

## **Orange County Housing Authority Board**

February 19, 2014

**Members Present:** James Anderson, Diane Beecham, Jean Bolduc, Tara Fikes,

**Members Absent:** Jonzella Bailey-Pridham, Tammy Jacobs and Brittney Walden

### **Welcome/Introduction**

The meeting was called to order by the Chair Jean Bolduc at 6:05 pm.

### **Approval of Minutes**

Minutes from the January 15, 2014 meeting were approved unanimously on a motion by James Anderson seconded by Diane Beecham.

### **Section 8 Housing Assistance Payments Budget Review**

Fikes reviewed the fiscal year to date revenue and expenses for the Section 8 Housing Choice Voucher Program as of January 31, 2014. The estimated fund balance as of that date was \$433,745 and the current number of vouchers under lease was 561. Fikes noted that the review of the methodology for calculating vouchers under lease had not been completed yet, but would be by the next board meeting. Selections are continuing to be made from the waiting list to increase leasing.

### **Annual PHA Plan Update**

A draft of the Annual PHA Plan Update was provided to the Board for review. In order to submit the document by the April 15, 2014 deadline, the required public comment period began on February 7, 2014 and will end on March 26, 2014 with the required public hearing to be held on that date. Board members requested that the information contained in the Housing Needs section be updated to reflect more recent data. (The plan contained 2010 Census information.)

### **Board Work Plan**

Board members discussed their work plan for the coming year and agreed that one of the items would be the development of an information session for landlord participation in the Section 8 Program. The purpose for this training would be to explain the program to help the community understand why the program is necessary and important for the community. It was proposed that this training occur in the spring and that a community-wide invitation be extended with a particular emphasis on small landlords. The Durham Housing Authority program was again mentioned as a possible model.

### **Department Updates**

Tara Fikes announced that she would be retiring from Orange County government effective April 1, 2014. She did not have information regarding her successor at that time.

### **Other Business**

The next board meeting has been changed to Wednesday, March 26, 2014 at 6:00 pm at the Southern Human Services Center.

The meeting was adjourned on a motion by James Anderson seconded by Diane Beecham.

Respectfully submitted: Tara L. Fikes, Secretary