	2,907,916	2,897,821	3,033,168	3,033,168
Economic Development	371,804	358,184	372,577	359,555	392,277	392,277
Planning and Inspections	3,409,605	2,950,167	3,298,239	2,909,797	3,384,251	3,384,251
Non-Departmental	66,745	111,169	99,645	111,255	285,149	293,549
Community & Environment Total	\$ 6,726,764	\$ 6,195,166	\$ 6,678,377	\$ 6,278,428	\$ 7,094,845	\$ 7,103,245

Appropriations by Function

Summary - General Fund

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Public Safety						
Courts	148,188	64,016	81,655	71,355	90,655	90,655
Emergency Services	7,197,272	7,501,370	8,488,729	7,793,534	10,259,299	9,294,961
Non-Departmental	338,490	414,004	370,849	359,500	361,050	361,050
Sheriff	10,975,032	10,894,738	11,180,299	11,007,264	11,698,712	11,698,712
Public Safety Total	<u>\$ 18,658,983</u>	<u>\$ 18,874,127</u>	<u>\$ 20,121,532</u>	<u>\$ 19,231,653</u>	<u>\$ 22,409,716</u>	<u>\$ 21,445,378</u>
Education						
Current Expenses	59,371,992	59,375,382	62,389,900	62,389,900	69,042,490	65,079,252
Fair Funding	988,000	988,000	988,000	988,000	988,000	988,000
Other Related County Support	552,521	576,521	569,450	569,450	590,000	590,000
Recurring Capital	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Education Total	<u>\$ 63,912,513</u>	<u>\$ 63,939,903</u>	<u>\$ 66,947,350</u>	<u>\$ 66,947,350</u>	<u>\$ 73,620,490</u>	<u>\$ 69,657,252</u>
Non-Departmental						
Debt Service	28,625,649	26,463,124	25,551,075	25,551,075	25,609,786	25,609,786
Transfers to Other Funds	6,844,139	7,221,396	5,435,131	11,238,826	6,412,066	5,312,066
Non-Departmental Total	<u>\$ 35,469,788</u>	<u>\$ 33,684,520</u>	<u>\$ 30,986,206</u>	<u>\$ 36,789,901</u>	<u>\$ 32,021,852</u>	<u>\$ 30,921,852</u>
Total Expenditures	<u>\$ 176,441,479</u>	<u>\$ 175,541,946</u>	<u>\$ 180,002,776</u>	<u>\$ 184,817,844</u>	<u>\$ 193,329,712</u>	<u>\$ 187,733,499</u>

General Fund Appropriation by Function



(1) Includes County debt service.

(2) Includes CHCCS and OCS current expenses, debt service, short-and long-range capital, fair funding, health and safety resources.

(3) Includes Durham Technical Community College's current and recurring capital expenses.

Governing and Management

Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Department (General Fund)						
Animal Services	1,522,939	1,555,108	1,694,343	1,585,691	1,847,506	1,822,940
Asset Management Services	5,312,079	5,264,424	4,257,246	3,864,642	4,204,962	4,229,962
Board of County Commissioners	511,072	556,495	797,841	725,693	750,278	768,078
County Attorney's Office	438,142	442,143	488,986	483,266	526,402	526,402
County Manager's Office	714,676	707,761	824,276	785,923	719,803	719,803
Department of Public Affairs	0	0	0	0	344,433	190,000
Finance and Administrative Services	901,032	957,219	3,164,245	2,433,049	3,303,839	3,303,839
Human Resources	672,869	634,615	700,684	691,196	725,006	725,006
Non-Departmental	1,522,682	1,802,885	3,398,883	2,993,572	2,516,261	3,695,181
Total Function Expenditures	\$ 11,595,491	\$ 11,920,649	\$ 15,326,504	\$ 13,563,032	\$ 14,938,490	\$ 15,981,211
<i>Offsetting Revenue</i>	<i>(919,455)</i>	<i>(885,166)</i>	<i>(890,104)</i>	<i>(916,889)</i>	<i>(990,494)</i>	<i>(966,394)</i>
County Costs (net)	\$ 10,676,035	\$ 11,035,484	\$ 14,436,400	\$ 12,646,143	\$ 13,947,996	15,014,817
Other Related Programs (Grant Fund)						
Asset Management Services	0	63,575	0	0	0	0
Total Expenditures	\$ 0	\$ 63,575	\$ 0	\$ 0	\$ 0	\$ 0
<i>Offsetting Revenue</i>	<i>0</i>	<i>(63,575)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Spay/Neuter Fund						
Animal Services	35,058	44,241	75,000	69,611	76,600	76,600
Total Expenditures	\$ 35,058	\$ 44,241	\$ 75,000	\$ 69,611	\$ 76,600	\$ 76,600
<i>Offsetting Revenue</i>	<i>(58,616)</i>	<i>(67,805)</i>	<i>(75,000)</i>	<i>(75,859)</i>	<i>(76,600)</i>	<i>(76,600)</i>
Costs (net)	(\$ 23,558)	(\$ 23,564)	\$ 0	(\$ 6,248)	\$ 0	0
Total Governing and Management Related Expenditures	\$ 11,630,549	\$ 12,028,466	\$ 15,401,504	\$ 13,632,642	\$ 15,015,090	\$ 16,057,811

General Services

Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Department (General Fund)						
Board of Elections	446,615	583,096	557,390	670,077	703,856	703,856
Information Technologies	1,722,474	2,068,583	2,200,344	2,211,868	2,238,857	2,218,857
Non-Departmental	1,505,387	1,720,257	1,696,775	1,696,631	2,115,141	1,881,496
Register of Deeds	831,422	836,292	868,128	837,592	893,469	893,469
Solid Waste Fund	17,666	0	0	0	0	0
Tax Administration	2,164,403	2,017,787	2,389,480	2,235,394	3,003,497	2,971,862
Total Function Expenditures	\$ 6,687,966	\$ 7,226,015	\$ 7,712,117	\$ 7,651,562	\$ 8,954,820	\$ 8,669,540
<i>Offsetting Revenue</i>	<i>(1,708,845)</i>	<i>(1,633,712)</i>	<i>(1,741,176)</i>	<i>(1,843,443)</i>	<i>(1,928,639)</i>	<i>(1,928,639)</i>
County Costs (net)	\$ 4,979,121	\$ 5,592,303	\$ 5,970,941	\$ 5,808,118	\$ 7,026,181	6,740,901
Other Related Programs (Revaluation Fund)						
Tax Administration	66,900	92,698	178,525	173,995	298,258	191,444
Total Expenditures	\$ 66,900	\$ 92,698	\$ 178,525	\$ 173,995	\$ 298,258	\$ 191,444
<i>Offsetting Revenue</i>	<i>(53)</i>	<i>(90)</i>	<i>(53,525)</i>	<i>(48,995)</i>	<i>(73,258)</i>	<i>(66,444)</i>
Costs (net)	\$ 66,847	\$ 92,608	\$ 125,000	\$ 125,000	\$ 225,000	125,000
Solid Waste Fund						
Solid Waste Fund	11,151,544	11,173,142	14,929,018	12,179,975	13,515,715	13,356,471
Total Expenditures	\$ 11,151,544	\$ 11,173,142	\$ 14,929,018	\$ 12,179,975	\$ 13,515,715	\$ 13,356,471
<i>Offsetting Revenue</i>	<i>(10,439,166)</i>	<i>(11,014,005)</i>	<i>(14,929,018)</i>	<i>(12,261,188)</i>	<i>(13,515,715)</i>	<i>(13,356,471)</i>
Costs (net)	\$ 712,378	\$ 159,137	\$ 0	(\$ 81,213)	\$ 0	0
Other Related Programs (Efland Sewer Fund)						
Planning and Inspections	210,255	229,550	302,650	249,950	316,050	316,050
Total Expenditures	\$ 210,255	\$ 229,550	\$ 302,650	\$ 249,950	\$ 316,050	\$ 316,050
<i>Offsetting Revenue</i>	<i>(124,952)</i>	<i>(146,268)</i>	<i>(203,600)</i>	<i>(169,986)</i>	<i>(213,000)</i>	<i>(213,000)</i>
Costs (net)	\$ 85,303	\$ 83,282	\$ 99,050	\$ 79,964	\$ 103,050	103,050
Total General Services Related Expenditures	\$ 18,116,666	\$ 18,721,406	\$ 23,122,310	\$ 20,255,482	\$ 23,084,843	\$ 22,533,505

Human Services

Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Department (General Fund)						
Child Support Enforcement	928,439	973,347	956,780	935,135	957,941	955,441
Cooperative Extension	330,626	338,685	395,584	353,665	397,826	397,826
Department of Social Services	18,456,613	18,669,823	16,484,318	18,960,465	16,925,419	17,020,419
Department on Aging	1,527,811	1,480,929	1,435,378	1,564,817	1,761,934	1,761,934
Health Department	6,878,404	6,799,504	7,278,772	6,925,867	7,763,246	7,773,246
Housing, Human Rights and Community Development	275,429	276,710	289,074	265,281	285,468	285,468
Non-Departmental	1,676,157	1,584,264	1,687,406	1,725,406	2,363,424	1,908,806
OPC Area Program	1,372,371	1,370,973	1,370,973	1,370,973	1,370,973	1,355,973
Total Function Expenditures	\$ 31,445,848	\$ 31,494,235	\$ 29,898,285	\$ 32,101,609	\$ 31,826,231	\$ 31,459,113
<i>Offsetting Revenue</i>	<i>(16,445,195)</i>	<i>(16,389,824)</i>	<i>(13,430,074)</i>	<i>(15,882,863)</i>	<i>(13,350,676)</i>	<i>(13,350,676)</i>
County Costs (net)	\$ 15,000,654	\$ 15,104,412	\$ 16,468,211	\$ 16,218,747	\$ 18,475,555	18,108,437
Other Related Programs (Grant Fund)						
Department of Social Services	222,461	225,801	54,514	55,777	0	0
Department on Aging	152,901	132,725	98,604	174,859	96,863	96,863
Health Department	223,327	133,211	63,588	70,299	65,574	65,574
Total Expenditures	\$ 598,689	\$ 491,737	\$ 216,706	\$ 300,935	\$ 162,437	\$ 162,437
<i>Offsetting Revenue</i>	<i>(525,971)</i>	<i>(413,238)</i>	<i>(120,588)</i>	<i>(239,180)</i>	<i>(124,574)</i>	<i>(124,574)</i>
Costs (net)	\$ 72,718	\$ 78,499	\$ 96,118	\$ 61,755	\$ 37,863	37,863
Housing and Community Development Fund						
Housing, Human Rights and Community Development	4,228,555	4,746,189	4,217,964	4,219,072	4,495,143	4,354,033
Total Expenditures	\$ 4,228,555	\$ 4,746,189	\$ 4,217,964	\$ 4,219,072	\$ 4,495,143	\$ 4,354,033
<i>Offsetting Revenue</i>	<i>(4,670,632)</i>	<i>(4,042,951)</i>	<i>(4,130,645)</i>	<i>(4,130,645)</i>	<i>(4,256,839)</i>	<i>(4,256,839)</i>
Costs (net)	(\$ 442,077)	\$ 703,238	\$ 87,319	\$ 88,427	\$ 238,304	97,194
Total Human Services Related Expenditures	\$ 36,273,093	\$ 36,732,161	\$ 34,332,955	\$ 36,621,616	\$ 36,483,811	\$ 35,975,583

Culture and Recreation

Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Department (General Fund)						
Arts Commission	8,087	2,812	0	0	0	0
Library and Recreation Municipal Support	375,141	375,808	535,052	535,052	600,593	609,234
Library Services	1,472,309	1,654,802	1,705,183	1,627,088	1,758,466	1,790,465
Non-Departmental	88,589	173,907	92,170	92,170	104,209	96,209
Total Function Expenditures	\$ 1,944,126	\$ 2,207,329	\$ 2,332,405	\$ 2,254,310	\$ 2,463,268	\$ 2,495,908
<i>Offsetting Revenue</i>	<i>(207,992)</i>	<i>(167,728)</i>	<i>(150,250)</i>	<i>(171,277)</i>	<i>(136,550)</i>	<i>(136,550)</i>
County Costs (net)	\$ 1,736,134	\$ 2,039,602	\$ 2,182,155	\$ 2,083,033	\$ 2,326,718	2,359,358
 Total Culture and Recreation and Related Expenditures						
	\$ 1,944,126	\$ 2,207,329	\$ 2,332,405	\$ 2,254,310	\$ 2,463,268	\$ 2,495,908

Community and Environment

Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Department (General Fund)						
Dept of Environment, Agriculture, Parks and Recreation	2,878,610	2,775,646	2,907,916	2,897,821	3,033,168	3,033,168
Economic Development	371,804	358,184	372,577	359,555	392,277	392,277
Non-Departmental	66,745	111,169	99,645	111,255	285,149	293,549
Planning and Inspections	3,409,605	2,950,167	3,298,239	2,909,797	3,384,251	3,384,251
Total Function Expenditures	\$ 6,726,764	\$ 6,195,166	\$ 6,678,377	\$ 6,278,428	\$ 7,094,845	\$ 7,103,245
<i>Offsetting Revenue</i>	<i>(1,734,455)</i>	<i>(1,777,233)</i>	<i>(1,662,583)</i>	<i>(1,662,589)</i>	<i>(1,733,313)</i>	<i>(1,733,313)</i>
County Costs (net)	\$ 4,992,309	\$ 4,417,933	\$ 5,015,794	\$ 4,615,839	\$ 5,361,532	5,369,932
Visitors Bureau Fund						
Visitors Bureau Fund	1,160,862	1,095,499	1,291,500	1,337,687	1,254,727	1,254,727
Total Expenditures	\$ 1,160,862	\$ 1,095,499	\$ 1,291,500	\$ 1,337,687	\$ 1,254,727	\$ 1,254,727
<i>Offsetting Revenue</i>	<i>(1,160,862)</i>	<i>(1,219,650)</i>	<i>(1,291,500)</i>	<i>(1,333,057)</i>	<i>(1,254,727)</i>	<i>(1,254,727)</i>
Costs (net)	\$ 0	(\$ 124,151)	\$ 0	\$ 4,630	\$ 0	0
Total Community and Environment Related Expenditures						
	\$ 7,887,626	\$ 7,290,665	\$ 7,969,877	\$ 7,616,114	\$ 8,349,572	\$ 8,357,972

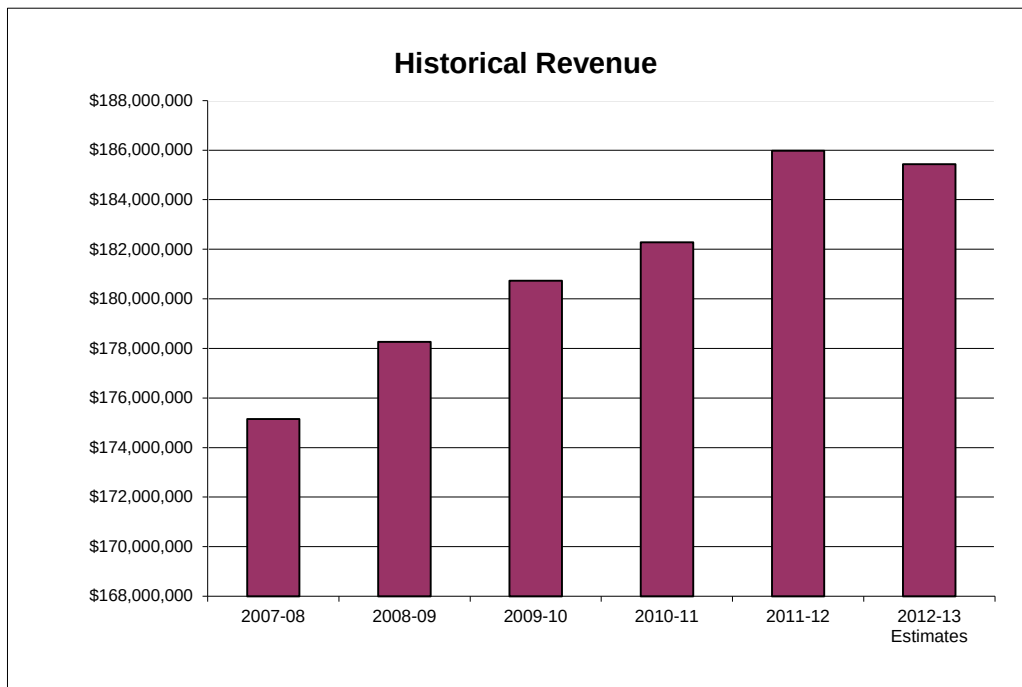
Public Safety

Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Department (General Fund)						
Courts	148,188	64,016	81,655	71,355	90,655	90,655
Emergency Services	7,197,272	7,501,370	8,488,729	7,793,534	10,259,299	9,294,961
Non-Departmental	338,490	414,004	370,849	359,500	361,050	361,050
Sheriff	10,975,032	10,894,738	11,180,299	11,007,264	11,698,712	11,698,712
Total Function Expenditures	\$ 18,658,983	\$ 18,874,127	\$ 20,121,532	\$ 19,231,653	\$ 22,409,716	\$ 21,445,378
<i>Offsetting Revenue</i>	<i>(5,857,512)</i>	<i>(5,471,446)</i>	<i>(4,904,431)</i>	<i>(5,101,588)</i>	<i>(5,184,550)</i>	<i>(5,184,550)</i>
County Costs (net)	\$ 12,801,470	\$ 13,402,682	\$ 15,217,101	\$ 14,130,065	\$ 17,225,166	16,260,828
Emergency Telephone Fund						
Emergency Services	410,392	505,932	490,672	1,877,320	555,811	555,811
Total Expenditures	\$ 410,392	\$ 505,932	\$ 490,672	\$ 1,877,320	\$ 555,811	\$ 555,811
<i>Offsetting Revenue</i>	<i>(602,716)</i>	<i>(555,121)</i>	<i>(490,672)</i>	<i>(506,574)</i>	<i>(555,811)</i>	<i>(555,811)</i>
Costs (net)	(\$ 192,324)	(\$ 49,189)	\$ 0	\$ 1,370,746	\$ 0	0
Total Public Safety Related Expenditures						
	\$ 19,069,375	\$ 19,380,059	\$ 20,612,204	\$ 21,108,973	\$ 22,965,527	\$ 22,001,189

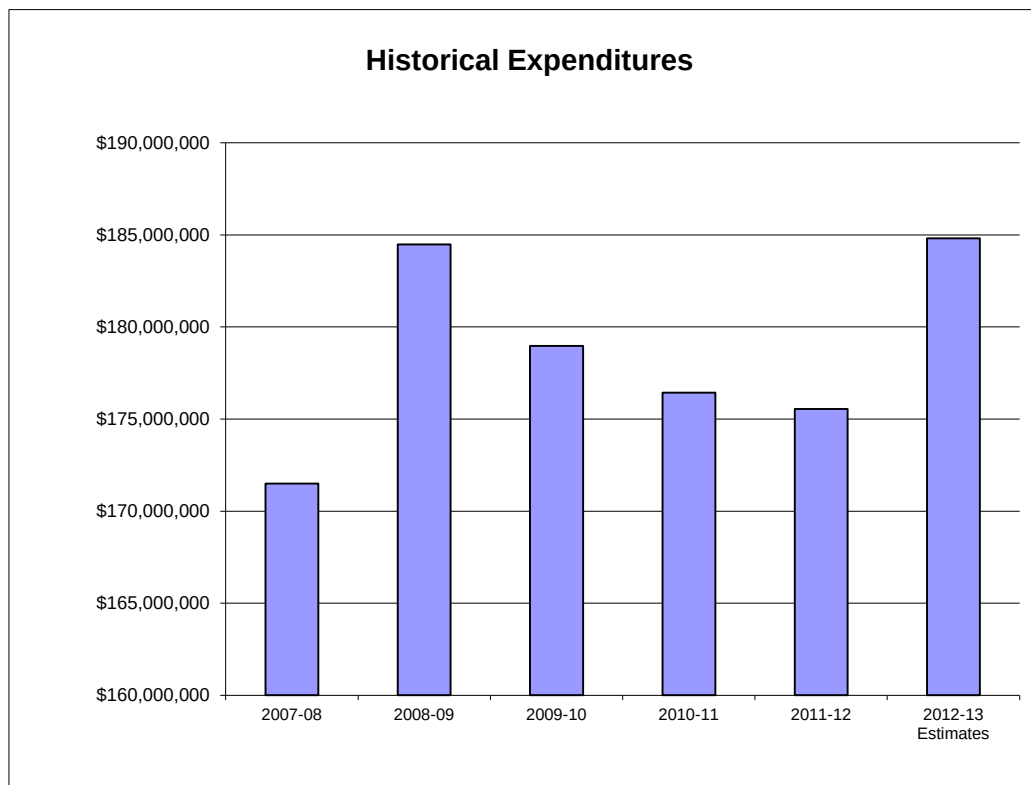
Historical Revenue

	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13 Estimates
Property Taxes	\$119,548,198	\$128,130,951	\$133,817,363	\$135,043,110	\$136,914,239	\$137,833,021
Sales Tax	\$22,495,928	\$18,146,543	\$16,102,069	\$15,329,150	\$17,153,921	\$17,151,801
Licenses and Permits	\$354,569	\$363,594	\$328,216	\$403,014	\$329,265	\$316,835
Intergovernmental	\$16,927,073	\$17,855,090	\$17,889,363	\$19,761,535	\$19,238,317	\$17,185,657
Charges for Services	\$10,137,748	\$9,601,317	\$9,688,644	\$9,695,383	\$9,489,990	\$9,457,851
Investment Earnings	\$1,582,133	\$592,004	\$88,207	\$69,164	\$51,201	\$51,160
Miscellaneous	\$699,894	\$1,454,559	\$242,793	\$641,627	\$1,756,770	\$2,348,436
Transfers from Other Funds	\$3,401,082	\$2,117,445	\$2,577,673	\$1,339,227	\$1,040,000	\$1,087,700
Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$175,146,625	\$178,261,503	\$180,734,328	\$182,282,210	\$185,973,703	\$185,432,461



Historical Expenditures

	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13 Estimates
Governing & Management	\$12,837,885	\$13,643,057	\$13,486,560	\$11,595,491	\$11,920,649	\$13,563,032
General Services	\$6,070,327	\$7,873,003	\$7,106,490	\$6,687,966	\$7,226,015	\$7,651,562
Community & Environment	\$5,590,907	\$5,790,450	\$5,921,301	\$6,726,764	\$6,195,166	\$6,278,428
Human Services	\$35,052,290	\$35,796,408	\$33,780,287	\$31,445,848	\$31,494,235	\$32,101,609
Public Safety	\$16,405,062	\$16,797,602	\$16,655,666	\$18,658,983	\$18,874,127	\$19,231,653
Culture & Recreation	\$1,571,814	\$1,712,158	\$2,038,588	\$1,944,126	\$2,207,329	\$2,254,310
Education	\$60,385,461	\$64,722,715	\$63,048,729	\$63,912,513	\$63,939,903	\$66,947,350
Non-Departmental	\$33,590,190	\$38,147,754	\$36,930,045	\$35,469,788	\$33,684,520	\$36,789,901
Total Expenditures	\$171,503,936	\$184,483,147	\$178,967,666	\$176,441,478	\$175,541,944	\$184,817,845



General Fund Expenditures

Percentage Change Year to Year

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	Year To Year Change	2012-13 Original Budget	Year to Year Change	2013-14 Commissioner Approved	Year to Year Change
Governing & Management							
Animal Services	\$1,522,939	\$1,555,108	2.11%	\$1,694,343	8.95%	\$1,822,940	7.59%
Asset Management Services	\$5,312,079	\$5,264,424	-0.90%	\$4,257,246	-19.13%	\$4,229,962	-0.64%
Board of County Commissioners	\$511,072	\$556,495	8.89%	\$797,841	43.37%	\$768,078	-3.73%
County Attorney's Office	\$438,142	\$442,143	0.00%	\$488,986	0.00%	\$526,402	7.65%
County Manager	\$714,676	\$707,761	-0.97%	\$824,276	16.46%	\$719,803	-12.67%
Department of Public Affairs	\$0	\$0	0.00%	\$0	0.00%	\$190,000	
Finance & Administrative Services	\$901,032	\$957,219	6.24%	\$3,164,245	230.57%	\$3,303,839	4.41%
Human Resources	\$672,869	\$634,615	-5.69%	\$700,684	10.41%	\$725,006	3.47%
Non-Departmental	\$1,522,682	\$1,802,885	18.40%	\$3,398,883	88.52%	\$3,695,181	8.72%
Total Governing & Management	\$11,595,492	\$11,920,650	2.80%	\$15,326,504	28.57%	\$15,981,211	4.27%

General Services							
Board of Elections	\$446,615	\$583,096	30.56%	\$557,390	-4.41%	\$703,856	26.28%
Information Technology	\$1,722,474	\$2,068,583	20.09%	\$2,200,344	6.37%	\$2,218,857	0.84%
Non-Departmental	\$1,505,387	\$1,720,257	14.27%	\$1,696,775	-1.37%	\$1,881,496	10.89%
Register of Deeds	\$831,422	\$836,292	0.59%	\$868,128	3.81%	\$893,469	2.92%
Solid Waste Department	\$17,666	\$0	-100.00%	\$0	0.00%	\$0	0.00%
Tax Administration	\$2,164,403	\$2,017,787	-6.77%	\$2,389,480	18.42%	\$2,971,862	24.37%
Total General Services	\$6,687,966	\$7,226,015	8.05%	\$7,712,117	6.73%	\$8,669,540	12.41%

Human Services							
Child Support Enforcement	\$928,439	\$973,347	4.84%	\$956,780	-1.70%	\$955,441	-0.14%
Cooperative Extension	\$330,626	\$338,685	2.44%	\$395,584	16.80%	\$397,826	0.57%
Department of Social Services	\$18,456,613	\$18,669,823	1.16%	\$16,484,318	-11.71%	\$17,020,419	3.25%
Department on Aging	\$1,527,811	\$1,480,929	-3.07%	\$1,435,378	-3.08%	\$1,761,934	22.75%
Health Department	\$6,878,404	\$6,799,504	-1.15%	\$7,278,772	7.05%	\$7,773,246	6.79%
Housing/Community Development	\$275,429	\$276,710	0.47%	\$289,074	4.47%	\$285,468	-1.25%
Non-Departmental	\$1,676,157	\$1,584,264	-5.48%	\$1,687,406	6.51%	\$1,908,806	13.12%
OPC Area Program	\$1,372,371	\$1,370,973	-0.10%	\$1,370,973	0.00%	\$1,355,973	-1.09%
Total Human Services	\$31,445,846	\$31,494,235	0.15%	\$29,898,285	-5.07%	\$31,459,113	5.22%

Community & Environment							
DEAPR	\$2,878,610	\$2,775,646	-3.58%	\$2,907,916	4.77%	\$3,033,168	4.31%
Economic Development	\$371,804	\$358,184	-3.66%	\$372,577	4.02%	\$392,277	5.29%
Non-Departmental	\$66,745	\$111,169	66.56%	\$99,645	-10.37%	\$293,549	194.59%
Planning & Inspections	\$3,409,605	\$2,950,167	-13.47%	\$3,298,239	11.80%	\$3,384,251	2.61%
Total Community & Environment	\$6,726,765	\$6,195,166	-7.90%	\$6,678,377	7.80%	\$7,103,245	6.36%

General Fund Expenditures

Percentage Change Year to Year

2010-11 Actual Expenditures	2011-12 Actual Expenditures	Year To Year Change	2012-13 Original Budget	Year to Year Change	2013-14 Commissioner Approved	Year to Year Change

Culture & Recreation						
Arts Commission	\$8,087	\$2,812	-65.23%	\$0	-100.00%	\$0 0.00%
Library/Recreation Municipal Support	\$375,141	\$375,808	0.18%	\$535,052	42.37%	\$609,234 13.86%
Library Services	\$1,472,309	\$1,654,802	12.40%	\$1,705,183	3.04%	\$1,790,465 5.00%
Non-Departmental	\$88,589	\$173,907	96.31%	\$92,170	-47.00%	\$96,209 4.38%
Total Culture & Recreation	\$1,944,126	\$2,207,329	13.54%	\$2,332,405	5.67%	\$2,495,908 7.01%

Public Safety						
Courts	\$148,188	\$64,016	-56.80%	\$81,655	27.55%	\$90,655 11.02%
Emergency Services	\$7,197,272	\$7,501,370	4.23%	\$8,488,729	13.16%	\$9,294,961 9.50%
Non-Departmental	\$338,490	\$414,004	22.31%	\$370,849	-10.42%	\$361,050 -2.64%
Sheriff	\$10,975,032	\$10,894,738	-0.73%	\$11,180,299	2.62%	\$11,698,712 4.64%
Total Public Safety	\$18,658,983	\$18,874,128	1.15%	\$20,121,532	6.61%	\$21,445,378 6.58%

Education						
Current Expense	\$59,371,992	\$59,375,382	0.01%	\$62,389,900	5.08%	\$65,079,252 4.31%
Fair Funding	\$988,000	\$988,000	0.00%	\$988,000	0.00%	\$988,000 0.00%
Other Related County Support	\$552,521	\$576,521	0.00%	\$569,450	-1.23%	\$590,000 3.61%
Recurring Capital	\$3,000,000	\$3,000,000	0.00%	\$3,000,000	0.00%	\$3,000,000 0.00%
Total Education	\$63,912,513	\$63,939,903	0.04%	\$66,947,350	4.70%	\$69,657,252 4.05%

Non-Departmental						
Debt Service	\$28,625,649	\$26,463,124	-7.55%	\$25,551,075	-3.45%	\$25,609,786 0.23%
Other Related County Support	\$0	\$0	0.00%	\$0	0.00%	\$0 0.00%
Transfers to Other Funds	\$6,844,139	\$7,221,396	5.51%	\$5,435,131	-24.74%	\$5,312,066 -2.26%
Total Non-Departmental	\$35,469,788	\$33,684,520	-5.03%	\$30,986,206	-8.01%	\$30,921,852 -0.21%

Total Expenditures	\$176,441,479	\$175,541,946	-0.51%	\$180,002,776	2.54%	\$187,733,499 4.29%

Estimated Changes to Fund Balance

Governmental Funds

This table is based on unaudited end-of-year revenue and expenditure estimates. These estimates differ from the 12-month estimates reflected in other areas of the approved budget document due to the timing of data analysis. Unassigned/Undesignated fund balance in the General Fund at year-end is expected to be approximately \$37.3 million or about 20.2 percent of estimated fiscal year 2012-13 expenditures. This percentage level surpasses the 8 percent minimum guideline recommended by the State of North Carolina Local Government Commission (LGC). Unassigned/Undesignated fund balance as a percentage of the fiscal year 2013-14 budgeted General Fund Expenditures is anticipated to be about 18.5 percent, also surpassing the LGC recommended minimum. The projected level of fund balance is appropriate to ensure that the County has adequate resources for unforeseen emergencies, revenue fluctuations and to maintain a strong financial condition in accordance with Board of County Commissioner directives. The County's overall financial position is expected to remain stable over the next several years.

	General Fund	Special Revenue Funds
Beginning Balance July 1, 2012	47,859,506	7,141,637
Revenues (FY 2012-13 Year End Estimates)		
Taxes	\$ 156,640,290	\$ 3,734,005
Licenses and Permits	313,000	0
Intergovernmental	19,122,603	15,398,729
Charges for Services	9,800,187	2,187,348
Investment Earnings	53,590	2,371
Impact Fees	0	1,355,089
Operating Transfers In	1,087,700	1,110,235
Miscellaneous	401,668	0
Total Revenues	187,419,038	23,787,777
Expenditures By Function (FY 2012-13 Year-End Estimates)		
Governing and Management	12,275,762	33,198
General Services	7,481,134	1,280,746
Human Services	33,552,217	4,591,552
Culture and Recreation	2,291,239	0
Community and Environment	6,249,641	6,204,752
Public Safety	18,974,529	9,288,421
Education		
Current Expense	62,919,350	0
Fair Funding	988,000	0
Recurring Capital	3,040,000	490,000
School Related Debt Service	14,190,237	0
<i>Total Education</i>	<i>81,137,587</i>	<i>490,000</i>
County Related Debt Service	9,844,585	0
Operating and Residual Transfers Out	12,604,107	1,091,611
Total Expenditures	184,410,801	22,980,280
Excess of Revenues Over Expenditures	3,008,237	807,497
Ending Balance, 6/30/2013 (Estimated)	\$ 50,867,743	\$ 7,949,134
Less:		
Fund Balance Restricted/Reserved ⁽¹⁾	(8,418,018)	(7,949,134)
Fund Balance Committed/Designated for Subsequent Year ⁽²⁾	(5,190,118)	0
Unassigned/Undesignated Fund Balance	\$ 37,259,607	0
Fund Balance as a Percent of FY 2012-13 Expenditures	20.20%	0.00%
Fund Balance as a Percent of FY 2012-13 Budget	20.70%	0.00%

⁽¹⁾ This represents the amounts of reserve for inventories, reserve for State statute, and outstanding encumbrances that are not available for budgetary appropriation at year end.

⁽²⁾ Represents the amount of fund balance appropriated to the budget for the upcoming fiscal year.

Assessed Valuation, Tax Rate and Estimated Collections

General Fund

	FY 2012-13 Commissioner Approved	FY 2013-14 Commissioner Approved	% Change
Assessed Valuation of Real, Personal and Corporate Excess	\$15,055,124,440	\$15,463,004,700	2.7%
Assessed Valuation of Motor Vehicles	<u>\$840,298,275</u>	<u>\$863,468,100</u>	2.8%
Total Assessed Valuation	\$15,895,422,715	\$16,326,472,800	2.7%
Ad Valorem Tax Rate per \$100 of Assessed Valuation	0.8580	0.8580	
General Fund Levy	\$136,382,727	\$140,081,137	2.7%
Collection Rate (excluding motor vehicles)	99.15%	98.50%	
Collection Rate (motor vehicles only)	97.00%	97.00%	
Property Tax Collections (Real, Personal, Corporate Excess)	\$128,074,997	\$130,682,492	2.0%
Property Tax Collections (motor vehicles only)	\$6,993,466	\$7,186,300	2.8%

1 Cent on the Tax Rate Equals:	\$1,574,232	\$1,606,869	2.0%

Totals may be slightly off due to rounding.

Appropriations by County Department

This table reflects department appropriations in non-grant funds, only.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Animal Services	1,522,939	1,555,108	1,694,343	1,585,691	1,847,506	1,822,940
Arts Commission	8,087	2,812	0	0	0	0
Asset Management Services	5,312,079	5,264,424	4,257,246	3,864,642	4,204,962	4,229,962
Board of County Commissioners	511071.9	556495.26	797841	725693	750278	768078
Board of Elections	446,615	583,096	557,390	670,077	703,856	703,856
Child Support Enforcement	928,439	973,347	956,780	935,135	957,941	955,441
Cooperative Extension	330,626	338,685	395,584	353,665	397,826	397,826
County Attorney's Office	438,142	442,143	488,986	483,266	526,402	526,402
County Manager's Office	714,676	707,761	824,276	785,923	719,803	719,803
Courts	148,188	64,016	81,655	71,355	90,655	90,655
Department of Public Affairs	0	0	0	0	344,433	190,000
Department of Social Services	18,456,613	18,669,823	16,484,318	18,960,465	16,925,419	17,020,419
Department on Aging	1,527,811	1,480,929	1,435,378	1,564,817	1,761,934	1,761,934
Department of Environment, Agriculture, Parks & Recreation	2,878,610	2,775,646	2,907,916	2,897,821	3,033,168	3,033,168
Economic Development	371,804	358,184	372,577	359,555	392,277	392,277
Efland Sewer Fund	210,255	229,550	302,650	249,950	316,050	316,050
Emergency Services	7,607,665	8,007,301	8,979,401	9,670,854	10,815,110	9,850,772
Finance & Administrative Svs.	900,553	957,219	3,164,245	2,433,049	3,303,839	3,303,839
Health Department	6,878,404	6,799,504	7,278,772	6,925,867	7,763,246	7,773,246
Housing, Human Rights & Community Development	4,503,984	5,022,899	4,507,038	4,484,353	4,780,611	4,639,501
Human Resources	672,869	634,615	700,684	691,196	725,006	725,006
Information Technologies	1,722,474	2,068,583	2,200,344	2,211,868	2,238,857	2,218,857
Library Services	1,472,309	1,654,802	1,705,183	1,627,088	1,758,466	1,790,465
OPC Area Program	1,372,371	1,370,973	1,370,973	1,370,973	1,370,973	1,355,973
Planning and Inspections	3,409,605	2,950,167	3,298,239	2,909,797	3,384,251	3,384,251
Register of Deeds	831,422	836,292	868,128	837,592	893,469	893,469
Sanitation	17,666	0	0	0	0	0
Sheriff	10,975,032	10,894,738	11,180,299	11,007,264	11,698,712	11,698,712
Solid Waste Fund	11,151,544	11,173,142	14,929,018	12,179,975	13,515,715	13,356,471
Tax Administration	2,231,304	2,110,485	2,568,005	2,409,389	3,301,755	3,163,306
Visitors Bureau Fund	1,160,862	1,095,499	1,291,500	1,337,687	1,254,727	1,254,727
Total Expenditures	\$ 88,714,019	\$ 89,578,239	\$ 95,598,769	\$ 93,605,006	\$ 99,777,247	\$ 98,337,406

Department on Aging

Phone Number: (919) 968 - 2070

Website: <http://orangecountync.gov/aging>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 430
Personnel Services	1,041,632	1,009,755	1,045,103	1,059,294	1,196,657	1,196,657
Operations	464,844	454,612	390,275	501,088	565,277	565,277
Capital Outlay	21,335	16,562	0	4,435	0	0
Total Expenditures	\$ 1,527,811	\$ 1,480,929	\$ 1,435,378	\$ 1,564,817	\$ 1,761,934	\$ 1,761,934
Offsetting Revenues	(764,016)	(692,729)	(707,309)	(847,643)	(707,309)	(707,309)
County Costs (net)	\$ 763,794	\$ 788,200	\$ 728,069	\$ 717,174	\$ 1,054,625	\$ 1,054,625

Other Related Programs (Grant Fund)						Account: 4303
Personnel Services	66,574	48,218	65,825	59,629	62,088	62,088
Operations	86,327	84,506	32,779	109,230	34,775	34,775
Capital Outlay	0	0	0	6,000	0	0
Total Expenditures	\$ 152,901	\$ 132,725	\$ 98,604	\$ 174,859	\$ 96,863	\$ 96,863
Offsetting Revenues	(111,199)	(91,121)	(57,000)	(129,517)	(59,000)	(59,000)
Costs (net)	\$ 41,703	\$ 41,604	\$ 41,604	\$ 45,342	\$ 37,863	\$ 37,863

Total Department on Aging and Related Expenditures	\$ 1,680,712	\$ 1,613,654	\$ 1,533,982	\$ 1,739,676	\$ 1,858,797	\$ 1,858,797

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Administration	191,048	273,513	268,979	274,059	458,276	458,276
Community-Based Services	771,210	737,152	725,337	822,048	849,288	849,288
Elder Care Program	362,728	289,177	274,847	290,924	281,098	281,098
Retired Senior Volunteer Program	202,824	181,087	166,215	177,786	173,272	173,272
Total Expenditures	\$ 1,527,811	\$ 1,480,929	\$ 1,435,378	\$ 1,564,817	\$ 1,761,934	\$ 1,761,934
Offsetting Revenue	(764,016)	(692,729)	(707,309)	(847,643)	(707,309)	(707,309)
County Costs (net)	\$ 763,794	\$ 788,200	\$ 728,069	\$ 717,174	\$ 1,054,625	\$ 1,054,625

Other Related Programs (Grant Fund)						
Senior Health Coordination	152,901	132,725	98,604	174,859	96,863	96,863
Total Expenditures	\$ 152,901	\$ 132,725	\$ 98,604	\$ 174,859	\$ 96,863	\$ 96,863
Offsetting Revenue	(111,199)	(91,121)	(57,000)	(129,517)	(59,000)	(59,000)
Costs (net)	\$ 41,703	\$ 41,604	\$ 41,604	\$ 45,342	\$ 37,863	\$ 37,863

Total Expenditures	\$ 1,680,712	\$ 1,613,654	\$ 1,533,982	\$ 1,739,676	\$ 1,858,797	\$ 1,858,797

Mission Statement

To provide leadership in planning and operating a system of integrated aging services through state of the art senior centers, serving as focal points for coordinated community and individualized programs designed to educate seniors and their families and maximize the health, well-being, community engagement, and independence of older adults at all functional levels.

Department on Aging – continued

Department on Aging: Administration

Major Services

- Supervise and coordinate professional program division staff and provide clerical support, financial/ program accounting and shared resources for the various program divisions
- Provide administrative support to the Orange County Advisory Board on Aging, and special focus advocacy boards and subcommittees.
- Research, plan, develop and implement new programs and services to meet the changing or emerging needs of older adults as adopted in the Master Aging Plan (MAP).
- Advocate and inform the public and private community groups about the concerns and interests of older adults in concert with the Orange County Advisory Board on Aging.
- Prepare grant applications, proposals and reports for the funding and administration of the Department.
- Coordinate departmental resources with other County departments and private agencies.

FY 2012-13 Outcomes

- Initiated 38 of the 41 strategies identified in 2012-2017 Master Aging Plan for Year One, including:
 - § Conducted a polling place survey, which captured the input of 850 residents 50 years and older throughout Orange County.
 - § Utilized UNC School of Public Health graduate student Capstone Team to assist in the research, planning, and implementation of a MAP strategy for health promotion and an information dissemination plan for the Department.
 - § Submitted applications for federal and state funding to support MAP objectives related to access, outreach, and caregiver support.
- Promoted the development of the Community Resource Connection (CRC) for aging services in the Orange/Chatham area that promotes the “no wrong door” model of access to services.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Prepare grant applications, proposals and reports for the funding and administration of the Department.					
Funds secured from federal, state and local public/private sources	\$631,104	\$558,572	\$707,309	\$744,855	\$707,309

FY 2013-14 Objectives

Implement Master Aging Plan 2012-2017 Objectives for Year Two, including:

- Initiate a countywide social marketing plan for the Department on Aging.
- Launch the Project Engaged volunteer effort to disseminate information to key community leaders throughout Orange County.
- Develop a health promotion campaign as outlined in the Capstone Team plan.
- Conduct a senior housing options study in conjunction with the Housing/Community Development and Planning Departments.

Department on Aging – continued

Budget Highlights

- Revenue Increase: Transfer of \$175,000 contribution from Aging's Community Based Services Division, from Carol Woods Retirement Community, for Master Aging Plan 2012-2017 implementation costs. (Note: These funds have been available and tracked in the General Fund operating budget for several years, but were recorded differently, prior to a recent change in accounting practices.)

Department on Aging: Community Based Services

Major Services

- Provide services that meet the needs of the older adult population and promote health and wellness by encouraging self-determination, stimulation and continued activity.
- Senior Center Operations: Operate the Seymour and Central Orange Senior Centers to provide older adults with opportunities for health promotion enrichment, community involvement, and public service.
- Senior Lunch Program: Serve hot, noon meals, at the senior centers, each weekday.
- Farmers' Market Outreach and Nutrition: Continue the local Farmers' Market outreach program at the senior centers to better serve older adults with fresh produce. Participate in the Senior Farmers' Market Nutrition Program, which provides Farmers' Market coupons to low-income seniors, age 60 and older, enrolled in the Senior Lunch Program.
- Operate the Seymour Tech computer-learning lab, which trains older adults to utilize technology in a comfortable setting under the direction of volunteer instructors.
- Produce quarterly Senior Times newspaper, a 40-page publication, which promotes the services and activities of all Department on Aging program and services.

FY 2012-13 Outcomes

- Technology Improvements: Implemented on-line class and facility reservation system.
- Senior Lunch Program: Served an average of 130 meals per day at the Senior Centers, including 20 meals to the Senior Care Adult Day Health Program.
- Fitness Studio: Served 130 individuals through fitness studio memberships.
- Provided 370 physical function screens prior to membership to ensure that participants could safely use the equipment.
- Farmers' Market Outreach and Nutrition: Expanded the Farmers' Market Outreach Program at the Senior Centers, from 4 months to 7 months, annually.

Department on Aging – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide opportunities for health promotion enrichment, community involvement, and public service, at the Seymour and Central Orange Senior Centers.					
Total Senior Center participation (attendance)	184,160	188,573	190,000	190,000	190,000
Participants served through all programs (unduplicated)	3,300	3,600	4,200	4,200	4,200
Seymour Tech Volunteers	21	23	25	23	25
Service: Serve hot, noon meals at the Senior Centers each weekday.					
Meals served through Senior Lunch Program	30,281	31,047	32,500	32,500	32,500
Volunteers who assist with meal service	20	21	20	21	21
Service: Promote the health and wellness of older adults.					
Fitness Studio memberships	150	148	130	130	130
Physical Function Screens	361	424	370	370	370
Personal Training Hours	974	974	1,096	1,096	1,100

FY 2013-14 Objectives

- Increase Senior Center participation by disseminating information using digital monitors to expand communication within the facility.
- Senior Lunch Program: Promote participant contributions to increase the number of meals served daily. Continue to monitor the food quality with participant satisfaction surveys.
- Fitness Studio: Provide 370 physical function screens. Generate adequate membership fees in order for this program to be self-supporting.
- Obtain National Senior Center Standards accreditation from the National Council on Aging.

Budget Highlights

- Personnel Increase: The department received a Facilities Maintenance Supervisor (1.0 FTE), from Asset Management Services, in FY 2012-13. The position will be responsible for the on-going maintenance of both the Seymour and Central Orange Senior Centers, including daily operations, weekly, monthly and annual maintenance inspections and coordination of services through Asset Management Services. Personnel costs total \$78,703.
- Revenue Decreases: Loss of \$12,990 from the Friends of Senior Centers organizations, which funded nonpermanent personnel to work two evening shifts, at both senior centers, and Saturday hours at the Seymour Center. The FY 2013-14 budget includes funds to cover the lost revenue.
- Transfer of \$175,000 contribution to Aging's Administration Division, from Carol Woods Retirement Community, for Master Aging Plan 2012-2017 implementation costs. (Note: These funds have been available and tracked in the General Fund operating budget for several years, but were recorded differently, prior to a recent change in accounting practices.)

Department on Aging – continued

Department on Aging: Eldercare/Aging Transitions

Major Services

- Provide information and assistance on all age-related issues through the telephone help-line, Senior Health Insurance and Information (SHIIP) classes and individual sessions, printed resource materials, and educational presentations to the community.
- Provide in-home assessments of needs and strengths, care planning recommendations, care coordination and short-term counseling to promote safety and well-being while delaying institutionalization.
- Facilitate referral to caregiver support and respite opportunities so that families can remain together and delay institutionalization.
- Coordinate cost effective aging-in-place alternatives to institutionalization.

FY 2012-13 Outcomes (related to implementation of Master Aging Plan initiatives)

- A greater proportion of individuals served through the Aging Transitions program received volunteer-provided services through the telephone reassurance and Friend-to-Friend programs this year due to volunteer program expansion efforts.
- Served more Chinese-speaking caregivers due to the start-up of a 2-year, NC Division of Aging and Adult Services (DAAS) grant that will develop caregiver support services for Chinese-speaking elders and their families in Orange County.
- More older adults were provided home safety assessments and “aging in place” interventions, especially in the northern part of the county, due to the implementation of a new referral protocol and collaboration effort with county Emergency Management Services (EMS).
- More older adults were provided “one-stop-shop” DSS services (such as help with food stamp, low-income energy assistance and Medicaid applications) and mental health counseling within the Senior Centers due to stronger intra-county collaborations and increased marketing efforts.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Information & Case Assistance					
Number of unduplicated persons served per month	157	150	160	150	160
Number of face-to-face contacts	2,648	2,900	2,600	2,600	2,600
Number of calls responded to on Aging Transitions Helpline	1,270	1,115	1,200	1,400	1,500
Service: In-Home & Caregiver Services					
Number of individuals receiving services	144	193	230	210	220
Number of caregivers served	106	125	150	130	140
Number of in-home & community respite clients served	38	32	30	45	40
Number of clients served with Aging-In-Place service options	N/A	36	50	35	40

Department on Aging – continued

FY 2013-14 Objectives

- MAP Implementation: Respond to recommendations from the 2012-17 Orange County Master Aging Plan (MAP) for new and expanded Eldercare-Aging Transition services. Options include increased number of caregiver support groups at the senior centers and elsewhere; expansion of the Friend-to-Friend program to support isolated and frail seniors; increased use of volunteers to provide transportation and meal delivery to seniors unable to access public transportation and organized meal service programs; and participating in a social marketing campaign to better disseminate information about available services into rural communities.
- Support relationships and contracts with UNC to provide occupational therapy, social work, and psychiatric nursing services.
- Expand DSS services under the “one-stop-shop” concept at the Senior Centers, including application for the SNAP (food stamp), LIEAP (low-income energy assistance, short-term emergency assistance), and Medicaid programs.
- Increase collaboration with other private and public programs serving older adults in Orange County to avoid duplication and increase coverage.

Budget Highlights

- No significant budget changes, in FY 2013-14.

Department on Aging: RSVP 55+ Volunteer Program

Major Services

- Volunteer Recruitment and Referral: Recruit senior volunteers (55 years+) and match them based on their interests, skills, expertise and knowledge to assignments provided by volunteer work sites (local nonprofits, public education and government entities). Provide a Benefits Package: Enable volunteers to make their desired community contributions by providing a benefits package including: Supplemental insurance coverage; mileage reimbursement (limited to VITA tax volunteers and based on IRS and TUW tax program funds); several annual recognition events for volunteers and their work site (non-profit agencies) volunteer supervisors; birthday cards; training for RSVP-Volunteer Income Tax Assistance (VITA) tax volunteers and RSVP-Senior Education Corps (SEC) school volunteers.
- Partnerships: Establish volunteer work sites with non-profit and government agencies with volunteer needs. Identify rewarding volunteer assignments for senior volunteers.
- Community Impact: Federally mandated to have 50% of RSVP volunteers serve in areas of measurable community impact.
- RSVP Direct Service Programs to Address Unmet Community Needs: Identify unmet community needs and develop and administer programs that can address needs through volunteer service: RSVP Senior Education Corps (SEC), RSVP/OC Literacy Council-English as a Second Language and the RSVP Volunteer Income Tax Assistance (VITA) programs.

Department on Aging – continued

FY 2012-13 Outcomes

- Recruited 75 new volunteers to compensate for attrition of volunteers, in the target age group of 55+.
- RSVP Advisory Council sponsored the first ever RSVP signature fundraising event to supplement the budget for the federally mandated annual recognition event. The event was a wine tasting, "Cheers For Volunteers."
- Partnered with DSS, as a VITA Site.
- Received outside funding from the IRS and the Greater Triangle United Way to supplement the cost of the RSVP VITA Free Tax Service.
- Contracted with a software-based online appointment system, Appointment-Plus, which allows VITA tax clients to schedule their own appointment. Clients with no computer access continue to call the VITA appointment line. Have now converted 100% to online tax preparation.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: New Volunteers Recruited and Total RSVP Volunteers					
Total active RSVP volunteers	529	481	350	350	350
Total volunteer service Hours	62,236	44,193	35,000	35,000	35,000
Value of volunteer hours ¹	\$1,168,169	\$829,503	\$656,950	\$656,950	\$656,950
Number of non-profit agencies (stations) served	87	73	70	65	65
Service: RSVP VITA (Volunteer Income Tax Assistance) Free Tax Service for Low to Middle Income Clients					
Number of VITA tax volunteers	103	101	90	100	100
Number of clients using the VITA Service ²	2,005	2,000	1,800	1,800	1,800
Performance Measures (Percentage of clients using VITA)					
Affordability	99%	80%	85%	85%	90%
Electronic filing	57%	46%	50%	50%	50%
Find Tax Forms Confusing	55%	33%	40%	40%	40%

- Volunteer hours calculated at \$18.77 per hour (2006 Economic Report to the President).
- Decreased use due to new IRS regulations, which require each tax return to undergo a Quality Review process. Returns take more time, which reduces the number of appointments.

FY 2013-14 Objectives

- Partner with non-profit agencies to provide ongoing support as a community resource and to incorporate a volunteer management system that helps the agency provide much needed community services.
- IRS loaned computers for VITA are becoming obsolete and they have asked seasoned programs to purchase or secure donated equipment in order to provide the free tax service. RSVP will continue to supplement the equipment needed including computers and printers using VITA outside funding.
- RSVP Senior Education Corps (SEC): SEC recruits volunteers as reading and math tutors for K-5. A new initiative will introduce a financial literacy unit for 4th and 5th grades. SEC will partner with AmeriCorps, who currently provide the program in Orange County middle schools. They will provide training and materials for RSVP volunteers.

Department on Aging – continued

Budget Highlights

- Revenue Reductions – Programs Impacts: Corporation of National and Community Service (CNCS), RSVP federal sponsor, is changing the focus of RSVP nationwide. Due to current year budget cuts, RSVP programs have been directed to downsize which includes limiting the number of service agencies to those that make a measurable community impact and fall within the new federal focus areas: Education, Environmental, Healthy Futures, Veterans and Military Families, Disaster Services, Economic Opportunity. We anticipate that volunteer numbers will also decline due to station (work site) reductions. Limited volunteer referral services will be offered to terminated agencies, but they will not be official work sites.

Department on Aging: Senior Health Coordination/Wellness Program (Grant Fund)

Major Services

- Provide access to senior health services, such as Fit Feet clinics, flu shots, diabetes, blood pressure and cholesterol screenings through community partnerships.
- Provide Health Education Seminars that promote healthy living and lifelong activity.
- Provide movement/fitness classes at various functional levels serving participants from age 55 – 105 with most of those having at least one chronic condition.
- Provide evidenced based programming through coordination with existing Federal and State programs.

FY 2012-13 Outcomes

- Continued agreement with UNC Healthcare for funding of Wellness program (i.e. monthly Mall Walk program); increased Fit Feet service, a registered nurse providing foot health care.
- Maintained steady numbers of reduced fee senior memberships with the SportsPlex.
- Provided evidence-based program opportunities, i.e. cholesterol and diabetes screening, diabetes self-management courses, flu shots, health education programs (all in conjunction with the OC Health Department), Chronic Disease Self-Management, Matter of Balance, and Arthritis Foundation Exercise classes (co-sponsored with Triangle J Area Agency on Aging)

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Wellness Programs					
Total Number of Participants	22,200	22,260	22,320	22,540	22,765
Movement/Exercise sessions	1,420	1,490	1,550	1,700	1,765
SportsPlex Membership screenings	221	245	250	225	215
Service: Personal Health Services					
Fit Feet Clients	1,026	1,055	1,100	1,700	1,825

Department on Aging – continued

FY 2013-14 Objectives

- Maintain all program offerings at current level.
- Offer programs and services that promote healthy living and lifelong fitness based on priorities of the Master Aging Plan 2012-2017.

Budget Highlights

- United Way of the Greater Triangle Revenue: The United Way of the Greater Triangle did not renew support of the Wellness Project. The \$8,000 loss represents a 13% reduction in the grant project's revenues. To offset a portion of the loss, the department has budgeted additional Fit Feet Clinic revenue (\$10,000), based on actuals from prior years' performance.

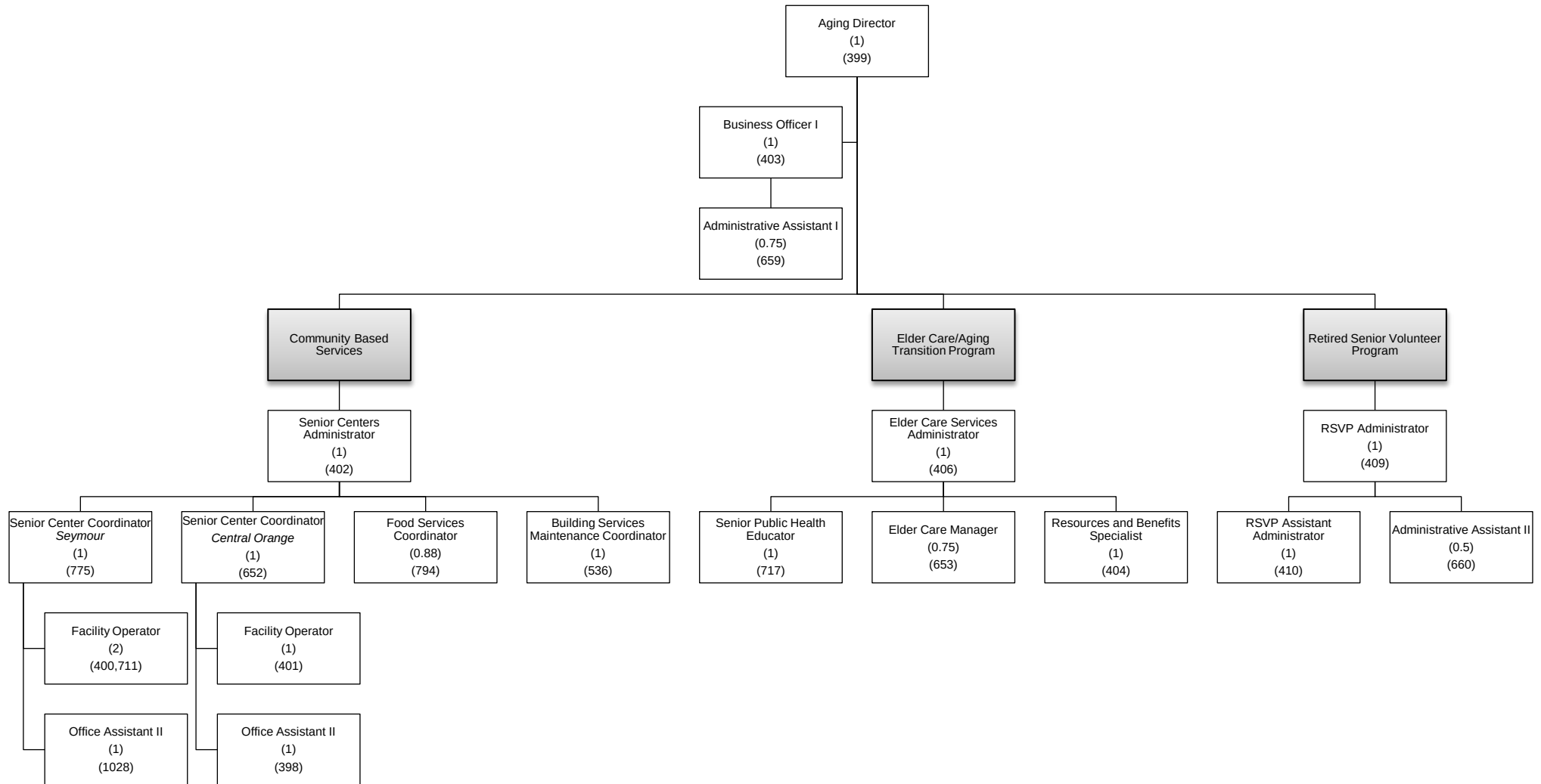
Department on Aging – continued

Department on Aging Master Aging Plan (MAP) Initiatives - Year Two

Staff will make the following recommendations for allocation of the Carol Woods funding to the Advisory Board on Aging at its July 2013 meeting:

\$	10,000	Develop a health promotion campaign Healthy Ideas education campaign to primary care practices to promote the identification/treatment of depression Exercise and disease prevention promotions Outreach and training for leaders in faith communities, senior living facilities Falls prevention educational campaign (Objective 3.1)
\$	5,000	Support Long Term Care Learning Collaborative effort to provide consultation and improvement rewards to local providers (Objective 4.2)
\$	20,000	Develop a communication campaign for the Department on Aging Website re-design; listserv re-design Purchase information dissemination tools: newspaper ads, brochures, Helpline promotion, radio time Branding for the Department and logo design Produce a mobile information display In Praise of Age video program expansion (Objective 1.1)
\$	22,000	Outreach to diverse segments of Orange County older adult population Provide bi-lingual staffing to reach Chinese-speaking participants Design and implement programs to reach the LGBT community Make direct contact with rural churches Target in-income individuals, especially in the rural community (Objective 1.3)
\$	50,000	Develop Mobility Management Program to help link older adults with transportation systems (Objective 2.4 and 2.5)
\$	31,000	Conduct an older adult housing options inventory and study using an independent consulting firm (Objective 2.1)
\$	5,000	Co-housing development utilizing a student intern (Objective 2.2)
\$	10,000	Implement Project Engaged, a national model for a senior leadership program utilizing volunteer community resource teams Utilize UNC Capstone graduate student team to develop the program in Orange County (Objective 1.1)
\$	22,000	Employ time-limited volunteer coordinator for Project Engaged, Mobility Management, Telephone Reassurance, Friend-To-Friend etc. (Objective 1.1, 2.4, 2.5, 2.7, 3.1)
\$	175,000	TOTAL

Department on Aging



FY 2013-14

Approved

Animal Services

Phone Number: (919) 942-7387

Website: <http://www.orangecountync.gov/animalservices/>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 215
Personnel Services	1,259,008	1,311,514	1,411,603	1,309,190	1,543,934	1,521,955
Operations	246,393	243,594	282,740	266,926	300,422	297,835
Capital Outlay	17,538	0	0	9,575	3,150	3,150
Total Expenditures	\$ 1,522,939	\$ 1,555,108	\$ 1,694,343	\$ 1,585,691	\$ 1,847,506	\$ 1,822,940
<i>Offsetting Revenues</i>	<i>(518,584)</i>	<i>(547,753)</i>	<i>(553,394)</i>	<i>(577,944)</i>	<i>(666,284)</i>	<i>(635,884)</i>
County Costs (net)	\$ 1,004,355	\$ 1,007,355	\$ 1,140,949	\$ 1,007,747	\$ 1,181,222	\$ 1,187,056

<i>Spay/Neuter Fund</i>						Account: 2150
Personnel Services	0	2,095	10,241	9,998	12,600	6,300
Operations	35,058	42,146	64,759	59,613	64,000	70,300
Total Expenditures	\$ 35,058	\$ 44,241	\$ 75,000	\$ 69,611	\$ 76,600	\$ 76,600
<i>Offsetting Revenues</i>	<i>(58,616)</i>	<i>(67,805)</i>	<i>(75,000)</i>	<i>(75,859)</i>	<i>(76,600)</i>	<i>(76,600)</i>
Costs (net)	\$ (23,558)	\$ (23,564)	\$ 0	\$ (6,248)	\$ 0	\$ 0

Total Animal Services and Related Expenditures	\$ 1,557,997	\$ 1,599,349	\$ 1,769,343	\$ 1,655,301	\$ 1,924,106	\$ 1,899,540

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Program (General Fund)</i>						
Administration	335,660	332,850	347,668	337,102	361,559	361,559
Animal Control	437,404	407,686	477,054	447,304	532,573	532,573
Animal Shelter	749,875	814,572	869,621	801,284	953,374	928,808
Total Expenditures	\$ 1,522,939	\$ 1,555,108	\$ 1,694,343	\$ 1,585,691	\$ 1,847,506	\$ 1,822,940
<i>Offsetting Revenue</i>	<i>(518,584)</i>	<i>(547,753)</i>	<i>(553,394)</i>	<i>(577,944)</i>	<i>(666,284)</i>	<i>(635,884)</i>
County Costs (net)	\$ 1,004,355	\$ 1,007,355	\$ 1,140,949	\$ 1,007,747	\$ 1,181,222	\$ 1,187,056
Total Expenditures	\$ 1,522,939	\$ 1,555,108	\$ 1,694,343	\$ 1,585,691	\$ 1,847,506	\$ 1,822,940

Mission Statement

The Animal Services Department strives to meet the needs of residents by working with volunteers and other partners to deliver cost-effective and integrated sheltering and animal control services that ensure the health, safety and wellbeing of humans, pets and the community as a whole. Addressing the problem of pet overpopulation with a proactive and positive approach is an integral ingredient of the department's mission.

Animal Services: Administration and Programs

Major Services

- **Organizational Leadership and Oversight**
 - o Lead organizational and policy change and conduct policy and operational analysis as needed.
 - o Shape a positive and proactive model of animal services based upon effective management of pet overpopulation.
 - o Coordinate with County Manager, County Attorney and other county staff in regard to departmental affairs and assure sound financial management.
- **Governance and Community Relations**
 - o Provide staff expertise and support to the Board of Commissioners and coordinate effectively with the Animal Services Advisory Board (ASAB).
 - o Receive, respond to, and as needed refer citizen complaints, concerns and requests.
 - o Maintain a positive community image through professional public relations.
- **Program Development and Administration**
 - o Maintain an effective pet licensing program, including an online payment system.
 - o Coordinate and develop a robust volunteer program.
 - o Coordinate and manage a state-of-the-art spay/neuter program as part of strategic plan for managing pet overpopulation in the county.

FY 2012-13 Outcomes

- **Organizational leadership:**
 - o Sustained spay and neuter efforts while developing strategies to achieve desired outcomes in coming years.
 - o Coordinate policies and practices to continue to control animal intake numbers and reduce the euthanasia of cats and dogs.
 - o Oversaw the collection of almost \$600,000 in revenues; encouraged on line and direct donations; and established giving opportunities for the county's new Community Giving Fund.
- **Governance and community relations:**
 - o Supported the ASAB as it conformed to the county's new policies for boards and commissions and collaborated with the board regarding various concerns.
 - o Worked closely with the ASAB to develop policy recommendations regarding the recovery of stray animals in regard to fees and microchip requirements.

Animal Services – continued

- o Managed high profile cases, coordinated with the county's new Public Affairs Office, and sustained a strong web presence including a vibrant Facebook page.

Program administration and development:

- o Oversaw and managed a volunteer program typically exceeding 800 hours per month and a spay/neuter program responsible for more than 500 surgeries.
- o Oversaw and managed a pet registration program including introducing a late fee and maintaining a strong web-licensing component.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide low-cost or free spay/neuter surgeries to target audience					
Number of low-cost spays and neuters	383	520	600	575	625
Percentage of target SN number (Target > 6 per 1,000 humans)	Goal = 876 59%	Goal = 886 58%	Goal = 895 67%	Goal = 895 64%	Goal=895 70%
Service: Pet Licensing Program					
Total number	21,527	21,160	23,000	23,000	24,000
Online licensing percentage	2% (partial year)	24%	—	30%	35%
Service: Maintain strong Volunteer Program					
Average weekly volunteer hours	227	208	250	250	275
Number of annual volunteers	1,565	1,666	—	1,750	1,750
Service: Community Relations and Leadership					
Admitted cats and dogs	3,458	3,294	—	3,350	3,300
Per 1,000 humans	26	24		24	24
Euthanasia	1,466	1,240	—	1,150	1,100
Per 1,000 humans	11	9		8	8

FY 2013-14 Objectives

- Implement a unified animal control ordinance for Orange County including the towns of Hillsborough, Chapel Hill and Carrboro.
- Implement different recovery fees for reproductive and sterilized dogs and cats; a spay/neuter deposit for repeatedly recovered stray animals; and require micro-chipping for the recovery of a stray animal.
- Reach a target of 600-plus subsidized cat and dog spays and neuters to continue to control animal intakes and euthanasia.
- Collaborate with the ASAB to begin to address free-roaming cats as part of the county's effort to effectively manage pet overpopulation.

Animal Services – continued

- Develop the department's volunteer program through the creation of "second tier" leadership positions on the basis of a new Program Assistant position

Budget Highlights

- The increase in Operations in FY 2013-14 is due to a countywide \$.05/mile surcharge in Motor Pool to help offset future vehicle replacement costs, an increase of \$3,000 in Contract Services for animal disposal fees, and operating costs associated with the new Administrative Assistant I and Animal Control positions.

Animal Services: Animal Shelter Division

Major Services

- Open Admissions Sheltering
 - o Provide shelter to stray, relinquished, quarantined, and confiscated animals as an open-admission shelter pursuant to applicable regulations.
 - o Facilitate owner recovery and placement of animals.
 - o Euthanize stray, relinquished, quarantined, or confiscated animals as needed.
- Lost Pet Recovery
 - o Perform microchip scanning and rabies tag searches to identify pet owners.
 - o Maintain a website for online searches of lost pets.
 - o Facilitate lost and found inquiries and lost pet searches.
- Animal Placement
 - o Adopt medically and behaviorally sound animals from the Animal Services Center into permanent homes.
 - o Transfer animals to placement partners for final re-homing.
- Animal Health
 - o Address pet overpopulation by ensuring dogs and cats are sterilized prior to adoption in a cost-effective manner.
 - o Manage infectious disease through health protocols and practices to ensure the health of sheltered, reclaimed, and adopted animals.

FY 2012-13 Outcomes

- Open Admissions Sheltering: Positively managed animal "flow-through" and completed a cat condo conversion to increase the enclosure sizes in the adoption area.
- Lost Pet Recovery: Modified website to display lost and found pets not housed at the Animal Services Center to facilitate recovery; offered two microchip clinics to enhance identification and recovery of lost pets by their owners.
- Animal Placement: Maintained strong overall placement and "live release" rates; continued five special events to promote pet adoption; increased placements to partner organizations.

Animal Services – continued

Animal Health: Sustained in-house sterilization surgeries for adoptable animals; continued to optimize hourly productivity and quality of in-house sterilization procedures; implemented a canine distemper vaccination protocol change.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Serve as open admission shelter					
Domestic animals admitted (cats & dogs)	3,458	3,294	3,250	3,350	3,300
· Cats admitted	1,584	1,390	--	1,540	1,518
· Dogs admitted	1,874	1,904	--	1,810	1,782
Average Length of Stay (Target ≤ 14 days)	15	13.2	--	15	14
Service: Facilitate recovery of lost pets (dogs and cats)					
Number of recoveries	468	397	--	453	475
Stray animal recovery (Target ≥ 20%)	21%	18%	--	22%	23%
Microchips per Adoption (Target ≥ 65%)	76%	63%	65%	66%	70%
Service: Maintain strong overall placement and “live release” rates *					
Number of placements (cats & dogs)	1,533	1,635	1,950	1,835	1,900
· Cat placements	706	796	--	908	931
· Dog placements	827	839	--	927	969
Live Release rate (all animals) (Target ≥ 70.0%) ⁺	66%	71%	--	82%	75%
· Live release rate for cats	55%	73%	--	74%	75%
· Live release rate for dogs	72%	68%	--	81%	75%
Service: Sustain high quality in-house sterilization surgeries for adoptable animals					
Number of animals sterilized	1,158	1,078	1,250	1,349	1,350
Number of surgeries per DVM hour (Target ≥ 2.8)	2.8	2.9	--	3.1	3.0

+The live release rate represents the sum of animals adopted, transferred to placement partners, and recovered by owners less unplaceable animals (aggressive or biting animals, animals exposed to rabies, animals surrendered for euthanasia, etc.) and then divided by the total number of animals that left the shelter

FY 2013-14 Objectives

- Continue to advance animal placement through adoption special events and partnerships with placement partner organizations.
- Continue to advance animal care within the context of an open-admission facility oriented in the expeditious “flow through” of adoptable animals and consider converting stainless steel cat enclosures to flexibly increase their size.
- Increase owner recovery of stray animals by offering more opportunities for pets to be microchipped, virtually managing lost and found records and requiring microchips as part of stray animal recovery.

Animal Services – continued

- Sustain in-house sterilization services for adoptable animals by focusing on quality and maintaining hourly efficiency.
- Continue infectious disease control through preventative health care and examinations to ensure “herd health” for the benefit of pet owners and adopters.

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes a new Administrative Assistant I position budgeted to start January 1, 2014 (Salary & Benefits and Capital Outlay of \$23,381) with offsetting revenues of \$6,300 from Spay/Neuter Fund. This position will provide daily management of the volunteer program (currently over 125 volunteers donating over 800 hours of volunteer time), and assisting with additional programs related to the County's Community Spay/Neuter program, as well as the co-location program for pets in disaster sheltering.
- Increase microchipping of pets by offering microchips at four rabies clinics (\$3,625).

Animal Services: Animal Control & Protection Division

Major Services

- General Field Service
 - o Respond to service requests in a timely manner, based upon their priority, working with residents to achieve compliance and enforcing animal laws.
 - o Impound and/or confiscate animals running at large, surrendered by their owner, behaving aggressively, and neglected or treated inhumanely.
 - o Attempt to identify stray or lost animals and return to their owners unless there is a compelling reason to impound the animal.
 - o Manage permits for kennels and pet shops in accordance with the county's animal control ordinance.
 - o Confer with staff attorney and then coordinate with District Attorney regarding criminal matters.
- Public Health and Safety
 - o Investigate animal bites and rabies exposures and implement proper public health protocols, e.g., testing and quarantines
 - o Review reported bites and aggressive incidents, deem dogs dangerous or vicious, and make available an appeal hearing pursuant to the requirements of NCGS.
 - o Coordinate with the Health Director as needed and also with county Communicable Disease Nurses who are responsible for human risk assessment and advice.
- Animal Protection
 - o Investigate animal neglect and cruelty complaints and work with animal owners to achieve compliance with legal requirements.
 - o Seize animals for their protection when necessary and institute appropriate legal action regarding their custody as well as criminal action.

Animal Services – continued

- o Inform and educate owners on proper animal care under the requirements of the county's animal ordinances and NCGS.
- Community Service
 - o Inform and educate pet owners and others in the course of normal duties.
 - o Promote responsible pet ownership, facilitate public outreach regarding low cost rabies vaccination clinics and refer pet owners to the county's Community Spay/Neuter Program.

FY 2012-13 Outcomes

- General Field Services: Greater use of department's integrated software (Chameleon) to receive, dispatch and track field service requests; inspection of kennels and issuance of permits; and fine and fee collection using debt set-off process in coordination with County Attorney.
- Public Health and Safety: Initiated review of standard operating guidelines for dangerous dog investigations and for rabies control responsibilities.
- Animal Protection: Continuing coordination with County Attorney, District Attorney and local law enforcement in various investigations, civil actions, and criminal actions.
- Community Service: Promoted the Community Spay/Neuter Program and coordinated with the Coalition to Unchain Dogs to help pet owners conform with tethering requirements.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: General Field Services					
Service Responses	5,285	5,692	5,190	5,700	6,175
· Responses per officer	881	949	865	950	882
Animal Impounds	1,060	799	950	900	1,000
Met stray animal response target (<120 minutes)	—	65%	—	70%	75%
Service: Health and Safety					
Exposure and bite investigations	305	301	300	300	325
· Met response target (< 90 minutes)	-----	47%	-----	50%	66%
Positive Rabies Cases	16	18	16	16	16
Service: Animal Protection					
Investigations	355	357	350	350	352
Met response target (<90 minutes)	—	43%	—	50%	65%

Animal Services – continued

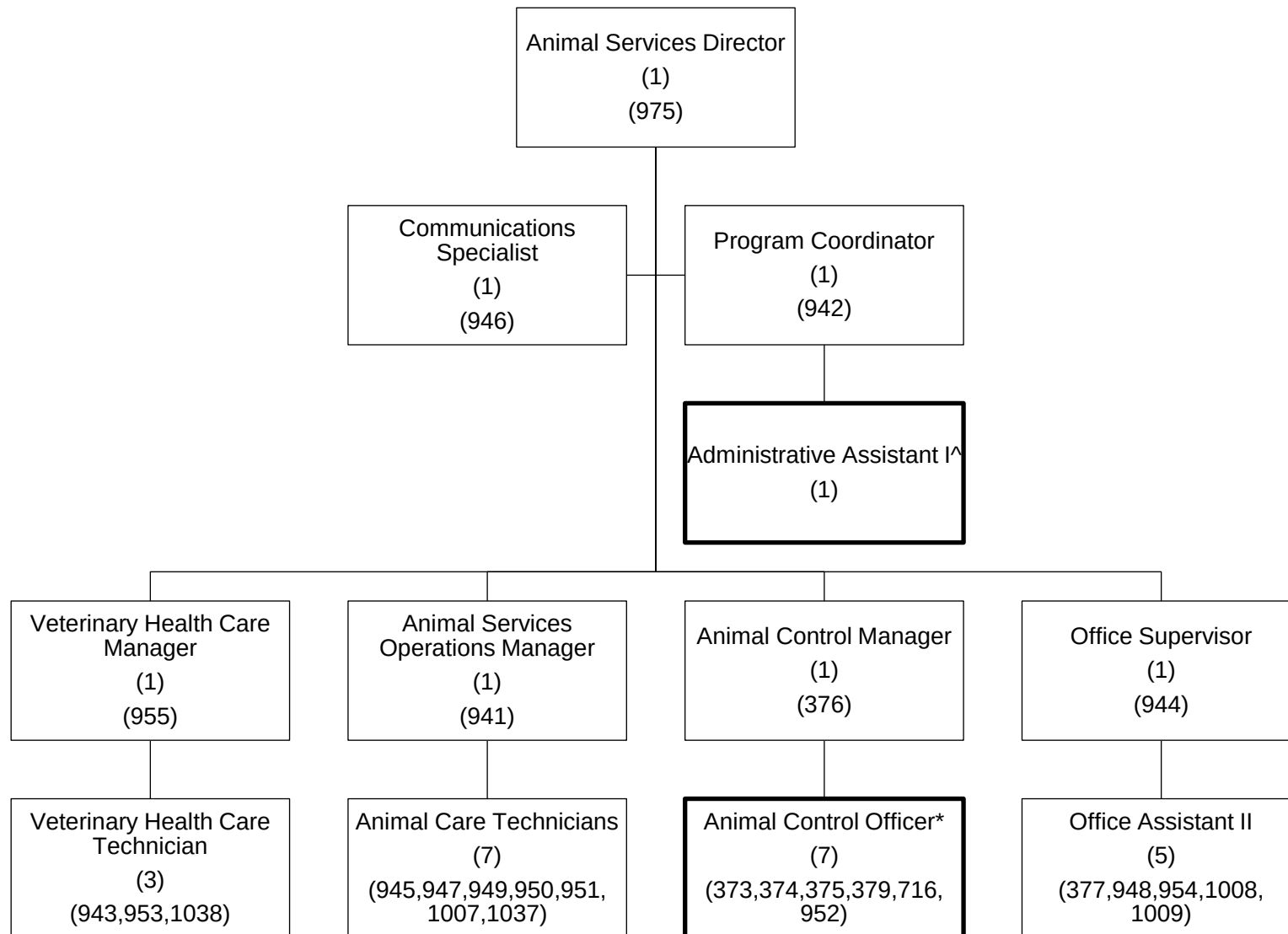
FY 2013-14 Objectives

- Complete the ongoing effort to create a unified animal control ordinance with other County staff as well as staff from different municipalities.
- Implement a method for managing response times for select categories of services and develop a “priority” category.
- Establish an appropriate radio communication system for field services to improve efficiency and effectiveness and enhance officer safety.
- Initiate public outreach about the kennel permit process based upon a dedicated webpage and informational handout.
- Implement animal control services for the Town of Carrboro effective July 1, 2013, and continue to effectively manage all contract services.

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes a new Animal Control Officer position (1.0 FTE) dedicated to the Town of Carrboro. The direct personnel, operating, and capital outlay costs for the position (\$58,222) will be paid by the Town.
- The increase in revenues for FY 2013-14 includes an Agreement with the Town of Carrboro to provide animal control services (\$58,222), and an increase of \$11,089 in the amount of the Hillsborough animal control agreement, based on a correction to the indirect costs calculation.

Animal Services



FY 2013-14

Approved

*New Position

^New Position (effective 1/1/14)

Asset Management Services

Phone Number: (919) 245-2625

Website: <http://orangecountync.gov/AssetMgmt/index.asp>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 240
Personnel Services	2,281,335	2,082,629	2,134,247	1,991,019	2,020,269	2,020,269
Operations	2,985,996	3,114,964	2,091,499	1,823,130	2,105,699	2,130,699
Capital Outlay	44,448	66,831	31,500	50,493	78,994	78,994
Total Expenditures	\$ 5,311,780	\$ 5,264,424	\$ 4,257,246	\$ 3,864,642	\$ 4,204,962	\$ 4,229,962
<i>Offsetting Revenues</i>	<i>(400,871)</i>	<i>(336,643)</i>	<i>(336,710)</i>	<i>(337,445)</i>	<i>(336,810)</i>	<i>(336,810)</i>
County Costs (net)	\$ 4,910,908	\$ 4,927,781	\$ 3,920,536	\$ 3,527,197	\$ 3,868,152	\$ 3,893,152
Total Asset Management Services and Related Expenditures	\$ 5,311,780	\$ 5,264,424	\$ 4,257,246	\$ 3,864,642	\$ 4,204,962	\$ 4,229,962

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Program (General Fund)</i>						
Administration	419,325	426,584	555,001	541,313	507,648	507,648
Building and Grounds	2,663,589	2,371,475	2,504,765	2,248,796	2,459,088	2,484,088
Central Services	1,197,232	1,462,636	122,200	24,126	122,200	122,200
Custodial Services	773,816	714,351	814,998	789,527	895,264	895,264
Motor Pool	257,818	289,378	260,282	260,880	220,762	220,762
Total Expenditures	\$ 5,311,780	\$ 5,264,424	\$ 4,257,246	\$ 3,864,642	\$ 4,204,962	\$ 4,229,962
<i>Offsetting Revenue</i>	<i>(400,871)</i>	<i>(336,643)</i>	<i>(336,710)</i>	<i>(337,445)</i>	<i>(336,810)</i>	<i>(336,810)</i>
County Costs (net)	\$ 4,910,908	\$ 4,927,781	\$ 3,920,536	\$ 3,527,197	\$ 3,868,152	\$ 3,893,152
Total Expenditures	\$ 5,311,780	\$ 5,264,424	\$ 4,257,246	\$ 3,864,642	\$ 4,204,962	\$ 4,229,962

Mission Statement

AMS strives for excellence in providing safe, reliable, sustainable, clean and comfortable facilities, vehicles, and related assets to Orange County residents, employees and visitors.

Asset Management Services: Administrative Division

Major Services

- Manage and support capital projects as identified in the Capital Investment Plan (CIP), including departmental support and guidance for Solid Waste, Planning, and Orange County Sportsplex capital projects.
- Acquire and manage real estate, including leases, as may be needed for County operations; and coordinate space allocations for County departments.

Asset Management Services - continued

- Serve as liaison with Court offices regarding facilities and other operational needs as required.
- Manage utility services (electricity, natural gas, water, fuel oil, propane) for County facilities.¹
- Manage service contracts for County facilities (life safety systems, security, elevators, pest management, etc).
- Steward of the County Facilities Use Policy and its Reservation Process.
- Dispose of assets at the end of their useful County life.
- Administer building access and security systems in County facilities.
- Formulate and promote conservation and sustainability practices in County operations as it respects facilities use (e.g. promote management practices designed to reduce overall energy use by County departments).
- Manage fueling services for County vehicles.

FY 2012-13 Outcomes

- Significant Capital Projects completed and opened for their intended use in FY2012-13:
 - o Buckhorn phase 2/Efland sanitary sewer system, thereby opening up sewer infrastructure to the Efland community after beginning development.
 - o Walnut Grove Church Road Solid Waste Convenience Center, thereby providing the first regional convenience center for use in anticipation of the closing of the Orange County Landfill.
 - o 129 E. King Street Stormwater improvement completed, thereby improving site drainage and minimizing the potential structural damage to the building.
 - o Sportsplex pool Dectron HVAC unit replacement, thereby improving the air quality within this heavily used recreation and competition pool area.
 - o Sportsplex pool ultra-violet treatment system installed, thereby increasing water and air quality as well as reducing significant health risks associated with normal human swimmer contaminants.
 - o Sportsplex pool roof renovations completed.
- Significant Capital Projects started or in design:
 - o Phase 2 Community Geothermal System serving the Historic Courthouse, the District Attorney facility, Court Street Annex, Battle Courtroom, and the well infrastructure for the Jail.
 - o Buckhorn-Mebane EDD Phase 2 water & sewer project.
 - o Northern Human Services Center Community Center Adaptive Re-Use.
 - o Eubanks Road Solid Waste Convenience Center.
 - o Rogers Road Community Center.
- Significant Sustainability and Conservation Initiative Outcomes in FY 2012-13:

¹ Currently excludes Solid Waste facilities, Parks facilities and Orange County SportsPlex

Asset Management Services - continued

- o Use of Energy Banks funds for replacement of high-wattage light fixtures in Eno River Parking Deck with low wattage LED fixtures, and installation of solar film on windows at Link Government Services Center and Government Services Annex building to reduce heat transmission. These investments will pay for their initial installation through energy savings in 5-7 years.
- o Delivery of “Energy and Water Use Scorecards” to Board of County Commissioners that show the County meeting or exceeding its savings goals in the areas of water and electricity.
- o Completion and delivery of updated “Orange County Facility” report.
- Significant Real Estate Development Outcomes in FY2012-13:
 - o Secured North Carolina Council of State approval for a long-term land lease to construct a new County jail facility.
 - o Managed the approval process of a comprehensive Southern Orange County Government Services Master Plan to govern the long-term site development and construction for facilities serving southern Orange County.
 - o Effectively closed the Northern Human Services Center for Operations, with an estimated annual savings of \$65,000 to \$75,000.
 - o Secured Board approval for the site selection criteria for the Southern Branch Library.
- Significant Administrative and Organizational Outcomes in FY2012-13:
 - o Consolidated AMS administrative services, archives, customer relations management, and base operations at the West Campus Office Building, thereby increasing department mission efficiency while reducing the energy consumption and making available the AMS North administrative building for other County uses.

Asset Management Services: Facilities Maintenance Division

Major Services

- Provide preventative maintenance, corrective and restorative services to 44 County-owned properties in areas including, but not limited to: electrical, heating, air conditioning and ventilation (HVAC), painting, plumbing and carpentry through a combination of outside contractors and in-house staff.
- Delivery of annual “Know Your Building” training for building occupants for safety, efficient and sustainable operations.
- Performance of annual building “stress testing” to verify proper operation of critical building systems.

FY 2012-13 Outcomes

- Completion of improvements to electronic security system at Orange County Jail.
- Successfully integrated the recently acquired Eno River Parking deck and increased the level of maintenance and operations efficiency.

Asset Management Services - continued

- Replacement of exterior doors at Whitted Center.
- Streamlined delivery of services through: consolidation of operations at West Campus Office Building, establishment of stock on service vehicles, and at the Jail to reduce travel time. Targeted reduction in \$/gross square footage (GSF) for repair and maintenance (R&M) costs.
- Training to increase knowledge and capabilities of staff to achieve efficiencies, positive outcomes, individual confidence and professional growth.
- Cross training for increased proficiency of staff in delivery of services.

Asset Management Services: Facilities Services Division

Major Services

- Routine cleaning of County and Court system occupied buildings (24 buildings comprising 299,074 cleanable square feet).²
- Scheduled floor care (carpet cleaning, hard surface refinishing) for County and Court system occupied buildings.
- Supply management for spaces cleaned by Custodial Services.
- Set up and tear down for all County Commissioner events/meetings, including but not limited to furnishings for the County Commissioners, audio visual and public address equipment, seating for the public (approximately 52 meetings annually).

FY 2012-13 Outcomes

- 150,000 square feet of carpet cleaned and tile refinished.

Asset Management Services: Fleet Services Division

Major Services

- Maintain the County's fleet of over 300 vehicles, which includes: emergency response vehicles, buses, vans, automobiles; and maintain more than 100 pieces of equipment such as tractors, trailers, mowers, vehicle mounted chair lifts, animal cages and compressors and 14 emergency generators serving County facilities.

FY 2012-13 Outcomes

- Ensured the availability of vehicles and equipment for use when needed by County departments.
- Completed the major task of recalling and re-issuing new required Government license plates and registrations for all fixed assets within the County portfolio.

² Excludes: SportsPlex, Sheriff Department facilities, Solid Waste facilities, DSS facilities. Cleanable square footage

Asset Management Services - continued

- Established an annual review process for the physical inventory of vehicle related fixed assets to ensure accountability and accuracy of the record and to ensure serviceability of the equipment.
- Conducted a skills assessment and facility evaluation to assist in programming the proper training and professional development programs for a more efficient and responsive service operation.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Facilities Operating Cost (Total Cost Per Square Foot – Direct Labor, Materials, Contract Services, Utilities)					
Performance Index: FY2009-10 baseline: \$6.42 per square foot	\$4.90	\$4.53	\$4.27	\$3.93	\$4.41
Variance from Index Year:	-24%	-29%	-33%	-39%	-31%
Energy Consumed (Million BTUs per 1,000 Square Feet)					
Performance Index: FY2009-10 baseline: 96.2	86.1	83.5	Not applicable ³	Awaiting 12-13 Actual ⁴	Not applicable ⁵
Variance from Index Year:	-10%	-13%	Not applicable	Awaiting 12-13 Actual	Not applicable
Fuel Consumption (Total Gallons)					
Performance Index: FY2009-10 baseline: 240,813	251,382	252,708	Not applicable	232,174	Not applicable
Variance from Index Year:	+4.3%	+5%	Not applicable	-3.6%	Not applicable
Fuel Efficiency (Miles Per Gallon)					
Performance Index: FY2009-10 baseline: 12.82	12.83	12.14	Not applicable	13.08	Not applicable
Variance from Index Year:	0%	-5.3%	Not applicable	2%	Not applicable
Water Consumption (Gallons per Square Foot)					
Performance Index: FY2009-10 baseline: 15.93	13.03	15.59	Not applicable	14.50	Not applicable
Variance from Index Year:	-18%	-2%	Not applicable	-9%	Not applicable
Service: Repair and Maintenance Cost for County vehicles (Average cost per mile driven)					
Performance Index: FY2009-10 baseline: \$0.29	\$0.31	\$0.23	\$0.21	\$0.23	\$0.22
Variance from Index Year:	7%	-21%	-28%	-21%	-24%

³ This is the first year for reporting this measure. As such, no projection was made for current year.

⁴ Energy data is driven by weather conditions, and so cannot be projected with accuracy.

⁵ Energy data is driven by weather conditions, and so cannot be projected with accuracy.

Asset Management Services - continued

FY 2013-14 Objectives

- Refine and improve performance measures for next fiscal year and beyond.
- Appropriately plan, manage and provide departmental support for the Board Approved Capital Projects.
- Develop and commission a fully functional Master Asset Information Database that will support accurate reporting and management use of facilities, fleet, and other real estate assets asset information.
- Develop and commission a useful customer service and relations survey process to assist in the systematic gathering and response to customer feedback, concerns, and needs. This feedback mechanism is planned to become an integrated Performance Measure for the Department.
- Develop and commission a robust training and professional development program in order that the Department's services are effective, efficient, and meaningful to both the County's customers as well as to AMS employees.
- Continue to manage a comprehensive and consolidated inventory system for facilities care and fleet maintenance inventories.
- Continue to implement energy, water, and fuel management policies for County facilities and vehicles.
- Continue the deployment of projects through the self-funded "Energy Bank" that will allow the County to invest in energy savings programs while receiving a return on investment through projected energy savings resulting from the investments themselves.
- Establish a long-term floor care cleaning and refinishing plan.
- Maintain or reduce cost per square foot for routine cleaning services through efficiencies in operation.
- Continue to explore and implement custodial service delivery options that will balance service expectations and available resources.
- Complete consistent training for vehicle maintenance and shop management.
- Develop and use technician and shop performance metrics, based on industry standards. These metrics will become a formal performance measure.

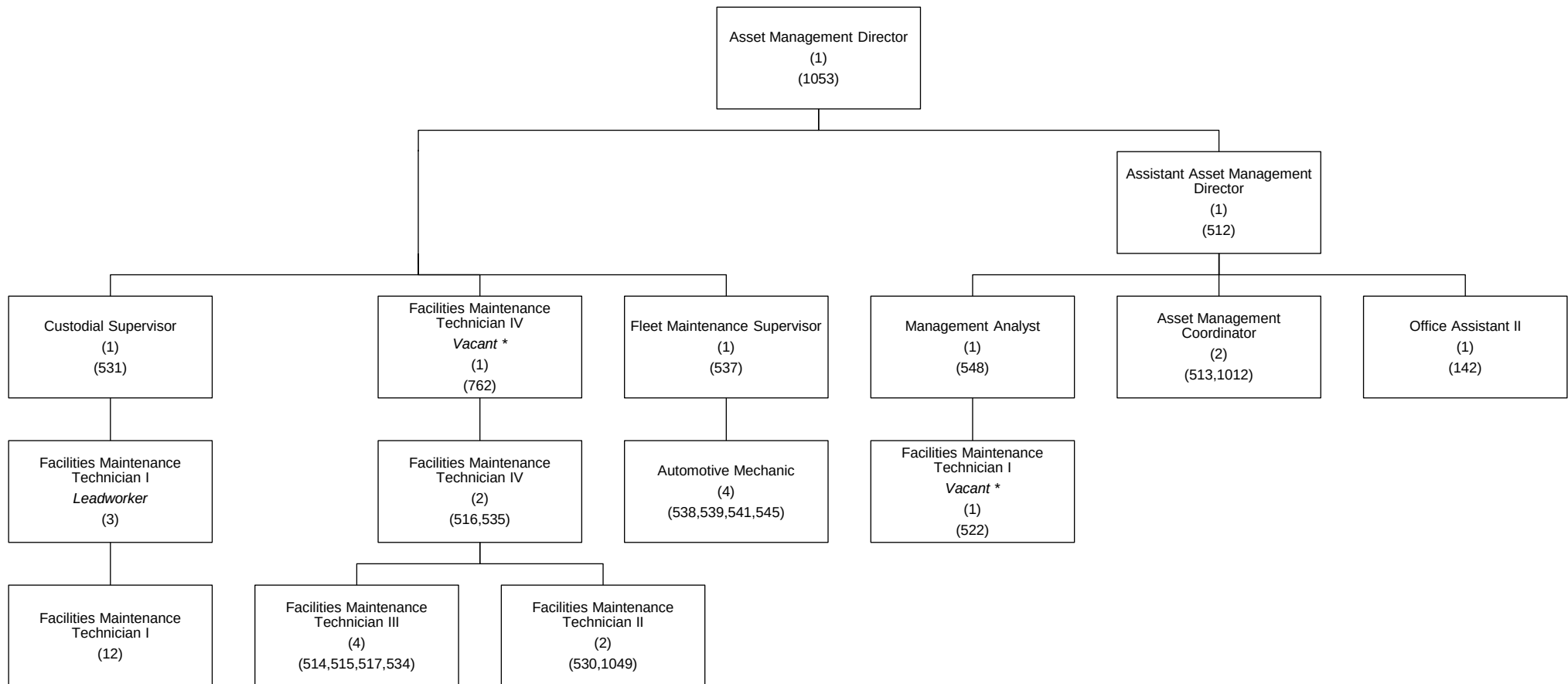
Budget Highlights

- Decreases in Personnel Services for FY 2013-14 is related to the transfer of an Asset Management Coordinator position to Finance and Administrative Services and the transfer of a Facilities Maintenance Coordinator position to the Department on Aging during FY 2012-13.
- The FY 2013-14 Commissioner Approved Budget includes an increase in Training and Professional Development costs of \$35,545 – AMS plans to aggressively incorporate skills development training in all functional areas to include technical "currency" training, leadership training, advanced certifications in support of the department mission and efficiency. The program also seeks to establish a foundation, culture and identifiable career progression system for more confident, professional, entrepreneurial, and loyal employees dedicated to supporting Orange County government.

Asset Management Services - continued

- Mandated energy costs – Asset Management Services has budgeted for Duke Energy's requested 10% rate increase for electricity and the natural gas industry-projected increase of 10% from current low rates, for FY 13-14. Despite these rate increases, the overall utility budget request includes an increase of less than 1% in utilities due to the divestiture of, and lowering of utility intensity within, certain buildings as well as continued implementation of efficiency measures.
- Vehicle replacement funds are being accumulated through the new Internal Services Fund ("ISF") established in FY 2012-13. Effective July 1, 2013, an additional \$.05 per mile driven will inure to this fund. An estimated 3,027,000 miles will be driven County-wide during FY 2013-14, equating to an estimated \$151,350 in budgeted contribution to the ISF.
- For FY 2013-14, the Motor Pool division includes a cost of Personnel, Operations, and Capital Outlay of \$1,723,696, less the chargebacks to departments of \$1,502,934 for a net Motor Pool cost of \$220,762. (Motor Pool division budget highlight).
- For FY 2013-14, the Motor Pool division projects a decrease in unit costs for gas and diesel. However, overall fuel cost will increase due to the Solid Waste Department beginning to acquire diesel fuel from the County's fuel station located at the Asset Management North campus. The Solid Waste Department is charged back for diesel fuel acquired at this facility.
- The FY 2013-14 Commissioner Approved Budget includes Capital Outlay funds of \$78,994 for the purchase of diagnostic equipment for building and system troubleshooting/repair; the purchase and installation of a camera system for the Eno River parking deck; the purchase of an additional heavy duty lift for servicing ambulances and buses; and purchase of additional floor care machines to service high-demand health care areas at Southern Human Services Center and Whitted Human Services Center.
- Reclassified an Automotive Mechanic Helper position to a Facilities Maintenance Technician I during FY 2012-13, and moved the position from the Motor Pool division to Custodial Services division.

Asset Management Services



FY 2013-14

*Vacant positions proposed for reclassification.

Approved

Board Of County Commissioners

Phone Number: (919) 245-2130

Website: <http://www.co.orange.ncus/occlerksbocc.asp>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 200
Personnel Services	407,177	403,659	397,036	399,190	452,828	470,628
Operations	103,895	152,836	400,805	251,242	297,450	297,450
Capital Outlay	0	0	0	75,261	0	0
Total Expenditures	\$ 511,072	\$ 556,495	\$ 797,841	\$ 725,693	\$ 750,278	\$ 768,078
County Costs (net)	\$ 511,072	\$ 556,495	\$ 797,841	\$ 725,693	\$ 750,278	\$ 768,078
Total Board of County Commissioners and Related Expenditures	\$ 511,072	\$ 556,495	\$ 797,841	\$ 725,693	\$ 750,278	\$ 768,078

Mission Statement

Our office provides direct support for the seven-member Board of Commissioners: provides an official, historical record for present and future generations; provides a central repository of documents approved by the Board; offers opportunities for public participation in county government through boards/commissions; disseminates public information and facilitates participation by citizens in their county government

Major Services

- Custodian for the County seal and the retention of official records including minutes, ordinance books, records of County-appointed boards and committees, resolutions, contracts, agreements, and leases, etc., in accordance with the North Carolina General Statutes.
- Prepares official copies of documents including ordinances, resolutions and meeting minutes as adopted by the Board; certifies legal documents on behalf of the County.
- Administers appointment process for 20+ volunteer boards and commissions internally and 20+ multi-jurisdictional boards externally.
- Ensures public access to County records as required by state public records laws
- Provides primary/secondary communications between Orange County Government and the public through local and regional media outlets
- Support for Board of Commissioners, which includes scheduling, and coordination of meetings for Commissioners and other officials as necessary, ensuring availability of rooms, equipment, materials, refreshments etc., as requested or otherwise deemed necessary. Handles scheduling the travel arrangements including hotel, airline and car rental reservations.
- Updates and maintains the content of the website along with the PIO
- Responds to public requests for information
- Maintains and makes easily accessible all official records of the local legislative process through Records Management Program

Board of County Commissioners – continued

FY 2012-13 Outcomes

- Provided BOCC meeting support for 58 meetings and was the administrative lead for Granicus
- Transference of massage applications from Clerk's office to the Sheriff's Office as a "one-stop shop" for these applications (due to the requirement of background check performed by the Sheriff's Office)
- Implementation of Advisory Boards Policy and new on-line application and residency requirements
- Closed Session minutes – 16 drafted and BOCC approved
- Continued push out of agenda and meeting highlights before Board meetings.
- Continue to assist the media in their coverage and understanding of County issues along with PIO
- Assisted in the implementation and training of departments on the in-house agenda preparation program to improve efficiency for departments submitting and tracking agenda items. Assisted in cross-training the Administration department on the agenda process.
- County Web Redesign – Continue to assisted and participate in web redesign

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service:					
Appointment to Advisory Boards and Commissions (including advertising, processing applications, agenda process for appointments, follow up after appointments are made)	166	122	110	94	100
Service:					
BOCC Meetings-agendas, minutes, follow up processes	54	60	54	58	55-60
Webcasting of BOCC Meetings			20	21	21

FY 2013-14 Objectives

- Continue to improve communications with citizens through public meetings, web streaming of meetings, media, and integrated technology.
- Workload for the Clerks' Office has grown due to the increase in number of commissioners since 2008; and also the implementation of the new Advisory Board policies. Board Committees. Initiate process to reinstate Assistant to the Clerk/Boards and Commissions position
- Implement web streaming of all meetings
- Assist with Increasing interaction and site traffic from County residents, organizations, and other entities through social media, e-services, and feedback forums

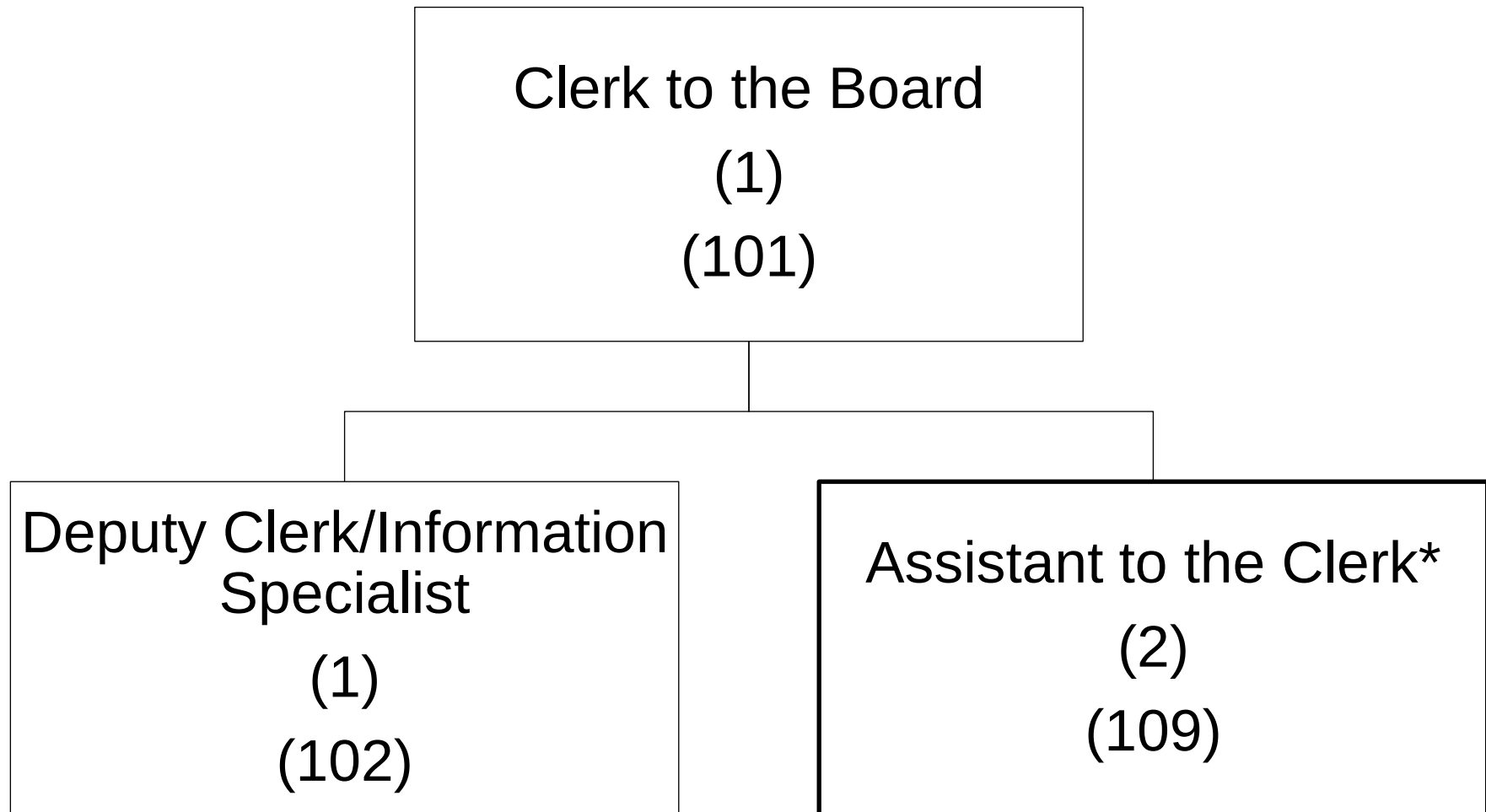
Board of County Commissioners – continued

- Continue to cross-train staff
- With the creation of the Public Affairs Office, some services are evolving and some new services have been implemented. Our office workload may actually increase,
 - New website redesign project – (The redesign may take 6-months more or less.)
 - New website support – (Once the new website process is implemented, all web content modifications will go through a central approval process. PIO is the approval person and our office will be the alternate.)
 - The channel 180 maintenance and controls will go through significant changes this week. (our office will probably need to be trained and given access authority to update and program the content.)
 - Other services such as social media tools will be implemented by PIO and our office will most likely be an alternate to avoid a single point of failure.

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes an Assistant to the Clerk position (1.0 FTE), effective July 1, 2013. This is a re-instatement of an Assistant to the Clerk/Boards and Commissions' position that was eliminated during the FY 2010-11 budget process. Existing temporary personnel funds will be reduced by \$9,215 to help offset the cost of the position in FY 2013-14.
- The overall decrease in Operations in FY 2013-14 is mostly due to not budgeting for a Reserve for Rogers Road, which represented a one-time expense of \$120,000 in the FY 2012-13 approved budget.
- The FY 2013-14 Commissioner Approved Budget includes \$17,800 in Personnel Services for Public Safety coverage at all meetings. The budgeted amount consists of 2 Sheriff Deputies and 1 Paramedic at each Regular Board meeting, and 1 Sheriff Deputy at all other meetings.
- The Capital Outlay of \$75,261 in the FY 2012-13 12 Month Estimate reflects the Board approved upgrades to audio/visual equipment at their November 20, 2012 regular meeting.

Board of County Commissioners Office



Board of Elections

Phone Number: (919) 245-2350

Website: <http://www.orangecountync.gov/elect/index.asp>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 310
Personnel Services	351,606	424,280	385,022	459,474	469,106	469,106
Operations	90,802	156,193	167,639	194,862	234,750	234,750
Capital Outlay	4,207	2,624	4,729	15,741	0	0
Total Expenditures	\$ 446,615	\$ 583,096	\$ 557,390	\$ 670,077	\$ 703,856	\$ 703,856
<i>Offsetting Revenues</i>	<i>102</i>	<i>(31,991)</i>	<i>(100)</i>	<i>(30,967)</i>	<i>(46,000)</i>	<i>(46,000)</i>
County Costs (net)	\$ 446,717	\$ 551,105	\$ 557,290	\$ 639,110	\$ 657,856	\$ 657,856
Total Board of Elections and Related Expenditures	\$ 446,615	\$ 583,096	\$ 557,390	\$ 670,077	\$ 703,856	\$ 703,856

Mission Statement

The Orange County Board of Elections conducts all Federal, State, County, municipal, and special elections in accordance with the mandates set by Federal and State law and State Board of Elections policy. Our mission is to maintain the integrity of elections, ensure election results are accurate, and make the election process inclusive for all eligible voters.

Major Services

- Conduct Federal, State, county, municipal and special elections
- Receive and process voter registration forms
- Serve as the county source for information on election laws, rules and regulations
- Receive candidate filings and issue certifications to elected officials
- Receive, audit and post campaign finance reports
- Recruit and train precinct officials
- Secure polling places ensuring ADA compliant accessibility

FY 2012-13 Outcomes

- Effectively and efficiently conducted all Elections held in Orange County
- Successfully operated 5 early voting sites for the General Election with extended evening and Saturday voting hours
- Recruited, trained and managed 46 seasonal staff members for our early voting sites
- Prompt sorting and reported results of 54,229 ballots voted prior to Election Day by precinct
- Rewrote election training manual and produced a training video used for precinct official training
- Timely processed registrations received for accurate and up-to-date voter registration database

Board of Elections – continued

- Conducted voter registration drives in high schools and assisted other organizations with drives
- Maintained website to provide current election information and make it more user friendly
- Awarded \$25,862.95 in ADA Grant funds to update our precincts with ADA compliant equipment and to offset coding costs in 2012
- Expeditiously reported Election Night results - Orange County was one of the first large counties in the state to report 100% of Election Night results
- Campaign Finance Report Records are now on the website giving increased access to the members of the community and election committees
- Started the State mandated process of scanning all legacy voter registration records

SERVICE: Conduct Elections

Outcome Measures	2009 Municipal	2010 Primary	2010 General	2011 Municipal	2012 Primary	2012 General
Registered Voters	70,143	100,189	102,462	102,224	105,111	111,851
Total Ballots Cast	11,819	15,031	46,127	17,919	46,079	77,050
Voter Turnout	16.85%	15.0%	45.02%	17.53%	43.84%	68.89%
Ballots Cast Prior to Election Day	20.20%	16.77%	37.36%	24.19%	37.35%	70.18%
Ballots Cast on Election Day	79.80%	83.23%	62.64%	75.81%	62.65%	29.82%

2nd Primary Elections were held on June 22, 2010 (7.79% voter turnout)

and on July 17, 2012 (2.46% voter turnout).

SERVICE: Voter Registration

Outcome Measures	2009 Actual	2010 Actual	2011 Actual	2012 Actual
Voter Registration Drives	2	3	4	6
Registrations Processed	9,603	17,969	12,671	43,869
Registrations Removed	13,093	5,536	9,208	14,309
Voter Card Mailings	33,481	25,877	30,541	58,005

Board of Elections – continued

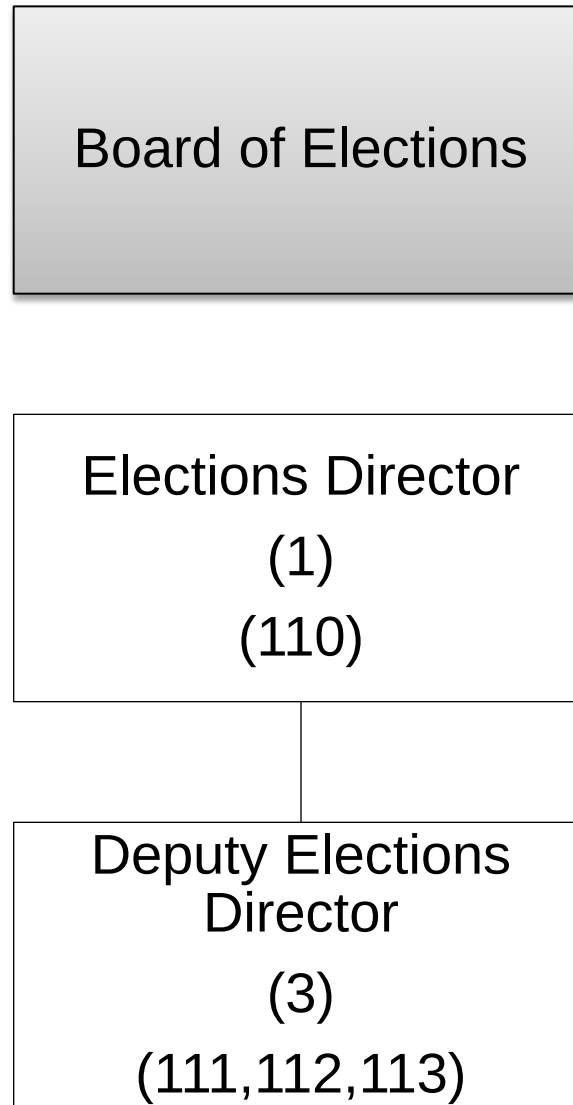
FY 2013-14 Fiscal Year Objectives

- Successfully conduct 2013 Municipal and 2014 Primary Elections
- Increase voter participation
- Provide the best possible customer services the voting public
- Appoint and train new precinct officials
- Continue to earn and maintain the public trust
- Work to maintain our most informative and user friendly website.
- Continue to diligently and accurately maintain our registration database

Budget Highlights

- The increase in revenues of \$45,900 in FY 2013-14 is due to Municipal Elections to be held in 2013.
- The increase in Personnel Services and Operations in FY 2013-14 is due to budgeting for three (3) elections in FY 2013-14; only one (1) election was budgeted in FY 2012-13.
- Contract Services – Entering into a five-year contract with Printelect for voting machine hardware and software maintenance decreasing maintenance cost by \$9,653 next FY. Savings in excess of \$50,000 over five-year plan or 15% each year versus the one-year plan. Rates are locked in with no additional cost increases on an annual basis during the contracted period.

Board of Elections



Child Support Enforcement

Phone Number: (919) 245 - 2175

Website: <http://www.orangecountync.gov/cse>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 440
Personnel Services	806,985	833,558	848,789	815,148	856,201	856,201
Operations	119,009	109,125	102,991	115,987	99,240	99,240
Capital Outlay	2,444	30,664	5,000	4,000	2,500	0
Total Expenditures	\$ 928,439	\$ 973,347	\$ 956,780	\$ 935,135	\$ 957,941	\$ 955,441
Offsetting Revenues	(1,658,952)	(1,562,461)	(1,452,780)	(1,104,100)	(1,258,100)	(1,258,100)
County Costs (net)	\$ (730,513)	\$ (589,114)	\$ (496,000)	\$ (168,965)	\$ (300,159)	\$ (302,659)
Total Child Support Enforcement and Related Expenditures	\$ 928,439	\$ 973,347	\$ 956,780	\$ 935,135	\$ 957,941	\$ 955,441

Mission Statement

To obtain child support for Orange County children, thereby strengthening the family's potential for economic independence & self-sufficiency and reducing the taxpayers' costs of public assistance.

Major Services

- Locate non-custodial parents.
- Establish paternity for children born outside of marriage.
- Establish and enforce child support orders.

FY 2012-13 Outcomes

- Paternity will be established for 125 Orange County children.
- 205 new child support orders will be established.
- Orange County children will receive financial support totaling \$5.9 million.
- Efficiency Gain: Transition to electronic document filing will decrease storage and management costs while increasing efficiency.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Paternity					
Paternity established for children	162	135	150	135	135
Service: Establishment					
New child support orders established	222	205	220	205	205

Child Support Enforcement – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Enforcement					
Total child support collected for Orange County children* (in millions)	\$5.89	\$5.99	\$5.90	\$5.90	\$5.90
Percentage of current support collected annually	63.6%	66.0%	65.5%	65.5%	66.5%

*Note: Includes current support and payments on arrearages.

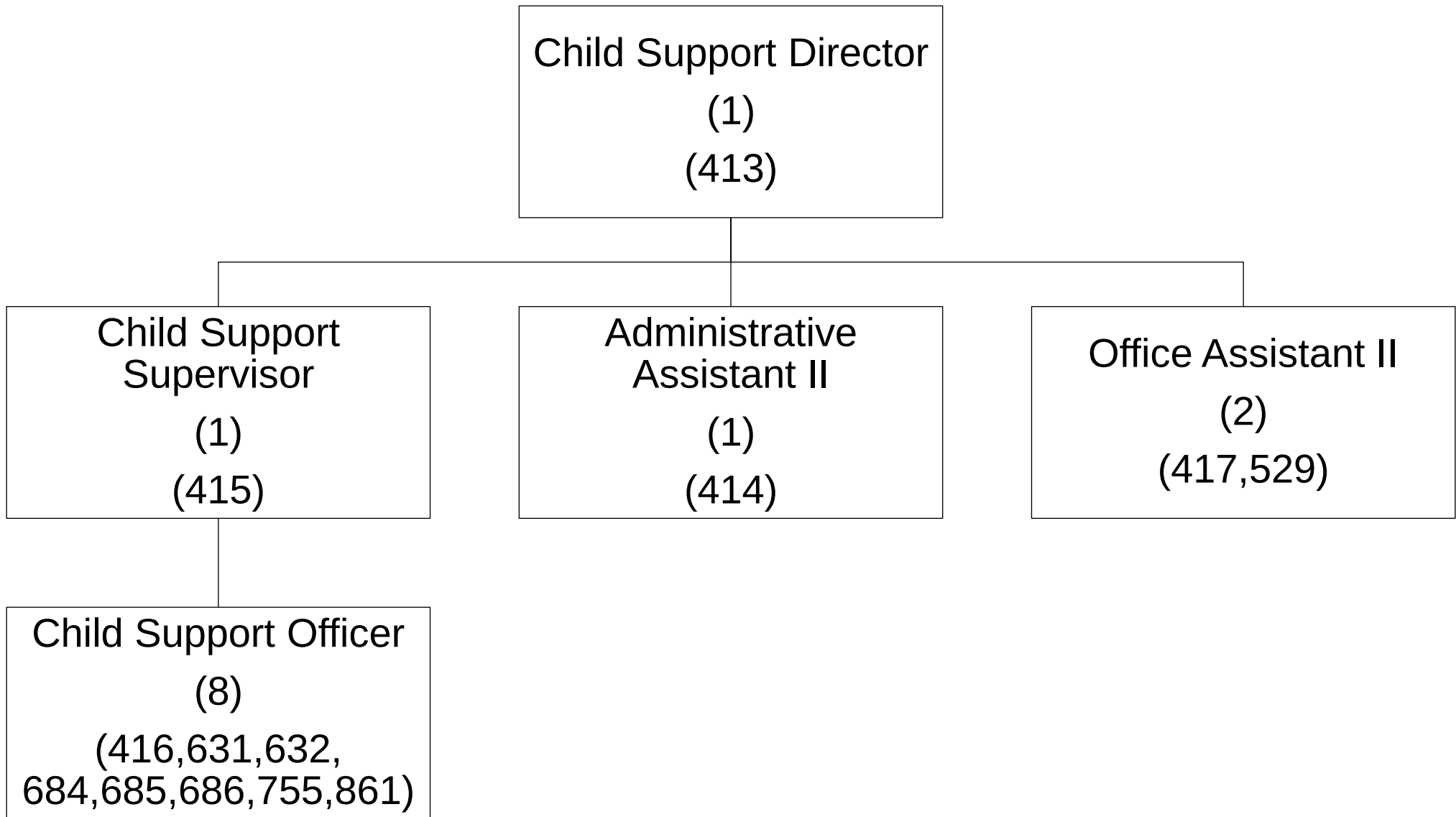
FY 2013-14 Objectives

- Establish paternity for 135 children.
- Establish court-ordered support for 205 families.
- Increase total collections of child support (current and past due) to \$6 million. Increase collections of current support owed to 66.5% of annual obligation.

Budget Highlights

- 2013-14 Revenues: Revenues will decrease by \$195,000 due to reduced expenditure reimbursements (cost allocation plan) and State incentive payments. Unemployment, underemployment and an expected reduction in unemployment benefits will continue to effect collections, next year.

