

**ORANGE COUNTY BOARD OF COMMISSIONERS
JOINT MEETING WITH THE ORANGE COUNTY CHIEFS' ASSOCIATION
AND BOCC WORK SESSION
AGENDA**

BOCC Joint Meeting with Chiefs' Association, and BOCC Work Session
October 10, 2023
Meeting – 7:00 p.m.
Donna S. Baker Meeting Room
Whitted Facility
300 West Tryon Street
Hillsborough, NC 27278

(Please note that the times listed below are only estimates.)

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|----------------------|---|
| (7:00 – 7:10) | Welcome and Introductions – Chiefs' Association President Charles Bowden & BOCC Chair Jamezetta Bedford |
| (7:10 – 7:30) | 1. Recognition of Firefighters for Length of Service – Commissioner Mike Causey, North Carolina Department of Insurance |
| (7:30 – 7:45) | 2. Service Highlights and Updates |
| (7:45 – 8:00) | 3. ARPA Funded Radio Replacements and Radio System Improvement Project |
| (8:00 – 8:25) | 4. Special Operations Team – Technical Large Animal Rescue |
| (8:25 – 8:30) | BRIEF RECESS/Transition to Work Session |
| (8:30 – 9:05) | 5. Discussion on the County's Participation in Mayors, Managers, Chair (MMC) Meetings |
| (9:05 – 9:35) | 6. Greene Tract Community Engagement Proposal |
| (9:35 – 9:40) | 7. Affordable Housing Advisory Board – Appointment Discussion |
| (9:40 – 9:45) | 8. Animal Services Advisory Board – Appointment Discussion |
| (9:45 – 9:50) | 9. Chapel Hill Library Advisory Board – Appointment Discussion |
| (9:50 – 9:55) | 10. Orange County Parks and Recreation Council – Appointment Discussion |
| (9:55 – 10:00) | 11. Orange Unified Transportation Board – Appointments Discussion |

Orange County Board of Commissioners' meetings and work sessions are available via live streaming video at [orangecountync.gov/967/Meeting-Videos](https://www.orangecountync.gov/967/Meeting-Videos) and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

Orange County Board of County Commissioners and Fire Chief's Council
 Length of Service Awards and Recognition Program
 2023 Honorees

POSTHUMOUS RECOGNITION

Department	Personnel Last Name	Personnel First Name	Years of Service	Date Joined Department	Highest Position Obtained	Date of Death
Orange Grove	Holmes	Tommy	46	2/15/1975	Fire Chief / BOD	11/11/2022

RETIREMENT RECOGNITION

Department	Personnel Last Name	Personnel First Name	Years of Service	Date Joined Department	Highest Position Obtained	Notable Achievements
Orange Grove	Nichols	Ben	43	7/10/1978	Captain	
Carrboro	Riggs	David	29	01/09/1995	Fire Driver	Served as the department quartermaster for many years, Instrumental in the opening of Fire Station 2.

LENGTH OF SERVICE RECOGNITION

Department	Personnel Last Name	Personnel First Name	Years of Service
Chapel Hill	Graves	Stacey	20
Cedar Grove	Borland	Jeff	35
Cedar Grove	Borland	Sammy	35
Cedar Grove	Summers	L.D.	35
Cedar Grove	Pearson	C.J.	20
Carrboro	Mann	Larry	25
Carrboro	Renegar	Edwin	20
Carrboro	Law	Michael	20
Eno	Aiken	Chip	25
Eno	Williamson	Betty	30
Eno	Hayes	Keith	40
Orange Grove	Waddell	Bill	30
New Hope	Wall	Dusty	25
New Hope	Ellis	Shawn	20
White Cross	Stewart	Kenny	32
White Cross	Mooney	Jeff	30

Orange County Board of County Commissioners and Fire Chief's Council
Length of Service Awards and Recognition Program
2023 Honorees

40+ YEARS LENGTH OF SERVICE RECOGNITION – COMMISSIONER MIKE CAUSEY, NC DOI

Department	Personnel Last Name	Personnel First Name	Years of Service
Caldwell	Gates	Andy	46
Caldwell	Emory	James	46
Carrboro			
Cedar Grove	Pope	C.T.	46
Chapel Hill			
Efland			
Eno	Crabtree	Tim	47
Eno	Hayes	Keith	41
Orange Grove	Baker	Ricky	44
Orange Grove	Griggs	Tom	47
Orange Grove	Sykes	Richard	47
Orange Rural	Wilson	Wallace	50
Orange Rural	Ballard	David	47
Orange Rural	Cabe	Mac	41
New Hope	Tapp	Mike	53
New Hope	Carrol	Cliff	40
New Hope	Blankenship	William R.	45
New Hope	Quinlan	Charles	42
White Cross			

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: October 10, 2023

**Action Agenda
Item No. 5**

SUBJECT: Discussion on the County's Participation in Mayors, Managers, Chair (MMC) Meetings

DEPARTMENT: County Manager

ATTACHMENT(S):

- A. Excerpt of Minutes from the 2016 Assembly of Governments Meeting
- B. MMC Meeting Notes for the Last Twelve (12) Months

INFORMATION CONTACT:

Travis Myren, 919-245-2308

PURPOSE: To discuss the County's participation in multijurisdictional Mayors, Managers, Chair (MMC) meetings.

BACKGROUND: In most years, the County and the Towns of Carrboro, Chapel Hill, and Hillsborough hold a joint meeting called the Assembly of Governments meeting. In 2016, one of the agenda topics was an update on the Greene Tract. As part of an effort to advance progress on the development of the Greene Tract, the group discussed the creation of a Task Force to provide recommendations on the development of the property for affordable housing, a school site, and other potential uses. A history of the Greene Tract and related agreements and past planning activity is available [here](#).

Discussion during the 2016 Assembly of Governments meeting included the possible creation of a public task force to recommend potential uses for the Greene Tract. Another suggestion involved the creation of a task force made up of the Mayors from Carrboro and Chapel Hill, the Chair of the Board of Commissioners, and the Managers from each participating jurisdiction. A final suggestion was that the managers for each jurisdiction create a proposal for governing board review. Ultimately, discussion on the topic ended with the suggestion that a starting point would be a meeting of the Mayors, Managers, and Chair (Attachment A). There was no action taken at the Assembly of Governments meeting to create a task force, and none of the participating jurisdictions took formal action at a later date to create a task force. In fact, the Mayors and Chair may have met informally prior to 2016 to discuss policy matters of mutual interest or to set agendas for joint meetings.

The only agenda item that the Board of Commissioners adopted that referenced the Mayors, Managers, and Chair assemblage was the [2021 Greene Tract Interlocal Agreement](#). This Agreement assigned the Mayors, Managers, and Chair to "...be the representatives of the Parties

for the purpose of negotiating the ultimate uses of the Property and working directly with staff to bring such negotiated results to the governing board for final approval and determination.”

The scope of topics discussed during MMC meetings has broadened over time to include topics like human services related agreements among the jurisdictions and responsibilities for housing related services. The meeting notes from the preceding twelve months of MMC meetings are provided as Attachment B.

General concerns have been raised about the general role of the MMC and transparency to the elected governing boards and the public. This discussion is intended to address concerns Board members have about the MMC group and to provide direction on whether the County continues to participate, and if so, on what basis or under what types of limitations.

FINANCIAL IMPACT: The discussion on participation in MMC meetings has no financial impact.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss the County’s participation in MMC meetings.

the project, and ensure that the entire new alignment qualifies for the 50% Federal match, the Durham-Chapel Hill-Carrboro Metropolitan

Planning Organization (DCHC MPO) has initiated two actions: 1) The extension needs to be included in its Locally Preferred Alternative (LPA) and 2) the extension needs to be included in its 2040 Metropolitan Transportation Plan (MTP).

At its October 19 meeting, the MPO Board released the amendments for public comment, which is taking place through November 29, and held a public hearing on November 9, 2016. The Durham City Council and Durham Board of County Commissioners (BOCC) endorsed the amendments in September and October, respectively. The Orange County BOCC received a presentation on the extension at its meeting on November 15.

NCCU Station

- FTA issued a combined Final Environmental Impact Statement/Record of Decision (FEIS/ROD) on the D-O LRT Project in February, 2016
- In response to comments, FTA and GoTriangle committed to look at some specific refinements including analyzing the feasibility of extending the alignment to NCCU
 - Early analysis indicated that the extension is feasible
 - FTA determined that a Supplemental Environmental Assessment (EA) would be required

Proposed NCCU Station Location

Current Activities

- **The Supplemental EA on the NCCU LRT Station Refinement is now available for Public Review and Comment until Dec 7, 2016**
<http://ourtransitfuture.com>
 NCCU James E. Shepherd Memorial Library
 Main Branch of the Durham Public Library
 GoTriangle's Administrative Office
- **DCHC MPO to vote on Metropolitan Transportation Plan Amendment to include NCCU Station on December 14, 2016**

Questions

Alderman Seils said he is appreciative of this station. He asked if there is an expectation that the addition of this leg will increase the scoring process.

Danny Rogers said the project scored really well, and this addition will make the project better.

Alderman Slade said he hoped the next leg of the light rail will be in Carrboro.

5. Greene Tract- Deferred

Chair McKee noted that the time is 10:02 p.m. He said the next item is not critical and can be given as an information item. He said to let the Managers come back with a proposal for a task force.

Mayor Hemminger said she hoped there would be a task force to get moving on this topic, and agreed with the Managers working together to come back with a strategic process.

Mayor Lavelle agreed.

Alderman Slade said he hopes the task force will look at the work done in the Rogers Road community as a starting point from which to move forward.

Commissioner Dorosin asked if the charge of the task force could be identified. He said a task force sounds like reinventing the wheel again; and it is important to know what is being sought. He said affordable housing is a universal goal, and said perhaps an RFP is next.

Mayor Lavelle said to have Managers to come up with something, and let the Mayors and the Chair be the task force and provide feedback to the respective boards.

Commissioner Rich said some points are in the abstract, and provides a starting point.

Mayor Hemminger said that is why she asked the Managers to come back with a strategic process.

Chair McKee said when this topic was put on the agenda he noted that he is at the same point, with the Green Tract now, that he was 10 years ago with the Rogers Road Community Center. He said he is tired of this topic going nowhere, and is ready to make a plan and take action, or stop talking about it altogether.

Commissioner Price said a deadline should be set for establishing a plan.

Commissioner Jacobs said this was discussed at the joint meeting with Chapel Hill months ago, and staff was asked to take their vision and put it on to paper. He said that would be a reachable goal. He said a strategic plan must reflect how the elected officials think currently, which includes mixed-use development.

Alderman Chaney said there must be a grocery store within a mile of a low-income housing tax credit application site, if any type of multi-family units is planned.

Chair McKee asked if it is agreeable to have the Managers put together a unified proposal for the three boards.

There was general consensus.

Commissioner Price said the community is being left out of this discussion.

Chair McKee said it is important to keep it concentrated at the beginning, in order to keep things moving.

Mayor Lavelle said a starting point would be to have a meeting between the Managers, the Mayors and the Chair. She said the community will not be excluded.

Commissioner Price said she is outnumbered, but feels the community should be included from the start.

Chair McKee said to start with the Managers, the Mayors and the Chair.

DEFERRED

a) Brief Historical Update

The Greene Tract (164 acres) was acquired in 1984 and came to Orange County as an asset of the Solid Waste Fund. The 1998 Interlocal Solid Waste Agreement (amended April 12, 2000) established the three owning partners for a 104 acre parcel. The remaining 60 acres, long held by Solid Waste, is in the process of being transferred to an asset of the General Fund to be used for preservation and low impact recreation purposes.

Although there has been considerable discussion about the future of the Greene Tract, no formal action has been taken by the BOCC since 2002. And although not specific to the Greene Tract, multiple Historic Rogers Road Area (HRRRA) small area studies and planning efforts have been conducted by the local governments over the last 15 years that referenced the Greene Tract.

Over the last few years, the local governments have pursued the construction of a Rogers Road Community Center and the design of the Rogers Road Sewer Project. More recently, the Historic Roger Road Area (HRRRA) staff workgroup (local government management, planners, and Orange Water and Sewer Authority (OWASA)) has been reviewing and developing two new initiatives:

1. The Community First planning program. The Jackson Center was hired by the joint governments to work with Rogers Road stakeholders to create a guide and recommendations for future of the community.
2. Multi-Jurisdiction Technical Environmental Scan of the Greene Tract. Many cultural and environmental aspects have been researched and updated. Over the years there have been many options (based on various studies) discussed as possible future uses of the 104 acres jointly owned by Orange County, Chapel Hill and Carrboro. Listed below are the options that have been explored:
 1. Joint Affordable Housing could be planned for 18.1 acres and the remaining 85.9 acres would remain join open space.
 2. The 104 acre tract should remain as open space to be protected by conservation easements.
 3. The acreage for affordable housing could be placed in the Land Trust.
 4. Chapel Hill Carrboro City Schools requested that part of the Greene Tract be reserved for a future elementary school site. An approximate 11 acre area south of the 18 Affordable Housing site was considered.
 5. Rename the property to recognize the headwaters of Bolin Creek, Booker Creek and Old Field Creek.

The Greene Tract map is in the abstract which shows the proximity of the various aforementioned parcels.

b) Potential Task Force

The possibility of forming a task force to develop concrete recommendations relative to the Greene Tract has been a topic of discussion. A task force could potentially consist of representatives from governmental bodies and community stakeholders and provide recommendations on affordable housing, a school site, and other potential uses for the Greene Tract.

5. INFORMATION ITEMS (Written Updates – Not for Specific Discussion)

- a) OWASA Update of the Long Range Water Supply Plan
- b) Agricultural Support Enterprises in the Rural Buffer
- c) Solid Waste Financial Report
- d) Rogers Road – Mapping Our Community's Future Report

The meeting adjourned at 10:12 p.m.

Earl McKee, Chair

Donna Baker
Clerk to the Board

**Orange County – Carrboro – Chapel Hill – Hillsborough
Joint Meeting to Discuss Human Services-related agreements
October 13, 2022, 10:30 am-noon
Summary Notes**

Objective: To develop a more holistic and integrated analysis and approach toward addressing the community's homeless and broader housing and human services needs in order to allocate resources in a way that maximizes impacts.

High level interests

- Identifying what we are trying to accomplish
- Establishing a more holistic plan to achieving those outcomes
- Determining the best model for working together

Participants

Jamezetta Bedford, Loryn Clark, Margaret Hauth, Pam Hemminger, Maurice Jones, Travis Myren, Renee Price. Corey Root, Damon Seils, Anne-Marie Vanaman. Sarah Vinas, Jenn Weaver, Richard White

Facilitator: Maggie Chotas, DSC

Summary Notes

Hopes

Participants identified the following hopes for the time together:

- Clarifying the roles and responsibilities of the Town and county governments – Damon
- Better understanding of responsibilities of Towns to support Human Services – Richard
- Starting a discussion of the County-wide housing goals – Loryn
- Identifying next steps to keep moving – Margaret
- Forward progress – Jenn
- Leaving with direction on the process for the Partnership to revise the MOU – Jamezetta
- Increasing the ability of people earning low incomes to thrive in Orange County – Corey
- Working on where are we trying to go and what's our overarching vision – Pam
- Strengthening our collaborative efforts with a focus on One Orange -Renee
- Beginning process of getting a timeline for moving forward on various MOUs – Travis
- Understanding the depths of the housing issues that we're facing in Orange County and how best to address those issues collaboratively and efficiently – Maurice
- Clear next steps – Sarah
- Developing a structure for working together on these agreements – Anne-Marie

Working Together

Participants agreed to following norms for their time together

- Begin and adjourn on time

- Speak directly, honestly and aim for being concise
- One speaker at a time
- Listen for understanding
- Say what you need to say while making room for others to say what they need to say
- Be aware of assumptions & ask clarifying questions
- It is OK to disagree...please do so respectfully
- Use first names

What are we trying to accomplish?

Responses, grouped into themes, follow. For a snapshot of this discussion, please see Meeting Synopsis.

Keep real people at the center and serve them

- We have an affordable housing crisis in our County where real people either have no home at all or can't really afford where they are living. Or they work here, but can't afford to live here

Big system approach driven by needs analysis

- A systems approach that looks at the big picture and strategically funds projects and programs driven by the needs analysis, not necessarily current directions of providers
- Each partner provides their piece based on those needs and their charge

Address the full spectrum of housing system – continuum of needs

- The system addresses the full continuum from homelessness all the way up to those who don't need support
- Even within homelessness, there's the chronic homeless with mental health needs

Coordinate plans + Report comprehensively

- Putting all the pieces together is an exciting goal
- Right now, we have a lot of different plans, but not one plan to rule them all
- We also have many providers with different services that feed into affordable housing, but there's so many other areas that are braided together
- An overall comprehensive report could graphically show how everything comes together

Work together to make homelessness in Orange County, rare, one-time and brief

- Collaborate – play to our strengths & capacity as jurisdictions; each partner has a role to play

How do we want to accomplish this vision?

Promoting dignity throughout processes

- Use trauma-informed care, a client-centered approach and an empowerment model
- A lot of the “help” clients have received in the past has actually been pretty traumatic for the folks receiving that help
- Approach with a racial equity lens

Collaboratively

- Collaboration doesn't mean we're all performing the same functions, but we do what we are best suited to do and what we have the capacity for
- Effective collaboration reflects being transparent regarding the best role for each partner and the capacity to take on those responsibilities
- Once you understand your role, stay in your lane

Via MOUs

- MOUs are very important: they are how we are reaching the goals
- Performance standards, measurement and tracking when applicable

Thoughtfully and strategically

- Coordinate plans and approaches

Effectively communicate

- Communication strategy
 - o To elected officials on a regular basis for the purpose of continuity
 - o To community as well

Consider the full range of Human Services

- Housing, health (including mental health), transportation, jobs, schools, food

What do we need in order to accomplish this vision?

