

# ORANGE COUNTY BOARD OF COMMISSIONERS

## AGENDA

BOCC Virtual Budget Public Hearing & Work Session  
May 11, 2021  
Meeting – 7:00 pm

Due to current public health concerns, the Board of Commissioners is conducting a Virtual Budget Public Hearing and Work Session meeting on May 11, 2021. Members of the Board of Commissioners will be participating in the meeting remotely. As in prior meetings, members of the public will be able to view and listen to the meeting via live streaming video at [orangecountync.gov/967/Meeting-Videos](http://orangecountync.gov/967/Meeting-Videos) and on Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

In this virtual process, there are two methods for public comment for the Public Hearing portion of the meeting and one method for public comment for the Work Session.

- Written submittals by email
- Speaking during the virtual meeting

**Detailed public comment instructions for each method are provided at the bottom of this agenda. (Pre-registration is required.)**

**Compliance with the “Americans with Disabilities Act”** - Interpreter services and/or special sound equipment are available on request. Call the County Clerk’s Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager’s Office at (919) 245-2300 or TDD# 919-644-3045.

### 1. Opening Remarks

#### **PUBLIC CHARGE**

*The Board of Commissioners pledges its respect to all present. The Board asks those attending this meeting to conduct themselves in a respectful, courteous manner toward each other, county staff and the commissioners. At any time should a member of the Board or the public fail to observe this charge, the Chair will take steps to restore order and decorum. Should it become impossible to restore order and continue the meeting, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. The BOCC asks that all electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate. Please be kind to everyone.*

### 2. Presentation of the County Manager’s Recommended FY 2021-22 Budget (PowerPoint Presentation)

A copy of the County Manager’s Recommended FY 2021-22 Budget can be found at the following link:

[http://www.orangecountync.gov/departments/county\\_budgets.php](http://www.orangecountync.gov/departments/county_budgets.php)

*(Please note this is a 500+ page, 20+/- MB document)*

A copy of the County Manager's Recommended FY 2021-26 Capital Investment Plan can be found at the following link:

<https://www.orangecountync.gov/DocumentCenter/View/15390/FY-2021-2026-CIP-Manager-Recommended?bidId=>

Budget amendments, as proposed by the BOCC and staff, are/will be listed on the Orange County website at:

<https://www.orangecountync.gov/2147/Proposed-Budget-Amendments>

3. **Public Comments** (including opening and closing of the public hearing)

### **WORK SESSION**

4. **Adult Care Home Community Advisory Committee – Appointment Discussion**
5. **Advisory Board on Aging – Appointments Discussion**
6. **Affordable Housing Advisory Board – Appointments Discussion**
7. **Alcoholic Beverage Control Board – Appointments Discussion**
8. **Animal Services Advisory Board – Appointments Discussion**
9. **Animal Services Hearing Panel Pool – Appointments Discussion**
10. **Arts Commission – Appointment Discussion**
11. **Board of Equalization and Review – Appointments Discussion**
12. **Economic Development Advisory Board – Appointments Discussion**
13. **Orange County Planning Board – Appointment Discussion**
14. **Orange County Board of Adjustment – Appointments Discussion**
15. **Options to Expand Affordable Housing Incentives and Opportunities**
16. **Adjourn**

Orange County Board of Commissioners' meetings and work sessions are available via live streaming video at [orangecountync.gov/967/Meeting-Videos](https://www.orangecountync.gov/967/Meeting-Videos) and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

## **Public Comment Instructions**

### **Public Comment – Written**

(NOTE: For both the Public Hearing and Work Session portions of the Agenda.)

Members of the public may provide written public comment by submitting it to the [ocbocc@orangecountync.gov](mailto:ocbocc@orangecountync.gov) email address by 3:00 PM on the afternoon of the meeting.

When submitting the comment, include the following:

- For the Budget Public Hearing and Work Session on May 11, 2021
- The agenda item (example: Item 3) you wish to comment on
- Your name, address, email and phone number
- Your comment

The Orange County Board of Commissioners, County Manager, County Attorney and Clerk to the Board will be copied on all of the emails that are submitted.

### **Public Comment – Verbal**

(NOTE: For the Public Hearing portion of the Agenda – not applicable to the Work Session portion of the agenda.)

Members of the public are asked to contact the Clerk to the Board using the email address [ocpubliccomment@orangecountync.gov](mailto:ocpubliccomment@orangecountync.gov) no later than 3:00 PM on the day of the meeting and indicate they wish to speak during the public hearing.

When submitting the request to speak, include the following:

- For the Budget Public Hearing portion on May 11, 2021
- The agenda item (example: Item 3) you wish to comment on
- Your name, address, email and phone number
- The phone number must be the number you plan to call in from if participating by phone

Prior to the meeting, speakers will be emailed a participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using the phone for comments must use the provided PIN/Password number.

The public speaker's audio and video will be muted until the BOCC gets to the Public Comments portion of the agenda. Individuals who have pre-registered will then be brought into the public comments portion of the meeting one at a time.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 11, 2021

Action Agenda  
Item No.   4  

**SUBJECT:** Adult Care Home Community Advisory Committee - Appointment Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Recommendation  
Applications for Person Recommended  
Attendance Record  
Applicant Interest List  
No Other Eligible Applicants

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss an appointment to the Adult Care Home Community Advisory Committee.

**BACKGROUND:** The following appointment information is for Board consideration:

NAME	SPECIAL REPRESENTATIVE	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Alison Brown	At-Large	First Full Term	06/30/2023

**NOTE - If the individual listed above is appointed, the following vacancies remain:**

**SPECIAL NOTATION:** None of the other applicants have been selected for the mandatory training prior to recommendation to appointment.

POSITION DESIGNATION	EXPIRATION DATE	VACANCY INFORMATION
At-Large	03/31/2022	Vacant since 12/09/2020
At-Large	06/30/2022	Vacant since 10/17/2020
At-Large	06/30/2022	Vacant since 05/12/2020
At-Large	10/31/2022	Vacant since 10/17/2020
At-Large	06/30/2022	Vacant since 10/31/2017

**REMINDER:** As of July 1, 2017, a new bill was passed in the North Carolina General Assembly regarding the training period for pending members of the "Adult Care Home Community Advisory Committee and Nursing Home Community Advisory Committee". The bill is House Bill 248 which reverses the appointment of the applicant to a one year

**training term. Applicants will be selected from the County's "Applicant Interest List" for a more condensed training and if the applicant successfully completes the training, they would be recommended for appointment. Therefore, when an applicant is recommended for appointment, it would initially be for a one year preliminary term and the training will have already been completed.**

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Adult Care Home Community Advisory Committee.

# Board and Commission Members

## And Vacant Positions

### *Adult Care Home Community Advisory Committee*

Meeting Times: 4:00 pm - 5:30 pm First Tuesday Monthly

Contact Person: Autumn Cox

Meeting Place: Seymour Center

Contact Phone: 919-558-9401

Positions: 10

Length: 2 years

Terms: 3

Description: Members are appointed by the Board of Commissioners to at-large positions. There is an initial one-year training term with subsequent eligibility for three additional two-year terms. This committee works to maintain the intent of the Adult Care Home Residents' Bill of Rights for those residing in licensed adult care homes. The members of this committee also promote community involvement and cooperation with these homes to ensure quality care for the elderly and disabled adults.

### VACANT

1

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 03/31/2022

Number of Terms:

### Alison Brown

2

Gender Identity: Female

Township: Chapel Hill

First Appointed: 11/13/2018

Ethnic Background: African American

Resid/Spec Req: At-Large

Current Appointment: 03/10/2020

Age Range:

Special Repr:

Expiration: 06/30/2021

Number of Terms:

### VACANT

3

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 06/30/2022

Number of Terms:

### VACANT

4

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 10/31/2022

Number of Terms:

### Shade Little

5

Chair

Gender Identity: Male

Township: Chapel Hill

First Appointed: 11/13/2018

Ethnic Background: Other

Resid/Spec Req: At-Large

Current Appointment: 03/10/2020

Age Range:

Special Repr:

Expiration: 10/31/2022

Number of Terms: 1

### VACANT

6

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 10/31/2021

Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Adult Care Home Community Advisory Committee***

Meeting Times: 4:00 pm - 5:30 pm First Tuesday Monthly

Contact Person: Autumn Cox

Meeting Place: Seymour Center

Contact Phone: 919-558-9401

Positions: 10

Length: 2 years

Terms: 3

### VACANT

7

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 06/30/2022

Number of Terms:

### Olivia Fisher

8

Gender Identity: Female

Township: Bingham

First Appointed: 06/04/2019

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 10/06/2020

Age Range: 18-34

Special Repr:

Expiration: 03/31/2021

Number of Terms:

### MaryLou Gelblum

9

One Year Initial Term

First Appointed: 06/04/2019

Gender Identity: Female

Township: Chapel Hill

Current Appointment: 10/06/2020

Ethnic Background: White

Resid/Spec Req: At-Large

Expiration: 10/31/2021

Age Range:

Special Repr:

Number of Terms:

### Karen Green-McElveen

10

One Year Initial Term

First Appointed: 06/04/2019

Gender Identity: Female

Township: Chapel Hill

Current Appointment: 10/06/2020

Ethnic Background: African American

Resid/Spec Req: At-Large

Expiration: 10/31/2022

Age Range: 35-59

Special Repr:

Number of Terms: 1

**Orange County Adult Care Home Community Advisory Committee**

To: Board of County Commissioners

From: Autumn Cox, Regional Ombudsman

Re: Reappointment of Alison Brown

Date: April 20,2021

On behalf of the Orange County Adult Care Home Community Advisory Committee I would like to recommend Alison Brown for reappointment to our committee. Prior to our committee stopping visits and meeting due to COVID19, she had completed required site visits as scheduled and prepares detailed reports. She had attended over 75% of meetings as required. She is valued members and well respected among her peers.

Please let me know if you need additional information to move this recommendation forward.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Alison Brown  
**Name Called:**  
**Home Address:** 305 Warren Ct  
 Chapel Hill NC 27516  
**Phone (Day):** 9197657756  
**Phone (Evening):** 9196728994  
**Phone (Cell):** 9196728994  
**Email:** alisonatbrown@bcbsnc.com  
**Place of Employment:** Blue Cross and Blue Shield of NC  
**Job Title:** Manager  
**Year of OC Residence:** 2010  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

Delta Sigma Theta Sorority, Inc.

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Adult Care Home Community Advisory Committee

##### Background, education and experience relevant to this board:

I work in the Medicare market for BCBSNC. My role includes ensuring that my business partners meet Medicare requirements for our organization, often involving interpretation of intent. I believe my professional experience will be transferable skills for the responsibilities of this committee.

##### Reasons for wanting to serve on this board:

I want to help ensure that elderly and disabled adults in my community have adequate, quality housing options.

##### Conflict of Interest:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

My undergraduate degree is in applied mathematics and I am a problem solver, analytical person. I believe these skills would be a help assessing proposals and housing programs.

##### Reasons for wanting to serve on this board:

I want to support my community in this way regarding housing of those in need.

##### Conflict of Interest:

### Supplemental Questions:

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/23/2018 8:23:23 PM

**Date Printed:** 9/4/2018

**BOCC Attendance Records For Advisory Board Re-Appointments  
Adult Care Home Community Advisory Committee– Apr 2020 - Mar 2021**

	Original Date Appointed	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Alison Brown	11/13/2018	N	N	N	N	N	N	N	N	N	N	N	N
<b>P: Present @ Meeting A: Absent E: Excused Absence N: No Meeting</b>													
<b>Information Current Through: March 31, 2021</b>													

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Adult Care Home Community Advisory Committee*

Contact Person: Autumn Cox  
Contact Phone: 919-558-9401

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### Rene Borghese

Gender Identity: Female  
Ethnic Background: White  
Age Range: 35-59

Date Applied: 11/05/2020  
Township: Cedar Grove  
Res. Eligibility: County

Also Serves On:

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### Dr. Nathan Boucher

Gender Identity: Male  
Ethnic Background: White  
Age Range: 35-59

Date Applied: 10/19/2020  
Township: Chapel Hill  
Res. Eligibility: C.H. City Limits

Also Serves On: BOCC Elections Advisory Group

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### Christina Hilliard

Gender Identity: Female  
Ethnic Background: White  
Age Range: 35-59

Date Applied: 10/02/2020  
Township: Bingham  
Res. Eligibility: County

Also Serves On:

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### Kelly Kester

Gender Identity: Female  
Ethnic Background: White  
Age Range: 35-59

Date Applied: 02/12/2021  
Township: Hillsborough  
Res. Eligibility: Hillsborough Town Limits

Also Serves On:

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## Application Form

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### Profile

Rene \_\_\_\_\_ Borghese \_\_\_\_\_  
First Name Middle Initial Last Name

rene.lanier.borghese@gmail.com \_\_\_\_\_  
Email Address

4500 Ridge Trail \_\_\_\_\_  
Home Address Suite or Apt

Efland \_\_\_\_\_ NC 27243  
City State Postal Code

### What district do you live in?

None Selected

Mobile: 9195300639 \_\_\_\_\_  
Primary Phone Alternate Phone

\_\_\_\_\_  
Employer Job Title

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### Which Boards would you like to apply for?

Adult Care Home Community Advisory Committee: Submitted

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### Township of Applicant

Cedar Grove

### Property Zone

County

### Community Involvement

I currently serve on two trade related Boards: The Association of Air Medical Services and The MedEvac Foundation International. I have no current local community.

### Relevant Experience

I am a Registered Nurse with 30 years of hospital and healthcare experience. I hold a Bachelors Degree in Science, A Bachelors Degree in Nursing and a Masters Degree in Nursing. I believe my healthcare background aligns nicely with this Board.

**Reasons Want to Serve**

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I want to engage in community activities.

**Diversity of Viewpoints**

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Without knowing the background of the current Board, this is a difficult question to answer.

**Conflict of Interest**

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None

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**Interests & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board or commission?**

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**Past Service**

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**Demographics**

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

**Ethnicity**

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Caucasian/Non-Hispanic

**Gender**

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Female

**Please select your age range**

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35-59

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Nathan Boucher  
**Name Called:**  
**Home Address:** 2012 Westbury Drive  
 Chapel Hill NC 27516  
**Phone:** 9197170555  
**Email:** bouchermailbox@gmail.com  
**Year of OC Residence:** 2016  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Board of Adjustment appointee (quasi-judicial board) Town of Chapel Hill 2020-2023  
 Chair, Board of Directors -- A Helping Hand (home care and companion not-for-profit)  
 2019-2022  
 Steering Committee Carework Network  
 Convener/Principal Investigator VA CDA Grant Stakeholder Advisory Board, September  
 2018 -  
 Appointed Member NC Falls Prevention Coalition Action Plan Workgroup, September  
 2019-  
 Appointed Member North Carolina Central University, Masters in Public Administration  
 Program Advisory Board, November 2018 -  
 Member Durham Master Aging Plan Steering Committee, May 2019 Feb 2020  
 Appointed Member - Duke University Medical Center, Department of Chaplain Services  
 and Education Advisory Board, January 2019  
 Appointed Member NC Institute of Medicine Serious Illness Task Force, May 2019 Jan  
 2020

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Adult Care Home Community Advisory Committee

##### Background, education and experience relevant to this board:

I have a strong gerontology and geriatrics background and research long-term care issues and challenges. I am faculty in Geriatric Medicine and Public Policy at Duke University as well as a research scientist with the VA.

##### Reasons for wanting to serve on this board:

Ensuring high quality care for older adults and those with disabilities in our community is, in part, a community responsibility. I want to help guide these efforts for OC.

**Contribution to the diversity of viewpoints on this board:**

I have 24+ years of experience in health care delivery as a clinician, administrator, educator and researcher serving diverse communities.

**Conflict of Interest:****BOCC Elections Advisory Group****Background, education and experience relevant to this board:**

I have no prior background advising on election or voting strategies. I have extensive experience leading and participating on advisory boards and with stakeholder engagement.

**Reasons for wanting to serve on this board:**

The current elections have made it clear that ALL need an equal opportunity to exercise their voting rights. I have no agenda; I want everyone to vote and I don't ask for whom.

**Contribution to the diversity of viewpoints on this board:**

I work in aging and disability areas and am concerned with access to voting and representation of those who often live in the shadows of our community. I have extensive experience with managing stakeholder engagement and convening diverse communities.

**Conflict of Interest:****Board of Social Services****Background, education and experience relevant to this board:**

11

**Reasons for wanting to serve on this board:**

I have a strong gerontology and geriatrics background and research long-term care issues and challenges. I am faculty in Geriatric Medicine and Public Policy at Duke University as well as a research scientist with the VA.

**Contribution to the diversity of viewpoints on this board:**

Ensuring high quality care for older adults and those with disabilities in our community is, in part, a community responsibility. I want to help guide these efforts for OC.

**Conflict of Interest:**

I have 24+ years of experience in health care delivery as a clinician, administrator, educator and researcher serving diverse communities.

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 10/19/2020

Date Printed: 10/19/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Christina Hilliard  
**Name Called:**  
**Home Address:** 2311 Davis Rd  
 Hillsborough NC 27278  
**Phone:** 9194759003  
**Email:** cshilliard@nc.rr.com  
**Year of OC Residence:** 1999  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

- Orange County Strong member and Advisory Board member-community of volunteers assisting OC residents with various emergent unmet needs; including food supply & acquisition, home necessities, supplies for school children, care kits for foster children, travel to NC communities during crisis for assistance/support
- ARC of the Triangle, member and services volunteer
- Garden Slug member-gardening community focus on education & networking with other gardeners
- NC Board of Pharmacy licensed pharmacist

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Board of Health

##### Background, education and experience relevant to this board:

I have been a registered pharmacist for over 27 years and have worked in hospital, inpatient and outpatient clinics, IV admixture, chemotherapy admixture, parenteral nutrition, supervisory and management roles, and retail settings. I also worked briefly in the pharmaceutical industry providing health care provider educational opportunities. I have experience working with geriatric patients, children, and individuals with special needs. I have lived in North Carolina my entire life and have spent the last 31 years in Orange and Durham County working and raising my family. This is my home. I do not have the physical ability to hold down a full-time job due to rheumatoid arthritis, but I am excited to explore this opportunity to lend assistance in shaping the health outcomes of the residents here. I have been the primary caregiver for my own daughter for the last 25 years, cared for my mother during her battle with lung cancer, and helped many friends and neighbors in times of crisis. My own health problems help me recognize how crucial it is for good health outcomes to not only begin at home but to extend throughout the community and school environment.

##### Reasons for wanting to serve on this board:

I recognize that it is everyone's responsibility to assist Orange County government in providing services to citizens throughout Orange County. I am not working outside the home currently and would like the opportunity to volunteer and assist in services and areas I have been well trained in providing. I welcome an opportunity to serve Orange County. I have been blessed beyond measure in life with a loving and supportive family as well as good opportunities to advance my education. I would like to give back to my community in a way that is important and meaningful.

**Contribution to the diversity of viewpoints on this board:**

I have worked with many different people throughout my lifetime and cannot say there is any one person with whom I cannot connect or identify with through some small avenue. I like to chew on information to process it from a variety of angles recognizing that nothing is black and white. There are important considerations and consequences in every decision. I am also a creative individual who enjoys thinking outside the box in creating solutions and solving challenging problems.

**Conflict of Interest:**

I have been involved in learning and speaking with OCBOCC and individuals in the Save Hillsborough campaign in regards to the industrial park proposal. I may be personally opposed to this project but it does not supersede any opinions I have in working with other government officials. If anything, I have learned it is vitally important to give back to my community in any way I can. You just happen to have a vacant pharmacist position that I could slide into nicely. I welcome any opportunity to give back to my community and always have. I have the time necessary to commit to the public health board and would enjoy helping fellow Orange County residents in an area I know well.

**Adult Care Home Community Advisory Committee**

**Background, education and experience relevant to this board:**

As a teenager, I worked with the geriatric population at a retirement home for over 4 years, have been a registered pharmacist for almost 30 years and am a mother to 2 adult children, one with special needs. I have been the primary caregiver for my own daughter for the last 25 years and have worked and volunteered as part of the special needs community during much of this time.

**Reasons for wanting to serve on this board:**

I prefer to serve on the Public Health Board in the vacant pharmacist position. However, if I am not chosen for that esteemed position, I think I have a lot of life experience I can bring to this committee. As previously stated, I am not working outside the home currently and would enjoy an opportunity to volunteer and assist in services and areas I know well. I welcome an opportunity to serve Orange County, specifically my local community, in a way that is important and meaningful.

**Contribution to the diversity of viewpoints on this board:**

I have lived in many different towns throughout North Carolina growing up and volunteered and worked with many different individuals throughout my lifetime. I enjoy working with people from all walks of life and appreciate the unique situations individuals have. A good friend referred to me recently as 'The Peacekeeper'. I can relate to young and old, wealthy or poor, and love and appreciate the diversity that makes up this area.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Kelly Kester  
**Name Called:**  
**Home Address:** 805 Morelanda Drive  
 Hillsborough NC 27278  
**Phone:** 5089349333  
**Email:** kellymkester@gmail.com  
**Year of OC Residence:** 2014  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

I am not currently a member of any community activities or organizational memberships, but I am a member of two national professional organizations for nursing. These two organizations are the American Organization for Nursing Leadership and American Association of Critical Care Nurses. I am an active member of both organizations, including participation on a taskforce and regular presenter at annual conferences.

### Past Service on Orange County Advisory Boards:

I have not served on an Orange County Advisory Board.

### Boards/Commissions applied for:

#### Nursing Home Community Advisory Committee

##### Background, education and experience relevant to this board:

I have been a nurse for 13 years, and the past 6 years have been spent in nursing leadership roles. I am in my last semester of a Doctor of Nursing Practice program at Duke University School of Nursing and the emphasis of community involvement has helped me learn how my skills as a nurse leader can contribute to improving our community.

##### Reasons for wanting to serve on this board:

Quality of care is critical to anyone who seeks care. As a nurse, I understand what quality of care is in regards to clinical needs, satisfaction, and process. Also, my experience as a nurse leader has guided me towards understanding of staff and leader perspectives.

##### Contribution to the diversity of viewpoints on this board:

Although my nursing experience is limited to the inpatient setting, I've had the opportunity to participate in taskforces to promote improved transitional care, which has provided me time with outpatient providers and care teams. Personally, I have had a family member in a nursing home, which afforded us peace of mind for my grandmother's safety, well-being, and socialization.

##### Conflict of Interest:

**Adult Care Home Community Advisory Committee****Background, education and experience relevant to this board:**

I have been a nurse for 13 years, and the past 6 years have been spent in nursing leadership roles. I am in my last semester of a Doctor of Nursing Practice program at Duke University School of Nursing and the emphasis of community involvement has helped me learn how my skills as a nurse leader can contribute to improving our community.

**Reasons for wanting to serve on this board:**

My primary focus is on quality of care for individuals who seek or require nursing care. Workforce, skills, and process drive quality of care and I have experience in each of those realms as a nurse leader.

**Contribution to the diversity of viewpoints on this board:**

As a nurse, I contribute leadership and clinical skills, along with the ability to advocate and build relationships.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 2/12/2021 2:54:34 PM

Date Printed: 2/12/2021

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 5**

**SUBJECT:** Advisory Board on Aging – Appointments Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Recommendations  
Applications for Persons Recommended  
Attendance Record  
Applicant Interest List  
Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss appointments to the Advisory Board on Aging.

**BACKGROUND:** The following appointment information is for Board consideration:

<b>NAME</b>	<b>SPECIAL REPRESENTATIVE</b>	<b>TYPE OF APPOINTMENT TERM</b>	<b>EXPIRATION DATE</b>
Dr. Jeff Charles	Chapel Hill Town Limits	First Full Term	06/30/2024
Dr. Richard White	At-Large	First Full Term	06/30/2024
Dr. Jennifer (Jenny) Womack	Carrboro Town Limits	First Full Term	06/30/2024
James Harris	At-Large	Second Full Term	06/30/2024
Jerry Ann Gregory	At-Large	First Full Term	06/30/2024

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

<b>POSITION DESIGNATION</b>	<b>EXPIRATION DATE</b>	<b>VACANCY INFORMATION</b>
At-Large	06/30/2023	<b>Vacant since 06/30/2020</b>
At-Large	06/30/2021	<b>Vacant since 03/21/2019</b>
At-Large	06/30/2022	<b>Vacant since 07/01/2019</b>

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Advisory Board on Aging.

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 pm second Tuesday

Contact Person: Janice Tyler

Meeting Place: Passmore Center & Seymour Center

Contact Phone: 919-245-4255

Positions: 12

Length: 3 years

Terms: 2

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

#### **Rachel Bearman**

1			First Appointed:	05/02/2019	
Gender Identity:	Female	Township:	Bingham	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2023
Age Range:		Special Repr:		Number of Terms:	1

#### **Colin Austin**

2			First Appointed:	06/21/2016	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2023
Age Range:		Special Repr:		Number of Terms:	2

#### **Dr. Jeff Charles**

3			First Appointed:	09/17/2019	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	09/17/2019
Ethnic Background:	White	Resid/Spec Req:	Chapel Hill Town Limits	Expiration:	06/30/2021
Age Range:		Special Repr:		Number of Terms:	

#### **Dr. Richard White**

4			First Appointed:	05/02/2019	
Gender Identity:	Male	Township:	Little River	Current Appointment:	05/02/2019
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2021
Age Range:		Special Repr:		Number of Terms:	

#### **Dr. Jennifer (Jenny) Womack**

5			First Appointed:	05/02/2019	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	05/02/2019
Ethnic Background:	White	Resid/Spec Req:	Carrboro Town Limits	Expiration:	06/30/2021
Age Range:		Special Repr:		Number of Terms:	

#### **Vibeke Talley**

6			First Appointed:	05/16/2017	
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	05/02/2019
Ethnic Background:	White	Resid/Spec Req:	Hillsborough Town Limits	Expiration:	06/30/2022
Age Range:		Special Repr:		Number of Terms:	1

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 pm second Tuesday

Contact Person: Janice Tyler

Meeting Place: Passmore Center & Seymour Center

Contact Phone: 919-245-4255

Positions: 12

Length: 3 years

Terms: 2

#### VACANT

7

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 06/30/2023

Number of Terms:

#### VACANT

8

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 06/30/2021

Number of Terms:

#### James Harris

9

Gender Identity: Male

Township: Chapel Hill

First Appointed: 05/15/2018

Ethnic Background: African American

Resid/Spec Req: At-Large

Current Appointment: 05/15/2018

Age Range:

Special Repr:

Expiration: 06/30/2021

Number of Terms: 1

#### VACANT

10

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 06/30/2022

Number of Terms:

#### Dr. Heather Altman

11 Chair

Gender Identity: Female

Township: Chapel Hill

First Appointed: 06/21/2016

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 05/02/2019

Age Range:

Special Repr:

Expiration: 06/30/2022

Number of Terms: 2

#### Jerry Ann Gregory

12

Gender Identity: Female

Township: Cheeks

First Appointed: 09/17/2019

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 09/17/2019

Age Range:

Special Repr:

Expiration: 06/30/2021

Number of Terms:



## Orange County Department on Aging

Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516

Jerry M. Passmore Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

April 21, 2021

The Honorable Renee Price  
Orange County  
Board of County Commissioners  
P.O. Box 8181  
Hillsborough, NC 27278

Dear Chair Price:

The Orange County Advisory Board on Aging requests that Jeff Charles, Richard White, Jennifer (Jenny) Womack, James Harris and Jerry Gregory be considered for re-appointment to the Advisory Board on Aging.

All of these individuals have been outstanding members of the board and are actively engaged in the implementation of the Master Aging Plan. Although the Board has not officially met during the pandemic, these individuals are continuing their work through virtual quarterly MAP workgroup meetings. Dr. White also serves as the Orange County delegate to the Senior Tar Heel Legislature and serves on the TJCOG – Area Agency on Aging Advisory Board.

We recognize that we have three other vacancies and are actively engaged in recruitment to expand the diversity on the board, including representation from the Asian community. This is important as we kick-off the planning year for 2022-27 Master Aging Plan, as this plan will focus on cross-cutting aging issues and responding to older adults from racial and ethnic minority populations.

Thank you for your consideration of this request.

Respectfully submitted,

Janice Tyler, Secretary  
Orange County Advisory Board on Aging

Visit us online @ [www.orangecountync.gov/departments/aging](http://www.orangecountync.gov/departments/aging)

Like us on Facebook @ [www.facebook.com/OrangeCountyDepartmentOnAging](https://www.facebook.com/OrangeCountyDepartmentOnAging)

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Jeffrey Charles  
**Name Called:**  
**Home Address:** 213 Greenway Lndg  
 Chapel Hill NC 27516  
**Phone (Day):** 919 949 0713  
**Phone (Evening):** 919 949 0713  
**Phone (Cell):** 919 949 0713  
**Email:** Jmc51@ix.netcom.com  
**Place of Employment:** Retired  
**Job Title:** N/A  
**Year of OC Residence:** 1986  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Duke Family and Patient Advisory Council for Neurosciences

### Past Service on Orange County Advisory Boards:

- \* Orange County Unified Transportation Board (OUTBOARD)
- \* Member and former Chair Chapel Hill Transportation and Connectivity Board
- \* Liaison to the Chapel Hill Bus System Partnership Board between Chapel Hill, UNC, and Carrboro
- \* Have volunteered to lead a stroke support group at the Senior Centers

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I had a stroke two years ago that left me walking with a cane and aphasia. I am unable to drive. My expertise in transportation in Orange County and Chapel Hill are relevant to senior citizens. Through my work on the OC and Chapel Hill volunteer boards I have gotten to know many County and Town staff. My experience as Chairman in leading an important advisory board in Chapel Hill. Finally, I have a Ph.D. In toxicology which enables me to advise the County on toxic substances used in the environment that senior citizens can be exposed to. My MBA gives me insight of the new businesses that are being set up to address senior needs.

##### Reasons for wanting to serve on this board:

I am a very good example of the type of challenges many senior face in life in Orange County. I want to assist my community to realize that there can be a good life after a life-changing event such as a stroke.

##### Conflict of Interest:

### Supplemental Questions:

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/12/2019 1:23:00 PM

**Date Printed:** 4/15/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Richard White  
**Name Called:**  
**Home Address:** 4901 Schley Rd  
 Hillsborough NC 27278  
**Phone (Day):** 919 732 8527  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** rwhite@duke.edu  
**Place of Employment:** Duke University (retired)  
**Job Title:** Professor of Biology (retired)  
**Year of OC Residence:** 1974  
**Township of Residence:** Little River  
**Zone of Residence:** Orange County  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

\*Member Sister Cities of Durham 1995- \*Former President Sister Cities of Durham 2007-09 \*Current member Durham (N.C.) Sister City \*Sarah P Duke Gardens..information desk

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

Duke Faculty member 1962-2005; retired. BA Temple University (Phila. Pa) MS Temple University MS University of Michigan (Ann Arbor Mich.) PhD University of Michigan (1962)

##### Reasons for wanting to serve on this board:

Interested particularly in focusing on older citizens of Orange County ..especially in northern Orange Co. re:access to health care facilities and availability of meals on Wheels etc.

##### Conflict of Interest:

None.

### Supplemental Questions:

### Boards/Commissions appointments:

Work Experience: Duke Faculty member 1962-2005; retired

Volunteer Experience: \*Member Sister Cities of Durham 1995-; \*Former President Sister Cities of Durham 2007-09; \*Current member Durham (N.C.) Sister City; \*Sarah P Duke Gardens..information desk

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Education: BA Temple University (Phila. Pa); MS Temple University; MS University of Michigan (Ann Arbor Mich.); PhD University of Michigan (1962)

**Other Comments:**

Interested particularly in focusing on older citizens of Orange County..especially in northern Orange Co. re:access to health care facilities and availability of meals on Wheels etc. STAFF COMMENTS: Applied for Advisory Board on Aging 08/10/2012. ADDRESS VERIFICATION: 4901 Schley Road is Orange County Jurisdiction, Little River Township and Agricultural Residential.

**This application was current on:** 4/17/2019

**Date Printed:** 4/23/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Jennifer (Jenny) Womack  
**Name Called:**  
**Home Address:** 8221 Huntsman Ct  
 Chapel Hill NC 27516  
**Phone (Day):** 9198434472  
**Phone (Evening):** 919-302-8103  
**Phone (Cell):** 919-302-8103  
**Email:** womackjenny@gmail.com  
**Place of Employment:** University of North Carolina  
**Job Title:** Professor and Associate Director, Partnerships in  
**Year of OC Residence:** 2003  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Chair, Board of Directors, Adelaide Walters Apartments  
 Member, American Society on Aging  
 Member, American Occupational Therapy Association  
 Member, NC Occupational Therapy Association  
 Scholarship Committee, Society for the Study of Occupation USA  
 Board member, Friends of Frankie women s philanthropy organization

### Past Service on Orange County Advisory Boards:

No advisory board activity in Orange County

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I have 30+ years of clinical experience working with older adults as an occupational therapist across medical, therapeutic and community-based settings. I am a certified Aging in Place specialist through the National Association of Homebuilders and trained in several AARP approaches to community based programming (We Need to Talk, Community Liveability). I served from 2010-2018 as a contract occupational therapist with the Orange County Department on Aging, including as a major grant initiative coordinator from 2015-2018, as a MAP group member in 2012-2013 and as a Map facilitator in 2017. I also conduct research regarding older caregivers and teach classes related to Aging through my position at UNC. In the fall of 2018 I was named Associate Director of the UNC Partnerships in Aging.

##### Reasons for wanting to serve on this board:

I greatly value my time spent working with the Orange County Department on Aging as a contractor, and would like to give back in a different role as an advisory board member. I believe I hold big-picture perspectives on the work of the OCDOA as well as the lives of older adults in Orange County.

**Conflict of Interest:**

As a researcher, I have often called on colleagues at the OCDOA to assist with participant recruitment. I can understand how serving as an advisory board member may exert undue influence on these requests. I believe this influence can be mitigated through the institutional review process for research as well as diligent communication across roles.

**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 3/13/2019 10:07:21 AM

Date Printed: 4/18/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** James Harris  
**Name Called:**  
**Home Address:** 505 Quinn Court  
 Chapel Hill NC 27516  
**Phone (Day):** 919-942-7122  
**Phone (Evening):** 919-942-7122  
**Phone (Cell):** 919-740-5540  
**Email:** harris4100@aol.com  
**Place of Employment:** Retired Town of Carrboro  
**Job Title:** Director of Community and Eco. Dev.  
**Year of OC Residence:** 1952  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

North Carolina Central U. Board Sec, Chairman Hickory Grove Missionary Church  
 Deacon Bd, Member of the Friends of the Passmore Center B , President of the National  
 Milliken/Harris Family Reunion

### Past Service on Orange County Advisory Boards:

Friends of the Passmore Center Board

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

During my 30 year career in local government service as Director of Econ and Community  
 Development I had the responsibility of developing and managing programs that impacted the  
 lives of orange county citizens from youths to adults. As an older retired adult having to relate  
 and handle issues of care and support for parents, relatives and friends I recognize the various  
 we have great services in the county but there are areas where improvements and adjustments  
 might be needed. But to make suggestions I feel one must serve and observe before being  
 critical of current policies and recommending changes.

##### Reasons for wanting to serve on this board:

I want to serve on the Aging Advisory board because I want to continue to serve my county and  
 support the particular needs of Seniors of the county in the area of Social support, nutrition,  
 elder care (in home and Day care), safe and decent housing (single family and group), and  
 health care. Our Senior population continues to grow and so do their needs. As a Senior citizen  
 myself and working with aging family members and members of the community I recognize the  
 need for support in these AREAS.

##### Conflict of Interest:

### Supplemental Questions:

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/11/2018

**Date Printed:** 4/11/2018

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Jerry Ann Gregory  
**Name Called:**  
**Home Address:** 2224 Lebanon Rd  
 Efland NC 27243  
**Phone (Day):** 919-644-8172  
**Phone (Evening):** 919-644-8172  
**Phone (Cell):** 919-810-4397  
**Email:** harleyphn@yahoo.com  
**Place of Employment:** Retired  
**Job Title:** Retired Public health Nurse  
**Year of OC Residence:** 1973  
**Township of Residence:** Cheeks  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

Meals on Wheels Hillsborough  
 Fairfield Homemakers Club  
 Exc. Club of Greater Durham  
 Durham Harley Owners Group Board of Directors  
 Public Health Corp

### Past Service on Orange County Advisory Boards:

Past Adult Care Home Community Advisory Committee. Currently serving on the Nursing Home Community Advisory Board

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

Worked as a Public Health Nurse for 33 years providing services to adults most of those years, including senior centers.

##### Reasons for wanting to serve on this board:

Feel my experiences in past and presently would be of value.

##### Conflict of Interest:

No

### Supplemental Questions:

Work Experience: Public Health Nurse for 31 yrs with Orange County Health-1969-2001;  
 Adult Day Center Health Coordinator for 2 years  
 Nurse Consultant for Are You Your Brother's Keeper project with Efland Cheeks Voices

of Efland and UNC for 1 year 2010 Served as Guardian on behalf of Health Director for clients in Community House in Carrboro and various Rest Homes and Nursing facilities.

Volunteer Experience: PTA Thrift shop; ; VA Medical Center in Durham doing data entry for Oncology Research nurses; Habitat for Humanity; Fund raising for Child Abuse Prevention Foundation in Durham; Fund raising for various charities sponsored by my Exchange Club

Adult Care Home Community Advisory Committee 5-6 yrs; Volunteer RN for B/P clinic at various Senior sites; Volunteer in Flu clinics offered at Senior sites in CH and Hillsborough; Meals on Wheels Volunteer since retirement in 2001; Volunteer in fund raising with Durham Harley Owners Group, Exchange Club of Greater Durham and American Cancer Society; Member of Public Health Volunteer Corp, volunteering as needed. Volunteer annually with Project Homelessness in providing immunizations and education.

Education: H.S.; BS in Nursing; Adult Health Assessment-UNC; Various workshops on Wellness, disease prevention, counseling, etc. Adult Health assessment course/certification at UNC; Numerous classes re: Dementia, Aging, Chronic disease

**Other Comments:**

Have lived, worked and volunteered in Orange County since 1973. During my 32 years of working in Public Health I have worked in the adult community providing services and am very familiar with community and its needs. STAFF COMMENTS: Renewed application 10/09/03 for ACHCAC and Adv. Bd. on Aging. 6/16/03 for ACHCAC; NHCAC; Adv. Bd. on Aging. Originally applied 9/3/99. Applied 1/8/2012 for Orange County Emergency Services Work Group. ADDRESS VERIFICATION: Lebanon Road is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 5/12/2016

Date Printed: 5/12/2016

**BOCC Attendance Records For Advisory Board Re-Appointments  
Advisory Board on Aging– Apr 2020 - Mar 2021**

<b>Name</b>	<b>Original Date Appointed</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>
Dr. Jeff Charles	09/17/2019	N	N	N	N	N	N	N	N	N	N	N	N
Dr. Richard White	05/02/2019	N	N	N	N	N	N	N	N	N	N	N	N
Dr. Jennifer (Jenny) Womack	05/02/2019	N	N	N	N	N	N	N	N	N	N	N	N
James Harris	05/15/2018	N	N	N	N	N	N	N	N	N	N	N	N
Jerry Ann Gregory	09/17/2019	N	N	N	N	N	N	N	N	N	N	N	N
<b>P: Present @ Meeting A: Absent E: Excused Absence N: No Meeting</b>													
<b>Information Current Through: March 31, 2021</b>													

# Applicant Interest Listing

by Board Name and by Applicant Name

## ***Advisory Board on Aging***

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Res. Eligibility:

Also Serves On:

### **Lindsay Bailey**

Gender Identity: Female

Date Applied: 08/23/2019

Ethnic Background: White

Township: Hillsborough

Age Range:

Res. Eligibility:

Also Serves On:

### **Patricia Darcey**

Gender Identity: Female

Date Applied: 08/10/2020

Ethnic Background: White

Township: Hillsborough

Age Range: 60+

Res. Eligibility: Hillsborough Town Limits

Also Serves On:

### **Karen Green-McElveen**

Gender Identity: Female

Date Applied: 01/03/2020

Ethnic Background: African American

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: C.H. City Limits

Also Serves On: Adult Care Home Community Advisory Committee

### **Holly Meschko**

Gender Identity: Female

Date Applied: 01/04/2020

Ethnic Background: White

Township: Hillsborough

Age Range: 60+

Res. Eligibility: Hillsborough Town Limits

Also Serves On: Affordable Housing Advisory Board

### **Thomas ODwyer**

Gender Identity: Male

Date Applied: 12/10/2019

Ethnic Background: White

Township: Chapel Hill

Age Range: 60+

Res. Eligibility: C.H. City Limits

Also Serves On:

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Advisory Board on Aging*

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

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Ms Saru Salvi

Gender Identity: Female

Date Applied: 10/12/2020

Ethnic Background: African American

Township: Hillsborough

Age Range: 60+

Res. Eligibility: Hillsborough ETJ

Also Serves On:

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Nora Spencer

Gender Identity: Female

Date Applied: 12/30/2019

Ethnic Background: Other

Township: Bingham

Age Range: 35-59

Res. Eligibility: County

Also Serves On:

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Lindsay Bailey  
**Name Called:**  
**Home Address:** 204 Brownville Street  
 Hillsborough NC 27278  
**Phone (Day):** 3045498076  
**Phone (Evening):** 3045498076  
**Phone (Cell):** 3045498076  
**Email:** lindsay.bailey@unchealth.unc.edu  
**Place of Employment:** UNC HealthCare Trauma Program  
**Job Title:** Injury Prevention Coordinator  
**Year of OC Residence:** 2014  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Safe Kids Orange County

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I received my Master in Public Health in Health Behavior at UNC Gillings School Global Public Health in 2016. During graduate school and for two years afterward I worked at a local continuing care retirement community and acted as the wellness coordinator for residents and staff. My job included helping senior residents navigate the community's health and wellness resources and accessing services they required. Since 2017, I have worked at UNC HealthCare as the Trauma Program's injury prevention coordinator. One of my main focus areas is senior adults and I plan and implement evidence-based programs that reduce falls injuries and motor vehicle accidents. I do falls prevention presentations and programs for local independent senior communities in Orange County and partner frequently with the Orange County Department on Aging to provide resources.

##### Reasons for wanting to serve on this board:

In my professional work I have worked with a wide range of seniors, some of which who have been resources at their fingertips and many who don't. I have learned a lot about the challenges seniors face in Orange County such as transportation, isolation, and hunger. I want to help seniors not only in my professional work but in a volunteer capacity as well.

##### Conflict of Interest:

I do promote senior programs in my job. However, the programs I advocate seniors utilize are cost free and the UNC Trauma Program does not charge any fees for the programs we provide the community. Our mission is to reduce injury.