Child Support Enforcement



N.C. Cooperative Extension, Orange County Center

Phone Number: (919)245-2059

Website: <http://orange.ces.ncsu.edu>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 450
Personnel Services	300,312	299,085	347,063	307,637	343,805	343,805
Operations	30,314	39,599	48,521	46,028	48,521	48,521
Capital Outlay	0	0	0	0	5,500	5,500
Total Expenditures	\$ 330,626	\$ 338,685	\$ 395,584	\$ 353,665	\$ 397,826	\$ 397,826
<i>Offsetting Revenues</i>	<i>0</i>	<i>(6,906)</i>	<i>(5,000)</i>	<i>(5,511)</i>	<i>(5,000)</i>	<i>(5,000)</i>
County Costs (net)	\$ 330,626	\$ 331,779	\$ 390,584	\$ 348,154	\$ 392,826	\$ 392,826
Total Cooperative Extension and Related Expenditures	\$ 330,626	\$ 338,685	\$ 395,584	\$ 353,665	\$ 397,826	\$ 397,826

Mission Statement

North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship, and an improved quality of life. We provide non-formal educational programs designed to meet the needs and issues most important to our customers and their communities.

Major Services

Sustainable Agriculture: Crops and Livestock

- Provide educational programs and technical support to animal and crop agricultural producers, and assist in the implementation of best management and marketing practices that will maintain profitability and environmental stewardship.
- Provide training and apprenticeships for existing farmers and potentially new farmers on fruit, vegetable and flower production, using organic methods in the PLANT@ Breeze training program to enhance the Local Food system.
- Provide diagnosis of diseases, insect pest and weeds pests problems on farms, homes and gardens.

Horticulture

- Provide technical support and educational seminars for Green Industry, landscape contractors and landscape maintenace professionals and assist in the adoption of best management practices in the areas of horticulture, pesticide alternatives and safety.
- Deliver researched based horticultural information to the gardening public and support community gardens via Extension Master Gardener Volunteers.
- Provide educational classes, newsletters, newspaper articles, web page development, individual consultations, email and phone calls for home gardeners to learn proper plant selection and landscape management techniques that minimize water use and chemical inputs.

Cooperative Extension– continued

Family and Consumer Sciences: Nutrition and Household Management

- Provide educational programs to restaurant workers, consumers and limited resource families and assist in the adoption of good nutrition, weight management, food safety, financial management, parenting and estate planning so adults and children will make decisions that keep families together, make healthy food choices and be physically active.

4H Youth Development

- Engage youth through non-formal and formal educational opportunities that expand and enhance skills and knowledge empowering them to develop cognitive, social, physical, and emotional skills.
- Coordinate adult volunteers serving as advisers and leaders in implementing effective county-based 4-H programs.

FY 2012-13 Outcomes

Sustainable Agriculture: Crops and Livestock

- Field crop and livestock producers will gain knowledge and skills leading to increased production, crop diversification and increase consumer awareness of local agricultural systems.
- New and existing farmers learn new marketing and management skills increasing sales to local markets.
- Farmers will explore organic alternatives for pest control and those who to use pesticides will learn to use personal protective equipment and application methods that reduce health risks and assure food and water quality.

Horticulture

- Green Industry Professionals will enhance the value of plants and landscapes while conserving valuable natural resources and protecting the environment
- Commercial pesticide applicators will learn about reducing pesticides and pesticide alternatives but when used will use personal protective equipment (PPE) and pesticide application methods that reduce exposure and assure water quality.
- Master Gardeners will develop and support community gardens and school gardens.
- Home gardeners will improve horticultural skills related to selection of appropriate plants, reduced use of pesticides and excess water and fertilizers.
- Home gardeners will divert waste from the landfill
- Youth will gain knowledge of food production and eat more vegetables.

Family and Consumer Sciences: Household Management

- Consumers will increase skills in money management, credit and estate planning.
- Homeowners will have pest identified.
- Homeowners will learn skills in residential energy conservation.
- Extension Community Association Volunteers will learn new skills used to manage households and deliver this information to community groups.
- Those who are parenting in the absence of biological parents will learn new parenting skills.

Cooperative Extension– continued

Family and Consumer Sciences: Food and Nutrition

- Consumers will learn food safety and food preservations techniques.
- Restaurant work will complete ServSafe Food Safety Certification Course
- Individuals attending classes will lose weight in Eat Smart, Move More, Weigh Less program
- Individuals attending classes will learn elements of good nutrition.

4H Youth Development

- Youth will gain knowledge in STEM (Science, Technology, Engineering and Math).
- Youth enrolled in the community club program will be active participants in club projects providing community betterment.
- Youth in classroom and after-school program activities will increase physical activity and making more nutritious food choices.
- Adults will be trained as a club leader.
- Club leaders and teachers will adopt 4H curriculum.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Sustainable Agriculture: Crops and Livestock					
Individual contacts with farmers enrolled in educational programs, receiving consultation via phone, email or on-site visit.	340	300	350	350	350
Farmers putting news skills to use in soil testing, fertilization or pesticide recommendations	58	60	75	75	75
Farmers improving pasture management and herd health	15	54	70	50	75
New farmers and existing farmers selling to local markets	25	48	66	66	70
Farmers income generated at local markets and livestock sales	\$244,000	\$236,000	\$368,000	\$368,000	\$400,000
Horticulture					
Number of home gardeners receiving research-based information.	6,700	6,800	6,500	6,500	6,500
Number of Green Industry Professional with increased horticulture skills and reducing pesticide use.	115	120	150	150	150
Number of Master Gardener Volunteers	55	60	65	65	65
Number of Home Gardeners adopting at least one new practice.	5,360	6120	4,000	6,000	6,000

Cooperative Extension– continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Estimated value of Master Gardener volunteer service and financial impact of horticulture program on Green Industry.	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Family and Consumer Sciences: Household Management					
Families improving estate planning.	25	25	45	45	45
Pest identification and control.	50	40	35	35	35
Households implementing residential energy conservation.	35	85	85	85	85
Extension Community Association volunteers trained.	270	115	120	120	120
Parent learning new skills.		25	25	25	25
Family and Consumer Sciences: Food and Nutrition					
Number of individuals enrolled in educational programs and receiving nutritional consultation including the Expanded Food and Nutrition Education Program	20,000	20,000	20,000	13,500	20,000
Restaurant workers passing ServSafe Certification	100	100	100	100	100
Individuals Reducing Body Mass Index		20	30	35	35
Percentage of Individuals Eating More Fruits and Vegetables and following safe food handling practices	75%	82%	80%	80%	80%
Homemakers following Food Preservation guidelines		50	50	50	50
4-H Youth Development:					
Number of Youth enrolled in 4-H	175	135	165	165	165
Number of youth increasing physical activity, making more nutritious food choices or gaining knowledge of science	4,350	4,250	3,000	3,000	3,000
Number of adults trained as club leaders using 4H curriculum	22	14	20	20	20

FY 2013-14 Objectives

Sustainable Agriculture: Crops and Livestock

- Provide an increase number of educational programs for livestock and crop producers with the new livestock agent.
- Expand PLANT@ Breeze Farm infrastructure by developing new irrigation system.

Cooperative Extension– continued

Horticulture

- Enhance the Green industry's level of professionalism and knowledge of proper tree care practices via promotion the use of Certified Arborist and Certified Landscape Technicians.

Family and Consumer Sciences: Nutrition and Household Management

- Provide family finance education to empower individuals to improve consumer buymanship skills.
- Provide energy education programs to assist consumers in reducing energy consumption.
- Provide estate planning education and planning for future dependency and incompetency training.
- Provide volunteer leadership opportunities to enhance leadership skills of community members.

Family and Consumer Sciences: Food and Nutrition

- Continue to provide Eat Smart, Move More, Weigh Less to improve the health, wellbeing, and eating habits of Orange County Citizens.
- Continue to provide ServSafe Food Safety Certification course for restaurant workers to enhance the food safety knowledge of Orange County food service employees.
- Provide food preservation programming to individuals to increase knowledge and practice of food preservation methods.
- Provide nutrition education programs to individuals and families to increase knowledge of basic nutrition principles.

4-H Youth Development

- To provide youth with enriching, hands-on experiences in cooperation with the Chapel Hill YMCA and
- To provide learning experiences for youth during summer, after-school care, and through community club activities.

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes \$5,500 in Capital Outlay for the replacement of a refrigerator (\$1,000) and the replacement of a color work group printer (\$4,500).
- All employees within the Cooperative Extension Service are State employees and are budgeted as contracted personnel, as per the Memorandum of Agreement with the State.
- The \$5,000 in revenue includes class fee revenue at the W.C. Breeze Family Farm; the County continues to contribute \$10,000 for the programs at the Breeze Farm and is included within the department's Operating budget.

County Attorney

Phone Number: (919) 245 - 2320

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 205
Personnel Services	399,180	406,644	432,545	432,970	469,959	469,959
Operations	37,657	35,499	56,441	50,296	56,443	56,443
Capital Outlay	1,305	0	0	0	0	0
Total Expenditures	\$ 438,142	\$ 442,143	\$ 488,986	\$ 483,266	\$ 526,402	\$ 526,402
County Costs (net)	\$ 438,142	\$ 442,143	\$ 488,986	\$ 483,266	\$ 526,402	\$ 526,402
Total County Attorney's Office and Related Expenditures	\$ 438,142	\$ 442,143	\$ 488,986	\$ 483,266	\$ 526,402	\$ 526,402

Mission Statement

To provide effective and efficient legal services to the Orange County Board of Commissioners and all departments within Orange County Government.

Major Services

- Advise the County Commissioners and County Departments on the legal aspects of county operations.
- Advise the County Commissioners and Manager on the legal authority for county actions.
- Draft and review contracts, documents, agreements, etc., for legal sufficiency.
- Review and interpret federal, state and local laws, rules and regulations.
- Represent Orange County in litigation.
- Track pending and new legislation impacting Orange County.

FY 2012-13 Outcomes

- Collections: Collected approximately \$260,000 in past due fees.
- Ordinance Codification: Prepared Orange County's Unified Development Ordinance for codification.
- Litigation: Successfully defended 35 taxpayer appeals before the North Carolina Property Tax Commission. Successfully prosecuted two (2) animal forfeiture cases in Orange County District Court. Successfully defended two (2) delinquent account appeals before the Orange County Magistrate and the Office of Administrative Hearings. Initiated nine (9) actions to secure easements for expansion of sanitary sewer lines in areas near Efland and Buckhorn Road.

County Attorney – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Cost-saving legal actions					
Delinquent Accounts Collection (dollars collected)	\$100,000	\$120,000	\$200,000	\$260,000	\$140,000

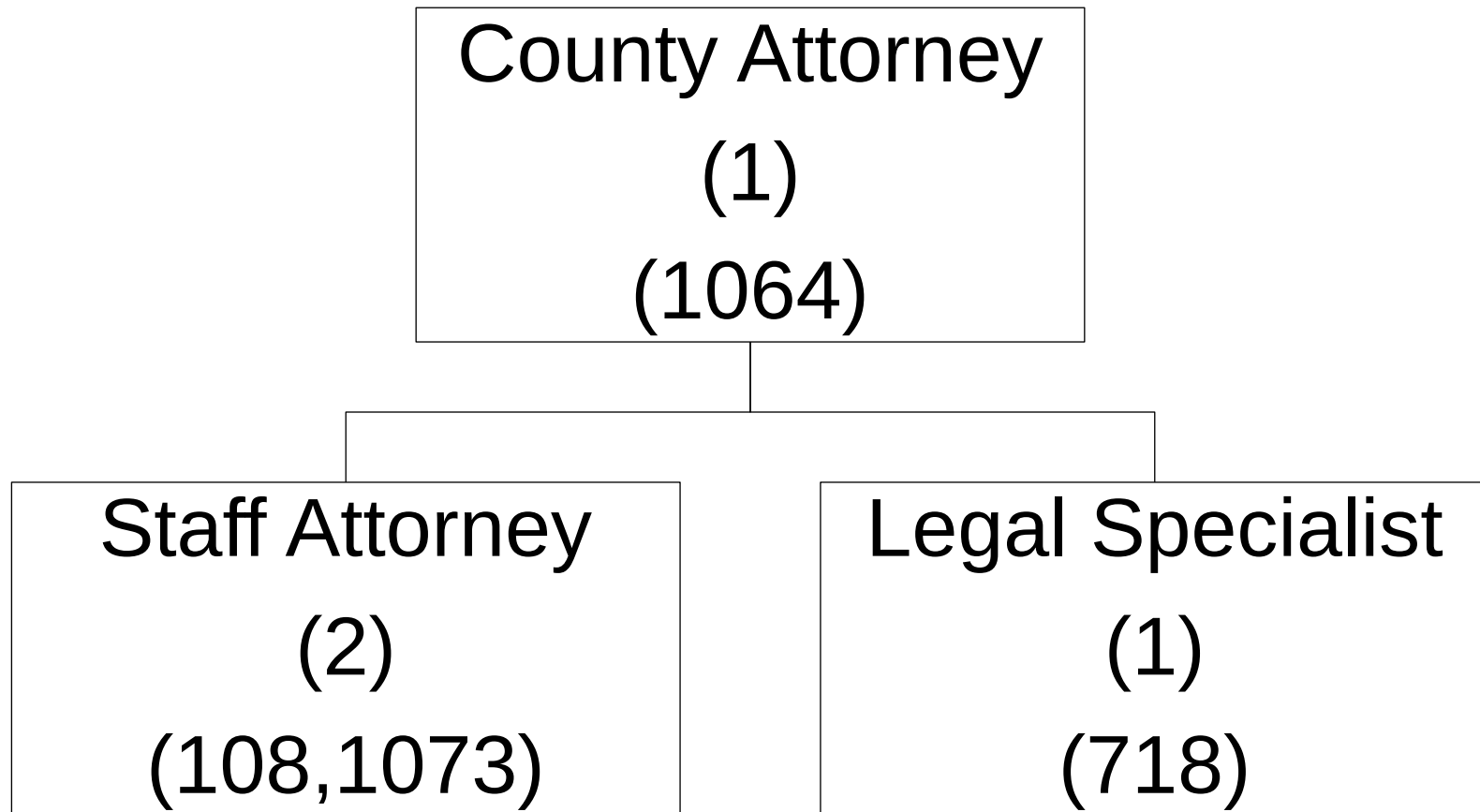
FY 2013-14 Objectives

- Finalize codification of the Orange County Unified Development Ordinance.
- Complete 99% of contract reviews, within 10 business days.

Budget Highlights

- Personnel cost increase reflects a mid-year, position reclassification.

County Attorney's Office



County Manager's Office

Phone Number: (919) 245 - 2300

Website: <http://orangecountync.gov/manager>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 210
Personnel Services	690,065	679,971	757,763	734,323	671,218	671,218
Operations	22,755	27,791	66,513	51,600	48,585	48,585
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 712,820	\$ 707,761	\$ 824,276	\$ 785,923	\$ 719,803	\$ 719,803
County Costs (net)	\$ 712,820	\$ 707,761	\$ 824,276	\$ 785,923	\$ 719,803	\$ 719,803

Total County Manager's Office and Related Expenditures	\$ 712,820	\$ 707,761	\$ 824,276	\$ 785,923	\$ 719,803	\$ 719,803

Mission Statement

The Orange County Manager's Office ensures that all County departments provide residents with adequate levels of government services, as efficiently as possible. The Orange County Manager's Office also implements the policies of the Board of County Commissioners (BOCC) and coordinates, monitors, and evaluates all County government activities.

Major Services

- Oversee the development of the annual operating budget and capital investment plan. Establish budget criteria and service performance levels to assure efficient service delivery to Orange County residents.
- Investigate and develop strategies for improving service delivery, with an emphasis on measurable service outcomes, for County residents. Evaluate County operations and coordinate the implementation of Board initiatives and policies.
- Provide guidance to the County's two school systems on matters related to funding for operations and capital facilities and manage outside agency annual grant application process.
- Coordinate the County legislative process, which includes agenda preparation and response coordination, for follow-up items from BOCC meetings. Assist the BOCC in identifying and advocating proposed legislation for the BOCC's legislative agenda, submitted annually to the North Carolina General Assembly.

FY 2012-13 Outcomes

- Addressed multiple budget and personnel related issues including selective filling of vacant staff positions to achieve financial savings and presentation to the Board of Commissioners of the pending financial challenges associated with continuing to provide existing and future services to County residents.
- Led the execution of technical and analytical tasks associated with Schools Collaboration and special endeavors regarding the school districts.
- Established Public Affairs program, including hiring of Public Affairs Department.

County Manager's Office – continued

- Implemented Paperless Agenda Process for all Board of County Commissioners Regular Meetings, Work Sessions and Joint Meetings.
- Concluded work of the Emergency Services Workgroup.
- Committee Work:
 - § Approval of three (3) new Fire/Insurance Districts.
 - § Interim report and continuation of Historic Rogers Road Neighborhood Task Force.
 - § Installation of Efland-Buckhorn Wastewater Improvements.
 - § Multiple projects related to Economic Development.
 - § Converted Piedmont Food & Agricultural Processing Center to non-profit status.
 - § Approval of Bus and Rail Investment Plan.
 - § Planned and implemented One-Half Cent Sales Tax, for transit needs.

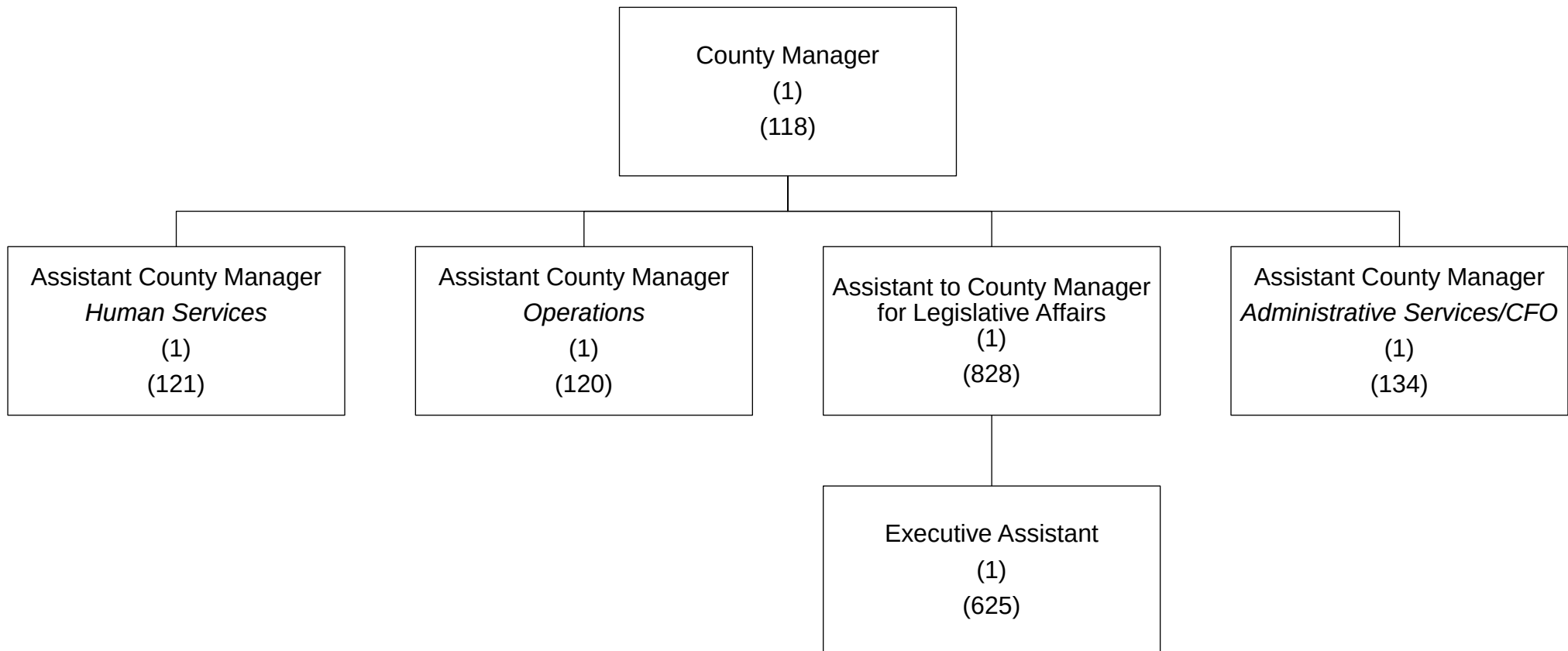
FY 2013-14 Fiscal Year Objectives

- Monitor federal sequestration impacts on County departments and services.
- Review County operations for duplicative activities and investigate reorganization/reassignment of existing staff.
- Continue progress on Historic Rogers Road Neighborhood Task Force, Efland-Buckhorn wastewater improvements, and economic development.
- Work with the Board of Commissioners to address the financial challenges associated with providing services to County residents.

Budget Highlights

- The creation of the Public Affairs Department, on July 1, 2013, will reduce the County Manager's budget by approximately \$108,000, in personnel and operating costs.

County Manager's Office



Courts

Website: <http://www.nccourts.org/county/orange>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 700
Personnel Services	0	9,000	0	0	9,000	9,000
Operations	148,066	54,981	81,655	71,055	81,655	81,655
Capital Outlay	122	35	0	300	0	0
Total Expenditures	\$ 148,188	\$ 64,016	\$ 81,655	\$ 71,355	\$ 90,655	\$ 90,655
County Costs (net)	\$ 148,188	\$ 64,016	\$ 81,655	\$ 71,355	\$ 90,655	\$ 90,655
Total Courts and Related Expenditures	\$ 148,188	\$ 64,016	\$ 81,655	\$ 71,355	\$ 90,655	\$ 90,655

Major Services

- The County is required under section 74 of the NC General Statutes to provide space, equipment, and law books for the District Attorney's Office, Superior Court, the Clerk of Court and District Court.

Budget Highlights

- The increase in Personnel Services for FY 2013-14 is due to budgeting for Jury Personnel master list in FY 2013-14; this is budgeted every other fiscal year.

Department of the Environment, Agriculture, Parks & Recreation (DEAPR)

Phone Number: (919) 245 - 2510

Website: <http://orangecountync.gov/deapr>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 615
Personnel Services	2,315,053	2,290,835	2,327,552	2,269,823	2,415,816	2,415,816
Operations	553,093	480,403	545,364	581,749	563,102	563,102
Capital Outlay	10,464	4,408	35,000	46,249	54,250	54,250
Total Expenditures	\$ 2,878,610	\$ 2,775,646	\$ 2,907,916	\$ 2,897,821	\$ 3,033,168	\$ 3,033,168
Offsetting Revenues	(408,449)	(451,227)	(400,198)	(466,938)	(437,758)	(437,758)
County Costs (net)	\$ 2,470,161	\$ 2,324,419	\$ 2,507,718	\$ 2,430,883	\$ 2,595,410	\$ 2,595,410
Total Department of Environment, Agriculture, Parks and Recreation and						
	\$ 2,878,610	\$ 2,775,646	\$ 2,907,916	\$ 2,897,821	\$ 3,033,168	\$ 3,033,168

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Admin/Support Services	1,916,382	696,267	659,301	730,987	679,357	679,357
Natural and Cultural Resources	637,474	232,172	254,549	235,361	282,112	282,112
Parks	0	993,985	1,067,903	1,067,336	1,075,419	1,075,419
Recreation	3,140	533,970	607,746	548,557	668,650	668,650
Soil & Water Conservation	321,614	319,251	318,417	315,580	327,630	327,630
Total Expenditures	\$ 2,878,610	\$ 2,775,646	\$ 2,907,916	\$ 2,897,821	\$ 3,033,168	\$ 3,033,168
Offsetting Revenue	(408,449)	(451,227)	(400,198)	(466,938)	(437,758)	(437,758)
County Costs (net)	\$ 2,470,161	\$ 2,324,419	\$ 2,507,718	\$ 2,430,883	\$ 2,595,410	\$ 2,595,410

Other Related Programs (Grant Fund)

Soil & Water Conservation	0	0	0	13,750	0	0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 13,750	\$ 0	\$ 0
Offsetting Revenue	0	0	0	(13,750)	0	0
Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 2,878,610	\$ 2,775,646	\$ 2,907,916	\$ 2,911,571	\$ 3,033,168	\$ 3,033,168

Mission Statement

The Department of Environment, Agriculture, Parks and Recreation (DEAPR) works to conserve and manage the natural and cultural resources of Orange County. Included within this "green infrastructure" are natural areas and nature preserves, open spaces, parks and recreation facilities, water resources, and agricultural and cultural resource lands. Consistent with the strong environmental ethic of the community, DEAPR also strives to bring environmental education,

DEAPR - continued

recreation, athletics and other programs to residents of the County - with a goal of promoting cultural, physical and natural stewardship and well-being.

DEAPR: Administration/Support Services

Major Services

- Direct the master planning process, for future parks and facilities.
- Supervise consultants and contractors in the development of parks and recreation facilities.
- Administer repairs and renovations of parks and recreation facilities.
- Coordinate department public information and communications.
- Assist County departments with site planning and construction drawing documentation.
- Provide staff support for citizen based Parks and Recreation Council, the Intergovernmental Parks Work Group and others, as needed.
- Provide environmental programming community events.
- Manage the Road Sign replacement program.
- Publish three issues of the Program Guide, annually (through 2012-13).

FY 2012-13 Outcomes

- Comprehensive Parks and Recreation Master Plan: Managed the development of plan. Provided graphic presentation materials for public input and focus group meetings, for the Comprehensive Parks and Recreation Master Plan.
- Other Master Plan Involvement: Assisted with consultant selection for Master Plan of the Southern Human Services Campus and participated in Master Plan process. Provided visuals used in public deconstruction presentations of Northern Human Services Center.
- Park Improvements: Managing park improvement projects at Efland Cheeks Park, River Park, Fairview Park, Eurosport Soccer Center, Twin Creeks and future Blackwood parks.
- Trail Development: Planned parking and trails for a proposed, Sevenmile Creek public access area environment. Aided Durham County in preparation of a Recreational Trails Grant for the Hollow Rock Access Area.
- Research and Policy: Researched the implementation of NC's "Concealed Carry" legislation, as the department implemented Orange County's new ordinance. Working with the Health Department in planning the execution of the new "Smoke Free Public Places" rule.
- Event Coordination: Organizing an elementary school field trip, promoting agriculture and agriculture heritage. Coordinated, the Earth Fair 2012 at River Park, with other county departments, municipalities and nonprofits. Provided floor plan schemes for possible department relocation.
- Organized 14 meetings for the Parks and Recreation Council and Intergovernmental Parks Work Group.
- Reservations: Managed over 4,500 program and 2,000 facility reservations. Total reservations have increased 21%, since FY 2011-12.
- Technology Gains: The division recorded significant increases for both program (21%) and facility (25%) reservations, through WebTrac, the online reservation software.

DEAPR - continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Program Registrations					
Total number of Registrations Processed	4,006	3,959	4,800	4,800	4,800
Percent of on-line registrations taken through WebTrac	0%	29%	35%	50%	50%
Service: Facility Reservations					
Total Number of Reservations Processed	2,226	1,437	2,000	2,000	2,000
Percent of on-line reservations taken through WebTrac	0%	11%	36%	36%	40%

FY 2013-14 Objectives

- Complete the Comprehensive Parks and Recreation Master Plan.
- Special Events: Organize and conduct a Farm-to-Table field trip, at the future Blackwood Farm park site. Celebrate Earth Day with an environmental education event, in coordination with the town of Hillsborough's Last Friday event.
- Coordinate, with Orange County municipalities, a Phase 2 of the Interactive Parks Locator Map to include countywide trails and greenways.
- Develop plan for limited opening of Blackwood Farm Park, with identified resources and activities, in spring 2014. Continue a multijurisdictional effort in the development of the Hollow Rock Access Area of the New Hope Preserve.
- Work within a team environment on the Northern Human Services Project. Coordinate community meetings on future of Northern Human Services Center; work with Asset Management staff to develop plan for architectural design options and community dialogue re planned new/renovated facility.
- Develop partnerships with numerous public, private and non-profit entities in the provision of parks and recreation services.
- Event Management: Administer contracts and leases (e.g. Farmers Market) and serve as liaison to events on County grounds (e.g. Hog Day).

Budget Highlights

- Motor Pool: Increase (\$9,580) reflects needed repairs, increased fuel costs and a \$0.05 mileage rate increase, in FY 2013-14.
- Approved Fee Schedule Changes: Effective July 1, 2013:
 - § Tournament Vending Permit Fee: Adjustment of fee structure of \$100.00 - \$300.00. Fee is associated with sports tournament events at Eurosport Soccer Center, Cedar Grove Park and Efland Community Center/Fairview Park.
Prior Rate: \$100-\$300 New Rate: \$100 per day
 - § Recreation Equipment Rentals: Charges for usage of equipment was determined on case by case basis. Goal is to set a universal fee for usage of equipment, i.e., scoreboard, sports equipment, etc.
Prior Rate: Staff determined. New Rate: \$25 per use

DEAPR: Natural and Cultural Resources Division

Major Services

- The Natural and Cultural Resources (NCR) Division provides a wide range of services in the areas of land conservation; water resources policy analysis; protection of significant historic/cultural resources agricultural land preservation, and efforts to implement the long-term goal of environmental responsibility in county government.
- The Lands Legacy Program works to conserve high priority natural and cultural resource lands, with landowners and other partners (e.g., land trusts, universities, other jurisdictions).
- The Local Historic Landmark Program recognizes properties and groups of properties (districts) with local historic and architectural significance. Once designated, individual local landmarks are eligible for a 50% property tax deferral. All designated properties (individual and districts) are subject to a design review process prior to making exterior changes. The program is administered through the Historic Preservation Commission.
- Orange Well Net is a groundwater, observation well network established by the County and other partners in 2010. The network currently includes six bedrock wells that monitor fluctuations in bedrock groundwater levels. This information is used to inform the public and officials about groundwater supply issues, including the impact of natural phenomena (such as drought) on groundwater in Orange County. Groundwater levels are collected hourly, and this information is made available to the public on the NC Division of Water Resources web page.
- H2Orange is a multi-departmental initiative, led by DEAPR NCR, to share information on County water resources, including: reservoir levels, surface water data, drought information (historic/current), water conservation, stormwater and erosion control information, and weather.
- The goal of Environmental Responsibility in County Government was adopted by Orange County in December 2005. DEAPR works with other county departments to implement objectives that support the goal of performing County functions with sensitivity and ethics that promotes environmental responsibility and leadership.
- The NCR Division maintains a comprehensive database of significant natural and cultural resources in Orange County. These data are updated regularly; most are available electronically for use by other County departments, other jurisdictions, partner entities, and the general public.

FY 2011-12 Outcomes

- Secure and fund permanent conservation easement to protect Thompson farm (40 acres).
- Acquired 1.07-acre addition to the Sevenmile Creek Preserve (Brooks' donation).
- Developed request for new County water allocation from Jordan Lake, with assistance from other departments.
- Helped a landowner designate the Captain John S. Pope Farm as an Orange County Local Historic Landmark and listed on the National Register of Historic Places.
- Organized the 2013 Agricultural Summit.
- Prepared joint NCDOT application for proposed Old Well to Jordan Lake Scenic Byway.

DEAPR - continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Land conservation and landmark preservation.					
Land conserved through Lands Legacy Program (acres)	11	439	40	41	108
Local landmarks designated through Local Landmark Program	1	0	1	1	1
Grant funds received for completing County land conservation projects	\$322,000	\$95,000	\$0	\$0	\$205,000
Service: Manage the Orange Well Net network.					
Ground water monitoring wells established by Orange Well Net	3	3	0	0	1

FY 2013-14 Fiscal Year Objectives

- Work with IT to post the Historic Properties Inventory, on the Orange County web site.
- Complete one farmland conservation easement with federal/state grant funds.
- Acquire land for the future Bingham District Park.
- Acquire landowner agreements for new segments of the NC Mountains-to-Sea Trail.
- Add new wells, in needed geologic zones or locations, to Orange Well Net.
- Designate a new Orange County Local Historic Landmark.
- Conduct the 2014 Agricultural Summit.

Budget Highlights

- Commissioner Approved Budget includes \$20,000 to construct 1-2 secure well-net monitoring sites.

DEAPR: Parks Division

Major Services

- Manage approximately 1,674 acres of County parks, grounds and landscape areas. Maintain 8 County parks (562 acres) and County grounds/landscape areas (60 acres). Coordinate with Natural and Cultural Resources Division to manage and provide stewardship on 6 future park sites (553 acres), and 5 public open-spaces/preserves (459 acres).
- Preserve the quality of all County parks, play structures, athletic fields and facilities and meet codes and standards, where applicable. Increase playing season duration while maintaining and improving fields, safety and park patron experience.
- Conduct Environmental Education and nature programs and special events to various age groups at Little River Park and for school classes and groups.

DEAPR - continued

FY 2012-13 Outcomes

- All County Parks, public open space and grounds/landscape areas are maintained to a high level of excellence, per the standards developed and implemented by the Superintendent of Parks, using various reference materials from the NPRA, Park management Standards, Sports Turf Association.
- Increased reservations and public use of County athletic fields in response to community needs. Remained open two months longer.
- Conducted 46 Environmental Education classes and 2 Arbor Day programs, which increased programming and public involvement. Numerous special events were held (e.g. Arbor Day and participation in Earth Day celebrations).
- County park playgrounds meet or exceed all safety standards or regulations.
- Prompt response to work orders pertaining to missing or newly required County road signs.
- Monthly safety and Divisional meetings conducted, ensuring that employees are instructed and updated on proper safety standards and county rules and regulations.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Maintain parks and grounds/landscape areas.					
Park Acreage Maintained	542	562	562	562	612
Grounds and Landscape Areas	47	60	60	60	70
Provide stewardship support and management of Lands Legacy future park and preserve sites (number of sites)	5	6	7	7	7
Service: ensure adequate and appropriate maintenance of facilities and equipment.					
Number of fields where annual maintenance is performed (e.g. aeration, seeding)	13	14	14	14	15

FY 2013-14 Objectives

- Maintain County parks and grounds/landscape areas; manage and assist in stewardship of future park sites, open space lands and future preserves. Maintain all Park Playgrounds to meet or exceed NPSI and ASTM codes and standards.
- Open, on a part-time basis, the Blackwood Farm Park, based on an operations plan to be presented in fall 2013.
- Develop and Implement Meadow and Wildlife Enhancement programs, with pilot project at Blackwood Farm Park.
- Explore expanded usage of playing fields, and the potential for alternative playing field surfaces.
- Design and install five (5) miles of new hiking trails at Seven Mile Creek and Hollow Rock.
- Conduct a minimum of four (4) Arbor Day celebrations, in collaboration with local schools, and expand Environmental Education programs beyond Little River Park to include Blackwood Farm Park.

DEAPR - continued

- Continue participation in the Boy Scouts of America Eagle Scout award program and use Eagle Scout projects to augment park facilities. The division assisted two boy scouts in becoming Eagle Scouts, in FY 2012-13.

Budget Highlights

- The Parks Division continues to experience increasing deferred equipment costs (replacement, repair and maintenance), and an increase in motor pool costs due to fuel prices. Some of the most-pressing of these needs are included in the budget.
- Increases in seasonal staff reflect the limited opening of Blackwood Farm Park and FY 2012-13's living wage increase. In the last four years, the County has opened three parks without additional full-time staff. Historically, seasonal staff has been hired to address the dramatic increase in park usage during April-October.

DEAPR: Recreation Division

Major Services

- Coordinate recreation programs for youths and adults, including athletic leagues, instructional programs, special population classes and summer camps. Partner with community organizations to provide requested services to the community, in a low-cost and all-inclusive manner.
- Provide orientation for parents and training for coaches who participate in youth athletic leagues or programs. Parent Orientations introduce parents to the benefits of youth sports and proper behavior for supporters, during athletic games and practices. The Volunteer Coaches Training Program teaches coaches on the skills of teaching youth sports in a positive, fun, and cultivating atmosphere. Coaches receive criminal background and sexual predator checks, every two years.
- Manage the scheduling, billing and rental supervision of the County's recreational facilities: Fairview Park's tennis courts, basketball court and softball field; Eurosport Soccer Center's five full size soccer fields, Cedar Grove Community Park's three ball fields; Efland Community Park's three ball fields and football field; Central Recreation Center's gymnasium and two multipurpose rooms; and the Efland Community Center.

FY 2012-13 Outcomes

- In FY 2012-13, County recreational facilities served over 40,000 Orange County residents and generated \$38,000.
- Implemented youth and adult running programs, meeting a need indicated on community interest surveys. In total, 53 residents competed in area 5K races, many for the first time, accomplishing the division's mission of promoting healthy lifestyles. "Ready, Set, Run," for youth ages 7 to 12, had 15 participants in a fall session and 20 participants in a spring session. Community Couch-to-5K for adults had 18 participants in a spring session. The running programs combined generated \$2,745 in revenue.
- Held a free Movie-in-the-Park showing, during the fall and spring, at River Park in downtown Hillsborough. Fall's performance of "Yogi Bear" was attended by over 250 people.
- Hosted 10 Parent Orientations and 5 volunteer training classes. In 2012, 204 coaches completed the background check process.

DEAPR - continued

- The Special Populations inclusion policy and medication policy ran for its first full year. Ninety-three Orange County residents participated in recreation and athletic programs without limitations. The medication policy was successfully incorporated into all spring and summer camps. Forty-one participants were able to participate in our programs while taking medications under their physicians care and with our support.
- Increased Eurosport Soccer Center field reservations by 35.3%, with the addition of eight new tournaments. Eurosport Soccer Center rental revenues are projected to increase by 58% with concession revenues increasing by 73%. Total revenues at Eurosport Soccer Center are projected at \$63,000, for FY 2012-13.
- Facilitated recreational summer camps. The program hosted 281 classes, served 4,500 Orange County participants, and generated \$256,000 in General Fund revenues.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Development and implementation of a wide range of recreation programs.					
Adult physical fitness healthy lifestyle:					
Programs	68	76	76	76	74
Participants	873	1,170	1,170	1,200	1,000
Service: Recreation Division facility management and rental supervision.					
Recreation facility usage (in hours)	1,844.00	5,902.23	2,100.00	5,854.50	5,900.00
Recreation facility revenue	\$42,739	\$52,971	\$35,483	\$55,751	\$43,005
Recreation facility attendance	129,174	218,000	201,548	220,000	200,000

FY 2013-14 Objectives

- Implement convenient, online training options for Parent Meeting and Coaches Training. Current information and training sessions are in-person and mandatory, which creates scheduling conflicts.
- Improve volunteer coaches screening beyond the department's current criminal background and sexual predator checks. Institute interview and review process to assure that coaches' beliefs and philosophies align with the mission and objectives of Orange County DEAPR – Recreation Division youth athletic leagues. Improve in-season review and training mechanisms to assist in teaching and developing coaches for the betterment of all youth league participants and families.
- Establish a volunteer advisory board for Orange County DEAPR Youth Soccer. A board currently exists for the Basketball League (679 participants summer 2012 and winter 2013), but a similar advisory structure does not exist for the Soccer League, which is of comparable size (666 participants spring 2012 and fall 2012).

Budget Highlights

- Participant Insurance: The department will fund participant insurance (\$9,000) for all youths, in FY 2013-14. The funds will provide each participant with adequate recreation insurance and the new fee increase will offset the cost.
- Efland Cheeks: Increased seasonal staff (\$3,850) will provide building supervision and program assistance at the Efland Cheeks Community Center for the United Voices of Efland and the Efland Community.

DEAPR - continued

- Revenue Increases: Increased FY 2013-14 budget (\$18,067), at Eurosport Soccer Center, based on additional field and tournament revenues in FY 2012-13.

DEAPR: Soil and Water Conservation

Major Services

- Inform County citizens of regulatory and incentive programs related to conservation and protection of agriculture, soil, water, and other natural resources issues. Provide land use recommendations, agricultural conservation planning, nutrient management planning, and technical assistance to landowners, homeowners, schools, municipalities, and other public and private groups.
- Improve water quality and protect natural resources in with State and Federal technical and financial incentive programs, for land users. These programs include:
 - NC Agricultural Cost Share Program (NCACSP)
 - NC Community Conservation Assistance program (CCAP)
 - USDA Farm Bill-Environmental Quality Incentives program (EQIP)
 - Conservation Reserve Enhancement Program (CREP)
 - Drought Appropriations (DA)
 - NC Impaired and Impacted Streams (IIP)
 - Agriculture Water Resources Assistance Program (AgWRAP)
 - Jordan Lake 319/Falls Lake 319 Best Management Practice funds (JL-319 or FL319)
 - USDA-Farm and Ranchland Protection program (FRPP)
 - NC Agriculture Development and Farmland Preservation Trust Fund (ADFP)
 - Orange County Voluntary / Enhanced Voluntary Agricultural District (VAD/EVAD)
- Provide technical assistance to agricultural landowners to meet the State mandated nutrient reductions in the Jordan Lake and Falls Lake watersheds (covers over 95% of Orange County).
- Promote the USDA-FRPP, NC-ADFP, VAD/EVAD, and other programs of interest, to landowners that encourage preservation and conservation of agriculture lands and natural areas.
- Support the Voluntary Agricultural District (VAD) and Enhanced Voluntary Agricultural District (EVAD) Programs, for qualifying farmers. VAD participants enroll in a revocable, 10-year conservation agreement and receive recognition, waiver from water and sewer assessments, and protection from nuisance and condemnation suits. EVAD participants enroll in an irrevocable 10-year conservation agreement receive additional benefits such as cost share assistance and an expanded bona fide farm status for zoning purposes.
- Enhance citizen awareness of Natural Resource Conservation through educational programs

FY 2012-13 Outcomes

- Provide technical and financial assistance to landowners; planning and designing BMP's to treat water quality problems. Assess treatment needs for animal operations and cropland relative to water quality and soil erosion issues; installation of best management practices (BMP's) treating agricultural sediment and nutrient runoff problems.

DEAPR - continued

- Promote best land use and total resource management systems; agricultural conservation planning that includes sediment and nutrient reduction, wildlife enhancement, water quality improvement; and reforestation through available cost share/incentive programs.
- Provide technical assistance to urban landowners; assessment, planning and designing BMP's to retrofit and treat water quality concerns with sediment and storm water runoff problems. Continue successful abandoned well closure program working directly with and using guidelines from the Orange Co. Environmental Health Dept. and the NC Division of Water Quality
- Assist DEAPR/Natural and Cultural Resources division with technical assistance, development and review of agricultural conservation plans, assist with yearly status reviews of conservation easements secure state and federal funding for the Orange County agricultural conservation easement program.
- Increase awareness and enrollment in the VAD/EVAD program available to agricultural operations. Project an enrollment increase of 65% (4,500 acres), by June 2013.
- Promote natural resources educational opportunities by assisting schools/teachers/home-schoolers with developing outdoor classrooms, farm trips, mini-grants program, teachers' workshops, environmental field days, local, state and national Envirothon contest, and free resource materials.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Help conserve natural resources and promote good agricultural practices through agricultural and resource conservation cost-share programs.					
Allocate funds encumbered/contracted with agricultural land users with ACSP, DA, IIP, AgWRAP, CREP, JL 319 funds	\$71,470	\$133,982	\$102,000	\$111,443	\$104,000
Allocate funds encumbered/contracted with urban land users with CCAP*	\$26,580	\$17,120	\$3,850	\$3,850	\$4,000
Allocate USDA-EQIP funding for installation of conservation practices*	\$120,000	\$115,000	\$120,000	\$120,000	\$120,000
Apply for State/Federal Farmland Protection Program funding for easements (match funding \$)	\$150,000	\$0	\$0	\$50,000	\$50,000
Farmland Enrolled in VAD/EVAD program (total acres)	2,540	2,956	3,500	4,500	6,000
Promote natural resources; assist citizens with information; educational opportunities, (no. of individuals)	2,200	2,100	2,400	2,800	2,400

*Note: Based on available grant funding.

FY 2013-14 Objectives

- Maintain a high level of customer service through agriculture implementation of best management practices (BMP) that will improve soil and water quality in watersheds and utilization of incentive programs.
- Increase awareness and advance County, state and federal programs that provide education, technical and financial assistance to agricultural and non-agricultural landowners, public and private, to protect Orange County's natural resources.

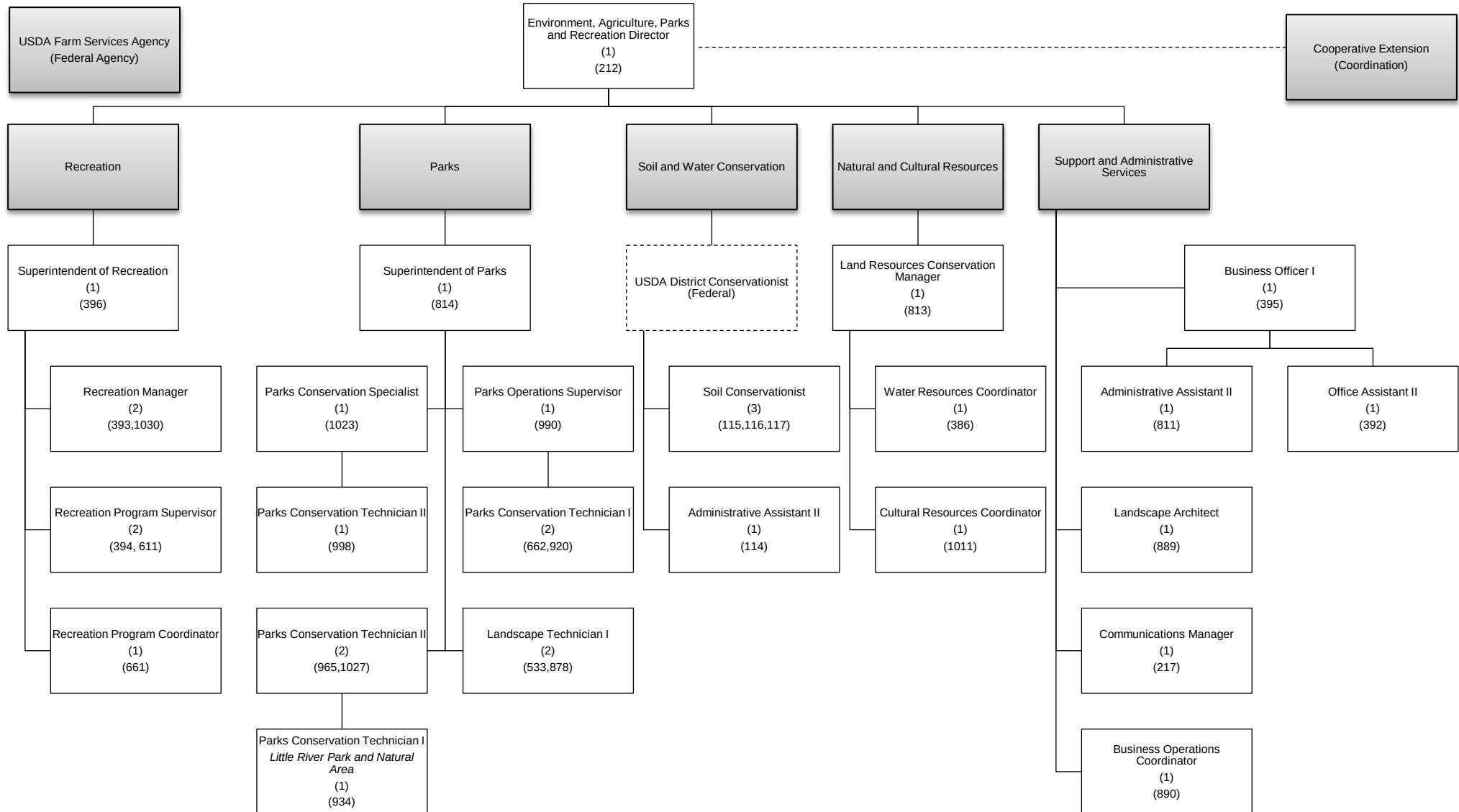
DEAPR - continued

- Provide assistance to agricultural landowners in meeting the required nutrient reductions goals in the Jordan Lake and Falls Lake Watersheds to meet state mandated rules. Provide watershed BMP updates and technical information to NCDA-Soil and Water Conservation, NC Division of Water Quality, and NC Environmental Management Commission as requested.
- Assist DEAPR/Natural and Cultural Resources division with review of conservation plans and securing state and federal funding for the Orange county Farm Preservation/purchasing development rights on agricultural lands, and assist with yearly status reviews of conservation easements.
- Heighten awareness of VAD/EVAD program to qualifying agricultural operations. Increase conservation agreements with landowners to protect and enhance County agriculture lands.
- Increase awareness to citizens about the importance of conservation and preservation of natural resources through educational programs and workshops, for students and adults.

Budget Highlights

- No significant budget changes, in FY 2013-14.

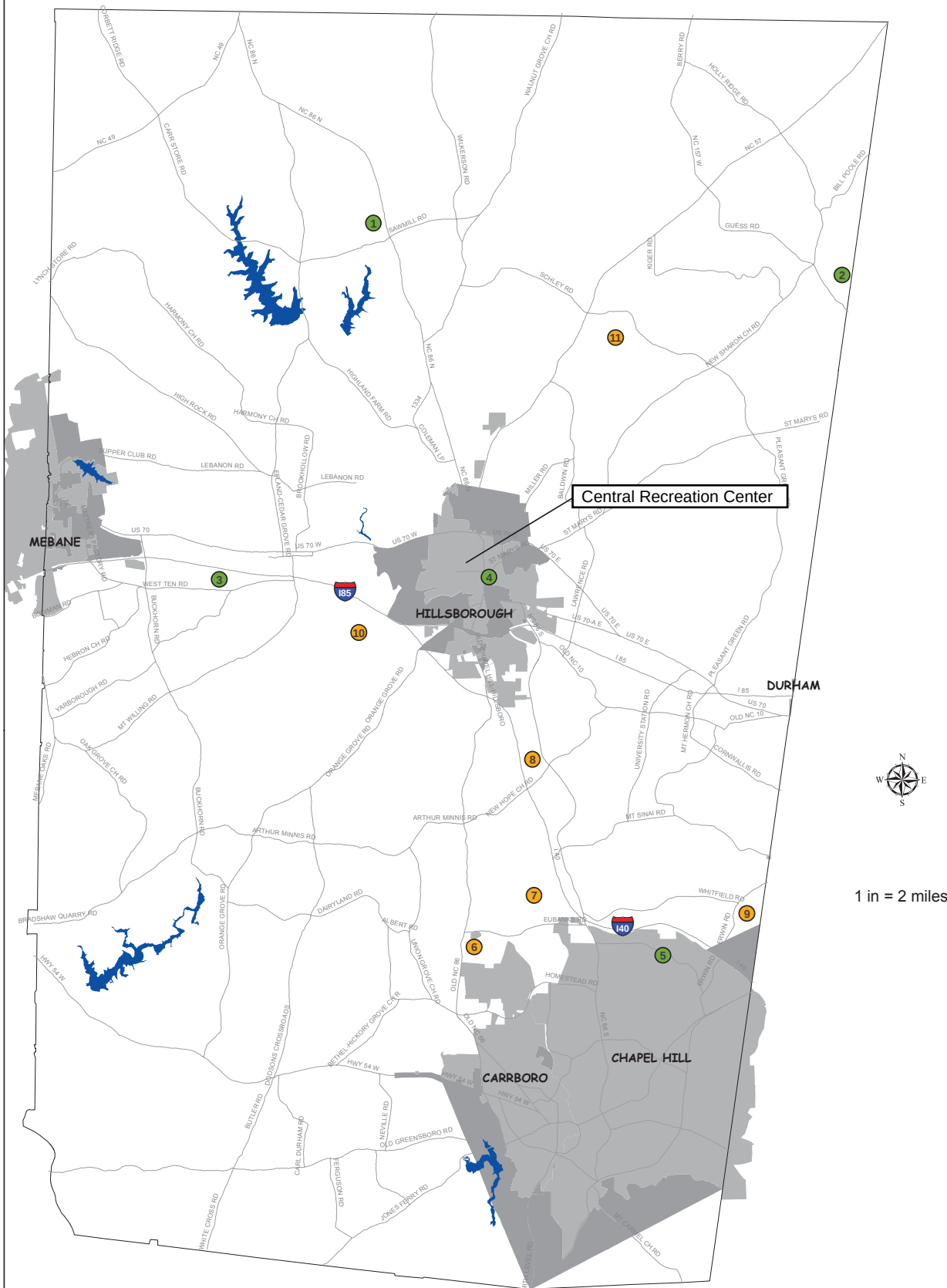
Department of Environment, Agriculture, Parks & Recreation



FY 2013-14

Approved

Orange County Current and Proposed Park Locations



Legend



Existing Parks

1. Cedar Grove Park
2. Little River Regional Park
3. Eurosport Soccer Center
4. River Park
5. Cedar Falls Park



Future Parks

6. Twin Creeks (Moniese Nomp) Park
7. Millhouse Road Park
8. Blackwood Farm Park
9. Hollow Rock Access Area / New Hope Creek Preserve
10. Upper Eno Nature Preserves
11. Northeast District Park

Main roads

Towns

Municipal ETJs

Lakes



DEAPR
Map prepared by Land Records/GIS Division
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Economic Development

Phone Number: (919) 245 - 2325

Website: <http://GrowInOrangeNC.com>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 600
Personnel Services	316,114	268,666	289,507	290,431	309,207	309,207
Operations	54,491	67,230	83,070	69,124	83,070	83,070
Capital Outlay	1,199	22,289	0	0	0	0
Total Expenditures	\$ 371,804	\$ 358,184	\$ 372,577	\$ 359,555	\$ 392,277	\$ 392,277
<i>Offsetting Revenues</i>	<i>(12,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
County Costs (net)	\$ 359,804	\$ 358,184	\$ 372,577	\$ 359,555	\$ 392,277	\$ 392,277
Total Economic Development and Related Expenditures	\$ 371,804	\$ 358,184	\$ 372,577	\$ 359,555	\$ 392,277	\$ 392,277

Mission Statement

The Economic Development office strives to make Orange County a smart, innovative place in which to live and work. Orange County encourages the recruitment of high tech investments in sustainable technologies that provide jobs for county residents and increase the non-residential tax base. By seeking to attract these knowledge-based investments in growth business clusters, we endeavor to enhance the financial well-being and quality of life for our residents.

Major Services

- Operate targeted programs to strengthen and market the local economy through business development, capital investment, and job growth.
- Provide guidance to new, expanding, and relocating businesses to include entrepreneurs, high tech manufacturing, agriculture, arts, and tourism.
- Oversee activities of the Chapel Hill/Orange County Visitors Bureau and the Orange County Arts Commission.
- Provide financing for small businesses and local entrepreneurs through the Orange County Small Business Loan Program.
- Provide county-wide business, economic and demographic data to stakeholders through our website, presentations and printed materials.
- Market the county's available commercial/industrial buildings and economic development sites to businesses, prospects, and site selection consultants.

FY 2012-13 Outcomes

- Outreach: Increased County site visits by investors and business prospects, by 5% (12). Engaged with the North Carolina Department of Commerce, the Research Triangle Regional Partnership and site selection consultants in presenting a credible economic story to respective staff and developers.

Economic Development – continued

Prepared economic development publications on small businesses and the local economy (free, upon request). Continued work on marketing efforts and infrastructure improvements for all Economic Development Districts (EDDs). Site data sheets were developed for sites in the EDDs. BOCC approved rezoning of 700 acres and awarded a \$4.2 million water/sewer contract, for EDDs.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Attract new economic opportunities, to Orange County.					
Number of Request for Information (RFI) to commercial prospect inquiries.	N/A	1	35	35	40
Change in visitor frequency (developers, prospects, businesses) from prior year	0	5%	10%	10%	25%
Service: Market Orange County's business advantages through business development and job growth.					
Web contacts	56,000	75,000	125,00	100,000	125,000
Number of businesses	3,652	3,793	3,850	3,850	3,900
Orange County employment	64,429	65,908	65,000	65,000	68,000
Service: Provide guidance and resources to new, expanding and relocating businesses.					
Small Business and Technology Development Center local clients	164	225	225	225	225
Small Business Loan (approvals/applications)	3/7	2/5	4/8	4/8	5/8
Percentage increase of existing business (visitation/interview)	N/A	10%	10%	10%	25%
Service: Increase the economic vitality of Orange County through leveraging of partnership with NC Department of Commerce.					
RFIs submitted to the Department of Commerce	N/A	1	10	10	35
Current Projects	N/A	N/A	1	1	1
Service: Foster recruitment and retention of a skilled workforce - attract skilled workers to match requirements of key industries.					
Unemployment Rate	6.7%	6.7%	6.2%	6.2%	6.0%
Workforce	64,429	65,908	65,908	65,000	68,000

FY 2013-14 Objectives

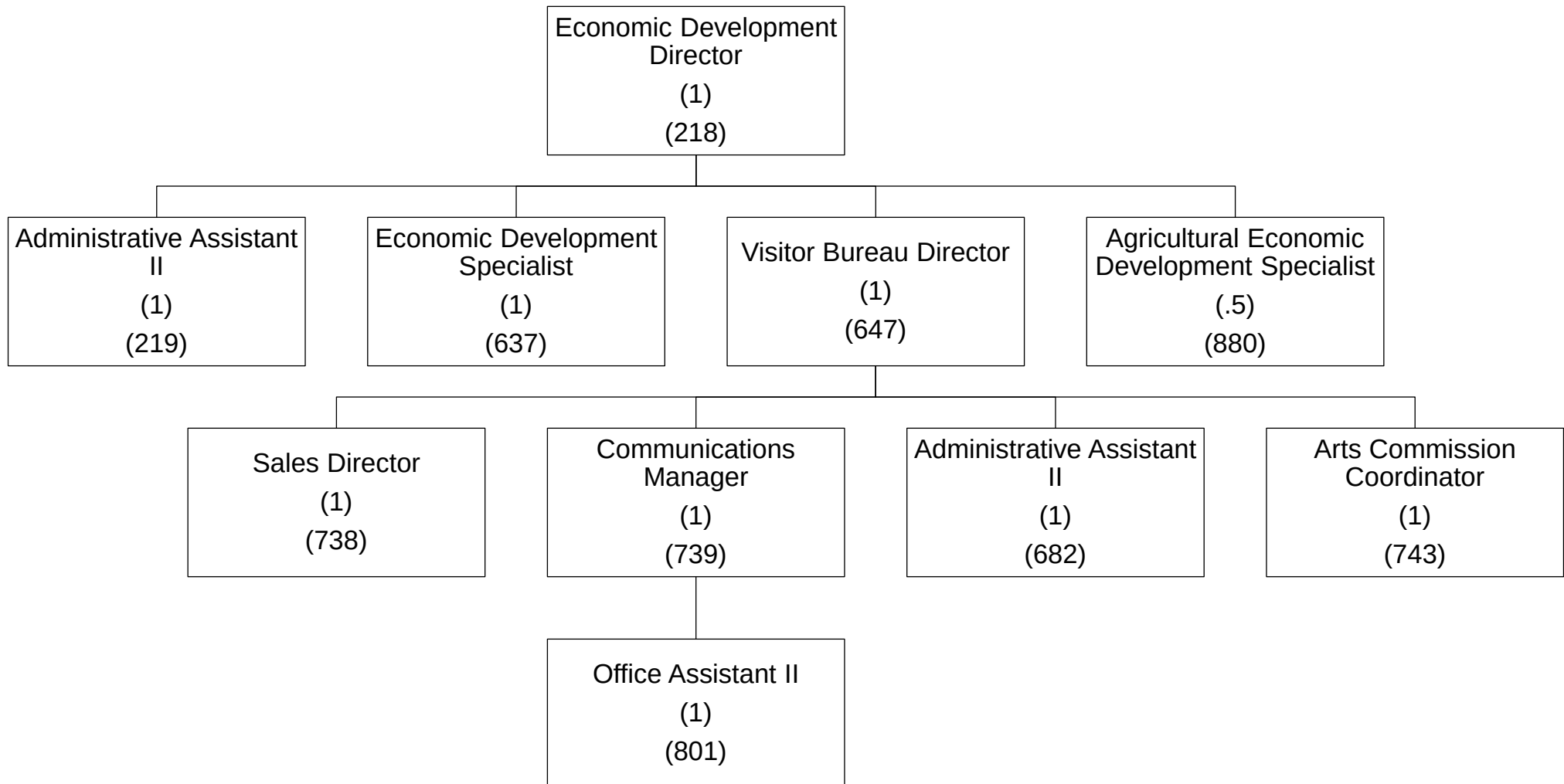
- Increase the percentage of corporate inquiries and prospect visits, by 15% each.
- Refine the department's marketing materials, advertising outreach, and networking and increase generation of business prospects within the county's Economic Development Districts.
- Develop new ways to encourage agricultural economic development and leverage the county's tourism assets toward business recruitment.
- Increase the number of Orange County Small Business Loan Program applicants and loans approvals.

Budget Highlights

- Note: The Article 46 Quarter-Center Sales Tax has its own section within the budget document, which outlines tax-funded economic development initiatives.

Economic Development

(Including Arts Commission & Visitors Bureau)



Emergency Services

Phone Number: (919) 245-6100

<http://orangecountync.gov/emergency/>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 750
Personnel Services	5,280,535	5,908,766	7,130,266	6,422,950	8,358,972	8,020,408
Operations	881,083	950,123	1,147,085	1,102,734	1,224,651	1,213,607
Capital Outlay	1,035,655	642,481	211,378	267,850	675,676	60,946
Total Expenditures	\$ 7,197,272	\$ 7,501,370	\$ 8,488,729	\$ 7,793,534	\$ 10,259,299	\$ 9,294,961
Offsetting Revenues	(2,645,232)	(2,341,883)	(2,040,000)	(2,139,455)	(2,135,650)	(2,135,650)
County Costs (net)	\$ 4,552,040	\$ 5,159,487	\$ 6,448,729	\$ 5,654,079	\$ 8,123,649	\$ 7,159,311

Emergency Telephone Fund						Account: 7551
Overhead	19,556	19,556	19,556	19,556	19,556	19,556
Personnel Services	137,535	137,075	138,706	140,405	154,797	154,797
Operations	226,177	255,493	272,410	629,252	376,458	376,458
Capital Outlay	27,123	93,807	60,000	1,088,107	5,000	5,000
Total Expenditures	\$ 410,392	\$ 505,932	\$ 490,672	\$ 1,877,320	\$ 555,811	\$ 555,811
Offsetting Revenues	(602,716)	(555,121)	(490,672)	(506,574)	(555,811)	(555,811)
E911 Costs (net)	\$ (192,324)	\$ (49,189)	\$ 0	\$ 1,370,746	\$ 0	\$ 0

Total Emergency Services and Related Expenditures	\$ 7,607,665	\$ 8,007,301	\$ 8,979,401	\$ 9,670,854	\$ 10,815,110	\$ 9,850,772

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Administration	1,881,962	883,256	951,304	1,009,129	1,240,697	1,141,352
Emergency Medical Services	3,469,319	4,678,503	5,011,981	4,693,440	6,009,261	5,259,844
Life Safety Management	137,696	156,094	190,795	149,286	264,281	254,894
Telecommunications	1,708,295	1,783,516	2,334,649	1,941,679	2,745,060	2,638,871
Total Expenditures	\$ 7,197,272	\$ 7,501,370	\$ 8,488,729	\$ 7,793,534	\$ 10,259,299	\$ 9,294,961
Offsetting Revenue	(2,645,232)	(2,341,883)	(2,040,000)	(2,139,455)	(2,135,650)	(2,135,650)
County Costs (net)	\$ 4,552,040	\$ 5,159,487	\$ 6,448,729	\$ 5,654,079	\$ 8,123,649	\$ 7,159,311

Emergency Telephone Fund						
Emergency Telephone System	410,392	505,932	490,672	1,877,320	555,811	555,811
Total Expenditures	\$ 410,392	\$ 505,932	\$ 490,672	\$ 1,877,320	\$ 555,811	\$ 555,811
Offsetting Revenue	(602,716)	(555,121)	(490,672)	(506,574)	(555,811)	(555,811)
Costs (net)	\$ (192,324)	\$ (49,189)	\$ 0	\$ 1,370,746	\$ 0	\$ 0
Total Expenditures	\$ 7,607,665	\$ 8,007,301	\$ 8,979,401	\$ 9,670,854	\$ 10,815,110	\$ 9,850,772

Emergency Services – continued

Mission Statement

The Emergency Management Branch is focused on providing materials support and management to the EMS, Communications, and Life Safety Management Branches as well as the management of capital projects in the department. Planning responsibilities center around the Emergency Management Program as well as time-limited departmental initiatives as they occur.

Administration Division

Major Services

- Emergency Management Program
- Management of ES Fleet (including Ambulances)
- Warehouse Management
- Facilities Support and Maintenance
- Departmental Issued Attire and Personal Protective Equipment
- Capital Projects

FY 2012-13 Outcomes

- Emergency Operations Framework submitted and approved by the County Manager's Office.
- Conducted a Full Scale Sheltering Exercise
- Conducted a Functional Emergency Operations Center Exercise with municipalities, UNC, and UNC Healthcare.
- Co-Sponsored a Table Top Exercise with the NC Highway Patrol, NC Department of Transportation, and local Fire Departments to discuss Incident Command during major incidents on interstates.
- Co-Sponsored a Table Top Exercise with OWASA and OC Health to discuss a Water Supply Contamination Event.
- Began Planning and Implementation of the new OSSI 9-1-1 Computer Aided Dispatch (CAD) system.
- Reinstated the Orange County Local Emergency Planning Committee (LEPC).
- Worked with Solid Waste to develop the Disaster Debris Management Plan.

Emergency Services – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Emergency Management					
Number of Disaster/Emergency Exercises Conducted	0	3	4	5	6
Number of Emergency Plans Update/Developed	10	3 (Large Plans)	5	5	3 (Large Plans)
Percentage of County Departments that were provided one-on-one consultation on disaster responsibilities.	25%	50%	75%	75%	100%
Percent of time Fleet Vehicles were serviced in a timely manner.	80%	90%	95%	95%	99%
Local Emergency Planning Committee (LEPC) Meeting	1	0	2	2	4
Number of Warehousing Support Events for County Departments/Community Partners	30	35	35	35	40

FY 2013-14 Objectives

- Finalize Hazard Specific Appendices to the Emergency Operations Framework
- Develop County Continuity of Operations Plan
- Continue to conduct regular table-top exercises with Department Directors and Community Partners.
- Conduct Comprehensive Threat and Hazard Risk Assessment with Community Partners.

Budget Highlights

- The Capital Outlay for FY 2013-14 includes \$16,000 for the third year of a three year program to purchase and install AED's in County facilities, and \$1,975 for a door card access system.
- The FY 2013-14 Commissioner Approved Budget includes full year funding for a Radio Systems Technician position (1.0 FTE) approved in November 2012.
- The FY 2013-14 Commissioner Approved Budget includes \$27,300 in Contract Services for the installation of HVAC systems currently in stock to provide back up to 9-1-1 Center and Emergency Operations Center (EOC) in the event of equipment or power failure. Additional system will be installed in the warehouse to regulate temperature.
- The "sitdown" forklift that was purchased with the 510 Meadowlands building no longer functions and is not serviceable, given its age. Without a replacement, Emergency Services is not able to unload delivery trucks, which is a critical function during Strategic National Stockpile distributions and disaster operations. The current forklift is not rated at an appropriate weight capacity to serve the needs of the Emergency Services/the county; the new forklift offers additional weight capacity to ensure that ES can fulfill loading/unloading needs during normal and disaster operations. A lease option of \$4,167 is included in the FY 2013-14 Commissioner Approved Budget.
- The FY 2013-14 Commissioner Approved Budget includes additional funds of \$22,125 for uniforms for additional staff, and rebranding the entire department.

Emergency Services – continued

Life Safety Division

Major Services

- Enforce the N.C. Fire Prevention Code by Conducting Fire Inspections
- Investigate Fires to Determine Cause and Origin and Respond to All Illegal Burning Calls
- Provide Fire and Life Safety Education

FY 2012-13 Outcomes

- Maintain a yearly inspection quota of 275 inspections annually.
- Decrease the amount of fire investigations by distributing more home fire safety educational information.
- Increase the number of fire and life safety education events, including annual fire drills, in all County buildings.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Fire Inspections					
Outcome Measure	304	279	300	280	300
Number of man-hours for total inspections	417	368	400	370	400
Service: Fire Investigations					
Number of Fire Investigations Conducted	150	100	140	120	130
Number of man-hours for total investigations	600	400	560	480	520

FY 2013-14 Objectives

- Exceed the fire inspection schedule as mandated by the North Carolina Fire Prevention Code.
- Reduce the number of illegal burning investigations by continuing to educate the citizens on the laws and county ordinances pertaining to open burning
- Deliver new and updated fire prevention programs, life safety programs, and home safety programs to citizens, schools, health and daycare providers, and county employees. These programs heighten fire prevention awareness; identify fire hazards, and injury prevention in schools, homes, and the workplace.

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes Capital Outlay funds of \$26,835 for a Fire Extinguisher Training System, which will make fire extinguisher training safer for trainees and more cost effective, as well as the replacement of a current fit testing machine

Emergency Services – continued

and fit testing cards, and includes a computer and printer to allow more portable fit testing for all emergency responders.

- Includes full year funding of the Fire Marshal position that was budgeted in FY 2012-13 for six (6) months (starting January 1, 2013)

Communications Division

Major Services

- 24 hours Public Safety Answering Point (PSAP) for citizens requiring emergency and non-emergency assistance.
- Dispatch all law enforcement, EMS and fire resources to respond to the needs of the community and partner counties. Monitor and respond to all public safety agency requests through various mediums of communication to provide information and oversee safety of responders.
- Coordinate and dispatch medical calls through the use of Emergency Medical Dispatch (EMD) through protocol assessment to provide the most accurate resource and provide pre-arrival and post-dispatch instructions to the caller/patient until medically trained personnel arrive on scene.
- Utilize Automatic Vehicle Locator (AVL) to identify closest ambulance response to medical calls.
- Maintain all 9-1-1 records and produce duplicated recordings/logs/database information as requested by the agencies, citizens, businesses and attorneys as outlined by NC GS 132-1.4 and GS 132-1.5.
- Narrowbanding Project implemented affecting all conventional radio systems in order to comply with FCC regulations by January 2013.

FY 2012-13 Outcomes

- Successfully implemented AVL for ambulance units.
- Answered all 9-1-1 emergency lines within 0 – 5 seconds 100% of the time.
- Complied with all mandatory certification requirements in EMD, Sheriff's Training and Standards, Division of Criminal Information (DCI), and FEMA IS 247a.
- Completed Narrowbanding of the 9-1-1 Center radios and tower with minimal interruption to operations.

Emergency Services – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service:					
Call for Service Reports	182,771	182,771	186,426	188,378	193,516
Ring to Answer 9-1-1 <5 Seconds		96.01%	98%	100%	100%
Staffing Retention	74.07%	78.57%	N/A	80.65%	81%
Service:					
CALEA Accreditation	N/A	N/A	N/A	N/A	Implement

FY 2013-14 Objectives

- Successfully implement OSSI CAD System and agency components to provide more effective and efficient dispatch of resources.
- Successfully implement Emergency Police Dispatch and Emergency Fire Dispatch through protocol assessment to provide the most accurate resources and provide pre-arrival and post-dispatch instructions to the caller/victim until professionally trained personnel arrive on scene.
- Staff the 9-1-1 Center to no less than 80% of allocated positions.
- Reduce the average time from receipt of the 9-1-1 call to dispatch for non-medical calls from the current average of 1:10 to 1:05.
- Reduce the average time from receipt of the 9-1-1 call to dispatch for medical calls from 1:53 to 1:35.
- The CALEA Public Safety Communications Accreditation Program provides a communications center, or the communications unit of a public safety agency, with a process to systemically review and internally assess its operations and procedures. The objective is to complete the following for 2013-2014:
 - o Enrollment Form.
 - o Accreditation Agreement.
 - o Publications Subscription and Access Agreement.
- Improve the hiring and selection process:
 - o Revise the screening and application process
 - o Improve the selection process
- Improve the retention rate by:
 - o Strengthening the training program
 - o Hiring a full-time 9-1-1 dedicated Training Coordinator
 - o Hiring a full-time 9-1-1 dedicated Quality Assurance Officer

Emergency Services – continued

Budget Highlights

- Consistent with the Comprehensive Assessment of EMS and 9-1-1/Communications Center Operations Study, the FY 2013-14 Commissioner Approved Budget includes four new (4.0 FTEs) Telecommunicator positions and one new (1.0 FTE) Quality Assurance/Training Officer position, effective January 1, 2014
- The FY 2013-14 Commissioner Approved Budget also includes full year funding of two (2.0 FTE) Telecommunicator which started January 1, 2013, and full year funding of a Quality Assurance/Training Officer position (1.0 FTE) approved in November 2012.
- Includes increases in Overtime funding of \$92,986 to meet Fair Labor Standards Act (FLSA) and for new positions.
- The decrease in Operations for FY 2013-14 is due to moving the Motorola maintenance to the 9-1-1 Fund (\$37,000), and not budgeting for the Narrowbanding project (\$14,800) which was completed in FY 2012-13.
- The FY 2013-14 Commissioner Approved Budget includes Capital Outlay funding of \$14,797 for a paging encoder to use as a backup in event of a 9-1-1 Center failure, and the purchase 4 desktop computers for the 9-1-1 Center, as well as an interactive situational awareness monitor.

Emergency Medical Services Division

Major Services

- Provide treatment for persons with medical or traumatic emergencies.
- Coordinate transportation resources to provide appropriate transportation of patients, including ambulance, taxi, public transport, or private vehicles.
- Coordinate emergency medical services and public safety preparedness efforts for special events such as sporting events, festivals, and mass entertainment.
- Coordinate state mandated continuing medical education for EMS staff, medical responders, and community partners.
- Manage EMS Medical Services providers throughout the county through ordinance franchise process.
- Prepare for and respond to EMS Surge and/or Mass Casualty providing medical services throughout the region.

FY 2012-13 Outcomes

- EMS responded to 13207 requests for service and provided transport and medical care for over 8325 people.
- The paramedic academy continued to enable OCES to recruit and train additional paramedics.
- EMS continued to partner with franchised agencies and Parkwood EMS to provide adequate coverage for special events without impacting the day to day EMS system.
- Quality Assurance Initiatives: Emergency Services hired a Quality Assurance Staff officer who has helped strengthen the QA program. OCES has provided quality data and has

Emergency Services – continued

made significant EMS System improvements through the Peer Review committee. EMS has improved the County's compliance with the State Office of EMS data collection system, PreMIS, in addition to improving the quality of the data. The EMS Performance Improvement Center has reported that Orange County has one of the best data quality scores in the State.

- OCEMS worked with Durham County to provide the Defensive Tactics for EMS program to address the rising numbers of violent encounters that EMS providers are facing, and hosted our first Pediatric Trauma Advanced Life Support program through the Mid Carolina Regional Advisory Committee.
- EMS provided command staff and medical support for two Presidential visits last year.
- EMS implemented a New Provider Driver's Training Program and provided three offerings of the training for Orange County and South Orange Rescue Squad staff.
- EMS participated in four mock car crash events to educate high school students about the dangers of motor vehicle crashes and the response efforts that occur as a result. This allowed students to understand the impact that their choices have on the community.
- The addition of two peak load ambulances in 2012/13 reduced the number of Ambulance move-up responses by 31 percent. Because move-up responses are included in the Call for Service counts, this resulted in reduced number of calls for service in FY 12/13.
- EMS moved its personnel from a 24 hour shift schedule to a 12 hour shift schedule on July 27, 2012. This move resulted in an immediate improvement in the Wheel's Rolling Time (Time from ambulance dispatch to the time the EMS Unit is in route to the call). This reduction helped to reduce the overall response time in FY 12/13.

Outcome Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Emergency Medical Services					
Total Calls for Service	12,605	13,287	13,500	13,207	13,735
Number of Ambulance Move Up Calls	2,360	2,016	N/A	1,386	1,178
Service: Emergency Medical Services					
Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Response Time (Average)	10:51	10:01	N/A	08:50	08:00
Response Time (90 th percentile)	18:19	17:22	14:00	15:46	14:30
Average Wheels Rolling Time	01:16	01:24	N/A	01:07	01:00

Emergency Services – continued

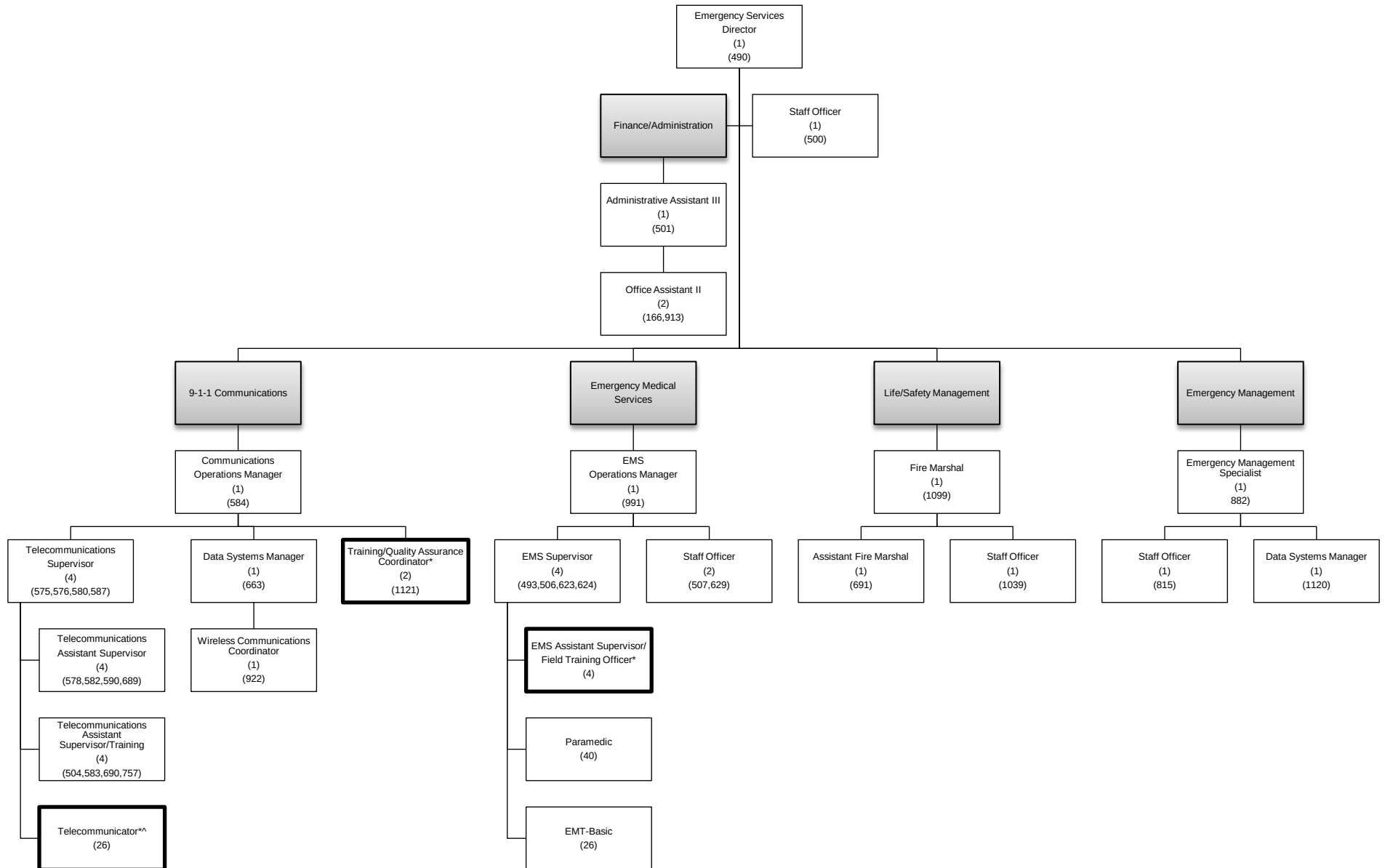
FY 2013-14 Objectives

- With the implementation of the OSSI Computer Aided Dispatch (CAD) Software in the Communication's center, EMS will increase the efficiency and accuracy of the response time data by building a direct bridge between the electronic patient care reporting software and the CAD, and through utilization of mobile CAD will decrease the number of radio transmissions.
- Continued improvements to the Quality Assurance program will lead to further improvement in data quality scores and will increase efficiency and communication between EMS and Medical Direction staff. Quality Assurance recommendations will be utilized to select training topics and to improve EMS service delivery.
- EMS will continue to work on reducing the wheels rolling time, so that average time is at one minute and the overall wheels rolling time is under one minute thirty seconds 90 percent of the time. EMS will improve on scene times and at the hospital time to further reduce the EMS total call times. This will ensure that more ambulances are available when needed and may lead to further reduction of response time.
- Four Assistant EMS Supervisors will be recruited in FY 13/14 and will ensure that EMS supervision is able to participate in training exercises with the Fire Departments, will be available for major incidents, and will assist the current supervisors with daily responsibilities. This addition was addressed in the 2012 EMS Study and this objective helps to prepare for the suggested addition of EMS Supervisors by allowing the incoming assistant supervisors to obtain supervisory experience in addition to training.
- The 2013/14 Paramedic Academy will allow EMS to recruit three additional paramedics. This recruitment will assist in the filling of current vacant positions in light of the continued national paramedic shortage.

Budget Highlights

- Consistent with the Comprehensive Assessment Study of EMS, the FY 2013-14 Commissioner Approved Budget includes four (4.0 FTEs) EMS Assistant Supervisor positions, effective January 1, 2014.
- The FY 2013-14 Commissioner Approved Budget also includes full year funding of 6.0 FTE Paramedic positions that were budgeted for nine (9) months in FY 2012-13.
- An increase in Overtime of \$143,559 is budgeted in FY 2013-14 to comply with the Fair Labor Standards Act (FLSA) and the change in the work schedule from 24 hour shifts to 12 hour shifts.
- Emergency Services requested the replacement of 14 LIFEPAK® 15's in FY 2013-14 \$528,458 to accommodate nine active EMS units, two EMS Supervisors, leaving seven units for use at special events, equipment service and to ensure sufficient equipment availability should failures occur. These LIFEPAKs are scheduled to be debt financed during FY 2013-14.
- Emergency Services is recommending the continued utilization of Target Solutions, on line EMS continuing education software to allow EMS providers to train while on duty and to reduce the number of face to face training hours. In addition this allows for greater performance tracking that is needed to maintain records for state compliance.

Emergency Services



FY 2013-14

*New Positions, Effective 1/1/14

^^ New FTE's

Approved

Finance and Administrative Services

Phone Number: (919) 245 - 2450

Website: <http://orangecountync.gov/finance>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 230
Personnel Services	723,751	796,923	1,010,819	817,688	1,137,424	1,137,424
Operations	176,803	157,847	2,153,426	1,615,361	2,164,415	2,164,415
Capital Outlay	0	2,449	0	0	2,000	2,000
Total Expenditures	\$ 900,553	\$ 957,219	\$ 3,164,245	\$ 2,433,049	\$ 3,303,839	\$ 3,303,839
County Costs (net)	\$ 900,553	\$ 957,219	\$ 3,164,245	\$ 2,433,049	\$ 3,303,839	\$ 3,303,839
Total Finance and Administrative Services and Related Expenditures						
	\$ 900,553	\$ 957,219	\$ 3,164,245	\$ 2,433,049	\$ 3,303,839	\$ 3,303,839

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Budget Office	285,341	286,883	336,256	269,125	340,850	340,850
Finance Office	615,212	670,336	759,828	697,615	893,966	893,966
Risk Management	0	0	2,068,161	1,466,309	2,069,023	2,069,023
Total Expenditures	\$ 900,553	\$ 957,219	\$ 3,164,245	\$ 2,433,049	\$ 3,303,839	\$ 3,303,839
County Costs (net)	\$ 900,553	\$ 957,219	\$ 3,164,245	\$ 2,433,049	\$ 3,303,839	\$ 3,303,839
Total Expenditures	\$ 900,553	\$ 957,219	\$ 3,164,245	\$ 2,433,049	\$ 3,303,839	\$ 3,303,839

Mission Statement

The Finance and Administrative Services department provides budgetary, fiscal and internal business policy guidance, financial accountability, stability, and integrity of the County's resources. Through fiscal and operational practices and procedures, the department can achieve and fund the goals and priorities of the County and its citizens.

Finance and Administrative Services: Finance and Purchasing Division

Major Services

- Maintain the County's sound financial condition through accounting and fiscal controls, in accordance with Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes.
- Ensure revenues are properly deposited and reported, and maintain sufficient cash, on hand.
- Prompt and efficient payment of all County obligations.
- Accurate and timely payroll processing for all County employees.
- Internal controls in place to safeguard the County's assets.
- Debt management to include prompt payment of debt service; plan, execute, oversee debt issuance and monitor debt parameters for compliance with policy.
- Responsible for grant financial compliance and internal audits.

Finance and Administrative Services – continued

- Responsible for encumbering and purchasing of County goods and services.

FY 2012-13 Outcomes

- Annual Audit: Issued Comprehensive Annual Financial Report (CAFR), as required by the Local Government Commission, by October 31, 2012. No management letter concerns or comments. Retained the GFOA Certificate of Achievement for Excellence to Financial Reporting.
- Financial Condition: Increased Standards and Poors bond ratings to AAA. Received a Aa1 with a Positive Outlook, from Moody's Investor Services and AAA, from Fitch.
- Debt Service: Reduced County debt service through two debt refunds: 1) \$96.7 million to save \$5.3 million in debt service payments and 2) \$17 million to save \$1.74 million in debt service payments. The average interest rate for the new loans is 2.0%. Met debt service payments, on bonds and installment purchases, with 100 percent accuracy. No penalties for late payment.
- Established the County's Other Post-Employment Benefits (OPEB) Trust Fund; contributed \$3 million, in November 2012. The County's total OPEB liability totals \$63.7 million.
- Policy Compliance: The FY 2012 audit reported unassigned fund balance at 22% of General Fund expenditures. Anticipate unassigned fund balance at 17%, by year-end. Slightly exceeded County debt ratio target (15.34%).
- Outstanding purchase orders reduced, for the third consecutive year.
- Met target of payroll completion, two days prior to payday (100%).

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Maintain a financially sound condition, according to legal statutes and accounting standards.					
Unassigned Fund Balance, as percent of General Fund Expenditures (Target: $\geq 17\%$)	15.9%	22.0%	17.0%	17.0%	17.0%
Debt Service, as a percent of General Fund expenditures (Target: $\leq 15\%$)	15.0%	14.9%	16.0%	15.34%	14.5%

FY 2013-14 Objectives

- Complete the County's CAFR by October 31, 2013.
- Fund balance meets budgeted goals of 17 percent or greater.
- Monitor financial transactions to insure compliance with Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points, Retain the GFOA Certificate of Achievement for Excellence to Financial Reporting.
- Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and ensure fund availability for designated capital projects.

Budget Highlights

- Transferred Asset Management Coordinator (1.0 FTE), from Asset Management Services, to assist with County purchasing duties (\$54,660).

Finance and Administrative Services – continued

Finance and Administrative Services: Budget Division

Major Services

- Meet all timelines, as required by the North Carolina Local Government Budget and Fiscal Control Act, and as established by the Board of County Commissioners (BOCC).
- Produce the County's annual operating budget and five-year Capital Investment Plan (CIP).
- Provide analytical support for special projects, including service delivery models, cost analysis, and performance measurement.
- Manage the logistics of the Outside Agency funding process.

FY 2012-13 Outcomes

- Prompter Document Publication: Published Approved Operating and CIP Budget within seven weeks of fiscal year end.
- Improved performance measure quality, in Operating Budget document. Worked with County Departments to create more concise and quantifiable performance measures.

FY 2013-14 Objective

- Publish Approved Operating and CIP Budget by the first BOCC meeting, in FY 2013-14.
- Increase County financial updates, through BOCC meeting materials and website publications (e.g. monthly Article 46 Quarter-Cent Sales Tax collections, posted on website).

Budget Highlights

- The Budget and Management Analyst II position remained vacant for six months and generated \$31,000 in county savings.

Finance and Administrative Services: Risk Management Division

Major Services

- Maintain all liability insurance and resolve County insurance claims prior to any necessary court action.
- Reduce and maintain all insurance claims and County risk.

FY 2012-13 Outcomes

- Worker compensation claims reduced, for the third consecutive year.
- Consolidated Risk Management into Finance and Administrative Services, from Asset Management Services.

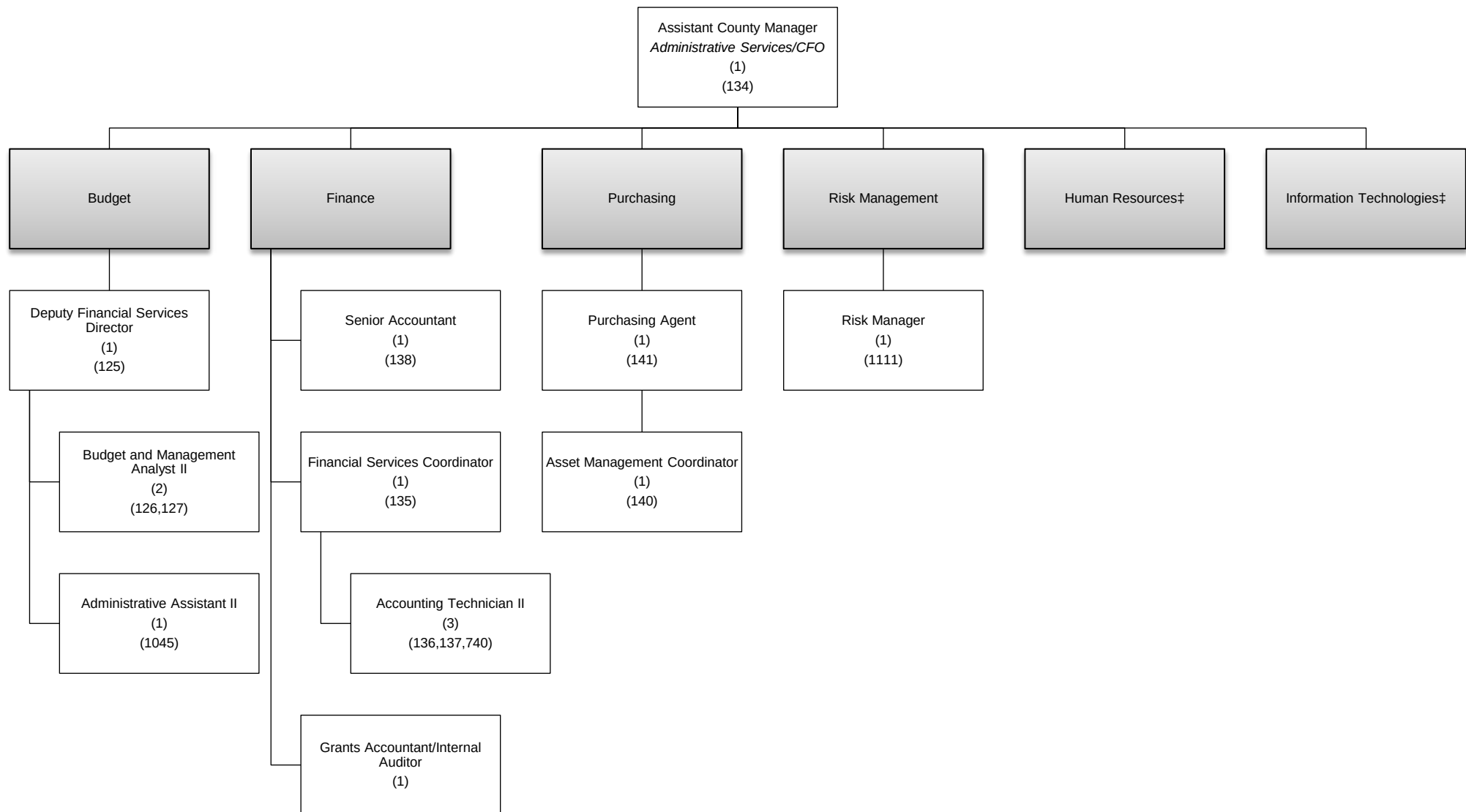
FY 2013-14 Objectives

- Maintain all grant compliance and perform five internal audits of key County service areas

Budget Highlights

- The Risk Manager and Grant Accountant positions remained open for nine months and generated \$100,513 in savings.

Finance and Administrative Services



FY 2013-14

‡Department summaries are listed on individual department pages

Approved

Health Department

Phone Number: (919) 245 -2400

Website: <http://orangecountync.gov/health/index.asp>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Commissioner Approved
By Category (General Fund)						Account: 410
Personnel Services	5,747,860	5,812,553	6,141,736	5,729,443	6,446,147	6,446,147
Operations	1,051,676	986,181	1,137,036	1,193,010	1,299,099	1,309,099
Capital Outlay	78,868	770	0	3,414	18,000	18,000
Total Expenditures	\$ 6,878,404	\$ 6,799,504	\$ 7,278,772	\$ 6,925,867	\$ 7,763,246	\$ 7,773,246
Offsetting Revenues	(2,007,422)	(1,738,076)	(2,091,162)	(2,055,792)	(2,279,706)	(2,279,706)
County Costs (net)	\$ 4,870,982	\$ 5,061,428	\$ 5,187,610	\$ 4,870,075	\$ 5,483,540	\$ 5,493,540
Health Grant Projects (Grant Fund)						Account: 4102
Personnel Services	183,510	80,606	105,343	103,051	142,308	142,308
Operations	39,818	50,708	26,012	30,508	6,840	6,840
Capital Outlay	0	1,897	0	0	0	0
Others	0	0	0	0	0	0
Total Expenditures	\$ 223,327	\$ 133,211	\$ 131,355	\$ 133,559	\$ 149,148	\$ 149,148
Offsetting Revenues	(221,922)	(133,177)	(131,355)	(133,559)	(149,148)	(149,148)
County Costs (net)	\$ 1,406	\$ 34	\$ 0	\$ 0	\$ 0	\$ 0
Total Health Department and Related Expenditures	\$ 7,101,731	\$ 6,932,715	\$ 7,410,127	\$ 7,059,427	\$ 7,912,394	\$ 7,922,394

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Commissioner Approved
By Program (General Fund)						
Central Administrative Services	610,299	777,176	834,679	857,561	899,056	899,056
Dental	863,178	743,602	857,403	773,994	886,662	886,662
Environmental Health	1,152,658	1,237,611	1,297,672	1,141,411	1,372,195	1,372,195
Personal Health	3,597,502	3,502,886	3,653,961	3,592,435	4,006,254	4,016,254
Promotion and Education	477,555	538,229	635,057	560,466	599,079	599,079
Risk Management	177,211	0	0	0	0	0
Total Expenditures	\$ 6,878,404	\$ 6,799,504	\$ 7,278,772	\$ 6,925,867	\$ 7,763,246	\$ 7,773,246
Offsetting Revenue	(2,007,412)	(1,737,799)	(2,091,162)	(2,055,352)	(2,279,706)	(2,279,706)
County Costs (net)	\$ 4,870,992	\$ 5,061,705	\$ 5,187,610	\$ 4,870,515	\$ 5,483,540	\$ 5,493,540
Total Expenditures	\$ 6,878,404	\$ 6,799,504	\$ 7,278,772	\$ 6,925,867	\$ 7,763,246	\$ 7,773,246
Other Related Programs (Grant Fund)						
Dental	0	0	0	0	0	0
Personal Health	135,356	61,347	131,355	125,808	83,574	83,574
Promotion and Education	87,972	71,864	0	7,751	65,574	65,574
Total Expenditures	\$ 223,327	\$ 133,211	\$ 131,355	\$ 133,559	\$ 149,148	\$ 149,148
Offsetting Revenue	(221,922)	(133,177)	(131,355)	(133,559)	(149,148)	(149,148)
County Costs (net)	\$ 1,406	\$ 34	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 7,101,731	\$ 6,932,715	\$ 7,410,127	\$ 7,059,427	\$ 7,912,394	\$ 7,922,394

Mission Statement

To enhance the quality of life, promote the health, and preserve the environment for all people in the Orange County community.

Finance and Administrative Services Division

Major Services

- Provide administrative, financial and technical support services to the Orange County Health Department and the Board of Health.
- Provide fiscal and audit compliance for a \$7.2 million annual budget.
- Process all birth and death certificates, burial transit permits and other vital records in compliance with state general statutes.
- Assist Health Department Divisions with development, implementation, and maintenance of program audits, and continuous quality improvement plans.
- Coordinate Health Department HIPAA privacy and security policies, training requirements, strategic planning, and accreditation standards.

FY 2012-13 Outcomes

- Implemented new strategic plan for the Health Department.
- Created Health Informatics section to better analyze and disseminate population health data to be used in the development of best practices and strategic planning.
- Implemented credit card payment for medical and dental clinics.
- Implemented new Patient Management and Electronic Health Record system.
- Met Re-Accreditation standards.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2012-13 Projected	2013-14 Budget
Birth Certificates processed	3,734	3,735	4,200	3,825	3,800
Death Certificates processed	1,474	1,494	1,600	1,412	1,400

FY 2012-13 Fiscal Year Objectives

- Increase operational efficiencies within the Health Department through the use of technology, and Quality Improvement initiatives.
- Maintain accuracy and timeliness in financial reporting, and audit compliance.
- Ensure that all state, federal and grant funds are expended in accordance with requirements, maximizing appropriate use of these funds.

Budget Highlights

- Facilitated quality improvement projects for different divisions in health department.
- Expanded credit card payment acceptance for Personal Health and Dental Clinic clients.
- During FY 2012-13, the department hired a Health Informatics Manager and created a Health Informatics section within this division.
- The FY 2013-14 Commissioner Approved Budget includes increases in Operations for Training (\$6,433) – to provide additional workforce development opportunities for staff; Contract Services (\$11,800) – consultation work to support health informatics and data integration in the transition to coding changes in billing and notification to patients, as well as Board of Health strategic planning data analysis; Innovation and Accreditation Projects (\$23,700) – these are a continuation of projects started in FY 2012-13 and are paid with Medicaid Maximization funds.
- The increase in Revenues in FY 2013-14 reflects the increase in Medicaid Maximization funds to cover the costs of the Innovations and Accreditation Projects.

Dental Health Division

Major Services

- Provide routine dental treatment including fillings, extractions and cleanings to residents of Orange County primarily to patients who are Medicaid eligible and to those who meet the Federal Poverty Guidelines.
- Provide emergency dental treatment within 24 hours to patients who experience pain/infection and swelling.
- Provide dental education to Orange County residents, emphasizing childcare facilities and schools.
- Provide the application of dental sealants to dental patients in the OCHD Dental Program with emphasis on Medicaid eligible children.

FY 2012-13 Outcomes

- Through the Smart Smiles Program, provide dental screenings, education and follow-up to children age 0-5 in childcare facilities and in one Orange County elementary school with the lowest free and reduced lunch program
- Provide oral health education in Orange County schools
- Provide oral health care to economically disadvantaged children and adults by providing dental care for Orange County residents eligible for Medicaid, Health Choice or the sliding fee program
- Increase the number of hygiene visits by adding part-time dental hygienist
- Begin transition from paper dental records to electronic system by implementing and utilize Eaglesoft dental practice software

Health Department – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide dental screenings and education in childcare facilities and Orange County Schools					
Percent of preschool children screened with dental needs	8.4%	6.57%	7%	11.5%	Program discontinued
Percent of children screened with dental needs in Orange County Schools	n/a	n/a	n/a	8.88%	Program discontinued
Number children received education in Orange County Schools	n/a	n/a	n/a	271	500
Service: Provide dental care to economically disadvantaged Orange County Residents**					
Number of total dental patient visits	4,922	4,531	5,800	5,735	6,200
Percent of Medicaid or Health Choice visits**	30.6%	30.2%	30%	31.2%	33%
Percent self-pay visits	38%	59.2%	60%	61.7%	58%
Number of sealants	1,132*	1,133	2,100	1,332	1,500
Service: Increase number of hygiene visits by adding part-time dental hygienist					
Total number of hygiene visits with one dental hygienist	n/a	(3/12 to 6/12) 285	n/a	32 hrs/wk 1038	32 hrs/wk 1000
Additional hygiene visits with 2nd hygienist	n/a	n/a	n/a	20 hrs/wk 498	32 hrs/wk 1000

*Dental was not live in HIS until Dec. 2010, so FY 11 actual numbers not complete

**HIS totals do not include “no charge” follow up patient visits, so total visits based on Eaglesoft data; Medicaid and Health Choice data not collected in Eaglesoft, so percentages based on HIS data

FY 2013-14 Objectives

- Utilize dental assistants and health educator to increase number of school-aged children that receive dental health education in both school systems
- Increase number of Medicaid and Health Choice pediatric patients that receive dental care
- Increase number of sealants placed with increased number of pediatric patients
- Increase 2nd dental hygienist's hours to 32 hours per week to decrease recall visit wait time and increase prophylaxis procedures
- Increase number of visits by patients with private dental insurance
- Begin development of dental practice software that can accommodate billing and interface with state data system

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes an increase in hours of a Dental Hygienist position by .30 FTE (from a .50 FTE to a .80 FTE); Salary and Benefits increase of \$18,701, which is completely offset by User Fees and Medicaid funds.
- Discontinued Smart Smiles program due to the loss of Smart Start funds; this used to go toward dental screening in schools. Now the focus will be more on health education and dental health in schools.

Health Department – continued

- The increase in Revenues for FY 2013-14 is as a result of billing efficiencies created through ongoing training and development in the billing process, and additional revenue generated through the increase in the Dental Hygienist position hours.
- The Department has changed the methodology/structure of fees by setting fees at 70% of usual and customary rates in our region, as recommended in the department's strategic plan and approved by the Board of Health. Fees used to be set based on the Medicaid reimbursement rate plus 10%.
- Completed acquisition and implementation of Eaglesoft dental practice software
- Increased number of prophylaxis visits by adding part-time dental hygienist
- Began marketing dental services to Orange County employees to help increase private dental insurance revenue

Health Promotion and Education Services Division

Major Services

- Community assessment, engagement, and coalition building.
- Policy development, planning and implementation for community health priorities.
- Health-related grant support, program development and referral services for community partners.
- Management of language services, training, policies, and outreach.

FY 2012-13 Outcomes

- Completed the 2012 State of the County Health Report which meets the Accreditation requirement to inform and provide the community with relevant and current health data.
- Development and implementation of Healthy Carolinians annual action plans and Board of Health Strategic Plan focusing on access to care, mental health and substance abuse, and child and family obesity.
- Implementation of the Board of Health Smoke-Free Public Places Rule, increasing community access to cessation resources, leveraging Community Transformation Grant funds for signage and education efforts resulting in better compliance and a reduced need for enforcement.
- Utilization of Board of County Commissioners funds to distribute free NRT to Orange County Residents and employees who want to quit by offering monthly Freshstart classes, making referrals to QuitlineNC and UNC Nicotine Dependence Program. Goal: 100 served.
- Provided six language-related trainings for staff, staff medical interpreters and contract interpreters.
- Maintained TRU Clubs in all five high schools with active club advisors without State or Health Wellness Trust Fund monies. Thirty teens conducted youth tobacco use prevention activities with over 1000 interactions with public service announcements and social media reaching over 5,000 students.

Health Department – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Community Assessment					
Community Health Assessment/State of the County Health Report	1	1	1	1	1
Service: Policy Development					
New health-related policy or practice implemented	1	1	1	1	1
Service: Language Services					
Number of encounters covered by an on-site Interpreter	2,336	2,634		3,100	3,000
Number of encounters covered by an on-site contract Interpreter	1,340	1,004		1,600	1,500
Number of translations completed	82	87		100-120	100
Number of translations completed by a contract Translator	12	5		15-20	10

FY 2013-14 Objectives

- Establish baseline data to measure compliance with the Smoke-Free Public Places Rule and decrease the number of complaints each quarter.
- Evaluate smoking cessation programs for satisfaction, reach and quit rates in order to identify and fund the most effective method(s).
- Continue to track and evaluate Language Services to improve cost-savings and access by coordinating departmental scheduling, maximizing use of staff Medical Interpreters and enhancing training.
- Continue to execute Board of Health Strategic Plan in concert with Healthy Carolinians' annual action plans with one new health policy, practice or intervention being implemented.
- Continue to provide relevant and critical health data to the community through a comprehensive State of the County Health Report.

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes the transfer of a Nutrition Program Manager position and a Registered Dietician position to the Personal Health division.
- The FY 2013-14 Commissioner Approved Budget includes a new Senior Public Health Educator position (1.0 FTE), effective July 1, 2013, to work on Board of Health Strategic Plan priorities such as Access to Care; Child and Family Obesity; and Substance Abuse/Mental Health. (Salary & Benefits of \$58,360)
- The increase in Operations in FY 2013-14 includes increases in Training – to provide additional workforce development opportunities for staff; and in Contract Services – for consultative services related to the smoke free law (offset by State/Federal funds), as well as other Board of Health strategic plan goals.
- The decrease in Revenues in FY 2013-14 is due to transferring the Nutrition Services program to the Personal Health division to promote continuity of care for clients receiving clinic services, and funds from Piedmont Health Services related to the transfer of the Nutrition Program Manager position to Personal Health.

Health Department – continued

- Worked with the Board of Health and key stakeholders to facilitate the adoption and Commissioner approval of the Smoke-Free Public Places Rule.
- Received an Eat Smart Move More Community Grant award of \$47,500 to revitalize the Fairview Community Garden.
- Received a Youth Tobacco Prevention Mini-grant award of \$7,000 to support local youth tobacco use prevention programming.
- Received \$12,000 in Innovation Grant Funds to provide the UNC Nicotine Dependence Program Services for Orange County Employees.
- Staff Medical Interpreters registered for the National Certification Written Exam for Medical Interpreters.
- The impact of staff vacancies in key positions have been minimized by the temporary re-distribution of tasks, and the use of Public Health Reserve Corps volunteers.

Environmental Health Division

Major Services

- Assuring proper construction and operation of septic systems and wells through permitting, evaluation, and inspection
- Providing water sampling services for private water supply wells
- Assuring proper food handling and food safety in restaurants and other businesses through permitting, evaluation, and inspection. Evaluation and inspection of childcare centers, rest homes, and schools and other establishments.
- Environmental investigation and assuring abatement of childhood lead hazards
- Assuring safe public swimming pools through permitting and regular inspections
- Assuring proper operating of septic systems and safe water supplies in mobile home parks via an annual inspection

FY 2012-13 Outcomes

- Increase efforts in septic system inspections program (WTMP) to accomplish 100% of the required WTMP inspections while catching up on delinquent inspections from the previous two years accounting for a >100% outcome
- Increase collection rate for WTMP fees and Mobile Home Park fees from less than 70% to 97% with a new process implemented with the County Attorney's office
- Achieve 90% inspection rate in the Food & Lodging Program (anticipate completing 1200 of the 1333 inspections required)
- Newly constructed wells are sampled within 30 days of the issuance of the Certificate of Completion and results are reported to the owners

Health Department – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Inspection and permitting of on-site wastewater systems (septic systems)					
Collection rate for WTMP fees	70%	97%	95%	95%	95%
Failure rate of septic systems observed during WTMP inspections	4.4%	6.5%	4.5%	4.5%	5%
Number of septic system repairs completed	72	110	100	90	100
Number of septic systems permitted and approved for use	201	211	125	200	200
Percentage (number) of existing septic systems inspected in WTMP program	39%	131% *	100%	160% *	100%
Average time required for issuing permits (in days)	23.3	15.3	15	15	12
Service: Inspection, permitting and sampling water supply wells					
Number of wells constructed and approved for use	178	218	186	160	180
Number of water samples collected and results reported to well owners	1,092	1,190	1,000	900	1,000
Service: Inspection and permitting of restaurants and other establishments					
Percentage of restaurant inspections completed	42%	100%	100%	90%	100%
New restaurant permits issued	40	36	30	40	30
Review time for new restaurant plans (in days)	47	30	21	23	21

* Two years' worth of inspections were completed in calendar year 2012 in order to make up for inspections delayed from prior year accounting for > 100% of required inspections completed

FY 2013-14 Objectives

- Inspections: Complete 100% of the required Septic System program and Food & Lodging program inspections
- Maintain at least a 95% collection rate for WTMP fees by adhering to the collection process developed with the county attorney's office
- Improved Customer Service:
 - o Reduce time from application to permit issuance to 12 days or less
 - o Reduce response time for complaints to within 48 hours

Budget Highlights

- The increase in Revenues in FY 2013-14 is due to a projected increase in the State allocation based on 100% compliance in food and lodging inspections.
- The hiring of the Permit Development Specialist (.50 FTE) in FY 2012-13 is allowing enhancements to Environmental Health Services-
 - o As of January 2013, the Environmental Health reception desk now remains open during the lunch hour for walk-in and phone customers, increasing accessibility to the public by 11%.
 - o Environmental Health professional staff is no longer required to regularly provide reception desk coverage and have returned to normal duties consistent with their position, which will enhance productivity and accessibility by 15%.

Health Department – continued

- Staff absences due to illness, injuries and position vacancies have affected productivity. Cross-training of staff and other efficiencies have allowed flexibility to minimize service impacts.
- The Administrative Assistant retired April 2013. A reclassification of this position to a Permit Development Specialist, cross-trained for planning department functions, was conducted in FY 2012-13 to help support a migration toward centralized permitting.
- In the upcoming year, we anticipate purchase and implementation of new application software to handle well and septic permits to foster a process that is better integrated with planning and building inspections
- WTMP revenue is on target as a result of teaming with the County Attorney's office to implement a protocol that has increased the billing collection rate.
- Revenues from new permits in the on-site wastewater and well program are on a slow increase reflecting more activity in real estate, housing starts, and land development. Activities not related to subdivisions and new building construction such as existing system inspections, WTMP inspections, water samples, geothermal well permits, and mobile home park inspections still place a high demand for services.

Personal Health Division

Major Services

- Investigation, prevention and control of communicable diseases.
- Preventive clinical services: Family Planning, Prenatal and Well Child care.
- Diagnosis and treatment of acute and chronic health conditions for clients enrolled in preventive services programs.
- Diagnosis/treatment services for sexually transmitted infections and tuberculosis.
- Care coordination/management services for at-risk Medicaid eligible pregnant women and children with special health care needs; post-partum/newborn home visiting services
- Medical Nutrition Therapy and Diabetes Self-Management Education

FY 2012-13 Outcomes

- Received Best Practice for Surveillance & Reporting Award at the 3rd Annual Communicable Disease Conference and TB Symposium for prompt disease investigation and timely data entry into the NC Public Health Electronic Disease Surveillance System.
- Fully implement an Electronic Health Record system in OCHD medical clinics.
- Provided 1,240 vaccines for students and staff on-site at local public schools.
- Screen “baby boomers” at 3 worksites for Hepatitis C infection per CDC recommendations.
- Received \$10,000 grant to implement program promoting HPV vaccine via peer educator program at Cedar Ridge High School.

Health Department – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Detection ,Control and Prevention of Communicable Disease *					
% of patients with latent TB infection completing treatment	81% (CY 2010)	92% (CY 2011)	65%	84%	85%
% of 2-3 year old health department clients with up-to-date immunizations	87% (CY 2011)	92% (CY2012)	90%	92%	93%
Service: Provide Preventive and Primary Health Care to underserved residents of Orange County					
% of prenatal clients with newborn weighing >2500gms (5 lb. 8 oz.)	91%	93%	100%	96%	100%
# of primary care patients/visits	383/757	471/771	400/765	466/763	518/848
Service: Provide Population based Pregnancy Care Management and Care Coordination for Children **					
% of pregnant women with a priority risk factor served in PCM who receive a pregnancy assessment.	N/A	N/A	N/A	68%	75%
% of pregnant women with a priority risk factor served in PCM who are engaged by an OB care manager within 30 days of screening.	N/A	N/A	N/A	60%	65%
% of NICU infant graduates who had their first primary care provider (PCP) visit within 30 days.	N/A	N/A	N/A	88%	90%
Service: Provide Medical Nutrition Therapy (MNT) for Management of Chronic Diseases***					
MNT encounters/units billed	No data	No data	450/1250	486/1652	624/1872

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide Diabetes Self-Management Education (DSME) Classes					
% completing 9 of 10 hours of DSME program	79%	76%	75%	78%	80%
% with improved blood glucose control at the 3mos f/u appointment(completing all 10 hours of DSME)	80%	76%	50%	79%	65%

*Communicable Disease data is tracked by calendar year. Latent TB therapy is a 9 month course of medication and often continues into next calendar year depending on when patient begins therapy.

**PCM and CC4C are new Medicaid programs beginning March, 2011

***MNT encounter data unavailable due to state's transition from Health Services Information System to Health Information System June 2009

FY 2013-14 Objectives

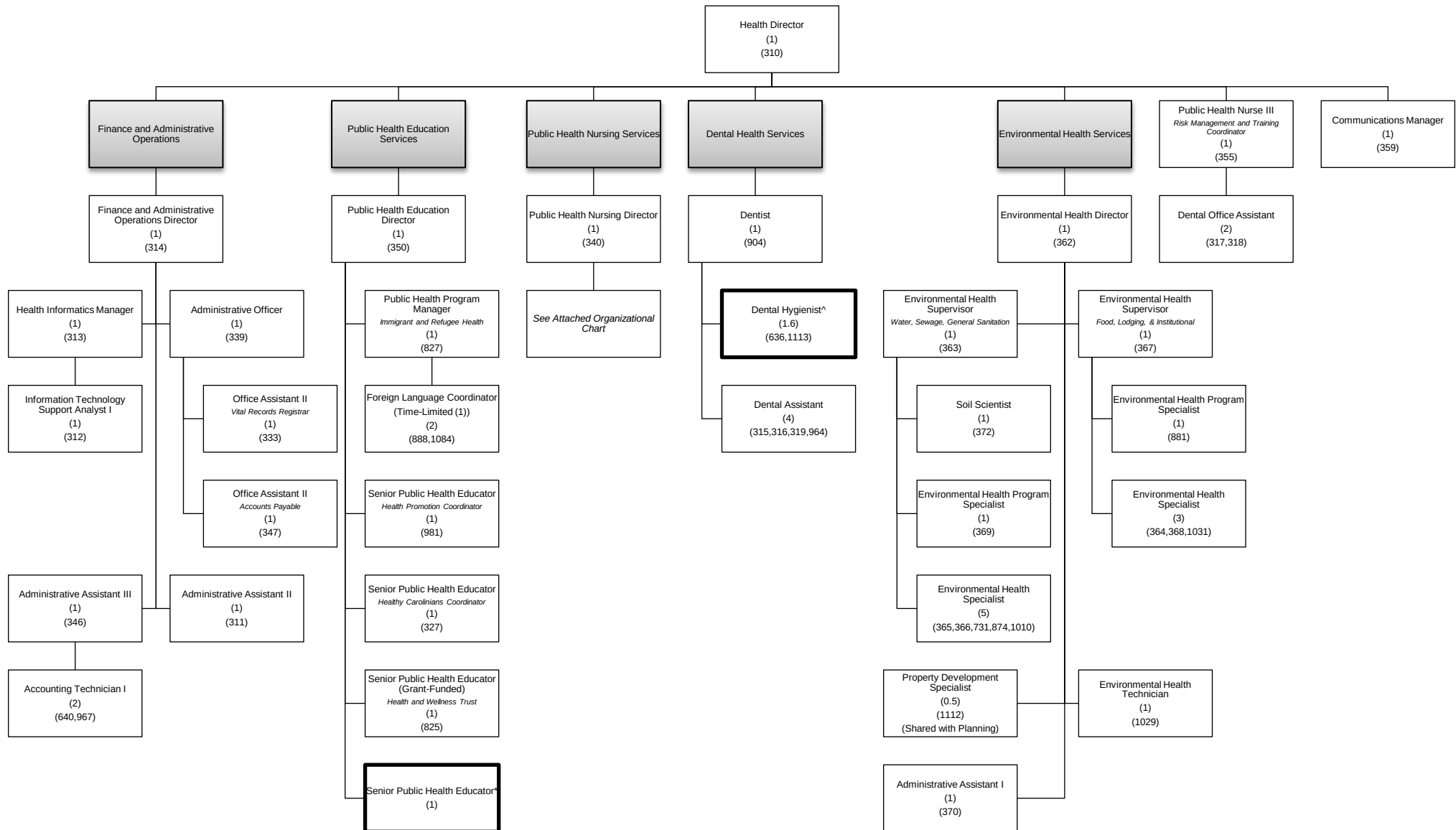
- Provide childbirth education classes for 48 women
- Screen 25 eligible women for breast cancer and cervical cancer
- Provide diagnostic testing for 50 women with abnormal cervical cancer screenings
- Expand Hepatitis C screening to three additional businesses
- Promote MNT and DSME services to the community with 40 marketing activities or events

Health Department – continued

Budget Highlights

- The FY 2013-14 Commissioner Approved Budget reflects the transfer of a Nutrition Program Manager position and a Registered Dietician from the Health Promotion and Education division to Personal Health.
- The FY 2013-14 Commissioner Approved Budget includes the conversion of a vacant Public Health Nurse II position to a Medical Office Supervisor position, and the surplus of \$20,657 from this conversion has been transferred to the division's temporary personnel line item. This increase, along with an increase of \$14,000, to establish a temporary nursing/provider pool to mitigate reduced clinic schedules and delays in services due to unforeseen medical leave of permanent staff. These changes reflect some of the increases in Personnel Services for FY 2013-14.
- The increase in Operations for FY 2014-13 includes an additional \$100,395 in Pharmacy Supplies; increased by an additional \$50,395 to continue giving vaccines to school system staff, as well as county employees (revenue received from insurance reimbursements will cover the additional costs); also includes the continuation of the Nicotine Replacement Therapy program at \$50,000.
- The Capital Outlay for FY 2013-14 of \$18,000 includes the purchase of six (6) kiosks for patients to check for Medicaid eligibility. The patient kiosk systems are interactive computer stations used to help improve efficiency and the patient's experience by giving them the option to sign up for Medicaid and insurance benefits all in real-time.
- The additional revenue in FY 2013-14 is due to efficiencies in the new patient management and billing system created through ongoing training and development in billing, and moving the Nutrition Services Program and its associated revenue to this division from Health Promotion and Education.
- The Department's multi-year Reducing Health Disparities Grant includes a Commissioner Approved two year time-limited Registered Dietician position (1.0 FTE). (Salary & Benefits of \$62,647). The position costs are totally offset by grant funds and revenue from third party billing charges, and is budgeted outside of the General Fund.
- There are two (2) new fees approved in FY 2013-14: Birthing Classes at \$8.69/ hour and Adult TD vaccine at \$35.00
- The Board of County Commissioners approved the reclassification of a Public Health Nurse II position to 1.5 FTE Medical Office Assistants in FY 2012-13, at no additional County cost, to add support for increased clinic efficiency.
- Increased inventory of purchased vaccines due to decrease in state-supplied vaccine available.
- Nutrition Services Section moved to Personal Health Services Division
- Awarded contract in FY 2012-13 with UNC Family Medicine through Office of Minority Health and Health Disparities Grant Funding to offer Diabetes Self-Management Education Program and Medical Nutrition Therapy to referred clients (Year 1 Funding, \$67,767). This project was established in a multi-year grant fund outside of the General Fund.

