Solid Waste Advisory Group Meeting Summary

DATE: November 12, 2014

LOCATION: Solid Waste Administration Training Room

MEMBERS PRESENT: UNC-Chapel Hill Representative Matt Fajack, Carrboro Alderman Randee Haven-O'Donnell, UNC-Healthcare Representative Mel Hurston, Orange County Commissioner-Chair Barry Jacobs, Chapel Hill Mayor Mark Kleinschmidt, Carrboro Mayor Lydia Lavelle, Hillsborough Commissioner Brian Lowen, Orange County Commissioner Penny Rich, Chapel Hill Councilmember Jim Ward

MEMBERS ABSENT: Hillsborough Commissioner Kathleen Ferguson

STAFF PRESENT: Carrboro Town Manager David Andrews, OC Solid Waste Eric Gerringer, County Manager Bonnie Hammersley, Hillsborough Public Works Director Ken Hines, OC Solid Waste Jennie Knowlton, County Staff Attorney Annette Moore, Chapel Hill Public Works Director Lance Norris, Carrboro Public Works Director George Seiz, Chapel Hill Solid Waste Wendy Simmons, OC Solid Waste Paul Spire, UNC-CH Solid Waste Program Manager BJ Tipton, OC Solid Waste Management Director Gayle Wilson, OC Solid Waste Kristina Witosky, Assistant County Manager Cheryl Young

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Meeting Summary approval

- Meeting Summary approved with the following corrections:
    - Delete double entry under Current Waste & Recycling Practices and Interests for UNC-Healthcare, "Kleinschmidt requests information on Drop-Off site participation, Lavelle requests tonnage from each individual Drop-Off site, Wilson states that participating population would need to be surveyed, Wilson reviews past 3 years of adopted enterprise fund fee schedules"
    - Change under Next Meeting, "Lavelle states that Appendix II (C) and (E) be moved back into the body of the ILA" to "Lavelle requests that Appendix II (C) and (E) be moved back into the body of the ILA"

Solid Waste Convenience Center and Recycling Funding Options

- Survey is currently being conducted at three Solid Waste Convenience Centers to determine the origin or users. Will be conducted at remaining two Centers.
- Wilson presents four Convenience Center and recycling funding options
    - Currently, fees cover approximately 35% of Convenience Center expenses while General Fund covers remaining
    - SW Funding Option #1: 1 Municipal, 1 Rural Comprehensive SW Fee
    - SW Funding Option #2: 1 Urban, 2 Rural Comprehensive SW Fees
    - SW Funding Option #3: Similar to Current Funding Structure
    - SW Funding Option #4: 1 Single County-Wide SW Program Fee
- Preferably a decision would be made in time to prepare and submit in the upcoming budget
- Request made for comparable counties' current fee structures, including recycling level rates
- Town and County staffs to meet and discuss fee options further and report back at next SWAG meeting
- Fajack requests cost analysis of combining UNC-University with Orange County recycling collection

- Rich suggests discussing the combining of UNC-University and Orange County recycling collection with OWASA

Update on Transfer Station

- Chapel Hill is not currently planning to open transfer station next year, funded with a bond, despite Chapel Hill News report
- Wilson has communicated with three facilities, concerning tours, and has located a new facility in Fayetteville
- Greensboro facility is open and functioning, approximately 3-4 times the size needed for Orange County

Revised Draft Interlocal Agreement: Technical Corrections Discussion

- Lavelle asks to review Item I (B) at a later date, "How is that debt ascertained?"
- Lavelle requests that Item II (E) and Item VII (C) be combined and streamlined
- Kleinschmidt states that it would be preferable that all financial items be consolidated under the VII Financial Section
- Lavelle points out that perhaps Appendix I and Appendix II could be combined and streamlined
- Jacobs requests that Hurston and Fajack review Draft Interlocal Agreement and provide feedback
- Ward requests that Item III (B) be deleted
- Jacobs proposes that the group discuss solid waste issues at a later date

Assembly of Governments Meeting Topics

- Summary of Solid Waste Advisory Group Activity
  - To be presented by Town of Carrboro
    - Budget timing, fees determined prior
    - Separated the C&D and Recycling from MSW discussion
    - Integrated UNC University and UNC Healthcare into the process
      - Will look into incorporating UNC University and UNC Healthcare into the future fee structure
    - Assumptions underlining the Enterprise Fund
    - Draft Interlocal Agreement
- County Recycling Programs Performance Update
  - To be presented by Orange County
    - Recycling Collection Increase
- Solid Waste Program Fee Options
  - To be presented by Town of Chapel Hill
    - All staff is analyzing several fee options
      - To present to SWAG during second week of December
- Future of Solid Waste Advisory Group
  - To be presented by Town of Hillsborough
    - Request reauthorization, in order to complete list of priorities

Other

- Drop-off Site Tonnages for Fiscal 2013/14
  - Minor reduction in Drop-off tonnage
  - Data requested from July to present

Meeting adjourned at: 7:40pm

Name of Minute Taker: Jennie Knowlton