**Supplemental Questions:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 8/23/2019 1:17:26 PM

**Date Printed:** 8/27/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Patricia Darcey  
**Name Called:**  
**Home Address:** 511 Waterstone Park Circle  
 Hillsborough NC 27278  
**Phone:** 9739851084  
**Email:** patdarcey13@gmail.com  
**Year of OC Residence:** 2018  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Gender Identity:** Female  
**Ethnic Background:** white  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Member: Sportsplex  
 Member: Passmore Senior Center  
 Member: Hillsborough Women in Networking

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I am recently retired as marketing director for a New Jersey assisted living community. During my tenure, I established warm relationships with our residents and families while working to maintain the census of our Methodist-owned community.

##### Reasons for wanting to serve on this board:

Shortly after I relocated from New Jersey to Hillsborough I joined the Passmore Center. I was and am very impressed with the Center, from the staff to the offerings and special events. I'd like to lend my talents wherever I can.

##### Contribution to the diversity of viewpoints on this board:

I have been working with an aging population in an assisted living community for a number of years before I left New Jersey and settled in North Carolina. I am also a member of the Board of Directors at the family center which focuses on the prevention of child abuse.

In both of these situations, the market is extremely diverse in age gender race etc.

##### Conflict of Interest:

### Boards/Commissions appointments:

### Other Comments:

**This application was current on:** 8/10/2020

**Date Printed:** 8/10/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Karen Green-McElveen  
**Name Called:**  
**Home Address:** 457 Piney Mountain Road  
 Chapel Hill NC 27514  
**Phone:** 919-929-9899  
**Email:** kggm@bellsouth.net  
**Year of OC Residence:** 1968  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Female  
**Ethnic Background:** African American  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

First Baptist Church Trustee, Chair of FBC Fellowship Ministry, Order of Eastern Star, Chair FBC Support Line.

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

As a community advocate and assistant for the elderly for over 20 years, received training from Orange County Dept of Aging on senior citizen resources and issues. Through advocacy learned of nursing home roles and regulations, home care options, and common gaps in service delivery.

##### Reasons for wanting to serve on this board:

County policies and priorities have a major impact on senior citizen well-being, both through direct County services and through the County's oversight of facilities focused on senior care. Service on the board would be a fulfillment of my special passion to assist seniors with limited resources.

##### Contribution to the diversity of viewpoints on this board:

I am a lifetime resident of Chapel Hill with a deep passion for serving the needs of under-resourced and poorly-informed elderly residents and their families. Beginning with serving as primary care giver for my grandmother over 20 years ago, I have been an advocate, caregiver, and resource for many, with particularly strong connections with the African-American community. To help me fulfill this role effectively, I have completed formal training from the Orange County Department on Aging, and currently serve on the Adult Care Home Advisory Committee. I also chair the First Baptist Church Benevolence Committee, which frequently provides assistance and guidance for the elderly. One of my primary goals in serving on the Orange County Advisory Board on Aging would be to help create strategies to better inform the community of resources available to support the elderly across a wide spectrum of needs and

situations.

**Conflict of Interest:**

No

**Boards/Commissions appointments:**

**Advisory Board on Aging**

**Application Date:** 2/15/2019

**Background, education and experience relevant to this board:**

As a community advocate and assistant for the elderly for over 20 years, received training from Orange County Dept of Aging on senior citizen resources and issues. Through advocacy learned of nursing home roles and regulations, home care options, and com

**Reasons for wanting to serve on this board:**

County policies and priorities have a major impact on senior citizen well-being, both through direct County services and through the County's oversight of facilities focused on senior care. Service on the the board would be a fulfillment of my special pa

**Conflict of Interest:**

**Adult Care Home Community Advisory Committee**

**Application Date:** 2/15/2019

**Background, education and experience relevant to this board:**

As a community advocate and assistant for the elderly for over 20 years, have learned a great deal about adult care options and regulations, have visited adult care facilities frequently, and have worked with such facilities as primary care taker / healt

**Reasons for wanting to serve on this board:**

I would like to help contribute to an environment of improved consistency in quality of care for residents of adult home care facilities, particularly those serving seniors with limited financial resources. Currently quality of care at many facilities te

**Conflict of Interest:**

**Other Comments:**

This application was current on: 1/3/2020

**Date Printed:** 1/3/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Holly Meschko  
**Name Called:**  
**Home Address:** 815 US Highway 70A East  
 Hillsborough NC 27278  
**Phone:** 919-579-6101  
**Email:** hollymeschko@gmail.com  
**Year of OC Residence:** 2018  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Gender Identity:** Female  
**Ethnic Background:** white  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Submitted photos for the Orange County DEAPR The Nature of Orange 2019 photography contest.

Volunteered for the Garden Club at the Passmore Senior Center in Hillsborough.

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

I currently live in affordable housing as a first time apartment dweller. I waited 3 years, 7 1/2 months for an opening.

##### Reasons for wanting to serve on this board:

I currently live in affordable housing as a first time apartment dweller. I waited 3 years, 7 1/2 months for an opening, so I am interested in the process of affordable housing, and would like the opportunity to advocate for more affordable housing; there s a great need for it.

##### Contribution to the diversity of viewpoints on this board:

The diversity I would bring to any advisory board I may have the privilege to serve on is this: I am new to the area, and after living in my own home for 28 years, and the same town for 60 years, I now live in an affordable apartment complex for people 55 and over, for which I was on the wait list for 3 years, 7 and 1/2 months! In addition to aging, I have an invisible but disabling rare disease that mainly affects women, and my grandson is a multi-racial special needs child on the autism spectrum.

##### Conflict of Interest:

**Advisory Board on Aging****Background, education and experience relevant to this board:**

I am aging, and it is quite a transition!

**Reasons for wanting to serve on this board:**

I live in affordable housing with other aging residents. On a daily basis, I see the challenges that the aging population faces, but the general population is unaware of; transportation, food shopping (affordability) and preparation, laundry, the inability to afford entertainment, cable, telephone, internet, etc. and basics such as quarters for laundry.

**Contribution to the diversity of viewpoints on this board:**

The diversity of opinion I believe I would bring to the Aging Board or any other board, is my life experiences, which is this::

I am 63. In addition to experiencing the aging process, I have a rare disease that mainly affects women. I moved into an affordable apartment complex for residents age 55 and over after living in my own home in Ohio for 28 years. I see the daily struggles that many residents experience; loneliness, boredom, financial difficulty, difficulty preparing a meal, inability to get out (drive), being last in the lives of their children whom they raised, sadness, and, unfortunately, an unwillingness by many to accept diversity and differences in others, etc.

I am also a grandmother to a bi-racial special needs teenage boy who's on the autism spectrum who's experienced bullying in school.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/4/2020

Date Printed: 1/6/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Thomas ODwyer  
**Name Called:**  
**Home Address:** 105 Boulder Lane  
 Chapel Hill NC 27514  
**Phone:** 919-906-0581  
**Email:** greenbuilder4us@aol.com  
**Year of OC Residence:** 1985  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Male  
**Ethnic Background:** white  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Just completed 7 years of service on the Orange County Commission for the Environment, I am a Hospice Volunteer, and I participated with the Council on the Aging's Master Aging Plan (MAP). I am currently attending Aging in Community series lectures, as housing needs for aging in place will be in demand now and even more in our community's future. Universal Design supporter, and I attend BOCC meeting that impact the environment (recycling recently) We must find a way to partner with our municipalities and provide proactive policies which support the needs of an aging community while making a real difference in Energy sources and consumption

### Past Service on Orange County Advisory Boards:

Orange County Commission for the Environment, 7 years. Off the Commission as of Dec. 7

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I design for aging in place and would support creating policies to incentivise this much needed paradigm

##### Reasons for wanting to serve on this board:

I want to help my community to live out their lives fully in their homes .. (if possible)

##### Contribution to the diversity of viewpoints on this board:

I am 66 years old and am a semi-retired Chapel Hill GreenBuild Designer with interest and dedication to aging in place design.

I am a trained Hospice worker, and my wife and I practice helping others in need, whether they are young or old.

We have cared for our parents at the end of their lives, making their living environment more ambulatory friendly, plus we spent personal time with them as they passed away.

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Being able to live longer in an existing home is a achievable most times without great expense.

1. A second handrail on stairs is like night and day for anyone approaching balance issues. It's like having a Walker to go down stairs with. Both hands are on something. One simply doesnt help near enough.

2. Grab bars can also change one's life, inside the home and outside.

3. Making sure there are good communications to emergency services and family

4. Understanding how to use Smartphones can change an elders life.

5. Are there social workers who visit and check the food storage situation.

6. Protect the elderly from getting overcharged

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

Sustainable/Smart Development of land should be the norm in our future. My understanding is, it requires legislative approval for ordinances that have certain requirements. We should do as many things possible to support environmentally responsible development, such as creating solar easements for future renewable power use, smarter energy efficiency improvements in new construction, Smart Grid development, or work on ways to propose changes in the legislature to better protect our environment on local levels. STAFF COMMENTS: Applied for Commission for the Environment 05/11/2006; Applied for Orange County Planning Board 06/15/2012. ADDRESS VERIFICATION: 105 Boulder Lane is in Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill Town Limits.

**This application was current on:** 12/10/2019

**Date Printed:** 12/10/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Saru Salvi  
**Name Called:**  
**Home Address:** 506 SILVER FOX CIR  
 Hillsborough NC 27278  
**Phone:** 919-259-3323  
**Email:** sarusalvi@nc.rr.com  
**Year of OC Residence:** 2004  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Female  
**Ethnic Background:** African American  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Member of Town of Hillsborough Water and Sewer Advisory Committee.  
 Member of Home Owners Association Board and Architectural Review Committee

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Hillsborough Planning Board

##### Background, education and experience relevant to this board:

I have been living in the Hillsborough extraterritorial Jurisdiction area since 2004. I have served as President of a HOA in Oceanside CA with more than 350 homes, dealing with the subdivisions growth, enforcement and budgeting.

I have an MBA in finance from Wake Forest with my Bachelor of Business Administration Business from NCCU.

My husband and I have owned several successful businesses, where I was the CEO, dealing with contract/budget negotiations between our company and large pharmaceutical companies.

##### Reasons for wanting to serve on this board:

As I move into retirement, which is planned for January 2021, I will have time to dedicate to community activities.

##### Contribution to the diversity of viewpoints on this board:

I understand the needs of the local people vs the desires of the re-located citizens. Sometimes the wants may seem conflicting.

I moved to NC in 1986, before the large migration and became part of the local community, not as a transit. I grew up in Cambridge MA, a college town and understand the sensitivity of townies when there is a large number of outsiders taking over control of their town. I feel I can help to bridge the understanding between the locals and the newbies.

**Conflict of Interest:****Advisory Board on Aging****Background, education and experience relevant to this board:**

My mother is 101 years old. I have learned a great deal about the services to the elderly on the local, state and federal level. Albeit, that my mother lives in MA, I at least know what questions need to be addressed and how to dig and find the answers.

As a senior myself, I find negotiating the services available from different resources can be confusing. I feel that I can offer valuable insight to the Board about senior s needs.

**Reasons for wanting to serve on this board:**

I would like to serve of this board because I feel that it is important that we give our senior citizens all of the support they need and also anticipate needs that they do not recognize.

As I stated above, my mother is 101 years old and there are services she is receiving that I never knew existed.

**Contribution to the diversity of viewpoints on this board:**

Not only being a senior myself, but having a mother who is elderly, I can bring a unique viewpoint to the board from the caregivers side.

Recognizing that many seniors/elderly do not have access to information, often a caregiver has to step in and help. So not only are the seniors/elderly need support, but the caregivers as well.

**Conflict of Interest:****Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

990744288

**Reasons for wanting to serve on this board:**

At one time I lived in public housing and received government housing assistance.

**Contribution to the diversity of viewpoints on this board:**

After my experience in trying to find affordable housing in Cambridge MA, I would like to give back to my current committee by offering my experiences.

Making sure the community understands the value of an economically diverse population, the acceptance of affordable housing could increase, helping to unify our communities.

Gentrification has put housing out of reach for many people who grew up in these areas.

**Conflict of Interest:**

I understand the need for affordable housing. It can be very difficult to find, especially in an expensive area.

I also understand the concerns of neighborhood people who are afraid to have lower income populations around them. Having experienced government housing assistance, I could bring that experience to the board to help address the neighborhoods concerns.

**Boards/Commissions appointments:****Other Comments:**



## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Nora Spencer  
**Name Called:**  
**Home Address:** 3807 NC Hwy 54 W  
 Chapel Hill NC 27516  
**Phone:** 7042132406  
**Email:** noraEspencer@gmail.com  
**Year of OC Residence:** 2014  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** Other  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Currently a member of the Orange County Human Relations Commission (but rolling off next month)

Member of Orange County Home Repair Coalition via Dept. on Aging

### Past Service on Orange County Advisory Boards:

Orange County Human Relations Commission (current)

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I spent 10 years in corporate HR with Lowe s and IBM before going back to school for a Masters in Social Work (which brought me to Orange County). The two populations I wanted to serve included underserved women and seniors.

As a result, after graduating I founded a nonprofit called Hope Renovations, which is due to launch this fall. Our mission is to inspire hope in women and older adults for a joyful future . We will be doing this by carrying out small to mid-size repairs/renovations in the homes of older adults who are aging-in-place, with the work being carried out by our trainees, who are underserved women in our community seeking living-wage work in the construction trades. As I have been starting up this nonprofit over the past two years I have been introduced to many aging-related topics in our county.

This is mostly thanks to Hope Renovations involvement with the Orange County Housing Preservation Coalition. and our connection to Carol Woods (with one of Carol Woods leaders serving on our board). In addition, I received my CAPS (Certified Aging in Place Specialist) designation in 2018.

##### Reasons for wanting to serve on this board:

I believe that my close involvement in housing and aging-in-place in Orange County can be of benefit to this commission. Housing stability is of key importance to multiple measures of health and happiness for older adults. My hope is that my knowledge and connections will provide a useful perspective in this board s work. In addition, as the leader of a nonprofit that works within

the aging community, I feel that involvement with this commission will provide me with opportunities to learn more about Aging in Orange County from a broad perspective which will help Hope Renovations better serve older adults in the community.

**Contribution to the diversity of viewpoints on this board:**

I can think of three ways my participation would add a diverse viewpoint.

For one, I have a unique viewpoint as a 40 year old woman with aging parents and a husband in his 60s. The "young senior" viewpoint is very close to my personal life.

For another, as someone who lives in a rural part of the county, and indeed grew up in rural NC, I am close to the unique challenges and issues that rural seniors face.

Finally, as an Arab-American woman, I have a unique perspective on aging in that culture and how Middle Eastern older adults and families perceive services and accessibility.

**Conflict of Interest:**

As mentioned, Hope Renovations will be providing repairs/renovations to older adults in our community. Our work will be offered on a sliding scale, with low to moderate income seniors paying reduced prices or nothing at all. However, we will be selling our services to seniors, as revenue generated from this activity will support our mission. I am unsure if this creates a conflict of interest but I wish to be forthcoming.

**Boards/Commissions appointments:**

**Human Relations Commission**

**Application Date:** 12/11/2016

**Background, education and experience relevant to this board:**

I have worked in Human Resources, organizational development and talent acquisition (specifically diversity recruiting) for the past 15 years. I am in the process of making a career switch to Social Work (receiving my MSW from UNC in May) due to my strong

**Reasons for wanting to serve on this board:**

I received my B.A. from UNC in 2001 and wanted to come back to Chapel Hill for many years. Finally, in 2014, I came back to attend graduate school. My husband and I have put down roots and we intend to stay. I m looking forward to getting more involved

**Conflict of Interest:**

**Other Comments:**

**This application was current on:** 12/30/2019

**Date Printed:** 12/30/2019

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 6**

**SUBJECT:** Affordable Housing Advisory Board – Appointments Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Recommendations  
Applications for Persons Recommended  
Attendance Record  
Applicant Interest List  
Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss appointments to the Affordable Housing Advisory Board.

**BACKGROUND:** The following appointment information is for Board consideration:

<b>NAME</b>	<b>SPECIAL REPRESENTATIVE</b>	<b>TYPE OF APPOINTMENT TERM</b>	<b>EXPIRATION DATE</b>
Arthur Sprinczeles	At-Large	Second Full Term	06/30/2024
Olivia Fisher	At-Large	First Full Term	06/30/2024
Saru Salvi	At-Large	Partial Term	09/30/2023
Gio Mollinedo	At-Large	First Full Term	06/30/2024
Tim Woody	At-Large	First Full Term	06/30/2024

**NOTE – If the individuals listed above are appointed, the following vacancies remain:**

- None

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Affordable Housing Advisory Board.

# Board and Commission Members

## And Vacant Positions

### *Affordable Housing Advisory Board*

Meeting Times: 6:00 pm Second Tuesday

Contact Person: Erika Brandt

Meeting Place:

Contact Phone: 919-245-4331

Positions: 15

Length: 3 years

Terms: 2

Description: All members are appointed by the Board of County Commissioners. The Board will prioritize affordable housing needs, assess and monitor project proposals and local housing programs. It will publicize County housing objectives and assist the implementation of recommended strategies in the FY 2001 CAHTF (Commissioners' Affordable Housing Task Force) Report. The Board will also explore new funding opportunities, assist in the investigation of County residential segregation patterns, and assist with other housing-related items as identified by the Board of County Commissioners.

#### Keith Cook

1	<b>Chair</b>			First Appointed:	06/06/2017	
	Gender Identity:	Male	Township:	Cedar Grove	Current Appointment:	09/17/2019
	Ethnic Background:	African American	Resid/Spec Req:	At-Large	Expiration:	09/30/2022
	Age Range:		Special Repr:		Number of Terms:	2

#### VACANT

2				First Appointed:		
	Gender Identity:		Township:		Current Appointment:	
	Ethnic Background:		Resid/Spec Req:	At-Large	Expiration:	09/30/2023
	Age Range:		Special Repr:		Number of Terms:	

#### Olivia Fisher

3				First Appointed:	03/10/2020	
	Gender Identity:	Female	Township:	Bingham	Current Appointment:	03/10/2020
	Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2021
	Age Range:	18-34	Special Repr:		Number of Terms:	

#### Adejuwon Ojebuoboh

4				First Appointed:	09/17/2019	
	Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	09/17/2019
	Ethnic Background:	African American	Resid/Spec Req:	At-Large	Expiration:	06/30/2022
	Age Range:	18-34	Special Repr:		Number of Terms:	1

#### Mae McLendon

5				First Appointed:	06/06/2017	
	Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	10/06/2020
	Ethnic Background:	African American	Resid/Spec Req:	At-Large	Expiration:	06/30/2023
	Age Range:		Special Repr:		Number of Terms:	2

#### Tammy Jacobs

6	<b>Vice-Chair</b>			First Appointed:	10/15/2013	
	Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	09/20/2018
	Ethnic Background:	African American	Resid/Spec Req:	At-Large	Expiration:	06/30/2021
	Age Range:		Special Repr:		Number of Terms:	2

# Board and Commission Members

## And Vacant Positions

### *Affordable Housing Advisory Board*

Meeting Times: 6:00 pm Second Tuesday

Contact Person: Erika Brandt

Meeting Place:

Contact Phone: 919-245-4331

Positions: 15

Length: 3 years

Terms: 2

#### Mr. James Eichel

7

Gender Identity: Male

Township: Chapel Hill

First Appointed: 09/17/2019

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 09/17/2019

Age Range:

Special Repr:

Expiration: 09/30/2022

Number of Terms: 1

#### Allison Mahaley

8

Gender Identity: Female

Township: Hillsborough

First Appointed: 06/06/2017

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 10/06/2020

Age Range:

Special Repr:

Expiration: 06/30/2023

Number of Terms: 2

#### Arthur Sprinzeles

9

Gender Identity: Male

Township: Hillsborough

First Appointed: 09/20/2018

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 09/20/2018

Age Range:

Special Repr:

Expiration: 06/30/2021

Number of Terms: 1

#### Douglas Boemker

10

Gender Identity: Male

Township: Chapel Hill

First Appointed: 06/06/2017

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 09/17/2019

Age Range:

Special Repr:

Expiration: 06/30/2022

Number of Terms: 2

#### Noah Oswald

11

Gender Identity: Male

Township: Cheeks

First Appointed: 01/22/2015

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 06/06/2017

Age Range:

Special Repr:

Expiration: 06/30/2020

Number of Terms: 2

#### VACANT

12

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr:

Expiration: 06/30/2021

Number of Terms:

# Board and Commission Members

## And Vacant Positions

### *Affordable Housing Advisory Board*

Meeting Times: 6:00 pm Second Tuesday

Contact Person: Erika Brandt

Meeting Place:

Contact Phone: 919-245-4331

Positions: 15

Length: 3 years

Terms: 2

#### Holly Meschko

13			First Appointed:	10/06/2020	
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2022
Age Range:	60+	Special Repr:		Number of Terms:	

#### Jenn Sykes

14			First Appointed:	06/06/2017	
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	10/06/2020
Ethnic Background:	Hispanic	Resid/Spec Req:	At-Large	Expiration:	06/30/2023
Age Range:	35-59	Special Repr:		Number of Terms:	2

#### Cain Twyman

15			First Appointed:	06/06/2017	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	09/20/2018
Ethnic Background:	African American	Resid/Spec Req:	At-Large	Expiration:	09/30/2021
Age Range:		Special Repr:		Number of Terms:	1



**Department of Housing and Community Development**

April 23, 2021

The Honorable Renee Price, Chair  
 Orange County Board of County Commissioners  
 P.O. Box 8181  
 Hillsborough, NC 27278

Dear Chair Price,

The Orange County Affordable Housing Advisory Board (AHAB) recommended the reappointment of current board members Arthur Sprinczeles and Olivia Fisher, and the appointment of Saru Salvi, Gio Mollinedo and Tim Woody to fill the three vacancies on the board.

The AHAB was impressed by all applications received from Orange County residents interested in serving on the board, and feel that Ms. Salvi, Ms. Mollinedo and Mr. Woody will be especially strong additions due to their active community involvement, and diverse perspectives and expertise.

The AHAB respectfully requests the Orange County Board of County Commissioners considers the reappointment of Mr. Sprinczeles and Ms. Fischer, as well as the appointment of Ms. Salvi, Ms. Mollinedo and Mr. Woody.

Thank you,

Erika Brandt  
 Community Development Manager  
 Housing and Community Development

**Mailing Address**  
 P.O. Box 8181  
 Hillsborough, NC 27278

**Main Office**  
 300 W. Tryon Street  
 Hillsborough, NC 27278

**Satellite Office**  
 2501 Homestead Road  
 Chapel Hill, NC 27516



## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Arthur Sprinczeles  
**Name Called:**  
**Home Address:** 610 Churton Grove Blvd  
 22  
 Hillsborough NC 27278  
**Phone (Day):** 919-452-2757  
**Phone (Evening):** 919-241-3531  
**Phone (Cell):** 919-452-2757  
**Email:** arthur.sprinczeles@gmail.com  
**Place of Employment:** Retired  
**Job Title:** Retired  
**Year of OC Residence:** 2006  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

I was a board member of the Affordable Housing Advisory Board. I termed out over a year and a half ago. I sit on the Hillsborough Sewer & Water Board. I m co chair on the board. I also sat on the Hillsborough Orange County Chamber board.

### Past Service on Orange County Advisory Boards:

Animal Services Advisory Board  
The Affordable Housing Board

### Boards/Commissions applied for:

#### Arts Commission

##### Background, education and experience relevant to this board:

I have lived around the arts my whole life. My dad was a professional artist. My sister went to F.I.T and was a fashion designer.

##### Reasons for wanting to serve on this board:

I have a great appreciation for it.

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

**Affordable Housing Advisory Board****Application Date:** 7/23/2018**Background, education and experience relevant to this board:**

Past Member

**Reasons for wanting to serve on this board:**

I enjoyed being a past member of this board

**Conflict of Interest:**

Work Experience: Worked for Rotor Rooter Corp. from 1981 to 2001 I was the Industrial Manager for them

Syosset Ford NY Sales / Service Writer Master Certified from 2001 to 2006

Coffee News of Orange County 2007 to 2010 Owner

Volunteer Experience: Member of Hillsborough Rotary Club

Board Member Hillsborough Chamber

Education: SUNY Farmingdale NY

**Other Comments:**

STAFF COMMENTS: Originally (05/19/2011 applied for Animal Services Board, Orange Water & Sewer Authority Board of Directors, and Affordable Housing Advisory Board.

ADDRESS VERIFICATION: 610 Churton Grove Blvd. is Orange County Jurisdiction and Hillsborough Township. UPDATED APPLICATION FOR OWASA BOARD 04/20/2012.

New application submitted 01/07/2014.

This application was current on: 3/5/2019

Date Printed: 3/7/2019

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Olivia Fisher  
**Name Called:**  
**Home Address:** 4105 Westwood Dr  
Efland NC 27243  
**Phone:** 984-484-9231  
**Email:** orfisher@gmail.com  
**Year of OC Residence:** 2015  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** white  
**Age Range:** 18-34

**Community Activities/Organizational Memberships:**

Orange County Foster Parent  
Orange County Affordable Housing Board

**Past Service on Orange County Advisory Boards:**

Affordable Housing

**Boards/Commissions applied for:****Human Relations Commission****Background, education and experience relevant to this board:**

I am a social worker who has spent over a decade serving marginalized populations, including people of color, immigrants, people with physical, psychological, and developmental disabilities, and substance abuse disorders. I am skilled at engaging people in environments that might not be familiar and bridging gaps that exist due to social norms or ability.

**Reasons for wanting to serve on this board:**

I believe that people should have equitable access to community resources such as education, health care, and housing. When people have the ability to use the resources in our community, they are able to contribute more and make Orange County a better place to live.

**Contribution to the diversity of viewpoints on this board:****Conflict of Interest:**

**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

While a resident of Pittsburgh, PA, I worked with several homeless programs, as well as site and community based HUD programs. I currently work with individuals with disabilities in their own apartments and am very aware of the intersecting issues.

**Reasons for wanting to serve on this board:**

Orange County is a thriving area, but I know that accessing housing is a hurdle. I would like to have the exposure to local context to help be more involved and steer the direction of housing access in our community.

**Contribution to the diversity of viewpoints on this board:**

I am a social worker and have served the disability community for the past decade.

**Conflict of Interest:**

I work for a non-profit that indirectly supports people in finding housing to live more independently.

**Boards/Commissions appointments:****Adult Care Home Community Advisory Committee**

**Application Date:** 2/18/2019

**Background, education and experience relevant to this board:**

I have supervised group homes in my previous role at work. I am familiar with resident rights, as well as the responsibilities and limitations of guardianship. I have a background in social work, including working as an Options care manager in Pennsylvania

**Reasons for wanting to serve on this board:**

I want to work to ensure that seniors and other vulnerable adults are served in appropriate settings where their dignity, autonomy, and humanity is honored .

**Conflict of Interest:**

I work with Residential Services Inc as the supervisor for their independent living program providing supports for adults in their own home. We do have group homes and a retirement community in Durham, but I am not directly involved in operations. Due to

**Affordable Housing Advisory Board**

**Application Date:** 3/26/2018

**Background, education and experience relevant to this board:**

While a resident of Pittsburgh, PA, I worked with several homeless programs, as well as site and community based HUD programs. I currently work with individuals with disabilities in their own apartments and am very aware of the intersecting issues that i

**Reasons for wanting to serve on this board:**

Orange County is a thriving area, but I know that accessing housing is a hurdle. I would like to have the exposure to local context to help be more involved and steer the direction of housing access in our community.

**Conflict of Interest:**

I work for a non-profit that indirectly supports people in finding housing to live more independently.

**Other Comments:**

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Saru Salvi  
**Name Called:**  
**Home Address:** 506 SILVER FOX CIR  
 Hillsborough NC 27278  
**Phone:** 919-259-3323  
**Email:** sarusalvi@nc.rr.com  
**Year of OC Residence:** 2004  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Female  
**Ethnic Background:** African American  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Member of Town of Hillsborough Water and Sewer Advisory Committee.  
 Member of Home Owners Association Board and Architectural Review Committee

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Hillsborough Planning Board

##### Background, education and experience relevant to this board:

I have been living in the Hillsborough extraterritorial Jurisdiction area since 2004. I have served as President of a HOA in Oceanside CA with more than 350 homes, dealing with the subdivisions growth, enforcement and budgeting.

I have an MBA in finance from Wake Forest with my Bachelor of Business Administration Business from NCCU.

My husband and I have owned several successful businesses, where I was the CEO, dealing with contract/budget negotiations between our company and large pharmaceutical companies.

##### Reasons for wanting to serve on this board:

As I move into retirement, which is planned for January 2021, I will have time to dedicate to community activities.

##### Contribution to the diversity of viewpoints on this board:

I understand the needs of the local people vs the desires of the re-located citizens. Sometimes the wants may seem conflicting.

I moved to NC in 1986, before the large migration and became part of the local community, not as a transit. I grew up in Cambridge MA, a college town and understand the sensitivity of townies when there is a large number of outsiders taking over control of their town. I feel I can help to bridge the understanding between the locals and the newbies.

**Conflict of Interest:****Advisory Board on Aging****Background, education and experience relevant to this board:**

My mother is 101 years old. I have learned a great deal about the services to the elderly on the local, state and federal level. Albeit, that my mother lives in MA, I at least know what questions need to be addressed and how to dig and find the answers.

As a senior myself, I find negotiating the services available from different resources can be confusing. I feel that I can offer valuable insight to the Board about senior s needs.

**Reasons for wanting to serve on this board:**

I would like to serve of this board because I feel that it is important that we give our senior citizens all of the support they need and also anticipate needs that they do not recognize.

As I stated above, my mother is 101 years old and there are services she is receiving that I never knew existed.

**Contribution to the diversity of viewpoints on this board:**

Not only being a senior myself, but having a mother who is elderly, I can bring a unique viewpoint to the board from the caregivers side.

Recognizing that many seniors/elderly do not have access to information, often a caregiver has to step in and help. So not only are the seniors/elderly need support, but the caregivers as well.

**Conflict of Interest:****Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

990744288

**Reasons for wanting to serve on this board:**

At one time I lived in public housing and received government housing assistance.

**Contribution to the diversity of viewpoints on this board:**

After my experience in trying to find affordable housing in Cambridge MA, I would like to give back to my current committee by offering my experiences.

Making sure the community understands the value of an economically diverse population, the acceptance of affordable housing could increase, helping to unify our communities.

Gentrification has put housing out of reach for many people who grew up in these areas.

**Conflict of Interest:**

I understand the need for affordable housing. It can be very difficult to find, especially in an expensive area.

I also understand the concerns of neighborhood people who are afraid to have lower income populations around them. Having experienced government housing assistance, I could bring that experience to the board to help address the neighborhoods concerns.

**Boards/Commissions appointments:****Other Comments:**

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**This application was current on:** 10/12/2020 11:18:28 AM

**Date Printed:** 10/12/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Gio Mollinedo  
**Name Called:**  
**Home Address:** 8903 Laurel Springs  
 Chapel Hill NC 27516  
**Phone:** 9195999497  
**Email:** giovannamollinedo@gmail.com  
**Year of OC Residence:** 2015  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** Hispanic  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

El Centro Hispano  
 Parent School  
 Habitad  
 Compass Center

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

I am a business owner since 2004, Be traveling in different town, and countries. I am psychologist organizational, therapist but I did not get my degree here so I have been working hard to keep my family with all their needs. Finally I bought our property in Orange County and I think my experience in to be moving more than five times in different areas and in different scenario give me an idea how a family should take more expertise and resources by themselves if none give it to them , like in my case. sMy emphatic personality and get close to people help in so many ways.

##### Reasons for wanting to serve on this board:

I think is time to get more involve in my community and give them back all what I learn in all these years, of course I can wait for a position like that.

##### Contribution to the diversity of viewpoints on this board:

I am hispanic. I moved to USA in 2004 and started my own business since there with a lot of effort and a lot of hard work. We moved to NC in 2009 and I can not get more than happy live here but I feel that the country I was aspiring to live need more of every single person who decide to permanent live here. made of this small piece of word a better future for the ones who are coming. The diversity brings a lot of changes and also a lot of learning in so many ways. I speak Spanish and I am so proud of it , same way I want my kids to grow up and feel they are americans and be proud to be americans. All in a same love and opportunities for all of us.

**Conflict of Interest:**

My business are in Durham and in Richmond, is a retail store.

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/6/2020

Date Printed: 1/6/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Tim Woody  
**Name Called:**  
**Home Address:** 204 Allen Ruffen Ave  
 Hillsborough NC 27278  
**Phone (Day):** 9194518143  
**Phone (Evening):** 9194518143  
**Phone (Cell):** 9194518143  
**Email:** tim.woody@yahoo.com  
**Place of Employment:** MATTHEWS CHOCOLATES  
**Job Title:** Operations Manager  
**Year of OC Residence:** 1994  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Eno River Clean Up Crew  
 Unitarian Universalist Congregation of Hillsborough  
 Save West Hillsborough s Charm  
 Adopt-A-Highway Program

### Past Service on Orange County Advisory Boards:

#### Boards/Commissions applied for:

##### Orange County Housing Authority

##### Background, education and experience relevant to this board:

My experience in leading groups through change is what I feel I most bring to the table. Most recently I served as the Moderator of the Governance Council for my church. My work included rewriting and revamping the governance structure to permit the church to grow in a positive and forward manner. Professionally I am a Biologist by trade and have spent most of my career helping teachers to integrate science into all areas of the classroom. I have also worked as a homeschooling teacher and have been able to meet families from all walks of life. This experience has given me a first person view of how the rapid change in housing options have impacted the diversity of the areas that we serve. I am incredibly passionate about keeping Orange County accessible to all walks of life. We need doctors, teachers and food service workers in all areas of this county to keep it vibrant.

##### Reasons for wanting to serve on this board:

I love Hillsborough and Orange County s economic and age diversity. It was what brought me and my family to this area 23 years ago. I feel it is important to have this kind of diversity to prevent a community from becoming too homogeneous and stagnant. I feel having this kind of diversity is what defines Hillsborough. I fear that without affordable housing Hillsborough may become similar to cities like Cary and Morrisville.

**Conflict of Interest:**

no

**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

My experience in leading groups through change is what I feel I most bring to the table. Most recently I served as the Moderator of the Governance Council for my church. My work included rewriting and revamping the governance structure to permit the church to grow in a positive and forward manner. Professionally I am a Biologist by trade and have spent most of my career helping teachers to integrate science into all areas of the classroom. I have also worked as a homeschooling teacher and have been able to meet families from all walks of life. This experience has given me a first person view of how the rapid change in housing options have impacted the diversity of the areas that we serve. I am incredibly passionate about keeping Orange County accessible to all walks of life. We need doctors, teachers and food service workers in all areas of this county to keep it vibrant.

**Reasons for wanting to serve on this board:**

I love Hillsborough and Orange County's economic and age diversity. It was what brought me and my family to this area 23 years ago. I feel it is important to have this kind of diversity to prevent a community from becoming too homogeneous and stagnant. I feel having this kind of diversity is what defines Hillsborough. I fear that without affordable housing Hillsborough may become similar to cities like Cary and Morrisville.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 6/9/2019

Date Printed: 6/10/2019

**BOCC Attendance Records For Advisory Board Re-Appointments  
Affordable Housing Advisory Board– May 2020 - Apr 2021**

	<b>Original Date Appointed</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
Arthur Sprinczeles	09/20/2018	N	N	N	P	N	N	N	N	N	P	N	N
Olivia Fisher	03/10/2020	N	N	N	E	N	N	N	N	N	E	N	N
<b>P: Present @ Meeting A: Absent E: Excused Absence N: No Meeting</b>													
<b>Information Current Through: April 30, 2021</b>													

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Affordable Housing Advisory Board*

Contact Person: Erika Brandt  
Contact Phone: 919-245-4331

No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Res. Eligibility:

Also Serves On:

### Mr. Dion Graham

Gender Identity: Male

Date Applied: 06/19/2019

Ethnic Background: African American

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: Carrboro City Limits

Also Serves On: Human Relations Commission

### Ms Alice Mahood

Gender Identity: Female

Date Applied: 08/10/2020

Ethnic Background: White

Township: Chapel Hill

Age Range:

Res. Eligibility: C.H. City Limits

Also Serves On: Alcoholic Beverage Control Board

### Charity Mathews

Gender Identity: Female

Date Applied: 09/04/2019

Ethnic Background: White

Township: Eno

Age Range:

Res. Eligibility: County

Also Serves On:

### Mrs Gio Mollinedo

Gender Identity: Female

Date Applied: 01/06/2020

Ethnic Background: Hispanic

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: County

Also Serves On: Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

### Ms Saru Salvi

Gender Identity: Female

Date Applied: 10/12/2020

Ethnic Background: African American

Township: Hillsborough

Age Range: 60+

Res. Eligibility: Hillsborough ETJ

Also Serves On:



## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Dion Graham  
**Name Called:**  
**Home Address:** 219 Turtleback Crossing Drive  
 Chapel Hill NC 27516  
**Phone (Day):** 9192657570  
**Phone (Evening):** 9192657570  
**Phone (Cell):** 9192657570  
**Email:** dcgraham@yahoo.com  
**Place of Employment:** SAP  
**Job Title:** Vice President  
**Year of OC Residence:** 2006  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** African American  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

- 1). UNC Chapel Hill, Parent Council (Co-Chair National Membership)
- 2). Sigma Pi Phi Fraternity, Social Action Chair

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

- 1). Own a rental property which provides experience of housing issues and empathy of resident
- 2). Previously lived in Los Angeles and understand the challenges of unaffordable housing

##### Reasons for wanting to serve on this board:

- 1) Serve community
- 2). Provide fair and unbiased input to county issues
- 3). Empty nester so now have more time for community involvement

##### Conflict of Interest:

##### Contribution to the diversity of viewpoints on this board:

- 1). Having lived the majority of my life in California, I know first hand the challenges of unaffordable housing
- 2). I have experience with the landlord-tenant relationship
- 3). As a African American, I have life experiences that include challenges of affordable housing

#### Human Relations Commission

##### Background, education and experience relevant to this board:

- 1) Member of SAP North America Diversity Council
- 2) Co-Founder SAP Black Employee Network (BEN)
- 3) Sigma Pi Phi Fraternity Social Action Chair, responsible for developing mentior program in Orange County, High School Scholarship program and Food Pantry
- 4) Trained on Diversity and Inclusion via SAP management program

##### Reasons for wanting to serve on this board:

- 1) Serve community
- 2). Provide fair and unbiased input to county issues
- 3). Empty nester so now have more time for community involvement

**Conflict of Interest:**

**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

- 1). Own a rental property which provides experience of housing issues and empathy of resident
- 2). Previously lived in Los Angeles and understand the challenges of unaffordable housing

**Reasons for wanting to serve on this board:**

- 1) Serve community
- 2). Provide fair and unbiased input to county issues
- 3). Empty nester so now have more time for community involvement

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 6/19/2019 9:24:11 AM

Date Printed: 6/24/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Alice Mahood  
**Name Called:**  
**Home Address:** 238 Knollwood Drive  
 Chapel Hill NC 27514  
**Phone:** 617-955-2010  
**Email:** alimahood@gmail.com

**Year of OC Residence:** 2016

**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits

**Gender Identity:** Female  
**Ethnic Background:** white

**Age Range:**

### **Community Activities/Organizational Memberships:**

Volunteer at TABLE; Simon s Rock College Alumni Leadership Council; Orange County Democrats - volunteer; Lake Forest Neighborhood Association; Estes Hills Elementary - PTA

### **Past Service on Orange County Advisory Boards:**

This is my first foray into Orange County Advisory Boards.

### **Boards/Commissions applied for:**

#### **Orange County Housing Authority**

##### **Background, education and experience relevant to this board:**

I am a student at UNC s School of Government and I am focusing on local affordable housing issues. My brother works in commercial construction, so I have seen the conflicts that can arise between a local authority and industry first hand. I believe I could bring a wealth of knowledge and enthusiasm to the Housing Authority.

##### **Reasons for wanting to serve on this board:**

I think housing is an issue this community is currently facing and with the future growth projected it will only continue to be a bigger issue. I would like to be part of the solution of how to address these problems in my community.

##### **Contribution to the diversity of viewpoints on this board:**

##### **Conflict of Interest:**

**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

I am a student at UNC's School of Government and I am focusing on local affordable housing issues. My brother works in commercial construction, so I have seen the conflicts that can arise between a local authority and industry first hand. I believe I could bring a wealth of knowledge and enthusiasm to the Housing Authority.

**Reasons for wanting to serve on this board:**

Affordable Housing is an important social equity issue facing our community. I would like to be a participatory member of the community based solutions for this challenging issue.

**Contribution to the diversity of viewpoints on this board:****Conflict of Interest:****Boards/Commissions appointments:****Alcoholic Beverage Control Board**

**Application Date:** 4/15/2019

**Background, education and experience relevant to this board:**

I have worked in restaurants a good deal of my life, so I understand what issues they face from a beverage standpoint. I am also a graduate student at UNC's School of Government and therefore have knowledge both of the problem surrounding under-aged drinki

**Reasons for wanting to serve on this board:**

I find all the challenges surrounding the ABC Board and serving the community is this way fascinating. The state level commission is going through changes and I would value being a part of that on a local level in my chosen community.

**Conflict of Interest:****Other Comments:**

**This application was current on:** 8/10/2020

**Date Printed:** 8/10/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Charity Mathews  
**Name Called:**  
**Home Address:** 500 Walnut Hill Drive  
 Hillsborough NC 27278  
**Phone (Day):** 9195998659  
**Phone (Evening):** 9192450515  
**Phone (Cell):** 9195998659  
**Email:** charity.mathews@gmail.com  
**Place of Employment:** Self: CC Mathews LLC (media & catering)  
**Job Title:** Founder, CC Mathews LLC  
**Year of OC Residence:** 2013  
**Township of Residence:** Eno  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Community Association Steering Committee, The Expedition School  
 Hillsborough Chamber of Commerce  
 Friendship Partner (working with Syrian refugees), World Relief Durham

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

Originally from Washington state, I've lived in New York City, Rome and now Hillsborough. As a child, my family had very little money and I know what it's like to require assistance. I also know the experience of moving to a new area without a lot of support. And last, I have a lot of experience as a strategist in Vice Presidential positions at both HGTV and Martha Stewart. I'm good at assessing situations and making decisions that help the most people possible while utilizing the assets available.

##### Reasons for wanting to serve on this board:

As a resident of Orange County, and a mother of four small children who attend school here, it's important to me that we live in an area with opportunity for all. Instead of shaking my head at perceived problems and frustrations, I'd like to help create solutions for an area I've grown to love.

