

ORANGE COUNTY BOARD OF COMMISSIONERS

AGENDA

BOCC Work Session
September 10, 2024
Meeting – 7:00 p.m.
Southern Human Services Center
2501 Homestead Road
Chapel Hill, NC 27514

- | | | |
|---------------|-----|---|
| (7:00 – 7:45) | 1. | Consultant Briefing on Orange County Land Use Plan 2050 |
| (7:45 – 8:30) | 2. | Discussion on Orange County Outside Agencies Application, Scoring and Funding Process |
| (8:30 – 9:10) | 3. | Review of BOCC Proclamations |
| (9:10 – 9:15) | 4. | Adult Care Home and Nursing Home Community Advisory Committee – Appointments Discussion |
| (9:15 – 9:20) | 5. | Affordable Housing Advisory Board – Appointment Discussion |
| (9:20 – 9:25) | 6. | Animal Services Hearing Panel Pool – Appointments Discussion |
| (9:25 – 9:30) | 7. | Arts Commission – Appointment Discussion |
| (9:30 – 9:35) | 8. | Historic Preservation Commission – Appointment Discussion |
| (9:35 – 9:40) | 9. | Orange County Board of Adjustment – Appointment Discussion |
| (9:40 – 9:45) | 10. | Orange Unified Transportation Board – Appointments Discussion |

Orange County Board of Commissioners' meetings and work sessions are available via live streaming video at orangecountync.gov/967/Meeting-Videos and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT**
Meeting Date: September 10, 2024

**Action Agenda
Item No. 1**

SUBJECT: Consultant Briefing on Orange County Land Use Plan 2050

DEPARTMENT: Planning and Inspections

ATTACHMENT(S):

A. Memo from Clarion Associates

INFORMATION CONTACT:

Tom Altieri, 919-245-2579

PURPOSE: To receive a briefing from Clarion Associates, LLC, on the Land Use Plan 2050 for discussion and feedback.

BACKGROUND: At its April 30, 2024 work session, the BOCC received a presentation with an update on completed project deliverables and progress towards the development of land use alternatives to be used to test and explore policy options for the new Plan. The work session provided an opportunity for the Board to ask questions and offer input for refining land use alternatives prior to the upcoming community engagement window. Agenda materials from this work session can be viewed at:

<http://server3.co.orange.nc.us:8088/WebLink/0/doc/72384/Page1.aspx>

All deliverables are also made available to the public on the project website, "Resources" tab: <https://www.orangecountylanuseplan.com>

Tonight's presentation from Clarion will include a briefing on the development and preliminary findings of four (4) modelled land use alternatives. Much of the information to be presented can be found in a recently completed project deliverable, the "*Land Use Alternatives Report*", available at the following link: <https://www.orangecountylanuseplan.com/resources>

Community Engagement Window #2 (three total) – A series of public workshops and targeted community meetings will provide opportunities for community members to participate and share their reactions to the four alternatives. Community reactions to various aspects of the alternatives will inform an eventual single map, the Conservation and Growth Framework (also known as a "Future Land Use Map"), which will be an important part of the overall Land Use Plan. The public survey period, including online surveys, will launch on September 18, 2024 and close on November 3, 2024. Two (2) surveys will be offered, in short-form and long-form versions, to provide options for participation and increase online participation. Two Public Workshops are scheduled as follows:

Wednesday, September 25, 2024, 6:00pm – 7:30pm
Gravelly Hill Middle School Auditorium, 4801 W Ten Rd., Efland

Thursday, October 3, 2024, 6:00pm – 7:30pm,
American Legion Post 6, 3700 NC Highway 54, Chapel Hill

County Planning staff has been tabling at area community events such as Efland-Cheeks Community Center Back to School, Festival Latino Americano in Carrboro, and others. This work will continue until early November and is to promote interest and collect input via surveys.

Planning staff is also working directly with community organizations and leaders to host community meetings for reaching populations that have traditionally been underrepresented in Orange County land use planning. The Clarion team will be assisting Planning staff with the facilitation of meetings and Planning staff is partnering with meeting hosts to distribute invitations and encourage participation among respective communities. This is a different approach than that which was used during Community Engagement Window #1, which featured fewer meetings and less Planning staff involvement.

Additional information is provided in Attachment A. A PowerPoint presentation will be provided at the meeting.

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: This item supports:

- **GOAL 1: ENVIRONMENTAL PROTECTION AND CLIMATE ACTION**
 - OBJECTIVE 4.** Incentivize and promote sustainable agriculture and local food systems development through supportive policy, funding, farmland protection and educational outreach.
 - OBJECTIVE 5.** Review land use policies to promote and connect Town, County, and private trails and open spaces.
 - OBJECTIVE 6.** Protect water supply/watersheds.
 - OBJECTIVE 7.** Conserve and protect high priority open space, including Natural Heritage sites, nature preserves, watershed riparian buffers, and prime/threatened farmland.
 - OBJECTIVE 8.** Include environmental stewardship objectives in the Comprehensive Land Use Plan.
- **GOAL 2: HEALTHY COMMUNITY**
 - OBJECTIVE 7.** Invest in services and programs that improve the health and quality of life of the community (e.g., recreation and public open spaces, arts, etc.)
- **GOAL 3: HOUSING FOR ALL**
 - OBJECTIVE 5.** Review County ordinances, policies, agreements, and the regulatory processes to streamline practices, and increase opportunities and reduce barriers to construct housing.
 - OBJECTIVE 7.** Expand resources and invest in housing designed for our aging and disabled residents.
 - OBJECTIVE 9.** Increase representation of people with lived experience on housing related matters.
- **GOAL 4: MULTI-MODAL TRANSPORTATION**
 - OBJECTIVE 1.** Identify priorities and resources necessary to implement the Orange County Transit Plan.
- **GOAL 5: PUBLIC EDUCATION/LEARNING COMMUNITY**
 - OBJECTIVE 1.** Foster collaborative relationships with formal and informal educational organizations and agencies to provide opportunities for community members to meet, connect, and learn together.
- **GOAL 6: DIVERSE AND VIBRANT ECONOMY**

OBJECTIVE 2. Review and revise County policies and regulations to support business investment in Orange County.

RECOMMENDATION(S): The Manager recommends that the Board:

1. Receive the briefing from Clarion Associates;
2. Discuss; and
3. Provide feedback.

CLARION

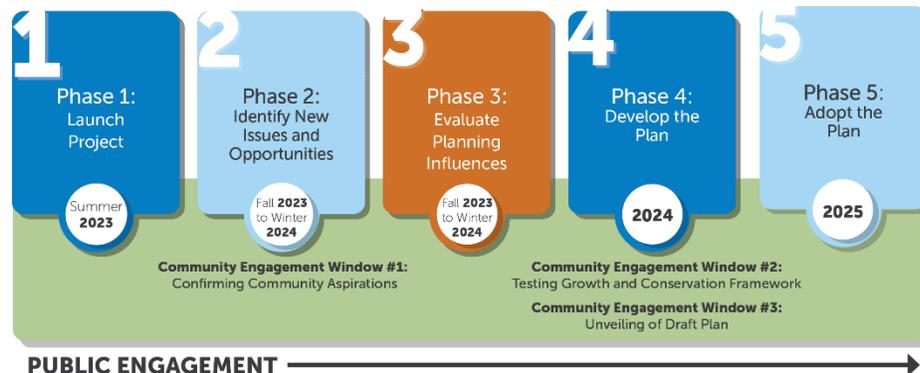
Clarion Associates
 919.967.9188
 101 Market Street, Suite D
 Chapel Hill, NC 27516
 www.clarionassociates.com

MEMORANDUM

TO: Tom Altieri, Senior Planner, Long-Range Planning and Administration, Planning & Inspections Department
FROM: Leigh Anne King, Director & Emily Gvino, Project Planner, Clarion Associates
DATE: August 28, 2024
RE: Discussion of the Comprehensive Land Use Plan with the Orange County Board of Commissioners

This memorandum outlines the Comprehensive Land Use Plan (CLUP) project presentation and facilitated discussion that will be conducted at the September 10, 2024, Orange County Board of Commissioners work session.

- The first objective of the meeting is to brief the Board on project progress.** The presentation will provide a brief overview of Phase 4 work that is completed and underway. The graphic below provides an overview of the Land Use Plan 2050 phases.



- The second objective is to update the Board on the development and findings of the four modeled land use alternatives that will be used to test and explore policy options for the new Land Use Plan. This will include a presentation on the following:**
 - The **purpose and intent of testing land use alternatives** as part of developing an updated Land Use Plan and how this information will be used to guide policy direction.
 - The **process that has been undertaken to define the land use alternatives**, including guidance from community sentiments shared during [stakeholder interviews](#) and [community engagement window #1](#), and technical findings available in the [Fact Book](#).
 - The **four policy concepts being tested through the land use alternatives.**



- d. The **outcomes and results** of the modeled alternatives.
- e. The **approach for testing the land use alternatives with residents** through community engagement window #2.

The Board will be able to ask questions about the land use alternatives. Any additional policy considerations can be addressed during development of the draft Growth and Conservation Framework that comes after the land use alternatives testing (CEW #2).

The land use alternatives will be shared with the public for their feedback as part of Community Engagement Window #2. A series of public workshops and targeted community meetings will provide several opportunities for community members to participate and share their reactions to the four alternatives through online activities launching September 18 and at in-person meetings starting September 25, 2024 and ending on November 3, 2024.



**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: September 10, 2024**

**Action Agenda
Item No. 2**

SUBJECT: Discussion on Orange County Outside Agencies Application, Scoring and Funding Process

DEPARTMENT: County Manager

ATTACHMENT(S):

- A. Current Outside Agencies Funding Application
- B. Current Application Scorecard
- C. Quarterly Outcomes Form

INFORMATION CONTACT:

Melissa Allison, 919-245-2301
Caitlin Fenhagen, 919-245-2303

PURPOSE: To discuss the current Outside Agencies funding process to ensure the County's Strategic Goals and Objectives are prioritized and that the application and scorecard incorporate the Strategic Plan and the County's priority needs. In addition, County Manager staff has offered some recommendations on the process.

BACKGROUND: At the June 4, 2024 Business meeting, Board of Commissioners' Chair Jamezetta Bedford submitted a petition requesting that the Board review the Outside Agencies funding process to align it more directly with the County's priorities and the Strategic Plan and Objectives.

Currently, Outside Agencies apply for funding from Orange County using a joint funding application created by the County and the Towns of Chapel Hill and Carrboro. The Outside Agencies process begins in late October/early November with a kick-off orientation hosted by the County and Towns for the agencies explaining the application process and requirements. Attachment A is the application used for the FY 2024-25 funding process. (Please note that the attached application is a hard copy version of the online application that is available in the Open.gov portal on the Town of Chapel Hill's website.)

Upon receipt of the applications in mid-January, the County Manager's office distributes applications to assigned Department Directors for review and evaluation. The County Manager requests that the County's scorecard be completed by the Department Director (and any applicable review boards) prior to individual agency meetings with the Manager in mid-March. The current scorecard used by Orange County is provided at Attachment B. Currently, the same scorecard is used for new agencies and those that have received prior funding. The towns utilize their own scorecards.

The County Manager, Business Officer/Outside Agencies Coordinator Melissa Allison and the assigned Department Director meet with each agency that has applied for a brief presentation. The towns jointly host their own agency presentations to their advisory boards and town staff.

Following the County Manager presentations, the scorecards are reviewed, finalized and submitted to the Manager for the final funding recommendations.

Following Board of Commissioners' adoption of the Budget in June, the assigned Department Directors (or their designees) are responsible for formalizing the funding agreements with the agencies beginning at the start of the next fiscal year. Directors (or their designees) receive and review quarterly outcome forms and ensure quarterly payments to the agencies. The Outcomes Form is provided at Attachment C.

The current application, scorecard and outcomes form do not reference the County's Strategic Plan and Objectives.

County Manager's office staff have discussed possible changes to the application, scorecard and quarterly outcomes form that would require agencies to indicate which Strategic Goals and Objectives would be met by the agencies and ensure the applications are evaluated for addressing priority County needs. In addition, staff could ensure performance measures are in place that track these goals and objectives. The County's Strategic Plan Manager, Kelly Guadeloupe, would consult on these changes, and moving forward would be included in the presentations by the agencies along with Melissa Allison and the assigned Department Director. These three County staff members would complete the scorecards for submittal to the County Manager for final funding recommendations. The need to have a separate scorecard for new agencies which does not lower their score for prior outcomes and results has also been discussed. The County Manager would make the final funding recommendations with a formula that prioritizes the highest scoring for new and existing agencies that align with County strategic goals and needs.

FINANCIAL IMPACT: There is no financial impact associated with this discussion.

ALIGNMENT WITH STRATEGIC PLAN: This item supports:

- **GOAL 2: HEALTHY COMMUNITY**
 - OBJECTIVE 3.** Provide social safety net programming and the resources needed for our most vulnerable community members (e.g., veterans, unhoused people, foster children, older adults, etc.).
 - OBJECTIVE 7.** Invest in services and programs that improve the health and quality of life of the community (e.g., recreation and public open spaces, arts, etc.)
- **GOAL 5: PUBLIC EDUCATION/LEARNING COMMUNITY**
 - OBJECTIVE 1.** Foster collaborative relationships with formal and informal educational organizations and agencies to provide opportunities for community members to meet, connect, and learn together

RECOMMENDATION(S): The Manager recommends that the Board review the Outside Agencies funding process, acknowledging that staff plans to move with the proposed recommendations and incorporate any necessary changes into the Outside Agencies application, scorecard and evaluation process.



www.orangecountync.gov



www.carrboronc.gov



www.townofchapelhill.org

FISCAL YEAR 2024-2025

Outside Agencies Funding Application



Thank you for your interest in the Outside Agency Common Funding Application process for the [Town of Carrboro](#), the [Town of Chapel Hill](#), and [Orange County](#)!

The Application Submittal Deadline for Fiscal Year 2024-2025 is: **Thursday, January 12, 2024, 5:00 PM. Please note that late, handwritten, or incomplete applications will not be accepted.**

Agencies that receive funding are required to submit progress reports as specified by the local government organization. Funded projects will be monitored for progress and performance, financial and administrative management, and compliance with the terms of Performance or Development Agreement(s). Monitoring may involve site and/or office visit(s).

FUNDING PROCESS KEY DATES

DATE	ACTIVITY
November 2023	Funding Application Posted on Website
November , 2023 (9:00am-11:00am)	Performance Measures Workshop ➤ Chapel Hill Public Library, Meeting Room B
December , 2023 (9:00am-11:00am)	Application Orientation Workshop ➤ Chapel Hill Public Library, Meeting Room B
November 2023 – January 2024	Agency Prepares Application
December , 2023 (9:00am –10:00am) Registration will open one week prior to the event. Please register here on the Town of Chapel Hill's Calendar page.	Virtual Q&A Session
January , 2024 (9:00am-10:00am) Registration will open one week prior to the event. Please register here on the Town of Chapel Hill's Calendar page.	Virtual Q&A Session
January 12, 2024	Application Deadline 5:00 pm
February – May 2024	Application Review & Agency Presentations <i>*No Agency Presentation will be required for Town of Chapel Hill and Town of Carrboro requests in the amount of \$5,000 or less. Presentations are optional.</i>
June 2024	Agency Funding Approval by Board/Council
July 2024	Contracts Executed & Programs Begin

SUBMISSION INFORMATION

You must submit your application and supplemental documents using the on-line OpenGov portal. Question should be sent to:

- Town of Carrboro: humanservices@carrboronc.gov
- Town of Chapel Hill: humanservices@townofchapelhill.org
- Orange County: outsideagencies@orangecountync.gov
- **Label all attachments in the following format: A. (Your Agency Name) (Your Document Name)**
 - o **For example: A. ABC Nonprofit Financial Audit**

Human Services Awards

The Human Services Award program is for funding requests to support vital community services throughout Orange County. This is a very competitive process and typically awards are made to organizations that have been in operation for at least one year.

Eligible proposals:

- Are from established 501c3 organizations, with current documentation of their nonprofit status.
- Are in good standing with the Towns and County and do not have unresolved performance or compliance issues.
- Align with at least one of the three strategic objectives of the Towns Human Services Result Framework (for Towns of Chapel Hill and Carrboro only).
- Request \$2,000 or more (for Town of Chapel Hill only).
- Are submitted on time and are complete.

Chapel Hill & Carrboro Applicants Only:

Small Awards

The Small Award Program is for funding requests at or below \$5,000.

Applicants of the Small Award program will submit all of the information required in the application. Agencies requesting \$5,000 or below will not be required to attend the agency hearing; attendance is optional. The hearing is required for requests over \$5,000.

Based on the results of the Racial Equity Assessment Lens (REAL) of the Humans Services process, staff will allow up-front payments for certain applicants. The intention of providing up-front awards rather than on a reimbursement basis is to ensure smaller, newer, and potentially less established organizations can serve community needs. Only agencies requesting at or below \$5,000 will be eligible to receive an up-front award of the total amount, pending recommendation from the HSAB. Funding parameters include:

1. Performance agreement (same as other agencies)
2. Completion of an upfront payment award request

3. Bi-annual reporting (same as other agencies)
4. If the agency does not spend the money or meet appropriate goals, they will be required to submit a written explanation via memo and plan for repayment of the awarded funding.
 - i. If the agency does not return/repay the funding, they may be ineligible to apply for future HS funding until repayment has been made.

The Human Services staff will offer additional training opportunities for new agencies as well as the option for quarterly check-ins.

Chapel Hill Applicants Only:

Community Impact Awards

The Town of Chapel Hill's Community Impact Award Program is for large awards for particularly impactful programs and projects that align with the strategic objectives outlined in the Town's Human Services Results Framework (see attachments).

Eligible proposals:

- Are in the range of \$30,000-50,000 and can be expended within the one-year performance agreement period.
- Demonstrate a strong evidence base for why the particular programmatic approach(es) proposed are the best fit for meeting the human services need(s) of the target population
- Demonstrate a scale of impact (in terms of numbers reached and/or long-term sustainability) that will significantly contribute towards the strategic objectives identified in the Results Framework.
- Meet the additional criteria of the Town's Human Services Program, as outlined in the funding application.

Previous Community Impact Award recipients will receive priority if they choose to apply a second time. Once an agency receives the Community Impact Award two years in a row, they are ineligible for the award for the next two years.

A maximum of up to three awards may be made for the Fiscal Year 2025 Funding Cycle.

APPLICATION SUMMARY

Applicant Contact Information

Applicant Organization's Legal Name: _____

Applicant Organization's Physical Address: _____

Applicant Organization's Mailing Address: _____

Applicant Organization's Web Address: _____

Executive Director: _____

Telephone Number: _____ E-Mail: _____

Tax ID Number: _____

Funding Request

Please list all Fiscal Year 2024 Human Services (HS) funding requested for all programs and the proposed use of funds (*please list program name only*)

<u>Program</u>	<u>Carrboro - HS</u>	<u>Chapel Hill - HS</u>	<u>Orange County-HS</u>	<u>Total</u>
<i>Ex. Youth Afterschool Program Operations or Personnel</i>	\$10,000 <i>Operations</i>	\$15,000 <i>Personnel</i>	\$5,000 <i>Operations</i>	\$30,000
Totals				

Briefly explain your proposed use of funds:

To the best of my knowledge and belief all information and data in this application is true and current. The document has been duly authorized by the governing board of the applicant.

Signature: _____
Executive Director

_____ Date

Signature: _____
Board Chairperson

_____ Date

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST AND NON-DISCRIMINATION CLAUSE

Are any of the Board Members or employees of the agency which will be carrying out this program or members of their immediate families, or their business associates.

YES **NO**

- a) Employees of or closely related to employees of the Town of Carrboro, the Town of Chapel Hill, or Orange County?
- b) Members of or closely related to members of the governing bodies of the Town of Carrboro, the Town of Chapel Hill, or Orange County?
- c) Current beneficiaries of the program for which funds are being requested?
- d) Paid providers of goods or services to the program or having other financial interest in the program?

If you have answered YES to any question, **please provide a full explanation below.**

NON-DISCRIMINATION

Provider agrees as part of consideration of the granting of funds by funding agencies to the parties hereto for themselves, their agents, officials, employees and servants agree not to discriminate in any manner of these basis of race, color, gender, national origin, age, handicap, religion, sexual orientation, gender identity/expression, familial status or veterans status with reference to any activities carried out by the grantee, no matter how remote. The parties hereto further agree in all respects to conform to the provision and intent of Orange County Civil Rights Ordinance, as amended and the Orange County Anti-discrimination Policy. This provision is enforced by action for specific performance, injunctive relief, or other remedy as by law provided; this provision shall be binding on the grantees, the successors and assigns of the parties hereto with reference to the above subject manner.

To the best of my knowledge and belief all of the above information is true and current. I acknowledge and understand that the existence of a potential conflict of interest does not necessarily make the program ineligible for funding, but the existence of an undisclosed conflict may result in the termination of any grant awarded.

Signature: _____
Executive Director

Date

Signature: _____
Board Chairperson

Date



AGENCY INFORMATION

Please provide the following information about your agency:

1. **Date of Incorporation** (*Month/Year*): _____

2. **Agency’s Purpose/Mission** (*no more than a few sentences*):

3. **Please provide a brief description of your organization’s past achievements in carrying out similar projects and evidence of successful record of meeting proposed budgets and timetables** (*no more than 100 words*).

4. **Living Wage:** Does this agency pay permanent employees a minimum [living wage](#)? (*Yes / No*) _____
 If yes, is this agency an [Orange County Living Wage Certified Employer](#)? _____
 If no, please briefly explain.

Schedule of Positions: # of FTE – Full-Time Paid Positions: ____ # of FTE – Part-Time Paid Positions: ____

Race & Equity

Consistent with our commitment to equity and inclusion, the Towns of Chapel Hill and Carrboro and Orange County Government are taking steps together to center racial equity in the Human Services Funding Program. We are requesting basic information about your organization’s racial equity work.

5. **How has your organization incorporated racial equity goals into your organizational goals?**

6. **Please describe how you have involved the intended beneficiaries of the proposed project in the planning and design process** (*in 100 words or less*).

7. **Please fill in your agency demographics in the table below:**

Agency Demographics			Staff	Board
Sex				
	Male			
	Female			
	Nonbinary/Genderqueer			
	Other/prefer not to answer/unknown			
	Total		0	0
Race and Ethnicity				

American Indian or Alaska Native		
Asian		
Black or African American		
Native Hawaiian or Other Pacific Islander		
White		
More than one race		
Other		
Prefer not to answer/unknown		
Total	0	0

Of the above, how many individuals identify as Hispanic or Latino		
Of the above, how many individuals do not identify as Hispanic or Latino		
Prefer not to answer/unknown		
Total	0	0

8. Please describe any activities your organization is doing to address racial equity.
- a. % of staff that have attended racial equity training: ___
 - b. % of board that have attended racial equity training: ___
 - c. Any additional activities:

PROGRAM INFORMATION
**Please submit for each program if applying for funding for more than one program.*

9. **Program Name:** _____

Program Primary Contact and Title: _____

Telephone Number: _____ E-Mail: _____

10. Please briefly describe the proposed program, including an explanation of how it aligns with the Town of [Chapel Hill and Carrboro’s Results Framework](#), and [Orange County BOCC Goals and Priorities](#), and the target population to benefit from the program. (250 words or less)

11. Cost Per Individual

This cost per individual must reflect the total program budget divided by the total number of program individuals in this application.

	Actual 2022-2023	Projected 2023-2024	Projected 2024-2025
Total Cost of Program			
Total # of Individuals			
Cost Per Individual			

12. Performance Indicators

For Chapel Hill and Carrboro applicants:

Please complete the following chart with information about the Strategic Objective, Intermediate Result, and the Agency Performance Indicator for each program for which you are applying for funding.

