



West Campus Offices

***2010-11
Annual Operating
Budget
Manager Recommended
Orange County, North Carolina***

Orange County, North Carolina
Manager Recommended
2010-11 Annual Operating Budget

Board of County Commissioners

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**Orange County
North Carolina**

For the Fiscal Year Beginning

July 1, 2009

President

Executive Director

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Orange County *M*ission *S*tatement

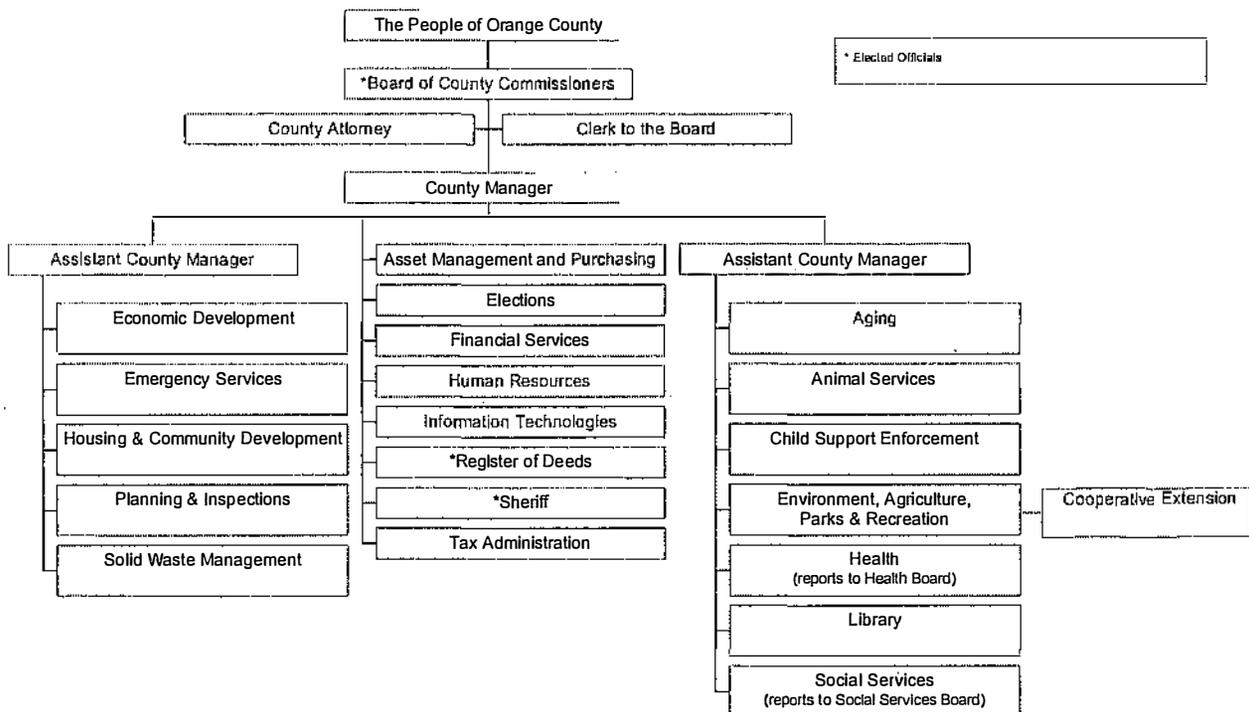
Orange County exists to provide governmental services requested by our Citizens or mandated by the State of North Carolina.

To provide these quality services efficiently, we must:

- Serve the *Citizens* of Orange County - *Our Citizens Come First.*
- Depend on the energy, skills and dedication of all our employees and volunteers.
- Treat all our Citizens and all our Employees with fairness, respect, and understanding.

Orange County Citizens Come First.

Orange County Government



5/6/2010

May 18, 2010

Honorable Board of Commissioners
Orange County, North Carolina
200 S Cameron Street
Hillsborough, NC 27278

RE: Budget Message
FY2010-11 Recommended Budget

In accordance with the Local Budget and Fiscal Control Act, per North Carolina General Statute 159-11, I submit to you the Recommended FY2010-11 Annual Operating Budget for Orange County. The proposed General Fund budget totals \$174,912,247. It reflects a decrease of \$2.7 million, or 1.5%, from the current year original budget of \$177,589,039. This budget also represents an \$8.9 million decrease from this year's amended budget. This funding plan meets the Board of County Commissioners directive of balancing the budget without a property tax increase.

Over the past several months, County Commissioners have heard from numerous County residents who are finding it increasingly difficult to pay taxes and meet other financial obligations. The Board of County Commissioners directed that I balance the County's operating budget without proposing an increase in property taxes. In addition, we were to prepare the budget funding local school districts at no less than 48.1% of the County's General Fund budget. In previous meetings, I informed you that we were going to have to make very difficult choices in preparing the FY2010-11 budget. While the recommended FY2010-11 budget accomplishes both of these goals, balancing the budget within these guidelines was attained by reducing county services and programs. Budget reductions were made that will impact the County's Citizens, County departments, Schools, and non-profit agencies.

| | FY2009-10 | FY2010-11 | Difference |
|------------------------|--------------|--------------|---------------|
| County Departments | \$92,164,171 | \$90,779,456 | \$(1,384,715) |
| Total % General Fund | 51.9% | 51.9% | |
| Local School Districts | \$85,424,868 | \$84,132,791 | \$(1,292,077) |
| Total % General Fund | 48.1% | 48.1% | |

Revenues

County revenues come from many sources. Major revenues include property and sales taxes, monies from other governments, and fees for services. Early in the budget planning process, staff alerted the Board of County Commissioners to anticipate revenue reductions in all areas for the upcoming year. Decreases are the result of reduced consumer spending, declining construction and housing markets, and reductions in State funds to support county operations. The State's fiscal condition continues to deteriorate. Each day brings new information for us to consider. Governor Perdue has submitted her budget which impacts funding for local school districts.

Assessed Property Valuation and Property Tax Rate

Orange County's most recent revaluation was effective January 1, 2009. The County's current total assessed valuation, including real, personal, and public utility property and motor vehicles, equals \$15,534,915,748. The tax levy for the current year is \$133,289,577, and the growth factor since the last reappraisal is 1.1%. The current tax rate for Orange County is 85.8 cents. The FY2010-11 budget maintains that rate.

Real property values increased from \$14.5 billion budgeted in FY 2009-10 to \$14.7 billion in FY 2010-11, an increase of 1.3%. As projected in earlier revenue estimates, valuations for personal property and motor vehicles will remain flat next fiscal year. This results in an overall increase in total property valuation of 1.1%.

Recommended Tax Rate

Ad Valorem Tax Rate - Revenues generated by the County's ad valorem property tax support day-to-day County and School operations budgeted in the General Fund. The recommended ad valorem property tax rate for next year totals 85.8 cents per \$100 of assessed valuation. One cent on the property tax rate should generate \$1,521,612 in the upcoming fiscal year.

Chapel Hill Carrboro City Schools District Tax -The voter approved Chapel Hill City Schools District Tax provides additional revenue to the school district over and above the County's ad valorem tax. This recommended budget provides for the tax rate to remain the same at 18.84 cents per \$100 assessed value. Based on this tax rate, the District will receive an estimated \$18,599,595 or \$1,574 per pupil. One cent on the school special district tax should generate \$987,247. Voters in the Orange County School District have not authorized a special district tax to supplement its amount received from the County's General Fund for current expense.

Fire District Tax Rates - As outlined in the Fire Districts section of the recommended budget, the tax rates range from 2.16 cents to 7.85 cents per \$100 valuation. Some districts have requested increases in tax rates above the tax rates for 2009-10. In those instances, I have advised the Fire Districts requesting tax rate increases to present their needs to Commissioners at a work session in June.

Revenue Highlights

Property Tax Revenue - Property taxes make up approximately \$132 million, or 76%, of the recommended General Fund revenue base of approximately \$175 million. This equates to a \$1.5 million increase from the current year budget of \$130.5 million and is reflective of natural growth in the tax base.

Sales Tax Revenue - Sales tax revenue for FY2009-10 decreased by \$2.4 million. The reason for the decrease is two-fold. The foremost reason relates directly to the General Assembly's Medicaid Relief/Sales Tax Swap legislation approved in 2007. A key component of that legislation provided for the State to "relieve" counties of their longstanding responsibility of paying Medicaid costs. In turn, recognizing the State had no revenue to cover this new financial responsibility, the General Assembly decided to use proceeds from Article 44 sales tax to cover the cost. In addition, the legislation reverted a portion of counties' remaining sales taxes to towns in an effort to hold those entities harmless from potential loss of sales taxes. We did not receive the entire amount of the projected hold harmless amount of \$2.6 million in 2010 due to increased Medicaid expenses incurred by the State.

Fiscal outlooks anticipate consumer spending will remain stagnant in FY2010-11. For this reason and the aforementioned information in regards to the Article 44/Medicaid Sales Tax Swap in the previous paragraph, the recommended FY2010-11 budgets estimates sales tax revenues for Articles 39, 40 and 42 at \$2.4 million less than the original FY2009-10 budget. The total amount of sales tax revenue the County can expect to receive is \$14.4 million.

Charges for Services - Construction and housing markets continue to fall victim to our nation's economy. Although there have been signs of increased housing starts, building and inspection permits requests have increased due to tax exempt building (churches and educational buildings) over the fiscal year. We anticipate the charges for services will remain approximately the same next fiscal year at 9.7 million.

Intergovernmental Revenue - Included in this revenue category are funds the County expects to receive from state, federal and local governments. The State's budgetary issues will continue to have an adverse impact on our budget. The State is only projecting future growth at 2 percent per year for the next three years. For FY 2010-11, it is best to remain cautious until the General Assembly has adopted the State budget.

Funding Highlights

Funding for Local School Districts -The recommended appropriations to Chapel Hill Carrboro City and Orange County Schools remain at the same percentage level for FY2010-11. This will represent a total appropriation to both school districts of \$84.1 million, which is 48.1 percent of the General Fund budget. This represents a \$1.3 million dollar decrease in the actual appropriation from the FY2009-10 budget. Both Boards of Education presented their budget requests to Commissioners in April 2010. Their presentations made it clear County funding reductions, coupled with State revenue decreases, mean that districts will face difficult decisions. Additional information in regards to the Local School Districts appropriation is as follows:

- Per pupil, funding for the County's two local school districts is \$3,096. This will maintain the same per pupil appropriation as budgeted for FY2009-10.
- The long range/pay-as-you go capital expense for the local school districts has been reduced to keep the total appropriation at 48.1% of the General Fund Budget.
- The recommended budget includes \$610,729 to continue the Commissioners' longstanding commitment to providing school health nurses at each school. This funding level reflects a \$7,003 decrease over the FY2009-10 funding level.
- The Sheriff plans to continue providing School Resource Officers to support Orange County Schools. The estimated annual value of this Board of County Commissioners commitment totals \$531,000, an increase of \$31,000 over FY2009-10.

Details regarding recommended funding levels for local school districts and Durham Technical Community College are located in the Education section of the document.

County Programs and Services

Commissioners and County management remain committed to maintaining core county services. More Orange County residents than ever before are facing economic challenges. Those who are least able to provide for themselves and their families turn to the county for assistance. During difficult financial times, it is the County's responsibility to serve as a safety net in assisting residents with food, shelter, and medical services.

The recommended budget proposes some changes in the way Orange County does business. As we have gone through balancing the budget, we reduced some core and non-mandated services to avoid a tax increase. Examples of such changes include reduced hours of operation, closing facilities, reduction of services, and reassignment of staff. You will find specific information regarding recommended changes in each department's section of the document.

Some of the major changes in services are as follows:

Governing & Management

- Realignment and reassignment of employees with the County Manager Office
- Elimination of County switchboard operation (relocation of staff)
- Ending the custodial contract with Orange Enterprises
- Cuts in utilities
- Reduced resources for in-house spay and neutering services provided by Animal Services
- Reduction in use of temporary personnel across departments

General Services

- Reduced information technology purchases
- Sanitation moved to Solid Waste Enterprise Fund
- Reduction of temporary personnel across departments
- Reduction in the number of available early voting sites from four to two.

Community and Environment

- Art Commission has been moved to with the Visitors Bureau for funding purposes.
- Reduction of temporary personnel across departments

Human Services

- Discontinuing the Cooperative Extension Breast Feeding Program (Relocation of staff)
- Reduction of temporary personnel across departments

Public Safety

- Increased personnel and reassignment of existing personnel.
- Add one new Emergency Medical Service (EMS) vehicle to decrease emergency response time.
- Reduction of temporary personnel in the ES department

Culture and Recreation

- Merged services for recreation and parks
- Reduced and merged library hours for the McDougale and Cybrary branches in Carrboro.
- Reduction of temporary personnel
- Close Cedar Grove Library

Non Profit Organizations

- Reduce funding provided to non-profit organizations from \$1,043,742 for FY2009-10 to \$848,600.

Long Range/Pay-as-you Go County Capital

- Long range/pay-as-you go county capital will be reduced to \$300,000 from \$2.6 million in FY2009-10. This represents a decrease of \$2.3 million.

Employee Pay and Compensation - The cost of pay and benefits make up a large portion of the County's operating budget. The recommended budget proposes the following:

- Budgeting salaries at 100% in FY2010-11, compared to 96% in 2009-10
- Maintaining the Living Wage at \$10.12 an hour, as provided by the Board of County Commissioner's living wage policy
- No cost of living or in-range increases for employees
- No mandated furloughs for employees. Voluntary furloughs will remain in effect.
- Implementing specific elements of the Classification, Pay and Benefits Study (Archer Study) recommendations
- Implementing a six-month hiring freeze for any vacant positions
- Vacant positions will be eliminated if possible. Only critical positions will be advertised. Employees will be moved to available positions within the County.
- Continuing longevity payments to employees with ten or more years of service with Orange County
- Continue the suspension of the non-mandated 401(k) contributions for non-law enforcement employees

An employee pool will be established for staff that will be moved from one department to a department with vacant positions to realign employees and functions in the County. Details regarding employee pay and compensation are included in Appendix A of the budget document.

Additional Revenue Options to Fund the FY2010-11 Budget

Article 46 ¼ Cent Sales Tax – Implementing the Article 46 ¼ Cent Sales tax with a November 2010 Public Referendum will provide approximately \$550,000 additional sales tax revenue in the FY2010-11 budget. In future fiscal years after FY2010-11, the Article 46 ¼ Cent Sales tax would generate approximately annually \$2.5 million in additional sales tax revenue. No new revenues are currently budgeted for FY2010-11.

Appropriated Fund Balance – An appropriation of fund balance of \$500,000 may be used to offset some of the budget cuts that we have made in order to balance the FY2010-11 budget. This amount is proposed because it will not create a concern with the bond rating agencies. However, County Commissioners are cautioned to carefully consider any action to obligate fund balance. Until the NC Legislature adopts its final budget, we do not know what impacts to expect.

The future – Developing the proposed FY 2010-11 Budget has been a difficult task. It forces the County to make several distasteful choices. It is likely that process will continue for at least the next two to three years.

Orange County will continue to rely upon increasing residential property taxes as its single largest revenue source to fund governmental services. A lack of diversity and availability of retail facilities and building sites puts Orange County at a distinct disadvantage in being able to diversify its tax base and gain the use of retail sales tax revenues to support public services.

Orange County (2008 #'s) ranked number 2 in the state for per capita income but only number 77 in sales tax collections per capita at \$178 per person (this data was for the time period before the national economy fell to current levels). Clearly, Orange County residents shop elsewhere.

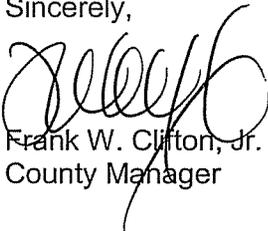
Beyond current efforts to promote "Buy Local", no quick fix solution exists. However, an increasingly thoughtful dialog does need to occur with regards to how Orange County will continue to prosper without a reliance on ever increasing property values and taxes. Those on limited or fixed income will not be able to afford the taxes if alternative local government revenue sources are not developed.

The FY 2010-11 proposed budget is balanced as submitted. It does not address every public need, nor continue every existing program or service at past levels. Future budgets will become increasingly more difficult to balance.

Diversifying the tax base and local government revenue options for Orange County should become a priority.

In closing, I am extremely proud of the Orange County staff - department directors, supervisors, and employees – They are committed to providing excellent service to Orange County residents regardless of the economic challenges afflicting state and local government in North Carolina. Over the past several months, department directors have collaborated to compile an overall operating budget that meets the Board of County Commissioner's directives. This budget preserves the Board of County Commissioner's traditional commitment to public safety, human services, and education as Orange County's highest priorities. Staff and I look forward to reviewing the operating budget and related documents with you during upcoming budget work sessions and will strive to provide you with whatever additional information you need to adopt the FY 2010-11 Orange County budget on or before your final meeting this fiscal year on June 15, 2010.

Sincerely,



Frank W. Clifton, Jr.
County Manager

How to Read the Budget Document

The operating budget is divided into 14 sections separated by tabs.

- The first two sections, the *Budget Message* and *Summaries* provide an overview of the Operating Budget.
- The next nine sections, starting with *Community Maintenance* and ending with *Non-Departmental*, represent functions of the budget.
- The *Capital Funds* section lists all capital projects in which new funding is being appropriated during the current fiscal year.
- The *Appendix* contains supplemental information to help the reader understand terminology used in the document. Examples of information in this section include *New Position Report* and *Employee Compensation*.

Appropriations are made at the functional level. The first page following each function tab is a *Function Summary*. This gives the reader a brief summary of departmental funding levels.

Function Summary

| General Administration Summary | | | | | | |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-------------------------------------|
| | 1998-99 Actual Expenditures | 1999-00 Actual Expenditures | 2000-01 Original Budget | 2000-01 12 Month Estimate | 2001-02 Department Requested | 2001-02 Commissioner Approved |
| By Department (General Fund) | | | | | | |
| County Manager | \$559,959 | \$563,463 | \$586,942 | \$582,862 | \$651,280 | \$651,280 |
| Budget Office | \$158,897 | \$169,913 | \$181,304 | \$170,749 | \$169,957 | \$169,957 |
| Personnel | \$394,840 | \$420,608 | \$438,114 | \$445,510 | \$486,282 | \$486,282 |
| Finance | \$266,560 | \$279,142 | \$286,183 | \$292,100 | \$302,407 | \$302,407 |
| Purchasing | \$172,404 | \$175,668 | \$182,696 | \$184,382 | \$191,254 | \$191,254 |
| Central Services | \$671,307 | \$635,403 | \$745,055 | \$638,811 | \$765,798 | \$765,798 |
| Rent and Insurance | \$183,638 | \$210,840 | \$225,450 | \$221,946 | \$226,463 | \$226,463 |
| Information Systems | \$536,648 | \$544,847 | \$579,249 | \$579,249 | \$655,739 | \$644,546 |
| Total Function Expenditures | \$2,944,253 | \$2,999,884 | \$3,224,993 | \$3,115,609 | \$3,449,180 | \$3,437,984 |
| <i>Offsetting Revenue</i> | <i>\$60,909</i> | <i>\$159,300</i> | <i>\$130,700</i> | <i>\$139,164</i> | <i>\$135,980</i> | <i>\$135,980</i> |
| County Costs (net) | \$2,883,344 | \$2,840,584 | \$3,094,293 | \$2,976,445 | \$3,313,200 | \$3,302,004 |
| Authorized F.T.E. | 35.600 | 35.600 | 35.600 | 36.100 | 38.350 | 37.350 |
| Related Programs (General Fund) | | | | | | |
| County Manager Related | \$7,528 | \$13,906 | \$32,750 | \$1,765 | \$750 | \$750 |
| Personnel Related | \$37,965 | \$31,762 | \$53,000 | \$38,000 | \$43,500 | \$43,500 |
| Total Related Expenditures | \$45,493 | \$45,668 | \$85,750 | \$39,765 | \$44,250 | \$44,250 |
| Other Related Programs (Grant Fund) | | | | | | |
| County Manager Related Grant | \$108,102 | \$264,489 | \$181,841 | \$181,841 | \$181,841 | \$181,841 |
| Total Expenditures | \$108,102 | \$264,489 | \$181,841 | \$181,841 | \$181,841 | \$181,841 |
| <i>Offsetting Revenue</i> | <i>\$108,102</i> | <i>\$264,489</i> | <i>\$181,841</i> | <i>\$181,841</i> | <i>\$181,841</i> | <i>\$181,841</i> |
| County Costs (net) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total General Administration and Related Expenditures | \$3,097,848 | \$3,310,041 | \$3,492,584 | \$3,337,215 | \$3,675,271 | \$3,664,075 |

- Function Summary summarizes fiscal information at the function level.
- Compares budgeted revenues and expenditures to the original and estimated year-end expenditures in addition to two years of historical spending.
- Total Functional Expenditures
- Offsetting revenue associated with activities of the departments/programs within the function.
- Number of full time equivalent positions. Organization charts in the Appendix show individual positions.
- This cross-references programs or activities related to the functions. Actual appropriations are included in the Non-departmental function of the budget.
- Programs or activities appropriated in funds other than the General Fund. Appropriations for these programs are done by separate project ordinances.

Department/Program Budget Page

Each department/program has a budget page that gives the reader a general description of the department or program, and projected outcomes for the upcoming budget year. *Outcomes* are performance expectations stated in quantitative and qualitative terms. *Measures* provide the reader with historical workload and performance indicators for each department/program. *Budget Highlights* explain budget fluctuations or other relevant information pertaining to the department or program. For the larger departments with several divisions, the budget also contains a summary page of that department.

| Budget Office | | | | | | |
|---|-------------------|-------------------|-------------------------------|---------------------------------|------------------------------------|-------------------------------------|
| | 1998-99 Actual | 1999-00 Actual | 2000-01 Original Budget | 2000-01 12 Month Estimate | 2001-02 Department Requested | 2001-02 Commissioner Approved |
| | Expenditures | Expenditures | | | | |
| Budget Office (General Fund) | | | | | | <i>Account 455</i> |
| Personnel Services | \$145,702 | \$146,010 | \$174,601 | \$163,975 | \$184,722 | \$189,759 |
| Operations | \$17,348 | \$18,511 | \$16,330 | \$14,897 | \$16,680 | \$15,900 |
| Capital Outlay | \$10,252 | \$4,570 | \$1,000 | \$8,700 | \$0 | \$0 |
| Total Expenditures | \$173,302 | \$169,091 | \$191,931 | \$187,572 | \$201,402 | \$205,659 |
| Authorized F.T.E. | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 |
| Total Budget Office Expenditures | \$173,302 | \$169,091 | \$191,931 | \$187,572 | \$201,402 | \$205,659 |

Department/Program Budget Page provides general description of department

Provides current and historical fiscal information for each category - Personnel Services, Operations, and Capital Outlay.

Number of full-time equivalent positions paid from this program or department.

Major Services

- Formulate and administer the County's annual operating budget.
- Develop the ten-year Capital Investment Plan for County and both School systems.
- Evaluate internal County policies and procedures.
- Provide analytical support for special projects, such as, service delivery models and cost analysis, outcome and service performance measurement.
- Staff support for various Commissioner appointed task forces including School Facilities Task Force, Innovation and Efficiency Committee and Capital Needs Advisory Task Force. In addition, provide staff support to various citizen and internal committees.

Objective Coordinate the County's annual budget and long-range capital planning processes.

Outcomes

- Develop a technically sound budget and long range capital plan that requires no major amendments.
- Ensure that annual budget and long range capital plan are developed in accordance with County's financial policies including Debt Management and Capital Funding policies.
- Provide a budget that preserves a minimum of 8 percent unappropriated fund balance in the General Fund, based on Budget Office estimated expenditures and revenue for the prior year.
- Projected year end expenditures and revenues are within (plus or minus) 2 percent of actual revenue collections and departmental spending.
- Create budget forms for schools that provide consistent reporting from the two entities and clear understanding of each district's request.
- Strengthen financial and budget reporting for fire districts.
- Retain the GFOA Distinguished Budget Presentation Award and meet all the criteria of the awards program by all reviewers.
- Meet all time lines as required by the North Carolina Local Government and Fiscal Control Act and as established by the Board of County Commissioners.

Budget Highlights

- The department anticipates devoting staff time to creating educational materials including brochures and audiovisual materials regarding the November 2001 Bond Referendum.
- Plans for the upcoming year also include making much of the fiscal year 2001-02 budget document available on the departmental web site.
- A continuing high priority for the department is the replacement of the County's twenty-five year old financial reporting "legacy mainframe system". During fiscal year 2001-02, the Business System team hopes to identify and implement a more modern financial software system.

Associated activities to this program are shown as a cross-reference when applicable. These expenditures are made elsewhere in the budget. Not on this particular page.

Major Services - general description of the services of the department.

Outcomes and Measures - measure the success and

Budget highlights describe changes made for the upcoming fiscal year.

Fund Structure

The accounts of the County are organized on the basis of funds or account groups with each fund constituting a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts reflecting its assets, liabilities, fund balance, revenues and expenditures. The funds of the County are created because of the diverse nature of governmental operations and the necessity of complying with legal provisions. Orange County has three broad fund categories: governmental, proprietary and fiduciary. Only two of these, governmental and proprietary, are included in this document.

Government Funds

These funds account for expendable financial resources other than those accounted for in proprietary and fiduciary funds. Most of Orange County's functions are included in this fund type. The modified accrual basis of accounting is used in this fund.

"Basis of accounting" refers to criteria for determining when revenues and expenditures are recorded in the accounting system. The "modified accrual basis" requires that expenditures be recorded when a liability is incurred (time of receipt) for goods or services provided to the County. The expenditure is usually recorded before the funds are disbursed. This type of accounting also requires that most revenues be recorded when they are actually received. The modified accrual basis of accounting helps to keep financial practices on a conservative footing; expenditures are recorded as soon as the liabilities for them are incurred, and most revenues are not recorded until they have actually been received in cash.

The County's individual governmental funds include:

- **General Fund** - the general operating fund of the County, which accounts for normal recurring County activities such as education, human services, public safety, etc. These activities are funded by revenue sources such as property tax, sales tax, charges for services, etc.
- **Special Revenue Funds** - account for the proceeds of specific revenue sources (other than major capital projects) that require separate accounting because of legal restrictions or administrative action. Special revenue funds in Orange County include: Grant Projects Fund, Community Development Fund, Fire Districts Fund, Revaluation Fund, Visitors Bureau Fund, and Housing (Section 8) Fund.
- **Capital Projects Funds** - account for all resources used for acquisition, construction, or renovation of major capital facilities of Orange County, as well as Orange County Schools and Chapel Hill-Carrboro City Schools. Capital project funds in Orange County include: County Capital Projects Fund and School Capital Projects Fund. Prior to July 1, 1993, several funds were used to account for capital projects.

Proprietary Funds

These funds account for operations, which are similar to those found in the private sector because net income is determined in these funds. The accrual basis of accounting is used for this fund. In the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized when they are incurred. Orange County operates one type of proprietary funds:

- **Enterprise Funds** - account for operations that are intended to be self-supporting through charges made to users of services provided or where determination of net income is an important factor. Orange County presently has three enterprise funds, the Efland Sewer Enterprise Fund, the Solid Waste Enterprise Fund, and the Sportsplex Enterprise Fund.

Fiduciary Funds

These funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. Since, by state statutes, these funds are not subject to appropriation by the Board of County Commissioners, these funds are not included in this document. The County's fiduciary funds include:

- **Agency Funds** account for assets held by the County as an agent for other governmental units. These monies are accounted for in essentially the same manner as governmental funds.
- **Non-expendable Trust Funds** account for assets, held by the County in a trustee capacity, which are designated for a particular purpose. These monies are accounted for basically in the same manner as proprietary funds.

Functions

Each fund is further divided into functions, which represent the level of authorization by the governing board. Revenue functions include Property Taxes, Sales Tax, Licenses and Permits, Intergovernmental, Charges for Services, Interest Income, Miscellaneous Income and Fund Balance. Orange County's appropriation functions include: Governing and Management, General Services, Community and Environment, Human Services, Public Safety, Culture and Recreation, Education, Transfers to Other Funds, and Debt Service.

Departments/Programs

Each function is comprised of two or more departments, and each department may be further represented by a program. In this document, each department or program summary contains a program description, prior year accomplishments, coming year objectives, a budget summary by expenditure category, and offsetting revenues. For departments administering more than one program a department summary precedes the department's program summaries.

Basis of Budgeting

Budgetary accounting is used for management control of all funds of the County. Annual budget ordinances are adopted on the modified accrual basis at the fund level and amended as required for the operations of the general, special revenue, and proprietary funds.

The Comprehensive Annual Financial Report (CAFR) shows the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the County prepares its budget. Two exceptions are the treatment of depreciation expense and compensated absences. Depreciation is not budgeted but capital improvements in the CAFR are depreciated. Compensated absences are accrued as expenditures in the CAFR and are not included in the budget. The CAFR shows fund revenues and expenditures on both a GAAP basis and budgetary basis for comparison purposes.

Revenue by Category

Summary - General Fund

| | 2007-08 Actual Revenues | 2008-09 Actual Revenues | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-------------------------------|-------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Property Taxes | | | | | | |
| Property Taxes | \$ 110,277,020 | \$ 118,441,328 | \$ 122,320,053 | \$ 124,900,000 | \$ 123,759,113 | \$ 123,759,113 |
| Motor Vehicles | \$ 7,924,237 | \$ 8,209,003 | \$ 6,839,142 | \$ 7,450,000 | \$ 6,794,625 | \$ 6,794,625 |
| Gross Receipts | \$ 47,043 | \$ 51,158 | \$ 42,000 | \$ 42,000 | \$ 42,000 | \$ 42,000 |
| Delinquent Taxes | \$ 565,885 | \$ 667,230 | \$ 635,000 | \$ 710,000 | \$ 785,000 | \$ 785,000 |
| Interest on Delinquent Taxes | \$ 344,487 | \$ 410,310 | \$ 350,000 | \$ 350,000 | \$ 350,000 | \$ 350,000 |
| Late List Penalties | \$ 68,071 | \$ 34,318 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| Animal Taxes | \$ 105,802 | \$ 104,026 | \$ 110,000 | \$ 105,000 | \$ 185,000 | \$ 185,000 |
| Beer and Wine | \$ 215,653 | \$ 213,577 | \$ 215,000 | \$ 72,000 | \$ 72,000 | \$ 72,000 |
| Total Property Taxes | \$ 119,548,198 | \$ 128,130,951 | \$ 130,571,195 | \$ 133,689,000 | \$ 132,047,738 | \$ 132,047,738 |
| Sales Tax | | | | | | |
| Article 39 One Cent | \$ 7,407,396 | \$ 6,202,897 | \$ 6,441,550 | \$ 5,550,000 | \$ 6,810,000 | \$ 6,043,000 |
| Article 40 Half Cent | \$ 5,555,760 | \$ 5,047,889 | \$ 4,980,585 | \$ 4,800,000 | \$ 4,850,000 | \$ 4,947,000 |
| Article 42 Half Cent | \$ 5,517,245 | \$ 5,002,534 | \$ 4,951,270 | \$ 3,700,000 | \$ 3,405,000 | \$ 3,473,000 |
| Article 44 Half Cent | \$ 4,015,527 | \$ 1,893,223 | \$ 0 | \$ 350,000 | \$ 0 | \$ 0 |
| Total Sales Tax | \$ 22,495,928 | \$ 18,146,543 | \$ 16,373,405 | \$ 14,400,000 | \$ 15,065,000 | \$ 14,463,000 |
| Licenses and Permits | | | | | | |
| Privilege License | \$ 11,791 | \$ 12,789 | \$ 13,000 | \$ 12,000 | \$ 13,000 | \$ 13,000 |
| Franchise Fee | \$ 342,778 | \$ 350,805 | \$ 275,000 | \$ 295,000 | \$ 300,000 | \$ 300,000 |
| Total Licenses and Permits | \$ 354,569 | \$ 363,594 | \$ 288,000 | \$ 307,000 | \$ 313,000 | \$ 313,000 |
| Investment Earnings | \$ 1,582,133 | \$ 592,004 | \$ 670,000 | \$ 105,000 | \$ 140,000 | \$ 140,000 |
| Total Miscellaneous | \$ 699,894 | \$ 1,442,757 | \$ 1,262,618 | \$ 1,003,622 | \$ 721,384 | \$ 726,384 |
| Charges for Services | | | | | | |
| Aging and Transportation | \$ 254,146 | \$ 318,768 | \$ 218,446 | \$ 285,200 | \$ 225,296 | \$ 225,296 |
| Child Support Enforcement | \$ 2,185 | \$ 1,955 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| Community Planning | \$ 985,123 | \$ 838,653 | \$ 654,241 | \$ 640,625 | \$ 699,750 | \$ 749,750 |
| Emergency Management | \$ 1,790,980 | \$ 1,994,215 | \$ 1,833,000 | \$ 1,938,500 | \$ 1,893,000 | \$ 1,893,000 |
| Health | \$ 1,474,940 | \$ 1,391,191 | \$ 1,534,258 | \$ 1,303,817 | \$ 1,448,625 | \$ 1,402,625 |
| Land Records | \$ 4,539 | \$ 824 | \$ 2,000 | \$ 0 | \$ 0 | \$ 0 |
| Library | \$ 30,510 | \$ 30,199 | \$ 24,000 | \$ 29,620 | \$ 32,950 | \$ 32,950 |
| Register of Deeds | \$ 1,653,781 | \$ 1,227,403 | \$ 1,224,885 | \$ 1,341,240 | \$ 1,375,516 | \$ 1,375,516 |
| Sheriff | \$ 2,746,101 | \$ 2,648,312 | \$ 2,946,200 | \$ 2,531,547 | \$ 2,746,700 | \$ 2,746,700 |
| Tax Collection | \$ 139,877 | \$ 143,159 | \$ 173,173 | \$ 173,173 | \$ 170,046 | \$ 170,046 |
| Other | \$ 1,055,566 | \$ 1,006,637 | \$ 1,086,894 | \$ 1,069,981 | \$ 1,052,948 | \$ 1,052,948 |
| Total Charges for Services | \$ 10,137,748 | \$ 9,601,317 | \$ 9,698,897 | \$ 9,315,503 | \$ 9,646,631 | \$ 9,650,631 |

Revenue by Category

Summary - General Fund

| | 2007-08 Actual Revenues | 2008-09 Actual Revenues | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-------------------------------|-------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Intergovernmental | | | | | | |
| Aging and Transportation | \$ 858,891 | \$ 862,559 | \$ 853,165 | \$ 997,764 | \$ 833,165 | \$ 833,165 |
| Child Support Enforcement | \$ 965,440 | \$ 1,103,144 | \$ 850,000 | \$ 1,280,000 | \$ 1,315,000 | \$ 1,315,000 |
| Emergency Management | \$ 25,512 | \$ 41,825 | \$ 20,000 | \$ 57,780 | \$ 20,000 | \$ 20,000 |
| Health | \$ 727,681 | \$ 760,687 | \$ 654,508 | \$ 1,014,241 | \$ 641,534 | \$ 641,534 |
| Human Rights and Relations | \$ 66,730 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Library | \$ 135,677 | \$ 126,105 | \$ 117,590 | \$ 124,997 | \$ 122,590 | \$ 122,590 |
| Sheriff | \$ 196,803 | \$ 267,941 | \$ 11,000 | \$ 86,788 | \$ 11,000 | \$ 11,000 |
| Social Services | \$ 12,011,200 | \$ 12,610,526 | \$ 13,171,298 | \$ 12,388,696 | \$ 12,255,681 | \$ 12,187,466 |
| Tax Collection | \$ 45,750 | \$ 40,117 | \$ 42,817 | \$ 42,817 | \$ 42,737 | \$ 42,737 |
| Local | \$ 1,812,085 | \$ 1,975,697 | \$ 924,328 | \$ 974,403 | \$ 1,006,997 | \$ 971,689 |
| Other | \$ 81,303 | \$ 66,490 | \$ 80,218 | \$ 77,250 | \$ 107,846 | \$ 105,086 |
| Total Intergovernmental | \$ 16,927,073 | \$ 17,855,090 | \$ 16,724,924 | \$ 17,044,736 | \$ 16,356,550 | \$ 16,250,267 |
| Transfers from Other Funds | \$ 3,401,082 | \$ 2,117,445 | \$ 2,000,000 | \$ 1,824,917 | \$ 800,000 | \$ 1,321,227 |
| Total Revenue | \$ 175,146,625 | \$ 178,261,503 | \$ 177,589,039 | \$ 177,689,778 | \$ 175,090,303 | \$ 174,912,247 |

Appropriations by Function Summary - General Fund

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Governing & Management | | | | | | |
| Animal Services | \$ 1,614,651 | \$ 1,654,229 | \$ 1,695,137 | \$ 1,746,142 | \$ 1,671,111 | \$ 1,582,234 |
| Asset Mgmt & Purchasing Services | \$ 6,656,734 | \$ 7,343,346 | \$ 8,113,760 | \$ 7,394,253 | \$ 7,441,416 | \$ 6,466,280 |
| Board of County Commissioners | \$ 501,608 | \$ 587,603 | \$ 573,142 | \$ 562,451 | \$ 594,446 | \$ 509,228 |
| County Attorney's Office | \$ 0 | \$ 48,544 | \$ 334,754 | \$ 439,318 | \$ 439,484 | \$ 455,098 |
| County Manager's Office | \$ 1,056,411 | \$ 1,137,262 | \$ 769,918 | \$ 809,199 | \$ 904,491 | \$ 699,393 |
| Financial Services | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |
| Human Resources | \$ 745,017 | \$ 644,381 | \$ 801,506 | \$ 740,415 | \$ 753,779 | \$ 683,404 |
| Non-Departmental | \$ 1,515,610 | \$ 1,300,675 | \$ 593,860 | \$ 1,415,613 | \$ 1,891,561 | \$ 1,914,761 |
| Governing & Management Total | \$ 12,837,885 | \$ 13,643,057 | \$ 13,752,316 | \$ 14,086,085 | \$ 14,633,348 | \$ 13,177,440 |
| General Services | | | | | | |
| Board of Elections | \$ 616,013 | \$ 602,052 | \$ 630,007 | \$ 605,980 | \$ 517,861 | \$ 445,028 |
| Information Technologies | \$ 1,446,195 | \$ 1,640,098 | \$ 1,783,535 | \$ 1,737,037 | \$ 2,018,845 | \$ 1,956,881 |
| Non-Departmental | \$ 9,945 | \$ 97,101 | \$ 100,549 | \$ 102,549 | \$ 102,549 | \$ 1,505,609 |
| Register of Deeds | \$ 977,832 | \$ 989,255 | \$ 1,012,257 | \$ 988,148 | \$ 1,004,518 | \$ 910,671 |
| Solid Waste Department-Sanitation ¹ | \$ 782,169 | \$ 2,412,286 | \$ 2,150,250 | \$ 1,971,879 | \$ 0 | \$ 0 |
| Tax Administration | \$ 2,238,173 | \$ 2,132,212 | \$ 2,270,658 | \$ 2,213,207 | \$ 2,377,913 | \$ 2,191,383 |
| General Services Total | \$ 6,070,327 | \$ 7,873,003 | \$ 7,947,256 | \$ 7,618,800 | \$ 6,021,686 | \$ 7,009,572 |
| Human Services | | | | | | |
| Child Support Enforcement | \$ 865,581 | \$ 900,365 | \$ 870,345 | \$ 896,399 | \$ 910,855 | \$ 908,355 |
| Cooperative Extension | \$ 510,205 | \$ 478,058 | \$ 476,404 | \$ 471,740 | \$ 486,513 | \$ 413,536 |
| Department of Social Services | \$ 20,640,488 | \$ 21,348,473 | \$ 19,231,674 | \$ 19,935,678 | \$ 19,012,638 | \$ 18,407,841 |
| Department on Aging | \$ 1,436,297 | \$ 1,468,394 | \$ 1,521,600 | \$ 1,644,593 | \$ 1,548,840 | \$ 1,398,611 |
| Health Department | \$ 6,760,103 | \$ 6,923,180 | \$ 6,913,452 | \$ 6,871,984 | \$ 7,360,342 | \$ 6,951,798 |
| Housing & Community Development ² | \$ 430,751 | \$ 346,320 | \$ 350,842 | \$ 307,497 | \$ 284,404 | \$ 284,404 |
| Non-Departmental | \$ 2,005,057 | \$ 1,922,034 | \$ 1,817,993 | \$ 1,798,836 | \$ 2,145,044 | \$ 1,632,329 |
| Orange Public Transportation | \$ 1,088,894 | \$ 1,037,244 | \$ 861,198 | \$ 962,333 | \$ 841,832 | \$ 741,238 |
| OPC Area Program | \$ 1,314,914 | \$ 1,372,338 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 |
| Human Services Total | \$ 35,052,290 | \$ 35,796,408 | \$ 33,414,481 | \$ 34,260,033 | \$ 33,961,441 | \$ 32,109,085 |
| Community & Environment | | | | | | |
| Arts Commission ⁴ | \$ 166,544 | \$ 130,265 | \$ 127,192 | \$ 122,901 | \$ 129,762 | \$ 0 |
| DEAPR ³ | \$ 2,444,699 | \$ 2,744,809 | \$ 2,965,634 | \$ 2,871,045 | \$ 2,944,339 | \$ 2,935,581 |
| Economic Development | \$ 193,146 | \$ 287,090 | \$ 341,129 | \$ 343,329 | \$ 355,311 | \$ 318,351 |
| Non-Departmental | \$ 181,624 | \$ 76,866 | \$ 73,782 | \$ 135,900 | \$ 76,713 | \$ 101,913 |
| Planning & Inspections | \$ 2,604,894 | \$ 2,681,684 | \$ 2,887,665 | \$ 2,854,210 | \$ 2,696,393 | \$ 2,498,624 |
| Community & Environment Total | \$ 5,590,907 | \$ 5,920,715 | \$ 6,395,402 | \$ 6,327,384 | \$ 6,202,518 | \$ 5,854,469 |

(1) The Sanitation Division will be moved into the Solid Waste Fund, effective July 1. The General Fund will pay for the division's net county costs for operating expenses. These funds are budgeted in the General Services Non-Departmental line items.

(2) Human Rights and Relations merged with Housing and Community Development, in March 2010.

(3) Department of Environment, Agriculture, Parks and Recreation.

(4) The Arts Commission will be transferred to the Visitors Bureau Fund, effective July 1, 2010. The Visitors Bureau revenue will cover the commission's division expenses.

Appropriations by Function Summary - General Fund

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---------------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Culture & Recreation | | | | | | |
| Library-Recreation Municipal Support | \$ 375,141 | \$ 375,141 | \$ 375,141 | \$ 375,141 | \$ 393,238 | \$ 393,238 |
| Library Services | \$ 1,089,318 | \$ 1,103,541 | \$ 1,567,542 | \$ 1,562,314 | \$ 1,544,291 | \$ 1,394,702 |
| Non-Departmental | \$ 107,356 | \$ 103,212 | \$ 105,681 | \$ 105,681 | \$ 119,221 | \$ 88,640 |
| Culture & Recreation Total | \$ 1,571,814 | \$ 1,581,894 | \$ 2,048,364 | \$ 2,043,136 | \$ 2,056,750 | \$ 1,876,580 |
| Public Safety | | | | | | |
| Courts | \$ 166,129 | \$ 194,240 | \$ 178,700 | \$ 154,618 | \$ 178,700 | \$ 178,700 |
| Emergency Services | \$ 6,195,965 | \$ 6,342,015 | \$ 6,236,490 | \$ 6,876,919 | \$ 8,992,313 | \$ 6,638,295 |
| Non-Departmental | \$ 466,093 | \$ 317,451 | \$ 380,654 | \$ 390,147 | \$ 380,052 | \$ 380,654 |
| Sheriff | \$ 9,576,875 | \$ 9,943,897 | \$ 10,160,631 | \$ 10,156,224 | \$ 11,224,313 | \$ 11,000,461 |
| Public Safety Total | \$ 16,405,062 | \$ 16,797,602 | \$ 16,956,475 | \$ 17,577,908 | \$ 20,775,378 | \$ 18,198,110 |
| Education | | | | | | |
| Current Expenses | \$ 56,875,122 | \$ 60,582,479 | \$ 58,508,208 | \$ 58,508,208 | \$ 60,123,408 | \$ 59,371,992 |
| Fair Funding | \$ 988,000 | \$ 988,000 | \$ 988,000 | \$ 988,000 | \$ 988,000 | \$ 988,000 |
| Other Related County Support | \$ 122,338 | \$ 581,601 | \$ 552,521 | \$ 552,521 | \$ 552,521 | \$ 552,521 |
| Recurring Capital | \$ 2,400,000 | \$ 2,570,635 | \$ 3,000,000 | \$ 3,000,000 | \$ 2,949,660 | \$ 3,000,000 |
| Education Total | \$ 60,385,461 | \$ 64,722,715 | \$ 63,048,729 | \$ 63,048,729 | \$ 64,613,589 | \$ 63,912,513 |
| Non-Departmental | | | | | | |
| Debt Service | \$ 24,159,105 | \$ 26,208,664 | \$ 25,730,218 | \$ 25,633,446 | \$ 28,935,241 | \$ 28,632,445 |
| Other Related County Support | \$ 77,572 | \$ 0 | \$ 0 | \$ 249,960 | \$ 0 | \$ 0 |
| Transfers to Other Funds | \$ 9,353,512 | \$ 11,939,090 | \$ 8,295,798 | \$ 9,375,796 | \$ 8,308,377 | \$ 4,142,033 |
| Non-Departmental Total | \$ 33,590,190 | \$ 38,147,754 | \$ 34,026,016 | \$ 35,259,202 | \$ 37,243,618 | \$ 32,774,478 |
| Total Expenditures | \$ 171,503,937 | \$ 184,483,148 | \$ 177,589,039 | \$ 180,221,278 | \$ 185,508,328 | \$ 174,912,247 |

Governing and Management

Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Department (General Fund) | | | | | | |
| Animal Services | \$ 1,614,651 | \$ 1,654,229 | \$ 1,695,137 | \$ 1,746,142 | \$ 1,671,111 | \$ 1,582,234 |
| Asset Mgmt and Purchasing Services | \$ 6,656,734 | \$ 7,343,346 | \$ 8,113,760 | \$ 7,394,253 | \$ 7,441,416 | \$ 6,466,280 |
| Board of County Commissioners | \$ 501,608 | \$ 587,603 | \$ 573,142 | \$ 562,451 | \$ 594,446 | \$ 509,228 |
| County Attorney's Office | \$ 0 | \$ 48,544 | \$ 334,754 | \$ 439,318 | \$ 439,484 | \$ 455,098 |
| County Manager's Office | \$ 1,056,411 | \$ 1,137,262 | \$ 769,918 | \$ 809,199 | \$ 904,491 | \$ 699,393 |
| Financial Services | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |
| Human Resources | \$ 745,017 | \$ 644,381 | \$ 801,506 | \$ 740,415 | \$ 753,779 | \$ 683,404 |
| Non-Departmental | \$ 1,515,610 | \$ 1,300,675 | \$ 593,860 | \$ 1,415,613 | \$ 1,891,561 | \$ 1,914,761 |
| Total Function Expenditures | \$ 12,837,885 | \$ 13,643,057 | \$ 13,752,316 | \$ 14,086,085 | \$ 14,633,348 | \$ 13,177,440 |
| <i>Offsetting Revenue</i> | (\$ 767,107) | (\$ 998,340) | (\$ 889,573) | (\$ 867,399) | (\$ 1,023,717) | (\$ 1,023,717) |
| County Costs (net) | \$ 12,070,778 | \$ 12,644,717 | \$ 12,862,743 | \$ 13,218,686 | \$ 13,609,631 | \$ 12,153,723 |
| | | | | | | |
| Total Governing and Management and Related Expenditures | \$ 12,837,885 | \$ 13,643,057 | \$ 13,752,316 | \$ 14,086,085 | \$ 14,633,348 | \$ 13,177,440 |

General Services

Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Department (General Fund) | | | | | | |
| Board of Elections | \$ 616,013 | \$ 602,052 | \$ 630,007 | \$ 605,980 | \$ 517,861 | \$ 445,028 |
| Information Technologies | \$ 1,446,195 | \$ 1,640,098 | \$ 1,783,535 | \$ 1,737,037 | \$ 2,018,845 | \$ 1,956,881 |
| Non-Departmental | \$ 9,945 | \$ 97,101 | \$ 100,549 | \$ 102,549 | \$ 102,549 | \$ 1,505,609 |
| Register of Deeds | \$ 977,832 | \$ 989,255 | \$ 1,012,257 | \$ 988,148 | \$ 1,004,518 | \$ 910,671 |
| Solid Waste Department - Sanitation | \$ 782,169 | \$ 2,412,286 | \$ 2,150,250 | \$ 1,971,879 | \$ 0 | \$ 0 |
| Tax Administration | \$ 2,238,173 | \$ 2,132,212 | \$ 2,270,658 | \$ 2,213,207 | \$ 2,377,913 | \$ 2,191,383 |
| Total Function Expenditures | \$ 6,070,327 | \$ 7,873,003 | \$ 7,947,256 | \$ 7,618,800 | \$ 6,021,686 | \$ 7,009,572 |
| <i>Offsetting Revenue</i> | (\$ 1,904,129) | (\$ 1,496,432) | (\$ 1,548,481) | (\$ 1,701,599) | (\$ 1,609,007) | (\$ 1,609,007) |
| County Costs (net) | \$ 4,166,198 | \$ 6,376,571 | \$ 6,398,775 | \$ 5,917,201 | \$ 4,412,679 | \$ 5,400,565 |
| Other Related Programs (Revaluation Fund) | | | | | | |
| Tax Administration | \$ 74,313 | \$ 159,789 | \$ 166,289 | \$ 140,866 | \$ 147,637 | \$ 131,349 |
| Total Expenditures | \$ 74,313 | \$ 159,789 | \$ 166,289 | \$ 140,866 | \$ 147,637 | \$ 131,349 |
| <i>Offsetting Revenue</i> | (\$ 1,097) | (\$ 597) | (\$ 65,289) | (\$ 74,167) | (\$ 46,637) | (\$ 46,349) |
| County Costs (net) | \$ 73,216 | \$ 159,192 | \$ 101,000 | \$ 66,699 | \$ 101,000 | \$ 85,000 |
| Solid Waste Fund | | | | | | |
| Solid Waste Department | \$ 8,400,793 | \$ 10,319,235 | \$ 9,116,097 | \$ 8,783,495 | \$ 10,928,970 | \$ 10,018,373 |
| Total Expenditures | \$ 8,400,793 | \$ 10,319,235 | \$ 9,116,097 | \$ 8,783,495 | \$ 10,928,970 | \$ 10,018,373 |
| <i>Offsetting Revenue</i> | (\$ 10,117,069) | (\$ 8,603,303) | (\$ 9,116,097) | (\$ 8,783,495) | (\$ 10,928,970) | (\$ 10,018,373) |
| County Costs (net) | (\$ 1,716,276) | \$ 1,715,932 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Other Related Programs (Efland Sewer Fund) | | | | | | |
| Planning and Inspections | \$ 156,465 | \$ 177,126 | \$ 212,900 | \$ 217,510 | \$ 214,950 | \$ 214,950 |
| Total Expenditures | \$ 156,465 | \$ 177,126 | \$ 212,900 | \$ 217,510 | \$ 214,950 | \$ 214,950 |
| <i>Offsetting Revenue</i> | (\$ 75,426) | (\$ 65,977) | (\$ 93,000) | (\$ 86,583) | (\$ 119,000) | (\$ 119,000) |
| County Costs (net) | \$ 81,040 | \$ 111,149 | \$ 119,900 | \$ 130,927 | \$ 95,950 | \$ 95,950 |
| Total General Services and Related Expenditures | | | | | | |
| | \$ 14,701,898 | \$ 18,529,154 | \$ 17,442,542 | \$ 16,760,671 | \$ 17,313,243 | \$ 17,374,244 |

Human Services

Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Department (General Fund) | | | | | | |
| Child Support Enforcement | \$ 865,581 | \$ 900,365 | \$ 870,345 | \$ 896,399 | \$ 910,855 | \$ 908,355 |
| Cooperative Extension | \$ 510,205 | \$ 478,058 | \$ 476,404 | \$ 471,740 | \$ 486,513 | \$ 413,536 |
| Department of Social Services | \$ 20,640,488 | \$ 21,348,473 | \$ 19,231,674 | \$ 19,935,678 | \$ 19,012,638 | \$ 18,407,841 |
| Department on Aging | \$ 1,436,297 | \$ 1,468,394 | \$ 1,521,600 | \$ 1,644,593 | \$ 1,548,840 | \$ 1,398,611 |
| Health Department | \$ 6,760,103 | \$ 6,923,180 | \$ 6,913,452 | \$ 6,871,984 | \$ 7,360,342 | \$ 6,951,798 |
| Housing and Community Development | \$ 430,751 | \$ 346,320 | \$ 350,842 | \$ 307,497 | \$ 284,404 | \$ 284,404 |
| Non-Departmental | \$ 2,005,057 | \$ 1,922,034 | \$ 1,817,993 | \$ 1,798,836 | \$ 2,145,044 | \$ 1,632,329 |
| Orange Public Transportation | \$ 1,088,894 | \$ 1,037,244 | \$ 861,198 | \$ 962,333 | \$ 841,832 | \$ 741,238 |
| Orange-Person-Chatham Area Program | \$ 1,314,914 | \$ 1,372,338 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 |
| Total Function Expenditures | \$ 35,052,290 | \$ 35,796,408 | \$ 33,414,481 | \$ 34,260,033 | \$ 33,961,441 | \$ 32,109,085 |
| <i>Offsetting Revenue</i> | <i>(\$ 16,284,305)</i> | <i>(\$ 17,016,418)</i> | <i>(\$ 17,285,490)</i> | <i>(\$ 17,248,842)</i> | <i>(\$ 16,684,716)</i> | <i>(\$ 16,570,501)</i> |
| County Costs (net) | \$ 18,767,984 | \$ 18,779,990 | \$ 16,128,991 | \$ 17,011,190 | \$ 17,276,725 | \$ 15,538,584 |
| Other Related Programs (Grant Fund) | | | | | | |
| Department of Social Services | \$ 225,849 | \$ 243,160 | \$ 226,196 | \$ 220,039 | \$ 228,797 | \$ 222,447 |
| Department on Aging | \$ 128,007 | \$ 147,765 | \$ 93,932 | \$ 140,056 | \$ 97,079 | \$ 97,079 |
| Health Department | \$ 325,833 | \$ 199,299 | \$ 230,398 | \$ 227,344 | \$ 227,991 | \$ 227,991 |
| Total Expenditures | \$ 679,689 | \$ 590,224 | \$ 550,526 | \$ 587,439 | \$ 553,867 | \$ 547,517 |
| <i>Offsetting Revenue</i> | <i>(\$ 670,005)</i> | <i>(\$ 527,797)</i> | <i>(\$ 476,741)</i> | <i>(\$ 549,455)</i> | <i>(\$ 477,828)</i> | <i>(\$ 477,828)</i> |
| County Costs (net) | \$ 9,684 | \$ 62,427 | \$ 73,785 | \$ 37,984 | \$ 76,039 | \$ 69,689 |
| Housing and Community Development Fund | | | | | | |
| Housing and Community Development | \$ 4,211,058 | \$ 4,276,116 | \$ 4,355,020 | \$ 4,636,153 | \$ 4,683,449 | \$ 4,683,449 |
| Total Expenditures | \$ 4,211,058 | \$ 4,276,116 | \$ 4,355,020 | \$ 4,636,153 | \$ 4,683,449 | \$ 4,683,449 |
| <i>Offsetting Revenue</i> | <i>(\$ 4,577,221)</i> | <i>(\$ 4,106,369)</i> | <i>(\$ 4,355,020)</i> | <i>(\$ 4,607,041)</i> | <i>(\$ 4,683,449)</i> | <i>(\$ 4,683,449)</i> |
| County Costs (net) | (\$ 366,163) | \$ 169,748 | \$ 0 | \$ 29,112 | \$ 0 | \$ 0 |
| Total Human Services and Related Expenditures | \$ 39,943,037 | \$ 40,662,748 | \$ 38,320,027 | \$ 39,483,625 | \$ 39,198,757 | \$ 37,340,051 |

Community and Environment

Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Department (General Fund) | | | | | | |
| Arts Commission | \$ 166,544 | \$ 130,265 | \$ 127,192 | \$ 122,901 | \$ 129,762 | \$ 0 |
| DEAPR | \$ 2,444,699 | \$ 2,744,809 | \$ 2,965,634 | \$ 2,871,045 | \$ 2,944,339 | \$ 2,935,581 |
| Economic Development | \$ 193,146 | \$ 287,090 | \$ 341,129 | \$ 343,329 | \$ 355,311 | \$ 318,351 |
| Non-Departmental | \$ 181,624 | \$ 76,866 | \$ 73,782 | \$ 135,900 | \$ 76,713 | \$ 101,913 |
| Planning and Inspections | \$ 2,604,894 | \$ 2,681,684 | \$ 2,887,665 | \$ 2,854,210 | \$ 2,696,393 | \$ 2,498,624 |
| Total Function Expenditures | \$ 5,590,907 | \$ 5,920,715 | \$ 6,395,402 | \$ 6,327,384 | \$ 6,202,518 | \$ 5,854,469 |
| <i>Offsetting Revenue</i> | <i>(\$ 1,147,239)</i> | <i>(\$ 979,328)</i> | <i>(\$ 771,126)</i> | <i>(\$ 769,960)</i> | <i>(\$ 815,735)</i> | <i>(\$ 865,735)</i> |
| County Costs (net) | \$ 4,443,668 | \$ 4,941,387 | \$ 5,624,276 | \$ 5,557,424 | \$ 5,386,783 | \$ 4,988,734 |
| Visitors Bureau Fund | | | | | | |
| Visitors Bureau | \$ 926,561 | \$ 1,114,354 | \$ 941,691 | \$ 908,509 | \$ 995,050 | \$ 961,387 |
| Total Expenditures | \$ 926,561 | \$ 1,114,354 | \$ 941,691 | \$ 908,509 | \$ 995,050 | \$ 961,387 |
| <i>Offsetting Revenue</i> | <i>(\$ 839,514)</i> | <i>(\$ 1,071,082)</i> | <i>(\$ 941,691)</i> | <i>(\$ 934,550)</i> | <i>(\$ 995,050)</i> | <i>(\$ 961,387)</i> |
| County Costs (net) | \$ 87,047 | \$ 43,272 | \$ 0 | (\$ 26,041) | \$ 0 | \$ 0 |
| Total Community and Environment and Related Expenditures | | | | | | |
| | \$ 6,517,468 | \$ 7,035,069 | \$ 7,337,093 | \$ 7,235,893 | \$ 7,197,568 | \$ 6,815,856 |

Culture and Recreation

Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Department (General Fund) | | | | | | |
| Library-Recreation Municipal Support | \$ 375,141 | \$ 375,141 | \$ 375,141 | \$ 375,141 | \$ 393,238 | \$ 393,238 |
| Library Services | \$ 1,089,318 | \$ 1,103,541 | \$ 1,567,542 | \$ 1,562,314 | \$ 1,544,291 | \$ 1,394,702 |
| Non-Departmental | \$ 107,356 | \$ 103,212 | \$ 105,681 | \$ 105,681 | \$ 119,221 | \$ 88,640 |
| Total Function Expenditures | \$ 1,571,814 | \$ 1,581,894 | \$ 2,048,364 | \$ 2,043,136 | \$ 2,056,750 | \$ 1,876,580 |
| <i>Offsetting Revenue</i> | (\$ 485,217) | (\$ 440,917) | (\$ 480,479) | (\$ 495,538) | (\$ 540,346) | (\$ 507,278) |
| County Costs (net) | \$ 1,086,597 | \$ 1,140,977 | \$ 1,567,885 | \$ 1,547,598 | \$ 1,516,404 | \$ 1,369,302 |
| | | | | | | |
| Total Culture and Recreation and Related Expenditures | \$ 1,571,814 | \$ 1,581,894 | \$ 2,048,364 | \$ 2,043,136 | \$ 2,056,750 | \$ 1,876,580 |

Public Safety

Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-------------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Department (General Fund) | | | | | | |
| Courts | \$ 166,129 | \$ 194,240 | \$ 178,700 | \$ 154,618 | \$ 178,700 | \$ 178,700 |
| Emergency Services | \$ 6,195,965 | \$ 6,342,015 | \$ 6,236,490 | \$ 6,876,919 | \$ 8,992,313 | \$ 6,638,295 |
| Non-Departmental | \$ 466,093 | \$ 317,451 | \$ 380,654 | \$ 390,147 | \$ 380,052 | \$ 380,654 |
| Sheriff | \$ 9,576,875 | \$ 9,943,897 | \$ 10,160,631 | \$ 10,156,224 | \$ 11,224,313 | \$ 11,000,461 |
| Total Function Expenditures | \$ 16,405,062 | \$ 16,797,602 | \$ 16,956,475 | \$ 17,577,908 | \$ 20,775,378 | \$ 18,198,110 |
| <i>Offsetting Revenue</i> | <i>(\$ 5,193,119)</i> | <i>(\$ 5,267,447)</i> | <i>(\$ 5,142,548)</i> | <i>(\$ 4,956,531)</i> | <i>(\$ 5,003,048)</i> | <i>(\$ 5,003,048)</i> |
| County Costs (net) | \$ 11,211,943 | \$ 11,530,155 | \$ 11,813,927 | \$ 12,621,377 | \$ 15,772,330 | \$ 13,195,062 |

Emergency Telephone Fund

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|
| Emergency Services | \$ 584,899 | \$ 750,675 | \$ 501,227 | \$ 1,751,497 | \$ 470,561 | \$ 424,276 |
| Total Expenditures | \$ 584,899 | \$ 750,675 | \$ 501,227 | \$ 1,751,497 | \$ 470,561 | \$ 424,276 |
| <i>Offsetting Revenue</i> | <i>(\$ 770,995)</i> | <i>(\$ 659,799)</i> | <i>(\$ 501,227)</i> | <i>(\$ 1,858,150)</i> | <i>(\$ 470,561)</i> | <i>(\$ 424,276)</i> |
| County Costs (net) | (\$ 186,096) | \$ 90,876 | \$ 0 | (\$ 106,653) | \$ 0 | \$ 0 |

Total Public Safety and Related

| | | | | | | |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Expenditures | \$ 16,989,961 | \$ 17,548,277 | \$ 17,457,702 | \$ 19,329,405 | \$ 21,245,939 | \$ 18,622,386 |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

Appropriations by County Department

This table reflects department appropriations in non-grant funds, only.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Animal Services | \$ 1,614,651 | \$ 1,654,229 | \$ 1,695,137 | \$ 1,746,142 | \$ 1,671,111 | \$ 1,582,234 |
| Arts Commission | \$ 166,544 | \$ 130,265 | \$ 127,192 | \$ 122,901 | \$ 129,762 | \$ 0 |
| Asset Mgmt & Purchasing Svcs | \$ 6,656,734 | \$ 7,343,346 | \$ 8,113,760 | \$ 7,394,253 | \$ 7,441,416 | \$ 6,466,280 |
| Board of County Commissioners | \$ 501,608 | \$ 587,603 | \$ 573,142 | \$ 562,451 | \$ 594,446 | \$ 509,228 |
| Board of Elections | \$ 616,013 | \$ 602,052 | \$ 630,007 | \$ 605,980 | \$ 517,861 | \$ 445,028 |
| Child Support Enforcement | \$ 865,581 | \$ 900,365 | \$ 870,345 | \$ 896,399 | \$ 910,855 | \$ 908,355 |
| Cooperative Extension | \$ 510,205 | \$ 478,058 | \$ 476,404 | \$ 471,740 | \$ 486,513 | \$ 413,536 |
| County Attorney's Office | \$ 0 | \$ 48,544 | \$ 334,754 | \$ 439,318 | \$ 439,484 | \$ 455,098 |
| County Manager's Office | \$ 1,056,411 | \$ 1,137,262 | \$ 769,918 | \$ 809,199 | \$ 904,491 | \$ 699,393 |
| Courts | \$ 166,129 | \$ 194,240 | \$ 178,700 | \$ 154,618 | \$ 178,700 | \$ 178,700 |
| DEAPR | \$ 2,444,699 | \$ 2,744,809 | \$ 2,965,634 | \$ 2,871,045 | \$ 2,944,339 | \$ 2,935,581 |
| Department of Social Services | \$ 20,640,488 | \$ 21,348,473 | \$ 19,231,674 | \$ 19,935,678 | \$ 19,012,638 | \$ 18,407,841 |
| Department on Aging | \$ 1,436,297 | \$ 1,468,394 | \$ 1,521,600 | \$ 1,644,593 | \$ 1,548,840 | \$ 1,398,611 |
| Economic Development | \$ 193,146 | \$ 287,090 | \$ 341,129 | \$ 343,329 | \$ 355,311 | \$ 318,351 |
| Efland Sewer Fund | \$ 156,465 | \$ 177,126 | \$ 212,900 | \$ 217,510 | \$ 214,950 | \$ 214,950 |
| Emergency Services | \$ 6,780,864 | \$ 7,092,690 | \$ 6,737,717 | \$ 8,628,416 | \$ 9,462,874 | \$ 7,062,571 |
| Financial Services | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |
| Health Department | \$ 6,760,103 | \$ 6,923,180 | \$ 6,913,452 | \$ 6,871,984 | \$ 7,360,342 | \$ 6,951,798 |
| Housing & Community Dvprmt | \$ 4,641,809 | \$ 4,622,436 | \$ 4,761,713 | \$ 4,999,501 | \$ 4,967,853 | \$ 4,967,853 |
| Human Resources | \$ 745,017 | \$ 644,381 | \$ 801,506 | \$ 740,415 | \$ 753,779 | \$ 683,404 |
| Information Technologies | \$ 1,446,195 | \$ 1,640,098 | \$ 1,783,535 | \$ 1,737,037 | \$ 2,018,845 | \$ 1,956,881 |
| Library Services | \$ 1,089,318 | \$ 1,103,541 | \$ 1,567,542 | \$ 1,562,314 | \$ 1,544,291 | \$ 1,394,702 |
| Orange Public Transportation | \$ 1,088,894 | \$ 1,037,244 | \$ 861,198 | \$ 962,333 | \$ 841,832 | \$ 741,238 |
| OPC Area Program | \$ 1,314,914 | \$ 1,372,338 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 |
| Planning and Inspections | \$ 2,604,894 | \$ 2,681,684 | \$ 2,887,665 | \$ 2,854,210 | \$ 2,696,393 | \$ 2,498,624 |
| Register of Deeds | \$ 977,832 | \$ 989,255 | \$ 1,012,257 | \$ 988,148 | \$ 1,004,518 | \$ 910,671 |
| Sheriff | \$ 9,576,875 | \$ 9,943,897 | \$ 10,160,631 | \$ 10,156,224 | \$ 11,224,313 | \$ 11,000,461 |
| Solid Waste Department | \$ 8,400,793 | \$ 10,319,235 | \$ 9,116,097 | \$ 8,783,495 | \$ 10,928,970 | \$ 10,018,373 |
| Solid Waste - Sanitation | \$ 782,169 | \$ 2,412,286 | \$ 2,090,867 | \$ 1,971,879 | \$ 0 | \$ 0 |
| Tax Administration | \$ 2,312,486 | \$ 2,292,001 | \$ 2,436,947 | \$ 2,354,073 | \$ 2,525,550 | \$ 2,322,732 |
| Visitors Bureau Fund | \$ 926,561 | \$ 1,114,354 | \$ 941,691 | \$ 908,509 | \$ 995,050 | \$ 961,387 |
| Total Expenditures | <u>87,221,549</u> | <u>94,217,496</u> | <u>92,356,326</u> | <u>94,083,360</u> | <u>95,983,360</u> | <u>88,641,896</u> |

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

| | 2007-08 Actual F.T.E.'s | 2008-09 12-Month Estimate | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-------------------------------|---------------------------------|----------------------------|---------------------------------|------------------------------------|-----------------------------------|
| General Fund | | | | | | |
| Governing & Management | | | | | | |
| Commissioners | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 |
| County Attorney | 0.000 | 3.000 | 3.000 | 3.000 | 3.000 | 4.000 |
| County Manager | 12.000 | 9.000 | 9.000 | 9.000 | 9.000 | 5.000 |
| Animal Services | 27.000 | 29.000 | 29.000 | 29.000 | 29.000 | 28.000 |
| Financial Services | 9.000 | 10.000 | 10.000 | 10.000 | 10.000 | 10.000 |
| Asset Management and Purchasing ⁽¹⁾ | 48.000 | 51.500 | 51.500 | 51.500 | 51.500 | 42.000 |
| Human Resources | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 | 8.000 |
| Governing & Management Total | 109.000 | 115.500 | 115.500 | 115.500 | 115.500 | 101.000 |
| General Services | | | | | | |
| Elections | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 |
| Information Technologies | 10.700 | 12.700 | 12.700 | 12.700 | 12.300 | 12.300 |
| Register of Deeds | 16.000 | 16.000 | 16.000 | 16.000 | 16.000 | 14.000 |
| Tax Assessor | 19.300 | 17.300 | 17.300 | 17.300 | 18.500 | 16.500 |
| Revenue | 12.500 | 12.500 | 12.500 | 12.500 | 13.000 | 12.000 |
| Sanitation | 0.000 | 15.000 | 15.000 | 15.000 | 15.000 | 15.000 |
| General Services Total | 62.500 | 77.500 | 77.500 | 77.500 | 78.800 | 73.800 |
| Community & Environment | | | | | | |
| Planning | 34.525 | 34.525 | 34.525 | 34.525 | 35.000 | 31.000 |
| Economic Development | 3.500 | 3.500 | 3.500 | 3.500 | 3.500 | 3.500 |
| <i>DEAPR ⁽²⁾</i> | | | | | | |
| Parks and Recreation | 19.000 | 20.000 | 20.000 | 20.000 | 22.000 | 20.000 |
| Natural & Cultural Resources | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 |
| Soil & Water | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 | 4.000 |
| <i>DEAPR Total</i> | <i>31.000</i> | <i>32.000</i> | <i>32.000</i> | <i>32.000</i> | <i>34.000</i> | <i>32.000</i> |
| Community & Environment Total | 65.500 | 67.500 | 67.500 | 67.500 | 71.500 | 66.500 |
| Culture & Recreation | | | | | | |
| Library | 14.575 | 14.575 | 21.075 | 14.575 | 18.575 | 20.675 |
| Culture & Recreation Total | 14.575 | 14.575 | 21.075 | 14.575 | 18.575 | 20.675 |
| Human Services | | | | | | |
| <i>Social Services</i> | | | | | | |
| Administration | 23.000 | 23.000 | 23.000 | 23.000 | 23.000 | 24.000 |
| Children/Family Services | 64.000 | 65.000 | 65.000 | 65.000 | 65.000 | 64.000 |
| Economic Services | 70.000 | 72.000 | 72.000 | 72.000 | 72.000 | 73.000 |
| Skills Development Center | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Veterans' Services | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| <i>Social Services Total</i> | <i>159.000</i> | <i>162.000</i> | <i>162.000</i> | <i>162.000</i> | <i>162.000</i> | <i>163.000</i> |

Permanent Full-Time Equivalent (FTE) Budgeted Positions

All Funds

| | 2007-08 Actual F.T.E.'s | 2008-09 12-Month Estimate | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-------------------------------|---------------------------------|----------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>Health</i> | | | | | | |
| Central Administrative Services | 15.000 | 15.000 | 15.000 | 7.000 | 7.000 | 7.000 |
| Dental Health | 8.600 | 9.800 | 9.800 | 9.800 | 8.800 | 8.800 |
| Health Promotion and Education | 7.500 | 7.500 | 7.500 | 7.500 | 7.500 | 7.500 |
| Personal Health | 41.000 | 41.500 | 41.500 | 47.500 | 46.500 | 45.600 |
| Environmental Health | 18.000 | 18.000 | 18.000 | 18.000 | 17.000 | 17.000 |
| Risk Management | 3.000 | 3.000 | 2.000 | 2.000 | 2.000 | 2.000 |
| <i>Health Total</i> | <i>93.100</i> | <i>94.800</i> | <i>93.800</i> | <i>91.800</i> | <i>88.800</i> | <i>87.900</i> |
| Cooperative Extension | 13.000 | 10.000 | 10.000 | 7.000 | 7.000 | 6.000 |
| <i>Aging</i> | | | | | | |
| Administration | 2.200 | 2.500 | 2.500 | 2.500 | 2.500 | 2.500 |
| Community Based Services | 7.750 | 7.750 | 8.500 | 8.500 | 11.250 | 8.500 |
| Elder Care Program | 5.000 | 5.375 | 5.375 | 5.375 | 5.375 | 5.500 |
| RSVP | 2.000 | 2.875 | 2.875 | 2.875 | 2.875 | 3.000 |
| <i>Aging Total</i> | <i>16.950</i> | <i>18.500</i> | <i>19.250</i> | <i>19.250</i> | <i>22.000</i> | <i>19.500</i> |
| Orange Public Transportation | 16.050 | 15.750 | 15.000 | 15.750 | 15.000 | 10.500 |
| Housing and Community Development ⁽³⁾ | 5.000 | 5.000 | 5.000 | 4.000 | 4.000 | 4.000 |
| Child Support | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 | 12.000 |
| OPC Legal Support | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Human Services Total | 315.100 | 318.050 | 317.050 | 311.800 | 310.800 | 302.900 |
| Public Safety | | | | | | |
| Sheriff | 135.000 | 141.000 | 141.000 | 141.000 | 139.000 | 139.000 |
| <i>EMS</i> | | | | | | |
| Administration | 4.000 | 4.000 | 4.000 | 4.000 | 6.000 | 6.000 |
| Medical Services | 51.000 | 55.000 | 55.000 | 55.000 | 72.000 | 62.000 |
| Fire Services | 3.000 | 4.000 | 4.000 | 4.000 | 4.000 | 2.000 |
| Telecommunications | 29.000 | 29.000 | 29.000 | 29.000 | 38.000 | 27.000 |
| <i>EMS Total</i> | <i>87.000</i> | <i>92.000</i> | <i>92.000</i> | <i>92.000</i> | <i>120.000</i> | <i>97.000</i> |
| Public Safety Total | 222.000 | 233.000 | 233.000 | 233.000 | 259.000 | 236.000 |
| General Fund Total | <u>788.675</u> | <u>826.125</u> | <u>831.625</u> | <u>819.875</u> | <u>854.175</u> | <u>800.875</u> |

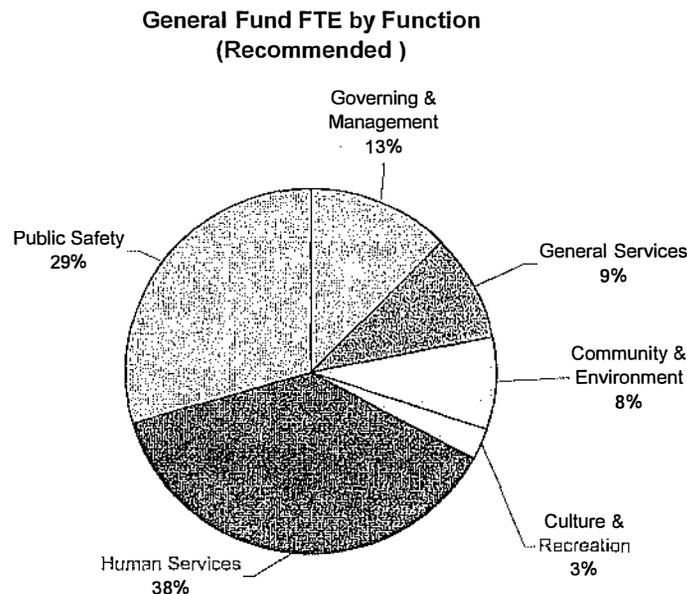
Permanent Full-Time Equivalent (FTE) Budgeted Positions All Funds

| | 2007-08 Actual F.T.E.'s | 2008-09 12-Month Estimate | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---------------------------------------|-------------------------------|---------------------------------|----------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Other Funds | | | | | | |
| Aging - Senior Health Coordination | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Assessor - Revaluation | 1.200 | 1.200 | 1.200 | 1.200 | 1.500 | 1.500 |
| Criminal Justice Partnership (OJJ) | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Hyconeechee Regional Library | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 | 0.600 |
| Emergency Telephone | 2.000 | 3.000 | 3.000 | 3.000 | 3.000 | 2.000 |
| Health - Home Visiting | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Health - Health Advocacy | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Health - Health and Wellness Trust | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Health - Child Care Health Consultant | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Health - Sr PHE Healthy Carolinians | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Housing - Section 8 | 6.000 | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 |
| Housing - Urgent Repair Program | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Housing - HOME Program | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Housing - Homelessness Program | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Sheriff - Cops in Schools | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Solid Waste/Landfill Operations | 58.000 | 59.000 | 59.000 | 59.000 | 59.000 | 57.500 |
| Arts Commission | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Visitors Bureau | 6.000 | 6.000 | 6.000 | 6.000 | 6.000 | 5.000 |
| Other Funds Total | 83.800 | 85.800 | 85.800 | 85.800 | 86.100 | 82.600 |
| Grand Total | <u>872.475</u> | <u>911.925</u> | <u>917.425</u> | <u>905.675</u> | <u>940.275</u> | <u>883.475</u> |

(1) Includes Purchasing and Central Services, Building and Grounds, and Motor Pool divisions; effective July 1, 2010, the Grounds division will move to Parks and Recreation.

(2) Effective April 1, 2010, Environment Resource Conservation, Soil and Water and Parks and Recreation merged to form the Department of Environment, Agriculture, Parks and Recreation.

(3) Human Rights is a division within Housing and Community Development.



Department on Aging

Phone Number: (919) 245-2000

Website: <http://www.co.orange.nc.us/aging/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 4300 |
| Personnel Services | \$ 1,025,997 | \$ 1,083,927 | \$ 1,081,383 | \$ 1,097,043 | \$ 1,141,443 | \$ 1,052,364 |
| Operations | \$ 397,693 | \$ 384,467 | \$ 440,217 | \$ 538,966 | \$ 407,397 | \$ 346,247 |
| Capital Outlay | \$ 12,607 | \$ 0 | \$ 0 | \$ 8,584 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 1,436,297 | \$ 1,468,394 | \$ 1,521,600 | \$ 1,644,593 | \$ 1,548,840 | \$ 1,398,611 |
| Offsetting Revenues | \$ (487,843) | \$ (518,080) | \$ (599,104) | \$ (725,194) | \$ (574,104) | \$ (574,104) |
| County Costs (net) | \$ 948,454 | \$ 950,315 | \$ 922,496 | \$ 919,399 | \$ 974,736 | \$ 824,507 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Other Related Programs (Grant Fund) | | | | | | Account: 4303 |
| Personnel Services | \$ 64,648 | \$ 65,524 | \$ 61,153 | \$ 61,155 | \$ 64,300 | \$ 64,300 |
| Operations | \$ 63,360 | \$ 82,242 | \$ 32,779 | \$ 78,901 | \$ 32,779 | \$ 32,779 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 128,007 | \$ 147,766 | \$ 93,932 | \$ 140,056 | \$ 97,079 | \$ 97,079 |
| Offsetting Revenues | \$ (122,575) | \$ (104,220) | \$ (57,000) | \$ (107,000) | \$ (57,000) | \$ (57,000) |
| County Costs (net) | \$ 5,432 | \$ 43,546 | \$ 36,932 | \$ 33,056 | \$ 40,079 | \$ 40,079 |

| | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Total Department on Aging and Related Expenditures | \$ 1,564,304 | \$ 1,616,160 | \$ 1,615,532 | \$ 1,784,649 | \$ 1,645,919 | \$ 1,495,690 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Administration | \$ 208,702 | \$ 238,222 | \$ 232,441 | \$ 233,441 | \$ 244,058 | \$ 189,463 |
| Community-Based Services | \$ 571,702 | \$ 565,041 | \$ 671,130 | \$ 707,315 | \$ 691,205 | \$ 651,546 |
| Elder Care Program | \$ 503,897 | \$ 492,347 | \$ 438,091 | \$ 510,768 | \$ 433,172 | \$ 386,847 |
| RSVP Program | \$ 151,997 | \$ 172,784 | \$ 179,938 | \$ 193,069 | \$ 180,405 | \$ 170,755 |
| Total Expenditures | \$ 1,436,297 | \$ 1,468,394 | \$ 1,521,600 | \$ 1,644,593 | \$ 1,548,840 | \$ 1,398,611 |
| Offsetting Revenue | \$ (487,843) | \$ (518,080) | \$ (599,104) | \$ (725,194) | \$ (574,104) | \$ (574,104) |
| County Costs (net) | \$ 948,454 | \$ 950,315 | \$ 922,496 | \$ 919,399 | \$ 974,736 | \$ 824,507 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Other Related Programs (Grant Fund) | | | | | | |
| Senior Health Coordination | \$ 128,007 | \$ 147,765 | \$ 93,932 | \$ 140,056 | \$ 97,079 | \$ 97,079 |
| Total Expenditures | \$ 128,007 | \$ 147,765 | \$ 93,932 | \$ 140,056 | \$ 97,079 | \$ 97,079 |
| Offsetting Revenue | \$ (122,575) | \$ (104,220) | \$ (57,000) | \$ (107,000) | \$ (57,000) | \$ (57,000) |
| County Costs (net) | \$ 5,432 | \$ 43,546 | \$ 36,932 | \$ 33,056 | \$ 40,079 | \$ 40,079 |

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Total Expenditures | \$ 1,564,304 | \$ 1,616,160 | \$ 1,615,532 | \$ 1,784,649 | \$ 1,645,919 | \$ 1,495,690 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

Department on Aging – continued

Mission Statement

To provide leadership in planning and operating a system of integrated aging services through state of the art senior centers, serving as focal points for coordinated community and individualized programs designed to educate seniors and their families and maximize the health, well-being, community engagement, and independence of older adults at all functional levels.

Administration Division

Major Services

- Supervise and coordinate professional program division staff and provide clerical support, financial/ program accounting and shared resources for the various program divisions
- Provide administrative support to the Orange County Advisory Board on Aging, Transportation Services Advisory Board and five, special focus advocacy boards or appointed committees.
- Research, plan, develop and implement new programs and services to meet the changing or emerging needs of older adults as adopted in the Master Aging Plan.
- Advocate and inform the public and private community groups about the concerns and interests of older adults in concert with the County Aging Advisory Board.
- Prepare grant applications, proposals and reports for the funding and administration of the Department.
- Coordinate departmental resources with other County departments and private agencies.

FY 2009-10 Outcomes

- Implemented new Senior Lunch Program initiative, improving the quality and presentation of the food by going green, buying local, and employing local.
- Generated 50% of Department's operational costs from non-County sources, equaling \$1,423,135 in outside revenues
- Awarded and administered thirteen (13) federal, state and municipal grants, up by 44%.
- Prepared and submitted the Master Aging Plan Report for 2009 to the Board of County Commissioners
- Produced and aired a weekly public access television program on senior issues - "In Praise of Age"
- Received from the N.C. Division of Aging and Adult Service the 2009 North Carolina Ernest Messer Award for delivery of outstanding county services.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|----------------|----------------|----------------|------------------|-------------------|
| Total non-county program funds generated (includes Aging and OPT) | \$1,273,353 | \$1,295,678 | \$1,134,811 | \$1,423,135 | \$1,121,961 |
| Total # of federal, state, and local grants administered and compliance | 9 | 9 | 13 | 13 | 12 |

Department on Aging – continued

FY 2010-11 Fiscal Year Objectives

- Offset 45% of Department's operational expenses with non-county resources.
- Implement 2010 MAP priorities including Aging-Friendly Community Assessment tool and the Seymour Center Wellness space expansion.
- Continue the planning for the National ADRC (Aging and Disabilities Resource Centers) initiative through the state funded Chatham-Orange Community Resource Connections-"No Wrong Door" model.
- Monitor outside agencies who receive county funding for aging services.