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

**Other Comments:**

This application was current on: 9/4/2019

**Date Printed:** 9/5/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Jeff Scott  
**Name Called:**  
**Home Address:** 1520 Park Lane  
 Hillsborough NC 27278  
**Phone:** 919-815-8254  
**Email:** jgscott0@gmail.com  
**Year of OC Residence:** 2014  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Hillsborough Planning Board  
 AIA Triangle Design Awards Committee  
 AIA National Advisory Panel  
 AIA National Conference on Architecture Peer Reviewer  
 AIA Triangle Education Outreach Committee  
 Registered Architect in State of NC  
 Member, Construction Specifications Institute

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I am currently an active member of the Hillsborough Planning Board. I have served on this board for 2-years and have enjoyed being a part of the process. I also have several years of architectural background in civic/justice projects at the state and local level.

##### Reasons for wanting to serve on this board:

As a resident of Hillsborough and Orange County for over 5-years, it is important to me to understand how I can help the community understand the process. The planning process can be confusing (even to me), so hearing everyone's thoughts and opinions are very helpful. I understand people's trepidation and concern about changes in this community.

##### Contribution to the diversity of viewpoints on this board:

##### Conflict of Interest:

**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

As an architect, affordable housing is always a critical topic of concern. I practiced in residential architecture at the beginning of my career. I have also volunteered with Habitat for Humanity in Charlotte, Asheville, and Raleigh/Durham. My previous experience working with general contractors and construction managers also allows me to understand the ramifications of costing, constructability, and project management.

**Reasons for wanting to serve on this board:**

Affordable housing is a very important and apt topic locally and nationally. As an active professional in this region, I continue to see how this area is being shaped for both the positive and negative.

**Contribution to the diversity of viewpoints on this board:**

I believe that the diversity I could bring to the Affordable Housing Advisory Board could certainly be an asset for Orange County. Having lived in other communities in this state (Asheville, Charlotte, Raleigh, Durham), as well as having spent time studying abroad in Italy and Germany, I have seen a variety of strategies that address housing. In many instances this housing has been shaped by how the urban or rural fabric is shaped. Orange County has the opportunity to really be a leader in driving affordable housing strategies forward as the county grapples with issues of growth and long-term planning strategies. I have seen this while working on single-family and multi-family residential projects and how the divide between building types is critical.

Having seen how other communities grapple with affordable housing is also very important to me. Affordable housing is always a very difficult and contentious topic. I have previously been a part of a design/build architectural studio that focused solely on designing and building a home for a low-income family. I have seen how carefully and thoughtfully the process can be executed. Much of the process comes down to creating an architecture of decency for the people that inhabit these homes.

**Conflict of Interest:****Boards/Commissions appointments:****Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 8/10/2020

**Background, education and experience relevant to this board:**

Having served in the Hillsborough Planning Board, I see the issues of concern when planning is at odds with the property owners. Typically this has always been something remedied without resorting to BOA but it seems like an interesting process.

**Reasons for wanting to serve on this board:**

My architectural/planning background would help me in serving on this board. I also believe I have the fair and impartial temperament to serve. Having served as a project architect and manager for numerous projects, I see where conflicts come in and how t

**Conflict of Interest:****Other Comments:**

**This application was current on:** 4/19/2021

**Date Printed:** 4/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr William Spang  
**Name Called:**  
**Home Address:** 1441 Gray Bluff Trail  
 Chapel Hill NC 27517  
**Phone:** 9194529567  
**Email:** spangdevco@gmail.com  
**Year of OC Residence:** 1986  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Chapel Hill ETJ  
**Gender Identity:** Male  
**Ethnic Background:** white  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Member Affordable Housing Policy Committee for Neighbors on Call

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

I am a residential subdivision developer. I ve created subdivisions in Carrboro, Chapel Hill and Mebane. I recognize the affordable housing need and I want to help find a solution.

##### Reasons for wanting to serve on this board:

The need for affordable housing is one of the most important, least funded problems of our national society that needs solutions. I want to help

##### Contribution to the diversity of viewpoints on this board:

For 28 years I have developed residential subdivisions throughout the Triangle area. I have worked with Carrboro and Chapel Hill to provide affordable housing according to their ordinances. These experiences have taught me successful financing techniques, the costs of creating housing and the need to find alternate solutions. I believe I can add valuable insight to the Affordable Housing Advisory Board.

##### Conflict of Interest:

I am mostly retired from development, but were I to create another Orange County subdivision I don t see how that would be a conflict.

### Boards/Commissions appointments:

### Other Comments:

This application was current on: 8/4/2020

Date Printed: 8/4/2020



## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Diane Stoy  
**Name Called:**  
**Home Address:** 1213 Arborgate Circle  
 Chapel hill NC 27514  
**Phone:** 703-489-6398  
**Email:** distoy@comcast.net  
**Year of OC Residence:** 2019  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Active member - Church of the Advocate; volunteer, Community House

### Past Service on Orange County Advisory Boards:

NA

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

I am a long-time advocate for affordable housing. I conducted my dissertation research in two public housing communities in Washington DC, and presented those results (by invitation) before the US Senate Select Committee on Minority Health. I served as a two-term commissioner on Alexandria's Economic Opportunities Commission (EOC), which was devoted to increasing affordable housing for residents of the city, particularly work-force housing for fire fighters and teachers. I represented the EOC at meetings of the city's Affordable Housing Advisory Committee (AHAC), City Council meetings, and other community meetings with non-profit organizations focused on increasing affordable housing.

##### Reasons for wanting to serve on this board:

I have learned that Chapel Hill is similar to Alexandria, VA in the pressing importance of and need to provide affordable housing for low-income city residents. My experience as an EOC commissioner taught me about the complexity, challenges, and critical importance of affordable housing to a city's vitality. Chapel Hill is my home now and I want to contribute to the success of Chapel Hill's Affordable Housing Advisory Board.

##### Contribution to the diversity of viewpoints on this board:

My experience working in public housing and four years as an EOC commissioner in Alexandria, VA would provide real life examples of successes, frustrations, and failures in a city's efforts to provide affordable housing in a city in which the city's workforce cannot afford to live in the city they serve.

##### Conflict of Interest:

**Nursing Home Community Advisory Committee****Background, education and experience relevant to this board:**

In Alexandria, VA I served as a consultant to Senior Services of Alexandria which serves the needs of senior citizens in the city. In this capacity I conducted two city-wide evaluations of the Friendly Visitor Program, which provides socialization for lonely, isolated seniors in nursing homes and other residences. In this capacity, I interviewed seniors in nursing homes throughout the city.

**Reasons for wanting to serve on this board:**

I understand the culture and business of nursing homes and the ethical obligation of city leaders to monitor the quality of care provided to our seniors. I now live in Chapel Hill and want to help assure that our city truly cares about its seniors.

**Contribution to the diversity of viewpoints on this board:**

I bring the knowledge and experience of working with nursing home providers in another American city, Alexandria, VA.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 2/4/2020 9:59:40 AM

Date Printed: 2/7/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Paul Voss  
**Name Called:**  
**Home Address:** 1625 Ben Jones Drive  
 Mebane NC 27302  
**Phone:** 919-357-7519  
**Email:** voss@hawkweed.net  
**Year of OC Residence:** 2008  
**Township of Residence:** Cheeks  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

My main current community activity involves participation and leadership in developing a local intentional community in Cheeks Township called Common Ground Ecovillage (<http://www.commonground.eco/>).

### Past Service on Orange County Advisory Boards:

No past advisory board involvement

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

I worked for 35 years in Wisconsin as a Cooperative Extension Economic Development Specialist. Out of that experience evolved a deep interest in housing trends and housing markets. My degree certification (Ph.D.) is in demography, and for many years I served as a consultant to the U.S. Census Bureau and the National Academy of Sciences on related population and housing matters.

##### Reasons for wanting to serve on this board:

General desire to put my experience to work where I live.

##### Contribution to the diversity of viewpoints on this board:

My principal interest is to assist the AHAB in the area of alternative affordable home ownership models that, in general, are not well developed in North Carolina or here in metropolitan Orange County. These alternative approaches include, but are not limited to, housing cooperatives and community land trusts.

##### Conflict of Interest:

It could be perceived that my interest is partly self-serving and meant to ease the pathway to establishing a limited-equity housing cooperative for our forming intentional community. But that is not my purpose, as we are well along the path to success in this regard already.

### Boards/Commissions appointments:

**Other Comments:**

This application was current on: 11/4/2020 11:03:09 AM

**Date Printed:** 3/5/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Peggy Wilmoth  
**Name Called:**  
**Home Address:** 211 Edgewater Circle  
 Chapel Hill NC 27516  
**Phone:** 919-966-9905  
**Email:** wilmothmc@aol.com  
**Year of OC Residence:** 2017  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Female  
**Ethnic Background:** Other  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Orange County Veterans Memorial Task Force  
 Retired Major General, US Army Reserve

### Past Service on Orange County Advisory Boards:

None; previously served on one in Mecklenburg County

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

I m a nurse

##### Reasons for wanting to serve on this board:

I believe I have a broad background on which to pull for this board

##### Contribution to the diversity of viewpoints on this board:

First and foremost, I am a nurse and in the course of my career I have taught public health nursing and as part of this teaching experiences, was engaged in a very diverse community in Kansas City, MO, and in Atlanta, GA.

I have had myriad life experiences that would allow me to contribute to diversity of viewpoints, but also importantly, to listen to other's views. My military experiences required me to listen and work with others from diverse backgrounds and experiences to lead to effective team performance.

Social justice is a component of the nursing profession that I would bring to the Board's discussions as well as my experiences in working and living in highly diverse communities prior to my move to Chapel Hill in 2017.

I have a policy background, both health policy and military policy, and am versed in the nuances of policy and analysis of policy outcomes. Any effort to prioritize housing needs would need to be done within regulatory and legislated policy guidelines.

##### Conflict of Interest:

**Board of Health****Background, education and experience relevant to this board:**

I m a nurse

**Reasons for wanting to serve on this board:**

Ensuring access to high quality health is a priority for my profession; we are also the largest of the health professions, I see that the current vacancy is for a Veterinarian.

**Contribution to the diversity of viewpoints on this board:****Conflict of Interest:****Board of Social Services****Background, education and experience relevant to this board:**

I am a nurse

**Reasons for wanting to serve on this board:**

It aligns with my professional background

**Contribution to the diversity of viewpoints on this board:****Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/3/2020

Date Printed: 1/3/2020

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

Meeting Date: May 11, 2021

Action Agenda  
Item No. 7

**SUBJECT:** Alcoholic Beverage Control Board - Appointments Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Recommendations  
Applications for Persons Recommended  
Attendance Record  
Applicant Interest List  
Applications for Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss appointments to the Alcoholic Beverage Control Board.

**BACKGROUND:** The following appointment information is for Board consideration:

NAME	SPECIAL REPRESENTATIVE	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Judson Williamson	At-Large	First Full Term	06/30/2024
Patrick Burns	At-Large	Second Full Term	06/30/2024

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

- None

**Appointment of Chair to the ABC Board:**

NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
Patrick Burns (current chair)	At-Large	06/30/2021
Judson Williamson	At-Large	06/30/2021
Mike Zito	At-Large	06/30/2023
Alice Mahood	At-Large	06/30/2023
Elizabeth Carter	At-Large	06/30/2022

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Alcoholic Beverage Control Board.

# Board and Commission Members

## And Vacant Positions

### ***Alcoholic Beverage Control Board***

Meeting Times: 8:30 am third Tuesday of each month

Contact Person: Tony Dubois, General Manager

Meeting Place: 601 Valley Forge Road, Hillsborough

Contact Phone: 919-732-3432

Positions: 6

Length: 3 years

Terms: 2

Description: All members are appointed by the Board of County Commissioners. The ABC Board has the authority to buy, sell, transport and possess alcoholic beverages for the operation of its stores. This board also adopts rules for the ABC system and has the authority to hire and dismiss employees. Members are paid a stipend and reimbursed for mileage.

#### Mr. Patrick Burns

1			First Appointed:	06/19/2018	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	06/19/2018
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2021
Age Range:		Special Repr:		Number of Terms:	1

#### Ms Jane Cousins

2			First Appointed:	06/16/2015	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	06/19/2018
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2021
Age Range:		Special Repr:		Number of Terms:	2

#### Mike Zito

3			First Appointed:	05/14/2020	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	05/14/2020
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2023
Age Range:	60+	Special Repr:		Number of Terms:	1

#### Ms Alice Mahood

4			First Appointed:	05/14/2020	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	05/14/2020
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2023
Age Range:		Special Repr:		Number of Terms:	1

#### Ms Elizabeth Carter

5			First Appointed:	11/13/2018	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	06/04/2019
Ethnic Background:	African American	Resid/Spec Req:	At-Large	Expiration:	06/30/2022
Age Range:		Special Repr:		Number of Terms:	1

#### Earl McKee

6			First Appointed:	12/15/2020	
Gender Identity:	Male	Township:	Little River	Current Appointment:	12/15/2020
Ethnic Background:	White	Resid/Spec Req:		Expiration:	12/31/2021
Age Range:		Special Repr:	BOCC liaison	Number of Terms:	

COUNTY OF ORANGE  
ALCOHOLIC BEVERAGE CONTROL BOARD

601 VALLEY FORGE ROAD  
HILLSBOROUGH, NORTH CAROLINA 27278  
919-732-3432  
FAX: 919-732-5829  
ocabc@orangeabc.com  
orangeabc.com

PATRICK BURNS, Chair  
JANE COUSINS, Vice chair  
TONY DUBOIS, General Manager

Board Members  
ELIZABETH CARTER  
ALICE MAHOOD  
MIKE ZITO

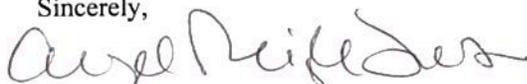
April 20, 2021

Orange County Board of Commissioners  
P O Box 8181  
Hillsborough, N.C. 27278

Re: Recommended Appointments:

Ms. Jane Cousins will have completed her 2<sup>nd</sup> appointment as of June 30, 2021. The Orange County ABC Board reviewed the current applicants to fill the upcoming vacancy. At this time the Orange County ABC Board would like to recommend Judson Williamson for this open seat. The Board also would like to recommend a 2<sup>nd</sup> term appointment for Mr. Patrick Burns. His 1<sup>st</sup> term will expire June 30, 2021.

Sincerely,



Angel Neighbours  
Orange County ABC Board  
Board Secretary

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Judson Williamson  
**Name Called:**  
**Home Address:** 241 Indian Trail Rd  
 Chapel Hill NC 27514  
**Phone:** (919)240-4000  
**Email:** juddwill@mac.com  
**Year of OC Residence:** 1993  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Male  
**Ethnic Background:** white

### Age Range:

### Community Activities/Organizational Memberships:

Director, Chapel Hill Public Library Advisory Board  
 Member, 15-B Judicial District Bar Association  
 Member, North Carolina Orange County Bar Association  
 Member, North Carolina Bar Association  
 Member, North Carolina State Bar  
 Volunteer, University of North Carolina School of Law Pro Bono Projects

### Past Service on Orange County Advisory Boards:

I currently serve on the Chapel Hill Public Library Advisory Board, but I do not currently nor have I ever served on an Orange County Advisory Board.

### Boards/Commissions applied for:

#### Alcoholic Beverage Control Board

##### Background, education and experience relevant to this board:

I am a North Carolina native, growing up in Columbus County, and have been a resident of Orange County since 1993, my freshman year at UNC. While an undergrad here, I worked in several bars and restaurants in Chapel Hill, both cooking and bartending, prior to working at UNC for several years, first in finance administration and then university development. In 2010, I returned to UNC to attend law school, and I have been a practicing attorney in Chapel Hill since graduating from law school and passing the bar exam in 2013. In that capacity, I have represented clients with alcohol infractions as well as advised small businesses on alcohol regulations. I've also been a customer lawfully for 22 years now.

##### Reasons for wanting to serve on this board:

As a longtime resident, homeowner, and parent in this community, I have a vested interest in its governance. I also feel somewhat connected to the local food and spirits scene, having worked in restaurants years ago and having more recently represented and consulted with restaurant owners. I have followed closely the lobbying efforts of local icons Scott Maitland and Gary Crunkleton and have a great appreciation for the level of engagement within our community. Additionally, for the last several years, I have enjoyed my experience serving with the Chapel Hill

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Public Library Board, and I look forward to becoming more active in additional capacities in the community.

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

I have no business interest that could create a conflict of interest, and, while I don't believe that I have a personal interest that would be a real conflict either, I thought it worthwhile to disclose that I worked in bars and restaurants many years ago and my wife is currently an employee of Crook's Corner restaurant.

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 4/15/2019

Date Printed: 1/7/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Patrick Burns  
**Name Called:**  
**Home Address:** 910 Kennesaw Court  
 Hillsborough NC 27278  
**Phone (Day):** 9196674410  
**Phone (Evening):** 9196674410  
**Phone (Cell):** 9196674410  
**Email:** ltpburns@gmail.com  
**Place of Employment:** Chapel Hill Carrboro City Schools  
**Job Title:** Bus Driver  
**Year of OC Residence:** 1961  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Currently assist the Orange Partnership for Alcohol and Drug Free Youth with their law enforcement initiatives. I assist a sister coalition in Alamance County in the same way.

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Alcoholic Beverage Control Board

##### Background, education and experience relevant to this board:

I retired from the Chapel Hill Police Department after 28 years of service. In that capacity, I spend a considerable amount of time in the enforcement of alcohol laws. Since retiring I have been involved with three community coalitions that worked on issues relating to underage drinking. My work in this area has included close association with local law enforcement agencies.

##### Reasons for wanting to serve on this board:

I have worked with the ABC Board for a number of years, both as a law enforcement officers, as well as a community member. I realize the board works closely with law enforcement agencies, as well as community members in supporting responsible alcohol sales and possession. I am interested in continuing my involvement with these initiatives and supporting the role of the ABC Board as part of this goal.

##### Conflict of Interest:

The only possible perceived conflict might be I currently work with a coalition that has received ABC Board grant funding. However, to the best of my knowledge, any compensation I have received does not come from these grant funds.

### Supplemental Questions:

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**Alcoholic Beverage Control Board**

**Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

During my employment with the Chapel Hill Police Department, I supervised and managed line level officers involved in patrol, criminal investigations and crime prevention. I also submitted and managed several grants received by that agency, one of which involved federal funds. Through my years, I was also very aware of the need to operate within an established budget and responsible accounting for those funds.

**In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

Through my work with community coalitions, I continue to maintain a close relationship with local and state law enforcement agencies, as well as other community groups involved in preventing harm to youth by alcohol and other substances. I have also had extensive interaction with the NC ABC Commission, both in the training delivery, as well as monitoring sanctions for businesses that violate laws and regulations. I believe these relationships can be of value to this Board.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

I believe the main responsibility of this Board is to develop and maintain rules, regulations, policies and procedures which provide for safe and responsible alcohol sales through their outlets. I also believe an important responsibility is to serve as a strong community partner and support other community groups that have shared goals or objectives, including responsible alcohol possession and consumption. I feel my extensive law enforcement and community work can be of value in these ongoing efforts.

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 5/9/2018 9:24:42 AM

Date Printed: 5/9/2018

**BOCC Attendance Records For Advisory Board Re-Appointments**  
**[INSERT BOARD NAME] – Apr 2020 - Mar 2021**

	Original Date Appointed	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Patrick Burns	July 1, 2018	p	p	p	n	p	p	p	p	n	p	p	p
<b>P: Present @ Meeting A: Absent E: Excused Absence N: No Meeting</b>													
<b>Information Current Through: March 31, 2021</b>													

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Alcoholic Beverage Control Board*

Contact Person: Tony Dubois, General Manager  
Contact Phone: 919-732-3432

No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Res. Eligibility:

Also Serves On:

### Dr. Jill Blackburn

Gender Identity: Female

Date Applied: 02/22/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 60+

Res. Eligibility: C.H. City Limits

Also Serves On:

### Donna Coffey

Gender Identity: Female

Date Applied: 04/15/2019

Ethnic Background: White

Township: Cedar Grove

Age Range:

Res. Eligibility: County

Also Serves On:

### Ms. Lily Farel

Gender Identity: Female

Date Applied: 02/24/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: C.H. City Limits

Also Serves On:

### Thomas Link

Gender Identity: Male

Date Applied: 04/15/2019

Ethnic Background: White

Township: Eno

Age Range:

Res. Eligibility: County

Also Serves On:

### Patrick Mulkey

Gender Identity: Male

Date Applied: 10/13/2020

Ethnic Background: White

Township: Bingham

Age Range: 60+

Res. Eligibility: County

Also Serves On: BOCC Elections Advisory Group

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Alcoholic Beverage Control Board*

Contact Person: Tony Dubois, General Manager  
Contact Phone: 919-732-3432

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### Charles Webb

Gender Identity: Male

Ethnic Background: White

Age Range:

Date Applied: 04/17/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Also Serves On:

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### Markus Wilhelm

Gender Identity: Male

Ethnic Background: White

Age Range:

Date Applied: 10/15/2018

Township: Eno

Res. Eligibility: County

Also Serves On:

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### Judson Williamson

Gender Identity: Male

Ethnic Background: White

Age Range:

Date Applied: 04/15/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

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## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Dr. Jill Blackburn  
**Name Called:**  
**Home Address:** 405 Lyons Road  
 Chapel Hill NC 27514  
**Phone:** 919-417-6125  
**Email:** JRidkyB@gmail.com  
**Year of OC Residence:** 1980  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 60+

### **Community Activities/Organizational Memberships:**

Community Activities/Organizational Memberships:

Previously served as Vice Chair of the Orange County ABC Board and would be interested in serving again. This is an important board for our county.

I have served as President and Vice President of the Coker Hills Neighborhood Association, Budget Committee for Town of Chapel Hill, Orange County Senior Health Board, Orange County Senior Day Health Center Board, Prevent Under age Drinking Committee, Chapel Hill Tree Ordinance Review Board.

Presently not serving on any Chapel Hill or Orange County Boards. Only on one church board at the present time.

### **Past Service on Orange County Advisory Boards:**

Listed in previous paragraph

### **Boards/Commissions applied for:**

#### **Alcoholic Beverage Control Board**

##### **Background, education and experience relevant to this board:**

Previously served on this board, so I am very well of the challenges and issues facing ABC organizations.

Background in finance, management issues with public and nonprofit organizations would be relevant, as well as health background. Doctorate degree in finance and management.

##### **Reasons for wanting to serve on this board:**

Interested in serving again because I believe this is an important board for our county. Last time I served we implemented some needed changes which I believe helped our OCABC organization to grow in a responsible way and prevented some of the problems other counties have faced.

##### **Contribution to the diversity of viewpoints on this board:**

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I am a female second generation born in the USA with immigrant roots. My parents never finished high school but encouraged education. I understand first hand the immigrant story. My doctorate degree in finance and administration along with a professional career in health care and work in community health centers makes me attuned to many community and state issues. I also hold a Adjunct Associate Professor rank at the Kenan Flagler Business School.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 2/22/2021

**Date Printed:** 2/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Donna Coffey  
**Name Called:**  
**Home Address:** 3839 Shellys Trail  
 Efland NC 27243  
**Phone (Day):** 919-304-6839  
**Phone (Evening):** 919-304-6839  
**Phone (Cell):** 336-516-5466  
**Email:** donnadean@mebtel.net  
**Place of Employment:** Retired  
**Job Title:** Retired  
**Year of OC Residence:** 1996  
**Township of Residence:** Cedar Grove  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Member (elected), Orange County Board of Education since 2010   
 Member, NC Association of School Boards  
 2016 County Bond Education Campaign

### Past Service on Orange County Advisory Boards:

2016 County Bond Education Committee

### Boards/Commissions applied for:

#### Alcoholic Beverage Control Board

##### Background, education and experience relevant to this board:

I bring almost 30 years of local government management experience to this position including extensive local government budget and finance knowledge. I can easily see the "big picture" and will be in a position to use my analytical skills to evaluate programs and analyze policies. I am a dedicated team member who can easily adapt and remain flexible as priorities change, and I work well under tight deadlines.

Successful boards are founded on these guiding principles: (1) having the right leader to oversee day-to-day operations, (2) ensuring that current and long range fiscal plans are sustainable and (3) putting policies in place that allow the first two elements to occur. I believe my background in local government finance coupled with my experience on the Orange County Board of Education will allow me to be a collaborative board member who works to continue the success of the ABC Board.

##### Reasons for wanting to serve on this board:

I believe that my experience and knowledge will be beneficial to the Board as it works to attain its goals and priorities.

**Conflict of Interest:**

### **Supplemental Questions:**

#### **Alcoholic Beverage Control Board**

**Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

I bring almost 30 years of local government management experience to this position including extensive local government budget and finance knowledge. I can easily see the "big picture" and will be in a position to use my analytical skills to evaluate programs and analyze policies. I am a dedicated team member who can easily adapt and remain flexible as priorities change, and I work well under tight deadlines. In addition, I believe my background in local government finance coupled with my experience on the Orange County Board of Education will allow me to be a collaborative board member who works to continue the success of the ABC Board.

**In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

See above.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

I see the responsibilities of the ABC Board as (1) having the right leader to oversee day-to-day operations, (2) ensuring that current and long range fiscal plans are sustainable and (3) putting policies in place that allow the first two elements to occur.

### **Boards/Commissions appointments:**

#### **Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 11/20/2016

#### **Background, education and experience relevant to this board:**

Work done by planning staff and planning boards must consider the regulatory impact as well as the fiscal impact of policies and recommendations they bring forward. In addition, they must recognize the physical impact on all of those affected. I bring al

#### **Reasons for wanting to serve on this board:**

Growth in Orange County is inevitable it's happening right before our eyes, and it brings with it many challenges. With the growth will come an even higher level of service demands, and it is in everyone's interest that the County's Planning road map to

**Conflict of Interest:**

### **Other Comments:**

**This application was current on:** 4/15/2019

**Date Printed:** 4/16/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Lily Farel  
**Name Called:**  
**Home Address:** 2131 N. Lakeshore Drive  
 Chapel Hill NC 27514  
**Phone:** 9196190260  
**Email:** lily.farel@gmail.com  
**Year of OC Residence:** 2017  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Chapel Hill Grievance Board  
 North Carolina State Bar (state licensing organization for attorneys)

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Alcoholic Beverage Control Board

##### Background, education and experience relevant to this board:

I offer the board experience in general litigation as well as substantive experience in both regulatory and corporate law.

I have been an attorney for fifteen years, during which time I served as a law clerk for a federal judge, a trial attorney at both the Department of Justice and the Federal Communications Commission in Washington, DC, and now as in-house counsel at a software company in the Triangle. My practice as a litigator at DOJ spanned a broad range of law, from first amendment to national security, and I regularly appeared in courts across the country. During my time at the FCC, I mediated, negotiated, and litigated claims before both judicial and administrative bodies. Through these experiences, I have become accustomed to working with people of different backgrounds and facilitating interactions among competing interest groups.

I believe that my substantive experience with regulatory law and litigation as well as my ability to work with people of different backgrounds, beliefs, and experience would allow me to contribute to the board.

##### Reasons for wanting to serve on this board:

I have worked in the public sector for much of my career. Although now I work for a private company, I am always looking for opportunities to volunteer for local government. I am particularly interested in places where regulatory law overlaps with public interest, and the ABC board seems to sit squarely at that intersection.

##### Contribution to the diversity of viewpoints on this board:

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I grew up in Chapel Hill, and both of my parents taught at UNC. I left home for college in 1998 and lived out-of-state until 2017, when I moved back to Chapel Hill with my husband and daughter. Twenty years spent living in cities both smaller and larger than Chapel Hill has given me a broad perspective on the challenges that every municipality faces and on the ways in which Chapel Hill is special. I recall my childhood in Chapel Hill fondly, and returning home has cast those memories in a new light, as I have been reintroduced to the town as an adult, homeowner, citizen, and mother of a child who will attend the same public schools that I did.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 2/24/2021 11:31:51 AM

**Date Printed:** 2/24/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Thomas Link  
**Name Called:**  
**Home Address:** 4801 Pleasant Green Road  
 Durham NC 27705  
**Phone (Day):** 9196727891  
**Phone (Evening):** 9193834586  
**Phone (Cell):** 9196727891  
**Email:** link.thom@gmail.com  
**Place of Employment:** Retired  
**Job Title:** Retired Economist  
**Year of OC Residence:** 1951  
**Township of Residence:** Eno  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Duke Chapel Choir Member at Duke University Chapel, since 1999  
 UNC-CH Alumnus, 1973 and 1980  
 Orange County Arts Commission Charter Member 1980  
 National Association of Active and Retired Federal Employees, Chapter 566, Public Information Officer  
 Ordained Minister, Doctor of Divinity, Universal Life Church Monastery  
 Lifelong resident of ENO Township, born October 26, 1951 in Eno Township  
 Congregation at Duke University Chapel, Board of Directors, 2001-2009  
 PORCH Food Pantry Volunteer, Pleasant Green Road  
 OCIM Donor

### Past Service on Orange County Advisory Boards:

Orange County Arts Commission

### Boards/Commissions applied for:

#### Alcoholic Beverage Control Board

##### Background, education and experience relevant to this board:

42 Years of experience serving non-profit various Boards/Commissions:

American Dance Festival  
 Durham Arts Council  
 Orange County Art Commission

**Reasons for wanting to serve on this board:**

Jamzetta Bedford suggested that she thought I would be a great candidate to serve on the ABC Commission. I live less than a mile from the Orange County ABC Store on US70/Hillsborough Road in the Eno Township.

**Conflict of Interest:****Supplemental Questions:****Alcoholic Beverage Control Board****Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

American Dance Festival Association

National Association of Active and Retired Federal Employees

Durham Arts Council

Orange County Arts Commission

American Federation of Government Employees, National Secretary (2000-2008) and National Executive Vice President, (2008-2013), representing more than 10,000 Federal Employees across America

**In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

I worked for many years as an Economist with the USEPA preparing cost/benefit and economic impact analyses for air pollution regulations in the US. My job was to impartially analyze the cost vs. benefits of any regulation and report to Congress for their consideration.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

I think that it is vital to make sure that each ABC Store in Orange County is operating properly, consistent with all County laws and rules, and that the very best employees are hired to provide the very best service to our Orange County Residents, and to try to ensure that when they shop for alcoholic beverages, that they return to our County ABC stores every time, having received that very best service available to them.

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/15/2019

Date Printed: 4/16/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Patrick Mulkey  
**Name Called:**  
**Home Address:** 8702 Stanford Road  
 Chapel Hill NC 27516  
**Phone:** 919-942-3814  
**Email:** mulkey74@gmail.com  
**Year of OC Residence:** 1984  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 60+

**Community Activities/Organizational Memberships:**

Carrboro Farmers Market

**Past Service on Orange County Advisory Boards:**

County Recreation & Parks

**Boards/Commissions applied for:**

**Orange Water & Sewer Authority Board of Directors**

**Background, education and experience relevant to this board:**

Have been affected by the OWASA decisions in Bingham Township and have an understanding of the history of OWASA.

**Reasons for wanting to serve on this board:**

I bring a different voice that is not present on the OWASA Board presently

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

**Alcoholic Beverage Control Board**

**Background, education and experience relevant to this board:**

**Reasons for wanting to serve on this board:**

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

**BOCC Elections Advisory Group****Background, education and experience relevant to this board:**

Chief Precinct Judge (30 plus years) for the Orange County Board of Elections. Previous member of BOCC appointed committee to look at district representation. Have live in Bingham Township from 1982 to present. I am a fellow of the NC Institute of Political Leadership

**Reasons for wanting to serve on this board:**

I have the time and this is an issue I have been involved in my entire life I have lived here in Orange County. As an election judge I have served all over this County.

**Contribution to the diversity of viewpoints on this board:**

I may be consider a transplant but I understand the rural character of the County. My job has me working/interacting with all kinds of citizens and business owners in the Town of Chapel Hill.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

My wife Robin and I have an eleven-year old at A. L. Stanback Middle School and twin three-year olds that will attend school in the next year and a half. (Verified application 9/10/08 still interested in serving on OWASA) STAFF COMMENTS: Applied for ABC Board and OWASA on 12/6/2004. Applied 1/16/01 for Capital Needs Task Force. Applied 10/06/2010 for OWASA Board of Directors, Solid Waste Advisory Board, and Sportsplex Community Advisory Committee. UPDATED APPLICATION 05/23/2012 TO INCLUDE OWASA BOARD OF DIRECTORS AND ALCOHOLIC BEVERAGE CONTROL BOARD. BOCC appoints 2 of the 9 OWASA Board members. I urge to appoint someone who is not a rate payer but is affected by the policies and budgets pasted by the OWASA Board. Give residents like myself a voice on the OWASA Board. ADDRESS VERIFICATION: 8702 Stanford Rd is in Bingham township, in Orange County Jurisdiction

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Charles Webb  
**Name Called:**  
**Home Address:** 201 Hwy 54 # 717  
 Carrboro NC 27510  
**Phone (Day):** 919-619-3301  
**Phone (Evening):** 919-968-1086  
**Phone (Cell):** 919-619-3301  
**Email:** webbdnc@aol.com  
**Place of Employment:** Chapel Hill High School  
**Job Title:** Substitute/Teacher Support  
**Year of OC Residence:** 1980  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Chairperson Lincoln High - Chapel Hill High Hall of Fame

### Past Service on Orange County Advisory Boards:

Not serving on any Orange County Boards at this time.  
I have served on the Carrboro Planning Board.

### Boards/Commissions applied for:

#### Alcoholic Beverage Control Board

##### Background, education and experience relevant to this board:

I have experience as a business owner, State Government employee ( Department of Natural Resources and Community Development), and in education for over 20 years. I served in the NC House of Representatives for three terms from Guilford County. I served on the Finance Committee and the Appropriations Committee. In those committees and with legislation I have dealt with the State Laws and Regulations on Alcoholic Beverage Control.

##### Reasons for wanting to serve on this board:

During the 33 years I have lived in Orange County, I have been impressed with the work and integrity of the ABC Board . I would like to have a chance to aid in the continuation of this effort.

##### Conflict of Interest:

### Supplemental Questions:

#### Alcoholic Beverage Control Board

Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.

1. Owner of a business for 16 years.
2. President of a business college.
3. Appropriations Committee and Sub Committee Chairman on Education in the NC House of Representatives.

**In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

President of the Friendly Shopping Center Merchants Board.  
Lifetime member of the Guilford Co. Humane Society.  
NC Energy Policy Counsel.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

The board is responsible for the mission, regulations, and goals for alcoholic beverage control in the County. It is also responsible for the policies for management of the stores and its employees. It is accountable to the State ABC Board for proper reporting of revenue and adherence to standards set by them.

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 4/17/2019

Date Printed: 4/17/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Markus Wilhelm  
**Name Called:**  
**Home Address:** 719 Still Meadow Lane  
 Hillsborough NC 27278  
**Phone (Day):** 919-960-6015  
**Phone (Evening):** 919-960-6015  
**Phone (Cell):** 919-360-6050  
**Email:** mwilhelm@stratasolar.com  
**Place of Employment:** Strata Solar  
**Job Title:** CEO  
**Year of OC Residence:** 2000  
**Township of Residence:** Eno  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Advisory Board of UNC Public Health.

### Past Service on Orange County Advisory Boards:

None.

### Boards/Commissions applied for:

#### Alcoholic Beverage Control Board

##### Background, education and experience relevant to this board:

Interested in the business aspects, experienced Board Member.

##### Reasons for wanting to serve on this board:

Interested in the business aspects, experienced Board Member.

##### Conflict of Interest:

### Supplemental Questions:

#### Alcoholic Beverage Control Board

**Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

Chairman of various boards of public companies.

**In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

Donations to Schools, UNC.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

Make board better serve Orange County constituents.

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 10/15/2018 8:32:09 AM

**Date Printed:** 10/17/2018

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 8**

**SUBJECT:** Animal Services Advisory Board – Appointments Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Recommendations  
Applications for Persons Recommended  
Attendance Record  
Applicant Interest List  
Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss appointments to the Animal Services Advisory Board.

**BACKGROUND:** The following appointment information is for Board consideration:

<b>NAME</b>	<b>SPECIAL REPRESENTATIVE</b>	<b>TYPE OF APPOINTMENT TERM</b>	<b>EXPIRATION DATE</b>
Dr. Bryan Stuart	Town of Hillsborough	Second Full Term	06/30/2024
Lucia Welborne	Animal Welfare/Animal Advocacy	Second Full Term	06/30/2024

**NOTE – If the individuals listed above are appointed, the following vacancies remain:**

- None

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Animal Services Advisory Board.

# Board and Commission Members

## And Vacant Positions

### *Animal Services Advisory Board*

Meeting Times: 6:30 pm-8:00 pm Third Wed. each month

Contact Person: Vicki Jones

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

Description: <div>The charge of the Animal Services Advisory Board is to advise the Board of County Commissioners on matters of concern regarding animal issues and animals services in Orange County. &nbsp;&nbsp;&nbsp;To work with the Animal Services Director (or designee) on various policy concerns and issues regarding County animal services. To carry out duty to hear Potentially Dangerous Dog Declaration appeals as prescribed by N.C. Gen. Stat. §67-4.1©. &nbsp;&nbsp;&nbsp;Position #1 &quot;Veterinarian from Health Board&quot;, may serve 3 terms to coincide with the Board of Health terms.</div>

#### Dr. Lee Pickett

1			First Appointed:	09/17/2019	
Gender Identity:	Female	Township:	Eno	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2023
Age Range:		Special Repr:	Veterinarian from Health Board (3 terms)	Number of Terms:	1

#### Dr Sunita Driehuys

2			First Appointed:	03/10/2020	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/10/2020
Ethnic Background:	Asian American	Resid/Spec Req:		Expiration:	06/30/2022
Age Range:	35-59	Special Repr:	Veterinarian	Number of Terms:	1

#### Sue Millager

3			First Appointed:	03/10/2020	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/10/2020
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:	60+	Special Repr:	Town of Carrboro	Number of Terms:	

#### Amanda Schwoerke

4			First Appointed:	06/19/2018	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	06/19/2018
Ethnic Background:	Hispanic	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:		Special Repr:	Town of Chapel Hill	Number of Terms:	1

#### Dr. Bryan Stuart

5			First Appointed:	09/04/2018	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	09/04/2018
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:		Special Repr:	Town of Hillsborough	Number of Terms:	1

#### Mr. Casey Ferrell

6			First Appointed:	03/19/2019	
Gender Identity:	Male	Township:	Eno	Current Appointment:	03/19/2019
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:		Special Repr:	Non-Municipality	Number of Terms:	1

# Board and Commission Members

## And Vacant Positions

### *Animal Services Advisory Board*

Meeting Times: 6:30 pm-8:00 pm Third Wed. each month

Contact Person: Vicki Jones

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

#### Edmund Tiryakian

7

Gender Identity: Male

Township: Little River

First Appointed: 06/07/2016

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 06/18/2019

Age Range:

Special Repr: At-Large

Expiration: 06/30/2022

Number of Terms: 2

#### Dawn Roberts

8

Gender Identity: Female

Township: Cedar Grove

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 35-59

Special Repr: Non-Municipality

Expiration: 06/30/2023

Number of Terms: 1

#### Lucia Welborne

9

Gender Identity: Female

Township: Bingham

First Appointed: 03/19/2019

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 03/19/2019

Age Range:

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2021

Number of Terms: 1

#### Lori Gershon

10

Gender Identity: Female

Township: Chapel Hill

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 35-59

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2023

Number of Terms: 1

#### Meggie Romick

11

Gender Identity: Female

Township: Chapel Hill

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 18-34

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2023

Number of Terms: 1

#### Allan Polak

12

Gender Identity: Male

Township: Chapel Hill

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 35-59

Special Repr: Certified Animal Handler/Trainer/Technic

Expiration: 06/30/2022

Number of Terms:

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# Board and Commission Members

## And Vacant Positions

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### ***Animal Services Advisory Board***

Meeting Times: 6:30 pm-8:00 pm Third Wed. each month

Contact Person: Vicki Jones

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

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### **Susan Spinks**

13

First Appointed: 10/06/2020

Gender Identity: Female

Township: Chapel Hill

Current Appointment: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Expiration: 06/30/2023

Age Range: 35-59

Special Repr: Owner/Manager Retail Pet Services

Number of Terms: 1



**ORANGE COUNTY**  
NORTH CAROLINA  
**ANIMAL SERVICES**

1601 Eubanks Road  
Chapel Hill, NC 27516

<http://orangecountync.gov/departments/animalservices>

phone: (919) 942-7387  
fax: (919) 918-2393

April 22, 2021

To: Tara May, Assistant Deputy Clerk, Board of County Commissioners

From: Vicki Jones, Animal Services Interim Director

**Re: *Animal Services Advisory Board Recommendations for Two Reappointments***

The Animal Services Advisory Board unanimously recommends that the Board of County Commissioners reappoint Bryan Stewart and Lucia Welborne.

- **Bryan Stewart** who is recommended for reappointment to the Town of Hillsborough position.
- **Lucia Welborne** who is recommended for reappointment to Animal Welfare/Animal Advocacy position.

Please don't hesitate to let me know if there is a need for additional information.

cc: Laura Jensen, Clerk, Board of County Commissioners  
Ed Tiryakian, Chair, Animal Services Advisory Board  
Bryan Stewart, Vice Chair, Animal Services Advisory Board

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Bryan Stuart  
**Name Called:**  
**Home Address:** 121 E. Tryon St.  
 Hillsborough NC 27278  
**Phone (Day):** 919-600-2422  
**Phone (Evening):** 919-600-2422  
**Phone (Cell):** 919-600-2422  
**Email:** bryanlstuart@gmail.com  
**Place of Employment:** North Carolina Museum of Natural Sciences  
**Job Title:** Research Curator of Herpetology  
**Year of OC Residence:** 2013  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Chapel Hill Township within C.H. city limits  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

Town of Hillsborough Tree Board member

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Animal Services Advisory Board

##### Background, education and experience relevant to this board:

I hold B.Sc., M.Sc. and Ph.D. degrees in biology/zoology and am employed as a professional zoologist (specializing in amphibians and reptiles). I have maintained or worked with domestic and exotic animals in captivity for most of my life. The North Carolina Museum of Natural Sciences is the designated recipient for venomous reptiles that are confiscated in violation of the State's Article 55 legislation pertaining to public endangerment with venomous reptiles (captive venomous snakes maintained in captivity in unsafe conditions). As such I have experience with working in coordination with law enforcement and animal control in responding to cases of live animals (in this case, venomous reptiles) being kept as pets inappropriately by members of the general public. (I know that Orange County has its own county-level legislation banning the keeping of live venomous reptiles, except as it pertains to research at UNC Chapel Hill).

##### Reasons for wanting to serve on this board:

I am a life-long animal lover and wish to offer my experience in helping to ensure that live animals are maintained appropriately (legally, humanely, and safely) in my community.

##### Conflict of Interest:

Only in that my job may require that I consult or assist law enforcement/animal control with confiscations of venomous reptiles in cases of Article 55 violations.

