

# **Affordable Housing Advisory Board**

2501 Homestead Road Room D

Chapel Hill, NC 27514

## **Minutes of the March 27, 2018 Meeting**

**Members Present:** Noah Oswald, Jenn Sykes, Mae McLendon, Tammy Jacobs, Vice Chair; Douglas Boemker, and Allison Mahaley

**Unexcused Absence:** Joshua Brown, Adrian Moreno, and Kolby Herndon

**Staff Present:** Sherrill Hampton, Director

### **Welcome/Introduction**

The Vice Chair Tammy Jacobs called the meeting to order at 6:12 p.m. The Chair, Mr. Keith Cook was out of town.

Sherrill Hampton stated that the reason for the meeting was to review, score and provide feedback on the four (4) applications the County received under the Outside Agency Funding RFP. Ms. Jacobs stated that no other business would be presented at this meeting.

Ms. Hampton provided everyone the additional information that had been received as it relates to the four (4) applicants and their applications: Centre for Homeownership & Economic Development, Community Home Trust, EmPOWERment, Inc., and Habitat Humanity of Orange County. The additional information came as a result of questions during the meeting with the applicants and County Manager.

Each application was reviewed and the AHAB members present had discussion about the proposed projects. The Board felt that it was important that the County review the application format and questions to enhance them for next year. The Board felt that several of the questions could be more detailed or clear in the type of information requested. This would aid reviewers, as well as applicants. It was noted that this recommendation was provided in past years but no changes had been made to the questions. It was good to see a separate application for new applicants.

The final scoring sheets are attached and are included as a part of these minutes.

**Other Business**

There was no other business.

**Adjournment**

There being no further business, the meeting was adjourned at 7:18 p.m.

Respectfully Submitted:

Sherrill Hampton, Director  
Housing and Community Development