Please select one strategic objective per program. If you would like to provide additional information on how your program aligns with additional strategic objectives, please include that information in *Question 10 – Program Description*. See the Results Framework in the Attachments section as a reference.

Program Name:

Strategic Objective <i>(please choose one from the Results Framework)</i>	<input type="checkbox"/> Children improve their educational outcomes			
	<input type="checkbox"/> Residents Increase their livelihood security			
	<input type="checkbox"/> Residents improve their health outcomes			
Intermediate Result <i>(please choose one from the Results Framework)</i>	<i>Insert Intermediate Result here.</i>			
RESULTS		Actual 2022-2023	Projected 2023-2024	Projected 2024-2025
Performance Indicators <i>(Please choose at least one performance indicator to report on from the Results Framework and add</i>	<i>Insert Performance Indicator here.</i>			

<i>additional performance indicators that you would like to report to the Towns. Please insert additional rows as needed, listing one per row).</i>				
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Please select which function area best aligns with your agency and program(s) in which you are requesting funding. **Please select only one from the list below:**

- | | |
|--|---|
| <input type="checkbox"/> Behavior Health | <input type="checkbox"/> Public Health & Health Education |
| <input type="checkbox"/> Food & Nutritional Service | <input type="checkbox"/> Recreational |
| <input type="checkbox"/> Housing | <input type="checkbox"/> Senior Services |
| <input type="checkbox"/> Human Rights & Community Services | <input type="checkbox"/> Youth Services |
| <input type="checkbox"/> Juvenile & Adult Justice Services | <input type="checkbox"/> Other |

If you selected other, please tell us what function area best aligns with your organization:

Please indicate **three** program goals/performance measures below.

A few notes:

- If you use percentages, please put the actual number equivalence.
- Please ensure your performance measures are outcome based and not outputs.

Program Goal # 1	
Performance Measure <i>(How will you accomplish your goal?)</i>	
Actual Results (Outcome) <i>Ending FY2023</i>	
Projected Results (Outcome) <i>Ending FY2024</i>	
Projected Results (Outcome) <i>Ending FY2025</i>	

Program Goal # 2	
Performance Measure <i>(How will you accomplish your goal?)</i>	



ORANGE COUNTY
NORTH CAROLINA
Outside Agencies/Human Services

Actual Results (Outcome) <i>Ending FY2023</i>	
Projected Results (Outcome) <i>Ending FY2024</i>	
Projected Results (Outcome) <i>Ending FY2025</i>	

Program Goal # 3	
Performance Measure <i>(How will you accomplish your goal?)</i>	
Actual Results (Outcome) <i>Ending FY2023</i>	
Projected Results (Outcome) <i>Ending FY2024</i>	
Projected Results (Outcome) <i>Ending FY2025</i>	

Community Impact Award

If you are applying for the Town of Chapel Hill's Community Impact Award, please provide responses to the questions below. All other applicants, please skip these questions. (Responses should not exceed 100 words per question)

1. Please describe the impact the proposed programs will have on the target population. Please include specific quantitative and qualitative data in your response.
2. What methods/tools will your organization use to evaluate the proposed program's effectiveness? Please include specific examples, such as a logic model.
3. Please briefly describe how your proposed programs aligns with evidence-based approaches to addressing human service need(s).
4. Please describe one to three key partnerships/collaborations that add the most value to the success of the proposed programs.
5. If you are not awarded a Community Impact Award, what would your agency's funding request be?

4. ATTACHMENTS

Description of Required Attachments

a) Financial Audit

A recent financial audit that should cover **CY2022**, for calendar year agencies, and **FY2022-2023**, for fiscal year agencies. For agencies with prior year revenues totaling \$500,000 or more a financial audit, prepared by a certified public accountant is required. Agencies with prior year revenues of less than \$500,000 may submit a completed Schedule of Receipts and Expenditures form (see application materials), in lieu of an audit/report. Agencies with a certified audit/report should not complete the form. Schedule of Receipts and Expenditures form is listed on the Town's and county website [here](#).

b) Agency Budget

Please complete the provided template or submit your own budget file (as long as it contains the same information, and in a similar format, as requested in the provided template. Please explain **other** in your budget). Agency Budget Template is listed on the Town's and County website [here](#). *Please submit In PDF form only.*

c) Program Budget

You may complete the provided template, or you may submit your own budget file (as long as it contains the same information, in the same format, as requested in the provided template. Please explain **other** in your budget). Program Budget Template is listed on the Town's and County website [here](#). *Please submit in pdf only.*

d) IRS Federal Form 990

A copy of the agency's **2022** Form 990 is required. The specific form depends upon the agency's financial activity. Review the IRS' table guide, for more details. For Form 990-N (e-postcard) filers, include a copy of the postcard, with the agency's application materials.

e) NC Solicitation License

A copy of the agency's current solicitation license is required. Organizations that solicit contributions in North Carolina, directly or through a third party, must renew their licenses annually. For more details, refer to the NC Secretary of State's licensing website and its Frequently Asked Questions Guide (PDF), about exemptions. **If exempt per N.C.G.S. § 131F-3, include a copy of the exemption letter with the agency's application materials.**

f) IRS Federal Tax-Exemption Letter

A copy of the agency's **current** IRS tax-exempt letter that confirms its nonprofit status is required. An agency can request a copy of its letter from the [IRS' Customer Account Services](#).

g) List of Board of Directors

Provide the following information about each board of director's member: name, telephone number, address, occupation or affiliation of each member and the list must identify the principal officers of the governing body, and length of term.

h) Certificate of Liability Insurance

A copy of the agency's current certificate, from the agency's insurance carrier. Table 1 below outlines insurance types and minimums required, for each jurisdiction. If exempt from Worker's Compensation compliance, include a statement explaining why, with the agency's application materials.

NOTE: Proof of insurance is not required at the time of application submission. If your agency is approved for funding, documentation of insurance must be provided to the jurisdiction awarding the funding when the contract is awarded. The insurance certificate should reflect the funding jurisdiction as an additional insured party and certificate holder and provide coverage for the duration of the funding period (July 1 – June 30). Renewal certificates must be sent to the jurisdiction 30 days prior to any expiration date, cancellation or modification of any stipulated insurance coverage.

NOTE: Upon request, insurance requirements may be reviewed on a case by case basis by the Town or County. Please contact the staff identified on the Submission Requirements on Page 2 if you have questions or would like to request a review of your insurance requirements.

Table 1. Forms of Liability Insurance and Minimum Policy Amounts Required

INSURANCE	TOWN OF CARRBORO	TOWN OF CHAPEL HILL	ORANGE COUNTY ³
Worker's Compensation¹	<p>Limits for Coverage A - Statutory State NC, for each employee</p> <p>Limits for Coverage B - Employers Liability of: \$1 million Each Occurrence \$1,000,000 BID² limit</p>	<p>Limits for Coverage A - Statutory State NC, for each employee</p> <p>Limits for Coverage B - Employers Liability of: \$1,000,000 Each Occurrence \$1,000,000 BID for each employee \$1,000,000 BID policy limit</p> <p><i>The contractor shall provide and maintain, during the life of the contract, workers' compensation insurance as required by law, as well as employer's liability coverage as noted below.</i></p> <p><i>Employer's Liability: Workers' Compensation is required if the contractor/vendor has employees. Owner Waiver is acceptable for a Sole Proprietor.</i></p>	<p>Limits for Coverage A - Statutory State NC, for each employee</p> <p>Limits for Coverage B - Employers Liability of: \$1 million Each Occurrence \$1,000,000 BID² limit</p>
Commercial General Liability	\$1 million Each Occurrence \$2 million Aggregate	\$1 million Each Occurrence \$2 million Aggregate	\$1 million Each Occurrence \$2 million Aggregate

		<i>Products/Completed Operations, Explosion, Collapse & Underground</i>	
Automobile Liability	\$1 million Each Occurrence <i>*Only required for agencies doing travel as part of the agreement with the Town.</i>	\$1 million Each Occurrence <i>*Owned/non-owned, and hired motor vehicle</i>	\$1 million Each Occurrence <i>*Only required for agencies doing travel as part of the agreement with the County.</i>
Professional Liability	\$1 million Each Occurrence \$2 million Aggregate	\$1 million Each Occurrence \$2 million Aggregate	\$1 million Each Occurrence \$2 million Aggregate
Sexual Abuse & Molestation	\$1 million Each Occurrence \$2 million Aggregate <i>*Only required for agencies doing direct work with minors (under the age of 18).</i>	\$1 million Each Occurrence \$2 million Aggregate <i>*May be required for contractors working directly one-on-one with children and elderly or in overnight sheltering capacities.</i>	\$1 million Each Occurrence \$2 million Aggregate <i>*Only required for agencies doing direct work with minors (under the age of 18).</i>
Cyber Liability	\$1 million Each Occurrence \$2 million Aggregate <i>*Only required for agencies transmitting personal identifiable information that is disseminated electronically</i>	\$1 million Each Occurrence \$2 million Aggregate <i>*May be required for Contractors having access to personal identifying information, and/or computer networks.</i>	\$1 million Each Occurrence \$2 million Aggregate <i>*Only required for agencies transmitting personal identifiable information that is disseminated electronically.</i>

- Visit the [NC Industrial Commission's website](#) for more information regarding Coverage A. Also, note that if an agency uses subcontractors, it must require subcontractors to have workmen's compensation insurance.
- Bodily Injury by Disease (BID).
- Please visit Orange County's [Risk Management page](#) for more information about the County's Minimum Insurance Requirements.
- For additional information regarding the Town of Chapel Hill's Minimum Insurance Requirements, please contact the Office of Risk Management or Business Management. [Town of Chapel Hill At-your-Service](#).

2023 Income Limits

US Department of Housing and Urban Development (HUD)

Durham-Chapel Hill Metropolitan Statistical Area
(Durham, Orange, and Chatham Counties)

<i>Income Level</i>	1 person	2 people	3 people	4 people	5 people	6 people	7 people	8 people
30% area median income	\$21,250	\$24,300	\$27,350	\$30,350	\$35,140	\$40,280	\$45,420	\$50,560
50% area median income	\$35,400	\$40,450	\$45,500	\$50,550	\$54,600	\$58,650	\$62,700	\$66,750
60% area median income	\$42,480	\$48,540	\$54,600	\$60,660	\$65,520	\$70,380	\$75,240	\$80,100
80% area median income	\$56,650	\$64,750	\$72,850	\$80,900	\$87,400	\$93,850	\$100,350	\$106,800



Human Services Program Results Framework



The Town of Chapel Hill and the Town of Carrboro's Human Services Program funds programs that improve education, livelihood security, and health outcomes for all residents. The program's overarching goal is to achieve economic and social wellbeing and opportunities to thrive for all residents, particularly those who are low-income or otherwise disenfranchised.

Goal: All Chapel Hill and Carrboro residents experience economic and social well-being & opportunities to thrive.

Strategic Objective 1:

Children improve their education outcomes

Intermediate Result 1.1: Children birth-to-K access early childhood development opportunities

Intermediate Result 1.2: Children demonstrate new grade-level-appropriate skills

Strategic Objective 2:

Residents increase their livelihoods security

Intermediate Result 2.1: Residents access the most appropriate social safety net services

Intermediate Result 2.2: Residents increase job skills appropriate for the local economy

Strategic Objective 3:

Residents improve their health outcomes

Intermediate Result 3.1: Residents access basic health care services (primary, behavioral, dental)

Intermediate Result 3.2: Residents demonstrate new healthy lifestyle behaviors

Strategic Objective 1: Children improve their education outcomes

Intermediate Result 1.1: Children birth-to-K access early childhood development opportunities

Agency Performance Indicators

- % and # of children receiving scholarships who attend licensed, 4-5-star childcare facilities
- % and # of program participant children who are read age-appropriate books in their home once a week
- % and # of children referred to socio-emotional health services that complete an age appropriate therapeutic or enrichment program

Intermediate Result 1.2: Children demonstrate new grade-level-appropriate skills (grades K-12)

Agency Performance Indicators

- % and # of program participants that are promoted to the next grade
- % and # of program participants that improve grades by end of program period
- % and # of program participants that improve classroom behavior
- % and # of program participants that express greater confidence in their ability to be successful at school
- % and # of program participants that express greater confidence in their leadership and pro-social abilities
- % and # of children referred to socio-emotional health services that complete an age appropriate therapeutic or enrichment program
- % and # of program participants who plan on attending post-secondary education

Strategic Objective 2: Residents increase their livelihoods security

Intermediate Result 2.1: Residents access the most appropriate social safety net services

Agency Performance Indicators

- % and # of program participants with knowledge of appropriate social services
- % and # of completed referrals
- % and # Client satisfaction rates
- % and # of program participants who meet at least 1 financial goal
- % and # of program participants who maintain or improve their housing status
- % and # of unduplicated community members who receive emergency shelter services
- % and # of program participants who are homeless or experiencing unstable housing who obtain housing
- % and # of individuals that receive abuse and neglect prevention and response services
- % and # of program participants that receive food assistance
- % and # of individuals who receive emergency financial assistance for essential needs
- % and # of individuals who receive legal information, services or referral
- % and # of participants who do not become court involved during the program

Intermediate Result 2.2: Residents increase job skills appropriate for the local economy

Agency Performance Indicators

- % and # of participants who pass ESL tests
- % and # of participants who self-report improved English language abilities
- % and # of participants who earn GEDs

- % and # of program participants who secure employment
- % and # of program participants who report improved wages and benefits
- % and # of program participants who report that services enabled employment, education or training
- % and # of participants who increase incomes (wages, disability, public benefits, or other income)
- % and # of participants who maintain incomes (wages, disability, public benefits, or other income)

Strategic Objective 3: Residents improve their health outcomes

Intermediate Result 3.1: Residents access basic health care services (primary, behavioral, dental)

Agency Performance Indicators

- % and # of program participants that report they have access to primary care
- % and # of program participants that report they have access to behavioral care
- % and # of program participants that report they have access to dental care
- % and # of program participants who report they have improved access to health care services
- % and # of preventive screenings provided
- % and # of individuals referred to health promotion and/or healthcare services
- % and # of program participants that report they have access to substance abuse treatment

Intermediate Result 3.2: Residents demonstrate new healthy lifestyle behaviors

Agency Performance Indicators

- # of people reporting healthier functionality and lifestyle behaviors (improved nutrition, conflict resolution skills, stress reduction practices, exercise at least 30min 3x a week, annual check-ups, etc.)
- % and # of program participants who demonstrate new physical skills that support their independence
- % and # of program participants who demonstrate new, improved, or restored social skills
- % and # of program participants who demonstrate new, improved, or restored life skills
- % and # of program participants who report new, improved, or restored social connections
- % and # of program participants who meet one wellness goal
- % and # of program participants who comply with treatment
- % and # of hospitalization rates among program participants with substance abuse and/or psychiatric disorders
- % and # of program participants that consume fresh food

Other Measures

- Total residents served
- % and # of agencies that pay employees a living wage
- % and # of agencies that offer health benefits to employees

Key Terms

- Goal: The longer-term, wider change to which the program contributes.
- Strategic Objective (SO): The benefit expected to occur for beneficiary groups. SOs express the central purpose of the program in a realistic, specific, measurable way.
- Intermediate Result (IR): The expected change in identifiable behaviors of a specific group or the expected change in systems, policies or institutions required to achieve the strategic objectives.
- Output: The goods, services, knowledge, skills, attitudes and enabling environment that are delivered by the project (as a result of the activities undertaken).
- Indicators: Quantitative or qualitative factors or variables that provide a simple and reliable means to measure achievement, to reflect the changes connected to an intervention, or to help assess the performance of a development actor. Performance indicator statements should be SMART (specific, measurable, achievable, relevant, time bound).

Measurement

In a results framework, results statements are measured through performance indicators. Agency performance indicators will be measured and reported on annually by funded agencies.

The Human Services Program will report on the overall results. During the first year of implementation of the results framework, staff will determine the appropriate frequency of measurement and reporting. We anticipate being able to disaggregate measures by gender, race, ethnicity, age, and disability status.

**FY 2024-25 ORANGE COUNTY OUTSIDE AGENCY
APPLICATION SCORECARD**

When evaluating and ranking the Outside Agency applications it is important to note that the lack of performance measure historical data for new agencies should result in lower rankings. The equitable distribution of funds depends on an accurate evaluation of each application.

OUTSIDE AGENCY EVALUATED: _____

PROGRAM NAME: (If applicable): _____

ADVISORY BOARD/COMMITTEE: _____

I. Who is the program’s CUSTOMER and what does the customer value?

EVALUATIVE COMPONENT	REFERENCE	YES	NO	MAX SCORE	SCORE
a. Agency demonstrates County funds will be used for program purposes that benefits customers, clients, participants who are Orange County Residents	* Sections within the Agency Application (Program Information - Target Population & Performance Indicators/Program Goals)			5	
b. Client data suggests that the agency/program supports the value of reaching diverse constituencies. (gender, ethnicity, age, geography, income level)	* Sections within the Agency Application (Program Information - Target Population & Performance Indicators/Program Goals)			5	
c. Client data suggests appropriate growth in the program over time.	* Sections within the Agency Application (Program Information - Target Population & Performance Indicators/Program Goals)			5	
d. Agency explains the importance of funding this program and the direct community investment.	* Sections within the Agency Application (Program Information - Target Population & Performance Indicators/Program Goals)			5	
TOTAL SCORE FOR CUSTOMER				20	0

II. What are the program’s RESULTS/OUTCOMES?

EVALUATIVE COMPONENT	REFERENCE	YES	NO	MAX SCORE	SCORE
a. Actual Outcomes for FY 2022-23 appear consistent with the program's goals and activities.	* Sections within the Agency Application (Program Information & Performance Indicators/Program Goals)			10	
b. Agency and Program Budgets demonstrate sustainability over 3 years?	* Agency and Program Budgets			10	

<p>c. Actual Outcomes for FY 2022-23 support a positive impact on program customers/participants.</p>	<p>* Sections within the Agency Application (Program Information & Performance Indicators/Program Goals)</p>			<p>10</p>	
<p>d. Actual cost per program unit/individuals for FY 2022-23 appears reasonable and appropriate.</p>	<p>* Sections within the Agency Application (Program Cost)</p>			<p>10</p>	
TOTAL SCORE FOR RESULTS				<p>40</p>	<p>0</p>

III. What is the program’s PLAN for implementation and improvement?

EVALUATIVE COMPONENT	REFERENCE	YES	NO	MAX SCORE	SCORE
a. Stated Program Goals and Activities for FY2024-25 appear consistent with the program's mission and clearly indicate how services will be provided.	* Sections within the Agency Application (Agency Information. Program Information. Agency/Program Budgets)			10	
b. Anticipated Results for FY2024-25 appear attainable by 6/30/2025 and will have positive impact on program participants.	* Sections within the Agency Application (Agency Information. Program Information. Agency/Program Budgets)			10	
c. A realistic program budget with reasonable cost for providing services is outlined.	* Sections within the Agency Application (Agency Information. Program Information. Agency/Program Budgets)			10	
d. There is a sufficient rationale to justify need for Orange County funding.	(Entire application)			5	
e. The proposed program will reach diverse populations and implement racial equity principles	(Entire application)			5	
TOTAL SCORE FOR PLAN				40	0

SUB TOTAL: SCORE FOR CUSTOMERS	0
SUB TOTAL: SCORE FOR RESULTS/OUTCOMES	0
SUB TOTAL: SCORE FOR PLAN	0

TOTAL APPLICATION SCORE	0
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Supplemental Questions	
1.) Based on the information provided in the agencies funding application, does the Advisory Board recommend this agency/program receive continued County funding or new County financial support?	Answer
1.a) If Yes, should the agency receive an increase?	Answer
1.b) If No, is this agency "new"?	Answer

Instructions: Type comments in the box below. To begin a new paragraph, press the Alt and Enter keys.

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Orange County Government FY 2024-25 Outside Agency Quarterly Outcomes Form

Instructions: Submit this form (in PDF) and receipts to your Orange County Department Liaison. Please note, the performance measures below must correspond with your agency's approved Exhibit B: Scope of Services document, as part of the Performance Agreement.

Agency Information

Agency Name:

Reporting Quarter: Quarter 1 Quarter 2 Quarter 3 Quarter 4

Total FY 2024-25 Funding Award: \$

Person Completing Report

Name and Title:

Phone Number:

Email Address:

OUTCOME MEASURES

Report on the performance measures outlined in your agency's Exhibit B: Scope of Services Agreement. Note that the Proposed Year-End Outcome column is the same as Anticipated Results column, in Exhibit B: Scope of Services.

Please only provide numerical data for all columns, except the Performance Measures column.

Performance Measure	Proposed Year-End Outcome	Quarter 1 (Through 9/30)	Quarter 2 (Through 12/31)	Quarter 3 (Through 3/31)	Quarter 4 (Through 6/30)	Actual Year-End Outcome (Sum of Quarters)

Table footnotes:

QUARTERLY EXPENSES

Complete the expense worksheets and submit a copy of the agency's receipts. Also, in the space below briefly explain how the funds spent this quarter's funding (e.g. Program Personnel salary and benefits, educational supplies, utilities).

COMMENTS

Please provide additional information about the above program that the agency would like to share with has occurred during the previous quarter.

YEAR-END COMMENTS (FOR QUARTER 4 REPORT ONLY)

In 150 words or less, please share accomplishments or challenges that occurred, during the grant period (July 1, 2023 – June 30, 2025). Denote whether occurrences affected services to Orange County residents.

Note: If your agency's contact information has changed (Executive Director, primary contacts, phone number, address, etc.), **Please send your updated information to your Orange County Department Liaison.**

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: September 10, 2024**

**Action Agenda
Item No. 3**

SUBJECT: Review of BOCC Proclamations

DEPARTMENT: Board of County
Commissioners

ATTACHMENT(S):
List of Proclamations – 2016-2024

INFORMATION CONTACT:
Chair Jamezetta Bedford, 919-245-2130

PURPOSE: To review the proclamations that have been approved by the Board of County Commissioners since 2016.

BACKGROUND: The Board of County Commissioners requested that staff create a 12-month calendar of proclamations for possible inclusion on future Business meeting agendas.

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board review the proclamations list and provide feedback to staff.

“Standard” Orange County Board of Commissioners’ Proclamations by Month

(Note: The list below represents a review of electronic agenda records from January 2016 through June 2024. The list does not include proclamations for non-recurring activities such as one-time events, retirements, landmark anniversary dates, etc. It should be noted that a few of the recognitions listed below only occurred on one occasion during the review period.)

January

National Mentoring Month

February

Black History Month

Women’s History Month

Spay Neuter Day

Human Relations Month

Indigenous Peoples’ Day

March

Creek Week

World Water Day

Skip the Straw Month

April

Child Abuse Prevention Month

Public Safety Telecommunicators Week

Native Plant Month

Fair Housing Month

Earth Day

Sexual Assault Awareness Month

Community Development Week

County Government Month

Parkinson’s Awareness Month

National Public Health Week

National Small Business Week

May

Older Americans Month

Apraxia Awareness Day

Mental Health Awareness Month

Emergency Medical Services (EMS) Week

Provider Appreciation Day

Historic Preservation Month

June

National Gun Violence Awareness Day

Juneteenth

Living Wage Day

Pride Month

July

August

September

Orange County Preparedness Month

Suicide Prevention Month

Adult and Family Literacy Week (*First Time at September 17, 2024 Business Meeting*)

Emergency Management Professionals Day (*First Time at September 17, 2024 Business Meeting*)

October

National 4-H Week

Fire Prevention Week

Arts and Humanities Month

Hispanic Heritage Month

Domestic Violence Awareness Month

Reduce Single Use Plastics Month

Disability Employment Awareness Month

November

Native American Heritage Month

Family Caregivers Month and Caregiver Day of Care

December

Bill of Rights Day

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 10, 2024

**Action Agenda
Item No. 4**

SUBJECT: Adult Care Home and Nursing Home Community Advisory Committee –
Appointments Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Recommendations
Member and Applicant Summary Sheet
Applications of Persons Recommended
Applications of Other Applicants –
 No eligible applicants at this time
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2125

PURPOSE: To discuss appointments to the Adult Care Home and Nursing Home Community Advisory Committee.