### Supplemental Questions:

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 5/24/2017

**Date Printed:** 6/2/2017

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Lucia Welborne  
**Name Called:**  
**Home Address:** 9119 Bent Tree Lane  
 Chapel Hill NC 27516  
**Phone (Day):** 9198803888  
**Phone (Evening):** 9198803888  
**Phone (Cell):** 919 800 3888  
**Email:** talliemac@mcalesterhome.com  
**Place of Employment:** na  
**Job Title:** na  
**Year of OC Residence:** 1970  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Volunteer Driver for National Rescue Program  
 Volunteer Pet Therapy Visitation  
 Past APS volunteer  
 ASPCA  
 Toastmasters

### Past Service on Orange County Advisory Boards:

NC / Orange County Healthy Carolinians - past board member  
 Adelaide Walters - past Chair of board - board member

### Boards/Commissions applied for:

#### Animal Services Advisory Board

##### Background, education and experience relevant to this board:

- `Life long animal lover, caretaker, and rescue.
- `Volunteer with Best Friends during and after Hurricane Katrina.
- `Volunteer driver for national rescue relocation and homing program
- `Volunteer at Best Friends Animal Society - Utah
- ` Spay/neuter coordinator for APS - 70s
- `Trainee with Animal Behaviorist at Best Friends Animal Society.
- `Masters Degree in Public Health gives me a good understanding the workings of communities.

##### Reasons for wanting to serve on this board:

I have a love of animals and a true empathy for them.  
 I believe I can contribute both through my education and experience  
 I am familiar with the people, geography and community of Orange County

##### Conflict of Interest:

**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 10/9/2018 6:11:51 PM

**Date Printed:** 10/17/2018

**BOCC Attendance Records For Advisory Board Re-Appointments  
Animal Services Advisory Board– Apr 2020 - Mar 2021**

	Original Date Appointed	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Dr. Bryan Stuart	09/04/2018	N	N	N	P	P	P	P	P	N	P	P	P
Lucia Welborne	03/19/2019	N	N	N	P	P	P	P	P	N	E	P	P
<b>P: Present @ Meeting A: Absent E: Excused Absence N: No Meeting</b>													
<b>Information Current Through: March 31, 2021</b>													

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Animal Services Advisory Board*

Contact Person: Vicki Jones

Contact Phone: 919-942-7387

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### Mr. David Francis

Gender Identity: Male

Ethnic Background: White

Age Range: 35-59

Date Applied: 07/28/2020

Township: Chapel Hill

Res. Eligibility: Chapel Hill ETJ

Also Serves On:

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### Kim Odom

Gender Identity: Female

Ethnic Background: White

Age Range: 35-59

Date Applied: 01/08/2020

Township: Cedar Grove

Res. Eligibility: County

Also Serves On:

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### Stacy Schenkel

Gender Identity: Female

Ethnic Background: White

Age Range: 35-59

Date Applied: 01/08/2020

Township: Chapel Hill

Res. Eligibility: County

Also Serves On: Animal Services Hearing Panel Pool

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### Brenda Baldwin Scott

Gender Identity: Female

Ethnic Background: White

Age Range: 60+

Date Applied: 07/28/2020

Township: Eno

Res. Eligibility: County

Also Serves On: Animal Services Hearing Panel Pool

---

### Ms. Jennifer Stout

Gender Identity: Female

Ethnic Background: White

Age Range:

Date Applied: 07/28/2020

Township: Hillsborough

Res. Eligibility: County

Also Serves On: Animal Services Hearing Panel Pool

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. David Francis  
**Name Called:**  
**Home Address:** 206 Northwood Drive  
 Chapel Hill NC 27516  
**Phone:** 2024924922  
**Email:** dcfranci@gmail.com  
**Year of OC Residence:** 2013  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Chapel Hill ETJ  
**Gender Identity:** Male  
**Ethnic Background:** white  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

I am a member of Launch Chapel Hill s Cohort 11. I also am a member of the American Council on Germany. My wife works for the university, and my daughter is in day care near campus. We are also members of St. Thomas s Church.

### Past Service on Orange County Advisory Boards:

None.

### Boards/Commissions applied for:

#### Animal Services Advisory Board

##### Background, education and experience relevant to this board:

I have an MBA from UNC, a graduate degree from Georgetown, and an undergraduate degree from the University of Chicago. I have lived around the world as a journalist, and can bring in many outside perspectives and solution to help solve problems. As a journalist, I have covered governments globally so I have a great understanding of how it functions, but still have a lot to learn. I have also been a responsible pet owner for the last 20 years.

##### Reasons for wanting to serve on this board:

I want to get involved in local government in some capacity to better know my Chapel Hill neighbors. I am also passionate about animal welfare. Finally, I want to start to introduce my daughter into how civic life works.

##### Contribution to the diversity of viewpoints on this board:

I have had the opportunity to live all over the world, as well as in major cities across the country. As a journalist, I have reported on pet conditions in a number of different countries. I can bring a unique perspective to the Animal Services Advisory Board based on these experiences.

##### Conflict of Interest:

### Boards/Commissions appointments:

### Other Comments:

**This application was current on:** 7/28/2020

**Date Printed:** 7/28/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Kim Odom  
**Name Called:**  
**Home Address:** 3815 Kenwood Drive  
Hillsborough NC 27278  
**Phone:** 919-732-0915  
**Email:** kim.wanke@duke.edu  
**Year of OC Residence:** 2018  
**Township of Residence:** Cedar Grove  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

**Community Activities/Organizational Memberships:**

None at the moment, other than past poll greater for Orange County Democratic Party.

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:****Animal Services Advisory Board****Background, education and experience relevant to this board:**

I have participated in animal rescue for years- by transporting animals, fostering, etc.

**Reasons for wanting to serve on this board:**

I would be interested in the animal advocacy member slot

**Contribution to the diversity of viewpoints on this board:**

I would offer my honest opinion on proposed topics and use my background with rescue as a source of experience

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/8/2020

Date Printed: 1/9/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Stacy Schenkel  
**Name Called:**  
**Home Address:** 7211 Union Grove Church Rd.  
 Hillsborough NC 27278  
**Phone:** 7148565745  
**Email:** Kitty3leg@gmail.com  
**Year of OC Residence:** 2018  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Graduate of OC Sheriff citizenâ€™s academy  
 Certified Assistant Laboratory Animal Technician  
 Registered Veterinary Technician (license currently inactive)

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Animal Services Hearing Panel Pool

##### Background, education and experience relevant to this board:

I have always been an advocate for animal health and safety, even when I was a child. Animal husbandry has been a huge part of my personal life and itâ€™s now a large part of my professional life as well.

##### Reasons for wanting to serve on this board:

I'd like to do my part to protect the basic rights and safety of animals in Orange County and educate others if I can.

##### Contribution to the diversity of viewpoints on this board:

I grew up in southern California and I have been exposed to all sorts of animal behavior both wild and domestic. I am also well-versed in snake handling and education regarding wild reptiles.

##### Conflict of Interest:

**Animal Services Advisory Board****Background, education and experience relevant to this board:**

I have always been an advocate for animal health and safety, even when I was a child. Animal husbandry has been a huge part of my personal life and it's now a large part of my professional life as well.

**Reasons for wanting to serve on this board:**

I'd like to do my part to protect the basic rights and safety of animals in Orange County and educate others if I can.

**Contribution to the diversity of viewpoints on this board:**

I grew up in southern California and I have been exposed to all sorts of animal behavior both wild and domestic. I am also well-versed in snake handling and education regarding wild reptiles.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/8/2020 9:10:40 AM

Date Printed: 1/9/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Brenda Baldwin Scott  
**Name Called:**  
**Home Address:** 6106 Bent Oak Dr  
 Durham NC 27705  
**Phone:** 919-3094647  
**Email:** Mysons27705@yahoo.com  
**Year of OC Residence:** 2000  
**Township of Residence:** Eno  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** white  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

I have worked for 3 years as an animal rehabber, specializing in orphaned neonatal kittens, for 2 local rescues. I have received technical training meant for vet tech continuing education, but I am not a vet tech. I have also received training as a wildlife rehabber for the Wildlife Rehab of NC, including annual workshops at NCSU Vet School. (To be clear, I do not live in any of the cities listed above. I live in an unincorporated part of the county.)

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Animal Services Advisory Board

##### Background, education and experience relevant to this board:

My animal-related experience is explained above. I hold a Masters of Science in Chemistry and Biochemistry from California Institute of Technology. I am a published researcher, and I have 25 year of experience as a regional and national manager for research corporations. My work involved extensive experience with negotiating large contracts and building teams. I have worked for 3 years as an animal rehabber, specializing in orphaned neonatal kittens, for 2 local rescues. I have received technical training meant for vet tech continuing education, but I am not a vet tech. I have also received training as a wildlife rehabber for the Wildlife Rehab of NC, including annual workshops at NCSU Vet School. (To be clear, I do not live in any of the cities listed above. I live in an unincorporated part of the county.)

##### Reasons for wanting to serve on this board:

I have time now to get involved with local community.

##### Contribution to the diversity of viewpoints on this board:

I have a background in science and corporate business as well as pet rescue. This lends a logical appraisal of evidence relative to statutes.

##### Conflict of Interest:

**Boards/Commissions appointments:****Animal Services Hearing Panel Pool**

**Application Date:** 2/23/2016

**Background, education and experience relevant to this board:**

My animal-related experience is explained above. I hold a Masters of Science in Chemistry and Biochemistry from California Institute of Technology. I am a published researcher, and I have 25 year of experience as a regional and national manager for rese

**Reasons for wanting to serve on this board:**

I have time now to get involved with local community.

**Conflict of Interest:****Other Comments:**

**This application was current on:** 7/28/2020

**Date Printed:** 7/28/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Jennifer Stout  
**Name Called:**  
**Home Address:** 2401 George Anderson Dr  
 Hillsborough NC 27278  
**Phone:** 9193239992  
**Email:** jenstout.nc@gmail.com  
**Year of OC Residence:** 2012  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** white

### Age Range:

### Community Activities/Organizational Memberships:

Graduate of the Hillsborough Citizen s Academy, Election Assistant for Orange County Board of Elections (2016 to present), former volunteer with Calvin s Paws, former board member and volunteer with North Carolina Therapeutic Riding Center,

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Animal Services Advisory Board

##### Background, education and experience relevant to this board:

I m a lifelong animal lover. I grew up on a farm, later got into horses, and spent my formative years working the show circuit as a groom. I ve been a farm/pet sitter for over 20 years now. I work professionally in human clinical research, but my passion has always been animals and animal care. I ve volunteered in multiple capacities with animal rescue groups and other groups with a horse component (therapeutic riding). And I am also a fill in veterinary assistant at a local practice when they need additional hands. I think all of that brings a wealth of love and experience that could prove helpful and relevant.

##### Reasons for wanting to serve on this board:

I d like to find a way to combine by love of animals with my interest in local government and this seems a good way to marry that.

##### Contribution to the diversity of viewpoints on this board:

##### Conflict of Interest:

### Boards/Commissions appointments:

**Animal Services Hearing Panel Pool****Application Date:** 5/14/2019**Background, education and experience relevant to this board:**

Echoing what I said above...

I m a lifelong animal lover. I grew up on a farm, later got into horses, and spent my formative years working the show circuit as a groom. I ve been a farm/pet sitter for over 20 years now. I work professionally in human c

**Reasons for wanting to serve on this board:**

This board is intriguing because the decisions made have strong personal and potentially community impacts. I m a dog owner and aficionado, but I ve also been the recipient of a nasty dog bite and have been exposed to the animal control/reporting side of

**Conflict of Interest:****Other Comments:****This application was current on:** 7/28/2020**Date Printed:** 7/28/2020

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 9**

**SUBJECT:** Animal Services Hearing Panel Pool - Appointments Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Animal Services Hearing Panel Pool  
Member Roster  
Animal Services Advisory Board  
Member Roster  
Applicant Interest List  
No Applicants for this Board

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss appointments to the Animal Services Hearing Panel Pool.

**BACKGROUND:** The following appointment information is for Board consideration:

**Appointment of two Animal Services Advisory Board members to serve as Chairs to the Animal Services Hearing Panel Pool (both terms expiring 03/31/2022):**

<b>NAME</b>	<b>SPECIAL REPRESENTATIVE</b>	<b>EXPIRATION DATE</b>
Dr. Sunita Driehuys	Veterinarian	06/30/2022
Dr. Bryan Stuart	Town of Hillsborough	06/30/2021
Dawn Roberts	Non-Municipality	06/30/2023
Lucia Welborne	Animal Welfare/Animal Advocacy	06/30/2021
Lori Gershon	Animal Welfare/Animal Advocacy	06/30/2023
Meggie Romick	Animal Welfare/Animal Advocacy	06/30/2023
Allan Polak	Certified Animal Handler/Trainer/Technician	06/30/2022
Susan Spinks	Owner/Manager Retail Pet Services	06/30/2023

**NOTE – The following vacancies remain:**

<b>POSITION DESIGNATION</b>	<b>EXPIRATION DATE</b>	<b>VACANCY INFORMATION</b>
At-Large Unincorporated County	03/31/2024	<b>Vacant since 03/31/2021</b>
Veterinarian	03/31/2024	<b>Vacant since 03/31/2021</b>

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Animal Services Hearing Panel Pool.

# Board and Commission Members

## And Vacant Positions

### *Animal Services Hearing Panel Pool*

Meeting Times: As Needed

Contact Person: Vicki Jones

Meeting Place:

Contact Phone: 919-942-7387

Positions: 18

Length: 3 years

Terms: 2

Description: To hear appeals from violations of the Orange County Code of Ordinances, Chapter 4 ("Animal Control Ordinance"), as provided in the Orange County Code of Ordinances, Section 4-53 Appeals. To hear appeals as prescribed by N.C. Gen. Stat. §67-4.1(c). To protect the health, safety and welfare of Orange County residents and the animals residing in Orange County. Conduct fair and impartial hearings of appeals of potentially dangerous dog declaration and any other appeals as may be required by the Animal Control Ordinance.

#### Michelle Walker

1			First Appointed:	03/22/2016	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/10/2020
Ethnic Background:	White	Resid/Spec Req:	Carrboro	Expiration:	03/31/2023
Age Range:		Special Repr:	Town of Carrboro	Number of Terms:	2

#### Debra Cunningham

2			First Appointed:	03/20/2018	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/16/2021
Ethnic Background:	White	Resid/Spec Req:	Carrboro	Expiration:	03/31/2024
Age Range:		Special Repr:	Town of Carrboro	Number of Terms:	2

#### Dr Laurie Smith

3			First Appointed:	09/20/2016	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/19/2019
Ethnic Background:	White	Resid/Spec Req:	Chapel Hill	Expiration:	03/31/2022
Age Range:		Special Repr:	Town of Chapel Hill	Number of Terms:	2

#### Stacy Schenkel

4			First Appointed:	10/20/2020	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	10/20/2020
Ethnic Background:	White	Resid/Spec Req:	Chapel Hill	Expiration:	03/31/2023
Age Range:	35-59	Special Repr:	Town of Chapel Hill	Number of Terms:	1

#### Dr. Mark Solomon

5			First Appointed:	03/16/2021	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	03/16/2021
Ethnic Background:	White	Resid/Spec Req:	Hillsborough	Expiration:	03/31/2024
Age Range:	35-59	Special Repr:	Town of Hillsborough	Number of Terms:	1

#### Ms. Jennifer Stout

6			First Appointed:	06/18/2019	
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	06/18/2019
Ethnic Background:	White	Resid/Spec Req:	Hillsborough	Expiration:	03/31/2022
Age Range:		Special Repr:	Town of Hillsborough	Number of Terms:	1

# Board and Commission Members

## And Vacant Positions

### *Animal Services Hearing Panel Pool*

Meeting Times: As Needed

Contact Person: Vicki Jones

Meeting Place:

Contact Phone: 919-942-7387

Positions: 18

Length: 3 years

Terms: 2

#### Tony Whitaker

7

Gender Identity: Male

Township: Little River

First Appointed: 09/06/2016

Ethnic Background: White

Resid/Spec Req: Orange County

Current Appointment: 03/10/2020

Age Range:

Special Repr: Public Health Field

Expiration: 03/31/2023

Number of Terms: 2

#### Allan Polak

8

Gender Identity: Male

Township: Chapel Hill

First Appointed: 03/19/2019

Ethnic Background: White

Resid/Spec Req: Orange County

Current Appointment: 03/16/2021

Age Range: 35-59

Special Repr: Public Safety Field

Expiration: 03/31/2024

Number of Terms: 1

#### Bonnie Hauser

9

Gender Identity: Female

Township: Bingham

First Appointed: 09/05/2017

Ethnic Background: White

Resid/Spec Req: Orange County

Current Appointment: 03/19/2019

Age Range: 60+

Special Repr: At-Large

Expiration: 03/31/2022

Number of Terms: 1

#### Matthew Bonds

10

Gender Identity: Male

Township: Chapel Hill

First Appointed: 11/01/2018

Ethnic Background: White

Resid/Spec Req: Orange County

Current Appointment: 03/10/2020

Age Range:

Special Repr: At-Large

Expiration: 03/31/2023

Number of Terms: 1

#### Meggie Romick

11

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/19/2019

Ethnic Background: White

Resid/Spec Req: Orange County

Current Appointment: 03/16/2021

Age Range: 18-34

Special Repr: At-Large

Expiration: 03/31/2024

Number of Terms: 1

#### Jean Austin

12

Gender Identity: Female

Township: Cheeks

First Appointed: 03/22/2016

Ethnic Background: White

Resid/Spec Req: Orange County

Current Appointment: 03/19/2019

Age Range:

Special Repr: At-Large Unincorporated County

Expiration: 03/31/2022

Number of Terms: 2

# Board and Commission Members

## And Vacant Positions

### *Animal Services Hearing Panel Pool*

Meeting Times: As Needed

Contact Person: Vicki Jones

Meeting Place:

Contact Phone: 919-942-7387

Positions: 18

Length: 3 years

Terms: 2

#### Cathy Munnier

13			First Appointed:	03/22/2016	
Gender Identity:	Female	Township:	Eno	Current Appointment:	03/10/2020
Ethnic Background:	White	Resid/Spec Req:	Orange County	Expiration:	03/31/2023
Age Range:		Special Repr:	At-Large Unincorporated County	Number of Terms:	2

#### VACANT

14			First Appointed:		
Gender Identity:		Township:		Current Appointment:	
Ethnic Background:		Resid/Spec Req:	Orange County	Expiration:	03/31/2021
Age Range:		Special Repr:	At-Large Unincorporated County	Number of Terms:	

#### VACANT

15			First Appointed:		
Gender Identity:		Township:		Current Appointment:	
Ethnic Background:		Resid/Spec Req:	Orange County	Expiration:	03/31/2024
Age Range:		Special Repr:	Veterinarian	Number of Terms:	

#### Edmund Tiryakian

16			First Appointed:	04/19/2016	
Gender Identity:	Male	Township:	Little River	Current Appointment:	03/10/2020
Ethnic Background:	White	Resid/Spec Req:	Orange County	Expiration:	03/31/2023
Age Range:		Special Repr:	Animal Services Advisory Board Member	Number of Terms:	2

#### Mr. Casey Ferrell

17			First Appointed:	03/10/2020	
Gender Identity:	Male	Township:	Eno	Current Appointment:	03/10/2020
Ethnic Background:	White	Resid/Spec Req:	Orange County	Expiration:	03/31/2022
Age Range:		Special Repr:	Animal Services Advisory Board Member	Number of Terms:	1

#### Amanda Schwoerke

18			First Appointed:	11/01/2016	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/19/2019
Ethnic Background:	Hispanic	Resid/Spec Req:	Orange County	Expiration:	03/31/2022
Age Range:		Special Repr:	Animal Services Advisory Board Member	Number of Terms:	2

# Board and Commission Members

## And Vacant Positions

### *Animal Services Advisory Board*

Meeting Times: 6:30 pm-8:00 pm Third Wed. each month

Contact Person: Vicki Jones

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

Description: <div>The charge of the Animal Services Advisory Board is to advise the Board of County Commissioners on matters of concern regarding animal issues and animals services in Orange County. &nbsp;&nbsp;&nbsp;To work with the Animal Services Director (or designee) on various policy concerns and issues regarding County animal services. To carry out duty to hear Potentially Dangerous Dog Declaration appeals as prescribed by N.C. Gen. Stat. §67-4.1©. &nbsp;&nbsp;&nbsp;Position #1 &quot;Veterinarian from Health Board&quot;, may serve 3 terms to coincide with the Board of Health terms.</div>

#### Dr. Lee Pickett

1			First Appointed:	09/17/2019	
Gender Identity:	Female	Township:	Eno	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2023
Age Range:		Special Repr:	Veterinarian from Health Board (3 terms)	Number of Terms:	1

#### Dr Sunita Driehuys

2			First Appointed:	03/10/2020	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/10/2020
Ethnic Background:	Asian American	Resid/Spec Req:		Expiration:	06/30/2022
Age Range:	35-59	Special Repr:	Veterinarian	Number of Terms:	1

#### Sue Millager

3			First Appointed:	03/10/2020	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/10/2020
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:	60+	Special Repr:	Town of Carrboro	Number of Terms:	

#### Amanda Schwoerke

4			First Appointed:	06/19/2018	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	06/19/2018
Ethnic Background:	Hispanic	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:		Special Repr:	Town of Chapel Hill	Number of Terms:	1

#### Dr. Bryan Stuart

5			First Appointed:	09/04/2018	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	09/04/2018
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:		Special Repr:	Town of Hillsborough	Number of Terms:	1

#### Mr. Casey Ferrell

6			First Appointed:	03/19/2019	
Gender Identity:	Male	Township:	Eno	Current Appointment:	03/19/2019
Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
Age Range:		Special Repr:	Non-Municipality	Number of Terms:	1

# Board and Commission Members

## And Vacant Positions

### *Animal Services Advisory Board*

Meeting Times: 6:30 pm-8:00 pm Third Wed. each month

Contact Person: Vicki Jones

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

#### Edmund Tiryakian

7

Gender Identity: Male

Township: Little River

First Appointed: 06/07/2016

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 06/18/2019

Age Range:

Special Repr: At-Large

Expiration: 06/30/2022

Number of Terms: 2

#### Dawn Roberts

8

Gender Identity: Female

Township: Cedar Grove

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 35-59

Special Repr: Non-Municipality

Expiration: 06/30/2023

Number of Terms: 1

#### Lucia Welborne

9

Gender Identity: Female

Township: Bingham

First Appointed: 03/19/2019

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 03/19/2019

Age Range:

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2021

Number of Terms: 1

#### Lori Gershon

10

Gender Identity: Female

Township: Chapel Hill

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 35-59

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2023

Number of Terms: 1

#### Meggie Romick

11

Gender Identity: Female

Township: Chapel Hill

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 18-34

Special Repr: Animal Welfare/Animal Advocacy

Expiration: 06/30/2023

Number of Terms: 1

#### Allan Polak

12

Gender Identity: Male

Township: Chapel Hill

First Appointed: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Current Appointment: 10/06/2020

Age Range: 35-59

Special Repr: Certified Animal Handler/Trainer/Technic

Expiration: 06/30/2022

Number of Terms:

# Board and Commission Members

## And Vacant Positions

### *Animal Services Advisory Board*

Meeting Times: 6:30 pm-8:00 pm Third Wed. each month

Contact Person: Vicki Jones

Meeting Place: Community Room of the Animal Services Facility

Contact Phone: 919-942-7387

Positions: 13

Length: 3 years

Terms: 2

### Susan Spinks

13

First Appointed: 10/06/2020

Gender Identity: Female

Township: Chapel Hill

Current Appointment: 10/06/2020

Ethnic Background: White

Resid/Spec Req:

Expiration: 06/30/2023

Age Range: 35-59

Special Repr: Owner/Manager Retail Pet Services

Number of Terms: 1

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Animal Services Hearing Panel Pool*

Contact Person: Vicki Jones

Contact Phone: 919-942-7387

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No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Res. Eligibility:

Also Serves On:

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**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 10**

**SUBJECT:** Arts Commission – Appointment Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Recommendation  
Application for Person Recommended  
Applicant Interest List  
Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss an appointment to the Arts Commission.

**BACKGROUND:** The following appointment information is for Board consideration.

<b>NAME</b>	<b>SPECIAL REPRESENTATIVE</b>	<b>TYPE OF APPOINTMENT TERM</b>	<b>EXPIRATION DATE</b>
Hannah Fatool	UNC Student Representative	First Full Term	06/30/2022

**NOTE - If the individual listed above is appointed, the following vacancies remain:**

- None

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**  
Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Arts Commission.

# Board and Commission Members

## And Vacant Positions

### Arts Commission

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

Description: The members of this commission are appointed by the Board of Commissioners. The Arts Commission is housed with the Economic Development Department. It recommends strategies to promote the artistic and cultural growth of Orange County, advises the Board of Commissioners on matters involving the arts, and acts as the granting panel for funding programs available to individual artists and non-profit groups sponsoring arts projects in Orange County.

### Marcela Slade

1			First Appointed:	12/04/2017	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/08/2018
Ethnic Background:	Other	Resid/Spec Req:	At-Large	Expiration:	03/31/2021
Age Range:		Special Repr:		Number of Terms:	1

### Mr John Bemis

2			First Appointed:	02/16/2021	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	02/16/2021
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	03/31/2024
Age Range:	35-59	Special Repr:		Number of Terms:	1

### Matthew Keith

3			First Appointed:	10/06/2020	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2021
Age Range:	18-34	Special Repr:	UNC Student Representative	Number of Terms:	1

### Daniel Mayer

4			First Appointed:	09/06/2016	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	05/05/2020
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	03/31/2023
Age Range:		Special Repr:		Number of Terms:	2

### Dr. Crystal Wu

5			First Appointed:	03/16/2021	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/16/2021
Ethnic Background:	Asian American	Resid/Spec Req:	At-Large	Expiration:	03/31/2024
Age Range:	18-34	Special Repr:		Number of Terms:	1

### Linda Williamson

6			First Appointed:	12/04/2017	
Gender Identity:	Female	Township:	Cheeks	Current Appointment:	09/17/2019
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	09/30/2022
Age Range:		Special Repr:		Number of Terms:	1

# Board and Commission Members

## And Vacant Positions

### *Arts Commission*

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

#### Sean Bailey

7

Gender Identity: Male      Township: Hillsborough  
 Ethnic Background: African American      Resid/Spec Req: At-Large  
 Age Range: 35-59      Special Repr:

First Appointed: 10/06/2020  
 Current Appointment: 10/06/2020  
 Expiration: 09/30/2023  
 Number of Terms: 1

#### Ms Lindsay Metivier

8

Gender Identity: Female      Township: Chapel Hill  
 Ethnic Background: White      Resid/Spec Req: At-Large  
 Age Range: 35-59      Special Repr:

First Appointed: 03/16/2021  
 Current Appointment: 03/16/2021  
 Expiration: 03/31/2024  
 Number of Terms: 1

#### Ms. Krista Bremer

9

Gender Identity: Female      Township: Chapel Hill  
 Ethnic Background: White      Resid/Spec Req: At-Large  
 Age Range: 35-59      Special Repr:

First Appointed: 05/05/2020  
 Current Appointment: 05/05/2020  
 Expiration: 03/31/2023  
 Number of Terms: 1

#### Mr. Marlon Torres

10

Gender Identity: Male      Township: Chapel Hill  
 Ethnic Background: Hispanic      Resid/Spec Req: At-Large  
 Age Range:      Special Repr:

First Appointed: 12/04/2017  
 Current Appointment: 05/05/2020  
 Expiration: 03/31/2023  
 Number of Terms: 2

#### Mr Brad Porter

11

Gender Identity: Male      Township: Bingham  
 Ethnic Background: White      Resid/Spec Req: At-Large  
 Age Range: 35-59      Special Repr:

First Appointed: 05/05/2020  
 Current Appointment: 05/05/2020  
 Expiration: 03/31/2023  
 Number of Terms: 1

#### Anita Mills

12

Gender Identity: Female      Township: Little River  
 Ethnic Background: White      Resid/Spec Req: At-Large  
 Age Range:      Special Repr:

First Appointed: 03/21/2017  
 Current Appointment: 02/16/2021  
 Expiration: 03/31/2024  
 Number of Terms: 2

# Board and Commission Members

## And Vacant Positions

### *Arts Commission*

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

### Mr. Frederick Joiner

13 Chair

Gender Identity: Male

Township: Chapel Hill

First Appointed: 02/06/2018

Ethnic Background: African American

Resid/Spec Req: At-Large

Current Appointment: 02/16/2021

Age Range:

Special Repr:

Expiration: 03/31/2024

Number of Terms: 2

### Mr Justin Haslett

14

Gender Identity: Male

Township: Chapel Hill

First Appointed: 02/19/2019

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 09/17/2019

Age Range:

Special Repr:

Expiration: 09/30/2022

Number of Terms: 1

### Delia Keefe

15 Secretary

Gender Identity: Female

Township: Chapel Hill

First Appointed: 04/05/2016

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 03/19/2019

Age Range:

Special Repr:

Expiration: 03/31/2022

Number of Terms: 2



May 4, 2021

Laura Jensen  
Clerk to the Board of County Commissioners  
300 Tryon St.  
Hillsborough, NC 27278

Dear Laura:

By electronic vote on May 3, 2021, the Orange County Arts Commission Advisory Board approved the appointment of **Hannah Fatool** to Position #3 as the OCAC/UNC Student Liaison for the 2021-22 school year. This term will expire June 30, 2022.

Ms. Fatool is actively involved in the performing arts on campus at UNC. She is a producer for Kenan Theatre Company, the Executive Director of Operations for the student theatre group Company Carolina, and the current President of the honors theatre fraternity Alpha Psi Omega. Her role as liaison between our organizations, as well as her input as a current student and local artist, will be invaluable for the future initiatives of the OCAC.

Sincerely,

A handwritten signature in black ink, appearing to read "Katie Murray". The signature is fluid and cursive, with a long, sweeping tail that extends to the right.

Katie Murray  
Arts Commission Director

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Hannah Fatool  
**Name Called:**  
**Home Address:** 405 S Merritt Mill Rd, Apt B.  
 Chapel Hill NC 27516  
**Phone:** 9199092345  
**Email:** hannahf@live.unc.edu  
**Year of OC Residence:** 2020  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 18-34

### Community Activities/Organizational Memberships:

Dramatic Arts and Linguistics major at UNC Chapel Hill  
 President of Alpha Psi Omega at UNC Chapel Hill  
 Director of Operations at Company Carolina  
 Producer with Kenan Theatre Company

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Arts Commission

##### Background, education and experience relevant to this board:

I am a third-year Dramatic Arts and Linguistics major at the University of North Carolina Chapel Hill. During my time at UNC, I have worked with several student theatre groups on campus as a director, producer, and board executive. I also frequently work and volunteer at PlayMakers Repertory Company and have many connections to the artists who work there. I serve as a producer for Kenan Theatre Company, the Executive Director of Operations for the student theatre group Company Carolina, the current President of the honors theatre fraternity Alpha Psi Omega. Through these experiences, leadership roles, and my connections to the broader arts community at UNC, I am well suited to share campus arts news with the Orange County Arts Commission and to help inform student artists about events and opportunities relating to the Arts Commission.

##### Reasons for wanting to serve on this board:

I would be honored at the opportunity to serve on the Orange County Arts Commission with other local creatives and innovators. Working with fellow artists--in diverse artistic fields--to amplify the artistic landscape of Orange County would be an invaluable experience in broadening my knowledge base and connection to the community. I would be thrilled at the opportunity to bring my own voice and skillset to the conversation. As someone who spends a great deal of her time creating theatre in Orange County, I am uniquely passionate about the opportunities and resources available to local artists. I would be incredibly grateful and exhilarated by this chance to help bring new art and increased accessibility to the Orange County

community.

**Contribution to the diversity of viewpoints on this board:**

As a student artist on the Orange County Arts Commission, I would connect the board to the UNC campus and provide a window into the vast amount of student art created and shared each semester. Serving on the executive boards of several theatre organizations on campus--along with directing and producing my own work--I have a firsthand knowledge of many challenges that student groups face to acquire the resources and funding necessary to accomplish their goals. Sharing my experience and the experiences of my peers with the Orange County Arts Commission, I would be able to call attention to various areas of need within Orange County and help underscore the importance of supporting new voices in the arts community.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 4/25/2021 11:34:25 AM

Date Printed: 5/3/2021

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Arts Commission*

Contact Person: Katie Murray

Contact Phone: 919-245-2335

### Mrs. Lili Engelhardt

Gender Identity: Female

Date Applied: 07/29/2020

Ethnic Background: Asian American

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: Carrboro City Limits

Also Serves On:

### Hannah Fatool

Gender Identity: Female

Date Applied: 04/25/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 18-34

Res. Eligibility: C.H. City Limits

Also Serves On:

### Ryan Jackson

Gender Identity: Choose not to disclose

Date Applied: 04/21/2021

Ethnic Background: Other

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: C.H. City Limits

Also Serves On:

### Ms. Heather Lewis

Gender Identity: Female

Date Applied: 12/31/2019

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: Carrboro City Limits

Also Serves On:

### Art Menius

Gender Identity: Male

Date Applied: 12/28/2020

Ethnic Background: White

Township: Little River

Age Range: 60+

Res. Eligibility: County

Also Serves On: Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL JURISDICTION OF ORAN)

### Drew Remaley

Gender Identity: Male

Date Applied: 12/30/2019

Ethnic Background: White

Township: Hillsborough

Age Range: 60+

Res. Eligibility: Hillsborough Town Limits

Also Serves On:

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Arts Commission*

Contact Person: Katie Murray

Contact Phone: 919-245-2335

### Mr Lamar Richards

Gender Identity: Male

Date Applied: 09/16/2020

Ethnic Background: African American

Township: Chapel Hill

Age Range: 18-34

Res. Eligibility: C.H. City Limits

Also Serves On:

### Macie Rouse

Gender Identity: Female

Date Applied: 08/24/2020

Ethnic Background: White

Township: Chapel Hill

Age Range: 18-34

Res. Eligibility: C.H. City Limits

Also Serves On:

### Mrs Sarah Shore

Gender Identity: Female

Date Applied: 02/19/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 18-34

Res. Eligibility: County

Also Serves On:

### Arthur Sprinzeles

Gender Identity: Male

Date Applied: 03/05/2019

Ethnic Background: White

Township: Hillsborough

Age Range:

Res. Eligibility: County

Also Serves On: Affordable Housing Advisory Board

### Mr. Nicholas Volant

Gender Identity: Male

Date Applied: 12/16/2019

Ethnic Background: White

Township: Chapel Hill

Age Range: 18-34

Res. Eligibility: Carrboro JPA

Also Serves On:

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs. Lili Engelhardt  
**Name Called:**  
**Home Address:** 303 Lake Hogan Farm Road  
 Chapel Hill NC 27516  
**Phone:** 919 923 2844  
**Email:** lili@engelhardt.com  
**Year of OC Residence:** 2009  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Gender Identity:** Female  
**Ethnic Background:** Asian American  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

With the effort required to launch our new business, I have been forced to curtail my community and organizational work. That being said, community involvement has always been core to my values. Some of my past work includes:

2017 - Published Down syndrome portrait book as fundraiser for Anna's Angels, Gigi's Playhouse, and the Triangle Down Syndrome Network

2015 - 2017 Leukemia & Lymphoma Society - Leadership Team

2015 - 2017 Big Brothers Big Sisters of the Triangle - Board of Directors

2011-2017 - Lili Engelhardt Fine Art donated over \$750,000 of goods and services to local non profits

2001 - NY City Partnership and ReSTART Central - Helped companies affected by 9/11 recover and helped allocate grant money to affected businesses

2001 - Helped create This is New York, a photography book that chronicled the rise and fall of the Twin Towers.

### Past Service on Orange County Advisory Boards:

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### Boards/Commissions applied for:

#### Chapel Hill/Orange County Visitors Bureau

##### Background, education and experience relevant to this board:

I have an MBA and strong analytical skills that can be used in analyzing proposals and evaluating marketing plans.

I have traveled throughout the world extensively, lived / worked in several countries as well as cities throughout the US, and have many points of reference for what different travelers are looking for and may appreciate / remember.

##### Reasons for wanting to serve on this board:

I want to get involved in the community and help continue to make it a desirable destination and look for ways to grow its appeal even more.

The work that I am doing with frolyk ties in closely with the goal of the Orange County Visitor s bureau to bring people to Orange County and to show them what an amazing place it is.

**Contribution to the diversity of viewpoints on this board:**

My art background has been primarily in the visual arts with photography as a focus. I have been involved in photography for twenty years, running a studio for five years, and now doing primarily on-site studio work. I am passionate about art as a way of helping people see deeper, understand more, and connect more authentically. I am a strong believer in public art and building community and connection through art. I don't know if this contributes to the diversity of viewpoints... I hope so. Please feel free to ask more questions if this does not answer your question or if you would like more information. I am passionate about art and would love to help.

**Conflict of Interest:**

**Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)**

**Background, education and experience relevant to this board:**

I hold an MBA and a BA in applied mathematics and economics. This plus my experience in investment banking, technology market development and strategic planning have given me a strong background in business analysis. I have worked in companies of many different sizes from large corporations and mid sized companies to small companies and ground floor startups. Having run startups in Orange County, I have a strong understanding of the issues

**Reasons for wanting to serve on this board:**

I would like to get involved to help small businesses flourish in Orange County.

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

**Arts Commission**

**Background, education and experience relevant to this board:**

I ran a successful portrait studio for six years in Chapel Hill. I understand what it is like to work in the art world in Orange County.

**Reasons for wanting to serve on this board:**

I am a strong believer in the arts and the importance of the arts in the community and in education.

I come from a family of artists (oil painter and sculptor, musicians) and art has been fundamental to how I see the world.

It is important to me to see the arts flourish in a world where they often get left behind.

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 7/29/2020

Date Printed: 7/29/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ryan Jackson  
**Name Called:**  
**Home Address:** 212 Cobble Ridge Drive  
 Chapel Hill NC 27516  
**Phone:** 9196361910  
**Email:** rcjackson@nc.rr.com  
**Year of OC Residence:** 2011  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Choose not to disclose  
**Ethnic Background:** Other  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

I hold a Master of Fine Arts degree from the University of Memphis and have taught photography and digital imaging in TN, NY, and NC. Former member of the Durham Arts Council Staff organizing and recruiting instructors, exhibiting local art, reviewing grant applications, and maintaining area budget/facilities.

Would love to be part of the Orange County Arts Commission.

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Arts Commission

#### Background, education and experience relevant to this board:

I hold a BFA from the Rochester Institute of Technology, an MFA from the University of Memphis and have taught art, photography, digital imaging, and web design/development at the college and university level in Tennessee, upstate New York, and in North Carolina. I am a former member of the Durham Arts Council having recruited and organized instructors, reviewed grant applications, collected and exhibited works by local/community artists, wrote grants in support of art education programs, and maintained area budget and facilities.

#### Reasons for wanting to serve on this board:

I would like to help make sure art is not forgotten or over looked and that artists in all phases of their practice, receive the support and resources they need to express their vision, ideas, and passions.

#### Contribution to the diversity of viewpoints on this board:

With my 30+ years in art, my experience is not rooted in a single discipline or belief. Instead, I think of viewpoint as a stew with ingredients born from the five states I have worked in, the three countries I have lived in, the eight colleges/universities I studied at, and the seven colleges/universities I have taught at. I am beholden to no philosophy or media and appreciate the creation of what has not previously existed and I would like to help foster that process of creation.

**Conflict of Interest:****Durham Technical Community College Board of Trustees****Background, education and experience relevant to this board:**

In pursuit of my associate s, bachelor s, and a master s degrees I have attended eight different colleges and university. I also taught at the community college and university level for many years and have server of institutional boards ranging for student discipline, academic programming, and area budgets.

**Reasons for wanting to serve on this board:**

As higher education becomes an economic and societal requirement, community colleges must lead the way towards affordable educational goals. I would like to serve on this committee to ensure Durham Tech is well placed to serve our local community and students in their educational and career development pursuits.

**Contribution to the diversity of viewpoints on this board:**

Having attended and taught at colleges/universities from several different states, I have experienced a range of ideologies, institutional practices, and traditions. I hope my broad back ground will allow me to present a new perspective and potential solutions to the issues faced by Durham Tech, our students, and staff/faculty.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/21/2021 7:44:09 AM

Date Printed: 4/26/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Heather Lewis  
**Name Called:**  
**Home Address:** 121 Westview Dr. #28  
 Carrboro NC 27510  
**Phone:** 919-966-1929  
**Email:** hlewis22@unc.edu  
**Year of OC Residence:** 2012  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Gender Identity:** Female  
**Ethnic Background:** white  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Arts Commission Board Member, Town of Carrboro  
 Chapel Hill / Carrboro School District Leader, NC PTA Reflections Art Program  
 UNC Employee Forum Delegate, Division 5, Administrative Support Workers, Health Affairs  
 UNC Community Service Committee  
 UNC Communications Committee  
 Girl Scout Troop Leader Troop #422  
 Carrboro Elementary Advocacy Chair  
 Carrboro Elementary Room Parent

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Arts Commission

##### Background, education and experience relevant to this board:

2006

Master of Fine Art in Photographic Imaging

â€¢GPA 3.6 on a 4.0 scale

Thesis Title: â€œPost Memoryâ€

2003

Art Institute of Atlanta

Associates of Art in Photographic Imaging

â€¢GPA 3.4 on a 4.0 scale

2000

East Carolina University

Bachelor of Art in Metal Design  
â€¢GPA 3.0 on a 4.0 scale

**Reasons for wanting to serve on this board:**

I enjoy the community involvement, especially with a focus on the arts.

