

MEETING MINUTES

Social Determinants of Health

Board of Health Strategic Plan

*Friday, June 30, 2017
12:00 pm – 1:00 pm
BOH Conference Room*

Focus Area	Advocate for and pursue policies and practices aimed at improving access to care, with a focus on cultural and language barriers to access.
Action Step	By February 2017, the Health Department will host at least two “translation boot camps” with the Healthy Carolinians Access to Care committee, on specific health topics to translate clinical language and recommendations about that health topic into culturally and linguistically relevant and motivational messages.
Present	Ashley Mercer, Beverly Scurry, Robin Gasparini (by phone), Susan Clifford, Donna King, Margaret Campbell
Meeting Objectives	<ul style="list-style-type: none">• Agree on Translation Boot Camp Outline• Decide on Presenters• List Participant Recruitment Strategies• Set Date for First Retreat
Action Steps	Indicated in red below

12:10 Discuss Overall Process in the Colorado Model/Outlook of First Meeting

- Review outline of the Colorado Boot Camp Translation in which our process will be modelled
- Please review Outline of Colorado Model
- The group decided the following would be applied to process in OC:
 - First meeting would be a full day retreat
 - Serve breakfast and lunch and snacks
 - Give out incentives
 - Raffle off prizes (donations?)
 - Presenters – Margaret Campbell, Christie Bridges, representative from Piedmont, representative from Planned Parenthood, and Mia Burroughs – shows community collaboration
 - Should be scheduled during a convenient time for the community with consideration to provider availability to present – Friday and/or Saturday are possibilities. Will assess availability when participants are contacted.
 - There will be a max number of participants in order to budget
 - Margaret will reach out to her contacts with Piedmont
 - Beverly will follow up with Planned Parenthood (follow up on previous LARC presentation done by PP)
 - At some point a meeting will be scheduled for presenters to discuss outline of evidence-based presentation – will include key myths
 - Follow up will be either a combination of face-to-face meetings or phone calls
 - Concerns regarding phone accessibility and level of feedback response
 - Face-to-face meetings could consist of groups broken up by culture, race/ethnicity
 - Follow up method will be determined by polling at the end of the first meeting and/or assessing the need for follow up after the first meeting

12:20 Discuss Potential Partners

- Participants should be of a diverse background, age, race/ethnicity, and culture
- When recruiting, participants should be made aware of approximate length of process and should give verbal commitment to participate
- **If participants contacted cannot attend, please ask them to recommend someone else**
- Providers should be involved although there is slight debate on whether they should attend the full retreat or just half a day. It's great for providers to hear what the community has to say, barriers the community experiences, and to have a chance to learn a shared message to give patients. Older providers may not be willing to learn a new way. – **Thoughts?**
- It seems the group really likes the idea of using established community workers and/or interpreters as participants because they do represent various backgrounds and are community residents. They may also bring others with them (not to exceed max participation) or know others who can participate
- Potential Participants: **If your name is in red you have possibly volunteered to contact this person/organization. If there is no name please let me know if you will contact them.**
 - Early Head Start – Missy Ko, Chaw Chaw and/or Aurora Boyer? Women's Group? – **Susan**
 - Refugee Support Center – possibly Celia Paung? – **Susan**
 - OCHD Interpreter – Ken Ket? – **Susan**
 - Piedmont Interpreters – Juliana Naw? Lama (Arabic Interpreter)? – **Susan**
 - OCHD Latina Client or former Promotora paired with Interpreter? – **Susan**
 - El Centro – Maritza Chirinos or other former Promotora? – **Susan**
 - El Pueblo – Florence Siman or other former Promotora? – **Susan**
 - FSA –Alizarina (former navigator) in addition to Mariela, and possibly new Navigator April Oo? – **Coby**
 - Family Home Visiting - ?
 - Neighborhood Associations – **Donna**
 - Sorority Groups – **Donna**
 - School nurses - ?
 - Planned Parenthood can help recruit – **Beverly**
- **Please send other ideas you have for participants by July 7th**
- **Beverly will revise the message to recruit participants to be plain in language and more welcoming – will resemble a conversation**

12:35 Other Information to Consider in this Process

- We may need to consider going beyond having a LARC only message
- Mia Burroughs suggested we make sure we're not just advocating for LARCs only
- Margaret Campbell mentioned that in the Family Planning community they are pushing for a more patient centered counseling that goes beyond pushing for LARCs, but assessing what's really best for the patient

2:55 Next Steps

- **Date for Retreat will be set in mid-September**
- **Beverly will revise participant message and send to team by July 7th**
- **A complete potential participant list will be collected by July 7th**
- **A budget will be developed by July 10th**
- **Review of participant message is due by July 12th**
- **Participants will be contacted from July 17th – 31st**
- **Presenters will be confirmed by July 24th**

NEXT MEETING DATE: TBD – 2nd week in August