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**MEETING MINUTES**  
**ORANGE COUNTY PLANNING BOARD**  
**SEPTEMBER 2, 2020**  
**REGULAR MEETING**

(Due to current public health concerns, this meeting was held virtually.  
Members of the Planning Board, staff and public participated remotely)

**MEMBERS PRESENT:** David Blankfard (Chair), Hillsborough Township Representative; Adam Beeman (Vice-Chair), Cedar Grove Township Representative; Kim Piracci, Eno Township Representative; Susan Hunter, Chapel Hill Township Representative; Patricia Roberts, Cheeks Township Representative; Randy Marshall, At-Large Representative; Hunter Spitzer, At-Large Representative; Alexandra Allman, At-Large Representative; Melissa Poole, Little River Township Representative; Carrie Fletcher, Bingham Township Representative

**MEMBERS ABSENT:** Gio Mollinedo, At-Large Representative; Vacant, At-Large Representative

**STAFF PRESENT:** Craig Benedict, Planning Director; Perdita Holtz, Planning Systems Coordinator; Michael Harvey, Current Planning Supervisor; Molly Boyle, Planner; Tina Love, Administrative Support

**OTHERS PRESENT:** Daniel Arneman; Jon Lorusso; Janet Marks; 1 caller

*Perdita Holtz reviewed the technical processes and rules for the virtual meeting*

**AGENDA ITEM 1: CALL TO ORDER AND ROLL CALL**

Chair David Blankfard called the meeting to order.

**AGENDA ITEM 2: INFORMATION ITEMS**

- a. Planning Calendar for September and October

**AGENDA ITEM 3: APPROVAL OF MINUTES**

- August 5, 2020 Regular Meeting
- August 19, 2020 Special Meeting

Randy Marshall and Adam Beeman offered minor corrections to the minutes for the August 19, 2020 special meeting

**MOTION** by Randy Marshall to approved the August 5, 2020 Regular Meeting and the August 19, 2020 Special Meeting Minutes with corrections. Seconded by Adam Beeman.

**ROLLCALL VOTE:**

Randy Marshall: Yes  
Kim Piracci: Yes  
Adam Beeman: Yes  
Patricia Roberts: Yes  
Melissa Poole: Yes  
Susan Hunter: Yes  
Hunter Spitzer: Yes  
Alexandra Allman: Yes  
Carrie Fletcher: Yes  
David Blankfard: Yes

**MOTION PASSED UNANIMOUSLY**

**AGENDA ITEM 4: CONSIDERATION OF ADDITIONS TO AGENDA.**

Randy Marshall: Not an addition but Craig said at the last meeting that Frequently Asked Questions would be answered by the staff and given to the Board and the public. I want to make sure there was a copy of those that could be made available to us.

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57 Craig Benedict: We had discussion today that draft FAQs have been prepared and it's likely they will be released to  
58 the public on Friday. It's 24 pages so we think it's a comprehensive and objective response to a variety of questions.

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60 **AGENDA ITEM 5: PUBLIC CHARGE**

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62 Chair Blankfard asked Adam Beeman to read the full public charge, which Mr. Beeman did.

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64 **INTRODUCTION TO THE PUBLIC CHARGE**

65 The Board of County Commissioners, under the authority of North Carolina General Statute,  
66 appoints the Orange County Planning Board (OCPB) to uphold the written land development law of  
67 the County. The general purpose of OCPB is to guide and accomplish coordinated and  
68 harmonious development. OCPB shall do so in a manner, which considers the present and future  
69 needs of its citizens and businesses through efficient and responsive process that contributes to  
70 and promotes the health, safety, and welfare of the overall County. The OCPB will make every  
71 effort to uphold a vision of responsive governance and quality public services during our  
72 deliberations, decisions, and recommendations.

73  
74 **PUBLIC CHARGE**

75 The Planning Board pledges to the citizens of Orange County its respect. The Board asks its  
76 citizens to conduct themselves in a respectful, courteous manner, both with the Board and with  
77 fellow citizens. At any time, should any member of the Board or any citizen fail to observe this  
78 public charge, the Chair will ask the offending member to leave the meeting until that individual  
79 regains personal control. Should decorum fail to be restored, the Chair will recess the meeting  
80 until such time that a genuine commitment to this public charge is observed.

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83 **AGENDA ITEM 6: CHAIR COMMENTS**

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85 There were no chair comments.

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87 **AGENDA ITEM 11: ADJOURNMENT**

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89 **MOTION** by Randy Marshall to adjourn. Seconded by Adam Beeman.

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91 Randy Marshall: Yes  
92 Kim Piracci: Yes  
93 Adam Beeman: Yes  
94 Patricia Roberts: Yes  
95 Melissa Poole: Yes  
96 Susan Hunter: Yes  
97 Hunter Spitzer: Yes  
98 Alexandra Allman: Yes  
99 Carrie Fletcher: Yes  
100 David Blankfard: Yes

101 **MOTION PASSED UNANIMOUSLY**

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103 Meeting adjourned at approximately 7:14 p.m.

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David Blankfard, Chair