

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** January 23, 2007

**Action Agenda**

**Item No.** 9-d

**SUBJECT:** Library Services Task Force – Charge and Appointments

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**DEPARTMENT:** Library and Manager's Office

**PUBLIC HEARING:** (Y/N)

No

**ATTACHMENT(S):**

1. Library Consultant's Report
2. Task Force Final Report (2004)
3. Carrboro Library Workgroup Final Report (2004)
4. Library Update – Task Force 2004
5. Clerk's Office – Applicant Information

**INFORMATION CONTACT:**

Brenda Stephens, 919-245-2528  
Gwen Harvey, 919-245-2307  
Donna Baker, 245-2130

**PURPOSE:** To establish the charge and formalize appointments to the Library Services Task Force as follow up to the BOCC discussion from its meeting on December 12, 2007.

**BACKGROUND:** In January 2004, the BOCC re-convened a Library Services Task Force and charged it with reviewing its original work from November 2001 and making recommendations on improving library services / facilities – especially as they related to the Central Library in Hillsborough and the branch library in Carrboro – by the fall of 2004.

The Task Force conducted a total of twelve meetings extending from May through October. In July 2004, consultant Dale Gaddis, retired Durham County Public Librarian, was retained to conduct a needs assessment of Orange County Library facilities. Her report, issued in September 2004, provided background material for review and recommendations by the Task Force. A copy of the consultant's report is included (**Attachment 1**).

The 2004 Task Force Final Report (**Attachment 2**) addressed the following major areas, among other opportunities: Construction of a new Central Library; Consolidation of the Cybrary and McDougle Branch Libraries in Carrboro; Establishment of an Orange County Heritage Center; and Establishment of a Branch Library to serve the Efland – Cheeks Township.

With the authorization of the Expanded County Campus Proposal on November 2, 2006 (which includes a new two-story public library building of 23,454 sq. ft.), and along with consideration of establishing a Heritage Center within the space the present central library would vacate at the Whitted Building, the BOCC briefly discussed on December 4<sup>th</sup> revisiting and updating the 2004 Library Services Task Force Report to incorporate new information and to address the remaining elements.

At its meeting on December 12, in taking action on the Task Force agenda item, the BOCC agreed minutes from the public hearing on "Proposed County and School Capital Projects and Related Debt Issuance Plans" (during which there was public comment regarding the proposed Heritage Center and Carrboro Library) would be included as background materials to the Task Force. The BOCC also heard comments and concerns from members of the public referencing an earlier Carrboro Library Workgroup Report (2004). A copy of that Final Report is attached **(Attachment 3)**. The Chair indicated that its expectations for what the Task Force would accomplish would be identified within its charge.

As additional background, and in response to questions from the BOCC about progress since the 2004 Task Force Report, a status report on recommendations is attached **(Attachment 4)**

### **APPOINTMENTS**

Since the BOCC meeting on December 12, the Clerk's Office has contacted the Task Force 2004 membership according to the appropriate representation categories, and has initiated advertisement for at-large appointments (2 were included in 2004), pending BOCC designation of a charge. The result of the Clerk's Office query, along with the attendance record provided by the Library staff, is attached. **(Attachment 5)**

### **PROPOSED CHARGE**

The County Manager has consulted with the Library Director and staff, and proposes that the BOCC adopt the following charge to guide the work of the Task Force.

- Review the report and recommendations of the Carrboro Library Workgroup (April 20, 2004)
- Review the report and overall recommendations to the BOCC of the Library Services Task Force.
- Review the report and recommendations of the Library Services Task Force as they relate specifically to a "southwest regional branch library combining the collections, staff, and services presently located at McDougle Middle School and the Century Center Cybrary". (October 19, 2004)
- Prepare and present to the BOCC a report which addresses, in conjunction with Orange County management, the following concerns and considerations expressed by elected and community leaders: Recommended Facility Size, Time Horizon for Facility Construction, Funding Facility Construction.
- Report its recommendations to the BOCC in context of capital investment program planning for FY 2007-08 and future years.
- Background materials for the Task Force should include, but not be limited to, the Final Reports from 2004 as well as the BOCC minutes from its discussion of both Task Force Reports and its public hearing on Proposed County and School Capital Projects and Related Debt Issuance Plans held on December 12, 2006.

## **PROPOSED COMPOSITION**

Four Citizen representatives-At Large

One representative from the Board of Trustees, Hyconeechee Regional Library System

Two representatives of the Board of County Commissioners-Commission Jacobs and Commissioner Nelson

Orange County Purchasing Director – Pam Jones

One representative of the Archival Task Force (Heritage Center)

One representative of the Chapel Hill Carrboro Schools Board of Education

One representative of the Orange County School Board

One representative from Durham Technical Community College

Orange County Library Director – Brenda Stephens

Chapel Hill Library Director- Kathy Thompson

One designee from the Town of Carrboro Board of Alderman

One designee from the Hillsborough Town Board

One designee from the Chapel Hill Town Council

One representative UNC School of Information and Library Sciences

One representative from each of the Friends (4) groups supporting Orange County Libraries.

**FINANCIAL IMPACT:** There is no financial impact associated with engaging the Library Services Task Force other than general administrative and staff costs.

**RECOMMENDATION(S):** The Manager recommends that the Board consider the following:

- 1) Adopt the proposed Charge and Composition, or modify, as the Board deems appropriate.
- 2) Appoint the members of the Library Services Task Force as the Board decides.



The Chair of the Library Services Task Force, Dr. Evelyn Daniel, will make the presentation to the BOCC.

**FINANCIAL IMPACT:** At this point, County staff has not conducted a thorough analysis of the direct or indirect costs associated with any of the recommendations by the Task Force. The BOCC would ultimately need to discuss and determine the overall magnitude and relative priority of any future capital project proposal alongside various funding scenarios for development/construction and on-going operational costs. The Library currently holds \$120,000 in a NC Collection Endowment Fund grant that can be used as a capital contribution towards a Heritage Center.

**RECOMMENDATION(S):** The Manager recommends that the Board receive the Final Report as information and provide feedback and direction to the Task Force and/or County staff as desired.

## **Library Services Task Force, Reconvened 2004**

### **Final Report & Recommendations October 19, 2004**

The Library Services Task Force was appointed in January 2004 and charged by the BOCC

“to review the Library Services Task Force report of November 2001 and to make recommendations to improve library services/facilities in Orange County specifically related to the expansion of the Central library in Hillsborough and the branch library in Carrboro.

“Potential areas of study for the Task Force were: 1) pursue co-location of a new facility for the Central Library in Hillsborough with the Orange county campus of Durham Technical Community college scheduled to open in Fall 2006, and 2) possibly combine Carrboro library operation of a Cybrary and the McDougle Branch Library.”

Members of the Task Force were: Barbara Baker, DTCC; Bridget Booher, Friends of the Orange County Public Library; Keith Cook, At-Large; Evelyn Daniel, Library Services Task Force 2001; Amy Efland, Hyconeechee Board of Trustees; Mike Gering, Town of Hillsborough; Barry Jacobs, Board of Orange County Commissioners; Jessica Kem, Chapel Hill Public Library Board of Trustees; Senator Ellie Kinnaird, At-Large; Nerys Levy, Friends of the Carrboro Library; Diana McDuffee, Carrboro Board of Aldermen; Heidi Perry, Friends of the Carrboro Library; Jeffrey Schmitt, At-Large; Brenda Stephens, Director of Hyconeechee Library System; Lisa Stuckey, CHCCS; Kathleen Thompson, Director of the Chapel Hill Public Library; James Ward, Town of Chapel Hill.

Commissioner Barry Jacobs convened the first meeting and reviewed the charge and informed the group that the task force recommendations were to be completed and submitted by October 2004. Evelyn Daniel was elected chair.

All meetings were held at the Central Library conference room in the Whitted facility.

May 18, 2004

June 7, 2004

June 28, 2004

July 6, 2004 – Consultant with Library Director

July 12, 2004 – Consultant with LSTF members

July 20, 2004 – Orange County Library Staff met with the Consultant

July 26, 2004 – with Consultant

August 9, 2004 – with Consultant

August 18, 2004 – Archival Task Force, subcommittee of the LSTF

September 7, 2004 – with Consultant

September 20, 2004 – with Consultant

October 12, 2004

In June 2004, the BOCC approved hiring a library consultant to provide recommendations on the size needed for a library headquarters facility for Orange County and guidelines on co-locating library facilities using professional library standards and community needs. Dale Gaddis, retired Director of Durham County Public Library was engaged as the consultant. Her final report was delivered on September 30, 2004 and is attached.

The Task Force members and consultant have thoroughly investigated the charge and reviewed the consultant's report and recommendations. Members have worked very diligently to provide this report in a short period of time.

Below are the recommendations that we are making:

1) That Orange County adopt a long range library facility plan that takes into consideration the needs of the entire county and is based on 20 year population projections. *(Long-Range Library Facility Planning, Recommendation #1, pgs 11-13)*

2) That the Orange County Public Library develop a comprehensive 3 – 5 year strategic action plan that places priority on achieving a vision of countywide equitable library services and resources for all citizens of Orange County. *(Long-Range Library Facility Planning, Recommendation #2, pg 13)*

3) That a new Orange County Central Library be constructed in the vicinity of Hillsborough, a central location for the County. The recommended size range of the facility is between 30,000 – 65,000 square feet based on the equations provided by the consultant using design population estimates for 2025. *(Long-Range Library Facility Planning, Recommendation #3, pgs 13-17)*

- Pursuant to our charge, the Task Force investigated the advantages and disadvantages of a co-located facility on the DTCC site in Waterstone.

Advantages:

- The site is centrally located and would be convenient to the needs of the total county population;
- A substantial synergy between DTCC students and county residents would be realized;
- The tax burden would be reduced through facility cost sharing and co-use of the land;
- Users of the new facility would have access to a larger, broader collection. Public library patrons would have access to other DTCC resources; students would have access to a significantly larger collection;
- The dual collections of a combined public and community college library would enrich the experience of students in the proposed middle college high school program;

Disadvantages:

- There are unresolved issues related to DTCC restrictions / expectations about maximum square footage for a new library facility;
- Concerns have been expressed about the loss of the Orange County Public Library from Central Hillsborough;

If a new central library is constructed at Waterstone, the Task Force recommends that a library presence continue in central Hillsborough in conjunction with the proposed Orange County Heritage Center (see recommendation 5 below).

