

**ORANGE COUNTY BOARD OF HEALTH
MEETING AGENDA**

DATE: November 19, 2025
TIME: 7:00 P.M.
PLACE: Whitted Human Services Center
 300 West Tryon Street
 Hillsborough, NC 27278

<u>TIME</u>	<u>ITEM</u>	
7:00 p.m.	I.	Welcome New Employees
7:00 – 7:05	II.	Public Comment (Please sign up on sheet near the entrance to room.) Please limit your comments to 3 minutes.
7:05 – 7:10	III.	Board Comments (Each member should limit comments to 2 minutes)
7:10 – 7:20	IV.	Priority Committee Updates (Each committee should limit updates to 5 minutes)
7:20 – 7:25	V.	<u>Approval of November 19, 2025 Agenda</u>
7:25 – 7:30	VI.	<u>Approval of October 29, 2025 Minutes</u>
7:30 – 7:50	VII.	Educational Sessions A. Client Satisfaction Surveys – Dental Health, Environmental Health, and Personal Health Services) (20 minutes)
		Dr. Stephanie George, Victoria Hudson – Division Directors
7:50 – 8:30	VIII.	Actions Items A. <u>Chair/Vice Chair Slate</u> (5 minutes) B. <u>Recommend Candidate to Fill Vacant At-Large Seat</u> (5 minutes) C. <u>2026 BOH Meeting Schedule</u> (5 minutes) D. <u>Debt Write-Off and Debt Set-Off</u> (10 minutes) E. <u>BOH Annual Workplan</u> (5 minutes) F. <u>Policy Review – I.C.</u> (5 minutes) G. <u>Fee Update</u> (5 minutes)
		Alison Stuebe, Chair Alison Steube, Chair Quintana Stewart, Health Director Frederick Perschau, Financial and Administrative Services Director Jean Phillips-Weiner, BOH Strategic Plan Manager Jean Phillips-Weiner, BOH Strategic Plan Manager Frederick Perschau, Financial and Administrative Services Director
8:30 – 8:35	IX.	Reports and Discussion with Possible Action A. Media Items B. Health Director Report
		Libbie Hough, Communications Manager Quintana Stewart, Health Director
8:30 – 9:00	X.	Closed Session to Discuss Health Director’s Annual Review Closed Session (ref. NCGS 143-318.11(a)6) to consider the qualifications, competence performance, fitness, conditions of appointment, of an individual public officer or employee, or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.
9:00 p.m.	XI.	<u>Wrap Up & Adjournment</u>

BOARD MEMBERS: To ensure a quorum, SEND E-MAIL to kphillips-weiner@orangecountync.gov advising her of your attendance at this meeting OR CALL 919-245-2405.

Compliance with the “Americans with Disabilities Act” and Title VI - Interpreter services and/or special sound equipment are available on request. Call the Immigrant and Refugee Health Program Manager at 919.245.2387 to request an interpreter or other accommodation.

Conforme a la “Ley sobre Estadounidenses con Discapacidades” (ADA) y el Título VI – los servicios de intérprete y/o equipo de sonido especial están disponibles a solicitud. Llame a la Administradora del Programa de Salud para Inmigrantes y Refugiados al 919-245-2387 para solicitar un intérprete u otros arreglos o adaptaciones.

Upcoming Community Events

Event Name	Date and Time	Location
Winter Festival	Saturday, December 6 th , 2025 9am – 12pm	Orange County Public Library 137 W. Margaret Lane Hillsborough, NC 27278
Hillsborough Holiday Parade	Sunday, December 7 th , 2025 4pm – 6:30pm	Downtown Hillsborough Churton Street Hillsborough, NC 27278
Community Health Forum	Wednesday, January 28 th , 2026 7pm – 8:30pm	Whitted Human Services Center 300 West Tryon Street Hillsborough, NC 27278