Build on our best practices we use from other collaboration models

- Good model in Partnership to End Homelessness because we developed a gaps analysis in 2017 and we do annual updates to all the boards and to the community
 - o Need to publicize that more – a lot of people don't understand that we're working together on it
- Can be helpful as a compare and contrast exercise to think about the other ways in which the jurisdictions collaborate where we have interlocal agreements, for example: Solid Waste, Greene Tract

Better understand who is being helped by resources and how – via data gathering

- It seems like we keep repeating the same number of people experiencing homelessness – are we actually moving the needle? Is this a new group of 150 or are we serving the same people? Are we using our resources in a way that really helps the needs we have here with our people?

- How do we make sure people are living in safe, decent, standard housing?
- Tracking is an important thing we all need to do to see how people are migrating across the county and if their needs are being met
- Each jurisdiction could do the tracking for themselves and then we bring it together

Current waitlists

Sarah Vinas reported some preliminary data regarding waitlists:

- o Public housing waitlist is 271 households currently
- o CASA is over 1000 households
- o Habitat is also 1000 households
- o Home Trust 300
- There may be crossover on the lists, but the numbers show the need for the people who are already here or working here and trying to live here – explains the goals we are trying to reach

Define roles & responsibilities

- Because of the urgent, growing needs, all jurisdictions are asking the question how can we help? What can we do?
- When it comes to our roles, there are real differences in capacity. How can we acknowledge these differences in staffing and other resources? How to best tackle these problems?
- It's important for jurisdictional goals to be clear, but the real conversation has to come around to roles and responsibilities
- Who can do what and how can we support each other? Eg., Perry Place
- What is it the Town can do? What dollars can you get? And what dollars can the County get to show it's all one effort?

Coordinate MOUs

- Learn about how each jurisdiction approaches MOUs
- Consider would it be appropriate to have joint agreements versus individual agreements
- Be aware of timelines & Budget cycles

What are the roles of the towns versus the county? How can we more clearly define those roles so that we can best meet the needs of the community?

Overview of jurisdictional staffing and resources

- Carrboro has three positions in the housing office currently, property tax raised 1.5 cents to support the special revenue funds dedicated to achieving affordable housing goals and strategies. \$380,000 for affordable housing fund; more than a third of that goes to agreements which support keeping people in their units. For creating units it's about \$250,000

- Hillsborough doesn't have any staff people dedicated to housing. Margaret has taken on the role because it's so important. When you add up the amounts Hillsborough is paying on the MOUs it's over 2 cents on the tax rate; if we had met all last year's requests at our percentage it would have exceeded so it would have left nothing for the Coalition's request. Margaret also said she is leaving and the person who comes after her won't have the institutional knowledge she has gained
- Chapel Hill's housing office includes affordable housing and community connections. There are two dedicated affordable housing staff currently and then two senior manager positions. In terms of resources, Chapel Hill has about \$15 million total to implement affordable housing strategies, including the \$10 million affordable housing bond which will be fully allocated as of November. Dedicate 1 cent on the property tax rate which generates about \$600,000 – not quite there, but working toward 1 cent
- Orange County has 49 staff which includes program staff. There has been rapid expansion to try to meet unmet needs during the pandemic. The Partnership had one staff person at the beginning of 2020. By December 2020, 12 staff. Pushed out \$12 million in rental and utility assistance and shored up nonprofits
- Housing Help Line supported by ARPA funding – hope that can stay in place
- We need a *no barrier* best practice with IFC – good neighbor plan has barriers. Housing First
- We've created these units – how do we get chronically homeless into them?

Individual jurisdiction goals

Each jurisdiction will be different based on size, capacity

We all want affordable housing

- Carrboro: Help people stay in their homes and expand the number of units, whether that's permanently affordable units or just the number of units that are available to shape the direction of the housing market and availability of housing
- Chapel Hill: More affordable housing units and the SOHRAD because most people who don't have somewhere else to be tend to hang out in the downtown areas - helping them transition into better situations helps our downtown
- Hillsborough: Find ways to expand the number of affordable units that don't require municipal dollars be spent – trying to incentivize
- The County's overarching goal is to be the social safety net. It doesn't build housing, but can provide other supports

Partnership to End Homelessness

Budget Timeline for Partnership to End Homelessness

Jamezetta presented a proposed budget timeline for the Partnership to End Homelessness, designed to help be proactive and transparent about steps. *See the proposal in the Appendix.*

The group discussed the proposal and agreed that the budget timeline won't be resolved until we have the bigger discussion about MOUs generally. There was a general agreement that early February is a good time for managers to hear about budget needs.

IFC

- Further exploration of representation question
- Is there any scenario where there would be comfort with not having representation?
 - o If there are performance agreements – these work well with several groups Chapel Hill contracts with
 - o Orange County assigns department chairs to be responsible for every nonprofit that receives funding and there is a contract
- IFC is asking for 5-year agreements

Next Steps

1. The group will meet again November 18, noon-1:30. A key focus will be on roles and responsibilities. Toward that goal, two next steps emerged:
 - a. Staff will pull together information about the roles and responsibilities of their jurisdiction, including what is currently happening, number of positions, number of open positions, ARPA funding impact as programs wind down, capacity, how they approach MOUs, etc.
 - b. Big picture of roles and responsibilities for Towns/ Counties in NC (School of Government has resources here - + others)
2. IFC is a topic for further conversation on the near horizon. Discuss Good Neighbor Initiative.

Check Out

Participants were invited to share a word or phrase that describes what was on their mind at the end of the meeting:

- Appreciation
- Great tone in the room, Great energy
- Hopeful
- Focused
- Keep moving
- Nearly overwhelming
- Informed
- Collaboration
- Open and honest

Adjourned at 1:33.

Appendix

Key questions:

Discuss: What are we trying to accomplish? What are our joint and individual jurisdiction goals?

- Where we are in terms of coordinated efforts?
- What issues or gaps do we need to address? Why?

Discuss: What are the roles of the towns versus the county? How can we more clearly define those roles so that we can best meet the needs of the community?

- What do issues or gaps do we need to address? Why?

Discuss: How do we do a better job of thinking and planning holistically? What is a vision/goal for future collaboration?

- How do we accomplish our goals/vision?

Other key questions:

How do we use our limited resources to be more effective and efficient in addressing the range of housing needs in our County?

When we jointly fund efforts, what is the best way to apportion the “fair share” or each jurisdiction? Traditionally we have done this by population. Is that the best or only way?

Are these joint MOUs the best way to accomplish what we are trying to do, or is there some other arrangement (like direct contracts) that could work better?

MOUs, Agreements and programs currently being negotiated:

- Orange County Partnership to End Homelessness (MOU)
- SOHRAD – agreement and funding
- InterFaith Council (MOU) – goals and accountability mechanisms
- Orange County Food Council (MOU) - goals, coordination, funding formula
- Diversion facility – capital vs. operating costs
- Community Home Trust (Interlocal Agreement) – *generally working well; performance agreement*

Emergency Housing Assistance program (Interlocal Agreement) – evaluation and report out coming soon (County)

Draft budget timeline re: Partnership to End Homelessness

OCPEH Executive Team
Funding Process
October 10, 2022

Intro: OCPEH is jointly funded by the Towns of Carrboro, Chapel Hill, Hillsborough, and Orange County for the purpose of implementing the Plan to End Homelessness. Additionally, OCPEH receives pass-through grant funding to support homeless programming - Coordinated Entry, Rapid Rehousing, Homelessness Prevention, and Housing Location. In order to maintain a well-coordinated funding request process to the four municipalities, the following process is recommended.

September - October

- OCPEH staff will review the previous year's budget, including end of FY spending with the Executive Team no later than mid-September.
 - OCPEH staff will provide additional information, such as outcome reports from Homeless Management Information System (HMIS) as requested.
- At the Executive Team's Fall meeting, members will discuss and recommend funding levels for the next FY. The Executive Team will review the gaps analysis, expected federal funding, and the Partnership continuation budget, along with any expansion budget requests, for evaluation and develop a minimum threshold for essential staffing and prioritized tiers for expansion or reduction depending on the budget outlook. These tiers will be aligned with the community needs as reflected in the Gaps Analysis.
- OCPEH staff will share recommendations to and solicit input from Towns and County Managers and Housing Directors.

November - January

- OCPEH staff will present system-level data, obstacles, and successes to the Towns and County elected boards in sessions between November and January and to the Partnership Leadership Team

January

- Executive Team finalizes approval of budget request.
- OCPEH staff conduct a brief survey during Point-In-Time (PIT) count to solicit input from people currently experiencing homelessness regarding their prioritized needs (picklist) to inform the next cycle.

February

- OCPEH staff will present the proposed request budget to the Leadership Team for comment. Members will be able to provide context and prospective impacts of funding recommendations, either expansion or reduction, and will receive information about potential funding availability should they need to consider additional sources of funding and/or explore additional areas for collaboration.
- Staff will send the formal budget request to the Towns and County Managers, Elected officials, and Housing Directors
- Staff will incorporate feedback from stakeholders noted above

March - June

- Staff is available to provide additional information to elected bodies and stakeholders

March - May

- Towns and County Managers present their recommended budgets to their elected boards

April - May

- OCPEH staff conduct community engagement sessions to solicit input, prioritizing people with lived experience of homelessness and overrepresented groups among people experiencing homelessness. Sessions will focus on people's lived experience accessing resources, sufficiency of existing programs, prioritization for additional resources needed. Sessions will also be held for service providers and stakeholders in order to develop and implement a more consistent tool for gathering information and measuring performance from providers across time.

May - June

- Elected boards adopt Towns and County budget for upcoming FY

MMC Meeting regarding Greene Tract

January 10, 2023 / 3:30-5 pm / Virtual

Purpose

For Orange County, Carrboro and Chapel Hill to continue to collaborate around the future of the Greene Tract.

Participants

Carrboro:

Damon Seils, Mayor

Richard White, Town Manager

Trish McGuire, Planning Director

Marty Roupe, Development Review Administrator

Chapel Hill:

Pam Hemminger, Mayor

Chris Blue, Interim Town Manager

Judy Johnson, Assistant Planning Director

Mary Jane Nirdlinger, Interim Planning Director

Orange County:

Jamezetta Bedford, Chair Orange Board of County Commissioners

Bonnie Hammersley, County Manager

Travis Myren, Deputy County Manager

Cy Stober, Planning Director

Ashley Moncado, Special Projects Planner

Meeting Goals

1. Review draft scope of work for consultant to guide future development and connectivity of the Greene Tract.
2. Consider updates about Recombination Plat and Deed, as well as the Inman Property
3. Identify next steps

Meeting Summary

This meeting addressed three topics:

1. Update: Inman Property
2. Master Plan - Draft Scope of Work
3. Update: Recombination Plat and Deed

Details per Topic Area

1. Inman Property: Moving forward with the Environmental Assessment?

Key points

- Environmental Assessment Phase 1 will likely be a couple of thousands of dollars, and take a week.
- Judy Johnson will work with counterparts to work through scope, make edits as needed and get underway.

Decision for this area

⇒ Move forward with the consideration of the proposal for the Environmental Assessment.

2. Master Plan - Draft Scope of Work – [Presentation here](#) [Draft Scope of Work here](#)

The group evaluated whether to release an RFP for a consultant to draft a Master Plan for the 45 acres identified for future development and connectivity. Ashley Moncado gave the presentation and emphasized the components of the scope of work would be shaped by the discussion. Ms. Moncado presented three possible options for the scope of work:

Greene Tract Master Plan – Draft Scope of Work		
Option 1	Option 2	Option 3
Project Coordination and Management	Project Coordination and Management	Project Coordination and Management
Research and Analysis	Research and Analysis	Research and Analysis
Community Engagement	Community Engagement	Community Engagement
Connectivity Plan	Master Plan (including Connectivity Plan)	Master Plan (including Connectivity Plan)
		School and Recreational Site Analysis

Key points

- Mayor Hemminger suggested Option 3 is best from public perspective and also from a staff capacity point of view.
- Mayor Seils suggested in addition to including the Connectivity Plan in Option 3, that the School and Recreational Site Analysis also be included as part of the Master Plan.
- Chair Bedford added we need to know whether it can be developed for a school. Having the analysis is important and public perspective leads to do it all. Consultant can give options.
- Cy Stober added that the Master Plan will identify the development restraints. Footprint of school campus and parking. Not a site plan.
 - Technical work with consultant would not be significantly more expensive. Additional cost comes in integrating the School Board into the steering committee of the project. Hasn't happened yet.
- Mayor Seils asked at what point would we need the sign off by our governing boards?
 - Mayor Hemminger added Boards do better when they have something specific to respond to. The MMC group is empowered to get ideas, but not to implement.
 - Trish McGuire added we would need to develop the interlocal agreement or modify it regarding the cost share and the project management duties, etc. The concept is in the resolution, but details aren't.
 - Bonnie Hammersley added that RFPs can be released, but Boards would have to appropriate funds to pay for the work.
- Mayor Seils stressed the importance of communication to ensure expectations are clear. For example, what is a Master Plan? What's the timeline?
- Chair Bedford would need to keep her Board up to date on the process that we're going to do the RFP and the timeline. Need an information item.
- Bonnie Hammersley suggested quarterly reports to all Boards on the Greene Tract moving forward.
- Mayor Seils suggested the following points be included the information update:
 - What work has been accomplished by staff team since the last update
 - Want to remind Board members work has continued

Decisions for this area

- ⇒ Move forward with Option 3 for the RFP
- ⇒ Staff will work together to share information with the Boards, coordinate when to share with the Boards and finalize RFP details, including costs - Estimations should be priced out separately for different portions of the project

Process Steps, Summarized

- Staff can send unified RFP and dates all at the same time
- Staff will send information items to Boards at the same time
- Management will work with staff to streamline document for RFP, etc.
- Staff will consolidate and coordinate information to be distributed
- Staff will come to Chairs and Managers about what has been received

3. Recombination Plat and Deed

Key points

- Two town managers have signed off
- Marty Roupe will deliver to Hillsborough for the County to sign off
- Carrboro is working with attorney to have quick claim work for register of deeds
- Mayor Hemminger asked for clarification that the ultimate goal is for the County to permanently preserve the space? Yes, once the lines are finalized
- It is being recorded and will be on the County agenda to be permanently preserved
- Include this in the information updates

Shared agreements out of this meeting

1. Move forward with the consideration of the proposal for the Environmental Assessment.
2. Move forward with Option 3 for the RFP
3. Staff will work together to share information with the Boards, coordinate when to share with the Boards and finalize RFP details, including costs - Estimations should be priced out separately for different portions of the project

What's Next / Action Items

1. Evaluate what is in the interlocal agreement as to when to engage respective Boards in the decision
2. Judy Johnson will work with counterparts to work through scope of work for the Environmental Assessments, make edits as needed and get underway
3. Staff will work together to evaluate the cost of different parts of the Scope of Work for the consultant for the Master Plan, coordinate communication content and timing with the Boards and the public, and finalize the RFPs

4. Staff will include information updates about the Recombination Plat and Deed in item #3 above
 - It is being recorded and will be on the County agenda to be permanently preserved
5. Staff will provide updates on the Environmental Assessment when it comes back
6. This MMC group will meet again virtually from 3:30 – 4:30 pm on Tuesday, April 25th. If the meeting is not needed, it will be canceled
7. In the future, Maggie will put agendas in the emails and also in the calendar invites

**Orange County – Carrboro – Chapel Hill – Hillsborough
Joint Meeting to Discuss Human Services-related agreements
February 20, 2023, 2-4 pm Orange County Solid Waste Conference Room
Summary Notes**

Overall Objective: To develop a more holistic and integrated analysis and approach toward addressing the community's homeless and broader housing and human services needs in order to allocate resources in a way that maximizes impacts.

*** See page 3 for more context about original guiding questions ***

Participants

Jamezetta Bedford, Chris Blue, Loryn Clark, Matt Efird, Bonnie Hammersley, Margaret Hauth, Pam Hemminger, Travis Myren, Mary Jane Nirdlinger, Corey Root, Damon Seils, Anne-Marie Vanaman. Sarah Vinas, Jenn Weaver, Richard White

Facilitation: Maggie Chotas, DSC

Summary Notes

Clarifying the Role and Function of the MMC

After affirming group norms, the group considered the following clarifying questions related to the role and function of the MMC:

1. How are decisions or plans of action/next steps made in these meetings? How are different roles taken into account?
 - Recommendations may come out of this group, but we don't take formal action in the MMC
 - Timeliness is always a process
 - If we don't reach consensus, we can send more than one option to our respective boards
 - This group is an opportunity to learn about where we are and consider where to go – to see where we sit with high altitude questions
 - All are welcome to participate in discussions. Any recommendations will come from elected officials

2. Request for recording – how to approach this?

The group decided not to have recordings for the meeting. Maggie Chotas, the facilitator, noted she will summarize notes from flipcharts and her own contemporaneous notes. As always, draft summary notes will be shared with the group for review and revision before considered final. After notes are final, they can be released to governing boards.

Reviewing & Confirming the agenda

Participants confirmed the following agenda, based on items sent to the facilitator in advance:

- 1. Follow up from January meeting**
- 2. OCPEH**
 - a. Discussing OCPEH budget process & request
 - b. Education and clarity re: What's CoC (Continuum of Care) and what's County
 - c. What is the Partnership? What isn't it? What is the function?
- 3. Considering how to fund IFC cooperatively – MOU or another approach**
- 4. Systems level analysis – Bigger picture – Tabled for future agendas**
 - a. What is each jurisdiction doing in tackling complex issues?