**Contribution to the diversity of viewpoints on this board:**

I have three art degrees and have participated in the Carrboro Arts Council, am the district leader for the National PTA art contest, and work in the arts.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 12/31/2019

Date Printed: 12/31/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Art Menius  
**Name Called:**  
**Home Address:** 4720 Green Riley Road  
 Rougemont NC 27572  
**Phone:** 919-675-2787  
**Email:** art@artmenius.com  
**Year of OC Residence:** 1973  
**Township of Residence:** Little River  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

In last year on OC Historical Commission as vice chair Just completed six years on OUTboard, chair 2019 President, Rotary Club of Chapel Hill 2020-2021 Treasurer, Public Gallery of Carrboro dba WCOM radio; member representative, Chapel Hill - Carrboro Chamber of Commerce Show host, WHUP community radio

### Past Service on Orange County Advisory Boards:

Orange County Historical Commission (2015-2021) OUTBoard (Sept 2014 - November 2020), Chair 2019

### Boards/Commissions applied for:

#### Chapel Hill/Orange County Visitors Bureau

##### Background, education and experience relevant to this board:

Marketing and sponsorship director 1997-2007 for MerleFest, building media impressions from less than 10,000,000 to 256,000,000, while developing branding and growing event to 80,000 attendees over 4 days. Served on Wilkes County team involved in creating Blue Ridge National Heritage Area and received National Park Service s Gateway Community training. Former director of The ArtsCenter in Carrboro Served on and did contract work for Letcher County (KY) Tourism Board Produced outdoor festivals and indoor concerts in NC, KY, and MD. Worked with Owensboro-Daviess County (KY) Tourism Authority to create the IBMA Bluegrass Fan Fest and World of Bluegrass 1985 - 1990 (both events now in Raleigh as Wide Open Bluegrass) Worked for NC Historical Sites division 1977-1981, 1985 Facility for looking at events from the customer perspective

##### Reasons for wanting to serve on this board:

Tourism more and more will be a driver of the local economy in Orange County. I have the experience to contribute to this effort and a well established relationship with Visitor Bureau staff and a familiarity with their operations. As a kid growing up in Raleigh long ago, Hillsboro (as it was spelled back then) and Chapel Hill were our primary day trip destinations. My mother s family has lived in Orange County most of the 268 years the country has existed. Good knowledge of Orange County history including peer reviewed work on antebellum agricultural history and the end of the Civil War here and familiarity with historical architecture resources.

**Contribution to the diversity of viewpoints on this board:**

I have a strong perspective and experience in event and cultural tourism and on using the arts and history as tourism drivers. I have considerable experience on working on tourism driving activities and organizations in other areas. I have a life time association with rural Orange County and an urban upbringing and am the rare individual who has lived in both southern and quite northern Orange County.

Any personal or business interest(s) that could create a conflict of interest:

**Conflict of Interest:****Arts Commission****Background, education and experience relevant to this board:**

I have worked in the arts since March 1983, serving as director of The ArtsCenter in Carrboro, Appalshop in Whitesburg, KY, and founding executive director of both the International Bluegrass Music Association and Folk Alliance International. I spent ten years working full time for MerleFest in marketing and sponsorship. I currently host music programs on WCOM, where I am also board secretary, and WHUP. I formerly hosted a local arts talk show on WCHL. I have supervised non-profit radio stations, an archival repository, theatre programs, and documentary film producers and budgets up \$3,000,000. I have nearly 50 years experience serving on non-profit board and government commissions. I served three years on the Carrboro Arts Commission.

**Reasons for wanting to serve on this board:**

I am deeply committed to the arts and to Orange County. The arts have been my life and continue to be as one of the world s leading promoters of music to folk radio and as an artist manager. Yet I have reached the giving back stage of my career.

**Contribution to the diversity of viewpoints on this board:**

I bring the perspective of more than 40 years working in diverse aspects of the cultural industries including roots, bluegrass, and Americana music, theatre, visual, documentary film, and TV. I know both the non-profit and for profit arts worlds and have worldwide connections in the folk arts. I have a life time association with rural Orange County and an urban upbringing and am the rare individual who has lived in both southern and quite northern Orange County.

**Conflict of Interest:**

Although the arts commission normally cannot fund the Public Gallery of Carrboro, on whose board I shall serve until 12/31/2021, PGC did receive an emergency NCCares grant in December 2020.

**Boards/Commissions appointments:****Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL**

**Application Date:** 4/5/2016

**Background, education and experience relevant to this board:**

BA and MA from UNC-CH in history 3.5 years as a public sector historian for NC Dept of Cultural Resources: Historic Sites Sections Several peer reviewed history publications Special concentration in history of the Regulators

**Reasons for wanting to serve on this board:**

I have held a deep interest in the history of Orange County since childhood and conducted original research into the Regulators for my baccalaureate honors thesis and on Scots economic activities in late colonial Orange County in grad school. I consider O

**Conflict of Interest:**

**Orange Unified Transportation Board****Application Date:** 10/6/2014**Background, education and experience relevant to this board:**

I have extensive experience in community economic development and community based planning. In my work with Creative Carrboro, planning a proposed arts district, and with the proposed Arts and Innovation Center I have worked closely with the Carrboro Plan

**Reasons for wanting to serve on this board:**

I wish to represent the planning interests on the transportation board. In Orange, Chatham, and Wilkes County, NC and Letcher County, KY, I have seen how transportation shapes and builds strong communities OR undos them.

**Conflict of Interest:****Other Comments:****This application was current on:** 12/28/2020**Date Printed:** 12/29/2020

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Drew Remaley  
**Name Called:**  
**Home Address:** 405 West Queen St.  
Hillsborough NC 27278  
**Phone:** 919-422-7574  
**Email:** drewshousenc@gmail.com  
**Year of OC Residence:** 2012  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Gender Identity:** Male  
**Ethnic Background:** white  
**Age Range:** 60+

**Community Activities/Organizational Memberships:**  
None

**Past Service on Orange County Advisory Boards:**  
none

**Boards/Commissions applied for:**

**Arts Commission**

**Background, education and experience relevant to this board:**

Designing architecture and creating art for fifty years

**Reasons for wanting to serve on this board:**

Love of art and expression

**Contribution to the diversity of viewpoints on this board:**

I have been building and designing for most of my life as well as being a musician. I feel that with my art and design background in addition to building background I could be of value on a historic or artistic board of advisers.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 12/30/2019

Date Printed: 12/30/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Lamar Richards  
**Name Called:**  
**Home Address:** 201 S Elliott Rd  
 Chapel Hill NC 27514  
**Phone:** 8037181845  
**Email:** lamarg@live.unc.edu  
**Year of OC Residence:** 2018  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Male  
**Ethnic Background:** African American  
**Age Range:** 18-34

### Community Activities/Organizational Memberships:

Chair, UNC Commission on Campus Equality and Student Equity  
 Commissioner, UNC Community Belonging Taskforce  
 National Vice President, National Vocal Arts and Performance Alliance

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Arts Commission

##### Background, education and experience relevant to this board:

I am currently majoring in Clinical Psychology and Public Policy, with a minor in Organizational Leadership at UNC Chapel Hill. I am a trained vocalist and have performed (and placed) at Carnegie Hall in NYC, NY. I lead the South Carolina State Concert Choir and serve as Vocal Consultant to the UNC Vocal Ensemble.

##### Reasons for wanting to serve on this board:

As a UNC student I find insurmountable value in the benefits of integrating culture-based arts into our everyday lives -- especially considering today's racial climate. I'd like to contribute my leadership and advocacy to the Arts commission to advocate alongside others for my culture-based programming and minority efforts in the arts.

##### Contribution to the diversity of viewpoints on this board:

Without a doubt I will bring a very diverse perspective to the table as an undergraduate student, South Carolina native, and trained vocalist.

##### Conflict of Interest:

### Boards/Commissions appointments:

### Other Comments:

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**This application was current on:** 9/16/2020 12:00:51 AM

**Date Printed:** 9/16/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Macie Rouse  
**Name Called:**  
**Home Address:** 373 A Umstead Drive  
 Chapel Hill NC 27516  
**Phone:** 913-957-0908  
**Email:** macierouse@gmail.com

**Year of OC Residence:** 2020

**Township of Residence:**  
**Zone of Residence:**

**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 18-34

### Community Activities/Organizational Memberships:

International City and Council Management Association; Wildflower Lane Farm volunteer; MPA Student " UNC School of Government; Research Assistant " UNC School of Government

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Chapel Hill Parks, Greenways and Recreation Commission

##### Background, education and experience relevant to this board:

I received my B.A. in Anthropology from the University of Kansas. I am pursuing my master's degree in Public Administration where my coursework includes law for public administration, city and council management, and professional communications. I was a volunteer for Friends of the Kaw " a non-profit serving the Kansas River " where I helped in riverbank restoration and water clean-up projects to improve recreation for the Lawrence, Kansas community. I am an active user of Orange County parks.

##### Reasons for wanting to serve on this board:

I intend to pursue a career in government following my master's degree. I am most interested in working for a parks department. I am an outdoor enthusiast and avid park user and hope to advocate for Orange County residents who benefit from our parks.

##### Contribution to the diversity of viewpoints on this board:

As a mid-twenty-year-old, I offer a perspective that represents the needs of our younger generation. I also will offer viewpoints from the UNC graduate student population - a large demographic in Orange County. Finally, my anthropology education has taught me how to navigate and understand diverse cultural perspectives through observation and listening.

##### Conflict of Interest:

N/A

**Arts Commission****Background, education and experience relevant to this board:**

I was a dance instructor and competition team director for four years, where I choreographed routines, created costumes, and helped develop season ballet performances. I received a minor in African and African American Studies and studied three years of advanced Kiswahili. I collaborated with Tanzanian students and professors in Dar es Salaam, Tanzania for three months in 2019 and 2018 and have an understanding of East African culture.

**Reasons for wanting to serve on this board:**

I believe it is vital we provide our youth with artistic and cultural development opportunities, especially during these unprecedented times. These programs expose people to diverse perspectives and provide a healthy outlet. I want to ensure all Orange County residents have access to the arts and are given opportunities to explore these programs from diverse cultures.

**Contribution to the diversity of viewpoints on this board:**

As a mid-twenty-year-old, I offer a perspective that represents the needs of our younger generation. I also will offer viewpoints from the UNC graduate student population - a large demographic in Orange County. Finally, my anthropology education has taught me how to navigate and understand diverse cultural perspectives through observation and listening.

**Conflict of Interest:**

N/A

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/24/2020 8:46:04 PM

Date Printed: 8/25/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Sarah Shore  
**Name Called:**  
**Home Address:** 3501 Old NC 86  
 Hillsborough NC 27278  
**Phone:** 336-413-2271  
**Email:** scmorris313@gmail.com  
**Year of OC Residence:** 2016  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 18-34

**Community Activities/Organizational Memberships:**

First Baptist Church, Hillsborough  
 Small business owner, Cardinal Fern Marketing, LLC

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:**

**Arts Commission**

**Background, education and experience relevant to this board:**

I have a masters in Arts Administration from Boston University. I worked for United Arts Council of Raleigh and Wake County as a fundraiser, and have served on the Brookline Arts Commission (Brookline, MA), and as a panelist for the Indianapolis Arts Council awarding \$1,000,000 to various arts nonprofits. Additionally, I served as volunteer president at SECCA and a docent at the Reynolda House Museum of American Art.

**Reasons for wanting to serve on this board:**

I love the arts, and I have a passion to help further the arts in area. I believe the arts enrich the community for future generations.

**Contribution to the diversity of viewpoints on this board:**

I have worked with arts councils across our country, and have worked arts and professionals of all backgrounds. I have extensive experience working with boards as a member and as a staff member, which is an unique view of both sides.

**Conflict of Interest:**

**Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL****Background, education and experience relevant to this board:**

I grew up in a small suburb outside of Winston-Salem. I spent many years visiting and enjoying Old Salem, and the rich history of the area. One of the reasons I fell in love with Hillsborough and decided to move here with my family was because of the rich history in downtown. I have a background in the arts, and have worked in historical homes (Reynolda House Museum of American Art) as a docent and volunteer president (SECCA). I have a working knowledge of conservatorship due to this along with my work at the Museum of Fine Arts, Boston.

**Reasons for wanting to serve on this board:**

I think it is of the upmost importance to preserve the history of our town for future generations. In addition, the history is a draw for tourism to our town and I love talking about our town to others and highlighting the history.

**Contribution to the diversity of viewpoints on this board:**

I have lived in various locations in our state, and in our country. I have dealt with various opinions and those who fight for historical preservation in North Carolina and Mass.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 2/19/2021

Date Printed: 2/19/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Arthur Sprinczeles  
**Name Called:**  
**Home Address:** 610 Churton Grove Blvd  
 22  
 Hillsborough NC 27278  
**Phone (Day):** 919-452-2757  
**Phone (Evening):** 919-241-3531  
**Phone (Cell):** 919-452-2757  
**Email:** arthur.sprinczeles@gmail.com  
**Place of Employment:** Retired  
**Job Title:** Retired  
**Year of OC Residence:** 2006  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

I was a board member of the Affordable Housing Advisory Board. I termed out over a year and a half ago. I sit on the Hillsborough Sewer & Water Board. I m co chair on the board. I also sat on the Hillsborough Orange County Chamber board.

### Past Service on Orange County Advisory Boards:

Animal Services Advisory Board  
The Affordable Housing Board

### Boards/Commissions applied for:

#### Arts Commission

#### Background, education and experience relevant to this board:

I have lived around the arts my whole life. My dad was a professional artist. My sister went to F.I.T and was a fashion designer.

#### Reasons for wanting to serve on this board:

I have a great appreciation for it.

#### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

**Affordable Housing Advisory Board****Application Date:** 7/23/2018**Background, education and experience relevant to this board:**

Past Member

**Reasons for wanting to serve on this board:**

I enjoyed being a past member of this board

**Conflict of Interest:**

Work Experience: Worked for Rotor Rooter Corp. from 1981 to 2001 I was the Industrial Manager for them

Syosset Ford NY Sales / Service Writer Master Certified from 2001 to 2006

Coffee News of Orange County 2007 to 2010 Owner

Volunteer Experience: Member of Hillsborough Rotary Club

Board Member Hillsborough Chamber

Education: SUNY Farmingdale NY

**Other Comments:**

STAFF COMMENTS: Originally (05/19/2011 applied for Animal Services Board, Orange Water & Sewer Authority Board of Directors, and Affordable Housing Advisory Board.

ADDRESS VERIFICATION: 610 Churton Grove Blvd. is Orange County Jurisdiction and Hillsborough Township. UPDATED APPLICATION FOR OWASA BOARD 04/20/2012.

New application submitted 01/07/2014.

This application was current on: 3/5/2019

Date Printed: 3/7/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Nicholas Volant  
**Name Called:**  
**Home Address:** 213 Homestead Rd.  
 chapel hill NC 27516  
**Phone:** 9193389898  
**Email:** irnick@outlook.com  
**Year of OC Residence:** 2014  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro JPA  
**Gender Identity:** Male  
**Ethnic Background:** white  
**Age Range:** 18-34

### Community Activities/Organizational Memberships:

- Extra-Life: Member since 2014, taking donations to benefit Duke Children s Hospital during live-stream events.
- Arunah Hill Natural Science Center in Cummington, Massachusetts

### Past Service on Orange County Advisory Boards:

None Currently, applying for ORANGE COUNTY ARTS COMMISSION

### Boards/Commissions applied for:

#### Arts Commission

##### Background, education and experience relevant to this board:

I attended and Graduated Western Connecticut State University with a Bachelors in Graphic Design, minor in Photography. I have had experience in portrait, landscape and urban photography as well as oil painting and drawing in various media.

##### Reasons for wanting to serve on this board:

I would like to get more involved in the community in which I call home, and I would like to learn more about the way the Arts Commission can provide a positive impact in the daily lives of Orange County citizens and visitors firsthand.

##### Contribution to the diversity of viewpoints on this board:

Having many years of experience in the Technology industry working for Microsoft, I may be able to include valuable insight into the importance of more emergent forms of art and the ways to include Technology in the discussion of advertising, promotion, and distribution of local art. Having also been a student of art and technology, I have the vocabulary to connect and convey with younger population segments. Being in my early 30's currently gives me a unique perspective on the digital divide in generations, having lived pre and post mainstream internet usage. I understand and respect the validity of traditional art along with more experimental and new forms of expression.

##### Conflict of Interest:

**Boards/Commissions appointments:**

**Other Comments:**

**This application was current on:** 12/16/2019

**Date Printed:** 12/16/2019

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 11**

**SUBJECT:** Board of Equalization and Review - Appointment Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Applicant Interest List  
Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss an appointment to the Board of Equalization and Review.

**BACKGROUND:** The following appointment information is for Board consideration:

<b>NAME</b>	<b>SPECIAL REPRESENTATIVE</b>	<b>TYPE OF APPOINTMENT TERM</b>	<b>EXPIRATION DATE</b>
BOCC Appointment	Alternate	Partial Term	03/31/2023
BOCC Appointment	Alternate	Partial Term	03/31/2023

**NOTE - If the individual listed above is appointed, the following vacancies remain:**

<b>POSITION DESIGNATION</b>	<b>EXPIRATION DATE</b>	<b>VACANCY INFORMATION</b>
Alternate	03/31/2023	<b>Vacant since 03/29/2017</b>
Alternate	03/31/2023	<b>Vacant since 05/04/2021</b>
Alternate	03/31/2023	<b>Vacant since 03/31/2017</b>
Alternate	03/31/2023	<b>Vacant since 03/31/2015</b>

**FINANCIAL IMPACT:** Each member will be paid \$75.00 per meeting attended, and the Chair will be paid \$100.00 per meeting attended. The funds are in the Tax Administrators budget.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Board of Equalization and Review.



# Board and Commission Members

## And Vacant Positions

### ***Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)***

Meeting Times: TBD tbd

Contact Person: Steven "Chad" Phillips, Deputy Tax Assessor

Meeting Place: The Gateway Building

Contact Phone: 919-245-2103

Positions: 10

Length: 2 years

Terms: 1

#### VACANT

7

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req:

Current Appointment:

Age Range:

Special Repr: Alternate

Expiration: 03/31/2023

Number of Terms:

#### VACANT

8

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req:

Current Appointment:

Age Range:

Special Repr: Alternate

Expiration: 03/31/2023

Number of Terms:

#### VACANT

9

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req:

Current Appointment:

Age Range:

Special Repr: Alternate

Expiration: 03/31/2023

Number of Terms:

#### VACANT

10

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req:

Current Appointment:

Age Range:

Special Repr: Alternate

Expiration: 03/31/2023

Number of Terms:

---

# Applicant Interest Listing

by Board Name and by Applicant Name

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## ***Board of Equalization and Review (REQUIRES DIS***

Contact Person: Steven "Chad" Phillips, Deputy  
 Contact Phone: 919-245-2103

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No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Res. Eligibility:

Also Serves On:

---

### Leon Meyers

Gender Identity: Male

Date Applied: 03/08/2021

Ethnic Background: White

Township: Eno

Age Range:

Res. Eligibility: County

Also Serves On: Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

---

### Ryan Petrone

Gender Identity: Male

Date Applied: 04/30/2021

Ethnic Background: White

Township: Hillsborough

Age Range: 18-34

Res. Eligibility: Hillsborough Town Limits

Also Serves On:

---

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Leon Meyers  
**Name Called:**  
**Home Address:** 3126 Carriage Trail  
 Hillsborough NC 27278  
**Phone:** 919-422-5773  
**Email:** LMeyersNC@gmail.com

**Year of OC Residence:** 2005

**Township of Residence:** Eno  
**Zone of Residence:** County

**Gender Identity:** Male  
**Ethnic Background:** White

**Age Range:**

### **Community Activities/Organizational Memberships:**

Homebuilders Association of Durham Orange and Chatham Counties, Past President;  
 Durham County Orange County Board of Adjustment

### **Past Service on Orange County Advisory Boards:**

Orange County Board of Adjustment

### **Boards/Commissions applied for:**

#### **Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

##### **Background, education and experience relevant to this board:**

Retired homebuilder with related experience in real estate values.

##### **Reasons for wanting to serve on this board:**

To support the Orange County community.

##### **Contribution to the diversity of viewpoints on this board:**

Homebuilding business experience.

##### **Conflict of Interest:**

### **Boards/Commissions appointments:**

#### **Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 4/23/2018

##### **Background, education and experience relevant to this board:**

Past experience with Durham Board of Adjustment includes solid understanding of quasi judicial format. Broad professional experience with land use regulation provides solid understand of basic regulations.

##### **Reasons for wanting to serve on this board:**

Past experience as applicant before boards and commissions has highlighted the need for responsible board members.

**Conflict of Interest:**

**Other Comments:**

**This application was current on:** 3/8/2021

**Date Printed:** 3/8/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ryan Petrone  
**Name Called:**  
**Home Address:** 601 Allium Ln  
 Hillsborough NC 27278  
**Phone:** 4015782889  
**Email:** rppetrone@gmail.com  
**Year of OC Residence:** 2020  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 18-34

**Community Activities/Organizational Memberships:**

NC CPA  
 Human Rights Campaign Member

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:**

**Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

**Background, education and experience relevant to this board:**

I have an undergraduate degree from Clarkson University in Financial Information & Analysis and a Master in Professional Accountancy with a concentration in Tax from Bryant University. I have been a licensed CPA in NC since 2018 (certificate 42343). I have professional experience conducting state and local tax research, interfacing with taxing authorities and making determinations based on the relevant literature.

**Reasons for wanting to serve on this board:**

As the son of two public servants I saw first hand the impact of public service. As I establish myself as a new member of the community I would like to take on opportunities where I can use my educational background to server others. Further, as a recent homeowner in Hillsborough I have a personal interest in the success of the community as well as the results of the boards decisions.

**Contribution to the diversity of viewpoints on this board:**

As a young professional and a recent homeowner in Hillsborough I believe that my participation would bring the unique perspective of the younger generation that is coming in increasing numbers to the triangle. Further, as LGBT individual I understand the importance of cultivating diversity and building an accepting community.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

**This application was current on:** 4/30/2021 2:05:00 PM

**Date Printed:** 5/3/2021

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 12**

**SUBJECT:** Economic Development Advisory Board – Appointments Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Recommendations  
Applications for Persons Recommended  
Attendance Record  
Applicant Interest List  
Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2125

**PURPOSE:** To discuss appointments to the Economic Development Advisory Board.

**BACKGROUND:** The following appointments information is for Board consideration.

<b>NAME</b>	<b>SPECIAL REPRESENTATIVE</b>	<b>TYPE OF APPOINTMENT TERM</b>	<b>EXPIRATION DATE</b>
Kevin Thomas	Core Business Community	First Full Term	06/30/2024
Barbara Jessie-Black	Non-Profit Agency	Second Full Term	06/30/2024
John Morris	Core Business Community	Second Full Term	06/30/2024
Anthony Carey	Tourism	One Year Extension	06/30/2022
James Watts	Agriculture	One Year Extension	06/30/2022
John Anderson	Core Business Community	One Year Extension	06/30/2022

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

- None

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Economic Development Advisory Board.

# Board and Commission Members

## And Vacant Positions

### ***Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)***

Meeting Times: 12:00pm second Tuesday every other month

Contact Person: Steve Brantley, Amanda Garner

Meeting Place: Rotating

Contact Phone: 919-245-2325, 919-245-2330

Positions: 10

Length: 3 years

Terms: 2

Description: Work cohesively with the County's Economic Development staff and other economic development partners to position Orange County as a competitive location for business opportunities.

#### Ms. Barbara Jessie-Black

1	<b>Secr/Treas</b>			First Appointed:	06/05/2018
	Gender Identity:	Township:		Current Appointment:	06/05/2018
	Ethnic Background:	Resid/Spec Req:		Expiration:	06/30/2021
	Age Range:	Special Repr:	Non-Profit Agency	Number of Terms:	1

#### Anthony Carey

2				First Appointed:	03/21/2017
	Gender Identity: Male	Township: Chapel Hill		Current Appointment:	06/05/2018
	Ethnic Background: Other	Resid/Spec Req:		Expiration:	06/30/2021
	Age Range:	Special Repr: Tourism		Number of Terms:	2

#### Kristen Smith Young

3				First Appointed:	06/18/2019
	Gender Identity: Female	Township: Chapel Hill		Current Appointment:	06/18/2019
	Ethnic Background: White	Resid/Spec Req:		Expiration:	06/30/2022
	Age Range:	Special Repr: UNC Chapel Hill		Number of Terms:	1

#### Sharon Hill

4				First Appointed:	03/21/2017
	Gender Identity: Female	Township: Chapel Hill		Current Appointment:	10/06/2020
	Ethnic Background: African American	Resid/Spec Req:		Expiration:	06/30/2023
	Age Range:	Special Repr: Entrepreneur		Number of Terms:	2

#### James Watts

5				First Appointed:	10/20/2015
	Gender Identity: Male	Township: Chapel Hill		Current Appointment:	06/05/2018
	Ethnic Background: White	Resid/Spec Req:		Expiration:	06/30/2021
	Age Range:	Special Repr: Agriculture		Number of Terms:	2

#### Paige Zinn

6	<b>Chair - One Year Extension</b>			First Appointed:	01/22/2015
	Gender Identity: Female	Township: Chapel Hill		Current Appointment:	10/06/2020
	Ethnic Background: White	Resid/Spec Req:		Expiration:	06/30/2021
	Age Range:	Special Repr: Core Business Community		Number of Terms:	3

# Board and Commission Members

## And Vacant Positions

### ***Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)***

Meeting Times: 12:00pm second Tuesday every other month

Contact Person: Steve Brantley, Amanda Garner

Meeting Place: Rotating

Contact Phone: 919-245-2325, 919-245-2330

Positions: 10

Length: 3 years

Terms: 2

#### Mr John Morris

7	Vice-Chair			First Appointed:	06/05/2018	
	Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	06/05/2018
	Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
	Age Range:		Special Repr:	Core Business Community	Number of Terms:	1

#### John Anderson

8				First Appointed:	04/19/2016	
	Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	06/05/2018
	Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2021
	Age Range:		Special Repr:	Core Business Community	Number of Terms:	2

#### Jonna Hunt

9				First Appointed:	10/06/2020	
	Gender Identity:	Female	Township:	Little River	Current Appointment:	10/06/2020
	Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2022
	Age Range:	35-59	Special Repr:	Core Business Community	Number of Terms:	

#### Mr. Tom Proctor

10				First Appointed:	10/06/2020	
	Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/06/2020
	Ethnic Background:	White	Resid/Spec Req:		Expiration:	06/30/2022
	Age Range:	60+	Special Repr:	Core Business Community	Number of Terms:	



131 W. Margaret Lane, Suite 205  
Hillsborough, NC 27278

April 16, 2021

To: Orange County Board of Commissioners

Cc: Bonnie Hammersley, Orange County Manager  
Travis Myren, Orange County Deputy Manager

From: Steve Brantley  
Director, Orange County Economic Development Department

Subject: Requested Advisory Board Appointments Reappointments & Extensions

Advisory Boards Terms Expiring June 30, 2021						
BoardName	FirstName	LastName	ContactPerson	NumberTerms	Terms	ExpirationDate
Economic Development Advisory Board	John	Anderson	Steve Brantley, Amanda Garner	2	2	30-Jun-21
Economic Development Advisory Board	John	Morris	Steve Brantley, Amanda Garner	2	1	30-Jun-21
Economic Development Advisory Board	Paige	Zinn	Steve Brantley, Amanda Garner	2	3	30-Jun-21
Economic Development Advisory Board	James	Watts	Steve Brantley, Amanda Garner	2	2	30-Jun-21
Economic Development Advisory Board	Anthony	Carey	Steve Brantley, Amanda Garner	2	2	30-Jun-21
Economic Development Advisory Board	Barbara	Jessie-Black	Steve Brantley, Amanda Garner	2	1	30-Jun-21

**Yellow** = current member is not eligible for a 2<sup>nd</sup> 3-year term reappointment, but, may request a final 1-year term extension, as permitted in the advisory board's Bylaws and Guidelines.

To the Orange County Board of Commissioners,

On behalf of the Economic Development Advisory Board's Chair (Paige Zinn) & Vice Chair (John Morris), and the full 10 members who have been polled for their recommendation to fill several upcoming vacancies, I wish to ask the Board of Commissioners to consider approving the following request:

- (1) Appoint applicant **Kevin Thomas** as a new member, to fill Paige Zinn’s upcoming vacancy, in the advisory board’s designated “core business sector”.
- (2) Re-appoint **John Morris** and **Barbara Jessie-Black** to a second 3-year appointment. (John Morris fills a “core business sector” position, while Barbara-Jessie Black fills the advisory board’s “nonprofit” sector).
- (3) Extend for 1 final year, as allowed by the advisory board’s Bylaws and Guidelines, the following 3 current members: **Anthony Carey** (hospitality/hotel sector), **James Watts** (agriculture/foods systems sector), and **John Anderson** (core business sector).

The requested action to approve (a) 1 new appointment, (b) 2 reappointments, and (c) a final 1-year term extension for 3 other members, is intended to accomplish the following economic and social justice goals:

- maintain consistency of the existing economic development advisory board as Orange County continues its’ long-term recovery out of the COVID pandemic,
- continue and expand the diversity of the advisory board’s current make-up regarding women and minority membership. With the requested appointments outline above, the advisory board would have 4 of 10 members as women, and 3 of 10 members as African American minorities.
- Leverage the diverse range of economic development experience members bring to the County, with respect to the advisory board composition requiring a range of sectors (agriculture, hospitality, nonprofit, UNC university, and core business), as required by the Guidelines.
- retain expertise in these member’s service in reviewing and authorizing the many applications for the County’s 2 Article 46-funded small business and farm-related financial grant programs (managed by the Economic Development Department). The actual results over the past 14 months to support Orange County’s many small business and farms led to the advisory board members’ assistance to review of hundreds of applications, and authorization of 188 awards totaling \$954,759.58 in total County aid.

Other Comments:

- The attendance record for all current advisory board members for the previous 15 months is attached for your review.

Sincerely,

Steve Brantley  
Director, Orange County Economic Development

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Kevin Thomas  
**Name Called:**  
**Home Address:** 135 E. Franklin St Suite 240  
 Chapel Hill NC 27516  
**Phone:** 9196385123  
**Email:** kaze@downtownchapelhill.com  
**Year of OC Residence:** 1995  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Male  
**Ethnic Background:** African American  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Owner, VibeHouse405 Studio  
 Director, Arts & Culture c/o Chapel Hill Downtown Partnership  
 Host, Inside Voices WCHL 97.3FM

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

As an African American alumnus of UNC-Chapel Hill that has been around the world, I chose to return here to start my business. In the past 3 years I have been fortunate enough to own/co-own two businesses on Franklin, VibeHouse405 and Local 506. I am currently renovating and relocating VibeHouse to 135 E Franklin, and was recently hired as Director of Arts, and Culture for Downtown Chapel Hill, and have been a member of Chapel Hill Chamber of Commerce for the past year.

##### Reasons for wanting to serve on this board:

It has not been easy to access or maintain a presence here, and had it not been for the many people and organizations that helped me maintain, I would have left and went elsewhere. My experiences could help build a bridge for other minority business owners who look at Orange Co. and don't think that opportunity exists here for them.

##### Contribution to the diversity of viewpoints on this board:

I will bring diversity in opinion on what type of businesses and individuals we want to attract and why they need funding. It's a new era and if Orange wants to maintain progress, we have to be able to recognize occupations that are non-traditional in art/music, and media based, that are important elements that will foster our growth economically.

I am the example of the type of individuals you want to start business in Orange.

##### Conflict of Interest:

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 9/8/2020 10:46:46 AM

**Date Printed:** 9/16/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Barbara Jessie-Black  
**Name Called:**  
**Home Address:** 125 West Main Street, Ste. 100  
 Carrboro NC 27510  
**Phone (Day):** 919-942-6565  
**Phone (Evening):** 919-270-9253  
**Phone (Cell):** 919-360-4008  
**Email:** execdirector@ptathriftshop.org  
**Place of Employment:** PTA Thrift Shop, Inc.  
**Job Title:** Executive Director  
**Year of OC Residence:** 1952  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

Chapel Hill Carrboro Chamber of Commerce Finance Committee Member  
 NC Center for Nonprofits Board Member (Outgoing Chair)  
 Piedmont Health Services Board Member  
 Piedmont Health Services Community Relations Committee Member  
 UNC Healthcare Board Member  
 UNC Healthcare Finance Committee Member  
 One Voice Institute of Business and Entrepreneurship Board Member  
 Carrboro Business Alliance Leadership Team Member

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

Education: MBA

As Executive Director of the PTA Thrift Shop I recently completed a large capital expansion with direct long-term economic implications for not only the town of Carrboro but also the greater Orange County by supporting our nonprofits partners which provide services throughout the county. Additionally, working with under-resourced populations either through the community members we employ or with those who receive services from us through the variety of partnerships we've created over the years, helps me to be keenly aware of the intersectionality of economic development and social justice, and how both components are important in the decision-making process related to short-term and long-term economic outcomes for Orange County. Lastly, my work with the Chamber and other high-impact community organizations allows me the opportunity to see Orange County from several perspectives and hopefully bring those perspectives to the OC Economic Development Advisory Board.

**Reasons for wanting to serve on this board:**

As I continue my work with the PTA Thrift Shop and other partnering organizations, both nonprofit and for-profit, it is clear that the intersectionality of economic development and social justice cannot and should not be ignored in the decision-making process of how the community's economic development initiatives impact under-resourced populations. It is my desire to be a part of that conversation.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 5/16/2018 10:39:31 AM

Date Printed: 5/16/2018

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr John Morris  
**Name Called:**  
**Home Address:** 194 Finley Golf Course Road  
 Chapel Hill NC 27517  
**Phone (Day):** 9199421141  
**Phone (Evening):** 919-417-2492  
**Phone (Cell):** 919-417-2492  
**Email:** jmorris@morriscommercial.com  
**Place of Employment:** Morris Commercial, Inc.  
**Job Title:** Owner - President  
**Year of OC Residence:** 1965  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

SECU Family House at UNC Hospitals - Campaign Steering Committee, NC Childrens Home Society - Society and Foundation Board Member , Wells Fargo - Orange County Advisory Board , UNC General Alumni Assoc - Life Member, Charles House Adult Daycare - Advisory Board Member, UNC Educational Foundation Member, 50 Group Member

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I have been engaged in Orange County as a real estate professional since 1974 and devoted to commercial-investment real estate since 1984. Our firm has been responsible for various office and retail developments as well as being responsible for numerous leasing and brokerage transactions in Orange County

##### Reasons for wanting to serve on this board:

I have spent my entire business career in Orange County and would like to participate in the overview of Economic Development issues in our County

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

**Other Comments:**

**This application was current on:** 5/16/2018 11:02:08 AM

**Date Printed:** 5/16/2018

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Anthony Carey  
**Name Called:**  
**Home Address:** 1152 Newberry Dr.  
 Mebane NC 27302  
**Phone (Day):** 919-929-4000  
**Phone (Evening):** 919-218-5918  
**Phone (Cell):**  
**Email:** acarey@sienahotel.com  
**Place of Employment:** The Siena Hotel  
**Job Title:** General Manager  
**Year of OC Residence:** 1972  
**Township of Residence:** Alamance Count  
**Zone of Residence:** Alamance County  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

Triangle Area Hotel and Motel Association-Past President. Chapel Hill Chamber of Commerce member. Past Chair of the Orange County Visitor s Bureau. General Managers Advisory Council for Marriott International.

### Past Service on Orange County Advisory Boards:

Orange County Visitor s Bureau (past). Bicycle Safety Task Force (Present).

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I have worked in Chapel Hill for the past 30 years. Primarily in the Hospitality industry. I grew up in Chapel Hill and have ether worked or lived in Orange County since 1972.

##### Reasons for wanting to serve on this board:

I am very proud of Orange County and I m excited to assist in continuing to make Orange county the best place to live work and play that it can be.

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

Work Experience: 17 plus years in the hospitality industry; from Bellmen - General Manager. Five years in the retail industry.

Volunteer Experience: I have worked and volunteered with many non-profits in the Triangle area; Cornucopia House, Orange County Rape Crisis, Inter-Faith Council, Flight of Hope, and Business in Education partnership with Chapel Hill- Carrboro and Orange County Schools. Over the past three years I have served on the Board of Directors for the Chapel Hill-Carrboro Chamber of Commerce. I am currently the Vice-Chair for the foundation for a Sustainable Community, and in coming Chair for 2010.

Education: Cornell University On-line Hospitality Management 2000-2005

**Other Comments:**

I grew up in Chapel Hill, and I love marketing the town and county I have spent my life enjoying. STAFF COMMENTS: Originally applied for Chapel Hill/Orange County Visitors Bureau 10/6/09. ADDRESS VERIFICATION: 1152 Newberry Dr., Mebane is Alamance County. MAY BE ELIGIBLE FOR LODGING POSITION.

This application was current on: 10/6/2009 5:15:03 PM

Date Printed: 2/16/2017

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. James Watts  
**Name Called:**  
**Home Address:** 4321 Hope Valley Dr.  
 Hillsborough NC 27278  
**Phone (Day):** 919-265-8480  
**Phone (Evening):** 919-672-5838  
**Phone (Cell):** 919-672-5838  
**Email:** james@weaverstreetmarket.coop  
**Place of Employment:** Weaver Street Market  
**Job Title:** Merchandising Manager  
**Year of OC Residence:** 1999  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

Board Member, Piedmont Food and Agricultural Processing Center  
 Session Member, Hillsborough Presbyterian Church

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I've been involved in this community since moving to the area in the late 90s. I've volunteered for Meals on Wheels, the Hillsborough Water Sewer Advisory Committee, and Piedmont Food and Agricultural Processing Center.

As a long-time manager for a local business, I understand the important role that local government can play in strengthening communities through economic development. Weaver Street Market has always tried to partner with the community and the local governments to serve the needs of the community.

##### Reasons for wanting to serve on this board:

I'm vitally interested in strengthening the food system here in the county and in the surrounding area, making me a good candidate for the Ag/Food Systems position. Also as a resident, I think that keeping the unique rural/urban mix that works together to make our area so attractive to potential residents and potential businesses/employers is key. I think that my small business perspective would add value to the deliberations of the Economic Development Commission. Finally, I haven't served Orange County with any of my volunteer activities up to now, and would like to meet new people and experience fresh perspectives through my involvement.

##### Conflict of Interest:

### Supplemental Questions:

**Other Comments:**

**This application was current on:** 8/19/2015 4:45:42 PM

**Date Printed:** 8/26/2015

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. John Anderson  
**Name Called:**  
**Home Address:** 113 Hogan Woods Circle  
 Chapel Hill NC 27516  
**Phone (Day):** 919-918-4832  
**Phone (Evening):** 919-918-4851  
**Phone (Cell):**  
**Email:** john.anderson@wellsfargo.com  
**Place of Employment:** Wells Fargo Bank, N.A.  
**Job Title:** Sr. VP/Chapel Hill Market President  
**Year of OC Residence:** 2001  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** N/A  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Economic Development Advisory Board (REQUIRES DISCLOSURE ST

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: 28 years in commercial Banking; 1982-1985; The chase Manhattan Bank (1985-1987 UVA Darden School, MBA degree); 1987-199, Bankers Trust Co.; 1989-1994, Signet Bank; 1995-Present, First Union National Bank - Wachovia Bank - Wells Fargo Bank.

Volunteer Experience: Junion Achievement Instructor; boy Scouts of America fundraising; Orange County American Red Cross Board; Chapel Hill-Carrboro Public School Foundation Board; Project Graduation Board; Chapel Hill-Carrboro Chamber of Commerce Board (current); University Presbyterian Church, Member of Session (current).

Education: Chapel Hill-Carrboro public schools; Durham Academy, 1978; Williams College, 1982; University of Virginia, Darden school, MBA, 1987.

**Other Comments:**

My family moved to Chapel Hill in 1971. My father was a long-time professor in the UNC School of Public Health. My wife's family moved to Chapel Hill in 1979. Our two sons graduated from Chapel Hill High School. As a member of the business community and as a property owner paying taxes, I am interested in growing our commercial tax base and lessening the burden on homeowners. STAFF COMMENTS: Orignally (05/04/2012) applied for Economic Development Advisory Boad.

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This application was current on: 5/2/2012

Date Printed: 8/2/2013

**BOCC Attendance Records For Advisory Board Re-Appointments  
Economic Development Advisory Board– May 2020 - Apr 2021**

	<b>Original Date Appointed</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
John Morris	06/19/2012	N	N	P	N	N	P	N	N	P	N	P	N
Barbara Jessie-Black	06/05/2018	N	N	P	N	N	P	N	N	A	N	A	N
Anthony Carey	03/31/2017	N	N	P	N	N	A	N	N	A	N	A	N
James Watts	10/20/2015	N	N	A	N	N	A	N	N	A	N	P	N
John Anderson	04/19/2016	N	N	P	N	N	P	N	N	P	N	A	N
<b>P: Present @ Meeting A: Absent E: Excused Absence N: No Meeting</b>													
<b>Information Current Through: April 30, 2021</b>													

# Applicant Interest Listing

by Board Name and by Applicant Name

## ***Economic Development Advisory Board (REQUIRES***

Contact Person: Steve Brantley, Amanda Garner  
Contact Phone: 919-245-2325, 919-245-2330

No applicants for this board.

Gender Identity:

Date Applied:

Ethnic Background:

Township:

Age Range:

Res. Eligibility:

Also Serves On:

### Mrs. Lili Engelhardt

Gender Identity: Female

Date Applied: 07/29/2020

Ethnic Background: Asian American

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: Carrboro City Limits

Also Serves On:

### Thomas Engelhardt

Gender Identity: Male

Date Applied: 03/25/2021

Ethnic Background: White

Township: Chapel Hill

Age Range:

Res. Eligibility: Carrboro City Limits

Also Serves On:

### David Gephart

Gender Identity: Male

Date Applied: 03/18/2021

Ethnic Background: White

Township: Eno

Age Range:

Res. Eligibility: County

Also Serves On:

### Mrs Theresa Himmel

Gender Identity: Female

Date Applied: 12/08/2020

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: C.H. City Limits

Also Serves On:

### Ms. W Estella Johnson

Gender Identity: Female

Date Applied: 03/18/2021

Ethnic Background: African American

Township: Hillsborough

Age Range: 60+

Res. Eligibility: County

Also Serves On:

# Applicant Interest Listing

by Board Name and by Applicant Name

## ***Economic Development Advisory Board (REQUIRES***

Contact Person: Steve Brantley, Amanda Garner  
Contact Phone: 919-245-2325, 919-245-2330

### Emily Mixon

Gender Identity: Female

Ethnic Background: White

Age Range:

Date Applied: 08/04/2020

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

### Adejuwon Ojebuoboh

Gender Identity: Male

Ethnic Background: African American

Age Range: 18-34

Date Applied: 05/19/2020

Township: Chapel Hill

Res. Eligibility: Chapel Hill ETJ

Also Serves On: Affordable Housing Advisory Board

Also Serves On: Orange County Housing Authority

### Ms. Christy Rauli

Gender Identity: Female

Ethnic Background: White

Age Range: 35-59

Date Applied: 03/18/2021

Township: Hillsborough

Res. Eligibility: Hillsborough ETJ

Also Serves On:

### Dr. Jane Saiers

Gender Identity: Female

Ethnic Background: White

Age Range: 35-59

Date Applied: 03/18/2021

Township: Chapel Hill

Res. Eligibility: County

Also Serves On: Agricultural Preservation Board

### Blaine Schmidt

Gender Identity: Male

Ethnic Background: White

Age Range:

Date Applied: 03/19/2021

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

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# Applicant Interest Listing

by Board Name and by Applicant Name

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***Economic Development Advisory Board (REQUIRES*** Contact Person: Steve Brantley, Amanda Garner  
Contact Phone: 919-245-2325, 919-245-2330

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Mr Kevin Thomas

Gender Identity: Male

Date Applied: 09/08/2020

Ethnic Background: African American

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: C.H. City Limits

Also Serves On:

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs. Lili Engelhardt  
**Name Called:**  
**Home Address:** 303 Lake Hogan Farm Road  
 Chapel Hill NC 27516  
**Phone:** 919 923 2844  
**Email:** lili@engelhardt.com  
**Year of OC Residence:** 2009  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Gender Identity:** Female  
**Ethnic Background:** Asian American  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

With the effort required to launch our new business, I have been forced to curtail my community and organizational work. That being said, community involvement has always been core to my values. Some of my past work includes:

2017 - Published Down syndrome portrait book as fundraiser for Anna's Angels, Gigi's Playhouse, and the Triangle Down Syndrome Network

2015 - 2017 Leukemia & Lymphoma Society - Leadership Team

2015 - 2017 Big Brothers Big Sisters of the Triangle - Board of Directors

2011-2017 - Lili Engelhardt Fine Art donated over \$750,000 of goods and services to local non profits

2001 - NY City Partnership and ReSTART Central - Helped companies affected by 9/11 recover and helped allocate grant money to affected businesses

2001 - Helped create This is New York, a photography book that chronicled the rise and fall of the Twin Towers.

