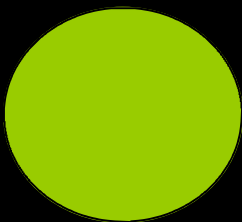


Orange County, NC

Annual Operating Budget

**Manager
Recommended**

2009-10



Orange County, North Carolina
Manager Recommended
2009-2010 Annual Operating Budget

Board of County Commissioners

Valerie Foushee, Chair
Mike Nelson, Vice Chair
Alice M. Gordon
Pam Hemminger
Barry Jacobs
Bernadette Pelissier
Steve Yuhasz

County Manager

Laura Blackmon

Willie Best
Assistant County Manager

Gwen Harvey
Assistant County Manager

Donna Coffey
Budget Director

Gary Humphreys
Financial Services Director

Pam Jones,
Purchasing and Central Services
Director

Michael McGinnis
Human Resources Director

Paul Laughton
Budget and Management Analyst

Tonya Walton
Budget and Management Analyst

Allison Chambers
Budget Technician

John Gowan
Budget Intern



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Orange County
North Carolina**

For the Fiscal Year Beginning

July 1, 2008

President

Executive Director

T able of Contents

Updated May 26, 2009

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Updated May 15, 2009

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Orange County Mission Statement

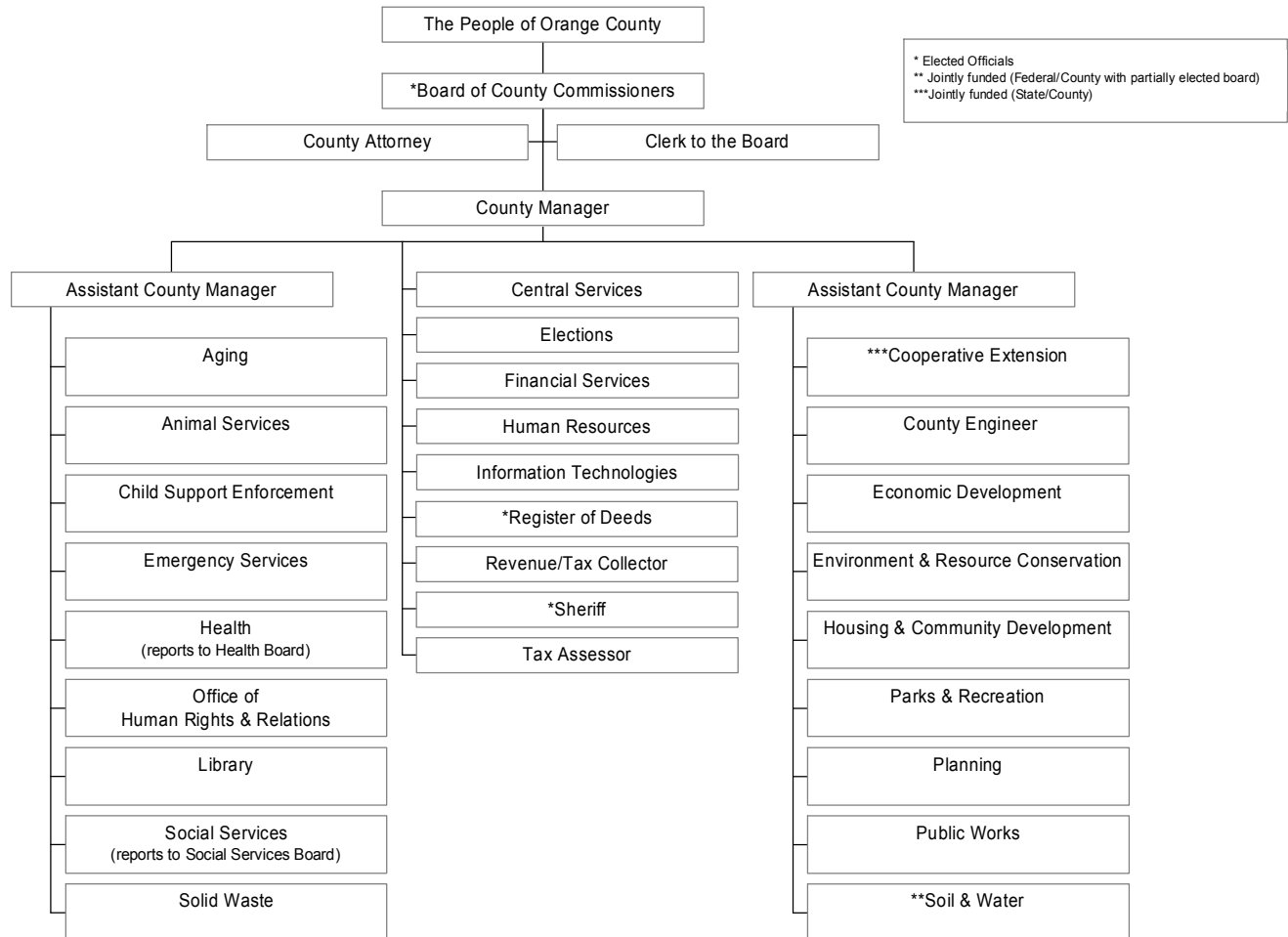
Orange County exists to provide governmental services requested by our Citizens or mandated by the State of North Carolina.

To provide these quality services efficiently, we must:

- Serve the ***Citizens*** of Orange County - ***Our Citizens Come First.***
- Depend on the energy, skills and dedication of all our employees and volunteers.
- Treat all our Citizens and all our Employees with fairness, respect, and understanding.

Orange County Citizens Come First.

Orange County Government



* Elected Officials
 ** Jointly funded (Federal/County with partially elected board)
 *** Jointly funded (State/County)

5/13/2009

ATTACHMENT 1: GUIDING PRINCIPLES AND IDENTIFIED PRIORITIES FOR 2009-2010 BUDGET

County Priorities for FY 2009-2010	
	Guiding Principles
1	Create budget ethic/discipline for BOCC and staff that does not assume an annual increase in the tax rate
2	Focus on providing 'core' county services.
3	No new services can be added without exchanging current services or increasing taxes.
4	County workforce is a valuable asset which should be protected.
5	Make county government accessible, understandable and transparent. Begin now to relay the message to citizens, partner agencies, and organizations that current levels of service may not be maintained. Make clear county priorities and what might change.
6	Maintain a 'reserve fund' as a safety net dedicated for responding to emergencies.
7	Exercise caution when considering issuing new debt.
8	Work against unfunded state and federal mandates.
9	Provide 'adequate' staffing to perform core county services.
10	Hire staff with 'flexibility' to be reallocated to cover core functions.
	Revenues
1	Diversify tax base, including new 'green' commercial tax base.
2	Lobby local General Assembly representatives to consider legislative reforms to allow flexibility in revenue generation.
3	Seek potential federal dollars for infrastructure (new emphasis or new resources based on political shifts).

ATTACHMENT 2. IDENTIFIED PRIORITIES FOR 2009-2010 BUDGET

Priority #	Votes	Priorities for FY 2009-10 (sorted in descending order)
P-1	6	Conserve high priority natural areas, wildlife habitat, and prime forests. (Goal 5)
P-2	5	Implement Comprehensive Land Use Plan (Goal 3) a. Rewrite zoning and subdivision regulations
P-3	5	Develop economic plans for 3 districts (Goal 3)
P-4	5	Review services to identify and protect 'safety net' programs and services. (Goal 1)
P-5	4	Encourage for profit investments in affordable housing and review available tools. (Goal 1)
P-6	4	Develop plan and tools to improve the way county and citizens communicate with each other; foster two-way exchange (Goal 2)
P-7	4	Improve intra- and intergovernmental coordination, cooperation, and collaboration. (Goal 2) a. Work with Town of Hillsborough on: o Joint land use planning approaches, policies and ordinances and annexation o Economic Development Districts b. Work with Durham on: o Economic Development Districts
P-8	4	Examine advisory boards and commissions (Goal 2): a. Ensure they are meeting their missions b. Determine how boards relate to each other and how their work can be best integrated with BOCC c. Ensure sustainability goals d. Ensure fit with overall county vision e. Recognize (and be sensitive to) consistencies represented by boards, commissions when framing this review
P-9	4	Update economic development plan for county (Goal 3): a. Clarify Economic Development plan for each district b. Identify spectrum of tools c. Identify other stakeholders d. Identify what county wants to see happen
P-10	4	Develop an energy plan that includes economic development strategies to attract, retain, and grow "green" business

P-11	4	Invest in technology to increase worker efficiencies, e.g., web streaming, paperless agendas, integrated tracking systems between field and office .(Goal 4)
P-12	4	Implement county's environmental responsibility goals (Goal 5)
P-13	4	Plan to provide 'equitable' library services for OC residents. (Goal 5)
P-14	4	Fulfill remainder of bond issuance approved by voters in 2001 for soccer and Twin Creeks. (G- 5)
P-15	3	Complete stewardship and management plans for land legacy. (Goal 5)
P-16	2	Develop and accounting and assessment system of water and air pollution (Goal 5): b. In conjunction with ICLEI; set emissions reduction target for 2030; conduct public education campaign and link public with opportunities to improve energy efficiency and use sustainable energy sources c. Begin multi-year implementation of Observable Well Network
P-17	2	Review the Schools and Adequate Facilities Public Funding Ordinance. (Goal 2) a. Is it doing what it was originally intended? b. Does it have application for Durham and Mebane?
P-18	1	Address inequities between old and new schools. Older schools are in need of capital improvements. Building new schools has been the funding priority (Goal 4)
P-19	0	Relations with UNC-Chapel Hill: Be actively involved and informed about UNC-CH decisions and intentions (Goal 2)
P-20	0	Support transit, pedestrian, and bicycle facilities and other alternatives to the single passenger automobile (Goal 3)
P-21	0	Amend county zoning to address and modernize airport and related issues (Goal 3)
P-22	0	Review and update county personnel and operational policies and procedures. (Goal 4)
P-23	0	Design and fund space for county attorney offices. Manager and board to discuss concept and staffing. (Goal 4)
P-24	0	Plan to acquire/land bank for future park development. (Goal 5)
P-25	0	Develop a policy/update current plan about how parks will be developed, appropriate ratio of parks to population, length of time to develop, and incorporation of such into CIP. (Goal 5)
P-26	0	Clarify and communicate to public how and why county funding is allocated the way it is. (Goal 2)

Budget Message

To: Orange County Board of Commissioners

From: Laura E. Blackmon, County Manager

Subject: Recommended FY 2009-10 Annual Operating Budget

Date: May 12, 2009

Per North Carolina General Statute 159-11, I submit to you the Recommended FY 2009-10 Annual Operating Budget for Orange County. The proposed General Fund budget totals \$177,589,039. It reflects a decrease of \$5.4 million, or 3%, from the current year original budget of \$183,005,580. I believe this funding plan meets Board directives, allows for opening new facilities, addresses many County priorities, and supports employees.

Over the last several months Commissioners have heard from many County residents who are finding it increasingly difficult to pay taxes and meet other financial obligations. With that in mind Commissioners directed me to balance the County's operating budget at the revenue neutral tax rate. The Board also directed me to prepare a budget funding local school districts at 48.1% of the County's General Fund. While my recommended funding plan attains both of those goals, balancing the budget within these guidelines was not an easy task. It has required difficult funding decisions regarding services and programs. Budget decreases mean everyone - schools, non-profit agencies and county departments – receives less money next year than they received this year.

	FY 2008-09	FY 2009-10	Difference
County Departments	\$94,475,580	\$92,164,471	(\$2,311,109)
Total % of General Fund	51.6%	51.9%	
Local School Districts	\$88,530,000	\$85,424,568	(\$3,105,432)
Total % of General Fund	48.4%	48.1%	

Revenues

The County receives revenue from many sources. Major revenues include property and sales taxes, monies from other governments, and fees for services. Early in the budget planning process staff alerted the Board of anticipated revenue reductions in all these areas for the upcoming year. For the most part, decreases are the result of reduced consumer spending, declining construction and housing markets, and reductions in State monies to support county operations. The State's fiscal condition continues to deteriorate. Each day brings new information for us to consider as we enter the final stages of balancing the County's budget for the upcoming year. As an example, late last week Governor Perdue announced additional funding cuts to include furloughs and reduced pay for teachers and other state employees.

Budget Message

Assessed Property Valuation and Property Revenue Neutral Tax Rate

North Carolina law requires counties revalue real property at least every eight years. In 1993, the Orange County Board of County Commissioners adopted a policy to revalue property every four years. The goal of revaluation is to align appraised property values with market values.

Orange County's most recent revaluation was effective January 1, 2009. The County's post-revaluation total assessed valuation, including real, personal, and public utility property and motor vehicles, equals \$15,369,119,202. The tax levy for the current year is \$128,249,749, and the growth factor since the last reappraisal is 2.8%. Using the formula mandated by state law, the revenue neutral tax rate for Orange County is 85.8 cents. In accordance with State law, revenue neutral rate is defined as a rate that produces the same amount of property tax levy as budgeted in the pre-revaluation year. The current year tax rate is 99.8 cents. The chart below outlines how this rate was calculated.

Calculating 2009 Ad Valorem Revenue Neutral Tax Rate

FY	Real Property	Personal Property and Registered Motor Vehicles	Public Service Companies	Less Homestead Exemption	Assessed Value (all property tax components)	Annual Growth Rate	Tax Rate (per \$100 assessed value)	Property Tax Levy
2005-06 (actual per audit)	\$10,321,040,868	\$1,322,278,025	\$211,531,245	(40,113,991.00)	\$11,814,736,147		0.843	\$99,598,226
2006-07 (actual per audit)	\$10,936,261,416	\$1,214,967,577	\$218,479,438	(39,393,242.00)	\$12,330,315,189	4.4%	0.903	\$111,342,746
2006-07 (actual per audit)	\$10,936,261,416	\$1,214,967,577	\$218,479,438	(39,393,242.00)	\$12,330,315,189		0.903	\$111,342,746
2007-08 (actual per audit)	\$11,183,241,007	\$1,219,216,812	\$218,549,070	(39,786,610.00)	\$12,581,220,279	2.0%	0.950	\$119,521,593
2007-08 (actual per audit)	\$11,183,241,007	\$1,219,216,812	\$218,549,070	(39,786,610.00)	\$12,581,220,279		0.950	\$119,521,593
2008-09 (per approved budget)	\$11,407,167,466	\$1,264,158,027	\$225,105,542	(45,754,802.00)	\$12,850,676,233	2.1%	0.998	\$128,249,749
2009-10	\$14,078,862,266	\$1,144,855,451	\$202,594,988	(57,193,502.50)	\$15,369,119,202	19.6%	0.834	\$128,249,749
Growth Factor Adjustment (average annual growth since last reval)							2.8%	
Revenue Neutral Tax Rate							0.858	per \$100 assessed valuation

Real property values increase from \$11.4 billion budgeted in FY 2008-09 to \$14.1 billion in FY 2009-10, an increase of 23.4%. As projected in earlier revenue estimates, valuations for personal property and motor vehicles decrease significantly next year. These decreases offset increases in real property resulting in an overall increase in total property valuation of 19.6%.

Budget Message

Recommended Tax Rates

Ad Valorem Tax Rate – Revenues generated by the County's ad valorem property tax support day-to-day County and School operations budgeted in the General Fund. The recommended ad valorem property tax rate for next year totals 85.8 cents per \$100 of assessed valuation. This rate is the revenue neutral rate. One cent on the property tax rate should generate \$1,505,352 in the upcoming fiscal year.

Chapel Hill Carrboro City Schools District Tax – The voter approved Chapel Hill City Schools District Tax provides additional revenue to the school district over and above the County's ad valorem tax. This recommended budget provides for the revenue neutral rate of 18.84 cents per \$100 assessed value. The approved tax rate for the current year is 23 cents per \$100 assessed value. Based on this tax rate, the District will receive an estimated \$18,721,785 or \$1,597 per pupil. One cent on the school special district tax should generate \$993,725. Voters in the Orange County School District have not authorized a special district tax to supplement its amount received from the County's General Fund for current expense.

Fire District Tax Rates – As outlined in the Fire Districts section of the recommended budget, revenue neutral tax rates range from 2.16 cents to 7.85 cents per \$100 valuation. Some districts have requested tax rates above the revenue neutral rate. In those instances I have recommended the revenue neutral rate and have notified the districts they will need to present their needs to Commissioners at a work session in June. This approach is consistent with Board direction to me earlier this spring.

Revenue Highlights

Property Tax Revenue - Property taxes make up \$130.6 million, or 73.5%, of the recommended General Fund revenue base of \$177.6 million. This equates to a \$2.2 million increase from the current year budget of \$138 million and is reflective of natural growth in the tax base.

Sales Tax Revenue – Sales tax revenue for FY 2009-10 decreases by \$2.1 million. The reason for the decrease is two-fold. The foremost reason relates directly to the General Assembly's Medicaid Relief/Sales Tax Swap legislation approved in 2007. A key component of that legislation provided for the State to "relieve" counties of their longstanding responsibility of paying Medicaid costs. In turn, recognizing the State had no revenue to cover this new financial responsibility, the General Assembly decided to use proceeds from Article 44 sales tax to cover the cost. The Board may recall counties have been authorized to collect Article 44 sales tax since the State took Intangibles Taxes from local governments in 2001. In addition, the legislation reverted a small portion of counties' remaining sales taxes to towns in an effort to hold those entities harmless from potential loss of sales taxes because of the legislation.

The phased in Medicaid Relief/Sales Tax Swap plan began in 2007 and will be fully implemented by July 1, 2009. Thus, the amount of money budgeted for Article 44 sales tax in FY 2008-09, \$1.9 million, will decrease to zero in FY 2009-10. To offset that loss of

Budget Message

revenue, the County will see Medicaid expenses decrease from \$2.3 million budgeted in FY 2008-09 to zero in FY 2009-10.

Secondly, fiscal outlooks anticipate consumer spending will remain slow into FY 2009-10. For this reason the recommended FY 2009-10 budgets estimates sales tax revenues for Articles 39, 40 and 42 at \$585,000 less than the original FY 2008-09 budget.

Charges for Services – Construction and housing markets have fallen victim to our nation's slowing economy. Building and inspection permit requests have decreased significantly over the last two years. In addition, transactions related to buying and selling of homes and land have declined. The impact of this downturn means about \$1 million less revenue in FY 2009-10 for Planning, Environmental Health and Register of Deeds.

Intergovernmental Revenue – Included in this revenue category are monies the County expects to receive from state, federal and local governments. The State's fiscal crisis continues and appears to worsen with time. For FY 2009-10, I believe it is best to remain cautious until the General Assembly has adopted the State budget. For this reason my recommended budget does not anticipate receipt of Public School Building Fund monies from the State. This equates to a revenue loss of \$1.4 million for the County. For a number of years the County has used these revenues to offset school related debt payments. Repayment of debt is a mandate the County must fulfill. The loss of Public School Building Funds means the County will have to use other revenues to offset debt repayment.

Funding Highlights

Funding for Local School Districts - The recommended total appropriation to Chapel Hill Carrboro City and Orange County Schools decreases by \$3.1 million for next year - from \$88.5 million to \$85.4 million. While this reduction is not as severe as originally projected earlier this spring, it is still a decrease. Both Boards of Education presented their budget requests to Commissioners in late April 2009. Their presentations made it clear County funding reductions, coupled with State revenue decreases, mean both districts would face program and staffing cuts.

- Per pupil funding for the County's two local school districts equals \$3,096, a decrease of \$104 per student from the current year appropriation of \$3,200.
- In addition, the recommended budget includes \$617,782 to continue Commissioners' longstanding commitment to providing school health nurses at each school. This funding level reflects a \$24,586 increase over the FY 2008-09 funding level – the equivalent of a 4% increase.
- The Sheriff plans to continue providing School Resource Officers to support Orange County Schools. The estimated annual value of this Board commitment totals \$500,000.

Budget Message

- Earlier in the budget planning process continued funding of County social workers for Orange County schools was questionable for next year. More recent indications from Congressman David Price's office are optimistic for continued funding. My recommended budget includes \$572,000 for this initiative.

Additional details regarding recommended funding levels for local school districts and Durham Technical Community College are located in the Education section of the document.

County Programs and Services - Commissioners and County management are committed to offering core county services. More Orange County residents than ever before are facing economic challenges such as job losses. Those who are least able to provide for themselves and their families turn to the county for assistance. During difficult financial times it is the County's responsibility to serve as a safety net in assisting residents with food, shelter, and medical services.

My recommended budget proposes some changes in the way Orange County does business. Examples of such changes include reduced hours of operation, closed facilities, and reassignment of staff. You will find specific information regarding recommended changes in each department's section of the document.

Employee Pay and Compensation - The cost of pay and benefits make up a large portion of the County's operating budget. Human Resources staff analyzed a number of options to achieve savings in this area.

My recommended budget proposes the following:

- Funding a 4% increase in employee health insurance effective January 1, 2010
- Maintaining the Living Wage at \$10.12 an hour, as provided by the Board's living wage policy
- No cost of living or in-range increases for employees
- No furloughs for employees
- Implementing specific elements of the Classification, Pay and Benefits Study (Archer Study) recommendations
- Implementing a twelve-month hiring freeze for vacant positions
- Offering incentives to employees eligible to retire according to the criteria established by the North Carolina Local Government Employees' Retirement System (NCLGERS)
- Continuing longevity payments to employees with ten or more years of service with Orange County
- Suspending non-mandated 401(k) contributions for non-law enforcement employees

Details regarding employee pay and compensation are included in Appendix A of the budget document.

Budget Message

Additional Reductions - The Board also requested me to look for spending reductions to enable the tax rate to be set below the revenue neutral rate. One cent on the tax rate equals \$1,505,352 for next year. I plan to make reduction recommendations using the overarching principle that 51.9% of the County's General Fund revenues would be allocated to County programs and the remaining 48.1% to local school districts. Staff and I are still looking at those opportunities. My plan is to provide those recommendations to you on May 26, 2009.

I am extremely proud of the Orange County staff - department directors, supervisors, and employees - that is committed to providing excellent service to Orange County residents regardless of the economic woes afflicting state and local governments in North Carolina. Over the past several months department directors have collaborated with me to compile an overall operating budget that meets the Board's directives. I believe this budget preserves the Board's traditional commitment to education, human services and public safety as Orange County's highest priorities. Staff and I look forward to reviewing the operating budget and related documents with you during upcoming budget work sessions and will strive to provide you with whatever additional information you need to adopt the FY 2009-10 Orange County budget on or before your final meeting this fiscal year on June 16, 2009.

Revenue by Category

Summary - General Fund

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Property Taxes						
Property Taxes	\$ 102,753,092	\$ 110,277,020	\$ 117,957,182	\$ 117,850,000	\$ 122,320,053	\$ 122,320,053
Motor Vehicles	\$ 7,571,581	\$ 7,924,237	\$ 8,992,507	\$ 8,000,000	\$ 6,839,142	\$ 6,839,142
Gross Receipts	\$ 42,942	\$ 47,043	\$ 40,000	\$ 41,000	\$ 42,000	\$ 42,000
Delinquent Taxes	\$ 697,372	\$ 565,885	\$ 635,000	\$ 645,000	\$ 635,000	\$ 635,000
Interest on Delinquent Taxes	\$ 380,020	\$ 344,487	\$ 350,000	\$ 346,000	\$ 350,000	\$ 350,000
Late List Penalties	\$ 40,791	\$ 68,071	\$ 60,000	\$ 45,000	\$ 60,000	\$ 60,000
Animal Taxes	\$ 108,382	\$ 105,802	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
Beer and Wine	\$ 209,362	\$ 215,653	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000
Total Property Taxes	\$ 111,803,542	\$ 119,548,198	\$ 128,359,689	\$ 127,252,000	\$ 130,571,195	\$ 130,571,195
Sales Tax						
One Cent	\$ 7,355,675	\$ 7,407,396	\$ 6,780,576	\$ 6,520,000	\$ 6,611,600	\$ 6,441,550
Article 40 Half Cent	\$ 5,448,476	\$ 5,555,760	\$ 5,100,550	\$ 5,252,400	\$ 4,973,000	\$ 4,980,585
Article 42 Half Cent	\$ 5,410,684	\$ 5,517,245	\$ 5,058,093	\$ 5,211,860	\$ 4,931,640	\$ 4,951,270
Article 44 Half Cent	\$ 3,992,008	\$ 4,015,527	\$ 1,918,091	\$ 2,029,000	\$ 0	\$ 0
Article 44-Hold Harmless	\$ 0	\$ 182,008	\$ 128,413	\$ 500,000	\$ 500,000	\$ 500,000
Prior Years' Reimbursement	\$ (13,976)	\$ 0	\$ 0	\$ 2,000	\$ 0	\$ 0
Total Sales Tax	\$ 22,192,867	\$ 22,677,936	\$ 18,985,723	\$ 19,515,260	\$ 17,016,240	\$ 16,873,405
Licenses and Permits						
Privilege License	\$ 12,580	\$ 11,791	\$ 13,000	\$ 12,500	\$ 13,000	\$ 13,000
Franchise Fee	\$ 319,965	\$ 342,778	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000
Total Licenses and Permits	\$ 332,545	\$ 354,569	\$ 288,000	\$ 287,500	\$ 288,000	\$ 288,000
Investment Earnings	\$ 1,803,382	\$ 1,582,133	\$ 840,000	\$ 675,000	\$ 670,000	\$ 670,000
Miscellaneous	\$ 511,215	\$ 517,886	\$ 771,658	\$ 1,545,000	\$ 765,618	\$ 762,618
Appropriated Fund Balance	\$ 0	\$ 0	\$ 2,000,000	\$ 5,936,110	\$ 0	\$ 0
Charges for Services						
Aging and Transportation	\$ 288,766	\$ 254,146	\$ 221,176	\$ 289,560	\$ 228,446	\$ 218,446
Child Support Enforcement	\$ 2,330	\$ 2,185	\$ 2,400	\$ 1,800	\$ 1,800	\$ 1,800
Community Planning	\$ 1,068,001	\$ 985,123	\$ 980,300	\$ 715,328	\$ 654,241	\$ 654,241
Emergency Management	\$ 1,891,164	\$ 1,790,980	\$ 1,828,000	\$ 1,757,870	\$ 1,833,000	\$ 1,833,000
Health	\$ 1,425,113	\$ 1,474,940	\$ 1,744,740	\$ 1,439,023	\$ 1,576,184	\$ 1,534,258
Land Records	\$ 9,056	\$ 4,539	\$ 4,200	\$ 1,980	\$ 2,000	\$ 2,000
Library	\$ 24,779	\$ 30,510	\$ 24,550	\$ 28,070	\$ 25,500	\$ 24,000
Register of Deeds	\$ 1,795,134	\$ 1,653,781	\$ 1,836,501	\$ 1,203,695	\$ 1,224,885	\$ 1,224,885
Sheriff	\$ 3,189,915	\$ 2,746,101	\$ 2,931,200	\$ 2,961,725	\$ 2,946,200	\$ 2,946,200
Tax Collection	\$ 189,725	\$ 139,877	\$ 171,545	\$ 176,545	\$ 173,173	\$ 173,173
Other	\$ 859,574	\$ 1,055,566	\$ 1,059,191	\$ 999,942	\$ 1,086,894	\$ 1,086,894
Total Charges for Services	\$ 10,743,557	\$ 10,137,748	\$ 10,803,803	\$ 9,575,538	\$ 9,752,323	\$ 9,698,897

Revenue by Category

Summary - General Fund

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Intergovernmental						
Aging and Transportation	\$ 831,400	\$ 858,891	\$ 723,194	\$ 854,201	\$ 874,112	\$ 853,165
Child Support Enforcement	\$ 815,332	\$ 965,440	\$ 828,000	\$ 804,000	\$ 850,000	\$ 850,000
Community Planning	\$ 10,422	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Emergency Management	\$ 30,212	\$ 25,512	\$ 20,000	\$ 41,825	\$ 20,000	\$ 20,000
Health	\$ 765,475	\$ 727,681	\$ 595,721	\$ 712,863	\$ 654,508	\$ 654,508
Human Rights and Relations	\$ 37,780	\$ 66,730	\$ 41,000	\$ 0	\$ 0	\$ 0
Library	\$ 139,018	\$ 135,677	\$ 132,246	\$ 127,450	\$ 117,590	\$ 117,590
Lottery Proceeds	\$ 2,115,175	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Sheriff	\$ 212,321	\$ 196,803	\$ 294,000	\$ 271,000	\$ 11,000	\$ 11,000
Social Services	\$ 11,203,899	\$ 12,011,200	\$ 13,137,535	\$ 13,061,119	\$ 13,171,298	\$ 13,171,298
Tax Collection	\$ 40,384	\$ 45,750	\$ 41,266	\$ 41,266	\$ 42,817	\$ 42,817
Local	\$ 1,086,985	\$ 1,052,138	\$ 913,467	\$ 1,067,268	\$ 924,328	\$ 924,328
Other	\$ 93,963	\$ 81,303	\$ 126,733	\$ 90,740	\$ 80,218	\$ 80,218
Public School Building Funds	\$ 1,416,062	\$ 759,947	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 0
Total Intergovernmental	\$ 18,798,427	\$ 16,927,073	\$ 18,303,162	\$ 18,521,732	\$ 18,195,871	\$ 16,724,924
 Transfers from Other Funds	 \$ 3,683,545	 \$ 3,401,082	 \$ 2,653,545	 \$ 2,835,165	 \$ 2,000,000	 \$ 2,000,000
 Total Revenue	 <u>169,869,081</u>	 <u>175,146,625</u>	 <u>183,005,580</u>	 <u>186,143,305</u>	 <u>179,259,247</u>	 <u>177,589,039</u>

Appropriations by Function

Summary - General Fund

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Governing and Management						
Animal Services	\$ 1,558,943	\$ 1,614,651	\$ 1,724,497	\$ 1,627,448	\$ 1,718,116	\$ 1,695,137
Board of County Commissioners	\$ 501,227	\$ 501,608	\$ 601,495	\$ 620,150	\$ 588,853	\$ 585,142
County Manager	\$ 980,070	\$ 1,056,411	\$ 1,112,093	\$ 1,132,450	\$ 999,517	\$ 975,371
Financial Services	\$ 719,190	\$ 747,855	\$ 832,717	\$ 898,374	\$ 878,162	\$ 870,239
Human Resources	\$ 731,951	\$ 745,017	\$ 892,472	\$ 787,038	\$ 863,777	\$ 801,506
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 337,131	\$ 334,754
Non-Departmental	\$ 1,162,816	\$ 1,515,610	\$ 1,450,753	\$ 1,400,371	\$ 576,360	\$ 623,860
Purchasing & Central Services	\$ 2,112,308	\$ 2,624,239	\$ 2,910,654	\$ 3,205,454	\$ 2,845,232	\$ 2,838,892
Governing and Management Total	\$ 7,766,506	\$ 8,805,390	\$ 9,524,681	\$ 9,671,286	\$ 8,807,148	\$ 8,724,901
General Services						
Board of Elections	\$ 405,537	\$ 616,013	\$ 571,075	\$ 613,074	\$ 634,177	\$ 630,007
Information Technologies	\$ 1,314,552	\$ 1,446,195	\$ 1,810,181	\$ 1,781,211	\$ 1,843,836	\$ 1,783,535
Non-Departmental	\$ 4,680	\$ 9,945	\$ 100,549	\$ 100,494	\$ 100,549	\$ 100,549
Public Works	\$ 3,354,368	\$ 4,032,495	\$ 5,196,826	\$ 4,759,125	\$ 5,282,794	\$ 5,274,868
Register of Deeds	\$ 940,243	\$ 977,832	\$ 1,034,357	\$ 1,020,680	\$ 1,025,585	\$ 1,012,257
Sanitation	\$ 1,747,928	\$ 782,169	\$ 2,522,868	\$ 2,725,683	\$ 2,162,319	\$ 2,150,250
Tax Assessor	\$ 1,336,789	\$ 1,371,893	\$ 1,271,543	\$ 1,273,573	\$ 1,368,973	\$ 1,355,264
Tax Collector	\$ 844,930	\$ 866,280	\$ 878,162	\$ 901,404	\$ 925,300	\$ 915,394
General Services Total	\$ 9,949,028	\$ 10,102,823	\$ 13,385,561	\$ 13,175,244	\$ 13,343,533	\$ 13,222,124
Community and Environment						
Economic Development	\$ 283,805	\$ 193,146	\$ 332,453	\$ 304,220	\$ 344,299	\$ 341,129
Environment & Resource Conserv.	\$ 572,213	\$ 604,922	\$ 722,427	\$ 697,839	\$ 789,903	\$ 680,114
Non-Departmental	\$ 81,319	\$ 181,624	\$ 63,416	\$ 219,954	\$ 269,147	\$ 73,782
Planning	\$ 2,474,523	\$ 2,604,894	\$ 2,720,256	\$ 2,640,414	\$ 2,835,391	\$ 2,682,212
Soil and Water	\$ 284,293	\$ 296,239	\$ 300,295	\$ 318,335	\$ 303,713	\$ 300,543
Community and Environment Total	\$ 3,696,152	\$ 3,880,824	\$ 4,138,847	\$ 4,180,762	\$ 4,542,453	\$ 4,077,780
Human Services						
Aging	\$ 2,482,527	\$ 2,525,191	\$ 2,363,160	\$ 2,560,009	\$ 2,455,921	\$ 2,382,798
Child Support Enforcement	\$ 833,086	\$ 865,581	\$ 901,568	\$ 905,764	\$ 883,454	\$ 870,345
Cooperative Extension	\$ 482,370	\$ 510,205	\$ 504,848	\$ 484,063	\$ 504,711	\$ 476,404
Health	\$ 6,302,495	\$ 6,760,103	\$ 7,516,553	\$ 7,028,364	\$ 7,117,785	\$ 6,913,452
Human Rights & Relations ⁽¹⁾	\$ 294,497	\$ 430,751	\$ 389,891	\$ 354,791	\$ 356,957	\$ 350,842
Mental Health	\$ 1,310,145	\$ 1,314,914	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Non-Departmental	\$ 1,906,356	\$ 2,005,057	\$ 1,978,234	\$ 1,948,934	\$ 2,015,845	\$ 1,817,993
Social Services	\$ 20,154,676	\$ 20,640,488	\$ 21,138,150	\$ 24,278,191	\$ 19,662,040	\$ 19,381,674
Human Services Total	\$ 33,766,150	\$ 35,052,290	\$ 36,163,377	\$ 38,931,089	\$ 34,367,686	\$ 33,564,481
Public Safety						
Courts	\$ 140,416	\$ 166,129	\$ 145,900	\$ 184,686	\$ 178,700	\$ 178,700
Emergency Services	\$ 5,787,122	\$ 6,195,965	\$ 6,804,065	\$ 6,368,449	\$ 6,309,391	\$ 6,236,490
Non-Departmental	\$ 394,048	\$ 466,093	\$ 307,260	\$ 324,219	\$ 380,654	\$ 380,654
Sheriff	\$ 8,746,608	\$ 9,576,875	\$ 9,927,199	\$ 9,690,224	\$ 10,243,091	\$ 10,160,631
Public Safety Total	\$ 15,068,194	\$ 16,405,062	\$ 17,184,424	\$ 16,567,578	\$ 17,111,836	\$ 16,956,475

(1) Human Rights and Relations is a division within the County Manager's Office.
(2) Arts Commission is a division within Economic Development.

Appropriations by Function

Summary - General Fund

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Culture and Recreation						
Arts Commission ⁽²⁾	\$ 128,802	\$ 166,544	\$ 132,569	\$ 134,313	\$ 127,984	\$ 127,192
Library-Recreation Municipal Support	\$ 375,141	\$ 375,141	\$ 375,141	\$ 375,141	\$ 375,141	\$ 375,141
Library Services	\$ 1,117,805	\$ 1,089,318	\$ 1,138,875	\$ 1,132,851	\$ 1,293,736	\$ 1,130,672
Non-Departmental	\$ 108,576	\$ 107,356	\$ 113,617	\$ 113,617	\$ 113,325	\$ 105,681
Parks & Recreation	\$ 1,555,866	\$ 1,543,539	\$ 1,928,386	\$ 1,921,366	\$ 2,120,282	\$ 1,984,977
Culture and Recreation Total	\$ 3,286,189	\$ 3,281,897	\$ 3,688,588	\$ 3,677,288	\$ 4,030,468	\$ 3,723,663
Education Total	\$ 56,993,744	\$ 60,463,033	\$ 64,912,761	\$ 63,731,083	\$ 63,999,466	\$ 63,048,729
Debt Service	\$ 22,667,297	\$ 24,159,105	\$ 25,915,813	\$ 25,915,713	\$ 25,735,667	\$ 25,735,667
Transfers to Other Funds	\$ 8,263,257	\$ 9,353,512	\$ 8,091,528	\$ 8,357,278	\$ 8,536,802	\$ 8,535,219
Total Expenditures	\$ 161,456,517	\$ 171,503,937	\$ 183,005,580	\$ 184,207,321	\$ 180,475,059	\$ 177,589,039

(1) Human Rights and Relations is a division within the County Manager's Office.
(2) Arts Commission is a division within Economic Development.

Governing and Management

Summary

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Department (General Fund)						
Animal Services	\$ 1,558,943	\$ 1,614,651	\$ 1,724,497	\$ 1,627,448	\$ 1,718,116	\$ 1,695,137
Board of County Commissioners	\$ 501,227	\$ 501,608	\$ 601,495	\$ 620,150	\$ 588,853	\$ 585,142
County Manager ⁽¹⁾	\$ 980,070	\$ 1,056,411	\$ 1,112,093	\$ 1,132,450	\$ 999,517	\$ 975,371
Financial Services	\$ 719,190	\$ 747,855	\$ 832,717	\$ 898,374	\$ 878,162	\$ 870,239
Human Resources	\$ 731,951	\$ 745,017	\$ 892,472	\$ 787,038	\$ 863,777	\$ 801,506
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 337,131	\$ 334,754
Non-Departmental	\$ 1,162,816	\$ 1,515,610	\$ 1,450,753	\$ 1,400,371	\$ 576,360	\$ 623,860
Purchasing & Central Services	\$ 2,112,308	\$ 2,624,239	\$ 2,910,654	\$ 3,205,454	\$ 2,845,232	\$ 2,838,892
Total Function Expenditures	\$ 7,766,506	\$ 8,805,390	\$ 9,524,681	\$ 9,671,286	\$ 8,807,148	\$ 8,724,901
Offsetting Revenue	(\$ 570,112)	(\$ 595,826)	(\$ 781,429)	(\$ 751,116)	(\$ 746,639)	(\$ 746,639)
County Costs (net)	\$ 7,196,394	\$ 8,209,564	\$ 8,743,252	\$ 8,920,170	\$ 8,060,509	\$ 7,978,262
Other Related Programs (Grant Fund)						
Orange-Chatham Justice Partnership	\$ 235,486	\$ 225,849	\$ 240,866	\$ 245,652	\$ 226,987	\$ 226,196
Total Expenditures	\$ 235,486	\$ 225,849	\$ 240,866	\$ 245,652	\$ 226,987	\$ 226,196
Offsetting Revenue	(\$ 224,565)	(\$ 236,540)	(\$ 185,332)	(\$ 190,118)	(\$ 185,332)	(\$ 189,343)
County Costs (net)	\$ 10,921	\$ 10,691	\$ 55,534	\$ 55,534	\$ 41,655	\$ 36,853
Total Governing and Management and Related Expenditures	\$ 8,001,992	\$ 9,031,239	\$ 9,765,547	\$ 9,916,938	\$ 9,034,135	\$ 8,951,097

(1) Human Rights and Relations is a division within the County Manager's Office and is located in the Human Services function.

General Services

Summary

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Department (General Fund)						
Board of Elections	\$ 405,537	\$ 616,013	\$ 571,075	\$ 613,074	\$ 634,177	\$ 630,007
Information Technologies	\$ 1,314,552	\$ 1,446,195	\$ 1,810,181	\$ 1,781,211	\$ 1,843,836	\$ 1,783,535
Non-Departmental	\$ 4,680	\$ 9,945	\$ 100,549	\$ 100,494	\$ 100,549	\$ 100,549
Public Works	\$ 3,354,368	\$ 4,032,495	\$ 5,196,826	\$ 4,759,125	\$ 5,282,794	\$ 5,274,868
Register of Deeds	\$ 940,243	\$ 977,832	\$ 1,034,357	\$ 1,020,680	\$ 1,025,585	\$ 1,012,257
Sanitation	\$ 1,747,928	\$ 782,169	\$ 2,522,868	\$ 2,725,683	\$ 2,162,319	\$ 2,150,250
Tax Assessor	\$ 1,336,789	\$ 1,371,893	\$ 1,271,543	\$ 1,273,573	\$ 1,368,973	\$ 1,355,264
Tax Collector	\$ 844,930	\$ 866,280	\$ 878,162	\$ 901,404	\$ 925,300	\$ 915,394
Total Function Expenditures	\$ 9,949,028	\$ 10,102,823	\$ 13,385,561	\$ 13,175,244	\$ 13,343,533	\$ 13,222,124
Offsetting Revenue	(\$ 2,198,928)	(\$ 2,075,411)	(\$ 2,290,148)	(\$ 1,752,171)	(\$ 1,691,415)	(\$ 1,691,415)
County Costs (net)	\$ 7,750,100	\$ 8,027,412	\$ 11,095,413	\$ 11,423,073	\$ 11,652,118	\$ 11,530,709
Other Related Programs (Revaluation Fund)						
Tax Assessor	\$ 98,646	\$ 74,313	\$ 183,249	\$ 179,834	\$ 167,240	\$ 166,289
Total Expenditures	\$ 98,646	\$ 74,313	\$ 183,249	\$ 179,834	\$ 167,240	\$ 166,289
Offsetting Revenue	(\$ 2,509)	(\$ 1,097)	(\$ 47,249)	(\$ 47,749)	(\$ 66,240)	(\$ 65,289)
County Costs (net)	\$ 96,136	\$ 73,216	\$ 136,000	\$ 132,085	\$ 101,000	\$ 101,000
Solid Waste Fund						
Solid Waste Fund	\$ 6,560,545	\$ 8,400,793	\$ 13,019,331	\$ 11,188,220	\$ 9,151,402	\$ 9,116,097
Total Expenditures	\$ 6,560,545	\$ 8,400,793	\$ 13,019,331	\$ 11,188,220	\$ 9,151,402	\$ 9,116,097
Offsetting Revenue	(\$ 8,204,865)	(\$ 10,117,069)	(\$ 13,019,331)	(\$ 11,188,220)	(\$ 9,151,402)	(\$ 9,116,097)
County Costs (net)	(\$ 1,644,320)	(\$ 1,716,276)	\$ 0	\$ 0	\$ 0	\$ 0
Efland Sewer Fund						
Efland Sewer Fund	\$ 171,950	\$ 156,465	\$ 184,250	\$ 176,486	\$ 212,900	\$ 212,900
Total Expenditures	\$ 171,950	\$ 156,465	\$ 184,250	\$ 176,486	\$ 212,900	\$ 212,900
Offsetting Revenue	(\$ 65,990)	(\$ 75,426)	(\$ 62,000)	(\$ 73,963)	(\$ 93,000)	(\$ 93,000)
County Costs (net)	\$ 105,959	\$ 81,040	\$ 122,250	\$ 102,523	\$ 119,900	\$ 119,900
Total General Services and Related Expenditures	\$ 16,780,168	\$ 18,734,393	\$ 26,772,391	\$ 24,719,784	\$ 22,875,075	\$ 22,717,410

Community and Environment

Summary

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Department (General Fund)						
Economic Development ⁽²⁾	\$ 283,805	\$ 193,146	\$ 332,453	\$ 304,220	\$ 344,299	\$ 341,129
Environment and Resource	\$ 572,213	\$ 604,922	\$ 722,427	\$ 697,839	\$ 789,903	\$ 680,114
Non-Departmental	\$ 81,319	\$ 181,624	\$ 63,416	\$ 219,954	\$ 269,147	\$ 73,782
Planning	\$ 2,474,523	\$ 2,604,894	\$ 2,720,256	\$ 2,640,414	\$ 2,835,391	\$ 2,682,212
Soil and Water	\$ 284,293	\$ 296,239	\$ 300,295	\$ 318,335	\$ 303,713	\$ 300,543
Total Function Expenditures	\$ 3,696,152	\$ 3,880,824	\$ 4,138,847	\$ 4,180,762	\$ 4,542,453	\$ 4,077,780
Offsetting Revenue	(\$ 1,205,441)	(\$ 1,147,239)	(\$ 1,094,185)	(\$ 841,573)	(\$ 771,126)	(\$ 771,126)
County Costs (net)	\$ 2,490,711	\$ 2,733,586	\$ 3,044,662	\$ 3,339,189	\$ 3,771,327	\$ 3,306,654
Visitors Bureau Fund						
Visitors Bureau Fund	\$ 751,666	\$ 926,561	\$ 1,021,886	\$ 1,120,747	\$ 941,691	\$ 941,691
Total Expenditures	\$ 751,666	\$ 926,561	\$ 1,021,886	\$ 1,120,747	\$ 941,691	\$ 941,691
Offsetting Revenue	(\$ 772,164)	(\$ 839,514)	(\$ 1,021,886)	(\$ 1,181,927)	(\$ 941,691)	(\$ 941,691)
County Costs (net)	(\$ 20,498)	\$ 87,047	\$ 0	(\$ 61,180)	\$ 0	\$ 0
Total Community and Environment and Related Expenditures	\$ 4,447,819	\$ 4,807,385	\$ 5,160,733	\$ 5,301,509	\$ 5,484,144	\$ 5,019,471

(2) Arts Commission is a division within Economic Development and is located in the Culture and Recreation function.

Human Services

Summary

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Department (General Fund)						
Aging	\$ 1,477,352	\$ 1,436,297	\$ 1,411,461	\$ 1,540,348	\$ 1,584,817	\$ 1,521,600
Child Support Enforcement	\$ 833,086	\$ 865,581	\$ 901,568	\$ 905,764	\$ 883,454	\$ 870,345
Cooperative Extension	\$ 482,370	\$ 510,205	\$ 504,848	\$ 484,063	\$ 504,711	\$ 476,404
Health	\$ 6,302,495	\$ 6,760,103	\$ 7,516,553	\$ 7,028,364	\$ 7,117,785	\$ 6,913,452
Human Rights and Relations ⁽¹⁾	\$ 294,497	\$ 430,751	\$ 389,891	\$ 354,791	\$ 356,957	\$ 350,842
Mental Health	\$ 1,310,145	\$ 1,314,914	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Non-Departmental	\$ 1,906,356	\$ 2,005,057	\$ 1,978,234	\$ 1,948,934	\$ 2,015,845	\$ 1,817,993
Orange Public Transportation	\$ 1,005,174	\$ 1,088,894	\$ 951,699	\$ 1,019,661	\$ 871,104	\$ 861,198
Social Services	\$ 20,154,676	\$ 20,640,488	\$ 21,138,150	\$ 24,278,191	\$ 19,662,040	\$ 19,381,674
Total Function Expenditures	\$ 33,766,150	\$ 35,052,290	\$ 36,163,377	\$ 38,931,089	\$ 34,367,686	\$ 33,564,481
Offsetting Revenue	(\$ 15,332,224)	(\$ 16,284,305)	(\$ 17,299,581)	(\$ 17,172,209)	(\$ 17,357,363)	(\$ 17,285,490)
County Costs (net)	\$ 18,433,926	\$ 18,767,984	\$ 18,863,796	\$ 21,758,880	\$ 17,010,323	\$ 16,278,991
Other Related Programs (Grant Fund)						
Aging Related	\$ 105,474	\$ 128,007	\$ 123,443	\$ 124,908	\$ 94,724	\$ 93,932
Health Related	\$ 363,858	\$ 325,833	\$ 238,945	\$ 230,015	\$ 230,629	\$ 230,398
Total Expenditures	\$ 469,333	\$ 453,840	\$ 362,388	\$ 354,923	\$ 325,353	\$ 324,330
Offsetting Revenue	(\$ 382,398)	(\$ 433,465)	(\$ 325,945)	(\$ 326,728)	(\$ 287,629)	(\$ 287,398)
County Costs (net)	\$ 86,935	\$ 20,375	\$ 36,443	\$ 28,195	\$ 37,724	\$ 36,932
Other Funds (Housing and Community Development)						
Total Expenditures	\$ 4,183,980	\$ 4,211,058	\$ 4,057,434	\$ 4,019,734	\$ 4,359,973	\$ 4,355,020
Offsetting Revenue	(\$ 4,488,351)	(\$ 4,577,221)	(\$ 3,975,720)	(\$ 4,042,700)	(\$ 4,278,462)	(\$ 4,273,509)
County Costs (net)	(\$ 304,371)	(\$ 366,163)	\$ 81,714	(\$ 22,966)	\$ 81,511	\$ 81,511
Total Human Services and Related Expenditures	\$ 4,653,313	\$ 39,717,188	\$ 40,583,199	\$ 43,305,746	\$ 39,053,012	\$ 38,243,831

(1) Human Rights and Relations is a division within the County Manager's Office. The County Manager's Office is located in the Governing and Management function.

Public Safety

Summary

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Department (General Fund)						
Courts	\$ 140,416	\$ 166,129	\$ 145,900	\$ 184,686	\$ 178,700	\$ 178,700
Emergency Services	\$ 4,128,637	\$ 4,388,926	\$ 4,748,327	\$ 4,434,527	\$ 4,319,168	\$ 4,269,246
Non-Departmental	\$ 394,048	\$ 466,093	\$ 307,260	\$ 324,219	\$ 380,654	\$ 380,654
Other Related Programs	\$ 1,658,485	\$ 1,807,039	\$ 2,055,738	\$ 1,933,922	\$ 1,990,223	\$ 1,967,244
Sheriff	\$ 8,746,608	\$ 9,576,875	\$ 9,927,199	\$ 9,690,224	\$ 10,243,091	\$ 10,160,631
Total Function Expenditures	\$ 15,068,194	\$ 16,405,062	\$ 17,184,424	\$ 16,567,578	\$ 17,111,836	\$ 16,956,475
<i>Offsetting Revenue</i>	<i>(\$ 5,763,934)</i>	<i>(\$ 5,193,119)</i>	<i>(\$ 5,397,151)</i>	<i>(\$ 5,370,691)</i>	<i>(\$ 5,142,548)</i>	<i>(\$ 5,142,548)</i>
County Costs (net)	\$ 9,304,260	\$ 11,211,943	\$ 11,787,273	\$ 11,196,887	\$ 11,969,288	\$ 11,813,927
Emergency Telephone Fund						
Emergency Telephone Fund	\$ 851,547	\$ 584,899	\$ 723,717	\$ 802,941	\$ 503,604	\$ 501,227
Total Expenditures	\$ 851,547	\$ 584,899	\$ 723,717	\$ 802,941	\$ 503,604	\$ 501,227
<i>Offsetting Revenue</i>	<i>(\$ 740,917)</i>	<i>(\$ 770,995)</i>	<i>(\$ 723,717)</i>	<i>(\$ 690,976)</i>	<i>(\$ 503,604)</i>	<i>(\$ 501,227)</i>
County Costs (net)	\$ 110,630	(\$ 186,096)	\$ 0	\$ 111,965	\$ 0	\$ 0
Total Public Safety and Related Expenditures						
	\$ 15,919,741	\$ 16,989,961	\$ 17,908,141	\$ 17,370,519	\$ 17,615,440	\$ 17,457,702

Culture and Recreation

Summary

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Department (General Fund)						
Arts Commission ⁽²⁾	\$ 128,802	\$ 166,544	\$ 132,569	\$ 134,313	\$ 127,984	\$ 127,192
Library Services	\$ 1,117,805	\$ 1,089,318	\$ 1,138,875	\$ 1,132,851	\$ 1,293,736	\$ 1,130,672
Municipal Support	\$ 375,141	\$ 375,141	\$ 375,141	\$ 375,141	\$ 375,141	\$ 375,141
Non-Departmental	\$ 108,576	\$ 107,356	\$ 113,617	\$ 113,617	\$ 113,325	\$ 105,681
Parks and Recreation	\$ 1,555,866	\$ 1,543,539	\$ 1,928,386	\$ 1,921,366	\$ 2,120,282	\$ 1,984,977
Total Function Expenditures	\$ 3,286,189	\$ 3,281,897	\$ 3,688,588	\$ 3,677,288	\$ 4,030,468	\$ 3,723,663
Offsetting Revenue	(\$ 506,359)	(\$ 485,217)	(\$ 497,387)	(\$ 436,340)	(\$ 485,979)	(\$ 480,479)
County Costs (net)	\$ 2,779,831	\$ 2,796,680	\$ 3,191,201	\$ 3,240,947	\$ 3,544,489	\$ 3,243,184
Total Culture and Recreation and Related Expenditures						
	\$ 3,286,189	\$ 3,281,897	\$ 3,688,588	\$ 3,677,288	\$ 4,030,468	\$ 3,723,663

(2) Arts Commission is a division within Economic Development. Economic Development is located in the Community and Environment function.

Appropriations by County Department

This table reflects department appropriations in non-grant funds, only.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Aging	\$ 1,477,352	\$ 1,436,297	\$ 1,411,461	\$ 1,540,348	\$ 1,584,817	\$ 1,521,600
Animal Services	\$ 1,558,943	\$ 1,614,651	\$ 1,724,497	\$ 1,627,448	\$ 1,718,116	\$ 1,695,137
Arts Commission	\$ 128,802	\$ 166,544	\$ 132,569	\$ 134,313	\$ 127,984	\$ 127,192
Board of County Commissioners	\$ 501,227	\$ 501,608	\$ 601,495	\$ 620,150	\$ 588,853	\$ 585,142
Board of Elections	\$ 405,537	\$ 616,013	\$ 571,075	\$ 613,074	\$ 634,177	\$ 630,007
Child Support Enforcement	\$ 833,086	\$ 865,581	\$ 901,568	\$ 905,764	\$ 883,454	\$ 870,345
Cooperative Extension	\$ 482,370	\$ 510,205	\$ 504,848	\$ 484,063	\$ 504,711	\$ 476,404
County Manager	\$ 1,274,567	\$ 1,487,162	\$ 1,501,984	\$ 1,487,241	\$ 1,356,474	\$ 1,326,213
Courts	\$ 140,416	\$ 166,129	\$ 145,900	\$ 184,686	\$ 178,700	\$ 178,700
Economic Development	\$ 283,805	\$ 193,146	\$ 332,453	\$ 304,220	\$ 344,299	\$ 341,129
Efland Sewer	\$ 171,950	\$ 156,465	\$ 184,250	\$ 176,486	\$ 212,900	\$ 212,900
Emergency Services	\$ 5,787,122	\$ 6,195,965	\$ 6,804,065	\$ 6,368,449	\$ 6,309,391	\$ 6,236,490
Environment and Resource Co	\$ 572,213	\$ 604,922	\$ 722,427	\$ 697,839	\$ 789,903	\$ 680,114
Financial Services	\$ 719,190	\$ 747,855	\$ 832,717	\$ 898,374	\$ 878,162	\$ 870,239
Health	\$ 6,302,495	\$ 6,760,103	\$ 7,516,553	\$ 7,028,364	\$ 7,117,785	\$ 6,913,452
Housing and Community Deve	\$ 4,183,980	\$ 4,211,058	\$ 4,057,434	\$ 4,019,734	\$ 4,359,973	\$ 4,355,020
Human Resources	\$ 731,951	\$ 745,017	\$ 892,472	\$ 787,038	\$ 863,777	\$ 801,506
Information Technologies	\$ 1,314,552	\$ 1,446,195	\$ 1,810,181	\$ 1,781,211	\$ 1,843,836	\$ 1,783,535
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 337,131	\$ 334,754
Library Services	\$ 1,117,805	\$ 1,089,318	\$ 1,138,875	\$ 1,132,851	\$ 1,293,736	\$ 1,130,672
Mental Health	\$ 1,310,145	\$ 1,314,914	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Orange Public Transportation	\$ 1,005,174	\$ 1,088,894	\$ 951,699	\$ 1,019,661	\$ 871,104	\$ 861,198
Parks and Recreation	\$ 1,555,866	\$ 1,543,539	\$ 1,928,386	\$ 1,921,366	\$ 2,120,282	\$ 1,984,977
Planning	\$ 2,474,523	\$ 2,604,894	\$ 2,720,256	\$ 2,640,414	\$ 2,835,391	\$ 2,682,212
Public Works	\$ 3,354,368	\$ 4,032,495	\$ 5,196,826	\$ 4,759,125	\$ 5,282,794	\$ 5,274,868
Purchasing & Central Services	\$ 2,112,308	\$ 2,624,239	\$ 2,910,654	\$ 3,205,454	\$ 2,845,232	\$ 2,838,892
Register of Deeds	\$ 940,243	\$ 977,832	\$ 1,034,357	\$ 1,020,680	\$ 1,025,585	\$ 1,012,257
Sanitation	\$ 1,747,928	\$ 782,169	\$ 2,522,868	\$ 2,725,683	\$ 2,162,319	\$ 2,150,250
Sheriff	\$ 8,746,608	\$ 9,576,875	\$ 9,927,199	\$ 9,690,224	\$ 10,243,091	\$ 10,160,631

Appropriations by County Department

This table reflects department appropriations in non-grant funds, only.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Social Services	\$ 20,154,676	\$ 20,640,488	\$ 21,138,150	\$ 24,278,191	\$ 19,662,040	\$ 19,381,674
Soil and Water	\$ 284,293	\$ 296,239	\$ 300,295	\$ 318,335	\$ 303,713	\$ 300,543
Solid Waste	\$ 6,559,028	\$ 7,243,894	\$ 10,496,463	\$ 11,188,220	\$ 9,151,402	\$ 9,116,097
Tax Assessor	\$ 1,435,435	\$ 1,446,206	\$ 1,454,792	\$ 1,453,407	\$ 1,536,213	\$ 1,521,553
Tax Collector	\$ 844,930	\$ 866,280	\$ 878,162	\$ 901,404	\$ 925,300	\$ 915,394
Visitors Bureau	\$ 751,666	\$ 926,561	\$ 1,021,886	\$ 1,120,747	\$ 941,691	\$ 941,691
Total Expenditures	<u>81,264,553</u>	<u>85,479,752</u>	<u>95,639,790</u>	<u>98,405,538</u>	<u>93,205,309</u>	<u>91,583,761</u>

Permanent Full-Time Equivalent (FTE) Positions

All Funds

	2006-07	2007-08	2008-09	2008-09	2009-10	2009-10
	Actual F.T.E.'s	Actual F.T.E.'s	Original Budget	12-Month Estimate	Department Requested	Manager Recommended
General Fund						
Governing & Management						
Commissioners	5.000	4.000	4.000	4.000	4.000	4.000
Legal Services ⁽¹⁾	0.000	0.000	0.000	3.000	3.000	3.000
County Manager ⁽²⁾	11.000	12.000	12.000	10.000	15.000	15.000
Animal Services	27.000	27.000	29.000	29.000	29.000	29.000
Financial Services	9.000	9.000	10.000	10.000	10.000	10.000
Purchasing and Central Services	6.000	7.000	9.000	9.000	9.000	9.000
Human Resources	9.000	9.000	9.000	9.000	9.000	9.000
Governing & Management Total	67.000	68.000	73.000	74.000	79.000	79.000
General Services						
Elections	4.000	4.000	4.000	4.000	4.000	4.000
Information Technologies	10.600	10.700	12.700	12.700	12.700	12.700
Register of Deeds	16.000	16.000	16.000	16.000	16.000	16.000
Tax Assessor	18.800	19.300	17.300	17.300	17.300	17.300
Revenue	13.000	12.500	12.500	12.500	12.500	12.500
Buildings & Grounds	35.000	35.000	37.000	37.000	37.000	37.000
Motor Pool	6.000	6.000	6.500	6.500	6.500	6.500
Sanitation	15.000	0.000	15.000	15.000	15.000	15.000
General Services Total	118.400	103.500	121.000	121.000	121.000	121.000
Community & Environment						
Planning	34.525	34.525	34.525	34.525	35.000	34.525
Environment & Resources Conservation	7.000	8.000	8.000	8.000	8.000	8.000
Economic Development	3.500	3.500	3.500	3.500	3.500	3.500
Soil & Water	4.000	4.000	4.000	4.000	4.000	4.000
Community & Environment Total	49.025	50.025	50.025	50.025	50.500	50.025
Culture & Recreation						
Parks and Recreation	17.000	19.000	20.000	20.000	22.000	20.000
Library ⁽³⁾	14.575	14.575	14.575	14.575	18.575	14.575
Arts Commission	1.000	1.000	1.000	1.000	1.000	1.000
Culture & Recreation Total	32.575	34.575	35.575	35.575	41.575	35.575
Human Services						
Social Services						
Administration	23.000	23.000	23.000	23.000	23.000	23.000
Children/Family Services	64.000	64.000	65.000	65.000	65.000	65.000
Economic Services	68.000	70.000	72.000	72.000	72.000	72.000
Skills Development Center	1.000	1.000	1.000	1.000	1.000	1.000
Veterans' Services	1.000	1.000	1.000	1.000	1.000	1.000
Social Services Total	157.000	159.000	162.000	162.000	162.000	162.000

Permanent Full-Time Equivalent (FTE) Positions

All Funds

	2006-07	2007-08	2008-09	2008-09	2009-10	2009-10
	Actual F.T.E.'s	Actual F.T.E.'s	Original Budget	12-Month Estimate	Department Requested	Manager Recommended
<i>Health</i>						
Central Administrative Services	16.000	16.000	16.000	16.000	16.000	16.000
Dental Health	8.600	8.600	9.800	9.800	9.800	9.800
Health Promotion and Education	6.500	6.500	6.500	6.500	6.500	6.500
Personal Health	39.500	41.000	41.500	41.500	41.500	41.500
Environmental Health	15.000	18.000	18.000	18.000	18.000	18.000
Risk Management	3.000	3.000	3.000	3.000	3.000	3.000
<i>Health Total</i>	<i>88.600</i>	<i>93.100</i>	<i>94.800</i>	<i>94.800</i>	<i>94.800</i>	<i>94.800</i>
Cooperative Extension	13.000	13.000	10.000	10.000	10.000	10.000
<i>Aging</i>						
Administration	2.200	2.200	2.500	2.500	2.500	2.500
Community Based Services	6.750	7.750	7.750	7.750	11.250	8.500
Elder Care Program	5.000	5.000	5.375	5.375	5.375	5.375
RSVP	2.000	2.000	2.875	2.875	2.875	2.875
<i>Aging Total</i>	<i>15.950</i>	<i>16.950</i>	<i>18.500</i>	<i>18.500</i>	<i>22.000</i>	<i>19.250</i>
Orange Public Transportation	16.050	16.050	15.750	15.750	15.000	15.000
Human Rights and Relations ⁽⁴⁾	5.000	5.000	5.000	5.000	0.000	0.000
Child Support	12.000	12.000	12.000	12.000	12.000	12.000
OPC Legal Support	0.000	0.000	0.000	0.000	0.000	0.000
<i>Human Services Total</i>	<i>307.600</i>	<i>315.100</i>	<i>318.050</i>	<i>318.050</i>	<i>315.800</i>	<i>313.050</i>
Public Safety						
Sheriff	135.000	135.000	141.000	141.000	141.000	141.000
<i>EMS</i>						
Administration	4.000	4.000	4.000	4.000	4.000	4.000
Medical Services	51.000	51.000	55.000	55.000	55.000	55.000
Fire Services	3.000	3.000	4.000	4.000	4.000	4.000
Telecommunications	29.000	29.000	29.000	29.000	29.000	29.000
<i>EMS Total</i>	<i>87.000</i>	<i>87.000</i>	<i>92.000</i>	<i>92.000</i>	<i>92.000</i>	<i>92.000</i>
<i>Public Safety Total</i>	<i>222.000</i>	<i>222.000</i>	<i>233.000</i>	<i>233.000</i>	<i>233.000</i>	<i>233.000</i>
<i>General Fund Total</i>	<i>796.600</i>	<i>793.200</i>	<i>830.650</i>	<i>831.650</i>	<i>840.875</i>	<i>831.650</i>

Permanent Full-Time Equivalent (FTE) Positions

All Funds

	2006-07	2007-08	2008-09	2008-09	2009-10	2009-10
	Actual F.T.E.'s	Actual F.T.E.'s	Original Budget	12-Month Estimate	Department Requested	Manager Recommended
Other Funds						
Aging - Senior Health Coordination	1.000	1.000	1.000	1.000	1.000	1.000
Assessor - Revaluation	1.200	1.200	1.200	1.200	1.200	1.200
Criminal Justice Partnership (OJJ)	1.000	1.000	1.000	1.000	1.000	1.000
Hyconeechee Regional Library	0.600	0.600	0.600	0.600	0.600	0.600
Emergency Telephone	2.000	2.000	3.000	3.000	3.000	3.000
Health - Home Visiting	2.500	1.000	1.000	1.000	1.000	1.000
Health - Health Advocacy	1.000	1.000	0.000	0.000	0.000	0.000
Health - Health and Wellness Trust	1.000	1.000	1.000	1.000	1.000	1.000
Health - Child Care Health Consultant	1.000	1.000	1.000	1.000	1.000	1.000
Health - Sr PHE Healthy Carolinians	0.000	0.000	0.000	0.000	0.000	0.000
Housing - Section 8	6.000	6.000	7.000	7.000	7.000	7.000
Housing - Urgent Repair Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - HOME Program	0.000	1.000	1.000	1.000	1.000	1.000
Housing - Homelessness Program	0.000	1.000	1.000	1.000	1.000	1.000
Sheriff - Cops in Schools	0.000	0.000	0.000	0.000	0.000	0.000
Solid Waste/Landfill Operations	43.000	58.000	44.000	44.000	44.000	44.000
Visitors Bureau	6.000	6.000	6.000	6.000	6.000	6.000
Other Funds Total	67.300	82.800	69.800	69.800	69.800	69.800
Grand Total	<u>863.900</u>	<u>876.000</u>	<u>900.450</u>	<u>901.450</u>	<u>910.675</u>	<u>901.450</u>

⁽¹⁾ Established as a new department during FY 2008-09.

⁽²⁾ Reassigns Human Rights and Relations to County Manager in FY 2009-10.

⁽³⁾ Manager Recommended budget includes the Orange County Main Library and the Carrboro Cybrary.

⁽⁴⁾ Reassigns Human Rights and Relations to County Manager in FY 2009-10.

Board Priorities

FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
BOCC	0	0	0	0	0	0	0	TBD	0	0	0	0	0	0	\$ -
ERCD	Exchange	0	0	0	0	0	0	0	0	Exchange	0	Exchange	0	Exchange	\$ -
Financial Services	0	0	0	0	0	0	0	0	0	0	Exchange	0	0	0	\$ -
Library Services	0	0	0	0	0	0	0	0	0	0	0	0	232,630	0	\$ 232,630
Parks and Recreation	Exchange	Exchange	0	0	0	0	0	0	0	0	0	Exchange	0	None	\$ -
Planning	Exchange	58,000	Exchange	0	3,200	0	5,500	0	0	Exchange	0	7,300	0	0	\$ 74,000
Social Services	0	0	0	150,000	0	0	0	0	0	0	0	0	0	0	\$ 150,000
Priority Total	\$ -	\$ 58,000	\$ -	\$ 150,000	\$ 3,200	\$ -	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 7,300	\$ 232,630	\$ -	\$ 456,630

BOCC Priorities

P-1 Conserve high priority natural areas, wildlife habitat & prime forests. (Goal 5)

P-2 Implement Comprehensive Land Use Plan (Goal 3)

a. Rewrite zoning and subdivision regulations

P-3 Develop economic plans for 3 districts (Goal 3)

P-4 Review services to identify and protect 'safety net' programs and services. (Goal 1)

P-5 Encourage for profit investments in affordable housing and review available tools. (Goal 1)

P-6 Develop plan and tools to improve the way county and citizens communicate with each other; foster two-way exchange (Goal 2)

P-7 Improve intra- and intergovernmental coordination, cooperation, and collaboration. (Goal 2)

a. Work with Town of Hillsborough on:

o Joint land use planning approaches, policies and ordinances and annexation

o Economic Development Districts

b. Work with Durham on:

o Economic Development Districts

P-8 Examine advisory boards and commissions (Goal 2):

a. Ensure they are meeting their missions

b. Determine how boards relate to each other and how their work can be best integrated with BOCC

c. Ensure sustainability goals

d. Ensure fit with overall county vision

e. Recognize (and be sensitive to) consistencies represented by boards, commissions when framing this review

P-9 Update economic development plan for county (Goal 3):

a. Clarify Economic Development plan for each district

b. Identify spectrum of tools

c. Identify other stakeholders

d. Identify what county wants to see happen

P-10 Develop an energy plan that includes economic development strategies to attract, retain, and grow "green" business

P-11 Invest in technology to increase worker efficiencies, e.g., web streaming, paperless agendas, integrated tracking systems b/w field and office. (Goal 4)

P-12 Implement county's environmental responsibility goals (Goal 5)

P-13 Plan to provide 'equitable' library services for OC residents. (Goal 5)

P-14 Fulfill remainder of bond issuance approved by voters in 2001 for soccer and Twin Creeks. (Goal 5)

Summary of FY 2009-10 County Department Budget Drivers
Manager Recommended Annual Operating Budget (All Funds)

The chart below highlights major departmental expenditure changes between FY 2008-09 and FY 2009-10. Details of the budget drivers can be found in individual department sections of the Recommended budget document.

Department	Reductions Directed by Manager	Cost of New Facilities	Cost Associated with BOCC Priorities	Cost of New County Initiatives	Mandated Services	Other	Totals	Budget Document Reference Page #
General Fund								
Aging	(47,143)	0	0	24,285	0	0	\$ (22,858)	Page 3-1
Animal Services	(42,968)	7,312	0	0	0	0	\$ (35,656)	Page 4-1
Board of County Commissioners	(19,216)	0	0	0	0	0	\$ (19,216)	Page 5-1
Board of Elections	(36,625)	0	0	0	126,709	0	\$ 90,084	Page 6-1
Child Support Enforcement	(14,625)	0	0	0	0	0	\$ (14,625)	Page 8-1
Cooperative Extension	(8,906)	0	0	0	0	0	\$ (8,906)	Page 9-1
County Manager	(29,058)	0	0	0	0	0	\$ (29,058)	Page 10-1
Courts	(200)	0	0	0	0	33,000	\$ 32,800	Page 11-1
Economic Development	(15,456)	0	0	0	0	0	\$ (15,456)	Page 13-1
Emergency Services	(135,645)	0	0	0	0	0	\$ (135,645)	Page 16-1
Environment Resource and Conservation	(19,650)	0	0	0	0	0	\$ (19,650)	Page 17-1
Financial Services	(18,400)	0	0	0	0	0	\$ (18,400)	Page 18-1
Health Department	(240,827)	0	0	0	0	0	\$ (240,827)	Page 20-1
Human Resources	(26,002)	\$0	0	0	0	0	\$ (26,002)	Page 22-1
Information Technologies	(75,500)	62,550	0	0	0	16,000	\$ 3,050	Page 23-1
Legal Services	0	0	0	0	0	58,476	\$ 58,476	Page 24-1
Library Services	(45,373)	64,296	*	0	0	0	\$ 18,923	Page 25-1
Orange Public Transportation	(21,909)	0	0	0	0	0	\$ (21,909)	Page 28-1
Parks and Recreation	(83,898)	184,981	0	0	0	0	\$ 101,083	Page 30-1
Planning and Inspections	(27,259)	\$0	74,000	0	0	0	\$ 46,741	Page 31-1
Public Works	(346,150)	678,559	0	0	0	(133,316)	\$ 199,093	Page 32-1
Purchasing	(172,436)	0	0	0	329,141	65,086	\$ 221,791	Page 33-1
Register of Deeds	(18,466)	0	0	0	0	0	\$ (18,466)	Page 34-1
Revenue	(19,359)	0	0	50,703	0	0	\$ 31,344	Page 35-1
Sheriff	0	0	0	0	230,000	0	\$ 230,000	Page 36-1
Social Services	(335,416)	772,013	150,000	0	(2,378,900)	113,752	\$ (1,678,551)	Page 37-1
Soil and Water	(1,245)	0	0	0	0	0	\$ (1,245)	Page 38-1
Solid Waste (Sanitation)	(292,578)	0	0	0	0	0	\$ (292,578)	Page 39-1
Tax Assessor	(16,798)	0	0	133,863	0	0	\$ 117,065	Page 40-1
Total General Fund	\$ (2,111,108)	\$ 1,769,711	\$ 224,000	\$ 208,851	\$ (1,693,050)	\$ 152,998	\$ (1,448,598)	

* Library Services' priority cost is included in the Cost of New Facilities column.

Summary of FY 2009-10 County Department Budget Drivers
Manager Recommended Annual Operating Budget (All Funds)

The chart below highlights major departmental expenditure changes between FY 2008-09 and FY 2009-10. Details of the budget drivers can be found in individual department sections of the Recommended budget document.

Department	Reductions Directed by Manager	Cost of New Facilities	Cost Associated with BOCC Priorities	Cost of New County Initiatives	Mandated Services	Other	Totals	Budget Document Reference Page #
Other Funds								
Efland Sewer	0	0	0	0	0	30,000	\$ 30,000	Page 15-1
Emergency Telephone System	(130,000)	0	0	0	0	0	\$ (130,000)	Page 16-1
Housing and Community Development	(12,247)	0	0	0	0	0	\$ (12,247)	Page 21-1
Revaluation	(11,009)	0	0	0	0	0	\$ (11,009)	Page 40-1
Solid Waste (Enterprise Fund)	(396,959)	(414,645)	0	0	0	0	\$ (811,604)	Page 39-1
Visitor's Bureau	(57,595)	0	0	0	0	0	\$ (57,595)	Page 42-1
Total Other Funds	\$ (607,810)	\$ (414,645)	\$ -	\$ -	\$ -	\$ 30,000	\$ (992,455)	

Costs Associated With Opening of New Facilities

5/15/2009

This chart outlines the costs associated with opening new county facilities including staffing, operating and capital costs. Unless otherwise noted, operating costs include utilities, custodial services, other service contracts, and departmental operating expenses. This chart does not include the increased cost associated with debt issued for these projects. The last column "Change from FY 2008-09 to FY 2009-10" lists the difference in costs between the two fiscal years.

Commissioner Approved Budget FY 2008-09														
County Manager Recommended Budget FY 2009-10														
Facility	# of Months Budgeted in FY 2008-09	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2008-09 Annual Operating Budget Impact	# of Months Budgeted in FY 2009-10	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2009-10 Annual Operating Budget Impact	Total Expenditure Change from FY 2008-09 to 2009-10 Budget	Net Change from FY 2008-09 Budget to 2009-10 Budget
General Fund Supported Facilities														
Central Orange Senior Center	8	\$0	\$79,821	\$0	(\$42,800) ⁽¹⁾	\$37,021	12	\$0	\$122,681	\$0	(\$42,800) ⁽¹¹⁾	\$79,881	\$42,860	\$42,860
Cedar Grove Park	12	\$56,584 ⁽²⁾	\$52,110 ⁽³⁾	\$21,800	\$0	\$130,494	12	\$70,933 ⁽¹²⁾	\$61,370	\$0	\$0	\$132,303	\$1,809	\$1,809
West Ten Park	12	\$104,199 ⁽⁴⁾	\$68,122 ⁽⁵⁾	\$0	\$0	\$172,321	12	\$174,844 ⁽¹³⁾	\$147,481	\$0	(\$69,360) ⁽¹⁴⁾	\$252,965	\$150,004	\$80,644
Fairview Park	4	\$61,898	\$660	\$0	(\$30,000) ⁽⁶⁾	\$32,558	12	\$72,886	\$22,840 ⁽¹⁵⁾	\$0	\$0 ⁽¹⁶⁾	\$95,726	\$33,168	\$63,168
Library	2	\$0	\$24,349	\$0	\$0	\$24,349	12	\$0 ⁽¹⁷⁾	\$236,449	\$0	\$0	\$236,449	\$212,100	\$212,100
Justice Facility	6	\$0	\$114,280	\$0	\$0	\$114,280	12	\$0	\$246,240	\$0	\$0	\$246,240	\$131,960	\$131,960
Animal Services Facility	6	\$7,312 ⁽⁷⁾	\$100,488	\$0	\$0	\$107,800	12	\$14,624 ⁽¹⁸⁾	\$214,733	\$0	\$0	\$229,357	\$121,557	\$121,557
Hillsborough Commons (Department of Social Services Space)	3	\$0	\$218,574	\$0	(\$109,287) ⁽⁸⁾	\$109,287	12	\$49,105	\$976,757	\$0	(\$495,294) ⁽¹⁹⁾	\$530,569	\$807,288	\$421,282
Office Building	2	\$0	\$30,333	\$0	\$0	\$30,333	12	\$0	\$292,698	\$0	\$0	\$292,698	\$262,365	\$262,365
Total General Fund Supported Facilities		\$229,993	\$688,737	\$21,800	(\$182,087)	\$758,443		\$382,392	\$2,321,249	\$0	(\$607,454)	\$2,096,188	\$1,763,111 ⁽²⁰⁾	\$1,337,745
Solid Waste Enterprise Fund Supported Facilities														
Solid Waste Administration Building	5	\$0	\$75,015	\$413,199 ⁽⁹⁾	(\$7,905) ⁽¹⁰⁾	\$480,309	12	\$0	\$73,569	\$0	(\$23,715) ⁽²¹⁾	\$49,854	(\$414,645)	(\$430,455)
Total Solid Waste Enterprise Fund Supported Facilities		\$0	\$75,015	\$413,199	(\$7,905)	\$480,309		\$0	\$73,569	\$0	(\$23,715)	\$49,854	(\$414,645)	(\$430,455)
Annual Operating Costs Associated With Opening of New County Facilities		\$229,993	\$763,752	\$434,999	(\$189,992)	\$1,238,752		\$382,392	\$2,394,818	\$0	(\$631,169)	\$2,146,042	\$1,348,466	\$907,290

Costs Associated With Opening of New Facilities

5/15/2009

Footnotes:

Commissioner Approved Budget FY 2008-09

- (1) Central Orange Senior Center: Savings from moving into the new facility mid-year.
- (2) Cedar Grove: Includes Parks Conservation Technician II approved starting January 1, 2008 (1.0 FTE).
- (3) Cedar Grove: Staff spent the year preparing parks for use (i.e. procuring equipment, putting in trails, and developing the ball field). Full services were not available to the public.
- (4) West Ten: Includes a Parks Conservation Technician II approved starting , October 1, 2008 (1.0 FTE) and a Parks Specialist position approved starting October 1, 2007 (1.0 FTE).
- (5) West Ten: Staff spent the year preparing parks for use (i.e. seeding, fertilizing, top dressing, and mowing). Full services were not available to the public.
- (6) Fairview: Town of Hillsborough's proposed contribution to Fairview Park.
- (7) Animal Services Facility: Vet Health Care Technician approved starting January 1, 2009 (.40 FTE of this position was related to the new facility only, the remaining .60 FTE was related to conversion of non-permanent to permanent staffing.
- (8) Hillsborough Commons: The State reimburses the County for 50% of Hillsborough Commons' costs.
- (9) Solid Waste: These include one-time costs for land improvements, furnishings, equipment, and building improvements.
- (10) Solid Waste: Cost savings from moving into the new facility mid-year.

County Manager Recommended Budget FY 2009-10

- (11) Central Orange Senior Center: Rent savings from the second half of FY 2008-09.
- (12) Cedar Grove: Department staff requested an additional 1.0 FTE for the park, but it was not recommended by the County Manager. Instead, the budget for seasonal employees was increased to manage the workload for full park use.
- (13) West Ten: Department staff requested an additional 1.0 FTE for the park, but it was not recommended by the County Manager. Instead, the budget for seasonal employees was increased to manage the workload for full park use.
- (14) West Ten: Contribution from Sport Endeavors for advertising in the new facility (\$30,000), concession and rental revenue.
- (15) Fairview: Cost to prepare the park for use. Costs in FY 2008-09 were only related to a portion of the FTE costs for the mobile crew assigned to the park.
- (16) Fairview: Currently, the contribution from the Town of Hillsborough is unknown.
- (17) Library: This scenario assumes the new Library will open with no new FTEs. Department staff has requested 4.0 additional FTEs at a cost of \$172,793.
- (18) Animal Services Facility: full year costs for .40 FTE Vet Health Care Technician position approved starting January 1, 2009
- (19) Hillsborough Commons: The State reimburses the County for 50% of Hillsborough Commons' costs.
- (20) This amount does not include \$6,600 for fiber lease costs for the Solid Waste Administration Building, which is budgeted in Information Technologies' operating budget within the General Fund. The \$6,600 is reflected below in the Solid Waste Administration Building operating costs.
- (21) Solid Waste: Rent savings from the first half of FY 2008-09.

Personnel Services

General Fund Only

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	32,923,766.92	35,967,693.00	35,704,770.00	36,199,302.00	35,813,578.00	
OVERTIME	946,560.09	663,528.00	671,380.91	636,441.00	636,441.00	
HOLIDAY PAY	357,608.89	394,747.00	394,747.00	433,107.00	433,107.00	
LONGEVITY	371,186.94	414,080.00	414,080.00	381,106.00	379,375.00	
NON-PERMANENT PERSONNE	1,779,713.80	585,490.00	824,361.98	920,256.00	919,244.00	
TIME LIMITED TEMPORARY	.00	20,000.00	20,000.00	11,000.00	11,000.00	
SEASONAL	.00	315,456.00	344,461.43	416,215.00	454,215.00	
STUDENT INTERNS	.00	66,932.00	64,772.00	26,879.00	.00	
RESERVE OTHER TEMP NEE	.00	110,750.00	110,750.00	110,750.00	55,375.00	
WORKFORCE ADJUSTMENTS	.00	.00	.00	-900,000.00	-900,000.00	
SEPARATION ALLOWANCE	174,904.13	150,000.00	150,000.00	162,877.00	162,877.00	
BOARD REMUNERATION	73,449.63	90,562.00	90,562.00	100,870.00	100,870.00	
JURY PERSONNEL	9,000.00	.00	.00	9,000.00	9,000.00	
CONTRACT PERSONNEL	3,277.58	.00	2,500.00	136,248.00	136,248.00	
SOCIAL SECURITY	2,181,850.63	2,352,437.00	2,354,592.00	2,403,914.00	2,384,104.00	
MEDICARE	514,021.31	551,282.00	551,392.00	565,514.00	562,271.00	
MEDICAL INSURANCE	4,831,395.05	5,443,403.00	5,435,072.00	5,790,412.00	5,735,372.00	
MED INS PMT IN LIEU	3,012.50	2,222.00	2,222.00	1,912.00	1,912.00	
DENTAL INSURANCE	217,260.36	261,547.00	261,234.00	265,053.00	198,488.00	
LIFE INSURANCE	104,161.22	91,625.00	91,487.00	94,806.00	93,697.00	
RETIREMENT	1,696,224.50	1,781,329.00	1,778,869.00	1,818,829.00	1,800,899.00	
457 DEFERRED COMP	3,250.00	4,409.00	4,409.00	5,005.00	5,005.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
LAW ENFORCEMENT 401(K)	196,918.72	199,259.00	199,259.00	183,263.00	183,263.00	_____
NON-SWORN 401(K)	479,326.16	536,354.00	535,639.00	540,235.00	.00	_____
457 DEFERRED COMP	.00	.00	.00	.00	.00	_____
LITTLE RIVER PARK	.00	.00	.00	.00	.00	_____
OTHER	.00	.00	.00	.00	.00	_____
HEALTH INSURANCE INCRE	2,461.54	264,000.00	264,000.00	.00	.00	_____
SAVINGS FROM HIRING DE	.00	-434,347.00	-400,000.00	.00	.00	_____
OTHER	.00	.00	.00	.00	.00	_____
PERSONNEL SERVICES	46,869,349.97	49,832,758.00	49,870,560.32	50,312,994.00	49,176,341.00	_____

**Explanation of
General Fund
Line Items Increasing
\$10,000 or More**

Operations

**General Fund
Only**

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

FOR PERIOD 12

PROJECTION: 20101 2009-10 Budget

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL	119,967.55	110,773.00	77,871.00	80,169.00	80,169.00	_____
TRAINING/DEVELOPMENT	90,783.41	127,406.00	125,351.50	92,569.00	92,509.00	_____
CERTIFICATIONS & LICEN	55,073.82	185,177.00	158,777.00	124,730.00	124,567.00	_____
PERSONAL MILEAGE	239,269.33	273,317.00	270,671.00	259,429.00	260,327.00	_____
TRAVEL ADVANCES	745.56	.00	.00	.00	.00	_____
TELEPHONE	1,409,628.93	895,981.00	906,532.48	884,259.00	886,739.00	_____
TELEPHONE CONTRA	-639,925.89	.00	.00	.00	.00	_____
POSTAGE	385,113.36	329,538.00	335,615.28	313,014.00	308,114.00	_____
FREIGHT	.00	.00	.00	.00	.00	_____
POSTAGE CONTRA	-124,604.57	.00	.00	.00	.00	_____
VEHICLE MAINTENANCE	153,272.90	184,415.00	198,351.43	166,883.00	166,883.00	_____
GAS & OIL	767,819.59	693,409.00	693,409.00	632,888.00	632,888.00	_____
DIESEL FUEL	188,370.42	144,500.00	114,500.00	130,050.00	130,050.00	_____
TIRES	50,214.70	52,679.00	65,676.09	52,679.00	52,679.00	_____
MOTOR POOL	1,057,314.20	1,131,328.00	1,106,657.28	1,054,593.00	1,053,268.00	_____
VEHICLE LEASE	.00	.00	.00	.00	.00	_____
MOTOR POOL CONTRA	-1,206,608.06	-1,116,328.00	-1,116,328.00	-1,053,268.00	-1,053,268.00	_____
BUILDING REPAIRS	165,325.08	224,759.00	222,763.78	231,283.00	231,283.00	_____
FACILITY CARE	112,408.64	100,500.00	146,807.87	500.00	500.00	_____
PEST CONTROL SERVICES	.00	.00	.00	.00	.00	_____
LEASED PROP MAINT	390.00	13,800.00	13,800.00	30,000.00	30,000.00	_____
PARKING LEASE	18,000.00	12,000.00	12,000.00	28,000.00	28,000.00	_____

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PROPERTY INSURANCE	.00	91,394.00	91,394.00	125,000.00	125,000.00	
EQUIPMENT REP & MAINT	571,174.55	682,123.00	741,105.52	737,269.00	737,519.00	
GROUNDS MAINTENANCE	81,277.02	67,905.00	91,043.36	98,114.00	96,114.00	
EQUIPMENT REPS CONTRA	.00	.00	.00	.00	.00	
BUILDING RENT	705,904.37	492,184.00	1,203,916.00	914,900.00	977,191.00	
EQUIPMENT RENT	82,961.04	104,656.00	123,926.96	110,473.00	111,573.00	
DUPLICATING	228,419.13	164,493.00	166,071.72	149,901.00	149,651.00	
PRINTING	207,991.13	169,778.00	171,227.30	185,913.00	185,863.00	
DUPLICATING CONTRA	-134,870.55	.00	.00	.00	.00	
ADVERTISING	97,207.56	120,193.00	113,593.36	109,862.00	105,262.00	
DUES	87,297.00	112,490.00	112,790.00	108,917.00	108,922.00	
SUBSCRIPTIONS	15,591.21	22,083.00	21,987.00	29,213.00	29,213.00	
DEPARTMENTAL SUPPLIES	600,485.59	740,320.00	794,932.18	908,864.00	840,221.00	
EDUCATIONAL SUPPLIES	31,265.37	32,153.00	26,791.75	17,753.00	17,553.00	
PASSENGER SAFETY SEATS	.00	.00	.00	.00	.00	
AGRICULTURE SUMMITT	2,756.51	2,100.00	2,100.00	2,100.00	2,100.00	
SENIOR GAMES	75.00	.00	.00	.00	.00	
OFFICE SUPPLIES	182,931.01	179,508.00	190,714.68	176,722.00	175,242.00	
VEHICLE SUPPLIES	.00	161,362.00	195,097.66	95,827.00	95,827.00	
MEDICAL SUPPLIES	383,985.59	441,909.00	437,068.47	421,966.00	420,466.00	
CAREGIVER SUPPLIES	4,990.72	.00	7,143.00	.00	.00	
BLOODBRNE PATH SUPPS	28,323.89	30,520.00	31,405.00	29,788.00	29,788.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PHARMACY SUPPLIES	149,205.36	138,049.00	153,363.72	134,571.00	132,571.00	
HEP B VACCINES	.00	500.00	500.00	250.00	250.00	
SURGICAL SUPPLIES	.00	.00	.00	28,823.00	28,823.00	
COMP SUPP/SFTWRE	39,009.08	33,820.00	53,331.00	23,020.00	23,020.00	
SPECIAL OPERATIONS	22,967.14	14,076.00	14,076.00	14,076.00	14,076.00	
OTHER SUPPLIES	105,281.86	66,842.00	138,575.63	72,416.00	72,416.00	
PUBLIC HEALTH MONTH	1,037.44	3,720.00	3,720.00	4,980.00	4,980.00	
ANIMAL RELATED SUPPLIE	41,713.83	44,500.00	44,500.00	42,350.00	42,350.00	
OUTSIDE VETERINARIAN S	2,671.82	4,000.00	4,000.00	4,000.00	4,000.00	
CONSULTING VETERINARIA	16,751.00	19,000.00	19,000.00	19,000.00	19,000.00	
EARS	.00	.00	.00	.00	.00	
SPAY/NEUTER	89,043.75	98,000.00	98,000.00	.00	.00	
MICROCHIP	6,367.00	10,000.00	8,000.00	1,500.00	1,500.00	
ADOPTION VACCINES	.00	.00	.00	.00	.00	
RABIES VACCINATIONS	977.84	1,500.00	2,500.00	1,500.00	1,500.00	
SPAY/NEUTER IN-HOUSE	.00	.00	.00	47,920.00	47,920.00	
CONTRACT SERVICES	2,964,665.92	3,207,514.00	3,889,212.36	3,058,973.00	2,935,164.00	
MISC CONTRACT SERVICES	5,291.00	72,470.00	95,745.80	67,100.00	67,100.00	
EMERGENCY CARE CONTRAC	52,287.56	32,000.00	63,663.00	28,800.00	28,800.00	
RESPITE CAREGIVERS	42,958.66	14,727.00	36,413.20	14,727.00	14,727.00	
CHORE CAREGIVERS	106,732.07	107,474.00	119,374.20	101,574.00	101,574.00	
CAREGIVER OUTREACH	4,985.21	.00	5,000.00	.00	.00	
ELDER MISTREATMENT	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

FOR PERIOD 12

PROJECTION: 20101 2009-10 Budget

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
IN PRAISE OF AGE	4,404.16	3,000.00	3,260.00	2,763.00	2,763.00	_____
VERIFICATION FEES	2,345.50	2,500.00	2,500.00	2,250.00	2,250.00	_____
COMMUNITY/VOLUNTEER SE	.00	9,000.00	9,000.00	4,500.00	4,500.00	_____
WORK FIRST DEMONSTRATI	.00	.00	.00	.00	.00	_____
MEDICAL/DENTAL SRVS	10,824.45	10,825.00	10,825.00	10,825.00	10,825.00	_____
X-RAY	7,150.00	6,000.00	6,300.00	6,000.00	6,000.00	_____
SCH HEALTH NURSE CONT	549,107.45	593,146.00	593,146.00	617,732.00	617,732.00	_____
JAIL HEALTH SRVS	10,235.44	16,652.00	16,652.00	16,652.00	16,652.00	_____
LAB SERVICES	35,566.42	67,499.00	75,512.07	61,999.00	58,999.00	_____
WELL TESTING	.00	.00	.00	.00	.00	_____
COURT ORDERED TESTS	12,328.47	23,800.00	18,800.00	20,300.00	20,300.00	_____
WORK FIRST VEHICLES	18,686.13	11,239.00	21,870.00	.00	.00	_____
WORK FIRST TRANSPRT	35,658.84	50,000.00	30,000.00	50,000.00	50,000.00	_____
TRANSPORTATION SERVICE	4,240.00	5,088.00	5,088.00	5,088.00	5,088.00	_____
LEGAL SVS	190,880.37	206,600.00	214,724.00	199,600.00	199,600.00	_____
RECREATION PROGS	21,049.99	21,000.00	21,000.00	23,895.00	23,800.00	_____
RECREATION PARTICIPANT	.00	80.00	80.00	80.00	80.00	_____
BONDS & INSURANCE	944,886.39	903,534.00	903,902.00	904,133.00	904,133.00	_____
DAILY RECORDINGS	22,185.00	28,410.00	23,864.00	26,110.00	26,110.00	_____
RE-CREATION	764.60	1,060.00	1,060.00	.00	.00	_____
WORKERS COMPENSATION	652,532.00	1,035,859.00	1,035,859.00	1,365,000.00	1,365,000.00	_____
UNEMPLOYMENT COMP	72,185.60	60,000.00	60,000.00	75,000.00	75,000.00	_____
WORKERS' COMP CLAIMS -	.00	.00	.00	.00	.00	_____

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
WORKERS' COMP REIMB -	.00	.00	.00	.00	.00	
RESERVE FOR DEDUCTIBLE	34,334.94	20,000.00	21,000.00	20,000.00	20,000.00	
INSURED PROPERTY DAMAG	82,551.35	.00	3,525.55	.00	.00	
PD INSURANCE PROCEEDS	-83,943.04	.00	.00	.00	.00	
ELECTRICITY	554,640.66	885,112.00	880,887.00	1,096,777.00	1,096,777.00	
WATER	114,952.86	155,212.00	197,013.00	161,365.00	161,365.00	
NATURAL GAS	252,035.08	438,744.00	438,244.00	614,613.00	614,613.00	
FUEL OIL	19,639.58	23,316.00	23,316.00	23,316.00	23,316.00	
PROPANE GAS	13,406.20	10,080.00	10,080.00	4,374.00	4,374.00	
INMATE PROVISIONS	311,201.95	280,000.00	350,000.00	380,000.00	380,000.00	
INMATE SUPPLIES	35,302.59	26,530.00	26,530.00	60,000.00	60,000.00	
INMATE PURCH FOR RESAL	61,361.06	48,500.00	50,595.31	50,595.00	50,595.00	
COST OF GOODS SOLD	794.52	1,000.00	1,000.00	1,000.00	1,000.00	
JUV BOARD & PROVISIONS	26,566.00	26,000.00	26,000.00	50,000.00	50,000.00	
UNIFORMS	108,320.66	127,861.00	138,261.76	175,861.00	175,761.00	
CLOTHING ALLOWANCE	6,438.36	6,032.00	6,032.00	6,050.00	6,050.00	
RECOGNITION PROGRAMS	15,315.19	17,000.00	12,060.00	10,000.00	10,000.00	
STIPEND	.00	9,000.00	.00	.00	.00	
SAFETY NET RESERVE	.00	.00	.00	.00	.00	
STATE INITIATIVE GRANT	.00	.00	.00	.00	.00	
MLK MINI GRANT	.00	.00	.00	.00	.00	
TASK FORCE	548.08	1,400.00	1,400.00	.00	.00	
PIPR	715.09	1,400.00	608.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
COMMUNITY PROJECT SUPP	22,460.27	15,709.00	40,918.88	15,909.00	15,909.00	
ORANGE BOOK PROJECT	.00	.00	.00	.00	.00	
AGRICULTURE PROGRAM GR	1,792.65	.00	302.00	.00	.00	
EMPLOYEE WELLNESS GRAN	2,605.78	.00	.00	.00	.00	
CHILD SAFETY GRANT	.00	.00	800.00	.00	.00	
CHILD WELFARE	14,338.07	14,305.00	23,662.00	2,000.00	2,000.00	
STROWD ROSES GRANT	1,839.76	.00	1,968.00	.00	.00	
LANDFILL FEES	.00	760,080.00	760,080.00	710,208.00	710,208.00	
CREDIT CARD ACCEPTANCE	3,389.74	6,500.00	4,500.00	10,000.00	10,000.00	
3R FEE PAYMENTS IN LIE	26,098.00	27,000.00	27,000.00	35,000.00	35,000.00	
PETTY CASH SHORTAGE	.00	.00	.00	.00	.00	
OTHER	68,471.23	59,095.00	64,916.00	58,059.00	58,059.00	
LOCAL ARTS GRANT	24,514.39	26,750.00	26,750.00	26,750.00	26,750.00	
NC MATCHING GRANT	3,737.27	4,000.00	13,610.00	4,000.00	4,000.00	
USDA FARM BILL GRANT	.00	.00	2,570.00	.00	.00	
PUBLIC ARTS 360	38,669.00	.00	.00	.00	.00	
RECOGNITION PROGRAMS	20,640.71	12,464.00	14,797.00	12,464.00	12,464.00	
OVERHEAD	.00	.00	.00	.00	.00	
CHARGES BY ENTERPRISE F	.00	172,065.00	172,065.00	147,879.00	147,879.00	
PURCHASES FOR INVENTOR	169,968.37	.00	3,845.79	.00	.00	
DEBT SERVICE PAYMENTS	.00	123,604.00	123,604.00	123,604.00	123,604.00	
ISSUES FROM INVENTORY	-141,935.12	.00	.00	.00	.00	
PURCHASE FOR RESALE	552.00	552.00	552.00	522.00	522.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
ANIMAL SHELTER	.00	.00	.00	.00	.00	
OPC MENTAL HEALTH	1,314,704.00	1,370,973.00	1,370,973.00	1,370,973.00	1,370,973.00	
HAZ MAT	23,929.58	10,000.00	17,623.74	5,000.00	5,000.00	
RESCUE SERVICES	-626.06	2,500.00	2,717.00	2,500.00	2,500.00	
EMERGENCY PREPAREDNESS	.00	.00	.00	.00	.00	
WMD TRAINING GRANT	.00	.00	.00	.00	.00	
CERT PROGRAM GRANT	.00	.00	.00	.00	.00	
CITIZENS CORPS GRANT	.00	.00	.00	.00	.00	
INSTITUTE OF GOVERNMENT	.00	.00	.00	.00	.00	
OJJ ADMINISTRATION	.00	15,500.00	15,500.00	15,500.00	15,500.00	
RESERVE FOR PLANNING IN	156,874.55	22,916.00	171,526.80	195,365.00	.00	
RESERVE FOR EMS TRANSP	.00	.00	.00	.00	.00	
CRITICAL NEEDS/SAFETY	.00	.00	145,000.00	.00	.00	
MEETING SUPPORT SUPPLI	7,315.57	12,000.00	12,000.00	6,000.00	6,000.00	
EMPLOYEE PAY AND BENEF	.00	.00	.00	.00	.00	
TUITION REFUNDS	9,173.59	11,000.00	11,000.00	11,000.00	11,000.00	
TRIANGLE J WORKSHOPS	.00	.00	.00	.00	.00	
PIEDMONT RC&D	11,964.00	7,000.00	7,000.00	11,964.00	11,964.00	
MEDICAL EXAMINER	44,400.00	38,000.00	38,000.00	38,000.00	38,000.00	
LAKE ORANGE	.00	1,500.00	1,500.00	1,500.00	1,500.00	
MERIT ADJUSTMENT	.00	.00	.00	.00	.00	
RETIREE HEALTH	846,175.66	1,273,744.00	1,273,744.00	1,100,981.00	1,100,981.00	
EMPLOYEE DEVELOPMENT	73,632.80	63,000.00	90,497.80	63,000.00	63,000.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
SAVINGS FROM HIRING FR	.00	.00	.00	.00	.00	
RECRUITMENT/SELECTION	31,635.22	5,000.00	5,000.00	25,000.00	25,000.00	
CONTINGENCY	.00	40,000.00	40,000.00	40,000.00	40,000.00	
SALARY - COST OF LIVIN	.00	.00	.00	.00	.00	
SPECIAL REFERENDA	106,455.12	.00	.00	.00	.00	
INCENTIVES PROGRAM	.00	2,500.00	2,500.00	2,500.00	.00	
MISCELLANEOUS	40,374.77	25,000.00	25,205.00	18,700.00	18,700.00	
REPORT TO PEOPLE	.00	.00	.00	.00	.00	
CABLE TV SHOW	.00	.00	.00	.00	.00	
YOUTH SERVICES	9,500.00	10,000.00	10,000.00	.00	.00	
TASK FORCE	.00	.00	.00	.00	.00	
JORDAN LAKE WATER SUPP	.00	.00	.00	.00	.00	
COUNTY GOVERNMENT WEEK	381.98	750.00	750.00	.00	.00	
YOUTH VOICES	535.79	1,500.00	1,500.00	.00	.00	
SIGNAGE	.00	.00	.00	.00	.00	
250TH ANNIVERSARY	.00	.00	.00	.00	.00	
DRUG TESTING	8,197.96	8,606.00	8,858.56	8,600.00	8,600.00	
RESERVE FOR BOCC ACTIO	.00	.00	.00	.00	.00	
EMERGENCY WATERSHED PR	.00	.00	.00	.00	.00	
PUB SAFETY COMMUNICA S	.00	.00	.00	.00	.00	
SHEARON HARRIS INITIAT	.00	.00	.00	.00	.00	
IN RANGE SALARY ADJUST	.00	.00	.00	.00	.00	
PAY PLAN EQUITY RETENT	.00	25,000.00	23,015.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
STUDENT GEN & IMPACT F	.00	.00	.00	.00	.00	
CABLE CASTING COMM MEE	42,577.78	30,000.00	42,314.78	30,000.00	80,000.00	
MERITORIOUS SERVICE AW	.00	.00	.00	.00	.00	
TRIANGLE J DUES	23,217.00	24,000.00	24,000.00	23,015.00	23,015.00	
TAX BILL INSERTS	3,420.80	5,000.00	5,000.00	3,800.00	3,800.00	
FIRE SAFETY PROTECTION	.00	.00	.00	.00	.00	
ORGANIZ ASSESSMENT STU	.00	.00	.00	.00	.00	
CLASS & PAY STUDY	84,925.00	.00	56,616.67	60,000.00	60,000.00	
CHILD CARE SCHOLARSHIP	.00	.00	.00	.00	.00	
FAIRVIEW COMM POLICING	.00	.00	.00	.00	.00	
NORTH HUMAN SVS COMPUT	.00	.00	.00	.00	.00	
IOG CIVICS EDUCATION I	.00	.00	.00	.00	.00	
SCHOOL COLLAB CONSULTA	975.00	3,500.00	3,500.00	1,500.00	1,500.00	
TJCOG DUES	.00	.00	.00	.00	.00	
DISABILITY AWARENESS C	.00	.00	.00	.00	.00	
ROGERS RD WATERLINE HO	.00	.00	.00	.00	.00	
OWASA FEES	.00	.00	.00	.00	.00	
ROGERS RD WATERLINE GR	.00	.00	.00	.00	.00	
BLACKWOOD AND CATE OPE	2,717.18	10,000.00	10,000.00	10,000.00	10,000.00	
CATE PROPERTY OPERATIO	.00	.00	.00	.00	.00	
DROUGHT RELATED EXPEND	.00	.00	.00	.00	.00	
FAIRVIEW CENTER EQUIPM	.00	.00	.00	.00	.00	
NATURAL DISASTER EXPEN	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
HOUSING WAGE RESERVE	.00	.00	.00	.00	.00	
HUMAN SERVICES FORUM	6,050.43	6,300.00	6,300.00	.00	.00	
RURAL PLANNING ORGANIZ	7,500.00	7,566.00	7,566.00	7,700.00	7,700.00	
UNIFIED DEVELOPMENT OR	.00	.00	.00	.00	.00	
COMMUNICATION TOWERS S	.00	.00	10,000.00	.00	.00	
RESERVE FOR CARBORO C	.00	.00	.00	.00	.00	
UPPER NEUSE RIVER BASI	14,776.00	13,018.00	13,018.00	13,018.00	13,018.00	
DOMESTIC PARTNER BENEF	.00	.00	.00	.00	.00	
RESERVE FOR NEW POSITI	.00	.00	.00	.00	.00	
JORDAN LAKE WATER STOR	2,261.77	4,500.00	4,500.00	.00	.00	
3R FEE FOR COUNTY PROP	2,790.00	3,000.00	3,000.00	3,000.00	3,000.00	
STORMWATER FEES FOR CO	9,945.00	10,000.00	10,000.00	10,000.00	10,000.00	
401 K PLAN ENHANCEMENT	.00	.00	.00	.00	.00	
HILLS/ORANGE STRATEGIC	2,059.91	.00	10,870.36	10,000.00	10,000.00	
RESERVE FOR CHILD CARE	.00	.00	.00	.00	.00	
CABLE FRANCHISE NEGOTI	.00	.00	.00	.00	.00	
METROPOLITAN PLANNING	.00	.00	.00	.00	.00	
FIRE AND RESCUE STRATE	.00	.00	.00	.00	.00	
OCS DISTRICT TAX	.00	.00	.00	.00	.00	
GREENHOUSE GAS EMISSIO	19,146.23	.00	11,146.23	.00	.00	
ENERGY CONSERVATION TE	.00	.00	.00	.00	.00	
RESERVE FOR WATER RESO	.00	.00	.00	.00	.00	
RESERVE FOR OPENING OF	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PARTNERSHIP TO END HOM	5,639.04	.00	.00	.00	.00	
RESERVE FOR COURT OPER	.00	.00	.00	.00	.00	
RESERVE FOR DOWNTOWN C	1,816.65	.00	.00	.00	.00	
FAIR FUNDING - CHCCS	494,000.00	494,000.00	494,000.00	494,000.00	494,000.00	
RSV4 FIRE&RESCUE STUDY	.00	.00	.00	.00	.00	
MISC BUDGET REDUCTIONS	.00	.00	.00	.00	.00	
RSV 4 CUSTODIAL STRATE	.00	.00	.00	.00	.00	
FAIR FUNDING - OCS	494,000.00	494,000.00	494,000.00	494,000.00	494,000.00	
AMERICORP	.00	.00	.00	.00	.00	
HUMAN SVS AUTOMATION I	.00	.00	.00	.00	.00	
REFERENDUM EDUCATION	.00	.00	.00	.00	.00	
WC BREEZE FAMILY FARM	5,989.77	10,000.00	10,239.38	10,000.00	10,000.00	
Regional Processing Ct	15,000.00	.00	.00	.00	.00	
ASCAP	947.68	1,000.00	1,000.00	1,000.00	1,000.00	
RESERVE FOR HUMAN SRVC	.00	.00	.00	.00	.00	
GREENE TRACT	.00	90,549.00	90,549.00	90,549.00	90,549.00	
FY 08/09 2% REDUCTION	.00	.00	166,363.00	.00	.00	
PARTNER - DEV & INFRAS	.00	.00	.00	2,500.00	2,500.00	
JORDAN LAKE PARTNERSHI	.00	.00	.00	10,500.00	10,500.00	
CAPITAL UNDER \$250	34,412.77	28,560.00	40,857.12	22,950.00	22,950.00	
BOOKS	134,483.23	132,935.00	133,823.35	141,922.00	120,445.00	
PERIODICALS	15,729.24	16,775.00	16,775.00	12,875.00	13,000.00	
AUDIOVISUALS	6,385.94	4,642.00	4,842.00	13,842.00	12,650.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
ELECTRONIC DATABASES	2,905.08	2,800.00	4,197.79	12,800.00	12,800.00	
NON-BOOK MATERIAL	11,525.11	9,000.00	14,636.21	17,000.00	19,200.00	
REGIONAL LIBRARY	13,126.32	.00	.00	.00	.00	
BOOK BINDING	.00	.00	.00	.00	.00	
BOOK PROCESSING	11,087.99	10,300.00	11,271.56	11,000.00	10,000.00	
MEDICAID	3,510,767.89	2,378,900.00	2,028,900.00	.00	.00	
SPECIAL ASST TO ADULTS	791,144.50	758,806.00	758,806.00	792,657.00	792,657.00	
TANF CNTY INITIATED	.00	1,000.00	1,000.00	900.00	900.00	
MEDICAL SERVICES	83,734.07	95,000.00	95,000.00	95,000.00	95,000.00	
TANF EMERG ASSISTANCE	125,328.98	150,000.00	150,000.00	150,000.00	150,000.00	
FOOD STAMPS EMP TRNG	9,637.00	10,000.00	10,000.00	10,000.00	10,000.00	
TITLE XIX TRANSPORTATI	.00	.00	.00	.00	.00	
CRISIS INTERVENTION	283,035.78	140,025.00	467,996.00	171,201.00	171,201.00	
AID TO BLIND	8,875.84	10,271.00	10,271.00	10,271.00	10,271.00	
EMS ASSISTANCE PROGRAM	5,152.34	.00	.00	5,000.00	5,000.00	
CHIPS RESERVE	.00	1,000.00	1,000.00	900.00	900.00	
CONSTRUCTION MANAGEMEN	267,649.20	.00	311.13	.00	.00	
PROGRAM PAYMENTS	209,316.34	173,550.00	195,110.00	127,450.00	127,450.00	
CHILD DAY CARE	4,638,361.76	4,326,063.00	4,777,414.00	4,513,608.00	4,513,608.00	
ADULT DAY CARE	6,349.44	2,888.00	5,500.00	5,500.00	5,500.00	
COUNTY DAY CARE	.00	50,000.00	50,000.00	.00	.00	
GENERAL ASSISTANCE	119,496.37	130,000.00	130,000.00	432,000.00	280,000.00	
GEN ASSISTANCE	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
GEN ASSIST UTILITY DEP	950.00	3,000.00	3,000.00	1,500.00	1,500.00	
FOSTER CARE	.00	.00	.00	.00	.00	
FSTR CARE BOARD	600,781.35	1,143,268.00	1,133,268.00	1,155,804.00	1,155,804.00	
ADOPTION	155,313.08	175,000.00	175,000.00	200,000.00	200,000.00	
ADOPTION VNDR PMTS	87,073.58	90,000.00	90,000.00	100,000.00	100,000.00	
ADOPTION 100% COUNTY	.00	.00	.00	.00	.00	
PSYCHOLOGICAL	31,513.00	79,375.00	84,771.70	75,775.00	75,775.00	
IV-E WAIVER SERVICES	360.00	.00	.00	.00	.00	
NC HELPING NEIGHBORS F	.00	.00	.00	.00	.00	
COUNTY SOCIAL SERVICES	2,250.00	4,800.00	4,800.00	4,300.00	4,300.00	
DEMENTIA EDUCATION PRO	.00	.00	.00	.00	.00	
HEALTH PROMOTION	5,002.86	2,063.00	7,607.00	2,063.00	2,063.00	
FRAIL ELDERLY	1,984.42	300.00	11,485.32	300.00	300.00	
RSVP VOL MEALS	.00	.00	.00	.00	.00	
RSVP VOL INSURANCE	2,628.24	3,150.00	2,632.00	3,150.00	3,150.00	
RSVP VOL OTHER	9,570.95	7,713.00	8,168.00	7,713.00	7,713.00	
RSVP VOL TRANSPORT	7,641.53	6,144.00	6,144.00	6,144.00	6,144.00	
RSVP VOL MILEAGE	.00	.00	.00	.00	.00	
VOLUNTEER TRAINING	274.00	300.00	300.00	300.00	300.00	
VOLUNTEER SUPPLIES	261.67	300.00	300.00	300.00	300.00	
VOLUNTEER CONTRACT SER	351.56	600.00	600.00	600.00	600.00	
VOLUNTEER PROGRAM	2,000.00	2,500.00	2,500.00	2,000.00	2,000.00	
COMMISSION FOR WOMEN	4,322.17	3,500.00	3,765.00	2,250.00	2,250.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
YOUTH SUMMITT	.00	.00	.00	.00	.00	
CIVIL RIGHTS SUMMITT	.00	.00	.00	.00	.00	
PARTNERSHIP GRANT	55,954.83	10,000.00	10,500.00	.00	.00	
LITTLE RIVER PARK OPER	.00	.00	.00	.00	.00	
HUMAN RELATIONS COMMIS	3,389.57	3,500.00	3,500.00	2,250.00	2,250.00	
HUD TRAINING	25,108.77	16,586.00	16,586.00	.00	.00	
HUD OUTREACH & EDUCATI	.00	.00	.00	.00	.00	
HUD CASE REIMBURSEMENT	.00	.00	.00	.00	.00	
HUD ADMIN COSTS	.00	.00	.00	.00	.00	
SPORTSPLEX MEMBERSHIP	38,381.92	35,000.00	35,000.00	35,000.00	35,000.00	
NEW FACILITIES EXPENSE	.00	316,947.00	.00	45,000.00	45,000.00	
RELOCATION EXPENSES	5,000.00	35,000.00	35,000.00	10,000.00	10,000.00	
RESERVE	.00	.00	.00	.00	.00	
LOAN POOL RESERVE	.00	.00	.00	.00	.00	
UNALLOCATED	.00	.00	.00	.00	.00	
CHANGE CENTRAL STORES OPERATIONS	.00 29,331,624.17	.00 31,725,703.00	.00 34,416,206.44	.00 30,500,703.00	.00 30,032,343.00	

Recurring Capital

**General Fund
Only**

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
EQUIPMENT	91,156.41	401,492.00	466,705.41	45,170.00	26,939.00	_____
IT EQUIPMENT	125,429.61	271,839.00	313,949.06	60,160.00	5,000.00	_____
SOFTWARE	.00	.00	.00	.00	.00	_____
FURNISHINGS	45,131.50	59,000.00	592,647.99	11,800.00	.00	_____
VEHICLES	77,387.16	650,464.00	895,712.16	22,000.00	.00	_____
WEAPONS	.00	2,000.00	2,000.00	.00	.00	_____
BUILDING IMPROVEMNTS	14,641.50	.00	1,320,490.00	16,000.00	.00	_____
CLERK OF COURT CAPITAL	1,067.45	.00	.00	.00	.00	_____
DISTRICT COURT CAPITAL	.00	.00	.00	.00	.00	_____
DISTRICT ATTORNEY CAPI	.00	.00	.00	.00	.00	_____
PUBLIC DEFENDER CAPITA	.00	.00	.00	.00	.00	_____
SUPERIOR COURT JUDGE C	.00	.00	.00	.00	.00	_____
JAIL IMPROVEMENTS	.00	.00	.00	.00	.00	_____
LAND & ASSOCIATED FEES	.00	25,000.00	25,000.00	.00	.00	_____
RECURRING CAPITAL	354,813.63	1,409,795.00	3,616,504.62	155,130.00	31,939.00	_____

Explanation of General Fund Line Items Increasing \$10,000 or more

Object	FY 2008-09 Original Budget	FY 2009-10 Manager Recommended	Increase	Major Reasons for Increase
Personnel Services				
Holiday Pay	394,747	433,107	38,360	Sanitation (\$4,520 - increased hours due to the closure of the Bradshaw Quarry convenience center), Sheriff (\$37,438 - more in line with current spending)
Non-Permanent Personnel	585,490	919,244	333,754	Legal Services (\$15,000 - new), Tax Assessor/Land Records and Revenue Departments (\$141,450 - due to implementation of the new Property Information Management System project), Children/Family Services (\$8,853 - related to increase in program initiatives), Economic Services(\$27,344 - related to increase in program initiatives), Central Library (\$29,143 - new FTEs were not recommended; additional nonpermanent personnel is requested in its place), Sheriff (\$151,064 - due to additional mandated court coverage)
Seasonal	315,456	454,215	138,759	Animal Shelter (\$15,199 - realignment of previously budgeted Overtime funds to help provide adequate coverage during peak seasons when animal intake is much higher), Board of Elections (\$61,340 - due to having an additional 2 elections in FY 09-10), Parks and Recreation (\$67,951 - additional personnel required for three new parks).
Separation Allowance	150,000	162,877	12,877	As mandated by G.S. 143-166.41; this represents separation allowance payments to eligible law enforcement officers (Sheriff)
Board Remuneration	90,562	100,870	10,308	Increased salary costs for two new commissioners. Seven months salary was budgeted in FY 2008-09.
Contract Personnel	0	136,248	136,248	Represents staff members who are contracted as employees of the State; in FY 2008-09 this was budgeted in the contract services line item within Operations, but for FY 2009-10 it has been moved to Contract Personnel within Personnel Services (Cooperative Extension)
Social Security	2,352,437	2,384,104	31,667	Due to increases in personnel related items listed above.
Medicare	551,282	562,271	10,989	Due to increases in personnel related items listed above.
Medical Insurance	5,443,403	5,735,372	291,969	This increase is reflective of the health insurance increases that took effect on December 1, 2008.
Retirement	1,781,329	1,800,899	19,570	Due to increases in personnel related items listed above.

Explanation of General Fund Line Items Increasing \$10,000 or more

Object	FY 2008-09 Original Budget	FY 2009-10 Manager Recommended	Increase	Major Reasons for Increase
Operations				
Leased Property Maintenance	13,800	30,000	16,200	Increase in leased property costs associated with purchase of Gateway Center. (Purchasing and Central Services)
Parking Lease	12,000	28,000	16,000	Increase in parking lease fees associated with purchase of Gateway Center. (Purchasing and Central Services)
Property Insurance	91,394	125,000	33,606	Increase in property insurance costs for the new facility additions. (Purchasing and Central Services)
Equipment Repair & Maintenance	682,123	737,519	55,396	Information Technologies (\$55,550) - due to networking equipment and fiber lease costs for new facilities, Library - Main (\$15,597 - anticipated cost for new facility)
Grounds Maintenance	67,905	96,114	28,209	Additional maintenance required for three new parks. (Parks and Recreation)
Building Rent	492,184	977,191	485,007	Board of Elections (\$1,780) - due to 3 elections in FY 2009-10; DSS (\$534,027 - increase for Hillsborough Commons)
Printing	169,778	185,863	16,085	Board of Elections (\$46,297) - due to 3 elections in FY 2009-10; Sanitation (\$5,088 - new signage/materials required to alert the public about the change in convenience center hours)
Department Supplies	740,320	840,221	99,901	Public Works (\$47,440) - due to full year costs of new facilities; DSS - Admin (\$24,068 - due to opening of Hillsborough Commons); Parks & Recreation (\$24,532 - due to the opening of the new parks)
Surgical Supplies	0	28,823	28,823	New account to replace the previously funded Spay/Neuter operational account. This represents a reallocation of funds and there is no net increase in Animal Services operations with this change (Animal Services)
Spay/Neuter In-house	0	47,920	47,920	New account to replace the previously funded Spay/Neuter operational account. This represents a reallocation of funds and there is no net increase in Animal Services operations with this change (Animal Services)
School Health Nurse Contract	593,146	617,732	24,586	Costs to provide nurses in schools. (Non-Departmental - Human Services)
Workers Compensation	1,035,859	1,365,000	329,141	Actual cost of Workers Compensation coverage was higher than original budget in FY 2008-09. The Manager's recommended funding level for FY 2009-10 allows for the increase. (Purchasing and Central Services)
Unemployment Compensation	60,000	75,000	15,000	Increase based on actuals from the last three fiscal years. (Purchasing and Central Services)

Explanation of General Fund Line Items Increasing \$10,000 or more

Object	FY 2008-09 Original Budget	FY 2009-10 Manager Recommended	Increase	Major Reasons for Increase
Electricity	885,112	1,096,777	211,665	Increase due to full year cost of operating new facilities (Public Works, Social Services and Parks and Recreation)
Natural Gas	438,744	614,613	175,869	Increase due to full year cost of operating new facilities (Public Works, Social Services and Parks and Recreation)
Inmate Provisions	280,000	380,000	100,000	Increased costs associated with providing for inmates' needs. (Sheriff)
Inmate Supplies	26,530	60,000	33,470	Increased costs associated with providing for inmates' needs. (Sheriff)
Juvenile Board and Provisions	26,000	50,000	24,000	Payments made to N.C. Department of Juvenile Justice for number of days juveniles are detained; more in line with current year spending. (Courts)
Uniforms	127,861	175,761	47,900	Sheriff (\$52,310) - cost of uniforms for Sheriff Department personnel
Recruitment/Selection	5,000	25,000	20,000	Funding for County Manager search. (Non-Departmental - Governing and Management)
Cable Casting BOCC Meetings	30,000	80,000	50,000	Increase due to video streaming/podcasting of Commissioner meetings (Non-Departmental - Governing and Management)
Class & Pay Study	0	60,000	60,000	Funding to reclass specified positions. Please refer to Appendix A for more details. (Non-Departmental - Governing and Management)
Hillsborough/Orange Strategic Plan	0	10,000	10,000	Carryover funding has typically been used to fund this line item, however, that will not be available for FY 2009-10. (Planning)
Jordan Lake Partnership	0	10,500	10,500	Previously, \$4,500 has been budgeted annually for Jordan Lake water storage fees in different line item. Two new items have been added (\$8,000) for dues and for developing a water supply plan for the lake. In FY 2009-10, all three items have been budgeted in a new line item to encompass all Jordan Lake fees/dues. Additional details are available in the Community and Environmental Non-Departmental section on page 26-7. (Non-Departmental - Community and Environment)
Electronic Databases	2,800	12,800	10,000	The new library facility will offer reference and research databases online rather than in print format. This will assist the library in meeting its goal of providing up to date reference materials. In addition, these materials do not utilize shelving space.
Non-Book Material	9,000	19,200	10,200	The new main library will expand availability of popular books on CD.

Explanation of General Fund Line Items Increasing \$10,000 or more

Object	FY 2008-09 Original Budget	FY 2009-10 Manager Recommended	Increase	Major Reasons for Increase
Special Assistance to Adults	758,806	792,657	33,851	Increase in Special Assistance payments for low-income elderly or disabled adults in care homes. The increase is related to the rates, which are set by the North Carolina Legislature, and will allow the department to maintain its current service level. The amount budgeted represents the county's share (50%) of these costs. (Social Services)
Crisis Intervention	140,025	171,201	31,176	Will increase crisis intervention funds for clients' heating and cooling expenses. This increase is completely offset by Federal funds. (Social Services)
Child Day Care	4,326,063	4,513,608	187,545	Increased funding for subsidized child care. This increase is completely offset by Federal funds. (Social Services)
General Assistance	130,000	280,000	150,000	New priority proposed by the department. Additional details are on page 37-10.(Social Services)
Foster Care Board	1,143,268	1,155,804	12,536	This increase will allow the department to provide placements and foster care payments for all children currently in custody. (Social Services)
Adoption	175,000	200,000	25,000	Increased funding for adoptions. Will allow the department to place over 20 children into permanent homes. (Social Services)
Adoption Vendor Payments	90,000	100,000	10,000	Department will continue providing necessary services for children adopted through the department. \$8,500 is offset by State funds. (Social Services)

General Fund

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Travel, Training and Certifications/Licenses Detail

This chart outlines each department's or program's FY 2009-10 request for travel, training and certifications/licenses funds.

Definitions

- Travel – All costs (registration, transportation, lodging, meals, etc.) associated with attending conferences associated with professional organizations. For example, attending the semi-annual Local Government Budget Conference.
- Training – All costs (registration, transportation, lodging, meals, etc.) incurred for acquiring new job skills.
- Certifications/Licenses – All costs (registration, transportation, lodging, meals, etc.) incurred for maintaining professional certifications and licenses.

