

**FOCPL Board of Directors**  
**Minutes from the Meeting of May 13, 2013**

The meeting was called to order at 6:00 by Board President *Janet Flowers*.

**Present:** Bill Barrows; *Robin Bedingfield*; *Marcia Cameron*; *Sandy Gerstner*; *Chris Holaday*; *Erin Shepherd*; *Laura Simmons*; and *Mark Smith*.

**Absent:** *Lucinda Munger* and *Andrea Tullos*, Library Director and Assistant Director.

***A quorum was present.***

**Minutes:** Robin presented the draft minutes from the Board's April 8<sup>th</sup> meeting. The minutes were **APPROVED** as amended. **(M Marcia Cameron /S Chris Holaday)**

**Financial Reports:** Sandy presented the draft report for April 1 - 30. The Financial Report was **APPROVED** as written. **(M Robin Bedingfield /S Erin Shepherd)**

**Updates:**

- Sandy reported the IRS Form 990 has been filed, and the sales tax reimbursement for June through December 2012 has been received.
- Mark reported the Financial Review Task Force will meet this month to review the Friends' 2012 books: He will provide results of the review at the June Board meeting.
- Marcia is waiting to hear if Wentworth and Leggett Rare Books and Prints may be interested in purchasing any of the very old books donated to the Book Sale.
- The Ongoing Book Sale shelves are low: Donations of books published within the last five years are requested.
- The Friends have provided requested support for the library's upcoming summer reading program with the purchase of two Kindle Fires for the adult and teen programs, and with funding for stickers and prizes for the children's program. \$757.04 has been spent.
- Janet and Erin reported the Staff Appreciation Breakfast went very well: The table settings, flowers, food, and especially the raffle were fun and appreciated by all. The Board agreed 75 minutes is a good length of time to schedule for the event, and Janet posited that next year we solicit raffle donations from Friends as well as local businesses. It was noted that in the future, tea should be provided as well as coffee.
- Janet updated all on the Newsletter Committee: Sara Levinson, Committee Chair, has met with the committee and has requested articles be submitted for upcoming newsletters. She hopes for a July publication and to have three newsletters published this year.

- Procedural improvements for the Semi-Annual Book Sale were discussed, especially the occasional confusion over stacks of books selected and set aside by patrons, but not yet purchased. The simple solution of providing Post-It notes for patrons to label their selections was agreed upon by all present.
- The Action Item List was reviewed: No changes were made.

**Other Events:** The Jill McCorkle reading as part of April's LAST FRIDAY festivities was very successful and drew approximately 75 people. Purple Crow's Sharon Wheeler and Robin Barnhill sold the author's books after Jill's presentation, and Sharon has generously contributed \$100.00 with her thanks to the Friends for co-sponsoring the event.

- The Friends agreed to co-sponsor another author's reading during the June LAST FRIDAY celebration: Deborah Fletcher Mello is a local author who has published a number of bestselling romance novels - her latest in January of this year, and another is due out in July!
- In addition, a rousing kick-off for the children's Summer Reading Program will be held at 2:00 on June 1<sup>st</sup> in the library's large conference room. The Friends are co-sponsoring this event, where John Claude Bemis will lead the discussion with a panel of four local authors, and Purple Crow will be selling the authors' works.

**News from the Library:** Erin reported that Encore, the new catalog software, went on-line April 30<sup>th</sup> with new features and ease of use for patrons. More features will be introduced in the coming months.

- Dr Chow will present the final draft of the library's Strategic Plan to the county commissioners at tomorrow evening's meeting. Their comments are requested by June 3<sup>rd</sup>.

A motion to adjourn was APPROVED at 6:35 p.m. **(M Robin Bedingfield /S Bill Barrows)**  
The next meeting is scheduled for 6:00 p.m. on June 10<sup>th</sup> in the large conference room.

Robin C. Bedingfield  
Secretary