Health Department



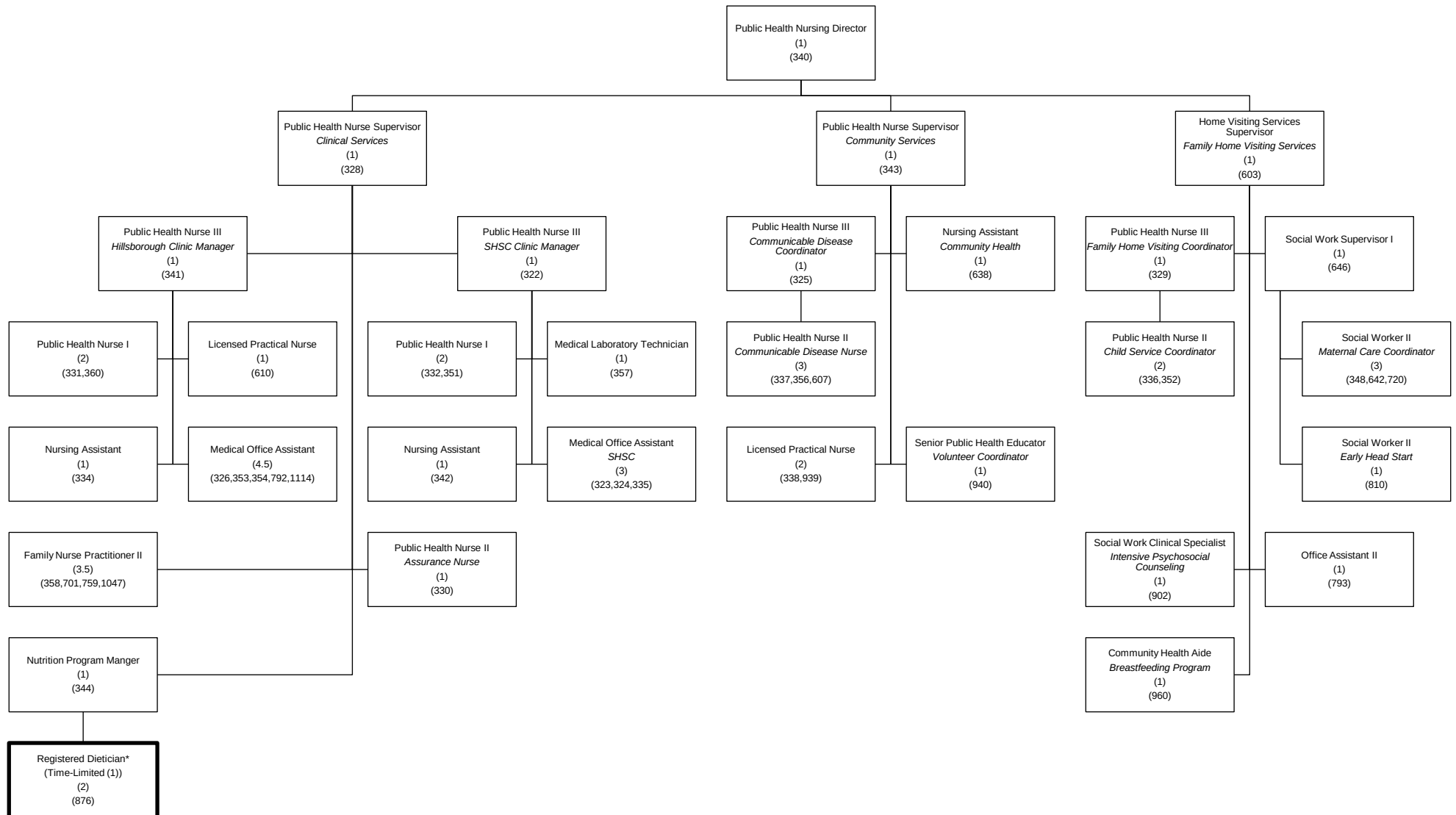
FY 2013-14

*New Position

^Increase of 0.3 FTE

Approved

Health Department – Personal Health Services Division



FY 2013-14

Approved

*New Position (Two-Year Time-Limited)

Housing, Human Rights and Community Development

Phone Number (919) 245 - 2490

Website: <http://orangecountync.gov/housing>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 460
Personnel Services	265,690	256,845	265,574	243,781	261,968	261,968
Operations	9,740	19,865	23,500	21,500	23,500	23,500
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 275,429	\$ 276,710	\$ 289,074	\$ 265,281	\$ 285,468	\$ 285,468
Offsetting Revenues	0	0	0	0	0	0
County Costs (net)	\$ 275,429	\$ 276,710	\$ 289,074	\$ 265,281	\$ 285,468	\$ 285,468

By Category (Section 8 - Housing and Community Development Fund)						Account: 4800
Personnel Services	469,620	480,634	502,273	507,381	494,398	353,288
Operations	25,945	26,870	95,900	91,900	0	0
Capital Outlay	0	0	0	0	0	0
Rental Assistance	3,732,990	4,238,685	3,619,791	3,619,791	4,000,745	4,000,745
Total Expenditures	\$ 4,228,555	\$ 4,746,189	\$ 4,217,964	\$ 4,219,072	\$ 4,495,143	\$ 4,354,033
Offsetting Revenues	(4,670,632)	(4,042,951)	(4,130,645)	(4,130,645)	(4,256,839)	(4,256,839)
Costs (net)	\$ (442,077)	\$ 703,238	\$ 87,319	\$ 88,427	\$ 238,304	\$ 97,194

Total Housing, Human Rights and Community Development and Related Expenditures	\$ 4,503,984	\$ 5,022,899	\$ 4,507,038	\$ 4,484,353	\$ 4,780,611	\$ 4,639,501

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Human Rights and Relations	275,429	276,710	289,074	265,281	285,468	285,468
Total Expenditures	\$ 275,429	\$ 276,710	\$ 289,074	\$ 265,281	\$ 285,468	\$ 285,468
Offsetting Revenue	0	0	0	0	0	0
County Costs (net)	\$ 275,429	\$ 276,710	\$ 289,074	\$ 265,281	\$ 285,468	\$ 285,468

Other Funds (Housing and Community Development)						
Section 8 Voucher Program	4,228,555	4,746,189	4,217,964	4,219,072	4,495,143	4,354,033
Total Expenditures	\$ 4,228,555	\$ 4,746,189	\$ 4,217,964	\$ 4,219,072	\$ 4,495,143	\$ 4,354,033
Offsetting Revenue	(4,670,632)	(4,042,951)	(4,130,645)	(4,130,645)	(4,256,839)	(4,256,839)
Costs (net)	\$ (442,077)	\$ 703,238	\$ 87,319	\$ 88,427	\$ 238,304	\$ 97,194

Total Expenditures	\$ 4,503,984	\$ 5,022,899	\$ 4,507,038	\$ 4,484,353	\$ 4,780,611	\$ 4,639,501

Note: In fall 2013, the Board of County Commissioners will revisit the Section 8 Voucher and HOME Program's funding deficits, created by the 2013 Federal Budget Sequestration (\$148,439). Please see each program's budget highlights, for more details.

Mission Statement

The primary mission of the Orange County Housing, Human Rights and Community Development Department is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

Housing, Human Rights and Community Development – continued

Housing/Human Rights: Section 8 Housing Choice Voucher Program Division

Major Services

- Assist low/moderate income families and individuals in obtaining safe, decent, and sanitary housing at reasonable rates.
- Provide rent subsidies to low-income families and individuals leasing standard housing in the County.

FY 2012–13 Outcomes

- Provided rent subsidies to an average of 623 low-income families to enable them to obtain standard, affordable rental housing in the County.
- Provide complete program information to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.
- Began full implementation of a Section 8 Homeownership Program for low-income program voucher holders.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide rent subsidies to low-income families and individuals leasing standard housing in the County.					
Number of eligibility interviews, rental subsidies to low-income households, and annual housing inspections administered	620	623	623	610	610

FY 2013-14 Fiscal Year Objectives

- Provide rent subsidies to an average of 623 low-income families to enable them to obtain standard, affordable rental housing in the County.
- Provide complete program information to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.
- Secure at least one (1) homebuyer in the Section 8 Homeownership Program.

Budget Highlights

- Revenue Decrease: Due to federal sequestration, the department budget for rental subsidies has been reduced by 6% and the administration funding for the program has decreased by 31.5%, from the prior year (revised budget). Program attrition will absorb the funding loss for rental subsidies. Although the department has eliminated funds for operations, a funding gap of \$141,110 remains for program administration, which affects permanent personnel.

The FY 2013-14 Commissioner Approved budget only includes funding for federally-funded positions; however, no personnel changes occurred during the budget process. The BOCC will determine how to manage the loss of administration funds, when Countywide sequestration impacts are assessed, in the fall.

Note: The County currently funds a portion of the Department Director's personnel costs, which is included in the net County Cost figures, in Section 8 division's budget tables.

Housing, Human Rights and Community Development – continued

Housing/Human Rights: HOME Investment Partnership Program

Major Services

- Housing Rehabilitation Program
- New Construction Partnerships
- First-Time Homebuyer Programs
- Tenant-Based Rental Assistance

FY 2012–13 Outcomes

- Reduced the number of substandard housing units occupied by low and moderate income families with housing code violations.
- Facilitated the creation of first-time homebuyer families who are below 80 percent of area median income.
- Facilitated the provision of affordable rental housing for families at or below 50 percent of the area median income including those who were homeless or at risk of homelessness.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Housing Rehabilitation Program					
Number of substandard housing units repaired	12	12	30	30	10
Service: First-Time Homebuyer Programs					
Number of new first-time homebuyers	10	10	10	14	20
Service: Tenant-Based Rental Assistance					
Number of rental subsidies provided to low income individuals	30	30	20	15	15

FY 2013-14 Fiscal Year Objectives

- Provide rental subsidies and utility and security deposit assistance for up to 20 low-income families that were homeless at the time of initial assistance.
- Provide first-time homebuyer opportunities for 30 low and moderate income families.

Budget Highlights

- Due to federal sequestration, the department budget for rental subsidies has been reduced by 5 percent, from the prior year. Additionally, the department learned of an additional reduction (\$7,329) in late June. The loss will be addressed with the Countywide sequestration impacts, in the fall.

Housing, Human Rights and Community Development – continued

Housing/Human Rights: Urgent Repair Program

Major Services

- Small Housing Rehabilitation Services to address the repair needs that pose a threat to the life, safety, and/or health of low-income occupants, or that address accessibility modifications for a disabled occupant.

FY 2012-13 Outcomes

- Reduce the total number of substandard dwellings in the County.
- Address immediate health and safety repair needs for low-income families in the County particularly those that are elderly and/or disabled.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Repair needs that pose a threat to the life, safety, and/or health of low-income occupants, or that address accessibility modifications for a disabled occupant.					
Number of dwelling units with immediate health, safety, or accessibility issues.	25	15	22	20	20

FY 2013-14 Fiscal Year Objectives

- Repair 20 dwelling units occupied by disabled and/or elderly residents that contain health, safety, or accessibility issues.
- Provide rental subsidies and utility and security deposit assistance for up to 20 low-income families that were homeless at the time of initial assistance.
- Provide first-time homebuyer opportunities for 30 low and moderate income families.

Budget Highlights

- Funding for Urgent Repair costs will decrease by \$15,000 to \$60,000, in FY 2013-14.

Housing/Human Rights: Partnership to End Homelessness Program

Major Services

- Work with identified partners to build capacity and a process to provide housing first units to chronically homeless individuals up to at least a total of 40 units.
- Strengthen partnerships with local service providers to the homeless.
- Establish work groups dedicated to the five goals of the County's 10 Year Plan to End Homelessness.
- Develop tools and processes for evaluating the impact of the Orange County Ten Year Plan to End Homelessness in the community.

FY 2012 - 13 Outcomes

- Facilitated increased access to services for seven (7) of the most medically vulnerable people experiencing long-term homelessness in our community through the 100,000 Homes Task Force.

Housing, Human Rights and Community Development – continued

- Successfully petitioned the Towns of Chapel Hill, Carrboro, Hillsborough and Orange County to remove the question on prior criminal convictions from their initial employment applications.
- Implemented the Job Partners job-readiness program for people who are experiencing or are at risk of homelessness with 21 businesses becoming Job Partners Employers and 18 individuals participating in the program.
- Hosted the sixth annual Project Connect in Chapel Hill on October 2012 – a one-day event that provides a wide range of services to homeless persons or persons at risk of homelessness. Approximately 268 individuals were served on that day.
- Facilitated the development of an Outreach Court offering people experiencing homelessness an alternative to incarceration for misdemeanor crimes.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Strengthen partnerships with local service providers to the homeless.					
Number of individuals served by Project Homeless Connect	240	250	230	230	268

FY 2013 - 14 Fiscal Year Objectives

- Continue to work with identified partners to build capacity and a process to provide housing first units to chronically homeless individuals up to at least a total of 40 units at the end of 10 years with 10 units provided during this fiscal year.
- Strengthen partnerships with local service providers to the homeless.
- Provide staff support to the Partnership to End Homelessness Executive Team and associated work groups.
- Work with service providers to increase the number of designated homeless disability benefits workers.
- Work with the Chapel Hill Downtown Partnership to strengthen the Real Change from Spare Change Program that raises money for homeless street outreach and educates the community about the issues of homelessness.
- Administer the County's FY 2013 Continuum of Care (CoC) Grant by coordination with service providers and state and federal officials. The grant is anticipated to help approximately 100 individuals obtain and maintain housing.

Budget Highlights

- The cost of the Homeless Management Information System (HMIS), known as CHIN (Carolina Homeless Information Network), has been transferred from the State to the twelve (12) communities that receive homeless funding. For Orange County that cost is \$21,000.
- Revenue Increase: The revenue increase represents a 44% increase from each jurisdiction's prior year contribution.

Housing, Human Rights and Community Development – continued

Housing/Human Rights: Human Relations Division

Major Services

- Prevent discriminatory practices in Housing and Public Accommodations through education and outreach on civil rights laws, the Orange County Civil Rights Ordinance and Title VII of the Civil Rights Act of 1964.
- Provide technical assistance and training to the business community, community based organizations, and individuals regarding equal opportunity, fair housing, equal access and civil rights in addition to social justice issues such as gender equality and immigrant rights.
- Research, advocate and make recommendations for policies, programs and/or funding that will improve social justice for the Orange County community.
- Provide staff support to the Orange County Human Relations Commission.
- Identify Limited English Proficient (LEP) communities in Orange County; assess their needs, and conduct outreach to those communities to enable improved access to county government services.

FY 2012 - 2013 Outcomes

- Received housing and public accommodation discrimination complaints and resolve 75% within the 100 day standard.
- Conducted ten (10) fair housing workshops or presentations to non-profit community based organizations in the County.
- Assisted the Human Relations Commission with 1) Human Relations Month activities; 2) Annual Pauli Murray Award Ceremony; and 3) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Revised educational material for the Fair Housing Enforcement Program.
- Implemented two (2) Fair Housing Month Educational Festivals.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Prevent discriminatory practices in housing and public accommodations.					
Number of Complaints Received	10	20	15	10	10
Number of Cases Initiated	6	15	6	5	15
Number of Workshops and Presentations	20	20	20	10	20
Service: Provide technical assistance and training regarding equal opportunity, fair housing, equal access and civil rights.					
Organizations and Agencies receiving technical assistance	10	15	10	10	15
Service: Assess the needs and conduct outreach to Limited English Proficient (LEP) communities.					
Number of LEP Outreach Activities	5	10	10	10	10

FY 2013 - 14 Fiscal Year Objectives

- Implement the County Fair Housing Action Plan with monthly milestones that considers the findings of the Analysis of Impediments.
- Receive housing and public accommodation discrimination complaints and resolve 75% within the 100 day standard.

Housing, Human Rights and Community Development – continued

- Assist the Human Relations Commission with 1) Planning Human Relations Month activities including the Pauli Murray Awards Program; and 2) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Increase educational outreach in the community regarding the Orange Civil Rights Ordinance.
- Amend the Comprehensive Orange County LEP Policy.

Budget Highlights

- No significant budget changes, in FY 2013-14.

Housing, Human Rights and Community Development – continued

Total Community Development Program Budgets for FY 2013-14:

1. Urgent Repair Program - \$132,725

Expenditures

Urgent Repairs	\$ 60,000
Operations	\$ 8,000
Program Administration	\$ 64,725
Total	\$ 132,725

*Note: The Urgent Repair Program is fully-funded by County General Fund revenues.

2. HOME Program* - \$677,203

Expenditures

Rental Assistance – Homelessness Initiative	\$ 52,010
Acquisition - Empowerment	\$ 185,000
Homeownership Assistance - CLT	\$ 60,000
Homeownership Assistance – Habitat for Humanity	\$ 300,000
Operational Support - OCHLT	\$ 20,000
Program Administration	\$ 60,193
Total	\$ 677,203

Revenues

Orange County Match - 2013	\$ 55,730
Town of Chapel Hill – 2013	\$ 33,608
Town of Carrboro - 2013	\$ 12,295
Town of Hillsborough - 2013	\$ 4,098
Program Income - 2013	\$ 29,001
HUD Grant - 2013	\$ 364,311
HUD Grant – Prior Year	\$ 178,160
Total	\$ 677,203

*Note: An additional federal reduction, made in late June 2013, will require an increase in Orange County's Match (\$7,329) to maintain the current budget. The BOCC will discuss this option, in the fall.

3. Homelessness Partnership Program - \$100,525

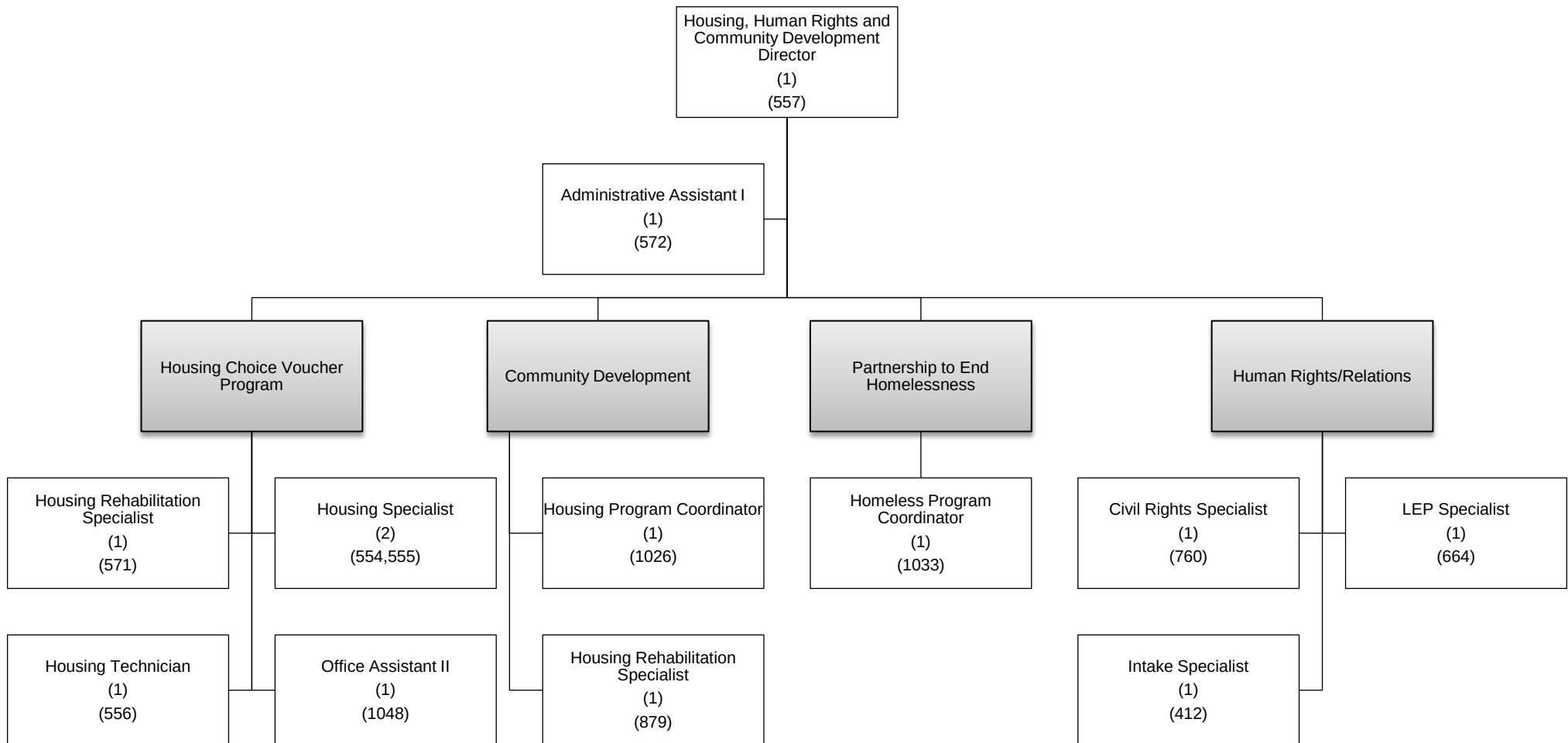
Expenditures

Personnel	\$ 71,325
Operations	\$ 29,200
Total	\$ 100,525

Revenues

Orange County	\$ 39,205
Town of Chapel Hill	\$ 41,215
Town of Carrboro	\$ 15,079
Town of Hillsborough	\$ 5,026
Total	\$ 100,525

Housing, Human Rights & Community Development



FY 2013-14

*Reflects the elimination of 1 FTE (Position #820)

Approved

Human Resources

Phone Number: (919) 245 - 2550

Website: <http://orangecountync.gov/prsnl>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 250
Personnel Services	618,751	570,870	628,749	627,405	654,389	654,389
Operations	54,118	62,483	71,935	63,297	70,617	70,617
Capital Outlay	0	1,262	0	494	0	0
Total Expenditures	\$ 672,869	\$ 634,615	\$ 700,684	\$ 691,196	\$ 725,006	\$ 725,006
County Costs (net)	\$ 672,869	\$ 634,615	\$ 700,684	\$ 691,196	\$ 725,006	\$ 725,006

Total Human Resources and Related Expenditures	\$ 672,869	\$ 634,615	\$ 700,684	\$ 691,196	\$ 725,006	\$ 725,006

Mission Statement

To serve as a responsive strategic partner committed to developing and maximizing the County's human resources by fostering excellence throughout the organization.

Major Services

- Provide strategic leadership to departments and administration on meeting organizational goals and objectives.
- Administer employment programs and strategically partner with County departments to attract and retain a diverse highly competent workforce.
- Manage position classification and pay programs for County employees.
- Implement organizational personnel ordinance policies, maintain personnel records and process personnel actions.
- Administer employee benefit programs and activities that assist in recruiting and retaining qualified employees while using County resources effectively.
- Administer a wide range of organizational development programs to support effective employee relations, performance management, and training.

FY 2012-13 Outcomes

- Completed the third one-third internal classification review, studying 97 classifications affecting 266 positions. The review resulted in 25 position reclassifications and 8 title changes.
- Employee Training and Development: Implemented two signature-training programs: FISH! Philosophy and the Myers Briggs Type Indicator targeted towards general employees and intact work groups. Hosted the ICMA Virtual Conference with a total of 132 attendees and 20 professional development sessions.
- Implemented the NEOGOV applicant tracking system and realized an 85% increase in the number of applications received.

Human Resources Department – continued

- Cost-Savings: Partnered with Finance and Administrative Services and other County departments to generate \$1,532,292 in savings due to hiring delays. Negotiated plan design changes that resulted in improved health insurance services and an annual renewal below projections.
- Reduced the number of workers' compensation recordable claims by 18%, the days lost from work by 26% and the number of restricted days by 26%.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Training					
Training courses offered	57	132	187	144	211
Percentage of employees participating in training	22%	38%	40%	23%	80%
Employees completing New Employee Orientation in first 30 days of employment (Excludes Sheriff's Office)	38%	98%	100%	100%	100%
Total number of training participants	431	896	850	550	900
Service: Recruitment and Selection					
Applications received	2,123	3,486	6,444	9,666	9,666
Percentage of minority employee representation	30.34%	31.02%	31.35%	31.35%	31.66%
Service: Employee Relations					
Annual turnover	11.0%	10.5%	11.0%	12.0%	13.0%
Percentage of employees still with the County after 2 years	70%	69%	80%	65%	80%
Service: Benefits & Wellness					
Percentage of employees receiving flu immunization at employee clinics	25%	21%	25%	27%	30%
Percentage of employees completing the online Health Assessment	N/A	45%	50%	52%	60%

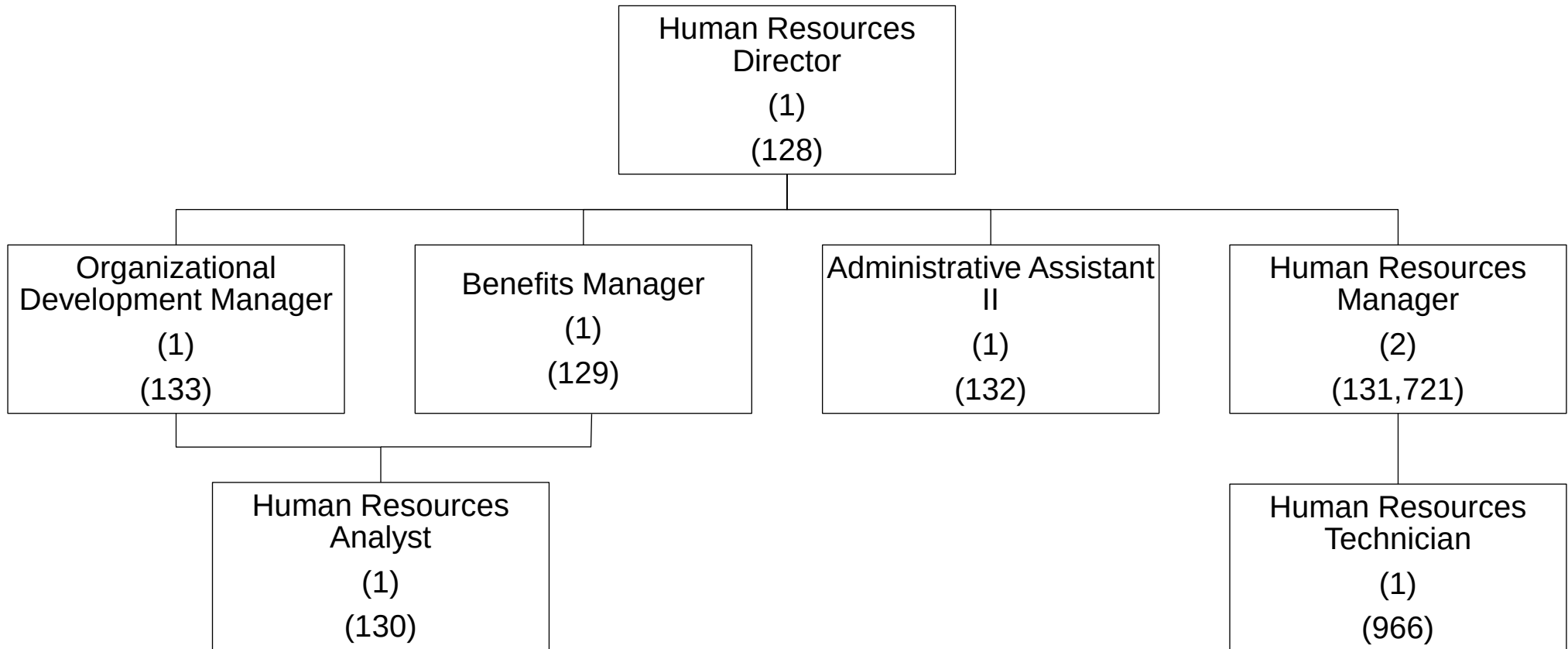
FY 2013-14 Objectives

- Enhance the training and development program by conducting an organizational training needs assessment and implementing new course offerings in response to identified needs.
- Revise the employee performance evaluation program and implement an automated performance management system.
- Examine turnover data and develop retention strategies for specific positions.
- Expand the County's wellness initiatives and increase employee awareness of health and financial benefits.

Budget Highlights

- Employee benefit information can be found in the Governing and Management Non-Departmental section and in Appendix A.

Human Resources



Information Technologies

Phone Number: (919) 245 - 2280

Website: <http://orangecountync.gov/IT/index.asp>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 315
Personnel Services	1,075,438	1,168,494	1,211,694	1,166,648	1,073,859	1,073,859
Operations	647,035	900,089	988,650	1,045,220	1,144,598	1,124,598
Capital Outlay	0	0	0	0	20,400	20,400
Total Expenditures	\$ 1,722,474	\$ 2,068,583	\$ 2,200,344	\$ 2,211,868	\$ 2,238,857	\$ 2,218,857
<i>Offsetting Revenues</i>	<i>(7,424)</i>	<i>(18,352)</i>	<i>(10,831)</i>	<i>(10,831)</i>	<i>(10,831)</i>	<i>(10,831)</i>
County Costs (net)	\$ 1,715,050	\$ 2,050,231	\$ 2,189,513	\$ 2,201,037	\$ 2,228,026	\$ 2,208,026
Total Information Technologies and Related Expenditures	\$ 1,722,474	\$ 2,068,583	\$ 2,200,344	\$ 2,211,868	\$ 2,238,857	\$ 2,218,857

Mission Statement

To Serve Orange County citizens by creating, configuring and maintaining reliable and cost-effective technical solutions for the provision of public services and the protection of County information

Major Services

- Ensure all Orange County staff members have access to efficient and effective technology
- Provision and support Orange County staff computers, servers, data and voice networking equipment
- Coordinate technology procurement for all Orange County departments
- Protect and preserve Orange County's digital data assets
- Establish security and best practices policies for Orange County computing
- VoIP Phone System

FY 2012-13 Outcomes

- Facilitated Implementation of NC FAST
- PCI Compliance Audit
- 250 Unit PC Replacements
- Successful Virtual Desktop Pilot
- Facilitated Implementation of Library ILS System
- Exchange Email Server Upgrade
- Near 100% Windows7 and Office 2010 Upgrades Completed
- ArcMail Project Email Archiving for Public Records Requests
- SHCS Meeting Room Video Upgrades (A/V Room)
- Paperless Office Child Support Enforcement.(paper reduction)
- Seymour Center VoIP Project

Information Technologies – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Network and VoIP					
Network Uptime	99.77%	99.8%	99.94%	99.90%	99.90%
Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Help Desk					
Incoming Trouble Tickets	8,205	7,500	7,600	9,500	10,000
Service Call Resolution within Targets	82%	80%	80%	79%	80%
Service: Disaster Recovery					
Data Backup Success Rates	97.86%	99.3%	96%	98%	97%

Devices Supported	
Device Type	Number
Laptops	478
Desktops	736
MacBooks	3
Tablets (Ipads, Androids, Windows 8)	17
Smartphones*	29

*Includes only County paid smartphones.

FY 2013-14 Objectives

- Visitors Bureau and Skills Development VoIP project
- Central Permitting
- Website Upgrade and Redesign
- Disk Based Backup System

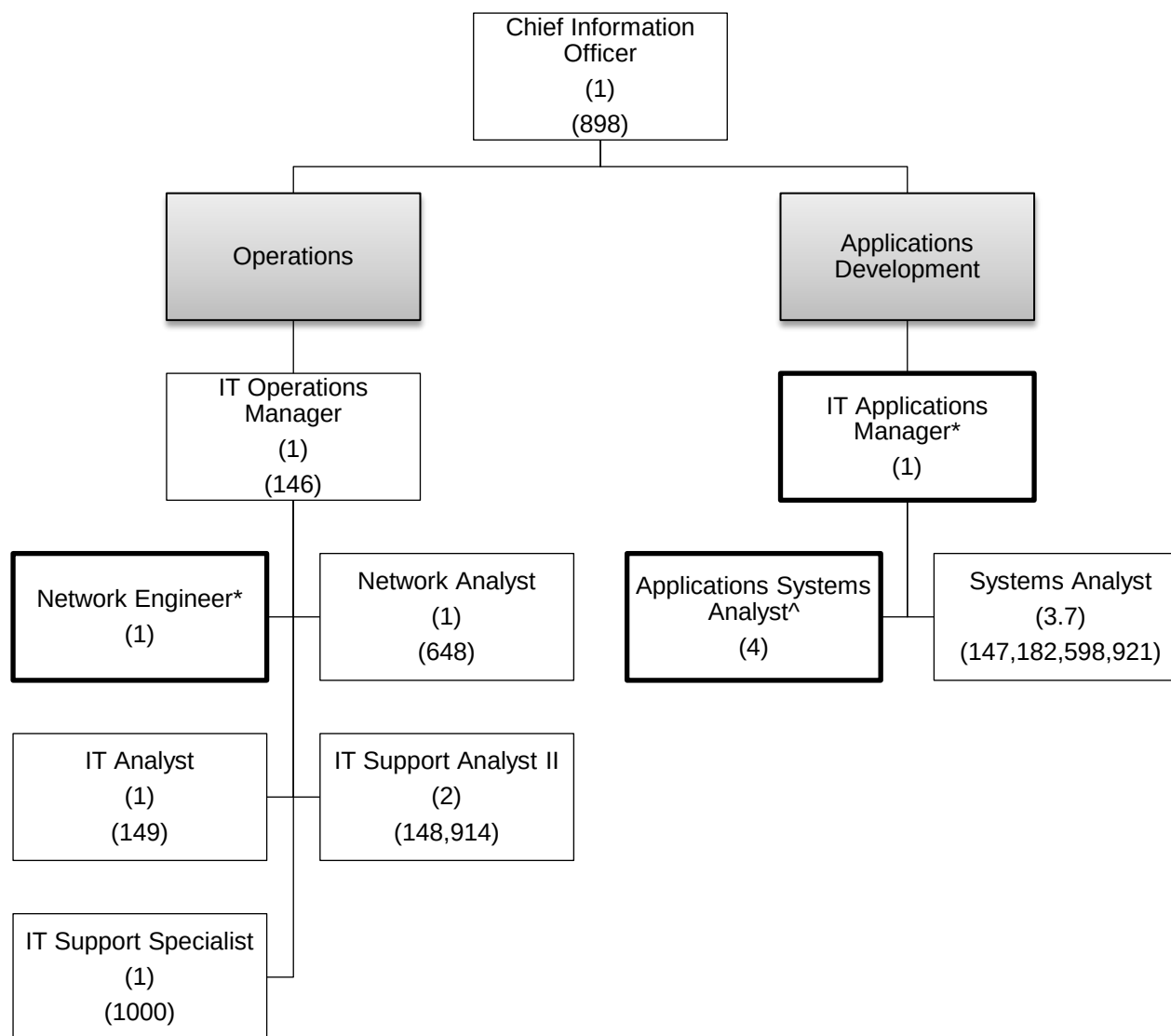
Budget Highlights

- Consistent with the recommendations of the IT Strategic Plan, the FY 2013-14 Commissioner Approved Budget includes the following six (6) new positions with staggered starting dates during the fiscal year (total Salary & Benefits of \$147,915 and one-time start-up costs of \$20,400)
 - o Network Engineer (1.0 FTE) – effective January 1, 2014
 - o Applications Division Head (1.0 FTE)– effective January 1, 2014
 - o Applications Systems Analyst (2.0 FTEs) – effective April 1, 2014
 - o Applications Systems Analyst (2.0 FTEs) – effective May 1, 2014

Information Technologies – continued

- An offsetting decrease in Personnel Services in FY 2013-14 is due to the transfer of four (4.0 FTEs) GIS staff from Information Technologies to Tax Administration, which occurred during the current fiscal year.
- Increase in software licensing fees of \$116,000 is due to new applications implemented and the corresponding new maintenance agreements, as well as expansion of the computer fleet.
- Increase in consulting services of \$5,000 is due to implementation of additional technologies.
- Increase in network lease of \$10,000 is due to increasing the internet bandwidth from 25Mbps to 50Mbps.
- Of the \$2.2 million departmental budget, \$881,500 is for Software Maintenance and Licenses and Network Leases.
- Revenues reflect the Towns' % share of the operating costs for the annual support and maintenance of the Property Information Management System (PIMS).

Information Technologies



FY 2013-14

Approved

*New Positions (effective 1/1/14)

^New Positions (2 FTE's, effective 4/1/14; 2 FTE's effective 5/1/14)

Library Services

Phone Number: (919) 245 - 2525

Website: <http://orangecountync.gov/library>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 500
Personnel Services	1,169,226	1,314,182	1,395,757	1,288,840	1,447,034	1,470,033
Operations	272,294	321,158	309,426	319,248	307,432	316,432
Capital Outlay	30,788	19,462	0	19,000	4,000	4,000
Total Expenditures	\$ 1,472,309	\$ 1,654,802	\$ 1,705,183	\$ 1,627,088	\$ 1,758,466	\$ 1,790,465
Offsetting Revenues	(207,992)	(167,808)	(150,250)	(171,277)	(136,550)	(136,550)
County Costs (net)	\$ 1,264,317	\$ 1,486,994	\$ 1,554,933	\$ 1,455,811	\$ 1,621,916	\$ 1,653,915

Total Library Services and Related Expenditures	\$ 1,472,309	\$ 1,654,802	\$ 1,705,183	\$ 1,627,088	\$ 1,758,466	\$ 1,790,465

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Carrboro Library	113,738	122,832	108,126	136,401	105,371	105,371
Cedar Grove Library	51,241	0	0	0	0	0
Cybrary	49,826	57,093	68,175	53,573	68,314	68,314
Main Library	1,257,502	1,474,877	1,528,882	1,437,115	1,584,781	1,616,780
Total Expenditures	\$ 1,472,309	\$ 1,654,802	\$ 1,705,183	\$ 1,627,088	\$ 1,758,466	\$ 1,790,465
Offsetting Revenue	(207,992)	(167,808)	(150,250)	(171,277)	(136,550)	(136,550)
County Costs (net)	\$ 1,264,317	\$ 1,486,994	\$ 1,554,933	\$ 1,455,811	\$ 1,621,916	\$ 1,653,915
Total Expenditures	\$ 1,472,309	\$ 1,654,802	\$ 1,705,183	\$ 1,627,088	\$ 1,758,466	\$ 1,790,465

Mission Statement

The Orange County Public Library (OCPL) system is one of the dynamic links that connects residents to local and global resources for lifelong learning and self-enrichment. The Library is in the process of creating its Strategic Plan to provide direction as the Library works to be integral to the life of every Orange County resident. The Library strives to be a leader in the information business, maximizing staff expertise to create value – added products that enhance traditional and web-based services.

Library Services: Main Library

Major Services

- The Library provides sustainable and relevant resources designed to meet the needs of a growing and diverse community.
- The Library will connect to the community through youth and family oriented events, resources, and services.
- The Library offers consistent quality service through a motivated and skilled customer-oriented staff.

Library Services – continued

- The Library will be available to the public 24 hours a day, through online databases, resources and information.
- The Library will invest in a cohesive communications plan in order to effectively communicate with staff and the public.
- The Library actively develops and maintains partnerships with agencies, organizations, and institutions that will enhance or supplement services to its customers.
- The Library encourages community involvement through volunteerism with the Friends of the Orange County Public Library.
- The Library strives to offer accessible facilities that provide customers and staff with a comfortable, inviting, and safe atmosphere.
- Hours of Operation (Prior to June 30, 2013) – 64 hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am – 8pm	9am – 8pm	9am – 8pm	9 am – 8pm	10am – 6pm	10am – 6pm	1pm – 5pm

FY 2012-13 Outcomes

- Implement Radio Frequency Identification and self-checkouts. Exceeded initial goal of 50% adoption rate of service by patrons, achieved 63%.
- Upgrade from Polaris to Sierra ILS (Integrated Library Software System)
- Maintain and enhance the e-book collection through Overdrive.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Develop e-book collections that meet the emerging demand and preference of users.					
Annual usage of e-books	N/A	1,382	4,146	4,500	5,000
Downloadable e-books	N/A	340	590	550	800
Percentage growth in usage	N/A	New	66%	66%	50%
Service: Increase usage of the OCPL Main Library					
Children, teen and adult program attendance per capita	6.5%	7.0%	8.0%	10.0%	13.0%
Circulation per capita	4.05	4.55	4.75	6.30	6.50
Library public internet sessions per capita	0.38	0.33	0.33	0.33	0.33
Library visits per capita	1.82	1.86	1.9	1.96	2.00
Service: Meet the needs and demands for children and teen programming, including early literacy classes, interactive learning sessions and the Summer Reading Program.					
Children and teens participating in the programming	4,656	5,020	5,100	5,500	6,000
Teen programs per year	27	37	30	32	35
Children's programs per year	113	119	125	130	135

Library Services – continued

FY 2013-14 Objectives

- Implementation of a 3-5 year Strategic Plan focusing on:
 - § Increase community outreach through effective marketing of library services.
 - § Target collection expansion through use of data analysis based on circulation statistics and community preferences.
- Increase percentage of patron registration by 10%.
- Increase 63% adoption of self-checkout, by patrons to 70%.
- Per the Commissioner's Approved Budget, increase hours of operation to address customer needs for expanded hours on weekends and the continued increase in circulation. The Main Library will open one hour earlier on Friday and Saturday mornings, at 9am. On Sundays, it will open one hour earlier, at noon, and close an hour later, at 6pm.
- Hours of Operation (Effective July 1, 2013): 68 hours

Hours	Monday	Tuesday	Wednesday	Thursday	*Friday	*Saturday	*Sunday
64	9am – 8pm	9am – 8pm	9am – 8pm	9 am – 8pm	10am – 6pm	10am – 6pm	1pm – 5pm
68	9am – 8pm	9am-8pm	9am – 8pm	9am – 8pm	9am – 6pm	9am – 6pm	12pm – 6pm

Budget Highlights

- Increased Library Hours: a \$32,000 increase in the department's nonpermanent personnel and operating budget for the additional four weekend hours, beginning July 1, 2013. The approved increase also required a corresponding increase in the County's contribution to the Chapel Hill Library (\$8,641). For more information, please refer to the Culture and Recreation Non-Departmental section.
- New Staff Requests: The FY 2013-14 budget includes two, approved FTE requests. The department requested a 0.20 FTE increase, from 32 to 40 hours, for a Library Assistant I (\$9,215). This position will allow for consistent staffing levels at all times and will coincide with the increase in weekend hours. A decrease in existing nonpermanent funds will offset all position costs. The department also requested a 0.125 FTE increase, from 30 to 35 hours, for an Administrative Assistant II (\$5,444). This position will offer increased daily support concerning budgetary expenditures, non-permanent scheduling, and establish a volunteer program.
- Operating Reductions: Software maintenance costs have been moved into the IT Department's budget, with the dissolution of the Hyconeechee Library System.
- Revenue Reductions: Library State Aid revenue will decrease by \$17,000, in FY 2013-14. The NC Department of Cultural Resources provided a reduced estimate, after Hyconeechee Regional Library's dissolution, in July 2012.
- Fee Schedule Requests: Please note that increases apply to materials at all Library locations. Additional information about approved changes can be found in the Fee Schedule, in the Appendix.
 - § Effective July 1, 2013: Daily fines for overdue literacy bags (\$1.00), CDs (\$0.20), and periodicals (\$0.20). Currently, no fee exists for any of the violations.
 - § Effective October 1, 2013: Cost recovery for Inter-Library loans. Cost recovery (\$3.00). The current patron cost is \$1.00.

Library Services – continued

Library Services: OCPL - Carrboro Branch Library – McDougle Middle School

Major Services

- Provide access to a broad selection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology.
- Provide basic pre-school programming to highlight collection, instill reading skills in children and attract new patrons to the library.
- Current hours of operation – 26 hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm	Closed	10am – 2pm	1pm – 5pm

FY 2012-13 Outcomes

- Continue to staff both Cybrary and Carrboro McDougle with longer shifts and rotation of staff, providing enhanced staff efficiency and improved customer service for both branches.
- Installation of panic buzzer for security of staff at McDougle Branch.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Increase usage of Carrboro Branch Library.					
Circulation of materials	44,945	47,066	47,000	44,000	45,000
Average number of computer users per public internet station	753	811	750	585	600
Library visits annually	23,690	24,262	24,000	23,700	24,500

FY 2013-14 Objectives

- Work with the County Manager's Office to identify a site for the Southern Branch Library.

Budget Highlights

- No significant budget changes for FY 2013-14.

Library Services – continued

Library Services: OCPL - Cybrary Branch Library

Major Services

- Provide access to a small collection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology.
- Current hours of operation – 39 hours per week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am – 4pm	9am – 4pm	9am – 4pm	9am – 4pm	9am – 4pm	10am – 2pm	Closed

FY 2012-13 Outcomes

- Continue to staff both Cybrary and Carrboro McDougale with longer shifts and rotation of staff, providing enhanced staff efficiency and improved customer service for both branches.
- Installation of panic buzzer at Cybrary for security purposes. The Cybrary is located in the Century Center. The Century Center is not always staffed on weekends by other Town of Carrboro staff (Parks and Recreation), which can provide a possible safety concern.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Support library services including technology and research assistance.					
Average number of computer users per public computer.	1,219	1,555	1,600	1,250	1,400
Library visits annually	15,535	18,077	18,500	16,715	17,000

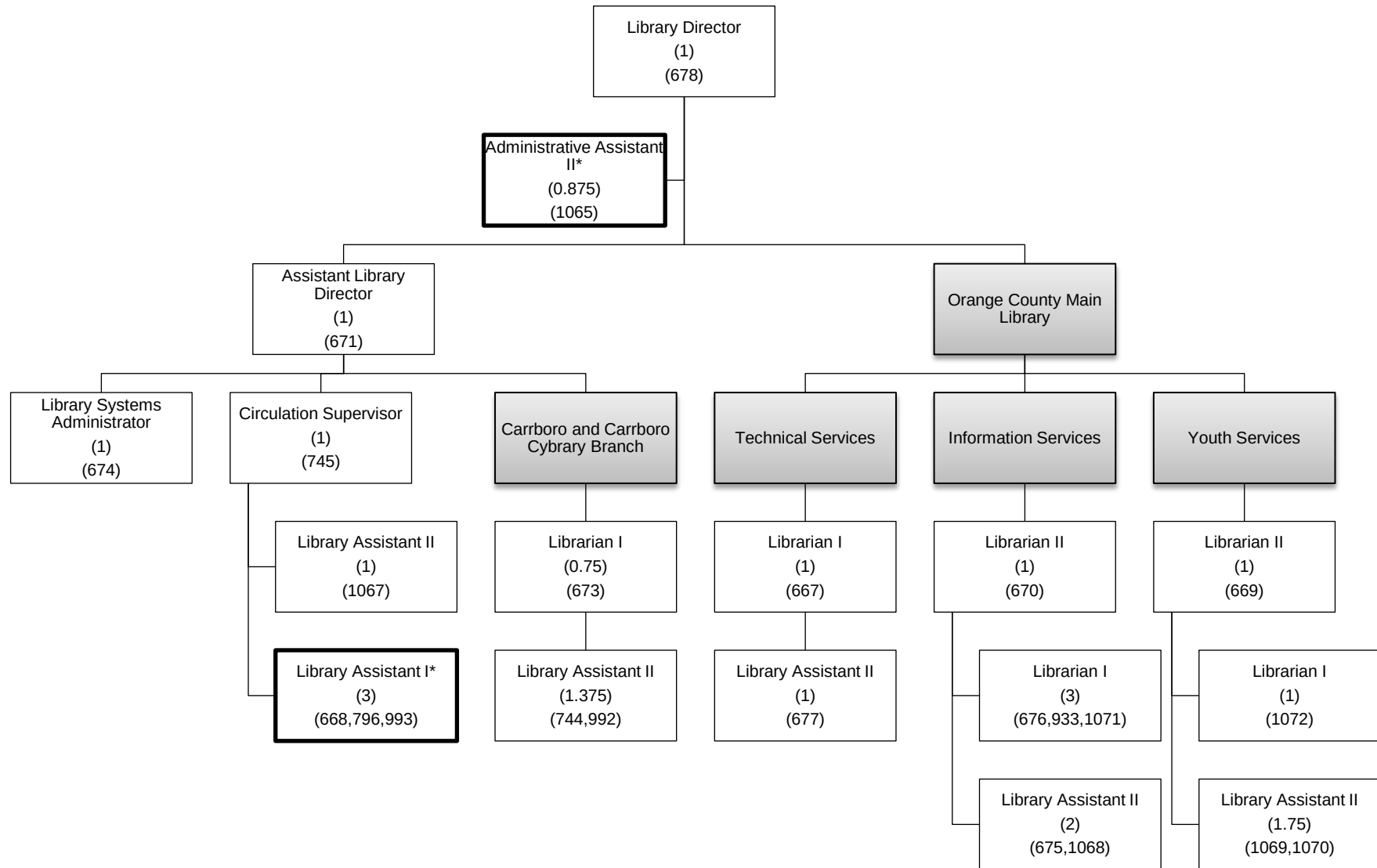
FY 2013-14 Objectives

- Work with the County Manager's Office to identify a site for the Southern Branch Library.

Budget Highlights

- No significant budget changes, for FY 2013-14.

Library Services



FY 2013-14

Approved

*Recommended increase in hours (#1065: +0.125 FTE, #668: +0.2 FTE)

Orange-Person-Chatham (OPC) Area Program

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 420
Personnel Services	1,398	0	0	0	0	0
Operations	1,370,973	1,370,973	1,370,973	1,370,973	1,370,973	1,355,973
Total Expenditures	\$ 1,372,371	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,355,973
Offsetting Revenues	(43,709)	(46,443)	(40,000)	(40,000)	(40,000)	(40,000)
County Costs (net)	\$ 1,328,662	\$ 1,324,530	\$ 1,330,973	\$ 1,330,973	\$ 1,330,973	\$ 1,315,973

Total Orange-Person-Chatham

Area Program and Related \$ 1,372,371 \$ 1,370,973 \$ 1,370,973 \$ 1,370,973 \$ 1,370,973 \$ 1,355,973

Orange County Commissioners confirmed a Management, Merger and Dissolution Agreement dissolving OPC effective July 1, 2012, and transferring its service responsibilities for residents needing mental health, developmental disabilities, and substance abuse services to PBH, a Managed Care Organization and Area Authority. Orange, Person and Chatham will join twelve other counties – Alamance, Cabarrus, Caswell, Davidson, Franklin, Granville, Halifax, Stanly, Rowan, Union, Vance and Warren – to expand PBH. PBH will be the designated lead Local Management Entity (LME) to provide oversight and management of the 1915 (b) (c) Medicaid waiver.

OPC will become a local community center acting as primary resource and local liaison for its provider network and stakeholders. Local community centers will have advisory boards that participate at the policy level to include governance and client and family rights. Orange County Commissioners will appoint three members to the community oversight board – (1) County Commissioner or Designee, (2) Client or Family Member, and (3) Resident or Stakeholder.

FY 2012-13 marked the first budget year of OPC operating under the PBH regional structure. The Commissioner Approved budget provides maintenance of effort funding for OPC identical to FY2012-13, with the exception of \$15,000 in guardianship funds which will be budgeted in the Department of Social Services budget for FY 2013-14. All Orange County dollars will remain under local control for the benefit of Orange County clients, families and their community advocates. OPC proposes to use Orange County funds as shown below for FY 2013-14:

ORANGE COUNTY FUNDING	
	2013-14
	Fiscal Year
<u>MENTAL HEALTH</u>	1,184,473
<u>DEVELOPMENTAL DISABILITIES</u>	131,500
<u>SUBSTANCE ABUSE</u>	40,000
TOTAL	\$ 1,355,973

Planning & Inspections Department

Phone Number (919) 245-2575

Website: <http://orangecountync.gov/planning/index.asp>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 620
Personnel Services	2,830,497	2,537,187	2,786,121	2,415,770	2,878,430	2,878,430
Operations	422,770	393,125	490,118	474,127	505,821	505,821
Capital Outlay	156,338	19,855	22,000	19,900	0	0
Total Expenditures	\$ 3,409,605	\$ 2,950,167	\$ 3,298,239	\$ 2,909,797	\$ 3,384,251	\$ 3,384,251
<i>Offsetting Revenues</i>	<i>(1,262,837)</i>	<i>(1,289,799)</i>	<i>(1,219,500)</i>	<i>(1,151,688)</i>	<i>(1,229,170)</i>	<i>(1,229,170)</i>
County Costs (net)	\$ 2,146,768	\$ 1,660,368	\$ 2,078,739	\$ 1,758,109	\$ 2,155,081	\$ 2,155,081
Total Planning and Inspections and Related Expenditures						
	\$ 3,409,605	\$ 2,950,167	\$ 3,298,239	\$ 2,909,797	\$ 3,384,251	\$ 3,384,251

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Program (General Fund)</i>						
Orange Public Transportation	1,013,440	787,440	813,271	767,041	832,705	832,705
Planning	2,396,165	2,162,726	2,484,968	2,142,756	2,551,546	2,551,546
Total Expenditures	\$ 3,409,605	\$ 2,950,167	\$ 3,298,239	\$ 2,909,797	\$ 3,384,251	\$ 3,384,251
<i>Offsetting Revenue</i>	<i>(1,262,837)</i>	<i>(1,289,799)</i>	<i>(1,219,500)</i>	<i>(1,151,688)</i>	<i>(1,229,170)</i>	<i>(1,229,170)</i>
County Costs (net)	\$ 2,146,768	\$ 1,660,368	\$ 2,078,739	\$ 1,758,109	\$ 2,155,081	\$ 2,155,081
Total Expenditures						
	\$ 3,409,605	\$ 2,950,167	\$ 3,298,239	\$ 2,909,797	\$ 3,384,251	\$ 3,384,251

Mission Statement

The Planning and Inspections Department seeks to serve the citizens of Orange County by implementing adopted land use, environmental, and building policies and standards through a system of regulations to promote stable and quality residential and non-residential economic development while protecting the environment.

Administrative Division

Major Services

- Develops plans or regulatory measures to implement BOCC Goals.
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, Cities of Durham and Mebane, and the Schools Adequate Public Facilities Ordinance (SAPFO).

Planning & Inspections Department – continued

- Manages interdepartmental collaboration and takes lead roles on special planning projects. Assists in other major comprehensive plan implementation and current planning amendments.
- Manages Public Transit initiatives; local, intra-county and regional including infrastructure development.
- Manage Engineering initiatives such as Economic Development water and sewer infrastructure.
- Interacts with regional, state and federal agencies such as North Carolina Department of Transportation (NCDOT), North Carolina Department of Environment and Natural Resources (NCDENR), Environmental Protection Agency (EPA), Metropolitan Planning Organization (MPO), Triangle J Council of Governments (TJCOG), etc.

FY 2012-13 Outcomes

- SAPFO Administration, including authoring annual technical report
- Orange-Alamance County Line Issue – significant support on project and with GIS mapping work
- Efficient Agenda Preparation and Management for Planning Board and Quarterly Public Hearings including continual maintenance of Departmental webpage.
- Hillsborough-Orange County Strategic Growth Plan Interlocal Agreement adopted.
- Orange County, Chapel Hill, Carrboro Joint Planning Area (JPA) Administration – reviews and comments on Land Use Management Ordinance revisions proposed by Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues.
- Zoning Ordinance and Map Amendment and Comprehensive Plan Text and Map amendments, including significant mapping efforts. This is an implementation measure of the Efland-Mebane Small Area Plan, Eno EDD Small Area Plan and Highway 57 Small Area Plan.

Outcome Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Projected
Prepare and distribute agendas: Quarterly Public Hearing	4	4	4	4	4
JPA Public Hearing	2	2	2	2	1
Advisory Boards/Task Forces	21	30	26	26	26
Other Local Government Meetings	15	20	15	15	16

FY 2013-14 Fiscal Year Objectives

- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas
- Assistance with "Phase II" Unified Development Ordinance amendments as needed (i.e., addition of Economic Development planning process streamlining and Central Permitting Agricultural Support Enterprises)

Planning & Inspections Department – continued

- Continued implementation of Efland-Mebane Small Area Plan (i.e., Design Guidelines, Land Use Plan text and map amendments)
- Continued coordination with the Town of Hillsborough to develop and adopt a Joint Land Use Plan, as called for in the intergovernmental agreement that was signed by the two local governments.
- Continue to provide GIS mapping (including thematic maps) and socio-economic data (updated by 2010 Census) to department staff, other county departments, and outside agencies as requested. Required update to county's Data Element based on 2010 Census for use by all departments.
- Orange Public Transportation/Chapel Hill Transit (OPT/CHT) Consolidation Study
- Research/Planning/Implementation to address Regional Mobility Act and ½ cent sales initiative.
- Engineering/Infrastructure Oversight
- Economic Development Teamwork

Budget Highlights

- Continued work on BOCC identified 2009-12 priorities and updated in 2013, including further implementation of adopted small area plans, a joint land use plan with the Town of Hillsborough, and work on economic development districts and processes.

Current Planning Division

Major Services

- Administer and manage land use and subdivision regulations including, but not limited to: zoning, subdivision, erosion control, flood damage prevention, stormwater management, and adequate public facilities. .
- Process and issue permits authorizing land disturbing activity.
- Information resource for the general public concerning development policies.

FY 2012-13 Outcomes

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Issuance of Zoning Compliance Permits					
Issue permits for residential development within 5 business days	85%	90%	95%	92%	95%
Issue permits for non-residential development in less than 30 business days (Ordinance maximum is 30 days)	78%	88%	95%	90%	95%
Respond, in writing, to request for information on land use issues within 5 business days	N/A	88%	95%	88%	95%
Service: Enforcement					
Conduct initial inspection on a complaint within 5 business days from receipt	N/A	72%	95%	83%	95%

Planning & Inspections Department – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Respond to complaint within 7 business days from receipt	N/A	68%	95%	80%	95%
Service: Processing of Subdivisions					
Ensure review/action (i.e. approve, deny, reject, request additional information, etc.) on Minor Subdivision Concept Plan applications occur within 30 business days from receipt of application	60%	82%	95%	86%	95%
Respond to applicants with updates within 5 business days from contact	N/A	76%	95%	52%	95%

FY 2013-14 Objectives

- Increase permit processing effectiveness of 95% within identified time frames.
- Ensure response times to complaints and inquiries of 95% within identified time frames
- Ensure minor subdivision concept plan applications are acted upon within 30 business days.
- Continue to hold open houses to keep local residents informed of division activities.

Budget Highlights

- Imposition of additional State regulations, most notably stormwater, will continue to complicate the permit review and approval process and compliance Implementation. Staff resources are being evaluated.

Comprehensive Planning Division

Major Services

- Prepares/updates/implements elements of the Comprehensive Plan and Small Area Plans
- Prepares/amends/coordinates functional long- and short-range plans and special studies
- Provides technical assistance to governing and advisory boards concerning comprehensive planning issues in Orange County
- Coordinates with other County Departments and Divisions on ordinance and/or policy preparation/amendment required to implement the Comprehensive Plan
- Provides Transportation Planning service function of the County, including coordination between and among the County and NCDOT, MPOs, and Rural Planning Organization (RPO).
- Administration of Orange Unified Transportation Board agendas/meetings

FY 2012-13 Outcomes

- Manage/coordinate Transportation Planning activities and serve as a central point of contact for the Commissioners and advisory boards for related information
- Coordinated/managed aspects of the Comprehensive Transportation Plan (CTP)

Planning & Inspections Department – continued

- Managed installation and Congestion Mitigation and Air Quality (CMAQ) reimbursement for bus shelter at DTCC.
- Initiated and processed CMAQ reimbursement for Hillsborough Circulator route.
- Supported Planning Director with Department's work on the ½-Cent Sales Tax referendum and OCBRIP and associated Agreements.
- Resolve the Burlington-Graham and Durham-Chapel Hill-Carrboro MPO boundary discrepancies.
- Processed an amendment to the Comprehensive Plan Future Land Use Map to further implement a small area plan and further County economic development opportunities.

FY 2013-14 Objectives

- Complete Safe Routes to Schools Action Plan and Comprehensive Transportation Plan.
- Lead Joint Planning Process with the Town of Hillsborough.
- Adoption of Access Management Plan for Eno EDD.
- Assist in monitoring and implementation of the OC Transit Plan.
- Notification and comment on private rail crossing closures.
- Continued administration Orange Unified Transportation Board agendas.

Budget Highlights

- Complete Safe Routes to Schools Action Plan, Comprehensive Transportation Plan, and assist in monitoring and implementation of the OC Transit Plan.
- Lead Joint Planning Process with the Town of Hillsborough.

Building Inspections Division

Major Services

- Review plans, issue permits, conduct inspections, in the trades of building, mechanical, electrical, and plumbing systems associated with new construction and alterations to existing buildings, to achieve compliance with and enforce the 2012 North Carolina State Building Codes as well as providing in-house continuing education classes for our inspectors.
- Respond to the general public regarding investigation of code violations.
- Conduct biannual safety inspections of schools and child/adult care facilities as required by G.S.
- Calculate and post Occupancy Load in all assemblies in the unincorporated areas of Orange County and the Town of Hillsborough.
- Assist County Fire Marshal in routine fire inspections of commercial occupancies.
- Inspect sewer line, manholes, cleanouts and outfall of the Efland Sewer System and report inspections back to county engineer for maintenance.

Planning & Inspections Department – continued

FY 2012-13 Outcomes

- Issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- Accept all major credit cards at the front counter allowing a major convenience for our customers.
- Provide plan review of all commercial and residential permit applications, assuring all relevant codes and laws are complied with before approval
- Conduct 99% of inspections on the day requested to be conducted.
- Issue Certificates of Occupancy or Certificates of Compliance at the completion of all projects as well as collecting of all School Impact fees for unincorporated Orange County and Hillsborough.
- Inspect 100% of the schools two times per year and child/adult care facilities annually.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service:					
Permits Issued	3,306	3,251	3,400	3,250	3,400
Building	634	661	650	675	700
Electrical	1,242	1,226	1,300	1,250	1,300
Mechanical	968	933	975	1,150	1,200
Plumbing	462	431	480	400	425
Field Inspections	13,764	11,500	14,250	12,500	13,000
Complaint / Inquiries	48	76	95	60	50
Commercial Plans Review	252	246	300	280	300
One and Two Family Dwellings	165	126	150	150	180
Fire Inspections	273	56	250	50	50
School Inspections	38	38	38	38	38
Permit Valuation	76,888,890	84,320,488	85,000,000	85,250,000	88,500,000

FY 2013-14 Objectives

- § Continue training with the 2012 Building, Fire, Fuel Gas, Mechanical, Plumbing, Administration, Energy Conservation and Residential codes in March 2012.
- § Continue training with the 2011 National Electrical Code (North Carolina Electrical Code) in September 2012.
- § Process and issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- § Conduct plan review of residential permit applications; work with applicant to achieve compliance.
- § Maintain ISO rating of '3' for residential and commercial projects through residential and commercial plans review, experienced and educated inspections staff.

Planning & Inspections Department – continued

- § Provide plan review on all commercial permit applications, assuring all relevant codes and laws are complied with before approval.
- § Conduct 99% of inspections on the day requested to be conducted.
- § Issue Certificates of Occupancy or Certificates of Compliance at the completion of all projects.
- § Maintain records and provide reports on building activities, revenue, inspections conducted, etc.
- § Inspect all schools two times per year.
- § Obtain certifications and conduct fire inspections in support of the Orange County Fire Marshal's Office
- § Reduce paper usage; paperless in field inspections, through use of pen tablets.
- § Issue and inspect commercial facilities for ABC permits.
- § Post occupancy loads in 100% of restaurants and other assembly occupancies.
- § Maintain electronic connections to customers alerting them of: impending permit expirations, permit approval and inspection results
- § Maintain project files to archived status.
- § Conduct required sewer system inspections to keep sewer system permits in compliance.
- § Save \$4,000 by conducting in-house seminars to obtain continuing education credits of 10 employees with 43 certifications.
- § Continue to conduct fire inspections in the unincorporated Orange County and bring the county into compliance with required fire inspections by the end of the year.

Budget Highlights

- § The increase in Operations for FY 2013-14 includes a \$.05/mile surcharge in Motor Pool to help with future vehicle replacement.

Erosion Control & Stormwater Services Division

Major Services

- Review and approve erosion control plans
- Review and approve Stormwater management plans in Falls Lake & Jordan Lake Watersheds
- Monitor construction sites for erosion control compliance
- Monitor projects for compliance with Stormwater requirements
- Protect riparian buffers
- Identify streams per DWQ guidelines

Planning & Inspections Department – continued

FY 2012-13 Outcomes

- Conduct ~ 320 EC compliance inspections
- Permit 28 projects involving 292 acres of which 51.2 acres were disturbed
- Issue 20 waivers for projects of less than 10,000 square feet in the Upper Eno, Cane Creek & University lake watersheds
- Conduct 4 surface water ID field determinations
- Assist the public ~ 50 times
- Attend ~ 20 training/seminars/meetings

Outcome Measures	2010-11 Actual	2012-13 Projected	2012-13 Actual	2013-14 Projected
Erosion Control plans reviewed	25	50	28	30
Grading permits issued	25	50	28	30
Stormwater management plans	3	20	0	2
Inspections	1,000	660	320	320
Surface Water ID	32	70	4	8

FY 2013-14 Fiscal Year Objectives

- Within 20 days of application comment on erosion control plan
- Inspect all sites at least weekly
- Reduce nitrogen and phosphorous levels county wide
- Implement Falls lake and Jordan Lake rules

Special Projects & GIS Division

Major Services

- Prepares/updates/implements small area plans, comprehensive plan, development regulations (UDO), and special studies to implement BOCC goals.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, the Schools Adequate Public Facilities Ordinance (SAPFO), and the Water and Sewer Management, Planning, and Boundary Agreement (WASMPBA).
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- GIS mapping services and socio-economic/demographic data for Planning & Inspections, other County departments as requested, and other agencies as requested.
- Manages interdepartmental collaboration, including BOCC agenda coordination with the County Manager's office.

Planning & Inspections Department – continued

FY 2012-13 Outcomes

- Completed amendments to the UDO that are intended to promote and further BOCC goals. Also incorporated all text amendments into the UDO and ensured updates were e-mailed to all necessary parties and the on-line version was kept up-to-date.
- SAPFO Administration, including student membership projections and authoring the annual technical report.
- Planning GIS analysis, including Efland-Buckhorn-Mebane sewer work, Jordan Lake allocation analysis, MPO boundary mapping, Orange-Alamance County Line adjustment, and maintenance of numerous GIS layers that are directly related to Planning issues.
- JPA Administration – reviewed and commented on a number of Land Use Management Ordinance revisions proposed by the Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues.
- Efficient agenda preparation and management for Planning Board and Quarterly Public Hearings, including transitioning the Planning Board to a paperless agenda.
- Significant coordination with the Manager's Office on all Planning items on BOCC agendas throughout the year.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Planning Board Agenda Administration/Distribution					
Percentage of Planning Board Agendas/Materials available a minimum of 7 calendar days prior to meeting	Not tracked	Not tracked	100%	100%	100%
Service: Quarterly Public Hearing Agenda Administration/Distribution					
Percentage of Quarterly Public Hearing Agendas/Materials available a minimum of 10 calendar days prior to hearing	Not tracked	Not tracked	100%	100%	100%
Service: JPA Administration – Review of Chapel Hill and Carrboro Ordinance Amendments and Projects					
Percentage of requested ordinance amendment and project reviews completed prior to Town public hearings, regardless of whether Towns met submittal timeline requirements	Not tracked	Not tracked	100%	100%	100%

FY 2013-14 Objectives

- Work with the Planning Board to prioritize the “bucket list” of potential regulation amendments contained in the “Implementation Bridge”.
- Revise land use and development regulations, as directed by the BOCC in furtherance of BOCC goals.
- Continue to provide GIS mapping (including thematic maps) and socio-economic data to department staff, other County departments as requested, and outside agencies as requested.
- Assist with finalization of the 9% Orange-Alamance County line.

Planning & Inspections Department – continued

- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas, as well as Department-wide coordination of BOCC agenda items with the County Manager's office.

Budget Highlights

- One of the two Planner positions in this division has been vacant since June 29, 2012. This position was hired in April 2013 and the second position is in the hiring process. This division has not been able to complete as many work items because of these short-term lapses and understanding that institutional training regarding the Orange County process is metered.

Engineering Division

Major Services

- Manage and develop major water and sewer infrastructure projects
- Manage and operate the Efland Sewer System
- Manage and operate Lake Orange Reservoir
- Provide engineering support to other county departments

FY 2012-2013 Outcomes

- Efland/North Buckhorn Sewer Extension completed
- Buckhorn Mebane EDD Water and Sewer Phase 2 project under construction
- Lake Orange renovations underway

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Manage and develop major water and sewer infrastructure projects					
Central Efland/North Buckhorn Sewer Extension	Complete permits and prepare bid documents	Complete regulatory review and begin construction	Complete construction and begin operation phase	Complete construction and begin operation phase	Complete
Buckhorn Mebane Utilities Phase 2	Design	Design complete, permitting begun, funding source identified	Bid and begin construction	Bid and begin construction	Complete construction and turn over operation to City of Mebane
Buckhorn Mebane Utilities Phase 2 Extension					Design
Eno EDD					Design

Planning & Inspections Department – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Manage and operate Lake Orange Reservoir					
Lake Orange Spillway	Design and partially construct Phase 1 Repairs	Complete Phase 1 and 2 Repairs	Bid and complete Phase 3 Repairs	Bid and begin Phase 3 Repairs	Complete Phase 3 Repairs and begin regular maintenance of upstream impoundments

FY 2013-14 Fiscal Year Objectives

- Complete design, permitting and bidding and begin construction of the McGowan Creek Outfall
- Complete design and permitting and begin bidding process for the Buckhorn Mebane Utilities Phase 2 Extension project
- Complete design and begin permitting of the Eno Economic Development Utilities Project

Budget Highlights

- Efland Sewer Budget – The Efland Sewer System rate is proposed to rise 1.4%, from \$13.20 per 1000 gallons to \$13.39 per 1000 gallons. This is a continuation of the policy established in fiscal year 2011-12 to bring the Efland Sewer rate in line with the City of Mebane's out of town sewer rate. The cost to run the system continues to increase, however, at a greater rate than the revenue from sewer charges. As a result, the shortfall in the operating budget is projected to be slightly higher than last year.
- The FY 2013-14 Commissioner Approved Budget includes a General Fund subsidy (Transfer from General Fund) of \$103,050, compared to \$99,050 in FY 2012-13.

Orange Public Transportation Division **Mission Statement**

To improve the mobility of Orange County residents by providing public, human service agency, contractual, and coordinated regional transportation.

Major Services

- Design and operate public bus routes for special populations and general public riders.
- Provide medical demand-response service for Orange County residents outside Chapel Hill Transit service area.
- Operate the Hillsborough Circulator and mid-day 420 routes.
- Provide emergency transportation on behalf of Emergency Management (during disasters, inclement weather, etc.)
- Assist with the Chapel Hill Transit, Orange Public Transportation consolidation study/NC DOT 5 year Community Transportation Services Plan. Provide information to consultant, Orange County staff that will enlighten elected officials of true consolidation costs.

Planning & Inspections Department – continued

- Assist with the planning of distribution of ½ cent sales tax revenues.
- Apply for and administer transit grants through NCDOT; Community Transportation Program (CTP) and Rural Operating Assistance Program (ROAP).
- Market all public and para-transit services provided through Orange Public Transportation.
- Implement all safety system policies and procedures required from NCDOT.

FY 2012-13 Outcomes

- Provided more than 116,000 one-way trips to Orange County residents.
- Adjusted Hillsborough Circulator route times to better service residents along the bus route.
- Utilized NCDOT grant funds to reduce local funding.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service:					
Outcome Measure: Passengers per year	113,600	116,483	116,500	116,500	118,000
Performance Measures: Cost per trip:	\$7.54	\$6.76	\$8.01	\$7.95	\$8.00
Performance Measures: Total number of daily routes	19	19	20	20	22
Service:					
Outcome Measure: Cost per hour	\$32.88	\$31.50	\$35.28	\$35.28	\$43.01
Performance Measures: Cost for fuel	\$.49 cents per mile	\$.49 cents per mile	\$1.00 per mile	\$1.00 per mile	\$1.00 per mile
Performance Measures: Indirect costs	0	0	0	0	\$21,004.

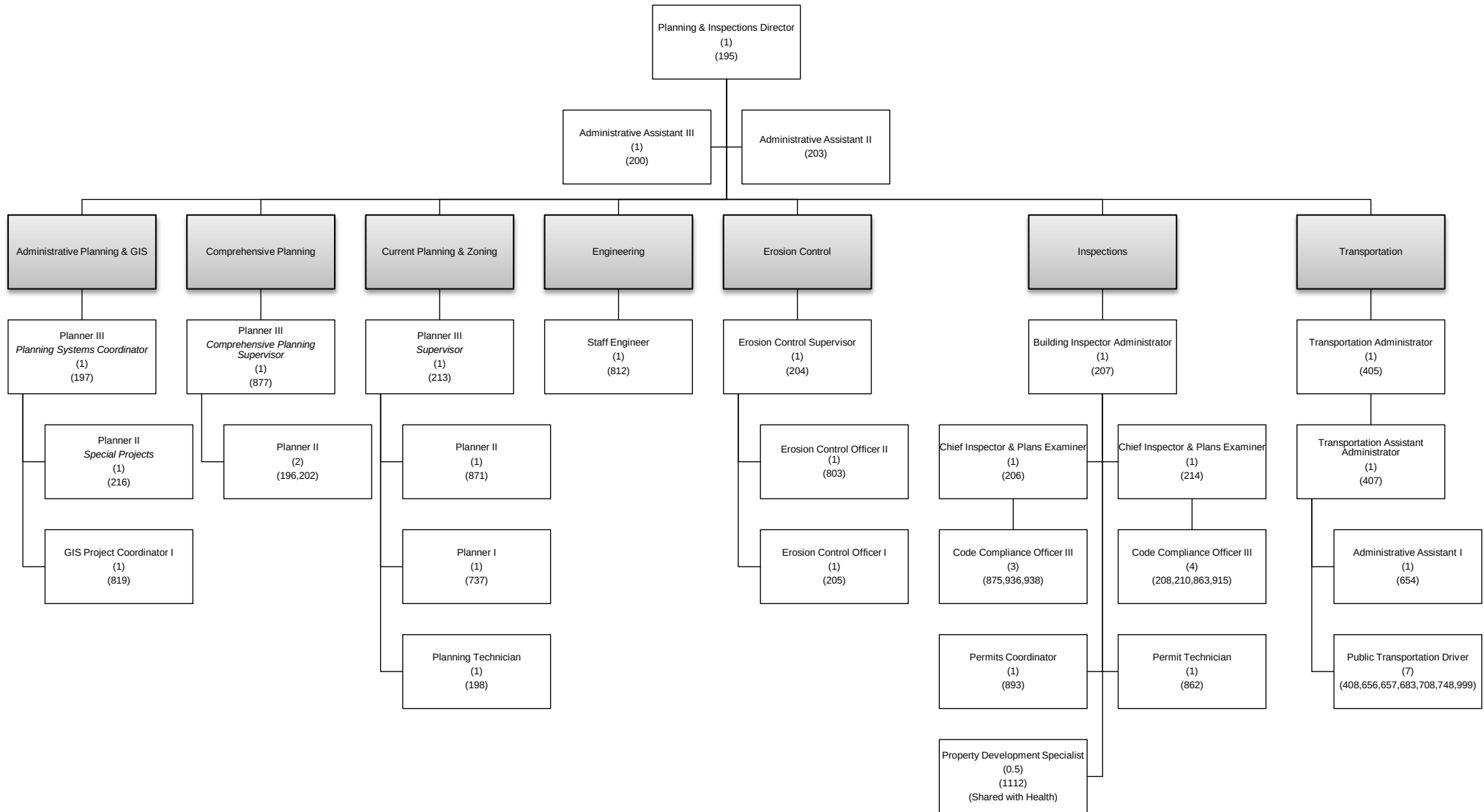
FY 2013-14 Objectives

- Identify and apply for additional transit funds from NCDOT, local businesses, other grant sources.
- Maintain or improve current service level standards.
- Identify and plan use of the ½ cents sales tax revenues through route development of enhancement.
- Finalize Chapel Hill Transit and Orange Public Transportation consolidation study and present to all governing boards and elected officials.

Budget Highlights

- The increase in Revenues in the FY 2013-14 Commissioner Approved Budget includes anticipated revenues (\$88,000) associated with the ½ Cents Sales Tax for Transit and the associated \$7.00 tag fee. The allocation of these revenues for support of existing services or new services is under review and will be discussed by the Board of County Commissioners.
- The department has received notification from the State of decreased Section 18G and General Transportation funds in FY 2013-14.

Planning & Inspections



Public Affairs

Phone Number: (919) 245 - 2302

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 212
Personnel Services	0	0	0	0	176,526	107,761
Operations	0	0	0	0	156,907	72,239
Capital Outlay	0	0	0	0	11,000	10,000
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 344,433	\$ 190,000
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 344,433	\$ 190,000
Total Department of Public Affairs and Related Expenditures						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 344,433	\$ 190,000

Mission Statement

Develops strategic communications plans, key messages and strategies; writes and edits content for a wide range of print, Web-based or digital publications for public groups and County departments; develops new public relations and marketing strategies; and creates written internal policies and guidance for County departments.

Major Services

- Script development for radio, television, newsletters, magazines, and newspapers.
- Digital Message Monitor bulletin design and scheduling.
- Web Site Content Management
- Video Production
- PR Campaigns from concept to creation of marketing packets.
- Graphic Design of brochures, posters, flyers, business cards, info cards, etc..

FY 2013-14 Objectives

- Marketing and Public Relations: Launch the County's new Web site; Upgrade quality and professionalism of all County collateral public outreach materials; Coordinate items needed for expos and display booths; Enhance the quality of electronic outreach, such as invitations and flyers; Enhance video production messages on Orange County TV; Promote Traveling Banner Exhibit.
- Media Relations: Maintain press release output goal of 25 press releases a month; Implement social media pages as an extension of standard media outreach; Establish PSAs and Topical Interviews on WCHL FM radio.
- Public Engagement: Establish Speakers' Bureau to facilitate group requests for County representatives to speak about specific County programs/services; Provide Citizen Comment option on County Web site; Install additional Digital Message Monitors; and Promote County Facebook and Twitter pages.

Public Affairs – continued

Budget Highlights

- Approximately \$108,000 in existing funds will be transferred from the County Manager's budget with the creation of the Department of Public Affairs, on July 1, 2013. In FY 2012-13, the funds provided for the Department Director's personnel costs and limited operational needs.

Public Affairs

Director of Public Affairs
(1)
(1098)

Register of Deeds

Phone Number: (919) 245-2679

Website: www.orangecountync.gov/deeds

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 325
Personnel Services	701,405	716,457	721,065	700,935	749,726	749,726
Operations	125,114	118,078	147,063	134,577	143,743	143,743
Capital Outlay	4,903	1,758	0	2,080	0	0
Total Expenditures	\$ 831,422	\$ 836,292	\$ 868,128	\$ 837,592	\$ 893,469	\$ 893,469
Offsetting Revenues	(1,361,438)	(1,241,213)	(1,245,745)	(1,411,146)	(1,431,909)	(1,431,909)
County Costs (net)	\$ (530,016)	\$ (404,921)	\$ (377,617)	\$ (573,554)	\$ (538,440)	\$ (538,440)
Total Register of Deeds and Related Expenditures	\$ 831,422	\$ 836,292	\$ 868,128	\$ 837,592	\$ 893,469	\$ 893,469

Mission Statement

The purpose of the Register of Deeds Office is to record, maintain and preserve real and personal records and, in compliance with NC General Statutes, provide access to public records and courteous and professional service to citizens.

Major Services

- File documents presented for registration
- Index and scan all filed documents to create permanent public records
- Create permanent records of births, deaths, marriages and military discharges
- Issue marriage licenses and certified copies of public permanent records
- Redact personal information from web (upon citizen's request)
- Customer Service & Special Projects, for example back-scanning old documents

FY 2012-13 Outcomes

- Recording Process – Reviewed each document to ensure in compliance with NC recording laws; submitted each land-related document to Land Records for PIN (Parcel Identifier Number) assignment within five minutes of presentation. Completed filing process, affixed book and page, time and date, collected/receipted fee within ten minutes. Each document processed by Quality Control within 4 hours of recording. Total process completed in the designated time frame approximately 99% of the time. Returned filed documents to designated party within 5 to 7 days of filing, approximately 98% of the time.
- Indexing & Imaging Process - Indexed document within twenty minutes of filing process (this process gives notice to title searchers that the document is on file). Scanned recorded documents within 8 hours of recording and printed permanent record book copies. Process completed in the designated time frame approximately 95% of the time.

Register of Deeds – continued

- Vital Records – Issued certified copies of Birth, Death & Marriage Certificates within 5 minutes of application approximately 99% of the time. Issued marriage license within 20 minutes of application approximately 99% of the time. Indexed births, deaths the same day received approximately 95% of the time. Customers comment frequently on the efficiency of the Vital Records section.
- Implemented ROAM (Rapid Online Access Method) software within AMCAD system, June 25, 2012.
- Special Projects: Real Estate Imaging Project - Vendor started scanning permanent records beginning with the year 1991 back to 1752 on October 11, 2011 and completed the scanning on February 6, 2013. The implementation of the images within the AMCAD system and the completed project will be finalized in 2013/2014. Citizens frequently request that images of records prior to 1991 be available on the internet. The project is being funded from the Register of Deeds Automation Fund (NCGS 161-11.3).

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Recording, Scanning, & Indexing all of documents					
Deeds, Deeds of Trust, D/T Cancellations, other documents, UCC's	22,541	22,901	22,500	25,428	25,700
Service: Vital Records Indexed					
Births Indexed	3,823	3,839	3,875	3,970	3,875
Deaths Indexed	1,455	1,473	1,490	1,460	1,460
Service: Marriage Licenses & Certified Copies of Vital Records Issued					
Marriage Licenses Issued	743	772	720	730	750
Certified Copies of Vital Records Issued	18,776	18,188	18,100	18,126	18,200

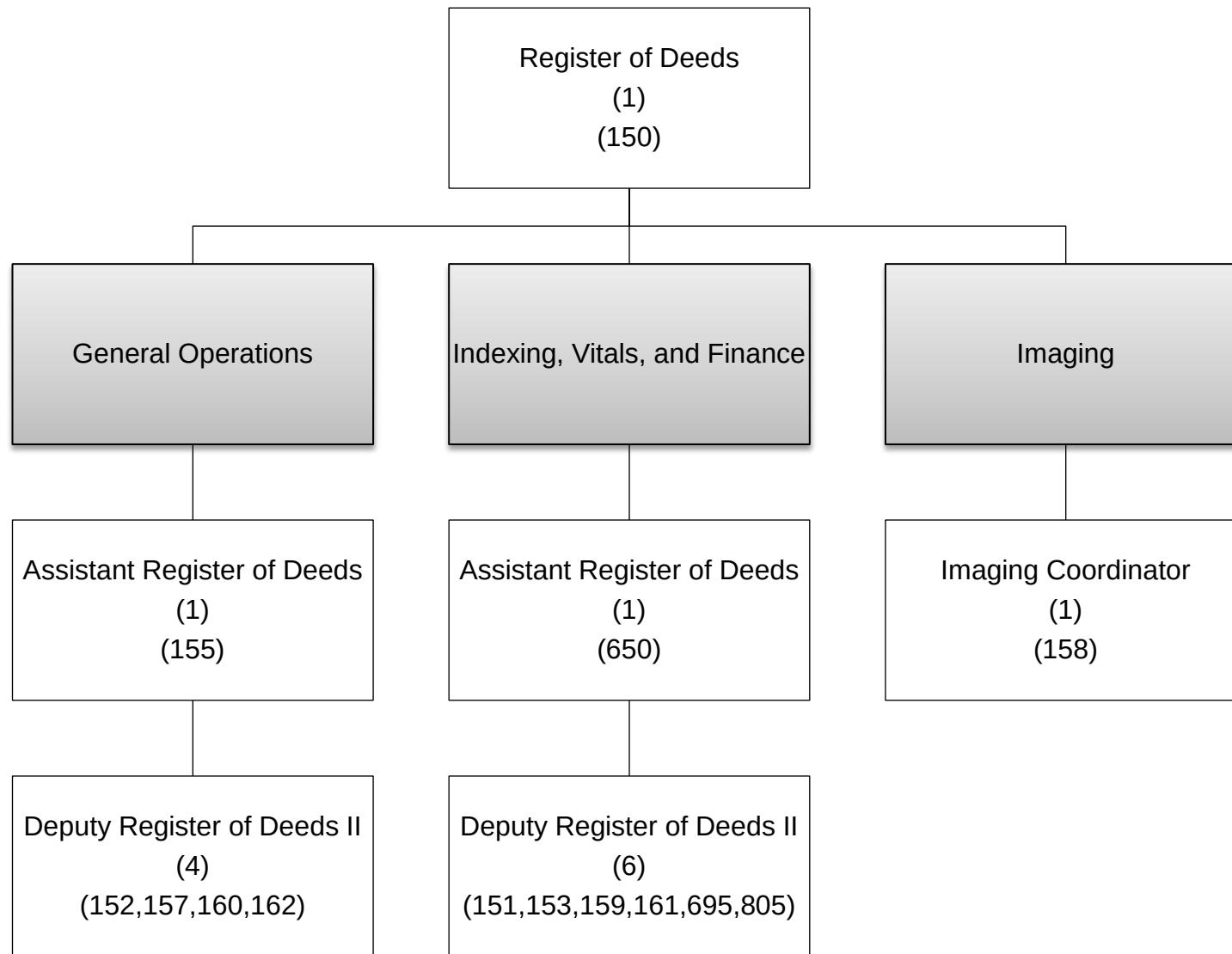
FY 2013-14 Objectives

- Real Estate Imaging Project – Complete the project with AMCAD by uploading and implementing the scanned images of permanent records beginning with the year 1991 back to 1752 into the AMCAD system. Once the images are uploaded into the system they will be available online and in the Register of Deeds office. The project will be funded from the Register of Deeds Automation Fund (NCGS 161-11.3).
- Real Estate Indexing Project – Once the images are uploaded, index permanent records beginning with year 1931 back to 1752. This project will be completed in the Register of Deeds office by staff.
- Vital Records Project – Scan Vital Record documents including Birth, Death and Marriage records. This project will be completed in the Register of Deeds office by staff.

Budget Highlights

- The increase in Revenues, both in the 12 Month Estimate and in the FY 2013-14 Commissioner Approved Budget, is due to an increase in recordings from re-financing as well as increased building activity.

Register of Deeds



Sheriff

Phone Number (919) 644-3050

Website: <http://www.co.orange.nc.us/sheriff>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (General Fund)</i>						Account: 710
Personnel Services	8,993,867	8,913,459	8,918,953	8,877,974	9,356,568	9,356,568
Operations	1,683,857	1,676,603	2,261,346	2,072,043	2,342,144	2,342,144
Capital Outlay	297,308	304,676	0	57,247	0	0
Total Expenditures	\$ 10,975,032	\$ 10,894,738	\$ 11,180,299	\$ 11,007,264	\$ 11,698,712	\$ 11,698,712
<i>Offsetting Revenues</i>	<i>(2,877,313)</i>	<i>(2,798,678)</i>	<i>(2,546,700)</i>	<i>(2,644,402)</i>	<i>(2,731,169)</i>	<i>(2,731,169)</i>
County Costs (net)	\$ 8,097,719	\$ 8,096,059	\$ 8,633,599	\$ 8,362,862	\$ 8,967,543	\$ 8,967,543
Total Sheriff and Related Expenditures	\$ 10,975,032	\$ 10,894,738	\$ 11,180,299	\$ 11,007,264	\$ 11,698,712	\$ 11,698,712

Mission Statement

The mission of the Orange County Sheriff's Office can best be stated as: **"Community peace through competent law enforcement."** This motto summarizes the goal of our department: **to protect the rights of all persons to be free from crime and to live in peace.** Every person regardless of his or her respective background is guaranteed certain rights and privileges that this department is bound to protect.

Our mission can be further exemplified into certain ongoing objectives that we in law enforcement must continually strive to achieve as we seek to fulfill the goals of this Sheriff's Office:

1. The protection of life, property, and Constitutional guarantees.
2. The enforcement of the General Statutes of the State of North Carolina.
3. The apprehension of law violators and the repression of crime.
4. The preservation of social tranquility, safety, and well being of all citizens.
5. The recovery and safe keeping of property.
6. The prevention of civil disorder.
7. To provide service to the courts and the criminal justice system.
8. To provide humane safe keeping of all persons confined in the Orange County Detention Center.

Major Services

- Provide continuous 24-hour routine patrol services to the entire county.
- Respond to crimes in progress, citizen complaints and incident investigations.
- Seek out wanted persons and serve criminal process. Serve civil process as mandated by the court.
- Provide school/community resource deputies for Orange County's high and middle schools, to prevent violence and work with at risk students in the community.
- Operate the County Jail Facility. Transport inmates to court and maintain custody of same during court trials, transport inmates to and from other jail facilities and state prisons. Provide courtroom security for courts and courthouse property.
- Continue Community watch and crime stoppers programs conduct the D.A.R.E./GREAT programs in the county schools. Provide assistance to domestic violence victims, child abuse, elderly and handicapped and aid crisis victims.

FY 2012-13 Outcomes

- Reduce the number of property and larcenies crimes.
- To continue our school resource deputy program to reduce crime and incidents of violence in our schools,
- Provide safe housing and security for housed state and federal inmates.
- Staff will continue screening all reports from the OCSO and initiate contact with victims of domestic violence.
- Respond to 100% of citizens concerns regarding neighborhood drug and crime problems.
- Involve more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime.

Outcome Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-2014 Projected
Number of OCSO Break-ins	435	417	456	465	470
Number of OCSO Larcenies	313	403	480	450	500
Number reported domestic violence contacts/incidents	4,240	2,934	3,828	3,500	3,900
Number of juvenile contacts by deputies (state law requires juvenile contacts be reported)	33,983	40,100	44,595	47,500	50,000
Number of child abuse cases	185	185	197	150	175
Average number of inmates per month	157	153	167	167	170

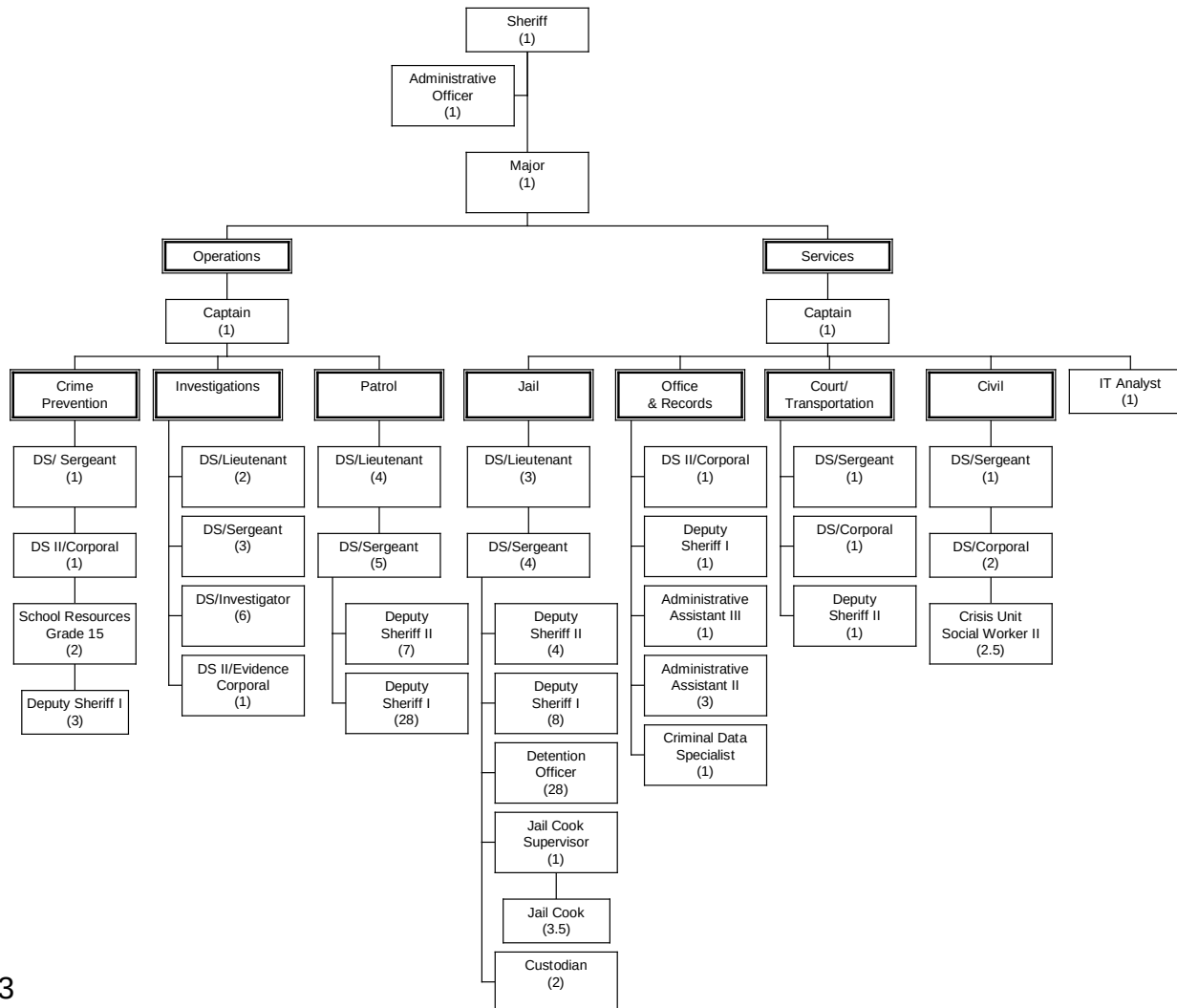
FY 2013-14 Fiscal Year Objectives

- Involving more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime. Increase daily e-mail to Community Watch Groups for crime in their community.
- Work in cooperation with other community agencies to empower victims of domestic violence and provide them with the resources available to prevent and remove themselves from domestic violence.
- Continue to involve citizens, especially parents of school age children in our drug awareness prevention programs. Encourage citizen participation in solving community problems and decrease overall incidents of crime.
- Meet federal and state jail standards as mandates.

Budget Highlights

- The FY 2013-14 Approved Budget includes an increase of \$184,469 in Temporary Personnel due to budgeting for seven (7) Reserve Deputies in Orange County Schools (OCS), which is completely offset by reimbursement revenues from OCS.
- The increase in Operations is due to a \$.05/mile surcharge in Motor Pool for future vehicle replacement within a separate Internal Service Fund; all other Operational accounts remain budgeted the same as in FY 2012-13.

Sheriff's Department



Social Services

Phone Number: (919) 245 - 2800

Website: <http://orangecountync.gov/socsvcs>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 400
Personnel Services	9,064,327	9,157,777	9,568,118	9,344,887	10,045,588	10,045,588
Operations	9,308,657	9,501,171	6,896,200	9,525,058	6,809,831	6,904,831
Capital Outlay	83,629	10,875	20,000	90,520	70,000	70,000
Total Expenditures	\$ 18,456,613	\$ 18,669,823	\$ 16,484,318	\$ 18,960,465	\$ 16,925,419	\$ 17,020,419
Offsetting Revenues	(12,061,973)	(12,426,549)	(9,216,708)	(11,915,280)	(9,166,946)	(9,166,946)
County Costs (net)	\$ 6,394,640	\$ 6,243,274	\$ 7,267,610	\$ 7,045,185	\$ 7,758,473	\$ 7,853,473
Other Related Programs (Grant Fund)						Account: 7050
Personnel Services	53,978	53,953	54,514	55,377	243,188	243,188
Operations	168,483	171,849	0	168,867	123,597	123,597
Capital Outlay	0	0	0	0	2,800	2,800
Total Expenditures	\$ 222,461	\$ 225,801	\$ 54,514	\$ 224,244	\$ 369,585	\$ 369,585
Offsetting Revenues	(192,851)	(188,940)	0	(180,197)	(369,585)	(369,585)
Costs (net)	\$ 29,610	\$ 36,861	\$ 54,514	\$ 44,047	\$ 0	\$ 0
Total Department of Social Services and Related Expenditures	\$ 18,679,073	\$ 18,895,625	\$ 16,538,832	\$ 19,184,709	\$ 17,295,004	\$ 17,390,004

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Administration	2,583,059	2,617,754	2,895,986	2,903,025	3,164,537	3,259,537
Children/Family Services	4,378,645	4,367,586	4,940,990	4,598,046	4,892,243	4,892,243
Economic Services	4,202,834	4,207,376	4,103,970	4,205,169	4,497,902	4,497,902
Public Assistance	1,493,033	1,543,524	1,488,209	1,697,974	1,485,233	1,485,233
Skills Development Center	8,565	9,168	10,668	10,668	0	0
Subsidy	5,720,673	5,856,478	2,975,069	5,545,583	2,885,504	2,885,504
Veterans' Services	69,804	67,937	69,426	0	0	0
Total Expenditures	\$ 18,456,613	\$ 18,669,823	\$ 16,484,318	\$ 18,960,465	\$ 16,925,419	\$ 17,020,419
Offsetting Revenue	(12,061,973)	(12,426,549)	(9,216,708)	(11,915,280)	(9,166,946)	(9,166,946)
County Costs (net)	\$ 6,394,640	\$ 6,243,274	\$ 7,267,610	\$ 7,045,185	\$ 7,758,473	\$ 7,853,473
Other Related Programs (Grant Fund)						
Criminal Justice Partnership	222,461	225,801	54,514	55,777	0	0
Community Response Grant	0	0	0	168,467	67,774	67,774
Building Futures Grant	0	0	0	0	0	301,811
Total Expenditures	\$ 222,461	\$ 225,801	\$ 54,514	\$ 224,244	\$ 67,774	\$ 369,585
Offsetting Revenue	(192,851)	(188,940)	0	(180,197)	(67,774)	(369,585)
Costs (net)	\$ 29,610	\$ 36,861	\$ 54,514	\$ 44,047	\$ 0	\$ 0
Total Expenditures	\$ 18,679,073	\$ 18,895,625	\$ 16,538,832	\$ 19,184,709	\$ 17,295,004	\$ 17,390,004

Department of Social Services – continued

Mission Statement

The Orange County Department of Social Services shall meet with clients at their point of need to provide preventive, supportive, and restorative services delivered with competence and compassion while striving to protect vulnerable children, the at-risk elderly, persons with disabilities and the economically disadvantaged in our community.

Social Services: Administration Division

Major Services

- Administrative and fiscal support for department divisions and the Social Services Board.
- Management of accounts payable and receivable.

FY 2012-13 Outcomes

- Maintained expenditures within approved county budget.
- Assured compliance with fiscal audit requirements.

FY 2013-14 Objectives

- Maximize state and federal funds available to Orange County for Social Services.
- Ensure compliance with fiscal and program audit requirements

Budget Highlights

- Personnel Account Consolidation: Consolidated all division temporary personnel and overtime line item accounts into the Central Administration division (\$73,097), in FY 2012-13.
- Division Consolidation: Combined the Skills Development Center division, and related expenses, into line items within the Central Administration division. Performance measures related to activities at the facility can be found in Economic Services.
- NC FAST Implementation: Additional nonpermanent and overtime funds will address the staffing issues related to NC FAST (\$47,460). The department's capital request will fund renovations (\$10,000) at Southern Human Services Center (SHSC) and Hillsborough Commons to create technology areas (\$60,000), in the front lobbies, where clients can complete basic documentation and learn more about services. The renovations for each site include:
 - SHSC: Carpet replacement and a front window installation, so staff can view the lobby from the receptionist's area.
 - Hillsborough Commons: Wall removal, floor resurfacing, and installation of additional lights and electrical outlets.
- The Hillsborough Commons lease payment will increase \$13,052, in FY 2013-14.
- The department will administer Pre-Trial Services' FY 2013-14 Outside Agency Performance Contract. Commissioner Approved funding of \$95,000 is included in the division's contract services line item, for this purpose.

Department of Social Services – continued

- Revenue Increases: Additional State funds for Low Income Energy Assistance Program (LIEAP) Administration (\$35,889). Funds totaling \$31,328, from the Miles Second Family Foundation, to examine former foster youths' outcomes and aid transportation efforts, for current children in the program.
- Revenue Reductions: The department will experience an \$110,615 loss in Social Services Block Grant revenue, from the federal government. This loss does not include pending sequestration reductions.

Social Services: Child and Family Services Division

Major Services

- Provide protective services (CPS) and substitute care for at-risk Orange County children.
- Provide safe, permanent homes for children in DSS custody.
- Conduct Adult Protective Services (APS) intake and investigations.
- Provide supportive services to adults in their homes.
- Coordinate adult out-of-home placement.
- Act as guardian and protective payee for incompetent or disabled adults.

FY 2012-13 Outcomes

- Ensured there were no instances of maltreatment of a child in foster care, exceeding national standard (Target: $\leq 0.57\%$).
- Provided CPS/APS coverage 24 hours per day, year round. Completed CPS/APS screenings and conducted investigations/assessments where appropriate. Although the number of children in child welfare cases has declined slightly, the complexity of many of the cases has increased.
- Assured availability of appropriate, prepared foster and adoptive families for children in DSS custody.
- Assured elderly and disabled adults were able to remain safely in their own homes, whenever possible.
- Provided guardianship services and acted as protective payee for individuals when no other resource could be identified, in the community. Adult Guardianship cases have increased due to changes in the law regarding the appointment of a disinterested public agent. The agency expects these increases to continue. Some limited funds have been made available for this service, in FY 2013-14 (\$15,000).

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide protective services and substitute care for at-risk Orange County children.					
Number of children in households reported for abuse and neglect	1161	1156	1300	1250	1250
Number of children in DSS legal custody	175	152	180	150	160

Department of Social Services – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Percentage of children with a finding of abuse or neglect who had a second finding within the following six months (Target: ≤ 6.1%)	1.3%	3.6%	2.0%	3.0%	3.0%
Percentage of children who re-entered foster care within twelve months of exit (Target: ≤ 8.6%)	6.2%	4.3%	5.0%	5.0%	4.0%
Service: Provide safe, permanent homes for children in DSS custody.					
Number of children adopted	23	16	22	22	20
Number of children who achieved permanence	82	55	80	80	70
Service: Conduct Adult Protective Services intake and investigations.					
Number of Adult Protective Services investigations	44	41	60	60	50
Service: Provide supportive services to adults in their homes.					
Number of adults receiving Community Alternatives Program (CAP)/in-home services	132	91	145	145	150
Service: Act as guardian and protective payee for incompetent or disabled adults.					
Number of guardianship cases	17	32	35	45	50

FY 2013-14 Objectives

- Protect children by responding to referrals made alleging abuse, neglect, and/or dependency; providing services; preventing unnecessary removal; and achieving permanence expeditiously.
- Protect elderly and disabled adults by responding to referrals alleging abuse, neglect, and/or exploitation.
- Help maintain elderly and disabled adults in their own homes when possible.
- Assist elderly and disabled adults by facilitating appropriate placements and/or providing payee or guardianship services as appropriate

Budget Highlights

- **CPS After-Hours Availability:** To address CPS coverage issues, the agency proposes compensating social workers for after-hours coverage. To fund these costs, one child protective services position will remain unfunded for next year. There will be a reduction in salary and benefits under this plan. The position will remain in the budget—unfunded—to allow the agency to conduct a trial of this plan.
- **Revenue Increases:** The department will receive an additional \$15,000 for DSS guardianship responsibilities, \$52,829 for Daycare administration and \$10,000 for Drug Treatment Court.
- **Revenues Reductions:** Fewer child protection cases are eligible for federal administrative funds, which will reduce Foster Care/Adoption (IV-E Administration) revenue, by \$80,000. In addition, due to State changes, the department will no longer conduct assessments for personal care services in adult care homes (loss of \$51,228). However, adult services staff must be available to staff planning teams and to provide services to the numerous individuals affected by the changes in Medicaid and the mental health system.

Department of Social Services – continued

Social Services: Economic Services Division

Major Services

- Provide funding for staff administering various Public Assistance programs, the Work First and Adolescent Parenting programs. (Actual costs for Public Assistance payments as well as related performance measures are found in the Public Assistance division.).
- Provide case management services to adolescent parents to delay future pregnancies.
- Provide cash payments, case management, and other supportive services to Work First families to allow them to obtain employment.
- Assist Orange County Veterans in accessing benefits.
- Enable Orange County residents to acquire skills, obtain employment, and/or increase income at the Skills Development Center.

FY 2012-13 Outcomes

- Prepared and trained Economic Services staff on NC FAST in anticipation of Phase 2 and 6 rollout. Staff members are converting all Food and Nutrition Services cases into NC FAST and preparing for Work First and Medicaid case conversions.
- Enabled teen parents to finish school and avoid a second pregnancy. Increased success rate by 3%, from the prior year.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide Work First cash payments and case management services to low-income or unemployed families.					
Number of households receiving Work First cash assistance (monthly average)	222	227	240	240	250
Number of participants who gained employment	100	95	80	80	95
County all families work participation rate (Target: ≥ 50%)	49%	44%	50%	50%	53%
Number of participants who received SSI	5	3	5	5	10
Percentage of employed participants who retained employment for at least twelve months after exiting the program	62%	71%	73%	73%	75%
Service: Provide case management services to adolescent parents to delay future pregnancies.					
Number of adolescent parents participating in the Adolescent Pregnancy Prevention Program	43	37	40	40	38
Percentage of participating teens who avoided a second pregnancy	95%	97%	100%	100%	100%
Percentage of participating teens who successfully completed high school or equivalency	95%	100%	100%	100%	100%
Service: Assist Veterans in accessing benefits.					
Number of Veterans receiving assistance in applying for needed services	234	240	100*	100	200

Department of Social Services – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Enable Orange County residents to obtain employment or increase income.					
Number of people who received basic skills training including English as a Second Language and high school equivalency	715	702	720	720	730
Number of people who received educational and vocational training	3100	3252	3150	3150	3200
Number of people who obtained employment or increased income	471	452	550	550	570

*Note: The Veterans Affairs Officer position is currently vacant, but will be filled by the end of FY 2012-13.

FY 2013-14 Objectives

- Due to staffing issues, the Food and Nutrition Services (FNS) Employment and Training program's implementation was delayed. However, this program will be operational in FY 2013-14.
- Move public assistance families into employment and toward self-sufficiency and personal responsibility.
- Delay second pregnancies for adolescent parents and support continued school attendance for program participants.
- Help low-income families and special populations, including Veterans, access relevant benefits and services.

Budget Highlights

- Division Realignment: In FY 2012-13, the Veterans Services and Criminal Justice Partnership Program (CJPP) divisions were incorporated into the Economic Services division (\$109,831). The Veterans Services Officer will continue to be a full-time position. The CJPP Coordinator position moved from a grant fund into the General Fund, in FY 2012-13. When the State eliminated the grant portion of the position's support, the department located another funding source, which would also allow the position to aid the department during NC FAST transition. This change will incur no additional County costs.
- In FY 2012-13, the BOCC approved three time-limited positions, through December 31, 2013, to assist with NC FAST implementation. This addition increased division personnel costs by \$152,163.
- Revenue Increases: Will receive additional Work First grant funding of \$173,140, in FY 2013-14.

Social Services: Public Assistance Division

Major Services

- Determine eligibility and process benefits for Food and Nutrition Services (FNS).
- Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs.
- Determine eligibility for Special Assistance for domiciliary patients.
- Provide Emergency Assistance to families in crisis.

Department of Social Services – continued

FY 2012-13 Outcomes

- Managed implementation of Phase 1 of NC FAST.
- Managed Medicaid caseload that has increased more than 6% over the last year.
- Managed Food and Nutrition Services caseload that has increased more than 12% over the last year.
- Continued alignment of certification periods for Food and Nutrition Services and Medicaid and implemented other Work Support Strategies.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Determine eligibility and process benefits for Food and Nutrition Services.					
Average number of households receiving food and nutrition services monthly	5,412	6,074	6,800	6,500	6,600
Percentage of potentially eligible families receiving food assistance (Target: ≥ 75%)	57%	60%	65%	65%	75%
Percentage of procedural denials (Target: ≤ 50%)	63%	67%	65%	65%	50%
Average processing time in days (Target: ≤ 13.0)	16.5	15.1	14.0	18.0	13.0
Service: Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs.					
Average number of households receiving Medicaid monthly	8,750	9,318	9,400	9,400	9,600
Average number of households receiving Health Choice monthly	821	848	850	850	900

FY 2013-14 Objectives

- Redesign business processes through Work Support Strategies to manage increasing demand in public assistance.
- Implement NC FAST Phase 2 and 6 for Food and Nutrition Services, Medicaid and Work First.
- Work toward integrating work support programs across the agency
- Manage the ongoing demand for Emergency Assistance.
- Train agency employees on the Affordable Care Act and integrate access with agency's procedures.

Budget Highlights

- The agency will continue working with the IT Department and the NC Department of Health and Human Services to prepare for NC FAST implementation. This may include purchasing additional computer hardware and software and increasing bandwidth.
- These public assistance programs are projected to pay \$19,805,094, in Food and Nutrition Services, and \$104,056,909, in Medicaid dollars, to local grocers and medical providers in FY2013-14.

Department of Social Services – continued

- Given the sustained impact of the economy on families, the agency continues to look for ways to meet the ongoing demand in public assistance. Part of this initiative will include business process redesign based on Work Support Strategies.
- The need for additional staff resources is addressed in the Economic Services department. Even with the addition of some resources, the demands on staff transitioning to NC FAST while meeting the increased caseload will be extremely taxing. The NC FAST transition for these programs will not be completed until 2014. Until then the agency anticipates continued difficulty in meeting all performance goals in these programs.

Social Services: Skills Development Center

- This division has merged with the Central Administration division, within the department.

Social Services: Subsidy Division

Major Services

- Provide child day care subsidy and social casework services for families, including information and referral services to help parents determine appropriate child care placements
- Provide payments for foster and adoptive parents (performance measures for these services are found in the Child and Family Services division)
- Provide county-funded emergency utility, housing, food, and medication assistance for eligible families (performance measures for these services are found in the Public Assistance division).

FY 2012-13 Outcomes

- 100% of preschool children served through child care subsidy were in regulated care.
- 90% of children receiving child care subsidy were in high quality (4- or 5-star) child care centers or homes.
- 60% of families receiving child care subsidy were employed families.
- Assured that 40 foster children received child care services, when foster parents worked outside the home.
- Provided a safe, stimulating, learning environment for children in Child Protective Services, Work First Family Assistance and Adolescent Parenting Program.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Improve family functioning by providing child care subsidy and casework support services.					
Average number of children served per month in child care subsidy program	682	650	725	815	755
Unduplicated count of children receiving child care subsidy during the fiscal year	988	1,088	935	1,140	1,050
Average monthly payment per child	\$539	\$544	\$580	\$580	\$560

Department of Social Services – continued

FY 2013-14 Objectives

- Ensure families receive quality child care in order for parents to maintain employment.
- Provide information and resources to families seeking quality child care.
- Ensure safety and health of children in child care.

Budget Highlights

- There is an increased need for child care subsidies to avoid disruption of services for more than 200 children. There is currently a waiting list of more than 300 children in need of care.

There is a projected decrease of 8% of state and federal funding for childcare subsidy for FY2013-14.

Revenue Reductions: Decreases in Adoption Vendor Payments (\$47,500), due to policy changes, and the conclusion of the CPS Early Childhood Mental Health Services grant project (\$39,565)

- The agency is applying to continue administration of Smart Start subsidy, funded by the Orange County Partnership for Young Children. This will continue to allow for reduced administrative expenses and coordinated access for families.

Social Services: Veterans' Services Division

- This division has merged with the Economic Services division, within the department.

Grant Project Fund: Criminal Justice Partnership Program

Major Services

- Provide local Juvenile Crime Prevention Council (JCPC) programs for juvenile offenders, including Victim/Offender Mediation; Alternative-to-Suspension Program; Emergency Youth Shelter; Parent/Family Counseling; Clinical Case Management; Psychological/Intensive Services; Community Service and Restitution; and Teen Court.

FY 2012-13 Outcomes

- 88% of all youth served in JCPC programs received no new complaints or adjudications while participating in programs.
- 98% of youth in the Community Service and Restitution Program had no new adjudications and 92% of youth had no new complaints during program participation.
- 72% of youth served showed improvement in targeted skills using individual service plans.
- 84% of youth in the Teen Court program completed it successfully.

Department of Social Services – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Provide local programs and community-based alternatives to youth detention centers					
Percentage of youth that completed community service and restitution through the JCPC	79%	90%	90%	70%	85%
Number of youth receiving services through the Juvenile Justice Program	N/A	615	700	685	710

FY 2013-14 Objectives

- Develop community-based alternatives to youth detention centers.
- Provide community-based delinquency and substance abuse prevention strategies and programs.
- Provide non-institutional dispositional alternatives that will protect the community and the juveniles.
- At least 70% of youth will successfully complete the court ordered program.
- At least 70% of youth will have no new court complaints while participating in programs.

Budget Highlights

- Revenue and Personnel Change: Changes in state administration of the adult programs, as well as changes in the relationship with Chatham County, have reduced administrative funds available to support the grant. In FY 2012-13, after the department located another funding source to replace lost funds, the CJPP Coordinator position moved from grant fund into the General Fund. The new funding source fund will reimburse Economic Services' activities and permit the Coordinator to administer the juvenile portion of the JCPC program. This change incurs no additional County cost.

Grant Project Fund: Orange Community Response Program (Multi-Year Project)

- Address a gap in the continuum of child maltreatment services by reaching out to families with children birth to five years who have been reported to and investigated or received a family assessment by Orange County Child Protective Services, but whose cases have been closed with findings of 1) no services needed, 2) services recommended, or 3) unsubstantiated.
- Engages families in increasing protective factors, leading to enhanced family functioning and better developmental outcome for the children.
- Provides family-centered services, with active implementation of the Principles of Family Support.
- Assessment of child and family needs will be informed by the five factors in the Protective Factor Framework. Collaborate with a range of local community services that encompass all five protective factors.
- The Orange County Department of Social Services currently has an unfunded, time-limited position that will serve as the Community Response Worker through June 30, 2015.
- The program will provide services to 60 children and 40 caregivers, in the first year.

Department of Social Services – continued

Budget Highlights

- The Board of County Commissioners approved the grant on August 21, 2012. FY 2013-14 funds will cover costs, for the second year of the grant. The Orange County Partnership for Children will reimburse position costs.

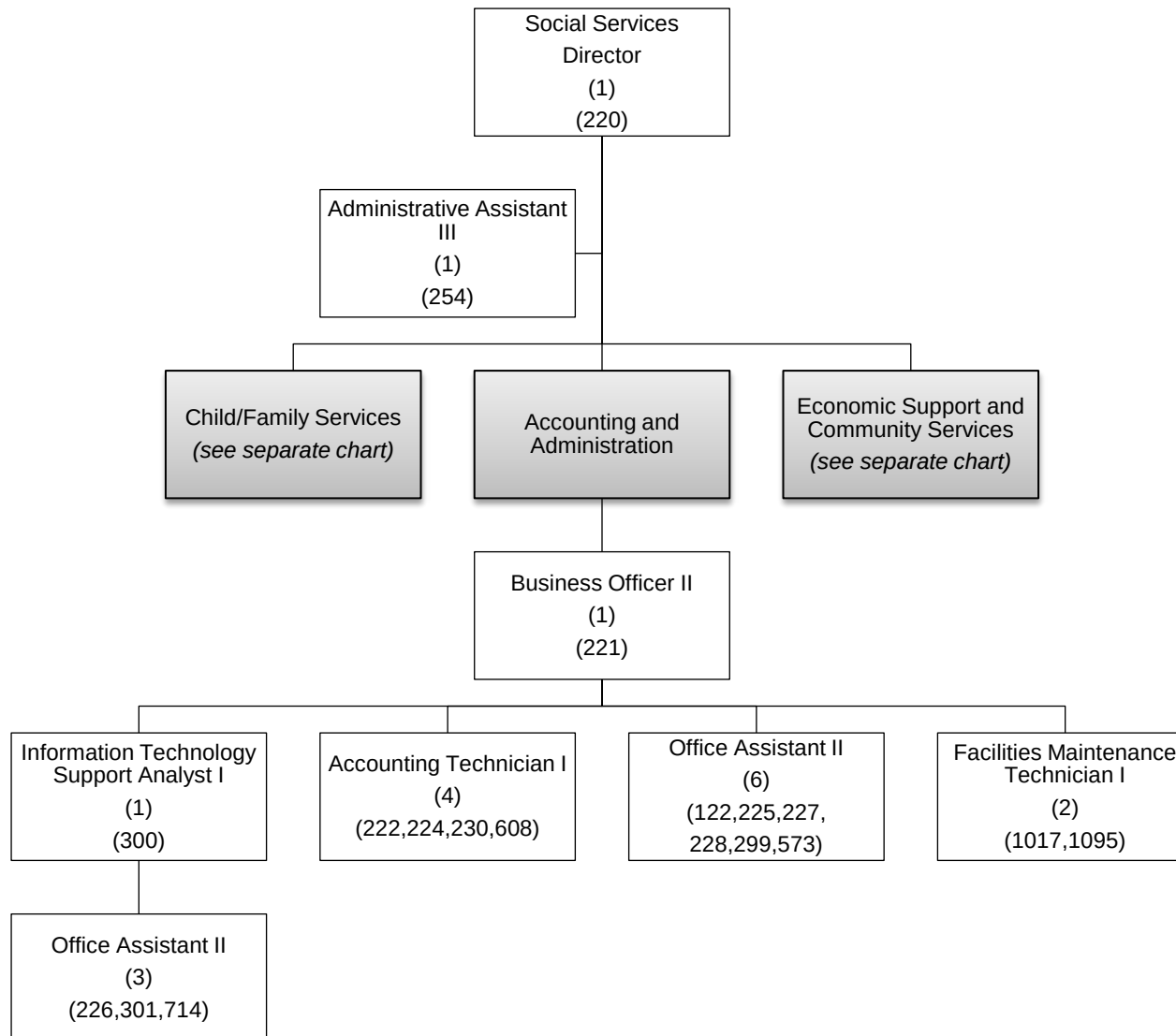
Grant Project Fund: Building Futures Program Program (Multi-Year Project)

- A Workforce Investment Act (WIA) Youth Employment & Training Program.
- The grant will provide academic, occupational activities and work experience (paid & unpaid), for eligible Orange County youth. An anticipated that 15 participants will have paid work experiences.

