



**ORANGE COUNTY
HEALTH DEPARTMENT**

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Animal Control Services

Central Administrative
Services

Dental Health Services

Environmental Health Services

Health Promotion and
Education Services

Personal Health Services



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Environmental Health Services

Child Care Checklist

A. Food Service

- (1) Metal stem-type food product thermometer provided.
- (2) Family style food service is allowed with adult supervision.
- (3) Commercial exhaust hood installed when foods are fried on-site.
- (4) Separate lavatory for handwashing is required in food preparation area.
- (5) If baby food is prepared in the infant or toddler area, an infant/toddler food service area shall be provided. The service area shall contain [a] refrigerator (domestic is allowed), [b] bottle warming equipment, [c] counter top, [d] separate lavatory for handwashing.
- (6) Children shall not have access to the kitchen.
- (7) Raw fruits and vegetables shall be rinsed before being cooked or served.
- (8) Child care centers licensed for fewer than 13 and located in a residence may store food in laundry rooms if protected.
- (9) Raw eggs or products containing raw eggs (cookie dough, cake batter, etc.) shall not be consumed.
- (10) Formula, mother's milk, and other bottled beverages sent from home shall be fully prepared, dated, and identified for the child. All such beverages shall be returned to the child's home or discarded at end of the day. Bottles and other drinking utensils provided by the center shall be cleaned and sanitized in the kitchen.
- (11) Multi-use tableware, including highchair feeding trays, shall be washed, rinsed, and sanitized after each use.
- (12) For child care centers licensed on or after April 15, 1998, drainboards or countertop space shall be at least 24-inches long. Centers licensed for fewer than 13 and in a residence, areas not contiguous with the sink may be utilized to meet drainboard space requirements.

B. Water Supply

- (1) Approved backflow prevention devices shall be provided.
- (2) Water heating equipment shall provide hot water at a minimum of 130 degrees F. at point of use when hot water is not used for sanitizing. 140 degrees F. shall be provided when hot water is used for sanitizing. Hot water supply to lavatories accessible to children, including diaper changing areas, shall be between 90°F and 110°F, except centers serving only school-aged children the 90°F minimum temperature does not apply.

C. Diaper Changing Facilities

- (1) Infants and toddlers to be diapered at areas designated exclusively for diapering.
- (2) Diapering surfaces shall be cleaned with a mild detergent solution and then sanitized with a solution of 100 ppm chlorine after each changing. Test papers shall be available at all times to monitor sanitizer strength.
- (3) Each diaper changing station shall include a handwash lavatory, except for centers licensed for fewer than 13, in which case the lavatory may be near the diapering station.

(4) Caregiver may dispose of feces in diapers in the toilet, but may not rinse soiled cloth diapers or training pants. Such items shall be sent to a diaper service or placed in a tightly closed plastic bag [or equivalent container] and sent to child's home on daily basis.

(5) Diapering surfaces shall be smooth, nonabsorbent, and easily cleanable.

(6) Soiled disposable diapers shall be placed in a cleanable, plastic-lined, covered container and removed to an exterior garbage area daily.

(7) Pre-moistened towelettes or damp paper towels used for cleaning children during changing.

(8) Children's hands washed in the lavatory after each diaper change.

D. Toilets and Lavatories

(1) Fixtures shall be child-sized or properly adapted adult toilets.

(2) Fixtures shall be cleaned and sanitized when soiled. Sanitized with a 100 ppm chlorine solution.

(3) Storage in toilet rooms limited to toileting and diapering supplies.

(4) Lavatories mounted at appropriate height to accommodate children or otherwise made accessible.

(5) All lavatories equipped with hot and cold water through mixing faucet. Hot water provided at the specified temperature.

(6) Lavatories cleaned and sanitized as needed and at least on a daily basis. Sanitize with 100 ppm solution.

E. Storage

(1) Space provided for storage of equipment, toys, beds, clothes, cots, etc.

(2) Sanitizing and detergent solutions not required to be in locked storage. Solutions clearly labeled and not accessible to children.

(3) Medications stored in separate locked cabinet or container.

(4) Individual cubicles, lockers, or coat hooks provided. Coat hooks not in individual cubicles spaced at least 12-inches horizontally.

(5) All bleaches, detergents, polishes, herbicides, petroleum products, any product under pressure in an aerosol can, etc. stored in a locked cabinet or room with a combination lock or key.

F. Beds, Mats, and Linens

(1) Cribs and play pens used for sleeping equipped with mattress of waterproof, washable material at least two inches thick. Snug fit with no more than two fingers between mattress and crib.

(2) Cribs, play pens, and cots when in use at least 18-inches apart.

(3) Mats waterproof, washable material two inches thick. Stored so that sleeping side does not touch floor side.

(4) Linen shall be laundered at least once per week or more often if soiled. Linen used for more than one child laundered between users.

G. Lighting and Thermal Environmental

- (1) Illumination to at least 50 foot-candles at work surfaces. At least 10 foot-candles in all other areas. Bulbs shatterproof or shielded in food prep, storage and serving areas and all rooms used by children.
- (2) Rooms used by children maintained at temperature between 65° and 85°F.

H. Solid Waste

- (1) Facilities shall be provided for the washing and storage of garbage cans and mops except for centers licensed for fewer than 13 and located in a residence.

I. Handwashing

- (1) Children shall wash hands upon arrival at the center; after each diaper change or visit to the toilet; before eating meals; and after handling animals or animal cages.

J. Floors, Walls, and Ceilings

- (1) Carpeting is prohibited in food prep areas, utensil washing and food storage areas, laundry areas and toilet rooms.
- (2) All structures shall be free of peeling or flaking paint.
- (3) Ceilings in rooms in which food is prepared, stored or handled, and toilet rooms shall be non-absorbent and easily cleanable.