### Past Service on Orange County Advisory Boards:

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### Boards/Commissions applied for:

#### Chapel Hill/Orange County Visitors Bureau

##### Background, education and experience relevant to this board:

I have an MBA and strong analytical skills that can be used in analyzing proposals and evaluating marketing plans.

I have traveled throughout the world extensively, lived / worked in several countries as well as cities throughout the US, and have many points of reference for what different travelers are looking for and may appreciate / remember.

##### Reasons for wanting to serve on this board:

I want to get involved in the community and help continue to make it a desirable destination and look for ways to grow its appeal even more.

The work that I am doing with frolyk ties in closely with the goal of the Orange County Visitor s bureau to bring people to Orange County and to show them what an amazing place it is.

**Contribution to the diversity of viewpoints on this board:**

My art background has been primarily in the visual arts with photography as a focus. I have been involved in photography for twenty years, running a studio for five years, and now doing primarily on-site studio work. I am passionate about art as a way of helping people see deeper, understand more, and connect more authentically. I am a strong believer in public art and building community and connection through art. I don't know if this contributes to the diversity of viewpoints... I hope so. Please feel free to ask more questions if this does not answer your question or if you would like more information. I am passionate about art and would love to help.

**Conflict of Interest:**

**Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)**

**Background, education and experience relevant to this board:**

I hold an MBA and a BA in applied mathematics and economics. This plus my experience in investment banking, technology market development and strategic planning have given me a strong background in business analysis. I have worked in companies of many different sizes from large corporations and mid sized companies to small companies and ground floor startups. Having run startups in Orange County, I have a strong understanding of the issues

**Reasons for wanting to serve on this board:**

I would like to get involved to help small businesses flourish in Orange County.

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

**Arts Commission**

**Background, education and experience relevant to this board:**

I ran a successful portrait studio for six years in Chapel Hill. I understand what it is like to work in the art world in Orange County.

**Reasons for wanting to serve on this board:**

I am a strong believer in the arts and the importance of the arts in the community and in education.

I come from a family of artists (oil painter and sculptor, musicians) and art has been fundamental to how I see the world.

It is important to me to see the arts flourish in a world where they often get left behind.

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 7/29/2020

Date Printed: 7/29/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Thomas Engelhardt  
**Name Called:**  
**Home Address:** 303 Lake Hogan Farm Rd  
 Chapel Hill NC 27516  
**Phone:** 9193382580  
**Email:** thomas@engelhardt.com  
**Year of OC Residence:** 2009  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:**

### Community Activities/Organizational Memberships

Chapel Hill Chamber of Commerce  
 American Guild of Organists  
 American Association of Applied Science

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

During my career with a global corporation I developed and managed businesses in a range from \$1mm to \$2bn. My experience covers a wide range of industries from Paper, Plastics, Coating, Electronic Materials to Personal Care and Life Science. I lived and worked in Europe, Asia and the USA. In my role as executive consultant I worked with investment funds and a diverse range of clients in equally diverse industries. I am very comfortable interacting with C-level executives and have a deep understanding of how large corporations work and what they need for investment or relocation decisions.

At the same time, I fully understand and live in the world of startup and micro businesses. During the time in North Carolina/Orange County I coached various local startups and was on the Board of several of these companies. I also founded and run several privately held businesses from real estate, manufacturing, to ecommerce.

##### Reasons for wanting to serve on this board

Orange County with its talented, educated and innovative work force has tremendous potential to attract and to grow business. I'd like to make best use of my experience to help facilitate this effort. I'd like to take a strategic approach to the economic development of Orange County "let's define where we want and need to be and then come up with a plan to get us there.

I had a reputation as a successful change agent in my corporate past and would like to build on this experience to address perceptions of Orange County when it comes to ease of doing business.

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A healthy mix of small and large business is necessary to create opportunities for all residents of Orange County. I would like to join the effort of making this happen.

**Contribution to the diversity of viewpoints on this board**

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 3/25/2021

**Date Printed:** 3/25/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** David Gephart  
**Name Called:**  
**Home Address:** 1401 Poplar Lane  
 Hillsborough NC 27278  
**Phone:** 919-732-6464  
**Email:** dave@gephartmarketing.com  
**Year of OC Residence:** 1970  
**Township of Residence:** Eno  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:**

### Community Activities/Organizational Memberships

President of Poplar Ridge Property Owners Association (25 houses) Hillsborough  
 Chamber Chapel Hill Chamber Expiring term on the CH/OCVB (8 years) Previously -  
 President Hillsborough Exchange Club (2 terms) Hillsborough Chamber Board (9 years)  
 Vice-Chair Alliance for Historic Hillsborough Boy Scouts of America (District Chair,  
 Scoutmaster, Cubmaster)

### Past Service on Orange County Advisory Boards:

Expiring term on Chapel Hill Orange County Visitor s Bureau Orange County Energy Board

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

Having worked with several Chambers of Commerce I have a lot of experience and a love in working on Business Development and Economic Development! As a Marketing Manager Director with FedEx Supply Chain, I have a global understanding of the international supply chain and how important Orange County can be to relocating businesses.

##### Reasons for wanting to serve on this board

For over 40 years I have chosen to live in Orange County (Chapel Hill, Carrboro, and Hillsborough) and I know many aspects of the county that some new comers are not aware of. I want to help Orange County to grow smart and to give back to the community where I live!

##### Contribution to the diversity of viewpoints on this board

##### Conflict of Interest:

### Boards/Commissions appointments:

### Other Comments:

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I was elected by the Board of the Alliance for Historic Hillsborough to serve as it's designated representative on the Chapel Hill/Orange County Visitors Bureau. I request to be appointed. STAFF COMMENTS: Originally applied for Chapel Hill/Orange County Visitors Bureau 9/26/2007. ADDRESS VERIFICATION: 1401 Poplar Lane, Hillsborough, NC is in Eno Township.

Updated applicatino 09/30/2014.

**This application was current on:** 3/18/2021

**Date Printed:** 3/18/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Theresa Himmel  
**Name Called:**  
**Home Address:** 305 Westbury Drive  
 Chapel Hill NC 27516  
**Phone:** 9197046853  
**Email:** tracey.himmel@gmail.com

**Year of OC Residence:** 2009

**Township of Residence:**

**Zone of Residence:**

**Gender Identity:** Female

**Ethnic Background:** White

**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Account executive Chapel Hill Media Group WCHL/chapelboro  
 Former employee of Chamber of Commerce  
 Former board member CH Service League, UNC Center for Community Excellence in Mental Health  
 Coordinator Boston College Alumni of the Triangle  
 member of St. Thomas More parish

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I have a BS in Management from the Carrol School of Management at Boston College. I worked for 9 years in NYC selling financial products and was one of the top sales people in the country. I have lived in 4 major cities and enjoy travel and meeting people. I have worked at the chamber of commerce and now at WCHL and know many people and businesses in our county.

##### Reasons for wanting to serve on this board:

To whom much is given, much is expected. I sincerely love this community and want to use my time and talent to help it stay livable and improve where it can.

##### Contribution to the diversity of viewpoints on this board:

I have extensive knowledge of the small business community here, from inviting them to become members of the chamber, or to advertise with WCHL.

##### Conflict of Interest:

No

### Boards/Commissions appointments:

**Other Comments:**

This application was current on: 12/8/2020 3:44:41 PM

**Date Printed:** 12/10/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. W Estella Johnson  
**Name Called:**  
**Home Address:** 138 W. Hatterleigh Ave  
 Hillsborough NC 27278  
**Phone:** 6176787692  
**Email:** estjohnson1@aol.com  
**Year of OC Residence:** 2012  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** African American  
**Age Range:** 60+

### Community Activities/Organizational Memberships

Currently retired. Perform various activities at my church related to community outreach, fund-raising, etc.

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Human Relations Commission

##### Background, education and experience relevant to this board:

I have worked in community organizing and outreach activities for most of my career. I have a master s degree in public administration and have worked in the public sector for most of my career.

##### Reasons for wanting to serve on this board

I am concerned about people who feel disenfranchised and would like to promote more community involvement especially minorities.

##### Contribution to the diversity of viewpoints on this board

Being born and raised in the south and having lived in many parts of the country, and being widely traveled, I think that I have good understanding of what it takes to understand and encourage minorities to get involved in their community.

##### Conflict of Interest:

**Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

I was Director of Economic Development for the City of Cambridge in Massachusetts prior to retirement. I have also worked to help minorities learn how to develop their own businesses.

**Reasons for wanting to serve on this board**

I have a great amount of experience in business promotion and development, including workforce development and housing.

**Contribution to the diversity of viewpoints on this board**

Being an African-American, I think that I have a unique background in economic development issues.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 3/18/2021

Date Printed: 3/18/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Emily Mixon  
**Name Called:**  
**Home Address:** 1204 Drew Hill Ln  
 Chapel Hill NC 27514  
**Phone:** 8436705521  
**Email:** emilykaidon@gmail.com

**Year of OC Residence:** 2016

**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits

**Gender Identity:** Female  
**Ethnic Background:** white

**Age Range:**

**Community Activities/Organizational Memberships:**  
 Infragard

**Past Service on Orange County Advisory Boards:**  
 n/a

### Boards/Commissions applied for:

#### **Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)**

##### **Background, education and experience relevant to this board:**

My education background is in Genetics and business (accounting). I have worked in various business sectors including manufacturing, healthcare and information technology and I believe that I can offer a well informed outsider s view.

##### **Reasons for wanting to serve on this board:**

I would like to serve on the board because I would love the opportunity to serve my community.

##### **Contribution to the diversity of viewpoints on this board:**

##### **Conflict of Interest:**

#### **Central Community Board**

##### **Background, education and experience relevant to this board:**

My education background is in Genetics and business (accounting). I have worked in various business sectors including manufacturing, healthcare and information technology and I believe that I can offer a well informed outsider s view.

##### **Reasons for wanting to serve on this board:**

I would like to serve on the board because I would love the opportunity to serve my community.

##### **Contribution to the diversity of viewpoints on this board:**

##### **Conflict of Interest:**

**Boards/Commissions appointments:****Commission for the Environment**

**Application Date:** 4/17/2018

**Background, education and experience relevant to this board:**

I graduated from Clemson University in 2007 with a Genetics Degree. During that time I worked heavily with genetically modifying plants to more efficiently produce biodiesel with little to no chemical runoff.

**Reasons for wanting to serve on this board:**

I am very passionate about about the land preservation, air toxins, and climate change as well as government. I believe that serving on this board will enable me to direct my passions for good in my community.

**Conflict of Interest:****Other Comments:**

**This application was current on:** 8/4/2020

**Date Printed:** 8/4/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Adejuwon Ojebuoboh  
**Name Called:**  
**Home Address:** 445 Paul Hardin Drive  
 Room 907  
 Chapel Hill NC 27514  
**Phone:** 9105545697  
**Email:** Adejuwon\_Ojebuoboh@kenan-flagler.unc.edu  
**Year of OC Residence:** 2019  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Chapel Hill ETJ  
**Gender Identity:** Male  
**Ethnic Background:** African American  
**Age Range:** 18-34

### Community Activities/Organizational Memberships:

Affordable Housing Advisory Board of Orange County 180 Degrees Consulting, Volunteer Consultant Institute of Politics, Speaker Series

### Past Service on Orange County Advisory Boards:

Affordable Housing Advisory Board

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

As a Business student at the Kenan-Flagler School of Business, the focus of my education is grounded in economic development. I am taking courses revealing the financial institutions and economic factors that make up the vast community of business in Orange County. My business education will enable me to work cohesively with the County's Economic Development staff and faithfully execute the mission of the Economic Development Advisory Board. I have served in local government as a member of the Onslow County Juvenile Crime Prevention Council where I collaborated with community stakeholders to improve youth diversion programs for delinquents and child offenders. I have also served as Chairman of the Jacksonville City Youth Council where I oversaw operations of the city-wide council. We provided professional and leadership development to teenagers and served as the official youth voice of the city. Also, for three years, I advocated youth representation in state government in meetings with NC Senate Majority Leader Harry Brown, State Representative Phil Shepard, NC Secretary of Administration Michelle Sanders, and NC Lieutenant Governor Dan Forest. I developed close connections with staffers in the NC General Assembly and in Governor Cooper's Administration. In addition, I served as a Governor's Page, able to interact with instrumental staff in Cooper's administration and further strengthen bonds I've formed throughout North Carolina state government. As Executive Director of the Institute for Effective Change, I met with Congressmen across the state including Mark Meadows, David Rouzer, the Late Walter B. Jones, and G.K. Butterfield. Additionally, I was recognized by Governor Cooper as an outstanding volunteer and steward of community in 2018. I am equipped and excited to serve

Orange County on the Economic Development Advisory Board!

**Reasons for wanting to serve on this board:**

I am passionate about serving the community I reside in. I have resided in Nigeria, Canada, and North Carolina and have seen the structure of local government on various scales. I've witnessed the self-serving cynicism of some city management, but I've also interacted with dutiful local policymakers who always put the community's needs before their own. I wish to emulate the latter, on the Economic Development Advisory Board. As a black male, I provide a diverse perspective on the issues facing Orange County and can contribute to the economic growth of this beautiful town. All in All, I want to serve this County!

**Contribution to the diversity of viewpoints on this board:**

**Conflict of Interest:**

**Orange County Housing Authority**

**Background, education and experience relevant to this board:**

My time on the Affordable Housing Advisory Board (AHAB) has shown me how little I know about the issues facing Orange County. My urban planning coursework at UNC, my Real Estate novels, and my financial work in New York have not equipped me to better serve the citizens of Orange County. All the accolades, awards, and certifications that fill my resume don't qualify me to serve on the Orange County Housing Authority (OCHA). It's the 4-hour due diligence I undertook to understand the Housing Choice Voucher program, the 90 minutes I spent perusing through Orange County eviction data, and my \$30 devotion to Uber to & from AHAB meetings is what makes me qualified to serve on OCHA. My drive to learn as much as I can and apply this knowledge to further the interests of the underprivileged of Orange County is the only experience that is truly relevant to this board.

**Reasons for wanting to serve on this board:**

There is only one reason I want to serve on this board: to foster Effective Change. I have enjoyed my time on the Affordable Housing Advisory Board but I want to have a more direct, effective impact on the implementation and execution of housing policy in Orange County. The Orange County Housing Authority (OCHA) enables me to do so. By overseeing the charge of providing decent, safe, and sanitary housing for low- and moderate-income families, OCHA will allow me to foster tangible effective change in our community. The closer I am able to be to the people who are affected by these inequities, the more impact I believe I am able to have.

**Contribution to the diversity of viewpoints on this board:**

As an 18-year-old student born in North Carolina, raised in Nigeria and Canada, and spent my most recent years back North Carolina, I have seen firsthand the tremendous impact policy execution has on people's lives. Whether it was the crippling greed-filled sanctions of Nigerian sponsored oil or the negligence of community leaders in Eastern North Carolina or the impertinent opposition in Canadian provinces, the ground-level implementation of policy is where genuine change occurs. Having this global perspective as a black man in America enables me to contribute a contrarian, objectivist, and empathetic viewpoint to the diversity of the Orange County Housing Authority.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 8/21/2019

**Background, education and experience relevant to this board:**

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As a Business student at the Kenan-Flagler School of Business, the focus of my education is grounded in economic development. This spirit of economic development directly correlates to taxation. I am taking courses revealing the intricacies of adequate an

**Reasons for wanting to serve on this board:**

I am passionate about serving the community I reside in. I have resided in Nigeria, Canada, and North Carolina and have seen the structure of local government on various scales. I've witnessed the self-serving cynicism of some city management, but I

**Conflict of Interest:**

**Affordable Housing Advisory Board**

**Application Date:** 8/21/2019

**Background, education and experience relevant to this board:**

As a Business student at the Kenan-Flagler School of Business, the focus of my education is grounded in economic development. This spirit of economic development directly correlates to Housing. I am taking courses revealing the intricacies of housing market

**Reasons for wanting to serve on this board:**

I am passionate about serving the community I reside in. I have resided in Nigeria, Canada, and North Carolina and have seen the structure of local government on various scales. I've witnessed the self-serving cynicism of some city management, but I

**Conflict of Interest:**

**Other Comments:**

**This application was current on:** 5/19/2020

**Date Printed:** 5/19/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Christy Raulli  
**Name Called:**  
**Home Address:** 418 Tuscarora Drive  
 Hillsborough NC 27278  
**Phone:** 9199231670  
**Email:** christy.raulli@gmail.com  
**Year of OC Residence:** 1997  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough ETJ  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships

Guardian ad Litem, past member of the Hillsborough Planning Board

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I have a Masters in City and Regional Planning with a focus on Economic Development and Real Estate. Past and current experience includes co-founding an affordable housing organization, small business advising through the SBTDC and NC Department of Commerce, Assistant Director of an economic development advisory program for the UNC School of Government, and directing a commercial real estate development firm.

##### Reasons for wanting to serve on this board

I feel that I have a unique combination of public, private and governmental experience in economic development and related fields and I d like to contribute to the County s efforts.

##### Contribution to the diversity of viewpoints on this board

I think my voice would contribute to diversity because of the various sectors that I have worked in, as well as having been a female lead for a commercial Rea estate company.

##### Conflict of Interest:

### Boards/Commissions appointments:

### Other Comments:

This application was current on: 3/18/2021

Date Printed: 3/18/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Jane Saiers  
**Name Called:**  
**Home Address:** 5407 Spring House Ln  
 Chapel Hill NC 27516  
**Phone:** 919-618-6067  
**Email:** Jane@RambleRillFarm.com  
**Year of OC Residence:** 1992  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships

Orange County Agricultural Preservation Board member, Orange County Agricultural Economic Development grant review committee, Treasurer of Meadow Ridge Homeowners Association

### Past Service on Orange County Advisory Boards:

Orange County Agricultural Preservation Board, Orange County Agricultural Economic Development grant review committee

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

In my time as an Orange County resident, I have worked in large companies (Glaxo, GlaxoWellcome, GlaxoSmithKline), started and run two small businesses (The WriteMedine, Inc. and RambleRill Farm, Inc.), and served on the boards of nonprofits. These experiences have provided me with an understanding of diverse business operations and economic development efforts as they impact the community. Having spent many years in academia--- first as a PhD scientist and later in life as a beginning farmer---I have a deep appreciation of the value of education, training, and re-training in providing opportunities for economic development.

##### Reasons for wanting to serve on this board

I wish to support initiatives that promote small businesses and foster their cooperative and integrated activities and thereby enhance local resilience in Orange County. I wish to support economic development initiatives that enhance quality of life and build community in Orange County while enabling businesses to thrive.

##### Contribution to the diversity of viewpoints on this board

I would bring the perspective of a small business owner (currently of RambleRill Farm and formerly of my medical communications company, The WriteMedicine, Inc). I would also bring the perspectives of a small-scale farmer selling directly to customers and a female business

owner.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Agricultural Preservation Board**

**Application Date:** 8/4/2015

**Background, education and experience relevant to this board:**

I have been operating a small farm in Hillsborough, North Carolina, since 2009/2010. We grow fruits, vegetables, and mushrooms year round. The farm has been certified organic since 2013. We sell our produce at local farmers markets, including the Hillsbor

**Reasons for wanting to serve on this board**

As a farmer and sustainable agriculture advocate, I am motivated to help work at the county level to preserve farmland, to build and enhance farm-based communities, and to assist growers in farming endeavors that are both economically viable and environme

**Conflict of Interest:**

**Other Comments:**

**This application was current on:** 3/18/2021

**Date Printed:** 3/18/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Blaine Schmidt  
**Name Called:**  
**Home Address:** 409 Perry Creek Drive  
 Chapel Hill NC 27514  
**Phone:** 704-425-8225  
**Email:** ocncdbrd@extemporaneous.org  
**Year of OC Residence:** 2014  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Male  
**Ethnic Background:** White

### Age Range:

### Community Activities/Organizational Memberships

Alternate on the Orange County Board of Equalization and Review

### Past Service on Orange County Advisory Boards:

Alternate for the Orange County Board of Equalization and Review

### Boards/Commissions applied for:

#### **Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)**

##### **Background, education and experience relevant to this board:**

Broad business and legal background (finances, processes), licensed NC attorney

##### **Reasons for wanting to serve on this board**

Making permanent home in Orange County, want to contribute to business development

##### **Contribution to the diversity of viewpoints on this board**

##### **Conflict of Interest:**

#### **Chapel Hill Planning Commission**

##### **Background, education and experience relevant to this board:**

Broad business and legal background (finances, processes), licensed NC attorney

##### **Reasons for wanting to serve on this board**

Having lived and schooled in Chapel Hill, interested in orderly growth of the community

##### **Contribution to the diversity of viewpoints on this board**

##### **Conflict of Interest:**

### Boards/Commissions appointments:

**Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 2/19/2019

**Background, education and experience relevant to this board:**

**Reasons for wanting to serve on this board**

**Conflict of Interest:**

**Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 9/29/2014

**Background, education and experience relevant to this board:**

Broad business and legal background (finances, processes), licensed NC attorney

**Reasons for wanting to serve on this board**

Provide legal expertise toward ensuring accurate and standardized taxation on property

**Conflict of Interest:**

**Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 3/1/2017

**Background, education and experience relevant to this board:**

Broad business and legal background (finances, processes), licensed NC attorney, real property owner

**Reasons for wanting to serve on this board**

Having lived and schooled in Chapel Hill, interested in orderly growth of the community

**Conflict of Interest:**

**Other Comments:**

This application was current on: 3/19/2021

**Date Printed:** 3/19/2021

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No. 13**

**SUBJECT:** Orange County Planning Board - Appointment Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster

Applicant Interest List

Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss an appointment to the Orange County Planning Board.

**BACKGROUND:** The following appointment information is for Board consideration:

NAME	SPECIAL REPRESENTATIVE	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
BOCC Appointment	At-Large	Partial Term	03/31/2022

**NOTE - If the individual listed above is appointed, the following vacancies remain:**

- None

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**  
Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Orange County Planning Board.

# Board and Commission Members

## And Vacant Positions

### **Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**

Meeting Times: 7:00 pm first Wednesday of each month

Contact Person: Perdita Holtz

Meeting Place: West Campus (Temp @ Whitted)

Contact Phone: 919-245-2578

Positions: 12

Length: 3 years

Terms: 2

Description: All members are appointed by the Board of Commissioners. This board studies Orange County and surrounding areas to determine objectives in the development of the County. It prepares and recommends plans to achieve that development, including the suggesting of policies, ordinances, and procedures. It reviews development applications and makes recommendations to the Board of Commissioners. It holds regular monthly meetings and may attend quarterly public hearings with the Board of Commissioners.

#### Mr. Adam Beeman

1	Vice-Chair			First Appointed:	12/12/2017	
	Gender Identity:	Male	Township:	Cedar Grove	Current Appointment:	03/07/2019
	Ethnic Background:	White	Resid/Spec Req:	Cedar Grove Twncsp	Expiration:	03/31/2022
	Age Range:		Special Repr:	Cedar Grove Township	Number of Terms:	1

#### Mrs. Melissa Poole

2				First Appointed:	04/16/2019	
	Gender Identity:	Female	Township:	Little River	Current Appointment:	02/16/2021
	Ethnic Background:	White	Resid/Spec Req:	Little River Township	Expiration:	03/31/2024
	Age Range:		Special Repr:	Little River Township	Number of Terms:	1

#### Lamar F. Proctor, Jr.

3				First Appointed:	02/16/2021	
	Gender Identity:	Male	Township:	Cheeks	Current Appointment:	02/16/2021
	Ethnic Background:	White	Resid/Spec Req:	Cheeks Township	Expiration:	03/31/2024
	Age Range:	35-59	Special Repr:	Cheeks Township	Number of Terms:	1

#### Carrie Fletcher

4				First Appointed:	03/08/2018	
	Gender Identity:	Female	Township:	Bingham	Current Appointment:	02/16/2021
	Ethnic Background:	White	Resid/Spec Req:	Bingham Township	Expiration:	03/31/2024
	Age Range:		Special Repr:	Bingham Township	Number of Terms:	2

#### Mr David Blankfard

5	Chair			First Appointed:	03/07/2017	
	Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	03/10/2020
	Ethnic Background:	White	Resid/Spec Req:	Hillsborough Twncsp	Expiration:	03/31/2022
	Age Range:		Special Repr:	Hillsborough Township	Number of Terms:	2

#### Kim Piracci

6				First Appointed:	03/22/2016	
	Gender Identity:	Female	Township:	Eno	Current Appointment:	03/07/2019
	Ethnic Background:	White	Resid/Spec Req:	Eno Township	Expiration:	03/31/2022
	Age Range:		Special Repr:	Eno Township	Number of Terms:	2

# Board and Commission Members

## And Vacant Positions

### ***Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)***

Meeting Times: 7:00 pm first Wednesday of each month

Contact Person: Perdita Holtz

Meeting Place: West Campus (Temp @ Whitted)

Contact Phone: 919-245-2578

Positions: 12

Length: 3 years

Terms: 2

#### Ms Charity Kirk

7

Gender Identity: Female

Township: Chapel Hill

First Appointed: 02/16/2021

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 02/16/2021

Age Range: 35-59

Special Repr: At-Large

Expiration: 03/31/2024

Number of Terms: 1

#### Mr Whitney Watson

8

Gender Identity: Male

Township: Cheeks

First Appointed: 02/16/2021

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 02/16/2021

Age Range: 60+

Special Repr: At-Large

Expiration: 03/31/2022

Number of Terms:

#### Alexandra Allman

9

Gender Identity: Female

Township: Chapel Hill

First Appointed: 03/10/2020

Ethnic Background: Other

Resid/Spec Req: At Large

Current Appointment: 03/10/2020

Age Range: 18-34

Special Repr: At-Large

Expiration: 03/31/2023

Number of Terms: 1

#### VACANT

10

Gender Identity:

Township:

First Appointed:

Ethnic Background:

Resid/Spec Req: At-Large

Current Appointment:

Age Range:

Special Repr: At-Large

Expiration: 03/31/2022

Number of Terms:

#### Ms. Susan Hunter

11

Gender Identity: Female

Township: Chapel Hill

First Appointed: 04/16/2019

Ethnic Background: White

Resid/Spec Req: Chapel Hill Twnshp

Current Appointment: 03/10/2020

Age Range:

Special Repr: Chapel Hill Twnsp

Expiration: 03/31/2023

Number of Terms: 1

#### Julian (Randy) Marshall Jr.

12

Gender Identity: Male

Township: Bingham

First Appointed: 03/07/2017

Ethnic Background: White

Resid/Spec Req: At-Large

Current Appointment: 03/10/2020

Age Range:

Special Repr: At-Large

Expiration: 03/31/2023

Number of Terms: 2

# Applicant Interest Listing

by Board Name and by Applicant Name

## **Orange County Planning Board (REQUIRES DISCL**

Contact Person: Perdita Holtz

Contact Phone: 919-245-2578

### Elizabeth Bronson

Gender Identity: Female

Date Applied: 04/19/2021

Ethnic Background: White

Township: Cheeks

Age Range: 18-34

Res. Eligibility: County

Also Serves On: Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

### Mr. Statler Gilfillen

Gender Identity: Male

Date Applied: 04/13/2021

Ethnic Background: White

Township: Cedar Grove

Age Range: 60+

Res. Eligibility:

Also Serves On:

### Steven Kaufmann

Gender Identity: Male

Date Applied: 04/13/2021

Ethnic Background: Other

Township: Bingham

Age Range: 60+

Res. Eligibility: County

Also Serves On:

### Mr. Jonathon Lorusso

Gender Identity: Male

Date Applied: 04/22/2021

Ethnic Background: White

Township: Chapel Hill

Age Range: 35-59

Res. Eligibility: County

Also Serves On:

### Joseph Parrish

Gender Identity: Male

Date Applied: 04/16/2021

Ethnic Background: White

Township: Chapel Hill

Age Range:

Res. Eligibility: C.H. City Limits

Also Serves On:

### Mrs. Andrea Riley

Gender Identity: Female

Date Applied: 04/13/2021

Ethnic Background: White

Township: Cheeks

Age Range: 60+

Res. Eligibility: County

Also Serves On:

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# Applicant Interest Listing

by Board Name and by Applicant Name

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**Orange County Planning Board (REQUIRES DISCL** Contact Person: Perdita Holtz  
Contact Phone: 919-245-2578

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**Nathan Robinson**

Gender Identity:	Male	Date Applied:	04/16/2021
Ethnic Background:	White	Township:	Bingham
Age Range:	35-59	Res. Eligibility:	County

Also Serves On: Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

**Mr. Jeff Scott**

Gender Identity:	Male	Date Applied:	04/19/2021
Ethnic Background:	White	Township:	Hillsborough
Age Range:	35-59	Res. Eligibility:	County

Also Serves On: Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

**Mr Erle Smith**

Gender Identity:	Male	Date Applied:	04/13/2021
Ethnic Background:	White	Township:	Chapel Hill
Age Range:	60+	Res. Eligibility:	Carrboro City Limits

Also Serves On:

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Elizabeth Bronson  
**Name Called:**  
**Home Address:** 1221 Buckhorn Rd  
 Mebane NC 27302  
**Phone:** 9199235136  
**Email:** Beth.bronson@live.com  
**Year of OC Residence:** 1987  
**Township of Residence:** Cheeks  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 18-34

**Community Activities/Organizational Memberships:**  
 NC Democratic Party

**Past Service on Orange County Advisory Boards:**  
 none

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

Raised in Orange County, and returned over ten years ago to finish undergraduate degree. Obtained a BA from UNC-Chapel Hill in Management and Society and performed a case study on the public/private partnership of OWASA for a senior project. I have always been interested in the historical background of this area. I am very familiar with the centralized location of Orange County within the Triangle and Triad and the important role we play in setting precedents for responsible development in surrounding municipalities.

##### Reasons for wanting to serve on this board:

It is my wish to serve, and represent, my community in an impactful capacity. I believe that younger generations are not adequately represented in local government and it is my goal to become a voice for civic engagement, even if the topics aren't sexy. Having spent the last 100 days deep diving into publicly available documents on future land use "I have come to learn a great deal about the how the Planning Board advises County Commissioners to make decisions based on plans and objectives previously laid out, and incorporating public concerns.

##### Contribution to the diversity of viewpoints on this board:

Understanding and communicating the viewpoints of others is a skillset of mine. Having always been interested in why people make the decisions they do, my profession requires me to find a data driven middle ground. I offer the fresh perspective of a rural resident who very much wants to see economic development bring prosperity to historically underserved communities.

##### Conflict of Interest:

My perceived COI is that I live in a rural residential area subject to industrial development.

**Boards/Commissions appointments:****Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 2/11/2021

**Background, education and experience relevant to this board:**

My educational focus provides insight into why people, in life and in business, make the decisions they do. My professional growth in clinical research has made me a rigorous seeker of truth and explanatory language.

**Reasons for wanting to serve on this board:**

I would like to bring a fresh perspective to the BoA. While adhering to the  
As Orange County continues to largely decide objectives of future growth in height and urban sprawl is going to look, it is my intention to participate as a rural representativ

**Conflict of Interest:**

My perceived COI is that I live in a rural residential area subject to industrial development.

**Other Comments:**

**This application was current on:** 4/19/2021

**Date Printed:** 4/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Statler Gilfillen  
**Name Called:**  
**Home Address:** 3302 St. Mary's Road  
 Hillsborough NC 27278  
**Phone:** 919-732-6123  
**Email:** statlergilfillen@hotmail.com  
**Year of OC Residence:** 2007  
**Township of Residence:** Cedar Grove  
**Zone of Residence:**  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Past vice chair of Orange County Historic Board

### Past Service on Orange County Advisory Boards:

Orange County Historic Board

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

Over 25 years as registered Architect involved in planning, design and construction.  
[www.GilfillenArchitect.Wordpress.com](http://www.GilfillenArchitect.Wordpress.com).

##### Reasons for wanting to serve on this board:

To be of service and because I believe my background can be of service to the planning board

##### Contribution to the diversity of viewpoints on this board:

Although I turned 70 this year in Istanbul on assignment, I have three teenage children, two currently attending and one graduated from the Orange County Schools. I believe that my experiences and family gives me a unique and youthful outlook on people and life.

Start with a desire to listen and understand diverse viewpoints. Then use my extensive personal and professional experience to create and work toward practical solutions of common goals. I welcome the challenge of serving as a volunteer in an area I have no specific experience. As a registered Architect MBA, I bring global, human, historic and environmental views with special expertise in accessible design and historic preservation. I have specific experience of successfully completing professional work for Orange County Asset Management.

##### Conflict of Interest:

Throughout my career as an Architect I have always been diligent to follow the law and fully disclose even the potential perception of what might be any conflict. Currently, I maintain an office for the practice of Architecture in Orange County.

During the last 2 years I have provided services to Orange County Asset Management where I

have provides services on a number of studies and small projects. Some of those studies and/or projects were:

Study: Decision to build new jail compared to renovating existing jail.

Study: Buy/Lease for existing space

Study: Physical Assessment Old Town Hall in Chapel Hill and created web

site <http://www.OldTownHallNC.wordpress.com>

Space modifications, bid packages and establishing standards for future modifications.

Renovations to the Board of Elections

Design and construction of 5 Single use toilets

Design and Construction of Nitrogen Tank in Orange County building for Seal-the-Seasons, Hillsborough

I maintain a professional web site at: [www.GilfillenArchitect.Wordpress.com](http://www.GilfillenArchitect.Wordpress.com)

### **Boards/Commissions appointments:**

#### **Other Comments:**

-Member Preservation North Carolina

-Registered Architect: North Carolina

-Certificate Holder National Council of Architectural Registration Boards (NCARB), Certificate

-Extensive background in Architecture, Preservation, and Architectural History. STAFF

COMMENTS: Originally applied for Historic Preservation Commission 2/18/2010.

ADDRESS VERIFICATION: 3302 St. Mary's Road, Hillsborough, Eno township, OC jurisdiction.

**This application was current on:** 4/13/2021

**Date Printed:** 4/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Steven Kaufmann  
**Name Called:**  
**Home Address:** 2304 Davis Road  
 HILLSBOROUGH NC 27278  
**Phone:** 919-732-9962  
**Email:** aikido@nc.rr.com  
**Year of OC Residence:** 1998  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** Other  
**Age Range:** 60+

**Community Activities/Organizational Memberships:**  
 Open Sky Martial Arts

**Past Service on Orange County Advisory Boards:**  
 none

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

Was a Plant and Soil Science major and environment design major and graduated with a BS in Business Administration, Accounting degree.  
 Have had my own business in Orange county for more than 20 year, Open Sky Martial Arts.  
 Was A Public school teacher in Orange County at Cameron Park School. Currently a part time faculty member at Duke.

##### Reasons for wanting to serve on this board:

I would like to offer my services on the planning board because I care about the development of property in Orange County.

##### Contribution to the diversity of viewpoints on this board:

Background in business and also taught in the public school system in Orange County. Currently I teach part time at Duke University.

##### Conflict of Interest:

Not sure? I own three rental homes in Hillsborough.

### Boards/Commissions appointments:

### Other Comments:

This application was current on: 4/13/2021

Date Printed: 4/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Jonathon Lorusso  
**Name Called:**  
**Home Address:** 4022 Tecolote Way  
Hillsborough NC 27278  
**Phone:** 917-650-5144  
**Email:** jonlorusso@gmail.com  
**Year of OC Residence:** 2013  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 35-59

**Community Activities/Organizational Memberships:**

I am a member of the Orange County and North Carolina Beekeepers Associations.

**Past Service on Orange County Advisory Boards:**

none

**Boards/Commissions applied for:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

I received a degree in Computer Science from New York University and have worked as Software Engineer for over 20 years. I believe this work in particular is based in rational, logical analysis of the facts at hand.

**Reasons for wanting to serve on this board:**

I would like to provide a very practical point of view to the board.

**Contribution to the diversity of viewpoints on this board:**

I am a father of three young children, and would like Orange County to be a place they can live and work in the future.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/22/2021

Date Printed: 4/22/2021

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Joseph Parrish  
**Name Called:**  
**Home Address:** 1250 Ephesus Church Rd, Apt. G5  
Chapel Hill NC 27517  
**Phone:** 3365044195  
**Email:** josephparrishnc@gmail.com  
**Year of OC Residence:** 2016  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Gender Identity:** Male  
**Ethnic Background:** White

**Age Range:****Community Activities/Organizational Memberships:**

Orange County Democratic Party - Messaging Committee  
Orange County Young Dems  
Rotary Club

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:****Chapel Hill Planning Commission****Background, education and experience relevant to this board:**

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

**Reasons for wanting to serve on this board:**

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

**Contribution to the diversity of viewpoints on this board:****Conflict of Interest:**

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**Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

**Reasons for wanting to serve on this board:**

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

**Contribution to the diversity of viewpoints on this board:****Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/16/2021

Date Printed: 4/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs. Andrea Riley  
**Name Called:**  
**Home Address:** 1204 Brookhollow Road  
 Efland NC 27243  
**Phone:** 919-644-2604  
**Email:** ateuteriley44@gmail.com  
**Year of OC Residence:** 1990  
**Township of Residence:** Cheeks  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 60+

### Community Activities/Organizational Memberships:

Voices, The Chapel Hill Chorus  
 A Voice for Efland & Orange

### Past Service on Orange County Advisory Boards:

Orange County Arts Commission

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I have lived thirty years in Efland, Orange County and have always been interested in rural land preservation. My father and grandfather were wholesale florists who grew many of their own plants and farmed some of our land. I grew up around farms and woods in the country, at the edge of the city, in Rochester, New York.

My Bachelor of Arts degree is from UNC-Chapel Hill, in Studio Art. I also obtained a Teacher Certification in Arts Education, K-12 at North Carolina Central University.

My experience in researching and communicating information to the public has been extensive: I have worked with a Community Organizer as a volunteer promoting the use of mental health services for the Consumer Committee of Strong Memorial Hospital, the University of Rochester; I worked as the Center Representative for the American Red Cross Blood Center of Rochester and Monroe County responsible for educating and motivating community volunteer blood recruiters for the Rochester Blood Center; I worked as an editorial assistant for Duke Press, recruiting and communicating with peer readers for manuscripts, and as the Coordinator of the Pre-Major Advising Center for Duke University, recruiting and orienting academic advisors for the Center; I worked for sixteen years as a Reference Library Assistant in the Reference Unit of the Durham County Library, and I worked for the Chapel Hill/Orange County Visitors Bureau for seven years as their Saturday Information Specialist/Receptionist.

I have recently worked with the members of A Voice for Efland and Orange to research the land use plans for Orange County and have learned a great deal about the values and needs of this community.

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My research and communication skills would be useful in researching Orange County development applications.

**Reasons for wanting to serve on this board:**

I would like to see all of the citizens of Orange County represented in the plans for development of Orange County. There is a need for more diversity and representation of all areas of Orange County, particularly the rural western and northern areas of the County, in the allocation of Orange County funds and investment. I would like to learn more about what all of the residents of Orange County need and want in the way of development, and I would like to be helpful in making certain that the allocation of funds is equitable and meets the real needs of its citizens.

**Contribution to the diversity of viewpoints on this board:**

I live in rural, northwestern Orange County and am close to retirement age. I represent those who want to be able to stay in their homes past retirement and who want to keep housing affordable for those who choose to live in Orange County. I also have a young daughter (24 years old) who has grown up in this community and has kept in touch with the young people that she went to school with (Hillsborough Elementary, Gravelly Hill Middle School, and Orange High). She still cares about these people and wants to preserve the diverse community that she grew to be comfortable with when she attended school with black, Hispanic, and white students of all gender identifications. My daughter keeps me in touch with these young people, too, so that I know what is going on in their lives and what is important to them as they grow older. A lot of them care about Efland and Orange County and would like to see it remain true to the rural values that they grew up with, even as they attempt to make a living in the cities of North Carolina. They want something preserved of the land and the farms that they were surrounded by as children growing up, and they want the environment protected for their futures and the futures of their children.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/13/2021

Date Printed: 4/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Nathan Robinson  
**Name Called:**  
**Home Address:** 1900 Borland Rd  
 Hillsborough NC 27278  
**Phone:** 9193378180  
**Email:** nathan@landmarkmp.com  
**Year of OC Residence:** 2007  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Food Distribution volunteer, local business owner, COCA (Creating Opportunities for Community Development), character education volunteer teacher, PT economics teacher Trinity School

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

My background includes engineering, human services, entrepreneurship in the business & non-profit sectors, teaching, and strategic planning. My formal education includes a BS in Physics followed by a Masters in Engineering. For 8 yrs I was a consulting engineer/project manager. Following that I started & run multiple small companies and four (4) non-profit organizations, including my wife & I living 3 yrs in South Africa interfacing with the Provincial Dept of Ed to establish an NGO focused on HIV/AIDS prevention. Since 2007 living in Hillsborough I have operated a commercial construction company, helped local schools as a volunteer teacher for both economics & character development, & started a local private school. My background & experience provides a good basis to understand development needs joined with ensuring harmonious coordination of the lives of involved people and the larger community.

##### Reasons for wanting to serve on this board:

My background has produced skills in coordinating people and projects, both in the private and public sectors. I understand the business world, and have extensive community service experience. I have experienced success in helping to find consensus among development & community objectives and believe this combination will be an asset toward Orange County's goals.