Community-Based Center Services Division

Major Services - Senior Center Operations

- Operate two senior centers to provide older adults with opportunities for enrichment, community involvement, socialization and public service.
- Provide a multitude of services designed to meet the varied needs of the older adult population and promote health and wellness by encouraging self-determination, stimulation and continued activity.
- Coordinate volunteer staff to assist in the operation of the Centers and the work done by the Friends of the Seymour Center and the Friends of the Central Orange Senior Center.
- Serve lunch daily at each Center.
- Operate Fitness Studio during Seymour Center business hours
- Operate a Senior Net Learning Center established in conjunction with IBM and Bell South.

FY 2009-10 Outcomes

- Assumed management of the senior lunch program, including "going green."
- Volunteer service to the centers increased to more than 9500 hours with a value of \$178,315 at the rate of \$18.77 per hour (as set by the National Service Corp - RSVP).
- Continued contract with the Town of Chapel Hill for senior programming.
- Served an average of 154 meals per day at the Senior Centers.
- Developed a bi-monthly listserv mailing that currently has 1,000 subscribers and Senior Times distribution to 20,000+ persons. The Senior Times is also available on-line via the county website.
- Friends' organization volunteers contributed 2411 hours at a value of \$45,254 and provided funding for staff for 2 nights per week at the Seymour Center.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Total # of Senior Center contacts | 134,042 | 159,990 | 120,000 | 165,000 | 170,000 |
| Total % of change from previous year | +47% | +19% | | +3% | +3% |

Department on Aging – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| # Of lunches served | | | 33,725 | 38,525 | 33,725 |
| # Of unduplicated people served | 2,600 | 2,800 | 3,000 | 3,000 | 3,000 |
| # Of Senior Net volunteers | 25 | 28 | 25 | 25 | 25 |
| # Of volunteer hours | 5,000 | 9,500 | 5,000 | 9,500 | 9,500 |

FY 2010-11 Fiscal Year Objectives

- Maintain daytime hours of operation at the Seymour and Central Orange Senior Centers while pursuing options for funding of evening hours,
- Continue to increase Senior Center participation thru high quality programming.
- Provide a high quality daily lunch experience by using a local caterer and non-disposable dishes.
- Computerize front desk operations and registration process.

Highlights

- Continue to recruit volunteers to assist with Senior Center operations and programming.
-

Major Services - Senior Lunch and Nutrition Program

- Operate the senior lunch program at two Senior Centers.
- Maintain and expand the local Farmers' Market outreach program at the Senior Centers to better serve older adults with fresh produce.
- Participate in the Senior Farmers' Market Nutrition Program sponsored by NC Division of Aging and Adult Services and the NC Department of Agriculture, which provided \$24 of Farmers' Market coupons to low-income seniors, age 60+ enrolled in the Senior Centers' lunch program.

FY 2009-10 Outcomes

- Assumed management of the daily lunch service at the two Senior Centers.
- Organized a Food Innovations committee that met for several months to help with the transition.
- Improved meal quality by successfully negotiating a food contract with a local vendor, Nantucket
- Went "green" by replacing disposable items with dinnerware purchased by the Friends of the Center organizations.
- Established a monthly Farmers' Market at each Senior Center that provided direct access for the low-income seniors to use their Farmers' Market coupons.

Department on Aging – continued

- Received \$18,000 ARRA funds, which allowed us to serve an additional 4,800 meals.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| # Of meals served | NA | NA | 33,725 | 38,525 | 37,725 |
| # Of unduplicated participants | NA | NA | 300 | 750 | 800 |
| % of change from previous year | | | | 150% | 7% |
| # Of unduplicated persons served by the Senior Farmers' Market Nutrition Program | None | None | 100 | 100 | 100 |
| # Of Farmers' Market Outreach Center Visits | None | None | 20 | 20 | 28 |

FY 2010-11 Fiscal Year Objectives

- Continue to serve a diverse population for lunch at the Senior Centers, noting that there was a 150% growth in registered participants.
- Further, our "going green" initiative by exploring the opportunity of composting our food scraps.
- Expand the Farmers' Market Outreach Program to the Senior Centers from 4 months to 7 months annually.
- Continue with quarterly participant evaluations to insure that we are delivering a quality service.
- Continue the monitoring of food quality with participant satisfaction surveys.

Highlights

- The number of unduplicated participants served has increased 150% since July 1, 2009 with the transition to Dept. on Aging. Promote participant contributions to cover minimal growth in the upcoming year based on limited federal/state funding.
- Continue the monitoring of food quality with participant satisfaction surveys.

Major Services - Seymour Center Fitness Studio

- Provide physical function assessments for base-line measurement of a person's flexibility, balance, agility, strength and endurance.
- Provide orientation and continued monitoring of participants for safe use of the equipment.
- Provide personal training services for those joining the fitness studio.
- Provide quarterly maintenance on the 14 machines in the studio.

Department on Aging – continued

FY 2009-10 Outcomes

- Provided 120 physical function screens prior to membership to insure that participants can safely use the equipment.
- Served 183 individuals through fitness studio memberships.
- Counseled all 183 fitness studio participants on safe equipment use

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| # Physical function screens | 350 | 120 | 168 | 156 | 160 |
| # Fitness studio memberships | | 183 | 170 | 170 | 200 |
| # Attendees per year (duplicated) | | 5,919 | 5,950 | 5,950 | 6,000 |
| # Personal Training Hours | | 948 | 948 | 886 | 886 |

FY 2010-11 Fiscal Year Objectives

- Provide 120 physical function screens
- Continue to maintain 170 fitness studio memberships
- Screen new clients monthly who are interested in membership to the Fitness Studio
- Generate adequate membership fees in order for this program to be self-supporting.

Highlights

- Screen new clients monthly who are interested in membership to the Fitness Studio
- Generate adequate membership fees in order for this program to be self-supporting.

Major Services - Senior Health Coordination/Wellness Program (Grant-Funded Program)

- Provide access to senior health services, such as fit feet clinics, flu shots, diabetes, and kidney and cholesterol screenings through community partnerships.
- Provide Health Education Seminars that promote healthy living and lifelong activity.
- Provide movement/fitness classes at various functional levels serving participants from age 55 - 105 with most of those having at least one chronic condition.
- Provide evidenced based programming through coordination with existing Federal and State Programs.

Department on Aging – continued

FY 2009-10 Outcomes

- Continued agreements with UNC Healthcare & Triangle United Way for funding of Wellness program (i.e. monthly Mall Walk program provided in collaboration with UNC Healthcare; Maintain Fit Feet, a registered nurse provided foot health care program that receives its support from non-county funding sources- United Way and client fees).
- Experienced major growth of reduced fee senior memberships with the Sportplex (293 individuals joined in 2009).
- Provided evidenced-based program opportunities, i.e. Chronic Disease Self-Management, Diabetes Self-Management, Matter of Balance, Arthritis Foundation Exercise Programs.
- Collaborated with the OC Health Department for services: cholesterol and diabetes screening, Diabetes Self-Management courses; flu shots; health education.
- Utilized qualified volunteers (533 hours provided in FY 08/09).

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| # Of participations in Wellness | 18,000 | 35,639 | 20,000 | 35,000 | 35,000 |
| # Of SportsPlex Memberships | 0 | 293 | 160 | 160 | 180 |
| # of Mall Walkers | 35 | 45 | 50 | 50 | 55 |
| # Of Fit Feet Clients | 547 | 547 | 600 | 600 | 700 |
| # Of movement/exercise sessions | | 1,958 | 1,970 | 1,970 | 2,000 |
| # Of participants enrolled in Telehealth began 3/10 | N/A | N/A | 0 | 10 | 20 |

FY 2010-11 Fiscal Year Objectives

- Maintain all program offerings at current level.
- Promote and evaluate the new Telehealth self-monitoring health care system funded by the Duke Endowment Fund, Carol Woods and Piedmont Health Services that began in March 2010.
- Offer programs and services that promote healthy living and lifelong fitness.

Highlights

- Continue collaborations with UNC-CH Medical School Faculty and Healthcare system.
- Continue utilization of volunteers as much as possible for Wellness Program.

Aging Transitions/Eldercare Division

Major Services

- Provide information and assistance on all age-related issues through the telephone help-line, office consultations, Senior Health Insurance and Information (SHIIP) classes and individual sessions, printed resource materials, and educational presentations community.
- Provide in-home assessments of needs and strengths, care planning recommendations, care coordination, and counseling to promote safety and well-being while delaying institutionalization.
- Provide professional services to family caregivers, including information, consultations, education, individual counseling, skill-building support groups, and respite options with a special emphasis on dementia care.
- Provide short-term counseling and behavioral interventions to prolong independence in spite of age-related issues, such as, chronic illness, mood disorders, cognitive impairment, and other predictors of functional decline.
- Provide a range of aging in place services, including preventive home evaluations by an occupational therapist, family training, equipment loans, accessibility and safety recommendations to reduce functional decline and maximize self-reliance and informal support systems.
- Design, recommend, fund, and monitor cost effective aging-in-place alternatives to expensive in-home aide service

FY 2009-10 Outcomes

- 4,934 individuals received information about aging issues and resources through telephone calls, office consultations, Senior Health Insurance and Information counseling and/or educational presentations in the community.
- 515 individuals received professional transitions services, including in-home assessments; care coordination; caregiver counseling; caregiver support groups; preventive home visits from an occupational therapist; group respite; early dementia support group; multi-disciplinary geriatric assessments of mood, memory, and mobility; short-term behavioral counseling; daily telephone safety checks; and funding for in-home aid, or adult day care.
- 160 caregivers received clinical counseling and/or support group interventions to learn skills in managing dementia behaviors and the stressors of family caregiving.
- 425 home visits were made for assessments and care coordination
- 38 individuals received funding for contracted services, including adult day care and in-home aide services.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| # Individuals reached through telephone/ walk-in consultations and educational presentations (5.5 FTE) | 4,930 | 4,958 | 4,000 | 4,958 | 5,300 |
| Percent of change from previous year | | +1% | | 0% | +6% |

Department on Aging – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| # Unduplicated clients receiving professional services, including: in-home assessments; care coordination; caregiver counseling; caregiver support groups; preventive home visits; group respite; early dementia support group; multi-disciplinary assessment clinic; short-term behavioral counseling; daily telephone safety checks; and funding for in-home aid or adult day care (5.8 FTE) | 350 | 410 | 400 | 515 | 515 |
| Percent of change from previous year | | +17% | | +26% | 0% |
| # Unduplicated caregivers participating in individual counseling and/or support group sessions (1.5 FTE) | 85 | 106 | 100 | 160 | 160 |
| Percent of change from previous year | | +25% | | +51% | 0% |
| # In-home visits for assessments and care planning(3 FTE) | 920 | 442 | 400 | 425 | 425 |
| Percent of change from previous year | | -51% | | -3% | 0% |
| # Clients receiving funding for contract services -- adult day care or in-home aide service (1 FTE) Annual cost per person ranges from \$1,000 to 6,696 | 60 | 38 | 40 | 38 | 0 |
| # Clients receiving Aging -in- Place Service Options (3.5 FTE) | | | | | 70 |

FY 2010-11 Fiscal Year Objectives

- To develop leadership in Community Resource Connections, CRC, (federal grant) and focus services on information, education, consultations, current care planning, long-term care planning, options counseling, and Senior Health Insurance and Information Program (SHIIP).
- To decrease reliance on HCCBG funding for traditional in-home aide services that can be limited and one-dimensional and to focus on information, case assistance, and professional services, thereby avoiding duplication of services within county departments
- To expand Aging in Place service options, including occupational therapist services for home safety assessments, family education/training, use of equipment and technology, a la carte in-home services, adult day care, respite, and the use of creative group interventions to serve county residents more effectively and efficiently.
- To provide clinical counseling services and skill-building support groups for caregivers and seniors to reduce stressors and prevent the need for in-home aides and institutionalization.

Department on Aging – continued

Highlights

- Continue the implementation and promotion of the Chatham-Orange Community Resource Connections (CRC) "No wrong door" access to services.
- Group respite program at the Seymour Center serves 10 individuals with dementia for five hours each week. The unit cost per hour of this respite program per person is \$3.90 -- significantly lower than the \$14.40 contracted county hourly rate for an in-home aide. The plan is to replicate this model in a church in central or northern Orange County using faith community volunteers.
- The FY 10-11 plan for Aging Transitions Services is to work with individuals and families to intervene with education, prevention, and resources as early as possible and then to introduce private and public services as part of a multi-component, person-centered plan with an emphasis on low-cost, highly therapeutic Aging-In-Place Service Options.

Retired and Senior Volunteer Program (RSVP) Division

Major Services

- **Volunteer Recruitment and Referral:** Recruit senior volunteers (55 years+) and match them based on their interests, skills, expertise and knowledge to assignments provided by volunteer work sites (local nonprofits, public education and government entities). Provide a Benefits Package: Enable volunteers to make their desired community contributions by providing a benefits package including supplemental insurance coverage, mileage/meal reimbursement, several annual recognition events for volunteers and work site volunteer supervisors and birthday cards.
- **Volunteer Work Site Development:** Establish partnerships with non-profit and government agencies with volunteer needs. Recruit, train and consult with volunteer work sites in developing or improving their volunteer management systems and identifying meaningful and rewarding volunteer assignments for senior volunteers.
- **Address Unmet Community Needs:** Identify unmet community needs that can be met through volunteer service, such as the RSVP Senior Education Corps, RSVP English as a Second Language and the RSVP Volunteer Income Tax Assistance (VITA) programs. RSVP has applied for and received additional outside funding to develop and administer new programs to address unmet community needs in these areas.
- **Provide RSVP VITA (Volunteer Income Tax Assistance) - Direct Service Program (Unmet Community Need):** Coordinate the Orange County RSVP-VITA program to provide free tax preparation services (6 days/week) for those with low-to-moderate-incomes, targeting individuals who might qualify for Earned Income Credit. Offer VITA to local sponsors (towns & county government employees) as a benefit. RSVP has received grant funds (IRS and Triangle United Way) for FY09-10 to supplement reduced Orange County funding.
- **Provide Education Programs:** RSVP Senior Education Corps in two school systems- Volunteers serve in the educational arena specifically with literacy needs. Reading & Math Literacy Program: Maintain & continue development of the Senior Education Corps to increase reading and math literacy skills of teacher-identified schoolchildren, including non-English speakers (Federal PNS Grant awarded annually for this program - \$10,778). Require background checks on volunteers working one-on-one with children.

Department on Aging – continued

FY 2009-10 Outcomes

- Recruited 100 new volunteers to compensate for attrition of volunteers in the targeted age group of 55+)
- Measured the following programs for Community Impact: Adult and Child Literacy-The Literacy Council; School Reading Partners-2 school systems; computer literacy-seniors teaching seniors-SeniorNet; crisis intervention-Ronald McDonald House, VITA free tax service and Senior Center Programs
- Consolidated the number of worksites that resulted in more efficient management and development of additional, more rewarding volunteer opportunities. The federal sponsor has also recommended termination of agencies not in compliance with all project management requirements necessary to accomplish the purposes of the RSVP program.
- Collaborated with the Women's Center and EITC Carolina on two successful funding applications to extend VITA services to new client groups (developmental disabled and non-English speakers). The additional funding has enabled RSVP to increase the hours of the seasonal temporary employee that assists in coordinating the VITA program (the position was created and funded by Orange County in FY08-09 and budget cuts reduced funding by two thirds for FY09-10).
- Developed and implemented a telephone interview system to ensure clients are better prepared for their tax appointments.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| # New Volunteers | 92 | 97 | 100 | 100 | 100 |
| # Of RSVP volunteers | 570 | 558 | 560 | 560 | 560 |
| # Of volunteer service hours | 64,500 | 65,895 | 65,000 | 65,000 | 65,000 |
| OC cost per volunteer hour | | | | \$1.65 | \$1.65 |
| Total cost per volunteer hour | | | | \$2.97 | \$2.76 |
| # Of RSVP Volunteer Work Stations (non-profit agencies) served | 110 | 98 | 110 | 90 | 90 |
| # Of Volunteer Income Tax Assistance (VITA) tax volunteers: Computer trained preparers, administrative, support site coordinators & appointment recp | 103 | 104 | 102 | 100 | 100 |
| # Of persons helped by VITA (0708) higher due to Economic Stimulus Package & 0809 high due to Economic Recovery Payment) | 2537 | 2341 | 2050 | 2050 | 2050 |
| Value of volunteer hours donated to county agencies (calculation based on \$18.77/hour 2006 Economic Report to the President) | \$1,236,286 | \$1,236,849 | \$1,043,250 | \$1,043,250 | 1043250 |

Department on Aging – continued

FY 2010-11 Fiscal Year Objectives

- Recruit and place new volunteers to maintain and exceed a core of approximately 560 volunteers by using Volunteer Match.com and offering a broad range of placement opportunities that appeal
- Design an electronic calendar for appointments and a system that allows two volunteers to take VITA appointments simultaneously.
- Collaborate with non-profit agencies to provide ongoing support as a community resource and to incorporate a volunteer management system that helps the agency provide much needed community services.
- Convert the VITA program from pc based software to on-line tax preparation in order to save hours of staff and volunteer time spent downloading and updating software on 36 computers.

Budget Highlights

- Group respite program at the Seymour Center serves 10 individuals with dementia for five hours each week. The unit cost per hour of this respite program per person is \$3.90 -- significantly lower than the \$14.40 contracted county hourly rate for an in-home aide. The plan is to replicate this model in a church in central or northern Orange County using faith community volunteers.
- Expand the use of Senior Centers, as space allows to governmental and community groups, with the implementation of a Facility Use Policy with the intent of generating revenue.
- Continue the utilization of the Seymour Center Friends organization to provide funding for staff for 2 nights per week and both of the Friends organizations funding other programmatic items.

Changes in Service Delivery and Operations – Administration: (\$7,750 Reduction)

- Reduce general operating expenses (e.g. travel, program event materials, printing).

Changes in Service Delivery and Operations – Community-Based Services: (\$37,159 Reduction)

- Elimination of evening/weekend senior centers hours.
- Reduce postage costs for the Senior Times.

Changes in Service Delivery and Operations – Eldercare: (\$46,325 Reduction)

- Reduce funding for Aging-In-Place Service Options.
- Discontinue Telephone Reassurance Program.

Changes in Service Delivery and Operations – Eldercare: (\$9,650 Reduction)

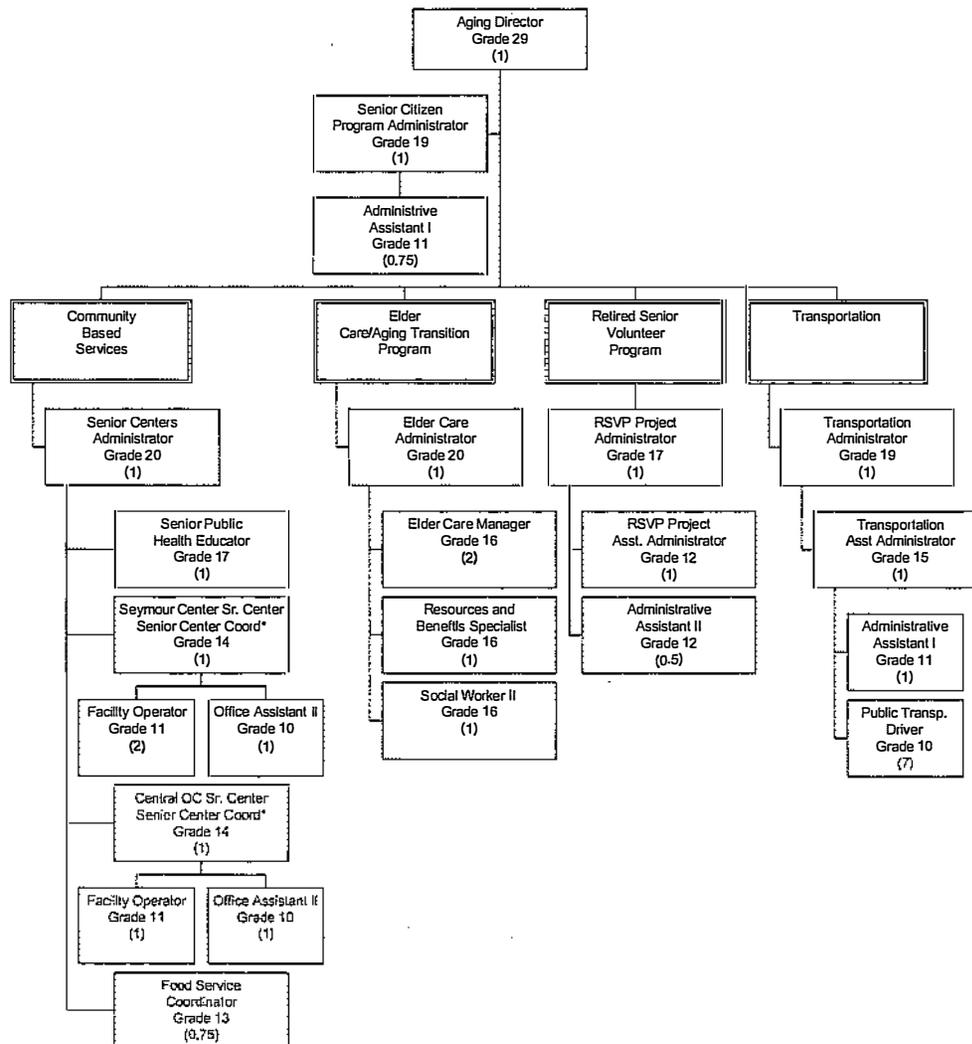
- Reduce support for volunteer recognition program.

Department on Aging – continued

Fee Changes (Effective July 1, 2010):

- Senior Center Classes: increase recovery cost from 10% to 25%.
- Senior Games: increase participant charge from \$6 to \$15.
- Other Programs: eliminate 5% recovery rate charge.
- Senior Center Rentals: collaborating with Asset Management and Purchasing Services on room rental rates for public use.

Department on Aging and Transportation



3-14

Animal Services

Phone Number: (919) 942-7387

Website: <http://www.co.orange.nc.us/animalservices/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 2150 |
| Personnel Services | \$ 1,254,589 | \$ 1,294,648 | \$ 1,354,931 | \$ 1,391,204 | \$ 1,344,028 | \$ 1,309,244 |
| Operations | \$ 358,294 | \$ 336,326 | \$ 340,206 | \$ 329,775 | \$ 327,083 | \$ 272,990 |
| Capital Outlay | \$ 1,768 | \$ 23,254 | \$ 0 | \$ 25,163 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 1,614,651 | \$ 1,654,229 | \$ 1,695,137 | \$ 1,746,142 | \$ 1,671,111 | \$ 1,582,234 |
| Offsetting Revenues | \$ (405,622) | \$ (393,055) | \$ (397,421) | \$ (399,246) | \$ (519,950) | \$ (519,950) |
| County Costs (net) | \$ 1,209,029 | \$ 1,261,174 | \$ 1,297,716 | \$ 1,346,896 | \$ 1,151,161 | \$ 1,062,284 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Program (General Fund)</i> | | | | | | |
| Administration | \$ 208,147 | \$ 219,096 | \$ 341,289 | \$ 353,882 | \$ 342,460 | \$ 336,460 |
| Animal Control | \$ 579,048 | \$ 606,532 | \$ 498,540 | \$ 541,554 | \$ 429,827 | \$ 429,827 |
| Animal Shelter | \$ 827,456 | \$ 828,601 | \$ 855,308 | \$ 850,706 | \$ 898,824 | \$ 815,947 |
| Total Expenditures | \$ 1,614,651 | \$ 1,654,229 | \$ 1,695,137 | \$ 1,746,142 | \$ 1,671,111 | \$ 1,582,234 |
| Offsetting Revenue | \$ (405,622) | \$ (393,055) | \$ (397,421) | \$ (399,246) | \$ (519,950) | \$ (519,950) |
| County Costs (net) | \$ 1,209,029 | \$ 1,261,174 | \$ 1,297,716 | \$ 1,346,896 | \$ 1,151,161 | \$ 1,062,284 |
| Total Expenditures | \$ 1,614,651 | \$ 1,654,229 | \$ 1,695,137 | \$ 1,746,142 | \$ 1,671,111 | \$ 1,582,234 |

MISSION STATEMENT

The Animal Services Department strives to meet the needs of residents by working with volunteers and other partners to deliver cost-effective and integrated sheltering and animal control services that ensure the health, safety and well being of humans, pets, and the community as a whole.

Animal Services – Administration and Programs

Major Services

- Organizational direction and oversight; coordination with the County Attorney and support departments to ensure effective operations; and support for and coordination with the Animal Services Advisory Board.
- Leadership and effective performance management on the basis of regular and ongoing departmental communication, performance management, etc.
- Budgetary planning and oversight, contract management, and managing accounts and revenue streams.

Animal Services - continued

- Oversight and coordination of program planning, management and evaluation in all service areas.
- Oversight of facility management and maintenance for the Animal Services Center.
- Policy and operations review and analysis, as well as the development and implementation of standard operating guidelines required by regulatory changes, changes in best practices or other changes.

FY 2009-10 Outcomes

- Effectively managed the department's reduced operating budget in the context of the County's new Animal Services Center; managed various contracts with a total value of approximately \$200,000; managed the Community Spay/Neuter Fund; coordinated and oversaw the transition to in-house sterilization; and oversaw the collection of approximately \$400,000 in revenues..
- Merged and integrated sheltering, animal control and administrative sections in the context of the County's new Animal Services Center; communicated regularly with staff via departmental meetings and ensured timely and effective performance management; developed strong ongoing relations with the staff attorney; and continued close coordination with the Office of the County Manager in relation to the affairs of the Board of County Commissioners and other matters.
- Initiated and coordinated departmental reorganization of Office Assistants so that they became cross-trained and reported to a single supervisor; further reorganized their duties in an effective manner as a result of the vacancy and freezing of an Administrative Assistant I position; and oversaw the transition to more cost-effective in-house sterilization of adoptable animals as projected in the department's FY0910 budget.
- Facility management including numerous punch list items; continuing work on missing program elements e.g., wayfaring and monument signage; working with other County staff to establish a preventative maintenance program and schedule; and identifying a staff person with responsibility for managing the facility..
- Program management including continuing management of pet registration and adoptions; significant growth in the volunteer program; public outreach and building relationships with media outlets; finalizing a Placement Partner Agreement and Guidelines to govern the transfer of pets to rescue organizations for their re-homing; managing the Community Spay/Neuter Fund, and working closely with the Animal Services Advisory Board to develop ***Managing Pet Overpopulation: A Strategic Plan for Orange County, North Carolina***; and working closely with Emergency Services and others to obtain a Companion Animal Mobile Equipment Trailer and initiate pet co-location at mass shelters in the context of an area disaster.
- Developed and implemented standard operating guidelines related to changes in North Carolina's General Statutes; developed standard operating guidelines for implementation and enforcement of the County's tethering ordinance (as well as preparing periodic reports to the BOCC on the process of implementation and enforcement); and developed myriad standard guidelines governing various operations in the context of the new Animal Services Center.

Outcome Measures

Presented in the following sections on the department's Animal Sheltering and Animal Control Divisions.

Animal Services - continued

FY 2010-11 Objectives

- Provide strong leadership and oversight with respect to budgetary changes and related changes in work processes and organization as the County and Animal Services undergo a significant process of reorganization.
- Complete programming elements for the new Animal Services Center (insofar as funds are available), and in coordination with Asset Management and Purchasing Services, ensure timely and effective preventative and corrective facility maintenance.
- Complete standard operating guidelines appropriate to new Animal Services Center, and establish and initiate a schedule of their regular review and revision
- Review and improve the County's pet registration program; ensure an effective transition to pet co-location at mass shelters; and effectively implement the department's five-year plan for addressing the problem of pet overpopulation.
- Continued outreach efforts to effectively manage public awareness and coordinate with stakeholders and citizens including the use of social marketing to reach the public and increase awareness of County Animal Services.

FY 2010-11 Highlights

- Restriction of medical care and possibly limitation of in-house sterilization in the context of sheltering operations; and elimination of established cat trapping program.
- Consideration of further changes to operating hours of the Animal Services Center as a result of service changes and resource reductions.
- An increase of \$8,000 in the amount of the agreement with the Town of Chapel Hill, and of \$5,739 in the amount of the agreement with the Town of Hillsborough, based on a review done by Animal Services and Financial Services Staff.
- An increase of \$75,000 in pet registration revenue as a result of a fee increase for sterilized animals (from \$5 to \$10), and a fee increases of \$14,000 for rabies vaccinations (from \$5 to \$10 for clinics and adoptions)
- New and adjusted fees for various sheltering and field services (identified below).

Animal Shelter

Major Services

- Effectively shelter, care for and as needed euthanize stray, relinquished, quarantined and confiscated animals for the county pursuant to the requirements of the North Carolina Animal Welfare Act and the County's Animal Ordinance. Serve as an open-admission sheltering facility and facilitate owner recovery and surrender of animals for County residents.
- Actively work to return potentially lost pets to owners or custodians. This includes microchip scanning of incoming animals, rabies tag searches, checking lost and found reports, maintaining a website so owners may search for lost pets on-line, and facilitating searches by members of the public.
- Place animals into permanent homes via direct adoption or transfer to placement partner organizations for final placement, and maintain a robust placement program.
- Address pet overpopulation by ensuring that dogs and cats are sterilized prior to their adoption in a cost effective manner.

Animal Services - continued

- Effectively coordinate with community stakeholders, other agencies and others to fulfill sheltering responsibilities in a professional manner.
- Manage a disease control program, based on the design and capabilities of the new Animal Services Center, to ensure the health of sheltered, reclaimed and adoptable animals.

FY 2009-10 Outcomes

- Achieved an overall placement rate of fifty-three (53) percent and a “live release rate” of sixty (60) percent in a challenging economic environment.
- Implemented a more cost effective in-house sterilization program for adoption and transfer program animals beginning January 2010.
- Offered an increased number of low-cost rabies vaccination clinics utilizing staff members that are Certified Rabies Vaccinators..
- Finished the Placement Partner Agreement and Guidelines, which establish a legal basis and procedural framework for ongoing animal transfers to rescue groups for final placement.
- Certified Euthanasia Technicians provided animal euthanasia by injection; maintained federal and state registration for needed controlled substances; and obtained an animal shelter licensed from the North Carolina Department of Agriculture & Consumer Services.
- Controlled disease through prophylactic care based on the examination and vaccination of animals as well as stringent health and disinfection protocols developed in the form of standard operating guidelines for the new facility.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--------------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Domestic Animals Admitted | 3,957 | 4,491 | 4,650 | 4,100 | 4,100 |
| Placement Rate of All Animals | 56% | 51% | 53% | 53% | 53% |
| Stray Animal Recovery Rate | 18% | 17% | 18% | 17% | 17% |
| Animals Adopted by the Public | 1,453 | 1,395 | 1,450 | 1,400 | 1,400 |
| Animal Sterilizations | 1,580 est. | 1,368 | 1,500 | 1,500 | 1,500 |
| Rabies Clinics/ Clinic Vaccinations* | 21 / 1,219 | 13 / 1,038 | 10 / 750 | 10 / 750 | 10 / 750 |

* Prior to January 2010, 3-year vaccination clinics were done by veterinarians

FY 2010-11 Fiscal Year Objectives

- Implement the Placement Partner Agreement and Guidelines, strengthen rescue relations and increase the number of animals transferred and decrease the number of days these animals need to be sheltered.
- Shelter animals according to the requirements of the North Carolina Animal Welfare Act; renew shelter license from the North Carolina Department of Agriculture & Consumer Services; and renew needed federal and state drug licenses..

Animal Services - continued

- Sustain programs for owner recovery and the placement of animals into permanent homes via outreach and volunteer activities and efforts.
- Manage in-house sterilization services for adoption and transfer program animals in a cost effective manner that optimizes hourly productivity in accordance with available funding.
- Continued effective disease control within the context of the new facility based on the basis of revised protocols and procedures for animal health in accordance with available funding.

Division Highlights

- Much more selective care of ill and injured animals and more restrictive management of hold times for non-adoptable animals given reductions in sheltering resources such as veterinary hours and medical supplies.
- Less flexible and stable in-house sterilization of adoptable animals as a result of reductions in veterinary hours and needed supplies.
- Expenditure line item reductions for animal supplies (\$2,350), consulting veterinarians (\$4000), health care supplies (\$15,000) and in-house sterilization (\$21,743).
- New service fees for animals surrendered for euthanasia (\$50), and the spaying and neutering of animals transferred to rescue groups (\$60 and \$30, respectively).
- A fee increase for rabies vaccination (\$10); and overall revenue enhancement through elective micro-chipping.

Animal Control

Major Services

- Respond to varied service requests and resolve by education, advisement or enforcement, and when necessary, animal impoundment or confiscation. Enforce local and state laws as they apply to the care and control of animals and owner/custodian responsibilities
- Impound stray animals and owner surrenders, quarantine biting animals and rabies suspects, and confiscate other animals in accordance with North Carolina General Statutes (NCGS) and Orange Counties Animal Ordinance.
- Protect citizens and their companion animals from potentially rabid and aggressive animals by responding immediately to all related reports and taking appropriate actions as required by NCGS and Orange County's Animal Ordinance.
- Protect animals from cruelty, abuse and neglect by investigating complaints and taking appropriate action including enforcing defined violations under NCGS and/or Orange Counties Animal Ordinance.
- Register dogs and cats belonging to county residents according to their location and sterilization status.
- Contractually provided animal control services to the Towns of Chapel Hill, Hillsborough, Carrboro, and the City of Durham (for the portion within Orange County).

Animal Services - continued

- Perform kennel and pet shop inspections and permit as required by Orange County Ordinance, ensuring compliance with these requirements and issuing annual permits.

FY 2009-10 Outcomes

- Responded to every call for service daily and after hours according to a priority schedule while acting as a resource for the community regarding animal issues outside our scope of service (e.g. nuisance wildlife) in unincorporated Orange County.
- Investigated every reported case of contact between human or pet and rabies suspects and animal bites and promptly tested or quarantined per NCGS when there may have been an exposure. In addition, deemed dogs dangerous or potentially dangerous as appropriate under NCGS (and participated in appeals processes).
- Implemented the County's new tethering ordinance according to standard operating guidelines that address education and enforcement in different stages of the implementation process..
- Processed pet registrations and rabies vaccination certificates. Also, managed and generated reports to issue renewal notices to dog and cat owners.
- Responded to all reports of animal abuse and/or neglect the same day they were received, and when education of an owner or custodian was not an option, took action as appropriate under NCGS and/or Orange County Ordinance.
- Inspected all kennels and pet shops and renewed or issued an annual permit. Educated other residents about the permit requirement and what it entails.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Service Responses (Regular hours/ After Hours) | 6,102 (5258/844) | 6,247 (5717/530) | 7,100 (6250/850) | 6,500 (5800/700) | 6,291 (5600/600) |
| Rabies Investigations (Confirmed Positive Rabies Cases) | 186 (17) | 145 (20) | 150 (22) | 160 (18) | 163 (18) |
| Animal Bite Investigations | 194 | 184 | 189 | 185 | 187 |
| Total Pet Registrations | 21,748 | 21,182 | 22,000 | 22,000 | 24,000 |
| Animal Cruelty Complaints | 400 | 388 | 400 | 400 | 400 |
| Animal Impoundments | 2,042 | 1,994 | 2,017 | 1,925 | 1,500 |

FY 2010-11 Fiscal Year Objectives

- Participate in a review of Orange County's pet registration process, oriented toward reworking the program along several critical dimensions.
- Implement a lending program for the trapping of cats and manage an effective transition to resident cat trapping and impoundment.

Animal Services - continued

- Full utilization of departmental software (Chameleon) to increase dispatch efficiency and design specific reports for animal control service statistics and response outcomes.
- Revise and formalize established protocols for wildlife and injured deer responses.
- Prepare standard operating guidelines for Animal Control Officers to use in their outreach and referral that fit into the department's strategic plan for addressing the problem of pet overpopulation.

Division Highlights

- Reduced flexibility in covering business hours and continued reduction and redefinition of clerical and administrative duties as a result of the elimination of an Administrative Assistant I position
- Elimination of established cat trapping program and creation of a lease program for resident trapping of unwanted cats according to program guidelines.
- Motor Pool cost reduction of \$10,646 as a result of the department's integration in the new Animal Services Center and changes in cat trapping procedures.
- Revenue increases of nearly \$13,739 to cover the costs of services provided to the Towns of Chapel Hill and Hillsborough; and of \$75,000 from adjusting the fee for sterilized cats and dogs from \$5 to \$10.
- New service fees for picking up owner surrendered animals (\$15), and the deployment of the livestock trailer for the impoundment of large animals (\$35).

Changes in Service Delivery and Operations:

- Decreases (-\$146,219):
 - The Manager's recommended budget includes the elimination of an Administrative Assistant I position
 - Decreases in several operational accounts (Medical Supplies, Travel, Motor Pool, Advertising, Department Supplies, Credit Card Charges)
 - Additional reductions in non-permanent and seasonal staffing, vet services and health care supplies, animal supplies, and volunteer program supplies, and in-house sterilization services and supplies
- Increases (\$6,500):
 - Microchip – revenues and expenses have exceeded current year budgeted expectations; offset by additional revenues projected in FY 2010-11.
 - Rabies Vaccinations – based on increased number of one year rabies clinics offered by Certified Rabies Vaccinator staff.

Fee Changes:

- **Proposed New Fees** (increase of \$11,890)
 - Placement Partner Sterilization (+\$7,500) – recover costs of supplies and direct labor time for the spay and neuter of dogs and cats, and other select small animals, that are transferred from Animal Services to an approved rescue organization for final placement.

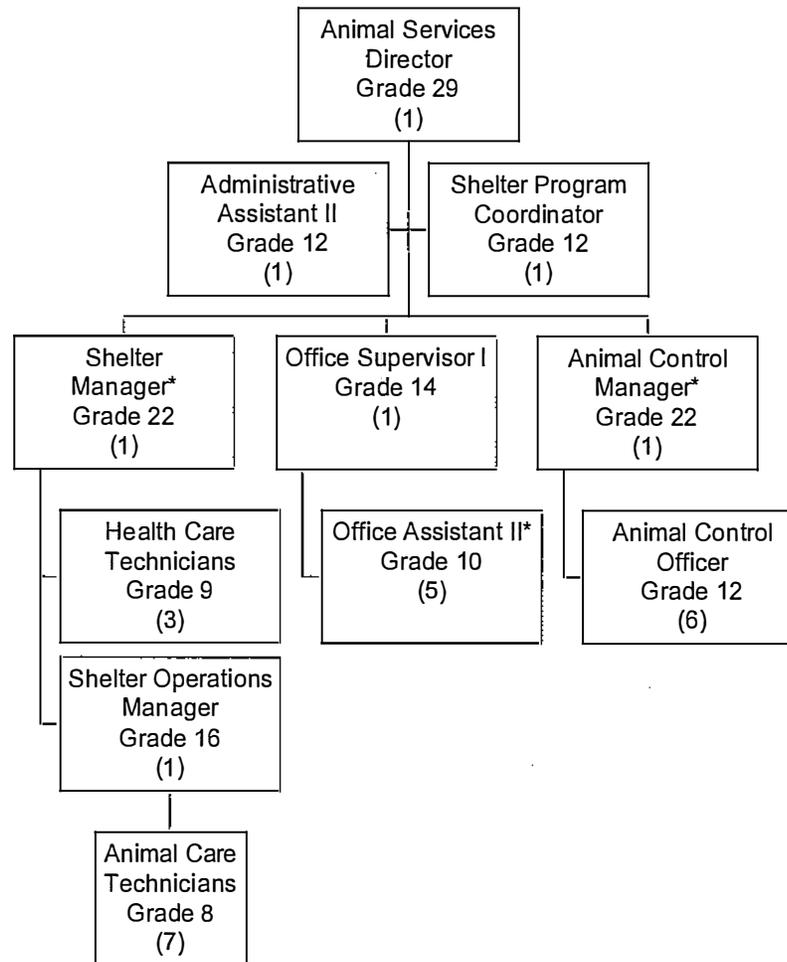
Animal Services - continued

- Owner surrender for Euthanasia (+\$2,000) - \$50 fee to recover costs of euthanizing ill and infirm animals at the request of their owners
- Large Animal Trailer Transport (+\$140) - \$35 fee to recover the additional costs of using a trailer for transporting livestock, horses, and other large animals.
- Field Surrenders (+2,250) - \$15 fee to recover costs of an ACO receiving a surrendered animal and transporting it to the Animal Services Center.

- **Contractual Services** (increase of \$13,739)
 - Town of Chapel Hill Agreement (\$8,000) –increasing from \$75,000 to \$83,000 based on cost determination done by Animal Services and Financial Services staff.
 - Town of Hillsborough Agreement (\$5,739)—increasing from \$19,421 to \$25,160 as part of a multi-year phase-in of cost recovery.

- **Changes to Current Fees** (increase of \$89,000)
 - Animal Tax (+\$75,000) – increasing from \$5 to \$10 for pet registration fee for sterilized dogs and cats; to cover costs of collecting and administering the pet registration program fee. **(Note:** this fee of \$5 has not changed since 1988).
 - Rabies Vaccinations (+\$14,000) – based on proposed fee increase from \$5 to \$10 for low-cost vaccinations clinics and animal adoptions. This increase will accordingly increase the dog and cat adoption fees since the rabies vaccination is part of the fee for adoptions.

Animal Services



FY 2009 -10 *Proposed Changes

Asset Management and Purchasing Services

Phone Number: (919) 245-2650

Website: <http://www.co.orange.nc.us/purchasing/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 2400 |
| Personnel Services | \$ 2,528,675 | \$ 2,647,754 | \$ 2,731,316 | \$ 2,715,427 | \$ 2,777,954 | \$ 2,315,227 |
| Operations | \$ 4,106,059 | \$ 4,636,185 | \$ 5,355,505 | \$ 4,630,205 | \$ 4,663,462 | \$ 4,151,053 |
| Capital Outlay | \$ 22,000 | \$ 59,407 | \$ 26,939 | \$ 48,621 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 6,656,734 | \$ 7,343,346 | \$ 8,113,760 | \$ 7,394,253 | \$ 7,441,416 | \$ 6,466,280 |
| <i>Offsetting Revenues</i> | \$ (361,486) | \$ (605,284) | \$ (492,152) | \$ (468,153) | \$ (503,767) | \$ (503,767) |
| County Costs (net) | \$ 6,295,248 | \$ 6,738,062 | \$ 7,621,608 | \$ 6,926,100 | \$ 6,937,649 | \$ 5,962,513 |
| Total Asset Management and Purchasing Services and Related Expenditures | \$ 6,656,734 | \$ 7,343,346 | \$ 8,113,760 | \$ 7,394,253 | \$ 7,441,416 | \$ 6,466,280 |

Mission Statement

To promote the coordinated acquisition, construction and management of the County's physical assets whereby the asset may be most efficiently, economically and sustainably managed throughout its life cycle.

Major Services

- Issue purchase orders for all goods and services in excess of \$500; and solicit bids and requests for proposals within statutory requirements and other instances when it may be advantageous to the County.
- Administer capital projects as identified in the Capital Investment Plan (CIP).
- Maintain Fixed Asset records and dispose of assets at the end of their useful County life.
- Acquire and manage real estate, including leases, as may be needed for County operations; and coordinate space allocations for County departments.
- Provide interdepartmental services to all County offices.
- Provide risk management services, including support of the department-based Risk Management Team, a safety team tasked with identifying and resolving safety issues associated with County assets; exploring alternatives and acquiring sufficient insurance coverage to address the County's various business exposures; and administering the building access and security systems in County facilities.
- Provide preventative maintenance, corrective and restorative services to 43 County-owned and six leased properties in areas including, but not limited to: electrical, heating, air conditioning and ventilation (HVAC), painting, plumbing and carpentry through a combination of outside contractors and in-house staff.
- Maintain the County's fleet of over 300 vehicles, examples of which include: emergency response vehicles, buses, vans, automobiles; and maintain more than 100 pieces of

Asset Management and Purchasing Services – continued

equipment such as tractors, trailers, mowers, vehicle mounted chair lifts, animal cages and compressors and 14 emergency generators serving County facilities.

- Operate and maintain fueling facilities for County vehicles.
- Provide custodial services and supplies for all County buildings and leased properties (except Carr Mill Mall rental space), with County staff only.
- Set up and tear down for all County Commissioner events/meetings, including but not limited to furnishings for the County Commissioners, audio visual and public address equipment, seating for the public.

FY 2009-10 Outcomes

- Justice Facility--Renovation of New Courthouse completed. Staff provided significant direct service hours on the renovation project, thereby minimizing cost overruns on the project.
- Phase I Link Center Renovations were completed; departments currently occupying space. Staff provided significant direct service hours on this project, reducing the overall contract cost for the project.
- West Campus Office Building and Library buildings were completed; departments currently occupying space the additional approximately 71,000 square feet .
- Hillsborough Commons upfit of 56,000 square feet was completed; departments currently occupying space. Staff provided significant direct service hours on this project to help minimize the overall project cost.
- Collaborated with Information Technologies to acquire and implement new Voice-Over-IP telephone system. Implementation 100% complete.
- Completed approximately 6,400 service orders for building maintenance and customer generated requests for service.
- Performed 820 preventative maintenance services, 1,414 corrective maintenance services and over 200 services for auxiliary equipment, including emergency generators at County facilities.
- Implemented team cleaning service for downtown Hillsborough campus buildings, thereby minimizing staffing costs associated with providing custodial services to approximately 137,000 additional square feet brought on line since 2008 on the east and west downtown county campus.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Bids/Requests for Proposal | 71 | 69 | 68 | 75 | 75 |
| Purchase Orders Processed | 4,675 | 4,521 | 4,500 | 4,500 | 3,000 |
| Managed Capital Projects | 6 | 3 | 7 | 7 | 5 |
| Value of Managed Capital Projects | \$53,458,000 | \$13,782,000 | \$29,840,000 | 29,840,000 | \$7,975,900 |
| County buildings maintained | 54 | 50 | 49 | 51 | 48 |

Asset Management and Purchasing Services – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Leased Properties Maintained | 6 | 6 | 3 | 3 | 3 |
| Total Square Footage under maintenance | 505,228 | 583,784 | 693,924 | 701,372 | 802,345 |
| S.F. Reduction due to divestiture of buildings | | | | 2,850 | 17,500 |
| Total area provided with custodial services | 284,286 | 339,085 | 393,729 | 445,060 | 445,060 |
| Service requests completed: building maintenance and departmental requested | 7,403 | 6,512 | 6,500 | 6,475 | 6,500 |
| Fleet Mileage | 3,507,840 | 3,215,571 | 3,000,000 | 3,085,000 | 3,000,000 |

FY 2010-11 Fiscal Year Objectives

- Increase purchase order limits to \$500; implement procurement cards in collaboration with the Financial Services Department to reduce processing and handling time associated with smaller purchases.
- Explore feasibility of self funded worker's compensation coverage for the County workforce.
- Develop and implement an energy management policy and practices for County facilities.
- Appropriately plan and manage capital projects at the Link Government Services Center (Phase II), Jail (begin replacement of plumbing lines and fixtures to reduce ongoing maintenance costs), Piedmont Food and Agriculture Processing Center, Whitted Center (Health Department expanded clinic space), roofing projects at the Government Services Center Annex and District Attorney's building; and continue to monitor and manage Twin Creeks and Fairview Park projects, currently underway.
- Explore and implement alternatives which will improve service and response times to County departments, while reducing costs for fleet maintenance.
- Complete review and modification of departmental policies and procedures--an initiative resulting from reorganization in July 2009.
- Aggressively pursue a comprehensive and consolidated inventory system for facilities care and fleet maintenance inventories.
- Continue to explore and implement service delivery options for custodial services that will balance service expectations and available resources.
- Analyze CNG fueling station for efficiency and long term viability.

Budget Highlights

- Rental fleet maintained by Motor Pool will be assigned out to departments with high personal vehicle usage.
- The FY 2010-11 budget includes the creation of a separate Custodial division, as well as realignment of numerous operational expenses between divisions as a move to the cost centers budgeting approach.

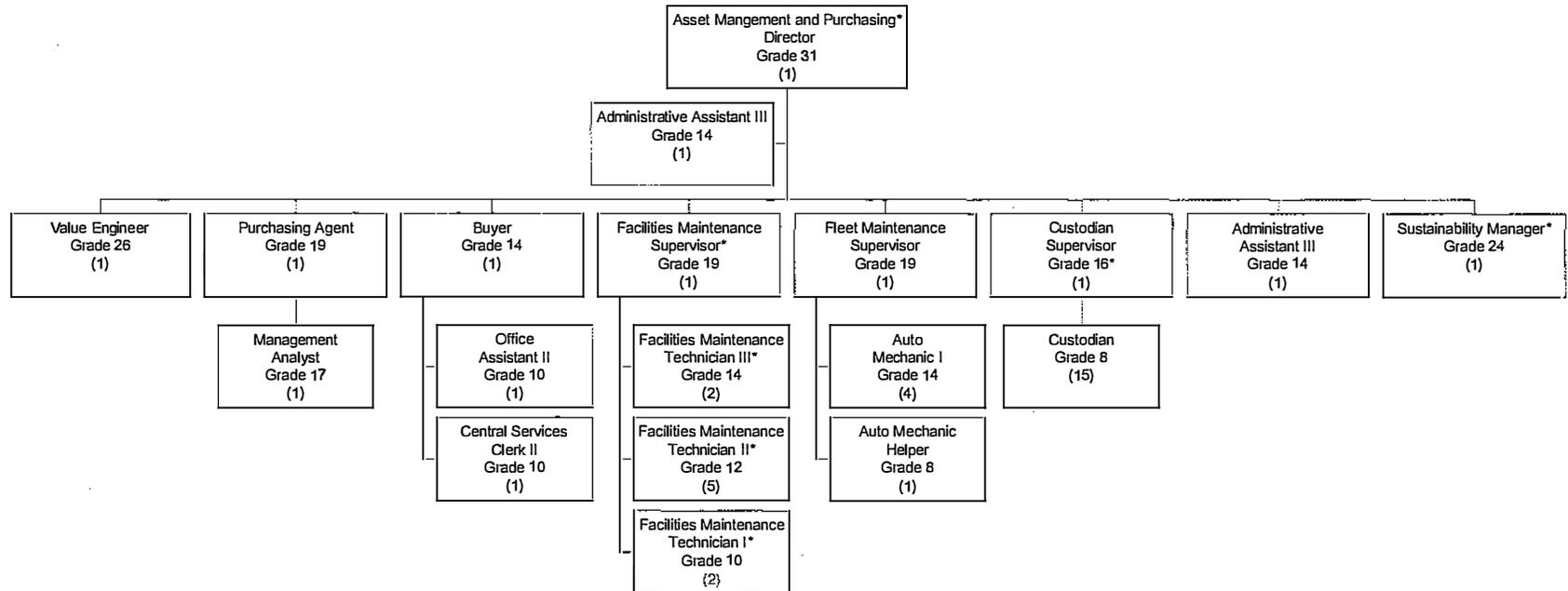
Asset Management and Purchasing Services – continued

- The Grounds division, formerly included within this department has been moved to the Department of Environment, Agriculture, and Parks and Recreation for FY 2010-11.
- The increase in projected revenue for FY 2010-11 is from additional gas reimbursements from the Town of Hillsborough due to higher unit cost for fuel purchases.

Changes in Service Delivery and Operations:

- Decreases (-\$1,636,460):
 - The Board of County Commissioners approved the elimination of the following vacant positions in April 2010:
 - Sustainability Coordinator
 - Custodian (2.0 FTE)
 - Office Assistant I (.50 FTE)
 - Public Works Director
 - Senior Building Maintenance Technician
 - The Manager's recommended budget includes the elimination of Office Assistant I and Central Services Clerk I positions. With the elimination of the Central Services Clerk I position, the County will no longer operate a main switchboard. This position will move to a similar skilled position within the County.
 - The Manager's recommended budget includes holding a Custodial position vacant for a six month period until January 1, 2011.
 - Eliminate contracted Custodial Services in County buildings
 - Utility costs reductions due to buildings no longer in use, as well as reductions in the projected costs of current facilities.
 - Reductions in operational accounts within the Custodial division (Telephone, Contract Services, Uniforms, and Department Supplies)
 - Reductions in overtime and non-permanent personnel, as well as numerous operational accounts (Travel/Training/Certifications & Licenses, Department Supplies, Contract Services, Tires, Uniforms, and Department Supplies).
 - The Grounds division, formerly included within this department has been moved to the Department of Environment, Agriculture, and Parks and Recreation for FY 2010-11.
- Increases (\$122,873):
 - Reserve for Deductible – deductibles on vehicles accidents have increased from \$500 to \$1,000.
 - Gas & Oil, and Diesel – based on higher average unit cost for fuel purchases.
 - Vehicle Maintenance – higher projected costs due to aging County fleet.

Asset Management & Purchasing



Board of County Commissioners

Phone Number: (919) 245-2130

Website: <http://www.co.orange.nc.us/occlerks/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 2000 |
| Personnel Services | \$ 376,520 | \$ 415,505 | \$ 417,062 | \$ 423,972 | \$ 441,876 | \$ 395,764 |
| Operations | \$ 124,451 | \$ 158,272 | \$ 156,080 | \$ 138,479 | \$ 152,570 | \$ 113,464 |
| Capital Outlay | \$ 637 | \$ 13,826 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 501,608 | \$ 587,603 | \$ 573,142 | \$ 562,451 | \$ 594,446 | \$ 509,228 |
| County Costs (net) | \$ 501,608 | \$ 587,603 | \$ 573,142 | \$ 562,451 | \$ 594,446 | \$ 509,228 |

Mission Statement

Our office provides direct support for the seven-member Board of Commissioners; provides an official, historical record for present and future generations; provides a central repository of documents approved by the Board; offers opportunities for public participation in county government through boards/commissions; and disseminates public information.

Major Services (Clerk to the Board)

- Custodian for the County seal and the retention of official records including minutes, ordinance books, records of County-appointed boards and committees, resolutions, contracts, agreements, and leases, etc., in accordance with the North Carolina General Statutes.
- Prepares official copies of documents including ordinances, resolutions and meeting minutes as adopted by the Board; certifies legal documents on behalf of the County.
- Administers appointment process for 70+ volunteer boards and commissions.
- Answers inquiries, providing information based on considerable knowledge of County programs and activities; ensures public access to County records as required by state public records laws and receives and follows up on complaints pertaining to County services.
- Provides primary communications between Orange County Government and the public through local and regional media outlets
- Support for Board of Commissioners, which includes scheduling, and coordination of meetings for Commissioners and other officials as necessary, ensuring availability of rooms, equipment, materials, refreshments, etc., as requested or otherwise deemed necessary. Handles scheduling and travel arrangements including hotel, airline and car rental reservations.

FY 2009-10 Outcomes

- Webcasting of Board of Commissioner Meetings
- Assisted with the standardization of the website
- Attended 88 of BOCC meetings/work sessions/public hearings/retreats, in 2009

Board of County Commissioners – continued

- Legal review of all closed session minutes from 1999-2009
- Indexed minutes up to date (on Intranet and Internet).
- Maintain public records including agenda material, minutes, ordinances, contracts, resolutions.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|---|--------------------------|
| Meetings | 60 | 74 | 88 | 60 | 60 |
| Indexed Minutes on Internet and Intranet | 60 (2007) | 74 (2008) | 88 (2009) | 60 (2010) | 60 (2011) |
| Legal Review and BOCC Closed Session Meetings/Minutes | 16 (2007) | 9 (2008) | 37 (2009) | 12 | 15 |
| Webcasting BOCC Meetings at 2 locations | N/A | N/A | 10 | 11 | 20 |
| Reduction of boards/commissions (eliminate duplicity, coordination of services) | | | 75 | 75 | Approx. 40 |
| Document Management | | | | 128 resolutions; 75 ordinances; over 60 agendas & over 200 contracts | 500-1000+ documents |

FY 2010-11 Fiscal Year Objectives

- Approval/opening of all 1999-2009 closed session minutes and to begin approving closed session minutes on a quarterly basis (with review assistance from County Attorney/County Manager)
- Document Management - to make headway with our in-house document management process (laserfiche); with limited storage space and scanning in-house has been a challenge but would like to scan as many public records (minutes, contracts, agreements, etc) as possible for easier staff and public access through the internet
- Working with the legal department, for the update/adoption of the Code of Ordinances of Orange County
- Transference of message applications from Clerk's office to the Sheriff's office as a "one-stop shop" for these applications (since the sheriff's office has to do the background checks anyway)

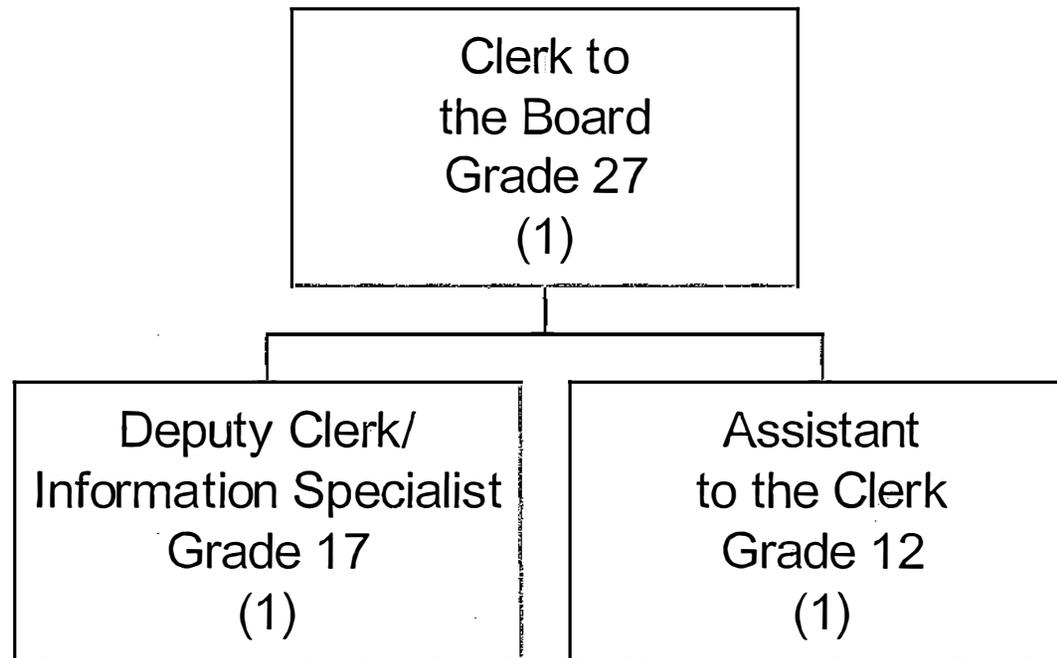
Budget Highlights

- Realized full, fiscal year costs of two additional Orange County Commissioners.

Changes in Service Delivery and Operations: (\$85,217 Reduction)

- Eliminated vacant Assistant-to-the-Clerk position, in April 2010.
- Reduced travel and training opportunities for staff and the Board of County Commissioner.
- Reduction in general operating expenses (e.g. office supplies, printing, and advertising).
- Fewer organizational memberships.
- Decreased funding for consultants (e.g. retreats) and other contracted services.
- Reduced funds for replacement equipment.

Board of County Commissioners Office



6-4

Board of Elections

Phone Number: (919) 245-2350

Website: <http://www.co.orange.nc.us/elect/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | |
| Personnel Services | \$ 416,136 | \$ 444,116 | \$ 456,872 | \$ 443,471 | \$ 361,585 | \$ 345,196 |
| Operations | \$ 195,672 | \$ 121,639 | \$ 173,135 | \$ 162,509 | \$ 127,182 | \$ 99,832 |
| Capital Outlay | \$ 4,204 | \$ 36,298 | \$ 0 | \$ 0 | \$ 29,094 | \$ 0 |
| Total Expenditures | \$ 616,013 | \$ 602,052 | \$ 630,007 | \$ 605,980 | \$ 517,861 | \$ 445,028 |
| <i>Offsetting Revenues</i> | \$ (60,182) | \$ (24,525) | \$ (52,550) | \$ (72,339) | \$ (100) | \$ (100) |
| County Costs (net) | \$ 555,831 | \$ 577,527 | \$ 577,457 | \$ 533,641 | \$ 517,761 | \$ 444,928 |
| Total Board of Elections and Related Expenditures | \$ 616,013 | \$ 602,052 | \$ 630,007 | \$ 605,980 | \$ 517,861 | \$ 445,028 |

Mission Statement

The mission of the Orange County Board of Elections is to effectively plan, organize, and conduct all elections held in Orange County. To provide the best possible services and efficient, fair, honest and impartial elections at a minimum cost to the electorate.

Major Services

- Conduct federal, state, county and municipal elections.
- Serve as the county source for information on election laws, procedures and policies.
- Record and report voter statistics and election results.
- Diligently, accurately, and legally maintain voter registration database.
- Certify election results, receive candidate filings and issue certifications to elected officials.
- Receive, audit, and report campaign finance reports.

FY 2009-10 Outcomes

- Processed and maintained current voter registration database.
- Effectively and efficiently conducted 2009 Municipal Elections.
- Established additional one-stop early sites for the 2009 Municipal Elections.
- Processed same-day registrations and voters at early voting sites.
- Relocated polling sites to accommodate voters.
- Maintained current website.

Board of Elections – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Registered Voters | 91197 | 99456 | 100,202 | 100,202 | 101,000 |
| Total Ballots Cast | 60,541 | 75,194 | 31,819 | 31,819 | 40,000 |
| Early Voting Sites | 4 | 5 | 2 | 2 | 2 |
| Ballots Cast at Early Voting Sites | 19,127 | 51,961 | 12,344 | 12,344 | 10,000 |
| Polling Sites Relocated | 0 | 2 | 2 | 2 | 1 |

FY 2010-11 Fiscal Year Objectives

- Successfully conduct 2010 General Elections
- Maintain up to date geo-coding, so all jurisdictional boundaries are legal, current and accurate.
- Increase voter participation.
- Earn and maintain the public's trust.

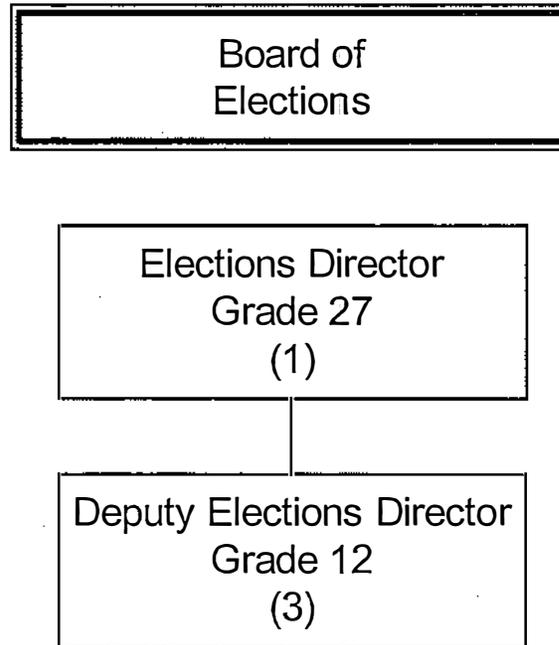
Budget Highlights

- The decrease in Personnel Services and Operations is due to having one General Election in FY 2010-11.
- The Capital Outlay department requests of \$29,094 to purchase 22 laptops to be used at precincts on Election Day and purchase of furnishings are not part of the Manager's recommended budget for FY 2010-11.
- The State Board of Elections will continue to pay for maintenance of the election equipment (a savings to the County of \$27,350)

Change in Service Delivery and Operations: (\$17,040 Reduction)

- Reduce the number of One-Stop sites from 4 locations to 2 locations in FY 2010-11.

Board of Elections



Child Support Enforcement

Phone Number: (919) 245-2175

Website: <http://www.co.orange.nc.us/cse/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 4400 |
| Personnel Services | \$ 737,253 | \$ 765,657 | \$ 739,395 | \$ 768,144 | \$ 779,905 | \$ 779,905 |
| Operations | \$ 109,989 | \$ 130,436 | \$ 130,950 | \$ 124,655 | \$ 130,950 | \$ 128,450 |
| Capital Outlay | \$ 18,339 | \$ 4,273 | \$ 0 | \$ 3,600 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 865,581 | \$ 900,365 | \$ 870,345 | \$ 896,399 | \$ 910,855 | \$ 908,355 |
| <i>Offsetting Revenues</i> | \$ (971,661) | \$ (1,108,819) | \$ (852,800) | \$ (1,282,800) | \$ (1,317,800) | \$ (1,317,800) |
| County Costs (net) | \$ (106,080) | \$ (208,453) | \$ 17,545 | \$ (386,401) | \$ (406,945) | \$ (409,445) |
| Total Child Support Enforcement and Related Expenditures | \$ 865,581 | \$ 900,365 | \$ 870,345 | \$ 896,399 | \$ 910,855 | \$ 908,355 |

Mission Statement

To obtain child support for Orange County children, thereby strengthening the family's potential for economic independence and self sufficiency and reducing the taxpayers' costs of public assistance.

Major Services

- Obtain child support for the children of Orange County by:
 - Locating non-custodial parents
 - Establishing paternity for children born outside marriage
 - Establishing child support orders
 - Enforcing child support orders

FY 2009-10 Outcomes

- Orange County children will receive financial support totaling \$6,000,000.
- New child support orders will be established for 230 families.
- Paternity will be established for 140 children.

Child Support Enforcement - continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Collections | \$5,973,739 | \$6,086,218 | \$6,116,000 | \$6,000,000 | \$6,000,000 |
| New child support orders | 261 | 227 | 230 | 230 | 230 |
| Paternity established | 136 | 140 | 140 | 140 | 140 |

FY 2010-11 Fiscal Year Objectives

- Orange County children will receive financial support totalling \$6,000,00 as a result of concentrated enforcement efforts.
- New child support orders will be established for 230 families.
- Paternity will be established for 140 children.

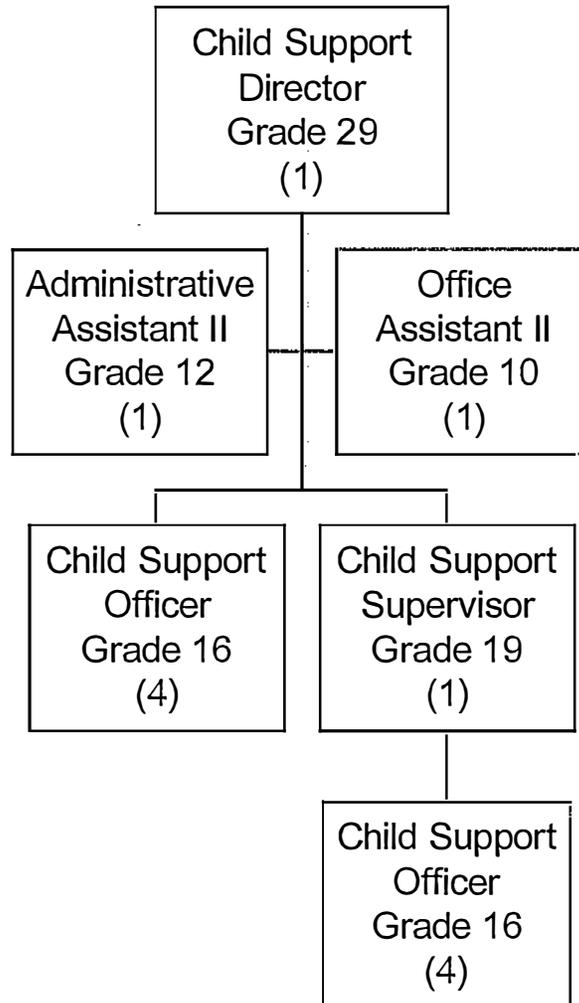
Budget Highlights

- Despite record unemployment, child support collections will not decrease significantly.
- The additional anticipated revenue for FY 2010-11 is due to a revised indirect cost allocation plan, including a roll forward adjustment.

Changes in Service Delivery and Operations: (\$3,100 Reduction)

- Decreases in non-permanent personnel and several operational accounts (Travel/Training/Certifications & Licenses, Personal Mileage, Contract Services, and Court Tests)

Child Support Enforcement



Cooperative Extension

Phone Number: (919) 245-2050

Website: <http://orange.ces.ncsu.edu/>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 4500 |
| Personnel Services | \$ 433,549 | \$ 336,557 | \$ 432,035 | \$ 423,505 | \$ 440,969 | \$ 380,015 |
| Operations | \$ 74,091 | \$ 138,884 | \$ 44,369 | \$ 48,235 | \$ 45,544 | \$ 33,521 |
| Capital Outlay | \$ 2,565 | \$ 2,618 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 510,205 | \$ 478,058 | \$ 476,404 | \$ 471,740 | \$ 486,513 | \$ 413,536 |
| <i>Offsetting Revenues</i> | \$ (3,440) | \$ (1,315) | \$ 0 | \$ (3,133) | \$ 0 | \$ 0 |
| County Costs (net) | \$ 506,765 | \$ 476,743 | \$ 476,404 | \$ 468,607 | \$ 486,513 | \$ 413,536 |
| Total Cooperative Extension and Related Expenditures | \$ 510,205 | \$ 478,058 | \$ 476,404 | \$ 471,740 | \$ 486,513 | \$ 413,536 |

Mission Statement

North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship, and an improved quality of life.

Agriculture: Livestock and Crops

Major Services

- Provide technical assistance to animal, poultry and aquaculture producers and assist in the implementation of practices or enterprises such as crop management strategies, livestock management, alternative marketing and waste management that will achieve individual and family goals related to profitability and quality of life.

FY 2009-10 Outcomes

- Animal, poultry and aquaculture producers will implement best management practices and improved farm financial planning that will enhance profitability.
- Youth involved in animal projects will improve personal development and learn leadership and life skills related to animal husbandry including: record keeping, finances, producing high quality animal products, sportsmanship, and appropriate treatment of animals.
- Field crop growers will implement recommended and potential production practices and systems, investigate innovative agricultural opportunities, develop business and human resource plans, and explore marketing options to ensure continued farm productivity and profits.

Cooperative Extension – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Farmer participation in educational programs. | 410 | 445 | 350 | 350 | 350 |
| Farmers diversifying crops | 7 | 6 | 6 | 6 | 6 |
| Farmers increasing knowledge of waste management | 74 | 70 | 65 | 70 | 70 |
| Farmers show increased profits by marketing calves through graded sales | 14 | 18 | 15 | 15 | 15 |

FY 2010-11 Fiscal Year Objectives

- To provide researched based educational programs for crop, livestock and horse producers on subjects such as crop and livestock management, alternative marketing, waste management plans and farm business management.

Family and Consumer Sciences

Major Services

- Financial Management Education
- Food Preservation, Food Safety, and Nutrition Education
- Residential Energy Education
- Pest Identification and Control
- Estate Planning and Planning for Future Incompetency and Dependency
- Volunteer Leadership Development

FY 2009-10 Outcomes

- Educational programs on basic money management, consumer buymanship, and estate planning.
- Food safety programs for restaurant workers.
- Response to food preservation and food safety requests for information.
- Pest control and pest identification information for homeowners.
- Residential energy education and conservation for homeowners.
- Volunteer leadership development skills for Orange County ECA members.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|----------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Consumer education efforts | 150 | 93 | 120 | 120 | 125 |
| Estate planning efforts | 150 | 33 | 35 | 35 | 35 |

Cooperative Extension – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--------------------------------------|-------------------|-------------------|-------------------|---------------------|----------------------|
| Food safety programs | 190 | 132 | 120 | 125 | 125 |
| Pest control and pest identification | 65 | 58 | 55 | 55 | 50 |
| Residential energy conservation | 300 | 129 | 250 | 250 | 200 |
| Volunteer leadership development | 150 | 129 | 127 | 127 | 127 |

FY 2010-11 Fiscal Year Objectives

- Provide family finance education to empower individuals to improve consumer buymanship skills.
- Provide energy education programs to assist consumers in reducing energy consumption.
- Provide food preservation and food safety programs to consumers and restaurant workers.
- Provide estate planning education and planning for future dependency and incompetency training.

Division Highlights

- Dollars saved through use of volunteers and leaders to extend educational efforts.
- Dollars saved through avoidance of foodborne illness as a result of food safety/preservation education.

Agriculture: Horticulture

Major Services

- Provide training for existing farmers and potentially new farmers on fruit and vegetable production, pesticide alternatives and safety.
- Train and assist farm apprentices in the PLANT @ Breeze Farm Program on a day-to-day, on-farm best management practices.
- Train Extension Master Gardener Volunteers to deliver researched based horticultural information to the gardening public.
- Develop leadership skills of Extension Master Gardener Volunteers enabling them to run committee meetings and provide guidance to community gardeners, teachers, community associations and the gardening public visiting the Extension Center and the North Carolina Botanical Garden in Chaple Hill.
- Provide educational seminars and symposia for landscape contractors and landscape maintenance professionals on best management practices in the areas of horticulture and pesticide alternatives and safety.
- Provide educational classes, newsletters, newspaper articles, individual consultations and phone calls for home gardeners to learn proper plant selection and landscape management techniques that minimize water use and chemical inputs.

Cooperative Extension – continued

FY 2009-10 Outcomes

- Increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.
- Farmers will become more profitable and sustainable.
- Farmers and workers will adopt safer food and agricultural production, handling, and distribution practices that increase the quality and safety of food sold at markets.
- Home gardeners will improve horticultural skills related to selection of appropriate plants, reduced use of pesticides and fertilizers.
- Green Industry Professionals will enhance the value of plants and landscapes while conserving valuable natural resources and protecting the environment.
- Licensed pesticide applicators will use personal protective equipment and application methods that reduce contamination to assure water quality.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-------------------|-------------------|-------------------|---------------------|----------------------|
| Number of Master Gardener Volunteer | 37 | 53 | 60 | 60 | 60 |
| Number of informal educational program participants | 700 | 987 | 1,100 | 1,100 | 1,100 |
| Number of publications distributed | 1,550 | 1,644 | 2,000 | 2,000 | 2,000 |
| Contacts by phone, office, email and demonstrations | 4,800 | 5,800 | 8,000 | 8,000 | 8,000 |
| Estimated value of volunteer service provided | \$23,200 | \$63,000 | \$65,000 | \$65,000 | \$65,000 |

FY 2010-11 Fiscal Year Objectives

- Expand training and leadership development of Breeze farm Apprentices.
- Train additional Extension Master Gardener Volunteers.
- Support community gardens throughout the county.
- Train 50 pesticide applicators in safety and alternative products.

4-H: Volunteer Development

Major Services

- Volunteer Development

FY 2009-10 Outcomes

- To have at least 40 additional volunteers who complete training in a fiscal year.
- To have 25% of total volunteers take part in county, district, and state level training opportunities.

Cooperative Extension – continued

- To have 50% of trained volunteers implement subject matter workshops to the Orange County 4-H population.
- To have at least 50% of volunteers participate in recognition during an annual volunteer recognition celebration.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Volunteers who complete training in a fiscal year | 1,143 | 1,040 | 800 | 700 | 800 |
| Number of volunteers who take part and/or implement county, district, and state level trainings | 500 | 450 | 400 | 500 | 450 |
| Volunteers that participate in a formal recognition ceremony | 150 | 250 | 200 | 300 | 400 |

FY 2010-11 Fiscal Year Objectives

- To recruit, train and utilize volunteers to more effectively and efficiently provide hands-on learning experiences and leadership development activities for youth.

4-H: Youth Development

Major Services

- Youth Development

FY 2009-10 Outcomes

- At least 40% of the total population of Orange county's youth(5-19)will be maintained and/or enrolled in the community club program and be active participants in club projects and activities.
- At least 20% of the total population of Orange County's youth (5-19) will participate in environmental, science and sustainable 4-H projects/activities.
- At least 25% of the total population of Orange County's youth will be added to the already existing after-school program activities.
- To enroll 20% of Orange County's total youth population, (5-19) in 4-H summer activities.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Number of Youth enrolled in 4-H | 28,592 | 29,217 | 26,000 | 25,000 | 23,000 |
| Number of youth enrolled in environmental education and science programming | 9,872 | 11,336 | 8,000 | 7,500 | 7,000 |

Cooperative Extension – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Number of youth enrolled in 4-H programs as a result of their previous experience with 4-H programs and activities | 20,592 | 17,217 | 19,000 | 18,000 | 18,000 |

FY 2010-11 Fiscal Year Objectives

- To provide youth with enriching , hands-on experiences that build their leadership abilities, help them become better citizens and give them opportunities to serve as volunteers in their community and county.
- To teach youth managing and thinking (Head), relating and caring (Heart), giving and working (Hands), and living and being (Health) life skills through various curriculum and activiity offerings that identify the 4-H's of the organization's name (Head, Heart, Hands and Health).
- To provide a comprehensive program that focuses on enrichment and hands-on learning experiences for youth, ages 5-18, during summer, after-school care, special interest activities, and through community club activities.

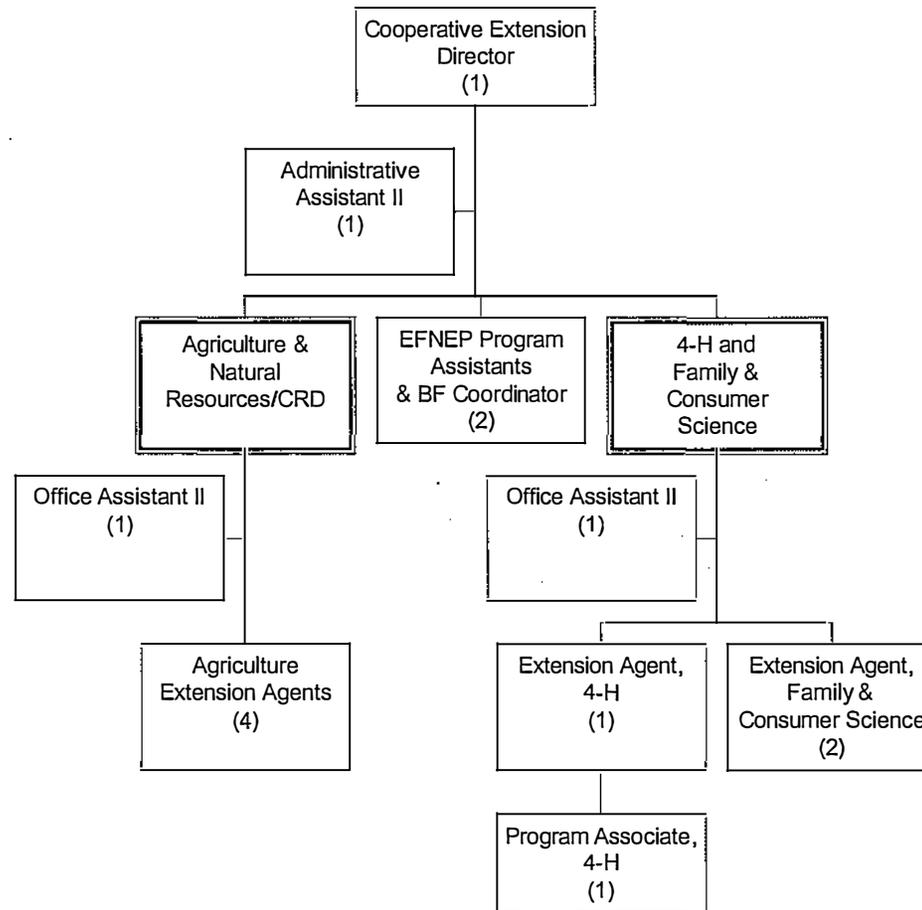
Budget Highlights

- The FY 2010-11 budget includes budgeting for 6.0 FTE positions as approximately 50% County/50% State in the permanent salaries account from July-December 2010. Effective January 1, 2011, these will positions will become State employees and will be budgeted as contracted personnel at the same above stated % rate, as per the Memorandum of Agreement with the State. As of January 1, 2011, all Cooperative Extension staff will be employees of the State and the County will continue to pay its % share as contracted personnel.

Changes in Service Delivery and Operations: (\$72,977 Reduction)

- The Manager's recommended budget includes eliminating the Breastfeeding Program, which includes a Community Health Aide position and associated travel expenses. This position will be moved to a similar skilled position within the County.
- Reductions realized by budgeting the vacant State positions (Cooperative Extension Director, Family and Consumer Sciences Agent, and the Agriculture Extension Agent) at the starting pay grade, as well as sharing the costs of the Family and Consumer Sciences and Agriculture Extension Agents with an adjoining county (25% County share).
- Reductions in several operational accounts (Duplicating, Printing, Department Supplies, Agriculture Summit, and Office Supplies)

Cooperative Extension Service



All positions are jointly funded by County and State

County Attorney's Office

Phone Number: (919) 245-2320

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 2050 |
| Personnel Services | \$ 0 | \$ 41,681 | \$ 305,174 | \$ 335,867 | \$ 384,234 | \$ 399,048 |
| Operations | \$ 0 | \$ 4,296 | \$ 29,580 | \$ 103,451 | \$ 55,250 | \$ 56,050 |
| Capital Outlay | \$ 0 | \$ 2,566 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 0 | \$ 48,544 | \$ 334,754 | \$ 439,318 | \$ 439,484 | \$ 455,098 |
| County Costs (net) | \$ 0 | \$ 48,544 | \$ 334,754 | \$ 439,318 | \$ 439,484 | \$ 455,098 |

Mission Statement

To provide effective and efficient legal services to the Orange County Board of Commissioners and all Departments within Orange County Government.

Major Services

- Advise the County Commissioners and County Departments on the legal aspects of county operations.
- Advise Commissioners and Manager on the legal authority for county actions.
- Draft and/or Review contracts, documents, agreements, etc., for legal sufficiency.
- Review and interpret federal, state and local laws, rules and regulations.
- Represent Orange County in Litigation.
- Track pending and new legislation impacting Orange County.

FY 2010-11 Fiscal Year Objectives

- Finalize Orange County Ordinances for County Commissioner Approval
- Initiate a paperless process, for most legal review, with Information Technologies
- Continue providing expedient and accurate legal advice to Commissioners and departments

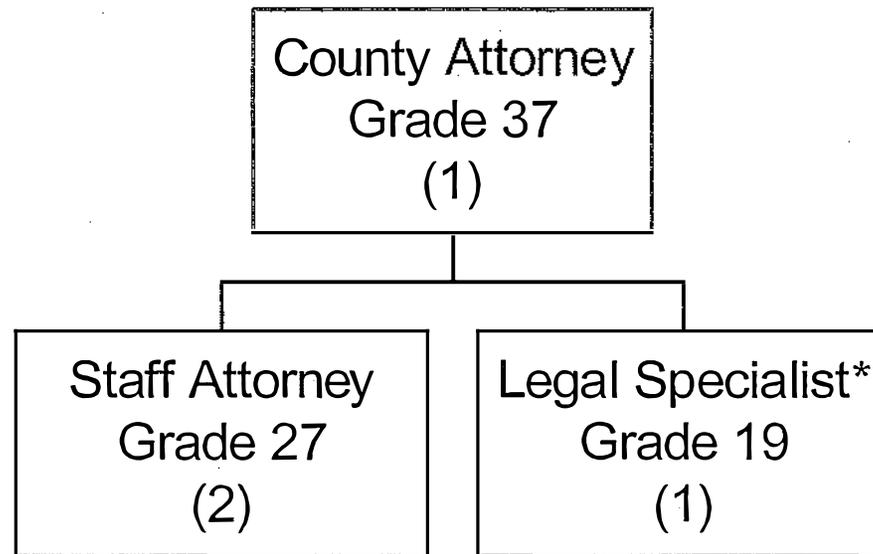
Budget Highlights

- Personnel Services and Operations expenses reflects additional funds for a Staff Attorney position and contract services, approved by the Board of County Commissioners in October 2009.
- Personnel Services budget reflects the addition of a reallocated Civil Rights Specialist position, from the County Manager's Office. This employee will provide legal assistance for the County Attorney and eliminate the need to fill the vacant Paralegal position.

Changes in Service Delivery and Operations: (\$53,852 Reduction)

- Proposed elimination of a Paralegal position.