Budget Highlights

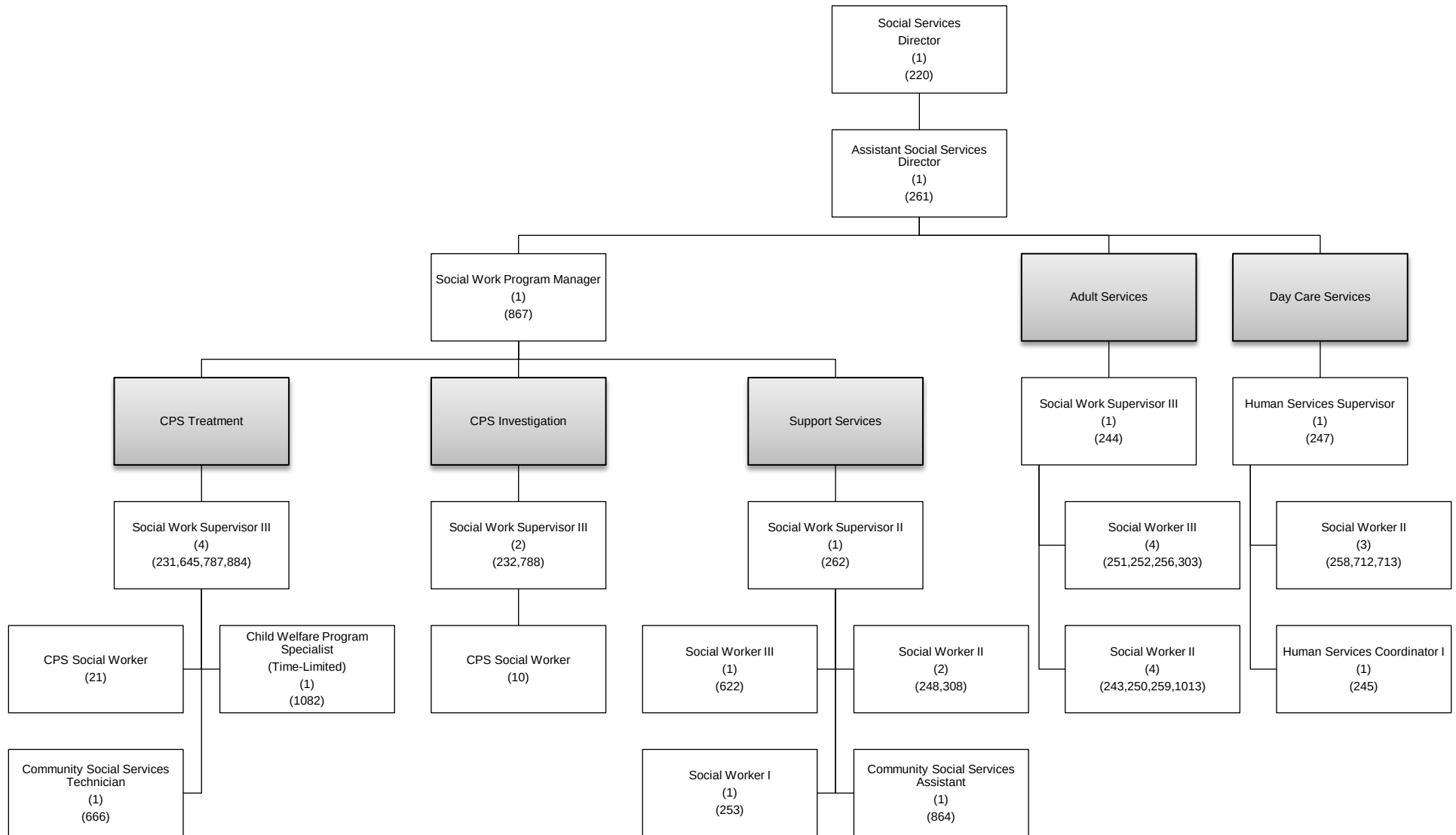
- The grant will fund two, Social Worker II positions (2.0 FTE) to begin the Summer Opportunities element, effective July 1, 2013. Staff costs total \$108,719. No County match is required for the program and grant funds will completely offset all program expenditures.

Department of Social Services – Administration



Department of Social Services

– Children/Family Services

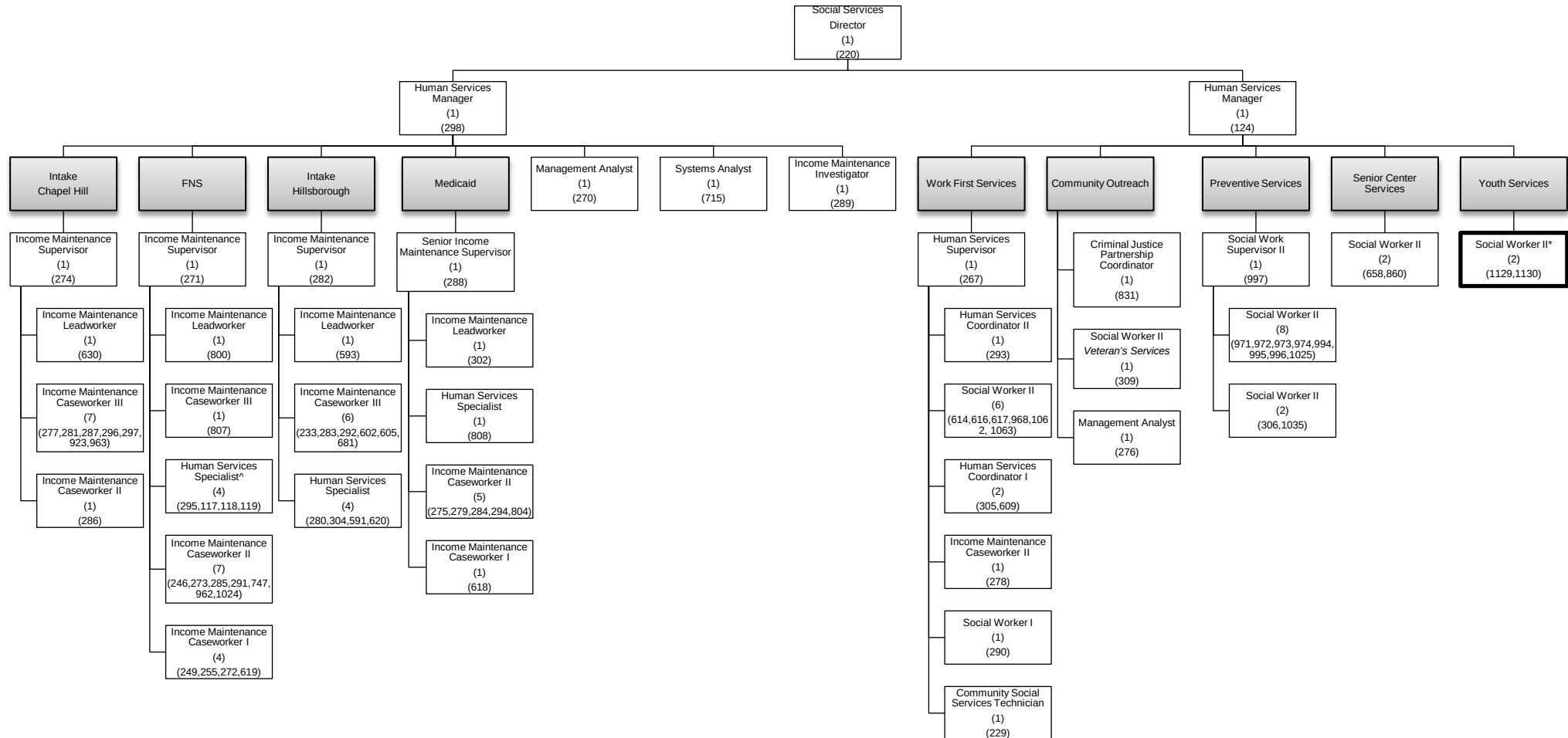


FY 2013-14

Approved

Department of Social Services

– Economic Support and Community Services



FY 2013-14

Approved

^Time-limited position #'s 1117, 1118 & 1119, ending 12/31/13

*New Positions (Time-limited, ending 6/30/14)

Solid Waste

Phone Number (919) 968-2788

Website: <http://www.co.orange.nc.us/recycling/index.asp>

By Category (Solid Waste Enterprise Fund)						Account: 3500
Contribution to Equip Reserves	150,880	0	816,146	816,116	685,970	685,970
Personnel Services	3,747,096	3,604,271	3,592,694	3,472,044	3,499,502	3,499,502
Operations	7,298,523	7,387,936	5,997,665	5,539,827	5,530,179	5,604,580
Capital Outlay	(44,955)	180,935	4,522,513	2,351,988	3,800,064	3,566,419
Others	0	0	0	0	0	0
Total Expenditures	\$ 11,151,544	\$ 11,173,142	\$ 14,929,018	\$ 12,179,975	\$ 13,515,715	\$ 13,356,471
Offsetting Revenues	(10,439,166)	(11,014,005)	(14,929,018)	(12,261,188)	(13,515,715)	(13,356,471)
Costs (net)	\$ 712,378	\$ 159,137	\$ 0	\$ (81,213)	\$ 0	\$ 0
Total Solid Waste Fund and Related Expenditures						
	\$ 11,151,544	\$ 11,173,142	\$ 14,929,018	\$ 12,179,975	\$ 13,515,715	\$ 13,356,471

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Environmental Support	1,841,605	1,974,209	1,939,041	1,936,819	1,862,738	1,937,139
Landfill	3,762,990	3,698,695	6,311,653	3,245,566	4,673,223	4,673,223
Recycling	3,842,797	3,567,560	4,088,017	3,367,354	4,027,504	4,027,504
Sanitation	1,704,151	1,932,678	2,590,307	3,630,236	2,952,250	2,718,605
Total Expenditures	\$ 11,151,544	\$ 11,173,142	\$ 14,929,018	\$ 12,179,975	\$ 13,515,715	\$ 13,356,471
Offsetting Revenue	(10,439,166)	(11,014,005)	(14,929,018)	(12,261,188)	(13,515,715)	(13,356,471)
Costs (net)	\$ 712,378	\$ 159,137	\$ 0	\$ (81,213)	\$ 0	\$ 0
Total Expenditures	\$ 11,151,544	\$ 11,173,142	\$ 14,929,018	\$ 12,179,975	\$ 13,515,715	\$ 13,356,471

Note: Appropriated Fund Balance amounts from the Solid Waste Enterprise Fund, as well as a General Fund contribution for Sanitation operations are included in the Offsetting Revenue amounts above. For FY 2013-14, the Appropriated Fund Balance amount from the Solid Waste Enterprise Fund is \$5,596,423, and the General Fund contribution for Sanitation operations is \$1,869,496.

Mission Statement

To operate public facilities receiving and processing various types of materials including Municipal Solid Waste, Construction and Demolition Waste, yard waste, hazardous wastes and recyclables to provide high quality, reliable, cost-effective containment and management of these materials ensuring the protection of the environment, health and safety of the citizens of Orange County.

Solid Waste – continued

Division: Environmental Support

Major Services

- Provide integrated departmental support services including utilities, ordinance enforcement, communications, safety training, janitorial services, Charges by General Fund, Workers Compensation, education & outreach, equipment and vehicle maintenance, etc.
- Provide clerical, administrative and managerial support for the department including reception, financial, accounting, recordkeeping, planning, etc.
- Conduct solid waste planning, prepare financial analysis, and develop ordinances and policies to improve and sustain solid waste management and further reduce the waste destined for landfilling.
- Staff Solid Waste Advisory Board and Solid Waste Plan Work Group (if reconstituted).
- Review project applications and plans for all new construction in Orange County, including the Towns, with respect to minimizing construction and/or demolition waste during construction and effectively accommodating waste and recyclable collections once the development is completed. Advise design professionals, builders/developers and contractors with regard to waste reduction, deconstruction, collection vehicle access, type and quantity of receptacles, etc.
- Enforce all Orange County Solid Waste ordinances, including Regulated Recyclable Materials Ordinance, littering and illegal waste disposal or burning. Issue related permits, licenses and citations. Assist in development of regional C&D recycling infrastructure for banned materials. Educate contractors and builders about ordinances and C&D recycling, waste reduction and deconstruction.
- Provide public outreach and education for proper use of landfill, recycling, waste reduction and other solid waste services through a variety of media. Provide general publicity and education regarding the programs and services for public, business, builders and contractors, government entities, educators and at special events. Conduct waste audits for government, businesses & other non-residential entities. Apply for all relevant State, Federal or private grants on solid waste management.

FY 2012-13 Outcomes

- Conducted 186 plan reviews, 2,325 construction site inspections, issued/renewed 56 haulers licenses, issued 4,000 regulated recyclable materials permits (all jurisdictions), issued 50 citations/notices of violation for illegal dumping/burning, and placed 1,023 verification tags on construction/demolition roll-off containers.
- Conducted program promotion, landfill tours, training and presentations.
- Sold 150 compost bins and 50 kitchen collectors on an ongoing basis from the Solid Waste Administrative Office and conducted 6 composting demonstration workshops at that site and Chapel Hill Community Center site.
- Placed print and radio advertisements and provide a full year of correlated on-line advertisements in appropriate local media. Published 26 newspaper articles and broadcast 2 radio programs. Expanded distribution of e-newsletter "Orange County Solid Waste and Recycling News" to over 2,600.

Solid Waste – continued

- Provided annual newsletter and other publications for solid waste education, particularly in support of the transition to single stream recycling. Postcard mailing of new single stream information and calendar for all 13,100 rural households eligible for recycling on ten routes and single-stream info postcard to all 18,500 households on urban routes.
- Maintained and updated website and participated in Council of Webmasters initiatives.
- Assisted in further improving City schools recycling programs following and supported conversion to compostable trays, and carton “tip and recycle” pilot.
- Continued supporting and mentoring UNC Environmental Capstone projects focused on solid waste with new project annually over past four years.
- Staffed major local festivals and other events with recycling and composting services and consultation on waste reduction or provision of bins and carts for smaller events.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service:					
· Development Plan Reviews	28*	149	168	186	195
· Construction Site inspections	75*	520	2,000	2,325	2,418
· RRMO Permits Issued (All Jurisdictions)	1,800	3,910	4,000	4,000	4,160
· Issue Hauler Licenses	43	48	50	56	58
· Issue Citations/NOV's	31	66	50	55	58
· Place Verification Tags on C&D Waste Containers	327	368	850	1,023	1,064
Publish print and radio advertisements	636	613	627	626	640
Conduct landfill tours, workshops , lectures and presentations	135	137	125	135	135
Sell backyard compost bins & kitchen counter top collectors for food waste	246	199	300	200	200

*Note: Staff level was down 50% for a third of the year due to the death of 1 employee

FY 2013-14 Objectives

- Public information support for communications related to construction of Eubanks Road SWCC, and expanding hours of operation to Tuesdays at two SWCC sites.
- Support landfill closure effort with public education and other related planning efforts.
- Prepare 3-Year Update to 10-Year Solid Waste Management Plan.
- Continue education and outreach toward meeting BOCC waste reduction goals.
- Develop new repair/rebuild maintenance plan as supplement to equipment replacement schedule for landfill equipment.

Budget Highlights

- The difference in the FY 2013-14 Department Request and the Commissioner Approved budgeted amounts within the Environmental Support division relates to the Charges by the General Fund to Solid Waste for the cost of a position within Tax Administration dedicated to

Solid Waste – continued

3R fee collections and the 50% cost of a position in the Planning Department for work on the Regulated Recycling Materials Ordinance. The department had eliminated these costs of \$74,401 from their request, but they were added back in the Commissioner Approved Budget.

- The Capital Outlay of \$11,661 in FY 2013-14 is for the replacement of an air compressor.
- Continue to fund the planning, education and preparation for ongoing improvements at convenience centers and other programmatic changes per BOCC.
- Continue to conduct enforcement of littering, illegal dumping, licensing and other county solid waste ordinance.

Division: Landfill

Major Services

- Maintain and operate an active Construction and Demolition (C&D) landfill; maintain and monitor three closed landfills. Maintain emergency storm debris response capabilities. Manage white goods, scrap metal, scrap tires, organics processing and other associated operations in compliance with all regulations and according to industry best management practices.
- Operate within State and County ordinances and policies with regard to materials banned from disposal by providing close oversight and enforcement. Provide all environmental monitoring and compliance activities as required by the State including gas and water well testing.
- Maintain high level of customer service for all landfill customers.

FY 2012-13 Outcomes

- Manage and maintain C&D landfill and other ancillary facilities in compliance with all federal, state, and local rules and regulations. Continued to establish and maintain permitted Storm Debris Management Areas within in County.
- Continued to enforce the County ordinance and State rules pertaining waste disposal and recycling; Completed planning for permitted closure of MSW landfill and incorporating this disposal unit with post-closure oversight that includes other previously closed disposal units.
- Conduct quarterly sampling of landfill gas wells to comply with State regulations. Conduct semi-annual sampling from landfill water wells, testing and analysis to comply with State regulations.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service:					
Outcome Measure/Tons					
MSW	47,167	46,525	48,000	44,000	0

Solid Waste – continued

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
C&D	7,944	7,492	8,500	8,200	8,400
Yardwaste	7,485	7,276	8,250	8,250	8,250

FY 2013-14 Objectives

- Manage and maintain Construction & Demolition landfill utilizing industry best management practices. Manage White Goods, scrap metal, scrap tires, mattresses, organics processing and other associated operations.
- Continue to enforce the County ordinance and State rules pertaining waste disposal and recycling; complete permitted closure of MSW landfill and establish post-closure oversight that includes other previously closed disposal units.
- Provide all environmental monitoring and compliance activities as required by the State including gas and water well testing.
- Finalize and maintain Countywide Storm Debris Management Plan in conjunction with State Department of Transportation, County Emergency Management Team, to ensure maximum reimbursements from the Federal Emergency Management Agency. Maintain emergency storm debris response capabilities.

Budget Highlights

- Implement closure procedures of MSW Landfill consistent with BOCC's closure decision and applicable State regulations. Dispose of surplus MSW equipment and vehicles once closure is completed. Complete organizational restructuring per an approved reduction in force. Landfill hours of operation proposed to be reduced six hours per week due to staff reductions. The MSW Landfill closes on June 30, 2013.
- With the MSW Landfill closing, the FY 2013-14 Budget includes the elimination of 2 vacant positions (Landfill Equipment Operator and Landfill Inspector); elimination of 1 position upon June 30, 2013 retirement of incumbent (Weighmaster), as well as moving 2.0 FTE Landfill Equipment Operator positions from the Landfill division to the Recycling division. Also, there are an additional 2.0 FTE Landfill Equipment Operator positions that are only budgeted for partial year, one through 8/31/13 and one through 9/30/13.
- Non-Permanent Personnel is reduced by \$56,262 due to the closing of the MSW Landfill.
- Capital Outlay of \$3,292,149 for FY 2013-14 includes the costs for the Landfill closure
- Transfer recycling programs previously funded through the MSW landfill to Recycling Division.
- Initiate a mattress recycling program on current landfill property, funded through a special waste tipping fee of \$10.00 per piece. Anticipated revenue from this new fee is \$25,500 in FY 2013-14.

Solid Waste – continued

Division: Recycling

Major Services

- Urban Curbside - Provide weekly contracted curbside recycling collection to all eligible households and businesses in the municipalities of Carrboro, Chapel Hill, and Hillsborough
- Rural Curbside Recycling – Provide biweekly collection of curbside recycling to all eligible households and businesses throughout about 65 percent of unincorporated Orange County.
- Multifamily Recycling – Provide weekly recycling collection services to all eligible multifamily properties throughout Orange County
- Commercial and Organics Recycling Programs – Operate County-provided collection of recyclables from bars, restaurants, and other eligible businesses throughout Orange County. Operate and oversee contractor-approved collection and composting of pre and post-consumer organic materials including food waste from eligible food-service establishments, grocery stores, convenience centers, and schools.
- Toxicity Reduction Programs – Operate programs intended to reclaim useful resources and keep hazardous materials out of the environment while minimizing the toxicity of the municipal solid waste stream. Toxicity Reduction programs include oil, oil filter, and antifreeze recycling programs., dry cell battery recycling program, lead acid battery recycling program, lights containing mercury program, household hazardous waste program, conditionally exempt commercial hazardous waste program, and electronics recycling program.
- Drop-off recycling program and other programs – operate and collect recyclable materials from five staffed solid waste convenience centers and five unstaffed 24 hour drop-off recycling sites. Operate other collection programs including programs to collect recyclables from all local government buildings and facilities through Orange County and collection of recyclables from the Orange County and Chapel Hill Carrboro School system facilities.

FY 2012-13 Outcomes

- Curbside Recycling – provided recycling service to all eligible new homes. Added small area of about 30 homes to the existing rural curbside program with no additional resources.
- Multi-Family – Continued to provide service to all eligible multi-family units. Expanded service to presently un-served properties.
- Commercial Recycling – Continued service to all presently served units. Added businesses to recycling program that could share existing sites (i.e. businesses in strip malls). Continued to work with new ABC permit holders to set up successful recycling programs. UNC took over the funding of their food waste and composting programs on campus saving the County close to \$44,000 in contract costs.
- Drop-off Recycling – Maintained high level of service at all drop-off sites, maximized collection efficiency and prevented overflow. Strived to keep sites clean to reduce contamination.
- Toxicity Reduction Programs – Continued all currently provided services with emphasis on increasing collection of targeted materials such as electronics and eligible commercial hazardous wastes. Diverted all lights containing mercury from household hazardous waste program and worked directly with light bulb recycling vender to decrease the overall cost.

Solid Waste – continued

Worked with Orange County local governments and local school systems to properly dispose of lights containing mercury.

Schools Recycling – Collect bottle, cans, and paper recycling at all 30 school locations k-12 for both Chapel Hill Carrboro City School System and Orange County Public School System.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Collect Curbside Recycling within each of the three towns and 65% of unincorporated area.					
Percent increase/(decrease) from previous year	(5.2%)	(6.6%)	9.3%	6%	3.5%
Tons collected	5,634	5,264	5,800	5,600	5,800
Service: Collect Multi-Family Recycling at all apartments, townhomes, and condominiums throughout County					
Percent increase/(decrease)	(5.6%)	(9.5%)	20.7%	6.3%	9%
Tons collected	1,242	1,125	1,400	1,200	1,320
Service: Collect Commercial Recycling for over 300 businesses within incorporated and unincorporated Orange County					
Percent increase/(decrease)	11.7%	9.3%	6.2%	10.3%	13.1%
Tons collected	988	1,089	1,160	1,200	1,380
Service: Collect Recycling at 10 drop-off sites throughout County					
Percent increase/(decrease)	5.8%	(5.5%)	7.2%	10%	0.7%
Tons collected	5,345	5,107	5,500	5,665	5,700
Service: Collect Organics from eligible food-service establishments, grocery stores, convenience Center, and schools					
Percent increase/(decrease)	(11%)	(5.6%)	(17%)	(25.5%)	1.4%
Tons collected	2,101	1,985	1,650	1,480	1,500
Service: Responsibly collect and process Household Hazardous, electronics, oil, oil filters, antifreeze, propane tanks, waste vegetable oil, batteries, and lights containing mercury					
Percent increase/ (decrease)	0.3%	2.4%	2%	2%	4.2%
Tons collected	742	760	775	775	800
Service: Collect bottles, cans, and paper recycling from all 30 public school locations k-12 for both Chapel Hill Carrboro City Schools and Orange County Public Schools					
Percent increase/ (decrease)	NA	NA	2.2%	2.2%	2.8%
Tons collected	NA	139	142	142	146

FY 2013-14 Objectives

Plan to capture at least 20% more household hazardous waste out of the waste stream by placing a household hazardous waste facility at Walnut Grove Convenience Center.

Solid Waste – continued

- Start to bale plastic film from Walnut Grove Convenience Center and sell baled material to local markets.

Budget Highlights

- The increase in Personnel Services in FY 2013-14 includes the transfer of 2.0 FTE Landfill Equipment Operator positions from the Landfill division to Recycling, and an increase of \$20,245 in Non-Permanent Personnel that was previously funded in the Landfill division.
- The increase in Operations in FY 2013-14 within this division includes increases in Equipment and Vehicle Supplies and Repairs due to equipment transferred from Landfill to Recycling.
- Capital Outlay funds of \$76,246 includes the replacement of a trailer of hauling recyclables.
- The decrease in Revenues in FY 2013-14 is mostly attributed to the elimination of the 3R Fee tiers (Urban, Rural, and Multi-family)
- The FY 2013-14 Commissioner Approved Budget includes an increase in the 3R Basic Fee from \$37.00 to \$47.00, effective July 1, 2013. This is anticipated to generate \$591,757 in additional revenue in FY 2013-14.
- Saved an estimated \$112,000 in urban curbside recycling contract costs by transitioning the program to single stream collection in FY 12-13.
- Worked with UNC to have them take over the funding of their food waste programs on campus saving the County an estimated \$44,000 in food waste/compost contract costs in FY 12-13.
- Started to sell used oil to market with an estimated revenue of \$18,000 in FY 12-13.
- Entered a new Household Hazardous Waste disposal and recycling contract in FY 12-13 saving an estimated \$20,000 in contract expenditures.

Division: Sanitation

Major Services

- Operate and maintain five (5) staffed solid waste convenience centers (SWCCs) to serve Orange County residents while maintain a high level of customer service.
- Provide municipal solid waste (MSW) collection services for solid waste convenience centers, Orange County government buildings, Orange County schools.
- Provide bulky material collection services for SWCCs and Chapel Hill-Carrboro schools with hook-lift collection vehicles.
- Administer Sanitation Division, including collection operations, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.

FY 2012-13 Outcomes

- Improvements: Completed the Walnut Grove Church Road Center improvements in March 2013, which included the conversion from dumpster containers to compactors and recessed containers for bulky materials.

Solid Waste – continued

- Household fee: Increased the rural fee from \$10 to \$20 and the urban fee from \$5 to \$10 to continue to fund both the Sanitation Division's budget and the convenience center improvements project.
- Completed conceptual design for the High Rock Road SWCC improvements and began conceptual design for the Eubanks Road SWCC improvements
- Provide collection services for SWCCs (compactor, dumpster and roll-off service), Orange County government buildings (dumpster service), Orange County schools (dumpster service) and Chapel Hill-Carrboro schools (roll-off service).

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Collections					
Municipal Solid Waste (MSW) collected from convenience centers, Orange County schools and Orange County government buildings	7,800	7,739	8,440	8,595	8,961
Construction and Demolition, Misc. Bulky Waste (furniture), Vegetative Waste, Metal, White Goods and Clean Wood	4,202	4,318	4,578	4,201	4,864
Total Tons	12,002	12,057	13,018	12,796	13,825

FY 2013-14 Objectives

- Maintain collection services for SWCCs, Orange County government buildings, Orange County schools and Chapel Hill-Carrboro schools.
- Administer Sanitation Division, including collection operations and scheduling, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.
- Proceed with the design and permitting of the Eubanks Road SWCC improvements.

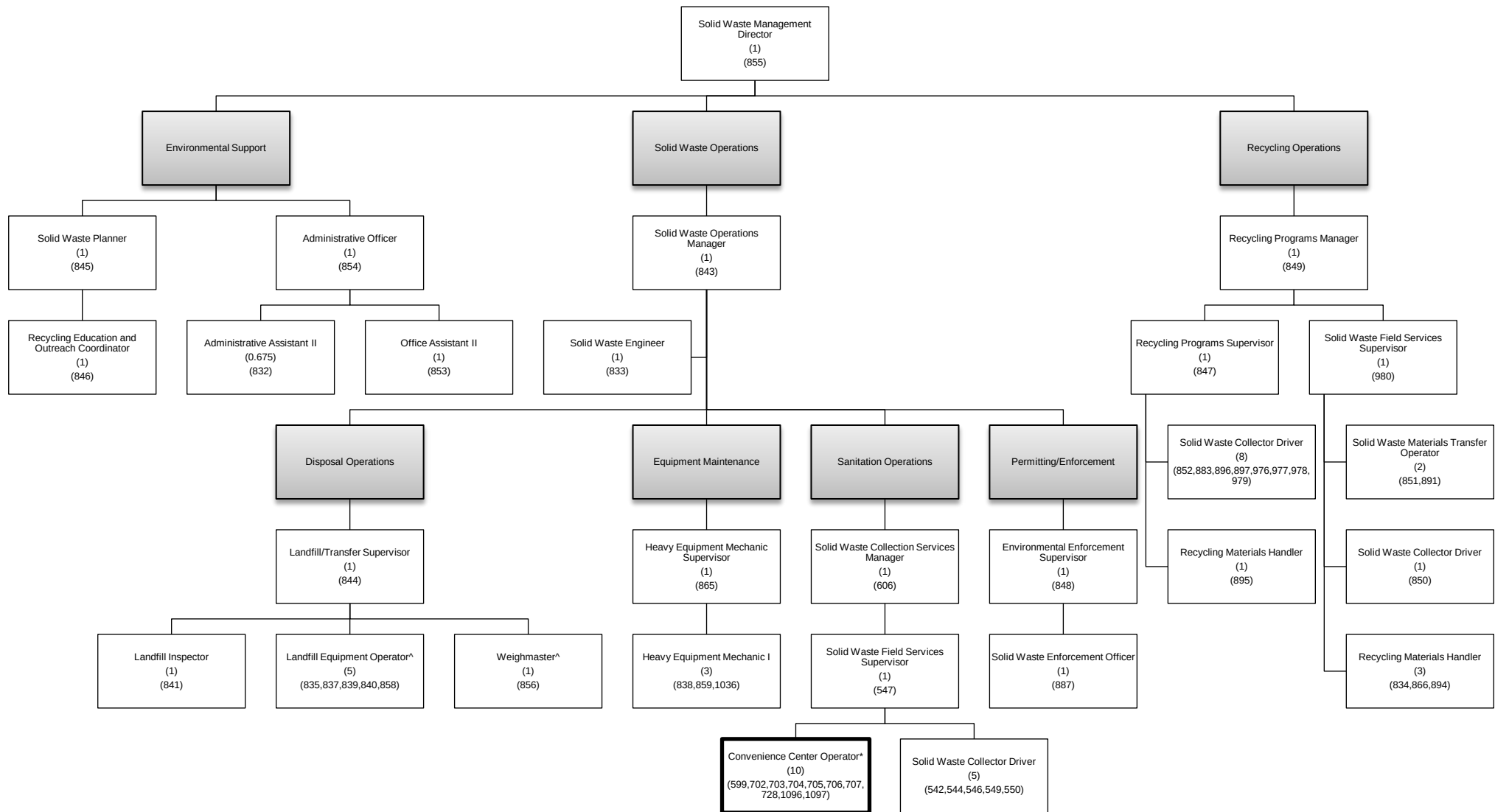
Budget Highlights

- The FY 2013-14 Commissioner Approved Budget includes two new .625 FTE Convenience Center Operator positions to cover additional hours for two district Solid Waste Convenience Centers (Eubanks Road and Walnut Grove Church Road SWCCs. It also includes the increase of a total of .750 FTEs for four current Convenience Center Operators to handle these increased hours of operation.
- The increase in Operations in FY 2013-14 in Sanitation is mostly attributed to an increase in debt service payments for the SWCC improvement projects, and due to additional vehicle maintenance and supplies costs associated with hauling solid waste to the Durham Transfer Station.
- Continuation of the SWCC Improvements Project by implementing Phase II of the Solid Waste Convenience Center Improvements at the Eubanks Road Center.

Solid Waste – continued

- The Capital Outlay in FY 2013-14 includes the replacement of one Skid Steer of \$36,363 and Design work costs of \$150,000 related to the Eubanks Road Solid Waste Convenience Center (SWCC). The department requested \$197,282 for the replacement of a hook lift collection vehicle, but this is not included in the Commissioner Approved Budget for FY 2013-14.
- The FY 2013-14 Commissioner Approved Budget includes an Increase in the Sanitation household fee (Multi-family from \$2 to \$4, Urban from \$10 to \$20 and Rural from \$20 to \$40) to partially fund SWCC improvements, hauling to the Durham Transfer Station and the expanded hours on Thursdays at the Walnut Grove and Eubanks Road SWCCs. These fee increases are consistent with the phased in process to transition the Sanitation division from being fully funded by the General Fund to being funded eventually by the Solid Waste Enterprise Fund.
- Expand operational hours at the Walnut Grove and Eubanks Road SWCCs by opening on Thursdays from 7 a.m. to 6 p.m. effective Thursday, September 5, 2013.
- The General Fund contribution to Sanitation for FY 2013-14 is \$1,869,496; this represents an increase of \$275,270 from FY 2012-13.

Solid Waste Management



FY 2013-14

Approved

*2 new positions (0.625 FTE each); Requested increase in hours (#702: +0.25 FTE, #703: +0.125 FTE, #1096: +0.25 FTE, #1097: +0.125 FTE)

^Position eliminations (#836, 842, 857: 3.0 FTE's)

Sportsplex Fund

Phone Number (919) 644-0339

Website: <http://www.trianglesportsplex.com>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>By Category (Other Funds)</i>						
Personnel Services	1,127,816	1,036,899	1,099,400	1,092,307	1,188,305	1,188,305
Operations	1,849,334	1,871,850	1,932,579	1,764,346	1,710,355	1,710,355
Capital Outlay	0	0	225,000	0	360,000	360,000
Total Expenditures	\$ 2,977,149	\$ 2,908,748	\$ 3,256,979	\$ 2,856,653	\$ 3,258,660	\$ 3,258,660
Offsetting Revenues	(3,409,027)	(3,434,981)	(3,256,979)	(3,225,153)	(3,258,660)	(3,258,660)
Total Cost (net)	\$ (431,878)	\$ (526,232)	\$ 0	\$ (368,500)	\$ 0	\$ 0
Total Sportsplex and Related Expenditures						
	\$ 2,977,149	\$ 2,908,748	\$ 3,256,979	\$ 2,856,653	\$ 3,258,660	\$ 3,258,660

Mission Statement: To provide a clean and healthy environment for the citizens of Orange County to exercise and participate in recreational programs.

Major Services:

- Provide programs for the use of the ice rink such as, Hockey and related tournaments.
- Manage the Aquatics Programs for instructional learning and swim team competition.
- Provide children programs through Kidsplex, including after school programs and summer camps.
- Provide exercise and aerobic programs for the citizens of Orange County.

FY 2013-14 Objectives

- Manage and operate the Sportsplex with an operating profit.
- Continue to provide a safe, clean and fun facility for the citizens of Orange County to maintain a healthy lifestyle.
- Continue membership growth and coordinate more programs with the Senior Center.

Budget Highlights

- Budgeted program revenues for FY 2013-14 are projected at a 9.2% increase over budgeted FY 2012-13 revenues, and program expenditures are budgeted at a 4.2% increase when compared with the FY 2012-13 budget.
- Capital improvements to the building will be required in FY 2013-14 due to the age of the facility; a detailed list of these improvements is included in the FY 2013-18 Capital Investment Plan.
- The \$360,000 reflected in Capital Outlay in the FY 2013-14 represents anticipated surplus revenue that will be held in a reserve account for future repairs/replacement.
- Offsetting revenues include the Transfer from the General Fund to cover the annual debt service on the building. The Transfer from the General Fund for FY 2013-14 is \$376,450.

Tax Administration

Phone Number (919) 245-2725

Website: <http://www.co.orange.nc.us/revenue/taxadministrationindex.asp>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 330
Personnel Services	1,725,594	1,607,438	1,901,755	1,749,050	2,361,884	2,361,884
Operations	438,810	410,349	487,725	482,233	639,978	609,978
Capital Outlay	0	0	0	4,111	1,635	0
Total Expenditures	\$ 2,164,403	\$ 2,017,787	\$ 2,389,480	\$ 2,235,394	\$ 3,003,497	\$ 2,971,862
Offsetting Revenues	(340,086)	(342,156)	(484,500)	(390,500)	(439,899)	(439,899)
County Costs (net)	\$ 1,824,318	\$ 1,675,631	\$ 1,904,980	\$ 1,844,894	\$ 2,563,598	\$ 2,531,963
Other Related Programs (Revaluation Fund)						Account: 3301
Personnel Services	40,898	37,791	146,925	151,195	248,798	159,844
Operations	25,364	54,906	31,600	22,800	49,460	31,600
Capital Outlay	638	0	0	0	0	0
Total Expenditures	\$ 66,900	\$ 92,698	\$ 178,525	\$ 173,995	\$ 298,258	\$ 191,444
Offsetting Revenues	(53)	(90)	(53,525)	(48,995)	(73,258)	(66,444)
Costs (net)	\$ 66,847	\$ 92,608	\$ 125,000	\$ 125,000	\$ 225,000	\$ 125,000
Total Tax Administration and Related Expenditures	\$ 2,231,304	\$ 2,110,485	\$ 2,568,005	\$ 2,409,389	\$ 3,301,755	\$ 3,163,306

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Land Records	258,319	286,834	315,690	284,016	678,063	677,738
Revenue	1,009,902	990,712	1,102,838	1,113,104	1,048,964	1,048,654
Tax Assessor	896,183	740,241	970,952	838,274	1,276,470	1,245,470
Total Expenditures	\$ 2,164,403	\$ 2,017,787	\$ 2,389,480	\$ 2,235,394	\$ 3,003,497	\$ 2,971,862
Offsetting Revenue	(340,086)	(342,156)	(484,500)	(390,500)	(439,899)	(439,899)
County Costs (net)	\$ 1,824,318	\$ 1,675,631	\$ 1,904,980	\$ 1,844,894	\$ 2,563,598	\$ 2,531,963
Other Related Programs (Revaluation Fund)						
Tax Assessor	66,900	92,698	178,525	173,995	298,258	191,444
Total Expenditures	\$ 66,900	\$ 92,698	\$ 178,525	\$ 173,995	\$ 298,258	\$ 191,444
Offsetting Revenue	(53)	(90)	(53,525)	(48,995)	(73,258)	(66,444)
Costs (net)	\$ 66,847	\$ 92,608	\$ 125,000	\$ 125,000	\$ 225,000	\$ 125,000
Total Expenditures	\$ 2,231,304	\$ 2,110,485	\$ 2,568,005	\$ 2,409,389	\$ 3,301,755	\$ 3,163,306

Mission Statement

To ensure all residents are provided a fair and equitable Ad Valorem taxation process.

Major Services

- Administer the property tax in Orange County assessing a \$16 billion tax base and collecting over \$210 million in revenues.
- Identify, review and approve deeds and land-related documents prior to being recorded by the Register of Deeds.
- Maintain Tax Maps and the PIN Application, which records changes to land and ownership.
- List, assess and bill all taxable property. Collect property taxes in accordance with North Carolina law.
- Bill, collect and account for other fees and taxes including 3R and Solid Waste Convenience Center Availability Fees, Chapel Hill Stormwater Management Fees, Room Occupancy Taxes, Emergency Management fees, Gross Receipts Taxes, and others.
- Administer statewide and local tax relief programs including the Homestead Exemption for low-income older and disabled residents.
- Administer Present-Use Value Programs, which grant about \$7 million in tax relief annually.
- Review for qualification applications for tax relief.
- Appraise development and improvements to real property every year in accordance with the adopted schedule of values, and conduct periodic countywide reappraisal of all real property.
- Manage the review and appeal process for taxpayers who believe their property is not properly valued. These processes include informal review, the Orange Board of Equalization and Review, the State Property Tax Commission and appeals to higher courts.
- Collect and account for all current and delinquent taxes for the County, special districts, and the towns of Carrboro, Chapel Hill and Hillsborough.
- Administer assistance programs: the EMS Ambulance Assistance Program and the 3R Assistance Program.
- Ensure that records are current and available to the public while meeting the requirements of State and Federal privacy law.

FY 2012-13 Outcomes

- Practiced Orange County's highest level of customer service by taking ownership of customers' requests and needs, providing cross-training to staff and increasing our exposure through Twitter and other communication outlets.
- Continued to improve tax forms and offerings.
- Began preliminary work on the 2017 countywide revaluation.
- Maintained existing services and programs currently provided by the Tax Office while maintaining a high level of efficient and pleasant customer service.
- Continued implementation of the Property Information Management System.

Tax Administration – continued

- Resolved additional appeals resulting from the 2009 revaluation with most cases resolved locally and no losses at hearings before the Property Tax Commission.
- Monitored and managed the outsourced EMS Ambulance Billing process to ensure continued strong revenues and continued positive customer service.
- Provided many educational sessions to the public on available tax relief programs.

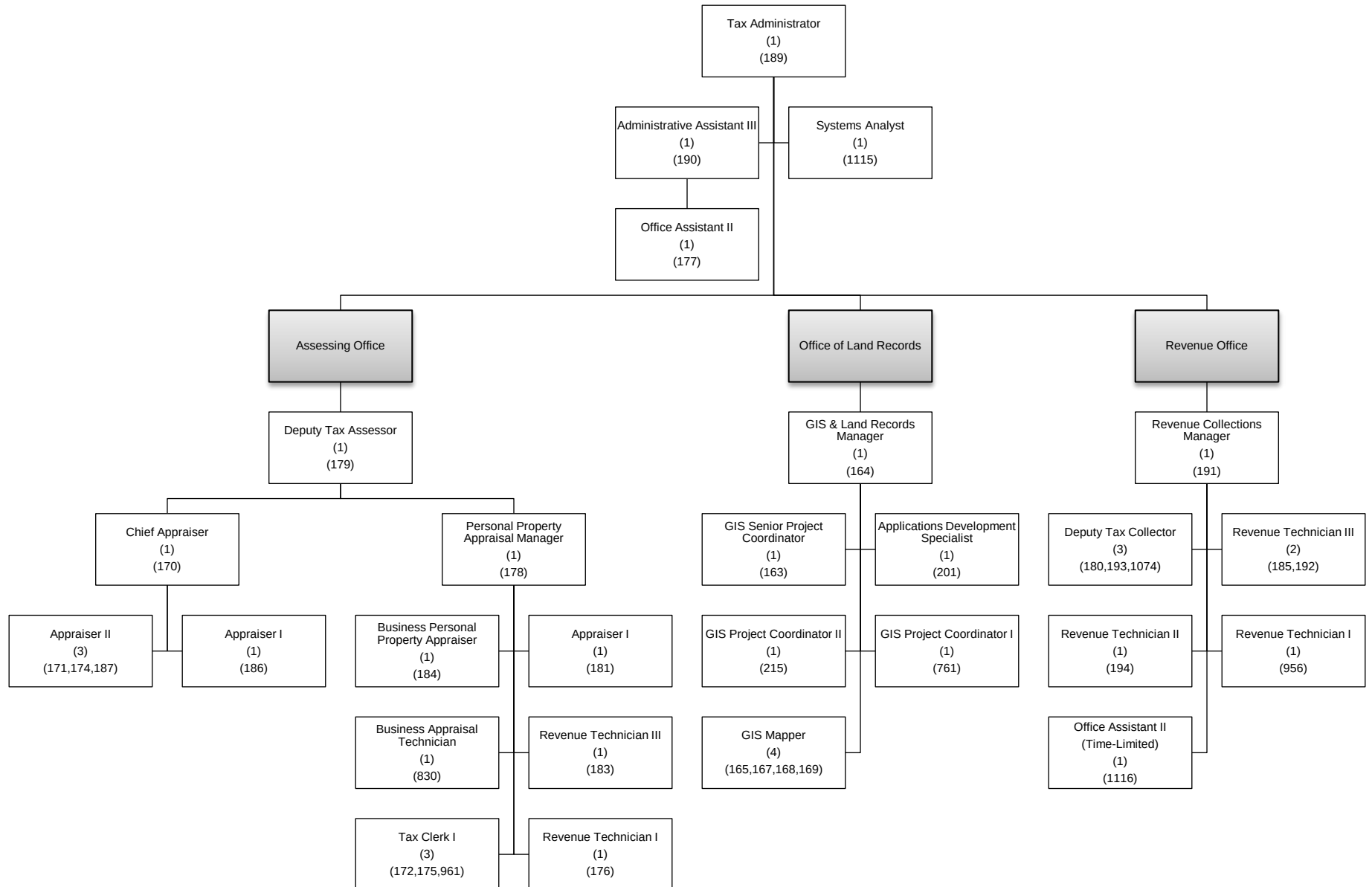
FY 2013-14 Fiscal Year Objectives

- Continue to prepare for the next countywide revaluation, which will involve a full list and measure of properties in Orange County.
- Continue all existing services and programs currently provided by the Tax Office while maintaining a high level of efficient and pleasant customer service.
- Improve the value and utility of our website adding new low-cost payment options.
- Consider other technology for outreach and improved customer service, such as live chat, email distributions and social media
- Complete the Property Information Management System conversion and installation.
- Resolve the remaining Property Tax Commission appeals from the 2009 countywide Reappraisal.
- Monitor and manage the outsourced EMS Ambulance Billing process to improve efficiency and increase revenues.
- Establish Hotel/Motel Room Occupancy collections within the Tax Office and ensure a consistent and verified revenue stream.

Budget Highlights

- The increase in Personnel Services and Operations in FY 2013-14 within the Land Records division is due to the transfer of four (4.0 FTEs) GIS staff positions from Information Technologies Department to the Lands Records division of Tax Administration, which occurred during the current fiscal year.
- The FY 2013-14 Commissioner Approved Budget includes the reassignment of the Motor Vehicle billing and assessment staff (2.0 FTEs) from the Revenue division to the Assessor division in order to comply with State Statutes regarding assessment work.
- The FY 2013-14 Commissioner Approved Budget includes an additional \$4,900 to assist with forced collections on delinquent registered motor vehicle bills due to the new Tax & Tag State program.
- The FY 2013-14 Commissioner Approved Budget includes an additional \$94,000 to begin a comprehensive business auditing program. This initiative will educate taxpayers on proper listing methods and ensure equity among taxpayers. While the cost of the effort will be offset by discovery revenues, the priority is to ensure that there is equity among all taxpayers. A conservative estimate of return for this investment is 2:1.
- The General Fund transfer to the Revaluation Fund is budgeted at the same amount (\$125,000) as in FY 2012-13, and assumes the next Revaluation effective January 1, 2017.
- The decrease in Revenues for FY 2013-14 is more in line with projected FY 2012-13 collection charges.

Tax Administrator's Office



Visitors Bureau Fund

Chapel Hill/Orange County Visitors Bureau: (919) 968 - 2060
Arts Commission: (919) 968 - 2011

Website: <http://visitchapelhill.org>
Website: <http://artsorange.org>

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Category (General Fund)						Account: 600
Personnel Services	5,921	0	0	0	0	0
Operations	2,166	2,812	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$ 8,087	\$ 2,812	\$ 0	\$ 0	\$ 0	\$ 0
Offsetting Revenues	0	0	0	0	0	0
County Costs (net)	\$ 8,087	\$ 2,812	\$ 0	\$ 0	\$ 0	\$ 0

Visitors Bureau Fund						Account: 6005
Overhead	157,584	51,611	51,611	51,611	51,611	51,611
Personnel Services	381,081	384,766	396,998	384,843	405,215	405,215
Operations	615,552	659,123	841,891	898,693	793,560	793,560
Capital Outlay	6,645	0	1,000	2,540	4,341	4,341
Total Expenditures	\$ 1,160,862	\$ 1,095,499	\$ 1,291,500	\$ 1,337,687	\$ 1,254,727	\$ 1,254,727
Offsetting Revenues	(1,160,862)	(1,219,650)	(1,291,500)	(1,333,057)	(1,254,727)	(1,254,727)
Costs (net)	\$ 0	\$ (124,151)	\$ 0	\$ 4,630	\$ 0	\$ 0

Total Visitors Bureau Fund and Related Expenditures	\$ 1,168,949	\$ 1,098,312	\$ 1,291,500	\$ 1,337,687	\$ 1,254,727	\$ 1,254,727

Division Summary

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
By Program (General Fund)						
Arts Commission	8,087	2,812	0	0	0	0
Total Expenditures	\$ 8,087	\$ 2,812	\$ 0	\$ 0	\$ 0	\$ 0
Offsetting Revenue	0	0	0	0	0	0
County Costs (net)	\$ 8,087	\$ 2,812	\$ 0	\$ 0	\$ 0	\$ 0

Visitors Bureau Fund						
Arts Commission	124,823	125,390	134,276	134,940	136,190	136,190
Visitors Bureau	1,036,039	970,109	1,157,224	1,202,747	1,118,537	1,118,537
Total Expenditures	\$ 1,160,862	\$ 1,095,499	\$ 1,291,500	\$ 1,337,687	\$ 1,254,727	\$ 1,254,727
Offsetting Revenue	(1,160,862)	(1,219,650)	(1,291,500)	(1,333,057)	(1,254,727)	(1,254,727)
Costs (net)	\$ 0	\$ (124,151)	\$ 0	\$ 4,630	\$ 0	\$ 0

Total Expenditures	\$ 1,168,949	\$ 1,098,312	\$ 1,291,500	\$ 1,337,687	\$ 1,254,727	\$ 1,254,727

Mission Statement

The Chapel Hill/Orange County Visitors Bureau exists to build Orange County's economy through tourism. To accomplish this, the bureau positions Orange County as a desirable destination for conferences, general tourism and special events through a strategic marketing program that increases spending by our visitors, which in turn helps to increase jobs, retail sales and occupancy taxes in Orange County.

Visitors Bureau Fund – continued

Visitors Bureau Fund: Chapel Hill/Orange County Visitors Bureau

Major Services

- Position Orange County as a desirable visitor, conference, events destination.
- Encourage longer stays; increased spending and repeat visits to Orange County.
- Implement a comprehensive marketing program.
- Contribute to Orange County's economic development and quality of life.
- Operate the County's Visitor's Center, six days a week, which provides walk-in services to 9,000 visitors, annually. The center is located at 501 W. Franklin Street, in Chapel Hill.

FY 2012-13 Outcomes

- Anticipate a 3% increase in visitor spending; a 2% increase in conference and Bureau-initiated meeting bookings; and a 2% increase in qualified sales leads distributed to hotels and meeting facilities.
- Advertising: Collaborated with Clean Design, an advertising agency, to increase County marketing efforts. Tasks included increasing visitor inquiries, demand to website and social media sites, referrals County establishments and events, and event attendance. The agency also gauged the ability of ads to compute to positive editorials in media vehicles and gathered hotel feedback on how frequently guests had mentioned the advertising campaign.
- Municipal Efforts: Developed marketing programs for each town which resulted in an additional \$700,000 for Chapel Hill; \$55,000 for Hillsborough events and restaurants; and \$25,000 for Carrboro events and community programs. Chapel Hill contributes \$175,000 to Visitor Bureau operations; neither town provides a contribution.
- Contributed to attendance increase for special events in Orange County, including farm events, town events that bring in day-trip visits and overnight guests who contribute to restaurant, hotel and retail receipts.
- Positioned the amenities in Orange County, on-line, through growing mobile and social marketing users.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service: Position Orange County as a desirable visitor, conference, events destination.					
Conference, meeting bookings	49	70	85	85	88
Generate sales leads for hotels	67	88	90	90	100
Build and maintain attraction visitations (in millions)	1.8	2.0	2.1	2.1	2.5
Service: Encourage longer stays; contribute to Orange County economic development.					
Room nights generated from Bureau	3,939	4,200	4,400	4,400	4,600
Media stories on Orange County	245	260	280	280	300
Annual tourism impact* (in millions)	\$144.1	\$156.1	\$160.0	\$160.0	\$162.0

*Note: Information reported by the NC Department of Commerce.

Visitors Bureau Fund – continued

FY 2013-14 Objectives

- Tourism: Through grow tourism, increase sales tax revenues, jobs and payroll attributable to tourism. The Visitor's Bureau will continue to focus its efforts on the Atlantic Coast, with proven and potential sources of tourism business. The Visitors Bureau Board will also collaborate with municipalities to maximize tourism growth.
- Rural Marketing and Agri-Tourism: The Bureau will help County rural and heritage events lure more day visitors to their facilities. Additionally, the Bureau will continue in its efforts on Agri-tourism, strongly positioning the County's agricultural offerings to new buyers.
- The Visitors Bureau will focus on building mid-week (Sunday through Thursday) overnight business to Orange County to fill gap of lower occupancies at area's 1,600 hotel rooms.
- Site Relocation: The Visitors Center Board will consider whether significant parking challenges and UNC-Chapel Hill's new Visitors Bureau Center warrant relocation of the County's Visitors Center. The task force will examine whether the County benefits more at its existing location or from a location equidistant to all County communities, with central entrances (e.g. closer to an interstate). A recommendation will be made in spring 2014.
- Whitted Center Space: If the Board of County Commissioners elects to use the Whitted Building as shared meeting space with a Cultural Center, both the Visitors Bureau and Arts Commission would provide some event planning oversight in the public space for cultural performances. Visitor Bureau staff will also promote the facility in its visitor campaigns and to meeting and event planners.

Budget Highlights

- Occupancy Rates and Revenue: In FY 2013-14, the Visitors Bureau will target a 68% occupancy rate. Orange County's 3% occupancy tax projection is \$1.2 million. Carrboro's new 140-room Hampton Hotel will generate an additional \$68,482, in occupancy taxes. Additionally, the area's 1,600 hotel rooms will see a slight increase in room rates, back to the industry's 2007 peak rates, and contribute to tax growth.
- Travel Revenue and Impacts: Next fiscal year, domestic travelers will spend an estimated \$160 million in Orange County, a 5% increase from current year estimates. State and local tax revenues projections from Orange County travel total \$12 million. About 1,800 Orange County jobs will be directly attributable to travel and tourism, which will generate \$29 million in income, for workers.
- Appropriated Fund Balance: In FY 2013-14, the Visitors Bureau will appropriate \$20,000 from fund balance, a decrease of \$130,000 from the current year. The FY 2012-13 fund balance appropriation funded an advertising initiative, the "Orange County Pride" series and agri-tourism efforts. The Bureau will conduct a research study to assess the effects of the recent advertising campaign, in FY 2013-14.
- Town Contributions: In FY 2012-13, Chapel Hill increased its Visitors Bureau contribution by \$25,000 to \$175,000. The Bureau will request another \$25,000 increase, in the upcoming year. Additionally, Carrboro and Hillsborough will have implemented their 3% occupancy tax, which will generate an additional \$65,000 and \$52,000, respectively. Currently, neither jurisdiction provides a contribution to the Visitors Bureau.

Visitors Bureau Fund – continued

Visitors Bureau Fund: Arts Commission

Major Services

- Write grants primarily to NC Arts Council for funding and distribute arts grants to nonprofit organizations, schools and individual artists via two Orange County Arts Commission (OCAC) grant cycles per year.
- Provide information to the public on local arts resources via website, email, e-newsletter, online arts calendar, telephone contacts, personal consultations, group workshops, meetings, etc.
- Manage comprehensive database of Orange County artists and organizations, including its online component.
- Offer free workshops on professional/skills development for artists and arts administrators (Artists' Salons, Grants Information Sessions, training for use of online arts calendar, etc.).
- Administer Orange County component of Triangle-wide arts programs (Congressional High School Arts Competition, Emerging Artists Program, Piedmont Laureate Program, etc.).
- With Advisory Board, facilitate planning of arts projects in Orange County guided by BOCC goals

FY 2012-13 Outcomes

- Increased public awareness of local arts events, programs and individual artists' work, primarily by online arts calendar. Distributed 8,000 Artists' Salon postcards annually and 600 press releases. Fielded 1,000 information and referral requests.
- Increased quality of grant applications from artists and arts organizations by conducting 2 grant-writing sessions annually and consulting with potential grant applicants as needed.
- Increased arts audiences through collaborations with arts, cultural and community groups, such as the Town of Chapel Hill Public Art & Cultural Arts Office, Chapel Hill Downtown Partnership, The ArtsCenter, Durham Arts Council, Raleigh Arts Commission, United Arts of Raleigh/Wake County, Alamance County Arts Council, Chatham County Arts Council, Cumberland County Arts Council, etc. Increased quality of professional/skills development workshops for artists and arts organizations by securing excellent presenters with expertise in art-related topics.
- Utilized Orange County's arts economic impact statistics (documented in Americans for the Arts statewide and national arts economic impact study results released June 2012) in media (Our State Magazine co-op ad, press releases and newsletters, public meetings, etc.) Encouraged involvement of under-served populations in services and on advisory board. Board and staff have encouraged minorities to apply for grants and to apply for vacant board positions
- Continue monthly newsletter distribution. New, responsive website and e-newsletter design, by the end of FY 2012-13. Have contracted with UNC grad student to assist with new WordPress template installation on Ibiblio.org.

Performance Measures	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Budget
Service:					
Hits on OCAC Website (reflects change from AWStats to Google Analytics)	707,786	256,075*	50,000	50,000	100,000
Grant Applications Received/Funded	58/45	43/39	68/40	68/40	68/35

*Note: As of May 9, 2013.

Visitors Bureau Fund – continued

FY 2013-14 Fiscal Year Objectives

- Strengthen the OCAC's role as an information source for the arts (online arts calendar, new website and e-newsletter design, increased advertising, more professional-looking printing and graphics, etc.)
- Expand opportunities for participation in and support of the arts in economic development in Orange County, including collaborative marketing efforts.
- Increase collaboration with arts agencies in surrounding counties via online arts calendar expanding to include, hopefully, Wake County artists and arts organizations, etc.

Budget Highlights

- No significant changes, in FY 2013-14.

Article 46 Sales Tax

The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. The sales and use tax is estimated to generate approximately \$2.5 million annually with proceeds divided 50% to the County's two school systems and 50% to Economic Development initiatives. The funds will remain separate from the County's General Fund to allow for more isolated and accurate tracking of revenues and expenditures. The Board of County Commissioners approved a ten-year commitment to allocate the proceeds as follows:

- 50% of the funding will be allocated in an equitable manner between the County's two school systems, based on the Average Daily Membership (ADM) of each school system, for the dedicated purpose of funding capital projects, including but not limited to, facility improvements at older schools and the procurement of technology.
- 50% of the funding will be allocated to Economic Development initiatives.

The tables below reflect proposed uses of the anticipated proceeds by the two school systems and Economic Development in FY 2013-14:

School Systems Proposed Use for FY 2013-14	Amount
Technology – Student Access Computing Devices (Chapel Hill-Carrboro City Schools)	\$ 405,746
Property Repairs Identified in Facilities Assessment (Chapel Hill-Carrboro City Schools)	\$ 405,746
Technology – 1:1 Laptops Initiative (District-Wide – Orange County Schools)	\$ 508,008
TOTAL	\$1,319,500

Article 46 Sales Tax – continued

Economic Development Proposed Use for FY 2013-14	Amount
Debt Service on Infrastructure	\$ 769,500
Utility Service Agreement with Mebane	\$ 50,000
Collaborative Outreach	\$ 20,000
Small Business Loan Pool	\$ 200,000
Collateral Materials	\$ 20,000
Innovation Center	\$ 100,000
Agricultural Economic Development	\$ 60,000
Business Investment Grants	\$ 100,000
TOTAL	\$1,319,500

The FY 2013-18 Capital Investment Plan lays out more specifically the projects and initiatives that are planned with the proceeds over the next five (5) years.

Debt Service

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
<i>Debt Service (General Fund)</i>						
School Debt Service						
Principal - GO Bonds	11,157,348	10,775,706	10,694,530	10,694,530	9,618,676	9,618,676
Principal - Non-GO Debt	5,274,477	4,607,605	2,785,489	2,785,489	4,339,655	4,339,655
Interest - Non-GO Debt	1,750,857	1,402,150	1,209,569	1,209,569	2,674,219	2,674,219
Debt Service Reserves	0	0	663,196	663,196	0	0
Total School Debt Service	\$ 18,182,682	\$ 16,785,462	\$ 15,352,784	\$ 15,352,784	\$ 16,632,550	16,632,550
County Debt Service						
Principal - GO Bonds	1,554,415	1,456,825	1,495,394	1,495,394	1,729,919	1,729,919
Interest - GO Bonds	972,551	647,389	947,488	947,488	1,043,124	1,043,124
Principal - Non-GO Debt	4,617,115	5,164,477	4,499,762	4,499,762	4,184,744	4,184,744
Interest - Non-GO Debt	3,298,886	2,408,973	3,255,647	3,255,647	2,019,449	2,019,449
Total County Debt Service	\$ 10,442,967	\$ 9,677,663	\$ 10,198,291	\$ 10,198,291	\$ 8,977,236	8,977,236
Total Debt Service Expenditures	\$ 28,625,649	\$ 26,463,124	\$ 25,551,075	\$ 25,551,075	\$ 25,609,786	\$ 25,609,786

These funds repay principal and interest due on non-enterprise fund debt. This includes outstanding voter approved General Obligation (GO) bonds and other alternative financing issuances related to School and County capital projects.

Debt Management

Orange County's primary objective in managing the amount of debt issued to meet long-term capital needs is to keep the level of indebtedness within available resources. The Board has a longstanding Debt Management Policy that establishes parameters, procedures and other objectives related to debt issuance. A major benchmark included in the Policy provides for the County's annual non-enterprise fund debt service payments to be no more than 15 percent of the County's total General Fund budget. Fifteen percent of the fiscal year 2013-14 approved General Fund Budget equals \$28,160,025 compared to our anticipated debt service payments of \$25,609,786. The table below compares the County's current level of debt with the levels outlined in the Debt Management Policy.

Debt Service – continued

County's Debt Level for Fiscal Year 2013-14			
	Per County's Adopted Debt Management Policy	Legal Debt Limit per NC General Statute	As Included in FY 2013-14 Approved Budget
Annual Debt Service Payments as a Percentage of General Fund Expenditures	No greater than 15%	N/A	13.64%
Total Outstanding Debt as a Percentage of Total Assessed Valuation	No greater than 3%	No greater than 8%	1.38%

Bond Ratings

Current bond ratings for the three rating agencies are as follows:

- Fitch – AAA with a positive outlook
- Standards and Poors – AAA with a positive outlook
- Moody's – A1 with a positive outlook

Projected Annual General Fund Bond Principal and Interest Requirements - FY 2013-14

			Schools				County				Total		
Date of Issue	Description	Original Issue Amount	% of Original Issue For School Projects	Principal	Interest	Total	% of Original Issue For County Projects	Principal	Interest	Total	Principal	Interest	Total
1. General Obligation Bonds and Alternative Financing to be Paid from Dedicated Property Tax													
August-01	1992 School Bonds (Refunding Series)	20,595,000	100.0%	1,435,000	75,338	1,510,338	0.0%	0	0	0	1,435,000	75,338	1,510,338
August-04	2004B Public Improvement Bonds (#6)	20,940,000	51.9%	389,250	15,570	404,820	48.1%	360,750	14,430	375,180	750,000	30,000	780,000
August-04	1997 Bonds (Installment #3 - Series A)	4,200,000	0.0%	0	0	0	100.0%	150,000	6,375	156,375	150,000	6,375	156,375
September-05	1997 Bonds (Installment #1) and 2000 Two-Thirds Bonds	29,365,000	86.3%	3,447,685	927,294	4,374,979	13.7%	547,315	147,207	694,522	3,995,000	1,074,501	5,069,501
September-05	2001 Bond Issue (Installment #3)	29,185,000	86.3%	863,000	69,040	932,040	13.7%	137,000	10,960	147,960	1,000,000	80,000	1,080,000
March-10	Refunding Series 2010	22,455,000	71.0%	1,114,700	547,197	1,661,897	29.0%	455,300	223,503	678,803	1,570,000	770,700	2,340,700
November-11	Refunding, Series 2011	24,440,000	48.3%	70,020	373,040	443,060	51.7%	74,980	399,460	474,440	145,000	772,500	917,500
December-12	Refunding Series 2012	13,300,000	50.0%	5,426	286,116	291,542		4,574	241,189	245,763	10,000	527,305	537,305
Total General Obligation Bonds Debt		206,470,000		7,325,081	2,293,595	9,618,676		1,729,919	1,043,124	2,773,043	9,055,000	3,336,719	12,391,719

Projected Annual General Fund Bond Principal and Interest Requirements - FY 2013-14

			Schools				County				Total		
Date of Issue	Description	Original Issue Amount	% of Original Issue For School Projects	Principal	Interest	Total	% of Original Issue For County Projects	Principal	Interest	Total	Principal	Interest	Total
2. Non-General Obligation Debt Service													
Spring 2006	County Facility @ Meadowlands	1,685,000	0.0%	0	0	0	100.0%	168,500	22,116	190,616	168,500	22,116	190,616
Spring 2006	2001 Alternative Financing Package #2	22,000,000	39.3%	434,265	132,186	566,451	33.4%	369,070	112,341	481,411	803,335	244,527	1,047,862
Fall 2006	Fall 2006 Alternative Financing Package	9,000,000	100.0%	600,000	161,460	761,460	0.0%	0	0	0	600,000	161,460	761,460
Spring 2010	Spring 2010 Alternative Financing Package (Qualified School Construction Bonds)	4,136,434	100.0%	275,762	53,939	329,701	0.0%	0	0	0	275,762	53,939	329,701
December-10	Alternative Financing Package (Equipment)	2,000,000	0.0%	0	0	0	100.0%	459,418	23,084	482,502	459,418	23,084	482,502
January-11	Winter 2011 (Qualified School Construction Bonds)	9,889,439	100.0%	659,296	37,095	696,391	0.0%	0	0	0	659,296	37,095	696,391
September-11	Limited Obligation, Series 2011	38,305,000	52.7%	1,253,727	796,736	2,050,463	40.1%	941,852	603,676	1,545,528	2,195,579	1,400,412	3,595,991
April-12	Limited Obligation Refunding, Series 2012	58,980,000	0.0%	1,116,605	1,492,803	2,609,408	100.0%	1,815,769	1,018,232	2,834,001	2,932,374	2,511,035	5,443,409
July-13	Installment Financing	9,500,000	0.0%	0	0	0	100.0%	430,135	240,000	670,135	430,135	240,000	670,135
Total Non-general Obligation Debt Service		155,980,873		4,339,655	2,674,219	7,013,874		4,184,744	2,019,449	6,204,193	8,524,399	4,693,668	13,218,067
Total General Fund Debt Service Obligations		362,450,873		11,664,736	4,967,814	16,632,550		5,914,663	3,062,573	8,977,236	17,579,399	8,030,387	25,609,786

Education

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Local School Systems						
Current Expenses (General Fund)						
Orange County Schools	22,777,272	23,069,574	24,021,695	24,021,695	25,489,450	25,060,154
Chapel Hill/Carrboro City Schools	36,594,720	36,305,808	38,368,205	38,368,205	43,553,040	40,019,098
Total General Fund Expenses	\$ 59,371,992	\$ 59,375,382	\$ 62,389,900	\$ 62,389,900	\$ 69,042,490	\$ 65,079,252
Recurring Capital						
Orange County Schools	1,150,800	1,165,500	1,155,000	1,155,000	1,155,000	1,155,000
Chapel Hill/Carrboro City Schools	1,849,200	1,834,500	1,845,000	1,845,000	1,845,000	1,845,000
Total Recurring Capital Expenses	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Long Range Capital						
School Capital	5,159,091	5,453,620	3,724,849	4,780,703	3,724,849	3,724,849
Total Long Range Capital Expenses	\$ 5,159,091	\$ 5,453,620	\$ 3,724,849	\$ 4,780,703	\$ 3,724,849	\$ 3,724,849
Debt Service						
Interest Non-GO Bonds	1,750,857	1,402,150	1,209,569	1,209,569	2,674,219	2,674,219
Principal & Interest GO Bonds	11,157,348	10,775,706	10,694,530	10,694,530	9,618,676	9,618,676
Principal Non-GO Bonds	5,274,477	4,607,605	2,785,489	2,785,489	4,339,655	4,339,655
School Debt Reserve	0	0	663,196	663,196	0	0
Total Debt Service Expenses	\$ 18,182,682	\$ 16,785,462	\$ 15,352,784	\$ 15,352,784	\$ 16,632,550	\$ 16,632,550
Other School-Related Programs						
School Health Nursing Initiative	610,450	630,040	683,706	683,706	820,501	683,706
School Resource Officers	531,255	529,410	531,405	542,033	545,514	545,514
School Social Workers	634,774	609,461	692,283	644,936	692,283	692,283
Reserve for Fair Funding for Schools	988,000	988,000	988,000	988,000	988,000	988,000
Total Other School-Related Expenses	\$ 2,764,479	\$ 2,756,910	\$ 2,895,394	\$ 2,858,675	\$ 3,046,298	\$ 2,909,503
Total Local School Systems Expenses	\$ 88,478,244	\$ 87,371,374	\$ 87,362,927	\$ 88,382,062	\$ 95,446,187	\$ 91,346,154
Durham Technical Community College (DTCC)						
Current Expenses (General Fund)						
Durham Technical Community College	537,521	537,521	529,450	529,450	540,000	540,000
Total General Fund Expenses	\$ 537,521	\$ 537,521	\$ 529,450	\$ 529,450	\$ 540,000	\$ 540,000
Recurring Capital						
Durham Technical Community College	15,000	39,000	40,000	40,000	50,000	50,000
Total Recurring Capital Expenses	\$ 15,000	\$ 39,000	\$ 40,000	\$ 40,000	\$ 50,000	\$ 50,000
Debt Service						
Principal & Interest Non-GO Bonds	310,764	303,304	295,843	295,843	295,843	295,843
Total Debt Service Expenses	\$ 310,764	\$ 303,304	\$ 295,843	\$ 295,843	\$ 295,843	\$ 295,843
Total Durham Technical Community College Expenses	\$ 552,521	\$ 576,521	\$ 569,450	\$ 569,450	\$ 590,000	\$590,000
Total Education Expenditures	\$ 89,030,765	\$ 87,947,895	\$ 87,932,377	\$ 88,951,512	\$ 96,036,187	\$ 91,936,154

Note: In addition to the funding outlined here, in fiscal year 2013-14 Chapel Hill Carrboro City Schools anticipate receiving approximately \$21.44 million from its special district tax proceeds.

Local School Systems

In North Carolina, each county is responsible for supplementing state and federal appropriations to public education. Local current expense appropriations are allocated to each school system based on an equal amount per pupil. In addition, counties provide funds to each system for recurring and long-range capital projects. School systems in North Carolina do not have separate taxing authority and are not allowed to issue debt for school construction and renovation projects. Therefore, issuance and repayment of long-term debt, such as general obligation bonds and private placement loans, are the responsibility of county government. Many school units in the state also have special district taxes. These voter-approved taxes, levied within the unit's boundaries, further supplement county funding.

Student Enrollment Projections

In accordance with North Carolina General Statutes, the State Department of Public Instruction (DPI) certifies the estimated number of students who will attend public school in each district during the next academic year. These numbers are available to the Boards of Education and Board of County Commissioners in March of each year and are often referred to as the March ADM (Average Daily Membership) numbers. DPI allows counties to modify these totals to incorporate the number of students residing in each district who are expected to attend charter schools the following academic year. The resulting total projected student populations for each system are multiplied by the per pupil appropriation approved by the Board of County Commissioners to determine the total current expense appropriation for each district.

- **Student Enrollment Projections for the Orange County Schools**

Based on DPI projections, the Orange County School district enrollment for fiscal year 2013-14 totals 7,501, an increase of 81 students from the March 2012 projections. Budgeted charter school students total 254, less the out of district students of 89, brings the total district enrollment to 7,666. The number of charter students and out of district students are the same numbers as used in fiscal year 2012-13.

- **Student Enrollment Projections for the Chapel Hill-Carrboro City Schools**

The Chapel Hill-Carrboro City School District DPI projections total 12,256, reflecting an increase of 127 when compared to the March 2012 projections. Budgeted charter school students total 117, less the out of district students of 131, brings the total district enrollment to 12,242. The number of charter students and out of district students are the same as used in fiscal year 2012-13.

2013-14 Enrollment Projections

	CHCCS	OCS	Total
March 2013 Department of Public Instruction ADM Planning #s	12,256	7,501	19,757
Less: Out of District	<u>131</u>	<u>89</u>	<u>220</u>
	12,125	7,412	19,537
Plus: Budgeted Charter Students	<u>117</u>	<u>254</u>	<u>371</u>
Total Budgeted Students	12,242	7,666	19,908
	61.50%	38.50%	

Current Expense

As stated earlier, local current expense funding supplements State and Federal funds received by each district for the operation of the schools. North Carolina law requires boards of county commissioners to provide equal per pupil appropriations to each system in counties that have more than one school administrative unit, as is the case in Orange County.

It is important to note that the Chapel Hill-Carrboro City School system also receives proceeds from a special district tax approved many years ago by the voters of that district. At this time, the Orange County School system does not have a similar taxing authority.

The approved fiscal year 2013-14 budget provides \$3,269 per student for each of the 19,908 students in the two school systems. This represents a \$102 per pupil increase from the \$3,167 per pupil approved for fiscal year 2012-13.

- **Current Expense Funding for the Orange County Schools**

The approved budget increases the current year funding level by \$1,038,459 and brings the total appropriation in current expense funding to \$25,060,154.

- **Current Expense Funding for the Chapel Hill-Carrboro City Schools**

For the Chapel Hill-Carrboro City Schools, the approved budget increases the current year funding level by \$1,650,893 and brings the total current expense funding for the District to \$40,019,098.

- **District Tax – Chapel Hill-Carrboro City Schools**

The special district tax rate for the Chapel Hill Carrboro City Schools is approved to increase by 2.00 cents, from 18.84 cents to 20.84 cents per \$100 assessed value for FY 2013-14. Each penny on the Chapel Hill-Carrboro district tax rate for fiscal year 2013-14 is expected to produce \$1,029,085. Anticipated revenue from this special tax is estimated to generate \$1,752 per student for the district. Projected revenue from district tax proceeds for fiscal year 2013-14 totals \$21,446,131.

Recurring Capital

Recurring capital outlay funding supports Category I (facility improvements), Category II (equipment and furnishings), and Category III (vehicles and bus purchases) expenditures. The equal per pupil allocations required by law for current expense appropriations are not applicable to this category of local school funding.

Schools receive the equivalent of approximately 2 cents on the tax rate for recurring capital. This amount is distributed to each district based on its share of the total number of students. For fiscal year 2013-14, the approved budget provides total funding for recurring capital at \$3.0 million. Of the total, recurring capital for the Chapel Hill-Carrboro City Schools equals \$1,845,000, and Orange County Schools' allocation is \$1,155,000.

Long-Range Capital and School Capital Projects

The County plans and programs long-range school capital funding through the County's Capital Investment Plan (CIP). Projects are funded by a combination of State and local bonds, non-bond financing and pay-as-you-go funding sources. The latter include dedicated half-cent sales tax revenues and property tax earmarked under the Board's Capital Funding Policy.

Debt Service

These funds repay principal and interest due on School related debt including general obligation bonds and private placement loans.

Durham Technical Community College (DTCC)

The Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development located just south of Hillsborough off Highway 86, opened in May 2008.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodians. Counties are not responsible for teaching staff.

The approved budget provides a total of \$885,843 to DTCC for fiscal year 2013-14. This includes current expense funding of \$540,000, recurring capital of \$50,000 and debt service allocations of \$295,843.

Fire Districts

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Fire Districts (Fire District Fund)						
Cedar Grove	203,904	202,265	205,287	205,287	204,527	204,527
Chapel Hill	1,739	1,726	1,714	1,714	281,144	281,144
Damascus	45,314	45,733	46,196	46,196	82,329	82,329
Efland	308,246	308,214	314,465	359,465	473,961	473,961
Eno	412,474	435,224	427,542	427,542	572,361	572,361
Little River	168,093	168,189	170,158	170,158	172,989	172,989
New Hope	406,643	495,860	502,439	509,839	537,516	537,516
Orange Grove	269,989	328,322	379,334	404,334	454,823	454,823
Orange Rural	772,777	745,221	713,734	713,774	937,032	937,032
South Orange	426,143	426,159	429,778	429,778	509,684	509,684
Southern Triangle	166,729	166,774	168,360	168,360	164,905	164,905
White Cross	220,303	258,114	260,547	260,547	321,144	321,144
Total Fire District Expenditures	\$ 3,402,354	\$ 3,581,801	\$ 3,619,554	\$ 3,696,994	\$ 4,712,415	\$ 4,712,415
<i>Offsetting Revenue</i>	<i>\$ (3,490,536)</i>	<i>\$ (3,618,059)</i>	<i>\$ (3,619,554)</i>	<i>\$ (3,749,586)</i>	<i>\$ (4,712,415)</i>	<i>\$ (4,712,415)</i>
Net County Cost	\$ (88,182)	\$ (36,258)	\$ 0	\$ (52,592)	\$ 0	\$ 0

Fire protection in the unincorporated areas of Orange County is provided in twelve tax supported fire districts. In most districts, fire services are provided under contract with various incorporated volunteer fire departments. In two cases, service is provided to district residents under agreements with municipal fire departments. In addition to fire protection, many of these departments provide first responder and early defibrillation services to medical emergencies within their district. Coordination of these services is provided by Orange County Emergency Services.

It is estimated that there are at least 440 firefighters and first responders contributing more than 54,000 training and service hours in Orange County.

Fire Districts - continued

Cedar Grove Fire District

\$204,527

- The tax rate for this district is approved to remain at 7.36 cents for FY 2013-14.
- In FY 2012-13, the department is in the process of working with the contractor and Orange County Planning Department on the addition to Station #2 to include a training room, kitchen and new office. The department has also installed additional dry hydrants, purchased equipment that is needed on their trucks for ISO, and plans to lower their insurance rating in the near future.
- In FY 2013-14, the department plans to complete the addition to Station #2; the department has been saving for the last few years for this additional with the hopes to have a large portion of the building paid for, continue to work on lowering the district's insurance rating, and continue to train firefighters for level I & II certifications.
- Their Five-Year plan includes working on replacing a 1986 model brush truck and a 1985 squad truck, work towards setting aside funds to replace the engine at Station #2; their goal is to keep engines and tankers on a rotation that will not allow them to be more than 20 years old before replacing them, and add two part-time staff during peak daytime hours.

Greater Chapel Hill Fire Service District

\$281,144

- This is one of three new Fire Service Districts that replaces existing Fire Protection Districts.
- The Town of Chapel Hill will provide fire protection for the new Greater Chapel Hill Fire Service District. See map of the new Greater Chapel Hill Fire Service District within this section of the document.
- On February 27, 2013, the Chapel Hill Town Council voted unanimously to enter into a service agreement to extend the Town's current fire district into the affected neighborhoods for a period of 5 years with a 15.00 cent tax levy per one-hundred dollar valuation of real and personal property.
- The tax rate for this district is approved at 15.00 cents for FY 2013-14.

Damascus Fire District

\$82,329

Southern Triangle Fire Service District

\$164,905

- The North Chatham Fire Department will continue to contract with Orange County to provide fire services to the citizens in both the Damascus Fire Protection District and the new Southern Triangle Fire Service District within Orange County. There will be a separate agreement for the Damascus Fire Protection District since a different NC General Statute provides the County authority to contract for Fire Protection.
- See map of the new Southern Triangle Fire Service District within this section of the document; there are no changes to the Damascus Fire Protection District.
- The tax rate for both the Damascus Fire Protection District and the new Southern Triangle Fire Service District is approved at 8.80 cents for FY 2013-14.

Efland Fire District

\$473,961

- The tax rate for this district is approved to increase from 4.66 cents to 7.00 cents (an increase of 2.34 cents) for FY 2013-14. The increase will be used to provide two (2) paid firefighters in the district during weekdays (this should improve their response times and improve the quality of service), and purchase apparatus to keep the equipment up to date. The increase will be balanced by the savings homeowners in the district will receive by their ISO rating improving from a 7 to a 6.

Fire Districts - continued

- In FY 2012-13, the department put into service a new Rescue Pumper, updated radios as per the new FCC regulations. The department had their ISO inspection in 2012 and improved the ISO rating from a 7 to a 6, and hired a third party bookkeeper to handle their financial records.
- In FY 2013-14, the department has requested to add two (2) firefighters during the day to keep their response time where it should be (with the increases in call volume, the department needs to supplement their volunteers to ensure a proper number of responders are available when needed. The department is also updating their building pre-planning information and moving it to an electronic form accessible from the apparatus, will continue working with Orange County Emergency Services to make the transition to the new OSSI CAD system, continue to maintain vehicles, equipment, and station, continue with annual mandatory training and monthly fire, medical, and rescue training, as well as continue the fire prevention, firefighter assistance, and junior firefighter programs.
- Their Five-Year plan includes continuing to fund their capital assets account to help make future down payments on replacement apparatus and provide for the replacement of assets such as radios, airpacks, and other equipment, continue to look for a Station #3 site, replace a 1990 tanker truck in the FY2015 timeframe.

Eno Fire District

\$572,361

- The tax rate for this district is approved to increase from 5.99 cents to 7.99 (an increase of 2.0 cents) for FY 2013-14. The increase is due to the requirements of the new Orange County Fire Contract related to the department's responsibility of provided water rescue services, replacement of their current Self Contained Breathing Apparatus (SCBAs), upgrade the SCBA fill station to meet new pressure requirements, increase daytime paid staff coverage from 5 days/week to 7 days/week, and to provide funds to purchase a new tanker. The increase is also needed to meet the needs of the district's 5 year purchasing plan.
- In FY 2012-13, the department purchased a new Fire Chief vehicle, purchase radios and pagers to comply with new FCC regulations, and purchased needed equipment for ISO re-grade.
- In FY 2013-14, the department plans to replace all SCBA and bottles, increase daytime paid staff from 5 days/week to 7 days/week, begin the purchasing process to replace an old Tanker, and upgrade the SCBA fill station to be in compliance.
- Their Five-Year plan includes replacement of a 1983 Tanker, have a self-sufficient water rescue team, replace a 1994 Tanker, replace an old SUV, begin the purchasing process to replace two pumpers, move from daytime to 24 hour paid staff, acquire land for a new Station #1 or renovate current facilities, and staff Station #2.

Little River Fire District

\$172,989

- The tax rate for this district is approved to remain at 4.06 cents for FY 2013-14.
- In FY 2012-13, the department purchased five SCBA units, six additional pagers, five sets of turnout gear, 2 new desktop computers and printers; lowered their ISO Rating from a 9 to a 7, reprogrammed VHF pagers and radios, and made repairs to the fire station..
- In FY 2013-14, the department plans to purchase a new Rescue/Mini-Pumper and applicable equipment, reprogram 800 Mhz radios and purchase additional 800 Mhz radios, purchase additional pagers, install additional dry hydrants, recruit new volunteers, and maintain their current ISO rating.

Fire Districts - continued

- Their Five-Year plan includes maintain/lowering their ISO rating, paving of parking lot, installation of additional dry hydrants, purchase additional Turnout Gear to meet updated standards, researching the feasibility of adding part-time staff and feasibility of buying land for Station #2, purchase additional pagers, and continue recruitment efforts.

New Hope Fire District

\$537,516

- The tax rate for this district is approved to increase from 8.95 cents to 9.45 cents (an increase of .50 cents) for FY 2013-14. The increase is due to operational cost increases for professional services, computer and server replacement, upgrades to Firehouse software and the CAD link to the new OSSi software in the 9-1-1 Center, as well as an increase in funding for apparatus replacement.
- In FY 2012-13, the department lowered their ISO rating from a 9 to a 6 providing substantial savings form homeowners insurance premiums, continued firefighter level I & II level certification classes, three new firefighters completed the Fire Academy at Alamance Community College, conducted fire prevention and fire safety programs in the district, provided ICS 300 Class for members of the department, as well as members of 3 other departments, coordinated Community Watch program with the Sheriff's Office and residents of the district, and provided 16 public fire safety programs to 318 adults and 517 children.
- In FY 2013-14, the department plans to continue to train firefighters to level I and II levels, provide Emergency Vehicle Driving and Medical Responder classes, provide fire prevention and home safety programs for community outreach, provide ICS 400 Class for department members and Board of Directors, continue to meet NFPA 1720 Standards for volunteer fire departments as budgets allow, replace utility pickup truck used for support functions and medical responder calls, replace elliptical tanker with a new tanker that meets current NFPA 1901 Standards, continue recruitment and retention program for volunteer members, host mutual aid training with the mutual aid departments for ISO requirements and enhance service to the residents of the district.
- Their Five-Year plan includes continued strategic planning to provide enhanced and efficient services to the residents of the district, apply for grants for offsetting revenues for personal protective equipment and self-contained breathing apparatus that meets NFPA Standards, continue standards based training for quality assurance, maintain administrative and training requirements to maintain their improved ISO rating, replace one engine due to age of vehicle, and work with other departments to implement the Orange County Chief's Association Strategic Plan.

Orange Grove Fire District

\$454,823

- The tax rate for this district is approved to increase from 5.00 cents to 6.00 cents (an increase of 1.00 cents) for FY 2013-14. The increase of 1.00 cents is the second year of a two year plan; in FY 2012-13, the tax rate increased by .92 cents (from 4.08 cents to 5.00 cents), for a total tax rate increase of 1.92 cents over the two year period. The increase is needed to help cover the costs of land and construction of Station #3 in the western portion of the district, and purchases of equipment and two additional fire trucks for the new station over the two fiscal years.
- In FY 2012-13, the department will begin construction of Station #3 on Nicks Road, their Station #2 was approved in February 2013 by the N.C. Department of Insurance, purchased a used truck for Station #3, purchased 4 sets of turnout gear continuing their practice of rotating equipment, developed three more water sources as they work to improve their ISO rating, updated all 800 MHz and VHF radios, and gained several new members replacing those who retired.

Fire Districts - continued

- In FY 2013-14, the department plans to finish construction of Station #3 in the western portion of their district, lower ISO rating from a 9E to an anticipated 7, expand water point availability, increase the number of radios, purchase equipment, truck, gear for Station #3, and continue and expand efforts to improve the ISO rating for more residents of the district.
- Their Five-Year plan includes ISO improvement plan with goal of reducing homeowner insurance costs, continue collaboration with other county fire departments, work to improve working relationships with the County, continue and expand member training program to reach 1503 Standards, and acquire equipment to comply with NFPA, and update aging equipment.

Orange Rural Fire District

\$937,032

- The tax rate for this district is approved to increase from 5.61 cents to 7.36 cents (an increase of 1.75 cents) for FY 2013-14. The increase is needed to replace outdated and/or non-compliant equipment. With the upcoming mandated radio system upgrades, the district's 10 year old radios will be inoperable. To remain on the Viper system, the department will need 36 portable radios at a cost of \$201,123. Other areas of need are compliant safety changes needed to their SCBAs, and the purchase of specialized rescue equipment to meet new rescue service needs.
- In FY 2012-13, the department certified four additional members to Child Passenger Safety, replaced a thirteen year old pick-up truck for first responder calls, certified four members to advanced rescue training, assisted three mutual aid departments with their ISO grading, thus improving all grades, purchased additional mobile data devices, coordinated with Orange County to house EMS crews at their Station #2, certified Station #3 with the State – lowered insurance premiums for affected houses, sold a 20 plus year old tanker, entered into an agreement with Cedar Grove to extend fire protection into their class 10 area, certified three CPR instructors, moved routine truck maintenance in-house to reduce costs, and purchased pre-owned VHF radios for back-up communications during disasters.
- In FY 2013-14, the department plans to replace ten year old non-compliant 800 Mhz radios, replace a 20 plus year old tanker with more versatile pumper/tanker, train all members to water rescue, train all members to structural collapse rescue, train four additional members in advanced rescue training, certify all members in rapid intervention training (firefighter rescue), train 4 additional members to advanced rescue training, make improvements inside Station #3, pay-off truck loan, and work with other departments to fill rescue service voids throughout the County.
- Their Five-Year plan includes hiring a full-time Fire Chief, coordinate with the Town of Hillsborough to design and construct Station #4, hire six additional personnel, seek re-grade of district's ISO classification, coordinate with the Town of Hillsborough to purchase a pumper once it reaches twenty years old, equip trucks with mobile computers and AVL, upgrade air packs to meet new standards on face piece integrity and low air alarms, and relocate Station #2 to cover class 10 area.

South Orange Fire Service District

\$509,684

- The Town of Carrboro will continue to provide fire protection for the South Orange Fire Insurance District. Fire protection for residents in this district is provided under contract between the County and the Town of Carrboro Fire Department.
- On December 4, 2012, the Town of Carrboro Board of Alderman voted to approve a resolution to modify the existing South Orange Fire Insurance District. See map showing the new South Orange Fire Service District within this section of the document.
- The tax rate for this new Service District is approved at 10.00 cents for FY 2013-14.

Fire Districts - continued

Southern Triangle Fire Service District (See Damascus Fire District)

- Refer to the section regarding Damascus Fire District for this department's achievements.
- North Chatham Volunteer Fire Department serves people in this district as well as those in the Damascus Protection District.

White Cross Fire District

\$321,144

- The tax rate for this district is approved to increase from 7.00 cents to 8.80 cents (an increase of 1.80 cents) for FY 2013-14. The increase is consistent with the March 19, 2013 agenda abstract to the Board of County Commissioners requesting a tax rate increase of 1.80 cents to cover the costs of the a new substation, additional paid staff, purchase of a new Tanker for the new substation, and to cover the increased operational costs.
- In FY 2012-13, the department held 13 State of North Carolina firefighter certification classes, installed dry hydrants at all water points, founds and certified one new hydrant at a new pond, began the process of replacing old 1 ½" attach line with 1 ¾" attack line on the first out engines, and no firefighter sustained any injuries during the year while operating at emergency scenes or while training.
- In FY 2013-14, the department plans to find and purchase land for a substation, construct the substation, purchase an additional tanker to certify the substation, and add additional part-time staff.
- Their Five-Year plan includes the replacement of their 1987 tanker, provide additional rescue services, lower the ISO Grade to a class 6, change over to LDH supply line, complete the transition to 1 ¾" attach line, and purchase a used service company/rescue truck to put into service.

Transfers to Other Funds

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Transfers to Other Funds (General Fund)						
Transfer to Affordable Housing	276,277	315,434	296,399	296,399	324,854	324,854
Transfer to Co. Capital Projects	491,709	448,349	500,000	1,343,474	1,620,000	620,000
Transfer to Dental Fund	0	10,000	0	0	0	0
Transfer to E911 Fund	0	0	0	904,367	0	0
Transfer to Efland Sewer Fund	95,950	88,500	99,050	99,050	103,050	103,050
Transfer to Grant Projects	40,079	41,604	41,604	41,604	37,863	37,863
Transfer to OC Justice Partnership	29,610	29,610	29,610	29,610	0	0
Transfer to OPEB Trust Fund	0	0	0	3,000,000	0	0
Transfer to Revaluation Fund	85,000	185,000	125,000	125,000	225,000	125,000
Transfer to School Capital Projects	5,159,091	5,453,620	3,724,849	4,780,703	3,724,849	3,724,849
Transfer to Sportsplex Fund	725,000	649,279	618,619	618,619	376,450	376,450
Total Transfer to Other Funds	\$ 6,902,716	\$ 7,221,396	\$ 5,435,131	\$ 11,238,826	\$ 6,412,066	\$ 5,312,066

*These transfers represent contributions from the General Fund to Other Funds.

Transfer to Affordable Housing Initiatives

\$324,854

This transfer reserves funds to address long-term housing needs for decent and affordable housing in Orange County, provides funds for the Urgent Repair Program, the County match to the HOME Program and the Homelessness Partnership Program, and provides General Fund support of 70% of the Housing and Community Director's salary and benefits due to increased non-Section 8 housing duties related to the County's involvement in affordable housing programs. *(See the Housing, Human Rights and Community Development Fund budget section of this document for more information).*

Transfer to School Capital

\$3,724,849

Transfer to County Capital

\$620,000

These transfers provide pay-as-you-go funds for School and County capital projects identified in the Capital Investment Plan (CIP).

Transfer to Efland Sewer Enterprise Fund

\$103,050

This transfer provides funds to supplement money received from sewer charges. *(See the Efland Sewer Fund budget in the Planning and Inspections section of this document for more information).*

Transfer to Grant Projects

\$ 37,863

This transfer allocates general fund dollars to the Senior Health Coordination-Wellness grant project.

Transfers to Other Funds - continued

Transfer to Orange-Chatham Justice Program

\$ 0

Criminal Justice Partnership Program – These funds provide the County match for the Criminal Justice Partnership Program. This match, along with grant funding from the Criminal Justice Partnership Program and the State Office of Juvenile Justice finance the County's Criminal Justice Program Coordinator position. When the State eliminated the grant-funded portion of the position's support in FY 2012-13, the Department of Social Services located another funding source to cover the costs. The CJPP Coordinator position moved into the General Fund, which will no longer require a transfer to the Grant Project Fund. The change incurred no additional County costs.

Transfer to Revaluation Fund

\$125,000

This transfer allocates funds to the Revaluation fund to pay for the revaluation of real property in the County. State Statutes require a revaluation of real property to be completed at least every eight years. The most recent revaluation took effect on January 1, 2009. The FY 2013-14 approved budget includes the next revaluation to be effective January 1, 2017.

Transfer to Sportsplex Fund

\$376,450

In December 2005, the County purchased the Sportsplex located in Hillsborough. Under a current contractual arrangement, a third party, Recreation Factory Partners, manages and operates the facility for a fee. This transfer provides sufficient funds to pay the annual debt service (principal and interest) associated with the purchase.

Vehicle Replacement - Internal Service Fund

Purpose of Fund

In FY 2012-13, the Commissioner Approved Budget established a second Internal Service Fund, for County vehicle purchases. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the functions of the County. Historically, the County has used an internal service fund to account for one activity - its employee dental insurance program. With the creation of this Vehicle Replacement Fund, vehicles purchased occur through this fund instead of the departments' operating budgets. The change centralizes vehicle purchases, which increases the effectiveness of vehicle performance and cost monitoring.

Recommendations are founded upon vehicle age, mileage, maintenance costs, fuel efficiency, and departmental mission need. The average age and accumulated mileage of the recommended replacements are 15 years and 148,000 miles, respectively.

Recommended replacement vehicle platforms are the Toyota Prius for administrative, highway and street use; the Chevrolet Captiva for moderate all-terrain use; the Chevrolet All Wheel Drive Equinox for heavy all-terrain use; the Ford Transit Connect for highway utility, service and light cargo use; the Ford F150 (both two and four wheel drive) for heavy utility use with the 4x4 option for heavy all-terrain use for Environmental Health, Emergency Services, and DEAPR missions; and the Chevrolet Tahoe for non-jail law enforcement use. All platforms are evaluated for department mission utility, durability, maintenance standardization, and fuel efficiency.

The list below outlines recommended vehicle requests for FY 2013-14. Pricing is based upon current State Contract rates. During the early fall, staff will provide a complete list of recommended, debt-financed, vehicle purchases, for the BOCC's consideration.

FY 2013-14 Recommended Vehicles

Department	Item Description	Cost
Asset Management Services	Ford Transit Connect – replaces #532 2001 Dodge pick-up	\$24,547
Department of the Environment, Agriculture, Parks and Recreation	Ford F150 4x4 Crew Cab truck – replaces #533 1996 GM truck	\$24,635
	F350 15 passenger van – replaces #424 1999 Dodge passenger van	\$24,181
	F550 Light dump truck – replaces #471 1995 Ford F250 dump truck	\$35,724
Emergency Services	2 Ford F150 4x4 Crew Cab Trucks – Replaces #663 2006 Ford Expedition (destroyed by fire) and #698 2006 Ford Expedition (existing EMS Supervisor); includes aftermarket upfit costs	\$95,206
	Freightliner/Excellance Ambulance to replace aging Wheeled Coach ambulance unit (Emergency Medical Services); includes aftermarket upfit costs	\$236,136

Health	3 Ford F150 4x4 trucks – replaces Environmental Health Ford Rangers #388 (1997), #414 (1998), and #421 (1999)	\$58,216
	Toyota Prius – replaces #455 2000 Dodge Stratus	\$24,045
Housing, Human Rights, and Community Development	Toyota Prius – replaces #498 2000 Dodge Intrepid	\$24,045
Planning and Inspections	2 Chevrolet Captiva Front Wheel Drive vehicles – replaces Ford Rangers #450 (2000) and #464 (2000)	\$38,045
Sheriff	6 Chevrolet Tahoes - replacements for Ford Crown Victoria Interceptors (Non-Jail Operations)	\$140,785
Social Services	4 Toyota Prius – replacements of Chevrolet Cavaliers #381 (1997) and #382 (1997); Chevrolet Malibus #441 (1999) and #442 (1999)	\$96,180
Tax Administration	3 Chevrolet Equinox All Wheel Drive vehicles – replaces Ford Crown Victorias #366 (1997) and #377 (1997); Chevrolet Malibu #444 (1999)	\$77,672
FY 2013-14 Recommended Total:		\$899,416
FY 2013-14 Source of Funds: Short-term Installment Financing/Internal Reserves		\$(899,416)
Net County Cost:		\$ -

Non-Departmental Summary

Governing and Management

Listed below are appropriations for non-departmental Governing and Management related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Governing and Management						
3R Fee For County Property	3,061	3,064	3,300	3,100	4,158	\$ 4,158
3R Fee Payment in Lieu of Taxes	36,604	49,246	45,000	62,000	62,000	\$ 40,000
ASCAP	988	1,062	1,000	1,000	1,000	\$ 1,000
Cable Casting Community Meeting	39,585	0	0	0	0	\$ 0
Classification & Pay Study	0	0	60,000	0	0	\$ 0
County Benchmarking Project	1,000	0	0	0	0	\$ 0
Drug Testing	4,043	13,061	12,000	12,000	12,000	\$ 12,000
Employee Development	12,144	19,648	41,500	39,389	41,500	\$ 41,500
Health Incentives Program	0	0	0	0	12,440	\$ 12,440
Health Insurance Increase	0	0	171,609	171,609	226,444	\$ 226,444
Manager's Miscellaneous	0	0	20,000	20,000	20,000	\$ 20,000
Meeting Support Supplies	2,843	51	0	0	0	\$ 0
Recruitment/Selection	0	1,924	15,000	15,000	28,500	\$ 28,500
Referendum Education	35,560	49,900	0	0	0	\$ 0
Reserve Due To Reval Savings	0	0	350,000	0	0	\$ 0
Reserve from Revaluation Savings	1,312,841	1,542,843	1,522,067	1,522,067	2,026,919	\$ 2,026,919
Salary - Cost Of Living Adjust	0	0	1,076,107	1,076,107	0	\$ 1,200,920
School Collaboration Consultant	1,013	687	2,000	2,000	2,000	\$ 2,000
Sportsplex Mbrship - County Share	41,963	43,360	41,000	35,000	41,000	\$ 41,000
Triangle J Dues	23,307	19,645	23,300	23,300	23,300	\$ 23,300
Tuition Refunds	7,731	10,394	15,000	11,000	15,000	\$ 15,000
Wayfaring Signage	0	48,000	0	0	0	\$ 0
Governing and Management Total	\$ 1,522,682	\$ 1,802,885	\$ 3,398,883	\$ 2,993,572	\$ 2,516,261	\$ 3,695,181

Governing and Management Non-Departmentals

3R Fee for County Property

\$4,158

These funds cover the Waste Reduction, Reuse, and Recycling (WRRR) fees assessed to Counties properties.

3R Payment-in-Lieu of Taxes

\$40,000

These funds cover the Waste Reduction, Reuse, and Recycling (WRRR) fees assessed to property owners in Orange County, who have been granted a waiver by the County due to their financial inability to pay. With the elimination of the 3R Fee tiers (Urban, Rural, and Multi-family) beginning July 1, 2013, this amount has been reduced for FY 2013-14.

American Society of Composers, Authors, and Publishers (ASCAP)

\$1,000

Annual dues paid to ASCAP, a not-for-profit performing rights organization that protects its members' musical copyrights by monitoring public performances of their music, whether via a broadcast or live performance, and compensating them accordingly.

Cable Casting Board of Commissioner Meetings

\$0

Historically, these funds have been paid out of Governing and Management Non-Departmental, but the FY 2011-12 Commissioner Approved budget included these funds within the Board of County Commissioners budget. These funds provide for cable casting Board of County Commissioners meetings and for video streaming.

Classification and Pay Study

\$0

General Fund cost to implement the third phase of the in-house study for employees' salaries most misaligned with the market.

County Benchmarking Project

\$0

Funds provide for participation in the development phase of a possible County Benchmarking Project through the UNC School of Government.

Drug Testing

\$12,000

These funds provide for the actual costs of drug and alcohol tests as well as for the administration of the random testing program and Federal reporting.

Employee Development/Computer Training

\$41,500

Funds for in-house employee training. This includes funds for initiatives in computer training, cultural diversity and cultural awareness training, Spanish language training, supervisory training (including sexual harassment, ADA, performance management) and customer service.

Health Incentives Program

\$12,440

A new wellness program to improve employees' health, reduce their medical and dental claims and increase productivity (decreased sick leave usage). Activities may include nutrition and fitness challenges, educational programs, flu clinics, wellness lunches and events. Incentives are included to increase participation in activities.

Governing and Management Non-Departmentals - continued

Health Insurance Increase

\$226,444

Funds for anticipated health insurance increase. Recommended funding for FY 2013-14 will allow for an 8% increase in health insurance premiums, effective January 1, 2014.

Manager's Miscellaneous

\$20,000

This account provides funds for miscellaneous, non-budgeted expenditures that often arise during the fiscal year. It provides the Manager with the flexibility to handle small non-budgeted items as they occur immediately. This account prevents requesting small expenditures from the Board of Commissioners' contingency account.

Meeting Support Supplies

\$0

Funds for supplies and meal costs for Board of County Commissioners (BOCC) related meetings. Historically, funds were paid from this line item, but beginning with the FY 2011-12 Commissioner Approved Budget these funds were moved to the BOCC's budget.

Recruitment and Selection

\$28,500

Funds to cover costs of the recruitment and selection process for positions at and above the department head level. Increase of \$13,500 based on FY 2012-13 actuals and anticipated vacancies in senior level positions, which will require external panel selection participants, travel reimbursement and relocation expenses.

Referendum Education

\$0

Funds to cover costs of an education campaign related to the Article 46 (¼ cent) Sales Tax vote in the November 2011 election.

Reserve from Revaluation Savings

\$0

In fiscal year 2012-13 the Board of Commissioners delayed the revaluation, deviating from the previous four-year cycle. The \$350,000 savings represents the additional costs to the revaluation fund during a revaluation year.

Retiree Health Insurance

\$2,026,919

These funds provide for health insurance for County retirees who are eligible under Orange County's Personnel Ordinance. The projected increase is due to a higher number of retirees and an anticipated 10% increase in the cost for both Medicare and the group insurance premiums. As the retiree population ages, the Medicare Plan F premiums also increase based on the retirees' ages.

Fiscal Year	Retirees During Fiscal Year	Retiree Health Insurance	Change from Prior Year
2010-11	18	\$1,352,193	22.82%
2011-12	23	\$1,506,702	11.43%
2012-13	11	\$1,522,067	1.02%
2013-14	24	\$2,026,919	33.17%

Governing and Management Non-Departmentals - continued

Salary - Cost of Living (COLA), Merit Pay, and 401k Match Adjustments **\$1,200,920**

Funds for a COLA increase of 2.0%, effective July 1, 2013, an employee performance award of between \$500 and \$1,000, effective with WPPR Review Dates from July 1, 2013 to June 30, 2014, and 401k match adjustments. See Appendix A for more details.

School Collaboration Consultant **\$2,000**

To cover mediation costs associated with school district collaboration meetings.

Sportsplex Membership – County Share **\$41,000**

Funding to offer discounted Sportsplex memberships to permanent County employees.

Triangle J Council of Government (TJCOG) – Dues **\$23,300**

Funds are budgeted to pay COG dues for regional Emergency Medical Services, Aging, and Ombudsman support.

Tuition Refunds **\$15,000**

These funds reimburse County employees for tuition, fees and books for job related courses. With this incentive, employees can pursue educational qualifications to enhance their professional growth, achieve higher-level positions and enrich current employment. Twenty-two employees participated in the program, in FY 2012-13.

Wayfinding Signage **\$0**

Funds to support implementation of the Hillsborough Signage and Wayfinding Program for County facilities.

Non-Departmental Summary

General Services

Listed below are appropriations for non-departmental General Services related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
General Services						
Contribution for Sanitation Svs.	1,403,060	1,617,852	1,594,226	1,594,226	2,103,141 \$	1,869,496
Greene Tract Reimbursement	90,549	90,549	90,549	90,549	0 \$	0
Stormwater Fees For Co. Property	11,778	11,856	12,000	11,856	12,000 \$	12,000
General Services Total	\$ 1,505,387	\$ 1,720,257	\$ 1,696,775	\$ 1,696,631	\$ 2,115,141	\$ 1,881,496

General Services Non-Departmentals

Contribution for Sanitation Services

\$1,869,496

The Sanitation Division was transferred from the General Fund to the Solid Waste Fund, effective July 1, 2010. The General Fund makes an annual contribution to the Solid Waste Fund for related Sanitation operations.

Greene Tract Reimbursement

\$0

This represents the County's share to the Solid Waste Enterprise Fund for the Greene Tract. FY 2012-13 was the fifth and final year of the Greene Tract Reimbursement program.

Stormwater Fees for County Property

\$12,000

These funds provide for payment to the Town of Chapel Hill for stormwater utility fees assessed to County properties.

Non-Departmental Summary

Community and Environment

Listed below are appropriations for non-departmental Community and Environment related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Community and Environment						
Blackwood and Cate Oper.	3,713	3,672	8,000	8,000	8,000	\$ 8,000
Business Incentive Payments	0	0	0	20,000	20,000	\$ 20,000
Comprehensive P&R Master Plan	0	0	0	0	9,000	\$ 9,000
Durham-CH-Carrboro MPO	0	0	0	0	28,080	\$ 28,080
Farmer Foodshare	0	0	0	0	7,000	\$ 5,000
Hills/Orange Strategic Plan	0	0	10,000	0	10,000	\$ 10,000
Jordan Lake Partnership Dues	5,000	4,633	8,800	8,800	58,801	\$ 58,801
Jordan Lake Water Storage Dues	2,472	2,758	0	2,350	11,200	\$ 11,200
Lake Orange	1,185	1,514	2,940	2,200	18,740	\$ 18,740
OAWS Infrastructure Consultant	0	30,650	0	0	0	\$ 0
Partnership for Dev & Infrastructure	2,500	2,500	2,500	2,500	2,500	\$ 2,500
Pied. Conservation Council Dues	0	0	0	0	2,000	\$ 2,000
Piedmont Food & Processing Ctr	0	0	0	0	0	\$ 10,400
RT Regional Partnership	19,395	19,841	20,149	20,149	20,367	\$ 20,367
Rural Planning Organization	7,500	7,500	8,000	8,000	8,000	\$ 8,000
TJCOG Water Quality	11,964	11,964	13,119	13,119	13,119	\$ 13,119
Upper Neuse River Basin Dues	13,016	26,137	26,137	26,137	68,342	\$ 68,342
Community and Environment						
Total	\$ 66,745	\$ 111,169	\$ 99,645	\$ 111,255	\$ 285,149	\$ 293,549

Community and Environment Non-Departmentals

Blackwood, Twin Creeks (Cate) and Millhouse Operations **\$8,000**

These funds provide the necessary operating costs associated with utility service costs and security system service at the farmhouses located at three future park sites. Building stabilization and repair is funded from another source.

Business Incentive Payments **\$20,000**

Funds for annual incentive payments to AKG of America for the business creation in Orange County and for meeting the expansion and recruitment goals, as per Agreement. Additional property tax revenue will more than offset the incentive payment.

Comprehensive Parks and Recreation Master Plan **\$9,000**

These funds provide for a temporary or contract staff person for data collection, research, graphics, and drafting of the Comprehensive Parks and Recreation Master Plan. Requested increase is for plan completion, by a technical writer. In addition, there are certain demographics not well represented in the 2012-13 plan. Additional work is required to reach these demographics.

Durham-Chapel Hill-Carrboro (DCHC) MPO **\$28,080**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC-MPO) is the regional organization responsible for transportation planning for the western part of the Research Triangle area. The DCHC urbanized planning area covers all of Durham County, a portion of Orange County including the Towns of Chapel Hill, Carrboro, and Hillsborough, and Northeast Chatham County. The DCHC MPO receives federal funds for planning purposes, which require a 20% local match. Historically, the City of Durham has paid 100% of this match. Beginning this budget year, all member agencies are being asked to share in these costs based on population within their planning jurisdiction.

Farmer Foodshare **\$5,000**

Farmer Foodshare connects farm fresh food with agencies that serve the hungry. Formed by the farmers and shoppers of the Carrboro Farmers' Market, the agency provides fresh food to agencies, such as food pantries and local schools, that needed the healthiest possible food in their programs.

Town of Hillsborough/Orange County Strategic Growth Plan Phase II **\$10,000**

In FY 2005-06, the BOCC and Town of Hillsborough collaborated on the Town of Hillsborough/Orange County Strategic Growth Plan Phase I, which was adopted by both entities. Phase I set the growth management framework through a resolution to prompt work to be done in Phase II. Coordinated Planning Zones, annexation boundaries, land use patterns and intensities and complementary resource and infrastructure plans and outreach are all part of Phase II.

Community and Environment Non-Departmentals - continued

Jordan Lake Partnership

\$58,801

Orange County joined an 11-local government coalition with a goal of “collaboratively defining Jordan Lake’s role in a long term sustainable and secure regional water supply for the Research Triangle Region.” Funds for FY 2013-14 Include t an interconnection study via the Jordan Lake Partnership (JLP) at a cost of \$49,901. This study is being undertaken by the JLP to determine the status of water supply interconnections in the Triangle region. The study will include the collection of information including pipe capacities and pressures, such that the JLP members will have a more accurate understanding of the regional water supply system. Also, includes funds to Triangle J Council of Governments (TJCOG) for Jordan Lake Allocation application, as well as annual Jordan Lake Partnership dues.

Jordan Lake Water Storage Allocation

\$11,200

Represents Orange County’s annual payment to the State of North Carolina for the current 1 million gallons per day (mgd) Level II allocation the County previously held plus 3 mgd Level II as part of the new supply request. To retain the allocation, the County pays one percent of the operations, maintenance and rehabilitation program costs. The State of North Carolina has the responsibility to allocate and manage water supply storage in Jordan Lake, and the Division of Water Resources is the lead agency for carrying out this charge.

Lake Orange

\$18,740

These funds provide for maintenance, grass cutting and other grounds keeping at Lake Orange and upstream sediment structures. Lake Orange maintenance funds serve to protect the County’s interests in the infrastructure of Lake Orange, as a drinking water source and natural habitat in the Eno River channel. Reservoirs require protection from the growth of trees on dams, the activities of beavers clogging overflow structures raising water levels to unsafe levels, and from the loss of storage volume due to collected sediment. The increase in this year’s budget is due to anticipated one-time tree clearing near the overflow structure and anticipated costs of rehabilitation at the upstream sediment structures. Moving forward, the operational budget will include all maintenance or inspections of the dam infrastructure. The budget will be larger than in years past due to regularly scheduled inspections and a pro-active maintenance schedule.

OAWS Water Infrastructure Consultant

\$0

The Efland-Mebane Small Area Plan Task Force has identified infrastructure expansion as one of the key elements needed to support future residential and economic development opportunities in the Efland area. The Orange-Alamance Water System (OAWS) is an existing utility that extends through much of the study area. While it covers a sizable area, the system is constrained in its ability to provide fire suppression and/or support expanded service. A study that analyzes the current system and identifies options for the future is needed to determine a course of action for water service in the Efland area. County officials worked with OAWS officials to share in the cost of the needed study during FY 2011-12.

Community and Environment Non-Departmentals - continued

Partnership for Development and Infrastructure

\$2,500

The mission of the Partnership, which is an advisory committee of the Triangle J Council of Governments, is to bring together community and regional partners to work on long-term, regional strategies for the development and conservation of land, infrastructure to support development and improved mobility. A BOCC member is on the committee and the Planning Department serves as a supporting liaison.

Piedmont Conservation Council (PCC)

\$2,000

Originally set up by the USDA as part of a national network of Resource and Development Councils, PCC leverages people and resources for innovative projects that promote conservation and sustainable communities. The PCC Council is comprised of three representatives from Alamance, Caswell, Chatham, Durham, Guilford, Orange, Randolph, Rockingham, and Wake Counties. These Council members provide technical expertise and local connections, as well as identify new Council initiatives. Each county also has a member that serves on the Executive Board that makes regular business decisions and oversees the daily operations of PCC.

Piedmont Food and Processing Center

\$10,400

One-time allocation to support the center's first year as an independent entity, in FY 2013-14.

Research Triangle Regional Partnership

\$20,367

The Research Triangle Regional Partnership is a partnership organization consisting of seven counties in the Triangle Region. The organization's mission is to market the region for the economic benefit of its communities. The Partnership concentrates its marketing on the following industries: information technology, biotechnology/pharmaceuticals, warehousing/distribution, automotive manufacturing, and plastics.

Rural Planning Organization (RPO)

\$8,000

The State of North Carolina created the Rural Planning Organization (RPO) in order to review, analyze and recommend planning and improvements to rural area transportation networks. Triangle J Council of Governments is the lead agency to coordinate a multi-county rural region adjacent to the Durham/Chapel Hill Metropolitan Planning Organization (MPO), which handles more urban issues. Orange County's membership in the RPO requires one commissioner, the county manager (or a designee), and the transportation planner to be participating members.

Triangle J Council of Government (TJCOG) - Water Supply Monitoring Project

\$13,119

The greater Research Triangle Area is a six-county region within the upper Cape Fear and upper Neuse River Basins in North Carolina. Two multipurpose reservoirs, eight smaller reservoirs, and six rivers supply water for the 30 municipalities in the area.

Because of this reliance on surface water for water supply and the potential impact of growth on the quality of the region's water supply sources, local governments in the region recognize that water-quality monitoring is crucial to the protection of the Triangle Area's surface-water resources. With assistance from the U.S. Geological Survey (USGS), the Project has collected and analyzed water-quality samples from reservoirs and streams and collected continuous discharge record from streams in the study area for more than 20 years.

The Triangle Area Water Supply Monitoring Project was established to provide local governments with water-quality and stream flow data that could be used to protect and monitor the area's surface-water supplies. Specific goals of the Project are to:

Community and Environment Non-Departmentals - continued

1. Supplement existing data on major ions, nutrients, and trace elements to enable determination of long-term trends;
2. Examine differences in water quality among water supplies within the region, especially differences among smaller upland sources, large multipurpose reservoirs, and run-of-river supplies;
3. Provide tributary loading and in-lake data for predictive modeling of Falls and Jordan Lakes; and
4. Establish a database for the presence of synthetic organic compounds in surface water in the region.

Upper Neuse River Basin Dues

\$68,342

These funds provide for Orange County to remain a member of the Upper Neuse River Basin Association. Starting in FY 2013-14, activities undertaken by the UNRBA over the next five to ten years, to alter Stage II of the Falls Lake Rules, requires substantial increased funding in comparison to previous years.

Non-Departmental Summary

Human Services

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Human Services						
A Helping Hand	4,000	0	1,600	1,600	4,500	\$ 2,000
Adolescents In Need	32,194	0	0	0	0	\$ 0
Alliance of AIDS Services	2,500	2,500	2,500	2,500	5,000	\$ 3,000
Arts Commission	0	3	0	0	0	\$ 0
Big Brothers Big Sisters	2,000	1,500	2,000	2,000	5,000	\$ 2,000
Boys & Girls Club	0	0	0	0	0	\$ 5,000
CH/Carrboro Meals on Wheels	1,000	1,500	1,500	1,500	2,000	\$ 2,000
CH/Carrboro YMCA Boomerang	0	2,000	2,000	2,000	6,000	\$ 5,000
Charles House	9,000	12,000	12,000	12,000	15,000	\$ 15,000
Child Care Networks	0	500	0	0	0	\$ 0
Child Care Services Association	18,285	0	0	0	0	\$ 0
Club Nova	75,000	75,000	75,000	75,000	75,000	\$ 75,000
Community Empowerment Fund	0	0	0	0	5,000	\$ 5,000
Community Home Trust	149,000	149,000	149,000	149,000	149,000	\$ 149,000
Communities in Schools	102,000	102,000	102,000	102,000	107,000	102,000
Compass Center	55,000	57,600	59,500	59,500	59,500	\$ 59,500
Dispute Settlement Center	16,000	16,000	76,000	76,000	78,000	\$ 76,000
Duke Homecare & Hospice	0	0	1,000	1,000	1,500	\$ 1,000
El Centro Hispano	15,000	15,000	17,000	17,000	20,000	\$ 20,000
El Futuro	20,000	20,000	22,000	22,000	45,000	\$ 27,500
EmPOWERment	13,000	13,000	13,000	13,000	15,000	\$ 15,000
Freedom House	24,000	26,000	28,000	28,000	29,500	\$ 29,000
Habitat for Humanity	10,000	10,000	10,000	10,000	20,000	\$ 20,000
Housing for New Hope	20,000	20,000	20,000	20,000	22,000	\$ 20,000
Human Rights Center	0	0	0	0	1,000	\$ 1,000
Human Services Administration	5	0	0	0	5,000	\$ 5,000
Inter-Faith Council for Social Svs	36,000	41,000	41,000	41,000	55,000	\$ 41,000
JOCCA	60,000	40,000	20,000	20,000	60,000	\$ 0
KidSCOPE	75,000	75,000	75,000	75,000	75,000	\$ 75,000
Marian Cheek Jackson Center	0	0	0	0	0	\$ 4,500
Medical Examiner	23,800	30,500	38,000	38,000	38,000	\$ 38,000
OC American Red Cross	2,000	1,500	0	0	0	\$ 0
OC County Literacy Council	11,000	11,000	12,000	12,000	15,000	\$ 12,000
OC County Rape Crisis Center	25,000	25,000	25,000	25,000	27,000	\$ 25,000
OC Disability Awareness Council	2,500	2,500	2,500	2,500	7,500	\$ 2,500
OCIM	30,000	35,000	35,000	35,000	38,000	\$ 38,000
OE Enterprises	45,100	45,100	45,100	45,100	52,000	\$ 45,100
Piedmont Health Services	10,000	10,000	0	0	0	\$ 0
Planned Parenthood	10,000	19,500	20,000	20,000	20,000	\$ 20,000
Pre-Trial Services	70,000	70,000	70,000	110,000	110,000	\$ 0
Previously Unfunded Orgs.	0	0	0	0	326,423	\$ 0
Project Turn Around	35,000	0	0	0	0	\$ 0
Rogers Eubanks Neigh. Assoc.	0	0	0	0	0	\$ 1,000

Non-Departmental Summary

Human Services

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
School Health Nurses Contract	610,450	630,040	683,706	683,706	820,501	\$ 683,706
Senior Care of Orange County	42,000	20,000	20,000	20,000	45,000	\$ 25,000
Social Justice Reserve Fund	0	0	0	0	0	\$ 250,000
The Arc of Orange County	3,000	3,000	4,000	4,000	4,000	\$ 4,000
Triangle Radio Reading Service	1,000	1,000	1,000	0	0	\$ 0
TROSA	2,500	0	0	0	0	\$ 0
Voices Together	0	0	0	0	0	\$ 5,000
W.C. Breeze Family Farm	13,823	22	0	0	0	\$ 0
Human Services Total	\$ 1,676,157	\$ 1,584,264	\$ 1,687,406	\$ 1,725,406	\$ 2,363,424	\$ 1,908,806

Human Services Non-Departmentals

A Helping Hand

\$2,000

This agency enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided by A Helping Hand include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Adolescents in Need

\$0

This agency serves Orange County School District teens (grades 6 through 12 and those not in school). The focus is primarily on those youths that are considered at-risk of early sexual involvement, substance abuse, defiant behavior and physical or sexual abuse due to home, family or other social surroundings.