##### Contribution to the diversity of viewpoints on this board:

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I've been actively engaged in development & community projects locally and internationally. Living in South Africa for 3 yrs created an appreciation in me for the value of other people's life experiences & perspectives. I aim to listen well & help build harmonious consensus as the process of development intersects with people's lives.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 11/20/2020

**Background, education and experience relevant to this board:**

I have experience in property development, engineering, and entrepreneurship. My background includes also includes human services, entrepreneurship in the business & non-profit sectors, teaching, and strategic planning. My formal education includes a BS

**Reasons for wanting to serve on this board:**

My background has produced skills in coordinating people and projects, both in the private and public sectors. I have experience in the permitting of projects, approval process, and best practices development. I understand the business world, and have ext

**Conflict of Interest:**

**Other Comments:**

**This application was current on:** 4/16/2021

**Date Printed:** 4/22/2021

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Jeff Scott  
**Name Called:**  
**Home Address:** 1520 Park Lane  
 Hillsborough NC 27278  
**Phone:** 919-815-8254  
**Email:** jgscott0@gmail.com  
**Year of OC Residence:** 2014  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 35-59

### Community Activities/Organizational Memberships:

Hillsborough Planning Board  
 AIA Triangle Design Awards Committee  
 AIA National Advisory Panel  
 AIA National Conference on Architecture Peer Reviewer  
 AIA Triangle Education Outreach Committee  
 Registered Architect in State of NC  
 Member, Construction Specifications Institute

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

I am currently an active member of the Hillsborough Planning Board. I have served on this board for 2-years and have enjoyed being a part of the process. I also have several years of architectural background in civic/justice projects at the state and local level.

##### Reasons for wanting to serve on this board:

As a resident of Hillsborough and Orange County for over 5-years, it is important to me to understand how I can help the community understand the process. The planning process can be confusing (even to me), so hearing everyone's thoughts and opinions are very helpful. I understand people's trepidation and concern about changes in this community.

##### Contribution to the diversity of viewpoints on this board:

##### Conflict of Interest:

**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

As an architect, affordable housing is always a critical topic of concern. I practiced in residential architecture at the beginning of my career. I have also volunteered with Habitat for Humanity in Charlotte, Asheville, and Raleigh/Durham. My previous experience working with general contractors and construction managers also allows me to understand the ramifications of costing, constructability, and project management.

**Reasons for wanting to serve on this board:**

Affordable housing is a very important and apt topic locally and nationally. As an active professional in this region, I continue to see how this area is being shaped for both the positive and negative.

**Contribution to the diversity of viewpoints on this board:**

I believe that the diversity I could bring to the Affordable Housing Advisory Board could certainly be an asset for Orange County. Having lived in other communities in this state (Asheville, Charlotte, Raleigh, Durham), as well as having spent time studying abroad in Italy and Germany, I have seen a variety of strategies that address housing. In many instances this housing has been shaped by how the urban or rural fabric is shaped. Orange County has the opportunity to really be a leader in driving affordable housing strategies forward as the county grapples with issues of growth and long-term planning strategies. I have seen this while working on single-family and multi-family residential projects and how the divide between building types is critical.

Having seen how other communities grapple with affordable housing is also very important to me. Affordable housing is always a very difficult and contentious topic. I have previously been a part of a design/build architectural studio that focused solely on designing and building a home for a low-income family. I have seen how carefully and thoughtfully the process can be executed. Much of the process comes down to creating an architecture of decency for the people that inhabit these homes.

**Conflict of Interest:****Boards/Commissions appointments:****Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 8/10/2020

**Background, education and experience relevant to this board:**

Having served in the Hillsborough Planning Board, I see the issues of concern when planning is at odds with the property owners. Typically this has always been something remedied without resorting to BOA but it seems like an interesting process.

**Reasons for wanting to serve on this board:**

My architectural/planning background would help me in serving on this board. I also believe I have the fair and impartial temperament to serve. Having served as a project architect and manager for numerous projects, I see where conflicts come in and how t

**Conflict of Interest:****Other Comments:**

**This application was current on:** 4/19/2021

**Date Printed:** 4/22/2021

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr Erle Smith  
**Name Called:**  
**Home Address:** 103 Sunset Creek Cir  
Chapel Hill NC 27516  
**Phone:** 9192592100  
**Email:** Erle@ErleSmith.com  
**Year of OC Residence:** 1998  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Gender Identity:** Male  
**Ethnic Background:** White  
**Age Range:** 60+

**Community Activities/Organizational Memberships:**  
Carrboro Citizen Academy

**Past Service on Orange County Advisory Boards:**  
Orange Unified Transportation Board 2016 - 2018

**Boards/Commissions applied for:**

**Carrboro Planning Board**

**Background, education and experience relevant to this board:**

My experience as a corporate executive has prepared me to contribute to the towns goals and objectives. In particular, my experience with supply chain optimization is useful experience.

**Reasons for wanting to serve on this board:**

As a retiree, I have available time to devote to my community.

**Contribution to the diversity of viewpoints on this board:**

I feel that my membership would bring to the board a perspective of someone who has lived in 6 states, 3 countries and in several decades. My work experience includes over 30 years of international corporate experience, a term on the OUTBoard and as a father raising two children in Orange County. I have executive experience that will help with challenging decision making and detail data gathering and assessment.

**Conflict of Interest:**

OUTBoard representative for Chapel Hill 2-16-2018  
Director Supply Chain Strategy

**Carrboro Board of Adjustment****Background, education and experience relevant to this board:**

My experience as a corporate executive has prepared me to contribute to the towns goals and objectives. In particular, my experience with supply chain optimization is useful experience.

**Reasons for wanting to serve on this board:**

As a retiree, I have available time to devote to my community.

**Contribution to the diversity of viewpoints on this board:**

I feel that my membership would bring to the board a perspective of someone who has lived in 6 states, 3 countries and in several decades. My work experience includes over 30 years of international corporate experience, a term on the OUTBoard and as a father raising two children in Orange County. I have executive experience that will help with challenging decision making and detail data gathering and assessment.

**Conflict of Interest:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

OUTBoard representative for Chapel Hill 2-16-2018  
Director Supply Chain Strategy

**Reasons for wanting to serve on this board:**

As a retiree, I have available time to devote to my community.

**Contribution to the diversity of viewpoints on this board:**

I feel that my membership would bring to the board a perspective of someone who has lived in 6 states, 3 countries and in several decades. My work experience includes over 30 years of international corporate experience, a term on the OUTBoard and as a father raising two children in Orange County. I have executive experience that will help with challenging decision making and detail data gathering and assessment.

**Conflict of Interest:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/13/2021

Date Printed: 4/22/2021

**ORANGE COUNTY  
BOARD OF COMMISSIONERS  
ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: May 11, 2021

**Action Agenda  
Item No. 14**

**SUBJECT:** Orange County Board of Adjustment – Appointments Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Applications for Persons  
Up for Reappointment  
Attendance Record  
Applicant Interest List  
Applications of Persons on the Interest List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2125

**PURPOSE:** To discuss appointments to the Orange County Board of Adjustment.

**BACKGROUND:** The following appointment information is for Board consideration:

NAME	SPECIAL REPRESENTATIVE	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
Susan Halkiotis	At-Large	Second Full Term	06/30/2024
Scott Taylor	At-Large	First Full Term	06/30/2024
Elizabeth Bronson	At-Large Alternate	First Full Term	06/30/2024

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

- None

**FINANCIAL IMPACT:** There is no financial impact associated with this item.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**  
Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Orange County Board of Adjustment.

# Board and Commission Members

## And Vacant Positions

### ***Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)***

Meeting Times: 7:00 pm second Monday of each month

Contact Person: Michael Harvey

Meeting Place: Whitted Building Rm. 230, 300 W. Tryon St., Hillsb

Contact Phone: 919-245-2597

Positions: 7

Length: 3 years

Terms: 2

Description: Members are appointed by the Board of Commissioners. The Board of Adjustments hears and decides on variance applications, appeals submitted related to official decisions/determinations made by the Planning Director, reviews and takes action on Class B Special Use Permit applications, as well as matters required to pass by the Unified Development Ordinance.

#### Susan Halkiotis

1			First Appointed:	09/15/2015	
Gender Identity:	Female	Township:	Hillsborough	Current Appointment:	05/01/2018
Ethnic Background:	White	Resid/Spec Req:	At-large	Expiration:	06/30/2021
Age Range:		Special Repr:		Number of Terms:	1

#### Mr. Jeff Scott

2			First Appointed:	10/06/2020	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:	At-large	Expiration:	06/30/2023
Age Range:	35-59	Special Repr:		Number of Terms:	1

#### Leon Meyers

3			First Appointed:	05/01/2018	
Gender Identity:	Male	Township:	Eno	Current Appointment:	03/16/2021
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2022
Age Range:		Special Repr:		Number of Terms:	

#### Scott Taylor

4			First Appointed:	10/06/2020	
Gender Identity:	Male	Township:	Hillsborough	Current Appointment:	10/06/2020
Ethnic Background:	White	Resid/Spec Req:	At-large	Expiration:	06/30/2021
Age Range:		Special Repr:		Number of Terms:	

#### Elizabeth Bronson

5			First Appointed:	03/16/2021	
Gender Identity:	Female	Township:	Cheeks	Current Appointment:	03/16/2021
Ethnic Background:	White	Resid/Spec Req:	At-Large	Expiration:	06/30/2021
Age Range:	18-34	Special Repr:	Alternate	Number of Terms:	

#### Kent Qandil

6			First Appointed:	10/06/2020	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	10/06/2020
Ethnic Background:	Other	Resid/Spec Req:	At-large	Expiration:	06/30/2023
Age Range:		Special Repr:	At-Large	Number of Terms:	1

# Board and Commission Members

## And Vacant Positions

### ***Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)***

Meeting Times: 7:00 pm second Monday of each month

Contact Person: Michael Harvey

Meeting Place: Whitted Building Rm. 230, 300 W. Tryon St., Hillsb

Contact Phone: 919-245-2597

Positions: 7

Length: 3 years

Terms: 2

#### Nathan Robinson

7

First Appointed: 03/16/2021

Gender Identity: Male

Township: Bingham

Current Appointment: 03/16/2021

Ethnic Background: White

Resid/Spec Req: At-Large

Expiration: 06/30/2022

Age Range: 35-59

Special Repr: Alternate

Number of Terms:

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Susan Halkiotis  
**Name Called:**  
**Home Address:** 2930 Franklin Road  
 Hillsborough NC 27278  
**Phone (Day):** 919-668-6031  
**Phone (Evening):** 919-732-4813  
**Phone (Cell):** 919-605-4824  
**Email:** halkiotis@neuro.duke.edu  
**Place of Employment:** Duke University  
**Job Title:** Administrative Manager  
**Year of OC Residence:** 1955  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

Education Advisor, International Neuroscience Network Foundation

### Past Service on Orange County Advisory Boards:

Former member, Orange County Board of Education  
 Previously served on numerous county committees and commissions, including UNC Professional Development School Advisory Board, Orange County Job Ready Partnership, Orange County Communities in School Advisory Board, Orange County Community College Task Force, Research Triangle Quality Schools Council.

### Boards/Commissions applied for:

#### Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

As a long time resident of Orange County, I value decisions made in the interests of a majority of OC residents as well as the interests of the individual resident, and believe that my prior experiences representing constituents and the responsibilities of my professional position provide an excellent foundation to apply facts and fairness on this board.

##### Reasons for wanting to serve on this board:

I enjoy being engaged in meaningful and thoughtful activity and immensely enjoy public service.

##### Conflict of Interest:

### Supplemental Questions:

#### Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

My previous experience representing the citizens of Orange County on OC Board of Education and the numerous committees/commissions that I served on provide me with a unique perspective of the numerous issues and needs to be considered when making and applying policy decisions.

**What unique perspective can you bring to the Orange County Board of Adjustment?**

I am a rural resident who has lived in OC most of my life and therefore have the historical perspective of change in OC -- from the initial implementation of zoning to economic development districts to population growth. Perhaps more importantly, I feel that I am very capable of reaching a fair decision after considering all elements of a problem.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

Basically, I see the citizen board offering a system of checks and balances to the application of county land use policies. My role would be to offer a fair and considerate non-governmental perspective.

**What do you consider to be the most important issues facing Orange County related to growth?**

Without question, I believe the most important issue regarding growth is providing the necessary infrastructure (schools, roads, water, etc) to accommodate the growing population. Beyond that, protecting our water supply, preserving openspace, avoiding congestion, are all concerns.

**What role should the Board of Adjustment take in guiding and regulating growth?**

I believe that the board should strive to support the adopted land use plan and other regulations that are meant to ensure clean, non-polluting enterprises.

**How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?**

The operation and function of the Board of Adjustment affects all six goals - ensuring an adequate infrastructure, demonstrating transparency, balanced and sustainable growth, supporting quality county facilities, protecting natural resources, promoting quality of life issues. All of these are directly or indirectly related to the work -- and decisions -- of the board. My role as a member would be to reach decisions that are compatible and supportive of these goals.

**Other Comments:**

Recommended by OC Board of Education for Capital Needs Advisory Task Force. Orig.app.1/6/2000 for Community College Task Force. Chair of Orange County Board of Education. Her email address changed eff. 4/27/00 to susan.halkiotis@neuro.duke.edu. Updated 01/27/2015.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Scott Taylor  
**Name Called:**  
**Home Address:** 118 N. Occoneechee Street  
 Hillsborough NC 27278  
**Phone:** 443-699-6238  
**Email:** staylormd@gmail.com

**Year of OC Residence:** 2017

**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits

**Gender Identity:** Male  
**Ethnic Background:** white

**Age Range:**

### **Community Activities/Organizational Memberships:**

Leadership Team - Orange County Partnership to End Homelessness  
 Volunteer Fire Fighter EMT  
 Member of the Hillsborough Chamber of Commerce  
 Member of the Better Business Bureau

### **Past Service on Orange County Advisory Boards:**

None

### **Boards/Commissions applied for:**

#### **Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

##### **Background, education and experience relevant to this board:**

I was the owner of a company that had offices in New York City, Philadelphia, Baltimore Maryland, Washington DC and North Carolina. Having worked with the City of Baltimore to employ people in disadvantaged areas, I have brought that knowledge to my current company in Hillsborough, which provides employment to men and women in recovery. Several FEMA certifications in budgeting, organizing, and response all play a part in my decision making.

##### **Reasons for wanting to serve on this board:**

I live in Orange County, I work in Orange County, my office is in Orange county and I play in Orange County. Giving back through service work is part of my life.

##### **Contribution to the diversity of viewpoints on this board:**

##### **Conflict of Interest:**

Perceived: I own a residential construction company. Although, since Ive moved back to North Carolina, I have not encountered any reason to approach a board for any reason.

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 8/4/2020

**Date Printed:** 8/4/2020

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Elizabeth Bronson  
**Name Called:**  
**Home Address:** 1221 Buckhorn Rd  
 Mebane NC 27302  
**Phone:** 9199235136  
**Email:** Beth.bronson@live.com  
**Year of OC Residence:** 1987  
**Township of Residence:** Cheeks  
**Zone of Residence:** County  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 18-34

**Community Activities/Organizational Memberships:**  
 NC Democratic Party

**Past Service on Orange County Advisory Boards:**  
 none

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

Raised in Orange County, and returned over ten years ago to finish undergraduate degree. Obtained a BA from UNC-Chapel Hill in Management and Society and performed a case study on the public/private partnership of OWASA for a senior project. I have always been interested in the historical background of this area. I am very familiar with the centralized location of Orange County within the Triangle and Triad and the important role we play in setting precedents for responsible development in surrounding municipalities.

##### Reasons for wanting to serve on this board:

It is my wish to serve, and represent, my community in an impactful capacity. I believe that younger generations are not adequately represented in local government and it is my goal to become a voice for civic engagement, even if the topics aren't sexy. Having spent the last 100 days deep diving into publicly available documents on future land use "I have come to learn a great deal about the how the Planning Board advises County Commissioners to make decisions based on plans and objectives previously laid out, and incorporating public concerns.

##### Contribution to the diversity of viewpoints on this board:

Understanding and communicating the viewpoints of others is a skillset of mine. Having always been interested in why people make the decisions they do, my profession requires me to find a data driven middle ground. I offer the fresh perspective of a rural resident who very much wants to see economic development bring prosperity to historically underserved communities.

##### Conflict of Interest:

My perceived COI is that I live in a rural residential area subject to industrial development.

**Boards/Commissions appointments:****Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

**Application Date:** 2/11/2021

**Background, education and experience relevant to this board:**

My educational focus provides insight into why people, in life and in business, make the decisions they do. My professional growth in clinical research has made me a rigorous seeker of truth and explanatory language.

**Reasons for wanting to serve on this board:**

I would like to bring a fresh perspective to the BoA. While adhering to the  
As Orange County continues to largely decide objectives of future growth in height and urban sprawl is going to look, it is my intention to participate as a rural representativ

**Conflict of Interest:**

My perceived COI is that I live in a rural residential area subject to industrial development.

**Other Comments:**

**This application was current on:** 4/19/2021

**Date Printed:** 4/22/2021

**BOCC Attendance Records For Advisory Board Re-Appointments  
Orange County Board of Adjustment– May 2020 - Apr 2021**

Name	Original Date Appointed	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Susan Halkiotis	09/15/2015	N	N	N	N	N	N	N	P	P	N	N	P
Scott Taylor	10/06/2020	N	N	N	N	N	N	N	A	A	N	N	A
Elizabeth Bronson	03/16/2021											N	P
<b>P: Present @ Meeting A: Absent E: Excused Absence N: No Meeting</b>													
<b>Information Current Through: April 30, 2021</b>													

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# Applicant Interest Listing

by Board Name and by Applicant Name

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***Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)*** Contact Person: Michael Harvey  
Contact Phone: 919-245-2597

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Mr. Adam Beeman

Gender Identity: Male

Date Applied: 02/18/2021

Ethnic Background: White

Township: Cedar Grove

Age Range:

Res. Eligibility:

Also Serves On: Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Adam Beeman  
**Name Called:**  
**Home Address:** 1027 Three Pond Dr  
Cedar Grove NC 27231  
**Phone:** 919-563-0463  
**Email:** abeeman4784@yahoo.com

**Year of OC Residence:** 2008

**Township of Residence:** Cedar Grove

**Zone of Residence:**

**Gender Identity:** Male

**Ethnic Background:** White

**Age Range:**

**Community Activities/Organizational Memberships:**

Current member of OC planning board

**Past Service on Orange County Advisory Boards:**

OC planning Board

**Boards/Commissions applied for:**

**Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)**

**Background, education and experience relevant to this board:**

I am currently the OC planning board Vice chair.

**Reasons for wanting to serve on this board:**

You need a current planning board member on the BOA. I would like to help promote and advance OC s goals for the county.

**Contribution to the diversity of viewpoints on this board:**

As a local Contractor I get to travel around the triangle and state to work on different types of electrical projects. With that I have been able to observe what different communities are doing well and where they could be doing things better.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 2/18/2021

**Date Printed:** 2/18/2021

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** May 11, 2021

**Action Agenda  
Item No.** 15

**SUBJECT:** Options to Expand Affordable Housing Incentives and Opportunities

**DEPARTMENT:**

**ATTACHMENT(S):**

- A. February 16, 2021 Information Item
- B. List of Action Items to Expand Affordable Housing
- C. Affordable Housing Continuum
- D. Affordable Housing - UDO and Other Approaches PowerPoint Presentation
- E. Affordable Housing Action Items PowerPoint Presentation

**INFORMATION CONTACT:**

John Roberts, County Attorney, 919-245-2318,  
Erika Brandt, Interim Director of Housing and Community Development, 919-245-4331  
Craig Benedict, Director of Planning & Inspections, 919-245-2592

**PURPOSE:** To present options to expand affordable housing incentives and opportunities in Orange County

**BACKGROUND:** Staff from the County Attorney's Office, Housing and Community Development Department, and Planning and Inspections Department were requested to explore opportunities to incentivize affordable housing in Orange County, with a focus on modifications to the Orange County Unified Development Ordinance (UDO). Staff met to discuss opportunities as they relate to regulations contained in the UDO, but also examined other options including housing policy and programs.

At the February 16, 2021 BOCC Business Meeting, the County Attorney's Office drafted an information item (Attachment A) related to this request. The information item included an affordable housing report examining regulations contained in the UDO and a proposed list of items to incentivize affordable housing related to the UDO. At that meeting, Board members requested the item be brought back at a later date to review and discuss further. The Board further requested all options and opportunities to incentivize affordable housing be considered.

As a result of the Board's request, staff have compiled a revised list of twenty-two action items to expand affordable housing incentives and opportunities in Orange County. This list includes items related to land use, planning, and zoning regulations, which were in the list presented at the February 16 BOCC meeting. In addition, the revised list includes proposed action items related to housing programs and policies. Proposed action items, including brief descriptions, timeframes, and complexity, are contained in Attachment B.

**FINANCIAL IMPACT:** There is no direct financial impact associated with this item as a report.

**SOCIAL JUSTICE IMPACT:** The following Orange County Social Justice Goals are applicable to this item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**  
The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.
- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**  
The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.
- **GOAL: ESTABLISH SUSTAINABLE AND EQUITABLE LAND-USE AND ENVIRONMENTAL POLICIES** The fair treatment and meaningful involvement of people of all races, cultures, incomes and educational levels with respect to the development and enforcement of environmental laws, regulations, policies, and decisions. Fair treatment means that no group of people should bear a disproportionate share of the negative environmental consequences resulting from industrial, governmental and commercial operations or policies.

**ENVIRONMENTAL IMPACT:** There are no Orange County Environmental Responsibility Goal impacts applicable to this item.

**RECOMMENDATION(S):** The Manager recommends that the Board receive the presentation and discuss.

**MEMORANDUM**

**TO:** Board of County Commissioners

**FROM:** James Bryan, Staff Attorney

**DATE:** February 4, 2021

**SUBJECT:** Options for Increasing Affordable Housing in Orange County Through the Unified Development Ordinance

**ATTACHMENT(S):** Affordable Housing Report, Incentives & Opportunities Chart, Framework Chart, Regulatory Process Chart, Survey Summary

**BACKGROUND:** The County Attorney was asked to report to the Board on all available options to incentivize affordable housing in Orange County, focusing on potential changes to the Unified Development Ordinance. This report aims to build upon a similar response from October 2019 by providing a list of actionable items as well as incorporating feedback from the development community. James Bryan, the staff attorney who works most with the Planning Department was tasked with this item.

While a list of seventeen actionable incentives and opportunities are included, staff sees four as being the most fruitful although some would be controversial and others would require assistance from the towns. In no particular order these are: First, the initiation of an updated comprehensive plan likely followed by the adoption of a more modern UDO. Second, seek expansion to existing special legislation to allow for an increased density bonus program allowing for payment in lieu of construction or donation of land. Third, initiate discussion with stakeholders in the Joint Planning Agreement (“JPA”) and Water Sewer Management Planning Boundary Agreement (“WSMPBA”) to allow exceptions for affordable housing. Fourth, revise major subdivisions to be an administratively reviewed process.

The Incentives & Opportunities Chart is a compilation of seventeen potential options. The Framework Chart lists traditional regulatory or financial incentive, indicating the statutory limitations and comparison to other jurisdictions. The Regulatory Process Chart demonstrates the review process and the multiple decision points along the way. The Survey Summary describes the feedback from developers.

Affordable housing is a ubiquitous issue that could seemingly endlessly benefit from further consideration. Some communities, most recently Apex, utilize outside consultants to provide guidance. The longstanding history of housing here and elsewhere also makes it a worthwhile topic for consideration under the lens of racial equity.

While staff did receive feedback from the development community, much of that is anecdotal. At the Board’s direction, staff can compile comparison data for abutting jurisdictions and seek more concrete financials.

In addition to this report, on October 1, 2019 Michael Harvey, Current Planning Supervisor, provided a memorandum to the Board discussing the Development of Affordable Housing in Orange County, which addressed many of the same items found in this report. Mr. Harvey’s report may be viewed [here](#).

Should the Board wish to further explore any of these seventeen items the County Attorney’s office will work with the Planning Department to bring them forward as expeditiously as possible.

## Report on Affordable Housing Incentives

February 2021<sup>1</sup>

Zoning and land development incentives for affordable housing are necessarily tied to financial costs. These incentives often aim to lower the transactional costs by allowing greater density or flexibility to make the process quicker, more certain or cheaper.

Staff from the Orange County Housing & Community development reached out to several developers (both non-profit and for-profit) to have them identify regulatory, financing and other barriers. Developers responded that it was a long, slow and expensive review process.

The regulation of development inherently contributes to transactional costs and dampens the market's full potential to provide low cost housing. To incentivize guaranteed affordable housing (i.e. protected by covenants) local governments have some limited options such as fast track permitting. The more powerful incentives, such as density bonuses, require special legislation from the NC General Assembly. In 1991 the County received such special local authority (codified in UDO 6.18) but this incentive has never been utilized by a developer.

The general belief is that developers, both for-profit and non-profit, have largely written-off Orange County as too difficult to work in. Aside from land costs, the development process was seen as unwelcoming due to a lengthy process with uncertain results. There are reasons warranting that feeling as the UDO itself is lengthy, dense and confusing. For instance, there are expedited, exempt, minor and major subdivision classifications with major subdivisions being further broken down into five subcategories with three different permitting processes. All of those distinctions have true differences, but perhaps for little purpose as there were 100 subdivisions in the last five years yet only four subdivided into more than five lots. Subdivisions which require approval by the governing board involve a long process with uncertain outcomes. In contrast, all subdivisions in Alamance County are handled administratively.

Compounding the problem of an anti-development perception were outdated plans. The Comprehensive Plan was adopted in 2008 using, for example, housing price data from 1970-2000. While a '30 year plan,' the document itself called to be reviewed annually and then an update by 2015. There have been periodic amendments to the plan necessitated by rezonings and text amendments to the UDO, but no review in its entirety. Likewise, there are new demographics and notes from advisory boards, although these are not adopted by the governing board as a formal update to the plan. The amount of attention to the plan and resulting development may have reinforced the perception that the County was not interested in attracting development. A new comprehensive plan would likely be a prelude to a wholesale replacement to the UDO to drastically reduce the over 700 pages and create clear pathways to desired results.

In the past two decades there have been considerable shifts in planning regulations allowing much greater legislative tools to replace cumbersome quasi judicial hearings. The General Assembly has provided for

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<sup>1</sup> This report was drafted by and reflects the opinions of James Bryan, Staff Attorney with recognition of tremendous contributions and assistance from the Housing & Community Development Department (Emila Sutton, Erika Brandt, Maria Dewees) and Planning & Inspections Department (Craig Benedict, Ashley Moncado, and Molly Boyle).

Conditional Zoning and Development Agreements—both legislative processes that allow for the placement of conditions and provision of public infrastructure. These powerful tools replace outdated methods of regulation with more straightforward procedures. There have also been the codification of regulatory trends, such as with form based codes.

The County has been steadily amending its land use ordinance. It added some of the new tools, but retained the outdated or unused tools. Staff recently updated the table of permitted uses and will be recommending streamlining of the subdivision approval process. However, this piecemeal approach has kept the ordinance large and complex. This is an ordinance which requires a quasi-judicial hearing, five months of processing and more than a thousand dollars of fees to determine whether a taxidermy business is appropriate in the Agricultural Residential zoning district with no guiding standards for the Board of Adjustment other than the statutory minimum (e.g. being in harmony with the area).

The availability of land suitable to dense development is also a concern heard from the home builders. There are three existing policies which exist primarily due to concerns about the environment or urban sprawl, but consequentially also reduce the availability of land. The Joint Planning Agreement contains minimum lot sizes within the Rural Buffer, the Water and Sewer Management, Planning and Boundary Agreement limits the availability of public utilities and the Water Supply Watershed Overlay District limits impervious surface on lots. These three policies cover the majority of land in the unincorporated county. None of the policies have allowances to incentivize affordable housing.

Staff has compiled a list of available incentives in the Incentives & Opportunities Chart. Several other attachments aim at providing context. The Framework Chart lists each traditional regulatory or financial incentive, indicating the statutory limitations and comparison to other jurisdictions. The Regulatory Process Chart demonstrates the review process and the multiple decision points along the way. The Survey Summary describes the feedback from developers.

The most direct incentive would be to expand the current density bonus which would require special legislation. Next, allowing exceptions for affordable housing in the rural buffer would create more opportunities, but would require initiating a discussion with stakeholders in the JPA and WSMPBA. Streamlining the subdivision process to be entirely administratively reviewed would make the process both quicker and more certain. Finally, an update to the comprehensive plan and adoption of a modern UDO would signal to the development community a recognition that affordable housing is a current priority.

## Incentives and Options Chart

Action Item	Description
<b>1. Streamline the Subdivision Processes</b>	<p>Reduce the number of options and increase the lot threshold required for greater scrutiny.</p> <p>The most comprehensive review occurs at 20 units at which point there are 5 types of major subdivisions.</p>
<b>2. Increase Density Bonus</b>	<p>Allow a greater density for those projects which contain housing for low- to moderate-income households. To date, a developer has never pursued this policy.</p> <p>Current policy generally allows for 25% more density where at least 40% of units are affordable. This bonus is not available in the protected watershed.</p> <p>Current bonus is authorized by special legislation, and thus alterations to this bonus would likely require additional special legislation.</p>
<b>3. Government Initiated Rezonings</b>	<p>Similar to previous economic development efforts, staff may examine and identify areas well suited for affordable housing and initiate pre-zonings to accommodate that use.</p>
<b>4. Alter Approval Authority to Expedite Subdivision Process</b>	<p>Allow for more subdivision processes to occur with administrative review versus board review which require public hearings.</p> <p>Assess the existing development review process, specifically related to residential development, including schedules, review times, and fees to determine if there are any excessive requirements or measures impacting housing affordability.</p>
<b>5. Expedite Review Time for Subdivisions and Rezonings</b>	<p>Create a shorter timeframe for staff and board reviews of approvals.</p>
<b>6. Reduce Development Fees</b>	<p>Allow for reduced, refunded, or waived fees or maintenance guarantees.</p>
<b>7. Alter Development Standards Specific to Affordable Housing Projects</b>	<p>Alter standards for affordable housing projects. Standards include road construction requirements; dimensional standards; recreation and open space requirements; flag lot prohibitions; access to roadways; landscaping; stream buffers; and traffic impact improvements. May require special legislation.</p>
<b>8. Alter Development Standards Applicable to All Development</b>	<p>Alter standards for all residential development. Standards include road construction requirements; dimensional standards; recreation and open space requirements; flag lot prohibitions; access to roadways; landscaping; stream buffers; and traffic impact improvements.</p>
<b>9. Utilize Development Agreements</b>	<p>Use development agreements for particular affordable housing projects. Engage with individual developers or create a general policy to exchange vested rights in long term projects for several considerations including the provision of affordable housing.</p>
<b>10. Expand Accessory Dwelling Units</b>	<p>Allow for the expanded use of ADUs. There are limitations due to existing water and sewer capacity and well/septic requirements.</p>
<b>11. Amend WASMPBA to Increase Access to Public Water and Sewer Service</b>	<p>Increase access to public water and sewer service to allow more dense development.</p>

## Incentives and Options Chart

<b>12. Equity and Inclusion Review</b>	Conduct a review of past, current and future endeavors in light of equity, diversity and inclusion principles. A consultant has begun work reviewing current programs.
<b>13. Affordable Housing Impact Fee</b>	Seek local legislation from the NC General Assembly to allow an affordable housing impact fee. This would be a fee charged on non-residential or residential (new market rate housing) development which is utilized for various affordable housing programs including construction of affordable housing or rehabilitation of existing affordable housing units.
<b>14. Innovative Wastewater Systems</b>	Evaluate existing standards and new opportunities to support and allow for offsite septic facilities for wastewater treatment. By reviewing existing standards and exploring modern advances in offsite septic infrastructure and technology, the Unified Development Ordinance may allow for flexible residential site design and accommodate smaller lot sizes compared to the traditional onsite septic system.
<b>15. Rural Buffer and JPA Modifications</b>	Modify existing ordinances, plans, policies, and agreements related to development in the Rural Buffer to accommodate denser development projects which contain substantial affordable housing.
<b>16. Update the 2008 Comprehensive Plan</b>	Initiate the overdue update to the 2008 Comprehensive Plan to incorporate updated data information and current County objectives.
<b>17. Unified Development Ordinance Rewrite</b>	Complete a thorough review and redrafting of the Orange County Unified Development Ordinance. This item would most likely come subsequent to a recommendation from an update to the Comprehensive Plan.

## FRAMEWORK CHART

	Standard Statutory Limit	Special Legislation or Special Considerations	Orange County
Density Bonus	Set density restrictions by zoning district or by overlay (e.g. watershed)	SL 1991-246 Allows for >25% increase in density if developer agrees to 1) rent 40% of units to those at <60% median income, 2) rent 20% of units to those at <50% median, 3) sell 2 or more units to <80%, or 4) donate land.	Offers affordable housing density bonus (UDO 6.18); Restricts density in water supply watershed through impervious surface limitations;
Fee Reduction or Waiver	Assess user fees for regulatory services provided such fees are reasonable. Prohibited from charging different rates to similarly situated customers.	Fee reimbursements possible for affordable housing under 157-9 and 153A-376(b) (160D-1311).	\$1,500+ rezoning  \$3,000+ Conditional Zoning  Major Subdivision \$2,500 (\$310+ concept plan, \$1,600 Preliminary, \$500 final)
Fast-Track Permitting	Set a maximum time for review or set separate review procedures.		Earliest approval for major subdivision submitted on 1/3/20 would be 5/5/20 with >dozen intermediary deadlines.
Relaxed Development Standards	Modifiable standards include setbacks, minimum lot size, parking, etc.	Greater density can trigger other threshold requirements such as minimum lot size. A modification of lot size would need to be objective or be reviewed with subjective guidance by a quasi judicial body.	Restrictions in place by the Rural Buffer (JPA), impervious surface (Watersheds), and open space requirements; no allowance for increased density.
Miscellaneous Development	Development Agreements likely could include affordable housing provisions. Payment in lieu (similar to recreation).	Payment in lieu would likely require special legislation.	

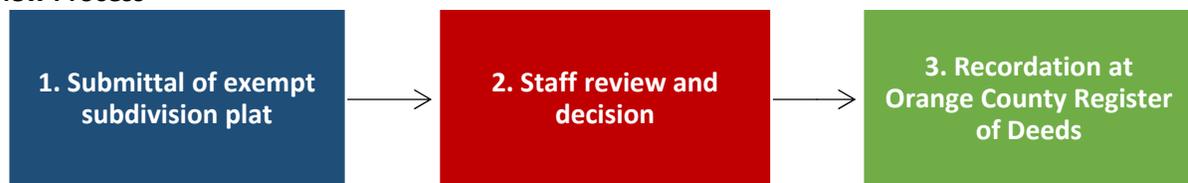
## Summary of the Residential Review Process

Currently, the Orange County Unified Development Ordinance contains nine different review processes for residential subdivisions. These vary based on number of lots proposed and designation in the rural or urban areas of the County. The various process are summarized below.

### Exempt Subdivisions

**Definition** - The combination or recombination of portions of previously subdivided and recorded lots if the total number of lots is not increased and the resultant lots are equal to or exceed the standards of the County, including private road justification standards, as detailed within this Ordinance. The division of land into parcels greater than 10 acres if no street right-of-way dedication is involved. The public acquisition by purchase of strips of land for widening or opening streets. The division of a tract in single ownership of the entire area of which is no greater than two acres into not more than three lots, if no street right-of-way dedication is involved and if the resultant lots are equal to or exceed the standards of the County as shown by its subdivision regulations.

#### Review Process



**Review Schedule** – One to five days from submittal to recordation.

### Expedited Subdivisions

**Definition** – A subdivision shall be classified as “expedited” for divisions of a tract or parcel of land in single ownership meeting all of the following criteria:

1. The tract or parcel to be divided is not exempt under the provisions of the Ordinance,
2. No part of the tract or parcel to be divided has been divided within the past 10 years from the date of application submittal,
3. The entire area of the tract or parcel to be divided is greater than five acres,
4. No more than 3 lots result from the division,
5. All resultant lots comply with the following:
  - a. Lot dimension and size requirements of applicable land use regulations,
  - b. The use of the lot(s) is in conformity with applicable zoning requirements, and
  - c. A permanent means of ingress and egress is recorded for each lot.

#### Review Process



**Review Schedule** – Five days maximum, as contained in the UDO. However, in reality, these subdivisions are experiencing a two to four week review period.

## Minor Subdivisions

**Definition** - A subdivision shall be classified as “minor” if it does not:

1. Create more than:
  - a. Five lots, including the residual acreage, following the Conventional subdivision design model; or
  - b. Twelve lots, including the residual acreage, following the Flexible Development subdivision design model, from any one tract of land in any ten year period;
2. Dedicate or improve any new public street other than widening an existing public street;
3. Extend public water and/or sanitary sewerage systems other than laterals to serve individual lots; and

Necessitate the installation of drainage improvements, which would require easements through one or more lots to serve other lots.

## Traditional

### Review Process



**Review Schedule** – Average three to five month review process from submittal to recordation.

## Minor Subdivisions

**Definition** - A subdivision shall be classified as “minor” if it does not:

1. Create more than:
  - a. Five lots, including the residual acreage, following the Conventional subdivision design model; or
  - b. Twelve lots, including the residual acreage, following the Flexible Development subdivision design model, from any one tract of land in any ten year period;
2. Dedicate or improve any new public street other than widening an existing public street;
3. Extend public water and/or sanitary sewerage systems other than laterals to serve individual lots; and

Necessitate the installation of drainage improvements, which would require easements through one or more lots to serve other lots.

## Flexible Development

### Review Process

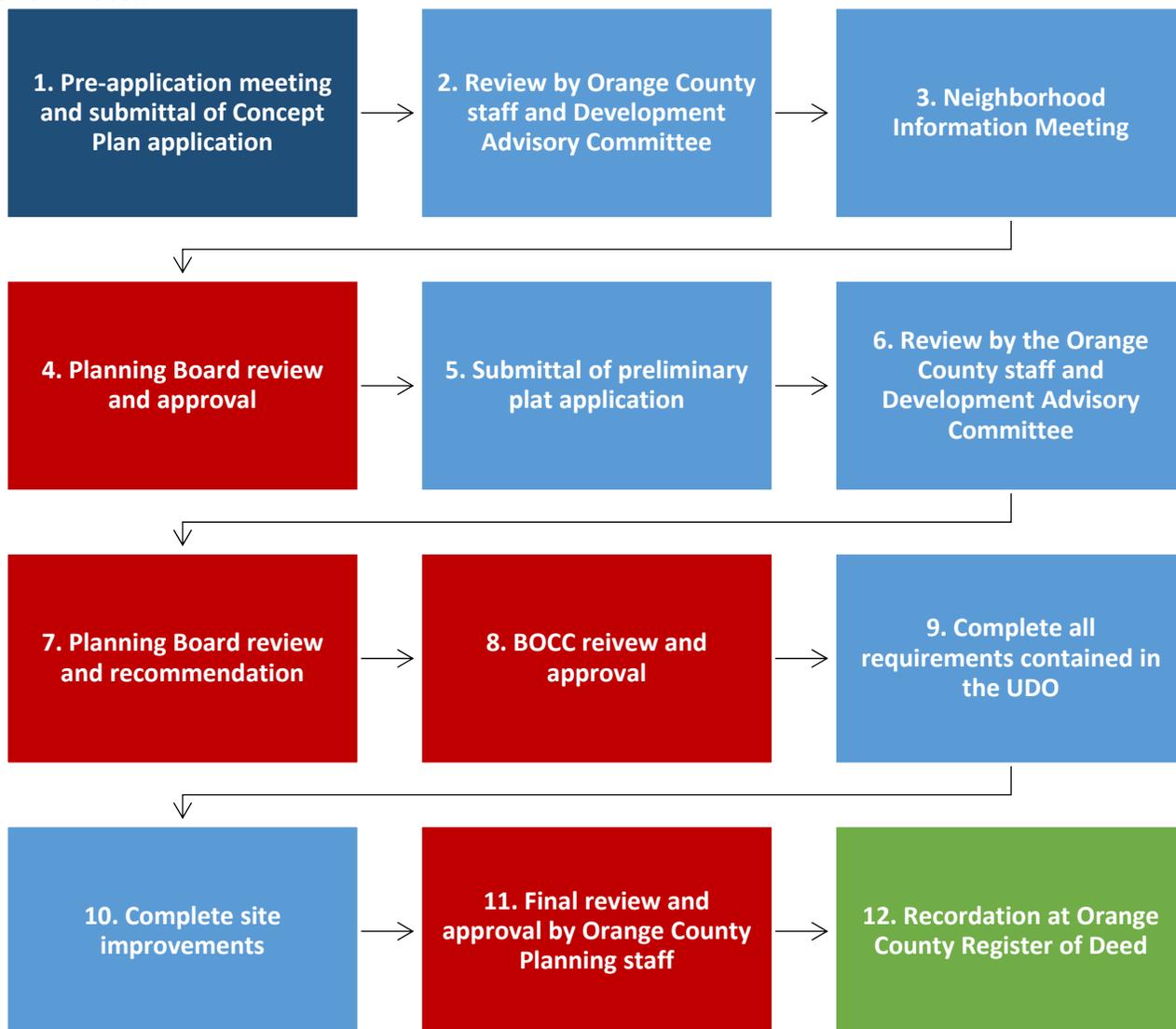


**Review Schedule** – Average four to six month review process from submittal to recordation.

### Major Subdivisions – Standard

**Definition** – Any division of land that is not classified as an Exempt or Minor subdivision. Proposed for a subdivision of 20 lots or less.