Department	Account Description	Justification/Outcome	Amount
Aging	Travel	Dept Director to attend NC Division of Aging Annual Conference	\$ 206
		Senior Center staff are required to attend State-sponsored Ann Johnson Institute for Senior Center Management in order to qualify for state certification	\$ 400
		Staff member to attend annual NC Division of Aging annual conference and registration for training workshops, required for maintaining credentials, at local universities	\$ 112
		Attendance at training required (and funded) by Federal sponsor	\$ 225
		Total Travel	\$ 943
	Training	Senior Center staff are required to attend State-sponsored Ann Johnson Institute for Senior Center Management in order to qualify for state certification	\$ 130
		Required ServSafe Training for kitchen workers (Nutrition Program)	\$ 400
		Staff member to attend annual NC Division of Aging annual conference and registration for training workshops, required for maintaining credentials, at local universities	\$ 450
		Total Training	\$ 980
Animal Services	Travel	Monies shall be used for the following required Certification and Training: Certified Rabies Vaccinators Training State Euthanasia Training Program Certified National Animal Control Association Training State and Regional annual Conferences oriented to Animal Control and Animal Shelter staff for ongoing professional development as follows: South Carolina Animal Care and North Carolina Animal Federation Conference North Carolina Animal Rabies Control Association	\$ 3,000
	Training	Onsite training and professional development needs such as issues relating to customer service and animal care for all Animal Services staff. Other training opportunities for Animal Services staff.	\$ 1,133
Board of County Commissioners	Travel	Annual National Association of Counties (NACo) conference held in July of each year for BOCC members. The 2010 conference is planned for Kansas and assumes all seven BOCC will attend.	\$ 12,000
		NACo Legislative Conference in Washington, DC. Assumes all seven BOCC will attend.	\$ 8,000
		North Carolina Association of County Commissioners (NCACC) Annual Conference featuring seminars and workshops of interest to county officials held in August each year	\$ 2,000

General Fund

5/22/2009

Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Board of County Commissioners (cont'd)		Legislative Briefing detailing pending legislation and the advocacy team's activities usually held in May or June each year;	\$ 250
		Two-day Winter Training Conference held in years opposite the Legislative Goals Conference;	\$ 250
		Budget Seminar specifically for new commissioners and designed to explain the county budgetary process more in-depth;	\$ 250
		Legislative Goals Conference held every in January of odd-numbered years;	\$ 250
		School for New Commissioners coordinated by the School of Government at the University of North Carolina in Chapel Hill. Association officers and staff members participate in the school by introducing themselves and their work to newly elected commissioners;	\$ 500
		Various other travel not yet identified Clerk's Regional Meetings Clerk's Annual Meeting Clerk's School-for deputy clerk and clerk-required certification (IOG)	\$ 500
		Total Travel	\$ 24,000
	Training	A seminar for County Chairs designed to help the chairs of boards of commissioners work effectively with their colleagues and the public	\$ 500
Board of Elections	Travel	Director/Staff to North Carolina Association of Directors of Elections conference, includes lodging, meals, and transportation.	\$ 1,500
	Certifications & Licenses	Certification Maintenance/Training/Election Updates (4 sessions/yr with 7 board members and staff attending)	\$ 3,500
		Board & Staff Election Day Certification	\$ 1,400
		Total Certifications & Licenses	\$ 4,900
Child Support	Travel	Travel associated with training for 12 employees	\$ 1,500
	Training	Training for 12 employees	\$ 1,000
	Certifications & Licenses	Notary renewals for 3 employees	\$ 150
Cooperative Extension	Travel	Registration fees for three secretaries for state and district association meetings.	\$ 1,500
		Mileage for hospital visits, home visits, and clinic visits to provide breastfeeding assistance and instruction to clients.	\$ 3,381
		Total Travel	\$ 4,881
County Manager	Travel	Human Rights and Relations- funding for non-Fair Housing events.	\$ 1,200
		International City/County Management Association (ICMA) Annual Conference (2 people)	\$ 4,000
		National Association of Counties (NACo) Annual Conference (1 person)	\$ 1,400
		NACo Legislative Conference (1 person)	\$ 1,500
		North Carolina Association of County Commissioners (NCACC) Annual Conference (1-2 people)	\$ 1,200
		NCACC Legislative Goals Conference (2 people)	\$ 220
		North Carolina City/County Management Association (NCCCMA) Summer Conference (1 person)	\$ 1,000
		NCCCMA Winter Conference (3 people)	\$ 800

General Fund

Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
County Manager (cont'd)		Miscellaneous	\$ 380
		Total Travel	\$ 11,700
	Training	One day seminars provided by UNC-CH, NC State, Economic Development Breakfast, Human Services Advisory Forum, NCACC, NACo and other seminars and webinars.	\$ 1,200
	Certifications & Licenses	Mandatory expenses to keep law licenses for two employees; this fiscal year these expenses totaled \$960.	\$ 1,000
		Continuing education classes to retain credentialed manager status.	\$ 2,000
		Total Certifications & Licenses	\$ 3,000
Economic Development	Travel	Carolina Farm Stewardship Association (CFSA) Conference - Economic Development Agricultural Coordinator	\$ 367
		Arts NC Day	\$ 50
		NC Arts Council Conference	\$ 250
		Arts & Science Conference	\$ 263
		Total Travel	\$ 930
	Training	International Economic Development Council (IEDC) Business Recruitment Workshop - Economic Development Specialist	\$ 1,500
		IEDC Financing Workshop - Economic Development Specialist	\$ 1,383
		NC Arts Council Conference	\$ 50
		Arts & Science Conference	\$ 414
		Total Training	\$ 3,347
	Certifications & Licenses	NC Economic Developers Association (NCEDA) Annual Conference - Economic Development Director	\$ 800
		IEDC Annual Conference - Economic Development Director	\$ 1,800
		NCEDA Professional Development - Economic Development Director	\$ 1,150
		Total Certifications & Licenses	\$ 3,750
Emergency Services	Certifications & Licenses	Emergency Management All Hazard Conference (2 people - includes registration, meals and rooms).	\$ 1,500
		Emergency Management Fall Conference (2 people - includes registration, meals and rooms).	\$ 1,500
		NC Fire Prevention School (2 people)	\$ 3,804
		NC Arson Investigation School (1 person)	
		OSHA Infection Control Class (1 person)	
		School of Director Workshop/Conference - in state - August (2 people - includes registration, meals and rooms)	\$ 634
		General Instructor Training - no registration fee, dorm space free at Salemburg - in state travel (2 people)	\$ 330
		Division of Criminal Information Training for new personnel- Raleigh (Cost for meals only)	\$ 288
		NC Telecommunicator Conference - Salemburg, NC. In state travel, dorm accommodations are free - 6 people (registration and meals only)	\$ 1,194
		Mandated training for all Advanced Life Support personnel in system. Text, materials, and disposable supplies.	\$ 1,000
		On line training for Advanced Life Support personnel 1 year Streaming (12 classes)	\$ 1,100
		Total Certifications & Licenses	\$ 11,350
	Training	NC National Emergency Number Association/Association of Police Communication Officers conference - in state workshop/conference - 6 people (includes registration, meals and rooms)	\$ 3,900

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Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Emergency Services (cont'd)		Wireline/Wireless/GIS Addressing are funded out of this fund – no travel and training is allowed to be paid for at this time with their funds – no out of state travel will be granted this year unless tied to the specific job specifications. Not sure of the amount needed, but not willing to cut and not have funding available for necessary 9-1-1 training and/or travel for data personnel.	\$ 2,000
		Mandated training for all Basic Life Support personnel in system. Funding for texts, materials, and disposable supplies.	\$ 1,280
		May Day Trauma Conference - Transport division (Emergency Medical Technicians) 5 people (Registration only)	\$ 670
		Emergency Medicine Today- Greensboro 3 people (Registration only)	
		May Day Trauma Conference - Treatment division (Paramedics) 5 people (Registration only)	\$ 1,350
		Emergency Medicine Today - Greensboro 3 people (Registration only)	
		Additional texts, materials and supplies for training.	
		Total Training	\$ 9,200
Environment Resource Conservation Department	Travel	Conference(s) and workshops needed to maintain Registered Landscape Architect certification (and professional organizations)	\$ 300
		Conference(s) and workshops needed to maintain Professional Hydrogeologist certification (and professional organizations)	\$ 250
		Conferences and workshops needed to maintain American Institute of Certified Planners (AICP) certification and attend professional organization conferences – Cultural Resources Specialist	\$ 200
		Conferences and workshops needed to maintain AICP certification and attend professional organization conferences – Director	\$ 200
		Conferences and workshops needed to maintain GISP (GIS professional) certification, Urban and Regional Information Systems Association (URISA) membership (related to certification) and attend professional organization conferences – GIS Coordinator II	\$ 300
		Conferences and workshops needed to maintain GISP (Geographic Information Systems Professional) certification and attend professional organization conferences – GIS Coordinator I	\$ 250
		Attend Land Trust Assembly conference - Land Conservation Manager	\$ 200
		Attend Land Trust Assembly or sustainability conference – Director	\$ 200
		Total Travel	\$ 1,900
	Training	Landscape Architect – attend two professional conferences (and points toward Registered Landscape Architect and American Society of Landscape Architects certification)	\$ 300
		Water Resources Coordinator – attend professional conference (and points toward Professional Hydrogeologist certification)	\$ 150
		Cultural Resources Specialist - Attend NC Chapter of the American Planning Association conference (AICP certification and professional membership)	\$ 150
		Cultural Resources Specialist – Attend Preservation NC Conference (required for County to maintain Certified Local Government status for historic preservation)	\$ 300

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Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Environment Resource Conservation Department (cont'd)		ERC Director – Attend NCAPA conference (AICP certification and professional membership)	\$ 150
		GIS Coordinator II and I (joint travel) – Attend GIS and URISA conference for GISP certification / professional organization	\$ 200
		Land Conservation Manager – Attend Land Trust Assembly conference	\$ 200
		ERC Director – Attend sustainability conference	\$ 250
		Total Training	\$ 1,700
Financial Services	Travel	Expenses to local events (i.e. School of Government workshops, expenses related to conferences)	\$ 100
	Training	NC Local Government Budget Association Spring and Summer Conference for 2 staff members	\$ 600
		Report writing and various computer software training classes for 4 staff members (examples include Crystal Reports, MS Word, Excel, Power Point)	\$ 1,900
		Total Training	\$ 2,500
	Certifications & Licenses	Summer NC Government Finance Officers Association Conference (NCGFOA)	\$ 850
		Spring NCGFOA conference - 2 attendees	\$ 374
		Additional Continuing Professional Education Above is for the 40 hours of annual Continuing education required to retain a Certified Public Accountant certificate	\$ 1,175
		Total Certifications & Licenses	\$ 2,399
Health Department	Travel	State of Local Economy Breakfast Human Services Advisory Commission (HSAC)	\$ 900
		Meals for 14 staff to attend three (3) training workshops	
		Health Director – educational conference, legal conference & required meetings	
		Travel to continuing education programs in Chapel Hill for 9 dental employees twice per year	\$ 25
		Kate B. Reynolds Grant related travel	\$ 500
		8 people to attend required programmatic & regional meetings or 1 training update.	\$ 2,000
		Meals for staff to attend 1 day workshops and local professional association meetings. 2 days per 16 professional staff.	\$ 250
		1 Community Health Public Health Nurse (PHN) to attend annual State tuberculosis (TB) conference: includes Registration, Room, Meals, Travel (county car); 5 PHNs and Medical Director (MD) to attend Annual TB Symposium	\$ 1,694
		Nursing Management to Annual North Carolina Association of Public Health Nurse Administrators (NCAPHNA) Conference, Committee on Practice and Education (COPE) meetings. NCAPHNA Governing Council Meetings and Regional Meetings, Legal Conference (required for Accreditation): includes Registration, Meals,	
		1 Staff to North Carolina Public Health Association (NCPHA) Annual Meeting (Medical Record Supervisor) - includes Registration, Room, Meals, Transportation (County Car)	
		Refugee Health Conference for 1 Community Health nurse	
		Travel expenses for Senior Public Health Educator to Medical Reserve Corps / Public Health Preparedness Conference	\$ 460
		Total Travel	\$ 5,829

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Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Health Department (cont'd)	Training	Registration fees, travel & per diem for trainings for Health Director & 14 staff Technical, Medicaid Billing, Health Insurance Portability and Accountability Act (HIPAA), Supervisor & other trainings for Admin staff (14), 2 trainings per person, includes required trainings	\$ 2,551
		State Health Director Conference	
		Training for one dental division director to attend two courses at UNC School of Dentistry Occupational Safety and Health Administration (OSHA) Bloodborne Pathogens and Risk Management; Attend the Annual Dental public Health meeting, includes registration cost and meals for three days	\$ 279
		Kate B. Reynolds Grant related travel	\$ 500
		Meals, travel, registration, and course materials for 12 staff attending workshops, and educational sessions required for staff development and acquiring new job skills (example UNC State of Practice (SOP) workshops, NCSU Academy Courses, Department of Environment and Natural Resources (DENR) training, GIS-GPS training).	\$ 3,000
		Ongoing training needs for 17 non-licensed staff (Summary: 17 current staff required to keep abreast of changes in programs and practice including trainings required by Clinical Laboratory Improvement Act (CLIA) for lab techs.	\$ 1,537
		Training expenses associated with Medical Reserve Corps and Community Emergency Response Team (CERT) trainings	\$ 600
		8 staff for Continuing Education & Professional Development required by state contract addenda or Accreditation benchmarks	\$ 2,411
		Total Training	\$ 10,878
	Certifications & Licenses	Required trainings for Registered Health Information Administrator (RHIA) to maintain certification, includes Medical Records law, Health Information security, etc.	\$ 850
		Annual NC dental license renewal for one dentist	\$ 230
		Annual NC hygiene license renewal for one dental hygienist	\$ 120
		Annual national certification renewal for four certified dental assistants.	\$ 220
		Requirement--One dentist to obtain 15 continuing education credits annually to renew NC Dentist License. Two courses from UNC School of Dentistry at reduced rate for student rotation site	\$ 480
		Requirement--One dental hygienist to obtain 15 continuing education credits annually to renew NC Dental Hygiene License. Two courses each from UNC School of Dentistry at reduced rate for student rotation site To maintain status as a Public Health Dental hygienist, must attend a 6 hour Medical Emergency Course.	\$ 180
		Requirement--Four dental assistants to obtain 12 hours of continuing education credits annually to renew certification as a Certified Dental Assistant through the American Dental Assistant Association. Two courses each from UNC School of Dentistry at reduced rate for student rotation site and an additional course.	\$ 920
		Eight dental staff to attend the NC Dental Public Health Annual Meeting. Registration and meals for three days.	\$ 1,592
		NC & National Commission on Dietetic Registration (CDR) Renewal x 2 – required for billing & employment, 1 National American Dietetic Association (ADA) membership to access on-line Care Manual & receive discounts on educational resources. 1-2 on-line training courses for 2 Registered Dietitians (RDs).	\$ 1,350

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Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Health Department (cont'd)		Travel for 8 staff for trainings, community trainings & events, travel to several clinic locations, etc. Also travel to required training & certification/licensure courses.	
		Registration, rooms and meals for three-day State sponsored seminars for sixteen professional staff.	\$ 8,950
		Examples of national level training includes: National Environmental Health Association training, Food and Drug Administration/United States Department of Agriculture (FDA/USDA) Food Security and Safety training, and Environmental Protection Agency (EPA) sponsored water quality forums.	
		Examples of state level conferences include rules refresher courses, plan review courses, epidemiology courses, and technical workshops on wells and septic systems.	
		Training will be for Environment Health Technician, Environmental Health Specialists, Environment Health Program Specialist, Soil Scientist, Supervisor, and Director	
		Training seminars will enable Environmental Health Personnel to meet the mandated continuing education requirements in order to retain required State Registration (Registered Sanitarian status). Annual 15 hours of Continuing Education Units (CEUs) required	
		Environmental Health Staff will acquire specialized knowledge in their area of expertise and stay current with developing technology and changing rules and legislation.	
		Registered Nurse (RN) License x 20 RNs x 15 hrs. every 2 years. (New North Carolina Board of Nursing (NCBON) competency requirements to maintain license. Family Nurse Practitioner (FNP) License x 4 FNPs x 100 hrs. every 2 years. (4 hrs. of mandatory controlled substances training) Licensed Practical Nurse (LPN) License x 2 LPNs x 15 hrs. every 2 years. Licensed Clinical Social Worker (LCSW) License x 1 LCSW x 40 hrs. every 2 years. (4 hrs. of mandatory ethics training)	\$ 6,840
		Travel and training expenses for Public Health Nurse III incurred for maintaining professional certifications and license	\$ 600
		Total Certifications & Licenses	\$ 22,332
Human Resources	Travel	Benefits Conference	\$ 450
		International Personnel Management Association (IPMA) Conference	\$ 350
		NC-IPMA Conference	\$ 350
		Job Fairs	\$ 250
		Public Personnel Law Update from the School of Government	\$ 100
		Total Travel	\$ 1,500
	Training	Society for Human Resource Management (SHRM)	\$ 550
		Workers Compensation	\$ 350
		Mediation Training	\$ 300
		Train the Trainer	\$ 300
		Total Training	\$ 1,500

General Fund

Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Information Technologies	Travel	Conference in Asheville (1 attendee); travel to a peer site to investigate technology in use.	\$ 500
	Training	North Carolina Local Government Information Systems Association (NCLGISA) Fall Conference (2 attendees)	\$ 1,000
		NCLGISA Spring Conference (2 attendees)	\$ 1,000
		Total Training	\$ 2,000
	Certifications & Licenses	Geographic Information Systems (GIS) Administration	\$ 1,500
		Structured Query Language (SQL) Admin Training	\$ 1,500
		Total Certifications & Licenses	\$ 3,000
Legal Services	Travel	NC County Attorney Summer Conference for Staff Attorney and County Attorney	\$ 640
		NC County Attorney Winter Conference for Staff Attorney and County Attorney	\$ 640
		Festival of Legal Learning	\$ 275
		Health Legal Update	\$ 75
		Miscellaneous events	\$ 870
		Total Travel	\$ 2,500
	Training	Miscellaneous events	\$ 3,000
Library Services	Travel	Currently these funds are provided through state aid grant. This travel is for in-state NCLA conference for October 2009 biennial conference. Travel for PLA (Public Library Assoc) for Director in January 2010.	\$ 3,800
	Training	Currently these funds are provided through state aid grant. This training is for state library training for staff for on-line reference assistance; NCLIVE; collection development; computer classes; staff in-service for business development.	\$ 3,100
Orange Public Transportation	Travel	Attendance for Department Director and Manager at two statewide conferences; required and funded by NC Dept of Transportation's Community Transportation Program grant	\$ 650
	Training	Attendance for Department Director and Manager at two statewide conferences; required and funded by NC Dept of Transportation's Community Transportation Program grant	\$ 1,000
Parks and Recreation	Certifications & Licenses	National Recreation and Park Association (NRPA) conference to maintain certification for department director	\$ 2,315
		NC Recreation and Park Association (NCRPA) state conference to maintain certification	\$ 760
		Soccer Grade 9 certification	\$ 175
		Playground safety certification and classes to maintain playground certification	\$ 1,100
		Pesticide credits to maintain certification	\$ 100
		NCSU Turf Days to maintain certification	\$ 300
		Sports Turf Council to maintain certification	\$ 200
		Playground safety certification and classes to maintain playground certification	
		NC Certified Environmental Educator (2 people)	\$ 100
		Pesticide Applicators Certification	\$ 100
		Total Certifications & Licenses	\$ 5,150
	Training	NRPA conference (1 person)	\$ 1,015
		NCRPA conference (1 person)	\$ 800
	Total Training		\$ 1,815
Planning	Travel	Southeastern Users Group	\$ 100
		Allowances associated with building code classes	\$ 600
		Workshops/Seminars/Conferences/Meetings expenses for Erosion Control Staff	\$ 300

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Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount		
Planning (cont'd)		NC Chapter of the American Planning Association (NCAPA) Annual Conference expenses for Planning Director, Planner III (3), Planner II (4), Special Projects Planner (1)	\$ 1,000		
		North Carolina Zoning Enforcement Officials (NCZEO) Conference, Planner II	\$ 300		
		North Carolina Floodplain Managers Conference for Zoning Division Staff (3 Planners)	\$ 300		
		Travel associated with attending out of town zoning related classes, workshops and conferences, while not staying in motel.	\$ 400		
		Conference travel related to Priority 12 (Implement County's Environmental Responsibility Goal (Goal 5))	\$ 1,500		
		Total Travel	\$ 4,500		
		Training	Southeastern Users Group (lodging)	\$ 870	
	Code classes motel (25 nights)		\$ 2,200		
	NCAPA Annual Conference expenses for Planning Director, Planner III (3), Planner II (4), Special Projects Planner (1)		\$ 2,000		
	North Carolina Zoning Enforcement Officials (NCZEO) Conference, Planner II		\$ 500		
	North Carolina Floodplain Managers Conference for Zoning Division Staff (3 planners)		\$ 1,000		
	Planning Advisory Service (PAS)		\$ 900		
	Attendance out of town zoning related classes, workshops and conferences, while not staying in motel.		\$ 900		
	Participate in educational opportunities related to green building and energy conservation for Priority 12 ((Implement County's Environmental Responsibility Goal (Goal 5))		\$ 2,000		
	Total Training		\$ 10,370		
	Certifications & Licenses		Southeastern Users Group	\$ 100	
		North Carolina Building Inspector's Association (NCBIA) seminar (1 class) registration	\$ 160		
		Electrical Institute (2 classes) registration	\$ 120		
		Plumbing Inspectors Assoc. (2 classes) registration	\$ 150		
		Mechanical Inspectors Assoc. (2 classes) registration	\$ 150		
		Code classes registration (18 people)	\$ 1,080		
		North Carolina Building Inspectors Association (NCBIA) seminar motel and food allowance	\$ 520		
		Plumbing Inspectors Assoc. (2 classes) motel and food allowance	\$ 200		
		Mechanical Inspectors Assoc. (6 classes) motel and food allowance	\$ 200		
		NC Chapter of the American Planning Association Annual Conference expenses for Planning Director, Planner III (3), Planner II (4), Special Projects Planner (1)	\$ 2,000		
		LEED (Leadership in Energy & Environmental Design) Accreditation + 1 subdivision planner	\$ 1,000		
		American Institute of Certified Planners (AICP) Training CD for Law Credit	\$ 120		
		Metropolitan Planning Organization (MPO) Conference expenses for Planner II	\$ 200		
		Total Certifications & Licenses	\$ 6,000		
		Public Works	Travel	American Public Works Association National Conference	\$ 2,000
				American public Works Association North Carolina Buildings and Grounds	\$ 1,000
	Total Travel			\$ 3,000	
	Training		Buildings and Grounds Ropes Course	\$ 2,000	
			For custodial staff in use of chemicals and floor care machines	\$ 1,300	
			Buildings and Grounds: Grounds Maintenance (pruning and planting)	\$ 700	
			Training on Roofing repairs	\$ 2,000	
			Keys and Locks Training	\$ 2,000	

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Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Public Works (cont'd)		Siemens Digital Heating, Ventilating, and Air Conditioning (HVAC) Controls for energy management	\$ 2,000
		Training on Compressed Natural Gas (CNG) Vehicles - repairs and maintenance	\$ 1,500
		Training on Hybrid vehicles (repairs and maintenance)	\$ 2,000
		Total Training	\$ 13,500
	Certifications & Licenses	HVAC Recertification: Includes cost of classes to be recertified, meals, mileage, lodging, if needed and the cost of the license renewal fee	\$ 350
		Electrical Recertification: Includes cost of classes to be recertified, meals, mileage, lodging, if needed and the cost of the license renewal fee	\$ 350
		Plumbing Recertification: Includes cost of classes to be recertified, meals, mileage, lodging, if needed and the cost of the license renewal fee.	\$ 350
		American Public Works Association Certified Manager of Public Works	\$ 300
		Recertification for four (4) mechanics and one (1) Fleet Maintenance Supervisor to attend class for (1) Safety Recertification, and (2) On-Board Diagnostic System (OBDII) - Emissions Recertification	\$ 650
		Total Certifications & Licenses	\$ 2,000
Purchasing & Central Services	Training	Registration for three employees for annual Spring purchasing school held in Durham	\$ 200
Register of Deeds	Travel	Annual Register of Deeds Conference NC Legislative Conference District Meetings, Institute of Government Staff Classes, Extended staff meetings	\$ 3,550
	Certifications & Licenses	School of Government Certifications/Re-certifications for Register of Deeds and staff	\$ 500
Revenue Department	Training	Fundamentals of Listing and Assessing, School of Government (SOG) 1 Attending - requirement for Assistant Tax Collectors Certification	\$ 300
		Special Collection Workshops & Seminars sponsored by SOG and North Carolina Tax Collector's Association (NCTCA)	\$ 250
		Coursework for Staff offered by SOG or Other Professional Organization	\$ 200
		Supplemental Costs for County offered courses (i.e. Spanish)	\$ 100
		Emergency Medical Services (EMS) Consultants Annual Seminar	\$ 200
		EMS Conference - Medicare, Medicaid	
		Registration (2 attending)	\$ 250
		Lodging (2 nights)	\$ 270
		Meals	\$ 130
		NC Tax Association Quarterly Meetings - 8 staff attending four meetings. Location & cost of meetings to be determined	\$ 800
		Collectors Administration Course (1 staff attending)	\$ 500
		Total Training	\$ 3,000
	Certifications & Licenses	NC Tax Collectors Association Conference	
		Registration (5 attending)	\$ 675
		Lodging: 2 rooms for 2 nights	\$ 420
		Meals	\$ 120
		Joint NC Tax Collectors/Assessors Conference,	
		Registration (2 attending)	\$ 300
		Lodging (3 nights)	\$ 471
		Meals	\$ 168
		North Carolina Association of Assessing Officers (NCAAO) Conference	

General Fund

5/22/2009

Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Revenue Department (cont'd)		Registration (1 attending)	\$ 150
		Lodging (2 nights)	\$ 144
		Meals	\$ 78
		International Association of Assessing Officers (IAAO) International Conference	
		Registration (1 attending)	\$ 500
		Lodging (1 room for 3 nights)	\$ 330
		Meals	\$ 84
		Total Certifications & Licenses	\$ 3,440
Solid Waste (Sanitation)	Training	Solid Waste Collection Certification (\$1,600)	\$ 1,600
		Certification training through Solid Waste Association of North America (SWANA)/American Public Works Association (APWA) - 2 employees (\$1,600)	\$ 1,600
		Miscellaneous Divisional Training (25 + employees)	\$ 2,850
		SWANA Road-E-O Conference registration	\$ 160
		Total Training	\$ 6,210
Sheriff	Certifications & Licenses	8 Deputies Basic Law Enforcement Training Manuals	\$ 4,000
		8 Detention Officer training manuals	\$ 2,036
		Ammunition for firearms certification - mandated for all sworn personnel	\$ 26,859
		In-Service Mandated Training, School Resource Officers (SRO) & Gang Training	\$ 20,000
		Total Certifications & Licenses	\$ 52,895
Social Services	Travel	NC Directors Association meeting, 4 per year, Director,	\$ 3,486
		Regional Directors meeting, 4 per year, Director	
		Fiscal Officer's meetings, 4 per year,	
		Fiscal Conference, yearly, Business Officer,	
		Social Services Directors' Conferences,	
		Total Travel	\$ 3,486
	Training	Risk Assessment - Assessment of risk of harm to children - required-10 workers	\$ 13,826
		Legal Aspects - Juvenile law and use of courts in Child Protective Services (CPS) - required-10 workers, 2 days	
		Medical Aspects - Medical issues in CPS - required-12 workers, 3 days	
		CPS Core II - Skill building for CPS - required -9 workers, 4 days	
		Meals	
		Child Development - Developmental issues for A/N children - required-8 workers, 2 days	
		Separation and Loss - Attachment issues in CPS - required-8 workers, 2 days	
		Supervisory Skills Development - Supervision in CPS - required-3 Supervisors,	
		Family Centered Practice Foundation - Basic skills in a family centered approach to families - required-10 workers,	
		Family Centered Practice in Foster Care and Adoption - Assessment, goal setting, case plan implementation, and evaluation when children are in placement - required-10 workers,	
		Capturing Best Practice - Basic skills for placement staff - required-10 workers,	
		Child Welfare Supervisor's Core I - Basic supervisory skills in Child Welfare - required 3 supervisors,	
		Work First Training,	

General Fund

5/22/2009

Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Social Services (cont'd)		State Community Alternatives Training, 3 per year, 1 worker,	
		Adolescent Parenting Training, 4 per year, 1 worker,	
		Independent Living program Training, 4 per year, 1 worker,	
		Permanency Planning Training, 2 per year, 2 workers	
		CPS Core I - Basic skills for CPS staff - required-9 workers,	
		Model Approaches to Partnerships in Parenting/Group Preparation and Selection - Preparation to conduct and train individuals in a group who are interested in becoming foster/adoptive parent(s) - required -2 workers	
		Supervisory Effectiveness Training for MAPP - Supervision skills necessary to develop and monitor training of foster/adoptive families-1 Supervisor,	
		Deciding Together - Preparation for individual training for foster/adoptive parents - required-2 workers,	
		Adult Protective Services-Basic Skills for APS	
Total Training			\$ 13,826
Soil & Water	Travel	All cost with annual NC Association of Soil and Water conservation Districts: updates and reviews of new policies, program, regulations, etc.	\$ 300
	Training	All cost with training sessions in conservation easements, Global Positioning System (GPS) equipment, Geographic Information Systems (GIS), new engineering/best management practices, to learn new technology and skills for job	\$ 350
	Certifications & Licenses	All cost with training sessions to maintain certifications: animal waste management planner certification, urban community conservation certified planner and engineering job approval authority, certified land use planner for agricultural lands. Employees are required to attend training sessions to qualify for state and federal funding programs.	\$ 600
Tax Assessor	Travel	To attend Workshops, Seminars, Training & Conferences/to continue being Certified by the State of N.C. per job descriptions	\$ 300
	Certifications & Licenses	To attend Workshops, Seminars, Training & Conferences/to continue being Certified by the State of N.C. per job descriptions & renewal of the Geographic Information Systems Professional (GISP) certification	\$ 1,300
		NCGS 105-294(d) requires each appraiser must complete 30 hours of continuing education units (CEU) within each 24-month period. Three appraisers will need courses in FY 2009/10.	\$ 1,800
		Total Certifications & Licenses	\$ 3,100

Non-General Fund

5/22/2009

Travel, Training and Certifications/Licenses Detail

Department	Account Description	Justification/Outcome	Amount
Aging - Senior Citizen Health Promotion Program (Grant Project)	Travel	Attendance at annual NC Recreation and Parks Society Therapeutic Recreation Conference, paid with Triangle United Way funds	\$ 300
	Training	Attendance at annual NC Recreation and Parks Society Therapeutic Recreation Conference, paid with Triangle United Way funds	\$ 400
Criminal Justice Partnership Program (Grant Project)	Travel	Addiction Recovery Institute	\$ 5,500
		North Carolina Association of County Directors of Social Services	
		Department of Corrections CJPP Training	
		Bridge Pointe Development	
		Child & Family Services Agency-NC	
		Total Travel	\$ 5,500
Emergency Telephone Fund	Training	Emergency Police Dispatch-Emergency Fire Dispatch (EPD-EFD) Protocol Training and certification (5 days) - 30 telecommunicators	\$ 16,200
		Bi-annual recertification for 30 telecommunicators	\$ 2,020
		Annual Continuing Dispatch Education (CDE) Series - renewable	\$ 150
		Secondary Emergency Notification of Dispatch (SEND) CDE	\$ 65
		CDE training	\$ 65
		Emergency Medical Dispatch (EMD) recertification bi-annually 30 telecommunicators	\$ 1,500
		Total Training	\$ 20,000
Health and Wellness Trust (Grant Project)	Travel	School club meetings, trainings, events, attending all Health and Wellness Trust fund, Tobacco Prevention and Control Branch (TPCB) and Technical Assistance (TA) provider trainings, meetings, and workshops Attendance at one (1) national conference, including meals, transportation, and registration costs	\$ 4,300
	Training	Hosting Tobacco.Reality.Unfiltered (TRU) club meetings, trainings, project work sessions and/or events. Funds will be used to purchase refreshments, food, rental space and other meeting related expenses related to TRU groups, parents' meetings, program planning and educational meetings, outreach activities, and training events (5A's Tobacco Cessation Training, and Alternative to Suspension (ATS) and Not-On-Tobacco (N-O-T) refreshers for health professionals and school staff).	\$ 5,000
Housing and Community Development	Training	Proprietary Computer Software Training for the Section 8 Program software. (Section 8 Voucher-Program)	\$ 2,000
		Three Professional Housing Rehab Association Meetings – provides continuing education regarding construction techniques and standards. (Urgent Repair Program)	\$ 1,000
		HOME Certification Program – for new HOME Program Coordinator to learn program administrative techniques (HOME Program)	\$ 500
		One Community Development Association Conference – Department Director and HOME Program Coordinator. Attendance necessary to enable county staff to learn from and interact with state and local program administrators (HOME Program)	\$ 500

Non-General Fund **Travel, Training and Certifications/Licenses Detail**

5/22/2009

Department	Account Description	Justification/Outcome	Amount
Housing and Community Development (cont'd)		National Association of Housing, Redevelopment Officials – Department Director Attendance enables the Director to gain information in all program areas of the department in one location. (HOME Program)	\$ 1,500
		National Homeless Conference (Homelessness Program)	\$ 1,500
		Total Training	\$ 7,000
Solid Waste (Enterprise Fund)	Training	Nuclear Regulatory Commission	\$ 1,525
		Natural Resources Conservation Service	\$ 1,100
		Solid Waste Association of North America	\$ 830
		Miscellaneous	\$ 500
		Director WS	\$ 3,850
		Fall Solid Waste Association of North America (SWANA) Meeting Continuing Education Units (CEUs) - Solid Waste Operations Manager	\$ 1,600
		Landfill/Transfer Supervisor - Transfer Station Certification	\$ 2,000
		Mechanic Supervisor - Fall Technical Course (CEUs)	\$ 1,600
		Landfill Engineer - SWANA Spring Meeting (CEUs)	\$ 1,600
		Equipment Operators SWANA Re-Certifications - 3 Operators	\$ 1,800
		1 SWANA Training - Enforcement Division Supervisor	\$ 2,000
		1 Technical Conference - Enforcement Division Supervisor	\$ 1,600
		Occupational Safety & Health Administration (OSHA) Required In House Training	\$ 1,500
		Landfill Inspector - New Certification	\$ 2,000
		1 Heavy Equipment Mechanic CEUs - Maintenance	\$ 1,600
		New Certification - Landfill Inspector	\$ 2,000
		1 Technical Conference - Recycling Specialist	\$ 1,600
		Landfill Inspector SWANA Meeting (CEUs)	\$ 1,600
		Two Recycling supervisors to SWANA certification courses for training to support required certifications	\$ 3,100
		Two Recycling supervisors to Carolina Recycling Association annual conference	\$ 2,020
		One Recycling supervisor to Solid Waste Association on North America (SWANA) Spring Technical Conference for required training	\$ 950
		One Recycling employee to SWANA "Road-E-O" conference to support professional development	\$ 375
		Total Training	\$ 36,750
Visitors Bureau	Travel	Governors Conference - This Conference covers all aspects of hospitality and tourism for North Carolina – projections, trends, marketing techniques, networking etc.	\$ 2,500
		Mid-Year Marketing Update – North Carolina Division of Tourism update. Updates member Convention and Visitors Bureau's (CVB) with advertising/marketing strategies, projections, projects etc.	\$ 150
		Destination Marketing Association International Annual Meeting – Atlanta – provides member CVB's with hospitality and tourism trends, projections, marketing techniques, networking, on a international level	\$ 1,800
		Triangle Area Hotel Motel Association (TAHMA) – monthly meetings – keynote speakers keep attendees up to date on happenings in the Triangle area	\$ 200
		Direct Marketing Association of Northern California (DMANC) bi-monthly meetings – meetings are held throughout North Carolina and provide all North Carolina CVB's with up-to-date statistics, forecasts and networking with other CVB's	\$ 2,000
		Media Missions – meetings with writers to promote the area	\$ 325
		Total Travel	\$ 6,975
	Training	Web design classes for Dale/Accounting class; Microsoft Office classes for staff. Integrated Diagnostic Support System database, Other web, Leadership training	\$ 1,500

Aging

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Aging (General Fund)						
						Account: 4300
Personnel Services	\$ 869,792	\$ 1,025,997	\$ 1,079,279	\$ 1,091,380	\$ 1,167,350	\$ 1,081,318
Operations	\$ 602,255	\$ 397,693	\$ 332,182	\$ 440,945	\$ 415,347	\$ 440,282
Capital Outlay	\$ 5,305	\$ 12,607	\$ 0	\$ 8,023	\$ 2,120	\$ 0
Total Expenditures	\$ 1,477,352	\$ 1,436,297	\$ 1,411,461	\$ 1,540,348	\$ 1,584,817	\$ 1,521,600
Offsetting Revenues	\$ (482,154)	\$ (487,843)	\$ (412,894)	\$ (524,588)	\$ (630,051)	\$ (599,104)
County Costs (net)	\$ 995,198	\$ 948,454	\$ 998,567	\$ 1,015,760	\$ 954,766	\$ 922,496
Aging (Grant Project - Senior Health Coordination/Wellness)						
Personnel Services	\$ 58,185	\$ 64,648	\$ 86,284	\$ 61,178	\$ 61,945	\$ 61,153
Operations	\$ 47,290	\$ 63,360	\$ 37,159	\$ 63,730	\$ 32,779	\$ 32,779
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 105,474	\$ 128,007	\$ 123,443	\$ 124,908	\$ 94,724	\$ 93,932
Offsetting Revenues	\$ (83,711)	\$ (122,575)	\$ (87,000)	\$ (86,500)	\$ (57,000)	\$ (57,000)
County Costs (net)	\$ 21,763	\$ 5,432	\$ 36,443	\$ 38,408	\$ 37,724	\$ 36,932
Total Aging and Related Expenditures	\$ 1,582,827	\$ 1,564,304	\$ 1,534,904	\$ 1,665,256	\$ 1,679,541	\$ 1,615,532

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Program (General Fund)						
Administration	\$ 189,460	\$ 208,702	\$ 236,490	\$ 244,044	\$ 234,423	\$ 232,441
Community Based Services	\$ 657,575	\$ 571,702	\$ 521,150	\$ 604,645	\$ 725,232	\$ 671,130
Elder Care Program	\$ 485,485	\$ 503,897	\$ 472,879	\$ 509,871	\$ 442,450	\$ 438,091
Retired Senior Volunteer Progi	\$ 144,832	\$ 151,997	\$ 180,942	\$ 181,789	\$ 182,712	\$ 179,938
Total Expenditures	\$ 1,477,352	\$ 1,436,297	\$ 1,411,461	\$ 1,540,348	\$ 1,584,817	\$ 1,521,600
Offsetting Revenue	\$ (482,154)	\$ (487,843)	\$ (412,894)	\$ (524,588)	\$ (630,051)	\$ (599,104)
County Costs (net)	\$ 995,198	\$ 948,454	\$ 998,567	\$ 1,015,760	\$ 954,766	\$ 922,496
Other Related Programs (Grant Fund)						
Senior Health Coordination	\$ 105,474	\$ 128,007	\$ 123,443	\$ 124,908	\$ 94,724	\$ 93,932
Total Expenditures	\$ 105,474	\$ 128,007	\$ 123,443	\$ 124,908	\$ 94,724	\$ 93,932
Offsetting Revenue	\$ (83,711)	\$ (122,575)	\$ (87,000)	\$ (86,500)	\$ (57,000)	\$ (57,000)
County Costs (net)	\$ 21,763	\$ 5,432	\$ 36,443	\$ 38,408	\$ 37,724	\$ 36,932
Total Expenditures	\$ 1,582,827	\$ 1,564,304	\$ 1,534,904	\$ 1,665,256	\$ 1,679,541	\$ 1,615,532

Budget Highlights:

- The Central Orange Senior Center, consolidating Hillsborough, Efland, and Cedar Grove senior services into one location, opened in January 2009. The county will realize the full year operations costs in FY 2009-10. No additional staff was hired to operate the center.
- The FY 2009-10 General Fund contribution for the Senior Health Coordination/Wellness grant program is \$36,932.

- Proposed change in senior center hours:

	Current Hours		Proposed Hours	
Seymour Center	M, T, W, Th	8am-10pm	T, W	8am-10pm
	F	8am-5pm	M, Th, F	8am-5pm
	Sa	8am-2pm	Sa	8am-2pm
Central Orange Senior Center	T, W, F	8am-5pm	T, W, F	8am-5pm
	M, Th	8am-9pm	M, Th	8am-9pm

Note: Changes at the Seymour Center will take effect September 1, 2009 since the summer schedule has been printed in the Senior Times. Friends of Seymour Center will reimburse additional summer hours.

Changes in Service Delivery (\$47,143 Reduction):

- Discontinue payment for home modification and up-fit service.
- Eliminate paid student interns.
- Reduce trainer/monitor hours for the Seymour Center Fitness Studio.
- Reduce funds for supplies used for major events held at each Senior Center.
- Reduce postage and duplicating costs.
- Reduce purchases of in-home aide services.
- Reduce support for the weekly "In Praise of Age" public television program.
- Reduce VITA tax preparation services.
- Discontinue management of Friend-To-Friend volunteer match project.
- Reduce evening hours at Seymour Center from four to two nights per week.

New Programs/Services (\$24,285):

- Nutrition Program
 - Program Cost: \$190,000.
 - The program will provide hot, noon meals to the targeted population of low-income older adults on a donation bases at both senior centers. The administration of this program will transfer from Joint Orange-Chatham Community Action (JOCCA) to the Department on Aging on July 1, 2009.
 - The department has tentative revenues totaling \$165,000, pending the approval of local jurisdictions' budgets.
 - Program requires a general fund contribution of \$24,285. JOCCA, through the Outside Agency Process, has received \$25,000 for this program for several years.

Cost of New Facilities (\$79,881 Net Cost):

- \$122,681 in expenses; \$42,800 in cost savings.
- Increased operational costs associated with the COSC enter are in the Public Works' budget.

Potential Change in County Service Delivery
FY 2009-10

Department Aging

Target Budget Reduction Amount (\$48,156)

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Discontinue payment for home modification and up-fit service		(\$6,000)	None	General Fund	Will no longer pay for minor mobility modifications (grab bars, hand-held showers, etc.) or wheelchair ramps. Staff will continue to provide need assessments and referral services.
2	Eliminate paid student interns who assist Department Director		(\$1,214)	None	General Fund	Interns will only be sought from programs that do not require a stipend, which will limit the student selection pool.
3	Reduce trainer/monitor hours for the Seymour Center Fitness Studio		(\$6,300)	The Fitness Studio trainer/monitor's hours will be reduced by 10 hours each week.	General Fund	Clients will have fewer hours to work out.
4	Reduce funds for supplies used for major events held at each Senior Center		(\$2,800)	None	General Fund	Reduced food and supplies available for special events.
5	Reduce postage and duplicating costs		(\$3,000)	None	General Fund	Will expand electronic notification of Advisory Board and committee meetings, where possible. Will reduce mailings and printed materials.
6	Reduce purchases of in-home aide services		(\$12,856)	None	General Fund	Reduces available service by seventeen hours per week. Three fewer persons will be served.
7	Reduce support for the weekly "In Praise of Age" public television program		(\$237)	None	General Fund	Reduced number of videos made of each show.
8	Reduce VITA tax preparation services		(\$3,549)	Reduce the tax service coordinators' seasonal hours.	General Fund	VITA tax preparation sites will be reduced in response to 2/3 staff reduction. 500 fewer tax returns will be completed.

Department Aging

Target Budget Reduction Amount (\$48,156)

		Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change			
9	Discontinue management of Friend-To-Friend volunteer match project		(\$6,817)	Reduction in hours for temporary employees.	General Fund	Will not provide non-medical assistance such as companionship, grocery shopping and household tasks. Will attempt to place existing matches with community groups proving this service.
10	Reduce evening hours at Seymour Center from four to two nights per week		(\$4,370)	Reduction in hours for temporary employees.	General Fund	Senior Center programs will be limited to two evenings per week at each location. Evening programs at Seymour will either be discontinued, offered during the day or other nights or relocated to the Central Orange Senior Center.
Total Department Budget Reduction		\$0	(\$47,143)			

Net Department Budget Reduction	(\$47,143)

Nutrition Program

Department on Aging: Community-Based Services Division

1. Budget Information

- FY 2009-10 Manager Recommended Nutrition Program Costs: \$190,000

- Anticipated Revenues: \$165,000**

Town of Chapel Hill	\$ (15,000)
Town of Carrboro	\$ (4,545)
Triangle J Council Of Governments	\$ (109,455)
Nutrition Service Incentive Program (Federal Funds - US Dept of Agriculture)	\$ (21,000)
Participant Cost Share (Fees)	\$ (15,000)

- Anticipated Expenditures: \$189,285**

- 1. Personnel: \$44,101

- Program would be facilitated by a Food Service Coordinator (0.75 FTE). An existing FTE position will be used to fulfill these duties.

- 2. Operations: \$145,184

- General Fund Contribution to the Program: \$24,285**

2. Service Impacts

- Beginning July 1, 2009, the senior lunch program in Orange County will be converted from a catered service provided by the Joint Orange Chatham Community Action Agency (JOCCA) to one operated locally by the Orange County Department on Aging (OCDOA).
 - Program would replace the congregate meals program formerly offered by JOCCA.
 - Orange County provided JOCCA \$25,000 annually, through Outside Agency funds, to provide this service at the senior centers.
- This change presents the opportunity to provide a higher quality of food to Orange County's older adults compared to the meals that are currently being served.
- This transition also creates the opportunity to integrate progressive social and environmental measures in the restructuring of the senior lunch program that are consistent with Orange County's stated values.
 - A few of these measures include; using locally grown ingredients; composting organic waste, serving on reusable dishes; and thoroughly, continuously evaluating the food service program.
- OCDOA will serve a higher quality food in an environmentally responsible manner will attract a new and more diverse group of diners to eat lunch at senior centers and improve the dining experience of the individuals who eat there already.
- Attracting new people, particularly baby boomers, to the lunch program will make the services offered at the entire senior center more sustainable over the long term.

Annual Operating Costs Associated With Opening of New Facilities

This chart outlines the costs associated with opening new county facilities including staffing, operating and capital costs. Unless otherwise noted, operating costs include utilities, custodial services, other service contracts, and departmental operating expenses. This chart does not include the increased cost associated with debt issued for these projects. The last column "Change from FY 2008-09 to FY 2009-10" lists the difference in costs between the two fiscal years.

	Commissioner Approved Budget FY 2008-09						County Manager Recommended Budget FY 2009-10						
Facility	# of Months Budgeted in FY 2008-09	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2008-09 Annual Operating Budget Impact	# of Months Budgeted in FY 2009-10	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2009-10 Annual Operating Budget Impact	Change from FY 2008-09 Budget to 2009-10 Budget
1 General Fund Supported Facilities													
2 Central Orange Senior Center	8	\$0	\$79,660	\$5,000	(1) (\$42,800)	\$41,860	12	\$0	\$122,681	\$0	(1) (\$42,800)	\$79,881	\$38,021
3 Annual Operating Cost Associated With Opening the Central Orange Senior Center		\$0	\$79,660	\$5,000	(\$42,800)	\$41,860		\$0	\$122,681	\$0	(\$42,800)	\$79,881	\$38,021

Footnotes:

Commissioner Approved Budget FY 2008-09

(1) Central Orange Senior Center: Savings from moving into the new facility mid-year.

County Manager Recommended Budget FY 2009-10

(1) Central Orange Senior Center: Rent savings from the second half of FY 2008-09.

Summary - Printing Line Item

Department: Aging-Administration (104300)

Priority	Item	Cost Budgeted
1	New Department Brochure	\$2,000
2	Dept Envelopes, business cards	\$1,000
Total		\$3,000

Summary - Printing Line Item

Department: Aging-Community Based Service
(104301)

Priority	Item	Cost Budgeted
1	Senior Times	\$20,450
Total		\$20,450

Summary - Printing Line Item

Department: Aging-Health Promotion

Priority	Item	Cost Budgeted
1	Clinic Forms w/ Duplicates	\$250
Total		\$250

Summary - Printing Line Item

Department: Aging - RSVP (104340)

Priority	Item	Cost Budgeted
1	Recognition Luncheon Program	\$750
2	Volunteer & Station Handbook	\$1,200
3	Return Address Envelopes	\$200
Total		\$2,150

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:
GENERAL FUND

(Aging)

2008
ACTUAL

2009
ORIG BUD

2009
REVISED BUD

2010
REQUEST

2010
RECOMMEND

COMMENT

PERMANENT SALARIES	703,014.86	763,631.00	763,631.00	860,618.00	812,394.00	
OVERTIME	.00	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	525.00	525.00	
LONGEVITY	15,232.59	12,913.00	12,913.00	12,718.00	12,718.00	
NON-PERMANENT PERSONNE	98,483.06	19,296.00	43,297.00	9,926.00	8,914.00	
TIME LIMITED TEMPORARY	.00	20,000.00	20,000.00	11,000.00	11,000.00	
SEASONAL	.00	9,537.00	9,537.00	3,806.00	3,806.00	
STUDENT INTERNS	.00	1,214.00	1,214.00	.00	.00	
CONTRACT PERSONNEL	.00	.00	.00	.00	.00	
SOCIAL SECURITY	49,282.13	55,280.00	56,247.00	55,700.00	52,648.00	
MEDICARE	11,543.19	12,929.00	13,156.00	13,026.00	12,311.00	
MEDICAL INSURANCE	94,246.60	120,595.00	120,595.00	131,754.00	120,093.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	4,945.23	6,731.00	6,731.00	7,045.00	4,858.00	
LIFE INSURANCE	2,262.61	2,200.00	2,200.00	2,440.00	2,198.00	
RETIREMENT	35,050.69	39,580.00	39,580.00	42,704.00	39,918.00	
NON-SWORN 401(K)	11,936.50	15,373.00	15,373.00	16,088.00	.00	
PERSONNEL SERVICES	1,025,997.46	1,079,279.00	1,104,474.00	1,167,350.00	1,081,383.00	
TRAVEL	2,589.27	943.00	707.00	943.00	943.00	
TRAINING/DEVELOPMENT	500.00	580.00	580.00	980.00	980.00	
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	
PERSONAL MILEAGE	11,907.28	15,687.00	15,687.00	15,987.00	16,949.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnryrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	20,056.30	18,900.00	21,840.00	22,110.00	22,200.00	
POSTAGE	9,914.67	10,575.00	12,941.28	9,575.00	9,575.00	
MOTOR POOL	154.00	.00	.00	2,025.00	.00	
EQUIPMENT REP & MAINT	.00	.00	3,130.00	4,130.00	4,130.00	
BUILDING RENT	84,800.00	42,800.00	42,800.00	.00	.00	
DUPLICATING	4,592.01	6,151.00	6,559.79	4,151.00	4,151.00	
PRINTING	37,272.18	25,600.00	37,908.90	25,600.00	25,600.00	
ADVERTISING	.00	.00	.00	.00	.00	
DUES	552.00	584.00	584.00	584.00	584.00	
SUBSCRIPTIONS	.00	75.00	75.00	75.00	75.00	
DEPARTMENTAL SUPPLIES	18,072.57	15,987.00	21,081.06	86,669.00	18,906.00	
EDUCATIONAL SUPPLIES	744.65	.00	4,200.00	.00	.00	
OFFICE SUPPLIES	10,025.93	5,332.00	7,307.00	6,332.00	6,332.00	
MEDICAL SUPPLIES	.00	.00	.00	.00	.00	
CAREGIVER SUPPLIES	4,990.72	.00	7,143.00	.00	.00	
OTHER SUPPLIES	45,212.40	23,572.00	72,480.25	23,572.00	23,572.00	
CONTRACT SERVICES	7,668.20	9,430.00	36,804.92	72,144.00	165,750.00	
RESPITE CAREGIVERS	42,958.66	14,727.00	36,413.20	14,727.00	14,727.00	
CHORE CAREGIVERS	106,732.07	107,474.00	119,374.20	101,574.00	101,574.00	
CAREGIVER OUTREACH	4,985.21	.00	5,000.00	.00	.00	
ELDER MISTREATMENT	.00	.00	.00	.00	.00	
IN PRAISE OF AGE	4,404.16	3,000.00	3,260.00	2,763.00	2,763.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
LEGAL SVS	.00	.00	.00	.00	.00	
BONDS & INSURANCE	836.00	836.00	836.00	836.00	836.00	
OVERHEAD	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
DEMENTIA EDUCATION PRO	.00	.00	.00	.00	.00	
HEALTH PROMOTION	5,002.86	2,063.00	7,607.00	2,063.00	2,063.00	
FRAIL ELDERLY	1,984.42	300.00	11,485.32	300.00	300.00	
RSVP VOL MEALS	.00	.00	.00	.00	.00	
RSVP VOL INSURANCE	2,628.24	3,150.00	2,632.00	3,150.00	3,150.00	
RSVP VOL OTHER	9,570.95	7,713.00	8,168.00	7,713.00	7,713.00	
RSVP VOL TRANSPORT	7,641.53	6,144.00	6,144.00	6,144.00	6,144.00	
VOLUNTEER TRAINING	274.00	300.00	300.00	300.00	300.00	
VOLUNTEER SUPPLIES	261.67	300.00	300.00	300.00	300.00	
VOLUNTEER CONTRACT SER	351.56	600.00	600.00	600.00	600.00	
COMMISSION FOR WOMEN	.00	.00	.00	.00	.00	
NEW FACILITIES EXPENSE	.00	9,359.00	.00	.00	.00	
RELOCATION EXPENSES	.00	.00	.00	.00	.00	
UNALLOCATED OPERATIONS	.00 446,683.51	.00 332,182.00	.00 493,948.92	.00 415,347.00	.00 440,217.00	
EQUIPMENT	1,828.49	.00	536.50	2,120.00	.00	
IT EQUIPMENT	18,799.46	.00	7,484.39	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	20,627.95	.00	8,020.89	2,120.00	.00	
DEPARTMENT ON AGING	1,493,308.92	1,411,461.00	1,606,443.81	1,584,817.00	1,521,600.00	
TOTAL GENERAL FUND	1,493,308.92	1,411,461.00	1,606,443.81	1,584,817.00	1,521,600.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: (Senior Health Coordination)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
GRANT SUPPORTED PROJECTS FUND						
PERMANENT SALARIES	45,177.39	43,265.00	43,265.00	45,124.00	45,124.00	
LONGEVITY	1,003.97	1,465.00	1,465.00	1,528.00	1,528.00	
NON-PERMANENT PERSONNE	3,948.00	24,960.00	1,926.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	2,855.28	4,321.00	2,773.00	2,892.00	2,892.00	
MEDICARE	667.67	1,010.00	648.00	676.00	676.00	
MEDICAL INSURANCE	7,569.86	7,924.00	7,924.00	8,286.00	8,286.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	309.49	313.00	313.00	313.00	236.00	
LIFE INSURANCE	147.30	124.00	124.00	130.00	130.00	
RETIREMENT	2,253.65	2,187.00	2,187.00	2,281.00	2,281.00	
NON-SWORN 401(K)	715.00	715.00	715.00	715.00	.00	
PERSONNEL SERVICES	64,647.61	86,284.00	61,340.00	61,945.00	61,153.00	
TRAVEL	94.99	300.00	300.00	300.00	300.00	
TRAINING/DEVELOPMENT	120.00	400.00	400.00	400.00	400.00	
PERSONAL MILEAGE	132.89	525.00	525.00	525.00	525.00	
TELEPHONE	386.49	600.00	600.00	600.00	600.00	
POSTAGE	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	772.31	3,130.00	.00	.00	.00	
BUILDING RENT	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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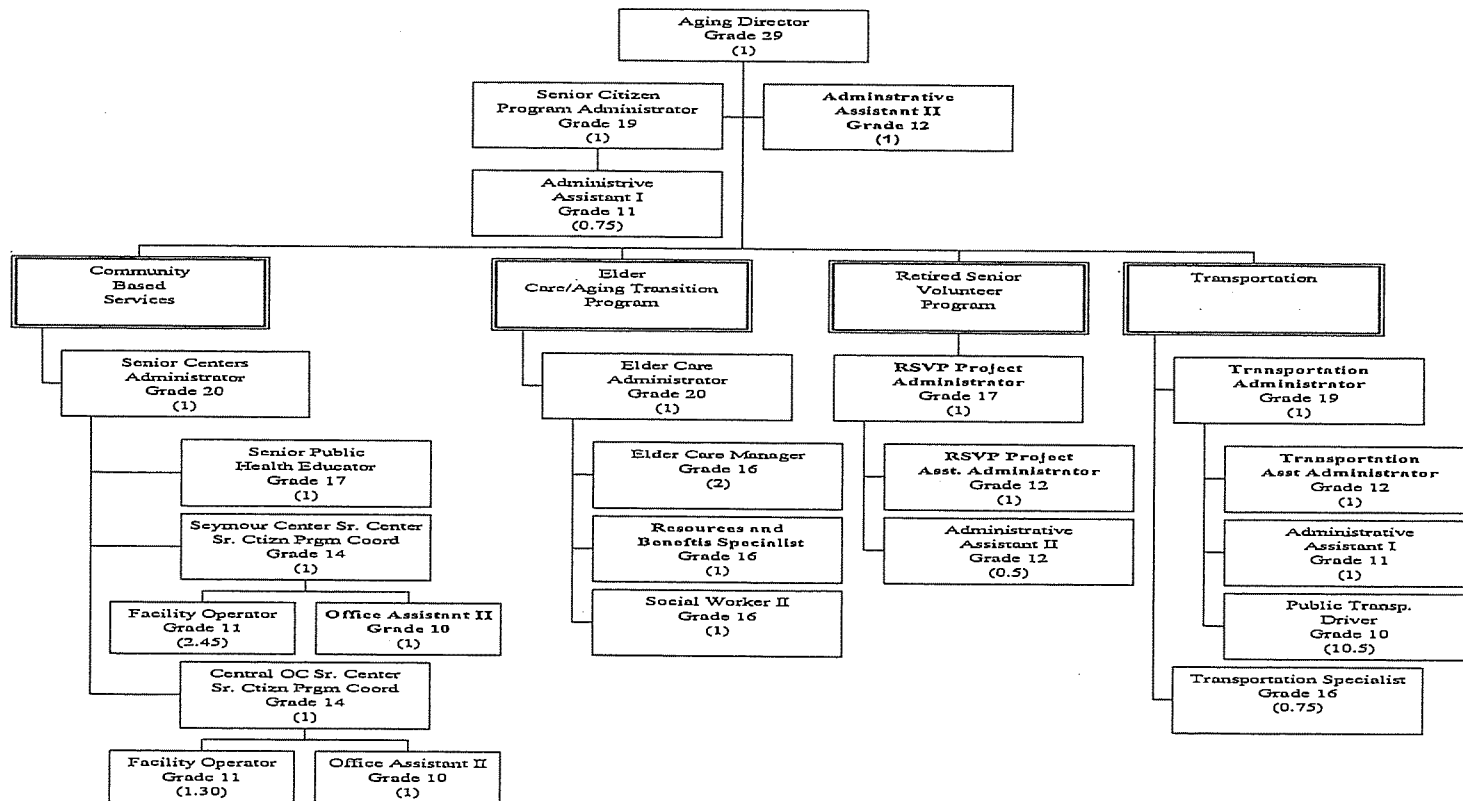
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GRANT SUPPORTED PROJECTS FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
DUPLICATING	.00	.00	.00	.00	.00	
PRINTING	175.00	250.00	383.00	250.00	250.00	
ADVERTISING	.00	.00	.00	.00	.00	
DUES	60.00	100.00	100.00	100.00	100.00	
SUBSCRIPTIONS	28.00	75.00	75.00	75.00	75.00	
DEPARTMENTAL SUPPLIES	.00	1,250.00	1,250.00	.00	.00	
EDUCATIONAL SUPPLIES	1,957.96	1,000.00	1,980.00	1,000.00	1,000.00	
OFFICE SUPPLIES	982.66	1,000.00	1,325.82	1,000.00	1,000.00	
MEDICAL SUPPLIES	3,554.52	4,529.00	23,983.00	4,529.00	4,529.00	
CONTRACT SERVICES	60,302.12	24,000.00	75,065.08	24,000.00	24,000.00	
BONDS & INSURANCE	.00	.00	.00	.00	.00	
OTHER	3,227.75	.00	3,047.60	.00	.00	
OPERATIONS	71,794.69	37,159.00	109,034.50	32,779.00	32,779.00	
FURNISHINGS	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
DEPARTMENT ON AGING	136,442.30	123,443.00	170,374.50	94,724.00	93,932.00	
TOTAL GRANT SUPPORTED PROJEC	136,442.30	123,443.00	170,374.50	94,724.00	93,932.00	
GRAND TOTAL	1,629,751.22	1,534,904.00	1,776,818.31	1,679,541.00	1,615,532.00	

** END OF REPORT - Generated by Tonya Walton **

Department on Aging and Transportation



Animal Services

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation Account: 2150
Animal Services (General Fund)						
Personnel Services	\$ 1,181,030	\$ 1,254,589	\$ 1,317,737	\$ 1,282,945	\$ 1,377,910	\$ 1,354,931
Operations	\$ 363,031	\$ 358,294	\$ 397,430	\$ 339,295	\$ 340,206	\$ 340,206
Capital Outlay	\$ 14,882	\$ 1,768	\$ 9,330	\$ 5,208	\$ 0	\$ 0
Total Expenditures	\$ 1,558,943	\$ 1,614,651	\$ 1,724,497	\$ 1,627,448	\$ 1,718,116	\$ 1,695,137
Offsetting Revenues	\$ (379,243)	\$ (405,622)	\$ (397,571)	\$ (402,071)	\$ (397,421)	\$ (397,421)
County Costs (net)	\$ 1,179,700	\$ 1,209,029	\$ 1,326,926	\$ 1,225,377	\$ 1,320,695	\$ 1,297,716

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation
By Program (General Fund)						
Administration	\$ 175,529	\$ 208,147	\$ 211,588	\$ 218,093	\$ 343,666	\$ 341,289
Animal Control	\$ 573,371	\$ 579,048	\$ 598,121	\$ 589,663	\$ 506,464	\$ 498,540
Animal Shelter	\$ 810,043	\$ 827,456	\$ 914,788	\$ 819,692	\$ 867,986	\$ 855,308
Total Expenditures	\$ 1,558,943	\$ 1,614,651	\$ 1,724,497	\$ 1,627,448	\$ 1,718,116	\$ 1,695,137
Offsetting Revenue	\$ (379,243)	\$ (405,622)	\$ (397,571)	\$ (402,071)	\$ (397,421)	\$ (397,421)
County Costs (net)	\$ 1,179,700	\$ 1,209,029	\$ 1,326,926	\$ 1,225,377	\$ 1,320,695	\$ 1,297,716

Budget Highlights:

- The department moves into the new Animal Services Center on June 1, 2009 integrating three divisions into one location thus realizing cost savings in several operational accounts (these are listed below in the Changes in Service Delivery section).
- The new facility contains an in-house surgical suite so the department has realigned resources from within their operations to cover the costs of services needed to perform in-house sterilizations for adopted and adoptable pets. In-house sterilization is projected to be more cost-effective than the present practice of transporting adoptable animals back and forth to local veterinary clinics where they are spayed/neutered for standard fees.
- Increases in Personnel Services for FY 2009-10 includes the full year funding of a Veterinary Health Care Technician (1.0 FTE) that was effective January 1, 2009. There is also an increase in non-permanent personnel needed to assist contractual veterinarian with the in-house sterilizations, but this is offset with a reduction in operations as part of resource realignment.
- Merged Animal Shelter and Animal Control operational expenses to the Administrative division to achieve efficiency and ensure effective administration.

Changes in Service Delivery (\$42,968 Reduction):

- Eliminate the micro chipping of adopted pets (while still offering it on an elective basis)
- Eliminate school educational programs
- Eliminate bathing and grooming of adopted pets
- Reduce animal related supplies

- Reduce transportation (employee mileage and field service mileage)
- Reduce photocopiers; office supplies; and telephone lines and services costs
- Reduce costs due to operating In-house versus outsourced spay and neuter services of adoptable animals
- Reduce costs in Training, staff development, uniforms and gear due to savings from division integration and resource realignment

Cost of New Facilities (\$7,312):

- Additional costs related to full year funding of the Veterinary Health Care Technician; only .40 FTE of this position is associated with opening of the new facility.
- Increased operational costs associated with moving into the new Animal Services facility are reflected in the Public Works departmental budget.

New Fees:

- Elective Microchip fee (\$20 per microchip) – charged to adopters electing to have microchip services.
- Out of County Animal Surrender Fee (\$50.00) – charged to those living outside of Orange County who surrender an animal to the Orange County Animal Shelter.

Potential Change in County Service Delivery
FY 2009-10

Department Animal Services
 Department Target Budget (\$42,967)
 Reduction Amount _____

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Cost savings in several line items due to moving into the new Animal Services Center and realignment of resources to perform in-house sterilization for adoptable animals. Line items decreasing include: Personal mileage (\$1,200), Motor Pool (\$5,104), Building Repairs (\$1,500), Duplicating and Printing (\$775), Postage (\$200), Telephone (\$3,000), Contract Services (\$1,000), and Spay/Neuter funds (\$2,000)		(\$14,779)	Less personal mileage and motor pool will be needed due to conducting staff meetings without having to travel between locations	General Fund	There should be no service delivery impact. Currently, the department has three (3) divisions operating in separate locations; with the consolidation of these divisions into one location (resource alignment) decreases will be experienced in the line items including: Building Repairs, Duplicating and Printing, Postage, Telephone and Contract Services. Pre-adoption spay/neuter veterinary services for sheltered animals are being reorganized in a more cost effective manner on an internal basis.
2	Additional operational reductions not tied to moving into the new Animal Services Center; these line items include: Travel, Training/Development, Certifications & Licenses (\$12,118); Office Supplies (\$1,000); Capital (\$500); Uniforms (\$1,821)		(\$15,439)	Funds for staff training and development will be used in new ways such as bringing trainers to Animal Services (as opposed to sending staff to conferences), as well as using emergent electronic technologies and training opportunities such as "webinars"	General Fund	There will be no service delivery impact. Office supplies are reduced due to a devoted effort to make operations and procedures more "paperless"; Funds for uniforms will be used in a more circumspect manner, and in the case of Animal Shelter staff, uniform items will be more limited than in previous years.

		Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change			
3	Reductions in service-based line items including Microchips (\$8,500); Educational activities (\$2,100); and Animal Related Supplies (\$2,150)		(\$12,750)	None	General Fund	Microchips will no longer be provided as part of an animal adoption, but elective microchips will be provided for an additional fee. Educational programs, such as elementary classroom education, will be discontinued. All internal program and volunteer resources will be realigned with outreach and special events as these are integral to the recovery or placement of sheltered animals. In addition, the grooming and bathing of adopted animals will no longer be provided for adopters.
Total Department Budget Reduction		\$0	(\$42,968)			
Net Department Budget Reduction		(\$42,968)				

Proposed Fee Changes for FY 2009-10
Animal Services

Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
Out of County Animal Surrender Fee ¹		\$50.00	NEW
Elective Microchip Fee ²		\$20.00 per microchip	NEW

Notes about New Fees:

¹ Charged to those living outside of Orange County who surrender an animal to the Orange County Animal Shelter..

Summary - Printing Line Item

Department: Animal Services

Priority	Item	Cost Budgeted
1	Notice of Animal Impoundment	\$150
1	Notice of Animal Cruelty Violation	\$210
1	Ordinance Violation Civil Citations	\$200
1	Rabies Observation and Quarantine Notices	\$250
1	Animal Intake Forms	\$200
1	Citation Books Animal Control	\$345
1	Business Cards	\$100
2	Low Cost Spay Neuter Brochures	\$110
2	Animal Control Outreach Educational Brochures	\$110
2	Animal Services Center Brochures	\$110
2	Tethering Restriction Brochures	\$110
2	Placement Partner Program Brochures	\$110
2	Magnets and Bookmarks for outreach programs	\$125
Total		\$2,130

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(ANIMAL SERVICES)						
PERMANENT SALARIES	883,315.33	943,614.00	929,878.00	974,931.00	974,931.00	
OVERTIME	27,741.06	25,980.00	23,580.00	21,000.00	21,000.00	
HOLIDAY PAY	5,169.22	6,242.00	6,242.00	7,067.00	7,067.00	
LONGEVITY	3,658.40	2,958.00	2,958.00	3,032.00	3,032.00	
NON-PERMANENT PERSONNE	43,699.17	6,260.00	22,396.00	16,399.00	16,399.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	15,199.00	15,199.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	59,157.43	63,351.00	63,351.00	64,333.00	64,333.00	
MEDICARE	13,835.09	14,823.00	14,823.00	15,045.00	15,045.00	
MEDICAL INSURANCE	145,176.64	171,816.00	171,816.00	179,264.00	179,264.00	
DENTAL INSURANCE	6,821.89	9,391.00	9,391.00	9,077.00	6,833.00	
LIFE INSURANCE	3,001.94	2,680.00	2,680.00	2,682.00	2,682.00	
RETIREMENT	44,890.17	49,171.00	49,171.00	49,146.00	49,146.00	
NON-SWORN 401(K)	18,122.50	21,451.00	21,451.00	20,735.00	.00	
PERSONNEL SERVICES	1,254,588.84	1,317,737.00	1,317,737.00	1,377,910.00	1,354,931.00	
TRAVEL	8,670.34	9,600.00	5,766.00	3,000.00	3,000.00	
TRAINING/DEVELOPMENT	1,713.35	3,650.00	3,650.00	1,133.00	1,133.00	
CERTIFICATIONS & LICEN	2,295.66	3,000.00	2,339.00	.00	.00	
PERSONAL MILEAGE	1,721.88	2,050.00	2,050.00	850.00	850.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	15,140.30	16,250.00	16,250.00	13,250.00	13,250.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
POSTAGE	2,341.53	3,050.00	3,050.00	2,850.00	2,850.00	
MOTOR POOL	58,349.69	68,000.00	68,000.00	62,896.00	62,896.00	
BUILDING REPAIRS	4,435.00	2,000.00	2,850.00	500.00	500.00	
PEST CONTROL SERVICES	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	2,678.48	2,900.00	2,900.00	2,900.00	2,900.00	
BUILDING RENT	.00	.00	.00	.00	.00	
DUPLICATING	931.88	1,275.00	1,275.00	1,000.00	1,000.00	
PRINTING	2,803.00	2,650.00	2,650.00	2,150.00	2,150.00	
ADVERTISING	5,042.49	5,350.00	5,350.00	5,350.00	5,350.00	
DUES	549.00	850.00	850.00	850.00	850.00	
SUBSCRIPTIONS	15.00	.00	.00	.00	.00	
DEPARTMENTAL SUPPLIES	10,731.48	10,748.00	9,998.00	10,748.00	10,748.00	
EDUCATIONAL SUPPLIES	1,877.88	1,600.00	1,600.00	.00	.00	
PASSENGER SAFETY SEATS	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	6,127.22	7,009.00	6,003.00	6,009.00	6,009.00	
MEDICAL SUPPLIES	44,291.02	45,000.00	44,000.00	45,000.00	45,000.00	
PHARMACY SUPPLIES	.00	.00	.00	.00	.00	
SURGICAL SUPPLIES	.00	.00	.00	28,823.00	28,823.00	
ANIMAL RELATED SUPPLIE	41,713.83	44,500.00	44,500.00	42,350.00	42,350.00	
OUTSIDE VETERINARIAN S	2,671.82	4,000.00	4,000.00	4,000.00	4,000.00	
CONSULTING VETERINARIA	16,751.00	19,000.00	19,000.00	19,000.00	19,000.00	
EARS	.00	.00	.00	.00	.00	
SPAY/NEUTER	89,043.75	98,000.00	98,000.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

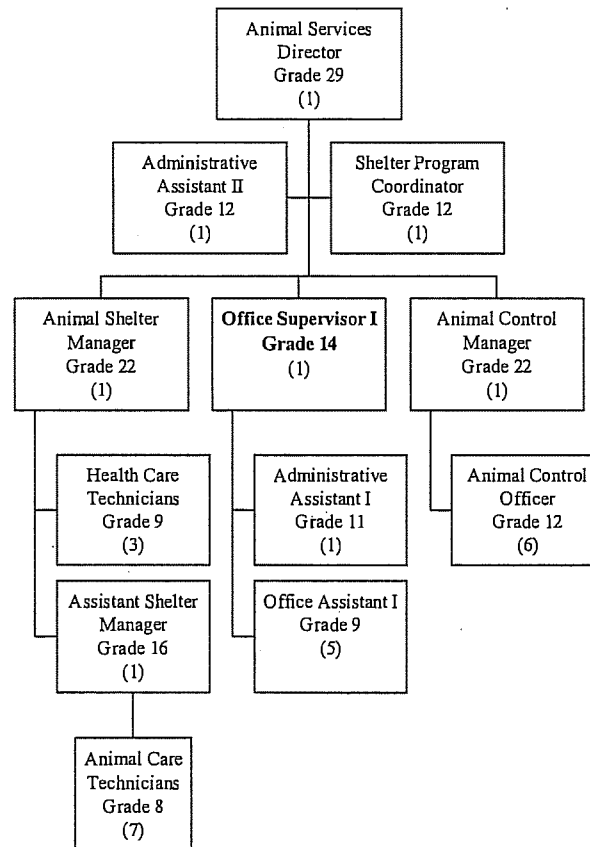
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
MICROCHIP	6,367.00	10,000.00	8,000.00	1,500.00	1,500.00	
ADOPTION VACCINES	.00	.00	.00	.00	.00	
RABIES VACCINATIONS	977.84	1,500.00	2,500.00	1,500.00	1,500.00	
SPAY/NEUTER IN-HOUSE	.00	.00	.00	47,920.00	47,920.00	
CONTRACT SERVICES	18,607.20	20,365.00	20,365.00	19,365.00	19,365.00	
X-RAY	.00	.00	.00	.00	.00	
LAB SERVICES	598.61	1,000.00	1,000.00	1,000.00	1,000.00	
BONDS & INSURANCE	500.00	500.00	500.00	500.00	500.00	
ELECTRICITY	.00	.00	.00	.00	.00	
WATER	.00	.00	.00	.00	.00	
COST OF GOODS SOLD	794.52	1,000.00	1,000.00	1,000.00	1,000.00	
UNIFORMS	5,342.53	5,683.00	4,683.00	3,862.00	3,862.00	
CREDIT CARD ACCEPTANCE	3,118.26	3,500.00	3,500.00	8,500.00	8,500.00	
PETTY CASH SHORTAGE	.00	.00	.00	.00	.00	
ANIMAL SHELTER	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	1,417.92	900.00	500.00	400.00	400.00	
VOLUNTEER PROGRAM	2,000.00	2,500.00	2,500.00	2,000.00	2,000.00	
RELOCATION EXPENSES	.00	.00	.00	.00	.00	
OPERATIONS	359,619.48	397,430.00	388,629.00	340,206.00	340,206.00	
EQUIPMENT	1,767.50	9,330.00	9,330.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
VEHICLES	.00	.00	.00	.00	.00	
RECURRING CAPITAL	1,767.50	9,330.00	9,330.00	.00	.00	
ANIMAL SERVICES	1,615,975.82	1,724,497.00	1,715,696.00	1,718,116.00	1,695,137.00	
TOTAL GENERAL FUND	1,615,975.82	1,724,497.00	1,715,696.00	1,718,116.00	1,695,137.00	
GRAND TOTAL	1,615,975.82	1,724,497.00	1,715,696.00	1,718,116.00	1,695,137.00	

Animal Services



Bold positions are based on approval of the Archer Classification Study

Board of County Commissioners

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Board of County Commissioners (General Fund)						Account: 2000
Personnel Services	\$ 350,225	\$ 376,520	\$ 402,872	\$ 418,548	\$ 420,773	\$ 417,062
Operations	\$ 144,658	\$ 124,451	\$ 187,721	\$ 190,150	\$ 168,080	\$ 168,080
Capital Outlay	\$ 6,344	\$ 637	\$ 10,902	\$ 11,452	\$ 0	\$ 0
Total Expenditures	\$ 501,227	\$ 501,608	\$ 601,495	\$ 620,150	\$ 588,853	\$ 585,142
County Costs (net)	\$ 501,227	\$ 501,608	\$ 601,495	\$ 620,150	\$ 588,853	\$ 585,142

Budget Highlights:

- The department will realize the full-year personnel costs for two additional commissioners (by approximately \$16,000).

Changes in Service Delivery (\$19,216 Reduction):

- Eliminate volunteer recognition gifts.
- Eliminate task force services for other departments.
- Eliminate purchasing of public relations products (PIPR) for departments.
- Reduce overtime costs by using compensatory time options.
- Reduce telephone costs.
- Reduce postage by using electronic media for communication.
- Reduce training opportunities.
- Reduce computer software and supplies purchased.
- Reduce advertising costs.
- Reduce meals and supplies for special events.
- Reduce office supplies purchased.

BOCC Priorities:

- P-8: Examine advisory boards and commissions.
 - Was to be discussed at the March 27, 2009 budget work session, but was postponed.
 - No financial or implementation plan is currently associated with this priority.

Potential Change in County Service Delivery
FY 2009-10

Department Board of County Commissioners

Target Budget Reduction Amount (\$19,216)

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Eliminate volunteer recognition		(\$6,000)	None	General Fund	No funding for volunteer gifts.
2	Eliminate task force services		(\$1,400)	None	General Fund	Will not assist other departments with special tasks (i.e. making invitations, helping with grand openings, etc.)
3	Eliminate purchasing of public relations products (PIPR)		(\$1,400)	None	General Fund	Will not assist other departments with purchase of public relations products (i.e. banners, etc)
4	Reduce overtime costs		(\$500)	None	General Fund	Will use compensatory time options.
5	Reduce telephone costs		(\$3,200)	None	General Fund	None. New Commissioners did not want smartphones.
6	Reduce postage		(\$500)	None	General Fund	Less funding for mailings. Will use electronic communication more.
7	Reduce training opportunities		(\$1,600)	Staff and commissioners will attend fewer training and professional development seminars.	General Fund	Staff and commissioners will attend fewer training and professional development seminars.
8	Reduce computer software and supplies purchased		(\$1,000)	None	General Fund	None

Department Board of County Commissioners

Target Budget Reduction Amount (\$19,216)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
9	Reduce advertising costs		(\$500)	None	General Fund	Less funding for advertising costs.
10	Reduce departmental supplies		(\$2,000)	None	General Fund	Will reduce meals and snacks for special events
11	Reduce office supplies purchased		(\$1,116)	None	General Fund	None
Total Department Budget Reduction		\$0	(\$19,216)			

Net Department Budget Reduction	(\$19,216)

Board Priorities FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
BOCC	0	0	0	0	0	0	0	TBD	0	0	0	0	0	0	TBD
Priority Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	TBD

Department: Board of County Commissioners

Priority 8 (P-8) - Examine advisory boards and commissions. (Goal 2)

Examine advisory boards and commissions (Goal 2):

- a. Ensure they are meeting their missions.
- b. Determine how boards relate to each other and how their work can be best integrated with BOCC.
- c. Ensure sustainability goals.
- d. Ensure fit with overall county vision.
- e. Recognize (and be sensitive to) consistencies represented by boards, commissions when framing this review.

Note: This priority was slated for discussion at the March 27 Budget Work Session, but was postponed. No financial or implementation plan is currently associated with this priority.

Summary - Printing Line Item

Department: Board of County Commissioners

Priority	Item	Cost Budgeted
1	Self Carbon Sign in sheets for Public Comments at BOCC meetings	\$185
2	Desk Name Signs used at BOCC meetings	\$100
3	Name Badges for BOCC or Staff	\$65
Total		\$350

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	202,163.15	200,223.00	202,208.00	207,633.00	207,633.00	
OVERTIME	.00	500.00	500.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	863.66	855.00	855.00	892.00	892.00	
NON-PERMANENT PERSONNE	6,415.51	3,938.00	8,938.00	8,000.00	8,000.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
BOARD REMUNERATION	71,890.77	88,862.00	88,862.00	99,170.00	99,170.00	
SOCIAL SECURITY	17,539.91	18,099.00	18,099.00	19,106.00	19,106.00	
MEDICARE	4,085.21	4,233.00	4,233.00	4,584.00	4,584.00	
MEDICAL INSURANCE	54,065.71	64,286.00	64,286.00	58,756.00	58,756.00	
MED INS PMT IN LIEU	300.00	1,022.00	1,022.00	386.00	386.00	
DENTAL INSURANCE	2,334.59	3,313.00	3,313.00	3,443.00	2,592.00	
LIFE INSURANCE	839.83	714.00	714.00	764.00	764.00	
RETIREMENT	9,907.54	9,558.00	9,558.00	10,174.00	10,174.00	
457 DEFERRED COMP	3,250.00	4,409.00	4,409.00	5,005.00	5,005.00	
NON-SWORN 401(K)	2,864.00	2,860.00	2,860.00	2,860.00	.00	
457 DEFERRED COMP	.00	.00	.00	.00	.00	
PERSONNEL SERVICES	376,519.88	402,872.00	409,857.00	420,773.00	417,062.00	
TRAVEL	14,899.08	24,657.00	18,493.00	24,000.00	24,000.00	
TRAINING/DEVELOPMENT	290.00	2,100.00	2,100.00	500.00	500.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	
PERSONAL MILEAGE	15,045.38	24,920.00	24,920.00	24,920.00	24,920.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	10,829.57	13,809.00	12,809.00	10,609.00	10,609.00	
POSTAGE	743.88	1,700.00	1,000.00	1,200.00	1,200.00	
MOTOR POOL	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	.00	200.00	200.00	200.00	200.00	
BUILDING RENT	.00	.00	.00	.00	.00	
DUPLICATING	2,137.32	3,300.00	3,300.00	3,300.00	3,300.00	
PRINTING	238.00	350.00	350.00	350.00	350.00	
ADVERTISING	1,292.48	4,100.00	3,600.00	4,500.00	4,500.00	
DUES	51,068.10	65,000.00	66,300.00	63,832.00	63,832.00	
SUBSCRIPTIONS	804.00	700.00	700.00	700.00	700.00	
DEPARTMENTAL SUPPLIES	2,756.25	7,150.00	6,650.00	5,150.00	5,150.00	
OFFICE SUPPLIES	3,164.47	5,740.00	4,630.00	4,624.00	4,624.00	
COMP SUPP/SFTWRE	22,766.25	1,820.00	22,020.00	820.00	820.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
CONTRACT SERVICES	13,834.17	23,375.00	23,375.00	23,375.00	23,375.00	
RECOGNITION PROGRAMS	4,818.87	6,000.00	3,060.00	.00	.00	
TASK FORCE	548.08	1,400.00	1,400.00	.00	.00	
PIPR	715.09	1,400.00	608.00	.00	.00	
ORANGE BOOK PROJECT	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
OPERATIONS	145,950.99	187,721.00	195,515.00	168,080.00	168,080.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
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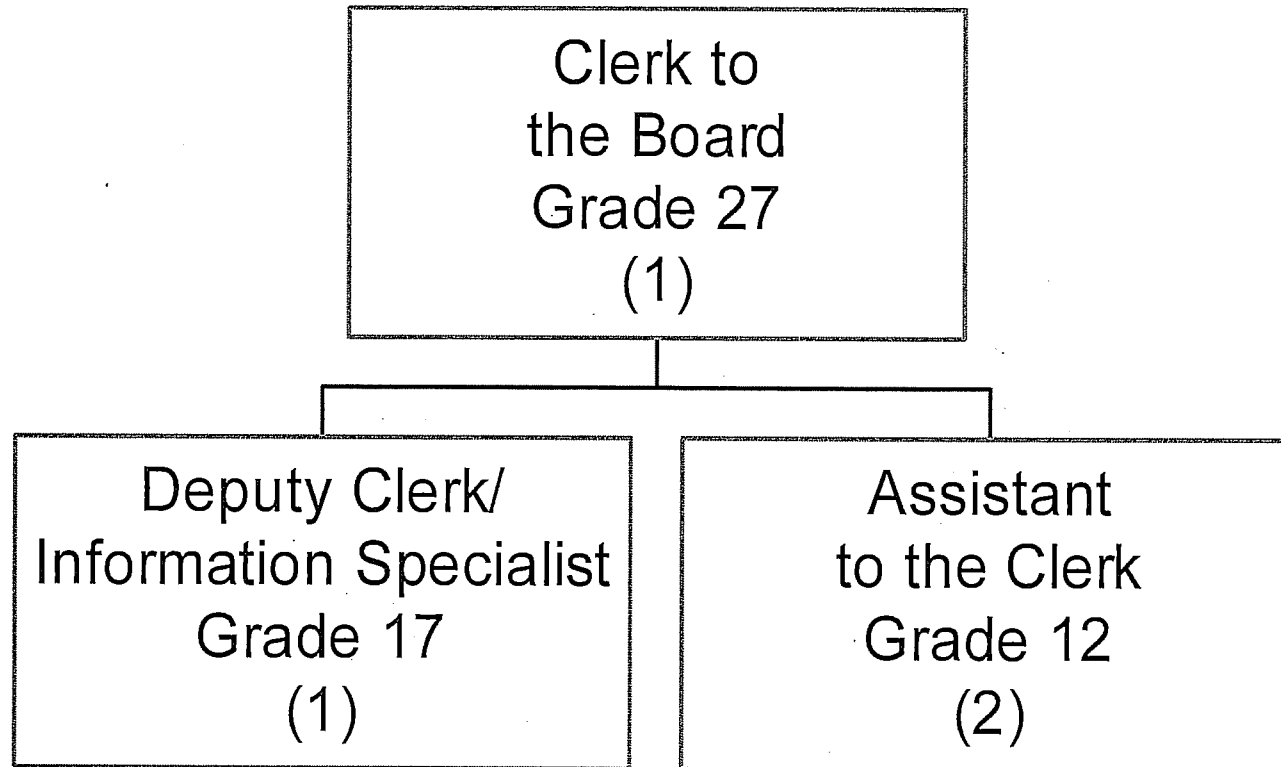
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
EQUIPMENT	637.00	1,000.00	1,000.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	9,902.00	13,829.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	637.00	10,902.00	14,829.00	.00	.00	
COUNTY COMMISSIONERS	523,107.87	601,495.00	620,201.00	588,853.00	585,142.00	
TOTAL GENERAL FUND	523,107.87	601,495.00	620,201.00	588,853.00	585,142.00	
GRAND TOTAL	523,107.87	601,495.00	620,201.00	588,853.00	585,142.00	

** END OF REPORT - Generated by Tonya Walton **

Board of County Commissioners Office



Board of Elections

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation
<i>Board of Elections (General Fund)</i>						Account: 3100
Personnel Services	\$ 296,478	\$ 416,136	\$ 387,435	\$ 447,888	\$ 460,042	\$ 456,872
Operations	\$ 103,175	\$ 195,672	\$ 153,240	\$ 128,888	\$ 173,135	\$ 173,135
Capital Outlay	\$ 5,884	\$ 4,204	\$ 30,400	\$ 36,298	\$ 1,000	\$ 0
Total Expenditures	\$ 405,537	\$ 616,013	\$ 571,075	\$ 613,074	\$ 634,177	\$ 630,007
Offsetting Revenues	\$ (815)	\$ (60,182)	\$ 0	\$ (121,525)	\$ (52,550)	\$ (52,550)
County Costs (net)	\$ 404,723	\$ 555,831	\$ 571,075	\$ 491,549	\$ 581,627	\$ 577,457

Budget Highlights:

- Increases of \$126,709 in Seasonal Staff and Operations in FY 2009-10 are due to budgeting for three (3) elections.
- Increases in budgeted revenues are due to holding municipal elections in FY 2009-10.
- Actual revenues for FY 2008-09 reflect receipt of Help America Vote Act (HAVA) grant funds for reimbursement of a portion of voting site costs.
- The additional expenses reflected in the 12-month Estimate for Personnel Services were reimbursed by the receipt of additional HAVA grant funds for one-stop voting sites.

Changes in Service Delivery (\$36,625 Reduction):

- Reduce operational line items without affecting the service impact to citizens.
- Reduce Contract Services because State Board of Elections agrees to pay for voting equipment maintenance.

Mandated Service Increases (\$126,709 Increase):

- Three (3) elections in FY 2009-10

Fee Changes:

- The department is proposing fee changes related to citizen requested printouts, labels, and CD's (see attached sheet).

Potential Change in County Service Delivery
FY 2009-10

Department Board of Elections
 Department Target Budget (\$27,419)
 Reduction Amount _____

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Reduce operational line items (such as certifications & licenses, personal mileage, postage, equipment repairs, and contract services)		(\$36,625)	Reduction in election training and updates for staff, a reduction in personal mileage by reducing travel for staff training, election rovers, techs, and election board members	General Fund	Cost cutting measures are in place to enhance effectiveness and efficiency of operations without affecting the service impact to citizens. One large reduction is in the Contract Services line item due to the State Board of Elections agreeing to pay for the maintenance of the voting equipment (a savings of \$20,400) to the County
Total Department Budget Reduction		\$0	(\$36,625)			
Net Department Budget Reduction		(\$36,625)				

Proposed Fee Changes for FY 2009-10
Board of Elections

Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
Computer Print-outs	\$25.00 flat fee	\$.10 per page	1994
Special Select	\$10.00	\$.10 per page	1994
One-Precinct	\$1.00	\$.10 per page	1994
Computer labels	\$25.00 flat fee/cost of labels > 15,000 labels; \$.20 per page of 30 (\$20.00 Deposit)	\$.30 per page	1994
Computer Tapes/CD's	\$25.00 per tape/existing; \$1.00 per CD	\$10.00 per CD	1997
Specialized Programming	\$25.00 per tape	\$10.00 per CD	1997

Note about fee changes:

The change in the fee structure is reflective of the need to make charges equitable.

Summary - Printing Line Item

Department: Board of Elections

Priority	Item	Cost Budgeted
1	Official Ballots	\$67,307
2	Election Day Poll Books	\$17,218
3	Training Manuals	\$2,550
4	Verification/Confirmation Voter Cards	\$2,400
5	Absentee Envelopes and Material	\$2,500
6	Office Envelopes & Letterhead	\$322
Total		\$92,297

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(BOARD OF ELECTIONS)						
PERMANENT SALARIES	186,754.94	200,352.00	200,352.00	200,595.00	200,595.00	
OVERTIME	8,952.99	.00	10,244.91	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	3,169.98	3,170.00	3,170.00	3,274.00	3,274.00	
NON-PERMANENT PERSONNE	155,326.64	.00	2,350.98	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	120,950.00	160,505.43	182,290.00	182,290.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
BOARD REMUNERATION	.00	.00	.00	.00	.00	
SOCIAL SECURITY	16,994.97	16,762.00	16,762.00	23,934.00	23,934.00	
MEDICARE	3,974.54	3,920.00	3,920.00	5,597.00	5,597.00	
MEDICAL INSURANCE	27,192.22	28,027.00	28,027.00	29,800.00	29,800.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	1,123.54	1,252.00	1,252.00	1,252.00	942.00	
LIFE INSURANCE	595.27	489.00	489.00	498.00	498.00	
RETIREMENT	9,320.38	9,653.00	9,653.00	9,942.00	9,942.00	
NON-SWORN 401(K)	2,730.90	2,860.00	2,860.00	2,860.00	.00	
PERSONNEL SERVICES	416,136.37	387,435.00	439,586.32	460,042.00	456,872.00	
TRAVEL	5.00	1,200.00	900.00	1,500.00	1,500.00	
TRAINING/DEVELOPMENT	55.93	.00	.00	.00	.00	
CERTIFICATIONS & LICEN	2,210.31	6,500.00	6,500.00	4,900.00	4,900.00	
PERSONAL MILEAGE	4,842.96	15,000.00	12,065.00	8,500.00	8,500.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	17,551.80	7,200.00	9,200.00	9,900.00	9,900.00	
POSTAGE	9,832.22	10,000.00	17,500.00	6,100.00	6,100.00	
MOTOR POOL	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	375.60	5,000.00	5,000.00	2,000.00	2,000.00	
BUILDING RENT	3,530.00	2,000.00	2,000.00	3,780.00	3,780.00	
DUPLICATING	2,194.82	1,800.00	1,800.00	1,200.00	1,200.00	
PRINTING	85,974.54	46,000.00	51,200.00	92,297.00	92,297.00	
ADVERTISING	5,323.29	3,000.00	3,000.00	7,618.00	7,618.00	
DUES	.00	275.00	275.00	150.00	150.00	
SUBSCRIPTIONS	159.00	165.00	165.00	190.00	190.00	
DEPARTMENTAL SUPPLIES	23,348.33	4,000.00	21,295.00	4,800.00	4,800.00	
OFFICE SUPPLIES	2,203.83	2,100.00	3,300.00	2,100.00	2,100.00	
COMP SUPP/SFTWRE	602.49	1,000.00	1,000.00	500.00	500.00	
CONTRACT SERVICES	30,592.30	42,000.00	20,300.00	21,600.00	21,600.00	
RECOGNITION PROGRAMS	6,870.00	6,000.00	6,000.00	6,000.00	6,000.00	
CAPITAL UNDER \$250	.00	.00	400.00	.00	.00	
OPERATIONS	195,672.42	153,240.00	161,900.00	173,135.00	173,135.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	29,400.00	35,700.00	.00	.00	
FURNISHINGS	4,204.21	1,000.00	2,400.00	1,000.00	.00	
RECURRING CAPITAL	4,204.21	30,400.00	38,100.00	1,000.00	.00	
BOARD OF ELECTIONS	616,013.00	571,075.00	639,586.32	634,177.00	630,007.00	
TOTAL GENERAL FUND	616,013.00	571,075.00	639,586.32	634,177.00	630,007.00	
GRAND TOTAL	616,013.00	571,075.00	639,586.32	634,177.00	630,007.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

Board of Elections

Board of
Elections

Elections Director
Grade 27
(1)

Deputy Elections Director
Grade 12
(3)

Child Support Enforcement

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation Account: 4400
Child Support Enforcement (General Fund)						
Personnel Services	\$ 721,427	\$ 737,253	\$ 749,593	\$ 764,043	\$ 748,904	\$ 739,395
Operations	\$ 105,783	\$ 109,989	\$ 145,375	\$ 137,822	\$ 130,950	\$ 130,950
Capital Outlay	\$ 5,876	\$ 18,339	\$ 6,600	\$ 3,899	\$ 3,600	\$ 0
Total Expenditures	\$ 833,086	\$ 865,581	\$ 901,568	\$ 905,764	\$ 883,454	\$ 870,345
Offsetting Revenues	\$ (817,662)	\$ (967,625)	\$ (830,400)	\$ (805,800)	\$ (851,800)	\$ (851,800)
County Costs (net)	\$ 15,425	\$ (102,044)	\$ 71,168	\$ 99,964	\$ 31,654	\$ 18,545

Budget Highlights:

- Reimbursement for child support expenditures will increase because the American Recovery and Reinvestment Act repealed a portion of the Deficit Reduction Act retroactive to October 1, 2008. The county will again receive 66% Federal Financial Participation (FFP) on expenditures made from performance incentives.
- Ability to provide basic services such as location, paternity establishment and enforcement is compromised by the 10% reductions in operations. Vulnerable families depend even more heavily upon child support to meet food, shelter, clothing and medical expenses during an economic downturn.

Changes in Service Delivery (\$14,625 Reduction):

- Reduce several operational line items such as travel, training/development, printing, contract services, court ordered tests, and legal services.

Potential Change in County Service Delivery
FY 2009-10

Department Child Support Enforcement
 Department Target Budget (\$14,625)
 Reduction Amount

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Reductions in several operational line items such as travel, training/development, printing, contract services, court ordered tests, and legal services		(\$14,625)	None	General Fund	Ability to provide basic services such as location, paternity establishment and enforcement is compromised by the 10% reductions in operations. Vulnerable families depend even more heavily upon child support to meet food, shelter, clothing and medical expenses during an economic downturn
Total Department Budget Reduction		\$0	(\$14,625)			
Net Department Budget Reduction		(\$14,625)				

Summary - Printing Line Item

Department: Child Support Enforcement

Priority	Item	Cost Budgeted
1	window and plain envelopes, and	
	business cards for 12 employees	\$1,000
Total		\$1,000

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(CHILW SUPPORT)						
PERMANENT SALARIES	547,094.43	565,655.00	565,655.00	560,297.00	560,297.00	
OVERTIME	.00	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	13,136.97	13,863.00	13,863.00	14,317.00	14,317.00	
NON-PERMANENT PERSONNE	13,210.00	750.00	750.00	550.00	550.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	33,926.14	34,984.00	34,984.00	35,625.00	35,625.00	
MEDICARE	7,934.32	8,182.00	8,182.00	8,332.00	8,332.00	
MEDICAL INSURANCE	81,344.36	84,907.00	84,907.00	87,996.00	87,996.00	
DENTAL INSURANCE	3,389.18	3,756.00	3,756.00	3,756.00	2,827.00	
LIFE INSURANCE	1,656.30	1,422.00	1,422.00	1,438.00	1,438.00	
RETIREMENT	27,339.04	27,494.00	27,494.00	28,013.00	28,013.00	
NON-SWORN 401(K)	8,222.50	8,580.00	8,580.00	8,580.00	.00	
PERSONNEL SERVICES	737,253.24	749,593.00	749,593.00	748,904.00	739,395.00	
TRAVEL	791.58	3,600.00	2,700.00	1,500.00	1,500.00	
TRAINING/DEVELOPMENT	1,544.98	2,600.00	2,600.00	1,000.00	1,000.00	
CERTIFICATIONS & LICEN	.00	150.00	150.00	150.00	150.00	
PERSONAL MILEAGE	44.67	200.00	200.00	200.00	200.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	8,021.79	8,025.00	8,025.00	7,775.00	7,775.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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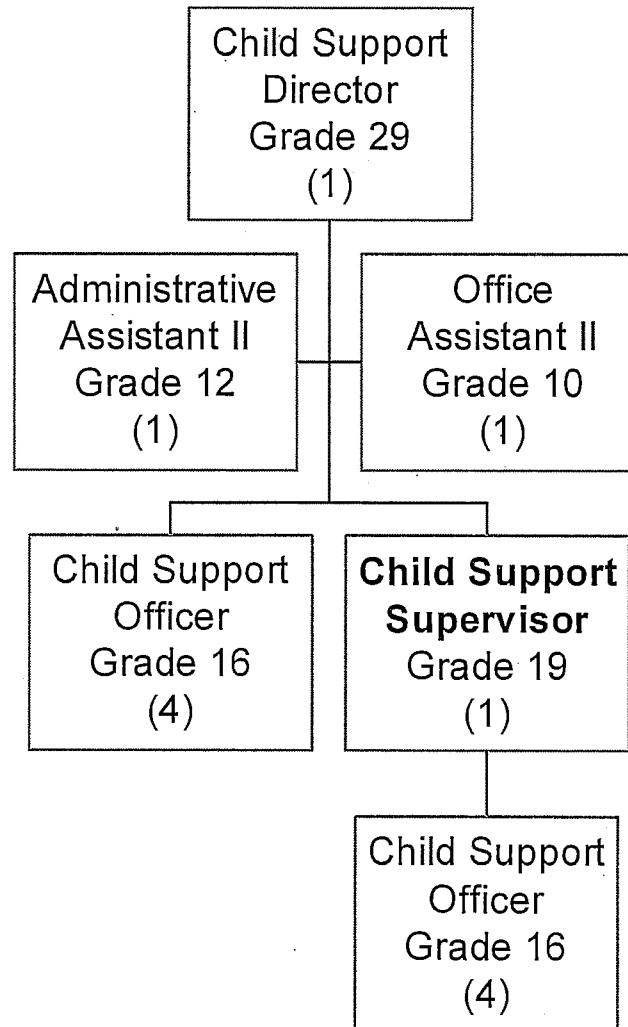
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
POSTAGE	7,915.50	8,025.00	8,025.00	8,000.00	8,000.00	
MOTOR POOL	136.61	800.00	800.00	800.00	800.00	
EQUIPMENT REP & MAINT	.00	300.00	300.00	300.00	300.00	
BUILDING RENT	47,300.04	50,000.00	50,000.00	51,000.00	51,000.00	
DUPLICATING	2,545.11	4,000.00	4,000.00	3,500.00	3,500.00	
PRINTING	954.05	1,000.00	1,000.00	700.00	700.00	
ADVERTISING	.00	.00	.00	.00	.00	
DUES	120.00	225.00	225.00	225.00	225.00	
SUBSCRIPTIONS	26.56	150.00	150.00	100.00	100.00	
OFFICE SUPPLIES	3,826.46	3,500.00	3,500.00	3,500.00	3,500.00	
CONTRACT SERVICES	360.43	7,200.00	6,500.00	4,800.00	4,800.00	
COURT ORDERED TESTS	521.00	3,800.00	3,800.00	2,800.00	2,800.00	
LEGAL SVS	35,880.37	51,600.00	49,724.00	44,600.00	44,600.00	
CAPITAL UNDER \$250	.00	200.00	200.00	.00	.00	
COMMISSION FOR WOMEN OPERATIONS	.00 109,989.15	.00 145,375.00	.00 141,899.00	.00 130,950.00	.00 130,950.00	
EQUIPMENT	.00	1,800.00	2,500.00	.00	.00	
IT EQUIPMENT	17,122.41	2,000.00	2,000.00	800.00	.00	
FURNISHINGS	1,216.49	2,800.00	2,800.00	2,800.00	.00	
RECURRING CAPITAL	18,338.90	6,600.00	7,300.00	3,600.00	.00	
CHILD SUPPORT ENFORCEM	865,581.29	901,568.00	898,792.00	883,454.00	870,345.00	
TOTAL GENERAL FUND	865,581.29	901,568.00	898,792.00	883,454.00	870,345.00	
GRAND TOTAL	865,581.29	901,568.00	898,792.00	883,454.00	870,345.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

Child Support Enforcement



Bold positions are based on approval of the Archer Classification Study

Cooperative Extension

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
<i>Cooperative Extension (General Fund)</i>						Account: 4500
Personnel Services	\$ 425,253	\$ 433,549	\$ 355,326	\$ 339,925	\$ 460,342	\$ 432,035
Operations	\$ 51,353	\$ 74,091	\$ 147,579	\$ 141,520	\$ 44,369	\$ 44,369
Capital Outlay	\$ 5,763	\$ 2,565	\$ 1,943	\$ 2,618	\$ 0	\$ 0
Total Expenditures	\$ 482,370	\$ 510,205	\$ 504,848	\$ 484,063	\$ 504,711	\$ 476,404
Offsetting Revenues	\$ 0	\$ (3,440)	\$ (1,800)	\$ (1,800)	\$ 0	\$ 0
County Costs (net)	\$ 482,370	\$ 506,765	\$ 503,048	\$ 482,263	\$ 504,711	\$ 476,404

Budget Highlights:

- The Orange County Farmers' Market at the Public Market House transitioned to an independent organization during FY 2008-09, so there are no revenues or expenditures budgeted for this program in FY 2009-10.
- The increase in Personnel Services is offset by a corresponding decrease in Operations due to moving budgeted funds for contracted State employees from Operations to Personnel Services.

Changes in Service Delivery (\$8,906 Reduction):

- Eliminate non-permanent personnel when staff is attending district and/or State meetings.
- Reduce several operational line items.
- Reduce travel and departmental supplies in the Breastfeeding division.
- Eliminate travel in the Expanded Food and Nutrition Education Program (EFNEP).

Potential Change in County Service Delivery
FY 2009-10

Department Cooperative Extension

Target Budget Reduction Amount (\$8,906)

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Eliminate use of non-permanent personnel when staff is attending district and/or state meetings		(\$429)	Agents will have to adjust field appointments to be available to cover the office.	General Fund	Agents will not be available during certain times to serve the needs of the clients or the office may be closed during certain occasions.
2	Reductions in travel, postage, duplicating, subscriptions, and supplies line items		(\$5,769)	Agents will not be able to submit county travel; make as many copies of information; or receive subscriptions to needed sources of information for our clients.	General Fund	Clients will receive a reduction in the level of service
3	Reductions in travel and departmental supplies in the Breastfeeding Division.		(\$1,150)	Staff will need to monitor and combine trips to their clientele.	General Fund	Because this program depends on the timing of the birth of the babies, group classes cannot be held. Independent service must be given to each client. With these cuts, the agent will not be able to travel to the client to provide service when it is needed.
4	Eliminate travel in the Expanded Food and Nutrition Education Program (EFNEP).		(\$1,558)	Staff will need to monitor and combine trips to their clientele.	General Fund	This division works closely with Piedmont Health, WIC, WorkFirst, and several other agencies in Orange County. Due to this elimination of travel, the agent will not be able to provide the level of service in Chapel Hill and Carrboro required by our clients. Also, as it is very difficult for low-income families to travel to Hillsborough for nutritional/educational classes, their needs will not be met.
Total Department Budget Reduction		\$0	(\$8,906)			

Department Cooperative Extension

Target Budget Reduction Amount (\$8,906)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
Net Department Budget Reduction		(\$8,906)				

Summary - Printing Line Item

Department: Cooperative Extension

Priority	Item	Cost Budgeted
1	Successful Family Newsletter Template	\$200*
Total		\$200

*We have cut our Printing line item budget from \$700 down to \$200. This eliminated our Successful Gardener Newsletter template, but we do need to keep the Successful Family Newsletter template at \$200.

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(COOPERATIVE EXT)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		338,304.32	269,241.00	269,241.00	247,340.00	228,733.00	
OVERTIME		72.87	.00	.00	.00	.00	
HOLIDAY PAY		.00	.00	.00	.00	.00	
LONGEVITY		4,954.29	4,301.00	4,301.00	4,141.00	4,141.00	
NON-PERMANENT PERSONNE		7,292.96	1,887.00	1,887.00	.00	.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	.00	.00	.00	.00	
STUDENT INTERNS		.00	.00	.00	.00	.00	
CONTRACT PERSONNEL		.00	.00	.00	134,448.00	134,448.00	
SOCIAL SECURITY		12,009.74	16,491.00	16,491.00	15,581.00	14,395.00	
MEDICARE		4,891.73	3,861.00	3,861.00	3,645.00	3,367.00	
MEDICAL INSURANCE		36,150.77	35,549.00	35,549.00	32,960.00	32,960.00	
DENTAL INSURANCE		3,254.86	3,130.00	3,130.00	2,817.00	2,004.00	
LIFE INSURANCE		1,028.12	750.00	750.00	712.00	658.00	
RETIREMENT		17,366.41	12,966.00	12,966.00	12,263.00	11,329.00	
NON-SWORN 401(K)		8,222.50	7,150.00	7,150.00	6,435.00	.00	
OTHER		.00	.00	.00	.00	.00	
PERSONNEL SERVICES		433,548.57	355,326.00	355,326.00	460,342.00	432,035.00	
TRAVEL		10,124.77	10,589.00	6,294.00	4,881.00	4,881.00	
TRAINING/DEVELOPMENT		.00	.00	.00	.00	.00	
CERTIFICATIONS & LICEN		.00	.00	.00	.00	.00	
PERSONAL MILEAGE		313.19	300.00	300.00	300.00	300.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

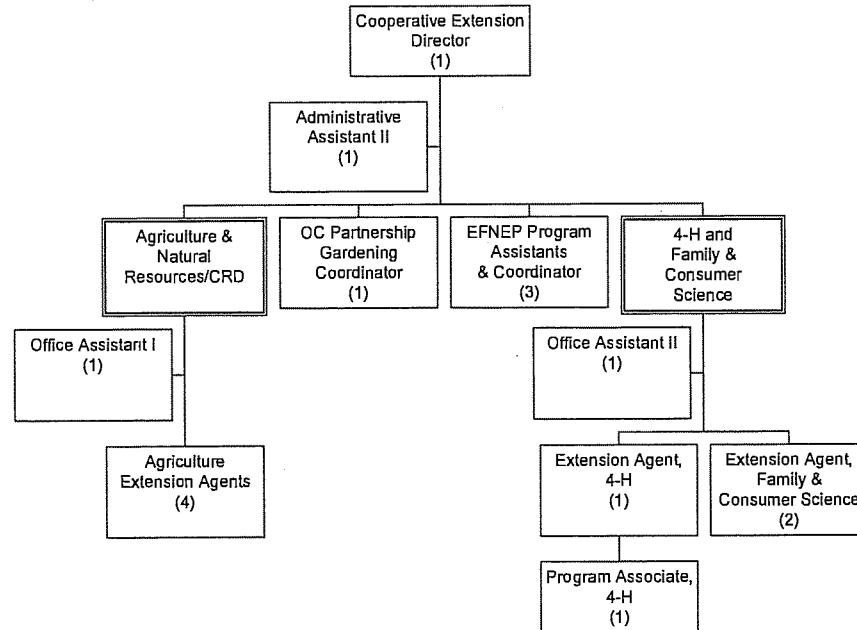
PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	13,245.56	13,371.00	13,371.00	13,371.00	13,371.00	
POSTAGE	299.10	350.00	350.00	172.00	172.00	
MOTOR POOL	3,194.84	3,033.00	3,033.00	3,033.00	3,033.00	
EQUIPMENT REP & MAINT	169.80	300.00	340.00	300.00	300.00	
EQUIPMENT RENT	.00	.00	.00	3,975.00	3,975.00	
DUPLICATING	14,863.49	10,939.00	10,939.00	9,216.00	9,216.00	
PRINTING	700.00	700.00	260.00	200.00	200.00	
DUES	796.00	708.00	708.00	708.00	708.00	
SUBSCRIPTIONS	47.95	120.00	24.00	60.00	60.00	
DEPARTMENTAL SUPPLIES	2,052.60	2,823.00	3,176.00	453.00	453.00	
EDUCATIONAL SUPPLIES	.00	50.00	.00	.00	.00	
AGRICULTURE SUMMITT	2,756.51	2,100.00	2,100.00	2,100.00	2,100.00	
OFFICE SUPPLIES	5,618.38	5,600.00	5,793.00	5,600.00	5,600.00	
CONTRACT SERVICES	18,116.39	96,596.00	96,596.00	.00	.00	
STATE INITIATIVE GRANT	.00	.00	.00	.00	.00	
AGRICULTURE PROGRAM GR	1,792.65	.00	302.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
OPERATIONS	74,091.23	147,579.00	143,586.00	44,369.00	44,369.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	2,565.16	1,943.00	2,618.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	2,565.16	1,943.00	2,618.00	.00	.00	
COOPERATIVE EXTENSION	510,204.96	504,848.00	501,530.00	504,711.00	476,404.00	
TOTAL GENERAL FUND	510,204.96	504,848.00	501,530.00	504,711.00	476,404.00	
GRAND TOTAL	510,204.96	504,848.00	501,530.00	504,711.00	476,404.00	

Cooperative Extension Service



County Manager

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 210
County Manager (General Fund)						
Personnel Services	\$ 1,175,328	\$ 1,323,950	\$ 1,371,213	\$ 1,389,365	\$ 1,264,974	\$ 1,239,713
Operations	\$ 98,184	\$ 163,211	\$ 114,071	\$ 92,548	\$ 81,500	\$ 81,500
Capital Outlay	\$ 1,055	\$ 0	\$ 16,700	\$ 5,328	\$ 10,000	\$ 5,000
Total Expenditures	\$ 1,274,567	\$ 1,487,162	\$ 1,501,984	\$ 1,487,241	\$ 1,356,474	\$ 1,326,213
Offsetting Revenues	\$ (37,780)	\$ (66,730)	\$ (41,000)	\$ 0	\$ 0	\$ 0
County Costs (net)	\$ 1,236,787	\$ 1,420,432	\$ 1,460,984	\$ 1,487,241	\$ 1,356,474	\$ 1,326,213

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Program (General Fund)						
County Engineer	\$ 0	\$ 0	\$ 0	\$ 0	\$ 207,038	\$ 205,453
County Manager	\$ 980,070	\$ 1,056,411	\$ 1,112,093	\$ 1,132,450	\$ 792,479	\$ 769,918
Human Rights and Relations	\$ 294,497	\$ 430,751	\$ 389,891	\$ 354,791	\$ 356,957	\$ 350,842
Total Expenditures	\$ 1,274,567	\$ 1,487,162	\$ 1,501,984	\$ 1,487,241	\$ 1,356,474	\$ 1,326,213
Offsetting Revenue	\$ (37,780)	\$ (66,730)	\$ (41,000)	\$ 0	\$ 0	\$ 0
County Costs (net)	\$ 1,236,787	\$ 1,420,432	\$ 1,460,984	\$ 1,487,241	\$ 1,356,474	\$ 1,326,213

Budget Highlights

- In FY 2009-10, the department will reorganize into three divisions: County Manager, County Engineer and Human Rights and Relations. The county engineers were previously included in the County Manager's budget, but not recognized as a separate division.
- The Staff Attorney position was moved to Legal Services, reducing the department's Personnel Services by \$90,912.
- Revenue decreases, related to Human Right and Relations, are due to a change in the way Housing and Urban Development (HUD) grant funds are accounted for. These funds have been moved to a multi-year grant project fund for improved tracking purposes.
- Similarly, decreases in budgeted operations are attributed to HUD related expenses being accounted for in the same multi-year grant project fund.

Changes in Service Delivery (\$19,533 Reduction) – County Manager and County Engineer:

- Eliminate the student intern position in the County Manager's office.
- Streamline operations (general reductions in several operations accounts).

Changes in Service Delivery (\$9,525 Reduction) – Human Rights and Relations:

- Eliminate costs of student interns resulting in a reduction of programs devoted to mentoring future civil rights professionals.

- Reduce overtime and eliminate non-permanent personnel related to Human Relations Commission events.
- Reduce the number of Commission for Women activities.
- Eliminate subscription costs.

Potential Change in County Service Delivery
FY 2009-10

Department County Manager

Target Budget Reduction Amount (\$14,606)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
County Manager and County Engineer						
1	Eliminate student intern position		(\$18,360)	Existing staff will absorb intern duties.	General Fund	None
2	Streamline operations (general reductions in several operations accounts)		(\$1,173)	None	General Fund	None
Human Rights and Relations						
1	Eliminate Student Internship budget	\$0	(\$4,200)	Reduce use of student interns by 50%, and use students, whenever possible, who are working for college credit rather than students paid by the County	General Fund	This will result in a reduction of programs devoted to mentoring future civil rights professionals (high school and college student mentorship and internship programs)
2	Eliminate subscriptions costs	\$0	(\$1,000)		General Fund	There is no service level delivery impact with this reduction
3	Reduce Human Relations Commission budget and corresponding activities	\$0	(\$2,725)	Reductions in overtime and elimination of non-permanent personnel will result in this cut	General Fund	Scale down the Human Relations Commission (HRC) kickoff event and the Pauli Murray awards event. Start a HRC budget subcommittee so that the volunteer board itself, rather than its staff liaison, decides how best to use available resources

Department County Manager

Target Budget Reduction Amount (\$14,606)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
4	Reduce Commission for Women budget and corresponding activities	\$0	(\$1,600)	None	General Fund	Reduce the number of Commission for Women (CFW) activities. The CFW is very good on controlling costs through donations; for this reason, reducing the budget should not stop their ability to conduct their major programs
Total Department Budget Reduction		\$0	(\$29,058)			
Net Department Budget Reduction		(\$29,058)				

Summary - Printing Line ItemDepartment: County Manager

Priority	Item	Cost Budgeted
1	Color printing for BOCC Agenda Materials	\$150
2	Business Cards for New Staff	\$50
3	Manager's Office Stationary	\$50
Total		\$250

Summary - Printing Line Item

Department: Human Rights and Relations

Priority	Item	Cost Budgeted
1	HR&R Stationary	\$500
2	Fair Housing Brochures - Spanish	\$500
3	Fair Housing Brochures - English	\$500
Total		\$1,500

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT

PERMANENT SALARIES	771,875.09	822,843.00	822,843.00	747,076.00	747,076.00	_____
OVERTIME	830.03	.00	.00	.00	.00	_____
HOLIDAY PAY	.00	.00	.00	.00	.00	_____
LONGEVITY	4,268.01	6,568.00	6,568.00	6,729.00	5,167.00	_____
NON-PERMANENT PERSONNE	34,317.67	.00	.00	.00	.00	_____
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	_____
SEASONAL	.00	.00	.00	.00	.00	_____
STUDENT INTERNS	.00	18,360.00	18,360.00	12,549.00	.00	_____
CONTRACT PERSONNEL	.00	.00	.00	.00	.00	_____
SOCIAL SECURITY	46,412.60	51,005.00	51,005.00	39,412.00	39,412.00	_____
MEDICARE	11,610.68	11,929.00	11,929.00	9,535.00	10,926.00	_____
MEDICAL INSURANCE	72,247.15	75,519.00	75,519.00	77,257.00	77,257.00	_____
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	_____
DENTAL INSURANCE	2,830.35	3,130.00	3,130.00	2,817.00	2,662.00	_____
LIFE INSURANCE	1,617.04	1,324.00	1,324.00	1,198.00	1,198.00	_____
RETIREMENT	42,928.25	39,330.00	39,330.00	36,773.00	36,773.00	_____
NON-SWORN 401(K)	12,562.69	13,900.00	13,900.00	6,271.00	.00	_____
PERSONNEL SERVICES	1,001,499.56	1,043,908.00	1,043,908.00	939,617.00	920,471.00	_____
TRAVEL	10,629.78	10,000.00	8,200.00	10,500.00	10,500.00	_____
TRAINING/DEVELOPMENT	2,486.48	1,804.00	2,403.00	1,200.00	1,200.00	_____
CERTIFICATIONS & LICEN	.00	5,600.00	5,370.00	2,000.00	2,000.00	_____
PERSONAL MILEAGE	2,468.62	2,500.00	2,500.00	2,500.00	2,500.00	_____

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	6,188.36	6,000.00	6,420.00	6,000.00	6,000.00	
POSTAGE	687.72	1,350.00	1,350.00	1,300.00	1,300.00	
MOTOR POOL	2,271.45	2,000.00	2,000.00	1,300.00	1,300.00	
VEHICLE LEASE	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	.00	200.00	200.00	100.00	100.00	
BUILDING RENT	.00	.00	100.00	.00	.00	
DUPLICATING	11,189.68	10,000.00	10,000.00	11,700.00	11,700.00	
PRINTING	1,855.49	500.00	100.00	250.00	250.00	
ADVERTISING	.00	350.00	.00	200.00	200.00	
DUES	4,746.37	4,000.00	4,740.00	4,300.00	4,300.00	
SUBSCRIPTIONS	364.60	620.00	5,440.00	200.00	200.00	
DEPARTMENTAL SUPPLIES	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	3,868.09	3,751.00	3,651.00	5,750.00	5,750.00	
OTHER SUPPLIES	3,154.75	2,810.00	2,810.00	2,600.00	2,600.00	
CONTRACT SERVICES	.00	.00	15,000.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
RELOCATION EXPENSES	5,000.00	.00	.00	.00	.00	
OPERATIONS	54,911.39	51,485.00	70,284.00	49,900.00	49,900.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	16,700.00	16,700.00	5,000.00	5,000.00	
FURNISHINGS	.00	.00	.00	5,000.00	.00	
VEHICLES	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	16,700.00	16,700.00	10,000.00	5,000.00	
COUNTY MANAGER	1,056,410.95	1,112,093.00	1,130,892.00	999,517.00	975,371.00	
TOTAL GENERAL FUND	1,056,410.95	1,112,093.00	1,130,892.00	999,517.00	975,371.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:
GENERAL FUND

2008
ACTUAL

2009
ORIG BUD

2009
REVISED BUD

2010
REQUEST

2010
RECOMMEND

COMMENT

GRAND TOTAL	1,056,410.95	1,112,093.00	1,130,892.00	999,517.00	975,371.00	

** END OF REPORT - Generated by Tonya Walton **

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	255,058.41	244,785.00	244,785.00	246,537.00	246,537.00	
OVERTIME	.00	8,500.00	8,500.00	7,000.00	7,000.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	.00	.00	.00	.00	.00	
NON-PERMANENT PERSONNE	576.00	1,125.00	1,125.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	4,000.00	4,000.00	2,000.00	.00	
SOCIAL SECURITY	15,635.03	16,201.00	16,201.00	15,843.00	15,719.00	
MEDICARE	3,656.61	3,789.00	3,789.00	3,705.00	3,676.00	
MEDICAL INSURANCE	29,371.88	30,708.00	30,708.00	32,130.00	32,130.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	1,302.48	1,565.00	1,565.00	1,565.00	1,178.00	
LIFE INSURANCE	856.04	621.00	621.00	629.00	629.00	
RETIREMENT	12,446.83	12,436.00	12,436.00	12,373.00	12,373.00	
NON-SWORN 401 (K)	3,547.50	3,575.00	3,575.00	3,575.00	.00	
PERSONNEL SERVICES	322,450.78	327,305.00	327,305.00	325,357.00	319,242.00	
TRAVEL	800.00	1,200.00	900.00	1,200.00	1,200.00	
CERTIFICATIONS & LICEN	.00	.00	.00	1,000.00	1,000.00	
PERSONAL MILEAGE	2,650.27	2,500.00	2,500.00	2,000.00	2,000.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	3,004.99	4,000.00	3,377.00	4,000.00	4,000.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
POSTAGE	1,812.36	4,000.00	3,377.00	4,000.00	4,000.00	
MOTOR POOL	126.84	300.00	300.00	.00	.00	
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
EQUIPMENT RENT	.00	.00	.00	.00	.00	
DUPLICATING	219.32	2,100.00	2,100.00	1,500.00	1,500.00	
PRINTING	1,082.90	2,000.00	2,000.00	1,500.00	1,500.00	
ADVERTISING	545.32	1,500.00	1,500.00	1,500.00	1,500.00	
DUES	1,133.00	1,000.00	1,000.00	1,000.00	1,000.00	
SUBSCRIPTIONS	555.10	1,000.00	1,000.00	.00	.00	
DEPARTMENTAL SUPPLIES	1,895.89	2,100.00	2,100.00	2,100.00	2,100.00	
OFFICE SUPPLIES	3,009.38	3,200.00	3,200.00	3,200.00	3,200.00	
CONTRACT SERVICES	3,454.10	4,100.00	5,300.00	4,100.00	4,100.00	
MLK MINI GRANT	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
COMMISSION FOR WOMEN	4,322.17	3,500.00	3,765.00	2,250.00	2,250.00	
YOUTH SUMMITT	.00	.00	.00	.00	.00	
CIVIL RIGHTS SUMMITT	.00	.00	.00	.00	.00	
PARTNERSHIP GRANT	55,954.83	10,000.00	10,500.00	.00	.00	
HUMAN RELATIONS COMMIS	3,389.57	3,500.00	3,500.00	2,250.00	2,250.00	
HUD TRAINING	25,108.77	16,586.00	16,586.00	.00	.00	
HUD OUTREACH & EDUCATI	.00	.00	.00	.00	.00	
HUD CASE REIMBURSEMENT	.00	.00	.00	.00	.00	
HUD ADMIN COSTS	.00	.00	.00	.00	.00	
OPERATIONS	109,064.81	62,586.00	63,005.00	31,600.00	31,600.00	

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twalton | NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

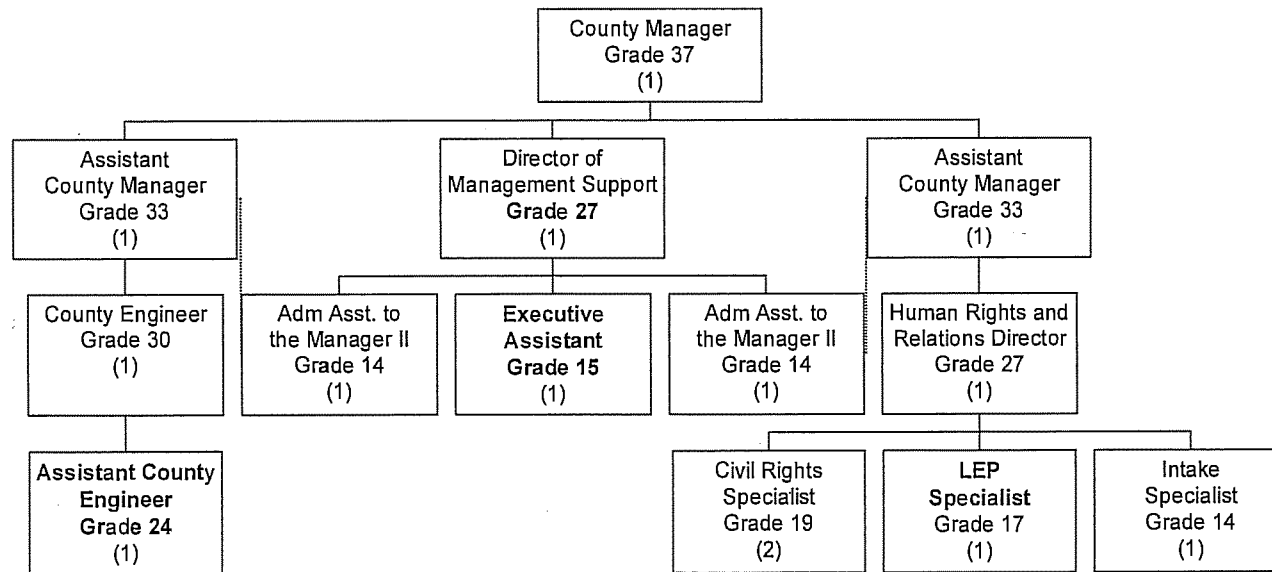
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
HUMAN RIGHTS & RELATIO	431,515.59	389,891.00	390,310.00	356,957.00	350,842.00	
TOTAL GENERAL FUND	431,515.59	389,891.00	390,310.00	356,957.00	350,842.00	
GRAND TOTAL	431,515.59	389,891.00	390,310.00	356,957.00	350,842.00	

** END OF REPORT - Generated by Tonya Walton **

County Manager's Office



Bold positions are based on approval of the Archer Classification Study

Courts

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation Account: 7000
Courts (General Fund)						
Personnel Services	\$ 0	\$ 9,000	\$ 0	\$ 0	\$ 9,000	\$ 9,000
Operations	\$ 133,008	\$ 154,459	\$ 145,900	\$ 184,385	\$ 169,700	\$ 169,700
Capital Outlay	\$ 7,408	\$ 2,670	\$ 0	\$ 301	\$ 0	\$ 0
Total Expenditures	\$ 140,416	\$ 166,129	\$ 145,900	\$ 184,686	\$ 178,700	\$ 178,700
County Costs (net)	\$ 140,416	\$ 166,129	\$ 145,900	\$ 184,686	\$ 178,700	\$ 178,700

Budget Highlights:

- The increase in Personnel Services for FY 2009-10 is due to budgeting every other year for Jury personnel funds.
- The increase in Operations reflected in both the 12-Month Estimate for FY 2008-09 and in Manager Recommended for FY 2009-10 is due to increased Board and Provisions costs.

Changes in Service Delivery (\$200 Reduction):

- Reduce office supplies costs.

Other Budget Increases (\$33,000 Increase):

- Increase in Jury personnel costs.
- Increase in Board and Provisions costs.

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(COURTS)						
JURY PERSONNEL	9,000.00	.00	.00	9,000.00	9,000.00	
PERSONNEL SERVICES	9,000.00	.00	.00	9,000.00	9,000.00	
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	
POSTAGE	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
BUILDING RENT	114,953.66	108,000.00	108,000.00	108,000.00	108,000.00	
DUPLICATING	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	2,657.29	1,900.00	1,900.00	1,700.00	1,700.00	
CONTRACT SERVICES	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
JUV BOARD & PROVISIONS	26,566.00	26,000.00	26,000.00	50,000.00	50,000.00	
CAPITAL UNDER \$250	282.34	.00	.00	.00	.00	
OPERATIONS	154,459.29	145,900.00	145,900.00	169,700.00	169,700.00	
EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	1,602.28	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
CLERK OF COURT CAPITAL	1,067.45	.00	.00	.00	.00	
DISTRICT COURT CAPITAL	.00	.00	.00	.00	.00	
DISTRICT ATTORNEY CAPI	.00	.00	.00	.00	.00	
PUBLIC DEFENDER CAPITA	.00	.00	.00	.00	.00	
SUPERIOR COURT JUDGE C	.00	.00	.00	.00	.00	
RECURRING CAPITAL	2,669.73	.00	.00	.00	.00	
COURTS	166,129.02	145,900.00	145,900.00	178,700.00	178,700.00	
TOTAL GENERAL FUND	166,129.02	145,900.00	145,900.00	178,700.00	178,700.00	
GRAND TOTAL	166,129.02	145,900.00	145,900.00	178,700.00	178,700.00	

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Debt Service

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Debt Service (General Fund)	Account: 3800/8800					
Total School Debt Service	\$ 12,485,411	\$ 12,145,808	\$ 19,570,005	\$ 12,038,155	\$ 19,570,005	\$ 19,570,005
Total County Debt Service	\$ 2,951,985	\$ 2,867,863	\$ 6,345,808	\$ 2,546,603	\$ 6,345,808	\$ 6,345,808
Total Debt Service Expenditures	\$15,437,396	\$ 15,013,671	\$ 25,915,813	\$ 14,584,758	\$ 25,915,813	\$ 25,915,813

These funds repay principal and interest due on non-enterprise fund debt. This includes outstanding voter approved general obligation bonds and other alternative financing issuances related to School and County capital projects.

Debt Management

Orange County's primary objective in managing the amount of debt issued to meet long-term capital needs is to keep the level of indebtedness within available resources. The Board has a longstanding Debt Management Policy that establishes parameters, procedures and other objectives related to debt issuance. A major benchmark included in the Policy provides for the County's annual non-enterprise fund debt service payments to be no more than 15 percent of the County's total General Fund budget. Fifteen percent of the fiscal year 2009-10 recommended General Fund Budget equals \$26,638,356.

Economic Development

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 6000
<i>Economic Development (General Fund)</i>						
Personnel Services	\$ 290,493	\$ 202,210	\$ 311,404	\$ 296,171	\$ 330,671	\$ 326,709
Operations	\$ 122,114	\$ 157,480	\$ 153,618	\$ 142,362	\$ 141,612	\$ 141,612
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 412,607	\$ 359,690	\$ 465,022	\$ 438,533	\$ 472,283	\$ 468,321
Offsetting Revenues	\$ (57,020)	\$ (92,248)	\$ (54,095)	\$ (56,067)	\$ (53,559)	\$ (53,559)
County Costs (net)	\$ 355,586	\$ 267,441	\$ 410,927	\$ 382,466	\$ 418,724	\$ 414,762

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
<i>By Program (General Fund)</i>						
Arts Commission	\$ 128,802	\$ 166,544	\$ 132,569	\$ 134,313	\$ 127,984	\$ 127,192
Economic Development	\$ 283,805	\$ 193,146	\$ 332,453	\$ 304,220	\$ 344,299	\$ 341,129
Total Expenditures	\$ 412,607	\$ 359,690	\$ 465,022	\$ 438,533	\$ 472,283	\$ 468,321
Offsetting Revenue	\$ (57,020)	\$ (92,248)	\$ (54,095)	\$ (56,067)	\$ (53,559)	\$ (53,559)
County Costs (net)	\$ 355,586	\$ 267,441	\$ 410,927	\$ 382,466	\$ 418,724	\$ 414,762

Budget Highlights:

- The increase in Personnel Services for FY 2009-10 is due to the hiring of an Economic Development Specialist at a higher pay rate than what was budgeted.
- Continuation of services, excluding the Changes in Service Delivery reductions.

Changes in Service Delivery (\$7,810 Reduction) – Economic Development:

- Streamline operations (eliminate motor pool and nonpermanent costs).
- Reduce printing costs.

Changes in Service Delivery (\$7,646 Reduction) – Arts Commission:

- Reduce printing costs.
- Reduce grant distribution.

Potential Change in County Service Delivery
FY 2009-10

Department Economic Development

Target Budget Reduction Amount (\$15,456)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
Economic Development						
1	Streamline operations (eliminate motor pool and nonpermanent costs)		(\$1,210)	Will not hire nonpermanent staff.	General Fund	None.
2	Reduce printing costs		(\$6,600)	None	General Fund	None. Will use the website to disseminate information.
Arts Commission						
1	Reduce printing costs		(\$4,620)	None	General Fund	Bi-annual newsletter will not be printed for local newspaper and the libraries.
2	Reduce grant distribution		(\$3,026)	None	General Fund	Grant awards will be reduced.
Total Department Budget Reduction		\$0	(\$15,456)			
Net Department Budget Reduction		(\$15,456)				

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(Economic Dvpt)						
PERMANENT SALARIES	143,900.11	242,704.00	242,704.00	252,503.00	252,503.00	
OVERTIME	3,458.86	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	.00	.00	.00	581.00	581.00	
NON-PERMANENT PERSONNE	6,900.30	938.00	938.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	9,012.23	14,743.00	14,743.00	15,689.00	15,689.00	
MEDICARE	2,107.70	3,448.00	3,448.00	3,670.00	3,670.00	
MEDICAL INSURANCE	25,387.63	32,367.00	32,367.00	40,148.00	40,148.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	1,099.24	1,565.00	1,565.00	1,565.00	1,178.00	
LIFE INSURANCE	471.44	558.00	558.00	591.00	591.00	
RETIREMENT	7,259.93	11,506.00	11,506.00	12,349.00	12,349.00	
NON-SWORN 401(K)	2,612.50	3,575.00	3,575.00	3,575.00	.00	
PERSONNEL SERVICES	202,209.94	311,404.00	311,404.00	330,671.00	326,709.00	
TRAVEL	1,442.40	930.00	697.00	930.00	930.00	
TRAINING/DEVELOPMENT	1,753.67	3,347.00	3,347.00	3,347.00	3,347.00	
CERTIFICATIONS & LICEN	1,409.06	3,750.00	3,750.00	3,750.00	3,750.00	
PERSONAL MILEAGE	3,894.46	3,869.00	3,869.00	3,869.00	3,869.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

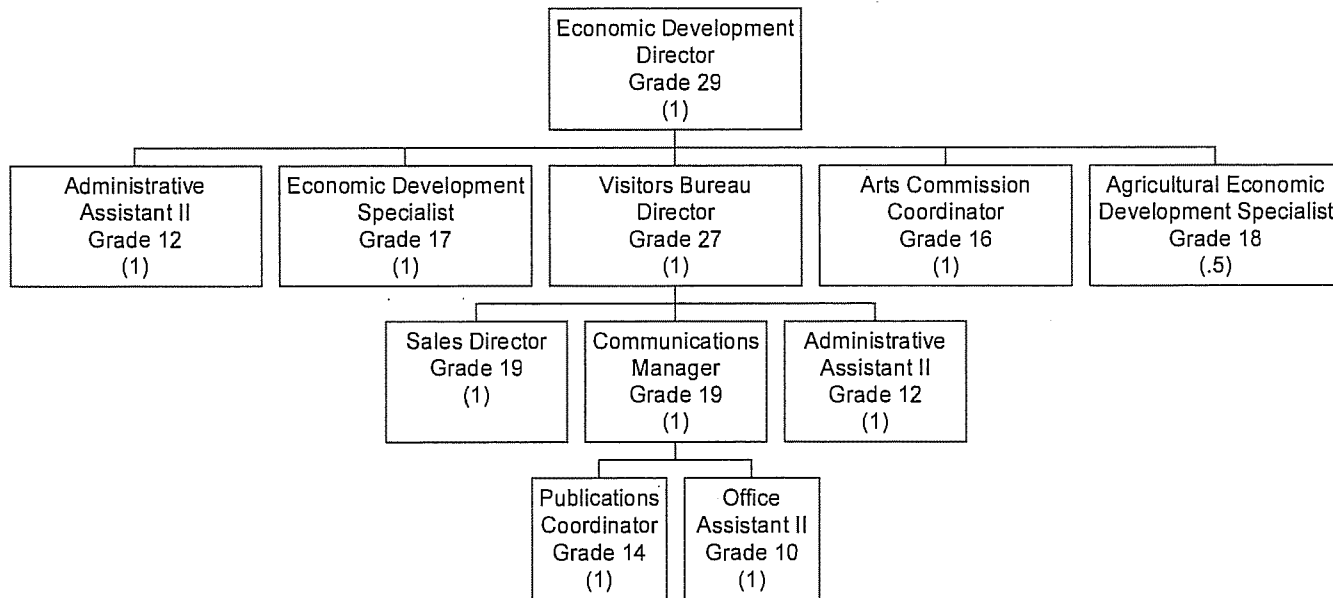
FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	3,206.55	3,685.00	3,685.00	3,685.00	3,685.00	
POSTAGE	4,108.91	6,500.00	5,534.00	6,500.00	6,500.00	
MOTOR POOL	134.68	250.00	250.00	.00	.00	
DUPLICATING	5,211.83	6,937.00	7,119.24	6,937.00	6,937.00	
PRINTING	11,215.78	11,220.00	9,716.00	.00	.00	
ADVERTISING	2,500.00	13,041.00	13,041.00	13,041.00	13,041.00	
DUES	1,280.00	1,575.00	1,575.00	1,575.00	1,575.00	
SUBSCRIPTIONS	705.75	838.00	838.00	838.00	838.00	
DEPARTMENTAL SUPPLIES	5,189.45	5,480.00	5,480.00	5,480.00	5,480.00	
OFFICE SUPPLIES	1,475.10	2,351.00	2,351.00	2,351.00	2,351.00	
CONTRACT SERVICES	12,375.00	24,500.00	30,800.00	24,500.00	24,500.00	
OTHER	38,576.00	38,595.00	44,797.00	38,059.00	38,059.00	
LOCAL ARTS GRANT	24,514.39	26,750.00	26,750.00	26,750.00	26,750.00	
PUBLIC ARTS 360	38,669.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
OPERATIONS	157,662.03	153,618.00	163,599.24	141,612.00	141,612.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
ECONOMIC DEVELOPMENT C	359,871.97	465,022.00	475,003.24	472,283.00	468,321.00	
TOTAL GENERAL FUND	359,871.97	465,022.00	475,003.24	472,283.00	468,321.00	
GRAND TOTAL	359,871.97	465,022.00	475,003.24	472,283.00	468,321.00	

** END OF REPORT - Generated by Tonya Walton **

Economic Development

(Including Arts Commission & Visitors Bureau)



Education

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Local School Systems						
Current Expenses (General Fund)						
Orange County Schools	\$ 20,672,387	\$ 21,939,739	\$ 23,126,430	\$ 23,126,430	\$ 22,320,459	\$ 22,204,512
Chapel Hill/Carrboro City Schools	\$ 33,121,357	\$ 34,935,383	\$ 37,456,049	\$ 37,456,047	\$ 37,456,007	\$ 36,303,696
Total Current Expenses	\$ 53,793,744	\$ 56,875,122	\$ 60,582,479	\$ 60,582,477	\$ 59,776,466	\$ 58,508,208
Recurring Capital						
Orange County Schools	\$ 941,520	\$ 941,520	\$ 991,630	\$ 0	\$ 1,088,193	\$ 1,138,533
Chapel Hill/Carrboro City Schools	\$ 1,458,480	\$ 1,458,480	\$ 1,579,005	\$ 1,579,005	\$ 1,594,286	\$ 1,861,467
Total Recurring Capital	\$ 2,400,000	\$ 2,400,000	\$ 2,570,635	\$ 1,579,005	\$ 2,682,479	\$ 3,000,000
Long Range Capital						
School Capital	\$ 4,155,562	\$ 4,073,827	\$ 4,818,826	\$ 4,818,826	\$ 4,311,827	\$ 4,311,827
Debt Service						
Principal & Interest Schools Debt Service	\$ 17,518,488	\$ 18,674,049	\$ 19,570,005	\$ 19,569,905	\$ 18,616,833	\$ 18,616,833
Other School-Related Programs						
School Health Nursing Initiative	\$ 537,288	\$ 549,107	\$ 593,146	\$ 593,146	\$ 617,732	\$ 617,732
School Social Workers	\$ 420,604	\$ 479,256	\$ 557,272	\$ 500,000	\$ 572,000	\$ 572,000
School Resource Officers	\$ 500,000	\$ 500,000	\$ 5,000,000	\$ 500,000	\$ 500,000	\$ 500,000
Reserve for Fair Funding for Schools	\$ 800,000	\$ 988,000	\$ 988,000	\$ 988,000	\$ 988,000	\$ 988,000
Total Other School-Related Programs	\$ 2,257,892	\$ 2,516,363	\$ 7,138,418	\$ 2,581,146	\$ 2,677,732	\$ 2,677,732
Total Local School Systems Expenditures	\$ 80,125,686	\$ 84,539,362	\$ 94,680,363	\$ 89,131,359	\$ 88,065,337	\$ 87,114,600
Durham Technical Community College (DTCC)						
Current Expenses (General Fund)						
Durham Technical Community College	\$ 0	\$ 122,338	\$ 545,151	\$ 545,151	\$ 537,521	\$ 537,521
Recurring Capital						
Durham Technical Community College	\$ 0	\$ 0	\$ 36,450	\$ 36,450	\$ 15,000	\$ 15,000
Debt Service						
Principal & Interest Non-General Obligation - DTCC	\$ 0	\$ 77,572	\$ 190,046	\$ 190,046	\$ 190,046	\$ 190,046
Total Durham Technical Community College (DTCC)	\$ -	\$ 199,911	\$ 771,647	\$ 771,647	\$ 742,567	\$ 742,567
Total Education Expenditures	\$ 80,125,686	\$ 84,739,272	\$ 95,452,010	\$ 89,903,006	\$ 88,807,904	\$ 87,857,167

Note: In addition to the funding outlined here, in fiscal year 2009-10 Chapel Hill Carrboro City Schools anticipate receiving approximately \$18.7 million from its special district tax proceeds.