Alliance of AIDS Services

\$3,000

This agency operates two family care homes for low-income people living with HIV/AIDS, six of whom currently live at the Orange Community Residence ("Orange House") in Carrboro. This grant will assist the Alliance in providing the proper nutrition and medication needed for the six residents in the Orange House.

Big Brothers Big Sisters of the Triangle

\$2,000

Big Brothers Big Sisters (BBBS) of the Triangle offers two services: community-based and school-based mentoring. Community-based mentoring provides mentors for children from single parent homes or other children in need of adult mentors. These "Big Brothers and Big Sisters" play an integral role in the lives of their "Littles" by being good listeners and guiding these children in the right direction.

Boys and Girls Club of Eastern Piedmont

\$5,000

The Boys and Girls Club of Eastern Piedmont provides Orange County school age children and youth especially from challenging circumstances, with a professionally supervised, consistent environment where they are safe, equally accepted and able to participate in goal-oriented programs that enhance their self-esteem and assist them to achieve their full potential as productive, responsible and caring citizens.

Chapel Hill-Carrboro Meals on Wheels

\$2,000

The Chapel Hill-Carrboro Meals on Wheels program uses volunteers to deliver nutritious noonday meals with cheerful personal visits five days a week to those who are homebound or recovering from surgery. In addition to delivering meals, volunteers bake homemade desserts and help in the office, which is located in Binkley Baptist Church.

Human Services - continued

Chapel Hill-Carrboro YMCA Boomerang **\$5,000**

Boomerang is an alternative suspension program for middle and high school students. These funds will (i) cover transportation costs for court-involved youth in Orange County that are mandated to attend Boomerang, and for students from the Orange County Schools district; (ii) purchase supplies for afterschool community service projects; and, (iii) a desktop computer for students to log-in their arrivals, departures, community service/service learning hours, and drop-ins. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Charles House **\$15,000**

Charles House is an adult day care facility located in Carrboro whose goals are to prolong the independence of older adults with disabilities and to provide respite for their caregivers. The facility has a capacity for 19 older adults and has had a waiting list since June of 2000.

Child Care Services Association **\$0**

The Child Care Services Association seeks to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

Club Nova **\$75,000**

Club Nova serves adults in Orange County living with severe and persistent mental illness and provide them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have.

Community Empowerment Fund **\$5,000**

The Community Empowerment Fund (CEF) cultivates opportunities, assets and communities that support the alleviation of homelessness and poverty. CEF is a student-powered nonprofit that pairs two volunteers with all of our members to provide personalized, one-on-one assistance.

Community Home Trust **\$149,000**

Community Home Trust is a nonprofit provider of affordable housing. Its mission is to create and maintain permanently affordable housing. We implement the inclusionary housing policies of local governments. We are asking for the same level of operating support to enable the organization to manage the more than 200 permanently affordable homes. While the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administer its contract.

Communities in Schools of Orange County **\$102,000**

Communities in Schools of Orange County (CISOC) is a "stay-in-school" program that coordinates human services delivery to middle school and high school youth and their families. The goal of the agency is to offer students successful learning environments and encourage them to stay in school and prepare for life. The agency's Middle School After School Program (MSAS) provides educational, social and recreational activities for middle school students during the after school hours. This program is offered at all middle schools in the Orange County and Chapel Hill-Carrboro City School Districts.

Human Services - continued

Compass Center for Women and Families **\$59,500**

The former Family Violence Prevention Center of Orange County and The Women's Center merged on July 1, 2012 to become the Compass Center for Women and Families. The agency helps individuals and families become self-sufficient and prevent and end domestic violence. The agency provides direct services, including crisis response and court advocacy, and long-term tools for self-sufficiency, including financial literacy education, career exploration and access to legal information.

Dispute Settlement Center **\$76,000**

This agency promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

Duke HomeCare and Hospice **\$1,000**

Duke HomeCare and Hospice provides medical, psychosocial, spiritual and bereavement care for terminally ill patients and families, regardless of ability to pay. Bereavement services are provided to anyone in the community, regardless of connection to hospice, through individual, family, and group sessions, as well as in the Chapel Hill-Carrboro and Orange County School Systems.

El Centro Hispano **\$20,000**

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Durham, North Carolina, and the surrounding area. With the opening of the Carrboro office of El Centro Hispano, this mission will be able to include Orange County, Chapel Hill, and Carrboro.

El Futuro **\$27,500**

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic.

EmPOWERment **\$15,000**

The mission of EmPOWERment is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development.

Freedom House Recovery Center **\$29,000**

This agency provides extended care and transitional living in order to promote recovery from the disease of addiction. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

Habitat for Humanity of Orange County **\$20,000**

Habitat for Humanity of Orange County (HHOC) provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices.

Human Services - continued

The increased funding approved in FY 2013-14 is to support their "A Brush with Kindness" program.

Housing for New Hope

\$20,000

The organization's mission is to prevent and end homelessness by providing increased access to Healthcare, Integrated Services, and Housing. The goal of Housing for New Hope programs are to provide homeless individuals and those at risk of homelessness with services, support, financial assistance, and affordable housing options to ensure that they can obtain and maintain a permanent place to live.

Human Rights Center of Chapel Hill and Carrboro

\$1,000

To promote inter-cultural understanding and peoples' full recognition of the dignity and fundamental rights of the others across the many lines that divide; race, ethnicity, class, nationality, and religion

Human Services Administration

\$5,000

These funds will enhance the Outside Agency funding process and aid capacity building, within funded agencies. Orange County staff will work with funded agencies to leverage community resources and build administrative capacity, for both groups. Funds will provide technical assistance in the areas of organizational development, collaboration and community engagement. Funds will not sponsor the direct provision of agency services.

Inter-Faith Council for Social Service (IFC)

\$41,000

The IFC meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

Joint Orange-Chatham Community Action (JOCCA)

\$0

JOCCA provides services to very low-income families and individuals with the goal of improving their quality of every day life. JOCCA offers the following services (1) nutrition and aging; (2) self-sufficiency services; (3) job training and employment; (4) community based assistance and teen court for youth offenders; and (5) energy conservation/weatherization and heating assistance. JOCCA is recommended for defunding, in FY 2013-14.

KidSCOpe

\$75,000

KidSCOpe is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. Main service components include individual play therapy with children, customized counseling and education for families, technical assistance and training for childcare providers, service coordination and a therapeutic preschool program.

Marian Cheek Jackson Center

\$4,500

The Marian Cheek Jackson Center for Saving and Making History was established in 2008 to preserve, to engage, and to act on the rich history of Northside and Pine Knolls. The Jackson

Human Services - continued

Center is the first public history center of its kind in North Carolina, and it has become a hub of activities dedicated to honoring everyday history-makers.

Medical Examiner **\$38,000**

Funds are budgeted to perform autopsies and medical examinations as required at the University Medical Center.

Orange County American Red Cross **\$0**

The American Red Cross, Orange County Chapter provides Disaster Services, Health and Safety Services and Blood Services to the citizens of Orange County.

Orange County Literacy Council **\$12,000**

The Orange County Literacy Council provides tuition-free instruction to adults who want to improve their skills in reading, writing, basic math and/or computer-based literacy. Trained volunteers provide individual tutoring and lead small group classes in a variety of public settings.

Orange County Rape Crisis Center **\$25,000**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. It does this through operation of 24-hour services, support groups, and community education throughout the county.

Orange County Disability Awareness Council **\$2,500**

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

Orange Congregations in Mission (OCIM) **\$38,000**

This agency provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals.

OE Enterprises **\$45,100**

OE Enterprises is a community rehabilitation program. OE Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers.

Piedmont Health Services **\$0**

Piedmont Health Services has served the health care needs of the citizens of central North Carolina since 1970. They operate six community health centers and provide high quality, comprehensive family health care services to all patients needing access to those services. To meet their mission, they offer payment on a sliding fee scale for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population. These funds (\$10,000) will be provided via contract with the Department of Health in FY 2013-14.

Human Services - continued

Planned Parenthood of Central North Carolina **\$20,000**

Planned Parenthood of Orange and Durham Counties provides comprehensive reproductive health care services along with educational programs that enhance understanding of human sexuality.

Pre-Trial Services **\$0**

Pre-Trial Services provides critical information to the judiciary and probations officers, magistrates, jailers, and other judicial officials so that they may make more informed decisions pertaining to the rehabilitation or release of Pretrial inmates in the 15-B County Jails. Formerly known as Orange-Chatham Alternative Sentencing (OCAS). These funds (\$95,000) will be budgeted and provided via contract with the Department of Social Services in FY 2013-14.

Previously Unfunded Organizations **\$0**

Outside Agencies applicants that did not receive FY 2012-13 funding awards nor approval for FY 2013-14 funding. Unfunded agency descriptions are in the FY 2013-14 Manager Recommended Budget, located at <http://orangecountync.gov/finance>

Project TurnAround **\$0**

Project TurnAround is a court diversionary program for first-time non-violent drug offenders. Program participants receive twelve months intensive supervision, during which time they are required to pay program fees and to be employed or in school, support themselves and any dependents, participate in drug counseling, have no further criminal charges and be drug free. At successful completion of the program, the court charges are dismissed.

Rogers Road Eubanks Neighborhood Association **\$1,000**

Founded in 2007, this socially cohesive and culturally rich community of approximately 85 households addresses the environmental and public health issues that affect the residents of this community. Activities include environmental education and advocacy for the neighborhood, offering guidance to similarly impacted communities, and working on wider community uplift.

School Health Nurses Contract **\$683,706**

In 2001, the Board of County Commissioners approved a School Nurse Funding Plan to promote the optimal health and well being of all students in Orange County schools. The goal of this plan was to provide one nurse to each of the existing schools at that time in both the Chapel Hill Carrboro City and Orange County School systems.

Senior Care of Orange County **\$25,000**

Senior Care of Orange County was created to provide a safe and enriching environment while offering social and health services to frail, disabled, and isolated older adults. The program provides respite and education for family members and caregivers with the primary goal of preventing or delaying the institutionalization of participants.

Social Justice Reserve Fund **\$250,000**

The allocation of these funds sets up a reserve fund that could be used to offset potential State cuts to critical human service and other related programs. By holding the funds in reserve, the County will have funds to assure that the most critical services can be continued.

Human Services - continued

The Arc of Orange County

\$4,000

The Arc of Orange County works with and for people who either have or are at risk for developmental disabilities to promote full participation in all areas of life in our community.

Triangle Radio Reading Service

\$0

This agency broadcasts local and national newspapers and periodicals to elderly, visually and physically impaired, and handicapped residents of Orange County. The agency declined its award for FY 2012-13 and did not apply for funding in FY 2013-14

Triangle Residential Options for Substance Abusers (TROSA)

\$0

TROSA is a comprehensive, long-term, residential substance abuse recovery program located in Durham, North Carolina. Founded in 1994, TROSA is now the largest state licensed residential therapeutic community in North Carolina and is widely respected for its innovative therapeutic and entrepreneurial approach to the pervasive issue of substance abuse.

Voices Together

\$5,000

Voices Together is an Orange County-based non-profit that uses a specialized music therapy approach to help people with intellectual and developmental disabilities speak, communicate and express their thoughts, feelings and needs. The agency does this through groups in classrooms that employ our proprietary model and by training teachers, parents, therapists and caregivers in its methods and approach.

W.C. Breeze Family Farm

\$0

These funds are budgeted for the W.C. Breeze Family Farm Agriculture Extension and Research Facility. Historically, these funds have been paid out of Human Services Non-Departmental, but the FY 2011-12 Commissioner Approved budget moved these funds (\$10,000) into Cooperative Extension's budget.

Non-Departmental Summary

Culture and Recreation

Listed below are appropriations for non-departmental Culture and Recreation related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Culture and Recreation Agencies						
Forest Service	64,589	56,921	78,170	78,170	79,209 \$	79,209
Historic Hillsborough Commission	7,000	7,000	7,000	7,000	9,000 \$	7,000
Historical Foundation	4,000	4,000	4,000	4,000	6,000 \$	4,000
Library Services Reserve	0	92,986	0	0	0 \$	0
The ArtsCenter	3,000	3,000	3,000	3,000	10,000 \$	6,000
Triangle Wildlife Rehab. Clinic	10,000	10,000	0	0	0 \$	0
Culture and Recreation Agencies - Total	\$ 88,589	\$ 173,907	\$ 92,170	\$ 92,170	\$ 104,209	\$ 96,209

Other Agencies - Library

Listed below are appropriations for non-departmental Other Agencies - Library related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Other Agencies - Library						
Contribution - Chapel Hill	249,333	250,000	409,244	409,244	474,785 \$	483,426
Contribution - Mebane	700	700	700	700	700 \$	700
Other Agencies - Library Total	\$ 250,033	\$ 250,700	\$ 409,944	\$ 409,944	\$ 475,485	\$ 484,126

Other Agencies - Recreation

Listed below are appropriations for non-departmental Other Agencies - Recreation related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Other Agencies - Recreation						
Contribution - Carrboro	35,898	35,898	35,898	35,898	35,898 \$	35,898
Contribution - Chapel Hill	83,760	83,760	83,760	83,760	83,760 \$	83,760
Contribution - Mebane	5,450	5,450	5,450	5,450	5,450 \$	5,450
Other Agencies - Recreation Total	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108

Culture and Recreation Total	\$ 463,730	\$ 549,715	\$ 627,222	\$ 627,222	\$ 704,802	\$ 705,443

Culture and Recreation Non-Departmentals

N.C. Forest Service

\$79,209

These funds provide matching support, with State funds, to protect Orange County forestland. A one-time increase to replace a Type 6, initial attack vehicle for wildfire response in remote, off-road locations is included in the County's FY 2013-14 match. The current engine has over 100,000 miles.

Historic Hillsborough Commission

\$7,000

The Commission owns and maintains the Burwell School located on Churton Street in Hillsborough, which is on the National Register of Historic Buildings. The two-acre site consists of the main house (ca 1821, 1846), a brick classroom building (ca 1837), a rare brick necessary (ca. 1837), and the Carrie Waitte Spurgeon Garden. The site is open to the public year round and there is no charge for tours of the school.

Historical Foundation of Hillsborough and Orange County

\$4,000

The Orange County Historical Museum, located in Hillsborough, preserves the past and encourages interest in local history through the exhibition of the economic, political, social, and cultural aspects of Orange County's 18th and 19th century history. The Museum is open to the public, free of charge, six days per week.

Library Services Reserve

\$0

In FY 2011-12 this reserve was established and funded in the amount of \$92,986. During that year, \$250,000 was allocated to the Chapel Hill Public Library. This additional allocation provided, in total, the equivalent of 21% of the total Library Services operational costs. The additional allocation was provided upon execution of a Memorandum of Understanding between the County and the Town of Chapel Hill. In FY 2011-12, a total of \$342,986 was provided to the Chapel Hill Public Library. For FY 2013-14 the total funding allocated to Chapel Hill Public Library can be found in "Other Agencies – Libraries" in the amount of \$483,426.

The ArtsCenter

\$6,000

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. The co-existence of visual, performing and literary arts in one accessible facility encourages multi-disciplinary collaborations and provides wide-ranging experiences for professionals, amateurs and non-artists of all ages to learn about and participate in visual and performing arts.

Triangle Wildlife Rehabilitation Clinic

\$0

Triangle Wildlife Rehabilitation Clinic (TWRC) provided care for orphaned, injured, and ill area wildlife found by the public. In FY 2012-13, the agency closed; the Animal Services are investigating new agencies that can provide animal control services, for the County. For FY 2013-14, funds totaling \$10,000 are budgeted in the Animal Services Department's contract services.

Culture and Recreation Non-Departmentals - continued

Other Agencies – Libraries

\$484,126

General Fund contributions to the Chapel Hill Public Library total \$483,426, which is 27% of Orange County Library's total operations, per the agreement with the Town of Chapel Hill. The Mebane Public Library will receive \$700.

Other Agencies – Recreation

\$125,108

General Fund contributions to the Towns of Carrboro (\$35,898), Chapel Hill (\$83,760), and Mebane (\$5,450) recreation departments.

Non-Departmental Summary

Public Safety

Listed below are appropriations for non-departmental Public Safety related funds and entities.

	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Original Budget	2012-13 12-Month Estimate	2013-14 Department Requested	2013-14 Comissioner Approved
Public Safety						
Boomerang	17,988	18,414	16,189	19,000	19,000 \$	19,000
Boomerang (Gang Grant)	0	12,299	9,799	0	0 \$	0
Dispute Settlement Center	45,311	33,677	30,220	20,716	25,538 \$	25,538
Drug Treatment Court	0	60,804	0	0	0 \$	0
Governor's Crime Commission	5,959	7,001	5,889	6,367	6,831 \$	6,831
Intensive Services Program	10,597	10,927	9,537	11,754	12,103 \$	12,103
Mental Health Association	37,291	37,455	33,562	40,722	40,722 \$	40,722
OC JCPC Matching Funds	76,259	78,670	83,319	83,319	83,319 \$	83,319
OJJ Administration	0	0	13,950	13,950	15,500 \$	15,500
OPC Clinical Case Mgmt	14,160	14,412	12,744	14,412	0 \$	0
Unallocated	0	0	27,808	0	5,555 \$	5,555
Vol For Youth - Teen Court	38,386	38,440	34,547	38,750	38,750 \$	38,750
Volunteers For Youth	83,354	83,639	75,019	86,325	86,325 \$	86,325
Wrenn/Haven House	9,185	8,266	8,266	9,185	9,185 \$	9,185
Young Warriors	0	10,000	10,000	15,000	18,222 \$	18,222
Public Safety Total	\$ 338,490	\$ 414,004	\$ 370,849	\$ 359,500	\$ 361,050	\$ 361,050

Public Safety Non-Departmentals

Office of Juvenile Justice Pass-Through Funds:

Boomerang (YMCA) \$19,000

The innovative program is based on resiliency research, a best-practice model for addressing the needs of disconnected adolescents most at risk of dropping out of school. Boomerang helps youths and the community that surrounds them identifies resources and supports that lead to long-term, successful outcomes. Through a rich and robust community collaborative, Boomerang provides each student it serves with a strengths-focused environment that includes intensive attention to academics, psychosocial development and substance-abuse counseling.

Boomerang Gang Grant \$0

Boomerang, a program of the Chapel Hill-Carrboro YMCA was awarded Community Based Youth Gang Violence Prevention funding to support our alternative to suspension and afterschool components. Our alternative to suspensions serves approximately 150 youth per year and our afterschool programming serves approximately 40 youth per year who complete community service. Boomerang serves youth with a variety of risk factors for gang involvement including negative peer associations, disconnection from school (as evidenced through suspension), family discord, and involvement in the juvenile and adult justice system. Funds support program staff salaries, the creation of a yearly book of Boomerang student writings, computer equipment and necessary supplies to support programming.

Dispute Settlement Center: Victim (Resolve/Mediation) \$25,538

This program provides assistance to the juvenile justice system by helping offenders to understand the impact of their actions thereby reducing recidivism. The program has the following three components: intervention, prevention and collaboration. A primary component is to schedule face-to-face meetings between the juvenile offenders and their victims. These meetings are facilitated by trained DSC mediators, and organized by DSC staff. The meetings are designed to build empathy and understanding of the human consequences of the youth's criminal actions. The RESOLVE program will help the juvenile courts and juvenile court counselors to hold offenders accountable for their actions.

Drug Treatment Court \$0

County supported funds to offset FY2011-12 cuts in the State's Drug Treatment Court program. Funds have been budgeted in the Department of Social Services for administration of the contract, which totals \$67,000.

Governor's Crime Commission Grant \$6,831

Recipient - District Court Judges Office, Judicial District 15B - NC Administrative Office of the Courts. This grant funds a position that serves as a coordinator between the courts and the school systems focusing on school suspensions and trancies in hopes of reducing the number of youth suspended from school.

Public Safety Non-Departmentals - continued

Intensive Services/Psychological Services Program **\$12,103**

Through family risk and needs assessments, the 15B Juvenile Justice Office has identified and targeted youth having severe emotional and psychological problems. Through a contract with a licensed Court Psychologist, assessments, evaluations, and counseling will be provided to these identified youth. With this information, the Juvenile Justice Office will be able to develop a more thorough case plan and identify any mental health and other community related issues that create risks for youth.

Mental Health America of the Triangle **\$40,722**

Mental Health America of the Triangle (formerly Mental Health Association of Orange County) provides parent/family counseling to at-risk and adjudicated youth through referrals from Juvenile Services and Orange-Person-Chatham Mental Health case managers. Services provided include child and family team meetings, school conferences and youth planning team meetings.

Orange County JCPC Matching Funds **\$83,319**

These funds fulfill the Orange-Chatham Justice Partnership requirement for the County to provide a 30% match for all JCPC funded agencies.

OJJ Administration **\$15,500**

Administrative funds are used to support the County's Criminal Justice Program Partnership (CJPP) Coordinator position and to provide administrative support to the Orange-Chatham Justice Partnership.

OPC Clinical Case Management **\$0**

OPC established a case management program which ensures timely assessment and case management services for juveniles who appear to be significantly impaired and in need of mental health treatment in Orange and Chatham counties. This program enhances the court's ability to make timely, professionally-directed decisions regarding the mental health needs of children and with the identification of appropriate treatment options.

JCPC Unallocated Funds **\$5,555**

In FY 2009-10, the Office of Juvenile Justice suggested local JCPCs withhold 7% of JCPC allocations in the event funds had to be returned to the State. JCPC distributed agency allocations with this in mind, but placed the potentially withheld funds into this account. Should the funding restrictions relax, JCPC would reallocate this amount to local agencies. County match funds are available in JCPC Matching Funds, should this occur again in the upcoming fiscal year.

Volunteers for Youth – Teen Court **\$38,750**

Teen Court is a diversion program for petty juvenile court offenders. Adult volunteers train youth volunteers to act as officials of the court who hear the complaints and determine appropriate sanctions for peers who have admitted to violating the law. By diverting first-time, petty offenders from the juvenile court system, Teen Court reduces the backlog of cases and ultimately allows more time for serious offenses. Offenders are given the opportunity to resolve their charge without obtaining an official court record. The youth volunteers benefit by being given the opportunity to learn about the court system and by exposing themselves to the concept of community service. Teen Court will not accept cases involving sexual offenses, firearms, hate crimes, motor vehicle violations, and offenses that have resulted in serious injury.

Public Safety Non-Departmentals - continued

Volunteers for Youth

\$86,325

This agency allows delinquent youths the opportunity to repay society for their destructive behavior. Through community service, young people are taught accountability for their actions and respect for the rights of others. By working one-on-one with the volunteer work-site supervisors, they develop job skills and explore career opportunities, which ultimately help to build self-esteem. Community service/restitution programs have proven to be one of the most effective types of programming in preventing court involvement. This program proposes to serve youth with community service placements to fulfill their court requirements.

Wrenn/Haven House

\$9,185

Provides a temporary shelter for at risk court involved youth. The youth are provided high level structured learning environment to increase their ability to academically achieve. In addition to a safe place for youth, one on one, group and peer mentoring is available that encourages youth to have age appropriate behavior and associations with other peers.

Young Warriors

\$18,222

This program takes referrals from juvenile justice on diversion plans, court supervision, gang involved, and at-risk youth. This program provides instruction in health, self-esteem and discipline while instilling karate training. Court referred youth are ordered to attend 20 classes in 10 weeks.

2013-18

Capital Investment Plan



Commissioner Approved
Orange County, NC

Table of Contents

Capital Investment Plan Summaries

Overview	1
Special Revenue Fund – Article 46 Sales Tax	5
Proprietary Funds Capital Projects.....	6
Schools Capital Projects	10

County Capital Projects

Summary – County Capital Projects	11
Summary – County Capital Operating Impact.....	13
Emergency Services Meadowlands	15
Northern Human Services Center	16
Robert & Pearl Seymour Senior Center	18
Southern Orange Campus (Future Planning)	19
Southern Human Services Center Expansion.....	20
Southwest Branch Library	21
Up fit of Link Government Services Center	22
HVAC Projects	23
Roofing Projects.....	24
Affordable Housing	25
Information Technology.....	26
Register of Deeds Automation	27
Animal Services Facility	28
Proposed Jail.....	29
Whitted Building.....	30
Energy Bank.....	31
Environment and Agriculture Center change of use.....	32
Government Services Annex	33
Historic Rogers Road Neighborhood Community Center.....	34
Emergency Services Substations (3 locations TBD).....	35
Viper Radio System.....	36
Communication System Improvements.....	37
Blackwood Farm Park	39
Bingham District Park.....	40
Cedar Grove Park, Phase II	41
Conservation Easements (Part of Lands Legacy)	42
Upper Eno Nature Preserve/Mountains-to-Sea Trail	43
Eurosport Soccer Center, Phase II	44
Lands Legacy Program	45
Millhouse Road Park	46
Mountains to Sea Trail	47
New Hope Preserve/Hollow Rock Public Access Area	48
Northeast District Park	49
RiverPark, Phase II	50
Twin Creeks Park and Educational Campus Phase II.....	51

Joint Artificial Turf Soccer Fields	52
Little River Park, Phase II.....	53

Special Revenue Fund Capital Projects

Summary – Article 46 Sales Tax Fund.....	55
Article 46 Sales Tax Fund Summary - Detail.....	56

Proprietary Funds Capital Projects

Water & Sewer Utilities	59
Solid Waste	72
Sportsplex	78

Schools Capital Projects

Summary – Schools Capital Projects	87
Chapel Hill-Carrboro City Schools	90
Orange County Schools.....	96

Appendices

County Debt Service and Debt Capacity	101
Active County Capital Projects.....	104
Capital Funding Policy.....	106
Debt Management Policy.....	109
Fund Balance Management Policy	114

APPROVED - Orange County Capital Investment Plan- Plan Summary
Fiscal Years 2013-18

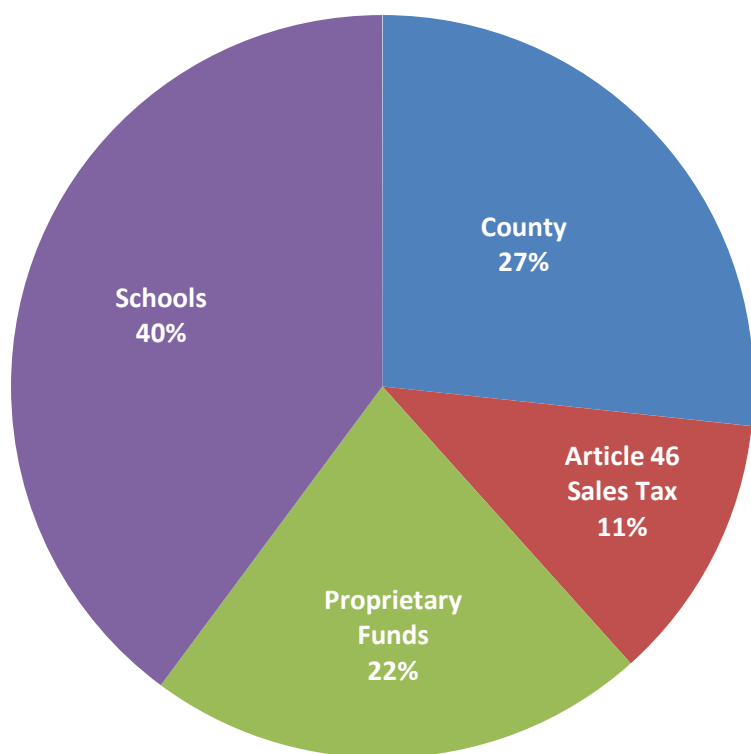
	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
County Capital Projects	7,708,351	6,036,242	6,978,510	14,709,569	9,768,500	38,091,308	75,584,129	54,729,760
Special Revenue Fund (Article 46 Sales Tax)								
Economic Development	1,300,000	1,319,500	1,339,293	1,359,382	1,379,773	1,400,469	6,798,417	7,323,828
Chapel Hill Carrboro City Schools	799,500	811,492	823,664	836,020	848,560	861,288	4,181,024	4,504,154
Orange County Schools	500,500	508,008	515,628	523,362	531,212	539,181	2,617,391	2,819,674
Proprietary Capital Projects ⁽¹⁾								
Water & Sewer Utilities	4,811,146	896,250	5,536,000	2,500,000	185,000	150,000	9,267,250	1,000,000
Solid Waste	931,208	3,316,846	2,623,992	1,796,554	2,225,730	1,308,072	11,271,194	9,263,952
Sportsplex	660,000	710,000	1,175,000	2,150,000	1,210,000	375,000	5,620,000	
Schools Capital Projects								
Chapel Hill Carrboro City Schools	24,605,782	3,730,742	7,019,146	3,717,615	4,403,855	9,957,579	28,828,937	104,130,625
Orange County Schools	1,940,417	5,276,668	1,969,429	14,274,223	2,013,424	2,035,917	25,569,661	32,007,177
Total	43,256,904	22,605,748	27,980,662	41,866,725	22,566,054	54,718,814	169,738,003	215,779,170
Revenues/Funding Source								
Available Project Balances	450,000	164,000					164,000	
Transfer from Capital Reserve	50,000							
Transfer from General Fund - County	1,254,397	620,000	1,176,510	887,000	907,000	712,800	4,303,310	5,207,500
Transfer from General Fund - W & S Utilities	420,900	-	350,000			150,000	500,000	
Transfer from General Fund - Schools	3,724,849	3,724,849	3,780,722	3,837,433	3,894,994	3,953,419	19,191,417	20,674,606
Transfer from other Capital Projects	623,000					425,000	425,000	
County Capital Fund Balance								
Visitors Bureau Fund Balance								
Solid Waste Fund Balance	585,387	3,316,846	722,069	754,119	1,124,726	785,756	6,703,516	4,221,038
Sportsplex Fund Balance	660,000	710,000	225,000	250,000	310,000	375,000	1,870,000	
Recycling - 3R Fee	345,821		214,055	753,918	1,101,004	522,316	2,591,293	5,042,914
Lottery Proceeds	1,321,350	1,353,811	1,353,811	1,353,811	1,353,811	1,353,811	6,769,055	6,769,055
QSCBs								
Register of Deeds Fees	75,000	75,000	80,000	80,000	80,000	80,000	395,000	400,000
9-1-1 Funds	716,504	198,000		30,000			228,000	
Grants & Contributions	10,000	225,000	300,000	3,412,500	242,500	125,000	4,305,000	3,082,500
User Fees/Donations							-	125,000
Article 46 Sales Tax Proceeds	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,832	14,647,656
Article 46 Sales Tax Reserve Funds					185,000		185,000	
State Revolving Loan Funds	134,200	621,250					621,250	

	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Financing:</i>								
<i>Debt Financing - County Capital</i>	4,529,450	3,751,000	5,422,000	10,300,069	8,539,000	36,748,508	64,760,577	45,914,760
<i>Debt Financing - W & S Utilities</i>	4,256,046	275,000	5,186,000	2,500,000			7,961,000	1,000,000
<i>Debt Financing - Solid Waste</i>		-	1,687,868	288,517			1,976,385	
<i>Debt Financing - Sportsplex</i>			950,000	1,900,000	900,000		3,750,000	
<i>Debt Financing - E-9-1-1</i>		1,003,242					1,003,242	
<i>Debt Financing - Schools Capital</i>	21,500,000	3,928,750	3,854,042	12,800,594	1,168,474	6,686,266	28,438,126	108,694,141
Total	43,256,904	22,605,748	27,980,662	41,866,725	22,566,054	54,718,814	169,738,003	215,779,170

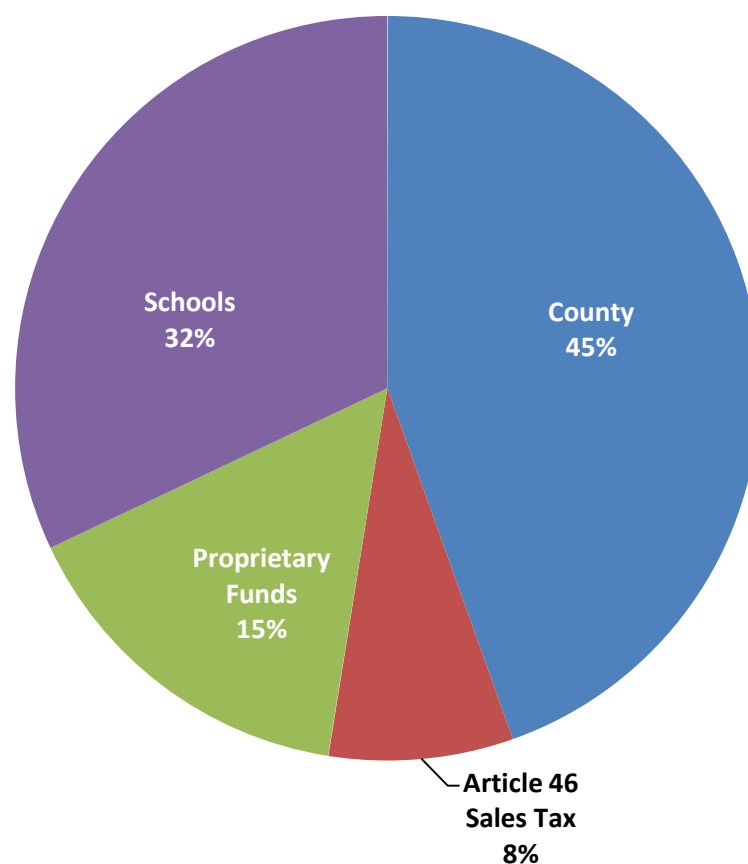
⁽¹⁾ Orange County has established three Proprietary Funds used to account for services provided to customers. All three Funds are established as enterprise funds and fees are imposed on customers to pay for the full cost of providing the services. The Water & Sewer Utilities Fund accounts for revenues and expenses related to the provision of sewer service. The Solid Waste Fund accounts for the revenues and expenses related to the provision of solid waste disposal and recycling activities. The Sportsplex Fund accounts for the revenues and expenses related to the services provided at the Triangle Sportsplex.

**FY 2013-18 Orange County Capital Investment Plan Projects
County-Wide Summary - Appropriations**

**Year 1: FY 2013-14
\$22,605,748**

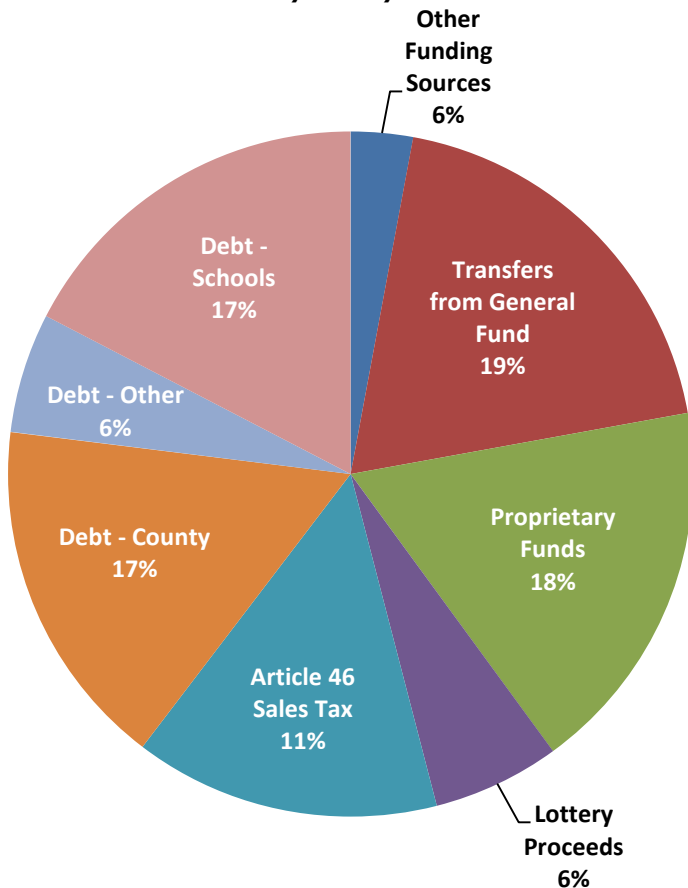


**Years 1-5: 2013-2018
\$169,738,003**

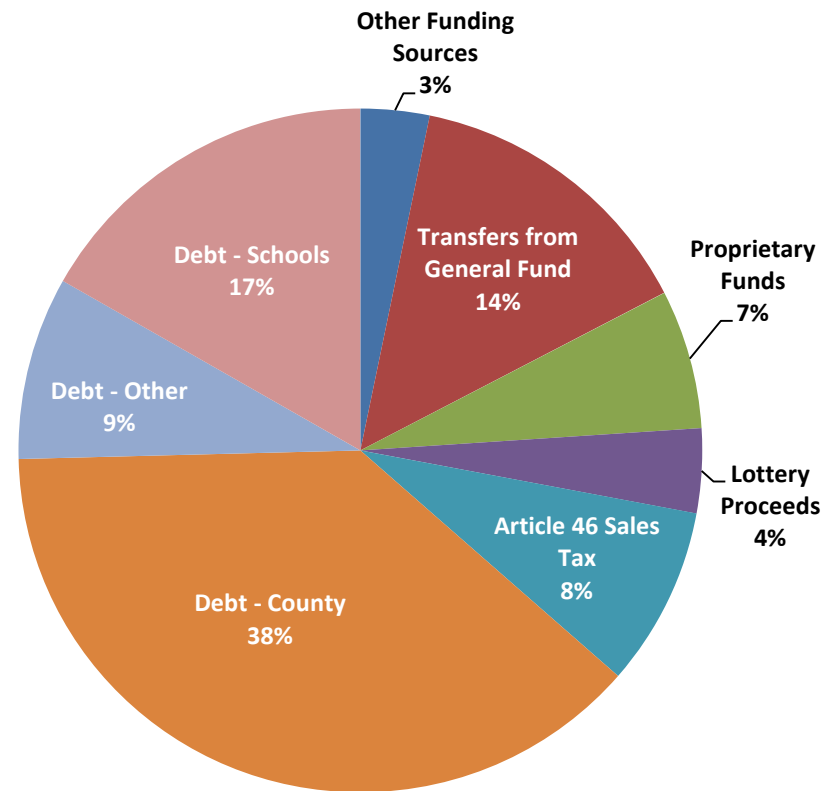


FY 2013-18 Orange County Capital Investment Plan Projects County-Wide Summary - Revenues

Year 1: FY 2013-14
\$22,605,748



Years 1-5: 2013-2018
\$169,738,003



Notes:

Other Funding Sources includes Available Project Balances, Register of Deeds Fees, E-9-1-1 Funds, Grants/Contributions, User Fees/Donations, State Revolving Loan Funds, Transfers from Capital Reserve and Transfers from Other Capital Projects.

Transfers from General Fund includes transfers to County Projects, Water and Sewer Utilities, and Schools.

Proprietary Fund includes Recycling-3R Fees, Solid Waste Fund Balance and Sportsplex Fund Balance.

Debt - Other includes debt for E-9-1-1, Solid Waste, Sportsplex and Water and Sewer Utilities projects.

APPROVED - Article 46 Sales Tax Fund Summary
Fiscal Years 2013-18

Project Name	Article 46 Sales Tax						Project Status		Approved
Functional Service Area	Special Revenue Fund						Starting Date		4/1/2012
Department							Completion Date		Ongoing
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Appropriation									
Economic Development	312,500	1,300,000	1,319,500	1,339,293	1,359,382	1,379,773	1,400,469	6,798,416	7,323,828
Chapel Hill-Carrboro City Schools	190,625	799,500	811,492	823,664	836,020	848,560	861,288	4,181,024	4,504,154
Orange County Schools	121,875	500,500	508,008	515,628	523,362	531,212	539,181	2,617,391	2,819,674
Total Project Budget	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Article 46 Sales Tax	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656
Total	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656

Project Description/Justification

The Article 46 (1/4 cent) Sales Tax was approved by the voters in the November 2011 election, and became effective April 1, 2012. The anticipated revenue generated in FY 2012-13 is \$2,600,000, with an assumption of 1.5% growth in subsequent years. 50% of the proceeds are for Economic Development initiatives, and 50% of the proceeds for Education (allocated by the ADM count of the two school districts). Prior Years Funding reflects FY 2011-12, when proceeds for the April-June 2012 quarter were estimated at \$625,000.

APPROVED - Water & Sewer Utilities Capital Projects Summary
Fiscal Years 2013-18

Projects	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Efland/North Buckhorn Sewer Expansion</i>	-						-	
<i>McGowan Creek Outfall</i>	134,200	621,250					621,250	
<i>Lake Orange Capital Maintenance</i>	69,300						-	
<i>Buckhorn-Mebane EDD Phase 2</i>	4,256,046						-	
<i>Buckhorn-Mebane EDD Phase 3 & 4</i>			350,000	2,500,000			2,850,000	
<i>Efland Sewer Flow to Mebane</i>	151,600	160,000	3,436,000				3,596,000	
<i>Richmond Hills Pump Station Rehab</i>					185,000		185,000	
<i>Hillsborough EDD</i>						150,000	150,000	1,000,000
<i>Eno EDD</i>	200,000	115,000	1,750,000				1,865,000	
Total	4,811,146	896,250	5,536,000	2,500,000	185,000	150,000	9,267,250	1,000,000
General Fund Related Operating Costs								
<i>Personnel Services</i>								
<i>Operations</i>								
<i>New Debt Service</i>		489,282	556,714	971,594	1,171,594	1,171,594	4,360,778	5,857,970
<i>Total Operating Costs</i>		489,282	556,714	971,594	1,171,594	1,171,594	4,360,778	5,857,970
Revenues/Funding Source								
<i>Transfer from General Fund</i>	420,900	-	350,000			150,000	500,000	
<i>Transfer from Other Projects</i>							-	
<i>General Fund - Debt Service Payments</i>		148,798	194,230	194,230	194,230	194,230	925,718	971,150
<i>Article 46 Sales Tax - Debt Service</i>		340,484	362,484	777,364	977,364	977,364	3,435,060	4,886,820
<i>Reserve Funds - Article 46 Sales Tax</i>					185,000		185,000	
<i>County Capital Fund Balance</i>	-						-	
<i>EPA Special Appropriations Grant</i>							-	
<i>State Revolving Loan Funds</i>	134,200	621,250					621,250	
<i>Debt Financing - Article 46 Sales Tax</i>	4,256,046	275,000	5,186,000	2,500,000			7,961,000	1,000,000
Total	4,811,146	1,385,532	6,092,714	3,471,594	1,356,594	1,321,594	13,628,028	6,857,970

The Water & Sewer Utilities Fund accounts for revenues and expenses related to the provision of sewer service.

APPROVED - Solid Waste Capital Projects Summary
Fiscal Years 2013-18

Projects	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Environmental Support</i>			100,592				100,592	
<i>Sanitation</i>	278,895	150,000	1,894,812	505,808	522,865	156,139	3,229,624	1,631,799
<i>Recycling Operation</i>	345,821		214,055	753,918	1,101,004	522,316	2,591,293	5,042,914
<i>Landfill - MSW*</i>		3,166,846					3,166,846	
<i>Landfill - C & D</i>	306,492		414,533	536,828	601,861	629,617	2,182,839	2,589,239
Total	931,208	3,316,846	2,623,992	1,796,554	2,225,730	1,308,072	11,271,194	9,263,952
Revenues/Funding Source								
<i>Sold Waste Fund Balance</i>	931,208	3,316,846	936,124	1,508,037	2,225,730	1,308,072	9,294,809	4,221,038
<i>3R Fee</i>							-	5,042,914
<i>Debt Financing</i>		-	1,687,868	288,517			1,976,385	
<i>Grant</i>							-	
Total	931,208	3,316,846	2,623,992	1,796,554	2,225,730	1,308,072	11,271,194	9,263,952

Solid Waste/Landfill Fund is a self supporting Proprietary Fund that is used to account for revenues and expenses related to the provision of solid waste disposal and recycling activities for the citizens of Orange County.

*\$3,120,815 was originally budgeted in FY 2012-13, but costs will be realized in FY 2013-14 due to a delay by the State in approval of the closure plan. The Landfill closed on June 30, 2013, and closure construction costs of \$3,166,846 will be incurred in FY 2013-14.

APPROVED - Sportsplex Capital Projects Summary
Fiscal Years 2013-18

Project Budget	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
Land/Building								
Design		30,000					30,000	
Construction/Repairs/Renovations								
New Facilities Projects:								
Major Expansion Phase 1 (1)			950,000				950,000	
Major Expansion Phase 2 (1)				1,900,000			1,900,000	
Major Expansion Phase 3 (1)					900,000		900,000	
Renovation Projects:								
Lobby - Renovations (floor, walls, lighting) (8a)	165,000						-	
Lobby - Renovations (program space expansion)		110,000					110,000	
Girls/Women's Locker-room (5)		30,000					30,000	
Men's and Women's Bathrooms (7)		40,000					40,000	
Facility Maintenance/Replacement Items:								
Parking Lot Repair/Repave				150,000			150,000	
Pool Roof repair	180,000						-	
Pool wall reglaze			125,000				125,000	
Tilt up Panel (exterior wall system)			100,000				100,000	
Rotating Fitness Equipment Upgrade/Replacement (9)		100,000		100,000		100,000	300,000	
Kidsplex Equipment Upgrade (10)						50,000	50,000	
New UV System for Pool	100,000						-	
Bleachers (2)		20,000					20,000	
Pool pump/boiler #2						50,000	50,000	
Cooling Tower Replacement	100,000						-	
Major upgrade of Servers, Telephones (8)	35,000						-	
Rink concrete ice floor repair (3)		75,000				75,000	150,000	
Rink de-humidification /Ice Rink Munters		125,000					125,000	
Zamboni		100,000					100,000	
Major rebuild - compressors/chiller barrel					100,000		100,000	
Lobby - HVAC Replacement	80,000						-	
Climbing Wall (outside- fee based)					100,000		100,000	
HVAC Contingency (12)					50,000	50,000	100,000	
IT Contingency (12)						50,000	50,000	
Ice Rink/Fitness Wall Repair Paint Project					40,000		40,000	
Pool Lane Timer/Scoreboard (4)		15,000					15,000	
Rink Scoreboard					20,000		20,000	
Outside Pavilion/Play Area (6)		45,000					45,000	
Inflatables (13)		20,000					20,000	
Total	660,000	710,000	1,175,000	2,150,000	1,210,000	375,000	5,620,000	
Revenues/Funding Source								
Sportsplex Fund Balance	660,000	710,000	225,000	250,000	310,000	375,000	1,870,000	
Transfer from General Fund			950,000	1,900,000	900,000		3,750,000	
Debt Financing								
Total	660,000	710,000	1,175,000	2,150,000	1,210,000	375,000	5,620,000	

1. Review with Engineers/Designers revealed that previously proposed Phase 2 Mezzanine (ice) is not feasible. However project has been re-scoped to create national class recreation facility adding indoor turf and court. Project defined to straddle three years:
 - a. Phase 1 is the originally contemplated pool mezzanine of 5,400 sq. ft. featuring new member lockers; dedicated spin/row/"Krank" room and 1,800 sq. ft. senior/ adult cardio/ strength center.
 - b. Phase 2 is a new building addition of 95x165 that will house a turf field to be used for soccer, lacrosse, senior walking, running, kidsplex, kickball and programs proprietary to RFP such as Lil Kickers that will be brought to Orange County. NOTE: this is a new CIP project proposed by the operator of the Sportsplex, and the projected annual revenues related to this project is anticipated to cover the annual debt service required for this project.
 - c. Phase 3 is a new regulation sized high school/college basketball court (50x84) housed in a building footprint of 75x100 to include bleacher seating. NOTE: this is a new CIP project proposed by the operator of the Sportsplex, and the projected annual revenues related to this project is anticipated to cover the annual debt service required for this project.
 - d. There has been positive dialogue with the Town of Hillsborough on parking approval
2. Bleachers to add seating for rink based venues such as Nutcracker; Skating competitions; Collegiate hockey; Youth hockey (portable to pool)
3. Rink floor reapr split into two projects
4. Pool Electronic Timer and scoreboard. Scoreboard is 19 years old and failing. Repairs are costly and increasingly less feasible. Required for revenue generating swim meets and lane training
5. Increasingly, youth and adult teams are co-ed. Proposal to convert referee room into girls/women's change room and build replacement ref room and storage in part of Zamboni room
6. Outside pavilion to be built tin flat grassy area to the west of pond. To be used for Kidsplex outdoor activities; rented for parties. Orange County Charter School has expressed interest in partnering. There may also be grants available.
7. Men's and Women's main lobby bathrooms are very worn. Replace flooring; stall dividers; paint; replace eiling tiles. Efficient lighting (motion sensor) and low flow plumbing fixtures. Lower counters and child appropriate toilets. Add safe, locked storage for cleaning supplies. (all of this has been noted by the Health Inspector)
8. Servers upgraded out of equipment repair/replace budget in 2012/13. Building wide telephone/intercom still required
- 8(a) Facilitates 1,834 additional GroupX space for programs. Results in \$312,000 incremental annual revenue.
9. Major cardio equipment typically has an estimated useful life of 3 years with the heavy usage being experienced by the increasing Sportsplex membership. While rigorous regular maintenance programs can extend life, it is appropriate to maintain a budgeted contingency based on industry replacement standards. Aftermarket for used equipment is not known.
10. Similar to above. With growth in Kidsplex program we expect more capital needs for this program
11. Pumps and boilers have the least useful life of all mechanical classes of equipment. Contingency for replacement.
12. Contingency for HVAC equipment and major IT equipment such as server.
13. Inflatables. This is one of the lowest cost ways to generate revenue. Can be used for Kidsplex; Parties and for fee admission using renovated lobby space. Quality inflatables can be purchased for \$2,500 to \$3,000 each. Payback is less than one year.

APPROVED - Schools Capital Projects Summary
Fiscal Years 2013-18

Projects by School System	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Chapel Hill Carrboro City Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	2,290,782	2,290,782	2,325,144	2,360,021	2,395,421	2,431,353	11,802,720	12,714,884
Lottery Proceeds ⁽²⁾	815,000	839,960	839,960	839,960	839,960	839,960	4,199,800	4,199,800
Culbreth MS Science Wing Addition		600,000	3,854,042	517,634			4,971,676	
Middle School #5					1,168,474	6,686,266	7,854,740	31,995,940
Carrboro HS Additions								19,743,948
Elementary # 12								35,476,053
QSCBs								
Elementary # 11	21,500,000						-	
Total	24,605,782	3,730,742	7,019,146	3,717,615	4,403,855	9,957,579	28,828,936	104,130,625
Orange County Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	1,434,067	1,434,067	1,455,578	1,477,412	1,499,573	1,522,066	7,388,696	7,959,722
Lottery Proceeds ⁽²⁾	506,350	513,851	513,851	513,851	513,851	513,851	2,569,255	2,569,255
OSCBs								
Elementary #8								21,478,200
Cedar Ridge HS Auxilliary Gym		3,328,750	-				3,328,750	
Cedar Ridge HS Classroom Wing				12,282,960			12,282,960	
Total	1,940,417	5,276,668	1,969,429	14,274,223	2,013,424	2,035,917	25,569,661	32,007,177
Total all Schools	26,546,199	9,007,410	8,988,575	17,991,838	6,417,279	11,993,496	54,398,597	136,137,802
Revenues/Funding Source								
General Fund (Pay-As-You-Go)	3,724,849	3,724,849	3,780,722	3,837,433	3,894,994	3,953,419	19,191,416	20,674,606
Lottery Proceeds	1,321,350	1,353,811	1,353,811	1,353,811	1,353,811	1,353,811	6,769,055	6,769,055
Debt Financing	21,500,000	3,928,750	3,854,042	12,800,594	1,168,474	6,686,266	28,438,126	108,694,141
QSCBs	-							
Total	26,546,199	9,007,410	8,988,575	17,991,838	6,417,279	11,993,496	54,398,597	136,137,802

Note 1: The Article 46 one quarter cent sales tax proceeds for schools is included in the Special Revenue Projects section of the CIP.

Note 2: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

⁽¹⁾ Pay-As-You-Go funds reflect same funding in FY 2013-14 as in FY 2012-13, and assumes a 1.5% annual growth throughout the 5 year CIP period.

NOTE: additional PAYG funding was approved in FY 2012-13 to reflect savings in debt service in FY 2012-13.

⁽²⁾ Lottery Proceeds are assumed at the same amount throughout the 5 year CIP period, based on the most recent lottery estimates from the State. The funds will be distributed on the basis of each school system's Average Daily Membership (ADM).

**APPROVED - County Capital Projects Summary
Fiscal Years 2013-18**

Projects	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Emergency Services 510 Meadowlands</i>	37,500	100,000					100,000	
<i>Northern Human Services Center</i>	250,000		2,000,000				2,000,000	
<i>Seymour Senior Center</i>	70,000						-	
<i>Southern Orange Campus (Future Planning)</i>	300,000		400,000	3,600,000			4,000,000	
<i>Southern Human Services (Expansion)</i>					6,650,000		6,650,000	
<i>Southern Branch Library</i>	50,000	600,000			525,000	3,500,000	4,625,000	3,500,000
<i>Upfit of Link Gov Services Center</i>	25,000						-	
<i>HVAC Projects - Geothermal</i>	1,759,200	130,000	52,500	-			182,500	1,610,760
<i>Roofing Projects</i>	165,000	115,000	179,010	390,569	389,500	87,800	1,161,879	
<i>Affordable Housing</i>	170,000	170,000					170,000	
<i>Information Technology</i>	950,000	800,000	500,000	500,000	500,000	500,000	2,800,000	2,500,000
<i>Register of Deeds Automation</i>	75,000	75,000	80,000	80,000	80,000	80,000	395,000	400,000
<i>Animal Services Facility</i>					100,000		100,000	
<i>Proposed Jail</i>		250,000		500,000	500,000	29,000,000	30,250,000	
<i>Whitted Building</i>	295,000	1,500,000					1,500,000	
<i>Energy Bank</i>	50,000	50,000	50,000				100,000	
<i>Environment and Agriculture Center</i>						1,353,508	1,353,508	
<i>Government Services Center Annex</i>						350,000	350,000	
<i>Historic Rogers Road Community Center</i>	650,000							
<i>Viper Radio System</i>	543,750	500,000	500,000		500,000	500,000	2,000,000	1,000,000
<i>Communication System Improvements</i>	984,901	1,371,242	122,000	307,000	39,000	920,000	2,759,242	
<i>EMS Substations</i>	50,000	-		875,000		875,000	1,750,000	875,000
<i>Blackwood Farm Park</i>	50,000	-	-	-	-	-	-	8,000,000
<i>Bingham District Park</i>							-	7,000,000
<i>Cedar Grove Park Phase II</i>							-	1,600,000
<i>Conservation Easements</i>		250,000	250,000	250,000	250,000	250,000	1,250,000	1,250,000
<i>Upper Eno Nature Preserve-Public Access Area</i>				440,000			440,000	440,000
<i>Eurosport Soccer Center Phase II</i>			145,000	942,000		675,000	1,762,000	4,639,000
<i>Lands Legacy</i>			2,400,000				2,400,000	2,000,000
<i>Millhouse Road Park</i>			100,000	6,400,000			6,500,000	3,000,000
<i>Mountains to Sea Trail</i>							-	500,000
<i>New Hope Preserve/Hollow Rock Public Access</i>	10,000	125,000	200,000		235,000		560,000	165,000
<i>Northeast District Park</i>							-	8,000,000
<i>River Park Phase II</i>				250,000			250,000	
<i>Twin Creeks Park Campus Phase II</i>	600,000						-	8,000,000
<i>Joint Artificial Turf Soccer Fields - Town of CH</i>	623,000							
<i>Little River Park Phase II</i>				175,000			175,000	250,000
Total	7,708,351	6,036,242	6,978,510	14,709,569	9,768,500	38,091,308	75,584,129	54,729,760

Projects	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Revenues/Funding Source								
Available Project Balances	450,000	164,000					164,000	
Transfer from Capital Reserve	50,000							
Transfer from General Fund	1,254,397	620,000	1,176,510	887,000	907,000	712,800	4,303,310	5,207,500
Transfer from Other Projects	623,000					425,000	425,000	
Register of Deeds Fees	75,000	75,000	80,000	80,000	80,000	80,000	395,000	400,000
User Fees/Donations								125,000
County Capital Fund Balance								
Visitors Bureau Fund Balance								
9-1-1 Funds	716,504	198,000		30,000			228,000	
Grant Funding from State/Fed for Parks		200,000	250,000	125,000	125,000	125,000	825,000	1,375,000
Contributions from Other Infrastructure Partners	10,000	25,000	50,000	3,287,500	117,500		3,480,000	1,707,500
Debt Financing - E-9-1-1		1,003,242					1,003,242	
Debt Financing	4,529,450	3,751,000	5,422,000	10,300,069	8,539,000	36,748,508	64,760,577	45,914,760
Total	7,708,351	6,036,242	6,978,510	14,709,569	9,768,500	38,091,308	75,584,129	54,729,760

APPROVED - County Capital Operating Impact Summary
Fiscal Years 2013-18

Related Operating Costs	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Personnel Services</i>							
<i>Blackwood Farm Park</i>	12,000	12,000	12,000	12,000	12,000	60,000	325,000
<i>Bingham District Park</i>						-	81,000
<i>Cedar Grove Park Phase II</i>							20,000
<i>Upper Eno Nature Preserve</i>				80,000	80,000	160,000	400,000
<i>Millhouse Road Park</i>						-	240,000
<i>Twin Creeks Park</i>						-	160,000
<i>Operations</i>							
<i>Blackwood Farm Park</i>	5,000	5,000	5,000	5,000	5,000	25,000	275,000
<i>Bingham District Park</i>							165,000
<i>Upper Eno Nature Preserve</i>				10,000	10,000	20,000	80,000
<i>Eurosport Soccer Center Phase II</i>				5,000	5,000	10,000	61,000
<i>Millhouse Road Park</i>						-	300,000
<i>New Hope Preserve</i>						-	
<i>Northeast District Park</i>			10,000			10,000	
<i>Twin Creeks Park</i>						-	200,000
<i>Debt Service</i>							
<i>Northern Human Services Center</i>			192,000	192,000	192,000	576,000	960,000
<i>Southern Human Services Center Future Planning</i>	28,800	28,800	67,200	412,800	412,800	950,400	2,064,000
<i>Southern Human Services Center Expansion</i>	17,280	17,280	17,280	17,280	655,680	724,800	3,278,400
<i>Southern Branch Library</i>		41,856	41,856	41,856	92,256	217,824	3,485,280
<i>Upfit of Link Gov Services Center</i>						-	
<i>HVAC Projects - Geothermal</i>	168,883	170,131	170,131	170,131	170,131	849,407	1,623,820
<i>Roofing Projects</i>	15,840	15,840	15,840	50,215	50,215	147,950	251,075
<i>Information Technology</i>	260,892	423,612	423,612	423,612	423,612	1,955,340	423,612
<i>Proposed Jail</i>		24,000	24,000	72,000	144,000	264,000	14,520,000
<i>Whitted Building</i>	28,320	162,720	162,720	162,720	162,720	679,200	813,600
<i>Environment and Agriculture Center</i>						-	649,685
<i>Government Services Center Annex</i>							168,000
<i>Viper Radio System</i>	118,701	227,853	337,005	337,005	446,157	1,466,721	1,309,824
<i>Communication System Improvements</i>	35,801	291,921	318,554	379,023	387,537	1,412,836	1,528,769
<i>EMS Substations</i>		-	-	84,000	84,000	168,000	1,260,000
<i>Blackwood Farm Park</i>		-	-	-	-	-	1,670,400
<i>Upper Eno Nature Preserve</i>				42,240	42,240	84,480	211,200
<i>Eurosport Soccer Center Phase II</i>				76,800	76,800	153,600	504,000
<i>Lands Legacy</i>			230,400	230,400	230,400	691,200	1,152,000
<i>Millhouse Road Park</i>				307,200	307,200	614,400	1,536,000

	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Related Operating Costs							
Northeast District Park						-	
River Park, Phase II				24,000	24,000	48,000	120,000
Twin Creeks Park	57,600	57,600	57,600	57,600	57,600	288,000	288,000
Central Efland/North Buckhorn Sewer	148,798	148,798	148,798	148,798	148,798	743,990	743,990
McGowan Creek Outfall		45,432	45,432	45,432	45,432	181,728	227,160
Buckhorn EDD Phase 2	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
Buckhorn EDD Phase 3 & 4				200,000	200,000	400,000	1,000,000
Efland Sewer Flow to Mebane		12,800	287,680	287,680	287,680	875,840	1,438,400
Hillsborough EDD						-	-
Eno EDD		9,200	149,200	149,200	149,200	456,800	746,000
<i>Total</i>	1,238,399	2,035,327	3,056,792	4,364,476	5,242,942	15,937,936	45,982,633
Revenues/Funding Source							
General Fund - Operations	17,000	17,000	27,000	215,000	215,000	491,000	2,307,000
General Fund - Debt Service	876,915	1,382,395	1,978,980	2,898,664	3,777,130	10,914,084	37,959,367
E-9-1-1 Fund - Debt Service		269,448	269,448	269,448	269,448	1,077,792	269,448
Article 46 Sales Tax - Debt Service	340,484	362,484	777,364	977,364	977,364	3,435,060	4,886,818
Operations/funding from other sources							540,000
User Fees	4,000	4,000	4,000	4,000	4,000	20,000	20,000
<i>Total</i>	1,238,399	2,035,327	3,056,792	4,364,476	5,242,942	15,937,936	45,982,633

County Capital Projects
Fiscal Years 2013-18

Project Name	<i>Emergency Services Meadowlands</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Governing and Management</i>						Starting Date	<i>7/1/2012</i>	
Department	<i>Asset Management Services</i>						Completion Date	<i>6/30/2014</i>	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations	3,531,714								
Rear area impervious surface installation			100,000					100,000	
Additional site/dock work (create exterior dock @ pallet width)								-	
Equipment/Furnishings								-	
MIRV upfit								-	
Other building (sound insulation, awning, rollup door openers)		25,000						-	
Facility build out (ramp)		12,500						-	
Total Project Budget	3,531,714	37,500	100,000	-	-	-	-	100,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
Transfer from General Fund	1,362,991	37,500	100,000					100,000	
Transfer from Projects	283,723								
Debt Financing	1,885,000								
Total	3,531,714	37,500	100,000	-	-	-	-	100,000	-

Project Description/Justification

Funding for this project would allow approximately 11,000 square feet of area to the rear of the Emergency Services facility at 510 Meadowlands to be developed as a gravel, multi-function area, in order to allow full utilization of the site during emergencies. The current grassy area would not support vehicular traffic, heavy staging of materials/supplies, set up of emergency services tents, etc. Current regulations require any area which exceeds 2,500 square feet to be engineered and constructed with site drainage and subsurface drainage pursuant to impervious surface requirements. Included for FY 2012-13: 1) installation of sound deadening materials above the call center to reduce overhead noise; 2) installation of a canopy at exterior access door to provide protection from elements; 3) supply & installation of automatic openers for roll-up doors (safety/worker comp issue), and 4) improvements to multi-incident response vehicle (MIRV). 01/2012 UPDATE: 5) to include construction of a loading dock/apron to allow unloading of pallets onto an exterior surface.

County Capital Projects
Fiscal Years 2013-18

Project Name	Northern Human Services Center						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2015	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>								-	
<i>Construction/Repairs/Renovations</i>	714,545	250,000		2,000,000				2,000,000	
<i>Equipment/Furnishings</i>								-	
<i>Total Project Budget</i>	714,545	250,000	-	2,000,000	-	-	-	2,000,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>					192,000	192,000	192,000	576,000	960,000
<i>Total Operating Costs</i>			-	-	192,000	192,000	192,000	576,000	960,000
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>	396,545				192,000	192,000	192,000	576,000	960,000
<i>Available Project Balance</i>		250,000						-	
<i>Debt Financing</i>	318,000			2,000,000				2,000,000	
<i>Total</i>	714,545	250,000	-	2,000,000	192,000	192,000	192,000	2,576,000	960,000

Project Description/Justification

In 2011 the Board expressed interest in removing the Northern Center building, or parts thereof, and replacing it with a functionally superior and environmentally sustainable facility. Consideration was given to both 1) complete removal of the existing facility, and replacement with a new, standalone community building, and 2) removal of portions of the existing building (north and south classroom wings, including main restrooms), with adaptive reuse of remaining portions of the building. Staff met with community representatives on several occasions, and discussed conceptual ideas for site development. The Board received information during their January 24, 2012 meeting which allowed for increased specificity in the project development description and consequently, a cost estimate for construction. An additional community meeting was held by County staff at the Northern Center on September 25, 2012 to review the two options, and receive input regarding the preferred option for the community. An update was provided to the Board at their October 25, 2012 work session, including identification of the community preference for option 2 - partial deconstruction, with adaptive reuse of remaining portions of the building. At the November 8, 2012 Board meeting, the Board approved option 2, and authorized the Manager to engage a professional design firm through a request for qualifications (RFQ) process. Cedar Grove Day Care and Head Start staff vacated the building prior to January 31, 2013. It is anticipated that an agreement for design services will be brought to the Board prior to the end of FY 12-13, with design work to begin in FY 13-14.

The funds identified here would support the removal of portions of the Northern Human Services Center, and adaptive reuse, consistent with presentations to County Commissioners during the Fall of 2012. A deconstruction/demolition combination process will be followed, whereby a salvage operation will be conducted to remove items of value or with re-use potential from the portions of the building to be removed, with the remaining items that cannot be salvaged, removed using traditional demolition techniques. Most masonry products that cannot be reclaimed for direct reuse can be processed for use as an aggregate substitute. Costs for this operation include abatement of asbestos that is present in the building as well.

A portion of current year (FY 12-13) appropriation will be applied to design costs. The remainder will be applied to the overall project to include abatement, deconstruction and general construction.

County Capital Projects
Fiscal Years 2013-18

Project Name	Robert & Pearl Seymour Senior Center						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2013	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
<i>Generator</i>		70,000						-	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>		70,000	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>		70,000						-	
<i>Debt Financing</i>									
<i>Total</i>		70,000	-	-	-	-	-	-	-

Project Description/Justification

The Seymour Center was originally designed to be "generator ready", which means in the event of an emergency, a generator would be brought on site to provide power to the Center. Availability of equipment the size and type that would be needed has become increasingly difficult to access on an "on-call" basis. Availability, delivery, and set up within the timeframe needed to set up sheltering operations at this site cannot be guaranteed. In order to ensure the facility is prepared in the event it is called into service as a sheltering option, the purchase and installation of a permanent generator is recommended. Cost has been increased from prior estimates to account for inflation. It is anticipated that this generator will be sourced in conjunction with the unit identified for the Whitted Center in order to obtain economies of scale for purchasing. Opportunities for grant funding will also be explored in conjunction with Emergency Services staff. Facility expansion needs identified by Dept on Aging staff will be identified as part of the Southern Orange Campus use planning process and will be incorporated in future CIP requests.

County Capital Projects
Fiscal Years 2013-18

Project Name	Southern Orange Campus future planning						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2011	
Department	Asset Management Services						Completion Date	7/1/2017	
	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Professional Services - Design work				400,000				400,000	
Construction/Repairs/Renovations					3,600,000			3,600,000	
Site Master Plan	100,000	300,000						-	
Equipment/Furnishings								-	
Total Project Budget	100,000	300,000	-	400,000	3,600,000	-	-	4,000,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service			28,800	28,800	67,200	412,800	412,800	950,400	2,064,000
Total Operating Costs			28,800	28,800	67,200	412,800	412,800	950,400	2,064,000
<i>Revenues/Funding Source</i>									
General Fund - Debt Service			28,800	28,800	67,200	412,800	412,800	950,400	2,064,000
Transfer from Other Projects								-	
Debt Financing	100,000	300,000		400,000	3,600,000			4,000,000	
Total	100,000	300,000	28,800	428,800	3,667,200	412,800	412,800	4,950,400	2,064,000

Project Description/Justification

This project includes site development infrastructure (utilities, access roads, curb & gutter, building pads, etc.) In February 2007, the Board approved a master plan concept for the Southern Human Services Center site and in November 2010, authorized the preparation of a formal Master Plan for the campus. The proposed Master Plan will include requirements associated with the needed SUP modification for separate site preparation activities that might be necessary to preserve the County's long-term development options at this location. This project would support master plan preparation costs as well as preliminary site development activities not associated with specific existing buildings on the campus. Expansion of existing buildings as reflected in the Master Plan will be presented as a separate CIP request specific to those facilities. December 2012 update: Board of County Commissioners approved a master plan and associated development guidelines, October 2012. Orange County is currently working with the Town of Chapel Hill to reach a mutually beneficial Special Use Permit modification ("SUP-M") that will guide use of this site. Staff is currently in the process of applying for this SUP-M and took the first step by presenting the plan and its guidelines to the Town of Chapel Hill Community Design Commission on November 28, 2012. Concept plan review with Chapel Hill Town Council occurred on February 11, 2013. With adequate response from the Town Council, County staff will pursue the SUP process throughout the rest of calendar year 2013, with approval of SUP-M anticipated in late 2013 or early 2014.

Funding included in FY 14-15 is for design services and regulatory processes. Funding included in FY 15-16 is for site development infrastructure.

County Capital Projects
Fiscal Years 2013-18

Project Name	Southern Human Services Center Expansion						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2011	
Department	Asset Management Services						Completion Date	7/1/2017	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Appropriation									
Land/Building									
Construction/Repairs/Renovations									
Health Clinic & DSS Renovations	180,000								
Site Master Plan									
Building Expansion						6,650,000		6,650,000	
Equipment/Furnishings									
Total Project Budget	180,000	-	-	-	-	6,650,000	-	6,650,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service			17,280	17,280	17,280	17,280	655,680	724,800	3,278,400
Total Operating Costs			17,280	17,280	17,280	17,280	655,680	724,800	3,278,400
Revenues/Funding Source									
General Fund - Debt Service			17,280	17,280	17,280	17,280	655,680	724,800	3,278,400
Transfer from Other Projects									
Debt Financing	180,000					6,650,000		6,650,000	
Total	180,000	-	17,280	17,280	17,280	6,667,280	655,680	7,374,800	3,278,400

Project Description/Justification

This project includes expansion of the existing Southern Human Services Center, contingent upon approval of the SUP-M identified in the separate South Orange Campus Site Development project. In February 2007, the Board approved a master plan concept for the Southern Human Services Center site and in November 2010, authorized the preparation of a formal Master Plan for the campus, which included a Dental Clinic. The proposed Master Plan would include requirements associated with the needed SUP modification for separate site preparation activities that might be necessary to preserve the County's long-term development options at this location. Expansion of the existing building to accommodate future Human Services program needs is projected later in the plan to allow for the logical and timely development of master plan recommendations. A separate CIP request reflects preparation and preliminary development activities associated with the Orange County Southern Campus Master Plan.

**County Capital Projects
Fiscal Years 2013-18**

Project Name	Southern Branch Library						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2011	
Department	Asset Management Services						Completion Date	7/1/2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building	50,000	50,000	600,000					600,000	
Professional Services						525,000		525,000	
Construction/Repairs/Renovations							3,500,000	3,500,000	3,500,000
Equipment/Furnishings								-	
Total Project Budget	50,000	50,000	600,000	-	-	525,000	3,500,000	4,625,000	3,500,000
General Fund Related Operating Costs									
Personnel Services								-	
Operations								-	
New Debt Service				41,856	41,856	41,856	92,256	217,824	3,485,280
Total Operating Costs			-	41,856	41,856	41,856	92,256	217,824	3,485,280
Revenues/Funding Source									
General Fund - Debt Service				41,856	41,856	41,856	92,256	217,824	3,485,280
Available Project Balances	50,000	50,000	164,000					164,000	
Debt Financing			436,000		-	525,000	3,500,000	4,461,000	3,500,000
Total	50,000	50,000	600,000	41,856	41,856	566,856	3,592,256	4,842,824	6,985,280

Project Description/Justification

Funding is provided for purchase of land should the County Commissioners choose to move forward with the development of a Southern Branch Library. Additional resources in FY 2012-13 were approved to replenish funds spent during the unsuccessful property acquisition in 2011. Design and construction costs are projected within a timeframe commensurate with debt capacity; and the timeliness of design prior to construction commencement. 11/14/2012 update: three sites were presented to the Board of County Commissioners by the Town of Carrboro. If site selection criteria ID a clear "best" site, the date could move up. For FY 2013-14, the \$600,000 includes possible land purchase and design costs.

County Capital Projects
Fiscal Years 2013-18

Project Name	Up fit of Link Government Services Center						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2000	
Department	Asset Management Services						Completion Date	Ongoing	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Appropriation									
Land/Building									
Construction/Repairs/Renovations	1,727,662	25,000						-	
Equipment/Furnishings									
Total Project Budget	1,727,662	25,000	-	-	-	-	-	-	
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service								-	
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund	1,116,962	25,000				-	-	-	
Debt Financing	425,000							-	
Federal EECBG funds	185,700								
Total	1,727,662	25,000	-	-	-	-	-	-	-

Project Description/Justification

Link Phase 2 was an ongoing project to develop a permanent public meeting room for County Commissioners. Results of preliminary on-going discussions regarding meeting room development at the Whitted Building, or at another location, will reduce the amount of funding required for the Link Center project. \$25,000 is required to complete needed ADA and building security work in the Link Center, so if the balance for the meeting room funding is moved to Whitted, \$25K should remain with this project to complete that work. ADA work will include replacement of portions of the walkway leading to the first floor entrance as well as power assisted door openers for both first and second floor entrances, and will be completed in FY 12-13. Some funding will be required to modify the space for an alternative future use, but has not been included here at this time. 11/14/2012 update: status uncertain, due to potential use of Whitted or 208 S. Cameron for BOCC meeting room.

County Capital Projects
Fiscal Years 2013-18

Project Name	HVAC Projects						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2000	
Department	Asset Management Services						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Construction/Repairs/Renovations	617,223								
Community Geothermal (DA Bld, Jail (wells only), Historic Courthouse, CSA)	1,709,200							-	
Jail (distribution equipment/system only)								-	752,400
Efland CC HVAC Replacement			20,000		-			20,000	
Battle Courtroom geo-thermal HVAC		50,000						-	
SHSC - proposed for geo-thermal replacement								-	858,360
Hillsborough Commons - equipment replacement			45,000	30,000				75,000	
503 W Franklin (SDC) - equipment replacement			30,000	22,500				52,500	
WCOB - backup for cooling system for IT room,c/w notification system			35,000					35,000	
Total Project Budget Geothermal	617,223	1,759,200	130,000	52,500	-	-	-	182,500	1,610,760
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service			168,883	170,131	170,131	170,131	170,131	849,408	1,623,820
Total Operating Costs		-	168,883	170,131	170,131	170,131	170,131	849,408	1,623,820
Revenues/Funding Source									
Transfer from General Fund	617,223		-	52,500	-			52,500	
General Fund - Debt Service			168,883	170,131	170,131	170,131	170,131	849,408	1,623,820
Available Funds Within the Project									
Grant Funding ECCBG									
Debt Financing		1,759,200	130,000					130,000	1,610,760
Total	617,223	1,759,200	298,883	222,631	170,131	170,131	170,131	1,031,908	3,234,580

Project Description/Justification

In the absence of compelling reasons to the contrary, geothermal is projected for all HVAC replacement projects recommended in this Plan. While initial costs come at a slight premium over conventional systems, the on-going operational cost savings (30-35% annually) and the speed at which the premium capital cost is recovered, outweigh the initially more expensive installation. For example, the Justice Facility, whose system has been in use since 2008, is on track to recoup the premium cost by 2016 and is experiencing a 30% savings in annual heating and cooling costs. The Link Government Services Center geothermal project was completed in 2012 and is realizing energy reductions similar to the Justice Center. The Link Center project was partially funded by ARRA grant funds. The system was sized in a manner that will accommodate any future development of the north end of the first floor. The remaining components of the Community Geothermal Project, approved for funding in 2012/13, and currently in the design phase, will serve the remaining facilities on the "East Campus", including the Jail, District Attorney's office, Historic Courthouse, and the Court Street Annex. Staff will continue to investigate opportunities for grant funding for geo-thermal projects. If grant funds become available, project timelines may move up. UPDATE: The timing of work for remaining east campus buildings has been revised as follows: 1) the well field required to serve the Historic Courthouse, Jail, Court Street Annex and DA Building will be constructed in its entirety; 2) interior work will be completed for all facilities excluding the Jail, for which interior work will be completed following occupancy of the proposed new Jail (2016/17). This will allow interior work at the Jail to be completed at lower occupancy levels; All pricing has been updated to reflect actual costs from Link Center construction. 11/14/2012 update: Geo-thermal to serve the Southern Human Services Center may be included as part of the Southern Campus development project.

County Capital Projects
Fiscal Years 2013-18

Project Name Functional Service Area Department	Roofing Projects Governing and Management Asset Management Services						Project Status Starting Date Completion Date	Approved 7/1/2000 Ongoing	
		Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Prior Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
	Funding	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Appropriation									
Construction/Repairs/Renovations	1,433,100								
Court Street Annex	75,000							-	
Jail (1997 Addition) 3 sectors		16,000			142,000		18,000	160,000	
Justice Facility (New Courthouse) - Two flat roofs		35,000						-	
503 W. Franklin (Skills Development Center - 9 sectors)			85,000				69,800	154,800	
SHSC (three sectors, incl. mechanical building)						325,000		325,000	
AMS North Administrative Bldg	14,000							-	
AMS North Operations Warehouse 4,400 sf)				35,200				35,200	
AMS North Operations Small storage (1,600 sf)				12,800				12,800	
AMS North Motorpool Facility					91,069			91,069	
EAC (no major expenditures to be made due to future use of facility.								-	
EMS Station-Revere Road								-	
EMS Communication tower (Eno Mtn)					2,500			2,500	
Blackwood Farm House				16,225				16,225	
Cate Farm House (Twin Creeks)				20,625				20,625	
Efland Community Center (main building)			30,000					30,000	
Link Center (metal roof)						52,500		52,500	
DA Building (sector 2)						12,000		12,000	
Central Recreation					125,000			125,000	
Northern Human Services (roof work to be included in NHSC project account)								-	
New Courthouse (courtroom EPDM, 4,800 sf, 4 other sectors)				94,160	30,000			124,160	
Battle Courtroom (2 sectors)		100,000						-	
Total Project Budget	1,508,100	165,000	115,000	179,010	390,569	389,500	87,800	1,161,879	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service			15,840	15,840	15,840	50,215	50,215	147,949	251,075
Total Operating Costs	-	-	15,840	15,840	15,840	50,215	50,215	147,949	251,075
Revenues/Funding Source									
Transfer from General Fund	1,508,100	-	-	179,010	32,500	64,500	87,800	363,810	
General Fund - Debt Service			15,840	15,840	15,840	50,215	50,215	147,949	251,075
Debt Financing		165,000	115,000		358,069	325,000		798,069	
Total	1,508,100	165,000	130,840	194,850	406,409	439,715	138,015	1,309,828	251,075

Project Description/Justification

Roofing replacement priorities are determined by a Roof Replacement Schedule prepared in 1998 and updated in 2003 and 2006. The Schedule was updated in 2011-12 to reflect additions and divestitures since 2006. Individual projects and their anticipated funding period are itemized above. If a deconstruction/demolition combination process is not completed and the County keeps the Northern Human Services facility in service a new roof will be needed by 2013. **01/2012 UPDATE: Based on discussions to date, it has been assumed that at least a portion of the NHSC will be removed and will not require reroofing. As such, \$100,000 has been reallocated for reroofing of the Battle Courtroom. 11/14/2012 UPDATE: The portion of the NHSC building to be retained will require a new roof; this cost is included in the NHSC project cost, not in the Roofing Project.**

County Capital Projects
Fiscal Years 2013-18

Project Name	Affordable Housing						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/1997	
Department	Housing, Human Rights and Community Development						Completion Date	Ongoing	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Appropriation									
Professional Services									
Construction/Repairs/Renovations	6,285,000	170,000	170,000					170,000	
Equipment/Furnishings									
Total Project Budget	6,285,000	170,000	170,000	-	-	-	-	170,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund	485,000	170,000	170,000					170,000	
Debt Financing	5,800,000								
Total	6,285,000	170,000	170,000	-	-	-	-	170,000	-

Project Description/Justification

The Affordable Housing project has been primarily funded with two General Obligation Bond Referendums, in 1997 and 2001. The purpose of the project is to fund low and moderate income housing in Orange County. The Board has awarded bond funds to local non-profit organizations to construct new homes, rehabilitate existing substandard properties and acquire land for future housing development. Local non-profit organizations pay impact fees at the time a new home is permitted. Once the home is constructed and occupied by low and moderate income residents the non-profit can request a reimbursement of paid impact fees per the County's policy. On November 1, 1995, the BOCC approved a policy for impact fee reimbursement to local non-profit organizations that met the established eligibility criteria. There are several potentially large refunds expected in the next few years, therefore in FY 2013/14, \$170,000 is approved to pay future impact fee reimbursements.

**County Capital Projects
Fiscal Years 2013-18**

Project Name	Information Technology						Project Status	Approved	
Functional Service Area	General Services						Starting Date	7/1/1990	
Department	Information Technologies						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Professional Services									
Equipment/Furnishings - Infrastructure	3,371,613	650,000	750,000	450,000	450,000	450,000	450,000	2,550,000	2,250,000
Library Management Systems Software		250,000						-	
BOCC Initiatives		50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Total Project Budget	3,371,613	950,000	800,000	500,000	500,000	500,000	500,000	2,800,000	2,500,000
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service		108,480	260,892	423,612	423,612	423,612	423,612	1,955,340	423,612
Total Operating Costs		108,480	260,892	423,612	423,612	423,612	423,612	1,955,340	423,612
Revenues/Funding Source									
Transfer from General Fund	3,371,613	155,980	50,000	500,000	500,000	500,000	500,000	2,050,000	2,500,000
General Fund - Debt Service			260,892	423,612	423,612	423,612	423,612	1,955,340	423,612
Available Project Balance		200,000						-	
Debt Financing		702,500	750,000					750,000	
Total	3,371,613	1,058,480	1,060,892	923,612	923,612	923,612	923,612	4,755,340	2,923,612

Project Description/Justification

The Information Technology project incorporates a number of technology improvement efforts the County plans to accomplish in the next five years. The improvements include, but are not limited to: server replacements and upgrades, desktop and laptop replacements, PC software upgrades, GIS software and hardware upgrades. \$50,000 has been included each year for Board of Commissioners technology initiatives. FY 2012-13 included an additional \$200,000 to bring all County computers into Win7/Office2010 compliance (paid with available funds within the project), and \$250,000 for Library Management Systems software. FY 2013-14 initiatives include \$650,000 for backup data system replacement, SAN expansion, network replacements (replace aging switches, routers, and hubs), server replacements, desktop/laptop replacements, and \$100,000 in Audio Visual upgrades to the Battle Courtroom.

**County Capital Projects
Fiscal Years 2013-18**

Project Name	Register of Deeds Automation						Project Status	Approved	
Functional Service Area	General Services						Starting Date	7/1/1990	
Department	Register of Deeds						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Professional Services									
Construction/Repairs/Renovations									
Equipment/Furnishings	865,514	75,000	75,000	80,000	80,000	80,000	80,000	395,000	400,000
Total Project Budget	865,514	75,000	75,000	80,000	80,000	80,000	80,000	395,000	400,000
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund									
Register of Deeds Fees	865,514	75,000	75,000	80,000	80,000	80,000	80,000	395,000	400,000
Debt Financing									
Total	865,514	75,000	75,000	80,000	80,000	80,000	80,000	395,000	400,000

Project Description/Justification

The Register of Deeds Automation project is funded with fees collected by the Register of Deeds. The funding is mandated by NC General Statute 161-11.3 which requires all Counties to reserve ten percent of revenues collected and retained by the County in a nonreverting Automation Enhancement and Preservation Fund. The proceeds shall be expended on computers or imaging technology and needs associated with the preservation and storage of public records in the Register of Deeds Office.

County Capital Projects
Fiscal Years 2013-18

Project Name	Animal Services Facility						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2016	
Department	Asset Management Services						Completion Date	6/30/2017	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>	180,364								
<i>Construction/Repairs/Renovations</i>	8,313,500								
<i>Equipment/Furnishings</i>	675,000								
<i>Emergency power generator</i>						100,000		100,000	
<i>Total Project Budget:</i>	9,168,864	-	-	-	-	100,000	-	100,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	123,864	-				100,000		100,000	
<i>Sales Tax Reimbursement</i>	150,000								
<i>Debt Financing</i>	8,870,000								
<i>Transfer from Other Projects/Funds</i>	25,000								
<i>Total</i>	9,168,864	-	-	-	-	100,000	-	100,000	-

Project Description/Justification

An emergency power generator and automatic transfer switch would be installed. The facility is "generator ready", however, generators may be difficult to obtain in the event of a major disaster when this facility is needed for sheltering displaced pets, so a permanent solution is recommended. Opportunities for grant funding will also be explored in conjunction with Emergency Services staff.

**County Capital Projects
Fiscal Years 2013-18**

Project Name Functional Service Area Department	Proposed Jail Governing and Management Asset Management Services						Project Status Starting Date Completion Date	Proposed 7/1/2013 6/30/2018	
	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Project Budget									
Appropriation									
Land/Building								-	
Professional Services			250,000		500,000	500,000		1,250,000	
Construction/Repairs/Renovations							29,000,000	29,000,000	
Equipment/Furnishings									
Total Project Budget	-	-	250,000	-	500,000	500,000	29,000,000	30,250,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service				24,000	24,000	72,000	144,000	264,000	14,520,000
Total Operating Costs			-	24,000	24,000	72,000	144,000	264,000	14,520,000
Revenues/Funding Source									
General Fund - Debt Service				24,000	24,000	72,000	144,000	264,000	14,520,000
Transfer from Projects									
Debt Financing			250,000		500,000	500,000	29,000,000	30,250,000	
Total	-	-	250,000	24,000	524,000	572,000	29,144,000	30,514,000	14,520,000

Project Description/Justification

In October, 2012, NC Council of State authorized issuance of a 50 year land lease to Orange County for approximately 6.8 acres for construction of this facility. A consultant has been retained to evaluate the site and determine the best configuration of the potential site, along with whatever constraints (environmental/regulatory for example) that might impact the development. Site related planning costs have been included at \$250,000 for FY 2013-14. Construction cost estimates from firms in the business of building detention facilities range from \$80,000 to \$120,000 per bed. The new jail is intended to house a minimum of 250 prisoners and contain support spaces needed for such a facility. While the estimate may be reduced at some point in the future as the project is more firmly developed, funding at the \$120K per bed level has been included in this request. Site Design costs are included in FY 15-16, and Architectural/Engineering costs are included in FY 16-17, with construction costs in FY 17-18.

**County Capital Projects
Fiscal Years 2013-18**

Project Name	Whitted Building						Project Status	Approved	
Functional Service Area	Governing and Management						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2016	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building									
Professional Services - Design work			100,000					100,000	
Construction/Repairs/Renovations			1,400,000					1,400,000	
Generator upgrade/replacement		200,000						-	
Replacement of exterior doors/storefronts		70,000						-	
Additional controlled access doors		25,000						-	
Total Project Budget:		295,000	1,500,000	-	-	-	-	1,500,000	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service			28,320	162,720	162,720	162,720	162,720	679,200	813,600
Total Operating Costs			28,320	162,720	162,720	162,720	162,720	679,200	813,600
Revenues/Funding Source									
Transfer from General Fund		-	100,000					100,000	
General Fund - Debt Service			28,320	162,720	162,720	162,720	162,720	679,200	813,600
Debt Financing		295,000	1,400,000					1,400,000	
Total		295,000	1,528,320	162,720	162,720	162,720	162,720	2,179,200	813,600

Project Description/Justification

Funding for FY 2012-13 included: 1) 600 kW emergency power generator w/ 1000A ATS would be supplied and installed to meet the electrical needs of this facility during power outages. A smaller emergency generator at the site currently powers only refrigeration equipment for drug storage and very limited other critical areas. Opportunities for grant funding will also be explored in conjunction with Emergency Services staff. Since the Health Department will occupy the facility for the foreseeable future, emergency power sufficient to keep the clinics in operation during times of disaster is recommended. 2) Exterior door/storefront replacement is required to meet security, safety and accessibility needs for seven individual entrances at the Whitted Complex. 3) Card controlled access door installations would provide additional safety and security for this complex. 4) Funding approved for FY 2013-14 provides for renovation of the former Library space for a shared use facility that would accommodate a permanent meeting location for the Board of County Commissioners and potentially other uses, should this option be selected by the Board. Funding also includes an allowance for associated parking improvements/modifications that may be required. This is one of several facilities that was discussed with the Board at their work session on February 12, 2013.

**County Capital Projects
Fiscal Years 2013-18**

Project Name	<i>Energy Bank</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Governing and Management</i>						Starting Date	<i>7/1/2012</i>	
Department	<i>Asset Management Services</i>						Completion Date	<i>6/30/2015</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>		50,000	50,000	50,000				100,000	
<i>Total Project Budget:</i>		50,000	50,000	50,000	-	-	-	100,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>		50,000	50,000	50,000				100,000	
<i>Total</i>		50,000	50,000	50,000	-	-	-	100,000	-

Project Description/Justification

Initially funded at \$50,000 for FY 12/13, the energy/utility "bank" provides funding for projects that reduce energy/water demand at County facilities. "Borrowed" funds will be repaid through annual savings/avoided costs from reduced energy/water use. Savings/avoided costs from utility line items in the AMS Facilities operating budget would be used for these repayments. Projects to be completed by the end of FY 12/13 include replacement of high energy use lighting fixtures in the Eno River Parking Deck, acquired by the County in July, 2012, and installation of solar film on windows at select buildings to reduce heat transmission, resulting in lower costs for cooling interior spaces. Potential projects for FY 13-14 and FY 14-15 include additional solar film installations, weatherization improvements for older buildings, HVAC controls improvements, solar thermal for water heating and lighting replacements. Projects are continually evaluated as new technologies evolve. Asset Management Services has requested availability of a student intern during calendar year 2013 to research and evaluate energy reduction and cost payback comparisons for various projects.

County Capital Projects
Fiscal Years 2013-18

Project Name	Environment and Agriculture Center change of use						Project Status	New/Proposed	
Functional Service Area	Governing and Management						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations - HVAC Replacement							662,508	662,508	
Construction/Repairs/Renovations - Roof Replacement							481,000	481,000	
Parking Repair/Improvements (complete site)							210,000	210,000	
Total Project Budget:			-	-	-	-	1,353,508	1,353,508	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service									649,685
Total Operating Costs			-	-	-	-	-	-	649,685
<i>Revenues/Funding Source</i>									
General Fund - Debt Service								-	649,685
Debt Financing							1,353,508	1,353,508	
Total			-	-	-	-	1,353,508	1,353,508	649,685

Project Description/Justification

Current occupants of the EAC building may be relocated to an alternative facility, with this building renovated or removed for an alternative use. The building was a former grocery store that was acquired by the County and renovated in 1985 for office use. The age and condition of the facility would require significant investment for on-going use, including replacement of the roof and HVAC equipment and asphalt repair. This is one of several facilities that was discussed with the Board at their work session on February 12, 2013. **NOTE: A Space Needs Analysis will be performed on all County facilities, including the space needs/requirements for Agriculture center related needs that may involve facilities such as the Environment and Agriculture Center and at Blackwood Farm Park. Estimated cost to be no more than \$25,000, and will be budgeted in Asset Management Services operations in FY 2013-14.**

County Capital Projects
Fiscal Years 2013-18

Project Name	Government Services Annex						Project Status	New/Proposed		
Functional Service Area	Governing and Management						Starting Date	7/1/2012		
Department	Asset Management Services						Completion Date	6/30/2018		
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6	
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to	
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10	
Appropriation										
Land/Building										
Construction/Repairs/Renovations										
HVAC Replacement									350,000	350,000
Total Project Budget:									350,000	350,000
General Fund Related Operating Costs										
Personnel Services										
Operations										
New Debt Service										168,000
Total Operating Costs										168,000
Revenues/Funding Source										
General Fund - Debt Service										168,000
Debt Financing									350,000	350,000
Total									350,000	350,000
Project Description/Justification										

Placeholder for modifications to building to address flood plain issues and possible modifications for alternative uses. Includes \$350,000 for HVAC replacement in FY 2017-18 (Year 5). This is one of several facilities that was discussed with the Board at their work session on February 12, 2013.

County Capital Projects
Fiscal Years 2013-18

Project Name	Historic Rogers Road Neighborhood Community Center						Project Status	New	
Functional Service Area	Governing and Management						Starting Date		
Department	Asset Management Services						Completion Date		
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
<i>Land/Building</i>		650,000							
<i>Construction/Repairs/Renovations</i>									
<i>HVAC Replacement</i>									
<i>Total Project Budget:</i>		650,000	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>From General Fund</i>		650,000							
<i>General Fund - Debt Service</i>									
<i>Debt Financing</i>									
<i>Total</i>		650,000	-	-	-	-	-	-	-
Project Description/Justification									

During FY 2012-13, the County established a capital project for the construction of a Historic Rogers Road Neighborhood Community Center with funds of \$650,000. The project is contingent on both an Interlocal Agreement with the Towns of Chapel Hill and Carrboro, and the approval of a contract with Habitat for Humanity for the construction and operation of the Community Center on the two lots in the Phoenix Place subdivision provided by Habitat.

County Capital Projects
Fiscal Years 2013-18

Project Name	Emergency Services Substations (3 locations TBD)						Project Status	Proposed	
Functional Service Area	Governing and Management						Starting Date	7/1/2012	
Department	Asset Management Services						Completion Date	6/30/2020	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>			-	-	-				
<i>Construction/Repairs/Renovations</i>		50,000	-		875,000		875,000	1,750,000	875,000
<i>Total Project Budget:</i>		50,000	-	-	875,000	-	875,000	1,750,000	875,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>				-	-	84,000	84,000	168,000	1,260,000
<i>Total Operating Costs</i>			-	-	-	84,000	84,000	168,000	1,260,000
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>		50,000						-	
<i>General Fund - Debt Service</i>				-	-	84,000	84,000	168,000	1,260,000
<i>Debt Financing</i>			-		875,000		875,000	1,750,000	875,000
<i>Total</i>		50,000	-	-	875,000	84,000	959,000	1,918,000	2,135,000

Project Description/Justification

Funding for this project would allow construction of three (3) stand-alone new substations for Emergency Services, in response to identified service needs. Cost is for facility and infrastructure and assumes construction on County-owned property. Design will allow for fully enclosing ambulances within conditioned space to increase the longevity of vehicles and on-board equipment and supplies. One facility would be constructed every two years through FY 19-20, beginning with FY 2015-16. Locations will be identified as part of the process for facility siting, and may include co-location with cell towers or other County operations in some instances, which could reduce the costs. Funding amounts could change on a site-by-site basis.

**County Capital Projects
Fiscal Years 2013-18**

Project Name	<i>Viper Radio System</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Public Safety</i>						Starting Date	<i>7/1/2012</i>	
Department	<i>Emergency Services</i>						Completion Date	<i>6/30/2020</i>	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
<i>Additional Channels on Existing Towers</i>		543,750	500,000	500,000		500,000	500,000	-	1,000,000
<i>Towers</i>								2,000,000	
<i>Total Project Budget</i>	-	543,750	500,000	500,000	-	500,000	500,000	2,000,000	1,000,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>			118,701	227,853	337,005	337,005	446,157	1,466,721	1,309,824
<i>Total Operating Costs</i>			118,701	227,853	337,005	337,005	446,157	1,466,721	1,309,824
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>			118,701	227,853	337,005	337,005	446,157	1,466,721	1,309,824
<i>Capital Projects Fund Balance</i>									
<i>Debt Financing</i>		543,750	500,000	500,000		500,000	500,000	2,000,000	1,000,000
<i>Total</i>	-	543,750	618,701	727,853	337,005	837,005	946,157	3,466,721	2,309,824

Project Description/Justification

Additional Channels: Equipment and hardware on the existing towers in Orange County as well as the surrounding areas will be upgraded to allow for increased system capacity which will reduce busy signals received by field units during times of high demand. If the upgrades are not funded, the system will not be able to alleviate the current service/coverage issues. Channels and additional equipment will be added to the following locations based on the most current information from the state.

Chatham Site: 3 channels/1 combiner; Hillsborough Site: 2 channels/1 combiner/1 antenna package. The tower is currently full and may require additional work to allow channels to be added; Laws Site: 3 channels; UNC Site: 2 channels. Site is maintained by UNC and may require additional work to add channels; Altamahaw Site: 1 channel; Mebane Site: 2 channels.

Towers: The addition of two towers over the next five years (costs for each tower are spread over a two year period) will expand coverage which in turn will increase capacity allowing better access for field units increasing safety and more stable interoperability. A third tower is planned in Years 6-10. Can not be funded by 9-1-1 funds.

Note: This Viper Radio System project was reviewed as part of the charge to the Emergency Services Work Group.

County Capital Projects
Fiscal Years 2013-18

Project Name	Communication System Improvements						Project Status	Approved	
Functional Service Area	Public Safety						Starting Date	7/1/2012	
Department	Emergency Services						Completion Date	6/30/2018	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
OSSI-CAD Replacement		589,875						-	
800 Mhz Radios		253,077	20,000	122,000	127,000	39,000	920,000	1,228,000	
NextGen Phone System			402,000					402,000	
9-1-1 Call Taker and Dispatch Software:									
*Emergency Police Dispatch			99,000					99,000	
*Emergency Fire Dispatch			99,000					99,000	
*Smart9-1-1					30,000			30,000	
Paging Hardware					150,000			150,000	
P25 Compliant Radio System Consoles (E-9-1-1)		231,026	601,242					601,242	
P25 Compliant Radios (Rural Fire Districts)			150,000					150,000	
Total Project Budget	-	1,073,978	1,371,242	122,000	307,000	39,000	920,000	2,759,242	-
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service			35,801	291,921	318,554	379,023	387,537	1,412,836	1,528,769
Total Operating Costs			35,801	291,921	318,554	379,023	387,537	1,412,836	1,528,769
Revenues/Funding Source									
Transfer from General Fund		193,474							
General Fund - Debt Service			35,801	72,912	99,545	160,014	168,528	536,800	1,309,760
From 9-1-1 Funds - Debt Service				219,009	219,009	219,009	219,009	876,036	219,009
From 9-1-1 Funds		716,504	198,000		30,000			228,000	
Capital Projects Fund Balance									
Debt Financing - E-9-1-1			1,003,242					1,003,242	
Debt Financing		164,000	170,000	122,000	277,000	39,000	920,000	1,528,000	
Total	-	1,073,978	1,407,043	413,921	625,554	418,023	1,307,537	4,172,078	1,528,769

Project Description/Justification

Note: This Communications System Improvements project was reviewed as part of the charge to the Emergency Services Work Group.

OSSI: Project funded in FY 12-13

800 MHz Radios: Portable and mobile 800 MHz radios for all Public Safety Departments County-Wide have or will be reaching seven-years of age. Replacement is necessary to ensure reliability for emergency responders. Only the Emergency Services and Sheriff's departments are included in the CIP. It will be up to each individual municipal or rural department to fund their replacement radios. It is important to establish standard features and specifications for 800 MHz radios (portables and mobiles) to ensure system reliability, optimal integration with new platforms (P25) which will be placed in service by NCSHP/VIPER starting in 2013. Regardless of funding source or user, it is critical that units purchased be standardized to ensure integration, reliability and reduce potential for field failure. The replacement of radios for Emergency Services will be phased over the next five years. The County started purchasing new 800 MHz radios in 2004 and replaced some in FY 2012-13. Year 1 (FY 2013-14) includes funding to replace a repeater, and funding in subsequent years for these original radios plus sufficient radios for new staff and begin to replenish disaster radio cache. Year 5 (FY 2017-18) includes funding of \$920,000 for replacement of Sheriff radios.

NextGen Phone System: Replacement of the main 9-1-1 switch, which is necessary to gain access to Internet (Next Generation) based services. The current switch will have reached the end of its useful life and will no longer be supported by the vendor. If the switch is not replaced, the cost of repairs /maintenance/parts will become very expensive. There is a risk that parts for this equipment will not be available in the coming years. Based on the most current vendor consultation, replacement is approved in FY 2013-2014. Pricing reflects updated quote and purchase is eligible from 9-1-1 funds if approved by 9-1-1 Board.

9-1-1 Call Taker and Dispatch Software:

EPD: ProQA Dispatch Software integrates the National Academy Protocols with today's critical computer technologies and assists telecommunicators in quickly determining the appropriate response specifically configured by local agency authorities. ProQA guides dispatchers in providing relevant Post-Dispatch and Pre-Arrival instructions prior to units arriving on scene. Pricing reflects updated quote and OSSI interface.

EFD: Fire Priority Dispatch system will allow all the benefits and safety features of a unified fire protocol system based on fire department approved parameters to combine with the latest in caller integration and response prioritization. Pricing reflects updated quote and OSSI interface.

Smart 9-1-1: Allows citizens to enter information through a secure website that would be available in the event they need to call 9-1-1. When the citizen calls 9-1-1 the data automatically displays on the 9-1-1 operators work station. The same information is also available via the web to police, fire and EMS units in the field which helps them respond more quickly and effectively. It works seamlessly in today's infrastructure as well as future Next Generation solutions.

Paging Hardware: Will provide a reliable station notification system for all County Fire and EMS stations. Can not be funded through 9-1-1 funds.

P25 Compliant Radio System Consoles: The Project 25 New Technology Standards Project (known as Project 25 or P25) is a multi-phase, multi-year project jointly conducted by the public safety communications community and industry to establish a suite of open standards (known as the Project 25 Standard) that enable the manufacture, procurement, and operation of interoperable digital wireless communications equipment and systems to satisfy the service, feature, and capability requirements of public safety practitioners and other users. Replacement of the current radio systems in the 911 center to continue to integrate with the state-wide VIPER radio network. This upgrade will outfit eleven (11) 911 console positions and furniture for two workstations. Becoming compliant will allow for the capability to provide and maintain a communications infrastructure supported by the State. PURCHASE MAY BE ELIGIBLE FROM 9-1-1 FUND IF APPROVED BY 9-1-1 BOARD.

P25 Compliant Radios (Rural Fire Districts): Provides for P25 compliant upgrades and programming to existing portable radios for all rural fire districts.

County Capital Projects
Fiscal Years 2013-18

Project Name	Blackwood Farm Park						Project Status	Approved/Proposed	
Functional Service Area	Community and Environment						Starting Date	7/1/2012	
Department	DEAPR						Completion Date	7/1/2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>		50,000	-	-	-	-	-	-	7,500,000
<i>Equipment/Furnishings</i>					-		-	-	500,000
<i>Total Project Budget</i>	-	50,000	-	-	-	-	-	-	8,000,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>		12,000	12,000	12,000	12,000	12,000	12,000	60,000	325,000
<i>Operations</i>		-	5,000	5,000	5,000	5,000	5,000	25,000	275,000
<i>New Debt Service</i>				-	-	-	-	-	1,670,400
<i>Total Operating Costs</i>		12,000	17,000	17,000	17,000	17,000	17,000	85,000	2,270,400
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>		62,000	13,000	13,000	13,000	13,000	13,000	65,000	580,000
<i>General Fund - Debt Service</i>				-	-	-	-	-	1,670,400
<i>Grants (PARTF), User Fees</i>		-	4,000	4,000	4,000	4,000	4,000	20,000	20,000
<i>Future Debt Issuance</i>			-	-	-	-	-	-	8,000,000
<i>Total</i>		62,000	17,000	17,000	17,000	17,000	17,000	85,000	10,270,400

Project Description/Justification

The Blackwood Farm Park is a 152-acre site located midway between Chapel Hill and Hillsborough on NC 86 and New Hope Church Road. The adopted master plan includes a multi-faceted park that retains components of the farm's agricultural past, including community gardens and agricultural demonstration areas and exhibits. It also includes an amphitheatre, fishing, trails and open fields - as well as the planned Agriculture, Environment and Parks Center (including the permanent parks operations base). Funds approved in 2012-13 will provide for limited access opening later in 2013, perhaps including a community garden. Center construction and Park construction are planned in Years 6-10. **NOTE: A Space Needs Analysis will be performed on all County facility needs, including the space needs/requirements for Agriculture center related needs that may involve facilities such as the Environment and Agriculture Center and at Blackwood Farm Park. Estimated cost to be no more than \$25,000, and will be budgeted in Asset Management Services operations in FY 2013-14.**

County Capital Projects
Fiscal Years 2013-18

Project Name	<i>Bingham District Park</i>							Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>							Starting Date	<i>unknown</i>	
Department	<i>DEAPR</i>							Completion Date	<i>7/1/2021</i>	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6	
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to	
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10	
<i>Appropriation</i>										
<i>Land/Building</i>										
<i>Construction/Repairs/Renovations</i>										7,000,000
<i>Equipment/Furnishings</i>										
<i>Total Project Budget</i>	-	-	-	-	-	-	-	-	-	7,000,000
<i>General Fund Related Operating Costs</i>										
<i>Personnel Services</i>										81,000
<i>Operations</i>										165,000
<i>New Debt Service</i>										
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-	246,000
<i>Revenues/Funding Source</i>										
<i>Transfer from General Fund</i>										246,000
<i>Future Debt Issuance</i>										7,000,000
<i>Total</i>	-	-	-	-	-	-	-	-	-	7,246,000

Project Description/Justification

Bingham District Park, on a site tentatively to be acquired in 2013, would be a park with both active and low-impact recreation facilities in Bingham Township, as per the Parks Plan. Funds for land acquisition in 2013 are included in the Lands Legacy project. As with previous projects, this future park site would be land-banked for the future construction of park facilities tentatively projected for year 7.

County Capital Projects
Fiscal Years 2013-18

Project Name	Cedar Grove Park, Phase II							Project Status	Approved
Functional Service Area	Community and Environment							Starting Date	unknown
Department	DEAPR							Completion Date	7/1/2021
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building									-
Construction/Repairs/Renovations	1,848,000	-							1,600,000
Equipment/Furnishings									
Total Project Budget	1,848,000	-	-	-	-	-	-	-	1,600,000
General Fund Related Operating Costs									
Personnel Services									20,000
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	20,000
Revenues/Funding Source									
Transfer from Other Funds	148,000	-							20,000
Grant Funding	500,000								500,000
Debt Financing	1,200,000								1,100,000
Total	1,848,000	-	-	-	-	-	-	-	1,620,000

Project Description/Justification

Phase I of Cedar Grove Park, opened in 2008, include an additional baseball/softball field, trails, and other amenities. The second phase of this facility is slated for year 8.

County Capital Projects
Fiscal Years 2013-18

Project Name	Conservation Easements (part of Lands Legacy)						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/2002	
Department	DEAPR						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building	5,878,181		250,000	250,000	250,000	250,000	250,000	1,250,000	1,250,000
Construction/Repairs/Renovations									
Equipment/Furnishings									
Total Project Budget	5,878,181	-	250,000	250,000	250,000	250,000	250,000	1,250,000	1,250,000
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund	350,000		125,000	125,000	125,000	125,000	125,000	625,000	625,000
Transfer from Other Projects	143,000								
Grant Funding	2,385,181		125,000	125,000	125,000	125,000	125,000	625,000	625,000
Debt Financing	3,000,000	-							
Total	5,878,181	-	250,000	250,000	250,000	250,000	250,000	1,250,000	1,250,000

Project Description/Justification

The Conservation Easement component of the Lands Legacy program was initially funded in July 2002, and provides matching funds for State and federal grants to acquire conservation easements to conserve prime or threatened farmland or sensitive natural areas, in keeping with Board goals and Lands Legacy priorities. Generally, these lands have conservation values or agricultural operations to be enhanced and protected, and the land stays in private ownership and is not publicly-accessible except upon landowner consent. Just over 2,000 acres of prime farmland and natural areas have been conserved to date, with over \$5 million in state/federal grants leveraged. **It is anticipated that additional matching funds of approximately 50% would again be leveraged for these projects, as reflected in the grant funds above.** Funds for the conservation easement program were exhausted in 2012. This project would provide \$250,000 each year for conservation easements, including \$125,000 in County funds and an expected match amount of \$125,000 from state/federal grants.

County Capital Projects
Fiscal Years 2013-18

Project Name	Upper Eno Nature Preserve - Public Access Area						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/2015	
Department	DEAPR						Completion Date	7/1/2019	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building									-
Construction/Repairs/Renovations					400,000			400,000	400,000
Equipment/Furnishings					40,000			40,000	40,000
Total Project Budget	-	-	-	-	440,000	-	-	440,000	440,000
General Fund Related Operating Costs									
Personnel Services						80,000	80,000	160,000	400,000
Operations						10,000	10,000	20,000	80,000
New Debt Service						42,240	42,240	84,480	211,200
Total Operating Costs			-	-	-	132,240	132,240	264,480	691,200
Revenues/Funding Source									
Transfer from General Fund						90,000	90,000	180,000	480,000
General Fund - Debt Service						42,240	42,240	84,480	211,200
Future Debt Issuance					440,000			440,000	440,000
Total	-	-	-	-	440,000	132,240	132,240	704,480	1,131,200

Project Description/Justification

The Upper Eno Nature Preserve encompasses several hundred acres of sensitive natural heritage lands, wildlife habitat and prime forests. Public Access Areas are envisioned at two locations - the Seven Mile Creek Preserve (at Moorefields) and the McGowan Creek Preserve (US 70 East). The Seven Mile Creek Preserve would also include a segment of the NC Mountains-to-Sea Trail as it runs northeast to Hillsborough and Occoneechee Mountain State Natural Area. Initial work using existing staff resources is occurring in FY 2012-13 to rough out an initial loop trail. The project is anticipated to begin in earnest in Year 3 with the Seven Mile Creek access areas and trail segments, as well as wildlife viewing areas and primitive camping. The McGowan Creek Preserve component construction would be envisioned for Year 7. Grant funding would be pursued for some of this project.

County Capital Projects
Fiscal Years 2013-18

Project Name	<i>Eurosport Soccer Center, Phase II</i>						Project Status	<i>Approved/Proposed</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2015</i>	
Department	<i>DEAPR</i>						Completion Date	<i>7/1/2021</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building							425,000	425,000	
Construction/Repairs/Renovations				125,000	800,000		250,000	1,175,000	4,550,000
Equipment/Furnishings				20,000	142,000			162,000	89,000
Total Project Budget	-	-	-	145,000	942,000	-	675,000	1,762,000	4,639,000
<i>General Fund Related Operating Costs</i>									
Personnel Services						-	-	-	160,000
Operations						5,000	5,000	10,000	61,000
New Debt Service						76,800	76,800	153,600	504,000
Total Operating Costs			-	-	-	81,800	81,800	163,600	725,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund				145,000	142,000	5,000	5,000	297,000	221,000
General Fund - Debt Service						76,800	76,800	153,600	504,000
Future Debt Issuance					800,000		250,000	1,050,000	4,639,000
Transfer from Lands Legacy							425,000	425,000	
Total	-	-	-	145,000	942,000	81,800	756,800	1,925,600	5,364,000

Project Description/Justification

This project represents an investment in the current facility, as well as conversion of one field to artificial turf (Year 3). Ultimately, expansion of the existing facility including purchase of adjoining land and construction of new artificial turf fields and associated parking, irrigation and restrooms/equipment building is planned. Land acquisition and design is projected for year 5, with the expansion proposed for Years 6-7. The original Phase II (now III) would add tennis courts to the northern (back) portion of the site and would be included in this expansion.

County Capital Projects
Fiscal Years 2013-18

Project Name	Lands Legacy Program						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	4/1/2000	
Department	DEAPR						Completion Date	Ongoing	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Appropriation									
Land/Building	6,010,452			2,400,000				2,400,000	2,000,000
Construction/Repairs/Renovations									
Equipment/Furnishings									
Total Project Budget	6,010,452	-	-	2,400,000	-	-	-	2,400,000	2,000,000
General Fund Related Operating Costs									
Personnel Services									
Operations									
New Debt Service					230,400	230,400	230,400	691,200	1,152,000
Total Operating Costs			-	-	230,400	230,400	230,400	691,200	1,152,000
Revenues/Funding Source									
Transfer from General fund	1,110,452								
General Fund - Debt Service					230,400	230,400	230,400	691,200	1,152,000
Debt Financing	4,900,000			2,400,000				2,400,000	-
Pay-as-you-go funding beginning Year 7									2,000,000
Projected Grant Funding									
Total	6,010,452	-	-	2,400,000	230,400	230,400	230,400	3,091,200	3,152,000

Project Description/Justification

The Lands Legacy Program, established in April 2000, is a comprehensive program to conserve and protect the County's most critical natural and cultural resources, including future parklands; natural areas, wildlife habitat and prime forests; watershed stream buffers; and historic and archaeological sites. Farmland preservation and some components of natural areas conservation also occurs through the related "Conservation Easements" project. Acquisition of the Bingham Township Park site, continued acquisition of property for the Seven Mile Creek Preserve (Upper Eno Preserve), the Jordan Lake Macrosite natural area and possible expansion of Eurosport Soccer Center are among several top anticipated priorities for these current and planned funds. Currently, \$1,549,882 is available in this project for those purposes. The County has and will continue to aggressively seek to leverage these funds through grants (\$5 million to date) and partnership funding. **Although planned for continued funding, prior bond authorization for this amount of \$2.4 million lapsed in 2010, so new financing is needed in FY 2014-15 (Year 2).**

County Capital Projects
Fiscal Years 2013-18

Project Name	<i>Millhouse Road Park</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/12/2014</i>	
Department	<i>DEAPR</i>						Completion Date	<i>7/1/2019</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building	188,712								
Construction/Repairs/Renovations	76,090			100,000	6,400,000			6,500,000	3,000,000
Equipment/Furnishings									
<i>Total Project Budget</i>	264,802	-	-	100,000	6,400,000	-	-	6,500,000	3,000,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									240,000
Operations									300,000
New Debt Service						307,200	307,200	614,400	1,536,000
<i>Total Operating Costs</i>			-	-	-	307,200	307,200	614,400	2,076,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund	76,090			50,000				50,000	
General Fund - Debt Service						307,200	307,200	614,400	1,536,000
Transfer from Other Projects	188,712								
Future Debt Issuance					3,200,000			3,200,000	1,500,000
Possible Town of Chapel Hill funding				50,000	3,200,000			3,250,000	1,500,000
Operations/funding from other sources?									540,000
<i>Total</i>	264,802	-	-	100,000	6,400,000	307,200	307,200	7,114,400	5,076,000

Project Description/Justification

Millhouse Road Park, a 79-acre site just north of Chapel Hill was acquired in 2004 (additional portion in 2007) as a future park site. Discussion to date has focused on a soccer field complex, walking trails and other amenities. Staff-level discussions have been held with the Town of Chapel Hill (adjoining landowner) about a joint project between the County and Town, a concept also discussed in a October 2010 BOCC worksession. This concept is also reflected in the Town's new draft Master Plan. A possible Phase II would add a gymnasium structure, identified as a mutual facility need by both jurisdictions, in Year 7. The budget reflects a possible Town/County partnership split concept. This concept is pending further discussion and a formal agreement with the Town of Chapel Hill with an anticipated 50-50 funding arrangement.

County Capital Projects
Fiscal Years 2013-18

Project Name	<i>Mountains to Sea Trail</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2013</i>	
Department	<i>DEAPR</i>						Completion Date	<i>ongoing</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									500,000
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	-	-	-	-	-	-	-	-	500,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>									250,000
<i>Grant Funding from State Parks</i>									250,000
<i>Future Debt Issuance</i>									
<i>Total</i>	-	-	-	-	-	-	-	-	500,000

Project Description/Justification

Construction of segments of the Mountains-to-Sea Trail during 2018 and beyond, as lands are acquired and segments connected. A master plan process would be initiated in 2014, prior to this trail construction, to specifically identify the trail location and develop a plan for implementation and operation. Lands would be acquired (voluntarily) using the Lands Legacy Program Funds. (Note: The Seven Mile Creek Preserve portion includes a segment of the MST, and that trail segment is part of the Upper Eno Nature Preserve project).

County Capital Projects
Fiscal Years 2013-18

Project Name	New Hope Preserve / Hollow Rock Public Access Area						Project Status	Approved/Proposed	
Functional Service Area	Community and Environment						Starting Date	7/12/2013	
Department	DEAPR						Completion Date	Beyond 2018	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building				75,000				75,000	
Construction/Repairs/Renovations	27,500	10,000	125,000	125,000	-	225,000	-	475,000	165,000
Equipment/Furnishings					-	10,000		10,000	
Total Project Budget	27,500	10,000	125,000	200,000	-	235,000	-	560,000	165,000
General Fund Related Operating Costs									
Personnel Services									
Operations					-	-	-	-	-
New Debt Service						-	-	-	-
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund	12,500		25,000	75,000	-	117,500	-	217,500	82,500
Funding from Durham County	-	10,000	25,000	-	-	117,500	-	142,500	82,500
Future Debt Issuance				-	-			-	-
Grant Funding	15,000		75,000	125,000				200,000	-
Total	27,500	10,000	125,000	200,000	-	235,000	-	560,000	165,000

Project Description/Justification

The New Hope Preserve, including Hollow Rock Public Access Area, will feature hiking trails and environmental education signage throughout a 72-acre site owned by Orange County, Durham County and the Town of Chapel Hill. These costs are for planned site facilities (parking, driveway, trails and bridges, kiosks and other low-impact amenities) that would be built in three phases. Durham County may contribute 50% of the cost of these facilities and amenities (pending an interlocal agreement to this effect). Archaeological survey work is underway (via a \$15,000 grant and Orange County \$10,000 match), and additional grant funding of \$200,000 for the first phase of facilities is anticipated via Durham County in late 2013 (with a local match of \$25,000 from Durham and Orange). Phase I Facilities to be designed and constructed over Years 2 and 3, along with a potential land purchase. Phase II facilities would be constructed in Year 4, and Phase III (if Pickett Road is closed) would be beyond Year 5. Note: Once a formal agreement is reached with both Durham County and Chapel Hill, this project will proceed as scheduled.

County Capital Projects
Fiscal Years 2013-18

Project Name	Northeast District Park						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	unknown	
Department	DEAPR						Completion Date	7/1/2021	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Project Budget									
Appropriation									
Land/Building									
Construction/Repairs/Renovations									8,000,000
Equipment/Furnishings									
Total Project Budget			-	-	-	-	-	-	8,000,000
General Fund Related Operating Costs									
Personnel Services									
Operations					10,000			10,000	
New Debt Service									
Total Operating Costs			-	-	10,000	-	-	10,000	-
Revenues/Funding Source									
Transfer from General Fund					10,000			10,000	
Future Debt Issuance									8,000,000
Funding from other infrastructure partner									
Total			-	-	10,000	-	-	10,000	8,000,000

Project Description/Justification

Northeast District Park is a 142-acre site acquired in late-2007 as the future district park for northern Orange County. The site was acquired with the potential for appropriate co-located facilities in mind. A Preliminary Concept Plan was prepared by staff that identifies the most likely locations for different types of park activities, including a potential solid waste convenience center and possible emergency services substation and cellular tower within the park. No master plan has yet been developed. The property is currently land-banked and leased to a local farmer for cattle grazing pending future construction. Some small-scale site management duties are projected for Year 3.