Working through agenda items

1. Follow up from January meeting

- a. Chapel Hill shared updates on process for changing the Good Neighbor Plan: Pam Hemminger reported that someone from IFC needs to recommend any changes to the Good Neighbor Plan. Chapel Hill Town Council can't lead the process. Any proposed changes will be aired in two public hearings and would have to go through the Special Usage Permit (SUP) modification process, but wouldn't require doing away with the SUP. Considering changes to the Good Neighbor Plan would not pose a risk of losing the existing permit.
- b. County shared updates on the projected amount to be budgeted to give to outside agencies: Travis Myren reported the projected amount to be 1.2% of general fund expenditures minus \$1.8 million. He noted that target has already been exceeded for the current fiscal year.

2. OCPEH

- a. OCPEH budget process & request
- b. Education and clarity re: What's CoC and what's County
- c. What is the Partnership? What isn't it? What is the function?

Bonnie Hammersley noted the budget is supported by the four entities; oversight is an elected member of each jurisdiction who makes up the Executive Committee. The decision-making goes from the Executive Committee to the Leadership Team. Last year (2021), the Executive Committee didn't meet regularly.

Some context is that when Corey Root started in 2016, the Partnership had one position. Now there are three positions funded by OCPEH (Homeless Programs Manager, Homeless Programs

Coordinator, and the Housing Access Coordinator); the remaining positions and program funding is grant funded (pass through dollars from HUD and other sources).

As the group's discussion ensued, it was revealed there were different understandings of how OCPEH functions. Bonnie Hammersley noted her understanding that OCPEH was independent of the County. For example, as County Manager, Bonnie Hammersley said she is in the same boat as other managers and hasn't seen the draft budget. Damon Seils, however, noted the Governance Charter did not delineate such independence and his understanding is that the Partnership is a coalition essentially administering programs on behalf of the County. Margaret Hauth noted that OCPEH was modelled after the Visitor's Bureau and was meant to be independent. Loryn Clark remembered that as well. They are OCPEH employees; an organization within an organization. Bonnie Hammersley made the point that employees of OCPEH couldn't be employees of four jurisdictions; none of the growth has been due to the work of County.

Loryn Clark added OCPEH started with a Chapel Hill employee, then took on a different level. There has been a disconnect when programs started to grow. We've missed having the conversation, digging deeper into roles and responsibilities and who should do what.

OCPEH moving into direct service work, beyond the coordination work serving as the Continuum of Care (CoC) is a major departure of what we've done. Corey Root noted that there has been an issue with finding service providers to do the direct service work identified in the Homeless System Gaps. At one point in 2017, OCPEH had funding in hand for a Street Outreach program and could not find a service provider partner to do this work. In 2020 when COVID funding became available again for Street Outreach it was jointly sponsored by Orange County Housing and Criminal Justice Resource Department.

3. Considering how to fund IFC cooperatively – MOU or another approach

The group began the conversation about this item with a review of the current state of payments to IFC:

- County pays IFC quarterly
- Hillsborough hasn't committed yet; waiting on an audit
- Chapel Hill pays quarterly. Currently is waiting for a report and then IFC can submit an invoice
- Carrboro is waiting for a budget request

Jenn Weaver noted that she feels conflicted about funding IFC. IFC fills an important role for the County, but it's hard to justify for Hillsborough. She isn't sure if it's the best use of

Hillsborough's funds. She noted they haven't discussed as a Board yet. She wondered if more people would use the services if they were closer. Corey Root added she wasn't sure that was true. Jenn Weaver continued four different agreements for IFC feels hard.

Pam Hemminger agreed that four different agreements feel excessive – even with simplified forms, they have to send information into four places. It's a burden on them.

Bonnie Hammersley added IFC wants consistency and commitment, like the Community Home Trust. She noted she wasn't advocating for that, but clarifying IFC's interests. If this were a County program, we would do it differently. IFC doesn't meet all needs, for example – they were scrambling for cold weather beds.

Jamezetta Bedford noted she feels conflicted as well and we don't do an interlocal agreement for other essential agencies. She added she personally didn't believe in 1.2% set-aside for all of the County's outside agenda funding as she didn't think Commissioners should be bound to a percentage. Five years seems too long. Critical priorities change from year to year. The County Facility Needs Report will come out next month and it will be good to know our needs projected out 20 years. If we commit to a five-year timeframe with an IFC agreement, are we going to be able to do the work we need to do to be future-focused?

Pam Hemminger summarized that everyone is feeling conflicted: wanting to support changing the model for shelter and reducing homelessness, but not sure the timing is right for signing a five-year agreement. What would next steps look like?

Damon Seils said if the agreement is shared, what is the right approach among jurisdictions? If we assume it's a joint responsibility, what is the split?

Bonnie Hammersley explained how the outside-agency funding process works with the County. The County tells the outside agencies the functions the County needs them to perform because the County isn't doing them and the agencies are funded to fulfill those needs. Damon Seils noted it's different for the municipalities because they are not hiring outside agencies to perform essential functions – they are not things the municipalities would normally do. For Hillsborough, the process works differently. There are MOUs with the Arts Council and the Exchange Club for helping with the museum.

Jamezetta Bedford emphasized that the homeless services aren't mandated for the County to provide either. Bonnie Hammersley underscored COVID funding sunsets in March, which will

result in \$1.3 million a month not coming into the County to help with food and housing. All moratoriums are expired. There is greater need now in housing and food than before COVID.

Jenn Weaver reflected that she sees IFC as a County function philosophically and she hears that the County doesn't have the funds. The ask from IFC to Hillsborough is \$42,000 – would that be better if we put it upstream?

Additional considerations: what would the needs would be if IFC has to close? If the Good Neighbor Plan changes, would there be more funding? Corey Root added CoC monies aren't allowed for shelter. Bonnie Hammersley explained that there are so many competing priorities. Half of the County's budget goes to public schools. Sarah Vinas added that the IFC has said that even if the Good Neighbor Plan is changed significantly, it would only mean an increase of 17 beds. Corey Root added that Rapid Rehousing would help. Jamezetta Bedford asked if there is a way to prioritize the most vulnerable – a tiered system that protects the most fragile?

Next Steps

The group agreed to the following next steps:

1. Review [foundational documents](#)¹ regarding the OCPEH, including the Governance Charter and the MOU.
2. Update the list of cross-jurisdictional MOUs and programs currently being negotiated to reflect the following:
 - SOHRAD shouldn't be singled out, or other similar programs should be listed as well;
 - The Orange County Food Council MOU has expired and OCBOCC voted not to continue.
3. The MMC group will reconvene after May 2. In the meantime, jurisdictions will work through their own budgeting processes.

Adjourn

The meeting was adjourned at 4 pm.

¹ https://www.ocpehnc.com/files/ugd/52554b_69bb4bc542064154861178ba146f1cfa.pdf

MMC Meeting regarding Greene Tract

April 25, 2023 / 3:30- 4:30 pm / Virtual

Purpose

For Orange County, Carrboro and Chapel Hill to continue to collaborate around the future of the Greene Tract.

Participants

Carrboro:

Damon Seils, Mayor

Richard White, Town Manager

Trish McGuire, Planning Director

Marty Roupe, Development Review Administrator

Chapel Hill:

Pam Hemminger, Mayor

Chris Blue, Interim Town Manager

Britany Waddell, Planning Director

Judy Johnson, Assistant Planning Director

Orange County:

Jamezetta Bedford, Chair Orange Board of County Commissioners

Bonnie Hammersley, County Manager

Travis Myren, Deputy County Manager

Cy Stober, Planning Director

Ashley Moncado, Special Projects Planner

Meeting Goals

1. Share updates since the last meeting on January 10, 2023.
2. Discuss plan for the Inman Property purchase.
3. Identify next steps.

Meeting Summary

This meeting addressed three topics:

1. Updates since the meeting on January 10, 2023
2. Status of the RFPs for Greene Tract Master Plan
3. Discuss Inman Property Purchases

Shared agreements out of this meeting

Move forward with...

1. Re: RFPs: notifying RFP respondent of rejection; gathering information from firms who did not submit RFPs; and creating new RFQs with timelines that split the process into two parts (community engagement and technical design services);
2. Re: Inman Property – Boards consider purchasing the Inman Property, with the hope of votes happening before June 30th.

What's Next / Action Items

1. Staff will follow necessary process and notify respondent that their RFP will not be accepted.
2. Staff will gather feedback from firms who attended information session and did not submit RFPs.
3. Staff will develop a new process and timeline for requesting RFQs and splitting the process.
4. Judy Johnson will share her PPT and written documents relating to the Inman Property.
5. Travis Myren will review MOU section relating to shared ownership and exiting as it applies to future ownership of the Inman Property.
6. All jurisdictions will communicate necessary information with respective Boards to get approval of Inman Property purchase, with the hope for this happening by June 30.
7. This MMC group will meet again virtually from 3:30 – 4 pm on Tuesday, May 16, 2023 to review the timeline for the RFQs.
8. This MMC group will meet again virtually from 3:30 – 4:30 pm on June 27, 2023.
 - o Chris Blue will ask Anita Badrock to facilitate the meeting.
 - o The purpose of this meeting will be to finalize the plan for the Inman property and the RFP/ RFQ process.

Details per Topic Area

1. Updates since the last meeting on January 10, 2023

Key points

- Chair Bedford has not shared the January notes with her Board, because the sale of land is a closed session item and the sale is still pending.
- Mayor Hemminger shared that Chapel Hill had an open discussion about the sale of land because it was related to fund balance.
- Ashley Moncado shared that, just today, she took the plat and the deed to the Orange County Register of Deeds office. They accepted it so it is being processed. We should see a change on the tax and GIS records soon.
 - This step was necessary for the Orange County Commissioners to consider preserving the land.
 - When the deeds are official, they will be mailed to the County Managers office. Ashley will be checking daily to see when it is officially recorded.
 - Once the deed is official, we will meet with the Orange County DPR staff to discuss conservation of the 60 acres.
 - Chair Bedford added that her Board does know about DPR doing this plan as it was an open session item.

2. RFPs for the Greene Tract Master Plan: Adapting the process for RFPs

Key points

- Cy Stober shared that the County released the RFP in late March, and they were due on April 18, 2023. The County only received one proposal totaling \$367,000, and unfortunately, this proposal was lacking with regard to community engagement.
- Given the importance of the project to Rogers Road, community engagement is a critical piece of the proposal. Without this important section, we are not comfortable recommending this proposal.
 - Judy Johnson explained that her team was also disappointed with the proposal. Although we want this process to move forward, we shouldn't just accept something that doesn't meet the needs.
- Mayor Seils asked why there was a poor response to the outreach of proposals?
 - It would be interesting to know why the other groups did not submit proposals.
 - Cy Stober added that five firms attended the information session, and there were almost no questions. Out of the five firms, only one submitted a proposal.

- Mayor Hemminger added that it would be helpful to reach out directly to Renaissance Partners to see why they did not submit an RFP, especially given their previous work in the community. She agreed with Judy that we don't just want to accept any proposal.
- Mayor Hemminger added that the SAPFO report came out stating that no new schools are projected in the school system for at least 10 years.
- Cy Stober presented the solution of splitting this project into two proposals: (1) a community engagement RFQ; and (2) a technical services RFQ for the design element.
 - Going the RFQ route would allow for great negotiation and for the community engagement consultant to sit on the steering committee for the technical services work.
 - Trish McGuire added that we should develop questions to ask the firms regarding why they didn't respond. We can use that feedback to help shape next steps. It is a big important project and not an insignificant amount of money.
 - Mayor Seils asked if these two approaches would be parallel or sequential?
 - Cy Stober responded that the group discussed having a 4-6 month lag, whereby the community engagement work would have at least a 3-4 month head start.
 - Mayor Seils suggested it might be good to hear from the firms *before* we adopt and finalize any new approach.
 - Chair Bedford asked if the 4-6 month delay was related to the meeting calendar? She noted that she can call another meeting if needed.

Next steps

- 1) Notify the respondent that their RFP was not accepted
- 2) Reach out to all firms who attended the information session to get more information about why they didn't respond to the RFP; and
- 3) Develop an alternative strategy with a corresponding timeline.
 - ⇒ Judy Johnson will put together a timeline within the next week or two, and all groups can share the same information with their Boards as an information message in the Board packets in the next week or two
- 4) This MMC group will meet again to evaluate the new timeline.

3. Inman Property Purchases

Judy Johnson explained that an environmental assessment was completed at the property a month ago, and nothing significant was found on the site. There was small concern about the mounds, and whether we needed to do additional work on those. The environmental

assessment did not identify any potential contamination sources in the mounds. The debris observed would be able to be disposed at a permitted landfill.

Judy added that she has continued to have conversations with the property owner to purchase the property. Is there interest among partners to participate in those discussions?

Key Points

- All jurisdictions are open to moving forward with purchasing the property. All groups still need full approval from each respective Board/ Council.
- Mayor Hemminger expressed hope that everyone can be supportive. There is no way into the larger property without going through the Inman property. This property could be used for affordable property in the future. We still need to work out negotiations from the Church of the Advocate as we need a small part of their land to make this work. Chapel Hill is ready to move forward with spending the money on their portion of the property.
- Chair Bedford added that her Commissioners haven't discussed it yet. Do we have an update on the price? Would mobile homes be considered for this property?
 - Mayor Hemminger responded that we would want something denser and more energy efficient. There are no utilities there now, so we would likely look to a housing partner to do something there. It could be of interest to Community Home Trust, Habitat for Humanity, or Tiny Homes.
- Richard White asked about the timeline for this transaction, and there was agreement around trying to purchase the property before the end of this fiscal year. It would be helpful to have a packet of information to share with the Council.
 - **Next step – Judy Johnson will share her PPT and packet of information with all partners.**
- Mayor Hemminger added that this family will sell to someone else if we don't go ahead and buy it now.
- Mayor Seils added that we should be able to get the information in front of his Council soon.
- Travis Myren asked how much of the property would be required for Greene Tract access versus other purposes? His Board would want to have this information.
 - Chair Bedford responded that this would be contingent on getting the easement with the Church. That needs to happen simultaneously.
- Cy Stober added that he recently met with David Stancil and let him know this issue might elevate again soon, given the RFP. He is pivoting to make sure newer staff members are aware of what to expect.

- Judy Johnson added that she went over to the property recently when people called about chainsaws. There were men building jumps.
 - For safety reasons, individuals shouldn't go alone to respond to concerns and need to involve Public Safety.
 - The land is not open to the public.
 - Judy shared that there will be trails, likely within the Headwater Preserve in the future.
- Mayor Seils asked what information is needed from each jurisdiction in order to move forward with this?
 - Mayor Hemminger noted we will need to know if you are in, and we will need to have a vote to move forward before arranging for an attorney for the closing. Hoping for votes to happen before June 30th, so closing can occur over the summer.
 - There is an offer out for \$450,000 for the 4 acres, and there will be closing costs.
 - We need confirmation that we are ready to go so that we can pass it by the end of June 30th.
 - Mayor Hemminger added that once the property is purchased, this group can discuss the best use of the land and take that back to our Boards.
 - Judy Johnson confirmed that the zoning for the property is for single-family residential use and that there are three, lawfully created lots there.
 - The zoning could be changed in the future if the three Boards would like to see a different use of the land.
- Chair Bedford asked who will be the point person to connect with the Church, noting to her it's contingent on having the access from the Church?
 - Judy Johnson will work with the Church as they have worked together previously. Judy will work with the partners to have those conversations.
 - Travis Myren asked if we have talked about ownership structure? It will take time to get those documents in place. We would need something more formal than the Greene Tract ownership model, so that there would be a way for parties to exit if desired.
 - Mayor Hemminger added that we have that already in the MOU with the Greene Tract. **Travis will review the Greene Tract MOU regarding that section to see how it's applicable in this case.**
 - Chair Bedford added that she can imagine that her Board would want to own the road; whereas Chapel Hill might want to own the portion for residential property. We should expect those questions from our Boards.

MMC Meeting regarding Greene Tract

August 30, 2023 / 3:30- 5 pm / Chapel Hill Public Works Building

Purpose

For Orange County, Carrboro and Chapel Hill to continue to collaborate around the future of the Greene Tract.

Participants

Carrboro:

Damon Seils, Mayor

Richard White, Town Manager

Marie Parker, Assistant Town Manager

Trish McGuire, Planning Director

Marty Roupe, Development Review Administrator

Chapel Hill:

Chris Blue, Interim Town Manager

Britany Waddell, Planning Director

Judy Johnson, Assistant Planning Director

Pam Hemminger, Absent due to illness

Orange County:

Jamezetta Bedford, Chair Orange Board of County Commissioners

Travis Myren, Deputy County Manager

Cy Stober, Planning Director

Perdita Holtz, Deputy Director – Long-Range Planning & Administration

Meeting Goals

1. Updates on Inman Property.
2. Review of Community Engagement process.
3. Update on Master Plan process.
4. Identify next steps.

Meeting Summary

This meeting addressed the following topics:

1. Update on the Inman Property
2. Review of Community Engagement process
3. Update on Master Plan process

Shared agreements out of this meeting

The MMC decided to recommend...