Local School Systems

In North Carolina, each county is responsible for supplementing state and federal appropriations to public education. Local current expense appropriations are allocated to each school system based on an equal amount per pupil. In addition, counties provide funds to each system for recurring and long-range capital projects. School systems in North Carolina do not have separate taxing authority and are not allowed to issue debt for school construction and renovation projects. Therefore, issuance and repayment of long-term debt, such as general obligation bonds and private placement loans, are the responsibility of county government. Many school units in the state also have special district taxes. These voter-approved taxes, levied within the unit's boundaries, further supplement county funding.

Student Enrollment Projections

In accordance with North Carolina General Statutes, the State Department of Public Instruction (DPI) certifies the estimated number of students who will attend public school in each district during the next academic year. These numbers are available to the Boards of Education and Board of County Commissioners in March of each year and are often referred to as the March ADM (Average Daily Membership) numbers. DPI allows counties to modify these totals to incorporate the number of students residing in each district who are expected to attend charter schools the following academic year. The resulting total projected student populations for each system are multiplied by the per pupil appropriation approved by the Board of County Commissioners to determine the total current expense appropriation for each district.

- **Student Enrollment Projections for the Orange County Schools**

Based on DPI projections, the Orange County School district enrollment for fiscal year 2009-10 totals 6,918, a decrease of 559 students from the March 2008 projections. Budgeted charter school students total 254, the same number as fiscal year 2008-09. This brings the total district enrollment to 7,172.

- **Student Enrollment Projections for the Chapel Hill-Carrboro City Schools**

The Chapel Hill-Carrboro City School District DPI projections total 11,609, reflecting an increase of 21 when compared to the March 2008 projections. Budgeted charter school students total 117, the same as fiscal year 2008-09. This brings the total district enrollment for the district to 11,726.

2009-10 Enrollment Projections

	CHCCS	OCS	Total
March 2009 Department of Public Instruction ADM Planning #s	11,740	7,007	18,747
Less: Out of District	<u>131</u>	<u>89</u>	<u>220</u>
	11,609	6,918	18,527
Plus: Budgeted Charter Students	<u>117</u>	<u>254</u>	<u>371</u>
Total Budgeted Students	11,726	7,172	18,898
	62%	38%	

Current Expense

As stated earlier, local current expense funding supplements State and Federal funds received by each district for the operation of the schools. North Carolina law requires boards of county commissioners to provide equal per pupil appropriations to each system in counties that have more than one school administrative unit, as is the case in Orange County.

It is important to note that the Chapel Hill-Carrboro City School system also receives proceeds from a special district tax approved many years ago by the voters of that district. At this time, the Orange County School system does not have a similar taxing authority.

The recommended fiscal year 2009-10 budget provides \$3,096 per student for each of the 18,898 students in the two school systems. This represents a decrease of \$104 from the 2008-09 approved per pupil allocation of \$3,200.

- **Current Expense Funding for the Orange County Schools**

The recommended budget decreases the current year funding level by \$921,918 and brings the total appropriation in current expense funding to \$22,204,512.

- **Current Expense Funding for the Chapel Hill/Carrboro City Schools**

For the Chapel Hill-Carrboro City Schools, the recommended budget increases the current year funding level by \$1,152,353 and brings the total General Fund funding for the District to \$36,303,696.

- **District Tax – Chapel Hill-Carrboro City Schools**

The revenue neutral tax rate for the Chapel Hill Carrboro City Schools special district tax is 18.84 cents per \$100 assessed value. The approved FY 2008-09 tax rate was 23 cents. Each penny on the Chapel Hill-Carrboro district tax rate for fiscal year 2009-10 is expected to produce \$993,725. Anticipated revenue from this special tax is estimated to generate \$1,597 per student for the district. Projected revenue from district tax proceeds for fiscal year 2009-10 totals \$18,721,785.

Recurring Capital

Recurring capital outlay funding supports Category I (facility improvements), Category II (equipment and furnishings), and Category III (vehicles and bus purchases) expenditures. The equal per pupil allocations required by law for current expense appropriations are not applicable to this category of local school funding.

Schools receive the equivalent of 2 cents on the tax rate for recurring capital. This amount is distributed to each district based on its share of the total number of students. For fiscal year 2009-10, the recommended budget provides total funding for recurring capital at \$3 million. Of the total, recurring capital for the Chapel Hill-Carrboro City Schools equals \$1,861,467, and Orange County Schools' allocation is \$1,138,533.

Long-Range Capital and School Capital Projects

The County plans and programs long-range school capital funding through the County's Capital Investment Plan (CIP). Projects are funded by a combination of State and local bonds, non-bond financing and pay-as-you-go funding sources. The latter include dedicated half-cent sales tax revenues and property tax earmarked under the Board's Capital Funding Policy. With the updated Capital Funding Policy adopted by the Board in April 2007, North Carolina Public School Building Capital funds and School Construction Impact Fees offset School related debt service associated with construction of new school seats.

Debt Service

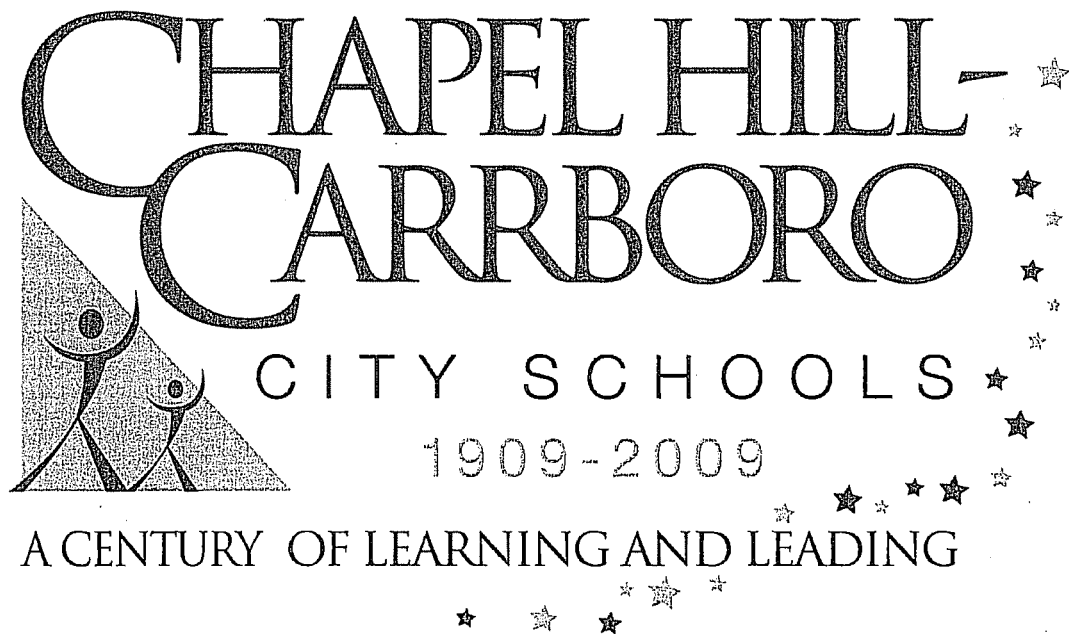
These funds repay principal and interest due on School related debt including general obligation bonds and private placement loans.

Durham Technical Community College (DTCC)

The Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development located just south of Hillsborough off Highway 86, held its grand opening on May 2, 2008.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodians. Counties are not responsible for teaching staff.

The recommended budget provides \$742,567 to DTCC for fiscal year 2009-10. This includes current expense funding of \$537,521, recurring capital of \$15,000 and debt service allocations of \$190,046.



**Board of Education's
Budget Request**

2009-2010

April 2, 2009

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BUDGET MESSAGE

Superintendent's Recommended Operating Budget Message 2009-10

Revised April 2, 2009

At this time, our nation is experiencing its greatest financial crisis since the Great Depression, with projections that the situation will worsen before it improves. The recession is impacting all segments of the economy, including local, state, and national governments. It's essential that we acknowledge that the development of this year's budget cannot be approached as "business as usual." We will need to work closely and cooperatively with the Board of County Commissioners to submit and gain approval of a budget that is fiscally responsive to the availability of revenues. Our budget request this year will not reflect what we believe we need to meet the expectations of all of our constituents, but rather it will be a plan for conserving resources and downsizing our budget to meet the available revenues.

Projection of Student Growth (kindergarten)

The State Department of Public Instruction has projected our membership for next year to be 11,740 students. After adjusting for out-of-county tuition paying students and including the projected number of charter students, the total number of students is projected to be 11,749, an increase of only 21 students.

This is the first year of a change in the kindergarten entry age. Previously, students had to be 5 years of age by October 16; now, they must be 5 by August 31. This will result in fewer children being eligible for kindergarten this year. We currently have 854 kindergartners and the state projection for next year is 726.

Federal Budget

Many questions remain regarding federal funding for education in the next fiscal year. We are not aware of any anticipated reductions in federal funding except we don't know if our Title III Immigrant Grant funds will be renewed. These funds are in excess of \$800,000 and are integral to the support of our ESL and Newcomer programs. If all of these funds are lost, we will have to contribute some local dollars to try to compensate for the reduction. This also is the last year of the 21st Century grant for our high schools to support after-school programs. We anticipate that this program will be terminated.

Details on exactly how the funds from the federal Recovery Act and Stabilization Act will be distributed to LEAs have not been forthcoming. We are expecting additional Title I dollars as well as additional funding for IDEA and, possibly, Head Start. There are provisions in these bills that prevent supplanting.

State Budget

The Department of Public Instruction was directed by the Governor to develop plans for reducing the State's budget for education by 3%, 5%, and 7%. We have included this analysis in your budget materials, as well as the impact on our local district. We expect to receive a report on the exact implications for our district later this week. It's important that as we look for areas to reduce in our local budget that we anticipate what the state reductions might be. In some cases, we may want to reallocate local dollars to compensate for state reductions. For example, the state could reduce funding

Expenses

As indicated earlier, we are planning for additional expenditures in only four areas:

• The employer's share for health insurance increases for local staff	\$235,538
• The employer's share for retirement increases for local staff	98,400
• An increased subsidy for Child Nutrition Services	140,350
• Step increases for teachers and school-based administrators	406,970
• Total	\$881,257

Schools and departments submitted a few budget requests, understanding that there was little likelihood for their approval. These were shared with the Board at its annual Planning Conference in February. In our recommended budget there are no new expenditures except those indicated above.

We have reduced two expenses in our current budget: \$54,460 for the PAR Principal position that the Board decided not to fully fund in 2009-2010 and a \$25,000 one-time allocation to Morris Grove Elementary for professional development.

This reduces the net increase in expenses to \$801,797. When we subtract the \$83,517 increase in anticipated local revenues from the projected increase in expenditures, we can determine that we must reduce \$718,280 in current levels of expenditure to balance our budget. In the next section we propose how we would make such reductions.

Reductions

On January 23, 2009, the Board of Education approved guiding principles to use in making budget reductions. They are as follows:

1. Use the district's strategic plan, student outcome goals, and its values of equity and excellence to provide the framework for decision-making.
2. Review the operation of offices, schools, classes, and student activities to identify how they can offer services more cost-effectively.
3. Place the highest priority on retaining resources directly associated with providing the quality of education and services to all students that the state and federal governments mandate.
4. Make budget proposals and deliberations transparent to the public, and communicate changes in employment or pay status early, respectfully, and clearly to our staff.
5. Restructure, reduce, or eliminate programs that have low evidence of effectiveness or that contribute the least to the district's mission.
6. If more costs will be passed on to parents, provide a safety net for economically disadvantaged families.

Reduce K-3 teacher assistant contracts by 5 days (\$101,188)

Several years ago we reduced the length of the contract for our locally paid teacher assistants by five days. This allows them to come to school one day in advance of the students and leave one day after the last day for students. We are proposing that this same practice be applied to K-3 teacher assistants. Some of these assistants are already paid with local funds, but their contract lengths were not reduced. This is a strategy that allows us to “spread the pain” before we get into reducing positions.

Eliminate driver/clerical position in middle schools (\$74,340)

Historically, the middle schools have been the beneficiaries of having a bus driver assigned to their schools on a half-time basis to perform clerical duties. This created full-time employment for some of our more veteran drivers. Since that time, we have been able to create schedules that provided more of our drivers with full-time employment. Under this recommendation, four of our drivers would lose full-time status, but we would seek other opportunities for them. The middle school principals agreed that this was a reduction that they could manage.

Other Potential Reductions if Local Budget is Further Reduced

We recognize that there is the possibility that the County Commissioners will ask us to make further reductions in our budgets. In anticipation of such a request, we are developing a list of reductions that would generate more than \$2.3 million in savings. This list will provide the School Board, the Commissioners, the public, and our staff with a sense of the implications of further reductions. We have tried to adhere to the guiding principles that the School Board approved. It is our sincere desire that we will not have to tap into this list because each of the reductions has an impact on services that we can provide to our students and/or staff.

We also should re-emphasize that by not increasing lines in the budget, such as for utilities and various contracted services, the administration is going to have to exercise severe restrictions in order to control costs. This will be a challenge, especially in light of the proposed reductions in central office non-personnel and personnel expenditures.

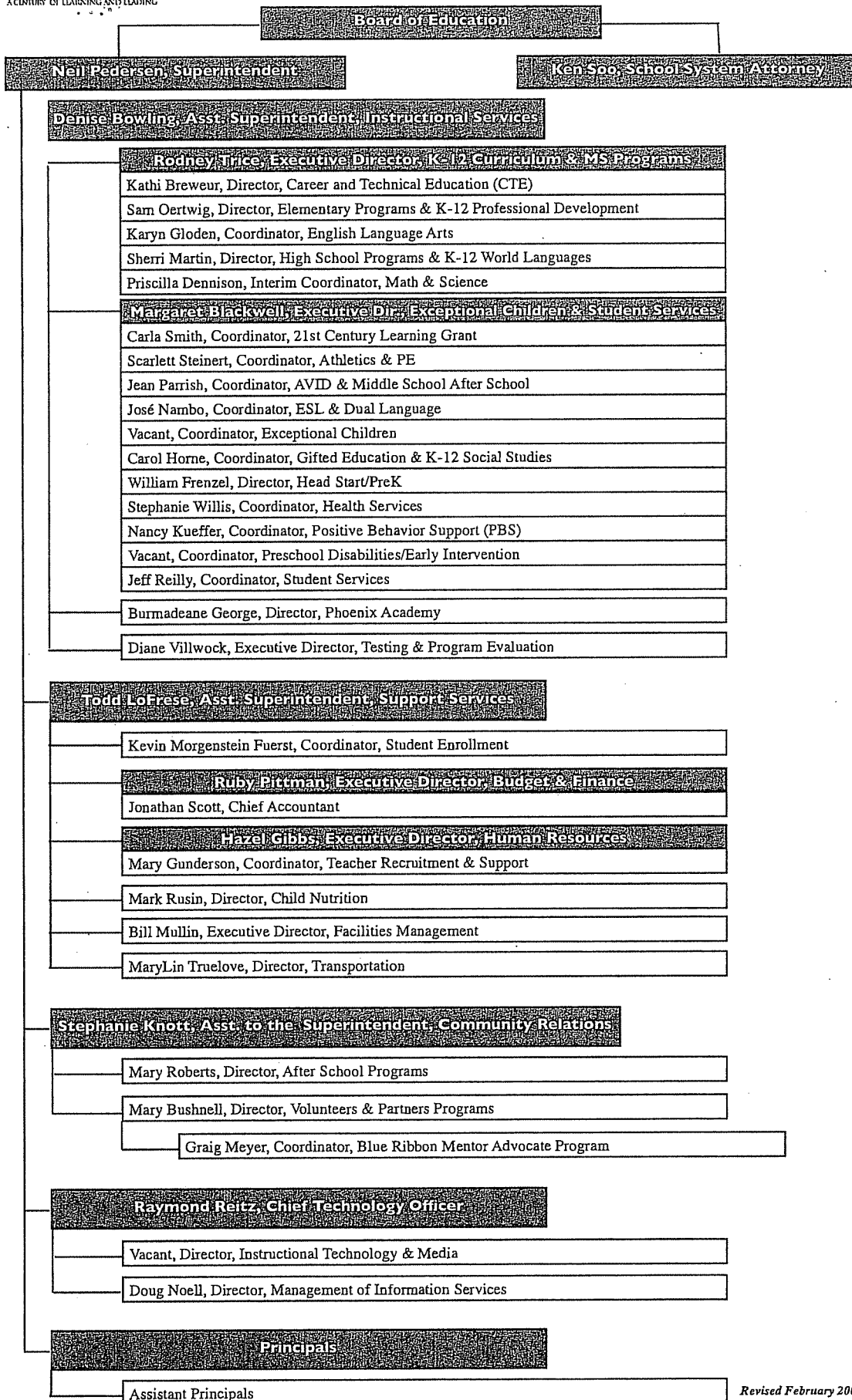
Recurring Capital Budget

The Recurring Capital Budget is based on the district receiving 62.5% of an estimated \$2,546,782 or \$1,594,286. Revenues for the Recurring Capital Budget are generated by two cents on the property tax and split between the two school districts based on ADM. The County’s 60-40 Capital Funding Plan is based on three cents being appropriated for recurring capital; therefore, this budget is not fully funded.

The County Commissioners asked our School Board if it would be willing to reduce its Recurring Capital allocation in order for the funds to be used to cover the anticipated shortfall in the operating budget. At its February planning conference, the Board agreed by consensus that it would be short-sighted to transfer capital funds to cover recurring operating costs. Not only would this deplete scarce dollars that are used to maintain our aging facilities, but it would create a shortfall in revenues when we begin to develop the 2010-2011 operating budget.

Organizational Chart

2008-09



CHAPEL HILL – CARRBORO CITY SCHOOLS
Board of Education Members and Principal Officials

Lisa Stuckey, Chair
Mike Kelley, Vice Chair
Jamezetta Bedford
Mia Day Burroughs
Jean Hamilton
Greg McElveen
Annetta Streater

Neil G. Pedersen, Superintendent

Denise Bowling, Assistant Superintendent
for Instructional Services

Todd LoFrese, Assistant Superintendent
for Support Services

Ruby Pittman, Executive Director of Budget and Finance

Lincoln Center
750 S. Merritt Mill Road
Chapel Hill, NC 27516
(919) 967-8211

March 5, 2009

Chapel Hill –Carrborro City Schools Principals

Principals

Emily Bivins	Carrboro Elementary School
Susan Pegg	Seawell Elementary School
Cheryl Carnahan	Estes Hills Elementary School
Phillip Holmes	Ephesus Road Elementary School
Minnie Goins	Glenwood Elementary School
Sheila Burnette	Frank Porter Graham
Amanda Hartness	McDougle Elementary School
Deshera Mack	Rashkis Elementary School
Grace Repass	Scroggs Elementary School
Susan Wells	Culbreth Middle School
Debra Scott	McDougle Middle School
Eileen Tully	Phillips Middle School
Valerie Reinhardt	Smith Middle School
Kelly Batten	Carrboro High School
Dave Thaden	East Chapel Hill High School
Jacqueline Ellis	Chapel Hill High School
Flicka Bateman	Hospital School, UNC Hospital

Chapel Hill-Carrboro City Schools

Revised 2009-10 Local Fund Budget Calendar

September, 2008	Cabinet develops proposed budget process and budget drivers
October 2, 2008	Share proposed budget process and budget drivers with the Board
October 1, 2008	Kick off budget request process with schools and departments
November, 2008	Present preliminary continuation budget to Board of Education
November ,2008	Board of Education approves preliminary continuation budget
November , 2008	Forward preliminary continuation budget to County Manager
November , 2008	Departments present recommendations for fee increases
December 12, 2008	Schools submit new budget requests
February 16-17, 2009	Superintendent presents budget to Board of Education, Board Planning Conference, Friday Center, Chapel Hill, NC
March 5, 2009	Board of Education work session on the budget, Town Hall, Chapel Hill, NC at 7:00 pm
March 19, 2009	Board of Education work session and public hearing on the budget, Town Hall, Chapel Hill, NC at 7:00 pm
April 2, 2009	Board adopts budget request, Town Hall, Chapel Hill, NC at 7:00pm
April 10, 2009	Superintendent submits budget request to County Manager
April 28, 2009	Present budget to BOCC at joint meeting of school boards at Southern Human Services on Homestead Road, Chapel Hill at 7:00 pm

The County Commissioners have scheduled three work sessions for their own budget discussions. The public is welcome to attend.

May 12, 2009	County Commissioners' Budget Work Session, Link Government Services Center in Hillsborough at 7:00 pm

2009-10 BUDGETS

Combined Operating Budget Revenues and Expenditures

	2007-08	2007-08	2008-09	2008-09	2009-10
REVENUE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
Total Local Revenue	54,377,238	54,812,339	59,538,474	59,385,229	59,621,991
Total State Revenue	61,229,890	59,611,359	63,848,216	62,251,655	61,250,397
Total Federal Revenue	5,200,000	4,172,788	5,200,000	4,508,000	5,432,000
TOTAL REVENUE	\$ 120,807,128	\$ 118,596,486	\$ 128,586,690	\$ 126,144,884	\$ 126,304,388

	2007-08	2007-08	2008-09	2008-09	2009-10
ALLOCATIONS	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
INSTRUCTIONAL PROGRAMS					
Regular Instructional Programs	\$ 51,658,263	\$ 60,742,948	\$ 65,097,715	\$ 64,507,823	\$ 66,212,065
Special Programs	11,994,605	15,796,446	17,113,735	16,822,735	17,443,792
Alternative Prog. and Services	-	4,195,742	5,071,624	4,396,624	4,632,742
Co-Curricular Activities	1,211,559	1,959,045	1,681,621	1,669,859	1,686,678
School Leadership		5,843,826	6,468,568	6,468,568	6,267,662
School Based Support Services	8,756,378	8,897,571	8,520,495	8,850,631	7,172,238
Other	17,989,416	-	430,136	-	-
TOTAL INSTRUCTIONAL PROG.	91,610,220	97,435,578	104,383,893	102,716,240	103,415,177

	2007-08	2007-08	2008-09	2008-09	2009-10
SUPPORT SERVICES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
Instructional Support Services	2,839,349	1,985,026	3,385,802	1,859,700	1,714,439
Administrative Leadership	833,644	2,519,152	1,765,309	2,828,302	2,525,586
Technology Support Services	5,485,971	1,264,126		623,389	614,237
Operational Support Services	11,450,348	10,970,918	16,813,464	15,157,237	14,668,227
Financial and Human Services	1,661,865	1,834,296		1,571,838	1,478,282
Other	4,507,146	-	112,000	-	-
TOTAL SUPPORT SERVICES	26,778,323	18,573,518	22,076,575	22,040,466	21,000,770

	2007-08	2007-08	2008-09	2008-09	2009-10
OTHER SERVICES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
Community Services	410,241	39,650	-	-	-
Charter School Funds	529,680	417,998	529,680	529,680	529,680
Child Nutrition Transfers	122,000	347,000	209,650	209,650	350,000
Community Schools Transfers	-	11,761		11,761	11,761
Contingency	-	-	-	-	-
State Textbooks	760,115	342,401	789,892	193,331	400,000
Other	596,550	1,718,701	597,000	597,000	597,000
TOTAL OTHER SERVICES	2,418,586	2,877,511	2,126,222	1,541,422	1,888,441

TOTAL OPERATING EXPENSES	\$ 120,807,128	\$ 118,886,607	\$ 128,586,690	\$ 126,298,128	\$ 126,304,388

<i>Per Pupil Expenditures</i>	\$ 10,785	10,640	\$ 11,275	\$ 11,074	\$ 10,750

Orange County Budget Office form

Local Fund Budget Summary

Summary by Purpose Code

	2007-08	2007-08	2008-09	2008-09	2009-10
<u>INSTRUCTIONAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
5110 Regular Instructional Services	17,688,951	19,181,754	21,345,112	21,345,112	22,193,436
5120 CTE Curricular Services		509,106			418,629
5210 Special Populations Services	4,946,684	5,314,685	6,306,574	6,306,574	6,405,561
5240 Speech and Language (new)		587,668	632,164	632,164	643,543
5260 Academically Gifted (new)		874,455	896,701	896,701	918,900
5270 ESL Services (new)		920,363	1,054,986	1,054,986	1,075,787
5300 Alternative Programs and Serv (new)		341,885	282,489	282,489	286,429
5320 Attendance/Social Work Services(new)		119,250	696,284	696,284	709,700
5330 Remedial and Supplemental		164,112			
5340 Pre-K Services (new)		233,955	412,924	412,924	531,713
5350 Extended day/year instruction		139,952	299,794	299,794	304,900
5400 Co-Curricular	1,211,559		-	-	-
5400 School Leadership (new)		2,300,543	2,439,609	2,439,609	2,617,662
5501 Athletics		1,520,201	1,389,159	1,389,159	1,405,621
5502 Cultural Arts		392,000	133,045	133,045	133,391
5504 Before/After School Care		46,844	147,655	147,655	147,666
5810 Education Media	931,828	985,664	1,016,652	1,016,652	1,024,506
5820 Student Accounting	472,072	963,341	914,800	914,800	435,266
5830 Guidance Services	1,096,910	1,523,073	1,093,819	1,093,819	1,106,591
5840 Health Services	290,265	575,130	639,259	639,259	648,576
5850 Psychological Services	188,639				
5850 Safety and Security (new)		972,943	874,011	874,011	93,313
5860 Speech Pathology	607,454				-
5860 Instructional Technology (new)		124,259	110,469	110,469	-
5870 Career Development Coord.	45,684				-
5870 Staff Development (new)		363,312	313,136	313,136	288,136
5890 Other Pupil Support Services	477,428				-
5890 Volunteer Services		241,824	184,587	184,587	185,849
5900 Employee Benefits	6,030,517				-
5930 Staff Development (old)	392,909				-
5000 TOTAL INSTRUCT.SERVICES	34,380,900	38,396,319	41,183,230	41,183,230	41,575,177
<u>SUPPORT SERVICES</u>					
6110 Regular Curricular Support		727,001	906,441	906,441	806,729
6120 CTE Curricular Support		117,318			
6190 School Crossing Guards	82,582				
6100 Sub-total Regular Instruction Support	82,582	844,319	906,441	906,441	806,729
6201 Children w/Disabilities Support		43,302	40,181	40,181	40,181
6207 ESL Support		89,498	71,329	71,329	71,329
6210 Improvement of Instruction	1,992,561				
6200 Sub-total Special Populations Support	1,992,561	132,800	111,510	111,510	111,510
6301 Alternative Programs Support (new)		5,309	10,000	10,000	10,000
6310 Board Of Education	184,908				

Local Fund Budget Summary

Summary by Purpose Code

	2007-08	2007-08	2008-09	2008-09	2009-10
OTHER SERVICES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
7100 Community Services/Afterschool	329,921	11,213			
7910 Employee Benefits	40,007				
7930 Staff Development					
7100 COMMUNITY SERVICES	369,928	11,213	-	-	
8100 Charter School Funds	529,680	417,998	529,680	529,680	529,680
8100 Child Nutrition Transfers	122,000	347,000	209,650	209,650	350,000
8100 Transfers to Community Schools		11,761	11,761	11,761	11,761
8100 Other Transfers		1,585,435			
9990 Contingency					
TOTAL LOCAL FUND BUDGET	<u>54,377,238</u>	<u>55,102,460</u>	<u>59,538,474</u>	<u>59,538,474</u>	<u>59,621,991</u>

Orange County Budget Office form

CHAPEL HILL - CARRBORO CITY SCHOOLS

2009-2010 CONTINUATION BUDGET

Enrollment Projection: 21 new students

<u>State Mandates</u>	<u>AMOUNT</u>
Anticipated 1.8% Locally-paid certified staff pay increase including benefits and supplement	317,945
Anticipated supplement for State-paid teacher pay increase	89,025
Anticipated increase in employee health insurance - (7.38% increase)	235,538
Anticipated increase in employer state retirement match (.40% incr.; from 8.14% to 8.54%)	<u>98,400</u>
Subtotal	740,907

<u>Continuation of Current Services</u>	
Additional Child Nutrition Subsidy	\$ <u>140,350</u>
Subtotal	\$ 140,350

GRAND TOTAL OF CONTINUATION BUDGET REQUESTS	\$ 881,257

Reallocations:

Principal's Peer Assistance Position	(54,460)
One-time Start-up Staff Development funds for Morris Grove	<u>(25,000)</u>
Total Funding Required	<u>\$ 801,797</u>

Local Fund Revenue History

Year	County Appropriation		Special District Tax per \$100 Value District Tax
	Per Student	Increase	
	1,057		
1990-91	1,175	\$ 118	0.1775
1991-92	1,310	135	0.1735
1992-93	1,310	-	0.1735
1993-94	1,363	53	0.1575
1994-95	1,451	88	0.1540
1995-96	1,571	120	0.1540
1996-97	1,782	211	0.1900
1997-98	1,889	107	0.1790
1998-99	2,040	151	0.1920
1999-00	2,256	216	0.2200
2000-01	2,395	139	0.2200
2001-02	2,437	42	0.2020
2002-03	2,516	79	0.1920
2003-04	2,566	50	0.2000
2004-05	2,623	57	0.2000
2005-06	2,796	173	0.1834
2006-07	2,957	161	0.1885
2007-08	3,069	112	0.2035
2008-09	3,200	131	0.2300
2009-10	3,200	-	0.2300

For 2009-10:

A \$.01 Special District Tax increase will generate \$816,825 in additional revenue.

A 1% inflationary increase to the Special District Tax base is included.

A \$.01 County General Fund Property Tax rate is estimated to generate \$1,285,317
The district receives 62.6%.

* Re-evaluation year of property tax values

2008-09 State Fund Revenue Projection

	2007-2008	2007-2008	2008-2009	2008-2009	2009-2010
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
Revenue	\$ 60,448,506	\$ 59,268,958	\$ 63,058,324	\$ 62,058,324	\$ 60,500,000
State Textbook Revenue	781,384	342,401	789,892	193,331	750,397
Total Revenue	\$ 61,229,890	\$ 59,611,359	\$ 63,848,216	\$ 62,251,655	\$ 61,250,397

*2008-09 State budget total corrected for formula error.

Orange County Budget Office form

Summary of Changes State Fund 2009-2010

- * The State projected budget includes a 1.5% average salary increase for certified employees and school administrators. A 5% reduction in the overall state projection is anticipated. Increases in the employer match for health insurance (15%) and the state retirement match (.09%) are included.
- * The State's enrollment projection includes 74 new students for 2009-10; from 11,666 to 11,740 students.

CHAPEL HILL - CARRBORO CITY SCHOOLS										
STATE BUDGET REDUCTION OPTIONS										
	FTEs	MOEs	2008-09	3%	FTEs	MOEs	5%	FTEs	MOEs	7%
PROGRAM AREA			Budget							
Classroom Teachers	553.52		32,038,327		-5.5		(318,725)	-24.5		(1,419,775)
Central Office			886,246				(47,637)			(47,637)
Non-Instructional Support			3,194,727	(83,377)			(166,754)			(166,754)
School Building Administration		362.00	2,450,064			-15.0	(92,295)		-15.0	(92,295)
Instructional Support	58.97		3,893,569		-2.0		(132,042)	-3.0		(198,063)
CTE Salaries		563.76	3,358,308			-10.0	(59,570)		-25.0	(148,925)
CTE Program Support			164,396				(5,000)			(5,000)
Mentor Positions			83,187				(3,965)			(7,748)
Disadvantaged Students Supplemental			291,398				(47,381)			(47,381)
Teacher Assistants			3,752,069	(992,832)			(992,832)			(992,832)
Staff Development			88,936				(10,379)			(10,379)
Behavioral Support - Willie M.			59,498							
Children With Special Needs			3,695,270				(72,286)			(72,286)
Academically & Intellectually gifted			542,919				(28,217)			(28,217)
Limited English (LEP)			1,083,681				(62,010)			(62,010)
Transportation			1,263,562							
Classroom Materials and Equipment			955,473	(31,517)			(63,830)			(63,830)
Special Program Funds - EC			21,331							
At-Risk Student Services			1,575,617				(21,628)			(21,628)
Improving Student Accountability			194,448	(146,304)			(146,304)			(146,304)
School Connectivity			76,543							
Textbooks			782,991	(307,269)			(307,269)			(307,269)
Driver Training			274,578							
School Technology			230,683				(32,364)			(32,364)
Totals	612.49	925.76	60,957,821	(1,561,299)	-7.5	-25.0	(2,610,488)	-27.5	-40.0	(3,870,697)

Federal Fund Budget Summary

Summary by Purpose Code

	2007-2008	2007-2008	2008-2009	2008-2009	2009-2010
<u>INSTRUCTIONAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
5110 Regular Instructional Services	\$ 559,875	\$ 326,805	\$ 545,000	\$ 545,000	\$ 600,000
5200 Special Populations	2,665,096	1,775,506	1,791,000	1,500,000	1,900,000
5270 ESL Services		467,156	400,000	400,000	500,000
5320 Attendance and Social Work		51,700			
5330 Remedial and Suppl. K-12 Serv.		927,362	775,000	500,000	750,000
5350 Extended Day/Year Instruc.(new)		222,250	150,000	150,000	150,000
5850 Safety and Security Support		22,199			
5800 Pupil Support	410,678		400,000	300,000	400,000
5870 Staff Development (new)		5,275	7,000	7,000	
5880 Parent Involvement Services		17,874			
5910 Employee Benefits	601,108				
5930 Staff Development	180,000				
5000 INSTRUCTIONAL SERVICES	4,416,756	3,816,127	4,068,000	3,402,000	4,300,000

	2007-2008	2007-2008	2008-2009	2008-2009	2009-2010
<u>SUPPORT SERVICES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATES</u>	<u>SUPT RECOM</u>
6100 Support and Dev. Serv.(new)			8,000	8,000	
6200 Instructional Staff	146,468	87,420	150,000	150,000	150,000
6300 Alt Progs & Services Supp (new)	62,761	78,684	70,000	70,000	70,000
6400 Technology Support Serv (new)		2,174	10,000	10,000	10,000
6500 Business Support	14,054				
6550 Transportation		54,558	250,000	216,000	250,000
6600 Central Support	51,529	559	55,000	55,000	55,000
6900 Other Support	49,521				
6930 Staff Development	43,911				
6000 SUPPORT SERVICES	368,244	223,395	535,000	509,000	535,000

7200 Nutrition Services		10,807			
8100 Transfers	115,000	122,459	112,000	112,000	112,000
OTHER	500,000		485,000	485,000	485,000

TOTAL	\$ 5,400,000	\$ 4,172,788	\$ 5,200,000	\$ 4,508,000	\$ 5,432,000

Orange County Budget Office form

Community Schools Fund Budget Summary

	2007-08 <u>ACTUAL</u>	2008-09 <u>BUDGET</u>	2009-10 <u>PROPOSED</u>	Percent <u>Change</u>
REVENUE				
After-school program	\$ 1,247,987	\$ 1,333,930	\$ 1,337,560	0.3%
Summer Camp	129,466	156,700	162,120	3.5%
Summer Youth Enrichment	58,475	63,000	63,000	0.0%
District tuition assistance	11,761	11,761	11,761	0.0%
Facility rental	210,130	70,000	58,500	-16.4%
Interest Income	16,425	12,000	4,380	-63.5%
Retained Earnings Appropriated	<u>47,175</u>	<u>-</u>	<u>-</u>	
Total Revenue	\$ 1,721,419	\$ 1,647,391	\$ 1,637,321	-0.6%
OPERATING EXPENSES				
Salaries, wages and benefits	\$ 1,300,562	\$ 1,343,127	\$ 1,355,415	0.9%
Supplies	58,367	60,614	66,851	10.3%
Food	135,086	139,644	125,893	-9.8%
Purchased services/activities	<u>210,487</u>	<u>104,006</u>	<u>89,162</u>	-14.3%
Total Expenses	\$ 1,704,502	\$ 1,647,391	\$ 1,637,321	-0.6%
After-school program enrollment	730	715	725	1.4%

Child Nutrition Fund Budget Summary

	2007-08 <u>ACTUAL</u>	2008-09 <u>BUDGET</u>	2009-2010 <u>PROPOSED</u>	<u>CHANGE</u>
REVENUE				
Sales of meals and supplemental sales	\$ 2,017,352	\$ 2,032,000	\$ 2,029,000	-0.1%
Federal reimbursements	1,395,519	1,340,000	1,448,500	8.1%
Catering and miscellaneous	24,389	138,500	144,000	4.0%
Summer Program		115,000	135,000	17.4%
Marriott Guarantee		7,000	5,000	
Indirect cost	351,442	280,000	294,000	
School district subsidy	347,000	209,650	350,000	
Sodexo reimbursement	-	-	-	
	<u>\$ 4,135,702</u>	<u>\$ 4,122,150</u>	<u>\$ 4,405,500</u>	6.9%
OPERATING EXPENSES				
Food	\$ 1,479,112	\$ 1,445,550	\$ 1,580,105	9.3%
Salaries, wages and benefits	1,538,768	1,546,850	1,595,555	3.1%
Supplies	234,596	210,000	236,000	12.4%
Administrative expenses	642,262	639,750	699,840	9.4%
Sodexo contract reimbursements	-	-	-	
Indirect cost	<u>351,442</u>	<u>280,000</u>	<u>294,000</u>	
TOTAL OPERATING EXPENSES	<u>\$ 4,246,180</u>	<u>\$ 4,122,150</u>	<u>\$ 4,405,500</u>	6.9%

Summary of Recurring Capital Budget
School District
Fiscal Year 2009-2010

		Category			Funding Amount	
Capital Item	Justification/Description	Category 1 - Buildings & Grounds	Category 2 - Furniture & Equipment	Category 3 - Vehicles	Superin Recomm	BOE Approved
<i>School</i>						
Carrboro Elementary	furniture/equipment		X		5,951	
Ephesus Elementary	"		X		5,105	
Estes Hills Elementary	"		X		5,635	
FP Graham Elementary	"		X		5,984	
Glenwood Elementary	"		X		5,083	
McDougle Elementary	"		X		6,582	
Morris Grove			X		3,015	
Rashkis Elementary	"		X		5,883	
Scroggs Elementary	"		X		6,785	
Seawell Elementary	"		X		6,210	
Culbreth Middle	"		X		8,069	
McDougle Middle	"		X		7,945	
Phillips Middle	"		X		7,923	
Smith Middle	"		X		7,506	
Carrboro High	"		X		9,489	
Chapel Hill High	"		X		15,271	
East Chapel Hill High	"		X		16,623	
Hospital School	"		X		564	
Total					\$129,623	
<i>District Projects</i>						
Technology Equipment	MIS Department Expenses		X		215,418	
Classroom Furniture	Facilities Management Dept.		X		50,000	
Copier Equipment	Finance Department		X		-	
Child Nutrition Equip.	Child Nutrition Department		X		35,000	
Custodial Equipment	Facilities Management Dept.		X		15,000	
Administrative Equip.	Administrative Tech. Dept.		X		55,000	
Print Shop Equipment	Support Services Division		X		3,500	
Cafeteria Equipment	Facilities Management Dept.		X		5,000	
Equipment	Support Services Division		X		25,000	
Cultural Arts Equip.	Instructional Services		X		5,500	
Total					\$409,418	
<i>District Projects</i>						
Site Development	Drainage/Safety Improvements	X			100,000	
Renovations	Painting, IAQ, Electrical, etc.	X			608,417	
Floor Coverings	Carpet/Tile Installations	X			45,000	
Roof Replacement	CIP Supplement	X			5,000	
Roof Repairs	District Repairs	X			70,000	
Playgrounds	Safety Code Compliance	X			180,000	
Total					\$1,008,417	

2009-2019
CAPITAL INVESTMENT PLAN

CHAPEL HILL - CARRBORO CITY SCHOOLS													
CAPITAL INVESTMENTS PLAN 2009 - 2019													
	Prior	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	TEN YEAR	PROJECT
PROJECT TITLE	Year(s)	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL	TOTAL
ADA Requirements	398,450	50,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000		650,000	1,048,450
Abatement Projects	380,000		70,000	70,000	25,000	50,000	75,000	75,000	100,000	100,000		565,000	945,000
Phillips: Remove and replace facia		120,000										120,000	120,000
FPG: Remove and replace facia		75,000										75,000	75,000
Athletic Facilities	2,422,387											-	2,422,387
Scroggs: Athletic Field								150,000				150,000	150,000
Phillips: Gym Bleachers							100,000					100,000	100,000
CHHS: Field Lighting Improvements			100,000	100,000								200,000	200,000
CHHS: Athletic Fields						150,000						150,000	150,000
ECHHS: Athletic Fields/Track					150,000							150,000	150,000
Classroom/Building Improvements	1,045,000			100,000								100,000	1,145,000
Carrboro Elementary Classroom Casework			50,000									50,000	50,000
Estes Hills: Classroom Casework			50,000									50,000	50,000
Ephesus: Old Wing Bathrooms			50,000									50,000	50,000
Lincoln Center: Exterior/Interior Improvements			100,000									100,000	100,000
Doors/Hardware/Canopies	599,154						50,000	47,190				97,190	696,344
Door/Hardware Replacements				75,000								75,000	75,000
Seawell: Expand canopies						65,000						65,000	65,000
Electrical Systems	395,000											-	395,000
All Schools: Increase Electrical Distribution		100,000	125,000	75,000	75,000	50,000	50,000	50,000	100,000	100,000		725,000	725,000
Energy Efficiency/Lighting Improvements	251,316											-	251,316
CHHS: replace Light Fixtures				200,000								200,000	200,000
FPG: replace Light Fixtures											50,000	50,000	50,000
Seawell: replace Light Fixtures											50,000	50,000	50,000
Fire/Safety/Security Systems	1,686,559			50,000		75,000		65,000		75,000		265,000	1,951,559
Glenwood, McDougale, Seawell Access Controls		125,000	75,000									200,000	200,000
Culbreth: Access Controls/Video Expansion		25,000										25,000	25,000
Phillips: Access Controls/Video Expansion		25,000										25,000	25,000
Indoor Air Quality Improvements	458,498		50,000	50,000	75,000	50,000	75,000	75,000	100,000	100,000		575,000	1,033,498
Classroom Carpet Removal		195,000	125,000									320,000	320,000
Mechanical Systems	4,490,490								150,715	212,638		363,353	4,853,843
Kitchen Air Conditioning Systems		300,000	175,000									475,000	475,000
Ephesus: Chiller Replacement		89,709										89,709	89,709
Estes Hills: lower level classroom humidity		100,000										100,000	100,000
Phillips: replace gymnasium's two HVAC		70,000										70,000	70,000
Estes Hills: Chiller for Multi Purpose Building			50,000									50,000	50,000
Scroggs: Back-up Chiller			265,000									265,000	265,000
CHHS: C - D Bldg convert from electric heat					186,986	199,298	52,930					439,214	439,214
Lincoln Center: Main Building Replace HVAC			650,000									650,000	650,000

				FUNDED PROJECTS									
	Prior	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	TEN YEAR	PROJECT
PROJECT TITLE	Year(s)	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL	TOTAL
CIP REVENUE													
Morris Grove Elementary School Funding:													
County Debt Issuance-Elem #10	22,100,000											-	22,100,000
County Debt Issuance-Park Infrastructure	1,200,000											-	1,200,000
CHCCS - Fund Balance	500,000											-	500,000
CHCCS - Pay-As-You-Go (2008/09)	500,000											-	500,000
Sales Tax Rebates	350,000											-	350,000
Long Range Pay-As-You-Go Funds - Projects		2,664,709	2,971,277	3,147,992	3,193,475	3,230,706	3,485,654	3,517,883	3,611,296	3,560,302	3,640,135	33,023,429	33,023,429
Lottery Proceeds	1,248,408	1,365,000	1,365,000	1,365,000	1,365,000	1,365,000	1,365,000	1,365,000	1,365,000	1,365,000	1,365,000	13,650,000	14,898,408
TOTAL CIP FUNDING		4,029,709	4,336,277	4,512,992	4,558,475	4,595,706	4,850,654	4,882,883	4,976,296	4,925,302	5,005,135	46,673,429	
NEW SCHOOLS													
Elementary School #11 - opens 2011-12	974,000	5,846,130	22,434,600	3,700,000								31,980,730	32,954,730
Funding plan approved May 2008													

STATISTICAL PROFILE

This part of the Chapel Hill-Carrboro City School's comprehensive report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about District's overall financial health.

Contents

Financial Trends

These schedules contain trend information to help the reader understand how the District's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the District's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.

Operating Information

These schedules contain service and infrastructure to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs.

Continuing Disclosure Information

These schedules are required as part of the District's on going general obligation bonded debt disclosures and give additional information to investors about the financial trends and tax base of the District.

**CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
FINANCIAL PERSPECTIVE - ALL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2008**

Revenue Sources

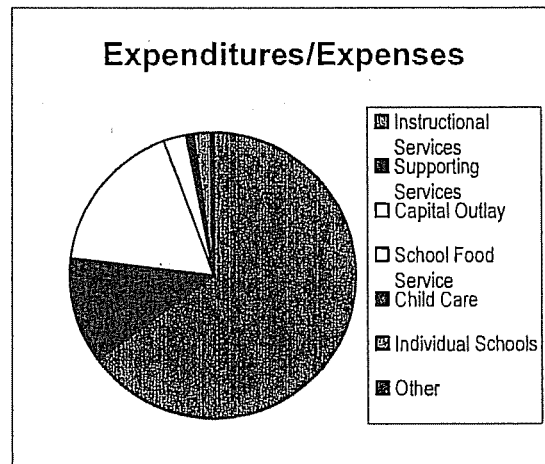
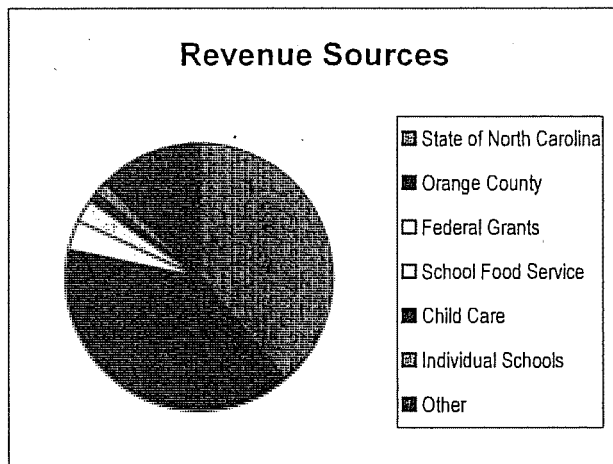
State of North Carolina	\$	59,630,771
Orange County		60,497,786
Federal Grants		5,293,013
School Food Service		4,150,490
Child Care		1,677,370
Individual Schools		2,696,953
Other		<u>19,166,547</u>

Total \$ 153,112,930

Expenditures/Expenses

Instructional Services	\$	101,462,067
Supporting Services		18,627,203
Capital Outlay		27,164,995
School Food Service		3,894,738
Child Care		1,693,578
Individual Schools		2,644,626
Other		<u>641,841</u>

Total \$ 156,129,048



Note: Unaudited

Source: Financial Statements For the Fiscal Year Ended June 30, 2008

CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
GENERAL SCHOOL SYSTEM EXPENSES BY PURPOSE - GOVERNMENTAL-WIDE
FOR THE LAST TEN YEARS

Year Ended June 30	Instructional Programs	Support Services	Community Services	Non-programmed Charges	Unallocated Depreciation Expense	Total Expenses	Net Change
2008	\$ 100,952,549	\$ 21,027,599	\$ 487,196	\$ 463,074	\$ 3,914,010	\$ 126,844,428	\$ 18,498,915
2007	86,739,513	27,399,783	622,045	418,413	3,792,816	118,972,570	10,627,057
2006	78,719,653	25,141,611	478,060	301,744	3,704,445	108,345,513	2,893,858
2005	76,145,391	25,583,561	314,160	254,973	3,153,570	105,451,655	1,283,601
2004	75,593,624	24,880,909	309,376	133,180	3,250,965	104,168,054	7,032,602
2003	71,612,700	21,705,332	337,941	303,155	3,176,324	97,135,452	

Note: 2003 was the first year governmental wide General School System expenses were available.

Source: Financial Statements for Fiscal Years 2003-2008

**CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
GOVERNMENTAL EXPENDITURES BY PURPOSE - FUND LEVEL
FOR THE LAST TEN YEARS**

Year Ended June 30	Instructional Programs	Supporting Services	Community Services	Nonprogrammed Charges	Debt Service	Capital Outlay	Total
2008	\$ 100,952,549	\$ 21,027,599	\$ 487,196	\$ 463,074	\$ 515,946	* \$ 26,649,049	\$ 150,095,413
2007	86,739,513	27,399,783	622,045	418,143	410,000	25,699,612	141,289,096
2006	78,719,653	25,141,611	478,600	301,204	388,575	16,595,509	121,625,152
2005	76,145,391	25,583,561	314,160	254,973	388,576	6,069,782	108,756,443
2004	75,593,624	24,880,909	309,376	133,180	147,443	13,245,075	114,309,607
2003	71,612,700	21,705,332	337,941	303,155	-	14,724,089	108,683,217
2002	66,422,521	22,513,017	310,504	415,165	-	12,683,300	102,344,507
2001	61,073,050	21,363,045	149,149	390,371	-	16,243,889	96,107,131
2000	52,701,116	19,107,017	121,469	421,149	-	9,692,337	82,043,088
1999	45,869,137	17,023,293	68,130	329,173	-	23,586,798	86,876,531

*Debt service principal - \$463,568; Debt service Interest - \$52,378. See page 34 in the Notes to the Financial Statements for more detail regarding debt service.

Note: The above operational expenditures include the General, State Public School, Federal Grants, Capital Projects Fund and the Expendable Trust Fund.

Note: Unaudited.

Source: Financial Statements For the Fiscal Year Ended June 30, 2008

**CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
SOURCES OF SCHOOL FOOD SERVICE REVENUES AND REIMBURSEMENTS
FOR THE LAST TEN YEARS**

Year Ended June 30	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999
Food Sales	\$ 2,017,352	\$ 1,990,981	\$ 1,897,279	\$ 1,676,683	\$ 1,933,458	\$ 1,777,144	\$ 1,811,637	\$ 1,643,251	\$ 1,461,491	\$ 1,322,708
USDA Reimbursement	1,215,885	1,097,491	1,042,779	986,446	898,473	810,706	753,092	669,962	706,151	668,831
Federal Commodities	170,504	146,978	129,094	109,017	133,068	133,943	121,098	154,310	-	-
Other	351,442	294,858	261,951	245,217	245,735	230,366	293,252	167,451	197,713	173,543
State/Local Reimbursement	386,177	122,000	578,066	206,234	73,705	65,407	-	-	-	-
Total	\$ 4,141,360	\$ 3,652,308	\$ 3,909,169	\$ 3,223,597	\$ 3,284,439	\$ 3,017,566	\$ 2,979,079	\$2,634,974	\$2,365,355	\$2,165,082
Food Sales	49%	55%	49%	52%	59%	59%	61%	62%	62%	61%
USDA Reimbursement	29%	30%	27%	31%	27%	27%	25%	25%	30%	31%
Donated Commodities	4%	4%	3%	3%	4%	4%	4%	6%	0%	0%
Other	8%	8%	7%	8%	7%	8%	10%	6%	8%	8%
State/Local Reimbursement	9%	3%	15%	6%	2%	2%	0%	0%	0%	0%
Total	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Note:

The State Reimbursements are operating transfers from the State Public School Fund for the years ending 1996-1997.

The Local Reimbursement in 1995 are operating transfers from the General Fund, Special Revenue Fund and the Capital Project Fund.

The Local Reimbursement in 1994 are operating transfers from the Special Revenue Fund and the Capital Project Fund.

"Other" revenues include such things as investment income, indirect cost not paid, disposition of fixed assets, donations and miscellaneous revenue.

Note: Unaudited.

Source: Financial Statement For the Fiscal Year Ended June 30, 2008

CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
CAPITAL OUTLAY REVENUES
FOR THE LAST TEN YEARS

Year Ended June 30	State	County	Other	Total Revenues
2008	\$ 41,528	\$ 25,561,903	\$ 235,928	\$ 25,839,359
2007	410,122	24,015,067	114,778	24,320,983
2006	388,575	16,865,915	43,832	17,298,322
2005	388,576	5,664,955	365,657	6,419,188
2004	147,443	10,743,613	103,951	10,995,007
2003	-	14,421,528	199,969	14,621,497
2002	-	12,046,747	824,052	12,870,799
2001	-	16,348,636	-	16,348,636
2000	46,064	10,360,225	-	10,406,289
1999	9,366,158	14,007,266	-	23,373,424

Note: "Other" includes interest earned on investments, disposition of school fixed assets, insurance proceeds and miscellaneous income.

Source: Financial Statements For the Fiscal Year Ended June 30, 2008

Note: Unaudited.

CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
PUPILS IN MEMBERSHIP BY RACE AND SEX
FOR THE LAST TEN YEARS

YEAR	AMERICAN INDIAN/ ALASKAN NATIVE		BLACK		ASIAN/PACIFIC ISLANDER		HISPANIC		WHITE		MULTI- RACIAL		TOTAL
	NO.	%	NO.	%	NO.	%	NO.	%	NO.	%	NO.	%	
2008	16	0.14	1,581	13.88	1,454	12.77	1,119	9.83	6,554	57.55	665	5.84	11,389
2007	26	0.23	1,577	14.19	1,283	11.55	960	8.64	6,621	59.59	512	4.61	11,110
2006	24	0.22	1,577	14.37	1,283	11.69	960	8.75	6,621	60.32	512	4.66	10,977
2005	32	0.30	1,592	14.85	1,177	10.98	891	8.31	6,556	61.15	473	4.41	10,721
2004	35	0.33	1,625	15.24	1,118	10.49	800	7.50	6,649	62.36	435	4.08	10,622
2003	32	0.31	1,588	15.37	1,050	10.16	684	6.62	6,595	63.81	386	3.73	10,335
2002	32	0.31	1,592	15.35	1,055	10.18	685	6.61	6,619	63.84	385	3.71	10,368
2001	18	0.19	1,496	15.60	841	8.77	523	5.45	6,443	67.18	269	2.81	9,590
2000	14	0.16	1,467	16.31	726	8.07	388	4.31	6,207	69.03	190	2.11	8,992
1999	14	0.16	1,423	16.74	602	7.08	316	3.72	5,995	70.53	150	1.76	8,500

Note: Based on June 30 membership. Unaudited.

CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
PERSONNEL SUMMARY
LAST TEN YEARS

<u>Fiscal Year</u>	<u>Teachers</u>	<u>Certified Support Staff</u>	<u>Other Operating Personnel</u>	<u>Total</u>	<u>Average Daily Membership</u>	<u>Ratio of Pupils to Certified Personnel</u>
2008	933	219	630	1,782	11,389	52.00
2007	888	209	604	1,701	11,110	53.16
2006	873	209	604	1,686	10,977	52.52
2005	862	215	549	1,626	10,721	49.87
2004	843	220	571	1,634	10,662	48.46
2003	810	193	528	1,531	10,347	53.61
2002	779	173	518	1,470	9,997	57.79
2001	735	182	531	1,448	9,598	52.74
2000	691	155	550	1,396	8,984	57.96
1999	640	145	466	1,251	8,516	58.73

Sources: North Carolina Public School Statistical Profile, Editions: 1999-2007
2007-08 Board of Education Approved Budget Report

<u>Support Staff Positions</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>2003</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>	<u>1999</u>
SECRETARY										
Schools	19.0	18.0	18.0	17.0	17.0	17.0	16.0	16.0	15.0	14.0
Data Manager	17.0	16.0	15.0	15.0	15.0	15.0	14.0			
Guidance	7.0	7.0	6.0	6.0	6.0	6.0	6.0	6.0	5.0	5.0
Comp/Clerc								16.0	19.0	2.0
Other	23.0	22.0	21.0	22.5	22.5	22.5	10.0	5.0	5.0	5.0
Receptionist	3.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Science Specialist***	-	1.5								-
Service Learning Spec.	1.5		1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
PERMANENT SUB	9.0	8.0	9.0	9.0	9.0	9.0				
THEATRE ARTS	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	
SUPPORT	14.0	12.0	10.0	10.0	10.0	10.0	10.0	13.5	10.0	
BOOKKEEPER	4.0	4.0	3.0	3.0	3.0	3.0	2.4	2.4	2.4	2.0
TEACHER ASST.	-	-	-	-	-	-	-	-	-	-
Clerical								-	-	16.0
Bus/Clerical	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.5	1.5
Media	18.0	17.0	17.0	16.5	16.5	17.0	15.0	16.0	15.0	10.0
K-3	172.0	160.0	157.0	154.0	137.0	123.0	129.0	126.0	121.5	109.0
Dual Language					9.0	5.5				
4-6/4-8	35.5	31.5	31.0	34.5	37.0	39.0	34.5	42.5	39.0	35.2
9-12	6.0	6.0	6.0	6.0	6.0	6.0				
Pre-K	23.0	17.0	24.0	22.0	24.0	28.5	31.5	34.5	34.0	10.6
Remedial							8.0	4.0	8.0	4.0
Sp. Ed/Crisis	86.0	89.0	87.0	92.0	92.0	93.5	91.0	76.5	75.3	67.6
Medical Asst	1.5	1.5	2.0	2.0	1.5	1.0	1.0	1.0	1.0	
Language Facilitator	1.0	1.0								
Vision Assistant	1.0	1.0								
Braille Assistant	0.5	0.5								
Aide Monitor								7.8	7.8	7.8
Child Care										1.5
Workforce Dev	3.0	3.0	2.0	2.0	2.0	2.0	2.0	3.0	2.0	
Study Hall	7.0	7.0								
AG	1.0	2.0	2.5	2.0	1.5	2.0	1.0	1.0	1.0	1.0
Interpreter							1.0			
In-School Suspension	2.0	2.0								
COMMUNITY SCHOOL	33.5	40.9	38.2	31.3	30.2	32.7	32.2	37.9	41.0	28.4
SECURITY	8.0	8.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	3.0
CUSTODIANS	59.5	62.0	64.0	65.0	65.0	63.5	70.5	72.0	70.0	66.5
FOOD SERVICE/CHILD NUTRITION	67.6	64.7	60.8	58.5	52.8	56.1	56.6	53.7	59.0	41.2
BUS DRIVER/MONITORS	50.3	50.3	50.3	50.3	50.3	50.3	45.7	50.1	62.0	46.1
DISTRICT SUPPORT	37.0	37.0								
CENTRAL OFFICE SUPPORT			37.0	37.0	37.0	37.0	42.0	37.0	46.0	36.3
SAFETY OFFICER	1.0	1.0	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
MAINTENANCE	<u>22.0</u>	<u>22.0</u>	<u>22.0</u>	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>	<u>23.0</u>
TOTAL	737.93	719.97	695.30	691.05	679.85	675.19	654.93	657.26	674.00	539.87

*This a report of employees by headcount. Many employees have multiple job assignments within the school district.

Source: CHCCS Back to School Report

CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
COUNTY APPROPRIATED OPERATING FUNDS
FUND BALANCE HISTORY
FOR THE LAST TEN YEARS

	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
Total Revenues	26,702,042	31,256,331	36,109,951	40,182,176	39,504,108	41,807,142	43,465,487	46,338,264	50,133,971	53,866,502
Total Expenditures	25,612,776	30,058,939	36,414,938	40,611,848	39,916,819	42,334,459	42,223,401	43,827,781	48,257,639	53,551,239
Revenues Less Exp	1,089,266	1,197,392	(304,987)	(429,672)	(412,711)	(527,317)	1,242,086	2,510,483	1,876,332	315,263
Prior Year's F/B	2,268,091	3,322,244	4,519,636	4,138,486	3,671,027	3,192,909	2,591,887	3,627,739	5,560,156	6,814,488
Less Operating Transfers	(35,113)		(11,761)	(37,787)	(65,407)	(73,705)	(206,234)	(578,066)	(622,000)	(1,585,435)
Less Prior Year's Adjustments			(64,402)							
Ending Fund Balance	3,322,244	4,519,636	4,138,486	3,671,027	3,192,909	2,591,887	3,627,739	5,560,156	6,814,488	5,544,316
Fund Balance Reserved	144,171	1,157,139	1,821,253	919,266	601,646	1,425,638	431,966	605,293	1,173,547	1,210,499
Fund Balance Designated	500,000	900,000	1,500,000	1,500,000	1,500,000	1,140,736	1,000,000	1,032,500	1,021,421	1,020,000
Undesignated Fund Balance	2,678,073	2,462,497	817,233	1,251,761	1,091,263	25,513	2,195,773	3,922,363	4,619,520	3,313,817
Undesignated Fund Balance	10.46%	8.19%	2.24%	3.08%	2.73%	0.06%	5.20%	8.95%	9.57%	6.19%

*Fund balance report does not include Federal HeadStart, State More at Four, nor State Smart Start grant funds. These funds are included in the General fund financial statements, but are not considered a part of Orange County funding and do not carry fund balances. Revenue and expenditure data in this table reflects only Orange County funding. Orange County Commissioners have recommended an undesignated fund balance percentage target of 5.5%.

**For details of revenues by source and expenditures by function see Page 12 in Financial Section I.

Source: Chapel Hill - Carrboro City Schools' Audited Financial Statements 1999-2008

CHAPEL HILL - CARRBORO CITY BOARD OF EDUCATION
ORANGE COUNTY, NORTH CAROLINA
NET ASSETS BY COMPONENT
LAST FOUR YEARS (continued)
(accrual basis of accounting)

	2008	2007	2006	2005
Expenses				
Governmental activities:				
Governing and management	\$ 15,769,336	\$ 10,364,753	\$ 9,013,179	\$ 11,633,062
General services	12,422,454	11,404,059	10,371,173	10,095,265
Community and environment	21,561,334	9,922,055	9,078,254	8,939,210
Human services	38,842,566	34,318,247	33,499,003	32,558,212
Education	86,812,048	85,157,632	82,853,757	58,910,220
Public safety	23,399,912	20,546,205	18,278,983	16,685,076
Culture and recreation	3,191,198	3,245,515	2,508,464	2,430,733
Interest on long term debt	10,548,833	8,290,604	7,526,775	6,508,674
	<u>212,547,681</u>	<u>183,249,070</u>	<u>173,129,588</u>	<u>147,760,452</u>
Total government activities				
Business-type activities				
Landfill	8,480,516	6,560,515	6,691,328	5,766,797
Sewer	193,535	209,020	181,329	177,477
SportsPlex	2,800,482	2,721,368	1,322,837	-
	<u>11,474,533</u>	<u>9,490,903</u>	<u>8,195,494</u>	<u>5,944,274</u>
Total primary government expenses	<u>\$ 234,022,214</u>	<u>\$ 192,739,973</u>	<u>\$ 181,325,082</u>	<u>\$ 153,704,726</u>
Revenues				
Government activities				
Program revenues				
Charges for services	\$ 12,234,135	\$ 13,340,016	\$ 11,926,850	\$ 10,861,457
Operating grants and contributions	23,447,199	23,515,334	21,785,974	20,838,946
Capital grants and contributions	1,684,654	23,857,083	26,673	953,634
General revenues				
Property taxes	122,093,823	114,240,169	103,277,416	91,188,353
Other taxes	24,058,200	23,319,221	21,795,500	20,448,762
Other	2,340,961	37,247,136	4,903,090	2,966,288
Total governmental activities revenues	<u>185,821,972</u>	<u>181,995,536</u>	<u>163,715,503</u>	<u>147,257,440</u>

Source: Orange County Finance Office

CHAPEL HILL - CARRBORO CITY BOARD OF EDUCATION
ORANGE COUNTY, NORTH CAROLINA
FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN YEARS
(modified accrual basis of accounting)

	2008	2007	2006	2005	2004	2003	2002	2001	2000
General Fund									
Reserved for:									
Inventories	\$ 141,165	\$ 113,966	\$ 114,036	\$ 82,251	\$ 83,803	\$ 118,186	\$ 81,805	\$ 76,959	\$ 78,977
Encumbrances	1,111,583	963,542	847,979	624,561	628,551	646,232	518,925	619,089	571,812
State Statute	<u>9,398,277</u>	<u>10,349,628</u>	<u>7,956,752</u>	<u>6,905,033</u>	<u>7,649,826</u>	<u>6,775,510</u>	<u>6,524,159</u>	<u>6,188,956</u>	<u>8,430,055</u>
Total Reserved	10,651,045	11,427,136	8,918,767	7,611,845	8,362,180	7,539,930	7,124,889	6,885,004	9,080,844
Unreserved									
Designated for capital and miscellaneous	-	-	-	-	-	-	-	-	299,687
Designated for subsequent year's expenditures	-	-	-	-	1,714,451	2,099,108	2,666,008	3,591,596	3,884,820
Undesignated	<u>25,755,760</u>	<u>21,384,544</u>	<u>15,542,551</u>	<u>13,548,885</u>	<u>10,879,392</u>	<u>12,329,134</u>	<u>11,641,260</u>	<u>13,528,395</u>	<u>13,470,026</u>
Total General Fund	<u>\$ 36,406,805</u>	<u>\$ 32,811,680</u>	<u>\$ 24,371,318</u>	<u>\$ 21,160,760</u>	<u>\$ 20,956,023</u>	<u>\$ 21,968,172</u>	<u>\$ 21,432,157</u>	<u>\$ 24,004,996</u>	<u>\$ 26,735,377</u>
All other governmental funds									
Reserved for									
Inventories	-	-	-	-	-	-	-	-	-
Encumbrances	11,896,153	1,888,242	7,635,847	2,733,971	1,652,432	1,090,126	402,278	868,570	790,744
State Statute	<u>688,649</u>	<u>1,596,372</u>	<u>495,693</u>	<u>1,366,199</u>	<u>825,530</u>	<u>903,919</u>	<u>1,220,742</u>	<u>251,453</u>	<u>238,745</u>
Total reserved	12,584,802	3,484,614	8,131,540	4,100,170	2,477,962	1,994,045	1,623,020	1,120,033	1,029,489
Unreserved									
Designated for subsequent year's expenditures	6,804,343	67,442,865	33,120,947	17,882,591	5,468,041	19,710,687	16,162,771	28,976,597	38,482,637
Undesignated	-	-	2,300,707	2,794,179	3,718,401	7,059,332	7,971,884	-	-
Reported in non major special revenue	<u>6,704,065</u>	<u>5,391,683</u>	<u>3,936,389</u>	<u>2,277,472</u>	<u>2,583,290</u>	<u>1,880,657</u>	<u>2,903,358</u>	<u>2,942,492</u>	<u>2,961,507</u>
Total unreserved	13,508,408	72,834,548	39,358,043	22,954,242	11,769,732	28,650,676	27,038,013	31,919,089	41,444,144
Total all other governmental funds	<u>\$ 26,093,210</u>	<u>\$ 76,319,162</u>	<u>\$ 47,489,583</u>	<u>\$ 27,054,412</u>	<u>\$ 14,247,694</u>	<u>\$ 30,644,721</u>	<u>\$ 28,661,033</u>	<u>\$ 33,039,122</u>	<u>\$ 42,473,633</u>
Total All Funds	<u>62,500,015</u>	<u>109,130,842</u>	<u>71,860,901</u>	<u>\$ 48,125,142</u>	<u>\$ 35,203,717</u>	<u>\$ 52,612,893</u>	<u>\$ 50,093,190</u>	<u>\$ 57,044,188</u>	<u>\$ 69,209,010</u>

Source: Orange County Finance Office

CHAPEL HILL - CARRBORO CITY BOARD OF EDUCATION
ORANGE COUNTY, NORTH CAROLINA
DEMOGRAPHICS AND ECONOMIC STATISTIC
LAST TEN YEARS

Year	Population	Personal Income (2) (thousands of dollars)	Per Capita Personal Income (2)	Median Age	Public School Enrollment (3)	Unemployment Rate (4)	Number of Building Inspections Performed (5)
2008	127,344 *		32,229	32.15	18,530	3.2%	1,965
2007	125,046 *		35,191	32.20	18,530	3.3%	1,745
2006	123,766	4,667,922	34,182	32.41	17,641	3.4%	2,402
2005	128,725	4,122,336	33,375	32.60	17,352	3.6%	2,153
2004	127,414	3,902,027	31,900	31.71	17,349	3.0%	2,047
2003	125,372	3,877,363	30,238	30.40	16,590	3.4%	1,945
2002	123,162	3,800,280	30,238	30.40	16,527	3.3%	2,106
2001	120,952	3,583,041	30,238	30.78	16,121	1.3%	2,994
2000	118,277	3,327,229	29,773	31.36	15,676	1.4%	1,844
1999	111,982	3,169,976	28,946	31.55	15,238	1.2%	2,645

*Information not yet available

Notes:

- (1) N.C. State Data Center, Estimates as of beginning of fiscal year.
- (2) Bureau of Economic Analysis, U.S. Department of Commerce. Figures are the prior calendar year.
- (3) N.C. Department OF Public Instruction, FIRST Month Avergae Daily Membership.
- (4) N.C. Employment Security Commission, Annual Average for prior calendar year.
- (5) Total number of inspections performed by Orange Co. Inspections Department.
Does not include inspection by municipalities

CHAPEL HILL-CARRBORO CITY BOARD OF EDUCATION
ORANGE COUNTY, NORTH CAROLINA
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN YEARS (unaudited)

Tax Year	Year Ended June 30,	Current* Adjusted Tax Levy	Current Years Levy Collections	Percentage Collected	Prior Years Levy Collections	Total Collections During Year	Percent of Total Collections to Adjusted Tax Levy	Outstanding Delinquent Taxes	Percent of Delinquent Taxes to Adjusted Tax Levy
2007	2008	\$ 119,467,330	\$ 117,907,855	98.69	\$ 984,746	\$ 118,892,601	99.52	\$ 3,293,772	2.76
2006	2007	111,171,556	110,014,826	98.96	1,053,864	111,068,690	98.01	2,774,093	2.50
2005	2006	100,374,499	99,271,479	98.96	954,076	100,255,495	99.88	2,711,245	2.70
2004	2005	88,749,583	87,687,321	98.80	952,448	88,639,769	99.88	2,455,230	2.77
2003	2004	82,444,007	81,398,098	98.73	973,082	82,371,180	99.91	2,464,989	2.99
2002	2003	92,190,830	90,917,919	98.61	1,069,986	91,987,905	99.78	2,629,499	2.85
2001	2002	87,980,261	86,794,380	98.65	996,708	87,791,088	99.78	2,512,868	2.96
2000	2001	80,576,790	79,356,027	98.48	1,121,114	80,477,141	99.87	2,400,709	2.98
1999	2000	76,489,429	75,287,744	98.42	951,204	76,238,948	99.67	2,358,799	3.08
1998	1999	70,316,829	69,421,430	98.73	944,342	70,365,772	99.93	2,054,195	2.92

Source: Annual County Report of Valuation and Property Tax Levies

* Tax Levy includes special districts

CHAPEL HILL - CARRBORO CITY BOARD OF EDUCATION
ORANGE COUNTY, NORTH CAROLINA
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(unaudited)

Fiscal Year	Governmental Activities				Business-type Activities				Total Primary Government	Per Capita (1)	Percentage of Personal Income (1)
	General Obligation Bonds	Revenue Bonds	Installment Loans	Capital Leases	General Obligation Bonds	Revenue Bonds	Installment Loans	Capital Leases			
2008	\$ 130,290,000	\$ -	\$ 86,838,352	\$ 903,355	\$ -	\$ -	\$ 5,419,895	\$ 1,147,582	\$ 224,599,184	\$ 1,763	*
2007	139,215,000	-	92,219,561	1,849,471	-	-	3,013,542	1,676,173	240,973,747	1,927	*
2006	148,175,000	-	37,878,032	2,765,956	-	-	6,570,860	1,233,830	196,623,678	1,527	
2005	125,810,000	-	24,565,678	2,107,612	-	-	836,342	1,152,360	154,471,992	1,200	3.75%
2004	107,585,000	-	28,610,895	70,366	-	-	1,094,886	613,794	137,974,941	1,083	3.54%
2003	113,935,000	-	32,559,707	5,776	-	-	1,365,043	-	147,865,526	1,179	3.81%
2002	102,255,000	-	31,403,649	10,768	-	-	-	-	133,669,417	1,085	3.52%
2001	90,030,000	-	34,821,659	15,454	-	-	-	-	124,867,113	1,032	3.48%
2000	95,475,000	-	22,105,357	2,093	-	-	-	-	117,582,450	994	3.53%
1999	59,565,000	-	23,784,290	21,304	-	-	-	-	83,370,594	744	2.63%

*Information not yet available

Notes: Details regarding the County's outstanding debt can be found in the notes to the financial statements.

(1) See Schedule 13 for personal income and population data. These ratios are calculated using personal and population for the prior calendar year.

Calendar 2005 personal income not available to calculate fiscal year 2006.

Source: Orange County Finance Office

CHAPEL HILL - CARRBORO CITY BOARD OF EDUCATION
ORANGE COUNTY, NORTH CAROLINA
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

	Year Taxes Are Payable									
	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>2003</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>	<u>1999</u>
Orange County	\$0.9500	\$0.9030	\$0.8430	\$0.8800	\$0.8450	\$0.8300	\$0.8050	\$0.9290	\$0.9190	\$0.9020
<u>Municipality Rates</u>										
Chapel Hill	0.5220	0.5220	0.5220	0.5750	0.5530	0.5530	0.5040	0.5780	0.5630	0.5380
Carrboro	0.6537	0.6244	0.6244	0.7148	0.6852	0.6852	0.6568	0.7120	0.6750	0.6600
Hillsborough	0.6350	0.6200	0.5660	0.6200	0.6200	0.6200	0.6000	0.6200	0.5700	0.5200
<u>Fire Districts</u>										
Cedar Grove	0.0730	0.0730	0.0730	0.0730	0.0730	0.0730	0.0730	0.0730	0.0630	0.0630
Chapel Hill	0.0190	0.0190	0.0190	0.0200	0.0200	0.0200	0.0200	0.0250	0.0250	0.0250
Damascus	0.0500	0.0400	0.0260	0.0300	0.0300	0.0260	0.0260	0.0300	0.0300	0.0300
Efland	0.0422	0.0422	0.3475	0.0465	0.0375	0.0285	0.0285	0.0300	0.0300	0.0300
Eno	0.0570	0.0570	0.0570	0.0640	0.0640	0.0440	0.0440	0.0510	0.0510	0.0510
Little River	0.0460	0.0460	0.0460	0.0520	0.0450	0.0450	0.0450	0.0465	0.0465	0.0465
New Hope	0.0675	0.0675	0.0625	0.0650	0.0650	0.0500	0.0500	0.0550	0.0515	0.0515
Orange Grove	0.0390	0.0390	0.0340	0.0390	0.0390	0.0390	0.0390	0.0440	0.0440	0.0440
Orange Rural	0.0560	0.0560	0.0560	0.0510	0.0510	0.0460	0.0460	0.0450	0.0400	0.0400
South Orange	0.0400	0.0400	0.0920	0.0920	0.0920	0.0785	0.0850	0.0900	0.0880	0.0880
Southern Triangle	0.0500	0.0400	0.0260	0.0300	0.0300	0.0260	0.0260	0.0300	0.0300	0.0300
White Cross	0.0500	0.0420	0.0420	0.0480	0.0480	0.048	0.0480	0.0580	0.0580	0.0580
CHCS District	0.2035	0.1885	0.1834	0.2000	0.2000	0.1920	0.2020	0.2200	0.2020	0.1920

Source: Orange County Tax Assessor Office

CHAPEL HILL - CARRBORO CITY BOARD OF EDUCATION
ORANGE COUNTY, NORTH CAROLINA
PRINCIPAL PROPERTY TAX PAYERS
CURRENT YEAR AND NINE YEARS AGO

Fiscal year 2008					Fiscal Year 1999			
Taxpayer	Type of Business	Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Assessed Valuation	Rank	Percentage of Total Assessed Valuation	
Duke Energy	Public Utility	\$ 86,215,996	1	0.70%	\$ 70,582,673	1	1.05%	
VAC Limited Partnership	Apartment Rental	63,012,940	2	0.51%	48,966,336	3	0.73%	
US CT LLC	Property Owners Trust	50,139,647	3	0.41%			0.00%	
Piedmont Electric Membership	Public Utility	43,808,416	4	0.35%	25,441,517	7	0.38%	
Blue Cross Blue Shield	Insurance Provider	37,664,994	5	0.31%	65,914,692	2	0.98%	
Bell South	Public Utility	32,615,421	6	0.26%	36,218,129	5	0.57%	
Corium LLC	Insurance Provider	32,584,496	7	0.26%				
University Mall Properties	Retail	32,118,292	8	0.26%		5		
Europa Center LLC	Hotel	27,031,431	9	0.22%				
Inland Southeast Meadwmont LLC	Real estate	22,577,932	10	0.18%				
Elizabeth Kenan Trustee	Property Owners Trust				44,945,947	4	0.67%	
Chapel Hill Res. Retirement	Retirement Facility				27,881,891	6	0.44%	
Wachovia Bank of N.C.	Banking & Financial Svcs				20,909,245	8	0.30%	
General Electric	Manufacturer				20,109,661	9	0.30%	
Franklin Misty Woods and Assoc	Apartment rental				14,629,581	10	0.22%	
Totals		<u>\$ 427,769,565</u>		<u>3.46%</u>	<u>\$ 375,599,672</u>		<u>5.62%</u>	

Source: Orange County Tax Assessor

APPENDIX

Chapel Hill- Carrboro Schools
Proposed Allotment Formula – 2009- 2010

POSITION	ELEMENTARY	MIDDLE	HIGH SCHOOL	Proposed Changes 2009- 2010 Budget
Principal	1 for 12 months	1 for 12 months	1 @ 12 months	
Assistant Principal	1 for 12 months	1 for 12 months	1: up to 600 ADM 2: 601- 1250 ADM 3: 1251 -1750 ADM 4: 1751- 2250 ADM all @12 months	
Classroom teachers				
Kindergarten-Third	1:21 ADM			
Fourth- Fifth	1:26 ADM			
Core subjects		1: 104 ADM (teaching 4 classes at 1:26)	1:130 ADM (teaching 5 classes at 1:26)	
Mathematics			1: 120 ADM (teaching five 1:24)	
Vocational/ CTE		Dictated by the program	Dictated by the program	
Electives		1: 130 ADM (teaching 5 classes at 1:26)	1: 130 ADM (teaching 5 classes at 1:26)	
Dept. chair			1 FTE per school	
Small classes			2 FTE per school	
AVID		.60 FTE per school	.60 FTE per school	
Reading Recovery/ Reading	1 FTE + As Formula dictates	2 FTE per school	1: up to 1000 ADM 2: 1001+ ADM	
Pre-K	Program allocation			
Pre-school Handicapped	Program allocation			
ESL	(systemwide) 1:40	(systemwide) 1:40	(systemwide) 1:40	
Cultural Arts: Music, PE, Art, Drama, Dance	Music @1 FTE per 25 classes PE @1 FTE per 20 classes Art @1FTE per 25 classes Dance @.50 FTE per school Drama @.50 FTE per school	elective allocation	elective allocation	
Elem Foreign Language	Allocation requires 3 periods @ 30 minutes per each K-5 class or 1 FTE per 40 periods			
Media Specialist --	1 FTE per school	1 FTE per school	1: up to 1000 ADM 1.5: 1001- 1500 ADM 2: 1501+ ADM	

SUPPORT POSITIONS	ELEMENTARY	MIDDLE	HIGH SCHOOL	Proposed Changes 2009-20010 Budget
Science Specialist	3 FTE per system @ 215 day school year			
Teacher assistant	1FTE per K-3 class @ 215 day school year .50 FTE per 4-5 @ 210 day school year	1:200 ADM @ 210 day school year	2: up to 1000 ADM 3: 1001+ ADM @ 210 day school year	All Teacher Assistant @ 210 days per school year
Ex Ed teacher assistant	per total student need @ 210 day school year	per total school need @ 210 day school year	per total school need @ 210 day school year	
Media assistant	1 FTE per school @ 210 day school year	1 FTE per school @ 210 day school year	1: up to 1000 ADM 1.5: 1001+ ADM @ 210 day school year	
Principal Secretary	1per school @ 12 moe	1per school @ 12 moe	1per school @ 12 moe	
AP Secretary			1 per AP @ 12 moe	
Clerical assistant/ HS receptionist	.50 FTE: up to 500 ADM 1 FTE: 501+ ADM @11 moe	1 per school @ 11 moe	1 per school @ 12 moe	
Driver/clerical		.50 FTE per school		
Technology Technician	.50 FTE per school @ 12 moe	.50 FTE per school @ 12 moe	.50 per school @ 12 moe	
Network Support			District Allocation	
CTE teacher/ technical assistant			1 FTE per 1000 students	
Bookkeeper			1 FTE per school @ 12 moe	
Data Manager	1 FTE per school @ 12 moe	1 FTE per school @ 12 moe	1 FTE per school @ 12 moe	
Guidance Clerk		1 FTE per school @ 11 moe	1: up to 1000 ADM 2: 1000+ ADM 1 @ 12 months other = 11 months	
Security Guard			2 FTE: school (1 FTE @ 6 hrs daily assigned after-school/ evening hours)	
Custodian	per formula based on square footage and ADM	per formula based on square footage and ADM	per formula based on square footage and ADM	

ADM: Average Daily Membership or average student enrollment

FTE: Full Time Equivalent of a position

MOE: Months of Employment

Appendix B

NC State Department of Public Instruction

Allotment General Information FY 2009-10

State Fund Allotment Formulas

The State of North Carolina allots funds to public schools on the following basis:

Classroom Teachers

See Allotment Policy Manual, pages 43-49.

Dollars associated with these positions are based on each LEA's average teacher salary including benefits, rather than the statewide average teacher salary. This is a position allotment and you must stay within the positions, rather than the dollars, allotted. This calculation is necessary to determine your LEA's allotment per ADM for charter schools.

Instructional Support Personnel

1 position per 200.10 ADM.

Dollars associated with these positions are based on each LEA's average instructional support salary including benefits, rather than the statewide average salary. This is a position allotment and you must stay within the positions, rather than the dollars, allotted. This calculation is necessary in order to determine your LEA's allotment per ADM for charter schools.

At-Risk Student Services

Each LEA receives the dollar equivalent of one resource officer (\$37,838) per high school. Of the remaining funds, 50% is distributed based on ADM (\$70.48 per ADM) and 50% is distributed based on number of poor children, per the Federal Title I Low Income poverty data (\$355.96 per poor child). Each LEA receives a minimum of the dollar equivalent of two teachers and two instructional support personnel (\$214,782). The new formula is fully implemented and the hold harmless no longer applies.

Central Office Administration

FY 2008-09 Initial Allotment is .2.83% high than FY 2008-09 Planning Allotment.

Classroom Materials/Instructional Supplies/Equipment

\$58.77 per ADM plus \$2.69 per 8th and 9th grade ADM for PSAT funding..

Driver Education

\$245.82 per 9th grade ADM, includes private, charter, and federal schools.

Children with Special Needs

Federal Fund Allotment Formulas

Drug Free Schools and Communities

Funding for alcohol and other drug abuse prevention programs. 91% of total funds are distributed based on (1) 70% based on LEA and private school ADM and (2) 30% based on LEAs with the greatest need for additional funds.

IASA Title 1 - Reading

One of the largest federal grant for CHCCS is for the reading recovery program in the elementary schools. It provides funding to supplement and provide special help to educationally deprived children from low income families. Estimated funding projected by Washington.

IDEA Title VI-B Handicapped

Base Payment-Each LEA shall receive a base amount equal to a proportional share of 75% of the FY 1999-00 IDEA Title VI-B grant as calculated using the December 1998 headcount.

IDEA Title VI-B Preschool Handicapped

Base Payment-Each LEA shall receive a base amount equal to a proportional share of 75% of the FY 1997-98 IDEA Title VI-B Preschool Grant as calculated using the December 1996 headcount.

Vocational Education - Program Improvement

Seventy percent (70%) of available funds are allotted based on the child population in poverty ages 5-17 (\$48.08 per count). Thirty percent (30%) of available funds are allotted based on the age 5-17 population (\$3.89 per count).

IASA Title VI (formerly Chapter 2) Elementary and Secondary School Improvement Amendment of 1988

Funding to help implement innovative education programs. 60% of funding is based on ADM (\$3.71 per ADM), including private schools. 40% of funding is based on the December 1997 free lunch count (\$8.22 per count).

Appendix C
Revenue Sources Glossary

Interest Earned on Investments	Local Fund revenue earned by investing available monies in interests bearing checking accounts and certificates of deposit.
Miscellaneous Revenue	Local Fund revenues that are small and miscellaneous in nature.
Prior Year Special District Tax	Local Fund revenue received from Orange County for Special District Taxes taxed in the prior year but collected in the current year.
Facility Rentals	Revenue received from groups and individuals that rent school district property.
Sale of Meals	Child Nutrition Fund revenues received from the sale of meals to students and adults, and the sale of supplemental foods. Meal rates are approved by the School Board each Fall for Elementary, Middle and High School students and adults.
Special District Tax	Local Fund revenue received from Orange County. A Special District Property Tax is charged to property within the school district at a rate set by the Orange County Commissioners. Revenue is received as collected.
State Appropriations	State Fund revenue received from the North Carolina Department of Instruction. Monies are held in the State Fund checking account and funded as needed to the school district by the State Treasurer.
State Textbooks	State account used to order state approved textbooks. Allocated on a per pupil basis as counted on the tenth day of school each fall.
Tuition - Pre-School	Local Fund revenue received from tuition charged for the pre-kindergarten blended classes program.
Tuition - Regular School	Local Fund revenue received from parents of students who attend the CHCCS but live outside the district. The tuition rate is set each year to match the county and district tax revenues.
Tuition - Summer School	Local Fund revenue received from parents of students who attend the High School Summer School Enrichment programs.

members of the school, assign duties to staff members, supervise and maintain the school records of the school, communicate the instructional needs and successes of the students to the various school stakeholders and community, and coordinate school instructional activities with those of the LEA. These activities also include the work of the clerical staff, in support of the teaching and leadership functions.

- 5500 Co-Curricular Services:
Costs of school-sponsored activities, under the guidance and supervision of LEA staff, designed to motivate students, provide enjoyable experiences, and assist in skill development. Co-Curricular activities normally supplement the regular instructional programs and include such activities as band, chorus, choir, speech and debate. Also included are student-financed and managed activities such as clubs and proms.
- 5900 Reserved for future use
- 6000 System-Wide Support Services:
System-wide support services include the costs of activities providing system-wide support for school-based programs, regardless of where these supporting services are based or housed. These services provide administrative, technical, personal, and logistical support to facilitate, sustain, and enhance instruction. Included here are the costs of salaries and benefits for program leadership, support and development and associated support staff, contracted support services, supplies, materials and equipment, professional development, and any other cost related to them system-wide support for the school-based programs of the school system.
- 6900 Policy, Leadership and Public Relations Services
Costs of activities concerned with the overall general administration of and executive responsibility for the entire LEA.

Appendix E

Recurring Capital Outlay Budget

Description and Explanation of Line Items

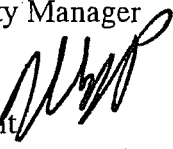
9000

Capital Outlay:

Expenditures for acquiring fixed assets, including land or existing buildings, improvements of grounds, initial equipment, additional equipment, and replacement of equipment. Do not include any costs which may be coded one or more specific purpose functions. (i.e., purchase of transportation equipment would be coded to 6550, maintenance equipment would be coded to 6580 etc.



TO: Laura Blackmon
Orange County Manager

FROM: Neil Pedersen 
Superintendent

RE: Submission of the Chapel Hill-Carrboro City Schools
2009-10 Operating Budget Request

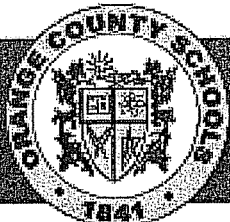
DATE: April 8, 2009

On April 3, 2009 the Board of Education approved its 2009-10 budget request for submission to the Orange County Board of Commissioners. Our Board of Education is well aware of the financial challenges facing the County Commissioners this year and has submitted a budget request that is responsive to them. The Board is requesting that you provide the same county appropriation as you did last year which, actually, is less on a per-pupil basis.

In our budget request we planned on a one percent increase in the district's tax base (\$186,000). We understood that the actual rate would be decreased so that the new rate would tax properties at the same rate as the current tax rate. We are requesting that the district tax rate be set at a level that would generate at least as much as we would have received from the current level of taxation, taking into account the increase in the tax base.

In order to create a budget based upon these revenue assumptions, we have had to reduce our current expenses by \$718,280 because of some anticipated uncontrollable increases in expenses. Five areas were identified for reductions: \$250,000 in a 10 percent central office non-personnel allocation; \$144,000 in a 10 percent school non-personnel allocation; \$200,000 in a five percent central office salary line reduction; \$101,188 in reducing K-3 teacher assistant contracts by five days; and \$74,340 in the elimination of the driver/clerical positions in middle schools.

We are aware that the County Commissioners have expressed their intent to reduce the proportion of funding that the two school systems receive from 48.4 to 48.1 percent of the total county budget. This will require our district to reduce its local budget by at least another \$2.3 million. If we receive the same amount of revenue from the special district tax as we did last year, we must then reduce our budget request by another \$186,000. At the same time, we are faced with a major reduction in state funding. We ask that the County Commissioners do all that they can to provide more to schools than the target of 48.1 percent.



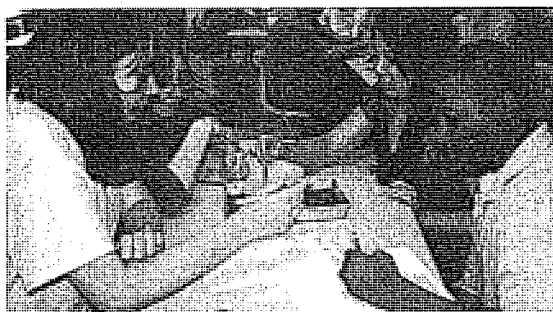
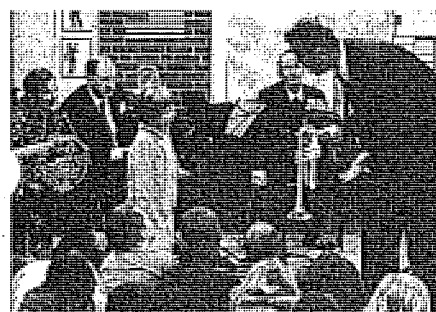
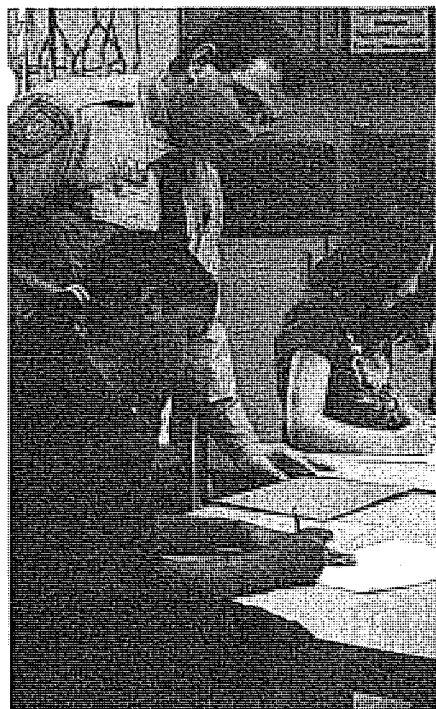
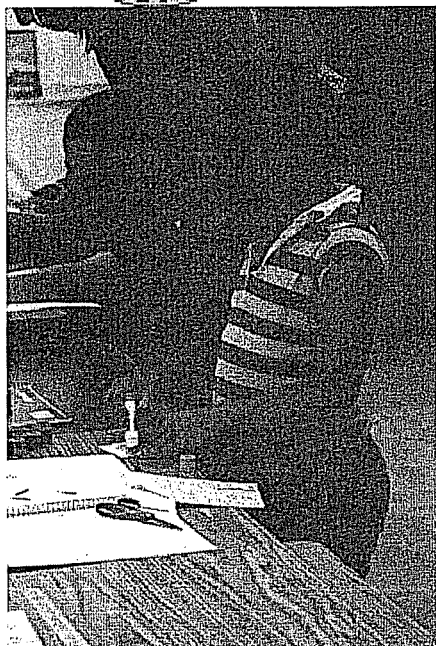
ORANGE COUNTY SCHOOLS

"Committed to Excellence"

BOARD OF EDUCATION'S LOCAL EXPENSE BUDGET

2009-2010

APRIL 28, 2009



**ORANGE COUNTY SCHOOLS
2009-10 BUDGET**

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The Superintendent's Budget Message

for

2009-2010

The current economic downturn is having a tremendous impact on school budgets all across the country. Not being immune to these conditions, both the State of North Carolina and Orange County Government are experiencing major revenue declines and impending budget shortfalls. Since 96% of Orange County Schools' operating budget comes from these two sources, the district's 2009-2010 budget will likely be significantly reduced from the funding levels to which we have grown accustomed.

The state funding situation, with its projected three billion dollar deficit, has been described as "a crisis." The governor has responded by slashing the funding for state agencies, compelling Orange County Schools to return \$279,000 to the state in December of this school year. Governor Perdue's 2009-2010 budget allows \$144 million less for public schools. Her plan is to offset these cuts by using some of the \$1.84 billion in federal recovery dollars to "save jobs and ease this reduction." Orange County school officials are currently planning for a 5% reduction in the funds that we receive from the state. As North Carolina's constitution requires school districts to have a balanced budget, our options are very limited. Unfortunately, this scenario would result in \$1.6 million less for next year's operations. Rising employee healthcare costs and increased district contributions to the state retirement plan will also place stress on the system's finances. Governor Perdue's budget calls for increasing the per person employer's contribution to the retirement plan and raising the contribution to the health plan by 7.4%. These increases would cost the district an additional \$73,000 for which we will have to budget.

Orange County Government is also experiencing major declines in revenue. Local sales and personal property taxes are down by nearly \$9 million when compared to the same period last year. Additionally, the North Carolina Association of County Commissioners has advised county governments not to budget state lottery proceeds and public school building funds. Orange County uses these funds to service the debt associated with school construction and this will no doubt result in fewer dollars allocated to the schools. When the County Commissioners approve their budget, we are expecting to receive 5% or \$1.32 million less in our county's appropriation.

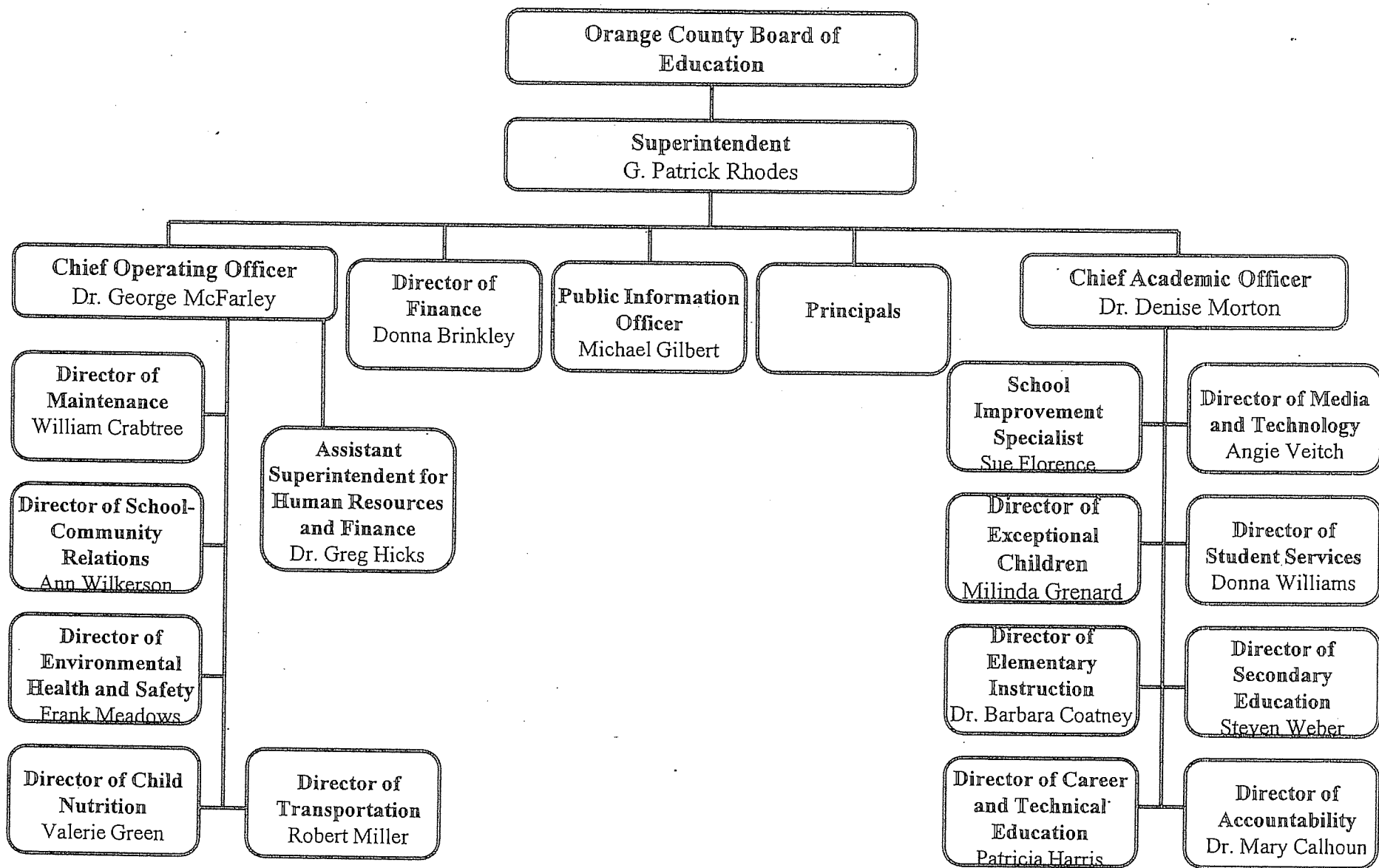
The superintendent's 2009-2010 recommended local expense budget of \$23,490,654 includes the projected \$189 per student reduction in local funding. Orange County Schools expects to receive 5% less per student from the Board of County Commissioners. Additionally, we are projecting an additional 1.9% decrease in other revenues such as fees and indirect costs. The total local budget reduction for next year is projected to be \$1.76 million.

Unfortunately, there is no way this budgetary reduction can be addressed without reductions in staff. Eighty-three percent of the expenses in our district are directly related to personnel – our funds are in our people. The district-wide administration and staff will absorb the largest proportion of the cuts. These cuts include district-level clerical positions, assistant principal months of employment, two coordinator positions, the energy management position, permanent substitute positions, and the lead nurse position. Some of the recommended school-level personnel reductions include trimming the under-enrolled middle school French programs, offering Spanish in grades 4 and 5 only, and cutting the K-8 media assistant program.

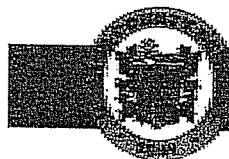
A number of non-personnel reductions are designed to minimize the negative impact on the classroom. These reductions include rewards and recognitions, curriculum and instruction supplies, local workshop allotments, travel reimbursements, supplies and materials purchases, funding for middle school afterschool programs by 10%, principal travel allotments, recruitment incentives, the teacher voucher program, fund transfers to Child Nutrition, budget allotments for diesel fuel, and tuition reimbursements.

In spite of this gloomy budgetary environment, there is some good news. Orange County has the lowest unemployment rate in the state and continues to provide nearly half of its revenues to the school systems – we are fortunate to have residents and elected officials who are strong supporters of the Orange County school district. Additionally, the Board of Education and the administration have been actively engaged in identifying efficiencies and reducing costs. For the current year, we cut expenditures by \$1.5 million and eliminated 6.5 district-level positions. Even with this reduced level of funding, the district maintained an excellent educational program and strengthened core instructional activities. Our current plan minimizes disruptions to the instructional program, limits personnel shifts and reductions, and demonstrates our commitment to good stewardship of taxpayer dollars. The district is committed to minimizing the effect of the budget cuts on classroom instruction and to efficiently utilizing all available resources in order to provide our students with an outstanding educational experience. In spite of these austere budgetary measures, we are confident that we will not reduce the quality of core classroom instruction in our district. We will meet these challenges and use them as an opportunity to concentrate our resources on school improvement and raising student achievement.

An organization's true character is revealed during tough times. We view these challenges as an opportunity to seek new and better ways of doing things. School improvement starts with teachers and happens classroom by classroom, school by school. The Orange County school system remains committed to its core unit, the individual classroom. Even through these tough financial times, we are confident we have the teaching talent and resources necessary to maintain our commitment to excellence.



Organizational Chart
2008-2009



ORANGE COUNTY SCHOOLS

ORANGE COUNTY SCHOOLS

Local Operating Budget Revenues and Expenditures

	2007-2008	2007-2008	2008-2009	2008-2009	2009-10
Revenues	BUDGET	ACTUAL	BUDGET	ESTIMATE	BOE Approved
Total Local Revenues	\$ 26,314,840	\$ 25,444,917	\$ 25,250,800	\$ 25,250,800	\$ 23,841,004

Allocations

	2007-2008	2007-2008	2008-2009	2008-2009	2009-10
Instructional Programs	BUDGET	ACTUAL	BUDGET	ESTIMATE	BOE Approved
Regular Instructional Services	11,320,236	9,392,288	8,327,822	8,327,822	7,949,366
Special Populations Services	736,948	443,230	526,466	526,466	432,760
Alternative Programs and Services	868,420	734,671	901,067	901,067	1,005,650
School Leadership Services	1,812,848	2,136,411	2,045,575	2,045,575	1,997,014
Co-Curricular Services	801,365	946,855	981,273	981,273	822,099
School-Based Support Services	1,098,687	1,403,366	1,034,832	1,034,832	891,524
Total Instructional Programs	\$ 16,638,504	\$ 15,056,821	\$ 13,817,035	\$ 13,817,035	\$ 13,098,413

	2007-2008	2007-2008	2008-2009	2008-2009	2009-10
Support Services	BUDGET	ACTUAL	BUDGET	ESTIMATE	BOE Approved
Support and Development Services	828,966	1,333,567	1,375,354	1,375,354	1,274,491
Special Population Support and Dev.	-	7,865	79,724	79,724	82,389
Alternative Programs and Services	-	36,386	38,656	38,656	38,657
Technology Support Services	226,327	293,749	263,667	263,667	222,766
Operational Support Services	5,876,016	5,866,584	6,455,233	6,455,233	6,301,066
Financial and Human Resource Serv.	1,288,595	1,074,537	1,217,648	1,217,648	1,198,250
Accountability Services	136,295	135,491	155,220	155,220	158,834
System-Wide Pupil Support Services	13,287	23,611	4,340	4,340	4,340
Policy, Leadership & Public Relations	577,984	672,836	647,774	647,774	650,118
Total Support Services	\$ 8,947,470	\$ 9,444,626	\$ 10,237,616	\$ 10,237,616	\$ 9,930,911

	2007-2008	2007-2008	2008-2009	2008-2009	2009-10
Other Services	BUDGET	ACTUAL	BUDGET	ESTIMATE	BOE Approved
Community Services	9,333	10,886	10,914	10,914	-
Nutrition Services	-	3,960	77,558	77,558	-
Charter Schools	719,533	853,734	854,400	854,400	811,680
Debt Services	-	310,799	-	-	-
Interfund Transfers	-	288,386	253,277	253,277	-
Total Other Services	\$ 728,866	\$ 1,467,765	\$ 1,196,149	\$ 1,196,149	\$ 811,680

TOTAL LOCAL OPERATING EXPENSES	\$ 26,314,840	\$ 25,969,212	\$ 25,250,800	\$ 25,250,800	\$ 23,841,004

Per Pupil Expenditures	3,069	3,069	3,200	3,200	3,061

ORANGE COUNTY SCHOOLS
2009-2010 Local Fund Revenue Projections

Local Revenues	2007-2008	2007-2008	2008-2009	2008-2009	2009-2010
	Budget	Actual	Budget	Estimate	BOE Approved
County Appropriation	21,939,739	21,939,739	23,126,430	23,126,430	22,320,459
Special District Tax (CHCCS only)	N/A	N/A	N/A	N/A	N/A
Prior Year Special District Tax	N/A	N/A	N/A	N/A	N/A
More at Four Grant	158,337	110,964	182,434	182,434	182,434
Smart Start	20,000	-	-	-	-
Head Start	145,000	83,778	90,697	90,697	90,697
Sales Tax Reimbursements	225,000	111,519	-	-	-
Fair Funding	494,000	494,000	494,000	494,000	494,000
Tuition - Regular School	40,000	23,984	23,000	23,000	23,000
Tuition - Summer School	-	31,029	-	-	-
Tuition - Adult School	1,500	1,500	-	-	-
Contributions and Donations	65,000	63,091	65,000	65,000	65,000
Fines and Forfeitures	300,000	308,158	256,000	256,000	256,000
ABC Revenue	42,000	38,664	38,384	38,384	38,384
Medicaid Reimbursements	120,000	92,755	215,000	215,000	90,000
County Nurse Reimbursement	225,000	144,529	-	-	145,000
County Social Worker Reimbursement	52,100	50,000	50,000	50,000	-
Rental of School Property	60,000	77,529	70,000	70,000	70,000
Interest Income on Investments	215,000	151,060	60,000	60,000	66,030
Miscellaneous Revenue	125,000	72,250	-	-	-
Indirect Cost	500,000	105,946	240,000	240,000	-
Appropriated Fund Balance	1,587,164	1,544,422	339,855	339,855	-
Total Local Revenues	\$ 26,314,840	\$ 25,444,917	\$ 25,250,800	\$ 25,250,800	\$ 23,841,004

ORANGE COUNTY SCHOOLS
Local Operating Budget Summary
Summary by Purpose Code

Instructional Programs	2007-2008	2007-2008	2008-2009	2008-2009	2009-10
	BUDGET	ACTUAL	BUDGET	ESTIMATE	BOE Approved
Regular Instructional Services	11,320,236	9,392,288	8,327,822	8,327,822	7,949,366
Special Populations Services	736,948	443,230	526,466	526,466	432,760
Alternative Programs and Services	868,420	734,671	901,067	901,067	1,005,650
School Leadership Services	1,812,848	2,136,411	2,045,575	2,045,575	1,997,014
Co-Curricular Services	801,365	946,855	981,273	981,273	822,099
School-Based Support Services	1,098,687	1,403,366	1,034,832	1,034,832	891,524
Total Instructional Programs	\$ 16,638,504	\$ 15,056,821	\$ 13,817,035	\$ 13,817,035	\$ 13,098,413

Support Services	2007-2008	2007-2008	2008-2009	2008-2009	2009-10
	BUDGET	ACTUAL	BUDGET	ESTIMATE	BOE Approved
6110 Regular Curricular Support	782,887	1,310,049	1,366,096	1,366,096	1,274,491
6120 CTE Curricular Support	46,079	23,518	9,258	9,258	
6200 Special Population Support and Dev.	-	7,865	79,724	79,724	82,389
6300 Alternative Programs and Services	-	36,386	38,656	38,656	38,657
6400 Technology Support Services	226,327	293,750	263,667	263,667	222,766
6500 Operational Support Services	-	4,953	4,965	4,965	6,301,066
6510 Communication Services	315,732	63,679	65,000	65,000	
6520 Printing and Copying Services	236,608	217,563	115,000	115,000	
6530 Public Utility and Energy	2,139,458	2,345,432	2,467,914	2,467,914	
6540 Custodial/Housekeeping Services	1,280,194	1,014,121	1,441,962	1,441,962	
6550 Transportation Services	768,654	817,885	917,977	917,977	
6560 Warehouse and Delivery Services	-	17,359	-	-	
6580 Maintenance Services	1,135,370	1,385,591	1,442,415	1,442,415	
6610 Financial Services	816,051	610,979	850,095	850,095	1,198,250
6620 Human Resource Services	472,544	463,558	367,553	367,553	
6710 Accountability Services	136,295	135,491	155,220	155,220	158,834
6800 System-wide Pupil Support	10,227	-	-	-	
6820 Student Accounting Support	-	9,842	-	-	
6830 Guidance Support Services	-	915	-	-	
6840 Health Support Services	3,060	12,853	4,340	4,340	4,340
6910 Board of Education	74,663	49,253	74,669	74,669	
6920 Legal Services	35,000	16,461	20,000	20,000	
6930 Audit Services	30,468	97,789	30,468	30,468	
6940 Leadership Services	368,022	444,775	443,437	443,437	
6950 Public Relations	69,831	64,558	79,200	79,200	650,118
Total Support Services	8,947,470	9,444,626	10,237,616	10,237,616	9,930,911

Other Services	2007-2008	2007-2008	2008-2009	2008-2009	2009-10
	BUDGET	ACTUAL	BUDGET	ESTIMATE	BOE Approved
7100 Community Services	9,333	10,886	10,914	10,914	-
7200 Nutrition Services	-	3,960	77,558	77,558	-
8100 Charter Schools	719,533	853,734	854,400	854,400	811,680
8300 Debt Services	-	310,799	-	-	-
8400 Interfund Transfers	-	288,386	253,277	253,277	-
Total Other Services	\$ 728,866	\$ 1,467,765	\$ 1,196,149	\$ 1,196,149	\$ 811,680

TOTAL LOCAL OPERATING EXPENSES	\$ 26,314,840	\$ 25,969,212	\$ 25,250,800	\$ 25,250,800	\$ 23,841,004

CODE	DESCRIPTION	2008-09 Budget	2009-10 Budget
<u>REVENUES</u>			
2.3700	Medicaid Administrative	170,000	45,000
2.3700	Medicaid Direct Services	45,000	45,000
2.3700	Head Start	90,697	90,697
2.3700	More at Four	182,434	182,434
2.4110	County Appropriation	23,126,430	22,320,459
2.4110.007	County Appropriation - Health	494,000	494,000
2.4210	Tuition & Fees	23,000	23,000
2.4410	Fines & Forfeitures	256,000	256,000
2.4420	Facility Use	70,000	70,000
2.4430	MSAS Community Schools	65,000	65,000
2.4440	ABC Revenues	38,384	38,384
2.4450	Interest	60,000	66,030
2.4880	Indirect Cost	240,000	-
2.4890.007	Reimbursement - Nurses- County	-	145,000
2.4890.640	Reimbursement - Social Worker	50,000	-
2.4910	Fund Balance	339,855	-
TOTAL		<u>\$ 25,250,800</u>	<u>\$ 23,841,004</u>

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE PRC 001	DESCRIPTION <u>REGULAR CLASSROOM TEACHERS</u>	2008-09 Budget	2009-10 Budget
2.5114.001.221	Employer's Retirement Cost	10,621	10,621
2.5114.001.231	Employer's Hospitalization Cost	16,628	16,628
2.5210.001.181	Director Supplement	18,917	18,917
2.5210.001.211	Employer's Social Security Cost	1,447	1,447
2.5210.001.221	Employer's Retirement Cost	1,540	1,540
2.5210.001.311	Vocational Rehab Match	35,000	35,000
2.5820.001.181	Director Supplement	4,448	4,448
2.5820.001.211	Employer's Social Security Cost	340	340
2.5820.001.221	Employer's Retirement Costs	362	362
2.5870.001.312	Teacher Voucher	40,000	-
	TOTAL	\$ 6,781,884	\$ 6,804,813

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE PRC 003	DESCRIPTION <u>NON-INSTRUCTIONAL SUPPORT</u>	2008-09 Budget	2009-10 Budget
2.5820.003.221	Employer's Retirement Cost	12,893	12,893
2.5820.003.231	Employer's Hospitalization Cost	20,785	20,785
2.5830.003.151	Guidance Clerical Support	54,310	54,310
2.5830.003.211	Employer's Social Security Cost	4,155	4,155
2.5830.003.221	Employer's Retirement Cost	4,421	4,421
2.5830.003.231	Employer's Hospitalization Cost	8,314	8,314
2.6110.003.151	Secretary Salaries	128,506	69,502
2.6110.003.181	Supplement - Classified Staff	492,000	470,825
2.6110.003.211	Employer's Social Security Cost	44,813	41,310
2.6110.003.221	Employer's Retirement Cost	47,683	44,862
2.6110.003.231	Employer's Hospitalization Cost	10,393	7,450
2.6400.003.211	Employer's Social Security Cost	2,656	-
2.6400.003.221	Employer's Retirement Cost	2,826	-
2.6400.003.231	Employer's Hospitalization Cost	4,157	-
2.6401.003.152	Salary - Technology Network Support	95,232	95,232
2.6401.003.211	Employer's Social Security Cost	7,285	7,285
2.6401.003.221	Employer's Retirement Cost	7,752	7,752
2.6401.003.231	Employer's Hospitalization Cost	8,314	8,314

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE PRC 003	DESCRIPTION <u>NON-INSTRUCTIONAL SUPPORT</u>	2008-09 Budget	2009-10 Budget
2.6710.003.231	Employer's Hospitalization Cost	4,157	4,157
2.694X.003.151	Salary - Administrative Clerical	200,304	200,304
2.694X.003.211	Employer's Social Security Cost	15,323	15,323
2.694X.003.221	Employer's Retirement Cost	16,304	16,304
2.694X.003.231	Employer's Hospitalization Cost	20,785	20,785
	TOTAL	\$ 3,794,778	\$ 3,627,550

CODE PRC 005	DESCRIPTION <u>SCHOOL BUILDING ADMINISTRATION</u>	2008-09 Budget	2009-10 Budget
2.5401.005.114	Salary - Principal	380,664	380,664
2.540X.005.181	Supplements	330,753	330,753
2.5402.005.116	Salaries - Assistant Principals	653,001	606,001
2.5401.005.332	Travel - Principals	6,500	-
2.540X.005.211	Employer's Social Security Cost	103,508	103,508
2.540X.005.221	Employer's Retirement Cost	110,138	110,138
2.540X.005.231	Employer's Hospitalization Cost	74,826	74,826
2.5403.005.332	School Clerical Travel	5,600	5,600
	TOTAL	\$ 1,664,990	\$ 1,611,490

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE	DESCRIPTION	2008-09 Budget	2009-10 Budget
PRC 009	<u>NON-CONTRIBUTORY BENEFITS</u>		
2.5110.009.233	Unemployment	10,000	10,000
2.5XXX.009.211	Employer's Social Security Cost	3,415	3,415
2.5XXX.009.221	Employer's Retirement Cost	3,634	3,634
2.5XXX.009.235	Life Insurance	7,082	7,082
2.5XXX.009.184	Longevity	28,694	28,000
2.5XXX.009.188	Annual Leave Payout	15,937	15,937
2.6XXX.009.211	Employer's Social Security Cost	3,999	3,999
2.6XXX.009.221	Employer's Retirement Cost	4,254	4,254
2.6941.009.234	Dental Insurance	433	-
2.6XXX.009.235	Life Insurance	4,110	4,110
2.6613.009.232	Workers Compensation Insurance	187,000	187,000
2.6XXX.009.184	Longevity	49,766	49,766
2.6XXX.009.188	Annual Leave Payout	2,496	2,496
	TOTAL	\$ 320,820	\$ 319,693

ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET

CODE PRC 032	DESCRIPTION <u>EXCEPTIONAL CHILDREN</u>	2008-09 Budget	2009-10 Budget
2.5210.032.121	Salary - Teachers	181,850	90,925
2.5210.032.142	Salary - Teacher Assistants	20,870	20,870
2.5210.032.192	School Based Chair	8,000	8,000
2.5210.032.211	Employer's Social Security Cost	16,120	16,120
2.5210.032.221	Employer's Retirement Cost	17,154	17,154
2.5210.032.231	Employer's Hospitalization Cost	27,021	27,021
	TOTAL	\$ 271,015	\$ 180,090

CODE PRC 034	DESCRIPTION <u>AIG</u>	2008-09 Budget	2009-10 Budget
2.5260.034.121	Salary - Teacher	\$ 31,290	\$ 31,290
2.5260.034.211	Employer's Social Security Cost	2,394	2,394
2.5260.034.221	Employer's Retirement Cost	2,547	2,547
2.5260.034.231	Employer's Hospitalization Cost	4,157	4,157
2.5260.034.312	Staff Development	6,000	1,000
2.5260.034.411	Supplies & Materials	2,500	2,500
	TOTAL	\$ 48,888	\$ 43,888

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE PRC 056	DESCRIPTION <u>TRANSPORTATION</u>	2008-09 Budget	2009-10 Budget
2.6550.056.171	Salaries - Drivers	209,000	209,000
2.6550.056.175	Salaries - Transportation	68,424	68,424
2.6550.056.181	Bus Driver Bonus & Office Supp.	60,000	60,000
2.6550.056.423	Fuel Costs	400,000	380,000
2.6550.056.XXX	Other Transportation	42,000	42,000
2.6550.056.211	Employer's Social Security Cost	25,813	25,813
2.6550.056.221	Employer's Retirement Cost	27,466	27,466
2.6550.056.231	Employer's Hospital Insurance	27,419	27,419
	TOTAL	\$ 860,122	\$ 840,122

CODE PRC 061	DESCRIPTION <u>INSTRUCTIONAL SUPPLIES</u>	2008-09 Budget	2009-10 Budget
2.5110.061.4XX	Instructional Supplies	345,441	172,720
2.5310.061.411	Guidance Supplies	25,000	20,000
	TOTAL	\$ 370,441	\$ 192,720

ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET

CODE PRC 413	DESCRIPTION <u>MORE AT FOUR</u>	2008-09 Budget	2009-10 Budget
2.5340.413.121	Salary - Teachers	141,620	141,620
2.5340.413.162	Salary - Substitutes	200	200
2.5340.413.211	Employer's Social Security Cost	10,849	10,849
2.5340.413.221	Employer's Retirement Cost	11,528	11,528
2.5340.413.231	Employer's Hospitalization Cost	10,737	10,737
2.5340.413.411	Supplies	7,500	7,500
	TOTAL	<u>\$ 182,434</u>	<u>\$ 182,434</u>

CODE PRC 501	DESCRIPTION <u>EXTENDED DAY GRANT</u>	2008-09 Budget	2009-10 Budget
2.5350.501.XXX	Extended Day Grant	34,707	34,707
	TOTAL	<u>\$ 34,707</u>	<u>\$ 34,707</u>

CODE PRC 509	DESCRIPTION <u>HCS STUDY GRANT</u>	2008-09 Budget	2009-10 Budget
2.6840.509.XXX	HCS Study Grant	4,340	4,340
	TOTAL	<u>\$ 4,340</u>	<u>\$ 4,340</u>

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE PRC 640	DESCRIPTION <u>SOCIAL WORKER</u>	2008-09 Budget	2009-10 Budget
2.5320.640.131	Salary - Social Worker	39,592	-
2.5320.640.211	Employer's Social Security Cost	3,029	-
2.5320.640.221	Employer's Retirement Cost	3,222	-
2.5320.640.231	Employer's Hospitalization Cost	4,157	-
	TOTAL	\$ 50,000	\$ -

CODE PRC 701	DESCRIPTION <u>AFTER SCHOOL PROGRAM</u>	2008-09 Budget	2009-10 Budget
2.5504.701.311	Middle School After School Program	152,023	152,023
	TOTAL	\$ 152,023	\$ 152,023

CODE PRC 706	DESCRIPTION <u>NON-YELLOW BUS</u>	2008-09 Budget	2009-10 Budget
2.6551.706.XXX	Non-Yellow Bus	50,000	50,000
	TOTAL	\$ 50,000	\$ 50,000

CODE PRC740	DESCRIPTION <u>FACILITY RENTAL</u>	2008-09 Budget	2009-10 Budget
2.6540.740.131	Salary - Facility Use Staff	11,500	11,500
2.6540.740.211	Employer's Social Security Cost	880	880
2.6540.740.221	Employer's Retirement Cost	936	936
	TOTAL	\$ 13,316	\$ 13,316

ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET

CODE PRC 802	DESCRIPTION <u>OPERATION OF PLANT</u>	2008-09 Budget	2009-10 Budget
2.6530.802.211	Employer's Social Security Cost	1,148	-
2.6530.802.221	Employer's Retirement Cost	1,221	-
2.6530.802.321	Electric Service	1,559,754	1,559,754
2.6530.802.311	Gravelly Hill's Power Line Ext.	120,000	-
2.6530.802.322	Natural Gas	398,184	398,184
2.6530.802.323	Water, Garbage, Sewer	371,107	371,107
2.6530.802.332	Travel	1,500	1,500
2.6540.802.311	Contract Services	30,000	30,000
2.6540.802.324	Recycled Trash Collection	66,902	66,902
2.6540.802.411	Janitorial Supplies	122,885	122,885
2.6580.802.175	Salaries - Maintenance	838,360	838,360
2.6580.802.311	Contract Services	15,600	15,600
2.6580.802.312	Workshop Expense	3,600	3,600
2.6580.802.325	Contract Repairs	20,000	20,000
2.6580.802.326	Contract Repairs - Equipment	5,000	5,000
2.6580.802.344	Mobile Communications	6,050	6,050
2.6580.802.345	Security Monitoring	15,000	15,000
2.6580.802.411	Supplies	15,000	15,000
2.6580.802.422	Maintenance Projects	185,000	185,000

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE PRC 804	DESCRIPTION <u>FINANCIAL SERVICES</u>	2008-09 Budget	2009-10 Budget
2.6520.804.315	Reproduction Costs	115,000	115,000
2.6610.804.312	Staff Development	3,006	3,006
2.6610.804.314	Printing	1,000	1,000
2.6610.804.361	Membership Fees	3,600	3,600
2.6610.804.411	Office Supplies	15,185	15,185
2.6613.804.371	Liability Insurance	44,295	44,295
2.6613.804.372	Vehicle Insurance	22,000	22,000
2.6613.804.373	Property Insurance	84,000	84,000
2.6613.804.375	Fidelity Bond	1,000	1,000
2.6613.804.378	Student Accident Insurance	19,000	19,000
2.6613.804.379	Other Insurance - Boiler	10,122	10,122
	TOTAL	\$ 318,208	\$ 318,208

CODE PRC 805	DESCRIPTION <u>SUPPORT SERVICES</u>	2008-09 Budget	2009-10 Budget
2.6942.805.311	Contract Services	30,000	30,000
	TOTAL	\$ 30,000	\$ 30,000

ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET

CODE PRC 860	DESCRIPTION <u>ATHLETICS</u>	2008-09 Budget	2009-10 Budget
2.5501.860.181	Athletic Supplements	516,000	395,000
2.5501.860.211	Employer's Social Security Cost	39,474	30,217
2.5501.860.221	Employer's Retirement Cost	42,002	42,002
2.5501.860.379	Catastrophic Insurance	1,600	1,600
2.5501.860.411	Athletic Grants	91,560	91,560
	TOTAL	\$ 690,636	\$ 560,379

CODE PRC 861	DESCRIPTION <u>CO-CURRICULAR CLUBS</u>	2008-09 Budget	2009-10 Budget
2.5500.861.192	Club Sponsors Dept/Grade Chair.	37,658	30,722
2.5500.861.211	Employer's Social Security Cost	2,881	2,478
2.5500.861.221	Employer's Retirement Cost	3,065	2,507
2.5500.861.411	Club Funds, Supplies & Materials	11,990	11,990
	TOTAL	\$ 55,594	\$ 47,697

CODE PRC 870	DESCRIPTION <u>NCWISE</u>	2008-09 Budget	2009-10 Budget
2.5820.870.418	NCWISE Software	10,000	-
	TOTAL	\$ 10,000	\$ -

**ORANGE COUNTY SCHOOLS
2009-2010
BOARD OF EDUCATION'S APPROVED LOCAL EXPENSE BUDGET**

CODE PRC 900	DESCRIPTION <u>PUBLIC RELATIONS</u>	2008-09 Budget	2009-10 Budget
2.6950.900.153	Salary - Public Relations	54,552	54,552
2.6950.900.211	Employer's Social Security Cost	4,173	4,173
2.6950.900.221	Employer's Retirement Cost	4,441	4,441
2.6950.900.231	Employer's Hospitalization cost	4,157	4,157
2.6950.900.312	Staff Development	500	500
2.6950.900.344	Mobile Communications	300	300
2.6950.900.361	Membership Fees	500	500
2.6950.900.412	Supplies	3,200	3,200
	TOTAL	\$ 71,823	\$ 71,823

CODE PRC XXX	DESCRIPTION <u>BENEFITS</u>	2008-09 Budget	2009-10 Budget
2.XXXX.XXX.XXX	Proposed Health Insurance Increase	\$ -	\$ 66,220
2.XXXX.XXX.XXX	Proposed Retirement Rate Increase	\$ -	\$ 6,065
	TOTAL	\$ -	\$ 72,285
	GRAND TOTAL	\$ 25,250,800	\$ 23,841,004

**Orange County Schools Board of Education Local Expense Reductions
for Fiscal Year 2009-2010
Approved April 24, 2009**

Central Office, District-wide and Administrative Reductions:

(\$ 1,541,318)

Positions

Reduce:

- District-level clerical positions * (17,920)
- Paid Assistant Coaches * (130,257)
- Assistant Principal months of employment * (47,000)
- Substitutes due to staff development reduction * (27,808)
- 50% CTE clerical to CTE * (23,282)
- Exceptional Children contracts 50% (use Stimulus \$) * (90,925)

Eliminate:

- 2 Coordinator positions * (24,113)
- Energy Management position * (17,369)
- Permanent Substitute positions * (44,478)
- Lead Nurse position * (87,746)
- Psychological services salary not used in 2008-09 * (58,810)
- District-level clerical position * (46,383)

Program Support

Reduce:

- Curriculum and Instruction supply budget * (70,000)
- Supplies and materials purchases * (172,720)
- Local workshop allotments * (33,419)
- Principal travel allotments * (6,500)
- Budget allotted for diesel fuel * (20,000)
- Vocational travel * (3,000)
- Charter School payments * (42,720)
- Reduce copying volume * (70,000)
- Auto-dial system software replacement * (12,500)

Eliminate:

- Travel reimbursements * (17,512)
- Tuition reimbursements * (22,000)
- Recruitment incentives * (9,745)
- Teacher voucher program * (40,000)
- Transfers to Child Nutrition * (253,277)
- HR Budget items * (14,713)
- NCWISE conversion budget * (10,000)

Payroll Related

Reduce:

- Overtime payments * (33,058)
- Athletic supplement scale (use 2008-09 rates) * (12,918)
- Co-Curricular salaries to 2007-08 levels * (7,897)
- Freeze all supplements at current level (2008-09)
- Freeze Supplement with 1 step increase * (52,898)
- 4 day summer workweek - utilities
(financial impact unknown)
- Request volunteer furloughs
(financial impact unknown)

Eliminate:

- Retiree supplements * (20,350)

School-level: Programmatic

(\$ 597,305)

Reduce:

- Under enrolled Middle School French program
(2 positions) * (114,000)
- Funding for Elementary Spanish program * (57,000)
- AIG staff development * (5,000)
- Guidance supplies * (5,000)
- Apply new formula for Assistants (7 positions) * (188,305)

Eliminate:

- Dean of Students position * (57,000)
- MSEN program support (3 positions)
(Maintain program as extra-curricular activity) * (171,000)

* Projected dollar value

Total Funding Reduction:

(\$ 1,409,796)

Additional contingency reductions
(In preparation for state reductions)

(\$728,827)

Revised: April 24, 2009

Grand Total:

(\$ 2,138,623)

LOCAL REVENUES 2009-2010

ACCOUNT CODE	ACCOUNT DESCRIPTION	2008-09 BUDGET	2009-10 BUDGET	TOTAL INCR/DECR
3000-4999	REVENUES			
2.3700.305.000	Medicaid Administrative	170,000	45,000	(125,000)
2.3700.306.000	Medicaid Direct Services	45,000	45,000	-
2.3700.309.000	Head Start	90,697	90,697	-
2.3700.413.000	More at Four	182,434	182,434	-
2.4110.000.000	County Appropriation	23,126,430	22,320,459	(805,971)
2.4110.007.000	County Appropriation - Health	494,000	494,000	-
2.4210.000.000	Tuition & Fees	23,000	23,000	-
2.4410.000.000	Fines & Forfeitures	256,000	256,000	-
2.4420.740.000	Facility Use	70,000	70,000	-
2.4430.701.000	MSAS Community Schools	65,000	65,000	-
2.4440.611.000	ABC Revenues	38,384	38,384	-
2.4450.000.000	Interest	60,000	66,030	6,030
2.4880.000.000	Indirect Cost	240,000	-	(240,000)
2.4890.007.000	Reimbursement - Nurses	-	145,000	145,000
2.4890.640.000	Reimbursement - Social Worker	50,000	-	(50,000)
2.4910.000.000	Fund Balance	339,855	-	(339,855)
TOTAL LOCAL REVENUES		\$ 25,250,800	\$ 23,841,004	\$ (1,409,796)

Local Fund Revenue History

<u>Year</u>	<u>Per Student</u>	<u>Increase</u>
1994-95	1,451	88
1995-96	1,571	120
1996-97	1,782	211
1997-98	1,889	107
1998-99	2,040	151
1999-00	2,256	216
2000-01	2,395	139
2001-02	2,437	42
2002-03	2,516	79
2003-04	2,566	50
2004-05	2,623	57
2005-06	2,796	173
2006-07	2,957	161
2007-08	3,069	112
2008-09	3,200	131
2009-10	3,061	(139)

**Recurring Capital Annual Needs
Orange County Schools
Fiscal Year 2009-2010**

Capital Item	Supt. Recommend
Playground Maintenance	\$75,000
Asbestos Inspections/Abatement	\$30,000
Bloodborne Pathogens Standard	\$12,000
Chemical Removal	\$7,800
Roof Repairs	\$50,000
Paint Schools	\$25,000
Parking Lot Maintenance	\$40,000
Pest Control	\$11,000
Landscaping	\$40,000
Cafeteria Hood Cleaning	\$10,000
Bleacher/Basketball Goal Maintenance	\$25,000
Fire Alarm Maintenance	\$18,000
Turf & Field Maintenance	\$40,000
NCDPI Engineering Service	\$7,800
Mobile Unit Rental	\$20,000
Carpet Cleaning-System wide	\$10,000
Vehicle Replacement	\$59,563
Science Lab Maintenance	\$15,000
Computer Equipment Maintenance Contracts	\$70,000
Energy Management	\$25,000
New Classroom Setup	\$25,000
TOTAL RECURRING CAPITAL ANNUAL NEEDS	\$616,163

Recurring Capital Health & Safety Needs

Capital Item	Supt. Recommend
Floor Coverings	\$200,000
Emergency Lights & Batteries	\$10,030
Maintenance Training & Safety Equipment	\$25,000
Environmental Maintenance	\$65,000
Safety Padding	\$12,000
Gymnasium Floor Resurfacing	\$15,000
Fencing	\$25,000
Restroom Maintenance	\$20,000
Security Cameras	\$100,000
TOTAL RECURRING CAPITAL HEALTH & SAFETY NEEDS	\$472,030
TOTAL RECURRING CAPITAL ANNUAL NEEDS	\$616,163
TOTAL RECURRING CAPITAL	\$1,088,193

**ORANGE COUNTY SCHOOLS
PRIORITIZED CAPITAL BUDGET FY 2009-10**

PROJECT TITLE	PROPOSED FY 2009-10 One Year Plan
Cameron Park Elementary	
Chiller Replacement	160,000
Roof Replacement	200,000
Central Elementary	
Cooling Tower Replacement	100,000
Efland Cheeks Elementary	
Cooling Tower Replacement	125,000
Hillsborough Elementary	
Roof Replacement	200,000
New Hope Elementary	
Chiller Replacement	180,000
C.W. Stanford Middle	
Bathroom Renovations	150,000
Replace All Exterior Doors	82,118
Orange High	
Roof Replacement	200,000
Replace Baseball/Softball Field Lighting	150,000
District	
Concrete/Asphalt Repairs	100,000
TOTAL EXPENDITURES	1,647,118
CIP REVENUE	
Long -Range Capital	-
Less: Construction Management Contribution	
Net Long-Range Capital	1,647,118
New Middle School Bond & Alt. Financing	
UNFUNDED	-
TOTAL CIP FUNDS AVAILABLE	1,647,118

*POWER POINT
PRESENTATION*

Orange County Board of Education's Requested Local Appropriation

2009-2010

April 28, 2009



ORANGE COUNTY SCHOOLS

Current Budgetary Environment

- ✓ Probable 5-7% reduction in **state** allotments
- ✓ **County** Sales Tax Revenues are down
- ✓ Property Tax Revenues are down
- ✓ County Debt Service has increased
- ✓ Increased OCS contribution requirements for health care and retirement



ORANGE COUNTY SCHOOLS

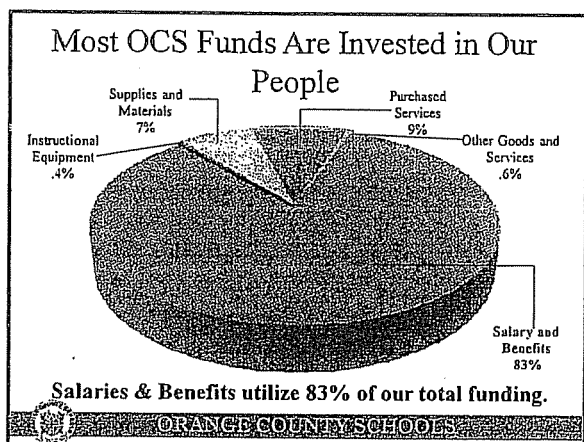
State Budget Reduction Highlights

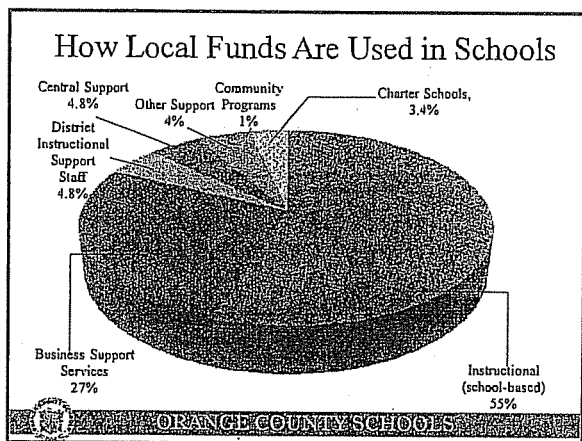
A Comparison of Proposed Budget Reductions:

- Governor Perdue- 5% Reduction \$1.6 Million
- N.C. Senate- 7% Reduction \$2.5 Million
- N.C. House- 7+% Reduction



ORANGE COUNTY SCHOOLS





Budget Year 2008-2009 Spending Cuts

During our most recent budget cycle, the Orange County Board of Education reduced spending by \$1,579,934 (6.2% of the local budget).