BACKGROUND: The Adult Care Home and Nursing Home Community Advisory Committee works to maintain the intent of the Adult Care Home and Nursing Home Residents' Bills of Rights and promote community involvement and cooperation with these homes to ensure quality care for older and disabled adults.

The Board of County Commissioners appoints all fourteen (14) members.

REMINDER: As of July 1, 2017, House Bill 248 was approved by the North Carolina Legislature regarding the training period for pending members of the "Adult Care Home Community Advisory Committee and Nursing Home Community Advisory Committee". Applicants will be selected from our county "Applicant Interest List" for a condensed training and if the applicant successfully completes the training, they would be recommended for appointment. Therefore, when an applicant is recommended for appointment, it would initially be for a one year preliminary term and their training will have already been completed.

The following individuals are recommended for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Rev. Dr. Robert Ashburn	At-Large	First Full Term	09/30/2027

Jacquelyn Podger	At-Large	First Full Term (reappointment)	09/30/2027
Karen Green-McElveen	At-Large	First Full Term (reappointment)	09/30/2027
Dr. Carol Kelly	At-Large	First Full Term (reappointment)	09/30/2027
Dr. Prakash Sista	At-Large	One-year initial term	09/17/2025

SPECIAL NOTATION: None of the other applicants have completed the mandatory pre-appointment training and are therefore not eligible for appointment at this time.

If the individuals listed above are appointed, the following vacancies remain:

POSITION DESCRIPTION	EXPIRATION DATE	VACANCY INFORMATION
At-Large	09/30/2026	Vacant since 11/02/2023
Adult Care Home Administrator Nominee	09/30/2025	Vacant since 11/02/2023
Adult Care Home Administrator Nominee	09/30/2026	Vacant since 11/02/2023
Nursing Home Administrator Nominee	09/30/2024	Vacant since 11/02/2023
Nursing Home Administrator Nominee	09/30/2025	Vacant since 11/02/2023

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss appointments to the Adult Care Home and Nursing Home Community Advisory Committee.

Orange County Community Advisory Committee

To: Board of County Commissioners

From: Autumn Cox, Regional Ombudsman

Re: Appointment of Parkash Sista and Reappointment of Robert Ashburn, Carol Kelly, Jaquelyn Podger, and Karen Green-McElveen

Date: July 26, 2024

On behalf of the Orange County Nursing and Adult Care Home Community Advisory Committee, I would like to recommend Parkash Sista to be appointment to the committee and Robert Ashburn, Carol Kelly, Jaquelyn Podger, and Karen Green-McElveen be reappointed to the committee. Each of these individuals bring a wealth of knowledge to the committee and are strong advocates for the residents in long-term care homes in Orange County. Thank you for your consideration and please let me know if you need additional information to move this recommendation forward.

Autumn Cox
Regional LTC Ombudsman
Central Pines Regional Council of Governments

Adult Care Home Community Advisory Committee Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Jacquelyn Podger	Member	Female	White	60+	Chapel Hill	Advisory Board on Aging
Shade Little	Member	Male	Other	60+	Chapel Hill	
MaryLou Gelblum	Member	Female	White		Chapel Hill	
Karen Green-McElveen	Member	Female	African American	35-59	Chapel Hill	
Kelly Kester	Member	Female	White	35-59	Hillsborough	
Stephanie Boswell	Member	Female	White		Hillsborough	
Carol Kelly	Member	Female	White		Chapel Hill	
Robert Ashburn	Member	Male	White	60+	Hillsborough	
VACANT						
VACANT						
VACANT						
VACANT						
VACANT						
VACANT						
Sandra Okeke Bates	Applicant	Female	African American	18-34	Cheeks	
Deepti Gupta	Applicant	Female	Asian American	35-59	Chapel Hill	
Roni Peterson	Applicant	Female	White	60+	Chapel Hill	
Alicia Reid	Applicant	Female	African American	60+	Bingham	Affordable Housing Advisory Board
Prakash Sista	Applicant	Male	Asian American	60+	Chapel Hill	
Ann Snodgrass	Applicant	Female	African American	60+	Cheeks	
Vickie Webb	Appliant	Female	African American	60+	Hillsborough	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Rev. Dr. Robert Ashburn

Name Called:

Home Address: 504 Alanbrook Ct.
Hillsborough NC 27278

Phone: 919-241-4076

Email: ashburn.bob@gmail.com

Year of OC Residence: 2018

Township of Residence: Hillsborough

Zone of Residence: County

Gender Identity: Male

Ethnic Background: White

Age Range: 60+

Community Activities/Organizational Memberships:

None. Just got off chemotherapy and am available again.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Board Certified Chaplain (APC-BCC) now retired but served a nursing home community for 12 years before retirement. I earned a doctorate in Ministry to the Elderly from United Theological Seminary.

Reasons for wanting to serve on this board:

Want to give back to the community now that I am recovering from a pretty serious cancer surgery

Contribution to the diversity of viewpoints on this board:

As a former insider (chaplain paid by the nursing home), I know what goes on in the nursing home setting. Also, my father-in-law was a patient at a different nursing home, so I am aware of that perspective as well.

Conflict of Interest:

None. All my nursing home work was done in Ohio.

Nursing Home Community Advisory Committee**Background, education and experience relevant to this board:**

Doctorate in Ministry to the Elderly. Worked as a nursing home and continuing care retirement center chaplain for 12 years in Ohio before moving to NC for retirement

Reasons for wanting to serve on this board:

I want to give back to the community and I have background that will be helpful.

Contribution to the diversity of viewpoints on this board:

I have the experience and background of someone who knows the nursing home industry.

Conflict of Interest:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/24/2022

Date Printed: 7/14/2022

Volunteer Application Orange County Advisory Boards and Commissions

Name: Jacquelyn Podger
Name Called:
Home Address: 719 New Hope Church Rd.
 Durham NC 27707
Phone: 919-740-8814
Email: jacannpod@gmail.com
Year of OC Residence: 2008
Township of Residence: Chapel Hill
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White

Age Range:

Community Activities/Organizational Memberships:

1. SHIIP Volunteer
2. Dept of Aging Volunteer
3. Nursing Home Advisory Committee
4. Orange County Master Gardener

Past Service on Orange County Advisory Boards:

Human Relations Committee
 Nursing Home Advisory Committee

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

In college I volunteered at a hometown nursing home and upon graduation my first job was in a nursing home. My background is in organizational development and human resources. After I retired I became certified as an Activity Director, Nursing Assistant, and Med Tech Assistant. Currently I volunteer in various capacities for seniors in Orange County.

Reasons for wanting to serve on this board:

Senior living has always been one of my passions. I have always worked in some capacity with older adults. My husband and I become involved in an Adopt a Grandparent Program and enjoyed relationships with several seniors through the years. I believe I could bring much to this board in terms of my passion and experience.

Contribution to the diversity of viewpoints on this board:

I enjoy being a part of discussions which stimulate a variety of viewpoints. As a professional facilitator, I can bring the ideas of others to the forefront. Working with others in a positive manner brings about the best solutions.

Conflict of Interest:

None

Boards/Commissions appointments:

Nursing Home Community Advisory Committee

Application Date: 5/23/2016

Background, education and experience relevant to this board:

Durham County along with current commitment to SHIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my ex

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:**Nursing Home Community Advisory Committee**

Application Date: 5/22/2019

Background, education and experience relevant to this board:

My background is education. As an educator, I have worked in higher education and health system environments and have attained expertise in communication. I am familiar with the work of a CNA and Activity Director and also have experience as a surveyor al

Reasons for wanting to serve on this board:

As a former member of the Nursing Home Advisory Committee, I enjoyed my experience and assisted in improving the quality of life for residents. I would like to return this important work.

Conflict of Interest:

No

Other Comments:

This application was current on: 5/22/2019

Date Printed: 2/7/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Karen Green-McElveen
Name Called:
Home Address: 457 Piney Mountain Road
 Chapel Hill NC 27514
Phone: 919-929-9899
Email: kggm@bellsouth.net
Year of OC Residence: 1968
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Gender Identity: Female
Ethnic Background: African American
Age Range: 35-59

Community Activities/Organizational Memberships:

First Baptist Church Trustee, Chair of FBC Fellowship Ministry, Order of Eastern Star, Chair FBC Support Line.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

As a community advocate and assistant for the elderly for over 20 years, received training from Orange County Dept of Aging on senior citizen resources and issues. Through advocacy learned of nursing home roles and regulations, home care options, and common gaps in service delivery.

Reasons for wanting to serve on this board:

County policies and priorities have a major impact on senior citizen well-being, both through direct County services and through the County's oversight of facilities focused on senior care. Service on the board would be a fulfillment of my special passion to assist seniors with limited resources.

Contribution to the diversity of viewpoints on this board:

I am a lifetime resident of Chapel Hill with a deep passion for serving the needs of under-resourced and poorly-informed elderly residents and their families. Beginning with serving as primary care giver for my grandmother over 20 years ago, I have been an advocate, caregiver, and resource for many, with particularly strong connections with the African-American community. To help me fulfill this role effectively, I have completed formal training from the Orange County Department on Aging, and currently serve on the Adult Care Home Advisory Committee. I also chair the First Baptist Church Benevolence Committee, which frequently provides assistance and guidance for the elderly. One of my primary goals in serving on the Orange County Advisory Board on Aging would be to help create strategies to better inform the community of resources available to support the elderly across a wide spectrum of needs and

situations.

Conflict of Interest:

No

Boards/Commissions appointments:

Advisory Board on Aging

Application Date: 2/15/2019

Background, education and experience relevant to this board:

As a community advocate and assistant for the elderly for over 20 years, received training from Orange County Dept of Aging on senior citizen resources and issues. Through advocacy learned of nursing home roles and regulations, home care options, and com

Reasons for wanting to serve on this board:

County policies and priorities have a major impact on senior citizen well-being, both through direct County services and through the County s oversight of facilities focused on senior care. Service on the the board would be a fulfillment of my special pa

Conflict of Interest:

Adult Care Home Community Advisory Committee

Application Date: 2/15/2019

Background, education and experience relevant to this board:

As a community advocate and assistant for the elderly for over 20 years, have learned a great deal about adult care options and regulations, have visited adult care facilities frequently, and have worked with such facilities as primary care taker / healt

Reasons for wanting to serve on this board:

I would like to help contribute to an environment of improved consistency in quality of care for residents of adult home care facilities, particularly those serving seniors with limited financial resources. Currently quality of care at many facilities te

Conflict of Interest:

Other Comments:

This application was current on: 1/3/2020

Date Printed: 1/3/2020

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr Carol Kelly
Name Called:
Home Address: 104 Woodkirk Ln
 chapel hill NC 27514
Phone (Day): 919 360-0455
Phone (Evening): 919 360-0455
Phone (Cell): 919 360-0455
Email: ckellyco@msn.com
Place of Employment: retired
Job Title: retired
Year of OC Residence: 1951
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Board President, A Helping Hand
 Member, Rethinking Guardianship Task Force (a state initiative through the Jordan Institute)

Past Service on Orange County Advisory Boards:

Adult Care Home

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

For 10 years I was a caregiver for three family members, two who were in local facilities. The past six years I have served as board president of a local organization that provides companions to aging adults. I also am an advocate for older adults through my work on rethinking guardianship. I am a retired school principal and school psychologist.

Reasons for wanting to serve on this board:

My life has been devoted to public service. After caring for family members, it has become clear that older adults are in need of strong advocates to ensure that they have highest quality of care and dignity. This is my passion.

Conflict of Interest:

No, my term with A Helping Hand ends in several months. Though a family member did reside in a facility in Orange County, he is deceased (and my relations with that facility was positive).

Supplemental Questions:

Other Comments:

This application was current on: 8/11/2016 5:01:33 PM

Date Printed: 9/9/2016

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Prakash Sista
Name Called:
Home Address: 302 Pitch Pine Ln.
 Chapel Hill NC 27514
Phone: 919-949-7795
Email: peetmisc@gmail.com
Year of OC Residence: 2002
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Gender Identity: Male
Ethnic Background: Asian American
Age Range: 60+

Community Activities/Organizational Memberships:

Life Member of Hindu Society of NC

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Adult Care Home and Nursing Home Community Advisory Committee

Please explain how your background, education and experience is relevant to this board

My training as a PhD in microbiology and my career/background as a clinical research scientist in the pharmaceutical healthcare field may provide unique perspectives to the activity of this Board's deliberations of Adult Home and Nursing care.

Please explain your reasons for wanting to serve on this board

I have experienced closely, the trials and tribulations of elder care at home and in the Nursing home, for my 90-yr old mother. The challenges are unique and opened my awareness to how complex the issues are and therefore have resolved to volunteer my services in this area.

How would your participation on this board contribute to the diversity of viewpoints?

I believe that my perspectives as a scientist can provide a measure of objectivity and scientific method in problem solving challenges that must occupy this Advisory Board.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Advisory Board on Aging

Please explain how your background, education and experience is relevant to this board

My background and training is perhaps less important for this role, but I believe that my age of 68 is more relevant to perspectives that I could bring to this Board

Please explain your reasons for wanting to serve on this board

My own aging and my perspectives as a clinical researcher could provide different perspectives to the activity of this Board

How would your participation on this board contribute to the diversity of viewpoints?

As stated above, I would bring perspectives shaped by my many decades of scientific research and scientific methods to this Board's deliberations.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Durham Technical Community College Board of Trustees

Please explain how your background, education and experience is relevant to this board

My advanced graduate degree gives me the credentials to contribute to this education-centric Board activity. I also have been active in the sphere of Biotechnology for the last several decades and can provide unique biotech-industry perspectives to the deliberations of the Board.

Please explain your reasons for wanting to serve on this board

My goal is to volunteer to the cause of educating for the future and apply my skills for the betterment of education.

How would your participation on this board contribute to the diversity of viewpoints?

My participation would contribute to the diversity of viewpoints as I am a foreign-born and educated citizen-scientist that can bring unique perspectives to the table and discussions.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/31/2023 9:23:08 AM

Date Printed: 1/2/2024

Board and Commission Members

And Vacant Positions

Adult Care Home and Nursing Home Community Advisory Committee

Meeting Times: 5:00 pm First Tuesday of every month

Contact Person: Autumn Cox

Meeting Place: Seymour Center, 2551 Homestead Rd., Chapel Hill

Contact Phone: 919-558-9401

Positions: 14

Length: 3 years

Terms: 2

Description: This committee works to maintain the intent of the Adult Care Home and Nursing Home Residents' Bills of Rights and promote community involvement and cooperation with these homes to ensure quality care for older and disabled adults.

Jacquelyn Podger

1	Co-Chair			First Appointed:	11/02/2023	
	Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	11/02/2023
	Ethnic Background:	White	Residency Req:		Expiration:	09/30/2024
	Age Range:	60+	Special Repr:	At-Large	Number of Terms:	

Shade Little

2	Co-Chair			First Appointed:	11/02/2023	
	Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	11/02/2023
	Ethnic Background:	Other	Residency Req:		Expiration:	09/30/2025
	Age Range:	60+	Special Repr:	At-Large	Number of Terms:	

MaryLou Gelblum

3				First Appointed:	11/02/2023	
	Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	11/02/2023
	Ethnic Background:	White	Residency Req:		Expiration:	09/30/2026
	Age Range:		Special Repr:	At-Large	Number of Terms:	

Karen Green-McElveen

4				First Appointed:	11/02/2023	
	Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	11/02/2023
	Ethnic Background:	African American	Residency Req:		Expiration:	09/30/2024
	Age Range:	35-59	Special Repr:	At-Large	Number of Terms:	

Kelly Kester

5				First Appointed:	11/02/2023	
	Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	11/02/2023
	Ethnic Background:	White	Residency Req:		Expiration:	09/30/2025
	Age Range:	35-59	Special Repr:	At-Large	Number of Terms:	

Stephanie Boswell

6				First Appointed:	11/02/2023	
	Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	11/02/2023
	Ethnic Background:	White	Residency Req:		Expiration:	09/30/2026
	Age Range:		Special Repr:	At-Large	Number of Terms:	

Board and Commission Members

And Vacant Positions

Adult Care Home and Nursing Home Community Advisory Committee

Meeting Times: 5:00 pm First Tuesday of every month

Contact Person: Autumn Cox

Meeting Place: Seymour Center, 2551 Homestead Rd., Chapel Hill

Contact Phone: 919-558-9401

Positions: 14

Length: 3 years

Terms: 2

Dr Carol Kelly

7

Gender Identity: Female

Township: Chapel Hill

First Appointed: 11/02/2023

Ethnic Background: White

Residency Req:

Current Appointment: 11/02/2023

Age Range:

Special Repr: At-Large

Expiration: 09/30/2024

Number of Terms:

VACANT

8

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req:

Current Appointment:

Age Range:

Special Repr: At-Large

Expiration: 09/30/2025

Number of Terms:

VACANT

9

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req:

Current Appointment:

Age Range:

Special Repr: At-Large

Expiration: 09/30/2026

Number of Terms:

Rev. Dr. Robert Ashburn

10

Gender Identity: Male

Township: Hillsborough

First Appointed: 08/21/2023

Ethnic Background: White

Residency Req:

Current Appointment: 08/21/2023

Age Range: 60+

Special Repr: At-Large

Expiration: 08/21/2024

Number of Terms:

VACANT

11

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req:

Current Appointment:

Age Range:

Special Repr: Adult Care Home Administrator Nominee

Expiration: 09/30/2025

Number of Terms:

VACANT

12

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req:

Current Appointment:

Age Range:

Special Repr: Adult Care Home Administrator Nominee

Expiration: 09/30/2026

Number of Terms:

Board and Commission Members

And Vacant Positions

Adult Care Home and Nursing Home Community Advisory Committee

Meeting Times: 5:00 pm First Tuesday of every month

Contact Person: Autumn Cox

Meeting Place: Seymour Center, 2551 Homestead Rd., Chapel Hill

Contact Phone: 919-558-9401

Positions: 14

Length: 3 years

Terms: 2

VACANT

13			First Appointed:
Gender Identity:	Township:		Current Appointment:
Ethnic Background:	Residency Req:		Expiration: 09/30/2024
Age Range:	Special Repr: Nursing Home Administrator Nominee		Number of Terms:

VACANT

14			First Appointed:
Gender Identity:	Township:		Current Appointment:
Ethnic Background:	Residency Req:		Expiration: 09/30/2025
Age Range:	Special Repr: Nursing Home Administrator Nominee		Number of Terms:

Applicant Interest Listing

by Board Name and by Applicant Name

Adult Care Home and Nursing Home Community Ad

Contact Person: Autumn Cox
Contact Phone: 919-558-9401

Mrs. Sandra Okeke Bates

Gender Identity: Female Date Applied: 08/11/2024
Ethnic Background: African American Township: Cheeks
Age Range: 18-34 Zone of Residence: Town of Mebane City Limits

Also Serves On:

Dr. Deepti Gupta

Gender Identity: Female Date Applied: 08/01/2024
Ethnic Background: Asian American Township: Chapel Hill
Age Range: 35-59 Zone of Residence: C.H. City Limits

Also Serves On:

Roni Peterson

Gender Identity: Female Date Applied: 08/07/2024
Ethnic Background: White Township: Chapel Hill
Age Range: 60+ Zone of Residence: County

Also Serves On:

Alicia Reid

Gender Identity: Female Date Applied: 11/06/2023
Ethnic Background: African American Township: Bingham
Age Range: 60+ Zone of Residence: County

Also Serves On: Affordable Housing Advisory Board

Dr. Prakash Sista

Gender Identity: Male Date Applied: 12/31/2023
Ethnic Background: Asian American Township: Chapel Hill
Age Range: 60+ Zone of Residence: C.H. City Limits

Also Serves On:

Ann C. Snodgrass

Gender Identity: Female Date Applied: 05/16/2024
Ethnic Background: African American Township: Cheeks
Age Range: 60+ Zone of Residence: County

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Adult Care Home and Nursing Home Community Ad

Contact Person: Autumn Cox
Contact Phone: 919-558-9401

Ms. Vickie Webb

Gender Identity: Female

Date Applied: 02/02/2024

Ethnic Background: African American

Township: Hillsborough

Age Range: 60+

Zone of Residence: Hillsborough Town Limits

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 10, 2024

**Action Agenda
Item No. 5**

SUBJECT: Affordable Housing Advisory Board – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member and Applicant Summary Sheet
Applications of Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To discuss an appointment to the Affordable Housing Advisory Board.

BACKGROUND: The Affordable Housing Advisory Board prioritizes affordable housing needs and assesses project proposals. The board also publicizes the County's housing objectives, monitors the progress of local housing programs, explores new funding opportunities, and works to increase the community's awareness of, understanding of, commitment to, and involvement in producing attractive affordable housing. As a general practice, this board has decided not to make recommendations for vacancies.

The Board of County Commissioners appoints all fifteen (15) At-Large members.

The following position is presented for Board consideration:

NAME	SPECIAL REPRESENTATIVE	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
BOCC Appointee	At-Large	First Full Term	09/30/2027

If the positions listed above are filled, no vacancies remain.

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss an appointment to the Affordable Housing Advisory Board.

Affordable Housing Advisory Board Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Mariela Hernandez	Member	Female	Hispanic	35-59	Chapel Hill	
Andrew (Kyle) Myers	Member	Male	White	35-59	Cedar Grove	
Hasan A. Abdullah	Member	Male	Other	35-59	Chapel Hill	Economic Development Advisory Board
Sarah Adams	Member	Female	White	35-59	Hillsborough	
Matthew Ferguson	Member	Male	White	18-34	Bingham	
Monica Palmeira	Member	Female	White	18-34	Hillsborough	
Thomas Grasty	Member	Male	White	35-59	Chapel Hill	
Mary Towell	Member	Female	White	35-59	Little River	
Andrew Semmes	Member	Male	White	35-59	Hillsborough	
Lynn Nilssen	Member	Female	White	35-59	Chapel Hill	
Andrew Robinson	Member	Male	African American	35-59	Chapel Hill	
MZ K Johnson	Member	Female	African American	35-59	Chapel Hill	
Holly Meschko	Member	Female	White	60+	Hillsborough	
Alicia Reid	Member	Female	African American	60+	Bingham	
Dion Graham	Member	Male	African American	35-59	Chapel Hill	
Jeanette Benjey	Applicant	Female	White	60+	Hillsborough	Hillsborough Planning Board
Christopher Oneal	Applicant	Male	White	35-59	Hillsborough	
Todd Orr	Applicant	Male	White	60+	Eno	
Hugh Page	Applicant	Choose not to disclose	White	35-59	Chapel Hill	
Shahnaz GiGi Rashdi	Applicant	Female	Asian American	60+	Eno	Advisory Board on Aging
David Roth	Applicant	Male	White	60+	Hillsborough	
Whitney Sneed	Applicant	Female	White	35-59	Little River	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Jeanette Benjey
Name Called:
Home Address: 708 Cloverfield Drive
 Hillsborough NC 27278
Phone: 919-308-5774
Email: jmbenjey@gmail.com
Year of OC Residence: 2018
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

Friends of the Orange Co. Library, Fellowship Board, United Church of Chapel Hill, Communications Coordinator, Greater Raleigh Alumnae Chapter of AGD

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

I have a BA in Communications from Michigan State University. I owned my own advertising and graphic design business from 1977-2006. Although it is no longer an official LLC I still do graphic design work for several builders and real estate agents. I had a real estate license from 2000-2022, worked for Keller Williams. I have designed and built two homes in the area working with engineers and architects. I also remodeled 3 homes, and owned 3 for rental investment.