- To negotiate the contract with Gensler as the Community Engagement Consultant to include the base and optional activities outlined in their proposal. The total cost of the proposal would be \$360,000
 - Each Board will consider their portion of the consultant fees in their September or early October meetings before the item is presented to the Board of County Commissioners as part of the Consent Agenda* on October 17, 2023.
 - Consultant will be confirmed by the end of the year.
- To follow the Town of Chapel Hill Review process in the development of the Greene Tract
 - Staff members will develop a matrix of standards/ codes to flag as decision points
 - Information will be shared with the MMC before sharing it with the design consultant; expected to design consultant by the end of the year.
- To have staff members develop a matrix to compare a development agreement v. conditional zoning and share with the MMC.
- When the time is right, for staff members to talk with new property owners of the Inman Property to discuss access point to the Greene Tract.
- For Cy Stober to talk with Gensler to get their thoughts about benefits/ drawbacks/ considerations regarding whether to use a compass group/ steering committee.
 - Once gathered, staff will share this information with MMC.
- For the MMC to meet again the week of October 17.
 - Polling will determine exact date, time and location.

* Chair Bedford emailed follow-up on 9/11/2023 that this would be on the BOCC regular agenda, instead of the consent agenda

Details per Topic Area

1. Updates on the Inman Property

Key points

- Chris Blue shared that the group did not get the Inman Property. It went to a higher bidder, who offered approximately \$30,000 more.
- It may still be possible to get access to the Greene Tract from the new owners.
 - It is not clear when the sale will be finalized, but staff will continue to monitor.

2. Review of Engagement Process

Key Points

- Cy Stober discussed responses to the RFP for the Community Engagement Consultant. (The MMC previously decided to split the project into two proposals – one for Community Engagement and one for Professional Services to Design a Master Plan.)
 - Better response this time. They received around 5 proposals; had two interviews; and have awarded a preliminary contract to Gensler.
 - Gensler gave an excellent presentation on how to re-engage with a group of people who feel like they have been engaged exhaustively.
 - VHB will be a subcontractor of Gensler as they are more “on the ground” locally.
 - The review group was comprised of representatives from all three jurisdictions, and the proposals were vetted through Equity and Inclusion staff.
 - Gensler proposed a 16-month timeline for their engagement.
 - The engagement team will be working with the community to identify design and development interests, specify uses, clarify maximum and minimum development parameters, and deliver these to the design consultant.
- The group discussed which standards will apply for the new design.
 - Brittany Waddell suggested that the group use Chapel Hill standards, unless one of the other jurisdictions has a more restrictive standard.
 - Staff will develop a matrix of standards/ codes to flag and bring back this information to the MMC.
 - This information will be needed by the end of the year.

- Chair Bedford noted that it will be good to work through these issues ahead of time since the community will have questions and concerns that will need to be addressed.
- Staff will develop a pros/cons list to compare a development agreement versus conditional zoning. The MMC will need this information for future planning.
- **MMC decided to follow the Town of Chapel Hill development standards in development of the Greene Tract.**
 - It makes the most sense to follow the development standards of the entitlement agency, unless there is a significant reason to deviate from the standards.
- Discussion around the timing of the community engagement and design processes.
 - The engagement piece will start first, and then the design award will follow. There will be overlap when the engagement consultant is working with the design team.
- More details from the Engagement Consultant's proposal:
 - All social media will be done by the public partners on this project – messaging will continue to be managed by staff and not the consultant, for consistency.
 - Proposal included plans to table at already scheduled community events.
 - Optional
 - Some of these options come with a higher price tag.
 - Proposal would be \$270,100 total, with add-ons bringing the total to \$360,000.
 - Engagement services include listening sessions, temporary installation of oral histories.
- Discussion around whether to include a “compass group” as part of the engagement process:
 - Chair Bedford expressed concerns about elevating some interests and voices over others in a compass group format, as well as that it could be time consuming and end in the same place.
 - Brittany Waddell emphasized the importance of being proactive and front-loading community engagement.
 - Mayor Seils noted that we are not starting from a “clean sheet” but instead, we are starting with the *Mapping Our Community's Future* report.
 - Cy Stober noted the importance of robust community engagement that tells the story of the future.

- Trish McGuire noted that there are examples of polarized groups that have made progress and achieved a shared outcome via a similar group.
- Brittany Waddell added that if we do have a compass group, it must be clear how their feedback will be used. What weight will we give the group?
- The MMC agreed that the compass group would focus on “how we develop the Greene Tract, not if we develop the Greene Tract,” including the information in the 2021 Resolutions and ILA (Interlocal Agreement).
- Richard White raised a concern about equity as it relates to the groups that have been engaged in the past.
- Mayor Seils added that people on the compass group/ steering committee cannot be there to undermine decisions that have already been made. The group should be composed of members who are already on-board with the process.
- Discussion around how to determine composition of the compass group, if that option is implemented:
 - Staff offered three different options:
 - (1) *Option 1 – Equal appointments by all 3 boards*
 - (2) *Option 2 – Number of appointments based on 2021 ILA Cost Share (43/43/14)*
 - (3) *Option 3 – One Board appoints all members*
 - No decision was made in this meeting. The MMC will continue to discuss.
 - Action step – Staff will ask consultant following questions:
 - Have you used a strategy with a steering committee that had effective outcomes, especially when interests are polar opposites?
 - Importance of how we use information from the steering committee – What happens if their input isn’t taken seriously?
 - Importance of targeting voices we might not hear regularly in the spirit of advancing equity
- **MMC decided to accept the higher figures offered by Gensler and everyone agreed to pay portions for each respective jurisdiction.**
 - As an interim step, each Board will consider higher amounts in September or early October, before the item is presented to the Board of County Commissioners on the Consent Agenda on October 17, 2023.

3. Update on Master Plan Process

Staff shared update on the RFP process for Master Design Services.

Key Points

- Staff is currently reviewing 6 applications for the Master Design Services contract.
- Staff does not yet know the cost associated with the Master Plan Design Services.
- The MMC will decide on funding for the Master Plan at a later point.

The meeting adjourned at 5:05 pm.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: October 10, 2023

**Action Agenda
Item No. 6**

SUBJECT: Greene Tract Community Engagement Proposal

DEPARTMENT: County Manager

ATTACHMENT(S):

*Various Documents and Timeline
Information Referenced Below*

Available at:

[https://www.orangecountync.gov/3070/
Greene-Tract](https://www.orangecountync.gov/3070/Greene-Tract)

AND

[https://storymaps.arcgis.com/stories/4e
c6342df0f64426912a72a786f26c63](https://storymaps.arcgis.com/stories/4ec6342df0f64426912a72a786f26c63)

INFORMATION CONTACT:

Travis Myren, 919-245-2308

Cy Stober, 919-245-2592

PURPOSE: To provide a historical perspective on engagement activities related to the development of the Greene Tract and to discuss a new community engagement proposal to inform the site design process.

BACKGROUND: The Greene Tract is located east of the Rogers Road community within the Town of Chapel Hill's extra-territorial jurisdiction (ETJ). Of the 164-acre parcel, 104 acres is jointly owned by Orange County/Chapel Hill/Carrboro, and 60 acres is owned by Orange County (Headwaters Preserve). Over the last 20+ years, the three jurisdictions have invested significant resources to identify and support the goals for the Greene Tract as a resource for the Rogers Road community and the residents of the two towns and Orange County, all of which can be found on the County's dedicated [Greene Tract project page](#) and [dynamic StoryMap](#), but featuring the following:

- In 2006, the Town of Chapel Hill initiated and led a Rogers Road Small Area Plan Task Force with the Greene Tract partners, resulting in a final report in March 2009;
- In 2012, the Historic Rogers Road Neighborhood Task Force led its own small area planning efforts, resulting in a final report in September 2013;
- In July 2015, the Jackson Center co-led the Mapping Our Community's Future Report with the Historic Rogers Road Community, which was completed in May 2016;
- In June 2016, Orange County purchased 60 acres for preservation from the Solid Waste Enterprise Fund ("Headwaters Preserve");
- At the 2016 Assembly of Governments (AOG) Meeting, a suggestion was raised to ask the elected officials of the three jurisdictions to participate in discussions on the Greene Tract;

- In 2017, staff examined a potential reconfiguration of the jointly-owned tract and the County-owned tract for the purposes of environmental preservation, potential affordable housing development, and a possible school site;
- Between 2018 and 2019, the three jurisdictions considered multiple iterations of a joint resolution for the development of the Greene Tract and accompanying Conceptual Plan;
- Between 2019 and 2020, the three jurisdictions discussed and approved the Greene Tract Resolution for a Path Forward and Interlocal Agreement, identifying land use acreages for the Greene Tract, initiating staff to seek professional services to conduct an environmental assessment, and initiating the drafting of an Interlocal Agreement between the three jurisdictions to provide a decision-making process for the three jurisdictions moving forward;
- In April 2020, Orange County contracted with SynTerra to complete the Greene Tract Environmental Assessment, to be delivered in July;
- In 2021, the Interlocal Agreement (ILA) between Orange County and the Towns of Carrboro and Chapel Hill Regarding the Current and Future Use of the Jointly Owned Greene Tract was executed by all three parties. Among other commitments, it directed staff from all three jurisdictions to work in good faith to “develop a work plan that includes, among other things, a decision point timeline regarding development” of the Greene Tract; and
- In November 2021, the three local governments adopted a resolution approving a conceptual plan, which identified land uses and acreages to be used as schematic for future planning purposes, including the development of a Master Plan. The 45 acres with frontage on Purefoy Drive and Lizzie Lane were identified for “Development” and the 16 acres with frontage on Merin Road were identified as “Public School and Recreational Site”.

In January 2023, a staff work group operating at the direction of this ILA identified the need to separate the master planning needs for the Greene Tract into professional design services and community engagement services, allowing trained professionals to focus on the respective deliverables and allowing the planning staffs to coordinate their efforts. This will allow the community engagement efforts to focus on a shared vision and mission for the design professionals to utilize in their delivery of a master plan that recommends development footprints, designs, and intensities for this acreage, also as directed by the 2021 Greene Tract ILA. The staff is currently reviewing Statements of Qualifications for the design services, and anticipate an award of contract forthcoming.

Request For Proposals (RFP) Process of Evaluation

In June 2023, Orange County issued a Request for Proposals (RFP) to identify a qualified consultant to provide Community Engagement Services for the Greene Tract Master Plan on behalf of Orange County and the two Towns.

Four qualified proposals were received and evaluated by the proposal review committee composed of Orange County, Town of Chapel Hill, and Town of Carrboro Planning staff. The committee evaluation was based on the following criteria:

Criteria	Maximum Point Value
1. Consultant experience as it relates to the scope of services of the RFP and project deliverables	15
2. Technical approach to the project, proposed tasks, and timeline to complete work	20
3. Project Organization	15
4. Consultant's capability and capacity to perform project	10
5. Community Engagement Strategy	20
6. Total cost of proposed services	20
Total	100

Based on the proposal evaluation process, the review committee unanimously recommends Gensler for contract award. Gensler is a nationally-recognized land planning and community engagement consulting firm with a Raleigh office dedicated to the North Carolina Piedmont that supports 45 staff. Gensler features the Gensler Research Institute, which explores equitable design solutions to create diverse spaces for clients and communities. Gensler is being supported by VHB on this project, utilizing VHB's prior experiences in working with both towns and the county on varied planning projects, most recently a Traffic Impact Analysis for St. Paul's Village, located at the intersection of Rogers Road and Purefoy Drive.

Summary of Project Scope and Approach

The Gensler and VHB proposal is intended to assist Orange County, the Town of Carrboro, and the Town of Chapel Hill with community engagement services to coordinate and manage the community engagement strategy for the development of the Greene Tract Master Plan. Community engagement efforts will be a central component to the master planning process and will encompass innovative and inclusive community engagement initiatives, focusing on underserved communities and communities of color.

All services on behalf of the Greene Tract must be consistent with the "mutual promises and obligations" for "Public Participation and Decision-Making" established by the 2021 Greene Tract ILA, including commitments to Public Engagement, Affordable and Mixed Income Housing and other uses, a School Site with Public Recreation, Connectivity, and a Development Agreement.

The project features a 16-month timeline, with 12 months dedicated to direct public engagement. Over this timeline, Gensler and VHB will use a four-phased approach to provide these services to the Greene Tract partners:

- Phase A: Planning & Strategy, featuring an Engagement Strategy and Communications Roadmap, and a Planning Report that includes Site Visit findings, a Community Asset Map, and initial interview findings;
- Phase B: Engagement Implementation, featuring more in-depth interviews, listening sessions, a public survey, design workshops, community event tabling, and community walk and talks;

- Phase C: Synthesis & Initial Design Recommendations, featuring an Insights Summary and Guiding Principles and an Oral Histories Temporary Installation; and
- Phase D: Design Alignment & Ongoing Outreach (in coordination with the design services consultant) featuring final design workshops, an open house, and a Final Recommendations Report and Master Plan Report

2021 Greene Tract ILA Community Engagement Commitments

The 2021 Greene Tract ILA has a section on Community Engagement that makes the following commitments:

- The public engagement contemplated in this Agreement shall occur jointly. The Parties shall not engage in individual staff or individual governing board public engagement.
- The Parties' staffs shall consult with affordable housing stakeholders to seek input regarding preferred sites, special needs, connectivity, and any other information relevant to the ultimate selection of the site(s) for affordable and mixed income housing.
- The Parties' staffs shall consult with school administration to seek input regarding preferred sites, special needs, and any other information regarding the ultimate selection and/or size of the site.

Project Steering: The proposal includes a project steering committee but does not prescribe the composition of the Steering Committee. The parties would need to agree on the composition of the Steering Committee. The role of the Committee is to review draft work products and provide feedback; provide guidance to the consultant team on the community engagement strategy; and serve as a liaison between this consultant and the consultant selected for the Master Plan Design services. The Committee will meet with the consultant monthly through most of the planning process.

Project Presentation: The consultant will be required to make in-person presentations on the Community Engagement Summary Report to the Greene Tract and Rogers Road community, the Managers, Mayor, and Chair (MMC) committee, and the Orange County Board of Commissioners, Carrboro Town Council, and Chapel Hill Town Council. The elected bodies will receive and review the report, in conjunction with the final design of the master plan, and may take action to receive or adopt the report and plan.

Based on the cost of the initial proposal, staff asked the consultant to develop an lower cost option that does not include some of the direct engagement services identified in the initial scope of work, including eight (8) Listening Sessions, six (6) Community Walk and Talk sessions, Tabling and Participation at four (4) Locally-Held Community Events, and an Oral History Installation. These services are collectively valued at \$39,900. Additionally, an optional \$50,000 is proposed in the scope of work as stiped funds to support direct volunteer involvement by community members in the project, including participation in outreach events and on any committees required by the process. If all of those elements are eliminated, the savings totals \$89,900.

FINANCIAL IMPACT: Gensler's consulting cost proposal to complete the Greene Tract Master Plan Community Engagement Services as presented in the scope of work is \$360,000. Pursuant to the 2021 Greene Tract ILA, Orange County shall be responsible for \$154,800 (43%) of these costs, being reimbursed by the Town of Chapel Hill and the Town of Carrboro for \$154,800 (43%) and \$50,400 (14%), respectively, of the total associated costs with this project.

The omission of the direct community engagement services and the community stipend budget results in a consulting cost of \$270,100 to support the consultant in this reduced scope of work.

Pursuant to the 2021 Greene Tract ILA, Orange County shall be responsible for \$116,143 (43%) of these costs, being reimbursed by the Town of Chapel Hill and the Town of Carrboro for \$116,143 (43%) and \$37,814 (14%), respectively, of the total associated costs with this project.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are associated with this item:

- **FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**
The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.
- **ENSURE ECONOMIC SELF-SUFFICIENCY**
The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.
- **CREATE A SAFE COMMUNITY**
The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.
- **ESTABLISH SUSTAINABLE AND EQUITABLE LAND-USE AND ENVIRONMENTAL POLICIES**
The fair treatment and meaningful involvement of people of all races, cultures, incomes and educational levels with respect to the development and enforcement of environmental laws, regulations, policies, and decisions. Fair treatment means that no group of people should bear a disproportionate share of the negative environmental consequences resulting from industrial, governmental and commercial operations or policies.
- **ENABLE FULL CIVIC PARTICIPATION**
Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: The following Orange County Environmental Responsibility Goal impacts are associated with this item.

- **CLEAN OR AVOIDED TRANSPORTATION**
Implement programs that monitor and improve local and regional air quality by: 1) promoting public transportation options; 2) decreasing dependence on single-occupancy vehicles, and 3) otherwise minimizing the need for travel.
- **RESULTANT IMPACT ON NATURAL RESOURCES AND AIR QUALITY**
Assess and where possible mitigate adverse impacts created to the natural resources of the site and adjoining area. Minimize production of greenhouse gases.

RECOMMENDATION(S): The Manager recommends that the Board discuss the community engagement proposal.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: October 10, 2023

**Action Agenda
Item No. 7**

SUBJECT: Affordable Housing Advisory Board – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member and Applicant Summary Sheet
Applications of Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To discuss an appointment to the Affordable Housing Advisory Board.

BACKGROUND: The Affordable Housing Advisory Board prioritizes affordable housing needs and assesses project proposals. The Board also publicizes the County's housing objectives, monitors the progress of local housing programs, explores new funding opportunities, and works to increase the community's awareness of, understanding of, commitment to, and involvement in producing attractive affordable housing. As a general practice, this Board has decided not to make recommendations for vacancies.

The Board of County Commissioners appoints all fifteen (15) At-Large members.

The following position is presented for Board consideration:

NAME	SPECIAL REPRESENTATIVE	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
BOCC Appointee	At-Large	First Full Term	09/30/2026

If the position listed above is filled, no vacancies remain.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss an appointment to the Affordable Housing Advisory Board.