ORANGE COUNTY SCHOOLS

2009-2010 Local Expense Budget

Total Recommended Budget:
\$23,841,004

This recommended budget represents a 3.5% reduction in county appropriations and a 1.9% decline in other revenues.



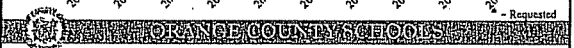
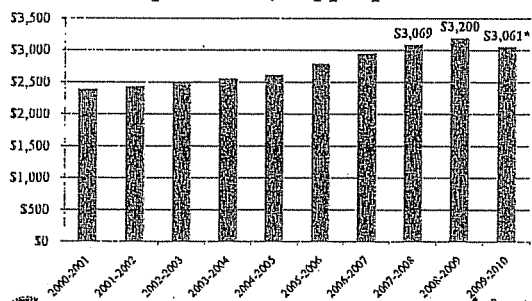
2009-2010 Local Expense Budget

Requested County Appropriation:
\$22,320,459

This request represents a reduction of \$973,973 or a decrease in funding of \$139.00 per student compared to 2008-09 levels.



Orange County Schools Per Pupil County Appropriation



Executive Staff conducted a detailed evaluation of the 2008-09 budget:

- ✓Line by line review of expenditures
- ✓Full review of all audit reports
- ✓Preliminary state allotment sheets
- ✓County Government Projections
- ✓The Governor's proposed Budget
- ✓Other revenue sources



District-wide and Administrative Reductions:

Reduce:

- District-level clerical positions
- Paid Assistant Coaches
- Assistant Principal months of employment
- Substitute Teacher Days
- Exceptional Children Salaries (Use Federal Stimulus Funding)
- CTE Clerical Support (50% to CTE Budget)

Eliminate:

- 2 Coordinator positions
- Energy Management position (reassigned duties)
- Permanent Substitute positions
- Lead Nurse position
- District Clerical position
- Psychologist position



Program Support Reductions:

Reduce:

- C and I supplies
- Supply purchases
- Local workshop allotments
- Principal travel allotments
- Allotment for diesel fuel
- Vocational Travel
- Charter School payments

Eliminate:

- Travel reimbursements
- Tuition reimbursements
- Recruitment incentives
- Teacher voucher program
- Transfers to Child Nutrition
- Human Resources Budget Items
- NC Wise Conversion Budget



Ages of School Facilities

School	Year Opened
Cameron Park	1956
Central Elementary	1952
Efland-Cheeks	1952
Grady A. Brown	1974
Hillsborough Elementary	1952
New Hope	1991
Pathways	2000
A. L. Stanback	1995
C. W. Stanford	1968
Gravelly Hill	2006
Cedar Ridge	2002
Orange High	1962
Partnership Academy	2007

Average Age of OCS buildings: 30.8 Years Old



Capital Funding History

School Year	Capital Investment Plan	Recurring Capital
2009-2010	\$1,647,118	\$1,088,193
2008-2009	\$2,281,700	\$991,630
2007-2008	\$1,547,986	\$956,600
2006-2007	\$814,272	\$921,570



Financial Stewardship

The district is committed to minimizing the effect of the budget cuts on classroom instruction and efficiently utilizing all available resources in order to provide our students with an outstanding educational experience.



Orange County Board of Education's Requested Local Appropriation

2009-2010

April 28, 2009



ORANGE COUNTY SCHOOLS

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- ✓ Probable 5-7% reduction in **state** allotments
- ✓ **County** Sales Tax Revenues are down
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- ✓ County Debt Service has increased
- ✓ Increased OCS contribution requirements for health care and retirement



State Budget Reduction Highlights

A Comparison of Proposed Budget Reductions:

- Governor Perdue- 5% Reduction \$1.6 Million
- N.C. Senate- 7% Reduction \$2.5 Million
- N.C. House- 7+% Reduction



Senate Budget Reduction Highlights

Impact of the Senate's Budget on OCS: Classroom Teacher Reductions

Grades K-3 = 11.5 positions

Grades 4-6 = 6.0 positions

Grades 7-8 = 4.5 positions

Grade 9 = 2.0 positions

Grades 10-12 = 4.0 positions

28 Total



ORANGE COUNTY SCHOOLS

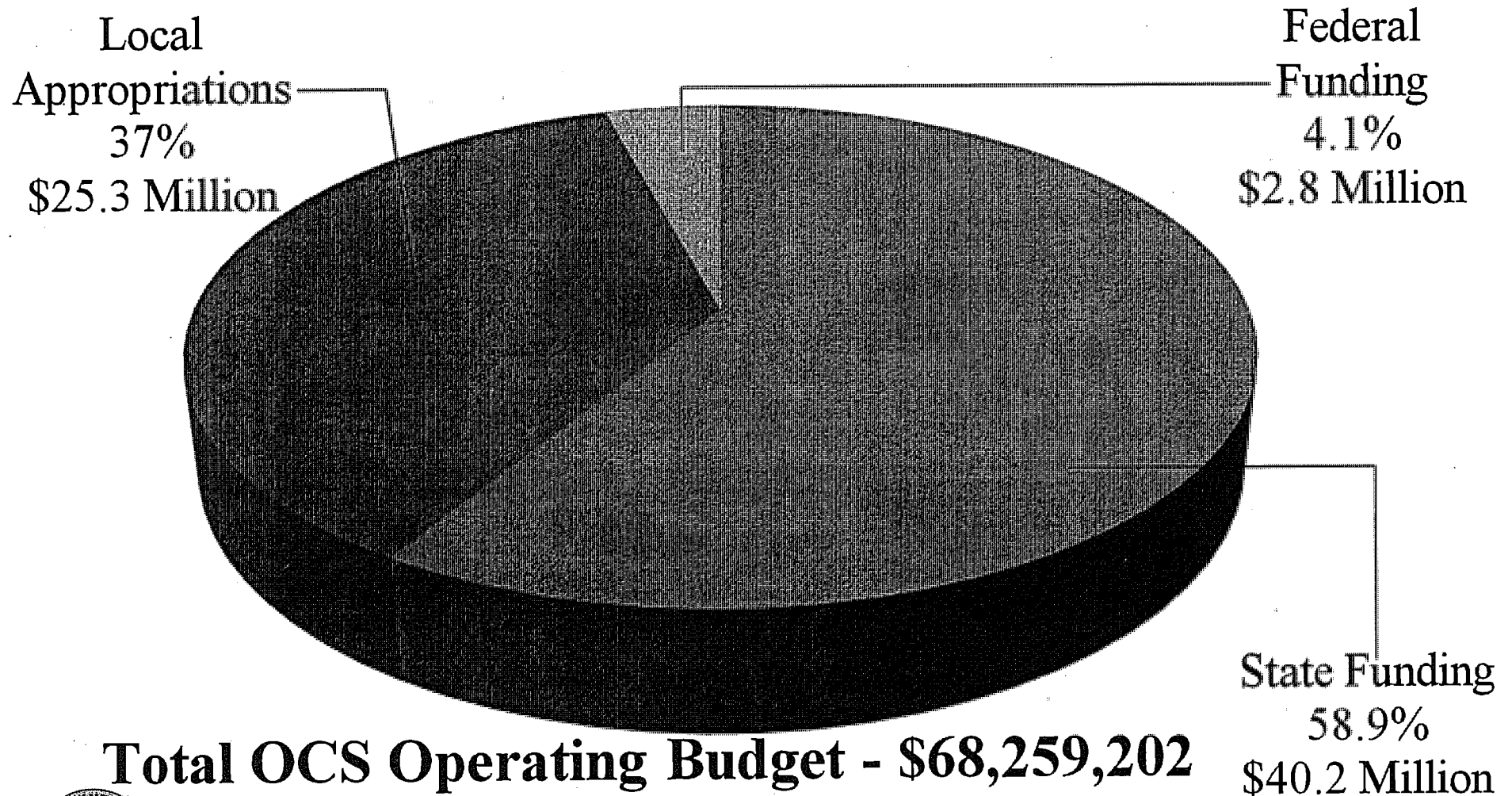
Senate Budget Reduction Highlights

Further Senate Reductions:

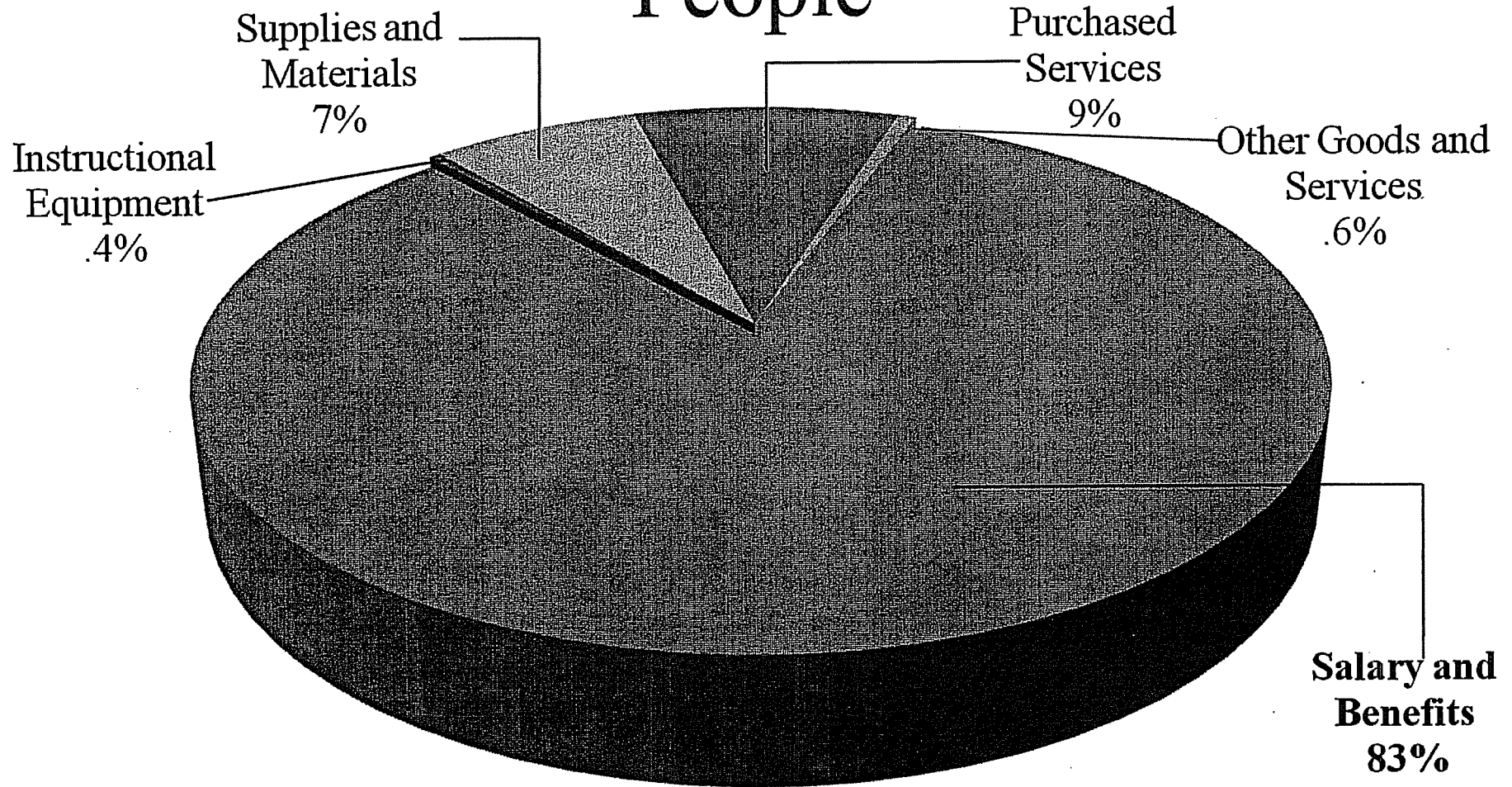
–SRO Funding	\$37,000 per high school
–School Technology	\$270,000 reduction
–Textbooks	\$234,000 reduction
–“At-Risk” funding	\$332,787 reduction



Revenue Sources for 2008-09



Most OCS Funds Are Invested in Our People

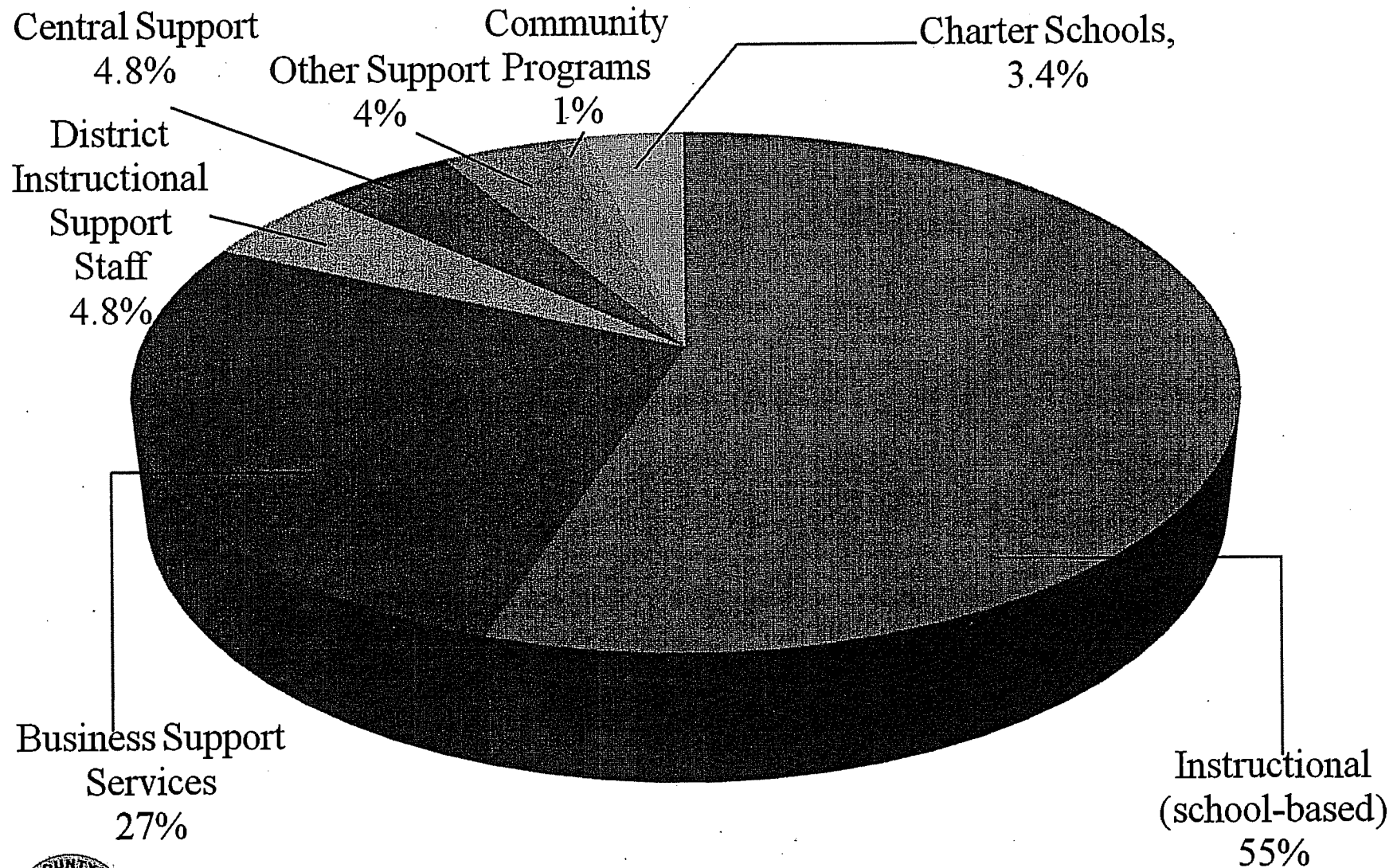


Salaries & Benefits utilize 83% of our total funding.



ORANGE COUNTY SCHOOLS

How Local Funds Are Used in Schools



ORANGE COUNTY SCHOOLS

Budget Year 2008-2009

Spending Cuts

During our most recent budget cycle, the Orange County Board of Education **reduced spending by \$1,579,934 (6.2% of the local budget).**



2008-2009 OCS Budget Reductions

The major reductions are summarized below:

•6.5 District-level Positions	\$385,000
•10 School-level Positions	\$209,000
•Programmatic Reductions (Non-personnel)	\$461,000
•Miscellaneous District-level Funding	\$179,000



Lean Staff – Simple Form

In order to obtain the best possible return on investment, the district has reduced spending by the following actions:

- Redesigned departmental workflow to eliminate redundancy
- Reduced, realigned or consolidated positions
- Reallocated staff for greater efficiency and improved service delivery



2009-2010 Local Expense Budget

Over the course of the last 10 months, Orange County Schools has taken steps to reduce local spending by \$2,553,912.



2009-2010 Local Expense Budget

Total Recommended Budget:

\$23,841,004

This recommended budget represents a 3.5% reduction in county appropriations and a 1.9% decline in other revenues.



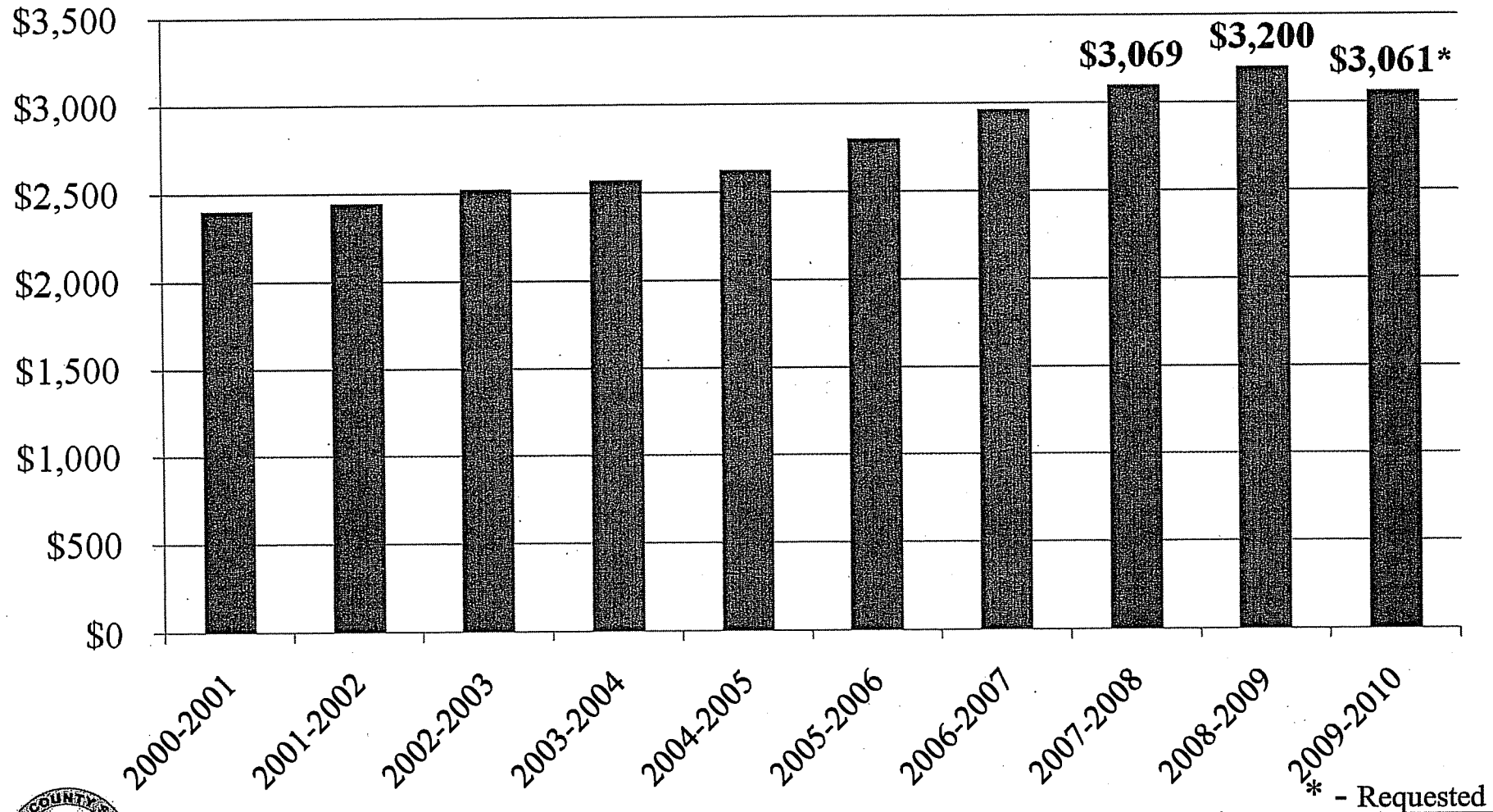
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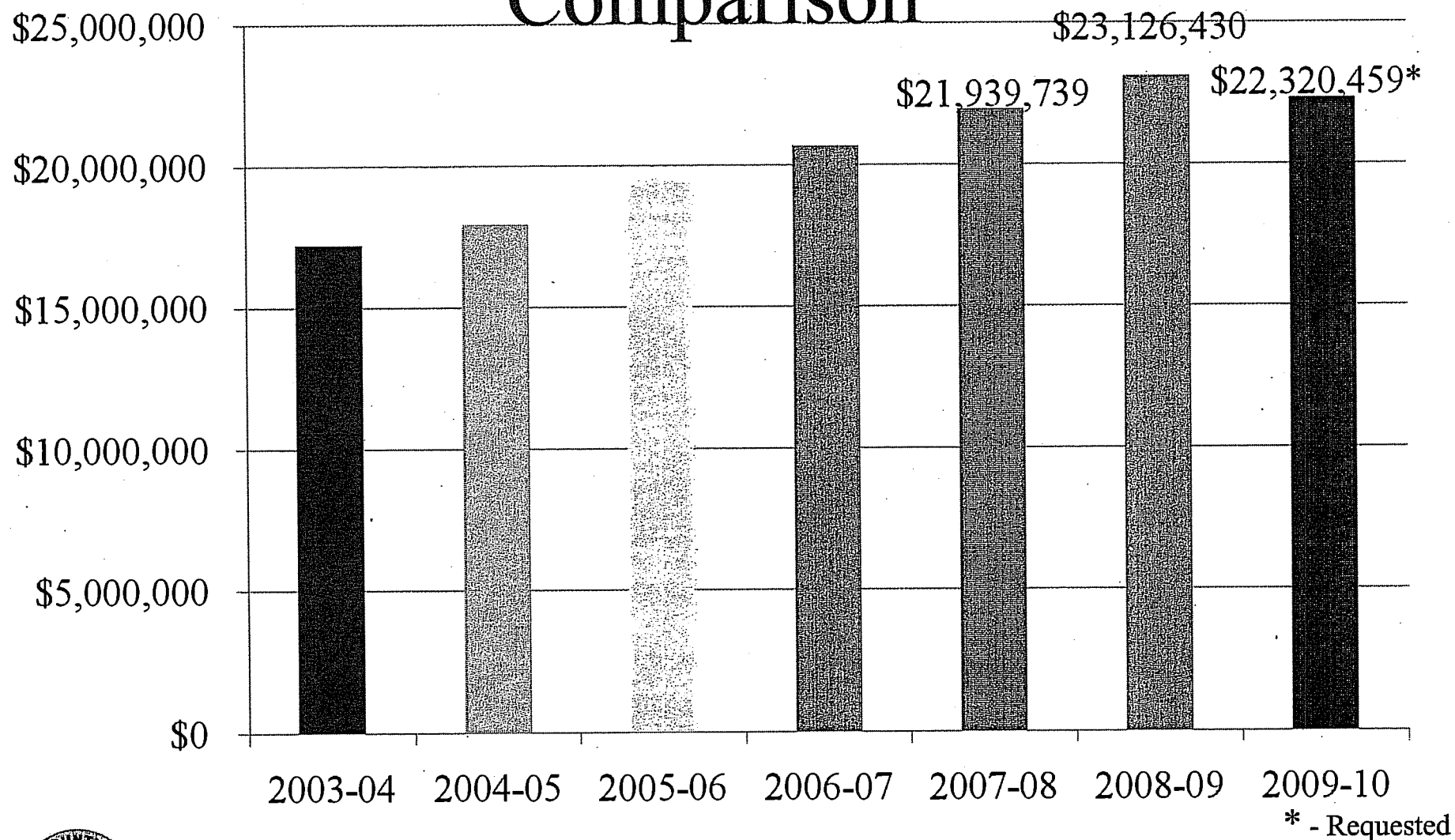


Orange County Schools Per Pupil County Appropriation



ORANGE COUNTY SCHOOLS

County Appropriations Year to Year Comparison



2009-2010 Projected Budget

The requested level of funding will allow the district to provide services for our most vulnerable students and fill the gaps created by the \$332,787 reduction in state “at-risk” funding.



How will Orange County Schools absorb
a reduction of \$1,409,796 in local
revenues in order to provide a balanced
budget?



Executive Staff conducted a detailed evaluation of the 2008-09 budget:

- ✓ Line by line review of expenditures
- ✓ Full review of all audit reports
- ✓ Preliminary state allotment sheets
- ✓ County Government Projections
- ✓ The Governor's proposed Budget
- ✓ Other revenue sources



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- Vocational Travel
- Charter School payments

Eliminate:

- Travel reimbursements
- Tuition reimbursements
- Recruitment incentives
- Teacher voucher program
- Transfers to Child Nutrition
- Human Resources Budget Items
- NC Wise Conversion Budget



Payroll Related Reductions:

Reduce:

- Overtime payments
- Athletic Supplements
(use 08-09 rates)
- Co-curricular Supplements
(use 08-09 rates)

- Freeze all administrative, teacher and classified supplements



School-level Programmatic Reductions:

Reduce:

- Under enrolled Middle School French program
- Elementary Spanish program funding
- Guidance supplies
- AIG Staff Development
- K-8 Teaching Assistants

Eliminate:

- OHS Dean of Students position
- Middle School MSEN



Capital Investment Plan

- 10-Year Projection
- Assessments Based on Unconstrained Resources
- Inputs
 - Board of Education
 - Superintendent & Associate Superintendent
 - Principals
 - Maintenance Director
 - Strategic Plan



Ages of School Facilities

School	Year Opened
Cameron Park	1956
Central Elementary	1952
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ORANGE COUNTY SCHOOLS

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School Year	Capital Investment Plan	Recurring Capital
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ORANGE COUNTY SCHOOLS

Financial Stewardship

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For further information, please contact:

Donna Brinkley

Director of Finance

919.732.8126 x 13000

donna.brinkley@orange.k12.nc.us



Efland Sewer Fund

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation Account: 3601
<i>Efland Sewer Fund (Fund 51)</i>						
Operations	\$ 171,950	\$ 156,465	\$ 184,250	\$ 176,486	\$ 212,900	\$ 212,900
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 171,950	\$ 156,465	\$ 184,250	\$ 176,486	\$ 212,900	\$ 212,900
Offsetting Revenues	\$ (65,990)	\$ (75,426)	\$ (62,000)	\$ (73,963)	\$ (93,000)	\$ (93,000)
County Costs (net)	\$ 105,959	\$ 81,040	\$ 122,250	\$ 102,523	\$ 119,900	\$ 119,900

Budget Highlights:

- The increase in revenues in FY 2009-10 reflects rate changes effective July 1, 2009, which is the first year of a four year rate adjustment plan. This plan allows for sufficient revenue after the four year period to sustain the system without General Fund subsidy.
- The increase in Operations for FY 2009-10 includes easement clearing and cleaning/videotaping of the system.
- The General Fund's subsidy for FY 2009-10 is budgeted at \$119,900.

Other Budget Increases (\$30,000):

- Includes easement clearing to allow ready access to the outlying portions of the system for inspection and/or emergencies (\$15,000)
- Includes cleaning and video inspecting 20% of the system's lines (\$15,000). This will allow for adherence to the plan to have the entire system cleaned and video inspected every five years.
- Both of these maintenance items are required by the State-issued collection system permit.

Fee Changes:

- First year implementation, effective July 1, 2009, of a four year rate adjustment plan (see attached fee schedule).

**Approved Fee Changes for FY 2009-10
Efland Sewer**

Description	Current Fee	Approved Fee FY 2009-10	Last Revision
Base Charge (every customer pays this regardless of usage)	\$1.70	\$12.96	1987
Charge per 1000 gallons	\$15.20 for first 3000 gallons; \$4.50 for each additional 1000 gallons	\$11.25	1987

Note about fee changes:

The Board of County Commissioners approved a four year rate plan for Efland Sewer on December 11, 2008. Implementation of the first year fee changes are effective July 1, 2009.

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
EFLAND SEWER OPERATING FUND						
TELEPHONE	1,370.31	1,500.00	1,545.52	1,500.00	1,500.00	
EQUIPMENT REP & MAINT	44,613.43	25,250.00	34,850.00	48,000.00	48,000.00	
ELECTRICITY	1,038.38	2,600.00	2,600.00	2,800.00	2,800.00	
PROPANE GAS	125.86	300.00	300.00	200.00	200.00	
HILLSBOROUGH SETTLEMEN	.00	.00	.00	.00	.00	
HILLSBOROUGH WASTEWATE	105,209.31	140,000.00	100,000.00	145,000.00	145,000.00	
ORANGE-ALAMANCE EXPENS	13,019.30	13,200.00	13,200.00	13,600.00	13,600.00	
OPERATIONS	734.35	1,400.00	1,400.00	1,800.00	1,800.00	
REMITTANCE TO HILLSBOR	.00	.00	.00	.00	.00	
OPERATIONS	166,110.94	184,250.00	153,895.52	212,900.00	212,900.00	
EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
EFLAND SEWER	166,110.94	184,250.00	153,895.52	212,900.00	212,900.00	
TOTAL EFLAND SEWER OPERATING	166,110.94	184,250.00	153,895.52	212,900.00	212,900.00	
GRAND TOTAL	166,110.94	184,250.00	153,895.52	212,900.00	212,900.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

15-3

Emergency Services

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend Account: 7500
Emergency Services (General Fund)						
Personnel Services	\$ 5,077,971	\$ 5,395,768	\$ 5,591,659	\$ 5,376,336	\$ 5,546,256	\$ 5,473,355
Operations	\$ 707,320	\$ 798,697	\$ 887,021	\$ 943,822	\$ 763,135	\$ 763,135
Capital Outlay	\$ 1,831	\$ 1,500	\$ 325,385	\$ 48,291	\$ 0	\$ 0
Total Expenditures	\$ 5,787,122	\$ 6,195,965	\$ 6,804,065	\$ 6,368,449	\$ 6,309,391	\$ 6,236,490
Offsetting Revenues	\$ (1,921,376)	\$ (1,816,532)	\$ (1,848,000)	\$ (1,799,695)	\$ (1,853,000)	\$ (1,853,000)
County Costs (net)	\$ 3,865,746	\$ 4,379,433	\$ 4,956,065	\$ 4,568,754	\$ 4,456,391	\$ 4,383,490
Emergency Telephone System (Fund 35)						
Overhead	\$ 36,000	\$ 53,559	\$ 19,556	\$ 19,556	\$ 19,556	\$ 19,556
Transfer to Other Funds	\$ 338,290	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Personnel Services	\$ 131,984	\$ 120,582	\$ 202,161	\$ 182,867	\$ 192,048	\$ 189,671
Operations	\$ 304,793	\$ 297,682	\$ 418,000	\$ 507,315	\$ 292,000	\$ 292,000
Capital Outlay	\$ 40,480	\$ 113,077	\$ 84,000	\$ 93,203	\$ 0	\$ 0
Total Expenditures	\$ 851,547	\$ 584,899	\$ 723,717	\$ 802,941	\$ 503,604	\$ 501,227
Offsetting Revenues	\$ (740,917)	\$ (770,995)	\$ (723,717)	\$ (690,976)	\$ (503,604)	\$ (501,227)
County Costs (net)	\$ 110,630	\$ (186,096)	\$ 0	\$ 111,965	\$ 0	\$ 0
Total Emergency Services and Related Expenditures	\$ 6,638,669	\$ 6,780,864	\$ 7,527,782	\$ 7,171,390	\$ 6,812,995	\$ 6,737,717

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
By Program (General Fund)						
Administration	\$ 193,926	\$ 243,032	\$ 404,845	\$ 364,910	\$ 338,224	\$ 335,054
Emergency Medical Services	\$ 3,723,805	\$ 3,881,552	\$ 3,920,596	\$ 3,840,098	\$ 3,678,454	\$ 3,634,872
Fire Services	\$ 210,906	\$ 264,341	\$ 422,886	\$ 229,519	\$ 302,490	\$ 299,320
Telecommunications	\$ 1,658,485	\$ 1,807,039	\$ 2,055,738	\$ 1,933,922	\$ 1,990,223	\$ 1,967,244
Total Expenditures	\$ 5,787,122	\$ 6,195,965	\$ 6,804,065	\$ 6,368,449	\$ 6,309,391	\$ 6,236,490
Offsetting Revenue	\$ (1,921,376)	\$ (1,816,532)	\$ (1,848,000)	\$ (1,799,695)	\$ (1,853,000)	\$ (1,853,000)
County Costs (net)	\$ 3,865,746	\$ 4,379,433	\$ 4,956,065	\$ 4,568,754	\$ 4,456,391	\$ 4,383,490
Other Related Programs (Emergency Telephone System Fund)						
Emergency Telephone System	\$ 851,547	\$ 584,899	\$ 723,717	\$ 802,941	\$ 503,604	\$ 501,227
Total Expenditures	\$ 851,547	\$ 584,899	\$ 723,717	\$ 802,941	\$ 503,604	\$ 501,227
Offsetting Revenue	\$ (740,917)	\$ (770,995)	\$ (723,717)	\$ (690,976)	\$ (503,604)	\$ (501,227)
County Costs (net)	\$ 110,630	\$ (186,096)	\$ 0	\$ 111,965	\$ 0	\$ 0
Total Expenditures	\$ 6,638,669	\$ 6,780,864	\$ 7,527,782	\$ 7,171,390	\$ 6,812,995	\$ 6,737,717

Budget Highlights:

- The Emergency Medical Services division includes a change in service delivery for FY 2009-10. On May 1, 2009, the department ceased the Initial Response Vehicle (IRV) delivery model where a paramedic responds initially to a call followed by two Emergency Medical Technicians in an ambulance when necessary.
- The Manager Recommended budget for FY 2009-10 reallocates and reclassifies existing staff to better align staff when and where they are needed, allows for appropriate

supervision, and provides for up to two (2) additional ambulances during high call volume times (traditionally between the hours of 8:00 am and 10:00 pm).

- This model does not require any additional new positions for FY 2009-10, and when fully implemented, will reduce total costs of EMS service delivery.
- Reductions in Overtime and Telephone costs in the Emergency Telephone System Fund (9-1-1) for FY 2009-10 are due to no outstanding projects remaining as the cutover for the 9-1-1 center was completed as of January 2009.
- With the reduced budgeted amount in operations for the Emergency Telephone System Fund; any additional revenue from subscriber fees will go into the 9-1-1's fund balance for future capital needs.
- The overhead costs listed within the Emergency Telephone System Fund is the indirect costs charged to the Fund by the General Fund based on the current County Cost Allocation Plan.

Changes in Service Delivery (\$135,645 Reduction) – Emergency Services:

- Eliminate use of paid student interns for special projects.
- Reduce overtime in Communications and Administrative divisions.
- Reduce several operational line items.
- Reduce travel, training, and certifications/licenses.
- Reduce equipment repair, building rent, and electricity due to no longer using Orange County Rescue – Station 1 as a location for Emergency Medical Services.
- Reduce contract services – the Fire/Rescue study will be completed in phases.

Changes in Service Delivery (\$130,000 Reduction) – Emergency Telephone Fund:

- Reduce overtime costs.
- Reduce training/development and telephone costs.

Cost of New Facilities:

- The department moved into its new Emergency Services facility in January 2009, and increased operational costs for FY 2009-10 are reflected in the Public Works department budget.

Potential Change in County Service Delivery
FY 2009-10

Department Emergency Telephone System Fund
 Department Target Budget \$0
 Reduction Amount

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Reductions in Overtime costs		(\$4,000)	Overtime can be reduced due to no outstanding projects left to complete as the cutover for the 9-1-1 center was completed as of January 2009	E911 funds	There is no service delivery impact with this reduction
2	Reductions in Training/Development costs		(\$26,000)	Administrative staff can no longer use E911 funds for classes/conferences/workshops that do not specifically pertain to 9-1-1 phones	E911 funds	There is no service delivery impact with this reduction
3	Reductions in Telephone costs		(\$100,000)	Telephone can be reduced due to no outstanding projects left to complete as the cutover for the 9-1-1 center was completed as of January 2009	E911 funds	There is no service delivery impact with this reduction
Total Department Budget Reduction		\$0	(\$130,000)			
Net Department Budget Reduction		(\$130,000)				

Potential Change in County Service Delivery
FY 2009-10

Department Emergency Services
Department Target Budget (\$135,645)
Reduction Amount

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Elimination of Student Interns and reductions in Overtime in the Communications and Administrative divisions		(\$14,459)	The use of Student Interns working on special projects will be eliminated, as well as reductions in Overtime in the Communications and Administrative divisions	General Fund	Special projects will either be put on hold or will be performed by available staff as time permits.
2	Reductions in Departmental Supplies and Printing costs among all divisions		(\$4,185)	None	General Fund	No longer using film for fires, but now using digital camera. In the past, the NFPA required purchasing documents but now they are available on-line.
3	Reductions in HazMat line item		(\$5,000)	None	General Fund	There is no change in service impact for HazMat other than the billing process. The reduction is covered by the department billing out the cost of the spill to the company involved
4	Reductions in Training, Certifications & Licenses, Dues, and Educational Supplies among all divisions within Emergency Services		(\$28,073)	All out of state training has been eliminated, and other training has been reduced significantly. Dues have been reduced in the Communications division, only allowing for membership renewals for senior staff	General Fund	As an emergency management agency, it is important to have all staff cross trained to work in the Emergency Operations Center during major events. These reductions will cause certain staff to have to work extra hours to ensure someone is available for questions, guidance, etc. We will no longer provide promotional items to the public

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
5	Reductions in Equipment Repair and Building Rent and Electricity		(\$28,705)	None	General Fund	Neither reduction will cause any impact in delivery of services. Orange County Rescue - Station 1 is no longer being used as a location for the EMS division.
6	Reductions in Bloodborne Pathogens and Hepatitis B Vaccines		(\$3,660)	None	General Fund	Due to conflicted interpretations of OSHA, coupled with lack of overhead staff to arrange and manage tactical staff physicals, this initiative has been suspended
7	Reductions in Contract Services line item related to the Fire/Rescue Study		(\$51,563)	None	General Fund	The Fire/Rescue Study will now be done in phases; it will take more time to have a completed product, but that is needed to ensure the report is done correctly and covers the needs of the County with objectivity
Total Department Budget Reduction		\$0	(\$135,645)			
Net Department Budget Reduction		(\$135,645)				

Summary - Printing Line Item

Department: Emergency Services

Priority	Item	Cost Budgeted
1	Fire Marshal Inspection Forms	\$750
2	EMS Protocols for Employees	\$250
Total		\$1,000

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(EMERGENCY SERVICES)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		3,131,466.73	3,684,076.00	3,684,076.00	3,624,086.00	3,624,086.00	
OVERTIME		663,689.89	385,235.00	385,235.00	325,313.00	325,313.00	
HOLIDAY PAY		139,193.92	180,061.00	180,061.00	174,587.00	174,587.00	
LONGEVITY		32,353.89	29,482.00	29,482.00	29,148.00	29,148.00	
NON-PERMANENT PERSONNE		318,214.59	74,747.00	74,747.00	144,954.00	144,954.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	.00	.00	.00	.00	
STUDENT INTERNS		.00	9,444.00	9,444.00	.00	.00	
SOCIAL SECURITY		260,145.56	273,496.00	273,496.00	265,585.00	265,585.00	
MEDICARE		60,840.09	64,040.00	64,040.00	62,308.00	62,308.00	
MEDICAL INSURANCE		508,674.62	580,696.00	580,696.00	613,064.00	613,064.00	
MED INS PMT IN LIEU		275.00	300.00	300.00	300.00	300.00	
DENTAL INSURANCE		22,322.61	28,796.00	28,796.00	28,796.00	21,675.00	
LIFE INSURANCE		10,301.28	9,747.00	9,747.00	9,828.00	9,828.00	
RETIREMENT		193,482.15	205,759.00	205,759.00	202,507.00	202,507.00	
NON-SWORN 401(K)		54,807.50	65,780.00	65,780.00	65,780.00	.00	
PERSONNEL SERVICES		5,395,767.83	5,591,659.00	5,591,659.00	5,546,256.00	5,473,355.00	
TRAVEL		2,123.95	.00	.00	.00	.00	
TRAINING/DEVELOPMENT		7,555.83	17,130.00	11,130.00	9,200.00	9,200.00	
CERTIFICATIONS & LICEN		14,694.59	28,724.00	16,412.00	11,350.00	11,350.00	
PERSONAL MILEAGE		.00	.00	.00	.00	.00	
TRAVEL ADVANCES		.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	104,551.10	107,976.00	110,242.00	111,124.00	111,124.00	
POSTAGE	496.54	750.00	750.00	750.00	750.00	
VEHICLE MAINTENANCE	104,154.76	67,500.00	68,000.00	67,500.00	67,500.00	
GAS & OIL	31,186.21	88,200.00	88,200.00	88,200.00	88,200.00	
MOTOR POOL	103,503.02	17,800.00	17,800.00	17,800.00	17,800.00	
BUILDING REPAIRS	286.66	1,000.00	2,000.00	1,000.00	1,000.00	
FACILITY CARE	.00	500.00	500.00	500.00	500.00	
EQUIPMENT REP & MAINT	48,957.29	100,450.00	98,450.00	90,450.00	90,450.00	
BUILDING RENT	.00	.00	.00	.00	.00	
EQUIPMENT RENT	32,716.35	34,122.00	50,772.00	25,822.00	25,822.00	
DUPLICATING	558.49	1,873.00	1,873.00	1,873.00	1,873.00	
PRINTING	3,979.26	3,885.00	2,442.30	1,000.00	1,000.00	
ADVERTISING	.00	.00	.00	.00	.00	
DUES	4,794.34	6,679.00	5,679.00	4,463.00	4,463.00	
SUBSCRIPTIONS	209.90	1,068.00	1,068.00	1,068.00	1,068.00	
DEPARTMENTAL SUPPLIES	1,912.06	4,050.00	5,025.00	4,000.00	4,000.00	
EDUCATIONAL SUPPLIES	16,842.66	16,000.00	10,270.60	8,000.00	8,000.00	
OFFICE SUPPLIES	6,027.01	5,870.00	6,270.00	5,870.00	5,870.00	
MEDICAL SUPPLIES	152,636.40	157,351.00	156,515.65	160,000.00	160,000.00	
BLOODBORNE PATH SUPPS	871.36	5,910.00	3,558.00	2,500.00	2,500.00	
HEP B VACCINES	.00	500.00	500.00	250.00	250.00	
COMP SUPP/SFTWRE	1,175.00	1,200.00	1,200.00	1,200.00	1,200.00	
OTHER SUPPLIES	10,787.74	10,200.00	11,639.90	9,200.00	9,200.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
CONTRACT SERVICES	78,804.37	133,843.00	132,094.78	82,280.00	82,280.00	
BONDS & INSURANCE	3,850.00	4,235.00	4,235.00	4,235.00	4,235.00	
ELECTRICITY	25,068.00	23,005.00	23,005.00	12,600.00	12,600.00	
UNIFORMS	31,559.28	34,200.00	37,458.35	32,900.00	32,900.00	
HAZ MAT	23,929.58	10,000.00	17,623.74	5,000.00	5,000.00	
RESCUE SERVICES	-626.06	2,500.00	2,717.00	2,500.00	2,500.00	
EMERGENCY PREPAREDNESS	.00	.00	.00	.00	.00	
WMD TRAINING GRANT	.00	.00	.00	.00	.00	
CERT PROGRAM GRANT	.00	.00	.00	.00	.00	
CITIZENS CORPS GRANT	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	2,221.75	500.00	500.00	500.00	500.00	
COMMISSION FOR WOMEN OPERATIONS	.00 814,827.44	.00 887,021.00	.00 887,931.32	.00 763,135.00	.00 763,135.00	
EQUIPMENT	6,625.00	87,053.00	96,953.00	.00	.00	
IT EQUIPMENT	.00	41,397.00	36,622.00	.00	.00	
SOFTWARE	.00	.00	.00	.00	.00	
FURNISHINGS	.00	1,195.00	1,195.00	.00	.00	
VEHICLES	.00	195,740.00	195,740.00	.00	.00	
WEAPONS	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	6,625.00	325,385.00	330,510.00	.00	.00	
EMERGENCY MANAGEMENT	6,217,220.27	6,804,065.00	6,810,100.32	6,309,391.00	6,236,490.00	
TOTAL GENERAL FUND	6,217,220.27	6,804,065.00	6,810,100.32	6,309,391.00	6,236,490.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 4
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
EMERGENCY TELEPHONE FUND						
OVERHEAD	53,559.00	19,556.00	19,556.00	19,556.00	19,556.00	
TRANS TO GEN FUND	.00	.00	.00	.00	.00	
TRANSFER TO OTHER FUND	.00	.00	.00	.00	.00	
TRANSFERS FROM	53,559.00	19,556.00	19,556.00	19,556.00	19,556.00	
PERMANENT SALARIES	93,879.88	152,021.00	152,021.00	145,271.00	145,271.00	
OVERTIME	.00	5,000.00	5,000.00	1,000.00	1,000.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	1,962.68	4,927.00	4,927.00	5,088.00	5,088.00	
NON-PERMANENT PERSONNE	.00	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	5,852.19	9,700.00	9,700.00	9,310.00	9,310.00	
MEDICARE	1,368.78	2,269.00	2,269.00	2,177.00	2,177.00	
MEDICAL INSURANCE	10,750.06	17,133.00	17,133.00	18,408.00	18,408.00	
DENTAL INSURANCE	522.45	939.00	939.00	939.00	707.00	
LIFE INSURANCE	276.00	376.00	376.00	382.00	382.00	
RETIREMENT	4,677.04	7,651.00	7,651.00	7,328.00	7,328.00	
NON-SWORN 401(K)	1,292.50	2,145.00	2,145.00	2,145.00	.00	
PERSONNEL SERVICES	120,581.58	202,161.00	202,161.00	192,048.00	189,671.00	
TRAVEL	.00	.00	.00	.00	.00	
TRAINING/DEVELOPMENT	2,250.66	46,000.00	46,000.00	20,000.00	20,000.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 5
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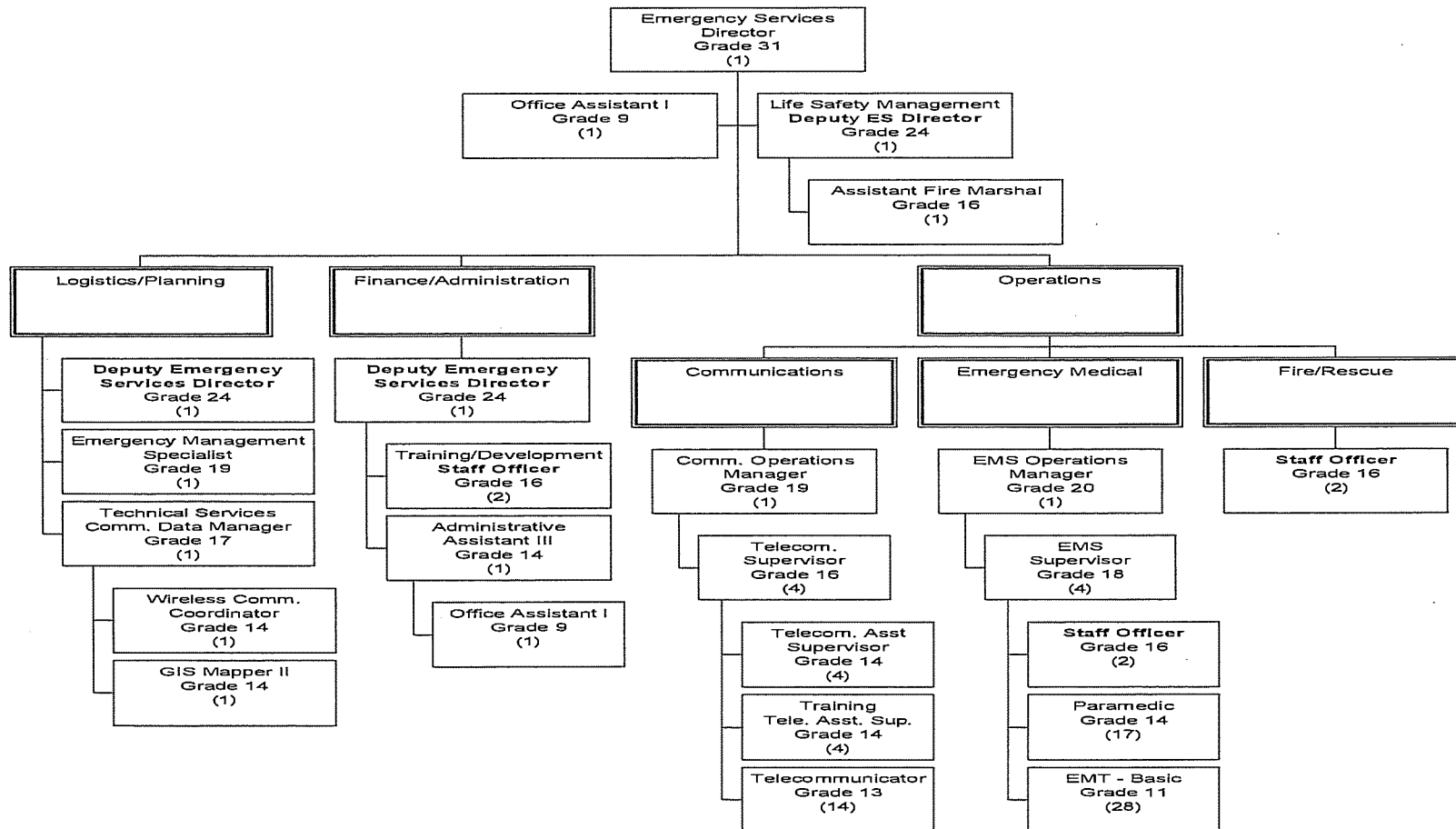
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: EMERGENCY TELEPHONE FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	234,775.11	300,000.00	300,000.00	200,000.00	200,000.00	
MOTOR POOL	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	7,950.00	20,000.00	20,000.00	20,000.00	20,000.00	
DUPLICATING	.00	.00	.00	.00	.00	
DUES	.00	.00	.00	.00	.00	
DEPARTMENTAL SUPPLIES	302.86	2,000.00	2,000.00	2,000.00	2,000.00	
OFFICE SUPPLIES	189.36	.00	.00	.00	.00	
CONTRACT SERVICES	146,430.35	50,000.00	144,216.84	50,000.00	50,000.00	
WIRELESS 911	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
TRANS TO CO CAPITAL PR OPERATIONS	.00 391,898.34	.00 418,000.00	60,958.00 573,174.84	.00 292,000.00	.00 292,000.00	
EQUIPMENT	2,848.00	.00	.00	.00	.00	
IT EQUIPMENT	183,736.60	84,000.00	157,507.50	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	186,584.60	84,000.00	157,507.50	.00	.00	
EMERGENCY MANAGEMENT	752,623.52	723,717.00	952,399.34	503,604.00	501,227.00	
TOTAL EMERGENCY TELEPHONE FU	752,623.52	723,717.00	952,399.34	503,604.00	501,227.00	
GRAND TOTAL	6,969,843.79	7,527,782.00	7,762,499.66	6,812,995.00	6,737,717.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

Emergency Services



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Bold positions are based on approval of the Archer Classification Study

Environment and Resource Conservation

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 6100
<i>Environment and Resource Conservation (General Fund)</i>						
Personnel Services	\$ 514,076	\$ 532,830	\$ 610,627	\$ 616,032	\$ 614,403	\$ 599,814
Operations	\$ 52,055	\$ 65,953	\$ 91,600	\$ 81,568	\$ 155,300	\$ 80,300
Capital Outlay	\$ 6,082	\$ 6,139	\$ 20,200	\$ 239	\$ 20,200	\$ 0
Total Expenditures	\$ 572,213	\$ 604,922	\$ 722,427	\$ 697,839	\$ 789,903	\$ 680,114
Offsetting Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
County Costs (net)	\$ 572,213	\$ 604,922	\$ 722,427	\$ 697,839	\$ 789,903	\$ 680,114

Budget Highlights:

- Department staff, currently housed in three different locations, will be integrated into one location when the department moves into the Agriculture Center in FY 2009-10. The department will realize cost savings in several operational accounts and permits equipment and vehicle sharing synergies with the Soil and Water District.

Changes in Service Delivery (\$19,650 Reduction):

- Reduce overhead costs related to multiple office locations.
- Reduce printing costs.
- Eliminate student intern cost/Delay park master plans.

Priorities:

- All priorities are program/service exchanges resulting in no budget increases.
- P-1: Conserve high priority natural areas, wildlife habitat and prime forests.
- P-10: Develop an energy plan that includes economic development strategies to attract, retain, and grow "green" business.
- P-12: Implement the County's Environmental Responsibility Goal.
- P-14: Fulfill remainder of bond issuance approved by voters in 2001 for soccer and Twin Creeks (Moniese Nomp).

Potential Change in County Service Delivery
FY 2009-10

Department Environment & Resource Cons.(ERCD)

Target Budget Reduction Amount (\$10,235)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Reduce overhead costs related to multiple office locations.		(\$4,400)	Eight-member ERCD staff currently housed in three different locations. Reduction in vehicle trips, personal mileage, equipment sharing, telephone costs and other synergies. Also anticipate gains via co-location of all staff with Soil and Water District offices. Allows for equipment sharing and vehicle-sharing possibilities.	General Fund	Relocate department staff into one building. Improved service - satellite offices did not see public traffic, all staff members will be available for public interaction and visits at one location. Addition of farmland preservation and Water Resources and Open Space Design Specialist staff to Hillsborough office will help with land and water conservation public service provision (and proximity to other agricultural agencies).
2	Reduce Printing Costs		(\$5,000)	Additional time posting reports and materials to web site, creating Adobe PDF and other electronic transmittal files, less time printing hard-copy and typesetting/preparing camera-ready documents	General Fund	Will generate fewer paper copies of reports and documents. Advisory board members and citizens will view the information electronically. Consistent with County's Environmental Responsibility Goal.
3	Eliminate student intern cost / Delay Park Master Plans		(\$10,250)	Existing staff will absorb intern duties. Reassign staff to other priorities.	General Fund	No new park master plan committees, although staff will be completing unfinished master plans (such as Little River Park), and doing preliminary planning for nature preserve public access areas and other future parks as time permits.
Total Department Budget Reduction		\$0	(\$19,650)			
Net Department Budget Reduction		(\$19,650)				

Board Priorities

FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
ERCD	Exchange	0	0	0	0	0	0	0	0	Exchange	0	Exchange	0	Exchange	\$ -
Priority Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Environment and Resource Conservation Division (ERCD)

Priority 1 (P-1) - Conserve high priority natural areas, wildlife habitat and prime forests.

A. Fiscal Impact

- Program/service exchanged; no budget increase.
- \$500 exchange from equipment repairs to printing to cover brochures on land conservation/forestry), all other exchanges are staff time exchanges within existing personnel lines, or exchanges within existing operating lines.

B. Service Impact

- This is an established priority within the Lands Legacy Program and is currently addressed within the regular duties and expenditures of the department. However, this component is proposed to be expanded to meet the priority. Ratcheting this function to a higher level is proposed through several internal exchanges designed to accomplish the task without new costs:
 - Cultural and environmental surveys and parks/open space master plan contract services will be exchanged in the estimated amount of \$8,000 for the cost of a series of seminars and public workshops that will promote private land conservation of natural areas and prime forests. This will include seminars on tax credits for land conservation and how to qualify, sustainable forest stewardship and management plans, estate planning, and potential for USDA/NRCS cost-share programs. The series will include resources from staff, non-profits (such as TLC), the Soil and Water District, Cooperative Extension and the County Forester (NC DFR).

- The staff time of the Director, Land Conservation Manager and GIS Coordinator/Land Steward will be exchanged to provide for more time and resources on protection of natural areas. Fewer acquisitions and closings and less emphasis on parkland acquisitions in FY 09-10 would be part of the exchange. This approach is also consistent with the Lands Legacy Action Plan 2008-2010.
- 50% of the graduate intern time will be allocated to this effort, including the preparation of stewardship and management plans for land-banked nature preserves and other natural properties that are not yet addressed. This will assist staff in creating plans for properties that do not have a plan as of yet.
- An exchange of \$500 between Equipment Repairs and Printing will allow for new brochures to be created and printed, to support public education efforts.
- Staff will continue, as per the Lands Legacy Action Plan, to pursue planned acquisitions to nature preserves, natural areas and wildlife habitat using pre-existing funds – on a case-by-case basis as directed by the Manager and Board.
- The annual stipend to Triangle Land Conservancy is proposed to be exchanged in part for assistance with stewardship of natural areas, freeing up time of the Land Conservation Manager, and toward the public workshops and seminars.
- If possible, given other time constraints, staff will exchange time to provide for review of the new Conservation Use Value program with the Tax Assessor's office.
- Staff will meet with colleagues from Planning and Parks and Recreation to review whether the timing is right to address changes to land dedication and payment-in-lieu provisions of the Subdivision Regulations during 2009-10. Actual changes to that program would not be pursued until FY 10-11.

Priority 10 (P-10): Develop an energy plan that includes economic development strategies to attract, retain, and grow "green" business.

A. Fiscal Impact

- Program/service exchanged; no budget increase.

B. Service Impact

- Creation of a Master Energy Plan that uses existing policies and studies and new assessment to:
 - Maximize energy conservation and reduce energy consumption by a fixed amount to be determined.
 - Reduce peak demand for electricity by a target amount/year (to be determined).

- Achieve a target percentage of energy from renewable sources by a target year (to be determined).
 - Develop energy infrastructure to support the plan, and invest in innovative clean energy technologies and businesses to stimulate the industry's growth.
 - Staff time from the departments of ERCD, Planning and Economic Development.
-

Priority 12 (P-12): Implement the County's Environmental Responsibility Goal.

A. Fiscal Impact

- Staff time exchanges within existing personnel lines; no budget increase.
- This goal requires staff resources from several additional departments as well, through the existing Environmental Stewardship Action Committee, and beyond for some departments intimately involved with the goal's strategies.

B. Service Impact

- The impact of this priority would involve staff resource (time) exchanges by several departments.
- Some portions of the Environmental Responsibility Goal have been accomplished (the internal staff committee, energy and water conservation and fuel consumption goals). The Goal includes 10 objectives, which were reviewed by advisory boards and staffs from the affected departments over the last 18 months, and a series of possible action strategies was developed by these boards and staff. A subcommittee of the Environmental Stewardship Action Committee has been working to sort, collate and assess these strategies for review by the Board. Another subcommittee has developed a report on potential for trip reduction and employee commuting.
- The recommended approach for FY 2008-09 for this priority is:
 1. Provide a status report to the Board of Commissioners on the initiative and accomplishments to date.
 2. Complete the efforts of the staff subcommittees and bring forward a report outlining commuting and trip reduction options, and the potential strategies that have been identified to implement the goal with staff's assessment of what would be required to implement them.
 3. Based on Board and management direction, develop an Implementation Plan for the identified priority strategies for the Environmental Responsibility Goal.

- This will require staff time from a number of different departments as identified in the Goal. From ERCD, time would be exchanged from the Water Resources Coordinator (taken from projected lesser activity in nutrient rules and completion of the State of the Environment report), the Cultural Resources Specialist (taken from the winding down of building stabilization oversight efforts), and the Director (from State of the Environment report and Greenhouse Gas report).
-

Priority 14 (P-14): Fulfill remainder of bond issuance approved by voters in 2001 for soccer and Twin Creeks (Moniese Nomp).

A. Fiscal Impact

- Program/service exchanged; no budget increase.
- Staff time exchanges within existing personnel lines from the Director (State of the Environment Report, Greenhouse Gas Emissions report) and Landscape Architect (Hollow Rock Master Plan, Northern Park construction team) and GIS Coordinator II (Hollow Rock Master Plan). Note: This goal requires staff resources from additional departments such as Purchasing and Parks and Recreation.
- Most of the costs and physical work for facility construction associated with this priority would come from 2001 Parks and Open Space Bond funds.

B. Service Impact

- The impact of this priority would involve staff resources (time) exchanges by the Director, Landscape Architect and GIS Coordinator II as identified above. These exchanges would be allocated as follows:
 - Revisions to the Twin Creeks (Moniese Nomp) Master Plan to identify new projects as identified by the Board.
 - Work with the consultant and Purchasing and Parks and Recreation on the Linear Park concept at Twin Creeks, if adopted by the Board.
 - Work with the consultant and Purchasing and Parks and Recreation on any other new facilities or projects at the site, as directed.
 - Provide assistance to Purchasing and Parks and Recreation on the installation of a synthetic turf playing field at a new location, as directed by the Board.
 - An initial step that will be needed is revision to the adopted Master Plan for Twin Creeks (Moniese Nomp) Park to identify any new facilities or items that are being added to the plan.

Summary - Printing Line Item

Department: ERCD

Priority	Item	Cost Budgeted
1	Voluntary Agricultural District signs	\$1,000
2	Local Landmark and Lands Legacy signs	\$1,000
3	Brochures and business cards	\$500
4	State of Environment report (subsequent copies - small #)	\$500
Total		\$3,000

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	408,102.33	463,084.00	463,084.00	468,186.00	468,186.00	
OVERTIME	.00	500.00	500.00	300.00	300.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	5,095.72	5,947.00	5,947.00	6,284.00	6,284.00	
NON-PERMANENT PERSONNE	5,124.50	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	10,250.00	10,250.00	8,250.00	.00	
BOARD REMUNERATION	1,558.86	1,700.00	1,700.00	1,700.00	1,700.00	
SOCIAL SECURITY	24,386.35	28,855.00	28,855.00	29,932.00	29,932.00	
MEDICARE	5,703.40	6,748.00	6,748.00	7,000.00	7,000.00	
MEDICAL INSURANCE	54,541.18	61,972.00	61,972.00	59,956.00	59,956.00	
MED INS PMT IN LIEU	12.50	.00	.00	326.00	326.00	
DENTAL INSURANCE	2,124.91	2,504.00	2,504.00	2,504.00	1,885.00	
LIFE INSURANCE	982.50	1,078.00	1,078.00	1,088.00	1,088.00	
RETIREMENT	20,164.80	22,269.00	22,269.00	23,157.00	23,157.00	
NON-SWORN 401(K)	5,032.50	5,720.00	5,720.00	5,720.00	.00	
PERSONNEL SERVICES	532,829.55	610,627.00	610,627.00	614,403.00	599,814.00	
TRAVEL	803.13	1,700.00	1,275.00	1,700.00	1,700.00	
TRAINING/DEVELOPMENT	2,163.88	1,850.00	3,136.50	1,900.00	1,900.00	
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	
PERSONAL MILEAGE	2,451.86	2,400.00	2,400.00	2,200.00	2,200.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	5,215.24	5,600.00	5,600.00	5,400.00	5,400.00	
POSTAGE	1,648.40	2,500.00	2,500.00	2,200.00	2,200.00	
MOTOR POOL	1,585.30	6,500.00	6,000.00	5,000.00	5,000.00	
EQUIPMENT REP & MAINT	.00	7,000.00	5,676.00	4,500.00	4,500.00	
DUPLICATING	2,631.26	3,200.00	3,495.30	3,000.00	3,000.00	
PRINTING	394.90	8,000.00	8,300.00	3,500.00	3,500.00	
ADVERTISING	1,200.00	1,200.00	2,200.00	1,200.00	1,200.00	
DUES	1,218.00	1,600.00	1,600.00	1,600.00	1,600.00	
SUBSCRIPTIONS	658.00	750.00	750.00	800.00	800.00	
DEPARTMENTAL SUPPLIES	3,794.91	5,000.00	5,000.00	5,000.00	5,000.00	
OFFICE SUPPLIES	3,875.50	3,000.00	3,000.00	3,000.00	3,000.00	
COMP SUPP/SFTWRE	96.73	500.00	500.00	500.00	500.00	
CONTRACT SERVICES	23,973.16	20,000.00	28,713.50	93,000.00	18,000.00	
CLOTHING ALLOWANCE	.00	300.00	300.00	300.00	300.00	
OTHER	25,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
PURCHASE FOR RESALE	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	838.43	500.00	500.00	500.00	500.00	
OPERATIONS	77,548.70	91,600.00	100,946.30	155,300.00	80,300.00	
EQUIPMENT	698.98	6,500.00	6,500.00	6,500.00	.00	
IT EQUIPMENT	5,440.00	13,700.00	13,700.00	13,700.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
VEHICLES	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	6,138.98	20,200.00	20,200.00	20,200.00	.00	
ENVIRON & RESOURCE CON	616,517.23	722,427.00	731,773.30	789,903.00	680,114.00	
TOTAL GENERAL FUND	616,517.23	722,427.00	731,773.30	789,903.00	680,114.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
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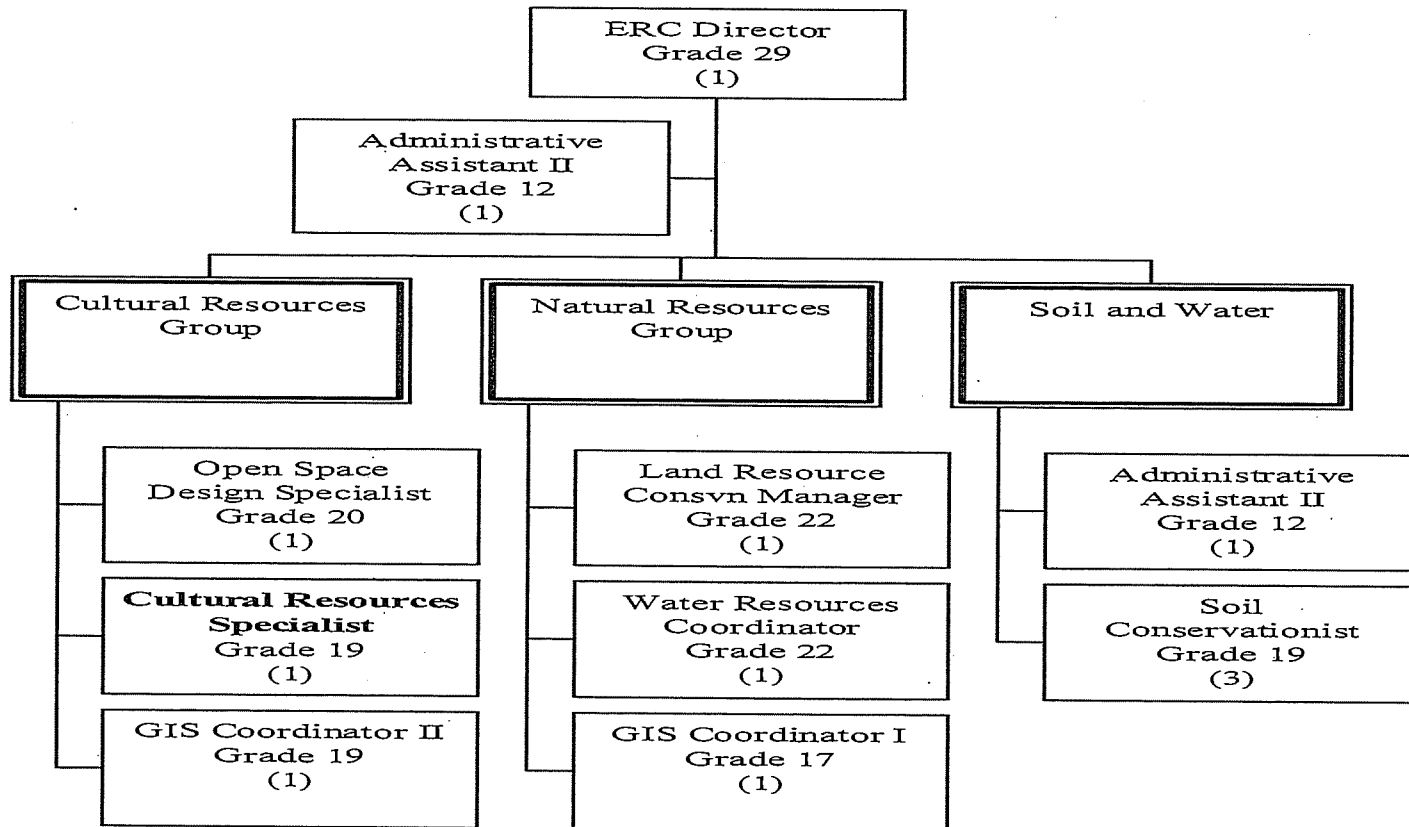
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:	2008	2009	2009	2010	2010	
GENERAL FUND	ACTUAL	ORIG BUD	REVISED BUD	REQUEST	RECOMMEND	COMMENT
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GRAND TOTAL	616,517.23	722,427.00	731,773.30	789,903.00	680,114.00	

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Environment and Resource Conservation



Bold positions are based on approval of the Archer Classification Study

Financial Services

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 220/230
<i>Financial Services (General Fund)</i>						
Personnel Services	\$ 681,003	\$ 703,962	\$ 659,083	\$ 741,110	\$ 715,887	\$ 707,964
Operations	\$ 36,631	\$ 43,893	\$ 173,634	\$ 157,264	\$ 162,275	\$ 162,275
Capital Outlay	\$ 1,556	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 719,190	\$ 747,855	\$ 832,717	\$ 898,374	\$ 878,162	\$ 870,239
County Costs (net)	\$ 719,190	\$ 747,855	\$ 832,717	\$ 898,374	\$ 878,162	\$ 870,239

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
<i>By Program (General Fund)</i>						
Budget	\$ 270,480	\$ 292,489	\$ 279,118	\$ 301,773	\$ 279,123	\$ 276,153
Finance	\$ 448,710	\$ 455,366	\$ 553,599	\$ 596,601	\$ 599,039	\$ 594,086
Total Expenditures	\$ 719,190	\$ 747,855	\$ 832,717	\$ 898,374	\$ 878,162	\$ 870,239
County Costs (net)	\$ 719,190	\$ 747,855	\$ 832,717	\$ 898,374	\$ 878,162	\$ 870,239

Budget Highlights:

- Continuation of most programs and services, excluding the changes in service delivery.

Changes in Service Delivery (\$8,500 Reduction) – Budget:

- Eliminate student intern position.

Changes in Service Delivery (\$9,900 Reduction) – Finance:

- Streamline operations (Reduce travel, training, dues, subscriptions, and contract services).

BOCC Priorities:

- (Finance) P-11: Invest in technology to increase worker efficiencies (Program/service exchange—no budget increase).

Potential Change in County Service Delivery
FY 2009-10

Department Financial Services

Target Budget Reduction Amount (\$18,213)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
Budget						
1	Eliminate student intern position		(\$8,500)	Existing staff will absorb intern duties.	General Fund	None
Finance						
1	Streamline operations (Reduce travel, training, dues, subscriptions, and contract services)		(\$9,900)	None	General Fund	None for most line items. Reduction in subscriptions line item eliminates single audit subscription and funding for other informational materials which are helpful reference materials.
Total Department Budget Reduction		\$0	(\$18,400)			
Net Department Budget Reduction		(\$18,400)				

Board Priorities

FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
Financial Services	0	0	0	0	0	0	0	0	0	0	Exchange	0	0	0	\$ -
Priority Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Financial Services

Priority 11 (P-11): Invest in technology to increase worker efficiencies

A. Fiscal Impact

- Program/service exchanged; no budget increase.

B. Service Impact

- Introduce paperless delivery of direct deposit pay stubs to employees combined with mandatory direct deposit of pay.
- The software investment would be \$5,500 with an annual savings of \$1,775, if direct deposit became a mandatory practice. If not, the annual savings would be \$1,335.
- Beyond costs savings, other efficiencies include less paper use through electronic delivery of pay stubs.

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	515,135.81	508,234.00	508,234.00	557,850.00	557,850.00	
OVERTIME	246.75	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	13,542.04	9,500.00	9,500.00	9,371.00	9,371.00	
NON-PERMANENT PERSONNE	37,576.75	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	8,500.00	8,500.00	.00	.00	
SOCIAL SECURITY	32,867.47	31,285.00	31,285.00	34,383.00	34,383.00	
MEDICARE	7,912.14	7,570.00	7,570.00	8,364.00	8,364.00	
MEDICAL INSURANCE	60,865.26	57,568.00	57,568.00	66,272.00	66,272.00	
DENTAL INSURANCE	2,526.53	3,130.00	3,130.00	3,130.00	2,356.00	
LIFE INSURANCE	1,329.84	1,032.00	1,032.00	1,218.00	1,218.00	
RETIREMENT	25,799.57	25,114.00	25,114.00	28,150.00	28,150.00	
NON-SWORN 401(K)	6,160.00	7,150.00	7,150.00	7,149.00	.00	
PERSONNEL SERVICES	703,962.16	659,083.00	659,083.00	715,887.00	707,964.00	
TRAVEL	1,307.91	1,100.00	825.00	100.00	100.00	
TRAINING/DEVELOPMENT	5,761.96	5,075.00	4,975.00	2,500.00	2,500.00	
CERTIFICATIONS & LICEN	60.00	3,350.00	3,350.00	2,400.00	2,400.00	
PERSONAL MILEAGE	1,089.52	1,000.00	1,100.00	1,150.00	1,150.00	
TRAVEL ADVANCES	745.56	.00	.00	.00	.00	
TELEPHONE	5,087.87	5,100.00	5,100.00	5,100.00	5,100.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
POSTAGE	8,961.11	9,600.00	9,600.00	9,800.00	9,800.00	
MOTOR POOL	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
DUPLICATING	4,527.30	3,137.00	3,137.00	4,100.00	4,100.00	
PRINTING	1,436.38	2,500.00	2,150.00	1,650.00	1,650.00	
ADVERTISING	.00	.00	.00	.00	.00	
DUES	1,653.75	2,397.00	2,397.00	1,600.00	1,600.00	
SUBSCRIPTIONS	255.00	1,300.00	1,300.00	800.00	800.00	
DEPARTMENTAL SUPPLIES	6,485.81	8,000.00	8,000.00	8,000.00	8,000.00	
OFFICE SUPPLIES	4,853.84	4,600.00	4,675.00	5,500.00	5,500.00	
COMP SUPP/SFTWRE	.00	300.00	300.00	.00	.00	
OTHER SUPPLIES	563.10	600.00	875.00	300.00	300.00	
CONTRACT SERVICES	314.50	125,000.00	125,000.00	118,725.00	118,725.00	
BONDS & INSURANCE	575.00	575.00	575.00	550.00	550.00	
CAPITAL UNDER \$250	214.27	.00	.00	.00	.00	
OPERATIONS	43,892.88	173,634.00	173,359.00	162,275.00	162,275.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
TOTAL GENERAL FUND	747,855.04	832,717.00	832,442.00	878,162.00	870,239.00	
GRAND TOTAL	747,855.04	832,717.00	832,442.00	878,162.00	870,239.00	

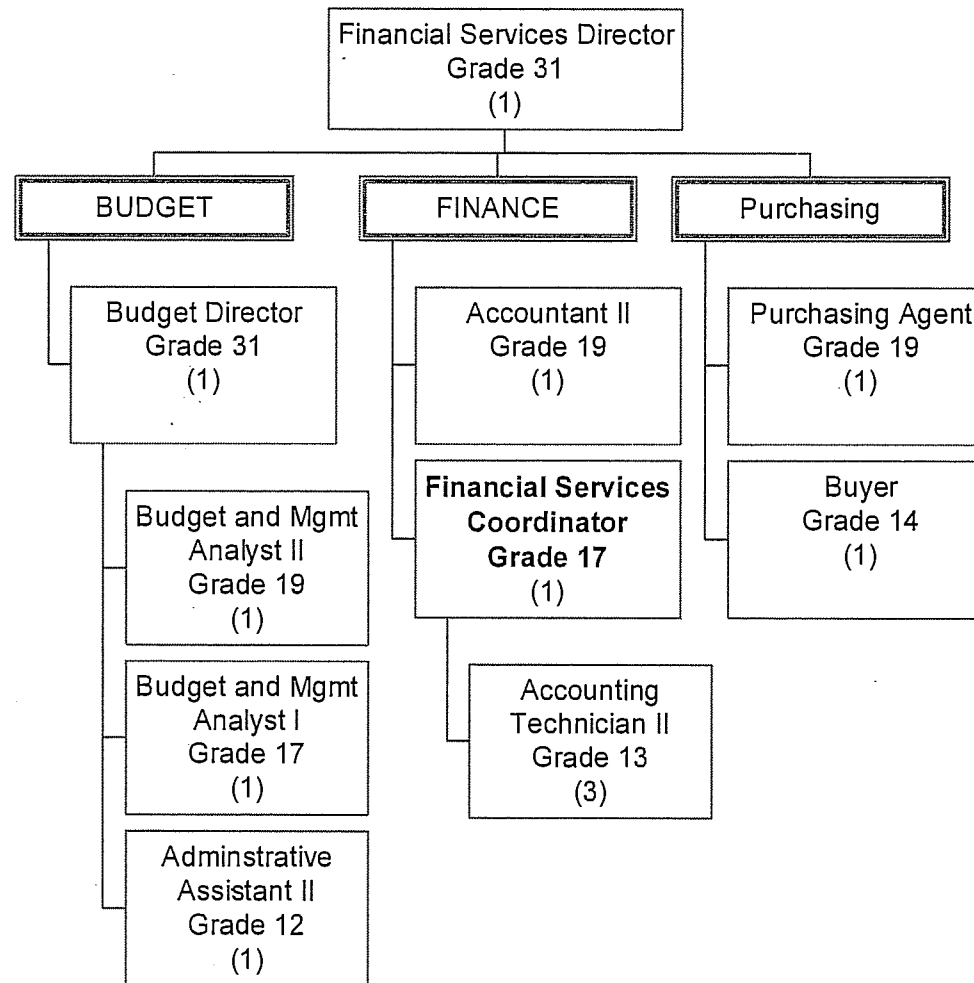
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Summary - Printing Line Item

Department: Financial Services

Priority	Item	Cost Budgeted
1	Comprehensive Annual Fin Rpt	\$1,650
Total		\$1,650

Financial Services Department



Bold positions are based on approval of the Archer Classification Study

Fire Districts

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Fire Districts (Fire District Fund)						
Cedar Grove	\$ 171,619	\$ 164,414	\$ 171,189	\$ 171,189	\$ 171,674	\$ 171,674
Chapel Hill	\$ 566	\$ 444	\$ 996	\$ 996	\$ 894	\$ 894
Damascus	\$ 34,675	\$ 35,870	\$ 45,976	\$ 45,976	\$ 45,564	\$ 45,564
Efland	\$ 263,433	\$ 237,855	\$ 295,496	\$ 295,496	\$ 303,230	\$ 303,230
Eno	\$ 319,939	\$ 339,818	\$ 339,941	\$ 339,941	\$ 410,740	\$ 342,596
Little River	\$ 152,620	\$ 163,677	\$ 166,035	\$ 186,035	\$ 166,939	\$ 166,939
New Hope	\$ 317,619	\$ 321,103	\$ 354,783	\$ 354,783	\$ 320,467	\$ 320,467
Orange Grove	\$ 224,165	\$ 236,315	\$ 259,666	\$ 279,666	\$ 271,845	\$ 271,845
Orange Rural	\$ 530,041	\$ 604,353	\$ 641,640	\$ 641,640	\$ 637,888	\$ 637,888
South Orange	\$ 390,212	\$ 442,900	\$ 429,969	\$ 429,969	\$ 427,517	\$ 427,517
Southern Triangle	\$ 122,725	\$ 146,530	\$ 167,726	\$ 167,726	\$ 166,109	\$ 166,109
White Cross	\$ 120,513	\$ 173,293	\$ 189,027	\$ 189,027	\$ 222,381	\$ 187,147
Total Fire District Expenditures	\$ 2,648,127	\$ 2,866,572	\$ 3,062,444	\$ 3,102,444	\$ 3,145,248	\$ 3,041,870
Offsetting Revenue	\$ (2,681,444)	\$ (2,797,402)	\$ (3,062,444)	\$ (3,126,389)	\$ (3,145,248)	\$ (3,041,870)
Net County Cost	\$ (33,317)	\$ 69,169	\$ 0	\$ (23,945)	\$ 0	\$ 0

Fire protection in the unincorporated areas of Orange County is provided in twelve tax supported fire districts. In most districts, fire services are provided under contract with various incorporated volunteer fire departments. In two cases, service is provided to district residents under agreements with municipal fire departments. In addition to fire protection, many of these departments provide first responder and early defibrillation services to medical emergencies within their district. Coordination of these services is provided by Orange County Emergency Management Services.

It is estimated that there are at least 350 firefighters and first responders contributing more than 40,000 training and service hours in Orange County.

The County has recently completed its four-year Revaluation process. This revaluation is intended to be "revenue neutral", meaning that it has no impact on the amount of revenue received by the fire districts. In other words, the current tax rate will be adjusted downward to offset the increase in property valuation for each district. This adjustment for revaluation determines each district's "effective tax rate".

Cedar Grove Fire District

\$171,674

- The tax rate for this district is recommended to remain at the effective tax rate of 6.36 cents for FY 2009-10.

Chapel Hill Fire District

\$894

- Protection for the six homes located in this district is provided by the Town of Chapel Hill Fire Department.

Fire Districts - continued

- The tax rate for this district is recommended to remain at the effective tax rate of 2.16 cents for FY 2009-10.

Damascus Fire District

\$45,564

Southern Triangle Fire District

\$166,109

- North Chatham Volunteer Fire Department contracts with Orange County to provide services to the citizens in the Damascus and Southern Triangle districts of Orange County.
- The tax rate for these two districts is recommended to remain at the effective tax rate of 5.00 cents for FY 2009-10.
- In FY 2008-09, the department hired three new personnel, conducted promotional process for three shift Lieutenant positions, completed four levels of Multi-Company Tactical Operations training, refurbished a brush truck with a new chassis, and recruited three new volunteers.
- In FY 2009-10, the department plans to apply for grant funds for exercise equipment for a fitness program at four stations, train additional rescue technicians, train additional drivers and swiftwater rescue technicians, and continue pre-fire survey program.

Efland Fire District

\$303,230

- The tax rate for this district is recommended to remain at the effective tax rate of 4.66 cents for FY 2009-10.
- Currently, their roster has 35 members, with 2 Junior Firefighters. All members participate in the State Firefighter Certification Program, and there are currently 5 who are working on completing their Firefighter Level I and II training. There are 22 Firefighters who have completed Level I and II, 12 firemen who are certified in emergency rescue services, and 18 certified as First Responders.
- In FY 2009-10, the department plans to continue fire prevention, firefighter assistance, level 1 and 2 training, first responder training, and continue to analyze operations, call volume, and distribution of services to better plan for the future. The contract with Mebane will be re-negotiated next year; Mebane continues to annex businesses or new development in the East Alamance district. Efland receives tax money from that district (excluding annexed properties) and then pays Mebane to cover single unit non-mutual aid response in that district. There is no major capital improvement programs planned for FY 2009-10.
- The department's five-year plan includes continuing to work toward the goal of purchasing apparatus outright instead of financing, maintaining their ISO rating of 7, continue to save money for land purchase for a third station, and work on plans to phase in paid personnel as call volume grows.

Eno Fire District

\$342,596

- The tax rate for this district is recommended to remain at the effective tax rate of 4.99 cents for FY 2009-10. The department did submit a request for a 1.0 cent tax increase to 5.99 cents to help with operating costs at both stations, to purchase new equipment for Station #2 district, and to reimburse the capital equipment replacement fund that was depleted due to the purchase of radios for the new 800 MHz radio system.

Fire Districts - continued

- In FY 2008-09, the department purchased a used tanker for Station #2 instead of a new one to help with cost cutting, so the station could be rated with the Department of Insurance to lower insurance premiums for the taxpayers in the northern part of the district, and purchased 800 MHz radios with their capital reserve funds.

Little River Fire District

\$166,939

- The tax rate for this district is recommended to remain at the effective tax rate of 4.06 cents for FY 2009-10.
- In FY 2008-09, the department purchased a new 2000 gallon tanker, six sets of turnout gear, purchased extrication equipment, remodeled and repaired office area and bathrooms, a suction unit for First Responder calls, purchased six pagers, a gas monitor, and self contained breathing apparatus.
- In FY 2009-10, the department plans to purchase a repeater for 800 radio system, replace aged self contained breathing apparatus, and purchase fire hoses.
- The department's five-year plan includes replacing all self contained breathing apparatus to meet new standards, and analyze the feasibility of full-time staff, investigate the feasibility of building a second fire station and replacement of a mini pumper.

New Hope Fire District

\$320,467

- The tax rate for this district is recommended to remain at the effective tax rate of 5.70 cents for FY 2009-10.
- In FY 2008-09, the department continued to increase the number of fully-certified firefighters, paid staff overtime and volunteer policies now in compliance with Federal Fair Labor Standards Act, and all shifts are now covered with 2 paid staff to ensure adequate response for ISO rating.
- In FY 2009-10, the plans to meet requirements for removal of ISO probation, apply for re-evaluation for improved ISO rating from a current 9S rating to an 8 or 7, thus reducing homeowners' insurance premiums, and add formal volunteer shifts to the existing paid shift schedule.
- The department's five-year plan includes request ISO re-evaluation with the target of reducing from an 8 (if achieved) to a 7, station consolidation – reducing from 2 stations to 1 new station, and develop new strategies to recruit and retain firefighters within the County.

Orange Grove Fire District

\$271,845

- The tax rate for this district is recommended to remain at the effective tax rate of 3.58 cents for FY 2009-10, as well as an appropriation of \$6,000 from their available fund balance to begin lifecycle replacement of turnout gear at four sets per year.
- In FY 2008-09, the department implemented a call response travel reimbursement program for firefighters, hired a CPA firm to conduct an audit of finances and received a clean report, ordered a 2000 gallon tanker to replace a 26 year old 1250 gallon tanker with expected arrival in October 2009, and 13 members became recertified in medical response.
- In FY 2009-10, the department plans to continue to recruit members, prepare for a rating evaluation from the State Fire Marshal with the goal of improving the current ISO rating,

Fire Districts - continued

continue efforts to develop new water points within the district, and replace 4 sets of protective clothing outfits.

- The department's five-year plan is to improve ISO rating to lower homeowner insurance rates in the district, reapply for grant funds to hire staff to cover nights and weekends, work closely with the County to help develop better coordination between the volunteer fire companies and the County.

Orange Rural Fire District

\$637,888

- The tax rate for this district is recommended to remain at the effective tax rate of 5.36 cents for FY 2009-10.
- In FY 2008-09, the department lowered ISO rating, obtained FEMA grant for equipment totaling \$98,210, paid off debt on the replacement air truck, certified 30 members to NC Rescue Technician, implemented first phase of comprehensive risk management plan, obtained a grant for a 6x6 utility vehicle, replaced dry hydrants, certified 26 members to NC Wildland Firefighter, certified all drivers to NFPA standards, and applied for a FEMA grant for the partial payment of a replacement Aerial truck with the Town.
- In FY 2009-10, the department plans to work with Town of Hillsborough to replace a 21 year old ladder truck, work with the Town and Orange County to locate land and build a fire station, place new tanker in service, train staff in Technical Rescue specialties such as water, rope, and confined space, certify staff to newly directed medical levels as assigned by Orange County EMS, certify additional staff to National Child Passenger Safety Technician, seek a technology grant to help with installing updated computers on response vehicles, and seek a grant to improve energy efficiency of main fire station.
- The department's five-year plan includes the hiring a full-time fire chief, locate and build a third fire station, increase services to fill existing voids in the County, increase staffing to meet service expectations of citizens, locate and build training facilities, and locate mobile data terminals on all response vehicles.

South Orange Fire District

\$427,517

- Fire protection for residents in this district is provided under contract between the County and the Town of Carrboro Fire Department. Based on relative shares of service calls and tax base, district residents pay less than one fifth of the Carrboro Fire Department's costs.
- A Fire District Commission appointed by the Orange County Board of Commissioners represents citizens of this district. This Commission meets annually with the Carrboro Town Manager, Fire Chief, and County staff to review current service delivery, future plans for the Carrboro Fire Department, and the appropriate share of the department's costs that should be borne by district taxpayers in accordance with the existing contract.
- The tax rate for this district is recommended to remain at the effective tax rate of 7.85 cents for FY 2009-10.

Fire Districts - continued

Southern Triangle Fire District (See Damascus Fire District)

- Refer to the section regarding Damascus Fire District for this department's achievements.
- North Chatham Volunteer Fire Department serves people in this district as well as those in the Damascus area.

White Cross Fire District

\$187,147

- The tax rate for this district is recommended to remain at the effective tax rate of 5.05 cents for FY 2009-10. The department did request a .95 cents tax increase to 6.00 cents to pay for a mortgage loan in anticipation of beginning construction of a needed building addition, and this tax rate increase would put them in a good position to qualify for federal stimulus funds that may become available.
- In FY 2008-09, the department successfully lowered its ISO rating to a 7, completed the vehicle, machinery, and equipment portion of the NC Rescue Technician certification, purchased hydraulic rescue tool with grant funds, received a FEMA grant to purchase 10 new NFPA self contained breathing apparatus and a new breathing air compressor with fill station, purchase a responder/command vehicle equipped with mobile repeaters and EMS equipment, replaced 4 sets of turnout gear, and trained extensively with the 800 MHz radios in preparation for communication cut-over.
- In FY 2009-10, the department plans to proceed with bids to construct a building addition for additional truck bays, continue educating and training members to stay current with ISO requirements, apply for available stimulus monies to be used for fire department station renovations and additions (which will require a small tax rate as requested to allow them to proceed with a "Construction Ready Plan", apply for a thermal imager grant, and begin a new recruitment program to try and acquire more volunteer members.
- The department's five year plan includes efforts to procure a loan and grant funds for an addition and renovations to the existing building, replace a 22 year old tanker with a larger gallon capacity truck needed for a lower ISO rating, and continue educating and training members to stay current with ISO requirements.

Health

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation Account: 4100
Health (General Fund)						
Personnel Services	\$ 5,181,946	\$ 5,495,740	\$ 6,007,890	\$ 5,788,647	\$ 5,977,956	\$ 5,726,576
Operations	\$ 1,067,382	\$ 1,170,207	\$ 1,215,168	\$ 1,189,733	\$ 1,131,773	\$ 1,186,876
Capital Outlay	\$ 53,166	\$ 94,156	\$ 293,495	\$ 49,984	\$ 8,056	\$ 0
Total Expenditures	\$ 6,302,495	\$ 6,760,103	\$ 7,516,553	\$ 7,028,364	\$ 7,117,785	\$ 6,913,452
Offsetting Revenues	\$ (2,190,588)	\$ (2,202,621)	\$ (2,340,461)	\$ (2,151,886)	\$ (2,230,692)	\$ (2,188,766)
County Costs (net)	\$ 4,111,907	\$ 4,557,482	\$ 5,176,092	\$ 4,876,478	\$ 4,887,093	\$ 4,724,686
Health - Grant Projects (Fund 29)						
Personnel Services	\$ 304,850	\$ 246,835	\$ 188,120	\$ 181,003	\$ 179,161	\$ 178,930
Operations	\$ 57,539	\$ 70,682	\$ 50,825	\$ 49,012	\$ 49,968	\$ 49,968
Capital Outlay	\$ 1,470	\$ 8,316	\$ 0	\$ 0	\$ 1,500	\$ 1,500
Others	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 363,858	\$ 325,833	\$ 238,945	\$ 230,015	\$ 230,629	\$ 230,398
Offsetting Revenues	\$ (298,687)	\$ (310,890)	\$ (238,945)	\$ (240,228)	\$ (230,629)	\$ (230,398)
County Costs (net)	\$ 65,172	\$ 14,943	\$ 0	\$ (10,213)	\$ 0	\$ 0
Total Health and Related Expenditures	\$ 6,666,353	\$ 7,085,936	\$ 7,755,498	\$ 7,258,379	\$ 7,348,414	\$ 7,143,850

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation
By Program (General Fund)						
Animal Control	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Central Administrative Services	\$ 888,421	\$ 891,718	\$ 887,894	\$ 888,624	\$ 881,244	\$ 869,358
Dental	\$ 698,410	\$ 739,016	\$ 1,138,706	\$ 960,086	\$ 864,113	\$ 924,622
Environmental Health	\$ 1,040,615	\$ 1,181,066	\$ 1,433,048	\$ 1,303,892	\$ 1,182,643	\$ 1,170,951
Personal Health	\$ 3,082,032	\$ 3,372,607	\$ 3,337,669	\$ 3,307,577	\$ 3,485,512	\$ 3,252,172
Promotion and Education	\$ 342,924	\$ 409,880	\$ 512,179	\$ 401,863	\$ 513,197	\$ 506,858
Risk Management	\$ 250,094	\$ 165,816	\$ 207,057	\$ 166,322	\$ 191,076	\$ 189,491
Total Expenditures	\$ 6,302,495	\$ 6,760,103	\$ 7,516,553	\$ 7,028,364	\$ 7,117,785	\$ 6,913,452
Offsetting Revenue	\$ (2,190,588)	\$ (2,202,621)	\$ (2,340,461)	\$ (2,151,886)	\$ (2,230,692)	\$ (2,188,766)
County Costs (net)	\$ 4,111,907	\$ 4,557,482	\$ 5,176,092	\$ 4,876,478	\$ 4,887,093	\$ 4,724,686
Other Related Programs (Grant Fund)						
Dental	\$ 34,372	\$ 34,976	\$ 0	\$ 0	\$ 0	\$ 0
Personal Health	\$ 260,705	\$ 215,640	\$ 141,846	\$ 134,920	\$ 139,342	\$ 139,188
Promotion and Education	\$ 68,781	\$ 75,216	\$ 97,099	\$ 95,095	\$ 91,287	\$ 91,210
Total Expenditures	\$ 363,858	\$ 325,833	\$ 238,945	\$ 230,015	\$ 230,629	\$ 230,398
Offsetting Revenue	\$ (298,687)	\$ (310,890)	\$ (238,945)	\$ (240,228)	\$ (230,629)	\$ (230,398)
County Costs (net)	\$ 65,172	\$ 14,943	\$ 0	\$ (10,213)	\$ 0	\$ 0
Total Expenditures	\$ 6,666,353	\$ 7,085,936	\$ 7,755,498	\$ 7,258,379	\$ 7,348,414	\$ 7,143,850

Budget Highlights:

- The decrease in Personnel Services for FY 2009-10 includes a 12 month delay/suspension of hiring for the following positions: Dental Hygienist, three (3) positions within the Environmental Health division, and a Medical Office Assistant as part of the department's budget reductions.

- The decrease in Charges for Services revenues for FY 2009-10 is due to the continued economic downturn and its effects on building and development, thus effecting Environmental Health fees, as well as reductions in budgeted revenues as a result of discontinuing or suspending a number of program and services throughout the department.
- The department is proposing fee changes in Dental Health and Personal Health divisions for FY 2009-10 (see attached Fee Changes section).
- A portion of the decrease in Personnel Services reflected in the Manager Recommended amount in FY 2009-10 and the Department Requested amount is due to the Manager not recommending the expansion of primary care clinical services (BOCC Priority #4).
- The increase in Operations reflected in the Manager Recommended amount in FY 2009-10 and the Department Requested amount is due to the Manager not recommending the elimination of dental clinical services at Carr Mill Mall, as the department had included this as part of their overall budget reductions.
- The grant projects listed for FY 2009-10 include: Families in Focus and Child Care Health Consultant (both Smart Start funded); and Teen Tobacco Prevention (funded by Health and Wellness Trust). All of these grants are covered by 100% grant funds, with no County support for FY 2009-10.

Changes in Service Delivery (\$240,827 Expenditure Reduction; \$191,538 Revenue Reduction for a Net Decrease of \$49,289):

- Discontinue Operating Costs Associated with Public Health Nurse II in Preparedness
- Discontinue Chronic Disease Care Coordination Program
- Discontinue HIV Community Testing Program
- Suspend Hiring for the Dental Hygienist/Community Dental Care Coordinator Position for the FY 2009-10
- Eliminate Student Stipends for Administrative Projects in Dental Health Services
- Eliminate Student Stipend for Community Health Assessment
- Eliminate Development of New "Time Study"
- Discontinue Recruitment of Participants for the Mouth guard Project.
- Reduce Information on Community Health Needs and Policymaking to Community
- Discontinue Refugee Health Assessment Program
- Reduce allocations in Professional Development for Environmental Health Services Staff
- Reduce allocations in Certification and Licensure Allocations for Clinical Dental Staff
- Reduce allocations in Staff Training, Continuing Education and Professional Development for Health Promotion and Education Services
- Eliminate Community Outreach Education and Reduce Technical Support, Training, and Service to Community
- Reduce Dental Services Operating Expenses
- Eliminate Mailing of Environmental Health Permits, Educational Material, Forms, and Information
- Eliminate Elements in the Quality Assurance – Program Improvement Program in Environmental Health Services
- Suspend Hiring for One EH Specialist Position for the FY 2009-10
- Suspend Hiring for the Office Assistant Position for the FY 2009-10
- Suspend Hiring for the EH Program Specialist Position in Food and Lodging Program for Latter Half of FY 2009-10

- Eliminate Response to Community Concerns about Environmental Issues, Environmental Complaints with No Formal Program Mandate, and Radon Testing Services for Water and Air
- Suspend Hiring of Medical Office Assistant for FY 2009-10 and Switch Funding Sources for Family Nurse Practitioner Training

Fee Changes:

- Fee increases in the Personal Health division are proposed in order to remain at or above the allowable Medicaid reimbursement rates.
- Proposed fee increases in Dental Health are in order to remain at or above the allowable Medicaid reimbursement rates. An internal fee study was prepared; recommendations for increased fees are to bring the department's dental fees up to comparable rates of surrounding counties.

Potential Change in County Service Delivery
FY 2009-10

Department Health
Department Target Budget (\$122,826)
Reduction Amount

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Discontinue operating costs associated with the Public Health Nurse II in Preparedness section		(\$2,110)	None	General Fund	The Public Health Nurse II (Preparedness Coordinator) position was transferred to Personal Health Services in FY 2008-09 and was re-tasked to be a Licensed Practical Nurse to assist in the increased need for immunizations and communicable disease program. A Public Health Preparedness Coordinator will be available part-time through a contract with the Person County Health Department. This adjusts the budget to reflect reduced County operating costs associated with the reduction of a full-time nurse in this section
2	Discontinue Chronic Disease Care Coordination program		(\$5,010)	None	General Fund	Adults with chronic diseases will not receive home visits or care coordination to help them adhere to care plans and medication regimens. In order to meet demands in a mandated program area, the Public Health Nurse assigned to this program has already been reassigned into another program, and has stopped marketing this service to referral sources, and has discontinued taking referrals

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
3	Discontinue HIV Community Testing program		(\$5,652)		General Fund	This will result in the loss of opportunity for higher-risk individuals to receive rapid HIV (Human Immunodeficiency Virus) testing results in a discreet community setting. The Student Health Action Coalition (SHAC) clinic will continue to offer rapid HIV testing at their Wednesday evening clinics held at the Carrboro Community Health Center. Any individual may also receive confidential testing and counseling at either of the department's clinical locations
4	Suspend hiring the Dental Hygienist/Community Dental Care Coordinator position for FY 2009-10	\$36,687	(\$10,170)	This position was scheduled to work two days per week providing 492 dental clinic treatment visits	General Fund	Without this position, there will be a reduction of 492 dental visits. Of these, 142 were for prenatal clients which the department planned to offer dental cleanings to in an effort to reduce premature and low birth weight infants. The Smart Start Dental Screening program will continue in FY 2009-10 with grant funds through contract services and non-permanent personnel.
5	Eliminate Student Stipends for Administrative projects in Dental Services		(\$2,325)	Elimination of a stipend for a master's level student from the UNC School of Public Health or Public Health Administration to conduct various projects	General Fund	Current staff resources would have to be diverted from on-going tasks to work on special projects and surveying current research and analyzing data.
6	Eliminate Student Stipend for Community Health Assessment		(\$9,000)	Elimination of a stipend for master's level student from the UNC School of Public Health or Public Health Administration to conduct various projects	General Fund	Without an intern, a staff diversion of resources will be required to conduct projects and to perform the Community Health Assessment, which is required every four years.

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
7	Eliminate development of a new "Time Study"		(\$5,000)	None	General Fund	In order to claim funds from the State of North Carolina (these include Federal & State matching funds), a time study report (staff time and effort) needs to be prepared each month. The time study that the department is currently using is over 15 years old, and consists of inaccuracies and inefficiencies that are unable to be updated. Failure to have a functional staff time and effort program could result in a loss of up to \$700,000 annually. Lack of compliance with annual state agreement for documentation of staff time & effort may also jeopardize other future grant funding.
8	Discontinue recruitment of participants for the Mouthguard Project		(\$2,195)	None	General Fund	With active recruitment, approximately 250 athletes seeking mouthguards at a cost to the athlete of \$10. Without active recruitment, it is anticipated that fewer than 100 students will participate. Staff will respond to direct requests from coaches but will not seek active participation
9	Reduce information on Community Health Needs and Policymaking to Community		(\$1,000)	None	General Fund	The department provides a variety of population-based services to the community. In addition to clinical services for personal health and dental, awareness of other services/programs is crucial to having and maintaining a healthy community. Without sufficient donated or private funds, these reductions in printing and advertising costs will not allow for the production of the Community Health Assessment or the Annual State of County Health Report

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
10	Discontinue the Refugee Health Assessment program		(\$11,000)	The .50 FTE Nurse Practitioner, currently assigned to refugee health assessments will be reassigned to provide an additional 720+ services in traditional mandatory prevention/treatment programs.	General Fund	The department will continue to provide the mandatory Communicable Disease screening and provision of needed immunizations. Following this screening, refugees will be referred to community medical providers to establish a medical home and receive on-going care. Approximately 240 refugees (children and adults) will be impacted by this change in service
11	Reduce professional development for Environmental Health Services staff		(\$1,000)	Staff will not be allowed the opportunity for training to acquire new job skills or keep current with changing practices. Only the minimum number of continuing education hours will be allowed in order to maintain registered sanitarian status	General Fund	Failure to keep staff well informed and properly trained may prevent public access to latest technology advances and will limit the ability of staff to properly train installers, operators, and well contractors
12	Reductions in Certification and Licensure allocations for clinical Dental staff		(\$1,489)	There will be six (6) clinical dental staff that would not meet continuing educational credits to renew their licensing and/or certifications annually. Also, two (2) Dental Office Assistants will not be able to attend any workshops or trainings	General Fund	Staff would not be able to keep up with new techniques and best practices
13	Reduction in staff training and professional development in Health Promotion and Education services		(\$3,437)	None	General Fund	This will impact Accreditation benchmarks that require additional annual training for professional staff who will be unable to be attended. Health Promotion staff will be less prepared to handle emerging issues and stay abreast of best practices. This reduction may also impact technical assistance given to over 10 locals boards, community coalition and task forces. Certifications and licenses are reduced for registered dietitians to cover only license renewals and online training courses

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
14	Eliminate Community Outreach education		(\$2,520)	None	General Fund	Elimination of interactive educational exhibits at over 12 historically well attended community events, affecting approximately 1200+ residents. Elimination of one-third of requests from agencies, faith-based organizations and community groups for training, skill building classes, and educational resource materials, affecting 350 clients or group members. Reduction in postage account will result in 170 residents or agencies not receiving an educational campaign mailing
15	Reduce Advertising, Printing, and Bloodborne Pathogens expenses in Dental Services	\$0	(\$3,805)	None	General Fund	There will be no advertisements to let residents know about the services offered by the Dental clinics. The department will discontinue the printing and distribution of 7,500 Dental brochures at community events, to school nurses and social workers, and medical providers. The department will also discontinue the printing of recall reminder cards mailed out to dental patients for their six-month cleanings. Through evaluation of disposal of amalgam scraps and silver recovery from x-ray solution, the number of containers purchased can be reduced.

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
16	Eliminate mailing of Environmental Health permits, forms, and educational materials		(\$2,300)	None	General Fund	Environmental Health utilizes the mailing of permits and file information as an opportunity to also mail out valuable educational materials regarding wells, groundwater protection, and septic systems. If discontinued, this would result in 2,500 fewer people receiving permits and/or file information by mail. Clients without email or those needing hard copies would need to pick up copies at the office
17	Eliminate elements in the Quality Assurance-Program Improvement program in Environmental Health Services		(\$1,300)	None	General Fund	The Quality Assurance-Program Improvement program currently includes customer satisfaction surveys and supervisory field reviews of staff work. While some elements of the program would remain, these cuts would eliminate the supervisory field review of the program and customer satisfaction survey meetings.
18	Suspend hiring for one (1) Environmental Health Specialist position for Fy 2009-10 <i>(due to economic downturn in permit revenues)</i>	\$75,000	(\$52,624)	This suspension in hiring the position is proposed only until demand is restored and revenues are restored to FY 2008-09 levels	General Fund	Currently with the staff in the well/onsite program and with a reduced demand, the backlog for services is 1.5 to 2.5 weeks from application submittal to delivery of the permit. A vacancy in the program would lengthen the backlog to 2.5 to 4.5 weeks. This backlog would be further lengthened by 20% if field staff were expected to fill office duties due to the vacancy of the office assistant. Response to contractor requests for inspections would potentially be delayed beyond the "same-day as requested" standard

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
19	Suspend hiring for the Office Assistant position for FY 2009-10 <i>(due to economic downturn in permit revenues)</i>	\$40,000	(\$37,723)	This suspension in hiring the position is proposed only until demand is restored and revenues are restored to FY 2008-09 levels	General Fund	Not having a filled Office Assistant position results in only one front desk person available to respond to both phone calls and walk-in clients. Waiting times at the front desk may exceed 30 minutes during peak busy times. Also, the office would need to close during lunch hour as administrative staff would be unable to provide services during that time.
20	Suspend hiring for the Environmental Health Program Specialist position in Food and Lodging Program for last 6 months of FY 2009-10 <i>(due to economic downturn in permit revenues)</i>	\$39,851	(\$36,483)	This suspension in hiring the position is proposed only until demand is restored and revenues are restored to FY 2008-09 levels. A current Environmental Health Program Specialist has announced a retirement date of November 30, 2009.	General Fund	Staff would be unable to achieve the mandated inspections of restaurants, daycare centers, schools, and other food service establishments. Inspection percentages would fall by 12% to approximately 82% compliance. Staff would be less able to respond to foodborne outbreaks and other communicable disease, and the time required for plan review process for new and renovated restaurants would increase 300% to 400% as the demand for staff time in the field doing inspections increases
21	Eliminate response to community concerns about environmental issues, complaints, and radon testing services for water and air		(\$5,750)	None	General Fund	The department would be unable to fulfill its responsibility to respond to communities and citizens who have health concerns related to environmental conditions. Citizens concerns may go unanswered and public health risks may go uncorrected as a result. Environmental Health responds to approximately 2,500 phone call complaints and 500 complaint field visits per year

		Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change			
22	Suspend hiring of Medical Office Assistant for FY 2009-10		(\$38,934)	This suspends the hiring of a Medical Office Assistant position for the entire fiscal year or until revenue allows the position to be re-opened	General Fund	Delayed appointment scheduling and slowed check-in and check-out services will lead to long wait times for clients. Also, replaced county funding of \$1,230 for mandatory training to maintain Family Nurse Practitioner licenses with Area Health Education Center (AHEC) funds that are in a separate fund earmarked for this purpose
Total Department Budget Reduction		\$191,538	(\$240,827)			
Net Department Budget Reductions		(\$49,289)				

Proposed Fee Changes for FY 2009-10
Health Department - Dental Services

Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
Comprehensive Oral Evaluation	\$50.00	\$66.00	2007
Periodic Oral Evaluation	\$42.00	\$44.00	2007
Limited Oral Evaluation	\$42.00	\$52.00	2007
Re-evaluation-limited, problem	\$28.00	\$30.00	2007
Consultation	\$52.00	\$54.00	2007
Panoramic Film	\$67.00	\$86.00	2007
BWX 1 Film	\$27.00	\$28.00	2007
BWX 2 Films	\$28.00	\$30.00	2007
Bitewings- thre films	\$31.00	\$36.00	2007
BWX 4 Films	\$38.00	\$46.00	2007
1st Intraoral PA Film	\$26.00	\$27.00	2007
Additional PA Film	\$24.00	\$25.00	2007
Intraoral Occulusal Film	\$27.00	\$28.00	2007
Full Mouth Series w BWX	\$84.00	\$96.00	2007
Prophy/Child under age 13	\$43.00	\$45.00	2007
Prophy/Adult age 13 and up	\$62.00	\$64.00	2007
Fluoride Varnish (age 13&under)	\$30.00	\$31.00	2007
Fluoride Varnish (age 13-20)	\$30.00	\$31.00	2007
Topical Fluoride varnish;therapeutic application for moderate to high caries risk patients	\$29.00	\$30.00	2007
Sealant/NEWLY ERUPTED TEETH	\$35.00	\$43.00	2007
Scale/Root Planing 1-3 teeth p/q	\$99.00	\$103.00	2007
Scale Root Planing 4> teeth p/q	\$105.00	\$111.00	2007
Full mouth Debridement	\$90.00	\$101.00	2007
Periodontal Maintenance	\$78.00	\$81.00	2007
Amal One Surface Prim/ Perm	\$78.00	\$89.00	2007
Amal Two Surface Prim/ Perm	\$89.00	\$113.00	2007
Amal Three Surface Prim/Perm	\$113.00	\$137.00	2007
Amal Four Surface Prim/Perm	\$127.00	\$156.00	2007
Resin One Surface Anterior	\$72.00	\$94.00	2007
Resin Two Surface Anterior	\$92.00	\$118.00	2007
Resin Three Surface Anterior	\$113.00	\$141.00	2007
Resin Four Surface Anterior	\$130.00	\$164.00	2007
Resin Comp. Crown Ant. Prim	\$164.00	\$185.00	2007
Resin Comp. 1sur.Post-Prim/Perm	\$88.00	\$115.00	2007
Resin Comp. 2sur.Post-Prim/Perm	\$129.00	\$157.00	2007
Resin Comp. 3sur.Posterior Perm	\$165.00	\$207.00	2007
Resin Comp.4+sur.Posterior Perm	\$203.00	\$242.00	2007
Application of Desensitizing Medicament	\$26.00	\$37.00	2007
Application of Desensitizing Resin for cervical and/or root surface per tooth	\$26.00	\$52.00	2007
Pulpotomy	\$101.00	\$119.00	2007
SSC Primary Tooth	\$160.00	\$201.00	2007
SSC Permanent Tooth	\$190.00	\$229.00	2007
Prebacricated Resin Crown	\$201.00	\$235.00	2007
Prefab.est.coat SSC prim. Tooth	\$184.00	\$214.00	2007
Sedative Filling	\$71.00	\$74.00	2007
Palliative Treatment	\$58.00	\$60.00	2007
Ext. Erupted Tooth Prim/Perm	\$72.00	\$89.00	2007
Extraction Surgical - 100+	\$111.00	\$141.00	2007
Ext. cornal remnants deciduous	\$52.00	\$62.00	2007

Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
Alveoplasty extractions p/quad.	\$108.00	\$118.00	2007
Alveoplasty in conjunction with extraction 1-3 teeth per quadrant	\$104.00	\$118.00	2007
Alveoplasty not in conjunction with extraction 4 or more tooth spaces per quadrant	\$182.00	\$189.00	2007
Alveoplasty not in conjunction with extraction 1-3 tooth spaces per quadrant	\$156.00	\$162.00	2007
Recement Crown NOT cov. by MA	\$55.00	\$57.00	2007
Study Models	\$50.00	\$53.00	2007
I & D Minor Surgery	\$168.00	\$186.00	2007
Occusal Adjustment Limited	\$83.00	\$86.00	2007
Fractured Tooth Txt.	\$67.00	\$70.00	2007
Pulp Cap-direct exp. Pulp MED	\$44.00	\$46.00	2007
Pulp Cap-indirect nearly exposed	\$44.00	\$46.00	2007
Biopsy Oral Tissue	\$144.00	\$151.00	2007
Pin Retention/tooth	\$29.00	\$30.00	2007
Band & Loop/Quadrant Deliver 209/25	\$230.00	\$264.00	2007
Fixed Bilateral Deliver 419/30	\$463.00	\$482.00	2007
Occlusal guard, by report minimize bruxism \$274/95 lab	\$285.00	\$296.00	2007
Fabrication of Athletic Mouthguard	\$104.00	\$108.00	2007
Root Canal Therapy Anterior	\$416.00	433.00	2007
Root Canal Therapy Bicuspid	\$494.00	514.00	2007
Root Canal Therapy Molar	\$624.00	649.00	2007

Flat Fees Mouthguard Project

Flat Fee Fabrication of Athletic Mouthguard Projects	\$15.00	\$17.00	2007

Proposed Fee Changes for FY 2009-10
Health Department - Personal Health

Description	Current Fees	Proposed Fee FY 2009-10	Last Revision
Drainage of Skin Abscess	\$116.00	\$117.00	2008
Drainage of Skin Abscess	\$198.00	\$200.00	2008
Drainage of Pilonidal Cyst	\$193.00	\$195.00	2008
Remove Foreign Body	\$132.00	\$133.00	2008
Drainage of Hematoma/Fluid	\$145.00	\$147.00	2008
Debride Infected Skin	\$55.00	\$56.00	2008
Paring of corn/callus (1 lesion)	\$46.00	\$47.00	2008
Biopsy of Skin (Single Lesion)	\$93.00	\$94.00	2008
Remove Skin Tags	\$88.00	\$89.00	2008
Shave Skin Lesion	\$71.00	\$72.00	2008
Lesion Diameter 0.6-1.0 cm	\$85.00	\$86.00	2008
Lesion Diameter 1.1-2.0 cm	\$103.00	\$104.00	2008
Lesion Diameter >2.0 cm	\$123.00	\$124.00	2008
Shaving of Skin lesion - scalp, neck, hands, feet, genital	\$66.00	\$67.00	2008
Lesion Diameter 0.6-1.0 cm	\$91.00	\$92.00	2008
Lesion Diameter 1.1-2.0 cm	\$106.00	\$107.00	2008
Lesion Diameter >2.0 cm	\$124.00	\$125.00	2008
Shaving of Skin lesion - face, ears, nose, lips, mucous r	\$80.00	\$81.00	2008
Lesion Diameter 0.6-1.0 cm	\$99.00	\$100.00	2008
Lesion Diameter 1.1-2.0 cm	\$115.00	\$116.00	2008
Lesion Diameter >2.0 cm	\$142.00	\$144.00	2008
Remove Skin Lesion Excision 0.5cm or Less	\$132.00	\$133.00	2008
Remove Skin Lesion Excision 0.6 - 1.0cm	\$155.00	\$157.00	2008
Remove Skin Lesion Excision 1.1-2.0cm	\$171.00	\$173.00	2008
Remove Skin Lesion Excision 2.1-3.0cm	\$193.00	\$195.00	2008
Remove Skin Lesion Excision 0.5cm or Less	\$132.00	\$133.00	2008
Remove Skin Lesion Excision 0.6 - 1.0cm	\$160.00	\$162.00	2008
Remove Skin Lesion Excision 1.1-2.0cm	\$182.00	\$184.00	2008
Remove Skin Lesion Excision 2.1-3.0cm	\$215.00	\$217.00	2008
Drain Blood from Under Nail	\$55.00	\$56.00	2008
Norplant (Remove)	\$221.00	\$223.00	2008
Insertion, non-biodegradable drug	\$132.00	\$133.00	2008
Removal, non-biodegradable drug	\$152.00	\$154.00	2008
Removal with reinsertion, non-biodegradable drug	\$231.00	\$234.00	2008
Repair Superficial Wound(s) 2.6-7.5cm	\$182.00	\$184.00	2008
Initial Burn(s) Treatment	\$83.00	\$84.00	2008
Dsg and/or debridement, small	\$96.00	\$97.00	2008
Destroy Benign/Premal Lesion	\$71.00	\$72.00	2008
Destruct Lesion(s), 1-14	\$108.00	\$109.00	2008
Chem. Caut of granulation tissue	\$78.00	\$79.00	2008
Inject Single Tendon-Ligament-Cyst	\$71.00	\$72.00	2008
Inject Single Tendon Orgin ? Insertion	\$66.00	\$67.00	2008
Inject Single-Multi Trigger Pts, 1-2 Muscles	\$66.00	\$67.00	2008
Inject Single-Multi Trigger Pts, 3+ Muscles	\$77.00	\$78.00	2008
Drain/Inject, Small Joint or Bursa	\$66.00	\$67.00	2008
Drain/Inject, Intermediate Joint or Bursa	\$71.00	\$72.00	2008
Drain/Inject, Major Joint or Bursa	\$83.00	\$84.00	2008
Drain Finger Abscess, Simple	\$325.00	\$329.00	2008
Apply Finger Splint, Static	\$44.00	\$44.00	2008
Remove foreign body intranasal	\$241.00	\$244.00	2008
Control Nosebleed	\$122.00	\$123.00	2008
Incise External Hemorrhoids	\$182.00	\$184.00	2008
Diagnostic Anoscopy	\$99.00	\$100.00	2008
Insertion of non-dwelling bladder cath	\$93.00	\$94.00	2008
Destroy Lesion (Male)	\$149.00	\$151.00	2008
Incision/Drainage of Vulva or Perineum	\$138.00	\$140.00	2008
Incision/Drainage of Gland Abscess	\$171.00	\$173.00	2008
Destroy Lesions (Female)	\$146.00	\$148.00	2008
Diaphragm Fit	\$94.00	\$95.00	2008

Description	Current Fees	Proposed Fee FY 2009-10	Last Revision
Insert Intrauterine Device (IUD)	\$99.00	\$100.00	2008
IUD Removal	\$112.00	\$113.00	2008
Fetal Non Stress	\$67.00	\$68.00	2008
Paracervical Block	\$174.00	\$176.00	2008
Remove Foreign Body from External Eye	\$66.00	\$67.00	2008
Remove Foreign Body from Outer Ear Canal	\$138.00	\$140.00	2008
Remove Ear Wax	\$66.00	\$67.00	2008
OGTT (3 HR)	\$50.00	\$51.00	2008
Pap, thin prep, *State Lab rate		\$12.00	New
Rhogam Injection	\$127.00	\$128.00	2008
Hep A - Adult	\$73.00	\$74.00	2008
Gardasil	\$138.00	\$141.00	2008
Rabies (IM)	\$234.00	\$237.00	2008
Rabies (ID)	\$210.00	\$212.00	2008
Adult MMR	\$55.00	\$56.00	2008
Varicella vaccine	\$88.00	\$89.00	2008
Meningococcal Vaccine, Subcutaneous/Jet	\$99.00	\$100.00	2008
Menactra Meningococcal Vaccine	\$99.00	\$101.00	2008
Zostavax vaccine	\$177.00	\$179.00	2008
Immunization: Hep B (20+ yrs)	\$40.00	\$58.00	2008
IV fluid/infusion therapy, up to 1 hr	\$72.00	\$73.00	2008
IV Infusion Up to One Hour	\$138.00	\$140.00	2008
Psychiatric Diagnostic Interview Exam	\$149.00	\$151.00	2008
Psychiatric Diag Interview Exam, Interactive	\$159.00	\$161.00	2008
Psychother, Indiv, Insight, 20-30 min.	\$64.00	\$65.00	2008
Psychother, Indiv, Insight, 45-50 min.	\$96.00	\$97.00	2008
Psychother, Indiv, Insight, 75-80 min.	\$144.00	\$146.00	2008
Psychother, Indiv, Interac, 20-30 min.	\$69.00	\$70.00	2008
Psychother, Indiv, Interac, 45-50 min.	\$102.00	\$103.00	2008
Psychother, Indiv, Interac, 75-80 min.	\$150.00	\$152.00	2008
Psychotherapy, Family, w/o Patient	\$94.00	\$95.00	2008
Psychotherapy, Family, (Conjoint) W/Pt Present	\$114.00	\$115.00	2008
Medical Nutrition Therapy/Initial 15 min. Unit	\$25.00	\$30.00	2008
Medical Nutrition Therapy/Re-Assess 15 min. Unit	\$22.00	\$30.00	2008
Induction of Vomiting	\$66.00	\$67.00	2008
New Office/Outpt Tx Brief E&M	\$83.00	\$84.00	2008
New Office/Outpt Tx Expanded Prob Focused E&M	\$127.00	\$128.00	2008
New Office/Outpt Tx Detailed E&M	\$171.00	\$173.00	2008
New Office/Outpt Tx Moderate Complex E&M	\$248.00	\$251.00	2008
New Office/Outpt Tx High Complex E&M	\$314.00	\$317.00	2008
Estab Office/Outpt Tx Prob Focused E&M	\$77.00	\$78.00	2008
Estab Office/Outpt Tx Expanded Focused E&M	\$104.00	\$105.00	2008
Estab Office/Outpt Tx Detailed E&M	\$155.00	\$157.00	2008
Estab Office/Outpt Tx Comprehensive E&M	\$231.00	\$234.00	2008
Initial Office Consultation Minor Problem	\$138.00	\$140.00	2008
Preventive/New Pt < 1 yr.	\$104.00	\$105.00	2008
Preventive/New Pt 1-4 yrs.	\$106.00	\$107.00	2008
Preventive/New Pt 5-11 yrs.	\$204.00	\$206.00	2008
Preventive/New Pt 12-17 yrs.	\$226.00	\$228.00	2008
Preventive/New Pt 18-39 yrs.	\$221.00	\$223.00	2008
Preventive/New Pt 40-64 yrs.	\$264.00	\$267.00	2008
Preventive/New Pt 65+ yrs.	\$239.00	\$242.00	2008
Preventive/Estab Pt < 1 yr.	\$99.00	\$100.00	2008
Preventive/Estab Pt 1-4 yrs.	\$99.00	\$100.00	2008
Preventive/Estab Pt 5-11 yrs.	\$165.00	\$167.00	2008
Preventive/Estab Pt 12-17 yrs.	\$193.00	\$195.00	2008
Preventive/Estab Pt 18-39 yrs.	\$188.00	\$190.00	2008
Preventive/Estab Pt 40-64 yrs.	\$210.00	\$212.00	2008
Preventive/Estab Pt 65+ yrs.	\$210.00	\$212.00	2008
Home Visit for Postnatal Assmt & F/U Care	\$83.00	\$84.00	2008
Home Visit for Newborn Care & Assessment	\$83.00	\$84.00	2008
Oral eval <3 yrs with counseling	\$50.00	\$51.00	2008

Description	Current Fees	Proposed Fee FY 2009-10	Last Revision
Adm of Influenza Vaccine	\$11.00	\$18.00	2007
Adm of Pneumococcal Vaccine	\$11.00	\$18.00	2007
Penicillin G Benzathine up to 600,000 Units	\$18.00	\$24.00	2008
Penicillin G Benzathine up to 1,200,000 Units	\$28.00	\$41.00	2008
Penicillin G Benzathine up to 2,400,000 Units	\$55.00	\$56.00	2008
Ciprofloxacin, 200mg	\$22.00	\$24.00	2007
Depo Provera Injection	\$61.00	\$62.00	2008
Paragard IUD	\$430.00	\$435.00	2008
Mirena IUD	\$524.00	\$530.00	2008
Nuvaring	\$56.00	\$57.00	2008
Implanon	\$765.00	\$773.00	2008
Prolactin (UNC Lab)		\$27.00	New
Prothrombin Time (UNC Lab)		\$5.00	New
Hep C Antibody (UNC Lab)		\$20.00	New
Plevnar (PCV7 - Pneumococcal vaccine)		\$116.00	New
Rotateq (Rotavirus vaccine)		\$99.00	New
OAE (Limited)		\$41.00	New
*** UNC & State Lab Fees in BOLD are established by reference lab - not increased by OCHD			

Summary - Printing Line Item

Department: Health

Priority	Item	Cost Budgeted
1	Publications & Promotions for Healthy Carolinians program -- <i>GRANT FUNDS from Kate B. Reynolds</i> (Account 10-4120-20-5910000)	\$1,000
2	Lab requisitions (3-part NCR forms) & Prescription pads (these can NOT be done on copy machine); Letterhead envelopes (sending client & insurance billings, correspondence, etc.); educational materials. (account 10-4140-20-591000)	\$1,305
3	Clinic brochures - hand out at health fairs, events, leave printed materials at other OC departments (DSS, etc.) and take home for clients (account 10-4120-20-591000)	\$300
4	Health Communications - fact sheets, poster, fliers & postcards for health promotion events (account 10-4120-20-591000)	\$1,700
5	Printing of forms, manuals, rule books, brochures & educational materials. (account 10-4120-20-591000)	\$700
	Priority #1 = most important, grant funds used for this expenditure.	
	* 29-grant accounts have NOT been included here due to grant funds being used to support the expenditure. NOT COUNTY FUNDS.	

Library Services

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Library Services (General Fund)						
Personnel Services	\$ 823,610	\$ 849,034	\$ 845,093	\$ 869,163	\$ 965,871	\$ 836,784
Operations	\$ 267,203	\$ 238,505	\$ 289,857	\$ 255,653	\$ 322,261	\$ 293,888
Capital Outlay	\$ 26,993	\$ 1,779	\$ 3,925	\$ 8,034	\$ 5,604	\$ 0
Total Expenditures	\$ 1,117,805	\$ 1,089,318	\$ 1,138,875	\$ 1,132,851	\$ 1,293,736	\$ 1,130,672
Offsetting Revenues	\$ (178,414)	\$ (174,188)	\$ (163,796)	\$ (167,630)	\$ (150,090)	\$ (144,590)
County Costs (net)	\$ 939,391	\$ 915,130	\$ 975,079	\$ 965,220	\$ 1,143,646	\$ 986,082

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Program (General Fund)						
Main Library	\$ 776,937	\$ 770,189	\$ 818,631	\$ 808,670	\$ 1,156,564	\$ 1,046,225
Carrboro Library	\$ 136,078	\$ 138,872	\$ 132,466	\$ 131,651	\$ 137,172	\$ 0
Cedar Grove Library	\$ 115,944	\$ 96,616	\$ 102,646	\$ 107,987	\$ 0	\$ 0
Cybrary	\$ 88,847	\$ 83,641	\$ 85,132	\$ 84,543	\$ 0	\$ 84,447
Total Expenditures	\$ 1,117,805	\$ 1,089,318	\$ 1,138,875	\$ 1,132,851	\$ 1,293,736	\$ 1,130,672
Offsetting Revenue	\$ (178,414)	\$ (174,188)	\$ (163,796)	\$ (167,630)	\$ (150,090)	\$ (144,590)
County Costs (net)	\$ 939,391	\$ 915,130	\$ 975,079	\$ 965,220	\$ 1,143,646	\$ 986,082

Budget Highlights:

- The department will open a new main library, on West Margaret Lane in downtown Hillsborough, beginning in mid-to-late September 2009. This facility will replace the previous location at the Whitted Building.
- The recommended budget assumes the closing of two branches. The permanent and nonpermanent staff from those branches will be reassigned to the new main library.
- Proposed change in main library hours. Branch hours to reduce upon opening of new library from 64 to 50 hours per week, based on available staff.

Current Hours (Whitted Building)		Proposed Hours (New Facility)	
M, T, W, Th	9am-8pm	M, T, W	10am-7pm
F, Sa	9am-5pm	Th, F	10am-6pm
Su	1pm-5pm	Sa	10am-5pm
		Su	Closed

Changes in Service Delivery (\$45,373 Reduction):

- Close Carrboro-McDougle and Cedar Grove libraries.

BOCC Priorities (\$232,630):

- P-13: Plan to provide equitable library services for Orange County residents. Equitable is defined as providing equal and ease of access to library services at any Orange County library facility.

Cost of New Facilities (\$232,630):

- There are no new FTEs associated with opening the new library. The transition plan uses the staff from the closed branches to aid with the increased service needs.
- Increased operations costs associated with moving in the new Main Library in downtown Hillsborough are in Library Services (\$88,645) and Public Works' (\$143,985) budgets.

New Fees:

- Institute a fee (\$1 per book) for Inter-library loans. These loans are from libraries outside of the Orange County System and Regional System.
- Chapel Hill Public Library currently charges patrons \$1 for this service; Alamance County charges \$3.

Potential Change in County Service Delivery
FY 2009-10

Department Library Services

Target Budget Reduction Amount (\$31,433)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Close Carrboro-McDougle library	\$8,000	(\$37,000)	Re-allocate all permanent staff (1.75) and non-permanent staff to main library.	General Fund	Remove library services from the Carrboro McDougle Branch (a shared facility), which is only open for 26 hours per week and sustains the largest operational cost of all branches. The proposed southwest regional branch is included in the CIP.
2	Close Cedar Grove library	\$870	(\$17,243)	Re-allocate all permanent and non-permanent staff to main library.	General Fund	No library services in Northern Orange County. Closest library would be the Main Library in Hillsborough.
Total Department Budget Reduction		\$8,870	(\$54,243)			
Net Department Budget Reduction		(\$45,373)				

Board Priorities

FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
Library Services	0	0	0	0	0	0	0	0	0	0	0	0	232,630	0	\$ 232,630
Priority Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 232,630	\$ -	\$ 232,630

Department: Library Services

Priority 13 (P-13): Plan to provide equitable library services for Orange County residents. Equitable is defined as providing equal and ease of access to library services at any Orange County library facility.

A. Fiscal Impact

- Limited public services during specific phases of the strategic planning process
- \$232,630 for opening the new Main Library in FY 2009-10.

B. Service Impact

- Strategic Planning Process
 - Library staff will undertake an internal planning process with the assistance of the North Carolina State Library, regional library professionals, and appropriate Orange County staff.
 - There will be some impact on the level of public services during specific phases, since the staff will be away from their daily assignments. The strategic plan will provide a framework for the long-term implementation of the 2004 and 2007 Task Force recommendations. This would include the implementation schedule of the per capita goal of \$30 for library services as suggested in January 29, 2009 BOCC work session and previous Task Force recommendations.
- Opening of the new Main Library in Downtown Hillsborough
 - Details for the opening can be found in Library Services' transition plan.

Annual Operating Costs Associated With Opening of New Facilities

This chart outlines the costs associated with opening new county facilities including staffing, operating and capital costs. Unless otherwise noted, operating costs include utilities, custodial services, other service contracts, and departmental operating expenses. This chart does not include the increased cost associated with debt issued for these projects. The last column "Change from FY 2008-09 to FY 2009-10" lists the difference in costs between the two fiscal years.

Facility	Commissioner Approved Budget FY 2008-09						County Manager Recommended Budget FY 2009-10						Change from FY 2008-09 Budget to 2009-10 Budget
	# of Months Budgeted in FY 2008-09	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2008-09 Annual Operating Budget Impact	# of Months Budgeted in FY 2009-10	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2009-10 Annual Operating Budget Impact	
1 General Fund Supported Facilities													
2 Library	2	\$0	\$24,349	\$0	\$0	\$24,349	12	\$0 ⁽¹⁾	\$232,630	\$0	\$0	\$232,630	\$208,281
3 Annual Operating Costs Associated With Opening the new Main Library		\$0	\$24,349	\$0	\$0	\$24,349		\$0	\$232,630	\$0	\$0	\$232,630	\$208,281

Footnotes:

County Manager Recommended Budget FY 2009-10

(1) Library: This scenario assumes the new Library will open with no new FTEs. Department staff has requested 4.0 additional FTEs at a cost of \$111,355.

Proposed Fee Changes for FY 2009-10

Library Services

	Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
	Fines - overdue children's books	5 cents per day (\$5.00 maximum)		1997
	Fines - overdue adult books	10 cents per day (\$5.00 maximum)		1997
	Fines - overdue Videos	\$1.00 per day (\$5.00 maximum)		early 1980s
	Photocopies	10 cents per page		early 1980s
	Microfilm copies	10 cents per page		early 1980s
	Fax	\$1.00 per page to send		1989
		50 cents per page to receive		1989
	Printouts (from internet)	10 cents per page		1997
	Inter-library Loan	None	\$1 per book	NEW

Note about Increase:

These loans are from libraries outside of the Orange County System and Regional System. Chapel Hill Public Library currently charges patrons \$1 for this service. Alamance County currently charges patrons \$3 for this service.

Transition plan for libraries:

In order to continue to receive state aid from the NC Dept of Cultural Resources, the main branch must be open at least 40 hours per week. State aid includes \$17,000 for Orange County, electronic database access, summer reading materials and training support.

Library Management requested new 4 FTEs to open the new library facility on W Margaret Lane for a minimum of 54 hours per week.

Closing of Carrboro McDougle:

- Permanent staff to move to the main library (1.75 FTEs)
- Non-permanent staff funding to be moved to the main library budget to assist with staffing new larger facility
- Closing to be effective the week of August 10th, following Summer Reading programs and prior to school beginning
- All office equipment, including book trucks, office computer, telephones, cash register to be moved to main branch.
- Four (4) public computers to be donated to Carrboro McDougle for continued use by students and teachers. These computers were Gates Grant funded in 2006, and Carrboro McDougle was selected as a recipient because of the community demographics.
- Books to be offered to the middle school / elementary school, Cybrary and other Hyconeechee Regional Libraries for their continued use. All public library materials at this location are not included in OCPL catalog due to their use of a different library automation system. Selected adult materials will be re-cataloged into our system.

Closing of Cedar Grove:

- Permanent staff to move to the main library (1.25 FTEs)
- Non-permanent staff funding to be moved to the main library budget to assist with staffing new larger facility
- Closing to be effective the week of September 7th, following Summer Reading programs and after schools begin
- All office equipment, book trucks, public computers, office computers, telephones, cash registers to be moved to the main branch.
- Books to be integrated to the main library and other Hyconeechee Regional Libraries
- Contracts for book leasing and copier to be transferred to the main branch

Cybrary Branch:

- To remain open for 44 hours per week.
- Currently the hours are 9 – 5 pm Monday – Friday and 10 – 2 on Saturdays.
- Hours at this branch will shift in order to be active during traffic peaks and provide service later in the day, 10:30 – 6:30 pm Monday – Friday and 10-2 Saturdays

Main Branch:

- Branch to assume 3 FTEs from Carrboro McDougle and Cedar Grove Branches. This still leaves a deficit of 1 FTE requested by library management.
- Branch hours to reduce upon opening of new library from 64 to 50 hours per week, based on available staff

- Current Hours at the Whitted Facility are 9 – 8 Monday – Thursday; 9 – 5 Friday and Saturday; 1 – 5 Sunday
- New Library hours, based on traffic patterns and heavy usage times main branch hours will be: 10 – 7 Monday – Wednesday; 10 – 6 Thursday and Friday; 10 – 5 Saturdays; no Sunday hours

Library position data for branches

Currently, the branches of Carrboro McDougle, Cedar Grove, and Cybrary do not have any full time positions. The positions are part-time permanent + non- permanent staff.

Carrboro McDougle

Librarian	30 hour per week
Library Asst II	25 hour per week
Library Asst II	15 hour per week
FTEs	1.75
Non- permanent personnel cost	\$14,695
Current Total Personnel Cost per Branch	\$102,081

Cedar Grove

Librarian	30 hour per week
Circulation Supervisor	20 hour per week
FTEs	1.25
Non -permanent personnel cost	\$13,350
Current Total Personnel Cost per Branch	\$79,667

Cybrary

Librarian	30 hour per week
Circulation Supervisor	20 hour per week
FTEs	1.25
Non- permanent personnel cost	\$2,500
Current Total Personnel Cost per Branch	\$70,363

<u>Library Branch Positions</u>	<u>Grade level</u>	<u>Salary Ranges (without benefits)</u>
Non- permanent staff	-	\$10.13 / hr
Library Asst II	9	\$27,300 – 43,688
Circulation Supervisor	12	\$31,693 –50,665
Librarian	16	\$38,615 – 61,730

Background on Library Statistics

The four locations of the Orange County Public Library system each have a different focus that is dependent upon the community it serves, type of collection, hours open and facility size and location. Therefore, a strict comparison of the branches through statistics may be problematic. Listed below is a brief overview of each location:

Main Branch: A full service location with the largest collection size of 89,501 items, 16 computers, numerous programs for adults and children. It is open for a total of 64 hours, 7 days per week. In 2008 the location received 127,386 visits or an average of 349 people per day.

Cedar Grove: Is also considered a full service branch, although it has a much smaller collection consisting of 8,052 items and 4 public computers. The focus of this library is on children or family programming and outreach into the community. It is currently open 36 hours, Monday – Thursday and Saturday mornings. In 2008 the location received 11,811 visits or an average of 45 people per day.

Carrboro: A full service branch that is located within an elementary/middle school media center. It has a collection size of 22,568 items, 4 computers, children's programming and art displays. The primary focus is on serving families with young children. It is currently open 26 hours, with mostly evening hours 6 days per week, but closed on Friday. In 2008 it received 24,837 visits or an average of 79 people per day.

Note on Carrboro: Because of the co-location within the school, the library is not on the OCPL circulation system and therefore is not able to provide the same detailed level of statistics. Also, in an agreement with the school, OCPL patrons may only check out 10 items per library card and not 25 per card that patrons may have at other locations.

Cybrary: A smaller library facility located within the Carrboro Century Center. The focus of this location is providing 6 computers for public internet access, including wireless options, classes on computer literacy and a small regular collection of 939 items. It is currently open 44 hours for six days with only daytime hours Monday through Friday and Saturday mornings. In 2008 it received 17,842 visits or 57 people per day.

Average Daily Computer Sessions

April 2008 to March 2009

Carrboro Branch

	MON	TUES	WED	THUR	FRI	SAT	SUN
10:00 AM					closed	1.5	
11:00 AM						0.3	
12:00 PM						0.8	
1:00 PM						0.5	2.0
2:00 PM							0.3
3:30 PM	5.5	4.0	5.0	4.4			1.3
4:00 PM	4.3	2.3	2.2	3.6			0.7
5:00 PM	2.5	0.5	1.6	1.8			
6:00 PM	0.5	1.0	2.6	0.8			
7:00 PM	0.3	0.5	0.0	0.4			
TOTAL	13	8.25	11.4	11	0	3	4.3

Carrboro Cybrary

	MON	TUES	WED	THUR	FRI	SAT	SUN
9:00 AM	7.3	8.1	7.6	6.4	7.5		closed
10:00 AM	6.3	6.6	5.4	5.7	5.4	6.4	
11:00 AM	5.7	6.3	6	4.8	5.7	5.4	
12:00 PM	5.8	6.1	6.4	5.1	5.5	4.6	
1:00 PM	7.1	7.1	6.9	6.7	6.6	3.8	
2:00 PM	7.4	7.5	6.6	6.4	7.3		
3:00 PM	7	7.8	7.8	7.3	7.5		
4:00 PM	5.2	6.9	6	5.3	5.2		
TOTAL	51.8	56.4	52.7	47.7	50.7	20.2	

Cedar Grove Branch

	MON	TUES	WED	THUR	FRI	SAT	SUN
10:00 AM	0.1	0.2	0.1	0.2	closed	1.6	closed
11:00 AM	1.1	2.1	0.7	1.2		3.0	
12:00 PM	1.8	2.2	2.2	1.3		2.6	
1:00 PM	1.6	2.0	2.7	1.6		2.4	
2:00 PM	2.3	1.6	2.1	1.3			
3:00 PM	2.8	2.7	2.5	2.3			
4:00 PM	3.8	2.9	3.1	3.4			
5:00 PM	2.6	3.0	2.3	3.5			
6:00 PM	1.4	1.3	1.5	1.8			
TOTAL	17.6	17.7	17.0	16.5		9.6	

Main Library - Hillsborough

	MON	TUES	WED	THUR	FRI	SAT	SUN
9:00 AM	8.2	8.0	8.9	9.3	8.6	6.4	
10:00 AM	8.7	8.5	8.3	8.3	8.2	7.8	
11:00 AM	10.0	8.9	9.8	8.1	9.0	7.4	
12:00 PM	9.5	10.9	9.1	9.6	8.3	8.3	
1:00 PM	10.4	9.6	10.4	9.1	9.5	7.9	13.3
2:00 PM	9.8	9.1	8.9	8.2	7.6	7.5	10.2
3:00 PM	9.4	9.9	11.4	8.6	8.0	7.0	9.6
4:00 PM	10.9	10.6	10.8	9.7	7.9	4.9	6.5
5:00 PM	10.0	10.0	10.0	8.8			
6:00 PM	8.8	9.0	9.1	8.1			
7:00 PM	4.2	4.4	4.2	4.1			
TOTAL	99.9	98.9	100.9	91.9	67.1	57.2	39.6

Average Daily Circulation Transitions

April 2008 to March 2009

Carrboro Branch

	MON	TUES	WED	THUR	FRI	SAT	SUN
TOTAL	151.6	165.7	159.3	167.5	closed	198.9	216.3

Carrboro Cybrary

	MON	TUES	WED	THUR	FRI	SAT	SUN
9:00 AM	0.8	1.2	0.8	1.7	1.2		closed
10:00 AM	0.9	1.7	1.9	1.3	1.3	1.9	
11:00 AM	1.1	1.7	1.1	1.5	1.6	1.7	
12:00 PM	1.6	1.8	1.9	1.7	1.8	1.4	
1:00 PM	1.9	2.0	2.1	1.3	1.6	2.7	
2:00 PM	1.8	1.2	1.5	1.7	1.6		
3:00 PM	1.4	1.1	2.5	2.0	1.3		
4:00 PM	2.5	2.3	2.8	2.4	1.5		
TOTAL	12.0	12.9	14.7	13.5	12.0	7.7	

Cedar Grove Branch

	MON	TUES	WED	THUR	FRI	SAT	SUN
10:00 AM	0.2	1.9	0.8	1.7	closed	4.5	closed
11:00 AM	3.1	4.6	2.1	3.6		6.8	
12:00 PM	2.1	4.7	4.7	4.3		3.8	
1:00 PM	6.9	4.1	4.7	5.4		8.7	
2:00 PM	7.9	4.4	5.8	4.7			
3:00 PM	7.9	4.2	6.8	6.2			
4:00 PM	7.1	4.8	7.7	6.3			
5:00 PM	4.0	4.5	3.9	4.7			
6:00 PM	1.9	3.5	2.9	4.0			
TOTAL	41.1	36.5	39.1	40.7		23.7	

Main Library - Hillsborough

	MON	TUES	WED	THUR	FRI	SAT	SUN
9:00 AM	23.8	28.5	36.7	20.5	25.1	26.5	
10:00 AM	40.7	48.3	68	37.5	39.2	63.1	
11:00 AM	53.1	55.6	84.6	47.6	46.7	74	
12:00 PM	49	51.7	44.1	35.3	38.3	80.4	
1:00 PM	49.6	51.2	51	42.5	43.3	72.3	52.5
2:00 PM	59.2	60.6	57.7	43	57.4	70.3	82.2
3:00 PM	72.4	64.8	78.3	61.4	60.3	60.1	77.9
4:00 PM	63.3	77.4	86	62.8	75.8	75	94.3
5:00 PM	61.2	57.5	61.7	47.7			
6:00 PM	53.7	44.1	44.8	35.2			
7:00 PM	50.1	48.9	40	39.7			
TOTAL	576.1	588.6	652.9	473.2	386.1	521.7	306.9

Donna Coffey

From: mikenelsonnc@aol.com
Sent: Tuesday, May 12, 2009 12:03 PM
To: Andrea Tullos; Tysonmj@cochill.net
Cc: Lucinda Munger; Gwen Harvey; Laura Blackmon; Donna Coffey; Donna Baker
Subject: Re: County support of C.H. Library

Thank you very much.

-----Original Message-----

From: Andrea Tullos <atullos@co.orange.nc.us>
To: Mike Nelson (External) <mikenelsonnc@aol.com>; Tysonmj@cochill.net
Cc: Lucinda Munger <lmunger@co.orange.nc.us>; Gwen Harvey <gharvey@co.orange.nc.us>; Laura Blackmon <lblackmon@co.orange.nc.us>; Donna Coffey <dcoffey@co.orange.nc.us>; Donna Baker <dbaker@co.orange.nc.us>
Sent: Tue, 12 May 2009 10:58 am
Subject: RE: County support of C.H. Library

Mike and Martha,

According to our records in the library, contributions dated back to 1993-94 fiscal year. The history of the amount provided is below. I am fairly certain that there was more history, however, this is the farthest I could find in our library documents.

1993-94 - \$142,834
1994 - 95 - \$157,000
1995-96 - \$175,000
1996-97 - \$195,000
1997 - 98 - \$199,875
1998 - 99 - \$213,467
1999 -2000 - \$224,140
2000 - 01 - \$242,071
2001-02 - \$242,071
2002-03 - \$249,333
2003-04 - \$249,333
2004-05 - \$250,033
2005-06 - \$250,033
2006-07 - \$250,033
2007-08 - \$250,033

In the library, I do not have any details regarding the first contributions to the Chapel Hill Public Library. Lucinda and I did find Commissioners minutes, that reflected that 'Commissioners noted that the money allocated to the Chapel Hill Library was determined to be for support for all citizens of Orange County' (June 1992).

For the past few years, the Board of Trustees for the Chapel Hill Public Library usually make appeals to the Commissioners during the public hearings on the proposed budget.

We hope this is helpful, and welcome any additional questions.

Lucinda and Andrea

From: mikenelsonnc@aol.com [mailto:mikenelsonnc@aol.com]
Sent: Monday, May 11, 2009 8:34 PM
To: Tysonmj@cochill.net
Cc: Lucinda Munger; Andrea Tullos
Subject: Re: County support of C.H. Library

I don't know the answers to the questions you've asked, though I do seem to recall seeing that information sometime in the past (probably as part of background information to one of the several library task force groups I served on).

These are good questions, Martha, and I'm copying Lucinda Munger to see if she knows the answers. I'd like to know too and am hoping she can easily access a previously written report that contains the information we're looking for.

Martha, thanks for your interest--as always--in library issues. I'll tell you the same thing I'm telling everyone else right now. Each of us needs to do everything we can to step back from the turf issues that make library funding so difficult to solve here in OC. If library needs remain pitted against one another (Chapel Hill vs Carrboro vs Hillsborough vs Chapel Hill), then we stand little chance of untangling this knot once and for all. I believe, firmly believe, that the current economic crisis gives us a once in a generation opportunity to resolve the tensions that have kept us from adequately addressing library needs in our County. I don't want to see this opportunity go to waste.

Again, we'll do what we can to get answers to your questions.

Mike

-----Original Message-----

From: Martha Tyson <Tysonmj@cochill.net>
To: mikenelsonnc@aol.com
Sent: Mon, 11 May 2009 6:31 pm
Subject: County support of C.H. Library

Dear Mike,

I am looking for some information which you may have and can give me or you can guide me into finding for myself.

My question is, what was the first year the Chapel Hill Library began to receive support from the county? What was the need expressed at that time for this to happen?
How much was budgeted at that time and every year since? Were there any special appeals made by the library those years during which they have received support?

Thanks so much for your help, Mike.

5/12/2009

Summary - Printing Line Item

Department: Library

Priority	Item	Cost Budgeted
1	Summer Reading flyers	\$500
2	Flyers for programs for Cybrary	\$100
Total		\$600

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(Library Services)						
PERMANENT SALARIES	589,623.63	603,272.00	603,272.00	687,625.00	594,022.00	
OVERTIME	.00	.00	8.00	.00	.00	
HOLIDAY PAY	1,163.16	1,200.00	1,200.00	1,230.00	1,230.00	
LONGEVITY	8,621.29	7,941.00	7,941.00	3,351.00	3,182.00	
NON-PERMANENT PERSONNE	52,828.40	24,471.00	46,471.00	42,605.00	42,605.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
BOARD REMUNERATION	.00	.00	.00	.00	.00	
SOCIAL SECURITY	39,253.19	40,423.00	40,423.00	45,630.00	39,913.00	
MEDICARE	9,180.29	9,453.00	9,453.00	10,671.00	9,335.00	
MEDICAL INSURANCE	100,383.30	110,173.00	110,173.00	120,004.00	111,609.00	
MED INS PMT IN LIEU	112.50	.00	.00	.00	.00	
DENTAL INSURANCE	4,867.34	5,447.00	5,447.00	5,791.00	4,123.00	
LIFE INSURANCE	1,830.70	1,580.00	1,580.00	1,900.00	1,627.00	
RETIREMENT	29,256.55	28,691.00	28,691.00	33,836.00	29,138.00	
NON-SWORN 401(K)	11,913.76	12,442.00	12,442.00	13,228.00	.00	
PERSONNEL SERVICES	849,034.11	845,093.00	867,101.00	965,871.00	836,784.00	
TRAVEL	1,907.60	4,555.00	1,050.00	3,800.00	3,800.00	
TRAINING/DEVELOPMENT	890.00	1,350.00	763.00	3,050.00	3,100.00	
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	
PERSONAL MILEAGE	758.58	1,500.00	2,315.00	1,114.00	1,250.00	

25-17

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	9,864.32	10,280.00	10,010.00	8,700.00	7,800.00	
POSTAGE	6,328.52	4,675.00	4,675.00	5,350.00	5,450.00	
MOTOR POOL	1,812.23	2,000.00	2,000.00	4,000.00	4,700.00	
EQUIPMENT REP & MAINT	16,566.90	12,450.00	12,415.00	26,597.00	26,847.00	
BUILDING RENT	.00	.00	.00	.00	.00	
EQUIPMENT RENT	4,640.41	5,050.00	5,350.00	5,864.00	5,864.00	
DUPLICATING	877.22	850.00	652.00	750.00	1,000.00	
PRINTING	249.22	850.00	750.00	600.00	600.00	
ADVERTISING	330.66	1,300.00	1,200.00	650.00	1,050.00	
DUES	1,030.00	1,025.00	1,025.00	925.00	930.00	
SUBSCRIPTIONS	150.00	250.00	250.00	250.00	250.00	
DEPARTMENTAL SUPPLIES	2,478.56	4,847.00	4,847.00	8,847.00	8,347.00	
OFFICE SUPPLIES	11,686.66	11,430.00	9,738.28	7,930.00	7,700.00	
COMP SUPP/SFTWRE	.00	.00	.00	.00	.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
CONTRACT SERVICES	19,115.19	38,595.00	40,237.99	34,395.00	27,105.00	
ELECTRICITY	.00	5,288.00	5,288.00	.00	.00	
WATER	.00	355.00	355.00	.00	.00	
NATURAL GAS	.00	6,755.00	6,755.00	.00	.00	
SAFETY NET RESERVE	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	355.00	.00	.00	
BOOKS	134,483.23	132,935.00	133,823.35	141,922.00	120,445.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

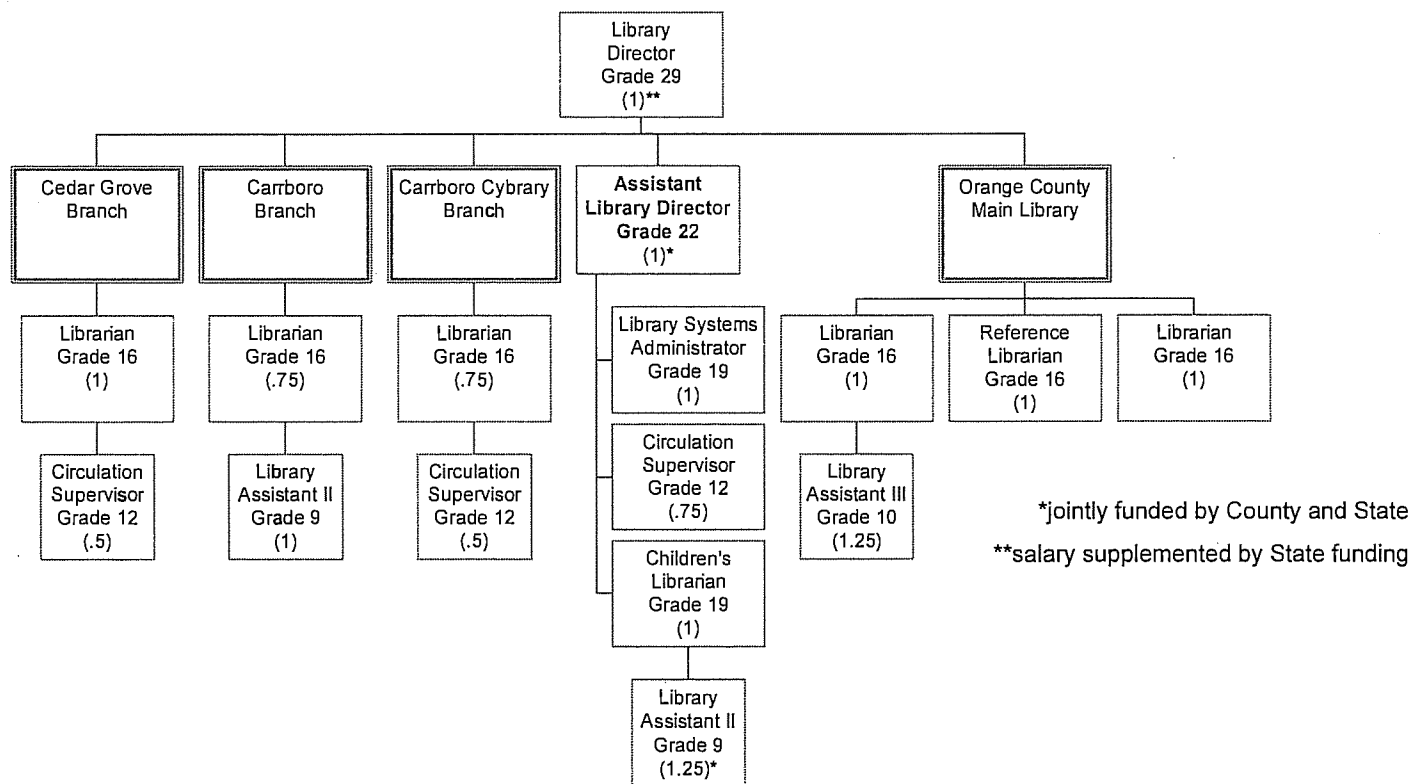
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERIODICALS	15,729.24	16,775.00	16,775.00	12,875.00	13,000.00	
AUDIOVISUALS	6,385.94	4,642.00	4,842.00	13,842.00	12,650.00	
ELECTRONIC DATABASES	2,905.08	2,800.00	4,197.79	12,800.00	12,800.00	
NON-BOOK MATERIAL	11,525.11	9,000.00	14,636.21	17,000.00	19,200.00	
REGIONAL LIBRARY	13,126.32	.00	.00	.00	.00	
BOOK BINDING	.00	.00	.00	.00	.00	
BOOK PROCESSING	11,087.99	10,300.00	11,271.56	11,000.00	10,000.00	
COMMISSION FOR WOMEN	.00	.00	.00	.00	.00	
NEW FACILITIES EXPENSE	.00	.00	.00	.00	.00	
RESERVE	.00	.00	.00	.00	.00	
OPERATIONS	273,928.98	289,857.00	295,577.18	322,261.00	293,888.00	
EQUIPMENT	2,810.00	.00	5,084.25	.00	.00	
IT EQUIPMENT	988.82	3,925.00	6,935.00	5,604.00	.00	
FURNISHINGS	564.20	.00	840.00	.00	.00	
VEHICLES	.00	.00	.00	.00	.00	
RECURRING CAPITAL	4,363.02	3,925.00	12,859.25	5,604.00	.00	
LIBRARY SERVICES	1,127,326.11	1,138,875.00	1,175,537.43	1,293,736.00	1,130,672.00	
TOTAL GENERAL FUND	1,127,326.11	1,138,875.00	1,175,537.43	1,293,736.00	1,130,672.00	
GRAND TOTAL	1,127,326.11	1,138,875.00	1,175,537.43	1,293,736.00	1,130,672.00	

** END OF REPORT - Generated by Tonya Walton **

Library Services



Bold positions are based on approval of the Archer Classification Study

New / Reallocated Positions Requested for Main Library

Positions and costs currently reflected in our budget are in italics.

For the new Main Library to be open 50 hours per week to the public:

Permanent staff currently working in two outlying branches transferred to Main.
These associated personnel costs are currently in our budget.

Position	FTE	Personnel Cost (including benefits)
<i>Librarian</i>	<i>.75</i>	<i>\$43,792</i>
<i>Circulation Supervisor</i>	<i>.50</i>	<i>\$27,002</i>
<i>Circulation Supervisor</i>	<i>.50</i>	<i>\$27,828</i>
<i>Librarian</i>	<i>.75</i>	<i>\$40,491</i>
<i>Subtotal</i>		<i>\$139,113</i>

Non Permanent staffing from outlying branches and Main
Pages and Circulation Asst *\$40,111*

Total Staffing Cost **\$179,224**

For the new Main Library to be open 54 hours per week to the public:

Based on Original Budget Request

Permanent staff currently working in two outlying branches transferred to Main.
These associated personnel costs are currently in our budget.

Position	FTE	Personnel Cost (including benefits)
<i>Librarian</i>	<i>.75</i>	<i>\$43,792</i>
<i>Circulation Supervisor</i>	<i>.50</i>	<i>\$27,002</i>
<i>Circulation Supervisor</i>	<i>.50</i>	<i>\$27,828</i>
<i>Librarian</i>	<i>.75</i>	<i>\$40,491</i>
<i>Subtotal</i>		<i>\$139,113</i>

Additional New positions requested for Main Library

Position	FTE	Personnel Cost (including benefits)
Reference Librarian	.50	\$28,429
Circulation Asst	1.00	\$45,705
Administration Support	.50	\$25,000
Subtotal		\$99,134

New cost to the department to increase current part-time permanent staff to full-time status at main branch (salary only)

Circulation supervisor	.25	\$8,148
Library Asst III	.50	\$17,196
Subtotal		\$25,344

New cost to the department to increase current part-time permanent staff from branches to full-time status at main branch (salary only)

Circulation Supervisor	.50	\$19,970
Circulation Supervisor	.50	\$19,144
Librarian	.25	\$ 9,201
Subtotal		\$48,315

Non Permanent staffing from main and outlying branches (currently in our budget)

<i>Pages and Circulation Asst</i>	\$27,931

New Staffing Cost	\$172,793
<i>Staffing Cost currently in Budget</i>	\$167,044

Amended: New / Reallocated Positions Requested for Main Library

For the new Main Library to be open 64 hours per week to the public:

Permanent staff currently working in two outlying branches transferred to Main.
These associated personnel costs are currently in our budget.

Position	FTE	Personnel Cost (including benefits)
<i>Librarian</i>	<i>.75</i>	<i>\$43,792</i>
<i>Circulation Supervisor</i>	<i>.50</i>	<i>\$27,002</i>
<i>Circulation Supervisor</i>	<i>.50</i>	<i>\$27,828</i>
<i>Librarian</i>	<i>.75</i>	<i>\$40,491</i>
<i>Subtotal</i>		<i>\$139,113</i>

Additional New positions requested for Main Library

Position	FTE	Personnel Cost (including benefits)
Reference Librarian	1.50	\$ 83,858
Circulation Asst	2.60	\$118,833
Administration Support	.50	\$ 25,000
Subtotal		\$227,691

New cost to the department to increase current part-time permanent staff to full-time status at main branch (salary only)

Circulation supervisor	.25	\$8,148
Library Asst III	.50	\$17,196
Subtotal		\$25,344

New cost to the department to increase current part-time permanent staff from branches to full-time status at main branch (salary only)

Circulation Supervisor	.50	\$19,970
Circulation Supervisor	.50	\$19,144
Librarian	.25	\$ 9,201
Subtotal		\$48,315

Non Permanent staffing from main and outlying branches (currently in our budget)

<i>Pages and Circulation Asst</i>	<i>\$27,931</i>

New Staffing Cost	\$329,281
Staffing Cost currently in Budget	\$167,044

Orange County Public Statistics by Branch

Branch	Traffic	Circulation of Items	Computer Use	Programming (# of programs/ of attendees)	Collection Size As of 7/1/08
<u>Calendar Year 2008</u>					
Main	127,386 (349 people / day)	194,510	27,914	181 / 9,936	89,501
Carrboro McDougle	24,837 (79 people / day)	55,349	4,240	137 / 2,732	22,568
Cedar Grove	11,811 (45 people / day)	10,743	3,662	24 / 1,327	8,052
Cybrary	17,842 (57 people / day)	3,835	13,996	64 / 346	939
Totals	181,876	264,437	49,812	406 / 14,341	121,060

Calendar Year 2007

					As of 7/1/07
Main	113,901 (320 people / day)	180,614	24,231	219 / 8,756	95,546
Carrboro McDougle	23,918 (76 people / day)	55,851	3,622	199 / 4,557	19,993
Cedar Grove	10,901 (41 people / day)	7,604	3,373	137 / 2,900	6750
Cybrary	17,566 (56 people / day)	3,479	13,229	57 / 469	743
Totals	166,286	247,548	44,455	612 / 16,682	123,032

Circulation per Capita

Calendar Year 2007 $247,548 / 71,000 = 3.48$

Calendar Year 2008 $264,437 / 71,000 = 3.72$

The current Chapel Hill Library contribution of \$249,333 = 25% of Orange County Public Library Operating Budget

Increases in usage from 2007 - 2008

Traffic (number of patrons through the door) = Increased 8.6% or 15,590 additional people

Circulation = Increased 6.4% or 16,889 additional items circulated

Internet Usage = Increased 10.75% or 5,357 additional computer use.

Registered Library Patrons in Orange County Public Libraries = 39,261

Current public access hours

Main: 64 hours Carrboro McDougle: 26 hours Cedar Grove: 36 hours Cybrary: 44

Cedar Grove Branch Statistics

Revenues / Expenditures	Actual 05-06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Revenues	581	583	737	602	829	27.38%
Expenditures	90,440	119,948	96,616	85,516	83,511	-2.40%
Additional Detail	Actual 05-06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Adult Circulation	3,572	3,743	4,633	3,772	5,865	35.69%
Children's and Youth Circulation	1,671	2,731	3,756	2,892	4,854	40.42%
Downloadable Materials	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL CIRCULATION	5,243	6,474	8,389	6,664	10,719	37.83%
Circulation per hour: in library 36 hours	3	4	5	4	6	37.83%
Interlibrary loan requests	0		0	0	0	0.00%
Loans to other Hyconeechee and Orange County Libraries	232	284	410	331	810	59.14%
Reserves of Materials	70	81	104	81	276	70.65%
Patron registration	186	229	437	346	433	20.09%
Reference activity	2,706	2,766	2,624	2,196	2,536	13.41%
Public Internet Sessions	1,250	3,013	2,672	2,463	3,496	29.55%
Children's computer sessions	N/A	N/A	N/A	N/A	N/A	N/A
Volunteer hours	N/A	N/A	N/A	N/A	N/A	N/A
PROGRAMS						
Meeting Room Attendance	N/A	N/A	N/A	N/A	N/A	N/A
Children's Program Attendance	1,487	1,748	1,236	878	786	-11.70%
Collection Size (Catalogued and uncatalogued)	5,620	7,195	8,052	8,052	8,342	3.48%

N/A - indicates that this library branch does not provide this collection or service

Change from Prior Year - is reflective of the year to date 07-08 to 08-09 statistic

Carrboro McDougle Branch Statistics

Revenues / Expenditures	Actual 05 06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Revenues	7,902	7,141	7,813	7,459	7,382	-1.04%
Expenditures	123,194	131,059	138,872	103,409	105,079	1.59%
Additional Detail	Actual 05 06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Adult Circulation	34,490	36,246	33,950	30,536	27,448	-11.25%
Children's and Youth Circulation	19,367	19,400	22,489	16,064	16,126	0.38%
Downloadable Materials	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL CIRCULATION	53,857	55,646	56,439	46,600	43,574	-6.94%
Circulation per hour: in library 26 hours	40	41	42	34	32	-6.94%
Interlibrary loan requests	267	417	464	418	216	-93.52%
Loans to other Hyconeechee and Orange County Libraries	120	96	57	54	141	61.70%
Reserves of Materials	387	513	521	472	353	-33.71%
Patron registration	4,783	8,147	8,306	7,248	7,971	9.07%
Reference activity	4,629	4,877	4,716	3,902	1,471	-165.26%
Public Internet Sessions	3,876	3,128	4,464	3,800	2,704	-40.53%
Children's computer sessions	N/A	N/A	N/A	N/A	N/A	N/A
Volunteer hours	N/A	N/A	N/A	N/A	N/A	N/A
PROGRAMS						
Meeting Room Attendance	N/A	N/A	N/A	N/A	N/A	N/A
Children's Program Attendance	2,114	2,499	2,370	2,117	1,314	-61.11%
Collection Size (Catalogued and uncatalogued)	21,814	22,350	22,568	22,568	19,880	-13.52%

N/A - indicates that this library branch does not provide this collection or service

Change from Prior Year - is reflective of the year to date 07-08 to 08-09 statistic

Cybrary Branch Statistics

Revenues / Expenditures	Actual 05-06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Revenues	1,427	1,706	1,906	1,539	2,241	31.33%
Expenditures	69,755	89,700	83,641	68,057	68,946	1.29%
Additional Detail	Actual 05-06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Adult Circulation	30,016	3,354	3,515	2,850	3,518	18.99%
Children's and Youth Circulation	N/A	N/A	N/A	N/A	N/A	N/A
Downloadable Materials	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL CIRCULATION	30,016	3,354	3,515	2,850	3,518	18.99%
Circulation per hour: in library 44 hours	13	1	2	1	2	18.99%
Interlibrary loan requests	3	52	63	59	117	49.57%
Loans to other Hyconeechee and Orange County Libraries	266	311	265	210	522	59.77%
Reserves of Materials	313	330	368	270	482	43.98%
Patron registration	531	796	2,594	1,938	2,386	18.78%
Reference activity	2,744	1,148	1,723	1,491	1,754	14.99%
Public Internet Sessions	14,645	13,650	13,306	11,138	13,265	16.03%
Children's computer sessions	N/A	N/A	N/A	N/A	N/A	N/A
Volunteer hours	N/A	N/A	N/A	N/A	N/A	N/A
PROGRAMS						
Meeting Room Attendance	N/A	N/A	N/A	N/A	N/A	N/A
Children's Program Attendance	N/A	N/A	N/A	N/A	N/A	N/A
Collection Size (Catalogued and uncatalogued)	621	752	939	939	1,385	32.20%

N/A - indicates that this library branch does not provide this collection or service

Change from Prior Year - is reflective of the year to date 07-08 to 08-09 statistic

Main Branch Statistics

Revenues / Expenditures	Actual 05 06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Revenues	133,930	111,671	135,677	108,326	108,899	0.53%
Expenditures	588,931	524,457	770,189	597,559	661,602	9.68%
Additional Detail	Actual 05 06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Adult Circulation	91,357	95,948	99,801	81,877	90,212	9.24%
Children's and Youth Circulation	77,174	84,528	85,260	69,533	84,095	17.32%
Downloadable Materials	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL CIRCULATION	168,531	180,476	185,061	151,410	174,307	13.14%
Circulation per hour: in library 64 hours	52	56	57	47	54	13.14%
Interlibrary loan requests	493	568	638	501	713	29.73%
Loans to other Hyconeechee and Orange County Libraries	2,468	2,733	2,630	2,226	3,222	30.91%
Reserves of Materials	3,963	4,100	4,971	4,100	5,762	28.84%
Patron registration	22,410	22,742	28,300	26,938	28,972	7.02%
Reference activity	20,841	21,954	17,567	15,285	16,560	7.70%
Public Internet Sessions	22,672	25,109	25,443	20,886	24,099	13.33%
Children's computer sessions	N/A	N/A	N/A	N/A	N/A	N/A
Volunteer hours	N/A	N/A	N/A	N/A	N/A	N/A
PROGRAMS						
Meeting Room Attendance	7,010	6,998	5,322	3,812	17,861	78.66%
Children's Program Attendance	6,206	7,981	6,700	5,807	7,525	22.83%
Collection Size (Catalogued and uncatalogued)	94,248	99,501	89,501	89,501	85,250	-4.99%

N/A - indicates that this library branch does not provide this collection or service

Change from Prior Year - is reflective of the year to date 07-08 to 08-09 statistic

Orange County Public Library Statistics - All Locations

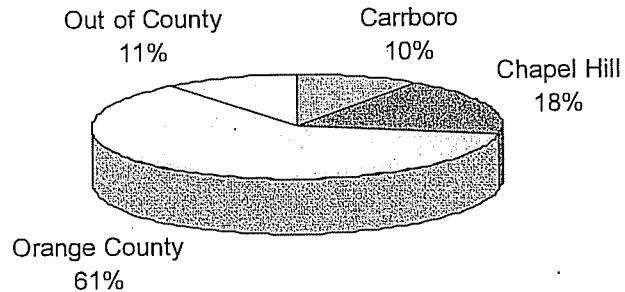
Revenues / Expenditures	Actual 05-06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Revenues	143,840	121,101	146,133	117,926	119,351	1.19%
Expenditures	872,320	865,164	1,089,318	854,541	919,138	7.03%
Additional Detail	Actual 05-06	Actual 06-07	Actual 07-08	YTD July 1 2007 - Apr 30, 2008	YTD July 1, 2008- Apr 30, 2009	Change from Prior Year
Adult Circulation	159,435	139,291	141,899	119,035	127,043	6.30%
Children's and Youth Circulation	98,212	106,659	111,505	88,489	105,075	15.78%
Downloadable Materials	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL CIRCULATION	257,647	245,950	253,404	207,524	232,118	10.60%
Circulation per hour with all location hours included	29	28	29	24	26	10.60%
Interlibrary loan requests	763	1,037	1,165	978	1,046	6.50%
Loans to other Hyconeechee and Orange County Libraries	3,086	3,424	3,362	2,821	4,695	39.91%
Reserves of Materials	4,733	5,024	5,964	4,923	6,873	28.37%
Patron registration	27,910	31,914	39,637	36,470	39,762	8.28%
Reference activity	30,920	30,745	26,630	22,874	22,321	-2.48%
Public Internet Sessions	42,443	44,900	45,885	38,287	43,564	12.11%
Children's computer sessions	N/A	N/A	N/A	N/A	N/A	N/A
Volunteer hours	N/A	N/A	N/A	N/A	N/A	N/A
PROGRAMS						
Meeting Room Attendance	7,010	6,998	5,322	3,812	17,861	78.66%
Children's Program Attendance	9,807	12,228	10,306	8,802	9,625	8.55%
Collection Size (Catalogued and uncatalogued)	122,303	129,798	121,060	121,060	114,857	-5.40%

N/A - indicates that this library branch does not provide this collection or service

Change from Prior Year - is reflective of the year to date 07-08 to 08-09 statistic

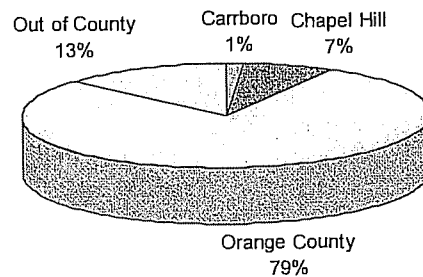
Geographic Analysis of Registered Library Users FY 2008 – 2009

All Orange County Public Libraries



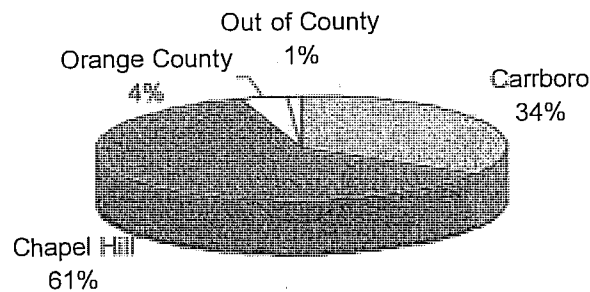
The total number of registered borrowers in FY 2008 – 2009 is 35,042.

Orange County Main Library, Hillsborough



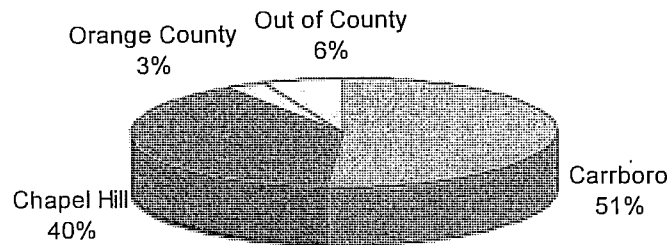
The total number of registered borrowers at the Main Library in FY 2008 – 2009 is 26,705.

Carrboro Branch, McDougale Middle School



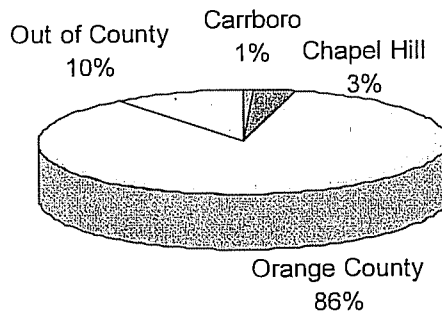
The total number of registered borrowers at the Carrboro Branch in FY 2008 – 2009 is 5,524.

Carrboro Cybrary



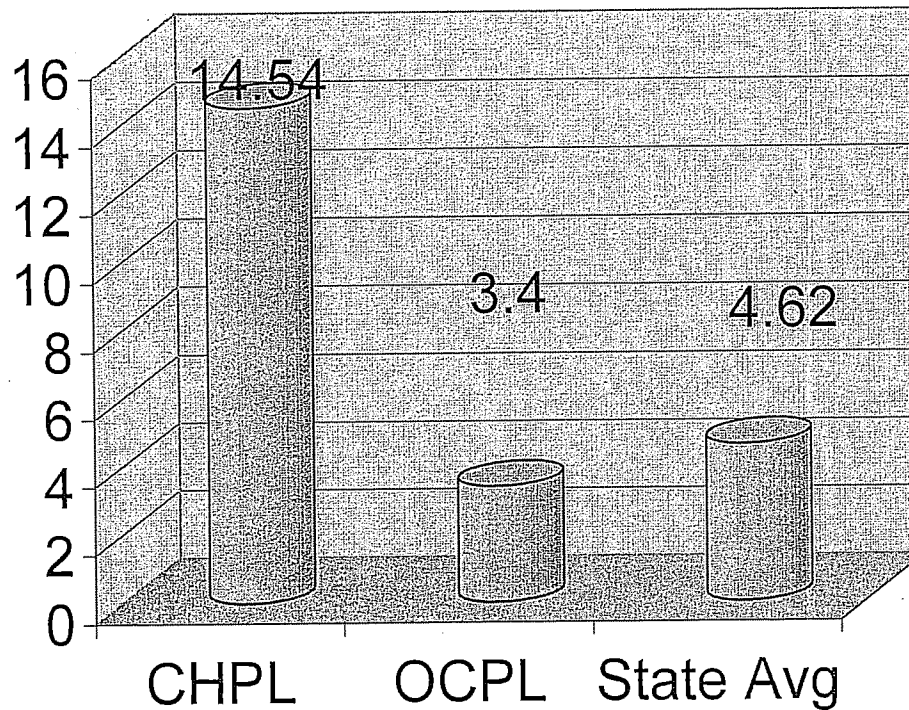
The total number of registered borrowers at the Carrboro Cybrary in FY 2008 – 2009 is 2,391.

Cedar Grove Branch



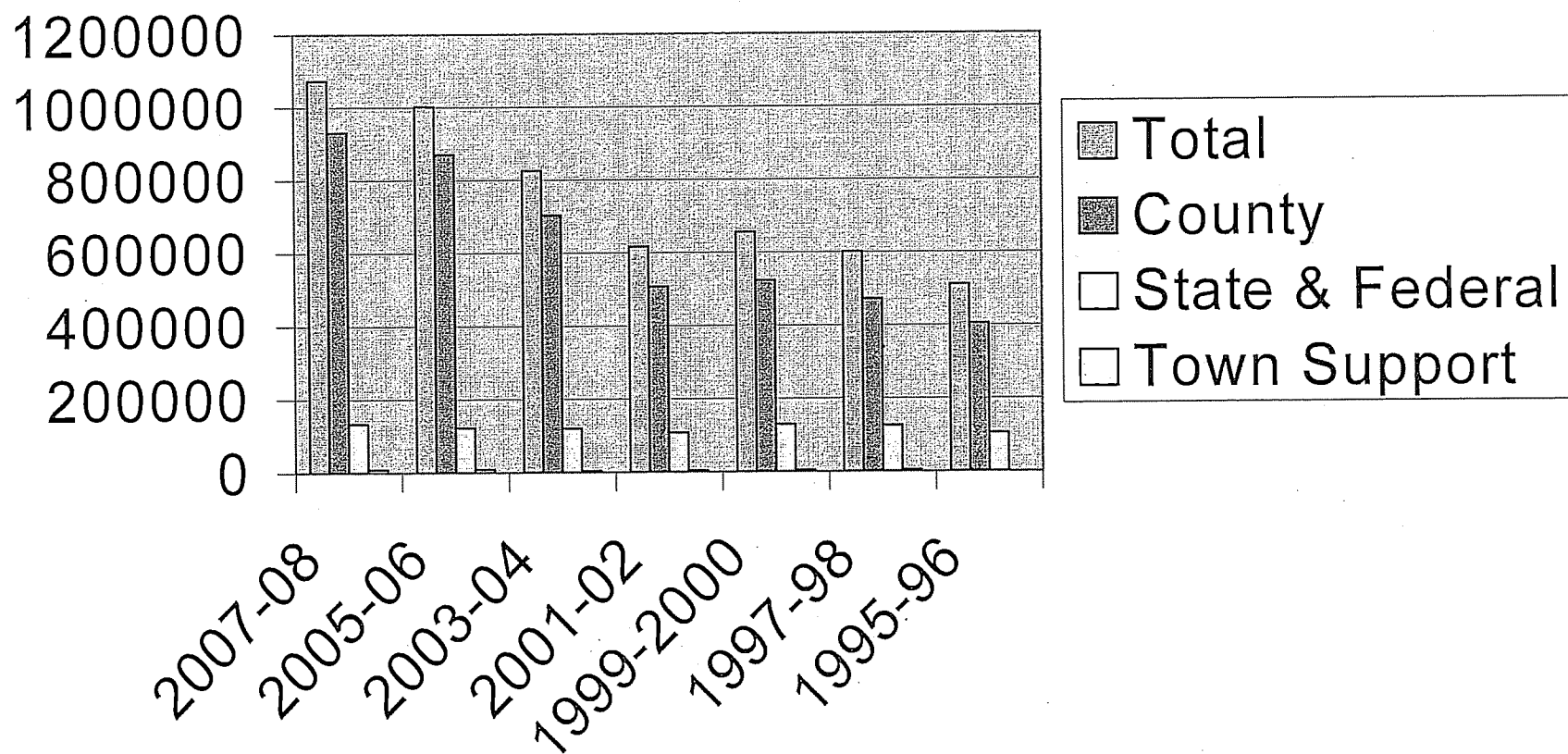
The total number of registered borrowers at the Cedar Grove Branch in FY 2008 – 2009 is 422.

Circulation Per Capita 2007-08



**2007-08 Circulation
Comparison**

OCPL Revenue Sources



History of Branch Libraries

Carrboro Branch Library:

In 1983, the Carrboro Library Friends organized a workgroup to explore the establishment of a Carrboro Library. During the ensuing years, conversations with the Board of Alderman, County Commissioners and Hyconeechee Regional Library Director and staff determined that a small scale facility could be run as a branch of the Hyconeechee Regional Library System. When no location could be acquired, the Carrboro Library Friends focused their attention on joint public library – school facilities, which had sprung up in certain areas in the nation during the late 1980's and the early 1990's. The workgroup began exploratory discussions and evaluating other joint facilities specifically in Florida, Arizona Pamlico County, NC, and Wake County, NC.

In 1995 Carrboro McDougle was opened. Funds were reallocated to the Carrboro McDougle branch by cutting the library bookmobile service to all of Orange County. This branch is operated with a contractual agreement between Orange County and the Carrboro-Chapel Hill School System. As part of the contractual arrangement, this co-located facility's hours do not conflict with school hours. Over the years there have been numerous meetings and discussions regarding ownership of materials, school support staff stipends and operational wear and tear on the facility.

Cedar Grove/ Cybrary Branch Library:

In 1998, the Mayor of Carrboro submitted a proposal to the library committee that was currently evaluating library services in Orange County with the assistance of a graduate student from UNC – School of Information and Library Science. This proposal outlined the current day Cybrary, including the facility ownership, computers, small popular collection, access to newspapers and periodicals.

During the 2000 Library Services Task Force, the Mayor of Carrboro presented an option to increase library services in the county through a Cybrary at the Century Center. During these discussions, members of the task force indicated that if a Cybrary were open in Carrboro, a similar smaller branch could be opened in Northern Orange to serve the community of Cedar Grove. However, the Chair of the Hyconeechee Board of Trustees corresponded with the 2000 Library Task Force, reminding them that during their discussions on library services needs across the county, Efland Cheeks & Little River communities have formally requested library facilities, whereas Cedar Grove has not.

The 2000 Library Services Task Force report evaluated possible and existing facilities such as: a Carrboro Cybrary at the Century Center, expanded hours for Carrboro McDougle, co-location library at Pathways Elementary, co-location

library at Efland Cheeks Elementary School, co-location library with Durham Technical Community College, and creation of a Heritage Center.

Their principal recommendations were:

- 1) new library projects should come on line simultaneously in the southern and northern Orange County and should be viewed as complimenting rather than competing;
- 2) raise the funds directed to library services to the state average over a three year period;
- 3) facilities should be located where there is considerable public support, including but not limited to, financial contributions;
- 4) replicate the co-location model to draw on expertise of participating entities and to reduce cost;
- 5) uniform hours of access to the public should be provided.

In June 2001, Orange County Commissioners received a report on the Future Use Plan for the Northern Human Service Center. As part of this report, there was a recommendation for establishing library services in the Northern Human Service Center.

"Develop a plan for establishing library and /or cybrary services at NHSC similar to those recommended for the Carrboro Cybrary Century Center."

In April 2004 – Cedar Grove Branch Library was opened to serve the communities of Cedar Grove and northern Orange.

In August 2004 – Cybrary Branch Library was opened to serve the downtown community of Carrboro. This branch was a unique branch given its focus on electronic access and services, with a small rotating popular collection.

Prioritizing Library Services at New Main Library

The new main library facility on West Margaret Lane will be a full service library and the headquarters for the Orange County Public Library and the Hyconeechee Library System. A full service library, as defined by the state aid application, consists of at least five (5) different departments: Technical Services, Circulation, Adult, Youth (children & teen), and Outreach. Because these departments are interconnected and form the "core" of any library, it is not possible to place one above another in terms of importance.

The following services will be provided at the new facility. They are listed in order of greatest impact on patron use and satisfaction:

- 1) Technical Services – includes cataloguing of all materials into the automation system, acquisitions, material repairs and barcoding
- 2) Circulation – responsible for checking in/out all materials, shelving and shelf maintenance for entire collection.
- 3) Youth Services –for ages 0-18, includes collection development of age appropriate materials, reference, reader's advisory, programming for children and parents.
- 4) Adult Services – includes collection development, Inter-library loan, reader's advisory, local history collection, reference, computer access, instruction and maintenance.
- 5) Outreach – serves daycares, assisted living facilities and senior centers with materials and programs. This is currently being done only one day per week.

An example of the interconnectivity among departments:

Patrons return materials that are sorted and re-shelved. These materials are then used by the librarians for programming or research or delivered to daycare centers for use by their staff to read to their students.

Parents that bring their children to the library for programs can also use the computers to check email or do reference work on the computers and then check out materials on selected subjects of interest.

Patron wants to find the most recent John Grisham novel, so uses the automation system catalog and finds that the book is out. The patron then places a hold for the book. This book is then transferred between library branches to fulfill the request of the hold for the patron.

A high school student is researching a topic for their senior year essay and comes to the library after having no success using Google at home. The reference librarian assists the student in finding accurate and reliable information sources through online databases and reference materials on the shelves.

Orange County Library Funding Needs

A. Budget Scenarios for Keeping All Branches Open

Note: Even at the proposed staffing levels, the new main library will not be able to offer additional services, such as, Teen programming, Outreach Services, Adult Programming, 24/7 Reference Services (i.e. virtual reference, self check-out stations, and computer classes).

	What's Open?	Hours at Main Branch	Library Services Personnel	Library Services Operating	Library Services Capital	Total
FY 08-09 Approved	All Branches	64	845,093	289,857	3,925	\$ 1,138,875
FY 09-10 Recommended	Main and Cybrary	50	836,784	293,888	-	\$ 1,130,672

Scenario 1 (50 hours at Main):

Cost and staffing required to keep all branches open at current hours and open new Main Library at 50 hours:

Current Main FTEs	Additional Main FTEs Needed	New Main FTE Total	Total Library Services FTEs	Total Library Services			Total	Increase Over Recommended Budget	Tax Rate Equivalent
				Personnel	Operating	Capital			
10.08	3	13.08	17.33	1,069,225	362,704	-	\$1,431,929	\$ 301,257	\$ 0.20

Scenario 2 (54 hours at Main):

Cost and staffing required to keep all branches open at current hours and open new Main Library at 54 hours:

Current Main FTEs	Additional Main FTEs Needed	New Main FTE Total	Total Library Services FTEs	Total Library Services			Total	Increase Over Recommended Budget	Tax Rate Equivalent
				Personnel	Operating	Capital			
10.08	6.5	16.58	20.83	1,204,838	362,704	-	\$1,567,542	\$ 436,870	\$ 0.29

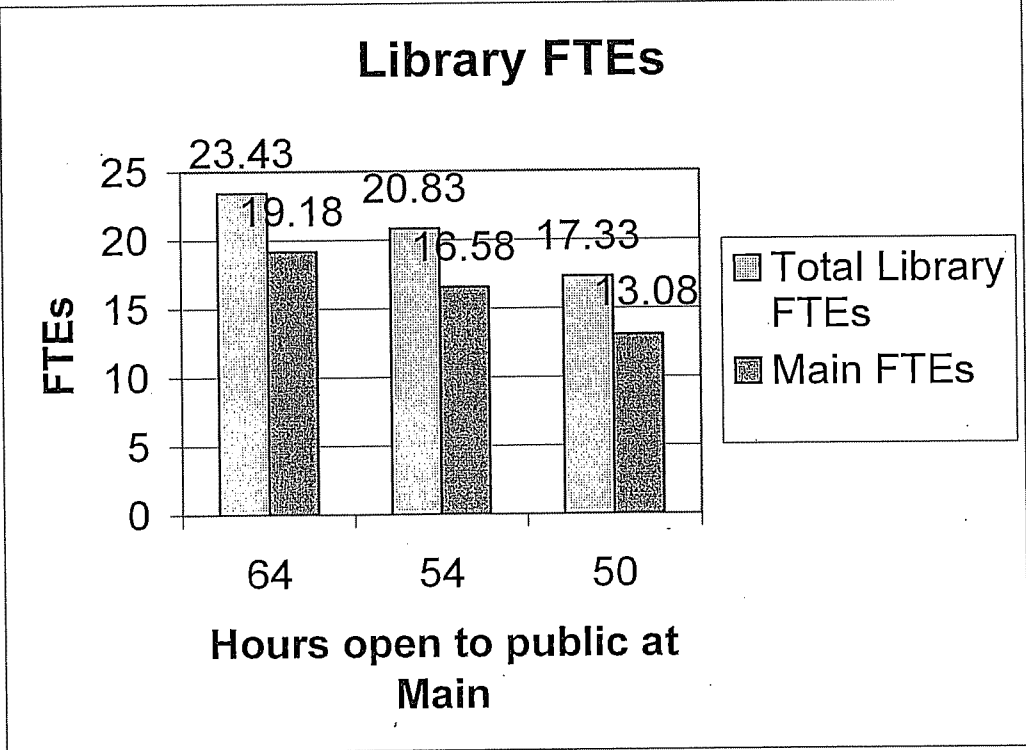
The 4-hour increase over Scenario 1 represents an 8% increase in hours and a 10% cost increase.

Scenario 3 (64 Hours at Main):

Cost and staffing required to keep all branches open at current hours and open new Main Library at 64 hours:

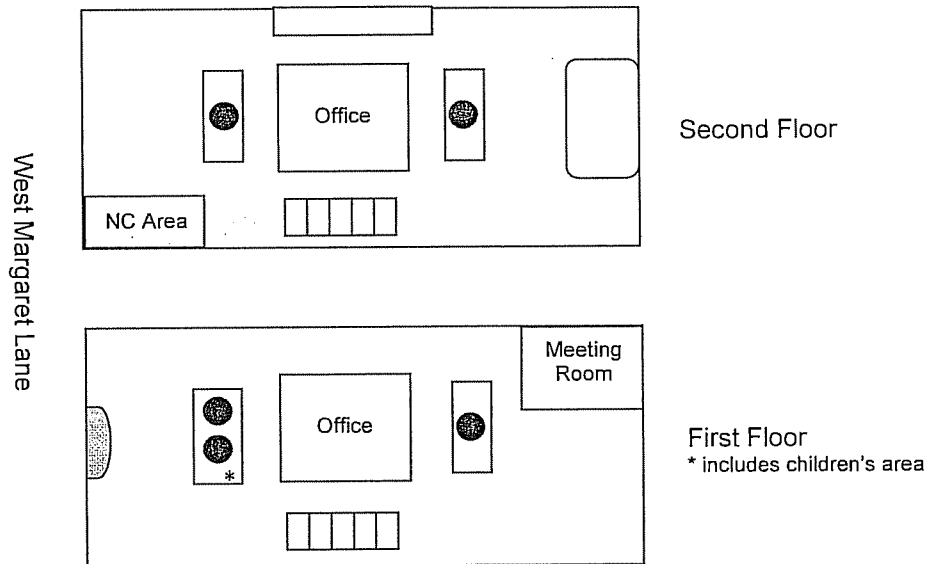
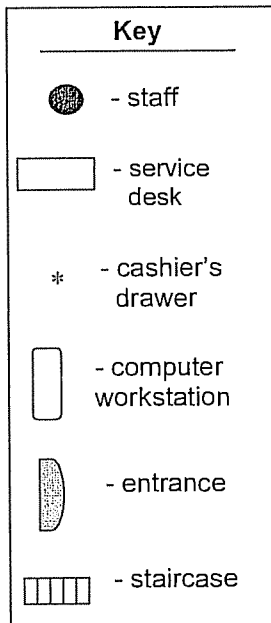
Current Main FTEs	Additional Main FTEs Needed	New Main FTE Total	Total Library Services FTEs	Total Library Services			Total	Increase Over Recommended Budget	Tax Rate Equivalent
				Personnel	Operating	Capital			
10.08	9.1	19.18	23.43	1,333,395	362,704	-	\$1,696,099	\$ 565,427	\$ 0.38

The 14-hour increase over Scenario 1 represents a 28% increase in hours and a 19% cost increase.



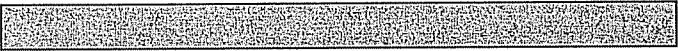
B. New Main Library Layout

New Library facility will have two floors with four service desks for the public. For every hour that the library is open to the public, 5 (five) staff members are needed to staff these desks. Three of these service desks will be staffed with one staff member, and Circulation will be staffed with two staff members. (Note: Recommended staffing is 2 (two) persons per service desk as per NC State Library Standards.) Opening new library facilities have historically increased library activities by 15% within the first year, (as reported by American Library Association, ALA). Increases are not limited by reducing hours of operation, as more people will visit facilities during a shorter time span, thus increasing hourly activity level.



C. Library Hours and Staffing Coverage

Library employees work a shift schedule in order to provide coverage during evening and weekend hours. A shift schedule will typically mean that staff members begin their day at staggered hours to fully cover all shifts through closing (see chart below). Those staff members, who work weekends, are not present for 1 workday of that week (Monday – Friday) to offset the weekend hours.

Library Hours 10am - 9pm												
Shift 1												
Shift 2												
	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm

As the number of staff members increases, there are economies of scale realized for coverage of the four public service desks. The break even is approximately at the 54 hours open per week to the public.

Certain activities must increase in order to provide support to branches that are now open or will remain open: Administrative, billing, courier service, and technical services.

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(HEALTH DEPT)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		4,141,883.73	4,611,016.00	4,576,816.00	4,540,587.00	4,406,513.00	
OVERTIME		8.25	975.00	975.00	.00	.00	
HOLIDAY PAY		1,181.83	944.00	944.00	1,740.00	1,740.00	
LONGEVITY		53,596.16	60,419.00	60,419.00	55,046.00	55,046.00	
NON-PERMANENT PERSONNE		101,994.18	9,961.00	63,863.00	17,579.00	17,579.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	.00	.00	.00	.00	
STUDENT INTERNS		.00	2,160.00	.00	.00	.00	
SEPARATION ALLOWANCE		.00	.00	.00	.00	.00	
BOARD REMUNERATION		.00	.00	.00	.00	.00	
CONTRACT PERSONNEL		3,277.58	.00	2,500.00	1,800.00	1,800.00	
SOCIAL SECURITY		255,624.20	279,566.00	280,074.00	284,249.00	275,936.00	
MEDICARE		59,819.12	66,070.00	66,185.00	67,303.00	65,359.00	
MEDICAL INSURANCE		574,931.32	645,314.00	642,814.00	672,561.00	649,239.00	
MED INS PMT IN LIEU		.00	.00	.00	.00	.00	
DENTAL INSURANCE		25,118.83	30,048.00	30,048.00	30,204.00	22,382.00	
LIFE INSURANCE		12,675.65	11,364.00	11,364.00	11,488.00	11,122.00	
RETIREMENT		204,829.42	221,413.00	221,413.00	226,402.00	219,860.00	
NON-SWORN 401(K)		60,799.46	68,640.00	68,640.00	68,997.00	.00	
PERSONNEL SERVICES		5,495,739.73	6,007,890.00	6,026,055.00	5,977,956.00	5,726,576.00	
TRAVEL		4,708.78	8,044.00	6,778.00	5,829.00	5,829.00	
TRAINING/DEVELOPMENT		10,295.54	14,276.00	14,331.00	10,988.00	10,878.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
CERTIFICATIONS & LICEN	15,051.57	26,859.00	25,486.00	22,495.00	22,332.00	
PERSONAL MILEAGE	31,725.01	36,357.00	35,731.00	34,069.00	33,869.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	59,593.98	69,868.00	70,503.00	66,286.00	69,576.00	
POSTAGE	18,731.03	20,907.00	21,407.00	17,557.00	17,557.00	
MOTOR POOL	48,092.53	82,996.00	82,996.00	66,496.00	66,496.00	
EQUIPMENT REP & MAINT	4,096.00	6,556.00	6,556.00	6,556.00	6,556.00	
BUILDING RENT	58,051.96	62,291.00	62,291.00	.00	62,291.00	
EQUIPMENT RENT	1,611.13	2,200.00	2,200.00	1,100.00	2,200.00	
DUPLICATING	19,289.44	21,511.00	22,386.00	19,189.00	18,689.00	
PRINTING	13,450.58	9,286.00	7,386.00	7,036.00	6,986.00	
ADVERTISING	2,442.67	4,010.00	4,541.36	3,110.00	3,110.00	
DUES	3,697.65	6,100.00	6,100.00	6,948.00	6,948.00	
SUBSCRIPTIONS	818.64	1,342.00	1,342.00	1,164.00	1,164.00	
DEPARTMENTAL SUPPLIES	35,065.35	23,259.00	30,549.00	25,529.00	25,149.00	
EDUCATIONAL SUPPLIES	10,513.76	13,203.00	10,418.15	9,253.00	9,053.00	
PASSENGER SAFETY SEATS	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	19,696.43	21,726.00	21,239.00	22,096.00	21,846.00	
MEDICAL SUPPLIES	80,192.19	109,058.00	111,052.82	86,466.00	84,966.00	
BLOODERNE PATH SUPPS	27,452.53	24,610.00	27,847.00	27,288.00	27,288.00	
PHARMACY SUPPLIES	144,927.29	134,865.00	150,179.72	131,387.00	129,387.00	
OTHER SUPPLIES	11,665.04	846.00	1,595.97	13,030.00	13,030.00	
PUBLIC HEALTH MONTH	1,037.44	3,720.00	3,720.00	4,980.00	4,980.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
CONTRACT SERVICES	476,109.11	366,275.00	480,914.88	412,688.00	409,563.00	
MEDICAL/DENTAL SRVS	.00	.00	.00	.00	.00	
X-RAY	7,150.00	6,000.00	6,300.00	6,000.00	6,000.00	
SCH HEALTH NURSE CONT	.00	.00	.00	.00	.00	
LAB SERVICES	34,967.81	66,499.00	74,512.07	60,999.00	57,999.00	
WELL TESTING	.00	.00	.00	.00	.00	
BONDS & INSURANCE	35,087.64	38,590.00	38,590.00	38,590.00	38,590.00	
UNIFORMS	8,228.79	8,805.00	8,805.00	8,735.00	8,635.00	
STIPEND	.00	9,000.00	.00	.00	.00	
SAFETY NET RESERVE	.00	.00	.00	.00	.00	
COMMUNITY PROJECT SUPP	22,460.27	15,709.00	40,918.88	15,909.00	15,909.00	
EMPLOYEE WELLNESS GRAN	2,605.78	.00	.00	.00	.00	
STROWD ROSES GRANT	1,839.76	.00	1,968.00	.00	.00	
OTHER	.00	.00	.00	.00	.00	
ANIMAL SHELTER	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	1,189.95	400.00	1,208.00	.00	.00	
OPERATIONS	1,211,845.65	1,215,168.00	1,379,852.85	1,131,773.00	1,186,876.00	
EQUIPMENT	6,526.20	136,889.00	140,489.00	.00	.00	
IT EQUIPMENT	50,483.91	77,439.00	77,439.00	5,056.00	.00	
FURNISHINGS	14,194.90	33,167.00	34,335.99	3,000.00	.00	
VEHICLES	33,531.16	46,000.00	63,996.16	.00	.00	
BUILDING IMPROVEMNTS	8,585.00	.00	.00	.00	.00	
RECURRING CAPITAL	113,321.17	293,495.00	316,260.15	8,056.00	.00	
PUBLIC HEALTH	6,820,906.55	7,516,553.00	7,722,168.00	7,117,785.00	6,913,452.00	
TOTAL GENERAL FUND	6,820,906.55	7,516,553.00	7,722,168.00	7,117,785.00	6,913,452.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 4
bgnrypts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:	2008	2009	2009	2010	2010	
GRANT SUPPORTED PROJECTS FUND	ACTUAL	ORIG BUD	REVISED BUD	REQUEST	RECOMMEND	COMMENT
NON-PERMANENT PERSONNE	.00	.00	.00	.00	.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
OVERHEAD	.00	.00	.00	.00	.00	
OPERATING GRANTS	.00	.00	.00	.00	.00	
PERMANENT SALARIES	189,374.04	144,115.00	144,115.00	138,983.00	138,983.00	
OVERTIME	.00	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	.00	780.00	780.00	798.00	798.00	
NON-PERMANENT PERSONNE	4,185.00	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	11,651.02	8,983.00	8,983.00	8,666.00	8,666.00	
MEDICARE	2,724.83	2,101.00	2,101.00	2,027.00	2,027.00	
MEDICAL INSURANCE	25,112.62	21,577.00	21,577.00	18,408.00	18,408.00	
DENTAL INSURANCE	1,135.69	939.00	939.00	939.00	708.00	
LIFE INSURANCE	660.12	394.00	394.00	375.00	375.00	
RETIREMENT	9,241.52	7,086.00	7,086.00	6,820.00	6,820.00	
NON-SWORN 401(K)	2,750.00	2,145.00	2,145.00	2,145.00	2,145.00	
PERSONNEL SERVICES	246,834.84	188,120.00	188,120.00	179,161.00	178,930.00	
TRAVEL	985.70	8,056.00	5,256.00	4,300.00	4,300.00	
TRAINING/DEVELOPMENT	5,039.16	7,133.00	7,133.00	5,463.00	5,463.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 5
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GRANT SUPPORTED PROJECTS FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERSONAL MILEAGE	2,306.25	4,577.00	3,577.00	3,588.00	3,588.00	
TELEPHONE	1,848.17	1,212.00	1,212.00	2,230.00	2,230.00	
POSTAGE	1,336.23	640.00	640.00	764.00	764.00	
MOTOR POOL	1,850.38	200.00	200.00	3,300.00	3,300.00	
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
EQUIPMENT RENT	312.49	.00	.00	.00	.00	
DUPLICATING	2,038.30	483.00	483.00	900.00	900.00	
PRINTING	2,418.03	1,659.00	1,659.00	47.00	47.00	
ADVERTISING	6,189.50	7,000.00	7,000.00	6,000.00	6,000.00	
DUES	66.94	.00	.00	395.00	395.00	
DEPARTMENTAL SUPPLIES	16,209.43	4,165.00	12,235.80	10,908.00	10,908.00	
EDUCATIONAL SUPPLIES	895.66	400.00	400.00	.00	.00	
OFFICE SUPPLIES	3,379.97	1,555.00	1,555.00	560.00	560.00	
MEDICAL SUPPLIES	.00	.00	.00	.00	.00	
OTHER SUPPLIES	5,517.97	.00	1,516.06	.00	.00	
CONTRACT SERVICES	21,665.00	10,745.00	8,545.00	7,000.00	7,000.00	
STIPEND	710.00	.00	.00	.00	.00	
COMMUNITY PROJECT SUPP	.00	.00	.00	.00	.00	
OTHER	.00	.00	.00	.00	.00	
PROMOTION & EVENTS	.00	3,000.00	1,000.00	.00	.00	
OVERHEAD	.00	.00	.00	4,513.00	4,513.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
OPERATIONS	72,769.18	50,825.00	52,411.86	49,968.00	49,968.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 6
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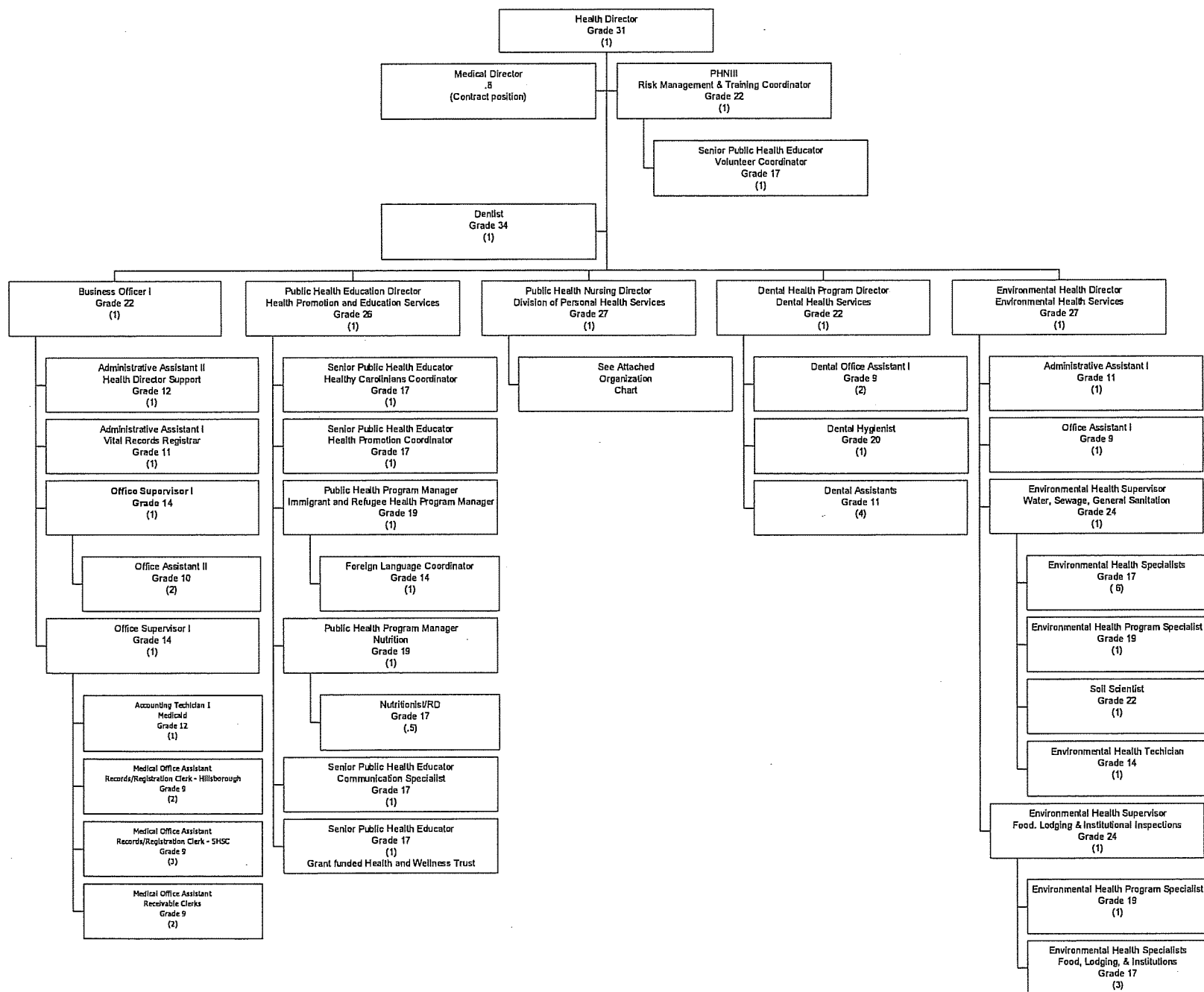
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GRANT SUPPORTED PROJECTS FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
EQUIPMENT	.00	.00	.00	1,500.00	1,500.00	
IT EQUIPMENT	8,315.54	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
VEHICLES	.00	.00	.00	.00	.00	
RECURRING CAPITAL	8,315.54	.00	.00	1,500.00	1,500.00	
PUBLIC HEALTH	327,919.56	238,945.00	240,531.86	230,629.00	230,398.00	
TOTAL GRANT SUPPORTED PROJEC	327,919.56	238,945.00	240,531.86	230,629.00	230,398.00	
GRAND TOTAL	7,148,826.11	7,755,498.00	7,962,699.86	7,348,414.00	7,143,850.00	

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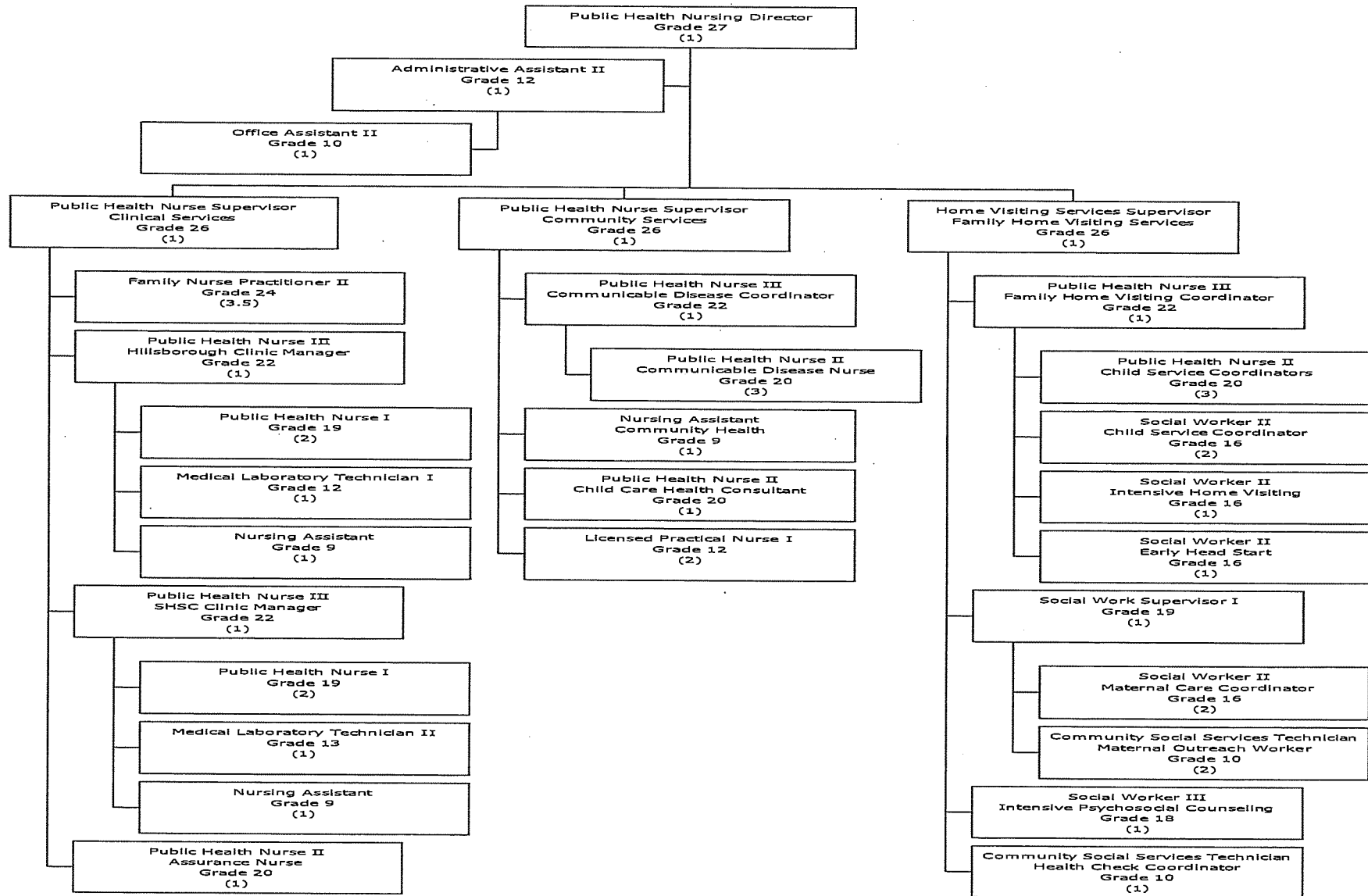
Orange County Health Department Organizational Chart



20-24

Bold positions are based on approval of the Archer Classification Study

Personal Health Services Division



Housing and Community Development

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend Account: 4800
<i>Housing and Community Development (Section 8 - Housing Fund)</i>						
Personnel Services	\$ 337,205	\$ 376,971	\$ 429,518	\$ 445,683	\$ 436,089	\$ 431,136
Operations	\$ 19,924	\$ 16,703	\$ 26,176	\$ 22,933	\$ 40,000	\$ 40,000
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Rental Assistance	\$ 3,826,851	\$ 3,817,384	\$ 3,601,740	\$ 3,551,118	\$ 3,883,884	\$ 3,883,884
Total Expenditures	\$ 4,183,980	\$ 4,211,058	\$ 4,057,434	\$ 4,019,734	\$ 4,359,973	\$ 4,355,020
Offsetting Revenues	\$ (4,488,351)	\$ (4,577,221)	\$ (3,975,720)	\$ (4,042,700)	\$ (4,278,462)	\$ (4,273,509)
County Costs (net)	\$ (304,371)	\$ (366,163)	\$ 81,714	\$ (22,966)	\$ 81,511	\$ 81,511

Budget Highlights:

- This department administers the Section 8 Housing Choice Voucher Program, the HOME Investment Partnership Program, the Urgent Repair Program, and the Homelessness Partnership Program.
- The General Fund contributes \$81,511 in the Section 8 Voucher Program, which reflects 70% of the Director's salary and benefits. This is based on the time allocation of the Director's role in non-Section housing activities, such as the County's involvement in affordable housing programs.
- Increases in the HOME Investment Partnership Program for FY 2009-10 are due to the availability of earned program income and an increase in the federal allocation to the program of 10% above the FY 2008-09 amount.
- The General Fund's total contribution to Affordable Housing Programs for FY 2009-10 is \$279,156, which includes the following programs: Section 8 Voucher Program (\$81,511), Urgent Repair Program (\$104,493), Homelessness Partnership Program (\$27,154), and the HOME Program (\$65,998).

Total Program Budgets for FY 2009-10:

- HOME Investment Partnership Program - \$949,364
- Homelessness Partnership Program - \$67,882
- Urgent Repair Program - \$104,493

Changes in Service Delivery (\$12,247 Reduction) – Urgent Repair Program:

- Reduce the budgeted amount for repairs in the Urgent Repair Program for FY 2009-10.

Potential Change in County Service Delivery
FY 2009-10

Department Housing and Community Development (Urgent Repair Program)
 Department Target Budget (\$12,247)
 Reduction Amount

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Reduce the amount available for repairs in the Urgent Repair Program for FY 2009-10	\$0	(\$12,247)	None	General Fund	This reduction of \$12,247 results in two (2) less homes receiving urgent repairs during FY 2009-10
Total Department Budget Reduction		\$0	(\$12,247)			
Net Department Budget Reduction		(\$12,247)				

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: HOUSING FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	247,385.71	326,568.00	326,568.00	329,922.00	330,423.00	
OVERTIME	.00	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	7,598.56	9,223.00	9,223.00	9,524.00	9,524.00	
NON-PERMANENT PERSONNE	30,844.71	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	20,214.86	20,820.00	20,820.00	21,214.00	21,260.00	
MEDICARE	4,727.80	4,869.00	4,869.00	4,961.00	4,969.00	
MEDICAL INSURANCE	43,345.27	44,080.00	44,080.00	45,867.00	45,867.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	1,803.27	2,034.00	2,034.00	2,034.00	1,532.00	
LIFE INSURANCE	960.00	858.00	858.00	864.00	864.00	
RETIREMENT	15,803.17	16,419.00	16,419.00	16,697.00	16,697.00	
NON-SWORN 401(K)	4,287.61	4,647.00	4,647.00	5,006.00	.00	
PERSONNEL SERVICES	376,970.96	429,518.00	429,518.00	436,089.00	431,136.00	
TRAVEL	.00	.00	.00	2,000.00	2,000.00	
PERSONAL MILEAGE	.00	.00	.00	.00	.00	
TELEPHONE	4,743.71	6,502.00	6,502.00	5,000.00	5,000.00	
POSTAGE	4,805.62	3,702.00	3,702.00	2,500.00	2,500.00	
MOTOR POOL	8,360.78	6,502.00	6,502.00	5,500.00	5,500.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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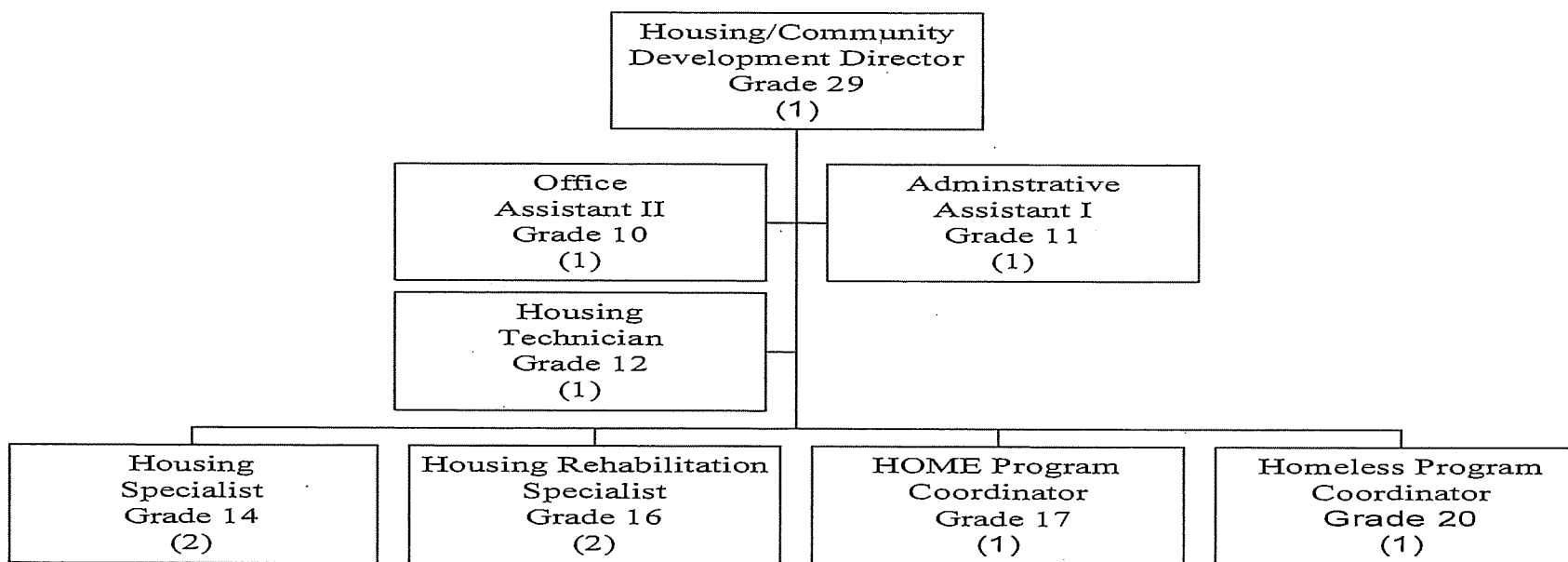
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: HOUSING FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
EQUIPMENT RENT	.00	.00	.00	.00	.00	
DUPLICATING	.00	1,000.00	1,000.00	4,500.00	4,500.00	
PRINTING	.00	.00	.00	.00	.00	
ADVERTISING	.00	.00	.00	1,500.00	1,500.00	
DUES	.00	.00	.00	1,500.00	1,500.00	
SUBSCRIPTIONS	.00	.00	.00	1,500.00	1,500.00	
EDUCATIONAL SUPPLIES	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	-1,206.93	1,000.00	1,000.00	1,000.00	1,000.00	
COMP SUPP/SFTWRE	.00	7,470.00	7,470.00	15,000.00	15,000.00	
CONTRACT SERVICES	.00	.00	.00	.00	.00	
LEGAL SVS	.00	.00	.00	.00	.00	
OPERATIONS	16,703.18	26,176.00	26,176.00	40,000.00	40,000.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
RENTAL ASSISTANCE	3,809,435.55	3,601,740.00	3,601,740.00	3,883,884.00	3,883,884.00	
RENTAL ASSISTANCE	-101,309.51	.00	.00	.00	.00	
RENTAL ASSISTANCE - IN	110.00	.00	.00	.00	.00	
RENTAL ASSISTANCE - RE	109,148.00	.00	.00	.00	.00	
YEAR END SETTLEMENT	.00	.00	.00	.00	.00	
OTHER	3,817,384.04	3,601,740.00	3,601,740.00	3,883,884.00	3,883,884.00	
HOUSING	4,211,058.18	4,057,434.00	4,057,434.00	4,359,973.00	4,355,020.00	
TOTAL HOUSING FUND	4,211,058.18	4,057,434.00	4,057,434.00	4,359,973.00	4,355,020.00	
GRAND TOTAL	4,211,058.18	4,057,434.00	4,057,434.00	4,359,973.00	4,355,020.00	

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Housing & Community Development



Human Resources

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 2500
Human Resources (General Fund)						
Personnel Services	\$ 596,786	\$ 617,335	\$ 765,385	\$ 685,561	\$ 767,293	\$ 705,022
Operations	\$ 134,635	\$ 127,682	\$ 127,087	\$ 101,477	\$ 96,484	\$ 96,484
Capital Outlay	\$ 530	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 731,951	\$ 745,017	\$ 892,472	\$ 787,038	\$ 863,777	\$ 801,506
County Costs (net)	\$ 731,951	\$ 745,017	\$ 892,472	\$ 787,038	\$ 863,777	\$ 801,506

Budget Highlights:

- The Manager's recommendation includes a 50% reduction of the Reserve for Non-Permanent Employees allocation (\$55,375) in Personnel Services.

Changes in Service Delivery (\$26,002 Reduction):

- Reduce contribution to the Employee Assistance Program.
- Reduce recruitment related postage costs.
- Reduce printing costs for correspondence materials.
- Eliminate temporary personnel.
- Reduce position vacancy advertising costs.

Potential Change in County Service Delivery
FY 2009-10

Department Human Resources

Department Target Budget Reduction Amount (\$23,324)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Reduce position vacancy advertising costs		(\$19,004)	None	General Fund	None. In FY 08-09, HR revised process and practices saving \$10,000 by restricting newspaper advertising and using Trianglejobs.com without any reduction in recruitment outcomes.
2	Reduce contribution to the Employee Assistance Program		(\$1,920)	None	General Fund	None. Negotiated service contract for FY 2009-10 is less than current year.
3	Reduce recruitment related postage costs		(\$1,000)	None	General Fund	Applicants will not receive a separate letter confirming the receipt in HR of the application. Information regarding our process is available on the website and communicated to applicants personally when a call is received or the application is submitted in person.
4	Reduce printing costs for correspondence materials		(\$1,400)	None	General Fund	None. Funding approved for FY 08-09 was predicated on the cost of changing existing forms and materials based on the change of the department title from "Personnel" to "Human Resources" and the planned move to the Link Building. The move did not occur and HR determined to use existing forms and materials already in stock until the move was made.
5	Eliminate temporary personnel		(\$2,678)	Existing staff will absorb intern duties.	General Fund	None
Total Department Budget Reduction		\$0	(\$26,002)			
Net Department Budget Reduction		(\$26,002)				

Summary - Printing Line Item

Department: Human Resources

Priority	Item	Cost Budgeted
1	Employee Handbooks	\$1,000
2	Benefit Folders	\$800
3	Envelopes	\$514
4	Applications	\$1,000
Total		\$3,314

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	462,777.08	512,879.00	515,029.00	516,453.00	516,453.00	
OVERTIME	80.52	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	1,064.75	2,195.00	2,195.00	1,110.00	1,110.00	
NON-PERMANENT PERSONNE	30,686.59	2,681.00	2,681.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
RESERVE OTHER TEMP NEE	.00	110,750.00	110,750.00	110,750.00	55,375.00	
CONTRACT PERSONNEL	.00	.00	.00	.00	.00	
SOCIAL SECURITY	29,182.30	30,964.00	30,964.00	31,290.00	31,290.00	
MEDICARE	6,824.94	7,345.00	7,345.00	7,355.00	7,355.00	
MEDICAL INSURANCE	54,739.69	63,726.00	63,726.00	64,882.00	64,882.00	
DENTAL INSURANCE	2,330.06	2,817.00	2,817.00	2,746.00	2,121.00	
LIFE INSURANCE	1,325.30	1,171.00	1,171.00	1,180.00	1,180.00	
RETIREMENT	22,639.42	24,422.00	24,422.00	25,256.00	25,256.00	
NON-SWORN 401(K)	5,683.93	6,435.00	6,435.00	6,271.00	.00	
PERSONNEL SERVICES	617,334.58	765,385.00	767,535.00	767,293.00	705,022.00	
TRAVEL	1,949.80	2,200.00	1,080.00	1,500.00	1,500.00	
TRAINING/DEVELOPMENT	2,783.58	2,099.00	1,868.00	1,500.00	1,500.00	
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	
PERSONAL MILEAGE	543.77	520.00	520.00	520.00	520.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	6,244.91	5,064.00	4,644.00	4,644.00	4,644.00	
POSTAGE	2,628.96	3,027.00	3,027.00	2,027.00	2,027.00	
MOTOR POOL	71.29	200.00	200.00	200.00	200.00	
VEHICLE LEASE	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	504.36	700.00	700.00	700.00	700.00	
DUPLICATING	3,143.86	3,406.00	3,406.00	3,406.00	3,406.00	
PRINTING	900.00	2,400.00	2,032.00	1,000.00	1,000.00	
ADVERTISING	51,115.45	45,297.00	40,616.00	26,293.00	26,293.00	
DUES	1,184.00	1,895.00	1,155.00	1,155.00	1,155.00	
SUBSCRIPTIONS	2,203.40	6,290.00	1,470.00	1,470.00	1,470.00	
DEPARTMENTAL SUPPLIES	3,958.50	.00	243.60	.00	.00	
OFFICE SUPPLIES	3,649.00	3,149.00	3,149.00	3,149.00	3,149.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
CONTRACT SERVICES	30,729.00	38,376.00	41,610.67	36,456.00	36,456.00	
OTHER	.00	.00	.00	.00	.00	
RECOGNITION PROGRAMS	20,640.71	12,464.00	14,797.00	12,464.00	12,464.00	
MISCELLANEOUS	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
RELOCATION EXPENSES	.00	.00	.00	.00	.00	
OPERATIONS	132,250.59	127,087.00	120,518.27	96,484.00	96,484.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
HUMAN RESOURCES	749,585.17	892,472.00	888,053.27	863,777.00	801,506.00	
TOTAL GENERAL FUND	749,585.17	892,472.00	888,053.27	863,777.00	801,506.00	

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PG 3
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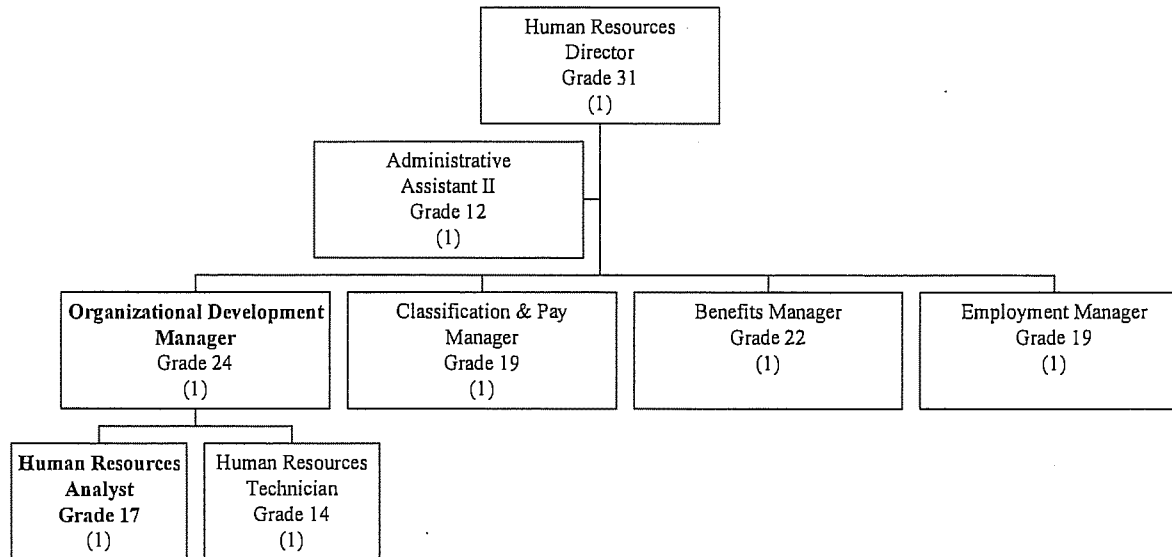
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
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GRAND TOTAL	749,585.17	892,472.00	888,053.27	863,777.00	801,506.00	

** END OF REPORT - Generated by Tonya Walton **

Human Resources Department



Bold positions are based on approval of the Archer Classification Study

Information Technologies

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation Account: 3150
Information Technologies (General Fund)						
Personnel Services	\$ 789,973	\$ 813,491	\$ 1,016,172	\$ 990,714	\$ 993,936	\$ 983,635
Operations	\$ 524,579	\$ 632,704	\$ 794,009	\$ 790,497	\$ 849,900	\$ 799,900
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 1,314,552	\$ 1,446,195	\$ 1,810,181	\$ 1,781,211	\$ 1,843,836	\$ 1,783,535
County Costs (net)	\$ 1,314,552	\$ 1,446,195	\$ 1,810,181	\$ 1,781,211	\$ 1,843,836	\$ 1,783,535

Budget Highlights:

- Decreases in Personnel Services are attributed to retirement of a long-term employee during FY 2008-09 and the replacement starting at a lower starting salary.
- Although reductions were taken within operations, additional costs associated with connectivity and networking charges for new facilities are included in the budget for FY 2009-10.

Changes in Service Delivery (\$75,500 Reduction):

- Discontinue use of a journalism intern for rewriting web content.
- Discontinue use of CodeRed (a public notification software program).
- Reduce staff training and development.
- Reduce contract services and computer and software supplies.

Other Budget Increases (\$16,000 Increase):

- Fiber upgrade for 501/503 W. Franklin Street (Visitors Bureau, Human Rights and Relations, and Skills Development Center) implemented February 2009 with a three (3) year contract.
- Fiber upgrade for Carr Mill Dental Clinic implemented February 2009 with a three (3) contract.

Cost of New Facilities (\$62,550 Increase):

- Fiber lease for Hillsborough Commons – provides connectivity between Social Services staff and servers, email, Internet, and State/Federal agencies.
- Fiber lease for Animal Services Center and Solid Waste Operations Center – provides connectivity between staff and servers, email, Internet, and State/Federal agencies.

Potential Change in County Service Delivery
FY 2009-10

Department Information Technologies
Department Target Budget (\$80,501)
Reduction Amount

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Discontinue Journalism Intern for rewriting web content		(\$8,000)	Departments will continue to rely on staff with no writing expertise to develop and manage their web page content.	General Fund	Public feedback indicates strong frustration with way information is delivered via the County website, and that feedback would not be addressed
2	Reduce Staff Training and Development		(\$24,500)	Without a fully funded training program, Information Technologies staff cannot keep abreast of advances in technologies, developing security threats and technology impacts of statutory changes.	General Fund	When faced with certain technology crises, Orange County will be more likely in need of expensive external consultants, whose response time will be market dependent
3	Discontinue the use of CodeRed (a public notification software for disasters)		(\$23,000)	None	General Fund	CodeRed (\$23K)– discontinuation of this software will mean the County no longer has an automated means of notifying citizens, via phone, of large scale geographically based disasters. This will significantly imperil emergency preparedness and notification for the public.

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
4	Reduce Department Supplies, Contract Services, and Computer/Software		(\$20,000)	Staff will be stretched on replacement parts for aging equipment. This will increase time making repairs, diverting time from other IT activities. Staff will be less able to access expert assistance for critical issues. Staff will spend more time researching complex issues via the Internet and other free information sources.	General Fund	County staff will have less reliable equipment. Equipment will be out of service longer and other IT services will take longer as time will be diverted to improvising repairs rather than buying new parts. Outages will be longer and more frequent affecting services for the public.
Total Department Budget Reduction		\$0	(\$75,500)			

Net Department Budget Reduction	(\$75,500)

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(INFORMATION TECHNOLOGIES) 2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	638,381.20	786,493.00	786,493.00	770,881.00	770,881.00	
OVERTIME	1,717.39	3,000.00	3,000.00	6,750.00	6,750.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	4,044.37	6,003.00	6,003.00	2,996.00	2,996.00	
NON-PERMANENT PERSONNE	.00	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	8,000.00	8,000.00	.00	.00	
CONTRACT PERSONNEL	.00	.00	.00	.00	.00	
SOCIAL SECURITY	38,109.72	48,232.00	48,232.00	48,300.00	48,300.00	
MEDICARE	8,912.68	11,281.00	11,281.00	11,317.00	11,317.00	
MEDICAL INSURANCE	78,378.19	100,455.00	100,455.00	100,519.00	100,519.00	
DENTAL INSURANCE	3,139.77	4,069.00	4,069.00	4,069.00	3,063.00	
LIFE INSURANCE	1,783.08	1,694.00	1,694.00	1,720.00	1,720.00	
RETIREMENT	31,434.44	37,650.00	37,650.00	38,089.00	38,089.00	
NON-SWORN 401(K)	7,590.00	9,295.00	9,295.00	9,295.00	.00	
PERSONNEL SERVICES	813,490.84	1,016,172.00	1,016,172.00	993,936.00	983,635.00	
TRAVEL	3,088.46	10,000.00	7,500.00	500.00	500.00	
TRAINING/DEVELOPMENT	11,166.92	12,500.00	14,839.00	2,000.00	2,000.00	
CERTIFICATIONS & LICEN	.00	7,500.00	4,500.00	3,000.00	3,000.00	
PERSONAL MILEAGE	872.72	700.00	700.00	350.00	350.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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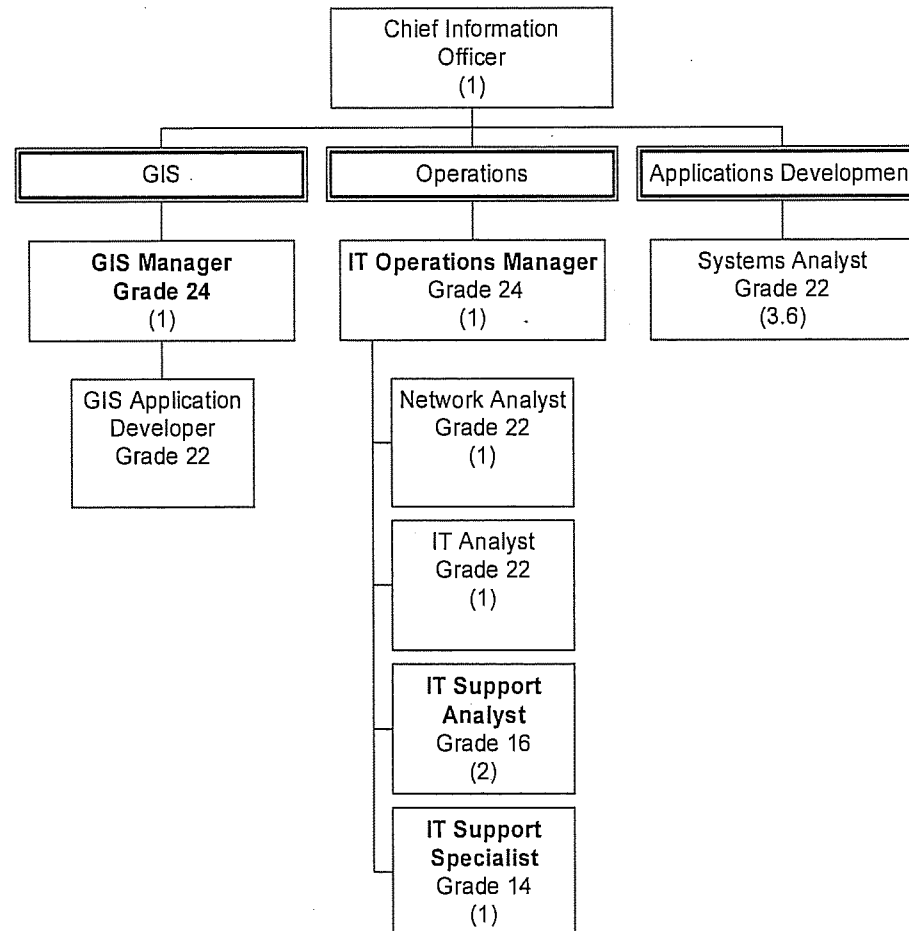
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	224,053.90	322,759.00	265,759.00	320,000.00	320,000.00	
POSTAGE	86.95	100.00	100.00	200.00	200.00	
FREIGHT	.00	.00	.00	.00	.00	
MOTOR POOL	1,985.17	2,000.00	2,000.00	1,200.00	1,200.00	
EQUIPMENT REP & MAINT	378,108.62	370,000.00	430,942.27	425,550.00	425,550.00	
DUPLICATING	4.39	100.00	100.00	25.00	25.00	
ADVERTISING	748.45	750.00	750.00	.00	.00	
DUES	.00	300.00	300.00	25.00	25.00	
SUBSCRIPTIONS	59.00	300.00	300.00	50.00	50.00	
DEPARTMENTAL SUPPLIES	992.69	12,000.00	7,000.00	7,000.00	7,000.00	
OFFICE SUPPLIES	590.14	1,000.00	1,000.00	1,000.00	1,000.00	
COMP SUPP/SFTWRE	14,368.61	29,000.00	28,311.00	20,000.00	20,000.00	
CONTRACT SERVICES	18,025.50	25,000.00	33,025.50	69,000.00	19,000.00	
NEW FACILITIES EXPENSE	.00	.00	.00	.00	.00	
OPERATIONS	654,151.52	794,009.00	797,126.77	849,900.00	799,900.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
INFORMATION TECHNOLOGY	1,467,642.36	1,810,181.00	1,813,298.77	1,843,836.00	1,783,535.00	
TOTAL GENERAL FUND	1,467,642.36	1,810,181.00	1,813,298.77	1,843,836.00	1,783,535.00	
GRAND TOTAL	1,467,642.36	1,810,181.00	1,813,298.77	1,843,836.00	1,783,535.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

Information Technologies



Bold positions are based on approval of the Archer Classification Study

Legal Services

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 2050
Legal Services (General Fund)						
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 307,551	\$ 305,174
Operations	\$ 0	\$ 0	\$ 0	\$ 0	\$ 29,580	\$ 29,580
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 337,131	\$ 334,754
County Costs (net)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 337,131	\$ 334,754

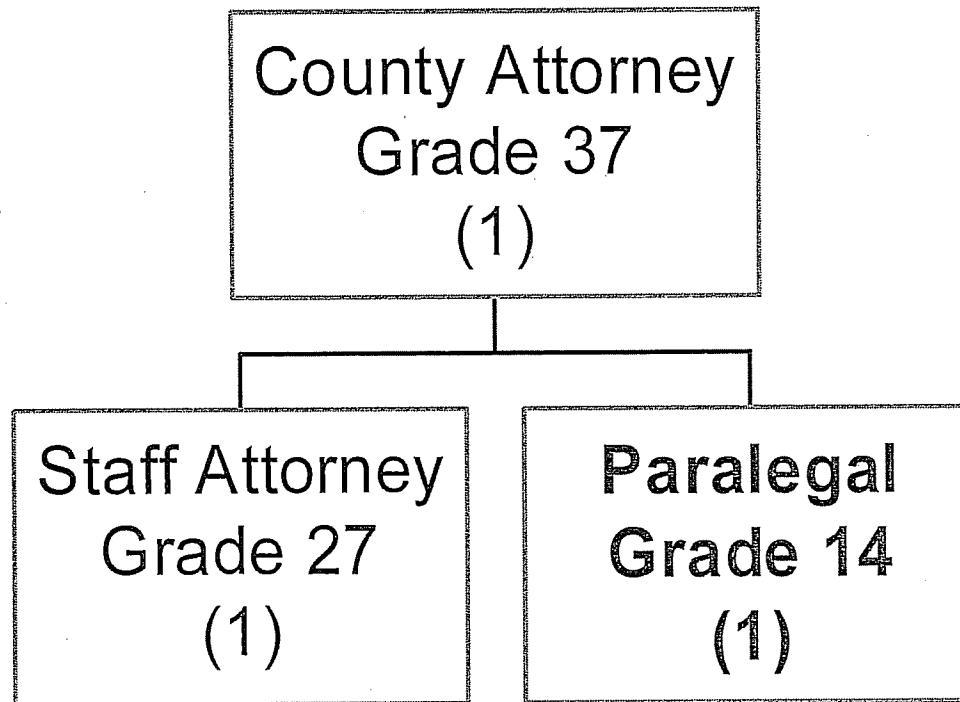
Budget Highlights:

- The Legal Services department was formed in April 2009, coinciding with the appointment of John Roberts as County Attorney.
- In FY 2009-10, the department will realize the full-year cost for the County Attorney position, which will be partially offset by contracted attorney fees previously incurred by the County. The Staff Attorney and a proposed paralegal position will also be in this department.

Other Budget Increases (\$51,981 amount):

- A proposed Paralegal position (1.0 FTE) would assist both attorneys with administrative and research needs. The position would become effective July 1, 2009.

Legal Services



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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(Legal Services)						
PERMANENT SALARIES	.00	.00	.00	237,224.00	237,224.00	
OVERTIME	.00	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	.00	.00	.00	1,225.00	1,225.00	
NON-PERMANENT PERSONNE	.00	.00	.00	15,000.00	15,000.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	.00	.00	.00	13,119.00	13,119.00	
MEDICARE	.00	.00	.00	3,312.00	3,312.00	
MEDICAL INSURANCE	.00	.00	.00	23,055.00	23,055.00	
DENTAL INSURANCE	.00	.00	.00	939.00	707.00	
LIFE INSURANCE	.00	.00	.00	386.00	386.00	
RETIREMENT	.00	.00	.00	11,146.00	11,146.00	
NON-SWORN 401(K)	.00	.00	.00	2,145.00	.00	
PERSONNEL SERVICES	.00	.00	.00	307,551.00	305,174.00	
TRAVEL	.00	.00	.00	2,500.00	2,500.00	
TRAINING/DEVELOPMENT	.00	.00	.00	3,000.00	3,000.00	
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	
PERSONAL MILEAGE	.00	.00	.00	300.00	300.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	.00	.00	.00	2,500.00	2,500.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
POSTAGE	.00	.00	.00	.00	.00	
MOTOR POOL	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
DUPLICATING	.00	.00	.00	1,500.00	1,500.00	
PRINTING	.00	.00	.00	.00	.00	
ADVERTISING	.00	.00	.00	.00	.00	
DUES	.00	.00	.00	1,680.00	1,680.00	
SUBSCRIPTIONS	.00	.00	.00	15,000.00	15,000.00	
DEPARTMENTAL SUPPLIES	.00	.00	.00	1,500.00	1,500.00	
OFFICE SUPPLIES	.00	.00	.00	1,600.00	1,600.00	
CONTRACT SERVICES	.00	.00	.00	.00	.00	
BONDS & INSURANCE	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250 OPERATIONS	.00 .00	.00 .00	.00 .00	.00 29,580.00	.00 29,580.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
VEHICLES	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
LEGAL SERVICES	.00	.00	.00	337,131.00	334,754.00	
TOTAL GENERAL FUND	.00	.00	.00	337,131.00	334,754.00	
GRAND TOTAL	.00	.00	.00	337,131.00	334,754.00	

** END OF REPORT - Generated by Tonya Walton **

Non-Departmental Summary

Governing and Management

Listed below are appropriations for non-departmental Governing and Management related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Governing and Management						
3R Fee For County Property	\$ 2,470	\$ 2,790	\$ 3,000	\$ 2,864	\$ 3,000	\$ 3,000
3R Fee Payments In Lieu	\$ 18,774	\$ 26,098	\$ 27,000	\$ 30,000	\$ 35,000	\$ 35,000
ASCAP	\$ 909	\$ 948	\$ 1,000	\$ 982	\$ 1,000	\$ 1,000
Cable Casting Comm. Meeting	\$ 59,713	\$ 36,298	\$ 30,000	\$ 42,315	\$ 30,000	\$ 80,000
Class & Pay Study	\$ 0	\$ 28,308	\$ 0	\$ 56,617	\$ 60,000	\$ 60,000
Commissioners Contingency	\$ 0	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Construction Management	\$ 17,825	\$ 267,338	\$ 0	\$ 0	\$ 0	\$ 0
County Government Week	\$ 644	\$ 382	\$ 750	\$ 0	\$ 0	\$ 0
Drug Testing	\$ 7,075	\$ 7,945	\$ 8,606	\$ 7,000	\$ 8,600	\$ 8,600
Employee Development	\$ 50,532	\$ 53,635	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000
Health Insurance Increase	\$ 41,320	\$ 2,462	\$ 264,000	\$ 0	\$ 0	\$ 0
Incentives Program	\$ 0	\$ 0	\$ 2,500	\$ 0	\$ 2,500	\$ 0
Manager's Miscellaneous	\$ 8,310	\$ 7,500	\$ 7,500	\$ 0	\$ 5,000	\$ 5,000
Meeting Support Supplies	\$ 12,022	\$ 7,316	\$ 12,000	\$ 9,000	\$ 6,000	\$ 6,000
Pay Plan Equity Retention	\$ 0	\$ 0	\$ 25,000	\$ 0	\$ 0	\$ 0
Recruitment/Selection	\$ 1,997	\$ 31,635	\$ 5,000	\$ 6,665	\$ 25,000	\$ 25,000
Referendum Education	\$ 12,453	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Relocation Expenses	\$ 0	\$ 0	\$ 35,000	\$ 10,000	\$ 10,000	\$ 10,000
Reserve For Downtown Camp Park	\$ 25,237	\$ 1,817	\$ 0	\$ 0	\$ 0	\$ 0
Reserve For Water Resource Initiative	\$ 1,620	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Retiree Health	\$ 841,111	\$ 846,176	\$ 1,273,744	\$ 1,044,149	\$ 1,100,981	\$ 1,100,981
Savings From Hiring Delay	\$ 0	\$ 0	\$ (434,347)	\$ 0	\$ 0	\$ 0
School Collaboration Consultant	\$ 1,300	\$ 975	\$ 3,500	\$ 2,000	\$ 1,500	\$ 1,500
Special Referenda	\$ 31	\$ 106,455	\$ 0	\$ 0	\$ 0	\$ 0
Sportsplex Membership Co Share	\$ 24,207	\$ 38,382	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Tax Bill Inserts	\$ 3,271	\$ 3,421	\$ 5,000	\$ 3,800	\$ 3,800	\$ 3,800
TJCOG Water Quality	\$ 6,881	\$ 11,964	\$ 7,000	\$ 11,964	\$ 11,964	\$ 11,964
TJCOG Dues	\$ 21,301	\$ 23,217	\$ 24,000	\$ 23,015	\$ 23,015	\$ 23,015
Tuition Refunds	\$ 8,399	\$ 9,174	\$ 11,000	\$ 10,500	\$ 11,000	\$ 11,000
Workforce Adjustments	\$ 0	\$ 0	\$ 0	\$ 0	\$ (900,000)	\$ (900,000)
Youth Voices	\$ 965	\$ 536	\$ 1,500	\$ 1,500	\$ 0	\$ 0
Energy Conservation Team	0	30	0	0	0	0
Governing and Management Total	\$ 1,162,816	\$ 1,515,610	\$ 1,450,753	\$ 1,400,371	\$ 576,360	\$ 623,860

Governing and Management Non-Departmentals

3R Fee for County Property **\$3,000**

These funds cover the Waste Reduction, Reuse, and Recycling (WRRR) fees assessed to Counties properties.

3R Payment-in-Lieu **\$35,000**

These funds cover the Waste Reduction, Reuse, and Recycling (WRRR) fees assessed to property owners in Orange County, who have been granted a waiver by the County due to their financial inability to pay.

American Society of Composers, Authors, and Publishers (ASCAP) **\$1,000**

Annual dues paid to ASCAP, a not-for-profit performing rights organization that protects its members' musical copyrights by monitoring public performances of their music, whether via a broadcast or live performance, and compensating them accordingly

Cable Casting Board of Commissioner Meetings **\$80,000**

Funds provide for cable casting Board of County Commissioners meetings, and for video streaming/podcasting.

Classification and Pay Study **\$60,000**

General Fund cost to implement the first phase of the Archer Study for employees' salaries most out-of-line with the market.

Commissioners' Contingency **\$40,000**

The Board of Commissioners appropriates these funds at various times during the year for unanticipated items that arise throughout the fiscal year. By formal action, the Board of County Commissioners approves all expenditures paid from these funds, and authorizes the fund transfer from this reserve into spending accounts. There are no expenditures directly from this account.

Drug Testing **\$8,600**

These funds provide for the actual costs of drug and alcohol tests as well as for the administration of the random testing program and Federal reporting. The increase reflects the growth in the number of covered employees.

Employee Development/Computer Training **\$63,000**

Funds in this line item are for in-house employee training. This includes funds for initiatives in computer training, cultural diversity and cultural awareness training, Spanish language training, supervisory training (including sexual harassment, ADA, performance management) and customer service.

Manager's Miscellaneous **\$5,000**

This account provides funds for miscellaneous, non-budgeted expenditures that often arise during the fiscal year. It provides the Manager with the flexibility to handle small non-budgeted items as they occur immediately. This account prevents requesting small expenditures from the Board of Commissioners' contingency account.

Governing and Management Non-Departmentals - continued

Meeting Support Supplies	\$6,000
Supplies and meal costs for Board of Commissioners related meetings.	
Recruitment/Selection	\$25,000
Funds to cover costs of the recruitment and selection process for positions at and above the department head level.	
Relocation Expenses	\$10,000
Funds to cover expenses such as temporary lodging, moving expenses, etc. associated with obtaining new members of the County Management Team.	
Retiree Health Insurance	\$1,100,981
These funds provide for health insurance for County retirees who are eligible under Orange County's Personnel Ordinance. The increase results from rising health insurance costs and the increasing number of eligible retirees.	
School Collaboration Consultant	\$1,500
To cover mediation costs associated with school districts collaboration meetings.	
Sportsplex Membership – County Share	\$35,000
Funding to offer discounted Sportsplex memberships to permanent County employees.	
Tax Bill Inserts	\$3,800
Funding is provided for the production and printing of informational inserts to the County's summer mailing of real property tax bills and monthly motor vehicle tax bills. This effort is directly related to the Board's approved Communications goal.	
Triangle J Council of Government (TJCOG) – Water Quality	\$11,964
These funds pay for the County's participation in the Triangle Area Water Supply Monitoring Project. This account also pays a portion of the County's cost to maintain the Eno River gauging station as outlined in the Eno River Capacity Use Agreement. Orange County's primary role in this agreement is to preserve the Eno River habitat while monitoring water capacity fluctuations and their impact on the surrounding habitat of Lake Orange.	
Triangle J Council of Government (TJCOG) – Dues	\$23,015
Funds are budgeted to pay COG dues for regional Emergency Medical Services, Aging, and Ombudsman support.	
Tuition Refunds	\$11,000
These funds are used to reimburse County employees up to \$600 each fiscal year for tuition, fees and books for job related courses. The increase results from increased employee use of the program.	
Workforce Adjustments	(\$900,000)
<i>(See Appendix A, Employee Pay and Benefits)</i>	

Non-Departmental Summary

General Services

Listed below are appropriations for non-departmental General Services related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
General Services						
Greene Tract	\$ 0	\$ 0	\$ 90,549	\$ 90,549	\$ 90,549	\$ 90,549
Stormwater Fees For Co Prop	\$ 4,680	\$ 9,945	\$ 10,000	\$ 9,945	\$ 10,000	\$ 10,000
General Services Total	\$ 4,680	\$ 9,945	\$ 100,549	\$ 100,494	\$ 100,549	\$ 100,549

General Services Non-Departmentals

Greene Tract

\$90,549

This represents the County's share to the Solid Waste Enterprise Fund for the Greene Tract.

Stormwater Fees for County Property

\$10,000

These funds provide for payment to the Town of Chapel Hill for stormwater utility fees assessed to County properties.

Non-Departmental Summary

Community and Environment

Listed below are appropriations for non-departmental Community and Environment related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Community and Environment						
Blackwood And Cate Operations	\$ 2,770	\$ 2,717	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Cape Fear River Assembly	\$ 3,820	\$ 3,916	\$ 3,916	\$ 0	\$ 0	\$ 0
Greenhouse Gas Emissions Project	\$ 19,104	\$ 8,000	\$ 0	\$ 0	\$ 0	\$ 0
Hillsborough/Orange Strategic Plan	\$ 13,819	\$ 1,190	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000
Jordan Lake Dues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,500	\$ 10,500
Jordan Lake Water Storage Dues	\$ 4,270	\$ 2,262	\$ 4,500	\$ 2,500	\$ 0	\$ 0
Lake Orange	\$ 1,700	\$ 0	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Partner - Dev & Infrastructure	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,500	\$ 2,500
Regional Processing Ctr Study	\$ 0	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0
Reserve For Planning Initiatives	\$ 6,970	\$ 116,264	\$ 22,916	\$ 175,436	\$ 195,365	\$ 0
Regional Triangle Partnership	\$ 10,000	\$ 10,000	\$ 0	\$ 0	\$ 18,564	\$ 18,564
Rural Planning Organization	\$ 6,000	\$ 7,500	\$ 7,566	\$ 7,500	\$ 7,700	\$ 7,700
Upper Neuse River Basin Dues	\$ 12,865	\$ 14,776	\$ 13,018	\$ 13,018	\$ 13,018	\$ 13,018
Community and Environment Total	\$ 81,319	\$ 181,624	\$ 63,416	\$ 219,954	\$ 269,147	\$ 73,782

Community and Environment

Non-Departmentals

Blackwood and Cate Operations

\$10,000

These funds will provide the necessary operational costs associated with security system service and maintenance, grounds maintenance, as well as utility costs at the Blackwood Farm Property.

Town of Hillsborough/Orange County Strategic Growth Plan Phase II

\$10,000

In FY 2005-06, the BOCC and Town of Hillsborough collaborated on the Town of Hillsborough/Orange County Strategic Growth Plan Phase I, which was adopted by both entities. Phase I set the growth management framework through a resolution to prompt work to be done in Phase II. Coordinated Planning Zones, annexation boundaries, land use patterns and intensities and complementary resource and infrastructure plans and outreach are all part of Phase II. On February 19th, 2009, Orange County and the Town of Hillsborough met in joint meeting and received the draft Phase II report. The next phase is the implementation phase of the Coordinated Planning Interlocal Agreement Initiative.

