

Solid Waste Advisory Group Meeting Summary

DATE: August 25, 2014

LOCATION: Solid Waste Administration Training Room

MEMBERS PRESENT: Hillsborough Commissioner Kathleen Ferguson, Carrboro Alderman Randee Haven-O'Donnell, Orange County Commissioner-Chair Barry Jacobs, Chapel Hill Mayor Mark Kleinschmidt, Carrboro Mayor Lydia Lavelle, Hillsborough Commissioner Brian Lowen, Orange County Commissioner Penny Rich, Chapel Hill Councilmember Jim Ward

MEMBERS ABSENT: None

STAFF PRESENT: County Manager Bonnie Hammersley, Facilitator Michael Talbert, Hillsborough Public Works Director Ken Hines, Chapel Hill Solid Waste Wendy Simmons, Chapel Hill Public Works Director Lance Norris, OC Solid Waste Paul Spire, OC Solid Waste Blair Pollock, Carrboro Public Works Director George Seiz, Assistant County Manager Cheryl Young, OC Solid Waste Kristina Witosky, OC Solid Waste Jennie Knowlton

University of North Carolina Participation

- Chancellor Folt was invited to send two representatives to participate. Chancellor Folt is enthusiastic but requested a formal invitation
- Members request that both UNC University and UNC Healthcare are included and to each be invited to send one representative
- Lowen makes a motion to send a formal invitation to UNC University, inclusive of the UNC Healthcare, to be part of SWAG. Agreed to by consensus

Priority Agenda Items

- Prioritize Interlocal Agreement for Solid Waste Management draft list, including funding, pay-as-you-throw, alternate solid waste solutions, SWAB issues, plastic shopping bag elimination or pay for bags, involve staff from all jurisdictions in recommending priorities
- Cohesiveness and joint-planning of Interlocal Agreement and long-term plan
- Public Communication
- Additional ideas to be sent directly to Michael Talbert by email. Deadline dates for priority items to be solicited from staff

Citizen Participation

- Citizen participation is critical. Possible comments before and/or after SWAG meetings
- Solid Waste professionals can be solicited to give presentations on specific topics
- Recommendations about Interlocal Agreement should come only from SWAG members
 - Needs to be agreed upon by voting member to avoid undermining
 - Interlocal Agreement is a political document to be taken back to Boards for voting
 - Possible to have citizens on a Solid Waste Advisory Board at later date
 - Some boards may have citizen comments at their own board meetings that SWAG members will bring back

Communication to Public

- Joint communication is important and necessary
- Bonnie Hammersley suggests that County staff take responsibility for contacting the other jurisdictions and creating a joint press release. Will also create a plan for future communications. Agreed to by consensus
- After UNC accepts invitation, press release and meeting schedule to be announced
- Public updates will also be done at individual board meetings

Rules and Procedures for SWAG

- Voting will be decided by a strong, working majority. May differ per individual vote
- Participation by phone, Skype, etc. may be acceptable per County and Towns attorneys' input
- Quorum will be six members (with a ten member group), with at least one member per jurisdiction. If one member from jurisdiction could not attend, vote may be postponed
- Alternates will not be accepted, resignations can be replaced
- Meeting summaries will be used, while each meeting will be recorded
- Notifications will be done by email. No hardcopy agenda packets for meetings needed, only maps. Additional copies for citizens will be available

Meeting Schedule

- TBD
- Every other week, two-hour duration, OCSW Training Room

Preliminary Report to Assembly of Governments

- November 19, 2014

Meeting adjourned at: 8:25pm

Name of Minute Taker: Jennie Knowlton