Affordable Housing Advisory Board Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Mariela Hernandez	Member	Female	Hispanic	35-59	Chapel Hill	
Hasan A. Abdullah	Member	Male	Other	35-59	Chapel Hill	Economic Development Advisory Board
Sarah Adams	Member	Female	White	35-59	Hillsborough	
Matthew Ferguson	Member	Male	White	18-34	Bingham	
Matthew Arlyn	Member	Male	White	35-59	Chapel Hill	
Kela Kexel	Member	Female	White	35-59	Chapel Hill	
Mary Towell	Member	Female	White	35-59	Little River	
David Parrish	Member	Male	African American	60+	Chapel Hill	
Lynn Nilssen	Member	Female	White	35-59	Chapel Hill	
Andrew Robinson	Member	Male	African American	35-59	Chapel Hill	
Paula M. Kotarakos	Member	Female	White	35-59	Cheeks	
Holly Meschko	Member	Female	White	60+	Hillsborough	
Hunter Beattie	Member	Male	White	35-59	Bingham	Board of Equalization and Review
Dion Graham	Member	Male	African American	35-59	Chapel Hill	
VACANT						
Beth Akers	Applicant	Female	White	35-59	Chapel Hill	
Jeanette Benjey	Applicant	Female	White	60+	Hillsborough	
Andrew (Kyle) Myers	Applicant	Male	White	35-59	Cedar Grove	
Todd Orr	Applicant	Male	White	60+	Eno	
Hugh Page	Applicant	Choose not to disclose	White	35-59	Chapel Hill	
Andrew Semmes	Applicant	Male	White	35-59	Hillsborough	
Whitney Sneed	Applicant	Female	White	35-59	Little River	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Beth Akers
Name Called:
Home Address: 623 Bayberry Dr.
 Chapel Hill NC 27517
Phone: 2397389716
Email: akers.bethann@gmail.com

Year of OC Residence: 2009

Township of Residence:
Zone of Residence:

Gender Identity: Female

Ethnic Background: White

Age Range: 35-59

Community Activities/Organizational Memberships:

None at this time. In the past, I have volunteered with the elderly at the Care Club of Collier County and Carolina Meadows.

Past Service on Orange County Advisory Boards:

NA

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I worked for many years as a Licensed Practical Nurse. I returned to school in 2015 and received a BA in political science from North Carolina Central University. Currently, I work at a local property management company as a bookkeeper and real estate broker. The company that I work for rents accepts section 8 for some of our properties and rents a couple of houses to programs for people in addiction recovery. Through my education in political science and my experience in real estate, I have a firm understanding of government operations and our community.

Reasons for wanting to serve on this board:

Orange county lacks affordable housing, and I think more need to be done. Rents are currently rising, and many people can't afford to buy a house. I want to see more affordable places to rent and buy in our county. I believe that everyone deserves a roof over their head in a safe community.

Contribution to the diversity of viewpoints on this board:

I respect other people's perspectives and opinions. I think this is very important because I can work well with others to achieve common goals. I have a lot of ideas about bringing affordable housing to Orange county. For example, I want to see built, smaller homes and townhomes in our community, not just huge homes that are a million-plus. If this is done, we can offer homeownership to more people. Also, we need to build affordable rentals, so people don't have to choose between paying rent or putting food on the tables for themselves or their families.

Conflict of Interest:

I am a real estate broker. I am not sure if this may be a conflict of interest.

Boards/Commissions appointments:

Other Comments:

This application was current on: 5/12/2022 7:08:28 PM

Date Printed: 5/18/2022

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Jeanette Benjey
Name Called:
Home Address: 708 Cloverfield Drive
 Hillsborough NC 27278
Phone: 919-308-5774
Email: jmbenjey@gmail.com
Year of OC Residence: 2018
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

Friends of the Orange Co. Library, Fellowship Board, United Church of Chapel Hill, Communications Coordinator, Greater Raleigh Alumnae Chapter of AGD

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

I have a BA in Communications from Michigan State University. I owned my own advertising and graphic design business from 1977-2006. Although it is no longer an official LLC I still do graphic design work for several builders and real estate agents. I had a real estate license from 2000-2022, worked for Keller Williams. I have designed and built two homes in the area working with engineers and architects. I also remodeled 3 homes, and owned 3 for rental investment.

Please explain your reasons for wanting to serve on this board

I feel availability of affordable housing is one of the most important needs in our community and really everywhere. Builders build homes/townhomes at a marketing point where they can make the most profit. Understandable. But this leaves a great percentage of the population unable to afford their own home, no matter how small. This seems in conflict with our American dream. I would like to work with people to share ideas on how we can build homes (getting land the hard part), for the average hard-working American family. The pride of owning your own home is important for every family. It is so grounding and gives such a feeling of belonging. You can fix it the way you want it, you can feel that you have an investment in the American dream. I think it gives people a reason to want to succeed in life.

How would your participation on this board contribute to the diversity of viewpoints?

Not knowing anything about the current viewpoints, that is a bit hard to answer. But I may have some thoughts on ways to help build homes that are more affordable without sacrificing too much quality. I have a good sense of design, reading and fiddling with floor plans is one of my favorite hobbies. I think I can look at a design and make it efficient and accomplish practical

design even in a smaller space. I am also familiar with interior finishes, durable can still be attractive and affordable. The importance of placement of windows is also a big concern of mine. Good use (location) of storage is important and design that gives some privacy to family members. Discussion of one or two-story designs, duplex, triplex??? Anything but big apartment buildings. Recreation areas and ways to make sure owners maintain their property without high or overly strict HOAs.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

None

Hillsborough Planning Board

Please explain how your background, education and experience is relevant to this board

BA in Communications/Advertising, Michigan State University Owner of Intensity Advertising and Marketing Graphic and ad designer for the Raleigh News and Observer Real Estate License 2000-2021, worked for Keller Williams Realty Designed and built two homes (Raleigh & Hillsborough) Landlord for 3 rental homes Experience with exterior and interior building materials

Please explain your reasons for wanting to serve on this board

I have lived in Hillsborough almost 5 years. Unfortunately because of COVID I have not been able to meet as many people or be active in different groups. I like living here, but I see a lot of small and maybe larger improvements that would make this town more attractive and vibrant. I know a lot of people here go to other surrounding cities for a lot of reasons, would be nice if there was more stores here. Also I found there is a real lack in welcoming new residents and even harder to find out about local businesses. It got the feeling that if you aren't from these parts you don't need to know.

How would your participation on this board contribute to the diversity of viewpoints?

I don't know what viewpoints exist, so hard to say. But I am a very visual person and feel I could bring a new perspective to the overall ambiance of the town. It is easy to get used to living somewhere and take everything for granted, sometimes a new eye can be helpful. Not that so much needs changing, maybe just tweaking here and there!

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

None

Boards/Commissions appointments:

Other Comments:

This application was current on: 4/18/2023 8:22:11 PM

Date Printed: 4/20/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Andrew (Kyle) Myers

Name Called:

Home Address: 724 Joseph Rd.
Hillsborough NC 27278

Phone: 919-801-4217

Email: Myers.ak@gmail.com

Year of OC Residence: 2018

Township of Residence: Cedar Grove

Zone of Residence: County

Gender Identity: Male

Ethnic Background: White

Age Range: 35-59

Community Activities/Organizational Memberships:

Girl Scout Troop 1226 Dad
Hillsborough Elementary School volunteer/supporter

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange County Board of Adjustment

Please explain how your background, education and experience is relevant to this board

I have a background in Project Management and Construction. I've worked in the private sector entitlement of large scale development projects. I've been in leadership roles for over 25 years at this point.

Please explain your reasons for wanting to serve on this board

Contribute positively to my community.

How would your participation on this board contribute to the diversity of viewpoints?

I believe in principal centered leader and my perspective would bring diversity in that I understand both sides of the issues facing the board.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I currently work for a regional general contractor that could perform work in Orange County.

Orange County Planning Board

Please explain how your background, education and experience is relevant to this board

I have a background in Project Management and Construction. I've worked in the private sector entitlement of large scale development projects. I've been in leadership roles for over 25 years at this point.

Please explain your reasons for wanting to serve on this board

Contribute positively to my community

How would your participation on this board contribute to the diversity of viewpoints?

I believe in principal centered leader and my perspective would bring diversity in that I understand both sides of the issues facing the board.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I currently work for a regional general contractor that may perform work in Orange County.

Affordable Housing Advisory Board**Please explain how your background, education and experience is relevant to this board**

I have a background in Project Management and Construction. I've worked in the private sector entitlement of large scale development projects. I've been in leadership roles for over 25 years at this point.

Please explain your reasons for wanting to serve on this board

Contribute positively to my community

How would your participation on this board contribute to the diversity of viewpoints?

I believe in principal centered leader and my perspective would bring diversity in that I understand both sides of the issues facing the board.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I currently work for a regional general contractor that could perform work in Orange County.

Boards/Commissions appointments:**Other Comments:**

This application was current on: 5/22/2023 7:03:21 PM

Date Printed: 5/23/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Todd Orr
Name Called:
Home Address: 204 Weldon Ridge Ct.
 Durham NC 27705
Phone: 919-812-0131
Email: todd.w.orr@gmail.com
Year of OC Residence: 2007
Township of Residence: Eno
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:
 None

Past Service on Orange County Advisory Boards:
 None

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

I am a long time resident of Orange County (16 years) and I have an interest in how transportation systems and roads can best serve the diverse needs of our county residents. My education background (undergraduate and graduate) is in business and finance. I am recently retired and my work background is in IT.

Please explain your reasons for wanting to serve on this board

I am recently retired and want to use the increased time I now have to serve Orange County - I think the transportation systems are critical for the future of our county - for both way of life and economic development.

How would your participation on this board contribute to the diversity of viewpoints?

I am not an expert on transportation by professional background, but rather I have the experience of a county resident who uses our roads day to day. I have also lived and worked in other cities around the country and bring my experiences with both road systems and public transportation from those areas.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

My primary experience for this board is working in the area of providing affordable housing - primarily through working for many years as a volunteer with Habitat for Humanity. My work with both the prospective homeowners and the Habitat organization make me deeply aware of the problems associated with the lack of affordable housing.

Please explain your reasons for wanting to serve on this board

I am recently retired and I want to use the increased time I now have to serve my community and Orange County. As noted above, I have volunteered in multiple capacities with Habitat for Humanity and I hope I can help address, in a small way, the affordable housing situation in Orange County by serving on this advisory board.

How would your participation on this board contribute to the diversity of viewpoints?

There are a diverse set of needs around affordable housing - from the needs of unhoused to support for low income populations, etc. I have not worked in all of these areas, but I hope I can bring the experience and viewpoint as someone who has a heart for improving the affordability of housing in Orange County.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 9/11/2023 5:14:17 PM

Date Printed: 9/18/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Hugh Page
Name Called:
Home Address: 2525 Booker Creek Rd.
Chapel hill NC 27514
Phone: 704-993-8178
Email: Hbrockpage@yahoo.com

Year of OC Residence: 1971

Township of Residence: Chapel Hill

Zone of Residence: C.H. City Limits

Gender Identity: Choose not to disclose

Ethnic Background: White

Age Range: 35-59

Community Activities/Organizational Memberships:

UPC church, lambda chi alpha, daily Tar Heel, TBO for DHS, Legal Aid of NC

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

New Jersey Affordable Housing Act offers a model.

Reasons for wanting to serve on this board:

North Carolina should amend its FHA statute. I could offer a draft.

Contribution to the diversity of viewpoints on this board:

I have been a resident of Orange County for over 50 years but I look like I am in my 20s I think

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 1/23/2023 1:37:15 PM

Date Printed: 1/26/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Andrew Semmes
Name Called:
Home Address: 205 N. Nash St.
Hillsborough NC 27278
Phone: 931-529-0651
Email: andrewsemmes@gmail.com
Year of OC Residence: 2022
Township of Residence: Hillsborough
Zone of Residence: Town of Hillsborough
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

Member of the National Association of Business Economists

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I work as a Senior Research Analyst for Yardi Matrix, which is a data and analytics provider for the commercial real estate industry. I have focused primarily on the multifamily asset class and have forged professional relationships across the multifamily spectrum, from developers and asset management groups to housing Economists and academic advocates.

Reasons for wanting to serve on this board:

I view housing as a fundamental right where we as a society are failing. I would like to advocate and bring what experience I can to hopefully help my community on that front.

Contribution to the diversity of viewpoints on this board:

I'm a millennial who has both experienced homelessness, and who lived with his parents for many years as an adult due to the housing affordability crisis.

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 7/19/2022 2:30:21 PM

Date Printed: 7/19/2022

Volunteer Application Orange County Advisory Boards and Commissions

Name: Whitney Sneed
Name Called:
Home Address: 6023 Sneed Rd.
 Rougemont NC 27572
Phone: 91-977-05293
Email: whitneysneed@hpw.com
Year of OC Residence: 1987
Township of Residence: Little River
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

I currently am a Realtor with Coldwell Banker- Howard Perry & Walston and my office is located in downtown Hillsborough. I also work at The Service Department, Inc. which is an automotive shop in Hillsborough. I do not currently volunteer with any community groups but I am interested in getting involved with my community. I have worked and lived in Orange County my whole life and would like to help my community grow and prosper.

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I have lived and worked in Orange County all my life. I have a degree in Business Administration, Marketing, and Business Management. I am also a Realtor based in Orange County.

Reasons for wanting to serve on this board:

As someone who has lived and worked in Orange County all my life I would like to volunteer my time and expertise to help my community grow and prosper. As someone with experience dealing with business management I believe I could be an asset.

Contribution to the diversity of viewpoints on this board:

As a realtor and a service advisor for an automotive shop, located in Hillsborough, I encounter people from all walks of life. I consider myself a people-person and I love interacting with a diverse group of people. As I said before I have grown up in Orange County and would like assist in the growth of my community.

Conflict of Interest:

Affordable Housing Advisory Board**Background, education and experience relevant to this board:**

I have lived and worked in Orange County all my life. I have a degree in Business Administration, Marketing, and Business Management. I am also a Realtor based in Orange County.

Reasons for wanting to serve on this board:

As someone with experience dealing with housing in the community I feel like I could be a great asset to this board.

Contribution to the diversity of viewpoints on this board:

With a background in real estate I am getting a firsthand look at seeing the struggles of buyers and new homeowners trying to get into the area of Orange County.

Conflict of Interest:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/25/2023 10:40:06 AM

Date Printed: 1/26/2023

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday of every month

Contact Person: Erica Cormack

Meeting Place:

Contact Phone: 919-245-2492

Positions: 15

Length: 3 years

Terms: 2

Description: All members are appointed by the Board of County Commissioners. The Board advises the Board of County Commissioners regarding prioritizing housing needs, assessing project proposals, publicizing the County's housing objectives, monitoring the progress of local housing programs, exploring new funding opportunities, and increasing the community's awareness of, understanding of, commitment to and involvement in producing attractive affordable housing.

Mariela Hernandez

1				First Appointed:	12/05/2022
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	12/05/2022
Ethnic Background:	Hispanic	Residency Req:	At-Large	Expiration:	09/30/2025
Age Range:	35-59	Special Repr:		Number of Terms:	1

VACANT

2				First Appointed:	
Gender Identity:		Township:		Current Appointment:	
Ethnic Background:		Residency Req:	At-Large	Expiration:	09/30/2026
Age Range:		Special Repr:		Number of Terms:	

Hasan A. Abdullah

3				First Appointed:	04/05/2022
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	04/05/2022
Ethnic Background:	Other	Residency Req:	At-Large	Expiration:	06/30/2024
Age Range:	35-59	Special Repr:		Number of Terms:	1

Sarah Adams

4				First Appointed:	03/07/2023
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	03/07/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2025
Age Range:	35-59	Special Repr:		Number of Terms:	1

Mr. Matthew Ferguson

5				First Appointed:	05/16/2023
Gender Identity:	Male	Township:	Bingham	Current Appointment:	05/16/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2026
Age Range:	18-34	Special Repr:		Number of Terms:	1

Mr. Matthew Arlyn

6				First Appointed:	03/07/2023
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	03/07/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2024
Age Range:	35-59	Special Repr:		Number of Terms:	

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday of every month

Contact Person: Erica Cormack

Meeting Place:

Contact Phone: 919-245-2492

Positions: 15

Length: 3 years

Terms: 2

Ms. Kela Kexel

7

Gender Identity: Female

Township: Chapel Hill

First Appointed: 12/05/2022

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 12/05/2022

Age Range: 35-59

Special Repr:

Expiration: 09/30/2025

Number of Terms: 1

Mrs. Mary Towell

8

Gender Identity: Female

Township: Little River

First Appointed: 03/07/2023

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr:

Expiration: 06/30/2026

Number of Terms: 1

David Parrish

9

Gender Identity: Male

Township: Chapel Hill

First Appointed: 03/07/2023

Ethnic Background: African American

Residency Req: At-Large

Current Appointment: 03/07/2023

Age Range: 60+

Special Repr:

Expiration: 06/30/2024

Number of Terms:

Ms. Lynn Nilssen

10

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/07/2023

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 03/07/2023

Age Range: 35-59

Special Repr:

Expiration: 06/30/2025

Number of Terms: 1

Mr. Andrew Robinson

11

Gender Identity: Male

Township: Chapel Hill

First Appointed: 05/16/2023

Ethnic Background: African American

Residency Req: At-Large

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr:

Expiration: 06/30/2026

Number of Terms: 1

Paula M. Kotarakos

12

Gender Identity: Female

Township: Cheeks

First Appointed: 05/16/2023

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr:

Expiration: 06/30/2024

Number of Terms:

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday of every month

Contact Person: Erica Cormack

Meeting Place:

Contact Phone: 919-245-2492

Positions: 15

Length: 3 years

Terms: 2

Holly Meschko

13				First Appointed:	10/06/2020
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	12/05/2022
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2025
Age Range:	60+	Special Repr:		Number of Terms:	1

Mr. Hunter Beattie

14				First Appointed:	05/16/2023
Gender Identity:	Male	Township:	Bingham	Current Appointment:	05/16/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2026
Age Range:	35-59	Special Repr:		Number of Terms:	1

Mr. Dion Graham

15				First Appointed:	06/15/2021
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/05/2021
Ethnic Background:	African American	Residency Req:	At-Large	Expiration:	09/30/2024
Age Range:	35-59	Special Repr:		Number of Terms:	1

Applicant Interest Listing

by Board Name and by Applicant Name

Affordable Housing Advisory Board

Contact Person: Erica Cormack

Contact Phone: 919-245-2492

Mrs. Beth Akers

Gender Identity: Female

Date Applied: 05/12/2022

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: Chapel Hill ETJ

Also Serves On:

Mrs. Jeanette Benjey

Gender Identity: Female

Date Applied: 04/18/2023

Ethnic Background: White

Township: Hillsborough

Age Range: 60+

Zone of Residence: Hillsborough ETJ

Also Serves On:

Mr. Andrew (Kyle) Myers

Gender Identity: Male

Date Applied: 05/22/2023

Ethnic Background: White

Township: Cedar Grove

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Mr. Todd Orr

Gender Identity: Male

Date Applied: 09/11/2023

Ethnic Background: White

Township: Eno

Age Range: 60+

Zone of Residence: County

Also Serves On:

Mr. Hugh Page

Gender Identity: Choose not to disclose

Date Applied: 01/23/2023

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: C.H. City Limits

Also Serves On:

Andrew Semmes

Gender Identity: Male

Date Applied: 07/19/2022

Ethnic Background: White

Township: Hillsborough

Age Range: 35-59

Zone of Residence: Town of Hillsborough

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Affordable Housing Advisory Board

Contact Person: Erica Cormack

Contact Phone: 919-245-2492

Whitney Sneed

Gender Identity: Female

Date Applied: 01/25/2023

Ethnic Background: White

Township: Little River

Age Range: 35-59

Zone of Residence: County

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: October 10, 2023

**Action Agenda
Item No. 8**

SUBJECT: Animal Services Advisory Board – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Recommendation
Member and Applicant Summary Sheet
Application of Person Recommended
Applications of Other Applicants
No Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider an appointment to the Animal Services Advisory Board.

BACKGROUND: The charge of the Animal Services Advisory Board is to advise the Board of County Commissioners on matters of concern regarding animal issues and animal services in Orange County, and to work with the Animal Services Director on various policy concerns and issues regarding County animal services.

The Board of County Commissioners appoints all thirteen (13) members with representation from various related fields and municipalities.

The following individual is recommended for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Cathy Munnier	Animal Welfare/Advocacy	First Full Term (Re-appointment)	06/30/2026

If the individual listed above is appointed, the following vacancy remains:

POSITION DESIGNATION	EXPIRATION DATE	VACANCY INFORMATION
At-Large	06/30/2025	Vacant since 09/21/2022

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss an appointment to the Animal Services Advisory Board.



ORANGE COUNTY
NORTH CAROLINA
ANIMAL SERVICES

1601 Eubanks Road
Chapel Hill, NC 27516

www.orangecountync.gov/animalservices

phone: (919) 942-7387
fax: (919) 918-2393

September 21, 2023

To: Tara May, Assistant Deputy Clerk, Board of County Commissioners

From: Holly Pittman, Administrative Support II, Animal Services

Re: *Animal Services Advisory Board Recommendation for Reappointment of Board Member*

The Animal Services Advisory Board recommends that the Board of County Commissioners appoint CATHY MUNNIER to the Animal Services Advisory Board.

- **Cathy Munnier is recommended for appointment to Position #11, Animal Welfare/Animal Advocacy.**

Please don't hesitate to let me know if there is a need for additional information.

cc: Laura Jensen, Clerk, Board of County Commissioners
Lee Pickett, Chair, Animal Services Advisory Board
Allan Polak, Vice Chair, Animal Services Advisory Board
Dr. Sandra Strong, Animal Services Director

Animal Services Advisory Board Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Lee Pickett	Member	Female	White		Eno	Board of Health
Sunita Driehuys	Member	Female	Asian American	35-59	Chapel Hill	
Deborah Hill	Member	Female	White	35-59	Chapel Hill	
Michael Delafield	Member	Male	White	35-59	Chapel Hill	Animal Services Hearing Panel Pool
Tracey Little	Member	Female	African American	35-59	Hillsborough	
Lynne Dubose	Member	Female	White	60+	Eno	Animal Services Hearing Panel Pool
Dawn Roberts	Member	Female	White	35-59	Cedar Grove	Animal Services Hearing Panel Pool
Lucia Welborne	Member	Female	White		Bingham	
Judy Miller	Member	Female	White	60+	Cedar Grove	
Cathy Munnier	Member	Female	White	60+	Eno	Animal Services Hearing Panel Pool
Allan Polak	Member	Male	White	35-59	Chapel Hill	Animal Services Hearing Panel Pool
Kimberly Rider	Member	Female	White	18-34	Hillsborough	
VACANT						

Volunteer Application Orange County Advisory Boards and Commissions

Name: Cathy Munnier
Name Called:
Home Address: 134 Kirkland Dr.
 Hillsborough NC 27278
Phone: 919-245-8736
Email: harleyscat55@gmail.com
Year of OC Residence: 2015
Township of Residence: Eno
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:
 OCAS Hearing Panel APDT AKC

Past Service on Orange County Advisory Boards:
 OCAS Hearing Panel

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

I have a degree in Animal Science, have worked for Veterinarians both in the capacity of Vet Tech and Practice Manager. I have been training dogs ALL my life and became a fully certified Trainer in 2003 and opened my Dog Training business in NY in 2009. In addition, I moved that business down here in 2015. I have multiple certifications = 2 thru Animal Behavior College and 1 thru CCPDT. I also did legal Dog Bite cases for the town of Fishkill in NY for a number of years. I am an AKC Canine Good Citizen evaluator and have trained thousands of dogs including many Therapy and Service dogs.

Reasons for wanting to serve on this board:

I am an animal advocate, with a strong understanding of animal behavior as my training business fully relies on my ability to understand and read both the animal and human sides of the equation and I feel that I could help with decisions and regulations with regard to proper handling and laws with regard to the humane treatment of animals.

Contribution to the diversity of viewpoints on this board:

I read both animals and people better than most people. I also have a fairly good grasp of the laws governing the humane treatment of animals as well as the owner's rights and responsibilities. I also have the medical background of a Vet Tech which makes me well versed in diseases, medical care and the overall proper care of pets.

Conflict of Interest:

Boards/Commissions appointments:

Animal Services Hearing Panel Pool**Application Date:** 2/17/2016**Background, education and experience relevant to this board:**

With my Degree in Animal Science, experience as a Vet Tech and Practice manager I have a significant knowledge of the medical end of animal care. As a Dog Trainer I have trained thousands of dogs from (8 weeks of age) Puppy, Basic Obedience up to Canine

Reasons for wanting to serve on this board:

As a Dog (animal) Advocate with the level of training and experience I have I am able to evaluate and observe situations the average person may not be equipped or trained to see. I also have the expertise to help determine a course of action that will be

Conflict of Interest:**Other Comments:****This application was current on:** 11/18/2022 11:15:53 AM**Date Printed:** 11/18/2022

Board and Commission Members

And Vacant Positions

Animal Services Advisory Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Dr. Sandra Strong & Holly Pittman

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

Description: The charge of the Animal Services Advisory Board is to advise the Board of County Commissioners on matters of concern regarding animal issues and animals services in Orange County. To work with the Animal Services Director (or designee) on various policy concerns and issues regarding County animal services. To carry out duty to hear Potentially Dangerous Dog Declaration appeals as prescribed by N.C. Gen. Stat. §67-4.1(c). Position #1 Veterinarian from Health Board may serve 3 terms to coincide with the Board of Health terms.

Dr. Lee Pickett

1	Chair			First Appointed:	09/17/2019	
	Gender Identity:	Female	Township:	Eno	Current Appointment:	06/20/2023
	Ethnic Background:	White	Residency Req:		Expiration:	06/30/2026
	Age Range:		Special Repr:	Veterinarian from Health Board (3 terms)	Number of Terms:	2

Dr Sunita Driehuys

2				First Appointed:	03/10/2020	
	Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/07/2023
	Ethnic Background:	Asian American	Residency Req:		Expiration:	06/30/2025
	Age Range:	35-59	Special Repr:	Veterinarian	Number of Terms:	2

Deborah Hill

3				First Appointed:	03/07/2023	
	Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/07/2023
	Ethnic Background:	White	Residency Req:		Expiration:	06/30/2024
	Age Range:	35-59	Special Repr:	Town of Carrboro	Number of Terms:	

Mr. Michael Delafield

4				First Appointed:	11/01/2022	
	Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	11/01/2022
	Ethnic Background:	White	Residency Req:		Expiration:	06/30/2024
	Age Range:	35-59	Special Repr:	Town of Chapel Hill	Number of Terms:	

Ms. Tracey Little

5				First Appointed:	06/20/2023	
	Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	06/20/2023
	Ethnic Background:	African American	Residency Req:		Expiration:	06/30/2024
	Age Range:	35-59	Special Repr:	Town of Hillsborough	Number of Terms:	

Mrs. Lynne DuBose

6				First Appointed:	06/20/2023	
	Gender Identity:	Female	Township:	Eno	Current Appointment:	06/20/2023
	Ethnic Background:	White	Residency Req:		Expiration:	06/30/2024
	Age Range:	60+	Special Repr:	Non-Municipality	Number of Terms:	

Board and Commission Members

And Vacant Positions

Animal Services Advisory Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Dr. Sandra Strong & Holly Pittman

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

VACANT

7

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req:

Current Appointment:

Age Range:

Special Repr: At-Large

Expiration: 06/30/2025

Number of Terms:

Dawn Roberts

8

Gender Identity: Female

Township: Cedar Grove

First Appointed: 10/06/2020

Ethnic Background: White

Residency Req:

Current Appointment: 06/20/2023

Age Range: 35-59

Special Repr: Non-Municipality

Expiration: 06/30/2026

Number of Terms: 2

Lucia Welborne

9

Gender Identity: Female

Township: Bingham

First Appointed: 03/19/2019

Ethnic Background: White

Residency Req:

Current Appointment: 05/18/2021

Age Range:

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2024

Number of Terms: 2

Judy Miller

10

Gender Identity: Female

Township: Cedar Grove

First Appointed: 09/20/2022

Ethnic Background: White

Residency Req:

Current Appointment: 06/20/2023

Age Range: 60+

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2026

Number of Terms: 1

Cathy Munnier

11

Gender Identity: Female

Township: Eno

First Appointed: 03/07/2023

Ethnic Background: White

Residency Req:

Current Appointment: 03/07/2023

Age Range: 60+

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2023

Number of Terms:

Allan Polak

12 Vice-Chair

Gender Identity: Male

Township: Chapel Hill

First Appointed: 10/06/2020

Ethnic Background: White

Residency Req:

Current Appointment: 03/07/2023

Age Range: 35-59

Special Repr: Certified Animal Handler/Trainer/Technic

Expiration: 06/30/2025

Number of Terms: 1

Board and Commission Members

And Vacant Positions

Animal Services Advisory Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Dr. Sandra Strong & Holly Pittman

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

Kimberly Rider

13

First Appointed: 09/20/2022

Gender Identity: Female

Township: Hillsborough

Current Appointment: 06/20/2023

Ethnic Background: White

Residency Req:

Expiration: 06/30/2026

Age Range: 18-34

Special Repr: Owner/Manager Retail Pet Services

Number of Terms: 1

Applicant Interest Listing

by Board Name and by Applicant Name

Animal Services Advisory Board

Contact Person: Dr. Sandra Strong & Holly Pittm
Contact Phone: 919-942-7387

No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Zone of Residence:

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: October 10, 2023

**Action Agenda
Item No. 9**

SUBJECT: Chapel Hill Library Advisory Board – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member and Applicant Summary Sheet
Applications of Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider an appointment to the Chapel Hill Library Advisory Board.

BACKGROUND: The Chapel Hill Public Library Advisory Board is responsible for recommending long-term plans, policies, and programs of library service throughout the community. It advises the Chapel Hill Mayor and Council on library matters, develops plans for library facilities, and recommends operating policies of the library.

The Board of County Commissioners appoints one member to this board.

The following position is presented for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
BOCC Appointee	Orange County Resident	Partial Term	06/30/2025

If the position listed above is filled, no vacancies remain.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss an appointment to the Chapel Hill Library Advisory Board.

Chapel Hill Library Advisory Board Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
VACANT						
Logan Cason	Applicant	Male	White	35-59	Chapel Hill	
Marguerite DeCarli	Applicant	Female	White	60+	Hillsborough	
Samantha Kaplan	Applicant	Female	White	18-34	Chapel Hill	
Alison Smith	Applicant	Female	White	35-59	Hillsborough	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Logan Cason
Name Called:
Home Address: 5016 Whyteleafe Ct
 Chapel Hill NC 27514
Phone: 704-609-6192
Email: logancason1@gmail.com
Year of OC Residence: 2021
Township of Residence: Chapel Hill
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

We are moving to Orange County on January 29, 2021. I would love to volunteer to help shape the local community. We have lived in Durham for 5 years, and I am an NC native. We volunteer for the NC food bank and local educational farm frequently.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Chapel Hill Library Advisory Board

Please explain how your background, education and experience is relevant to this board

I have a background in marketing and information design, which I think would offer valuable insight for library operations and promotion. My BA in English also included plenty of focus in literature, and I once worked as a manager for a Borders Books, a big box bookstore in Raleigh. I'm currently in a marketing role for Duke Health, and I also teach college English as a part-time adjunct faculty member at Durham Tech.

Please explain your reasons for wanting to serve on this board

I think access to data is becoming a class issue, and the community needs to ensure all citizens can access the world remotely during challenging times like the current pandemic. In addition, my wife and I are regular library patrons, and we love this community, so I'd really value being able to help out!

How would your participation on this board contribute to the diversity of viewpoints?

My wife and I work from home so we know how important it is to be connected to the world right now. Plus, our new home will be further out in the rural part of the county, not in a development.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/31/2020 9:22:43 AM

Date Printed: 10/2/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Marguerite DeCarli
Name Called:
Home Address: 3208 Bartlett Circle
 Hillsborough NC 27278
Phone: 9197408033
Email: mguites@aol.com
Year of OC Residence: 1989
Township of Residence: Hillsborough
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

I presently work full time for UNC Horizons Child Development Center and part time for the Orange County Library. In the past I served on the CCSA board and a local Preschool board. I am a member of the NAEYC. I believe libraries are an integral part of their community, a safe and inclusive environment.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Chapel Hill Library Advisory Board

Please explain how your background, education and experience is relevant to this board

I presently work part time at the Orange County Library and would like to work more closely with supporting the work libraries do each day.

Please explain your reasons for wanting to serve on this board

As stated earlier, libraries provide integral services in communities. Libraries have always offered books but over the years also created safe places for all. Libraries have often been the first organizations to see and meet social needs by disseminating information and meeting needs.

How would your participation on this board contribute to the diversity of viewpoints?

For the last 14 years I have worked with families whose life struggles are very different from my own. Listening to others and actually hearing what they say has taught me so much and also made me aware of my own biases. I see this has a way to advocate for books and getting literature to all. My full time work is with very young children and building a love of books and reading is a daily goal.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 3/25/2021 12:32:20 PM

Date Printed: 9/19/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Samantha Kaplan
Name Called:
Home Address: 205 Stable Road,
Carrboro NC 27510
Phone: 7065369451
Email: samanthajkaplan@gmail.com

Year of OC Residence: 2014

Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits

Gender Identity: Female

Ethnic Background: White

Age Range: 18-34

Community Activities/Organizational Memberships:

Member: Medical Library Association

Past Service on Orange County Advisory Boards:

n/a

Boards/Commissions applied for:

Chapel Hill Library Advisory Board

Background, education and experience relevant to this board:

I hold a Master's degree and PhD in Information and Library Science. I am a research and education librarian at the Duke University Medical Center Library & Archives. I have taught graduate-level courses in library and information science. I am also an active and passionate library patron.

Reasons for wanting to serve on this board:

was deeply touched by the passing of Dr. Evelyn Daniel. She was a teacher, mentor, and friend of mine. Upon reading her obituary, I noticed she served on the CHPL board and resolved to try to become more involved. As a devoted patron, academic medical librarian, and Carrboro resident, I feel that I can contribute to CHPL.

Contribution to the diversity of viewpoints on this board:

I have a strong understanding of health information literacy and resources, familiarity with other library perspectives, and represent a different type of patron (digital, commuter, young professional) than what people typically consider.

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 3/15/2021

Date Printed: 10/27/2021

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Alison Smith
Name Called:
Home Address: 110 Autumn Lane
 Chapel Hill NC 27516
Phone: 919-649-7302
Email: alisonvalentinesmith@gmail.com
Year of OC Residence: 2009
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill ETJ
Gender Identity: Female
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

I currently work at Orange County Department on Aging where I volunteered prior to employment. I am a regular visiting guest at the the EZRIDER Advisory Board and Chapel Hill Transit Partners meeting. I am currently enrolled in the Chapel Hill s Peoples Academy and learning all about local government in the Town of Chapel Hill. The academy is encouraging us to support our community through participation in advisory boards. I love the CH Library! It would be a privilege and honor to offer my support as the Orange County representative.

Past Service on Orange County Advisory Boards:

I am involved in the Orange County Aging Advisory board as an employee of the Department on Aging.

Boards/Commissions applied for:

Chapel Hill Library Advisory Board

Please explain how your background, education and experience is relevant to this board

I lived on Clayton Road for 8 years and walked Pritchard Park daily to the Library. I was a vocal advocate for keeping the Library in it s current location.

Please explain your reasons for wanting to serve on this board

Because I love the Library and I feel it is one of Chapel Hills biggest bragging points. I am currently enrolled in CH Peoples Academy and they are encouraging members to seek out advisory boards we would be passionate about serving.

How would your participation on this board contribute to the diversity of viewpoints?

I could contribute a variety of perspectives to the board. I have worked in the field of aging for 7 years and know how important the library is to our seniors. The Senior Shuttle has a regular stop at the Seymour Center and Library. I regular encourage seniors to travel between the two. I have a daughter that has attended the Chapel Hill-Carrboro City Schools and I ve witnessed what a gift the teen rooms have been for students to gather and study (especially ones that would have gone home to an empty house). I am a participant of the Chapel Hill Library and

enjoy checking out books to read regularly.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 3/25/2021 11:52:50 AM

Date Printed: 10/2/2023

Board and Commission Members

And Vacant Positions

Chapel Hill Library Advisory Board

Meeting Times: 5:30 pm Second Monday in Feb, May, Sep, & Nov

Contact Person: Brenton Hodge

Meeting Place: Chapel Hill Public Library Meeting Room C

Contact Phone: 919-969-5055

Positions: 1

Length: 4 years

Terms: 2

Description: The Library Board of Trustees is responsible for recommending long-term plans, policies, and programs of library service throughout the community. It advises the Mayor and Council on library matters, develops plans for library facilities, and recommends operating policies of the library. The Trustees are also responsible for the monitoring of non-budgeted gifts and donations received by the library.

VACANT

1

First Appointed:

Gender Identity:

Township:

Current Appointment:

Ethnic Background:

Residency Req:

Expiration: 06/30/2025

Age Range:

Special Repr: Orange County Resident B.O.C.C. Appoi

Number of Terms:

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill Library Advisory Board

Contact Person: Brenton Hodge

Contact Phone: 919-969-5055

Mr. Logan Cason

Gender Identity: Male

Date Applied: 04/05/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Marguerite DeCarli

Gender Identity: Female

Date Applied: 03/25/2021

Ethnic Background: White

Township: Hillsborough

Age Range: 60+

Zone of Residence: County

Also Serves On:

Dr. Samantha Kaplan

Gender Identity: Female

Date Applied: 10/27/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 18-34

Zone of Residence: Carrboro City Limits

Also Serves On:

Mrs. Alison Smith

Gender Identity: Female

Date Applied: 03/25/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: Chapel Hill ETJ

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: October 10, 2023

**Action Agenda
Item No. 10**

SUBJECT: Orange County Parks and Recreation Council – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Recommendation
Member and Applicant Summary Sheet
Application of Person Recommended
Applications of Other Youth Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider appointing a non-voting youth delegate to the Orange County Parks and Recreation Council.

BACKGROUND: The Orange County Parks and Recreation Council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting parks planning, development and operation; recreation facilities, policies and programs; and public trails and open space.

The Board of County Commissioners appoints all 12 members with representatives from each of the county's townships plus its municipalities, as well as two (2) non-voting youth delegates.

The following individual is recommended for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Lilly Kohout	Youth Member (non-voting)	First Full Term	12/31/2025

If the individual listed above is appointed, the following vacancies remain:

POSITION DESIGNATION	EXPIRATION DATE	VACANCY INFORMATION
At-Large	03/31/2025	Vacant since 09/14/2023
Little River Township	03/31/2026	Vacant since 08/18/2023

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss appointing a non-voting youth delegate to the Orange County Parks and Recreation Council.

Orange County Parks and Recreation Council

PO Box 8181, 1020 US HWY 70 W, Hillsborough, NC (919) 245-2510

September 8, 2023

Board of County Commissioners
PO Box 8181
Hillsborough, NC 27278

Re: Recommended Appointment

The Orange County Parks and Recreation Council (PRC) discussed its vacant Youth Delegate position at their meeting on September 6, and recommends that applicant **Lilly Kohout** be appointed to the Youth Delegate position previously held by Sophia Fratta. Miss Kohout's experience and enthusiasm will add value to the Council.

Thank you for your consideration of this appointment.

Sincerely,

Gina Reyman, Chair
Chair, Parks and Recreation Council

Copies: Mikki Fleming, Vice-Chair
Parks and Recreation Council
David Stancil, DEAPR Director

Orange County Parks and Recreation Council Board Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Christopher Colvin	Member	Male	White	35-59	Chapel Hill	
Rebecca Truluck	Member	Female	White	18-34	Hillsborough	
Natalie C. Ziemba	Member	Female	White	18-34	Hillsborough	
Xilong Zhao	Member	Male	Asian American	35-59	Chapel Hill	
Mikki Fleming	Member	Female	White	60+	Cheeks	
Andrea Zimmerman	Member	Female	White	35-59	Chapel Hill	
Louise Flinn	Member	Female	White	35-59	Bingham	
Roderick Jones	Member	Male	African American	35-59	Hillsborough	
Gina Reyman	Member	Female	White		Eno	
Tevor Robinson	Member	Choose not to disclose	Other	18-34	Eno	
Grayson Shinn	Member (non-voting youth delegate)	Male	White	13-17	Cheeks	
VACANT						
VACANT						
VACANT Youth Delegate (non-voting)						
Casey Collins	Applicant	Female	White	35-59	Hillsborough	
Hannah Darr	Applicant	Female	White	18-34	Chapel Hill	
Michael Delafiled	Applicant	Male	White	35-59	Chapel Hill	Animal Services Advisory Board Animal Services Hearing Panel Pool
Matthew Ferguson	Applicant	Male	White	18-34	Bingham	Affordable Housing Advisory Board
Lilly Kohout	Applicant (youth)	Female	White	13-17	Chapel Hill	
Allen B. Parker	Applicant	Male	White	35-59	Cheeks	
Emery Polk	Applicant (youth)	Female	White	13-17	Chapel Hill	
Eric Raznik	Applicant	Male	White	35-59	Hillsborough	
Will D. Spoon	Applicant	Male	Other	35-59	Hillsborough	

Youth Delegate Application for the Orange County Parks & Recreation Council

Attention:

This application is solely for individuals ages 13-17 applying for the youth delegate position on the Orange County Parks and Recreation Council.

If you are applying for any other position on this board or another board, please use the following application instead:

<https://www4.orangecountync.gov/boards/application.asp>

Applicant Contact Information

Applicant First Name Lilly

Applicant Last Name Kohout

Applicant Street Address [REDACTED]

City Carrboro

State North Carolina

Zip Code 27510

Applicant Phone Number [REDACTED]

Applicant Email Address [REDACTED]

(Section Break)

Parent/Legal Guardian First Name [REDACTED]

Parent/Legal Guardian Last Name [REDACTED]

Parent/Legal Guardian Street Address [REDACTED]

City Carrboro

State North Carolina

Zip Code 27510

Parent/Legal Guardian
Phone Number

██████████

Parent/Legal Guardian
Email Address

████████████████████

(Section Break)

What year did you
become a resident of
Orange County? 2005

We ask your help in assuring diversity of membership by answering the following questions:

Gender Identity Female

Racial/Ethnic
Background White

Please list your current
community activities and
organizational
memberships:

Bouncing Bulldogs Jump Rope team member and instructor
Rock climbing team member at the chapel hill community center
Rock climbing volunteer at chapel hill community center
Reporter for Orange County 4-H County Council
Chapel Hill High School Orchestra
President of Chapel Hill High Rock Climbing club
Tri-M music honors society member
Secretary of chapel hill high schools post office club

Please list the Orange
County Advisory Boards
that you are currently
serving on or that you
have served on in the
past:

I have helped on the Orange County 4-H advisory board as an member of 4-H county council

How did you become
aware of Orange County
volunteer opportunities?

Other

If other, how?

Facebook

(Section Break)

Please explain how your background, experience, and interest is relevant to the Parks and Recreation Council:	I am at the chapel hill community center all of the time for rock climbing. Since I was little I always loved coming to the community center, it felt like home. I think this connection with the community center and the staff within it will be relevant to parks and recreation council. I think this knowledge and love for the community center will help me make strong thoughtful decisions.
Please explain why you would like to serve on the Parks and Recreation Council:	I want to make a positive impact on my community.
How would your participation on the Parks & Recreation Council contribute to its diversity of viewpoints?	Being a low income student I can advocate for low income kids trying to get involved in parks and recreation events and programs which I think is very important to the community and its well-being.
Do you have an person or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?	No
If yes, then please explain:	<i>Field not completed.</i>

Youth Delegate Application for the Orange County Parks & Recreation Council

Attention:

This application is solely for individuals ages 13-17 applying for the youth delegate position on the Orange County Parks and Recreation Council.

If you are applying for any other position on this board or another board, please use the following application instead:

<https://www4.orangecountync.gov/boards/application.asp>

Applicant Contact Information

Applicant First Name Emery

Applicant Last Name Polk

Applicant Street Address ██████████

City Carrboro

State North Carolina

Zip Code 27511

Applicant Phone Number ██████████

Applicant Email Address ██████████

(Section Break)

Parent/Legal Guardian
First Name ██████

Parent/Legal Guardian
Last Name ██████

Parent/Legal Guardian
Street Address ██████████

City Carrboro

State North Carolina

Zip Code 27511

Parent/Legal Guardian
Phone Number

Parent/Legal Guardian
Email Address

(Section Break)

What year did you
become a resident of
Orange County? 2011

We ask your help in assuring diversity of membership by answering the following questions:

Gender Identity Female

Racial/Ethnic
Background White

Please list your current
community activities and
organizational
memberships: N/A

Please list the Orange
County Advisory Boards
that you are currently
serving on or that you
have served on in the
past: N/A

How did you become
aware of Orange County
volunteer opportunities? Word of mouth

If other, how? N/A

(Section Break)

Please explain how your
background, experience,
and interest is relevant to As a girl scout of over six years, I have plenty of experience surrounding local parks, trails, and camping sites. Along with my girl scout experience, I have been homeschooled from a young age and have frequently used recreational programs to

the Parks and Recreation Council: enrich my schooling experience. I am also a dog owner and trainer and love to use parks as a way to prove my dog's obedience.

Please explain why you would like to serve on the Parks and Recreation Council: I would love to use my decade of experience with Orange County parks to give back to my community. I would love to see how I can improve my community and make it more accessible to all people.

How would your participation on the Parks & Recreation Council contribute to its diversity of viewpoints? I am an activist for inclusion, especially for those with disabilities. I also think I have a unique viewpoint on many issues.

Do you have an person or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board? No

If yes, then please explain: N/A

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm First Wednesday of every month

Contact Person: David Stancil & Abby Mattingly

Meeting Place: Bonnie B. Davis Environment & Agricultural Center

Contact Phone: 919-245-2522

Positions: 14

Length: 3 years

Terms: 2

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. The Council includes representatives from each of the county's townships plus its municipalities. This council consults with the Department of Environment, Agriculture, Parks & Recreation, and advises the Board of County Commissioners on matters including park planning, public trails and open space, and recreation facilities and programs.

Christopher Colvin

1				First Appointed:	05/04/2021
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	05/04/2021
Ethnic Background:	White	Residency Req:	Carrboro City Limits	Expiration:	03/31/2024
Age Range:	35-59	Special Repr:		Number of Terms:	1

Rebecca Truluck

2				First Appointed:	04/05/2022
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	04/05/2022
Ethnic Background:	White	Residency Req:	Hillsborough Twnshp	Expiration:	03/31/2025
Age Range:	18-34	Special Repr:	Hillsborough Township	Number of Terms:	1

Natalie C. Ziembra

3				First Appointed:	10/05/2021
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	10/05/2021
Ethnic Background:	White	Residency Req:	Cedar Grove Twnsp	Expiration:	03/31/2024
Age Range:	18-34	Special Repr:	At-Large (formerly Cedar Grove Townshi	Number of Terms:	1

Dr. Xilong Zhao

4				First Appointed:	05/14/2020
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	05/16/2023
Ethnic Background:	Asian American	Residency Req:	C.H. City Limits	Expiration:	03/31/2026
Age Range:	35-59	Special Repr:		Number of Terms:	2

VACANT

5				First Appointed:	
Gender Identity:		Township:		Current Appointment:	
Ethnic Background:		Residency Req:	At-Large	Expiration:	03/31/2025
Age Range:		Special Repr:	At-Large	Number of Terms:	

Mikki Fleming

6	Vice-Chair			First Appointed:	05/14/2020
Gender Identity:	Female	Township:	Cheeks	Current Appointment:	02/16/2021
Ethnic Background:	White	Residency Req:	Cheeks Township	Expiration:	03/31/2024
Age Range:	60+	Special Repr:	Cheeks Township	Number of Terms:	1

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm First Wednesday of every month

Contact Person: David Stancil & Abby Mattingly

Meeting Place: Bonnie B. Davis Environment & Agricultural Center

Contact Phone: 919-245-2522

Positions: 14

Length: 3 years

Terms: 2

Andrea Zimmerman

7

Gender Identity: Female

Township: Chapel Hill

First Appointed: 09/20/2022

Ethnic Background: White

Residency Req: Chapel Hill Twnshp

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr: Chapel Hil Township

Expiration: 03/31/2026

Number of Terms: 1

VACANT

8

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Little River Township

Current Appointment:

Age Range:

Special Repr: Little River Township

Expiration: 03/31/2026

Number of Terms:

Ms. Louise Flinn

9

Gender Identity: Female

Township: Bingham

First Appointed: 05/16/2023

Ethnic Background: White

Residency Req: Bingham Township

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr: Bingham Township

Expiration: 03/31/2026

Number of Terms: 1

Roderick Jones

10

Gender Identity: Male

Township: Hillsborough

First Appointed: 05/24/2022

Ethnic Background: African American

Residency Req: Hillsborough Town Limits

Current Appointment: 09/20/2022

Age Range: 35-59

Special Repr:

Expiration: 09/30/2025

Number of Terms: 1

Ms. Gina Reyman

11 Chair

Gender Identity: Female

Township: Eno

First Appointed: 06/06/2017

Ethnic Background: White

Residency Req: Eno Township

Current Appointment: 12/06/2021

Age Range:

Special Repr: Eno Township

Expiration: 12/31/2024

Number of Terms: 2

Mr. Trevor Robinson

12

Gender Identity: Choose not to disclo

Township: Eno

First Appointed: 05/16/2023

Ethnic Background: Other

Residency Req: At-Large

Current Appointment: 05/16/2023

Age Range: 18-34

Special Repr: At-Large

Expiration: 03/31/2025

Number of Terms:

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm First Wednesday of every month

Contact Person: David Stancil & Abby Mattingly

Meeting Place: Bonnie B. Davis Environment & Agricultural Center

Contact Phone: 919-245-2522

Positions: 14

Length: 3 years

Terms: 2

VACANT

13			First Appointed:
Gender Identity:	Township:		Current Appointment:
Ethnic Background:	Residency Req: At-Large		Expiration: 12/31/2025
Age Range:	Special Repr: Youth Member (non-voting)		Number of Terms:

Grayson Shinn

14			First Appointed: 05/16/2023
Gender Identity: Male	Township: Cheeks		Current Appointment: 05/16/2023
Ethnic Background: White	Residency Req:		Expiration: 03/31/2026
Age Range: 13-17	Special Repr: Youth Member (non-voting)		Number of Terms: 1

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil & Abby Mattingly
Contact Phone: 919-245-2522

Ms Casey Collins

Gender Identity: Female

Date Applied: 09/09/2022

Ethnic Background: White

Township: Hillsborough

Age Range: 35-59

Zone of Residence: Hillsborough Town Limits

Also Serves On:

Mrs. Hannah Darr

Gender Identity: Female

Date Applied: 09/03/2022

Ethnic Background: White

Township: Chapel Hill

Age Range: 18-34

Zone of Residence: C.H. City Limits

Also Serves On:

Mr. Michael Delafield

Gender Identity: Male

Date Applied: 03/07/2023

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: C.H. City Limits

Also Serves On: Animal Services Advisory Board

Also Serves On: Animal Services Hearing Panel Pool

Mr. Matthew Ferguson

Gender Identity: Male

Date Applied: 04/24/2023

Ethnic Background: White

Township: Bingham

Age Range: 18-34

Zone of Residence: County

Also Serves On: Affordable Housing Advisory Board

Lilly Kohout

Gender Identity: Female

Date Applied: 04/16/2023

Ethnic Background: White

Township: Chapel Hill

Age Range: 13-17

Zone of Residence: Carrboro City Limits

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil & Abby Mattingly
Contact Phone: 919-245-2522

Allen B. Parker

Gender Identity: Male

Date Applied: 02/08/2022

Ethnic Background: White

Township: Cheeks

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Emery Polk

Gender Identity: Female

Date Applied: 08/13/2022

Ethnic Background: White

Township: Chapel Hill

Age Range: 13-17

Zone of Residence: Carrboro City Limits

Also Serves On:

Mr Eric Raznick

Gender Identity: Male

Date Applied: 07/16/2022

Ethnic Background: White

Township: Hillsborough

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Will D. Spoon

Gender Identity: Male

Date Applied: 09/22/2021

Ethnic Background: Other

Township: Hillsborough

Age Range: 35-59

Zone of Residence: Hillsborough Town Limits

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: October 10, 2023

**Action Agenda
Item No. 11**

SUBJECT: Orange Unified Transportation Board – Appointments Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member and Applicant Summary Sheet
Applications of Members for Re-appointment
Application of Other Applicant
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider appointments to the Orange Unified Transportation Board.

BACKGROUND: The Orange Unified Transportation Board (OUTBoard) advises the Orange County Board of County Commissioners on the overall planning and programming of transportation improvements in the County.