Please explain your reasons for wanting to serve on this board

I feel availability of affordable housing is one of the most important needs in our community and really everywhere. Builders build homes/townhomes at a marketing point where they can make the most profit. Understandable. But this leaves a great percentage of the population unable to afford their own home, no matter how small. This seems in conflict with our American dream. I would like to work with people to share ideas on how we can build homes (getting land the hard part), for the average hard-working American family. The pride of owning your own home is important for every family. It is so grounding and gives such a feeling of belonging. You can fix it the way you want it, you can feel that you have an investment in the American dream. I think it gives people a reason to want to succeed in life.

How would your participation on this board contribute to the diversity of viewpoints?

Not knowing anything about the current viewpoints, that is a bit hard to answer. But I may have some thoughts on ways to help build homes that are more affordable without sacrificing too much quality. I have a good sense of design, reading and fiddling with floor plans is one of my favorite hobbies. I think I can look at a design and make it efficient and accomplish practical

design even in a smaller space. I am also familiar with interior finishes, durable can still be attractive and affordable. The importance of placement of windows is also a big concern of mine. Good use (location) of storage is important and design that gives some privacy to family members. Discussion of one or two-story designs, duplex, triplex??? Anything but big apartment buildings. Recreation areas and ways to make sure owners maintain their property without high or overly strict HOAs.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

None

Hillsborough Planning Board

Please explain how your background, education and experience is relevant to this board

BA in Communications/Advertising, Michigan State University Owner of Intensity Advertising and Marketing Graphic and ad designer for the Raleigh News and Observer Real Estate License 2000-2021, worked for Keller Williams Realty Designed and built two homes (Raleigh & Hillsborough) Landlord for 3 rental homes Experience with exterior and interior building materials

Please explain your reasons for wanting to serve on this board

I have lived in Hillsborough almost 5 years. Unfortunately because of COVID I have not been able to meet as many people or be active in different groups. I like living here, but I see a lot of small and maybe larger improvements that would make this town more attractive and vibrant. I know a lot of people here go to other surrounding cities for a lot of reasons, would be nice if there was more stores here. Also I found there is a real lack in welcoming new residents and even harder to find out about local businesses. It got the feeling that if you aren't from these parts you don't need to know.

How would your participation on this board contribute to the diversity of viewpoints?

I don't know what viewpoints exist, so hard to say. But I am a very visual person and feel I could bring a new perspective to the overall ambiance of the town. It is easy to get used to living somewhere and take everything for granted, sometimes a new eye can be helpful. Not that so much needs changing, maybe just tweaking here and there!

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

None

Boards/Commissions appointments:

Other Comments:

This application was current on: 4/18/2023 8:22:11 PM

Date Printed: 4/20/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Christopher Oneal
Name Called:
Home Address: 817 Patriots Pointe Dr.
 Hillsborough NC 27278
Phone: 304-575-2521
Email: Onealchris29@gmail.com
Year of OC Residence: 2023
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

I m a supervisor for 811. I also work with different utility companies and contractors through out orange county. I m signing up to volunteer at grady a brown and A L Stanback. I m member of public utility commission.

Past Service on Orange County Advisory Boards:

None at this time. Trying to become more active in the community and also help promote inside of orange county.

Boards/Commissions applied for:

Orange County Housing Authority

Please explain how your background, education and experience is relevant to this board

I have worked with section 8 housing to the point of inspections and trying to obtain funding. I have also did surveys for housing authority in west virginia.

Please explain your reasons for wanting to serve on this board

Want to better help people obtain affordable housing and also keep current neighborhoods and housing in the best shape and affordable for everyone.

How would your participation on this board contribute to the diversity of viewpoints?

I am open minded and willing to hear every opinions and questions before making a decision. I welcome change and diversity cause it helps build better communities and welcomes change.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

I have work for section 8 doing surveys and fixing houses and finding ways to keep people in quality and affordable homes.

Please explain your reasons for wanting to serve on this board

To ensure everyone is getting the best care and product that we can offer. That these services are available when people need them.

How would your participation on this board contribute to the diversity of viewpoints?

To bring different views to the pool and also take other views and combine them to make one offer or solution that everyone is happy with.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?**Orange Water & Sewer Authority Board of Directors****1. Please describe, generally, your reasons for wanting to serve on the OWASA Board of Directors.**

I work for 811 and work directly with utility company s. I want to ensure that everyone is being treated fair.

2a. Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.

I know what it takes to keep everyone working and keep everyone being able to afford their bills. I have worked with many different public utility and commissions through out my career.

2b. In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

811

3. What do you understand OWASA's role to be regarding issues of growth and development?

To upgrade infrastructure to do maintenance on existing infrastructure so that people are getting the best product we have to offer. It also helps protect jobs and make new jobs when your upgrading and maintaining infrastructure.

4. What do do you hope to accomplish if appointed?

To ensure that everyone is treated fair. To ensure that infrastructure is a priority. That affordable products are top priority.

5. Please indicate your availability to attend regularly scheduled meetings.

Available

6. How would your participation on this board contribute to the diversity of viewpoints?

To keep a open mind and take everyone s view into consideration. I also bring a certain diverse view to the pool.

Boards/Commissions appointments:**Other Comments:**

This application was current on: 5/22/2024 9:04:09 PM

Date Printed: 5/28/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Todd Orr
Name Called:
Home Address: 204 Weldon Ridge Ct.
 Durham NC 27705
Phone: 919-812-0131
Email: todd.w.orr@gmail.com
Year of OC Residence: 2007
Township of Residence: Eno
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:
 None

Past Service on Orange County Advisory Boards:
 None

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

I am a long time resident of Orange County (16 years) and I have an interest in how transportation systems and roads can best serve the diverse needs of our county residents. My education background (undergraduate and graduate) is in business and finance. I am recently retired and my work background is in IT.

Please explain your reasons for wanting to serve on this board

I am recently retired and want to use the increased time I now have to serve Orange County - I think the transportation systems are critical for the future of our county - for both way of life and economic development.

How would your participation on this board contribute to the diversity of viewpoints?

I am not an expert on transportation by professional background, but rather I have the experience of a county resident who uses our roads day to day. I have also lived and worked in other cities around the country and bring my experiences with both road systems and public transportation from those areas.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

My primary experience for this board is working in the area of providing affordable housing - primarily through working for many years as a volunteer with Habitat for Humanity. My work with both the prospective homeowners and the Habitat organization make me deeply aware of the problems associated with the lack of affordable housing.

Please explain your reasons for wanting to serve on this board

I am recently retired and I want to use the increased time I now have to serve my community and Orange County. As noted above, I have volunteered in multiple capacities with Habitat for Humanity and I hope I can help address, in a small way, the affordable housing situation in Orange County by serving on this advisory board.

How would your participation on this board contribute to the diversity of viewpoints?

There are a diverse set of needs around affordable housing - from the needs of unhoused to support for low income populations, etc. I have not worked in all of these areas, but I hope I can bring the experience and viewpoint as someone who has a heart for improving the affordability of housing in Orange County.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 9/11/2023 5:14:17 PM

Date Printed: 9/18/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Hugh Page
Name Called:
Home Address: 2525 Booker Creek Rd.
 Chapel hill NC 27514
Phone: 704-993-8178
Email: Hbrockpage@yahoo.com

Year of OC Residence: 1971

Township of Residence: Chapel Hill

Zone of Residence: C.H. City Limits

Gender Identity: Choose not to disclose

Ethnic Background: White

Age Range: 35-59

Community Activities/Organizational Memberships:

UPC church, lambda chi alpha, daily Tar Heel, TBO for DHS, Legal Aid of NC

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

New Jersey Affordable Housing Act offers a model.

Reasons for wanting to serve on this board:

North Carolina should amend its FHA statute. I could offer a draft.

Contribution to the diversity of viewpoints on this board:

I have been a resident of Orange County for over 50 years but I look like I am in my 20s I think

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 1/23/2023 1:37:15 PM

Date Printed: 1/26/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Shahnaz GiGi Rashdi
Name Called:
Home Address: 144 Vireo Ln.
 Hillsborough NC 27278
Phone: 919-245-3135
Email: nazrashdi144@gmail.com
Year of OC Residence: 2010
Township of Residence: Eno
Zone of Residence: County
Gender Identity: Female
Ethnic Background: Asian American
Age Range: 60+

Community Activities/Organizational Memberships:

Master gardener - senior center volunteer

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Advisory Board on Aging

Please explain how your background, education and experience is relevant to this board

I have done my masters and was teaching at a women's college. I know how difficult it is to be dependent after being in control economically and physically.

Please explain your reasons for wanting to serve on this board

Because I am 78 and know the ups and downs of aging gracefully and the pockets where the government can help.

How would your participation on this board contribute to the diversity of viewpoints?

Open to anything that may help anyone in difficult circumstances.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

None

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

I have run a dry cleaning business for 40 years and faced a lot of discrimination.

Please explain your reasons for wanting to serve on this board

I am a positive, open-minded person and have learned to accept and appreciate hard work and perseverance.

How would your participation on this board contribute to the diversity of viewpoints?

Gone through hard times so I am able to empathize with people's circumstances.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

None

Orange County Parks and Recreation Council

Please explain how your background, education and experience is relevant to this board

I have taken the master gardeners course. Very much involved in planting fruit trees and flowers that are native.

Please explain your reasons for wanting to serve on this board

Would love to advise on sustainable gardening and native plants.

How would your participation on this board contribute to the diversity of viewpoints?

Would accept all points of view and help wherever I can.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

None

Boards/Commissions appointments:

Other Comments:

This application was current on: 10/17/2023

Date Printed: 10/19/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. David Roth
Name Called:
Home Address: 1604 Pathhway Dr.
 Carrboro NC 27510
Phone: 919-414-5277
Email: davidrothnc@gmail.com
Year of OC Residence: 1997
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

Retired

Past Service on Orange County Advisory Boards:

DNA

Boards/Commissions applied for:

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

I am a retired serial entrepreneur who has participated in start-up ventures, bringing them to fruition. I have been a business consultant for years having been exposed to a wide variety of organizations working with companies to develop and grow. After retirement I continued to mentor individual entrepreneurs. I moved here nearly four decades ago and have never doubted my decision out of a deep affection for this area I call home.

Please explain your reasons for wanting to serve on this board

Affordable housing is simply priority and particularly to communities with accelerated growth where property values are rising at such rapid rates as to make housing unaffordable for those who wish to work and serve in the community. This also applies to the elderly, many of whom are being pushed out of their homes and can't afford to downsize or have the ability to live independently. The logic of this is inescapable. However, the execution may be more complex. I see our lovely community failing to take lessons from others who have made similar mistakes in not demanding a more holistic approach in addressing the challenge. There is paltry correlation between the needs and wants for service and the willingness to care for those who provide or who have given to this community. We need to do more.

How would your participation on this board contribute to the diversity of viewpoints?

I know my experience, leadership and communication ability, cooperative approach and compassion can be of asset to the Board. I am a sincere and effective listener. Thoughtful regard for all those who wish to express their thoughts, ideas, and feelings is primary to providing outcomes that work for all.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/29/2023 5:57:38 AM

Date Printed: 1/2/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Whitney Sneed
Name Called:
Home Address: 6023 Sneed Rd.
 Rougemont NC 27572
Phone: 91-977-05293
Email: whitneysneed@hpw.com
Year of OC Residence: 1987
Township of Residence: Little River
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

I currently am a Realtor with Coldwell Banker- Howard Perry & Walston and my office is located in downtown Hillsborough. I also work at The Service Department, Inc. which is an automotive shop in Hillsborough. I do not currently volunteer with any community groups but I am interested in getting involved with my community. I have worked and lived in Orange County my whole life and would like to help my community grow and prosper.

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I have lived and worked in Orange County all my life. I have a degree in Business Administration, Marketing, and Business Management. I am also a Realtor based in Orange County.

Reasons for wanting to serve on this board:

As someone who has lived and worked in Orange County all my life I would like to volunteer my time and expertise to help my community grow and prosper. As someone with experience dealing with business management I believe I could be an asset.

Contribution to the diversity of viewpoints on this board:

As a realtor and a service advisor for an automotive shop, located in Hillsborough, I encounter people from all walks of life. I consider myself a people-person and I love interacting with a diverse group of people. As I said before I have grown up in Orange County and would like assist in the growth of my community.

Conflict of Interest:

Affordable Housing Advisory Board**Background, education and experience relevant to this board:**

I have lived and worked in Orange County all my life. I have a degree in Business Administration, Marketing, and Business Management. I am also a Realtor based in Orange County.

Reasons for wanting to serve on this board:

As someone with experience dealing with housing in the community I feel like I could be a great asset to this board.

Contribution to the diversity of viewpoints on this board:

With a background in real estate I am getting a firsthand look at seeing the struggles of buyers and new homeowners trying to get into the area of Orange County.

Conflict of Interest:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/25/2023 10:40:06 AM

Date Printed: 1/26/2023

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday of every month

Contact Person: Blake Rosser & Aaron Cohen

Meeting Place:

Contact Phone: 919-245-4329

Positions: 15

Length: 3 years

Terms: 2

Description: All members are appointed by the Board of County Commissioners. The Board advises the Board of County Commissioners regarding prioritizing housing needs, assessing project proposals, publicizing the County's housing objectives, monitoring the progress of local housing programs, exploring new funding opportunities, and increasing the community's awareness of, understanding of, commitment to and involvement in producing attractive affordable housing.

Mariela Hernandez

1				First Appointed:	12/05/2022
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	12/05/2022
Ethnic Background:	Hispanic	Residency Req:	At-Large	Expiration:	09/30/2025
Age Range:	35-59	Special Repr:		Number of Terms:	1

Mr. Andrew (Kyle) Myers

2				First Appointed:	10/17/2023
Gender Identity:	Male	Township:	Cedar Grove	Current Appointment:	10/17/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	09/30/2026
Age Range:	35-59	Special Repr:		Number of Terms:	1

Hasan A. Abdullah

3				First Appointed:	04/05/2022
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	05/21/2024
Ethnic Background:	Other	Residency Req:	At-Large	Expiration:	06/30/2027
Age Range:	35-59	Special Repr:		Number of Terms:	2

Sarah Adams

4				First Appointed:	03/07/2023
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	03/07/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2025
Age Range:	35-59	Special Repr:		Number of Terms:	1

Mr. Matthew Ferguson

5	Chair			First Appointed:	05/16/2023
Gender Identity:	Male	Township:	Bingham	Current Appointment:	05/16/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2026
Age Range:	18-34	Special Repr:		Number of Terms:	1

Monica Palmeira

6				First Appointed:	03/19/2024
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	05/21/2024
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2027
Age Range:	18-34	Special Repr:		Number of Terms:	1

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday of every month

Contact Person: Blake Rosser & Aaron Cohen

Meeting Place:

Contact Phone: 919-245-4329

Positions: 15

Length: 3 years

Terms: 2

Mr. Thomas Grasty

7

Gender Identity: Male

Township: Chapel Hill

First Appointed: 05/21/2024

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 05/21/2024

Age Range: 35-59

Special Repr:

Expiration: 09/30/2025

Number of Terms:

Mrs. Mary Towell

8

Gender Identity: Female

Township: Little River

First Appointed: 03/07/2023

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr:

Expiration: 06/30/2026

Number of Terms: 1

Andrew Semmes

9

Gender Identity: Male

Township: Hillsborough

First Appointed: 05/21/2024

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 05/21/2024

Age Range: 35-59

Special Repr:

Expiration: 06/30/2027

Number of Terms: 1

Ms. Lynn Nilssen

10 Vice-Chair

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/07/2023

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 03/07/2023

Age Range: 35-59

Special Repr:

Expiration: 06/30/2025

Number of Terms: 1

Mr. Andrew Robinson

11

Gender Identity: Male

Township: Chapel Hill

First Appointed: 05/16/2023

Ethnic Background: African American

Residency Req: At-Large

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr:

Expiration: 06/30/2026

Number of Terms: 1

MZ. K Johnson

12

Gender Identity: Female

Township: Chapel Hill

First Appointed: 05/21/2024

Ethnic Background: African American

Residency Req: At-Large

Current Appointment: 05/21/2024

Age Range: 35-59

Special Repr:

Expiration: 06/30/2027

Number of Terms: 1

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday of every month

Contact Person: Blake Rosser & Aaron Cohen

Meeting Place:

Contact Phone: 919-245-4329

Positions: 15

Length: 3 years

Terms: 2

Holly Meschko

13			First Appointed:	10/06/2020	
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	12/05/2022
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2025
Age Range:	60+	Special Repr:		Number of Terms:	1

Alicia Reid

14			First Appointed:	03/19/2024	
Gender Identity:	Female	Township:	Bingham	Current Appointment:	03/19/2024
Ethnic Background:	African American	Residency Req:	At-Large	Expiration:	06/30/2026
Age Range:	60+	Special Repr:		Number of Terms:	1

Mr. Dion Graham

15			First Appointed:	06/15/2021	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/05/2021
Ethnic Background:	African American	Residency Req:	At-Large	Expiration:	09/30/2024
Age Range:	35-59	Special Repr:		Number of Terms:	1

Applicant Interest Listing

by Board Name and by Applicant Name

Affordable Housing Advisory Board

Contact Person: Blake Rosser & Aaron Cohen
Contact Phone: 919-245-4329

No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Zone of Residence:

Also Serves On:

Mrs. Jeanette Benjey

Gender Identity: Female

Date Applied: 04/18/2023

Ethnic Background: White

Township: Hillsborough

Age Range: 60+

Zone of Residence: Hillsborough ETJ

Also Serves On: Hillsborough Planning Board

Mr. Christopher Oneal

Gender Identity: Male

Date Applied: 05/22/2024

Ethnic Background: White

Township: Hillsborough

Age Range: 35-59

Zone of Residence: Hillsborough Town Limits

Also Serves On:

Mr. Todd Orr

Gender Identity: Male

Date Applied: 09/11/2023

Ethnic Background: White

Township: Eno

Age Range: 60+

Zone of Residence: County

Also Serves On:

Mr. Hugh Page

Gender Identity: Choose not to disclose

Date Applied: 01/23/2023

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: C.H. City Limits

Also Serves On:

Shahnaz GiGi Rashdi

Gender Identity: Female

Date Applied: 10/17/2023

Ethnic Background: Asian American

Township: Eno

Age Range: 60+

Zone of Residence: County

Also Serves On: Advisory Board on Aging

Applicant Interest Listing

by Board Name and by Applicant Name

Affordable Housing Advisory Board

Contact Person: Blake Rosser & Aaron Cohen
Contact Phone: 919-245-4329

Mr. David Roth

Gender Identity: Male

Date Applied: 12/29/2023

Ethnic Background: White

Township: Chapel Hill

Age Range: 60+

Zone of Residence: Carrboro City Limits

Also Serves On:

Whitney Sneed

Gender Identity: Female

Date Applied: 01/25/2023

Ethnic Background: White

Township: Little River

Age Range: 35-59

Zone of Residence: County

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 10, 2024

**Action Agenda
Item No. 6**

SUBJECT: Animal Services Hearing Panel Pool – Appointments Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member and Applicant Summary Sheet
Applications of Persons for Reappointment
Applications of Other Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2125

PURPOSE: To discuss appointments to the Animal Services Hearing Panel Pool.

BACKGROUND: The charge of the Animal Services Hearing Panel Pool is to hear appeals concerning violations of the Orange County Code of Ordinances, Chapter 4 ("Animal Control Ordinance"), as provided in the Orange County Code of Ordinances, Section 4-53 Appeals and also potentially dangerous dog appeals as prescribed by NC General Statute §67-4.1(c). It is the responsibility of pool members to conduct fair and impartial hearings for these appeals and they will receive training in both law and proper procedure prior to participating in a hearing.

The Board of County Commissioners appoints twelve (12) members, with representation from various fields. There are also two (2) members representing the Towns of Carrboro, Chapel Hill, and Hillsborough.

The following individuals and positions are presented for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Pam C. Schwentner	At-Large Unincorporated	Second Full Term	09/30/2027
Cynthia J. Stubbs	Veterinarian	Second Full Term	09/30/2027
BOCC Appointee	At-Large Unincorporated	Partial Term	03/31/2026

If the individuals listed above are appointed, the following vacancies remain:

POSITION DESIGNATION	EXPIRATION DATE	VACANCY INFORMATION
Town of Carrboro	03/31/2026	Vacant since 03/31/2023
Town of Carrboro	03/31/2027	Vacant since 03/31/2024
Town of Chapel Hill	03/31/2026	Vacant since 03/31/2023
Town of Hillsborough	03/31/2025	Vacant since 03/31/2022
Public Health Field	03/31/2026	Vacant since 03/31/2023
At-Large	03/31/2025	Vacant since 03/31/2022
At-Large	03/31/2026	Vacant since 03/31/2023

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss appointments to the Animal Services Hearing Panel Pool.

Animal Services Hearing Panel Pool Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Michael Delafield	Member	Male	White	35-59	Chapel Hill	Animal Services Advisory Board
Mark J. Solomon	Member	Male	White	35-59	Hillsborough	
Thomas Gambill	Member	Male	White	60+	Bingham	
Meggie Romick	Member	Female	White	18-34	Chapel Hill	
Lynne DuBose	Member	Female	White	60+	Eno	Animal Services Advisory Board
Pam C. Schwenter	Member	Female	White	35-59	Cedar Grove	
Cynthia J. Stubbs	Member	Female	White	35-59	Little River	
Dawn Roberts	Member	Female	White	35-59	Cedar Grove	Animal Services Advisory Board
Allan Polak	Member	Male	White	35-59	Chapel Hill	Animal Services Advisory Board
Deborah Hill	Member	Female	White	35-59	Chapel Hill	Animal Services Advisory Board
VACANT						
VACANT						
VACANT						
VACANT						
VACANT						
VACANT						
VACANT						
VACANT						
James Wheeler	Applicant	Male	White	35-59	Little River	

Application Form**Profile**

Pam C Schwentner
 First Name Middle Initial Last Name

pamschwentner@gmail.com
 Email Address

715 Harolds N Field Dr
 Home Address Suite or Apt

Cedar Grove NC 27231
 City State Postal Code

Home: (919) 260-7176
 Primary Phone

What Township do you live in?

Cedar Grove

Property Zone

County-Agricultural Residential

Community Involvement

I have been a volunteer dog trainer at the APS of Orange County. Currently I teach dog sports at a Wake County based dog sports club. Team Coordinator for formerly known Hillsborough Sharks, now Hillsborough Hogs Hockey team based at the Orange County Sportsplex. Hog Day participant representing Duke Urgent Care at a booth at Hog Day pre Covid.

Which Boards would you like to apply for?

Animal Services Hearing Panel Pool: Submitted

Interests & Experiences**Relevant Experience Board #1**

For the past 5 years I have owned a reactive dog. Unfortunately, she was euthanized this year for behavior, however over the past 5 years I have taken countless courses, read countless articles and participated in training of reactive dogs. With history as a dog owner for over 30 years I have lived on both sides of the reactive/dangerous dog world. Several of my dogs have been certified therapy dogs while others were barely able to function outside the home. My background includes dogs of many breeds and mixes. From this experience I can sympathize with owners as well as the general public with regards to issues of dog behavior/ human reaction.

Reasons Want to Serve Board #1

Community service is important. No matter where I have lived I have tried to participate in making my community a better place to live. Sometimes a board member at the HOA, volunteer training of dogs or health issues, coaching sports for youth, church activities. When I saw the opening on the board I felt my recent history and education with reactive dogs made perfect sense as a place of service for my current situation.

Diversity of Viewpoints Board #1

I have owned both purebred and mixed breed dogs, friendly and reactive dogs, large and small dogs. For the past 15 years I have lived in Orange county. 2 residences were rural and 1 was urban. I can sympathize and understand many different aspects of animal/human and animal/animal interactions.

Conflict of Interest Board #1

The only conflict I can consider is that I chose to euthanize my dog for behavior reasons over the past year. It was the hardest decision I have ever had to make.

Relevant Experience Board #2

Reasons Want to Serve Board #2

Diversity of Viewpoints Board #2

Conflict of Interest Board #2

Reasons Want to Serve Board #3

Relevant Experience Board #3

Diversity of Viewpoints Board #3

Conflict of Interest Board #3

Past Service

Demographics

We ask your help in assuring diversity of membership by answering the following questions:

Age Range *

35-59

OC Ethnicity

White

OC Gender Identity

Female

Ethics Guidelines

Ethics Guidelines for Orange County Advisory Boards and Commissions *

I agree by my signature below that, if appointed, I pledge to comply with the following ethics guidelines for advisory boards and commissions as adopted by the Orange County Board of Commissioners.

- Conflict of Interest
 1. During advisory board meetings, a member shall immediately disclose any potential conflict of interest and request to be excused from voting when he or she has a conflict of interest.
 2. During appeal proceedings, the applicant has the right to question the interest of any voting member. The advisory board chair should consult with the County Attorney or staff attorney on any potential conflict of interest in appeal matters.
 3. In determining from existing facts and circumstances whether a conflict of interest exists the determining party shall consider the facts and circumstances as would an ordinary and reasonable person exercising prudence, discretion, intelligence, and due care.
- Gifts
 1. An advisory board member shall not directly or indirectly ask, accept, demand, exact, solicit, seek, assign, receive, or agree to receive any gift or honorarium for the advisory board member, or for another person, in return for being influenced in the discharge of the advisory board member's official responsibilities.
 2. This section shall not apply to gifts or awards authorized by Orange County Policies, Resolutions, or Ordinances.
- Code of Ethics
 1. Advisory board members should act with integrity and with independence from improper influence as they exercise the functions of their offices. Characteristics and behaviors that are consistent with this standard are:
 1. Adhering firmly to a code of sound values.
 2. Behaving consistently and with respect towards everyone with whom they interact.
 3. Exhibiting trustworthiness.
 4. Living as if they are on duty as appointed officials regardless of where they are or what they are doing.
 5. Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner.

6. Remaining incorruptible, self-governing, and not subject to improper influence, while at the same time being able to consider the opinions and ideas of others.
 7. Disclosing contacts and information about issues that they receive outside of public meetings, and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves.
 8. Treating other advisory boards and advisory board members and the public with respect, and honoring the opinions of others even when they disagree.
 9. Being careful not to reach conclusions on issues until all sides have been heard.
 10. Showing respect for their appointed office and not behaving in ways that reflect badly on the office, the advisory board, Orange County, or the Orange County Board of Commissioners.
 11. Recognizing that they are part of a larger group and acting accordingly.
 12. Recognizing that individual board members are not generally allowed to act on behalf of the board, but may only do so if the board specifically so authorizes, and that the board must take official action as a body.
 13. Being faithful in the performance of the duties of their offices.
 14. Acting as especially responsible residents whom others can trust and respect.
 15. Faithfully attending and preparing for meetings.
 16. Carefully analyzing all credible information that is properly submitted to them, and when applicable, being mindful of the need not to engage in communications outside the meeting in quasi-judicial matters.
 17. Being willing to bear their fair share of the board's workload.
 18. To the extent appropriate, they should be willing to put the board's interests ahead of their own and shall avoid the appearance of a conflict of interest and shall, under no circumstances, use their position on any board for personal gain or profit.
2. Members of the Planning Board, Board of Adjustment, Economic Development Commission, and Board of Equalization and Review shall upon initial appointment, and prior to December 31 annually thereafter, disclose:
1. Any interest he or she or his or her spouse or domestic partner has in real property situated in whole or in part in Orange County and the general description of that property.
 2. Any legal, equitable, beneficial or contractual interest he or she or his or her spouse or domestic partner has in any business, firm or corporation, which is currently doing business with Orange County pursuant to contracts awarded by Orange County, or which is attempting, or has attempted in the past calendar year, to secure the award of a bid from Orange County or the approval of any Board or Agency of Orange County.
 3. Failure to file a disclosure statement setting out the above required information shall result in immediate removal of the member from the applicable board.

I agree with the Above Statement

By checking this box I certify that this serves as an electronic version of my signature, for the sole purposes of this form.

I Agree

Application Form

Profile

Cynthia

First Name

J

Middle Initial

Stubbs

Last Name

pmfcjs@gmail.com

Email Address

4911 Hunt Rd

Home Address

Suite or Apt

Hillsborough

City

NC

State

27278

Postal Code

Mobile: (770) 722-1107

Primary Phone

What Township do you live in?

Little River

Property Zone

County-Agricultural Residential

Community Involvement

Orange County Extension Master Gardener Volunteer since 2012, Member of the Hillsborough Farmers' Market

Which Boards would you like to apply for?

Animal Services Advisory Board: Submitted

Animal Services Hearing Panel Pool: Submitted

Interests & Experiences

Relevant Experience Board #1

I am a veterinarian with 26 years of experience in small animal medicine.

Reasons Want to Serve Board #1

I would like to contribute/give back my time to this community. This seems like an opportunity that would fit me. Having served on the Human Relations Commission, I am looking to reengage at the County level.

Diversity of Viewpoints Board #1

I am an animal lover yet also a farmer, recognizing the economic as well as the social value of animals.

Conflict of Interest Board #1

None. I am not currently working at a veterinary hospital in this county.

Relevant Experience Board #2

Reasons Want to Serve Board #2

Diversity of Viewpoints Board #2

Conflict of Interest Board #2

Reasons Want to Serve Board #3

Relevant Experience Board #3

Diversity of Viewpoints Board #3

Conflict of Interest Board #3

Past Service

I previously served on the Human Relations Commission in Orange County.

Demographics

We ask your help in assuring diversity of membership by answering the following questions:

Age Range *

35-59

OC Ethnicity

White

OC Gender Identity

Female

Ethics Guidelines

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 3. In determining from existing facts and circumstances whether a conflict of interest exists the determining party shall consider the facts and circumstances as would an ordinary and reasonable person exercising prudence, discretion, intelligence, and due care.

- Gifts
 1. An advisory board member shall not directly or indirectly ask, accept, demand, exact, solicit, seek, assign, receive, or agree to receive any gift or honorarium for the advisory board member, or for another person, in return for being influenced in the discharge of the advisory board member's official responsibilities.
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 1. Adhering firmly to a code of sound values.
 2. Behaving consistently and with respect towards everyone with whom they interact.
 3. Exhibiting trustworthiness.
 4. Living as if they are on duty as appointed officials regardless of where they are or what they are doing.
 5. Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner.
 6. Remaining incorruptible, self-governing, and not subject to improper influence, while at the same time being able to consider the opinions and ideas of others.
 7. Disclosing contacts and information about issues that they receive outside of public meetings, and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves.
 8. Treating other advisory boards and advisory board members and the public with respect, and honoring the opinions of others even when they disagree.
 9. Being careful not to reach conclusions on issues until all sides have been heard.

10. Showing respect for their appointed office and not behaving in ways that reflect badly on the office, the advisory board, Orange County, or the Orange County Board of Commissioners.
 11. Recognizing that they are part of a larger group and acting accordingly.
 12. Recognizing that individual board members are not generally allowed to act on behalf of the board, but may only do so if the board specifically so authorizes, and that the board must take official action as a body.
 13. Being faithful in the performance of the duties of their offices.
 14. Acting as especially responsible residents whom others can trust and respect.
 15. Faithfully attending and preparing for meetings.
 16. Carefully analyzing all credible information that is properly submitted to them, and when applicable, being mindful of the need not to engage in communications outside the meeting in quasi-judicial matters.
 17. Being willing to bear their fair share of the board's workload.
 18. To the extent appropriate, they should be willing to put the board's interests ahead of their own and shall avoid the appearance of a conflict of interest and shall, under no circumstances, use their position on any board for personal gain or profit.
2. Members of the Planning Board, Board of Adjustment, Economic Development Commission, and Board of Equalization and Review shall upon initial appointment, and prior to December 31 annually thereafter, disclose:
1. Any interest he or she or his or her spouse or domestic partner has in real property situated in whole or in part in Orange County and the general description of that property.
 2. Any legal, equitable, beneficial or contractual interest he or she or his or her spouse or domestic partner has in any business, firm or corporation, which is currently doing business with Orange County pursuant to contracts awarded by Orange County, or which is attempting, or has attempted in the past calendar year, to secure the award of a bid from Orange County or the approval of any Board or Agency of Orange County.
 3. Failure to file a disclosure statement setting out the above required information shall result in immediate removal of the member from the applicable board.

I agree with the Above Statement

By checking this box I certify that this serves as an electronic version of my signature, for the sole purposes of this form.

I Agree

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. James Wheeler
Name Called:
Home Address: 2926 Little River Dr.
 Hillsborough NC 27278
Phone: 310-801-5841
Email: jameswheeler.2009@gmail.com
Year of OC Residence: 2024
Township of Residence: Little River
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

Member of various nursing organizations

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Board of Health

Please explain how your background, education and experience is relevant to this board

Over 20 years working in healthcare. 15 years working as a nurse. Over four years working in nursing leadership.

Please explain your reasons for wanting to serve on this board

I want to improve health literacy and advocacy in the community.

How would your participation on this board contribute to the diversity of viewpoints?

I have lived all over the country and have experienced various opportunities and viewpoints in my career.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Animal Services Hearing Panel Pool

Please explain how your background, education and experience is relevant to this board

College educated with MBA. Have adopted pets from shelters since 2014.

Please explain your reasons for wanting to serve on this board

As above.

How would your participation on this board contribute to the diversity of viewpoints?

Provide a unique perspective to help with animal rights and advocacy.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Commission for the Environment

Please explain how your background, education and experience is relevant to this board

As above.

Please explain your reasons for wanting to serve on this board

I have a very strong interest in preserving our environment and educating regarding climate change.

How would your participation on this board contribute to the diversity of viewpoints?

I have a diverse education from living in LA and around the country.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/10/2024 5:55:51 PM

Date Printed: 8/21/2024

Board and Commission Members

And Vacant Positions

Animal Services Hearing Panel Pool

Meeting Times: As Needed As Needed

Contact Person: Dr. Sandra Strong & Holly Pittman

Meeting Place: TBD

Contact Phone: 919-942-7387

Positions: 18

Length: 3 years

Terms: 2

Description: To hear appeals from violations of the Orange County Code of Ordinances, Chapter 4 (“Animal Control Ordinance”), as provided in the Orange County Code of Ordinances, Section 4-53 Appeals. To hear appeals as prescribed by N.C. Gen. Stat. §67-4.1(c). To protect the health, safety and welfare of Orange County residents and the animals residing in Orange County. Conduct fair and impartial hearings of appeals of potentially dangerous dog declaration and any other appeals as may be required by the Animal Control Ordinance.

VACANT

1

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Carrboro

Current Appointment:

Age Range:

Special Repr: Town of Carrboro

Expiration: 03/31/2026

Number of Terms:

VACANT

2

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Carrboro

Current Appointment:

Age Range:

Special Repr: Town of Carrboro

Expiration: 03/31/2027

Number of Terms:

Mr. Michael Delafield

3

Gender Identity: Male

Township: Chapel Hill

First Appointed: 06/20/2023

Ethnic Background: White

Residency Req: Chapel Hill

Current Appointment: 06/20/2023

Age Range: 35-59

Special Repr: Town of Chapel Hill

Expiration: 03/31/2025

Number of Terms:

VACANT

4

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Chapel Hill

Current Appointment:

Age Range:

Special Repr: Town of Chapel Hill

Expiration: 03/31/2026

Number of Terms:

Dr. Mark J. Solomon

5

Gender Identity: Male

Township: Hillsborough

First Appointed: 03/16/2021

Ethnic Background: White

Residency Req: Hillsborough

Current Appointment: 03/19/2024

Age Range: 35-59

Special Repr: Town of Hillsborough

Expiration: 03/31/2027

Number of Terms: 2

VACANT

6

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Hillsborough

Current Appointment:

Age Range:

Special Repr: Town of Hillsborough

Expiration: 03/31/2025

Number of Terms:

Board and Commission Members

And Vacant Positions

Animal Services Hearing Panel Pool

Meeting Times: As Needed As Needed

Contact Person: Dr. Sandra Strong & Holly Pittman

Meeting Place: TBD

Contact Phone: 919-942-7387

Positions: 18

Length: 3 years

Terms: 2

VACANT

7

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Orange County

Current Appointment:

Age Range:

Special Repr: Public Health Field

Expiration: 03/31/2026

Number of Terms:

Mr. Thomas Gambill

8

Gender Identity: Male

Township: Bingham

First Appointed: 03/19/2024

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 03/19/2024

Age Range: 60+

Special Repr: Public Safety Field

Expiration: 03/31/2027

Number of Terms: 1

VACANT

9

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Orange County

Current Appointment:

Age Range:

Special Repr: At-Large

Expiration: 03/31/2025

Number of Terms:

VACANT

10

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Orange County

Current Appointment:

Age Range:

Special Repr: At-Large

Expiration: 03/31/2026

Number of Terms:

Meggie Romick

11

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/19/2019

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 03/19/2024

Age Range: 18-34

Special Repr: At-Large

Expiration: 03/31/2027

Number of Terms: 2

Mrs. Lynne DuBose

12

Gender Identity: Female

Township: Eno

First Appointed: 06/20/2023

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 06/20/2023

Age Range: 60+

Special Repr: At-Large Unincorporated County

Expiration: 03/31/2025

Number of Terms:

Board and Commission Members

And Vacant Positions

Animal Services Hearing Panel Pool

Meeting Times: As Needed As Needed

Contact Person: Dr. Sandra Strong & Holly Pittman

Meeting Place: TBD

Contact Phone: 919-942-7387

Positions: 18

Length: 3 years

Terms: 2

VACANT

13			First Appointed:
Gender Identity:	Township:		Current Appointment:
Ethnic Background:	Residency Req: Orange County		Expiration: 03/31/2026
Age Range:	Special Repr: At-Large Unincorporated County		Number of Terms:

Pam C. Schwentner

14			First Appointed: 10/05/2021
Gender Identity: Female	Township: Cedar Grove		Current Appointment: 10/05/2021
Ethnic Background: White	Residency Req: Orange County		Expiration: 09/30/2024
Age Range: 35-59	Special Repr: At-Large Unincorporated County		Number of Terms: 1

Cynthia J Stubbs

15			First Appointed: 10/05/2021
Gender Identity: Female	Township: Little River		Current Appointment: 10/05/2021
Ethnic Background: White	Residency Req: Orange County		Expiration: 09/30/2024
Age Range: 35-59	Special Repr: Veterinarian		Number of Terms: 1

Dawn Roberts

16			First Appointed: 06/20/2023
Gender Identity: Female	Township: Cedar Grove		Current Appointment: 06/20/2023
Ethnic Background: White	Residency Req: Orange County		Expiration: 03/31/2026
Age Range: 35-59	Special Repr: Animal Services Advisory Board Member		Number of Terms: 1

Allan Polak

17			First Appointed: 05/18/2021
Gender Identity: Male	Township: Chapel Hill		Current Appointment: 06/20/2023
Ethnic Background: White	Residency Req: Orange County		Expiration: 03/31/2025
Age Range: 35-59	Special Repr: Animal Services Advisory Board Member		Number of Terms: 1

Deborah Hill

18			First Appointed: 03/19/2024
Gender Identity: Female	Township: Chapel Hill		Current Appointment: 03/19/2024
Ethnic Background: White	Residency Req: Orange County		Expiration: 03/31/2025
Age Range: 35-59	Special Repr: Animal Services Advisory Board Member		Number of Terms:

Applicant Interest Listing

by Board Name and by Applicant Name

Animal Services Hearing Panel Pool

Contact Person: Dr. Sandra Strong & Holly Pittm
Contact Phone: 919-942-7387

Mr. James Wheeler

Gender Identity: Male

Date Applied: 08/10/2024

Ethnic Background: White

Township: Little River

Age Range: 35-59

Zone of Residence: County

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 10, 2024

**Action Agenda
Item No. 7**

SUBJECT: Arts Commission – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Recommendation
Member and Applicant Summary Sheet
Application of Person Recommended
Applications of Other Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To discuss an appointment to the Arts Commission.

BACKGROUND: The Arts Commission recommends strategies to promote the artistic and cultural growth of Orange County, advises the Board of Commissioners on matters involving the arts, and acts as the granting panel for funding programs available to individual artists and non-profit groups sponsoring arts projects in Orange County.

The Board of County Commissioners appoints all fifteen (15) At-Large members.

The following individual is recommended for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Renee Hayes	At-Large	First Full Term	03/31/2027

If the individual listed above is appointed, no vacancies remain.

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss an appointment to the Arts Commission.



June 24, 2024

Laura Jensen
Clerk to the Board of County Commissioners
300 W. Tryon St.
Hillsborough, NC 27278

Dear Laura:

The Orange County Arts Commission (OCAC) Advisory Board unanimously approved the recommendation of **Renee Hayes** at their meeting on Monday, June 10, 2024.

Renee has recently moved to the region from Berkley, CA, where she was involved on the board of Freight & Salvage, a performing arts organization. She is a vocalist and performer and brings with her valuable perspective and experience from being involved in a community-based nonprofit arts organization, not unlike the Eno Arts Mill, but in a much larger region of the country. We have been hoping for a long while that Renee would consider applying her talents to our organization and are thrilled to have her involved.

On behalf of the OCAC Advisory Board, we greatly appreciate the commissioners' consideration of this appointment and request.

Sincerely,

A handwritten signature in black ink, appearing to read "Katie Murray".

Katie Murray
Director, Orange County Arts Commission

Arts Commission Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Wendy Smith	Member	Female	White	35-59	Chapel Hill	Chapel Hill Orange County Visitors Bureau
John Bemis	Member	Male	White	35-59	Hillsborough	
Celia Gibbs	Member	Female	Hispanic	18-34	Chapel Hill	
Gideon Young	Member	Male	Other	35-59	Bingham	
Crystal Wu	Member	Female	Asian American	18-34	Chapel Hill	
Linda Williamson	Member	Female	White		Cheeks	
Heather Washburn	Member	Female	White	35-59	Chapel Hill	
Lindsay Metivier	Member	Female	White	35-59	Chapel Hill	
Krista Bremer	Member	Female	White	35-59	Chapel Hill	
Marc Miller	Member	Male	White	60+	Hillsborough	
Denise Duffy	Member	Female	White	60+	Hillsborough	
Alexa Velez	Member	Female	Hispanic	18-34	Cheeks	
Josh Rosenstein	Member	Male	White	18-34	Chapel Hill	
Saba A. Jordan	Member	Male	Hispanic	35-59	Chapel Hill	
VACANT						
Renee Hayes	Applicant	Female	African American	60+	Chapel Hill	
Shane Lukas	Applicant	Male	White	35-59	Eno	
William Miller	Applicant	Male	White	35-59	Chapel Hill	
Roni Peterson	Applicant	Female	White	60+	Chapel Hill	
Jonathan Sosidka	Applicant	Male	White	18-34	Chapel Hill	
Francesca Talenti	Applicant	Female	White	60+	Hillsborough	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Renee Hayes
Name Called:
Home Address: 302 Westbrook Dr.
 Carrboro NC 27510
Phone: 510-543-6310
Email: lrhayes95@gmail.com
Year of OC Residence: 2021
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Gender Identity: Female
Ethnic Background: African American
Age Range: 60+

Community Activities/Organizational Memberships:

Color and Light Chorus, Hillsborough, NC
 Board Member, Freight & Salvage, Berkeley, CA: showcases traditional music from around the world
 Grant Panelist, San Francisco: Yerba Buena Center for the Arts; Art of the Matter Dance Organization
 National Board of Certified Counselors-member

Past Service on Orange County Advisory Boards:

I am new to the area. However, in the late 1990s I taught Life Design, a successful workshop for creatives at the ArtsCenter in Carrboro.

Boards/Commissions applied for:

Arts Commission

Please explain how your background, education and experience is relevant to this board

I have worked as an arts funder for almost 30 years and recently retired from my 23 year position as Associate Director for San Francisco Grants for the Arts, where I helped distribute approximately \$9M-\$16M annually (depending on the budget) to over 200 SF arts organizations. While serving in that position I founded the Cultural Capacity Fund, to assist individual arts administrators develop skills that would improve the stability and vibrancy of their organizations. I also served as a volunteer on both the Oakland and Berkeley Arts Councils and was awarded a year-long fellowship at the San Francisco Foundation. In my free time I sang with the a cappella group The Irrationals for 18 years and recorded three albums.

Please explain your reasons for wanting to serve on this board

I am grateful for the opportunities I was afforded and believe it is important to give back by contributing my skills and time to my community. I am from a long line of New Jersey based family who believed that community service was an obligation and blessing. Most importantly, I love the arts and believe my mission is to experience and support creativity.

How would your participation on this board contribute to the diversity of viewpoints?

I bring the perspective of a woman of African American descent who combines Bay Area warmth and appreciation for thinking outside the box with a New Jersey belief in practicality and a wicked sense of humor.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 5/24/2024 4:30:16 PM

Date Printed: 5/28/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Shane Lukas
Name Called:
Home Address: 3607 Ameshia Dr.
 Hillsborough NC 27278
Phone: 646-217-2636
Email: community@shanelukas.com
Year of OC Residence: 2019
Township of Residence: Eno
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

HARMONY (formerly Raleigh Professionals Chamber of Commerce) / Carolinas LGBT+ Chamber of Commerce
 AIGA (Graphic Design Org)

Past Service on Orange County Advisory Boards:

None, but I am interested in engaging in my local community now that I recently completed my Masters degree. (I have served on nonprofit boards in the past for areas like adult literacy)

Boards/Commissions applied for:

Human Relations Commission

Please explain how your background, education and experience is relevant to this board

I have a long history in community organizing around equity and inclusive practices, including on nonprofit boards (adult literacy, etc.). I also now have nearly 10 years as a business owner (my studio is in Greensboro and my clients are nationwide with none based here in Orange County) and recently completed my MBA.

Please explain your reasons for wanting to serve on this board

This is my preferred choice for becoming part of the local community in this way. As a member of the LGBTQ+ community I appreciate Orange County's commitment to inclusive practices and protections, and I would be interested in continuing to support equity for all our many Orange County citizens and communities.

How would your participation on this board contribute to the diversity of viewpoints?

I believe I can bring unique experience to the board from both my professional and personal history as well as demonstrated commitment to advocating for fair and responsible practices that make sure all people in Orange County feel seen and heard.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Arts Commission**Please explain how your background, education and experience is relevant to this board**

I have my own history in areas like spoken word and poetry where I am published, but I am also nearly in my 10th year running a brand communications company with a long history where I have many design awards. I also have a long history in community organizing around equity and inclusive practices, including on nonprofit boards (adult literacy, etc.).

Please explain your reasons for wanting to serve on this board

I feel like I would be an asset to this board by having familiarity with institutional processes and practices in arts granting and creative community support.

How would your participation on this board contribute to the diversity of viewpoints?

I think I bring many different experiences, ranging from literary to visual art experience as well as a long history as a community advocacy and active LGBTQ+ community member.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?**Boards/Commissions appointments:****Other Comments:**

This application was current on: 5/12/2024 6:24:17 PM

Date Printed: 5/14/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. William Miller
Name Called:
Home Address: 126 Graylyn Drive
 Chapel Hill NC 27516
Phone: 646-351-9916
Email: bill.miller@larkinsway.com
Year of OC Residence: 2017
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

Duke School, Trustee
 Scranton Girls Who Code, Founder

Past Service on Orange County Advisory Boards:

have not served before

Boards/Commissions applied for:

Orange County Planning Board

Please explain how your background, education and experience is relevant to this board

I bring the experience of living in several communities, from urban to suburban to rural. I have developed educational programming in Pennsylvania

Please explain your reasons for wanting to serve on this board

I moved to Chapel Hill because the diversity and community felt accessible and relevant. As the area continues to grow we experience both the benefits of that growth and experience the challenges. I want to actively be a part of the solution.

How would your participation on this board contribute to the diversity of viewpoints?

I applaud diversity and embrace it as a necessity.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Arts Commission

Please explain how your background, education and experience is relevant to this board

I have been involved in the arts since an early age, and have continued in that area in my business career - first in film and then in experiential art.

Please explain your reasons for wanting to serve on this board

I bring a deep understanding of how art transforms citizenry, energizes people, soothes the busy mind.

How would your participation on this board contribute to the diversity of viewpoints?

"Life doesn't imitate art, it imitates bad television." My job will be to support good television, great art that sustains itself.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 4/26/2023 4:37:40 PM

Date Printed: 4/28/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Roni Peterson
Name Called:
Home Address: 128 Carolina Forest Ct.
 Chapel Hill NC 27516
Phone: 919-624-1778
Email: ronilynn27516@gmail.com
Year of OC Residence: 1993
Township of Residence: Chapel Hill
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:
 none: retired teacher

Past Service on Orange County Advisory Boards:
 none

Boards/Commissions applied for:

Arts Commission

Please explain how your background, education and experience is relevant to this board

I had been involved for many years as a ceramic artist and also a film and video producer and had been the CEO of the production company SilverLight Production Inc. which was my husband and my company until we retired. I also taught dramatic arts at Camelot Academy for 13 years. When I was doing ceramic art, I had the first paint it yourself ceramic studio in Chapel Hill in 1997, I sold it and it still is in business. I feel I have a lot of experience in what it takes to have a successful business in the Arts.

Please explain your reasons for wanting to serve on this board

I am retired and still involved doing art and with my skills in production, teaching, and running two successful businesses. I feel I would be a good addition to the board,.

How would your participation on this board contribute to the diversity of viewpoints?

I feel that my years of experience in the arts as well as being a producer and teacher in the fields of film, video, dramatic Arts, and clay art would be a very good contribution.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Animal Services Advisory Board

Please explain how your background, education and experience is relevant to this board

I really do not have any real education or experience but have had many animals throughout my life.

Please explain your reasons for wanting to serve on this board

To be honest I m not quite just what this board does but I m an animal lover and would like to be involved in anything that involves the care of animals.

How would your participation on this board contribute to the diversity of viewpoints?

I m versed in communications with many different people and based on my many years of experience owning two different business that required me to have many viewpoints on many different issues, as well as being a teacher, I feel I can hold my own on all discussions.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?**Adult Care Home and Nursing Home Community Advisory Committee****Please explain how your background, education and experience is relevant to this board**

I have a BA in Speech Therapy and Audiology and a major in Psychology. I have worked with many people in the professions I have had during my adult life. I am a young 75 and am at the point of my life that these issues are very important to me and others of my age group.

Please explain your reasons for wanting to serve on this board

see above

How would your participation on this board contribute to the diversity of viewpoints?

I feel my age and life skills would be a plus.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?**Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/7/2024 5:36:49 PM

Date Printed: 8/21/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Jonathan Sosidka
Name Called:
Home Address: 305B McGregor Dr.
 Chapel Hill NC 27514
Phone: 908-267-2248
Email: jonsosidka@gmail.com
Year of OC Residence: 2023
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Gender Identity: Male
Ethnic Background: White
Age Range: 18-34

Community Activities/Organizational Memberships:

N/A

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Chapel Hill Orange County Visitors Bureau Advisory Board

Please explain how your background, education and experience is relevant to this board

My experience in video production and digital marketing has given me the skills necessary to effectively promote and showcase the unique attractions of Chapel Hill and Orange County. As a video producer, I have a deep understanding of visual storytelling, which is critical for engaging content that can attract visitors and increase visitation. Additionally, my experience managing creative projects requires me to work closely with clients to develop strategies that increase visibility and engagement, a skill I believe is directly relevant to this work. My education in media complements these experiences, giving me a solid foundation in understanding how to craft messages that resonate with different audiences.

Please explain your reasons for wanting to serve on this board

I love the vibrant culture and history of Chapel Hill and Orange County, and I want to help promote this area as a place that offers something for everyone. Serving on the Visitors Bureau Advisory Board allows me to use my skills to help develop strategies that highlight the unique aspects of our community, from its rich cultural heritage to its modern amenities. I am particularly interested in finding new ways to attract a broader audience, including using digital media and social platforms for potential visitors who may not know all of what Chapel Hill and Orange County have to offer. My goal is to help keep this area thriving as a tourist destination and benefitting local businesses and the community at large.

How would your participation on this board contribute to the diversity of viewpoints?

My background in the creative industry, coupled with my experience as a small business owner, allows me to bring fresh and innovative ideas to the board. I am well aware of current trends in digital marketing and product development, which are critical in attracting and engaging today's

travelers. Additionally, for anyone who chooses to make Chapel Hill my home, I can give this community insight into what makes it attractive to new residents and visitors. I believe my perspective, shaped by my professional experience and personal passion for this community, will add valuable diversity to the board's discussions and decision-making processes.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Arts Commission

Please explain how your background, education and experience is relevant to this board

My background in video production and creative media is heavily embedded in the arts, providing a unique perspective on visual storytelling, design and cultural expression. Through my career in video production, I have collaborated with a variety of artists, groups, and businesses to create content that captures and celebrates artistic expression. My education in communication has further strengthened my understanding of the role of the arts in community building and cultural preservation. Additionally, as a manager of a creative agency, I have experience promoting and supporting arts initiatives, consistent with the Commission's goal of promoting the arts in Chapel Hill.

Please explain your reasons for wanting to serve on this board

I love the arts and believe that they play an important role in enriching our communities and fostering creativity and connection amongst members of the community. Serving on the Arts Council will allow me to actively support and advocate for the development of arts programs that reflect the voices and talents of Chapel Hill. I am particularly interested in how we can incorporate more public art projects into everyday spaces to make art accessible to everyone, and enhance the cultural vitality of our city. My goal is to help create opportunities for artists to showcase their work, and for residents to engage with the arts in meaningful ways and contribute to a rich cultural landscape.

How would your participation on this board contribute to the diversity of viewpoints?

My participation on the board will bring a unique perspective that blends creativity with practical professional experience. As someone who works at the intersection of art and business, I understand the challenges artists face in finding a broad audience work and appreciate it. Additionally, my background in digital media allows me to bring insights into how we can use technology to promote the arts and engage new and diverse audiences. I also represent a younger demographic, which is important to ensure the Commission takes into account the interests and cultural contributions of all ages. My perspective will help provide a more comprehensive understanding of how we can support and grow the arts in Chapel Hill.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/12/2024 7:17:53 PM

Date Printed: 8/21/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Francesca Talenti
Name Called:
Home Address: 700 Orange High School Rd.
 Hillsborough NC 27278
Phone: 919-923-7720
Email: fptalenti@gmail.com
Year of OC Residence: 2002
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

I host a screening series in the summer; I also produced, wrote and directed (entirely for free!) a children s play that was staged at Patrick Dougherty s sculpture in Hillsborough.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Arts Commission

Please explain how your background, education and experience is relevant to this board

I am a professor emerita of film production. I taught film production (fiction and animation) at the University of Texas at Austin, and at UNC Chapel Hill. I also have my own ongoing practice in the digital moving image, whether in projection design, installation work, or cinema.

Please explain your reasons for wanting to serve on this board

I'd like to contribute to the arts community here.

How would your participation on this board contribute to the diversity of viewpoints?

The board beautifully represents the plastic arts, theater, and literature. Digital art and the moving image seem to be a little under-represented. I could fill that gap.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

Board and Commission Members

And Vacant Positions

Arts Commission

Meeting Times: 6:00 pm Second Monday of every month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

Description: The members of this commission are appointed by the Board of Commissioners. The Arts Commission is housed under the County Manager's Office. It recommends strategies to promote the artistic and cultural growth of Orange County, advises the Board of Commissioners on matters involving the arts, and acts as the granting panel for funding programs available to individual artists and non-profit groups sponsoring arts projects in Orange County.

Wendy Smith

1				First Appointed:	03/07/2024
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/07/2024
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	03/31/2027
Age Range:	35-59	Special Repr:		Number of Terms:	1

Mr John Bemis

2				First Appointed:	02/16/2021
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	03/19/2024
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	03/31/2027
Age Range:	35-59	Special Repr:		Number of Terms:	2

Celia Gibbs

3				First Appointed:	06/18/2024
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	06/18/2024
Ethnic Background:	Hispanic	Residency Req:	At-Large	Expiration:	06/30/2025
Age Range:	18-34	Special Repr:	UNC Student Representative	Number of Terms:	

Gideon Young

4				First Appointed:	05/16/2023
Gender Identity:	Male	Township:	Bingham	Current Appointment:	05/16/2023
Ethnic Background:	Other	Residency Req:	At-Large	Expiration:	03/31/2026
Age Range:	35-59	Special Repr:		Number of Terms:	1

Dr. Crystal Wu

5	Chair			First Appointed:	03/16/2021
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/19/2024
Ethnic Background:	Asian American	Residency Req:	At-Large	Expiration:	03/31/2027
Age Range:	18-34	Special Repr:		Number of Terms:	2

Linda Williamson

6				First Appointed:	12/04/2017
Gender Identity:	Female	Township:	Cheeks	Current Appointment:	03/21/2023
Ethnic Background:	White	Residency Req:	At-Large	Expiration:	09/30/2025
Age Range:		Special Repr:		Number of Terms:	2

Board and Commission Members

And Vacant Positions

Arts Commission

Meeting Times: 6:00 pm Second Monday of every month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

Ms. Heather Washburn

7

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/19/2024

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 03/19/2024

Age Range: 35-59

Special Repr:

Expiration: 09/30/2026

Number of Terms: 1

Ms Lindsay Metivier

8

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/16/2021

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 03/19/2024

Age Range: 35-59

Special Repr:

Expiration: 03/31/2027

Number of Terms: 2

Ms. Krista Bremer

9

Gender Identity: Female

Township: Chapel Hill

First Appointed: 05/05/2020

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 03/21/2023

Age Range: 35-59

Special Repr:

Expiration: 03/31/2026

Number of Terms: 2

Dr. Marc Miller

10

Gender Identity: Male

Township: Hillsborough

First Appointed: 05/16/2023

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 05/16/2023

Age Range: 60+

Special Repr:

Expiration: 03/31/2026

Number of Terms: 1

Ms. Denise Duffy

11 Vice-Chair

Gender Identity: Female

Township: Hillsborough

First Appointed: 03/21/2023

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 03/21/2023

Age Range: 60+

Special Repr:

Expiration: 03/31/2026

Number of Terms: 1

Ms. Alexa Velez

12

Gender Identity: Female

Township: Cheeks

First Appointed: 05/07/2024

Ethnic Background: Hispanic

Residency Req: At-Large

Current Appointment: 05/07/2024

Age Range: 18-34

Special Repr:

Expiration: 03/31/2027

Number of Terms: 1

Board and Commission Members

And Vacant Positions

Arts Commission

Meeting Times: 6:00 pm Second Monday of every month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

VACANT

13			First Appointed:	
Gender Identity:		Township:	Current Appointment:	
Ethnic Background:		Residency Req: At-Large	Expiration:	03/31/2027
Age Range:		Special Repr:	Number of Terms:	

Mr. Josh Rosenstein

14			First Appointed:	09/20/2022
Gender Identity: Male		Township: Chapel Hill	Current Appointment:	09/20/2022
Ethnic Background: White		Residency Req: At-Large	Expiration:	09/30/2025
Age Range: 18-34		Special Repr:	Number of Terms:	1

Saba A. Jordan

15			First Appointed:	04/26/2022
Gender Identity: Male		Township: Chapel Hill	Current Appointment:	04/26/2022
Ethnic Background: Hispanic		Residency Req: At-Large	Expiration:	03/31/2025
Age Range: 35-59		Special Repr:	Number of Terms:	1

Applicant Interest Listing

by Board Name and by Applicant Name

Arts Commission

Contact Person: Katie Murray

Contact Phone: 919-245-2335

Ms. Renee Hayes

Gender Identity: Female

Date Applied: 05/24/2024

Ethnic Background: African American

Township: Chapel Hill

Age Range: 60+

Zone of Residence: Carrboro City Limits

Also Serves On:

Mr. Shane Lukas

Gender Identity: Male

Date Applied: 05/12/2024

Ethnic Background: White

Township: Eno

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Mr. William Miller

Gender Identity: Male

Date Applied: 04/26/2023

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: C.H. City Limits

Also Serves On:

Roni Peterson

Gender Identity: Female

Date Applied: 08/07/2024

Ethnic Background: White

Township: Chapel Hill

Age Range: 60+

Zone of Residence: County

Also Serves On:

Mr. Jonathan Sosidka

Gender Identity: Male

Date Applied: 08/12/2024

Ethnic Background: White

Township: Chapel Hill

Age Range: 18-34

Zone of Residence: C.H. City Limits

Also Serves On:

Ms. Francesca Talenti

Gender Identity: Female

Date Applied: 08/16/2024

Ethnic Background: White

Township: Hillsborough

Age Range: 60+

Zone of Residence: Hillsborough ETJ

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 10, 2024

**Action Agenda
Item No. 8**

SUBJECT: Historic Preservation Commission – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Recommendation
Member and Applicant Summary Sheet
Application of Person Recommended
Applications of Other Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2125

PURPOSE: To discuss an appointment to the Historic Preservation Commission.

BACKGROUND: The Historic Preservation Commission (HPC) is charged with undertaking an inventory of properties of historical, prehistorical, architectural, and/or cultural significance. It recommends areas to be designated or removed as "historic districts" and reviews and acts upon proposals for alterations, demolition, new construction, etc.

In considering new applicants, the HPC is required to follow the guidelines from the State Historic Preservation Office (SHPO) in order for the County to remain eligible to participate in the state's Certified Local Government (CLG) program. Those guidelines include the following language governing the qualifications of prospective HPC applicants: "All members shall have demonstrated experience or knowledge in history, architecture or related disciplines that is supported by resume information sufficient to allow the SHPO to confirm the qualifications of members, pursuant to 36 CFR Part 61."

The Board of County Commissioners appoints all seven (7) At-Large members.

The following individual is recommended for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Eric Deetz	At-Large	Partial Term	06/30/2026

If the individual listed above is appointed, the following vacancy remains:

POSITION DESCRIPTION	EXPIRATION DATE	VACANCY INFORMATION
At-Large	03/31/2026	Vacant since 03/31/2024

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss an appointment to the Historic Preservation Commission.



HISTORIC PRESERVATION COMMISSION

August 30th, 2024

Jamezetta Bedford, Chair
Orange County Board of County Commissioners
300 West Tryon Street
Hillsborough, NC 27278

Dear Chair Bedford:

The Orange County Historic Preservation Commission (HPC) wishes to make the following recommendation to the Board of County Commissioners:

Appoint Mr. Eric Deetz to fill vacant position number 2. Mr. Deetz possesses a strong background in archaeology and cultural resource management, along with considerable knowledge about historic cemetery preservation and delineation. His experience will allow the HPC to fulfill its goal of having at least one member with a professional background in archaeology, and thus will enable the HPC to meet the special state requirements for continued eligibility for federal grant funds through the Certified Local Government program.

Thank you on behalf of the Historic Preservation Commission.

Sincerely,

David Stancil, Director, DEAPR

cc: Art Menius, Chair, Historic Preservation Commission
Peter Sandbeck, Cultural Resources Coordinator/HPC staff

Historic Preservation Commission Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Cecelia Moore	Member	Female	White	60+	Bingham	
Rob Golan	Member	Male	White	60+	Cheeks	
Anne Whisnant	Member	Female	White	35-59	Chapel Hill	
Art Menius	Member	Male	White	60+	Little River	Orange Unified Transportation Board
Todd Dickinson	Member	Male	White	60+	Little River	
VACANT						
VACANT						
Carrie Bernier	Applicant	Female	White	35-59	Cedar Grove	
John Brown	Applicant	Male	White	35-59	Chapel Hill	
Kristofer Cason	Applicant	Male	White	35-59	Chapel Hill	
Eric Deetz	Applicant	Male	White	60+	Chapel Hill	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Eric Deetz
Name Called:
Home Address: 200 Cooper St.
Chapel Hill NC 27517
Phone: 773-991-0868
Email: jedetz@gmail.com
Year of OC Residence: 2009
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:
none at the moment

Past Service on Orange County Advisory Boards:
Orange County Historical Commission

Boards/Commissions applied for:

Historic Preservation Commission

Please explain how your background, education and experience is relevant to this board

I have an MA in Archaeology and Heritage Management with 25 years experience in Cultural Resource management

Please explain your reasons for wanting to serve on this board

I have a strong interest in Historic Preservation

How would your participation on this board contribute to the diversity of viewpoints?

As an archaeologist I could bring expertise on buried resources that are stand alone or associated with standing historic sites. I also have considerable experience delineating historic cemeteries.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 6/3/2024 5:17:29 PM

Date Printed: 6/11/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Carrie Bernier
Name Called:
Home Address: 1322 Ausling Way
 Hillsborough NC 27278
Phone: 630-805-0753
Email: dcbernie@gmail.com
Year of OC Residence: 2019
Township of Residence: Cedar Grove
Zone of Residence: County
Gender Identity: Female
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

None at this time, I would like to get involved in the community.

Past Service on Orange County Advisory Boards:

None at this time, I am looking at my options.

Boards/Commissions applied for:

Historic Preservation Commission

Please explain how your background, education and experience is relevant to this board

I have a passion for historic houses, my husband and I have renovated older houses.

Please explain your reasons for wanting to serve on this board

I would like to learn more about the history around me and help to preserve the history in order to give others the opportunity to learn.

How would your participation on this board contribute to the diversity of viewpoints?

I'm relatively new to the area, I enjoy discovering new things about history, I am not afraid to get my hands dirty.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 1/29/2024 11:20:40 AM

Date Printed: 1/29/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. John Brown
Name Called:
Home Address: 5900 Mount Sinai Rd.
 Durham NC 27705
Phone: 860-993-9354
Email: JJBrown0058@att.net
Year of OC Residence: 2023
Township of Residence: Chapel Hill
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

Member of the Benevolent and Protective Order of Elks, Connecticut/Lodge #19.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange County Planning Board

Please explain how your background, education and experience is relevant to this board

I have been working in IT organizations for several large businesses for over 30 years. This work has allowed me to develop interpersonal communication and project management skills, as well as fundamental understanding of what it means to be part of a team to be successful. My BBA degree is Finance, and my MBA is in Marketing.

Please explain your reasons for wanting to serve on this board

I have been interested in being more involved in my community for a while. This led me to join the Benevolent Protective Order of Elks when I lived in Connecticut. When my wife and I moved back to her hometown (Durham) we built our home on her great grandparents' property, I have been looking for a way to be more involved with our community.

How would your participation on this board contribute to the diversity of viewpoints?

While my extended family has deep roots to the area, I bring a newcomer's perspective to work for the future of our community. I recognize and appreciate the importance of traditions, as they are the ribbons that tie one generation to the next.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Historic Preservation Commission

Please explain how your background, education and experience is relevant to this board

While living in Connecticut, I volunteered for the state chapter of the National History Day committee. I participated as a judge for high school students submission for the state wide competition and submission to the national competition. I am very passionate about history and I feel this passion would be beneficial to the committee.

Please explain your reasons for wanting to serve on this board

I enjoy history and believe that by preserving it for future generations is a window to our past (right or wrong) and a lighthouse to our future.

How would your participation on this board contribute to the diversity of viewpoints?

By being someone new to this part of our country, I would absorb the history of orange county. Then from that perspective would contribute to what a visitor or new resident would like to learn about their new community.

Fun fact, until I moved here, I didn't know about the Orange County Speedway and how Mr. France wanted to build his next superspeedway here.

Also I didn't know that General Sherman accepted the remaining Confederate Army surrender at Bennett Place.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Orange County Parks and Recreation Council

Please explain how your background, education and experience is relevant to this board

As child growing up, our town's park and recreation department provided a lot fun experiences to me. While I am today a more passive participant (Pickleball and Golf), I believe that the county's investment plays a big role in developing people and our community.

Please explain your reasons for wanting to serve on this board

Really just looking to more involved and since I do participate in Pickleball program, I would like give back some of my time.

How would your participation on this board contribute to the diversity of viewpoints?

As a new resident, I would bring that perspective to the committee.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 7/9/2024 5:53:20 PM

Date Printed: 7/12/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Kristofer Cason
Name Called:
Home Address: 5016 Whyteleafe Ct.
 Chapel Hill NC 27514
Phone: 704-609-6192
Email: logancason1@gmail.com
Year of OC Residence: 2021
Township of Residence: Chapel Hill
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

Adjunct Faculty at Durham Technical Community College (not my primary occupation, just something I do to stay connected with the community)

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Alcoholic Beverage Control Board

Please explain how your background, education and experience is relevant to this board

In my life, I have worked in both government and retail sectors. I also started a fully licensed brewery in 2017.

Please explain your reasons for wanting to serve on this board

I am very eager to serve this community of Orange County. I really like it here, and I want to do my part to keep it great! I have applied to several boards whenever they become available.

How would your participation on this board contribute to the diversity of viewpoints?

I am an ABC customer maybe once per month, so I think I can bring a perspective of many people like me.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Historic Preservation Commission

Please explain how your background, education and experience is relevant to this board

I studied history in college (UNC Charlotte, 2008 & 2012), and I have been a passionate history learner my entire life.

Please explain your reasons for wanting to serve on this board

I think learning history is incredibly important for society. Not knowing about what happened before you is to always remain a child. (Cicero, I think). I think it's important to understand the context of history and many perspectives in the world to appreciate your own place in society.

How would your participation on this board contribute to the diversity of viewpoints?

Lately, I've been focused on learning local history, specifically about the first peoples, from Paleo-Indians to the modern day descendants of local tribes. It's a challenge because so much of their history is unwritten and so many of the people were lost to disease and oppression.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Orange County Parks and Recreation Council

Please explain how your background, education and experience is relevant to this board

We recently purchased a 2-acre property in Orange County, and I've been learning a lot about stewardship of the land, both from an environmental perspective as well as an aesthetic one. I was really excited about the new Blackwood Farm Park, and I love the new architecture there. I also participated in the OC bee group that took care of the bees there.

Please explain your reasons for wanting to serve on this board

I want to help create more experiences and spaces for people to learn about and appreciate our environment.

How would your participation on this board contribute to the diversity of viewpoints?

I like to think in really practical terms about how what the government does benefits the people it serves. I want to ask how does it serve the people of Orange County?

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 3/21/2024 9:15:14 AM

Date Printed: 3/22/2024

Board and Commission Members

And Vacant Positions

Historic Preservation Commission

Meeting Times: 7:00 pm Fourth Wednesday of every month

Contact Person: Peter Sandbeck & Abby Mattingly

Meeting Place: Old Orange County Courthouse

Contact Phone: 919-245-2510

Positions: 7

Length: 3 years

Terms: 2

Description: Appointments are made for three years. The majority of the members of the commission shall have demonstrated special interest, experience or education in history, architecture, landscape architecture, archaeology, or related fields. This commission is charged with undertaking an inventory of properties of historical, prehistorical, architectural, and/or cultural significance. It recommends areas to be designated or removed as "historic districts" and reviews and acts upon proposals for alterations, demolition, new construction, etc. **APPLICATANTS MUST RESIDE WITHIN THE TERRITORIAL JURISDICTION OF ORANGE COUNTY.** To learn more, visit this web address:
www.co.orange.nc.us/ercd/commissions/hpc.htm

Cecelia Moore

1

Gender Identity: Female

Township: Bingham

First Appointed: 10/05/2021

Ethnic Background: White

Residency Req: At-Large

Current Appointment: 03/19/2024

Age Range: 60+

Special Repr:

Expiration: 03/31/2027

Number of Terms: 2

VACANT

2

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 06/30/2026

Number of Terms:

Mr. Rob Golan

3

Gender Identity: Male

Township: Cheeks

First Appointed: 06/18/2024

Ethnic Background: White

Residency Req: At-large

Current Appointment: 06/18/2024

Age Range: 60+

Special Repr:

Expiration: 03/31/2027

Number of Terms:

VACANT

4

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: At-large

Current Appointment:

Age Range:

Special Repr:

Expiration: 03/31/2026

Number of Terms:

Dr. Anne Whisnant

5

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/21/2023

Ethnic Background: White

Residency Req: At-large

Current Appointment: 03/21/2023

Age Range: 35-59

Special Repr:

Expiration: 03/31/2025

Number of Terms: 1

Board and Commission Members

And Vacant Positions

Historic Preservation Commission

Meeting Times: 7:00 pm Fourth Wednesday of every month

Contact Person: Peter Sandbeck & Abby Mattingly

Meeting Place: Old Orange County Courthouse

Contact Phone: 919-245-2510

Positions: 7

Length: 3 years

Terms: 2

Art Menius

6 Chair

Gender Identity: Male

Township: Little River

First Appointed: 03/21/2023

Ethnic Background: White

Residency Req: At-large

Current Appointment: 03/21/2023

Age Range: 60+

Special Repr:

Expiration: 03/31/2025

Number of Terms: 1

Todd Dickinson

7 Vice-Chair

Gender Identity: Male

Township: Little River

First Appointed: 03/21/2023

Ethnic Background: White

Residency Req: At-large

Current Appointment: 03/21/2023

Age Range: 60+

Special Repr:

Expiration: 03/31/2025

Number of Terms: 1

Applicant Interest Listing

by Board Name and by Applicant Name

Historic Preservation Commission

Contact Person: Peter Sandbeck & Abby Mattingl
Contact Phone: 919-245-2510

Mrs. Carrie Bernier

Gender Identity: Female

Date Applied: 01/29/2024

Ethnic Background: White

Township: Cedar Grove

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Mr. John Brown

Gender Identity: Male

Date Applied: 07/09/2024

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Mr. Kristofer Cason

Gender Identity: Male

Date Applied: 03/21/2024

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Zone of Residence: County

Also Serves On:

Mr. Eric Deetz

Gender Identity: Male

Date Applied: 06/03/2024

Ethnic Background: White

Township: Chapel Hill

Age Range: 60+

Zone of Residence: C.H. City Limits

Also Serves On:

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 10, 2024

**Action Agenda
Item No. 9**

SUBJECT: Orange County Board of Adjustment – Appointment Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member and Applicant Summary Sheet
Applications of Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2125

PURPOSE: To discuss an appointment to the Orange County Board of Adjustment.

BACKGROUND: The Board of Adjustment hears, reviews, decides appeals, and reviews any order requirement, decision, or determination made by the Zoning Officer in the performance of official duties. It also hears and decides applications for the approval of those Special Uses requiring Board of Adjustment approval, in accordance with the rules and conditions laid down in the Unified Development Ordinance (UDO), hears and decides appeals for variances from the dimensional regulations of the Unified Development Ordinance (UDO), and decides or determines other matters as may be required by the Unified Development Ordinance (UDO) or State law.

The Board of County Commissioners appoints all seven (7) members. Due to the nature of its work, the Board of Adjustment does not make recommendations for appointments.

The following position is presented for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
BOCC Appointee	Alternate	First Full Term	06/30/2027

If the position listed above is filled, no vacancies remain.

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss an appointment to the Orange County Board of Adjustment.

Orange County Board of Adjustment Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Nathan Robinson	Member	Male	White	35-59	Bingham	
Jeff Scott	Member	Male	White	35-59	Hillsborough	
Leon Meyers	Member	Male	White		Eno	
Greg Niemiroski	Member	Male	White	35-39	Eno	
Elizabeth Bronson	Member	Female	White	18-34	Cheeks	
Holly Fraccaro	Member	Female	White	35-59	Cheeks	
VACANT						
Andrew (Kyle) Myers	Applicant	Male	White	35-59	Cedar Grove	Affordable Housing Advisory Board
Jenn Sykes	Applicant	Female	Hispanic	35-59	Hillsborough	Alcoholic Beverage Control Board Human Relations Commission Orange County Housing Authority Board

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Andrew (Kyle) Myers
Name Called:
Home Address: 724 Joseph Rd.
 Hillsborough NC 27278
Phone: 919-801-4217
Email: Myers.ak@gmail.com
Year of OC Residence: 2018
Township of Residence: Cedar Grove
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

Girl Scout Troop 1226 Dad
 Hillsborough Elementary School volunteer/supporter

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange County Board of Adjustment

Please explain how your background, education and experience is relevant to this board

I have a background in Project Management and Construction. I've worked in the private sector entitlement of large scale development projects. I've been in leadership roles for over 25 years at this point.

Please explain your reasons for wanting to serve on this board

Contribute positively to my community.

How would your participation on this board contribute to the diversity of viewpoints?

I believe in principal centered leader and my perspective would bring diversity in that I understand both sides of the issues facing the board.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I currently work for a regional general contractor that could perform work in Orange County.

Orange County Planning Board

Please explain how your background, education and experience is relevant to this board

I have a background in Project Management and Construction. I've worked in the private sector entitlement of large scale development projects. I've been in leadership roles for over 25 years at this point.

Please explain your reasons for wanting to serve on this board

Contribute positively to my community

How would your participation on this board contribute to the diversity of viewpoints?

I believe in principal centered leader and my perspective would bring diversity in that I understand both sides of the issues facing the board.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I currently work for a regional general contractor that may perform work in Orange County.

Affordable Housing Advisory Board**Please explain how your background, education and experience is relevant to this board**

I have a background in Project Management and Construction. I've worked in the private sector entitlement of large scale development projects. I've been in leadership roles for over 25 years at this point.

Please explain your reasons for wanting to serve on this board

Contribute positively to my community

How would your participation on this board contribute to the diversity of viewpoints?

I believe in principal centered leader and my perspective would bring diversity in that I understand both sides of the issues facing the board.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I currently work for a regional general contractor that could perform work in Orange County.

Boards/Commissions appointments:**Other Comments:**

This application was current on: 5/22/2023 7:03:21 PM

Date Printed: 5/23/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Jennifer Sykes
Name Called:
Home Address: 210 Collins Ave
 Hillsborough NC 27278
Phone: 919-442-8152
Email: sykes.jennifer@gmail.com
Year of OC Residence: 2007
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Gender Identity: Female
Ethnic Background: Hispanic
Age Range: 35-59

Community Activities/Organizational Memberships:

Vice Chair, Human Relations Commission
 Chair, Hillsborough Water and Sewer Advisory Committee
 Member, Housing Advisory Council
 Member, Hillsborough Board of Adjustment

Past Service on Orange County Advisory Boards:

Human Relations Commission
 Housing Advisory Council
 Affordable Housing Advisory Board
 Orange Unified Transit Board

Boards/Commissions applied for:

Orange County Board of Adjustment

Please explain how your background, education and experience is relevant to this board

I have just rolled off the Hillsborough Board of Adjustment and Planning Board and enjoy the work on that committee and would like to continue it with the county.

Please explain your reasons for wanting to serve on this board

I have just rolled off the Hillsborough Board of Adjustment and Planning Board and enjoy the work on that committee and would like to continue it with the county.

How would your participation on this board contribute to the diversity of viewpoints?

I am familiar with how the process works in Hillsborough and can bring that to the other parts of the county.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:**Human Relations Commission****Application Date:** 7/13/2022**Background, education and experience relevant to this board:**

My work on various advisory boards has focused on how policy can be used to create greater equity in the county, from development processes to working on partnerships for reducing costs to residents. I know the HRC has a larger platform to help encourage

Reasons for wanting to serve on this board:

The HRC has a major platform in the county to advance social justice initiatives, particularly around equity and supporting those in the county who need it most.

Conflict of Interest:**Alcoholic Beverage Control Board****Application Date:** 3/20/2024**Background, education and experience relevant to this board:**

I have experience on other boards, but this one actually fits better with my 9 to 5. I work in analytics and have handled supply chain, customer service, and compliance for regulations in that and feel it would be similar to what the ABC Board would review

Reasons for wanting to serve on this board:

The ABC Board also helps with economic development for the restaurants in town, and one thing I have interest in is helping to promote economic development.

Conflict of Interest:**Affordable Housing Advisory Board****Application Date:** 1/21/2017**Background, education and experience relevant to this board:**

I have served on the Hillsborough Planning Board and live in a part of the county where gentrification and developer priorities have limited affordable housing.

Reasons for wanting to serve on this board:

I live in an area where I'm starting to see more and more people forced out of their homes and want to help them ensure their voice is heard. Orange County doesn't do the best job of encouraging people who might be in housing trouble to come forward, and

Conflict of Interest:**Orange Unified Transportation Board****Application Date:** 1/21/2017**Background, education and experience relevant to this board:**

I serve on the Hillsborough Planning Board and often sit in traffic in the county.

Reasons for wanting to serve on this board:

The county needs more options in the northern part to help people get to and from homes and work.

Conflict of Interest:

Orange County Housing Authority**Application Date:** 7/13/2022**Background, education and experience relevant to this board:**

I am on the Affordable Housing Advisory Board and this board has a similar role to that one.

Reasons for wanting to serve on this board:

I am on the Affordable Housing Advisory Board and this board has a similar role to that one.

Conflict of Interest:**BOCC Elections Advisory Group****Application Date:** 10/15/2020**Background, education and experience relevant to this board:**

I studied political science in undergraduate and graduate school, and have volunteered and worked in good government groups since 2005. I have both academic and practical knowledge about how districting impacts representation and governmental outcomes.

Reasons for wanting to serve on this board:

When I was in undergrad I worked on fair-districting initiatives in the state I went to college in (Virginia), and in my time in Orange County while working as a precinct official have spent a lot of time explaining to voters who they were voting for and

Conflict of Interest:**Other Comments:**

Applied for BOA 07/13/2022

This application was current on: 3/20/2024 4:26:57 PM**Date Printed:** 8/28/2024

Board and Commission Members

And Vacant Positions

Orange County Board of Adjustment

Meeting Times: 7:00 pm Second Monday of every month

Contact Person: Patrick Mallett

Meeting Place: Whitted Building, Room 230

Contact Phone: 919-245-2577

Positions: 7

Length: 3 years

Terms: 2

Description: The Board of Adjustment hears, reviews, decides appeals, and reviews any order requirement, decision, or determination made by the Zoning Officer in the performance of official duties. It also hears and decides applications for the approval of those Special Uses requiring Board of Adjustment approval, in accordance with the rules and conditions laid down in the Unified Development Ordinance (UDO), hears and decides appeals for variances from the dimensional regulations of the Unified Development Ordinance (UDO), and decides or determines other matters as may be required by the Unified Development Ordinance (UDO) or State law. All members are appointed by the Board of County Commissioners.

Nathan Robinson

1				First Appointed:	03/16/2021	
	Gender Identity:	Male	Township:	Bingham	Current Appointment:	05/21/2024
	Ethnic Background:	White	Residency Req:	At-large	Expiration:	06/30/2027
	Age Range:	35-59	Special Repr:		Number of Terms:	2

Mr. Jeff Scott

2				First Appointed:	10/06/2020	
	Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	05/16/2023
	Ethnic Background:	White	Residency Req:	At-large	Expiration:	06/30/2026
	Age Range:	35-59	Special Repr:		Number of Terms:	2

Leon Meyers

3	Chair			First Appointed:	05/01/2018	
	Gender Identity:	Male	Township:	Eno	Current Appointment:	05/24/2022
	Ethnic Background:	White	Residency Req:	At-Large	Expiration:	06/30/2025
	Age Range:		Special Repr:		Number of Terms:	1

Mr. Greg Niemiroski

4				First Appointed:	09/20/2022	
	Gender Identity:	Male	Township:	Eno	Current Appointment:	05/21/2024
	Ethnic Background:	White	Residency Req:	At-large	Expiration:	06/30/2027
	Age Range:	35-59	Special Repr:		Number of Terms:	1

VACANT

5				First Appointed:		
	Gender Identity:		Township:		Current Appointment:	
	Ethnic Background:		Residency Req:	At-Large	Expiration:	06/30/2027
	Age Range:		Special Repr:	Alternate	Number of Terms:	

Board and Commission Members

And Vacant Positions

Orange County Board of Adjustment

Meeting Times: 7:00 pm Second Monday of every month

Contact Person: Patrick Mallett

Meeting Place: Whitted Building, Room 230

Contact Phone: 919-245-2577

Positions: 7

Length: 3 years

Terms: 2

Elizabeth Bronson

6 Vice-Chair

First Appointed: 03/16/2021

Gender Identity: Female

Township: Cheeks

Current Appointment: 05/16/2023

Ethnic Background: White

Residency Req: At-large

Expiration: 06/30/2026

Age Range: 18-34

Special Repr: At-Large

Number of Terms: 1

Holly Fraccaro

7

First Appointed: 09/19/2023

Gender Identity: Female

Township: Cheeks

Current Appointment: 09/19/2023

Ethnic Background: White

Residency Req: At-Large

Expiration: 06/30/2025

Age Range: 35-59

Special Repr: Alternate

Number of Terms:

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Board of Adjustment

Contact Person: Patrick Mallett

Contact Phone: 919-245-2577

Mr. Andrew (Kyle) Myers

Gender Identity: Male

Date Applied: 05/22/2023

Ethnic Background: White

Township: Cedar Grove

Age Range: 35-59

Zone of Residence: County

Also Serves On: Affordable Housing Advisory Board

Jennifer Sykes

Gender Identity: Female

Date Applied: 03/20/2024

Ethnic Background: Hispanic

Township: Hillsborough

Age Range: 35-59

Zone of Residence: Hillsborough Town Limits

Also Serves On: Alcoholic Beverage Control Board

Also Serves On: Human Relations Commission

Also Serves On: Orange County Housing Authority

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 10, 2024

**Action Agenda
Item No. 10**

SUBJECT: Orange Unified Transportation Board – Appointments Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member and Applicant Summary Sheet
Applications of Applicants
Membership Roster
Applicant Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To discuss appointments to the Orange Unified Transportation Board.

BACKGROUND: The Orange Unified Transportation Board (OUT Board) advises the Orange County Board of County Commissioners on the overall planning and programming of transportation improvements in the County.

The Board of County Commissioners appoints all twelve (12) members, with representation from each of the County's townships to the extent possible. There is also one (1) non-voting youth member. The OUT Board does not make recommendations.

The following positions are presented for Board consideration:

NAME	POSITION DESCRIPTION	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Roy Schonberg	Chapel Hill Township	Second Full Term	09/30/2027
Michael Hughes	At-Large	Second Full Term	09/30/2027
BOCC Appointee	At-Large	First Full Term	09/30/2027
BOCC Appointee	At-Large	Partial Term	09/30/2025
BOCC Appointee	Youth Member (non-voting)	First Full Term	09/30/2027

If the positions listed above are filled, no vacancies remain.

FINANCIAL IMPACT: There is no financial impact associated with this item.

ALIGNMENT WITH STRATEGIC PLAN: There are no Orange County Strategic Plan Goals applicable to this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss appointments to the Orange Unified Transportation Board.

Orange Unified Transportation Board Members and Applicants						
Name	Member or Applicant?	Gender Identity	Race/Ethnic Background	Age Range	Township	Also Serves on
Julian (Randy) Marshall	Member	Male	White		Bingham	
Erik Legg	Member	Male	White	35-59	Eno	
Roy Shonberg	Member	Male	White	60+	Chapel Hill	
Jamie Crandell	Member	Female	White	35-59	Eno	
Natalie Ziemba	Member	Female	White	18-34	Hillsborough	Orange County Parks and Recreation Council
Art Menius	Member	Male	White	60+	Little River	Historic Preservation Commission
Joshua Mayo	Member	Male	African American	18-34	Chapel Hill	
Michael Hughes	Member	Male	White		Bingham	
Sherry Conway Appel	Member	Female	White	60+	Hillsborough	
Amy Cole	Member	Female	White		Hillsborough	
Gregory Woloszuczuk	Member	Chose not to disclose	Other	35-59	Chapel Hill	
VACANT						
VACANT (youth)						
Alexander Fowler	Applicant	Male	White	18-34	Cheeks	
Gregory Morris	Applicant	Male	White	35-59	Chapel Hill	
Todd Orr	Applicant	Male	White	60+	Eno	
Gene Owen	Applicant	Male	White	60+	Chapel Hill	
Chloe Pankratz (youth)	Applicant	Female	White	13-17	Hillsborough	
Heidi Perry	Applicant	Female	White	60+	Chapel Hill	
Kaji Rashad	Applicant	Male	Other	18-34	Cheeks	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Roy Schonberg
Name Called:
Home Address: 3201 Tipi Lane
 Durham NC 27705
Phone: 9196240207
Email: roys@nc.rr.com
Year of OC Residence: 1979
Township of Residence: Chapel Hill
Zone of Residence: County
Gender Identity: Male
Ethnic Background: white
Age Range: 60+

Community Activities/Organizational Memberships:

Durham Community Trail Watch

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange Unified Transportation Board

Background, education and experience relevant to this board:

My professional background is in IT and Project Management so I have extensive experience requesting and reviewing project proposals.

We've lived in Orange county for 39 years and have seen how growth has changed and impacted the roads.

Reasons for wanting to serve on this board:

General interest in helping to manage the county's growing transportation needs with a particular interest in bicycling and public transit.

Contribution to the diversity of viewpoints on this board:

2. Without knowing the current makeup of the committee/advisory board, it's hard to say how I would add diversity. I would not be adding racial diversity. I will share a little more about who I am and leave it to you or others to determine if that brings different/diverse viewpoints. I'm retired after 35 years in Information Technology in RTP. I've lived in Orange County since 1976 and for my working years I commuted to RTP daily, so I've seen quite a change in transportation needs and options in the county. I'm a serious recreational bicycle rider. I bike to Carrboro and Durham for errands, shopping, dining, etc., and I take longer rides into the County for recreation. So I bring a mix of experience riding in-town and out of town. Gasoline powered vehicles remain my primary mode of transportation. My professional work involved lots of project management and evaluation of vendor bids, budget development, and other aspects of moving large projects from the proposal stage to implementation. My interest in joining the group is two-fold:
 a. As a bike rider not located within town limits, I'm interested in improving infrastructure so that it can be enjoyed safely.

b.As a retired resident of Orange County I'm looking for ways to give back to the community.

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/31/2019

Date Printed: 12/31/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Michael Hughes
Name Called:
Home Address: 3815 Fern Creek Ln.
 Chapel Hill NC 27516
Phone: 919-270-6462
Email: mmh@mmhpe.com
Year of OC Residence: 1989
Township of Residence: Bingham
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Chairman, Orange Unified Transportation Board - CURRENT Agricultural Preservation Board - CURRENT OWASA Board of Directors - 2012-2015 Commission for the Environment 2009-2012

Boards/Commissions applied for:

Orange Water & Sewer Authority Board of Directors

1. Please describe, generally, your reasons for wanting to serve on the OWASA Board of Directors.

I would like to be re-appointed to continue the contributions in my previous appointment to the Board. I am a North Carolina Professional Engineer with extensive consulting experience in the design, construction and operation of water and sewer utilities across the US and abroad.

2a. Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.

In my prior appointment three of my specific contributions were to 1) Recommend a firm which was brought on to negotiate employee health insurance benefits with BCBS, 2) Contributed to a review of emergency plans to build a pipeline and pump station to provide raw water from the Haw River when the Cane Creek Reservoir was at a critical stage, and 3) My insistence with the support of other Board members that OWSASA re-evaluate the safe yield water supply from the reservoirs anticipating additional drought conditions in the future.

2b. In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

I have professionally served in the following capacities: Department of Public Works, City of Durham (2005-2015); Owner/Officer/Director of his Engineering and Surveying Company (1991-2005); Owner/Officer/Director of Land Development Companies (1991-2001); Senior Project Manager/Engineer, Malcolm Pirnie, Inc. (1978-1991) Education: University of Notre Dame, 1976 - Bachelor of Science Civil Engineering University of North Carolina at Chapel Hill, 1978 - Master of Science Environmental Engineering - University of North Carolina at Chapel Hill,

1990 - Advanced Studies toward PhD. Please review my life work experiences as a Civil/Environmental Engineer on my LinkedIn page at <https://www.linkedin.com/in/michael-hughes-2288bb19/>

3. What do you understand OWASA's role to be regarding issues of growth and development?

Ensure adequate water supply that meets and exceeds EPA standards for drinking water, provide wastewater treatment and sludge disposal, anticipate and provide for Capital Improvements of the infrastructure as necessary to support growth and fail-safe operation of the treatment systems, pump stations, and ensure contingency plans are in place for existential and environment risks and threats.

4. What do do you hope to accomplish if appointed?

Continue the contributions I made previously as a Board member.

5. Please indicate your availability to attend regularly scheduled meetings.

I am available.

6. How would your participation on this board contribute to the diversity of viewpoints?

My education and work experiences as Civil/Environmental engineer bring a relevant and important perspective to the deliberations of the Board regarding OWASA a operations, Capital Improvement Planning, and ongoing construction.

Boards/Commissions appointments:

Agricultural Preservation Board

Application Date: 9/21/2021

Background, education and experience relevant to this board:

Our property has been granted a Voluntary Agricultural District designation and I am interested in the preservation of farmland. In my youth my family had a farm where we raised sheep and had about a hundred yews. Each year I participated in birthing of t

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange Unified Transportation Board

Application Date: 9/21/2021

Background, education and experience relevant to this board:

I am a Civil/Environmental engineer by education with 40 years of practice in design, construction, and project management. I have BS in Civil Engineering from the University of Notre Dame and a MS in Environmental Engineering from UNC Chapel Hill. Among

Reasons for wanting to serve on this board:

To bring my engineering and transportation planning experiences forward to the Board and contribute to the deliberations and recommendations going forward.

Conflict of Interest:

None

Other Comments:

This application was current on: 2/14/2024 6:34:02 AM

Date Printed: 2/14/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Alexander Fowler
Name Called:
Home Address: 7006 Shale Loop
 Mebane NC 27302
Phone: 919-368-7661
Email: fowlera29@gmail.com
Year of OC Residence: 2023
Township of Residence: Cheeks
Zone of Residence: Town of Mebane City Limits
Gender Identity: Male
Ethnic Background: White
Age Range: 18-34

Community Activities/Organizational Memberships:

Member of St. Matthew s Episcopal Church, Hillsborough.

Member of the American Bar Association.

Professional Experience: Corporate Counsel with national corporation HQ in Raleigh since 2022 (co-manages internal investigations); Discrimination Investigator with the NCDOL 2021-2022.