County Capital Projects
Fiscal Years 2013-18

Project Name	<i>RiverPark, Phase II</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2015</i>	
Department	<i>DEAPR</i>						Completion Date	<i>7/1/2016</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations	50,000				250,000			250,000	
Equipment/Furnishings									
<i>Total Project Budget</i>	50,000	-	-	-	250,000	-	-	250,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service						24,000	24,000	48,000	120,000
<i>Total Operating Costs</i>	-	-	-	-	-	24,000	24,000	48,000	120,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund	50,000							-	
General Fund - Debt Service						24,000	24,000	48,000	120,000
Future Debt Issuance					250,000			250,000	
<i>Total</i>	50,000	-	-	-	250,000	24,000	24,000	298,000	120,000

Project Description/Justification

Phase II of RiverPark, located behind the Courthouse and County East Campus, would include a performance shell for events, benches, and a small exhibit on the Oconneechee tribe. Note: The County could seek a partnership with the Town of Hillsborough since it would support use by Town residents.

County Capital Projects
Fiscal Years 2013-18

Project Name	Twin Creeks Park and Educational Campus Phase II						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/2009	
Department	DEAPR						Completion Date	beyond 2021	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building	50,814								
Construction/Repairs/Renovations	1,928,643	600,000						-	8,000,000
Equipment/Furnishings									
Total Project Budget	1,979,457	600,000	-	-	-	-	-	-	8,000,000
General Fund Related Operating Costs									
Personnel Services									160,000
Operations									200,000
New Debt Service			57,600	57,600	57,600	57,600	57,600	288,000	288,000
Total Operating Costs		-	57,600	57,600	57,600	57,600	57,600	288,000	648,000
Revenues/Funding Source									
Transfer from General Fund	900,000							-	360,000
General Fund - Debt Service			57,600	57,600	57,600	57,600	57,600	288,000	288,000
Future Debt Issuance	650,000	600,000						-	8,000,000
Funding from other infrastructure partner									
Grant Funding NCDOT	429,457								
Total	1,979,457	600,000	57,600	57,600	57,600	57,600	57,600	288,000	8,648,000

Project Description/Justification

Twin Creeks (Moniese Nomp) Park is located along Old NC 86 north of Carrboro. Phase I of the park (Jones Creek Greenway) was completed in 2011. Funding for this Phase II of this park is projected to be in years 6-10. However, an opportunity to construct the main entry road may exist in 2013 in conjunction with shared roadway owner MI Homes (Ballentine subdivision). Potential participation in the road construction cost is reflected here, if the County chooses to participate. (If it does not participate, a longer, more costly segment of the road may be required in the future at the time of park construction.) A Phase III of the park would likely exist and be beyond the scope of Year 10.

County Capital Projects
Fiscal Years 2013-18

Project Name	Joint Artificial Turf Soccer Fields - Town of Chapel Hill						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/2012	
Department	DEAPR						Completion Date	7/1/2014	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
Appropriation									
Land/Building								-	
Construction/Repairs/Renovations		623,000						-	
Equipment/Furnishings								-	
Total Project Budget	-	623,000	-	-	-	-	-	-	-
General Fund Related Operating Costs									
Personnel Services								-	
Operations								-	
New Debt Service								-	
Total Operating Costs			-	-	-	-	-	-	-
Revenues/Funding Source									
Transfer from General Fund								-	
Transfer from Other Projects		623,000						-	
Future Debt Issuance								-	
Funding from other infrastructure partner								-	
Total	-	623,000	-	-	-	-	-	-	-

Project Description/Justification

In December 2010, the County approved a joint project to construct artificial turf soccer fields in partnership with the Town of Chapel Hill at the Town's Cedar Falls Park. County Funds of \$623,000 were transferred in FY 2012-13 from available funds within the Twin Creeks Park project for use in this project. The Town of Chapel Hill's share of the project is \$311,500, and the Town is currently putting the project out for bid, with construction projected for FY 2013-14.

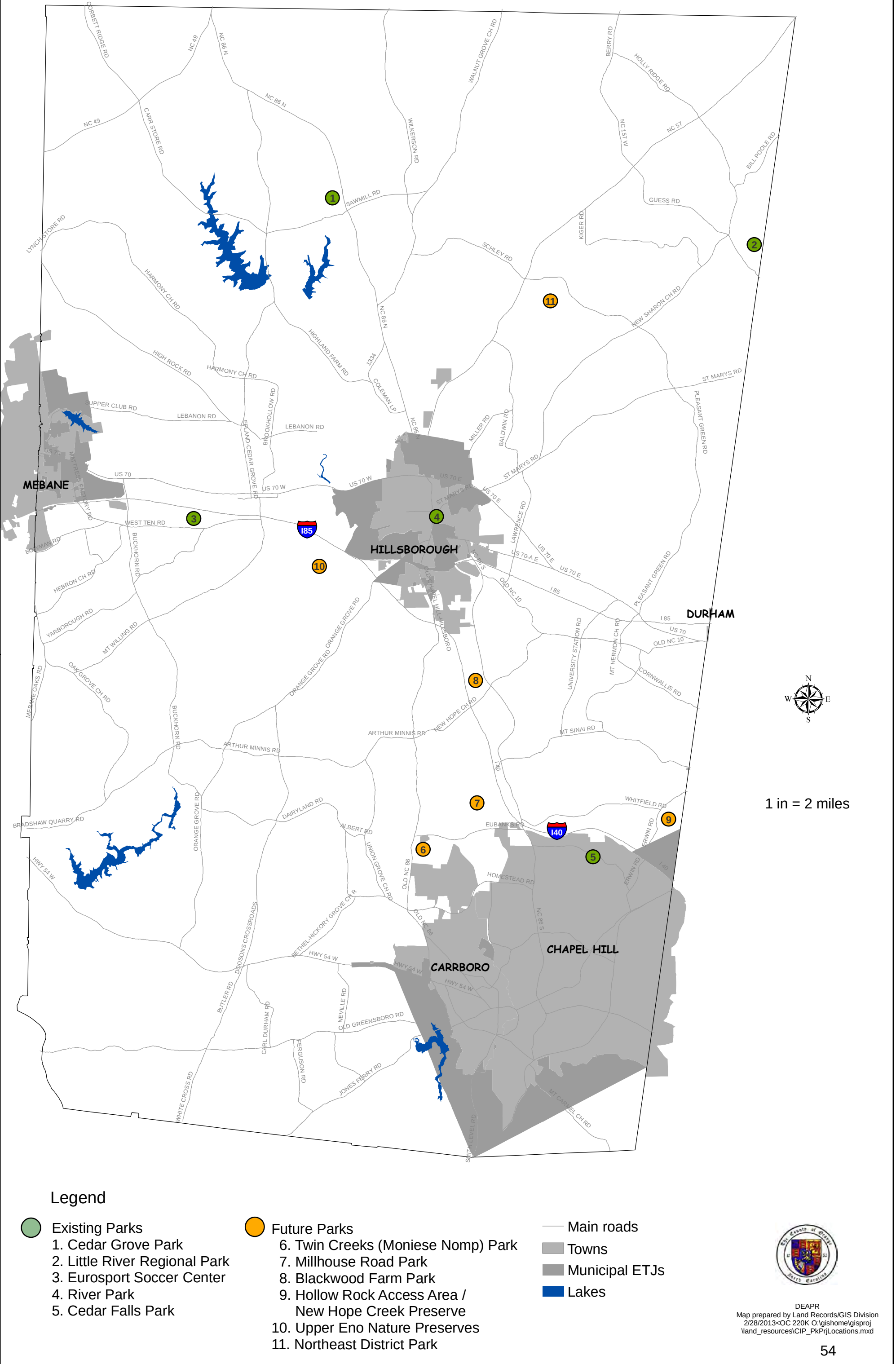
County Capital Projects
Fiscal Years 2013-18

Project Name	Little River Park, Phase II						Project Status	Proposed	
Functional Service Area	Community and Environment						Starting Date	7/1/2015	
Department	DEAPR						Completion Date	7/1/2017	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
<i>Professional Services</i>					25,000			25,000	
<i>Construction/Repairs/Renovations</i>	1,521,720				150,000			150,000	250,000
<i>Equipment/Furnishings</i>								-	
<i>Total Project Budget</i>	1,521,720	-	-	-	175,000	-	-	175,000	250,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>From General Fund</i>	4,750				87,500			87,500	125,000
<i>Contribution from Durham County</i>	338,662				87,500			87,500	125,000
<i>Grant Funding</i>	724,000								
<i>Transfer from Payment-In-Lieu</i>	84,514								
<i>Bonds</i>	369,794							-	
<i>Total</i>	1,521,720	-	-	-	175,000	-	-	175,000	250,000

Project Description/Justification

Based on the Little River Park master plan, and infrastructure improvements needed, this project would pave the road and expand parking, repave the ADA loop trail, and add a new maintenance shed. In Years 6-7, other improvements including a new playground will be needed.

CIP Park Project Locations



**APPROVED - Article 46 Sales Tax Fund Summary
Fiscal Years 2013-18**

Project Name	Article 46 Sales Tax							Project Status	Approved
Functional Service Area	Special Revenue Fund							Starting Date	4/1/2012
Department								Completion Date	Ongoing
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Economic Development</i>	312,500	1,300,000	1,319,500	1,339,293	1,359,382	1,379,773	1,400,469	6,798,416	7,323,828
<i>Chapel Hill-Carrboro City Schools</i>	190,625	799,500	811,492	823,664	836,020	848,560	861,288	4,181,024	4,504,154
<i>Orange County Schools</i>	121,875	500,500	508,008	515,628	523,362	531,212	539,181	2,617,391	2,819,674
<i>Total Project Budget</i>	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Article 46 Sales Tax</i>	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656
<i>Total</i>	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656

Project Description/Justification

The Article 46 (1/4 cent) Sales Tax was approved by the voters in the November 2011 election, and became effective April 1, 2012. The anticipated revenue generated in FY 2012-13 is \$2,600,000, with an assumption of 1.5% growth in subsequent years. 50% of the proceeds are for Economic Development initiatives, and 50% of the proceeds for Education (allocated by the ADM count of the two school districts). Prior Years Funding reflects FY 2011-12, when proceeds for the April-June 2012 quarter were estimated at \$625,000.

APPROVED - Article 46 Sales Tax Fund Summary - Detail
Fiscal Years 2013-18

Project Name Functional Service Area Department	Article 46 Sales Tax Special Revenue Fund		Project Status Starting Date Completion Date						New 4/1/2012 Ongoing
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Economic Development:</i>									
Debt Service on Infrastructure		750,000	769,500	789,293	809,382	829,773	850,469	4,048,416	4,623,828
* Buckhorn EDD Phase 2									
* Buckhorn-Mebane EDD Phase 3 & 4									
*Efland Sewer Flow to Mebane									
*Eno EDD									
Infrastructure (Utility Service Agreement w/ Mebane*)		50,000	50,000	50,000	50,000	50,000	50,000	250,000	200,000
Collaborative Outreach		20,000	20,000	20,000	20,000	20,000	20,000	100,000	100,000
Small Business Loan Pool		200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000
Collateral Materials		20,000	20,000	20,000	20,000	20,000	20,000	100,000	100,000
Innovation Centers		100,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000
**Launch Chapel Hill" Incubator									
Agricultural Economic Development		60,000	60,000	60,000	60,000	60,000	60,000	300,000	300,000
Business Investment Grants		100,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000
Total Economic Development - Article 46 Sales Tax	312,500	1,300,000	1,319,500	1,339,293	1,359,382	1,379,773	1,400,469	6,798,416	7,323,828
<i>Chapel Hill-Carrboro City Schools:</i>									
Sidewalk Replacements (3 Schools)		399,750							
Technology - Student Access Computing Devices		399,750	405,746	411,832	418,010	424,280	430,644	2,090,512	2,252,077
Property Repairs Identified in Facilities Assessment			405,746					405,746	
Kitchen Equipment Replacements				411,832				411,832	
Sidewalks, Walkways, Canopies					418,010			418,010	
Replace HVAC System - Lincoln Center						424,280	430,644	854,924	
Facility Improvements at Older Schools									2,252,077
Total Chapel Hill-Carrboro City Schools	190,625	799,500	811,492	823,664	836,020	848,560	861,288	4,181,024	4,504,154
<i>Orange County Schools:</i>									
Technology - 1:1 Initiative (District-wide)		500,500	508,008	515,628	523,362	531,212	539,181	2,617,391	2,819,674
Total Orange County Schools	121,875	500,500	508,008	515,628	523,362	531,212	539,181	2,617,391	2,819,674
Total Project Budget	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656

Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Article 46 Sales Tax - Economic Development</i>	312,500	1,300,000	1,319,500	1,339,293	1,359,382	1,379,773	1,400,469	6,798,416	7,323,828
<i>Article 46 Sales Tax - CHCCS</i>	190,625	799,500	811,492	823,664	836,020	848,560	861,288	4,181,024	4,504,154
<i>Article 46 Sales Tax - OCS</i>	121,875	500,500	508,008	515,628	523,362	531,212	539,181	2,617,391	2,819,674
<i>Total</i>	625,000	2,600,000	2,639,000	2,678,585	2,718,764	2,759,545	2,800,938	13,596,831	14,647,656

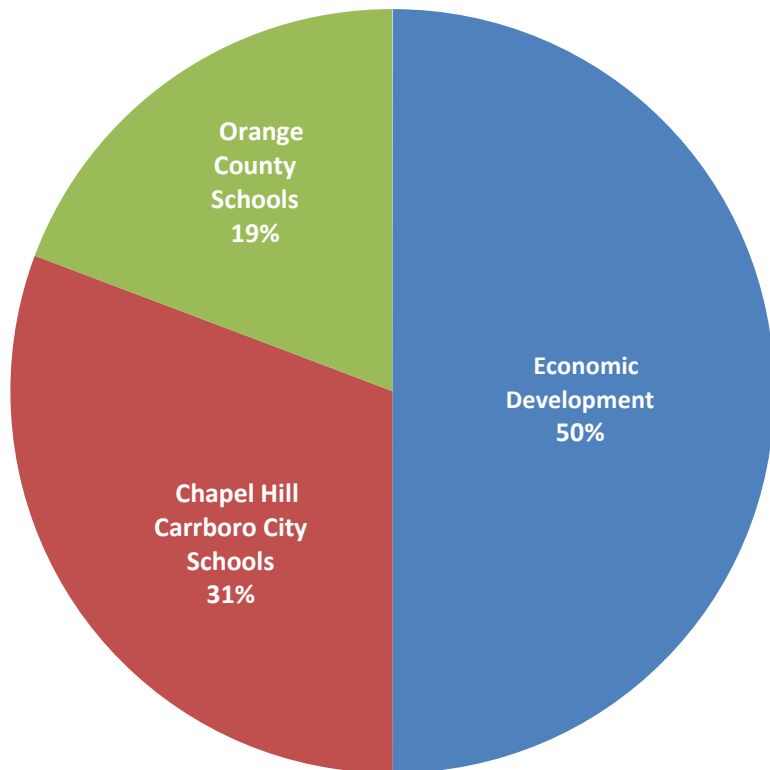
Project Description/Justification

The Article 46 (1/4 cent) Sales Tax was approved by the voters in the November 2011 election, and became effective April 1, 2012. The anticipated revenue generated is \$2,600,000 for FY 2012-13, with an assumption of 1.5% growth in subsequent years. 50% of the proceeds are for Economic Development initiatives, and 50% of the proceeds for Education (allocated by the ADM count of the two school districts). In FY 2011-12, proceeds of \$625,000 were estimated for the April-June 2012 quarter. Note: Specific initiative allocations need to be looked at every two years to reassess project allocation schedule.

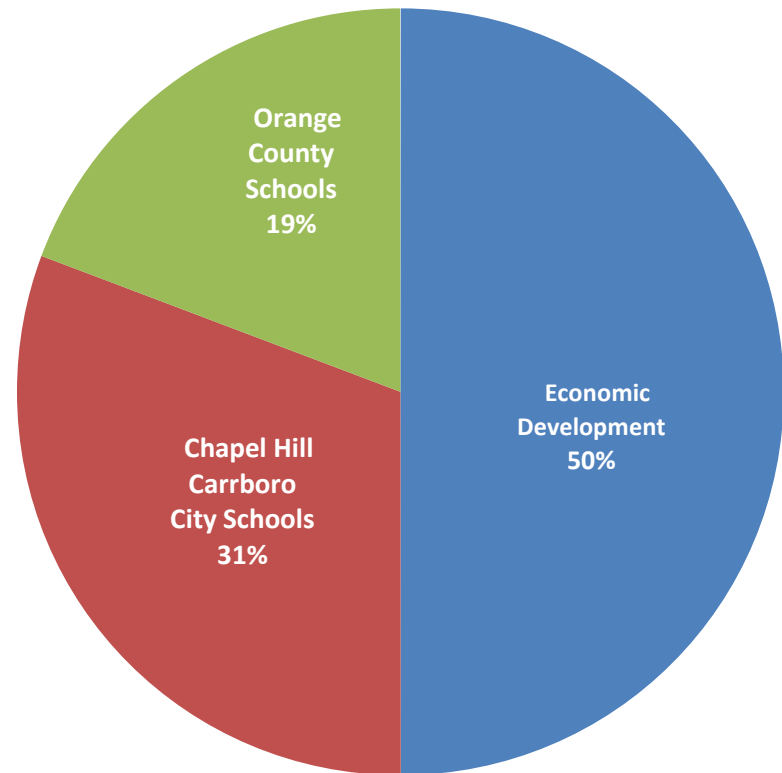
*Note: The Board of County Commissioners approved a Water and Sewer Agreement with the City of Mebane at its June 19, 2012 meeting, whereby the City of Mebane reserves 250,000 gallons per day of capacity in the Mebane water and sewer system at a cost of \$50,000 per year for a period of 10 years. At such time as the County makes the tenth and final payment of \$50,000, the City shall assume responsibility for determining capacity in the service area. The annual cost would be reduced as the reserved capacity in the Mebane system is allocated to new customers in the areas served.

**FY 2013-18 Orange County Capital Investment Plan Projects
Article 46 Sales Tax - Appropriations**

**Year 1: FY 2013-14
\$2,639,000**



**Years 1-5: 2013-2018
\$13,596,831**



APPROVED - Water & Sewer Utilities Capital Projects Summary
Fiscal Years 2013-18

Projects	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Efland/North Buckhorn Sewer Expansion</i>	-						-	
<i>McGowan Creek Outfall</i>	134,200	621,250					621,250	
<i>Lake Orange Capital Maintenance</i>	69,300						-	
<i>Buckhorn-Mebane EDD Phase 2</i>	4,256,046						-	
<i>Buckhorn-Mebane EDD Phase 3 & 4</i>			350,000	2,500,000			2,850,000	
<i>Efland Sewer Flow to Mebane</i>	151,600	160,000	3,436,000				3,596,000	
<i>Richmond Hills Pump Station Rehab</i>					185,000		185,000	
<i>Hillsborough EDD</i>						150,000	150,000	1,000,000
<i>Eno EDD</i>	200,000	115,000	1,750,000				1,865,000	
Total	4,811,146	896,250	5,536,000	2,500,000	185,000	150,000	9,267,250	1,000,000
General Fund Related Operating Costs								
<i>Personnel Services</i>								
<i>Operations</i>								
<i>New Debt Service</i>		489,282	556,714	971,594	1,171,594	1,171,594	4,360,778	5,857,970
<i>Total Operating Costs</i>		489,282	556,714	971,594	1,171,594	1,171,594	4,360,778	5,857,970
Revenues/Funding Source								
<i>Transfer from General Fund</i>	420,900	-	350,000			150,000	500,000	
<i>Transfer from Other Projects</i>							-	
<i>General Fund - Debt Service Payments</i>		148,798	194,230	194,230	194,230	194,230	925,718	971,150
<i>Article 46 Sales Tax - Debt Service</i>		340,484	362,484	777,364	977,364	977,364	3,435,060	4,886,820
<i>Reserve Funds - Article 46 Sales Tax</i>					185,000		185,000	
<i>County Capital Fund Balance</i>	-						-	
<i>EPA Special Appropriations Grant</i>							-	
<i>State Revolving Loan Funds</i>	134,200	621,250					621,250	
<i>Debt Financing - Article 46 Sales Tax</i>	4,256,046	275,000	5,186,000	2,500,000			7,961,000	1,000,000
Total	4,811,146	1,385,532	6,092,714	3,471,594	1,356,594	1,321,594	13,628,028	6,857,970

The Water & Sewer Utilities Fund accounts for revenues and expenses related to the provision of sewer service.

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	Central Efland/North Buckhorn Sewer Expansion						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/2010	
Department	Planning						Completion Date	6/30/2013	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
<i>Professional Services</i>	34,000							-	
<i>Land/Building</i>	59,900							-	
<i>Construction/Repairs/Renovations</i>	3,700,000							-	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	3,793,900	-	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>			148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>Total Operating Costs</i>			148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>Revenues/Funding Source</i>									
<i>Transfers from General Fund</i>	93,601							-	-
<i>General Fund - Debt Service Payments</i>			148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>EPA Special Appropriations Grant</i>	1,348,400							-	
<i>State Revolving Loan Funds</i>	2,351,899							-	
<i>Debt Financing</i>								-	
<i>Total</i>	3,793,900	-	148,798	148,798	148,798	148,798	148,798	743,990	743,990

Project Description/Justification

In the mid-1980s, the decision was made to construct public sewer service in the Efland Community. The County's funding ran out before the entire community could be served, but there were approximately 80 residents remaining who had signed up to receive sewer and never did. The Central Efland portion of this project will provide sewer service availability to the majority of those properties that requested service 25 years ago, in addition to providing sewer availability to most of the rest of the Efland Community. The Northern Buckhorn project will be an extension of the City of Mebane's sewer system and will serve residents in the area along Buckhorn Road between the Interstate and the railroad tracks. This portion of the project is made possible by EPA Special Appropriations Grants that were earmarked by Congressman David Price and applied for by the County. The vast majority of the Central Efland project will be paid for by the remainder of the EPA grant and by a DENR State Revolving Loan Fund. An estimate of the debt service is shown above, based on an estimated loan amount of \$2,351,899 an interest rate of 2.445% and the maximum term of 20 years. The full loan amount of \$3,500,000 is a maximum line of credit and was based on the original project cost estimates, but based on the project bids and current costs, the loan is expected to be less than \$2,400,000, as shown above. The debt service payments will be based on the actual amount borrowed. Some project expenses are not reimbursable by the State Loan program or the EPA grant. These have been paid from Capital Project 30017 from proceeds of the 1997 bond issued to pay for the Central Efland Sewer Extension

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	McGowan Creek Outfall						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	8/1/2012	
Department	Planning						Completion Date	8/1/2014	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services		94,200						-	
Land/Building		40,000						-	
Construction/Repairs/Renovations			621,250					621,250	
Equipment/Furnishings									
Total Project Budget	-	134,200	621,250	-	-	-	-	621,250	
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service				45,432	45,432	45,432	45,432	181,728	227,160
Total Operating Costs				45,432	45,432	45,432	45,432	181,728	227,160
<i>Revenues/Funding Source</i>									
General Fund - Debt Service Payments				45,432	45,432	45,432	45,432	181,728	227,160
Debt Financing (SRF funds)		134,200	621,250					621,250	
Total		134,200	621,250	45,432	45,432	45,432	45,432	802,978	227,160

Project Description/Justification

The McGowan Creek Pump Station (MCPS) is the main pump station of the Efland Sewer System. The pumps, generator and electrical controls were installed and put into operation in 1988, so they are now roughly 24 years old. According to Orange Water and Sewer Authority (OWASA), who perform our routine maintenance, all of these components of the system have been in service longer than OWASA's standard duty schedule of 10 years for pumps and controls and 20 years for generators. The construction-phase engineering consultant for the ongoing Central Efland-2/North Buckhorn sewer expansion has determined that the existing MCPS can be taken out of service by installing a new gravity outfall between the MCPS and the proposed, but upsized, Brookhollow sewer lift station located on Brookhollow Road. The work to prepare the Brookhollow lift station to receive this outfall is expected to be completed in March 2013. The County has received approval from NCDENR for Clean Water State Revolving Fund (SRF) Loan funds in the amount of \$755,450 for this project. The SRF loan is a reimbursable line of credit which will not be available until the bids are received for project construction and approved by the State. Until State funds are available for reimbursement, this project will have to be funded from the General Fund or through debt service. This project will also facilitate the eventual transfer of the Efland Sewer system to the City of Mebane by removing an antiquated lift station, and its associated maintenance and upkeep, from the system.

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	Lake Orange Capital Maintenance						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/2009	
Department	Planning						Completion Date	9/30/2013	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Design Services</i>	70,310								
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>	206,690	69,300						-	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	277,000	69,300	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfers from General Fund</i>	165,000	69,300						-	
<i>County Capital Fund Balance</i>	112,000								
<i>Total</i>	277,000	69,300	-	-	-	-	-	-	-

Project Description/Justification

Lake Orange has been in operation since the late 1960s. Besides minor repairs and mowing of the dam, there has been no routine maintenance performed on the dam or spillway over the last 40 years. In 2009, engineering staff initiated an inspection of the dam by a qualified engineer to identify and quantify some suspected deficiencies in the dam and spillway. The result of this inspection was a report that prioritized several necessary repairs and suggested other ongoing maintenance items. The most urgent of these repairs are going to be completed this fiscal year and are part of the capital project listed above. Also included in the capital project listed is a project to modernize the gate technology at the Lake by installing a new gate that will be controlled electronically and can be monitored and adjusted remotely. After that, the routine maintenance suggested will not be part of a capital project, but will become part of the annual operation and maintenance budget for Lake Orange.

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	Buckhorn EDD Phase 2 Water and Sewer						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	12/1/2010	
Department	Planning						Completion Date	4/30/2014	
		Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
	Prior Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
Project Budget	Funding	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
Professional Services	300,000	139,500							
Land/Building	35,500								
Construction/Repairs/Renovations		4,016,546						-	
Contingency		100,000							
Total Project Budget	335,500	4,256,046	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service			340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
Total Operating Costs			340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
<i>Revenues/Funding Source</i>									
Transfer from General Fund	200,000							-	
Article 46 Sales Tax - Debt Service			340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
Debt Financing - Article 46 Sales Tax	135,500	4,256,046						-	
Total	335,500	4,256,046	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418

Project Description/Justification

This 400± acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. The Phase 2 portion is generally the land that is bounded by Buckhorn Road to the west, Gravelly Hill Middle School to the east, the Interstates 40/85 to the north and West Ten Road to the south. The project will also make gravity sewer available to an additional 400 acres of land located west of the Phase 2 area and just north of Bowman Road. Bids were received in early October 2012, with construction anticipated to begin in early 2013 and be complete in early 2014. This project includes approximately 2,100 lf of 8" gravity sewer line, 5,000 lf of 12" gravity sewer line, 9,000 lf of 18" gravity sewer line, and 12,500 linear feet of 16" water main.

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	Buckhorn-Mebane EDD Phase 3 & 4 Water and Sewer						Project Status	Approved	
Functional Service Area	Engineering						Starting Date	8/1/2014	
Department	Planning						Completion Date	12/31/2016	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services				200,000	120,000			320,000	
Land/Building				150,000				150,000	
Construction/Repairs/Renovations					2,380,000			2,380,000	
Equipment/Furnishings									
Total Project Budget	-	-	-	350,000	2,500,000	-	-	2,850,000	
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service						200,000	200,000	400,000	1,000,000
Total Operating Costs			-	-		200,000	200,000	400,000	1,000,000
<i>Revenues/Funding Source</i>									
Transfer from General Fund				350,000				350,000	
Article 46 Sales Tax - Debt Service						200,000	200,000	400,000	1,000,000
Debt Financing - Article 46 Sales Tax					2,500,000			2,500,000	
Total	-	-	-	350,000	2,500,000	200,000	200,000	3,250,000	1,000,000

Project Description/Justification

This 350 acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. Design of water and sewer infrastructure to serve the Phase 3 & 4 will have to await the construction of Phase 2 portion of the Buckhorn-Mebane EDD with anticipated construction in earlier year CIP's. The Phase 2 portion is generally the land that is bounded by Buckhorn Road to the west, the Interstates 40/85 to the south and the railroad or Hwy 70 to the north. This project estimated cost is based on approximately 10,000 feet of gravity sewer which branches off from the Phase 2 infrastructure to serve area D3 and D4 (as shown in the Hobbs Upchurch utilities analysis dated November 2011), two highway bores, and one new sewer pump station to replace the existing Gravelly Hill pump station.

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	<i>Buckhorn EDD Phase 2 Extension (Efland Sewer to Mebane)</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2012</i>	
Department	<i>Planning</i>						Completion Date	<i>6/30/2015</i>	
	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
Professional Design Services		151,600	120,000					120,000	
Land/Building			40,000					40,000	
Construction/Repairs/Renovations			-	3,436,000				3,436,000	
Equipment/Furnishings									
Total Project Budget		151,600	160,000	3,436,000	-	-	-	3,596,000	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service				12,800	287,680	287,680	287,680	875,840	1,438,400
Total Operating Costs			-	12,800	287,680	287,680	287,680	875,840	1,438,400
<i>Revenues/Funding Source</i>									
Transfer from General Fund		151,600	-					-	
Article 46 Sales Tax - Debt Service				12,800	287,680	287,680	287,680	875,840	1,438,400
Debt Financing - Article 46 Sales Tax			160,000	3,436,000				3,596,000	
Total		151,600	160,000	3,448,800	287,680	287,680	287,680	4,471,840	1,438,400

Project Description/Justification

Currently, the wastewater collected by the Efland sewer system is pumped 3 1/2 miles east to the Town of Hillsborough via a 10" force main. This project would construct the infrastructure necessary to send the wastewater collected by the existing system (circa 1988+), the proposed system extension and any future system extensions the opposite direction to the City of Mebane along West Ten Road. This fits into a long range strategy to ultimately turn over operation of the Efland sewer system to the City of Mebane based on an interlocal agreement signed in 2012. This project would also construct the force main between the existing Gravelly Hill Pump station and Rock Quarry road which will eventually allow the Gravelly Hill PS (Buckhorn EDD) to be upgraded. When completed, the roughly \$100,000 annual General Fund contribution necessary to cover the expenses of operating the Efland Sewer System would be eliminated. Cost estimates have been revised based on preliminary design data and recent bid prices on related projects. The original Professional Design Services estimate for 2012-2013 has been revised to reflect the actual cost of the design contract approved by the BOCC on 9/6/2012. **Note: Design and permits to go under the Interstate and Railroad will more than likely take all of FY 2013-14 to complete. Some parts of this project, when completed, may shift to the General Fund as the engineering design and scope of the project are defined.**

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	Richmond Hills Pump Station Rehabilitation						Project Status	Approved	
Functional Service Area	Community and Environment						Starting Date	7/1/2016	
Department	Planning						Completion Date	12/31/2016	
	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Project Budget									
<i>Appropriation</i>									
<i>Professional Design Services</i>						31,000		31,000	
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>						154,000		154,000	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>		-	-	-	-	185,000	-	185,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>		-	-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Reserve Funds - Article 46 Sales Tax</i>						185,000		185,000	
<i>Total</i>		-	-	-	-	185,000	-	185,000	-

Project Description/Justification

The Richmond Hills Pump Station was installed in 2001 to serve the Richmond Hills Subdivision built by Habitat for Humanity. According to Orange Water and Sewer Authority (OWASA), who perform our routine maintenance, the standard duty schedule is 10 years for pumps and controls and 20 years for generators. Because our current customer rates do not generate enough revenue to provide for a capital reserve, we are proposing to replace the pumps and controls at the 15-year mark. As a matter of policy, sewer lift stations should be limited if possible and/or operating rates or developer payment in lieu of capital reserve should also be considered. This project will include replacement of the pumps and electrical controls, addition of SCADA remote monitoring equipment and wet well rehabilitation, if necessary. NOTE: When the connection between Efland Sewer and the City of Mebane sewer system is complete, Mebane will be responsible for all utilities, including this pump station.

Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	Hillsborough EDD						Project Status	Approved	
Functional Service Area	Engineering						Starting Date	7/1/2014	
Department	Planning						Completion Date	6/30/2019	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services			-				100,000	100,000	
Land/Building			-				50,000	50,000	
Construction/Repairs/Renovations				-				-	1,000,000
Equipment/Furnishings									
Total Project Budget			-	-	-	-	150,000	150,000	1,000,000
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service								-	-
Total Operating Costs			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
Transfer from General Fund			-				150,000	150,000	
Debt Financing - Article 46 Sales Tax				-				-	1,000,000
Total			-	-	-	-	150,000	150,000	1,000,000

Project Description/Justification

This 400 acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. Design of water and sewer infrastructure to serve this area would be done in conjunction with the City of Hillsborough who is the utility service provider in the area. This area is generally located around the northwest, southwest, southeast quadrants of I-40 and Old NC 86 as well as the southeast quadrant of I-85 and new NC 86. Note: This project could move up or back depending on future economic activity in the Hillsborough EDD.

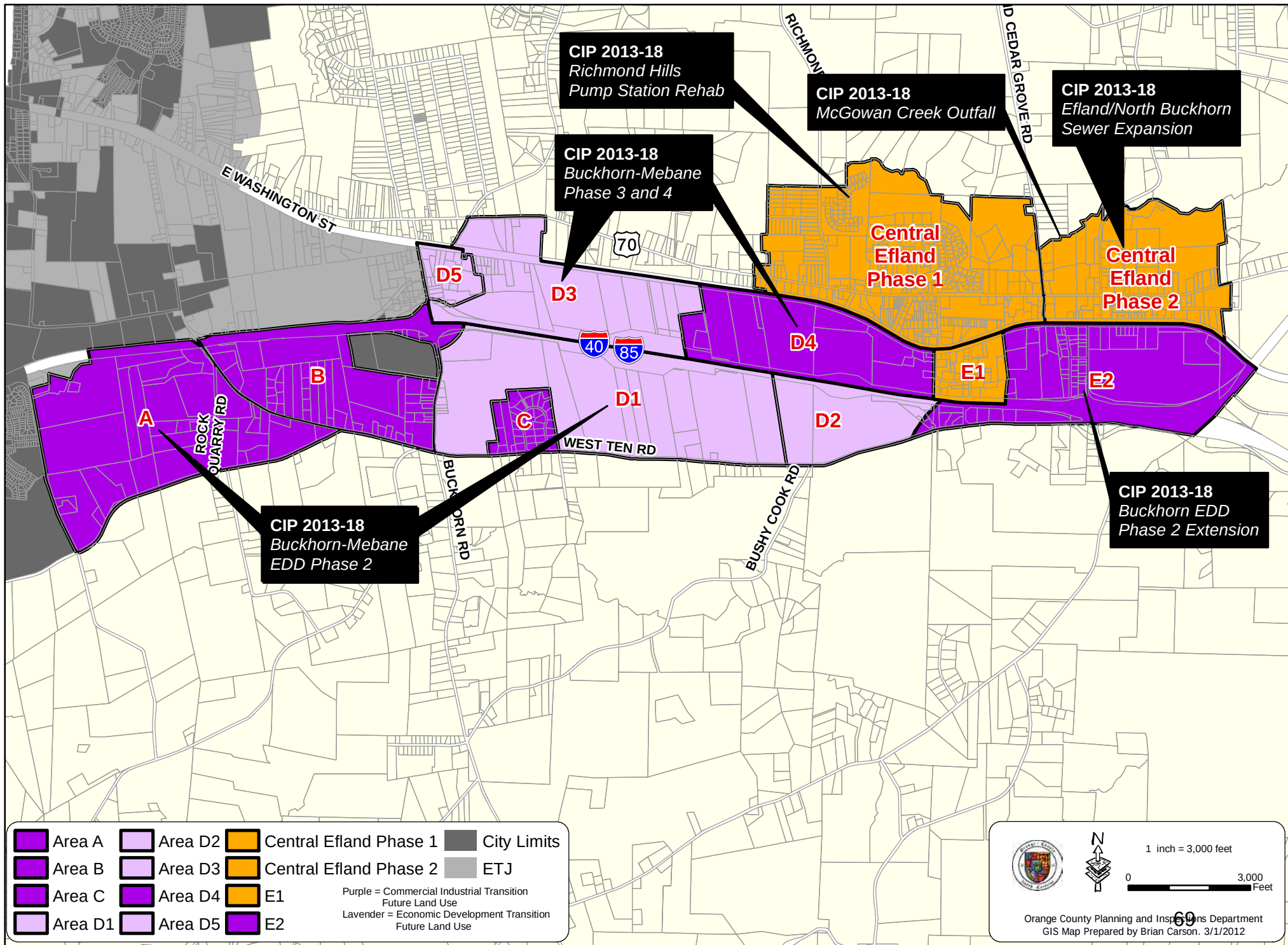
Water & Sewer Utilities Capital Projects
Fiscal Years 2013-18

Project Name	Eno EDD						Project Status		Approved	
Functional Service Area	Engineering						Starting Date		12/1/2012	
Department	Planning						Completion Date		6/30/2016	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6	
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to	
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10	
Appropriation										
Professional Design Services		200,000	65,000					65,000		
Land/Building			50,000					50,000		
Construction/Repairs/Renovations			-	1,750,000				1,750,000		
Equipment/Furnishings										
Total Project Budget		200,000	115,000	1,750,000	-	-	-	1,865,000	-	
General Fund Related Operating Costs										
Personnel Services										
Operations										
New Debt Service				9,200	149,200	149,200	149,200	456,800	746,000	
Total Operating Costs			-	9,200	149,200	149,200	149,200	456,800	746,000	
Revenues/Funding Source										
Transfer from General Fund		200,000	-	-				-	-	
Article 46 Sales Tax - Debt Service				9,200	149,200	149,200	149,200	456,800	746,000	
Debt Financing - Article 46 Sales Tax			115,000	1,750,000				1,865,000		
Total		200,000	115,000	1,759,200	149,200	149,200	149,200	2,321,800	746,000	

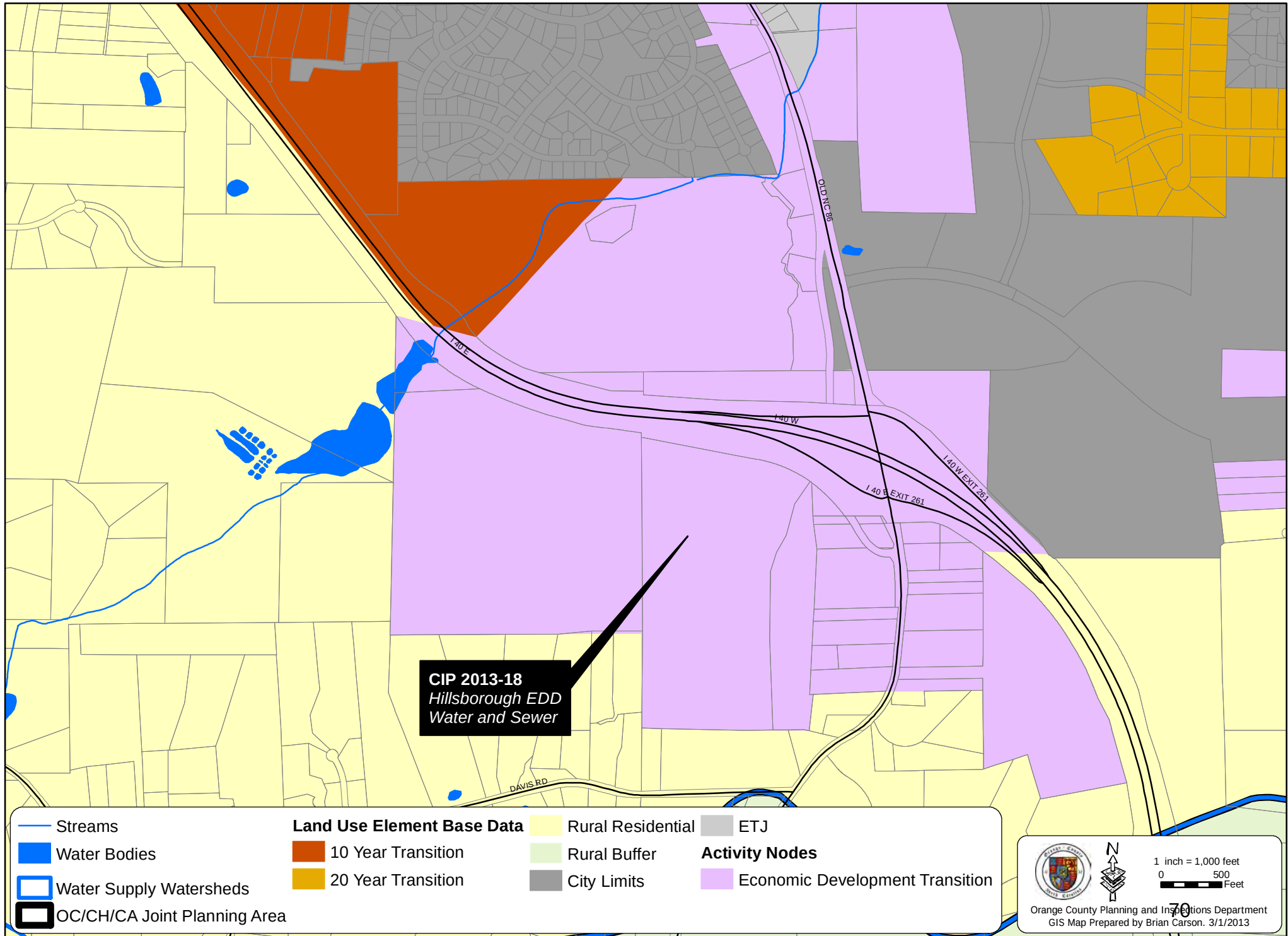
Project Description/Justification

This 800 acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. This area is generally the land that is bounded by Mt. Herman Church Road to the west, the Interstates 40/85 to the north and old Hwy 10 to the south along the US 70 corridor. Orange County has recently entered into an agreement with the City of Durham wherein Durham will provide water and sewer service to this area and supervise the design and construction of the utility infrastructure necessary to provide service. Orange County will provide the financing for the construction and will have input into selection of the design engineer and contractor as well as the extent of the design.

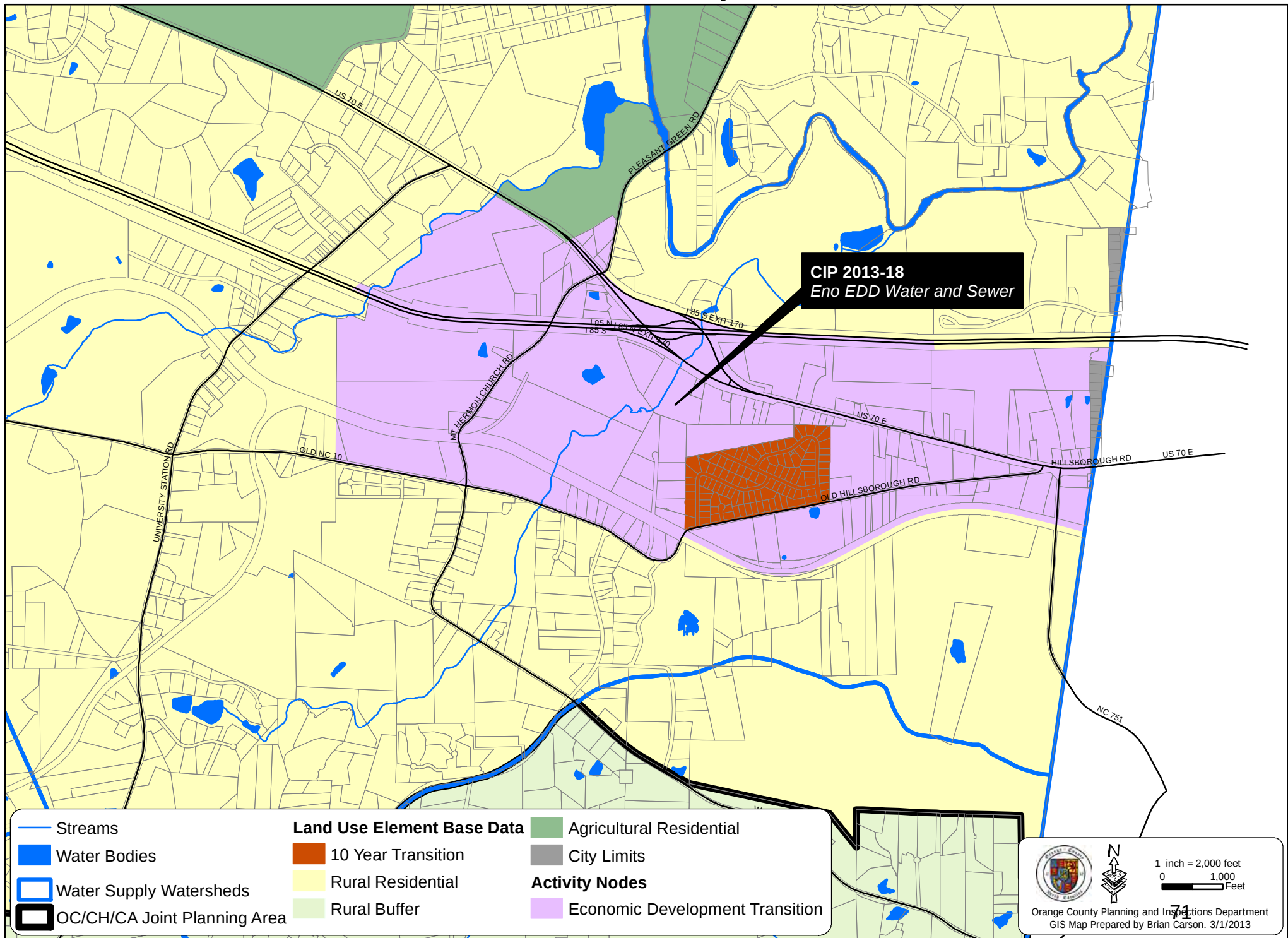
Efland/Buckhorn/Mebane Capital Projects



Hillsborough EDD CIP Project Area



Eno EDD CIP Project Area



APPROVED - Solid Waste Capital Projects Summary
Fiscal Years 2013-18

Projects	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
<i>Environmental Support</i>			100,592				100,592	
<i>Sanitation</i>	278,895	150,000	1,894,812	505,808	522,865	156,139	3,229,624	1,631,799
<i>Recycling Operation</i>	345,821		214,055	753,918	1,101,004	522,316	2,591,293	5,042,914
<i>Landfill - MSW*</i>		3,166,846					3,166,846	
<i>Landfill - C & D</i>	306,492		414,533	536,828	601,861	629,617	2,182,839	2,589,239
Total	931,208	3,316,846	2,623,992	1,796,554	2,225,730	1,308,072	11,271,194	9,263,952
Revenues/Funding Source								
<i>Sold Waste Fund Balance</i>	931,208	3,316,846	936,124	1,508,037	2,225,730	1,308,072	9,294,809	4,221,038
<i>3R Fee</i>							-	5,042,914
<i>Debt Financing</i>		-	1,687,868	288,517			1,976,385	
<i>Grant</i>							-	
Total	931,208	3,316,846	2,623,992	1,796,554	2,225,730	1,308,072	11,271,194	9,263,952

Solid Waste/Landfill Fund is a self supporting Proprietary Fund that is used to account for revenues and expenses related to the provision of solid waste disposal and recycling activities for the citizens of Orange County.

*\$3,120,815 was originally budgeted in FY 2012-13, but costs will be realized in FY 2013-14 due to a delay by the State in approval of the closure plan. The Landfill closed on June 30, 2013, and closure construction costs of \$3,166,846 will be incurred in FY 2013-14.

Solid Waste - Environmental Support
Fiscal Years 2013-18

Project Name	Environmental Support - Equipment Replacement						Project Status	Active	
Functional Service Area	Environmental Support						Starting Date	7/1/2014	
Department	Solid Waste Management						Completion Date	6/30/2015	
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
<i>Equipment/Furnishings</i>				100,592				100,592	
<i>Total Project Budget</i>		-	-	100,592	-	-	-	100,592	-
<i>Revenues/Funding Source</i>									
<i>Solid Waste Fund Balance</i>				100,592				100,592	
<i>Debt Financing</i>									
<i>Total</i>		-	-	100,592	-	-	-	100,592	-
Project Description/Justification									

Year 2

FY 2014-15 Replacement of large service vehicle with crane \$100,592

Solid Waste - Sanitation Projects
Fiscal Years 2013-18

Project Name	Vehicle/Equipment Replacement						Project Status	Active	
Functional Service Area	Sanitation						Starting Date	7/1/2012	
Department	Solid Waste Management						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations	1,250,000	-	150,000	1,687,868	288,517	212,028		2,338,413	
Equipment/Furnishings	193,729	278,895	-	206,944	217,291	310,837	156,139	891,211	1,631,799
Total Project Budget	1,443,729	278,895	150,000	1,894,812	505,808	522,865	156,139	3,229,624	1,631,799
<i>Revenues/Funding Source</i>									
Solid Waste Fund Balance	193,729	278,895	150,000	206,944	217,291	522,865	156,139	1,253,239	1,631,799
Debt Financing	1,250,000	-	-	1,687,868	288,517			1,976,385	
Total	1,443,729	278,895	150,000	1,894,812	505,808	522,865	156,139	3,229,624	1,631,799

Project Description/Justification

Current Year FY 2012-13

FY 2012-13 SWCC Improvements (High Rock Road)

-

FY 2012-13 Replacement of Front End Loader # 678

278,895

Year 1

FY 2013-14 SWCC Improvements (Eubanks Road - Planning & Engineering Costs only)

150,000

FY 2013-14 Replacement of Hook Lift Truck # 680 (2009 Freightliner)

-

Year 2

FY 2014-15 SWCC Improvements (High Rock Road delayed from FY 2012-13)

452,441

FY 2014-15 SWCC Improvements (Eubanks Road)

1,235,427

FY 2014-15 Replacement of Hook Lift Truck # 768 (2009 Freightliner)

206,944

Year 3

FY 2015-16 SWCC Improvements (Ferguson Road)

288,517

FY 2015-16 Replacement of Front End Loader # 780 (2009 Peterbilt) with a Hook Lift Truck

217,291

Year 4

FY 2016-17 SWCC Improvements (Bradshaw Quarry)

212,028

FY 2016-17 Replacement of Front End Loader #775

310,837

Year 5

FY 2017-18 Replacement of Tandem Dump truck #679

156,139

Years 6-10

FY 2018-19 Replacement of Hook Lift Truck

251,788

FY 2019-20 Replacement of Hook Lift Truck

277,595

FY 2019-20 Replacement of Front End Loader

392,433

FY 2020-21 Replacement of Hook Lift Truck

277,325

FY 2021-22 Replacement of Front End Loader

432,658

Solid Waste - Recycling Projects
Fiscal Years 2013-18

Project Name	Vehicle and Equipment Replacement/ Cart Purchase/ Pad Relocation						Project Status	Active	
Functional Service Area	Recycling Operations						Starting Date	7/1/2012	
Department	Solid Waste Management						Completion Date	Ongoing	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriation									
Land/Building									
Construction/Repairs/Renovations									982,813
Equipment/Furnishings	125,000	345,821	-	214,055	753,918	1,101,004	522,316	2,591,293	4,060,101
Total Project Budget	125,000	345,821	-	214,055	753,918	1,101,004	522,316	2,591,293	5,042,914
Revenues/Funding Source									
3R Fee/ Solid Waste Fund	125,000	345,821	-	214,055	753,918	1,101,004	522,316	2,591,293	5,042,914
Debt Financing					-	-		-	
Grant			-					-	
Total	125,000	345,821	-	214,055	753,918	1,101,004	522,316	2,591,293	5,042,914

Project Description/Justification

Current Year FY 2012-13

\$ 225,648 Replace Commercial Route Truck (1574)
\$ 120,173 Replace Sterling Road Tractor

Year 2

\$ 214,055 Replace Roll off Truck (1779)

Year 3

\$ 229,665 Replace Roll-off Truck (1681)
\$ 286,453 Replace Peterbilt FEL (1776)
\$ 237,800 Replace CAT 315 Excavator

Year 4

\$ 982,808 Replace Horizontal Grinder
\$ 118,196 Replace Cat 906H Rubber tire loader

Year 5

\$ 181,212 Replace Cat Wheel Loader 924GZ
\$ 341,104 Replace Peterbilt FEL (1781)

**Solid Waste - Landfill/Municipal Solid Waste
Fiscal Years 2013-18**

Project Name	Closure/Equipment Replacement						Project Status	Active	
Functional Service Area	Landfill/Municipal Solid Waste						Starting Date	7/1/2012	
Department	Solid Waste Management						Completion Date	6/30/2013	
Project Budget	Prior Years Funding	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations	105,089	-	3,166,846					3,166,846	
Equipment/Furnishings	140,844							-	
Total Project Budget	245,933	-	3,166,846	-	-	-	-	3,166,846	
<i>Revenues/Funding Source</i>									
Solid Waste Fund Balance	245,933	-	3,166,846	-	-	-	-	3,166,846	-
Debt Financing									
Total	245,933	-	3,166,846	-	-	-	-	3,166,846	-

Project Description/Justification

Current Fiscal Year 2012-13

FY 12-13 Anticipated Closure Cost of \$3,120,815 for MSW Landfill (Included 10% Contingency) NOTE: Due to State delay of Closure Plan approval, this expenditure is now budgeted in FY 2013-14.

Year 1

FY 2013-14 Due to delay by State on approval of Closure Plan, delay closure construction costs of Municipal Solid Waste Landfill \$3,166,846 (Includes 10% Contingency). The Landfill closed on June 30, 2013, but closure construction costs will be incurred in FY 2013-14.

Solid Waste - Landfill/Construction and Demolition
Fiscal Years 2013-18

Project Name	<i>Equipment Replacement</i>		<i>Landfill/Construction and Demolition</i>				<i>Project Status</i>		<i>Active</i>
Functional Service Area	<i>Landfill/Construction and Demolition</i>		<i>Landfill/Ancillary Facilities</i>				<i>Starting Date</i>		<i>7/1/2012</i>
Department	<i>Solid Waste Management</i>	<i>Landfill Division</i>					<i>Completion Date</i>		<i>Ongoing</i>
	Prior Years	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6
Project Budget	Funding	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Total	Year 10
<i>Appropriation</i>									
Land/Building									
Construction/Repairs/Renovations								-	412,582
Equipment/Furnishings		306,492	-	414,533	536,828	601,861	629,617	2,182,839	2,176,657
Total Project Budget		306,492	-	414,533	536,828	601,861	629,617	2,182,839	2,589,239
<i>Revenues/Funding Source</i>									
Solid Waste Fund Balance		306,492	-	414,533	536,828	601,861	629,617	2,182,839	2,589,239
Debt Financing									
Total		306,492	-	414,533	536,828	601,861	629,617	2,182,839	2,589,239

Project Description/Justification

Current Year FY 2012-13

FY Replacement of Track Loader at \$306,492

Year 2

FY 2014-15 Replace Hydraulic Excavator \$414,533

Year 3

FY 2015-16 Replace Articulating Off Road Truck \$536,828

Year 4

FY 2016-17 Replace Construction and Demolition CMI 3-75 Trash Compactor \$601,861

Year 5

FY 2017-18 Replacement of D-6 Dozer \$629,617

APPROVED - Sportsplex Capital Projects Summary
Fiscal Years 2013-18

Project Budget	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Appropriations								
Land/Building								
Design		30,000					30,000	
Construction/Repairs/Renovations								
New Facilities Projects:								
Major Expansion Phase 1 (1)			950,000				950,000	
Major Expansion Phase 2 (1)				1,900,000			1,900,000	
Major Expansion Phase 3 (1)					900,000		900,000	
Renovation Projects:								
Lobby - Renovations (floor, walls, lighting) (8a)	165,000						-	
Lobby - Renovations (program space expansion)		110,000					110,000	
Girls/Women's Locker-room (5)		30,000					30,000	
Men's and Women's Bathrooms (7)		40,000					40,000	
Facility Maintenance/Replacement Items:								
Parking Lot Repair/Repave				150,000			150,000	
Pool Roof repair	180,000						-	
Pool wall reglaze			125,000				125,000	
Tilt up Panel (exterior wall system)			100,000				100,000	
Rotating Fitness Equipment Upgrade/Replacement (9)		100,000		100,000		100,000	300,000	
Kidsplex Equipment Upgrade (10)						50,000	50,000	
New UV System for Pool	100,000						-	
Bleachers (2)		20,000					20,000	
Pool pump/boiler #2						50,000	50,000	
Cooling Tower Replacement	100,000						-	
Major upgrade of Servers, Telephones (8)	35,000						-	
Rink concrete ice floor repair (3)		75,000				75,000	150,000	
Rink de-humidification /Ice Rink Munters		125,000					125,000	
Zamboni		100,000					100,000	
Major rebuild - compressors/chiller barrel					100,000		100,000	
Lobby - HVAC Replacement	80,000						-	
Climbing Wall (outside- fee based)					100,000		100,000	
HVAC Contingency (12)					50,000	50,000	100,000	
IT Contingency (12)						50,000	50,000	
Ice Rink/Fitness Wall Repair Paint Project					40,000		40,000	
Pool Lane Timer/Scoreboard (4)		15,000					15,000	
Rink Scoreboard					20,000		20,000	
Outside Pavilion/Play Area (6)		45,000					45,000	
Inflatables (13)		20,000					20,000	
Total	660,000	710,000	1,175,000	2,150,000	1,210,000	375,000	5,620,000	
Revenues/Funding Source								
Sportsplex Fund Balance	660,000	710,000	225,000	250,000	310,000	375,000	1,870,000	
Transfer from General Fund			950,000	1,900,000	900,000		3,750,000	
Debt Financing								
Total	660,000	710,000	1,175,000	2,150,000	1,210,000	375,000	5,620,000	

1. Review with Engineers/Designers revealed that previously proposed Phase 2 Mezzanine (ice) is not feasible. However project has been re-scoped to create national class recreation facility adding indoor turf and court. Project defined to straddle three years:
 - a. Phase 1 is the originally contemplated pool mezzanine of 5,400 sq. ft. featuring new member lockers; dedicated spin/row/"Krank" room and 1,800 sq. ft. senior/ adult cardio/ strength center.
 - b. Phase 2 is a new building addition of 95x165 that will house a turfed field to be used for soccer, lacrosse, senior walking, running, kidsplex, kickball and programs proprietary to RFP such as Lil Kickers that will be brought to Orange County. NOTE: this is a new CIP project proposed by the operator of the Sportsplex, and the projected annual revenues related to this project is anticipated to cover the annual debt service required for this project.
 - c. Phase 3 is a new regulation sized high school/college basketball court (50x84) housed in a building footprint of 75x100 to include bleacher seating. NOTE: this is a new CIP project proposed by the operator of the Sportsplex, and the projected annual revenues related to this project is anticipated to cover the annual debt service required for this project.
 - d. There has been positive dialogue with the Town of Hillsborough on parking approval
2. Bleachers to add seating for rink based venues such as Nutcracker; Skating competitions; Collegiate hockey; Youth hockey (portable to pool)
3. Rink floor reapr split into two projects
4. Pool Electronic Timer and scoreboard. Scoreboard is 19 years old and failing. Repairs are costly and increasingly less feasible. Required for revenue generating swim meets and lane training
5. Increasingly, youth and adult teams are co-ed. Proposal to convert referee room into girls/women's change room and build replacement ref room and storage in part of Zamboni room
6. Outside pavilion to be built tin flat grassy area to the west of pond. To be used for Kidsplex outdoor activities; rented for parties. Orange County Charter School has expressed interest in partnering. There may also be grants available.
7. Men's and Women's main lobby bathrooms are very worn. Replace flooring; stall dividers; paint; replace eiling tiles. Efficient lighting (motion sensor) and low flow plumbing fixtures. Lower counters and child appropriate toilets. Add safe, locked storage for cleaning supplies. (all of this has been noted by the Health Inspector)
8. Servers upgraded out of equipment repair/replace budget in 2012/13. Building wide telephone/intercom still required
- 8(a) Facilitates 1,834 additional GroupX space for programs. Results in \$312,000 incremental annual revenue.
9. Major cardio equipment typically has an estimated useful life of 3 years with the heavy usage being experienced by the increasing Sportsplex membership. While rigorous regular maintenance programs can extend life, it is appropriate to maintain a budgeted contingency based on industry replacement standards. Aftermarket for used equipment is not known.
10. Similar to above. With growth in Kidsplex program we expect more capital needs for this program
11. Pumps and boilers have the least useful life of all mechanical classes of equipment. Contingency for replacement.
12. Contingency for HVAC equipment and major IT equipment such as server.
13. Inflatables. This is one of the lowest cost ways to generate revenue. Can be used for Kidsplex; Parties and for fee admission using renovated lobby space. Quality inflatables can be purchased for \$2,500 to \$3,000 each. Payback is less than one year.

Orange County Sportsplex Major Capital Investment Opportunities

FY 12/13 Lobby Project: The Sportsplex CIP proposes an expanded Lobby Renovation project in FY12/13 starting near the end of the fiscal year, which will provide significantly increased capacity for Group Exercise based programming such as Zumba; cardio, strength, martial arts and other dedicated training room based programs. The trend in the industry is to “small group” training and we currently have little space to accommodate that need. The additional space would also be utilized for Kidsplex after school, pre-school and camp programs. Currently there is a waiting list of at least five children at each age level.

Last year, \$125,000 was approved in the FY12/13 CIP for purely cosmetic upgrades to Lobby flooring, walls and lighting. This is proposed to increase to \$165,000 by transferring \$40,000 of funds from the significantly under budget server upgrade to cover the escalated cost of the specialty rubberized flooring. It is now proposed that during the same time as this disruption that physical renovations are made to expand the major Group X room and add second specialty strength and cross fit space. By piggybacking the already approved cosmetic work, incremental costs will be only \$110,000 while adding 1,834 sq. ft. of revenue generating space. The unique design of the proposed expanded Group X room facilitates dividing it into up to five fully autonomous rooms. This in turn facilitates significant programming flexibility, as well after school and camp expansion. The anticipated first year revenue impact is \$220,000 from 400 new members (10% growth). Kidsplex and other program growth is an additional \$92,000 annually, which more than recovers the cost of the project within 12months.

FY 14/15 Pool Mezzanine: Consulting engineers determined that the pool mezzanine addition proposed in last year’s CIP was structurally practical and efficient. The pool mezzanine is therefore proposed to proceed as planned and budgeted (\$ 950,000) providing 5,400 additional sq. ft. This additional space will be used for member change areas (2,700 sq. ft.) that are essential for a fitness club projected to grow to 6,700 members from its current base of 4,000. Additionally, it will provide a dedicated Spin, Row, Krank and Massage room (900 sq. ft.) plus 1,800 sq. ft. dedicated to adult and senior cardio equipment. The total cost of \$950,000 is inclusive of all equipment. Incremental revenue over the planning horizon from the Pool Mezzanine is projected to be \$1,325,500

FY 15/16 Turf Addition: The consulting engineers further determined that the previously contemplated expansion of the Ice rink mezzanine was not structural practical. We had proposed \$1,000,000 for that project in the prior year CIP. However there is a more compelling option from both use and revenue generating perspectives. Indoor turf can be used for a broad range of member programs plus year round walking, running, indoor soccer, lacrosse, flag football leagues for youth and adults. Programs proprietary to RFP at its other locations that could be brought to Orange County, including the full range of early childhood based Lil Kickers, Lil Sluggers and Lil Cheer programs. Kidsplex after school, pre-school and summer camps would see significant benefit from the turf addition. The cost of this addition is higher at \$1,900,000 but results in \$2,119,750 additional revenue in just the FY15/16 to FY17/18 three year planning horizon alone.

FY 16/17 Court Addition: Completing the major expansion vision would be the addition of a regulation high school/college basketball court along with retractable bleachers. Additional programming would include youth and adult basketball leagues; Lil Dunkers; court based fitness programs; volleyball, and Kidsplex activities. The incremental revenue from additional members and programs would be \$682,500 for just FY16/17 and FY 17/18.

Financial Impact: The net result of all four phases of this expansion would add \$6,089,750 in additional revenues over the five year CIP planning horizon. The net contribution to the Fund Balance would be \$3,130,170 over the same period. These strong financial returns are made possible by the significant leverage opportunities from utilizing Recreation Factory Partners and its existing Sportsplex management, staff and resources.

By the fifth year annual incremental contributions to the fund Balance will be \$1,000,000 and the combined costs of this four phase expansion (\$3,860,000) would be fully paid back over a full five year period.

Logistics: Parking issues have been discussed with the Town of Hillsborough with a favorable response. There are still site issues to be determined for the turf and court building addition(s). These may both be entirely contained on the existing land footprint however, if not, the potential is there to acquire the four lots along Business 70. The owner of the two lots immediately adjacent has recently made an unsolicited offer to sell and we understand from him the owners of the other lots may also be motivated to sell. All four lots offer an additional 2.8 to 3.0 usable acres which would provide the further potential for outdoor Sportsplex revenue generating programming not contemplated under this proposal.

Economic Impact: The Sportsplex tracks visitors to the facility on a “turnstile” basis. The current pace is 480,000 annual visitors, making The Sportsplex one of the most visited facilities in Orange County. The fact that this exceptional facility resides within the County encourages residents to stay for their fitness, recreation and entertainment needs. This in turn results in significant dollars staying within the County both in monies spent at the Sportsplex as well as local restaurants, food and convenience stores, shopping, etc. The above noted expansion would add another 20,000 visitors per month for a combined annual visitor base of 720,000.

Major events at the Sportsplex such as swim meets, skating competitions, hockey tournaments, triathlons, average 750 participants and twice that number of spectators for each event. These events attract regional and state wide visitors. While they are not as hotel/meal intensive as say major national soccer showcases, our almost weekly regional events bolster the local economy, and The Visitor Bureau has estimated the impact on the local economy to be at least \$2,112,000. Not contemplated by these numbers is the impact of dollars that remain in the County by participants not leaving to go to facilities outside of Orange County for their daily fitness and recreation needs. This is estimated to be at least \$8,448,000 annually.

The addition of indoor turf and courts to the Sportsplex will double the number of events for a further \$10,560,000 annual injection/retention.

Fund Balance Update: As of January 31st, the Sportsplex has a Fund balance of \$1,100,000. Remaining FY12/13 CIP will deplete that to \$600,000. However over the remainder of the current fiscal year the net funds generated will be \$150,000 for a year end fund balance that will pay for all of FY13/14 CIP items.

Conclusion: The Orange County Sportsplex is already one of the premier recreation and wellness facilities in the State. With the proposed expansion, the Sportsplex would feature the extraordinary combination of ice, pools, fitness, turf, and court amenities combined with outstanding programming for all ages, including seniors. RFP are specialists in “Lil” programs which feature equal parts early childhood development and fitness for children resulting in orientation to an active lifestyle that can help combat childhood obesity. The Sportsplex would truly become a nationally recognized recreation facility. It would become an even more compelling community meeting center for healthy lifestyle activities. Incremental annual contributions to the Fund Balance from this expansion would completely liquidate the capital investment in approximately over the planning horizon and the economic impact to the County is significant.

Appendix

Beyond the financial considerations why is this a priority and a significant benefit to Orange County?

- Adds much needed recreational services to central and northern Orange County.
- There is a significant economic benefit to the County.
- Stimulates employment (12 quality full time positions and 30 part time positions).
- Promotes an active and healthy lifestyle for Orange County residents of all ages.
- Recreation Factory Partners (RFP) is a proven leader in revenue based quality programming.
- RFP has high quality proprietary programs ready to roll out.
- There is a need for additional regulation sized court space in Orange County.
- There is no other publically accessible indoor turf in Orange or immediate neighboring counties.
- Indoor turf is complementary to outdoor natural and turfed fields (allows for maintenance down times on grass and turf fields. Provides an alternative venue during bad weather and heat).
- RFP will bring programs such as Lil Kickers, Lil Dunkers, Lil Sluggers, Futsol, and Indoor Turf league play not currently available anywhere in the County.
- Through family, fun and fitness based play, the Sportsplex makes a highly positive impact in tackling family wellness and childhood obesity.
- Provides a wholesome, safe gathering place for youth and adolescents, as well as adults and seniors.
- Enhances the image of Orange County as a leader in providing state of the art multi-generational services to its residents.

Sportsplex CIP Analysis

Major Capital Investment Project Assumptions

(i) Programmable Lobby Space	110,000	In addition to cosmetic upgrade in already FY12/13 CIP
(ii) Fitness Mezzanine	950,000	Conservative estimate, including all equipment
(iii) Turf Addition	1,900,000	Based on updated costs of construction and site work
(iv) Court Addition	900,000	Based on updated costs of construction and site work
Combined Cost	\$ 3,860,000	

Incremental Revenues

A. Lobby

Impact of Lobby Renovations on Memberships	220,000	10% growth on current membership of 4,000
Incremental Impact on Kidsplex	50,000	Flexibility from new Group X room expansion
Incremental Impact on Other revenue based programs	42,000	Birthday Parties and Inflatables
Total Year One Revenue	312,000	
FY 13/14 to FY 18/19 (5 years of CIP)	1,962,000	Over five years with program growth

B. Fitness Mezzanine

FY14/15	220,000	400 new members @ \$550 per member
FY15/16	368,500	plus 270 for 670 members @ \$550
FY16/17	368,500	670 members @ \$550
FY18/19	368,500	670 members @ \$550
FY14/15 to FY18/19 (4 years of CIP)	1,325,500	

C. Turf Addition

Membership Growth		
FY15/16	184,250	335 members @ \$550/member
FY16/17	184,250	335 members @ \$550
FY17/18	184,250	335 members @ \$550
League/Academies/Prog./Rental Revenues over 3 years	1,567,000	
FY15/16 to FY17/18 (3 years of CIP)	2,119,750	

D. Court Addition

Membership Growth		
FY16/17	184,250	
FY17/18	184,250	
League/Academies/Prog./Rental Revenues over 2 years	314,000	
FY16/17 to FY17/18	682,500	

Five Year Total Incremental Revenue Generation \$ 6,089,750.00

Five Year Total Incremental Operating Expenses \$ 2,959,580.00

Net Operating Return \$ 3,130,170.00

Summary Comments:

- Total CIP costs of three renovations is approximately \$3.86mil spread over four years.
- .Net Contribution to operating fund over five year period CIP timeframe is approximately \$3.1mil.
- Each phase of this expansion generates revenue flow greater than capital investment within Five Year CIP
- Through the considerable leverage on RFP resources and extrapolating net contribution in FY18/19, approximately five years the total contribution to the Fund Balance is \$4.1million (\$3,130,00 + \$980,000=\$4,110,000) which pays back for all phases of the CIP

Notes:

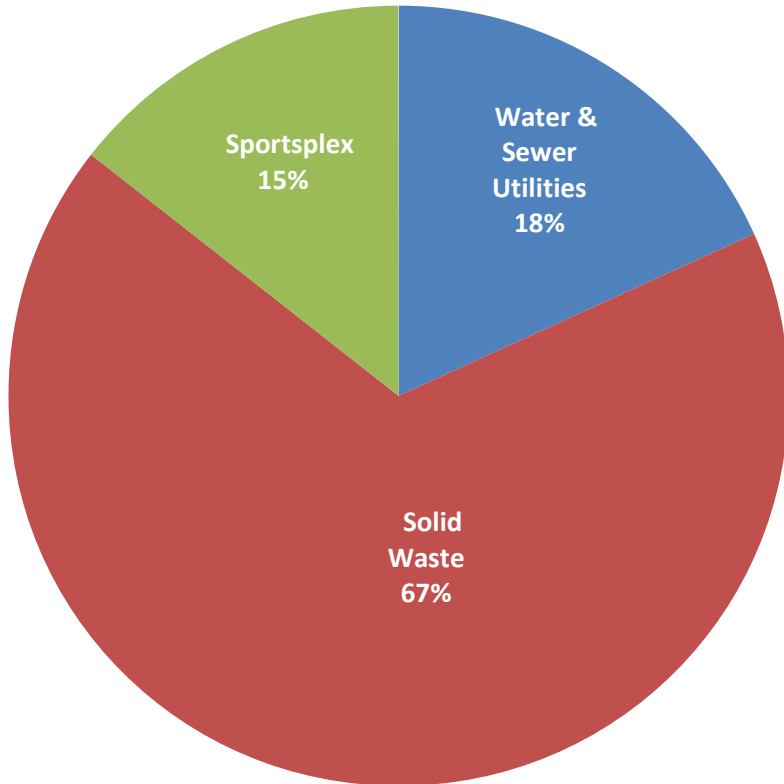
Conservative expansion assumptions have membership growth of 43.5% from 4,000 to 5,740 (400 Lobby + 670 Mezzanine + 670 Turf/Court)
By year 5 that represent an annual incremental, sustainable net contribution to the Fund Balance of approximately \$1,000,000

Orange County Sportsplex: Lobby, Mezzanine, Turf Court
Business Case Pro Forma FY13/14 to FY17/18

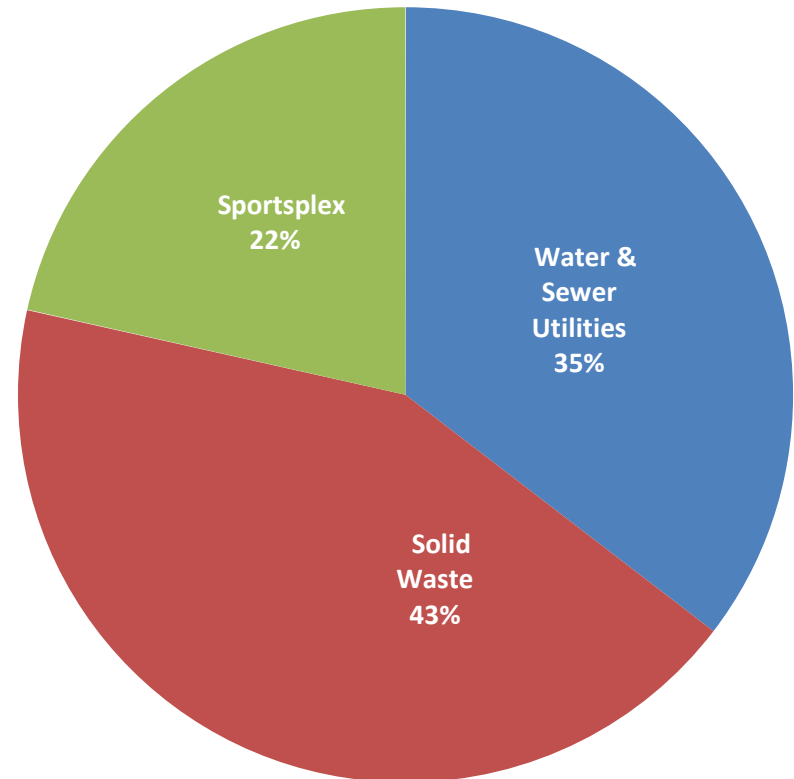
	Lobby FY13/14	Mezzanine FY14/15	Turf FY15/16	Court FY16/17	FY17/18
Revenue					
Lobby					
Incremental Memberships	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00
Incremental Kidsplex	50,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Birthday Parties	12,000.00	30,000.00	40,000.00	40,000.00	40,000.00
Inflatables	30,000.00	40,000.00	55,000.00	60,000.00	65,000.00
Mezzanine					
Incremental Memberships		220,000.00	368,500.00	368,500.00	368,500.00
Indoor Turf Field					
Incremental Memberships			184,250.00	184,250.00	184,250.00
Sport Specific Camps			40,000.00	45,000.00	50,000.00
Tournaments			20,000.00	25,000.00	30,000.00
Open Soccer			20,000.00	24,000.00	28,000.00
Soccer Leagues			175,000.00	200,000.00	210,000.00
Soccer Academy			30,000.00	45,000.00	55,000.00
Lil ' Kickers/Sluggers,etc.			100,000.00	120,000.00	150,000.00
Rentals: Soccer/Bball//Other			60,000.00	70,000.00	70,000.00
Court					
Incremental Memberships				184,250.00	184,250.00
Basketball Leagues				70,000.00	84,000.00
Lil Court Porgrams				40,000.00	50,000.00
Other Court Progrmas				30,000.00	40,000.00
Total Revenue	312,000.00	610,000.00	1,412,750.00	1,826,000.00	1,929,000.00
Cost of Goods Sold					
Leagues			24,000.00	36,000.00	40,000.00
Lil' Programs			35,000.00	60,000.00	85,000.00
Total COGS			59,000.00	96,000.00	125,000.00
Gross Profit	312,000.00	610,000.00	1,353,750.00	1,730,000.00	1,804,000.00
Expense					
Camp/Parties	1,000.00	2,000.00	14,500.00	17,000.00	18,000.00
Bank and CC Charges	2,700.00	4,880.00	14,200.00	16,500.00	18,000.00
Incremental Insurance	3,000.00	3,200.00	14,000.00	15,000.00	16,000.00
Lic/Training/ Permits	1,000.00	2,000.00	20,500.00	22,000.00	22,000.00
Repair and Maintenance	5,000.00	10,000.00	35,000.00	45,000.00	50,000.00
Marketing	5,000.00	6,000.00	25,000.00	20,000.00	20,000.00
Misc./Contingency	2,500.00	10,000.00	50,000.00	50,000.00	50,000.00
Payroll Expenses	40,000.00	70,000.00	265,000.00	300,000.00	310,000.00
Operating Supplies	7,500.00	12,500.00	70,000.00	80,000.00	82,000.00
IT/Telephone	8,600.00	14,000.00	34,000.00	36,000.00	38,000.00
Utilities	36,000.00	100,000.00	175,000.00	190,000.00	200,000.00
Total Expense	112,300.00	234,580.00	717,200.00	791,500.00	824,000.00
Enterprise Surplus	199,700.00	375,420.00	636,550.00	938,500.00	980,000.00

**FY 2013-18 Orange County Capital Investment Plan Projects
Proprietary Fund - Appropriations**

**Year 1: FY 2013-14
\$4,923,096**



**Years 1-5: 2013-2018
\$26,158,444**



APPROVED - Schools Capital Projects Summary
Fiscal Years 2013-18

Projects by School System	Current Fiscal Year 2012-13	Year 1 Fiscal Year 2013-14	Year 2 Fiscal Year 2014-15	Year 3 Fiscal Year 2015-16	Year 4 Fiscal Year 2016-17	Year 5 Fiscal Year 2017-18	Five Year Total	Year 6 to Year 10
Chapel Hill Carrboro City Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	2,290,782	2,290,782	2,325,144	2,360,021	2,395,421	2,431,353	11,802,720	12,714,884
Lottery Proceeds ⁽²⁾	815,000	839,960	839,960	839,960	839,960	839,960	4,199,800	4,199,800
Culbreth MS Science Wing Addition		600,000	3,854,042	517,634			4,971,676	
Middle School #5					1,168,474	6,686,266	7,854,740	31,995,940
Carrboro HS Additions								19,743,948
Elementary # 12								35,476,053
QSCBs								
Elementary # 11	21,500,000						-	
Total	24,605,782	3,730,742	7,019,146	3,717,615	4,403,855	9,957,579	28,828,936	104,130,625
Orange County Schools								
Long Range Capital								
Pay-As-You-Go Funds ⁽¹⁾	1,434,067	1,434,067	1,455,578	1,477,412	1,499,573	1,522,066	7,388,696	7,959,722
Lottery Proceeds ⁽²⁾	506,350	513,851	513,851	513,851	513,851	513,851	2,569,255	2,569,255
OSCBs								
Elementary #8								21,478,200
Cedar Ridge HS Auxilliary Gym		3,328,750	-				3,328,750	
Cedar Ridge HS Classroom Wing				12,282,960			12,282,960	
Total	1,940,417	5,276,668	1,969,429	14,274,223	2,013,424	2,035,917	25,569,661	32,007,177
Total all Schools	26,546,199	9,007,410	8,988,575	17,991,838	6,417,279	11,993,496	54,398,597	136,137,802
Revenues/Funding Source								
General Fund (Pay-As-You-Go)	3,724,849	3,724,849	3,780,722	3,837,433	3,894,994	3,953,419	19,191,416	20,674,606
Lottery Proceeds	1,321,350	1,353,811	1,353,811	1,353,811	1,353,811	1,353,811	6,769,055	6,769,055
Debt Financing	21,500,000	3,928,750	3,854,042	12,800,594	1,168,474	6,686,266	28,438,126	108,694,141
QSCBs	-							
Total	26,546,199	9,007,410	8,988,575	17,991,838	6,417,279	11,993,496	54,398,597	136,137,802

Note 1: The Article 46 one quarter cent sales tax proceeds for schools is included in the Special Revenue Projects section of the CIP.

Note 2: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

⁽¹⁾ Pay-As-You-Go funds reflect same funding in FY 2013-14 as in FY 2012-13, and assumes a 1.5% annual growth throughout the 5 year CIP period.

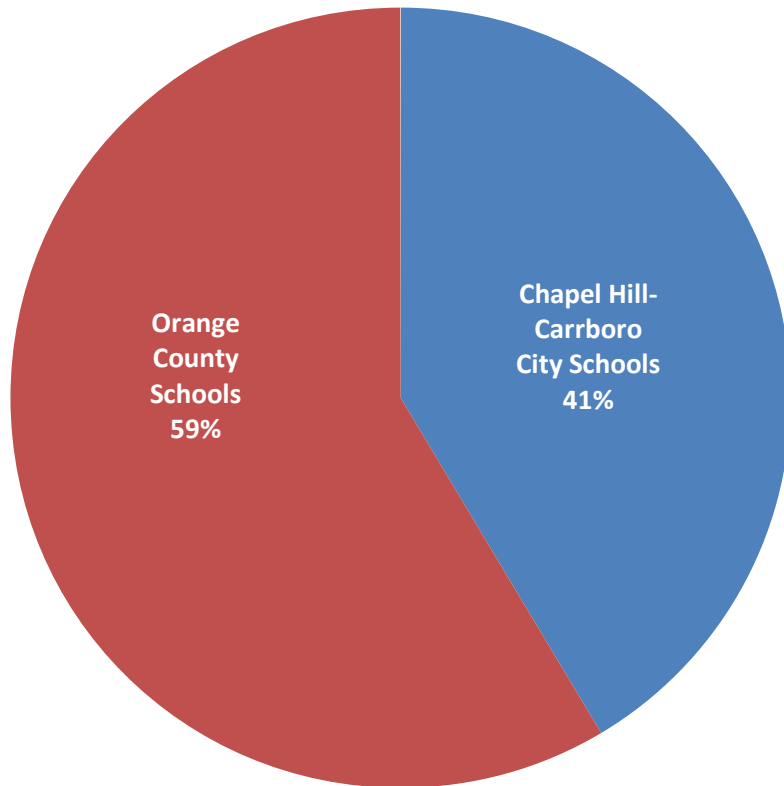
NOTE: additional PAYG funding was approved in FY 2012-13 to reflect savings in debt service in FY 2012-13.

⁽²⁾ Lottery Proceeds are assumed at the same amount throughout the 5 year CIP period, based on the most recent lottery estimates from the State. The funds will be distributed on the basis of each school system's Average Daily Membership (ADM).

**FY 2013-18 Orange County Capital Investment Plan Projects
School Summary - Appropriations**

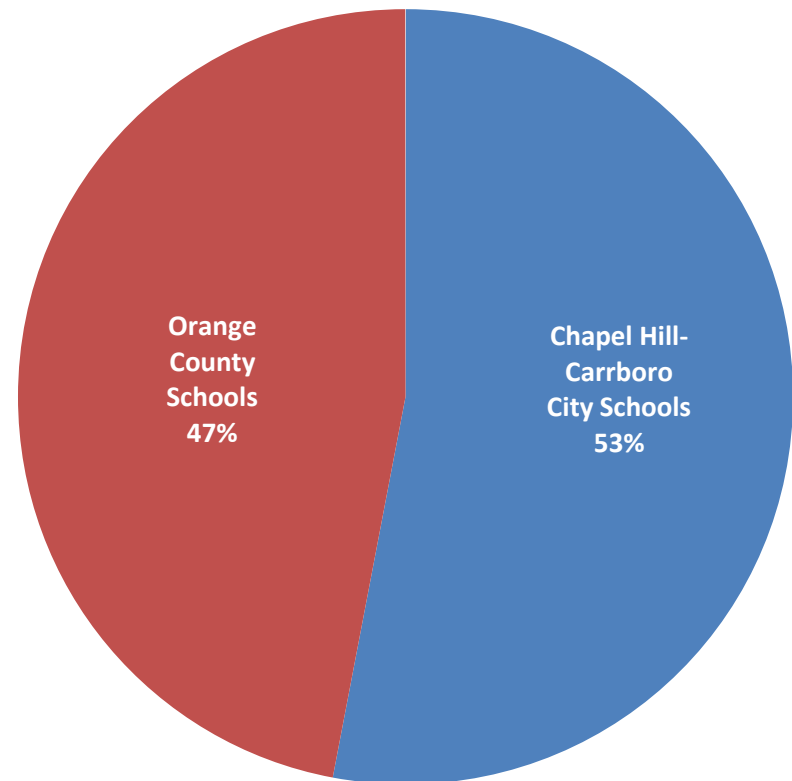
Year 1: FY 2013-14

\$9,007,410



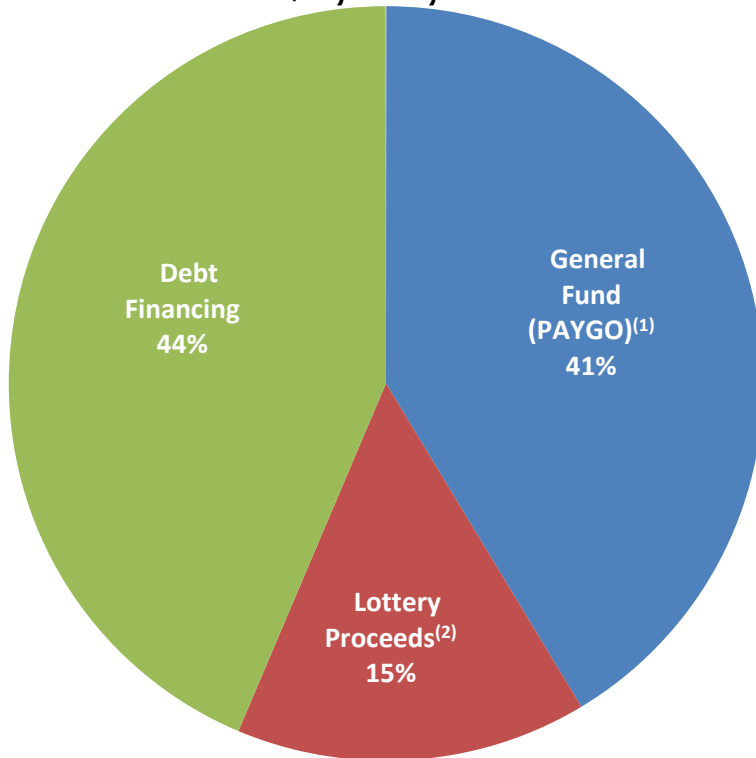
Years 1-5: 2013-2018

\$54,398,597

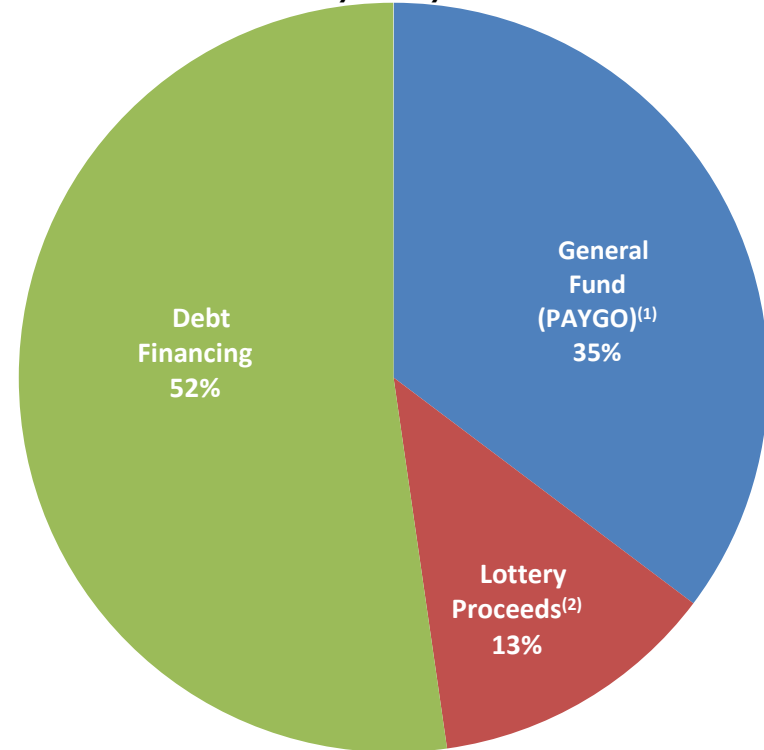


FY 2013-18 Orange County Capital Investment Plan Projects School Summary - Revenues

Year 1: FY 2013-14
\$9,007,410



Years 1-5: 2013-2018
\$54,398,597



Note 1: The Article 46 one quarter cent sales tax proceeds for schools is included in the Special Revenue Projects section of the CIP.

Note 2: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

(1) PAYGO (Pay-As-You-Go) funds reflect same funding in FY 2013-14 as in FY 2012-13, and assumes a 1.5% annual growth throughout the 5 year CIP period. NOTE: additional PAYGO funding was approved in FY 2012-13 to reflect savings in debt service in FY 2012-13.

(2) Lottery Proceeds are assumed at the same amount throughout the 5 year CIP period, based on the most recent lottery estimates from the State. The funds will be distributed on the basis of each school system's Average Daily Membership (ADM).

CHAPEL HILL - CARRBORO CITY SCHOOLS
CAPITAL INVESTMENTS PLAN 2013 - 2023

FUNDED PROJECTS - page 1 of 3

PROJECT TITLE	PENDING 2012-13 Budgeted Lottery Funded Projects	Year 1	Year 2	Year 3	Year 4	Year 5	Five Year		Years 6 to 10
		2013-14	2014-15	2015-16	2016-17	2017-18	Total		2018-23
ADA Requirements		75,000	35,000	45,000	35,000	35,000	225,000		345,000
Abatement Projects									
District Abatement Projects		34,504	35,000	35,000	35,000	50,000	189,504		341,315
Phillips: Remove Asbestos Floor Tile					125,000				
CHHS: Remove Asbestos Floor Tile					140,000	60,000	200,000		
Athletic Facilities									392,119
Phillips: Gym Bleachers		95,000					95,000		
CHHS: Athletic Track and Field				200,000			200,000		
ECHHS: Athletic Fields/Track		150,000					150,000		
Classroom/Building Improvements						250,000	250,000		250,000
Carrboro Elementary: Casework	37,703	145,000					145,000		
Estes Hills: Casework			175,000	85,000			260,000		
Estes Hills: Media Center Improvements				65,000			65,000		
Ephesus: Classroom Casework				175,000			175,000		
Glenwood: Bathroom Improvements	40,000								
FG Graham: Intermediate Bld Casework		115,000					115,000		180,554
Seawell: PODs Bathrooms/Casework	47,297			44,681			44,681		150,000
Culbreth: Locker Room Bathrooms	35,000								
McDougle: Stage Curtains				40,000			40,000		
Phillips: Auditorium Seating	75,000								
Doors/Hardware/Canopies									
District Hardware and Door Replacements		45,000		75,000			120,000		50,000
McDElm: Canopy at Kiss and Go							-		125,000
Seawell: Expand Canopies					115,000		115,000		
FPG: Canopy at Kiss n Go and Bus Circle						75,000	75,000		
Ephesus: Canopy at Kiss and Go									75,000
Electrical Systems									
All Schools: Increase Electrical Distribution		150,000	165,000	165,000	175,000	175,000	830,000		955,000
Energy Efficiency/Lighting Improvemnets									
Estes Hills: Multi Purpose Bld Upgrades	25,000								
Glenwood: Multi Purpose Bld Upgrades	25,000								
FPG: Lighting Upgrades/Efficiency									155,000
Ephesus: Lighting Upgrades/Efficiency						125,000	125,000		
Culbreth: Lighting Upgrades/Efficiency						150,000	150,000		
Phillips: Auditorium/Gym Lighting Upgrades	75,000					121,609	121,609		
Fire/Safety/Security Systems									
General Upgrades and Expansions	50,000	175,000	93,620	100,000		75,000	443,620		257,894
Indoor Air Quality Improvements									
District IAQ Projects		25,000	50,000		50,000		125,000		200,000

CAPITAL INVESTMENTS PLAN 2013 - 2023

FUNDED PROJECTS - page 2 of 3

PROJECT TITLE	PENDING 2012-13 Budgeted Lottery Funded Projects	Year 1	Year 2	Year 3	Year 4	Year 5	Five Year		Years 6 to 10
		2013-14	2014-15	2015-16	2016-17	2017-18	Total		2018-23
Mechanical Systems		95,000	150,000	100,000		262,274	607,274		1,853,617
Carrboro Elm: 1978 Electric Boiler/Cooling Tower						85,000	85,000		
Ephesus: 1991 Addition-HVAC Improvements	115,000								
Ephesus: 1990 Boiler Replacement									60,000
Estes Hills: Cooling Tower Replacement		40,000					40,000		
Estes Hills: 1978 Electric Boiler Replacement									60,000
Estes Hills: Multi Purpose 1978 Building Boiler									60,000
Glenwood: Cooling Tower Replacement		40,000					40,000		
Glenwood: Multi Purpose 1978 Building Boiler									60,000
Glenwood: Multi Purpose Bld - 2 air handlers					75,000		75,000		
FPG: Primary Building Boiler Replacement									57,602
FPG: Upgrade Handicap Lifts				150,000			150,000		
McDougle Complex: Cooling Tower Replacement									75,000
McDougle Complex: EMS Controls	71,398								75,000
Scroggs: Cooling Tower									75,000
Seawell: Lawlor Building Boiler						50,000	50,000		40,000
Culbreth: Digital HVAC Controls			150,000				150,000		
Phillips: Expand Digital HVAC Controls									75,000
ECHHS: Variable Speed Drives		145,000					145,000		
ECHHS: 1996 Cooling Towers		120,000	85,000				205,000		
Mobile Classrooms/Rental Space		133,000	135,001	138,000	138,000	140,000	684,001		743,500
Paving: Parking Lots/Driveways/Walkways									369,206
CHHS: Driveway and Parking Lot			131,360		100,000		231,360		401,798
Estes Hills: Front Parking Lot/Driveway			75,000				75,000		
Roofing/Building Waterproofing Projects					172,402		172,402		
ECHHS: Brick pointing/window seals			200,000				200,000		350,000
Window Replacements									
Ephesus: replace Windows in Original Bld									150,000
Seawell: Replace Classroom/Bld Windows									200,000
Culbreth: Replace Classroom/Bld Windows				100,000	155,211		255,211		
Phillips: Replace Classroom/Bld Windows				100,000	150,000		250,000		
CHHS: Window Replacements			120,000		170,000		290,000		370,000
Technology: Total of Listed Categories		1,582,600	1,600,000	1,617,700	1,635,700	1,653,900	8,089,900		8,552,800
Network Infrastructure		750,572	758,824	767,219	775,755	784,387	3,836,757		4,056,295
Instructional Computers & Technology		791,768	800,473	809,328	818,334	827,439	4,047,342		4,278,929
Administrative Computers		40,260	40,703	41,153	41,611	42,074	205,801		217,577
TOTAL EXPENDITURES - 10 YEAR CIP	596,398	3,165,104	3,199,981	3,235,381	3,271,313	3,307,783	16,179,562		17,105,405

	2012-13 Budget	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Five Year Total		Years 6 to 10 2018-23
CIP FUNDING SOURCES:									
Long Range Pay-As-You-Go Funds - Projects	2,290,782	2,325,144	2,360,021	2,395,421	2,431,353	2,467,823	11,979,761		12,905,605
Lottery Funds - Budgeted	815,000	839,960	839,960	839,960	839,960	839,960	4,199,800		4,199,800
TOTAL CIP FUNDING	3,105,782	3,165,104	3,199,981	3,235,381	3,271,313	3,307,783	16,179,561		17,105,405
OTHER FUNDING:									
Northside Elementary School-opens Aug. '13		4,300,000					4,300,000		
Article 46 Sales Tax - 1/4 Cent									
-Technology: Student Access Computing Devices		380,000	380,000	380,000	380,000	380,000	1,900,000		1,900,000
-Improvements at Older Schools:									1,900,000
<i>Priority Repairs Identified in Facilities Assessment</i>		380,000					380,000		
<i>Kitchen Equipment Replacements</i>			380,000				380,000		
<i>Sidwalks, Walkways, Canopies</i>				380,000			380,000		
<i>Lincoln Center: HVAC System</i>					380,000	380,000	760,000		

CHAPEL HILL - CARRBORO CITY SCHOOLS
CAPITAL INVESTMENTS PLAN 2013 - 2023
UNFUNDED - New Schools and Facilities

UNFUNDED NEW SCHOOLS and FACILITIES pg 1 of 1

		10 YEAR UNFUNDED NEW SCHOOLS and FACILITIES										TEN YEAR TOTAL
		Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Year 6 2018-19	Year 7 2019-20	Year 8 2020-21	Year 9 2021-22	Year 10 2022-23	
PROJECTS:	OPENS:											
Culbreth Middle School: Science Addition	Aug. 2015	600,000	3,854,042	517,634								4,971,676
McDougle Middle School: Auditorium	Aug. 2016		400,000	3,909,138	325,000							4,634,138
Middle School #5	2017-18		1,168,474	6,686,266	27,027,452	4,968,488						39,850,680
Carrboro High School Additions	2020-21						3,293,631	13,624,134	2,826,183			19,743,948
Elementary School #12	2021-22							6,493,220	24,144,927	4,837,906		35,476,053
TOTAL UNFUNDED PROJECTS		600,000	5,422,516	11,113,038	27,352,452	4,968,488	3,293,631	20,117,354	26,971,110	4,837,906	-	104,076,495

Notes:

Elementary School #12, Middle School #5, and the Carrboro HS Addition opening dates are based on Nov. 15, 2012 enrollment SAPFO projections.

CHAPEL HILL - CARRBORO CITY SCHOOLS
CAPITAL INVESTMENTS PLAN 2013 - 2023
UNFUNDED - Major Projects

UNFUNDED MAJOR PROJECTS pg 1 of 2

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Year 6 2018-19	Year 7 2019-20	Year 8 2020-21	Year 9 2021-22	Year 10 2022-23	
Abatement Projects											
District Projects: Removal of Asbestos Floor Tile				75,000		75,000					150,000
Athletic Facilities:											
CarboroHS: Stadium Visitor Bleachers					450,000						450,000
CHHS: Stadium Visitor Bleachers					250,000						
CHHS: Stadium Synthetic Field								950,000			950,000
CHHS: Soccer Field Improvements		250,000									250,000
CHHS: Athletic Fields			150,000								150,000
CHHS: Baseball Field Bathroom/Concession Bld							750,000				750,000
ECHHS: Stadium Synthetic Field								950,000			950,000
CHHS/ECHHS: Major Athletic Field Repairs				250,000							250,000
ECHHS: Stadium Visitor Bleachers					250,000						250,000
Carboro Elementary: Multi purpose field			125,000								125,000
Scroggs: Athletic Field				150,000							150,000
McDougle Mdl: Tennis Courts						300,000					300,000
Playfields(10): Provide Potable Water		150,000									150,000
Cafeterias: Kitchen Renovations								150,000	150,000	150,000	450,000
Classroom/Building Improvements:											
Estes Hills: Lobby/Entrance Improvements		25,000									25,000
Estes Hills: Media Center Renovation			100,000								100,000
Seawell: Admin Building improvements		50,000									50,000
McDougle: Gymnasium Audio System				50,000							50,000
McDougle: Library carpet		30,000									30,000
Phillips: Science Classrooms Casework			75,000								75,000
Smith: Cafeteria Sound Panels	50,000										50,000
CHHS: Library Refurbishment			150,000								150,000
Doors/Hardware/Canopies							100,000	100,000	100,000	100,000	400,000
Scroggs: Canopies-Mobile Units, other areas				175,000							175,000
Estes Hills: Expand Canopy			75,000								75,000
Ephesus: Canopy at Kiss and Go						125,000					125,000
Glenwood: Canopy at Kiss and Go				150,000							150,000
Scroggs: Canopy at Mobiles and Bus Drop Off					150,000						150,000
District: Identify School for Key-less System									75,000		75,000
Energy Efficiency/Lighting Improvements											
ECHHS: Theater Lighting and Sound upgrade				375,000							375,000
Carboro Elm: Auditorium lighting/acoustics		100,000									100,000

UNFUNDED MAJOR PROJECTS pg 2 of 2

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Year 6 2018-19	Year 7 2019-20	Year 8 2020-21	Year 9 2021-22	Year 10 2022-23	
Mechanical Systems:											
Carboro Elm: HVAC Digital Controls			50,000								50,000
Ephesus: HVAC Digital Controls			65,000								65,000
Estes Hills: HVAC Digital Controls			50,000								50,000
Glenwood: HVAC Digital Controls			50,000								50,000
FP Graham: Replace Gym Heat Pumps						75,000					75,000
FP Graham: HVAC Digital Controls			65,000								65,000
Seawell: Replace 9 Heat Pumps in PODs									135,000		135,000
Seawell: HVAC Digital Controls			65,000								65,000
Culbreth: Replace 1997 Roof Top Units								300,000			300,000
Culbreth: Duct Replacement							250,000				250,000
Phillips: Replace Heat Pumps in 1990 Addition					150,000						150,000
CHHS: Replace Electric Heating System: C/D Bld			450,000								450,000
ECHHS: 1996 Chiller Replacement						250,000					250,000
Paving/Parking Lots/Playgrounds											
Ephesus: Plan for Outdoor Play Areas	10,000										10,000
FPG: Canopy at Bus Drop Off		95,000									95,000
Glenwood: paved play area		40,000									40,000
McDElm: Rubberized Playground Surface			150,000								150,000
Rashkis: Playground				100,000							100,000
McDElm: Play Area Surface				125,000							125,000
District: Playground Equipment Replacement		50,000		50,000		50,000		50,000			200,000
Rental Space - Administrative	75,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	1,290,000
Roofing											
Smith: repairs and seals (20 years)								2,000,000			2,000,000
ECHHS: repairs and seals (20 years)					1,500,000						1,500,000
Technology											
1:1 Student Laptop Initiative	2,061,717	1,972,529	2,437,719	1,948,087	1,303,503	1,909,377	2,373,819	1,882,239	1,528,651	1,218,359	18,636,000
Equity & Modernizing Classroom Instructional Technology	492,000	492,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,784,000
TOTAL UNFUNDED MAINTENANCE PROJECTS	2,688,717	3,389,529	4,292,719	3,683,087	4,288,503	3,019,377	3,708,819	6,617,239	2,223,651	1,703,359	35,615,000

ORANGE COUNTY SCHOOLS 10-YEAR CAPITAL INVESTMENT PLAN 2013-2023

BY CATEGORY

Project Title	Current Year 2012-13	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Five Year Total	Years 6 to 10 2018-2023
ADA								
		\$131,000	\$55,000		\$100,000		\$286,000	\$225,000
REPLACE CANOPY WALKWAY AT OHS WITH ENCLOSED BREEZEWAY TO ADDRESS SAFETY AND ADA ISSUES		\$25,000	\$1,000,000				\$1,025,000	\$0
ABATEMENT PROJECTS							\$0	\$0
HE: ASBESTOS REMOVAL (GYM HOT WATER PIPES)							\$0	\$200,000
NH-ALS: CARPET REMOVAL						\$200,000	\$200,000	\$200,000
							\$0	\$0
ATHLETIC FACILITIES							\$0	\$0
ALS: ATHLETIC FIELD FENCING		\$6,000					\$6,000	\$0
ALS: GYM BLEACHERS MOTORIZATION		\$25,000					\$25,000	\$0
ALS: FOOTBALL FIELD IRRIGATION					\$30,000		\$30,000	\$0
ALS: GIRLS SOFTBALL FIELD CONSTRUCTION							\$0	\$140,000
CRHS: AUXILIARY GYMNASIUM			\$3,328,750				\$3,328,750	\$0
CRHS: FIELD HOUSE							\$0	\$2,200,000
CRHS: LOCKER ROOM PAINTING	\$3,000						\$0	\$0
CRHS:SOCCER AND LACROSSE FIELD			\$100,000	\$100,000			\$200,000	\$0
CRHS: TENNIS COURT REFURBISHMENT	\$150,000	\$10,000					\$10,000	\$0
CRHS: BASEBALL FIELD RENOVATIONS	\$150,000						\$0	\$0
CWS: 440M REGULTION TRACK							\$0	\$400,000
DISTRICT: TURF MAINTENANCE EQUIPMENT							\$0	\$25,000
GH: CONCESSION STAND			\$15,000				\$15,000	\$0
GH: FLAG POLES FOR ATHLETIC FIELDS		\$3,000					\$3,000	\$0
GH: LOCKER ROOM BENCHES							\$0	\$3,000
GH: TICKET BOOTH			\$500				\$500	\$0
OHS: COMPLETE REFURBISH WOOD GYM FLOORS		\$45,000					\$45,000	\$50,000
OHS: EXPAND PRACTICE FIELD FOR BAND							\$0	\$50,000
OHS: RENOVATE ATHLETIC OFFICE SPACES	\$20,000						\$0	\$0
OHS: REPLACE CONCESSION STAND HVAC UNITS		\$2,500					\$2,500	\$0
OHS: REPLACE PA SYSTEM (MAIN GYM)		\$20,000					\$20,000	\$0
OHS: REPLACE LOCKERS IN GYM						\$10,000	\$10,000	\$0
OHS: RUBBERIZED TRACK REHAB					\$20,000		\$20,000	\$0
OHS: SOFTBALL FIELD IRRIGATION SYSTEM			\$5,000				\$5,000	\$0
OHS: WRESTLING MAT REPLACEMENT				\$8,000			\$8,000	\$0
							\$0	\$0
CLASSROOM/BUILDING IMPROVEMENTS							\$0	\$0
ALS: AUDITORIUM SOUND IMPROVEMENT							\$0	\$25,000
ALS: CAFETERIA RENOVATION							\$0	\$200,000
ALS: CLASSROOM RENOVATIONS (6TH GRADE WING)	\$90,000		\$90,000				\$90,000	\$0
CE: CASEWORK REPLACEMENT (K-1 CLASSROOMS)							\$0	\$100,000
CE: COVER WALKWAY TO 5TH GRADE WING					\$35,000		\$35,000	\$0
CE: REPAIR CEILING OVERHANG (MEDIA CENTER)			\$10,000				\$10,000	\$0
CE: REPLACE TILE IN BATHROOMS						\$25,000	\$25,000	\$0
CP: STREETSCAPE RENOVATION							\$0	\$185,000
CRHS: CLASSROOM WING ADDITION (INCLUDES PLANNING)	\$300,000		\$12,282,960				\$12,282,960	\$0
CWS: ALS: SCIENCE LAB RENOVATIONS							\$0	\$500,000

Project Title	Current Year 2012-13	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Five Year Total	Years 6 to 10 2018-2023
DISTRICT: ANNUAL GRADE LEVEL FURNITURE REPLACEMENT (DISTRICT-WIDE)	\$25,000					\$150,000	\$150,000	\$300,000
DISTRICT: CUSTODIAL EQUIPMENT				\$25,000			\$25,000	\$0
DISTRICT: DRY WRITE BOARD REPLACEMENT							\$0	\$10,000
DISTRICT: GREEN BUILDING ENHANCEMENTS						\$400,000	\$400,000	\$1,050,000
DISTRICT: MAINTENANCE STORAGE						\$30,000	\$30,000	\$0
DISTRICT: PLAYGROUND EQUIPMENT REPLACEMENT	\$25,000					\$100,000	\$100,000	\$0
DISTRICT: SCIENCE INFRASTRUCTURE UPGRADES							\$0	\$250,000
DISTRICT: VEHICLE REPLACEMENT			\$30,000				\$30,000	\$0
DISTRICT: VEHICLE REPLACEMENT							\$0	\$0
DISTRICT: VEHICLE REPLACEMENT						\$25,000	\$25,000	\$0
DISTRICT: VEHICLE SAFETY PARTITIONS (10)	\$20,000						\$0	\$5,000
DISTRICT: HOT WATER WEED CONTROL SYSTEM							\$0	\$40,000
GAB, EC, CE: BATHROOM RENOVATIONS							\$0	\$390,000
GAB: MAIN ENTRANCE ENHANCEMENT				\$150,000			\$150,000	\$0
GAB: REPLACE SINK AND CABINETS		\$6,000					\$6,000	\$0
HE: GYM BATHROOM RENOVATIONS	\$25,000						\$0	\$95,000
NH: CEILING RENOVATION							\$0	\$0
OHS: REPLACE DAMAGED CEILING TILES							\$0	\$0
OHS: STREETSCAPE ENHANCEMENTS							\$0	\$0
PA: SCHOOL MARQUEE							\$0	\$0
TRANSPORTATION: RENOVATE SHOP	\$295,000					\$225,000	\$225,000	\$0
OHS: BUILDING REPAIRS AND RENOVATIONS							\$0	\$0
EC: FREEZER WITH COOLER REPLACEMENT		\$65,000					\$65,000	\$0
GB: REMOVE AND REPLACE ASBESTOS CONTAINING EXTERIOR PORTIONS OF BUILDING (EG SOFFITS)						\$650,000	\$650,000	\$0
							\$0	\$0
DOORS/HARDWARE/CANOPIES							\$0	\$0
							\$0	\$0
ELECTRICAL SYSTEMS							\$0	\$0
CE: REPLACE GYM SOUND SYSTEM	\$6,000						\$0	\$0
DISTRICT: 25KW GENERATOR	\$27,000	\$45,000				\$27,000	\$72,000	\$27,000
							\$0	\$0
ENERGY EFFICIENCY/LIGHTING IMPROVEMENTS							\$0	\$0
NH: LIGHTING UPGRADES (RELAMP FROM T12 TO CURRENT ENERGY EFFICIENT LAMPING T8 OR T5)		\$50,000	\$50,000	\$50,000			\$150,000	\$0
GAB: UPGRADE LIGHTING	\$0	\$30,000	\$30,000	\$30,000			\$90,000	\$0
							\$0	\$0
FIRE/SAFETY/SECURITY SYSTEMS							\$0	\$0
HYRDAULIC LIFT	\$12,000						\$0	\$0
DISTRICT: DIRECTIONAL SIGNS						\$10,000	\$10,000	\$20,000
TRANSP[ORTATION: ACTIVITY BUS REPLACEMENTS	\$250,000	\$276,000	\$286,000	\$296,000	\$100,000	\$100,000	\$1,058,000	\$300,000
							\$0	\$0
INDOOR AIR QUALITY IMPROVEMENTS							\$0	\$0
CRHS: DUST REMOVAL SYSTEM (WOOD SHOP)	\$15,000						\$0	\$0

ORANGE COUNTY SCHOOLS 10-YEAR CAPITAL INVESTMENT PLAN 2013-2023

BY CATEGORY

Project Title	Current Year 2012-13	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Five Year Total	Years 6 to 10 2018-2023
DISTRICT: HVAC DUCT CLEANING							\$0	\$133,000
DISTRICT: IAQ MONITOR							\$0	\$4,000
DISTRICT: MOLD MONITOR						\$6,000	\$6,000	\$0
EC: HVAC FOR KITCHEN						\$30,000	\$30,000	\$0
HE: ENVIRONMENTAL CONTROLS							\$0	\$150,000
							\$0	\$0
MECHANICAL SYSTEMS							\$0	\$0
CE: BOILER REPLCEMENT					\$25,000		\$25,000	\$0
CP: BOILER REPLACEMENT					\$40,000		\$40,000	\$0
CP: CIRCULATING PUMP REPLACEMENT					\$25,000		\$25,000	\$0
CRHS: ADDITIONAL CHILLER (2 EACH)							\$0	\$400,000
CWS: AIR HANDLER REPLACEMENT						\$600,000	\$600,000	\$0
CE: AIR HANDLER REPLACEMENT							\$0	\$600,000
DISTRICT: ENERGY MANAGEMENT COMPUTERS		\$10,000					\$10,000	\$0
DSTRIC: TOOLS AND EQUIPMENT	\$15,000		\$15,000				\$15,000	\$0
OHS: REPLACE STEAM LINES--ANALYZE OPTIONS AND PLAN FOR BIDDING		\$100,000	\$1,000,000				\$1,100,000	\$0
EC: KITCHEN HVAC				\$80,000			\$80,000	\$0
EC: HVAC ROOFTOP UNITS (2)			\$130,000				\$130,000	\$0
OHS: KITCHEN HVAC				\$80,000			\$80,000	\$0
							\$0	\$0
MOBILE CLASROOM RENTAL SPACE							\$0	\$0
DISTRICT: EMERGENCY MOBILE STORAGE UNIT							\$0	\$10,000
							\$0	\$0
PAVING: PARKING LOTS/DRIVEWAYS/WALKWAYS							\$0	\$0
CWS: 300 BUILDING SIDEWALK		\$8,000					\$8,000	\$0
CE: ASPHALT RESURFACING (TRACK AND FRONT PARKING LOT EXPANSION)						\$150,000	\$150,000	\$0
CE: DRAINAGE IMPROVEMENTS			\$10,000				\$10,000	\$0
CP: ASPHALT RESURFACING (BUS PARKING LOT)	\$40,000						\$0	\$0
CP: ASHPHALT RESURFACING (LOER PLAY AREA AND FRONT PARKING LOT)							\$0	\$100,000
CWS: PARKING LOT AND DRIVEWAY RESURFACING	\$40,000						\$0	\$0
GAB, OHS: CONCRETE REPAIRS AND SIDEWALK EXTENSIONS						\$100,000	\$100,000	\$0
GAB: CONCRETE REPAIRS	\$23,348						\$0	\$0
GAB: CONCRETE REPAIRS (FB APPROP)	\$76,652						\$0	\$0
NH: CONCRETE REPAIRS			\$30,000				\$30,000	\$0
OHS: PATIO RENOVATION							\$0	\$100,000
OHS: RESURFACE ALL PARKING AREAS AND ROADS							\$0	\$300,000
TRANS: REGRADE/LEVEL BUS PARKING LOT						\$30,000	\$30,000	\$0
							\$0	\$0
ROOFING PROJECTS							\$0	\$0
CE: ROOF REPLACEMENT		\$55,000	\$230,000	\$35,000		\$230,000	\$550,000	\$0
CP: ROOF REPLACEMENT			\$220,000	\$151,000		\$250,000	\$621,000	\$0

Project Title	Current Year 2012-13	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Five Year Total	Years 6 to 10 2018-2023
OHS: ROOF REPLACEMENT (BUILDINGS 100, 200, 300 AND GYM)		\$165,000	\$165,000	\$165,000		\$300,000	\$795,000	\$0
GAB: ROOF REPLACEMENT		\$59,000	\$420,000	\$90,000	\$95,000		\$664,000	\$0
EC: ROOF REPLACEMENT		\$125,000	\$75,000		\$575,000		\$775,000	\$0
DISTRICT: BOARD OF EDUCATION BUILDING				\$30,000		\$100,000	\$130,000	\$0
							\$0	\$0
WINDOW REPLACEMENTS							\$0	\$0
CE: WINDOW REPLACEMENTS		\$45,000					\$0	\$0
GAB: WINDOW REPLACEMENT				\$90,000	\$110,000		\$200,000	\$0
HE: WINDOW REPLACEMENT (GYM)			\$70,000				\$70,000	\$0
TECHNOLOGY							\$0	\$0
DISTRICT: TECHNOLOGY UPGRADES	\$500,000	\$700,000	\$700,000	\$700,000	\$750,000	\$800,000	\$3,650,000	\$4,000,000
DISTRICT: TECHNOLOGY DEBT SERVICES	\$490,000	\$490,000	\$490,000	\$490,000	\$490,000	\$490,000	\$2,450,000	\$2,450,000
							\$0	\$0
							\$0	\$0
SCHOOL SAFETY AND SECURITY							\$0	\$0
DISTRICT: FACILITY SECURITY ASSESSMENT WITH IMPROVEMENT RECOMMENDATIONS		\$75,000					\$75,000	\$0
DISTRICT: IMPLEMENTATION OF FACILITY SECURITY RECOMMENDATIONS (E.G. SECURITY VESTIBULES)			\$100,000	\$100,000	\$100,000		\$300,000	\$0
CE: REPLACE ALL MINI BLINDS							\$0	\$25,000
GAB: INSTALL BOUNDARY FENCE ON PLAYGROUND			\$20,000				\$20,000	\$0
PE: PERIMETER FENCING	\$30,000						\$0	\$0
DISTRICT: REKEY CENTRAL OFFICE BUILDING		\$7,500					\$7,500	\$0
DISTRICT: DOOR LOCKS							\$0	\$23,700
OHS: SECURITY LIGHTING (CAMPUS-WIDE)							\$0	\$30,000
CRHS: INSTALL HALLWAY SECURITY GATES							\$0	\$50,000
DISTRICT: CONFINED SPACE DETECTOR							\$0	\$5,500
DISTRICT: EMERGENCY LIGHTS						\$10,000	\$10,000	\$0
DISTRICT: FIRE EXTINGUISHER REPLACEMENTS		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	\$25,000
DISTRICT: INDOOR CAMERA INSTALLATIONS		\$40,000					\$40,000	\$0
DISTRICT: WALKIE TALKIES	\$3,000						\$0	\$0
GH: ADDITIONAL SECURITY CAMERAS						\$16,000	\$16,000	\$0
HE, GAB, EC, CE, CP: ELECTRONIC SECURITY DOOR LOCKS		\$35,000					\$35,000	\$0
DISTRICT: CENTRAL OFFICE FIRE ALARM SYSTEMS		\$15,000					\$15,000	\$0
DISTRICT: MAINTENANCE FACILITIES: FIRE ALARM SYSTEM			\$25,000				\$25,000	\$0
DISTRICT: TRANSPORTATION FACILITIES: FIRE ALARM SYSTEM			\$125,000				\$125,000	\$0
TRANS: REPLACE PERIMETER FENCING						\$20,000	\$20,000	\$0
TRANS: BUS SECURITY CAMERAS		\$15,000					\$15,000	\$0
SUB TOTAL EXPENDITURES	\$2,816,000	\$2,714,000	\$21,043,210	\$2,675,000	\$2,500,000	\$5,089,000	\$34,021,210	
ELEMENTARY #8--(NON PROTOTYPE) SEE BOX BELOW	\$300,000		\$1,482,000	\$19,996,200			\$21,478,200	
GRAND TOTAL EXPENDITURES WITH ELEM #8	\$3,116,000	\$2,714,000	\$22,525,210	\$22,671,200	\$2,500,000	\$5,089,000	\$55,499,410	
REVENUE								

ORANGE COUNTY SCHOOLS 10-YEAR CAPITAL INVESTMENT PLAN 2013-2023

BY CATEGORY

Project Title	Current Year 2012-13	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Five Year Total		Years 6 to 10 2018-2023
Pay-As-You-Go Funds	\$1,434,067	\$1,434,067	\$1,434,067	\$1,434,067	\$1,434,067	\$1,434,067			
Lottery Proceeds	\$570,281	\$513,851	\$570,281	\$570,281	\$570,281	\$570,281			
Article 46 Sales Tax	\$490,000	\$490,000	\$490,000	\$490,000	\$490,000	\$490,000			
QSCB									
Fund Balance Appropriation 2012-2013	\$621,652								
TOTAL CIP FUNDING	\$3,116,000	\$2,437,918	\$2,494,348	\$2,494,348	\$2,494,348	\$2,494,348			
TOTAL UNFUNDED PROJECTS	\$0	-\$276,082	-\$20,030,862	-\$20,176,852	-\$5,652	-\$2,594,652			

APPROVED - County Debt Service and Debt Capacity (General Fund Only)
Fiscal Years 2013-18

Debt Service	Current Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18
<i>Total Annual Debt Service</i>	24,887,879	25,609,786	25,412,505	24,186,472	23,152,009	22,091,295
General Fund Budget	180,002,776					
Annual Growth Projections		1.50%	1.50%	1.50%	1.50%	2.00%
Projected General Fund Budget		187,733,499	190,549,501	193,407,744	196,308,860	200,235,037
Annual Debt Service as a % of General Fund	13.83%	13.64%	13.34%	12.51%	11.79%	11.03%
<i>Debt Service Policy</i>	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%
Future Debt Service Capacity	1.17%	1.36%	1.66%	2.49%	3.21%	3.97%
Projected Debt Financing						
2013-2014 - \$7,679,750						
County Capital \$3,751,000			360,096	360,096	360,096	360,096
Culbreth MS Science Addition (CHCCS) \$600,000			57,600	57,600	57,600	57,600
CRHS (OCS) Auxilliary Gym \$3,328,750			319,560	319,560	319,560	319,560
2014-2015 - \$9,276,042						
County Capital \$5,422,000*				520,512	520,512	520,512
Culbreth MS Science Addition (CHCCS) \$3,854,042				369,988	369,988	369,988
2015-2016 - \$23,100,663						
County Capital \$10,300,069					988,807	988,807
CRHS (OCS) Classroom Wing \$12,282,960					1,179,164	1,179,164
Culbreth MS Science Addition (CHCCS) \$517,634					49,693	49,693
2016-2017 - \$9,707,474						
County Capital \$8,539,000						819,744
Middle School #5 (CHCCS) \$1,168,474						112,174

Debt Service	Current Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18
2017-2018 - \$43,434,774						
County Capital \$36,748,508						
Middle School #5 (CHCCS) \$6,686,266						
 New Debt Service		-	737,256	1,627,756	3,845,420	4,777,337
<i>Projected Annual Debt Service</i>	<u>24,887,879</u>	<u>25,609,786</u>	<u>26,149,761</u>	<u>25,814,228</u>	<u>26,997,429</u>	<u>26,868,632</u>
Projected Annual Debt Service As a Percent of the General Fund Budget	13.83%	13.64%	13.72%	13.35%	13.75%	13.42%
Available Annual Debt Service Capacity Based on the 15% Debt Service Policy	2,112,537	2,550,239	2,432,664	3,196,934	2,448,900	3,166,623

* Includes \$2,400,000 in new financing for Lands Legacy, which should be subject to a voter referendum.