#### Review Process

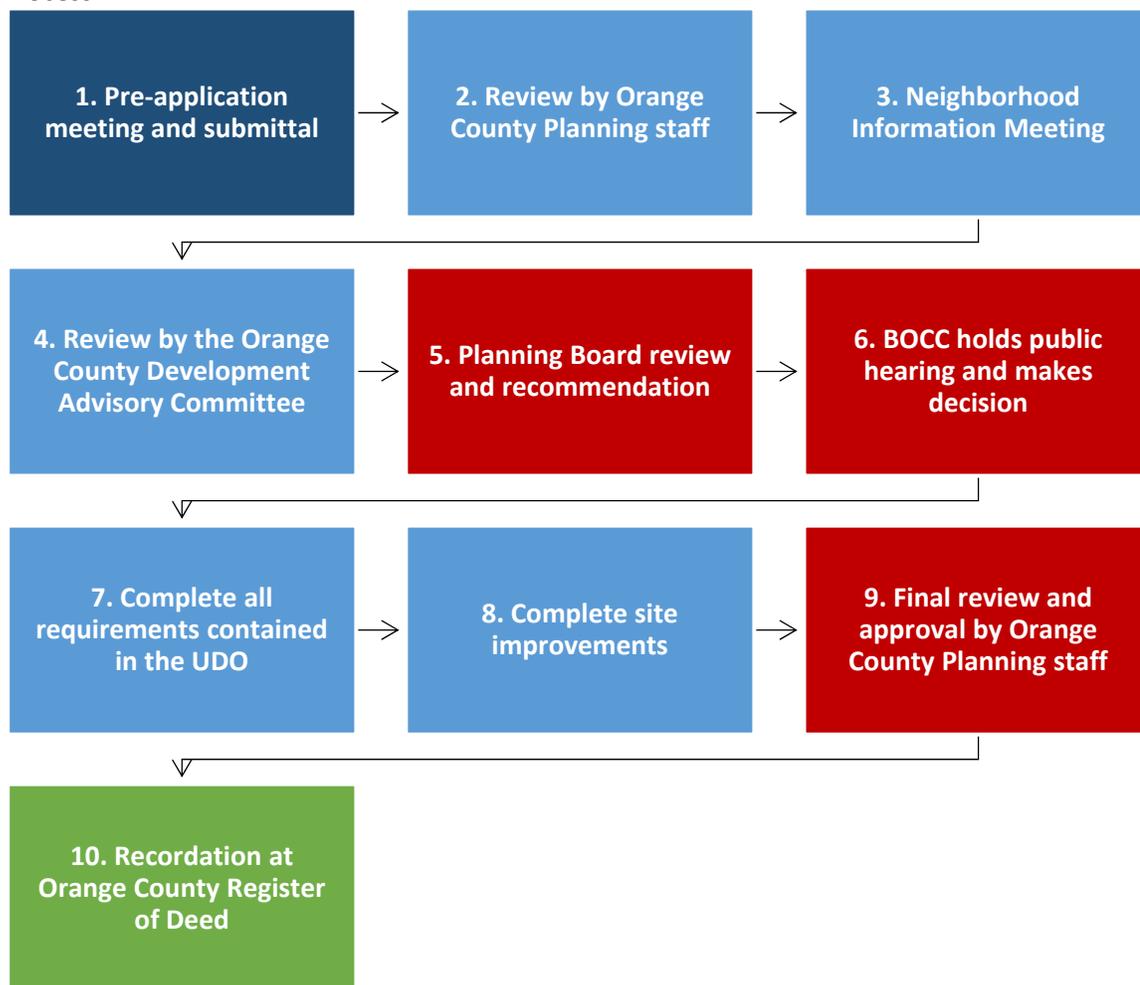


**Review Schedule** – Average eight month review process from submittal to BOCC approval. Followed by an average three to six month process leading up to recordation.

### Major Subdivisions – Class A SUP

**Definition** – Any division of land that is not classified as an Exempt or Minor subdivision. A tract of land in a Rural Designated area on the Growth Management System map that is proposed for a subdivision of 21-40 lots or a tract of land in an Urban Designated area on the Growth Management System map that is proposed for a subdivision of 21-79 lots.

#### Review Process

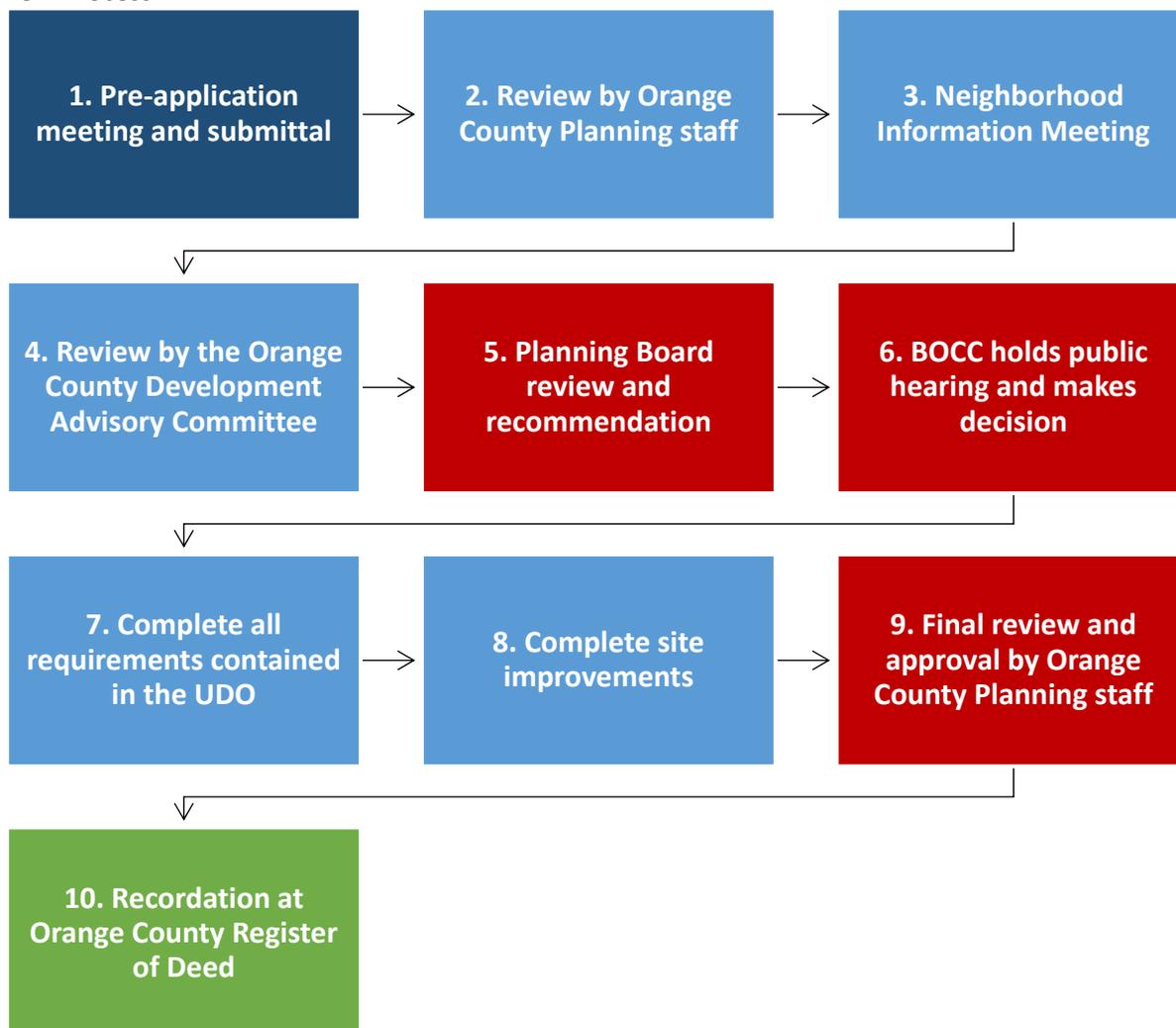


**Review Schedule** – Average seven to ten month process overall. Average four month review process from submittal to BOCC approval of SUP. Followed by an average three to six month process leading up to recordation.

### Major Subdivisions – Conditional Use

**Definition** – Any division of land that is not classified as an Exempt or Minor subdivision. A tract of land in a Rural Designated area on the Growth Management System map that is proposed for a subdivision of 41 or more lots. A tract of land in an Urban Designated area on the Growth Management System map that is proposed for a subdivision of 80 or more lots.

#### Review Process



**Review Schedule** – Average seven to ten month process overall. Average four month review process from submittal to BOCC approval of Conditional District. Followed by an average three to six month process leading up to recordation.

## SURVEY SUMMARY ON AFFORDABLE HOUSING REGULATORY BARRIERS

AUGUST 2020

### **Background**

In July, the Orange County Department of Housing and Community Development surveyed local real estate developers to identify barriers and possible incentives to affordable housing development. Survey questions asked about development standards, fees, developable land in Orange County and the affordable housing density bonus. Four developers responded – two nonprofit and two for-profit – and identified several regulatory, financing and other market-driven obstacles to affordable housing development in addition to policy solutions and possible incentives that may mitigate these obstacles.

### **Regulatory Barriers**

Survey respondents identified several regulatory barriers in Orange County that inhibit or complicate affordable housing development. One developer described inconsistency in fees and review processes across jurisdictions as a challenge. Several others cited high impact fees, slow building permitting processes, and long development review timelines as inhibiting factors. One developer also mentioned low-density zoning, watershed restrictions, and the Rural Buffer as land-use limitations on buildable land. Another developer had never considered developing outside of the jurisdictions because they assumed that the broader County is not zoned to allow multifamily building. Possible incentives suggested include reducing or refunding development fees, relaxing building permitting processes, creating an expedited review process for affordable housing projects, and otherwise modifying land-use regulations or creating exceptions for affordable housing developments.

## Attachment B- Action Items to Expand Affordable Housing Incentives and Opportunities

1. Short-Term - Less Complexity	
Action Item	Description
1.1 Residential Development Review Process <b>Analysis</b>	Assess the existing development review process including schedules, review times, and fees to determine if there are any excessive requirements or measures affecting housing affordability.
1.2 Orange County UDO Text Amendments (Phase 1) - <b>Process and Standards</b>	<p>Complete a thorough review of the Orange County Unified Development Ordinance, specifically related to residential development, to identify existing standards or regulations, which create impediments or barriers to affordable housing. Proposed amendments packages will be phased.</p> <p>The first UDO text amendment package may address modifications to minor subdivision, major subdivisions, and related development standards contained in Article 7. Standards to be amended include, but are not limited to, dimensional standards, duplexes, flag lots, roadway access, private roadways, and recreation and open space requirements. May also include amendments to streamline review process and alter approval authority. This may allow for more subdivision processes to occur with administrative review versus Board review, which require public hearings.</p>
1.3 Explore developing an expedited and/or <b>streamlined review process</b> for affordable housing projects	Explore the opportunity to implement a streamlined review process for affordable housing projects. This may include the development of an “affordable housing advocate” with existing staff, which may act as the main contact in assisting and guiding non-profit or affordable housing developers through the development process. This additional guidance may assist to streamline the review process for non-profits and developers without any actual change to development regulations. In addition, this may assist in addressing concerns with uncertainties in the development review process, which may impact development costs overtime.
1.4 Continued partnership and coordination among departments and with the towns.	OCHD staff continue to meet with Town staff to review existing and future joint efforts to promote and support affordable housing throughout the County.
1.5 Monitoring County-funded affordable developments	To maintain deed restrictions, affordability standards etc. there needs to be increased staff capacity to monitor ongoing development projects that have received County funding.
1.6 Continued funding of County programs, particularly homelessness and eviction prevention and home rehab/repair	OCHCD administers several federal, state and local housing programs to respond to residents’ housing needs. Many of these programs are new or have recently scaled up and have required additional staffing and resources. (For example, The Landlord Incentive Program, Rapid Re-Housing, The Emergency Housing Assistance Program, the Housing Helpline, the Street Outreach, Harm Reduction and Deflection Program (SOHRAD)). There continues to be a need to fund home rehab and repair programs throughout the County as well.

## Attachment B- Action Items to Expand Affordable Housing Incentives and Opportunities

2. Mid-Term - Intermediate Complexity	
Action Item	Description
2.1 Orange County UDO Text Amendments (Phase 2) - <b>Dwelling Based</b>	To continue efforts to address barriers to affordable housing, a second text amendment package may be presented to address regulations pertaining to efficiency apartments, accessory dwelling units, and home parks.
2.2 Modify Existing <b>Density Bonus</b>	Complete a thorough examination of the existing Orange County Density Bonus policy to allow for a greater density for those projects which contain housing for low- to moderate-income households. To date, a developer has never pursued this policy. Current policy generally allows for 25% more density where at least 40% of units are affordable. This bonus is not available in the protected watershed. This will include an analysis to determine a more viable density bonus for developers, which may be more practicable and feasible to pursue. Current bonus is authorized by special legislation, and thus alterations to this bonus would likely require additional special legislation. May result in amendments to the UDO.
2.3 Utilize <b>Development Agreements</b>	Explore the use of development agreements for particular affordable housing projects. Engage with individual developers or create a general policy to exchange vested rights in long-term projects for several considerations including the provision of affordable housing. May result in amendments to the UDO.
2.4 Pursue an affordable housing bond in the next viable bond year	Pursue an Affordable Housing Bond in the next viable bond year. Orange County allocated remaining \$2.5 million in 2016 Affordable Housing Bond Funds to affordable housing development projects in 2020, leveraging the creation and preservation of 261 affordable housing units.
2.5 Create a naturally occurring affordable housing / manufactured housing preservation fund	Create a public-private fund to provide low cost financing for acquisition and rehabilitation of Naturally-Occurring Affordable Housing (NOAH) properties within Orange County. NOAH funds enable socially-minded developers acquire NOAH properties, make modest upgrades, remove them from the speculative housing market and preserve their affordability. Ideally, the fund would be flexible in nature, allowing for preservation of rental properties, mobile home and homeowner rehabilitation as well as flexible funds for mobile home resident displacement, and affordable housing gap financing.
2.6 Public education and outreach re County programs, continued engagement with landlords and developers	There is a need to expand public outreach and engagement around County programs and existing resources in place to support, retain, and maintain existing affordable housing stock. The Housing Helpline has connected thousands of Orange County residents to housing services and resources and the Housing Access Coordinator has increased landlord participation in County programs. However there is not sufficient staff capacity for thorough community outreach and engagement.

## Attachment B- Action Items to Expand Affordable Housing Incentives and Opportunities

3. Long-Term - Greater Complexity	
Action Item	Description
3.1 Comprehensive Review of the Zoning Atlas	Complete a thorough review of existing land use and zoning in the County to determine if there are any areas of incompatible or inappropriate zoning designations, which may create hindrances for existing and future residents to attain or maintain affordable housing. May also explore Affordable Housing Overlay District, which may relax certain zoning and land use standards and/or provide bonus incentives for developers who choose to reserve a certain portion of their development for affordable housing within designated areas of the county. May require special legislation and result in amendments to the UDO.
3.2 Innovative Wastewater Systems	Evaluate existing standards and new opportunities to support and allow for offsite septic facilities for wastewater treatment. By reviewing existing standards and exploring modern advances in offsite septic infrastructure and technology, the UDO may allow for flexible residential site design and accommodate smaller lot sizes compared to the traditional onsite septic system. May result in amendments to the UDO.
3.3 Reduce Watershed Protection	The watershed overlay districts restrict development to certain impervious surface limits with no exception for affordable housing. This could be amended to raise the limits for all development or just for affordable housing. May require coordination or approval of state agencies. May result in amendments to the UDO.
3.4 Update the 2008 Comprehensive Plan	Initiate an update to the 2008 Comprehensive Plan to incorporate more accurate data information and current County objectives.
3.5 Unified Development Ordinance Rewrite (Focus on Affordable Housing)	Complete a thorough review and redrafting of the Orange County Unified Development Ordinance. This item would most likely come subsequent to a recommendation from an update to the Comprehensive Plan.
3.6 Amend the Water and Sewer Management Planning Boundary Agreement (WASMPBA)	Initiate discussions with stakeholders and amend WASMPBA in order to increase access to public water and sewer service to allow for more dense development.
3.7 Rural Buffer and Joint Planning Agreement (JPA) Modifications	Initiate discussion with stakeholders and modify existing ordinances, plans, policies, and agreements related to development in the Rural Buffer to accommodate denser development projects on public water and sewer systems, which contain affordable housing.
3.8 Leverage public land for affordable housing development	<p>a. Acquire land for the purpose of affordable housing development.</p> <p>b. Donate or sell underutilized County owned parcels for the development of affordable housing. This action item was previously initiated by Orange County in 2017 and resulted in the construction of two affordable housing units on County owned parcels. This action item may continue with a focus on the remaining nine County owned parcels and the Greene Tract. This strategy would also involve an RFP process and public engagement.</p>
3.9 Expand down payment assistance for low and moderate income households.	Provide additional local funds for a down payment assistance program to assist lower-wealth residents gain access to homeownership opportunities. Assistance can be offered in a variety of forms, including as a grant, a no- or low-interest amortizing loan or a deferred loan in which repayment is not due until the resale of the home. Habitat for Humanity of Orange County currently provides second mortgage assistance to low-income homebuyers using HOME Program funds.
3.10 Develop a missing middle housing strategy	Develop a strategy for fostering affordable missing-middle housing development in Orange County, including technical assistance/capacity building support to developers seeking to build affordable missing middle housing types (i.e. accessory dwelling units, duplexes, triplexes and cottage courts). This strategy would complement proposed amendments to the County's UDO targeting regulatory and land use obstacles to missing middle housing types.

# Affordable Housing Continuum

## Attachment C

Income <sup>1</sup>	30% AMI and below: \$21,990 and below	31%-50% AMI \$21,991-\$36,650	51%- 80% AMI \$36,651-\$58,640	81-100% AMI \$58,641-\$73,300
<b>Housing Types</b>	Unsubsidized low cost rental and homeownership housing/Naturally Occurring Affordable Housing/Market rate units			
	Subsidized rental units (such as Low-Income Housing Tax Credit and USDA Rural Development funded units)			
			Income- restricted homeownership units	
	Public Housing			
	Housing Choice Voucher (Section 8) rental units			Market rate rental and homeownership units
	Unsheltered/Shelters/ Supportive Housing			
<b>Population<sup>2</sup></b> (~52,160 households)	<b>6,870 total households</b> (13% of Orange County households)	<b>5,080 total households</b> (10% of Orange County households)	<b>8,995 total households</b> (17% of Orange County households)	<b>4,750 total households</b> (9% of Orange County households)
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<b>Strategies</b>	Harm reduction   Housing First Permanent supportive housing Rapid rehousing			
	Rent assistance (such as Emergency Housing Assistance/Housing Choice Vouchers/Tenant-Based Rental Assistance)			
	Homelessness and eviction prevention			
	Tenant protections			
	Inclusionary housing			
	Preservation and rehabilitation			
	Production (e.g. Low-income housing tax credits- LIHTC, affordable housing bond funds, local housing trust funds, and development on town-owned land)			
			Down payment assistance	
	Housing Counseling			
<b>Funders</b>	Orange County, Towns of Carrboro, Hillsborough and Chapel Hill, The State of North Carolina, North Carolina Housing Finance Agency (NCHFA) U.S. Department of Housing and Urban Development (HUD), Low Income Housing Tax Credits/ Internal Revenue Service (IRS), Equity Investors			Private banking systems, equity investors, NCHFA, Town of Chapel Hill
<b>Systems</b>	Coordinated Entry/Housing Helpline			
<b>Partners</b>	Service Providers			
		Landlords/property owners		
	Affordable housing developers			
	Federal, State and Local Governments (The Towns of Carrboro, Chapel Hill and Hillsborough, Orange County, The State of North Carolina, NCHFA, HUD)			
			For-profit developers	

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# Partners in Affordable Housing

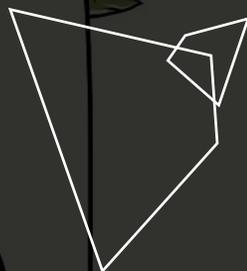


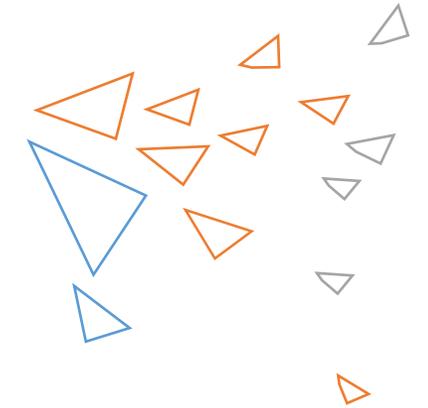
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<b>Center for Community Self-Help</b> provides financial services and develops real estate (including affordable housing) with a focus on communities that may be underserved by conventional lenders, including people of color, women, rural residents and low-wealth families and communities.	<b>D</b> <b>P</b>
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<b>Orange County Health Dept. Social Services Dept., Human Rights and Relations Dept. and Criminal Justice Resource Dept.</b> each provide various services to people experiencing housing crises, such as financial assistance to prevent eviction and homelessness (DSS), legal assistance with eviction diversion (HR&R), and programs that reduce health hazards in the home such as the Healthy Homes Program (Health Dept.). The Criminal Justice Resource Dept. partners with Orange County Partnership to End Homelessness to provide street outreach to people experiencing homelessness.	<b>SS</b>
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<b>Town of Hillsborough</b> works in partnership with local governments, non-profits, and private developers to expand affordable housing opportunities in town. The Town provides funding to support Hillsborough residents through the Orange County Emergency Housing Assistance program and has secured land donations and payments in lieu to be used for affordable housing initiatives.	<b>D</b> <b>DPA</b> <b>P</b> <b>RA</b>

**D** Development**ETS** Emergency/Transitional Shelter**P** Preservation**SS** Support Services**DPA** Down Payment Assistance**HM** Housing Management**RA** Rental Assistance

# Affordable Housing

UDO & Other Approaches





## Scope

### Affordable Housing

Allow those at 30% of Median Income to spend no more than 30% of that income on housing

- A **working group** was tasked with responding to a request from the BOCC to explore options to **incentivize** affordable housing in Orange County including suggestions to change the UDO.
- The goal was to provide **options** to the BOCC for their consideration.

# The Basics



## Monetary Contribution

Grants or Bonds

Direct to Developers or partner with Non-Profits



## Regulatory Relaxations

Alter the Process

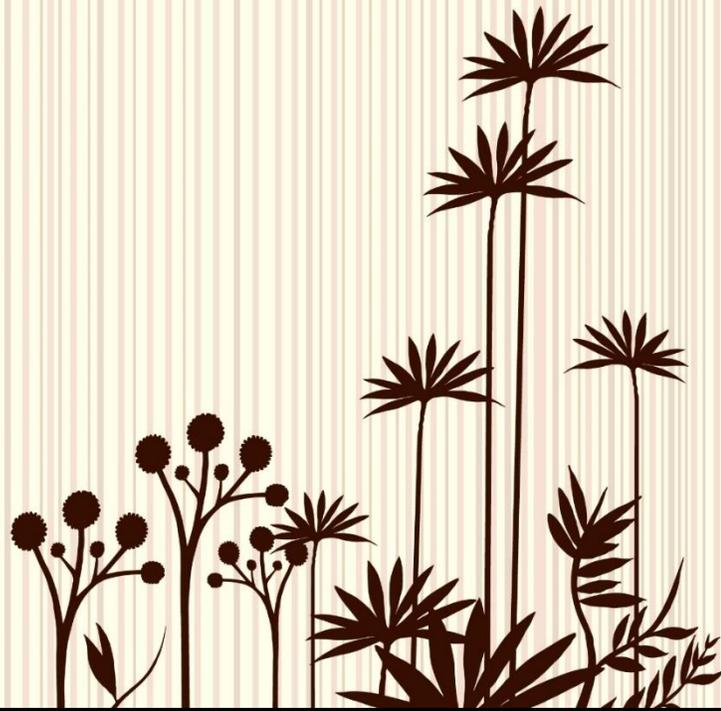
Quicker, Cheaper or More Certain



## Market Factors

Supply v Demand





## Process

Reached out to stakeholders

Laundry List of Options

Recommendations of those with Impact

Compiled a list of 33 available options included in the **Incentives & Opportunities Chart**.

Reached out to stakeholders resulting in a **Survey Summary**.

**Framework Chart** identifies the traditional incentives along with limitations and comparisons.

**Housing 101** gives a basic view of financing

The **Report** summarizes this work and identifies five recommendations.

# Regulatory Options



## By Right Development

The review process can add time and uncertainty to projects.



## Fast Track Permitting

One of the few options available to all local governments.



## Density Bonus

Authorized by special legislation in 1991.



# Stakeholder Response

There is an opportunity for success



## Expensive

Developers cite fees as costs incorporated into housing prices



## Demand & Capacity

Developers recognize a market and have ability, but require public funding.



## Slow Process

Any delay is due to requirements for public meetings rather than to staffing levels

# Five Recommendations



## Amend JPA & WSMPBA

Allow an exception for Affordable Housing within the Rural Buffer



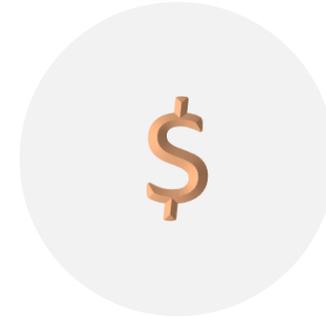
## Streamline Subdivisions

Consolidate the process so that it is clear, concise and certain



## Update the Plans

Acknowledge what has and has not worked, particularly the current density bonus



## Additional Bonds

Funds are critical to achieving substantial impacts



## Expand Density Bonus

The idea of a density bonus still has merit, but perhaps a greater distinction is needed

# Specific Strategies

Changes to the UDO

## Subdivisions

- Exempt, Minor & Major with multiple subcategories
- Distinctions without a difference
- Cumbersome and confusing

## Density Bonus

- Never used since 1991.
- Likely not disparate enough of a bonus
- Would need NCGA to increase incentive.

# Plan Based Strategies

Long term approaches

## Comprehensive Plan Update

- Adopted in 2008 calling for annual review and a full update by 2015.
- Many new tools and strategies since 2008, including Development Agreements.
- Will likely result in recommendations to update the UDO.

## JPA & WSMPBA

- There is currently no exception for affordable housing within the rural buffer.
- Creating an allowance would increase the supply of land available to these projects
- Would require collaboration with partner jurisdictions



# Acknowledgement of Social Justice

The politics of geography can have dramatic impacts on matters of diversity, equity, inclusion and social justice.

Thank You





# Board of County Commissioners Work Session – May 11, 2021

## Affordable Housing Incentives and Opportunities

# Background

- Spring/Summer 2020
  - Request to Orange County Attorney to report all available options to incentivize affordable housing, focusing on modifications to the Orange County Unified Development Ordinance.
- Summer/Fall 2020
  - Staff work group met to review and discuss all options available to incentivize, support, and expand affordable housing in Orange County. Staff work group included:
    - Attorney's Office – John Roberts and James Bryan
    - Housing and Community Development Department – Emila Sutton, Erika Brandt, and Maria Dewees
    - Planning and Inspections Department – Craig Benedict, Ashley Moncado, and Molly Boyle
- February 16, 2021 BOCC Meeting
  - Attorney's Office presented seventeen planning related actionable incentives and opportunities.
  - BOCC requested further review at a later meeting and to present all options available.
  - Following this meeting, staff reviewed, revised, and reordered the original list in order to incorporate housing related incentives and proposed timeframes.

# Purpose

- To present options to expand affordable housing incentives and opportunities in Orange County.

# Strategy

- Review the varying complexities and potential timelines involved in various options

# Overview

- Presentation of the existing housing need in Orange County
- Planning Department's Action Items (related to the UDO)
- Housing and Community Development Department's Action Items
- Board Discussion

# Unmet Housing Need

- Despite combined efforts by federal, state and local governments, non-profit community partners, service providers, and housing developers to provide housing opportunities in Orange County, there remain unmet housing needs and opportunities for housing incentives and local policy action
- The County has opportunities to expand affordable housing supply, preservation and resources for low and moderate income (LMI) households at risk of experiencing housing instability and homelessness.

Income <sup>1</sup>	30% AMI and below: \$21,990 and below	31%-50% AMI \$21,991-\$36,650	51%- 80% AMI \$36,651-\$58,640	81-100% AMI \$58,641-\$73,300
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# Partners in Affordable Housing



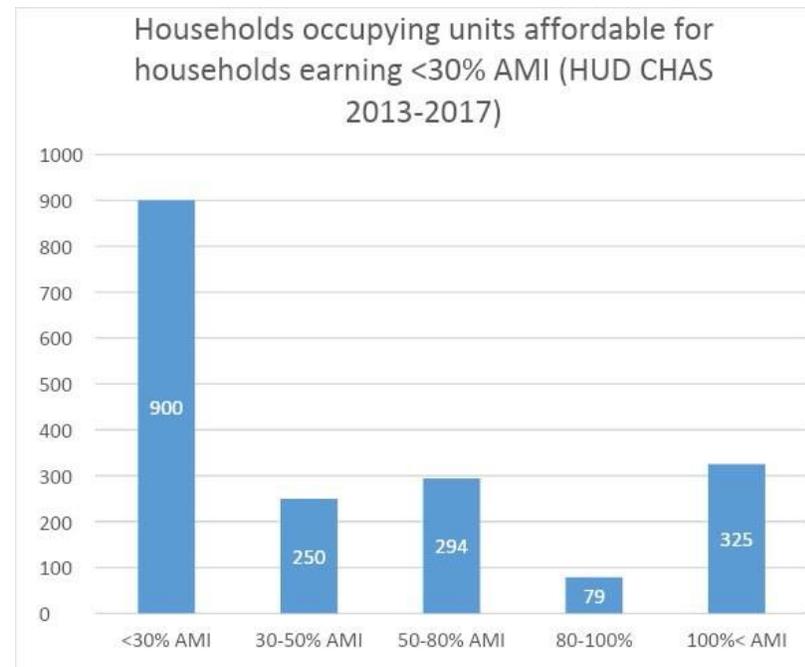
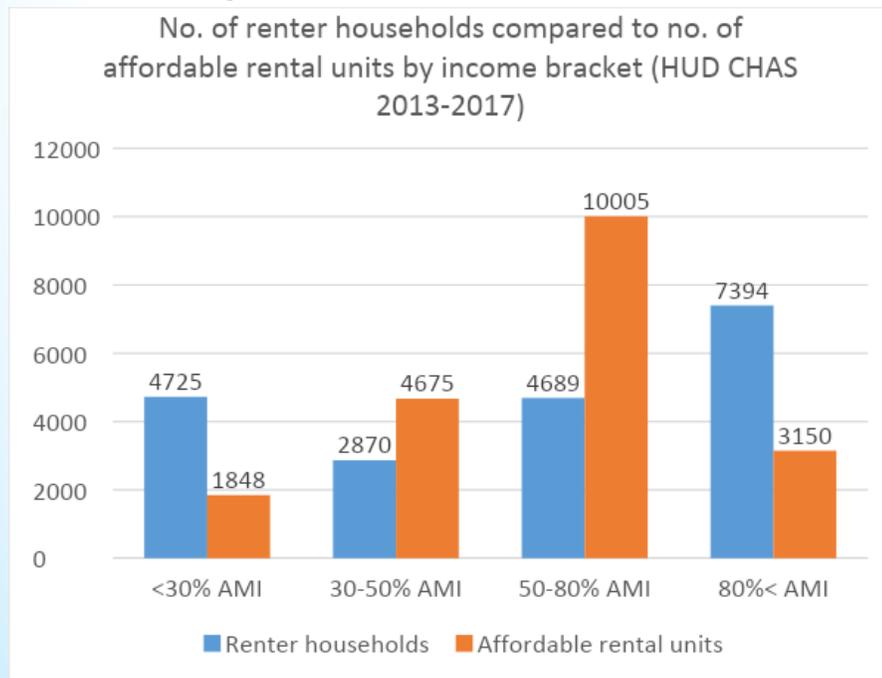
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**D** Development      **ETS** Emergency/Transitional Shelter      **P** Preservation      **SS** Support Services  
**DPA** Down Payment Assistance      **HM** Housing Management      **RA** Rental Assistance



# Unmet Housing Need

- ~5,000 extremely low-income households (earning >30% AMI) are cost burdened in Orange County
- Supply of affordable rental units for <30% AMI much lower than the number of households; staff estimate gap of ~3,800 affordable rental units
- Since most low-income households live in unsubsidized naturally occurring affordable housing (NOAH), preservation of these units has potential for significant impact. The County administers rehab and repair programs to preserve NOAH housing however, there is no countywide strategy to prevent NOAH housing units from being redeveloped into more expensive units.



# County Programs to Target Housing Needs

Production	Preservation	Ending Housing Instability and Homelessness
Affordable Housing Bond	Urgent Repair Program (URP)	Housing Choice Vouchers (HCV)
The HOME Program	Single-Family Rehabilitation Program (SFR)	The Housing Helpline –Coordinated Entry
	Supplemental Weatherization Program (SWP)	Emergency Housing Assistance (EHA)
	Rehab initiatives and collaboration with OC Home Preservation Coalition, Handy Helpers (Dept. on Aging) and Hope Renovations	The Eviction Diversion Program (EDP ) -with NC Legal Aid and OC Human Rights and Relations
	Rapid Re-Housing	
	Housing Access Coordination / Landlord Incentive Program	
	The Street Outreach, Harm Reduction and Deflection (SOHRAD) Program	
	DMAP (Displacement Mitigation Assistance Program) for manufactured home residents	The Orange County Partnership to End Homelessness provides coordination and planning among service providers.

# Action Items to Expand Affordable Housing Incentives and Opportunities

← Less Complexity

Intermediate

Greater Complexity →

Short-Term
Timing: < 6 months
Existing Funding
Existing Staff Capacity
Internal Staff
Minimal Department Coordination
County Advisory Boards' Review
BOCC Review and Approval

Mid-Term
Timing: < 1 year
Existing Funding
Existing Staff Capacity
Internal Staff
Marginal Department Coordination
State Coordination
Legislative Authority
County Advisory Boards' Review
BOCC Review and Approval

Long-Term
Timing: > 1 year
Funding Needed
Greater Staff Capacity Needed
Internal Staff
External Staff (Consultant)
Significant Department Coordination
Town Coordination
State Coordination
Legislative Authority
County Advisory Boards' Review
BOCC Review and Approval
Town Advisory Boards' Review
Town Boards' Review and Approval

# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Planning and Inspections Department*

<b>1. Short-Term – Less Complexity</b>
1.1 Residential Development Review Process Analysis
1.2 Orange County UDO Text Amendments (Phase 1)
1.3 Explore developing an expedited and/or streamlined review process for affordable housing projects
<b>2. Mid-Term – Intermediate Complexity</b>
2.1 Orange County UDO Text Amendments (Phase 2)
2.2 Modify Existing Density Bonus
2.3 Utilize Development Agreements
<b>3. Long-Term – Greater Complexity</b>
3.1 Comprehensive review of the zoning atlas
3.2 Innovative Wastewater Systems
3.3 Reduce Watershed Protection
3.4 Update the 2008 Comprehensive Plan
3.5 Unified Development Ordinance Rewrite (Focus on Affordable Housing)
3.6 Amend WASMPBA
3.7 Rural Buffer and JPA Modifications



# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Planning and Inspections Department*

### 1. Short-Term – Less Complexity

Action Item	Description
1.1 Residential Development Review Process <b>Analysis</b>	Assess the existing development review process including schedules, review times, and fees to determine if there are any excessive requirements or measures affecting housing affordability.
1.2 Orange County UDO Text Amendments (Phase 1) - <b>Process and Standards</b>	<p>Complete a thorough review of the Orange County Unified Development Ordinance, specifically related to residential development, to identify existing standards or regulations, which create impediments or barriers to affordable housing. Proposed amendments packages will be phased.</p> <p>The first UDO text amendment package may address modifications to minor subdivision, major subdivisions, and related development standards contained in Article 7. Standards to be amended include, but are not limited to, dimensional standards, duplexes, flag lots, roadway access, private roadways, and recreation and open space requirements. May also include amendments to streamline review process and alter approval authority. This may allow for more subdivision processes to occur with administrative review versus Board review, which require public hearings.</p>
1.3 Explore developing an expedited and/or <b>streamlined review process</b> for affordable housing projects	Explore the opportunity to implement a streamlined review process for affordable housing projects. This may include the development of an “affordable housing advocate” with existing staff, which may act as the main contact in assisting and guiding non-profit or affordable housing developers through the development process. This additional guidance may assist to streamline the review process for non-profits and developers without any actual change to development regulations. In addition, this may assist in addressing concerns with uncertainties in the development review process, which may impact development costs overtime.

# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Planning and Inspections Department*

### 2. Mid-Term – Intermediate Complexity

Action Item	Description
2.1 Orange County UDO Text Amendments (Phase 2) - <b>Dwelling Based</b>	To continue efforts to address barriers to affordable housing, a second text amendment package may be presented to address regulations pertaining to efficiency apartments, accessory dwelling units, and home parks.
2.2 Modify Existing <b>Density Bonus</b>	Complete a thorough examination of the existing Orange County Density Bonus policy to allow for a greater density for those projects which contain housing for low- to moderate-income households. To date, a developer has never pursued this policy. Current policy generally allows for 25% more density where at least 40% of units are affordable. This bonus is not available in the protected watershed. This will include an analysis to determine a more viable density bonus for developers, which may be more practicable and feasible to pursue. Current bonus is authorized by special legislation, and thus alterations to this bonus would likely require additional special legislation. May result in amendments to the UDO.
2.3 Utilize <b>Development Agreements</b>	Explore the use of development agreements for particular affordable housing projects. Engage with individual developers or create a general policy to exchange vested rights in long-term projects for several considerations including the provision of affordable housing. May result in amendments to the UDO.

# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Planning and Inspections Department*

### 3. Long-Term – Greater Complexity

Action Item	Description
3.1 Comprehensive Review of the Zoning Atlas	Complete a thorough review of existing land use and zoning in the County to determine if there are any areas of incompatible or inappropriate zoning designations, which may create hindrances for existing and future residents to attain or maintain affordable housing. May also explore Affordable Housing Overlay District, which may relax certain zoning and land use standards and/or provide bonus incentives for developers who choose to reserve a certain portion of their development for affordable housing within designated areas of the county. May require special legislation and result in amendments to the UDO.
3.2 Innovative Wastewater Systems	Evaluate existing standards and new opportunities to support and allow for offsite septic facilities for wastewater treatment. By reviewing existing standards and exploring modern advances in offsite septic infrastructure and technology, the UDO may allow for flexible residential site design and accommodate smaller lot sizes compared to the traditional onsite septic system. May result in amendments to the UDO.
3.3 Reduce Watershed Protection	The watershed overlay districts restrict development to certain impervious surface limits with no exception for affordable housing. This could be amended to raise the limits for all development or just for affordable housing. May require coordination or approval of state agencies. May result in amendments to the UDO.
3.4 Update the 2008 Comprehensive Plan	Initiate an update to the 2008 Comprehensive Plan to incorporate more accurate data information and current County objectives.
3.5 Unified Development Ordinance Rewrite (Focus on Affordable Housing)	Complete a thorough review and redrafting of the Orange County Unified Development Ordinance. This item would most likely come subsequent to a recommendation from an update to the Comprehensive Plan.
3.6 Amend the Water and Sewer Management Planning Boundary Agreement (WASMPBA)	Initiate discussions with stakeholders and amend WASMPBA in order to increase access to public water and sewer service to allow for more dense development.
3.7 Rural Buffer and Joint Planning Agreement (JPA) Modifications	Initiate discussion with stakeholders and modify existing ordinances, plans, policies, and agreements related to development in the Rural Buffer to accommodate denser development projects on public water and sewer systems, which contain affordable housing.

# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Housing and Community Development Department*

### 1. Short-Term – Less Complexity

1.4 Continued partnership and coordination among departments and with the towns.

1.5 Monitoring County-funded affordable developments

1.6 Continued funding of County programs, particularly homelessness and eviction prevention and home rehab/repair

### 2. Mid-Term – Intermediate Complexity

2.4 Pursue an affordable housing bond in the next viable bond year

2.5 Create a naturally occurring affordable housing /manufactured housing preservation fund

2.6 Public education and outreach re County programs, continued engagement with landlords and developers

### 3. Long-Term – Greater Complexity

3.8 Leverage public land for affordable housing development

3.9 Expand down payment assistance for low and moderate income households

3.10 Develop a missing middle housing strategy

# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Housing and Community Development Department*

### 1. Short-Term – Less Complexity

Action Item	Description
1.4 Continued partnership and coordination among departments and with the towns.	OCHD staff continue to meet with Town staff to review existing and future joint efforts to promote and support affordable housing throughout the County.
1.5 Monitoring County-funded affordable developments	To maintain deed restrictions, affordability standards etc. there needs to be increased staff capacity to monitor ongoing development projects that have received County funding.
1.6 Continued funding of County programs, particularly homelessness and eviction prevention and home rehab/repair	OCHCD administers several federal, state and local housing programs to respond to residents' housing needs. Many of these programs are new or have recently scaled up and have required additional staffing and resources. (For example, The Landlord Incentive Program, Rapid Re-Housing, The Emergency Housing Assistance Program, the Housing Helpline, the Street Outreach, Harm Reduction and Deflection Program (SOHRAD)). There continues to be a need to fund home rehab and repair programs throughout the County as well.

# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Housing and Community Development Department*

### 2. Mid-Term – Intermediate Complexity

Action Item	Description
2.4 Pursue an affordable housing bond in the next viable bond year	Pursue an Affordable Housing Bond in the next viable bond year. Orange County allocated remaining \$2.5 million in 2016 Affordable Housing Bond Funds to affordable housing development projects in 2020, leveraging the creation and preservation of 261 affordable housing units.
2.5 Create a naturally occurring affordable housing /manufactured housing preservation fund	Create a public-private fund to provide low cost financing for acquisition and rehabilitation of Naturally-Occurring Affordable Housing (NOAH) properties within Orange County. NOAH funds enable socially-minded developers acquire NOAH properties, make modest upgrades, remove them from the speculative housing market and preserve their affordability. Ideally, the fund would be flexible in nature, allowing for preservation of rental properties, mobile home and homeowner rehabilitation as well as flexible funds for mobile home resident displacement, and affordable housing gap financing.
2.6 Public education and outreach re County programs, continued engagement with landlords and developers	There is a need to expand public outreach and engagement around County programs and existing resources in place to support, retain, and maintain existing affordable housing stock. The Housing Helpline has connected thousands of Orange County residents to housing services and resources and the Housing Access Coordinator has increased landlord participation in County programs. However there is not sufficient staff capacity for thorough community outreach and engagement.

# Action Items to Expand Affordable Housing Incentives and Opportunities

## *Housing and Community Development Department*

### 3. Long-Term – Greater Complexity

Action Item	Description
3.8 Leverage public land for affordable housing development	<p>a. Acquire land for the purpose of affordable housing development.</p> <p>b. Donate or sell underutilized County owned parcels for the development of affordable housing. This action item was previously initiated by Orange County in 2017 and resulted in the construction of two affordable housing units on County owned parcels. This action item may continue with a focus on the remaining nine County owned parcels and the Greene Tract. This strategy would also involve an RFP process and public engagement.</p>
3.9 Expand down payment assistance for low and moderate income households	<p>Provide additional local funds for a down payment assistance program to assist lower-wealth residents gain access to homeownership opportunities. Assistance can be offered in a variety of forms, including as a grant, a no- or low-interest amortizing loan or a deferred loan in which repayment is not due until the resale of the home. Habitat for Humanity of Orange County currently provides second mortgage assistance to low-income homebuyers using HOME Program funds.</p>
3.10 Develop a missing middle housing strategy	<p>Develop a strategy for fostering affordable missing-middle housing development in Orange County, including technical assistance/capacity building support to developers seeking to build affordable missing middle housing types (i.e. accessory dwelling units, duplexes, triplexes and cottage courts). This strategy would complement proposed amendments to the County’s UDO targeting regulatory and land use obstacles to missing middle housing types.</p>



## Recommendation

- The Manager recommends that the Board receive the presentation and discuss.