The Board of County Commissioners appoints all twelve (12) members, with representation from each of the County's townships to the extent possible. The OUTBoard does not make recommendations.

The following individuals are presented for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Natalie Ziemba	Hillsborough Township	First Full Term (re-appointment)	09/30/2026
Art Menius	Little River Township	First Full Term (re-appointment)	09/30/2026
Joshua Mayo	At-Large	Second Full Term	09/30/2026

If the individuals listed above are appointed, no vacancies remain.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss appointments to the Orange Unified Transportation Board.

Orange Unified Transportation Board Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Julian (Randy) Marshall	Member	Male	White		Bingham	
Erik Legg	Member	Male	White	35-59	Eno	
Roy Shonberg	Member	Male	White	60+	Chapel Hill	
Jamie Crandell	Member	Female	White	35-59	Eno	
Natalie Ziemba	Member	Female	White	18-34	Hillsborough	Orange County Parks and Recreation Council
Art Menius	Member	Male	White	60+	Little River	Historic Preservation Commission
Joshua Mayo	Member	Male	African American	18-34	Chapel Hill	
Michael Hughes	Member	Male	White		Bingham	
Sherry Conway Appel	Member	Female	White	60+	Hillsborough	
Amy Cole	Member	Female	White		Hillsborough	
Gregory Woloszuczuk	Member	Chose not to disclose	Other	35-59	Chapel Hill	
Adam McGovern	Member	Male	White	35-59	Hillsborough	
Todd Orr	Applicant	Male	White	60+	Eno	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Natalie C. Ziembra
Name Called:
Home Address: 2406 George Anderson Dr.
 Hillsborough NC 27278
Phone: 970-310-4369
Email: natalieziembra@yahoo.com
Year of OC Residence: 2013
Township of Residence: Hillsborough
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White
Age Range: 18-34

Community Activities/Organizational Memberships:

Member of Orange County Parks and Recreation Council

Past Service on Orange County Advisory Boards:

Orange County Parks and Recreation (December 2021 - present)

Boards/Commissions applied for:

Opioid Advisory Committee

Please explain how your background, education and experience is relevant to this board

I graduated from UNC with my Master's in Social Work degree in 2015. While working as the hotline supervisor with Orange County Rape Crisis Center, I audited a course on substance use due to the intersection of trauma and addiction. This knowledge was directly relevant to my work with trauma survivors, training volunteers to work with trauma survivors, and supporting victims and survivors as they navigated healthcare, legal, and other service systems.

Please explain your reasons for wanting to serve on this board

Substance use correlates strongly with past experience of trauma. I want to do anything possible to help victims and survivors of trauma regain control of their own life, which often involves interactions with legal, healthcare, and social services. In addition to supporting survivors of trauma, I would like to advocate for systems and services that are responsive to the needs of survivors of trauma while also supporting harm reduction and improved outcomes from substance use and abuse.

How would your participation on this board contribute to the diversity of viewpoints?

I want to be honest and up front that I may not contribute much diversity to the board. I am a cis-gender, white woman with stable housing and income. But through my professional and volunteer experiences, I have worked with numerous individuals experiencing substance use issues.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

No

Boards/Commissions appointments:**Orange County Parks and Recreation Council**

Application Date: 7/5/2021

Background, education and experience relevant to this board:

As co-director of the Philosopher's Way Trail Run, I have experience communicating with UNC forest management, monitoring weather and other factors impacting the ability to hold a race, working collaboratively to make last-minute changes to race procedure

Reasons for wanting to serve on this board:

The Community Center Park in Chapel Hill has been a central part of my life since moving to Chapel Hill as a graduate student in August 2013. After I finished school and moved to Hillsborough, it remained a central part of my life. Before the pandemic hit

Conflict of Interest:

None that I know of. I am an employee of Duke Clinical Research Institute.

Orange Unified Transportation Board

Application Date: 4/5/2023

Background, education and experience relevant to this board:

My most relevant experience is as a car owner and a user of public transportation in Orange County. No specific training or experience in issues related to transport.

Reasons for wanting to serve on this board:

I want to be more involved in decisions about changes and updates to transport plans because I am directly impacted by traffic as a resident of Orange County. I have first-hand experience with the public transit available in Chapel Hill, and the public tr

Conflict of Interest:**Other Comments:**

Applied for Opioid Advisory Committee 09/20/2022

Applied for OUT Board 04/05/2023

This application was current on: 4/5/2023 3:51:15 PM

Date Printed: 10/2/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Art Menius
Name Called:
Home Address: 4720 Green Riley Road
 Rougemont NC 27572
Phone: 919-675-2787
Email: art@artmenius.com
Year of OC Residence: 1973
Township of Residence: Little River
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

Currently a member of the OUTBoard. Member and past president of Rotary Club of Chapel Hill. Volunteer programmer on WHUP community radio. Former member OC Historical Commission.

Past Service on Orange County Advisory Boards:

OUTBoard - current (2022-2025) and previously 2014-2020
 OC Historical Commission (2014-2022)

Boards/Commissions applied for:

Chapel Hill Orange County Visitors Bureau Advisory Board

Please explain how your background, education and experience is relevant to this board

Marketing and sponsorship director 1997-2007 for MerleFest, building media impressions from less than 10,000,000 to 256,000,000, while developing branding and growing event to 80,000 attendees over 4 days. Served on Wilkes County team involved in creating Blue Ridge National Heritage Area and received National Park Service's Gateway Community training. Former director of The ArtsCenter in Carrboro Served on and did contract work for Letcher County (KY) Tourism Board Produced outdoor festivals and indoor concerts in NC, KY, and MD. Worked with Owensboro-Daviess County (KY) Tourism Authority to create the IBMA Bluegrass Fan Fest and World of Bluegrass 1985 - 1990 (both events now in Raleigh as Wide Open Bluegrass) Worked for NC Historical Sites division 1977-1981, 1985 Facility for looking at events from the customer perspective

Please explain your reasons for wanting to serve on this board

Tourism more and more will be a driver of the local economy in Orange County. I have the experience to contribute to this effort and a well established relationship with Visitor Bureau staff and a familiarity with their operations. As a kid growing up in Raleigh long ago, Hillsboro (as it was spelled back then) and Chapel Hill were our primary day trip destinations. My mother's family has lived in Orange County most of the 268 years the country has existed. Good knowledge of Orange County history including peer reviewed work on antebellum agricultural history and the end of the Civil War here and familiarity with historical architecture resources.

How would your participation on this board contribute to the diversity of viewpoints?

I have a strong perspective and experience in event and cultural tourism and on using the arts and history as tourism drivers. I have considerable experience on working on tourism driving activities and organizations in other areas. I have a life time association with rural Orange County and an urban upbringing and am the rare individual who has lived in both southern and quite northern Orange County.

Any personal or business interest(s) that could create a conflict of interest:

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?**Arts Commission****Please explain how your background, education and experience is relevant to this board**

I have worked in the arts since March 1983, serving as director of The ArtsCenter in Carrboro, Appalshop in Whitesburg, KY, and founding executive director of both the International Bluegrass Music Association and Folk Alliance International. I spent ten years working full time for MerleFest in marketing and sponsorship. I currently host music programs on WCOM, where I am also board secretary, and WHUP. I formerly hosted a local arts talk show on WCHL. I have supervised non-profit radio stations, an archival repository, theatre programs, and documentary film producers and budgets up \$3,000,000. I have nearly 50 years experience serving on non-profit board and government commissions. I served three years on the Carrboro Arts Commission.

Please explain your reasons for wanting to serve on this board

I am deeply committed to the arts and to Orange County. The arts have been my life and continue to be as one of the world's leading promoters of music to folk radio and as an artist manager. Yet I have reached the giving back stage of my career.

How would your participation on this board contribute to the diversity of viewpoints?

I bring the perspective of more than 40 years working in diverse aspects of the cultural industries including roots, bluegrass, and Americana music, theatre, visual, documentary film, and TV. I know both the non-profit and for profit arts worlds and have worldwide connections in the folk arts. I have a life time association with rural Orange County and an urban upbringing and am the rare individual who has lived in both southern and quite northern Orange County. I bring the perspective of an arts business person and veteran arts administrator and spouse of a visual artist

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Wife, Becky Johnson, is a visual artist.

Boards/Commissions appointments:**Historic Preservation Commission**

Application Date: 8/4/2022

Background, education and experience relevant to this board:

MA in History from UNC-CH Public sector historian for NC Historic Sites 1977-1981 Historic Preservation Commission member 2015-2022

Reasons for wanting to serve on this board:

Commitment to completing several projects on the table during my previous terms including county markers and historic architecture book

Conflict of Interest:

Historic Preservation Commission**Application Date:** 4/5/2016**Background, education and experience relevant to this board:**

BA and MA from UNC-CH in history 3.5 years as a public sector historian for NC Dept of Cultural Resources: Historic Sites Sections Several peer reviewed history publications Special concentration in history of the Regulators

Reasons for wanting to serve on this board:

I have held a deep interest in the history of Orange County since childhood and conducted original research into the Regulators for my baccalaureate honors thesis and on Scots economic activities in late colonial Orange County in grad school. I consider O

Conflict of Interest:**Orange Unified Transportation Board****Application Date:** 8/4/2022**Background, education and experience relevant to this board:**

I served on the OUTboard for six years including one year as chair.

Reasons for wanting to serve on this board:

To serve the community, represent the perspective of northern Orange and Little River Township. I am personally concerned about unplanned, unchecked growth rather than well managed development and preservation. Transportation planning involves expensive d

Conflict of Interest:**Orange Unified Transportation Board****Application Date:** 10/6/2014**Background, education and experience relevant to this board:**

I have extensive experience in community economic development and community based planning. In my work with Creative Carrboro, planning a proposed arts district, and with the proposed Arts and Innovation Center I have worked closely with the Carrboro Plan

Reasons for wanting to serve on this board:

I wish to represent the planning interests on the transportation board. In Orange, Chatham, and Wilkes County, NC and Letcher County, KY, I have seen how transportation shapes and builds strong communities OR undos them.

Conflict of Interest:**Other Comments:****This application was current on:** 8/4/2022**Date Printed:** 10/2/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Joshua Mayo
Name Called:
Home Address: 2516 Homestead Road
 Chapel Hill NC 27516
Phone: 9199284641
Email: ncjmayo@gmail.com
Year of OC Residence: 1995
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Gender Identity: Male
Ethnic Background: African American
Age Range: 18-34

Community Activities/Organizational Memberships:

Graduate Student, UNC s Department of City and Regional Planning
 Transportation Planning Assistant, Town of Chapel Hill
 Member, Bicycle Alliance of Chapel Hill

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Boards/Commissions appointments:

Orange Unified Transportation Board

Application Date: 10/26/2020

Background, education and experience relevant to this board:

I am currently studying transportation planning, and have a strong interest in the subject. I have also worked for the Town of Chapel Hill as a transportation planning assistant, aiding in transportation planning activities and gaining a deeper understand

Reasons for wanting to serve on this board:

As a longtime resident of Orange County, I want to give back to the community by volunteering my time and knowledge of transportation. I believe I have an important perspective to offer on transportation issues as both a UNC student and native resident of

Conflict of Interest:

Other Comments:

This application was current on: 10/26/2020

Date Printed: 10/2/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Todd Orr
Name Called:
Home Address: 204 Weldon Ridge Ct.
 Durham NC 27705
Phone: 919-812-0131
Email: todd.w.orr@gmail.com
Year of OC Residence: 2007
Township of Residence: Eno
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:
 None

Past Service on Orange County Advisory Boards:
 None

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

I am a long time resident of Orange County (16 years) and I have an interest in how transportation systems and roads can best serve the diverse needs of our county residents. My education background (undergraduate and graduate) is in business and finance. I am recently retired and my work background is in IT.

Please explain your reasons for wanting to serve on this board

I am recently retired and want to use the increased time I now have to serve Orange County - I think the transportation systems are critical for the future of our county - for both way of life and economic development.

How would your participation on this board contribute to the diversity of viewpoints?

I am not an expert on transportation by professional background, but rather I have the experience of a county resident who uses our roads day to day. I have also lived and worked in other cities around the country and bring my experiences with both road systems and public transportation from those areas.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

My primary experience for this board is working in the area of providing affordable housing - primarily through working for many years as a volunteer with Habitat for Humanity. My work with both the prospective homeowners and the Habitat organization make me deeply aware of the problems associated with the lack of affordable housing.

Please explain your reasons for wanting to serve on this board

I am recently retired and I want to use the increased time I now have to serve my community and Orange County. As noted above, I have volunteered in multiple capacities with Habitat for Humanity and I hope I can help address, in a small way, the affordable housing situation in Orange County by serving on this advisory board.

How would your participation on this board contribute to the diversity of viewpoints?

There are a diverse set of needs around affordable housing - from the needs of unhoused to support for low income populations, etc. I have not worked in all of these areas, but I hope I can bring the experience and viewpoint as someone who has a heart for improving the affordability of housing in Orange County.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 9/11/2023 5:14:17 PM

Date Printed: 9/18/2023

Board and Commission Members

And Vacant Positions

Orange Unified Transportation Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Nish Trivedi & EmmaLea Ange

Meeting Place: West Campus Office Building, Room 204

Contact Phone: 919-245-2004

Positions: 12

Length: 3 years

Terms: 2

Description: The Orange Unified Transportation Board (OUTBoard) advises the Orange County Board of County Commissioners (BOCC) and provides information and comments on major transportation issues. Specifically, the OUTboard provides the BOCC with recommendations regarding the overall planning and programming of transportation improvements in the County.

Julian (Randy) Marshall

1	Vice-Chair			First Appointed:	10/16/2018	
	Gender Identity:	Male	Township:	Bingham	Current Appointment:	10/05/2021
	Ethnic Background:	White	Residency Req:	Bingham Township	Expiration:	09/30/2024
	Age Range:	60+	Special Repr:	Bingham Township	Number of Terms:	2

Erik Legg

2				First Appointed:	05/16/2023	
	Gender Identity:	Male	Township:	Eno	Current Appointment:	05/16/2023
	Ethnic Background:	White	Residency Req:		Expiration:	09/30/2025
	Age Range:	35-59	Special Repr:	At-Large (Cedar Grove Township if possi	Number of Terms:	1

Roy Schonberg

3				First Appointed:	03/10/2020	
	Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/05/2021
	Ethnic Background:	White	Residency Req:	Chapel Hill Twnshp	Expiration:	09/30/2024
	Age Range:	60+	Special Repr:	Chapel Hill Township	Number of Terms:	1

Jamie Crandell

4				First Appointed:	12/07/2020	
	Gender Identity:	Female	Township:	Eno	Current Appointment:	11/01/2022
	Ethnic Background:	White	Residency Req:	Eno Township	Expiration:	09/30/2025
	Age Range:	35-59	Special Repr:	Eno Township	Number of Terms:	1

Natalie C. Ziembra

5				First Appointed:	05/16/2023	
	Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	05/16/2023
	Ethnic Background:	White	Residency Req:	Hillsborough Twnshp	Expiration:	09/30/2023
	Age Range:	18-34	Special Repr:	Hillsborough Township	Number of Terms:	

Art Menius

6				First Appointed:	09/20/2022	
	Gender Identity:	Male	Township:	Little River	Current Appointment:	09/20/2022
	Ethnic Background:	White	Residency Req:	Little River Township	Expiration:	09/30/2023
	Age Range:	60+	Special Repr:	Little River Township	Number of Terms:	

Board and Commission Members

And Vacant Positions

Orange Unified Transportation Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Nish Trivedi & EmmaLea Ange

Meeting Place: West Campus Office Building, Room 204

Contact Phone: 919-245-2004

Positions: 12

Length: 3 years

Terms: 2

Joshua Mayo

7

Gender Identity: Male

Township: Chapel Hill

First Appointed: 12/07/2020

Ethnic Background: African American

Residency Req: Orange County

Current Appointment: 12/07/2020

Age Range: 18-34

Special Repr: At-Large (Cheeks Township if possible)

Expiration: 09/30/2023

Number of Terms: 1

Michael Hughes

8 **Chair**

Gender Identity: Male

Township: Bingham

First Appointed: 10/05/2021

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 10/05/2021

Age Range:

Special Repr: At-Large

Expiration: 09/30/2024

Number of Terms: 1

Ms. Sherry Conway Appel

9

Gender Identity: Female

Township: Hillsborough

First Appointed: 09/19/2023

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 09/19/2023

Age Range: 60+

Special Repr: At-Large

Expiration: 09/30/2026

Number of Terms: 1

Amy Cole

10

Gender Identity: Female

Township: Hillsborough

First Appointed: 10/16/2018

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 10/05/2021

Age Range:

Special Repr: At-Large

Expiration: 09/30/2024

Number of Terms: 2

Gregory Woloszczuk

11

Gender Identity: Choose not to disclose

Township: Chapel Hill

First Appointed: 05/16/2023

Ethnic Background: Other

Residency Req: Orange County

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr: At-Large

Expiration: 09/30/2025

Number of Terms: 1

Mr. Adam McGovern

12

Gender Identity: Male

Township: Hillsborough

First Appointed: 09/19/2023

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 09/19/2023

Age Range: 35-59

Special Repr: At-Large

Expiration: 09/30/2025

Number of Terms: 1

Applicant Interest Listing

by Board Name and by Applicant Name

Orange Unified Transportation Board

Contact Person: Nish Trivedi & EmmaLea Ange
Contact Phone: 919-245-2004

Mr. Todd Orr

Gender Identity: Male

Date Applied: 09/11/2023

Ethnic Background: White

Township: Eno

Age Range: 60+

Zone of Residence: County

Also Serves On:
