

ORANGE COUNTY BOARD OF COMMISSIONERS

AGENDA

BOCC Budget Work Session
May 26, 2022
Meeting - 7:00 p.m.
Whitted Meeting Room
300 W. Tryon Street
Hillsborough, NC 27278

The Board of Commissioners is conducting an In-Person Work Session on May 26, 2022. Members of the Board of Commissioners will be in-person in the Whitted Meeting Room, and the public is invited to attend the meeting. There will not be an opportunity for members of the public to speak as the Board does not receive public comments during work sessions. Members of the public may provide written comments by submitting them to the ocbocc@orangecountync.gov email address. As in prior meetings, members of the public will be able to view and listen to the meeting via live streaming video at orangecountync.gov/967/Meeting-Videos and on Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

- (7:00 – 7:30) 1. FY 2022-23 Budget Discussion with Durham Technical Community College (Orange County Campus), Pages. 174-179
- (7:30 – 8:00) 2. Discussion of Outside Agencies Funding For FY 2022-23, Page 244
- (8:00 – 10:00) 3. Discussion with County Departments within the following Functional Leadership Teams (including Operations, Capital, and Fee Schedule Changes)

General Government

- Board of County Commissioners, Pgs. 69-71
- Board of Elections, Pgs. 72-75
- County Attorney, Pgs. 104-105
- County Manager, Pgs. 106-112
- Register of Deeds, Pgs. 251-252
- Tax Administration, Pgs. 275-279
- Non-Departmental, Pgs. 232-233

Support Services

- Asset Management Services, Pg. 64-68
- Community Relations, Pg. 95-98
- Finance and Administrative Services, Pg. 187-190

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at <http://www.orangecountync.gov/967/Meeting-Videos> and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

- Human Resources, including Employee Pay & Benefits, Pg. 213-215 and Appendix A, Pg. 286-311
- Information Technologies, Pg. 216-219
- Non-Departmental, Pg. 241-243

Community Services

- Animal Services, Pgs. 55-60
- Cooperative Extension, Pgs. 99-103
- Environment, Agriculture, and Parks & Recreation, Pgs. 119-125
- Sportsplex, Pgs. 270-274
- Economic Development, Pgs. 127-131, including Article 46 Sales Tax Fund, Pgs. 61-62
- Orange County Transportation Services, Pgs. 281-285
- Planning and Inspections, Pgs. 245-250
- Solid Waste, Pgs. 264-269
- Non-Departmental, Pgs. 226-231

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: May 26, 2022

**Action Agenda
Item No. 1**

SUBJECT: FY 2022-23 Budget Discussion with Durham Technical Community College

DEPARTMENT: County Manager and Finance and Administrative Services

ATTACHMENT(S):

INFORMATION CONTACT:

Bonnie Hammersley, (919) 245-2300

Travis Myren, (919) 245-2308

Rebecca Crawford, (919) 245-2152

Gary Donaldson, (919) 245-2453

PURPOSE: To review and discuss the Orange County Campus of Durham Technical Community College FY 2022-23 Operating and Capital Investment Plan Budgets.

BACKGROUND: The County Manager presented the FY 2022-23 Recommended Budget on May 3, 2022. Since that time, the Board has conducted one public hearing to receive residents' comments regarding the proposed funding plan. Tonight's work session is the first opportunity the Board has had to discuss next year's recommended funding plan related to non K-12 Education funding. Total Durham Technical Community College Education funding, as included in the FY 2022-23 Manager Recommended Budget, is \$884,405.

County Support of Orange County Campus of Durham Technical Community College

Durham Technical Community College (DTCC) – Orange County Campus requested \$822,020 for Operations (an increase of \$44,928 from FY 2021-22), Capital Outlay funds of \$100,000 (\$25,000 increase from FY 2021-22), and \$250,000 related to financial aid (\$200,000 to continue the funding of 200 scholarships for Orange County residents attending DTCC and continued funding of \$50,000 for financial aid grants for Back to Work students when their courses are not covered by the State). Both financial aid requests are funded through Article 46 One-Quarter Cent Sales Tax proceeds.

The recommended funding for the Orange County Campus of Durham Technical Community College, located at the Waterstone Development in Hillsborough, provides current expense funding of \$809,405 (an increase of \$32,313 from FY 2021-22) and recurring capital of \$75,000 (the same as in FY 2021-22). In addition, the recommended budget includes \$200,000 for 200 scholarships (student tuition for Orange County Residents) and \$50,000 for financial aid for Back to Work students when their courses are not covered by the State. Both of these will be paid from Article 46 Sales Tax proceeds instead of through Current Expenses.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodial services. Counties are not responsible for funding of teaching staff.

Capital Investment Plan – Durham Technical College – Orange County Campus

The Manager Recommended Capital Investment Plan includes funding of \$500,000 in FY 2022-23 and \$10,500,000 in FY 2023-24 for an addition to the existing building on the Durham Technical Community College – Orange County Campus.

Details regarding recommended funding levels Durham Technical Community College are located in the Education section of the Manager Recommended Operating Budget document, beginning on Page 174, and in the School Projects section of the Manager Recommended Capital Investment Plan document, beginning on Page 126.

During tonight's work session, the Board will have the opportunity to discuss with Durham Technical Community College about County funding and anticipated State funding for schools next year.

FINANCIAL IMPACT: The financial impact is included in the Background Section.

SOCIAL JUSTICE IMPACT: There are no Orange County Social Justice Goal impacts associated with this item.

ENVIRONMENTAL IMPACT: There are no Orange County Environmental Responsibility Goal impacts associated with discussion of this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss the topics noted and provide direction to staff, as appropriate.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: May 26, 2022

**Action Agenda
Item No. 2**

SUBJECT: Discussion of Outside Agencies Funding for FY 2022-23

DEPARTMENT: County Manager and Finance and Administrative Services

ATTACHMENT(S):

INFORMATION CONTACT:

Bonnie Hammersley, (919) 245-2300

Travis Myren, (919) 245-2308

Gary Donaldson, (919) 245-2453

Rebecca Crawford, (919) 245-2152

Melissa Allison, (919) 245-2301

PURPOSE: To review and discuss Outside Agencies funding for FY 2022-23.

BACKGROUND: Each fiscal year, non-profit organizations that deliver community services have the ability to apply for program funding from Orange County. In December 2016, the Orange County Board of Commissioners adopted a funding target of 1.2 percent of the County's general fund expenditures, less the appropriation for education expenses, for the purpose of funding outside agency operations. Historically, the County had a funding target of 1.0 percent.

Applications are reviewed by staff members for completeness and eligibility. The applications are then presented to a specific advisory board and evaluated. Each advisory board then makes recommendations to the County Manager for consideration. The County Manager presents recommendations to the Board of County Commissioners, which delegates final approval of grant awards to the Manager per North Carolina General Statute 14-234.3.

Recipients are required to submit written program reports that include: goals, description of activities/challenges, revisions of timelines/budgets, and other relevant information. Funded projects are monitored for progress and performance, financial and administrative management, and compliance with the terms of Performance/Development Agreement(s). Monitoring may involve site and/or office visit(s).

For Fiscal Year 2022-23, Orange County received applications from 57 agencies. The requests totaled \$2,238,645, an increase of \$508,692 above Fiscal Year 2021-22. The FY 2022-23 Manager Recommended Budget includes funding awards for 53 agencies with a total of \$1,854,691, an increase of \$124,737 from the FY 2021-22 Approved Budget.

Please refer to the Outside Agency section (Page 244) of the FY 2022-23 Manager Recommended Budget for information outlining Outside Agency funding.

FINANCIAL IMPACT: There is no financial impact associated with the discussion of Outside Agencies funding. Decisions that the Board makes on overall Outside Agency funding, as part of its discussion of the Manager Recommended FY 2022-23 Annual Operating Budget, will have financial impacts.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are associated with this item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**
The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.
- **GOAL: CREATE A SAFE COMMUNITY**
The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.
- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board review and discuss Outside Agency funding, as part of the Manager Recommended FY 2022-23 budget.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: May 26, 2022

**Action Agenda
Item No. 3**

SUBJECT: Discussion of County Departments' FY2022-23 Recommended Budgets within the General Government, Support Services, and Community Services Functional Leadership Teams

DEPARTMENT: County Manager and Finance and Administrative Services

ATTACHMENT(S):

INFORMATION CONTACT:

Bonnie Hammersley, (919) 245-2300
Travis Myren, (919) 245-2308
Gary Donaldson, (919) 245-2453
Rebecca Crawford, (919) 245-2152

PURPOSE: To review and discuss FY 2022-23 recommended departmental budgets within the General Government, Support Services, and Community Services Functional Leadership Teams.

BACKGROUND: The County Manager presented the FY 2022-23 Recommended Operating Budget on May 3, 2022. Since then, the Board has conducted one public hearing to receive residents' comments regarding the proposed funding plan. On May 12, 2022, the Board discussed recommended FY 2022-23 budgets for Chapel Hill-Carrboro City Schools Board of Education and Orange County Schools Board of Education. On May 19, 2022, the Board discussed recommended FY 2022-23 budgets for the Fire Districts, as well as the Public Safety and Human Services Functional Leadership Teams.

Tonight's work session offers the Board an opportunity to review and discuss the recommended budgets directly with County departments and the Sportsplex within the structure of Functional Leadership Teams, including operations, capital, and department fee schedule change recommendations.

Functional Leadership Teams:

The following Functional Leadership Teams are scheduled to attend tonight's work session:

General Government:

- Board of County Commissioners
- Board of Elections
- County Attorney
- County Manager
- Register of Deeds
- Tax Administration

Support Services:

- Asset Management Services
- Community Relations
- Finance and Administrative Services
- Human Resources, including Employee Pay and Benefits
 - Employee Pay and Benefits - Staff has provided information relating to FY 2022-23 employee pay and benefits in Appendix A of the Manager's Recommended Budget. The information provided includes background information on employee pay and benefits over recent years and information on specific pay and benefits plan elements. Key components of the recommended employee pay and benefits plan include:
 - 3% wage increase for FY 2022-23.
 - Resumption of the Merit Pay Program on employees' base salaries at the dollar values in effect in FY 2022-23. Merit Pay increases, if any, will be applied to employees' base salaries on the first full pay period in January 2023.
 - Continue the \$27.50 per pay period County contribution to non-law enforcement employees' supplemental retirement accounts and the County matching employees' contributions up to \$63.00 semi-monthly (for a maximum annual County contribution of \$1,638) for all general (non-sworn law enforcement officer) employees; continue the mandated Law Enforcement Officer contribution of 5.0% of salary, and continue the County's required contribution to the Local Governmental Employees' Retirement System (LGERS) for all permanent employees. For FY 2022-23, the Law Enforcement Officers (LEOs) rate increases from 12.10 to 13.04 percent of reported compensation, and all other employees' rate increases from 11.35 to 12.14 percent of reported compensation.
 - Continue to participate in the North Carolina Health Insurance Pool (NCHIP), and continue medical and prescription third party administrators with Blue Cross Blue Shield of North Carolina (BCBSNC) and Prime Therapeutics, a division of BCBSNC, respectively. Increase recommended for health insurance as approved by the BOCC per Agenda Item 6-b at the Board's March 15, 2022 Business meeting. No increase to employee premium equivalent for health, dental, or vision insurance. No increase for health coverage premium equivalent for pre-65 retirees enrolled in the County's group plans, and no increase for post-65 (Medicare eligible) retirees.
 - Increase the Living wage to \$15.85 per hour for all permanent and temporary employees, effective July 1, 2022.
 - Continue the additional eight hours of annual leave to be awarded at an employee's anniversary date, prorated for part time employees.
 - Continue the six-week paid parental leave policy.
 - Offer employer-paid short term disability insurance to all permanent employees for up to 13 consecutive weeks.
- Information Technologies

Community Services:

- Animal Services
- Cooperative Extension
- Environment, Agriculture, and Parks & Recreation
- Sportsplex

- Economic Development, including Article 46 Sales Tax
- Visitors Bureau
- Orange County Transportation Services
- Planning and Inspections
- Solid Waste

FINANCIAL IMPACT: There is no financial impact associated with the discussion of the Manager's Recommended FY 2022-23 Operating Budget. Decisions that the Board makes as part of its discussion on the Manager's Recommended FY 2022-23 Annual Operating Budget will have financial impacts.

SOCIAL JUSTICE IMPACT: There are no Orange County Social Justice Goal impacts associated with this item.

ENVIRONMENTAL IMPACT: There are no Orange County Environmental Responsibility Goal impacts associated with this agenda item.

RECOMMENDATION(S): The Manager recommends that the Board review and discuss the Manager's Recommended FY 2022-23 budget and provide direction to staff, as appropriate.