Jordan Lake Dues

\$10,500

This line item includes several initiatives related to Jordan Lake.

Jordan Lake Water Storage Allocation (\$2,500)

Represents Orange County's annual payment to the State of North Carolina for the current 1 million gallons per day (mgd) Level II allocation the County holds. To retain the allocation, the County pays one percent of the operations, maintenance and rehabilitation program costs. The State of North Carolina has the responsibility to allocate and manage water supply storage in Jordan Lake, and the Division of Water Resources is the lead agency for carrying out this charge.

Jordan Lake Partnership Dues (\$2,500)—*New Initiative*

On February 17, Orange County joined an 11-local government coalition with a goal of "collaboratively defining Jordan Lake's role in a long term sustainable and secure regional water supply for the Research Triangle Region." Partnership members pay annual dues toward the partnership efforts and administration.

Jordan Lake Regional Water Supply Plan and Coordinated Allocation Requests (\$5,500)—*New Initiative*

As the initial task of the Jordan Lake partnership, the County is participating in developing a regional water supply plan for Jordan Lake, and for data collection and documentation toward future allocation requests. This is a one-time cost and is the County's share (3.5%) of the total project cost.

Community and Environment Non-Departmentals - continued

Lake Orange

\$1,500

These funds provide for maintenance, grass cutting and other grounds keeping at Lake Orange and upstream sediment structures. Lake Orange maintenance funds serve to protect the County's interests in the infrastructure of Lake Orange, as a drinking water source and natural habitat in the Eno River channel. Reservoirs require protection from the growth of trees on dams, the activities of beavers clogging overflow structures raising water levels to unsafe levels, and from the loss of storage volume due to collected sediment.

Partnerships Development and Infrastructure

\$2,500

The mission of the Partnership is to bring together community and regional partners to work on long-term, regional strategies for the development and conservation of land, infrastructure to support development and improved mobility.

Research Triangle Regional Partnership

\$18,564

The Research Triangle Regional Partnership is a partnership organization consisting of seven counties in the Triangle Region. The organization's mission is to market the region for the economic benefit of its communities. The Partnership concentrates its marketing on the following industries: information technology, biotechnology/pharmaceuticals, warehousing/distribution, automotive manufacturing, and plastics.

Rural Planning Organization (RPO)

\$7,700

The State of North Carolina created the Rural Planning Organization (RPO) in order to review, analyze and recommend planning and improvements to rural area transportation networks. Triangle J Council of Governments is the lead agency to coordinate a multi-county rural region adjacent to the Durham/Chapel Hill Metropolitan Planning Organization (MPO), which handles more urban issues. Orange County's membership in the RPO requires one commissioner, the county manager (or a designee), and the transportation planner to be participating members.

Upper Neuse River Basin Dues

\$13,018

These funds provide for Orange County to remain a member of the Upper Neuse River Basin Association.

Non-Departmental Summary

Human Services

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Human Services						
A Helping Hand	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,250
Adolescents In Need	\$ 75,749	\$ 75,749	\$ 75,749	\$ 75,749	\$ 75,749	\$ 64,387
Alliance Of Aids Services	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 5,000	\$ 2,550
American Red Cross	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 6,000	\$ 4,250
Big Brothers/Big Sisters	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000	\$ 4,250
Charles House	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 12,000	\$ 9,350
CH-Carrboro Meals On Wheels	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,000	\$ 1,000
Child Care Svs Association	\$ 43,025	\$ 43,025	\$ 43,025	\$ 43,025	\$ 50,000	\$ 36,571
Chrysalis Foundation	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 0	\$ 0
Club Nova	\$ 0	\$ 0	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Community In Schools	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 46,750
Cornucopia House	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,700
Disability Awareness Council	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 7,500	\$ 2,975
Dispute Settlement Center*	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 19,600	\$ 16,660
Duke Hospice	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 3,400
El Centro Latino	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 17,850
El Futuro	\$ 0	\$ 0	\$ 0	\$ 0	\$ 35,000	\$ 20,000
EmPOWERment	\$ 13,544	\$ 13,544	\$ 13,545	\$ 13,545	\$ 13,600	\$ 13,545
Family Violence Prevention Center	\$ 19,400	\$ 19,400	\$ 19,400	\$ 19,400	\$ 19,400	\$ 16,490
Family Counseling Services	\$ 3,500	\$ 1,750	\$ 0	\$ 0	\$ 0	\$ 0
Food Bank Of Central & Eastern NC	\$ 0	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Freedom House	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Habitat For Humanity	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Hope Line	\$ 1,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Housing For New Hope	\$ 0	\$ 0	\$ 0	\$ 0	\$ 30,000	\$ 20,000
Human Services Forum	\$ 6,889	\$ 6,050	\$ 6,300	\$ 0	\$ 0	\$ 0
Inter-Faith Council (IFC)	\$ 36,480	\$ 36,480	\$ 36,480	\$ 36,480	\$ 50,000	\$ 36,480
JOCCA	\$ 100,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 80,000	\$ 80,000
KidSCope	\$ 89,000	\$ 139,000	\$ 89,000	\$ 89,000	\$ 89,000	\$ 75,650

* This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program. Beginning in FY 2009-10, the County JCPC match (30% of the state appropriation) will be budgeted separately from the Outside Agency appropriation. The Outside Agency appropriation, or funding above the required county match, will be in the Human Services Non-Departmentals. The county match will now be budgeted in the Public Safety Non-Departmentals; please refer to that section for more information about this program.

Non-Departmental Summary

Human Services

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Leaf Light	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Literacy Council	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 11,475
Medical Examiner	\$ 32,300	\$ 44,400	\$ 38,000	\$ 35,000	\$ 38,000	\$ 38,000
Mental Health Association*	\$ 2,000	\$ 2,000	\$ 0	\$ 0	\$ 0	\$ 0
Middle School After-School Program	\$ 65,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 59,500
OC Alternative Sentencing	\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,000	\$ 85,375	\$ 70,550
OPC Mental Health	\$ 80,000	\$ 75,000	\$ 0	\$ 0	\$ 0	\$ 0
OCHLT (Land Trust)	\$ 114,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000
Orange Congregation on Missions	\$ 30,600	\$ 30,600	\$ 30,600	\$ 30,600	\$ 35,600	\$ 30,600
Orange Enterprises	\$ 73,175	\$ 73,175	\$ 63,175	\$ 63,175	\$ 53,175	\$ 45,199
Partnership To End Homelessness	\$ 16,700	\$ 5,639	\$ 0	\$ 0	\$ 0	\$ 0
Piedmont Health Services	\$ 10,750	\$ 10,750	\$ 10,750	\$ 10,750	\$ 10,750	\$ 10,750
Piedmont Wildlife Center	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 17,000
Planned Parenthood	\$ 21,940	\$ 21,940	\$ 21,940	\$ 21,940	\$ 21,940	\$ 18,649
Project Turn Around	\$ 64,424	\$ 64,424	\$ 64,424	\$ 64,424	\$ 64,424	\$ 54,760
Rape Crisis Center	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 23,800
School Health Nurses	\$ 537,288	\$ 549,107	\$ 593,146	\$ 593,146	\$ 617,732	\$ 617,732
Senior Care of Orange County	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 42,500
The Arc Of Orange County	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 5,000	\$ 3,400
The Women's Center	\$ 16,400	\$ 16,400	\$ 16,400	\$ 16,400	\$ 18,000	\$ 13,940
Triangle Radio Reading Service	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 2,000	\$ 1,530
TROSA	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,000	\$ 3,000
Volunteers For Youth*	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 10,000	\$ 0
W.C. Breeze Family Farm	\$ 0	\$ 5,750	\$ 10,000	\$ 0	\$ 10,000	\$ 10,000
Youth Creating Change	\$ 1,875	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Youth Services	\$ 13,000	\$ 9,500	\$ 10,000	\$ 0	\$ 0	\$ 0
Human Services Total	\$ 1,906,340	\$ 2,004,984	\$ 1,978,234	\$ 1,948,934	\$ 2,015,845	\$ 1,817,993

* This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program. Beginning in FY 2009-10, the County JCPC match (30% of the state appropriation) will be budgeted separately from the Outside Agency appropriation. The Outside Agency appropriation, or funding above the required county match, will be in the Human Services Non-Departmentals. The county match will now be budgeted in the Public Safety Non-Departmentals; please refer to that section for more information about this program.

Human Services Non-Departmentals

A Helping Hand

\$4,250

This agency enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided by A Helping Hand include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

Adolescents in Need

\$64,387

This agency serves Orange County School District teens (grades 6 through 12 and those not in school). The focus is primarily on those youths that are considered at-risk of early sexual involvement, substance abuse, defiant behavior and physical or sexual abuse due to home, family or other social surroundings.

Alliance of Aids Services

\$2,550

This agency operates two family care homes for low-income people living with HIV/AIDS, six of whom currently live at the Orange Community Residence ("Orange House") in Carrboro. This grant will assist the Alliance in providing the proper nutrition and medication needed for the six residents in the Orange House.

American Red Cross, Orange County Chapter

\$ 4,250

The American Red Cross, Orange County Chapter provides Disaster Services, Health and Safety Services and Blood Services to the citizens of Orange County. Each year, the Orange County Chapter responds immediately to over 75 local emergencies, including house or apartment fires. Disaster relief focuses on meeting people's immediate emergency disaster-caused needs. Each year, the Orange County Chapter trains 5,000 people in lifesaving skills – programs that are designed to give individuals the confidence to respond in an emergency with skills that can save a life. The Chapter also provides nearly one-third of UNC Hospital's blood supply from volunteer donors in Orange County.

Big Brothers Big Sisters of the Triangle

\$4,250

Big Brothers Big Sisters (BBBS) of the Triangle offers two services, community-based and school-based mentoring. Community-based mentoring provides mentors for children from single parent homes or other children in need of adult mentors. These "Big Brothers and Big Sisters" play an integral role in the lives of their "Littles" by being good listeners and guiding these children in the right direction. School-based mentoring provides mentors to children during and after school on their school's campus. Teachers or key school staff refer children to this program who may need extra attention to build better social skills or who may be lacking in a particular area of schoolwork. School-based matches last for one school year and may continue into the next at the request of the parent, child, teacher or volunteer.

Charles House

\$9,350

Charles House is an adult day care facility located in Carrboro whose goals are to prolong the independence of older adults with disabilities and to provide respite for their caregivers. The facility has a capacity for 19 older adults and has had a waiting list since June of 2000.

Human Services - continued

Chapel Hill-Carrboro Meals on Wheels

\$1,000

The Chapel Hill-Carrboro Meals on Wheels program uses volunteers to deliver nutritious noonday meals with cheerful personal visits five days a week to those who are homebound or recovering from surgery. In addition to delivering meals, volunteers bake homemade desserts and help in the office, which is located in Binkley Baptist Church.

Child Care Services Association

\$36,571

The Child Care Services Association seeks to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

Club Nova

\$75,000

The mission of Club Nova is to serve adults in Orange County living with severe and persistent mental illness and provide them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have.

Communities in Schools of Orange County

\$46,750

Communities in Schools of Orange County (CISOC) is a "stay-in-school" program that coordinates human services delivery to middle school and high school youth and their families. The goal of the agency is to offer students successful learning environments and encourage them to stay in school and prepare for life.

Cornucopia House

\$1,700

Cornucopia House provides a nurturing environment where patients, families and others can gather to share and receive support, resources and education to cope with cancer. Services at Cornucopia House are provided to anyone touched by cancer at any stage of diagnosis, treatment, recovery, remission or recurrence.

Disability Awareness Council

\$2,975

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

Dispute Settlement Center

\$16,660

This agency promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program. Beginning in FY 2009-10, the County JCPC match (30% of the state appropriation) will be separated from the Outside Agency request. The match will now be budgeted in the General Fund's Public Safety Non-Departmental accounts.

Duke HomeCare and Hospice

\$3,400

This grant will serve the terminally ill and their families in Orange County. The Hospice provides medical, psychosocial, spiritual and bereavement care for the terminally ill and their loved ones.

Human Services - continued

El Centro Latino **\$17,850**

El Centro Latino offers services to meet the needs of the Latino community in a culturally appropriate and proactive manner. These include, overcoming language and transportation barriers, isolation, legal issues, educational issues, access to services and assistance to individuals who are not eligible for social services.

El Futuro **\$20,000**

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic.

EmPOWERment, Inc. **\$13,545**

The mission of EmPOWERment, Inc. is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development

Family Violence Prevention Center **\$16,490**

The Family Violence Prevention Center seeks to prevent and end family violence through community education and provision of direct services including emergency assistance, case management and court advocacy.

Food Bank of Central and Eastern North Carolina **\$4,500**

This agency provides regularly scheduled distribution and delivery of nutritious food, including fresh produce and high-quality, high-protein meats, to seven Food Bank partner agencies serving low-income individuals in Orange County.

Freedom House Recovery Center **\$24,000**

This agency provides extended care and transitional living in order to promote recovery from the disease of addiction. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

Habitat for Humanity of Orange County **\$15,000**

Habitat for Humanity of Orange County (HHOC) provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices.

Housing for New Hope **\$20,000**

The organization's mission is to encourage and assist homeless people and other persons in crisis to move toward lives marked by increased levels of stability, dignity, hope, and independence. The OPC Area Program has provided funding to Housing for New Hope for the planning process and start-up costs to create a Community Support Team in Orange County. Consisting of various kinds of counselors and workers, this mobile team will provide clinical support and treatment to homeless individuals. This effort addresses a strategy of the Ten Year Plan, i.e., to improve the effectiveness of homeless service providers by reducing the possibility that individuals might otherwise fall through the cracks.

Human Services - continued

Inter-Faith Council for Social Service (IFC) \$36,480

The IFC meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

Joint Orange-Chatham Community Action (JOCCA) \$80,000

JOCCA provides services to very low-income families and individuals with the goal of improving their quality of every day life. JOCCA offers the following services (1) nutrition and aging; (2) self-sufficiency services; (3) job training and employment; (4) community based assistance and teen court for youth offenders; and (5) energy conservation/weatherization and heating assistance.

KidSCope \$75,650

KidSCope is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. Main service components include individual play therapy with children, customized counseling and education for families, technical assistance and training for childcare providers, service coordination and a therapeutic preschool program.

Literacy Council \$11,475

The Orange County Literacy Council (OCLC) provides tuition-free instruction to adults who want to improve their skills in reading, writing, basic math and/or computer-based literacy. Trained volunteers provide individual tutoring and lead small group classes in a variety of public settings.

Medical Examiner \$38,000

Funds are budgeted to perform autopsies and medical examinations as required at the University Medical Center.

Middle School After School Program-Communities in Schools \$59,500

The Middle School After School Program (MSAS) provides educational, social and recreational activities for middle school students during the after school hours from 3:00pm to 6:00pm. This program is offered at all middle schools in the Orange County and Chapel Hill-Carrboro City School Districts.

Orange-Chatham Alternative Sentencing \$70,550

Orange-Chatham Alternative Sentencing (OCAS) provides critical information to the judiciary and probations officers, magistrates, jailers, and other judicial officials so that they may make more informed decisions regarding the rehabilitation or release of Pretrial inmates in the 15-B County Jails.

Orange Community Housing and Land Trust \$149,000

Orange Community Housing and Land Trust (OCHLT) focuses on providing affordable housing, that remains affordable forever, for families earning less than 80 percent of the area median income.

Human Services - continued

Orange Congregations in Mission (OCIM) \$30,600

This agency provides services to economically challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals.

Orange Enterprises \$45,199

Orange Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers.

Piedmont Health Services \$10,750

Piedmont Health Services has served the health care needs of the citizens of central North Carolina since 1970. They operate six community health centers and provide high quality, comprehensive family health care services to all patients needing access to those services. To meet their mission, they offer payment on a sliding fee scale for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population.

Piedmont Wildlife Center \$17,000

This agency's mission is to support native North American wildlife and its habitat through rehabilitation, education, and scientific study, with emphasis given to wildlife and wilderness of the North Carolina Piedmont. Piedmont Wildlife Center takes in sick, injured, and orphaned native North American wildlife with the intent of returning them in a healthy condition to their original habitat. Additionally, PWC teaches wildlife rehabilitation and restoration while stressing the importance of preserving tracts of wilderness needed to support wildlife populations.

Planned Parenthood of Central North Carolina \$18,649

Planned Parenthood of Orange and Durham Counties provides comprehensive reproductive health care services along with educational programs that enhance understanding of human sexuality.

Project Turn Around \$54,760

Project Turn Around (PTA) is a court diversionary program for first-time non-violent drug offenders. Program participants receive twelve months intensive supervision, during which time they are required to pay program fees and to be employed or in school, support themselves and any dependents, participate in drug counseling, have no further criminal charges and be drug free. At successful completion of the program, the court charges are dismissed.

Rape Crisis Center \$23,800

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. It does this through operation of 24-hour services, support groups, and community education throughout the county.

Human Services - continued

School Health Nurses

\$617,732

In 2001, the Board of County Commissioners approved a School Nurse Funding Plan to promote the optimal health and well being of all students in Orange County schools. The goal of this plan was to provide one nurse to each of the existing schools at that time in both the Chapel Hill-Carrboro City and Orange County School systems. This meant County funding, phased in over a four-year period, for 9 additional nurses resulting in 6 for the Chapel Hill-Carrboro City Schools and 3 for the Orange County Schools. Funding for school nurses in subsequent future schools will be included in the schools' proposed budgets. The School Nurse funds were previously accounted for within the Health Department's Personal Health budget.

Senior Care of Orange County

\$42,500

Senior Care of Orange County was created to provide a safe and enriching environment while offering social and health services to frail, disabled, and isolated older adults. The program provides respite and education for family members and caregivers with the primary goal of preventing or delaying the institutionalization of participants.

The Arc of Orange County

\$3,400

The Arc of Orange County works with and for people who either have or are at risk for developmental disabilities to promote full participation in all areas of life in our community. A portion of the requested funds would be used for transportation costs for clients living in northern Orange County. The other half of their request would be spent on a new program initiative, Community Connections Program. This program will promote entrepreneurial abilities in clients by supporting and encouraging projects and activities that might lead to micro-enterprise projects.

The Women's Center

\$13,490

The Women's Center offers information, education, referral and support services for women. These services include coordinating legal information, referrals to therapists, providing workshops and support groups, hosting the state's largest juried art show for women artists, as well as providing direct supportive services such as information and referral to area resources, consumer credit and basic budget counseling, career counseling, and a pregnancy and violence prevention program for at-risk adolescents and their families.

Triangle Radio Reading Service

\$1,530

This agency broadcasts local and national newspapers and periodicals to elderly, visually and physically impaired, and handicapped residents of Orange County.

Triangle Residential Options for Substance Abusers (TROSA)

\$3,000

TROSA is a comprehensive, long-term, residential substance abuse recovery program located in Durham, North Carolina. Founded in 1994, TROSA is now the largest state licensed residential therapeutic community in North Carolina and is widely respected for its innovative therapeutic and entrepreneurial approach to the pervasive issue of substance abuse.

W.C. Breeze Family Farm

\$10,000

These funds are budgeted for the W.C. Breeze Family Farm Agriculture Extension and Research Facility.

Non-Departmental Summary

Public Safety

Listed below are appropriations for non-departmental Public Safety related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Public Safety (County Funds)						
Fire And Rescue Strategic Plan	\$ 12,500	\$ 0	\$ 0	\$ 0	\$ 0	0
Orange County JCPC Matching Funds	\$ 21,389	\$ 26,492	\$ 23,309	\$ 23,309	\$ 87,706	\$ 87,706
Public Safety Total (County Funds)	\$ 33,889	\$ 26,492	\$ 23,309	\$ 23,309	\$ 87,706	\$ 87,706
Office of Juvenile Justice - State Pass Through Funds						
Boomerang	\$ 15,000	\$ 18,000	\$ 18,000	\$ 19,500	\$ 17,222	17,222
Dispute Settlement Center	\$ 44,673	\$ 35,000	\$ 48,000	\$ 49,200	\$ 45,925	45,925
Governor's Crime Commission	\$ 8,469	\$ 11,308	\$ 7,194	\$ 7,451	\$ 6,207	6,207
Hillcrest Youth Shelter	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 9,568	9,568
Intensive Services Program	\$ 15,502	\$ 9,182	\$ 11,538	\$ 17,570	\$ 11,039	11,039
JCPC Administration	\$ 0	\$ 0	\$ 15,500	\$ 15,500	\$ 15,500	15,500
JCPC Unallocated Funds	\$ 0	\$ 2,450	\$ 0	\$ 0	\$ 20,465	20,465
Mental Health Assoc - SFC 10-14	\$ 65,517	\$ 138,195	\$ 0	\$ 0	\$ 0	0
Mental Health Association	\$ 37,204	\$ 37,000	\$ 37,000	\$ 37,000	\$ 36,214	36,214
OPC Clinical Case Management	\$ 17,646	\$ 17,411	\$ 15,416	\$ 15,416	\$ 14,750	14,750
Project Turn Around	\$ 31,836	\$ 27,100	\$ 0	\$ 0	\$ 0	0
Volunteers For Youth	\$ 64,000	\$ 77,537	\$ 88,303	\$ 89,113	\$ 84,485	84,485
Volunteers For Youth - Teen Court	\$ 32,000	\$ 32,000	\$ 33,000	\$ 33,000	\$ 31,573	31,573
Volunteers For Youth - Work Twd Future	\$ 18,313	\$ 24,418	\$ 0	\$ 7,160	\$ 0	0
Pass Through Funds Total	\$ 360,159	\$ 439,601	\$ 283,951	\$ 300,910	\$ 292,948	\$ 292,948
Public Safety Total	\$ 394,048	\$ 466,093	\$ 307,260	\$ 324,219	\$ 380,654	\$ 380,654

Public Safety Non-Departmentals

Orange County JCPC Matching Funds

\$87,706

These funds fulfill the Orange-Chatham Justice Partnership requirement for the County to provide a 30% match for all JCPC funded agencies.

Office of Juvenile Justice Pass Through Funds:

Boomerang

\$17,222

Boomerang is an alternative-to-suspension program serving students from the Chapel Hill-Carrboro City Schools. In lieu of spending their out-of-school suspensions at home, Boomerang provides a safe, structured environment geared towards keeping students on pace with their schoolwork while understanding and identifying any unmet mental health or substance abuse needs.

Dispute Settlement Center: Victim (Resolve/Mediation)

\$45,925

This program provides assistance to the juvenile justice system by helping offenders to understand the impact of their actions thereby reducing recidivism. The program has these three components: intervention, prevention and collaboration. A primary component is to schedule face-to-face meetings between the juvenile offenders and their victims. These meetings are facilitated by trained DSC mediators, and organized by DSC staff. The meetings are designed to build empathy and understanding of the human consequences of the youth's criminal actions. The RESOLVE program will help the juvenile courts and juvenile court counselors to hold offenders accountable for their actions.

Governor's Crime Commission Grant

\$6,207

Recipient - District Court Judges Office, Judicial District 15B - NC Administrative Office of the Courts. This grant funds a position that serves as a coordinator between the courts and the school systems focusing on school suspensions and trancies in hopes of reducing the number of youth suspended from school.

Hillcrest Youth Shelter

\$9,568

Hillcrest is an emergency shelter in Sanford which provides temporary shelter and related services to youth in Orange County who are determined to be in need of out-of-home placement. The program targets youth who are characterized as abused, neglected, dependent, delinquent, runaway, homeless, or at-risk of becoming one of these. Hillcrest residents will participate in a counseling regimen, which includes testing and evaluation and both group and individual sessions with the staff psychologist. While residing at Hillcrest, the youth are required to participate in the Education Program five days a week. The Education Coordinator either obtains assignments from the home school of the youth or creates weekly academic assignments for the residents.

Public Safety Non-Departmentals - continued

Intensive Services/Psychological Services

\$11,039

Through family risk and needs assessments, the 15B Juvenile Justice Office has identified and targeted youth having severe emotional and psychological problems. Through a contract with a licensed Court Psychologist, assessments, evaluations, and counseling will be provided to these identified youth. With this information, the Juvenile Justice Office will be able to develop a more thorough case plan and identify any mental health and other community related issues that create risks for youth.

JCPC Administration

\$15,500

Administrative funds are used to support the County's Criminal Justice Program Partnership (CJPP) Coordinator position and to provide administrative support to the Orange-Chatham Justice Partnership.

JCPC Unallocated Funds

\$20,465

The Office of Juvenile Justice suggested local JCPCs withhold 7% of the FY 2009-10 JCPC allocations in the event funds had to be returned to the State. JCPC distributed agency allocations with this in mind, but placed the potentially withheld funds into this account. Should the funding restrictions relax, JCPC would reallocate this amount to local agencies. County match funds are available in JCPC Matching Funds, should this occur.

Mental Health Association

\$36,214

The Mental Health Association of Orange County provides parent/family counseling to at-risk and adjudicated youth through referrals from Juvenile Services and Orange-Person-Chatham Mental Health case managers. Services provided include child and family team meetings, school conferences and youth planning team meetings.

OPC Clinical Case Management

\$14,750

OPC established a case management program which ensures timely assessment and case management services for juveniles who appear to be significantly impaired and in need of mental health treatment in Orange and Chatham counties. This program enhances the court's ability to make timely, professionally-directed decisions regarding the mental health needs of children and with the identification of appropriate treatment options.

Volunteers for Youth

\$84,485

This agency allows delinquent youths the opportunity to repay society for their destructive behavior. Through community service, young people are taught accountability for their actions and respect for the rights of others. By working one-on-one with the volunteer work-site supervisors, they develop job skills and explore career opportunities, which ultimately helps to build their self-esteem. Community service/restitution programs have proven to be one of the most effective types of programming in preventing court involvement. This program proposes to serve youth with community service placements to fulfill their court requirements.

Volunteers for Youth – Teen Court

\$31,573

Teen Court is a diversion program for petty juvenile court offenders. Adult volunteers train youth volunteers to act as officials of the court who hear the complaints and determine appropriate sanctions for peers who have admitted to violating the law. By diverting first-time, petty offenders from the juvenile court system, Teen Court reduces the backlog of cases and ultimately allows more time for serious offenses. Offenders are given the opportunity to resolve their charge without obtaining an official court record. The youth volunteers benefit by being given the opportunity to learn about the court system and by exposing themselves to the concept of community service.

Change in Accounting for JCPC Appropriations

Local Juvenile Crime Prevention Councils (JCPC) develop and fund residential and non-residential community-based, intervention and prevention programs for delinquent, undisciplined and at-risk juveniles. The General Assembly allocates monies to county governments. Counties that choose to participate in the program must agree to a 30% local match of state allocated funds.

Accounting Change

In years prior to FY 2009-10, Orange County's financial match for JCPC programs has been budgeted in the Human Services Non-Departmental section of the document. In order to provide a more transparent fiscal picture of the County's JCPC financial obligations, staff recommends the match be budgeted separately in the Public Safety function beginning with FY 2009-10.

The JCPC County Match account, under the previous system, included matches for agencies not receiving funding through Outside Agency process. The table below compares appropriations with the new accounting system with previous years' appropriations.

JCPC County Match	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 12-Month Estimate	2009-10 Manager Recommended
New System	\$80,535	\$81,667	\$85,796	\$87,706
Previous System	\$21,398	\$26,492	\$23,309	-

Note: The difference between the two systems was previously budgeted in the Human Services Non-Departmentals.

This provides a clearer illustration of General Fund contributions for JCPC matches separate from for Outside Agency appropriations.

Non-Departmental Summary

Culture and Recreation

Listed below are appropriations for non-departmental Culture and Recreation related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Culture and Recreation						
ArtsCenter	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 8,500
Forest Service	\$ 57,076	\$ 59,731	\$ 65,492	\$ 65,492	\$ 65,200	\$ 65,200
Hillsborough Youth Athletic Assoc (HYAA)	\$ 22,500	\$ 23,625	\$ 23,625	\$ 23,625	\$ 23,625	\$ 20,081
Hillsborough Foundation	\$ 5,000	\$ 5,000	\$ 5,500	\$ 5,500	\$ 5,500	\$ 4,250
Historic Hillsborough Commission	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 7,650
Special Olympics of OC	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Culture and Recreation Total	\$ 108,576	\$ 107,356	\$ 113,617	\$ 113,617	\$ 113,325	\$ 105,681

Other Agencies - Library

Listed below are appropriations for non-departmental Other Agencies - Library related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Contributions to Other Agencies						
Library - Chapel Hill	\$ 249,333	\$ 249,333	\$ 249,333	\$ 249,333	\$ 249,333	\$ 249,333
Library - Mebane	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
Other Agencies - Library Total	\$ 250,033	\$ 250,033	\$ 250,033	\$ 250,033	\$ 250,033	\$ 250,033

Other Agencies - Recreation

Listed below are appropriations for non-departmental Other Agencies - Recreation related funds and entities.

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
Other Agencies - Recreation						
Recreation - Carrboro	\$ 35,898	\$ 35,898	\$ 35,898	\$ 35,898	\$ 35,898	\$ 35,898
Recreation - Chapel Hill	\$ 83,760	\$ 83,760	\$ 83,760	\$ 83,760	\$ 83,760	\$ 83,760
Recreation - Mebane	\$ 5,450	\$ 5,450	\$ 5,450	\$ 5,450	\$ 5,450	\$ 5,450
Other Agencies - Recreation Total	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108	\$ 125,108

Culture and Recreation Non-Departmentals

ArtsCenter

\$8,500

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. The co-existence of visual, performing and literary arts in one accessible facility encourages multi-disciplinary collaborations and provides wide-ranging experiences for professionals, amateurs and non-artists of all ages to learn about and participate in visual and performing arts.

Forest Service

\$65,200

These funds provide matching support with State funds to protect forestland in Orange County.

Hillsborough Youth Athletic Association (HYAA)

\$20,081

This agency provides youth baseball programs for Orange County children, ages 5 through 17, in a supervised and structured environment. HYAA provides playing facilities, supplies and equipment, and organizes players, parents, volunteers, coaches and umpires.

Historical Foundation of Hillsborough and Orange County (Formerly Historical Museum)

\$4,250

The Orange County Historical Museum, located in Hillsborough, preserves the past and encourages interest in local history through the exhibition of the economic, political, social, and cultural aspects of Orange County's 18th and 19th century history. The Museum is open to the public, free of charge, 6 days per week.

Historic Hillsborough Commission

\$7,650

The Commission owns and maintains the Burwell School located on Churton Street in Hillsborough, which is on the National Register of Historic Buildings. The two-acre site consists of the main house (ca 1821, 1846), a brick classroom building (ca 1837), a rare brick necessary (ca. 1837), and the Carrie Waitte Spurgeon Garden. The site is open to the public year round and there is no charge for tours of the school.

Other Agencies – Libraries

\$250,033

General Fund contributions to the Chapel Hill Public Library (\$249,333) and the Mebane Public Library (\$700).

Other Agencies – Recreation

\$125,108

General Fund contributions to the Towns of Carrboro (\$35,898), Chapel Hill (\$83,760), and Mebane (\$5,450) recreation departments.

Orange-Person-Chatham Area Program (OPC)

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 4200
<i>Orange-Person-Chatham Area Program (General Fund)</i>						
Personnel Services	\$ 16,115	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Operations	\$ 1,294,030	\$ 1,314,914	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Total Expenditures	\$ 1,310,145	\$ 1,314,914	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
Offsetting Revenues	\$ (39,829)	\$ (38,164)	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)
County Costs (net)	\$ 1,270,316	\$ 1,276,750	\$ 1,330,973	\$ 1,330,973	\$ 1,330,973	\$ 1,330,973

The landscape for statewide mental health reform continues to be complex with the finances of the Orange-Person-Chatham (OPC) Area Program seriously influenced by the challenges.

Orange Public Transportation

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 4350
<i>Orange Public Transportation (General Fund)</i>						
Personnel Services	\$ 760,918	\$ 837,622	\$ 716,146	\$ 752,936	\$ 683,478	\$ 673,572
Operations	\$ 243,879	\$ 250,242	\$ 235,553	\$ 226,892	\$ 187,626	\$ 187,626
Capital Outlay	\$ 378	\$ 1,029	\$ 0	\$ 39,833	\$ 0	\$ 0
Total Expenditures	\$ 1,005,174	\$ 1,088,894	\$ 951,699	\$ 1,019,661	\$ 871,104	\$ 861,198
Offsetting Revenues	\$ (643,857)	\$ (630,793)	\$ (539,976)	\$ (631,501)	\$ (478,007)	\$ (479,007)
County Costs (net)	\$ 361,317	\$ 458,101	\$ 411,723	\$ 388,160	\$ 393,097	\$ 382,191

Budget Highlights:

- In October 2008, Triangle Transit, Chapel Hill Transit, and Orange Public Transportation restructured the Hillsborough to Chapel Hill (420) public route. Chapel Hill Transit now operates the vehicles during peak hours and Orange Public Transportation provides non-peak service. Triangle Transit supports Orange Public Transportation financially with 50% of the operating cost. This service change has reduced revenues by approximately \$31,488.
- The Motor Pool request was reduced because of the aforementioned route change and change in maintenance operations (\$36,688). Public Works will bill all OPT vehicles for the direct cost of fuel and maintenance/repair rather than at a flat per-mile rate. Direct billing will track all maintenance costs and allow Orange Public Transportation to apply for preventative maintenance costs through the American Recovery and Reinvestment Act (approximately \$15,070).

Changes in Service Delivery (\$21,909 Reduction):

- Discontinue the Wheels for Work program, which accepts donated vehicles for placement with low income and Work First clients for employment. However, OPT will transfer federal/state grant funds to DSS to assist Work First clients with vehicle repairs, insurance payments, and fuel vouchers in FY 2009-10.

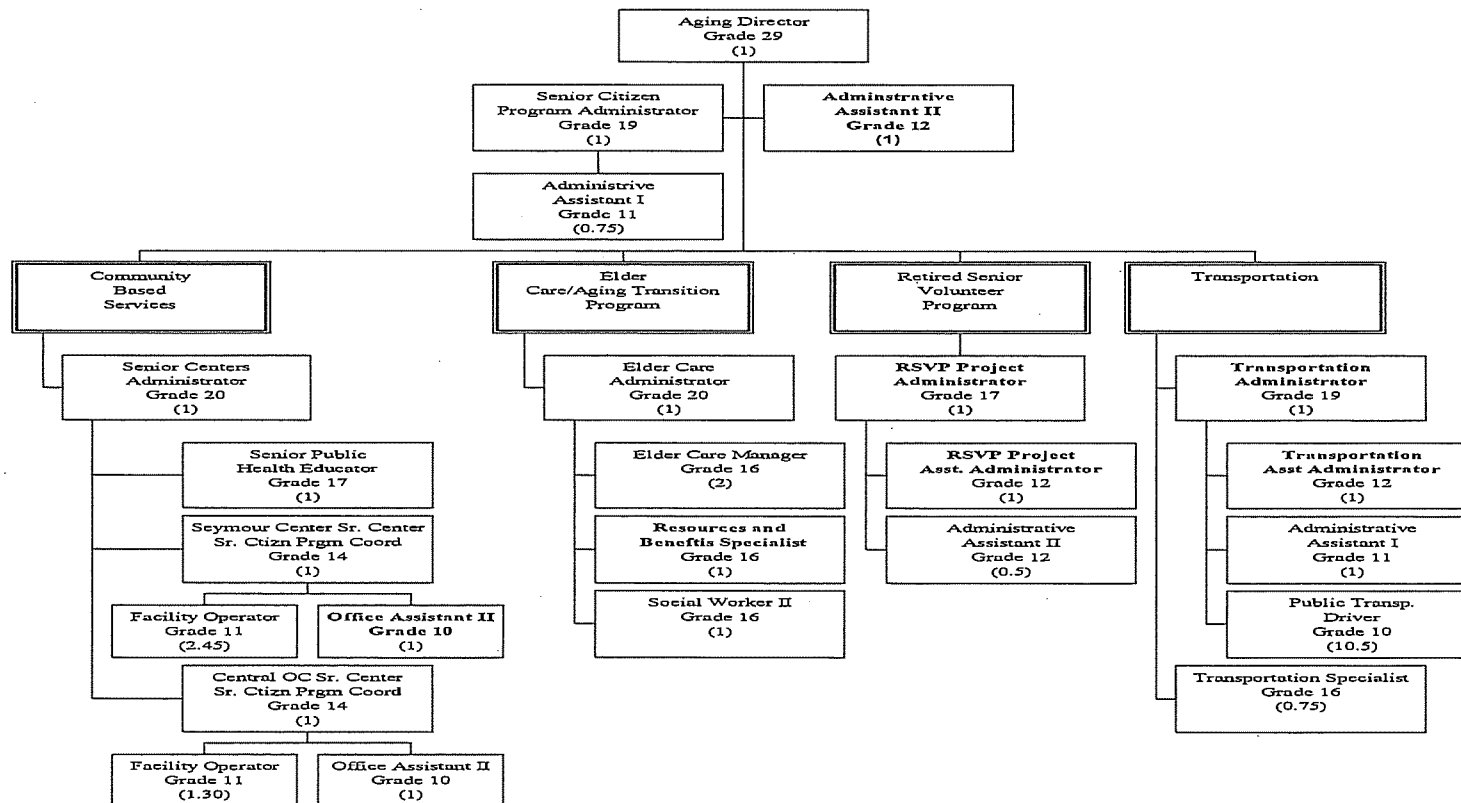
Potential Change in County Service Delivery
FY 2009-10

Department Orange Public Transportation

Target Budget Reduction Amount (\$30,323)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Discontinue Wheels For Work program (OPT)		(\$21,909)	Transportation Manager position will be eliminated. The FTE will be reclassified for the Nutrition program in Aging. The current employee is retiring.	General Fund	This program accepted donated vehicles for placement with low income and work first clients for employment. OPT will transfer federal/state grant funds to DSS to assist Work First clients with vehicle repairs, insurance payments, and fuel vouchers in FY2009-10.
Total Department Budget Reduction		\$0	(\$21,909)			
Net Department Budget Reduction		(\$21,909)				

Department on Aging and Transportation



Bold positions are based on approval of the Archer Classification Study

Outside Agencies

County Manager Recommendations

Funding Synopsis

- The County received 51 funding applications.
- The County Manager recommended funding for 43 agencies in FY 2009-10. The recommendation totaled \$1,043,732. The FY 2008-09 appropriation was \$1,155,013.
- Four new agencies have been recommended for funding:
 - El Futuro
 - Chapel Hill-Carrboro Meals on Wheels
 - Housing for New Hope
 - Triangle Residential Options for Substance Abusers (TROSA)
- The Manager designated 13 “safety net” agencies to receive the same funding appropriated in FY 2008-09. The new agencies received a portion of their request, with the exception of Chapel Hill-Carrboro Meals on Wheels. Remaining agencies received a 15% reduction of their FY 2008-09 appropriation.

Table of Contents

- FY 2009-10 County Manager’s Recommendations for Outside Agency Funding. Recommendations from the Human Services Advisory Commission (HSAC) are also included.
- Outside Agency Funding Analysis for FY 2008-09 and FY 2009-10.
- Outside Agency Descriptions.
- Change in Accounting for Juvenile Crime Prevention Council (JCPC) Appropriations. This affects some agencies that receive outside agency and JCPC funding.

**FY 2009-10 Outside Agencies Funding
County Manager Recommendations**

Agency Name	FY 2008-09 Commissioner Approved Budget	Agency Funding Request for FY 2009-10	HSAC Recommendation for FY 2009-10	County Manager Recommendation for FY 2009-10
Safety Net Agencies (as identified by County Manager)				
Chapel Hill-Carrboro Meals on Wheels	0	1,000	1,000 ⁽²⁾	1,000
Club Nova Community	75,000	75,000	75,000 ⁽²⁾	75,000
El Futuro	0	35,000	35,000 ⁽²⁾	20,000
EmPOWERment, Inc	13,545	13,600	13,600 ⁽²⁾	13,545
Food Bank of Central and Eastern NC	4,500	4,500	4,500 ⁽²⁾	4,500
Freedom House Recovery Center	24,000	24,000	24,000 ⁽²⁾	24,000
Habitat for Humanity of Orange County, NC, Inc.	15,000	15,000	15,000 ⁽²⁾	15,000
Housing for New Hope	0	30,000	30,000 ⁽²⁾	20,000
Inter-Faith Council	36,480	50,000	50,000 ⁽²⁾	36,480
Joint Orange Chatham Community Action, Inc	80,000	80,000	80,000 ⁽²⁾	80,000
Orange Congregations in Mission	30,600	35,600	35,600 ⁽²⁾	30,600
Piedmont Health Services	10,750	10,750	10,750 ⁽²⁾	10,750
Triangle Residential Options for Substance Abusers	0	3,000	3,000 ⁽²⁾	3,000
General Outside Agencies				
A Helping Hand	5,000	5,000	5,000 ⁽²⁾	4,250
Adolescents in Need	75,749	75,749	56,812	64,387
Alliance of AIDS Services	3,000	5,000	5,000 ⁽²⁾	2,550
American Red Cross, OC Chapter	5,000	6,000	6,000 ⁽²⁾	4,250
Arts Center	10,000	10,000	10,000	8,500
Big Brothers Big Sisters of the Triangle	5,000	10,000	9,000	4,250
Charles House Association	11,000	12,000	12,000 ⁽²⁾	9,350
Child Care Services Association	43,025	50,000	43,025	36,571
Communities in Schools of Orange County	55,000	55,000	49,500	46,750
Cornucopia House	2,000	3,000	2,700	1,700
Disability Awareness Council	3,500	7,500	3,500 ⁽²⁾	2,975
Dispute Settlement Center ⁽¹⁾	19,600	19,600	19,600	16,660
Duke HomeCare & Hospice	4,000	4,000	4,000 ⁽²⁾	3,400
El Centro Latino	21,000	21,000	18,900	17,850
Family Violence Prevention Center of Orange County	19,400	19,400	19,400 ⁽²⁾	16,490
Hillsborough Youth Athletic Association	23,625	23,625	0	20,081
Historic Hillsborough Commission	9,000	9,000	0	7,650
Historical Foundation of Hillsborough and Orange County	5,000	5,500	4,950	4,250
KidSCOpe	89,000	89,000	89,000 ⁽²⁾	75,650
Literacy Council	13,500	13,500	13,500 ⁽²⁾	11,475
Middle School After School Program (CIS)	70,000	70,000	70,000 ⁽²⁾	59,500
OE Enterprises	63,175	53,175	53,175 ⁽²⁾	45,199
Orange Chatham Alternative Sentencing	83,000	85,375	76,838	70,550
Piedmont Wildlife	20,000	20,000	0	17,000
Planned Parenthood of Central North Carolina	21,940	21,940	21,940	18,649

**FY 2009-10 Outside Agencies Funding
County Manager Recommendations**

Agency Name	FY 2008-09 Commissioner Approved Budget	Agency Funding Request for FY 2009-10	HSAC Recommendation for FY 2009-10	County Manager Recommendation for FY 2009-10
Project Turn Around	64,424	64,424	57,982	54,760
Rape Crisis Center	28,000	28,000	28,000 ⁽²⁾	23,800
Senior Care of Orange County	50,000	50,000	50,000 ⁽²⁾	42,500
The Arc of Orange County	4,000	5,000	5,000	3,400
The Women's Center	16,400	18,000	16,200	13,940
Triangle Radio Reading Service	1,800	2,000	2,000	1,530
Agencies Not Recommended for Funding				
Chrysalis Foundation	20,000	0		0
Adolescent Pregnancy Prevention	0	500	0	0
Chapel Hill-Carrboro YMCA Boomerang ⁽¹⁾	0	5,000	4,500	0
Eyes, Ears, Nose and Paws	0	12,500	0	0
Inter-Faith Food Shuttle	0	14,000	0	0
Mental Health Association ⁽¹⁾	0	2,000	2,000	0
Orange County Partnership for Young Children	0	3,000	0	0
Volunteers for Youth ⁽¹⁾	0	10,000	9,000	0
	\$ 1,155,013	\$ 1,286,238	\$ — 1,145,971	\$ 1,043,742

(1) These agencies receive a county match through the Juvenile Crime Prevention Council (JCPC) program. Beginning in FY 2009-10, the JCPC match will be separated from the Outside Agency request. The "Current Year Funding" column only lists funding above

(2) Safety Net Agencies as identified by the Human Services Advisory Commission (HASC).

Outside Agency Descriptions

1. A Helping Hand

This agency enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided by A Helping Hand include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

2. Adolescent Pregnancy Prevention Coalition of NC (APPCNC)

APPCNC seeks to lower the teen pregnancy rate in Orange County and North Carolina. The program offers training and services to youth-service providers to implement teen pregnancy prevention education. APPCNC is the only non-profit agency working to reduce teen pregnancy statewide.

3. Adolescents in Need

This agency serves Orange County School District teens (grades 6 through 12 and those not in school). The focus is primarily on those youths that are considered at-risk of early sexual involvement, substance abuse, defiant behavior and physical or sexual abuse due to home, family or other social surroundings.

4. Alliance of Aids Services

This agency operates two family care homes for low-income people living with HIV/AIDS, six of whom currently live at the Orange Community Residence ("Orange House") in Carrboro. This grant will assist the Alliance in providing the proper nutrition and medication needed for the six residents in the Orange House.

5. American Red Cross, Orange County Chapter

The American Red Cross, Orange County Chapter provides Disaster Services, Health and Safety Services and Blood Services to the citizens of Orange County. Each year, the Orange County Chapter responds immediately to over 75 local emergencies, including house or apartment fires. Disaster relief focuses on meeting people's immediate emergency disaster-caused needs. Each year, the Orange County Chapter trains 5,000 people in lifesavings skills – programs that are designed to give individuals the confidence to respond in an emergency with skills that can save a life. The Chapter also provides nearly one-third of UNC Hospital's blood supply from volunteer donors in Orange County.

6. ArtsCenter

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. The co-existence of visual, performing and literary arts in one accessible facility encourages multi-disciplinary collaborations and provides wide-ranging experiences for professionals, amateurs and non-artists of all ages to learn about and participate in visual and performing arts.

Outside Agency Descriptions - continued

7. Big Brothers Big Sisters of the Triangle

Big Brothers Big Sisters (BBBS) of the Triangle offers two services, community-based and school-based mentoring. Community-based mentoring provides mentors for children from single parent homes or other children in need of adult mentors. These "Big Brothers and Big Sisters" play an integral role in the lives of their "Littles" by being good listeners and guiding these children in the right direction. School-based mentoring provides mentors to children during and after school on their school's campus. Teachers, or key school staff, refer children to this program who may need extra attention to build better social skills or who may be lacking in a particular area of schoolwork. School-based matches last for one school year and may continue into the next at the request of the parent, child, teacher or volunteer.

8. Chapel Hill-Carrboro YMCA – Boomerang

Boomerang is a community-based alternative to suspension programs for middle and high school students in Chapel Hill-Carrboro Schools. Boomerang provides a supportive environment for students who are on short-term suspension, advocates for youth in the community, and provides resiliency-based training to the community.

9. Chapel Hill-Carrboro Meals on Wheels

The Chapel Hill-Carrboro Meals on Wheels program uses volunteers to deliver nutritious noonday meals with cheerful personal visits five days a week to those who are homebound or recovering from surgery. In addition to delivering meals, volunteers bake homemade desserts and help in the office, which is located in Binkley Baptist Church.

10. Charles House

Charles House is an adult day care facility located in Carrboro whose goals are to prolong the independence of older adults with disabilities and to provide respite for their caregivers. The facility has a capacity for 19 older adults and has had a waiting list since June of 2000.

11. Child Care Services Association

The Child Care Services Association seeks to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

12. Chrysalis Foundation

The Chrysalis Foundation develops affordable housing for disabled adults and families in Orange County, focusing on mental health, developmental and substance abuse disabilities. Chrysalis develops housing that brings additional rental units into the affordable stock for renters whose income is generally lower than 30 percent of area median income. Chrysalis's housing activities include real estate development, property acquisition and renovation, financing, grant writing and participating in local housing initiatives.

13. Club Nova

The mission of Club Nova is to serve adults in Orange County living with severe and persistent mental illness and provide them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have.

Outside Agency Descriptions - continued

14. Communities in Schools of Orange County

Communities in Schools of Orange County (CISOC) is a "stay-in-school" program that coordinates human services delivery to middle school and high school youth and their families. The goal of the agency is to offer students successful learning environments and encourage them to stay in school and prepare for life.

15. Cornucopia House

Cornucopia House provides a nurturing environment where patients, families and others can gather to share and receive support, resources and education to cope with cancer. Services at Cornucopia House are provided to anyone touched by cancer at any stage of diagnosis, treatment, recovery, remission or recurrence.

16. Disability Awareness Council

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

17. Dispute Settlement Center

This agency promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training.

18. Duke HomeCare and Hospice

This grant will serve the terminally ill and their families in Orange County. The Hospice provides medical, psychosocial, spiritual and bereavement care for the terminally ill and their loved ones.

19. El Centro Latino

El Centro Latino offers services to meet the needs of the Latino community in a culturally appropriate and pro-active manner. These include, overcoming language and transportation barriers, isolation, legal issues, educational issues, access to services and assistance to individuals who are not eligible for social services.

20. El Futuro

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic.

21. EmPOWERment, Inc.

The mission of EmPOWERment, Inc. is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development

22. Eyes Ears Nose and Paws

Eyes Ears Nose and Paws is a nonprofit organization that trains and places assistance dogs. Our programs create a healthier community by increasing independence for individuals with disabling medical conditions, improving opportunities for individual control over medical care, and encouraging therapeutic interventions that improve physical and mental health.

Outside Agency Descriptions - continued

23. Family Violence Prevention Center

The Family Violence Prevention Center seeks to prevent and end family violence through community education and provision of direct services including emergency assistance, case management and court advocacy.

24. Food Bank of Central and Eastern North Carolina

This agency provides regularly scheduled distribution and delivery of nutritious food, including fresh produce and high-quality high-protein meats, to seven Food Bank partner agencies in Orange County serving low-income individuals.

25. Freedom House Recovery Center

This agency provides extended care and transitional living in order to promote recovery from the disease of addiction. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

26. Habitat for Humanity of Orange County

Habitat for Humanity of Orange County (HHOC) provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple but well-built homes that are then sold to qualifying families at affordable prices.

27. Hillsborough Youth Athletic Association (HYAA)

This agency provides youth baseball programs for Orange County children, ages 5 through 17, in a supervised and structured environment. HYAA provides playing facilities, supplies and equipment, and organizes players, parents, volunteers, coaches and umpires.

28. Historic Hillsborough Commission

The Commission owns and maintains the Burwell School located on Churton Street in Hillsborough, which is on the National Register of Historic Buildings. The two-acre site consists of the main house (ca 1821, 1846), a brick classroom building (ca 1837), a rare brick necessary (ca. 1837), and the Carrie Waitte Spurgeon Garden. The site is open to the public year round and there is no charge for tours of the school.

29. Historical Foundation of Hillsborough and Orange County (Formerly the Historical Museum)

The Orange County Historical Museum, located in Hillsborough, preserves the past and encourages interest in local history through the exhibition of the economic, political, social, and cultural aspects of Orange County's 18th and 19th century history. The Museum is open to the public, free of charge, 6 days per week.

Outside Agency Descriptions - continued

30. Housing for New Hope

The organization's mission is to encourage and assist homeless people and other persons in crisis to move toward lives marked by increased levels of stability, dignity, hope, and independence. The OPC Area Program has provided funding to Housing for New Hope for the planning process and start-up costs to create a Community Support Team in Orange County. Consisting of various kinds of counselors and workers, this mobile team will provide clinical support and treatment to homeless individuals. This effort addresses a strategy of the Ten Year Plan, i.e., to improve the effectiveness of homeless service providers by reducing the possibility that individuals might otherwise fall through the cracks.

31. Inter-Faith Council for Social Service

The IFC meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. We accomplish this through strong partnerships with volunteers, staff and those we serve. We rely on the active involvement of caring individuals, congregations and other community organizations.

32. Inter-Faith Food Shuttle

The Inter-Faith Food Shuttle, in the belief that hunger is unacceptable, alleviates hunger by developing systems to recover, prepare and distribute wholesome, perishable food for the area's poor, hungry, undernourished and homeless. The Inter-Faith Food Shuttle actively supports the advocacy efforts of America's Second Harvest, and Food Research & Action Center (FRAC).

33. Joint Orange-Chatham Community Action (JOCCA)

JOCCA provides services to very low-income families and individuals with the goal of improving their quality of every day life. JOCCA offers the following services (1) nutrition and aging; (2) self-sufficiency services; (3) job training and employment; (4) community based assistance and teen court for youth offenders; and (5) energy conservation/weatherization and heating assistance.

34. KidSCOpe

KidSCOpe is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. Main service components include individual play therapy with children, customized counseling and education for families, technical assistance and training for childcare providers, service coordination and a therapeutic preschool program.

35. Literacy Council

The Orange County Literacy Council (OCLC) provides tuition-free instruction to adults who want to improve their skills in reading, writing, basic math and/or computer-based literacy. Trained volunteers provide individual tutoring and lead small group classes in a variety of public settings.

Outside Agency Descriptions - continued

36. Mental Health Association

The Mental Health Association in Orange County promotes positive mental health through advocacy, education, collaboration and service. The Association supports activities to improve services to citizens who have a mental illness or emotional disturbance. This grant will be used to support the Compeer Program, which coordinates friendship matches between volunteers and mentally ill adults to address the social isolation that is often prevalent in mental illness.

37. Middle School After School Program-Communities in Schools

The Middle School After School Program (MSAS) provides educational, social and recreational activities for middle school students during the after school hours from 3:00pm to 6:00pm. This program is offered at all middle schools in the Orange County and Chapel Hill-Carrboro City School Districts.

38. Orange-Chatham Alternative Sentencing

Orange-Chatham Alternative Sentencing (OCAS) provides critical information to the judiciary and probations officers, magistrates, jailers, and other judicial officials so that they may make more informed decisions regarding the rehabilitation or release of Pretrial inmates in the 15-B County Jails.

39. Orange Congregations in Mission (OCIM)

This agency provides services to economically challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals.

40. Orange County Partnership for Young Children

The mission of the Partnership is to ensure that all young children arrive at school healthy and ready to succeed. The Partnership serves as the administrator for the Smart Start Early Childhood Initiative and the More at Four Program in Orange County.

41. Orange Enterprises

Orange Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers.

42. Piedmont Health Services

Piedmont Health Services has served the health care needs of the citizens of central North Carolina since 1970. They operate six community health centers and provide high quality, comprehensive family health care services to all patients needing access to those services. To meet their mission, they offer payment on a sliding fee scale for those who qualify.

The agency also provides bilingual care to a growing Spanish-speaking population.

43. Piedmont Wildlife Center

This agency's mission is to support native North American wildlife and its habitat through rehabilitation, education, and scientific study, with emphasis given to wildlife and wilderness of the North Carolina Piedmont. Piedmont Wildlife Center takes in sick, injured, and orphaned native North American wildlife with the intent of returning them in a healthy condition to their original habitat. Additionally, PWC teaches wildlife rehabilitation and restoration while stressing the importance of preserving tracts of wilderness needed to support wildlife populations.

Outside Agency Descriptions - continued

44. Planned Parenthood of Central North Carolina

Planned Parenthood of Orange and Durham Counties provides comprehensive reproductive health care services along with educational programs that enhance understanding of human sexuality.

45. Project Turn Around

Project Turn Around (PTA) is a court diversionary program for first-time non-violent drug offenders. Program participants receive twelve months intensive supervision, during which time they are required to pay program fees and to be employed or in school, support themselves and any dependents, participate in drug counseling, have no further criminal charges and be drug free. At successful completion of the program, the court charges are dismissed.

46. Rape Crisis Center

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. It does this through operation of 24-hour services, support groups, and community education throughout the county.

47. Senior Care of Orange County

Senior Care of Orange County was created to provide a safe and enriching environment while offering social and health services to frail, disabled, and isolated older adults. The program provides respite and education for family members and caregivers with the primary goal of preventing or delaying the institutionalization of participants.

48. The Arc of Orange County

The Arc of Orange County works with and for people who have/are at risk for developmental disabilities to promote full participation in all areas of life in our community. A portion of the requested funds would be used for transportation costs for clients living in northern Orange County. The other half of their request would be spent on a new program initiative, Community Connections Program. This program will promote entrepreneurial abilities in clients by supporting and encouraging projects and activities that might lead to micro-enterprise projects.

49. The Women's Center

The Women's Center offers information, education, referral and support services for women. These services include coordinating legal information, referrals to therapists, providing workshops and support groups, hosting the state's largest juried art show for women artists, as well as providing direct supportive services such as information and referral to area resources, consumer credit and basic budget counseling, career counseling, and a pregnancy and violence prevention program for at-risk adolescents and their families.

50. Triangle Radio Reading Service

This agency broadcasts local and national newspapers and periodicals to elderly, visually and physically impaired, and handicapped residents of Orange County.

Outside Agency Descriptions - continued

51. Triangle Residential Options for Substance Abusers (TROSА)

TROSA is a comprehensive, long-term, residential substance abuse recovery program located in Durham, North Carolina. Founded in 1994, TROSA is now the largest state licensed residential therapeutic community in North Carolina and is widely respected for its innovative therapeutic and entrepreneurial approach to the pervasive issue of substance abuse.

52. Volunteers for Youth

Volunteers for Youth, Inc. is an organization that serves delinquent and high-risk youths in Orange County. The agency bridges the gap between disconnected youth and the community through one-on-one volunteer and community service programs.

Outside Agency Funding Analysis for FY 2008-09 and FY 2009-10

This chart outlines the outside agencies' revenues in comparison to Orange County's funding contributions. The percentages in the Allocation, Agency Request, HSAC Recommendation, and County Manager Recommendation columns represent Orange County's funding contribution in relation to the agency's revenues. Agencies designated with an asterisk (*) receive both Outside Agency Funding and Juvenile Crime Prevention Council (JCPC) funding. JCPC funding allocations are located in rows 54-57.

		FY 2008-09 Agency Revenue ⁽¹⁾	FY 2008-09 Orange County Appropriation		FY 2009-10 Agency Revenue ⁽¹⁾	FY 2009-10 Agency Request		FY 2009-10 HSAC Recommendation		FY 2009-10 County Manager Recommendation
1	A Helping Hand	477,182	5,000 1.0%		507,500	5,000 1.0%		5,000 1.0%		4,250 0.8%
2	Adolescent Pregnancy Prevention Coalition of NC (APPCNC)	1,012,601	0 0.0%		770,779	500 0.1%		0 0.0%		0 0.0%
3	Adolescents in Need	99,749	75,749 75.9%		99,749	75,749 75.9%		56,812 57.0%		64,387 64.5%
4	Alliance of AIDS Services	2,402,219	3,000 0.1%		2,282,108	5,000 0.2%		5,000 0.2%		2,550 0.1%
5	American Red Cross, OC Chapter	379,529	5,000 1.3%		386,189	6,000 1.6%		6,000 1.6%		4,250 1.1%
6	Arts Center	1,679,025	10,000 0.6%		1,669,751	10,000 0.6%		10,000 0.6%		8,500 0.5%
7	Big Brothers Big Sisters of the Triangle	1,004,081	5,000 0.5%		1,250,000	10,000 0.8%		9,000 0.7%		4,250 0.3%
8	Chapel Hill-Carrboro YMCA Boomerang*	178,000	0 0.0%		185,000	1,000 0.5%		1,000 0.5%		1,000 0.5%
9	Chapel Hill-Carrboro Meals on Wheels	79,500	0 0.0%		85,000	5,000 5.9%		4,500 5.3%		0 0.0%
10	Charles House Association	386,400	11,000 2.8%		391,500	12,000 3.1%		12,000 3.1%		9,350 2.4%
11	Child Care Services Association	34,162,610	43,025 0.1%		33,728,026	50,000 0.1%		43,025 0.1%		36,571 0.1%
12	Chrysalis Foundation ⁽²⁾	2,442,404	20,000 0.8%		-	- -		- -		- -
13	Club Nova Community	805,320	75,000 9.3%		812,000	75,000 9.2%		75,000 9.2%		75,000 9.2%
14	Communities in Schools of Orange County	161,522	55,000 34.1%		161,522	55,000 34.1%		49,500 30.6%		46,750 28.9%

		FY 2008-09 Agency Revenue ⁽¹⁾	FY 2008-09 Orange County Appropriation	
15	Cornucopia House	284,695	2,000	0.7%
16	Disability Awareness Council	14,900	3,500	23.5%
17	Dispute Settlement Center*	417,330	19,600	4.7%
18	Duke HomeCare & Hospice	9,437,365	4,000	0.0%
19	El Centro Latino	174,440	21,000	12.0%
20	El Futuro	708,049	0	0.0%
21	EmPOWERment, Inc	372,834	13,545	3.6%
22	Eyes, Ears, Nose and Paws	59,258	0	0.0%
23	Family Violence Prevention Center	382,341	19,400	5.1%
24	Food Bank of Central and Eastern NC	186,699	4,500	2.4%
25	Freedom House Recovery Center	9,497,505	24,000	0.3%
26	Habitat for Humanity of Orange County	3,859,450	15,000	0.4%
27	Hillsborough Youth Athletic Association (HYAA)	149,625	23,625	15.8%
28	Historic Hillsborough Commission	87,850	9,000	10.2%
29	Historical Foundation of Hillsborough and Orange County	70,000	5,000	7.1%
30	Housing for New Hope	173,500	0	0.0%
31	Inter-Faith Council for Social Service (IFC)	1,669,712	36,480	2.2%
32	Inter-Faith Food Shuttle	1,550,733	0	0.0%

FY 2009-10 Agency Revenue ⁽¹⁾	FY 2009-10 Agency Request	
293,326	3,000	1.0%
25,950	7,500	28.9%
421,080	19,600	4.7%
11,400,000	4,000	0.04%
220,859	21,000	9.5%
686,000	35,000	5.1%
374,150	13,600	3.6%
311,500	12,500	4.0%
357,788	19,400	5.4%
192,600	4,500	2.3%
9,647,903	24,000	0.2%
2,705,000	15,000	0.6%
151,625	23,625	15.6%
80,650	9,000	11.2%
73,500	5,500	7.5%
179,500	30,000	16.7%
1,539,870	50,000	3.2%
2,116,347	14,000	0.7%

FY 2009-10 HSAC Recommendation	
2,700	0.9%
3,500	13.5%
19,600	4.7%
4,000	0.04%
18,900	8.6%
35,000	5.1%
13,600	3.6%
0	0.0%
19,400	5.4%
4,500	2.3%
24,000	0.2%
15,000	0.6%
0	0.0%
0	0.0%
4,950	6.7%
30,000	16.7%
50,000	3.2%
0	0.0%

FY 2009-10 County Manager Recommendation	
1,700	0.6%
2,975	11.5%
16,660	4.0%
3,400	0.03%
17,850	8.1%
20,000	2.9%
13,545	3.6%
0	0.0%
16,490	4.6%
4,500	2.3%
24,000	0.2%
15,000	0.6%
20,081	13.2%
7,650	9.5%
4,250	5.8%
20,000	11.1%
36,480	2.4%
0	0.0%

		FY 2008-09 Agency Revenue ⁽¹⁾	FY 2008-09 Orange County Appropriation		FY 2009-10 Agency Revenue ⁽¹⁾	FY 2009-10 Agency Request		FY 2009-10 HSAC Recommendation		FY 2009-10 County Manager Recommendation	
33	Joint Orange Chatham Community Action, Inc. (JOCCA)	1,359,263	80,000	5.9%	1,287,438	80,000	6.2%	80,000	6.2%	80,000	6.2%
34	KidSCOpe	442,533	89,000	20.1%	419,496	89,000	21.2%	89,000	21.2%	75,650	18.0%
35	Literacy Council	235,746	13,500	5.7%	243,355	13,500	5.5%	13,500	5.5%	11,475	4.7%
36	Mental Health Association*	425,834	0	0.0%	390,000	2,000	0.5%	2,000	0.5%	0	0.0%
37	Middle School After School Program (CIS)	198,880	70,000	35.2%	198,880	70,000	35.2%	70,000	35.2%	59,500	29.9%
38	Orange Chatham Alternative Sentencing	91,875	83,000	90.3%	91,875	85,375	92.9%	76,838	83.6%	70,550	76.8%
39	Orange Congregations in Mission (OCIM)	602,414	30,600	5.1%	602,414	35,600	5.9%	35,600	5.9%	30,600	5.1%
40	Orange County Partnership for Young Children	4,212,500	0	0.0%	4,181,500	3,000	0.1%	0	0.0%	0	0.0%
41	Orange Enterprises	1,999,419	63,175	3.2%	2,094,800	53,175	2.5%	53,175	2.5%	45,199	2.2%
42	Piedmont Health Services	18,419,370	10,750	0.1%	19,724,249	10,750	0.1%	10,750	0.1%	10,750	0.1%
43	Piedmont Wildlife Center	450,467	20,000	4.4%	494,400	20,000	4.0%	0	0.0%	17,000	3.4%
44	Planned Parenthood of Central North Carolina	4,416,259	21,940	0.5%	4,549,290	21,940	0.5%	21,940	0.5%	18,649	0.4%
45	Project Turn Around	142,779	64,424	45.1%	168,840	64,424	38.2%	57,982	34.3%	54,760	32.4%
46	Rape Crisis Center	531,854	28,000	5.3%	537,094	28,000	5.2%	28,000	5.2%	23,800	4.4%
47	Senior Care of Orange County	169,090	50,000	29.6%	185,389	50,000	27.0%	50,000	27.0%	42,500	22.9%
48	The Arc of Orange County	1,480,000	4,000	0.3%	1,563,000	5,000	0.3%	5,000	0.3%	3,400	0.2%
49	The Women's Center	554,138	16,400	3.0%	545,650	18,000	3.3%	16,200	3.0%	13,940	2.6%
50	Triangle Radio Reading Service (TRRS)	171,685	1,800	1.0%	188,590	2,000	1.1%	2,000	1.1%	1,530	0.8%

		FY 2008-09 Agency Revenue ⁽¹⁾	FY 2008-09 Orange County Appropriation			FY 2009-10 Agency Revenue ⁽¹⁾	FY 2009-10 Agency Request			FY 2009-10 HSAC Recommendation			FY 2009-10 County Manager Recommendation		
51	Triangle Residential Options for Substance Abusers (TROSA)	10,302,851	0	0.0%		10,408,000	3,000	0.03%		3,000	0.03%		3,000	0.03%	
52	Volunteers for Youth*	298,792	0	0.0%		316,906	10,000	3.2%		9,000	2.8%		0	0.0%	
53	Total	\$ 120,872,177	\$ 1,155,013			\$ 121,297,938	\$ 1,286,238			\$ 1,145,971			\$ 1,043,742		

Juvenile Crime Prevention Council (JCPC) Agencies

These agencies receive a county match through the Juvenile Crime Prevention Council (JCPC) program. Beginning in FY 2009-10, the County JCPC match (30% of the state appropriation) will be separated from the Outside Agency request. The match will now be budgeted in the General Fund's Public Safety Non-Departmental accounts.

		FY 2008-09 Orange County Match	FY 2009-10 Orange County Match
54	Chapel Hill-Carrboro YMCA Boomerang	5,400	5,167
55	Dispute Settlement Center	14,440	13,778
56	Mental Health Association	2,000	10,864
57	Volunteers for Youth	25,000	34,818
58	Total	\$ 46,840	\$ 64,627

Footnotes:

⁽¹⁾ The agencies' revenue estimates were obtained from their FY 2009-10 Outside Agency applications.

⁽²⁾ Chrysalis Foundation did not submit an application for FY 2009-10. Their revenue estimate was obtained from their FY2008-09 Mid-Year Report.

Change in Accounting for JCPC Appropriations

Local Juvenile Crime Prevention Councils (JCPC) develop and fund residential and non-residential community-based, intervention and prevention programs for delinquent, undisciplined and at-risk juveniles. The General Assembly allocates monies to county governments. Counties that choose to participate in the program must agree to a 30% local match of state allocated funds.

Accounting Change

In years prior to FY 2009-10, Orange County's financial match for JCPC programs has been budgeted in the Human Services Non-Departmental section of the document. In order to provide a more transparent fiscal picture of the County's JCPC financial obligations, staff recommends the match be budgeted separately in the Public Safety function beginning with FY 2009-10.

The JCPC County Match account, under the previous system, included matches for agencies not receiving funding through Outside Agency process. The table below compares appropriations with the new accounting system with previous years' appropriations.

JCPC County Match	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 12-Month Estimate	2009-10 Manager Recommended
New System	\$80,535	\$81,667	\$85,796	\$87,706
Previous System	\$21,398	\$26,492	\$23,309	-

Note: The difference between the two systems was previously budgeted in the Human Services Non-Departmentals.

This provides a clearer illustration of General Fund contributions for JCPC matches separate from for Outside Agency appropriations.

Parks and Recreation

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 5100
<i>Parks and Recreation (General Fund)</i>						
Personnel Services	\$ 1,141,271	\$ 1,153,436	\$ 1,320,507	\$ 1,332,541	\$ 1,434,543	\$ 1,377,233
Operations	\$ 393,784	\$ 388,432	\$ 513,824	\$ 572,366	\$ 611,839	\$ 607,744
Capital Outlay	\$ 20,811	\$ 1,671	\$ 94,055	\$ 16,458	\$ 73,900	\$ 0
Total Expenditures	\$ 1,555,866	\$ 1,543,539	\$ 1,928,386	\$ 1,921,366	\$ 2,120,282	\$ 1,984,977
Offsetting Revenues	\$ (284,675)	\$ (236,749)	\$ (297,496)	\$ (230,643)	\$ (270,330)	\$ (270,330)
County Costs (net)	\$ 1,271,191	\$ 1,306,789	\$ 1,630,890	\$ 1,690,723	\$ 1,849,952	\$ 1,714,647

Budget Highlights:

- Cedar Grove Park opened in April 2009. West Ten's soft-opening is scheduled for July 2009. Fairview Park will open in FY 2010-11.
- The department has been charged to assume responsibility for three new areas in FY 2009-10: River Park, Twin Creeks Linear Park, and the Hollow Rock Public Access area.

Changes in Service Delivery (\$83,898 Reduction):

- Operational Reductions – reductions to marketing, park operations, athletic programming and administrative functions.
- Recreation program reductions (elimination of hip hop, cooking, mid-day programs and pottery classes).
- Elimination of the Community Theatre, Jazz Festival and Gospel Festival.

BOCC Priorities:

- No FY 2009-10 costs associated with these priorities.
- P-1: Conserve high priority natural areas, wildlife habitat, and prime forests.
- P-2: Implement Comprehensive Land Use Plan (Rewrite zoning and subdivision regulations).
- P-12: Implement the County's environmental responsibility goals.
- P-14: Fulfill remainder of 2001 bond issuance for Soccer and Twin Creeks.

Cost of New Facilities (\$480,994 Net Cost):

- \$550,351 in expenses; \$69,360 in offsetting revenue.
- Increases in Personnel Services are due to seasonal personnel needed to open and prepare the new parks (\$74,092).

Fee Changes:

- Recoup 100% of youth athletics costs and youth/teen program costs. There is currently a 75% cost recovery rate.
- Begin charging for concerts, festivals and special events. There is currently no charge.
- Increase fees for facility rentals (includes gyms, athletic fields and meeting rooms).

Potential Change in County Service Delivery
FY 2009-10

Department Parks and Recreation

Target Budget Reduction Amount (\$66,909)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Operational Reductions - reductions to marketing, park operations, athletic programming and administrative functions	\$16,141	(\$71,647)	Reductions in seasonal personnel - staff responsible for teaching and coordinating athletic programs and conducting park operations	General Fund	Two athletic activities would not be operated by the Parks and Recreation Department next year. One of three issues of the Program Guide would be eliminated. Closing staff at Little River Park would be reduced from two to one.
2	Recreation program reductions (elimination of hip hop classes, cooking, mid-day programs and pottery classes)	\$9,910	(\$13,062)	none	General Fund	Little impact in service delivery would be felt. The classes eliminated are among those with the fewest registrants. The Pottery Studio at Northern Human Services Center would be closed for the time being.
3	Elimination of the Community Theatre, Jazz Festival and Gospel Festival		(\$25,240)	A minimal reduction in seasonal staff funding	General Fund	Some community concern has been expressed, but there has been understanding to a great degree. Funding for one "Festival" remains in the budget. Funding was included in the current budget for some of the events listed, but the two music festivals were not run.
Total Department Budget Reduction		\$26,051	(\$109,949)			
Net Department Budget Reduction		(\$83,898)				

Board Priorities

FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
Parks and Recreation	Exchange	Exchange	0	0	0	0	0	0	0	0	0	Exchange	0	None	\$ -
Priority Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Parks and Recreation

Priority 1 (P-1): Conserve high priority natural areas, wildlife habitat, and prime forests.

A. Fiscal Impact

- None for FY 2009-10.

B. Service Impact

- Minimal reallocation of staff time in a supporting role.

Priority 2 (P-2): Implement Comprehensive Land Use Plan (Rewrite zoning and subdivision regulations).

A. Fiscal Impact

- None for FY 2009-10.

B. Service Impact

- Minimal reallocation of staff time in a supporting role.

Priority 12 (P-12): Implement county's environmental responsibility goals.

A. Fiscal Impact

- None for FY 2009-10.

B. Service Impact

- Minimal reallocation of staff time in a supporting role.
-

Priority 14 (P-14): Fulfill remainder of 2001 bond issuance for Soccer and Twin Creeks.

A. Fiscal Impact

- None for FY 2009-10.

B. Service Impact

- No service delivery impact next FY 2009-10. Director's time would be reallocated for the planning of these two potential projects.

Annual Operating Costs Associated With Opening of New Facilities

This chart outlines the costs associated with opening new county facilities including staffing, operating and capital costs. Unless otherwise noted, operating costs include utilities, custodial services, other service contracts, and departmental operating expenses. This chart does not include the increased cost associated with debt issued for these projects. The last column "Change from FY 2008-09 to FY 2009-10" lists the difference in costs between the two fiscal years.

Facility	Commissioner Approved Budget FY 2008-09					County Manager Recommended Budget FY 2009-10						Change from FY 2008-09 Budget to 2009-10 Budget
	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2008-09 Annual Operating Budget Impact	# of Months Budgeted in FY 2009-10	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2009-10 Annual Operating Budget Impact	
1 General Fund Supported Facilities												
2 Cedar Grove Park	\$56,584 ⁽¹⁾	\$52,110 ⁽²⁾	\$21,800	\$0	\$130,494	12	\$70,933 ⁽¹⁾	\$61,370	\$0	\$0	\$132,303	\$1,809
3 West Ten Park	\$104,199 ⁽³⁾	\$68,122 ⁽⁴⁾	\$0	\$0	\$172,321	12	\$174,844 ⁽²⁾	\$147,481	\$0	(\$69,360) ⁽³⁾	\$252,965	\$80,644
4 Fairview Park	\$61,898	\$660	\$0	(\$30,000) ⁽⁵⁾	\$32,558	12	\$72,886	\$22,840 ⁽⁴⁾	\$0	\$0 ⁽⁵⁾	\$95,726	\$63,168
5 Annual Operating Costs Associated With Opening the New Parks	\$222,681	\$120,892	\$21,800	(\$30,000)	\$335,373		\$318,663	\$231,691	\$0	(\$69,360)	\$480,994	\$145,621

Footnotes:

Commissioner Approved Budget FY 2008-09

- (1) Cedar Grove: Includes Parks Conservation Technician II approved starting January 1, 2008 (1.0 FTE).
- (2) Cedar Grove: Staff spent the year preparing parks for use (i.e. procuring equipment, putting in trails, and developing the ball field). Full services were not available to the public.
- (3) West Ten: Includes a Parks Conservation Technician II approved starting , October 1, 2008 (1.0 FTE) and a Parks Specialist position approved starting October 1, 2007 (1.0 FTE).
- (4) West Ten: Staff spent the year preparing parks for use (i.e. seeding, fertilizing, top dressing, and mowing). Full services were not available to the public.
- (5) Fairview: Town of Hillsborough's proposed contribution to Fairview Park. However, the Town has since decided not to contribute for FY 2008-09.

County Manager Recommended Budget FY 2009-10

- (1) Cedar Grove: Department staff requested an additional 1.0 FTE for the park, but it was not recommended by the County Manager. Instead, the budget for seasonal employees was increased to manage the workload for full park use.
- (2) West Ten: Department staff requested an additional 1.0 FTE for the park, but it was not recommended by the County Manager. Instead, the budget for seasonal employees was increased to manage the workload for full park use.
- (3) West Ten: Contribution from Sport Endeavors for advertising in the new facility (\$30,000), concession and rental revenue.
- (4) Fairview: Cost to prepare the park for use. Costs in FY 2008-09 were only related to a portion of the FTE costs for the mobile crew assigned to the park.
- (5) Fairview: Currently, the contribution from the Town of Hillsborough is unknown.

Proposed Fee Changes for FY 2009-10
Parks and Recreation

Program	Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
Athletics	Youth Football	75% Recovery Rate	Delete these categories. Included in Youth Athletics below.	2005
	Youth Basketball	75% Recovery Rate		2005
	Girls Softball	75% Recovery Rate		2005
	Youth Soccer	75% Recovery Rate		2005
	Adult Athletics	100% Recovery Rate		2005
	Youth Athletics	75% Recovery Rate	100% Recovery Rate	2005
General Programs	Music/Piano	75% Recovery Rate	Delete these categories. Included in Youth and Adult Programs below.	2005
	Arts/Crafts	75% Recovery Rate		2005
	Aerobics	75% Recovery Rate		2005
	Youth/Teen Programs	75% Recovery Rate	100% Recovery Rate	2005
	Adult Programs	100% Recovery Rate		2005
	Trips	100% Recovery Rate		2005
Special Populations Programs		5% Recovery Rate		2005
Other Programs	Concerts/Festivals/Special Events	No Charge	varies	
Facility Rentals	Gyms - Group Rentals	\$36/hr whole gym; \$26/hr half gym	Gov't/School/Non-Profit: \$25/hr half gym; \$35/hr whole gym Profit/Private: \$35/hr half gym; \$45/hr full gym	2007
	Gyms - Open play individuals	N/A, see fees above	\$25 annual Facility Use pass; Move to "General Programs" section	2007
	Meeting Rms/Rec Centers	\$30.00 per hour	\$25/hr - \$35/hr	1998
	Tournaments	\$100/field/day; \$20/field/hr lights plus costs	Delete category. Hourly fees apply.	2007
	Athletic Fields	\$20/hr (no lights, no extra lining)	\$25/hr - \$45/hr	2007
	Athletic Field Lighting	\$20/field/hr		2007
	Vending	\$100-\$300/booth (event size); \$50/booth for charitable group		2007
	Non-County Resident Fee	Additional 50% to applied fee		2007
	Picnic Shelter	\$20 (1-4 hrs); \$30 (4+ hrs)		2007
	Group Camping	\$50/night per group of 6-30	\$30 per group of 6-30	2007
Equipment Rentals		varies		

Summary - Printing Line Item

Department: Parks and Recreation

Priority	Item	Cost Budgeted
1	2 Issues of Program Guide Printing (reduced from 3 issues - \$22,525)	\$16,000
2	New Trail Maps (Little River Park)	\$1,000
3	Invitations/Programs (W10 opening)	\$500
4	Recreation brochures	\$200
	Total	\$17,700
Total		\$35,400

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
(Parks & Recreation)						
PERMANENT SALARIES	792,951.42	886,391.00	892,766.00	952,818.00	891,967.00	
OVERTIME	626.27	800.00	800.00	.00	.00	
HOLIDAY PAY	.00	300.00	300.00	.00	.00	
LONGEVITY	5,211.97	6,798.00	6,798.00	4,440.00	4,440.00	
NON-PERMANENT PERSONNE	112,101.95	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	144,144.00	133,594.00	174,095.00	212,095.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SEPARATION ALLOWANCE	.00	.00	.00	.00	.00	
SOCIAL SECURITY	55,141.42	62,755.00	63,870.00	70,072.00	68,654.00	
MEDICARE	12,895.90	15,067.00	14,937.00	16,387.00	16,055.00	
MEDICAL INSURANCE	115,935.60	137,647.00	137,647.00	144,862.00	133,200.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	5,078.03	6,260.00	6,260.00	6,886.00	4,713.00	
LIFE INSURANCE	2,558.78	2,280.00	2,280.00	2,547.00	2,373.00	
RETIREMENT	38,971.91	43,765.00	43,843.00	46,706.00	43,736.00	
NON-SWORN 401(K)	11,962.50	14,300.00	14,300.00	15,730.00	.00	
LITTLE RIVER PARK	.00	.00	.00	.00	.00	
PERSONNEL SERVICES	1,153,435.75	1,320,507.00	1,317,395.00	1,434,543.00	1,377,233.00	
TRAVEL	1,415.09	4,335.00	3,251.00	.00	.00	
TRAINING/DEVELOPMENT	6,291.09	4,717.00	6,277.00	1,815.00	1,815.00	
CERTIFICATIONS & LICEN	1,457.44	5,424.00	5,314.00	5,150.00	5,150.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERSONAL MILEAGE	.00	.00	.00	.00	.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	13,892.86	18,870.00	19,370.00	22,388.00	22,388.00	
POSTAGE	2,383.28	2,723.00	2,223.00	1,625.00	1,625.00	
MOTOR POOL	40,628.79	54,500.00	44,500.00	47,500.00	47,500.00	
EQUIPMENT REP & MAINT	2,253.29	7,000.00	5,800.00	7,400.00	7,400.00	
GROUND MAINTENANCE	81,277.02	67,905.00	91,043.36	98,114.00	96,114.00	
BUILDING RENT	35,902.52	38,984.00	38,984.00	39,764.00	39,764.00	
EQUIPMENT RENT	10,337.27	12,300.00	4,899.00	7,800.00	7,800.00	
DUPLICATING	3,062.74	4,765.00	4,165.00	4,025.00	4,025.00	
PRINTING	17,386.45	24,525.00	16,525.00	17,700.00	17,700.00	
ADVERTISING	9,879.92	14,825.00	12,325.00	9,200.00	9,200.00	
DUES	1,715.00	2,615.00	2,615.00	2,885.00	2,885.00	
SUBSCRIPTIONS	162.00	225.00	225.00	225.00	225.00	
DEPARTMENTAL SUPPLIES	65,189.24	78,907.00	76,468.37	103,439.00	103,439.00	
EDUCATIONAL SUPPLIES	1,256.33	1,300.00	303.00	500.00	500.00	
SENIOR GAMES	75.00	.00	.00	.00	.00	
OFFICE SUPPLIES	4,666.61	6,758.00	4,758.00	4,500.00	4,500.00	
OTHER SUPPLIES	248.74	3,200.00	1,600.00	1,600.00	1,600.00	
CONTRACT SERVICES	83,815.41	131,335.00	116,336.45	94,084.00	92,084.00	
RECREATION PROGS	21,049.99	21,000.00	21,000.00	23,895.00	23,800.00	
RECREATION PARTICIPANT	.00	80.00	80.00	80.00	80.00	
BONDS & INSURANCE	5,800.00	5,800.00	6,168.00	5,800.00	5,800.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

PROJECTION: 20101 2009-10 Budget

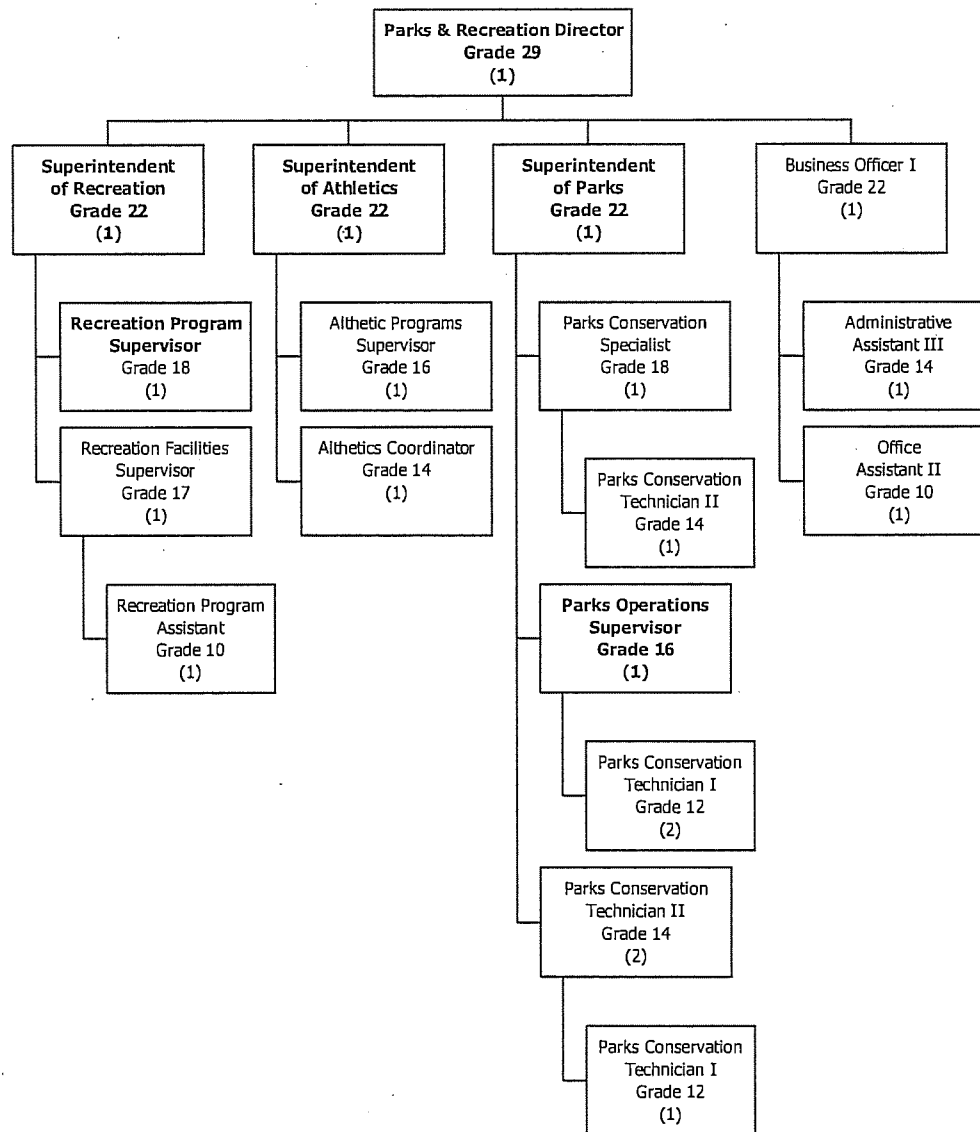
FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
ELECTRICITY	16,762.25	33,375.00	29,150.00	89,500.00	89,500.00	
WATER	441.36	2,500.00	44,171.00	5,500.00	5,500.00	
NATURAL GAS	1,148.17	2,900.00	2,400.00	3,400.00	3,400.00	
PROPANE GAS	.00	.00	.00	.00	.00	
UNIFORMS	3,234.07	5,000.00	3,169.73	4,700.00	4,700.00	
CREDIT CARD ACCEPTANCE	271.48	3,000.00	1,000.00	1,500.00	1,500.00	
PURCHASE FOR RESALE	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	9,911.56	9,000.00	9,934.12	7,750.00	7,750.00	
LITTLE RIVER PARK OPER	.00	.00	.00	.00	.00	
NEW FACILITIES EXPENSE	.00	-54,044.00	.00	.00	.00	
OPERATIONS	441,914.97	513,824.00	574,055.03	611,839.00	607,744.00	
EQUIPMENT	852.94	34,800.00	49,352.00	35,900.00	.00	
IT EQUIPMENT	818.44	21,755.00	2,000.00	.00	.00	
FURNISHINGS	.00	1,500.00	1,500.00	.00	.00	
VEHICLES	.00	36,000.00	22,000.00	22,000.00	.00	
BUILDING IMPROVEMNTS	.00	.00	15,000.00	16,000.00	.00	
RECURRING CAPITAL	1,671.38	94,055.00	89,852.00	73,900.00	.00	
RECREATION & PARKS	1,597,022.10	1,928,386.00	1,981,302.03	2,120,282.00	1,984,977.00	
TOTAL GENERAL FUND	1,597,022.10	1,928,386.00	1,981,302.03	2,120,282.00	1,984,977.00	
GRAND TOTAL	1,597,022.10	1,928,386.00	1,981,302.03	2,120,282.00	1,984,977.00	

** END OF REPORT - Generated by Tonya Walton **

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Parks & Recreation Department



30-11

Planning

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 620
Planning (General Fund)						
Personnel Services	\$ 2,279,131	\$ 2,422,664	\$ 2,443,481	\$ 2,442,477	\$ 2,472,571	\$ 2,410,392
Operations	\$ 193,741	\$ 182,229	\$ 219,800	\$ 196,965	\$ 362,820	\$ 271,820
Capital Outlay	\$ 1,651	\$ 0	\$ 56,975	\$ 972	\$ 0	\$ 0
Total Expenditures	\$ 2,474,523	\$ 2,604,894	\$ 2,720,256	\$ 2,640,414	\$ 2,835,391	\$ 2,682,212
Offsetting Revenues	\$ (1,078,423)	\$ (985,123)	\$ (980,300)	\$ (715,328)	\$ (654,241)	\$ (654,241)
County Costs (net)	\$ 1,396,099	\$ 1,619,771	\$ 1,739,956	\$ 1,925,086	\$ 2,181,150	\$ 2,027,971

Budget Highlights:

- Continuation of most programs and services, excluding the changes in service delivery and potential increase related to priorities.

Changes in Service Delivery (\$27,259 Reduction):

- Department-wide, discretionary line item reductions.

BOCC Priorities (\$74,000):

- P-1: Conserve high priority natural areas, wildlife habitat and prime forests (Program/service exchange—no budget increase).
- P-2a, b: Implement Comprehensive Plan, Unified Development Ordinance and process for annual Plan review and work planning. (\$58,000).
- P-3: Develop economic plans for three Economic Development Districts (EDD) districts.
- P-5: Encourage for-profit investments in affordable housing and review available tools. (\$3,200).
- P-7: Improve intra-inter governmental coordination and cooperation. Work with Town of Hillsborough on Joint Land Use plan, policies and ordinances and annexation. Work with Durham on economic development districts. (\$5,500).
- P-12: Implement County's Environmental Responsibility Goal. (\$7,300).

Potential Change in County Service Delivery
FY 2009-10

Department Planning and Inspections

Target Budget Reduction Amount (\$23,180)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Department-wide, discretionary line item reductions		(\$27,259)	The reduction can affect professional development to a limited degree, if national educational opportunities are removed. Staff outreach and presentation material will be minimized. Will eliminate student intern position.	General Fund	Reductions will not cause the deletion of a program or service. The majority of the reduction occurs in Training/Development and Certifications/Licenses (\$7,380). Although these aspects are required for licensures, in FY 2008-09 the department began credit bearing audio-conferencing in house, which has proved to be economical.
Total Department Budget Reduction		\$0	(\$27,259)			
Net Department Budget Reductions		(\$27,259)				

Board Priorities

FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
Planning	Exchange	58,000	Exchange	0	3,200	0	5,500	0	0	Exchange	0	7,300	0	0	\$ 74,000
Priority Total	\$ -	\$ 58,000	\$ -	\$ -	\$ 3,200	\$ -	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 7,300	\$ -	\$ -	\$ 74,000

Department: Planning

Priority 1 (P-1): Conserve high priority natural areas, wildlife habitat and prime forests.

A. Fiscal Impact

- Program/service exchanged; no budget increase.

B. Service Impact

Explore whether timing is right for updates to land dedication and payment-in-lieu provisions in Subdivision Regulations with Planning and Park and Recreation.

Conserve high priority natural areas, wildlife habitat, and prime forest into land use, zoning, and subdivisions by changing (increasing) the amount of open space required in subdivisions. Outcome: As land is developed, equal or greater amounts of land are conserved as open space. Spend additional and focused time in development review to identify valuable and complementary open space to the subdivision.

Service impact relates to balancing other priorities.

Staff time of Planning, ERCD, and Parks Director.

Ordinance review and revision becomes a heightened priority balances with other Comprehensive Plan objectives

Priority 2a (P-2): Implement Comprehensive Plan and process for annual Plan review and work planning (Small Area Plans Implementation; Process for Implementation of plan objectives by annual work plan).

A. Fiscal Impact

- \$58,000
- These are expenses for items 2a and 2b.
- The three highest costs are for contract services (\$30,000), postage (\$18,000) and advertising (\$5,000).

B. Service Impact

A) Small Area Plan implementation – Land Use Plan Amendments (text & map) as recommended in existing small area plans (Efland/Mebane, Eno Economic Development District, TOH/OC Strategic Growth, and NC 57/Speedway Area) Staff to prepare list of recommendations for BOCC consideration	Shift from the development of additional or new plans/studies to the implementation of those already completed.
B) Staff (multiple departments.) to develop a process for annual staff/board review of the Comprehensive Plan and receipt of work plan authorization	Shift from the development of additional or new plans/studies to the implementation of those already completed

Priority 2b (P-2): Implement Comprehensive Plan (Re-write zoning and subdivision regulations [Unified Development Ordinance (UDO)])

A. Fiscal Impact

- Shared cost with item 2a.

B. Service Impact

Re-configure and update existing regulations into a Unified Development Ordinance (UDO)—update various regulations to address current identified needs/goals (FY 2010-11) Begin Ordinance amendments in an effort to implement various goals/ objectives of the Comprehensive Plan	1. Re-distribution of staff responsibilities/duties 2. Advertising expenses 3. Need to revise existing engineering drawing/graphics (consultant) costs could vary depending on degree of new content involvement and/or legal oversight 1. Re-distribution of staff 2. Advertising expenses Consultant assistance (ie new diagrams, etc.)

Priority 3 (P-3): Develop economic plans for three Economic Development Districts (EDD).

A. Fiscal Impact

- Program/service exchanged; no budget increase.

B. Service Impact

Staff group: Develop comprehensive economic development district elements	Employ existing ED and Planning & Development Staff
Reaffirm or reanalyze: Land Use location and amount	Employ existing Planning and Development and ED Staff
Intergovernmental Coordination and public-private partnership	Employ existing ED and Planning and Development Staff
Engineering Master Planning/work with utility providers	Employ existing Planning and Development, ED and Engineering Staff
Economic Development District development financing structure.	Employ existing ED, Attorneys, Budget, Planning and Development, and Finance Staff
Permitted Uses/Processes Standards	Employ existing Planning and Development Staff
Marketing/Incentives/Target Industry	Employ existing ED Staff

Priority 5 (P-5): Encourage for-profit investments in affordable housing and review available tools

A. Fiscal Impact

- \$3,200, primarily for advertising costs (\$3,000).

B. Service Impact

Review utilization of existing tools that encourage for-profit investments- e.g. density bonuses	Review can be completed with existing Planning and Community Housing and Development staff
Evaluate housing element with ad hoc joint advisory board and develop zoning/subdivision recommendations to 'promote' affordable housing through regulatory incentives	

Priority 7 (P-7): Improve intra-inter governmental coordination and cooperation. Work with Town of Hillsborough on Joint Land Use plan, policies and ordinances, and annexation. Work with Durham on economic development districts.

A. Fiscal Impact

- \$5,500 primarily for advertising costs (\$5,000)

B. Service Impact

Attend and foster meeting & action on providing water & sewer to Eno EDD from the City of Durham	In current work plan of ED and Planning
Work with Town of Hillsborough Planning Dept and Town council to develop program objectives	In current work plan of ED
Work with Town of Hillsborough on: 1) Joint land use planning approaches, policies and ordinances, and collaboration based on the Phase II TOH/OC Strategic Growth plan and, 2) Economic Development District will be examined as an outcome of the interlocal agreement initiative.	Existing Planning staff
(FY 2010-11) Attend and foster outreach and development program and development objectives with the City of Durham to bring water & sewer to Eno EDD	In current work plan of ED and Planning
Work with the Town of Hillsborough Planning Dept and Town Council to develop program objectives	In current work plan of ED and Planning
Work with Town of Hillsborough on amending Land Use and Zoning	Existing Planning staff
Work with Durham on Utility Area Agreement (prerequisite)	Existing Planning staff

Priority 10 (P-10): Develop an energy plan that includes economic development strategies to attract, retain, and grow “green” business

A. Fiscal Impact

- Program/service exchanged; no budget increase.

B. Service Impact

Development of Orange County Green Building Ordinance applicable to both public and private sector	Planning and Inspections staff would develop a County green building ordinance which would be proposed and submitted to the BOCC for adoption

Priority 12 (P-12): Implement County’s Environmental Responsibility Goal

A. Fiscal Impact

- \$7,300 across numerous operational line items.

B. Service Impact

Research and propose standards and processes for green building in both public and private sectors	Existing building inspections staff would conduct green building tasks along with existing work load. If economy continues downturn, this would be a natural shift of employee time
Participate in educational opportunities related to green building and energy conservation through training of staff in Planning and Inspections Department	Some conferences may require out of town travel and work loads would need to be adjusted to accommodate staff away from office
Development of Sustainable Landscaping standards applicable to both public and private sector.	Planning staff must coordinate their efforts with other county departments (ERCD) and outside agencies.
Amend Zoning Ordinance and Subdivision Regulations to encourage energy and water conservation	Planning staff must coordinate their efforts with other county departments and outside agencies

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:
GENERAL FUND

(Planning)

2008
ACTUAL

2009
ORIG BUD

2009
REVISED BUD

2010
REQUEST

2010
RECOMMEND

COMMENT

PERMANENT SALARIES	1,889,858.32	1,888,480.00	1,888,480.00	1,916,999.00	1,886,634.00	
OVERTIME	2,073.21	5,000.00	5,000.00	5,000.00	5,000.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	17,761.40	22,224.00	22,224.00	20,503.00	20,503.00	
NON-PERMANENT PERSONNE	4,873.89	1,875.00	1,875.00	1,600.00	1,600.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	5,004.00	5,004.00	4,080.00	.00	
BOARD REMUNERATION	.00	.00	.00	.00	.00	
SOCIAL SECURITY	114,216.39	115,780.00	115,780.00	118,109.00	118,109.00	
MEDICARE	26,750.72	27,077.00	27,077.00	27,796.00	27,796.00	
MEDICAL INSURANCE	233,318.71	246,735.00	246,735.00	244,651.00	244,651.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	10,229.69	10,955.00	10,955.00	10,955.00	8,246.00	
LIFE INSURANCE	5,657.35	4,497.00	4,497.00	4,581.00	4,581.00	
RETIREMENT	93,193.66	90,829.00	90,829.00	93,272.00	93,272.00	
NON-SWORN 401(K)	24,731.07	25,025.00	25,025.00	25,025.00	.00	
OTHER	.00	.00	.00	.00	.00	
PERSONNEL SERVICES	2,422,664.41	2,443,481.00	2,443,481.00	2,472,571.00	2,410,392.00	
TRAVEL	3,107.11	3,500.00	2,016.00	4,500.00	4,500.00	
TRAINING/DEVELOPMENT	8,343.33	11,750.00	9,714.00	10,370.00	10,370.00	
CERTIFICATIONS & LICEN	5,724.82	10,000.00	8,266.00	6,000.00	6,000.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnryrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERSONAL MILEAGE	5,795.79	6,000.00	6,000.00	6,500.00	6,500.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	24,125.90	25,000.00	25,000.00	25,000.00	25,000.00	
POSTAGE	3,916.32	16,000.00	16,000.00	38,000.00	33,000.00	
MOTOR POOL	52,575.63	52,000.00	52,000.00	52,000.00	52,000.00	
EQUIPMENT REP & MAINT	254.00	3,000.00	3,000.00	2,500.00	2,500.00	
EQUIPMENT RENT	4,476.11	7,800.00	11,803.46	7,800.00	7,800.00	
DUPLICATING	13,559.15	12,000.00	12,000.00	11,000.00	11,000.00	
PRINTING	3,149.95	5,000.00	5,000.00	6,500.00	6,500.00	
ADVERTISING	11,154.75	15,500.00	15,500.00	30,500.00	25,500.00	
DUES	4,467.00	4,950.00	4,950.00	5,050.00	5,050.00	
SUBSCRIPTIONS	2,622.84	1,500.00	1,500.00	1,500.00	1,500.00	
DEPARTMENTAL SUPPLIES	4,369.93	5,200.00	5,200.00	5,700.00	5,700.00	
OFFICE SUPPLIES	12,749.55	15,000.00	15,000.00	17,700.00	16,700.00	
CONTRACT SERVICES	21,904.63	21,600.00	24,730.00	129,200.00	49,200.00	
CLOTHING ALLOWANCE	643.36	1,000.00	1,000.00	1,000.00	1,000.00	
PURCHASE FOR RESALE	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	2,522.47	3,000.00	3,000.00	2,000.00	2,000.00	
OPERATIONS	185,462.64	219,800.00	221,679.46	362,820.00	271,820.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	4,975.00	4,975.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
VEHICLES	.00	52,000.00	52,000.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	56,975.00	56,975.00	.00	.00	
PLANNING & INSPECTIONS	2,608,127.05	2,720,256.00	2,722,135.46	2,835,391.00	2,682,212.00	
TOTAL GENERAL FUND	2,608,127.05	2,720,256.00	2,722,135.46	2,835,391.00	2,682,212.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
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GRAND TOTAL	2,608,127.05	2,720,256.00	2,722,135.46	2,835,391.00	2,682,212.00	

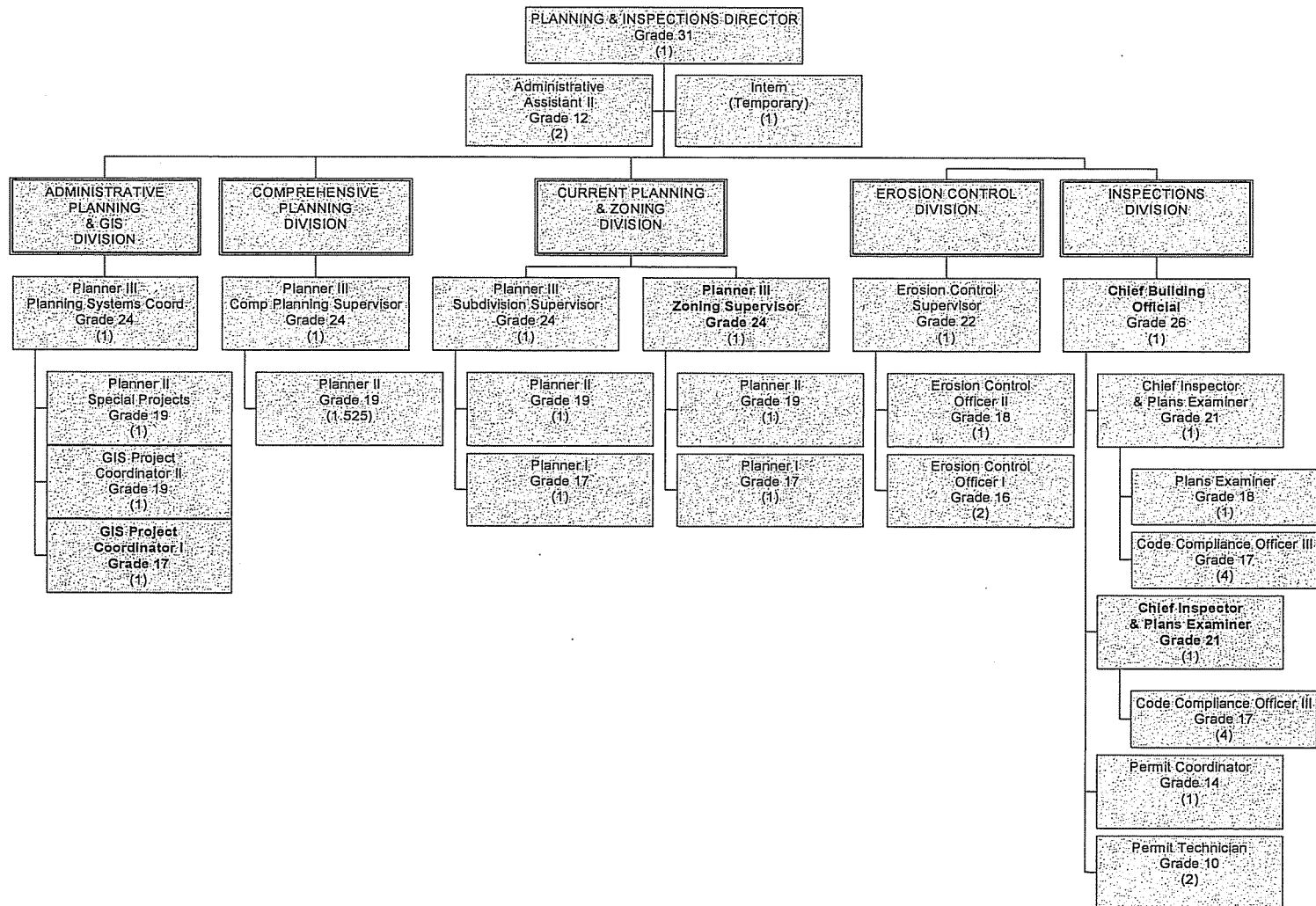
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Summary - Printing Line Item

Department: Planning & Inspections

Priority	Item	Cost Budgeted
1	Laminate Zoning Atlas/Maps	\$2,500
2	Subdivision Application Folders	\$1,000
3	Pre-printed Envelopes	\$500
4	Planning Documents such as Comprehensive Plan, Zoning & Subdivision Ordinances, EDD Design Manual	\$1,000
Total		\$5,000

Planning & Inspections



Bold positions are based on approval of the Archer Classification Study

Public Works

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 3400
Public Works (General Fund)						
Personnel Services	\$ 1,878,404	\$ 2,116,212	\$ 2,240,855	\$ 2,232,312	\$ 2,249,709	\$ 2,214,844
Operations	\$ 1,474,008	\$ 1,894,283	\$ 2,808,431	\$ 2,463,566	\$ 3,033,085	\$ 3,033,085
Capital Outlay	\$ 1,956	\$ 22,000	\$ 147,540	\$ 63,247	\$ 0	\$ 26,939
Total Expenditures	\$ 3,354,368	\$ 4,032,495	\$ 5,196,826	\$ 4,759,125	\$ 5,282,794	\$ 5,274,868
Offsetting Revenues	\$ (128,136)	\$ (171,282)	\$ (186,340)	\$ (153,081)	\$ (142,934)	\$ (142,934)
County Costs (net)	\$ 3,226,232	\$ 3,861,214	\$ 5,010,486	\$ 4,606,044	\$ 5,139,860	\$ 5,131,934

Budget Highlights:

- Includes full year funding of a Building Maintenance Technician, which was approved and budgeted for six months during FY 2008-09.
- Increases in utilities, department supplies, building repair and contract services within Operations are due to the opening of new facilities (see attached list).
- The Capital Outlay of \$26,939 includes equipment costs needed for a change in custodial service delivery (see Changes in Service Delivery section below).
- The decrease in revenues both in the 12-Month Estimate for FY 2008-09 and in the Manager Recommended budget for FY 2009-10 is due to a reduction in gas reimbursement revenue within the Motor Pool division. This is attributed to lower gas prices than at this same time last year.
- There are several facilities coming off-line during FY 2009-10 where savings in utilities and contract services will be realized (see Other Budget Decreases section below).

Changes in Service Delivery (\$346,150 Reduction):

- Reduce electricity costs where identified conservation activities are implemented.
- Reduce natural gas costs where identified conservation activities are implemented.
- Eliminate funds for facility care maintenance.
- Reduce gasoline usage by 10% through conservation measures.
- Reduce diesel usage by 10% through conservation measures.
- Restructure custodial service operations at the Robert and Pearl Seymour Center, and the new County Library by shifting two day-time in-house custodians to nighttime, thus eliminating the need to contract for custodial services at these locations.
- Absorb service for the New Courthouse and Justice Facility in current staffing levels through use of more efficient equipment and decreased frequency of select services (vacuuming, dusting, etc.).

Other Budget Decreases (\$133,316 Decrease):

- Reduce operational costs associated with facilities that are coming off-line during FY 2009-10 (reduction pending sale, elimination following the sale; see attached list).

Cost of New Facilities (\$678,559 Increase):

- Increased costs associated with budgeting for a full year of new County facilities (see attached list).

Potential Change in County Service Delivery
FY 2009-10

Department Public Works
Department Target Budget (\$290,650)
Reduction Amount

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Reduce electricity costs		(\$25,500)	Need to monitor usage; monitor & enforce temperature settings; installation of occupancy sensors	General fund	Customers/building occupants are likely to notice lower temperatures during the heating season, and warmer temperatures during the cooling season as settings are adjusted to achieve cost savings
2	Reduce natural gas costs		(\$21,000)	Need to monitor usage; monitor & enforce temperature settings	General fund	Customers/building occupants are likely to notice lower temperatures during the heating season as settings are adjusted to achieve cost savings
3	Elimination of Facility Care (100%)		(\$100,000)	Reduced ability to respond to emergency situations	General fund	No funding availability for emergency repairs; no funding for building improvements
4	Reduce gasoline costs by 10%		(\$60,500)	Decrease in ability to travel	General fund	May require reduction in service delivery by departments
5	Reduce diesel costs by 10%		(\$14,450)	Decrease in ability to travel	General fund	May require reduction in service delivery by departments
Total Department Budget Reduction		\$0	(\$221,450)			

Net Department Budget Reduction	(\$221,450)

Potential Change in County Service Delivery
FY 2009-10

Department Public Works - Custodial
Department Target Budget _____
Reduction Amount _____

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
high	Redirect the shift and focus of the daytime FTE designated to the Robert & Pearl Seymour Center to night shift, changing the entire focal point from day porter/light maintenance to complete custodial cleaning services from the hours of 4:00pm until midnight This FTE would replace the cleaning services currently being provided by O.E.Enterprises at cost of \$53,100. Equipment and supplies would cost \$16,575. Net savings \$36,525.		(\$36,525)	Custodial services FTE designee would need additional support to be given by staff that are assigned to the Southern Human Services Center. The two SHS staff would pick up an additional 2,507sqft, leaving the transferred assignment with 19,553sqft of cleanable space. Equipment would be a must in order for the assignment change to be successful.	Contract Services	The Robert & Pearl Seymour Center staff would be responsible for their meeting set-ups and day services that Public Works provide. Custodial services during daytime hours, such as grounds clean-up and restroom refreshing would discontinue from this source, and cleaning would be done once nightly.
high	Redirect the shift and focus of the daytime FTE partially designated to the distribution and delivery of custodial supplies to night shift, to the entire focus on cleaning of the Orange County Library from 4:00pm until midnight. This FTE would absorb the cleaning services proposed to be given to O.E.Enterprises at cost 50,844. Equipment and supplies would cost \$10,309. Net savings of \$40,525.		(\$40,525)	Custodial services FTE designee would need additional support to be given by staff that are assigned to the Orange County Library along with pre-move custodial assignments such as, Purchasing (3,700sqft), OPT Modular (2,158sqft), and the Graham building (611sqft), total assigned 6,469sqft which would be absorbed by current staffing Special Assignment Team members at the start of shift before specialty work can be started.	Contract Services	Delivery of supply services would be covered by the Special Assignment Team and Supervisor. The 6,469sqft of cleanable space that is currently being cleaned by the day shift FTE, would be absorbed by the Special Assignment Team. The Frequency of floor maintenance will be reduced.

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
high	Absorb cleaning of the Justice building along with newly renovated New Courthouse with current Public Works custodial staff. This could be done by purchasing of new equipment and staff reassignment.Savings O.E.Enterprises contract in the amount of \$53,000. New equipment and supply cost of \$5,350. Net savings of \$47,650.		(\$47,650)	Internal assignments would need to be changed in order to take on new areas. Equipment that is purchased at start-up would reduce the time needed in most locations allowing more flexibility or building space to be cleaned by Public Works Staff.	Contract Services	Continued good service and flexibility to meet the occupancy fluxuations without additional cost. Some reduction in service delivery may occur.
high	Change the frequency of vacuuming in office spaces from 130/yr to 104/yr (2X/wk). This increases capacity of the Public Works staff without sacrificing common areas, restrooms etc. This reduction would occur county wide.		\$0	Increase productivity and capacity in office space of 2,358 hours/yr, or 79%. This is a significant amount of time that would spread cleaning capability to other needed areas, such as Library Seymour Center and Justice Facility.	none	Reduction is this service to 2X/week is minimal compared to the pay off of additional resources to absorb increased volume of service.
Total Department Budget Reduction		\$0	(\$124,700)			
Net Department Budget Reduction		(\$124,700)				

Projected Reductions from Closing Existing Facilities
FY 2009-10

Department Public Works

Dept Priority	Name of Facility	Explanation of Costs	Staff Impacts	Months of Operation in FY 2009-10	Dollar Equivalent	
					Revenue Change	Appropriation Change
	Animal Shelter	Reduced months in service (12) from FY 08/09 TO 09/10	Maintenance services should no longer be required pending deconstruction/demolition	0		(\$44,390)
	Graham Building	Reduced months in service (12) from FY 08/09 TO 09/10	Minimal service should be required to prevent/minimize deterioration pending sale	0		(\$5,839)
	Clerk of Courts Annex	Reduced months in service (12) from FY 08/09 TO 09/10	Minimal service should be required to prevent/minimize deterioration pending sale	0		(\$5,645)
	Northside (Blds 1,2,3)	Reduced months in service (10) from FY 08/09 TO 09/10	Maintenance services should no longer be required pending deconstruction/demolition	2		(\$46,232)
	Former Central Orange Senior Center (leased space at Meadowlands)	Reduced months in service (12) from FY 08/09 TO 09/10	Leased space was vacated 02/2009	0		(\$10,726)
	Homestead Community Center					(\$20,258)
	Hwy. 49 Storage					(\$227)
Total Departmental Cost of Closing Existing Facilities					\$0	(\$133,316)

Public Works Additional Operating Costs of Opening New Facilities in FY 2009-10

Facility	Fiscal Year 2009-10				Fiscal Year 2008-09				Additional Operating Costs from FY 2008-09 to FY 2009-10
	# of Months Budgeted in FY 2009-10	Contract Services ⁽¹⁾	Operating Cost ⁽²⁾	Total Fiscal Year 2009-10 Annual Operating Budget Impact	# of Months Budgeted in FY 2008-09	Contract Services ⁽¹⁾	Operating Cost ⁽²⁾	Total Fiscal Year 2008-09 Annual Operating Budget Impact	
1 General Fund Supported Facilities									
2 Central Orange Senior Center	12	\$46,595	\$66,566	\$113,161	8	\$30,979	\$39,322	\$70,301	\$42,860
3 Office Building	12	\$113,327	\$167,915	\$281,242	2	\$10,966	\$19,367	\$30,333	\$250,909
4 Animal Services Facility	12	\$26,628	\$182,705	\$209,333	6	\$16,421	\$84,067	\$100,488	\$108,845
5 Justice Facility	12	\$101,425	\$144,815	\$246,240	6	\$47,829	\$66,451	\$114,280	\$131,960
6 Library	12	\$60,727	\$83,258	\$143,985	0	\$0	\$0	\$0	\$143,985
Total (in Public Works budget)		\$348,702	\$645,259	\$993,961		\$106,195	\$209,207	\$315,402	\$678,559

⁽¹⁾ Includes custodial services, elevator service, fire alarm, pest control, etc.

⁽²⁾ Includes utilities, department supplies, and repair /maintenance

Summary - Printing Line Item

Department: Public Works

Priority	Item	Cost Budgeted
1	Building and Motor Pool Operations Reports	\$100
2	Vehicle Replacement Reports	\$100
3	Utility Reports	\$100
4	Custodial Services Reports	\$100
5	General copying of large reports training information, for communication and educational purposes	\$50
Total		\$450

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(PUBLIC WORKS)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		1,504,227.44	1,607,794.00	1,597,114.00	1,591,664.00	1,591,664.00	
OVERTIME		17,775.94	42,600.00	42,600.00	42,600.00	42,600.00	
HOLIDAY PAY		.00	.00	.00	.00	.00	
LONGEVITY		15,608.18	15,743.00	15,743.00	15,790.00	15,790.00	
NON-PERMANENT PERSONNE		102,081.50	20,560.00	31,240.00	20,560.00	20,560.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	32,480.00	32,480.00	32,480.00	32,480.00	
STUDENT INTERNS		.00	.00	.00	.00	.00	
SOCIAL SECURITY		98,643.71	102,557.00	102,557.00	106,173.00	106,173.00	
MEDICARE		23,084.11	24,058.00	24,058.00	24,904.00	24,904.00	
MEDICAL INSURANCE		235,797.25	267,090.00	267,090.00	284,709.00	284,709.00	
MED INS PMT IN LIEU		.00	.00	.00	.00	.00	
DENTAL INSURANCE		11,133.80	13,615.00	13,615.00	13,772.00	10,367.00	
LIFE INSURANCE		4,909.29	4,238.00	4,238.00	4,369.00	4,369.00	
RETIREMENT		75,093.42	79,018.00	79,018.00	81,228.00	81,228.00	
NON-SWORN 401(K)		27,857.50	31,102.00	31,102.00	31,460.00	.00	
PERSONNEL SERVICES		2,116,212.14	2,240,855.00	2,240,855.00	2,249,709.00	2,214,844.00	
TRAVEL		3,578.05	3,000.00	2,250.00	3,000.00	3,000.00	
TRAINING/DEVELOPMENT		4,684.28	13,500.00	14,725.00	13,500.00	13,500.00	
CERTIFICATIONS & LICEN		725.00	2,000.00	2,000.00	2,000.00	2,000.00	
PERSONAL MILEAGE		3,054.60	2,000.00	2,000.00	2,000.00	2,000.00	
TRAVEL ADVANCES		.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	32,550.15	36,605.00	36,605.00	36,605.00	36,605.00	
POSTAGE	186.41	1,050.00	1,050.00	1,050.00	1,050.00	
VEHICLE MAINTENANCE	44,911.04	39,000.00	44,641.23	39,000.00	39,000.00	
GAS & OIL	736,633.38	605,209.00	605,209.00	544,688.00	544,688.00	
DIESEL FUEL	188,370.42	144,500.00	114,500.00	130,050.00	130,050.00	
TIRES	50,214.70	52,679.00	65,676.09	52,679.00	52,679.00	
MOTOR POOL	70,916.62	84,726.00	84,977.28	77,208.00	77,208.00	
MOTOR POOL CONTRA	-1,206,608.06	-1,116,328.00	-1,116,328.00	-1,053,268.00	-1,053,268.00	
BUILDING REPAIRS	158,288.09	209,759.00	203,598.45	218,283.00	218,283.00	
FACILITY CARE	112,408.64	100,000.00	146,307.87	.00	.00	
EQUIPMENT REP & MAINT	20,651.38	18,575.00	18,634.97	18,575.00	18,575.00	
DUPLICATING	58.00	431.00	431.00	.00	.00	
PRINTING	.00	.00	.00	.00	.00	
DUES	982.00	675.00	675.00	675.00	675.00	
SUBSCRIPTIONS	1,748.95	2,607.00	2,607.00	2,607.00	2,607.00	
DEPARTMENTAL SUPPLIES	380,883.94	456,626.00	477,001.25	504,066.00	504,066.00	
OFFICE SUPPLIES	3,568.69	2,039.00	2,039.00	2,039.00	2,039.00	
OTHER SUPPLIES	1,242.19	2,500.00	2,500.00	2,500.00	2,500.00	
CONTRACT SERVICES	168,806.80	404,643.00	428,508.12	489,970.00	489,970.00	
BONDS & INSURANCE	306,522.00	306,522.00	306,522.00	306,522.00	306,522.00	
ELECTRICITY	512,810.41	803,353.00	803,353.00	905,304.00	905,304.00	
WATER	114,511.50	149,389.00	149,519.00	150,649.00	150,649.00	
NATURAL GAS	250,886.91	422,839.00	422,839.00	528,557.00	528,557.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
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PROJECTION: 20101 2009-10 Budget

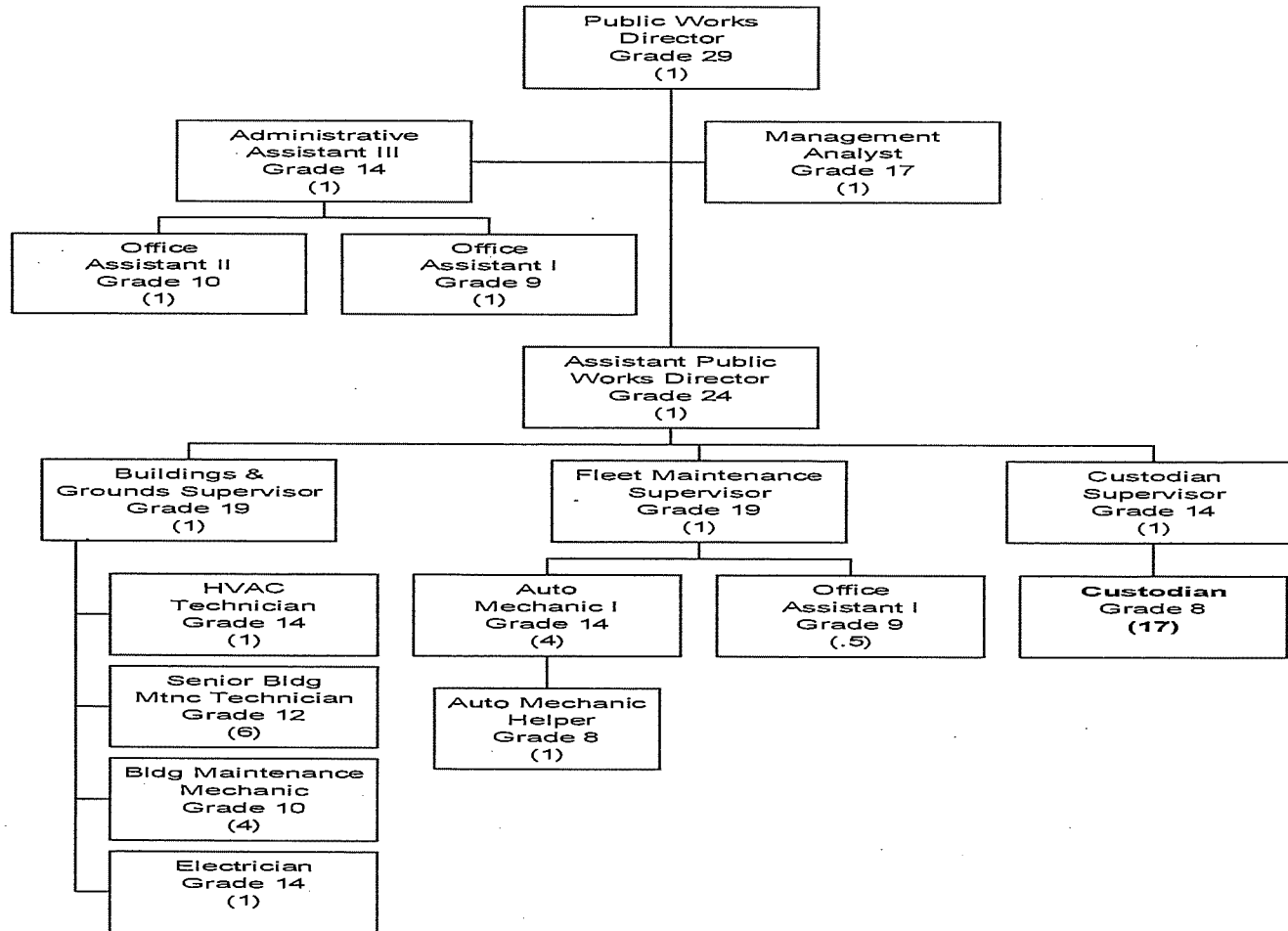
FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
FUEL OIL	19,639.58	23,316.00	23,316.00	23,316.00	23,316.00	
PROPANE GAS	13,406.20	10,080.00	10,080.00	4,374.00	4,374.00	
UNIFORMS	21,599.24	24,886.00	24,886.00	24,886.00	24,886.00	
CAPITAL UNDER \$250	1,380.00	2,250.00	2,250.00	2,250.00	2,250.00	
NEW FACILITIES EXPENSE	.00	.00	.00	.00	.00	
CHANGE CENTRAL STORES OPERATIONS	.00 2,018,611.11	.00 2,808,431.00	.00 2,882,373.26	.00 3,033,085.00	.00 3,033,085.00	
EQUIPMENT	25,685.10	104,230.00	113,115.00	.00	26,939.00	
IT EQUIPMENT	.00	5,370.00	5,370.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
VEHICLES	.00	37,940.00	37,940.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	25,685.10	147,540.00	156,425.00	.00	26,939.00	
PUBLIC WORKS	4,160,508.35	5,196,826.00	5,279,653.26	5,282,794.00	5,274,868.00	
TOTAL GENERAL FUND	4,160,508.35	5,196,826.00	5,279,653.26	5,282,794.00	5,274,868.00	
GRAND TOTAL	4,160,508.35	5,196,826.00	5,279,653.26	5,282,794.00	5,274,868.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

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Public Works Department



Purchasing & Central Services

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Purchasing & Central Services (General Fund)						Account: 240
Personnel Services	\$ 381,738	\$ 412,463	\$ 509,837	\$ 400,830	\$ 522,812	\$ 516,472
Operations	\$ 1,724,275	\$ 2,211,776	\$ 2,400,817	\$ 2,798,637	\$ 2,322,420	\$ 2,322,420
Capital Outlay	\$ 6,295	\$ 0	\$ 0	\$ 5,987	\$ 0	\$ 0
Total Expenditures	\$ 2,112,308	\$ 2,624,239	\$ 2,910,654	\$ 3,205,454	\$ 2,845,232	\$ 2,838,892
Offsetting Revenues	\$ (190,869)	\$ (190,204)	\$ (383,858)	\$ (349,045)	\$ (349,218)	\$ (349,218)
County Costs (net)	\$ 1,921,439	\$ 2,434,034	\$ 2,526,796	\$ 2,856,409	\$ 2,496,014	\$ 2,489,674

Department by Divisions

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Program (General Fund)						
Central Services	\$ 1,785,979	\$ 1,911,270	\$ 2,098,626	\$ 2,309,230	\$ 2,282,475	\$ 2,279,305
Purchasing	\$ 309,307	\$ 333,934	\$ 333,202	\$ 359,217	\$ 334,757	\$ 331,587
Rents and Insurance	\$ 17,022	\$ 379,035	\$ 478,826	\$ 537,007	\$ 228,000	\$ 228,000
Total Expenditures	\$ 2,112,308	\$ 2,624,239	\$ 2,910,654	\$ 3,205,454	\$ 2,845,232	\$ 2,838,892
Offsetting Revenue	\$ (190,869)	\$ (190,204)	\$ (383,858)	\$ (349,045)	\$ (349,218)	\$ (349,218)
County Costs (net)	\$ 1,921,439	\$ 2,434,034	\$ 2,526,796	\$ 2,856,409	\$ 2,496,014	\$ 2,489,674

Budget Highlights:

- The hiring of the new County Attorney eliminated the need for the majority contracted attorney services in FY 2009-10.
- Increases in Personnel Services for FY 2009-10 include the full year funding of a Sustainability Coordinator (1.0 FTE) effective January 1, 2009 (\$20,336).
- The original FY 2008-09 budget included the cost of the Gateway lease. The County purchased the facility in April 2009, thereby eliminating the cost of the lease. (\$316,632).

Changes in Service Delivery (\$172,436 Reduction):

- Exchange of contracted attorney services for in-house services.
- Streamline operations (reduce training, travel, postage, etc.).

Mandated Services (\$329,141):

- Actual cost of Workers Compensation coverage was higher than original budget in FY 2008-09. The Manager's recommended funding level for FY 2009-10 allows for the increase

Other Budget Increases (\$65,806):

- Increase in property insurance costs for the new facility additions.
- Increase in leased property costs associated with purchase of Gateway Center.
- Increase in parking lease fees associated with purchase of Gateway Center.

Potential Change in County Service Delivery
FY 2009-10

Department Purchasing and Central Services

Target Budget Reduction Amount (\$240,082)

		Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change			
1	Exchange of contracted attorney services for in-house services.		(\$169,336)	Will be hiring a full-time attorney for the county.	General Fund	Hired a County Attorney in April 2009.
2	Streamline Operations (reduce training, travel, postage, etc.)		(\$3,100)	None	General Fund	None
Total Department Budget Reduction		\$0	(\$172,436)			

Net Department Budget Reduction	(\$172,436)

Department Additions
FY 2009-10

Increases in programs, activities or services offered by the department.