County Attorney's Office



10-2

County Manager's Office

Phone Number: (919) 245-2300

Website: <http://www.co.orange.nc.us//manager/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 2100 |
| Personnel Services | \$ 1,001,500 | \$ 1,068,675 | \$ 726,058 | \$ 773,659 | \$ 861,181 | \$ 656,883 |
| Operations | \$ 54,911 | \$ 63,260 | \$ 43,860 | \$ 35,540 | \$ 43,310 | \$ 42,510 |
| Capital Outlay | \$ 0 | \$ 5,327 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 1,056,411 | \$ 1,137,262 | \$ 769,918 | \$ 809,199 | \$ 904,491 | \$ 699,393 |
| Offsetting Revenues | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| County Costs (net) | \$ 1,056,411 | \$ 1,137,262 | \$ 769,918 | \$ 809,199 | \$ 904,491 | \$ 699,393 |

Mission Statement

The Orange County Manager's Office manages all departments of County government to ensure adequate levels of service are provided to residents as efficiently as possible. The Department implements the policies of the Board of County Commissioners and coordinates, monitors, and evaluates all County government activities.

Major Services

- Oversee the development, presentation and administration of the annual operating budget and capital investment plan
- Monitor and evaluate County operations and coordinate the implementation of Board initiatives and policies
- Coordinate the County legislative process through agenda preparation and presentation, with follow-up to document, assign responsibility, and coordinate response to items identified at Commissioner meetings that need follow up action; Assist the Board of Commissioners in identifying, developing, monitoring, and advocating for proposed legislation for the BOCC's legislative agenda submitted annually to the North Carolina General Assembly
- Establish budget criteria and performance levels of service for all County departments to assure that services are delivered to citizens with efficiency and effectiveness
- Investigate and develop strategies for improving service delivery, with emphasis on tangible and measurable service outcomes for County residents
- Provide guidance to the County's two school systems on matters related to funding for operations and capital facilities and manage outside agency annual grant application process

FY 2009-10 Outcomes

- Consolidation of the Tax Assessor and Revenue Collections departments into the new Tax Administration department and Incorporation of the Human Rights and Relations functions and staff into the Housing & Community Development department

County Manager's Office – continued

- Continued to coordinate the County legislative process through agenda preparation and presentation, with follow-up to document, assign responsibility, and coordinate response to items identified at Commissioner meetings that need follow-up action; Assist the Board of Commissioners in identifying, developing, monitoring, and advocating for proposed legislation for the BOCC's legislative agenda submitted annually to the North Carolina General Assembly
- Addressed multiple budget and personnel related issues including early retirement incentive programs, selective filling of vacant staff positions to achieve financial savings, and presentation to the Board of Commissioners of the pending financial challenges associated with continuing to provide existing and future services to County residents
- County Facilities Improvements and Departmental Relocations - New Main Library and Office Building (for Planning & Inspections, Information Technologies, Environmental Health, Economic Development, & Asset Management & Purchasing Services); Renovated Link Government Services Center (partially) and Government Services Center Annex (for County Manager's Office, County Attorney's Office, Clerk to the Board of Commissioners' Office, Financial Services, Human Resources, & Board of Elections); New Social Services Center; New Eurosport Soccer Center in Efland; and Re-allocation of Space at Whitted for Housing & Community Development, Health, & Orange County Schools
- Continued to serve as lead in executing technical and analytical tasks associated with Schools Collaboration and special endeavors regarding the school districts.
- Resolution of the proposed solid waste transfer station issue, progress on the resolving historical uncertainties related to the Orange-Alamance County line, and continued progress on Piedmont Food & Agricultural Processing Center

FY 2010-11 Fiscal Year Objectives

- Continue review of County departments and operations for efficiency improvements, duplicative activities and possible reorganizations/reassignment of existing staff.
- Move forward with negotiations with Durham on agreement regarding transfer of solid waste.
- Continue progress on the resolving historical uncertainties related to the Orange-Alamance County line.
- Continue work with the Board of Commissioners to address the financial challenges associated with providing services to County residents.

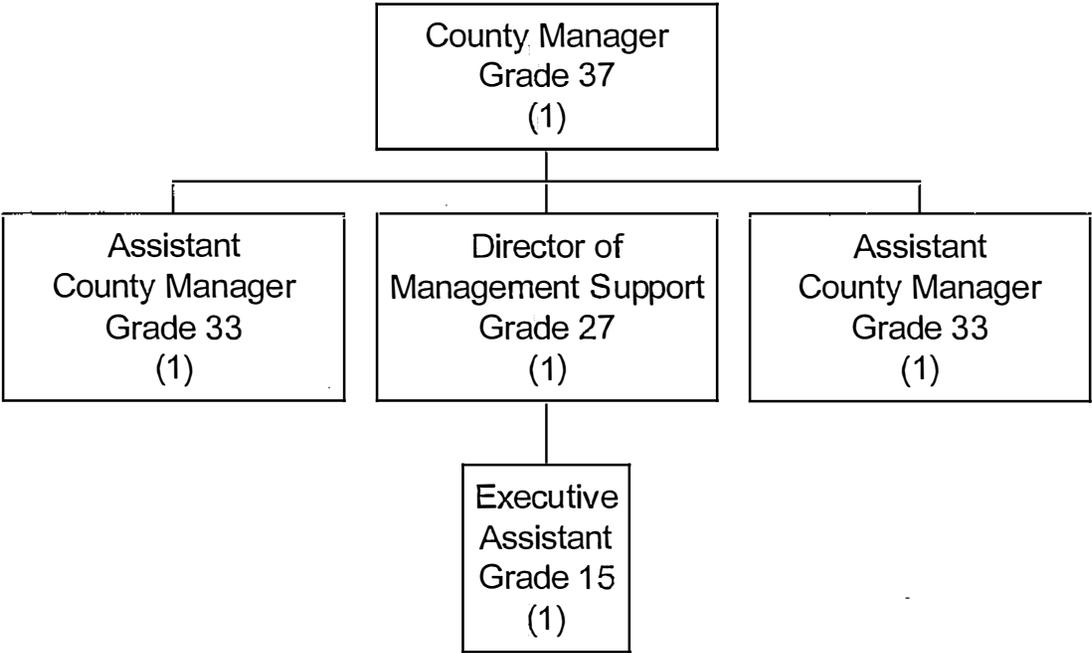
Budget Highlights

- The County Manager's Office budget has reduced substantially from last year with 1) the reassignment of engineering staff to the Planning Department and 2) the reassignment of Human Rights & Relations functions and staff to Housing & Community Development.

Changes in Service Delivery and Operations: (\$135,632 Reduction)

- Transferred two, Administrative Assistant-to-the-County Manager positions and a Civil Rights Specialist to other departments, which will aid countywide, personnel reallocation efforts.

County Manager's Office



11-3

Courts

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 7000 |
| Personnel Services | \$ 9,000 | \$ 0 | \$ 9,000 | \$ 9,000 | \$ 9,000 | \$ 9,000 |
| Operations | \$ 154,459 | \$ 193,780 | \$ 169,700 | \$ 145,538 | \$ 169,700 | \$ 169,700 |
| Capital Outlay | \$ 2,670 | \$ 460 | \$ 0 | \$ 80 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 166,129 | \$ 194,240 | \$ 178,700 | \$ 154,618 | \$ 178,700 | \$ 178,700 |
| County Costs (net) | \$ 166,129 | \$ 194,240 | \$ 178,700 | \$ 154,618 | \$ 178,700 | \$ 178,700 |
| | | | | | | |
| Total Courts and Related Expenditures | \$ 166,129 | \$ 194,240 | \$ 178,700 | \$ 154,618 | \$ 178,700 | \$ 178,700 |

Major Services

- The County is required under section 74 of the NC General Statutes to provide space, equipment, and law books for the District Attorney's Office, Superior Court, the Clerk of Court and District Court.

Economic Development

Phone Number: (919) 919-245-2325

Website: <http://www.co.orange.nc.us/ecodev/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 6000 |
| Personnel Services | \$ 202,210 | \$ 297,721 | \$ 326,709 | \$ 332,418 | \$ 343,712 | \$ 286,890 |
| Operations | \$ 157,480 | \$ 119,634 | \$ 141,612 | \$ 133,812 | \$ 141,361 | \$ 31,461 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 359,690 | \$ 417,355 | \$ 468,321 | \$ 466,230 | \$ 485,073 | \$ 318,351 |
| <i>Offsetting Revenues</i> | \$ (92,248) | \$ (57,492) | \$ (53,559) | \$ (51,781) | \$ (53,308) | \$ (18,000) |
| County Costs (net) | \$ 267,441 | \$ 359,863 | \$ 414,762 | \$ 414,449 | \$ 431,765 | \$ 300,351 |

Mission Statement

Our purpose is to make Orange County a smart, innovative place to live & work. We encourage public-private investments to provide jobs for county residents & to increase the non-residential tax base. Through these investments and department's involvement, we will enhance the financial well-being and quality of life of county residents.

Major Services

- Consistent with the economic development strategic plan, develop and operate targeted programs to strengthen and market the local economy.
- Provide assistance to new, expanding, and relocating businesses (all facets of commerce including entrepreneurship, agriculture, arts and tourism).
- Research and disseminate business, economic, and demographic data to citizens, businesses, non-profits, and elected officials through the web and printed materials.
- Encourage, assist, coordinate with, and fund small business service providers; examples include the Small Business & Technology Development Center (SBTDC), the Small Business Center at Durham Technical Community College, and Good Work. Support for the Small Business and Technology Development Center regional office is included in this budget. The SBTDC provides business plan, marketing, capital, procurement and other assistance to local businesses at no charge.
- Assist with and oversee activities of the Chapel Hill/Orange County Visitors Bureau and the Orange County Arts Commission.
- Provide financing for small businesses and local entrepreneurs.

FY 2009-10 Outcomes

- Research, develop, and prepare publications available free to anyone seeking information on small businesses and the local economy. Develop, publicize and update a webpage containing the most requested information.
- Encourage the use of all existing buildings by maintaining a comprehensive database of all commercial property (buildings and land) and by providing that information to firms looking to start, expand or relocate a business.

Economic Development – continued

- Operate "Buy Local" campaign to inform citizens and governments of the value of shopping locally.
- Increase workforce participation of Orange County citizens by coordinating and linking the business community; various employment and training providers (such as Durham Technical Community College, Workforce Development Board, the Chambers public education support efforts and Work first programs).
- Encourage development of additional markets for local farm goods through an interactive web site (www.orangecountyfarms.org) and by convincing local food service operations to purchase local farm products. Activities include the regional value-added agricultural processing center.
- Provide ombudsman services to any entrepreneur or business owner as needed, including participating in predevelopment conferences and planning for central permitting. Continue work to ensure that zoning permits adequate commercial activity in all parts of the county and that infrastructure is available to the Economic Development Districts. Development and secure support for a list of desirable businesses for the Economic Development Districts.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Web Contacts – Home Page Visits | 150,000 | 175,000 | 177,000 | 175,000 | 170,000 |
| Small Business Application/Approved | 0/0 | 6/1 | 5/1 | 5/1 | 5/1 |
| SBTDC Local Clients | 225 | 201 | 240 | 225 | 240 |
| Orange County Employment | 67,246 | 64,114 | 63,000 | 63,976 | 64,000 |
| Number of Businesses | 3,658 | 3,617 | 3,734 | 3,734 | 3,800 |
| Request for information/referrals | 1,000 | 1,200 | 1,000 | 1,000 | 2,000 |

FY 2010-11 Fiscal Year Objectives

- Provide citizens and businesses with information they seek in a timely and efficient manner.
- To have a full range of services available to small businesses to encourage their start-up, expansion and retention.
- Continue work to ensure that infrastructure is available to all Economic Development Districts.
- Increase collaboration with economic development purveyors (RTRP, Chapel Hill, Carrboro, Chamber's, UNC, NC State).

Budget Highlights

- Effective July 1, 2010, the Arts Commission will relocate to the Visitors Bureau Fund. All operating expenses will be paid with revenue generated by the Visitors Bureau.

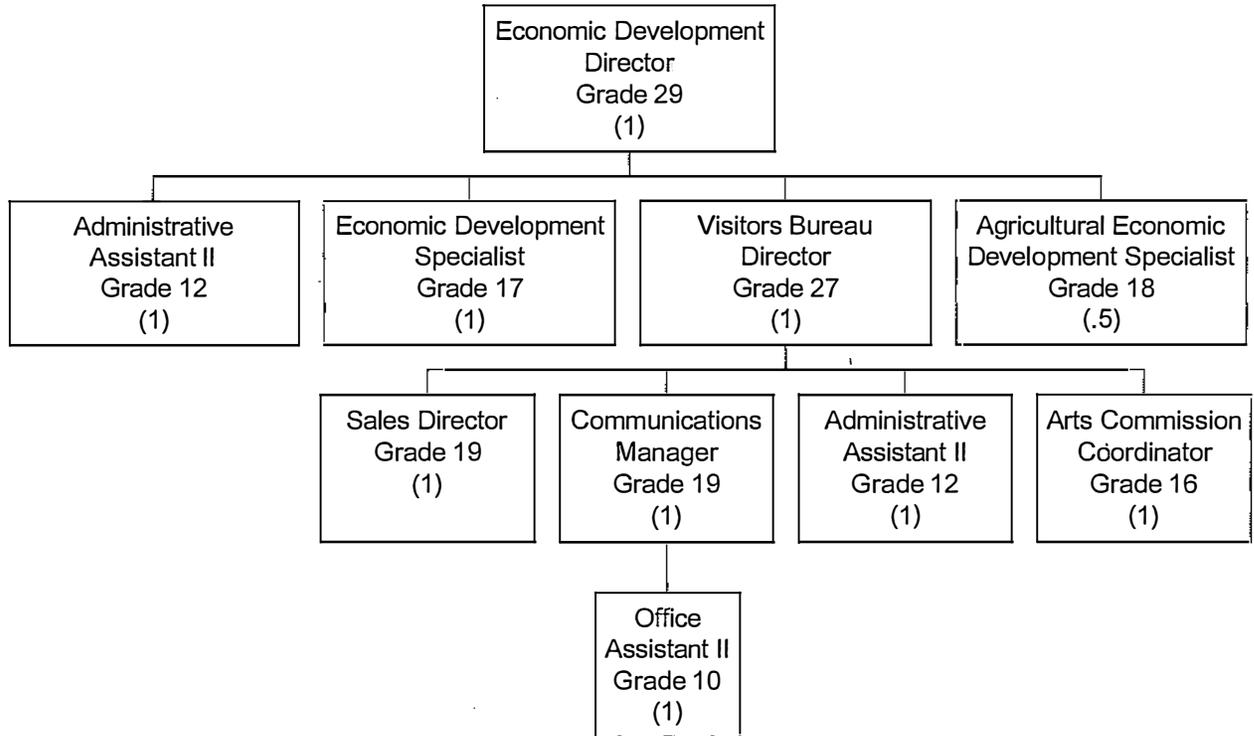
Economic Development – continued

Changes in Service Delivery and Operations: (\$131,414 Reduction)

- Reduce general operating expenses (e.g. duplicating, telephone, department supplies).
- Reduce membership dues and subscription costs.
- Reduce advertising efforts.
- Reduce communication to new corporations.
- Reduce business assistance contracts with Small Business Development Centers (SBDC).
- Transfer Arts Commission operations to the Visitors Bureau Fund.

Economic Development

(Including Arts Commission & Visitors Bureau)



14-4

Emergency Services Department

Phone Number: (919) 245-6100

Website: <http://www.co.orange.nc.us/emergency/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 7500 |
| Personnel Services | \$ 5,395,768 | \$ 5,440,620 | \$ 5,473,355 | \$ 5,197,461 | \$ 7,489,843 | \$ 5,747,890 |
| Operations | \$ 798,697 | \$ 858,237 | \$ 763,135 | \$ 871,675 | \$ 1,023,370 | \$ 890,405 |
| Capital Outlay | \$ 1,500 | \$ 43,158 | \$ 0 | \$ 807,783 | \$ 479,100 | \$ 0 |
| Total Expenditures | \$ 6,195,965 | \$ 6,342,015 | \$ 6,236,490 | \$ 6,876,919 | \$ 8,992,313 | \$ 6,638,295 |
| <i>Offsetting Revenues</i> | \$ (1,816,532) | \$ (2,036,190) | \$ (1,853,000) | \$ (1,996,355) | \$ (1,913,000) | \$ (1,913,000) |
| County Costs (net) | \$ 4,379,433 | \$ 4,305,825 | \$ 4,383,490 | \$ 4,880,564 | \$ 7,079,313 | \$ 4,725,295 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>Emergency Telephone Fund</i> | | | | | | Account: 7551 |
| Overhead | \$ 53,559 | \$ 19,556 | \$ 19,556 | \$ 19,556 | \$ 19,556 | \$ 19,556 |
| Personnel Services | \$ 120,582 | \$ 182,234 | \$ 189,671 | \$ 186,221 | \$ 180,405 | \$ 134,120 |
| Operations | \$ 297,682 | \$ 457,466 | \$ 292,000 | \$ 1,545,720 | \$ 264,600 | \$ 264,600 |
| Capital Outlay | \$ 113,077 | \$ 91,418 | \$ 0 | \$ 0 | \$ 6,000 | \$ 6,000 |
| Total Expenditures | \$ 584,899 | \$ 750,675 | \$ 501,227 | \$ 1,751,497 | \$ 470,561 | \$ 424,276 |
| <i>Offsetting Revenues</i> | \$ (770,995) | \$ (659,799) | \$ (501,227) | \$ (1,858,150) | \$ (470,561) | \$ (424,276) |
| County Costs (net) | \$ (186,096) | \$ 90,876 | \$ 0 | \$ (106,653) | \$ 0 | \$ 0 |

| | | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Total Emergency Services and Related Expenditures | \$ 6,780,864 | \$ 7,092,690 | \$ 6,737,717 | \$ 8,628,416 | \$ 9,462,874 | \$ 7,062,571 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Program (General Fund)</i> | | | | | | |
| Administration | \$ 243,032 | \$ 350,665 | \$ 335,054 | \$ 1,192,720 | \$ 909,690 | \$ 774,767 |
| Emergency Medical Services | \$ 3,881,552 | \$ 3,852,426 | \$ 3,634,872 | \$ 3,549,225 | \$ 5,252,127 | \$ 3,832,201 |
| Life Safety Management | \$ 264,341 | \$ 209,633 | \$ 299,320 | \$ 251,883 | \$ 309,317 | \$ 156,561 |
| Telecommunications | \$ 1,807,039 | \$ 1,929,292 | \$ 1,967,244 | \$ 1,883,091 | \$ 2,521,179 | \$ 1,874,766 |
| Total Expenditures | \$ 6,195,965 | \$ 6,342,015 | \$ 6,236,490 | \$ 6,876,919 | \$ 8,992,313 | \$ 6,638,295 |
| <i>Offsetting Revenue</i> | \$ (1,816,532) | \$ (2,036,190) | \$ (1,853,000) | \$ (1,996,355) | \$ (1,913,000) | \$ (1,913,000) |
| County Costs (net) | \$ 4,379,433 | \$ 4,305,825 | \$ 4,383,490 | \$ 4,880,564 | \$ 7,079,313 | \$ 4,725,295 |

| | | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <i>Emergency Telephone Fund</i> | | | | | | |
| Emergency Telephone System | \$ 584,899 | \$ 750,675 | \$ 501,227 | \$ 1,751,497 | \$ 470,561 | \$ 424,276 |
| Total Expenditures | \$ 584,899 | \$ 750,675 | \$ 501,227 | \$ 1,751,497 | \$ 470,561 | \$ 424,276 |
| <i>Offsetting Revenue</i> | \$ (770,995) | \$ (659,799) | \$ (501,227) | \$ (1,858,150) | \$ (470,561) | \$ (424,276) |
| County Costs (net) | \$ (186,096) | \$ 90,876 | \$ 0 | \$ (106,653) | \$ 0 | \$ 0 |
| Total Expenditures | \$ 6,780,864 | \$ 7,092,690 | \$ 6,737,717 | \$ 8,628,416 | \$ 9,462,874 | \$ 7,062,571 |

Emergency Services – continued

Mission Statement

The Planning and Logistics Branch is focused on providing materials support and management to the EMS and Communications Operations Branch as well as the management of capital projects in the department. Planning responsibilities center around the Emergency Management Program as well as time-limited departmental initiatives as they occur.

Planning and Logistics Division

Major Services

- Emergency Management Program
- Management of the ES Fleet, including Ambulances
- Warehouse Management
- Facilities support and maintenance
- Departmental Issued Attire & Personal Protective Equipment
- Capital Projects

FY 2009-10 Outcomes

- 3 activations of the Emergency Operations Center
- Development of Emergency Operations Center Manual
- Purchase of 3 new ambulances
- Renovation of 1 EMS station
- Implemented a new uniform ordering system for ES Staff

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Emergency Plans Updated | 10 | 10 | 12 | 12 | 3 - Very large plans |
| EOC Activation | 3 | 2 | 4 | 4 | 4 |
| Disaster Training | *N/A | *N/A | *N/A | 3 | 5 |
| CERT Trainings | 2 | 4 | 4 | 4 | 4 |
| Disaster Recovery Operations | 0 | 0 | 1 | 1 | 1 |
| Warehousing Support Events | *N/A | *N/A | *N/A | 15 | 25 |

***Outcome Measures Revised-no data available for these measures**

Emergency Services – continued

FY 2010-11 Fiscal Year Objectives

- Complete updates to the following plans: Emergency Operations Framework; Debris Management Plan; Special Needs Registry/Aging Registry; OCHD Emergency Management Plan.
- Provide a refresher training (4 offerings) to each Department Head and all other critical staff within each department to assure ongoing preparedness.
- Develop a Continuity of Operations plan for Orange County Government on a 2 year - phased approach. Year one (2010/11) is to develop the framework and obtain Executive approval. Year two (2011/12) will feature implementation and training.
- Support the integration of Automated Vehicle Location and mobile data from Communications and emergency response units.

Division Highlights

- Addition of \$20,000 to "Contract Services" to fund CodeRED alert notification system (moved from IT to ES).

Life Safety Management Division

Mission Statement

The Emergency Services Life Safety Management Office is responsible for enforcing the North Carolina Fire Prevention Code, conducting fire inspections, reviewing plans for new building construction, fire/arson investigations, county fire department coordination, hazardous materials response, and SARA Title III reporting in the unincorporated areas.

Major Services

- Administer the provision of the North Carolina Prevention Code.
- Review all building and subdivision plans submitted to the County Planning Department for fire code/life safety compliance and disaster planning.
- Provide fire education, life safety/disaster preparedness programs to all schools, all County employees, day care providers, healthcare providers, civic organizations and public events for community outreach, upon request.
- Investigate fires to determine cause and origin of suspicious or undetermined fires.
- Investigate complaints of illegal open burning and other activities that could impact residents and the environment.
- Administer the SARA Title III Regulations, which includes the collection of data about chemical hazard in fixed storage facilities as well as existing plans and capabilities for emergency response.

FY 2009-10 Outcomes

- Improve life safety and reduce fire damage in public buildings by conducting fire inspections in facilities as mandated by the North Carolina Fire Prevention Code.

Emergency Services – continued

- Review new commercial construction and major renovation plans to existing buildings to ensure fire code and life safety code compliance when facilities become operational, thus enhancing life safety and reducing the dangers of fire and property loss.
- Deliver fire prevention programs, life safety programs, and disaster preparedness programs to citizens, school students, health care providers, day care providers and county employees to heighten fire prevention awareness, identify fire hazards, injury prevention and disaster planning.
- Assist fire departments with firefighter certification, OSHA training to enhance fire suppression and first responder activities in the rural fire departments.
- Assist departments at emergency scenes that may impact emergency services, residents or the environment.
- Monitor fire extinguisher training, haz mat awareness, blood borne pathogens and terrorism training to county employees for quality assurance and fulfill OSHA requirements.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Fire Inspections | 227 | 132 | 240 | 230 | 260 |
| Fire Re-inspections | 41 | 45 | 30 | 75 | 85 |
| Investigations | 161 | 207 | 120 | 200 | 220 |
| Structure Fires | 167 | 182 | 300 | 330 | 350 |
| Code Enforcement | 65 | 60 | 85 | 80 | 85 |
| Fire Education, OSHA Programs, Fire Training Programs | 6 | 6 | 35 | 20 | 40 |

FY 2010-11 Fiscal Year Objectives

- Provide fire inspections as mandated in the inspection schedule of the North Carolina Fire Prevention Code.
- Conduct plans reviews as mandated for new construction or major renovations of facilities open to public for fire code compliance.
- Reduce the numbers of fires caused by carelessness or deliberately set fires through increasing public education and community outreach programs.
- Provide coordination of public safety resources during times of emergencies as well as public events and give support to agencies as needed to mitigate incidents.

Emergency Services – continued

Communications Division

Mission Statement

To ensure that assistance requested by the citizen and agencies served is delivered promptly and professionally by answering the 9-1-1 calls within the first three rings and dispatching the appropriate response agencies within three minutes of receiving the call in the communications center.

Major Services

- Serve as the primary access point for citizens requesting emergency and non-emergency assistance.
- Dispatch law enforcement, EMS and fire resources to respond to the needs of the community. Monitor and respond to all public safety agency's requests through various mediums of communication to provide information and oversee safety of the unit.
- Serve as primary access point for Orange County law enforcement requests, as well as any other authorized agency, related to criminal justice with regard to stolen items, wanted/missing persons, criminal histories, and secure criminal justice messaging.
- Provide Emergency Medical Dispatch by prioritizing emergency medical calls for appropriate dispatch and providing pre-arrival instructions for the community until medically trained personnel can arrive. A new initiative will be to interface call information directly to the responding units through advanced mobile technology.
- Coordinate with vendors, local agencies, Wireless and Wireline carriers and various County Departments to maintain the Geographic Information System to assign addresses and maintain cell towers to provide dependable location information. Recently implemented new 800 MHz Radio system for interoperability allowing agencies to talk with each other. The second component will be to address the upcoming mandatory changes required for the current conventional radio system to continue to operate.
- Maintain all 9-1-1 Records as outlined by NC General Statute 132-1.4 and GS 132-1.5.

FY 2009-10 Outcomes

- 94.33% of all 9-1-1 calls were answered within 10 seconds meaning less than the 3 rings required. 5.2% of all 9-1-1 calls were answered within 11 - 20 seconds.
- We have completed all emergency/non-emergency dispatches on an average of 2 minutes 26 seconds from receipt of the call to notification of the response agency (includes an average of law enforcement, fire/rescue and medical calls).
- Emergency Medical Dispatch criteria has not been reviewed for quality assurance on a regular basis due to time and other duty restraints with limited personnel and resources to do so. Calls reviewed have generally been due to field or in-house request; however, on these reviews, the chief complaint and proper protocol has been 98% correct. The concerns are due to the amount of time being spent on the protocol as a result of limited staffing handling multiple tasks - answering radio while with the caller, utilizing the terminal justice network messaging system and trying to quickly move towards answering the next call without compromising the caller and response agency's safety.

Emergency Services – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Calls for Service Reports Only | 185,585 | 186,402 | 186,225 | 185,522 | 189,553 |
| Calls Received and Processed | *N/A | *N/A | *N/A | 427,755 | 436,310 |
| Radio Transmissions Law Enforcement | *N/A | *N/A | *N/A | 2,253,900 | 2,366,595 |
| Radio Transmissions Fire/EMS | *N/A | *N/A | *N/A | 1,317,744 | 1,383,631 |

***No data available due to new tracking method and revised outcome measures.**

FY 2010-11 Fiscal Year Objectives

- Answer all 9-1-1 lines within 3 rings and/or less than 15 seconds.
- Dispatch the appropriate resource to emergency calls within 30 seconds to 45 seconds from call receive to dispatch time; dispatch appropriate resources to less emergent calls within 45 seconds to 90 seconds from call receive to dispatch time.
- Process all emergency medical calls within not greater than 90 seconds from call received time to dispatch time.
- Process all fire calls within not greater than 45 seconds from call received time to dispatch time by implementing the emergency fire dispatch protocol.
- Implement the CAD interface with mobile data terminals in ambulances to reduce telecommunicator CAD workload and to document actual enroute, onscene and clear times of units. In addition, plans are to implement two full 9-1-1 workstations (CAD, Phone, Radio).
- Prepare for the upcoming FCC regulations in regards to the conventional paging and radio system.

Division Highlights

- Implement the CAD interface with mobile data terminals in ambulances to reduce telecommunicator CAD workload and to document actual en-route, on-scene and clear times of units.

Emergency Medical Services Division

Mission Statement

The Emergency Medical Services branch of Emergency Services is committed to providing prompt and appropriate response to medical and traumatic emergencies around the clock with adequately trained, experienced technicians. EMS will provide excellent patient care as well as safe and timely transport to the hospital.

Major Services

- Provide thorough paramedic assessment and complaint appropriate treatment for persons with medical or traumatic emergencies.

Emergency Services – continued

- Coordinate transportation resources to provide appropriate transportation of patients, including ambulance, taxi, public transport, or private vehicles.
- Coordinate emergency medical services and public safety preparedness efforts for special events such as sporting events, festivals, and mass entertainment.
- Provide state mandated continuing medical education for EMS staff, including volunteers.

FY 2009-10 Outcomes

- EMS responded to more than 11,500 requests for service and makes patient contact with more than 11,000 patients and provided transports for over 7,000 people.
- Response times will held steady or diminished from 17 minutes 90% of the time
- EMTs and Paramedics were provided enough continuing medical education hours to allow for recertification of expiring credentials
- EMS had enough staffing and equipment to provide adequate coverage for special events
- EMS relied on mutual aid resources fewer times and there were fewer number of times where ambulances were not available to respond to calls.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| EMS Response Time | *N/A | *N/A | 17:00 | 16:49 | 14:00 |
| Requests for EMS Service | 10,539 | 10,945 | 11,500 | 11,392 | 11,995 |
| Number of times where no ambulances were available to answer 911 calls. | N/A | 235 | 235 | *220 | 300 |
| Number of EMS Calls with Response time > 15 min | 794 | 1,315 | 1,384 | 1,170 | 1,232 |
| Number of Emergency EMS Calls with response time >30 minutes | 69 | 112 | 117 | 124 | 131 |

***No numbers due to new tracking method**

FY 2010-11 Fiscal Year Objectives

- Paramedic assessment and treatment will be available to persons with immediately life threatening situations within 12 minutes of a request 90 percent of the time by the end of FY 2010-11.
- Transportation will be arranged or provided for any person who requests EMS service, needs to be transported, and cannot safely be transported by any other means.
- Public safety preparedness and potential medical needs will dictate the type and amount of service provided at special events. Emergency Services will coordinate special event service.
- Adequate outcome based continuing medical education will be available to all EMS staff.

Emergency Services – continued

- Emergency Services will be able to provide all mandated services for compliance with Federal, State, and local laws.
- Emergency Services has enough fleet units and personnel to provide adequate EMS coverage for the 400 square miles of the County and has reduced its reliance on mutual aid resources.

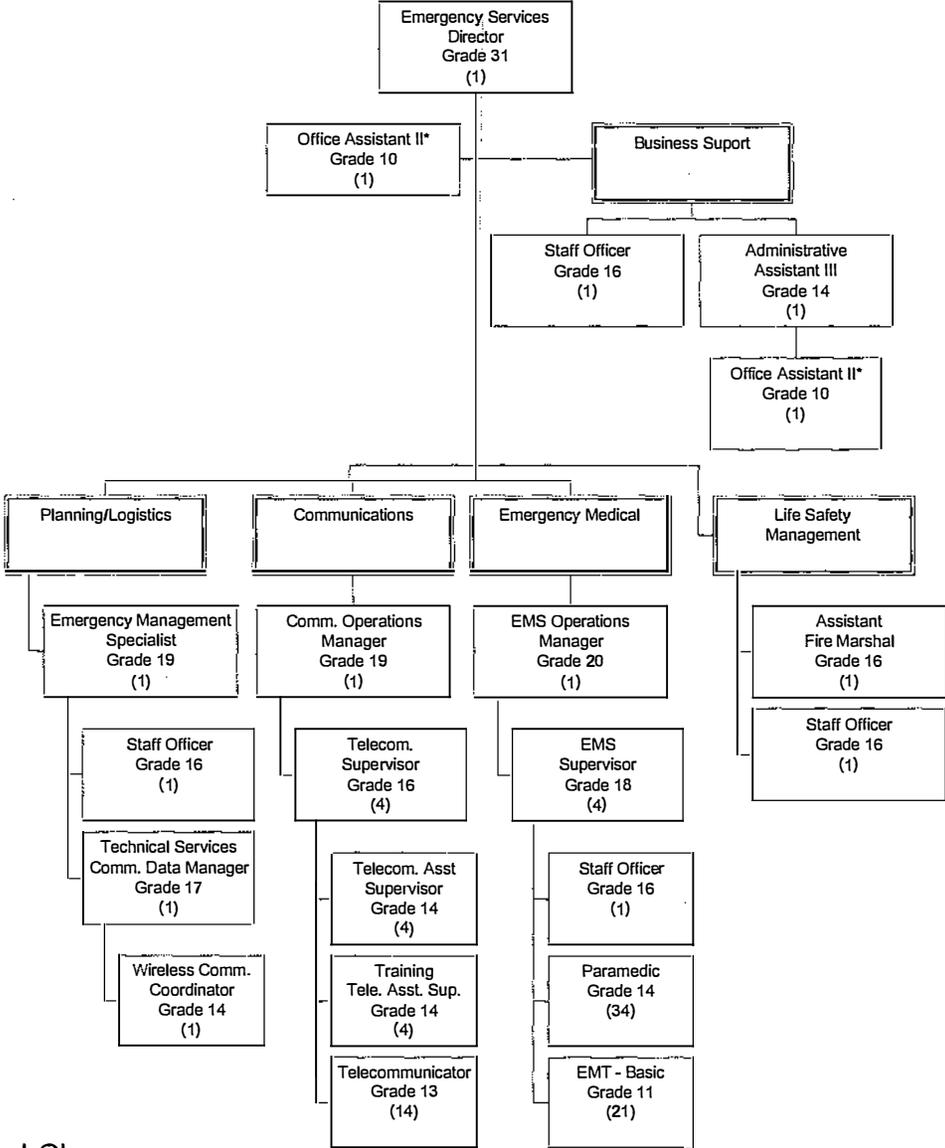
Budget Highlights

- The increase in Personnel services for FY 2010-11 includes budgeting for four new Paramedic (4.0 FTE) positions starting January 1, 2011.
- The capital outlay requests of \$479,100 for FY 2010-11 included the replacement of two ambulances, replacement of a forklift for warehouse operations, and two new CAD workstations. These are not included in the Manager's Recommended budget. One (1) ambulance will be purchased from available funds in the Emergency Services Reserve Capital Project in order to put an additional staffed unit in service.
- A ten percent increase has been added to EMS Medical Supplies to account for increased call volume, increased number of patients being transported, the addition of new equipment and supplies that allow EMS to provide service at the accepted standard of care.

Changes in Service Delivery and Operations:

- In an effort to place an additional ambulance in service, the department has reclassified vacant Deputy EMS Director positions and Staff Officer positions to 6.0 FTE Paramedic positions, and will hire 4 additional Paramedics positions starting January 1, 2011.
- One ambulance will be purchased from available funds in the Emergency Services Reserve Capital Project to put an additional unit in service.
- *Decreases (-\$35,400)*
 - Decreases in Temporary Personnel, Training, and Telephone
- *Increases (\$137,470):*
 - Overtime – for Emergency Operations Center activations (support for entire department and after hours warehouse management)
 - Contract Services – for CodeRED Alert Notification (this was budgeted in Information Technologies Department in FY 2009-10, but has been moved to ES for FY 2010-11)
 - Uniforms – associated with new EMS positions and reclassified Paramedic staff
 - Computer Supplies – for Mobile Data Terminal software, Critical Pre-employment Testing Software, and to cover software support of paging and faxing from the CAD system that has been moved from Emergency Telephone System Fund
 - Motor Pool – increase of to reflect accurate chargebacks from Motor Pool.
 - Medical Supplies – due to increased call volume and transports and increased standard of care mandated by the State.

Emergency Services



16-9

Department of Environment, Agriculture, Parks and Recreation (DEAPR)

Phone Number: (919) 245-2510

Website: <http://www.orangecountync.gov/deapr/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 6100 |
| Personnel Services | \$ 1,970,758 | \$ 2,206,811 | \$ 2,266,388 | \$ 2,276,170 | \$ 2,315,931 | \$ 2,364,054 |
| Operations | \$ 466,131 | \$ 521,355 | \$ 699,246 | \$ 584,125 | \$ 577,708 | \$ 571,527 |
| Capital Outlay | \$ 7,810 | \$ 16,644 | \$ 0 | \$ 10,750 | \$ 50,700 | \$ 0 |
| Total Expenditures | \$ 2,444,699 | \$ 2,744,809 | \$ 2,965,634 | \$ 2,871,045 | \$ 2,944,339 | \$ 2,935,581 |
| <i>Offsetting Revenues</i> | \$ (292,451) | \$ (298,370) | \$ (356,330) | \$ (335,326) | \$ (397,598) | \$ (399,838) |
| County Costs (net) | \$ 2,152,248 | \$ 2,446,440 | \$ 2,609,304 | \$ 2,535,719 | \$ 2,546,741 | \$ 2,535,743 |
| Total Department of Environment, Agriculture, Parks and Recreation | | | | | | |
| | \$ 2,444,699 | \$ 2,744,809 | \$ 2,965,634 | \$ 2,871,045 | \$ 2,944,339 | \$ 2,935,581 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Natural & Cultural Resources | \$ 604,922 | \$ 687,419 | \$ 680,114 | \$ 664,312 | \$ 696,648 | \$ 662,768 |
| Parks and Recreation | \$ 1,543,539 | \$ 1,741,267 | \$ 1,984,977 | \$ 1,893,870 | \$ 1,931,358 | \$ 1,959,285 |
| Soil & Water Conservation | \$ 296,239 | \$ 316,124 | \$ 300,543 | \$ 312,863 | \$ 316,333 | \$ 313,528 |
| Total Expenditures | \$ 2,444,699 | \$ 2,744,809 | \$ 2,965,634 | \$ 2,871,045 | \$ 2,944,339 | \$ 2,935,581 |
| <i>Offsetting Revenue</i> | \$ (292,451) | \$ (298,370) | \$ (356,330) | \$ (335,326) | \$ (397,598) | \$ (399,838) |
| County Costs (net) | \$ 2,152,248 | \$ 2,446,440 | \$ 2,609,304 | \$ 2,535,719 | \$ 2,546,741 | \$ 2,535,743 |
| Total Expenditures | \$ 2,444,699 | \$ 2,744,809 | \$ 2,965,634 | \$ 2,871,045 | \$ 2,944,339 | \$ 2,935,581 |

Note: Effective April 1, 2010, Environment Resource Conservation, Soil and Water and Parks and Recreation merged to form the Department of Environment, Agriculture, Parks and Recreation.

Mission Statement

Protect and conserve the County's environment, including conservation of its natural resources (land, water, air/energy), cultural resources (including historic sites and parks) and open space. Implement programs, plans and initiatives to this end, and develop reports on emerging issues and trends related to the environment.

Natural and Cultural Resources Division (formerly ERCD)

Major Services

- Coordinate County efforts in environmental protection, resource conservation and preservation, including water resources, air quality and energy/climate change, and biological resource lands.
- Oversee and implement the award-winning Lands Legacy Program to protect, manage and provide stewardship of prioritized natural and cultural resource lands, farmland or future parks and open space.
- Coordinate and implement the Environmental Responsibility in County Government Goal.
- Identify, acquire, plan and design future parks and open spaces.
- Implement the objectives within the Natural and Cultural Systems Element of the Comprehensive Plan.
- Provide staff support to advisory boards on resource conservation, agriculture and parks.

FY 2009-10 Outcomes

- Evaluate, acquire and conduct stewardship on lands identified as high priority resource lands through the Lands Legacy Program.
- Implement the Water Resources Initiative to monitor and protect ground and surface water resources, including the Observation Well Network and the H2Orange internal Committee.
- Address air quality, greenhouse gas emissions and climate change through the Environmental Responsibility Goal and new federal opportunities (stimulus).
- Provide staff support to board and commissions working on environmental, agricultural and parks and open space issues, producing reports, data and studies as needed.
- Develop strategy to accomplish BOCC adopted priorities (P-1, P-12 and P-14), and promote expansion of the Voluntary Agricultural Districts program
- Investigate new and emerging issues in environmental protection, conduct special projects and research as directed.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Lands Legacy lands and easements - acres under stewardship/mgmt | 2,019 | 2,276 | 2,438 | 2,316 | 2,448 |
| Watershed planning initiatives (nutrient rules, partnerships, regional plans) | 2 | 3 | 4 | 5 | 5 |
| Objectives of the Environmental Responsibility Goal addressed (10 total) | 2 | 3 | 5 | 5 | 7 |

Department of Environment, Agriculture, Parks and Recreation – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Advisory Board meetings (Commission for Environment, Agricultural Preservation Board, Historic Preservation Commission, IP Work Group, Soil and Water Board) | 61 | 59 | 56 | 60 | 72 |
| Acres of land enrolled in the Voluntary Agricultural Districts Program | 2,268 | 2,735 | NA | 2,900 | 3,050 |
| Reports, reseach and special environmental, ag and parks/open space projects | 3 | 4 | 3 | 5 | 5 |

FY 2010-11 Fiscal Year Objectives

- Complete easement donation and Breeze farm conservation easement (USDA and NCDA grant-funded), other opportunities and funds permit and as directed.
- Develop comprehensive stewardship plans and monitoring protocol for new department, and begin new Parks and Open Space Plan.
- Identify preferred GHG reduction measures and identify GHG emissions reduction target (working with Towns)
- Implement Year One activities of the Countywide Farmland Protection Plan and the Comprehensive Plan 2030 (Natural and Cultural Systems Element)

Soil and Water Division

Major Services

- Improve water quality in Orange County utilizing the NC Agricultural Cost Share Program, the NC Community Conservation Assistance program, and the USDA Farm Bill-Environmental Quality Incentives program; all are technical and financial incentive programs for land users.
- Provide agricultural land use recommendations, conservation planning, nutrient management planning, and technical assistance to landowners, homeowners, schools, municipalities, and other public and private groups.
- Inform citizens of county, state and federal regulatory and incentive programs related to agricultural and other natural resources issues.
- Provide technical assistance to landowners and other agencies (ERCD) to promote the USDA-Farm and Ranchland Protection program, the NC Agriculture Development and Farmland Preservation Trust Fund program, the Orange County Voluntary Agriculture District program, and other programs that promote preservation of farmland.
- Enhance citizen awareness of Natural Resource Conservation through educational and information programs.

Department of Environment, Agriculture, Parks and Recreation – continued

- Assist agricultural landowners in meeting the required nutrient reductions in the Neuse River Basin, and future reductions in the Jordan Lake and Falls Lake watersheds.

FY 2009-10 Outcomes

- Assess treatment needs for animal operations and cropland relative to water quality and soil erosion issues; installation of best management practices (BMP's) treating agricultural sediment and nutrient runoff problems.
- Provide technical and financial assistance to landowners; planning and designing BMP's to treat water quality problems; provide most current information on water quality regulations, and determine most suitable state and federal financial incentive programs that meets landowner needs.
- Promote total resource management systems, and conservation planning that includes not only erosion reduction on farmland, but wildlife enhancement, water quality improvement and reforestation through available cost share programs.
- Provide technical assistance to urban landowners; assessment, planning and designing BMP's to treat water quality concerns with sediment and storm water runoff problems; abandoned well closures working directly with and using guidelines from the Orange Co. Environmental Health Dept. and the NC Division of Water Quality.
- Assist schools/teachers/home-schoolers with developing outdoor classrooms, farm trips, mini-grants program, teachers' workshops, environmental field days, local, state and national Envirothon contest, and free resource materials. Promote natural resources through sales and distribution of tree seedlings, and wildlife nesting boxes.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Allocate funds encumbered to NCACSP contracts with agricultural land users | \$106,782 | 161,091 | 51,000 | 69,000 | 60,000 |
| Allocate funds encumbered to CCAP contracts with urban land users | 42,0000 | 15,000 | 8,300 | 8,300 | 10,000 |
| Allocate EQIP funding for installation of conservation practices | 130,000 | 160,000 | 100,000 | 150,000 | 120,000 |
| Apply for Federal Farmland Protection Program funding for easements | 0 | 100,000 | 100,000 | 150,000 | 100,000 |
| Promote natural resources and assist citizens with information and educational opportunities, (no. of contacts | 2,300 | 2,200 | 2,400 | 2,350 | 2,300 |

FY 2010-11 Fiscal Year Objectives

- Maintain a high level of customer service through agriculture planning, designing, implementation, construction, and review of best management practices (BMP) that will improve soil and water quality in Orange Co. watersheds; utilization of local, state, and federal financial incentive programs.

Department of Environment, Agriculture, Parks and Recreation – continued

- Increase awareness to citizens about the importance of conservation and preservation of natural resources through educational programs and workshops for students and adults. Continue to inform landowners of voluntary agriculture and non-agricultural programs that are available to citizens of Orange Co.
- Continue to assist the ERCD office with review of conservation plans and securing federal funding for the Orange county Farm Preservation/Purchasing development rights on agricultural lands, and assist with yearly status reviews of easements.
- Increase awareness of new programs, NC Community Conservation Assistance Program, USDA Farm Bill incentive programs, that provides education, technical and financial assistance to non-agricultural landowners, natural resources.
- Assist agricultural landowners in meeting the required nutrient reductions goals in the Neuse River Basin, the Jordan Lake and Falls Lake Watersheds.

Highlights

- Provided technical assistance in planning and implementation of BMP for protection of natural resources and water quality issues; encumbered 100% of state and federal allocated funds to landowners.
- Worked with CW Stanford Middle school to develop outdoor classroom area, and applied for grant funds to capture and reuse stormwater from parking lots and buildings; protect water quality and provide a learning environment for the students.

Parks and Recreation Division

Major Services - Administration

- Coordinate and administer the construction and development of parks and facilities
- Assist ERCD with planning parkland purchases and the Master Planning activity for parks and preserves.
- Provide staff support for the Recreation and Parks Advisory Council and assist with the Intergovernmental Parks Work Group
- Assist and support the needs of a staff of 20 (fy09-10). Provide needed timekeeping, accounting and procurement support.
- Greet the public and facilitate program registrations and facility reservations
- Publish and coordinate the distribution of three issues of the Program Guide annually

FY 2009-10 Outcomes

- Supported the first year of operation of the Cedar Grove Park
- Completed construction and opened the Eurosport Soccer Center
- Marketed the soccer center for sponsorships and tournament applications. Contracted with two sponsors for \$42,000 annually. Hosted four tournaments in the current fiscal year.
- All operations came in at or below budgeted expenditure amounts. Projected revenues are close to budget amount.

Department of Environment, Agriculture, Parks and Recreation – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|---------------------------------|---------------------------------|---------------------------------|--------------------------|
| Develop and open new parks as scheduled and per approved master plans, stay within capital budget parameters | | 1 new Within approved budget | 2 new Within approved budget | 2 new Within approved budget | 2 new |
| Provide staff support and reporting for two advisory groups and numerous park planning groups and BOCC | 50 meetings | 40 meetings | 35 | 35 | 35 |

FY 2010-11 Fiscal Year Objectives

- Increase park acreage, facilities and responsibilities without increasing funding request. Fairview Park and the Twin Creeks (Moniese Nomp) greenway are expected to open in the summer of 2010
- Work to facilitate the merging of Parks and Recreation with the Environment and Resource Conservation Department.
- Work to develop opportunities for partnerships in Recreation and Athletics service provision.
- Continue to strategize management of reduction in administrative staffing

Major Services - Parks

- Provide clean, safe, well maintained County Parks, (Efland Cheeks, Cedar Grove, Central, Fairview, Eurosport Soccer Center, Southern Human Services Trails and Little River Regional Park) as well as numerous County owned park sites and open spaces
- Prepare athletic fields for permitted and league play as well as for casual use.
- Maintain the natural resources within our parks and preserves, promoting good environmental stewardship, while providing excellent, hiking and biking trails.
- Maintain Park Playgrounds to meet National Playground Safety Institute, the NPRA and ASTM codes and standards
- Plan, research, conduct monthly Safety Program and quarterly Safety Committee meetings for the Department

FY 2009-10 Outcomes

- All County Parks were maintained to the highest standard possible, including new parks, such as Cedar Grove, Eurosport Soccer Center and River Park, with no new personnel.
- Athletic fields were ready for all "League" play and permitted play
- Natural areas were inspected at least monthly, maintained and left in a pristine condition
- All Park Playgrounds currently meet or exceed National and NRPA codes and standards
- Maintained over 9 miles of hiking trails and 7 miles of bike trails
- Conducted 12 monthly Safety Meetings and four Quarterly Safety Committee meetings

Department of Environment, Agriculture, Parks and Recreation – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|--|--|--|-------------------------|---|
| Provide maintenance to all Parks including new parks | 3 shelters, 7 miles of hiking trails, 7 miles of bike trails, 873 acres | 8 Shelters, 9 miles of Hiking trails, 7 miles of bike trails, 1258 acres | Add responsibilities for 3 new Parks | Same as FY 2009 -10 | Adding in 2 new areas, Fairview and Twin Creeks greenway |
| Maintain and prepare athletic fields & Courts | 6 baseball fields/5 soccer fields/1 football field | 7 baseball fields/+ - 25 soccer fields/1 football field/1 multi purpose field | Addition of 2 new baseball fields and 2 basketball courts | Same as FY 2009 -10 | Addition of 1 ballfield, 2 basketball and 3 tennis courts. |
| Inspect & maintain Natural Areas | 615 acres | 756 acres | 756 acres | 756 acres | 791 acres |
| Ensure playgrounds meet or exceed national safety standards | 6 | 7 | 7 | 7 | 8 |
| Ensure all Hiking & Biking Trails are in excellent condition | 7 miles of hiking and 7 miles of biking trails "ADA trail and ¼ mile walking track | 7 miles of hiking & 7 miles of Biking trails, ADA trail and ¼ mile walking track | Addition of ¾ miles of hiking trail and ¼ mile walking track | Same | Addition of 1 1/4 miles of hiking trails and ¼ mile walking track |

FY 2010-11 Fiscal Year Objectives

- Park improvement projects – erosion control, drainage issues, trail improvements and landscape improvements to Efland Cheeks Park and Fairview Park, maintenance shed at Cedar Grove Park.
- Parking lot expansion and landscape improvements to Eurosport Soccer Center
- Trail improvements, erosion control and landscape enhancements to Cedar Grove and Little River Parks
- Normal operations at all parks and preserves with the addition of the new Fairview Park and the new Twin Creeks Greenway.

Highlights

- Addition of two new Parks, (Fairview and Twin Creeks Greenway) with no increase in staffing or budget
- Reduction in utility bills thru implementation of "Energy Conservation steps " and more efficient scheduling

Department of Environment, Agriculture, Parks and Recreation – continued

Major Services - Recreation

- Provide a wide range of recreational programs for adults and children including dance, exercise, adventure, trips, social interaction, camps as well as programs in environmental stewardship, preservation and nature appreciation for adults and youth.
- Provide Orange County residents with the opportunity to rent meeting room facilities for group functions such as meetings and birthday parties. Programs and rentals are offered at Central Recreation Center, Northern Human Services Center, and Efland-Cheeks Community Center.
- Provide Orange County residents with specialized programming for individuals who have disabilities. Programs include a variety of activities, trips and events and serve kids through adults.

FY 2009-10 Outcomes

- Recreation Division has offered 333 programs/events in FY09-10.
- Supervision and scheduling of three rental facilities which include Central Recreation Center, Northern Human Services Center, and Efland-Cheeks Community Center with a total of 873 rental hours (2009) generating \$ 8,091 in revenue and hosting 9,594 renters.
- Recreation Division recorded 1440 total visits in our open gym programs (badminton, walking, adult basketball, youth basketball, parent-child basketball) from July 1 2009 – Jan. 30 2010.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Special Population program/event participants | 962 | 1360 | 755 | 918 | 1200 |
| General recreation program participants | 911 | 897 | 820 | 1152 | 2,818 |
| Actual Revenue from programs | \$65,305 | \$56,443 | \$46,202 | \$53,824 | \$68,921 |
| Number of community center rentals (CRC, ECCC, NHSCC) | 223 | 191 | 65 | 125 | 131 |
| Rental revenue | \$6,300 | \$4,718 | \$3,926 | \$4,762 | \$5,681 |

FY 2010-11 Fiscal Year Objectives

- Implement a JR Counselor program, which is a volunteer program for youth in rising grades of 11th – 12th grades to assist full-time staff in operations of the summer enrichment camps.
- Achieve an Above Average or Excellent rating on 95% of evaluations for Recreation Division programs
- Secure more sponsorships to offset the expenses in various program/events when the opportunity arises such as Fishing Rodeo and Egg Hunt.
- Work to consolidate and develop Environmental Education programming in conjunction with ERCD, Cooperative Extension and Soil and Water.

Department of Environment, Agriculture, Parks and Recreation – continued

Highlights

- Decreased overall expenses for Recreation Division programming budget by 2% from \$69,590 (FY09-10) to \$68,302 (FY10-11) while at the same time increasing the revenue 49% from \$46,202 (FY09-10) to \$68,921 (FY10-11).
-

Major Services - Athletics

- Planning and implementation of 39 youth and adult athletic leagues, camps, instructional programs and special events involving 2,423 Orange County participants and generating \$85,000 in revenue.
- Scheduling, billing and supervision of 535 rental hours (2009) of athletic facility rentals, which include the Central Recreation Center, Cedar Grove Park, Efland Cheeks Community Park and Eurosport Soccer Center, generating \$15,470 in revenue.
- Management and operation (including financial management, inventory control, personnel management, equipment servicing, and food service safety practices) of Eurosport Soccer Center full service concession stand and County owned concession trailer generating \$15,000 in revenue.
- Administration of Parent Training Program conducted 12 times per year encompassing 478 Orange County households, which introduces all youth sport league parents to the mission, philosophy and structure Of Athletic Division youth athletic leagues for the purpose of providing a safe, educational and enjoyable experience for players, parents and volunteer coaches.
- Administration of Volunteer Coaches Training Program conducted 6 times per year encompassing 218 head and assistant coaches. The program provides training in child safety and motor skills development, basic sports knowledge and practices, child psychology, parent and child communication and recreational coaching principles and philosophies. In addition as part of the program all volunteers are criminally screened in nationally and in North Carolina along with a national sexual predator check.

FY 2009-10 Outcomes

- Processed and completed 100% (85) background checks of volunteer baseball, softball, soccer, football and basketball coaches
- Conducted parent-training sessions with a 77.8% attendance rate for registered youth participant's households.
- Received a 99% satisfaction rate for surveyed participants during the 2009 fall soccer league.
- Procured concession equipment and completed Orange County Health Department new restaurant inspection procedures at the new Eurosport Soccer Center concession stand and County owned concession trailer.
- Operated 37 youth and adult athletic programs recouping 100% of direct operating expenditures.

Department of Environment, Agriculture, Parks and Recreation – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| The Athletic Division evaluation of revenue against direct operating expenditures. | (R) 69,452 (E) 91,337 | (R) 86,380 (E) 94,993 | (R) 133,544 (E) 116, 621 | (R) 101,500 (E) 104,719 | (R) 115,027 (E) 101,858 |
| The enrollment and availability of programs for adults ages 18-55 that will promote physical fitness and healthy lifestyles. | 5 programs /125 participants | 8 programs /175 participants | 22 programs /350 participants | 14 programs /250 participants | 16 programs /300 participants |
| Athletic participation scholarship program for under privileged youth to promote physical fitness, social skills, teamwork, discipline and civic responsibility. | 0 | 21 Participants / \$1,037.50 | 60 participants /\$2,100 | 42 participants / \$1,843 | 75 participants / \$2,625 |

FY 2010-11 Fiscal Year Objectives

- To achieve a 95% or better attendance rate at all parent training sessions.
- To restructure the scheduling of the youth basketball league (40 teams with 400 participants) to avoid renting any school or non-school facility, thereby resulting in a cost savings for the County.
- The Development of an Athletic Division seasonal staff handbook for Athletic Assistants, Facility Assistant and Concession workers. This will streamline our operation in the delivery of services to the public.
- Develop a youth athletic league sponsorship package that will be directed at businesses that employ current and future Athletic Division participants to offset the overall cost of youth athletic leagues that account for 67% of our expenditures and 59% of our revenues.

Highlights

- To decrease the Athletic Division overall budget by 12.6% (FY2009-10 = \$116,621 to FY2010-11 = \$101,858.00)
- To increase athletic program revenue 12.8% from FY2009-10 through fee adjustments and by accepting increased enrollment for existing programs with no increase to expenditures.

Budget Highlights

- Environment Resource and Conservation, which includes Soil and Water, merged with the Parks and Recreation Department and the Grounds operations, in Asset Management and Purchasing Services, on April 1, 2010. This budget reflects the merged department and division operations.
- The Capital Outlay department requests of \$50,700 to purchase a park vehicles/equipment, a GIS plotter and Auto CAD license are not part of the Manager's Recommended budget for FY 2010-11.

Department of Environment, Agriculture, Parks and Recreation – continued

- For FY 2010-11, the Parks and Recreation division anticipates additional revenue (\$5,000) from Eurosport Soccer Center Rentals, based on current use. In addition, the division will experience a reduction of \$2,760 from Durham County's partnership with Little River Park. Orange County expenditure reductions will reduce the reimbursement amount due from Durham County.

Changes in Service Delivery and Operations – Environment Resource and Conservation: (\$41,464)

- Eliminated funding for Triangle Land Conservatory.
- Reduce personnel costs (e.g. overtime, temporary personnel, board remuneration).
- Reduce travel, training and certification opportunities.
- Reduce hard copies of mailings, brochures and signs.
- Reduce staff use of vehicles.
- Reduce operational expenses (e.g. subscriptions, computing needs and department supplies).
- Reduce contracted services (e.g. surveys).

Changes in Service Delivery and Operations – Soil and Water: (\$2,805)

- Reduce travel to conferences and training and certification opportunities.
- Reduce operational expenses (e.g. dues, educational supplies).
- Reduce access to requested and educational materials.

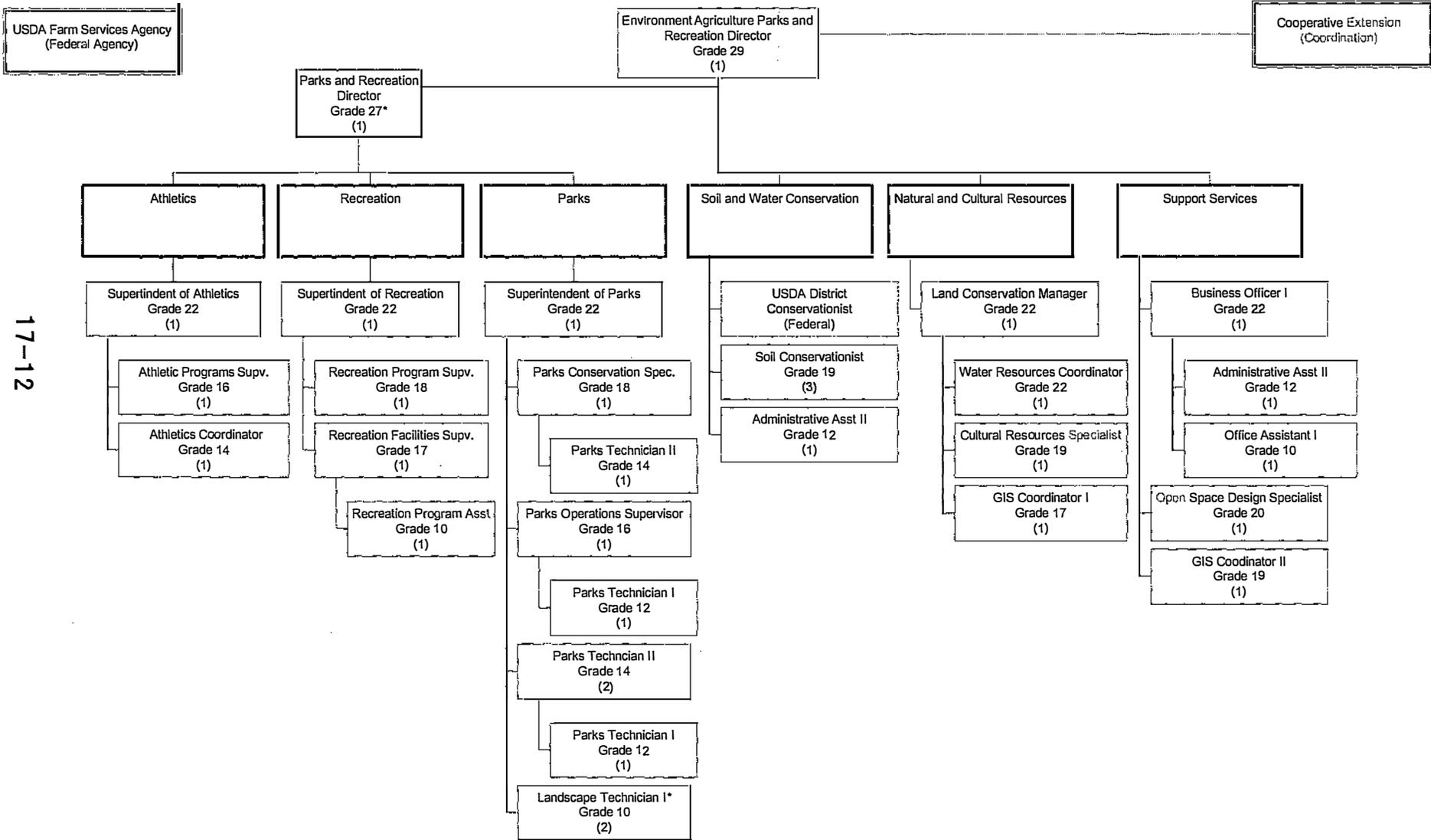
Changes in Service Delivery and Operations – Parks and Recreation: (\$92,240)

- Eliminated a Parks Conservation Technician I and Administrative Assistant III position, in April 2010.
- Reduce seasonal staff, which will decrease the level of Park Maintenance.
- Reduce travel to conferences and training and certification opportunities
- Reduce operational expenses (e.g. dues, department supplies, educational supplies)
- Reduce funds for park maintenance, rentals and operations (e.g. playground equipment upfit, equipment and utility repairs,)
- Reduce program guide advertising

Fee Changes:

- Local Landmarks Program: new fee to cover Local Landmarks sign costs (\$300 per sign).
- Field Rental: reduce the current rate of \$45/hour to \$35/hour to make the rental rate more competitive and less prohibitive to groups.
- Field Lighting: increase the current rate of \$20/hour to \$25/hour to cover actual cost of operations.
- Tennis/Basketball Court Rental: new fee to cover maintenance expenses. Groups requiring lights will be charged \$10/hour; without lights, \$5/hour.

Department of Environment, Agriculture, Parks and Recreation



17-12

Financial Services

Phone Number: (919) 245-2151

Website: <http://www.co.orange.nc.us/finance/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 2200 |
| Personnel Services | \$ 703,962 | \$ 750,017 | \$ 707,964 | \$ 810,221 | \$ 773,385 | \$ 703,367 |
| Operations | \$ 43,893 | \$ 176,999 | \$ 162,275 | \$ 168,473 | \$ 163,675 | \$ 163,675 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |
| County Costs (net) | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Budget Office | \$ 292,489 | \$ 308,669 | \$ 276,153 | \$ 273,889 | \$ 327,275 | \$ 298,448 |
| Finance Office | \$ 455,366 | \$ 618,348 | \$ 594,086 | \$ 704,805 | \$ 609,785 | \$ 568,594 |
| Total Expenditures | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |
| County Costs (net) | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |
| Total Expenditures | \$ 747,855 | \$ 927,016 | \$ 870,239 | \$ 978,694 | \$ 937,060 | \$ 867,042 |

Mission Statement

The Financial Services Department mission is to provide budgetary, fiscal and internal business policy guidance, financial accountability, stability, and integrity of the County's resources through fiscal and operational practices and procedures to achieve and fund the goals and priorities of the County and its citizens.

Finance Office

Major Services

- Accounting and fiscal control in accordance with Generally Accepted Accounting Principles(GAAP) and North Carolina General Statutes to ensure sound financial condition is maintained.
- Revenues properly deposited and reported, sufficient cash on hand and prompt and efficient payment of all County obligations.
- Prompt and efficient payment of all County Obligations.
- Accurate and timely payroll processing for all County employees.
- Internal controls in place to safeguard the County's assets.
- Debt management to include prompt payment of debt service; plan, execute, oversee debt issuance and monitor debt parameters for compliance with policy.

Financial Services – continued

FY 2009-10 Outcomes

- Debt service on bonds and installment purchases is met with 100 percent accuracy. No penalties for late payment.
- Maintain excellent credit rating through sound financial policies and practices and strong financial condition.
- Monitor debt to ensure compliance with debt management policy.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Fund Balance % of General Fund Expenditures | 13.9% | 12% | 10% | | |
| CAFR Issued by October 31 | No | Yes | Yes | No | Yes |
| Retention of GFOA Certificate | Yes | Yes | Yes | Yes | Yes |
| Percent of time debt service paid when due and penalties avoided | 100% | 100% | 100% | 100% | 100% |
| Debt Service as a % of general fund expenditures | 15% | 14.9 | 15% | | 17.3% |
| % Of Time Payroll Completed two days prior to payday | 100% | 100% | 100% | 100% | 100% |

FY 2010-11 Fiscal Year Objectives

- Complete the County's Comprehensive Annual Financial Report by October 31, 2010.
- Fund balance meets budgeted goals of 10 percent or greater.
- Monitor financial transactions to insure compliance with Fiscal Control Act, taking Corrective action when necessary resulting in no more than two finance related management points, and retain the GFOA Certificate of Achievement for Excellence to Financial Reporting.
- Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and insure fund availability for designated capital projects.

Budget Office

Major Services

- Formulate and administer the County's annual operating budget.
- Develop the ten-year Capital Investment Plan for the County and both School Systems.
- Evaluate internal County policies and procedures.
- Provide analytical support for special projects, such as, service delivery models and cost analysis, outcome and service performance measurement.
- Offer staff support for various Commissioner appointed work groups including School Collaboration and Fair Funding. In addition, provide staff support to various citizen and internal committees.

Financial Services – continued

- Provide information to help Orange County citizens understand the County budget, including County funding sources and tax dollar spending.

FY 2010-11 Fiscal Year Objectives

- Develop five-year financial forecast that projects future revenue growth and anticipates expenditure needs based on current information.
- Examine opportunities to reallocate/realign/restructure current resources while still being responsible to citizenry needs.

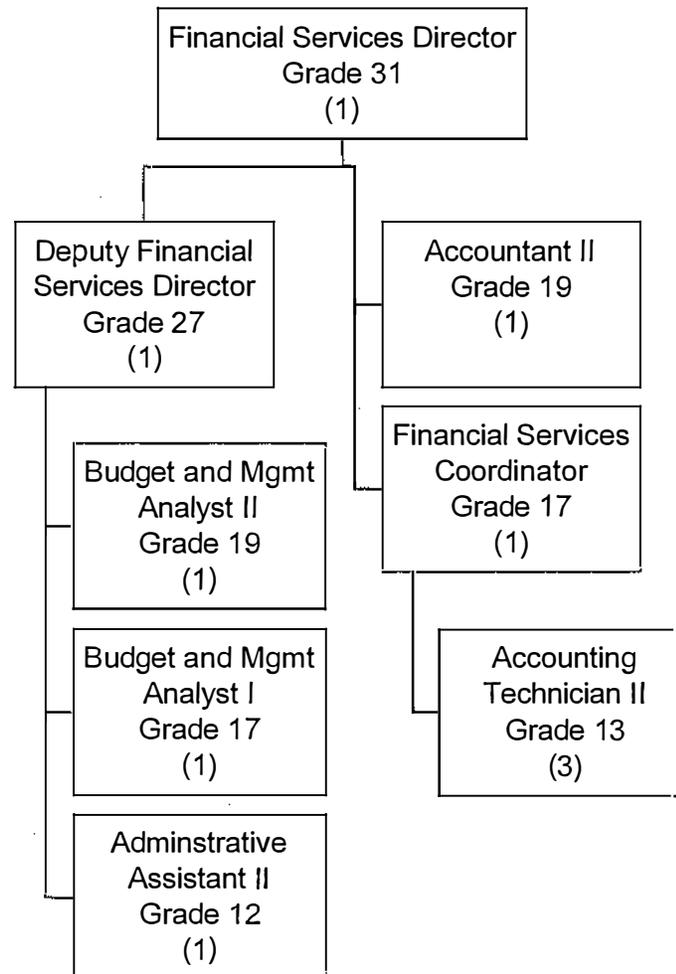
Changes in Service Delivery and Operations - Finance: (\$41,191)

- Six-month, hiring delay of Financial Services Coordinator position.

Changes in Service Delivery and Operations - Budget: (\$28,826)

- Six-month, hiring delay of Budget and Management Analyst position.

Financial Services Department



Health Department

Phone Number: (919) 245-2400

Website: <http://www.co.orange.nc.us/health/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 4100 |
| Personnel Services | \$ 5,495,740 | \$ 5,815,653 | \$ 5,726,576 | \$ 5,602,785 | \$ 5,894,054 | \$ 5,781,067 |
| Operations | \$ 1,170,207 | \$ 1,058,319 | \$ 1,186,876 | \$ 1,153,608 | \$ 1,170,731 | \$ 1,170,731 |
| Capital Outlay | \$ 94,156 | \$ 49,208 | \$ 0 | \$ 115,591 | \$ 295,557 | \$ 0 |
| Total Expenditures | \$ 6,760,103 | \$ 6,923,180 | \$ 6,913,452 | \$ 6,871,984 | \$ 7,360,342 | \$ 6,951,798 |
| Offsetting Revenues | \$ (2,202,621) | \$ (2,151,878) | \$ (2,188,766) | \$ (2,319,808) | \$ (2,090,159) | \$ (2,044,159) |
| County Costs (net) | \$ 4,557,482 | \$ 4,771,302 | \$ 4,724,686 | \$ 4,552,176 | \$ 5,270,183 | \$ 4,907,639 |
| Other Related Programs (Grant Fund) | | | | | | Account: 4102 |
| Personnel Services | \$ 246,835 | \$ 166,892 | \$ 178,930 | \$ 173,115 | \$ 178,464 | \$ 178,464 |
| Operations | \$ 70,682 | \$ 32,407 | \$ 49,968 | \$ 54,229 | \$ 49,527 | \$ 49,527 |
| Capital Outlay | \$ 8,316 | \$ 0 | \$ 1,500 | \$ 0 | \$ 0 | \$ 0 |
| Others | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 325,833 | \$ 199,299 | \$ 230,398 | \$ 227,344 | \$ 227,991 | \$ 227,991 |
| Offsetting Revenues | \$ (310,890) | \$ (196,040) | \$ (230,398) | \$ (231,562) | \$ (227,991) | \$ (227,991) |
| County Costs (net) | \$ 14,943 | \$ 3,259 | \$ 0 | \$ (4,218) | \$ 0 | \$ 0 |
| Total Health Department and Related Expenditures | \$ 7,085,936 | \$ 7,122,479 | \$ 7,143,850 | \$ 7,099,328 | \$ 7,588,333 | \$ 7,179,789 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Central Administrative Services | \$ 891,718 | \$ 887,453 | \$ 869,358 | \$ 564,375 | \$ 506,686 | \$ 484,908 |
| Dental | \$ 739,016 | \$ 936,990 | \$ 924,622 | \$ 959,438 | \$ 1,037,555 | \$ 944,398 |
| Environmental Health | \$ 1,181,066 | \$ 1,271,394 | \$ 1,170,951 | \$ 1,171,052 | \$ 1,397,591 | \$ 1,210,998 |
| Personal Health | \$ 3,372,607 | \$ 3,271,072 | \$ 3,252,172 | \$ 3,284,447 | \$ 3,702,426 | \$ 3,595,410 |
| Promotion and Education | \$ 409,880 | \$ 384,044 | \$ 506,858 | \$ 428,224 | \$ 525,529 | \$ 525,529 |
| Risk Management | \$ 165,816 | \$ 172,228 | \$ 189,491 | \$ 464,448 | \$ 190,555 | \$ 190,555 |
| Total Expenditures | \$ 6,760,103 | \$ 6,923,180 | \$ 6,913,452 | \$ 6,871,984 | \$ 7,360,342 | \$ 6,951,798 |
| Offsetting Revenue | \$ (2,202,621) | \$ (2,151,878) | \$ (2,188,766) | \$ (2,319,808) | \$ (2,090,159) | \$ (2,044,159) |
| County Costs (net) | \$ 4,557,482 | \$ 4,771,302 | \$ 4,724,686 | \$ 4,552,176 | \$ 5,270,183 | \$ 4,907,639 |
| Other Related Programs (Grant Fund) | | | | | | |
| Dental | \$ 34,976 | \$ 191 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Personal Health | \$ 215,640 | \$ 121,512 | \$ 139,188 | \$ 139,356 | \$ 136,291 | \$ 136,291 |
| Promotion and Education | \$ 75,216 | \$ 77,596 | \$ 91,210 | \$ 87,988 | \$ 91,700 | \$ 91,700 |
| Total Expenditures | \$ 325,833 | \$ 199,299 | \$ 230,398 | \$ 227,344 | \$ 227,991 | \$ 227,991 |
| Offsetting Revenue | \$ (310,890) | \$ (196,040) | \$ (230,398) | \$ (231,562) | \$ (227,991) | \$ (227,991) |
| County Costs (net) | \$ 14,943 | \$ 3,259 | \$ 0 | \$ (4,218) | \$ 0 | \$ 0 |
| Total Expenditures | \$ 7,085,936 | \$ 7,122,479 | \$ 7,143,850 | \$ 7,099,328 | \$ 7,588,333 | \$ 7,179,789 |

Health Department – continued

Mission Statement

To enhance the quality of life, promote the health, and preserve the environment for all people in the Orange County community.

Central Administrative Service Division

Major Services

- Provide administrative and financial support services to the Orange County Health Department and the Health Director.
- Process all birth and death certificates, burial transit permits and other vital records in compliance with state general statutes.
- Provide fiscal and audit compliance for a \$7 million budget, and 7 grants totaling over \$300,000 per year.

FY 2009-10 Outcomes

- Correctly process birth certificates coming into our department by required time frames.
- Correctly process death certificates coming into our department by required time frames.
- Increase the number of vital records that were processed by required time frames for particular type of certificate.
- Prepare and submit over 10 different financial reports by deadlines.
- With assistance from division directors, increase the amount of available state, federal and grant funds received as revenue by department. Ensuring correct reporting by program requirements.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-------------------|-------------------|-------------------|---------------------|----------------------|
| Birth Certificates processed | 3,385 | 3,325 | 3,600 | 3,475 | 3,600 |
| Death Certificates processed | 1,562 | 1,650 | 1,500 | 1,500 | 1,650 |
| % of certificates processed within required timeframe | * | * | *new measure | 70% | 75% |
| % of financial reports prepared by deadlines | * | | *new measure | 99% | 87% |
| % of state, federal & grant funds appropriately received as revenue | * | * | *new measure | 90% | 92% |

FY 2010-11 Fiscal Year Objectives

- Provide accurate processing of all vital records by required time frames, which differ for each type of record.
- Provide accuracy and timeliness in financial reporting, with audit compliance target at 87%.

Health Department – continued

- Increase draw down of state, federal and grant funds by working with Health Director, division directors and other staff to determine all expenditures involved. Increase awareness of time frames for spending and reporting – notify all staff & supervisors involved.
- Improve communication between Central Administrative Staff and other departments, including Financial Services and HR, which we work with on a daily basis to meet all deadlines and achieve a superior rating by peers.

FY 2009-10 Division Highlights

- Two long-time staff retired, one at end of September 2009 and one at the end of December 2009.
- Two staff from Personal Health filled vacant positions and have been in training.
- Internal reorganization of supervision of medical records and front desk staff have allowed Central Administrative staff to concentrate more on financial reporting, audits and vital records compliance.

Dental Health Service Division

Major Services

- Provide routine dental treatment including fillings, extractions and cleanings to residents of Orange County primarily to patients who are Medicaid eligible and to those who meet the Federal Poverty Guidelines.
- Provide emergency dental treatment within 24 hours to patients who experience pain/infection and swelling.
- Provide dental screenings and education to Orange County residents, emphasizing childcare facilities, schools, and senior centers.
- Provide the application of dental sealants to dental patients in the OCHD Dental Program with the emphasis on Medicaid eligible children.

FY 2009-10 Outcomes

- Increase the percentage of kindergarten children with a DMFT (decayed, missing or filled teeth) equal to 0/0 (no decay/no fillings) to meet the NC 2010 target of 90%.
- Increase the percentage of 5th graders with a DMFT (decayed, missing or filled permanent teeth) equal to 0/0 (no decay/no fillings) to meet the NC 2010 target of 87%.
- Increase the proportion of school age children with dental sealants in 17 elementary schools in Orange County that have not reached the 50% target.
- Reduce the incidence of dental disease by providing 2000 instructions on dental care, sealants, nutrition and fluoride in a community or school setting to parents, educators, healthcare professionals and children.
- Reduce tooth decay in preschool and kindergarten children to meet the NC 2010 target of 1.30 average of decayed, missing and filled primary teeth with a 10% improvement. The state average is at 1.50.

Health Department – continued

- Maintain the number of dental patient visits in the OCHD Dental Program at or around 4200 visits per year.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| % Kindergarten children caries free | 73% | 74% | 75% | 75% | 76% |
| % 5 th grade children caries free | 82% | 83% | 84% | 84% | 85% |
| # schools that meet the 50% target | 2 | 4 | 6 | 6 | 8 |
| # Preschool, school age and adults educated | 5,092 | 2,847 | 4,000 | 3,000 | 3,000 |
| Average of decayed, missing, filled teeth in kindergarten children | 1.01 | .92 | N/A | .90 | .90 |
| # Dental Patient visits | 3,642 | 4,165 | 4,200 | 4,200 | 4,200 |

FY 2010-11 Fiscal Year Objectives

- Provide dental screenings, education and follow-up to children age 0-5 in childcare facilities, providers and parents through our Smart Start Dental Program to decrease the number of kindergarten children with dental disease.
- Provide dental sealants to school age children targeting schools that do not meet the 50% target rate through the Seal Orange County Kids project and to patients in the OCHD Dental Program.
- Increase knowledge regarding good oral health and stimulate an interest in attaining excellence in oral hygiene through educational presentations for schools and community organizations.
- Improve the oral health of economically disadvantaged children and adults by providing quality dental care for Orange County residents eligible for Medicaid, Health Choice or sliding fee program.

Division Highlights

- The NC Dental Medicaid reimbursement rate was reduced by 4.50% effective October 2009, therefore the projected Medicaid revenue for fiscal year 2009-10 has been reduced by 4.50%.
- In 2010-11, the OCHD dental clinic may see an increase in Medicaid visits due to the economic conditions and the reduction in NC Medicaid Dental rates as local dentists may choose not to participate in the program.

Health Department – continued

Health Promotion and Education Services Division

Major Services

- Community assessment and coalition building
- Policy development and technical assistance for community health priorities
- Public information, media relations and educational resource development
- Medical nutrition therapy
- Outreach education and training, especially for vulnerable populations
- Language coordination

FY 2009-10 Outcomes

- Build community capacity to improve health status through submission of the state mandated health assessment, and in alternate years, the State of the County's Health (SOTCH) report.
- Actively participate and serve as a technical resource for at least 6 health-related coalition/task forces assisting with policy development, program development, grant writing and advocacy.
- Collaborate with departmental divisions to produce a minimum of 4 educational/awareness campaigns promoting healthy behaviors.
- Provide Medical Nutrition Therapy (MNT) and targeted community health education interventions, increasing the availability of such services for high-risk populations, within the department's clinic and community.
- Provide interactive educational exhibits or health education interventions for at least 6 agencies or traditionally well-attended community events facilitating health education outreach to diverse community audiences.
- Maintain compliance with Title VI through a cadre of at least 5 qualified contract foreign language interpreters and/or translators.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| CHA submitted every 4 yrs. SOTCH in alternate years | 2007 CHA | 2008 SOTCH | 2009 SOTCH | 2009 SOTCH | 2010 SOTCH |
| # of health-related coalition/task forces receiving technical resource services | 10 | 10 | 6 | 6 | 6 |
| # of educational/awareness campaigns | N/A | NEW | 4 | 4 | 4 |
| MNT Encounters /Units Billed | 393/991 | 453/1272 | 400/1,000 | 370/1,000 | 425/1,250 |
| # of community outreach events or health education interventions | 16 | 12 | 10 | 10 | 8 |
| # of qualified contract and staff contract interpreters and/or translators | NEW | 10 | 10 | 10 | 10 |

Health Department – continued

FY 2010-11 Fiscal Year Objectives

- By June 30, 2011, complete data collection and begin analysis for the 2011 Community Health Assessment.
- By June 30, 2011, develop a strategic communications plan, a minimum of 2 campaigns, and 2 consistent messages to increase the public's use of health department services.
- By June 30, 2011, increase medical nutrition therapy services to high-risk populations in the community (encounters and units billed) by Registered Dietitians becoming providers with multiple third party reimbursement insurers.
- By June 30, 2011, support and maintain a qualified cadre of 10 interpreters and/or translators to serve patient and client needs for language interpretation and departmental translation needs.
- By June 30, 2011 provide interactive educational exhibits or health education interventions for at least 6 agencies or traditionally well attended community events facilitating health education outreach to diverse community audiences.

FY 2009-10 Division Highlights

- Kate B. Reynolds Charitable Trust was a major source of grant awards: \$10,000 for Healthy Carolinians' initiatives and \$202,000 over two years for start up of a Diabetes Self Management Education Program.
- An increase in Latina prenatal clients and the arrival of more Burmese and Karen refugees is impacting ongoing language services costs for medical, dental, home visiting and medical nutrition therapy services.

Environmental Health

Major Services

- Permitting, evaluation, and inspection of on-site wastewater systems
- Permitting, evaluation, and inspection of private well water supplies
- Water sampling and testing services for private water supply wells
- Permitting, evaluation, and inspection of facilities that prepare and serve food and inspection of childcare centers, rest homes, and schools
- Environmental investigation and abatement of lead hazards to children under 6
- Inspection and permitting of public swimming pools

FY 2009-10 Outcomes

- Achieve 100% of the required inspection of septic systems enrolled in the wastewater treatment management program (WTMP).
- All septic systems installed in Orange County will comply with the rules governing septic systems adopted by the Orange County Board of Health.
- All wells constructed in Orange County meet the requirements established in the well rules adopted by the Orange County Board of Health.

Health Department – continued

- Provide water sampling and testing as required for all newly constructed wells within 30 days of completion. Positive fecal coliform sample results not to exceed 5% of samples.
- Achieve a minimum of 75% of the required inspections for facilities in the county.
- All public swimming pools in the county will meet the NC rules as well as the requirements of the Virginia Graeme Baker act and will receive at least two inspections as required by NCDENR.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-------------------|-------------------|-------------------|---------------------|----------------------|
| Percentage of completed WTMP inspections | 100% (511) | 100% (575) | 100% (650) | 100% (650) | 75% (725) |
| Number of septic systems properly installed and approved for use | 221 | 147 | 150 | 160 | 135 |
| Number of new wells properly constructed and approved for use | 356 | 149 | 225 | 153 | 225 |
| Percentage of bacteria samples with fecal coliform (Number of total samples) | 5.3% (414) | 15% (228) | (300) | 3% (150) | 5% (200) |
| Percentage of required facility inspections | 71% | 53.18% | 75% | 35% | 90% |
| Number of pools permitted (Percentage of pool inspections at a frequency of twice per year). | 123 (N/A) | 123 (N/A) | 130 | 125 (25%) | 135 (100%) |

FY 2010-11 Fiscal Year Objectives

- To continue at the 100% level of inspecting systems in the WTMP program and record the failure rate of systems which should remain below 7%.
- Water samples for new wells will be collected within 30 days of completion of the well and results reported to the owners within 60 days of the well completion.
- With the hiring of the two vacant positions (environmental health specialist and program specialist) staff will be able to achieve nearly 100% of the required facility inspections for the first time in five years.
- All public pools will comply fully with the Virginia Graeme Baker act and will receive two visits during the operating season.

Division Highlights

- Revenues in the on-site wastewater program and well program continue to be flat this past year, however this low revenue does not reveal the amount of activity in these program areas. Services that are not related to subdivision activity and new building construction such as existing system inspections, Wastewater Treatment Management Program (WTMP) inspections, water samples, geothermal well permits, mobile home park inspections still place a high demand for services.

Health Department – continued

- Because of frozen position vacancies due to staff retirements in 2008 and 2009, inspection mandates in the food and lodging program have gone unmet and percentages have fallen to an all-time low of 35%. Increasing demands from the swimming pool program inspections and enforcement activities and complaint response related to the new smoke-free restaurant and bar law have further taxed staff resources. Cross training and shifting of staff from the on-site and well program to the food and lodging program has helped, but responses to applications for plan review for new and renovated facilities have been delayed with the vacancy of the Program Specialist position. Additional training and authorization will take place for support in the swimming pool program and achieve the required two inspections per year supported by an increase in fees in that program. This coming year, with the filling of the program specialist and environmental health specialist, staffing resources should be at a level to adequately address the inspection demand in this program and allow for appropriate response to foodborne outbreak investigations.

Personal Health

Major Services

- Investigation and control of reportable communicable diseases to protect the health of the community
- Communicable disease screening of newly arriving refugees
- Preventive clinical services including family planning, prenatal, and well child/adolescent care
- Primary care (diagnosis and treatment of acute and chronic health conditions) for patients enrolled in preventive services
- Diagnosis/treatment services for sexually transmitted diseases and tuberculosis
- Post-partum/newborn home visiting; case management services for pregnant women and families with children with developmental delays

FY 2009-10 Outcomes

- 100% of reportable communicable diseases will be investigated and appropriate measures taken to prevent spread of disease.
- 90% of refugees will receive a communicable disease screening within 30 days of arrival in Orange County.
- The number of prenatal patients and visits will increase by 5%.
- The number of primary care patients and visits will increase by 6%.
- 100% of active tuberculosis (TB) cases in 2009 will be placed on Directly Observed Therapy (DOT) in accordance with NC TB policy.
- 80% of newborn/postpartum home visits to Medicaid eligible OCHD prenatal patients will be completed by a public health nurse within two weeks of delivery.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| % reportable communicable disease cases/suspects/contacts investigated and managed | 100% (365/365) | 100% (607/607) | 100% | 100% (830) | 100% |
| % of refugees receiving CD screening within 30 days of arrival | 47% (116/249) | 61% (109/179) | 90% | 75% | 90% |
| # of Prenatal patients/encounters served | 203 / 1,306 | 212 / 1,422 | 223 / 1,493 | 250 / 1,550 | 250 / 1,550 |

Health Department – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-------------------------|-------------------------|-------------------------|---------------------|----------------------|
| # of Primary Care patients served/clinic encounters provided | 398 / 730 | 425 / 756 | 450 / 800 | 450 / 800 | 450 / 800 |
| % of active TB cases placed on DOT therapy (Calendar Year) | CY 07 100% | CY 08 100% | CY 09 100% | CY 09 100% | CY 10 100% |
| % of NB/PP home visits to OCHD Medicaid-eligible prenatals completed within 2 weeks of delivery | 78% (within 4 weeks) | 95% (within 4 weeks) | 80% (within 2 weeks) | 75% | 80% |

FY 2010-11 Fiscal Year Objectives

- To increase the number of recommended vaccines provided to prevent the spread of communicable diseases.
- To provide a family-centered medical home for clinical patients. Expand and renovate Hillsborough clinical space to accommodate an increased demand for clinical services.
- To promote positive pregnancy outcomes and prevent/reduce infant deaths and low birth weight infants.
- Transition to new Health Information System implemented by the NC Division of Public Health to collect confidential health information for service delivery, continuity of care, billing, and auditing.

Division Highlights

- Family Home Visiting Realignment Plan implemented due to reduced Medicaid reimbursement for traditional case management services. Staff reassigned to other duties and services.
- Increased number of sliding scale pay patients served in clinical programs due to the depressed economy, unemployment, and loss of insurance.

Health - Quality Assurance / Risk Management Unit

Major Services

- Assist Health Department Divisions with development, implementation, and maintenance of program audits and continuous quality improvement processes and plans.
- Develop and maintain department-wide safety and risk management programs and plans.
- Provide consultation to and training for Health Department Divisions on HIPAA privacy and security policies, training requirements, and OSHA and accreditation standards.
- Develop and maintain public health emergency preparedness and response plans, adverse weather plans, and emergency shelter staffing plans and rosters.
- Conduct required public health emergency response drills and exercises.
- Maintain and coordinate Orange County volunteer Public Health Reserve Corps and Community Emergency Response Team programs.

Health Department – continued

FY 2009-10 Outcomes

- Recruit and train at least 50 new Public Health Reserve Corps (PHRC) and 75 new Community Emergency Response Team (CERT) volunteers.
- Recruit at least 75 Orange County PHRC and CERT volunteers to participate in new and/or ongoing core public health programs or activities.
- Finalize current revisions to Core Public Health Emergency Operations Plan (PHEOP) and Annexes.
- Plan and participate in at least two (2) exercises that evaluate the PHEOP and/or Annexes.
- Consult with Health Department Divisions regarding policies and procedures, safety plans, and risk management issues and provide required training.
- Establish a department-wide audit program and continuous quality improvement process and conduct at least 10 program audits.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Number of volunteers recruited and trained for PHRC and CERT programs | 83 | 214 | 100 | 125 | 100 |
| Number of PHRC and CERT volunteers that participated in new or ongoing programs or activities | 92 | 204 | 75 | 200 | 75 |
| Components of Public Health Emergency Plan finalized or revised | 4 | 4 | 4 | 4 | 4 |
| Exercises conducted/participated in that test emergency response plans | 3 | 2 | 2 | 3 | 2 |
| Divisional consultations performed regarding policies/procedures, safety plans, and risk management issues | 6 | 38 | 5 | 8 | 5 |
| Programs audited for Continuous Quality Improvement Program | N/A | 12 | 6 | 15 | 10 |

FY 2010-11 Fiscal Year Objectives

- Recruit and train at least 50 new PHRC and 50 new CERT program volunteers by June 30, 2011.
- Recruit at least 75 PHRC and CERT volunteers for new and ongoing public health activities and community outreach opportunities by June 30, 2011.
- Complete Health Department Continuity of Operations Plan and revised Pandemic Influenza Plan by June 30, 2011.
- Conduct at least 10 Health Department program audits, including 2 new programs by June 30, 2011.

Health Department – continued

Division Highlights

- Successfully pass NC / CDC Strategic National Stockpile site visit and plan review by July 1, 2010.
- Facilitate Environmental Health Services successful participation Quality Improvement Project for Waste Treatment Management Program (WTMP) in fall of 2010.

Budget Highlights:

- The department reassigned 8.0 FTE medical records and front desk staff positions and associated operational expenses from Central Administration to Personal Health during FY 2009-10 due to supervisory responsibility transfer.
- Eliminated two non-mandated Community Social Services Technician positions in FY 2009-10 and reassigned personnel internally to cover mandated functions; consequences were the elimination of the Health Check outreach program and reductions in services to pregnant women and children at-risk for developmental delays.
- Shifted an Environmental Health Specialist position in FY 2009-10 from on-site waste program to food and lodging 80% time to assist in mandatory inspections.
- Reduced front desk services to Environmental Health clients with freeze of Office Assistant Position.
- Discontinued services to men in primary care due to staffing loads, and discontinued traditional seasonal on-site flu shots at businesses and other community gatherings in FY 2009-10.
- FY 2010-11 Capital Outlay request of \$295,557 for replacement of aging dental equipment, a new filing system for non-computerized permit records, replacement vehicles, and IT equipment are not included in the Manager's recommended budget.
- Decreases in revenues for FY 2010-11 represents a 4.5% cut in dental reimbursement rates, a loss of portion of Smart Start Dental Screening funds, Healthy Carolinians funds, and loss of revenue associated with eliminated revenue earning positions.

Changes in Service Delivery and Operations: (\$173,644 Reduction)

- The Board of County Commissioners approved the elimination of a Social Worker II position in April 2010 – reduces services to pregnant women and children at-risk for developmental delays and reduces therapeutic counseling services to adolescents.
- Eliminated Community Social Services Technician position in June 2010 –eliminates maternal outreach program and reduces services to low income pregnant women.
- The Manager's recommended budget includes holding vacant for six months (July-December 2010) Environmental Health Program Specialist, and Administrative Assistant II positions.
- Decreases in several operational accounts (Department Supplies, Community Project Support, Contract Services)

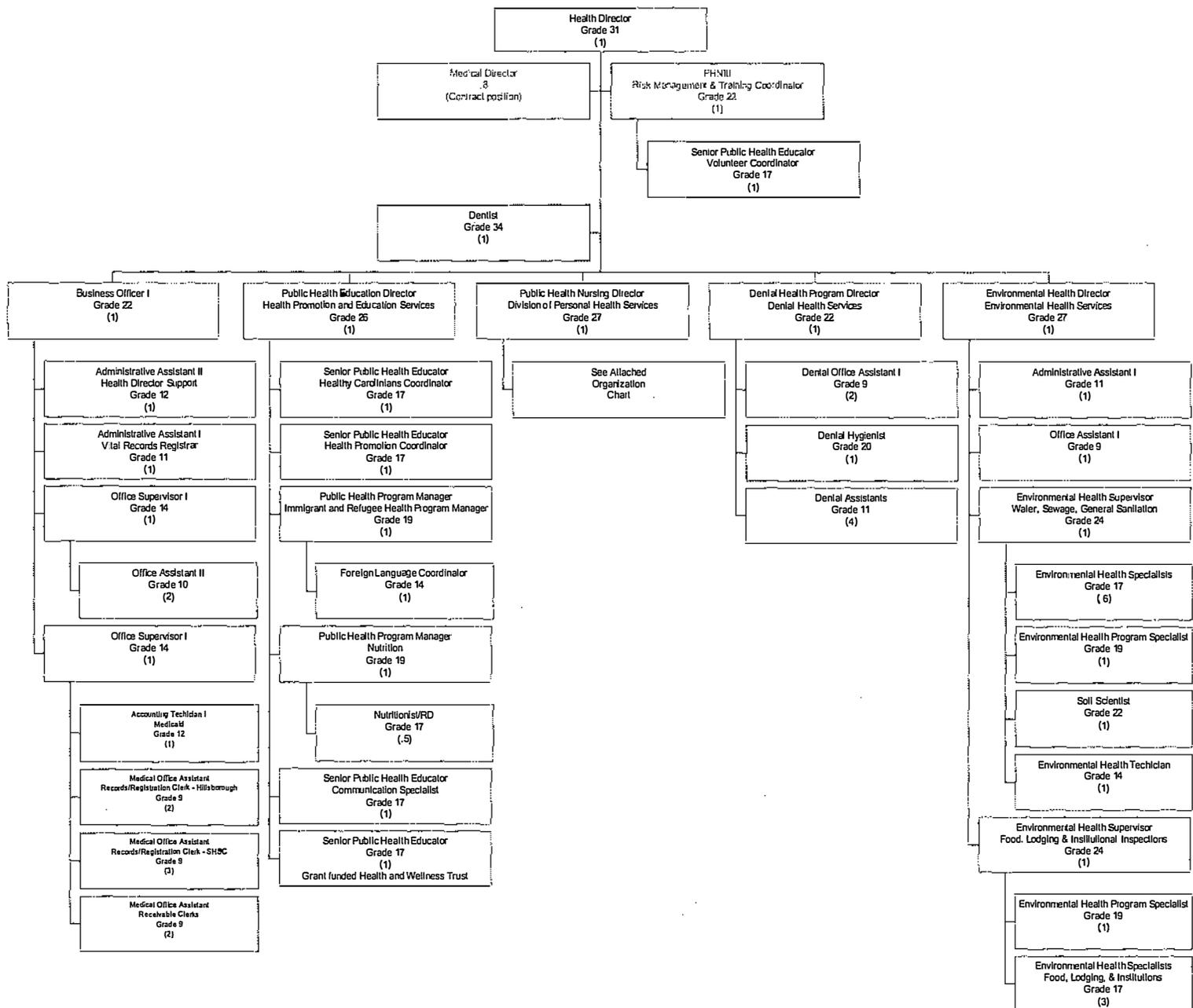
Fee Changes:

- *Proposed New Fees:*
 - Fifteen (15) new fees in Personal Health
 - Water samples for Iron (\$25) and Radon Air (\$20)
- *Proposed Changes to Existing Fees: (Increase of \$16,825)*
 - Septic Tank Manufacturer Yard Inspection – from \$100 to \$250
 - Plan review and Permit fee (temporary food establishment) – from \$50 to \$75
 - Plan review (permanent food establishment) – from \$75-\$200 to \$250

Health Department – continued

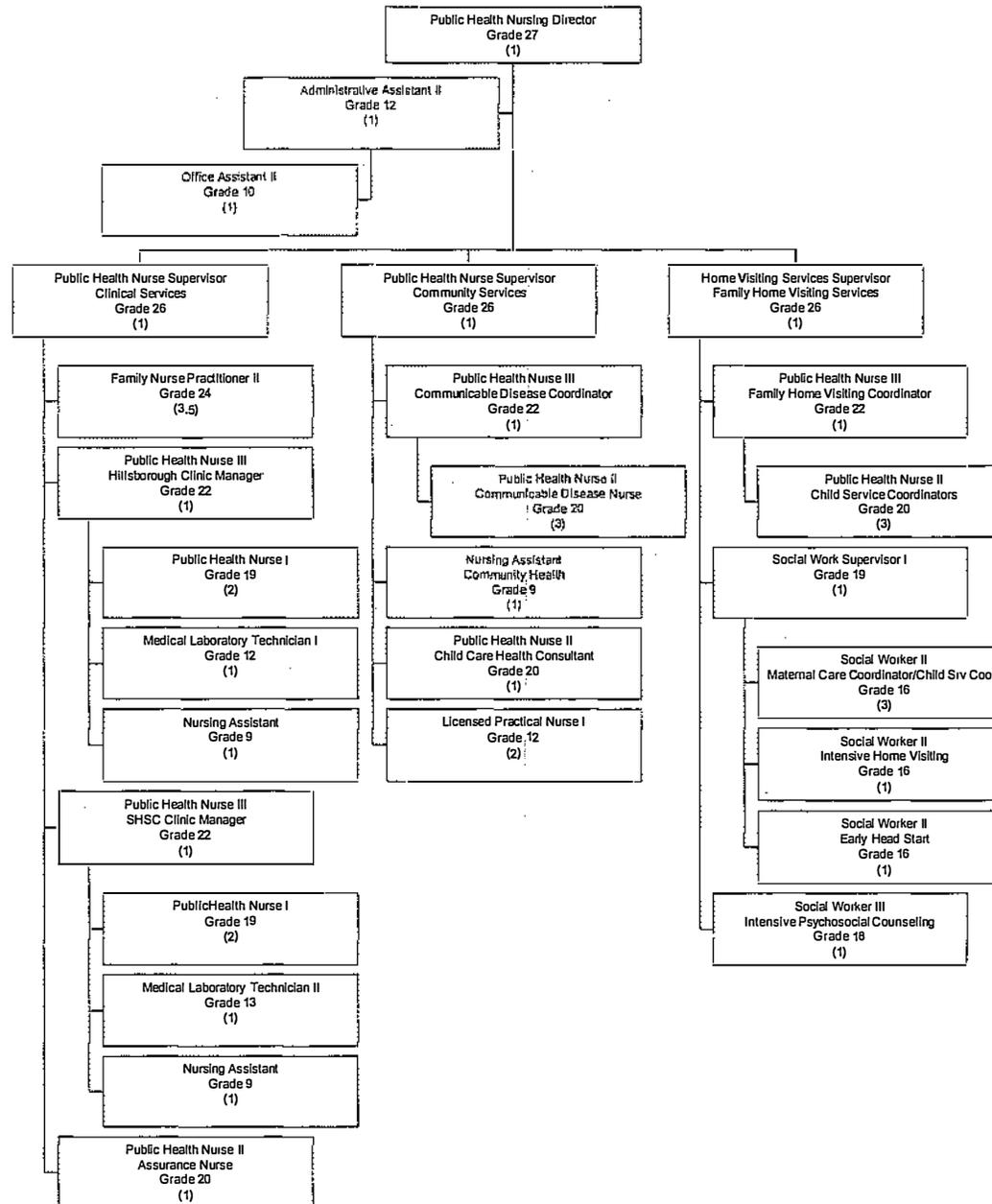
- Tattoo Artist Annual Permit fee – from \$165 to \$250
- Swimming Pool Inspections – from \$125 to \$250
- Plan review (swimming pool) – fro \$200 to \$250
- *Proposed elimination of Existing Fee:*
 - Tattoo Operator Permit Inspection – there is no longer a permit issued to an establishment, only to artists.

Health Department



20-13

Personal Health Services Division



20-14

Housing and Community Development

Phone Number: (919) 245-2490

Website: <http://www.co.orange.nc.us/housing/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (Human Rights Division - General Fund)</i> | | | | | | Account: 4600 |
| Personnel Services | \$ 322,451 | \$ 328,012 | \$ 319,242 | \$ 291,154 | \$ 263,604 | \$ 263,604 |
| Operations | \$ 108,300 | \$ 18,308 | \$ 31,600 | \$ 16,343 | \$ 20,800 | \$ 20,800 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 430,751 | \$ 346,320 | \$ 350,842 | \$ 307,497 | \$ 284,404 | \$ 284,404 |
| <i>Offsetting Revenues</i> | \$ (66,730) | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| County Costs (net) | \$ 364,021 | \$ 346,320 | \$ 350,842 | \$ 307,497 | \$ 284,404 | \$ 284,404 |
| <i>(Section 8 - Housing Fund)</i> | | | | | | Account: 4800 |
| Personnel Services | \$ 376,971 | \$ 448,705 | \$ 431,136 | \$ 473,060 | \$ 479,885 | \$ 479,885 |
| Operations | \$ 16,703 | \$ 24,057 | \$ 40,000 | \$ 36,548 | \$ 44,389 | \$ 44,389 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Rental Assistance | \$ 3,817,384 | \$ 3,803,354 | \$ 3,883,884 | \$ 4,126,545 | \$ 4,159,175 | \$ 4,159,175 |
| Total Expenditures | \$ 4,211,058 | \$ 4,276,116 | \$ 4,355,020 | \$ 4,636,153 | \$ 4,683,449 | \$ 4,683,449 |
| <i>Offsetting Revenues</i> | \$ (4,577,221) | \$ (4,106,369) | \$ (4,355,020) | \$ (4,607,041) | \$ (4,683,449) | \$ (4,683,449) |
| County Costs (net) | \$ (366,163) | \$ 169,748 | \$ 0 | \$ 29,112 | \$ 0 | \$ 0 |
| Total Housing and Community Development and Related Expenditures | \$ 4,641,809 | \$ 4,622,436 | \$ 4,705,862 | \$ 4,943,650 | \$ 4,967,853 | \$ 4,967,853 |

Mission Statement

The primary mission of the Orange County Housing and Community Development Department is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Additionally, the Department is committed to improving access

Section 8 Housing Choice Voucher Program Division

Major Services

- Assist low/moderate income families and individuals in obtaining safe, decent, and sanitary housing at reasonable rates.
- Provide rent subsidies to low-income families and individuals leasing standard housing in the County.

FY 2009-10 Outcomes

- Provided rent subsidies to an average of 620 low-income families to enable them to obtain standard, affordable rental housing in the County.

Housing and Community Development – continued

- Processed all applications for rental assistance received during the fiscal year as well as applications on the established waiting list.
- Provide complete program information to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Number of applications processed | 650 | 760 | 377 | 711 | 75 |
| Number of families receiving rent subsidies | 615 | 615 | 623 | 620 | 620 |

FY 2010-11 Fiscal Year Objectives

- Provide rent subsidies to an average of 620 low-income families to enable them to obtain standard, affordable rental housing in the County.
- Processed all application updates for rental assistance received during the fiscal year. The current waiting list is closed to new applicants due to high volume of applicants already placed on the list.
- Provide complete program information to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.
- Develop a Section 8 Homeownership Program for low-income program voucher holders.

Community Development Division

HOME Investment Partnership Program

Major Services

- Housing Rehabilitation Program
- New Construction Partnerships
- First-time Homebuyer Programs
- Property Acquisition

FY 2009-10 Outcomes

- Reduced the number of substandard housing units occupied by low and moderate income families with housing code violations.
- Facilitated the creation of first-time homebuyer families who are below 80 percent of area median income.

Housing and Community Development – continued

- Facilitated the provision of affordable rental housing for families at or below 50 percent of the area median income.
- Assisted in the provision of infrastructure for a planned Habitat for Humanity subdivision.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Repair existing substandard housing units | 2 | 10 | 12 | 2 | 12 |
| Provide new single-family housing units for first-time homebuyers with incomes at or below 80% of the area median income. | 20 | 30 | 10 | 6 | 10 |
| Facilitate the provision of affordable rental housing for families at or below 50 percent of the area median income. | 0 | 20 | 20 | 30 | 30 |
| Provide second mortgage assistance to first-time homebuyers at 50% of the area median income. | 10 | 12 | 15 | 10 | 15 |

FY 2010-11 Fiscal Year Objectives

- Repair twelve substandard housing units for lease to low income families; Repair two substandard housing units occupied by low-income families.
- Provide first-time homebuyer opportunities for 10 low and moderate income families.
- Provide rental subsidy for up to 30 low-income families that were homeless at the time of initial assistance.

Urgent Repair Program

Major Services

Small Housing Rehabilitation Services to address the repair needs that pose a threat to the life, safety, and/or health of low-income occupants, or that address accessibility modifications for a disabled occupant.

FY 2009-10 Outcomes

- Reduce the total number of substandard dwellings in the County.
- Address immediate health and safety repair needs for low-income families in the County particularly those that are elderly and/or disabled.

Housing and Community Development – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Number of dwelling units with immediate health and/or safety hazards repaired to alleviate the problem. | 20 | 29 | 25 | 18 | 15 |

FY 2010-11 Fiscal Year Objectives

- Repair ten dwelling units occupied by disabled and/or elderly residents that contain health, safety, or accessibility issues.

Partnership to End Homelessness Division

Major Services

- Work with identified partners to build capacity and a process to provide housing first units to chronically homeless individuals up to at least a total of 40 units.
- Strengthen partnerships with local service providers to the homeless.
- Establish work groups dedicated to the five goals of the County's 10 Year Plan to End Homelessness.
- Develop tools and processes for evaluating the impact of the Orange County Ten Year Plan to End Homelessness in the community.

FY 2009-10 Outcomes

- Facilitated increased access to services for homeless individuals and families. Reduce the number of homeless individuals and families in Orange County.
- Worked with housing development partners to provide two (2) permanent supportive housing beds for chronically homeless individuals.
- Hosted two SSI/SSDI Outreach, Access, and Recovery (SOAR) trainings by the NC Coalition to End Homelessness for a total of 33 case workers training the last three years. SOAR is a highly effective method of applying for disability benefits for homeless individuals.
- Hosted the third Project Homeless Connect in Chapel Hill in October 8, 2009 – a one-day event that provides a wide range of services to homeless persons or persons at risk of homelessness. Approximately 235 individuals were served on that day.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Number of permanent supportive housing beds provided to the chronically homeless | 7 | 3 | 2 | 2 | 5 |
| Number of individuals served by Project Homeless Connect | | 200 | 235 | 235 | 250 |

Housing and Community Development – continued

FY 2010-11 Fiscal Year Objectives

- Work with identified partners to build capacity and a process to provide housing first units to chronically homeless individuals up to at least a total of 40 units at the end of 10 years with 10 units provided during this fiscal year.
- Strengthen partnerships with local service providers to the homeless.
- Establish work groups dedicated to the five goals of the County's 10 Year Plan to End Homelessness and provide staff support during their deliberations.
- Develop tools and processes for evaluating the impact of the Orange County Ten Year Plan to End Homelessness in the community.

Human Rights Division

Major Services

- Prevent discriminatory practices in Housing and Public Accommodations through education and outreach on civil rights laws, the Orange County Civil Rights Ordinance and Title VII of the Civil Rights Act of 1964.
- Provide technical assistance and training to the business community, community based organizations, and individuals regarding equal opportunity, fair housing, equal access and civil rights in addition to social justice issues such as gender equality and immigrant rights.
- Research, advocate and make recommendations for policies, programs and/or funding that will improve social justice for the Orange County community.
- Provide staff support to the Orange County Human Relations Commission.
- Identify Limited English Proficient (LEP) communities in Orange County; assess their needs, and conduct outreach to those communities to enable improved access to county government services.

FY 2009-10 Outcomes

- Receive housing and public accommodation discrimination complaints and resolve 75% within the 100 day standard.
- Conduct four (4) fair housing workshops or presentations to non-profit community based organizations in the County.
- Assist the Human Relations Commission with 1) Planning Human Relations Month activities including the Pauli Murray Awards Program; and 2) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Plan and implement a community-wide activity in acknowledgement of April as Fair Housing Month.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Number of Complaints Received | 23 | 36 | 40 | 10 | 20 |
| Number of Cases Initiated | 8 | 14 | 15 | 6 | 15 |

Housing and Community Development – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Number of Cases Closed | 9 | 9 | 15 | 5 | 12 |
| Number of Workshops and Presentations | 86 | 98 | 125 | 30 | 50 |
| Organizations and Agencies receiving technical assistance | 5 | 10 | 10 | 12 | 12 |
| Number of LEP Outreach Activities | 10 | 10 | 12 | 12 | 12 |

FY 2010-11 Fiscal Year Objectives

- Develop and implement a Fair Housing Action Plan with monthly milestones that considers the findings of the Analysis of Impediments.
- Receive housing and public accommodation discrimination complaints and resolve 75% within the 100 day standard.
- Provide technical assistance and training to the business community, community based organizations, and individuals regarding equal opportunity, fair housing, equal access and civil rights in addition to social justice issues such as gender equality and immigrant rights.
- Assist the Human Relations Commission with 1) Planning Human Relations Month activities including the Pauli Murray Awards Program; and 2) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Implement Limited English Proficient (LEP) survey of county departments and develop a Comprehensive Orange County LEP Policy.

Budget Highlights

- This department administers the Section 8 Housing Choice Voucher Program, the HOME Investment Partnership Program, the Urgent Repair Program, and the Homelessness Partnership Program.
- The General Fund contributes \$85,266 in the Section 8 Voucher Program, which reflects 70% of the Director's salary and benefits. This is based on the time allocation of the Director's role in non-Section 8 housing activities, such as the County's involvement in affordable housing programs.
- The General Fund's total contribution to Affordable Housing Programs for FY 2010-11 is \$276,277, which includes the following programs and amounts: Section 8 Voucher Program (\$85,266), Urgent Repair Program (\$125,013), and the HOME Program (\$65,998)
- Total Community Development Program Budgets for FY 2010-11:

Urgent Repair Program - \$125,013

| | |
|------------------------|------------------|
| Urgent Repairs | \$ 65,000 |
| Program Administration | \$ 60,013 |
| Total | \$125,013 |

Housing and Community Development – continued

HOME Program - \$898,306

Expenditures

| | |
|------------------------------------|------------------|
| New Construction – ARC | \$150,000 |
| New Construction – Inter-Faith | \$115,000 |
| Housing Rehabilitation – Chrysalis | \$100,000 |
| Housing Rehabilitation | \$129,975 |
| Acquisition – Empowerment | \$ 75,000 |
| Homeownership Assistance – CLT | \$ 75,000 |
| Homeownership Assistance - Habitat | \$150,000 |
| Operational Support – OCHLT | \$ 30,000 |
| Program Administration | \$ 73,331 |
| Total | \$898,306 |

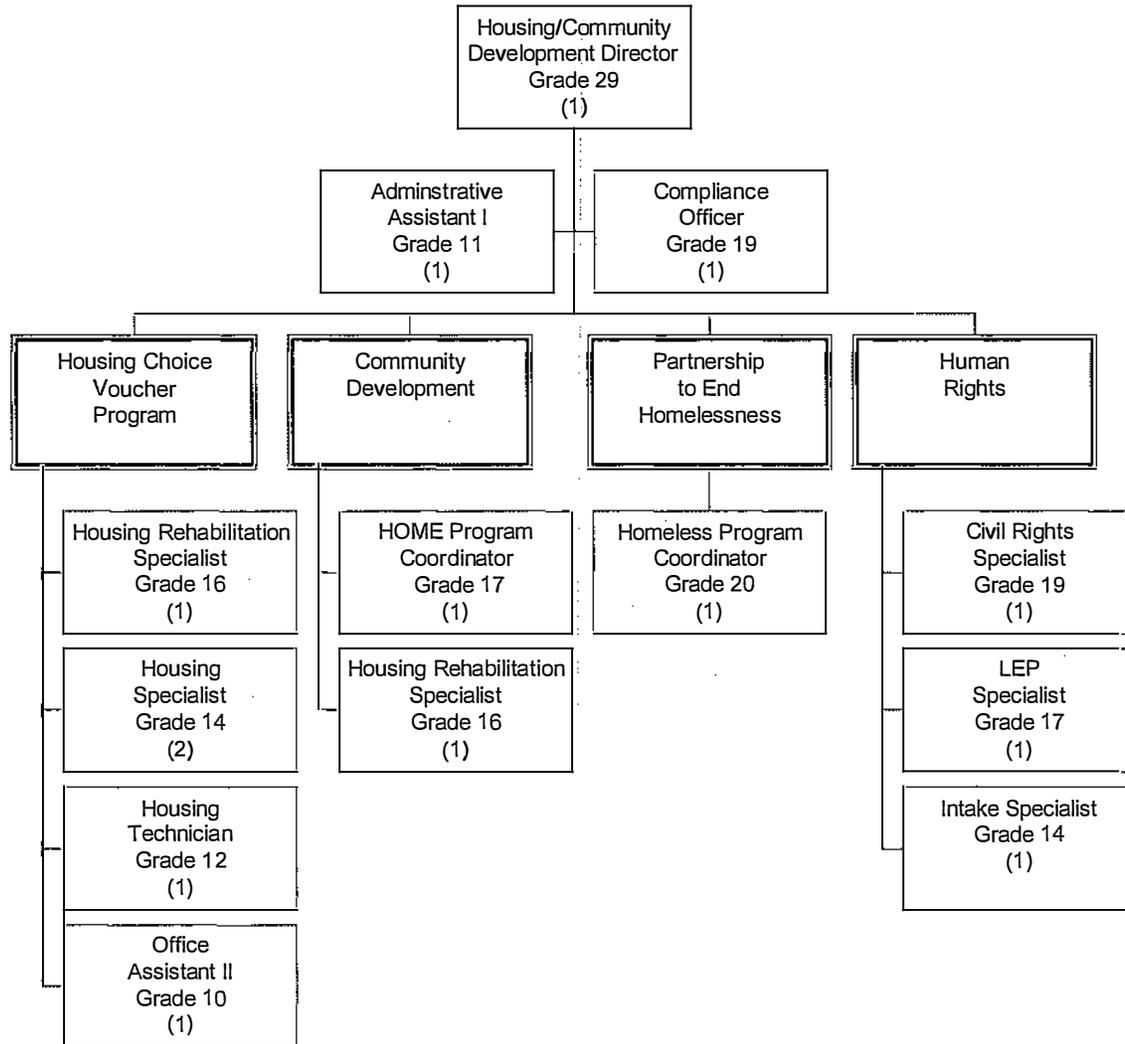
Revenues

| | |
|-----------------------------|------------------|
| Town of Chapel Hill – 2010 | \$ 67,648 |
| Town of Carrboro – 2010 | \$ 23,099 |
| Town of Hillsborough – 2010 | \$ 8,250 |
| Orange County Match – 2010 | \$ 65,998 |
| HUD Grant – 2010 | \$733,311 |
| Total | \$898,306 |

Changes in Service Delivery and Operations: (\$27,247 Increase)

- Increase the amount for repairs in the Urgent Repair Program (results in approximately 4 additional homes receiving urgent repairs in FY 2010-11).
- Due to a surplus from prior years' funding from the County and the Towns of Chapel Hill, Carrboro, and Hillsborough for the Homelessness Partnership Program, sufficient funds are currently available for this program, so no additional funds will be needed in FY 2010-11.

Housing & Community Development



21-8

Human Resources Department

Phone Number: (919) 245-2550

Website: <http://www.co.orange.nc.us/prsnl/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 2500 |
| Personnel Services | \$ 617,335 | \$ 577,684 | \$ 705,022 | \$ 655,351 | \$ 668,329 | \$ 612,954 |
| Operations | \$ 127,682 | \$ 66,698 | \$ 96,484 | \$ 85,064 | \$ 85,450 | \$ 70,450 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 745,017 | \$ 644,381 | \$ 801,506 | \$ 740,415 | \$ 753,779 | \$ 683,404 |
| County Costs (net) | \$ 745,017 | \$ 644,381 | \$ 801,506 | \$ 740,415 | \$ 753,779 | \$ 683,404 |

Mission Statement

We serve as a responsive strategic partner committed to developing and maximizing the County's human resources by fostering excellence throughout the organization.

Major Services

- Develop and manage position classification and pay programs for County employees.
- Support County departments in recruitment, selection and retention of well-qualified employees and administer the County's equal employment opportunity program.
- Develop and implement human resources policies, maintain personnel records and process personnel actions.
- Develop, propose, communicate and administer employee benefit programs and activities that assist in recruiting and retaining qualified employees while using County resources effectively.
- Develop and administer a wide range of organizational development programs to support effective employee relations, performance management and training.

FY 2009-10 Outcomes

- Develop and implement a tool to review one-third of County positions on an annual basis.
- Retain and successfully integrate employees into the County organization in the first year of employment.
- Ensure a productive workplace for County employees through employee training, partnerships with internal and external sources, and consistent program management and policy application.
- Ensure benefits-related programs and activities directly contribute to improving resources – human and financial.
- Fully integrate HR functions to meet County goals and objectives.
- Recommend and implement programs to reduce the cost of personnel services to the organization.

Human Resources Department – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Department Directors report positive results from the utilization of the reorganization tool and HR support. | N/A | N/A | N/A | 95% | 98% |
| Employees successfully complete their first year of employment. | N/A | 82.5% | N/A | 90% | 95% |
| Employees complete mandatory training within first six months of employment. | N/A | N/A | N/A | 30% | 60% |
| Employees and covered dependents using preventative health care benefits. | N/A | N/A | N/A | 2500 | 2875 |
| Human Resources staff time dedicated to working within other departments. | N/A | N/A | N/A | 5% | 10% |
| Personnel cost reductions achieved through programs such as hiring freezes, retirement incentives and voluntary furloughs. | N/A | N/A | N/A | \$2.75 million | \$1.75 million |

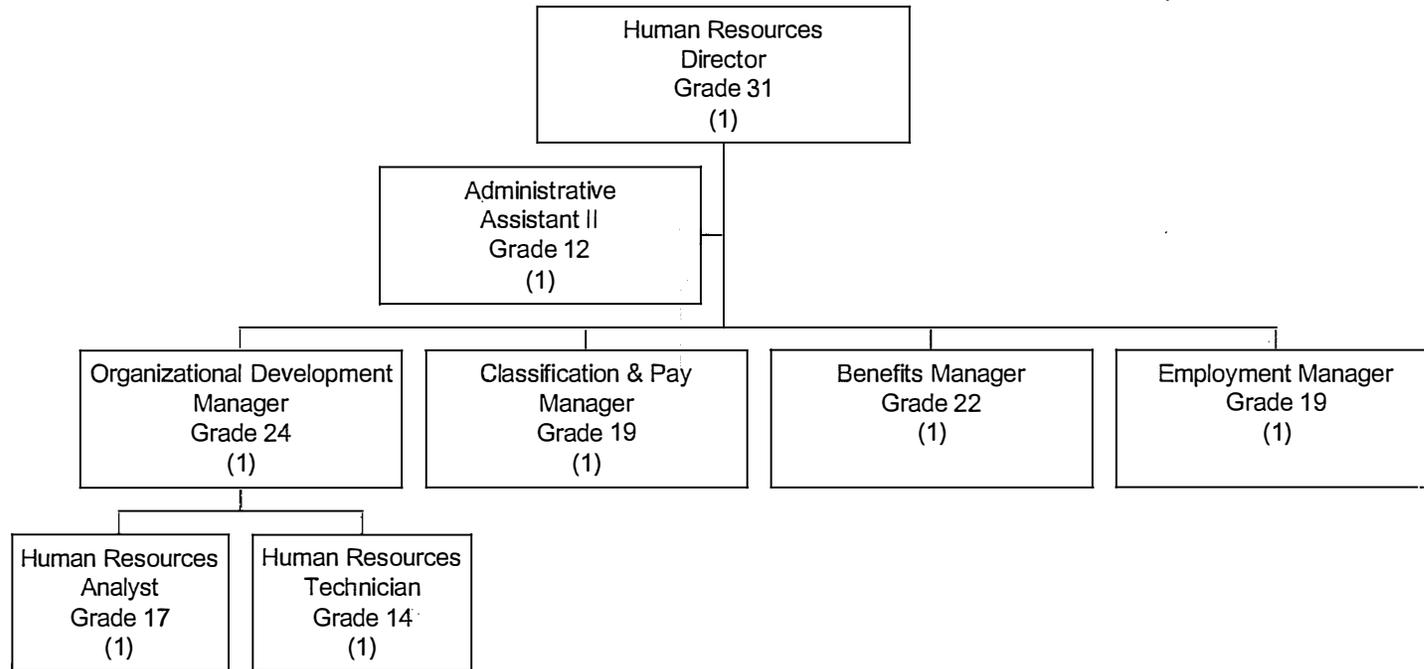
FY 2010-11 Fiscal Year Objectives

- Implement a strategic classification and pay approach that will assist the County's efforts to attract and retain qualified employees.
- Integrate Munis Employee Self-Service into employees' daily routines to accurately and efficiently record time worked, track leave requests, process payroll and communicate valuable information.
- Develop, propose and implement a variety of policies and programs to enhance the outcomes identified above, including personnel ordinance revisions, a training-program strategic plan, and enhanced wellness activities.

Changes in Service Delivery and Operations: (\$167,630)

- Eliminated a vacant Policy and Compliance Officer position, in April 2010.
- Reduced countywide operations and temporary employment funding.
- Reduced advertising costs.

Human Resources Department



22-3

Information Technologies

Phone Number: (919) 245-2280

Website: <http://www.co.orange.nc.us/it/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 3150 |
| Personnel Services | \$ 813,491 | \$ 988,658 | \$ 983,635 | \$ 1,019,314 | \$ 1,037,795 | \$ 989,106 |
| Operations | \$ 632,704 | \$ 651,439 | \$ 799,900 | \$ 717,723 | \$ 981,050 | \$ 967,775 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 1,446,195 | \$ 1,640,098 | \$ 1,783,535 | \$ 1,737,037 | \$ 2,018,845 | \$ 1,956,881 |
| <i>Offsetting Revenues</i> | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ (19,683) | \$ (19,683) |
| County Costs (net) | \$ 1,446,195 | \$ 1,640,098 | \$ 1,783,535 | \$ 1,737,037 | \$ 1,999,162 | \$ 1,937,198 |
| Total Information | | | | | | |
| Technologies and Related Expenditures | \$ 1,446,195 | \$ 1,640,098 | \$ 1,783,535 | \$ 1,737,037 | \$ 2,018,845 | \$ 1,956,881 |

Mission Statement

To Serve Orange County citizens by creating, configuring and maintaining reliable and cost-effective technical solutions for the provision of public services and the protection of County information assets.

Major Services

- Provide technological leadership for implementation of Information Technology (IT) Plan initiatives.
- Provide consultation with departments concerning future information technology directions and selection of hardware and software consistent with County information technology standards.
- Support County departments by administering local and wide area networks, providing system backup and protecting systems security, developing and implementing new software, and maintaining existing application software.
- Support users of approximately 850 networked PCs, 170 mainframe connections and 300 printers by providing technical services for troubleshooting, resolving hardware and software problems and responding to IT work orders.
- Pursue eGovernment initiatives in coordination with all departments to enhance the use of the Internet for better citizen service.
- Support users and departments in deploying systems to replace legacy systems currently in operation on the County mainframe.
- Maintain County's enterprise GIS system, with base layer support, website enhancements and consulting services as needed.

Information Technologies – continued

FY 2009-10 Outcomes

- Moved technology and associated infrastructure for 500+ employees moving to new facilities
- Implemented a Voice Over IP telephone systems with 600 lines
- Fielded over 4,000 service calls July to January
- Rolled out new website to widespread positive feedback
- Implemented Granicus solution for video streaming BOCC meetings

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Network Uptime | 99.60 | 99.69 | 99.8 | 99.96 | 99.9 |
| Incoming Tickets | 3,202 | 4,447 | 5,000 | 7,189 | 8,000 |
| Service Call Resolution Within Targets | 73% | 80 | 80 | 80 | 70 |
| Data Backup Success Rate | 93.5% | 98.5% | NA | 98% | 98% |

FY 2010-11 Fiscal Year Objectives

- Implement new Land Management and Taxation system
- Maintain infrastructure
- Increase Interactive Services on Website
- Implement Virtual Technologies

Budget Highlights

- Major increase in software support caused by taxation software charges
- Some decreases in telephone charges driven by newly negotiated enterprise contract with fiber leasing provider, - enough savings to accommodate new facilities and still reduce overall networking costs.
- The department requested use of student interns (\$25,000) to address Web consistency, standards, and accuracy, as well as greater interactivity in the GIS website, but is not included in the Manager's recommended budget.
- The County is receiving \$19,683 from the Towns of Chapel Hill, Carrboro, and Hillsborough for their share of annual maintenance costs related to the billing and collections component of the PIMS system, as well as \$50,653 for the towns' share of the debt service costs.

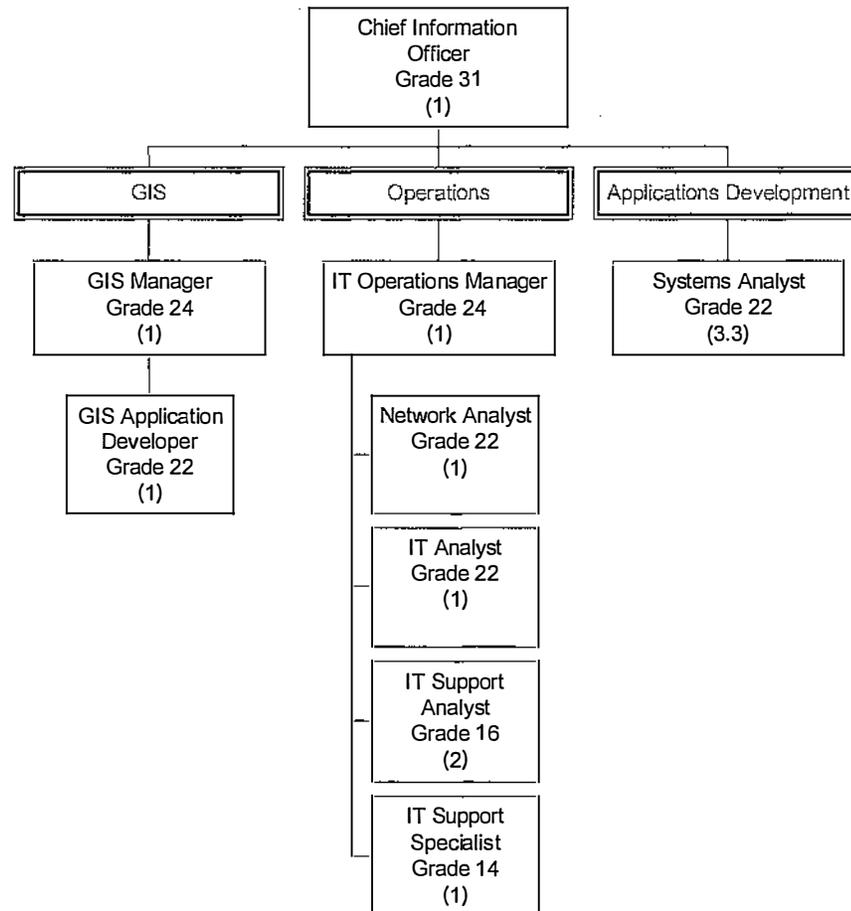
Changes in Service Delivery and Operations:

- The Manager's recommended budget includes holding vacant for six months a Systems Analyst (.60 FTE) position, reducing the organization's service levels for service call resolution times and network uptimes during the period from July-December 2010.

Information Technologies – continued

- *Decreases (-\$38,275)*
 - Overtime of \$2,875 due to a reduction in move related activities in County facilities in FY 2010-11.
 - Telephone costs due to negotiating an enterprise contract with Time Warner Cable for fiber services.
 - Reductions in several operational accounts (Travel/Training/Certification & Licenses, Department Supplies, and Computer Supplies)
- *Increases (\$181,150)*
 - Annual maintenance and software support of existing systems, as well as annual maintenance costs for the PIMS system.
 - Consulting services related to the Voice-Over-IP phone system.

Information Technologies



23-4

Library Services

Phone Number: (919) 245-2525

Website: <http://www.co.orange.nc.us/library/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 5000 |
| Personnel Services | \$ 849,034 | \$ 865,566 | \$ 1,194,904 | \$ 1,171,148 | \$ 1,222,504 | \$ 1,148,621 |
| Operations | \$ 238,505 | \$ 226,276 | \$ 372,638 | \$ 345,509 | \$ 321,787 | \$ 246,081 |
| Capital Outlay | \$ 1,779 | \$ 11,699 | \$ 0 | \$ 45,657 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 1,089,318 | \$ 1,103,541 | \$ 1,567,542 | \$ 1,562,314 | \$ 1,544,291 | \$ 1,394,702 |
| Offsetting Revenues | \$ (174,188) | \$ (168,415) | \$ (144,590) | \$ (181,231) | \$ (162,540) | \$ (162,540) |
| County Costs (net) | \$ 915,130 | \$ 935,126 | \$ 1,422,952 | \$ 1,381,083 | \$ 1,381,751 | \$ 1,232,162 |
| Total Library Services and Related Expenditures | \$ 1,089,318 | \$ 1,103,541 | \$ 1,567,542 | \$ 1,562,314 | \$ 1,544,291 | \$ 1,394,702 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Main Library | \$ 770,189 | \$ 790,327 | \$ 1,246,962 | \$ 1,236,517 | \$ 1,332,979 | \$ 1,248,820 |
| Carrboro-McDougle Library | \$ 138,872 | \$ 130,841 | \$ 130,477 | \$ 128,278 | \$ 116,023 | \$ 101,264 |
| Cedar Grove Library | \$ 96,616 | \$ 98,895 | \$ 105,656 | \$ 102,086 | \$ 6,400 | \$ 6,400 |
| Carrboro Cybrary | \$ 83,641 | \$ 83,477 | \$ 84,447 | \$ 95,433 | \$ 88,889 | \$ 38,218 |
| Total Expenditures | \$ 1,089,318 | \$ 1,103,541 | \$ 1,567,542 | \$ 1,562,314 | \$ 1,544,291 | \$ 1,394,702 |
| Offsetting Revenue | \$ (174,188) | \$ (168,415) | \$ (144,590) | \$ (181,231) | \$ (162,540) | \$ (162,540) |
| County Costs (net) | \$ 915,130 | \$ 935,126 | \$ 1,422,952 | \$ 1,381,083 | \$ 1,381,751 | \$ 1,232,162 |
| Total Expenditures | \$ 1,089,318 | \$ 1,103,541 | \$ 1,567,542 | \$ 1,562,314 | \$ 1,544,291 | \$ 1,394,702 |

Mission Statement

The Orange County Public Library exists to meet the recreational, educational, and information reading needs of our diverse community by facilitating literacy, lifelong learning, cultural enrichment, information equity and civic involvement in a welcoming, customer-focused environment.

Main Library

Major Services

- The Library provides sustainable and relevant resources that are designed to meet the needs of a growing and diverse community.
- The Library connects to the community through youth and family oriented events, resources and services.
- The Library offers consistent quality service through a motivated and skilled customer oriented staff.

Library Services – continued

- The Library is available to the public 24 hours a day through online databases, resources and information.
- The Library actively seeks and maintains relationships with agencies, organizations, and institutions that will enhance or supplement service to its customers.
- The Library encourages community involvement through volunteerism and financial support.
- The Library strives to offer accessible facilities that provide customers and staff with a comfortable, inviting and safe atmosphere.

FY 2009-10 Outcomes

- Implemented and completed reorganization of Main Library staff into appropriate service functions. This also included writing new position descriptions, hiring of BOCC approved 6.5 new staff members and completed training schedule in preparation for move to new facility.
- Re-evaluated and eliminated Outreach Van Services. Re-purposed and streamlined outreach materials and service objectives based on current staffing levels and community need.
- Prepared collection for move into new facility, including completion of extensive weeding of outdated / worn materials and replacing items based on statistical analysis, community needs and requests.
- Successful completion of move into new facility of over 80,000 items, plus staff and furnishings in preparation for January 2010 opening. Also resulted in BOCC approved reduction of 10 operating hours, 64 to 54.
- Replaced regional server for POLARIS October 2009.
-

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Circulation of materials at Main | 185,141 | 209,023 | 205,000 | 205,000 | 204,000 |
| Programming attendance for Adults, Children and Young Adult (teen) | 7,500 | 8,900 | 8,500 | 8,500 | 8,000 |
| Hours per week of operation at Main Library | 64 | 64 | 54 | 54 | 54 |
| Public Internet access by patrons | 25,443 | 29,271 | 25,000 | 25,500 | 26,000 |
| Patrons - Active and registered *inactive patron accounts purged after 2 years, in September 2009. | 28,300 | 26,470 | 20,000* | 20,000 | 22,000 |

FY 2010-11 Fiscal Year Objectives

- Improve material selection based on annual collection analyses to determine circulation and /or use of its various collections.
- Support the reading curriculum goals of Orange County K-12 schools by providing supplementary materials for students and parents, including course-based reading lists and foreign language materials for secondary levels.

Library Services – continued

- Develop programs and resources that promote early literacy for pre-school children and assist teens in developing skills for educational success.
- Implement Technology Plan Goals focusing on staff training to improve competencies in cataloging, circulation, and reference service through expanded use of library automation system, POLARIS.
- Increase the number of online services delivered through library's website and online catalog. Explore use of e-commerce to improve customer service.

Carrboro Branch Library – McDougle Middle School

Major Services

- Select and provide access to a broad selection of high-interest print and non-print materials for popular reading and basic informational purposes.
- Provide access to up-to-date computers with basic software internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology
- Provide basic pre-school programming to highlight collection, instill reading skills in children and attract new patrons to the library.

FY 2009-10 Outcomes

- Received Gates Grant public internet equipment, including computers, furnishings and printers.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Circulation of materials at CBL | 56,439 | 52,271 | 50,300 | 50,500 | 49,000 |
| Programming attendance for Children's | 2,370 | 1,590 | 1,200 | 1,500 | 1,200 |
| Public Internet access by patrons | 4,464 | 3,167 | 2,800 | 2,850 | 3,000 |
| Patrons – active and register *inactive patron accounts purged after 2 years on September 2009 | 8,306 | 7,412 | 4,800* | 4,800 | 4,900 |

FY 2010-11 Fiscal Year Objectives

- Improve customer service initiatives by focusing on materials circulated and public internet access.
- Provide an updated collection through an increase in the rotating rental agreement for popular and best sellers, to reduce the number of books purchased with a limited shelf life.

Library Services – continued

Highlights

- Reduction in non-permanent personnel based on re-alignment of permanent staff.

Cybrary Branch Library

Major Services

- Select and provide access to a small collection of high-interest print and non-print materials for popular reading and basic informational purposes.
- Provide access to up-to-date computers with basic software internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology
- Provide basic programs that support the educational and recreational needs of Orange County residents.

FY 2009-10 Outcomes

- Received Gates Grant public internet equipment, including computers, printers, and peripheral hardware.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Public Internet access by patrons | 13,306 | 16,315 | 14,500 | 14,900 | 10,000 |
| Patrons – active and registered *inactive patron accounts purged after 2 years on September 2009. | 2,594 | 2,594 | 2,800* | 2,900 | 3,000 |
| Circulation of materials at Cybrary | 3,515 | 4,521 | 4,600 | 4,600 | 4,300 |

FY 2010-11 Fiscal Year Objectives

- Provide computer and internet access to population.
- Provide collection through a rotating rental agreement for popular and best sellers books as well as books on CD, to reduce the number of materials purchased with a limited shelf life.
- Host basic targeted programs that support educational and recreational needs.

Budget Highlights

- FY 2010-11 Recommended Budget reflects the closing of the Cedar Grove library effective August 1, 2010. The reallocation of staff, materials and furnishings to main and branches based on branch analysis of statistics, in particular patron use.

Library Services – continued

Changes in Service Delivery and Operations - Main: (\$166,439 Reduction)

- Reductions in nonpermanent personnel, which will result in shelving delays of materials as well as delays in checking items in and out.
- Reduction in library materials purchased, which will limit choices of materials available and increase wait times for books, movies, etc..
- Reduced administrative support for staff in travel, training, printing, mileage, motor pool, advertisement, etc. These reductions will affect wait time for materials through courier route and daily operations of main branch.
- Reduced equipment repairs / maintenance.
- Reduce opportunities for children, teens and adults to participate in weekly and monthly programs.

Changes in Service Delivery and Operations - Carrboro: (\$17,873 Reduction)

- Reductions in nonpermanent personnel, which will result in shelving delays of materials as well as delays in checking items in and out.
- Reduction in library materials purchased, which will limit choices of materials available and increase wait times for books, movies, etc..
- Reduced administrative support for staff in travel, training, printing, mileage, motor pool, advertisement, etc. These reductions will affect wait time for materials through courier route and daily operations of Carrboro Branch
- Reduced equipment repairs / maintenance.
- Reduced opportunities for children, teens and adults to participate in weekly and monthly programs.

Changes in Service Delivery and Operations – Cedar Grove: (\$31,871 Reduction)

- Close library and transfer selected materials, computers and staff to Main branch. (August 1, 2010)
- Eliminate branch funding, except \$6,400 for costs of conducting summer programs and relocating materials to other branch locations.

Changes in Service Delivery and Operations – Cybrary: (\$50,771 Reduction)

- Proposed elimination of a 30 hour Librarian position.
- Reduced hours of operations from 44 to 20. Operating hours to complement Carrboro McDougle hours day vs. evening. (Monday – Friday 10 -2)
- Reduction in general operations, which will affect daily business and processing of materials.
- Reduced after-hours programs for book clubs and forum.

Library Services – continued

Fee Changes:

- **Children and Adult Print Material Fines:** For late return of printed adult or children's materials to any library. Effective September 1, 2010, children's fees would increase from \$0.05 to \$0.10 and adults will increase from \$0.10 to \$0.20 per day.
- **Copies:** Increase from \$0.10 to \$0.15 to cover actual costs, effective August 1, 2010.
- **Processing Fee:** Increase from \$2.00 to \$5.00 for lost books, effective August 1, 2010. This fee is in addition to the actual replacement cost of the item.

Library Services – continued

Comparison of measurable statistics

Internet use, Circulation Statistics, and Patron Registration are collected through automation and software systems.

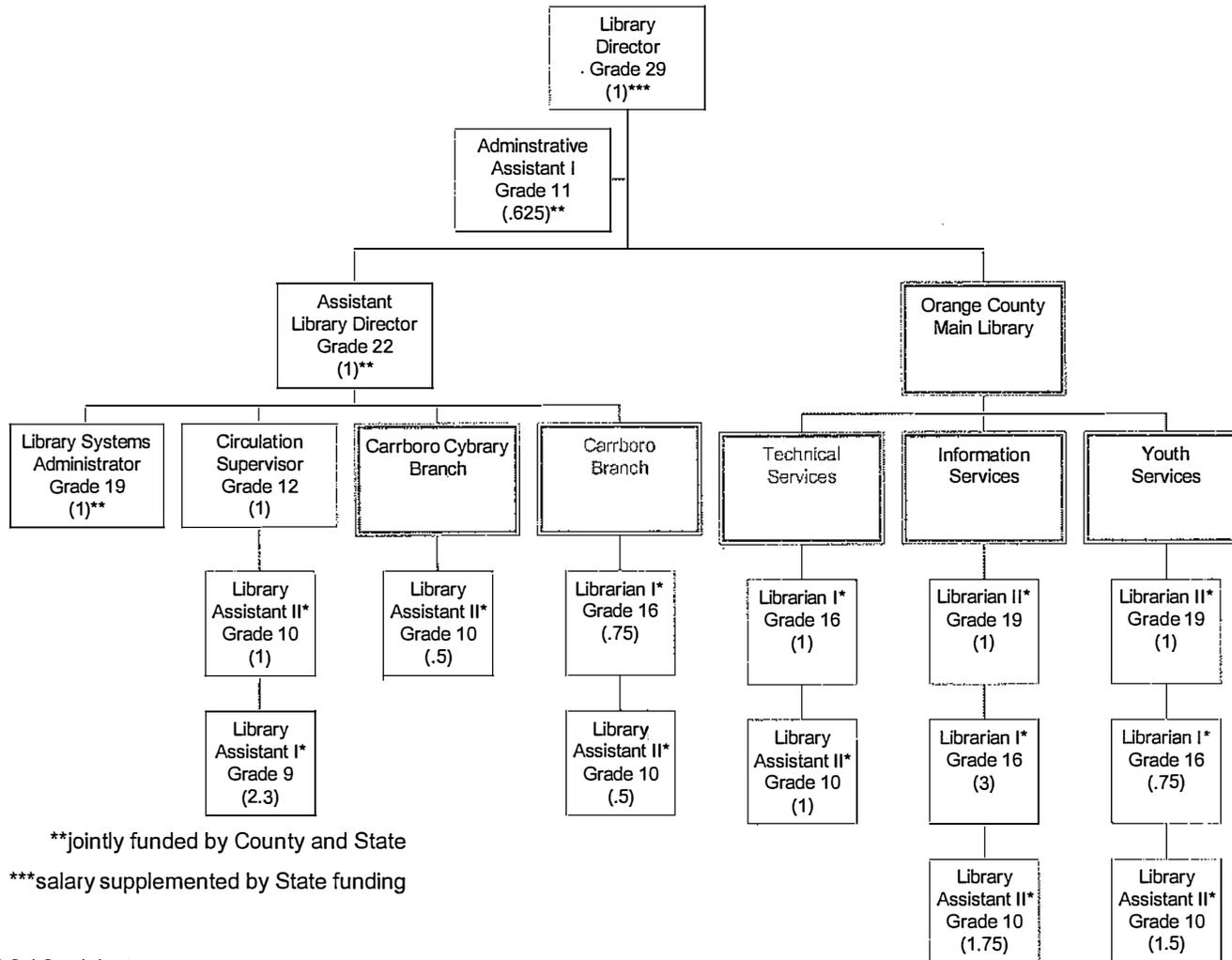
| | Branch Operational Budget | # of Registered patrons as of 4/30/10 (Cards used since 1/1/09) | Cost / Patron |
|-------------------|---------------------------|---|---------------------|
| Main | \$907,629 | 18,237 (7,673) | \$49.77 (\$118.29) |
| Cedar Grove | \$107,504 | 502 (216) | \$214.15 (\$497.70) |
| Carrboro McDougle | \$130,621 | 4,870 (2,113) | \$26.82 (\$61.82) |
| Cybrary | \$82,931 | 2,910 (1,164) | \$28.50 (\$71.25) |

| | Hours of Operation per Branch | Circulation 09-10 YTD | Items circulated / hour |
|-------------------|---|-----------------------|-------------------------|
| Main | 64 per week prior to move 54 (1/8/10) = 2,386 hrs YTD | 163,058 | 68.34 / hour |
| Cedar Grove | 36 hours = 1,552 hrs YTD | 9,106 | 5.87 / hour |
| Carrboro McDougle | 26 hours = 1,122 hrs YTD | 42,774 | 38.12 / hour |
| Cybrary | 44 hours = 1,896 hrs YTD | 4,175 | 2.2 / hour |

| | Hours of Operation per Branch | Internet Use 09-10 YTD | Patron Internet Use / Hour |
|-------------------|---|------------------------|----------------------------|
| Main | 64 per week prior to move 54 (1/8/10) = 2,386 hrs YTD | 22,379 | 9.38 / hour |
| Cedar Grove | 36 hours = 1,552 hrs YTD | 2,669 | 1.72 / hour |
| Carrboro McDougle | 26 hours = 1,122 hrs YTD | 2,575 | 2.30 / hour |
| Cybrary | 44 hours = 1,896 hrs YTD | 13,968 | 7.37 / hour |

| | Branch Operational Budget | Circulation 09-10 YTD | Cost / Item Circulated |
|-------------------|---------------------------|-----------------------|---------------------------|
| Main | \$907,629 | 163,058 | \$5.57 / item circulated |
| Cedar Grove | \$107,504 | 9,106 | \$11.80 / item circulated |
| Carrboro McDougle | \$130,621 | 42,774 | \$ 3.05 / item circulated |
| Cybrary | \$82,931 | 4,175 | \$19.86 / item circulated |

Library Services



**jointly funded by County and State

***salary supplemented by State funding

FY 2010 -11 *Proposed Changes

Orange-Person-Chatham Area Program

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 4205 |
| Personnel Services | \$ 0 | \$ 1,365 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Operations | \$ 1,314,914 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 |
| Total Expenditures | \$ 1,314,914 | \$ 1,372,338 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 |
| Offsetting Revenues | \$ (38,164) | \$ (42,299) | \$ (40,000) | \$ (40,000) | \$ (40,000) | \$ (40,000) |
| County Costs (net) | \$ 1,276,750 | \$ 1,330,039 | \$ 1,330,973 | \$ 1,330,973 | \$ 1,330,973 | \$ 1,330,973 |

| | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Total Orange-Person-Chatham Area Program and Related | \$ 1,314,914 | \$ 1,372,338 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 | \$ 1,370,973 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

OPC Area Program Funding for FY 2010-11:

| Budget Category | Amount |
|---|---------------------|
| State Mental Health | \$3,092,868 |
| Federal Mental Health | \$551,069 |
| Total Mental Health Service Funds | \$3,643,937 |
| State Substance Abuse | \$2,064,489 |
| Federal Substance Abuse | \$1,572,949 |
| Total Substance Abuse Service Funds | \$3,637,438 |
| State Developmental Disabilities | \$3,554,410 |
| Federal Developmental Disabilities | \$219,841 |
| Total Developmental Disabilities Service Funds | \$3,774,251 |
| Crisis Service Funds | \$777,052 |
| Local Management Entity Administrative Funding | \$4,403,940 |
| Orange County | \$1,370,973 |
| Chatham County | \$515,408 |
| Person County | \$582,858 |
| Total County Funding | \$2,469,239 |
| TOTAL SFY 2010 Funding | \$18,705,857 |

Orange Public Transportation

Phone Number: (919) 245-2008

Website: <http://www.co.orange.nc.us/transportation/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 4350 |
| Personnel Services | \$ 837,622 | \$ 785,624 | \$ 673,572 | \$ 716,182 | \$ 654,206 | \$ 553,612 |
| Operations | \$ 250,242 | \$ 211,788 | \$ 187,626 | \$ 246,151 | \$ 187,626 | \$ 187,626 |
| Capital Outlay | \$ 1,029 | \$ 39,832 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 1,088,894 | \$ 1,037,244 | \$ 861,198 | \$ 962,333 | \$ 841,832 | \$ 741,238 |
| <i>Offsetting Revenues</i> | \$ (626,757) | \$ (671,178) | \$ (478,007) | \$ (572,096) | \$ (489,857) | \$ (489,857) |
| County Costs (net) | \$ 462,137 | \$ 366,066 | \$ 383,191 | \$ 390,237 | \$ 351,975 | \$ 251,381 |

Mission Statement

To improve the mobility of Orange County residents by providing public, human service agency, contractual and coordinated regional transportation.

Major Services

- Design and operate public bus routes for special populations and general public riders.
- Provide medical demand-response service for Orange County residents outside Chapel Hill Transit service area
- Operate public rural routes such as 420 in conjunction with Chapel Hill Transit on behalf of the Triangle Transit Authority
- Provide emergency bus transportation on behalf of Emergency Management Services (EMS)
- Prepare, update and implement a NCDOT approved Orange County Transportation Plan.
- Apply for transit grants and administer a NCDOT approved Community Transportation Program (CTP) and Rural Operating Assistance Program (ROAP)
- Market all public and para-transit services provided by Orange Public Transportation

FY 2009-10 Outcomes

- Provided more than 115,000 one-way trips to Orange County residents
- Increased by 2.6% the total rural ridership when included the coordinated Chapel Hill Transit 420 rural route peak hour service.
- Applied for and was awarded a \$447,600 ARRA contract for replacement of five buses with lifts and two additional ARRA bus replacements (value at \$184,800) under lease arrangements with Chapel Hill Transit.
- Received two buses with lifts from the Community Transportation Program grant for FY2008-09.

Orange Public Transportation – continued

- Held three joint public meetings with Chapel Hill Transit, in September 2009, to receive input from older adults and persons with disabilities about improving service and developing a new Chapel Hill-Carrboro grout route to high demand service locations.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-------------------|-------------------|-------------------|---------------------|----------------------|
| Total Passenger Trips (Chapel Hill Transit 420 Rte trips not included) | 133,892 | 115,331 | 115,331 | 116,000 | 123,000 |
| Total Cost per OPT trip | \$8.24 | \$8.77 | \$8.80 | 3.80 | \$8.95 |
| County Cost per OPT Trip (42%) | \$3.46 | \$3.68 | \$3.70 | \$3.70 | \$3.76 |
| Total number of daily public routes | 16 | 18 | 19 | 19 | 20 |
| Total number of medical trips | 12,831 | 10,744 | 11,000 | 11,000 | 11,000 |

FY 2010-11 Fiscal Year Objectives

- Identify and apply for additional transit funds from NCDOT, local businesses, stimulus or municipal funds to improve transit services.
- Maintain the current OPT transit operations serving an estimated 116,000 trips unless an In-town Hillsborough route is added (123,000 trips est.).
- Market the OPT Orange Bus transit service with new brochures, vehicle lettering, uniforms and website link.
- Replace two high mileage buses with CTP grant for FY2010-11.

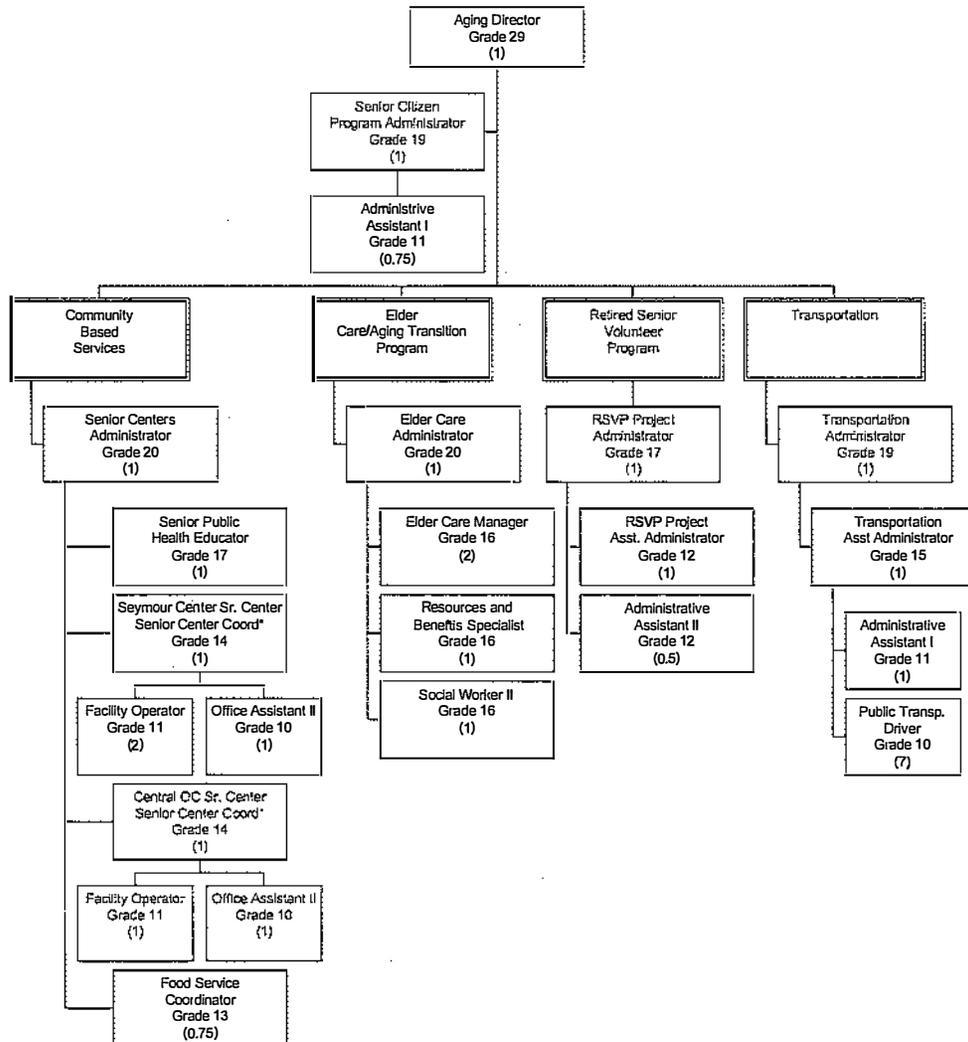
Highlights

- Develop a business transit plan for implementing a Hillsborough In-Town public route with local match provided by the Town of Hillsborough.
- Develop options for relocation of OPT to another service delivery system.

Changes in Service Delivery and Operations: (\$81,653 Reduction)

- Eliminated Administrative Assistant II position, in April 2010.
- Recommend elimination of vacant OPT Driver position.

Department on Aging and Transportation



27-3

Planning and Inspections

Phone Number: (919) 245-2575

Website: <http://www.co.orange.nc.us/planning/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 6200 |
| Personnel Services | \$ 2,422,664 | \$ 2,516,826 | \$ 2,604,805 | \$ 2,642,844 | \$ 2,456,683 | \$ 2,258,914 |
| Operations | \$ 182,229 | \$ 163,887 | \$ 277,860 | \$ 207,466 | \$ 239,710 | \$ 239,710 |
| Capital Outlay | \$ 0 | \$ 972 | \$ 5,000 | \$ 3,900 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 2,604,894 | \$ 2,681,684 | \$ 2,887,665 | \$ 2,854,210 | \$ 2,696,393 | \$ 2,498,624 |
| Offsetting Revenues | \$ (985,123) | \$ (838,653) | \$ (654,241) | \$ (640,625) | \$ (699,750) | \$ (749,750) |
| County Costs (net) | \$ 1,619,771 | \$ 1,843,031 | \$ 2,233,424 | \$ 2,213,585 | \$ 1,996,643 | \$ 1,748,874 |
| <i>Efland Sewer Fund</i> | | | | | | Account: 3601 |
| Operations | \$ 156,465 | \$ 177,126 | \$ 212,900 | \$ 217,510 | \$ 214,950 | \$ 214,950 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 156,465 | \$ 177,126 | \$ 212,900 | \$ 217,510 | \$ 214,950 | \$ 214,950 |
| Offsetting Revenues | \$ (75,426) | \$ (65,977) | \$ (93,000) | \$ (86,583) | \$ (119,000) | \$ (119,000) |
| County Costs (net) | \$ 81,040 | \$ 111,149 | \$ 119,900 | \$ 130,927 | \$ 95,950 | \$ 95,950 |
| Total Planning and Inspections and Related Expenditures | \$ 2,761,359 | \$ 2,858,811 | \$ 3,100,565 | \$ 3,071,720 | \$ 2,911,343 | \$ 2,713,574 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Program (General Fund)</i> | | | | | | |
| County Engineer | \$ 0 | \$ 0 | \$ 205,453 | \$ 124,782 | \$ 82,203 | \$ 82,203 |
| Planning | \$ 2,604,894 | \$ 2,681,684 | \$ 2,682,212 | \$ 2,729,428 | \$ 2,614,190 | \$ 2,416,421 |
| Total Expenditures | \$ 2,604,894 | \$ 2,681,684 | \$ 2,887,665 | \$ 2,854,210 | \$ 2,696,393 | \$ 2,498,624 |
| Building Inspections | \$ (757,848) | \$ (567,387) | \$ (464,241) | \$ (504,245) | \$ (511,250) | \$ (511,250) |
| Current Planning | \$ (44,548) | \$ (38,696) | \$ (40,000) | \$ (34,380) | \$ (35,500) | \$ (35,500) |
| Erosion Control | \$ (182,727) | \$ (232,571) | \$ (150,000) | \$ (102,000) | \$ (153,000) | \$ (203,000) |
| County Costs (net) | \$ 1,619,771 | \$ 1,843,031 | \$ 2,233,424 | \$ 2,213,585 | \$ 1,996,643 | \$ 1,748,874 |
| <i>Efland Sewer Fund</i> | | | | | | |
| Efland Sewer | \$ 156,465 | \$ 177,126 | \$ 212,900 | \$ 217,510 | \$ 214,950 | \$ 214,950 |
| Total Expenditures | \$ 156,465 | \$ 177,126 | \$ 212,900 | \$ 217,510 | \$ 214,950 | \$ 214,950 |
| Offsetting Revenue | \$ (75,426) | \$ (65,977) | \$ (93,000) | \$ (86,583) | \$ (119,000) | \$ (119,000) |
| County Costs (net) | \$ 81,040 | \$ 111,149 | \$ 119,900 | \$ 130,927 | \$ 95,950 | \$ 95,950 |
| Total Expenditures | \$ 2,761,359 | \$ 2,858,811 | \$ 3,100,565 | \$ 3,071,720 | \$ 2,911,343 | \$ 2,713,574 |

Mission Statement

The Planning and Inspections Department seeks to serve the citizens of Orange County by implementing adopted land use, environmental, and building policies and standards through a system of regulations to promote stable and quality development both residential and economic based while protecting the environment.

Planning and Inspections – continued

Planning Division

Major Services - Administration/GIS

- Develops plans or regulatory measures to implement BOCC Goals.
- Administration of BOCC and Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, Cities of Durham and Mebane, and the Schools Adequate Public Facilities Ordinance (SAPFO).
- GIS mapping services and analysis of socio-economic/demographic data for Planning and Inspections, other county departments as requested, and other agencies as requested.
- Manages interdepartmental collaboration and takes lead roles on special planning projects. Assists in other major comprehensive plan implementation and current planning amendments.

FY 2009-10 Outcomes

- SAPFO Administration, including authoring annual technical report
- Orange-Alamance County Line Issue – significant support on project and with GIS analysis and mapping work
- Efficient Agenda Preparation and Management for Planning Board and Quarterly Public Hearings including continual maintenance of Departmental webpage.
- Hillsborough-Orange County Strategic Growth Plan Interlocal Agreement adopted.
- JPA Administration – reviews and comments on Land Use Management Ordinance revisions proposed by Towns of Chapel Hill and Carrboro – 10 since July 1, 2009 – and on-going coordination with the Towns on land use issues
- Zoning Ordinance and Map Amendment and Comprehensive Plan Text and Map amendment related to the Upper Eno Watershed Critical Area, including significant mapping efforts. This is an implementation measure of the Efland-Mebane Small Area Plan.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Prepare and distribute agendas: Quarterly Public Hearing | 4 | 4 | 4 | 4 | 4 |
| JPA Public Hearing | 2 | 2 | 2 | 2 | 2 |
| Advisory Boards/Task Forces | 37 | 26 | 21 | 21 | 30 |
| Other Local Government Meetings | 18 | 15 | 15 | 15 | 15 |
| Regional Meetings | 10 | 12 | 14 | 15 | 25 |

FY 2010-11 Fiscal Year Objectives

- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas

Planning and Inspections – continued

- Assistance with "Phase II" Unified Development Ordinance amendments as needed (i.e., addition of Agricultural Support Enterprises)
- Continued implementation of Efland-Mebane and Eno Small Area Plan (i.e., Design Guidelines, Land Use Plan text and map amendments)
- Continued coordination with the Town of Hillsborough to develop and adopt a Joint Land Use Plan, as called for in the intergovernmental agreement that was signed by the two local governments in FY'09-10.
- Adoption of updated Hazard Mitigation Plan (required by FEMA).
- Continue to provide GIS mapping (including thematic maps) and socio-economic data (updated by 2010 Census) to department staff, other county departments, and outside agencies as requested to create a consistent document of county spatial info.

Highlights

- Continued work on BOCC identified 2009 goals/priorities (11 of the top 14 include strong Planning involvement), including further implementation of adopted small area plans, a joint land use plan with the Town of Hillsborough, and work on economic development districts.
-

Major Services - Current Planning

- Administer, interpret, and enforce the provisions of the County Zoning, Subdivision, and Environmental Impact Ordinance(s). This includes the County Flood Damage Prevention Ordinance incorporated into the Zoning Ordinance in 2009.
- Process, review, present and/or take action on development applications (i.e. zoning compliance permit, subdivision application, Special Use Permits, Planned Developments, Letters of Map amendments, etc.) governing and advisory boards.
- Prepare, process, and present amendments to development regulations to governing and advisory boards as noted in BOCC approval of various workplans.
- Coordinate infrastructure improvements (water/sewer provision, landscaping, proposed street patterns, open space networks, utility provision) during the development process
- Provide zoning code enforcement including coordination with County Attorney.

FY 2009-10 Outcomes

- Unified Development Ordinance (UDO) Phase One - finalize the proposed UDO combining all existing land use regulations into a central document operating under one (1) central set of definitions and administrative criteria which will be the framework to implement various goals and policies of the Comprehensive Plan.
- Watershed Protection - finalize critical watershed boundary areas, impervious surface limits, and density revisions to promote stronger watershed protection within the ENO Critical Watershed.
- Continue to process, review and take action on development applications.
- Continue proactive educational outreach to local citizens to keep them informed of planning related issues.
- Enhance customer service through new personnel training, 'how to' material and new facility.

Planning and Inspections – continued

- Modernize existing file system to streamline data collection process.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Customer Service (walk-in/telephone, e-mail requests, etc) | 5,122 | 4,795 | 5,000 | 4,875 | 5,000 |
| Zoning Compliance Permits - Residential, Non-residential, home occupations, etc. | 488 | 450 | 455 | 410 | 450 |
| Special Use Permits (Class A and B) | 4 | 5 | 4 | 3 | 4 |
| Subdivision Applications (Exempt, Minor, Major) | 207 | 115 | 162 | 144 | 150 |
| Inspections - including zoning compliance, enforcement, flood plain management, etc. | 618 | 533 | 525 | 475 | 500 |
| Processing of ordinance amendments, variance requests, interpretation requests, zoning atlas amendments, letters of flood map amendments, etc. | 5 | 4 | 20 | 10 | 10 |

FY 2010-11 Fiscal Year Objectives

- Begin Phase Two of the UDO development by completing a comprehensive assessment on land uses within the various zoning districts (i.e. What processes for what specific uses and where).
 - Ask BOCC to prioritize the drafting of new land use regulations to address specific development issues (i.e. airport, sexually oriented business, transit oriented development, agricultural services, rural economic development, etc.)
 - Work on revising existing thresholds within the Ordinance dealing with traffic generation to create a distinction between urban and rural areas
 - Continue work on watershed protection by finalizing critical watershed boundary areas, impervious surface limits, and density revisions to promote stronger watershed protection within the UNiversity Lake and Cane Creek Critical Watersheds.
-

Major Services - Comprehensive Planning

- Prepares/updates/implements elements of the Comprehensive Plan noted by the BOCC priorities and provides a 'clearinghouse' for amendments and implementation.
- Prepares/amends/coordinates functional long- and short-range plans and special studies
- Provides technical assistance to governing and advisory boards concerning comprehensive planning issues in Orange County
- Coordinates with other County Departments and Divisions on ordinance and/or policy preparation/amendment required to implement the Comprehensive Plan

Planning and Inspections – continued

FY 2009-10 Outcomes

- Coordinate/manage aspects of the Unified Development Ordinance process
- Coordinate the implementation of various Elements of the Comprehensive Plan
- Manage/coordinate Transportation Planning activities and serve as a central point of contact for the Commissioners and advisory boards for related information
- Analyze impacts of growth and development to inform Commissioners and public of its impacts

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Management/Coordination of Comprehensive Plan Update | Underway | Complete | | | |
| Coordinate/Manage aspects of Unified Development Ordinance development | | | Underway | Underway | Complete |
| Small Area Plan Implementation | | | | Underway | Underway |
| Coordinate implementation of Comprehensive Plan including all elements | | | | | Underway |

FY 2010-11 Fiscal Year Objectives

- To prepare, amend, and implement functional long- and short-range plans and special studies as well as provide assistance to governing and advisory boards concerning issues related to long-range planning in Orange County.
- Implement the 11 BOCC identified 2009 goals/priorities of the Comprehensive Plan.
- Develop countywide Comprehensive Plan sustainability measures.

Highlights

- Coordinate/manage aspects of Unified Development Ordinance preparation
- Implementation of Small Area Plans

Building Inspections Division

Major Services

- Review plans, issue permits, conducts inspections, in the trades of building, mechanical, electrical, and plumbing systems associated with new construction and alterations to existing buildings, to achieve compliance with and enforce the North Carolina State Building Codes.
- Post Occupancy Load in all assemblies in the unincorporated areas of Orange County and the Town of Hillsborough.
- Respond to the public regarding investigation of code violations.
- Conducts safety inspections of schools and child/adult care facilities.

Planning and Inspections – continued

- Maintain advanced customer service initiatives through use of field pen and sketch tablets and code libraries.
- Maintain use of GPS enabled field pen tablets to capture the location of all buildings (commercial and residential) for 911-location information.

FY 2009-10 Outcomes

- Provide plan review of all residential and commercial permit applications, assuring all relevant codes and laws are complied with before approval
- Increased ISO rating from 5 to 3 through experienced and educated plans review and inspections staff.
- Implement education of builders, citizens (owner builders) of International codes (State Building Codes) and promotion of green building standards.
- Reduce paper usage by going paperless in field inspections, through continued use of field grade laptop computers.
- Maintenance of electronic connections to customers alerting them of impending permit expiration, permit approval, permit fees and inspection results.
- Strengthen elements of Central Permitting.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Permits Issued | 3,420 | 3,254 | 3,450 | 3,100 | 3,200 |
| Inspections conducted | 16,989 | 13,545 | 17,000 | 12,538 | 14,900 |
| Number of required Inspections per NEW SF permit | 20 | 20 | 20 | 20 | 20 |
| Complaint/Inquiries | 23 | 39 | 31 | 46 | 40 |
| Commercial plan review | 245 | 232 | 200 | 228 | 243 |
| New single family | 266 | 217 | 250 | 180 | 210 |

FY 2010-11 Fiscal Year Objectives

- Review approximately 450 residential and commercial plans for code compliance within 2 days / 1 week respectively.
- Issue approximately 3200 permits ranging from heating and air conditioning change outs to 76 dwelling unit apartment buildings.
- Conduct 14,900 inspections in the trades of building, mechanical, electrical, and plumbing systems.
- Increase reporting tools with existing permitting and inspection software.
- Providing credit card availability to permit holders for payment of permit/impact fees and other Planning Department fees.
- Fulfill Continuing Education requirements (33 classes) some conducted by staff saving approximately \$6000 in training and travel costs.

Planning and Inspections – continued

Highlights

- Revenue increase of 9.5% in permitting fees.
- Expanding capacity of division to assist other departments such as conducting fire inspections and HVAC work and assisting in public works projects.
- Code Enforcement Officers will continue code classes in Building, Electrical, Plumbing and Mechanical trades to obtain additional certifications to increase general knowledge of trades.

Erosion Control Division

Major Services

- Administer the erosion control programs to insure compliance with erosion and sediment control standards countywide (includes Hillsborough, Chapel Hill, Carrboro and a portion of Mebane in Orange County).
- Administer Stormwater ordinance for lands within the Neuse.
- Implement surface water classification/stream identification for zoning/subdivision ordinance requirement.
- Administer Phase II NPDES permit requirements for Town of Hillsborough.

FY 2009-10 Outcomes

- Reviewed and approved 25 projects - conducted 1000 compliance inspections.
- Conducted multiple buffer impacts investigations and submitted annual report to the State.
- Performed 32 surface water ID requests.
- Successfully completed year 5 implementation and annual report.
- Contracted for water quality testing in the Upper Eno Basin.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Erosion Control plans reviewed | 81 | 52 | 25 | 25 | 40 |
| Rural | 33 | 17 | 15 | 15 | 20 |
| Urban | 32 | 22 | 6 | 6 | 10 |
| Intense Urban | 16 | 13 | 5 | 5 | 10 |
| Grading Permits issued | 81 | 52 | 25 | 25 | 40 |
| Rural | 33 | 17 | 15 | 15 | 20 |
| Urban | 32 | 22 | 6 | 6 | 10 |
| Intense Urban | 16 | 13 | 5 | 5 | 10 |
| Stormwater Management Plans | 6 | 0 | 5 | 5 | 6 |
| Inspections conducted | 1500 | 1524 | 700 | 700 | 1000 |
| Surface Water ID | 112 | 122 | 32 | 32 | 40 |

Planning and Inspections – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Total Project Acres/Disturbed | | | | 481/41 | 550/50 |

FY 2010-11 Fiscal Year Objectives

- Within 30 days of application, issue land-disturbing permits for development activities when erosion control plans comply with standards.
- Inspect all erosion control devices and bioretention BMP's to insure proper installation and function.
- Reduce nitrogen levels by 30% for new development in Neuse River Basin.
- Restore/protect Riparian Buffers in the Upper and Lower Eno, Little River and Flat River Watersheds.

Highlights

- Continue to be leader in aspects of new regulations in the Jordan Lake and Falls Lake Initiatives.

County Engineer's Office Division (includes Efland Sewer Fund activities)

Major Services

- Management and operation of the Efland sewer system
- Management and operation of Lake Orange reservoir
- Provide engineering support and technical analysis as needed for development applications and urban transition area concept engineering design master plan to the various Orange County departments
- Provide engineering perspective on various County advisory boards and work groups including support of infrastructure in economic development districts.

FY 2009-10 Outcomes

- Maintain and seek to improve the excellent operational record of the Efland sewer system
- Shepherd the Central Efland/Northern Buckhorn sewer expansion project through the regulatory process to completion of the plan review stage.
- Complete the design on the first of a series of major repairs to the Lake Orange spillway. This is the first such maintenance initiative taken at the Lake in over 40 years of operation.
- Complete the installation of an automated valve, lake level monitor, and water flow monitor at Lake Orange. This will vastly increase the efficiency of Lake operation and will gather vital data for the County. This data will also be used in the State's recently designed model of water flow in the Neuse River Basin.

Planning and Inspections – continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-------------------------|-----------------------------|-------------------------|--|
| Efland/Buckhorn sewer expansion | Design | State Review underway | Complete State Review | Complete State Review | Complete Federal review and begin construction |
| Lake Orange Spillway Repairs | None | Inspected | Design and complete Phase I | Design Phase I | Complete Phase I Design and complete Phase II |
| Lake Orange valve and controls | None | Cost estimates gathered | Design and complete | Design and complete | Collect data and refine operation |
| Documented Sanitary Sewer Overflows (SSO) | 0 | 0 | 0 | 0 | 0 |
| Buckhorn-Mebane Utilities | | | | | Design |

FY 2010-11 Fiscal Year Objectives

- Continue to maintain zero sanitary sewer overflows and monitor new rate system in Efland sewer system.
- Secure EPA grants and state revolving loan funds for sewer expansions.
- Transition the Central Efland/Northern Buckhorn project from design phase to construction phase.
- Obtain easements and connection agreements in Central Efland/Northern Buckhorn projects.
- Complete Phase I repairs to the Lake Orange Spillway and design and complete Phase II repairs. Develop an ongoing maintenance and repair plan for the dam and spillway
- Refine the use of monitoring and control equipment at Lake Orange. Investigate broadening the application of the communications software to other areas, such as the Efland Sewer pump stations.
- Secure design services for Buckhorn Mebane utilities Phase II.
- Develop discussions and agreements with OAWS.

Highlights

- Secure State revolving funds loans for Central Efland.

Planning and Inspections – continued

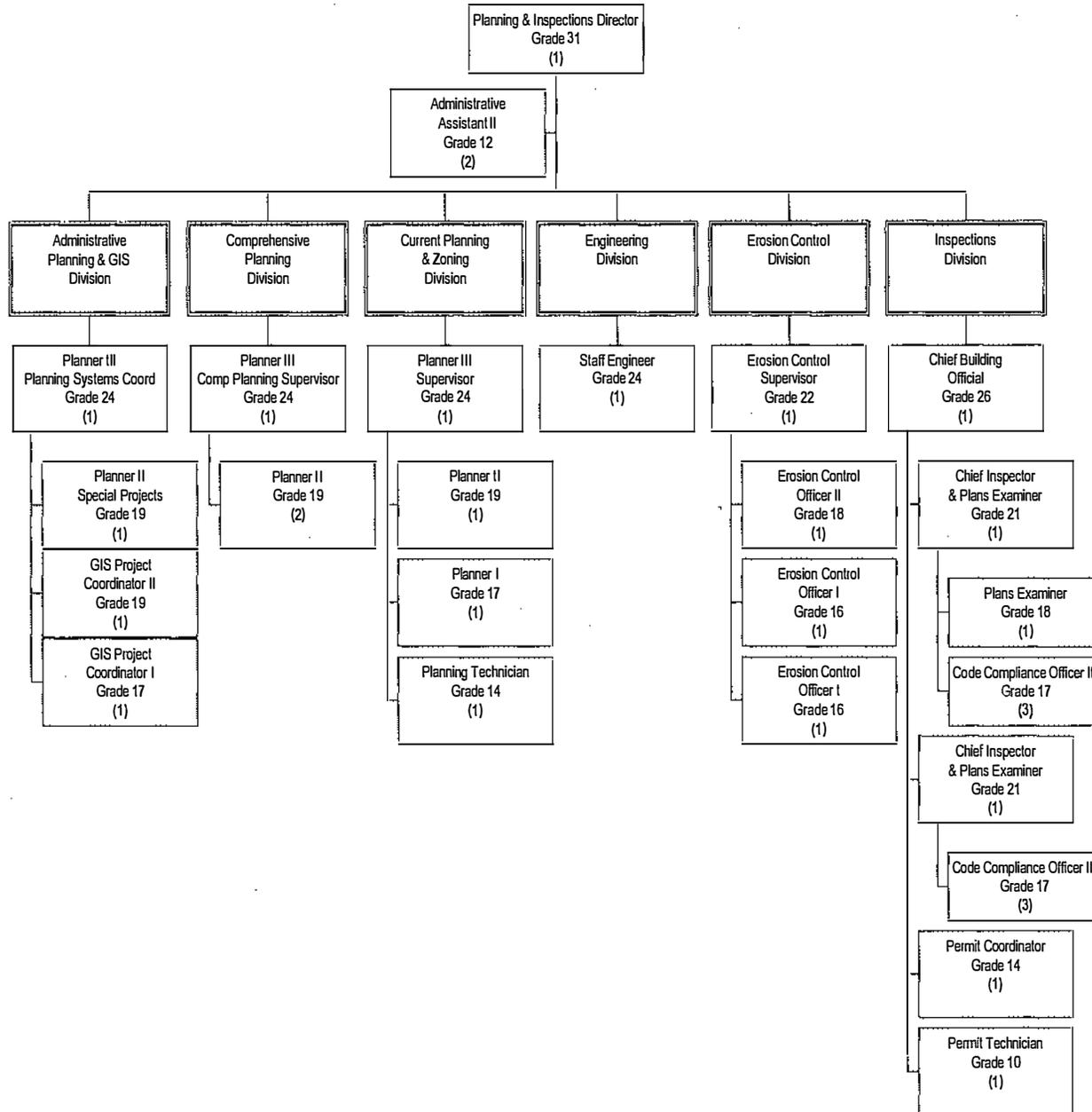
Budget Highlights

- Reorganization/Reclassifications within department, during FY 2009-10, reflect variances within divisions' personnel services when comparing with FY 2010-11.

Changes in Service Delivery and Operations: (\$186,750 Reduction)

- Eliminated vacant Planner II position, April 2010.
- Proposed elimination of vacant Code Compliance Officer III position.
- Reorganization of address function, which should provide better and more responsive system.

Planning & Inspections



29-11

Register of Deeds

Phone Number: (919) 245-2676

Website: <http://www.co.orange.nc.us/deeds/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended | Account: 3250 |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|---------------|
| <i>By Category (General Fund)</i> | | | | | | | |
| Personnel Services | \$ 856,017 | \$ 869,839 | \$ 857,819 | \$ 839,030 | \$ 846,621 | \$ 754,924 | |
| Operations | \$ 118,849 | \$ 116,823 | \$ 154,438 | \$ 146,248 | \$ 155,747 | \$ 155,747 | |
| Capital Outlay | \$ 2,967 | \$ 2,593 | \$ 0 | \$ 2,870 | \$ 2,150 | \$ 0 | |
| Total Expenditures | \$ 977,832 | \$ 989,255 | \$ 1,012,257 | \$ 988,148 | \$ 1,004,518 | \$ 910,671 | |
| Offsetting Revenues | \$ (1,653,781) | \$ (1,227,403) | \$ (1,224,885) | \$ (1,341,240) | \$ (1,375,516) | \$ (1,375,516) | |
| County Costs (net) | \$ (675,949) | \$ (238,148) | \$ (212,628) | \$ (353,092) | \$ (370,998) | \$ (464,845) | |
| Total Register of Deeds and Related Expenditures | \$ 977,832 | \$ 989,255 | \$ 1,012,257 | \$ 988,148 | \$ 1,004,518 | \$ 910,671 | |

Mission Statement

The purpose of the Register of Deeds Office is to record, maintain and preserve real and personal records and, in compliance with NC General Statutes, provide access to public records and courteous and professional service to citizens.

Major Services

- File documents presented for registration
- Index and scan all filed documents to create permanent public records
- Create permanent records of births, deaths, marriages and military discharges
- Issue marriage licenses
- Issue certified copies of public permanent records
- Redact personal information from web (upon citizen's request)
- Special Projects
- Customer Service

FY 2009-10 Outcomes

- Each document was reviewed and certified to proof of acknowledgment of execution and other prerequisites to registration to ensure compliance with NC recording laws; submitted each land-related document to Land Records for PIN (Parcel Identifier Number) assignment within five minutes of presentation approximately 99% of the time.
- Completed the filing process, affixed book and page, time and date, collected/receipted fee within ten minutes, approximately 99% of the time.
- Each document processed by the Quality Control Supervisor within 8 hours of recording 99% of the time.

Register of Deeds – continued

- Indexed document within twenty minutes of filing process approximately 99% of the time (this phase gives notice to title searchers that the document is on file).
- Scanned recorded documents within three hours of recording approximately 99% of the time and printed permanent record book copies.
- Returned filed documents to designated party within 2 to 4 days of filing approximately 97% of the time
- Issued marriage license within 20 minutes of application approximately 99% of the time.
- Indexed births, deaths the same day received approximately 99% of the time, marriages indexed within an hour after issuance approximately 98% of the time.
- Responded to citizens' requests courteously and timely.
- Special Projects:
 - Indexed, scanned and labeled "old" birth records
 - Scanned associated images of pre-1993 indexed records
 - Scanned and indexed accounts payable and revenue records
- Customers acknowledged and served as quickly as possible.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Deeds, Deeds of Trust, D/T Cancellations, other documents, UCCs recorded, scanned and indexed | 25,864 | 22,975 | 23,425 | 20,064 | 21,150 |
| Marriage Licenses Issued | 810 | 769 | 755 | 672 | 725 |
| Births Indexed | 3,601 | 4,059 | 4,099 | 3,779 | 3,900 |
| Deaths Indexed | 1,494 | 1,512 | 1,542 | 1,427 | 1,475 |
| Certified Copies of Vital Records Issued | 19,240 | 22,165 | 18,730 | 14,736 | 15,100 |

FY 2010-11 Fiscal Year Objectives

- Real Estate Imaging Project - Scan permanent records beginning with the year 1992 back to 1752. Citizens frequently request that images of records prior to 1992 be available on the internet. For three years, we have made an in-house effort to scan associated images of indexed records prior to 1992. Staff scanned 276 books (approximately 151,800 images) of back files (1995 -1992) in the last three years. This process is very slow. Our goal is to focus on vendor assistance with microfilm conversion. The project will be funded from the Register of Deeds Automation Fund (NCGS 161-11.3) and (possibly) CIP.
- Back file conversion of old birth, death and marriage records as funds are available in the Register of Deeds Automation Fund (NCGS 161-11.3).
- Redaction of personal information on the internet.
- Research and give consideration to implementing e-recording within the next two years.

Register of Deeds – continued

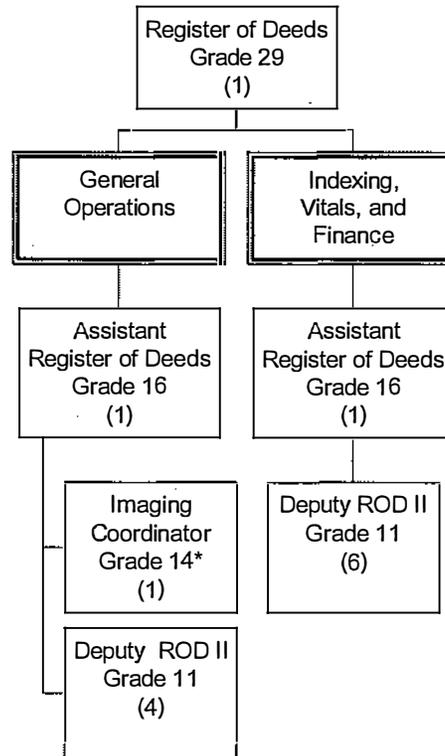
Budget Highlights:

- An increase in Register of Deeds fees and Excise Stamps fees is budgeted in FY 2010-11 due to a projected increase in deeds of trust re-financing activity.
- Capital Outlay requests of \$2,150 for fireproof file cabinets for Vital records and plat cabinets are not included in the Manager's recommended budget.
- The department requested additional non-permanent personnel funds for FY 2010-11 to assist in the County mainframe component of the new PIMS system, but these additional funds of \$6,216 are not included in the Manager's recommended budget.

Changes in Service Delivery and Operations: (\$91,196 Reduction)

- The Board of County Commissioners approved the elimination of two (2) vacant Deputy Register of Deeds Leadworker positions in April 2010.
- Generate budget savings by reclassifying a Deputy Register of Deeds Leadworker to a Deputy Register of Deeds II.

Register of Deeds



30-4

Sheriff

Phone Number: (919) 644-3050

Website: <http://www.co.orange.nc.us/sheriff/index.htm>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| <i>By Category (General Fund)</i> | | | | | | Account: 7100 |
| Personnel Services | \$ 8,132,006 | \$ 8,502,490 | \$ 8,399,858 | \$ 8,625,612 | \$ 8,698,451 | \$ 8,642,599 |
| Operations | \$ 1,414,927 | \$ 1,433,792 | \$ 1,760,773 | \$ 1,481,067 | \$ 2,105,862 | \$ 2,105,862 |
| Capital Outlay | \$ 29,942 | \$ 7,615 | \$ 0 | \$ 49,545 | \$ 420,000 | \$ 252,000 |
| Total Expenditures | \$ 9,576,875 | \$ 9,943,897 | \$ 10,160,631 | \$ 10,156,224 | \$ 11,224,313 | \$ 11,000,461 |
| <i>Offsetting Revenues</i> | \$ (2,942,905) | \$ (2,916,254) | \$ (2,957,200) | \$ (2,618,335) | \$ (2,757,700) | \$ (2,757,700) |
| County Costs (net) | \$ 6,633,970 | \$ 7,027,643 | \$ 7,203,431 | \$ 7,537,889 | \$ 8,466,613 | \$ 8,242,761 |
| | | | | | | |
| Total Sheriff and Related Expenditures | \$ 9,576,875 | \$ 9,943,897 | \$ 10,160,631 | \$ 10,156,224 | \$ 11,224,313 | \$ 11,000,461 |

Mission Statement

To protect the rights of all persons to be free from crime and to live in peace. Every person regardless of his or her respective background is guaranteed certain rights and privileges that this department is bound to protect.

Major Services

- Provide continuous 24-hour routine patrol services to the entire county.
- Respond to crimes in progress, citizen complaints and incident investigations.
- Seek out wanted persons and serve criminal process. Serve civil process as mandated by the court.
- Provide school/community resource deputies for Orange County's high and middle schools, to prevent violence and work with at risk students in the community.
- Operate the County Jail Facility. Transport inmates to court and maintain custody of same during court trials, transport inmates to and from other jail facilities and state prisons. Provide courtroom security for courts and courthouse property.
- Continue Community watch and crime stoppers programs conduct the D.A.R.E./GREAT programs in the county schools. Provide assistance to domestic violence victims, child abuse, elderly and handicapped and aid crisis victims.

FY 2009-10 Outcomes

- Reduce the number of property and larcenies crimes.
- To continue our school resource deputy program to reduce crime and incidents of violence in our schools,
- Provide safe housing and security for housed state and federal inmates.

Sheriff – continued

- Staff will continue screening all reports from the OCSO and initiate contact with victims of domestic violence.
- Respond to 100% of citizens concerns regarding neighborhood drug and crime problems.
- Involve more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Number of OCSO Break-ins | 427 | 458 | 367 | 375 | 383 |
| Number of OCSO Larcenies | 345 | 439 | 236 | 276 | 282 |
| Number reported domestic violence incidents | 2,211 | 2,500 | 2,125 | 2,167 | 2,175 |
| Number of juvenile contacts by deputies (state law requires juvenile contacts be reported) | 25,030 | 22,800 | 25,030 | 25,530 | 26,000 |
| Number of child abuse cases | 293 | 468 | 125 | 130 | 150 |
| Average number of inmates per month | 177 | 170 | 160 | 163 | 160 |

FY 2010-11 Fiscal Year Objectives

- Involving more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime. Increase daily e-mail to Community Watch Groups for crime in their community.
- Work in cooperation with other community agencies to empower victims of domestic violence and provide them with the resources available to prevent and remove themselves from domestic violence.
- Continue to involve citizens, especially parents of school age children in our drug awareness prevention programs. Encourage citizen participation in solving community problems and decrease overall incidents of crime.
- Meet federal and state jail standards as mandates.

Budget Highlights

- Increases in Operations for FY 2010-11 are due to increased costs in providing for the needs of inmates.
- Grant funding was obtained for 50 in-car cameras and 6 radar units. The department will continue searching for grant funding for technology/equipment.
- On April 6, 2010 the BOCC eliminated two vacant Sheriff Deputy I positions reducing the Personnel Services budget by \$104,538.

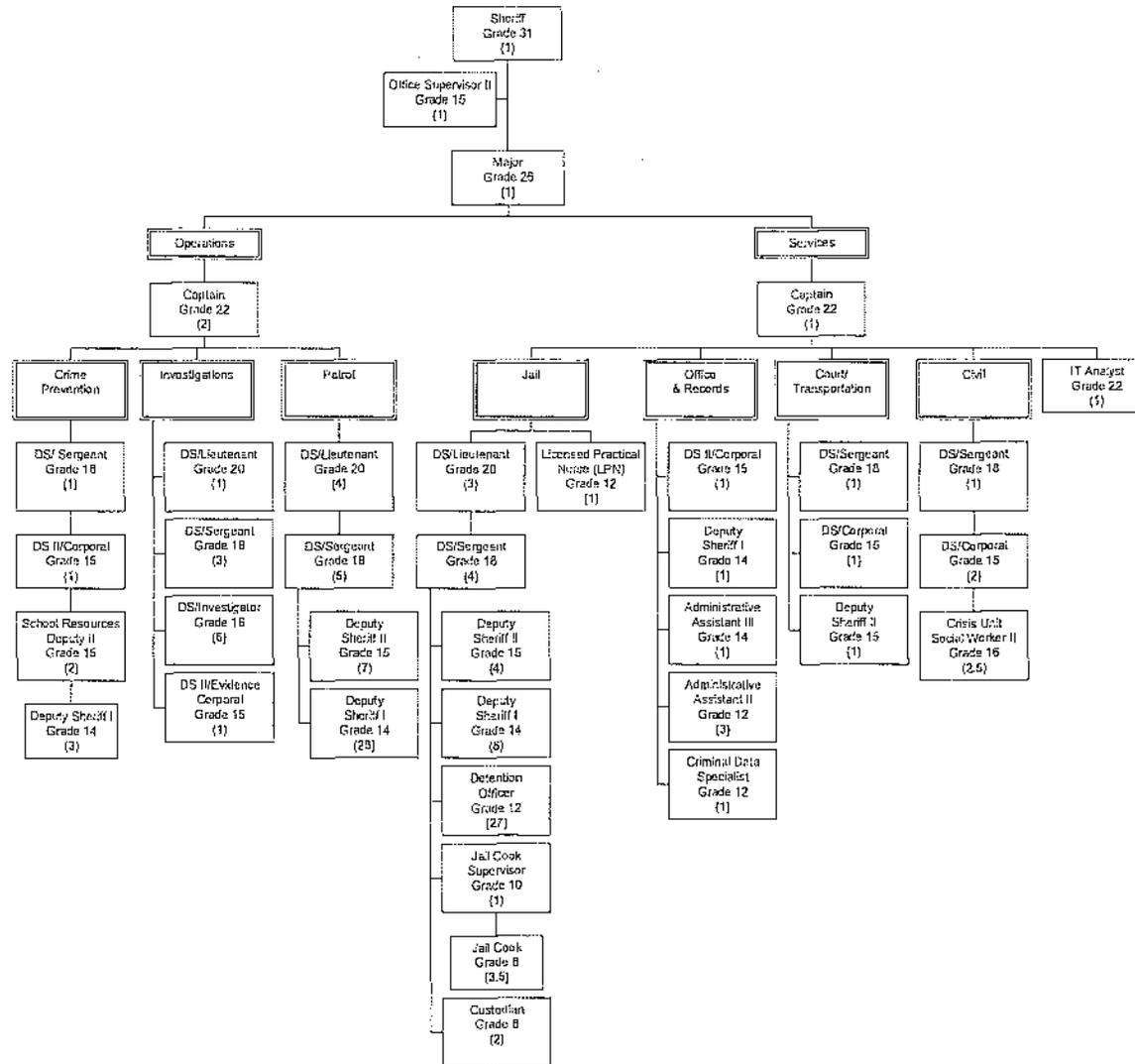
Sheriff – continued

- The Sheriff requested 20 new vehicles to replace an aging fleet. No vehicles have been purchased in the last fiscal year. Manager is recommending replacing 12 new vehicles.

Changes in Service Delivery and Operations:

- On October 1, 2009 The Sheriff entered into a contract with Southern Health Partners to provide on site medical care for inmates. Prior to this date the Sheriff contracted with Dr. James Strickland and the doctor was no longer interested in providing this service. This change will provide better on site medical care and fewer inmates will have to be transported off site to receive treatment. The contract amount for fiscal 2010-2011 is \$259,838.

Sheriff's Department



31-4

Department of Social Services

Phone Number: (919) 245-2800

Website: <http://www.co.orange.nc.us/socsvcs/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 4001 |
| Personnel Services | \$ 8,555,946 | \$ 9,125,999 | \$ 9,172,501 | \$ 8,887,909 | \$ 9,365,955 | \$ 9,095,339 |
| Operations | \$ 12,040,046 | \$ 12,126,786 | \$ 10,059,173 | \$ 10,842,990 | \$ 9,646,683 | \$ 9,312,502 |
| Capital Outlay | \$ 44,497 | \$ 95,689 | \$ 0 | \$ 204,779 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 20,640,488 | \$ 21,348,473 | \$ 19,231,674 | \$ 19,935,678 | \$ 19,012,638 | \$ 18,407,841 |
| Offsetting Revenues | \$ (12,011,200) | \$ (12,622,463) | \$ (13,209,698) | \$ (12,388,696) | \$ (12,185,307) | \$ (12,237,466) |
| County Costs (net) | \$ 8,629,289 | \$ 8,726,011 | \$ 6,021,976 | \$ 7,546,981 | \$ 6,827,331 | \$ 6,170,375 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Other Related Programs (Grant Fund) | | | | | | Account: 7050 |
| Personnel Services | \$ 23,217 | \$ 51,471 | \$ 49,223 | \$ 50,223 | \$ 51,824 | \$ 51,824 |
| Operations | \$ 198,722 | \$ 188,780 | \$ 176,973 | \$ 169,816 | \$ 176,973 | \$ 170,623 |
| Capital Outlay | \$ 3,911 | \$ 2,909 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 225,849 | \$ 243,160 | \$ 226,196 | \$ 220,039 | \$ 228,797 | \$ 222,447 |
| Offsetting Revenues | \$ (236,540) | \$ (227,537) | \$ (189,343) | \$ (210,893) | \$ (192,837) | \$ (192,837) |
| County Costs (net) | \$ (10,691) | \$ 15,622 | \$ 36,853 | \$ 9,146 | \$ 35,960 | \$ 29,610 |

| | | | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total Department of Social Services and Related Expenditures | \$ 20,866,338 | \$ 21,591,633 | \$ 19,457,870 | \$ 20,155,717 | \$ 19,241,435 | \$ 18,630,288 |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Administration | \$ 1,720,551 | \$ 2,783,938 | \$ 2,766,281 | \$ 2,880,903 | \$ 2,775,826 | \$ 2,596,057 |
| Children/Family Services | \$ 4,558,852 | \$ 4,623,176 | \$ 4,721,621 | \$ 4,717,827 | \$ 4,793,783 | \$ 4,581,612 |
| Economic Services | \$ 3,779,315 | \$ 4,107,411 | \$ 4,195,526 | \$ 4,006,226 | \$ 4,039,502 | \$ 4,094,201 |
| Public Assistance | \$ 4,815,986 | \$ 3,441,353 | \$ 1,235,029 | \$ 1,444,787 | \$ 1,239,898 | \$ 1,239,898 |
| Skills Development Center | \$ 61,122 | \$ 63,296 | \$ 57,825 | \$ 40,138 | \$ 53,191 | \$ 33,635 |
| Subsidy | \$ 5,640,181 | \$ 6,262,694 | \$ 6,191,887 | \$ 6,781,779 | \$ 6,043,580 | \$ 5,795,580 |
| Veterans' Services | \$ 64,480 | \$ 66,606 | \$ 63,505 | \$ 64,018 | \$ 66,858 | \$ 66,858 |
| Total Expenditures | \$ 20,640,488 | \$ 21,348,473 | \$ 19,231,674 | \$ 19,935,678 | \$ 19,012,638 | \$ 18,407,841 |
| Offsetting Revenue | \$ (12,011,200) | \$ (12,622,463) | \$ (13,209,698) | \$ (12,388,696) | \$ (12,185,307) | \$ (12,237,466) |
| County Costs (net) | \$ 8,629,289 | \$ 8,726,011 | \$ 6,021,976 | \$ 7,546,981 | \$ 6,827,331 | \$ 6,170,375 |

| | | | | | | |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Other Related Programs (Grant Fund) | | | | | | |
| O-C Justice Partnership | \$ 225,849 | \$ 243,160 | \$ 226,196 | \$ 220,039 | \$ 228,797 | \$ 222,447 |
| Total Expenditures | \$ 225,849 | \$ 243,160 | \$ 226,196 | \$ 220,039 | \$ 228,797 | \$ 222,447 |
| Offsetting Revenue | \$ (236,540) | \$ (227,537) | \$ (189,343) | \$ (210,893) | \$ (192,837) | \$ (192,837) |
| County Costs (net) | \$ (10,691) | \$ 15,622 | \$ 36,853 | \$ 9,146 | \$ 35,960 | \$ 29,610 |

| | | | | | | |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total Expenditures | \$ 20,866,338 | \$ 21,591,633 | \$ 19,457,870 | \$ 20,155,717 | \$ 19,241,435 | \$ 18,630,288 |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

Department of Social Services - continued

Mission Statement

The Orange County Department of Social Services shall meet with clients at their point of need to provide preventive, supportive, and restorative services delivered with competence and compassion while striving to protect vulnerable children, the at-risk elderly, persons with disabilities and the economically disadvantaged in our community.

Administration Division

Major Services

- Administration and Fiscal Support for Department Divisions and the Social Services Board
- Multi-site Reception/Switchboard services for information, referral and agency access
- Management of accounts payable and receivable

FY 2009-10 Outcomes

- Bilingual receptionists were available at each site to assist public with language barriers
- Maintained contracts with qualified interpreters
- Maintained expenditures within approved county budget

FY 2010-11 Fiscal Year Objectives

- Ensure compliance with fiscal and program audit requirements
- Provide prompt and friendly services to the public
- Ensure access for persons with Limited English Proficiency
- Maximize state and federal funds available to Orange County for Social Services

Highlights

- Overtime for all Social Services staff have been reduced, consolidated and budgeted to Administration.
- The North Carolina Association of County Directors of Social Services have increased dues based on county size and this increase is offset by a reduction in the line item for subscriptions.
- Increase in client demand has led to an increase in verification fees.

Child/Family Services Division

Major Services

- Conduct Child Protective Services (CPS)/Adult Protective Services (APS) intake and investigations
- Provide protective services treatment and substitute care for children
- Provide adoption services

Department of Social Services - continued

- Provide supportive services to adults in their homes
- Coordinate adult out-of-home placement
- Act as guardian and protective payee for incompetent or disabled adults

FY 2009-10 Outcomes

- Provided CPS/APS coverage 24 hours per day year round
- Completed CPS/APS screenings and conducted investigations/assessments where appropriate
- Achieved permanence for children in DSS custody
- Assured availability of appropriate, prepared foster and adoptive families for children in DSS custody
- Assured elderly and disabled adults were able to remain safely in their own homes whenever possible
- Provided guardianship services and acted as protective payee for individuals when no other resource could be identified in the community

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Children in households reported for suspected child abuse/neglect | 1,153 | 933 | 1,050 | 950 | 1,000 |
| # children in DSS legal custody | 211 | 196 | 206 | 195 | 205 |
| # children who achieved permanence | 56 | 85 | 60 | 73 | 75 |
| APS investigations | 48 | 44 | 64 | 64 | 70 |
| CAP/In Home Services | 111 | 129 | 126 | 103 | 103 |
| Guardianship cases | 17 | 18 | 30 | 20 | 20 |

FY 2010-11 Fiscal Year Objectives

- Protect children by responding to referrals made alleging abuse, neglect, and/or dependency, providing services, preventing unnecessary removal, and achieving permanence expeditiously
- Protect elderly and disabled adults by responding to referrals alleging abuse, neglect, and/or exploitation
- Help maintain elderly and disabled adults in their own homes when possible
- Assist elderly and disabled adults by facilitating appropriate placements and/or providing payee or guardianship services as appropriate

Department of Social Services - continued

Highlights

- Eliminated contract with Orange-Person-Chatham Mental Health Center.
- Overtime for Social Workers limited and consolidated in Administration.
- Eliminated all temporary staff.

Economic Services Division

Major Services

- Provide funding for staff administering various Public Assistance programs, the Work First and Adolescent Parenting programs (Actual costs for Public Assistance programs are found in the Public Assistance division)
- Provide case management services to adolescent parents to delay future pregnancies and Work First families to obtain employment
- Assess Work First families' and teen parents' needs, strengths, and barriers to employment and continuance of education and completion of high school
- Provide training and supportive services (such as child care and transportation)
- Provide counseling and referral services

FY 2009-10 Outcomes

- Enabled 130 recipients to obtain employment
- 61% of Work First families participated in an employment services work activity
- Assisted 10 medically exempt Work First families in improving self-sufficiency by obtaining SSI Disability
- 85% percent of teen mothers active in the Adolescent Parenting Program avoided a second pregnancy
- Ensured that 85% of adolescent parents continue their education, and strengthened the involvement and participation of fathers. Fathers are encouraged to become involved with the program as a participant and/or attend monthly peer group meetings with topics ranging from budgeting/finance to dental care for themselves and their children
- Implemented pay-after-performance for all Work First cash recipients

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Employed Families (unduplicated) | 155 | 140 | 150 | 130 | 130 |
| County Participation Rate | 61% | 55% | 65% | 61% | 65% |
| SSI Disability Claims | 2 | 11 | 10 | 10 | 10 |
| Adolescent Parents | 38 | 36 | 35 | 40 | 35 |
| 2 nd Pregnancy Avoidance | 100% | 100% | 85% | 85% | 100% |

Department of Social Services - continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Education Continuance | 89% | 97% | 85% | 85% | 100% |

FY 2010-11 Fiscal Year Objectives

- Move public assistance families into employment and toward self-sufficiency and personal responsibility.
- Delay second pregnancies for adolescent parents and support continued school attendance
- Implement newly funded subsidized employment program to assist Orange County families to obtain employment (Funds are provided by TANF ARRA)

Highlights

- Contracts including Harvey Reid, Orange Enterprises, and Center for Employment Training were reduced or eliminated for FY 2010-11.
- Funds for staff who are handling all increases in public assistance are included in this department. Although the Board of County Commissioners approved two time-limited positions to assist with Food and Nutrition Services using ARRA funds, the agency used the ARRA money to make up for the cut in State Aid to Counties, and did not fill the positions.

Public Assistance Division

Major Services

- Work First Cash Assistance
- Food Stamps
- Medical Assistance
- Special Assistance for Domiciliary Patients
- Emergency Assistance

FY 2009-10 Outcomes

- Managed Medicaid caseload that has increased more than 8% over the last year
- Managed Food and Nutrition Services caseload that has increased more than 21% over the last year
- The agency is on pace to serve at least 300 more people in the emergency assistance program this year than last, and anticipates making more than 4,400 total payments for clients in crisis
- Managed all increases in public assistance without hiring additional staff

Department of Social Services - continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Work First Cases | 251 | 253 | 350 | 275 | 300 |
| Food and Nutrition Services Households | 3,057 | 3,475 | 3,807 | 4,397 | 4,812 |
| Medicaid Cases | 6,338 | 6,830 | 7,502 | 7,537 | 8,029 |
| Special Assistance Recipients | 270 | 280 | 300 | 285 | 300 |
| Health Choice Recipients | 596 | 646 | 700 | 715 | 772 |

FY 2010-11 Fiscal Year Objectives

- Assist low-income families and individuals with meeting nutritional, medical, and other basic needs
- Continue to manage high demand while providing good customer services without any additional resources
- Develop mechanisms to manage the increased demand for Emergency Assistance

Highlights

- Expenses related to indigent ambulance care are increasing.
- Additional federal funds for the Crisis Intervention Program, which provides energy assistance, are anticipated.
- Due to unusually high unemployment rates, the state has suspended the Food and Nutrition Services Employment Training Program.

Skills Development Center

Major Services

- Provide educational, vocational, and human resources development training
- Provide citizens the opportunity to interview with employers on-site
- Provide assessment and case management assistance to Orange County citizens
- Provide job listings and job placement
- Provide labor market and career information to job seekers and employers

FY 2009-10 Outcomes

- Enabled 450 citizens to obtain employment or increase income
- Made job search easier through the availability of computers and access to the World Wide Web
- Assisted 5,601 citizens with job search

Department of Social Services - continued

- Provided educational and vocational training for 2,900 citizens
- Monitored 100% of customer satisfaction surveys for continuous improvement

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Customer Satisfaction Survey | 100% | 99% | 100% | 100% | 100% |
| Human Resources Development | 236 | 310 | 300 | 400 | 450 |
| Basic Skills Training (ABE, ESL, GED) | 483 | 442 | 550 | 600 | 650 |
| Educational and Vocational Training | 2,783 | 2,851 | 2,850 | 2,900 | 3,000 |
| Obtained Employment or Increased Income | 515 | 440 | 450 | 450 | 500 |
| Facility Usage (monthly) | 3,300 | 3,441 | 4,000 | 4,000 | 4,500 |

FY 2010-11 Fiscal Year Objectives

- Offer businesses the opportunity to recruit qualified workers at one location
- Integrate skill development and employment resources for improved service delivery
- Offer a comprehensive range of services that will enable citizens to improve their skills and employment outlook

Highlights

- Administrative Assistant II has been temporarily reassigned to manage the three-year Homelessness Prevention Grant.

Veterans' Services Division

Major Services

- Assist Veterans in accessing compensation, pension, and other benefits
- Provide education and publicity for veterans and the public
- Provide advocacy and information/referral for Orange County veterans

FY 2009-10 Outcomes

- Ensured current and accurate information on veterans' benefits is available throughout the county
- Assisted Orange County veterans to access or continue to receive local, state, and federal benefits as appropriate

Department of Social Services - continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Compensation Applications | 163 | 179 | 190 | 195 | 240 |
| Education Applications | 10 | 12 | 25 | 20 | 25 |
| Burial Applications | 22 | 13 | 25 | 25 | 25 |
| Food & Nutrition Applications and Reviews | | | 110 | 10 | 110 |

FY 2010-11 Fiscal Year Objectives

- Ensure that veterans, their families, and the community know about the benefits/services available and assist them in accessing those services
- Assist veterans in receiving Food and Nutrition Services benefits

Highlights

- Veteran's Officer will become more involved with the Food and Nutrition Services Program.

Criminal Justice Partnership Program (CJPP) and Juvenile Crime Prevention Council (JCPC)

Major Services

- Provide a continuum of care, through a Resource Center, for eligible I-sanctioned offenders including Intensive Outpatient Services, Detoxification, Residential Placement, and CBI Services (CJPP)
- Provide additional services including: Assessment; Support Services; Aftercare Services; Drug Screening; Educational Services; Job Development, Housing and Life Skills Services; and Domestic Violence Support and Counseling (CJPP)
- Provide local programs targeting juvenile offenders including: Victim/Offender Mediation; Alternative-to-Suspension Program; Emergency Youth Shelter; Parent/Family Counseling; Clinical Case Management; Psychological/Intensive Services; Community Service & Restitution; and Teen Court (JCPC)

FY 2009-10 Outcomes

- The program served approximately 119 clients/offenders (CJPP)
- While in the program, 55% of clients/offenders were able to obtain or maintain employment (CJPP)
- The successful completion rate for the program is 14% higher than the state average (CJPP)
- 874 youth received JCPC services (JCPC)
- 84% of youth completed community service and restitution (JCPC)

FY 2010-11 Fiscal Year Objectives

- Reduce recidivism and the number of probation revocations (CJPP)
- Reduce alcoholism and other drug dependencies among offenders (CJPP)
- Reduce the cost to the State and the counties of incarceration (CJPP)
- Develop community-based alternatives to youth detention centers (JCPC)
- Provide community-based delinquency and substance abuse prevention strategies and programs (JCPC)
- Provide non-institutional dispositional alternatives that will protect the community and the juveniles (JCPC)

Budget Highlights

- Programs supported by state grant and county match.
- Social Services Board is reviewing outside agency applications related to Criminal Justice grant funding.

Subsidy Division

Major Services

- Child day care subsidy and social casework services for families, including information and referral services to help parents determine appropriate child care placements
- Provide payments for foster and adoptive placements
- County-funded emergency assistance to provide eligible families with utility, housing, food, and medication assistance

FY 2009-10 Outcomes

- Provided child care subsidy for 1,160 children of working families
- Provided a safe, stimulating, learning environment for 40 children and respite for parents as part of the protection plan when children have been neglected or abused, and assured that 35 foster children received child care services to supplement foster care services when the foster parent(s) work outside the home
- Provided payments to approximately 85 foster parents each month for care provided to children in agency custody and approximately 170 payments each month for adoptive parents in cases where children have special needs
- Provided child care information and referral services to parents on availability, quality and subsidy for child care, and provided supportive casework services to 575 families (1,275 information and referral contacts on child care issues were made)
- Provided county funds for public assistance emergencies on behalf of families not eligible for federal Crisis Intervention Program and Work First emergency assistance funds.

Department of Social Services - continued

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Average # of children served per month in child care subsidy program | 738 | 775 | 725 | 790 | 790 |
| # of information and referral contacts for child care placements | 1280 | 1204 | 1300 | 1275 | 1275 |
| Total # of children served during the year for child care subsidy | 1302 | 1135 | 1100 | 1160 | 1160 |
| # of children adopted | 11 | 25 | 18 | 27 | 25 |

FY 2010-11 Fiscal Year Objectives

- Improve family functioning by providing child care subsidy and casework support services
- Provide foster and adoptive payments to Orange County families enabling them to care for children currently or formerly in the custody of Social Services
- Develop processes to manage the ongoing need for emergency services

Highlights

- The state estimate for Child Care Subsidy has been reduced by \$352,697 in FY 2010-11. County funds totaling \$50,000, for child care subsidy, were not put back in to the budget this year, after being cut in FY 2008-09. County funds totaling \$25,000 have been included in the budget request to pay back subsidy dollars used by county employees.
- Increases in the number of foster children who have been adopted has led to increases in payments for adoptive placements

Budget Highlights

- The department experienced losses totaling \$1,024,391 From State reductions and one-time, reimbursement funds from Hillsborough Commons purchases, not directly related to the capital project (e.g. some furnishing, children’s equipment).
- The Board of County Commissioners approved a \$145,000 carryforward, from the Critical Needs Reserve, for emergency assistance in FY 2009-10. Those funds were not budgeted in FY 2010-11, because it lacked a revenue source.
- Budgeting the department’s salaries and benefits at 100% resulted in a \$320,751 increase Personnel Services.
- Some of the Changes in Service Delivery and Operations will have revenue impacts in various divisions. The net loss of these changes is \$18,215. These changes include:
 - Reduce revenue from eliminated office assistant and social worker positions. (-\$120,812.)
 - Reduced revenue from utility reimbursements. (-\$25,840)
 - Increased stimulus funds from Income Maintenance Worker I positions. (+\$93,573)
 - Projected loss of State Day Care administration and Adult Home Specialist funds (-\$52,647).

Department of Social Services - continued

- Transfer Homelessness Grant funds to support work being performed by General Fund positions (+\$50,000)

Changes in Personnel at Social Services (\$175,679 Reduction)

- Eight positions throughout the agency will be eliminated due to retirements, promotions or reassignments of existing staff.
- Some of these positions were in administration and their duties will be incorporated into other jobs. Two new income maintenance positions are being created using stimulus funds to handle the large increase in Food and Nutrition cases. Three of the eliminated positions are in child welfare and will result in the elimination of clinical services and parent training for families in child welfare cases. The social workers in these positions have been offered other jobs in child welfare.

Changes in Service Delivery and Operations - Administration: (\$51,681 Reduction)

- Reduce utility expenses for electricity, telephone and natural gas at Hillsborough Commons.

Changes in Service Delivery and Operations – Criminal Justice Partnership, Grant Project: (\$6,350 Reduction)

- Reduce Criminal Justice Partnership operating expenses, which will reduce the General Fund transfer to the grant project.

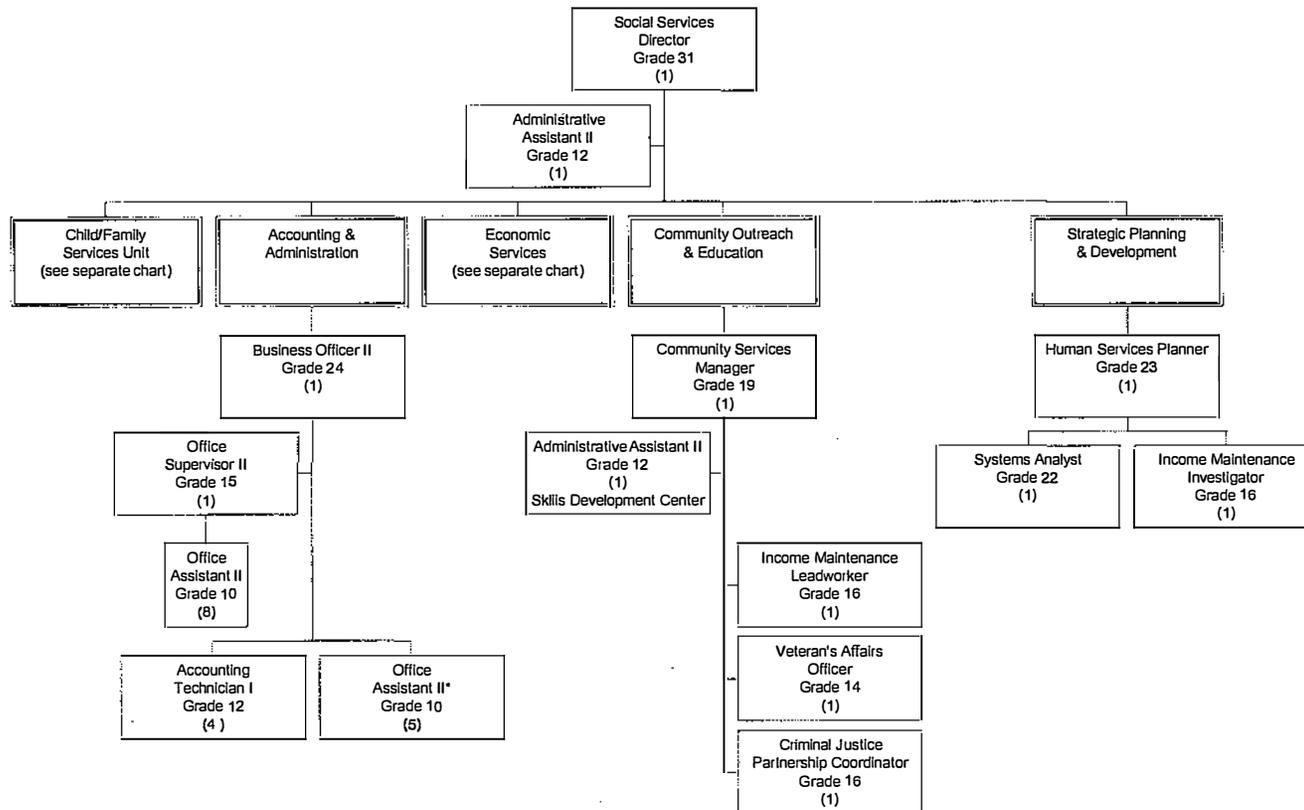
Changes in Service Delivery and Operations – Economic Services: (\$35,000 Reduction)

- Reduce transportation assistance for Work First clients.
- Eliminate supportive services for Work first clients seeking employment, including some contracts for job training.

Changes in Service Delivery and Operations – Subsidy: (\$248,000 Reduction)

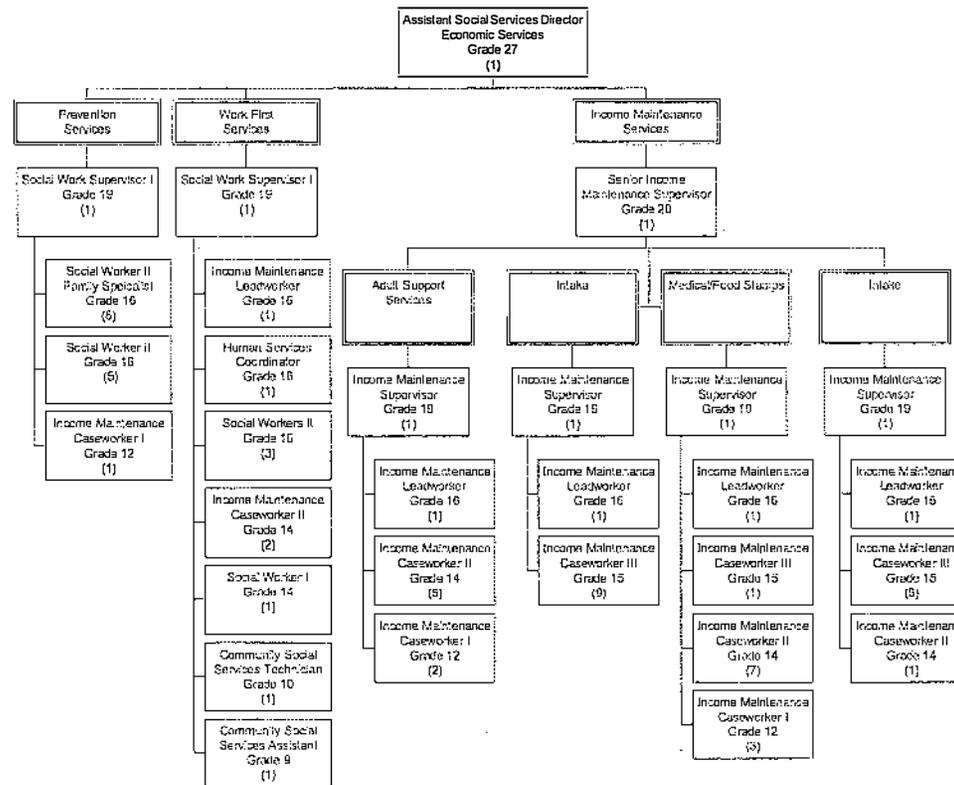
- Reduce emergency assistance funded for residents. (FY 2009-10 funds were provided through a carryforward of the FY 2008-09 Critical Needs Reserve).
- Reduce Foster Care Board Payments, based on revised estimates.
- Reduce Adoption Assistance Payments, based on revised estimates.
- Provide fewer psychological services to children and parents involved with child protective services.

Department of Social Services – Administration



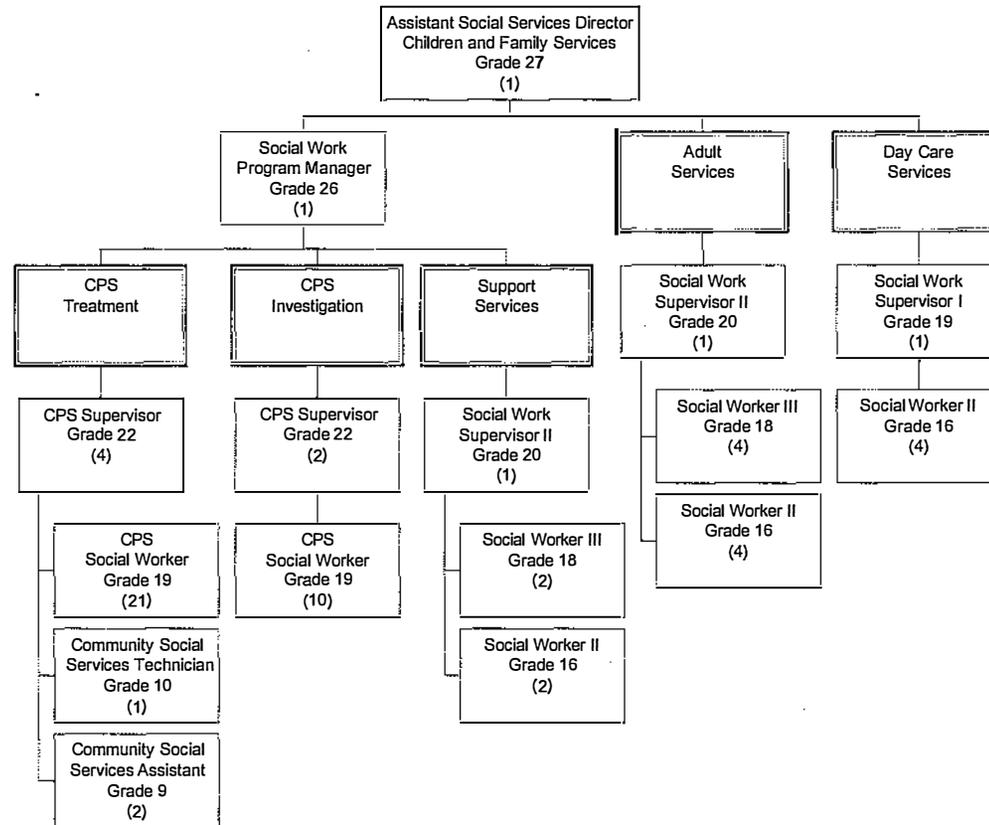
32-12

Department of Social Services – Economic Services Unit



32-13

Department of Social Services – Children/Family Services



32-14

Solid Waste Management

Phone Number: (919) 968-2788

Website: <http://www.co.orange.nc.us/recycling/index.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (Solid Waste Fund) | | | | | | Account: 3500 |
| Personnel Services | \$ 3,698,420 | \$ 2,808,967 | \$ 2,695,336 | \$ 2,649,928 | \$ 3,463,872 | \$ 3,443,485 |
| Operations | \$ 4,627,065 | \$ 7,294,804 | \$ 5,146,756 | \$ 4,829,563 | \$ 5,829,557 | \$ 5,638,972 |
| Capital Outlay | \$ 75,307 | \$ 215,464 | \$ 0 | \$ 29,999 | \$ 699,625 | \$ 0 |
| Others | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 8,400,793 | \$ 10,319,235 | \$ 7,842,092 | \$ 7,509,490 | \$ 9,993,054 | \$ 9,082,457 |
| Equipment Reserve Allocation * | \$ 0 | \$ 0 | \$ 1,274,005 | \$ 1,274,005 | \$ 935,916 | \$ 935,916 |
| Total Expend. & Allocations | \$ 8,400,793 | \$ 10,319,235 | \$ 9,116,097 | \$ 8,783,495 | \$ 10,928,970 | \$ 10,018,373 |
| Offsetting Revenues | \$ (10,117,069) | \$ (8,603,303) | \$ (9,116,097) | \$ (8,783,495) | \$ (10,928,970) | \$ (10,018,373) |
| County Costs (net) | \$ (1,716,276) | \$ 1,715,932 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 3410 |
| Personnel Services | \$ 0 | \$ 841,324 | \$ 815,502 | \$ 800,495 | \$ 0 | \$ 0 |
| Operations | \$ 782,169 | \$ 1,131,144 | \$ 1,334,748 | \$ 1,171,384 | \$ 0 | \$ 0 |
| Capital Outlay | \$ 0 | \$ 439,818 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Contrib. for Sanitation Services | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 1,403,060 |
| Total Expenditures | \$ 782,169 | \$ 2,412,286 | \$ 2,150,250 | \$ 1,971,879 | \$ 0 | \$ 1,403,060 |
| Offsetting Revenues | \$ 0 | \$ (60,404) | \$ (53,056) | \$ (71,110) | \$ 0 | \$ 0 |
| County Costs (net) | \$ 782,169 | \$ 2,351,882 | \$ 2,097,194 | \$ 1,900,769 | \$ 0 | \$ 1,403,060 |

| | | | | | | |
|--------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total Solid Waste | | | | | | |
| Department Expenditures | \$ 9,182,962 | \$ 12,731,521 | \$ 11,266,347 | \$ 10,755,374 | \$ 10,928,970 | \$ 11,421,433 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (Enterprise Fund) | | | | | | |
| Administration | \$ 1,514,544 | \$ 1,758,478 | \$ 1,394,051 | \$ 1,353,074 | \$ 1,545,282 | \$ 1,543,683 |
| Landfill Operations | \$ 2,463,278 | \$ 3,230,616 | \$ 3,493,917 | \$ 3,382,141 | \$ 3,070,084 | \$ 2,864,401 |
| Recycling Operations | \$ 3,266,072 | \$ 5,329,318 | \$ 2,954,124 | \$ 2,774,275 | \$ 3,052,431 | \$ 2,880,764 |
| Sanitation Operations | \$ 1,156,898 | \$ 823 | \$ 0 | \$ 0 | \$ 2,325,257 | \$ 1,793,609 |
| Total Expenditures | \$ 8,400,793 | \$ 10,319,235 | \$ 7,842,092 | \$ 7,509,490 | \$ 9,993,054 | \$ 9,082,457 |
| Equipment Reserve Allocation* | \$ 0 | \$ 0 | \$ 1,274,005 | \$ 1,274,005 | \$ 935,916 | \$ 935,916 |
| Total Expenditures and Allocations | \$ 8,400,793 | \$ 10,319,235 | \$ 9,116,097 | \$ 8,783,495 | \$ 10,928,970 | \$ 10,018,373 |
| Offsetting Revenues | \$ (10,117,069) | \$ (8,603,303) | \$ (9,116,097) | \$ (8,783,495) | \$ (10,928,970) | \$ (10,018,373) |
| Net County Cost | \$ (1,716,276) | \$ 1,715,932 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Sanitation Operations | \$ 782,169 | \$ 2,412,286 | \$ 2,090,867 | \$ 1,971,879 | \$ 0 | \$ 0 |
| Contrib. for Sanitation Services | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 1,403,060 |
| Total Expenditures | \$ 782,169 | \$ 2,412,286 | \$ 2,090,867 | \$ 1,971,879 | \$ 0 | \$ 1,403,060 |
| Offsetting Revenues | \$ 0 | \$ (60,404) | \$ (53,056) | \$ (71,110) | \$ 0 | \$ 0 |
| Net County Cost | \$ 782,169 | \$ 2,351,882 | \$ 2,037,811 | \$ 1,900,769 | \$ 0 | \$ 1,403,060 |

| | | | | | | |
|--------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total Solid Waste | | | | | | |
| Department Expenditures | \$ 9,182,962 | \$ 12,731,521 | \$ 11,206,964 | \$ 10,755,374 | \$ 10,928,970 | \$ 11,421,433 |

Note: Effective July 1, 2010, the Sanitation Division will be transferred from the General Fund to the Solid Waste Fund. The General Fund will make an annual contribution to the Solid Waste Fund for expenditures.

*These funds are earmarked for specific equipment and vehicle purchases, as well as construction project costs for future years, to continue necessary Solid Waste, Recycling and reduction programs.

Solid Waste Management – continued

Mission Statement

To provide integrated support services for the Solid Waste Management Department.

Environmental Support Division (Formerly Administration)

Major Services

- To provide integrated departmental support services including utilities, safety, enforcement, communications, safety, training, janitorial, education/outreach, etc.
- Provides for clerical, administrative and managerial support for the department including reception, financial, accounting, recordkeeping, payroll, planning, etc.
- Solid Waste Planning development of financial analysis, ordinances and policies to improve and sustain solid waste management and further reduce the waste destined for landfilling. Staff Solid Waste Advisory Board and Solid Waste Plan Work Group to facilitate comprehensive solid waste planning effort.
- Review project applications and plans for all new land development applications including subdivisions and site plans in Orange County, including the Towns, with respect to minimizing construction during construction and effectively accommodating waste and recyclable collections once the development is completed. Advise architects, developers and contractors with regard to waste reduction, deconstruction, collection vehicle access, type and quantity of receptacles, etc.
- Enforcement of all Orange County Solid Waste ordinances, including Regulated Recyclable Materials Ordinance, littering and illegal waste disposal. Issuance of related permits, licenses and citations. Assistance in development of regional C&D recycling infrastructure for banned materials. Education of contractors and builders about ordinances and C&D recycling, waste reduction and deconstruction.
- Conduct public outreach and education for landfill, recycling, waste reduction and other solid waste services. Provide general publicity and education regarding the programs and services for public, business, media, builders and contractors, government entities, educators and at special events. Conduct waste audits for government, businesses & other non-residential entities. Apply for all relevant state, Federal or private grants on solid waste management

FY 2009-10 Outcomes

- Conduct 150 solid waste plan reviews, 120 pre construction meetings, issue 200 waste hauling licenses, review & issue 1,850 solid waste permits, issue 60 citations for illegal waste disposal and place 550 verification tags for recycling compliance.
- Provide annual newsletter and other publications for solid waste education. Targeted postcard mailings for specific recycling routes affected by holidays or schedules changes. Conduct ongoing advertising, program promotion, landfill tours and presentations. Maintain website. Improve internal county and town recycling programs. Assist in developing school recycling programs to complement County takeover of collections. Provide technical assistance to non-residential entities to improve their recycling. Troubleshoot poorly performing business or apartment sites. Staff major local festivals and other events with recycling services and consultation on waste reduction.
- Sell 550 compost bins on an ongoing basis from the Solid Waste Administrative office
- Place 635 print advertisements and provide 28 correlated on-line advertisements in appropriate local media. Publish 34 newspaper articles and broadcast 14 radio programs

Solid Waste Management – continued

- Conduct solid waste reduction plan reviews for construction and demolition. Continued review of plan submittals for new development for Town of Chapel Hill, Carrboro, and the County and others by request. Encourage all County entities to provide space for recycling in new development or renovations. Continued outreach and education to builders through seminars and individual discussions.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|---|-----------------------|-----------------------|-----------------------|--|--------------------------------|
| Solid Waste Mgt Plan/Development Reviews & Pre-construction meetings | 225 60 | 210 175 | 175 150 | 150 120 | 175 175 |
| Verification Tags and Solid Waste permits issued | 721 1,500 | 650 1,600 | 650 1,750 | 550 1,850 | 750 2,000 |
| Number of print & radio ads/ # of months on-line ads run. Total in all papers/ # of on-line impressions (aka: 'page views') | 628 0 0 | 635 0 0 | 700 0 0 | 560 (began on-line ads/ 28 338,500 | 636 print ads 26 285,900 |
| Number of news articles and radio broadcasts | 45 | 48 | 50 | 48 | 48 |
| Number of compost bins sold | 450 | 1,050 | 400 | 400 | 500 |
| Number of presentations, special events and (landfill/recycling) tours | 114 | 109 | 100 | 115 | 110 |

FY 2010-11 Fiscal Year Objectives

- Provide effective and appropriate Countywide support of all solid waste management programs and services through advertising, public education, outreach and ongoing communications.
- Enforce County's regulated recyclable materials ordinance, ensure licensing and permitting of solid waste haulers throughout all jurisdictions in cooperation with municipal and county staff in Sanitation Services, Inspections, Planning, Zoning and other relevant departments
- Complete three year planning update and finalize ten year comprehensive, integrated solid waste plan

Highlights

- Integrate enforcement and safety functions into Environmental Support division.
- Initiate on-line advertising of Departmental services and programs.

Solid Waste Management – continued

Landfill Division

Major Services

- Maintain and operate Orange County Landfill, consisting of an active lined Mixed Solid Waste (MSW) landfill, active Construction & Demolition (C&D) landfill as well as monitoring of two closed landfills and various ancillary facilities.
- Operate within the State and County regulations with regard to banned materials in the current landfill by providing close oversight and enforcement resulting in maximization of waste reduction.
- Provide all environmental monitoring and compliance activities as required by the State including gas and water well testing.
- Maintain emergency storm debris response capabilities.
- Manage White Goods, scrap metal, scrap tires, organics processing and other associated operations in compliance with all regulations and according to industry best management practices.
- Maintain high level of customer service for all landfill customers.

FY 2009-10 Outcomes

- Continued to enforce the County ordinance and State rules pertaining to Landfill bans in support of County recycling objectives.
- Limit through waste reduction and recycling, the amount of construction and demolition waste entering the landfill.
- Conducted quarterly sampling of landfill gas wells to comply with State Regulations.
- Conducted semi-annual sampling from landfill water wells, testing and analysis to comply with State Regulations.
- Supported waste transfer station siting process
- Expanded landfill air space utilization to side slope rebuilding pursuant to annual survey

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| MSW | 55422 | 50760 | 53575 | 50000 | 48500 |
| C&D | 16295 | 10483 | 11500 | 8100 | 7750 |
| Yard Waste | 7324 | 8379 | 8200 | 7750 | 6900 |
| White Goods | 800 | 1939 | 800 | 775 | 750 |
| Tires | 1100 | 1100 | 1100 | 1100 | 1100 |

FY 2010-11 Fiscal Year Objectives

- Maintain environmental compliance as required by operating permit
- Provide a high quality of customer service operation

Solid Waste Management – continued

- Maintain landfill operations consistent with industry best management practices and with emphasis on maximizing the life of the municipal waste landfill
- Develop landfill closure plan and economic analysis of enterprise fund impacts

Highlights

- Implemented the reorganization of the Landfill Division by the transfer of two Landfill Enforcement employees to Environmental Support and one Landfill employee to the Recycling Division.
- Professional Service Contract service line item reduced due to termination of county Waste Transfer Station site search process.

Recycling Division

Major Services

- Urban Curbside Recycling - Provide weekly contracted curbside recycling collection to all eligible households and businesses in the municipalities of Carrboro, Chapel Hill, and Hillsborough.
- Rural Curbside Recycling - provide biweekly collection of curbside recycling to all eligible households and businesses in select areas of unincorporated Orange County.
- Multifamily Recycling - provide weekly recycling collection service to all eligible multifamily properties throughout Orange County.
- Commercial and Organics Recycling Programs -- operate County-provided collection of recyclables from bars, restaurants, and other eligible businesses throughout Orange County. Operate and oversee contractor-provided collection and composting of pre and post consumer organic materials including food waste from eligible food-service establishments and grocery stores and laboratory animal bedding from UNC facilities.
- Toxicity Reduction Programs - operate programs intended to reclaim useful resources and keep hazardous materials out of the environment while minimizing the toxicity of the municipal solid waste stream. Toxicity Reduction programs include Oil, Oil Filter, and Antifreeze recycling programs, Dry Cell battery recycling program, Lead Acid Battery recycling program, Household Hazardous Waste program, Conditionally Exempt Commercial Hazardous Waste program, and Electronics recycling program.
- Drop-off Recycling Program and other programs - operate and collect recyclable materials from five staffed solid waste convenience centers and five unstaffed 24-hour drop-off recycling sites. Operate other collection programs including programs to collect recyclables from all local government buildings and facilities throughout Orange County and collection of recyclables from the Orange County school system facilities.

FY 2009-10 Outcomes

- Curbside Recycling – provide recycling service to all eligible new homes. Work to increase rural curbside recycling participation. Provide service to all new in-fill households constructed during the year.
- Multifamily Recycling – Continue provision of service to all eligible units and expand service to unserved units as resources allow.

Solid Waste Management – continued

- Commercial Recycling – continue service to all presently served units. Add collection of paper at all interested participants. Seek opportunities to expand commercial service to businesses besides bars and restaurants. Work to keep quality of accepted material high.
- Drop-off recycling – maintain high level of service at all drop-off sites, maximizing collection efficiency and preventing overflow. Strive to keep sites clean and reduce materials contamination and materials theft. Work to minimize illegal dumping at unstaffed recycling sites. Implement collection of source-separated rigid plastics.
- Toxicity Reduction Programs – continue all currently provided services with emphasis on increasing collection of targeted materials such as electronics and eligible commercial hazardous wastes. Work with local governments to encourage use of electronics recycling services.
- Other – add Government Buildings recycling collection to all new government facilities and continue high level of service at existing facilities. Implement collection of recycling for Orange County school system. Maintain current collection of organics from existing sites and seek to expand service to large generators as possible and as funds allow.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Curbside Recycling (Tons collected) | 6,581 | 6,301 | 6,490 | 6,103 | 6,240 |
| Multifamily Recycling (Tons collected) | 1,241 | 1,294 | 1,333 | 1,270 | 1,308 |
| Commercial Recycling (Tons collected) | 768 | 925 | 1,020 | 902 | 947 |
| Drop-off Recycling (Tons collected) | 5,120 | 4,891 | 5,245 | 4,965 | 5,300 |
| Organics Recycling (Tons collected) | 2,245 | 2,255 | 2,300 | 2,326 | 2,400 |
| Toxicity Programs (Tons collected) | 707 | 733 | 764 | 801 | 850 |

FY 2010-11 Fiscal Year Objectives

- Maintain current service levels and improve program efficiency where possible. Capitalize on efficiency increases to expand services whenever possible.
- Expand rural curbside recycling service to approximately 1,000 additional households without increased operating costs besides fuel.
- Continue County management of Urban Curbside recyclables in anticipation of bid for single stream processing and conversion to single stream collection during FY 11-12.

Highlights

- Increased personnel costs and vehicle maintenance costs associated with transfer of staff and equipment from Landfill Division.
- Increased program revenue associated with management of Urban Curbside program materials and with improved commodity values.

Solid Waste Management – continued

Sanitation Division

Major Services

- Operate and maintain five staffed solid waste convenience centers to serve Orange County residents.
- Provide collection services for solid waste convenience centers with front-end loader and hook lift collection vehicles
- Provide collection services for Orange County government buildings and Orange County schools with front-end loader collection vehicles.
- Administer Sanitation Division, including collection operations and scheduling, data collection and analysis, employee supervision and coordinating of vehicle and facility maintenance.
- Maintain high level of customer service and safety at solid waste convenience centers.

FY 2009-10 Outcomes

- Reduced hours of operations at all five Centers effective October 1, 2009 from 6 six days to 4 days a week.
- Further reduced hours of operations at the Bradshaw Quarry Center from 4 days a week to 2 days a week on February 1, 2010.
- The landfill permit program was discontinued effective July 27, 2009.
- Mattresses/box springs are no longer accepted at Centers effective July 27, 2009.
- One full time Center Operator position, which originally eliminated as of October 1, 2009, was converted to a half-time position as of February 1, 2010 as a result of the Bradshaw Quarry Center remaining opening.
- Widened the entrance/exit at the Ferguson Road Center.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Municipal Solid Waste (MSW) collected from convenience centers, Orange County schools and Orange County government buildings | 10,663 | 9,537 | 9,700 | 9,313 | 9498 |
| Construction & Demolition, Miscellaneous bulky waste (furniture), Vegetative Waste and Clean Wood | 4,651 | 4,572 | 4,919 | 4,657 | 4,908 |
| Tons: Residential Landfill Permits (discontinued 08-01-2009) | 1,862 | 1,219 | 1,300 | 58 | 0 |
| Total Tons | 17,176 | 15,328 | 15,919 | 14,028 | 14,406 |

Solid Waste Management – continued

FY 2010-11 Fiscal Year Objectives

- Maintain County government building and County school collection services and schedules.
- Maintain existing convenience center services and schedules.
- Maintain cost effective and efficient operations at the convenience centers.
- Continuation of long term planning for solid waste convenience center facilities and services.

Highlights

- Elimination of one Solid Waste Collector position and a six-month hiring delay of a second collector position.
- Expand services to new County facilities.

Budget Highlights

- The Capital Outlay department requests of \$345,676, in the General Fund, and \$353,949, in the Solid Waste fund to purchase new vehicles, GIS equipment and land improvements are not part of the Manager's Recommended budget for FY 2010-11.
- The County will dedicate a portion of 3R Fee revenue Sanitation services. This revenue will subsidize recyclable, materials collection and disposal services at the Solid Waste Convenience Centers. The amount will vary each year; in FY 2010-11, the revenue will total \$324,893.
- The departmental eliminated Charges by the Enterprise Fund totaling \$165,585. These were charges to the General Fund for Sanitation administration, budgeted in the Landfill division.

Changes in Service Delivery and Operations – Landfill:

- Decreases (\$456,453)
 - Elimination of design, bid and permitting costs for a new transfer station.
 - Decreased debt financing payments.
- Increases (\$61,264)
 - Rebuilding of dozer undercarriage and transmission due to past capital freeze.

Changes in Service Delivery and Operations – Recycling:

- Decreases (\$166,487)
 - Decreased debt-financing payments.
 - Reduced processing fees.
 - Fewer vehicle supplies purchased.
- Increases (\$46,027)
 - Increased cost of Urban Curbside Recycling and implementation of Catalog Choice mail preference service.

Solid Waste Management – continued

- Increased vehicle repair costs for vehicles that will not be replaced, in FY 2009-10.
- Purchase replacement recycling bins.

Changes in Service Delivery and Operations – Sanitation: (\$278,894)

- Eliminate charges by Enterprise Fund to the General Fund.
- Eliminated Solid Waste Collector position and reclassified Convenience Center Operator from full-to-part-time, in April 2010. Six-month hiring delay of a second Solid Waste Collector position.
- Reduced contracted services.

Solid Waste Management – continued

Fee Changes (July 1, 2010):

- Sanitation: increased will subsidize six (\$26 to \$31) and eight (\$28 to \$33) cylinder container collections and non-schedule/special collection requests.
- Sanitation: increase from \$35 to \$50 will support non-scheduled or special collections requests.
- Landfill: increased fee for Disposal of Municipal Solid Waste (MSW) by cars from \$5 per until to \$10. The price, for this class, has not been adjusted for over 10 years.
- Landfill: increase for the disposal of mobile homes from \$150 per unit to \$200. The fee currently does not include the State Disposal Fee, enacted in 2008, nor properly subsidize the cost of modern, mobile home disposal.
- Landfill: increase in the MSW fee to maintain current income level. Decrease tonnages, in recent years, have reduced revenue and the increase will generate proceeds for landfill closure and post-closure costs.

Highlights

- Elimination of one Solid Waste Collector position and a six-month hiring delay of a second collector position.
- Expand services to new County facilities.

Budget Highlights

- The Capital Outlay department requests of \$345,676, in the General Fund, and \$353,949, in the Solid Waste fund to purchase new vehicles, GIS equipment and land improvements are not part of the Manager's Recommended budget for FY 2010-11.
- The departmental eliminated Charges by the Enterprise Fund totaling \$165,585. These were charges to the General Fund for Sanitation administration, budgeted in the Landfill division.
- The County will dedicate a portion of 3R Fee revenue Sanitation services. This revenue will subsidize recyclable, materials collection and disposal services at the Solid Waste Convenience Centers. The amount will vary each year; in FY 2010-11, the revenue will total \$324,893.
- The net cost of the division totals \$1,403,060, which will be transferred to the Enterprise Fund from the General Fund, in monthly installments.

Changes in Service Delivery and Operations – Landfill:

- Decreases (\$456,453)
 - Elimination of design, bid and permitting costs for a new transfer station.
 - Decreased debt financing payments.
- Increases (\$61,264)
 - Rebuilding of dozer undercarriage and transmission due to past capital freeze.

Solid Waste Management – continued

Changes in Service Delivery and Operations – Recycling:

- Decreases (\$166,487)
 - Decreased debt-financing payments.
 - Reduced processing fees.
 - Fewer vehicle supplies purchased.
- Increases (\$46,027)
 - Increased cost of Urban Curbside Recycling and implementation of Catalog Choice mail preference service.
 - Increased vehicle repair costs for vehicles that will not be replaced, in FY 2009-10.
 - Purchase replacement recycling bins.

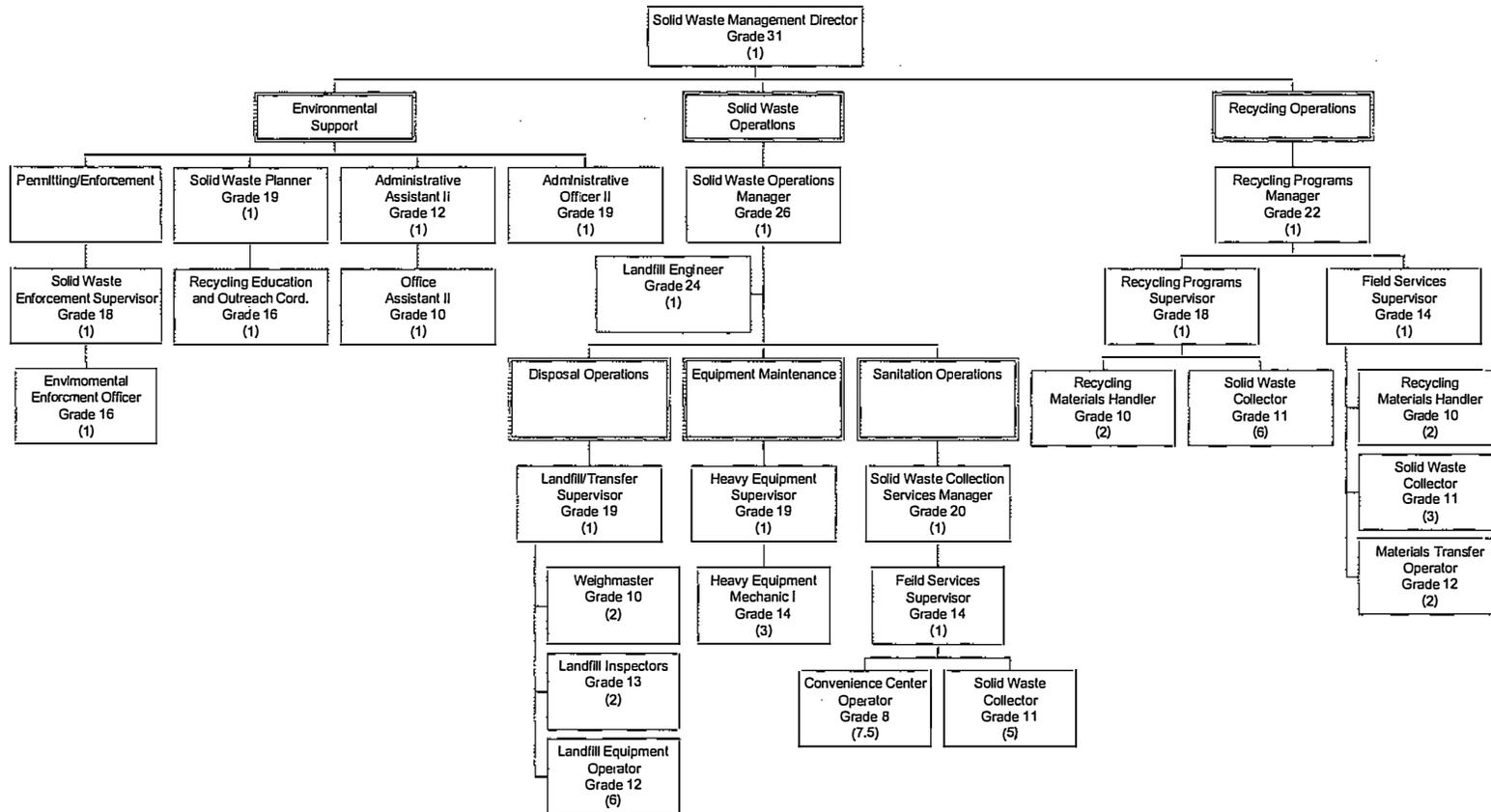
Changes in Service Delivery and Operations – Sanitation: (\$278,894)

- Eliminate Charges by Enterprise Fund to the General Fund.
- Eliminated Solid Waste Collector position and reclassified Convenience Center Operator from full-to-part-time, in April 2010. Six-month hiring delay of a second Solid Waste Collector position.
- Decreased contracted services.

Fee Changes (July 1, 2010):

- Sanitation: increased will subsidize six (\$26 to \$31) and eight (\$28 to \$33) cylinder container collections and non-schedule/special collection requests.
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- Landfill: increase in the MSW fee to maintain current income level. Decrease tonnages, in recent years, have reduced revenue and the increase will generate proceeds for landfill closure and post-closure costs.

Solid Waste Management



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Tax Administration

Phone Number: (919) 245-2727

Website: <http://www.co.orange.nc.us/revenue/taxadministrationindex.asp>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Category (General Fund) | | | | | | Account: 3200 |
| Personnel Services | \$ 1,908,666 | \$ 1,844,915 | \$ 1,953,383 | \$ 1,826,985 | \$ 1,878,898 | \$ 1,692,368 |
| Operations | \$ 327,604 | \$ 286,997 | \$ 317,275 | \$ 381,168 | \$ 499,015 | \$ 499,015 |
| Capital Outlay | \$ 1,904 | \$ 300 | \$ 0 | \$ 5,054 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 2,238,173 | \$ 2,132,212 | \$ 2,270,658 | \$ 2,213,207 | \$ 2,377,913 | \$ 2,191,383 |
| Offsetting Revenues | \$ (190,166) | \$ (184,100) | \$ (217,990) | \$ (216,910) | \$ (213,708) | \$ (213,708) |
| County Costs (net) | \$ 2,048,007 | \$ 1,948,112 | \$ 2,052,668 | \$ 1,996,297 | \$ 2,164,205 | \$ 1,977,675 |
| Other Related Programs (Revaluation Fund) | | | | | | Account: 3301 |
| Personnel Services | \$ 59,427 | \$ 91,103 | \$ 78,600 | \$ 80,902 | \$ 90,537 | \$ 74,249 |
| Operations | \$ 14,885 | \$ 68,686 | \$ 87,689 | \$ 59,964 | \$ 57,100 | \$ 57,100 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 74,313 | \$ 159,789 | \$ 166,289 | \$ 140,866 | \$ 147,637 | \$ 131,349 |
| Offsetting Revenues | \$ (1,097) | \$ (597) | \$ (65,289) | \$ (74,167) | \$ (46,637) | \$ (46,349) |
| County Costs (net) | \$ 73,216 | \$ 159,192 | \$ 101,000 | \$ 66,699 | \$ 101,000 | \$ 85,000 |
| Total Tax Administration and Related Expenditures | \$ 2,312,486 | \$ 2,292,001 | \$ 2,436,947 | \$ 2,354,073 | \$ 2,525,550 | \$ 2,322,732 |

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Land Records | \$ 481,842 | \$ 314,891 | \$ 342,252 | \$ 312,250 | \$ 342,529 | \$ 308,555 |
| Revenue | \$ 866,280 | \$ 865,409 | \$ 915,394 | \$ 1,002,842 | \$ 1,079,849 | \$ 1,014,826 |
| Tax Assessor | \$ 890,051 | \$ 951,911 | \$ 1,013,012 | \$ 898,115 | \$ 955,535 | \$ 868,002 |
| Total Expenditures | \$ 2,238,173 | \$ 2,132,212 | \$ 2,270,658 | \$ 2,213,207 | \$ 2,377,913 | \$ 2,191,383 |
| Offsetting Revenue | \$ (190,166) | \$ (184,100) | \$ (217,990) | \$ (216,910) | \$ (213,708) | \$ (213,708) |
| County Costs (net) | \$ 2,048,007 | \$ 1,948,112 | \$ 2,052,668 | \$ 1,996,297 | \$ 2,164,205 | \$ 1,977,675 |
| Other Related Programs (Revaluation Fund) | | | | | | |
| Tax Assessor | \$ 74,313 | \$ 159,789 | \$ 166,289 | \$ 140,866 | \$ 147,637 | \$ 131,349 |
| Total Expenditures | \$ 74,313 | \$ 159,789 | \$ 166,289 | \$ 140,866 | \$ 147,637 | \$ 131,349 |
| Offsetting Revenue | \$ (1,097) | \$ (597) | \$ (65,289) | \$ (74,167) | \$ (46,637) | \$ (46,349) |
| County Costs (net) | \$ 73,216 | \$ 159,192 | \$ 101,000 | \$ 66,699 | \$ 101,000 | \$ 85,000 |
| Total Expenditures | \$ 2,312,486 | \$ 2,292,001 | \$ 2,436,947 | \$ 2,354,073 | \$ 2,525,550 | \$ 2,322,732 |

Mission Statement

To ensure all residents are provided a fair and equitable ad valorem taxation process.

Major Services

- Process documents recorded in the Register of Deeds by assignment of parcel identifiers. This process is the primary key for real property title records.
- Create ownership records of new properties. Create, correct and maintain existing property ownership records for the purpose of taxation. This requires utilization of Register of Deeds records, court records, estate record.
- List, assess, bill and collect all taxable property in the County as statutorily directed. Bill and collect all other fees and charges assigned.
- Administer all tax exemption programs including but not limited to tax programs for eligible senior and disabled residents: Administer the Land Use Programs.
- Conduct and support the County's in-house revaluation of all real property within its jurisdiction currently on a every four year cycle. Support all functions surrounding a revaluation such as the Board of Equalization and Review that meets annually to hear formal appeals and to defend all appeals taken to the State Property Tax Commission.
- Collect and account for all current and delinquent taxes for the County, 14 Special Districts, and the municipalities of Carrboro, Chapel Hill and Hillsborough. Additionally to administer the billing and collection of multiple fees assessed by both the County and the Town of Chapel Hill.
- Collect and account for all other types of revenues such as Emergency Management billing, licenses, gross receipt vehicle rental tax, hotel/motel room occupancy tax.
- Administer two assistance programs. The EMS ambulance assistance program and the 3R assistance program.
- Ensure that records are current and available to all residents and the general public while meeting all requirements of Federal and State Privacy Acts.

FY 2009-10 Outcomes

- To ensure all residents and general public receive timely and accurate information and service from all areas of Tax Administration.
- To ensure all documents are properly recorded within the records and all receivables are processed timely.
- Print and mail all billings with accuracy in mailing information to ensure timely receipt. This in turn will be reflected in enhanced collection rates.
- Receive and process of all listing information, informal and formal appeal data in a timely manner. This will allow for timely billing and responsive decisions from the staff and Board of E & R for our residents.
- Promote all forms of exemption and deferrment programs available to our residents and eligible non-profit organizations. Additionally promote the Land Use Programs available to our residents. This will allow opportunities for savings available.

Tax Administration – continued

- Complete review of all properties required currently exempt from ad valorem taxation to determine continued qualification for exempt status as set out by law. This ensures fair and equitable taxation for all.
- Work with audit programs both internal and external to ensure all entities required to list and pay property tax are in compliance. Again, to ensure fair and equitable taxation.

FY 2010-11 Fiscal Year Objectives

- Continue all existing services and programs currently administered by Tax Administration while maintaining a high level of efficient and customer service.
- Complete the Property Information Management System conversion and installation successfully while maintaining all other required job responsibilities.
- Work with the North Carolina Department of Revenue/Property Tax Commission staff in the resolution of appeals currently pending with the State as a result of the 2009 revaluation.
- Continue the monitoring of outsourced EMS Ambulance Billing to ensure continued strong revenues and continued strong customer service.
- Establish Hotel/Motel Room Occupancy collections within the Tax Administration Department and ensure a consistent and verified revenue stream.
- Begin preparation for the anticipated change in how registered motor vehicle billing will be approached. Beginning in July 2011, our office will continue to value and determine rate code status but will be required to handle such through a computer program administered by the State of North Carolina. This will require re-education of staff in process and procedure using this new method. Prior to this change we will need to educate our residents on the new process of payment at time of license purchase.

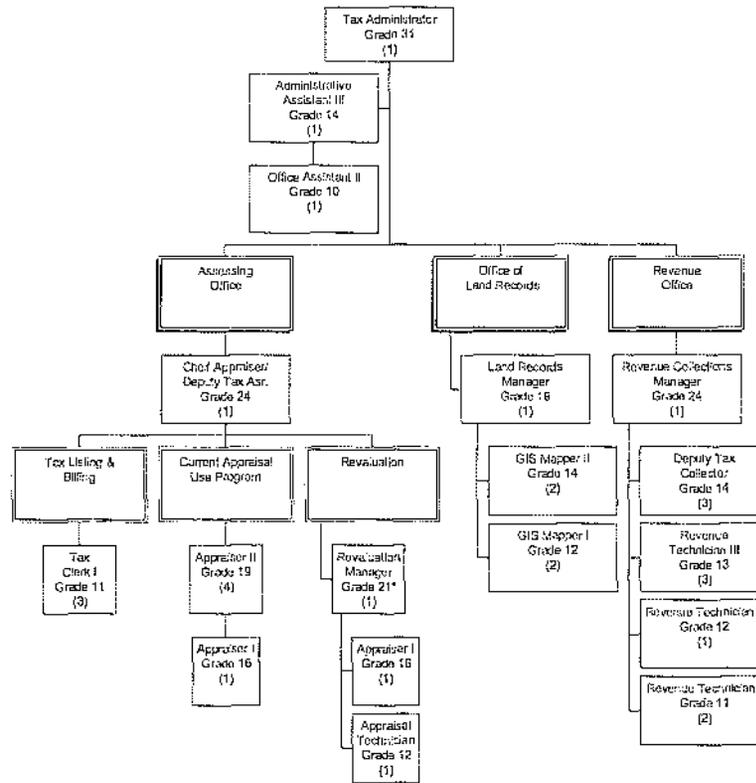
Budget Highlights

- In the process of completing the Property Information Management System installation, we have to date been successful in using less than anticipated in our budget line items for non-permanent personnel and overtime. It is anticipated that over the two fiscal years we will not use all that had originally been budgeted for just fiscal 2009-10.
- By entering into the Tax Management Associates contract for business listing services we anticipate an overall savings in our personnel line item of more than \$20,000.
- Reduction in the revaluation budget has been possible due to this being a non-revaluation year. Additionally personnel cost have been realigned due to the recent combination of the Tax Assessor Department and the Revenue Collections Department into that of the current Tax Administration office.
- Reorganization/Reclassifications within the Tax Assessor department and Collector/Revenue department into one department (Tax Administration) during FY 2009-10 reflect variances within divisions' personnel services when comparing with FY 2010-11.

Changes in Service Delivery and Operations:

- *Decreases: (-\$312,353 in General Fund and -\$46,878 in Revaluation Fund)*
 - The Board of County Commissioners approved the elimination of vacant Business Personal Property Appraiser and Revenue Technician II positions in April 2010.
 - The Manager's recommended budget includes holding vacant Appraisal II and Revaluation Manager positions for a period of six months, July-December 2010.
 - The Manager's recommended budget does not include budgeting for a GIS Mapper I new staff position requested by the department to begin January 1, 2011.
 - Reduce non-permanent personnel related to the PIMS project.
 - Postage costs - reduce the amount of real property abstracts mailed in January.
 - Several reductions in Operations within the Revaluation Fund due to FY 2010-11 not being a revaluation year.
- *Increases: (\$188,450)*
 - Contract Services to outsource the Business Personal Property List Process and outsourcing EMS billing and collections services.
 - Travel, Training, and Certifications and Licenses
 - Tax Audits

Tax Administrator's Office



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Visitors Bureau Fund (Economic Development)

Visitors Bureau: Phone Number: (919) 968-2060
 Arts Commission: Phone Number: (919) 245-2335

Website: <http://www.visitchapelhill.org>
<http://artsorange.org>

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Visitors Bureau Fund | | | | | | Account: 6005 |
| Overhead | \$ 42,430 | \$ 47,055 | \$ 47,055 | \$ 47,055 | \$ 51,611 | \$ 51,611 |
| Personnel Services | \$ 336,860 | \$ 363,808 | \$ 348,033 | \$ 317,578 | \$ 359,745 | \$ 370,281 |
| Operations | \$ 537,826 | \$ 700,939 | \$ 546,603 | \$ 543,874 | \$ 577,427 | \$ 533,228 |
| Capital Outlay | \$ 9,445 | \$ 2,552 | \$ 0 | \$ 1 | \$ 6,267 | \$ 6,267 |
| Total Expenditures | \$ 926,561 | \$ 1,114,354 | \$ 941,691 | \$ 908,509 | \$ 995,050 | \$ 961,387 |
| Offsetting Revenues | \$ (839,514) | \$ (1,071,082) | \$ (941,691) | \$ (934,550) | \$ (995,050) | \$ (961,387) |
| County Costs (net) | \$ 87,047 | \$ 43,272 | \$ 0 | \$ (26,041) | \$ 0 | \$ 0 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---------------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Arts Commission (General Fund) | | | | | | Account: 6010 |
| Personnel Services | \$ 54,002 | \$ 55,901 | \$ 54,001 | \$ 54,196 | \$ 56,822 | \$ 0 |
| Operations | \$ 112,542 | \$ 74,364 | \$ 73,191 | \$ 68,705 | \$ 72,940 | \$ 0 |
| Capital Outlay | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 166,544 | \$ 130,265 | \$ 127,192 | \$ 122,901 | \$ 129,762 | \$ 0 |
| Offsetting Revenues | \$ (74,248) | \$ (39,492) | \$ (35,559) | \$ (33,781) | \$ (35,308) | \$ 0 |
| County Costs (net) | \$ 92,296 | \$ 90,772 | \$ 91,633 | \$ 89,120 | \$ 94,454 | \$ 0 |

| | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| Total Visitors Bureau and Related Expenditures | \$ 1,093,105 | \$ 1,244,619 | \$ 1,068,883 | \$ 1,031,410 | \$ 1,124,812 | \$ 961,387 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|

Division Summary

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Visitors Bureau Fund | | | | | | |
| Visitors Bureau | \$ 926,561 | \$ 1,114,354 | \$ 941,691 | \$ 908,509 | \$ 995,050 | \$ 845,793 |
| Arts Commission | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 115,594 |
| Total Expenditures | \$ 926,561 | \$ 1,114,354 | \$ 941,691 | \$ 908,509 | \$ 995,050 | \$ 961,387 |
| Offsetting Revenue | \$ (839,514) | \$ (1,071,082) | \$ (941,691) | \$ (934,550) | \$ (995,050) | \$ (961,387) |
| County Costs (net) | \$ 87,047 | \$ 43,272 | \$ 0 | \$ (26,041) | \$ 0 | \$ 0 |

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| By Program (General Fund) | | | | | | |
| Arts Commission | \$ 166,544 | \$ 130,265 | \$ 127,192 | \$ 122,901 | \$ 129,762 | \$ 0 |
| Total Expenditures | \$ 166,544 | \$ 130,265 | \$ 127,192 | \$ 122,901 | \$ 129,762 | \$ 0 |
| Offsetting Revenue | \$ (74,248) | \$ (39,492) | \$ (35,559) | \$ (33,781) | \$ (35,308) | \$ 0 |
| County Costs (net) | \$ 92,296 | \$ 90,772 | \$ 91,633 | \$ 89,120 | \$ 94,454 | \$ 0 |

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| Total Expenditures | \$ 1,093,105 | \$ 1,244,619 | \$ 1,068,883 | \$ 1,031,410 | \$ 1,124,812 | \$ 961,387 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|

Note: The Arts Commission will be transferred from the General Fund to the Visitors Bureau Fund, effective July 1, 2010. Net County Costs will be fully subsidized by the Visitors Bureau Fund. In FY 2010-11, this totals \$80,286.

Mission Statement

Position Orange County as a desirable meeting and vacation destination, with careful consideration to the needs and assets of the Orange County communities. Serve as a countywide leader in developing strategies to bring visitors to Orange County while contributing to the economic development and quality of life that comprise Orange County.

Visitors Bureau Fund (Economic Development) – continued

Visitors Bureau

Major Services

- Generate leads to hotels for group meetings, conferences and events by selling the assets of Orange County to meeting and event planners.
- Develop strategic relationships with UNC leaders who make decisions about meetings and athletics events that bring visitors to the county.
- Operate a Walk-In Visitors Center on Franklin Street, in close proximity to hotels.
- Build cultural programming by collaborating with arts, historical, educational agencies.
- Generate travel stories on Orange County by involvement with Travel Writer Association and hosting international travel and lifestyle media.
- Provide an on-line travel site that offers hotel booking abilities and 24/7 information on Orange County.

FY 2009-10 Outcomes

- Generate 20% more leads to area hotels and meeting facilities.
- Add new markets to sales prospects including Religious Conference Management Association.
- Increase level of publicity generated on three Orange County towns in travel publications.
- Elevate the level of visitor services by providing information, parking and referrals to visitors.
- Enhance on-line presence of Orange County as a travel destination through social marketing programs.
- Build relationships with like-minded agencies such as Alliance for Historic Hillsborough; Town of Chapel Hill; Tar Heel Athletics; Hillsborough Chamber of Commerce and High School Athletics Association.

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|-----------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------------------|
| Conference/meeting bookings | 58 | 43 | 60 | 60 | 60 |
| Sales Leads | 70 | 52 | 75 | 75 | 90 |
| Attraction Visitations | 1,828,452 | 1,763,213 | 2.0 mil. | 2.0 mil. | 2.0 mil. |
| Visitor Spending | 140 million | 150 million | 150 mil. | 150 mil | 152 mil. |
| Media Stories | 220 | 204 | 240 | 240 | 240 |
| Room Nights | 2,730 | 2,903 | 2,950 | 2,950 | 2,950 |

FY 2010-11 Fiscal Year Objectives

- Expand sales department and increase leads 20%.
- Position Orange County's historical, arts and cultural offerings to travelers
- Convert UNC athletic travelers to Orange County hotel guests.
- Increase programming directed at non-revenue sports visitors.

Visitors Bureau Fund (Economic Development) – continued

Arts Commission

Major Services

- Distribute arts grants to non-profits, schools & individual artists via 2 grant cycles/year
- Provide information to the public on local arts resources via website, personal contacts, workshops
- Manage comprehensive database of Orange County artists & organizations
- Develop forums on professional/skills development for artists & arts administrators (Artists' Salons, etc.)
- Organize arts programs locally (Cong. High School Arts Comp., Emerging Artists, Piedmont Laureate, etc.)
- With Advisory Board, facilitate planning of arts programming in Orange County with BOCC guidance

FY 2009-10 Outcomes

- Increase public awareness of local arts events, programs & individual artists' work
- Increase volunteer involvement in OCAC activities
- Increase number & diversity of arts grant applicants
- Increase audience through collaborations with arts, cultural & community groups
- Expand reach of services to encourage involvement of under-served populations
- Offer workshops for artists & arts administrators

| Outcome Measures | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2009-10 Estimate | 2010-11 Projected |
|--|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| Newsletter Distributed (2 times/year) | 52,000 | Online | Online | Online | Online |
| Artists' Salon Postcards (4 times/year) | 8,000 | 8,000 | 8,000 (in-house) | 8,000 (in-house) | 8,000 (in-house) |
| Press Releases/PSA's Distributed | 600 | 600 | 600 | 600 | 600 |
| Requests for Information & Referrals | 900 | 1000 | 1000 | 1000 | 1000 |
| Collaborative Projects & Workshops | 10 | 10 | 10 | 10 | 10 |
| Hits on OCAC Website | 1,156,544 | 1,575,828 | 3,500,000 | 927,645 (as of 3/4/10) | 2,000,000 |

Visitors Bureau Fund (Economic Development) – continued

FY 2010-11 Fiscal Year Objectives

- Strengthen the OCAC's role as an information source for the arts
- Expand opportunities for participation in & support of the arts
- Increase collaboration with arts agencies in surrounding counties (Triangle area)
- Increase collaboration with arts agencies in state, region & nation (PA360-Asheville, AFTA, etc.)

Budget Highlights

- FY 2010-2011 funding for the Visitors Bureau includes \$840,000 in Occupancy Tax proceeds, \$150,000 contribution from Town of Chapel Hill.
- Occupancy rates are slightly down, 15%, due to external marketing conditions.
- Visitors Bureau Capital Outlay requests of \$6,267, to replace a printer and purchase graphics design software, are not part of the Manager's Recommended budget for FY 2010-11.

Changes in Service Delivery and Operations – Visitors Bureau:

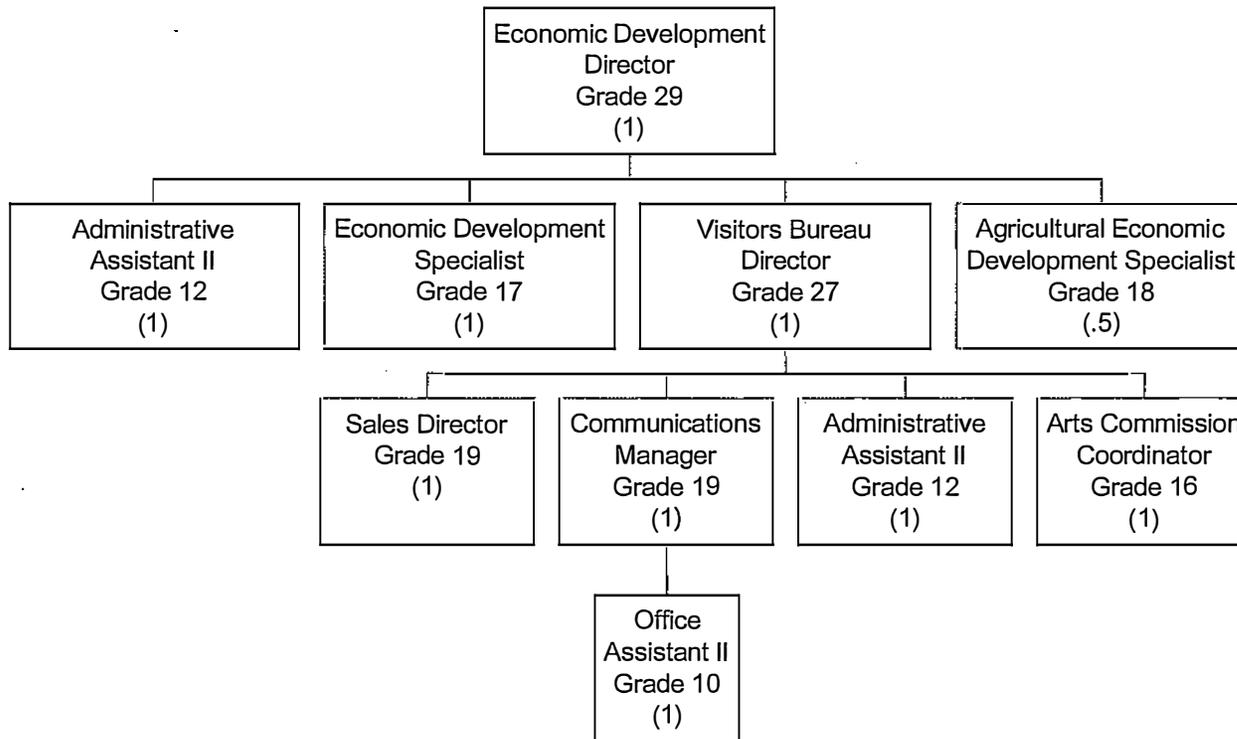
- Decreases: (\$149,257)
 - Eliminated Sales Coordinator position, in April 2010.
 - Reduce mailed responses for public inquiries.
 - Reduce advertising efforts.
 - Reduce promotions of special events.
 - Reduce convention sales trade show attendance.
 - Eliminate funds for marketing research for tourism.
 - Reduce County publications (e.g. new agriculture publication).
- Increases: (\$80,286)
 - Absorbed Arts Commission operating expenses. The increase reflects the Arts Commission's requested budget.

Changes in Service Delivery and Operations – Arts Commission: (\$80,286 Reduction)

- Eliminated Sales Coordinator position, in April 2010.
- Reduce mailings and increase use of electronic communication.
- General operating reductions (e.g. mileage reimbursement, subscriptions).
- Reduce local arts grant contribution.

Economic Development

(Including Arts Commission & Visitors Bureau)



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Debt Service

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Debt Service (General Fund) | | | | | | |
| Principal - Schools General Obligation Bonds | \$ 12,145,808 | \$ 11,674,112 | \$ 18,616,833 | \$ 7,289,886 | \$ 11,157,348 | \$ 11,157,348 |
| Principal - Non-General Obligation Debt - Schools | \$ 4,543,434 | \$ 5,918,339 | \$ 0 | \$ 7,200,474 | \$ 5,523,872 | \$ 5,274,477 |
| Interest - Non-General Obligation Debt - Schools | \$ 1,984,807 | \$ 2,075,669 | \$ 0 | \$ 4,116,484 | \$ 1,804,258 | \$ 1,750,857 |
| Others | \$ 77,572 | \$ 0 | \$ 0 | \$ 249,960 | \$ 0 | \$ 0 |
| Total School Debt Service | \$ 18,751,621 | \$ 19,668,121 | \$ 18,616,833 | \$ 18,856,804 | \$ 18,485,478 | \$ 18,182,682 |
| Principal - County General Obligation Bonds | \$ 1,541,907 | \$ 2,009,871 | \$ 4,254,379 | \$ 1,643,763 | \$ 1,404,415 | \$ 1,404,415 |
| Interest - County General Obligation Bonds | \$ 1,325,956 | \$ 892,739 | \$ 2,859,006 | \$ 1,197,797 | \$ 1,122,551 | \$ 1,122,551 |
| Principal - Non-General Obligation Debt - County | \$ 1,750,449 | \$ 2,244,839 | \$ 0 | \$ 2,541,282 | \$ 4,623,911 | \$ 4,623,911 |
| Interest - Non-General Obligation Debt - County | \$ 866,744 | \$ 1,393,094 | \$ 0 | \$ 1,643,760 | \$ 3,298,886 | \$ 3,298,886 |
| Total County Debt Service | \$ 5,485,056 | \$ 6,540,543 | \$ 7,113,385 | \$ 7,026,602 | \$ 10,449,763 | \$ 10,449,763 |
| Total Debt Service Expenditures | \$ 24,236,678 | \$ 26,208,664 | \$ 25,730,218 | \$ 25,883,406 | \$ 28,935,241 | \$ 28,632,445 |

These funds repay principal and interest due on non-enterprise fund debt. This includes outstanding voter approved general obligation bonds and other alternative financing issuances related to School and County capital projects.

Debt Management

Orange County's primary objective in managing the amount of debt issued to meet long-term capital needs is to keep the level of indebtedness within available resources. The Board has a longstanding Debt Management Policy that establishes parameters, procedures and other objectives related to debt issuance. A major benchmark included in the Policy provides for the County's annual non-enterprise fund debt service payments to be no more than 15 percent of the County's total General Fund budget. Fifteen percent of the fiscal year 2010-11 recommended General Fund Budget equals \$26,236,837 compared to our anticipated debt service payments of \$28,632,445. The table below compares the County's current level of debt with the levels outlined in the Debt Management Policy.

Debt Service – continued

| County's Debt Level for Fiscal Year 2010-11 | | | |
|---|--|--|---|
| | Per County's Adopted Debt Management Policy | Legal Debt Limit per NC General Statute | As Included in FY 2010-11 Recommended Budget |
| Annual Debt Service Payments as a Percentage of General Fund Expenditures | No greater than 15% | N/A | 16.4% |
| Total Outstanding Debt as a Percentage of Total Assessed Valuation | No greater than 3% | No greater than 8% | 1.47% |

Bond Ratings

The County has excellent bond ratings:

- Fitch IBCA- AAA
- Standards and Poors – AA+
- Moody's – Aa2
- North Carolina Municipal Council - 88

ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help ensure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

POLICY STATEMENTS

Purpose and Type of Debt

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not be limited to:
 - a. Construction of new School and County facilities
 - b. Renovation and repair of existing School and County facilities
 - c. Acquisition of real property (land and/or buildings)
 - d. Construction or expansion of Sanitary Sewer Systems
 - e. Providing funds for Affordable Housing Projects
 - f. Construction, acquisition and development of Parks
 - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a. General Obligation Bonds
 - b. Bond Anticipation Notes
 - c. Installment Purchase Agreements (private placement)
 - d. Special Obligation Bonds (landfill only)
 - e. Certificates of Participation, when feasible
 - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

Purpose and Type of Debt (continued)

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

Issuance of Debt

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up from project costs and reimburse these costs when bonds are sold. **In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.**
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. **Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.**
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. **In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.**

Level of Debt

12. The County will strive to maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt.

Undesignated Fund Balance

14. The County will strive to maintain undesignated balance in the general fund at a level sufficient to meet its budgeted goals, to be determined annually. The amount of undesignated fund balance maintained during each fiscal year should not be less than eight percent of budgeted general fund operating expenditures that fiscal year.
15. To the extent that undesignated fund balance exceeds the budgeted goals the County could consider drawing upon the balance fund major equipment purchases or one time expenses on a pay-as-you-go-basis.

Investment of Capital Funds

16. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.
17. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

Bond Ratings

18. The County will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
19. The County will strive to maintain bond ratings at or better than Aaa (Moody's) and AA+ (Standard & Poor's).

Arbitrage Rebate and Secondary Market Disclosure Requirements

20. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
21. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to any penalties due.

Enterprise Funds

22. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

Capital Reserve Funds

23. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
24. The Capital Reserves will be funded from unallocated ½ cent sales tax revenues and/or any other revenue source that the County Commissioners may choose.
25. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

10-Year Capital Investment Plan (CIP)

26. The County will adopt a ten-year CIP annually.
27. This Debt Management Policy will be incorporated into the CIP.
28. The County will strive to include plans for debt issuance within the CIP.

Education

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Local School Systems | | | | | | |
| Current Expenses (General Fund) | | | | | | |
| Orange County Schools | \$ 21,939,739 | \$ 23,126,430 | \$ 22,204,512 | \$ 22,204,512 | \$ 22,795,848 | \$ 22,775,096 |
| Chapel Hill/Carrboro City Schools | \$ 34,935,383 | \$ 37,456,049 | \$ 36,303,696 | \$ 36,303,696 | \$ 37,327,560 | \$ 36,596,896 |
| Total Current Expenses | \$ 56,875,122 | \$ 60,582,479 | \$ 58,508,208 | \$ 58,508,208 | \$ 60,123,408 | \$ 59,371,992 |
| (General Fund) Expenses | | | | | | |
| Recurring Capital | | | | | | |
| Orange County Schools | \$ 941,520 | \$ 991,630 | \$ 1,138,533 | \$ 1,138,533 | \$ 1,088,193 | \$ 1,150,800 |
| Chapel Hill/Carrboro City Schools | \$ 1,458,480 | \$ 1,579,005 | \$ 1,861,467 | \$ 1,861,467 | \$ 1,861,467 | \$ 1,849,200 |
| Total Recurring Capital | \$ 2,400,000 | \$ 2,570,635 | \$ 3,000,000 | \$ 3,000,000 | \$ 2,949,660 | \$ 3,000,000 |
| Expenses | | | | | | |
| Long Range Capital | | | | | | |
| School Capital | \$ 4,073,827 | \$ 7,818,826 | \$ 4,311,827 | \$ 4,311,827 | \$ 4,311,827 | \$ 2,590,117 |
| Total Long Range Capital | \$ 4,073,827 | \$ 7,818,826 | \$ 4,311,827 | \$ 4,311,827 | \$ 4,311,827 | \$ 2,590,117 |
| Expenses | | | | | | |
| Debt Service | | | | | | |
| Principal & Interest Schools Gene | \$ 12,145,808 | \$ 11,674,112 | \$ 18,616,833 | \$ 7,289,886 | \$ 11,157,348 | \$ 11,157,348 |
| Principal Non-General Obligation : | \$ 4,543,434 | \$ 5,918,339 | \$ 0 | \$ 7,200,474 | \$ 5,523,872 | \$ 5,274,477 |
| Interest Non-General Obligation S | \$ 1,984,807 | \$ 2,075,669 | \$ 0 | \$ 4,116,484 | \$ 1,804,258 | \$ 1,750,857 |
| | \$ 18,674,049 | \$ 19,668,121 | \$ 18,616,833 | \$ 18,606,844 | \$ 18,485,478 | \$ 18,182,682 |
| Total Debt Service Expenses | | | | | | |
| Other School-Related Programs | | | | | | |
| School Health Nursing Initiative | \$ 549,107 | \$ 551,016 | \$ 617,732 | \$ 610,000 | \$ 610,729 | \$ 610,729 |
| School Resource Officers | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 520,000 | \$ 531,255 | \$ 531,255 |
| School Social Workers | \$ 479,256 | \$ 564,087 | \$ 572,000 | \$ 550,000 | \$ 642,374 | \$ 642,374 |
| Reserve for Fair Funding | \$ 988,000 | \$ 988,000 | \$ 988,000 | \$ 988,000 | \$ 988,000 | \$ 988,000 |
| Total Other School-Related | \$ 2,516,363 | \$ 2,603,103 | \$ 2,677,732 | \$ 2,668,000 | \$ 2,772,358 | \$ 2,772,358 |
| Programs Expenses | | | | | | |
| Total Local School Systems | | | | | | |
| Expenses | 84,539,362 | 93,243,163 | 87,114,600 | 87,094,879 | 88,642,731 | 85,917,149 |
| Durham Technical Community College (DTCC) | | | | | | |
| Current Expenses (General Fund) | | | | | | |
| DTCC | \$ 122,338 | \$ 545,151 | \$ 537,521 | \$ 537,521 | \$ 537,521 | \$ 537,521 |
| Total Current Expenses | \$ 122,338 | \$ 545,151 | \$ 537,521 | \$ 537,521 | \$ 537,521 | \$ 537,521 |
| (General Fund) Expenses | | | | | | |
| Recurring Capital | | | | | | |
| Durham Technical Community Co | \$ 0 | \$ 36,450 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| Total Recurring Capital | \$ 0 | \$ 36,450 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| Expenses | | | | | | |
| Debt Service | | | | | | |
| Principal & Interest Non-General (| \$ 77,572 | \$ 190,046 | \$ 190,046 | \$ 249,960 | \$ 400,536 | \$ 400,536 |
| Total Debt Service Expenses | \$ 77,572 | \$ 190,046 | \$ 190,046 | \$ 249,960 | \$ 400,536 | \$ 400,536 |
| Total DTCC Expenses | 199,911 | 771,647 | 742,567 | 802,481 | 953,057 | 953,057 |
| Total Education Expenditures | 84,739,272 | 94,014,811 | 87,857,167 | 87,897,360 | 89,595,788 | 86,870,206 |

Note: In addition to the funding outlined here, in fiscal year 2010-11 Chapel Hill Carrboro City Schools anticipate receiving approximately \$18.6 million from its special district tax proceeds.

Local School Systems

In North Carolina, each county is responsible for supplementing state and federal appropriations to public education. Local current expense appropriations are allocated to each school system based on an equal amount per pupil. In addition, counties provide funds to each system for recurring and long-range capital projects. School systems in North Carolina do not have separate taxing authority and are not allowed to issue debt for school construction and renovation projects. Therefore, issuance and repayment of long-term debt, such as general obligation bonds and private placement loans, are the responsibility of county government. Many school units in the state also have special district taxes. These voter-approved taxes, levied within the unit's boundaries, further supplement county funding.

Student Enrollment Projections

In accordance with North Carolina General Statutes, the State Department of Public Instruction (DPI) certifies the estimated number of students who will attend public school in each district during the next academic year. These numbers are available to the Boards of Education and Board of County Commissioners in March of each year and are often referred to as the March ADM (Average Daily Membership) numbers. DPI allows counties to modify these totals to incorporate the number of students residing in each district who are expected to attend charter schools the following academic year. The resulting total projected student populations for each system are multiplied by the per pupil appropriation approved by the Board of County Commissioners to determine the total current expense appropriation for each district.

- **Student Enrollment Projections for the Orange County Schools**

Based on DPI projections, the Orange County School district enrollment for fiscal year 2010-11 totals 7,192, an increase of 185 students from the March 2009 projections. Budgeted charter school students total 254 less the out of district students of 89, brings the total district enrollment to 7,357. The number of charter students and out of district students are the same numbers as used in fiscal year 2009-10.

- **Student Enrollment Projections for the Chapel Hill-Carrboro City Schools**

The Chapel Hill-Carrboro City School District DPI projections total 11,834, reflecting an increase of 94 when compared to the March 2009 projections. Budgeted charter school students total 117 less the out of district students of 131, brings the total district enrollment to 11,820. The number of charter students and out of district students are the same as used in fiscal year 2009-10.

2010-11 Enrollment Projections

| | CHCCS | OCS | Total |
|---|---------------|--------------|---------------|
| March 2010 Department of Public Instruction ADM Planning #s | 11,834 | 7,192 | 19,026 |
| Less: Out of District | <u>131</u> | <u>89</u> | <u>220</u> |
| | 11,703 | 7,103 | 18,806 |
| Plus: Budgeted Charter Students | | | |
| | <u>117</u> | <u>254</u> | <u>371</u> |
| Total Budgeted Students | 11,820 | 7,357 | 19,177 |
| | 61.64% | 38.36% | |

Current Expense

As stated earlier, local current expense funding supplements State and Federal funds received by each district for the operation of the schools. North Carolina law requires boards of county commissioners to provide equal per pupil appropriations to each system in counties that have more than one school administrative unit, as is the case in Orange County.

It is important to note that the Chapel Hill-Carrboro City School system also receives proceeds from a special district tax approved many years ago by the voters of that district. At this time, the Orange County School system does not have a similar taxing authority.

The recommended fiscal year 2010-11 budget provides \$3,096 per student for each of the 19,177 students in the two school systems. This represents the same per student amount as approved in fiscal year 2009-10.

- **Current Expense Funding for the Orange County Schools**

The recommended budget increases the current year funding level by \$570,584 and brings the total appropriation in current expense funding to \$22,775,096.

- **Current Expense Funding for the Chapel Hill/Carrboro City Schools**

For the Chapel Hill-Carrboro City Schools, the recommended budget increases the current year funding level by \$293,200 and brings the total current expense funding for the District to \$36,596,896.

- **District Tax – Chapel Hill-Carrboro City Schools**

The special district tax rate for the Chapel Hill Carrboro City Schools is recommended to remain at 18.84 cents per \$100 assessed value for FY 2010-11. Each penny on the Chapel Hill-Carrboro district tax rate for fiscal year 2010-11 is expected to produce \$987,247. Anticipated revenue from this special tax is estimated to generate \$1,574 per student for the district. Projected revenue from district tax proceeds for fiscal year 2010-11 totals \$18,599,595.

Recurring Capital

Recurring capital outlay funding supports Category I (facility improvements), Category II (equipment and furnishings), and Category III (vehicles and bus purchases) expenditures. The equal per pupil allocations required by law for current expense appropriations are not applicable to this category of local school funding.

Schools receive the equivalent of 2 cents on the tax rate for recurring capital. This amount is distributed to each district based on its share of the total number of students. For fiscal year

2010-11, the recommended budget provides total funding for recurring capital at \$3 million. Of the total, recurring capital for the Chapel Hill-Carrboro City Schools equals \$1,849,200, and Orange County Schools' allocation is \$1,150,800.

Long-Range Capital and School Capital Projects

The County plans and programs long-range school capital funding through the County's Capital Investment Plan (CIP). Projects are funded by a combination of State and local bonds, non-bond financing and pay-as-you-go funding sources. The latter include dedicated half-cent sales tax revenues and property tax earmarked under the Board's Capital Funding Policy.

Debt Service

These funds repay principal and interest due on School related debt including general obligation bonds and private placement loans.

Durham Technical Community College (DTCC)

The Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development located just south of Hillsborough off Highway 86, opened in May 2008.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodians. Counties are not responsible for teaching staff.

The recommended budget provides a total of \$953,057 to DTCC for fiscal year 2010-11. This includes current expense funding of \$537,521, recurring capital of \$15,000 and debt service allocations of \$400,536.

Fire Districts

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Fire Districts (Fire District Fund) | | | | | | |
| Cedar Grove | \$ 164,414 | \$ 171,189 | \$ 171,674 | \$ 171,674 | \$ 203,904 | \$ 203,904 |
| Chapel Hill | \$ 444 | \$ 996 | \$ 894 | \$ 894 | \$ 1,739 | \$ 1,739 |
| Damascus | \$ 35,870 | \$ 45,976 | \$ 45,564 | \$ 45,564 | \$ 45,314 | \$ 45,314 |
| Efland | \$ 237,855 | \$ 295,496 | \$ 303,230 | \$ 323,563 | \$ 308,246 | \$ 308,246 |
| Eno | \$ 339,818 | \$ 339,941 | \$ 410,740 | \$ 410,740 | \$ 412,474 | \$ 412,474 |
| Little River | \$ 163,677 | \$ 186,035 | \$ 166,939 | \$ 166,939 | \$ 168,093 | \$ 168,093 |
| New Hope | \$ 321,103 | \$ 354,783 | \$ 320,467 | \$ 320,467 | \$ 386,643 | \$ 386,643 |
| Orange Grove | \$ 236,315 | \$ 279,666 | \$ 271,845 | \$ 271,845 | \$ 269,989 | \$ 269,989 |
| Orange Rural | \$ 604,353 | \$ 641,640 | \$ 637,888 | \$ 637,888 | \$ 772,777 | \$ 772,777 |
| South Orange | \$ 442,900 | \$ 429,969 | \$ 427,517 | \$ 427,517 | \$ 426,143 | \$ 426,143 |
| Southern Triangle | \$ 146,530 | \$ 167,726 | \$ 166,109 | \$ 166,109 | \$ 166,729 | \$ 166,729 |
| White Cross | \$ 173,293 | \$ 184,770 | \$ 222,381 | \$ 222,381 | \$ 220,303 | \$ 220,303 |
| Total Fire District Expenditures | \$ 2,866,572 | \$ 3,098,187 | \$ 3,145,248 | \$ 3,165,581 | \$ 3,382,354 | \$ 3,382,354 |
| <i>Offsetting Revenue</i> | <i>\$ (2,797,402)</i> | <i>\$ (3,053,760)</i> | <i>\$ (3,145,248)</i> | <i>\$ (3,265,737)</i> | <i>\$ (3,382,354)</i> | <i>\$ (3,382,354)</i> |
| Net County Cost | \$ 69,169 | \$ 44,428 | \$ 0 | \$ (100,156) | \$ 0 | \$ 0 |

Fire protection in the unincorporated areas of Orange County is provided in twelve tax supported fire districts. In most districts, fire services are provided under contract with various incorporated volunteer fire departments. In two cases, service is provided to district residents under agreements with municipal fire departments. In addition to fire protection, many of these departments provide first responder and early defibrillation services to medical emergencies within their district. Coordination of these services is provided by Orange County Emergency Services.

It is estimated that there are at least 350 firefighters and first responders contributing more than 40,000 training and service hours in Orange County.

Fire Districts - continued

Cedar Grove Fire District

\$203,904

- The tax rate for this district is recommended to increase by 1.00 cent, from a current rate of 6.36 to 7.36 cents for FY 2010-11. This tax increase will provide the district with an additional \$27,152 in revenue to install additional dry hydrants, along with access roads to gain access to the hydrants and all weather access roads to water points so they can be certified. This will allow the district to lower their ISO rating.
- In FY 2009-10, the department replaced a 30 year old tanker, replaced six sets of turnout gear, replaced the heating system in station #2, held level 1 and 2 certification classes for firefighters, and had six members obtain their EMT level certification.
- In FY 2010-11, the department will continue to train firefighters at the level 1 and 2 certifications, continue to recruit new members, continue to add additional water points, and plan to add another bay to station #1, which will provide improved space to hold classroom training.

Chapel Hill Fire District

\$1,739

- Protection for the six homes located in this district is provided by the Town of Chapel Hill Fire Department.
- The tax rate for this district is recommended to increase by 5.34 cents, from a current rate of 2.16 to 7.50 cents for FY 2010-11. This tax increase will provide the district with an additional \$845 in revenue. The district currently has the lowest rate of all twelve fire districts in Orange County. This recommended rate provides a rate similar to the South Orange fire district, which is also served by a municipal (Carrboro) fire department.

Damascus Fire District

\$45,314

Southern Triangle Fire District

\$166,729

- North Chatham Volunteer Fire Department contracts with Orange County to provide services to the citizens in the Damascus and Southern Triangle districts of Orange County.
- The tax rate for these two districts is recommended to remain at 5.00 cents for FY 2010-11.
- In FY 2009-10, the department completed re-inspection process with no deficiencies, ordered two new custom engines to replace aging apparatus, completed EMT bridge class to being paid staff to EMT level, upgraded vehicle extrication equipment to handle new high strength metals in autos, and completed address verification project for Orange County.
- In FY 2010-11, the department plans to continue offering fire prevention programs in the community, train additional rescue technicians, divers, and swiftwater rescue technicians, continue pre-fire survey program, and become a permanent child safety seat checking station.

Efland Fire District

\$308,246

- The tax rate for this district is recommended to remain at 4.66 cents for FY 2010-11.
- In FY 2009-10, the department increased the number of firefighters that are certified rescue technicians and increased the number of firefighters that can run medical calls. This focus on medical and rescue accreditation ensures a high and consistent level of response from firefighters when assisting the public. The contract with Mebane has been re-negotiated, and Mebane continues to annex businesses or new development in the East Alamance district. Efland receives tax money from that district (excluding annexed properties) and then pays Mebane to cover single unit non-mutual aid response in that district.

Fire Districts - continued

- In FY 2010-11, the department will be preparing for an ISO insurance examination, will continue to maintain and upgrade their stations, continue CPR, Blood borne Pathogens, Hazardous Materials, Hydrant inspections, Pumper, SCBA, and ladder testing, and continue fire prevention, firefighter assistance, medical, and level 1 and 2 training.

Eno Fire District

\$412,474

- The tax rate for this district is recommended to remain at 5.99 cents for FY 2010-11.
- In FY 2009-10, the department promoted a daytime Captain, repaved the driveway at station #1, purchased turn-out gear, and began a smoke detector program in the community. Seven firefighters completed their EMT certification, and four firefighters completed the NC Fire Fighter level 2 certification.
- In FY 2010-11, the department plans to purchase a brush truck, complete their dry-hydrant program in preparation for ISO inspection, have a mutual aid agreement with the City of Durham, and ensure all manufactured homes in their district have a working smoke detector.

Little River Fire District

\$168,093

- The tax rate for this district is recommended to remain at 4.06 cents for FY 2010-11.
- In FY 2009-10, the department purchased a new 2000 gallon tanker, purchased six pagers, renovated fire training tower, added storage in the bay area, purchased equipment for the new tanker, purchased an additional suction unit for truck for First Responder calls, and purchased two additional mobile 800 Mhz radios.
- In FY 2010-11, the department plans to replace aged self contained breathing apparatus and turnout gear, repair the building's roof, and purchase a hose testing machine for yearly hose testing procedures.

New Hope Fire District

\$386,643

- The tax rate for this district is recommended to increase by 1.25 cents, from a current rate of 5.70 to 6.95 cents for FY 2010-11. This tax increase will provide the district with an additional \$66,176 in revenue. This additional revenue will allow the district to achieve the following initiatives: To cover salary and benefit increases for its three full-time firefighters, and increase hourly pay for its part-time paid firefighters in order to offer pay that is comparable to other departments in the County; purchase four additional 800 Mhz radios to convert to the County's new 800 Mhz system; replace hoses, appliances, tools, and other fire suppression equipment; and provide necessary repairs and improvements to station #2.
- In FY 2009-10, the department purchased an elliptical tanker to enhance water supply at structure fires, continued recruitment and retention program for quality assurance, continued to train firefighters to meet level 1 and 2 standards, trained seven firefighters to State medical responder level, trained three firefighters to EMT level, implemented a volunteer duty hour schedule for volunteers, and hosted a County firefighter rookie school to meet NFPA 1403 standards.
- In FY 2010-11, the department plans to continue to identify and procure permissions for static water points for water supplies, identified equipment, water points and training needs to improve the NC Response Rating survey in the district, continue firefighter certification and medical response programs, purchase four 800 Mhz compliant portable radios to enhance radio communications, and continue recruitment and retention program to enhance volunteer staffing.

Fire Districts - continued

Orange Grove Fire District

\$269,989

- The tax rate for this district is recommended to remain at 3.58 cents for FY 2010-11.
- In FY 2009-10, the department recruited five members, replaced a 20 year old tanker, continued efforts to develop water points within the district to lower their ISO rating, and replaced four sets of turnout gear.
- In FY 2010-11, the department plans to continue to recruit members, continue on-going efforts to develop new water points, replace protective clothing outfits to the meet NFPA standards, and replace four additional sets of turnout gear.

Orange Rural Fire District

\$772,777

- The tax rate for this district is recommended to increase by 1.00 cent, from a current rate of 5.36 to 6.36 cents for FY 2010-11. This tax increase will provide the district with an additional \$120,395 for FY 2010-11. This tax rate increase is recommended for FY 2010-11 only and would revert to its current rate of 5.36 in FY 2011-12. The department plans to use the additional funds to construct a new fire station. The need for this station has become more apparent as insurance companies have started to question homeowners regarding the distance to the nearest fire station. When homes are further than six miles from the nearest station, insurance companies consider these as unprotected property and either choose not to insure them or charge them exceptionally high rates. The department has purchased the land through savings as not to further burden the taxpayers, and the new station will be located in an area that will help to better serve the Central Orange fire district.
- In FY 2009-10, the department switched from first responder to EMT certification, applied for FEMA grants for the replacement of a Aerial truck and for increasing staffing levels, applied for a Fire Safety House for fire prevention, purchased a trailer, purchased a skid unit (through donations), purchased land for a third station, certified three additional staff for child passenger safety seat technician, placed a new tanker in service, replaced the pump in the ladder truck, developed a fire prevention program, and continued to send personnel to be trained in Advance Firefighter Safety and Survival.
- In FY 2010-11, the department plans to construct a third station in rural area to improve services to property owners in the district, qualify personnel to Rope Rescue Specialty, certify remaining officers to NFPA Fire Officer I and NFPA Fire Officer II levels, complete risk management plans for the Town of Hillsborough and the Central Orange district, begin the process to become an accredited fire department, seek grant funding for rescue equipment to handle responses to structural collapse, and increase the department's ability to handle haz-mat spills.

South Orange Fire District

\$426,143

- Fire protection for residents in this district is provided under contract between the County and the Town of Carrboro Fire Department. Based on relative shares of service calls and tax base, district residents pay less than one fifth of the Carrboro Fire Department's costs.
- A Fire District Commission appointed by the Orange County Board of Commissioners represents citizens of this district. This Commission meets annually with the Carrboro Town Manager, Fire Chief, and County staff to review current service delivery, future plans for the Carrboro Fire Department, and the appropriate share of the department's costs that should be borne by district taxpayers in accordance with the existing contract.
- The tax rate for this district is recommended to remain at the effective tax rate of 7.85 cents for FY 2010-11.

Fire Districts - continued

Southern Triangle Fire District (See Damascus Fire District)

- Refer to the section regarding Damascus Fire District for this department's achievements.
- North Chatham Volunteer Fire Department serves people in this district as well as those in the Damascus area.

White Cross Fire District

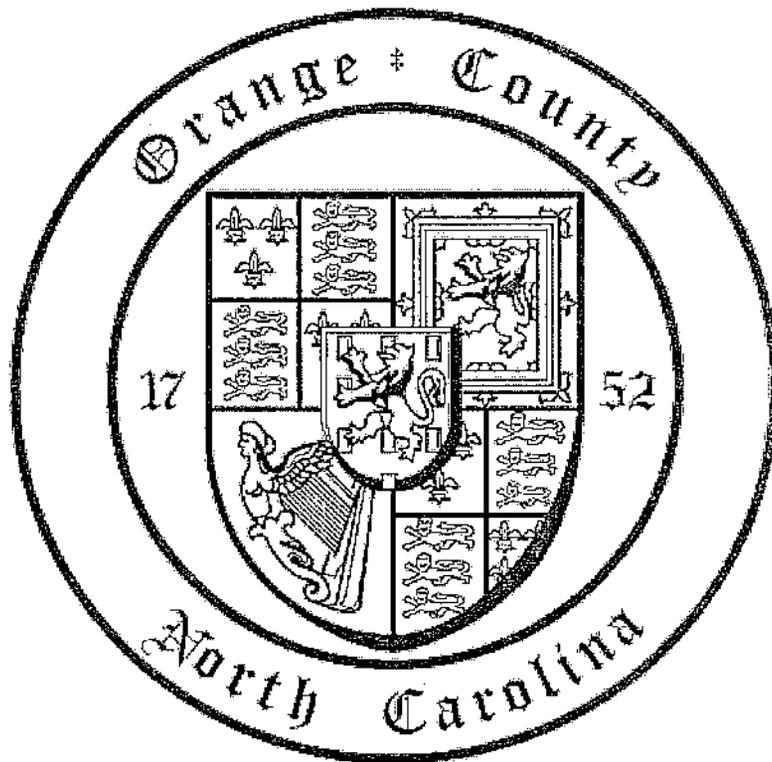
\$220,303

- The tax rate for this district is recommended to remain at 6.00 cents for FY 2010-11.
- In FY 2009-10, the department contracted with Agri-Waste Technology, Inc. to design and oversee repairs to their current waste water system; this will allow them to negotiate with the North Carolina Department of Environment and Natural Resources (NCDENR) on future inspection fees, continued educating and training members to stay current with ISO requirements, applied for Federal stimulus funds to be used for station renovations and additions, received grant funds for a thermal imager and two defibrillators, five volunteers successfully completed rookie school, and began a new recruitment program to attempt to acquire more volunteers members.
- In FY 2010-11, the department plans to complete the repairs to their current waste water system, negotiate a new inspection schedule and fees with NCDENR, seek a grant to replace a 23 year old tanker with a large gallon capacity truck needed for a lower ISO rating, continue educating and training members to stay current with ISO requirements, and insulate and heat existing two-bay truck building.

Non-Departmental Summary Governing And Management

Listed Below Are Appropriations For Non-departmental Governing And Management Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Governing And Management | | | | | | |
| 3R Fee For County Property | \$ 2,790 | \$ 2,864 | \$ 3,000 | \$ 2,950 | \$ 3,300 | \$ 3,300 |
| 3R Fee Payments In Lieu | \$ 26,098 | \$ 31,084 | \$ 35,000 | \$ 35,000 | \$ 35,000 | \$ 35,000 |
| ASCAP | \$ 948 | \$ 982 | \$ 1,000 | \$ 976 | \$ 1,000 | \$ 1,000 |
| Cable Casting | \$ 36,298 | \$ 38,169 | \$ 80,000 | \$ 55,000 | \$ 40,000 | \$ 40,000 |
| Classification & Pay Study | \$ 28,308 | \$ 56,617 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| Construction Management | \$ 267,338 | \$ - | \$ - | \$ - | \$ - | \$ - |
| BOCC Contingency | \$ - | \$ - | \$ 10,000 | \$ - | \$ 10,000 | \$ 37,000 |
| County Benchmarking Project | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ 1,000 |
| County Government Week | \$ 382 | \$ 225 | \$ - | \$ - | \$ - | \$ - |
| Drug Testing | \$ 7,945 | \$ 6,736 | \$ 8,600 | \$ 8,600 | \$ 8,600 | \$ 8,600 |
| Employee Development | \$ 53,635 | \$ 29,668 | \$ 63,000 | \$ 23,230 | \$ 41,500 | \$ 41,500 |
| Health Insurance Increase | \$ 2,462 | \$ - | \$ - | \$ - | \$ 210,553 | \$ 210,553 |
| Meeting Support Supplies | \$ 7,316 | \$ 6,201 | \$ 6,000 | \$ 3,000 | \$ 4,125 | \$ 4,125 |
| Manger's Miscellaneous | \$ 8,310 | \$ 7,878 | \$ 5,000 | \$ - | \$ 20,000 | \$ 20,000 |
| Podcasting | \$ - | \$ - | \$ - | \$ - | \$ 15,592 | \$ 15,592 |
| Recruitment/selection | \$ 31,635 | \$ 22,567 | \$ 25,000 | \$ 34,121 | \$ - | \$ - |
| Relocation Expenses | \$ - | \$ 7,244 | \$ 10,000 | \$ - | \$ - | \$ - |
| Reserve/Dwntwn Camp Parking | \$ 1,817 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Retiree Health Insurance | \$ 846,176 | \$ 1,005,019 | \$ 1,100,981 | \$ 1,100,981 | \$ 1,352,193 | \$ 1,352,193 |
| School Collaboration Consultant | \$ 975 | \$ 488 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| Special Referenda | \$ 106,455 | \$ 5 | \$ - | \$ - | \$ - | \$ - |
| Sportsplex Mbrshp - County Share | \$ 38,382 | \$ 40,571 | \$ 35,000 | \$ 41,000 | \$ 41,000 | \$ 41,000 |
| Tax Bill Inserts | \$ 3,421 | \$ 3,791 | \$ 3,800 | \$ 3,262 | \$ 3,800 | \$ - |
| TJCOG Water Quality | \$ 11,964 | \$ 11,964 | \$ 11,964 | \$ 11,964 | \$ 11,964 | \$ 11,964 |
| Triangle J Dues | \$ 23,217 | \$ 23,015 | \$ 23,015 | \$ 23,029 | \$ 19,434 | \$ 19,434 |
| Tuition Refunds | \$ 9,174 | \$ 5,588 | \$ 11,000 | \$ 11,000 | \$ 11,000 | \$ 11,000 |
| Workforce Adjustments | \$ - | \$ - | \$ (900,000) | \$ - | \$ - | \$ - |
| Youth Voices | \$ 536 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Energy Conservation Team | \$ 30 | \$ 0 | \$ - | \$ - | \$ - | \$ - |
| Governing &* Management Total | \$ 1,515,610 | \$ 1,300,675 | \$ 593,860 | \$ 1,415,613 | \$ 1,891,561 | \$ 1,914,761 |



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Governing and Management Non-Departmentals

3R Fee for County Property **\$3,300**

These funds cover the Waste Reduction, Reuse, and Recycling (WRRR) fees assessed to Counties properties.

3R Payment-in-Lieu **\$35,000**

These funds cover the Waste Reduction, Reuse, and Recycling (WRRR) fees assessed to property owners in Orange County, who have been granted a waiver by the County due to their financial inability to pay.

American Society of Composers, Authors, and Publishers (ASCAP) **\$1,000**

Annual dues paid to ASCAP, a not-for-profit performing rights organization that protects its members' musical copyrights by monitoring public performances of their music, whether via a broadcast or live performance, and compensating them accordingly.

Cable Casting Board of Commissioner Meetings **\$40,000**

Funds provide for cable casting Board of County Commissioners meetings and for video streaming.

Classification and Pay Study **\$60,000**

General Fund cost to implement the second phase of the Archer Study for employees' salaries most out-of-line with the market.

Commissioners' Contingency **\$37,000**

The Board of Commissioners appropriates these funds at various times during the year for unanticipated items that arise throughout the fiscal year. By formal action, the Board of County Commissioners approves all expenditures paid from these funds, and authorizes the fund transfer from this reserve into spending accounts. There are no expenditures directly from this account.

County Benchmarking Project **\$1,000**

Funds provide for participation in the development phase of a possible County Benchmarking Project through the UNC School of Government.

Drug Testing **\$8,600**

These funds provide for the actual costs of drug and alcohol tests as well as for the administration of the random testing program and Federal reporting. The increase reflects the growth in the number of covered employees.

Employee Development/Computer Training **\$41,500**

Funds in this line item are for in-house employee training. This includes funds for initiatives in computer training, cultural diversity and cultural awareness training, Spanish language training, supervisory training (including sexual harassment, ADA, performance management) and customer service.

Governing and Management Non-Departmentals - continued

Health Insurance Increase **\$210,553**

Funds to cover health insurance increases anticipated during fiscal year 2008-09. Recommended funding for FY 2009-10 will allow for a 7% increase in health insurance premiums, effective January 1, 2010. The actual amount of the County's health insurance increase will be determined in the fall, through the annual renewal process.

Meeting Support Supplies **\$4,125**

Supplies and meal costs for Board of Commissioners related meetings.

Manager's Miscellaneous **\$20,000**

This account provides funds for miscellaneous, non-budgeted expenditures that often arise during the fiscal year. It provides the Manager with the flexibility to handle small non-budgeted items as they occur immediately. This account prevents requesting small expenditures from the Board of Commissioners' contingency account.

Podcasting Board of Commissioner Meetings **\$15,592**

Funds provide for video streaming/podcasting Board of County Commissioners meetings. In FY 2009-10, the County budgeted podcasting, start-up costs in the Cable Casting line item.

Retiree Health Insurance **\$1,352,193**

These funds provide for health insurance for County retirees who are eligible under Orange County's Personnel Ordinance. The increase results from rising health insurance costs and the increasing number of eligible retirees.

School Collaboration Consultant **\$1,500**

To cover mediation costs associated with school districts collaboration meetings.

Sportsplex Membership – County Share **\$41,000**

Funding to offer discounted Sportsplex memberships to permanent County employees.

Triangle J Council of Government (TJCOG) - Water Supply Monitoring Project **\$11,964**

These funds pay for the County's participation in the Triangle Area Water Supply Monitoring Project. This account also pays a portion of the County's cost to maintain the Eno River gauging station as outlined in the Eno River Capacity Use Agreement. Orange County's primary role in this agreement is to preserve the Eno River habitat while monitoring water capacity fluctuations and their impact on the surrounding habitat of Lake Orange.

Triangle J Council of Government (TJCOG) – Dues **\$19,434**

Funds are budgeted to pay COG dues for regional Emergency Medical Services, Aging, and Ombudsman support.

Tuition Refunds **\$11,000**

These funds are used to reimburse County employees up to \$600 each fiscal year for tuition, fees and books for job related courses. The increase results from increased employee use of the program.

Non-Departmental Summary General Services

Listed Below Are Appropriations For Non-departmental General Services Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| General Services | | | | | | |
| Contrib. For Sanitation Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,403,060 |
| Greene Tract | \$ - | \$ 90,549 | \$ 90,549 | \$ 90,549 | \$ 90,549 | \$ 90,549 |
| Stormwater Fees | \$ 9,945 | \$ 6,552 | \$ 10,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 |
| General Services Total | \$ 9,945 | \$ 97,101 | \$ 100,549 | \$ 102,549 | \$ 102,549 | \$ 1,505,609 |

General Services Non-Departmentals

Contribution for Sanitation Services

\$1,403,060

Effective July 1, 2010, the Sanitation Division will be transferred from the General Fund to the Solid Waste Fund. The General Fund will make an annual contribution to the Solid Waste Fund for expenditures.

Greene Tract

\$90,549

This represents the County's share to the Solid Waste Enterprise Fund for the Greene Tract.

Stormwater Fees for County Property

\$12,000

These funds provide for payment to the Town of Chapel Hill for stormwater utility fees assessed to County properties.

Non-Departmental Summary Human Services

Listed Below Are Appropriations For Non-departmental Human Services Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Human Services | | | | | | |
| A Helping Hand | \$ 5,000 | \$ 5,000 | \$ 4,250 | \$ 4,250 | \$ 5,000 | \$ 4,000 |
| Adolescents In Need | \$ 75,749 | \$ 75,749 | \$ 64,387 | \$ 64,387 | \$ 75,749 | \$ - |
| Alliance Of AIDSs Services | \$ 3,000 | \$ 3,000 | \$ 2,550 | \$ 2,550 | \$ 5,000 | \$ 2,500 |
| Arc Of Orange County | \$ 4,000 | \$ 4,000 | \$ 3,400 | \$ 3,400 | \$ 6,000 | \$ 3,000 |
| Arts Commission | \$ 72 | \$ 13 | \$ - | \$ - | \$ - | \$ - |
| Autism Society-Parent Advocate | \$ - | \$ - | \$ - | \$ - | \$ 375 | \$ - |
| Big Brothers/Big Sisters | \$ 5,000 | \$ 5,000 | \$ 4,250 | \$ 4,250 | \$ 10,000 | \$ - |
| Boys & Girls Club | \$ - | \$ - | \$ - | \$ - | \$ 35,000 | \$ - |
| Bridge II Sports | \$ - | \$ - | \$ - | \$ - | \$ 2,500 | \$ - |
| Charles House | \$ 11,000 | \$ 11,000 | \$ 9,350 | \$ 9,350 | \$ 12,000 | \$ 9,000 |
| CH-Carrboro Meals On Wheels | \$ - | \$ - | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| CH-Carrboro YMCA/Boomerang | \$ - | \$ - | \$ - | \$ - | \$ 5,000 | \$ - |
| Chrysalis Foundation | \$ 20,000 | \$ 20,000 | \$ - | \$ - | \$ - | \$ - |
| Club Nova | \$ - | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| Community Home Trust | \$ 149,000 | \$ 149,000 | \$ 149,000 | \$ 149,000 | \$ 149,000 | \$ 149,000 |
| Community In Schools | \$ 55,000 | \$ 55,000 | \$ 46,750 | \$ 46,750 | \$ 50,000 | \$ 45,000 |
| Cornicopia House | \$ 2,000 | \$ 2,000 | \$ 1,700 | \$ 1,700 | \$ - | \$ - |
| Child Care Services Association | \$ 43,025 | \$ 43,025 | \$ 36,571 | \$ 36,571 | \$ 40,675 | \$ - |
| Disability Awareness Council | \$ 3,500 | \$ 3,500 | \$ 2,975 | \$ 2,975 | \$ 7,500 | \$ 2,500 |
| Dispute Settlement Center | \$ 34,000 | \$ 34,000 | \$ 16,660 | \$ 16,660 | \$ 20,407 | \$ 16,000 |
| Duke Community Hospice | \$ 4,000 | \$ 4,000 | \$ 3,400 | \$ 3,400 | \$ 4,000 | \$ - |
| El Centro Hispano | \$ - | \$ - | \$ - | \$ - | \$ 110,000 | \$ 15,000 |
| El Centro Latino | \$ 21,000 | \$ 21,000 | \$ 17,850 | \$ 8,925 | \$ - | \$ - |
| El Futuro | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 40,000 | \$ 20,000 |
| Empowerment | \$ 13,544 | \$ 13,545 | \$ 13,545 | \$ 13,545 | \$ 13,500 | \$ 13,000 |
| Family Violence Prevention Center | \$ 19,400 | \$ 19,400 | \$ 16,490 | \$ 16,490 | \$ 19,400 | \$ 17,000 |
| Family Counseling Services | \$ 1,750 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Food Bank | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ - | \$ - |
| Freedom House | \$ 24,000 | \$ 24,000 | \$ 24,000 | \$ 24,000 | \$ 26,000 | \$ 24,000 |
| Habitat For Humanity | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 20,000 | \$ 10,000 |
| Housing For New Hope | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| Human Rights Center | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ - |
| Human Services Forum | \$ 6,050 | \$ 5,755 | \$ - | \$ - | \$ - | \$ - |
| Interfaith Council | \$ 36,480 | \$ 36,480 | \$ 36,480 | \$ 36,480 | \$ 56,480 | \$ 36,000 |
| JOCCA | \$ 105,000 | \$ 105,000 | \$ 80,000 | \$ 80,000 | \$ 80,000 | \$ 60,000 |
| Kidscope | \$ 139,000 | \$ 89,000 | \$ 75,650 | \$ 75,650 | \$ 89,000 | \$ 75,000 |
| Literacy Council | \$ 13,500 | \$ 13,500 | \$ 11,475 | \$ 11,475 | \$ 14,000 | \$ 11,000 |
| Medical Examiner | \$ 44,400 | \$ 34,700 | \$ 38,000 | \$ 38,000 | \$ 38,000 | \$ 38,000 |
| Mental Health Association | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | \$ - |
| Middle School Program - CIS | \$ 70,000 | \$ 70,000 | \$ 59,500 | \$ 57,000 | \$ 65,500 | \$ 57,000 |
| OC Alternative Sentencing | \$ 83,000 | \$ 83,000 | \$ 70,550 | \$ 70,550 | \$ 105,000 | \$ 70,000 |
| OC American Red Cross | \$ 5,000 | \$ 5,000 | \$ 4,250 | \$ 4,250 | \$ 6,000 | \$ - |
| OC Partnrshp For Young Childrn | \$ - | \$ - | \$ - | \$ - | \$ 3,000 | \$ - |
| OpC Mental Health | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Orange Cong In Missions | \$ 30,600 | \$ 30,600 | \$ 30,600 | \$ 30,600 | \$ 38,000 | \$ 30,000 |
| Orange Enterprises | \$ 73,175 | \$ 63,175 | \$ 45,199 | \$ 45,199 | \$ 52,175 | \$ 45,100 |
| Orange-Chatham Autism Society | \$ - | \$ - | \$ - | \$ - | \$ 2,850 | \$ - |
| Prtnrshp To End Homelessnes | \$ 5,639 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Piedmont Health Services | \$ 10,750 | \$ 10,750 | \$ 10,750 | \$ 10,750 | \$ 10,750 | \$ 10,000 |
| Piedmont Wildlife Center | \$ 20,000 | \$ 20,000 | \$ 17,000 | \$ 17,000 | \$ 10,000 | \$ - |
| Planned Parenthood | \$ 21,940 | \$ 21,940 | \$ 18,649 | \$ 18,649 | \$ 20,000 | \$ 10,000 |
| Project Safe Orange | \$ - | \$ - | \$ - | \$ - | \$ 5,000 | \$ - |

Non-Departmental Summary Human Services

Listed Below Are Appropriations For Non-departmental Human Services Related Funds And Entities.

| | 2007-08 | 2008-09 | 2009-10 | 2009-10 | 2010-11 | 2010-11 |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Original | 12-month | Department | Manager |
| | Expenditures | Expenditures | Budget | Estimate | Requested | Recommended |
| Project Turn Around | \$ 64,424 | \$ 64,424 | \$ 54,760 | \$ 54,760 | \$ 54,760 | \$ 35,000 |
| Rape Crisis | \$ 28,000 | \$ 28,000 | \$ 23,800 | \$ 23,800 | \$ 30,000 | \$ 25,000 |
| Roger Eubanks Rd Association | \$ - | \$ - | \$ - | \$ - | \$ 4,694 | \$ - |
| School Health Nurse Contracts | \$ 549,107 | \$ 551,016 | \$ 617,732 | \$ 610,000 | \$ 610,729 | \$ 610,729 |
| Senior Care Of Orange County | \$ 50,000 | \$ 50,000 | \$ 42,500 | \$ 42,500 | \$ 42,500 | \$ 42,000 |
| The Women's Center | \$ 16,400 | \$ 16,400 | \$ 13,940 | \$ 13,940 | \$ 15,000 | \$ 38,000 |
| Triangle Radio Reading Service | \$ 1,800 | \$ 1,800 | \$ 1,530 | \$ 1,530 | \$ 2,000 | \$ 1,000 |
| TROSA | \$ - | \$ - | \$ 3,000 | \$ 3,000 | \$ 6,000 | \$ 2,500 |
| Volunteers For Youth | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ 10,000 | \$ - |
| WC Breeze Family Farm | \$ 5,750 | \$ 9,762 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| XDS, Inc. | \$ - | \$ - | \$ - | \$ - | \$ 7,500 | \$ - |
| Youth Services | \$ 9,500 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Human Services Total | \$ 2,005,057 | \$ 1,922,034 | \$ 1,817,993 | \$ 1,798,836 | \$ 2,145,044 | \$ 1,632,329 |

Human Services Non-Departmentals

A Helping Hand **\$4,000**

This agency enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided by A Helping Hand include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Alliance of Aids Services **\$2,500**

This agency operates two family care homes for low-income people living with HIV/AIDS, six of whom currently live at the Orange Community Residence ("Orange House") in Carrboro. This grant will assist the Alliance in providing the proper nutrition and medication needed for the six residents in the Orange House.

Arc of Orange County **\$3,000**

The Arc of Orange County works with and for people who either have or are at risk for developmental disabilities to promote full participation in all areas of life in our community.

Charles House **\$9,000**

Charles House is an adult day care facility located in Carrboro whose goals are to prolong the independence of older adults with disabilities and to provide respite for their caregivers. The facility has a capacity for 19 older adults and has had a waiting list since June of 2000.

Chapel Hill-Carrboro Meals on Wheels **\$1,000**

The Chapel Hill-Carrboro Meals on Wheels program uses volunteers to deliver nutritious noonday meals with cheerful personal visits five days a week to those who are homebound or recovering from surgery. In addition to delivering meals, volunteers bake homemade desserts and help in the office, which is located in Binkley Baptist Church.

Club Nova **\$75,000**

The mission of Club Nova is to serve adults in Orange County living with severe and persistent mental illness and provide them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have.

Orange Community Housing and Land Trust **\$149,000**

Orange Community Housing and Land Trust (OCHLT) focuses on providing affordable housing, that remains affordable forever, for families earning less than 80 percent of the area median income.

Communities in Schools of Orange County **\$45,000**

Communities in Schools of Orange County (CISOC) is a "stay-in-school" program that coordinates human services delivery to middle school and high school youth and their families. The goal of the agency is to offer students successful learning environments and encourage them to stay in school and prepare for life.

Human Services - continued

Disability Awareness Council **\$2,500**

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

Dispute Settlement Center **\$16,000**

This agency promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program.

El Centro Hispano **\$15,000**

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Durham, North Carolina, and the surrounding area. With the opening of the Carrboro office of El Centro Hispano, this mission will be able to include Orange County, Chapel Hill, and Carrboro.

El Futuro **\$20,000**

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic.

EmPOWERment, Inc. **\$13,000**

The mission of EmPOWERment, Inc. is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development

Family Violence Prevention Center **\$17,000**

The Family Violence Prevention Center seeks to prevent and end family violence through community education and provision of direct services including emergency assistance, case management and court advocacy.

Freedom House Recovery Center **\$24,000**

This agency provides extended care and transitional living in order to promote recovery from the disease of addiction. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

Habitat for Humanity of Orange County **\$10,000**

Habitat for Humanity of Orange County (HHOC) provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices.

Housing for New Hope **\$20,000**

The organization's mission is to encourage and assist homeless people and other persons in crisis to move toward lives marked by increased levels of stability, dignity, hope, and independence.

Human Services - continued

Inter-Faith Council for Social Service (IFC) \$36,000

The IFC meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

Joint Orange-Chatham Community Action (JOCCA) \$60,000

JOCCA provides services to very low-income families and individuals with the goal of improving their quality of every day life. JOCCA offers the following services (1) nutrition and aging; (2) self-sufficiency services; (3) job training and employment; (4) community based assistance and teen court for youth offenders; and (5) energy conservation/weatherization and heating assistance.

KidSCOpe \$75,000

KidSCOpe is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. Main service components include individual play therapy with children, customized counseling and education for families, technical assistance and training for childcare providers, service coordination and a therapeutic preschool program.

Literacy Council \$11,000

The Orange County Literacy Council provides tuition-free instruction to adults who want to improve their skills in reading, writing, basic math and/or computer-based literacy. Trained volunteers provide individual tutoring and lead small group classes in a variety of public settings.

Medical Examiner \$38,000

Funds are budgeted to perform autopsies and medical examinations as required at the University Medical Center.

Middle School After School Program-Communities in Schools \$57,000

The Middle School After School Program (MSAS) provides educational, social and recreational activities for middle school students during the after school hours. This program is offered at all middle schools in the Orange County and Chapel Hill-Carrboro City School Districts.

Orange-Chatham Alternative Sentencing \$70,000

Orange-Chatham Alternative Sentencing (OCAS) provides critical information to the judiciary and probations officers, magistrates, jailers, and other judicial officials so that they may make more informed decisions regarding the rehabilitation or release of Pretrial inmates in the 15-B County Jails.

Orange Congregations in Mission (OCIM) \$30,000

This agency provides services to economically challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals.

Human Services - continued

Orange Enterprises **\$45,100**

Orange Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers.

Piedmont Health Services **\$10,000**

Piedmont Health Services has served the health care needs of the citizens of central North Carolina since 1970. They operate six community health centers and provide high quality, comprehensive family health care services to all patients needing access to those services. To meet their mission, they offer payment on a sliding fee scale for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population.

Planned Parenthood of Central North Carolina **\$10,000**

Planned Parenthood of Orange and Durham Counties provides comprehensive reproductive health care services along with educational programs that enhance understanding of human sexuality.

Project TurnAround **\$35,000**

Project TurnAround (PTA) is a court diversionary program for first-time non-violent drug offenders. Program participants receive twelve months intensive supervision, during which time they are required to pay program fees and to be employed or in school, support themselves and any dependents, participate in drug counseling, have no further criminal charges and be drug free. At successful completion of the program, the court charges are dismissed.

Rape Crisis Center **\$25,000**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. It does this through operation of 24-hour services, support groups, and community education throughout the county.

School Health Nurses **\$610,729**

In 2001, the Board of County Commissioners approved a School Nurse Funding Plan to promote the optimal health and well being of all students in Orange County schools. The goal of this plan was to provide one nurse to each of the existing schools at that time in both the Chapel Hill Carrboro City and Orange County School systems.

Senior Care of Orange County **\$42,000**

Senior Care of Orange County was created to provide a safe and enriching environment while offering social and health services to frail, disabled, and isolated older adults. The program provides respite and education for family members and caregivers with the primary goal of preventing or delaying the institutionalization of participants.

The Women's Center **\$38,000**

The Women's Center offers information, education, referral and support services for women. These services include coordinating legal information, referrals to therapists, providing workshops and support groups, hosting the state's largest juried art show for women artists, as well as providing direct supportive services such as information and referral to area resources,

Human Services - continued

consumer credit and basic budget counseling, career counseling, and a pregnancy and violence prevention program for at-risk adolescents and their families.

Triangle Radio Reading Service

\$1,000

This agency broadcasts local and national newspapers and periodicals to elderly, visually and physically impaired, and handicapped residents of Orange County.

Triangle Residential Options for Substance Abusers (TROSA)

\$2,500

TROSA is a comprehensive, long-term, residential substance abuse recovery program located in Durham, North Carolina. Founded in 1994, TROSA is now the largest state licensed residential therapeutic community in North Carolina and is widely respected for its innovative therapeutic and entrepreneurial approach to the pervasive issue of substance abuse.

W.C. Breeze Family Farm

\$10,000

These funds are budgeted for the W.C. Breeze Family Farm Agriculture Extension and Research Facility.

Non-Departmental Summary Community And Environment

Listed Below Are Appropriations For Non-departmental Community And Environment Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Community And Environment | | | | | | |
| Blackwood And Cate Operations | \$ 2,717 | \$ 8,221 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| Cape Fear River Assembly | \$ 3,916 | \$ 3,916 | \$ - | \$ - | \$ - | \$ - |
| Greenhouse Gas Emissions | \$ 8,000 | \$ 639 | \$ - | \$ - | \$ - | \$ - |
| Hills./Orange Strategic Plan | \$ 1,190 | \$ 7,060 | \$ 10,000 | \$ - | \$ 10,000 | \$ 10,000 |
| Jordan Lake Partnership Dues | \$ - | \$ - | \$ 10,500 | \$ 10,800 | \$ 12,300 | \$ 12,300 |
| Jordan Lake Water Storage Dues | \$ 2,262 | \$ 2,369 | \$ - | \$ - | \$ - | \$ - |
| Lake Orange | \$ - | \$ 900 | \$ 1,500 | \$ 1,500 | \$ 2,000 | \$ 2,000 |
| OAWS Infrastructure Consultant | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,000 |
| Prtnshp Dvpmnt & Infrastructure | \$ - | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| Regional Processing Ctr Study | \$ 15,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Resrve For Planning Initiatives | \$ 116,264 | \$ 30,743 | \$ - | \$ 71,818 | \$ - | \$ - |
| RT Regional Partnership | \$ 10,000 | \$ - | \$ 18,564 | \$ 18,564 | \$ 19,395 | \$ 19,395 |
| Rural Planning Organization | \$ 7,500 | \$ 7,500 | \$ 7,700 | \$ 7,700 | \$ 7,500 | \$ 7,700 |
| Upper Neuse River Basin Dues | \$ 14,776 | \$ 13,018 | \$ 13,018 | \$ 13,018 | \$ 13,018 | \$ 13,018 |
| Community & Environment Total | \$ 181,624 | \$ 76,866 | \$ 73,782 | \$ 135,900 | \$ 76,713 | \$ 101,913 |

Community and Environment

Non-Departmentals

Blackwood, Twin Creeks (Cate) and Millhouse Operations **\$10,000**

These funds provide the necessary operating costs associated with utility service costs and security system service at the farmhouses located at three future park sites. Building stabilization and repair is funded from another source.

Town of Hillsborough/Orange County Strategic Growth Plan Phase II **\$10,000**

In FY 2005-06, the BOCC and Town of Hillsborough collaborated on the Town of Hillsborough/Orange County Strategic Growth Plan Phase I, which was adopted by both entities. Phase I set the growth management framework through a resolution to prompt work to be done in Phase II. Coordinated Planning Zones, annexation boundaries, land use patterns and intensities and complementary resource and infrastructure plans and outreach are all part of Phase II.

Jordan Lake Related Dues **\$12,300**

Jordan Lake Partnership Dues **\$2,500**

Orange County joined an 11-local government coalition with a goal of "collaboratively defining Jordan Lake's role in a long term sustainable and secure regional water supply for the Research Triangle Region." Partnership members pay annual dues toward the partnership efforts and administration.

Jordan Lake Regional Water Supply Plan and Coordinated Allocation **\$5,500**

As the initial task of the Jordan Lake partnership, the County is participating in developing a regional water supply plan for Jordan Lake, and for data collection and documentation toward future allocation requests.

Jordan Lake Water Storage Allocation **\$2,800**

Represents Orange County's annual payment to the State of North Carolina for the current 1 million gallons per day (mgd) Level II allocation the County holds. To retain the allocation, the County pays one percent of the operations, maintenance and rehabilitation program costs. The State of North Carolina has the responsibility to allocate and manage water supply storage in Jordan Lake, and the Division of Water Resources is the lead agency for carrying out this charge.

Cape Fear River Basin Hydrologic Model Update **\$1,500**

N.C. Division of Water Resources has informed Jordan Lake Partners that before additional allocations can be made from Jordan Lake, model must be updated. This amount is County share of the Partnership costs to fund the model update. Grant sources will be solicited to try and lower the cost.

Community and Environment Non-Departmentals - continued

Lake Orange **\$2,000**

These funds provide for maintenance, grass cutting and other grounds keeping at Lake Orange and upstream sediment structures. Lake Orange maintenance funds serve to protect the County's interests in the infrastructure of Lake Orange, as a drinking water source and natural habitat in the Eno River channel. Reservoirs require protection from the growth of trees on dams, the activities of beavers clogging overflow structures raising water levels to unsafe levels, and from the loss of storage volume due to collected sediment.

OAWS Water Infrastructure Consultant **\$25,000**

The Efland-Mebane Small Area Plan Task Force has identified infrastructure expansion as one of the key elements needed to support future residential and economic development opportunities in the Efland area. The Orange-Alamance Water System (OAWS) is an existing utility that extends through much of the study area. While it covers a sizable area, the system is constrained in its ability to provide fire suppression and/or support expanded service. A study that analyzes the current system and identifies options for the future is needed to determine a course of action for water service in the Efland area. County officials intend to work with OAWS officials to share in the cost of the needed study.

Partnerships for Development and Infrastructure **\$2,500**

The mission of the Partnership is to bring together community and regional partners to work on long-term, regional strategies for the development and conservation of land, infrastructure to support development and improved mobility.

Research Triangle Regional Partnership **\$19,395**

The Research Triangle Regional Partnership is a partnership organization consisting of seven counties in the Triangle Region. The organization's mission is to market the region for the economic benefit of its communities. The Partnership concentrates its marketing on the following industries: information technology, biotechnology/pharmaceuticals, warehousing/distribution, automotive manufacturing, and plastics.

Rural Planning Organization (RPO) **\$7,700**

The State of North Carolina created the Rural Planning Organization (RPO) in order to review, analyze and recommend planning and improvements to rural area transportation networks. Triangle J Council of Governments is the lead agency to coordinate a multi-county rural region adjacent to the Durham/Chapel Hill Metropolitan Planning Organization (MPO), which handles more urban issues. Orange County's membership in the RPO requires one commissioner, the county manager (or a designee), and the transportation planner to be participating members.

Upper Neuse River Basin Dues **\$13,018**

These funds provide for Orange County to remain a member of the Upper Neuse River Basin Association.

Non-Departmental Summary Culture And Recreation

Listed Below Are Appropriations For Non-departmental Culture And Recreation Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---------------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Culture And Recreation | | | | | | |
| Forest Service Contract | \$ 59,731 | \$ 55,087 | \$ 65,200 | \$ 65,200 | \$ 64,640 | \$ 64,640 |
| Hillsborough Youth Athletic Assoc. | \$ 23,625 | \$ 23,625 | \$ 20,081 | \$ 20,081 | \$ 20,081 | \$ 10,000 |
| Historica Hillsborough Commission | \$ 9,000 | \$ 9,000 | \$ 7,650 | \$ 7,650 | \$ 9,000 | \$ 7,000 |
| Historical Foundation - Museum | \$ 5,000 | \$ 5,500 | \$ 4,250 | \$ 4,250 | \$ 5,500 | \$ 4,000 |
| The ArtsCenter | \$ 10,000 | \$ 10,000 | \$ 8,500 | \$ 8,500 | \$ 10,000 | \$ 3,000 |
| Triangle Wildlife Rehab. Clinic | \$ - | \$ - | \$ - | \$ - | \$ 10,000 | \$ - |
| Culture & Recreation Total | \$ 107,356 | \$ 103,212 | \$ 105,681 | \$ 105,681 | \$ 119,221 | \$ 88,640 |

Other Agencies - Library

Listed Below Are Appropriations For Non-departmental Other Agencies - Library Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|---------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Other Agencies - Library | | | | | | |
| Contrib. To Hyconeechee Library | \$ - | \$ - | \$ - | \$ - | \$ 18,097 | \$ 18,097 |
| Library - Chapel Hill | \$ 249,333 | \$ 249,333 | \$ 249,333 | \$ 249,333 | \$ 249,333 | \$ 249,333 |
| Library - Mebane | \$ 700 | \$ 700 | \$ 700 | \$ 700 | \$ 700 | \$ 700 |
| Library Total | \$ 250,033 | \$ 250,033 | \$ 250,033 | \$ 250,033 | \$ 268,130 | \$ 268,130 |

Other Agencies - Recreation

Listed Below Are Appropriations For Non-departmental Other Agencies - Recreation Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|------------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Other Agencies - Recreation | | | | | | |
| Recreation - Carrboro | \$ 35,898 | \$ 35,898 | \$ 35,898 | \$ 35,898 | \$ 35,898 | \$ 35,898 |
| Recreation - Chapel Hill | \$ 83,760 | \$ 83,760 | \$ 83,760 | \$ 83,760 | \$ 83,760 | \$ 83,760 |
| Recreation - Mebane | \$ 5,450 | \$ 5,450 | \$ 5,450 | \$ 5,450 | \$ 5,450 | \$ 5,450 |
| Recreation Total | \$ 125,108 | \$ 125,108 | \$ 125,108 | \$ 125,108 | \$ 125,108 | \$ 125,108 |

Culture and Recreation Non-Departmentals

Forest Service **\$64,640**

These funds provide matching support with State funds to protect forestland in Orange County.

Hillsborough Youth Athletic Association (HYAA) **\$10,000**

This agency provides youth baseball programs for Orange County children, ages 5 through 17, in a supervised and structured environment. HYAA provides playing facilities, supplies and equipment, and organizes players, parents, volunteers, coaches and umpires.

Historic Hillsborough Commission **\$7,000**

The Commission owns and maintains the Burwell School located on Churton Street in Hillsborough, which is on the National Register of Historic Buildings. The two-acre site consists of the main house (ca 1821, 1846), a brick classroom building (ca 1837), a rare brick necessary (ca. 1837), and the Carrie Waitte Spurgeon Garden. The site is open to the public year round and there is no charge for tours of the school.

**Historical Foundation of Hillsborough and Orange County
(Formerly Historical Museum)** **\$4,000**

The Orange County Historical Museum, located in Hillsborough, preserves the past and encourages interest in local history through the exhibition of the economic, political, social, and cultural aspects of Orange County's 18th and 19th century history. The Museum is open to the public, free of charge, 6 days per week.

The ArtsCenter **\$3,000**

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. The co-existence of visual, performing and literary arts in one accessible facility encourages multi-disciplinary collaborations and provides wide-ranging experiences for professionals, amateurs and non-artists of all ages to learn about and participate in visual and performing arts.

Other Agencies – Libraries **\$268,130**

General Fund contributions to the Chapel Hill Public Library (\$249,333) and Mebane Public Library (\$700).

The contribution to the Hyconeechee Library (\$18,097) is the Orange County match for the regional library partnership with Person and Caswell counties. Traditionally, the County has paid the match through Library Services, but a separate line item has been created for accounting purposes.

Other Agencies – Recreation **\$125,108**

General Fund contributions to the Towns of Carrboro (\$35,898), Chapel Hill (\$83,760), and Mebane (\$5,450) recreation departments.

Non-Departmental Summary Public Safety

Listed Below Are Appropriations For Non-departmental Public Safety Related Funds And Entities.

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Public Safety | | | | | | |
| Boomerang | \$ 18,000 | \$ 21,810 | \$ 17,222 | \$ 27,852 | \$ 17,222 | \$ 17,222 |
| Dispute Settle Center | \$ 35,000 | \$ 49,200 | \$ 45,925 | \$ 51,159 | \$ 45,925 | \$ 45,925 |
| Governor's Crime Commission | \$ 11,308 | \$ 7,194 | \$ 6,207 | \$ 6,207 | \$ 6,207 | \$ 6,207 |
| Hillcrest Youth Shelter | \$ 10,000 | \$ 10,000 | \$ 9,568 | \$ 9,568 | \$ 9,568 | \$ 9,568 |
| Intensive Services Prog | \$ 9,182 | \$ 13,638 | \$ 11,039 | \$ 11,039 | \$ 11,039 | \$ 11,039 |
| Mental Health Assoc Sfp 10-14 | \$ 138,195 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Mental Health Association | \$ 37,000 | \$ 37,850 | \$ 36,214 | \$ 36,214 | \$ 36,214 | \$ 36,214 |
| OCJCPC Matching Funds | \$ 26,492 | \$ 30,212 | \$ 87,706 | \$ 87,706 | \$ 87,704 | \$ 87,706 |
| OJJ Administration | \$ - | \$ - | \$ 15,500 | \$ 16,100 | \$ 14,900 | \$ 15,500 |
| OPC Clinical Case Manager | \$ 17,411 | \$ 15,416 | \$ 14,750 | \$ 14,750 | \$ 14,750 | \$ 14,750 |
| Project Turn Around | \$ 27,100 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Unallocated | \$ 2,450 | \$ - | \$ 20,465 | \$ 8,771 | \$ 20,465 | \$ 20,465 |
| Vol. For Youth - Teen Court | \$ 32,000 | \$ 33,850 | \$ 31,573 | \$ 32,454 | \$ 31,573 | \$ 31,573 |
| Vol. For Youth - Work Twd Future | \$ 24,418 | \$ 7,160 | \$ - | \$ 1,500 | \$ - | \$ - |
| Volunteers For Youth | \$ 77,537 | \$ 91,121 | \$ 84,485 | \$ 86,827 | \$ 84,485 | \$ 84,485 |
| Public Safety Total | \$ 466,093 | \$ 317,451 | \$ 380,654 | \$ 390,147 | \$ 380,052 | \$ 380,654 |

Public Safety Non-Departmentals

Orange County JCPC Matching Funds

\$87,706

These funds fulfill the Orange-Chatham Justice Partnership requirement for the County to provide a 30% match for all JCPC funded agencies.

Office of Juvenile Justice Pass Through Funds:

Boomerang

\$17,222

Boomerang is an alternative-to-suspension program serving students from the Chapel Hill-Carrboro City Schools. In lieu of spending their out-of-school suspensions at home, Boomerang provides a safe, structured environment geared towards keeping students on pace with their schoolwork while understanding and identifying any unmet mental health or substance abuse needs.

Dispute Settlement Center: Victim (Resolve/Mediation)

\$45,925

This program provides assistance to the juvenile justice system by helping offenders to understand the impact of their actions thereby reducing recidivism. The program has these three components: intervention, prevention and collaboration. A primary component is to schedule face-to-face meetings between the juvenile offenders and their victims. These meetings are facilitated by trained DSC mediators, and organized by DSC staff. The meetings are designed to build empathy and understanding of the human consequences of the youth's criminal actions. The RESOLVE program will help the juvenile courts and juvenile court counselors to hold offenders accountable for their actions.

Governor's Crime Commission Grant

\$6,207

Recipient - District Court Judges Office, Judicial District 15B - NC Administrative Office of the Courts. This grant funds a position that serves as a coordinator between the courts and the school systems focusing on school suspensions and trancies in hopes of reducing the number of youth suspended from school.

Hillcrest Youth Shelter

\$9,568

Hillcrest is an emergency shelter in Sanford which provides temporary shelter and related services to youth in Orange County who are determined to be in need of out-of-home placement. The program targets youth who are characterized as abused, neglected, dependent, delinquent, runaway, homeless, or at-risk of becoming one of these. Hillcrest residents will participate in a counseling regimen, which includes testing and evaluation and both group and individual sessions with the staff psychologist. While residing at Hillcrest, the youth are required to participate in the Education Program five days a week. The Education Coordinator either obtains assignments from the home school of the youth or creates weekly academic assignments for the residents.

Public Safety Non-Departmentals - continued

Intensive Services/Psychological Services

\$11,039

Through family risk and needs assessments, the 15B Juvenile Justice Office has identified and targeted youth having severe emotional and psychological problems. Through a contract with a licensed Court Psychologist, assessments, evaluations, and counseling will be provided to these identified youth. With this information, the Juvenile Justice Office will be able to develop a more thorough case plan and identify any mental health and other community related issues that create risks for youth.

Mental Health Association

\$36,214

The Mental Health Association of Orange County provides parent/family counseling to at-risk and adjudicated youth through referrals from Juvenile Services and Orange-Person-Chatham Mental Health case managers. Services provided include child and family team meetings, school conferences and youth planning team meetings.

OJJ Administration

\$15,500

Administrative funds are used to support the County's Criminal Justice Program Partnership (CJPP) Coordinator position and to provide administrative support to the Orange-Chatham Justice Partnership.

OPC Clinical Case Management

\$14,750

OPC established a case management program which ensures timely assessment and case management services for juveniles who appear to be significantly impaired and in need of mental health treatment in Orange and Chatham counties. This program enhances the court's ability to make timely, professionally-directed decisions regarding the mental health needs of children and with the identification of appropriate treatment options.

JCPC Unallocated Funds

\$20,465

In FY 2009-10, the Office of Juvenile Justice suggested local JCPCs withhold 7% of JCPC allocations in the event funds had to be returned to the State. JCPC distributed agency allocations with this in mind, but placed the potentially withheld funds into this account. Should the funding restrictions relax, JCPC would reallocate this amount to local agencies. County match funds are available in JCPC Matching Funds, should this occur again in FY 2010-11.

Volunteers for Youth – Teen Court

\$31,573

Teen Court is a diversion program for petty juvenile court offenders. Adult volunteers train youth volunteers to act as officials of the court who hear the complaints and determine appropriate sanctions for peers who have admitted to violating the law. By diverting first-time, petty offenders from the juvenile court system, Teen Court reduces the backlog of cases and ultimately allows more time for serious offenses. Offenders are given the opportunity to resolve their charge without obtaining an official court record. The youth volunteers benefit by being given the opportunity to learn about the court system and by exposing themselves to the concept of community service.

Volunteers for Youth

\$84,485

This agency allows delinquent youths the opportunity to repay society for their destructive behavior. Through community service, young people are taught accountability for their actions and respect for the rights of others. By working one-on-one with the volunteer work-site supervisors, they develop job skills and explore career opportunities, which ultimately helps to build their self-esteem. Community service/restitution programs have proven to be one of the most effective types of programming in preventing court involvement. This program proposes to serve youth with community service placements to fulfill their court requirements.

Outside Agencies

County Manager Recommendations

Synopsis

- In FY 2009-10, Orange County appropriated \$1,043,742 to outside agencies.
- In February 2010, the County received applications from 56 agencies, for the FY 2010-11 funding process. Requests totaled \$1,401,896, an increase of \$358,154 from the FY 2009-10 appropriation.
- Applications underwent extensive reviews by County departments and advisory boards, the Human Services Advisory Council (HSAC) and members of the County Management Team.
- The County Manager recommended funding for 36 agencies in FY 2010-11. The recommendation totals \$848,600, a decrease of \$195,124.
- Fifteen agencies, that did not receive funding in FY 2009-10, applied for FY 2010-11 funding. The County Manager recommended funds for one agency, El Centro Hispano.

Additional Materials

- Attachment A: County Manager's Budget Recommendations
- Attachment B: Outside Agency Funding Analysis
- Attachment C: Outside Agency Descriptions

**FY 2010-11 Outside Agency Funding
County Manager Recommendations**

| | FY 2009-10 Approved Budget | FY 2010-11 Agency Request | FY 2010-11 Manager Recommended |
|---|-------------------------------|------------------------------|--------------------------------------|
| Agencies Funded in FY 2009-10 | | | |
| A Helping Hand | 4,250 | 5,000 | 4,000 |
| Adolescents in Need | 64,387 | 75,749 | - |
| Alliance of AIDS Services | 2,550 | 5,000 | 2,500 |
| American Red Cross | 4,250 | 6,000 | - |
| Big Brothers Big Sisters of the Triangle | 4,250 | 10,000 | - |
| Chapel Hill-Carrboro Meals on Wheels | 1,000 | 1,000 | 1,000 |
| Charles House Association | 9,350 | 12,000 | 9,000 |
| Child Care Services Association | 36,571 | 40,675 | - |
| Club Nova | 75,000 | 75,000 | 75,000 |
| Communities in Schools of Orange County (CIS) | 46,750 | 50,000 | 45,000 |
| Cornucopia House | 1,700 | - | - |
| Disability Awareness Council | 2,975 | 7,500 | 2,500 |
| Dispute Settlement Center | 16,660 | 20,407 | 16,000 |
| Duke Homecare & Hospice | 3,400 | 4,000 | - |
| El Centro Latino | 17,850 | - | - |
| El Futuro, Inc. | 20,000 | 40,000 | 20,000 |
| Empowerment | 13,545 | 13,500 | 13,000 |
| Family Violence Prevention Center of Orange County | 16,490 | 19,400 | 17,000 |
| Food Bank of Central and Eastern NC | 4,500 | - | - |
| Freedom House Recovery Center | 24,000 | 26,000 | 24,000 |
| Habitat for Humanity of Orange County, NC | 15,000 | 20,000 | 10,000 |
| Hillsborough Youth Athletic Association | 20,081 | 20,081 | 10,000 |
| Historic Hillsborough Commission | 7,650 | 9,000 | 7,000 |
| Historical Foundation of Hillsborough & Orange County | 4,250 | 5,500 | 4,000 |
| Housing for New Hope | 20,000 | 20,000 | 20,000 |
| Inter-Faith Council for Social Service | 36,480 | 56,480 | 36,000 |
| Joint Orange Chatham Community Action (JOCCA) | 80,000 | 80,000 | 60,000 |
| KidSCOpe | 75,650 | 89,000 | 75,000 |
| Literacy Council | 11,475 | 14,000 | 11,000 |
| Middle School After School Program (CIS) | 59,500 | 65,500 | 57,000 |
| OE Enterprises, Inc. | 45,199 | 52,175 | 45,100 |
| Orange Chatham Alternative Sentencing | 70,550 | 105,000 | 70,000 |

**FY 2010-11 Outside Agency Funding
County Manager Recommendations**

| | FY 2009-10 Approved Budget | FY 2010-11 Agency Request | FY 2010-11 Manager Recommended |
|--|-------------------------------|------------------------------|--------------------------------------|
| Orange Congregations in Mission | 30,600 | 38,000 | 30,000 |
| Piedmont Health Services, Inc. | 10,750 | 10,750 | 10,000 |
| Piedmont Wildlife Center | 17,000 | 10,000 | - |
| Planned Parenthood of Central NC | 18,649 | 20,000 | 10,000 |
| Project Turn Around | 54,760 | 54,760 | 35,000 |
| Rape Crisis Center | 23,800 | 30,000 | 25,000 |
| Senior Care of Orange County | 42,500 | 42,500 | 42,000 |
| The Arc of Orange County | 3,400 | 6,000 | 3,000 |
| The ArtsCenter | 8,500 | 10,000 | 3,000 |
| The Women's Center | 13,940 | 15,000 | 38,000 |
| Triangle Radio Reading Service | 1,530 | 2,000 | 1,000 |
| Triangle Residential Options for Substance Abusers, Inc. (TROSA) | 3,000 | 6,000 | 2,500 |

| New Requests in FY 2010-11 | | | |
|--|---------------------|---------------------|-------------------|
| Autism Society of NC, Parent Advocates | - | 375 | - |
| Boys & Girls Club of Eastern Piedmont | - | 35,000 | - |
| Bridge II Sports | - | 2,500 | - |
| Chapel Hill Police Dept. Project Safe Orange | - | 5,000 | - |
| Chapel Hill-Carrboro YMCA Boomerang | - | 5,000 | - |
| El Centro Hispano | - | 110,000 | 15,000 |
| Eyes Ears Nose and Paws | - | 10,000 | - |
| Human Rights Center | - | 1,000 | - |
| Mental Health Association of Orange County | - | 2,000 | - |
| Orange County Partnership for Young Children | - | 3,000 | - |
| Orange-Chatham Chapter of the Autism Society of NC | - | 2,850 | - |
| Roger Eubanks Road Neighborhood Association | - | 4,694 | - |
| Triangle Wildlife Rehabilitation Clinic | - | 10,000 | - |
| Volunteers for Youth | - | 10,000 | - |
| XDS, Inc. (Cross Disability Services) | - | 7,500 | - |
| Total | \$ 1,043,742 | \$ 1,401,896 | \$ 848,600 |

Outside Agency Revenue Analysis

This chart outlines the outside agencies' revenues and local jurisdiction contributions. The percentages columns represent Orange County, Chapel Hill and Carrboro contributions (OC/Towns%) and Orange County giving only (OC%) in relation to the agency's revenues. Town of Hillsborough information was not available at the time of publication. Agency Revenue amounts were obtained from the agency's funding application.

| Outside Agency | FY 2009-10 | | | | FY 2010-11 | | | | Manager Recommended | OC% |
|--|----------------|------------------------|-------|----------|----------------|----------------|-------|----------|---------------------|-------|
| | Agency Revenue | County Approved Budget | OC% | OC/Town% | Agency Revenue | Agency Request | OC% | OC/Town% | | |
| A Helping Hand | 468,060 | 4,250 | 0.9% | 2.2% | 484,500 | 5,000 | 1.0% | 2.4% | 4,000 | 0.8% |
| Adolescents in Need | 99,749 | 64,387 | 64.5% | 64.5% | 99,749 | 75,749 | 75.9% | 75.9% | - | 0.0% |
| Alliance of AIDS Services | 1,976,779 | 2,550 | 0.1% | 0.5% | 3,887,359 | 5,000 | 0.1% | 0.3% | 2,500 | 0.1% |
| American Red Cross | 327,600 | 4,250 | 1.3% | 3.1% | 367,600 | 6,000 | 1.6% | 3.3% | - | 0.0% |
| Autism Society of NC, Parent Advocates * | 14,281,025 | - | 0.0% | 0.0% | 14,711,456 | 375 | 0.0% | 0.0% | - | 0.0% |
| Big Brothers Big Sisters of the Triangle | 1,815,000 | 4,250 | 0.2% | 0.6% | 1,900,000 | 10,000 | 0.5% | 1.3% | - | 0.0% |
| Boys & Girls Club of Eastern Piedmont * | 28,428 | - | 0.0% | 0.0% | 207,000 | 35,000 | 16.9% | 50.7% | - | 0.0% |
| Bridge II Sports * | 125,400 | - | 0.0% | 0.0% | 141,500 | 2,500 | 1.8% | 7.1% | - | 0.0% |
| Chapel Hill Police Dept. Project Safe Orange * | 70,215 | - | 0.0% | 0.0% | 70,215 | 5,000 | 7.1% | 21.4% | - | 0.0% |
| Chapel Hill-Carrboro Meals on Wheels | 85,200 | 1,000 | 1.2% | 7.0% | 94,200 | 1,000 | 1.1% | 6.4% | 1,000 | 1.1% |
| Chapel Hill-Carrboro YMCA Boomerang | 249,900 | - | 0.0% | 1.6% | 252,500 | 5,000 | 2.0% | 7.1% | - | 0.0% |
| Charles House Association | 431,150 | 9,350 | 2.2% | 4.5% | 411,500 | 12,000 | 2.9% | 5.7% | 9,000 | 2.2% |
| Child Care Services Association | 34,707,841 | 36,571 | 0.1% | 0.2% | 34,078,202 | 40,675 | 0.1% | 0.2% | - | 0.0% |
| Club Nova | 760,000 | 75,000 | 9.9% | 11.1% | 794,500 | 75,000 | 9.4% | 12.0% | 75,000 | 9.4% |
| Communities in Schools of Orange County (CIS) | 266,326 | 46,750 | 17.6% | 17.6% | 100,000 | 50,000 | 50.0% | 50.0% | 45,000 | 45.0% |
| Cornucopia House | - | 1,700 | - | - | - | - | - | - | - | - |
| Disability Awareness Council | 14,900 | 2,975 | 20.0% | 33.4% | 25,250 | 7,500 | 29.7% | 71.3% | 2,500 | 9.9% |
| Dispute Settlement Center | 388,570 | 16,660 | 4.3% | 8.9% | 415,297 | 20,407 | 4.9% | 9.5% | 16,000 | 3.9% |

* Agencies denoted with an asterisk are new requests, in FY 2010-11.

| Outside Agency | FY 2009-10 | | | | FY 2010-11 | | | | Manager Recommended | OC% |
|---|----------------|------------------------|-------|----------|----------------|----------------|-------|----------|---------------------|-------|
| | Agency Revenue | County Approved Budget | OC% | OC/Town% | Agency Revenue | Agency Request | OC% | OC/Town% | | |
| Duke Homecare & Hospice | 12,784,088 | 3,400 | 0.0% | 0.1% | 13,344,000 | 4,000 | 0.0% | 0.1% | - | 0.0% |
| EI Centro Hispano * | 1,115,270 | - | 0.0% | 0.0% | 498,217 | 110,000 | 22.1% | 31.7% | 15,000 | 3.0% |
| EI Centro Latino | - | 17,850 | - | - | - | - | - | - | - | - |
| EI Futuro, Inc. | 856,000 | 20,000 | 2.3% | 3.0% | 906,000 | 40,000 | 4.4% | 5.1% | 20,000 | 2.2% |
| EmPOWERment | 415,540 | 13,545 | 3.3% | 4.9% | 419,338 | 13,500 | 3.2% | 8.1% | 13,000 | 3.1% |
| Eyes Ears Nose and Paws * | 77,338 | - | 0.0% | 4.5% | 209,515 | 10,000 | 4.8% | 9.5% | - | 0.0% |
| Family Violence Prevention Center of Orange County | 347,285 | 16,490 | 4.7% | 10.2% | 357,410 | 19,400 | 5.4% | 11.0% | 17,000 | 4.8% |
| Food Bank of Central and Eastern NC | - | 4,500 | - | - | - | - | - | - | - | - |
| Freedom House Recovery Center | 9,709,228 | 24,000 | 0.2% | 0.5% | 9,690,498 | 26,000 | 0.3% | 0.5% | 24,000 | 0.2% |
| Habitat for Humanity of Orange County, NC | 3,597,875 | 15,000 | 0.4% | 0.4% | 3,196,525 | 20,000 | 0.6% | 0.8% | 10,000 | 0.3% |
| Hillsborough Youth Athletic Association | 148,981 | 20,081 | 13.5% | 13.5% | 150,081 | 20,081 | 13.4% | 13.4% | 10,000 | 6.7% |
| Historic Hillsborough Commission | 87,900 | 7,650 | 8.7% | 8.7% | 97,500 | 9,000 | 9.2% | 9.2% | 7,000 | 7.2% |
| Historical Foundation of Hillsborough & Orange County | 64,170 | 4,250 | 6.6% | 6.6% | 71,680 | 5,500 | 7.7% | 7.7% | 4,000 | 5.6% |
| Housing for New Hope | 253,379 | 20,000 | 7.9% | 11.4% | 255,060 | 20,000 | 7.8% | 11.4% | 20,000 | 7.8% |
| Human Rights Center * | 12,740 | - | 0.0% | 0.0% | 12,740 | 1,000 | 7.8% | 53.5% | - | 0.0% |
| Inter-Faith Council for Social Service | 1,550,042 | 36,480 | 2.4% | 3.6% | 1,574,072 | 56,480 | 3.6% | 5.2% | 36,000 | 2.3% |
| Joint Orange Chatham Community Action (JOCCA) | 2,719,604 | 80,000 | 2.9% | 3.2% | 1,951,953 | 80,000 | 4.1% | 4.6% | 60,000 | 3.1% |
| KidSCOpe | 449,997 | 75,650 | 16.8% | 18.0% | 469,743 | 89,000 | 18.9% | 20.3% | 75,000 | 16.0% |
| Literacy Council | 264,621 | 11,475 | 4.3% | 9.1% | 282,200 | 14,000 | 5.0% | 10.3% | 11,000 | 3.9% |
| Mental Health Association of Orange County * | 387,320 | - | 0.0% | 1.7% | 400,000 | 2,000 | 0.5% | 3.5% | - | 0.0% |
| Middle School After School Program (CIS) | 142,750 | 59,500 | 41.7% | 64.8% | 151,000 | 65,500 | 43.4% | 111.6% | 57,000 | 37.7% |

* Agencies denoted with an asterisk are new requests, in FY 2010-11.

| Outside Agency | FY 2009-10 | | | | FY 2010-11 | | | | Manager Recommended | OC% |
|--|----------------|------------------------|-------|----------|----------------|---------------------|-------|----------|---------------------|-------|
| | Agency Revenue | County Approved Budget | OC% | OC/Town% | Agency Revenue | Agency Request | OC% | OC/Town% | | |
| OE Enterprises, Inc. | 2,131,294 | 45,199 | 2.1% | 2.5% | 2,157,118 | 52,175 | 2.4% | 2.8% | 45,100 | 2.1% |
| Orange Chatham Alternative Sentencing | 169,162 | 70,550 | 41.7% | 46.1% | 250,292 | 105,000 | 42.0% | 47.9% | 70,000 | 28.0% |
| Orange Congregations in Mission | 641,334 | 30,600 | 4.8% | 4.8% | 641,334 | 38,000 | 5.9% | 5.9% | 30,000 | 4.7% |
| Orange County Partnership for Young Children * | 4,017,652 | - | 0.0% | 0.1% | 3,829,000 | 3,000 | 0.1% | 0.2% | - | 0.0% |
| Orange-Chatham Chapter of the Autism Society of NC * | 1,300 | - | 0.0% | 0.0% | 5,760 | 2,850 | 49.5% | 77.4% | - | 0.0% |
| Piedmont Health Services, Inc. | 21,234,332 | 10,750 | 0.1% | 0.1% | 26,084,174 | 10,750 | 0.0% | 0.0% | 10,000 | 0.0% |
| Piedmont Wildlife Center | 277,392 | 17,000 | 6.1% | 6.3% | 289,156 | 10,000 | 3.5% | 4.0% | - | 0.0% |
| Planned Parenthood of Central NC | 4,223,177 | 18,649 | 0.4% | 0.5% | 4,447,974 | 20,000 | 0.4% | 0.5% | 10,000 | 0.2% |
| Project Turn Around | 123,542 | 54,760 | 44.3% | 66.2% | 126,542 | 54,760 | 43.3% | 76.3% | 35,000 | 27.7% |
| Rape Crisis Center | 597,208 | 23,800 | 4.0% | 6.8% | 535,440 | 30,000 | 5.6% | 9.5% | 25,000 | 4.7% |
| Roger Eubanks Road Neighborhood Association * | - | - | 0.0% | 0.0% | 14,080 | 4,694 | 33.3% | 100.0% | - | 0.0% |
| Senior Care of Orange County | 276,093 | 42,500 | 15.4% | 15.4% | 326,970 | 42,500 | 13.0% | 13.0% | 42,000 | 12.8% |
| The Arc of Orange County | 1,419,000 | 3,400 | 0.2% | 1.1% | 1,444,000 | 6,000 | 0.4% | 1.4% | 3,000 | 0.2% |
| The ArtsCenter | 1,554,382 | 8,500 | 0.5% | 0.5% | 1,747,100 | 10,000 | 0.6% | 2.3% | 3,000 | 0.2% |
| The Women's Center | 436,518 | 13,940 | 3.2% | 7.3% | 438,051 | 15,000 | 3.4% | 7.9% | 38,000 | 8.7% |
| Triangle Radio Reading Service | 153,729 | 1,530 | 1.0% | 4.2% | 158,409 | 2,000 | 1.3% | 4.7% | 1,000 | 0.6% |
| Triangle Residential Options for Substance Abusers, Inc. (TROSA) | 9,807,416 | 3,000 | 0.0% | 0.1% | 9,977,357 | 6,000 | 0.1% | 0.1% | 2,500 | 0.0% |
| Triangle Wildlife Rehabilitation Clinic * | 116,500 | - | 0.0% | 0.0% | 128,220 | 10,000 | 7.8% | 7.8% | - | 0.0% |
| Volunteers for Youth * | 236,042 | - | 0.0% | 4.0% | 289,016 | 10,000 | 3.5% | 7.6% | - | 0.0% |
| XDS, Inc. (Cross Disability Services) * | 1,566,348 | - | 0.0% | 0.0% | 1,566,348 | 7,500 | 0.5% | 1.7% | - | 0.0% |
| Grand Total | | \$ 1,043,742 | | | | \$ 1,401,896 | | | \$ 848,600 | |

* Agencies denoted with an asterisk are new requests, in FY.2010-11.

Outside Agency Descriptions

A Helping Hand **\$4,000**

This agency enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided by A Helping Hand include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Adolescents in Need **\$0**

This agency serves Orange County School District teens (grades 6 through 12 and those not in school). The focus is primarily on those youths that are considered at-risk of early sexual involvement, substance abuse, defiant behavior and physical or sexual abuse due to home, family or other social surroundings.

Alliance of AIDS Services **\$2,500**

This agency operates two family care homes for low-income people living with HIV/AIDS, six of whom currently live at the Orange Community Residence ("Orange House") in Carrboro. This grant will assist the Alliance in providing the proper nutrition and medication needed for the six residents in the Orange House.

American Red Cross **\$ 0**

The American Red Cross, Orange County Chapter provides Disaster Services, Health and Safety Services and Blood Services to the citizens of Orange County. Each year, the Orange County Chapter responds immediately to over 75 local emergencies, including house or apartment fires. Disaster relief focuses on meeting people's immediate emergency disaster-caused needs.

Autism Society of North Carolina, Parent Advocates * **\$0**

The primary focus of the organization has and continues to be advocacy for individuals and families, and ongoing education of the public about the needs of the autism community. Since Autism Spectrum Disorder is a lifelong disorder, the organization works with families, professionals, providers, and policy makers to ensure that needed services and options are available throughout the life-span of people on the spectrum.

Big Brothers Big Sisters of the Triangle **\$0**

Big Brothers Big Sisters (BBBS) of the Triangle offers two services, community-based and school-based mentoring. Community-based mentoring provides mentors for children from single parent homes or other children in need of adult mentors. These "Big Brothers and Big Sisters" play an integral role in the lives of their "Littles" by being good listeners and guiding these children in the right direction.

Boys and Girls Club of Eastern Piedmont * **\$0**

Boys and Girls club provides Orange County school age children and youth especially from challenging circumstances, with a professionally supervised, consistent environment where they are safe, equally accepted and able to participate in goal oriented programs that enhance their self esteem and assist them to achieve their full potential.

Amounts listed are the County Manager's Recommendation. Agencies denoted with an asterisk are new requests in FY 2010-11.

Outside Agency Descriptions - continued

Bridge II Sports * **\$0**

Bridge II Sports' mission is to create opportunities for children and adults who are physically disabled to play sports individually or on a team, helping them discover tenacity, confidence, self-esteem and the joy of finding the player within.

Chapel Hill Police Department – Project Safe Orange * **\$0**

Project Safe Orange seeks to improve the quality of life for all residents of Orange County by supporting a comprehensive strategy to reduce illegal gun, gang and violent crime throughout the county.

Chapel Hill-Carrboro Meals on Wheels **\$1,000**

The Chapel Hill-Carrboro Meals on Wheels program uses volunteers to deliver nutritious noonday meals with cheerful personal visits five days a week to those who are homebound or recovering from surgery. In addition to delivering meals, volunteers bake homemade desserts and help in the office, which is located in Binkley Baptist Church.

Chapel Hill-Carrboro YMCA/Boomerang * **\$0**

Boomerang seeks to engage disconnected youth and their community by providing a supportive alternative environment for out of school time, offering resiliency based training for professionals and other adults, and advocating for community change that has enduring benefits for all adolescents.

Charles House **\$9,000**

Charles House is an adult day care facility located in Carrboro whose goals are to prolong the independence of older adults with disabilities and to provide respite for their caregivers. The facility has a capacity for 19 older adults and has had a waiting list since June of 2000.

Child Care Services Association **\$0**

The Child Care Services Association seeks to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

Club Nova **\$75,000**

The mission of Club Nova is to serve adults in Orange County living with severe and persistent mental illness and provide them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have.

Communities in Schools of Orange County **\$45,000**

Communities in Schools of Orange County (CISOC) is a "stay-in-school" program that coordinates human services delivery to middle school and high school youth and their families. The goal of the agency is to offer students successful learning environments and encourage them to stay in school and prepare for life.

* Agencies denoted with an asterisk are new requests in FY 2010-11.

Outside Agency Descriptions - continued

Cornucopia House **\$0**

Did not request funding in FY 2010-11.

Disability Awareness Council **\$2,500**

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

Dispute Settlement Center **\$16,000**

This agency promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program.

Eyes, Ears, Nose and Paws **\$0**

Eyes Ears Nose and Paws harnesses the unique strengths of canine partnerships with people to improve lives. The agency trains and places assistance dogs with individuals with disabilities, and provide ongoing placement support for clients. Service Dogs help individuals with mobility impairments. Diabetic Assistance Dogs help with individuals with insulin-dependent diabetes.

El Centro Hispano * **\$10,000**

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Durham, North Carolina, and the surrounding area. With the opening of the Carrboro office of El Centro Hispano, this mission will be able to include Orange County, Chapel Hill, and Carrboro.

El Centro Latino **\$0**

Agency closed in November 2009.

Duke HomeCare and Hospice **\$0**

This grant will serve the terminally ill and their families in Orange County. The Hospice provides medical, psychosocial, spiritual and bereavement care for the terminally ill and their loved ones.

El Futuro **\$20,000**

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic.

EmPOWERment, Inc. **\$13,000**

The mission of EmPOWERment, Inc. is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development.

* Agencies denoted with an asterisk are new requests in FY 2010-11.

Outside Agency Descriptions - continued

Family Violence Prevention Center **\$17,000**

The Family Violence Prevention Center seeks to prevent and end family violence through community education and provision of direct services including emergency assistance, case management and court advocacy.

Food Bank of Central and Eastern North Carolina **\$0**

Did not request funding in FY 2010-11.

Freedom House Recovery Center **\$24,000**

This agency provides extended care and transitional living in order to promote recovery from the disease of addiction. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

Habitat for Humanity of Orange County **\$10,000**

Habitat for Humanity of Orange County (HHOC) provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices.

Hillsborough Youth Athletic Association (HYAA) **\$10,000**

This agency provides youth baseball programs for Orange County children, ages 5 through 17, in a supervised and structured environment. HYAA provides playing facilities, supplies and equipment, and organizes players, parents, volunteers, coaches and umpires.

Historic Hillsborough Commission **\$7,000**

The Commission owns and maintains the Burwell School located on Churton Street in Hillsborough, which is on the National Register of Historic Buildings. The two-acre site consists of the main house (ca 1821, 1846), a brick classroom building (ca 1837), a rare brick necessary (ca. 1837), and the Carrie Waitte Spurgeon Garden. The site is open to the public year round and there is no charge for tours of the school.

Historical Foundation of Hillsborough and Orange County **\$4,000**

The Orange County Historical Museum, located in Hillsborough, preserves the past and encourages interest in local history through the exhibition of the economic, political, social, and cultural aspects of Orange County's 18th and 19th century history. The Museum is open to the public, free of charge, 6 days per week.

Housing for New Hope **\$20,000**

The organization's mission is to encourage and assist homeless people and other persons in crisis to move toward lives marked by increased levels of stability, dignity, hope, and independence.

Human Rights Center * **\$0**

The Center for Human Rights will be tackling three big projects "in small places:" youth programs, workshops in the community, and "going to bat" for those in our community who experience discrimination.

* Agencies denoted with an asterisk are new requests in FY 2010-11.

Outside Agency Descriptions - continued

Inter-Faith Council for Social Service (IFC) \$36,000

The IFC meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

Joint Orange-Chatham Community Action (JOCCA) \$60,000

JOCCA provides services to very low-income families and individuals with the goal of improving their quality of every day life. JOCCA offers the following services (1) nutrition and aging; (2) self-sufficiency services; (3) job training and employment; (4) community based assistance and teen court for youth offenders; and (5) energy conservation/weatherization and heating assistance.

KidSCope \$75,000

KidSCope is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. Main service components include individual play therapy with children, customized counseling and education for families, technical assistance and training for childcare providers, service coordination and a therapeutic preschool program.

Literacy Council \$11,000

The Orange County Literacy Council provides tuition-free instruction to adults who want to improve their skills in reading, writing, basic math and/or computer-based literacy. Trained volunteers provide individual tutoring and lead small group classes in a variety of public settings.

Mental Health Association * \$0

The Mental Health Association in Orange County is dedicated to engaging with local citizens to promote the mental health of our community and to improve the lives of our residents with mental illnesses.

Middle School After School Program-Communities in Schools \$57,000

The Middle School After School Program (MSAS) provides educational, social and recreational activities for middle school students during the after school hours. This program is offered at all middle schools in the Orange County and Chapel Hill-Carrboro City School Districts.

OE Enterprises \$45,100

Orange Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers.

Orange Congregations in Mission (OCIM) \$30,000

This agency provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals.

* Agencies denoted with an asterisk are new requests in FY 2010-11.

Outside Agency Descriptions - continued

Orange County Partnership for Young Children * **\$0**

The mission of the Partnership is to ensure that all young children arrive at school healthy and ready to succeed. The Partnership serves as the administrator for the Smart Start Early Childhood Initiative and the More at Four Program in Orange County.

Orange-Chatham Alternative Sentencing **\$70,000**

Orange-Chatham Alternative Sentencing (OCAS) provides critical information to the judiciary and probations officers, magistrates, jailers, and other judicial officials so that they may make more informed decisions regarding the rehabilitation or release of Pretrial inmates in the 15-B County Jails.

Orange-Chatham Chapter of the Autism Society of North Carolina * **\$0**

The primary focus of the organization is advocacy for individuals and families, and education of the public about the needs of the autism community.

Piedmont Health Services **\$10,000**

Piedmont Health Services has served the health care needs of the citizens of central North Carolina since 1970. They operate six community health centers and provide high quality, comprehensive family health care services to all patients needing access to those services. To meet their mission, they offer payment on a sliding fee scale for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population.

Piedmont Wildlife Center **\$0**

This agency's mission is to support native North American wildlife and its habitat through rehabilitation, education, and scientific study, with emphasis given to wildlife and wilderness of the North Carolina Piedmont. Piedmont Wildlife Center takes in sick, injured, and orphaned native North American wildlife with the intent of returning them in a healthy condition to their original habitat. Additionally, PWC teaches wildlife rehabilitation and restoration while stressing the importance of preserving tracts of wilderness needed to support wildlife populations.

Planned Parenthood of Central North Carolina **\$10,000**

Planned Parenthood of Orange and Durham Counties provides comprehensive reproductive health care services along with educational programs that enhance understanding of human sexuality.

Project TurnAround **\$35,000**

Project TurnAround (PTA) is a court diversionary program for first-time non-violent drug offenders. Program participants receive twelve months intensive supervision, during which time they are required to pay program fees and to be employed or in school, support themselves and any dependents, participate in drug counseling, have no further criminal charges and be drug free. At successful completion of the program, the court charges are dismissed.

Rape Crisis Center **\$25,000**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. It does this through operation of 24-hour services, support groups, and community education throughout the county.

* Agencies denoted with an asterisk are new requests in FY 2010-11.

Outside Agency Descriptions - continued

Rogers Eubanks Road Neighborhood Association (RENA) * **\$0**

In 2007, this socially cohesive and culturally rich community of approximately 85 households founded a 501(c)(3) tax-exempt organization – the Rogers-Eubanks Neighborhood Association (RENA) – to formalize their long term adhoc organization to more effectively address the environmental and public health issues affecting the residents.

Senior Care of Orange County **\$42,000**

Senior Care of Orange County was created to provide a safe and enriching environment while offering social and health services to frail, disabled, and isolated older adults. The program provides respite and education for family members and caregivers with the primary goal of preventing or delaying the institutionalization of participants.

The Arc of Orange County **\$3,000**

The Arc of Orange County works with and for people who either have or are at risk for developmental disabilities to promote full participation in all areas of life in our community.

The ArtsCenter **\$3,000**

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. The co-existence of visual, performing and literary arts in one accessible facility encourages multi-disciplinary collaborations and provides wide-ranging experiences for professionals, amateurs and non-artists of all ages to learn about and participate in visual and performing arts.

The Women's Center **\$38,000**

The Women's Center offers information, education, referral and support services for women. These services include coordinating legal information, referrals to therapists, providing workshops and support groups, hosting the state's largest juried art show for women artists, as well as providing direct supportive services such as information and referral to area resources, consumer credit and basic budget counseling, career counseling, and a pregnancy and violence prevention program for at-risk adolescents and their families.

Triangle Radio Reading Service **\$1,000**

This agency broadcasts local and national newspapers and periodicals to elderly, visually and physically impaired, and handicapped residents of Orange County.

Triangle Residential Options for Substance Abusers (TROSA) **\$2,500**

TROSA is a comprehensive, long-term, residential substance abuse recovery program located in Durham, North Carolina. Founded in 1994, TROSA is now the largest state licensed residential therapeutic community in North Carolina and is widely respected for its innovative therapeutic and entrepreneurial approach to the pervasive issue of substance abuse.

* Agencies denoted with an asterisk are new requests in FY 2010-11.

Outside Agency Descriptions - continued

Triangle Wildlife Rehabilitation Clinic *

\$0

The Triangle Wildlife Rehabilitation Clinic is dedicated to providing care for sick, injured, and orphaned native North American wildlife in need of assistance and to promoting the value and importance of preserving native wildlife and its habitat to the public. Triangle Wildlife Rehabilitation Clinic (TWRC) was incorporated July 7, 2009, to provide care for orphaned, injured, and ill area wildlife found by the public.

Volunteers for Youth *

\$0

Volunteers for Youth, Inc. (VFY) is a youth serving organization, meeting the needs of delinquent and high risk young people in Orange County since its incorporation in 1981.

XDS, Inc. (Cross Disability Services)

\$0

Cross Disability Services, Inc. (XDS Inc.) is a North Carolina non-profit organization dedicated to serving adults with severe and persistence mental illnesses, developmental disabilities and substance use disorders from the Orange-Person and Chatham county catchment area.

* Agencies denoted with an asterisk are new requests in FY 2010-11.

Transfers to Other Funds

| | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Original Budget | 2009-10 12-Month Estimate | 2010-11 Department Requested | 2010-11 Manager Recommended |
|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Transfers to Other Funds (General Fund) | | | | | | |
| Trans To Com. Development | \$ 24,000 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfer To Affordable Housing | \$ 274,453 | \$ 374,924 | \$ 279,156 | \$ 279,156 | \$ 313,431 | \$ 276,277 |
| Transfer To County Capital | \$ 2,715,885 | \$ 2,387,500 | \$ 2,635,130 | \$ 3,666,330 | \$ 2,635,130 | \$ 300,000 |
| Transfer To Efland Sewer | \$ 122,250 | \$ 106,750 | \$ 119,900 | \$ 119,900 | \$ 95,950 | \$ 95,950 |
| Transfer To Grant Projects | \$ 50,788 | \$ 308,506 | \$ 36,932 | \$ 36,932 | \$ 40,079 | \$ 40,079 |
| Transfer To O-C Justice Prtnrshp | \$ 24,534 | \$ 55,534 | \$ 36,853 | \$ 36,853 | \$ 35,960 | \$ 29,610 |
| Transfer To Revaluation Fund | \$ 124,000 | \$ 140,050 | \$ 101,000 | \$ 101,000 | \$ 101,000 | \$ 85,000 |
| Transfer To School Capital | \$ 4,073,827 | \$ 7,818,826 | \$ 4,311,827 | \$ 4,311,827 | \$ 4,311,827 | \$ 2,590,117 |
| Transfer To Solid Waste Fund | \$ 1,243,775 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfer To Spay/Neuter Fund | \$ 0 | \$ 0 | \$ 0 | \$ 48,798 | \$ 0 | \$ 0 |
| Transfer To SportsPlex Fund | \$ 700,000 | \$ 747,000 | \$ 775,000 | \$ 775,000 | \$ 775,000 | \$ 725,000 |
| Total Transfer to Other Funds | \$ 9,353,512 | \$ 11,939,090 | \$ 8,295,798 | \$ 9,375,796 | \$ 8,308,377 | \$ 4,142,033 |

*These transfers represent contributions from the General Fund to Other Funds.

Transfer to Affordable Housing Reserve **\$276,277**

This transfer reserves funds to address long-term housing needs for decent and affordable housing in Orange County, provides funds for the Urgent Repair Program, the County match to the HOME Program, and provides General Fund support of 70% of the Housing and Community Director's salary and benefits due to increased non-Section 8 housing duties related to the County's involvement in affordable housing programs. (See the *Housing and Community Development Fund budget section of this document for more information*).

Transfer to School Capital **\$2,590,117** **Transfer to County Capital** **\$300,000**

These transfers provide pay-as-you-go funds for School and County capital projects identified in the Capital Investment Plan (CIP).

Transfer to Efland Sewer Enterprise Fund **\$95,950**

This transfer provides funds to supplement money received from sewer charges. (See the *Efland Sewer Fund budget in the Planning and Inspections section of this document for more information*).

Transfer to Grant Projects **\$40,079**

This transfer allocates general fund dollars to the Senior Health Coordination-Wellness grant project.

Transfer to Revaluation **\$85,000**

This transfer allocates funds to the Revaluation fund to pay for the revaluation of real property in the County. State Statutes require a revaluation of real property to be completed at least every eight years. Orange County has adopted a quadrennial revaluation cycle, with the most recent revaluation having taken effect on January 1, 2009.

Transfers to Other Funds - continued

Transfer to Sportsplex

\$725,000

In December 2005, the County purchased the Sportsplex located in Hillsborough. Under a current contractual arrangement, a third party, Recreation Factory Partners, manages and operates the facility for a fee. This transfer provides sufficient funds to pay the annual debt service (principal and interest) associated with the purchase (\$648,938) with the remainder for operations and capital equipment items.

Transfer to Orange-Chatham Justice Program

\$29,610

Criminal Justice Partnership Program – These funds provide the County match for the Criminal Justice Partnership Program. This match, along with grant funding from the Criminal Justice Partnership Program and the State Office of Juvenile Justice finance the County's Criminal Justice Program Coordinator position.

Employee Pay and Benefits

Appendix A

Employee Pay and Benefits

Background

Over the last 3 budget cycles the pay and benefits recommendations have been heavily influenced by the continuing downturn in the economy and focused on maintaining our permanent workforce without incurring significant tax increases. Each year this has become more difficult.

In the FY 2008-09 Budget, the Board was able to approve the last increase in salaries by accepting the Manager's recommendation of a 2.25 percent cost of living increase and maintaining the 1.0 percent or 2.0 percent in-range salary increase based on performance. The hourly living wage was maintained at \$10.12. The employer contribution to the 401(k) was also maintained at \$27.50 per pay period and funding of up to 15% for the health care increase was approved. A three-month hiring freeze was also implemented on all vacancies.

During the FY 2009-10 Budget process, Human Resources surveyed employees regarding options on reducing personnel services costs. Input was received from the surveys and several meetings with employee groups, such as the Employee Relations Consortium (ERC) and its Pay and Benefits Committee. Based on this feedback several personnel services cost reductions were provided in the FY 2009-10 Budget. These included not funding an employee cost of living increase or in-range salary increase. The employer contribution to the 401(k) for general County employees (non-law enforcement) was also suspended. To reduce personnel services costs the County also implemented two Retirement Incentive plans and implemented a twelve-month hiring freeze. A special voluntary furlough was implemented allowing employees to take time off without pay. During this period vacant positions were also reviewed for elimination. Several departments worked with Human Resources to reorganize their operations to be able to continue meeting service demands with reduced staffing levels.

While these efforts have been successful in preventing the lay off of existing permanent employees, the current financial situation requires the continuation of several personnel services cost reduction options.

The FY 2010-11 Budget will require employees to again forgo any increases in salary or benefits as we work to prevent the loss of permanent employees. The processes of freezing vacancies and eliminating non-critical positions will become increasingly difficult without reducing some service levels. While this budget impacts all employees and puts additional pressures on departments to provide services, our employees remain committed to providing excellent service to County residents.

Summary of FY 2009-10 Pay and Benefits Plan

- No cost of living increase.
- No in-range salary increases.
- Funding to address an employee health insurance increase up to 4.0 percent, effective January 1, 2010.

Employee Pay and Benefits - Continued

- Maintaining the Living Wage at \$10.12 an hour, as provided by the Board's living wage policy.
- Implementing specific components of the Classification, Pay and Benefits Study (Archer Study) recommendations.
- Implementing a twelve-month hiring freeze.
- Offering Retirement Incentives to employees eligible to retire according the criteria established by the North Carolina Local Government Employees' Retirement System (NCLGERS).
- Offering the option of voluntary furlough.
- Suspending the County contribution to non-law enforcement employees' 401(k) accounts.

Recommended FY 2010-11 Employee Pay and Benefits Plan (detail provided below)

- No cost of living increase or in-range salary increase.
- Funding to address an employee health insurance increase up to 7.0 percent effective January 1, 2011.
- Maintain the Living Wage at \$10.12 an hour.
- Implement recommendations of the County's FY 2009-10 internal Classification and Pay studies.
- Implement a six-month hiring freeze and elimination of positions.
- Extend the voluntary furlough program.
- Extend the suspension of the County contribution to non-law enforcement employees' 401(k) accounts.

1. Cost of Living Increase and In-range Salary Increases

The Manager does not recommend a cost of living increase or an in-range salary increase for FY 2010-11. This recommendation is based on the County's current financial condition as well as employment market factors.

- The U.S. Bureau of Labor Statistics reports in the Consumer Price Index (CPI) that consumer prices increased 0.1 percent for 2008 and 2.7 percent for 2009.
- A current survey of the employment market indicates most local government employers are not proposing salary increases.
- Personnel services comprise the largest percentage (nearly 60 percent) of the County's operational expenditures, and the County revenues cannot support an increase in these expenditures next year.

2. Employee Health Insurance

The County has been informed by the North Carolina Association of County Commissioners of a potential 10.0 percent premium increase (trend), effective

Employee Pay and Benefits - Continued

January 1, 2011. The Manager's Recommended Budget includes funds to address up to a 7.0 percent increase. This may require changes in the plan design (copay, deductible, or co-insurance) or increasing the premium cost for employees. The actual cost of the County's health insurance will be determined in September 2010 through the annual renewal process. (Additional information is provided on page 4.)

3. Orange County Living Wage

Based on the Manager's recommendation that salaries for permanent employees remain the same in FY 2010-11, the Manager recommends the Living Wage remain at \$10.12 an hour. (Additional information is provided on page 11.)

4. Annual Classification and Pay Study

The Manager recommends funding of \$60,000 for position reclassifications studied through the County's FY 2009-10 internal Classification and Pay studies. During the classification study conducted in April 2010, positions were identified as working outside their present classification and to maintain our current internal equity, it is necessary to approve the new classifications and provide a monetary adjustment to the employees affected by these changes. The recommendation includes approving the updated Orange County Classification List. An essential part of maintaining the County classification and pay system will be to provide regular annual study of a certain portion of the overall position classifications. (Additional information is provided on page 13.)

5. Hiring Freeze and Elimination of Vacant Positions

As a cost savings measure, staff has examined the potential cost savings, operational process and impact of implementing a six-month hiring freeze and the elimination of vacant positions in FY 2010-11. The total savings for the elimination of vacant positions and not funding additional vacancies is projected to be \$1,425,787. (Additional information is provided on page 31.)

6. Voluntary Furlough

Staff anticipates that cost savings attributed to extending the option to take a voluntary furlough by reducing their workweek throughout all or a portion of the fiscal year or taking a voluntary unpaid leave of absence will yield approximately \$50,000 in FY 2010-11. Requests for a voluntary furlough will be pre-approved by an employee's Department Director. (Additional information is provided on page 35.)

7. Extend Suspension of the County Contribution to Non-LEO 401(k) Accounts

Staff anticipates that cost savings attributed to extending the suspension of County deposits into non-law enforcement employee 401(k) accounts in FY 2010-11 will yield approximately \$500,000. Non-law enforcement employees previously received a County contribution of \$27.50 per pay period (\$715 per year) to their 401(k) accounts. Sworn Law Enforcement Officers will continue to receive the State-mandated County contribution of 5.0 percent of their annual salary to their 401(k) accounts. (Additional information is provided on page 37.)

Employee Health Care

Background

Permanent employees are eligible for health insurance through the NC Association of County Commissioners (NCACC). The County Health Plan is administered by CIGNA. Two plans are available, a Health Maintenance Organization (HMO) and a Preferred Provider Organization (PPO) with employee coverage paid entirely by the County. The two plans are essentially the same, only differing in cost per employee, employee co-insurance and employee out-of-pocket costs. The PPO, unlike the HMO, offers out-of-network providers.

| Health Plan | County Cost per Employee | Employee Co-Insurance | Employee Out-of-Pocket Costs |
|-------------|--------------------------|-----------------------|------------------------------|
| HMO | \$499.00/month | 0% | \$250/year |
| PPO | \$477.96/month | 10% | \$1,250/year |

With only three months of claims data, the NCACC cannot realistically project an amount of increase in the County's health insurance cost, effective January 1, 2011. Based on last year's increase of 2.5 percent and the statewide trend of 10 percent, we are estimating a 7.0 percent increase. This is equivalent to approximately \$277,000 for six months of FY 2010-11. The actual amount of the County's health insurance will be determined in September 2010 through the annual renewal process. Staff has identified a number of options for reducing the projected increase in the County's health insurance cost in the 2011 calendar year.

Health Care Recommendation

The Manager's Recommended Budget includes funds for up to a 7.0 percent increase (\$277,000) in the County's health insurance cost. Staff has identified the following options for addressing the projected increase. Additional information will be presented to the Board in the fall, at the time of the annual renewal process.

Options for achieving a 7.0 percent increase in County Costs for Employee Health Care in FY 2010-11 include:

- Creating a Basic Plan and a Buy-Up Plan – The Basic Plan would provide a lower level of benefits at no cost to employees. Employees who prefer a higher level of benefits would be required to pay a higher premium for a Buy-Up Plan. The cost to the County would remain the same because employees who choose the Buy-Up Plan will assume the additional costs for this higher level of coverage.
- Creating a Single Plan with reduced benefits compared to the County's existing health plans. The cost to the County and to the employee would remain neutral but employees would have more limited coverage compared to the current health plans and could not choose between a PPO and an HMO plan. The Single Plan could be either an HMO or PPO plan.

Employee Health Care - Continued

- Increasing premiums for employees but keeping the high level of coverage the current plans offer. Employees would be required to assume the cost of any increase in premiums. At an 7.0 overall percent increase in premiums, this would be close to \$35 per month for employee only coverage and more for employees with dependent coverage (up to a \$66 per month increase for employees with family coverage).
- Develop a high deductible plan, utilizing a Health Savings Account to handle employee out of pocket costs, as an option. This option has shown to reduce costs in other counties, but this type of plan is different from the traditional plans and would require extensive employee education.

Board of Commissioners' Action as to the Employee Health Insurance

The Manager recommends the budget for employee health insurance increase by 7.0 percent (\$277,000) in FY 2010-11, effective with the January 1, 2011 renewal.

County Health Plan History 2001 – 2010

Participants in Health Plans as of May 2010

| Health Plan | # Enrolled | |
|--|------------------|----------|
| | Active Employees | Retirees |
| Open Access Plus In-Network Co-Pay (HMO) | 711 | 119 |
| Open Access Plus Co-Pay (PPO) | 105 | 14 |

Health Insurance Rate Changes

The chart below lists past increases implemented by the NCACC Health Insurance Trust:

| Calendar Year | Total Cost Percentage Increase | Cost to County of Employee Only Coverage (monthly premium) | Difference (per month per employee) | Changes to the Plan |
|---------------------|--------------------------------|--|-------------------------------------|--|
| 2011 (projected) | 7.0% | \$533.93 (HMO) \$511.42 (PPO) | \$34.93 (HMO) \$33.45 (PPO) | |
| 2010 | 2.5% | \$499.00 (HMO) \$477.96 (PPO) | \$13.12 (HMO) \$12.56 (PPO) | Increased the number of PT/OT visits to 30; decreased cost of generic prescriptions to \$0.00; unlimited mental health care visits |
| 2009 | 7.9% | \$485.88 (HMO) \$465.40 (PPO) | \$40.82 (HMO) -\$56.68 (PPO) | Added <i>Health Advisor</i> , priced HMO in line with 100% co-insurance benefit |
| 2008 | 9.7% | \$445.06 (HMO) \$522.08 (PPO) | \$39.42 (HMO) \$46.24 (PPO) | Increased office visit co-pays (\$10/\$20 to \$15/\$30) |
| 2007 | 1.9% | \$405.64 (HMO) \$475.84 (PPO) | \$7.40 (HMO) \$8.68 (PPO) | Changed administrators in July 2007 from BCBS to CIGNA (NCACC decision) |
| 2006 | 16.5% | \$398.24 (HMO) \$467.16 (PPO) | \$55.47 (HMO) \$82.96 (PPO) | \$250 deductible added to HMO |
| 2005 | -3.6% | \$342.77 (HMO) | -\$12.84 (HMO) | |
| 2004 | 13.8% | \$355.61 (HMO) | \$43.17 (HMO) | Increase in ER co-pay (\$100 to \$150) |
| 2003 | 25.0% | \$312.44 (HMO) | \$62.50 (HMO) | |
| 2002 | 8.0% | \$249.94 (HMO) | \$18.41 (HMO) | |
| 2001 | 18.9% | \$231.53 (HMO) | | |

*2001 – 2005 premium information based on lowest cost plan.

Orange County Employee Benefits

The Manager's FY 2010-11 Budget Recommendation includes adjustments to the benefits listed on this page.

| FY 2009-10 Approved Budget (General Fund) | FY 2010-11 Recommended Budget (General Fund) | Explanation |
|--|--|--|
| Health Care (budgeted in individual departments) | | |
| \$5,776,186 (\$275,000 - budgeted increase as of 1/1/10) | \$5,499,142 (\$210,553 - budgeted increase as of 1/1/11) | Employee health plan provided through NCACC/Cigna. The Manager recommends funding for up to a 7.0% increase above FY 2009-10 rates. Renewal rate will be determined in September 2009 with a new plan effective 1/1/10. The Manager's recommended increase is below the projected trend of a 10.0% increase. An actual increase above the recommended 7.0% would require changes in plan design or increasing employee contributions to the premium. |
| Dental Care (budgeted in individual departments) | | |
| \$203,364 | \$226,980 | The County dental fund is decreasing but is still adequate for the remainder of FY 2009-10 and 2010-11. The amount shown reflects the administrative charges for 6 months of FY 2010-11. |
| 401(k) (Non-Sworn) (budgeted in individual departments) | | |
| \$0 | \$0 | County contribution to deferred compensation plan administered by the State through Prudential. The Manager recommends continuation of the suspension of the County contribution enacted in FY 2009-10. |
| Retiree Health Insurance (County Health Plan and Medicare Supplements) (budgeted as a non-departmental line item) | | |
| \$1,100,981 | \$1,352,193 | Retiree health plan provided through NCACC/CIGNA. Available for retirees with at least 10 years County service. Same plan and coverage levels as for active employees. At age 65, retirees' coverage under NCACC ends and they enroll in County-funded Medicare supplements. Participants in the 2009 Retirement Incentive Program result in higher retiree health care costs for FY 2010-11. |

Orange County Employee Benefits, continued

The Manager's FY 2010-11 Budget Recommendation does not include adjustments to the benefits listed below.

| FY 2009-10 Approved Budget (General Fund) | FY 2010-11 Recommended Budget (General Fund) | Explanation |
|---|---|---|
| Life Insurance (budgeted in individual departments) | | |
| \$94,370 | \$87,252 | County funds term life insurance up to \$50,000 of employee salary. Additional employee-paid options are available. |
| Retirement (budgeted in individual departments) | | |
| \$1,812,800 | \$2,324,199 | Mandatory retirement program with NC Retirement System. Effective July 1, 2010, the County's contribution increases by 1.55%, from 4.88% to 6.43% for general employees. The County's contribution increases from 4.86% to 6.55% for sworn law enforcement officers. All employees continue to contribute 6.00% of annual salary. |
| Discounts (SportsPlex) (budgeted as a non-departmental line item) | | |
| \$35,000 | \$41,000 | County provides a 75% discount for employees on individual or family memberships. |
| Tuition Refund (budgeted as a non-departmental line item) | | |
| \$11,000 | \$11,000 | County provides tuition refund program allowing for reimbursement up to \$500 per year for eligible courses. |
| Flexible Compensation Plan (budgeted as a non-departmental line item) | | |
| \$21,000 | \$17,388 | Benefit allows employees to pay for health and dependant care expenses on a pre-tax basis. Cost is for vendor fees for administration of program. |
| Employee Assistance Program (budgeted as a non-departmental line item) | | |
| \$15,456 | \$15,456 | Employee counseling benefit available at no cost to employees. Cost is for vendor fees for administration of program. |
| Longevity Pay (budgeted in individual departments) | | |
| \$379,375 | \$349,259 | County provides Longevity program (starting at 10 years of service) that provides a graduated lump sum payment that increases based on years of service with Orange County. |
| 401(k) (Sworn LEO) (budgeted in Sheriff's Department only) | | |
| \$183,263 | \$190,394 | 401(k) program with NC Retirement system, administered by Prudential. Mandatory employer 401(k) contribution of 5.00% of annual salary. |

Orange County Employee Leave

The Benefits listed below are not budgeted items. A full-time employee's salary is based on 2080 hours, which may include any combination of vacation, sick, personal, petty and/or other paid leave.

| FY 2008-09 Approved Budget (General Fund) | FY 2010-11 Recommended Budget (General Fund) | Explanation |
|--|--|---|
| Annual Leave (value not budgeted) | | |
| County liability fluctuates based upon usage of available leave. | County liability fluctuates based upon usage of available leave. | County provides paid vacation benefit to employees who earn an increasing number of hours per month based on years of service, starting at 8 hours and increasing to 19.2 hours at 20 or more years. Max accrual carryover is 240 hours as of January 31. Employee is paid for unused leave (up to 240 hours) upon termination. Usage of this leave varies on a monthly basis. Total available vacation leave for 767 employees as of May 2010 is 116,580 hours for a total liability of \$2,645,330 . |
| Sick Leave (value not budgeted) | | |
| County liability fluctuates based upon usage of available leave. | County liability fluctuates based upon usage of available leave. | County provides sick leave to employees in amount equal to 12 days per year. There is no limit for employee accrual, and sick leave accruals can be used as service credit with NC Retirement System. Currently, 767 employees create a liability of \$131,113 per month, and usage of this leave varies on a monthly basis. Total available sick leave is 391,942 hours for a total liability of \$10,271,532 . |
| Holidays (value not budgeted) | | |
| \$1,515,190 | \$1,457,784 | County provides 1* paid County holidays per year. |
| Personal Leave Days (value not budgeted) | | |
| \$275,490 | \$ 265,048 | County provides personal leave accrual of 2 days each January 1. Leave must be used by December 31 and is not paid at termination. |
| Petty Leave (value not budgeted) | | |
| \$241,058 | \$ 231,917 | County provides petty leave accrual of 70 minutes per month (1.4 hours per year) based on a 40-hour regular work schedule. Leave must be used by the end of each fiscal year and is not paid at termination. |
| Administrative Leave (value not budgeted) | | |
| Varies by year | | County provides administrative leave for inclement weather when the County officially delays openings and/or closes early. |

Orange County Employee Leave, continued

| FY 2008-09 Approved Budget (General Fund) | FY 2010-11 Recommended Budget (General Fund) | Explanation |
|---|---|---|
| Funeral Leave (value not budgeted) | | |
| Varies by year | | County provides funeral leave of 3 days maximum for any one occurrence for family members (as defined by ordinance). |
| Civil Leave (value not budgeted) | | |
| Varies by year | | County provides civil leave for Jury Duty and Witness Duty (not work-related or when employee is plaintiff or defendant). If the employee receives witness fees, they remit those fees to the County. |
| Family Leave (value not budgeted) | | |
| Varies by year | | County provides three consecutive paid days during a newborn's first week of life, or after an adoption has been finalized during the first week an adopted child is in the home. |
| Military Leave (value not budgeted) Ordinance currently undergoing revision. | | |
| Varies by year (approximately 1 instance every 5 years) | | County provides short term leave with pay to reservists and guardsmen and women. |

Living Wage

Background

The Board of County Commissioners has established a living wage for County employees. When the Board established the Living Wage in 1998, it set the amount of that wage at \$8.00 per hour. Since that date the Living Wage has been updated as follows:

| Date | Living Wage |
|---------------|--------------------|
| July 1998 | \$8.00 an hour |
| November 1999 | \$8.20 an hour |
| July 2000 | \$8.45 an hour |
| July 2001 | \$9.11 an hour |
| July 2005 | \$9.34 an hour |
| July 2007 | \$10.12 an hour |

The Board considers Living Wage updates annually in the budget process.

Method for Establishing the Living Wage

The Board has based its determination of the Living Wage on the Federal poverty level for a family of four as adjusted for the Raleigh-Durham Region based on the American Chamber of Commerce Research Association's (ACCRA) cost of living index.

For information, Chart 1 below shows the unadjusted Federal poverty guidelines. These establish the annual earnings needed for a family of a specific size to meet the threshold, assuming a single wage earner and 2,080 working hours (40 hour work schedule) annually.

Chart 1 - Health and Human Services Poverty Guidelines Minimum Hourly Wage

| Number in Family | 2006 | 2007 | 2008 | 2009 | 2010 |
|-------------------------|-------------|-------------|-------------|-------------|-------------|
| 1 | \$4.69 | \$4.91 | \$5.00 | \$5.21 | \$5.21 |
| 2 | \$6.29 | \$6.58 | \$6.73 | \$7.00 | \$7.00 |
| 3 | \$7.89 | \$8.25 | \$8.46 | \$8.80 | \$8.80 |
| 4 | \$9.49 | \$9.93 | \$10.19 | \$10.60 | \$10.60 |
| 5 | \$11.08 | \$11.60 | \$11.92 | \$12.40 | \$12.40 |

Chart 2 below shows the Raleigh-Durham region cost of living. For 2010, data was obtained from the cost of living indexes for each city: Chapel Hill (109.0), Durham (96.1) and Raleigh (98.4). The indexes shown below are the average of the three cities.

Living Wage - Continued

| Calendar Year | RDU Cost of Living |
|----------------------|---------------------------|
| 2006 | 101.9% |
| 2007 | 101.9% |
| 2008 | 99.1% |
| 2009 | 101.2%* |
| 2010 (Jan-Mar) | 101.2%* |

*The index for Chapel Hill is based on 2009 3rd Quarter data only, which is the most recent data reported to ACCRA.

Chart 3 below shows the Federal poverty levels, adjusted for the Raleigh-Durham Region cost of living for 2006 through 2010.

Chart 3 - Health and Human Services Poverty Guidelines Adjusted for Raleigh-Durham Region Cost of Living (Wage per Hour)

| Number in Family | 2006 | 2007 | 2008 | 2009 | 2010 |
|-------------------------|-------------|-------------|-------------|-------------|-------------|
| 1 | \$4.78 | \$5.00 | \$4.96 | \$5.27 | \$5.27 |
| 2 | \$6.41 | \$6.70 | \$6.67 | \$7.08 | \$7.08 |
| 3 | \$8.04 | \$8.41 | \$8.39 | \$8.91 | \$8.91 |
| 4 | \$9.67 | \$10.12 | \$10.10 | \$10.73 | \$10.73 |
| 5 | \$11.29 | \$11.92 | \$11.82 | \$12.55 | \$12.55 |

Living Wage Update Recommendation

As noted above, the Board has based the living wage on the Federal poverty level for a family of four as adjusted for the Raleigh-Durham Region based on the American Chamber of Commerce Research Association's cost of living index. Based on that formula, updated to 2010, the Living Wage would increase from \$10.12 an hour to \$10.73 an hour.

The increase in the Living Wage to \$10.73 an hour would affect approximately 107 temporary employees who work in nine departments. The estimated annual cost is about \$50,000 to \$55,000. The change would not impact Permanent employees since the lowest hourly rate for a permanent employee currently is \$12.51 an hour.

Based on the Manager's recommendation that salaries for permanent employees remain the same in FY 2010-11, the Manager recommends the Living Wage remain at \$10.12 an hour.

Board of Commissioners' Action as to the Living Wage

The Manager recommends the Living Wage remain the same at \$10.12 an hour in FY 2010-11.

Annual Classification and Pay Study

Background

After completing a countywide study that began in December 2007 and was presented to the Board of County Commissioners in May 2009, the Human Resources Department recommended reviewing one third of the County's classifications annually. This annual review will allow the County to ensure its classifications accurately reflect the work being performed by employees. Additional benefits the County realizes from an annual classification study include: increased employee morale because employees know there is a process in place to review their job on a regular basis; decreased cost since the County will minimize the need to contract outside services to conduct countywide studies; and being presented with an extensive plan to bring classifications in line both internally and externally. A cyclical review will reduce the number of needed changes for any given year; and provide an attainable process to ensure all classifications are up to date.

The County will review one third of its classifications by using the occupational groupings shown below. All classifications are sorted into groups based on positions responsibilities and field of work. These occupational groups typically include career ladder series employees may choose to follow.

| | |
|---|---|
| Group One Scheduled to be studied FY 09-10 | - Clerical, Administrative, and Related - Labor, Trades, Labor Supervision and Related - Parks, Recreation, Leisure Services, Library and Related |
| Group Two Scheduled to be studied FY 10-11 | - Finance, Data Processing, Tax and Related - Planning, Inspections, Economic Development and Related - Public Safety and Related |
| Group Three Scheduled to be studied FY 11-12 | - Social Services, Aging, Child Support and Related - Public Health and Related |

FY 2009-10 Study

Process for Reviewing Internal Data

In FY 2009-10 the Human Resources reviewed Group One. This grouping consists of 96 classifications: 54 classifications with one incumbent, 32 classifications with multiple incumbents, and 10 classifications with no incumbents. Two hundred and thirty-six (236) employees, 28% of the County's permanent workforce, were reviewed. Below are the number of positions by department included in this review:

Annual Classification and Pay Study - continued

| Department | Number of Positions |
|---|---------------------|
| Department on Aging | 5 |
| Animal Services | 7 |
| Asset Management and Purchasing | 41 |
| Board of Elections | 4 |
| Child Support | 2 |
| County Attorney's Office | 3 |
| County Commissioners | 4 |
| County Manager's Office | 8 |
| Economic Development including Visitor's Bureau | 3 |
| Emergency Services | 3 |
| Department of Environment Agriculture, Parks and Recreation | 18 |
| Financial Services | 1 |
| Health | 6 |
| Housing and Community Development | 2 |
| Human Resources | 8 |
| Library Services | 25 |
| Planning and Inspections | 2 |
| Register of Deeds | 13 |
| Sheriff | 9 |
| Social Services | 15 |
| Solid Waste Management | 55 |
| Tax Administration | 2 |

Information regarding the annual review's purpose and process was sent to all employees via email and through department directors in February 2010. Emails were also sent to the identified 236 employees and the corresponding department directors. Human Resources developed a new position description questionnaire form in response to concerns expressed by employees about the complexity of earlier questionnaires. These classification questionnaires were sent to employees and returned to Human Resources in March 2010. Seventy percent of the position description questionnaire forms were returned.

Process for Reviewing External Salary Data

The Human Resources Department solicited information from 18 municipalities:

Thirteen Counties

| | |
|----------|----------|
| Alamance | Catawba |
| Chatham | Durham |
| Forsyth | Guilford |
| Iredell | Johnston |
| Person | Randolph |
| Rowan | Union |
| Wake | |

Annual Classification and Pay Study - continued

Five Towns and Cities

| | |
|-------------|--------------|
| Carrboro | Cary |
| Chapel Hill | Hillsborough |
| Raleigh | |

These municipalities were chosen based on location of the municipality and/or characteristics similar to Orange County such as budget size or population. Each was provided a list of the classification titles, summary of duties, and exemption status for each of the 96 classifications in this review. The municipalities were asked to provide their comparable classification title, number of positions in the classification, salary range (minimum, midpoint, maximum), average employee salary, and exemption status.

Of the 18 municipalities solicited, 15 returned the survey. City of Raleigh, Guilford County, and Person County did not respond.

Comparison

The survey data was compiled to determine the average salary paid to employees and the average salary range (minimum, midpoint, maximum) for each classification. The averaged data was then used to compare against Orange County's average salaries paid to employees and salary ranges provided for each classification. The information was then reviewed in terms of classifications by grade, number of incumbents, and by occupational grouping.

Average Salaries

The average salary represents what is actually being paid to employees in particular classifications. If a classification has ten incumbents, each salary is added together and then divided by ten. If a classification has one incumbent, the average salary is the salary being paid to the one incumbent.

What the average salary information does not provide is descriptive factors of the incumbents: length of service with the jurisdiction, length of time in the classification, level of education and experience, performance evaluation. The missing descriptive information of the incumbents is important because this information may explain why an incumbent's average salary is above or below the market. For example, if an incumbent has been recently hired into a position and meets only the minimum requirements for the position, the incumbent may be appropriately paid below market. On the other hand, if an incumbent has a considerable amount of education and experience the incumbent may have a salary higher than the market.

The average salary information is beneficial to Orange County in understanding how competitively Orange County employees are paid compared to what others are paying employees in the same classification.

Annual Classification and Pay Study - continued

Average Salary Ranges

The average salary range represents the potential earning capability of employees in particular classifications. The average salary range represents the minimum amount an employee will be paid to the maximum amount an employee can earn in a particular classification. The salary range is typically used to assist recruiting new employees into the organization.

This information is beneficial to Orange County in understanding how competitive our salary ranges are compared to other jurisdictions advertising for the same classification. The salary range offered for a classification is a factor in the quality of applicants Orange County will attract during the recruitment period.

Findings

The County's average salary paid to employees was compared to the average salary paid by the survey market to determine how competitive the County is actually paying employees, and how other incumbents are being paid for comparable work. The chart below summarizes the information for the 86 classifications with incumbents:

| Orange County Classification Average Salary Compared to the Survey Market | |
|--|--|
| Number of OC Classifications w/ Average Salary Below Survey Market | Number of OC Classifications w/ Average Salary at or Above Survey Market |
| 30 | 56 |

Of the 30 classifications with average salaries lower than the survey market average salaries, classifications with a single incumbent fall the most below the survey market average.

| Classifications | Orange County Classification Average Salary Compared to the Survey Market | |
|----------------------------|--|---|
| | Number of OC Classifications w. Average Salary Below Survey Market | Number of OC Classifications w. Average Salary at or Above Survey Market |
| Single Incumbents | 21 | 31 |
| Multiple Incumbents | 9 | 23 |
| Total | 30 | 56 |

Annual Classification and Pay Study - continued

Of the 96 classifications reviewed, 19 classifications (20 percent) have lower salary range minimums than the survey market average, and 19 classifications (20 percent) have lower salary range maximums than the survey market average. Note: these nineteen classifications are not the same for minimum and maximum classification salary ranges.

Of the 19 classifications with salary range minimums or salary range maximums below the average survey market, the majority are classifications with a single incumbent.

| Classifications | Orange County Classification Salary Range Compared to the Average Survey Market Salary Range | |
|---------------------|--|---|
| | Number of OC Classifications w. Minimum Starting Salaries Below Avg. Survey Market | Number of OC Classifications w. Maximum Salaries Below Avg. Survey Market |
| Single Incumbents | 14 | 12 |
| Multiple Incumbents | 3 | 4 |
| No Incumbents | 2 | 3 |
| Total | 19 | 19 |

Differences from previous studies

There are some noteworthy differences between this study and previous studies.

First, the survey pool is slightly different. Jurisdictions included in the last study but not in the current study include: Cabarrus, Gaston, and Mecklenburg, as well as private employers and national survey data. Jurisdictions included in the current study but not in the previous study include: Catawba, Iredell, Johnston, and Randolph.

Second, the previous study selected different benchmark classifications, from each of the occupational groupings. The current study benchmarked all classifications in the three occupational groups studied this year.

Third, the economy has experienced a number of changes. While these changes cannot provide a direct cause and effect relationship, the effect is noted as being present.

Internal Review

Many positions reviewed were determined to be appropriately classified. There are a total of twenty-two classifications recommended for reclassification (Attachment A). The total cost for making adjustments to these reclassifications is \$29,895, which is included in the Manager's Recommended FY 2010-11 Budget. One classification that

Annual Classification and Pay Study - continued

has reflected a large amount of change over time is the Office Assistant I classification. Much of the evolution of duties are reflected by departments adding more responsibility to the front desk positions in order to provide more complete and quicker customer service to the public, which in turn creates more efficiencies within the department. Additional proposed reclassifications are a result of the recent reorganizations departments have been conducting during FY 2009-10.

A second result of the classification study is the need to changes some classification titles (Attachment B). In some cases the title changes reflect the connection of career series, such as the Facilities Maintenance Technician. Other title changes reflect the position responsibilities more accurately, such as the Senior Center Coordinator, while other title changes are to more accurately reflect how the County is utilizing a classification series, which is the case for the Library Assistant series. There is no cost associated with changing a classification title.

During the classification study, time is taken to review classifications used and value to the County. In some cases the need to add classifications is required and in other cases the removal of classifications is appropriate. Attachment C provides a list of classifications proposed to be added to the County. This classification reflects organizational changes made during FY 2009-10. Attachment D reflects the proposed deletion of classifications from the County. These deletions are deemed appropriate based on either organizational changes during FY 2009-10 or because the County has not utilized the classification in a number of years.

Attachment E provides a list of all County classifications with the proposed changes.

Going Forward

To address the thirty percent of classification questionnaires that were not received during this study, the Human Resources department will request this group submit a position description questionnaire as part of the FY 2010-11 annual review. Funds have been allocated in the Manager's Recommended FY 2010-11 Budget for any recommended adjustments.

To alleviate time pressures departments feel during the second half of the fiscal year, the Human Resources Department will request employees complete the position description forms in the first half of the fiscal year (July – December).

FY2010-11 Proposed Reclassifications

| Department | Position Number | Current Classification | Proposed Classification | Current Pay Grade | Proposed Pay Grade | FTE % |
|---------------------------------|-----------------|-------------------------------|---------------------------------------|-------------------|--------------------|-------|
| Animal Services | 377 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Animal Services | 948 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Animal Services | 954 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Animal Services | 1008 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Animal Services | 1009 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Asset Management and Purchasing | 531 | Custodial Supervisor | Custodial Supervisor | 14 | 16 | 1.00 |
| Asset Management and Purchasing | 535 | HVAC Technician | Facilities Maintenance Technician III | 14 | 14 | 1.00 |
| County Attorney's Office | 718 | Civil Rights Specialist | Legal Specialist | 19 | 19 | 1.00 |
| DEAPR | 890 | Parks and Recreation Director | Parks and Recreation Director | 29 | 27 | 1.00 |
| Emergency Services | 166 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Emergency Services | 913 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Library Services | 670 | Librarian | Librarian II | 16 | 19 | 1.00 |
| Library Services | 993 | Circulation Supervisor | Library Assistant I | 12 | 9 | 0.50 |
| Library Services | 744 | Library Assistant II | Library Assistant II | 9 | 10 | 0.625 |
| Library Services | 992 | Circulation Supervisor | Library Assistant II | 12 | 10 | 0.50 |
| Register of Deeds | 158 | Imaging Coordinator | Imaging Coordinator | 16 | 14 | 1.00 |
| Social Services | 223 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Social Services | 225 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Social Services | 226 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Social Services | 227 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Social Services | 573 | Office Assistant I | Office Assistant II | 9 | 10 | 1.00 |
| Tax Administration | 170 | Revaluation Manager | Revaluation Manager | 19 | 21 | 1.00 |

FY 2010-11 Classification Title Changes

| Department | Current Title | Proposed Title | Grade | Class Code |
|---------------------------------|--|--|-------|------------|
| Animal Services | Shelter Director | Animal Shelter Manager | 22 | 2221 |
| Animal Services | Animal Control Director | Animal Control Manager | 22 | 2201 |
| Asset Management and Purchasing | Purchasing and Central Services Director | Asset Management and Purchasing Director | 31 | 3108 |
| Asset Management and Purchasing | Assistant Public Works Director | Sustainability Manager | 24 | 2401 |
| Asset Management and Purchasing | Building and Grounds Supervisor | Facilities Maintenance Supervisor | 19 | 1907 |
| Asset Management and Purchasing | Electrician | Facilities Maintenance Technician III | 14 | 1410 |
| Asset Management and Purchasing | Senior Building Maintenance Technician | Facilities Maintenance Technician II | 12 | 1217 |
| Asset Management and Purchasing | Building Maintenance Technician | Facilities Maintenance Technician I | 10 | 1001 |
| Dept. on Aging | Senior Citizens Program Coordinator | Senior Center Coordinator | 14 | 1425 |
| Library Services | Children's Librarian | Librarian II | 19 | 1911 |
| Library Services | Librarian | Librarian I | 16 | 1623 |
| Library Services | Librarian Assistant II | Librarian Assistant I | 9 | 0904 |
| Library Services | Librarian Assistant III | Librarian Assistant II | 10 | 1006 |

Additional Classifications

| Department | Title | Grade | Class Code |
|--|------------------------|-------|------------|
| Environment, Agriculture, Parks and Recreation | Landscape Technician I | 10 | 1013 |

Removal of Classifications

| Department | Title | Grade | Class Code |
|--|-------------------------------------|-------|------------|
| Asset Management and Purchasing Services | HVAC Technician | 14 | 1413 |
| Asset Management and Purchasing Services | Public Works Director | 29 | 2909 |
| Library Services | Library Assistant I | 8 | 0803 |
| Register of Deeds | Vitals Supervisor | 13 | 1305 |
| Tax Administration | Deputy Revenue Director | 22 | 2222 |
| | Human Rights and Relations Director | 27 | 2704 |
| | Land Records Director | 29 | 2907 |
| | Revenue Director | 29 | 2912 |
| | Tax Assessor | 29 | 2913 |
| | County Engineer | 30 | 3001 |
| | Budget Director | 31 | 3101 |

**Proposed FY 2010-11 Classification and Pay Plan
Classes by Salary Grades**

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|---|---------------------|-----------------------------|
| 0801 | Central Services Clerk I | 8 | Non-Exempt |
| 0802 | Convenience Center Operator | 8 | Non-Exempt |
| 0804 | Automotive Mechanic Helper | 8 | Non-Exempt |
| 0805 | Custodian | 8 | Non-Exempt |
| 0806 | Jail Cook | 8 | Non-Exempt |
| 0807 | Animal Care Technician | 8 | Non-Exempt |
| 0901 | Community Health Aide | 9 | Non-Exempt |
| 0902 | Community Social Service Assistant | 9 | Non-Exempt |
| 0903 | Dental Office Assistant | 9 | Non-Exempt |
| 0904 | Library Assistant I* | 9 | Non-Exempt |
| 0905 | Medical Office Assistant | 9 | Non-Exempt |
| 0906 | Nursing Assistant | 9 | Non-Exempt |
| 0907 | Office Assistant I | 9 | Non-Exempt |
| 0908 | Health Care Technician | 9 | Non-Exempt |
| 1001 | Facilities Maintenance Technician I* | 10 | Non-Exempt |
| 1002 | Central Services Clerk II | 10 | Non-Exempt |
| 1003 | Community Social Service Technician | 10 | Non-Exempt |
| 1004 | Deputy Register of Deeds I | 10 | Non-Exempt |
| 1005 | Jail Cook Supervisor | 10 | Non-Exempt |
| 1006 | Library Assistant II* | 10 | Non-Exempt |
| 1007 | Office Assistant II | 10 | Non-Exempt |
| 1008 | Permit Technician | 10 | Non-Exempt |
| 1009 | Public Transportation Driver | 10 | Non-Exempt |
| 1010 | Recreation Program Assistant | 10 | Non-Exempt |
| 1011 | Recycling Materials Handler | 10 | Non-Exempt |
| 1012 | Weighmaster | 10 | Non-Exempt |
| 1013* | Landscape Technician I* | 10 | Non-Exempt |
| 1101 | Administrative Assistant I | 11 | Non-Exempt |
| 1102 | Administrative Assistant to the Manager I | 11 | Non-Exempt |
| 1103 | Dental Assistant | 11 | Non-Exempt |
| 1104 | Deputy Register of Deeds II | 11 | Non-Exempt |
| 1105 | Emergency Medical Technician - Basic | 11 | Non-Exempt |
| 1106 | Facilities Supervisor | 11 | Non-Exempt |
| 1107 | Facility Operator | 11 | Non-Exempt |
| 1108 | Revenue Technician I | 11 | Non-Exempt |
| 1109 | Solid Waste Collector Driver | 11 | Non-Exempt |
| 1110 | Tax Clerk I | 11 | Non-Exempt |
| 1201 | Accounting Technician I | 12 | Non-Exempt |

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|--|---------------------|-----------------------------|
| 1202 | Administrative Assistant II | 12 | Non-Exempt |
| 1203 | Animal Control Officer | 12 | Non-Exempt |
| 1204 | Appraisal Technician | 12 | Non-Exempt |
| 1205 | Assistant to the Clerk | 12 | Non-Exempt |
| 1206 | Circulation Supervisor | 12 | Non-Exempt |
| 1207 | Criminal Data Specialist | 12 | Non-Exempt |
| 1208 | Deputy Elections Director | 12 | Non-Exempt |
| 1209 | Detention Officer | 12 | Non-Exempt |
| 1210 | GIS Mapper I | 12 | Non-Exempt |
| 1211 | Housing Technician | 12 | Non-Exempt |
| 1212 | Income Maintenance Caseworker I | 12 | Non-Exempt |
| 1213 | Landfill Equipment Operator | 12 | Non-Exempt |
| 1214 | Medical Laboratory Technician I | 12 | Non-Exempt |
| 1215 | Revenue Technician II | 12 | Non-Exempt |
| 1216 | RSVP Project Assistant Administrator | 12 | Non-Exempt |
| 1217 | Facilities Maintenance Technician II* | 12 | Non-Exempt |
| 1218 | Solid Waste Materials Transfer Operator | 12 | Non-Exempt |
| 1219 | Tax Clerk II | 12 | Non-Exempt |
| 1220 | Transportation Assistant Administrator | 12 | Non-Exempt |
| 1221 | Parks Conservation Technician I | 12 | Non-Exempt |
| 1222 | Licensed Practical Nurse (LPN) | 12 | Non-Exempt |
| 1223 | Deputy Register of Deeds-Leadworker | 12 | Non-Exempt |
| 1224 | Shelter Program Coordinator | 12 | Non-Exempt |
| 1301 | Accounting Technician II | 13 | Non-Exempt |
| 1302 | Landfill Inspector | 13 | Non-Exempt |
| 1303 | Medical Laboratory Technician II | 13 | Non-Exempt |
| 1304 | Telecommunicator | 13 | Non-Exempt |
| 1306 | Revenue Technician III | 13 | Non-Exempt |
| 1307 | Food Services Coordinator | 13 | Non-Exempt |
| 1401 | Administrative Assistant III | 14 | Non-Exempt |
| 1402 | Administrative Assistant to the Manager II | 14 | Non-Exempt |
| 1403 | Athletic Coordinator | 14 | Non-Exempt |
| 1404 | Automotive Mechanic | 14 | Non-Exempt |
| 1405 | Buyer | 14 | Non-Exempt |
| 1406 | Cooperative Extension Program Assistant | 14 | Non-Exempt |
| 1408 | Deputy Sheriff I | 14 | Non-Exempt |
| 1409 | Deputy Tax Collector | 14 | Non-Exempt |
| 1410 | Facilities Maintenance Technician III* | 14 | Non-Exempt |
| 1411 | Foreign Language Coordinator | 14 | Non-Exempt |
| 1412 | GIS Mapper II | 14 | Non-Exempt |
| 1413 | Heavy Equipment Mechanic I | 14 | Non-Exempt |
| 1414 | Housing Specialist | 14 | Non-Exempt |
| 1415 | Human Resources Technician | 14 | Non-Exempt |
| 1417 | Income Maintenance Caseworker II | 14 | Non-Exempt |

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|---|---------------------|-----------------------------|
| 1418 | Indexing Supervisor | 14 | Non-Exempt |
| 1419 | Information Technology Support Specialist | 14 | Non-Exempt |
| 1420 | Intake Specialist | 14 | Non-Exempt |
| 1421 | Office Supervisor I | 14 | Exempt |
| 1422 | Paramedic | 14 | Non-Exempt |
| 1423 | Sales Coordinator | 14 | Non-Exempt |
| 1424 | Solid Waste Field Services Supervisor | 14 | Non-Exempt |
| 1425 | Senior Center Coordinator* | 14 | Non-Exempt |
| 1426 | Social Worker I | 14 | Non-Exempt |
| 1427 | Telecommunications Assistant Supervisor | 14 | Non-Exempt |
| 1428 | Veterans Service Officer | 14 | Non-Exempt |
| 1430 | Parks Conservation Technician II | 14 | Non-Exempt |
| 1431 | Wireless Communications Coordinator | 14 | Non-Exempt |
| 1432 | Environmental Health Technician | 14 | Non-Exempt |
| 1433 | Permits Coordinator | 14 | Non-Exempt |
| 1434 | Paralegal | 14 | Non-Exempt |
| 1435 | Planning Technician | 14 | Non-Exempt |
| 1436 | Imaging Coordinator* | 14 | Non-Exempt |
| 1501 | Accounting Technician Supervisor | 15 | Exempt |
| 1502 | Deputy Sheriff II | 15 | Non-Exempt |
| 1503 | Heavy Equipment Mechanic II | 15 | Non-Exempt |
| 1504 | Income Maintenance Caseworker III | 15 | Non-Exempt |
| 1505 | Office Supervisor II | 15 | Exempt |
| 1506 | Executive Assistant | 15 | Non-Exempt |
| 1507 | Transportation Assistant Administrator | 15 | Non-Exempt |
| 1601 | Accountant I | 16 | Exempt |
| 1602 | Appraiser I | 16 | Non-Exempt |
| 1603 | Arts Commission Coordinator | 16 | Exempt |
| 1604 | Assistant Fire Marshal | 16 | Non-Exempt |
| 1605 | Assistant Register of Deeds | 16 | Non-Exempt |
| 1606 | Child Support Officer | 16 | Non-Exempt |
| 1608 | Community Disease Control Specialist | 16 | Non-Exempt |
| 1609 | Criminal Justice Program Coordinator | 16 | Non-Exempt |
| 1610 | Deputy Sheriff/Investigator | 16 | Non-Exempt |
| 1611 | Eldercare Manager | 16 | Non-Exempt |
| 1612 | Staff Officer | 16 | Non-Exempt |
| 1613 | Engineering Specialist I | 16 | Non-Exempt |
| 1614 | Erosion Control Officer I | 16 | Non-Exempt |
| 1616 | GIS Technician | 16 | Non-Exempt |
| 1617 | Human Services Coordinator | 16 | Exempt |
| 1619 | Income Maintenance Investigator | 16 | Exempt |
| 1620 | Income Maintenance Leadworker | 16 | Non-Exempt |
| 1621 | Resources and Benefits Specialist | 16 | Non-Exempt |
| 1622 | Information Technology Support Analyst | 16 | Non-Exempt |

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|---|---------------------|-----------------------------|
| 1623 | Librarian I* | 16 | Exempt |
| 1624 | Public Health Educator | 16 | Non-Exempt |
| 1625 | Recycling Specialist | 16 | Exempt |
| 1626 | Housing Rehabilitation Specialist | 16 | Non-Exempt |
| 1627 | Social Worker II | 16 | Non-Exempt |
| 1628 | Special Events and Public Relations Supervisor | 16 | Exempt |
| 1629 | Telecommunications Supervisor | 16 | Non-Exempt |
| 1632 | Transportation Specialist | 16 | Exempt |
| 1633 | Athletic Programs Supervisor | 16 | Exempt |
| 1634 | Shelter Operations Manager | 16 | Non-Exempt |
| 1636 | Park Operations Supervisor | 16 | Non-Exempt |
| 1637 | Solid Waste Enforcement Officer | 16 | Exempt |
| 1638 | Custodial Supervisor | 16 | Exempt |
| 1700 | Administrative Officer I | 17 | Exempt |
| 1701 | Budget and Management Analyst I | 17 | Exempt |
| 1702 | Code Compliance Officer (Level III) | 17 | Non-Exempt |
| 1703 | Communications Specialist | 17 | Exempt |
| 1704 | Economic Development Specialist | 17 | Exempt |
| 1705 | Environmental Health Specialist | 17 | Non-Exempt |
| 1706 | GIS Project Coordinator I | 17 | Exempt |
| 1707 | Human Resources Analyst | 17 | Exempt |
| 1708 | Deputy Clerk/Information Specialist | 17 | Exempt |
| 1709 | Management Analyst | 17 | Exempt |
| 1710 | Nutritionist | 17 | Exempt |
| 1711 | Planner I | 17 | Non-Exempt |
| 1712 | Recreation Facilities Supervisor | 17 | Exempt |
| 1713 | RSVP Project Administrator | 17 | Exempt |
| 1714 | Senior Public Health Educator | 17 | Exempt |
| 1715 | Limited English Proficiency (LEP) Specialist | 17 | Non-Exempt |
| 1716 | Communications Data Manager | 17 | Exempt |
| 1717 | Heavy Equipment Mechanic Supervisor | 17 | Exempt |
| 1718 | Housing Program Coordinator | 17 | Exempt |
| 1719 | Financial Services Coordinator | 17 | Exempt |
| 1720 | Fire/Rescue Operations Coordinator | 17 | Non-Exempt |
| 1801 | Deputy Sheriff/Sergeant | 18 | Non-Exempt |
| 1802 | Economic Development Coordinator - Agricultural | 18 | Exempt |
| 1803 | EMS Supervisor | 18 | Non-Exempt |
| 1804 | Engineering Specialist II | 18 | Non-Exempt |
| 1805 | Erosion Control Officer II | 18 | Exempt |
| 1806 | Plans Examiner | 18 | Non-Exempt |
| 1807 | Recycling Programs Supervisor | 18 | Exempt |
| 1808 | Senior Child Support Officer | 18 | Non-Exempt |
| 1809 | Social Worker III | 18 | Exempt |
| 1810 | Solid Waste Enforcement Supervisor | 18 | Exempt |

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|--|---------------------|-----------------------------|
| 1811 | Recreation Program Supervisor | 18 | Exempt |
| 1812 | Parks Conservation Specialist | 18 | Exempt |
| 1901 | Accountant II | 19 | Exempt |
| 1902 | Administrative Officer II | 19 | Exempt |
| 1903 | Appraiser II | 19 | Non-Exempt |
| 1905 | Athletic Programs and Facilities Manager | 19 | Exempt |
| 1906 | Budget and Management Analyst II | 19 | Exempt |
| 1907 | Facilities Maintenance Supervisor* | 19 | Exempt |
| 1908 | Business Personal Property Appraiser | 19 | Non-Exempt |
| 1909 | Child Protective Services Social Worker | 19 | Non-Exempt |
| 1910 | Child Welfare Program Specialist | 19 | Exempt |
| 1911 | Librarian II* | 19 | Exempt |
| 1912 | Civil Rights Specialist | 19 | Exempt |
| 1913 | Classification and Pay Manager | 19 | Exempt |
| 1914 | Community Services Manager | 19 | Exempt |
| 1915 | Emergency Management Specialist | 19 | Exempt |
| 1916 | Employment Manager | 19 | Exempt |
| 1917 | Environmental Health Program Specialist | 19 | Non-Exempt |
| 1918 | Fleet Maintenance Supervisor | 19 | Exempt |
| 1919 | GIS Project Coordinator II | 19 | Exempt |
| 1920 | Income Maintenance Supervisor | 19 | Exempt |
| 1921 | Legal Specialist | 19 | Exempt |
| 1922 | Library Systems Administrator | 19 | Exempt |
| 1923 | Planner II | 19 | Exempt |
| 1924 | Public Health Nurse I | 19 | Exempt |
| 1925 | Purchasing Agent | 19 | Exempt |
| 1926 | Sales Director | 19 | Exempt |
| 1927 | Senior Citizens Program Administrator | 19 | Exempt |
| 1928 | Social Work Clinical Specialist | 19 | Exempt |
| 1929 | Social Work Supervisor I | 19 | Exempt |
| 1930 | Soil Conservationist | 19 | Exempt |
| 1931 | Solid Waste Manager | 19 | Exempt |
| 1932 | Solid Waste Planner | 19 | Exempt |
| 1933 | Transportation Administrator | 19 | Exempt |
| 1934 | Landfill Transfer Supervisor | 19 | Non-Exempt |
| 1935 | Communications Manager | 19 | Exempt |
| 1936 | Communications Operations Manager | 19 | Exempt |
| 1937 | Public Health Education Program Manager | 19 | Exempt |
| 1938 | Child Support Enforcement Supervisor | 19 | Exempt |
| 1939 | Public Information Officer | 19 | Exempt |
| 1940 | Risk Manager | 19 | Exempt |
| 1941 | Cultural Resources Specialist | 19 | Exempt |
| 1942 | Land Records Manager* | 19 | Non-Exempt |
| 1943 | Heavy Equipment Mechanic Supervisor | 19 | Exempt |
| 1944 | Revaluation Manager | 19 | Exempt |

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|---|---------------------|-----------------------------|
| 1945 | Grants Compliance Specialist | 19 | Exempt |
| 2001 | Dental Hygienist | 20 | Non-Exempt |
| 2002 | Deputy Sheriff/Lieutenant | 20 | Non-Exempt |
| 2003 | Eldercare Services Administrator | 20 | Exempt |
| 2004 | Open Space Design Specialist | 20 | Exempt |
| 2005 | Permit System Developer | 20 | Exempt |
| 2006 | Public Health Nurse II | 20 | Exempt |
| 2007 | Senior Centers Administrator | 20 | Exempt |
| 2008 | Senior Income Maintenance Supervisor | 20 | Exempt |
| 2009 | Social Work Supervisor II | 20 | Exempt |
| 2010 | Emergency Medical Services Operations Manager | 20 | Exempt |
| 2011 | Homeless Programs Coordinator | 20 | Exempt |
| 2012 | Solid Waste Collection Service Manager | 20 | Exempt |
| 2101 | Chief Inspector & Plans Examiner | 21 | Exempt |
| 2201 | Animal Control Manager* | 22 | Exempt |
| 2202 | Benefits Manager | 22 | Exempt |
| 2203 | Business Officer I | 22 | Exempt |
| 2204 | Child Protective Services Supervisor | 22 | Exempt |
| 2205 | Dental Health Program Director | 22 | Exempt |
| 2206 | Deputy Sheriff/Captain | 22 | Exempt |
| 2207 | Erosion Control Supervisor | 22 | Exempt |
| 2208 | Family Nurse Practitioner I | 22 | Exempt |
| 2209 | GIS Applications Developer | 22 | Exempt |
| 2210 | Information Technology Analyst | 22 | Exempt |
| 2211 | Land Resources Conservation Manager | 22 | Exempt |
| 2212 | Landfill Operations Manager | 22 | Exempt |
| 2213 | Network Analyst | 22 | Exempt |
| 2214 | Superintendent of Parks | 22 | Exempt |
| 2215 | Public Health Nurse III | 22 | Exempt |
| 2216 | Superintendent of Recreation | 22 | Exempt |
| 2217 | Recycling Programs Manager | 22 | Exempt |
| 2218 | Senior Civil Rights Specialist | 22 | Exempt |
| 2219 | Soil Scientist | 22 | Exempt |
| 2220 | Systems Analyst | 22 | Exempt |
| 2221 | Animal Shelter Manager* | 22 | Exempt |
| 2223 | Permit Systems Analyst | 22 | Exempt |
| 2224 | Water Resources Coordinator | 22 | Exempt |
| 2225 | Superintendent of Athletics | 22 | Exempt |
| 2226 | Assistant Library Director | 22 | Exempt |
| 2301 | Human Services Planner | 23 | Exempt |
| 2401 | Sustainability Manager | 24 | Exempt |

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|---|---------------------|-----------------------------|
| 2402 | Business Officer II | 24 | Exempt |
| 2403 | Chief Appraiser/Deputy Tax Assessor | 24 | Exempt |
| 2404 | Code Enforcement Supervisor | 24 | Exempt |
| 2405 | Deputy Emergency Services Director | 24 | Exempt |
| 2409 | Environmental Health Supervisor | 24 | Exempt |
| 2410 | Family Nurse Practitioner II | 24 | Exempt |
| 2411 | Landfill Engineer | 24 | Exempt |
| 2412 | Organizational Development Manager | 24 | Exempt |
| 2413 | Planner III | 24 | Exempt |
| 2414 | Information Technology Operations Manager | 24 | Exempt |
| 2415 | Staff Engineer | 24 | Exempt |
| 2416 | GIS Manager | 24 | Exempt |
| 2417 | Revenue Collections Manager | 24 | Exempt |
| 2601 | Deputy Sheriff/Major | 26 | Exempt |
| 2602 | Home Visiting Services Supervisor | 26 | Exempt |
| 2603 | Public Health Education Director | 26 | Exempt |
| 2604 | Public Health Nurse Supervisor | 26 | Exempt |
| 2605 | Social Work Program Manager | 26 | Exempt |
| 2606 | Solid Waste Operations Manager | 26 | Exempt |
| 2607 | Building Inspector Administrator | 26 | Exempt |
| 2608 | Value Engineer | 26 | Exempt |
| 2701 | Clerk to the Board | 27 | Exempt |
| 2702 | Elections Director | 27 | Exempt |
| 2703 | Environmental Health Director | 27 | Exempt |
| 2705 | Social Work Assistant Director | 27 | Exempt |
| 2706 | Public Health Nursing Director | 27 | Exempt |
| 2708 | Visitor Bureau Director | 27 | Exempt |
| 2709 | Policy and Compliance Officer | 27 | Exempt |
| 2710 | Staff Attorney | 27 | Exempt |
| 2711 | Director of Management Support | 27 | Exempt |
| 2712 | Deputy Financial Services Director | 27 | Exempt |
| 2901 | Aging Director | 29 | Exempt |
| 2902 | Child Support Director | 29 | Exempt |
| 2903 | Economic Development Director | 29 | Exempt |
| 2904 | Environment, Agriculture, Parks and Recreation Director | 29 | Exempt |
| 2905 | Housing & Community Development Director | 29 | Exempt |
| 2908 | Library Director | 29 | Exempt |
| 2910 | Parks & Recreation Director | 29 | Exempt |
| 2911 | Register of Deeds | 29 | Exempt |
| 2914 | Animal Services Director | 29 | Exempt |
| 3102 | Chief Information Officer | 31 | Exempt |
| 3103 | Emergency Services Director | 31 | Exempt |

| Class Code | Class Title | Salary Grade | Exempt or Non-Exempt |
|-------------------|---|---------------------|-----------------------------|
| 3104 | Financial Services Director | 31 | Exempt |
| 3105 | Health Director | 31 | Exempt |
| 3106 | Human Resources Director | 31 | Exempt |
| 3107 | Planning Director | 31 | Exempt |
| 3108 | Asset Management and Purchasing Director* | 31 | Exempt |
| 3109 | Sheriff | 31 | Exempt |
| 3110 | Social Services Director | 31 | Exempt |
| 3111 | Solid Waste Director | 31 | Exempt |
| 3112 | Tax Administrator | 31 | Exempt |
| 3301 | Assistant County Manager | 33 | Exempt |
| 3401 | Dentist | 34 | Exempt |
| 3701 | County Manager | 37 | Exempt |

Unclassified

| | | | |
|------|--------------------------------|--|--------|
| 9000 | Non Permanent | | |
| 9010 | Extension Director | | Exempt |
| 9020 | Agriculture Extension Agent | | Exempt |
| 9025 | Assistant Home Economics Agent | | Exempt |
| 9030 | Home Economist | | Exempt |
| 9050 | Associate Extension Agent 4-H | | Exempt |
| 9060 | Assistant Extension Agent 4-H | | Exempt |
| 0001 | County Commissioner | | Exempt |

*These positions are subject to the authority of the Board of County Commissioners to establish and change the salaries as limited by N. C. General Statutes 153A-92 (as cited in Article II, Section 3.13 of the Orange County

Hiring Freeze and Position Eliminations

Background

For FY 2009-10, the County implemented a twelve-month hiring freeze for all non-critical vacancies as one of several options to prevent a reduction in workforce. For FY 2008-09, a three-month hiring delay was in effect as a means to achieve cost savings.

On April 6, 2010, the Board of County Commissioners approved the elimination of 21 vacancies to assist with the County's financial crisis. This was the initial step for eliminating positions and continuing to decrease personnel services costs in FY 2009-10. The Board also approved a process by which critical positions necessary to fulfill core functions and services could be reviewed by Human Resources and Financial Services and filled with the approval of the County Manager.

As a cost savings measure, staff has examined the potential cost savings, operational process and impact of implementing a six-month hiring freeze and the elimination of positions in FY 2010-11.

Hiring Freeze Elements

Listed below are elements that would be included in extending the hiring freeze.

- A six-month hiring freeze would be in effect from July 1, 2010 through June 30, 2011. It would apply to positions already vacant as of July 1, 2010 and positions that become vacant at any time during FY 2010-11.
- The hiring freeze would apply to all vacant positions, whether they are funded from the County general fund (Fund "10") or funded from non-County sources.
- When a vacancy occurs, each position will be thoroughly evaluated to determine the appropriate action. Positions not approved to be filled will be frozen and potentially eliminated or used to partially fund reassignments
- With County Manager approval, vacancies may be filled through the internal recruitment process only. Essential services such as public safety, health and protective services will be given priority consideration. This would include positions in classifications designated as critical and other specific openings as designated by the Manager.
- The cost savings (lapsed salaries and benefits) generated by the vacant position may not be used for temporary employment, overtime pay or other purpose.

Position Elimination

As part of this fiscal year, the County will also achieve savings through the continued elimination of vacant positions. Departments experiencing losses in positions will continue to restructure and reorganize to ensure efficiency and eliminate redundancy.

Hiring Freeze and Position Eliminations – continued

With the approval of the Board, 18 positions will be eliminated and generate a cost savings of \$768,986. The cost savings projected based on a six-month hiring freeze for 10 additional currently vacant positions will yield a savings of \$656,801. The total savings for the elimination of positions and not funding additional vacancies is projected to be \$1,425,787. (See Attachment)

The above mentioned vacancies represent 28 of approximately 50 current vacancies. The remaining vacancies (22 positions) are being evaluated to potentially assist with the County's reorganization efforts and critical operating needs.

Board of Commissioners' Action as to the Hiring Freeze and Proposed Position Eliminations

The Manager recommends the Board approve the implementation of a six-month hiring freeze and the elimination of the proposed 18 positions.

Proposed Vacancy Eliminations

| Department | Position | Post # | Last Date Employed | 10-11 Budgeted Salary | Total Estimated Benefits (Actual) | Total Estimated Reductions | Comments/Status |
|--|--|--------|--------------------|-----------------------|-----------------------------------|----------------------------|---|
| Aging & Opt | OPT Driver* | 655 | 9/30/09 | \$28,712 | \$10,401 | \$39,113 | Vacant |
| AMPS | Office Assistant I | 1050 | 4/30/10 | \$33,893 | \$14,956 | \$48,849 | Retirement |
| Animal Services | Administrative Asst. I | 378 | 10/30/09 | \$0 | \$0 | \$0 | Vacant |
| County Attorney | Paralegal | 1066 | 2/24/10 | \$41,600 | \$12,253 | \$53,853 | Vacant |
| County Manager | Administrative Asst. to the County Manager | 119 | 6/30/10 | \$56,484 | \$16,465 | \$72,949 | Reassignment |
| County Manager | Administrative Asst. to the County Manager | 122 | 6/30/10 | \$45,961 | \$16,722 | \$62,683 | Reassignment |
| Health | Community Social Services Technician | 644 | 5/3/10 | \$35,681 | \$13,235 | \$48,916 | Vacant |
| Library | Librarian | 957 | 4/30/10 | \$32,741 | \$10,980 | \$43,721 | Vacant (.75 FTE) |
| Planning & Inspections | Code Compliance Officer III | 937 | 4/8/2010 | \$54,460 | \$17,144 | \$71,604 | Vacant |
| Planning & Inspections | Permits Technician | 209 | 6/30/10 | \$43,247 | \$17,768 | \$61,015 | Retirement |
| Social Services | 8 Positions | | | \$192,789 | \$73,494 | \$266,283 | Department reorganization still in process; will delete exact positions at a later BOCC meeting. Savings are estimates. |
| Savings from Deleted Vacancies: | | | | \$565,568 | \$203,419 | \$768,986 | |

Proposed Six-Month Hiring Freeze

| Department | Position | FTE # | Last Date Employed | 10-11 Budgeted Salary | Total Estimated Benefits (Actual) | Total Estimated Reductions | Comments/Status |
|--------------------------------------|---|-------|--------------------|-----------------------|-----------------------------------|----------------------------|------------------|
| Ag. Reg. & Op. | Ag. Dir. | 848 | 6/30/10 | \$102,587 | \$26,778 | \$129,365 | Retirement |
| AMPS | Custodian | 527 | 6/30/10 | \$32,276 | \$15,170 | \$47,446 | Retirement |
| Financial Services | Budget and Management Analyst I | 127 | 6/18/10 | 44,924 | \$12,729 | \$57,653 | Pending Vacancy |
| Financial Services | Financial Services Coordinator | 135 | 6/30/10 | \$61,694 | \$23,984 | \$85,678 | Retirement |
| Health | Environmental Health Program Specialist | 369 | 6/30/10 | \$62,058 | \$20,514 | \$82,572 | Retirement |
| Health | Administrative Asst. II | 311 | 6/30/10 | \$34,466 | \$11,819 | \$46,285 | Retirement |
| Information Technology | System Analyst | 921 | 5/16/10 | \$35,939 | \$11,439 | \$47,378 | Vacant (.60 FTE) |
| Solid Waste Management | Solid Waste Collector Driver | 546 | 12/31/09 | \$30,165 | \$10,610 | \$40,775 | Vacant |
| Tax Administration | Appraiser II | 174 | 12/3/09 | \$44,781 | \$9,714 | \$54,495 | Vacant |
| Tax Administration | Revaluation Manager | 170 | 12/31/09 | \$51,484 | \$13,670 | \$65,154 | Vacant |
| Savings from Six Month Delay: | | | | \$500,374 | \$158,427 | \$658,801 | |
| | | | | | | | |
| Grand Total: | | | | \$1,055,942 | \$359,846 | \$1,425,787 | |

Voluntary Furlough Program

Background

On June 16, 2009, the Board adopted a resolution approving temporary cost saving measures needed to balance the FY 2009-10 budget. Effective July 1, 2009, the County implemented a Voluntary Furlough policy for granting employees time off without pay, which will end on June 30, 2010, unless the Board by resolution determines that continued cost savings measures are necessary to balance the budget.

The Voluntary Furlough policy offers employees the opportunity to work a reduced schedule or take unpaid time off without losing any benefits or full-time status. Voluntary Furlough requires approval by the department director, who works to balance the employee's request with the needs of the department. The County Manager reserves the right to extend or cancel this program should conditions warrant.

On October 20, 2009, the BOCC approved a resolution to enable a furloughed County employee, who is a member of the Local Governmental Employees' Retirement System, to be considered in active service during the furlough period. Under the provision, the employee's retirement compensation will not be diminished based on being on furlough. During a furlough period, the County pays both employee and employer contributions to the Retirement System on behalf of the furloughed employee as though the employee were in active service.

Voluntary Furlough requests approved through April 2010 have achieved savings of \$53,000. 27 employees have benefited from taking a total of 2,700 hours of unpaid leave through this program.

Voluntary Furlough Program Elements

- No form of salary compensation may be taken (i.e. vacation, sick, compensatory time). Holidays will be paid as usual.
- The County continues all existing employer paid benefits (i.e. health, life, dental and both employer and employee mandated retirement benefits). All deductions previously paid by the employee continue to be taken out of the employee's check provided there are sufficient funds. In other cases it is the employee's responsibility to make arrangements to pay their portion of benefits or other payroll deductions. This includes but is not limited to health, dental, credit union and court ordered payments.
- There is no loss of seniority with the County department or position with the Voluntary Furlough and it is not considered a break in service. Employees shall retain their anniversary date for in-range increases and shall be eligible to seek promotions while on unpaid leave.
- All benefits accrue as if the employee were working or on approved leave status.

Voluntary Furlough Program - Continued

- The requested unpaid leave days must be approved by the department director. The department director may approve or deny a request for unpaid leave after considering the needs of the department.
- Departments must manage unpaid leave days so they do not incur overtime pay or contract for services to cover for employee who are taking unpaid leave days.

Projected Cost Savings of Extending Voluntary Furlough through FY 2010-11

Staff anticipates that cost savings attributed to offering permanent employees the option to take unpaid leave by reducing their workweek throughout all or a portion of the fiscal year or taking a voluntary unpaid leave of absence will yield approximately \$50,000 in FY 2010-11.

Examples of possible cost savings are as follows:

- A Code Compliance Officer reduces his regular schedule to 4 days per week (8 hours per day) for 6 months. Savings achieved: \$5,800
- An Office Assistant II reduces her regular work schedule to 7 hours per day for FY 2009-10. Savings achieved: \$3,800
- An Environmental Health Specialist takes 2.5 months off in the summer to spend time with his children during their summer break. Savings achieved: \$8,300

Board of Commissioners' Action as to Voluntary Furlough

The Manager recommends the Board approve a resolution determining a significant financial crisis exists and extend the Voluntary Furlough program in FY 2010-11.

Suspension of County 401(k) Contributions

Background

The County 401(k) plan is a deferred compensation plan administrated by the North Carolina Retirement System through Prudential, which allows the County and employees to make pretax payroll contributions to employees' 401(k) plans. While the County may determine the amount of employer contributions for general County (non-law enforcement) employees, for each sworn law enforcement officer the County makes the five percent of salary 401(k) plan contribution required by State law.

In FY 1998-99, the Board of Commissioners' initiated a \$15.00 per pay period (\$390 annually) supplemental retirement 401(k) plan contribution for each permanent employee who is not a sworn law enforcement officer. In FY 2009-10, the Board suspended the County contribution of \$27.50 per pay period (\$715 annually) for one year.

| Year | History of County 401(k) Contribution | |
|---------|---------------------------------------|----------|
| | Per Pay Period | Annually |
| 1998-99 | \$15.00 | \$390 |
| 2001-02 | \$20.00 | \$520 |
| 2005-06 | \$25.00 | \$650 |
| 2007-08 | \$27.50 | \$715 |
| 2009-10 | None | None |

Employee Participation

One of the Board's objectives in initiating an employer 401(k) plan contribution was to encourage each employee to make a voluntary contribution to build his or her retirement security. The Board's action was successful in encouraging employees' voluntary contributions.

In May 2009, about 507 or 65 percent of general County (non-law enforcement) employees made a voluntary 401(k) plan contribution. This compares to about 30 percent of general County employees who made such a contribution prior to the Board initiating the County 401(k) plan contribution in July 1999.

Currently, about 433 or 57 percent of general County employees make a voluntary 401(k) plan contribution. The number of voluntary contributions has decreased by 8 percent following the Board's decision to suspend the County contribution to the 401(k) for non-law enforcement employees.

Suspension of County 401(k) Contributions – Continued

401(k) Recommendation

The recommendation to suspend the County 401(k) contribution for one fiscal year was made with the expectation that the Board would consider reinstating this benefit in FY 2010-11. Based on the County's current financial constraints, the Manager recommends the County extend the suspension of its contribution to the 401(k) for non-law enforcement employees.

Staff anticipates that cost savings created by suspending County contributions into non-law enforcement employee 401(k) accounts in FY 2010-11 will be approximately \$500,000. Each law enforcement officer will continue to receive the five percent of salary 401(k) plan contribution required by State law. Each County employee will continue to have the option of making a voluntary contribution to his or her 401(k) account.

Board of Commissioners' Action as to County 401(k) Contributions

The Manager recommends the County extend the suspension of its contribution to the 401(k) for non-law enforcement employees in FY 2010-11.

Proposed Fee Schedule

Appendix B

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--|------------------------------|---|------------------------------------|----------------------|
| Department of Public Works Services | | | | |
| | Vehicle lease | 49 cents per mile (car) | | 2007 |
| | | 49 cents per mile (City bus) | | 2007 |
| | | 49 cents per mile (Bus) | | 2007 |
| | | 45 cents per mile (car) | | 2007 |
| | Driver lease | \$20.00/hour Business Hours | | 2007 |
| | | \$22.00/hour Afterhours/Weekends | | 2007 |
| | | \$30.00/hour (on call) | | 2007 |
| | Public Shuttle | \$2.00 per one way trip in-town | | 2005 |
| | | \$1.00 per one way trip for elderly or disabled | | 2005 |
| | Medical trips | \$3.00 door to door | | 2001 |
| Department on Aging | | | | |
| Senior Programs | Classes | Instructor Cost + 10-15% Admin | DELETED - 10 25% | 2007 |
| | Senior Games | \$6.00 per participant | \$15.00 per participant | 2007 |
| | Other Programs | 5% Recovery Rate | DELETE. | 2007 |
| Senior Center | Room rental (CH center only) | \$15 to \$65/3 hr max bus. hours | | 1991 |
| | | \$10 per hr after business hours | | 1991 |
| | | \$250 entire facility after hours | | 1991 |
| Board of Elections | | | | |
| Printing Fees | State & County Offices | 1% of Annual Budget | | Mandated # |
| | Municipal Offices | CH - \$5.00 Mayor and Council Car - \$15.00 Mayor - \$10.00 Co. Hills - \$10.00 Mayor and Council | | 1980 1980 1980 |
| Municipal Elections | Precinct Officials | CH 50% and Car 50% of Cost Hills - 100% of Cost | | 1980 1980 |
| | Ballots | All municipalities 100% of Cost | | 1980 |
| | Advertisements | All municipalities 100% of Cost | | 1980 |
| Other Charges | | | | |
| | Computer print-outs | \$.10 per page | | 2009 |
| | Special Select | \$.10 per page | | 2009 |
| | One-Precinct | \$.10 per page | | 2009 |
| | Computer labels | \$.30 per page | | 2009 |
| | Computer Printouts | \$10.00 per CD | | 2009 |
| | Specialized Printouts | \$10.00 per CD | | 2009 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|-------------------------------------|--|--|------------------------------------|---------------|
| DEAFPR | | | | |
| ERCD | | | | |
| | * Local Landmark Program | na | \$100.00 | New |
| PARKS & RECREATION | | | | |
| Athletics | Youth Athletics | 100% Recovery Rate | | 2009 |
| | Adult Athletics | 100% Recovery Rate | | 2005 |
| General Programs | | | | |
| | Youth/Teen Programs | 100% Recovery Rate | | 2009 |
| | Summer Camp | 75% Recovery Rate | | 2005 |
| | Senior Games | Moved to Dept on Aging | | 2007 |
| | Adult Programs | 100% Recovery Rate | | 2009 |
| | Tennis | 100% Recovery Rate | | 2009 |
| Special Populations Programs | | | | |
| | | 5% Recovery Rate | | 2005 |
| | Senior Citizens Program | Moved to Dept on Aging | | 2007 |
| Other Programs | | | | |
| | Concerts | Varies | | 2009 |
| | Afterschool Program | Program eliminated | | 2007 |
| Facility Rentals | | | | |
| | Gymn - Group Rentals | Gov't/School/Non-Profit: \$25/hr half gym; \$35/hr whole gym Profit/Private: \$35/hr half gym; \$45/hr whole gym | | 2007 |
| | Gymn - Use by individuals | \$25 annual Facility Use pass; Move to "General Programs" section | | 2007 |
| | Meeting Rms/Rec Centers | \$25/hr - \$35/hr | | 2009 |
| | Ballfields for tournaments | Delete category. Hourly fees apply | | 2009 |
| | Athletic Fields | \$25/hr- \$45/hr | \$15.00 | 2009 |
| | Athletic Field - 1/2 field | \$20/field/hr | \$25.00 | 2007 |
| | Tennis/Basketball Court Rental | na | \$5.00 | New |
| | Tennis/Basketball Court Rental w/ travel | na | \$10.00 | New |
| | Entire Park | \$250/day, \$250 deposit plus costs | | 2007 |
| | Event Booth | \$100-\$300/booth (event size); \$50/booth for charitable group | | 2007 |
| | Meeting Room Resident Fee | Additional 50% to apartment fee | | 2007 |
| | Picnic Shelter | \$20 (1-4 hrs); \$30 (4+ hrs) | | 2007 |
| | Group Camping | \$30 per group of 6-30. | | 2009 |
| Equipment Rentals | | | | |
| | Recreational equipment | varies | | |

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Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------------|---|---|------------------------------------|---------------|
| Land Records | Fax | \$1.00 per page | | 1994 |
| | GIS Property Map - 8 1/2 x 11 | \$3.00; additional copy \$2.00 | | 1994 |
| | GIS Ortho - Property Map - 8 1/2 x 11 | \$5.00; additional copy \$3.00 | | 1994 |
| | GIS Property Map - 11 x 17 (B-size) | \$5.00 | | 1994 |
| | GIS Ortho - Property Map - 11 x 17 (B-size) | \$10.00 | | 1994 |
| | GIS Property Map - 17 x 22 (C-size) | \$10.00 | | 1994 |
| | GIS Ortho - Property Map - 17 x 22 (C-size) | \$20.00 | | 1994 |
| | GIS Property Map - 22 x 34 (D-size) | \$15.00 | | 1994 |
| | GIS Ortho - Property Map - 22 x 34 (D-size) | \$25.00 | | 1994 |
| | GIS Property Map - 34 x 44 (E-size) | \$25.00 | | 1994 |
| | GIS Ortho - Property Map - 34 x 44 (E-size) | \$35.00 | | 1994 |
| | Custom GIS Map E-size (2 pages of data) | \$30.00 | | 1994 |
| | Custom GIS Map E-size (1 page) | \$30.00 per hour | | 1994 |
| | Property Map Land Data | \$0.02 per item | | 1994 |
| | Property Map - Owners | \$0.02 per item | | 1994 |
| | Plot Land Ownership | \$20.00 each | | 1994 |
| Libraries | **Fines - overdue children's books | 5 cents per day (\$5.00 maximum) | 10 cents per day (\$5.00 maximum) | 1997 |
| | **Fines - overdue adult books | 10 cents per day (\$5.00 maximum) | 10 cents per day (\$5.00 maximum) | 1997 |
| | Fines - overdue Videos | \$1.00 per day (\$5.00 maximum) | | early 1980s |
| | **Fines - overdue | 10 cents per copy | 10 cents per copy | early 1980s |
| | Microfilm copies | 10 cents per copy | | early 1980s |
| | Fax | \$1.00 per page to send | | 1989 |
| | | 50 cents per page to receive | | 1989 |
| | Printouts (from internet) | 10 cents per page | | 1997 |
| | Inter-library Loan | \$1 per book | | 2009 |
| | **Processing Fee | \$2.00 | \$5.00 | 1997 |
| Register of Deeds | Deeds of Trust | \$28 (1st page); \$3 each additional page; \$2 verif. | | 2009 |
| | Re-recorded instruments (uncertified) | \$17 (1st page); \$3 each additional page | | 2009 |
| | Re-recorded instruments (certified) | \$17 (1st page); \$3 each additional page; \$2 verif. | | 2009 |
| | Assumed names, POA, etc. | \$12 (1st page); \$3 each additional page; \$2 verif. | | 2002 |
| | Multiple documents | \$10 each additional document | | 2002 |
| | Certified copies | \$5 (1st page); \$2 each additional page | | 2002 |
| | Non-standard document fee | \$25 in addition to regular recording fee | | 2002 |
| | Cancellations | No Fee | | 2002 |
| | Plats | \$21.00 | | 2002 |
| | Highway Map, Parcel Map, etc. | 21; \$5 each additional | | 2002 |
| | Plat copy (uncertified) | \$3.00 | | 2002 |
| | Certified copy of plat | \$5 | | 2002 |
| | UCCs | \$38, \$45 if more than 2 pages; \$5.00 over 10 pages | | 2001 |
| | UCC searches | \$30 per debtor name + \$1.00 per page | | 2001 |
| | Excise/Revenue Stamp | \$2 per \$1000 based on gross sales price | | 1992 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 ⁽¹⁾ | Last Revision |
|--------------------|--|-------------------------|---|---------------|
| | Board of Administration | | | |
| | Residential Variance/Approval | \$300.00 | | 2001 |
| | Nonresidential Variance/Approval | \$500.00 | | 2001 |
| | Subdivision | | | |
| | Minor Subdivision | | | |
| | Concept Plan | \$100.00 | | 2001 |
| | Final Plat | \$100.00 | | 2001 |
| | Final Approval | \$50.00 | | 2001 |
| | Major Subdivision | | | |
| | Concept Plan | \$250 + \$5/lot | | 2001 |
| | Final Approval | \$500 + \$5/lot | | 2001 |
| | Re-approval | \$250.00 | | 2001 |
| | Traffic Study Review | \$250.00 | | 2001 |
| | Use Permit (Verification of Use) | \$30.00 | | 2001 |
| | Site Plan Approval | | | |
| | Residential | | | |
| | Single Family | \$20/unit | | 2001 |
| | Multiple Family | \$25/unit | | 2001 |
| | Nonresidential - Certification Required | \$1000 + | | |
| | Office | \$20/1000 sq. ft. | | 2001 |
| | Commercial | \$25/1000 sq. ft. | | 2001 |
| | Industrial | \$15/1000 sq. ft. | | 2001 |
| | Multifamily/Nonresidential No Cert. Required | \$80.00 | | 1997 |
| | Partial Width Right Of Way Approval | \$125.00 | | 2001 |
| | Home Occupation Plan Review | \$90.00 | | 1997 |
| | Major Trans Corridor Review | \$200.00 | | 2001 |
| | Buyer's List of Parkland Dedication | | | |
| | Community Park | \$422/lot | | 1996 |
| | District Park | \$455/lot | | 1996 |
| | EDD Site Plan | | | |
| | Part of PD Class A SUP | \$250 + \$1/100 sq. ft. | | 2001 |
| | Not part of PD Class A SUP | \$150 + \$5/100 sq. ft. | | 2001 |
| | Easements | \$25 + \$5/100 sq. ft. | | 2001 |
| | Vacation of rights-of-way/release of easements per vacation or release (includes all related fees) | \$250 + value of r-o-w | | 2001 |
| | Revisions | | | 2001 |
| | Major engineering modifications to the site plan, including major changes in site layout | \$500.00 | | 2001 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|-------------------------|--|-------------|------------------------------------|---------------|
| | Minor (additions to or deletions from the site plan modification) | \$250.00 | | 2001 |
| | Administrative approvals, including one-way extensions to residential site plans | \$250.00 | | 2001 |
| | Residential, per revision, per year for the first revision, plus an additional \$100 per year | \$200.00 | | 2001 |
| | Nonresidential, per revision, plus \$100 additional per revision per year for the first revision, plus an additional \$100 per revision per year | \$500.00 | | 2001 |
| | Miscellaneous | | | |
| | Administrative costs | Cost + 15% | | |
| | Effected 30-day public notice | \$100 + 15% | | |
| | Hire outside consultants | Cost + 15% | | |
| | Planning Ordinance | \$12.00 | | 2001 |
| | Zoning Map | \$2.00 | | 2001 |
| Public Information fees | Subdivision Requirements | \$5.00 | | 1989 |
| | EDD Design Guidelines | \$12.00 | | 1989 |
| | Land Use Plan | \$10.00 | | 1989 |
| | Joint Planning Land Use Plan | \$4.00 | | 1989 |
| | Land Use Plan Map | \$1.00 | | 1989 |
| | Impact Study | \$5.00 | | 1989 |
| | Water Resources Task Force | \$4.25 | | 1989 |
| | Agriculture Task Force Report | No Charge | | 1989 |
| | Fire Hazard Protection Ordin. | No Charge | | 1989 |
| | Street Map | No Charge | | 1989 |
| | Road Map | \$2.00 | | 1989 |
| | Road Map (Large) | \$6.00 | | 1989 |
| | Aerial Photos | \$1.00 | | 1989 |
| | Topo Maps | \$1.50 | | 1989 |
| | Other Maps | \$1.00 | | 1989 |
| | Inventory of Sites | \$3.50 | | 1989 |
| | Inventory of Natural/wildlife etc | \$10.00 | | 1989 |
| | Reports | 25 cents | | 1989 |
| | Master Recreation/Parks Plan | \$10.00 | | 1989 |
| | New Urban Corridor Plan | \$4.00 | | 1996 |
| | Historic Preservation Element | \$10.00 | | 1996 |
| | Flexible Development Standards | \$5.00 | | 1996 |

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(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Changes for FY 2010-11 | Last Revision |
|---|-----------------------------|--|-------------------------------------|---------------|
| Erosion Control fees | Erosion Control Plan | | | |
| | Intense urban | \$507.00 per acre | | 2001 |
| | Urban | \$272.00 per acre | | 2001 |
| | Rural | \$158.00 per acre | | 2001 |
| | Stormwater Permits | | | |
| | Intense Urban | \$1,241.00 per acre | | 2001 |
| | Urban | \$646.00 per acre | | 2001 |
| | Rural | \$310.00 per acre | | 2001 |
| | Private Roads | \$155.00 | | 1998 |
| | Stormwater Management Plans | \$139.00 | | 2001 |
| | In-home fees | Schedule A | | |
| New Residential (1&2 family) | | \$0.310 per square foot (all trades included) | | 2006 |
| Plumbing | | 0.126 | | 2006 |
| Electrical | | 0.058 | | 2006 |
| Plumbing | | 0.058 | | 2006 |
| Mechanical | | 0.068 | | 2006 |
| Plan Review | | \$0.016 (\$10.50 min per project), additional 10.5% Town fee | | 2006 |
| Schedule B | | | | |
| Residential Renovations and Accessory Structures (1&2 family) | | \$0.23 per square foot | | 2006 |
| Plumbing | | \$0.23 per square foot | | 2006 |
| Electrical | | \$52.50 per job | | 2006 |
| Plumbing | | \$52.50 per job | | 2006 |
| Mechanical | | \$52.50 per job | | 2006 |
| Plan Review | | \$0.016 (\$10.50 min per project), additional 10.5% Town fee | | 2006 |
| Schedule C | | | | |
| Mobile/Modular Homes | | | | |
| Plumbing | \$56.70 | | 2006 | |
| Electrical | \$31.50 | | 2006 | |
| Plumbing | \$23.10 | | 2006 | |
| Mechanical | \$23.10 | | 2006 | |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------|--|--|------------------------------------|---------------|
| | Doublewide | | | |
| | Electrical | \$85.05 | | 2006 |
| | Electrical | \$31.50 | | 2006 |
| | Mechanical | \$23.10 | | 2006 |
| | Mechanical | \$23.10 | | 2006 |
| | Doublewide | | | |
| | Electrical | \$111.30 | | 2006 |
| | Electrical | \$31.50 | | 2006 |
| | Mechanical | \$23.10 | | 2006 |
| | Mechanical | \$23.10 | | 2006 |
| | | | | |
| | Electrical | \$137.55 | | 2006 |
| | Electrical | \$31.50 | | 2006 |
| | Mechanical | \$23.10 | | 2006 |
| | Mechanical | \$23.10 | | 2006 |
| | | | | |
| | <i>Schedule D</i> | | | |
| | New Commercial | See Schedule A | | 2006 |
| | Plan Review | .028 per square foot per project <5000 sq ft (\$82.50 minimum) | | 2006 |
| | | .022 per square foot 5000-20,000 sq ft | | 2006 |
| | | .017 per square foot 20,000-150,000 sq ft | | 2006 |
| | | .011 per square foot >150,000 sq ft | | 2006 |
| | | Additional 1 1/2% Town of Hillsborough | | 2006 |
| | Commercial Renovations and Alterations | Building \$ 110 + .275 per sq ft; Electrical \$55.00; Mechanical \$55.00 | | 2006 |
| | | | | |
| | <i>Schedule E</i> | | | |
| | Miscellaneous Bldg | | | |
| | Mobile/Modular homes | \$59.40 | | 2006 |
| | Moving Building | \$59.40 | | 2006 |
| | Building Demolition | \$59.40 | | 2006 |
| | Radio/TV Tower | \$59.40 | | 2006 |
| | Pool | \$59.40 | | 2006 |
| | Windmill | \$38.50 | | 2006 |
| | Prefabricated Bldgs | \$59.40 | | 2006 |
| | Business ID involv const | \$59.40 | | 2006 |
| | Other | \$38.50 | | 2006 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------|--|-------------|------------------------------------|---------------|
| | <i>Schedule F</i> | | | |
| | Miscellaneous Electrical | | | |
| Electrical | Temporary Serv 60 amp | \$38.50 | | 2006 |
| | Temporary Serv 60A-100A | \$38.50 | | 2006 |
| | Mobile/Modular home | \$38.50 | | 2006 |
| | Sign Structures | \$38.50 | | 2006 |
| | Gasoline Pumps | \$38.50 | | 2006 |
| | Load Control Devices | \$38.50 | | 2006 |
| | Miscellaneous Inspections | \$59.40 | | 2006 |
| | Unscheduled inspection (beyond scope of standard permit) | \$59.40 | | 2006 |
| | <i>Schedule G</i> | | | |
| | Electrical Service Charges | | | |
| | Single Phase | | | |
| | 30-50 amp | \$38.50 | | 2006 |
| | 60-100A | \$55.00 | | 2006 |
| | 125-200A | \$66.00 | | 2006 |
| | 400A | \$77.00 | | 2006 |
| | Three Phase | | | 2006 |
| | 20-50 amp | \$38.50 | | 2006 |
| | 60-100 A | \$66.00 | | 2006 |
| | 150-200A | \$77.00 | | 2006 |
| | 400 A | \$110.00 | | 2006 |
| | <i>Schedule H</i> | | | |
| | Electrical Service | Single | Double | |
| | 30-50 amp | \$38.50 | \$55.00 | 2006 |
| | 60 A | \$38.50 | \$55.00 | 2006 |
| | 70 A | \$66.00 | \$66.00 | 2006 |
| | 100A | \$66.00 | \$66.00 | 2006 |
| | 125A | \$77.00 | \$77.00 | 2006 |
| | 150A | \$93.50 | \$135.30 | 2006 |
| | 200A | \$110.00 | \$161.70 | 2006 |
| | 300A | \$135.3 | \$189.20 | 2006 |
| | 400A | \$161.70 | \$243.10 | 2006 |
| | 600A | \$243.10 | \$269.50 | 2006 |
| | 800A | \$269.50 | \$400.40 | 2006 |
| | 1000A | \$400.40 | \$539.00 | 2006 |

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(1) Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | | Proposed Fee Change for FY 2010-11 (1) | Last Revision |
|--------------------|--|--|------------|--|---------------|
| | 1200A | \$539.00 | \$677.60 | | 2006 |
| | 1400A | \$608.30 | \$808.50 | | 2006 |
| | 1600A | \$677.60 | \$1,078.00 | | 2006 |
| | Over 1600A | \$66/100a | \$110/100a | | 2006 |
| | <i>Schedule I</i> | | | | |
| | <i>Plumbing fees</i> | | | | |
| | New Const or Fixture Replaces: | Based on square footage (included in Schedule A and B) | | | 2001 |
| | # of Fixtures | | | | |
| | 1 | | | | |
| | 2 | | | | |
| | 3 | | | | |
| | 4 | | | | |
| | 5 | | | | |
| | 6 and over | | | | |
| | Mobile/Modular Home | \$24.20 | | | 2006 |
| | Water heater installation | \$59.40 | | | 2006 |
| | <i>Schedule J</i> | | | | |
| | Residential Mechanical | | | | |
| | Covered Ductwork (to be replaced by 33 ft. - see Schedule A) | Delete (to be replaced by 33 ft. - see Schedule A) | | | 2001 |
| | Exposed Ductwork (to be replaced by 33 ft. - see Schedule A) | Delete (to be replaced by 33 ft. - see Schedule A) | | | 2001 |
| | Installation ea additional unit | \$22.00 | | | 2006 |
| | Replacement of one unit | \$82.50 | | | 2006 |
| | Mobile/Modular Home | \$24.20 | | | 2006 |
| | Multi-Fam exposed ductwork | Delete (to be replaced by 33 ft. - see Schedule B) | | | 2001 |
| | Multi-Fam covered ductwork | Delete (to be replaced by 33 ft. - see Schedule B) | | | 2001 |
| | <i>Schedule K</i> | | | | |
| | Non-residential/ Commercial | | | | |
| | Commercial Cooling | | | | |
| | First unit | \$82.50 | | | 2006 |
| | Each additional Unit | \$22.00 | | | 2006 |
| | Replacement of System | \$82.50 | | | 2006 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|-----------------------|--|-------------|------------------------------------|---------------|
| | Commercial Heating | | | |
| | First Unit | \$82.50 | | 2006 |
| | Each additional Unit | \$22.00 | | 2006 |
| | Replacement of System | \$82.50 | | 2006 |
| | Commercial Heat/Cool Combin | | | |
| | First Unit | \$82.50 | | 2006 |
| | Each additional Unit | \$22.00 | | 2006 |
| | Replacement of System | \$82.50 | | 2006 |
| | Commercial Ventilation/Exhaust | | | |
| | One System | \$82.50 | | 2006 |
| | Each additional | \$22.00 | | 2006 |
| | Hood fan comm. exhaust hood | \$59.40 | | 2006 |
| | Comm. Hood or Grill | \$59.40 | | 2006 |
| | Deep Fat Fryer | \$59.40 | | 2006 |
| | Oven | \$59.40 | | 2006 |
| General Miscellaneous | Refunds | \$38.50 | | 2006 |
| | Issue Certificate of Occupancy | \$11.00 | | 2006 |
| | Permit Renewal | \$38.50 | | 2006 |
| | Day Care Permits (existing buildings) | \$59.40 | | 2006 |
| | Day Care (New buildings) | \$55.00 | | 2006 |
| | Inspector's fees | \$165.00 | | 2006 |
| | Electrical final inspection | \$55.00 | | 2006 |
| | Mechanical final inspection | \$55.00 | | 2006 |
| | Fire Alarm System | \$165.00 | | 2006 |
| | Archive research fees | \$16.50 | | 2006 |
| | Grease trap installation | \$59.40 | | 2006 |
| | Reinspection fee (no charge for 1st rejection fee) | \$52.50 | | 2006 |
| | Temporary tents | \$59.40 | | 2006 |
| | Work started with no permits are charged double fees | | | 1986 |

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(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 (1) | Last Revision |
|----------------------|--|--------------------------------|--|---------------|
| Emergency Management | | | | |
| Emergency Medical | Emergency Response | | | |
| | Basis Life Support (Non-Emergency) | \$300.00 | | 2005 |
| | Basis Life Support (Emergency) | \$350.00 | | 2005 |
| | Advanced Life Support (Non-Emergency) | \$400.00 | | 2005 |
| | Advanced Life Support (Emergency) | \$450.00 | | 2005 |
| | Advanced Life Support -1 (Non-Emergency) | \$150.00 | | 2005 |
| | Advanced Life Support -2 (Emergency) | \$525.00 | | 2005 |
| | Advanced Life Support -2 (Non-Emergency) | \$225.00 | | 2005 |
| | Mileage | 7.50/mile | | 2005 |
| | Special Event Coverage | | | |
| | Additional EMT Standby | \$40.00/hour (3 hour minimum) | | 2007 |
| | Paramedic Standby | \$55.00/hour (1 hour minimum) | | 2007 |
| | Ambulance Standby w/ 2 EMTs | \$90.00/hour (3 hour minimum) | | 2005 |
| | Ambulance Standby w/ 1 Paramedic and 1 EMT | \$100.00/hour (3 hour minimum) | | 2007 |
| | Telecommunicator Standby | \$40.00/hour (3 hour minimum) | | 2005 |
| | Clerical Staff Standby | \$20.00/hour (3 hour minimum) | | 2005 |
| | EM Senior Officer Standby | \$40.00/hour (3 hour minimum) | | 2005 |
| | EMS Physician Standby | \$85.00/hour (3 hour minimum) | | 2005 |
| Fire Marshal | Fire Inspection (Commercial/Industrial) | See Appendix B | | |
| | Assembly | | | 1996 |
| | Business | | | 1996 |
| | Church/Assembly | | | 1996 |
| | Daycare Facility | | | 1996 |
| | Educational, Private | | | 1996 |
| | Foster Care Home | | | 1996 |
| | Hazardous | | | 1996 |
| | Industrial | | | 1996 |
| | Institutional | | | 1996 |
| | Mercantile | | | 1996 |
| | Residential (Common Areas) | | | 1996 |
| | Storage | | | 1996 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 (1) | Last Revision |
|------------------------|---|--|--|---------------|
| Sheriff | Out of State Officer Fee | \$100.00 | | 2006 |
| | Instate Officer | \$15.00 | | |
| | Gun Permits | \$5.00 | | 1982 |
| | Work Release | \$14.50 | | |
| | Report and Records Copies | \$2.00 | | 1986 |
| | Financial Cards | \$15.00 each | | 1983 |
| | License Fee | \$5.00 | | 1986 |
| | Concealed Weapons Permits | \$90 (\$60 state \$30 county) | | 1986 |
| | Federal Inmates | \$58.00 per day | | |
| | State Inmates | \$14.50 per day | | |
| | Commission on executions | 5% 1st \$500 and 2.5% on balance | | 1968 |
| Water Meter | Tap Fees | \$1,000 per acre + \$600 per tap + cost of installation service (to water) | | 2002 |
| | Use Fees | \$7.75 hose charge; \$4.70 per 1000 gals. for any 1000 gals. for any portion thereof | (12) \$1.00 hose charge, \$4.70 per 1000 gals. for any portion thereof | 2009 |
| Animal Services | | | | |
| Administration | Pet Tax-Sterilized Cats and Dogs | \$5.00 | \$10.00 | 1988 |
| Animal Control | <i>Civil Penalties/Fines</i> | | | |
| | failure to vaccinate | \$200.00 | | 2008 |
| | failure to license | \$200.00 | | 2008 |
| | nuisance violations | \$50,100,200,300,400.00 | | 2008 |
| | mistreatment | \$200.00 | | 2008 |
| | Kennel Permits | \$50.00 | | 2007 |
| Animal Shelter | <i>Adoption Fees</i> | | | |
| | Cat Adoption Fees | \$91.00 | \$92.00 | 2004 |
| | Kitten Adoption Fees (5 months and under) | \$80.00 | \$85.00 | 2004 |
| | Dog Adoption Fee | \$111.00 | \$118.00 | 2004 |
| | Puppy Adoption Fee (5 months and under) | \$104.00 | \$112.00 | 2004 |
| | Stray Animal Fee for stray animals | \$100.00 | \$105.00 | 2007 |
| | Bite Quarantine | \$150.00 | | 2007 |
| | Rabies Shots (low-cost) | \$10.00 | | 2007 |
| | Rabies Shots (low-cost clinics) | \$5.00 | \$6.00 | |
| | Small and Other Animals | Varies on type of Animal (\$5 to \$100) | | 2004 |
| | Placement Partner Sterilization | \$60.00 | \$60.00 (partner, \$30.00 (owner) | 2009 |
| | **** Owner surrender for euthanasia | n/a | \$20.00 | New |
| | **** animal trailer | n/a | \$15.00 | New |
| ****Field Surrenders | n/a | \$15.00 | New | |
| | Shelter Reimbursement fee | \$10, \$50, \$100, \$200 | | 2007 |
| | Out of County Animal Surrender Fee* | \$50.00 | | 2009 |
| | Elective Sterilization Fee** | \$25.00 per procedure | | 2009 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program Health Department | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|---|--|--|---------------------------------------|------------------|
| Environmental Health | <i>Soil Contamination Remediation Permit</i> | | | |
| | Single Family Units <601 Gallons per day. Less than 2 acres | \$350.00 | | 2006 |
| | Single Family >600 Gallons per day | \$350 + \$75 per 600 GPD or fraction of additional WW flow>600 GPD | | 2006 |
| | Non-Domestic WW | Fee increases by 50% over the total permit fee of a comparably sized domestic WW system | | 2006 |
| | <i>Authorization to Construct WW System:</i> | | | |
| | Single Family Units <601 Gallons per day. Less than 2 acres | \$260.00 | | 2006 |
| | Single Family Unit >600 Gallons per day | \$260 + \$160 per 600 GPD or fraction of additional WW flow>600 GPD | | 2006 |
| | Non-Domestic WW | Double fee for comparably sized domestic WW system | | 2006 |
| | <i>Other Misc. Activities</i> | | | |
| | Mobile Home Permit (w/ existing home) | \$350.00 | | 2006 |
| | Permit Site Revisit | \$125.00 | | 2006 |
| | Existing System Authorizations | \$125.00 | | 2006 |
| | Existing System Authorizations (Office Authorization/no field visit) | \$20.00 | | 2006 |
| | Mobile Home Park | | | |
| | 1 to 25 units | \$125.00 | | 2006 |
| | 26 to 50 units | \$175.00 | | 2006 |
| | 51 and over units | \$225.00 | | 2006 |
| | MH Park Application | \$75.00 | | 2006 |
| | Septic Tank Manufacturer Yard | \$100.00 | \$150.00 | 2006 |
| | Septic Tank Contractor Registration Fee - New Contractor (One-time fee) | \$200.00 | | 2006 |
| | Septic Tank Contractor Fee - Annual Renewal | \$25.00 | | 2006 |
| | Septic Tank Contractor Education Class Fee | \$50.00 | | 2007 |
| | WTMP | | | |
| | Initial Application | \$125.00 | | 2006 |
| | Permit Application | \$75.00 | | 2006 |

(1) Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------|--|--------------------------------------|------------------------------------|---------------|
| | WELL PERMITS | | | |
| | Well Permits | \$430.00 (effective January 1, 2008) | | 2007 |
| | Permit Site Revisit | \$125.00 | | 2006 |
| | Bacteriological | \$25.00 | | 2006 |
| | Inorganic Chemical Samples | \$35.00 | | 2006 |
| | Pesticide/Petroleum | \$75.00 | | 2006 |
| | Full Sample Suite (Bact, Nox, Inorganic + 7 m) | \$100.00 (effective January 1, 2008) | | 2007 |
| | (6) Iron Bacteria/Sulfur Bacteria | na | \$75.00 | New |
| | (1) Radon Air Sample Kit - Radon | na | \$20.00 | New |
| | WATER PERMITS | | | |
| | (8) General Permit Suspension | \$325.00 | DELETE | 2005 |
| | Actual Permit | \$165.00 | \$250.00 | 2005 |
| | SWIMMING POOLS | | | |
| | Swimming Pool Inspection | \$125.00 | \$250.00 | 2005 |
| | Plan Review | \$200.00 | \$250.00 | 2005 |
| | FOOD SERVICE | | | |
| | Plan Review | \$75-\$200 | \$75.00 | 2005 |
| | Plan Review & permit for Temporary Establishment | \$50.00 | \$75.00 | 2005 |
| Dental Health | Comprehensive Oral Evaluation | \$66.00 | | 2009 |
| | Periodic Oral Evaluation | \$44.00 | | 2009 |
| | Limited Oral Evaluation | \$52.00 | | 2009 |
| | Re-evaluation-limited, periodic | \$30.00 | | 2009 |
| | Consultation | \$54.00 | | 2009 |
| | Panoramic Film | \$86.00 | | 2009 |
| | BWX 1 Film | \$28.00 | | 2009 |
| | BWX 2 Films | \$30.00 | | 2009 |
| | BWX 3 - three films | \$36.00 | | 2009 |
| | BWX 4 Films | \$46.00 | | 2009 |
| | 1st Intraoral PA Film | \$27.00 | | 2009 |
| | Additional PA Film | \$25.00 | | 2009 |
| | Intraoral Occlusal Film | \$28.00 | | 2009 |
| | Full Mouth Series w BWX | \$96.00 | | 2009 |
| | Fluoride Varnish under 13 | \$45.00 | | 2009 |
| | Fluoride Varnish Adult 13 and up | \$64.00 | | 2009 |
| | Fluoride Varnish (ages 13&under) | \$31.00 | | 2009 |
| | Fluoride Varnish (ages 17-20) | \$31.00 | | 2009 |
| | Topical Fluoride Varnish;Therapeutic for moderate to high caries risk | \$30.00 | | 2009 |
| | Sealant/NEWLY ERUPTED TEETH | \$43.00 | | 2009 |
| | Scale/Root 1-3 teeth | \$103.00 | | 2009 |
| | Scale/Root 4+ teeth | \$111.00 | | 2009 |
| | Full mouth Debridement | \$101.00 | | 2009 |
| | Periodontal Maintenance | \$81.00 | | 2009 |

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(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------|--|-------------|------------------------------------|---------------|
| | Amal One Surface Prim/Perm | \$89.00 | | 2009 |
| | Amal Two Surface Prim/ Perm | \$113.00 | | 2009 |
| | Amal Three Surface Prim/Perm | \$137.00 | | 2009 |
| | Amal Four Surface Prim/Perm | \$156.00 | | 2009 |
| | Resin One Surface Anterior | \$94.00 | | 2009 |
| | Resin Two Surface Anterior | \$118.00 | | 2009 |
| | Resin Three Surface Anterior | \$141.00 | | 2009 |
| | Resin Four Surface Anterior | \$164.00 | | 2009 |
| | Resin Crown, Crown Ant. Prim | \$185.00 | | 2009 |
| | Resin Crown Isur.Post-Prim/Perm | \$115.00 | | 2009 |
| | Resin Crown 2sur.Post-Prim/Perm | \$157.00 | | 2009 |
| | Resin Crown 3sur.Posterior Perm | \$207.00 | | 2009 |
| | Resin Crown Full Denture Perm | \$242.00 | | 2009 |
| | Application of Desensitizing Medicament | \$37.00 | | 2009 |
| | Application of Desensitizing Resin for cervical and/or root surface on tooth | \$52.00 | | 2009 |
| | SSC Temporary Tooth | \$119.00 | | 2009 |
| | SSC Permanent Tooth | \$201.00 | | 2009 |
| | SSC Permanent Tooth | \$229.00 | | 2009 |
| | Prebaccinated Resin Crown | \$235.00 | | 2009 |
| | Prefab.est.coat SSC Temporary Tooth | \$214.00 | | 2009 |
| | Sedative Treatment | \$74.00 | | 2009 |
| | Palliative Treatment | \$60.00 | | 2009 |
| | Ext. Temporary Tooth Prim/Perm | \$89.00 | | 2009 |
| | Extraction Surgical - 100+ | \$141.00 | | 2009 |
| | Ext. coronal remnants deciduous | \$62.00 | | 2009 |
| | Extractions surgical | \$118.00 | | 2009 |
| | Alveoplasty in conjunction with extraction 1-3 teeth | \$118.00 | | 2009 |
| | Alveoplasty not in conjunction with extraction 4 or more tooth | \$189.00 | | 2009 |
| | Alveoplasty not in conjunction with extraction 1-3 tooth | \$162.00 | | 2009 |
| | Recement Crown NOT cov. by MA | \$57.00 | | 2009 |
| | Study Models | \$53.00 | | 2009 |
| | I & D Minor | \$186.00 | | 2009 |
| | Occusal Fracture Limited | \$86.00 | | 2009 |
| | Fractured Tooth Txt. | \$70.00 | | 2009 |
| | Medication for Pain MED | \$46.00 | | 2009 |
| | Oral Tissue | \$46.00 | | 2009 |
| | Oral Tissue | \$151.00 | | 2009 |
| | Pin Retention/tooth | \$30.00 | | 2009 |

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(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 ⁽¹⁾ | Last Revision |
|---------------------|---|-------------|---|---------------|
| | Band & Deliver 209/25 | \$264.00 | | 2009 |
| | Fixed Bilateral Deliver 419/30 | \$482.00 | | 2009 |
| | Root Canal Anterior | \$433.00 | | 2009 |
| | Root Canal Molar | \$649.00 | | 2009 |
| | Fabrication of Athletic Mouthguard | \$108.00 | | 2009 |
| | Fabrication of Athletic Mouthguard Project (school-based) | \$17.00 | | 2009 |
| | Boil & Bite Mouthguards (students with braces) | \$5.00 | | 2007 |
| | Occlusal Guards, By report minimize bruxism \$274/95 lab | \$296.00 | | 2009 |
| Personal Health (L) | Drainage of Skin Abscess | \$117.00 | | 2009 |
| | Drainage of Skin Abscess | \$200.00 | | 2009 |
| | Drainage of Pilonidal Cyst | \$195.00 | | 2009 |
| | Remove Infected Skin | \$133.00 | | 2009 |
| | Drainage of Hematoma/Fluid | \$147.00 | | 2009 |
| | Puncture Wound of Lesion | \$94.00 | | 2008 |
| | Debride Infected Skin | \$56.00 | | 2009 |
| | Remove Skin Lesion | \$89.00 | | 2009 |
| | Shave Skin Lesion | \$72.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 0.5cm or Less | \$133.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 0.6 - 1.0cm | \$157.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 1.1-2.0cm | \$173.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 2.1-3.0cm | \$195.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 0.5cm or Less | \$133.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 0.6 - 1.0cm | \$162.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 1.1-2.0cm | \$184.00 | DELETE | 2009 |
| | Remove Skin Lesion Excision 2.1-3.0cm | \$217.00 | DELETE | 2009 |
| | Trim Nails | \$22.00 | | 2008 |
| | Debride Nail 1-5 | \$33.00 | | 2008 |
| | Avulsion of Nail Plate | n/a | \$97.00 | New |
| | Drain Blood from Under Nail | \$56.00 | | 2009 |
| | Repair Superficial Wound(s) 2.5cm or less | \$223.00 | | 2009 |
| | Repair Superficial Wound(s) 2.6-7.5cm | \$171.00 | | 2008 |
| | Initial Wound Treatment | \$184.00 | | 2009 |
| | Destruct Lesion(s), 1-14 | \$84.00 | | 2009 |
| | Destruct Lesion(s), 1-14 | \$72.00 | | 2009 |
| | Destruct Lesion(s), 1-14 | \$18.00 | | 2008 |
| | Destruct Lesion(s), 1-14 | \$109.00 | | 2009 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------|--|-------------|------------------------------------|---------------|
| | Infect Single Tendon-Ligament-Claw | \$72.00 | | 2009 |
| | Infect Single Tendon-Claw ? Insertion | \$67.00 | | 2009 |
| | Infect Single Joint-Triquet Pts, 1-2 Muscles | \$67.00 | | 2009 |
| | Infect Single Joint-Triquet Pts, 3+ Muscles | \$78.00 | | 2009 |
| | Drain/Inject, Small Joint or Bursa | \$67.00 | | 2009 |
| | Drain/Inject, Intermediate Joint or Bursa | \$72.00 | | 2009 |
| | Drain/Inject, Major Joint or Bursa | \$84.00 | | 2009 |
| | Drain Fluid Abscess, Superficial | \$329.00 | | 2009 |
| | Drain Fluid Abscess: Static | \$44.00 | | 2008 |
| | Control Nosebleed | \$123.00 | | 2009 |
| | Labioplasty | \$140.00 | | 2008 |
| | Cannula Puncture | \$140.00 | | 2007 |
| | Incise External Hemorrhoids | \$140.00 | | 2009 |
| | Excision of Abscess | \$140.00 | | 2009 |
| | Excision with Tumor Debridement Removal | \$210.00 | DELETE | 2008 |
| | Excision Lesion Vulva | \$210.00 | | 2009 |
| | Excision/Debridement of Vulva or Perineum | \$140.00 | | 2009 |
| | Excision/Debridement of Gland Abscess | \$173.00 | | 2009 |
| | Excision Lesions Perineum | \$148.00 | | 2009 |
| | Insertion, non-steroidizable drug | \$133.00 | | 2009 |
| | Removal, non-steroidizable drug | \$154.00 | | 2009 |
| | Removal, or reinsertion, steroidizable drug | \$234.00 | | 2009 |
| | Excision FU | \$95.00 | | 2009 |
| | Intrauterine Device (IUD) | \$100.00 | | 2009 |
| | IUD Removal | \$113.00 | | 2009 |
| | Insert IUD | \$100.00 | DELETE | 2009 |
| | Fetal Non Stress | \$68.00 | | 2009 |
| | Remove Foreign Body from External Eye | \$67.00 | | 2009 |
| | Remove Foreign Body from Outer Ear Canal | \$140.00 | | 2009 |
| | Remove Ear Wax | \$67.00 | | 2009 |
| | Urgent Panel (Stat) - UNC Lab | \$18.00 | | 2006 |
| | U/A (Stat) | \$28.00 | | 2008 |
| | U/A (Stat) Stat | \$18.00 | | 2008 |
| | Prothrombin Test | \$11.00 | | 2007 |
| | Albumin Serum (UNC Lab Test) | \$6.00 | | 2006 |
| | Total Bilirubin (UNC Lab Test) | \$7.00 | | 2006 |
| | Direct Bilirubin (UNC Lab Test) | \$7.00 | | 2006 |
| | Neonatal Bilirubin (UNC Lab Test) | \$9.00 | | 2006 |
| | Hemoccult | \$11.00 | | 2007 |
| | Ca (UNC Lab Test) | \$7.00 | | 2006 |
| | CO2 (UNC Lab Test) | \$6.00 | | 2006 |
| | CL (UNC Lab Test) | \$6.00 | | 2006 |

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Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------|--|-------------|------------------------------------|---------------|
| | Total Cholesterol (UNC Lab Test) | \$6.00 | | 2006 |
| | Cholesterol | n/a | \$11.00 | 2006 |
| | CREAT (UNC Lab Test) | \$7.00 | | 2006 |
| | BI2 (UNC Lab Test) | \$21.00 | | 2006 |
| | Ferritin (UNC Lab Test) | \$19.00 | | 2006 |
| | Folate (UNC Lab Test) | \$20.00 | | 2006 |
| | GLU (LMI) Lab Test | \$5.00 | | 2006 |
| | O'Sullivan | \$28.00 | | 2008 |
| | OGTT (3 HR) | \$50.00 | | 2008 |
| | Glucose Random | \$18.00 | | 2008 |
| | GGT (UNC Lab Test) | \$11.00 | | 2007 |
| | FSH (UNC Lab Test) | \$25.00 | | 2006 |
| | Hemoglobin A1C | \$21.00 | | 2007 |
| | IBC (UNC Lab Test) | \$12.00 | INCREASE | 2006 |
| | Iron Profile (IBI, IBC) (UNC Lab Test) | \$9.00 | | 2006 |
| | LDH (UNC Lab Test) | \$8.00 | | 2006 |
| | Lipid Panel (Total-Fast) HDL (UNC Lab Test) | \$11.00 | | 2006 |
| | LDL (UNC Lab Test) | \$13.00 | | 2006 |
| | ALK PHOS (UNC Lab Test) | \$7.00 | | 2006 |
| | IK (UNC Lab Test) | \$6.00 | | 2006 |
| | TP-Serum (UNC Lab Test) | \$5.00 | | 2006 |
| | TP-Urine (UNC Lab Test) | \$5.00 | | 2006 |
| | INA (HGF) Lab Test | \$6.00 | | 2006 |
| | Thyroid T4i - (UNC Lab Test) | \$8.00 | | 2006 |
| | Free T4 (UNC Lab Test) | \$12.00 | | 2006 |
| | TSH (UNC Lab Test) | \$22.00 | | 2006 |
| | T4 (LMI) Lab Test | \$19.00 | DECREASE | 2006 |
| | SGOT, AST (UNC Lab Test) | \$7.00 | | 2006 |
| | SGPT, ALT (UNC Lab Test) | \$7.00 | | 2006 |
| | Iron Profile/Transferrin: % Saturation (UNC) | \$17.00 | | 2006 |
| | TRIG (UNC Lab Test) | \$8.00 | | 2006 |
| | T3U (UNC Lab Test) | \$8.00 | | 2006 |
| | BUN (UNC Lab Test) | \$5.00 | | 2006 |
| | Uric Acid (LMI) Lab Test | \$6.00 | | 2006 |
| | QUANT HCG/Serum (UNC Lab Test) | \$12.00 | | 2006 |
| | Electrolytes | \$11.00 | | 2007 |
| | ICBC w/o Diff (UNC Lab Test) | \$9.00 | | 2006 |
| | ICBC with Diff (UNC Lab Test) | \$10.00 | | 2006 |
| | SED Rate (UNC Lab Test) | \$4.00 | | 2006 |
| | MONO Spot (UNC Lab Test) | \$7.00 | | 2006 |

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Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 (1) | Last Revision |
|--------------------|--|-------------|--|---------------|
| | RA Factors - Qual (UNC Lab Test) | \$7.00 | | 2006 |
| | RA Factors - Quant (UNC Lab Test) | \$7.00 | | 2006 |
| | PPD | \$14.00 | | 2008 |
| | St. Pharynx (UNC Lab Test) | n/a | \$20.00 | 2009 |
| | Rubella (UNC Lab Test) | \$20.00 | | 2006 |
| | Strep. C RIBA (UNC Lab Test) | \$16.00 | | 2006 |
| | Strep. Group Identification (UNC Lab Test) | \$21.00 | | 2006 |
| | ABO Group (UNC Lab Test) | \$4.00 | | 2006 |
| | RH Type (UNC Lab Test) | \$7.00 | | 2006 |
| | Other Bacterial Culture (UNC Lab Test) | \$18.00 | \$12.00 | 2009 |
| | Throat Culture (UNC Lab Test) | \$8.00 | | 2006 |
| | Urine Culture (UNC Lab Test) | \$11.00 | | 2006 |
| | ID & Sensitivity (UNC Lab Test) | \$9.00 | | 2006 |
| | STAT Male Smear | \$22.00 | | 2007 |
| | Fungal Direct Test (PDR) (UNC Lab Test) | \$7.00 | | 2006 |
| | Wet Mount | \$18.00 | | 2008 |
| | Parasitology Test #9807-Giardia (UNC Lab Test) | \$16.00 | | 2006 |
| | Parasitology Test #9807-Cryptosporidium (UNC Lab Test) | \$16.00 | | 2006 |
| | HBsAg (UNC Lab Test) | \$13.00 | | 2006 |
| | HBsAb (UNC Lab Test) | \$20.00 | | 2006 |
| | Exp. Thin Prep (State Lab) | \$12.33 | | 2007 |
| | Flu Shot Injection | \$128.00 | | 2009 |
| | Administration of H1N1 Vaccine | \$18.00 | | 2009 |
| | Admin Fee (1 vaccine) | \$18.00 | | 2007 |
| | Admin Fee (2+ vaccines) | \$11.00 | | 2007 |
| | Exp. A - Adult | \$74.00 | | 2009 |
| | Exp. A - Child | \$25.00 | | 2010 |
| | Gardasil | \$141.00 | | 2009 |
| | Admin. Influenza Vaccine - Medicare | \$18.00 | | 2008 |
| | Admin. Pneumococcal Vaccine - Medicare | \$18.00 | | 2008 |
| | Adult Medicaid Co-pay | \$3.00 | | 2009 |
| | Preservative free influenza vaccine 6-35 mo. | n/a | \$15.00 | 2008 |
| | Preservative free influenza vaccine | \$31.00 | | 2008 |
| | Influenza 6-35 mo. | \$14.00 | | 2008 |
| | Influenza 36 mo. and Above | \$26.00 | | 2008 |
| | Influenza Virus Vaccine Live for Intranasal | \$27.00 | | 2008 |
| | Rabies IM | \$237.00 | | 2009 |
| | Rabies IM | \$212.00 | DELETED | 2009 |
| | Adult MMR | \$56.00 | | 2009 |
| | Varicella vaccine | \$89.00 | | 2009 |
| | Zostavax vaccine | \$179.00 | | 2009 |
| | Immunization: Pneumococcal - State | \$36.00 | \$49.00 | 2009 |
| | Immunization: Pneumococcal Vaccine, Subcutaneous/Jet | \$100.00 | | 2009 |
| | Menactra Meningococcal Vaccine | \$101.00 | \$15.00 | 2009 |
| | Immunization: Hep B (20+) | \$58.00 | | 2009 |
| | Varicella Titer (LNI: 123) | \$78.00 | | 2008 |
| | Measles Titer | \$48.00 | | 2008 |
| | Measles Mumps Titer | \$50.00 | | 2008 |
| | Measles Rubella Titer | \$75.00 | | 2008 |
| | Bile Acid Test | \$93.00 | | 2008 |
| | IV Infusion Up to One Hour | \$140.00 | | 2009 |
| | Psychiatric Interview Exam | \$151.00 | | 2009 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 ⁽¹⁾ | Last Revision |
|--------------------|--|-------------|---|---------------|
| | Psychiatric Diag Interview Exam, Interactive | \$161.00 | - | 2009 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 | Last Revision |
|--------------------|--|-------------|------------------------------------|---------------|
| | Psychother, Indiv, Initial, 20-30 min. | \$65.00 | | 2009 |
| | Psychother, Indiv, Initial, 45-50 min. | \$97.00 | | 2009 |
| | Psychother, Indiv, Initial, 75-80 min. | \$146.00 | | 2009 |
| | Psychother, Indiv, Interac, 20-30 min. | \$70.00 | | 2009 |
| | Psychother, Indiv, Interac, 45-50 min. | \$103.00 | | 2009 |
| | Psychother, Indiv, Interac, 75-80 min. | \$152.00 | | 2009 |
| | Psychotherapy, Family, w/o Patient | \$95.00 | | 2009 |
| | Psychotherapy, Family, w/Pt Present | \$115.00 | | 2009 |
| | Psychotherapy Group | \$32.00 | | 2008 |
| | Ininfusion Each Additional Hour up to Eight | \$39.00 | | 2008 |
| | Audiometry | \$18.00 | | 2008 |
| | Pure Tone Audiometry, Air | \$22.00 | DELETE | 2007 |
| | Electrocardiogram, Complete | \$33.00 | | 2008 |
| | Electrocardiogram, T only QRS | \$22.00 | | 2007 |
| | Aerobic Inhalation Treatment | \$22.00 | | 2007 |
| | Aerobic Inhalation Treatment | \$22.00 | | 2007 |
| | Pulse Oximetry | \$8.00 | | 2007 |
| | Psychophysical Test | \$111.00 | | 2008 |
| | Health & Behavior Intervention | \$28.00 | | 2008 |
| | Medical Nutrition Therapy/Initial 15 min. Unit | \$30.00 | | 2009 |
| | Medical Nutrition Therapy/Re-Assess 15 min. Unit | \$30.00 | | 2009 |
| | Lab: Handling Fee | \$11.00 | | 2007 |
| | Special Supplies | \$18.00 | | 2008 |
| | Vision | \$11.00 | | 2007 |
| | Induction of Urinary | \$67.00 | | 2009 |
| | New Office Visit Tx Brief E&M | \$84.00 | | 2009 |
| | New Office Visit Tx Extended Prob Focused E&M | \$128.00 | | 2009 |
| | New Office Visit Tx Detailed E&M | \$173.00 | | 2009 |
| | New Office Visit Tx Moderate Complexity E&M | \$251.00 | | 2009 |
| | New Office Visit Tx High Complexity E&M | \$317.00 | | 2009 |
| | Estab Office Visit Tx Brief E&M | \$44.00 | | 2008 |
| | Estab Office Visit Tx Prob Focused E&M | \$78.00 | | 2009 |
| | Estab Office Visit Tx Extended Focused E&M | \$105.00 | | 2009 |
| | Estab Office Visit Tx Detailed E&M | \$157.00 | | 2009 |
| | Estab Office Visit Tx Complex E&M | \$234.00 | | 2009 |
| | Initial Office Consultation Minor Problem | \$140.00 | DELETE | 2009 |
| | Telephone Coord Brief | \$18.00 | DELETE | 2009 |
| | Telephone Coord Moderate | \$22.00 | DELETE | 2007 |
| | Telephone Coord Complex | \$28.00 | DELETE | 2008 |

-09-

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 (1) | Last Revision |
|--------------------|--|-------------|--|---------------|
| | Preventive New Pt 0-1 yr | \$107.00 | | 2005 |
| | Preventive New Pt 1-4 yrs | \$107.00 | | 2009 |
| | Preventive New Pt 5-11 yrs | \$295.00 | | 2000 |
| | Preventive New Pt 12-17 yrs | \$223.00 | | 2005 |
| | Preventive New Pt 18-34 yrs | \$223.00 | | 2005 |
| | Preventive New Pt 40-64 yrs | \$267.00 | | 2005 |
| | Preventive New Pt 65+ yrs | \$242.00 | | 2005 |
| | Preventive Health Pt 0-1 yr | \$107.00 | | 2005 |
| | Preventive Eval Pt 0-1 yr | \$100.00 | | 2009 |
| | Preventive Eval Pt 1-4 yrs | \$167.00 | | 2005 |
| | Preventive Eval Pt 12-17 yrs | \$195.00 | | 2005 |
| | Preventive Eval Pt 18-34 yrs | \$192.00 | | 2005 |
| | Preventive Eval Pt 40-64 yrs | \$217.00 | | 2005 |
| | Preventive Eval Pt 65+ yrs | \$212.00 | | 2005 |
| | Home Visit for Promote, Assess & Ref. Care | \$84.00 | | 2005 |
| | Home Visit for Newborn Care & Assistance | \$64.00 | | 2009 |
| | Newborn LPHU Screen (Newborn) | \$70.00 | | 2004 |
| | Periodic Oral Eval | \$21.00 | DELETE | 2003 |
| | Ultrasonogram Examination (nonpreg) | \$41.00 | | 2005 |
| | Comprehensive Ora. Eval | \$-2.00 | DELETE | 2005 |
| | Topical Fluoride Appl | \$27.00 | | 2005 |
| | Oral hygiene instruction | \$12.00 | DELETE | 2005 |
| | Admin of Influenza Vaccine | \$18.00 | | 2005 |
| | Admin of Pneumococcal Vaccine | \$18.00 | | 2005 |
| | Behavior, Health Counseling & Therapy | 0% | NEW | New |
| | Management Assessment | 0% | DELETE | 2006 |
| | CURF Individual Professional | \$27.00 | DELETE | 2008 |
| | Acute Nitroglycerin/POCYN TOSTAND Up to 4 | \$6.00 | DELETE | 2005 |
| | Acidbaseemia Strip | \$23.00 | DELETE | 2008 |
| | Penicillin G Benzathine/Procaine 1200,500 U/ml | \$22.00 | DELETE | 2005 |
| | Penicillin G Benzathine up to 500,000 Units | \$22.00 | DELETE | 2005 |
| | Penicillin G Benzathine up to 1,200,000 Units | \$41.00 | DELETE | 2005 |
| | Penicillin G Benzathine up to 2,400,000 Units | \$-6.00 | DELETE | 2005 |
| | Urea Nitrogen Standard/Krogher per 240mg | \$22.00 | | 2005 |
| | Cephalosporin, 200mg | \$24.00 | DELETE | 2005 |
| | Urea Nitrogen Standard | \$22.00 | | 2005 |
| | Dichloroacetic HCL Standard, up to 5mg | \$6.00 | | 2005 |
| | Phenylephrine 10 mg | \$5.00 | | |
| | B-17 Injection | \$6.00 | | 2005 |
| | Manual Suture Evaluation, 5mm to 100mm | \$18.00 | DELETE | 2008 |
| | MC-19-100 | \$52.00 | | 2005 |
| | Stem Cell Panel | \$-4.00 | | 2005 |
| | Campylobacter | \$-4.00 | | 2005 |
| | Campylobacter | \$-4.00 | | 2005 |
| | Childhood Education | \$28.00 | DELETE | 2005 |

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Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 (1) | Last Revision |
|--------------------|-----------------------------------|---|--|---------------|
| School Districts | | | | |
| Inpatient Fees | Orange County School District | \$3,000 Per Single Family Dwelling; \$1,420 Per Multi-Family Dwelling | | 2001 |
| | Hill-Carboro City School District | \$4,407 Per Single Family Dwelling; \$1,979 Per Multi-Family Dwelling | | 2001 |
| | | | | |
| Social Services | Adoption Interview Fee | \$300.00 | | 2008 |

(1) Any fee changes will be included in this column; a blank beside each fee means there is no fee change in FY 2010-11

Orange County Proposed Fee Schedule - FY 2010-11

| Department/Program | Description | Current Fee | Proposed Fee Change for FY 2010-11 ⁽¹⁾ | Last Revision |
|---|-------------|-------------|---|---------------|
| (3) The Board of County Commissioners approved a four year rate schedule for Efland Sewer on June 2, 2009. Implementation of the second year (FY 2010-11) fee changes are effective July 1, 2010. | | | | |
| (4) Not applicable to approved placement partner organizations. | | | | |
| (4) Recover costs of euthanizing ill and infirm animals at the request of their owners given that this service is ordinarily available at higher rates only from private veterinary clinics. | | | | |
| (5) Fee for an Animal Control Officer to receive a surrendered animal and transport it to the Animal Services Center. | | | | |
| (6) Have not charged for this sample in the past when staff was already on site to collect other water samples | | | | |
| (7) Have not charged for this sample in the past. Air kits will continue to be distributed to walk-in clients for their own handling. | | | | |
| (8) This is a fee that had historically been charged to a tattoo establishment as an annual permit fee. Due to changes in the regulations over the years, there is no longer a permit issued | | | | |
| (9) Adjust fee to include some of the indirect costs and increasing collection costs due to the revised collection schedules. | | | | |
| (10) Deleted items due to no longer providing or duplicate services, several renamed due to increased cost. | | | | |
| (11) Price to reflect current generation of mobile homes being disposed of. To incorporate State disposal fee into price. | | | | |
| UNC and State Lab Fees in BOLD are established by reference lab - not increased by OCHD | | | | |

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a blank beside each fee means there is no fee change in FY 2010-11