4) That the Carrboro Library Workgroup recommendations be supported and that a southwest regional branch library be established combining the collections, staff, and services presently located at McDougle Middle School Carrboro Branch and the Century Center Cybrary. This branch should be centered in the town of Carrboro. (*Long-Range Library Facility Planning, Recommendation #4, pg 17*)

5) That an Orange County Heritage Center be established to make accessible the local history materials now located in the central library as well as appropriate materials from other archival collections in the county such as from NC Room of the Orange County Public Library, Burwell School, Carrboro Branch Library archives, Orange County Historical Museum, and Hillsborough Historical Society. The Orange County Public Library currently holds \$120,000 in a NC Collection Endowment fund for use as a capital contribution toward this facility. (*Long-Range Library Facility Planning, Recommendation #3, pg 16*)

6) That the Chapel Hill Public Library be recognized as a significant partner in, and primary service provider of, library services to southeastern Orange County. (*Long-Range Library Facility Planning, Recommendation #8, pg 19*)

7) That the Orange County Public Library establish a branch library to serve the central west area of the county centered on Cheeks Township, that will accommodate the future population growth of this area over the next 10 - 20 years. A possible synergy might be a co-located facility with Middle School #3 of the Orange County school system. (*Long-Range Library Facility Planning, Recommendation #5, pgs 17-18*)

8) That the population in the northwest area of the county centered on Cedar Grove Township be served by the Cedar Grove Branch Library in the Northern Orange County Human Services Center. This branch library needs to be monitored and plans be considered to expand the library facility in the future. (*Long-Range Library Facility Planning, Recommendation #6, pg 18*)

9) That the rural community be evaluated for the establishment of cybraries or small branch libraries to provide access to library resources at these more distant sites. (*Long-Range Library Facility Planning, Recommendation #7, pgs 18-19*)

These recommendations were approved by the Library Services Task Force Members on October 12, 2004.

**Orange County Public Library**

**Long-Range Library Facility  
Planning  
Through 2025**

**Dale Gaddis  
Library Consultant  
September 2004**

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**Executive Summary**

In January, 2004, the Orange County Board of Commissioners appointed a Library Services Task Force to review the recommendations a previous task force had submitted to the County in 2001 regarding library services and to “subsequently make recommendations to improve library services and facilities specifically related to the expansion of the Central Library in Hillsborough and the branch library in Carrboro.” Specific areas of interest were the potential for co-location of a new central facility with the Orange County campus of Durham Technical Community College (DTCC) and combining the operations of Carrboro’s McDougle Branch Library and Cybrary into one branch library facility.

The Task Force began its work in May and contracted with library consultant Dale Gaddis in July to assist with needs assessment and development of recommendations.

It became very evident from the outset of the work of the Task Force that the recommendations for the central library and the Carrboro facility needed to be part of a larger vision for the county as a whole. As a result, the recommendations being presented are more comprehensive in scope than originally requested. Details are submitted only for the areas of priority identified in the charge from the Board of County Commissioners; however, if the County is to be successful in addressing these areas, it is important for the County and library administration to recognize and address the broader planning issues.

***Summary of Significant Findings***

- The population of the county as a whole values education and is supportive of library services, but it is confused by the current system of library governance and funding responsibilities.
- The development of library services for Orange County residents has been fragmented at best, resulting in great disparity in the level of library services provided throughout the county.
- The facilities and resources of the Orange County Public Library system are significantly below the standard required to provide effective public library services. Library staff has been creative and resourceful in “making do” with very limited resources.
- The population is growing at a high rate, with significant growth in the number of older residents and residents moving here from other countries. The central library has not been enlarged in over 20 years, despite the growth in population during the same period.
- The residents of the county depend heavily on the Chapel Hill Public Library to supplement the resources of the Orange County Library for their library needs. The presence of this library, operated by a separate jurisdiction, affects the planning of countywide library services.

- Orange County is proud of its history and rich in historic resources that are preserved by a number of institutions in Hillsborough, including the public library. Public access to these resources is limited, however.

***Recommendations***

1. That Orange County adopt a long range library facility plan as proposed in this document, which takes into consideration the needs of the entire county and 20 year population projections.
2. That the Orange County Public Library develop a comprehensive 3-5 year strategic action plan, which places priority on achieving a vision of countywide library service and continues to address the inequities in service and resources available in the county.
3. That a new Orange County Central Library be constructed adjacent to or within the Town of Hillsborough. The proposed library would continue to serve as headquarters for the Hyconeechee Regional and Orange County Library systems and serve as a reference services center for the county as a whole, as well as provide general public library services, programs, and collections serving all ages. It is estimated that given the current 20-year population projections and a design population of 100,000, a 65,000 square foot facility would be needed.
  - That the County pursue locating the proposed facility in the Waterstone development
  - That the proposed library provide library services for students of Durham Technical Community College, depending on further negotiations between the County and DTCC
  - That an Orange County Heritage Center be established in Hillsborough's historic district to make accessible the local history materials now located in the central library as well as appropriate materials from other archival collections in the county
  - That, if the proposed central library is located outside of downtown Hillsborough, the Heritage Center include neighborhood branch library services for the residents of downtown Hillsborough, including Internet Access, a small popular collection and children's materials for check-out, and children's programs
4. That the Orange County Public Library combine the collections, staff, and services presently located at McDougle Middle School and the Century Center, and establish one branch library facility to serve the Town of Carrboro, western unincorporated areas of the Chapel Hill Township, and the southern area of Bingham Township. It is estimated that given the current 20-year population projections and a design population of 40,000, a newly constructed facility of 25,000 square feet would be needed.

5. That the Orange County Public Library establish a branch library to serve Cheeks Township, its size dependent on the timing of the opening of the library and subsequent changes in population projections for the township. It is estimated that, given the current 20-year population projections, a newly constructed facility of 10,000 square feet would be needed. The Library should continue to investigate co-location in the new Efland-Cheeks Middle School in the short term if public library user service needs and space requirements can be met with that arrangement.
6. That the population growth in the Cedar Grove Township be monitored and plans be considered to expand the library facility in the Orange County Services Center as indicated.
7. That rural community nodes be evaluated for the establishment of cybraries to provide access to more distant library resources; or, alternatively, reestablish bookmobile service with Internet access to county areas not served by an accessible library facility.
8. That the Chapel Hill Public Library be recognized as a significant partner in the provision of library services to the County.
  - That the allocation of County funds to the Chapel Hill Library reflect the role of that Library in providing county services.
  - That a study be undertaken to determine the feasibility of joint computer operations of the Orange County Library System with the Chapel Hill Public Library.

## Introduction

In January, 2004, the Orange County Board of Commissioners appointed a Library Services Task Force to review the recommendations a previous task force had submitted to the County in 2001 and to “subsequently make recommendations to improve library services and facilities specifically related to the expansion of the Central Library in Hillsborough and the branch library in Carrboro.” Specific areas of interest were the potential for co-location of a new central facility with the Orange County campus of Durham Technical Community College (DTCC) and combining the operations of Carrboro’s McDougle Branch Library and Cybrary into one branch library facility.

The Task Force held its first meeting in May, and identified four areas of interest to be investigated:

- Co-located central library with DTCC Orange County Campus
- Carrboro facility
- Need for Orange County archival repository
- Linking of all public-libraries in Orange County, including the Chapel Hill Public Library, technologically

The Library contracted with Dale Gaddis, Library Consultant, in July, 2004, to assist with the work of the Task Force, as follows:

- Identify critical issues that need to be addressed regarding library facilities, needed and desired functions to be housed in the new headquarters facility, and priorities regarding service development throughout the county
- Determine the space requirements of a new headquarters library facility which will adequately address community needs and priorities for library services and meet accepted public library standards, using a 15-20 year planning time frame
- Analyze issues raised by the possibility of combining the headquarters library with a community college library, with recommendations regarding a joint use library facility, and identification of potential needs for other library facilities in the county within the same time frame.

The Task Force and Consultant reviewed the work of the previous task force. The Consultant gathered and documented for the Task Force more recent planning and statistical information regarding Orange County and the Library. She met with the Library Director to get her perspective on the project and gain an understanding of administrative and financial issues and structures. She met with Barbara Baker from DTCC and documented the expectations of the college regarding a joint use facility. She facilitated meetings with library staff and the Task Force to identify critical issues that needed to be addressed regarding library facilities and services.

It became evident from this initial research that the recommendations requested by the Board of County Commissioners needed to be part of a larger vision for the county as a whole. As a result, the Consultant developed, for Task Force review, facility planning criteria and recommendations which addressed countywide development of library facilities. The Library Director initiated a parallel process during the same time period to investigate the need for an

Orange County archival repository and determine resources that would be housed in such a repository.

### Findings

The 2001 Task Force identified inequities in service in the various areas of the county and noted that the funding level from the County was significantly below the state average. It endorsed minimum standards for public library service and recommended policies to guide library development. Specific recommendations included the following:

- That the operational funding for Orange County public libraries be increased to the state average level of funding by 2004
- That new library projects be initiated simultaneously in the northern and southern parts of the county and be viewed as complementing rather than competing
- That the Boards of the Hyconeechee Regional Library and Chapel Hill Public Library meet at least annually and explore areas of cooperation
- That an Orange County Heritage Center be built to house historic and public records

Since 2001, operational funding has increased but it still lags behind the state average, as noted below. A branch library has been opened in Cedar Grove and a cybrary in Carrboro. Members of both the Hyconeechee and Chapel Hill Library Boards are active members of the current Task Force. An Archival Task Force has been formed to pursue the establishment of the Heritage Center.

Although there has been progress, this study has found that significant inequities persist and funding remains a challenge. Specific findings are as follows:

- *The population of the county as a whole values education and is supportive of library services, but is confused by the current system of library governance and funding responsibilities.*

This theme was reiterated a number of times in the planning meetings held with Task Force members and library staff.

Residents of Orange County are served by three library systems: the Hyconeechee Regional Library, the Chapel Hill Public Library, and to a minimal degree, the Central North Carolina Regional Library, which operates the Mebane Public Library serving both Alamance and Orange County residents of Mebane. As a result, library service planning for the county as a whole has been fragmented, there is great disparity in the level of services provided, and the public does not have a clear understanding of library governance and funding responsibilities.

The Orange County Library system is part of the Hyconeechee Regional Library system, which serves Orange, Caswell and Person Counties. As such, residents of Orange County have free access to the services in Caswell and Person Counties. The system receives funding from the County, the State, and a small appropriation from the Town of Carrboro.

The jurisdiction of the Orange County Library system includes all areas of Orange County exclusive of the Town of Chapel Hill, although services are extended free of charge to Chapel Hill residents. The system includes a central library located in a 12,650 square foot facility in Hillsborough, the Cedar Grove Branch Library located with other Orange County services on Highway 86N, the Carrboro Branch Library co-located with the media center in the McDougle Middle School, and the Carrboro Cybrary recently opened in downtown Carrboro.

An analysis of registered borrowers of the Orange County Library system by township residence in 2001 indicated that the highest percentage of library borrowers lived in the Cheeks, Hillsborough, and Chapel Hill Townships, with the majority of the Chapel Hill Township registrations representing Carrboro Library borrowers. Further analysis indicates that not only do the borrowers from Cheeks and Hillsborough represent a large percentage of the total library borrowers, but a relatively high percentage of the total population of these townships (46% and 50% respectively).

Although the central library is housed in a facility with other Orange County government offices, it has gained an identity as "Hillsborough's library," rather than "Orange County's Library." It is the sense of the Task Force that this identity has contributed to the lack of understanding among the public of library governance and funding responsibilities.

The progress made in the last several years to extend and improve services to the Town of Carrboro has been the result of approaches from Carrboro residents directly to the Board of Commissioners. Although the resulting services are under the auspices of the Orange County Library administration, a competitive tension appears to have developed that could interfere with library progress overall if the County does not assume a more comprehensive approach to library service and facility development.