Department Purchasing and Central Services

Addition	Revenue Change	Appropriation Change	Funding Source	Impact
Increase for Workman's Compensation		\$329,141	General Fund	Budget figure for FY 2008-09 was understated. This increase will make the budget closer to actual costs. This increase is an increase in mandated services.
Increase for property insurance		\$33,606	General Fund	Increase will cover all of the new building coming on line in FY 2008-09.
Increase in leased property		\$16,200	General Fund	Increase for Gateway Center lease.
Increase in parking lease fees		\$16,000	General Fund	Increase will cover parking at the Gateway Center.
	\$0	\$394,947		
Net Cost of Additions		\$394,947		

Summary - Printing Line Item

Department: Purchasing & Central Services

Priority	Item	Cost Budgeted
1	printing envelopes in which to mail purchase orders	\$100
Total		\$100

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	304,975.82	405,914.00	348,899.00	403,783.00	403,783.00	
OVERTIME	13.50	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	7,768.17	8,493.00	8,493.00	8,830.00	8,830.00	
NON-PERMANENT PERSONNE	22,293.00	.00	.00	.00	.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	19,799.81	23,335.00	20,110.00	24,413.00	24,413.00	
MEDICARE	4,751.43	4,655.00	3,901.00	5,978.00	5,978.00	
MEDICAL INSURANCE	31,530.30	41,835.00	36,004.00	50,539.00	50,539.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	1,530.90	1,978.00	1,665.00	2,504.00	1,884.00	
LIFE INSURANCE	770.40	675.00	537.00	927.00	927.00	
RETIREMENT	15,261.98	18,662.00	16,124.00	20,118.00	20,118.00	
NON-SWORN 401(K)	3,767.50	4,290.00	3,575.00	5,720.00	.00	
PERSONNEL SERVICES	412,462.81	509,837.00	439,308.00	522,812.00	516,472.00	
TRAVEL	19.89	.00	.00	.00	.00	
TRAINING/DEVELOPMENT	173.05	500.00	500.00	200.00	200.00	
CERTIFICATIONS & LICEN	4,000.00	.00	.00	.00	.00	
PERSONAL MILEAGE	10.66	250.00	250.00	.00	.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	649,637.37	2,870.00	64,973.48	2,870.00	2,870.00	
TELEPHONE CONTRA	-639,925.89	.00	.00	.00	.00	
POSTAGE	127,086.52	3,000.00	3,000.00	2,000.00	2,000.00	
POSTAGE CONTRA	-124,604.57	.00	.00	.00	.00	
MOTOR POOL	.00	.00	.00	.00	.00	
LEASED PROP MAINT	390.00	13,800.00	13,800.00	30,000.00	30,000.00	
PARKING LEASE	18,000.00	12,000.00	12,000.00	28,000.00	28,000.00	
PROPERTY INSURANCE	.00	91,394.00	91,394.00	125,000.00	125,000.00	
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
EQUIPMENT REPS CONTRA	.00	.00	.00	.00	.00	
BUILDING RENT	360,645.29	.00	361,632.00	.00	.00	
DUPLICATING	86,462.25	1,500.00	4,966.39	1,200.00	1,200.00	
PRINTING	.00	500.00	500.00	100.00	100.00	
DUPLICATING CONTRA	-134,870.55	.00	.00	.00	.00	
ADVERTISING	1,249.25	1,050.00	1,050.00	500.00	500.00	
DUES	351.25	400.00	400.00	350.00	350.00	
SUBSCRIPTIONS	174.00	200.00	200.00	200.00	200.00	
OFFICE SUPPLIES	2,099.82	3,250.00	3,250.00	3,000.00	3,000.00	
CONTRACT SERVICES	588,207.69	261,336.00	336,683.70	92,000.00	92,000.00	
BONDS & INSURANCE	591,615.75	546,276.00	546,276.00	547,000.00	547,000.00	
WORKERS COMPENSATION	637,532.00	1,020,859.00	1,020,859.00	1,350,000.00	1,350,000.00	
UNEMPLOYMENT COMP	72,185.60	60,000.00	60,000.00	75,000.00	75,000.00	
WORKERS' COMP CLAIMS -	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
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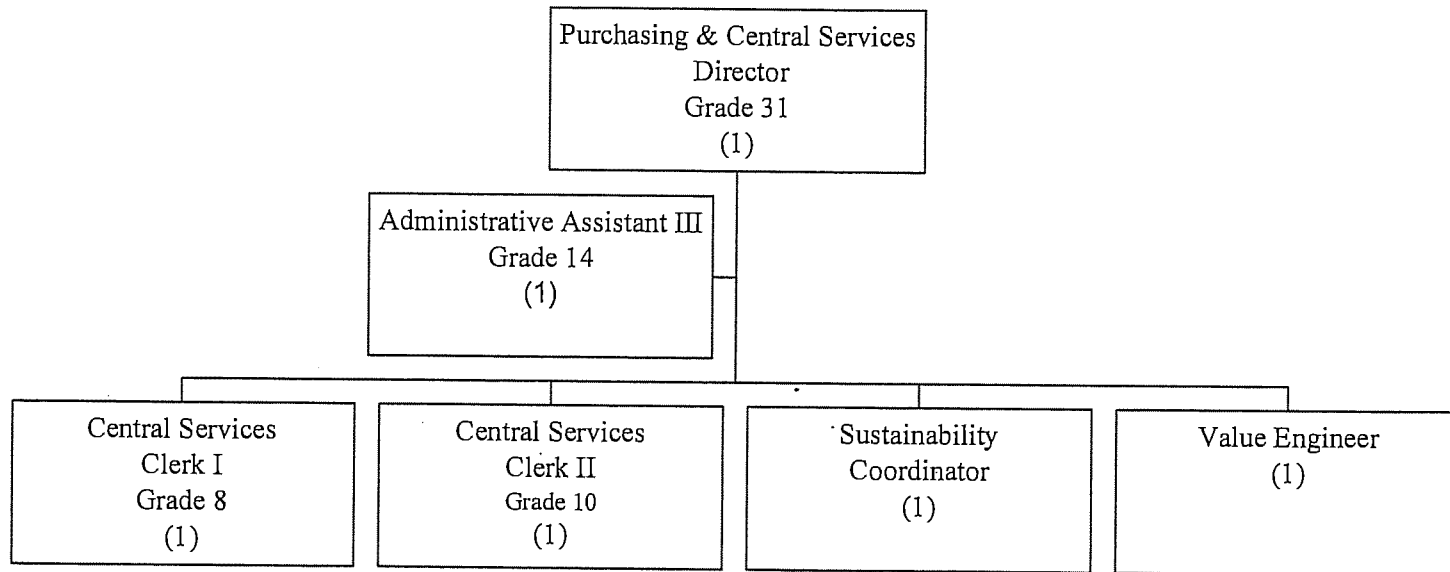
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
WORKERS' COMP REIMB -	.00	.00	.00	.00	.00	
RESERVE FOR DEDUCTIBLE	34,334.94	20,000.00	21,000.00	20,000.00	20,000.00	
INSURED PROPERTY DAMAG	82,551.35	.00	3,525.55	.00	.00	
PD INSURANCE PROCEEDS	-83,943.04	.00	.00	.00	.00	
OTHER	4,895.23	.00	.00	.00	.00	
PURCHASES FOR INVENTOR	169,968.37	.00	3,845.79	.00	.00	
ISSUES FROM INVENTORY	-141,935.12	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
NEW FACILITIES EXPENSE	.00	361,632.00	.00	45,000.00	45,000.00	
CHANGE CENTRAL STORES OPERATIONS	.00 2,306,311.11	.00 2,400,817.00	.00 2,550,105.91	.00 2,322,420.00	.00 2,322,420.00	
EQUIPMENT	16,661.00	.00	16,661.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	16,661.00	.00	16,661.00	.00	.00	
PURCHASING & CENTRAL S	2,735,434.92	2,910,654.00	3,006,074.91	2,845,232.00	2,838,892.00	
TOTAL GENERAL FUND	2,735,434.92	2,910,654.00	3,006,074.91	2,845,232.00	2,838,892.00	
GRAND TOTAL	2,735,434.92	2,910,654.00	3,006,074.91	2,845,232.00	2,838,892.00	

** END OF REPORT - Generated by Tonya Walton **

Central Services



Register of Deeds

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend Account: 3250
<i>Register of Deeds (General Fund)</i>						
Personnel Services	\$ 806,554	\$ 856,017	\$ 873,803	\$ 873,294	\$ 870,497	\$ 857,819
Operations	\$ 132,503	\$ 118,849	\$ 159,604	\$ 145,036	\$ 154,438	\$ 154,438
Capital Outlay	\$ 1,185	\$ 2,967	\$ 950	\$ 2,350	\$ 650	\$ 0
Total Expenditures	\$ 940,243	\$ 977,832	\$ 1,034,357	\$ 1,020,680	\$ 1,025,585	\$ 1,012,257
<i>Offsetting Revenues</i>	<i>\$ (1,795,134)</i>	<i>\$ (1,653,781)</i>	<i>\$ (1,836,501)</i>	<i>\$ (1,203,695)</i>	<i>\$ (1,224,885)</i>	<i>\$ (1,224,885)</i>
County Costs (net)	\$ (854,891)	\$ (675,949)	\$ (802,144)	\$ (183,015)	\$ (199,300)	\$ (212,628)

Budget Highlights:

- Decreases in land/property transfer related revenues for FY 2009-10 are due to the economic downturn and are consistent with projected collections for the current fiscal year.
- The Capital Outlay 12-Month Estimate for FY 2008-09 includes the purchase of permanent book shelving and fire proof file cabinets.

Changes in Service Delivery (\$18,466 Reduction):

- Reduce non-permanent personnel which will impact the ability to scan old records from pre-1993.
- Reduce telephone, duplicating, and postage costs and delay purchase of daily recording and permanent record books.

Potential Change in County Service Delivery
FY 2009-10

Department Register of Deeds
Department Target Budget (\$18,460)
Reduction Amount

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Reduce Non-Permanent personnel		(\$13,000)	Increased workload would be placed on permanent staff	General Fund	Reducing temporary personnel would impact the on-going scanning of old records from 1993 and back; these records are currently not available to the public via the internet. Permanent staff, engaged in routine daily tasks, rarely have time to assist in the back scanning task.
2	Eliminate Re-creation costs		(\$1,060)	None	General Fund	This account is budgeted for the repair and replacement of old, torn permanent record books. If not funded, there will be no repairs/replacements in FY 2009-10
3	Reduce Postage costs		(\$1,550)	None	General Fund	In recent months recording has been slow. Reducing the postage budget will not affect the mail-back process. However, if recording increases, reduction in postage would present a significant impact in returning documents to customers
4	Reduce telephone and duplicating costs		(\$256)	None	General Fund	None

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
5	Reduce Daily Recordings costs		(\$2,300)	None	General Fund	Daily recordings are books for permanent paper records. If recording increase, reduction in this account would significantly impact the purchase of permanent record books in FY 2009-10.
6	Reduce Capital Equipment costs		(\$300)	None	General Fund	Permanent book shelving would not be funded in FY 2009-10. If recordings increase, additional funds will be needed to purchase shelving
Total Department Budget Reduction		\$0	(\$18,466)			
Net Department Budget Reduction		(\$18,466)				

Summary - Printing Line Item

Department: Register of Deeds

Priority	Item	Cost Budgeted
1	Filing labels	\$2,700
1	Secuirty paper for certified copies of vital records	\$3,500
1	Wallet size birth certificate	\$750
1	Marriage Certificates	\$850
1	Business envelopes	\$1,000
Total		\$8,800

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(REGISTER OF DEBTS)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		633,446.57	639,747.00	639,747.00	643,770.00	643,770.00	
OVERTIME		4,696.27	.00	.00	.00	.00	
HOLIDAY PAY		.00	.00	.00	.00	.00	
LONGEVITY		10,879.65	11,226.00	11,226.00	11,622.00	11,622.00	
NON-PERMANENT PERSONNE		14,772.00	25,000.00	25,000.00	12,000.00	12,000.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	.00	.00	.00	.00	
STUDENT INTERNS		.00	.00	.00	.00	.00	
SOCIAL SECURITY		40,385.09	40,672.00	40,672.00	41,349.00	41,349.00	
MEDICARE		9,445.06	9,512.00	9,512.00	9,670.00	9,670.00	
MEDICAL INSURANCE		92,958.98	98,677.00	98,677.00	101,970.00	101,970.00	
DENTAL INSURANCE		4,544.10	5,008.00	5,008.00	5,008.00	3,770.00	
LIFE INSURANCE		2,052.05	1,665.00	1,665.00	1,708.00	1,708.00	
RETIREMENT		31,672.44	30,856.00	30,856.00	31,960.00	31,960.00	
NON-SWORN 401(K)		11,165.00	11,440.00	11,440.00	11,440.00	.00	
PERSONNEL SERVICES		856,017.21	873,803.00	873,803.00	870,497.00	857,819.00	
TRAVEL		1,948.44	3,550.00	2,662.00	3,550.00	3,550.00	
CERTIFICATIONS & LICEN		455.00	500.00	500.00	500.00	500.00	
PERSONAL MILEAGE		.00	.00	.00	.00	.00	
TRAVEL ADVANCES		.00	.00	.00	.00	.00	
TELEPHONE		7,461.71	9,000.00	9,000.00	8,800.00	8,800.00	
POSTAGE		11,921.81	14,700.00	14,700.00	13,150.00	13,150.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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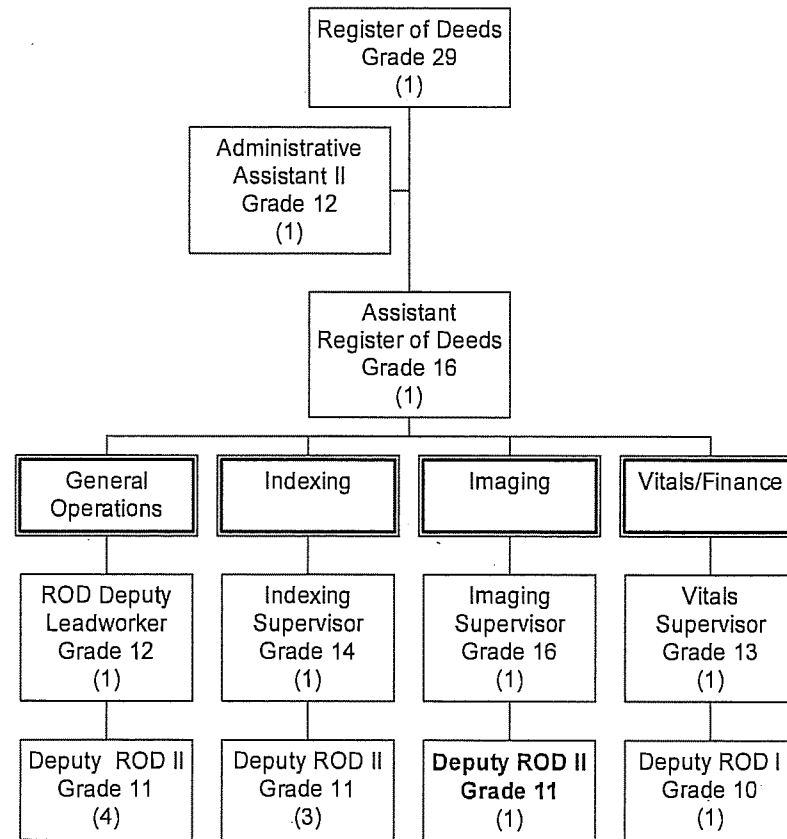
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
FREIGHT	.00	.00	.00	.00	.00	
MOTOR POOL	155.96	500.00	500.00	500.00	500.00	
EQUIPMENT REP & MAINT	30,222.64	41,359.00	41,359.00	41,359.00	41,359.00	
EQUIPMENT RENT	19,709.27	27,729.00	27,729.00	27,729.00	27,729.00	
DUPLICATING	.00	56.00	56.00	.00	.00	
DUES	720.00	1,050.00	1,050.00	1,050.00	1,050.00	
SUBSCRIPTIONS	771.85	635.00	635.00	635.00	635.00	
DEPARTMENTAL SUPPLIES	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	15,853.45	18,175.00	18,175.00	18,175.00	18,175.00	
COMP SUPP/SFTWRE	.00	.00	.00	.00	.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
CONTRACT SERVICES	6,146.90	12,055.00	12,055.00	12,055.00	12,055.00	
BONDS & INSURANCE	.00	.00	.00	.00	.00	
DAILY RECORDINGS	22,185.00	28,410.00	23,864.00	26,110.00	26,110.00	
RE-CREATION	764.60	1,060.00	1,060.00	.00	.00	
CAPITAL UNDER \$250	531.90	825.00	475.00	825.00	825.00	
ELECTRONIC DATABASES	.00	.00	.00	.00	.00	
OPERATIONS	118,848.53	159,604.00	153,820.00	154,438.00	154,438.00	
EQUIPMENT	2,179.70	950.00	2,700.00	650.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
FURNISHINGS	786.80	.00	.00	.00	.00	
RECURRING CAPITAL	2,966.50	950.00	2,700.00	650.00	.00	
REGISTER OF DEEDS	977,832.24	1,034,357.00	1,030,323.00	1,025,585.00	1,012,257.00	
TOTAL GENERAL FUND	977,832.24	1,034,357.00	1,030,323.00	1,025,585.00	1,012,257.00	
GRAND TOTAL	977,832.24	1,034,357.00	1,030,323.00	1,025,585.00	1,012,257.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

Register of Deeds



Bold positions are based on approval of the Archer Classification Study

Revenue

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend Account: 3350
<i>Revenue (General Fund)</i>						
Personnel Services	\$ 677,561	\$ 681,772	\$ 685,877	\$ 715,826	\$ 751,049	\$ 741,143
Operations	\$ 162,965	\$ 182,604	\$ 191,110	\$ 185,578	\$ 174,251	\$ 174,251
Capital Outlay	\$ 4,404	\$ 1,904	\$ 1,175	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 844,930	\$ 866,280	\$ 878,162	\$ 901,404	\$ 925,300	\$ 915,394
Offsetting Revenues	\$ (230,109)	\$ (185,627)	\$ (212,811)	\$ (217,811)	\$ (215,990)	\$ (215,990)
County Costs (net)	\$ 614,821	\$ 680,653	\$ 665,351	\$ 683,593	\$ 709,310	\$ 699,404

Budget Highlights:

- Increases in Overtime and Non-Permanent personnel for FY 2009-10 are related to implementation of the new Property Information Management System (PIMS) project for the purpose of property assessment.

Changes in Service Delivery (\$19,359 Reduction):

- Reduce postage and printing costs by eliminating the non-mandated 2nd notice billing on all registered motor vehicle and real property billings. The deletion of the second notice on registered motor vehicles and regular billing will create a perceived drop in customer service to citizens. Citizens will receive one notice before the possibility of legal recourse occurs.
- Eliminate maintenance contract on microfilm/endorser machine.
- Reduce bonds and insurance costs consistent with recently paid amount.

New Programs/Services (\$50,703 Increase):

- Implementation of the Property Information Management System (PIMS) project.

Potential Change in County Service Delivery
FY 2009-10

Department Revenue _____
Department Target Budget (\$19,359)
Reduction Amount _____

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Reduce postage by eliminating the non-mandated 2nd notice billing on all Registered Motor Vehicle and Real Property billings	\$0	(\$11,648)	None	General Fund	Citizens are accustomed to receiving a reminder notice. It has been the policy of the Tax Collector to limit legal process until after the mailing of second notice. This has allowed the citizen the opportunity meet their obligation without the cost or stigma of legal recourse. The potential loss or lag in receipt of funds can equal to or exceed \$9,000,000 without the additional reminder of real property second notice. The lag on registered motor vehicle billings could impact the timely collection of over \$3,000,000.
2	Reduction in printing costs by eliminating the 2nd Notice billing for all Registered Motor Vehicles and Real Property.	\$0	(\$6,111)	None	General Fund	As expressed under the postage reduction there will be a lag in customer service as a number of citizens anticipate that billing and the notice generates substantial monies. The expected loss and/or lag of revenues would be \$12,000,000. This figure does not encompass the loss of interest also to be made on these funds being invested timely.
3	Elimination of the Eastman Kodak Microfilm/Endorser Maintenance Contract.	\$0	(\$1,500)	None	General Fund	Should the machinery cease to work staff would be required to revert to making copies of all checks received within our office and revert to manually endorsing all checks. This would have a direct impact during busy times in making timely deposits. On an average day the office handles in excess of 150 checks and during peak periods that count jumps to 1200 per day.

		Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change			
4	Reduce cost of Bonds & Insurance	\$0	(\$100)	None	General Fund	This is in line with what historically has been paid out of this account. Cutting this line item will only have a negative impact should the bond insurance premium increase.
Total Department Budget Reduction		\$0	(\$19,359)			
Net Department Budget Reduction		(\$19,359)				

Summary - Printing Line Item

Department:

Revenue

10335020-591000 Printing

Priority	Item	Cost Budgeted
Required for cash receipts	TAX BILL RECEIPT PAPER FOR CASHIER PRINTER	145.00
Required for part payment and pay in full records	DUPLICATE TAX RECEIPT PAPER	600.00
Required for EMS Billing MANDATED	UB-O4 FORMS FOR EMS	100.00
Required for EMS Billing MANDATED	HCFA 1500 LASER CUT FORMS FOR EMS	100.00
Required for Legal Process MANDATED	CERTIFIED MAIL FORMS	425.00
Required & MANDATED	MAV-2 FORMS	250.00
Required by law for legal process	ATTACHMENT/GARNISHMENT FORMS	800.00
Required for mailing of legal documents	ENVELOPES W/RETN ADRS - WINDOW	975.00
Required for mailing of receipts & Legal documents	ENVELOPES W/RETN ADRS - RIGHT WINDOW	200.00
Required for mailing letters & documents	ENVELOPES W/RETN ADRS - PLAIN	200.00
		3,795.00
Please note with innovative endeavors on the part of Revenue Staff, using available technology, we have successfully cut out budgeted amounts the year of 2003-04, \$4,925. In 2004-05 we requested \$3,745. Please note, even with our increase we are still over \$1000 less now than we were over six (6) years ago.		

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:
GENERAL FUND

(REVENUE DEPT)

2008
ACTUAL

2009
ORIG BUD

2009
REVISED BUD

2010
REQUEST

2010
RECOMMEND

COMMENT

PERMANENT SALARIES	509,344.04	500,905.00	500,905.00	512,473.00	512,473.00	
OVERTIME	.00	.00	.00	5,000.00	5,000.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	3,911.37	5,240.00	5,240.00	7,790.00	7,790.00	
NON-PERMANENT PERSONNE	5,692.50	2,475.00	2,475.00	44,575.00	44,575.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	30,539.01	33,188.00	33,188.00	35,310.00	35,310.00	
MEDICARE	7,142.28	7,762.00	7,762.00	8,258.00	8,258.00	
MEDICAL INSURANCE	86,181.99	94,851.00	94,851.00	98,061.00	98,061.00	
MED INS PMT IN LIEU	.00	.00	.00	.00	.00	
DENTAL INSURANCE	3,565.70	4,226.00	4,226.00	3,913.00	2,945.00	
LIFE INSURANCE	1,595.99	1,401.00	1,401.00	1,357.00	1,357.00	
RETIREMENT	25,054.59	26,176.00	26,176.00	25,374.00	25,374.00	
NON-SWORN 401(K)	8,745.00	9,653.00	9,653.00	8,938.00	.00	
PERSONNEL SERVICES	681,772.47	685,877.00	685,877.00	751,049.00	741,143.00	
TRAVEL	.00	.00	.00	.00	.00	
TRAINING/DEVELOPMENT	3,060.68	3,000.00	3,000.00	3,000.00	3,000.00	
CERTIFICATIONS & LICEN	2,475.78	3,440.00	3,440.00	3,440.00	3,440.00	
PERSONAL MILEAGE	930.44	1,200.00	1,200.00	1,200.00	1,200.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

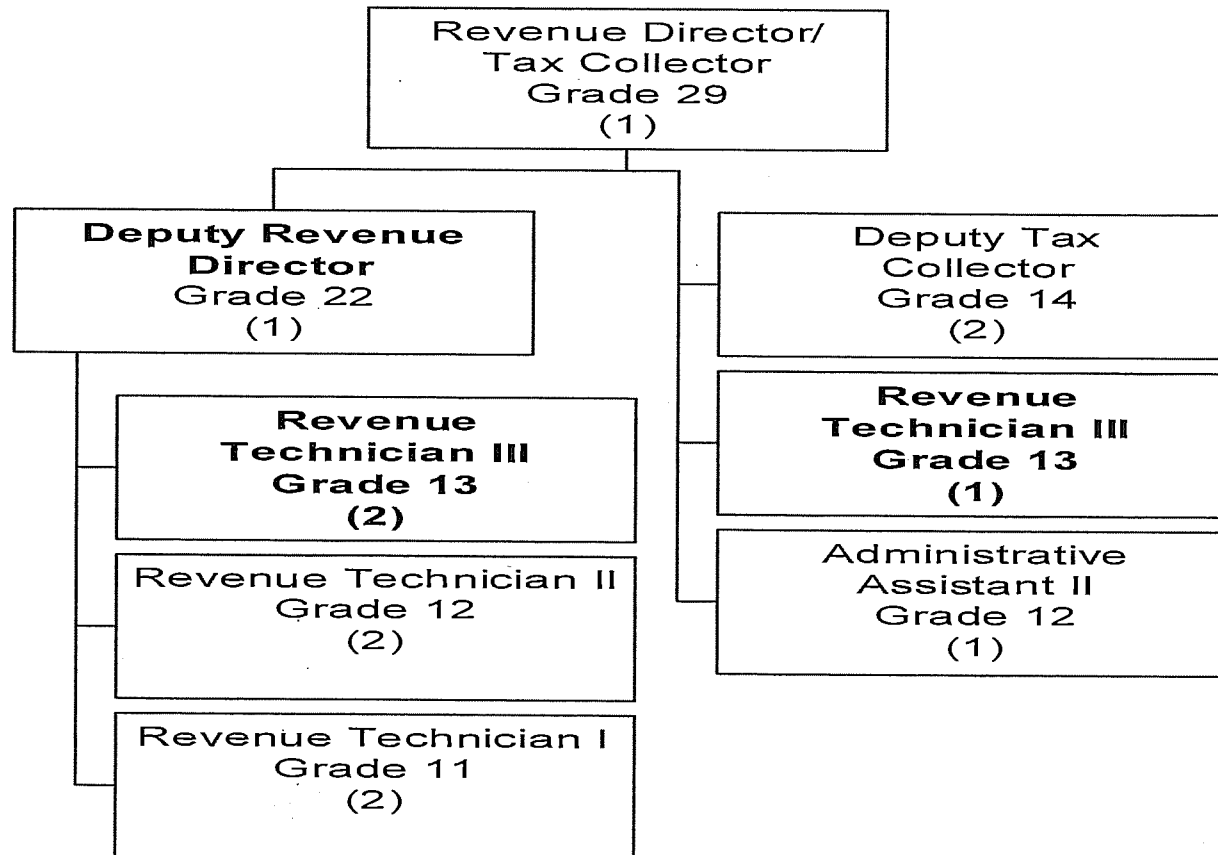
FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	6,039.31	6,670.00	6,670.00	6,670.00	6,670.00	
POSTAGE	71,668.68	75,119.00	75,119.00	63,471.00	63,471.00	
MOTOR POOL	.00	92.00	92.00	92.00	92.00	
EQUIPMENT REP & MAINT	1,478.00	1,500.00	.00	.00	.00	
DUPLICATING	401.40	500.00	500.00	500.00	500.00	
PRINTING	2,763.93	3,795.00	2,430.40	3,795.00	3,795.00	
ADVERTISING	3,534.59	5,700.00	5,700.00	5,700.00	5,700.00	
DUES	45.00	225.00	225.00	225.00	225.00	
SUBSCRIPTIONS	216.00	294.00	294.00	294.00	294.00	
OFFICE SUPPLIES	4,856.47	5,950.00	5,950.00	5,950.00	5,950.00	
CONTRACT SERVICES	74,169.35	85,400.00	99,103.00	79,289.00	79,289.00	
LEGAL SVS	.00	.00	.00	.00	.00	
BONDS & INSURANCE	100.00	200.00	200.00	100.00	100.00	
MISCELLANEOUS	11,499.87	-2,500.00	-2,500.00	.00	.00	
CAPITAL UNDER \$250	.00	525.00	.00	525.00	525.00	
COMMISSION FOR WOMEN OPERATIONS	.00 183,239.50	.00 191,110.00	.00 201,423.40	.00 174,251.00	.00 174,251.00	
EQUIPMENT	460.01	.00	.00	.00	.00	
IT EQUIPMENT	1,443.68	1,175.00	2,675.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	1,903.69	1,175.00	2,675.00	.00	.00	
TAX COLLECTOR/REVENUE	866,915.66	878,162.00	889,975.40	925,300.00	915,394.00	
TOTAL GENERAL FUND	866,915.66	878,162.00	889,975.40	925,300.00	915,394.00	
GRAND TOTAL	866,915.66	878,162.00	889,975.40	925,300.00	915,394.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

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Revenue



Bold positions are based on approval of the Archer Classification Study

Sheriff

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation Account: 7100
<i>Sheriff (General Fund)</i>						
Personnel Services	\$ 7,495,576	\$ 8,132,006	\$ 8,229,185	\$ 8,086,919	\$ 8,452,318	\$ 8,399,858
Operations	\$ 1,231,004	\$ 1,414,927	\$ 1,458,989	\$ 1,601,082	\$ 1,760,773	\$ 1,760,773
Capital Outlay	\$ 20,027	\$ 29,942	\$ 239,025	\$ 2,223	\$ 30,000	\$ 0
Total Expenditures	\$ 8,746,608	\$ 9,576,875	\$ 9,927,199	\$ 9,690,224	\$ 10,243,091	\$ 10,160,631
<i>Offsetting Revenues</i>	<i>\$ (3,402,236)</i>	<i>\$ (2,942,905)</i>	<i>\$ (3,225,200)</i>	<i>\$ (3,232,725)</i>	<i>\$ (2,957,200)</i>	<i>\$ (2,957,200)</i>
County Costs (net)	\$ 5,344,371	\$ 6,633,970	\$ 6,701,999	\$ 6,457,499	\$ 7,285,891	\$ 7,203,431

Budget Highlights:

- Increases in Personnel Services for FY 2009-10 are mostly due to an increase in Non-Permanent Personnel of \$151,064. With the opening of the Justice Facility, there are two (2) additional courtrooms which are mandated to be properly staffed.
- Decreases in Revenues for FY 2009-10 are due to not budgeting for two (2) grant projects that the department received in FY 2008-09. If the grant funds are awarded for another year, these additional funds will be received through the budget amendment process
- Increases in Operations for FY 2009-10 are due to increased costs in providing for the needs of inmates.

Summary - Printing Line Item

Department: Sheriff

Priority	Item	Cost Budgeted
1	Order & Policy Manuals	\$1,500
2	Training Materials	\$680
3	Domestic Violence Pamphlets	\$250
4	Community Watch	\$250
Total		\$2,680

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(SHERIFF)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		5,312,679.54	5,569,724.00	5,469,724.00	5,512,198.00	5,512,198.00	
OVERTIME		138,129.96	115,000.00	115,000.00	130,000.00	130,000.00	
HOLIDAY PAY		209,902.37	200,000.00	200,000.00	237,438.00	237,438.00	
LONGEVITY		60,653.26	69,515.00	69,515.00	54,103.00	54,103.00	
NON-PERMANENT PERSONNE		292,737.24	125,000.00	125,000.00	276,064.00	276,064.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	.00	.00	.00	.00	
STUDENT INTERNS		.00	.00	.00	.00	.00	
SEPARATION ALLOWANCE		174,904.13	150,000.00	150,000.00	162,877.00	162,877.00	
CONTRACT PERSONNEL		.00	.00	.00	.00	.00	
SOCIAL SECURITY		372,846.47	377,436.00	377,436.00	383,216.00	383,216.00	
MEDICARE		87,486.59	88,587.00	88,587.00	90,011.00	90,011.00	
MEDICAL INSURANCE		909,590.30	963,764.00	963,764.00	1,050,410.00	1,050,410.00	
MED INS PMT IN LIEU		25.00	.00	.00	.00	.00	
DENTAL INSURANCE		38,411.60	43,507.00	43,507.00	44,446.00	33,456.00	
LIFE INSURANCE		17,829.59	14,727.00	14,727.00	15,234.00	15,234.00	
RETIREMENT		281,694.22	276,201.00	276,201.00	271,588.00	271,588.00	
LAW ENFORCEMENT 401(K)		196,918.72	199,259.00	199,259.00	183,263.00	183,263.00	
NON-SWORN 401(K)		38,197.50	36,465.00	36,465.00	41,470.00	.00	
PERSONNEL SERVICES		8,132,006.49	8,229,185.00	8,129,185.00	8,452,318.00	8,399,858.00	
TRAVEL		34,811.04	.00	.00	.00	.00	
CERTIFICATIONS & LICEN		.00	72,580.00	65,600.00	52,895.00	52,895.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERSONAL MILEAGE	206.61	.00	.00	.00	.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	51,305.05	50,635.00	50,635.00	50,635.00	50,635.00	
POSTAGE	8,366.01	9,180.00	9,180.00	9,180.00	9,180.00	
MOTOR POOL	430,090.33	542,217.00	542,217.00	542,217.00	542,217.00	
EQUIPMENT REP & MAINT	63,512.50	90,000.00	90,869.28	90,869.00	90,869.00	
BUILDING RENT	720.90	9,780.00	9,780.00	.00	.00	
EQUIPMENT RENT	.00	.00	.00	11,000.00	11,000.00	
DUPLICATING	4,720.67	9,278.00	9,278.00	9,278.00	9,278.00	
PRINTING	8,679.13	2,500.00	2,680.69	2,680.00	2,680.00	
DUES	349.20	1,785.00	1,785.00	1,785.00	1,785.00	
SUBSCRIPTIONS	1,860.22	370.00	370.00	370.00	370.00	
DEPARTMENTAL SUPPLIES	18,196.55	23,284.00	23,284.00	23,284.00	23,284.00	
EDUCATIONAL SUPPLIES	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	13,591.18	7,505.00	8,834.65	8,835.00	8,835.00	
MEDICAL SUPPLIES	43,039.15	40,500.00	40,500.00	40,500.00	40,500.00	
PHARMACY SUPPLIES	4,278.07	3,184.00	3,184.00	3,184.00	3,184.00	
HEP B VACCINES	.00	.00	.00	.00	.00	
SPECIAL OPERATIONS	22,967.14	14,076.00	14,076.00	14,076.00	14,076.00	
OTHER SUPPLIES	5,127.36	8,717.00	8,717.00	8,717.00	8,717.00	
CONTRACT SERVICES	247,548.91	150,000.00	203,625.00	280,000.00	280,000.00	
MEDICAL/DENTAL SRVS	10,824.45	10,825.00	10,825.00	10,825.00	10,825.00	
JAIL HEALTH SRVS	10,235.44	16,652.00	16,652.00	16,652.00	16,652.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

PROJECTION: 20101 2009-10 Budget

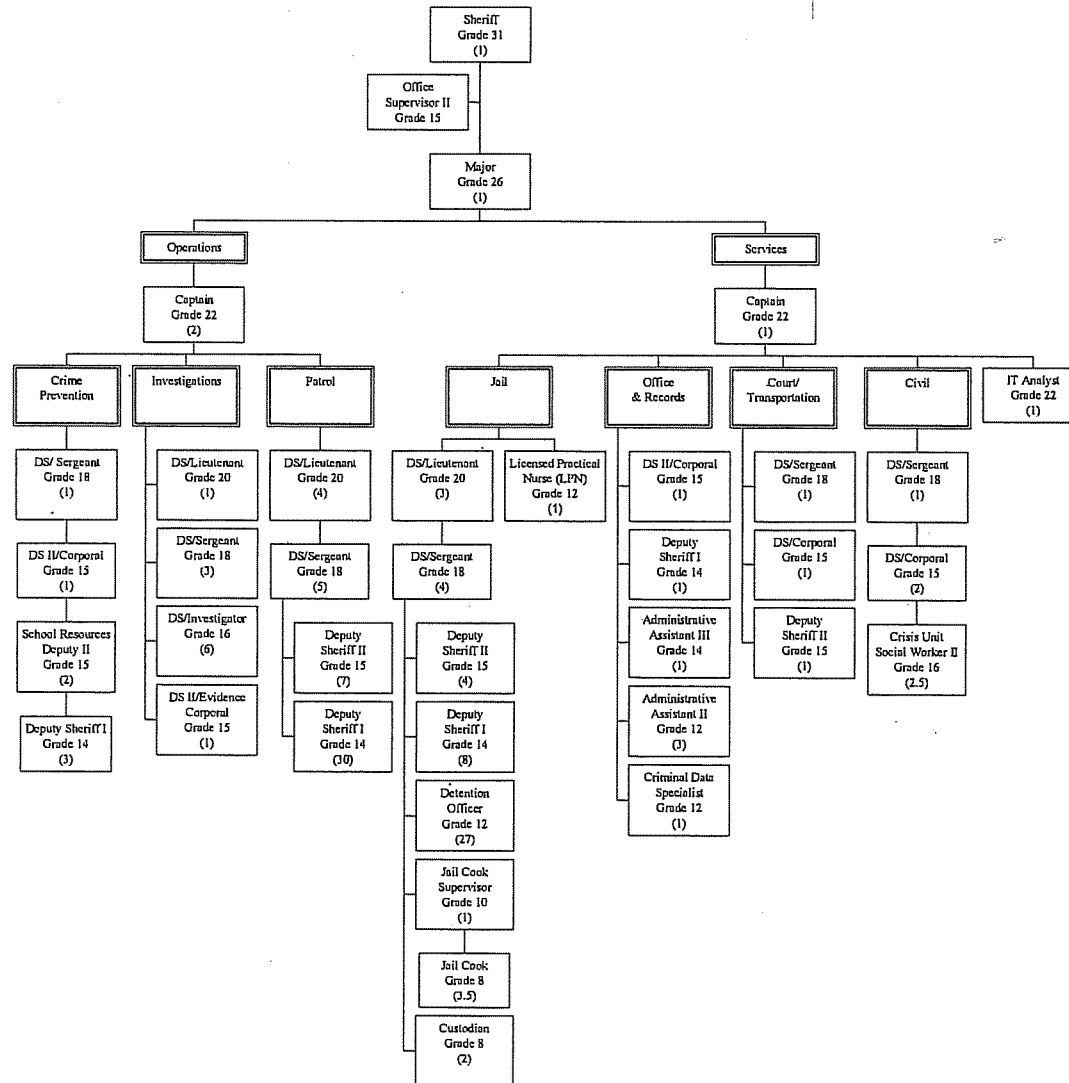
FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
INMATE PROVISIONS	311,201.95	280,000.00	350,000.00	380,000.00	380,000.00	
INMATE SUPPLIES	35,302.59	26,530.00	26,530.00	60,000.00	60,000.00	
INMATE PURCH FOR RESAL	61,361.06	48,500.00	50,595.31	50,595.00	50,595.00	
UNIFORMS	36,593.78	35,607.00	43,816.71	87,924.00	87,924.00	
CLOTHING ALLOWANCE	5,795.00	4,732.00	4,732.00	4,750.00	4,750.00	
PURCHASE FOR RESALE	552.00	552.00	552.00	522.00	522.00	
CAPITAL UNDER \$250 OPERATIONS	.00 1,431,236.29	.00 1,458,989.00	.00 1,588,318.64	.00 1,760,773.00	.00 1,760,773.00	
EQUIPMENT	15,569.50	.00	124.16	.00	.00	
IT EQUIPMENT	16,594.99	14,000.00	16,098.67	30,000.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
VEHICLES	.00	223,025.00	203,025.00	.00	.00	
WEAPONS	.00	2,000.00	2,000.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
JAIL IMPROVEMENTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	32,164.49	239,025.00	221,247.83	30,000.00	.00	
SHERIFF	9,595,407.27	9,927,199.00	9,938,751.47	10,243,091.00	10,160,631.00	
TOTAL GENERAL FUND	9,595,407.27	9,927,199.00	9,938,751.47	10,243,091.00	10,160,631.00	
GRAND TOTAL	9,595,407.27	9,927,199.00	9,938,751.47	10,243,091.00	10,160,631.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

36-5

Sheriff's Department



Social Services

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 400
Social Services (General Fund)						
Personnel Services	\$ 8,089,445	\$ 8,555,946	\$ 9,207,921	\$ 9,062,524	\$ 9,300,867	\$ 9,172,501
Operations	\$ 11,958,136	\$ 12,040,046	\$ 11,861,069	\$ 14,972,690	\$ 10,361,173	\$ 10,209,173
Capital Outlay	\$ 107,095	\$ 44,497	\$ 69,160	\$ 2,515,536	\$ 0	\$ 0
Total Expenditures	\$ 20,154,676	\$ 20,640,488	\$ 21,138,150	\$ 26,550,750	\$ 19,662,040	\$ 19,381,674
Offsetting Revenues	\$ (11,203,899)	\$ (12,011,200)	\$ (13,175,935)	\$ (13,099,519)	\$ (13,209,698)	\$ (13,209,698)
County Costs (net)	\$ 8,950,777	\$ 8,629,288	\$ 7,962,215	\$ 13,451,231	\$ 6,452,342	\$ 6,171,976
Social Services (Grant Project - Criminal Justice Partnership Program (CJPP))						
						Account: 297050
Personnel Services	\$ 30,112	\$ 23,217	\$ 50,084	\$ 50,890	\$ 50,014	\$ 49,223
Operations	\$ 205,374	\$ 198,722	\$ 190,782	\$ 191,853	\$ 176,973	\$ 176,973
Capital Outlay	\$ 0	\$ 3,911	\$ 0	\$ 2,909	\$ 0	\$ 0
Total Expenditures	\$ 235,486	\$ 225,849	\$ 240,866	\$ 245,652	\$ 226,987	\$ 226,196
Offsetting Revenues	\$ (224,565)	\$ (236,540)	\$ (185,332)	\$ (190,118)	\$ (185,332)	\$ (189,343)
County Costs (net)	\$ 10,921	\$ (10,691)	\$ 55,534	\$ 55,534	\$ 41,655	\$ 36,853
Total Social Services and Related Expenditures	\$ 20,390,162	\$ 20,866,338	\$ 21,379,016	\$ 26,796,402	\$ 19,889,027	\$ 19,607,870

Department of Social Services

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
By Program (General Fund)						
Administration	\$ 1,580,803	\$ 1,720,551	\$ 2,368,396	\$ 5,557,427	\$ 2,785,298	\$ 2,766,281
Children/Family Services	\$ 4,359,576	\$ 4,558,852	\$ 4,826,577	\$ 4,775,593	\$ 4,772,334	\$ 4,721,621
Economic Services	\$ 3,649,680	\$ 3,779,315	\$ 4,253,951	\$ 4,320,628	\$ 4,252,578	\$ 4,195,526
Public Assistance	\$ 5,193,275	\$ 4,815,986	\$ 3,544,002	\$ 3,877,215	\$ 1,235,029	\$ 1,235,029
Skills Development Center	\$ 62,031	\$ 61,122	\$ 71,325	\$ 73,243	\$ 58,617	\$ 57,825
Subsidy	\$ 5,247,369	\$ 5,640,181	\$ 6,010,394	\$ 7,880,535	\$ 6,493,887	\$ 6,341,887
Veterans' Services	\$ 61,941	\$ 64,480	\$ 63,505	\$ 66,109	\$ 64,297	\$ 63,505
Total Expenditures	\$ 20,154,676	\$ 20,640,488	\$ 21,138,150	\$ 26,550,750	\$ 19,662,040	\$ 19,381,674
Offsetting Revenue	\$ (11,203,899)	\$ (12,011,200)	\$ (13,175,935)	\$ (13,099,519)	\$ (13,209,698)	\$ (13,209,698)
County Costs (net)	\$ 8,950,777	\$ 8,629,289	\$ 7,962,215	\$ 13,451,231	\$ 6,452,342	\$ 6,171,976
Other Related Programs (Grant Fund)						
Orange-Chatham Justice Partnership	\$ 235,486	\$ 225,849	\$ 240,866	\$ 245,652	\$ 226,987	\$ 226,196
Total Expenditures	\$ 235,486	\$ 225,849	\$ 240,866	\$ 245,652	\$ 226,987	\$ 226,196
Offsetting Revenue	\$ (224,565)	\$ (236,540)	\$ (185,332)	\$ (190,118)	\$ (185,332)	\$ (189,343)
County Costs (net)	\$ 10,921	\$ (10,691)	\$ 55,534	\$ 55,534	\$ 41,655	\$ 36,853
Total Expenditures	\$ 20,390,162	\$ 20,866,338	\$ 21,379,016	\$ 26,796,402	\$ 19,889,027	\$ 19,607,870

Budget Highlights

- The department will reduce its expenditures by \$2,378,900, due to the State assuming Medicaid responsibility in FY 2008-09.
- The FY 2009-10 General Fund contribution for the Criminal Justice Partnership Program (CJPP) program is \$36,853.

Changes in Service Delivery (\$335,416 Net Reduction)

- Reduce Temporary Assistance for Needy Families (TANF) County Initiated Payments.
- Reduce costs related to Electronic Benefits Transfer (EBT) services.
- Reduce funding for the Children's Health Insurance Program (CHIP) Reserve.
- Decrease in various line items due to budget directives related to Work First Program.
- Reduce program payments for Work First Program.
- Reduce administrative funding for the center.
- Reduce administrative funding (various line items).
- Reduce funding for handling deceased persons.
- Decrease contracted services with the Center for Employment Training (CET).
- Decrease community outreach efforts.
- Decrease contracted services for the Fatherhood Program.
- Eliminate the contract with Orange Public Transportation (OPT) that assesses and coordinates the transportation needs for Work First Families.
- Decrease contracted services for financial counseling.
- Decrease contracted services with Orange Enterprises (OE).
- Decrease contract for Electronic Document Management.
- Reduce funding for child welfare services.
- Reduce court-ordered drug testing tests.
- Reduce funding for the emergency care contract services.
- Reduce funding for verifying public assistance claims.
- Reduce program payments for the Foster Care Program.
- Reduce funding for general assistance utility deposits.
- Reduce funding for psychological evaluations for parents.
- Reduce social services operational costs (i.e. travel, training, motor pool etc.).
- Reduce temporary personnel.
- Reduce overtime costs.
- Reduce on-call and after-hour emergency services.
- Eliminate funding for county day care match program.
- Reduce contract services that provide in-home care.

BOCC Priorities (\$150,000)

- P-4: Review services to identify and protect 'safety net' programs and services.

Other Budget Increases (\$113,752 Net Increase)

- Increase in Special Assistance payments for low-income elderly or disabled adults in care homes.
- Provide increased crisis intervention funds for clients' heating and cooling expenses
- Addition of EMS Assistance Program (transferred from Emergency Services).
- Increase printing (consolidation with another division, net agency decrease in printing costs).
- Increase office supplies (consolidation with another division, net agency decrease in supply costs).
- Increase other supplies (consolidation with another division, net agency decrease in supply costs).
- Initiate contracted services with the North Carolina Baptist Hospital.
- Increase due to the supplies needed to perform formerly contracted services in-house. Net decrease for the county after other contract reductions.
- Increase funding for program payments.
- Increase temporary funding for Work First clients.
- Increase funding for subsidized childcare.
- Increase funding for adult day care.
- Increase foster care board payments.
- Increase funding for adoptions.
- Increase adoption vendor payments.

Cost of New Facilities (\$495,294 Net Cost)

- \$990,587 in expenses; \$495,249 in offsetting revenues
 - The State will reimburse the County for 50% of Hillsborough Commons' expenses (\$495,249).
- The department will use Work First clients', requiring temporary employment to fulfill components of the program, for custodial assistance at Hillsborough Commons (\$11,417).
- All operational costs associated with moving into the new facility are reflected in Social Services' budget (\$941,482).

Potential Change in County Service Delivery
FY 2009-10

Department Social Services

Target Budget Reduction Amount (\$1,200,441)

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Reduce Temporary Assistance for Needy Families (TANF) County Initiated Payments	\$100	(\$100)	None	Federal	This decrease could result in noncompliance with the Alexander vs. Britt court order if payments cannot be made timely. This funding has 100% matching revenue.
2	Reduce costs related to Electronic Benefits Transfer (EBT) services	\$4,500	(\$9,000)	None	County/ Federal	This program funds the Food and Nutrition Services call center costs and the issuance of EBT cards used by clients. If the call center is used at a higher rate than budgeted, costs to pay the county share will have to be taken from another line item.
3	Reduce funding for the Children's Health Insurance Program (CHIP) Reserve		(\$100)	None	General Fund	Two fewer children, receiving Health Choice, will have their premiums paid.
4	Decrease in various line items due to budget directives related to Work First Program	\$15,374	(\$15,374)	None	Federal	These funding cuts could restrict home visits, reduce telephone follow- ups, lessen paper materials used in classes, and curb other work activities designed to assist clients in obtaining jobs. This is due to a revenue decrease.

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
5	Reduce program payments for Work First Program	\$65,000	(\$65,000)	None	Federal	80 fewer clients will receive work supplies, clothing allowances, and incentives for job retention and behavioral modification. This could result in loss of employment, failure to find employment and a decreased participation rate. State and county funding in this program is tied directly to the participation rate. This is due to a revenue decrease.
6	Reduce administrative funding for the center		(\$13,401)	Staff located at or working in the Skills Development Center will have less money available for most of the administrative functions of the Center.	General Fund	Partial funding, totaling \$3,500 will be moved to Central Administration. Funding cuts could restrict activities designed to assist clients in obtaining jobs. Partners co-located at the Center will be asked to pay all of their own costs.
7	Reduce administrative funding (various line items)		(\$13,809)	None	General Fund	Staff will have less money available for most of the administrative functions of the program.
8	Reduce funding for handling deceased persons		(\$500)	None	General Fund	When no other claimant can be found, bodies of deceased persons become the responsibility of the county. If demand exceeds available funding, funds will have to be moved from another line item to meet this mandate.
9	Decrease contracted services with the Center for Employment Training (CET)		(\$10,000)	None	General Fund	Approximately five fewer clients will be referred to CET for vocational training.
10	Decrease community outreach efforts	\$2,250	(\$4,500)	None	General Fund/ Federal	Less funding for community outreach services.

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
11	Decrease contracted services for the Fatherhood Program		(\$10,000)	None	General Fund	The program will no longer provide one-on-one counseling with the men in the group and will be limited to the group sessions. Staff will be reassigned to manage these one-on-one meetings if possible. The program assists non-custodial fathers, of Work First children, who are unemployed or underemployed to obtain employment, provide for their families (financially and emotionally), and contribute to the community.
12	Eliminate the contract with Orange Public Transportation (OPT) that assesses and coordinates the transportation needs for Work First Families		(\$15,000)	None	General Fund	This individual's duties will be performed by DSS staff. There will be a reduction in the effort to solicit and repair donated cars for low income families.
13	Decrease contracted services for financial counseling		(\$25,675)	None	General Fund	Approximately 567 fewer clients will receive financial counseling with the contracted agencies. County social workers will provide some degree of financial counseling services, but department will no longer have someone doing this full-time.
14	Decrease contracted services with Orange Enterprises (OE)		(\$5,000)	None	General Fund	Approximately 2 fewer clients will be referred to OE for vocational training.
15	Decrease contract for Electronic Document Management	\$100,000	(\$200,000)	This reduction may impact the ability of the agency to add additional staff or licenses to the system.	County/ Federal	Will replace professional services with maintenance agreements. Purchase of new IT licenses or software products may be limited.
16	Reduce funding for child welfare services		(\$12,305)	None	State	This reduction is based on a state cut.

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
17	Reduce court-ordered drug testing tests.		(\$2,500)	None	General Fund	Will provide 34 fewer drug tests for parents involved with Child Protective Services. This can be a barrier to returning children to their families, and can also be a barrier to confirming that substance abuse is an issue for a family potentially resulting in leaving vulnerable children in an unsafe environment.
18	Reduce funding for the emergency care contract services		(\$3,200)	None	General Fund	Reduce the liaison's hours or eliminate the program. Elimination of this program would mean that 128 children per year would have difficulty receiving needed mental health services. Additionally, 22 children would have trouble accessing rapid response mental health beds, 30 children would not have mental health assistance in their placements, and 20 parents involved with child welfare could have trouble accessing their own mental health services.
19	Reduce funding for verifying public assistance claims	\$125	(\$250)	None	General Fund/ Federal	Less funding to verify reserve amounts for various public assistance programs. This could result in inaccurate issuance of benefits.
20	Reduce program payments for the Foster Care Program		(\$600)	None	General Fund	DSS will be unable to provide required vaccinations and trainings for 12 potential foster parents at a time when there is an increased need for foster parents to care for children in DSS custody.
21	Reduce funding for general assistance utility deposits		(\$1,500)	None	General Fund	5 fewer promissory notes will be able to be issued to local utility companies to turn service on for clients previously disconnected for failure to pay or without sufficient credit history to waive the deposit.

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
22	Reduce funding for psychological evaluations for parents		(\$3,600)	None	General Fund	The county will provide fewer psychological evaluations for parents involved with CPS. This can be a barrier to: returning children to their families; confirming that reduced mental capacity or instability is an issue for a family potentially resulting in leaving vulnerable children in an unsafe environment; and confirming that reduced mental capacity or instability is so significant that children cannot be safely returned home.
23	Reduce social services operational costs (i.e. travel, training, motor pool etc.)	\$12,348	(\$24,696)	Field staff who require a cell phone for safety may not receive one. It may be difficult for staff to make required home visits.	General Fund/ Federal	Department will be severely limited in the amount of training it can fund. Certain types of training are mandatory for new staff in Child Welfare.
24	Reduce Temporary Personnel	\$195	(\$390)	24 few hours of non-permanent staff availability	General Fund/ Federal	Could result in longer wait times and slower responses in public assistance.
25	Reduce overtime costs	\$125	(\$250)	Fewer staff will be able to work extended hours.	County/ Federal	May increase processing times for income maintenance programs.
26	Reduce on-call and after-hour emergency services	\$2,500	(\$5,000)	Fewer staff will be able to work extended hours. This may result in the need for a county on-call policy.	General Fund/ Federal	Children and families may not be seen as needed or work not being completed as required. It could present an increased risk for abused and neglected children.
27	Eliminate funding for county day care match program.		(\$50,000)	None	General Fund	This match encouraged businesses, churches and other community groups to sponsor a child, paying 50% of the child's cost of care for 6 months so that the child can receive services and move off the waiting list. Approximately 33 fewer children can participate in the sponsorship program causing the wait list to lengthen and wait times for subsidy to increase.

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
28	Reduce contract services that provide in-home care		(\$46,183)	None	General Fund	This program provides in-home care to elderly and disabled adults so they can continue to live in the home. Department will provide 3,207 fewer hours of in-home aide and create a waiting list for services.
Total Department Budget Reduction		\$202,517	(\$537,933)			
Net Department Budget Reduction		(\$335,416)				

Board Priorities

FY 2009-10 Funding Proposed by Departments

As a reference, the chart attached to this spreadsheet provides a list of the Board's FY 2009-10 Identified Priorities.

Department	P-1	P-2	P-3	P-4	P-5	P-6	P-7	P-8	P-9	P-10	P-11	P-12	P-13	P-14	Department Total
Social Services	0	0	0	150,000	0	0	0	0	0	0	0	0	0	0	\$ 150,000
Priority Total	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Department: Social Services

Priority 4 (P-4): Review services to identify and protect "safety-net" programs and services.

A. Fiscal Impact

- \$150,000 in FY 2009-10.

B. Service Impact

- The Community Service Management Team proposed including an additional \$150,000 for rental, utility and other housing-related emergency assistance due to the current economic crisis and increased demand.

Department Additions
FY 2009-10

Increases in programs, activities or services offered by the department.

Department Social Services

Addition	Revenue Change	Appropriation Change	Funding Source	Impact
Increase in Special Assistance payments for low-income elderly or disabled adults in care homes		\$33,851	General Fund	The increase is related to the rates, which are set by the North Carolina Legislature, and will allow department to maintain the current service level. This program provides rest home care for eligible clients in Orange County. The amount budgeted represents the county share (50%) of these costs.
Provide increased crisis intervention funds for clients' heating and cooling expenses	(\$31,176)	\$31,176	Federal	The county will serve 51 additional clients through the increase.
Addition of EMS Assistance Program (transferred from Emergency Services)		\$5,000	General Fund	None. Program provides emergency ambulance services to indigent residents and continues the program previously funded outside the Social Services budget.
Increase Printing (consolidation with another division, net agency decrease in printing costs)	(\$500)	\$1,000	General Fund/ Federal	Increase consolidates this line item with the printing line item in the Skills Development Center. Net agency decrease.
Increase Office Supplies (consolidation with another division, net agency decrease in supply costs)	(\$1,500)	\$3,000	General Fund/ Federal	Increase will absorb office supplies funding Skills Development Center (\$1,000) and Economic Services (\$2,000). Net agency decrease.
Increase Other Supplies (consolidation with another division, net agency decrease in supply costs)	(\$1,750)	\$3,500	General Fund/ Federal	Increase will absorb office supplies funding Skills Development Center (\$1,500) and Economic Services (\$2,000). Net agency decrease.
Initiate contracted services with the North Carolina Baptist Hospital.	(\$20,000)	\$20,000	Federal	This contract will allow Baptist Hospital to provide work assessment services for Work First clients. This service is mandated and funds are appropriated by the state specifically for this purpose.
Increase due to the supplies needed to perform formerly contracted services in-house. Net decrease for the county after other contract reductions.		\$32,115	General Fund	Will allow services formerly contracted out to be administered by existing staff. This is part of the county's required MOE.
Increase funding for program payments	(\$20,000)	\$20,000	General Fund/ Federal	The department can cover the increased participation expenses in the Work First program. This is part of the county's required MOE.
Increase temporary funding for Work First clients.	(\$27,344)	\$27,344	Federal	Will permit Work First clients to work part-time in county jobs in to gain work experience.

Addition	Revenue Change	Appropriation Change	Funding Source	Impact
Increase funding for subsidized child care	(\$187,545)	\$187,545	Federal	Will allow the department to continue the current rate of service for children receiving child care subsidy. The additional amount will not be sufficient to remove children from the waiting list. The current waiting list (February 1, 2009) is 283 children and the current wait time is approximately 6 months.
Increase funding for adult day care	(\$2,612)	\$2,612	Federal	This increase will allow the department to continue to provide adult day care services to aged and/or disabled adults in Orange County that could not otherwise afford the costs.
Increase foster care board payments		\$12,536	General Fund	This increase will allow department to continue to provide placements and foster care payments for all of the children currently in custody. The number is currently 145.
Increase funding for adoptions		\$25,000	General Fund	Will allow DSS to place over 20 children into permanent homes.
Increase adoption vendor payments	(\$8,500)	\$10,000	County/ State	department will continue providing necessary services for children adopted through DSS.
	(\$300,927)	\$414,679		
Net Cost of Additions		\$113,752		

Annual Operating Costs Associated With Opening of New Facilities

This chart outlines the costs associated with opening new county facilities including staffing, operating and capital costs. Unless otherwise noted, operating costs include utilities, custodial services, other service contracts, and departmental operating expenses. This chart does not include the increased cost associated with debt issued for these projects. The last column "Change from FY 2008-09 to FY 2009-10" lists the difference in costs between the two fiscal years.

		Commissioner Approved Budget FY 2008-09					County Manager Recommended Budget FY 2009-10						
Facility	# of Months Budgeted in FY 2008-09	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2008-09 Annual Operating Budget Impact	# of Months Budgeted in FY 2009-10	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2009-10 Annual Operating Budget Impact	Change from FY 2008-09 Budget to 2009-10 Budget
1 General Fund Supported Facilities													
Hillsborough Commons	7	\$0	\$218,574	\$0	(109,287) ⁽¹⁾	\$109,287	12	\$49,105	\$941,482	\$0	(495,294) ⁽¹⁾	\$495,294	\$386,007
2 (Department of Social Services Space)													
Annual Operating Costs Associated With Opening Hillsborough Commons		\$0	\$218,574	\$0	(109,287)	\$109,287		\$49,105	\$941,482	\$0	(495,294)	\$495,294	\$386,007
3													

Footnotes:

Commissioner Approved Budget FY 2008-09

(1) Hillsborough Commons: The State reimburses the County for 50% of Hillsborough Common's costs.

County Manager Recommended Budget FY 2009-10

(1) Hillsborough Commons: The State reimburses the County for 50% of Hillsborough Common's costs.

Summary - Printing Line Item

Department: Social Services

Priority	Item	Cost Budgeted
1	Cost of printing Agency envelopes used to send/receive documents from clients	\$2,000
2	Cost to print CPS Safety Assessment two pages 4-part NCR paper	\$500
Total		\$2,500

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR GENERAL FUND	<i>Social Services</i> 2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	6,386,763.38	6,946,763.00	6,886,961.00	6,917,228.00	6,917,228.00	
OVERTIME	67,144.55	52,500.00	52,500.00	47,250.00	47,250.00	
HOLIDAY PAY	998.39	.00	.00	.00	.00	
LONGEVITY	56,140.12	64,605.00	64,605.00	60,998.00	60,998.00	
NON-PERMANENT PERSONNE	159,086.56	82,493.00	142,295.00	118,300.00	118,300.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	8,345.00	8,345.00	8,345.00	8,345.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
CONTRACT PERSONNEL	.00	.00	.00	.00	.00	
SOCIAL SECURITY	399,113.83	434,075.00	434,075.00	442,455.00	442,455.00	
MEDICARE	93,514.34	101,517.00	101,517.00	103,670.00	103,670.00	
MEDICAL INSURANCE	905,854.09	1,001,990.00	1,001,990.00	1,074,468.00	1,074,468.00	
MED INS PMT IN LIEU	1,387.50	.00	.00	.00	.00	
DENTAL INSURANCE	42,642.17	49,454.00	49,454.00	50,706.00	38,170.00	
LIFE INSURANCE	21,062.05	18,211.00	18,211.00	18,894.00	18,894.00	
RETIREMENT	317,886.71	334,998.00	334,998.00	342,723.00	342,723.00	
NON-SWORN 401(K)	104,351.84	112,970.00	112,970.00	115,830.00	.00	
OTHER	.00	.00	.00	.00	.00	
PERSONNEL SERVICES	8,555,945.53	9,207,921.00	9,207,921.00	9,300,867.00	9,172,501.00	
TRAVEL	5,168.63	3,873.00	2,880.00	3,486.00	3,486.00	
TRAINING/DEVELOPMENT	16,360.19	15,362.00	15,362.00	13,826.00	13,826.00	
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERSONAL MILEAGE	148,280.63	150,524.00	150,524.00	147,400.00	147,400.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	95,603.71	93,710.00	93,710.00	83,664.00	83,664.00	
POSTAGE	38,543.81	67,500.00	66,000.00	53,800.00	53,800.00	
MOTOR POOL	39,851.30	44,000.00	42,000.00	39,600.00	39,600.00	
EQUIPMENT REP & MAINT	.00	1,000.00	1,000.00	900.00	900.00	
BUILDING RENT	.00	178,329.00	528,329.00	712,356.00	712,356.00	
DUPLICATING	43,855.89	51,195.00	51,195.00	45,020.00	45,020.00	
PRINTING	3,426.10	3,700.00	5,400.00	2,500.00	2,500.00	
ADVERTISING	.00	2,200.00	2,200.00	.00	.00	
DUES	1,227.00	1,815.00	1,815.00	1,500.00	1,500.00	
SUBSCRIPTIONS	979.45	1,260.00	1,260.00	593.00	593.00	
DEPARTMENTAL SUPPLIES	.00	9,532.00	9,532.00	33,600.00	33,600.00	
OFFICE SUPPLIES	27,781.91	23,103.00	34,658.00	19,742.00	19,742.00	
MEDICAL SUPPLIES	63,826.83	90,000.00	85,000.00	90,000.00	90,000.00	
HEP B VACCINES	.00	.00	.00	.00	.00	
OTHER SUPPLIES	26,425.35	13,397.00	35,407.51	9,897.00	9,897.00	
CONTRACT SERVICES	965,087.44	1,064,390.00	1,403,206.50	804,647.00	804,647.00	
EMERGENCY CARE CONTRAC	52,287.56	32,000.00	63,663.00	28,800.00	28,800.00	
VERIFICATION FEES	2,345.50	2,500.00	2,500.00	2,250.00	2,250.00	
COMMUNITY/VOLUNTEER SE	.00	9,000.00	9,000.00	4,500.00	4,500.00	
WORK FIRST DEMONSTRATI	.00	.00	.00	.00	.00	
COURT ORDERED TESTS	11,807.47	20,000.00	15,000.00	17,500.00	17,500.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
WORK FIRST TRANSPRT	35,658.84	50,000.00	30,000.00	50,000.00	50,000.00	
LEGAL SVS	155,000.00	155,000.00	165,000.00	155,000.00	155,000.00	
WORKERS COMPENSATION	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	
ELECTRICITY	.00	6,250.00	6,250.00	77,654.00	77,654.00	
WATER	.00	2,968.00	2,968.00	5,216.00	5,216.00	
NATURAL GAS	.00	6,250.00	6,250.00	82,656.00	82,656.00	
RECOGNITION PROGRAMS	3,626.32	5,000.00	3,000.00	4,000.00	4,000.00	
SAFETY NET RESERVE	.00	.00	.00	.00	.00	
CHILD SAFETY GRANT	.00	.00	800.00	.00	.00	
CHILD WELFARE	14,338.07	14,305.00	23,662.00	2,000.00	2,000.00	
OTHER	.00	500.00	119.00	.00	.00	
CAPITAL UNDER \$250	2,041.24	4,460.00	4,460.00	2,200.00	2,200.00	
MEDICAID	3,510,767.89	2,378,900.00	2,028,900.00	.00	.00	
SPECIAL ASST TO ADULTS	791,144.50	758,806.00	758,806.00	792,657.00	792,657.00	
TANF CNTY INITIATED	.00	1,000.00	1,000.00	900.00	900.00	
MEDICAL SERVICES	83,734.07	95,000.00	95,000.00	95,000.00	95,000.00	
TANF EMERG ASSISTANCE	125,328.98	150,000.00	150,000.00	150,000.00	150,000.00	
FOOD STAMPS EMP TRNG	9,637.00	10,000.00	10,000.00	10,000.00	10,000.00	
TITLE XIX TRANSPORTATI	.00	.00	.00	.00	.00	
CRISIS INTERVENTION	283,035.78	140,025.00	467,996.00	171,201.00	171,201.00	
AID TO BLIND	8,875.84	10,271.00	10,271.00	10,271.00	10,271.00	
EMS ASSISTANCE PROGRAM	5,152.34	.00	.00	5,000.00	5,000.00	
CHIPS RESERVE	.00	1,000.00	1,000.00	900.00	900.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 4
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PROGRAM PAYMENTS	209,316.34	173,550.00	195,110.00	127,450.00	127,450.00	
CHILD DAY CARE	4,638,361.76	4,326,063.00	4,777,414.00	4,513,608.00	4,513,608.00	
ADULT DAY CARE	6,349.44	2,888.00	5,500.00	5,500.00	5,500.00	
COUNTY DAY CARE	.00	50,000.00	50,000.00	.00	.00	
GENERAL ASSISTANCE	119,496.37	130,000.00	130,000.00	432,000.00	280,000.00	
GEN ASSISTANCE	.00	.00	.00	.00	.00	
GEN ASSIST UTILITY DEP	950.00	3,000.00	3,000.00	1,500.00	1,500.00	
FOSTER CARE	.00	.00	.00	.00	.00	
FSTR CARE BOARD	600,781.35	1,143,268.00	1,133,268.00	1,155,804.00	1,155,804.00	
ADOPTION	155,313.08	175,000.00	175,000.00	200,000.00	200,000.00	
ADOPTION VNDR PMTS	87,073.58	90,000.00	90,000.00	100,000.00	100,000.00	
ADOPTION 100% COUNTY	.00	.00	.00	.00	.00	
PSYCHOLOGICAL	31,513.00	79,375.00	84,771.70	75,775.00	75,775.00	
IV-E WAIVER SERVICES	360.00	.00	.00	.00	.00	
NC HELPING NEIGHBORS F	.00	.00	.00	.00	.00	
COUNTY SOCIAL SERVICES	2,250.00	4,800.00	4,800.00	4,300.00	4,300.00	
COMMISSION FOR WOMEN	.00	.00	.00	.00	.00	
NEW FACILITIES EXPENSE OPERATIONS	.00 12,437,964.56	.00 11,861,069.00	.00 13,048,987.71	.00 10,361,173.00	.00 10,209,173.00	
EQUIPMENT	4,890.00	.00	.00	.00	.00	
IT EQUIPMENT	10,987.74	23,560.00	69,132.00	.00	.00	
FURNISHINGS	22,562.62	2,000.00	528,312.00	.00	.00	
VEHICLES	43,856.00	43,600.00	87,456.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
BUILDING IMPROVEMNTS	6,056.50	.00	1,305,490.00	.00	.00	
RECURRING CAPITAL	88,352.86	69,160.00	1,990,390.00	.00	.00	
DEPARTMENT OF SOCIAL S	21,082,262.95	21,138,150.00	24,247,298.71	19,662,040.00	19,381,674.00	
TOTAL GENERAL FUND	21,082,262.95	21,138,150.00	24,247,298.71	19,662,040.00	19,381,674.00	
GRAND TOTAL	21,082,262.95	21,138,150.00	24,247,298.71	19,662,040.00	19,381,674.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget
Orange Chatham Justice Partnership (CJPP)
ACCOUNTS FOR:

FOR PERIOD 12

GRANT SUPPORTED PROJECTS FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
OFFICE SUPPLIES	2,129.76	3,000.00	3,000.00	1,000.00	1,000.00	
MEDICAL SUPPLIES	.00	.00	.00	.00	.00	
CONTRACT SERVICES	178,788.00	159,973.00	189,073.00	159,973.00	159,973.00	
BONDS & INSURANCE	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
TRANS TO GEN FUND	7,537.00	.00	.00	.00	.00	
OPERATIONS	198,721.87	190,782.00	219,882.00	176,973.00	176,973.00	
EQUIPMENT	1,458.97	.00	.00	.00	.00	
IT EQUIPMENT	5,360.75	.00	2,908.94	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	6,819.72	.00	2,908.94	.00	.00	
ORANGE CHATHAM JUSTICE	228,758.31	240,866.00	272,874.94	226,987.00	226,196.00	
TOTAL GRANT SUPPORTED PROJEC	228,758.31	240,866.00	272,874.94	226,987.00	226,196.00	
GRAND TOTAL	228,758.31	240,866.00	272,874.94	226,987.00	226,196.00	

** END OF REPORT - Generated by Tonya Walton **

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

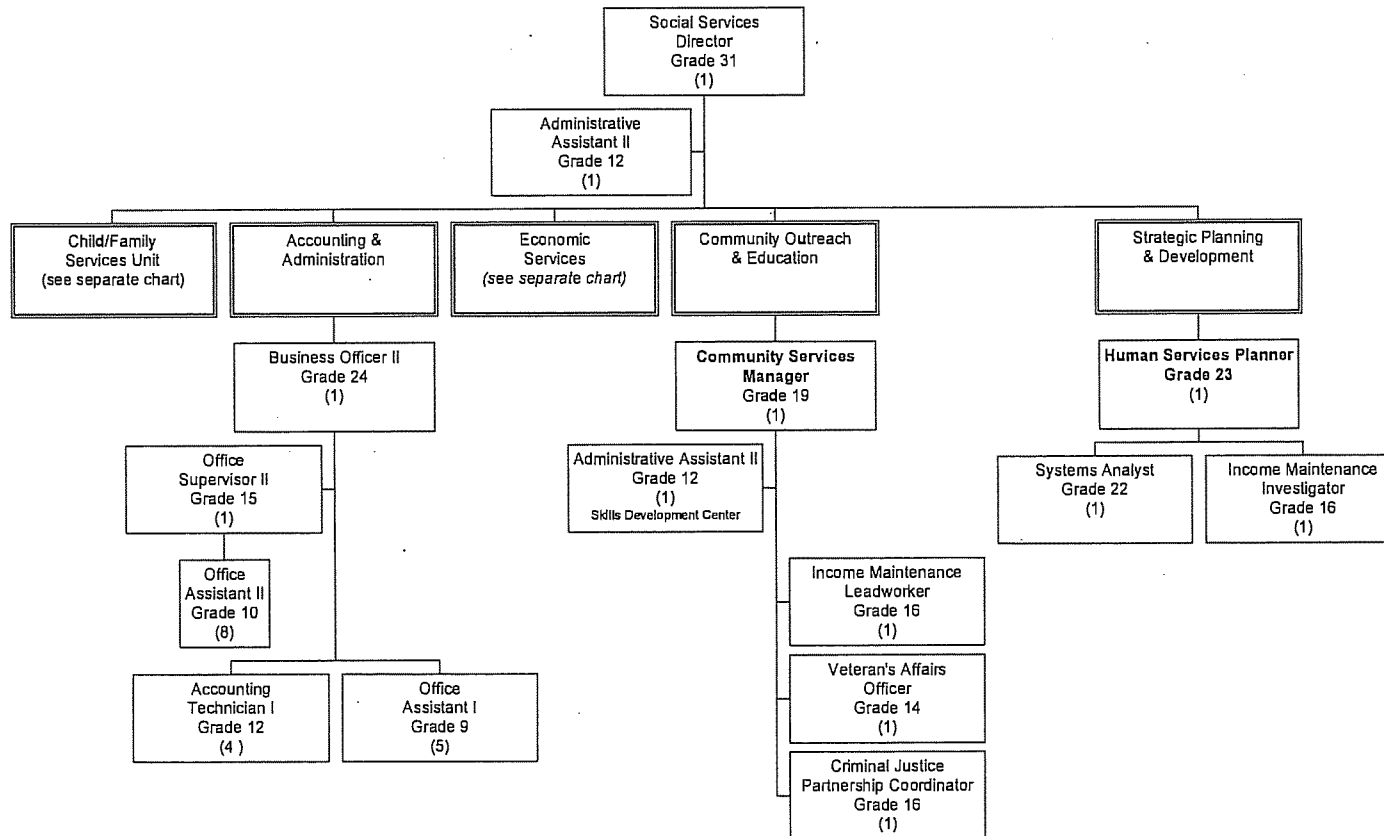
PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

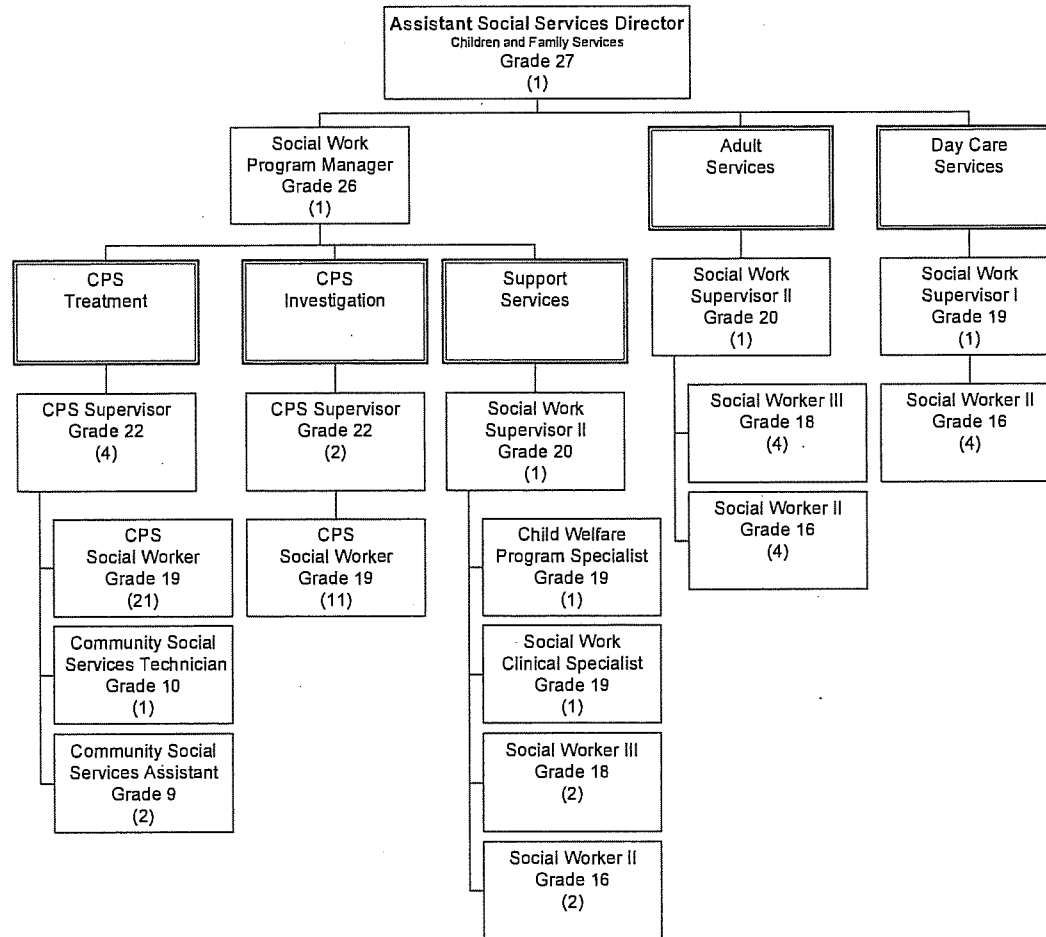
ACCOUNTS FOR:	2008	2009	2009	2010	2010	
GRANT SUPPORTED PROJECTS FUND	ACTUAL	ORIG BUD	REVISED BUD	REQUEST	RECOMMEND	COMMENT
PERMANENT SALARIES	17,578.19	37,765.00	37,765.00	37,441.00	37,441.00	
OVERTIME	.00	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
SOCIAL SECURITY	1,046.46	2,341.00	2,341.00	2,321.00	2,321.00	
MEDICARE	244.75	548.00	548.00	543.00	543.00	
MEDICAL INSURANCE	2,956.91	6,451.00	6,451.00	6,746.00	6,746.00	
DENTAL INSURANCE	133.65	313.00	313.00	313.00	237.00	
LIFE INSURANCE	68.97	104.00	104.00	108.00	108.00	
RETIREMENT	857.79	1,847.00	1,847.00	1,827.00	1,827.00	
NON-SWORN 401(K)	330.00	715.00	715.00	715.00	.00	
PERSONNEL SERVICES	23,216.72	50,084.00	50,084.00	50,014.00	49,223.00	
TRAVEL	4,652.40	8,000.00	8,000.00	5,500.00	5,500.00	
PERSONAL MILEAGE	1,031.13	3,124.00	3,124.00	1,500.00	1,500.00	
TELEPHONE	87.26	1,500.00	1,500.00	.00	.00	
POSTAGE	.41	150.00	150.00	.00	.00	
BUILDING RENT	.00	.00	.00	.00	.00	
DUPLICATING	.00	2,000.00	2,000.00	.00	.00	
PRINTING	.00	2,535.00	2,535.00	.00	.00	
ADVERTISING	1,575.00	3,500.00	3,500.00	3,500.00	3,500.00	
DUES	.00	.00	.00	.00	.00	
DEPARTMENTAL SUPPLIES	2,920.91	7,000.00	7,000.00	5,500.00	5,500.00	
EDUCATIONAL SUPPLIES	.00	.00	.00	.00	.00	

Department of Social Services – Administration



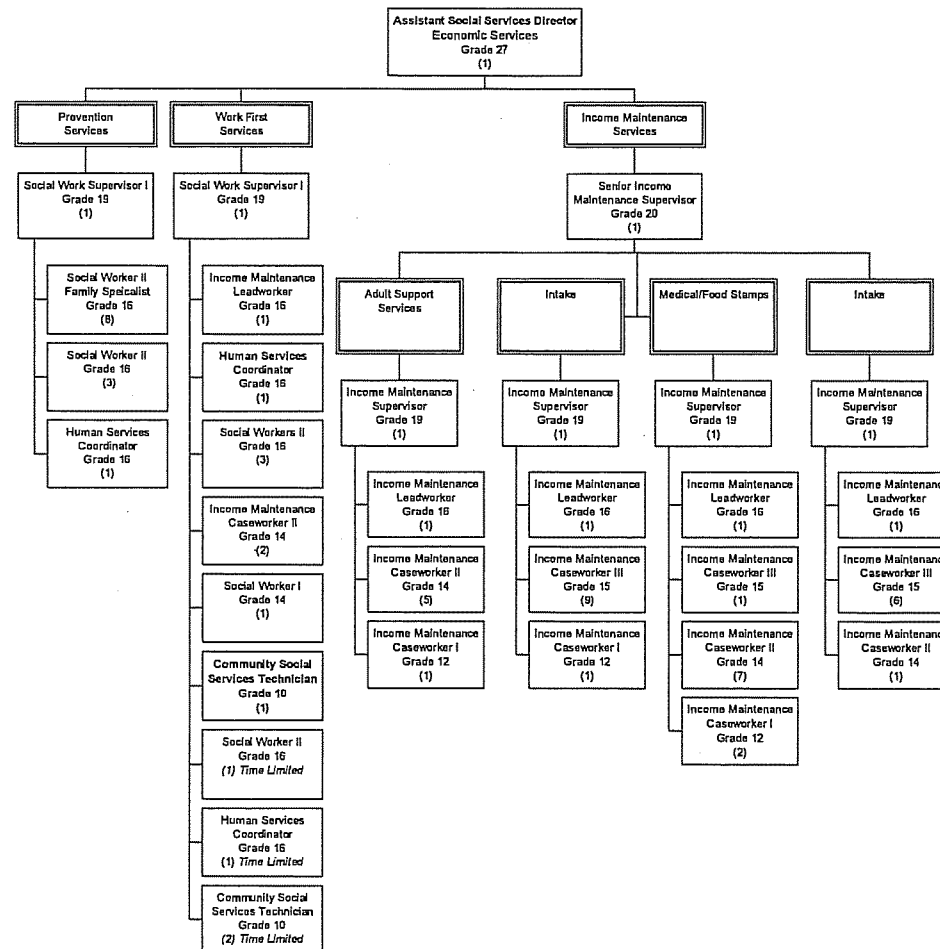
Bold positions are based on approval of the Archer Classification Study

Department of Social Services – Children/Family Services



Bold positions are based on approval of the Archer Classification Study

Department of Social Services – Economic Services Unit



Bold positions are based on approval of the Archer Classification Study

Soil and Water

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommendation
<i>Soil and Water (General Fund)</i>						Account: 6300
Personnel Services	\$ 272,073	\$ 284,492	\$ 287,961	\$ 298,745	\$ 292,511	\$ 289,341
Operations	\$ 12,220	\$ 11,746	\$ 12,334	\$ 19,590	\$ 11,202	\$ 11,202
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 284,293	\$ 296,239	\$ 300,295	\$ 318,335	\$ 303,713	\$ 300,543
<i>Offsetting Revenues</i>	<i>\$ (56,490)</i>	<i>\$ (55,670)</i>	<i>\$ (53,000)</i>	<i>\$ (65,360)</i>	<i>\$ (56,000)</i>	<i>\$ (56,000)</i>
County Costs (net)	\$ 227,803	\$ 240,569	\$ 247,295	\$ 252,975	\$ 247,713	\$ 244,543

Budget Highlights:

- The increase in the 12-Month Estimate for FY 2008-09 reflects the receipt of a North Carolina Water Quality Grant of \$7,010 in FY 2008-09 for improvements to the Stillhouse Creek and Public Market site.

Changes in Service Delivery (\$1,245 Reduction):

- Eliminate non-permanent personnel when coverage is needed due to staff attending meetings.
- Eliminate newsletter in News of Orange that informs citizens of yearly accomplishments, private conservation, and cost-share financial programs available to the public. Will continue to use web site, and place single articles in the newspaper.
- Reduce travel, training/development, and telephone costs.

Potential Change in County Service Delivery
FY 2009-10

Department Soil and Water
 Department Target Budget _____
 Reduction Amount (\$1,245)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Eliminate non-permanent personnel funding		(\$113)	The office will be closed to the public when all staff is attending sessions or meetings.	General Fund	Staff will attempt to limit days out of the office, and will forward phones to voicemail or Environment and Resource Conservation Department
2	Reduce Travel expenses		(\$100)	Will reduce number of staff attending and no overnight stay at annual conference	General Fund	None
3	Reduce Training/development expenses		(\$300)	Will be very selective in staff attending training/meeting sessions	General Fund	None
4	Reduce Telephone costs		(\$132)	None	General Fund	Will reduce long distance charges on phones by using email more effectively, and will no longer use pagers
5	Eliminate Printing costs		(\$600)	None	General Fund	Eliminate newsletter in News of Orange that informs citizens of yearly accomplishments, private conservation, and cost-share financial programs available to the public. Will continue to use web site, and place single articles in the newspaper
Total Department Budget Reduction		\$0	(\$1,245)			

Net Department Budget Reduction	(\$1,245)

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(SOIL & WATER)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		216,496.41	214,687.00	216,687.00	214,949.00	214,949.00	
OVERTIME		.00	.00	.00	.00	.00	
HOLIDAY PAY		.00	.00	.00	.00	.00	
LONGEVITY		6,518.19	6,546.00	6,546.00	8,110.00	8,110.00	
NON-PERMANENT PERSONNE		111.32	113.00	113.00	.00	.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	.00	.00	.00	.00	
STUDENT INTERNS		.00	.00	.00	.00	.00	
SOCIAL SECURITY		12,936.97	13,310.00	13,310.00	13,810.00	13,810.00	
MEDICARE		3,025.44	3,117.00	3,117.00	3,230.00	3,230.00	
MEDICAL INSURANCE		29,800.06	35,054.00	35,054.00	36,902.00	36,902.00	
MED INS PMT IN LIEU		.00	.00	.00	.00	.00	
DENTAL INSURANCE		1,202.18	1,252.00	1,252.00	1,252.00	942.00	
LIFE INSURANCE		658.80	524.00	524.00	529.00	529.00	
RETIREMENT		10,882.88	10,498.00	10,498.00	10,869.00	10,869.00	
NON-SWORN 401(K)		2,860.00	2,860.00	2,860.00	2,860.00	.00	
PERSONNEL SERVICES		284,492.25	287,961.00	289,961.00	292,511.00	289,341.00	
TRAVEL		400.00	400.00	300.00	300.00	300.00	
TRAINING/DEVELOPMENT		650.00	650.00	485.00	350.00	350.00	
CERTIFICATIONS & LICEN		600.00	600.00	600.00	600.00	600.00	
PERSONAL MILEAGE		300.00	300.00	300.00	300.00	300.00	
TRAVEL ADVANCES		.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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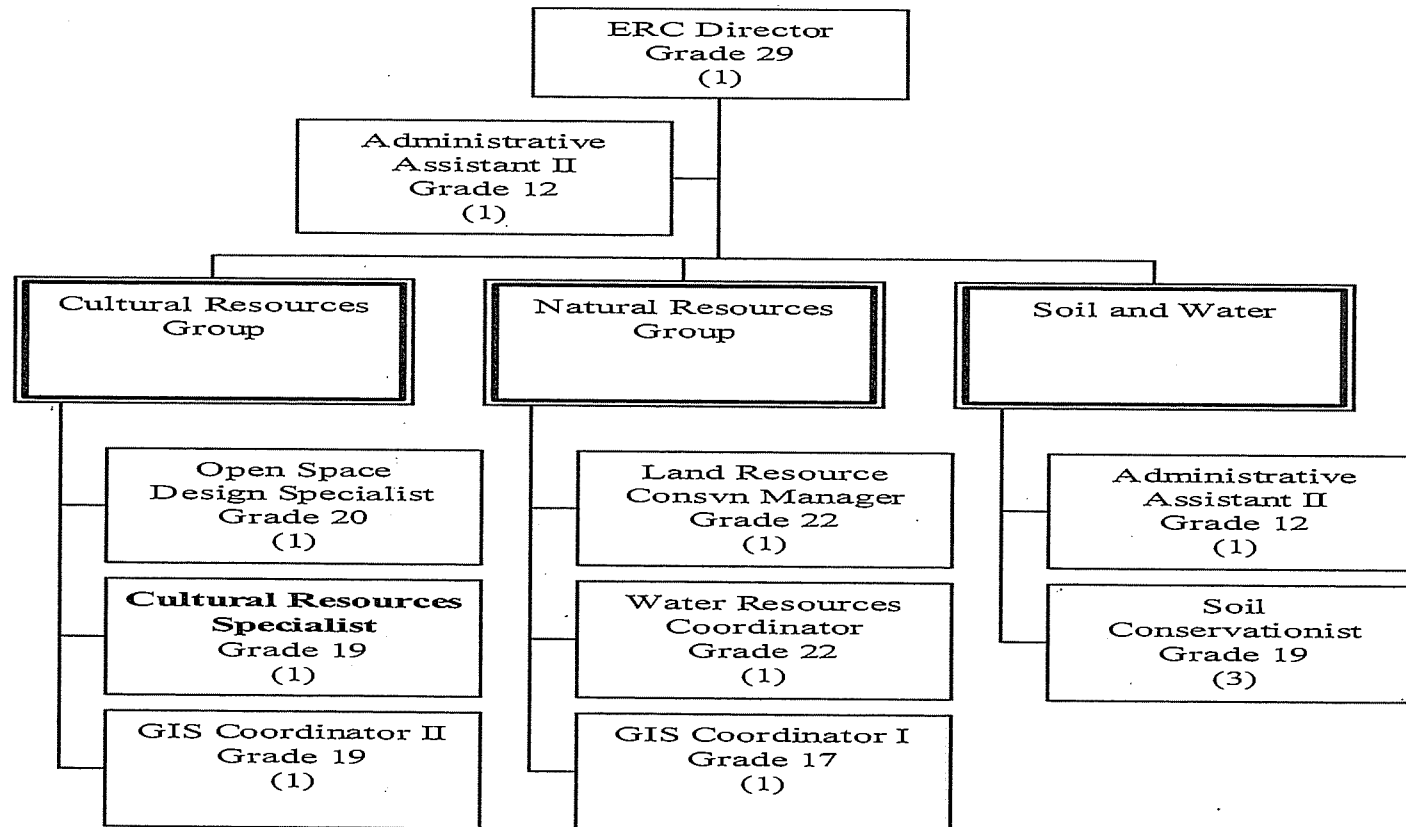
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	1,980.81	2,200.00	2,200.00	2,068.00	2,068.00	
POSTAGE	225.09	500.00	500.00	500.00	500.00	
MOTOR POOL	793.56	600.00	600.00	600.00	600.00	
EQUIPMENT REP & MAINT	200.00	200.00	200.00	200.00	200.00	
DUPLICATING	98.69	100.00	100.00	100.00	100.00	
PRINTING	600.00	600.00	600.00	.00	.00	
DUES	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	
SUBSCRIPTIONS	24.00	24.00	24.00	24.00	24.00	
DEPARTMENTAL SUPPLIES	165.81	185.00	185.00	185.00	185.00	
OFFICE SUPPLIES	221.13	225.00	225.00	225.00	225.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
OTHER	.00	.00	.00	.00	.00	
NC MATCHING GRANT	3,737.27	4,000.00	13,610.00	4,000.00	4,000.00	
USDA FARM BILL GRANT	.00	.00	2,570.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
OPERATIONS	11,746.36	12,334.00	24,249.00	11,202.00	11,202.00	
EQUIPMENT	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
SOIL & WATER CONSERVAT	296,238.61	300,295.00	314,210.00	303,713.00	300,543.00	
TOTAL GENERAL FUND	296,238.61	300,295.00	314,210.00	303,713.00	300,543.00	
GRAND TOTAL	296,238.61	300,295.00	314,210.00	303,713.00	300,543.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

Environment and Resource Conservation



Bold positions are based on approval of the Archer Classification Study

Solid Waste

	2006-07 Actual Expenditure	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 3500
Solid Waste (Enterprise Fund)						
Personnel Services	\$ 2,376,818	\$ 3,698,420	\$ 3,711,302	\$ 2,685,932	\$ 2,730,641	\$ 2,695,336
Operations	\$ 3,908,545	\$ 4,627,065	\$ 6,855,930	\$ 5,589,580	\$ 5,146,756	\$ 5,146,756
Capital Outlay	\$ 275,182	\$ 75,307	\$ 1,378,693	\$ 1,839,169	\$ 0	\$ 0
Contribution to Equipment Reserves*	\$ 0	\$ 0	\$ 1,073,406	\$ 1,073,539	\$ 1,274,005	\$ 1,274,005
Total Expenditures	\$ 6,560,545	\$ 8,400,793	\$ 13,019,331	\$ 11,188,220	\$ 9,151,402	\$ 9,116,097
Offsetting Revenues	\$ (8,204,865)	\$ (10,117,069)	\$ (13,019,331)	\$ (11,188,220)	\$ (9,151,402)	\$ (9,116,097)
County Costs (net)	\$ (1,644,320)	\$ (1,716,276)	\$ 0	\$ 0	\$ 0	\$ 0

	2006-07 Actual Expenditure	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 3410
Solid Waste - Sanitation (General Fund)						
Personnel Services	\$ 836,727	\$ 0	\$ 919,563	\$ 863,957	\$ 827,571	\$ 815,502
Operations	\$ 910,901	\$ 0	\$ 1,535,770	\$ 1,417,556	\$ 1,334,748	\$ 1,334,748
Capital Outlay	\$ 300	\$ 0	\$ 67,535	\$ 444,170	\$ 0	\$ 0
Total Expenditures	\$ 1,747,928	\$ 0	\$ 2,522,868	\$ 2,725,683	\$ 2,162,319	\$ 2,150,250
Offsetting Revenues	\$ (35,678)	\$ 0	\$ (50,296)	\$ (54,079)	\$ (53,056)	\$ (53,056)
County Costs (net)	\$ 1,712,250	\$ 0	\$ 2,472,572	\$ 2,671,604	\$ 2,109,263	\$ 2,097,194

Total Solid Waste Related Expenditures	\$ 8,308,473	\$ 8,400,793	\$ 15,542,199	\$ 13,913,903	\$ 11,313,721	\$ 11,266,347

Department by Divisions

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
(Enterprise Fund)						
Administration	\$ 1,015,953	\$ 1,514,544	\$ 1,964,921	\$ 1,914,943	\$ 1,398,804	\$ 1,394,051
Landfill Operations	\$ 2,073,660	\$ 2,463,278	\$ 3,722,246	\$ 4,143,482	\$ 3,511,000	\$ 3,493,917
Recycling Operations	\$ 3,469,415	\$ 3,469,415	\$ 3,469,415	\$ 3,469,415	\$ 3,521,390	\$ 3,521,390
Sanitation Operations		\$ 1,156,898	\$ 2,522,868	\$ 0	\$ 0	\$ 0
Administration	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 6,560,545	\$ 8,400,793	\$ 11,945,925	\$ 10,114,681	\$ 7,877,397	\$ 7,842,092
Equipment Reserve Allocation*	\$ 0	\$ 0	\$ 1,073,406	\$ 1,073,539	\$ 1,274,005	\$ 1,274,005
Total Expenditures and Allocations	\$ 6,560,545	\$ 8,400,793	\$ 13,019,331	\$ 11,188,220	\$ 9,151,402	\$ 9,116,097
Offsetting Revenues	\$ (8,204,865)	\$ (10,117,069)	\$ (13,019,331)	\$ (11,188,220)	\$ (9,151,402)	\$ (9,116,097)
Net County Cost	\$ (1,644,320)	\$ (1,716,276)	\$ 0	\$ 0	\$ 0	\$ 0

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Sanitation (General Fund)						
Sanitation Operations	\$ 1,747,928	\$ 0	\$ 2,522,868	\$ 2,725,683	\$ 2,162,319	\$ 2,150,250
Total Expenditures	\$ 1,747,928	\$ 0	\$ 2,522,868	\$ 2,725,683	\$ 2,162,319	\$ 2,150,250
Offsetting Revenues	\$ (35,678)	\$ 0	\$ (50,296)	\$ (54,079)	\$ (53,056)	\$ (53,056)
Net County Cost	\$ 1,712,250	\$ 0	\$ 2,472,572	\$ 2,671,604	\$ 2,109,263	\$ 2,097,194

Note: FY 2007-08 includes the transition of Sanitation Operations from the Public Works Department to the Solid Waste Enterprise Fund. Sanitation Operations' finances transitioned back to the General Fund effective July 1, 2008.

* These funds are earmarked for specific purchases of equipment and vehicles, as well as costs of construction projects to be expensed in FY 2000-10 and future years to continue necessary solid waste, recycling and reduction programs.

Budget Highlights:

- All department divisions moved into the new Administration building in January 2009. The fund will realize the full year operations costs in FY 2009-10.
- The decrease in Personnel Services, for the Sanitation Division, is due to closing the Bradshaw Quarry Road solid waste convenience center. A Center Operator position (1.0 FTE) was eliminated.
- Decreases in Personnel Salaries in Landfill and Recycling are due to vacancies. In FY 2008-09, Landfill had several employees retire; Recycling had several long-term employees leave through attrition. Both sets of vacancies will generate substantial savings in FY 2009-10, through filling the positions at lower salaries.
- The department proposes several fee increases to subsidize service costs. The increases would not offset all costs, but would lessen the deficit experienced by the department.

Changes in Service Delivery (\$396,959 Reduction) – Enterprise Fund (Administration, Landfill and Recycling Divisions):

- Administration Division: Miscellaneous operational reductions.
- Recycling Division: Miscellaneous and Historical Reductions including elimination of one time expenses in FY 2008-09 budget, reduced fuel costs and reductions to meet mandated budget cuts.
- Reduce fuel and oil purchases.
- Reduce temporary personnel.
- Reduce contract services for required seeding and the UNC student intern.
- Reduce departmental supplies purchases.
- Landfill Division: Miscellaneous reductions include training, building and equipment repairs, duplicating, printing, dues and water.

Changes in Service Delivery (\$292,578 Reduction) – General Fund (Sanitation Division):

- Reductions to historically under-spent line items including overtime, non-permanent personnel and telephone. Also, includes a reduction of miscellaneous contract services, where services will be performed internally in FY 2009-10.
- Eliminate permit distribution.
- Elimination of mattress acceptance at Solid Waste Convenience Center.
- Closure of the Bradshaw Quarry Road Center and reduction of operational hours at solid waste convenience centers.

Cost of New Facilities (\$430,455 Reduction) – Enterprise Fund:

- The department will no longer rent office space, a savings of \$23,715 in FY 2009-10.
- The FY 2008-09 budget featured several one-time capital costs totaling \$424,199.
- The remaining operational costs associated with the new facility are reflected in the department's budget.

Fee Changes:

- **Enterprise Fund** (current fee in parentheses)
 - Urban Curbside: \$52.00 + \$37.00 = \$89.00 (\$44.00 + \$37.00 = \$81.00)
 - Rural Curbside: \$38.00 + \$37.00 = \$75.00 (\$26.00 + \$37.00 = \$63.00)
 - Mixed Waste: \$50/ton (\$49/ton)
 - Construction & Demo: \$44/ton (\$43/ton)
 - Clean Wood/Vegetative Waste: \$18/ton (\$15/ton)
 - Clean Wood (non tonnage fee): minimum \$8/load (minimum \$7/load)
 - MSW/C&D (non tonnage fee): \$22/load (\$20/load)
 - Mulch Out: \$22/scoop (\$20/scoop)
- **Sanitation** (current fee in parentheses)
 - Fees for Orange County Schools refuse collection. The school system has been notified that fees may increase pending the board's approval.
 - 6 cubic yard container/scheduled pick-up: \$26 (\$24)
 - 8 cubic yard container/scheduled pick-up: \$28 (\$26)
 - Non-scheduled pick-up: \$35 (\$30)

Potential Change in County Service Delivery
FY 2009-10

Department Solid Waste (Enterprise Fund)

Target Budget Reduction Amount (\$404,545)

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Administration Division: Miscellaneous operational reductions		(\$138,802)	None	Enterprise Fund	Includes elimination of Student Intern, reduced recycling programs outreach, moved to new facility so no need to lease temporary offices, moving expenses, or AT&T Internet Access charges at temp leased office space. Any responsibilities needed for service to community made up by other staff.
2	Recycling Division: Miscellaneous and Historical Reductions including elimination of one time expenses in FY 2008-09 budget, reduced fuel costs, and reductions to meet mandated budget cuts		(\$129,351)	None	Enterprise Fund (3R Fee)	Specific service impacts will include moratorium on expansion of rural curbside recycling routes and the delay of work on Solid Waste Management Plan
3	Reduce fuel and oil purchases		(\$43,675)	None	Enterprise Fund	Minor reduction in litter collection and site maintenance capabilities. Less staffing flexibility.
4	Reduce temporary personnel		(\$11,406)	None	Enterprise Fund	Minor reduction in litter collection and site maintenance capabilities. Less staffing flexibility.
5	Reduce contract services for required seeding, UNC student intern		(\$47,200)	None	Enterprise Fund	Eliminates the ability to respond to erosion type issues quickly with professional type seeding.

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
6	Reduce departmental supplies purchases		(\$11,650)	None	Enterprise Fund	Will exhaust current inventory of stone, cover material, pipe, personnel protective equipment, and other operating and shop supplies. This will require replacement in FY 2010-11.
7	Landfill Division: Miscellaneous reductions include training, building and equip repairs, duplicating, printing, dues, and water.		(\$14,875)	None	Enterprise Fund	Any responsibilities needed for service to community made up through other resources.
Total Department Budget Reduction		\$0	(\$396,959)			
Net Department Budget Reduction		(\$396,959)				

Potential Change in County Service Delivery
FY 2009-10

Department Solid Waste (Sanitation)

Target Budget Reduction Amount (\$136,939)

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Reductions to historically under-spent line items including overtime, non-permanent personnel, and telephone. Also, includes a reduction of miscellaneous contract services, where services will be performed internally in FY 2009-10.		(\$92,264)	None	General Fund	Project delays (i.e. Walnut Grove); Delay of improvements that require miscellaneous contract services funding (i.e. grading, fencing, building repairs.)
2	Eliminate permit distribution		(\$47,281)	None	General Fund	Average resident would not be impacted. In FY 2008-09 over 3,100 permits were issued. While many of these went to legal county citizens, some went to private industry who provide services to citizens for a fee. Supplementing these larger loads with county funds does not seem an equitable solution for this type of operation.
3	Elimination of mattress acceptance at Solid Waste Convenience Center		(\$33,307)	None	General Fund	Citizens, or businesses that sold the mattress to the citizen, would be responsible for delivery of old mattresses to the landfill.
4	Closure of the Bradshaw Quarry Road Center and Reduction of Operational Hours at Solid Waste Convenience Centers		(\$119,726)	One Center Operator position would be eliminated. No Center Operators or Collectors would not work on Sundays. Center Operators, Collectors and Supervisor would work each Saturday.	General Fund	Resident would utilize the Ferguson Road, High Rock, Walnut Grove Church Road or Eubanks Road sites. Residents would utilize centers on Mondays, Tuesdays, Fridays and Saturdays.
Total Department Budget Reduction		\$0	(\$292,578)			

Net Department Budget Reduction	(\$292,578)

Note: Spreadsheet does not include a \$24,186 reduction in Charges by the Enterprise Fund.

Memorandum

To: Laura Blackmon, County Manager

From: Gayle Wilson, Solid Waste Director

Subject: Revised Hours of Operation

Date: May 5, 2009

At its April 16 meeting, the BOCC requested further information regarding the potential revision of Solid Waste Convenience hours. This report summarizes the proposals to reduce weekday hours by one hour in the evening, close on Thursdays and Sundays (in addition to Wednesday) and close the Bradshaw Quarry Center. All potential savings are based on implementation date of October 1, 2009.

	Current Operational Hours	Proposed Operational Hours
Monday	7 am to 7 pm	7 am to 6 pm
Tuesday	7 am to 7 pm	7 am to 6 pm
Wednesday	Closed	Closed
Thursday	7 am to 7 pm	Closed
Friday	7 am to 7 pm	7 am to 6 pm
Saturday	7 am to 5 pm	7 am to 5 pm
Sunday	1 pm to 5 pm	Closed
Total Weekly Hours	62 hours	43 hours

Potential Long Term Personnel Savings:

Due to the substantial decrease in operating hours (19 hours) a potential savings in both permanent and non-permanent salaries is anticipated. One permanent Center Operator position would be eliminated as well as an estimated 5,058 hours annually in non-permanent (temporary) salary.

Permanent employees would be required to work the Friday following Thanksgiving and the Monday following Christmas Day during the FY 09-10. Historically, schedules were revised utilizing non-permanent staffing. The required Holiday Pay funding, including benefits, is estimated at \$ 5,086. The potential personnel savings reflects this reduction in savings.

Personnel Costs (Permanent and Non-Permanent)	
Personnel Costs, includes one Center Operator, including benefits (40 weeks) deducted by additional holiday pay as a reduction of non-permanent staffing.	\$ 26,149
Personnel Costs Non Permanent: (40 weeks)	\$ 63,706
Total First Year Savings	\$89,855

Potential Long Term Transportation Savings:

Transportation savings are estimated at \$ 46,319.

Impacts to Operations:

- **Required Every Saturday Work by Staff versus Current Alternate Weekends:**

- Center Operators would be required to work every Saturday however they would be off two consecutive week days, Wednesday and Thursday, as well as every Sunday. This is in comparison to the present alternate weekends (Saturday and Sunday) work and being off primarily either one or two non-consecutive days.
- Employee morale may decrease temporarily due to the shift to working every Saturday versus the present alternate weekends. However, no Sanitation employees are anticipated to work on Sundays.
- The difficulty to maintain a temporary work staff to facilitate vacation and/or medical leave would increase since non-permanent (temporary) hours would be sporadic and significantly reduced.

- **Increased volumes during operational hours:**

With any schedule change, user volumes shift to other available times. Centers will be confronted with managing higher user volumes on the days they are open. Some Centers already experience high volumes consistently.

- **Re-education of Users:**

Since the transition to staffed solid waste convenience centers in 1993, only two revisions in operational hours have occurred. The first being the increase of Saturday and Sunday hours by two (2) hours; closing at 5 pm versus 3 pm. The most recent revision was September 2008 with the elimination of the lunch time closure (12 noon to 1 pm). Both of these revisions resulted in improvement of services. The changing of multiple days of operation would have a significant impact in regards to re-education. A minimum of \$11,700 would be recommended for re-education, including but not limited to newspaper advertisements, mailings, banners and new operational hour signs. This would be a one time cost.

- **Illegal dumping**

The risk of illegal dumping increases (usually temporarily) whenever hours are revised.

Impacts to Thursday and Sunday Users:

- **Adaptation to new operational hours and the closure of the Bradshaw Quarry Center**

- On the average, 2,506 combined total users utilize the centers on Thursdays and Sundays.

- These 2,506 Thursday and Sunday users would have four (4) other days (Monday, Tuesday, Friday, and Saturday), or a total of 43 hours to alternatively dispose of their waste.
- Four (4) convenience centers would remain after October 1, 2009 effective date for the new operational hours and the closure of the Bradshaw Quarry Center.

Due to increase volumes on the other operational days open, some users may experience congestion within the centers.

- Holiday's Observed:

The closing on Thursday would further disrupt users annually the week of the Good Friday.

Decrease of Operational Hours & Closure of Bradshaw Quarry Road Center (effective October 1, 2009)		
Long Term Savings:		
Personnel: (Permanent and Non-Permanent)		
Permanent Personnel Costs, includes benefits (40 weeks)	\$ 26,149	
Personnel Costs Non Permanent: (40 weeks)	\$ 63,706	
Vehicle Maintenance and Supplies (40 weeks)	\$ 46,319	
Lease Termination effective October 1, 2009	\$3,600	
Facility Maintenance	\$500.00	
Electricity	\$738.00	
Telephone	\$414.00	
TOTAL LONG TERM SAVINGS:		\$141,426
Initial (One Time Costs):		
Replacement of Operational Signs and Informational Banners	(\$6,500)	
Re-education of Users through media and/or mailings	(\$ 5,200)	
Restoration of Bradshaw Quarry property (removal of stone, fencing, center operator building and signs, grading, and environmental	(\$ 10,000)	

testing)		
TOTAL INITIAL (ONE-TIME COSTS)		(\$21,700)
NET FY09-10 SAVINGS		\$119,726

Annual Operating Costs Associated With Opening of New Facilities

This chart outlines the costs associated with opening new county facilities including staffing, operating and capital costs. Unless otherwise noted, operating costs include utilities, custodial services, other service contracts, and departmental operating expenses. This chart does not include the increased cost associated with debt issued for these projects. The last column "Change from FY 2008-09 to FY 2009-10" lists the difference in costs between the two fiscal years.

	Commissioner Approved Budget FY 2008-09						County Manager Recommended Budget FY 2009-10						
Facility	# of Months Budgeted in FY 2008-09	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2008-09 Annual Operating Budget Impact	# of Months Budgeted in FY 2009-10	Staffing Cost	Operating Cost	Capital Cost	Offsetting Revenues/ Cost Savings	Total FY 2009-10 Annual Operating Budget Impact	Change from FY 2008-09 Budget to 2009-10 Budget
1 Solid Waste Enterprise Fund Supported Facilities													
1 Solid Waste Administration Building*	5	\$0	\$75,015	\$413,199 ⁽¹⁾	(\$7,905) ⁽²⁾	\$480,309	12	\$0	\$73,569	\$0	(\$23,715) ⁽¹⁾	\$49,854	(\$430,455)
3 Annual Operating Costs Associated With Opening of New County Facilities		\$0	\$75,015	\$413,199	(\$7,905)	\$480,309		\$0	\$73,569	\$0	(\$23,715)	\$49,854	(\$430,455)

Footnotes:

Commissioner Approved Budget FY 2008-09

(1) Solid Waste: These include one-time costs for land improvements, furnishings, equipment, and building improvements.

(2) Solid Waste: Cost savings from moving into the new facility mid-year.

County Manager Recommended Budget FY 2009-10

(1) Solid Waste: Rent savings from the first half of FY 2008-09.

Proposed Fee Changes for FY 2009-10 Solid Waste Department (Enterprise Fund)

	Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
Landfill and Recycling				
**	Waste Reduction, Reuse, and Recycling Fee			
	Basic Fee	\$37.00		2007
	Urban Curbside (added to Basic Fee) ⁽²⁾	\$44.00 + \$37.00 = \$81.00	\$52.00 + \$37.00 = \$89.00	2007
	Rural Curbside (added to Basic Fee) ⁽²⁾	\$26.00 + \$37.00 = \$63.00	\$38.00 + \$37.00 = \$75.00	2007
	Multifamily (added to Basic Fee)	\$19.00 + \$37.00 = \$56.00		2007
***	Mixed Waste ⁽¹⁾	\$49.00/ton	\$50/ton	2008
***	Construction & Demo ⁽¹⁾	\$43.00/ton	\$44/ton	2008
	Clean Wood/Vegetative Waste ⁽¹⁾	\$15.00/ton	\$18.00/ton	2001
	Clean Wood (non tonnage fee) ⁽¹⁾	minimum \$7.00/load for pick-up or trailer	minimum \$8.00/load for pick-up or trailer	2000
	MSW/C&D (non tonnage fee) ⁽¹⁾	\$20.00/load for pick-up or trailer; \$5.00/car	\$22.00/load for pick-up or small trailer	2000
	Mulch Out ⁽¹⁾	\$20.00/scoop	\$22.00/scoop	2006
	Tires (stockpiles tires/no state certification)	\$100.00/ton		1997
	Appliances (White Goods)	No charge		
	Scrap Metal	No charge		
	Cardboard	No charge		
	Regulated Recyclable Materials Permit	5% of assessed building permit fee		2002
	Regulated Recyclable Materials License	\$25.00/vehicle		2002
	Regulated Recyclable Materials Facility Certification	\$250.00/application		2002
	Combined Load Recyclables	\$15.00/ton		2002
	Regulated Material Permit-Town of Chapel Hill	8% of Applicable Building Permit Fees		2008

** Fees charged on all improved properties to fund recycling and waste reduction services. For multifamily, the property is charged one fee for each dwelling unit.

*** Effective July 1, 2008, the State of NC required a \$2 per ton tax on every ton of waste received at the landfill. These fees will be passed directly to the state each month. The County retains none of these fees.

Notes about Increases:

(1) The MSW and C&D rate has not been raised since 07-08 FY year. There has been significant increase in equipment cost relating to increased fuel cost, maintenance and repair cost, and personnel cost. Also a larger piece of equipment is currently being utilized in the MSW area specifically designed to increase compaction thus increasing operational cost significantly.

Vegetative Waste and Clean Wood waste tip fee has not increased since 2002-2003 FY. Increased handling, processing of materials into saleable items, repairs and maintenance of equipment, and increased personnel cost contribute to fee increase request.

Fees for Mulch Out have not increases since 06-07 FY. Continued operational cost increases due to aging equipment, personnel cost, fuel cost, site upkeep, etc. necessitates additional price increase. Increase is less than \$1 per cubic yard. □

Proposed Fee Changes for FY 2009-10 Solid Waste Department (Enterprise Fund)

(2) Orange County's 3-R Fee is a four-tiered fee, including the Basic Fee, Multifamily Fee, Rural Curbside Fee, and Urban Curbside Fee. The Basic (B) Fee is assessed to all improved properties in Orange County, and this fee funds universal recycling services available to all residents throughout the County. The Multifamily (M) Fee is assessed to all units eligible to receive multifamily-style recycling service from cart sites. The Rural Curbside (R) Fee is assessed to all units in the unincorporated areas of the County that are eligible to receive biweekly rural curbside recycling collection. The Urban Curbside (U) Fee is assessed to all residential units inside the corporate limits of Carrboro, Chapel Hill, and Hillsborough who are eligible to receive weekly urban curbside recycling collection.

The M, R, and U Fees are intended to fully fund the associated collection programs. During Fiscal Year 0809 the Rural and Urban Curbside programs underwent a significant expansion to include the collection of corrugated cardboard at the curb. The addition of corrugated cardboard to these collection programs addressed a long sought citizen demand for this service and has resulted in the increased collection of recyclable materials and has also enabled the Orange County Landfill to ban disposal of corrugated cardboard effective March 1, 2009. However, as projected, the addition of this service has also increased the operating costs for these two programs and has also decreased the value of the materials collected as increased labor is needed to sort the paper and prepare it for recycling markets. The necessity to raise the U and R fees for Fiscal 2009/10 was discussed during the Fiscal 2008/09 budget deliberations.

Rural Fee (R) Fee: At the present rate of \$26/unit /year the Rural Curbside Program is under-funded and will operate at an \$186,571 deficit. An R Fee increase of \$12 per unit is projected to generate an additional \$157,546 of revenue and will reduce the deficit to an amount that is within the market fluctuations associated with the revenue generated by the sale of materials collected by this program.

Urban Curbside (U) Fee: At the present rate of \$44/unit/year the Urban Curbside Program is under-funded and will operate at a \$155,586 deficit. A U Fee increase of \$8 per unit is projected to generate an additional \$140,820 in revenue and will reduced deficit to an amount less than \$1/unit per year.

If the U and R Fee increases are approved, for FY 0910 the Rural Curbside Program is still projected to operate with a deficit of \$29,025 and the Urban Curbside Program is projected to operate with a deficit of \$14,766. Any operating deficit experienced by the Recycling Division is made up by a subsidy from the Solid Waste Enterprise General Fund.

**Proposed Fee Changes for FY 2009-10
Solid Waste Department (General Fund)**

	Description	Current Fee	Proposed Fee FY 2009-10	Last Revision
	Sanitation - School Refuse Collection			
	6 cubic yard container/scheduled pick-up	\$24.00	\$26.00	2001
	8 cubic yard container/scheduled pick-up	\$26.00	\$28.00	2001
	Non-scheduled pick-up	\$30.00	\$35.00	2001

Notes about Increases:

School refuse collection fees are not included in the formal fee scheduled, but the board must set the rate.

Fuel prices have increased substantially over the years and continue to fluctuate but with an upward trend.

Landfill fees for the waste collected have also increased and are proposed to increase in FY 2009-10.

Summary - Printing Line Item

Department: Solid Waste-Divisions Identified

Priority	Item	Cost Budgeted	
Admin Recycling			
1	Calendar Cards	\$1,650	
2	Rural Holiday Schedule Cards	\$330	same function
2	Urban Holiday Schedule Cards	\$400	same function
3	"Oops" Cards	\$330	
4	Newsletter	\$5,850	
5	Miscellaneous Printing	\$1,500	
6	Brochures	\$1,000	
7	Rural Reminder Cards	\$330	
	Total	\$11,390	
Landfill			
1	Landfill Penalty Tickets	\$365	Annual printing for operations
1	Verification Tags	\$500	
1	Shop Work Orders	\$1,100	
	Total	\$1,965	
Recycling			
	None Budgeted	\$0	
Total		\$13,355	

Summary - Printing Line Item

Department: Solid Waste - Sanitation

Priority	Item	Cost Budgeted
1	Advertising for Closure of Bradshaw Quarry Convenience Center	\$3,200
2	Banners for Advertising for the closing of Bradshaw Quarry	\$2,000
3	DOT forms and Collector Route Forms	\$800
	Total	\$6,000

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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FOR PERIOD 12

PROJECTION: 20101 2009-10 Budget

ACCOUNTS FOR:	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	COMMENT
SOLID WASTE FUND (Solid Waste)					
CONTRIBUTION TO EQUIP	.00	1,073,406.00	1,073,406.00	1,274,005.00	1,274,005.00
TRANSFERS FROM	.00	1,073,406.00	1,073,406.00	1,274,005.00	1,274,005.00
PERMANENT SALARIES	2,273,050.22	2,509,717.00	1,946,087.00	1,896,290.00	1,896,290.00
OVERTIME	41,080.55	61,337.00	44,635.00	40,727.00	40,727.00
HOLIDAY PAY	17,022.67	20,780.00	14,780.00	13,580.00	13,580.00
LONGEVITY	26,562.52	33,945.00	22,400.00	20,306.00	20,306.00
NON-PERMANENT PERSONNE	205,599.85	258,609.00	145,625.00	125,205.00	125,205.00
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00
SEASONAL	.00	.00	.00	.00	.00
STUDENT INTERNS	.00	.00	.00	.00	.00
SOCIAL SECURITY	154,453.71	174,003.00	129,954.00	126,630.00	126,488.00
MEDICARE	36,137.95	40,842.00	30,540.00	29,830.00	29,527.00
MEDICAL INSURANCE	369,756.47	419,006.00	311,489.00	333,791.00	333,791.00
MED INS PMT IN LIEU	.00	.00	.00	.00	.00
DENTAL INSURANCE	15,672.16	18,780.00	13,772.00	13,772.00	10,372.00
LIFE INSURANCE	7,074.97	6,293.00	4,743.00	4,765.00	4,765.00
RETIREMENT	115,206.37	125,090.00	95,854.00	94,285.00	94,285.00
NON-SWORN 401(K)	39,572.50	42,900.00	31,460.00	31,460.00	.00
RETIREE HEALTH ACCRUED	.00	.00	.00	.00	.00
TRAVEL	.00	.00	.00	.00	.00
OTHER	.00	.00	.00	.00	.00
PERSONNEL SERVICES	3,301,189.94	3,711,302.00	2,791,339.00	2,730,641.00	2,695,336.00

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: SOLID WASTE FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST		COMMENT
TRAVEL	.00	.00	.00	.00	.00	
TRAINING/DEVELOPMENT	24,045.54	51,516.00	44,616.00	36,750.00	36,750.00	
PERSONAL MILEAGE	854.48	1,140.00	300.00	300.00	300.00	
TRAVEL ADVANCES	.00	.00	.00	.00	.00	
TELEPHONE	32,973.86	46,734.00	31,500.00	30,241.00	30,241.00	
POSTAGE	8,629.04	37,300.00	37,059.20	24,100.00	24,100.00	
VEHICLE MAINTENANCE	199,682.43	212,990.00	139,646.77	154,825.00	154,825.00	
GAS & OIL	.10	.00	.00	.00	.00	
DIESEL FUEL	.00	.00	.00	.00	.00	
TIRES	.00	.00	.00	.00	.00	
MOTOR POOL	747.17	.00	.00	.00	.00	
BUILDING REPAIRS	24,009.29	30,050.00	18,295.00	17,410.00	17,410.00	
FACILITY CARE	.00	.00	.00	.00	.00	
EQUIPMENT REP & MAINT	218,624.48	198,000.00	203,414.53	183,900.00	183,900.00	
COMPUTER REPAIR & MAIN	.00	.00	.00	.00	.00	
BUILDING RENT	.00	.00	.00	.00	.00	
EQUIPMENT RENT	22,847.89	45,131.00	38,888.60	37,051.00	37,051.00	
DUPLICATING	730.62	700.00	700.00	850.00	850.00	
PRINTING	13,593.46	20,357.00	25,385.00	13,355.00	13,355.00	
ADVERTISING	57,023.76	82,479.00	90,644.07	53,000.00	53,000.00	
DUES	4,960.00	7,453.00	6,956.00	14,396.00	14,396.00	
SUBSCRIPTIONS	1,502.00	1,500.00	1,500.00	1,401.00	1,401.00	
DEPARTMENTAL SUPPLIES	252,495.93	304,239.00	265,644.26	184,919.00	184,919.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: SOLID WASTE FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST		COMMENT
EDUCATIONAL SUPPLIES	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	5,366.25	3,700.00	4,309.17	2,000.00	2,000.00	
VEHICLE SUPPLIES	513,202.28	742,803.00	581,598.50	516,255.00	516,255.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
CONTRACT SERVICES	799,229.10	526,965.00	1,013,291.70	636,815.00	636,815.00	
MISC CONTRACT SERVICES	1,839,785.28	1,826,655.00	1,889,126.54	1,706,655.00	1,706,655.00	
BONDS & INSURANCE	49,030.00	53,933.00	53,933.00	55,551.00	55,551.00	
WORKERS COMPENSATION	20,785.00	22,863.00	22,863.00	23,549.00	23,549.00	
ELECTRICITY	33,217.64	39,341.00	25,500.00	41,475.00	41,475.00	
WATER	9,897.25	8,000.00	12,154.53	7,200.00	7,200.00	
NATURAL GAS	.00	.00	.00	.00	.00	
FUEL OIL	.00	.00	.00	.00	.00	
PROPANE GAS	6,375.80	11,500.00	11,500.00	11,190.00	11,190.00	
UNIFORMS	36,567.74	42,955.00	29,275.00	29,456.00	29,456.00	
LANDFILL FEES	645,381.51	760,080.00	.00	.00	.00	
SOLID WASTE DISPOSAL T	.00	150,700.00	150,700.00	130,150.00	130,150.00	
PROCESSING FEE	.00	.00	.00	51,975.00	51,975.00	
OVERHEAD	365,403.00	401,631.00	401,631.00	401,631.00	401,631.00	
CHARGES BY ENTERPRISE F	.00	172,065.00	.00	.00	.00	
DEBT SERVICE PAYMENTS	909,666.82	1,036,645.00	913,041.00	780,356.00	780,356.00	
DEBT SERVICE INTEREST	76,911.63	.00	.00	.00	.00	
COMPENSATED ABSENCES	.00	.00	.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 4
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: SOLID WASTE FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST		COMMENT
NEW FACILITIES EXPENSE	.00	16,505.00	.00	.00	.00	
DEPRECIATION	18,023.32	.00	.00	.00	.00	
POST CLOSING	.00	.00	.00	.00	.00	
CHARGES BY GENERAL FUN OPERATIONS	.00 6,191,562.67	.00 6,855,930.00	.00 6,013,472.87	.00 5,146,756.00	.00 5,146,756.00	
MISCELLANEOUS	.00	.00	.00	.00	.00	
STREET IMPROVEMENTS	119,376.15	202,750.00	315,139.10	.00	.00	
WATER IMPROVEMENTS	.00	.00	.00	.00	.00	
EQUIPMENT	694,837.90	494,891.00	502,752.00	.00	.00	
IT EQUIPMENT	4,042.20	1,500.00	1,500.00	.00	.00	
FURNISHINGS	7,674.64	71,066.00	66,898.00	.00	.00	
VEHICLES	684,234.00	486,486.00	807,938.00	.00	.00	
BUILDING IMPROVEMNTS	7,500.00	72,000.00	68,732.00	.00	.00	
LAND & ASSOCIATED FEES	1,024.72	50,000.00	25,000.00	.00	.00	
RECURRING CAPITAL	1,518,689.61	1,378,693.00	1,787,959.10	.00	.00	
CONTRIBUTION TO EQUIP	.00	.00	.00	.00	.00	
TRANSFERS TO OTHER FUN	.00	.00	.00	.00	.00	
SOLID WASTE/LANDFILL	11,011,442.22	13,019,331.00	11,666,176.97	9,151,402.00	9,116,097.00	
TOTAL SOLID WASTE FUND	11,011,442.22	13,019,331.00	11,666,176.97	9,151,402.00	9,116,097.00	
GRAND TOTAL	11,011,442.22	13,019,331.00	11,666,176.97	9,151,402.00	9,116,097.00	

** END OF REPORT - Generated by Tonya Walton **

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	COMMENT
(Sanitation)					
PERMANENT SALARIES	.00	563,630.00	563,630.00	556,267.00	556,267.00
OVERTIME	.00	16,702.00	16,702.00	15,028.00	15,028.00
HOLIDAY PAY	.00	6,000.00	6,000.00	10,520.00	10,520.00
LONGEVITY	.00	11,545.00	11,545.00	10,897.00	10,897.00
NON-PERMANENT PERSONNE	.00	112,584.00	112,584.00	30,864.00	30,864.00
SOCIAL SECURITY	.00	44,049.00	44,049.00	38,766.00	38,766.00
MEDICARE	.00	10,302.00	10,302.00	9,201.00	9,201.00
MEDICAL INSURANCE	.00	107,517.00	107,517.00	109,925.00	109,925.00
MED INS PMT IN LIEU	.00	.00	.00	.00	.00
DENTAL INSURANCE	.00	5,008.00	5,008.00	4,767.00	3,588.00
LIFE INSURANCE	.00	1,550.00	1,550.00	1,522.00	1,522.00
RETIREMENT	.00	29,236.00	29,236.00	28,924.00	28,924.00
NON-SWORN 401(K)	.00	11,440.00	11,440.00	10,890.00	.00
PERSONNEL SERVICES	.00	919,563.00	919,563.00	827,571.00	815,502.00
TRAVEL	.00	.00	.00	.00	.00
TRAINING/DEVELOPMENT	.00	6,900.00	6,900.00	6,210.00	6,210.00
CERTIFICATIONS & LICEN	.00	.00	.00	.00	.00
PERSONAL MILEAGE	.00	840.00	840.00	500.00	500.00
TRAVEL ADVANCES	.00	.00	.00	.00	.00
TELEPHONE	.00	15,234.00	15,234.00	14,305.00	14,305.00
POSTAGE	.00	1,000.00	1,000.00	500.00	500.00
VEHICLE MAINTENANCE	4,207.10	76,915.00	85,410.20	59,383.00	59,383.00

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST		COMMENT
GAS & OIL	.00	.00	.00	.00	.00	
DIESEL FUEL	.00	.00	.00	.00	.00	
TIRES	.00	.00	.00	.00	.00	
MOTOR POOL	.00	.00	.00	.00	.00	
BUILDING REPAIRS	2,315.33	12,000.00	14,315.33	11,500.00	11,500.00	
EQUIPMENT REP & MAINT	.00	6,500.00	6,500.00	5,850.00	5,850.00	
BUILDING RENT	.00	.00	.00	.00	.00	
EQUIPMENT RENT	.00	6,470.00	7,911.50	6,240.00	6,240.00	
PRINTING	.00	912.00	912.00	6,000.00	6,000.00	
ADVERTISING	.00	.00	.00	.00	.00	
DUES	.00	497.00	497.00	497.00	497.00	
SUBSCRIPTIONS	.00	.00	.00	.00	.00	
DEPARTMENTAL SUPPLIES	3,292.40	52,400.00	63,988.40	54,572.00	54,572.00	
EDUCATIONAL SUPPLIES	.00	.00	.00	.00	.00	
OFFICE SUPPLIES	.00	1,000.00	1,000.00	.00	.00	
VEHICLE SUPPLIES	.00	161,362.00	195,097.66	95,827.00	95,827.00	
OTHER SUPPLIES	.00	.00	.00	.00	.00	
CONTRACT SERVICES	4,395.35	38,000.00	42,395.35	.00	.00	
MISC CONTRACT SERVICES	5,291.00	72,470.00	95,745.80	67,100.00	67,100.00	
ELECTRICITY	.00	13,841.00	13,841.00	11,719.00	11,719.00	
UNIFORMS	1,762.97	13,680.00	15,442.97	12,854.00	12,854.00	
LANDFILL FEES	.00	760,080.00	760,080.00	710,208.00	710,208.00	
CHARGES BY ENTERPRISE F	.00	172,065.00	172,065.00	147,879.00	147,879.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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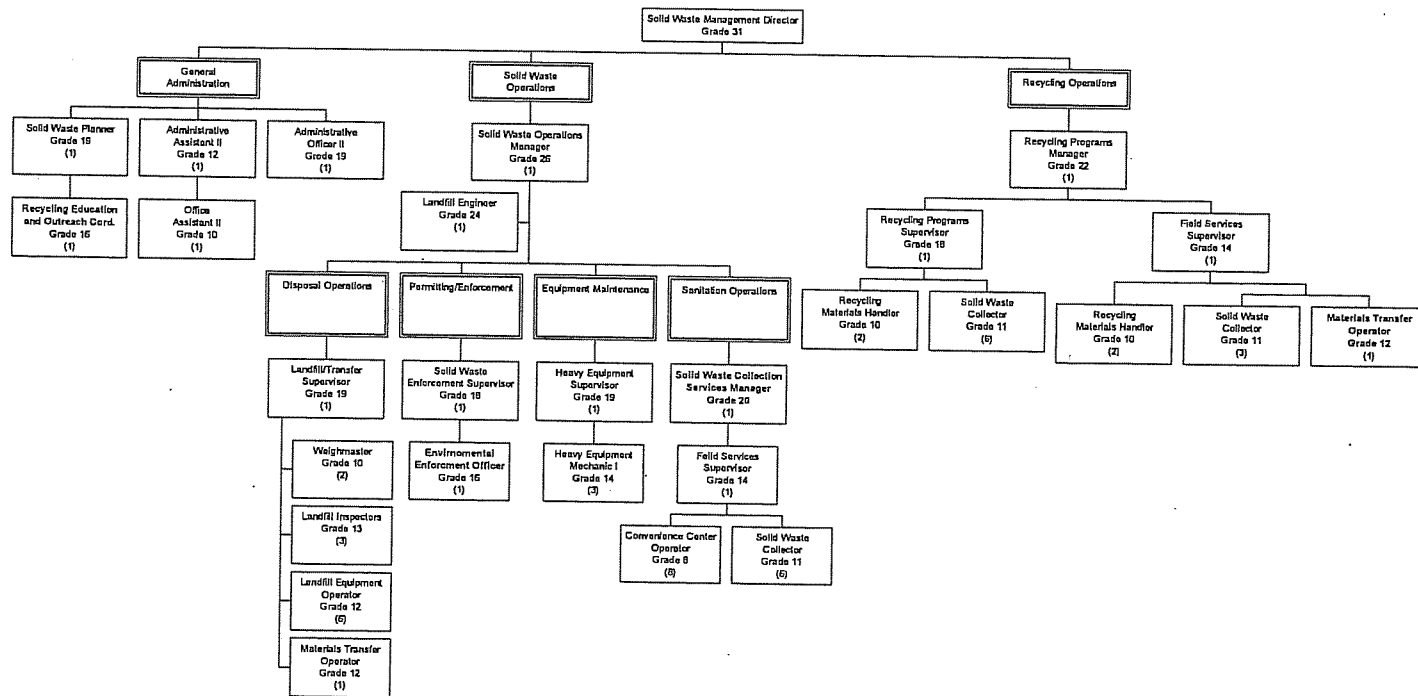
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST		COMMENT
DEBT SERVICE PAYMENTS	.00	123,604.00	123,604.00	123,604.00	123,604.00	
CAPITAL UNDER \$250	.00	.00	.00	.00	.00	
OPERATIONS	21,264.15	1,535,770.00	1,622,780.21	1,334,748.00	1,334,748.00	
EQUIPMENT	.00	18,940.00	18,940.00	.00	.00	
FURNISHINGS	.00	7,436.00	7,436.00	.00	.00	
VEHICLES	.00	16,159.00	216,955.00	.00	.00	
LAND & ASSOCIATED FEES	.00	25,000.00	25,000.00	.00	.00	
RECURRING CAPITAL	.00	67,535.00	268,331.00	.00	.00	
PUBLIC WORKS	21,264.15	2,522,868.00	2,810,674.21	2,162,319.00	2,150,250.00	
TOTAL GENERAL FUND	21,264.15	2,522,868.00	2,810,674.21	2,162,319.00	2,150,250.00	
GRAND TOTAL	21,264.15	2,522,868.00	2,810,674.21	2,162,319.00	2,150,250.00	

** END OF REPORT - Generated by Tonya Walton **

Solid Waste Department



Bold positions are based on approval of the Archer Classification Study

**FY 2009-10 Recommended Budget
BOCC Follow Up
Solid Waste Convenience Center Statistics**

During the May 12 budget work session, the BOCC requested additional information regarding user volumes, ownership and anomalies of the County's solid waste convenience centers. Currently of the five (5) centers, two are owned by the County and the remaining three on leased property. The three lease agreements (Bradshaw Quarry Road, High Rock Road and Walnut Grove Church Road) contain a 90-day termination clause. The High Rock Road lease has a renewal provision of ten consecutive five-year terms; presently nine remain. With the exception of the Bradshaw Quarry Road Center, all are full service centers offering household waste and bulk waste disposal as well as recycling and reuse opportunities. Due the space constraints, the Bradshaw Quarry Center accepts clean wood by depositing on the ground pending manual collection by a Sanitation Collector and does not offer reuse opportunities (Salvage Shed) or yard waste collection. The Board expressed concerns regarding the possibility of Sanitation employees working every weekend. Leave (scheduled and unanticipated) requests especially for weekend periods would be fulfilled by available non-permanent and/or reassigned permanent staff. Currently leave is typically approved and honored except when extraordinary circumstances occur.

