

MINUTES  
ORANGE COUNTY BOARD OF HEALTH  
June 22, 2011

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**ORANGE COUNTY HEALTH DEPARTMENT MISSION STATEMENT:** *To enhance the quality of life, promote the health, and preserve the environment for all people in the Orange County community.*

**THE ORANGE COUNTY BOARD OF HEALTH MET ON June 22, 2011, at the Government Services Center Hillsborough, NC.**

**BOARD OF HEALTH MEMBERS PRESENT:** Anissa Vines, Chair; Tony Whitaker, Vice Chair; Chris Harlan; Steve Yuhasz, Commissioner Representative; Matthew Kelm; Paul Chelminski; Mike Carstens; Michael Wood

**BOARD OF HEALTH MEMBERS ABSENT:** Susan Elmore; Carol Haggerty

**STAFF PRESENT:** Dorothy Cilenti, Interim Health Director; Wayne Sherman, Personal Health Services Division Director; Donna King, Health Promotion and Education Services Division Director; Erin Langston Finance and Administrative Operations Division Director, Tom Konsler, Environmental Health Division Director; Judy Butler, Community Services Supervisor; Lisa Smith, Administrative Assistant

**GUESTS PRESENT:** Katherine Cathey, Human Resources Director; M Jewel Wray, Human Resources Manager; Ali Starling, UNC SPU Intern

**Welcome and Introductions**

Anissa Vines, Chair, called the meeting to order at 7:10 p.m. Chair Vines thanked Chris Harlan on behalf of the board for her years of service and presented her with a plaque.

**I. Approval of April 27, 2011 Agenda**

Chair Vines requested the addition of items **V. E.** \$ 5, 000 award from Strowd Roses for Training Interpreters from Burma

***Motion to approve the Agenda of June 22, 2011 as amended was made by Steve Yuhasz, seconded by Mike Carstens, and carried without dissent.***

**II. Child Fatality Prevention/Child Protection Team Report- Wayne Sherman**  
See Attached Report

**III. Public Comment for Items NOT on Printed Agenda none**

**IV. Action Items (Consent)**

A. Minutes approval of May 25, 2011 meeting

B. Update on Strategic Plan

On January 26, 2011, the BOH adopted the FY 2012 Strategic Plan, which was a one-year extension for the 2006-2011 Strategic Plan. The extended timeframe is from July 1, 2011 through June 30, 2012.

The next Strategic Plan will span FY 2013 and FY 2014 and will cover two components – Internal Focus Areas and the Community Health Improvement Plan, which stems from the

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Community Health Assessment (CHA). Both sections can stand alone as well as together in the blended final document. This planning process and final document will guide the upcoming fiscal year's budget request.

Since the last update at the April BOH meeting, staff has continued to work on the development of the FY 2013/2014 Strategic Plan's internal components, which include Technology Support, Fiscal Management/Responsibility, Work Force Development, and Quality Assurance/Improvement.

Several factors continue to affect the on-going development and final adoption of the department's next Strategic Plan. These include the upcoming results of Community Health Assessment, hiring the next Health Director, recent state legislation on regionalization, stability of funding, and more. Additionally, staff would like direction on how the BOH would like to be involved in the process.

**Proposed Updated Timeline:**

<b>Activity</b>	<b>Month</b>
▪ Update on Internal Focus Areas Drafts	August 2011
▪ BOH co-host CHA Community Forums September 2011	late August/early
▪ Joint BOH and BOCC meeting 2011	late fall/early winter
▪ CHA Final Report Due	December 2011
▪ CHA/Healthy Carolinians – Action Planning	January – March 2012
▪ FY 2013 Budget development starts	February 2012
▪ Present draft 2012-2014 Strategic Plan	March 2012
▪ BOH adopts 2012-2014 Strategic Plan	April 2012
▪ 2012-2014 Strategic Plan in effect	July 2012

C. Cancel July Meeting

The Board generally does not meet in July; however, a meeting is usually calendared in case there is pressing business.

Since a meeting is officially on the calendar, the Board must formally vote to cancel the July meeting if it so desires.

The next meeting would take place on August 24, 2011 at the Government Services Center in Hillsborough.

***Motion to approve the consent agenda items was made by Steve Yuhasz, seconded by Tony Whitaker, and carried without dissent.***

**V. Reports and Discussion with Possible Action**

A. Annual Communicable Disease Report

Judy Butler, RN, Supervisor of the Communicable Disease program at OCHD will provide a retrospective report on communicable disease activities for CY 2010.

B. Health Director Recruitment Update

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An update on applicants was provided; the job posting will close on July 8. Interviews for the finalists with 3 panels will be held on August 17, HR will provide an orientation for the panelist that morning.

C. BOH Appointments & Reappointments

In official action at its June 7, 2011 meeting the Orange County Board of Commissioners appointed Susan Elmore in the veterinarian position and the Board of Health Liaison to the Animal Services Advisory Board as serving her 1<sup>st</sup> full term ending June 20, 2014. Liska Lackey was appointed to the Nurse position serving her first full term ending June 30, 2014.

Michael Wood was reappointed to the Board of Health as a Community Representative serving his second full term ending June 30, 2014

D. Informational Items

Informational items are provided to the Board to cover topics that Board members should be aware of or for general interest. Items are not discussed during the meeting unless Board members ask for discussion. No informational items presented were selected for discussion or questions at this meeting. A synopsis of the items follows.

a. Tobacco Grant Support

The National Association of County & City Health Officials (NACCHO) and the National Association of Local Boards of Health (NALBOH) will grant \$5,000 to a local Team of 10-20 community members and tobacco control partners. The team will be required to attend 3 webinars in preparation for a 1-day action planning meeting on tobacco control efforts. Long term goal being sustained comprehensive, evidenced-based tobacco control programs. This grant and required activities match the tobacco prevention and control proposal presented at the March 2011 BOH meeting. This will provide money to support planning and implementation efforts around tobacco control. The chair of the BOH will write a letter of support for the grant application.

b. Health Director Report

Patty Rhodes, RN and Jessica Flagler, SW from Smart Start funded positions will be transferred to county permanent positions effective July 1. Patty will be moving into the vacant Refugee Health Nurse position and doing a hybrid role by continuing to provide communicable disease, immunization, and diaper/hand washing consultation to licensed day cares. Jessica will be assuming the vacant SW position within the PCM/CC4C Care Management program but also may be doing the hybrid model by serving families at high risk of child abuse/neglect.

The BOCC agreed to provide \$33,000 to sustain the dental services program once funded by the OC Partnership for Young Children. We understand this means direct funding to the Health Dept and not a "pass through" from Smart Start going forward.

Construction report: We are still on track to move the medical clinic to A Bldg Basement the week of June 27 and reopen for business on July 5. Staff moves to the second floor A Bldg are delayed by at least 2 weeks due to additional construction requests (bathrooms, classroom, and BOH conference room). Dental Clinic renovations are

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scheduled to begin July 5 and end August 25 but are subject to delays due to unforeseen conditions. The Carr Mill dental clinic space has been rented through September.

The Health and Wellness Trust Fund is slated to be abolished in the 2011-2012 State budget. TRU Grant funding will end June 30, 2011. This displaces a permanent FTE. The decision was made to terminate the Senior Public Health Educator assigned to Statewide Health Promotion. This employee was still on probation and released according to OC Personnel Ordinance Article II, Section 6.3.3. This action allowed us to transition the TRU Grant Coordinator to the Health Promotion program and retains a long standing employee. We are hearing that Statewide Health Promotion funds provided to the health department via consolidated contract agreements with NC DHHS may also be reduced. This funding does supports a portion of the Senior Public Health Educator's salary. At this point, it is unclear to what extent our expected \$23,487 may be reduced. Recent emails suggest we may receive up to \$8,000 beginning July 1, 2011 with additional funds possible in October. Fortunately, we have Diabetes grant funds through December 2011 and have vacant temporary positions that can be filled by the Senior Public Health Educator. We expect that the Diabetes Grant will contribute \$12,000 towards the shortfall. Additional options to cover the shortfall may include Smart Start funding, since the Orange County Partnership for Young Children appears interested in contracting half-time or less with the health department for coordination of NAPSACC, an evidenced-based physical activity and nutrition program for daycares. Participating in the provision of NAPSAC would align with Statewide Health Promotion Program goals.

We are currently recruiting for a dental office assistant and an administrative officer for the finance unit.

Piedmont Health Services has responded favorably to our proposal to share a full-time nutritionist position to provide medical nutrition therapy and diabetes self-management counseling. Once the contract is fully executed by both parties, recruitment for the position will begin.

We are excited that the health department has been chosen as a host site for a Public Health Associate funded by the CDC. We have not yet received specific information regarding the individual who will join us, but staff will attend training in early July to learn more about the program and our roles and responsibilities. Associates are expected to be at their host sites in early August.

c. County Health Rankings

The Robert Wood Johnson Foundation funded the University of Wisconsin Population Health Institute to develop a ranking system for all local counties across the country; approximately 3,000 counties. The first rankings and report was issued in 2010. The ranking only compares counties to each other within a state and are intended to help counties compare the multiple factors that influence health so that people can see where they are doing well and where they need to improve.

Orange County is ranked second overall in the state. The County ranks first in health factors and second in health outcomes. These rankings were determined by examining data sets from certain points in time. North Carolina continually examines and updates

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some of the same data points contained in this report through its four year cycle of community assessment. Orange County is currently gathering data for a new community assessment that will be completed December 1.

Most of the achievements in Orange County's health rankings can be attributed to the strong partnerships that exist between school systems, UNC Health Care System, UNC, non-profit agencies, the business community, and governments. One place all of these partners come together is through Healthy Carolinians of Orange County. These partners collaborate to address high priority health issues for county residents. The current focus issues are mental health services, prevention of child abuse and neglect, reducing obesity in children, and improving access to health services. There will be an opportunity for county residents to select new priorities this summer for the next four years as a result of the community assessment data currently being gathered.

Despite being higher in rankings overall, there are areas for improvement. The lowest scores for Orange County were in physical environment factors that contribute to health. These measures were ozone and particular matter days in 2006 and access to healthy foods and access to recreational areas (2008). Work has already occurred in these areas and this is an indicator that more work is needed. The availability of multiple farmers' markets across the county and the growing movement to start and foster community gardens has continued to improve access to healthy foods. This also may provide new opportunities for economic development of full service groceries in areas of the county that have limited access to fresh fruits and vegetables.

The Department will include the data from these rankings into the overall data collection for the community health assessment and work with partners to develop a community health improvement plan that will move Orange County toward meeting national standards for health.

d. Media Clips

Media clips of current events relating to the Health Department and its activities were provided for information.

e. Pending and Recurring Items

Pending and recurring items are regularly included to identify upcoming agenda items. T

**VII. Board Comments/Announcements**

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**VIII. Adjournment**

***Motion to adjourn the meeting at 8:40 p.m. was made by Paul Chelminski, seconded by Steve Yuhasz, and carried without dissent.***

**The next Board of Health Meeting will be held August 24, 2011 at the Government Services Center Hillsborough, NC at 7:00 p.m.**

**Respectfully submitted,**

**Dorothy Cilenti, MPH, MSW, DrPH  
Interim Health Director  
Secretary to the Board**

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