- *The development of library services for Orange County residents has been fragmented at best, resulting in great disparity in the level of library services provided throughout the county.*
- *The facilities and resources of the Orange County Public Library system are significantly below the standard required to provide effective public library services. Library staff has been creative and resourceful in "making do" with very limited resources.*

Chart #1 compares the resources available in 2002-2003 to Orange County residents from the Central Library with those at the Chapel Hill Public Library and in the State as a whole. It demonstrates the disparity in available resources and the inadequacy of resources in relation to state averages and professional standards. 2002-2003 is the most recent year that comparative figures are available for North Carolina as a whole.

**Chart #1: Orange County Library Resources Compared to State Averages and Standards 2002-2003**

<i>Resources</i>	<i>Orange County Central Library</i>	<i>Chapel Hill Public Library</i>	<i>NC Average/Guidelines</i>
Estimated Population (est.2002)	71,225	50,540	8,323,375 total NC population
Books per capita	1.01	2.75	1.88 Basic Standard = 2
Reader seats/1,000 population	.88	1.8	Not Available Prof. Standard = 3-5
Full-time equivalent staff/2,000 population	.27	1.22	1
Square footage/capita	.18	.54	Standard = .65
Registered borrowers/% of population	19.8%	50%	50%
Circulation per capita	2.02	15.55	5.38
Library income per capita	\$10.12*	\$38.40	\$18.88
Local Government revenues per capita	\$8.16*	\$33.03 (Town & County)	\$15.55

\*Includes funds to support the Carrboro and Cedar Grove Libraries

Despite a number of very positive attributes of the Orange County Library - the quality, creativity and initiative of library staff, its programs and outreach efforts, and its local history collection, among others – facility space, staffing levels and collection size are significantly below average and do not come close to meeting professional standards.

Steps have been taken in the last several years to extend services beyond the central library, including opening the Carrboro Library, the recent opening of the Carrboro Cybrary, and the opening of the Cedar Grove Library. The library administration has made a concerted effort to find creative and collaborative ways to offer library services and utilize existing space. These steps have helped to bring the system a bit closer to the North Carolina average both in resources available and in per capita use, but the system still lags significantly behind the norm. Still using the estimated population in 2002 as a basis (i.e. not adjusting for population increase since then):

- Space per capita has risen to .31 square feet
- Books per capita has risen to 1.2
- Reader seats per capita has risen to 2.97 (the Carrboro Branch has 120 reader seats compared to 63 at the central library)
- Library card registration as a percentage of population has risen to 30.6% (current year figures)
- Total library income per capita for 2004-2005 has risen to \$12.02
- Local revenues (Orange County and Carrboro) has risen to \$11.04 per capita

- **The population is growing at a high rate, with significant growth in the number of older residents and residents moving here from other countries. The central library has**

*not been enlarged in over 20 years, despite the growth in population during the same period.*

Orange County's current central library facility was opened in 1981; since that time the population exclusive of the Town of Chapel Hill has grown 59% from 45,017 to 71,429 in 2000, with no expansion of the library. Even in 1981, the facility did not meet the standard for an adequately sized central library.

Looking forward over the next 20 years, the total population of the county is projected to grow to approximately 170,000, with an estimated 65,400 of this population residing in the town of Chapel Hill. This will bring the service population of the Orange County Public Library system to more than 100,000.

**Chart #2: Population Projections, 2000-2025 (Linear Analysis)**

Township/Municipality	2000	2010	2020	2025
BINGHAM	6,181	7,295	8,408	9,000
CEDAR GROVE	4,930	5,812	6,694	7,150
CHAPEL HILL	79,274	93,625	107,976	115,350
Town of Carrboro	16,782	21,415	26,047	28,400
Town of Chapel Hill	46,798	54,178	61,558	65,400
Unincorporated	15,694	18,033	20,371	21,550
CHEEKS	7,064	8,186	9,307	9,900
ENO	6,092	6,913	7,734	8,150
HILLSBOROUGH	11,639	13,159	14,679	15,450
Town of Hillsborough	5,446	6,660	7,873	8,500
Unincorporated	6,193	6,500	6,806	6,950
LITTLE RIVER	3,047	3,824	4,601	5,000
<b>TOTAL COUNTY</b>	<b>118,227</b>	<b>138,814</b>	<b>159,399</b>	<b>170,000</b>

Source: Orange County Planning Department (2025 figures extrapolated by consultant from 2020 and 2030 projections)

Other demographic trends of particular note for Orange County library planning include the growth figures by age and the growth of the Hispanic population. The population of the county is aging, with the highest percentage growth figures occurring in the 45-59 age range (baby boomers). This population in 2000 represented 17.6% of the total population, up from 11.9% in 1990. The juvenile population from 5-14 also is growing faster than the overall average, as is the population over 75.

In 2000, the Hispanic population represented 4.5% of the total population, up from less than one percent in 1980. In 2000, 12.3% of Carrboro's population was Hispanic. The "Shaping Orange County's Future" study projected that the Hispanic population will increase to 9% of the total population by 2030. The Asian population likewise is growing; in 2000, it represented 4.1% of the total population.

- *The residents of the county depend heavily on the Chapel Hill Public Library to supplement the resources of the Orange County Library for their library needs. The*

***presence of this library, operated by a separate jurisdiction, affects the planning of countywide library services.***

A contributing factor to the fragmented approach to countywide library service development is the presence of an independent municipal library serving a significant portion of the population, the Town of Chapel Hill. The Chapel Hill Public Library is funded by the Town with a supplemental appropriation from Orange County and a per capita appropriation from the State. It operates out of one 27,319 square foot facility on Estes Drive. The Town recently passed a bond referendum to expand the library facility to 75,000 square feet.

The Chapel Hill Library offers services free of charge to all residents of Orange County. Analyses of the Chapel Hill registration and circulation records conducted in 2001 indicated that 43% of registered borrowers lived outside of the Town of Chapel Hill, with the majority of these in Carrboro and South Orange County (Ruth O'Donnell, *Chapel Hill Public Library Five Year Services Plan: 2001-2006 and Long Term Facility Needs Through 2020*, page 11). In determining the proposed size for the expanded library facility, the Library took into account the use coming from these residents outside of the Chapel Hill town limits. It is important that Orange County take into account the contributions this library and the Town of Chapel Hill are making to serve the southern area of Orange County as it proceeds with plans for library service development in other areas of the county. The residents of Chapel Hill could have a significant impact on the County's ability to move forward with these plans.

- ***Orange County is proud of its history and rich in historic resources that are preserved by a number of institutions in Hillsborough, including the public library. Public access to these resources is limited, however.***

Orange County was established in 1852, and Hillsborough is presently celebrating its 250<sup>th</sup> anniversary. The area was the center of political activity during the Colonial and Revolutionary War years and is the location of many historical buildings and sites. The community has placed priority on collection and preservation of historical materials. The Hillsborough Historical Society, the Orange County Historical Museum, the Burwell School historic site, the Alliance for Historic Hillsborough, and the Public Library all maintain collections of historical materials. Public access to these materials, however, is limited. Even in the public library, not all of the materials are cataloged and dedicated assistance with the collection is available only with the help of a weekly volunteer.

### **Recommendations**

- ***That Orange County adopt a long range library facility plan as proposed in this document, which takes into consideration the needs of the entire county and 20-year population projections.***

In planning for new library facilities, it is recommended that total county access to services be considered and that the resources of the Chapel Hill Library be taken into account. It

should be made clear to the residents what the overall plan is as parts of it are implemented and how they will be served by the plan regardless of the location of their residence. It is also important that the facilities and resources be part of a coordinated system of services and that the public be made aware of the connections among the libraries.

It is also recommended that, optimally, 20-year population projections be used in determining locations and sizes of facilities. Buildings should be built to accommodate growth in collections and services as the population grows over the life of the building. Moreover, it often takes 5 years or more from the time a plan is conceived until a building is opened, thereby reducing the planned growth allowance for the completed facility.

The consultant has proposed the following facilities to serve the projected Orange County population, with suggested design populations for each facility:

- Central Orange County Library
  - The recommended design population is 100,000. This figure was determined by taking the 2025 projected population for the entire county and subtracting the projected population of the Town of Chapel Hill. Alternatively, if the following facility is designed as recommended and serves as a regional reference center, the central library design population could be reduced to 65,000.
- Regional Branch Library Located in Carrboro
  - It is proposed that this facility be designed to serve the Town of Carrboro, western areas of the Chapel Hill Township, and the southern area of Bingham Township. It is also acknowledged that the branch will likely experience use by residents of northern Chatham County. The resulting recommendation is that the design population be 40,000. This figure was determined by taking the 2025 projected population for the Town of Carrboro and adding 25% of the projected population of the unincorporated areas of the Chapel Hill Township, 50% of the Bingham Township and 1,600 residents of Chatham County.
- Branch Library to Serve Cheeks Township
  - The recommended design population is 10,000, the projected 2025 population of the township.
- Chapel Hill Public Library
  - The Town of Chapel Hill has already approved the expansion of the current library facility to serve a design population of 93,000. This figure was determined by taking the projected 2025 population of the Town of Chapel Hill and adding 32% of the projected populations of the Chapel Hill Township outside of the town limits and of the Bingham Township (Robert H. Rohlf, *Chapel Hill Public Library: Recommended Library Building Program*, p.ii).
- Cedar Grove Branch Library
  - Although this plan does not include a recommendation to expand the Cedar Grove Library, it should be noted that the projected 2025 population is 7,150. The Orange County Library should continue to monitor demographic trends in this area of the county and expand services as necessary to respond to the growth.

NB: These figures include overlap, in recognition that residents will likely use more than one facility because of complementary services and ease of access to their particular residence.

- ***That the Orange County Public Library develop a comprehensive 3-5 year strategic action plan, which places priority on achieving a vision of countywide library service and continues to address the inequities in service and resources available in the county.***

This particular study and its recommendations focus on facilities, not on resources and services. A major finding in this study (and in the 2001 study) is that facilities and the size of staff and collections are inadequate to serve the population outside of Chapel Hill. A strategic planning process to develop an action plan to address inadequacies in resources and to establish service priorities over the next three to five years as new facilities are developed is an essential step that should begin very soon.

- ***That a new Orange County Central Library be constructed adjacent to or within the Town of Hillsborough. The proposed library would continue to serve as headquarters for the Hyconeechee Regional and Orange County Library systems and serve as a reference services center for the county, as well as provide general public library services, programs, and collections serving all ages. It is estimated that given the current 20-year population projections and a design population of 100,000, a 65,000 square foot facility would be needed.***
  - ***That the County pursue locating the proposed facility in the Waterstone development***
  - ***That the proposed library provide library services for students of Durham Technical Community College, depending on further negotiations between the County and DTCC***
  - ***That an Orange County Heritage Center be established in Hillsborough's historic district to make accessible the local history materials now located in the central library as well as appropriate materials from other archival collections in the county.***
  - ***That, if the proposed central library is located outside of downtown Hillsborough, the Heritage Center include neighborhood branch library services for the residents of downtown Hillsborough: Internet access, a small popular collection and children's materials for check-out, and children's programs.***

There is an immediate need for a new headquarters library facility for Orange County that also serves as the central library providing in-depth reference resources as well as general public library services. As mentioned, the existing facility was too small when it opened 23 years ago. Deficiencies cited during the planning process included, among others, lack of shelving space (for a too-small collection), shelving too high for children, cramped space that interferes with work efficiency and public comfort, inadequate restroom facilities, and structural weakness limiting usability of space. Parking is limited, inconvenient, and unsafe. The facility is on a land-locked site with no room for expansion.

### Facility Size

In determining the proposed size of the facility, its proposed functions were taken into account as well as the design population. The consultant used two methods to determine the size: a formula-based worksheet designed by Anders Dahlgren, recognized library building consultant, and a more detailed worksheet, prepared by the consultant, which allocates space to library functions and areas. In each case, a basic set of requirements was used that was determined by considering the design population and North Carolina standards, including needs and desires identified in planning sessions, addressing needs of Durham Technical Community College students, looking at statistics for other libraries in the state, and reviewing the building program for the Chapel Hill Public Library. See Appendix A. Standard guidelines for space allocation were applied to these requirements. Appendix B summarizes space requirements using Dahlgren's worksheet. The spreadsheet in Appendix C breaks down the space by function and provides a tool for applying alternative space and service scenarios.

Both calculation methods used indicate that a building of approximately 65,000 square feet would be required to serve through the year 2025. The consultant also calculated the required size for the alternative design population of 65,000, mentioned on page 12. Using this scenario, a facility of at least 48,000 square feet would be required.

### Location in the Waterstone Development

The County Commissioners requested that the Task Force investigate the possibility of co-locating a public library on land being purchased for the Orange County Center of Durham Technical Community College.

The location in Waterstone Development offers a number of advantages. The location is less than three miles from the present central library facility. It is in an area targeted for development by the Orange County Planning Department and will be accessible using public transportation. The development plan includes single family and multi-family housing, offices, a day care center, a continuing care retirement center, retail establishments, restaurants, and a hotel. Users could walk and bicycle to the library from the homes and businesses in the development. The area already is a destination point for Orange County residents due to nearby retail establishments. The Waterstone development will bolster that identity. A library in such a location has the potential for heavy use. The presence of DTCC's Orange County Center would contribute an additional built-in user population of community college faculty and students. Also planned is a "middle college," with a student population of 100-150 high school students, another built-in user population.

A very vocal concern expressed during planning sessions about the Waterstone site is that it would remove the library, a significant public amenity, from its downtown Hillsborough location contributing to Hillsborough's becoming "a doughnut community;" i.e. empty in the center with all attractions on the perimeter. This concern is addressed with the recommendation to co-locate a neighborhood branch library with the proposed Orange County Heritage Center if the central library is constructed in Waterstone.

Joint Use Library

Durham Technical Community College has approved the purchase of twenty acres of land in the Waterstone Development for an Orange County Center. The County Commissioners have proposed a joint use library facility for that site. The consultant has identified a number of advantages of this arrangement, but also has discovered that it may not serve well the long-term needs of either institution nor fulfill Commissioner expectations regarding financial savings.

In addition to adding a built-in user population of faculty and students, the library's location at DTCC's Orange County Center offers these advantages:

- The County may not have to purchase a separate site for a new library
- The College could possibly contribute towards the operation of the proposed library (although the amount would require negotiation)
- The collection required to support the proposed curriculum of the local campus is typically found in public library collections, so the need to duplicate resources would be reduced
- Students would have direct access to a larger, broader library collection than would otherwise be available at the center
- Resources purchased specifically to support the curriculum would be available to the general public
- Communication between faculty and public library staff could be enhanced
- The library could potentially have access to other resources at the Center (e.g. classroom and meeting space; student internships)

A number of significant concerns and questions regarding the co-location proposal have surfaced, however, and would need to be addressed as plans proceed:

- A major concern for the college is the space that might be required for the public library facility and its impact on availability of land for future expansion of the community college
- Likewise, expansion acreage for the public library would be limited (even if a library facility were to be built that is smaller than the recommended size, land for future expansion should be available)
- There is a possibility that perceived financial benefits and savings of the arrangement will not be fulfilled
  - A question mark exists as to whether the land on which a public library constructed by the County can be considered part of the required County match for the State bond funding for the college, especially considering the suggested size of the library facility
  - The College is currently using its North Durham Center as the model for determining operational costs it would consider helping to underwrite; this model will need to be reviewed in light of actual needs once the library becomes operational
- Students will expect resources and services not normally offered in a public library setting so the Library will need to plan for them (e.g. class reserve collections, bibliographic instruction classes, etc.)
- The library must be sufficiently staffed to be able to serve the needs of both the general population and the college population

- The design of the facility should take into account the different needs of the various user populations, so that all will feel welcome

Appendix D summarizes a discussion with the Vice President of DTCC regarding some of the above issues and specific requirements the Library would need to fulfill in its role as a community college library.

#### Orange County Heritage Center

The 2001 Library Task Force recommended the establishment of an Orange County Heritage Center to consolidate and preserve historical materials and to make them readily accessible to researchers. This recommendation is reaffirmed in this report.

If a site is selected for a new Central Library in the downtown area, it is recommended that the Heritage Center be housed in that library. If not, previous discussions identified the location of Hassell and Tryon Streets as a preferred location. A building constructed there and designed to reflect the historic character of the community would contribute to the appeal of the downtown area. Another option is to locate the center in the current library facility, thus reducing construction costs. If this option is chosen, environmental concerns must be addressed and the facility renovated to be conducive to the preservation of archival materials. One concern noted by staff is the amount of light coming into the main reading area, resulting in deterioration of printed materials.

The Archival Task Force is in the process of inventorying materials that might be housed in the facility. The types of materials already identified include books, periodicals, various types of primary and secondary historic documents, maps, photographs, and organizational records. Other possible resources include video and audio recordings, including collections of oral history. In addition to housing the resources, the facility will require staff and materials processing space, space for researchers, gathering spaces for symposiums and speakers, display areas, and security including lockers for visitors' bags.

A private trust fund in the amount of approximately \$120,000 is available to support the North Carolina Collection of the public library and could be applied to the establishment of this center.

#### Hillsborough Cybrary or Neighborhood Branch

It is also recommended that, if a new central library is constructed outside of the downtown area, the Heritage Center house a small neighborhood branch library to serve residents of downtown Hillsborough. A substantial number of the current users of the Orange County Library live downtown and value being able to walk to the facility. In addition, it would offer service convenience to users of the Heritage Center and the opportunity for shared staff, program room, and equipment.

It is estimated that a facility of 8,000 to 10,000 square feet would optimally serve both of these functions (see Appendix E); however, a final determination on size depends on decisions still to be made regarding the materials to be housed in the Heritage Center and the goals for future collection development. A note regarding digitization of materials: it is

unlikely that space requirements will be substantially reduced by the electronic formats. Space will still be required for the preservation of original valuable documents and materials not easily digitized.

- *That the Orange County Public Library combine the collections, staff, and services presently located at McDougle Middle School and the Century Center, and establish one branch library facility to serve the Town of Carrboro, western unincorporated areas of the Chapel Hill Township, and the southern area of Bingham Township. It is estimated that given the current 20-year population projections, a newly constructed facility of 25,000 square feet would be needed.*

Residents of Carrboro have for many years depended on the Chapel Hill Public Library for library service and have been seeking a more accessible public library facility. To respond to these requests, the Orange County Public Library first opened a branch in the media center at McDougle Middle School. More recently, with support from the Town of Carrboro, it has added a Cybrary downtown to complement hours and services at the school.

Although the present facilities are innovative approaches to addressing critical needs for library services, access and resources are limited. The public library at the Middle School operates only during the hours school is not in session. The opening of the Cybrary is an attempt to increase access and extend hours available, but staffing, collections, and services are very limited.

The Carrboro Library Workgroup has recently recommended that a stand-alone branch library of 6,000-8,000 square feet replace these two facilities. As the Orange County Library Task Force reviewed this situation with the consultant, it agreed that the need for service extends beyond the town limits of Carrboro and determined that the design population for a new facility should include the broader region of Southwest Orange County and discussed its potential role as a regional branch library similar to those in Wake County.

As with the central library, the consultant developed a set of basic requirements for the branch using the proposed design population (including 20-year projections for the broader Southwest Orange population) and identified potential functions to be accommodated in the facility. Appendix A itemizes these requirements and functions. Appendix F calculates the proposed size of the facility based on the set of requirements and functions. The resulting optimal size for a newly constructed facility is 25,000 square feet.

Alternatives to constructing a facility of this size immediately include the following:

- Leasing a smaller facility and moving to larger facilities as needs indicate
- Constructing a smaller facility but locating it on a site which has space for an expanded facility

- *That the Orange County Public Library establish a branch library to serve Cheeks Township, its size dependent on the timing of the opening of the library and subsequent changes in population projections for the township. It is estimated that, given the current 20-year population projections, a newly constructed facility of 10,000 square*

***feet would be needed. Orange County should continue to investigate co-location of the branch in the new Efland-Cheeks Middle School in the short term if public library user service needs and space requirements can be met with that arrangement.***

Cheeks Township is expected to experience considerable growth over the next 20 years, particularly along I-85 in the areas of Efland and Mebane. The area is home to commuters who work as far away as Greensboro in one direction and the Research Triangle Park in the other. The County has targeted this area for economic and industrial development. With the opening of new companies, residential population may exceed projections.

The 2001 Library Task Force identified the area as a site for a library branch. 50% of the population of the Township had Orange County Library cards at that time and there was considerable vocal support for a local branch. The Task Force then recommended that services be provided in a library co-located with the Efland Cheeks Elementary School. This facility turned out not to be conducive to a co-located arrangement. A new Efland Cheeks Middle School is now planned for the area with the possibility that a joint use facility be considered during the design phase. This could provide an opportunity to address the service needs of the township sooner rather than later; however, as with the Carrboro situation, it may provide only an interim solution depending on the planning criteria used. Lessons learned from the co-location experience at McDougle Middle School should be applied so that public access is not limited. The computer system should ensure that public library patrons are part of the larger public library system and have easy access to all resources in the system.

As with the other facilities described above, the consultant developed a set of basic requirements for this branch using a proposed design population based on 2025 projections and potential functions to be accommodated in the facility. Appendix A itemizes these requirements and functions. Appendix G calculates the proposed size of the facility based on the set of requirements and functions.

- ***That the population growth in the Cedar Grove Township be monitored and plans be considered to expand the library facility in the Orange County Services Center as indicated.***

The Cedar Grove Library opened in 2004 in a facility housing other Orange County services. It serves a very rural area of the northern county. The facility is adequate to address current demand; however, the population over a 20-year period is projected to grow to a level that could warrant service expansion during this period.

- ***That rural community nodes be evaluated for the establishment of cybraries to provide access to more distant library resources; or, alternatively, reestablish bookmobile service with Internet access to county areas not served by an accessible library facility.***

The 1998 *Guidelines for North Carolina Public Libraries* recommend that 90% of the service population be no more than a 15-minute drive from a library and that those who lack regular transportation to a library be served by a bookmobile or other outreach service. The

Orange County Library currently operates an outreach service to preschools and retirement facilities in the county. Large areas, particularly in the northern county, are not served by accessible facilities or outreach services. This study did not identify any particular areas that required services, but the Planning Department has identified in its land use plan "rural community activity nodes" which could provide a logical location for future cybraries. These nodes are defined as "land focused on designated road intersections which serves as a nodal crossroads for the surrounding rural community and is an appropriate location for any of the following uses: church, fire station, small post office, school, or other similar institutional uses and one or more commercial uses."

- ***That the Chapel Hill Public Library be recognized as a significant partner in the provision of library services to the County.***
  - ***That allocation of County funds to the Chapel Hill Library reflect the role of that Library in providing county services.***
  - ***That a study be undertaken to determine the feasibility of joint computer operations of the Orange County Library System with the Chapel Hill Public Library.***

The Chapel Hill Public Library has for many years been a mainstay of library services in Orange County and has offered services free of charge to Orange County citizens who reside beyond the town limits. In return, Orange County has provided an annual appropriation to the Town for the operation of the library. This appropriation currently is \$250,000. In light of the Town's plan to expand the library and its recognition in the planning that the library will continue to serve a substantial number of residents beyond the town limits, it is important that the County maintain and consider expanding its operational support.

The computer networking of all of the libraries in the County would improve access to all resources and bring a greater sense among county residents that one's local library is part of a larger whole. Ideally, the Chapel Hill Public Library would be included in this network. The complexities and costs associated with combining the systems may not be feasible, however, and require detailed study by an expert in the field.

debt. The ads on television are showing that new schools will be built as a result of this, and he said that this is not true. He did not vote for this.

Commissioner Gordon asked for clarification on this. Rod Visser said that if you have a district with a tax base of \$10 million, and certain improvements are made and a few years later, the tax value goes up to \$20 million, the county tax rate that would be applied against the original \$10 million would still come to the general county coffers. However, the tax revenue that would come from the increased value of \$10 million would be sequestered and would be used to pay the debt service on the bonds.

Chair Jacobs pointed out that in the News and Observer today there were three pieces on this. One was very critical in saying that there is not necessarily any guaranteed payback.

Commissioner Carey said that he recognizes that if this passes, the language has only changed slightly from the past two failings and this does not require local governments to take action, but only enables them to. He thinks Orange County would never use it because there are other options. He recognizes that smaller counties may need this option. He said that the NCACC has to represent all entities in the state and they typically support things that give counties options.

**c. Library Services Task Force Final Report**

The Board received the Final Report from the Library Services Task Force and provided feedback and direction to the Task Force and/or County Staff. ←

Chair Jacobs served on this task force. He asked the members present to stand. He introduced the Chair of the task force, Evelyn Daniel. He said that the last time the Board specifically visited this issue was in 2000. There were issues of access at that time, as well as finance, and they were brought up short with the Governor's sequestering of funds. It was only this year that the branch library in Cedar Grove and the Cybrary in Carrboro were opened. These were outgrowths of the 2000 report. He pointed out page 15 and the statement, "Orange County's current central library facility was opened in 1981; since that time the population exclusive of the Town of Chapel Hill has grown 59% from 45,017 to 71,429 in 2000, with no expansion of the library. Even in 1981, the facility did not meet the standard for an adequately sized central library."

Evelyn Daniel thanked the Board for allowing her to serve on this task force. She said that they were able to hire a consultant, Dale Gaddis, who is the retired Director of Durham County Public Library. She said that the task force was charged to review the November 2001 report and to recommend improvements to Orange County libraries, particularly to examine the co-location option for a central library and to consider combining some branches in Carrboro. The task force endorsed the minimum standard for library services from the 2001 report. The report recommended increasing funding for the central library to the state average by 2004, and the County Commissioners were able to increase this. It is still somewhat below state average, but it is progress.

The third recommendation was to add a library in the northern and southern parts of the County, and this was done with the Cedar Grove branch and the Cybrary in Carrboro.

The fourth recommendation was to create an Orange County Heritage Center to collect historical materials. This has not yet been done.

She said that, with their consultant, they examined library services very thoroughly. They met with a number of groups. She summarized the findings.

**Findings:**

- There is confusion with citizens about the current system of library governance and funding responsibilities. There is also confusion about the Chapel Hill Library, which is municipal, and the Hillsborough library, which is a County library.

- There continues to be a disparity in the level of library services for the population. Members of the northern part are less well served than the southern part.
- The central library facility is substandard, and so there is heavy dependence on the Chapel Hill library.
- Access to historical records is very limited.

She made reference to the substandard central library facility, and pointed out some statistics. The state standard says that there should be two books per capita in the County library. There are only .88. The state standard says that there should be full-time equivalent staff members of one for each 2,000 members of the population, and there are only .27. The state guideline for the income per capita is \$18.88, and in 2002 the income for the central library was \$10.12. This has been increased in 2004 to \$12.02.

She made reference to the population projections and said that they need to look 20 years into the future. They anticipate, from Planning Department estimates, that the population they need to plan for is 100,000. The anticipated highest growth is within the ages of 45-59. The juvenile group of 5-14 is also growing faster than the average. The Hispanic population is also growing.

After examining a lot of data and collecting opinions from citizens, the task force has nine recommendations to make to the County Commissioners:

1. Adopt a long-range 20-year facility plan. This includes a new central library, a southwest regional branch in Carrboro, a northern branch in Cedar Grove, a western branch to serve Cheeks, and the Chapel Hill Public Library to serve the southeast region.
2. Develop a 3-5 year strategic action plan for equitable library services and resources for all County residents.
3. Construct a new central library in the Hillsborough vicinity. The recommended size, according to the consultant, is 65,000 square feet. The current facility is only 12,750 square feet. The task force recommends a size of between 30,000-65,000 square feet. If a library were built within the Waterstone development, the task force would recommend keeping a library presence in central Hillsborough. There are many advantages to co-locating a library with the satellite campus of Durham Tech in the Waterstone development.
4. Establish a southwest regional branch in Carrboro. They endorse the recommendations from the Carrboro Library Workgroup. They would like a freestanding library building that would combine the collection, staff, and resources in the Carrboro branch library in McDougle and the new Cybrary. The 20-year population projection would call for a facility of 25,000 square feet.
5. Establish an Orange County Heritage Center for historical and archival material. There is about \$120,000 in endowment funds set aside for this purpose.
6. Recognize Chapel Hill Public Library as a significant partner in providing County library services and as the primary provider in southeastern Orange County. This would mean maintaining the current County funding level of \$250,000 and considering expanding this amount.
7. Establish a branch library centered on Cheeks Township to serve the central west area. This is on the I-85 corridor near Efland and Mebane. There is a possible co-location with the new middle school #3.
8. Monitor the Cedar Grove branch library and consider possible future expansion.
9. Evaluate the rural community for library access, possibly through establishing cybraries or small branch libraries. The state guidelines say that 90% of the service population should be no more than a 15-minute drive from a library. There are areas in the County that are farther than that.

**PUBLIC COMMENT:**

Amy Efland served on the Library Services Task Force as a representative from the Board of Trustees. She supports the recommendations of the task force as presented. She said that the central library has served the community well, but the task force agrees that the citizens served deserve more than a conference room with a maximum capacity of 20 people, one bathroom for the patrons, and half of the library's audio collections stored on the floor. They are recommending enhancement of library services to provide a solid foundation for long learning in the County that is continually growing.

Lisa Stuckey served on the Carrboro Library Task Force as well as the Orange County Library Task Force. She was the Chapel Hill-Carrboro City School Board liaison. She supports the report. She thinks that the middle college program at Durham Tech would be a wonderful thing. She said that the committee as a whole was concerned about moving the library out of downtown Hillsborough. They saw that a way to resolve this dilemma was to have a small library presence within downtown Hillsborough attached to the Orange County Heritage Center. She said that she is a constant user of the library and she is grateful that the County is looking into this.

Jeff Schmidt complimented Evelyn Daniel for a job well done. He said that it is all about the quality of life in Orange County. He said that the Board of County Commissioners and their predecessors have done a lot of wonderful things to bring Orange County to the forefront and to provide a quality of life. He thinks this is a fair and balanced report. He thinks the services provided presently are not representative of what the County Commissioners would like to see the citizens have available to them.

Rachel Royce is a mother of a three-year old that loves the library. Her son is also bilingual (Spanish and English). She said that they were concerned that the county library may be moving because they can walk there. The toddler hour is very important to them to meet other people and to use the library. She said that her son is concerned that the library stays strong. She read a letter on behalf of some concerned citizens as follows:

19 October 2004

To the Board of County Commissioners:

The matter of relocating the Orange County Central Library out of the county seat in downtown Hillsborough, as has been recently proposed by the Library Task Force, has rightly alarmed many county residents. However, we are not categorically opposed to all plans for county library expansion – or even relocation.

Like many of our downtown neighbors and county resident friends, we believe that Orange County's Central Library belongs in the administrative and geographic hub of Orange County – in downtown Hillsborough, the 250 year-old county seat. A library is "the soul of the community" and rightly belongs in the body of the town. The library in Hillsborough has been a centerpiece of the town for decades; relocating it altogether or diminishing it greatly would tarnish the traditional townscape and also erode community vitality. Let us learn from the sad examples of other historic town centers that have suffered the effects of sprawl sapping the life out of them.

However, we recognize that the Central Library has expansion needs that may exceed the capacity of the Whitted Center. We are also aware that, should the Whitted Center be upgraded and enlarged for this purpose, it would likely generate significant additional traffic in the historic

district. Thus, if the county's Central Library functions are indeed to be moved out of town, we propose the following:

*John Delconte finished reading the letter from this point.*

- That a full service Neighborhood Library be created to replace the Central Library, and that such a facility include a full complement of books, newspapers, magazines, computer terminals, a community meeting room, and other amenities necessary to serve the county's adults and children in downtown Hillsborough.
- That an Orange County Heritage Center be established alongside the Neighborhood Library in which documents, maps, photographs, and other items relevant to the history of Hillsborough and Orange County can be brought together under one roof in a centralized, state-of-the-art facility.

We believe it is essential that these two facilities be co-located in the current Central Library building. This structure, a much-loved former school, has occupied a commanding presence in the townscape since 1922. It is the very essence of civic architecture, and one of the landmarks that gives Hillsborough such a powerful sense of place.

If the needs of Orange County require that the Central Library be relocated to a suburban site, establishing a Neighborhood Library and Heritage Center would both ease the loss to our community and assure that providing for Orange County's continued growth does not end up imperiling the town where it all began.

Sincerely,

Thomas J. Campanella  
John Delconte  
Mary Ann Peter  
Holly Reid  
Rachel Royce  
Cathleen Turner

John Delconte said that he came across Hillsborough in the late-90's and was immediately attracted to its centrality, cohesiveness, and compactness. He felt that this community was such a jewel that he has worked on several committees and boards to preserve, and if possible, to improve its vitality. For example, he currently serves on an economic development task force to improve the quality of life in the County. One of the priorities is to work to improve urban vitality by keeping a full functioning library in the center of the highest population center in the northern part of the County. He said that the current library is a downtown meeting space that serves as the soul of the County, a centralized full functioning library space, and an urban center where all walks of life can come together. He said that moving the library to an affluent suburb would result in a net decrease in services to the people that need it most.

Commissioner Gordon asked staff to run cost figures for the recommendations of the task force and the potential sources of revenue.

Commissioner Halkiotis suggested putting this on the upcoming agenda for the discussion of space needs. He agrees with the recommended size of a central library. He said that they have known for a long time that they do not pay as much attention to delivery of library services in Orange County as they should. He also thinks the County should have discussions

with the Town of Hillsborough about contributions to the library. He thinks the report is right on the money. He agrees that there should be a presence in downtown, but this space is inadequate. He is embarrassed at the level of services provided, in comparison with other counties that are not as resourceful as Orange County.

Commissioner Carey said that he appreciates that the first recommendation is a long-range plan. He thanked the task force.

Commissioner Brown said that one group that has put the need for libraries in Orange County always in the forefront is the Friends of the Carrboro Library. When she read the report she thought about what the vision is of the Board of County Commissioners. She has always felt that the County should increase the contribution to the Chapel Hill Library. She would like for Chapel Hill to see it as a collaborative effort with the County. She would also like the school systems to be more collaborative.

Commissioner Gordon said that it was fair to say that the County Commissioners are committed to quality of life issues, and the library is one of those. The Board will take the recommendations very seriously.

Chair Jacobs said that there has been a lot of collaboration. He noted that Carrboro, who in the past has been rather stingy in its contributions, has stepped up wonderfully with the Cybrary and has been a complete partner in funding. He agrees that Hillsborough needs to decide how serious it is about library services. He has always thought that there should be a branch library and a heritage center in downtown Hillsborough. He thinks the Board can start to look at this in terms of space needs and talk about who is going to work on the long-range plan.

John Link confirmed that the Board wanted to have this as an item for discussion on October 25<sup>th</sup> as part of the discussion of looking at the funding policy for capital. He said that, if you take 40,000 square feet for a proposed library, not taking into account where it would be, and multiplied it by \$150 per square foot, it would be \$6 million.

## **8. Public Hearings**

### **a. Orange County Hazard Mitigation Plan – Public Hearing and Decision**

The Board held a public hearing and considered adoption of the Orange County Hazard Mitigation Plan and directing staff to submit it to the State in compliance with the November 1, 2004 deadline.

Planning Director Craig Benedict introduced Perdita Holtz, Planner in the Planning Department, who has been heading up this project for about a year and working with the towns and Emergency Management Services.

Perdita Holtz said this is a joint effort with the Towns of Carrboro and Hillsborough. She said that local hazard mitigation plans are required by federal legislation passed in 2000, and also in North Carolina legislation that was passed in 2001. If a jurisdiction wants to be eligible for post-hazard public assistance funding, an approved hazard mitigation plan is required to be on file. A plan previously came before the Board in 2002 and was adopted in June 2002. Subsequently, FEMA issued new criteria for hazard mitigation plans and the submission deadline is now November 1, 2004. The Orange County Hazard Mitigation Team has been working with state reviewers to incorporate revisions, and there is preliminary approval from the state. The staff is asking that the Board hold the public hearing and consider adoption of the plan.

#### **Public Comment:**

NONE

## Library Services Task Force, Reconvened 2004

### Final Report & Recommendations

October 19, 2004

#### *Recommendations*

1. That Orange County adopt a long range library facility plan as proposed in this document, which takes into consideration the needs of the entire county and 20 year population projections.  
*Orange County Public Library Long-Range Library Facility Planning Through 2025 was created by Dale Gaddis, Library Consultant, and presented in the Library Services Task Force Report of October 2004.*
2. That the Orange County Public Library develop a comprehensive 3-5 year strategic action plan, which places priority on achieving a vision of countywide library service and continues to address the inequities in service and resources available in the county.  
*During the Library Services Task Force, Dale Gaddis, Library Consultant prepared a strategic plan for achieving equitable library services for all county libraries. These planning documents were received by the BOCC as attachments to the Library Services Task Force Report in October 2004.*
3. That a new Orange County Central Library be constructed adjacent to or within the Town of Hillsborough. The proposed library would continue to serve as headquarters for the Hyconeechee Regional and Orange County Library systems and serve as a reference services center for the county as a whole, as well as provide general public library services, programs, and collections serving all ages. It is estimated that given the current 20-year population projections and a design population of 100,000, a 65,000 square foot facility would be needed.
  - That the County pursue locating the proposed facility in the Waterstone development
  - That the proposed library provide library services for students of Durham Technical Community College, depending on further negotiations between the County and DTCC
  - That an Orange County Heritage Center be established in Hillsborough's historic district to make accessible the local history materials now located in the central library as well as appropriate materials from other archival collections in the county
  - That, if the proposed central library is located outside of downtown Hillsborough, the Heritage Center include neighborhood branch library services for the residents of downtown Hillsborough, including Internet Access, a small popular collection and children's materials for check-out, and children's programs

*Orange County announced a County-Campus in November of 2006, which included a two-story, 24,000 square foot new library facility. This does not include the possible Heritage Center, which would remain in the downtown Whitted Facility.*

4. That the Orange County Public Library combine the collections, staff, and services presently located at McDougle Middle School and the Century Center, and establish one branch library facility to serve the Town of Carrboro, western unincorporated areas of the Chapel Hill Township, and the southern area of Bingham Township. It is estimated that given the current 20-year population projections and a design population of 40,000, a newly constructed facility of 25,000 square feet would be needed.

*At this time, Orange County Libraries – Carrboro McDougle Branch and the Cybrary provide 8,060 square feet of library facility to the Township of Carrboro. Combined these branches provide 70 hours of service to the community of Carrboro. The estimated population served by these facilities is 17,456. The population has not reached  $\frac{3}{4}$  of the design population for the expansion project.*

5. That the Orange County Public Library establish a branch library to serve Cheeks Township, its size dependent on the timing of the opening of the library and subsequent changes in population projections for the township. It is estimated that, given the current 20-year population projections, a newly constructed facility of 10,000 square feet would be needed. The Library should continue to investigate co-location in the new Efland-Cheeks Middle School in the short term if public library user service needs and space requirements can be met with that arrangement.

*Orange County Public Library Director met and discussed the co-location of the new Efland-Cheeks Middle School with School staff. It was determined that the design of the facility was not conducive to this shared agreement for security and staffing purposes. The Library Director has been approached by a local foundation regarding grant seed money to begin an Efland/Cheeks library facility. At this time, there is no date associated with expiration of this \$10,000 donation.*

6. That the population growth in the Cedar Grove Township is monitored and plans be considered to expand the library facility in the Orange County Services Center as indicated.

*Cedar Grove Branch Library has been monitored since the opening in April 2004. Patronage use (577 in July 2004 to 1120 in July 2006) of the Cedar Grove Branch has doubled in the two-year period. The hours were expanded to better serve the community in summer 2006.*

7. That rural community nodes be evaluated for the establishment of cybraries to provide access to more distant library resources; or, alternatively, reestablish

bookmobile service with Internet access to county areas not served by an accessible library facility.

*Orange County Public Library continues to evaluate outreach service to the remote rural community through the Orange County Library Van services. Outreach services are planned to increase from two to three days per week service in 2007-08.*

- 8. That the Chapel Hill Public Library be recognized as a significant partner in the provision of library services to the County.
  - That the allocation of County funds to the Chapel Hill Library reflect the role of that Library in providing county services.
  - That a study be undertaken to determine the feasibility of joint computer operations of the Orange County Library System with the Chapel Hill Public Library.

*Orange County continues to support Chapel Hill Public Library by providing a municipal support annual contribution of \$250,00 to be utilized by the municipal library system. Orange County Public Library Director completed reviewed of the feasibility of joint computer operations with the other regional system Directors in Person and Caswell Counties. Following this review, the directors determined that it is cost prohibitive to participate in the same automation system.*

# Applicant Interest Listing

by Board Name and by Applicant Name

<b><i>Library Services Taskforce</i></b>		Contact Person:	Brenda Stephens
		Contact Phone:	245-2525
<b>Ms. Barbara Baker</b>	Day Phone: 919-686-3505	Sex:	Female
6 Crestbury Court	Evening Phone: 919-489-1774	Race:	Caucasian
Durham NC 27713	FAX: 919-686-3506	Township:	
	E-mail: bakerb@durhamtech.edu	Date Applied:	05/04/2004
Skills: Durham Technical Community College	Also Serves On:		
Skills: Former Library Services Taskforce Mem	Also Serves On:		
<b>Ms. Bridget Booher</b>	Day Phone: 919-613-7305	Sex:	Female
928 Dimmocks Mill Rd.	Evening Phone: 919-245-1709	Race:	Caucasian
Hillsborough NC 27278	FAX:	Township:	Hillsborough
	E-mail: bridget.booher@duke.edu	Date Applied:	12/17/2003
Skills: Communications	Also Serves On:		
Skills: Editor	Also Serves On:		
Skills: Former Library Services Taskforce Mem	Also Serves On:		
Skills: Friends of the Library	Also Serves On:		
<b>Mr. Keith Cook</b>	Day Phone:	Sex:	Male
419 Calvary Court	Evening Phone: 919-644-1884	Race:	African American
Hillsborough NC 27278	FAX: 919-620-1395	Township:	Cedar Grove
	E-mail: kdc52@aol.com	Date Applied:	06/23/2004
Skills: Economic Development Commission	Also Serves On: District Election Education Committee		
	Also Serves On: Economic Development Commission		
	Also Serves On: Efland-Mebane SAP Implementation Focus Group		
	Also Serves On: Master Aging Plan Taskforce-Well-Fit Older Adult Sub		
Skills: Former Library Services Taskforce Mem	Also Serves On: District Election Education Committee		
	Also Serves On: Economic Development Commission		
	Also Serves On: Efland-Mebane SAP Implementation Focus Group		
	Also Serves On: Master Aging Plan Taskforce-Well-Fit Older Adult Sub		
<b>Ms. Evelyn Daniel</b>	Day Phone: 919-962-8062	Sex:	Female
100 Cathy Road	Evening Phone: 919-929-8071	Race:	Caucasian
Carrboro NC 27510	FAX: 919-962-8071	Township:	Chapel Hill
	E-mail: daniel@ils.unc.edu	Date Applied:	10/08/2001
Skills: Community Service Volunteer	Also Serves On:		
Skills: Dean of Library science UNC-CH	Also Serves On:		
Skills: Former Library Services Taskforce Mem	Also Serves On:		

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Library Services Taskforce*

Contact Person: Brenda Stephens  
Contact Phone: 245-2525

<b>Ms. Randee Haven-O'Donnell</b> 106 Fairfield Ct. Chapel Hill NC 27516	Day Phone: 306-2080 Evening Phone: 967-9677 FAX: E-mail: randee,haven-o'donnell@da.org	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 11/22/2004
Skills: Carrboro Board of Aldermen	Also Serves On: Air Quality Advisory Committee Also Serves On: Carrboro Planning Board	
Skills: Community Service Volunteer	Also Serves On: Air Quality Advisory Committee Also Serves On: Carrboro Planning Board	
Skills: Education	Also Serves On: Air Quality Advisory Committee Also Serves On: Carrboro Planning Board	
<b>Ms. Ellie Kinnaird</b> 207 W. Poplar Ave. Carrboro NC 27510	Day Phone: 919-733-5804 Evening Phone: 919-929-1607 FAX: 919-733-3113 E-mail: elliek@ncleg.net	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 02/15/2004
Skills: Former Library Services Taskforce Mem	Also Serves On:	
Skills: State Senate	Also Serves On:	
<b>Ms. Nerys Levy</b> 161 Swansea Lane Chapel Hill NC 27516	Day Phone: 919-932-1533 Evening Phone: 919-932-1533 FAX: 919-541-5584 E-mail: rileyv@email.unc.edu	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 07/21/2000
Skills: Carrboro Public Library Friends	Also Serves On:	
Skills: Environmental Volunteer	Also Serves On:	
Skills: Former Library Services Taskforce Mem	Also Serves On:	
<b>Ms. Diana McDuffee</b> 2226 Pathway Drive Chapel Hill NC 27516	Day Phone: 919-966-0963 Evening Phone: 919-929-3476 FAX: E-mail: dianamcduffee@yahoo.com	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 01/11/2006
Skills: Former Library Services Taskforce Mem	Also Serves On:	
Skills: Former Member Carrboro Town Board	Also Serves On:	
Skills: Librarian	Also Serves On:	

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Library Services Taskforce*

Contact Person: Brenda Stephens  
Contact Phone: 245-2525

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<b>Mr. Jeffrey L. Schmitt</b> 2101 Schley Road Hurdle Mills NC 27541	Day Phone: 919-732-9852 Evening Phone: 919-732-9852 FAX: E-mail: calaveras@mindspring.com	Sex: Male Race: Caucasian Township: Cedar Grove Date Applied: 10/02/2001
Skills: Financial Planner	Also Serves On: Orange County Board of Adjustment Also Serves On: Orange County Planning Board	
Skills: Former Library Services Taskforce Mem	Also Serves On: Orange County Board of Adjustment Also Serves On: Orange County Planning Board	
Skills: PTA Board Member	Also Serves On: Orange County Board of Adjustment Also Serves On: Orange County Planning Board	

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<b>Ms. Elizabeth R. (Lisa) Stuckey</b> 115 Virginia Drive Chapel Hill NC 27514	Day Phone: 919-968-4050 Evening Phone: 919-942-8373 FAX: 919-929-3671 E-mail: stuckey4schools@hotmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 03/15/2002
Skills: CH-Carrboro School Board	Also Serves On:	
Skills: O/C Capital Needs Task Force - Former	Also Serves On:	
Skills: Office Manager	Also Serves On:	

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<b>Mr. James L. Ward</b> 112 Bolton Place Chapel Hill NC 27516	Day Phone: 919-962-0522 Evening Phone: 919-929-7666 FAX: 919-962-3531 E-mail: windsorcircle@mindspring.com	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 08/01/2001
Skills: Chapel Hill Town Council	Also Serves On: Air Quality Advisory Committee Also Serves On: Animal Shelter Design Committee Also Serves On: Chapel Hill/Orange County Visitors Bureau Also Serves On: IP (Intergovernmental Parks) Work Group	

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<b>Mr. Dennis Whitling</b> 4213 Hope Valley Drive Hillsborough NC 27278	Day Phone: 644-3294 Evening Phone: 3837441 FAX: E-mail: damaj5@aol.com	Sex: Male Race: Caucasian Township: Date Applied: 12/14/2006
Skills: Orange County School Board	Also Serves On:	

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Ms. Barbara Baker  
**Name Called:**  
**Home Address:** 6 Crestbury Court  
Durham NC 27713  
**Phone: (Day)** 919-686-3505  
**Phone: (Evening)** 919-489-1774  
**Fax:** 919-686-3506  
**Email:** bakerb@durhamtech.edu  
**Place of Employment:** Durham Tech.  
**Job Title:** VP for Adm. & Support Services

**Township of Residence:**

**Zone of Residence:**

**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:** 6/21/1948

**Boards/Commissions applied for:**

Library Services Taskforce

**Work Experience:**

Durham Technical Community College (Educational Resources Center Director, Off-Campus Programs Coordinator, VP of Adm. And Support Services) 15 years; Gaston College (Librarian) 12 years.

**Volunteer Experience:**

Orange Co. Skills Dev. Board; O.C. JobReady Partnership; Junior League of Durham and Orange Counties (Sustaining Member); Leadership Chapel Hill-Carrboro Graduate.

**Education:**

Western Piedmont Community College (AA), UNC-Asheville (BA), UNC - CH (MSLS), N.C. State University Community College Leadership Institute Graduate

**Other Comments:**

STAFF NOTES: Change of address noted: 5/4/04 (6 Crestbury Ct., Durham, NC 27713.) Orig.app. 1/4/94. Nominated on 11/24/99 by Phail Wynn, Jr., Pres. DTCC for service on Orange County Community College Task Force. Address, 11/24/99) :38 Willow Bridge Dr., Durham, NC

This application was current on: 5/4/2004

Date Printed: 1/12/2007

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Ms. Bridget Booher  
**Name Called:**  
**Home Address:** 928 Dimmocks Mill Rd.  
Hillsborough NC 27278  
**Phone: (Day)** 919-613-7305  
**Phone: (Evening)** 919-245-1709  
**Fax:**  
**Email:** bridget.booher@duke.edu  
**Place of Employment:** Duke University  
**Job Title:** Assistant Director, Hart Leadership Program  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsb.Tnsp. But not Hillsb.ETJ  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:** 12/20/1960

**Boards/Commissions applied for:**

Library Services Taskforce

**Work Experience:**

1) Assistant Director, Hart Leadership Program, Terry Sanford Institute of Public Policy, Duke University. (Hired in 1999 as Communications director; promoted to current position in 2002); 2) Features Editor, Duke Magazine, Duke University (1987-98); 3) Senior Editor, Council for Advancement and Support of Education (CASE) Handbook of Institutional Advancement.

**Volunteer Experience:**

1) President, Friends of the Library, Hillsborough (1/03 -->present); 2) Executive Committee, Duke University Friends of the Library 1993 - 1998). Elected Chair for 1996-1998 terms; 3) Executive Committee and Media Relations & Publicity Committee, N.C. Triangle Race For The Cure (1996-98).

**Education:**

Duke University, B.A. '82, M.A. '92.

**Other Comments:**

As the current president of the Friends of the Library, I am very eager to be appointed to this board as the county moves toward improved library services for its citizens. STAFF NOTES: Original application on 12/ 17/03 for Hyconeechee Reg. Library Board of Directors. Address Verification: 928 Dimmocks Mill Road is in Hillsborough Township just west of Hillsborough City Limits. NOT ETJ per Hillsb. Planning Dept.

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr. Keith Cook  
**Name Called:**  
**Home Address:** 419 Calvary Court  
Hillsborough NC 27278  
**Phone: (Day)**  
**Phone: (Evening)** 919-644-1884  
**Fax:** 919-620-1395  
**Email:** kdc52@aol.com

**Place of Employment:**  
**Job Title:**

**Township of Residence:** Cedar Grove  
**Zone of Residence:** At-Large  
**Sex:** Male  
**Ethnic Background:** African American  
**Date of Birth:**

**Boards/Commissions applied for:**  
Transfer of Development Rights Task Force  
Master Aging Plan Taskforce-Steering Committee  
Library Services Taskforce

**Work Experience:**

**Volunteer Experience:**

**Education:**

**Other Comments:**

STAFF NOTES: Reapplied for District Election Education Committee 10/3/06.  
Reapplied for MAP 2005 10/06/2005. On 6/23/2004, he renewed his app. For the Ag. Center Work Group as a rep. from the EDC. Renewed app. 7/27/01 for Bond Education Committee. Appointed by O/C School Board to be representative to Capital Needs Advisory Task Force, 1/2001. Chair of Orange County Board of Education, 2000-20004. He indicated he was not interested in O/C Planning Board on 12/01/00. Applied 6/1/98 for ABC Board and O/C Planning Board. Status changed to inactive for ABC Board, 6/26/00. Addr.Conf.11/29/00 ocpd.

**This application was current on:** 6/23/2004

**Date Printed:** 1/12/2007

**Volunteer Application**  
**Orange County Advisory Boards and Commissions**

**Name:** Ms. Evelyn Daniel  
**Name Called:**  
**Home Address:** 100 Cathy Road  
Carrboro NC 27510  
**Phone: (Day)** 919-962-8062  
**Phone: (Evening)** 919-929-8071  
**Fax:** 919-962-8071  
**Email:** daniel@ils.unc.edu  
**Place of Employment:** UNC - CH-Sch.of Inf&Libr.Science  
**Job Title:** Professor  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:**

**Boards/Commissions applied for:**

Library Services Taskforce

**Work Experience:**

Faculty member teaching courses in library/information management, information services, education, evaluation, strategic planning. (30 years) Dean of two schools -- UNC and Syracuse Univ. (10 years) Librarian in public, school, academic and special libraries (8 years)

**Volunteer Experience:**

Member of Friends of Carrboro Branch Library; member of Orange County Library Services Task Force (2001); member of Technology Planning Group for Chapel Hill Police Dept.; former docent at NC Zoo; docent at NC Botanical Garden;

**Education:**

PhD, Information Science, Univ. of Md, 1974; MLS, Library Science, Univ. of Md., 1969 ; AB, History, Univ. of N.C. at Wilmington, 1968.

**Other Comments:**

STAFF NOTES: Renewed application 1/27/04 for Reconvened 2004 Library Services Task Force. 10/8/01 Interest letter update-no reply-made app inactive. Renewed application 8/1/00 for Library Task Force. Originally applied for : Hyconeechee Reg. Libr. Bd. 2/3/97.

This application was current on: 10/8/2001

Date Printed: 1/12/2007

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Ms. Randee Haven-O'Donnell  
**Name Called:**  
**Home Address:** 106 Fairfield Ct.  
Chapel Hill NC 27516  
**Phone: (Day)** 306-2080  
**Phone: (Evening)** 967-9677  
**Fax:**  
**Email:** randee,haven-o'donnell@da.org  
**Place of Employment:** Durham Academy Middle School  
**Job Title:** 8th Grade Science Educator  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:** 5/3/1951

**Boards/Commissions applied for:**  
Library Services Taskforce

**Work Experience:**  
Durham Academy  
Chapel Hill-Carrboro City Schools  
Duke University Youth Programs

**Volunteer Experience:**  
Town of Carrboro Planning Board  
Town of Carrboro Recs and Parks Master Plan Committee  
Friends of Bolin Creek  
Fiesta del Pueblo Road Race

**Education:**  
SUNY Stony Brook -BS  
Bank Street College of Education- MS

**Other Comments:**  
I have diversity training and experience that I would like to contribute on the Human Relations Commission advisory board, and further serve Orange County. STAFF COMMENTS: --Updated application on 11/22/2004 applied for HRC. Carrboro appointee to Carrboro Planning Board 4/13/99. ADDRESS VERIFICATION: 106 Fairfield Ct. Chapel Hill, 27516 is in the Chapel Hill Township, in the Carrboro City Limits.

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Ms. Ellie Kinnaird  
**Name Called:**  
**Home Address:** 207 W. Poplar Ave.  
Carrboro NC 27510  
**Phone: (Day)** 919-733-5804  
**Phone: (Evening)** 919-929-1607  
**Fax:** 919-733-3113  
**Email:** elliek@ncleg.net  
**Place of Employment:** N.C. State Senate  
**Job Title:** 23rd Distict State Senator  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:**

**Boards/Commissions applied for:**  
Library Services Taskforce

**Work Experience:**

**Volunteer Experience:**

**Education:**

**Other Comments:**

Expressed interest in Library Services Task Force in 2/04 and was appointed by BOCC to same 3/16/04.

**This application was current on:** 2/15/2004

**Date Printed:** 1/12/2007

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**Volunteer Application**  
**Orange County Advisory Boards and Commissions**

**Name:** Ms. Nerys Levy  
**Name Called:**  
**Home Address:** 161 Swansea Lane  
Chapel Hill NC 27516  
**Phone: (Day)** 919-932-1533  
**Phone: (Evening)** 919-932-1533  
**Fax:** 919-541-5584  
**Email:** rilevy@email.unc.edu

**Place of Employment:**  
**Job Title:**

**Township of Residence:** Chapel Hill

**Zone of Residence:**

**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:** 9/8/1945

**Boards/Commissions applied for:**

Library Services Taskforce

**Work Experience:**

Artist/Painter, self-employed. Teacher in Kingston, Jamaica with the British Peace Corps (v.s.o.) 2 yrs.; Teacher and Community Education Worker with the Commission for Racial Equality, London, 9 yrs.; Experience setting up social programs in India, Britain, and South Africa; Experience with adult literacy in Britain and South Africa; Art teacher - painting classes in Cary and Chapel Hill.

**Volunteer Experience:**

In the USA since 1979; 1980-1990 Environmental Volunteer, Del Mar, San Diego County, California. Friends of the Carrboro Library. Member since 1992. Member of the Friends Board of Directors, Carrboro; Chair Person, Art Committee, Carrboro Library.

**Education:**

All my education was undertaken in Britain. Ph.D. in South African Modern History, School of Oriental & African Studies. London University. I also have a Teaching Certification and a qualification in Social Administration, from London University.

**Other Comments:**

Renewed application 1/29/04 for Reconvened Library Services Task Force. Originally applied 7/21/00 for the Library Task Force.

This application was current on: 7/21/2000

Date Printed: 1/12/2007

**Volunteer Application**  
**Orange County Advisory Boards and Commissions**

**Name:** Ms. Diana McDuffee  
**Name Called:**  
**Home Address:** 2226 Pathway Drive  
Chapel Hill NC 27516  
**Phone: (Day)** 919-966-0963  
**Phone: (Evening)** 919-929-3476  
**Fax:**  
**Email:** dianamcduffee@yahoo.com  
**Place of Employment:** Library Network Director, AHEC  
**Job Title:**  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:** 1/5/1948

**Boards/Commissions applied for:**

Library Services Taskforce

**Work Experience:**

I am a Health Sciences Librarian with extensive experience in library management and services. I direct 2 statewide digital library projects that provide health information to clinicians and the citizens of North Carolina. I have experience in academic, public and school libraries.

**Volunteer Experience:**

I was a member of the Carrboro Board of Alderman. I represented Carrboro on three previous library services taskforces.

**Education:**

MLS UNC-Ch

**Other Comments:**

I look forward to working on this taskforce in order to carry forward a vision for reasonable affordable library services for Orange County.

**STAFF COMMENTS:**

Renewed application 1/10/2007 for Library Services Taskforce. 8/3/00 for Library Task Force. Appointed by Carrboro Board of Aldermen 11/16/99 to be its representative to Orange County Soccer Symposium Task Force  
**WORK EXPERIENCE:** Member, Carrboro Board of Aldermen; AHEC-LIS network Coordinator, UNC-CH.

**This application was current on:** 1/11/2006**Date Printed:** 1/12/2007

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Jeffrey L. Schmitt  
**Name Called:**  
**Home Address:** 2101 Schley Road  
 Hurdle Mills NC 27541  
**Phone: (Day)** 919-732-9852  
**Phone: (Evening)** 919-732-9852  
**Fax:**  
**Email:** calaveras@mindspring.com  
**Place of Employment:** Farmer  
**Job Title:** Stocker Cattle Operations  
**Township of Residence:** Cedar Grove  
**Zone of Residence:** At-Large  
**Sex:** Male  
**Ethnic Background:** Caucasian  
**Date of Birth:**

**Boards/Commissions applied for:**

Human Services Advisory Commission

Library Services Taskforce

**Work Experience:**

Updated 11/16/2004- Retired executive with the former GTE Corp. (presently Verizon), 27 years experience in various managerial capacities leading to vice-presidential positions in finance, regulatory and government affairs, sales and operations. Served 4 years in USMC leaving with the rank of captain.

[25 years

with GTE Corp. executive management positions in finance, marketing, pricing, government, and investor relations and a wide range of special projects including acquisitions restructuring and reorganization.]

**Volunteer Experience:**

Updated 11/16/2004- Orange County Parks and Rec. Advisory Board, two terms, one as Chairperson; current member of the Orange County Board of Adjustment. Current President of the Orange/Durham Cattleman's Association. Organizer and Founder of the Toys for Tots program in Orange County (program in its 10th year having provided tens of thousands of toys to the needy and underprivileged children of the County) Member of advisory group to Orange County School Board Task Force. Chairman of the Finance Committee of Hillsborough United Methodist Church. Served as member of the County Library Services Task Force. Member and Vice President and Director of the Cedar Grove Ruitain Club, member of the American Legion. Current President of Hillsborough UMC Men's Group. Former member of the OCIM Board of Directors and Chair of the Finance Committee. Volunteer with Habitat for Humanity. Most important and

rewarding, five year volunteer with Vickie Mattison's first grade class assisting with reading development.

[Parks and Recreation Advisory Board (former Chair); Cedar Grove Ruritan Club (former VP and Director); American Legion; Marine Corps League; OCIM (Orange Congregations in Missions) Chairman, Finance Committee; Volunteer, Pathways Elementary, Mrs. Vickie Mattison's class; Hillsborough United Methodist Church (Chair, Annual Blood Drive, Coordinator, Duke University volunteer project); Int Gov't Parks and Rec. Board; Orange County Schools Funding task force and the Coordinator of Orange County Toys for Tots.]

**Education:**

West Virginia University, 68 BS Accounting and Finance

**Other Comments:**

Good Organizational and leadership skills, enjoy working in a team environment, dedicated to the advancement of Orange County. [Team Player, interested in making Orange County a better place to live. ] STAFF NOTES: Renewed application on 1/11/2006 for HSAC rep from Co-Op Extention . Renewed application 11/16/2004 for Orange County Planning Board. Renewed app. for Library Services Task Force (Reconvened 2004) 2/22/04. Renewed app. 10/30/2000 for OCPB. Renewed app. 03/04/1999. Appointed by Orange County Recreation and Parks Adv. Council to IP Work Group; 10/00. Board(s) app. for: O/C Planning Bd., Rec. & Parks Adv. Council. ADDRESS VERIFICATION: 2101 Schley Rd is in Orange County in Cedar Grove township.

This application was current on: 10/2/2001

Date Printed: 1/12/2007

**Volunteer Application**  
**Orange County Advisory Boards and Commissions**

**Name:** Ms. Elizabeth R. (Lisa) Stuckey  
**Name Called:**  
**Home Address:** 115 Virginia Drive  
Chapel Hill NC 27514  
**Phone: (Day)** 919-968-4050  
**Phone: (Evening)** 919-942-8373  
**Fax:** 919-929-3671  
**Email:** stuckey4schools@hotmail.com

**Place of Employment:**  
**Job Title:**

**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Date of Birth:** 9/7/1955

**Boards/Commissions applied for:**  
Library Services Taskforce

**Work Experience:**

**Volunteer Experience:**

**Education:**

**Other Comments:**

Appointed 4/2/02 to the School Facilities Task Force. Applied 1/18/2001 for Capital Needs Advisory Task Force. **WORK EXPERIENCE:** Office manager, Triangle Pool and Spa, since 1989 Lawyer, Mount, White Firm in Durham, 1983 -88 **VOLUNTEER EXPERIENCE:** Orange Co. Capital Needs Task Force, 1997. President, McDougle Middle School PTA 2000-1. PTA President representative to the PTA Thrift Shop Board 2000-1. I have been active for almost 10 years in the Chapel Hill - Carrboro Schools, having been the President of the PTA at Seawell Elem, President of the Chapel Hill - Carrboro PTACouncil, Co-chair for 2 years of McDougle Middle SGC, and on innumerable committees. Also served on the Town of Chapel Hill Home Occupations Task Force. I teach 5th grade Sunday School at United Church of Chapel Hill!  
**EDUCATIONAL EXPERIENCE:** JD UNC School of Law 1981 BA Kenyon College 1977  
**OTHER COMMENTS:** Serving on the last Capital Needs Task Force was a fascinating and rewarding experience. Learning about the needs across our county gave me a better understanding of our community. Certainly, I can bring to the Task Force the benefit of my involvement over the years in the Chapel Hill -Carrboro schools. Thank you for considering this application.

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr. James L. Ward  
**Name Called:** Jim  
**Home Address:** 112 Bolton Place  
Chapel Hill NC 27516  
**Phone: (Day)** 919-962-0522  
**Phone: (Evening)** 919-929-7666  
**Fax:** 919-962-3531  
**Email:** windsorcircle@mindspring.com

**Place of Employment:**  
**Job Title:**

**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Male  
**Ethnic Background:** Caucasian  
**Date of Birth:**

**Boards/Commissions applied for:**  
Library Services Taskforce

**Work Experience:**  
Chapel Hill Town Council Member

**Volunteer Experience:**

**Education:**

**Other Comments:**

Nominated by Town of Chapel Hill for the Homestead and H.S. Roads Safety TF, 12 Jan 04. Renewed application on 8/6/01 for the Bond Education Committee. Chapel Hill Town Council member. Was recommended for Soccer Symposium Task Force by CH Town Council, 12/99. Renewed application 6-27-00 Commissioners' Affordable Housing Task Force, representing Chapel Hill Council

**This application was current on:** 8/1/2001

**Date Printed:** 1/16/2007

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr. Dennis Whitling  
**Name Called:**  
**Home Address:** 4213 Hope Valley Drive  
Hillsborough NC 27278  
**Phone: (Day)** 644-3294  
**Phone: (Evening)** 3837441  
**Fax:**  
**Email:** damaj5@aol.com

**Place of Employment:**  
**Job Title:**

**Township of Residence:**  
**Zone of Residence:**

**Sex:** Male  
**Ethnic Background:** Caucasian  
**Date of Birth:**

**Boards/Commissions applied for:**  
Library Services Taskforce

**Work Experience:**

**Volunteer Experience:**

**Education:**

**Other Comments:**  
recommended as representative from the Orange County School Board.

**This application was current on:** 12/14/2006

**Date Printed:** 1/12/2007