Walnut Grove Church Road

Comprised of two parcels; one County Owned and second leased

- Renewal date: July 1, 2013
- Monthly lease amount: \$350
- 90 day termination clause

Full Service

Highest Number of Users

Eubanks Road

County Owned

Full Service

Second Highest Number of Users

Ferguson Road

County Owned

Full Service

Midpoint (Third Highest/Third Lowest) Number of Users

High Rock

Leased

- Renewal date: July 27, 2010; Lease provision for additional consecutive five-year terms; Nine five-year terms remain
- Monthly lease amount: \$265.55 (annual lease escalator based on the Consumer Price Index)
- 90 day termination clause

Full Service

Second Lowest Number of Users

Bradshaw Quarry Road

Leased

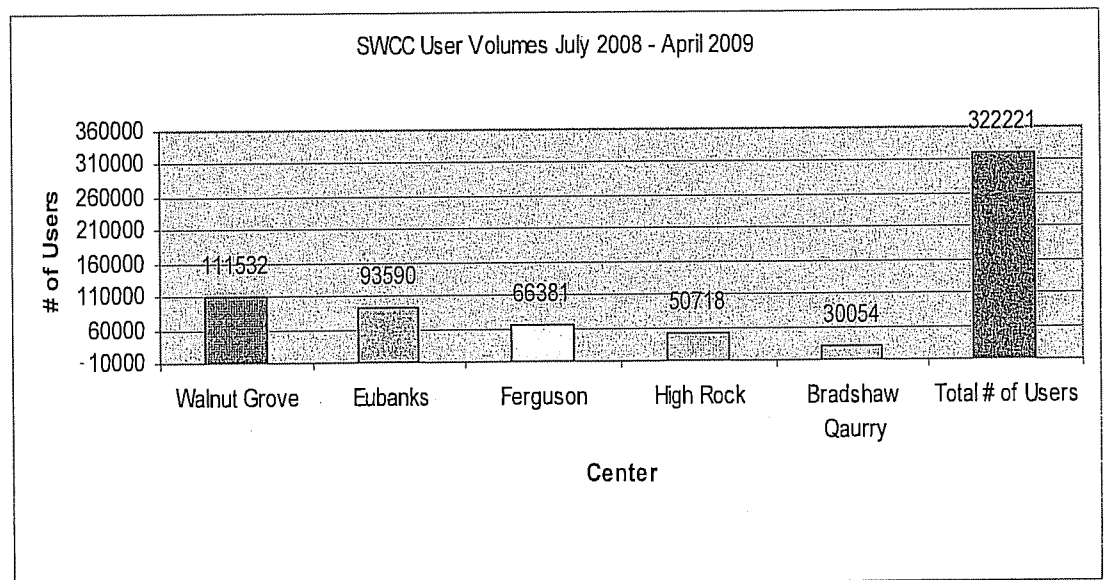
- Renewal date: July 1, 2009 (five year term – 2014)
- Proposed monthly lease amount: \$400
- 90 day termination clause

Partial Services provided

- No Salvage Shed
- No yard waste accepted

Lowest Number of Users

SWCC User Volumes July 2008 – April 2009	
Center	# of Users
WG	111,532
ER	93,590
FR	66,381
HR	50,718
BQ	30,054
Total # of Users	322,221



AVERAGE # OF USERS PER HOUR PER DAY PER CENTER (July – April)

	BRADSHAW QUARRY					
	Monday	Tuesday	Thursday	Friday	Saturday	Sunday
7-8	4	5	6	5	5	
8-9	7	8	8	8	10	
9-10	11	11	10	10	15	
10-11	10	12	10	12	19	
11-12	12	11	10	11	18	
12-1	6	7	7	9	16	
1-2	11	12	11	12	18	30
2-3	11	12	11	12	17	24
3-4	11	13	10	11	16	22
4-5	11	12	10	10	15	17
5-6	9	9	9	8		
6-7	5	6	6	5		
TOTAL AVG # OF USERS PER DAY	110	117	108	116	149	93

	HIGH ROCK ROAD					
	Monday	Tuesday	Thursday	Friday	Saturday	Sunday
7-8	14	12	12	10	9	
8-9	12	12	13	12	18	
9-10	14	14	16	16	26	
10-11	16	17	18	18	33	
11-12	16	17	17	18	35	
12-1	10	10	11	12	28	
1-2	16	17	17	21	33	57
2-3	17	17	17	20	28	41
3-4	16	18	16	18	27	37
4-5	19	21	17	18	24	34
5-6	17	20	18	15		
6-7	14	19	12	11		
TOTAL AVG # OF USERS PER DAY	182	193	184	190	261	168

	FERGUSON ROAD					
	Monday	Tuesday	Thursday	Friday	Saturday	Sunday
7-8	14	14	14	11	6	
8-9	19	21	20	19	16	
9-10	21	22	22	21	28	
10-11	23	25	23	23	34	
11-12	23	24	24	24	39	
12-1	13	12	13	14	32	
1-2	22	24	23	24	40	67
2-3	23	25	24	24	39	55
3-4	23	25	22	25	38	50
4-5	24	27	22	23	36	42
5-6	23	27	21	21		
6-7	17	22	17	16		
TOTAL AVG # OF USERS PER DAY	245	268	244	245	308	214

	EUBANKS					
	Monday	Tuesday	Thursday	Friday	Saturday	Sunday
7-8	21	21	14	18	14	
8-9	25	26	20	24	26	
9-10	27	36	22	30	47	
10-11	29	35	23	34	66	
11-12	35	34	24	39	78	
12-1	25	24	13	31	61	
1-2	36	34	23	39	64	94
2-3	38	35	24	36	55	69
3-4	33	35	22	36	52	64
4-5	32	32	28	32	43	48
5-6	23	28	21	21		
6-7	17	20	16	12		
TOTAL AVG # OF USERS PER DAY	341	359	249	352	505	277

AVERAGE # OF USERS PER HOUR PER DAY PER CENTER (July – April) cont.

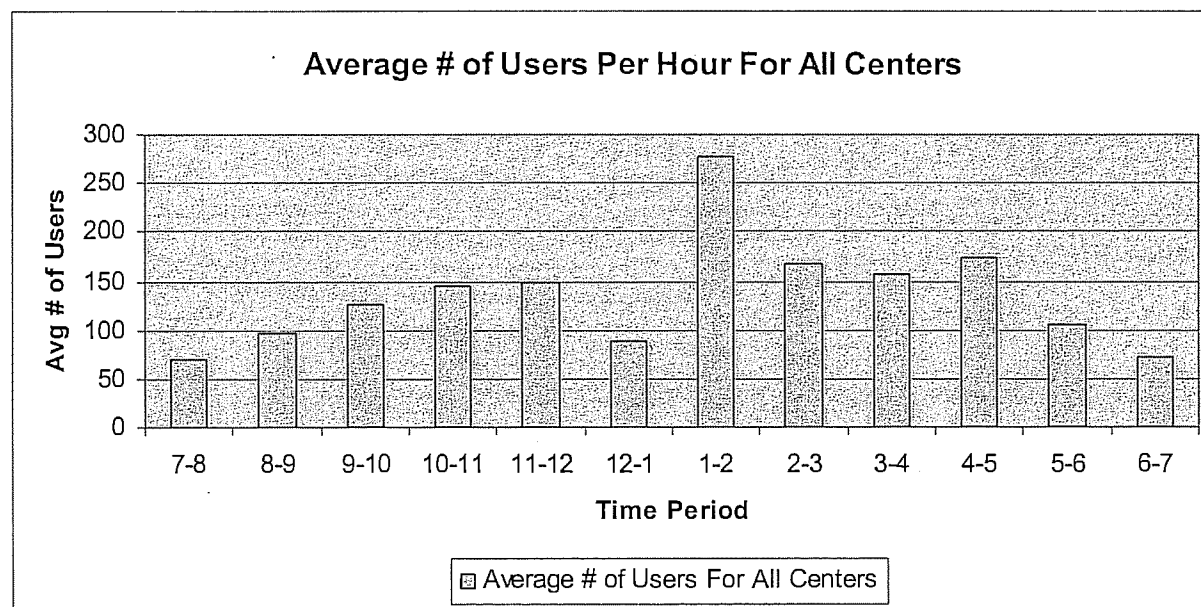
WALNUT GROVE CHURCH ROAD						
	Monday	Tuesday	Thursday	Friday	Saturday	Sunday
7-8	29	26	28	25	21	
8-9	33	30	32	34	39	
9-10	37	34	39	41	60	
10-11	41	40	40	46	72	
11-12	40	36	39	44	79	
12-1	25	30	25	32	64	
1-2	41	39	38	45	73	124
2-3	42	42	39	44	64	101
3-4	40	40	38	39	64	84
4-5	38	41	35	37	52	68
5-6	38	37	34	31		
6-7	29	28	25	22		
TOTAL AVG # OF USERS PER DAY	432	422	413	438	588	377

SUMMARY: AVERAGE # OF USERS PER HOUR PER DAY FOR ALL CENTERS (July – April)

SUMMARY: AVERAGE # OF USERS PER HOUR PER DAY FOR ALL CENTERS						
	Monday	Tuesday	Thursday	Friday	Saturday	Sunday
7-8	82	77	73	69	55	
8-9	97	96	92	97	108	
9-10	110	118	109	119	175	
10-11	119	129	114	133	225	
11-12	125	121	114	137	248	
12-1	80	82	69	98	201	
1-2	126	127	112	141	228	372
2-3	131	131	115	136	203	290
3-4	124	131	108	130	197	257
4-5	124	133	113	120	170	209
5-6	110	120	102	95		
6-7	82	95	77	66		
TOTAL AVG PER DAY	1310	1359	1198	1341	1811	1128

- Thursday is the least utilized weekday of operation
- Sunday is the lowest volume day but is the highest per hour average

Time Period	Average # of Users For All Centers
7-8	71
8-9	98
9-10	126
10-11	144
11-12	149
12-1	88
1-2	277
2-3	168
3-4	158
4-5	174
5-6	106
6-7	72



Tax Assessor and Revaluation

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend Account: 3300
Tax Assessor (General Fund)						
Personnel Services	\$ 1,191,619	\$ 1,226,893	\$ 1,097,201	\$ 1,115,917	\$ 1,225,949	\$ 1,212,240
Operations	\$ 141,658	\$ 145,000	\$ 159,842	\$ 157,356	\$ 143,024	\$ 143,024
Capital Outlay	\$ 3,513	\$ 0	\$ 14,500	\$ 300	\$ 0	\$ 0
Total Expenditures	\$ 1,336,789	\$ 1,371,893	\$ 1,271,543	\$ 1,273,573	\$ 1,368,973	\$ 1,355,264
Offsetting Revenues	\$ (9,056)	\$ (4,539)	\$ (4,200)	\$ (1,980)	\$ (2,000)	\$ (2,000)
County Costs (net)	\$ 1,327,733	\$ 1,367,354	\$ 1,267,343	\$ 1,271,593	\$ 1,366,973	\$ 1,353,264
Personnel Services	\$ 70,576	\$ 59,427	\$ 84,559	\$ 80,712	\$ 79,551	\$ 78,600
Operations	\$ 28,070	\$ 14,885	\$ 98,690	\$ 99,122	\$ 87,689	\$ 87,689
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 98,646	\$ 74,313	\$ 183,249	\$ 179,834	\$ 167,240	\$ 166,289
Offsetting Revenues	\$ (2,509)	\$ (1,097)	\$ (47,249)	\$ (47,749)	\$ (66,240)	\$ (65,289)
County Costs (net)	\$ 96,136	\$ 73,216	\$ 136,000	\$ 132,085	\$ 101,000	\$ 101,000
Total Tax Assessor and Related Expenditures	\$ 1,435,435	\$ 1,446,206	\$ 1,454,792	\$ 1,453,407	\$ 1,536,213	\$ 1,521,553

Department by Division

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommend
By Program (General Fund)						
Land Records	\$ 489,455	\$ 481,842	\$ 349,732	\$ 316,748	\$ 346,214	\$ 342,252
Tax Assessor	\$ 847,334	\$ 890,051	\$ 921,811	\$ 956,825	\$ 1,022,759	\$ 1,013,012
Total Expenditures	\$ 1,336,789	\$ 1,371,893	\$ 1,271,543	\$ 1,273,573	\$ 1,368,973	\$ 1,355,264
Offsetting Revenue	\$ (9,056)	\$ (4,539)	\$ (4,200)	\$ (1,980)	\$ (2,000)	\$ (2,000)
County Costs (net)	\$ 1,327,733	\$ 1,367,354	\$ 1,267,343	\$ 1,271,593	\$ 1,366,973	\$ 1,353,264
Other Related Programs (Revaluation Fund)						
Other	\$ 98,646	\$ 74,313	\$ 183,249	\$ 179,834	\$ 167,240	\$ 166,289
Total Expenditures	\$ 98,646	\$ 74,313	\$ 183,249	\$ 179,834	\$ 167,240	\$ 166,289
Offsetting Revenue	\$ (2,509)	\$ (1,097)	\$ (47,249)	\$ (47,749)	\$ (66,240)	\$ (65,289)
County Costs (net)	\$ 96,136	\$ 73,216	\$ 136,000	\$ 132,085	\$ 101,000	\$ 101,000
Total Expenditures	\$ 1,435,435	\$ 1,446,206	\$ 1,454,792	\$ 1,453,407	\$ 1,536,213	\$ 1,521,553

Budget Highlights:

- Increases in Overtime and Non-Permanent personnel in FY 2009-10 are related to implementation of the new Property Information Management System (PIMS) project for property assessment purposes.
- Revenues continue to decrease annually in Land Records section due to more products available on-line to citizens.
- Decreases in operations for the Revaluation Fund in FY 2009-10 are due to budgeting in a non-revaluation year.

Changes in Service Delivery (\$16,798 Reduction) – Assessor/Land Records

- Reduce the number of Tax Audits performed (10-15 less).
- Advertise required notices in only one newspaper.
- Eliminate inserts in tax bills, delay microfilming one year, and reduce number of printed office documents.
- Reduce travel, training/development, and certifications and licenses associated with continuing education for one year.
- Eliminate funds for equipment repairs
- Reduce Association-affiliated dues payments

New Programs/Services: (\$133,863 Increase):

- Implementation of the Property Information Management System (PIMS) project.

Changes in Service Delivery (\$11,009 Reduction) – Revaluation Fund

- Reduce contract services during a non-revaluation year, however this possibly could impact ability to defend appeals at the State level.
- Reduce Board of Equalization and Review due to anticipated reduction in appeals in a non-revaluation year.
- Move a portion of other supplies to departmental supplies account and eliminate the remaining amount.

Potential Change in County Service Delivery
FY 2009-10

Department Tax Assessor / Land Records
Department Target Budget (\$16,774)
Reduction Amount

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
1	Reduce travel, training/development, and certifications & licenses line items		(\$2,513)	Delay travel associated with continuing education; delay training until next fiscal year; delay sending appraisers to continuing education until next fiscal year	General Fund	None
2	Reduce the number of Tax Audits		(\$6,300)	None	General Fund	Reduce the number of tax audits. This will equate to 10-15 less audits for FY 09/10
3	Eliminate funds for equipment repairs		(\$100)	None	General Fund	If repairs are needed on equipment during the fiscal year, funds will need to be transferred from other accounts within the department's budget to cover the expense.
4	Reduce Advertising costs		(\$500)	None	General Fund	Only advertise required notices in one (1) newspaper
5	Reduce Association-affiliated dues payments		(\$985)	Only pay International Association of Assessing Officers dues for Assessor and associated memberships for North Carolina Association of Assessing Officers	General Fund	None
6	Reduce Contract Services line item		(\$2,800)	None	General Fund	Eliminate inserts in tax bills, delay microfilming until next FY, reduce number of printed office documents

		Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change			
	Land Records Division:					
1	Reduce training/development, and certifications & licenses line items		(\$2,100)	Delay training until next FY; delay sending mappers to continuing education until next fiscal year	General Fund	None
2	Reduce Equipment Repairs line item by 50%		(\$1,500)	None	General Fund	If repairs are needed on equipment during the fiscal year, funds will need to be transferred from other accounts within the department's budget to cover the expense.
Total Department Budget Reduction		\$0	(\$16,798)			

Net Department Budget Reduction	(\$16,798)

Potential Change in County Service Delivery
FY 2009-10

Department Revaluation
Department Target Budget
Reduction Amount (\$11,009)

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Increase budgeted funds for Departmental Supplies		\$1,581	None	Revaluation Fund	The budget for supplies in the current fiscal year is currently overspent. Increasing this item will ensure adequate supplies for FY 09/10
2	Reduce Contract Services		(\$6,000)	None	Revaluation Fund	Reduction may impact our ability to defend appeals at the state level. FY 09/10 is not a revaluation year, hence no printed revaluation notices are needed
3	Reduce Board of Equalization & Review		(\$2,000)	None	Revaluation Fund	Anticipate reduction in appeals in a non-revaluation year
4	Other Supplies - some of these funds are being moved to Departmental Supplies while the remaining funds are being eliminated		(\$4,590)	None	Revaluation Fund	None
Total Department Budget Reduction		\$0	(\$11,009)			

Net Department Budget Reduction	(\$11,009)

Summary - Printing Line ItemDepartment: Tax Assessor

Priority	Item	Cost Budgeted
1	Microfilming of Prior Yr Abstracts	\$6,000
2	Envelopes	\$300
3	Watercraft Pricing Guides (4)	\$740
4	Airplane Pricing Guide	\$170
5	Business Cards	\$150
6	Certified Mail Forms	\$100
Total		\$7,460

Summary - Printing Line ItemDepartment: Revaluation

Priority	Item	Cost Budgeted
1	Board of E&R Notices	\$2,000
Total		\$2,000

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	(TAX ASSESSOR)	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES		934,175.42	832,215.00	832,215.00	816,385.00	816,385.00	
OVERTIME		3,248.48	3,200.00	3,200.00	28,200.00	28,200.00	
HOLIDAY PAY		.00	.00	.00	.00	.00	
LONGEVITY		16,202.71	16,643.00	16,643.00	14,900.00	14,900.00	
NON-PERMANENT PERSONNE		10,405.24	4,700.00	4,700.00	104,050.00	104,050.00	
TIME LIMITED TEMPORARY		.00	.00	.00	.00	.00	
SEASONAL		.00	.00	.00	.00	.00	
STUDENT INTERNS		.00	.00	.00	.00	.00	
SOCIAL SECURITY		57,254.99	51,444.00	51,444.00	59,702.00	59,702.00	
MEDICARE		13,390.22	12,032.00	12,032.00	13,962.00	13,962.00	
MEDICAL INSURANCE		124,461.13	116,734.00	116,734.00	128,176.00	128,176.00	
MED INS PMT IN LIEU		.00	.00	.00	.00	.00	
DENTAL INSURANCE		5,362.06	5,415.00	5,415.00	5,415.00	4,076.00	
LIFE INSURANCE		2,849.97	2,103.00	2,103.00	2,095.00	2,095.00	
RETIREMENT		46,541.24	40,345.00	40,345.00	40,694.00	40,694.00	
NON-SWORN 401(K)		13,002.00	12,370.00	12,370.00	12,370.00	.00	
PERSONNEL SERVICES		1,226,893.46	1,097,201.00	1,097,201.00	1,225,949.00	1,212,240.00	
TRAVEL		713.00	1,147.00	860.00	300.00	300.00	
TRAINING/DEVELOPMENT		2,258.67	1,666.00	1,666.00	.00	.00	
CERTIFICATIONS & LICEN		3,914.59	5,200.00	5,200.00	3,100.00	3,100.00	
PERSONAL MILEAGE		.00	.00	.00	.00	.00	
TRAVEL ADVANCES		.00	.00	.00	.00	.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: GENERAL FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
TELEPHONE	11,343.23	12,300.00	12,300.00	12,300.00	12,300.00	
POSTAGE	43,574.16	51,407.00	51,407.00	51,407.00	51,407.00	
FREIGHT	.00	.00	.00	.00	.00	
MOTOR POOL	15,527.42	7,560.00	7,560.00	7,560.00	7,560.00	
EQUIPMENT REP & MAINT	1,145.69	5,100.00	5,100.00	3,500.00	3,500.00	
EQUIPMENT RENT	1,547.00	1,671.00	1,790.00	1,671.00	1,671.00	
DUPLICATING	1,121.52	739.00	739.00	739.00	739.00	
PRINTING	5,851.29	8,805.00	8,505.00	8,805.00	8,805.00	
ADVERTISING	848.24	1,020.00	1,020.00	500.00	500.00	
DUES	1,268.34	1,765.00	1,765.00	780.00	780.00	
SUBSCRIPTIONS	.00	.00	.00	.00	.00	
DEPARTMENTAL SUPPLIES	3,885.56	5,817.00	5,817.00	5,817.00	5,817.00	
OFFICE SUPPLIES	3,357.34	3,045.00	3,045.00	3,045.00	3,045.00	
CONTRACT SERVICES	27,916.75	32,600.00	32,600.00	29,800.00	29,800.00	
MISCELLANEOUS	20,565.00	20,000.00	20,205.00	13,700.00	13,700.00	
CAPITAL UNDER \$250	1,060.94	.00	575.00	.00	.00	
ELECTRONIC DATABASES	.00	.00	.00	.00	.00	
RELOCATION EXPENSES	.00	.00	.00	.00	.00	
OPERATIONS	145,898.74	159,842.00	160,154.00	143,024.00	143,024.00	
EQUIPMENT	.00	.00	300.00	.00	.00	
IT EQUIPMENT	.00	14,500.00	14,500.00	.00	.00	
FURNISHINGS	.00	.00	.00	.00	.00	
BUILDING IMPROVEMNTS	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	14,500.00	14,800.00	.00	.00	
TAX ASSESSOR	1,372,792.20	1,271,543.00	1,272,155.00	1,368,973.00	1,355,264.00	
TOTAL GENERAL FUND	1,372,792.20	1,271,543.00	1,272,155.00	1,368,973.00	1,355,264.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: REVALUATION FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
PERMANENT SALARIES	41,521.63	55,946.00	55,946.00	50,888.00	50,888.00	
OVERTIME	.00	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	588.17	594.00	594.00	613.00	613.00	
NON-PERMANENT PERSONNE	4,061.00	11,400.00	11,400.00	11,400.00	11,400.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	2,709.40	4,093.00	4,093.00	3,772.00	3,772.00	
MEDICARE	633.67	957.00	957.00	882.00	882.00	
MEDICAL INSURANCE	6,731.14	7,520.00	7,520.00	8,109.00	8,109.00	
DENTAL INSURANCE	280.60	376.00	376.00	376.00	283.00	
LIFE INSURANCE	126.00	149.00	149.00	140.00	140.00	
RETIREMENT	2,055.06	2,666.00	2,666.00	2,513.00	2,513.00	
NON-SWORN 401(K)	720.50	858.00	858.00	858.00	.00	
PERSONNEL SERVICES	59,427.17	84,559.00	84,559.00	79,551.00	78,600.00	
POSTAGE	.00	22,500.00	22,500.00	22,500.00	22,500.00	
MOTOR POOL	443.70	11,000.00	11,000.00	11,000.00	11,000.00	
EQUIPMENT REP & MAINT	.00	.00	.00	.00	.00	
DUPLICATING	.00	500.00	500.00	500.00	500.00	
PRINTING	.00	2,000.00	2,000.00	2,000.00	2,000.00	
DEPARTMENTAL SUPPLIES	328.18	878.00	878.00	2,467.00	2,467.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 4
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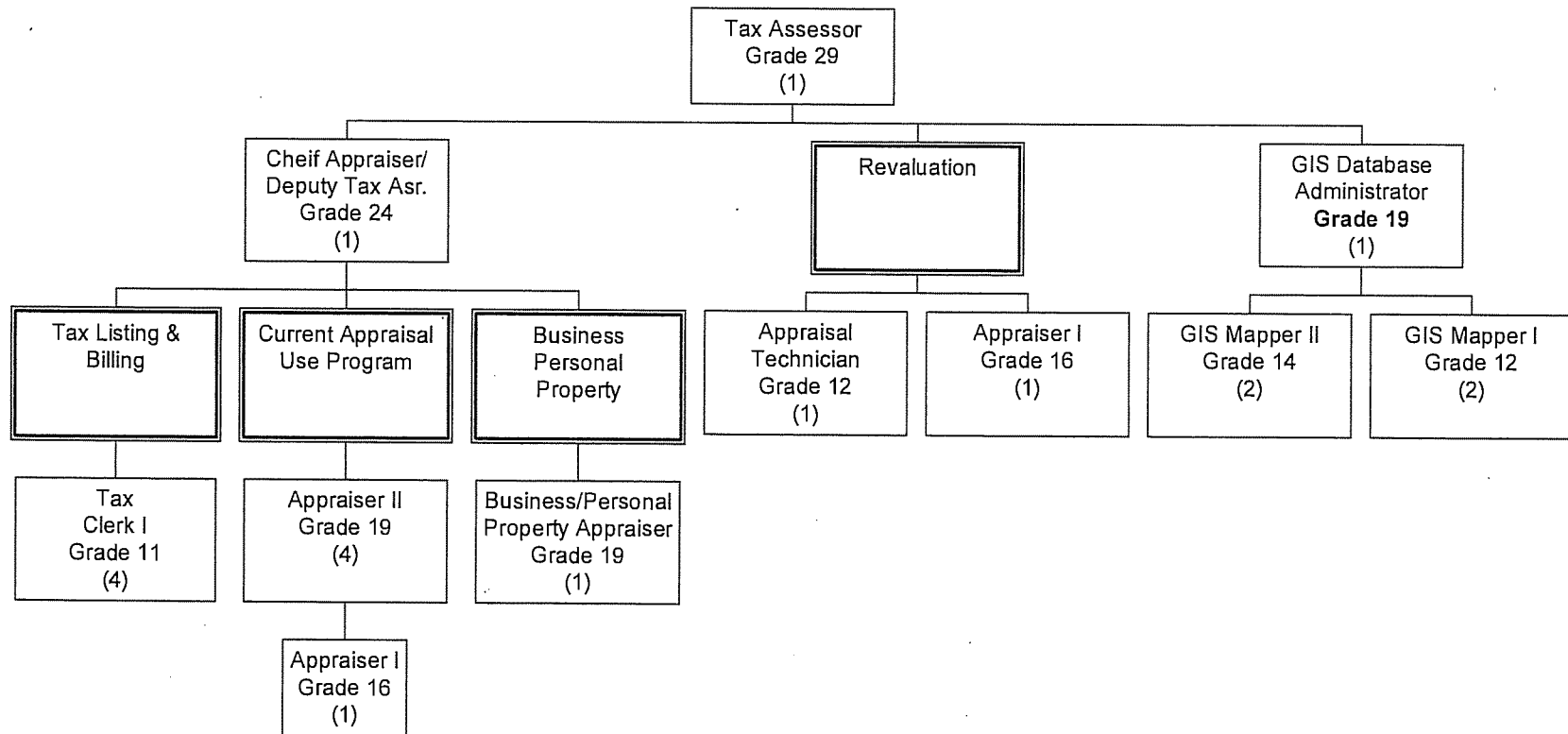
PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: REVALUATION FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
OFFICE SUPPLIES	1,300.09	1,122.00	1,122.00	1,122.00	1,122.00	
CONTRACT SERVICES	22,944.20	46,100.00	59,000.00	40,100.00	40,100.00	
RECOGNITION PROGRAMS	2,750.00	10,000.00	10,000.00	8,000.00	8,000.00	
OTHER	19.21	4,590.00	4,590.00	.00	.00	
OPERATIONS	27,785.38	98,690.00	111,590.00	87,689.00	87,689.00	
EQUIPMENT	.00	.00	.00	.00	.00	
IT EQUIPMENT	.00	.00	.00	.00	.00	
RECURRING CAPITAL	.00	.00	.00	.00	.00	
TAX ASSESSOR	87,212.55	183,249.00	196,149.00	167,240.00	166,289.00	
TOTAL REVALUATION FUND	87,212.55	183,249.00	196,149.00	167,240.00	166,289.00	
GRAND TOTAL	1,460,004.75	1,454,792.00	1,468,304.00	1,536,213.00	1,521,553.00	

** END OF REPORT - Generated by PAUL LAUGHTON **

Tax Assessor's Office



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Bold positions are based on approval of the Archer Classification Study

Transfers to Other Funds

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended
Transfers to Other Funds (General Fund)						
Transfer to Community Dvpmnt	\$ 0	\$ 24,000	\$ 0	\$ 0	\$ 0	\$ 0
Transfer to Affordable Housing	\$ 188,360	\$ 274,453	\$ 374,924	\$ 374,924	\$ 279,156	\$ 279,156
Transfer to County Capital	\$ 2,970,374	\$ 2,715,885	\$ 1,887,551	\$ 1,887,551	\$ 2,874,551	\$ 2,874,551
Transfer to Efland Sewer Fund	\$ 106,800	\$ 122,250	\$ 82,250	\$ 102,523	\$ 119,900	\$ 119,900
Transfer to Grant Projects	\$ 80,661	\$ 50,788	\$ 36,443	\$ 281,920	\$ 37,724	\$ 36,932
Transfer to Justice Partnership	\$ 11,500	\$ 24,534	\$ 55,534	\$ 55,534	\$ 37,644	\$ 36,853
Transfer to Revaluation	\$ 50,000	\$ 124,000	\$ 136,000	\$ 136,000	\$ 101,000	\$ 101,000
Transfer to School Capital	\$ 4,155,562	\$ 4,073,827	\$ 4,818,826	\$ 4,818,826	\$ 4,311,827	\$ 4,311,827
Transfer to Solid Waste Fund	\$ 0	\$ 1,243,775	\$ 0	\$ 0	\$ 0	\$ 0
Transfer to SportsPlex Fund	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 775,000	\$ 775,000
Total Transfer to Other Funds	\$ 8,263,257	\$ 9,353,512	\$ 8,091,528	\$ 8,357,278	\$ 8,536,802	\$ 8,535,219

*These transfers represent contributions from the General Fund to Other Funds.

Transfer to Affordable Housing Reserve \$279,156

This transfer reserves funds to address long-term housing needs for decent and affordable housing in Orange County, provides funds for the Urgent Repair Program, Homelessness Partnership Program, the County match to the HOME Program, Impact Fee Reimbursement, and provides General Fund support of 70% of the Housing and Community Director's salary and benefits due to increased non-Section 8 housing duties related to the County's involvement in affordable housing programs. (See the *Housing and Community Development Fund budget section of this document for more information*).

Transfer to School Capital \$4,311,827

Transfer to County Capital \$2,874,551

These transfers provide pay-as-you-go funds for School and County capital projects identified in the Capital Investment Plan (CIP).

Transfer to Efland Sewer Enterprise Fund \$119,900

This transfer provides funds to supplement money received from sewer charges. (See the *Efland Sewer Fund budget section of this document for more information*).

Transfer to Grant Projects \$36,932

This transfer allocates general fund dollars to the Senior Health Coordination-Wellness grant project.

Transfer to Revaluation \$101,000

This transfer allocates funds to the Revaluation fund to pay for the revaluation of real property in the County. State Statutes require a revaluation of real property to be completed at least every eight years. Orange County has adopted a quadrennial revaluation cycle, with the most recent revaluation having taken effect on January 1, 2009.

Transfer to Sportsplex \$775,000

In December 2005, the County purchased the Sportsplex located in Hillsborough. Under a current contractual arrangement, a third party, Recreation Factory Partners, manages and

Transfers to Other Funds - continued

operates the facility for a fee. This transfer provides sufficient funds to pay the annual debt service (principal and interest) associated with the purchase (\$521,417) with the remainder for operations.

Transfer to Orange-Chatham Justice Program

\$36,853

Criminal Justice Partnership Program – These funds provide the County match for the Criminal Justice Partnership Program. This match, along with grant funding from the Criminal Justice Partnership Program and the State Office of Juvenile Justice finance the County's Criminal Justice Program Coordinator position.

Visitors Bureau Fund

	2006-07 Actual Expenditures	2007-08 Actual Expenditures	2008-09 Original Budget	2008-09 12-Month Estimate	2009-10 Department Requested	2009-10 Manager Recommended Account: 6005
<i>Visitors Bureau Fund</i>	<i>Visitors Bureau Fund</i>					
Overhead	\$ 31,766	\$ 42,430	\$ 47,055	\$ 47,055	\$ 47,055	\$ 47,055
Personnel Services	\$ 337,307	\$ 336,860	\$ 363,079	\$ 359,754	\$ 352,787	\$ 348,033
Operations	\$ 373,032	\$ 537,826	\$ 572,952	\$ 711,386	\$ 541,849	\$ 546,603
Capital Outlay	\$ 9,562	\$ 9,445	\$ 38,800	\$ 2,552	\$ 0	\$ 0
Total Expenditures	\$ 751,666	\$ 926,561	\$ 1,021,886	\$ 1,120,747	\$ 941,691	\$ 941,691
<i>Offsetting Revenues</i>	<i>\$ (772,164)</i>	<i>\$ (839,514)</i>	<i>\$ (1,021,886)</i>	<i>\$ (1,181,927)</i>	<i>\$ (941,691)</i>	<i>\$ (941,691)</i>
County Costs (net)	\$ (20,498)	\$ 87,047	\$ 0	\$ (61,180)	\$ 0	\$ 0

Budget Highlights

- FY 2009-10 funding for the Visitors Bureau includes \$799,691 in Occupancy Tax proceeds, \$130,000 contribution from the Town of Chapel Hill and \$12,000 in General Government Revenue.
- The bureau anticipates a decrease in Occupancy Tax revenues for FY 2009-10 related to the economic downturn (\$101,000). The bureau hopes to lessen this loss with a "Stay and Save" advertising campaign, designed to increase travel from businesses and individuals within the region.

Changes in Service Delivery (\$57,595 Reduction)

- Reduce nonpermanent personnel.
- Reduce market research costs.
- Reduce costs related to the Internet Destination Sales System (iDSS).
- Decrease in personal mileage.
- Reduce travel (attend one less conference).
- Not travel to the DC Tradeshow.
- Withdraw participation in the DC Tradeshow.
- Decrease endorsements and sponsorships.
- Reduce the number of publications produced.
- Reduce advertising efforts.

Potential Change in County Service Delivery
FY 2009-10

Department Visitors Bureau

Target Budget Reduction Amount (\$57,595)

Dept Priority	Explanation of Service Delivery Change	Dollar Equivalent		Staff Impacts	Funding Source	Service Impacts
		Revenue Change	Appropriation Change			
1	Reduce nonpermanent personnel		(\$300)	Reduction in nonpermanent employee hours. Propose having full-time staff work alternate Saturdays and receive compensatory time during the week.	Visitors Bureau	If full-time staff is not available, Visitors Bureau will be closed on Saturdays.
2	Reduce market research costs		(\$15,000)	None	Visitors Bureau	Research should be done every two years for feedback on how the Bureau and County are perceived by visitors and stakeholders. Would not be able to conduct this study in FY 2009-10.
3	Reduce costs related to the Internet Destination Sales System (iDSS)		(\$6,600)	None	Visitors Bureau	None. The initial software implementation is complete so these funds are not needed.
4	Decrease in personal mileage		(\$1,600)	None	Visitors Bureau	Staff may be unable to attend unanticipated local or regional meetings.
5	Reduce travel (attend one less conference)		(\$1,590)	None	Visitors Bureau	Could negatively impact networking possibilities, meeting planner sales, and sales and occupancy taxes.
6	Not travel to the DC Tradeshow		(\$1,000)	None	Visitors Bureau	Not attending the trade show could negatively impact the number of meeting planners booking OC hotels and meeting venues. Seventy five percent of attendees are the decision maker for their respective company. From this show, 49% plan one to five meetings.

		Dollar Equivalent				
Dept Priority	Explanation of Service Delivery Change	Revenue Change	Appropriation Change	Staff Impacts	Funding Source	Service Impacts
7	Withdraw participation in the DC Tradeshow		(\$3,250)	None	Visitors Bureau	Not attending the trade show could negatively impact the number of meeting planners booking OC hotels and meeting venues. Seventy five percent of attendees are the decision maker for their respective company. From this show, 49% plan one to five meetings.
8	Decrease endorsements and sponsorships		(\$3,073)	None	Visitors Bureau	Could impact the number of visitors attending events. Could also affect funding needed to host events, which could lead to event cancellations and reduced tourism rates.
9	Reduce the number of publications produced		(\$3,218)	None	Visitors Bureau	Eliminate visitor coupon books. Could decrease the number of visitors at locales taking advantage of a coupon discount.
10	Reduce advertising efforts		(\$21,964)	None	Visitors Bureau	Could miss out on an opportunity to take advantage of local tourism during the recession.
Total Department Budget Reduction		\$0	(\$57,595)			
Net Department Budget Reduction		(\$57,595)				

Summary - Printing Line Item**Department:** Visitors Bureau

Priority	Item	Cost Budgeted
1	Posters for tradeshow that need to be enlarged.	\$900
2	Occupancy & state of the industry reports for investors doing feasibility studies	\$500
3	Postcards for direct mail promotions	\$1,100
Total		\$2,500

From: **Brad Broadwell**
Sent: **Monday, May 11, 2009 8:46 AM**
To: **Laura Blackmon**
Subject: **RE: Visitors Bureau BOCC Follow Up Item**

THE CVB INDUSTRY

Travel and Tourism is one of the largest industries in the United States, employing over 7 million people and generating over \$100 billion in local and state taxes. Over the past 25 years, community leaders have seen the opportunity to increase the economic base of their region by marketing their destination to business and leisure travelers. In most communities, the responsibility of marketing the region falls to a Destination Marketing Organization, often referred to as a "Convention and Visitors Bureau" CVB or in cities without a large convention center, "Visitors Bureaus" or VBs.

In the vast majority of communities, CVB budgets are powered by government funding, often in the form of Room Tax revenues that are derived from the guests of area hotels. According to recent industry figures, 88% of CVBs report receiving Room Tax revenues with which to run their sales and marketing programs. In addition, Public Sector Funding makes up 84% of the average CVB budget. The rest comes from private sector fundraising such as membership programs, service fees, and merchandise and advertising sales in publications. As competition for the visitor dollar increased, many CVBs transformed themselves into independent, 501(c)(6) not-for-profit agencies.

Organizational Structures:

- • The majority of CVBs are independent not-for-profits: 61% are 501(c)(6) and 4% are 501(c)(3). 18% are government agencies (city, county, state/province, authority) and 5% are a chamber or a division of a chamber of commerce.
- • Increased productivity, the opportunity to insure that all revenues invested by government are spent on tourism promotion and the ability motivate sales staff with adequate compensation were cited as the primary advantages for an independent CVB structure.
- • Be it formerly governmental or a Chamber division, most independent CVB respondents pointed to layers of bureaucracy and diversion of room tax revenues to non-tourism initiatives as no longer hampering their efforts.
- • Unfettered access to the Mayors, County Commissioners and key Department heads and the ability to avoid having to lobby for budget appropriations each year were cited as the key benefits of governmental status.

RATIONALE FOR CONVERSION TO INDEPENDENT STATUS

Less than a third of the CVBs remain as a division of government, which begs the question "why?" The primary rationales for an independent CVB structure appear to center on the CVB's ability to be more efficient and productive; the opportunity to insure that all governmentally directed revenues were expended on tourism-related programs; and the ability to do things that government often cannot such as develop compensation and incentive plans that motivate increased sales bookings. Independent status has allowed CVBs more time to focus on the

mission of the organization and less on government projects that are only peripherally related to the development of tourism and becoming entwined in events that did not produce a visitor-based ROI.

Some 40% of those that were once divisions of Chambers of Commerce reported that a key advantage of their independence was that the Chamber was no longer able to appropriate room tax dollars for non-tourism related activities. (If it were a part of a Chamber, a Visitors Bureau would likely become entangled spending its dollars on advocacy issues important to Chamber members. Being a part of a membership driven Chamber, means the CVB must often chose between what its members want and what is right for the community and the visitor.)

For those CVBs that had been a division of government, the ability to appropriately compensate sales and marketing professionals was cited as a significant advantage to independent status. Additionally, the "speed to market" and the ability to easily adapt to market changes were cited as well. Regardless of the source of independence, the governmental bodies authorizing them believes they now receive a higher ROI from the room tax invested in tourism and destination promotion because a percentage of it is no longer diverted, and all resources are highly focused on the mission.

RATIONALE OF DIVISIONAL STATUS

- For those CVBs that remain as a Division of a parent organization, the following advantages were identified:
- The CVB that is a Division of a City cited greater access to the Mayor and key Department Heads than it would enjoy if it were an independent contract agency.
- The CVB that is a County Department said that being a part of government lessens the level of political involvement that many independent Bureaus must endure to get contracts renewed.
- The CVB that is a Division of Government also benefits from savings on shared administrative and health care costs.

UNIQUE VARIATIONS

- North Carolina State Statutes provide that its CVBs be designed as Quasi-Governmental models. While not holding the authority to impose tax, these unique organizations are, as one respondent said, seen as "instrumentalities of government" and, thus, have broad authority for action and relatively low political downside.*

PREFERRED GOVERNANCE STRUCTURES

Board design between Bureaus tends to be highly subjective to the culture and make-up of each individual community. In other words, destinations design their Boards to meet the political and destination realities of the regions they serve.

ACCOUNTABILITY

Overall, most Cities and Counties require their CVBs to provide financial and productivity reports on a regular basis. Bureaus report on measures such as Room Night production, number of Bookings successfully executed and other activity measures deemed important.

Surrounding Visitors Bureaus to Orange County (Info reported in 2006)

DURHAM NC

POPULATION: 202,000

HOTEL ROOM INVENTORY: 7,100

DMO STRUCTURE: Governmental Authority

MEMBERSHIP PROGRAM: No

BUDGET: \$2.8 million; CONVENTION CENTER: Yes

History: In 1982, the State passed legislation enabling destinations to impose a Room Tax for the purpose of funding local tourism promotion. Counties that chose to impose the tax were required to set-up a separate "Tourism Development Authority." The Durham CVB was one of the first of these authorities to be created through an agreement between its City and County governments.

Benefits of Governmental Authority Status: While these entities were called Authorities, they did not originally have the power to levy taxes...but they were separate quasi-governmental entities with many of the powers and benefits of government (North Carolina TDAs could access State Benefits Programs). The Durham CVB CEO says the system works because the Bureau's "Authority" status provides an "arms-length" relationship between the TDA and the County which helps de-politicize the decision making process on what is right for the community and, in the end, the customer. At the same time, the quasi-governmental structure ties the CVB close enough to the County that its work cannot be overlooked. The format also enables the CVB CEO to interact as a peer with the City and County Managers, enabling any potential problem resolution to move quickly and efficiently.

The CVB prefers its position as an Authority to being a part of a Chamber of Commerce or a Membership-driven CVB because it allows the organization to be destination-centric in its work. If it were a part of a Chamber, it would likely become entangled in advocacy issues important to Chamber members. Likewise, a membership CVB must often choose between what its members want and what is right for the community and the visitor. Authority status frees the CVB from these concerns.

Governance & Accountability: The Authority is designed by State Statute to operate under an 11-person Board with half of the seats appointed by the City and the other half (plus one) appointed by the County. Half of the appointments must be representatives of the hospitality industries which collect the tax. The only reporting requirement of the Bureau is that it submit an annual financial audit to the County. However, the CVB chooses to submit monthly reports including meeting agendas, minutes, performance indicators and financial reports.

RALEIGH NC

POPULATION: 327,000

HOTEL ROOM INVENTORY: 13,800

DMO STRUCTURE: Governmental Authority

MEMBERSHIP PROGRAM: No

BUDGET: \$3 million; CONVENTION CENTER: Yes

History: The CVB was founded in 1986 as a division of the Greater Raleigh Chamber of Commerce. In 1991, the State enacted legislation that allowed Counties to create and fund Destination Marketing Organizations. While Durham created a "Tourism Development Authority," Raleigh opted for the creation of a quasi-public entity that the IRS defines as an "instrumentality of government." This provides the options for the Bureau to avail itself of County benefits such as health and retirement benefits...but does not place the CVB as a County Department.

Benefits of this Structure: According to the CVB, their unusual set up is not unlike being a 501(c)(3) foundation. It can take advantage of many of the benefits of government without the bureaucracy that often restricts governmental CVBs. The revenue stream is mandated by State statutes, so there is not a fear of being impacted by across the board budget cuts that can befall governmental Bureaus in tight economic times. And, this unique structure allows the Bureau to focus on what it does best without the diversions that being a division of County could create.

Governance & Accountability: The Bureau is governed by a Board of Directors numbering 12; six appointments from the City and six from the County. Four of the appointments must be from the hotel industry and two others from related tourism businesses. The Chamber of Commerce appoints one ex-officio member to the Board. While there is no reporting mechanism required, the Raleigh CVB provides detailed reports to the City and the County on a monthly basis.

Advantages of Privatization

- • Nearly 70% of CVBs are now private, stand-alone entities
- • The shift to privatization has mirrored that of governmental desires for more outsourcing, in addition to market needs demanding the CVB be a much more nimble and flexible organization.
- • As a private entity you can increase your speed-to-market enhancing your competitive position. Translate: greater success and more public revenues.
- • Incentive bonus to motivate greater sales bookings.
- • As a government dept., bureaus must still seek approval of county commissioners and staff department directors on budget, slowing down purchasing and deadline -oriented projects.
- • A governing board comprised of those in the hospitality and tourism industry is better poised to provide the necessary oversight that has become crucial.
- • Visitors Bureaus have IT needs not typically supported by county government, including shared calendar of events software, booking engines, blogs, merchandise sales and the acceptance of payments for goods and services.
- • In difficult economic times, it is typical for a visitor's bureau to spend more on marketing.
- • Visitors Bureaus receive requests from the hotels for quick marketing decisions. (For example, if the weddings market is performing well, then hotels want dollars moved towards wedding marketing. The Bureau makes line item transfers and quick decisions that often are outside of sound county fiscal policies.)

Disadvantages of Privatization

- • Unsecured funding for staff and programs.
- • Less returned on investment as a result of lessened staff and programs.
- • OC visitor's bureau staff has a combined 45 years of service to the county; there is a significant sense of pride with these employees; they consider their county service a badge of honor. Staff believes they have helped Orange County grow through their job service and that the continual rise in occupancy taxes, visitors spending and job creation, is a result—in part—of their years of building this industry. They feel their service is a legacy they have left the county. And, in turn, they appreciate all that the county does for them.
- • Health insurance purchasing power limited for 7 FTEs. No economies of scale exist with purchasing insurance for seven people. Additional tax dollars would be used to purchase health and retirement benefits. (Precedent for “non-county” entities as NC state retirement participants may exist. Commissioners may have authority for CVB to continue participation in healthcare programs.)
- • A transition would require “outplacement” efforts for employees not wanting to leave county
- • Costs would be incurred for the development of policies/procedures for personnel, purchasing, financial, etc.
- • An Ordinance (change) would be needed
- • New bylaws would have to be established
- • Board “liability” issues would need to be studied
- • Budget implications if no longer tax-exempt
- • Budget implications of outside counsel, external audit, insurance, etc.
- • Annual external audit would be necessary at CVB's expense

*NC Statutes were not uniform in the early 1980s and 90s. Therefore it is advised that we bring-in state experts on how CVBs were formed to help us all better understand what flexibility exists for changing the organization

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 1
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR:	2008	2009	2009	2010	2010	
VISITORS BUREAU FUND	ACTUAL	ORIG BUD	REVISED BUD	REQUEST	RECOMMEND	COMMENT
PERMANENT SALARIES	259,674.77	283,314.00	283,317.00	270,824.00	270,824.00	
OVERTIME	42.10	.00	.00	.00	.00	
HOLIDAY PAY	.00	.00	.00	.00	.00	
LONGEVITY	650.31	2,028.00	2,028.00	2,102.00	2,102.00	
NON-PERMANENT PERSONNE	6,777.98	3,000.00	3,000.00	2,700.00	2,700.00	
TIME LIMITED TEMPORARY	.00	.00	.00	.00	.00	
SEASONAL	.00	.00	.00	.00	.00	
STUDENT INTERNS	.00	.00	.00	.00	.00	
SOCIAL SECURITY	16,385.92	17,244.00	17,244.00	17,084.00	17,084.00	
MEDICARE	3,832.18	4,033.00	4,033.00	3,995.00	3,995.00	
MEDICAL INSURANCE	30,324.37	33,155.00	33,155.00	35,899.00	35,899.00	
DENTAL INSURANCE	1,628.10	1,878.00	1,878.00	1,878.00	1,414.00	
LIFE INSURANCE	823.85	683.00	683.00	700.00	700.00	
RETIREMENT	12,705.91	13,454.00	13,454.00	13,315.00	13,315.00	
NON-SWORN 401(K)	4,015.00	4,290.00	4,290.00	4,290.00	.00	
PERSONNEL SERVICES	336,860.49	363,079.00	363,082.00	352,787.00	348,033.00	
TRAVEL	9,055.60	6,975.00	6,975.00	6,975.00	6,975.00	
TRAINING/DEVELOPMENT	80.00	.00	3,375.31	1,500.00	1,500.00	
PERSONAL MILEAGE	6,533.98	7,600.00	7,600.00	6,000.00	6,000.00	
TELEPHONE	6,842.34	6,900.00	6,900.00	6,900.00	6,900.00	
POSTAGE	8,313.61	5,000.00	7,500.00	5,800.00	5,800.00	
FREIGHT	2,306.06	4,900.00	4,900.00	4,800.00	4,800.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 2
bgnyrpts

PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: VISITORS BUREAU FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
BUILDING REPAIRS	2,037.59	.00	20,000.00	2,000.00	2,000.00	
EQUIPMENT REP & MAINT	102.01	.00	.00	.00	.00	
BUILDING RENT	47,784.00	48,000.00	48,000.00	48,000.00	48,000.00	
DUPLICATING	500.00	500.00	500.00	500.00	500.00	
PRINTING	2,785.52	2,500.00	2,500.00	2,500.00	2,500.00	
ADVERTISING	104,365.37	257,286.00	343,186.10	235,322.00	240,076.00	
DUES	8,070.00	9,220.00	12,595.00	9,500.00	9,500.00	
SUBSCRIPTIONS	1,564.28	4,565.00	4,565.00	5,000.00	5,000.00	
DEPARTMENTAL SUPPLIES	5,107.97	16,000.00	16,000.00	9,400.00	9,400.00	
EDUCATIONAL SUPPLIES	193.33	1,275.00	1,275.00	1,200.00	1,200.00	
OFFICE SUPPLIES	3,505.83	2,000.00	2,500.00	2,500.00	2,500.00	
CONTRACT SERVICES	184,210.38	13,000.00	12,150.00	19,712.00	19,712.00	
LEGAL SVS	.00	.00	.00	.00	.00	
BONDS & INSURANCE	.00	.00	.00	.00	.00	
ELECTRICITY	5,388.96	6,600.00	6,600.00	6,000.00	6,000.00	
CREDIT CARD ACCEPTANCE	1,122.94	500.00	500.00	540.00	540.00	
STRATEGIC ALLIANCES	14,407.83	22,000.00	42,449.69	36,700.00	36,700.00	
COLLATERAL	.00	.00	.00	.00	.00	
PROMOTION & EVENTS	16,783.62	30,731.00	29,418.50	27,658.00	27,658.00	
TRADE SHOWS, SALES	5,590.98	13,500.00	9,000.00	10,250.00	10,250.00	
SALES TRAVEL	7,899.82	10,200.00	7,933.00	7,610.00	7,610.00	
MARKET RESEARCH	989.86	15,000.00	26,679.45	.00	.00	
PUBLICATIONS	94,321.45	88,700.00	101,520.45	85,482.00	85,482.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

PG 3
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PROJECTION: 20101 2009-10 Budget

FOR PERIOD 12

ACCOUNTS FOR: VISITORS BUREAU FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
FY 08/09 2% REDUCTION	.00	.00	10,367.00	.00	.00	
CAPITAL UNDER \$250	.00	.00	249.00	.00	.00	
RELOCATION EXPENSES	.00	.00	.00	.00	.00	
OPERATIONS	539,863.33	572,952.00	735,238.50	541,849.00	546,603.00	
EQUIPMENT	2,005.08	33,000.00	32,751.00	.00	.00	
IT EQUIPMENT	194.00	2,500.00	2,500.00	.00	.00	
FURNISHINGS	7,245.73	3,300.00	3,300.00	.00	.00	
RECURRING CAPITAL	9,444.81	38,800.00	38,551.00	.00	.00	
ECONOMIC DEVELOPMENT C	886,168.63	974,831.00	1,136,871.50	894,636.00	894,636.00	

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ORANGE COUNTY MUNIS LIVE
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20101 2009-10 Budget

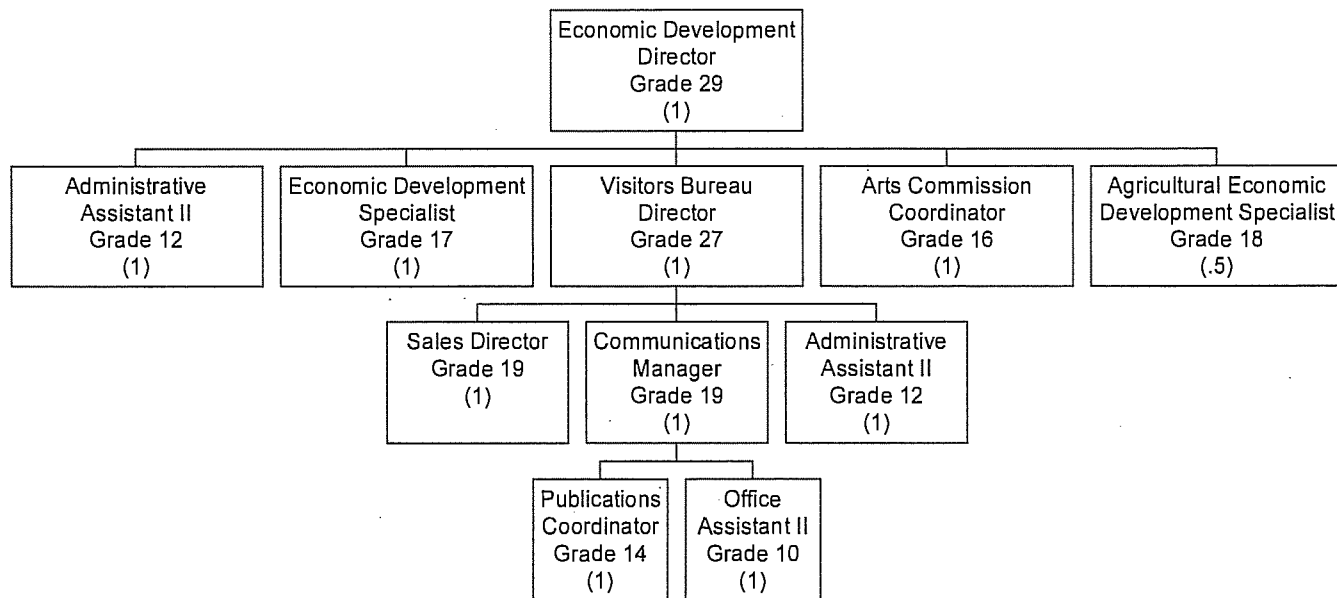
FOR PERIOD 12

ACCOUNTS FOR: VISITORS BUREAU FUND	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2010 REQUEST	2010 RECOMMEND	COMMENT
OVERHEAD	42,430.00	47,055.00	47,055.00	47,055.00	47,055.00	_____
TRANS TO GEN FUND	.00	.00	.00	.00	.00	_____
TRANSFERS TO OTHER FUN	42,430.00	47,055.00	47,055.00	47,055.00	47,055.00	_____
TRANSFERS	42,430.00	47,055.00	47,055.00	47,055.00	47,055.00	_____
TOTAL VISITORS BUREAU FUND	928,598.63	1,021,886.00	1,183,926.50	941,691.00	941,691.00	_____
GRAND TOTAL	928,598.63	1,021,886.00	1,183,926.50	941,691.00	941,691.00	_____

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Economic Development

(Including Arts Commission & Visitors Bureau)



Employee Pay and Benefits

Appendix A

Employee Pay and Benefits

Background

Orange County Government is facing a very challenging task in developing a revenue neutral budget for FY 2009-10. As County departments develop strategies to tighten their budgets, County employees will be asked to do the same based on the need to reduce personnel services costs. The major challenge and focus of these reductions will be to prevent reductions in the permanent staff needed to provide services to the residents.

The Human Resources staff has sought input from employees relating to the most appropriate options to consider in reducing personnel services costs. These include several meetings with the ERC and its Pay and Benefits Committee and the development of an Employee Survey. While any reductions in pay or benefits will not popular, employees seem to understand in this economy, some reductions are going to be necessary.

Many County Government functions serve as a safety net for those residents in the greatest need. This important role is especially challenging during tough economic times. The County employees providing these essential services must be prepared to meet the increased demand with a high level of energy and dedication. In addition, other County employees will need to work hard providing other supportive services, programs, events and facilities residents and visitors to Orange County enjoy on a daily basis. The variety of services offered by the County improves the quality of life for everyone and benefits each individual in a unique way.

Orange County employees count, and the Manager's Recommended Budget focuses on maintaining the County's current workforce, which comprises over 850 permanent employees. The recommended budget includes funding for current permanent employees, however it requires all employees forego an increase in or, in some cases, reduce the pay and benefits they have received in previous years.

These changes will place additional demands on the County's workforce to achieve cost savings. Meanwhile, continuing to provide a high level of service to the County's residents and customers will challenge our employees. The recommended budget incorporates reductions impacting all employees. This budget also provides voluntary options focusing on providing an incentive for employees eligible for retirement and freezing vacancies, which will put additional pressure on departments' already stretched ability to provide services.

Past Pay and Benefits Actions

Economic factors have a greater impact on the Manager's recommendation concerning pay and benefits for Orange County employees than at any other time in recent history.

In FY 2008-09 the recommended budget included:

Employee Pay and Benefits - Continued

- A 2.25 percent cost of living increase, effective July 1, 2008.
- Continuation of In-range salary increase of 1 percent for employees with proficient work performance and a 2 percent increase for employees with exceptional work performance, effective with the employee's performance review date.
- Continuation of Longevity Pay, the Equity/Retention Fund, and the County's 401(k) contribution of \$27.50 per pay period for non-sworn law enforcement employees and 5% for sworn law enforcement officers.
- Funds to address a projected employee health insurance increase up to 8.0 percent effective January 1, 2009.
- Maintaining the Living Wage at \$10.12 an hour, as provided by the Board's living wage policy.
- The addition of 27.45 FTE's to the County workforce. Newly created positions included positions that would transition from long-term temporary funding to meet permanent County staffing needs and positions that would provide services at new County facilities.
- Implementation of a three-month hiring delay. Permanent positions that were vacant or become vacant as of July 1 were held vacant for at least a three-month period.
- Delay in implementing the results of the Classification, Pay and Benefits study conducted by the Archer Company.

For FY 2007-08, the Board approved a 3.0 percent cost of living increase and a 1.0 percent or 2.0 percent in-range salary increase (based on the employee's performance review), continuing the 401(k) contribution of \$27.50 per pay period, funding up to 14% percent health insurance increase, and increasing the living wage to \$10.12 an hour.

Recommended Employee Pay and Benefits plan for 2009-10

- No cost of living increase.
- No in-range salary increases.
- Funding to address an employee health insurance increase up to 4.0 percent effective January 1, 2010.
- Maintain the Living Wage at \$10.12 an hour, as provided by the Board's living wage policy.

Employee Pay and Benefits - Continued

- Implement specific components of the Classification, Pay and Benefits Study (Archer Study) recommendations.
- Implement a twelve-month hiring freeze.
- Offer Retirement Incentives to employees eligible to retire according the criteria established by the North Carolina Local Government Employees' Retirement System (NCLGERS).
- Offer the option of voluntary unpaid leave.
- Suspend County contribution to non-LEO employees' 401(k) accounts.

1. Cost of Living Increase and In-range Salary Increases

The Manager does not recommend a cost of living increase or an in-range salary increase for FY 2009-10. This recommendation is based on the County's current financial condition but also reflects employment market factors and economic indicators captured in the Consumer Price Index (CPI).

- The U.S. Bureau of Labor Statistics reports that for the first three months of 2009 consumer prices increased at a seasonally adjusted annual rate of 2.2 percent. This compares with an increase of 0.1 percent for all of 2008.
- A current survey of the employment market indicates most local government employers are not proposing a cost of living increase.
- Personnel services comprise the largest percentage (nearly 60 percent) of the County's operational expenditures, and the County revenues cannot support an increase in these expenditures next year.

2. Employee Health Insurance

The County has been informed by the North Carolina Association of County Commissioners of a potential eight percent premium increase, effective January 1, 2010. The Manager's Recommended Budget includes funds to address up to a 4.0 increase. This may require changes in the plan design (copay, deductible, or co-insurance) or increasing the premium cost for employees. The actual cost of the County's health insurance will be determined in September 2009 through the annual renewal process.

3. Orange County Living Wage

The Manager recommends that the Living Wage remain at \$10.12 an hour. Based on the method for determining the Orange County living wage, as provided by the Board's living wage policy, the living wage decreased from \$10.12 an hour in 2007 to \$10.10 an hour in 2008. Data is not yet available for calculating the living wage for 2009.

Employee Pay and Benefits - Continued

4. Archer Study

The Manager recommends funding of \$80,000 (\$60,000 in the general fund) for position reclassifications studied through the Archer study. During this classification study these positions were identified as working outside their present classification, and to maintain our current internal equity, it is necessary to approve the new classifications and provide a monetary adjustment to the employees affected by these changes. The recommendation includes approving the updated Archer class specification descriptions and the updated Orange County Classification List. An essential part of maintaining the County classification and pay system will be to provide regular annual study a certain portion of the overall position classifications.

5. Hiring Freeze

Staff anticipates that cost savings attributed to the twelve-month hiring freeze in FY 2009-10 will yield approximately \$750,000. The hiring freeze will place additional demands on the County's already stretched workforce to maintain the required standards of providing service to the County's citizens and customers. The hiring freeze will create opportunities to further study positions and identify those that can be eliminated from future funding considerations.

6. Retirement Incentives

Staff anticipates cost savings attributed to offering retirement incentives in FY 2009-10 will yield approximately \$375,000. This is based on approximately 25 percent of eligible employees accepting the retirement incentives. Retirement incentives will be offered to permanent employees who are eligible to retire with unreduced or reduced benefits according to the criteria established by the North Carolina Local Government Employees' Retirement System (NCLGERS). Employees will receive a cash payout based on years of creditable service in the NCLGERS. Final payouts will include payment for unused vacation leave up to 240 hrs and may include a prorated longevity payment (through 6/30/09). Employees who retire with 10 or more years of Orange County service will receive retiree health insurance. Employees are able to apply unused sick leave towards creditable service with the NCLGERS.

7. Voluntary Unpaid Leave

Staff anticipates that cost savings attributed to offering permanent employees the option to take unpaid leave by reducing their workweek throughout all or a portion of the fiscal year or to taking a voluntary unpaid leave of absence will yield approximately \$50,000 in FY 2009-10. Requests for a voluntary unpaid leave will be pre-approved by an employee's Department Director.

8. Suspend County Contribution to Non-LEO 401(k) Accounts

Employee Pay and Benefits - Continued

Staff anticipates that cost savings attributed to suspending County deposits into non-law enforcement employee 401(k) accounts in FY 2009-10 will yield approximately \$500,000. Non-law enforcement employees currently receive a County contribution of \$27.50 per pay period (\$715 per year) to their 401(k) accounts. Sworn Law Enforcement Officers would continue to receive the State-mandated County contribution of 5.0 percent of their annual salary to their 401(k) accounts.

Living Wage

Background

The Board of County Commissioners has established a living wage for County employees. When the Board established the Living Wage in 1998, it set the amount of that wage at \$8.00 per hour. Since that date the Living Wage has been updated as follows:

Date	Living Wage	Date	Living Wage
July 1998	\$8.00 an hour	July 2001	\$9.11 an hour
November 1999	\$8.20 an hour	July 2005	\$9.34 an hour
July 2000	\$8.45 an hour	July 2007	\$10.12 an hour

The Board considers Living Wage updates annually in the budget process.

Living Wage Update Recommendation

The Board has based its determination of the Living Wage on the Federal poverty level for a family of four as adjusted for the Raleigh-Durham Region based on the American Chamber of Commerce Research Association's cost of living index. **Based on that formula updated to 2009, the Manager recommends the Living Wage remain at \$10.12 an hour.** The Federal Health and Human Services Poverty Level Wage for a family of four increased from \$9.93 an hour in 2007 to \$10.19 an hour in 2008, the Raleigh-Durham Region cost of living relative to the national average decreased from 101.9 percent in 2007 to 99.1 percent in 2008. The Raleigh-Durham Region cost of living is not yet available for 2009.

Method for Establishing the Living Wage

As noted above, the Board has based the living wage on the Federal poverty level for a family of four as adjusted for the Raleigh-Durham Region based on the American Chamber of Commerce Research Association's cost of living index.

For information, Chart 1 below shows the unadjusted Federal poverty guidelines. These establish the annual earnings needed for a family of a specific size to meet the threshold, assuming a single wage earner and 2,080 working hours (40 hour work schedule) annually.

Chart 1 - Health and Human Services Poverty Guidelines Minimum Hourly Wage

Number in Family	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
1	\$4.03	\$4.14	\$4.43	\$4.46	\$4.42	\$4.35	\$4.61	\$4.69	\$4.91	\$5.00	\$5.21
2	\$5.41	\$5.58	\$5.99	\$6.00	\$5.96	\$5.82	\$6.19	\$6.29	\$6.58	\$6.73	\$7.00
3	\$6.79	\$7.01	\$7.55	\$7.55	\$7.50	\$7.45	\$7.76	\$7.89	\$8.25	\$8.46	\$8.80
4	\$8.17	\$8.45	\$9.11	\$9.10	\$9.04	\$8.79	\$9.34	\$9.49	\$9.93	\$10.1	\$10.6

Living Wage - Continued

										9	0
5	\$9.56	\$9.89	\$10.67	\$10.65	\$10.59	\$10.27	\$10.90	\$11.08	\$11.60	\$11.92	\$12.40

Chart 2 below shows the Raleigh-Durham region cost of living. For past years, the index for the Raleigh-Durham region included Chapel Hill. For 2004 and 2005, the cost of living for Raleigh Durham was split into two indexes: Raleigh-Cary and Durham (which included Chapel Hill). For 2008, data was obtained from these indexes for each city: Chapel Hill (101.2), Durham (93.5) and Raleigh (102.6). The indexes shown below for 2006 through 2008 are the average of the three cities.

Year	RDU Cost of Living	Year	RDU Cost of Living
1997	103.0%	2004	97.0%
1999	101.8%	2005	100.3%
2000	103.1%	2006	101.9%
2001	107.3%	2007	101.9%
2002	104.6%	2008	99.1%
2003	102.2%	2009	Not available

Chart 3 below shows the Federal poverty levels, adjusted for the Raleigh-Durham Region cost of living for 1999 through 2008. This adjustment cannot be made for 2009 Federal poverty guidelines without the Raleigh-Durham Region cost of living for 2009.

Chart 3 - Health and Human Services Poverty Guidelines Adjusted for Raleigh-Durham Region Cost of Living (Wage per Hour)

Number in Family	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
1	\$3.96	\$4.01	\$4.13	\$4.26	\$4.32	\$4.48	\$4.60	\$4.78	\$5.00	\$4.96	n/a
2	\$5.32	\$5.41	\$5.58	\$5.74	\$5.83	\$6.00	\$6.17	\$6.41	\$6.70	\$6.67	n/a
3	\$6.67	\$6.80	\$7.03	\$7.22	\$7.34	\$7.68	\$7.74	\$8.04	\$8.41	\$8.39	n/a
4	\$8.03	\$8.20	\$8.49	\$8.70	\$8.85	\$9.06	\$9.31	\$9.67	\$10.12	\$10.10	n/a
5	\$9.39	\$9.89	\$9.94	\$10.18	\$10.36	\$10.59	\$10.87	\$11.29	\$11.92	\$11.82	n/a

Board of Commissioners' Action as to the Living Wage

The Manager recommends the Living Wage remain the same at \$10.12 an hour in FY 2009-10.

Employee Health Care

Background

Permanent employees are eligible for health insurance through the NC Association of County Commissioners (NCACC). The County Health Plan is administered by CIGNA. Two plans are available, a Health Maintenance Organization (HMO) and a Preferred Provider Organization (PPO) with employee coverage paid entirely by the County.

Health Plan	County Cost per Employee	Employee Co-Insurance	Employee Out-of-Pocket Costs
HMO	\$485.88/month	0%	\$250/year
PPO	\$465.50/month	10%	\$1,250/year

Based on only three months of data, the NCACC is projecting an 8.0 percent increase in the County's health insurance cost, effective January 1, 2010. An 8.0 percent increase is equivalent to approximately \$550,000. The actual amount of the County's health insurance will be determined in September 2009 through the annual renewal process. Staff has identified a number of options for reducing the projected increase in the County's health insurance cost in the 2010 calendar year.

Health Care Recommendation

The Manager's Recommended Budget includes funds for up to a 4.0 percent increase (\$275,000) in the County's health insurance cost. Staff has identified the following options for addressing the projected increase. Additional information will be presented to the Board in the fall, at the time of the annual renewal process.

Options for achieving a 4.0 percent increase in County Costs for Employee Health Care in FY 2009-10 include:

- Creating a Basic Plan and a Buy-Up Plan – The Basic Plan would provide a lower level of benefits at no cost to employees. Employees who prefer a higher level of benefits would be required to pay a higher premium for a Buy-Up Plan. The cost to the County would remain the same because employees who choose the Buy-Up Plan will assume the additional costs for this higher level of coverage.
- Creating a Single Plan with reduced benefits compared to the County's existing health plans. The cost to the County and to the employee would remain neutral but employees would have more limited coverage compared to the current health plans and could not choose between a PPO and an HMO plan. The Single Plan could be either an HMO or PPO plan.
- Reducing benefits for all employees but maintain the two existing plans. The cost to the County and to the employee would remain neutral but employees would no longer have the benefit of the higher level of coverage the current health plans offer. The benefits offered through each plan would be reduced.
- Increasing premiums and keeping the higher level of coverage the current plans offer. Employees would be required to assume the cost of any increase in premiums. At an 8.0 overall percent increase in premiums, this would be close to

Employee Health Care - Continued

\$20 per month for employee only coverage and more for employees with dependent coverage (up to a \$40 per month increase for employees with family coverage).

Health Insurance Waiver Recommendation

The incentive for employees' waiving health insurance currently is \$25 per month. The Manager recommends increasing the waiver amount to \$100 per month. The financial impact of this recommendation is unknown at this time. Eight new waivers will result in a \$0 net gain from offering the higher incentive. Each additional waiver of health insurance, beyond the additional eight, will result in net annual savings of \$4,000 per waiver. Employees who are eligible for coverage through another health plan may find this waiver option more attractive than the waiver amount that is currently offered. The County requires verification of other coverage before approving a waiver request.

Board of Commissioners' Action as to the Employee Health Insurance

The Manager recommends the budget for employee health insurance increase by 4.0 percent (\$250,000) in FY 2009-10 and the Board approve an increase in the health insurance waiver from \$25 per month to \$100 per month, effective with the January 1, 2010 renewal.

County Health Plan History 2001 – 2010

Participants in Health Plans as of April 2009

Health Plan	# Enrolled	
	Active Employees	Retirees
Open Access Plus In-Network Co-Pay (HMO)	740	94
Open Access Plus Co-Pay (PPO)	89	9

Health Insurance Rate Changes

The chart below lists past increases implemented by the NCACC Health Insurance Trust:

Calendar Year	Total Cost Percentage Increase	Cost to County of Employee Only Coverage (monthly premium)	Difference (per month per employee)	Changes to the Plan
2010 (projected)	8% (projected based on 25% of current year)	\$524.75 (HMO) \$502.63 (PPO)	\$38.87 (HMO) \$37.23 (PPO)	
2009	7.9%	\$485.88 (HMO) \$465.40 (PPO)	\$40.82 (HMO) -\$56.68 (PPO)	Added <i>Health Advisor</i> , priced HMO in line with 100% co-insurance benefit
2008	9.7%	\$445.06 (HMO) \$522.08 (PPO)	\$39.42 (HMO) \$46.24 (PPO)	Increased office visit co-pays (\$10/\$20 to \$15/\$30)
2007	1.9%	\$405.64 (HMO) \$475.84 (PPO)	\$7.40 (HMO) \$8.68 (PPO)	Changed administrators in July 2007 from BCBS to CIGNA (NCACC decision)
2006	16.5%	\$398.24 (HMO) \$467.16 (PPO)	\$55.47 (HMO) \$82.96 (PPO)	\$250 deductible added to HMO
2005	-3.6%	\$342.77 (HMO)	-\$12.84 (HMO)	
2004	13.8%	\$355.61 (HMO)	\$43.17 (HMO)	Increase in ER co-pay (\$100 to \$150)
2003	25.0%	\$312.44 (HMO)	\$62.50 (HMO)	
2002	8.0%	\$249.94 (HMO)	\$18.41 (HMO)	
2001	18.9%	\$231.53 (HMO)		

*2001 – 2005 premium information based on lowest cost plan.

Orange County Employee Benefits

Explanation of Employee Benefit	Fiscal Year 2008-09 Approved Benefit	Fiscal Year 2009-10 Recommended Benefit
Flexible Compensation Plan		
The Flexible Compensation Plan allows employees to make pre-tax contributions into healthcare or dependent/child care spending accounts which can be used to pay for health, dental, vision and dependent/child care expenses. This plan also enables employees to pay their health and dental premiums on a pre-tax basis. By reducing taxable income, both employees and the County save.	FY 08-09 Benefit Enhancement: Implemented a “debit card” program and increased the maximum contribution to the Healthcare Spending Account from \$2,600 per year to \$3,000 per year. Expanded open enrollment for the Healthcare Spending Account so new employees can enroll effective the same date as their health insurance. Budget Impact: An increase in administrative fees from \$60 per year per participant to \$84 per year per participant. These fees are offset by tax savings (FICA).	Plan remains the same.
Dental Care		
Orange County has a self-insured dental plan administered by Delta Dental of NC. Reimbursements are based on a Table of Allowances that is determined by Orange County.	FY 08-09 Benefit Enhancement: Increased the reimbursement rate for preventive and diagnostic services to the Maximum Payable Amount (MPA) established by Delta Dental. Budget Impact: Unknown at this time, since only 3 months of plan data is available.	FY 09-10 Benefit Enhancement: 1) Increase the allowable amounts paid for restorative services, pending review of utilization data. 2) Reduce County contribution to dental fund by 25% for covered employees. The dental fund has a healthy balance, which can be sustained for a 2 to 3 year period with reduced County contributions. Budget Impact: Increased administrative fees will be effective January 2010.
Health Care		
Health Insurance is available through the NCACC and administered by CIGNA. Employees can choose between two plans, a Health Maintenance Organization (HMO) and a Preferred Provide Organization (PPO) with employee coverage for either plan paid entirely by the County. The HMO has no co-insurance, with maximum out of pocket costs at \$250 per year, whereas the PPO has a 10% co-insurance and maximum out of	Retained the plan design. FY 08-09 Benefit Enhancement: Added <i>Health Advisor</i>, health coaching program designed to assist healthy and at-risk members increase healthy behaviors. Increased efforts to educate employees on the value of health insurance and ways to minimize health costs, including wellness initiatives. Budget Impact: 7.9% increase	Funds up to a 4.0% increase in health care premiums by implementing one of the following options, effective 1/1/10: 1) A Basic and a Buy-Up Plan; 2) A Single Plan with reduced benefits; 3) Continue 2 existing plans with reduced benefits for all employees; 4) Continue 2 existing plans with current high level of coverage, but employees will be required to pay the cost of

Explanation of Employee Benefit	Fiscal Year 2008-09 Approved Benefit	Fiscal Year 2009-10 Recommended Benefit
pocket costs at \$1,250 per year. The County also subsidizes dependent health insurance at 52% of the lower-priced plan.	in total premiums.	increased premiums Budget Impact: No increase in health care premiums Increase incentive for employees waiving health insurance (currently at \$25 per month) to \$100 per month. Budget impact: Unknown at this time. Eight new waivers would result in a net \$0 gain. Each additional waiver of health insurance will result in net annual savings of \$4,000 per waiver.
Retiree Health Insurance		
Orange County pays for 100% of retiree health insurance for retirees with 10 or more years of Orange County service, and 50% of insurance when the employee has 5 years of service and is over age 65 at retirement or retires on a disability retirement. Dependent coverage is available as if the employee were actively employed (if hired prior to 7/1/08). At age 65, the employee enrolls in Medicare, and is removed from the County Health Plan. Orange County pays a Medicare supplement and prescription benefit (Part D).	Revised the Personnel Ordinance to provide that employees hired on or after July 1, 2008 are not eligible for retiree health insurance coverage for dependents.	Potential changes will be discussed in the fall when information is presented as part of the annual renewal process.
Employee Assistance Program		
Magellan Behavioral Health administers an employee assistance program which includes counseling sessions and financial and legal consultation services.	FY 08-09 Benefit Enhancement: Increased the number of counseling sessions from three to five and added financial consultation services to the existing legal consultation. Eliminated the referral program for senior/child care due to duplication with County services. Budget Impact: An increase in administrative fees of \$0.84 per year per employee.	No change to plan design. Contract expires December 2010. Budget Impact: None

Explanation of Employee Benefit	Fiscal Year 2008-09 Approved Benefit	Fiscal Year 2009-10 Recommended Benefit
Life Insurance		
The County paid life insurance coverage is with MetLife. Permanent employees are covered for one times Annual Salary (up to \$50,000) for life insurance and one times Annual Salary (up to \$50,000) for accidental death and dismemberment insurance. The County pays the full cost of employee coverage. Employees may purchase an optional \$5,000 dependent life benefit.	No change to current contract (3 year contract expires 2010).	Make no changes to current contract. Prepare RFP for 2011 and determine if accidental death and dismemberment feature should remain a part of the contract.
401(k)		
Orange County contributes \$715 per year (\$27.50 per pay period) for non-sworn law enforcement employees into the NC 401(k) supplemental retirement account. The County contributes a state-mandated 5% of annual salary for all sworn law enforcement officers. All permanent employees may contribute to either a traditional pre-tax or Roth 401(k) but are not required to do so.	No change.	Suspension of the County's contribution for non-law enforcement officer employees. Budget Impact: Reduction of approximately \$500,000 in personnel services expenditures.

Other Employee Benefits

Changes to these benefits have not been proposed as part of the FY 2008-09 or 2009-10 budget processes.

Explanation of Employee Benefits	Funding Source
Retirement	
N.C. Local Government Employees' Retirement System: Full retirement benefit after 30 years of retirement service, at age 60 with 25 years of service, or at age 65 with five years of service. Reduced retirement benefit at age 50 with at least 20 years of retirement service or at age 60 with at least five years of such service. Death Benefit of one times an employee's annual salary, up to \$50,000, after one year of retirement service.	The employee contributes 6.00% of annual salary on a pre-tax basis. Orange County contributes 4.88% of the employee's annual salary.
Vacation Leave	
Accrues monthly at a rate of 96.0 to 230.4 hours per year based on service and a 40-hour regular work schedule. May be used for vacation, illness, religious observance, adverse weather or other reason with supervisor approval.	Orange County

Explanation of Employee Benefits	Funding Source
Sick Leave	
96 hours earned each year based on a 40-hour regular work schedule Unlimited accumulation. At retirement, unused sick leave counts towards service credit. May be used for the employee's illness or medical appointment or for the illness of an immediate family member as defined in policy.	Orange County
Holidays	
Eleven paid County holidays per year	Orange County
Personal Leave	
Two days of personal leave per calendar year, pro-rated based on hire date.	Orange County
Petty Leave	
70 minutes per month (14 hours per year) based on a 40-hour regular work schedule	Orange County
Other Leave	
• Funeral Leave • Civil Leave • Family Leave • Military Leave	Orange County. The amount available varies, depending on the leave type.
Employee Discounts	
• Triangle Sportsplex • Local Discounts • National Discounts	Orange County offers permanent employees a 75% discount on membership (individual or family) to the Triangle SportsPlex.
Tuition Refund	
Pays up to \$600 in a fiscal year for eligible courses	Orange County
Longevity Pay	
Recognizes Orange County service of 10 years and more with an annual, lump-sum payment of 1.50 to 4.50 percent of annual salary based on years of service.	Orange County
Supplemental Retirement Plans	
Current tax savings available through Traditional 401(k), Roth 401(k) (no tax deferral), and Optional Deferred Compensation (457) Plan	The employee may make a voluntary contribution. Orange County contributes \$27.50 per pay period to the 401(k) for permanent employees, except law enforcement who receive a 5% contribution from the County.
Disability Income Insurance	
Optional disability insurance is available	The employee
Savings Bonds	
Option to purchase savings bonds through payroll deduction	The employee

Classification, Pay and Benefits Study (Archer Study)

Background

In October 2007, the Board of County Commissioners (BOCC) approved a contract with the Archer Group to complete a countywide classification and pay study. Expected outcomes of the study included: new/updated job classification specifications, a new salary schedule with job classes assigned to the appropriate grade within the new schedule, a comparison of the County's benefits package to the competitive market, an analysis of the County workforce by salary, race, and gender, and recommendations for competitive pay strategies.

In the FY 2008-09 budget process, the County Manager recommended partial implementation of the Archer Group's recommendations. Due to lack of funding, the BOCC delayed implementation, planning to incorporate full implementation of the Archer Group's recommendations in the FY 2009-10 budget. The current downturn in the economy has challenged the County's ability to fund full or even partial implementation of the classification study findings in the next fiscal year.

The Archer Group Findings

New/Updated Class Specifications – The Archer Group provided updated descriptions for each job classification in the County. During the study process, the Archer Group identified some positions as working out of the current classification and some position titles as needing modification. During the process, the Archer Group also added new classifications to Orange County's list of existing job classifications. These modifications were determined by the Archer Group and the County to be more descriptive and/or to provide more consistency in classifying and identifying positions throughout the organization.

The estimated cost of approving the identified reclassifications and adopting the changes described above is \$80,000 (\$60,000 in the general fund). The Manager's Recommended Budget includes funds for these reclassifications.

Salary Schedule with New/Updated Classes Assigned – The Archer Group reviewed each of the County's positions for internal equity and external competitiveness. In determining external competitiveness, the Archer Group considered data from 12 county and 5 municipal governments in areas identified by the County as its competitive labor market. Archer gave some consideration to regional survey data for higher level positions. Positions in the private sector, which are similar to positions in the County organization, were also considered in the survey. Based on this information, The Archer Group proposed a new salary structure and reassigned salary grades for the majority of positions in the County. The estimated cost of adopting the new salary structure and reassigned salary grades is \$638,500. The Manager's Recommended Budget does not include funds to accomplish this component of the Archer Group's recommendations.

Archer Study - Continued

Competitive Pay Strategies – The Archer Group recommends adopting a philosophy of moving employees through the salary grade, by allowing each employee to reach the midpoint of their salary grade within a predetermined length of service (i.e. 10 years with Orange County). To begin this process, the Archer Group recommends providing salary adjustments to employees who are not at the midpoint of their salary grade and have ten or more years of service with the County. The estimated initial cost of adopting the new salary structure, reassign salary grades and movement of employees within the pay grade is \$2,920,000. The Manager's Recommended Budget does not include funds to accomplish this component of the Archer Group's recommendations.

Comparison of the County's Benefits Package – The Archer Group determined the County's Benefit package is very competitive when compared to the competitive labor market with the exception of the County's 401(k) contribution for non-law enforcement employees.

Analysis of County Employees by Salary, Race, and Gender - The Archer Group reviewed Orange County's current employee base to determine how well the County is administering compensation across gender and race. The study determined that the County has been administering its pay plan equitably.

Board of Commissioners' Action as to the Archer Study

Due to the financial restraints of the upcoming year, the Manager recommends maintaining the County's current salary schedule and the classification grades.

In addition, the Manager recommends the BOCC:

1. **Adopt the updated Archer class specifications descriptions.** County employees, Department Directors and Human Resources have reviewed the job descriptions; the information in each document is current and can be maintained in the future.
2. **Approve reclassifications identified through the Archer study.** Over time, positions evolve to meet the current needs of the department. When this occurs, Staff reviews the employee's duties to determine the appropriate classification of the position. When the study warrants an adjustment to the classification, Staff initiates approval for a reclassification of the position. This process protects internal equity, by recognizing equal work or comparative work by classification grade and salary adjustments. During this classification study some positions were identified as working outside their present classification. In order to maintain our current internal equity, it is necessary to approve each position's new classification and provide the monetary adjustment outlined in the Personnel Ordinance Article 5, Section 9.0.

Archer Study - Continued

3. **Approve the updated Orange County Classification List.** Personnel Ordinance Article 6, Section 5.0 states the BOCC adopts the position classification plan and approves any amendment to: add or delete a class, change the title of an established class, or revise the salary grade of an established class. There is no cost associated with this action.
4. **Maintain the current classification system by annually reviewing 1/3 of the County's job classifications and fund any adjustments from this annual study through upcoming budget processes.** In 2002 and 2007 the County contracted with an outside consultant to conduct a countywide study to review all position classifications. Due to financial pressures, the implementation of each of these studies was difficult. Staff proposes to move away from trying to fund large countywide implementation plans to providing funding each year to study a third of the County's classifications and other identified positions. This method allows for a continuous review of the County's classification system, and a funding process that is systematic and affordable.

Orange County Reclassification List

Below is the list of positions identified through the Countywide classification study as currently needing to be reclassified. The cost of these reclassifications are in the Manager's Recommended Budget.

Department	Current Classification	Proposed Classification	Current Pay Grade	Proposed Pay Grade	FTE %
COUNTY MANAGER	ADMINISTRATIVE ASSISTANT TO MANAGER II	EXECUTIVE ASSISTANT	14	15	1.00
COUNTY MANAGER	ENGINEERING SPECIALIST I	ASSISTANT COUNTY ENGINEER	16	24	1.00
COUNTY MANAGER	DIR OF MANAGEMENT SUPPORT	DIR OF MANAGEMENT SUPPORT	24	27	1.00
ANIMAL SERVICES	ACCOUNTING TECHNICIAN I	OFFICE SUPERVISOR I	12	14	1.00
FINANCIAL SERVICES	ACCOUNTING TECH SUPERVISOR	FINANCIAL SERVICES COORDINATOR	15	17	1.00
HUMAN RESOURCES	HUMAN RESOURCES TECHNICIAN	HUMAN RESOURCES ANALYST	14	17	1.00
INFORMATION TECHNOLOGY	LAND RECORDS DIRECTOR	GIS MANAGER	29	24	1.00
REGISTER OF DEEDS	DEPUTY REGISTER OF DEEDS I	DEPUTY REGISTER OF DEEDS II	10	11	1.00
TAX ASSESSORS	GIS DATABASE ADMINISTRATOR	GIS DATABASE ADMINISTRATOR	16	19	1.00
REVENUE	REVENUE TECHNICIAN II	REVENUE TECHNICIAN III	12	13	1.00
REVENUE	REVENUE TECHNICIAN II	REVENUE TECHNICIAN III	12	13	1.00
REVENUE	REVENUE TECHNICIAN II	REVENUE TECHNICIAN III	12	13	1.00
SOLID WASTE MANAGEMENT	RECYCLING MATERIAL HANDLER	SOLID WASTE COLLECTOR DRIVER	10	11	1.00
SOLID WASTE MANAGEMENT	RECYCLING MATERIAL HANDLER	SOLID WASTE COLLECTOR DRIVER	10	11	1.00
SOLID WASTE MANAGEMENT	RECYCLING MATERIAL HANDLER	SOLID WASTE COLLECTOR DRIVER	10	11	1.00
SOLID WASTE MANAGEMENT	SW COLLECTOR DRIVER	SOLID WASTE MATERIALS TRANSFER OPERATOR	11	12	1.00
SOLID WASTE MANAGEMENT	HEAVY EQUIPMENT MECHANIC SUPERVISOR	HEAVY EQUIPMENT MECHANIC SUPERVISOR	17	19	1.00
SOLID WASTE MANAGEMENT	SOLID WASTE MANAGER	SOLID WASTE COLLECTION SERVICES MANAGER	19	20	1.00
DEPT OF SOCIAL SERVICES	OFFICE SUPERVISOR II	COMMUNITY SOCIAL SERVICES TECH	15	10	1.00
DEPT OF SOCIAL SERVICES	MANAGEMENT ANALYST	HUMAN SERVICES PLANNER	17	23	1.00
DEPT OF SOCIAL SERVICES	INCOME MAINTENANCE CASEWORKER II	INCOME MAINTENANCE CASEWORKER III	14	15	1.00
HEALTH	ACCOUNTING TECHNICIAN II	OFFICE SUPERVISOR I	13	14	1.00
HEALTH	NUTRITIONIST	PUBLIC HEALTH PROGRAM MANAGER	17	19	1.00
DEPARTMENT ON AGING	PARKS SERVICE DIRECTOR	ADMINISTRATIVE ASSISTANT II	22	12	1.00
DEPARTMENT ON AGING	SR CITIZENS PROGRAM COORDINATOR	OFFICE ASSISTANT II	14	10	1.00
PARKS AND RECREATION	PARKS CONSERVATION TECH II	PARK OPERATIONS SUPERVISOR	14	16	1.00
LIBRARY SERVICES	OFFICE SUPERVISOR II	ASSISTANT LIBRARY DIRECTOR	15	22	1.00
PLANNING AND INSPECTIONS	GIS TECHNICIAN	GIS PROJECT COORDINATOR I	16	17	1.00
PLANNING AND INSPECTIONS	PERMIT SYSTEMS ANALYST	CHIEF INSPECTOR & PLANS EXAM	22	21	1.00
PLANNING AND INSPECTIONS	PLANNER II	PLANNER III	19	24	1.00

FY 09-10 Personnel Services Budget Reduction Options

Budget Reduction Option	Annual Savings (General Fund)	Explanation
Hiring Freeze	750,000	Freeze non-critical positions for 12 months. Require justification for exemption from hiring freeze for critical positions.
Retirement Incentives	375,000	Offer incentives for employees who meet the qualifications for retirement under the NCLGERS and have at least 10 years of service with Orange County, who elect to retire with an effective date of 8/1/09 through 10/1/09..
Voluntary Unpaid Leave	50,000	Offer employees the option of reducing the work regular schedule on a temporary basis or taking a voluntary leave of absence
Suspend County Contribution to Non-LEO 401(k) Accounts	500,000	Currently: \$27.50/pay period (\$715/year)
Total Savings:	1,675,000	

Hiring Freeze Option

Background

As a possible cost savings measure, staff has examined the potential cost savings, operational process and impacts for a hiring freeze in FY 2009-10.

Freeze Elements

Listed below are elements that would be included in a hiring freeze whether for three months, six months, nine months or a full year.

- The freeze would be in effect from July 1, 2009 through June 30, 2010. It would apply to positions already vacant as of July 1, 2009 and positions that become vacant at any time during 2009-10. It would be a “rolling” freeze in that each vacancy would be held vacant for the freeze period set by the Board (whether nine months, twelve months, or other) and then could be filled.
- The freeze would apply to all vacant positions, whether they are funded from the County general fund (Fund “10”) or funded from non-County sources.
- Positions would be designated as either “Critical” or “Non-Critical.”
 - ✓ Openings in Critical positions would be exempt from the freeze and would be filled as soon as possible. Critical positions are those required to maintain essential services such as those related to public safety, health and protective services. This would include positions in those classifications designated as critical and other specific openings as designated by the Manager.
 - ✓ Openings in non-critical positions would be covered by the hiring freeze.
- Employment offers extended by the Human Resources Department (and Health and Social Services Department) prior to the freeze effective date would be honored.
- The cost savings (lapsed salaries and benefits) generated by the vacant position may not be used for temporary employment, overtime pay or other purpose.

Possible Cost Savings

Shown below are the estimated cost savings for the County General Fund from a hiring freeze of three months, six months, nine months or the full fiscal year.

Non-Critical Vacancies	Vacancies	Estimated Salary and Benefits Cost Savings			
		Three Months Freeze	Six Months Freeze	Nine Months Freeze	Full Year Freeze
As of 7/1/09	13	\$58,000	\$145,000	\$276,000	\$430,000
During 2009-10	12	\$140,000	\$245,000	\$315,000	\$350,000
Total	25	\$198,000	\$390,000	\$591,000	\$780,000

Hiring Freeze Option - Continued

The cost savings projection is based on a number of assumptions, including:

- The employee turnover rate in 2009-10 will be about the same as January through April for FY 2008-09 or about 5 percent (54 vacancies) and it will follow the same seasonal pattern.
- About 90 percent (48 vacancies) of the turnover will be in general fund positions.
- Critical openings will make up about 75 percent of the position vacancies (approx. 36 general fund vacancies) during 2009-10 that would not be frozen and about 12 non-critical vacancies that would be frozen, in addition to the position vacancies as of July 1, 2009.
- Average salary of the vacancies will be about \$36,000.
- The freeze will end effective July 1, 2010.

Freeze Impacts

Fiscal –

- Generates cost savings.
- Provides for cost savings that may be budgeted in the current fiscal year rather than accumulated as lapsed salaries and carried forward to the next fiscal year as an addition to fund balance.
- To the extent freeze cost savings are budgeted and used in the upcoming fiscal year (2009-10), lapsed salaries carried forward as fund balance to the next fiscal year (2010-11) are reduced. The County has a history in recent fiscal years of budgeting less than 100 percent of permanent personnel salary and/or cost savings from a hiring delay as follows:
 - In fiscal years 2007-08 and 2008-09, the County budgeted only 96 percent of permanent personnel salaries. This practice has reduced the lapsed salaries carried forward as fund balance.
 - In addition, the County budgeted cost savings from a 3-month hiring delay in fiscal years 2005-06, 2006-07 and 2008-09. This practice has also reduced the lapsed salaries carried forward as fund balance.

A 12-month hiring freeze will continue this effect, and more funds will need to be budgeted in future fiscal years to reinstitute the practice of budgeting for full salaries and contributing to a healthy fund balance.

Hiring Freeze Option - Continued

Operational –

- Work may not be accomplished because of lack of sufficient staff.
- Services impacted may be slower or less timely.
- Workload and service impacts will be unevenly distributed depending on where turnover occurs.
- Provides the opportunity to closely study vacant positions to determine the need for providing continued services in certain areas.
- Provides the opportunity for Departments to consider reorganizing service delivery to accomplish efficiencies.

Personnel –

- Additional stress and workloads may impact staff morale and possibly turnover.

Requires additional staff time to administer and requires tight control of temporary employment and overtime to assure the freeze savings are realized.

Board of Commissioners' Action as to Hiring Freeze

The Manager recommends the Board approve a 12-month hiring freeze for non-critical vacant positions in FY 2009-10.

Orange County Vacancies as of May 7, 2009

Department	Position	Pos #	Date Last Employed	Status
Aging & OPT	Transportation Assistant Manager	407	8/22/08	Applications referred to Dept 4/9/09 - HR has not received recommendation to hire
Aging & OPT	Administrative Asst II	660	7/1/08	Applications referred to Dept 11/19/08 - HR has not received recommendation to hire
Animal Services	Animal Control Officer	375	12/1/08	Position offered - new employee starts 5/11/09
Animal Services	Animal Care Technician	945	2/7/09	Position offered - new employee starts 5/26/09
Emergency Services	Paramedic	495	1/30/09	Position offered - new employee starts 5/18/09
Emergency Services	Deputy Emergency Management Director/EMS	500	7/6/07	Recruitment for position has been on hold pending Dept reorganization
Emergency Services	EMS Asst Supervisor	508	7/23/08	Recruitment for position has been on hold pending Dept reorganization
Emergency Services	Telecommunicator	589	6/27/08	Position offered - new employee starts 5/18/09
Emergency Services	Telecommunicator	634	6/16/08	Open for continuous recruitment
Emergency Services	Telecommunicator	688	2/15/09	Open for continuous recruitment
Emergency Services	Assistant Fire Marshall	1,039	6/23/08	Position is scheduled to be reclassified to Training Officer, effective 5/7/09
Emergency Services	EMT - Basic	926	1/30/09	Open for continuous recruitment
Health	Community Disease Control Specialist	320	2/29/08	
Health	Senior Public Health Educator	327	3/24/08	Position offered - new employee starts 5/7/09
Health	Medical Office Asst	335	4/13/09	
Health	Public Health Nurse III	341	5/6/09	Applications referred to Dept on 5/08/09
Health	Family Nurse Practitioner II	358	4/9/09	Applications referred to Dept on 5/08/09
Health	Environmental Health Supervisor	367	8/29/08	Position offered to internal candidate - new employee started 5/4/09
Health	Administrative Assistant I	370	12/31/08	Position offered to internal candidate - new employee started 4/27/09
Health	Office Assistant I	371	4/30/09	
Health	Social Worker II	790	10/27/08	
Health	Foreign Language Coordinator	888	5/2/08	Position offered - new employee starts 5/22/09
Health	Environ Health Specialist	1,010	1/21/08	
Health	Dental Hygienist	1,046	7/1/08	
Housing & Community Development	Homeless Program Coordinator	1,033	8/25/08	In March 2009, BOCC approved contracting out duties of position on an interim basis

Orange County Vacancies as of May 7, 2009

Department	Position	Pos #	Date Last Employed	Status
Housing & Community Development	Office Assistant II	1,048	7/1/08	New position created in FY 08-09 as a temporary to permanent position conversion; recruitment is planned but has not been initiated by Dept
Human Resources	Policy and Compliance Officer	411	7/1/08	Recruitment for position has been on hold pending assessment of Organizational needs
Information Technologies	IT Support Analyst	1,000	1/26/09	Recruitment for position has closed and Dept has decided not to make employment offer due to current budget situation
Public Works	Electrician	762	4/30/09	Dept has requested to recruit, pending approval of County Manager
Purchasing & Central Services	Central Services Clerk	144	9/29/07	Recruitment for position has been on hold pending assessment of Organizational needs
Recreation & Parks	Recreation Services Director	394	1/31/09	Position offered - new employee starts 5/18/09
Register of Deeds	Deputy Register of Deeds I	157	12/18/09	Posted/closed department decided not to hire due to potential hiring freeze
Sheriff	Deputy Sheriff/Sergeant	430	8/29/08	Sheriff is recruiting for this position
Sheriff	Deputy Sheriff/Lieutenant	456	11/26/08	Sheriff is recruiting for this position
Sheriff	Deputy Sheriff/Major	419	2/28/09	Sheriff is recruiting for this position
Social Services	Social Worker III	249	7/13/08	Recruitment for position has been on hold pending outcome of current budget deliberations
Social Services	Office Assistant II	263	8/11/08	Recruitment for position has been on hold pending outcome of current budget deliberations
Social Services	Income Maintenance Caseworker	277	3/13/09	Applications referred to Dept 4/6/09 - HR has not received recommendation to hire
Social Services	Income Maintenance Caseworker	287	3/31/09	Applications referred to Dept 4/6/09 - HR has not received recommendation to hire
Social Services	Income Maintenance Leadworker	293	2/2/09	Applications referred to Dept 2/12/09 - HR has not received recommendation to hire
Social Services	CPS Social Worker	766	10/31/08	Open for continuous recruitment
Social Services	CPS Social Worker	767	1/26/09	Open for continuous recruitment
Social Services	CPS Social Worker	768	4/6/09	Open for continuous recruitment
Social Services	Social Worker II	968	11/3/08	Applications referred to Dept 2/3/09 - HR has not received recommendation to hire

Orange County Vacancies as of May 7, 2009

Department	Position	Pos #	Date Last Employed	Status
Social Services	Community Social Services Technician	1,016	7/6/08	Grant funded position - on hold pending availability of funds.
Social Services	Community Social Services Technician	1,017	2/14/07	Grant funded position - on hold pending availability of funds.
Solid Waste Management	Heavy Equipment Mechanic I	838	5/20/08	Recruitment has closed and applications are being reviewed by HR.
Solid Waste Management	Recycling Materials Handler	866	8/11/08	Position offered - new employee starts 5/11/09
Solid Waste Management	Recycling Materials Handler	978	5/2/09	Scheduled to be reclassified, effective July 1, 2009

Retirement Incentives

Background

The Manager recommends offering retirement incentives to employees eligible to retire under the North Carolina Local Government Employees Retirement System (NCLGERS) as an option to reduce payroll costs. Savings will be generated as a result of the positions held by the retirees remaining vacant for six months or longer, and the salary of replacement employee(s) can be less than the retiree. Any retirement incentive must provide enough benefit to attract employees to retire, but not be so attractive as to offset the estimated savings or detrimentally affect the workforce by leading too many employees from a certain level or department to take the incentive. Federal legislation prohibits offering incentives based on age, race, or sex, among other prohibitions, but allows offering incentives based on eligibility for retirement.

A breakdown of eligible employees is shown below.

Total # of Eligible Employees	Eligible for Reduced Retirement	Eligible for Unreduced Retirement	Eligible for County-Paid Health Insurance
148	99	49	119

Immediate costs of incentives must be weighed against the short term and long term savings. Costs include the amount of any cash payment, payout of accrued vacation leave, health benefits to be paid to the retiree, loss of institutional knowledge and loss of personnel.

An incentive is available to employees for a specified timeframe, such as a two to three month period, in which employees must apply for retirement. Employees must also commit to retiring prior to a certain date (e.g., October 1, 2009).

Retirement Incentives Recommendation

Incentives may be paid to retirees based on a flat dollar amount (e.g., \$20,000), an amount per each year of service (e.g., \$500 per year) or a combination. Additional incentives may include payment of health insurance, dental insurance, and longevity.

The Manager recommends that employees who are eligible for either Unreduced or Reduced Retirement Benefits receive incentives as shown below:

All retirees will receive payment for accrued vacation, to a maximum of 240 hours, in accordance with current vacation payout policy. Additionally, employees may receive a full and/or prorated longevity payment.

Retirement Incentives - continued

NCLGERS Service Credit	# of Weeks Salary Paid as Incentive	Health Insurance
5-9 years	6 weeks	Eligible for Orange County health insurance as stated in the Personnel Ordinance, Article IV.
10-14 years	8 weeks	
15-19 years	10 weeks	
20-24 years	12 weeks	
25-29 years	14 weeks	
30 + years	16 weeks	

Examples of incentives packages are as follows:

- An Orange County employee of 20 years has 21.09 years of NCLGERS service credit. Her annual salary is \$32,676. She would receive 12 weeks of her annual salary for an incentive payment of \$7,541. In addition, she would receive payment for 240 hours of unused vacation time and a longevity payment of \$1,062. She would receive a total payment of \$12,373 upon separation and retiree health insurance coverage under the County Health Plan.
- An Orange County employee of 31 years has 31.29 years of NCLGERS service credit. Her annual salary is \$46,080. She would receive 16 weeks of her annual salary for an incentive payment of \$14,178. In addition, she would receive payment for 240 hours of unused vacation time and a longevity payment of \$2,074. She would receive a total payment of \$21,569 upon separation and retiree health insurance coverage under the County Health Plan.
- An Orange County employee of 10 years has 22.39 years of NCLGERS service credit. His annual salary is \$63,089. He would receive 12 weeks of his annual salary for an incentive payment of \$14,559. In addition, he would receive payment for 240 hours of unused vacation time and a longevity payment of \$946. He would receive a total payment of \$22,785 upon separation and retiree health insurance coverage under the County Health Plan.
- An Orange County employee of 29 years has 31.40 years of NCLGERS service credit. Her annual salary is \$91,014. She would receive 16 weeks of her annual salary for an incentive payment of \$28,004. In addition, she would receive payment for 240 hours of unused vacation time and a longevity payment of \$4,096. She would receive a total payment of \$42,808 upon separation and retiree health insurance coverage under the County Health Plan.

As reflected in the chart below, the estimated savings are based on 25 percent of eligible employees accepting the incentives package. This rate is comparable to that

Retirement Incentives - continued

experienced by other NC jurisdictions that have offered retirement incentives in FY 2008-09. A number of assumptions have been made in estimating the net savings. A key factor to achieving or increasing the estimated savings will be taking the opportunity to study positions during the vacancy period and identify those that can be eliminated from future funding considerations.

	Total for All Potential Retirees	25% Acceptance Rate
Salaries and Benefits Costs	9,251,000	2,312,000
Retiree Health Insurance Costs (1 Year)	795,000	199,000
Incentive Payments	1,986,000	496,000
Vacation Leave Payouts	792,000	198,000
Longevity Payments	212,000	53,000
Cost of Filling Affected Positions for 6 Months	3,967,000	991,000
Net Savings	1,499,000	375,000

Board of Commissioners' Action as to Retirement Incentives

The Manager recommends the Commissioner authorize staff to implement retirement incentives to reduce payroll and benefits costs for a total of approximately \$375,000 in FY 2009-10.

Retirement Incentives - continued

The following chart shows the number of employees eligible to retire in each department.

DEPARTMENT	Total # of Retirees Possible	Unreduced	Director Eligible
Aging	7		x
Animal Services	1		
Child Support	4		x
Co-Operative Extension	2	1	x
County Commissioners	3		
Elections	1		
Emergency Services	8	4	
ERCD	2	2	
Finance	3	2	x
Health	20	6	x
Housing	1	1	
Human Resources	1		x
Human Rights & Relations	1		
Information Technologies	1		
Library	2		
Planning	9	2	
Public Works	7	3	x
Purchasing	1		x
Parks & Recreation	2		
Register of Deeds	7	4	x
Sheriff	15	7	x
Social Services.	26	8	x
Soil & Water	1		
Solid Waste	13	5	x
Revenue	3	1	x
Tax Assessor	5	2	x
Visitors Bureau	2	1	
Total:	148	49	14

Retirement Incentives - continued

Requirements to retire under the North Carolina Local Government Employees Retirement System:

Unreduced Benefits

Non-law enforcement officers (general employees) must have:

- Thirty (30) or more years of creditable service, regardless of age
- Attained at least age 60 and completed at least 25 years of creditable service
- Attained at least age 65 and completed at least 5 years of creditable service

A **sworn law enforcement** officer must have:

- Thirty (30) or more years of creditable service, regardless of age; or
- Attained at least age 55 and completed 5 years of creditable law enforcement service

Reduced benefits

Under the North Carolina Local Government Employees' Retirement System, local government employees (**non-law** enforcement officers) must have:

- Attained at least age 50 and completed at least 20 years of creditable service
- Attained at least age 60 and completed at least 5 years of creditable service

To qualify for reduced benefits as a **sworn law enforcement** officer, officers must have:

- Attained age 50 and 15 years of credit as an officer

Sick leave may be applied to creditable service in accordance with the provisions of the North Carolina Local Governmental Employees' Retirement System. Each 20 days of sick leave (or part thereof) may be used for one month of service credit.

Orange County Turnover Rate for Permanent Employees

Year	Employees as of January 1	Separations During Year	Separation Rate
2009 (projected)	845	18 (January through April)	5.0% (projected)
2008	814	93	11.5%
2007	809	110	13.6%
2006	792	105	13.2%
2005	770	82	10.6%
2004	736	92	12.5%
2003	703	67	9.5%
2002	700	72	10.3%
2001	668	67	10.0%
2000	626	79	12.6%
1999	609	77	12.6%
1998	597	80	13.4 %
1997	573	71	12.4%
1996	567	71	12.5%
1995	564	57	10.1%
1994	551	63*	11.4%*
1993	516	57	11.0%
1992	495	36	7.3%
1991	469	39	8.3%
1990	452	47	10.4%

- * Does not include 10 Carolina Air Care employees transferred to UNC Hospitals. Separations including Carolina Air Care are 73 and the adjusted separation rate is 13.2 percent.

Retirees and Potential Retirees At or Near Age 65

Retirees are no longer eligible for coverage under the County Health Plan after age 65.

	Retirees and Potential Retirees who will be 65 by:		
	12/31/09	12/31/2010	12/31/2011
Current Retirees	3	17	9
Potential Retirees	20	7	11

Voluntary Unpaid Leave Program

Background

The County will implement a policy for granting and taking of time off without pay. The goal of this program is to reduce costs for the County while simultaneously offering employees a new option for taking leave. The program is intended to be temporary in nature and should only be implemented when the County is encountering a reduction in fiscal resources. The new leave will be defined as Voluntary Unpaid Leave. This policy offers employees the chance to work a reduced schedule or take additional time off without using other forms of leave without losing any benefits or full-time status. The Department Director will work with the employee to set their leave time to best fit their needs and ensure there is no lapse in service to the public. The County Manager reserves the right to extend or cancel this program should conditions warrant.

Voluntary Unpaid Leave Program Elements

- No form of salary compensation may be taken (i.e. vacation, sick, compensatory time). Holidays will be paid as usual.
- The County will continue all existing employer paid benefits (i.e. Health, life, Dental and mandated retirement benefits). All deductions previously paid by the employee shall continue to be taken out of the employee's check provided there are sufficient funds. In other cases it shall be the employee's responsibility to make arrangements to pay their portion of benefits or other payroll deductions. This includes but is not limited to health, dental, credit union and court ordered payments.
- There will be no loss of longevity with the County department or position. There is no break in service. Employees shall retain their anniversary date for in-range increases and shall be eligible to seek promotions while on unpaid leave.
- All benefits shall accrue as if the employee was working (i.e. vacation and sick leave).
- The requested unpaid leave days must be approved by the department director. The department director may approve or deny a request for unpaid leave after considering the needs of the department.
- Departments must manage unpaid leave days so they do not incur overtime pay or contract for services to cover for employee who are taking unpaid leave days.

Voluntary Unpaid Leave Program - Continued

Possible Cost Savings

Staff anticipates that cost savings attributed to offering permanent employees the option to take unpaid leave by reducing their workweek throughout all or a portion of the fiscal year or taking a voluntary unpaid leave of absence will yield approximately \$50,000 in FY 2009-10. Examples of possible cost savings are as follows:

- A Code Compliance Officer reduces his regular schedule to 4 days per week (8 hours per day) for 6 months. Savings achieved: \$5,800
- An Office Assistant II reduces her regular work schedule to 7 hours per day for FY 2009-10. Savings achieved: \$3,800
- An Environmental Health Specialist takes 2.5 months off in the summer to spend time with his children during their summer break. Savings achieved: \$8,300

Board of Commissioners' Action as to Voluntary Unpaid Leave

The Manager recommends the Board approve the addition of a voluntary unpaid leave program to the leave programs offered to permanent employees. Changes to the Personnel Ordinance will be necessary to implement the elements of this program, as described above, in FY 2009-10.

Suspend County 401(k) Contributions

Background

In FY 1998-99, the Board of Commissioners' initiated a \$15 per pay period (\$390 annually) supplemental retirement 401(k) plan contribution for each permanent employee who is not a sworn law enforcement officer. For each law enforcement officer, the County makes the five percent of salary 401(k) plan contribution required by State law. In 2007-08, the Board increased the County contribution to \$27.50 per pay period (\$715 annually). This is the current contribution.

Year	History of County 401(k) Contribution	
	Per Pay Period	Annually
1998-99	\$15.00	\$390
2001-02	\$20.00	\$520
2005-06	\$25.00	\$650
2007-08	\$27.50	\$715

Employee Participation

One of the Board's objectives in initiating an employer 401(k) plan contribution was to encourage each employee to make a voluntary contribution to build his or her retirement security. The Board's action has been successful in encouraging employees' voluntary contributions.

Currently, about 507 or about 65 percent of general County (non-law enforcement) employees make a voluntary 401(k) plan contribution. This compares to about 30 percent of general County employees who made such a contribution prior to the Board initiating the County 401(k) plan contribution in July 1999.

401(k) Recommendation

The recommendation to suspend the County 401(k) contribution for one fiscal year is made with the assumption that the Board will consider reinstating this benefit in FY 2010-11. Suspending the County 401(k) contribution, even for one year, will have an adverse effect on non-law enforcement employees' ability to build his or her retirement security.

Staff anticipates that cost savings created by suspending County contributions into non-law enforcement employee 401(k) accounts in FY 2009-10 will be approximately \$500,000. Each law enforcement officer will continue to receive the five percent of salary 401(k) plan contribution required by State law. Each County employee will

401(k) - Continued

continue to have the option of making a voluntary contribution to his or her 401(k) account.

Board of Commissioners' Action as to County 401(k) Contributions

The Manager recommends the County suspend its contribution to the 401(k) for non-law enforcement employees in FY 2009-10.

Orange County Department Directors May 2009

Department	Name	Classification Title	Pos	Salary Grade	Current Salary	Orange County Emp Date
AGING & OPT	PASSMORE, JERRY	AGING DIRECTOR	399	29	100,575	10/1/77
ANIMAL SERVICES	MAROTTO, ROBERT	ANIMAL SERVICES DIRECTOR	975	29	88,354	7/11/05
BOARD OF ELECTIONS	REAMS, TRACY	ELECTIONS DIRECTOR	110	27	78,222	1/28/08
BUDGET	COFFEY, DONNA	BUDGET DIRECTOR	125	31	97,156	2/9/81
CHILD SUPPORT	SPARKS, JANET GRAVITTE	CHILD SUPPORT DIRECTOR	413	29	91,014	1/1/80
COOPERATIVE EXTENSION	BARBER, FLETCHER	EXTENSION DIRECTOR	380	n/a	46,331*	5/1/87
COUNTY ATTORNEY	ROBERTS, JOHN	COUNTY ATTORNEY	1,064	37	115,000	4/23/09
COUNTY COMMISSIONERS	BAKER, DONNA	CLERK TO THE BOARD	101	27	83,233	6/17/02
COUNTY MANAGER	THAMES, PAUL	COUNTY ENGINEER	123	30	109,783	12/5/88
COUNTY MANAGER	BEST, WILLIE	ASSISTANT COUNTY MANAGER	120	33	126,381	6/4/07
COUNTY MANAGER	HARVEY, GWENDOLYN	ASSISTANT COUNTY MANAGER	121	33	118,672	6/24/02
COUNTY MANAGER	BLACKMON, LAURA	COUNTY MANAGER	118	37	149,289	11/30/06
ECONOMIC DEVELOPMENT	BROADWELL, BRADLY	ECONOMIC DEVELOPMENT DIRECTOR	218	29	95,093	5/19/08
EMERGENCY SERVICES	MONTES DE OCA, FRANK	EMERGENCY SERVICES DIRECTOR	490	31	110,430	4/21/08
ENVIRON & RESOURCE CONSERV	STANCIL, PAUL	ENVIRONMENT & RESOURCE CONS DIR	212	29	83,825	12/27/88
FINANCIAL SERVICES	HUMPHREYS, CHARLES	FINANCE DIRECTOR	134	31	114,520	3/3/08
HEALTH	SUMMERS, ROSEMARY	HEALTH DIRECTOR	310	31	115,576	7/20/98
HEALTH	DAY, MICHAEL	DENTIST	904	34	134,970	5/5/08
HOUSING & COM DEVEL	FIKES, TARA LYNNE	HOUSING & COMM DEVELOPMENT DIR	557	29	95,786	2/20/84
HUMAN RESOURCES	MCGINNIS, MICHAEL	HUMAN RESOURCES DIRECTOR	128	31	99,183	9/17/07
HUMAN RIGHTS & RELATIONS	SEIGHMAN-SMITH, SHOSHANNAH	HUMAN RIGHTS & RELATIONS DIR	820	27	67,142	7/9/07
INFORMATION TECHNOLOGY	JONES, TODD	CHIEF INFORMATION OFFICER	898	31	98,063	2/24/03
LIBRARY SERVICES	MUNGER, LUCINDA	LIBRARY DIRECTOR	678	29	78,000	1/12/09
PLANNING & INSPECTIONS	BENEDICT, CRAIG	PLANNING DIRECTOR	195	31	107,323	3/1/99
PUBLIC WORKS	MCADOO, WILBERT JORDAN	PUBLIC WORKS DIRECTOR	511	29	100,574	1/26/81
PURCHASING & CENTRAL SERVS	JONES, PAMELA	PURCHASING & CENTRAL SERV DIR	139	31	111,979	10/7/85
RECREATION & PARKS	TAFT, LORI	RECREATION & PARKS MGMT DIR	890	29	79,794	10/28/02
REGISTER OF DEEDS	PEARSON, JOYCE	REGISTER OF DEEDS	150	29	84,670	1/25/88
REVENUE/TAX COLLECTOR	ROBERSON, JOANN	REVENUE DIRECTOR/TAX COLLECTOR	189	29	82,954	1/4/00
SHERIFF	PENDERGRASS, ALBERT LINDY	SHERIFF	418	31	118,764	12/1/82
SOCIAL SERVICES	COSTON, NANCY	SOCIAL SERVICES DIRECTOR	220	31	111,367	7/30/01
SOLID WASTE/LANDFILL	WILSON, CHARLES GAYLE	SOLID WASTE DIRECTOR	855	31	106,649	6/12/89
TAX ASSESSOR	SMITH, JOHN	TAX ASSESSOR	170	29	93,449	12/30/85
VISITORS BUREAU	PAOLICELLI, LAURIE	VISITOR BUREAU DIRECTOR	647	27	77,439	10/10/05

*County share only

Retirement Incentive Program

Background

The Manager has recommended a retirement incentive package providing a payout based on creditable service in the North Carolina Local Government Employees Retirement System (NCLGERS). Appendix A, page 30 provides details of the recommended Retirement Incentive Program.

The estimated savings generated in FY 2009-10 from offering a retirement incentive package to employees eligible to retire under the NCLGERS were calculated based on a number of assumptions:

- 25 percent of eligible employees (approximately 37 employees) would accept the incentive package.
- Positions held by the retirees would remain vacant in accordance with the hiring freeze policy established for FY 2009-10.
- The salary of replacement employees would be less than the salary of the retirees.
- Employees would elect to retire with an effective date of August 1, 2009 through October 1, 2009.

The major variable in estimating long-term savings is the number of positions, previously held by the retirees, that would be eliminated from future funding considerations. Based on the assumptions identified above, potential savings of approximately \$130,000 could be realized. Savings are realized based on reduced salaries for the retired employees' replacement less the additional cost of benefits provided to retirees. Long-term savings would be greater if, through careful study, vacated positions are eliminated from future funding considerations.

Long-Term Savings: FY 2010-11 and Beyond

Maximizing the potential long-term savings in FY 2010-11 and beyond relies upon leaving some of the vacancies created through the retirement incentive program vacant. Below is a chart indicating the estimated savings related to keeping positions created by the retirement incentive program vacant in the following year (i.e., if only 50% of the retiree vacancies are filled in FY 2010-11, there would be an additional savings of \$1,120,000 in FY 2010-11).

Percentage of Positions Filled in FY 2010-11	Estimated Savings FY 2010-11
100%	\$130,000
75%	\$625,000
50%	\$1,120,000
25%	\$1,620,000
0%	\$2,110,000

Retirement Incentive Program - continued

Ongoing Savings

Long-term vacancies or permanent elimination of positions must be accompanied by changes in the number and level of program offerings and service delivery expectations. The organization must take this opportunity to reassess the programs and services the County provides and reorganize functions to increase efficiency and effectiveness in meeting the needs of those we serve with a reduced workforce.

Annual savings directly related to the retirement incentive will diminish over time as the salaries and benefits of replacement employees grow as a result of their longevity with the County. Savings are directly related to the number of vacated positions that remain vacant or are eliminated from future budgets.

Orange County Employee Benefits

Information provided below includes benefits receiving adjustments associated with the Manager's FY 2009-10 Budget Recommendation.

FY 2008-09 Approved Budget (General Fund)	FY 2009-10 Recommended Budget (General Fund)	Explanation
Health Care (budgeted in individual departments)		
\$5,443,403 (approved budget) \$264,000 (budgeted increase as of 1/1/09)	\$5,735,372 (recommended budget) \$275,000 (budgeted increase as of 1/1/10)	Employee health plan provided through NCACC/Cigna. The Manager recommends funding for up to a 4.0% increase above FY 2008-09 rates. Renewal rate will be determined in September 2009 with a new plan effective 1/1/10. The Manager's recommended increase is below the projected trend of an 8.0% increase. An actual increase above the recommended 4.0% would require changes in plan design or increasing employee contributions to the premium. Refer to Appendix A, page 11 and 12.
Retiree Health Insurance (not budgeted in individual departments)		
\$1,273,744	\$1,100,981	Retiree health plan provided through NCACC/Cigna. Available for retirees with at least 10 years County service. Same plan and coverage levels as for active employees. At age 65, retirees' coverage under NCACC ends and they enroll in Medicare supplements. Refer to Appendix A, page 12.
Dental Care (budgeted in individual departments)		
\$261,547	\$198,488	The County dental fund has a healthy balance. The Manager recommends the County decrease its contribution to the fund for FY 2009-10 and continue to pay claims with accrued funds. Refer to Appendix A, page 11.
401(k) (Non-Sworn) (budgeted in individual departments)		
\$536,354	\$0	County contribution to deferred compensation plan administered by the State through Prudential. Current County contribution is \$715 per year. The Manager recommends suspending the County contribution for FY 2009-10. Refer to Appendix A, pages 13, 37 and 38.

Orange County Employee Benefits

No Changes to these benefits have been proposed as part of the FY 2008-09 or 2009-10 budget processes.

FY 2008-09 Approved Budget (General Fund)	FY 2009-10 Recommended Budget (General Fund)	Explanation
Life Insurance (budgeted in individual departments)		
\$91,625	\$93,697	County funds term life insurance up to \$50,000 of employee salary. Additional employee-paid options are available.
Flexible Compensation Plan (not budgeted in individual departments)		
\$19,074	\$19,074	Benefit allows employees to pay for health and dependant care expenses on a pre-tax basis. Cost is for vendor fees for administration of program.
Employee Assistance Program (not budgeted in individual department)		
\$17,376	\$15,456	Employee counseling benefit available at no cost to employees. Cost is for vendor fees for administration of program.
Retirement (budgeted in individual departments)		
\$1,781,329	\$1,800,899	Mandatory retirement program with NC Retirement system. County contributes 4.88% and employees contribute 6.00% of annual salary.
Annual Leave (not budgeted in individual departments)		
County liability fluctuates based upon usage of available leave.	County liability fluctuates based upon usage of available leave.	County provides paid vacation benefit to employees who earn an increasing number of hours per month based on years of service. Max accrual carryover is 240 hours as of January 31. Employee is paid for unused leave (up to 240 hours) upon termination. Current employees create a liability of \$217,468 per month, and usage of this leave varies on a monthly basis. Total available vacation leave is 114,673 hours for a total liability of \$2,653,531.
Sick Leave (not budgeted in individual departments)		
County liability fluctuates based upon usage of available leave.	County liability fluctuates based upon usage of available leave.	County provides sick leave to employees in amount equal to 12 days per year. There is no limit for employee accrual, and sick leave accruals can be used as service credit with NC Retirement System. Current employees create a liability of \$136,537 per month, and usage of this leave varies on a monthly basis. Total available sick leave is 409,009 hours for a total liability of \$10,886,217.
Holidays (value not budgeted in individual departments)		
\$1,521,710	\$1,515,190	County provides 11 paid County holidays per year.
Personal Leave Days (value not budgeted in individual departments)		
\$276,675	\$275,490	County provides personal leave accrual of 2 days each January 1. Leave must be used by December 31 and is not paid at termination.

Orange County Employee Benefits

No Changes to these benefits have been proposed as part of the FY 2008-09 or 2009-10 budget processes.

FY 2008-09 Approved Budget (General Fund)	FY 2009-10 Recommended Budget (General Fund)	Explanation
Petty Leave (value not budgeted in individual departments)		
\$242,090	\$241,053	County provides petty leave accrual of 70 minutes per month (14 hours per year) based on a 40-hour regular work schedule. Leave must be used by the end of each fiscal year and is not paid at termination.
Discounts (SportsPlex) (not budgeted in individual departments)		
\$35,000	\$35,000	County provides a 75% discount for employees on individual or family memberships.
Tuition Refund (not budgeted in individual departments)		
\$11,000	\$11,000	County provides tuition refund program allowing for reimbursement up to \$600 per year for eligible courses.
Longevity Pay (budgeted in individual departments)		
\$414,080	\$379,375	County provides Longevity program (starting at 10 years of service) that provides a graduated lump sum payment that increases based on years of service with Orange County.
401(k) (Sworn LEO) (budgeted in Sheriff's Department only)		
\$199,259	\$183,263	County contributes a state-mandated 5.0% of annual salary for all sworn law enforcement officers.

Mandatory Furlough Program

Background

To achieve additional cost savings, the County may implement a mandatory furlough for all permanent employees in FY 2009-10. There are several ways a furlough program can be structured. These include:

- A mandatory furlough of a specified time for all employees requires an equal number of hours of leave for each employee (a non-tiered approach), regardless of level of position or salary.
- A tiered approach to a furlough would require more or less time to be taken by employees based on salary. The tiered furlough would lessen the impact on lower-salaried employees. An example of this approach would require all employees to take off a minimum number of hours, as determined by the Board, between July 1, 2009 and June 30, 2010. Employees earning an annual salary greater than \$50,000 would be required to take off an additional number of hours.

Currently, approximately 620 permanent County employees earn less than \$50,000 annually, and 230 permanent County employees earn over \$50,000 a year. In the County General Fund, 570 employees earn less than \$50,000 annually, and 215 employees earn over \$50,000 a year.

Furlough Elements

- County offices could close on designated days, as determined by the Board. For example, the Board may designate specific days, such as Columbus Day (Monday, October 12, 2009), Presidents Day (Monday, February 15, 2010) or Easter Monday (Monday, April 5, 2010) as furlough days. All employees would be required to take those three (3) days off without pay as furlough days, unless they are required to report to work to provide a critical service. October 12 and April 5 fall in the middle pay period of months with three pay periods in FY 2009-10. In these two cases, the pay period affected by the reduced pay caused by the furlough would occur when no insurance, flexible spending or 401(k) deductions are taken and would limit the impact on employee pay.
- Employees required to work and provide critical services on the designated furlough days would be required to take the same amount of mandatory furlough leave at a later date, prior to June 30, 2010.
- Mandatory furlough leave taken on days other than the three specified would be coordinated by department directors through department supervisors to minimize disruption of services. Employees would be required to have prior supervisory approval for furlough leave on any days other than the three specified above.
- Employees would not be allowed to use paid leave or take compensatory time off as a substitution for furlough days.

Mandatory Furlough Program - Continued

- The furlough plan is intended to minimize the hardship to employees or disruption of services by spreading out the days to the extent possible.

Possible Cost Savings

Shown below are the estimated general fund cost savings from various furlough scenarios.

	Furlough Hours (570 General Fund Employees Earn Less than \$50,000)	Furlough Hours (215 General Fund Employees Earn More than \$50,000)	Estimated Savings (General Fund)
Non-Tiered Approach	40	40	\$790,000
	24	24	\$475,000
	16	16	\$315,000
Tiered Approach	24	40	\$595,000
	16	24	\$375,000
	8	16	\$220,000

Examples of how a tiered mandatory furlough option would affect certain positions.

Position	Annual Salary	Furlough Hours	Salary Reduction in FY 2009-10
Office Assistant II	\$30,144	24	\$348
Environmental Health Specialist	\$39,556	24	\$456
Deputy Sheriff II	\$49,492	24	\$571
Income Maintenance Supervisor	\$53,524	40	\$1,029
Code Compliance Officer III	\$57,731	40	\$1,110
Department Director	\$100,575	40	\$1,934

Furlough Impacts

Fiscal –

- Generates one-time annual savings in permanent personnel salaries.
- The County will have to budget more funds in future fiscal years to reinstitute the practice of budgeting for 100 percent of permanent personnel salaries to contribute to a healthy fund balance.

Mandatory Furlough Program - Continued

Operational –

- Work processes may need to be revised to meet operational objectives with reduced staff resources.
- Work may not be accomplished due to reduced staff hours.
- Services may be slower or less timely.
- Some services, such as public safety functions, must be provided on a 24/7 basis and will not be able to accommodate the designation of specific furlough days.
- Clients may not have access to critical safety net services normally provided on the designated furlough days.

Personnel –

- Additional stress and workloads may impact staff morale and may increase absenteeism and turnover.
- Requires additional staff time to communicate and administer the furlough plan.
- Requires close monitoring of temporary employment and overtime to assure the furlough savings are realized.
- Reduces employees' overall compensation for one year and may affect retirement calculations for those retiring after the furlough takes place.