Assumptions:

\$ 960,000 of annual debt service = \$ 10,000,000 of debt issued at current interest rates for 15 years

\$ 800,000 of annual utility debt service = \$10,000,000 of debt issued at current interest rates of 20 years

**APPROVED - Water and Sewer Projects Debt Service (Article 46 Sales Tax)
Fiscal Years 2013-18**

Debt Service	Current Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Total Available Funds Dedicated to Debt Service (FY 12-18)
Article 46 Sales Tax Budget (for Debt Service)	750,000	769,500	789,293	809,382	829,773	850,469	\$ 4,798,417
<i>Annual Debt Service as a % of Economic Development's Share of Article 46 Sales Tax Proceeds</i>	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	
Projected Debt Financing							
2012-13 - \$4,256,046							
Buckhorn EDD Phase 2 - \$4,256,046		340,484	340,484	340,484	340,484	340,484	\$ 1,702,418
2013-2014 - \$275,000							
Efland Sewer Flow to Mebane \$160,000			12,800	12,800	12,800	12,800	\$ 51,200
Eno EDD \$115,000			9,200	9,200	9,200	9,200	\$ 36,800
2014-2015 - \$5,186,000							
Buckhorn EDD-(Efland Sewer to Mebane) - \$3,436,000				274,880	274,880	274,880	\$ 824,640
Eno EDD - \$1,750,000				140,000	140,000	140,000	\$ 420,000
2015-2016 - \$2,500,000							
Buckhorn-Mebane EDD Phase 3 & 4 - \$2,500,000					200,000	200,000	\$ 400,000
2016-2017 - \$0							
2017-2018 - \$0							
<i>Projected Annual Debt Service</i>	-	340,484	362,484	777,364	977,364	977,364	
Available Article 46 Sales Tax Proceeds for Debt Service	750,000	429,016	426,809	32,018	(147,591)	(126,895)	\$ 1,363,359

Note: Since the obligation for the Article 46 Sales Tax runs for 10 years, without renewal, the General Fund would be obligated to pay the debt service.

Assumptions:

- \$ 960,000 of annual debt service = \$ 10,000,000 of debt issued at current interest rates for 15 years
- \$ 800,000 of annual utility debt service = \$10,000,000 of debt issued at current interest rates of 20 years

**Active County Capital Projects
2/28/2013**

Project	Start Date	Original Budget	Amended Budget	Revenues 2/28/2013	Revenue Shortage	Expenditures 2/28/2013	Available Balance	Percent Complete	Estimated Completion Date
10001 129 E. King Street ¹	7/1/2011	145,000	145,000	132,000	(13,000)	116,410	15,590	80.28%	6/30/2013
10012 Jail Expansion ²	11/15/2005	1,200,000	1,375,000	978,935	(396,065)	293,257	685,678	21.33%	Unknown
10013 Justice Facility	7/1/2002	330,000	12,277,329	12,277,329	-	12,326,996	(49,667)	100%	6/30/2010
10015 New Courthouse ³	7/1/2004	308,000	270,521	220,560	(49,961)	218,797	1,763	100%	6/30/2010
10016 Northern Human Services Center	7/1/1998	200,000	714,545	714,546	1	370,085	344,461	51.79%	Unknown
10023 Senior Center Central Orange	7/1/2003	100,000	6,460,533	6,460,533	-	6,177,344	283,189	95.62%	6/30/2011
10024 Seymour Center	7/1/2012	70,000	70,000	70,000	-	-	70,000	0.00%	6/30/2012
10027 Southern Human Services Center ⁴	7/1/2011	280,000	280,000	-	(280,000)	159,725	(159,725)	57.04%	7/1/2017
10028 Whitted Human Services Center	7/1/2012	295,000	295,000	-	-	2,800	(2,800)	0.95%	Unknown
10035 Animal Services Facility	7/1/2005	870,000	9,168,864	9,168,864	-	9,157,735	11,129	99.88%	6/30/2013
10037 EMS Relocation	11/9/2006	1,685,000	3,569,214	3,569,215	1	3,552,307	16,908	99.53%	6/30/2013
10038 County West Campus ¹	7/1/2008	700,000	26,899,000	25,874,000	(1,025,000)	26,893,504	(1,019,504)	99.98%	6/30/2013
10040 Hillsborough Commons ⁵	7/1/2008	500,000	3,790,000	2,648,204	(1,141,796)	3,780,804	(1,132,600)	99.76%	6/30/2010
10042 Board of Elections Office	6/2/2009	97,000	97,000	97,000	-	34,750	62,250	35.82%	6/30/2011
10043 Piedmont Food Processing Center ⁶	6/16/2009	132,000	1,343,225	982,855	(360,370)	1,337,762	(354,907)	99.59%	6/30/2013
10045 Emergency Services Reserve	7/1/2009	1,200,000	1,200,000	1,200,000	-	1,200,000	-	100.00%	6/30/2011
10046 Lake Orange Maintenance ¹	7/1/2009	165,000	277,000	165,000	(112,000)	196,972	(31,972)	71.11%	6/30/2012
10047 Observation Well	7/1/2009	10,130	11,330	11,330	-	11,297	33	99.71%	6/30/2011
10048 Reserve for Sportsplex Repairs	7/1/2009	100,000	100,000	100,000	-	-	100,000	0.00%	Reserve
10050 Southern Library ⁴	7/1/2011	650,000	700,000	214,000	(486,000)	36,576	177,424	5.23%	Continuing
10052 Southern Orange Campus (Future) ⁴	7/1/2011	300,000	300,000	-	(300,000)	-	-	0.00%	7/1/2017
10053 Future EMS Stations	7/1/2012	50,000	50,000	50,000	-	-	50,000	0.00%	6/30/2019
10054 Historic Rogers Road Comm Center	7/1/2012	120,000	650,000	650,000	-	-	650,000	0.00%	Unknown
20000 Blackwood Farm ¹	6/23/2004	75,000	2,437,435	2,037,435	(400,000)	2,279,170	(241,735)	93.51%	7/1/2019
20002 Cedar Grove Park	5/1/1998	110,000	1,848,000	1,848,000	-	1,847,533	467	99.97%	7/1/2021
20003 Twin Creeks Park ⁴	7/1/2001	200,000	2,579,457	1,979,457	(600,000)	926,879	1,052,578	35.93%	Unknown
20005 Fairview Park	10/1/1987	75,000	1,615,023	1,615,023	-	1,604,409	10,614	99.34%	6/30/2011
20006 Conservation Easements ^{3,6}	7/1/2000	1,000,000	1,733,208	1,671,722	(61,486)	1,709,824	(38,102)	98.65%	Continuing
20011 Lands Legacy ¹	7/1/2000	100,000	1,630,909	1,661,173	30,264	111,290	1,549,882	6.82%	Continuing
20017 Parkland & Recreation Facilities	7/1/1998	105,000	178,530	178,530	-	175,011	3,519	98.03%	6/30/2011
20019 Seven Mile Creek	7/1/1997	359,826	151,000	151,000	-	145,689	5,312	96.48%	6/30/2011
20026 West Ten Soccer	10/19/2004	974,530	4,054,128	4,054,127	-	4,054,616	(489)	100.01%	6/30/2011
20027 New Hope Creek Preserve ^{1,7}	7/1/2011	25,000	40,000	-	(40,000)	25,000	(25,000)	62.50%	Continuing
20030 Central Recreation Repairs	11/15/2005	635,000	416,980	416,980	-	412,323	4,657	98.88%	6/30/2011
20034 Millhouse Road Park	9/12/2006	50,000	264,802	264,802	-	261,727	3,075	98.84%	6/30/2011
20037 Blackwood Farm Park	7/1/2012	50,000	50,000	50,000	-	-	50,000	0.00%	7/1/2019
20038 Joint Artificial Turf Soccer Fields	7/1/2012	623,000	623,000	-	-	-	-	0.00%	7/1/2014
30002 Roofing Projects ^{1,4}	7/1/1998	473,000	1,598,100	1,333,000	(265,100)	1,184,541	148,460	74.12%	Continuing

Project	Start Date	Original Budget	Amended Budget	Revenues 2/28/2013	Revenue Shortage	Expenditures 2/28/2013	Available Balance	Percent Complete	Estimated Completion Date
30003 Affordable Housing ⁶	7/1/1999	900,000	2,808,804	2,796,304	(12,500)	1,801,439	994,865	64.14%	Continuing
30007 Technology ^{1,4}	7/1/1991	480,000	4,817,757	3,365,258	(1,452,499)	4,055,370	(690,112)	84.18%	Continuing
30009 Register of Deeds ⁸	7/1/2003	184,317	500,450	487,632	(12,818)	97,991	389,641	19.58%	Continuing
30012 Medicaid Max	6/12/2003	515,126	3,924,142	3,946,842	22,700	1,923,499	2,023,343	49.02%	Continuing
30016 Loan Pool Reserve ⁹	7/1/1998	150,000	275,000	184,640	(90,360)	200,000	(15,360)	72.73%	Continuing
30017 Efland Sewer Extension ^{4,6}	7/1/1998	100,000	1,798,240	793,930	(1,004,310)	96,242	697,688	5.35%	Unknown
30018 HVAC Projects	7/1/2003	150,000	2,376,423	617,223	-	806,909	(189,686)	33.95%	Continuing
30019 ADA Compliance	7/1/1992	50,000	16,058	16,058	-	16,058	-	100.00%	Continuing
30031 Utilities Demand Reduction ³	7/1/2005	60,000	130,000	115,374	(14,626)	114,126	1,248	87.79%	6/30/2011
30035 Upfit Link Center ^{4,6}	11/1/2007	100,000	1,752,662	1,327,662	(425,000)	1,294,813	32,849	73.88%	Unknown
30037 Telephone System	7/1/2009	575,000	575,000	596,703	21,703	565,299	31,403	98.31%	6/30/2011
30038 800 MHz Radios for Sheriff ⁴	7/1/2010	700,000	700,000	473,437	(226,564)	473,436	-	67.63%	6/30/2011
30039 Dental Equipment ¹	7/1/2010	100,000	100,000	-	(100,000)	74,190	(74,190)	74.19%	6/30/2012
30040 Buckhorn Econ Dev Dist Phase 2 ^{1,4}	7/1/2010	200,000	4,316,546	-	(4,316,546)	460,978	(460,978)	10.68%	Continuing
30041 Payroll Software	12/6/2010	329,861	329,861	329,861	-	323,126	6,735	97.96%	12/31/2011
30042 Central Efland/Buckhorn Sewer ^{6,10}	7/1/2011	4,848,400	4,848,400	2,294,131	(2,554,269)	3,836,163	(1,542,032)	79.12%	6/30/2013
30043 McGowan Creek Outfall ⁴	8/1/2012	755,450	755,450	-	(755,450)	94,200	(94,200)	12.47%	8/1/2014
30050 Energy Bank	7/1/2012	50,000	50,000	50,000	-	-	50,000	0.00%	6/30/2015
30060 Viper Radio System ⁴	7/1/2012	543,750	543,750	-	(543,750)	-	-	0.00%	6/30/2020
30061 Communication System Improvemnts ^{4,11}	7/1/2012	781,875	781,875	489,875	(292,000)	618,091	(128,216)	79.05%	6/30/2018
Total County Capital Projects		25,936,265	120,664,551	100,730,549	(17,256,801)	97,457,064	3,273,485		

Denotes Source of Revenue Shortage:

¹ Appropriated County Capital Fund Balance

² Two-thirds Net Debt Proceeds

³ From General Fund

⁴ Private Placement Financing

⁵ State Reimbursements

⁶ Grant Funds

⁷ Contribution from Durham & Chapel Hill

⁸ Register of Deeds Fees

⁹ From Visitors Bureau Fund

¹⁰ State Revolving Loan Proceeds

¹¹ E911 Funds

Orange County Board of Commissioners Capital Funding Policy

Preamble

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005"*. This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

Long Range Capital Investment Plan

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

Sources of Funds

The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.
(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.
- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

Debt Service

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

NC Education Lottery Proceeds

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

Allocation

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

Capital Project Ordinances – Form and Purpose

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance.

The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted "*Policy on Planning and Funding School Capital Projects*", whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

Community Use of Schools

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

Schools Adequate Public Facilities Ordinance

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take

April 5, 2011

place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

POLICY STATEMENTS

Purpose and Type of Debt

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a. Construction of new School and County facilities
 - b. Renovation and repair of existing School and County facilities
 - c. Acquisition of real property (land and/or buildings)
 - d. Construction or expansion of Public Utilities.
 - e. Providing funds for Affordable Housing Projects
 - f. Construction, acquisition and development of Parks
 - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a. General Obligation Bonds
 - b. Bond Anticipation Notes
 - c. Installment Purchase Agreements (private placement)
 - d. Special Obligation Bonds (landfill only)
 - e. Certificates of Participation, when feasible
 - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

Purpose and Type of Debt (continued)

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

Issuance of Debt

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

Level of Debt

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

Advance Refunding of Debt

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

Undesignated Fund Balance

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

Investment of Capital Funds

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

Bond Ratings

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

Arbitrage Rebate and Secondary Market Disclosure Requirements

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

Enterprise Funds

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

Capital Reserve Funds

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

5-Year Capital Investment Plan (CIP)

27. The County will review and adopt a five-year CIP annually.

28. This Debt Management Policy will be incorporated into the CIP.

29. The County will strive to include plans for debt issuance within the CIP.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS FUND BALANCE MANAGEMENT POLICY

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.

Unassigned Fund Balance – General Fund

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

Enterprise Funds - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

Restrictions, reservations, and designations of Net Assets for Enterprise Funds

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

Internal Service Funds – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

Employee Pay and Benefits

Background

For the last six years, employee pay and benefits recommendations have been heavily influenced by the downturn in the economy and focused on maintaining our permanent workforce without increasing property taxes. Substantial increases in health insurance costs, particularly the liability for retiree health, and the desire to provide added compensation for current employees drive the Manager's recommendations for funding employee pay and benefits in FY 2013-14.

During the FY 2009-10 Budget process, no Employee cost of living or in-range salary increases were funded and the employer contribution to the 401(k) for general (non-law enforcement) County employees was suspended. A Voluntary Furlough Program was adopted and vacant positions were reviewed for elimination. Departments worked more closely with Human Resources to reorganize their operations to continue meeting service demands with reduced staffing levels.

In FY 2010-11, although no salary increases were budgeted, and the living wage stayed at \$10.12 per hour, employees received a \$500 performance bonus that was prorated for part-time or partial-year employment. A six-month hiring freeze was implemented. The budget included funding to implement recommendations of the County's FY 2009-10 internal Classification and Pay Study and funding to address an employee health insurance increase up to 7.0%, effective January 1, 2011, as well as an increase in the County's contribution to the Local Governmental Employees' Retirement System for all permanent employees. Both the voluntary furlough program and the suspension of the County contribution to non-law enforcement employees' 401(k) accounts were extended as cost saving measures. Effective January 1, 2011, the Board reinstated the County contribution to non-law enforcement employees' supplemental retirement accounts.

While these efforts were successful in maintaining the County workforce and preventing the layoff of existing permanent employees, the FY 2011-12 Budget again required employees to forgo an increase in salary. It maintained the County contribution to non-law enforcement employees' supplemental retirement accounts at \$27.50 per pay period and increased the living wage to \$10.81 per hour. The budget included funding to implement recommendations of the County's FY 2010-11 internal Classification and Pay Study and funding to address an employee health insurance increase up to 15.0%, effective January 1, 2012, as well as another increase in the County's contribution to the Local Governmental Employees' Retirement System for all permanent employees. Both the voluntary furlough program and the six-month hiring freeze were extended as cost saving measures.

During the FY 2012-13 budget process, the Board approved a 2.0% Cost of Living Adjustment (COLA) for all permanent employees, increased the living wage to \$10.97, and provided a one-time bonus of \$500 or \$1,000 based on an employee's performance rating and WPPR review date. The salary ranges were also adjusted 2.0% and recommendations for the internal Classification and Pay Study were implemented. A summary of the FY 2012-13 Pay and Benefits Plan is listed below.

Employee Pay and Benefits - Continued

Summary of FY 2012-13 Pay and Benefits Plan

- Provided a Cost of Living Adjustment (COLA) of 2.0% for all permanent employees hired on or before July 1, 2012;
- Provided an Employee Performance Award in the amount of \$500 (proficient performance) or \$1,000 (exceptional performance), effective with WPPR Review Dates from July 1, 2012 to June 30, 2013;
- Funded an increase in health insurance costs of up to 23.0% over current premiums, effective January 1, 2013;
- Increased the living wage to \$10.97 per hour;
- Implemented recommendations of the County's FY 2011-12 internal Classification and Pay Study;
- Extended the six-month hiring delay;
- Extended the voluntary furlough program;
- Continued the \$27.50 per pay period County contribution to non-law enforcement employees' 401(k) accounts and the mandated Law Enforcement Officer contribution and decreased the County's contribution to the Local Governmental Employees' Retirement System (LGERS) for all permanent employees; and
- Addressed Increased Costs for Retiree Health Benefits by restricting \$3.0 million of FY 2011-12 fund balance for the long-term liabilities associated with funding retiree health benefits and revised the Retiree Health Insurance provisions of the Personnel Ordinance.

Throughout the difficult economic times, County employees have worked together to embrace and drive change throughout the organization. As the County workforce has decreased in numbers, departments have combined and services have been evaluated and revised, employees have continued to demonstrate an outstanding spirit of dedication to serving the residents of Orange County. With this in mind, the desire to maintain strong health insurance benefits in the face of ever-increasing health insurance costs and to provide added compensation for current employees once again drive the Manager's recommendations for funding employee pay and benefits in FY 2013-14.

Recommended FY 2013-14 Employee Pay and Benefits Plan (detail provided below)

- A Cost of Living Adjustment (COLA) of 2.0% for all permanent employees hired on or before June 30, 2013, effective July 1, 2013;
- Increase the salary range maximums by 2.5% to allow those employees at or exceeding the range to receive the 2.0% COLA;
- An Employee Performance Award in the amount of \$500 (proficient performance) or \$1,000 (exceptional performance), effective with WPPR review dates from July 1, 2013 to June 30, 2014;
- Continue the \$27.50 per pay period County contribution to non-law enforcement employees' supplemental retirement accounts and implement a County match of up to \$46.15 per pay period of each employee's salary; continue the mandated Law Enforcement Officer contribution of 5.0% of salary; and increase the

Employee Pay and Benefits - Continued

County's contribution to the Local Governmental Employees' Retirement System (LGERS) for all permanent employees;

- Fund an increase in health insurance up to 8.0% over current premiums, effective January 1, 2014;
- Maintain the living wage at \$10.97 per hour;
- Extend the six-month hiring delay;
- Extend the voluntary furlough program; and
- Address increased costs for Retiree Health Benefits.

1. Position Classification and Pay Plans

The Manager recommends the Board approve a 2.0% Cost of Living Adjustment (COLA) for permanent employees hired on or before June 30, 2013, effective July 1, 2013. The Manager recommends making no adjustments to the salary range minimums during FY 2013-14. The Manager recommends increasing the salary range maximums 2.5% effective July 1, 2013 to allow those employees at or exceeding the range to receive the 2.0% COLA. The Manager recommends continuing the Employee Performance Awards of \$500 for proficient performance or \$1,000 for exceptional performance, effective with WPPR review dates from July 1, 2013 to June 30, 2014. The Manager's recommendation also includes approving the updated Orange County Classification and Pay Plan. The FY 13-14 projected budgetary increase for the COLA and Performance Bonus is approximately \$1.38 million.

2. County Contribution to Retirement Benefits

Both employer and employees contribute to the Local Governmental Employees' Retirement System based on employee base salary. After many years of stable contributions, the rates have varied over the past four years, with an increase effective July 2013. The employee contribution has remained the same at 6.0% of salary.

The Manager recommends continuing the 5.0% employer contribution to the Local Governmental Employees' Retirement System 401(k) program for sworn law enforcement officers. The Manager further recommends keeping the \$27.50 per pay period County minimum contribution to the employee's choice of supplemental retirement plan(s) and matching employees' contributions up to \$46.15 per pay period (for a maximum annual County contribution of \$1,200) for all general (non-sworn law enforcement officer) employees. The FY 2013-14 projected budgetary increase is approximately \$87,000.

3. Employee Health Insurance

Based on early claims data, the County's benefits consultant, Mark III, has projected an 8.0% increase in premiums for a renewal of the same benefits beginning January

Employee Pay and Benefits - Continued

1, 2014. Because the FY 2012-13 health care budget was based on last year's projection, the projected budgetary increase for FY 2013-14 is approximately \$226,444 (January through June). Changing the funding from premium-based (fully-insured) to self-insured may reduce the increase to under 5.0% for FY 2013-14. This is largely due to fees that would be imposed on a fully-insured plan. The actual cost of the County's health insurance will be determined in September 2013 through the annual renewal process.

4. Orange County Living Wage

The Manager recommends maintaining the Living Wage at \$10.97 per hour.

5. Six-Month Hiring Delay

As a cost savings measure, the Manager recommends extending the six-month hiring delay, first implemented in FY 2010-11. Total savings from the hiring delay in the next fiscal year is projected to be more than \$1.5 million.

6. Voluntary Furlough

Employees taking a voluntary unpaid leave of absence will yield approximately \$50,000 in payroll savings for FY 2012-13. Staff anticipates that cost savings attributed to extending the option to allow employees to reduce their workweek and take a voluntary furlough throughout all or a portion of FY 2013-14 will result in similar savings. Requests for a voluntary furlough will be pre-approved by an employee's Department Director.

Board of County Commissioners' Action as to the Pay and Benefits Elements of the Manager's Recommended Budget

With Budget Adoption for FY 2013-14, the Board approved:

- 1. A Cost of Living Adjustment (COLA) of 2.0% for all permanent employees hired on or before June 30, 2013;*
- 2. Increasing the salary range maximums by 2.5%;*
- 3. An Employee Performance Award in the amount of \$500 for proficient performance or \$1,000 for exceptional performance, effective with WPPR Review Dates from July 1, 2013 through June 30, 2014;*
- 4. Maintaining the \$27.50 per pay period County minimum contribution to the employee's choice of supplemental retirement plan(s) and matching employees' contributions up to \$50.00 per pay period (for a maximum annual County contribution of \$1,200) for all general (non-sworn law enforcement officer) employees;*

Employee Pay and Benefits - Continued

5. *Funding for an increase in health insurance costs of up to 8.0% over current premiums, effective January 1, 2014;*
6. *Maintaining the Living Wage at \$10.97 per hour;*
7. *Extending the six-month hiring delay; and*
8. *Extending the voluntary furlough program.*

Position Classification and Pay Plans

Background

The Pay Plan of Orange County comprises the salary schedule and list of classifications assigned to each salary grade. The Manager is responsible for the administration and maintenance of the Pay Plan and recommends to the Board of County Commissioners such increases, reductions, or amendments to the Pay Plan as is necessary to maintain fairness and adequacy of the Pay Plan.

Annual Classification and Pay Studies

With these goals in mind, in May 2009, the Human Resources Department initiated an annual review of one-third of the County's classifications. The third year of annual review was completed in FY 2011-12. The annual reviews enabled the County to ensure its classifications accurately reflected the work being performed by County employees. Additional benefits from the annual studies included:

- Increased employee morale, as employees knew there was a process in place to review their job on a regular basis,
- Decreased cost, as the County did not need to contract outside services to conduct countywide studies, and
- Reduced the number of changes necessary in any given year because incremental changes were made each year.

The County reviewed all of its classifications by using the occupational groupings shown below. The occupational groupings sort classifications based on position responsibilities and field of work and typically include career ladders for advancement. The three groups and the fiscal year studied are listed below.

Group One	FY 09-10	• Clerical, Administrative, and Related • Labor, Trades, Labor Supervision and Related • Parks, Recreation, Leisure Services, Library and Related
Group Two	FY 10-11	• Finance, Data Processing, Tax and Related • Planning, Inspections, Economic Development and Related • Public Safety and Related
Group Three	FY 11-12	• Social Services, Aging, Child Support and Related • Public Health and Related

Process for Reviewing External Salary Data

The Human Resources Department requested salary information from 18 jurisdictions including the Counties of Alamance, Chatham, Durham, Forsyth, Guilford, Iredell, Johnston, Person, Randolph, Rowan, Union and Wake; and the Towns of Carrboro, Cary, Chapel Hill, Hillsborough and Raleigh.

These jurisdictions were chosen based on the geographical proximity of the County or Town to Orange County and/or other characteristics similar to Orange County, including budget size and population. Each jurisdiction received a list of the classification titles,

Position Classification and Pay Plans – continued

summary of duties, and FLSA exemption status for the classifications included in each annual review and were asked to provide their comparable classification title, number of positions in the classification, salary range (minimum, midpoint and maximum), average employee salary, and FLSA exemption status.

The external survey data was compiled to determine the average salary paid to employees and the average salary range (minimum-midpoint-maximum) for each classification. The external data was then compared to Orange County's average salaries paid to employees and salary ranges for each classification.

Overview of the Annual Classification and Pay Studies

	FY 09-10	FY 10-11	FY 11-12	Total
Classifications Reviewed	96	102	97	295
Employees in Classifications Studied	236	309	266	811
Employee Participation Rate	70%	96%	90%	
External Survey Returned	15	11	14	
Total of Average Salaries Below Market	30	42	15	87
Percentage of Average Salaries Below Market	35%	48%	20%	29%
Total of Average Salaries Above Market	56	45	59	160
Percentage of Average Salaries Above Market	65%	52%	80%	54%
Total of Minimum Salaries Below Market	19	29	13	61
Percentage of Minimum Salaries Below Market	20%	28%	16%	21%
Total of Maximum Salaries Below Market	19	37	17	73
Percentage of Maximum Salaries Below Market	20%	36%	21%	25%

Conclusions of the Annual Classification and Pay Studies

Overall, Orange County's salaries and salary ranges are competitive with the survey market. Additionally, Orange County's attention to the pay of employees in lower grade positions has impacted the limited number of lower grade classifications competing below market averages in terms of actual salary and salary range.

Pay Plan Components: Cost of Living Increase and In-Range Salary Increase

In addition to comprehensive organizational classification and pay plan studies as well as periodic reviews of individual positions or classifications, as needed, the Board has adopted a pay approach in which the Board determines each year the total amount of Cost of Living Increase and In-Range Salary Increase to be awarded based on cost of living and market factors. The most recent Cost of Living Increase (2.0%) was approved by the Board, effective July 1, 2012.

Position Classification and Pay Plans – continued

The Cost of Living Increase is applicable to all permanent employees. Historically, the County has applied the Cost of Living Increase as an adjustment to the County's salary schedule.

The purpose of the In-Range Salary Increase is to provide for the employee's advancement in the salary range in relation to new hires and in relation to the labor market as the employee gains additional experience and proficiency. Funds for In-Range Salary Increases have not been approved since FY 2008-09.

To recognize employees whose work performance was "Proficient" or higher during FY 2012-13, the Board approved a one-time performance award, effective with the employee's performance review date, of \$500 for employees whose work performance was "Proficient" and \$1,000 for employees whose work performance was "Exceptional".

Changes in the Cost of Living

Staff has assessed changes in the cost of living based on the consumer price index data compiled by the United States Department of Labor Bureau of Labor Statistics. For 2012, the consumer price index increased 1.7%, led by increases in costs for medical care services (3.7%) and fuel (3.6%).

Past Employee Salary Increases as Compared to Changes in the Consumer Price Index

The following chart shows the Cost of Living Increases and In-Range Increases awarded to Orange County employees and increases in the cost of living, as reflected in the consumer price index, for the past five years.

Fiscal Year	Orange County Cost of Living Increase	In-Range Increase (Proficient Performance)	In-Range Increase (Exceptional Performance)	Employee Performance Award	Change in Consumer Price Index*	Year*
2013-14	1.75% (recommended)	-	-	\$500/\$1,000 (recommended)	1.70%	2012
2012-13	2.00%	-	-	\$500/\$1,000	3.00%	2011
2011-12	-	-	-	Up to \$500	1.50%	2010
2010-11	-	-	-	-	2.70%	2009
2009-10	-	-	-	-	0.10%	2008

**From the US Department of Labor Bureau of Labor Statistics*

Position Classification and Pay Plans – continued

Salary Compression

The County maintains a Salary Schedule, defined as a schedule of salary ranges systematized into sequential rates including Minimum and Maximum salaries for each class assigned to any given salary range. In recent years, employee salaries have not increased in proportion to the rising cost of living. Departments have found it increasingly difficult to offer competitive salaries to new employees when nearly two-thirds of current employees' salaries are compressed in the first quarter of the salary ranges, as reflected in the chart below. Compression is a major issue affecting employee morale and recruitment.

Permanent Employees by Place in Salary Range							
Salary Grade	# of Employees	Minimum	Up to Quarter 1	Up to Midpoint	Up to Quarter 3	Up to Maximum	Maximum
8	38	13	22	3	0	0	0
9	16	0	11	3	1	1	0
10	57	3	39	9	3	1	2
11	61	14	40	6	0	1	0
12	85	18	43	14	8	1	1
13	20	7	9	2	2	0	0
14	140	24	93	14	6	2	1
15	41	5	22	14	0	0	0
16	81	1	59	13	6	1	1
17	32	0	13	9	7	2	1
18	44	2	19	16	6	1	0
19	72	16	25	20	6	4	1
20	31	1	14	12	1	3	0
21	2	0	1	0	1	0	0
22	37	0	14	16	6	1	0
24	14	1	4	8	0	1	0
25	4	1	1	2	0	0	0
26	12	0	2	9	1	0	0
27	13	0	1	10	2	0	0
29	8	0	3	4	0	1	0
31	10	0	0	3	6	1	0
33	2	0	0	0	2	0	0
34	1	0	0	0	0	1	0
37	2	0	0	1	0	1	0
Total	823	106	435	188	64	23	7
% of Total Employees		12.88%	52.86%	22.84%	7.78%	2.79%	0.85%

Position Classification and Pay Plans – continued

Position Classification and Pay Plan Recommendation

As noted above, County salary ranges remain competitive with the labor market, but individual salaries are compressed in the first quarter of the salary ranges. The Manager recommends making no adjustments to the salary range minimums during FY 2013-14.

To begin addressing the issues associated with compression, the Manager recommends a 2.0% Cost of Living Adjustment (COLA) for all permanent employees hired on or before June 30, 2013, effective July 1, 2013. The Manager recommends increasing the salary range maximums 2.5% to allow those employees at or exceeding the range to receive the 2.0% COLA. This salary increase will move all employee salaries higher in the salary ranges and provide an opportunity to offer salaries to new employees at a rate below that of current County employees. The Manager recommends that the Board take steps to address compression mid-way through FY 2013-14.

The Manager recommends continuing the Employee Performance Award in the amount of \$500 for proficient performance or \$1,000 for exceptional performance, effective with WPPR review dates from July 1, 2013 to June 30, 2014. During FY 2013-14, the Human Resources Director will work with County staff to redesign the County's employee performance evaluation program. Employees will have the opportunity to provide input in the development stage through focus groups, surveys and other feedback methods.

Board of Commissioners' Action as to the Position Classification and Pay Plans

The Board approved a 2.0% Cost of Living Adjustment for permanent employees hired on or before June 30, 2013, effective July 1, 2013. The Board approved making no adjustments to the salary range minimums during FY 2013-14. The Board approved increasing the salary range maximums 2.5% to allow those employees at or exceeding the range to receive the 2.0% across the board salary increase. The Board approved continuing the Employee Performance Award in the amount of \$500 for proficient performance or \$1,000 for exceptional performance, effective with WPPR review dates from July 1, 2013 to June 30, 2014. The projected FY 2013-14 budgetary impact is \$1.38 million. The Board approved the updated Orange County Salary Schedule and Classification and Pay Plan (attached).

Orange County Salary Schedule

Effective July 1, 2013

Annual Salary					
Grade	Minimum	Quarter 1	Midpoint	Quarter 3	Maximum
1	18,777	21,775	24,772	27,770	30,768
2	19,728	22,878	26,028	29,178	32,327
3	20,728	24,036	27,345	30,654	33,963
4	21,777	25,253	28,729	32,206	35,682
5	22,879	26,532	30,184	33,836	37,489
6	24,036	27,873	31,711	35,548	39,386
7	25,254	29,285	33,317	37,348	41,380
8	26,532	30,768	35,004	39,240	43,476
9	27,877	32,327	36,777	41,226	45,676
10	29,286	33,962	38,637	43,313	47,988
11	30,768	35,681	40,594	45,507	50,419
12	32,327	37,488	42,649	47,809	52,970
13	33,963	39,385	44,806	50,228	55,650
14	35,683	41,380	47,076	52,773	58,469
15	37,489	43,474	49,459	55,444	61,429
16	39,387	45,675	51,963	58,251	64,539
17	41,381	47,987	54,593	61,199	67,805
18	43,474	50,415	57,357	64,298	71,239
19	45,677	52,969	60,261	67,553	74,846
20	47,989	55,650	63,311	70,972	78,633
21	50,418	58,468	66,517	74,566	82,615
22	52,969	61,426	69,883	78,340	86,797
23	55,652	64,537	73,422	82,307	91,192
24	58,470	67,804	77,138	86,473	95,807
25	61,430	71,237	81,043	90,850	100,657
26	64,538	74,841	85,145	95,449	105,752
27	67,806	78,631	89,457	100,282	111,107
28	71,239	82,612	93,985	105,359	116,732
29	74,844	86,793	98,742	110,691	122,641
30	78,634	91,188	103,742	116,296	128,851
31	82,614	95,804	108,993	122,183	135,373
32	86,797	100,655	114,512	128,369	142,226
33	91,191	105,750	120,309	134,867	149,426
34	95,809	111,104	126,400	141,696	156,991
35	100,657	116,728	132,798	148,869	164,940
36	105,754	122,638	139,522	156,406	173,290
37	111,107	128,845	146,584	164,322	182,061

NOTE: For reference in looking at the relative position of salaries in the salary range, the Salary Schedule shows three reference points: A Midpoint and markers for Quarter 1 and Quarter 3. The Midpoint is the mathematical midpoint between the salary range Minimum and Maximum. Quarter 1 marks the halfway point between the Minimum and the Midpoint. Quarter 3 marks the halfway point between the Midpoint and the Maximum.

Approved FY 2013-14 Classification and Pay Plan
Classes by Salary Grades

Class Code	Class Title	Salary Grade	FLSA Status
0802	Convenience Center Operator	08	Non-Exempt
0805	Facilities Maintenance Technician I	08	Non-Exempt
0806	Jail Cook	08	Non-Exempt
0807	Animal Care Technician	08	Non-Exempt
0902	Community Social Services Assistant	09	Non-Exempt
0903	Dental Office Assistant	09	Non-Exempt
0904	Library Assistant I	09	Non-Exempt
0905	Medical Office Assistant	09	Non-Exempt
0906	Nursing Assistant	09	Non-Exempt
0907	Office Assistant I	09	Non-Exempt
1001	Facilities Maintenance Technician II	10	Non-Exempt
1003	Community Social Services Technician	10	Non-Exempt
1005	Jail Cook Supervisor	10	Non-Exempt
1006	Library Assistant II	10	Non-Exempt
1007	Office Assistant II	10	Non-Exempt
1008	Permit Technician	10	Non-Exempt
1009	Public Transportation Driver	10	Non-Exempt
1011	Recycling Materials Handler	10	Non-Exempt
1012	Weighmaster	10	Non-Exempt
1013	Landscape Technician I	10	Non-Exempt
1014	Veterinary Health Care Tech	10	Non-Exempt
1015	Community Health Aide	10	Non-Exempt
1101	Administrative Assistant I	11	Non-Exempt
1103	Dental Assistant	11	Non-Exempt
1104	Deputy Register Of Deeds II	11	Non-Exempt
1105	Emergency Medical Technician - Basic	11	Non-Exempt
1107	Facility Operator	11	Non-Exempt
1108	Revenue Technician I	11	Non-Exempt
1109	Solid Waste Collector Driver	11	Non-Exempt
1110	Tax Clerk I	11	Non-Exempt
1201	Accounting Technician I	12	Non-Exempt
1202	Administrative Assistant II	12	Non-Exempt
1203	Animal Control Officer	12	Non-Exempt
1205	Assistant to the Clerk	12	Non-Exempt
1207	Criminal Data Specialist	12	Non-Exempt
1208	Deputy Elections Director	12	Non-Exempt
1209	Detention Officer	12	Non-Exempt
1211	Housing Technician	12	Non-Exempt
1212	Income Maintenance Caseworker I	12	Non-Exempt
1213	Landfill Equipment Operator	12	Non-Exempt
1215	Revenue Technician II	12	Non-Exempt
1217	Facilities Maintenance Technician III	12	Non-Exempt

Approved FY 2013-14 Classification and Pay Plan
Classes by Salary Grades

Class Code	Class Title	Salary Grade	FLSA Status
1218	Solid Waste Materials Transfer Operator	12	Non-Exempt
1221	Parks Conservation Technician I	12	Non-Exempt
1222	Licensed Practical Nurse (LPN)	12	Non-Exempt
1301	Accounting Technician II	13	Non-Exempt
1302	Landfill Inspector	13	Non-Exempt
1303	Medical Laboratory Technician	13	Non-Exempt
1304	Telecommunicator	13	Non-Exempt
1306	Revenue Technician III	13	Non-Exempt
1307	Food Services Coordinator	13	Non-Exempt
1308	Building and Services Maintenance Coordinator	13	Non-Exempt
1401	Administrative Assistant III	14	Non-Exempt
1403	Recreation Program Coordinator	14	Non-Exempt
1404	Automotive Mechanic	14	Non-Exempt
1408	Deputy Sheriff I	14	Non-Exempt
1409	Deputy Tax Collector	14	Non-Exempt
1410	Facilities Maintenance Technician IV	14	Non-Exempt
1411	Foreign Language Coordinator	14	Non-Exempt
1412	GIS Mapper	14	Non-Exempt
1413	Heavy Equipment Mechanic I	14	Non-Exempt
1414	Housing Specialist	14	Non-Exempt
1415	Human Resources Technician	14	Non-Exempt
1417	Income Maintenance Caseworker II	14	Non-Exempt
1419	Information Technology Support Specialist	14	Non-Exempt
1420	Intake Specialist	14	Non-Exempt
1422	Paramedic	14	Non-Exempt
1426	Social Worker I	14	Non-Exempt
1427	Telecommunications Assistant Supervisor	14	Non-Exempt
1430	Parks Conservation Technician II	14	Non-Exempt
1431	Wireless Communications Coordinator	14	Non-Exempt
1432	Environmental Health Technician	14	Non-Exempt
1433	Permits Coordinator	14	Non-Exempt
1435	Planning Technician	14	Non-Exempt
1436	Imaging Coordinator	14	Non-Exempt
1437	Asset Management Coordinator	14	Non-Exempt
1438	Business Appraisal Technician	14	Non-Exempt
1439	RSVP Assistant Administrator	14	Non-Exempt
1440	Human Services Specialist	14	Non-Exempt
1502	Deputy Sheriff II	15	Non-Exempt
1504	Income Maintenance Caseworker III	15	Non-Exempt
1505	Office Supervisor	15	Exempt
1506	Executive Assistant	15	Non-Exempt
1508	Communications Specialist	15	Non-Exempt
1509	Solid Waste Field Services Supervisor	15	Exempt

Approved FY 2013-14 Classification and Pay Plan
Classes by Salary Grades

Class Code	Class Title	Salary Grade	FLSA Status
1510	Circulation Supervisor	15	Exempt
1511	Property Development Specialist I	15	Non-Exempt
1602	Appraiser I	16	Non-Exempt
1603	Arts Commission Coordinator	16	Exempt
1604	Assistant Fire Marshal	16	Non-Exempt
1605	Assistant Register of Deeds	16	Non-Exempt
1606	Child Support Officer	16	Non-Exempt
1609	Criminal Justice Program Coordinator	16	Non-Exempt
1611	Eldercare Manager	16	Non-Exempt
1612	Staff Officer	16	Non-Exempt
1617	Human Services Coordinator I	16	Non-Exempt
1619	Income Maintenance Investigator	16	Exempt
1620	Income Maintenance Leadworker	16	Non-Exempt
1621	Resource and Benefits Specialist	16	Non-Exempt
1622	Information Technology Support Analyst I	16	Non-Exempt
1623	Librarian I	16	Exempt
1625	Recycling Education and Outreach Coordinator	16	Exempt
1626	Housing Rehabilitation Specialist	16	Non-Exempt
1627	Social Worker II	16	Non-Exempt
1629	Telecommunications Supervisor	16	Non-Exempt
1633	Recreation Program Supervisor	16	Non-Exempt
1636	Parks Operations Supervisor	16	Exempt
1637	Solid Waste Enforcement Officer	16	Exempt
1638	Custodial Supervisor	16	Exempt
1639	Program Coordinator	16	Exempt
1640	Senior Center Coordinator	16	Non-Exempt
1701	Budget & Management Analyst I	17	Exempt
1702	Code Compliance Officer (Level III)	17	Non-Exempt
1705	Environmental Health Specialist	17	Non-Exempt
1706	GIS Project Coordinator I	17	Exempt
1707	Human Resources Analyst	17	Exempt
1708	Deputy Clerk/Information Specialist	17	Exempt
1709	Management Analyst	17	Exempt
1711	Planner I	17	Non-Exempt
1713	RSVP Administrator	17	Exempt
1714	Senior Public Health Educator	17	Exempt
1715	Limited English Proficiency (LEP) Specialist	17	Non-Exempt
1716	Communications Data Manager	17	Exempt
1718	Housing Program Coordinator	17	Exempt
1719	Financial Services Coordinator	17	Exempt
1721	Erosion Control Officer I	17	Non-Exempt
1722	Training/Quality Assurance Coordinator	17	Exempt
1801	Deputy Sheriff/Sergeant	18	Non-Exempt

Approved FY 2013-14 Classification and Pay Plan
Classes by Salary Grades

Class Code	Class Title	Salary Grade	FLSA Status
1802	Economic Development Coordinator/Agriculture	18	Exempt
1803	EMS Supervisor	18	Non-Exempt
1805	Erosion Control Officer II	18	Exempt
1807	Recycling Programs Supervisor	18	Exempt
1809	Social Worker III	18	Non-Exempt
1810	Environmental Enforcement Supervisor	18	Exempt
1811	Recreation Manager	18	Exempt
1812	Parks Conservation Specialist	18	Exempt
1813	Deputy Sheriff/Investigator I	18	Non-Exempt
1814	Administrative Officer	18	Exempt
1815	Information Technology Support Analyst II	18	Non-Exempt
1816	Transportation Assistant Administrator	18	Exempt
1817	Registered Dietitian	18	Exempt
1818	Human Services Coordinator II	18	Exempt
1819	Data Systems Manager	18	Exempt
1903	Appraiser II	19	Non-Exempt
1906	Budget & Management Analyst II	19	Exempt
1907	Facilities Maintenance Supervisor	19	Exempt
1908	Business Personal Property Appraiser	19	Non-Exempt
1909	Child Protective Services Social Worker	19	Non-Exempt
1910	Child Welfare Program Specialist	19	Non-Exempt
1911	Librarian II	19	Exempt
1912	Civil Rights Specialist	19	Exempt
1913	Human Resources Manager	19	Exempt
1915	Emergency Management Specialist	19	Exempt
1916	Employment Manager	19	Exempt
1917	Environmental Health Program Specialist	19	Non-Exempt
1918	Fleet Maintenance Supervisor	19	Exempt
1919	GIS Project Coordinator II	19	Exempt
1920	Income Maintenance Supervisor	19	Exempt
1921	Legal Specialist	19	Exempt
1922	Library Systems Administrator	19	Exempt
1923	Planner II	19	Exempt
1924	Public Health Nurse I	19	Exempt
1925	Purchasing Agent	19	Exempt
1926	Sales Director	19	Exempt
1928	Social Work Clinical Specialist	19	Exempt
1929	Social Work Supervisor I	19	Exempt
1930	Soil Conservationist	19	Exempt
1932	Solid Waste Planner	19	Exempt
1934	Landfill Transfer Supervisor	19	Exempt
1935	Communications Manager	19	Exempt
1937	Public Health Education Program Manager	19	Exempt
1938	Child Support Supervisor	19	Exempt
1941	Cultural Resources Coordinator	19	Exempt

Approved FY 2013-14 Classification and Pay Plan
Classes by Salary Grades

Class Code	Class Title	Salary Grade	FLSA Status
1943	Heavy Equipment Mechanic Supervisor	19	Exempt
1945	Grants Compliance Specialist	19	Exempt
1946	Deputy Sheriff/Investigator II	19	Non-Exempt
1947	Economic Development Specialist	19	Exempt
2001	Dental Hygienist	20	Non-Exempt
2002	Deputy Sheriff/Lieutenant	20	Non-Exempt
2003	Eldercare Services Administrator	20	Exempt
2004	Landscape Architect	20	Exempt
2005	Applications Development Specialist	20	Exempt
2006	Public Health Nurse II	20	Exempt
2007	Senior Centers Administrator	20	Exempt
2008	Senior Income Maintenance Supervisor	20	Exempt
2009	Social Work Supervisor II	20	Exempt
2011	Homeless Programs Coordinator	20	Exempt
2012	Solid Waste Collection Services Manager	20	Exempt
2013	Business Operations Coordinator	20	Exempt
2014	Health Informatics Manager	20	Exempt
2015	Human Services Supervisor	20	Exempt
2016	Graphic Design Specialist	20	Exempt
2104	Senior Accountant	21	Exempt
2105	Nutrition Program Manager	21	Exempt
2201	Animal Control Manager	22	Exempt
2202	Benefits Manager	22	Exempt
2203	Business Officer I	22	Exempt
2206	Deputy Sheriff/Captain	22	Exempt
2207	Erosion Control Supervisor	22	Exempt
2210	Information Technology Analyst	22	Exempt
2211	Land Resources Conservation Manager	22	Exempt
2213	Network Analyst	22	Exempt
2214	Superintendent of Parks	22	Exempt
2215	Public Health Nurse III	22	Exempt
2216	Superintendent of Recreation	22	Exempt
2217	Recycling Programs Manager	22	Exempt
2219	Soil Scientist	22	Exempt
2220	Systems Analyst	22	Exempt
2221	Veterinary Health Care Manager	22	Exempt
2224	Water Resources Coordinator	22	Exempt
2226	Assistant Library Director	22	Exempt
2227	Transportation Administrator	22	Exempt
2228	Animal Services Operations Manager	22	Exempt
2229	Social Work Supervisor III	22	Exempt
2230	GIS Senior Project Coordinator	22	Exempt
2231	Risk Manager	22	Exempt

Approved FY 2013-14 Classification and Pay Plan
Classes by Salary Grades

Class Code	Class Title	Salary Grade	FLSA Status
2404	Chief Inspector and Plans Examiner	24	Exempt
2407	Fire Marshal	24	Exempt
2409	Environmental Health Supervisor	24	Exempt
2411	Solid Waste Engineer	24	Exempt
2412	Organizational Development Manager	24	Exempt
2413	Planner III	24	Exempt
2414	Information Technology Operations Manager	24	Exempt
2415	Staff Engineer	24	Exempt
2417	Revenue Collections Manager	24	Exempt
2418	GIS and Land Records Manager	24	Exempt
2419	Chief Appraiser	24	Exempt
2420	Personal Property Appraisal Manager	24	Exempt
2421	Communications Operations Manager	24	Exempt
2422	EMS Operations Manager	24	Exempt
2423	Applications Systems Analyst	24	Exempt
2501	Business Officer II	25	Exempt
2503	Human Services Manager	25	Exempt
2504	Deputy Tax Assessor	25	Exempt
2601	Deputy Sheriff/Major	26	Exempt
2602	Home Visiting Services Supervisor	26	Exempt
2603	Public Health Education Director	26	Exempt
2604	Public Health Nurse Supervisor	26	Exempt
2605	Social Work Program Manager	26	Exempt
2606	Solid Waste Operations Manager	26	Exempt
2609	Finance & Administrative Operations Director	26	Exempt
2610	Family Nurse Practitioner II	26	Exempt
2611	Assistant Asset Management Director	26	Exempt
2612	Network Engineer	26	Exempt
2701	Clerk to the Board	27	Exempt
2702	Elections Director	27	Exempt
2703	Environmental Health Director	27	Exempt
2705	Social Services Assistant Director	27	Exempt
2706	Public Health Nursing Director	27	Exempt
2708	Visitor Bureau Director	27	Exempt
2710	Staff Attorney	27	Exempt
2711	Assistant to the County Manager for Legislative Affairs	27	Exempt
2713	Deputy Financial Services Director	27	Exempt
2714	Building Inspector Administrator	27	Exempt
2715	Public Affairs Officer	27	Exempt
2716	IT Applications Manager	27	Exempt
2901	Aging Director	29	Exempt

Approved FY 2013-14 Classification and Pay Plan
Classes by Salary Grades

Class Code	Class Title	Salary Grade	FLSA Status
2902	Child Support Director	29	Exempt
2904	Environment, Agriculture, Parks & Recreation Director	29	Exempt
2905	Housing, Human Rights and Community Development Director	29	Exempt
2908	Library Director	29	Exempt
2911	Register of Deeds	29	Exempt
2914	Animal Services Director	29	Exempt
2915	Asset Management Director	29	Exempt
3102	Chief Information Officer	31	Exempt
3103	Emergency Services Director	31	Exempt
3105	Health Director	31	Exempt
3106	Human Resources Director	31	Exempt
3107	Planning Director	31	Exempt
3109	Sheriff	31	Exempt
3110	Social Services Director	31	Exempt
3111	Solid Waste Director	31	Exempt
3112	Tax Administrator	31	Exempt
3114	Economic Development Director	31	Exempt
3301	Assistant County Manager	33	Exempt
3401	Dentist	34	Exempt
3701	County Manager	37	Exempt
3702	County Attorney	37	Exempt

Unclassified

0001	County Commissioner		Exempt

These positions are subject to the authority of the Board of County Commissioners to establish and change the salaries as limited by N. C. General Statutes 153A-92 (as cited in the Orange County Code of Ordinances, Chapter 28 Personnel, Section 28-13(o)).

Orange County Approved Employee Pay and Benefits Actions
(FY 2003-04 - FY 2012-13)

	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
CPI (Consumer Price Index)*	1.90%	3.30%	3.40%	2.50%	4.10%	0.10%	2.70%	1.50%	3.00%	1.70%
Average Wage Index (AWI)**	2.44%	4.65%	3.66%	4.60%	4.54%	2.30%	-1.51%	2.36%	3.13%	unavailable
Employment Cost Index***	2.00%	2.10%	3.10%	3.50%	3.50%	3.10%	1.90%	1.20%	1.00%	1.10%
Cost of Living Increase	0.00%	2.00%	0.00%	4.00%	3.00%	2.25%	0.00%	0.00%	0.00%	2.00%
In-Range Increase	0.00%	0.00%	4.00%	0.00%	1.00% (Proficient) 2.00% (Exceptional)	1.00% (Proficient) 2.00% (Exceptional)	0.00%	0.00%	0.00%	0.00%
Employee Performance Award								\$500 (prorated for part-time or partial year employment)		\$500 (Proficient) \$1,000 (Exceptional)
Classification and Pay Study	Phase 2: 2.5% if 4 or more years of service. (Effective 12/8/03) Phase 3: 2.5% if 7 or more years service. (Effective 4/26/04)						Implemented first phase of the Archer Classification and Pay Study for employees' salaries most out-of-line with the market.	Implemented recommendations from first annual classification and pay study.	Implemented recommendations from second annual classification and pay study.	Implemented recommendations from third annual classification and pay study.
Total Budget for Pay Actions	\$1,576,901	\$947,041	\$613,847	\$1,566,448	\$1,398,674	\$1,095,239	\$60,000	\$550,000	\$60,000	\$1,136,000
General Fund Position FTE	704.561	741.986	750.436	773.836	793.200	830.650	838.150	773.600	783.925	801.425
Major Personnel Transitions	EMS Transport Transition - Added 18 FTE's	Animal Shelter Transition - Added 16 FTE's								
Employee-Only Health Insurance Premium	\$4,267	\$4,113	\$4,779	\$4,868	\$5,341	\$5,831	\$5,988	\$6,377	\$6,943	\$7,574
Health Insurance Premium Increase	13.82%	-3.61%	16.19%	1.86%	9.72%	9.17%	2.69%	6.50%	8.88%	9.09%

*Consumer Price Index data from the U.S. Bureau of Labor Statistics

**National Average Wage Index is determined by the U.S. Social Security Administration and shows the percentage increase in average wages as measured by annual wage data tabulated by the Social Security Administration

***Employment Cost Index data from the U.S. Bureau of Labor Statistics. Measures average increase in wages in variety of sectors of the economy. The data shown here is for wages and salaries for state and local government

County Contributions to Retirement Benefits

Background

Local Governmental Employees' Retirement System (LGERS)

Both employer and employees make contributions based on employee earnings to this retirement plan. While employer contributions have varied over the past few years (see chart below), the employee contribution has consistently been 6.0% of salary.

History of County Retirement Contributions

Fiscal Year(s)	LGERS		Supplemental Retirement	
	Law Enforcement Officers (LEO's)	General Employees	Law Enforcement Officers (LEO's)	General Employees
	% of Salary	% of Salary	% of Salary	Annual Contribution
2001-2005	4.78	4.88	5.00	\$520
2005-2007	4.78	4.88	5.00	\$650
2007-2009	4.86	4.88	5.00	\$715
2009-2010	4.86	4.88	5.00	Suspended
2010-2011	6.41	6.43	5.00	Suspended until January 2011, then \$715
2011-2012	7.04	6.96	5.00	\$715
2012-2013	6.77	6.74	5.00	\$715
2013-2014 (recommended)	7.28	7.07	5.00	\$715 (up to \$1,200 matching contribution)

Supplemental Retirement Benefits

The Board has set the County's contribution from an initial contribution of \$15.00 per pay period in FY 1998-99 (\$375 annually) to the current \$27.50 per pay period (\$715 annually). After a suspension of County contributions in FY 2009-10, the Board re-instituted the contribution at the rate of \$27.50 per pay period into one of three deferred compensation plan options. The County's contribution is into a pre-tax fund, which means the County does not pay Social Security taxes on the amount contributed.

Employees direct the County to invest its contribution to one of the following:

- Prudential 401(k) plan (pre-tax) administered by the North Carolina Retirement System;
- ICMA-RC 457 plan (pre-tax);
- Nationwide (NACo) 457 (pre-tax).

Employees may elect to contribute an amount, within federal guidelines, to any of plan(s) listed above as well as a post-tax (Roth) Prudential 401(k) plan administered by the North Carolina Retirement System. The County is required by State law to make a contribution of five percent of salary to the 401(k) plan for each sworn law enforcement officer. The County may determine the amount of its contributions for general County (non-sworn law enforcement) employees.

County Contributions to Retirement Benefits – continued

Of the 54 North Carolina counties that contribute to the NC Supplemental Retirement Plans through Prudential, only McDowell and Orange counties contribute a flat dollar amount (see attachment). An average 3.6% contribution is made by the remaining 52 counties, while an average 4.15% contribution is made by Orange County's neighboring jurisdictions.

The annual County contribution of \$715 is equivalent to 1.57% of the average annual Orange County employee salary of \$45,500. While the \$715 flat dollar amount provides all employees, regardless of salary, with an identical benefit, it does not provide any recruitment or retention incentive and is consistently identified by County employees as a benefit that can be improved.

County Costs

The Manager recommends keeping the \$27.50 pay period County minimum contribution to the employee's choice of supplemental retirement plan(s) and matching employees' contributions up to \$46.15 per pay period for all general (non-sworn law enforcement officer) employees. \$46.15 per pay period (\$1,200 annually) is equivalent to 2.64% of the average annual Orange County employee salary of \$45,500.

By continuing the minimum County contribution of \$715 and matching up to \$1,200 of employee contributions, the County's costs would increase a minimum of \$87,000 and a maximum of \$363,000 per year. Current County contributions are \$535,000; if employees continued to contribute at current levels, the total County costs would be approximately \$622,000. If all employees contributed at least \$1,200 per year, the total County costs would be approximately \$898,000.

Employee Participation in Supplemental Retirement Benefits

Currently, 57.6% of general employees contribute to a supplemental retirement plan, but only 16.5% of general employees contribute 3% of salary or greater. One of the Board's objectives in initiating an employer contribution was to encourage each employee to make a voluntary contribution to build his or her retirement security. The chart below shows employee (law enforcement and general) participation in the supplemental retirement plans. The recent drop in the number of contributors is likely due to increased health care costs and stagnant salaries.

	Employees Contributing	Percentage
May 2009	500	65%
May 2010*	433	57%
May 2011	560	70%
May 2012	533	65%
April 2013	545	66%

*This drop occurred during the year the County suspended its contribution to the supplemental retirement benefit.

County Contributions to Retirement Benefits – continued

Board of Commissioners' Action as to County Contributions to Retirement Benefits

The Board approved continuing the 5.0% employer contribution to the Local Governmental Employees' Retirement System 401(k) program for sworn law enforcement officers. The Board approved keeping the \$27.50 per pay period County minimum contribution to the employee's choice of supplemental retirement plan(s) and matching employees' contributions up to \$50 per pay period (for a maximum fiscal year County contribution of \$1,200) for all general (non-sworn law enforcement officer) employees.



NC 401(k) Plan Employer Contributions

as of January 2013

Employer contributions shown here are generalized and are not intended to convey the specifics associated with each employer. Employer contributions shown are per pay period unless otherwise noted. Employer contributions are subject to change at any time.

Employer Type	Employer	Employer Contribution for General Employees
Community College	Asheville-Buncombe Technical Community College	\$25*
Community College	Beaufort Community College	1%
Community College	North Carolina Center for Applied Textile Technology	5%
County	Alamance County	2%
County	Anson County	2%
County	Ashe County	2%
County	Avery County	3%
County	Beaufort County	up to 1.5%
County	Brunswick County	5%
County	Buncombe County	8%
County	Burke County	2%
County	Cabarrus County	5%
County	Caldwell County	4.91%
County	Camden County	5%
County	Carteret County	5%
County	Chatham County	4.5%
County	Cleveland County	5%
County	Craven County	up to 4%
County	Cumberland County	1%
County	Currituck County	5.08%
County	Davidson County	1.5%
County	Davie County	3%
County	Durham County	5%
County	Edgecombe County	2%
County	Franklin County	4%
County	Guilford County	5%
County	Haywood County	1%
County	Henderson County	2%
County	Iredell County	5%
County	Johnston County	5%
County	Lee County	3%
County	Lenoir County	5%
County	Macon County	2%
County	Martin County	3%
County	McDowell County	\$16.67
County	Mecklenburg County	up to 5%
County	Montgomery County	5%
County	Moore County	3%
County	Nash County	5%
County	Onslow County	up to 4%
County	Orange County	\$27.50
County	Person County	3.5%
County	Pitt County	4.98%
County	Randolph County	2%
County	Richmond County	5%
County	Robeson County	4%
County	Rutherford County	3.75%
County	Sampson County	2.53%

Employer Type	Employer	Employer Contribution for General Employees
County	Scotland County	3.75%
County	Stokes County	1%
County	Union County	5%
County	Wake County	5%
County	Washington County	3%
County	Watauga County	5%
County	Wayne County	up to 2%
County	Wilson County	5%
County	Yadkin County	1%
Municipal	Aberdeen, Town of	5%
Municipal	Ahoscie, Town of	5%
Municipal	Angier, Town of	up to 5%
Municipal	Apex, Town of	5%
Municipal	Archdale, City of	5%
Municipal	Asheville, City of	5%
Municipal	Atlantic Beach, Town of	5%
Municipal	Badin, Town of	5%
Municipal	Bald Head Island, Village of	5%
Municipal	Banner Elk, Town of	6%
Municipal	Beaufort, Town of	5%
Municipal	Beech Mountain, Town of	1%
Municipal	Belhaven, Town of	2%
Municipal	Belmont, City of	5%
Municipal	Benson, Town of	5%
Municipal	Bermuda Run, Town of	up to 5%
Municipal	Bessemer City, City of	5%
Municipal	Bethel, Town of	2%
Municipal	Beulaville, Town of	5%
Municipal	Biltmore Forest, Town of	5%
Municipal	Biscoe, Town of	4.5%
Municipal	Black Creek, Town of	5%
Municipal	Black Mountain, Town of	5%
Municipal	Bladenboro, Town of	4.5%
Municipal	Blowing Rock, Town of	2%
Municipal	Boiling Spring Lakes, City of	5%
Municipal	Boiling Springs, Town of	5%
Municipal	Boone, Town of	5%
Municipal	Bridgeton, Town of	5%
Municipal	Bunn, Town of	2%
Municipal	Burgaw, Town of	5%
Municipal	Burlington, City of	5%
Municipal	Burnsville, Town of	2%
Municipal	Butner, Town of	4%
Municipal	Cameron, Town of	3%
Municipal	Candor, Town of	2%
Municipal	Cape Carteret, Town of	5%
Municipal	Carolina Shores, Town of	5%
Municipal	Carrboro, Town of	3%
Municipal	Carthage, Town of	5%
Municipal	Cary, Town of	5%
Municipal	Caswell Beach, Town of	5%

*Per month

NC 401(k) Plan Employer Contributions

Employer Type	Employer	Employer Contribution for General Employees
Municipal	Chapel Hill, Town of	5%
Municipal	Charlotte, City of	3%
Municipal	Cherryville, City of	5%
Municipal	China Grove, Town of	2%
Municipal	Claremont, City of	5%
Municipal	Clarkton, Town of	5%
Municipal	Clayton, Town of	4%
Municipal	Clemmons, Village of	up to 5%
Municipal	Cleveland, Town of	5%
Municipal	Columbus, Town of	5%
Municipal	Concord, City of	3.5%
Municipal	Conover, City of	5%
Municipal	Cornelius, Town of	5%
Municipal	Cramerton, Town of	5%
Municipal	Creedmoor, City of	5%
Municipal	Dallas, Town of	4%
Municipal	Davidson, Town of	5%
Municipal	Dobson, Town of	5%
Municipal	Duck, Town of	5%
Municipal	Dunn, City of	2%
Municipal	Durham, City of	4.5%
Municipal	Eden, City of	5%
Municipal	Edenton, City of	1%
Municipal	Elizabeth City, City of	5%
Municipal	Elizabethtown, Town of	3%
Municipal	Elkin, Town of	5%
Municipal	Elon, Town of	5%
Municipal	Emerald Isle, Town of	6%
Municipal	Erwin, Town of	5%
Municipal	Fairmont, Town of	5%
Municipal	Faison, Town of	2%
Municipal	Farmville, Town of	2.75%
Municipal	Fletcher, Town of	5%
Municipal	Foxfire Village, Town of	5%
Municipal	Franklin, Town of	5%
Municipal	Franklinton, Town of	5%
Municipal	Fremont, Town of	4%
Municipal	Fuquay-Varina, Town of	5%
Municipal	Garner, Town of	5%
Municipal	Gaston, Town of	5%
Municipal	Gastonia, City of	5%
Municipal	Gibsonville, Town of	5%
Municipal	Goldsboro, City of	1%
Municipal	Graham, City of	5%
Municipal	Granite Falls, Town of	2%
Municipal	Granite Quarry, Town of	5%
Municipal	Green Level, Town of	up to 5%
Municipal	Greenville, City of	\$30
Municipal	Grifton, Town of	up to 1.5%
Municipal	Grover, Town of	5%
Municipal	Harrisburg, Town of	3%
Municipal	Havelock, City of	5%
Municipal	Haw River, Town of	5%
Municipal	Hertford, Town of	3.75%
Municipal	Hickory, City of	1%
Municipal	Hillsborough, Town of	4.84%
Municipal	Holden Beach, Town of	5%
Municipal	Holly Ridge, Town of	5%
Municipal	Holly Springs, Town of	5%
Municipal	Hope Mills, Town of	3%
Municipal	Hudson, Town of	3%
Municipal	Huntersville, Town of	5%

Employer Type	Employer	Employer Contribution for General Employees
Municipal	Indian Beach, Town of	5%
Municipal	Indian Trail, Town of	up to 1%
Municipal	Jacksonville, City of	2%
Municipal	Jamestown, Town of	3%
Municipal	Jonesville, Town of	4.98%
Municipal	Kenansville, Town of	2%
Municipal	Kenly, Town of	2%
Municipal	Kill Devil Hills, Town of	up to 5%
Municipal	King, City of	5%
Municipal	Kings Mountain, City of	5%
Municipal	Kinston, City of	1.5%
Municipal	Kitty Hawk, Town of	2%
Municipal	Knightdale, Town of	5%
Municipal	Kure Beach, Town of	5%
Municipal	Lake Lure, Town of	5%
Municipal	Landis, Town of	5%
Municipal	Laurel Park, Town of	3.5%
Municipal	Laurinburg, City of	5%
Municipal	Leland, Town of	5%
Municipal	Liberty, Town of	3%
Municipal	Lilesville, Town of	4%
Municipal	Lillington, Town of	up to 5%
Municipal	Locust, City of	5%
Municipal	Louisburg, Town of	5%
Municipal	Lowell, Town of	5%
Municipal	Lucama, Town of	2.5%
Municipal	Lumberton, City of	4%
Municipal	Madison, Town of	3%
Municipal	Maggie Valley, Town of	3%
Municipal	Manteo, Town of	5%
Municipal	Marion, City of	5%
Municipal	Marshville, Town of	3.5%
Municipal	Matthews, Town of	5%
Municipal	Mayodan, Town of	5%
Municipal	McAdenville, Town of	5%
Municipal	Mebane, City of	5%
Municipal	Middlesex, Town of	3.5%
Municipal	Mills River, Town of	2%
Municipal	Mint Hill, Town of	5%
Municipal	Misenheimer, Town of	6%
Municipal	Mocksville, Town of	5%
Municipal	Monroe, City of	5%
Municipal	Montreat, Town of	5%
Municipal	Mooreville, Town of	5%
Municipal	Morehead City, Town of	5%
Municipal	Morrisville, Town of	5%
Municipal	Mount Airy, City of	5%
Municipal	Mount Gilead, Town of	up to 5%
Municipal	Mount Holly, City of	5%
Municipal	Mount Olive, Town of	2%
Municipal	Murfreesboro, Town of	2%
Municipal	Nags Head, Town of	1%
Municipal	Nashville, Town of	3%
Municipal	New Bern, City of	5%
Municipal	Newland, Town of	4%
Municipal	Newport, Town of	3%
Municipal	North Topsail Beach, Town of	3%
Municipal	North Wilkesboro, Town of	4.95%
Municipal	Northwest, City of	3%
Municipal	Oak Island, Town of	4%
Municipal	Oakboro, Town of	3%
Municipal	Ocean Isle Beach, Town of	5%

NC 401(k) Plan Employer Contributions

Employer Type	Employer	Employer Contribution for General Employees
Municipal	Pembroke, Town of	3%
Municipal	Pilot Mountain, Town of	5%
Municipal	Pine Knoll Shores, Town of	5%
Municipal	Pinebluff, Town of	3%
Municipal	Pinehurst, Village of	5%
Municipal	Pinetops, Town of	5%
Municipal	Pineville, Town of	5%
Municipal	Pittsboro, Town of	5%
Municipal	Plymouth, Town of	up to 5%
Municipal	Polkton, Town of	4%
Municipal	Raeford, City of	5%
Municipal	Ramseur, Town of	2.5%
Municipal	Randleman, City of	5%
Municipal	Ranlo, Town of	3%
Municipal	Reidsville, City of	5%
Municipal	Richlands, Town of	3%
Municipal	River Bend, Town of	5%
Municipal	Roanoke Rapids, City of	up to 3%
Municipal	Rockingham, City of	2.5%
Municipal	Rockwell, Town of	5%
Municipal	Rocky Mount, City of	4%
Municipal	Rolesville, Town of	5%
Municipal	Roseboro, Town of	5%
Municipal	Rutherfordton, Town of	2.5%
Municipal	Salisbury, City of	3%
Municipal	Saluda, City of	up to 5%
Municipal	Sanford, City of	5%
Municipal	Sawmills, Town of	2%
Municipal	Scotland Neck, Town of	1.5%
Municipal	Selma, Town of	3%
Municipal	Seven Devils, Town of	2%
Municipal	Shallotte, Town of	5%
Municipal	Shelby, City of	5%
Municipal	Siler City, Town of	2.5%
Municipal	Simpson, Village of	5%
Municipal	Smithfield, Town of	3%
Municipal	Snow Hill, Town of	up to 5%
Municipal	Southern Pines, Town of	5%
Municipal	Southern Shores, Town of	5%
Municipal	Southport, City of	5%
Municipal	Spencer, Town of	2%
Municipal	Spindale, Town of	4%
Municipal	Spring Hope, Town of	5%
Municipal	Spring Lake, Town of	2%
Municipal	St. James, Town of	5%
Municipal	St. Pauls, Town of	3%
Municipal	Stallings, Town of	up to 5%
Municipal	Stanfield, Town of	5%
Municipal	Stanley, Town of	5%
Municipal	Stantonsburg, Town of	2%
Municipal	Star, Town of	5%
Municipal	Stedman, Town of	5%
Municipal	Summerfield, Town of	3%
Municipal	Sunset Beach, Town of	6%
Municipal	Surf City, Town of	\$20
Municipal	Swansboro, Town of	1%
Municipal	Sylva, Town of	up to 5%
Municipal	Tabor City, Town of	5%
Municipal	Tarboro, Town of	6%
Municipal	Taylorsville, Town of	5%
Municipal	Topsail Beach, Town of	5%
Municipal	Trent Woods, Town of	5%

Employer Type	Employer	Employer Contribution for General Employees
Municipal	Troutman, Town of	5%
Municipal	Troy, Town of	2%
Municipal	Tryon, Town of	up to 5%
Municipal	Vass, Town of	5%
Municipal	Wade, Town of	2.2%
Municipal	Wadesboro, Town of	4%
Municipal	Wagram, Town of	2.5%
Municipal	Wake Forest, Town of	5%
Municipal	Wallace, Town of	1%
Municipal	Walnut Cove, Town of	5%
Municipal	Walnut Creek, Village of	5%
Municipal	Warsaw, Town of	2%
Municipal	Washington, City of	\$10
Municipal	Waxhaw, Town of	5%
Municipal	Waynesville, Town of	5%
Municipal	Weaverville, Town of	6%
Municipal	Weddington, Town of	5%
Municipal	Wendell, Town of	5%
Municipal	West Jefferson, Town of	5%
Municipal	Whispering Pines, Village of	5%
Municipal	Whitakers, Town of	5%
Municipal	White Lake, Town of	2.5%
Municipal	Whiteville, City of	4.5%
Municipal	Wilkesboro, Town of	5%
Municipal	Wilmington, City of	3.5% employer contribution regardless of participation—plan of choice 401(k)/457
Municipal	Wilson, City of	5%
Municipal	Windsor, Town of	5%
Municipal	Wingate, Town of	2.5%
Municipal	Winterville, Town of	5%
Municipal	Woodfin, Town of	6%
Municipal	Wrightsville Beach, Town of	4%
Municipal	Yadkinville, Town of	5%
Municipal	Zebulon, Town of	5%
Other	Alamance ABC Board	5%
Other	Alamance-Caswell Area MH Ctr	3%
Other	Alamance Comm. Fire Dept.	2%
Other	Albemarle Commission	1%
Other	Asheville Regional Airport Authority	5%
Other	Bay Leaf Fire Department	5%
Other	Bertie-Martin Regional Jail	up to 2%
Other	Blue Ridge Fire & Rescue, Inc.	\$42
Other	Braswell Memorial Library	4%
Other	Broad River Water Authority	5%
Other	Brunswick County Eco Dev Comm	5%
Other	Brunswick County Tourism Authority	5%
Other	Burke County Public Health	2%
Other	Burke County Social Services	2%
Other	Burke-Catawba Dst. Con. Authority	2%
Other	Cabarrus County Tourism Authority	5%
Other	Cape Fear COG	1%
Other	Cape Fear Public Utility Authority	up to 4%
Other	Carteret County ABC Board	5%
Other	Centennial Authority	5%
Other	Centerpoint Human Services	\$35
Other	Centralina COG	3%
Other	Charlotte-Mecklenburg County Public Library	5%
Other	Cleveland County Sanitary District	5%
Other	Coastal Solid Waste Man. Authority	5%
Other	Concord ABC Board	4%

NC 401(k) Plan Employer Contributions

Employer Type	Employer	Employer Contribution for General Employees
Other	County Commissioners, NC Assoc. of	up to 4%
Other	Craven County ABC Board	3%
Other	Craven County Airport Authority	up to 4%
Other	Crossroads Behav. Healthcare	5%
Other	Cumberland County ABC Board	5%
Other	Davie Soil & Water Conserv. Distr.	3%
Other	Dobson ABC Board	5%
Other	Dunn ABC Board	2%
Other	Duplin-Sampson Area Mental Health Prog.	1%
Other	Edenton Housing Authority	4%
Other	Edgecombe County ABC Board	5%
Other	ElectriCities of NC, Inc.	2.5%
Other	Elizabethtown ABC Board	3%
Other	First Craven Sanitary District	up to 3%
Other	Fontana Regional Library	up to 2%
Other	Garner Fire Department	\$50 or 5%
Other	Gastonia ABC Board	5%
Other	Greensboro ABC Board	5%
Other	Greenville Housing Authority	\$35
Other	Greenville Utilities Commission	\$40
Other	Guilford College Vol Fire Dept	up to 5%
Other	Guilford Fire District 13	2%
Other	Halifax County ABC Board	3%
Other	Halifax County Tourism Development Authority	up to 3.1%
Other	High Country COG	3%
Other	High Point ABC Board	6%
Other	Hyconeechee Reg Library	\$20
Other	Isothermal Planning & Development Commission	up to 3%
Other	Johnston County/Smithfield Library	5%
Other	Johnston County ABC Board	5%
Other	Johnston County Mental Health	5%
Other	Jonesville Water & Sewer	5%
Other	Junaluska Sanitary District	3%
Other	Kerr-Tar Regional COG	4%
Other	Kinston Housing Authority	3%
Other	Kinston/Lenoir County Library	up to 1%
Other	Land-of-Sky Regional COG	3%
Other	Laurinburg-Maxton Airport Comm.	2%
Other	Lenoir County ABC Board	2%
Other	Lincolnton Housing Authority	4%
Other	Louisburg ABC Board	5%
Other	Lower Cape Fear Water & Sewer	3%
Other	Lumberton Airport Commission	4%
Other	Madison/Mayodan Recreation Com.	5%
Other	Mecklenburg County ABC Board	up to 6%
Other	Mecklenburg EMS Agency	5%
Other	Metro Sewer. Dist./Buncombe Co.	up to 5%
Other	MI Connection Communication	up to 2%
Other	Mid-Carolina COG	3%
Other	Mid-East Planning Commission	3%
Other	Monroe Housing Authority	5%
Other	Moore County ABC Board	2.5%
Other	Moore County Airport	3%

Employer Type	Employer	Employer Contribution for General Employees
Other	Moore County Tourism Development	3%
Other	Mooresville ABC Board	5%
Other	Mount Airy ABC Board	5%
Other	Nash County ABC Board	5%
Other	Neuse Regional Library	up to 1%
Other	New Hanover Airport Authority	5%
Other	New Hanover County ABC Board	5%
Other	North Brunswick Sanitary District	4%
Other	Northwest Piedmont COG	2.5%
Other	Onslow-Carteret Behavioral Healthcare	1%
Other	Onslow County ABC Board	5%
Other	Onslow Water & Sewer Authority (ONWASA)	up to 2%
Other	Orange County ABC Board	up to \$25
Other	Parkwood Fire Department	5%
Other	Pasquotank Camden Ambulance Lib	2%
Other	Pathways Mental Health	2%
Other	Pembroke Housing Authority	2%
Other	Piedmont Triad COG	2%
Other	Piedmont Triad Reg. Water Authority	5%
Other	Pinecroft Sedgefield Fire District	3%
Other	Pitt County ABC Board	5%
Other	Pitt-Greenville Convention Authority	\$40
Other	Plymouth Housing Authority	3%
Other	Raleigh Housing Authority	5%
Other	Raleigh/Durham Airport Authority	up to 5%
Other	Randleman ABC Board	5%
Other	Research Triangle HS	3%
Other	Reidsville ABC Board	5%
Other	Robeson Housing Authority	2%
Other	Rowan County Tourism/Dev. Authority	3%
Other	Rutherford/Polk/McDowell DHD	\$35
Other	Salisbury Housing Authority	3%
Other	Sanford ABC Board	5%
Other	Scotland County ABC Board	3%
Other	Sheppard Memorial Library	\$40
Other	Skyland Volunteer Fire Depart	5%
Other	South Brunswick Water/Sewer	5.0%
Other	Spring Hope Water & Sewer	5%
Other	Statesville ABC Board	5%
Other	Summerfield Fire District	up to 2%
Other	Tarboro Redevelopment Comm.	6%
Other	Thomasville Housing Authority	3%
Other	Triangle J COG	5%
Other	Vance County ABC Board	1%
Other	Wake County ABC Board	5%
Other	Water & Sewer Authority/Cabarrus Co.	4%
Other	Wayne County ABC Board	\$25
Other	Wayne County Economic Devel Comm	1%
Other	Wayne County Public Library	up to 2%
Other	Western Highlands Area Authority	3%
Other	Wilson County ABC Board	5%
Other	Wilson Economic Devel. Council	3%
Other	Yadkin Valley Sewer Authority	5%
State	Auctioneers, NC Licensing Board of	7.13%
State	Electrical Contr. Exam., Board of	2.66%

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PRUDENTIAL RETIREMENT

Save Well. Live Well.

Employee Health Care

Background

Permanent employees are currently eligible for health insurance with UnitedHealthcare. Two plans are available: a traditional Point of Service (POS) plan with co-pays and co-insurance and a High Deductible Health Plan (HDHP) paired with a Health Savings Account which has no co-pays. Both plans allow out of network services.

The County pays for employee coverage and pays 52.0% of the cost of dependent coverage based on the lower cost plan (currently the HDHP). To offset the difference in the higher priced POS and the HDHP, the County contributes the difference of \$1,237.20 to a Health Savings Account for each employee enrolled in the HDHP. Employees with dependent coverage will see an increase in their portion of the premiums, particularly those in the POS.

Health Plan	2013 County Cost (Individual Coverage)	Employee Deductible/Maximum Co-Insurance	Co-Pays
HDHP	\$510.15/month + \$1,237.20/member, which equals \$613.26 county cost/month	\$1,500/\$2,000 (offset by \$1,237.20= \$262.80/\$2,000)	None, all services are subject to deductible, then covered at 80% until maximum co-insurance is reached
POS	\$631.18/month	\$500/\$1,000 (co-pays do not apply to the deductible or maximum co-insurance limit)	\$20/\$40 for Primary/Specialist Office Visits; \$4/\$25/\$45 prescriptions; \$50 Urgent Care and \$150 Emergency Room

In 2013, the County continued the same contribution to the Health Savings Account for employees participating in the High Deductible Plan and pro-rated the contribution for newly hired employees. When new employees become eligible for health insurance, those electing the High Deductible Plan receive a lump sum of \$103.10 for each month remaining in the Plan Year. With this approach, an employee hired in March who enrolled in the HDHP received \$927.90 in their Health Savings Account on April 1.

Since September 2010, the County has retained the services of benefits consultants Mark III to assist with the entire benefits package, including health insurance. The cost to the County for Mark III's services is \$2.00 per employee per month until December 31, 2013. The renewal for 2014 will continue at the same rate.

Based on early claims data, Mark III has projected up to an 8.0% increase in premiums for a renewal of the same benefits beginning January 1, 2014. Because the FY 2012-13 health care budget was based on last year's projection, the projected budgetary increase for FY 2013-14 is \$226,444 (January through June). Changing the funding

Employee Health Care – Continued

from premium-based (fully-insured) to self-insured may reduce the increase to under 5.0% for FY 2013-14. This is largely due to fees that would be imposed on a fully-insured plan.

While the anticipated increase enables the County to assume the full cost of any increase in premiums for individual coverage, the actual increase may exceed the budgeted amount.

Employee Health Care Recommendation

The Manager's Recommended Budget includes funds for up to an 8.0% premium increase effective January 1, 2014.

Board of Commissioners' Action as to the Employee Health Care

The Board approved funding for an increase in employee health insurance premiums of up to 8.0% (\$226,444), effective with the January 1, 2014 renewal.

County Health Plan History 2003 – 2013

Participants in Health Plans as of April 2013

Health Plan	Active Employees		Retirees	
	# Enrolled	% Enrolled	# Enrolled	% Enrolled
Traditional Point of Service (POS)	624	76.6%	141	97.2%
High Deductible Health Plan (HDHP)	191	23.4%	4	2.8%
Total	815		145	

Health Insurance Rates and Benefit Changes

Calendar Year	Total Cost Percentage Increase	Cost to County of Employee Only Coverage (monthly premium)	Difference (per month per employee)	Changes to the Plan Design
2013	8.51%	\$631.18 (POS) \$613.25 (HDP)	\$52.59 (POS) \$34.63 (HDP)	Reduced generic co-pay and included minor surgery in office visit (POS only)
2012	8.64%	\$578.59 (POS) \$578.59 (HDP)	\$47.15 compared to HMO \$69.57 compared to PPO	NCACC coverage ended, replaced by UnitedHealthcare: - High Deductible Plan with \$1,500 deductible/\$2,000 additional co-insurance limit and Health Savings Account with County contribution of \$1,237.20, and - Point Of Service with increased co-pays for office visits, prescriptions and urgent care, higher deductible of \$500 and \$1,000 additional co-insurance limit.
2011	6.5%	\$531.44 (HMO) \$509.02(PPO)	\$32.44 (HMO) \$31.06 (PPO)	100% covered mental health visits, elimination of marital status for dependents to age 26, \$1,000 allowance for hearing aids
2010	2.5%	\$499.00 (HMO) \$477.96 (PPO)	\$13.12 (HMO) \$12.56 (PPO)	Increased the number of PT/OT visits to 30, decreased cost of generic prescriptions to \$0.00, unlimited mental health care visits, elimination of student status for dependents age 19-26
2009	7.9%	\$485.88 (HMO) \$465.40 (PPO)	\$40.82 (HMO) -\$56.68 (PPO)	Added <i>Health Advisor</i> , priced HMO in line with 100% co-insurance benefit
2008	9.7%	\$445.06 (HMO) \$522.08 (PPO)	\$39.42 (HMO) \$46.24 (PPO)	Increased office visit co-pays (\$10/\$20 to \$15/\$30)
2007	1.9%	\$405.64 (HMO) \$475.84 (PPO)	\$7.40 (HMO) \$8.68 (PPO)	Changed administrators in July 2007 from BCBS to CIGNA (NCACC decision)
2006	16.5%	\$398.24 (HMO) \$467.16 (PPO)	\$55.47 (HMO) \$82.96 (PPO)	\$250 deductible added to HMO
2005	-3.6%	\$342.77 (HMO)	-\$12.84 (HMO)	None
2004	13.8%	\$355.61(HMO)	\$43.17 (HMO)	Increase in ER co-pay (\$100 to \$150)
2003	25.0%	\$312.44 (HMO)	\$62.50 (HMO)	

*2003 – 2005 premium information based on lowest cost plan.

Orange County Employee Benefits

FY 2012-13 Budget	FY 2013-14 Recommended Budget	Description
Health Care (budgeted in individual departments)		
\$7,210,873	\$7,716,154	Employee health benefits are currently provided by UnitedHealthcare. A renewal of current benefits is projected to cost an additional 8% above FY 2012-13 rates. The actual renewal rate will be determined in June 2013 effective January 1, 2014. The Manager recommends funding for up to an 8% increase. This amount includes the county's contribution to a Health Savings Account for employees who select the High Deductible Health Plan.
Health Insurance Waiver		
\$18,000	\$12,600	Employees with other health insurance may waive county group insurance and receive payment of \$100 per month.
Dental Care (budgeted in individual departments)		
\$260,887	\$265,283	The County dental fund is decreasing but is still adequate for the remainder of FY 2013-14.
Local Governmental Employees' Retirement System (budgeted in individual departments)		
\$2,755,354	\$2,998,386	Mandatory retirement program with the NC Retirement System. Effective July 1, 2013, the County's contribution will increase from 6.74% to 7.07% for general (non-law enforcement) employees. The County's contribution will increase from 6.77% to 7.28% for sworn law enforcement officers. All employees continue to contribute 6.00% of annual salary.
Supplemental Retirement Plans (budgeted in individual departments)		
\$558,431	\$588,501	For non-law enforcement employees, the County contributes \$27.50 per pay period to one of the following supplemental retirement benefit plans: Nationwide 457, ICMA-RC 457, or Prudential 401(k).
401(k) Sworn Law Enforcement Officers (budgeted in Sheriff's Department only)		
\$201,970	\$194,734	401(k) program with NC Retirement system, administered by Prudential. Mandatory employer 401(k) contribution of 5.00% of annual salary for Law Enforcement Officers. \$715/year (annualized) provided to general employees.
Retiree Health Insurance (group health insurance and Medicare Supplement/Part D) (budgeted as a non-departmental line item)		
\$1,632,490	\$2,155,500	Retiree health plan provided by UnitedHealthcare (pre-65 retirees). Available for retirees with at least 10 years County service. Same plan and coverage levels as for active employees. At age 65, retirees' coverage under UnitedHealthCare ends, and they enroll in County-funded Medicare supplements (Plan F) and Part D (prescriptions).
Life Insurance (budgeted in individual departments)		
\$99,584	\$102,219	The County funds term life insurance up to \$50,000 of employee salary. Additional employee-paid options are available.
Discounts (Sportsplex) (budgeted as a non-departmental line item)		
\$41,000	\$41,000	The County provides a 75% discount for employees on individual or family memberships. Approximately 210 employees receive this discount.
Tuition Refund (budgeted as a non-departmental line item)		
\$15,000	\$15,000	The County provides a tuition refund program allowing for reimbursement up to \$600 per year for eligible courses. The Manager recommends increasing the program's budget to encourage more employees to utilize this benefit, which helps employees develop in their present positions and prepares employees for greater training, skills, or knowledge in a career with the County. Currently, 20 employees are participating in this program.
Flexible Compensation Plan (budgeted as a non-departmental line item)		
\$0	\$0	Benefit allows employees to pay for health and dependent care expenses on a pre-tax basis. The cost of vendor fees for administration of the program is covered through a contract with Mark III.
Employee Assistance Program (budgeted within the contract services line item in the Human Resources Department)		
\$15,456	\$15,264	Employee counseling benefit available at no cost to employees. Cost is for vendor fees for administration of the program. Beginning January 1, 2014 the rate per employee per month decreases from \$1.61 to \$1.59.
Longevity Pay (budgeted in individual departments)		
\$441,835	\$452,541	The Longevity program (starting at 10 years of service) provides a graduated lump sum payment that increases based on years of service with Orange County.

Orange County Employee Benefits

FY 2012-13 Budget	FY 2013-14 Recommended Budget	Description
Annual Leave (value not budgeted)		
County liability fluctuates based upon usage of available leave and number of employees leaving employment.	County provides paid annual leave to permanent employees based on years of service, starting at 125.9 hours/year and increasing to 260.3 hours/year at 20 or more years. Maximum accrual carryover is 240.0 hours as of January 31 of each year. Employee is paid for unused leave (up to 240.0 hours) only at end of employment. Total annual leave available to 820 employees is 142,928 hours as of April 2013.	
Sick Leave (value not budgeted)		
County liability fluctuates based upon usage of available leave.	County provides paid sick leave of 96.2 hours per year to permanent employees. There is no limit for employee accrual, and sick leave accruals can be used as service credit with NC Retirement System. Total available sick leave for 820 employees as of April 2013 is 472,041 hours.	
Holidays (value not budgeted)		
\$1,558,579	\$1,595,264	County provides 11 paid County holidays per year.
Administrative Leave (value not budgeted)		
Varies by year	County provides administrative leave when the County officially delays openings and/or closes early for inclement weather.	
Funeral Leave (value not budgeted)		
Varies by year	County provides funeral leave of 3 days maximum for any one occurrence for family members (as defined by ordinance).	
Civil Leave (value not budgeted)		
Varies by year	County provides civil leave for Jury Duty and Witness Duty (not work-related or when employee is plaintiff or defendant). If the employee receives witness fees, they remit those fees to the County.	
Family Leave (value not budgeted)		
Varies by year	County provides three consecutive paid days during a newborn's first week of life, or after an adoption has been finalized during the first week an adopted child is in the home.	
Military Leave (value not budgeted)		
Varies by year	County provides short term leave with pay to reservists and guardsmen and women.	

Living Wage

Background

The Board of County Commissioners has established a living wage for County employees. When the Board established the Living Wage in 1998, it set the amount of that wage at \$8.00 per hour. Since that date the Living Wage has been updated as follows:

Date	Living Wage
July 1998	\$8.00 an hour
November 1999	\$8.20 an hour
July 2000	\$8.45 an hour
July 2001	\$9.11 an hour
July 2005	\$9.34 an hour
July 2007	\$10.12 an hour
July 2011	\$10.81 an hour
July 2012	\$10.97 an hour

The Board considers Living Wage updates annually during the budget process.

Method for Establishing the Living Wage

The Board has based its determination of the Living Wage on the Federal poverty level for a family of four as adjusted for the Raleigh-Durham Region based on the American Chamber of Commerce Research Association's (ACCRA) cost of living index. When the Board initially determined the method for establishing the living wage, the ACCRA cost of living index for the Raleigh-Durham Region included Raleigh, Durham and Chapel Hill. In 2004, the cost of living index for Raleigh-Durham was split into two indexes: Raleigh-Cary and Durham (which included Chapel Hill). Since 2004, data was obtained for each city (Raleigh, Durham and Chapel Hill) and averaged to obtain the cost of living index for the Raleigh-Durham Region.

Over time, the demographics of the County workforce have shifted to include more employees who live in and/or engage in activities, such as shopping and recreation, in Alamance County. The following chart provides the county of residence for current employees, both permanent and temporary:

County of Residence	Permanent Employees		Temporary Employees		All Employees	
	Number	Percentage	Number	Percentage	Number	Percentage
Orange	446	54.0%	144	72.0%	590	57.5%
Alamance	127	15.1%	15	7.5%	145	14.1%
Durham	125	15.4%	18	9.0%	140	13.6%
Wake	51	6.2%	6	3.0%	57	5.6%
Other	77	9.3%	17	8.5%	94	9.2%
	826		200		1,026	

Living Wage – continued

Based on the demographics of the County workforce, the living wage calculation was updated in FY 2011-12 to determine a cost of living index for the Orange County Region, including Orange, Durham, Alamance and Wake Counties. Data was obtained from each city (Chapel Hill, Durham, Burlington and Raleigh) and averaged to obtain the cost of living index for the Orange County Region.

For information, Chart 1 below shows the unadjusted Federal poverty guidelines. These establish the annual earnings needed for a family of a specific size to meet the threshold, assuming a single wage earner and 2,080 working hours (40 hour work schedule) annually.

Chart 1 – Health and Human Services Poverty Guidelines Minimum Hourly Wage

Number in Family	2009	2010	2011	2012	2013
1	\$5.21	\$5.21	\$5.24	\$5.37	\$5.52
2	\$7.00	\$7.00	\$7.07	\$7.27	\$7.46
3	\$8.80	\$8.80	\$8.91	\$9.18	\$9.39
4	\$10.60	\$10.60	\$10.75	\$11.08	\$11.32
5	\$12.40	\$12.40	\$12.58	\$12.99	\$13.25

Chart 2 – Cost of Living Index

Chart 2 below shows the Raleigh-Durham Region cost of living for 2009 and the Orange County Region cost of living for 2010 through 2012. For 2012, data was obtained from the cost of living indexes for each city: Chapel Hill (106.4), Durham (92.7), Burlington (95.0) and Raleigh (90.8). The index shown below for 2010 through 2012 is the average of the four cities. Cost of living data is not yet available for 2013.

Calendar Year	Cost of Living Index
2009	102.1%
2010	100.6%
2011	99.0%
2012	96.2%
2013	unavailable

Chart 3 below shows the Federal poverty levels, adjusted for the Raleigh-Durham Region cost of living for 2009 and the Orange County Region cost of living for 2010 through 2013. The 2011 wage per hour has been updated based on the 2011 Orange County Region cost of living index, which was unavailable when it was originally calculated in early 2011. The 2013 wage per hour relies upon the 2012 cost of living index in the absence of available data for 2013.

Living Wage – continued

Chart 3 – Health and Human Services Poverty Guidelines Adjusted for Raleigh-Durham Region Cost of Living* (2009) and Orange County Region Cost of Living (2010 through 2013) (Wage per Hour)

Number in Family	2009*	2010	2011	2012	2013
1	\$5.32	\$5.24	\$5.18	\$5.32	\$5.31
2	\$7.15	\$7.05	\$7.07	\$7.27	\$7.17
3	\$8.99	\$8.86	\$8.82	\$9.09	\$9.03
4	\$10.82	\$10.66	\$10.64	\$10.97	\$10.89
5	\$12.66	\$12.47	\$12.46	\$12.86	\$12.75

Living Wage Update Recommendation

As noted above, the Board has based the living wage on the Federal poverty level for a family of four as adjusted for the Orange County Region based on the American Chamber of Commerce Research Association's cost of living index. Based on the formula, updated to 2013, the Living Wage would decrease from \$10.97 per hour to \$10.89 per hour. For FY 2013-14, the Manager recommends the Living Wage remain the same at \$10.97 per hour.

Board of Commissioners' Action as to the Living Wage

The Board approved keeping the Living Wage at \$10.97 an hour in FY 2013-14.

Hiring Delay

Background

Beginning in FY 2009-10, the County implemented a twelve-month hiring freeze for all non-critical vacancies as one of several options to prevent a reduction in workforce. On April 6, 2010, the Board of County Commissioners approved the elimination of 21 vacant positions to assist with addressing the County's financial crisis. The Board also approved a review process to allow critical positions to be filled with the approval of the County Manager. Through this process, positions continued to be eliminated and personnel services costs decreased in FY 2010-11.

On June 15, 2010, the Board of County Commissioners approved the elimination of an additional 18 positions, generating a cost savings of \$768,986. In addition, the six-month hiring freeze achieved a cost savings of more than \$1.6 million in the general fund for FY 2010-11.

The Board approved the continuation of the hiring freeze for FY 2011-12, creating net savings of \$2,172,744 in all funds.

For FY 2012-13, the Board approved the continuation of a six-month hiring delay; and as of February 28, 2013, the hiring delay has yielded net savings of \$2,135,508 for all funds.

The Manager recommends the Board continue the six-month hiring delay for any positions already vacant and for positions that become vacant during FY 2013-14. The process of delaying recruitment and reviewing positions as vacancies occur has been an effective means of ensuring personnel cost savings for the County.

Six-Month Hiring Delay Elements

Listed below are elements that would be included in extending the hiring delay.

- A six-month hiring delay would be in effect from July 1, 2013 through June 30, 2014. It would apply to positions already vacant as of July 1, 2013 and positions that become vacant at any time during FY 2013-14.
- The hiring delay would apply to all vacant positions, whether they are funded from the County general fund (Fund 10) or funded from non-County sources.
- When a vacancy occurs, each position will be thoroughly evaluated to determine the appropriate action. Positions not approved to be filled are subject to elimination and/or used to fund position reassignments, as necessary.
- Essential services such as public safety, health and protective services will be given priority consideration. This would include positions in classifications designated as critical and other specific openings as designated by the County Manager.

Hiring Delay – continued

- The cost savings (salaries and benefits) generated by the vacant position may not be used for temporary employment, overtime pay or other purpose without approval by the County Manager.

Board of Commissioners' Action as to the Hiring Delay

The Board approves continuing the six-month hiring delay.

Hiring Delay Cost Savings Report (through February 28, 2013)

General Fund Only

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Aging	Resource & Benefit Specialist	404	1.00	54,069	2,072	11.9	24,652	0	24,652	24,652	0	24,652
Animal Services	Animal Control Officer	374	1.00	44,643	1,710	6.0	10,263	44,291	10,417	35,069	0	35,069
Animal Services	Animal Care Technician	1007	1.00	38,958	1,493	17.4	25,972	0	25,972	61,041	0	61,041
Animal Services	Animal Care Technician	947	1.00	38,378	1,470	5.5	8,087	37,775	8,362	69,403	0	69,403
Animal Services	Animal Shelter Manager	955	1.00	69,288	2,655	1.2	(2,987)	0	(2,987)	66,416	0	66,416
Animal Services	Office Assistant	954	1.00	44,071	1,689	7.6	12,052	41,598	12,374	78,790	0	78,790
Animal Services	Office Assistant	1009	1.00	43,623	1,671	7.0	11,046	44,121	11,027	89,816	0	89,816
Animal Services	Office Assistant	1009	1.00	44,121	1,690	0.9	1,521		1,521	91,338	0	91,338
Animal Services	Health Care Technician	1038	1.00	46,266	1,773	8.0	13,506	42,258	13,644	104,982	0	104,982
Asset Management Services	Asset Mgt Director	139	1.00	24,353	933	17.4	3,056	0	3,056	108,038	0	108,038
Asset Management Services	Custodian	524	1.00	37,776	1,447	4.6	6,658	42,203	4,487	112,525	0	112,525
Asset Management Services	Facilities Maintenance Tech I	525	1.00	43,130	1,627	4.6	7,482	38,290	9,525	122,050	0	122,050
Asset Management Services	Facilities Maintenance Tech IV	762	1.00	48,065	1,842	17.4	32,043	0	32,043	154,093	0	154,093
Asset Management Services	Automotive Mech Helper	540	1.00	37,776	1,447	4.6	6,658	38,290	6,406	160,499	0	160,499
Asset Management Services	Facilities Maintenance I	522	1.00	38,078	1,459	12.9	18,820	0	18,820	179,319	0	179,319
Asset Management Services	Office Assistant II	142	1.00	58,530	2,170	4.3	4,362		4,362	183,681		183,681
Child Support	Child Support Supervisor	415	1.00	88,279	3,267	2.6	598	68,315	7,935	191,616	0	191,616
County Manager	Public Affairs Officer	1098	1.00	95,559	3,661	5.5	20,137	106,463	15,165	206,781	0	206,781
County Manager	Assistant County Manager	121	1.00	150,926	5,713	4.3	14,117	0	14,117	220,898	0	220,898

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
DEAPR	Cultural Resource Coordinator	1,011	1.00	70,900	2,685	10.0	26,854	72,719	26,108	247,007	0	247,007
Emergency Services	Telecommunicator Asst Sup	689	1.00	56,463	2,163	17.0	36,777	55,006	36,799	283,806	0	283,806
Emergency Services	Telecommunicator Asst Sup	690	1.00	50,486	1,934	0.4	774	0	774	284,579	0	284,579
Emergency Services	EMT-Basic	1093	1.00	42,539	1,630	6.0	9,779	48,065	7,789	292,368	0	292,368
Emergency Services	EMT-Basic	1040	1.00	43,963	1,684	1.9	723	0	723	293,092	0	293,092
Emergency Services	EMT-Basic	1089	1.00	43,963	1,684	2.0	2,581	0	2,581	295,672	0	295,672
Emergency Services	EMT-Basic	909	1.00	47,872	1,814	6.0	10,887	42,539	12,991	308,664	0	308,664
Emergency Services	EMT-Basic	925	1.00	42,541	1,630	6.5	10,595	42,539	10,595	319,259	0	319,259
Emergency Services	EMT-Basic	927	1.00	42,541	1,630	1.5	2,445	42,539	2,446	321,705	0	321,705
Emergency Services	Telecommunicator	1086	1.00	46,130	1,767	13.5	23,860	46,874	23,749	345,454	0	345,454
Emergency Services	Paramedic	985	1.00	48,065	1,842	17.4	32,043	0	32,043	377,497	0	377,497
Emergency Services	Emergency Services Director	490	1.00	138,671	5,313	0.0	0	123,439	1,517	379,014	0	379,014
Emergency Services	Paramedic	906	1.00	48,065	1,842	3.0	5,525	48,065	5,525	384,539	0	384,539
Emergency Services	Paramedic	816	1.00	57,918	2,219	17.4	38,612	0	38,612	423,151	0	423,151
Emergency Services	Telecommunicator	589	1.00	47,637	1,825	1.8	2,074	0	2,074	425,225	0	425,225
Emergency Services	Telecommunicator	579	1.00	47,637	1,825	0.4	730	0	730	425,955	0	425,955
Emergency Services	Paramedic	499	1.00	48,067	1,842	9.4	15,054	0	15,054	441,010	0	441,010
Emergency Services	Staff Officer	500	1.00	52,229	2,001	2.0	4,002	53,817	3,065	444,075	0	444,075
Emergency Services	Telecommunicator	502	1.00	46,132	1,768	16.0	28,280	43,732	28,409	472,484	0	472,484
Emergency Services	Telecommun Assist Supervisor	583	1.00	58,665	2,212	0.4	885	0	885	473,369	0	473,369
Emergency Services	Telecommunicator	503	1.00	48,083	1,842	13.5	24,871	46,874	25,051	498,420	0	498,420
Emergency Services	Telecom Asst Supv	504	1.00	48,065	1,842	17.0	31,307	49,615	31,283	529,703	0	529,703
Emergency Services	Telecommunications Supervisor	587	1.00	85,193	3,158	3.9	5,634	64,127	5,914	535,617	0	535,617

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Emergency Services	Telecommunicator	505	1.00	51,235	1,931	15.3	29,547	0	29,547	565,164	0	565,164
Emergency Services	Telecommunicator	577	1.00	46,131	1,767	10.0	17,301	0	17,301	582,465	0	582,465
Emergency Services	Telecommunicator	634	1.00	51,214	1,941	0.4	776	0	776	583,241	0	583,241
Emergency Services	Paramedic	491	1.00	48,068	1,842	17.4	32,045	0	32,045	615,287	0	615,287
Emergency Services	Telecommunications Asst Supv	578	1.00	74,940	2,775	3.9	5,337	62,050	5,496	620,782		620,782
Emergency Services	Telecommunicator	1100	1.00	46,131	1,767	17.4	30,754	0	30,754	651,536	0	651,536
Emergency Services	Telecommunicator	1101	1.00	46,131	1,767	17.4	30,754	0	30,754	682,290	0	682,290
Emergency Services	Telecommunicator	1102	1.00	23,065	1,761	4.3	7,571	0	7,571	689,861	0	689,861
Emergency Services	Telecommunicator	1103	1.00	23,065	1,761	4.3	7,571	0	7,571	697,432	0	697,432
Emergency Services	Paramedic	1104	1.00	36,049	1,839	10.9	20,048	0	20,048	717,480	0	717,480
Emergency Services	Paramedic	1105	1.00	36,049	1,839	10.9	20,048	0	20,048	737,528	0	737,528
Emergency Services	Paramedic	1106	1.00	36,049	1,839	10.9	20,048	0	20,048	757,575	0	757,575
Emergency Services	Paramedic	1107	1.00	36,049	1,839	10.9	20,048	0	20,048	777,623	0	777,623
Emergency Services	Paramedic	1108	1.00	36,049	1,839	10.9	20,048	0	20,048	797,671	0	797,671
Emergency Services	Paramedic	1109	1.00	36,049	1,839	10.9	20,048	0	20,048	817,718	0	817,718
Emergency Services	Fire Marshal	1099	1.00	26,114	1,993	4.3	8,572	0	8,572	826,290	0	826,290
Emergency Services	EMT-Basic	931	1.00	44,381	1,700	1.0	1,694	44,379	1,695	827,985	0	827,985
Emergency Services	Telecommunicator	1088	1.00	46,131	1,767	13.0	22,267	0	22,267	850,252	0	850,252
Emergency Services	EMT-Basic	908	1.00	43,230	1,656	0.1	(4,810)	42,539	(4,588)	845,664	0	845,664
Emergency Services	EMT-Basic	1076	1.00	58,604	2,245	3.0	6,736	42,539	12,522	858,186	0	858,186
Emergency Services	EMT-Basic	585	1.00	71,657	2,717	1.6	(1,300)	42,539	8,919	867,105	0	867,105
Emergency Services	EMT-Basic	988	1.00	43,230	1,656	0.4	663	42,539	885	867,990	0	867,990
Emergency Services	Office Assistant II	166	1.00	41,317	1,564	4.3	2,769	0	2,769	870,759	0	870,759

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Emergency Services	Telecommunicator	1087	1.00	47,640	1,825	4.1	6,247	0	6,247	877,006	0	877,006
Emergency Services	Paramedic	1042	1.00	48,065	1,842	4.1	4,925	49,905	4,263	881,268	0	881,268
Financial Services	Budget Management Analyst II	126	1.00	83,346	3,193	8.7	27,782	76,722	29,990	911,258	0	911,258
Financial Services	Risk Manager	1,111	1.00	88,161	3,378	17.4	58,774	0	58,774	970,032	0	970,032
Financial Services	Grant Accountant/Internal Auditor	1,110	1.00	62,989	2,413	17.4	41,993	0	41,993	1,012,025	0	1,012,025
Financial Services	Budget Management Analyst I	127	1.00	71,002	2,720	13.8	36,368	0	36,368	1,048,393	0	1,048,393
Health	Health Informatics Manager	313	1.00	56,823	2,177	1.5	3,266	67,571	(3,282)	1,045,111	0	1,045,111
Health	Senior Public Health Educator	327	1.00	56,170	2,152	1.9	2,189	0	2,189	1,047,300	0	1,047,300
Health	Medical Office Asst	792	1.00	66,550	2,550	6.4	16,319	0	16,319	1,063,619	0	1,063,619
Health	Public Health Nurse Supv	328	1.00	107,988	3,993	17.4	69,485	0	69,485	1,133,104	0	1,133,104
Health	Licensed Practical Nurse	610	1.00	54,724	2,075	3.0	6,226	47,499	9,903	1,143,007	0	1,143,007
Health	Medical Office Asst	1114	0.50	25,846	495	6.4	3,169	0	3,169	1,146,176	0	1,146,176
Health	Medical Office Asst	335	1.00	42,579	1,631	6.1	9,367	39,284	10,680	1,156,856	0	1,156,856
Health	Property Development Specialist I	1112	0.50	27,585	1,057	6.5	6,870	33,750	4,295	1,161,151	0	1,161,151
Health	Office Assistant	333	1.00	50,213	1,893	2.4	1,661	0	1,661	1,162,812	0	1,162,812
Health	Dental Hygienist	1113	0.50	50,094	1,919	3.3	6,334	41,361	11,052	1,173,864	0	1,173,864
Health	Environmental Health Specialist	366	1.00	69,410	2,659	3.5	9,308	83,757	3,591	1,177,455	0	1,177,455
Health	Environmental Health Program Specialist	369	1.00	78,502	3,008	3.9	11,730	80,261	11,562	1,189,016	0	1,189,016
Health	Environmental Health Specialist	1031	1.00	65,484	2,509	13.9	34,875	0	34,875	1,223,891	0	1,223,891
Health	Public Health Nurse III	322	1.00	95,202	3,559	0.0	0	74,192	4,586	1,228,477	0	1,228,477
Health	Environmental Health Supervisor	363	1.00	89,559	3,431	2.4	8,235	96,856	6,027	1,234,504	0	1,234,504
Health	Soil Scientist	372	1.00	93,474	3,523	1.5	5,284	86,647	6,584	1,241,088	0	1,241,088

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Health	Administrative Officer	339	1.00	76,450	2,858	0.6	(4,883)	59,830	(4,091)	1,236,996	0	1,236,996
Health	Public Health Nurse I	351	1.00	75,561	2,895	0.9	2,106	0	2,106	1,239,102	0	1,239,102
Housing , Human Rights & Community Dev	Civil Rights Specialist	760	1.00	75,534	2,861	7.0	20,025	69,949	21,090	1,260,192	0	1,260,192
Housing , Human Rights & Community Dev	Administrative Assistant I	572	1.00	63,713	2,361	4.3	4,674	0	4,674	1,264,866	0	1,264,866
Information Technologies	Information Tech Support Analyst II	914	1.00					0	0	1,264,866	0	1,264,866
Information Technologies	Chief Information Officer	898	1.00	127,519	4,827	2.7	1,383	0	1,383	1,266,249	0	1,266,249
Library Services	Librarian I	1071	1.00	53,816	2,062	17.4	35,877	0	35,877	1,302,126	0	1,302,126
Library Services	Circulation Supervisor	745	1.00	52,228	2,001	2.3	4,042	53,816	3,276	1,305,402	0	1,305,402
Library Services	Librarian Assistant II	1067	1.00	47,305	1,812	8.5	15,406	50,997	14,854	1,320,256	0	1,320,256
Library Services	Librarian II	675	1.00	37,489	1,436	13.9	19,965	0	19,965	1,340,222	0	1,340,222
Library Services	Librarian I	676	1.00	57,687	2,174	4.3	9,347	0	9,347	1,349,569	0	1,349,569
Library Services	Library Assistant I	993	0.75	44,837	1,718	16.8	28,861	0	28,861	1,378,429	0	1,378,429
Library Services	Librarian II	669	1.00	67,648	2,564	4.3	8,044	0	8,044	1,386,473	0	1,386,473
Library Services	Library Assistant II	992	0.75	39,279	1,505	4.4	6,622	38,480	6,741	1,393,215	0	1,393,215
Planning/OPT	Planner II (Trans)	196	1.00	74,645	2,860	2.2	6,292	80,218	3,537	1,396,752	0	1,396,752
Planning/OPT	OPT Driver	656	1.00	40,872	1,566	17.4	27,248	0	27,248	1,424,000	0	1,424,000
Planning/OPT	Code Compliance Off III	875	1.00	68,385	2,620	17.4	45,590	0	45,590	1,469,590	0	1,469,590
Planning/OPT	Planner II	871	1.00	78,592	3,011	2.0	(1,232)	0	(1,232)	1,468,358	0	1,468,358
Planning/OPT	Planner II	216	1.00	71,984	2,758	17.4	47,989	0	47,989	1,516,348	0	1,516,348
Planning/OPT	Planning Technician	198	1.00	52,097	1,996	11.4	22,755	0	22,755	1,539,103	0	1,539,103
Planning/OPT	Property Development Specialist I	1112	0.50	27,585	1,057	6.5	6,870	33,750	4,295	1,543,398	0	1,543,398
Planning/OPT	Erosion Control Officer II	803	1.00	73,918	2,832	8.5	22,513	0	22,513	1,565,911	0	1,565,911

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Planning/OPT	Public Transportation Driver	748	1.00	48,160	1,826	6.8	12,419	0	12,419	1,578,330	0	1,578,330
Planning/OPT	Planner II	202	1.00	60,582	2,321	9.1	19,588	0	19,588	1,597,918	0	1,597,918
Planning/OPT	Public Transportation Driver	999	1.00	47,954	1,796	4.3	7,723	0	7,723	1,605,641	0	1,605,641
Register of Deeds	Deputy Register of Deeds II	159	1.00	45,253	1,734	4.5	6,270	0	6,270	1,611,911	0	1,611,911
Sheriff	Jail Cook	764	1.00	0	0	4.5	(1,648)	0	(1,648)	1,610,263	0	1,610,263
Sheriff	Deputy Sheriff I	1055	1.00	44,658	1,711	1.0	(1,817)	44,291	(1,586)	1,608,677	0	1,608,677
Sheriff	Deputy Sheriff I	473	1.00	49,109	1,882	3.0	1,528	44,291	3,171	1,611,847	0	1,611,847
Sheriff	Deputy Sheriff I	431	1.00	59,577	2,283	5.6	10,362	49,073	11,328	1,623,175	0	1,623,175
Sheriff	Deputy Sheriff I	901	1.00	86,381	3,310	0.4	(2,779)	0	(2,779)	1,620,396	0	1,620,396
Sheriff	Detention Officer	461	1.00	45,757	1,753	1.2	(143)	0	(143)	1,620,253	0	1,620,253
Sheriff	DS/Major	419	1.00	100,338	3,724	4.3	7,806	0	7,806	1,628,059	0	1,628,059
Social Services	Human Services Specialist	295	1.00	52,358	2,006	9.0	18,054	48,065	19,436	1,647,495	(9,718)	1,637,777
Social Services	CPS Social Worker	236	1.00	59,299	2,272	9.0	18,020	67,316	17,590	1,665,085	(8,795)	1,646,572
Social Services	Human Services Coordinator I	245	1.00	52,228	2,001	17.4	34,819	0	34,819	1,699,903	(17,409)	1,663,981
Social Services	Social Worker I	253	1.00	39,288	1,505	16.5	24,837	51,255	24,425	1,724,328	(12,212)	1,676,193
Social Services	Human Services Coordinator I	609	1.00	56,823	2,177	17.4	37,882	0	37,882	1,762,210	(18,941)	1,695,134
Social Services	Human Services Specialist	591	1.00	48,062	1,822	6.9	8,977	48,065	8,810	1,771,020	(4,405)	1,699,539
Social Services	Human Services Coordinator I	280	1.00	51,934	1,990	17.4	34,623	0	34,623	1,805,642	(17,311)	1,716,851
Social Services	Veterans Service Officer	309	1.00	69,425	2,571	17.4	44,744	0	44,744	1,850,386	0	1,761,595
Social Services	Office Assistant II	620	1.00	43,496	1,667	17.4	28,997	0	28,997	1,879,384	(14,499)	1,776,093
Social Services	Income Maint Caseworker III	287	1.00	48,064	1,842	17.4	32,043	0	32,043	1,911,426	(16,021)	1,792,115
Social Services	Human Services Specialist	808	1.00	50,226	1,924	7.9	13,552	54,000	12,554	1,923,980	(6,277)	1,798,391
Social Services	CPS Social Worker	782	1.00	61,107	2,341	2.5	2,862	0	2,862	1,926,842	0	1,801,254

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Social Services	CPS Social Worker	617	1.00	52,228	2,001	17.4	34,819	0	34,819	1,961,661	(17,409)	1,818,663
Social Services	CPS Social Worker	241	1.00	59,299	2,272	5.5	11,431	60,317	11,025	1,972,686	(5,513)	1,824,176
Social Services	CPS Social Worker	870	1.00	59,815	2,292	5.5	7,620	60,317	7,410	1,980,096	(3,705)	1,827,881
Social Services	CPS Social Worker	239	1.00	59,299	2,272	2.5	3,085	64,219	842	1,980,938	(421)	1,828,301
Social Services	CPS Social Worker	237	1.00	59,299	2,272	6.5	14,768	69,411	10,545	1,991,483	(5,272)	1,833,574
Social Services	Facilities Maint Tech I	1017	1.00	39,198	1,502	3.5	5,256	38,936	5,396	1,996,879	(2,698)	1,836,272
Social Services	Social Worker II	1035	1.00	61,709	2,338	8.5	14,191	52,988	16,006	2,012,885	(8,003)	1,844,275
Social Services	Social Worker III	304	1.00	77,120	2,882	17.4	50,147	0	50,147	2,063,032	(25,073)	1,869,348
Social Services	System Analyst	715	1.00	69,925	2,679	12.9	31,719	0	31,719	2,094,750	(15,859)	1,885,207
Social Services	CPS Social Worker	885	1.00	63,079	2,417	2.3	5,559	59,299	6,848	2,101,598	(3,424)	1,888,631
Social Services	Social Worker II	973	1.00	71,706	2,656	11.5	30,539	59,987	32,647	2,134,245	(16,324)	1,904,955
Social Services	Human Resources Specialist	1117	1.00	0	0	0.0	0	23,821	(7,940)	2,126,305	0	1,897,015
Social Services	Human Resources Specialist	1118	1.00	0	0	0.0	0	23,821	(7,940)	2,118,364	0	1,889,074
Social Services	Human Resources Specialist	1119	1.00	0	0	0.0	0	23,821	(6,298)	2,112,067	0	1,882,777
Social Services	Child Welfare Program Specialist	1082	1.00	45,000	1,724	4.0	6,897	61,985	1,105	2,113,172	(552)	1,883,329
Social Services	CPS Social Worker	869	1.00	62,690	2,402	7.7	13,336	0	13,336	2,126,507	(6,668)	1,889,997
Social Services	CPS Social Worker	260	1.00	60,325	2,311	8.6	16,144	0	16,144	2,142,652	(8,072)	1,898,069
Social Services	Community Social Services Tech	666	1.00	51,301	1,966	9.5	18,482	0	18,482	2,161,133	(9,241)	1,907,310
Social Services	CPS Social Worker	307	1.00	70,159	2,657	9.3	18,544	0	18,544	2,179,678	(9,272)	1,916,582
Social Services	Facilities Maint Tech 1	1095	1.00	45,755	1,753	8.8	15,427	0	15,427	2,195,105	0	1,932,009
Social Services	CPS Social Worker	767	1.00	61,985	2,375	8.8	20,899	0	20,899	2,216,004	(10,450)	1,942,459
Tax Administration	Tax Administrator	189	1.00	116,758	4,473	0	(6,475)	131,592	(14,943)	2,201,060	0	1,927,515
Tax Administration	Appraiser II	187	1.00	77,642	2,975	16.0	47,597	67,316	48,151	2,249,211	0	1,975,666

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Tax Administration	GIS Mapper	165	1.00	47,670	1,826	17.4	31,780	0	31,780	2,280,991	0	2,007,446
Tax Administration	Revenue Technician I	956	1.00	45,999	1,762	4.4	7,040	43,272	7,656	2,288,647	0	2,015,102
Tax Administration	Business Personal Property Appraiser	184	1.00	72,495	2,778	0.4	729	0	729	2,289,376	0	2,015,831
Tax Administration	Office Assistant II-TL	1116	1.00	40,936	1,568	5.0	7,842	41,599	7,819	2,297,195	0	2,023,650
Tax Administration	Systems Analyst	1115	1.00	67,618	2,591	8.0	20,726	88,161	13,327	2,310,522	0	2,036,977
Tax Administration	Chief Appraiser/Tax Assessor	179	1.00	73,660	2,822	8.5	23,989	98,701	15,450	2,325,972	0	2,052,427
Total General Fund Only			160.50	\$ 8,879,951	\$ 343,392		\$ 2,361,576	\$ 4,200,903	\$ 2,325,972		\$ (273,545)	
	Current Vacancies	83.25						Total General Fund Savings thru 2/28/13	\$ 2,052,427			
Consultant Pay thru 8/30/12, Payment Increase for Interim (Tax Administrator), Interim (CIO), and Consultant Pay thru 2/28/13												(\$25,814)
Total Net Savings in General Fund thru 2/28/13												\$ 2,026,613

Solid Waste Enterprise Fund

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Solid Waste Management	Landfill Inspector	892	1.00	0	0	0	0	0	0	0	0	0
Solid Waste Management	Conv Center Operator	1097	0.50	22,932	879	17.4	15,288	0	15,288	15,288	0	15,288
Solid Waste Management	SW Collector Driver	978	1.00	42,539	1,630	5.5	8,542	42,539	8,542	23,830	0	23,830
Solid Waste Management	Conv Center Operator	702	0.625	20,936	802	11.0	8,824	27,092	7,786	31,616	0	31,616
Solid Waste Management	Solid Waste Collector Driver	549	1.000									
Solid Waste Management	Conv Center Operator	705	1.00	41,691	1,581	16.9	23,302	0	23,302	54,918	0	54,918
Solid Waste Management	Solid Waste Collector Driver	977	1.00	63,572	2,436	6.0	10,146	43,272	14,346	69,264	0	69,264
Solid Waste Management	Solid Waste Collector Driver	883	1.00	43,231	1,656	7.3	9,190	0	9,190	78,454	0	78,454

Hiring Delay Cost Savings Report (through February 28, 2013)

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Solid Waste Management	Solid Waste Field Supervisor	547	1.00	0	0		0	0	0	78,454	0	78,454
Solid Waste Management	Landfill Equip Operator	842	1.00	47,877	1,834	1.9	2,627	0	2,627	81,082	0	81,082
Solid Waste Management	Solid Waste Collector Driver	896	1.00	53,299	2,021	2.0	(204)	0	-204	80,878	0	80,878
Solid Waste Management	Solid Waste Collector Driver	546	1.00	43,558	1,669	8.6	10,810	0	10,810	91,688	0	91,688
Solid Waste Management	Solid Waste Collector Driver	976	1.00	43,231	1,656	3.3	5,466	43,963	5,357	97,045	0	97,045
Solid Waste Management	Solid Waste Enginer	833	1.00	90,000	3,448	3.5	12,069	90,411	11,850	108,895	0	108,895
Total Solid Waste Enterprise Fund			12.125	\$ 512,866	\$ 19,612		\$ 106,061	\$ 247,277	\$ 108,895		\$ -	
			Current Vacancies	5.500				Total Solid Waste Net Savings thru 2/28/13		\$ 108,895		

Revaluation Fund

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Total Revaluation Fund			0.00									
			Current Vacancies	0.00				Total Revaluation Fund Net Savings thru 2/28/13		\$ -		

Grant Fund Projects

Department	Position	Pos #	FTE	Budgeted Salary, Benefits & Longevity in FY 2012-13	Salary and Benefits Costs per Pay Period	Pay Periods Position Vacant in FY 2012-13	Savings from Delay in FY 2012-13 (less any Employee Payout)	New Hire's Salary and Benefits	YTD Position Savings/ (Loss)	Cumulative Savings/ (Loss)	Loss of Offsetting Revenues	Net Cumulative Savings/(Loss)
Aging	Sr Public Health Educator	717	1.00	65,438	2,449	5.5	13,468	62,842	13,955	13,955	(13,955)	0
Social Services	Social Worker I (TimeLimited)	1080	1.00							0	0	0
Social Services	Social Worker I (TimeLimited)	1081	1.00							0	0	0
Total Grant Fund			3.00	\$ 65,438	\$ 2,449		\$ 13,468	\$ 62,842	\$ 13,955		\$ (13,955)	\$ -
			Current Vacancies	0.00				Total Grant Fund Savings thru 2/28/13		\$ -		
			Total Vacancies	88.750				Grand Total Net Savings thru 2/28/13		\$ 2,135,508		

Voluntary Furlough Program

Background

On June 16, 2009, the Board adopted a resolution approving temporary cost saving measures needed to balance the FY 2009-10 budget. Effective July 1, 2009, the County implemented Voluntary Furlough rules and regulations for granting employees time off without pay. The Voluntary Furlough program was extended through June 30, 2013, and will end on June 30, 2013, unless the Board by resolution determines that continued cost savings measures are necessary to balance the budget.

The Voluntary Furlough program offers employees the opportunity to work a reduced schedule or take unpaid time off without losing any benefits or full-time status. Voluntary Furlough requires approval by the department director, who works to balance the employee's request with the needs of the department.

The chart below summarizes the number of participants and the cost savings for each of the past three fiscal years in which the voluntary furlough was available to employees.

	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (approved through 4/30/13)
Participants	31	17	18	11
Hours of Unpaid Leave	2,581	1,086	2,182	2,308
Savings	\$50,970	\$23,965	\$40,886	\$46,944

Projected Cost Savings of Extending Voluntary Furlough through FY 2013-14

Staff anticipates that cost savings attributed to offering permanent employees the option to take unpaid leave by reducing their workweek throughout all or a portion of the fiscal year or taking a voluntary unpaid leave of absence will yield approximately \$50,000 in FY 2013-14.

The anticipated cost savings is equivalent to the projected savings in FY 2012-13. Although fewer employees have utilized the voluntary furlough program, these employees have furloughed more hours for greater cost savings than in previous years. The County continues to achieve cost savings from the program, and the opportunity to take voluntary furlough is viewed by employees as a benefit.

Examples of possible cost savings are as follows:

- An Office Assistant II reduces her regular work schedule to 7 hours per day for FY 2009-10. Savings achieved: \$3,800
- An Environmental Health Specialist takes 2.5 months off in the summer to spend time with his children during their summer break. Savings achieved: \$8,300

Board of Commissioners' Action as to Voluntary Furlough

The Board approves a resolution determining a reduction in fiscal resources exists and extends the Voluntary Furlough program in FY 2013-14.

Retiree Health Care

Background

Retiree health costs continue to grow as the general population, including Orange County employees and residents, ages and lives longer. The current average age of all of Orange County's 297 retirees is 65.9 years, only 20.3 years older than the County's 820 active employees' average age of 45.6. The cost of retiree health benefits continues to increase as the number of retirees increases, combined with the increasing cost of health coverage benefits.

The County provides health coverage based on the age of the retiree. Retirees who have not yet reached age 65 remain on the County's group health insurance and are eligible for the dependent subsidy. In 2008, Commissioners approved a revision to the Personnel Ordinance to stop subsidizing the cost of retiree dependent health care for employees hired after July 1, 2008. The earliest this change will have an impact on retiree health care costs is July 1, 2013.

At age 65, retirees enroll in Medicare Part A (no cost to the retiree or County) and Part B (premium is deducted from the retiree's Social Security benefit), and the County pays for both a Medicare supplement (Plan F) and Part D. Plan F, is referred to as a "Medigap" plan because it covers the gaps left by Medicare Parts A and B. Part D is prescription drug coverage.

As employee health care costs continue to rise, Orange County faces increasing liability for future retiree health insurance. The County has been paying premiums for both pre-65 and post-65 retirees as the costs are incurred.

The chart below shows the County's liability for retiree health care as determined by an independent auditor.

Actuarial Valuation Date	Unfunded Actuarial Accrued Liability (UAAL)	UAAL as a Percentage of Covered Payroll
12/31/2011	\$63,716,142	165.2%
12/31/2010	\$62,803,094	163.5%
12/31/2009	\$58,020,674	152.7%
12/31/2007	\$54,382,277	145.6%

Actions taken to Minimize the Cost and Liability of Retiree Health Care

In 2012, the County addressed this liability by making changes to the Personnel Ordinance for employees hired on or after July 1, 2012. These changes increased the eligibility requirements for retiree health care for employees; require retirees eligible for Medicare due to disability to enroll in Medicare and receive the same benefit available to retirees eligible for the County's post-65 Medicare benefit; and capped the amount the County pays for Medicare supplements and Part D at 50% of the cost of the individual group health premium. In addition, \$3.5 million in funds were set aside specifically for future retiree health care costs.

Retiree Health Care – continued

Over the past few years, staff has reduced the cost of post-65 coverage (Medicare supplements and Part D premiums) without negatively impacting the benefits available. The cost, however, of insurance for pre-65 retirees has increased along with premiums for active employees. Encouraging employees and retirees to participate in preventive care, health assessments and health screenings to reduce claims can also be effective in reducing claims.

Retiree Health Care Recommendation

The Manager recommends restricting 50% of the FY 2012-13 fund balance for the long-term liabilities associated with funding retiree health benefits.

Board of Commissioners' Action as to the Retiree Health Care

The Board approved restricting 50% of the increase in the FY 2012-13 fund balance for the long-term liabilities associated with funding retiree health benefits.

**Orange County Employee Salaries
(Grade 27 and above)
May 2013**

Department	Classification Title	Position Number	Salary Grade	Current Salary	Orange County Employment Date
DEPARTMENT ON AGING	AGING DIRECTOR	399	29	\$79,845	3/16/87
ANIMAL SERVICES	ANIMAL SERVICES DIRECTOR	975	29	\$90,122	7/11/05
ASSET MANAGEMENT SERVICES	ASSET MANAGEMENT DIRECTOR	1053	29	\$85,720	11/16/09
BOARD OF ELECTIONS	ELECTIONS DIRECTOR	110	27	\$83,982	1/28/08
CHILD SUPPORT	CHILD SUPPORT DIRECTOR	413	29	\$92,835	1/1/80
COUNTY ATTORNEY	COUNTY ATTORNEY	1064	37	\$137,700	4/23/09
COUNTY ATTORNEY	STAFF ATTORNEY	108	27	\$87,437	2/1/99
COUNTY ATTORNEY	STAFF ATTORNEY	1073	27	\$86,000	5/20/13
COUNTY COMMISSIONERS	CLERK TO THE BOARD	101	27	\$86,596	6/17/02
COUNTY MANAGER	COUNTY MANAGER	118	37	\$164,424	10/6/09
COUNTY MANAGER	ASSISTANT COUNTY MANAGER	120	33	\$128,650	9/20/10
COUNTY MANAGER	ASSISTANT COUNTY MANAGER	121	33	vacant	vacant
COUNTY MANAGER	ASSISTANT COUNTY MANAGER	134	33	\$129,324	12/14/09
COUNTY MANAGER	ASSISTANT TO COUNTY MANAGER FOR LEGISLATIVE AFFAIRS	828	27	\$87,437	1/12/00
COUNTY MANAGER	PUBLIC AFFAIRS OFFICER	1098	27	\$86,000	9/17/12
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT DIRECTOR	218	31	\$96,900	9/19/11
EMERGENCY SERVICES	EMERGENCY SERVICES DIRECTOR	490	31	\$100,000	1/22/13
ENVIRONMENT, AGRICULTURE, PARKS & RECREATION (DEAPR)	ENVIRONMENT, AGRICULTURE, PARKS & RECREATION DIRECTOR	212	29	\$94,993	12/27/88
FINANCE AND ADMINISTRATIVE SERVICES	DEPUTY FINANCIAL SERVICES DIRECTOR	125	27	\$90,270	10/18/99
HEALTH	HEALTH DIRECTOR	310	31	\$119,340	10/31/11
HEALTH	DENTIST	904	34	\$139,047	5/5/08
HEALTH	ENVIRONMENTAL HEALTH DIRECTOR	362	27	\$86,791	10/16/84
HEALTH	PUBLIC HEALTH NURSING DIRECTOR	340	27	\$87,720	1/9/12
HOUSING, HUMAN RIGHTS & COMMUNITY DEVELOPMENT	HOUSING, HUMAN RIGHTS & COMMUNITY DEVELOPMENT DIRECTOR	557	29	\$108,548	2/20/84
HUMAN RESOURCES	HUMAN RESOURCES DIRECTOR	128	31	\$107,100	3/12/12
INFORMATION TECHNOLOGIES	CHIEF INFORMATION OFFICER (INTERIM)	898	31	\$85,248	6/30/06
LIBRARY SERVICES	LIBRARY DIRECTOR	678	29	\$89,100	1/12/09
PLANNING & INSPECTIONS	PLANNING DIRECTOR	195	31	\$111,670	3/1/99
PLANNING & INSPECTIONS	BUILDING INSPECTOR ADMINISTRATOR	207	27	\$80,000	7/29/96
REGISTER OF DEEDS	REGISTER OF DEEDS	150	29	\$74,845	8/9/76
SHERIFF	SHERIFF	418	31	\$123,562	12/1/82
SOCIAL SERVICES	SOCIAL SERVICES DIRECTOR	220	31	\$113,595	7/30/01
SOCIAL SERVICES	SOCIAL SERVICES ASSISTANT DIRECTOR	261	27	\$95,850	6/8/87
SOLID WASTE/LANDFILL	SOLID WASTE DIRECTOR	855	31	\$110,958	6/12/89
TAX ADMINISTRATION	TAX ADMINISTRATOR	189	31	\$113,400	8/6/12

ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

POLICY STATEMENTS

Purpose and Type of Debt

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a. Construction of new School and County facilities
 - b. Renovation and repair of existing School and County facilities
 - c. Acquisition of real property (land and/or buildings)
 - d. Construction or expansion of Public Utilities.
 - e. Providing funds for Affordable Housing Projects
 - f. Construction, acquisition and development of Parks
 - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a. General Obligation Bonds
 - b. Bond Anticipation Notes
 - c. Installment Purchase Agreements (private placement)
 - d. Special Obligation Bonds (landfill only)
 - e. Certificates of Participation, when feasible
 - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

Purpose and Type of Debt (continued)

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

Issuance of Debt

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

Level of Debt

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

Advance Refunding of Debt

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

Undesignated Fund Balance

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

Investment of Capital Funds

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

Bond Ratings

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

Arbitrage Rebate and Secondary Market Disclosure Requirements

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

Enterprise Funds

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

Capital Reserve Funds

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

5-Year Capital Investment Plan (CIP)

- 27. The County will review and adopt a five-year CIP annually.
- 28. This Debt Management Policy will be incorporated into the CIP.
- 29. The County will strive to include plans for debt issuance within the CIP.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS INVESTMENT POLICY

SCOPE

This policy applies to all investments of Orange County (County) except authorized petty cash accounts and trust funds administered by the Financial Services Director. The County pools the cash resources of its various funds into a single fund in order to maximize investment opportunities. These funds are accounted for in the County's Comprehensive Annual Financial Report. Each fund's portion of total cash and investments is summarized by fund type in the combined balance sheet as equity or deficit in pooled cash and investments. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Comprehensive Annual Financial Report.

OBJECTIVES

Funds of the County will be invested in accordance with North Carolina General Statute 159-30 Cash Management and Investment Policy, and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio, (2) provides for sufficient liquidity to meet the cash needs of the County's various operations and (3) attains a fair market rate of return. Cash management functions will be conducted in such a manner as to insure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

RESPONSIBILITY

In accordance with N.C. General Statutes, the Financial Services Director is charged with the responsibility of cash management and investment. The Financial Services Director is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with N.C. Statutes and these policies.

The standard of prudence to be used by the Financial Services Director shall be the "Prudent Investor" Rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

This standard of prudence shall be applied in the context of managing the overall portfolio. The Financial Services Director, acting in accordance with North Carolina General Statutes, this policy, and written administrative procedures and exercising due diligence shall be relieved of personal responsibility for an investment credit risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

To avoid the appearance of potential conflict of interest or favoritism to a particular bank or broker, the Financial Services Director or any delegate employee who has investment responsibilities, shall make full disclosure to the County Manager of any relationship or dealings with any financial institution that has business dealings with the County. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public. Investment officials of banks and other institutions shall be familiar with N.C. General Statutes and County policy regarding gifts and favors and shall act accordingly.

STATUTORY AUTHORIZATION

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments utilized by Orange County:

- A. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.
- B. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, the Farmers Home Administration and the U.S. Postal Service.
- C. Obligations of the State of North Carolina.
- D. Bonds and notes of any North Carolina local government or public authority, subject to such restrictions as the Secretary of the Local Government Commission may impose.
- E. Deposits at interest or purchase of certificates of deposit with any bank, savings and loan association or trust company in North Carolina, provided such deposits or certificates of deposit are fully collateralized.
- F. Prime quality commercial paper bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (A1, P1, F1) by any nationally recognized rating service which rates the particular obligation.

G. Bankers' Acceptances provided that the accepting bank or its holding company is either (1) incorporated in the State of North Carolina or (2) has outstanding publicly held obligations bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (Aaa or AAA) by any nationally recognized rating service which rates the particular obligations.

H. Participating shares in a mutual fund for local government investment (such as the N.C. Cash Management Trust) which is certified by the N.C. Local Government Commission.

ADMINISTRATIVE RESTRICTIONS

In addition to the previously noted limitations on appropriate securities, Orange County's investment activities are further restricted in the following manner:

A. It is the policy of Orange County to diversify its investment portfolio. Assets held shall be diversified to eliminate the risk of loss resulting from the over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. Diversification shall be determined and revised periodically by the Investment Officer. Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector. Maturities selected shall provide for stability of income and reasonable liquidity.

B. Orange County recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize default risk. No individual investment transaction shall be undertaken that jeopardizes the capital position of the overall portfolio. In the event of a default by a specific issuer, the Financial Services Director shall review and, if appropriate, proceed to liquidate securities having comparable credit risks.

C. No investments in Repurchase Agreements shall be made unless the underlying collateral shall be placed in safekeeping in the trust department of a third-party designated by the County.

D. The combined total investment in commercial paper and bankers' acceptances shall not exceed thirty five percent (35%) of the total portfolio and the investment in commercial paper or bankers' acceptances of a single issuer shall not exceed (35%) of the total portfolio at the time of investment.

E. No investment shall be made in any security with a maturity greater than five (5) years from the date of purchase.

SELECTION OF SECURITIES

The Financial Services Director will determine which instruments shall be purchased and sold and the desired maturity date(s) that are in the best interest of the County. The selection of an instrument will involve the evaluation of, but not be limited to, the following factors:

- A. Cash flow projections and requirements.
- B. Current market conditions.
- C. Overall portfolio balance and makeup.

CUSTODY AND SAFEKEEPING OF SECURITIES

Orange County will maintain a third party safekeeping account for all investments (generally provided by the County's primary bank). Transactions should be processed on a delivery versus payment basis. Some securities, primarily certificates of deposit, will not be kept in the third party safekeeping account, but will be kept by the Financial Services Director in the vault of the Finance Services Department.

INTERNAL CONTROLS

The Financial Services Director is responsible for establishing a system of internal controls. These controls are designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties or imprudent actions by County employees.

REPORTING

The Financial Services Director shall maintain a monthly investment report. The report shall include a general description of the portfolio in terms of investment securities, maturities, yields and other features. The report will show investment earnings for the month and fiscal year-to-date, including the annualized earned yield percentage for the portfolio. The report will compare actual investment earnings with budgeted earnings.

Approved April 5, 2011

Orange County Board of Commissioners Capital Funding Policy

Preamble

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005"*. This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

Long Range Capital Investment Plan

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

Sources of Funds

The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.
(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.

- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

Debt Service

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

NC Education Lottery Proceeds

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

Allocation

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

Capital Project Ordinances – Form and Purpose

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance.

The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted *“Policy on Planning and Funding School Capital Projects”*, whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

Community Use of Schools

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

Schools Adequate Public Facilities Ordinance

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

ORANGE COUNTY BOARD OF COMMISSIONERS FUND BALANCE MANAGEMENT POLICY

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.

Unassigned Fund Balance – General Fund

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

Enterprise Funds - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

Restrictions, reservations, and designations of Net Assets for Enterprise Funds

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

Internal Service Funds – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

April 5, 2011

Rescission

This policy supersedes any policy in place prior to this date.

April 5, 2011

School Districts Local Current Expense Fund Balance Policy

Joint Policy Between Orange County Board of County Commissioners Chapel Hill Carrboro City Schools Board of Education Orange County Schools Board of Education

1. Guidelines

The School Budget and Fiscal Control Act (SBFCA) establishes accounting, budgetary and fiscal control guidelines for School Systems. The SBFCA is codified in G.S. Chapter 115C, Article 31, beginning at G.S. 115C-422. This act parallels the statutes established for Local Government with a few exceptions.

2. Definitions

2.1. Total Fund Balance – The difference between a school system's total assets and its total liabilities at the end of the fiscal year.

2.2. Fund Balance Available for Appropriation – The sum of a school system's assets held in cash and investments minus the sum of the school system's liabilities and encumbrances at the end of the fiscal year as outlined in G.S. 115C-425 of the SBFCA.

2.3. Designated Fund Balance – The amount of the available fund balance that has been appropriated for the budget year through budgetary action of the School Board.

2.4. Undesignated Fund Balance - The difference between Fund Balance Available for Appropriation and Designated Fund Balance.

3. Policy

3.1. Fund Balance for Cash Flow Purposes – Each school district will make a good faith effort to maintain a level of undesignated fund balance that will ensure sufficient funds are available to address its cash flow needs. The following levels are to be maintained for cash flow purposes only:

3.1.1. Chapel Hill Carrboro City Schools - The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 5.5 percent of budgeted expenditures.

3.1.2. Orange County Schools – The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 3 percent of budgeted expenditures.

3.2. Accumulated Fund Balance Above Cash Flow Purposes - In the event that either school district accumulates more than the percentage amounts allowed for cash flow purposes, the respective Boards of Education will develop a plan in place for spending the accumulated fund balance surplus for non-recurring purposes. The Board of Education will share that plan with the Board of County Commissioners

3.3. Fund Balance Appropriation Occurring Outside the Normal Annual Budgeting Process – Appropriation of fund balance is a budgetary action that rests with elected bodies of each school system. It is highly desired that fund balance appropriations be limited to non-recurring expenses. Both school districts have historically appropriated fund balance as a part of their normal budgeting process, and this practice will remain until additional revenue is available to eliminate the use of fund balance. The Board of Education should note and explain significant deviations in the normal budgetary appropriation as a part of the budget narrative accompanying the recommended and adopted budgets.

If the Board of Education finds it necessary to appropriate fund balance, outside the normal annual budgeting process, the Board of Education shall highlight the appropriation in their next fiscal year's budget request. The County Commissioners are not obligated to increase local current expense in order to fund recurring items for which the Board of Education appropriates fund balance outside of the normal budgeting process.

4. **Undesignated Fund Balance** – Undesignated fund balance may be allowed to accumulate above the cash flow percentages under certain circumstances. School Boards will develop a detailed plan for future use of accumulated fund balance. Boards of Education are to use undesignated fund balance to address unforeseen events or opportunities. In these instances, it is the responsibility of the Board of Commissioners to work with the School Boards to address the extraordinary issues.
5. **Extraordinary Emergency Needs** – There may arise a time in the future when one or both school district(s) experience(s) an unforeseen extraordinary uninsured event that greatly compromises how the district(s) serve(s) children. In such instances, there may be a need for the school district(s) to use some or all of its fund balance. In such instances, the Board(s) of Education is(are) to take appropriate action to correct the problem, and following necessary budgetary action by the Board of County Commissioners, the County will reimburse the School Board(s) for the necessary expenditures.
6. **Policy Review** - The School/County Collaboration Work Group shall review this policy every 18 months to determine if changes to the policy are necessary.

Budget Administration

As required by the North Carolina Budget and Fiscal control Act the County adopts an annual budget ordinance for all funds except those authorized by project ordinance. Orange County governmental funds budgeted under project ordinances include Grant Projects Fund, Community Development Fund, Housing (Section 8) Fund, County Capital Projects Fund, and School Capital Projects Fund.

Amending the Budget

Appropriations to the various funds are formally budgeted on a functional basis. The County Manager is authorized to approve appropriation transfers *within* all functions except the Contingency account, which is included in the Miscellaneous function. Revisions that alter the total expenditures of any functional category or fund, including amendments to capital project ordinances and receipt or reduction of grant or new funds, must be approved by the Board of County Commissioners. In addition, appropriations from the Contingency account must be approved by the Board.

Encumbrances

Operating funds encumbered by the County as of June 30 of the fiscal year are reappropriated through the County's annual budget ordinance (Section 10).

Line Item (Object Code) Transfers

Inter-departmental line item transfer requests are processed in the Budget and Finance Offices. Normal operating category allocations may be freely transferred within a department's line items. Other operating monies, such as internal service charges for motor pool, telephone, and duplicating, cannot be transferred. Use of unspent personnel services monies are approved on a case by case basis. Additions to capital outlay must be approved by the County Manager or Assistant County Manager. In addition, line item transfers exceeding \$25,000 and transfers between departments, within a function, are to be reviewed by the County Manager's Office.

Purchase Orders

Requests for purchase orders originate at the department level for all purchases exceeding \$100. Purchase orders are pre-audited by the Finance Director and approved and issued by the Purchasing and Central Services Department. For items costing \$100 or less, payment requests are issued by each department.

Capital Outlay

All items exceeding \$250 are considered capital outlay items and are approved by the County Manager before purchase. The Budget Office maintains a listing of approved capital outlay and notifies the Purchasing Department of any changes/deletions to this list. Requests for computer equipment are approved by the Information Services Department.

Position Control

The Budget Office maintains a listing of approved permanent positions. The position count is maintained in full time equivalents (FTE). The County Manager approves temporary increases in the full time equivalent for up to one year assignments. Temporary part time positions that work less than 15 hours per week may be authorized by the department head. All increases in full time equivalents for positions greater than 20 hours per week must be approved by the Board of County Commissioners.

**Fiscal Year 2013-14
Budget Ordinance
Orange County, North Carolina**

Be it ordained by the Board of Commissioners of Orange County

Section I. Budget Adoption

There is hereby adopted the following operating budget for Orange County for this fiscal year beginning July 1, 2013 and ending June 30, 2014, the same being adopted by fund and activity, within each fund, according to the following summary:

Fund	Current Revenue	Interfund Transfer	Fund Balance Appropriated	Total Appropriation
General Fund	\$181,497,081	\$1,046,300	\$5,190,118	\$187,733,499
Emergency Telephone Fund	\$486,022	\$0	\$69,789	\$555,811
Fire Districts Fund	\$4,712,415	\$0	\$0	\$4,712,415
Section 8 (Housing) Fund	\$4,256,839	\$97,194	\$0	\$4,354,033
Community Development Fund	\$585,599	\$324,854	\$0	\$910,453
Efland Sewer Operating Fund	\$213,000	\$103,050	\$0	\$316,050
Revaluation Fund	\$0	\$125,000	\$66,444	\$191,444
Visitors Bureau Fund	\$1,234,727	\$0	\$20,000	\$1,254,727
School Construction Impact Fees Fund	\$1,040,000	\$0	\$0	\$1,040,000
Solid Waste/Landfill Operations Enterprise Fund	\$7,760,048	\$0	\$5,596,423	\$13,356,471
Sportsplex Enterprise Fund	\$2,882,210	\$376,450	\$0	\$3,258,660
Community Spay/Neuter Fund	\$58,500	\$0	\$18,100	\$76,600
Article 46 Sales Tax Fund	\$2,639,000	\$0	\$0	\$2,639,000

Section II. Appropriations

That for said fiscal year, there is hereby appropriated out the following:

Function	Appropriation
General Fund	
Governing and Management	\$15,981,211
General Services	\$8,669,540
Community and Environment	\$7,103,245
Human Services	\$31,459,113
Public Safety	\$21,445,378
Culture and Recreation	\$2,495,908
Education	\$69,657,252
Debt Service	\$25,609,786
Transfers to Other Funds	\$5,312,066
Total General Fund	\$187,733,499
Emergency Telephone System Fund	
Public Safety	\$555,811
Total Emergency Telephone System Fund	\$555,811
Fire Districts	
Cedar Grove	\$204,527
Greater Chapel Hill Fire Service District	\$281,144
Damascus	\$82,329
Efland	\$473,961
Eno	\$572,361
Little River	\$172,989
New Hope	\$537,516
Orange Grove	\$454,823
Orange Rural	\$937,032
South Orange Fire Service District	\$509,684
Southern Triangle Fire Service District	\$164,905
White Cross	\$321,144
Total Fire Districts Fund	\$4,712,415
Section 8 (Housing) Fund	
Human Services	\$4,354,033
Total Section 8 Fund	\$4,354,033
Community Development Fund (Urgent Repair Program)	
Human Services	\$132,725
Total Community Development Fund (Urgent Repair Program)	\$132,725
Community Development Fund (HOME Program)	
Human Services	\$677,203
Total Community Development Fund (HOME Program)	\$677,203
Community Development Fund (Homelessness Partnership Program)	
Human Services	\$100,525
Total Community Development Fund (Homelessness Program)	\$100,525
Total Community Development Fund Programs	\$910,453
Efland Sewer Operating Fund	
Community and Environment	\$316,050
Total Efland Sewer Operating Fund	\$316,050
Revaluation Fund	
General Services	\$191,444
Total Revaluation Fund	\$191,444
Visitors Bureau Fund	
Community and Environment	\$1,254,727
Total Visitors Bureau Fund	\$1,254,727
School Construction Impact Fees	
Transfers to Other Funds	\$1,040,000
Total School Construction Impact Fees Fund	\$1,040,000

Solid Waste/Landfill Operations	
Solid Waste/Landfill Operations	\$13,356,471
Total Solid Waste/Landfill Operations	\$13,356,471
SportsPlex Enterprise Fund	
Culture and Recreation	\$3,258,660
Total Sportsplex Enterprise Fund	\$3,258,660
Community Spay/Neuter Fund	
Governing and Management	\$76,600
Total Community Spay/Neuter Fund	\$76,600
Article 46 Sales Tax Fund	
Governing and Management	\$2,639,000
Total Article 46 Sales Tax Fund	\$2,639,000

Section III. Revenues

The following fund revenues are estimated to be available during the fiscal year beginning July 1, 2013 and ending June 30, 2014, to meet the foregoing appropriations:

Function	Appropriation
General Fund	
Property Tax	\$139,733,522
Sales Tax	\$17,190,148
Licenses & Permits	\$313,000
Intergovernmental	\$13,703,850
Charges for Services	\$9,654,843
Investment Earnings	\$105,000
Miscellaneous	\$796,718
Transfers from Other Funds	\$1,046,300
Appropriated Fund Balance	\$5,190,118
Total General Fund	\$187,733,499
Emergency Telephone System Fund	
Charges for Services	\$486,022
Appropriated Fund Balance	\$69,789
Total Emergency Telephone System Fund	\$555,811
Fire Districts	
Property Tax	\$4,711,761
Investment Earnings	\$654
Appropriated Fund Balance	\$0
Total Fire Districts Fund	\$4,712,415
Section 8 (Housing) Fund	
Intergovernmental	\$4,256,839
From General Fund	\$97,194
Total Section 8 Fund	\$4,354,033
Community Development Fund (Urgent Repair Program)	
From General Fund	\$132,725
Total Community Development Fund (Urgent Repair Program)	\$132,725
Community Development Fund (HOME Program)	
Intergovernmental	\$621,473
From General Fund	\$55,730
Total Community Development Fund (HOME Program)	\$677,203
Community Development Fund (Homelessness Partnership Program)	
Intergovernmental	\$61,320
From General Fund	\$39,205
Total Community Development Fund (Homelessness Partnership Program)	\$100,525
Total Community Development Fund Programs	\$910,453
Efland Sewer Operating Fund	
Charges for Services	\$213,000
From General Fund	\$103,050
Total Efland Sewer Operating Fund	\$316,050

Revaluation Fund	
From General Fund	\$125,000
Appropriated Fund Balance	\$66,444
Total Revaluation Fund	\$191,444
Visitors Bureau Fund	
Occupancy Tax	\$1,028,000
Sales & Fees	\$501
Intergovernmental	\$205,726
Investment Earnings	\$500
Appropriated Fund Balance	\$20,000
Total Visitors Bureau Fund	\$1,254,727
School Construction Impact Fees Fund	
Impact Fees	\$1,040,000
Total School Construction Impact Fees Fund	\$1,040,000
Solid Waste/Landfill Operations	
Sales & Fees	\$5,377,347
Intergovernmental	\$197,000
Miscellaneous	\$187,705
Licenses & Permits	\$103,000
Interest on Investments	\$25,500
General Fund Contribution for Sanitation Operations	\$1,869,496
Appropriated Reserves	\$5,596,423
Total Solid Waste/Landfill Operations	\$13,356,471
Sportsplex Enterprise Fund	
Charges for Services	\$2,882,210
From General Fund	\$376,450
Total Sportsplex Enterprise Fund	\$3,258,660
Community Spay/Neuter Fund	
Animal Tax	\$31,000
Intergovernmental	\$25,000
Miscellaneous	\$2,500
Appropriated Fund Balance	\$18,100
Total Community Spay/Neuter Fund	\$76,600
Article 46 Sales Tax Fund	
Sales Tax Proceeds	\$2,639,000
Total Article 46 Sales Tax Fund	\$2,639,000

Section IV. Tax Rate Levy

There is hereby levied for the fiscal year 2013-14 a general county-wide tax rate of 85.8 cents per \$100 of assessed valuation. This rate shall be levied in the General Fund. Special district tax rates are levied as follows:

Cedar Grove	7.36
Greater Chapel Hill Fire Service District	15.00
Damascus	8.80
Efland	7.00
Eno	7.99
Little River	4.06
New Hope	9.45
Orange Grove	6.00
Orange Rural	7.36
South Orange Fire Service District	10.00
Southern Triangle Fire Service District	8.80
White Cross	8.80
Chapel Hill-Carrboro School District	20.84

Section V. General Fund Appropriations for Local School Districts

The following FY 2013-14 General Fund Appropriations for Chapel Hill-Carrboro City Schools and Orange County Schools are approved:

- a) Current Expense appropriation for local school districts totals \$65,079,252, and equates to a per pupil allocation of \$3,269.
 - 1) The Current Expense appropriation to the Chapel Hill-Carrboro City Schools is \$40,019,098.
 - 2) The Current Expense appropriation to the Orange County Schools is \$25,060,154.
- b) Recurring Capital appropriation for local school districts totals \$3,000,000
 - 1) The Recurring Capital appropriation to the Chapel Hill-Carrboro City Schools totals \$1,845,000.
 - 2) The Recurring Capital appropriation to the Orange County Schools totals \$1,155,000.
- c) Long-Range (Pay-As-You-Go) Capital appropriation for local school districts totals \$3,724,849
 - 1) The Long-Range (Pay-As-You-Go) Capital appropriation to the Chapel Hill-Carrboro City Schools totals \$2,290,782.
 - 2) The Long-Range (Pay-As-You-Go) Capital appropriation to the Orange County Schools totals \$ 1,434,067.
- d) School Related Debt Service for local school districts totals \$16,632,550.
- e) Fair Funding appropriation for local school districts totals \$988,000. This appropriation is to be split 50/50 between Chapel Hill-Carrboro City Schools and Orange County Schools.
- f) Additional County funding for local school districts totals \$1,921,503
 - 1) School Health Nurses - Total appropriation of \$683,706 with \$451,651 allocated for Chapel Hill-Carrboro City Schools and \$232,055 allocated for Orange County Schools
 - 2) School Social Workers - Total appropriation of \$692,283 allocated in the Department of Social Services to provide School Social Workers to Orange County Schools
 - 3) School Resource Officers - Total appropriation of \$545,514 allocated in the Sheriff's Department to provide School Resource Officers to Orange County Schools

Section VI. Schedule B License

In accordance with Schedule B of the Revenue Act, Article 2, Chapter 105 of the North Carolina State Statutes, and any other section of the General Statutes so permitting, there are hereby levied privilege license taxes in the maximum amount permitted on businesses, trades, occupations or professions which the County is entitled to tax.

Section VII. Animal Licenses

A license costing \$10 for sterilized dogs and sterilized cats is hereby levied. A license for un-sterilized dogs and a license for un-sterilized cats is \$30 per animal.

Section VIII. Board of Commissioners' Compensation

The Board of County Commissioners authorizes that:

- Salaries of County Commissioners will be adjusted by any cost of living increase, any in-range salary increase and/or any other general increase granted to permanent County employees. For fiscal year 2013-14, the approved budget includes a 2% cost of living increase, effective July 1, 2013.
- Annual compensation for County Commissioners will include the County contribution for health insurance, dental insurance and life insurance that is provided for permanent County employees, provided the Commissioners are eligible for this coverage under the insurance contracts and other contracts affecting these benefits.
- County Commissioners' compensation includes eligibility to continue to participate in the County health insurance at term end as provided below:
 - If the County Commissioner has served less than two full terms in office (less than eight years), the Commissioner may participate by paying the full cost of such coverage. (If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends.)
 - If the County Commissioner has served two or more full terms in office (eight years or more), the County makes the same contribution for health insurance coverage that it makes for an employee who retires from Orange County after 20 years of consecutive County service as a permanent employee. If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends. The County makes the same contribution for Medicare Supplement coverage that it makes for a retired County employee with 20 years of service.
 - Annual compensation for Commissioners will include a County contribution for each Commissioner to the Deferred Compensation (457) Supplemental Retirement Plan that is the same as the County contribution for non-law enforcement County employees in the State 401 (k) plan. For fiscal year 2013-14, the approved budget continues the County contribution of \$27.50 per pay period and implements a County match of up to \$46.15 per pay period.

Section IX. Budget Control

General Statutes of the State of North Carolina provide for budgetary control measures to exist between a county and public school system. The statute provides:

Per General Statute 115C-429:

(c) The Board of County Commissioners shall have full authority to call for, and the Board of Education shall have the duty to make available to the Board of County Commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

The Board of Commissioners hereby directs the following measures for budget administration and review:

That upon adoption, each Board of Education will supply to the Board of County Commissioners a detailed report of the budget showing all appropriations by function and purpose, specifically to include funding increases and new program funding. The Board of Education will provide to the Board of County Commissioners a copy of the annual audit, monthly financial reports, copies of all budget amendments showing disbursements and use of local moneys granted to the Board of Education by the Board of Commissioners.

Section X. Internal Service Fund - Dental Insurance Fund

The Dental Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for 2013-14 are \$441,702 and projected expense for claims and administration for 2013-14 is \$441,702.

Section XI. Internal Service Fund - Vehicle Replacement Fund

The Vehicle Replacement Fund will centralize and account for the purchase and replacement of County vehicles purchased with revenues and funding provided by the Governmental Funds of Orange County (General Fund, Special Revenue and Grants Funds). Projected sources of revenues and funds will be \$899,416 of short-term installment financing and internal reserves, and the projected expenses for the purchase of vehicles will be \$899,416.

Section XII. Agency Funds

These funds account for assets held by the County as an agent for other government units, and by State Statutes, these funds are not subject to appropriation by the Board of County Commissioners, and not included in this ordinance.

Section XIII. Encumbrances

Operating funds encumbered by the County as of June 30, 2013 are hereby reappropriated to this budget.

Section XIV. Capital Projects & Grants Fund

The County Capital Improvements Fund, Schools Capital Improvements Fund, Community Development Fund and the Grant Projects Fund are hereby authorized. Appropriations made for the specific projects or grants in these funds are hereby appropriated until the project or grant is complete.

The County Capital Projects Fund FY 2013-14 budget, with anticipated fund revenues of \$6,036,242, and project expenditures of \$6,036,242, is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2013, and ending June 30, 2014, and the same is adopted by project.

The School Capital Projects Fund FY 2013-14 budget, with anticipated fund revenues of \$7,653,599, and project expenditures of \$7,653,599, is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2013, and ending June 30, 2014, and the same is adopted by project.

The County Grant Projects Fund FY 2013-14 budget, with anticipated fund revenues of \$615,596, and project expenditures of \$615,596 (see Attachment 3), is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2013, and ending June 30, 2014, and the same is adopted by project.

Any capital project or grant budget previously adopted, the balance of any anticipated, but not yet received, revenues and any unexpended appropriations remaining on June 30, 2013, shall be reauthorized in the 2013-14 budget.

Section XV. Contractual Obligations

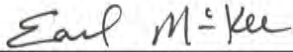
The County Manager is hereby authorized to execute contractual documents under the following conditions:

1. The Manager may execute contracts for construction or repair projects that do not require formal competitive bid procedures, and which are within budgeted departmental appropriations, for which the amount to be expended does not exceed \$250,000.
2. The Manager may execute contracts for general and/or professional services which are within budgeted departmental appropriations, for purchases of apparatus supplies and materials or equipment which are within the budgeted departmental appropriations, and for leases of personal property for a duration of one year or less and within budgeted departmental appropriations for which the amount to be expended does not exceed \$89,999.
3. Contracts executed by the Manager shall be pre-audited by the Financial Services Director and reviewed by the County Attorney to ensure compliance in form and sufficiency with North Carolina law.
4. The Manager may sign intergovernmental service agreements in amounts under \$90,000.
5. The Manager may sign intergovernmental grant agreements regardless of amount as long as no expenditure of County matching funds, not previously budgeted and approved by the Board, is required. Subsequent budget amendments will be brought to the Board of County Commissioners for revenue generating grant agreements not requiring County matching funds as required for reporting and auditing purposes.
6. The Manager and Attorney will provide a quarterly report to the County Commissioners showing the type and amount of each intergovernmental agreement signed by the Manager.

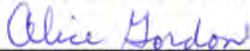
This budget being duly adopted this 18th day of June 2013.



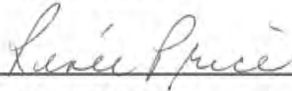
Donna Baker, Clerk to the Board



Earl McKee, Vice-Chair



Alice Gordon



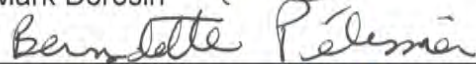
Renee Price



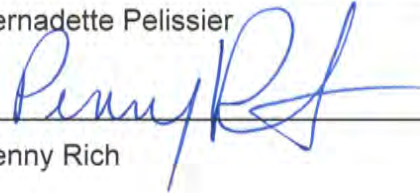
Barry Jacobs, Chair



Mark Dorosin



Bernadette Pelissier



Penny Rich

Orange County - Demographics

(Based on 2010 Census, unless noted otherwise)

Population by Township		
Bingham	6,527	5%
Cedar Grove	5,222	4%
Chapel Hill	87,971	66%
Cheeks	9,313	7%
Eno	7,501	5%
Hillsborough	13,809	10%
Little River	3,458	3%
<i>Total</i>	133,801	100%

Age of Population	
Under 18 years of age	26%
18 to 34 years of age	38%
35 to 64 years of age	21%
65+ years of age	15%

School Facilities (2013)	
Elementary	18
Middle	7
High	5
<i>Total</i>	30

*The Hospital School (preK-12th grade) is one of the schools in the Chapel Hill-Carrboro City Schools district and is located within the UNC Hospitals complex.

Population by Race/Origin	
White	99,495
African American	15,928
Hispanic	11,017
Asian	9,023
Other	5,952
Identified by two or more	3,403

Income	
Median Household Income	55,460
Percentage of Population below Poverty Level	15%

Educational Attainment	
(persons 25 yrs and older)	
Less than High School Graduate	11%
High School Graduate	18%
Some College, No Degree	11%
Associate Degree	6%
Bachelors Degree	25%
Graduate of Professional Degree	29%

Workforce - Occupation			
Management, professional and related	51.7%	Farming, Forestry & Fishing	0.4%
Service	14.7%	Construction, extraction and maintenance	7.4%
Sales	21.1%	Production, transportation, material moving	5.3%

Source:

U.S. Census Bureau-2010/ Demographics and Housing Estimates
Orange County Planning Department

Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
<i>Asset Management</i>				
	Use Fee (except for classification 5 and 6, or as otherwise stipulated in Facilities Use Policy)	Resident \$10/hr, Non-Resident \$20/hr		2011
	Great Hall or Ballroom (Senior Centers), except class 6	Resident \$75, Non-Resident \$ 125		2011
	Class 5 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$50/hr, Non-Resident N/A		2011
	Class 6 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$125, Non-Resident \$175		2011
	On-site personnel	Resident \$15/hr, Non-Resident \$20/hr		2011
	Kitchen Use, senior centers only	Resident \$25, Non-Resident \$50		2011
	Security Deposit; class 6 only	Resident \$100, Non-Resident \$100		2011
	Cleaning/lock up/utility fee	Resident \$25, Non-Resident \$25		2011
Orange Public Transportation				
	Vehicle lease	\$1.00 per mile (van)		2012
		\$1.00 per mile (van)		2012
		\$1.00 per mile (bus)		2012
	Driver lease	\$20.00/hour Business Hours		2007
		\$22.00/hour Afterhours/Weekends		2007
		\$30.00/hour Holidays		2007
	Public Shuttle	\$2.00 per one way trip in-town		2005
		\$1.00 per one way trip for elderly or disabled		2005
	Medical trips	\$3.00 door to door		2001
Department on Aging				
Senior Programs	Classes	Instructor Cost + 10-25% Admin		Ongoing
	Senior Games	\$15.00 per participant		2010
Senior Center	Room rental (CH center only)	\$15 to \$65/3 hr during bus. hours		1991
		\$10 higher after business hours		1991
		\$250 entire facility after hours		1991
Board of Elections				
Filing Fees	State & County Offices	1% of Annual Salary		Mandated #
	Municipal Offices	CH - \$5.00 Mayor and Council		1980
		Car - \$15.00 Mayor \$10.00 Co.		1980
		Hills - \$10.00 Mayor and Council		1980

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2013-14

Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
Municipal Elections	Precinct Officials	CH 50% and Car 50% of Cost		1980
		Hills - 100% of Cost		1980
	Ballots	All municipalities 100% of Cost		1980
	Advertisements	All municipalities 100% of Cost		1980
Other Charges	Computer print-outs	\$.10 per page		2009
	Special Select	\$.10 per page		2009
	One-Precinct	\$.10 per page		2009
	Computer labels	\$.30 per page		2009
	Computer Tapes/CD's	\$10.00 per CD		2009
	Specialized Programming	\$10.00 per CD		2009
DEAPR				
Natural & Cultural Resources	Local Landmark Program	\$100.00		2010
PARKS & RECREATION				
Athletics	Youth Athletics	100% Recovery Rate		2009
	Adult Athletics	100% Recovery Rate		2005
General Programs	Youth/Teen Programs	100% Recovery Rate		2009
	Adult Programs	100% Recovery Rate		2009
	Trips	100% Recovery Rate		2009
	Gyms- Open play individuals	\$25 annual Facility Use pass		2007
	Gyms- Open play individuals	\$15 semi-annual Facility Use pass		2011
	Gyms- Open play per day	\$3.00		2012
Special Populations Programs		5% Recovery Rate		2005
Other Programs	Concerts	Varies		2009
Facility Rentals	Gyms - Group Rentals	Gov't/School/Non-Profit: \$25/hr half gym; \$35/hr whole gym Profit/Private: \$35/hr half gym; \$45/hr whole gym		2007
	Activity Rms/Rec Centers	\$24/hr for Govt./school/Non-Profit, \$35 for profit/private		2009
	Athletic Fields	\$24/hr for Govt./school/Non-Profit, \$35 for profit/private		2010
	Athletic Field Lighting	\$25.00		2010
	Tennis/Basketball Court Rental	\$5.00		2010
	Tennis/Basketball Court Rental w/ lights	\$10.00		2010

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2013-14

Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Tournament Vending Permit Fee (1)	non-profit group	\$100 per day	2011
	Non-County Resident Fee	Additional 50% to applied fee		2007
	Picnic Shelter	\$20 per rental		2012
	Group Camping	\$30 per group of 6-30.		2009
	Parks Open Space permit fee (not court, shelter or athletic field) (6)	\$10/hour or \$50/day		2011
	Farmer's Market Pavilion	\$10 per day		2012
Equipment Rentals	Recreational Equipment Rental (2)	Staff Determination of Fees	\$25 per use	2011
	Fax	\$1.00 per page		1994
Land Records	GIS Property Map - 8 1/2 x 11	\$3.00; additional copy \$2.00		1994
	GIS Ortho - Property Map - 8 1/2 x 11	\$5.00; additional copy \$3.00		1994
	GIS Property Map - 11 x 17 (B-size)	\$5.00		1994
	GIS Ortho - Property Map - 11 x 17 (B-size)	\$10.00		1994
	GIS Property Map - 17 x 22 (C-size)	\$10.00		1994
	GIS Ortho - Property Map - 17 x 22 (C-size)	\$20.00		1994
	GIS Property Map - 22 x 34 (D-size)	\$15.00		1994
	GIS Ortho - Property Map - 22 x 34 (D-size)	\$25.00		1994
	GIS Property Map - 34 x 44 (E-size)	\$25.00		1994
	GIS Ortho - Property Map - 34 x 44 (E-size)	\$35.00		1994
	Custom GIS Map E-size (Original Inventory)	\$30.00		1994
	Custom GIS Map E-size (Original)	\$30.00 per hour		1994
	Computer Report Land Data	\$.02 per item		1994
	Computer Labels - Owners	\$.02 per item		1994
	Plot Land Description	\$20.00 each		1994
	Fines - overdue children's books	10 cents per day (\$5.00 maximum)		2010
Library	Fines - overdue adult books	20 cents per day (\$5.00 maximum)		2010
	Fines - overdue Periodicals (3)	N/A	\$.20 per day	New
	Fines - overdue Videos	\$1.00 per day (\$5.00 maximum)		early 1980s
	Fines - overdue CD (4)	N/A	\$.20 per day	New
	Fines - overdue Kindle	\$5.00/day		2011
	Fines - overdue Literacy Bag (5)	N/A	\$1 per day	New
	Kindle Replacement Fee	\$390.00		2011
	Photocopies	15 cents per page		2010
	Microfilm copies	15 cents per page		2010
	Fax	\$1.00 per page to send		1989
		50 cents per page to receive		1989
	Printouts (from internet)	15 cents per page		2010
	Inter-library Loan (6)	\$1 per book	\$1 plus library charges (\$3)	2009
	Processing Fee	\$5.00		2010

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Deeds of Trust or Mortgage	\$56 (up to 15 pgs); \$4 each additional page		10/1/2011
Register of Deeds	Deeds	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Other Instruments	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Assumed names, POA, etc.	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Additional subsequent instruments index ref.	\$25 each added to recording fee		10/1/2011
	Multiple documents	\$10 each additional document		2002
	Certified Copies	\$5 (1st pg); \$2 each additional page		2002
	Non-standard document fee	\$25 in addition to regular recording fee		2002
	Notice of Satisfaction	No Fee		2002
	Plats	\$21.00		2002
	Right-of-Way Plans/Highway Maps	21; \$5 each additional		2002
	Plat copy (uncertified)	\$3.00		2002
	Certified copy of plats	\$5		2002
	UCCs	\$38, \$45 if more than 2 pgs +\$2/page over 10 pgs		2001
	UCC searches	\$30 per debtor name + \$1/page for copies		2001
	Excise/Revenue Stamps	\$2 per \$1000 based on purchase price		1992
	Conformed Copy	\$5		2002
	Marriage License	\$60		2009
	Marriage License Corrections	\$10		2002
	Process Delayed Marriages	\$20		2002
	Certified Copies, Births, Deaths, Marriages Certificates	\$10		2002
	Laminated copy of Birth Certificates	\$12		2002
	Process Amendments Births/Deaths	\$10 + \$15 to NC Vitals Records		2002
	Process Legitimation	\$10		2002
	Delayed Birth Registration	\$20		2002
	Notary Public Qualification	\$10		2002
	Notarization per Signature	\$5		2002
	Notary Certification	\$3 per document		2002
	Copy Work	15 cents per page		2010
	Mylar plat copy	\$5		Early 1980s **
	Issuance of Plat Copy Key	\$5		2002
	Duplicate Marriage License	\$10		2000
	Historical Records	\$1		Early 1980s **
	CRT print-out	15 cents per page		2010
	Computer tapes	\$10 per tape		1997
Pla Engineering	Plan Review	\$300 minimum, \$500 for greater than 1000 linear feet of utility or residential greater than 20 units		2012
	Construction Observation	\$1 per linear foot of utility		2012
	Tap Reinspection Fee	\$100.00		2011

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
Current Planning fees	Comprehensive Plan Amendment			
	Text Change	\$500.00 staff review fee, \$800.00 Legal advertisement		2011
	Land Use Map Change	\$500.00 + \$50.00/acre of impacted property, area staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mail fee for each individual parcel required to be notified of request		2001
	Unified Development Ordinance			
	Text Amendments	\$500.00 staff review fee, \$800.00 Legal advertisement		2011
	Zoning Atlas Amendment			
	Rezone to General Use Residential	\$500.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mail fee for each individual parcel required to be notified of request		2011
	Rezone to General Use Nonresidential	additional \$100.00 an acre for single tracts or \$50.00 an acre for a petition involving multiple tracts of property, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee		2011
	Special Use			
	Class A	\$1,100.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel		2011
	Class B	\$560.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel		2011
	Rezone to Conditional Use District	\$500.00 staff review fee (includes rezoning and Class A Special Use Permit Fee), \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel,		2011

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program		Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
		Rezone to Conditional Zoning District	\$2000.00 staff review fee (involves rezoning application only), \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel, \$1.00 neighborhood information meeting mailing fee for each individual parcel required to be notified of request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component		2011
		Board of Adjustment			
		Residential Variance/Appeal	\$340.00 staff review fee, \$800.00 legal advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
		Nonresidential Variance/Appeal	\$540.00 staff review fee, \$800.00 legal advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
		Subdivision			
		Minor Subdivision			

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Concept Plan	\$140.00 staff review fee		2011
	Final Plat	\$140.00 staff review fee		2011
	Re-approval	\$100.00 staff review fee		2011
	Major Subdivision			
	Concept Plan	\$310 staff review fee, \$30.00 sign posting for Neighborhood Information meeting, \$1.00 Neighborhood Information meeting mailing fee for each individual parcel required to be notified of request		2011
	Preliminary	\$600.00 staff review fee, \$800.00 legal advertisement		2011
	Final	\$500.00		2001
	Re-approval	\$500.00 staff review fee		2011
	Modification of approved subdivision - preliminary or final plat	\$500.00 staff review fee, \$800.00 legal advertisement if BOCC review/approval of modification is required		2011
	Zoning Compliance Permits and Site Plan Approvals:			
	Zoning Compliance Permit for single family/duplex residential structure(s)	\$30.00		2011
	Single-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011
	Multi-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program		Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
		Nonresidential - Certification Required	\$1,000.00 staff review fee plus, \$20.00 per 1,000 square feet of proposed office/institutional development, \$25.00 per 1,000 square feet of industrial/warehouse development, \$30.00 per square foot for commercial/retail development. If project is associated with a Conditional Use or Conditional Zoning approval, an additional \$250.00 staff review shall apply to the project		2011
		Home Occupation Plan Review	\$90.00		1997
		EDD Site Plan	\$1,000.00 plus \$10.00 per square feet of proposed building area. If project is associated with a Conditional Use, Conditional Zoning, or Special Use Permit then an additional \$250.00 staff review fee shall apply		2011
		Signs - not associated with a site plan review or approval	\$25 + \$2/sq. ft.		2001
		Major (engineering modifications to the site plan, including major changes in site planning)	\$500.00		2001
		Minor (additions to or deletions from the site plan modification)	\$250.00		2001
		Administrative approvals, including one-year extensions to approved site plans	\$250.00		2001
		Miscellaneous			
		Review of Traffic Impact study associated with project	\$250.00 in addition to established project review fee, if any		2011
		Review fee for projects located within Major Transportation Corridor Overlay District	\$200.00 in addition to established project review fee, if any		2011
		Partial Width Right Of Way request	advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel		2011
		Vacation of rights-of-way/release of easements per vacation or release (includes advertising)	\$250.00 staff review fee, \$800.00 legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
		Payment-in-Lieu of Parkland Dedication			
		Community Park	\$422/lot		1996
		District Park	\$455/lot		1996
		Hire outside consultants	Cost + 15%		2001
		Land Use Plan Map	\$1.00		1989

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Airport Study	\$5.00		1989
	Water Resources Task Force	\$4.25		1989
	Street Study	No Charge		1989
	Road Map	\$2.00		1989
	Road Map (large)	\$6.00		1989
	Aerial Photos	\$1.00		1989
	Topo Maps	\$1.50		1989
	Other Maps	\$1.00		1989
	Inventory of Sites	\$3.50		1989
	Inventory of Natural/wildlife etc	\$10.00		1989
	Photo Copies (Small Area Plans, JPA Land Use Plan, and all other documents and reports)	\$0.10 per page duplexed B&W; \$0.50 per page duplexed Color		2011
	Master Recreation/Parks Plan	\$10.00		1989
	New Hope Corridor Plan	\$4.00		1996
	Historic Preservation Element	\$10.00		1996
	Flexible Development Standards	\$5.00		1996
	2030 Comprehensive Plan	\$25.00 B&W; \$125.00 Color		2011
	Unified Development Ordinance (UDO)	\$40.00 B&W; \$200.00 Color		2011
	Copy of Map 8.5 x 11	\$3.00; additional copy \$2.00		2011
	Copy of Map 11x17	\$5.00; additional copy \$3.00		2011
	Copy of Map 18x24	\$10.00		2011
	Copy of Map 24x32	\$15.00		2011
	Copy of Map 30x40	\$25.00		2011
	Custom Map 24x32 (Using Existing Data)	\$30.00		2011
	Custom Data/Map 24x32 (Creation of New Data)	\$30.00/hour		2011
	CD	\$10.00		2011
Erosion Control Fees	Erosion Control Plan Review			
	Intense urban	\$507.00 per acre		2001
	Urban	\$272.00 per acre		2001
	Rural	\$158.00 per acre		2001
	Land Disturbance (Grading) Permits			
	Intense Urban	\$1,241.00 per acre		2001
	Urban	\$646.00 per acre		2001
	Rural	\$310.00 per acre		2001
	Private Roads	\$155.00		1998
	Storm water Management Plans	\$500.00		2011

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Surface Water Identification (SWID) field work.	Stream Origin and Intermittent/Perennial Determinations 1-2 determinations/site \$200 3-6 determinations/site \$500 7-9 determinations/site \$1000 10-12 determinations/site \$1200 13-16 determinations/site \$1500 17-19 determinations/site \$2000		2012
	Infill /redevelopment	Flat fee of \$10,000 for projects less than 5 acres. 5 acres or greater use intense urban		2011
Inspection fees Building	<i>Schedule A</i>			
	New Residential (1&2 family)	\$0.310 per square foot (all trades included)		2006
	Building	0.126		2006
	Electrical	0.058		2006
	Plumbing	0.058		2006
	Mechanical	0.068		2006
	Plan Review	\$0.016 (\$10.50 min per project), additional 10.5% Town of Hillsborough		2006
	<i>Schedule B</i>			
	Residential Renovations and Accessory Structures (1&2 family)	\$0.23 per square foot		2006
	Building	\$0.23 per square foot		2006
	Electrical	\$52.50 per job		2006
	Plumbing	\$52.50 per job		2006
	Mechanical	\$52.50 per job		2006
	Plan Review	\$0.016 (\$10.50 min per project), additional 10.5% Town of Hillsborough		2006
	<i>Schedule C</i>			
	Mobile/Modular Homes			
	Singlewide			
	Building	\$56.70		2006
	Electrical	\$31.50		2006

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Plumbing	\$23.10		2006
	Mechanical	\$23.10		2006
	Doublewide			
	Building	\$85.05		2006
	Electrical	\$31.50		2006
	Plumbing	\$23.10		2006
	Mechanical	\$23.10		2006
	Triplewide			
	Building	\$111.30		2006
	Electrical	\$31.50		2006
	Plumbing	\$23.10		2006
	Mechanical	\$23.10		2006
	Quadwide			
	Building	\$137.55		2006
	Electrical	\$31.50		2006
	Plumbing	\$23.10		2006
	Mechanical	\$23.10		2006
	<i>Schedule D</i>			
	New Commercial	See Appendix A		2006
	Plan Review	.028 per square foot per project <5000 sq ft (\$82.50 minimum)		2006
		.022 per square foot 5000-20,000 sq ft		2006
		.017 per square foot 20,000-150,000 sq ft		2006
		.011 per square foot >150,000 sq ft		2006
		(Additional 11% Town of Hillsborough)		2006
	Commercial Renovations and Alterations	Building \$110 + .275 per sf; Electrical \$55.00; Plumbing \$55.00; Mechanical \$55.00		2006
	<i>Schedule E</i>			
	Miscellaneous Bldg Inspections	<i>Commercial Residential</i>		
	Mobile/Modular homes	\$59.40		2006
	Moving Building	\$59.40 \$56.70		2012
	Building Demolition	\$59.40 \$56.70		2012
	Change of Occupancy/Use	\$59.40		2006
	Radio/TV Tower	\$59.40		2006
	Swimming Pool	fees \$59.40 \$56.70 electrical and zoning apply		2012
	Woodstove/Fireplace	\$38.50 \$35.00		2012
	Prefabricated Utility Bldgs.	fees \$59.40 \$56.70 electrical and zoning apply		2012
	Signs- Business ID involve const	\$59.40		2006
	Other signs	\$38.50		2006

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee		Approved Fee Change for FY 2013-14 *	Last Revision
	<i>Schedule F</i>				
	Miscellaneous Electrical	<i>Commercial</i>	<i>Residential</i>		
Electrical Inspections	Temporary Serv 60 amp	\$38.50	\$36.75		2012
	Temporary Serv 60A-100A	\$38.50	\$36.75		2012
	Mobile/Modular home	\$38.50			2006
	Sign Inspections	\$38.50	\$36.75		2012
	Gasoline Pumps	\$38.50	\$36.75		2012
	Load Control Devices	\$38.50	\$36.75		2012
	Miscellaneous Inspections	\$59.40	\$56.70		2012
	Unscheduled inspection (beyond scope of original permit)	\$59.40	\$56.70		2012
	<i>Schedule G</i>				
	Electrical Service Changes	<i>Commercial</i>	<i>Residential</i>		
	Single Phase				
	30-50 amp	\$38.50	\$36.75		2012
	60-100A	\$55.00	\$52.50		2012
	125-200A	\$66.00	\$63.00		2012
	400A	\$77.00	\$73.50		2012
	Three Phase				
	20-50 Amp	\$38.50	\$36.75		2012
	60-100 A	\$66.00	\$63.00		2012
	150-200A	\$77.00	\$73.50		2012
	400 A	\$110.00	\$105.00		2012
	<i>Schedule H</i>	<i>Commercial</i>			
	Electrical Service	Single Phase	Three Phase		
	30-60A	\$38.50	\$55.00		2012
	70-100A	\$66.00	\$66.00		2012
	125A	\$77.00	\$77.00		2012
	150A	\$93.50	\$135.30		2012
	200A	\$110.00	\$161.70		2012
	300A	\$135.30	\$189.20		2012
	400A	\$161.70	\$243.10		2012
	600A	\$243.10	\$269.50		2012
	800A	\$269.50	\$400.40		2012
	1000A	\$400.40	\$539.00		2012
	1200A	\$539.00	\$677.60		2012
	1400A	\$608.30	\$808.50		2012
	1600A	\$677.60	\$1,078.00		2012
	Over 1600A	\$66/100A	\$110/100A		2012
	<i>Schedule H</i>	<i>Residential</i>			
	Electrical Service	Single Phase	Three Phase		
	30-60A	\$36.75	\$52.50		2012
	70-100A	\$63.00	\$63.00		2012

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee		Approved Fee Change for FY 2013-14 *	Last Revision
	125A	\$73.50	\$73.50		2012
	150A	\$89.25	\$129.50		2012
	200A	\$105.00	\$154.35		2012
	300A	\$129.15	\$180.60		2012
	400A	\$154.35	\$232.05		2012
	600A	\$232.05	\$257.25		2012
	800A	\$257.25	\$382.20		2012
	1000A	\$382.20	\$513.50		2012
	1200A	\$514.50	\$646.80		2012
	1400A	\$580.65	\$771.75		2012
	1600A	\$646.80	\$1,029.00		2012
	Over 1600A	\$63/1100A	\$105/100A		2012
Plumbing fees	<i>Schedule I</i>				
	New Const or Fixture Replacement	Based on square footage (included in Schedule A and B)			2001
	# of Fixtures				
	1				
	2				
	3				
	4				
	5				
	6and over				
	Mobile/ Modular Home	\$24.20			2012
		<i>Commercial</i>	<i>Residential</i>		
	Water heater installation	\$59.40	\$56.70		2012
Mechanical Inspections	<i>Schedule J</i>				
	Residential Mechanical				
	Covered Ductwork/Compont	Delete (to be replaced by sq ft. - see Schedule A)			2001
	Exposed " Factory/Compont	Delete (to be replaced by sq ft. - see Schedule A)			2001
	Installation ea addtl system	\$22.00			2006
	Replacement of one system	\$82.50			2006
	Mobile/Modular Home	\$24.20			2006
	Multi-Fam exposed ductwork	Delete (to be replaced by sq ft. - see Schedule B)			2001
	Multi-Fam covered ductwork	Delete (to be replaced by sq ft. - see Schedule B)			2001
	<i>Schedule K</i>				
	Non-residential/ Commercial				

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Commercial Cooling			
	First unit	\$82.50		2006
	Each additional Unit	\$22.00		2006
	Replacement of System	\$82.50		2006
	Commercial Heating			
	First Unit	\$82.50		2006
	Each additional Unit	\$22.00		2006
	Replacement of System	\$82.50		2006
	Commercial Heat/Cool Combine			
	First Unit	\$82.50		2006
	Each additional Unit	\$22.00		2006
	Replacement of System	\$82.50		2006
	Commercial Ventilation/Exhaust			
	One System	\$82.50		2006
	Each additional	\$22.00		2006
	Hood fan comm. cooking equip	\$59.40		2006
	Comm. Range or Grill	\$59.40		2006
	Deep Fat Fryer	\$59.40		2006
	Oven	\$59.40		2006
	Commercial Reinspection Fee	\$57.75		2006
General Miscellaneous	Refunds	\$38.50		2006
	Issue Certificate of Occupancy	\$11.00		2006
	Permit Renewal	\$38.50		2006
	Day Care Permits (existing building new occupa	\$59.40		2006
	Day Care Reinspection	\$55.00		2006
	Sprinkler system	\$165.00		2006
	Temporary Electrical Final Inspection-Residential	\$55.12		2006
	Temporary Electrical Final Inspection-Commercial	\$57.75		2006
	Fire Alarm system	\$165.00		2006
	Archive research (per project)	\$16.50		2006
	Grease trap installation	\$59.40		2006
	Reinspection fee (no charge for 1st rejection per trade) - Residential	\$55.12		2006
	Temporary tents	\$59.40		2006
	Work started with no permits are charged double fees			1986

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
Em Emergency Medical	Emergency Response			
	Basis Life Support (Non-Emergency)	\$300.00		2005
	Basis Life Support (Emergency)	\$375.00		2011
	Advanced Life Support-1 (Non-Emergency)	\$400.00		2005
	Advanced Life Support-1 (Emergency)	\$475.00		2011
	Advanced Life Support -1 (Non-Transport)	\$150.00		2005
	Advanced Life Support -2 (Emergency)	\$575.00		2011
	Advanced Life Support -2 (Non-Transport)	\$225.00		2005
	EMS Franchise Application Fee	\$1,275.00		2011
	EMS Franchise Compliance Fee	\$300.00		2011
	EMS Franchise Renewal Fee	\$150.00		2011
	Mileage	7.50/mile		2005
	Special Event Coverage			
	Additional EMT Standby	\$40.00/hour (3 hour minimum)		2007
	Paramedic Standby	\$55.00/hour (3 hour minimum)		2007
	Ambulance Standby w/ 2 EMTs	\$90.00/hour (3 hour minimum)		2005
	Ambulance Standby w/ 1 Paramedic and 1 EMT	\$100.00/hour (3 hour minimum)		2007
	Telecommunicator Standby	\$40.00/hour (3 hour minimum)		2005
	Clerical Staff Standby	\$20.00/hour (3 hour minimum)		2005
	EM Senior Officer Standby	\$40.00/hour (3 hour minimum)		2005
	EMS Physician Standby	\$85.00/hour (3 hour minimum)		2005
Fire Marshal	Fire Inspections (by facility type)	See Appendix B		
	Assembly			1996
	Business			1996
	Church/Assembly			1996
	Daycare facility			1996
	Educational, private			1996
	Foster Care Home			1996
	Hazardous			1996
	Industrial			1996
	Institutional			1996
	Mercantile			1996
	Residential(Common Areas)			1996
	Storage			1996
Life Safety	Fees below are to cover the cost of Mandatory and Optional Permits under the 2009 NC Fire Code (5310-435299), including staff hours to review plans, issue permits, and inspect locations for compliance.			
	Aerosol Products	\$50.00		2011
	Amusement Buildings	\$50.00		2011

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Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Aviation Facilities	\$50.00		2011
	Battery Systems	\$50.00		2011
	Carnivals & Fairs	\$50.00		2011
	Cellulose Nitrate Film	\$50.00		2011
	Combustible Dust	\$50.00		2011
	Combustible Fibers	\$50.00		2011
	Compressed Gas	\$50.00		2011
	Covered Mall Bldg	\$50.00		2011
	Cryogenic Fluids	\$50.00		2011
	Cutting & Welding	\$50.00		2011
	Dry Cleaning Plants	\$50.00		2011
	Exhibit/Trade Show	\$50.00		2011
	Explosives/Blasting	\$100.00		2011
	30 day Renewal for Explosives/Blasting	\$50.00		2011
	Fire Hydrants & Valves	\$50.00		2011
	Flammable/Combustible	\$50.00		2011
	Tank Install/Removal	\$50.00		2011
	Tank Install/Removal per additional tank	\$25.00		2011
	Floor Finishing	\$50.00		2011
	Fruit and Crop Ripening	\$50.00		2011
	Fumigation/Thermal Fog	\$50.00		2011
	Hazardous Materials	\$100.00		2011
	HPM Facilities	\$50.00		2011
	High-Piled Storage	\$50.00		2011
	Industrial Ovens	\$50.00		2011
	Lumber Yards	\$50.00		2011
	Liquid Fuel Vehicle in Building	\$50.00		2011
	LP Gas	\$50.00		2011
	Magnesium	\$50.00		2011
	Miscellaneous Combustible Storage	\$50.00		2011
	Open Burning	\$50.00		2011
	Organic Coatings	\$50.00		2011
	Open Flame/Torches	\$50.00		2011
	Open Flame/Candles	\$50.00		2011
	Places of Assembly	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Pyrotechnics/Fireworks	\$50.00		2011
	Pyroxylin Plastics	\$50.00		2011
	Refrigeration Equipment	\$50.00		2011
	Repair Garage/FCL Disp.	\$50.00		2011
	Rooftop Heliports	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Scrap Tire Storage	\$50.00		2011
	Temp. Tents/Canopy (per)	\$50.00		2011
	Tire-Rebuilding Plants	\$50.00		2011
	Waste Handling	\$50.00		2011

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Wood Products	\$50.00		2011
	Mulch Pile	\$50.00		2011
	Fees below are to cover the cost of Required Construction Permits under the 2009 NC Fire Code (5310-435299) including staff hours to review plans, issue permits, and inspect locations for compliance.			
	Auto Fire Extinguishing System	\$100.00		2011
	Fire Pump	\$100.00		2011
	Industrial Ovens	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Compressed Gas	\$50.00		2011
	Flammable/Combustible	\$50.00		2011
	LP Gas	\$50.00		2011
	Standpipe Systems	\$100.00		2011
	Fire Alarm/Detect. Install	\$100.00		2011
	Hazardous Materials	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Tents/Membranes	\$50.00		2011
	Fire Extinguisher Class	\$20.00		2011
	Fit Testing	\$50.00		2011
	ABC Permit Inspections	Based on Square Foot		2011
	Hazardous Materials Mitigation	Fee Charged at Hourly Rate		2011
	Out of State Officer Fee	\$100.00		2006
Sheriff	Instate Officer	\$30.00		2012
	Gun Permits	\$5.00		1982
	Work Release	\$25.00		2012
	Report and Records Copies	\$2.00		1986
	Fingerprint Cards	\$20.00		2012
	Laminating	\$5.00		1986
	Concealed Weapons Permits	\$80.00 (\$35 state \$45 county)		2012
	Concealed Weapons Permits-Renewal	\$75.00		2012
	Federal Inmates	\$66.00		2012
	State Inmates	\$14.50 per day		
	Commission on executions	5% 1st \$500 and 2.5% on balance		1968
	Weekenders	\$25.00		2012
	Tap Fees	\$1,300 connection fee + cost of public service stub out		2011
Effland Sewer	User Monthly Rates (7)	\$13.20 per 1000 gal., 2000 gal. minimum	\$13.39 per 1000 gal., 2000 gal. minimum	2012

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

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Animal Administration	Pet Tax-Sterilized Cats and Dogs	\$10.00		2010
	Pet Tax-Non Sterilized Cats and Dogs	\$30.00		2010
	Pet Tax-Dogs and Cats under 6 months of age	\$10.00		2012
	Pet Tax-Late Fee	\$5.00		2012
	Pet Tax-Sterilized Waiver for Seniors	\$0.00		2012
Animal Control	<i>Civil Penalties/Fines</i>			
	failure to vaccinate	\$200.00		2008
	failure to license	\$200.00		2008
	public nuisance violations	\$50,100,200,300,400.00		2008
	mistreatment	\$200.00		2008
	failure to wear rabies tag	\$50.00		2011
	Kennel Permits	\$50.00		2007
Animal Shelter	<i>Adoption Fees</i>			
	Cat Adoption Fees	\$95.00		2011
	Kitten Adoption Fees (5 mo. and under)	\$95.00		2011
	Second Cat-Peak Season	\$50.00		2011
	Special Event Cat Adoption Fee	\$50.00		2011
	Senior Citizen Cat Adoption Fee	\$25.00		2012
	Dog Adoption Fee	\$115.00		2011
	Puppy Adoption Fee (5 mo. and under)	\$115.00		2011
	Special Event Dog Adoption Fee	\$60.00		2011
	Senior Citizen Dog Adoption Fee	\$30.00		2012
	Veterinary Exam	\$50.00		2012
	Care of Medical Condition	\$20.00-\$60.00		2012
	Daily Medication Administration	\$5.00		2012
	Replacement of Rabies Tag/Certificate	\$3.00		2012
	Boarding Fee for stray animals	\$10.00/day		2007
	Bite Quarantines	\$15.00 per day		2012
	Rabies Shots (shelter)	\$10.00		2007
	Rabies Shots (low-cost clinics)	\$10.00		2010
	Daily Board-cruelty/seizure/court hold	\$15.00		2012
	Small and Other Animals	Varies on Type of Animal (\$5 to \$250)		2011
	Placement Partner Sterilization	\$30.00 neuter, \$60.00 spay		2009
	Owner surrender for euthanasia	\$50.00		2010
	Large animal trailer transport	\$35.00		2010
	Field Surrenders	\$15.00		2010
	Shelter Redemption fee	\$10, \$50, \$100, \$200		2007

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	Out of County Animal Surrender Fee	\$50.00		2009
	Elective Microchip Fee	\$25 per Microchip		2012
Hed	Environmental Health			
	<i>Soil Analysis/Improvement Permit</i>			
	Single Family Units <601 Gallons per day. Less than 2 acres	\$350.00		2006
	Single Family >600 Gallons per day	\$350 + \$75 per 600 GPD or fraction of additional WW flow>600 GPD		2006
	Non-Domestic WW	Fee increases by 50% over the total permit fee of a comparably sized domestic WW system		2006
	<i>Authorization to Construct WW System:</i>			
	Single Family Units <601 Gallons per day. Less than 2 acres	\$260.00		2006
	Single Family Unit >600 Gallons per day	\$260 + \$160 per 600 GPD or fraction of additional WW flow>600 GPD		2006
	Non-Domestic WW	Double fee for comparably sized domestic WW system		2006
	<i>Other Misc. Activities</i>			
	Improvement Permit(lot w/ existing home)	\$350.00		2006
	Permit Site Revisit	\$125.00		2006
	Existing System Inspections	\$125.00		2006
	Existing System Authorizations (Office Authorization/no field visit required)	\$20.00		2006
	Mobile Home Park			
	1 to 25 spaces	\$125.00		2006
	26 to 50 spaces	\$175.00		2006
	51 and over spaces	\$225.00		2006
	MH Space Reinspection	\$75.00		2006
	Septic Tank Manufacturer Yard Inspection	\$250.00		2010
	Septic Tank Contractor Registration Fee - New Contractor (One-time fee)	\$200.00		2006
	Septic Tank Contractor Fee - Annual Renewal	\$25.00		2006
	Septic Contractor Education Class Fee	\$50.00		2007
	<i>WTMP</i>			
	Initial Inspection	\$125.00		2006
	Follow-up Inspections	\$75.00		2006
	WELLS AND WATER SAMPLES			

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	Well Permits	\$430.00 <i>(effective January 1, 2008)</i>		2007
	Permit Site Revisit	\$125.00		2006
	Bacteriological	\$25.00		2006
	Inorganic Chemical Samples	\$35.00		2006
	Pesticide/Petroleum	\$75.00		2006
	Full Sample Suite (Bact, Nox, Inorganic, + 7 me	\$100.00 <i>(effective January 1, 2008)</i>		2007
	Iron Bacteria/Sulfur Bacteria	\$25.00		2010
	Radon Air Sample Kit - Radon	\$20.00		2010
	TATTOO PARLORS			
	Artist Permit	\$250.00		2010
	SWIMMING POOLS			
	Swimming Pool Inspections	\$250.00		2010
	Plan Review	\$250.00		2010
	FOOD SERVICE			
	Plan Review	\$250.00		2010
	Plan Review & permit fee-Temp. Establishment	\$75.00		2010
Dental Health	Comprehensive Oral Evaluation	\$90.00	\$80.00	2012
	Periodic Oral Evaluation	\$50.00	\$45.00	2012
	Limited Oral Evaluation	\$70.00	\$69.00	2012
	Re-evaluation-limited, problem	\$45.00	\$65.00	2012
	Consultation	\$54.00	\$122.00	2009
	Panoramic Film	\$86.00	\$100.00	2009
	BWX 1 Film	\$28.00	\$26.00	2009
	BWX 2 Films	\$40.00	\$41.00	2012
	Bitewings - three films	\$46.00	\$51.00	2012
	BWX 4 Films	\$56.00	\$58.00	2012
	1st Intraoral PA Film	\$27.00	\$26.00	2009
	Additional PA Film	\$25.00	\$23.00	2009
	Intraoral Occulusal Film	\$35.00	\$38.00	2012
	Full Mouth Series w BWX	\$115.00	\$120.00	2012
	Prophy/Child under age 13	\$65.00	\$61.00	2012
	Prophy/Adult age 13 and up	\$88.00	\$82.00	2012
	Fluoride Varnish (age 13&under)	\$38.00	\$33.00	2012
	Fluoride Varnish (age 13-20)	\$35.00	\$33.00	2012
	Topical Fluoride Varnish; Therapeutic application for moderate to high caries risk patients	\$60.00	\$39.00	2012
	Sealant/NEWLY ERUPTED TEETH	\$48.00	\$49.00	2012
	Scale/Root Planing 1-3 teeth p/q	\$130.00	\$167.00	2012
	Scale Root Planing 4+ teeth p/q	\$220.00	\$231.00	2012
	Full mouth Debridement	\$185.00	\$168.00	2012

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

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	Periodontal Maintenance	\$81.00	\$127.00	2009
	Amal One Surface Prim/ Perm	\$90.00	\$130.00	2012
	Amal Two Surface Prim/ Perm	\$125.00	\$164.00	2012
	Amal Three Surface Prim/Perm	\$160.00	\$198.00	2012
	Amal Four Surface Prim/Perm	\$195.00	\$236.00	2012
	Resin One Surface Anterior	\$135.00	\$148.00	2012
	Resin Two Surface Anterior	\$160.00	\$183.00	2012
	Resin Three Surface Anterior	\$190.00	\$227.00	2012
	Resin Four Surface Anterior	\$215.00	\$288.00	2012
	Resin Comp. Crown Ant. Prim	\$185.00	\$414.00	2009
	Resin Comp. 1sur.Post-Prim/Perm	\$150.00	\$162.00	2012
	Resin Comp. 2sur.Post-Prim/Perm	\$190.00	\$212.00	2012
	Resin Comp. 3sur.Posterior Perm	\$215.00	\$261.00	2012
	Resin Comp.4+sur.Posterior Perm	\$300.00	\$314.00	2012
	Application of Desensitizing Medicament	\$55.00	\$57.00	2012
	and/or root surface per tooth	\$52.00	\$70.00	2009
	Pulpotomy	\$137.00	\$183.00	2012
	SSC Primary Tooth	\$235.00	\$247.00	2012
	SSC Permanent Tooth	\$229.00	\$298.00	2009
	Prebaccrated Resin Crown	\$235.00	\$323.00	2009
	Prefab.est.coat SSC prim. Tooth	\$214.00	\$327.00	2009
	Sedative Filling	\$80.00	\$113.00	2012
	Palliative Treatment	\$100.00	\$115.00	2012
	Ext. Erupted Tooth Prim/Perm	\$125.00	\$162.00	2012
	Extraction Surgical - 100+	\$205.00	\$253.00	2012
	Ext. cornal remnants deciduous	\$62.00	\$122.00	2009
	Alveoplasty extractions p/quadr.	\$118.00	\$270.00	2009
	Alveoplasty in conjunction with extraction 1-3 teeth per quadrant	\$118.00	\$273.00	2009
	Alveoplasty not in conjunction with extraction 4 or more tooth spaces per quadrant	\$189.00	\$404.00	2009
	Alveoplasty not in conjunction with extraction 1-3 tooth spaces per quadrant	\$162.00	\$384.00	2009
	Recement Crown NOT cov. by MA	\$57.00	\$100.00	2009
	Study Models	\$53.00	\$104.00	2009
	I & D Minor Surgery	\$186.00	\$217.00	2009
	Occusal Adjustment Limited	\$86.00	\$166.00	2009
	Fractured Tooth Txt.	\$70.00	\$70.00	2009
	Pulp Cap-direct exp. Pulp MED	\$75.00	\$76.00	2012
	Pulp Cap-indirect nearly exposed	\$75.00	\$77.00	2012
	Biopsy Oral Tissue	\$151.00	\$298.00	2009
	Pin Retention/tooth	\$67.00		2012
	Band & Loop/Quadrant Impress	No Charge		
	Band & Loop/Quadrant Deliver 209/25	\$264.00	\$287.00	2009
	Fixed Bilateral Impress	No Charge		
	Fixed Bilateral Deliver 419/30	\$482.00	\$393.00	2009

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	Root Canal Therapy Anterior	\$433.00	\$676.00	2009
	Root Canal Therapy Bicuspid	\$514.00	\$780.00	2009
	Root Canal Therapy Molar	\$649.00	\$943.00	2009
	Fabrication of Athletic Mouth guard	\$108.00	\$236.00	2009
	Fabrication of Athletic Mouth guard Project (school-based program)	\$17.00 flat fee, no sliding scale		2009
	Boil & Bite Mouth guards (students with braces)	\$5.00		2007
	Occlusal Guards, By report minimize bruxism \$ 274/95 lab	\$296.00	\$549.00	2009
	Minimum charge for Dental services per visit	\$30.00 per prevention visit and \$30.00 per procedure	Sliding fee recommendation is to discontinue the \$30.00 per preventative visit and \$30.00 per procedure fee. Recommending to slide to 20% with minimum of \$30.00 per visit	2012
Personal Health	Drainage of Skin Abscess	\$117.00		2009
	Drainage of Skin Abscess	\$200.00		2009
	Drainage of Pilonidal Cyst	\$195.00		2009
	Remove Foreign Body	\$133.00		2009
	Drainage of Hematoma/Fluid	\$147.00		2009
	Puncture Drainage of Lesion	\$94.00		2008
	Debride Infected Skin	\$56.00		2009
	Remove Skin Tags	\$89.00		2009
	Trim Nail(s)	\$22.00		2008
	Debride Nail 1-5	\$33.00		2008
	Avulsion of Nail Plate	\$97.00		2010
	Drain Blood from Under Nail	\$56.00		2009
	Norplant (Remove)	\$223.00		2009
	Repair Superficial Wound(s) 2.5cm or less	\$171.00		2008
	Repair Superficial Wound(s) 2.6-7.5cm	\$184.00		2009
	Initial Burn(s) Treatment	\$84.00		2009
	Destroy Benign/Premal Lesion	\$72.00		2009
	Destroy Lesions, 2-14	\$18.00		2008
	Destruct Lesion(s), 1-14	\$109.00		2009
	Inject Single Tendon-Ligament-Cyst	\$72.00		2009
	Inject Single Tendon Orgin ? Insertion	\$67.00		2009
	Inject Single-Multi Trigger Pts, 1-2 Muscles	\$67.00		2009
	Inject Single-Multi Trigger Pts, 3+ Muscles	\$78.00		2009

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	Drain/Inject, Small Joint or Bursa	\$67.00		2009
	Drain/Inject, Intermediate Joint or Bursa	\$72.00		2009
	Drain/Inject, Major Joint or Bursa	\$84.00		2009
	Drain Finger Abscess, Simple	\$329.00		2009
	Apply Finger Splint, Static	\$44.00		2008
	Control Nosebleed	\$123.00		2009
	Lab: Venipuncture	\$18.00		2008
	Capillary Blood Draw	\$15.00		2011
	Incise External Hemorrhoids	\$184.00		2009
	Diagnostic Anoscopy	\$100.00		2009
	Destroy Lesion (Male)	\$315.00		2012
	Incision/Drainage of Vulva or Perineum	\$140.00		2009
	Incision/Drainage of Gland Abscess	\$173.00		2009
	Destroy Lesions (Female)	\$260.00		2012
	Insertion, non-biodegradable drug	\$250.00		2012
	Removal, non-biodegradable drug	\$154.00		2009
	Removal, with reinsertion, non-biodegradable drug	\$234.00		2009
	Diaphragm Fit	\$95.00		2009
	Insert Intrauterine Device (IUD)	\$160.00		2012
	IUD Removal	\$113.00		2009
	Fetal Non Stress	\$68.00		2009
	Antepartum package 4-6 visits	\$809.00		2012
	Antepartum package 7+ visits	\$1,560.00		2012
	Postpartum care only	\$175.00		2012
	Remove Foreign Body from External Eye	\$67.00		2009
	Remove Foreign Body from Outer Ear Canal	\$140.00		2009
	Remove Ear Wax	\$67.00		2009
	Lipid Panel (Fasting) - UNC Lab	\$18.00		2006
	U/A (W/Micro)	\$28.00		2008
	U/A (Dipstick Only)	\$18.00		2008
	Pregnancy Test	\$15.00		2012
	Albumin Serum (UNC Lab Test)	\$6.00		2006
	Total Bilirubin (UNC Lab Test)	\$7.00		2006
	Direct Bilirubin (UNC Lab Test)	\$7.00		2006
	Neonatal Bilirubin (UNC Lab Test)	\$9.00		2006
	Hemocult	\$11.00		2007
	Ca (UNC Lab Test)	\$7.00		2006
	CO2 (UNC Lab Test)	\$6.00		2006
	CL (UNC Lab Test)	\$6.00		2006
	Total Cholesterol (UNC Lab Test)	\$6.00		2006
	Cholesterol	\$11.00		2010
	Glucose Testing 3 hr.	\$25.00		2011
	CREAT (UNC Lab Test)	\$7.00		2006
	B12 (UNC Lab Test)	\$21.00		2006
	Vitamin D 25 (UNC Lab Test)	\$71.00		2011
	Ferritin (UNC Lab Test)	\$19.00		2006

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	Folate (UNC Lab Test)	\$20.00		2006
	GLU (UNC Lab Test)	\$5.00		2006
	O'Sullivan	\$28.00		2008
	GTT (3 HR)	\$25.00		2008
	Glucose (Random)	\$18.00		2008
	GGT (UNC Lab Test)	\$11.00		2007
	FSH (UNC Lab Test)	\$25.00		2006
	Hemoglobin A1C	\$21.00		2007
	Iron Profile (FE): IBC (UNC Lab Test)	\$9.00		2006
	LDH (UNC Lab Test)	\$8.00		2006
	Lipid Panel (Non-Fasting) HDL (UNC Lab T	\$11.00		2006
	LDL (UNC Lab Test)	\$13.00		2006
	ALK PHOS (UNC Lab Test)	\$7.00		2006
	K (UNC Lab Test)	\$6.00		2006
	TP-Serum (UNC Lab Test)	\$5.00		2006
	TP-Urine (UNC Lab Test)	\$5.00		2006
	NA (UNC Lab Test)	\$6.00		2006
	Thyroxine (T4) - (UNC Lab Test)	\$8.00		2006
	Free T4 (UNC Lab Test)	\$12.00		2006
	TSH (UNC Lab Test)	\$22.00		2006
	SGOT, AST (UNC Lab Test)	\$7.00		2006
	SGPT, ALT (UNC Lab Test)	\$7.00		2006
	Iron Profile/Transferrin: % Saturation (UNC	\$17.00		2006
	TRIG (UNC Lab Test)	\$8.00		2006
	T3U (UNC Lab Test)	\$8.00		2006
	BUN (UNC Lab Test)	\$5.00		2006
	Uric Acid (UNC Lab Test)	\$6.00		2006
	QUANT HCG/Serum (UNC Lab Test)	\$12.00		2006
	Hemoglobin	\$11.00		2007
	CBC w/o Diff (UNC Lab Test)	\$9.00		2006
	CBC with Diff (UNC Lab Test)	\$10.00		2006
	SED Rate (UNC Lab Test)	\$4.00		2006
	MONO Spot (UNC Lab Test)	\$7.00		2006
	RA Factors - Qual (UNC Lab Test)	\$7.00		2006
	RA Factors - Quan (UNC Lab Test)	\$7.00		2006
	PPD	\$17.00		2012
	H. Pyloric (UNC Lab Test)	\$20.00		2010
	Rubella (UNC Lab Test)	\$20.00		2006
	Hepatitis C RIBA (UNC Lab Test)	\$16.00		2006
	Hep B Surface Antibody (UNC Lab Test)	\$15.38		2011
	Antibody Identification (UNC Lab Test)	\$21.00		2006
	ABO Group (UNC Lab Test)	\$4.00		2006
	RH Type (UNC Lab Test)	\$7.00		2006
	Other Bacterial Culture (UNC Lab Test)	\$12.00		2010
	Throat Culture (UNC Lab Test)	\$8.00		2006

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	Urine Culture (UNC Lab Test)	\$11.00		2006
	ID & Sensitivity (UNC Lab Test)	\$9.00		2006
	STAT Male Smear	\$22.00		2007
	Fungal Direct Test (FDIR) (UNC Lab Test)	\$7.00		2006
	Wet Mount	\$18.00		2008
	Parasitology Test #9807-Giardia (UNC Lab T	\$16.00		2006
	Parasitology Test #9807-Cryptosporidium (U	\$16.00		2006
	HBsAG (UNC Lab Test)	\$13.00		2006
	Streptococcus Group A Assay W/Optic (UNC	\$20.00		2006
	Pap, Thin Prep (State Lab)	\$18.38		2011
	Rhogam Injection	\$88.00		2012
	Administration of H1N1 Vaccine	\$18.00		2009
	Admin Fee (1 vaccine)	\$15.70/\$8.84		2011
	Admin Fee (2+ vaccines)	\$15.70/\$8.84		2011
	Vaccine Admin. To Child <19 RN or Higher	\$15.70/\$8.84		2011
	IM Administration	\$18.00		2011
	Hep A - Adult	\$45.00		2012
	Hep A (Ped/Adol)	\$25.00		2010
	Gardasil	\$136.00		2012
	Admin. Influenza Vaccine - Medicare	\$18.00		2008
	Reimbursable	\$20.00		2012
	Admin. Pneumococcal Vaccine - Medicare	\$18.00		2008
	Adult Medicaid Co-pay	\$3.00		2008
	Preservative free influenza vaccine 6-35 mo.	\$16.00		2010
	Preservative free influenza vaccine	\$18.00		2012
	Influenza Split 6-35 mo.	\$14.00		2008
	Influenza Split 3yr and Above	\$15.00		2012
	Influenza Virus Vaccine Live for Intranasal	\$23.00		2012
	Rabies (IM)	\$237.00		2009
	Adult MMR	\$56.00		2009
	Varicella vaccine	\$89.00		2009
	Zostavax vaccine	\$179.00		2009
	Immunization: Pneumococcal - State	\$65.00		2012
	Meningococcal Vaccine, Subcutaneous/Jet	\$100.00		2009
	Menactra Meningococcal Vaccine	\$105.00		2010
	Immunization: Hep B (20+ yrs)	\$58.00		2009
	Employee Varicella Titer (UNC Lab)	\$78.00		2008
	Employee Measles (Rubeola) Titer	\$48.00		2008
	Employee Mumps Titer	\$50.00		2008
	Employee Rubella Titer	\$75.00		2008
	Bile Acid Test	\$93.00		2008
	IV Infusion Up to One Hour	\$140.00		2009
	Psychiatric Diagnostic Interview Exam	\$151.00		2009

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	Psychiatric Diag Interview Exam, Interactive	\$161.00		2009
	Psychother, Indiv, Insight, 20-30 min.	\$65.00		2009
	Psychother, Indiv, Insight, 45-50 min.	\$97.00		2009
	Psychother, Indiv, Insight, 75-80 min.	\$146.00		2009
	Psychother, Indiv, Interac, 20-30 min.	\$70.00		2009
	Psychother, Indiv, Interac, 45-50 min.	\$103.00		2009
	Psychother, Indiv, Interac, 75-80 min.	\$152.00		2009
	Psychotherapy, Family, w/o Patient	\$95.00		2009
	Psychotherapy, Family, (Conjoint) W/Pt Present	\$115.00		2009
	Psychotherapy, Group	\$32.00		2008
	Ininfusion Each Additional Hour up to Eight	\$39.00		2008
	Audiometry	\$18.00		2008
	Electrocardiogram, Complete	\$33.00		2008
	Electrocardiogram, Tracing Only	\$22.00		2007
	Airway Inhalation Treatment	\$22.00		2007
	Aerosol/Vapor Inhalation Treatment	\$22.00		2007
	Pulse Oxygen	\$8.00		2007
	Developmental Test	\$23.00		2012
	Health & Behavior Intervention	\$55.00		2012
	Medical Nutrition Therapy/Initial 15 min. Unit	\$30.00		2009
	Medical Nutrition Therapy/Re-Assess 15 min. U	\$30.00		2009
	Lab: Handling Fee	\$11.00		2007
	Special Supplies	\$18.00		2008
	Vision	\$7.00		2012
	Induction of Vomiting	\$67.00		2009
	New Office/Outpt Tx Brief E&M	\$110.00		2012
	New Office/Outpt Tx Expanded Prob Focused E	\$165.00		2012
	New Office/Outpt Tx Detailed E&M	\$200.00		2012
	New Office/Outpt Tx Moderate Complex E&M	\$335.00		2012
	New Office/Outpt Tx High Complex E&M	\$405.00		2012
	Estab Office/Outpt Tx Brief E&M	\$60.00		2012
	Estab Office/Outpt Tx Prob Focused E&M	\$100.00		2012
	Estab Office/Outpt Tx Expanded Focused E&M	\$150.00		2012
	Estab Office/Outpt Tx Detailed E&M	\$225.00		2012
	Estab Office/Outpt Tx Comprehensive E&M	\$305.00		2012
	Preventive/New Pt < 1 yr.	\$255.00		2012
	Preventive/New Pt 1-4 yrs.	\$270.00		2012
	Preventive/New Pt 5-11 yrs.	\$275.00		2012
	Preventive/New Pt 12-17 yrs.	\$235.00		2012
	Preventive/New Pt 18-39 yrs.	\$235.00		2012
	Preventive/New Pt 40-64 yrs.	\$267.00		2009
	Preventive/New Pt 65+ yrs.	\$242.00		2009
	Preventive/Estab Pt < 1 yr.	\$225.00		2012
	Preventive/Estab Pt 1-4 yrs.	\$225.00		2012

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Preventive/Estab Pt 5-11 yrs.	\$200.00		2012
	Preventive/Estab Pt 12-17 yrs.	\$205.00		2012
	Preventive/Estab Pt 18-39 yrs.	\$225.00		2012
	Preventive/Estab Pt 40-64 yrs.	\$220.00		2012
	Preventive/Estab Pt 65+ yrs.	\$212.00		2009
	Home Visit for Postnatal Assmt & F/U Care	\$200.00		2012
	Home Visit for Newborn Care & Assessment	\$200.00		2012
	Newborn EPSDT Screen Home-Visit	\$50.00		2008
	Health Risk Appraisal	\$12.00		2004
	Oral Evaluation <3 yrs with counseling	\$55.00		2012
	Topical Fluoride Appl	\$47.00		2012
	Adm of Influenza Vaccine	\$18.00		2009
	Adm of Pneumococcal Vaccine	\$18.00		2009
	Behavioral Health Counseling & Therapy	\$120.00		2012
	Mental Health Assessment	\$120.00		2012
	Ceftriaxone Sodium/Rocephin per 250mg	\$22.00		2007
	Depo Provera Injection	\$40.00		2012
	Diphenhydramine HCL/Benadryl up to 50mg	\$6.00		2007
	Promethazine _ mg	\$8.00		2007
	B-12 Injection	\$6.00		2007
	Mirena IUD	\$480.00		2012
	Sports Physical	\$44.00		2008
	Camp Physical	\$44.00		2008
	College Physical	\$44.00		2008
	I-693 Form Completion	\$25.00		2012
	RN Services up to 15 min.	\$21.00		2007
	Child Service Coordination	\$21.74		2005
	Maternity Care Coordination	\$29.30		2005
	Maternal Skilled HV	\$88.00		2005
	Birthing Classes (S9442) (9)	N/A	\$8.69/ hr.	New
	Education Classes	\$30.00/hr		2004
	Consultant Services (Health Educators)	\$20.00/hr		2004
	Intermediate	\$10.66		2012
	Tobacco Use Cessation Counseling-Intensive	\$22.10		2012
	Patient Education (non Physician)	\$35/unit		2010
	Amylase (UNC Rate)	\$9.00		2006
	RMSF (Convalescent) (UNC Rate)	\$27.00		2006
	Therapeutic prophylactic/diagnostic injection	\$23.00		2007
	Ther/Proph/Diag/SC/IM	\$60.00		2012
	ANA (anti-nuclear antibody) titer (UNC Rate)	\$16.00		2006
	Confirmation, if ANA+ (UNC Rate)	\$15.00		2006
	Paracervical Block	\$176.00		2009
	Lipase (UNC Rate)	\$9.00		2006

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	Fecal occult blood, single spec.	\$10.00		2007
	Remove foreign body intranasal	\$244.00		2009
	Dsg and/or debridement, small	\$97.00		2009
	Insertion of non-dwelling bladder cath	\$94.00		2009
	Paring of corn/callus (1 lesion)	\$46.00		2008
	Chem. Caut of granulation tissue	\$79.00		2009
	Luteinizing Hormone *UNC rate	\$25.00		2007
	Varicella Immune Status Test *UNC rate	\$17.00		2007
	Paragard IUD	\$390.00		2012
	Nuvaring	\$57.00		2009
	Implanon	\$580.00		2012
	Oral Contraceptive Pills	\$5.00		2012
	Immunization Adm. - Intranasal/Oral	\$18.00		2011
	Immunization Adm. - Intranasal/Oral Additional	\$18.00		2011
	PSA Screen (UNC Lab)	\$25.00		2008
	PSA Diagnostic (UNC Lab)	\$25.00		2008
	Lab)	\$10.00		2008
	Screen (UNC Lab)	\$16.00		2008
	Inactivated Polio Vaccine (IPV)	\$31.00		2008
	Prolactin (UNC Lab)	\$27.00		2009
	Prothrombin Time (UNC Lab)	\$5.00		2009
	Hep C Antibody (UNC Lab)	\$20.00		2009
	Prevnar (PCV7 -Pneumococcal Vaccine	\$116.00		2009
	Rotateq (Rotavirus Vaccine)	\$99.00		2009
	OAE (Limited)	\$100.00		2012
	TD Vaccine (90714) (10)	N/A	\$35.00	New
	Tdap Vaccine	\$35.00		2012
	Urine Micro-Albumin (UNC Lab)	\$4.18		2010
	Free T3 (UNC Lab)	\$42.00		2010
	Iga (UNC Lab)	\$13.58		2010
	Ttg (UNC Lab)	\$16.85		2010
	Urine Toxicology Screen (UNC Lab)	\$160.88		2010
	DSME/DSMT Individual Assessment	\$22.00		2010
	DSME/DSMT Group Class	\$12.00		2010
	Lithium Level (UNC Lab)	\$9.46		2010
	Medical Nutrition Therapy - Group (2 or more)	\$15.00		2010
	Medical Nutrition Therapy Minimum Fee	\$20.00		2012
	Diabetic management program, dietitian visit	\$35.00		2010
	Nutritional counseling, dietian visit	\$35.00		2010
	Additional MD req. MNT indiv-Medicare	\$25.00		2010
	Additional MD req. MNT group-Medicare	\$13.00		2010
	DT Pediatric Vaccine	\$38.00		2010
	DTaP	\$31.00		2010

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

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	HIB Vaccine	\$26.00		2012
	Pediarix (DTaP, Hep B & Polio combo)	\$91.00		2010
	Pentacel (DTaP, Polio & Hib combo)	\$95.00		2010
	Kinrix (DTaP/IPV combo)	\$52.00		2012
	Twinrix (Hep A/B Combo)	\$112.00		2010
	Hep B (Peds)	\$25.00		2010
	PedvaxHib	\$26.00		2010
	Acthib	\$26.00		2010
	Hiberix	\$26.00		2010
	Cervarix	\$141.00		2010
	Menveo (Novartis)	\$122.00		2010
	Rotarix	\$124.00		2010
	Td	\$25.00		2010
	MCHAT	\$13.00		2010
	Primary Care Minimum Fee	\$20.00		2011
	DTaP Vaccine (Pediatric) Self-pay	\$32.00		2011
	Pediatric Hep B Vaccine Self-pay	\$30.00		2011
	PedVaxHIB Self-pay	\$40.00		2011
	Cytopath C/V Auto Fluid Redo	\$35.00		2011
	17 Alpha-Hydroxyprogesterone Caproate Injection	\$21.00		2011
	Influenza High Dose Vaccine (65+)	\$40.00		2011
	Prevenar (PCV13) Pneumococcal Vaccine	\$130.00		2011
Miscellaneous	Massage License			
	Practitioner License	\$50.00		1996
	Practitioner/Owner License	\$75.00		1996
School Impact Fees	Orange County School District	Multi-Family Dwelling; \$2,678 Per		1/1/2012
	Chapel Hill-Carrboro City School District	\$11,423 Per Single Family Dwelling; \$6,610 Per Single Family Attached; \$1,286 Per Multi-Family Dwelling; \$4,939 Manufactured Home		1/1/2012
Social Services	Adoption Intermediary Fee	\$300.00		2008
Solid Landfill and Recycling				
	Waste Reduction, Reuse, and Recycling Fee			
	Basic Fee (11)	\$37.00	\$47.00	2007
	Urban Curbside (added to Basic Fee)	\$52.00 + \$37.00 = \$89.00	DELETE	2009
	Rural Curbside (added to Basic Fee)	\$38.00 + \$37.00 = \$75.00	DELETE	2009
	Multifamily (added to Basic Fee)	\$19.00 + \$37.00 = \$56.00	DELETE	2008
Sanitation	Solid Waste Convenience Center Fee (12)			

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

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	Multifamily (CCM)	\$2.00	\$4.00	2011
	Urban (CCU)	\$10.00	\$20.00	2012
	Rural (CCR)	\$20.00	\$40.00	2012
	Mixed Waste	\$57.00/ton (\$52.00+\$5.00 Community Mitigation Fee, includes \$2.00 State Tax	DELETE	2011
		\$22.00/Pick-up Truck/Van/Trailer Load	DELETE	2009
		\$10.00/Car Load	DELETE	2010
	Construction & Demo	\$40.00/ton		2012
		\$22.00/Pick-up Truck/Van/Trailer Load		2009
		\$5.00/Car Load		2009
	Clean Wood/Vegetative Waste	\$18.00/ton		2009
		\$8.00/Pick-up Truck/Van/Trailer Load		2009
	Stumps & Land Clearing Waste	\$40.00/ton		2012
	Disposal of Mobile Homes	\$200.00/unit		2010
	Conventional Yard Waste Mulch	\$25.00/3 cubic yard scoop		2012
	Decorative Red Mulch & Compost	\$28/one cubic yard scoop		2009
	Tires (stockpiles tires/no state certification)	\$100.00/ton		1997
	Appliances (White Goods)	No charge		
	Scrap Metal	No charge		
	Cardboard	No charge		
	Mattress Recycling Fee (13)	N/A	\$10 per piece	New
	Regulated Recyclable Materials Permit	5% of assessed building permit fee		2002
	Regulated Recyclable Materials License	\$25.00/vehicle		2002
	Regulated Recyclable Materials Facility Certification	\$250.00/application		2002
	Combined Load Recyclables	\$15.00/ton		2002
		\$7.00/Pick-up Truck/Van/Trailer Load		
	Regulated Material Permit-Town of Chapel Hill	8% of Applicable Building Permit Fees		2008
	Regulated Material Permit-Orange County	5% of Applicable Building Permit Fees		2008
	<i>Sanitation - School Refuse Collection</i>			
	6 cubic yard container/scheduled pick-up	\$31.00		2010
	8 cubic yard container/scheduled pick-up	\$33.00		2010
	Non-scheduled pick-up	\$40.00		2010
Visitors Bureau				

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Orange County Commissioner Approved Fee Schedule - FY 2013-14

Department/Program	Description	Current Fee	Approved Fee Change for FY 2013-14 *	Last Revision
	Occupancy Tax Rate	3% of gross receipts derived from rental of accommodations in the County		2008

- (1) Fee is associated with sports tournament events at Eurosport Soccer Center/Cedar Grove Park, Efland Community Center/Fairview Park
- (2) Charges for usage of equipment was determined on a case by case basis. Goal is to set a universal fee for usage of equipment, i.e., scoreboard, sports equipment, etc.
- (3) Fines for late return of periodicals
- (4) Fines for late returns of CD's
- (5) Fines for late returns of literacy bags. A themed literacy bag typically has 10 items in each bag
- (6) To cover the cost of accessing the OCLC database to retrieve and borrow items from other libraries and to cover the shipping costs to and from the libraries
- (7) Due to increased operating costs and matching City of Mebane fee structure
- (8) The Department has changed the methodology/structure of fees by setting fees at 70% of usual and customary rates in our region, as recommended in the department's strategic plan and approved by the Board of Health. Fees used to be set based on the Medicaid reimbursement rate plus 10%
- (9) Lamaze classes for OCHD Maternal Health patients which began as part of the Anne Wolfe mini grant in FY12-13
- (10) Adult Tetanus and Diphtheria vaccine
- (11) Increase to cover cost of recycling operations previously funded through the landfill enterprise fund. Operations include tire, appliance, and scrap metal recycling, and clean wood and yard waste/mulch processing
- (12) Increase fee to continue to provide revenue to partially fund Center improvements at all five Centers and to transition the Sanitation Division from being fully funded by the General Fund to being funded by the Solid Waste Management Fund
- (13) To cover the cost of operating a new recycling program for the diversion of mattress from landfill

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Glossary

Ad Valorem Tax - A tax levied in proportion to the value of a property.

Allocate - To set apart portions of budgeted expenditures which are specifically designated to organizations for special activities or purposes.

Annual Budget - A budget covering a single fiscal year.

Appropriation - The amount budgeted on a yearly basis to cover projected expenditures which the Board of Commissioners legally authorizes through the Budget Ordinance.

Approved Budget - The budget as formally adopted by the Board of County Commissioners for the upcoming fiscal year.

Assessed Valuation - The estimated dollar value placed upon real and personal property by the County Assessor as the basis for levying property taxes. The General Assembly exempted household personal property from taxation effective July 1, 1987.

Authorized Bonds - Bonds which have been legally authorized but may or may not be sold.

Balanced Budget - Occurs when planned expenditures anticipated revenues. In North Carolina, it is required that the budget submitted to the Board of County Commissioners be balanced.

Board of County Commissioners - Seven-member Board elected at large by the voters of the County for four-year terms.

Bond - A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

Bond Rating - A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating the more favorable the interest rate and the lower the cost of financing capital projects funded by bonds. A high rating is indicative of the Government's strong financial position. Ratings range from AAA (highest) to D (lowest).

Bonds Issued - Bonds that are sold.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various County services.

Budget Message - A written overview of the proposed budget from the County Manager to the Board of Commissioners. This overview discusses the major budget items of the Manager's recommended budget.

Glossary - continued

Capital Investment Plan - A long term plan of proposed capital improvement projects, which includes estimated project cost and funding sources, which the County expects to undertake within a five-year period. The plan is updated annually to reassess capital needs.

Capital Outlay - An expenditure which results in the acquisition of or addition to a fixed asset.

Capital Project - A project expected to have a useful life greater than 10 years and an estimated cost of \$30,000 or more. Capital projects include the construction, purchase or major renovation of buildings, utility systems, parks, or other physical structures or property; purchase of land; and purchase of large equipment.

Capital Project Fund - A fund used to account for the acquisition or construction of major capital facilities and equipment.

Category - Expenditure budgets are presented in one of three categories: Personnel Services, Operations and Capital Outlay.

Community Development Fund - A fund used to account for block grant monies received from the federal government under the Title I of the Housing and Community Development Act.

Contingency - Appropriation intended for unanticipated expenditures. Transfer of these funds into an expendable account is controlled by the Board of County Commissioners.

Current Expense - Local funds used to supplement the State's minimum level of support for operating the Schools. By State law, local governments appropriate these funds on a per pupil basis.

Debt Service - Principal, interest and administrative costs associated with the repayment of long-term debt.

Delinquent Taxes - Taxes that remain unpaid after the due date on which a penalty for nonpayment is occurred.

Department - A major administrative division of the county that has overall management responsibility for an operation within a functional area.

District Tax - Taxes paid by those owning property in a special district of the County.

Effective Tax Rate - Current tax rate multiplied by the sales assessment ratio. The effective tax rate is useful in comparing the tax rate of counties across the state since it adjusts for differing years of revaluation of real property across the state.

Encumbrances - A financial commitment for services, contracts, or goods which have not been delivered or performed.

Glossary - continued

Enterprise Fund - A grouping of activities whose expenditures are wholly or partially offset by revenues collected from consumers in the form of fees and charges.

Expenditures - The total cost of a program or capital project.

Fire District - Special voter-approved districts within the County established to furnish fire protection to residents and supported by property taxes.

Fiscal Year - A 12-month period (July 1 through June 30) in which the annual operating budget applies and at the end of which an assessment is made of the County's financial condition and performance of its operations.

Fixed Asset - An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing \$250 or more with an expected life of more than one year.

Fringe Benefits - For budgeting purposes, fringe benefits include employer payments for social security, retirement, group health and life insurance, dental insurance, and worker's compensation.

Full-time Equivalent (FTE) - One FTE equals 40-hour per week permanent position.

Fund - An accounting entity created to record the financial activity for a selected financial group.

Fund Balance - Funds accumulated through the under expenditure of appropriations and /or the act of exceeding anticipated revenue.

Function - A broad grouping of activities and departments whose objectives and expenditures are inter-related. Examples of functions within Orange County include Human Services, Education, Public Safety, etc.

General Fund - A fund that provides the accounting for most of the basic government services, such as elections, social services, sanitation, inspections, health, or law enforcement.

General Obligation Bonds - Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Goal - A broad statement of desired conditions to be maintained or achieved through the efforts of an organization.

Grants - A contribution of cash or other assets from another government or non-profit foundation to be used for a specified purpose.

Glossary - continued

Indirect Cost - The component of the total cost for a service which is provided by and budgeted within another department or division. Indirect costs are budgeted to more accurately reflect the true total cost for such services as those provided by the Health Department and Community Development.

Interest and Penalties Receivable on Taxes - Uncollected interest and penalties on property taxes.

Intergovernmental Revenues - Revenues from other governments (state, federal, and local) that can be in the form of grants, shared revenue, or entitlement.

Lease Purchase - A method of purchasing equipment in which payments are spread over a period or time.

Levy - The amount of tax, service charge, and assessments imposed by the government.

Line Item - A budgetary account representing a specific object of expenditure.

Modified Accrual - The basis of accounting for the County. Under this system, expenditures are recognized when encumbered, and in lieu of any other "property tax" that may have been considered on these values.

Non-operating Expenses - Expenses that are not directly related the provision of services, such as debt service.

Non-operating Revenues - Revenues that are generated from other sources and are not directly related to service activities.

Objective - A specific statement about what is to be accomplished or achieved for a particular program during the fiscal year.

Ordinance - A formal legislative enactment by the Board of Commissioners that has the full force and effect of law within the boundaries of the County.

Operating Budget - The County's financial plan, which outlines proposed expenditures for the upcoming fiscal year and estimates revenues that will be used to finance them.

Operating Expenses - Those expenditures of a recurring nature, covering services and supplies necessary to operate individual agency activities.

Personal Property - Movable property classified within two divisions: tangible and intangible. Tangible -- or touchable -- property includes items of visible and movable property not permanently affixed to real property. Intangible -- or non-touchable -- property includes stocks, bonds, notes, cash, bank deposits, accounts receivable, patents, trademarks, copyrights and similar assets.

Glossary - continued

Personnel Services - Salaries and wages paid to employees for full-time, part-time and temporary work, including overtime and similar compensation. Also included in this account group are fringe benefits paid for employees.

Program - A well-defined portion of the operating plan for which a distinct set of goals and objectives may be developed.

Property Tax Rate - The rate at which real property in the County is taxed in order to produce revenues sufficient to conduct necessary governmental activities.

Property Tax - Tax paid by those owning property in the County.

Proprietary Fund - A fund used to account for the operations similar to those in the private sector. This includes enterprise funds. The focus is on determination of net income, financial position and changes in financial position.

Public Safety - A group of expenditures related to the provision and enforcement of law enforcement and fire and disaster protection.

Real Property - Land, buildings, and items permanently affixed to land or buildings.

Real Property Value - The value of land and buildings that is taxable.

Reappraisal - The process of re-valuing a jurisdiction's real property in order to adjust the tax value to the market value. According to North Carolina law, a revaluation must be conducted at a minimum of every eight years. Property was recently re-valued as of January 1, 2009.

Reclassification - A change in the classification and corresponding job title of an existing position that results from a major change in assigned responsibilities.

Reserve - An account designated for a portion of the fund balance that is to be used for a specific purpose.

Revenue - All funds that the County government receives as income, including items such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

Sales Assessment Ratio - The ratio of the tax value and the actual value of real property.

Sales Tax - Tax paid by retail consumers in the County.

School Recurring Capital - A recurring appropriation that results in the acquisition of, or addition to, a fixed asset within the school systems.

School Current Expense - See current expense.

Glossary - continued

Service Level - The amount of service provided during the fiscal year as indicated by one or more performance indicators.

Special Assessment - A levy on certain properties to defray part or all of the cost associated with improvements or services that will benefit those properties. For instance, a special assessment would be levied against property owners who have petitioned for paving a street.

Special Districts - Tax-levied voter approved districts to provide specified services. Special districts in Orange County include fire districts and the Chapel Hill-Carrboro City School Special District.

Special Revenue Fund - A fund used to account for the revenues from specific sources that are to be used for legally specified expenditures.

Tax Levy - Revenue produced by applying a given tax rate to a property's assessed, or tax, value.

Teachers Supplement - An additional salary provided by local governments above the salary set by the state.

Two-Thirds Bonds – General obligation bonds that can be issued by a local government without voter authorization. Under a formula set by the State, the new G.O. debt cannot exceed two-thirds of the previous year's net debt reduction.

Waste Reduction, Reuse, and Recycling Fee (3R Fee) - this fee is used to help support the County's recycling, reduction and reuse programs and is assessed to all improved parcels in Orange County at varying rates, depending on the recycling services for which various parcels are eligible.