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Human Relations Commission

Please explain how your background, education and experience is relevant to this board

I handle employment discrimination complaints daily in my current job and directly investigated wrongful termination complaints in my prior job.

Please explain your reasons for wanting to serve on this board

I have always wanted to serve on a community organization. My wife and I have now put down roots in Orange County and I am wanting to get more involved with community issues. Serving on this board would give me the ability to exercise my skills by contributing to the needs of the county.

How would your participation on this board contribute to the diversity of viewpoints?

I have served the people of the state of NC in an impartial, adjudicatory capacity, and now defend the interests of a business. I am adept at considering all sides of any particular situation.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

If a complaint involved one of my company s employees, I would need to recuse myself.

Durham Technical Community College Board of Trustees

Please explain how your background, education and experience is relevant to this board

I am an in-house attorney by trade. My mother recently retired as an NC public school teacher, serving for 29 years. My father works in the business office of Surry Community College and has been in that position since the 2000s. My uncle and aunt are both department chairs at an NC community college. My uncle has been the past-president of the North Carolina Community College Faculty Association.

Please explain your reasons for wanting to serve on this board

I understand the value of community college and vocational learning. I have taken a continuing education course at DTCC and have been living in Durham/Orange County since 2021. I would like to promote college education in the county in which we have put down roots.

How would your participation on this board contribute to the diversity of viewpoints?

I am under 30 and understand the desires of young students/young professionals.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?**Orange Unified Transportation Board****Please explain how your background, education and experience is relevant to this board**

I am adept at negotiations, reviewing contracts, and performing legal research, as my day-to-day job as an in-house attorney involves completing those tasks daily. My perspective as an attorney would be valuable to this team.

Please explain your reasons for wanting to serve on this board

I am a public transit user and use it as much as possible when I travel. I am particularly interested in this topic, and believe that our county needs to be focused on transit as a priority item.

How would your participation on this board contribute to the diversity of viewpoints?

I am under 30 and am committed to expanding public transit/alternative transit as our county continues to grow.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?**Boards/Commissions appointments:****Other Comments:**

This application was current on: 2/7/2024 8:47:44 AM

Date Printed: 2/7/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Gregory Morris
Name Called:
Home Address: 324 Glendale Dr.
 Chapel Hill NC 27514
Phone: 984-999-4606
Email: bankdraught@yahoo.com

Year of OC Residence: 2018

Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits

Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

President, local chapter of North Carolina Wildlife Federation (Tri-County Conservationists)

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

As a writer, historian, and world traveller, I have studied transportation from urban to rural around the globe. I have researched and written about both passenger and freight infrastructure. Having lived in big cities with extensive transit (New York) and without (Houston) I know first-hand the benefits and complications of getting people to and from where they need to be.

Please explain your reasons for wanting to serve on this board

Having lived in Orange County for six years, and having sat in traffic for all of that time, it is clear that there are granular, tactical, and strategic actions that can and should be taken to ease congestion, improve efficiency, and reduce environmental impact. With home building booming in and around Chapel Hill, it is imperative to accelerate transportation improvements.

How would your participation on this board contribute to the diversity of viewpoints?

I bring a balanced, practical approach. Too much transport planning is centered on the car, or on unrealistic ideas. Walkable communities served by public transport are the long-term goal, but there are simple fixes to current traffic problems on the way to that goal.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/2/2024 9:38:33 AM

Date Printed: 8/2/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Todd Orr
Name Called:
Home Address: 204 Weldon Ridge Ct.
 Durham NC 27705
Phone: 919-812-0131
Email: todd.w.orr@gmail.com
Year of OC Residence: 2007
Township of Residence: Eno
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:
 None

Past Service on Orange County Advisory Boards:
 None

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

I am a long time resident of Orange County (16 years) and I have an interest in how transportation systems and roads can best serve the diverse needs of our county residents. My education background (undergraduate and graduate) is in business and finance. I am recently retired and my work background is in IT.

Please explain your reasons for wanting to serve on this board

I am recently retired and want to use the increased time I now have to serve Orange County - I think the transportation systems are critical for the future of our county - for both way of life and economic development.

How would your participation on this board contribute to the diversity of viewpoints?

I am not an expert on transportation by professional background, but rather I have the experience of a county resident who uses our roads day to day. I have also lived and worked in other cities around the country and bring my experiences with both road systems and public transportation from those areas.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Affordable Housing Advisory Board

Please explain how your background, education and experience is relevant to this board

My primary experience for this board is working in the area of providing affordable housing - primarily through working for many years as a volunteer with Habitat for Humanity. My work with both the prospective homeowners and the Habitat organization make me deeply aware of the problems associated with the lack of affordable housing.

Please explain your reasons for wanting to serve on this board

I am recently retired and I want to use the increased time I now have to serve my community and Orange County. As noted above, I have volunteered in multiple capacities with Habitat for Humanity and I hope I can help address, in a small way, the affordable housing situation in Orange County by serving on this advisory board.

How would your participation on this board contribute to the diversity of viewpoints?

There are a diverse set of needs around affordable housing - from the needs of unhoused to support for low income populations, etc. I have not worked in all of these areas, but I hope I can bring the experience and viewpoint as someone who has a heart for improving the affordability of housing in Orange County.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 9/11/2023 5:14:17 PM

Date Printed: 9/18/2023

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Gene Owen
Name Called:
Home Address: 508 Bennett Orchard Trail
 Chapel Hill NC 27516
Phone: 832-794-0168
Email: oilbunk@swbell.net
Year of OC Residence: 2022
Township of Residence: Chapel Hill
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

I have not yet joined any organizations, but am starting to look at some.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

I am a retired senior executive from the energy industry with over 40 years of experience in that field. I was involved in such issues as strategic planning, budgeting, HR and P/L responsibility for my company. Part of my business mandate included the operational and logistical aspect of moving commodities by a variety of modes of transportation.

Early in my career I was involved in Transportation planning, from an energy conservation point of view, for a state agency in New Jersey.

My graduate studies was in Urban Planning and I wrote and studied, a long time ago, the possible impact of what is now known as "work from home" on the need to invest in transportation infrastructure

Please explain your reasons for wanting to serve on this board

I have only been living in Chapel Hill for a little over a year. I have become aware of the intense interest among citizens throughout Orange County that growth needs to be thoughtfully planned out and implemented with the goal to providing a balance between the need to support economic growth and maintaining a high quality of living for residents, employers and employees.

How would your participation on this board contribute to the diversity of viewpoints?

I have lived in areas that have been highly dependent on the automobile as the only means of transit (Texas for over 30 years and the NY metropolitan area) and have seen and experienced both good and bad aspects of Transportation planning and how communities are impacted. I believe that I can bring an impartial point of view to discussions and look to help achieve consensus on the issues that are brought to the board. I am looking forward to being more informed about local issues and would like to add my voice to the discussions.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I do not have any real or perceived personal or business conflicts of interest if I am appointed to this board.

Orange County Parks and Recreation Council

Please explain how your background, education and experience is relevant to this board

I have recently retired from a career in the Energy industry. I held a series of senior executive positions where I deal with such issues as strategic planning, budgeting, financial planning, investment decision making among other things. I attended graduate school at NYU in the 1970's and have a degree in Urban Planning. However, my career was not focused on Urban planning, but I developed analytical skills that benefited me through out my work career.

Please explain your reasons for wanting to serve on this board

I have only been living in Chapel Hill for a little over a year after spending the last 30 plus years living in the Houston, Tx area.. One of the reasons my wife and I moved to this area is the abundance of places to go to enjoy outdoor activities. I would appreciate the opportunity to be involved in.

How would your participation on this board contribute to the diversity of viewpoints?

Being from outside the area and comin from a part of the country that did not have a robust planning function for Parks and Recreation, i can appreciate the opportunity to participate in the planning process.

Also being new to the area, I have no particular bias as to what is a good or bad proposal, and can look at issues with fresh eyes and an "outsiders:" perspective. I however, I am keen to move from being an uninformed outsider to an engaged local citizen.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

I do not have any real or perceived personal or business conflicts of interest if I am appointed to this board.

Orange Water & Sewer Authority Board of Directors

1. Please describe, generally, your reasons for wanting to serve on the OWASA Board of Directors.

A long time ago I pursued a career in the Urban Planning field. I have always been interested in understanding the issues that result in development of an area. One area that has significant impact on development is water and sewer resources. I am new to the area and would like to help in guiding the use of this valuable resource.

2a. Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.

I have not served on any boards, but I was the President/CEO of a division of an international company for many years. In that position I dealt with all issues in running a business, from budgeting, HR, career development, collaboration with other divisions of my company, marketing, etc.

2b. In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

I did volunteer work in Houston, TX for the SBA after I retired. This ended with the start of the Covid pandemic. I always like to hear different points of view regarding a problem or issue and strive to find consensus in making my decisions. I also am very familiar with quality and quantity testing which was very important to my job and is very critical to water quality and wastewater treatment strategies

3. What do you understand OWASA's role to be regarding issues of growth and development?

Long term planning of water resources in Orange County. This is not just drinking water and other non potable water, but also wastewater management

4. What do do you hope to accomplish if appointed?

Bring experience in running a very complicated business. Giving back to the community in a way that is both fair and balanced

5. Please indicate your availability to attend regularly scheduled meetings.

I should be available at that time on a regular basis

6. How would your participation on this board contribute to the diversity of viewpoints?

Being new to the area I would hope that I can bring an objective point of view to issues and long term plans that fall under the purview of the Board

Boards/Commissions appointments:**Other Comments:**

This application was current on: 12/1/2023 5:11:45 PM

Date Printed: 1/2/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Chloe Pankratz
Name Called:
Home Address:
 NC
Phone:
Email:
Year of OC Residence: 2006
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Gender Identity: Female
Ethnic Background: White
Age Range: 13-17

Community Activities/Organizational Memberships:
 none

Past Service on Orange County Advisory Boards:
 none

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

I am interested in city planning as a future career and care about safe, non car modes of transportation

Please explain your reasons for wanting to serve on this board

I want to help make a positive change for transportation in my town and experience on a board

How would your participation on this board contribute to the diversity of viewpoints?

I live nearby to a shopping center but it has no safe path to walk there, and I know kids who walk to school over the bridge that doesn't have any sidewalk or guards.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

No

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/14/2024 3:41:00 PM

Date Printed: 8/29/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Heidi Perry
Name Called:
Home Address: 407 Robert Hunt Dr.
 Carrboro NC 27510
Phone: 919-618-8199
Email: heidiperov@gmail.com
Year of OC Residence: 1977
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

I am a board/founding member of the Carrboro Bicycle Coalition, an advocacy group in Carrboro, and am also on the board of BikeWalk NC, a statewide safe streets advocate. I have served on committees with members of NCDOT to produce a Best Practices guide as well as serving on the state's Highway Safety Plan. I help put on an annual statewide Transportation Summit geared toward vulnerable road users. I have previously served on the OUTBoard, and on Carrboro's Transportation Advisory Board.

Past Service on Orange County Advisory Boards:

Previously served on the OUTBoard.

Boards/Commissions applied for:

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

I have been a safe roads advocate for over 40 years. I chaired the Bicycle Safety Task Force in 2018. I attend most MPO meetings for our area. I am very well informed, quite familiar with Vision Zero, Complete Streets, and the Safe Systems approach to transportation, and I am very multimodal in my transportation choices, using buses, bikes, walking, driving, and trains to get around the state.

Please explain your reasons for wanting to serve on this board

I think I can bring a safety, equity, and environmental eye to the discussions of road changes.

How would your participation on this board contribute to the diversity of viewpoints?

My multimodal lifestyle will bring a lot of insight into how to move people, not just cars. I have traveled using public transit in a dozen countries, and have seen how it is possible to use bus travel and bike travel to also improve car travel.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:**Orange Unified Transportation Board**

Application Date: 9/9/2014

Background, education and experience relevant to this board:

In addition to the work I do in the community, I work with other transportation advocates, and have a good rapport with all of them. When I served on Carrboro's Transportation Advisory Board, I attended most of the Transit Partners Meetings, so I am very

Reasons for wanting to serve on this board:

I have 2 main reasons: I think Orange County is losing out on a lot of bicycle tourism dollars, and would like to see that explored. Oregon brings in over \$400 million in bicycle tourism dollars, and the only thing they really have that we don't have is b

Conflict of Interest:**Other Comments:**

Originally (01/24/2007) applied for Library Services Taskforce and the Orange Unified Transportation Commission. 02/23/2012 APPLIED FOR OUT BOARD. ADDRESS VERIFICATION: 407 Robert Hunt Drive is in Carrboro City Limits in the Chapel Hill Township.

This application was current on: 2/5/2024 5:14:53 PM

Date Printed: 2/7/2024

Volunteer Application Orange County Advisory Boards and Commissions

Name: Kaji Rashad
Name Called:
Home Address: 7122 Stratified Ct.
 Mebane NC 27302
Phone: 772-494-3513
Email: rashadkaji@gmail.com
Year of OC Residence: 2023
Township of Residence: Cheeks
Zone of Residence: Town of Mebane City Limits
Gender Identity: Male
Ethnic Background: Other
Age Range: 18-34

Community Activities/Organizational Memberships:

Mentor@IBM (PathFinder)
 Volunteers@IBM

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange County Planning Board

Please explain how your background, education and experience is relevant to this board

Background: I am an immigrant. I was born in Bangladesh but raised in Florida. I moved to NC (i.e., the RTP area) in 2019. My background exemplifies how I will bring a different mindset into the board.

Experience: During my undergraduate career at the University of Florida (UF), I was on the planing board for Bangladeshi Student Association (BSA). During my tenure, I realized I enjoyed planning events. Therefore, I want to challenge myself by getting involved in the Orange County Planning Board .

Education: I have formal education in Computer Engineering (BSc) and Computer Networking (MSCN). In simple English, I am an engineer at heart. One of the attributes of a high performing engineer is planning, planning, and planning. A well devised plan makes a difference between a successful outcome versus non successful outcome.

Please explain your reasons for wanting to serve on this board

My reasoning is simple: I want to give back to the community by volunteering my time. However, I specifically selected this board as my number one choice because I will enjoy what I am doing. As they say, you are at your best when you are enjoying your work.

How would your participation on this board contribute to the diversity of viewpoints?

As stated in question one answer, I am an immigrant. Therefore, I will bring a different viewpoint into the board. Specifically, I will assist the board in making trade-offs since I am aware of third world versus first world community issues.

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Orange County Parks and Recreation Council

Please explain how your background, education and experience is relevant to this board

Background: I am an immigrant. I was born in Bangladesh but raised in Florida. I moved to NC (i.e., the RTP area) in 2019. My background exemplifies how I will bring a different mindset into the board.

Experience: I do not have any specific experience in parks and recreation. As stated in the Orange County Planning Board answers , I do have planing experience. Therefore, I am wondering whether I can use such experience if I am elected into this board. On a tangent, I also have communication experience. At UF, I was the Professional Development Chair for the Association of Computer Engineers (ACE). I believe I can use my top notch communication skills in any board.

Education: I have formal education in Computer Engineering (BSc) and Computer Networking (MSCN). In simple English, I am an engineer at heart. I feel an engineer is curious by nature (pun intended) hence I would like to volunteer into this board and take on a new challenge.

Please explain your reasons for wanting to serve on this board

In simple English, I am an avid supporter for complementary parks and recreation. I am purely interested in learning more about this board then contemplating on how / where I can help as a volunteer.

How would your participation on this board contribute to the diversity of viewpoints?

As stated in question one answer, I am an immigrant. Therefore, I will bring a different viewpoint into the board. Specifically, I will assist the board in making trade-offs since I am aware of third world versus first world community issues.

(The above answer is a copy and paste from Orange County Planning Board Q3)

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Orange Unified Transportation Board

Please explain how your background, education and experience is relevant to this board

Background: I am an immigrant. I was born in Bangladesh but raised in Florida. I moved to NC (i.e., the RTP area) in 2019. My background exemplifies how I will bring a different mindset into the board.

Experience: I do not have any specific experience in unified transportation board. As stated in the Orange County Planning Board answers , I do have planing experience. Therefore, I am wondering whether I can use such experience if I am elected into this board. On a tangent, I also have communication experience. At UF, I was the Professional Development Chair for the Association of Computer Engineers (ACE). I believe I can use my top notch communication skills in any board.

Education: I have formal education in Computer Engineering (BSc) and Computer Networking (MSCN). In simple English, I am an engineer at heart. I feel an engineer is curious by nature hence I would like to volunteer into this board and take on a new challenge.

(The above answer is a copy and paste from Orange County Parks and Recreation Council Q1)

Please explain your reasons for wanting to serve on this board

In simple English, I do contemplate on our transportation. I do contemplate on our infrastructure. I do want to help in fixing our outdated infrastructure (i.e., roads, bridges, etc.). I feel we made initial investment during the creation of our infrastructure but did not maintain it properly.

How would your participation on this board contribute to the diversity of viewpoints?

As stated in question one answer, I am an immigrant. Therefore, I will bring a different viewpoint into the board. Specifically, I will assist the board in making trade-offs since I am aware of third world versus first world community issues.

(The above answer is a copy and paste from Orange County Planning Board Q3)

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board?

Boards/Commissions appointments:

Other Comments:

This application was current on: 7/22/2024 7:24:39 PM

Date Printed: 7/24/2024

Board and Commission Members

And Vacant Positions

Orange Unified Transportation Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Nish Trivedi & Darlene Weaver

Meeting Place: West Campus Office Building, Room 204

Contact Phone: 919-245-2004

Positions: 13

Length: 3 years

Terms: 2

Description: The Orange Unified Transportation Board (OUTBoard) advises the Orange County Board of County Commissioners (BOCC) and provides information and comments on major transportation issues. Specifically, the OUTboard provides the BOCC with recommendations regarding the overall planning and programming of transportation improvements in the County.

Julian (Randy) Marshall

1				First Appointed:	10/16/2018
Gender Identity:	Male	Township:	Bingham	Current Appointment:	10/05/2021
Ethnic Background:	White	Residency Req:	Bingham Township	Expiration:	09/30/2024
Age Range:	60+	Special Repr:	Bingham Township	Number of Terms:	2

Erik Legg

2				First Appointed:	05/16/2023
Gender Identity:	Male	Township:	Eno	Current Appointment:	05/16/2023
Ethnic Background:	White	Residency Req:		Expiration:	09/30/2025
Age Range:	35-59	Special Repr:	At-Large (Cedar Grove Township if possi	Number of Terms:	1

Roy Schonberg

3				First Appointed:	03/10/2020
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/05/2021
Ethnic Background:	White	Residency Req:	Chapel Hill Twnshp	Expiration:	09/30/2024
Age Range:	60+	Special Repr:	Chapel Hill Township	Number of Terms:	1

Jamie Crandell

4				First Appointed:	12/07/2020
Gender Identity:	Female	Township:	Eno	Current Appointment:	11/01/2022
Ethnic Background:	White	Residency Req:	Eno Township	Expiration:	09/30/2025
Age Range:	35-59	Special Repr:	Eno Township	Number of Terms:	1

Natalie C. Ziemba

5				First Appointed:	05/16/2023
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	10/17/2023
Ethnic Background:	White	Residency Req:	Hillsborough Twnshp	Expiration:	09/30/2026
Age Range:	18-34	Special Repr:	Hillsborough Township	Number of Terms:	1

Art Menius

6	Vice-Chair			First Appointed:	09/20/2022
Gender Identity:	Male	Township:	Little River	Current Appointment:	10/17/2023
Ethnic Background:	White	Residency Req:	Little River Township	Expiration:	09/30/2026
Age Range:	60+	Special Repr:	Little River Township	Number of Terms:	1

Board and Commission Members

And Vacant Positions

Orange Unified Transportation Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Nish Trivedi & Darlene Weaver

Meeting Place: West Campus Office Building, Room 204

Contact Phone: 919-245-2004

Positions: 13

Length: 3 years

Terms: 2

Joshua Mayo

7

Gender Identity: Male

Township: Chapel Hill

First Appointed: 12/07/2020

Ethnic Background: African American

Residency Req: Orange County

Current Appointment: 10/17/2023

Age Range: 18-34

Special Repr: At-Large (Cheeks Township if possible)

Expiration: 09/30/2026

Number of Terms: 2

Mr. Michael Hughes

8 Chair

Gender Identity: Male

Township: Bingham

First Appointed: 10/05/2021

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 10/05/2021

Age Range: 60+

Special Repr: At-Large

Expiration: 09/30/2024

Number of Terms: 1

Ms. Sherry Conway Appel

9

Gender Identity: Female

Township: Hillsborough

First Appointed: 09/19/2023

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 09/19/2023

Age Range: 60+

Special Repr: At-Large

Expiration: 09/30/2026

Number of Terms: 1

Amy Cole

10

Gender Identity: Female

Township: Hillsborough

First Appointed: 10/16/2018

Ethnic Background: White

Residency Req: Orange County

Current Appointment: 10/05/2021

Age Range:

Special Repr: At-Large

Expiration: 09/30/2024

Number of Terms: 2

Gregory Woloszczuk

11

Gender Identity: Choose not to disclose

Township: Chapel Hill

First Appointed: 05/16/2023

Ethnic Background: Other

Residency Req: Orange County

Current Appointment: 05/16/2023

Age Range: 35-59

Special Repr: At-Large

Expiration: 09/30/2025

Number of Terms: 1

VACANT

12

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Residency Req: Orange County

Current Appointment:

Age Range:

Special Repr: At-Large

Expiration: 09/30/2025

Number of Terms:

Board and Commission Members

And Vacant Positions

Orange Unified Transportation Board

Meeting Times: 6:30 pm Third Wednesday of every month

Contact Person: Nish Trivedi & Darlene Weaver

Meeting Place: West Campus Office Building, Room 204

Contact Phone: 919-245-2004

Positions: 13

Length: 3 years

Terms: 2

VACANT

13

First Appointed:

Gender Identity:

Township:

Current Appointment:

Ethnic Background:

Residency Req:

Expiration: 09/30/2027

Age Range:

Special Repr: Youth Member (non-voting)

Number of Terms:

Applicant Interest Listing

by Board Name and by Applicant Name

Orange Unified Transportation Board

Contact Person: Nish Trivedi & Darlene Weaver
Contact Phone: 919-245-2004

Alexander Fowler

Gender Identity: Male
Ethnic Background: White
Age Range: 18-34

Date Applied: 02/07/2024
Township: Cheeks
Zone of Residence: Town of Mebane City Limits

Also Serves On:

Mr. Gregory Morris

Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Date Applied: 08/02/2024
Township: Chapel Hill
Zone of Residence: C.H. City Limits

Also Serves On:

Mr. Todd Orr

Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Date Applied: 09/11/2023
Township: Eno
Zone of Residence: County

Also Serves On:

Mr. Gene Owen

Gender Identity: Male
Ethnic Background: White
Age Range: 60+

Date Applied: 12/01/2023
Township: Chapel Hill
Zone of Residence: County

Also Serves On:

Chloe Pankratz

Gender Identity: Female
Ethnic Background: White
Age Range: 13-17

Date Applied: 08/14/2024
Township: Hillsborough
Zone of Residence: Hillsborough Town Limits

Also Serves On:

Heidi Perry

Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Date Applied: 02/05/2024
Township: Chapel Hill
Zone of Residence: Carrboro City Limits

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Orange Unified Transportation Board

Contact Person: Nish Trivedi & Darlene Weaver
Contact Phone: 919-245-2004

Kaji Rashad

Gender Identity: Male

Date Applied: 07/22/2024

Ethnic Background: Other

Township: Cheeks

Age Range: 18-34

Zone of Residence: Town of Mebane City Limits

Also Serves On:
