

**Orange County Board of Elections  
Post Office Box 220 \* 208 S. Cameron Street  
Hillsborough, North Carolina 27278  
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**Minutes  
June 5, 2012 – 3:30 p.m.**

Present: Jim White, Chair  
Kathy Knight, Secretary  
Jamie Cox, Member  
Tracy Reams, Director

Also in attendance:  
Bob Randall, Republican Party Chair  
Ann DeMaine, Democratic Party 3<sup>rd</sup> Vice-Chair  
Matt Hughes, Democratic Party Chair  
Jennifer Gaspar, Voter Protection Director of Organizing for America

**Call to order:** Chairman White called the Board meeting to order and recognized those in attendance.

The Chair reported just before the meeting began that he received a call from Governor Perdue offering her thoughts on early voting sites in Orange County. She asked that he relay to Board and staff that she thought it was important to extend the hours on Saturdays until 5:00 p.m. and to extend hours at the Rams Head site until 7:00 p.m.

The Chair welcomed those in attendance and asked that they state the reason they were here. All those in attendance were present to provide input on the early voting locations and hours. The Chair recommended moving the one-stop voting locations and hours for the November 2012 General Election up on the agenda for discussion before any other reports and business items. The Chair allowed participants to provide a brief presentation of their recommendations. Additionally the director provided emailed information received from Bob Randall, Ann DeMaine and Gerry Cohen to the Board that shall become an addendum to these minutes. The director provided past early voting turnout statistical information, costs and hours worked by staff. All present participated in an open discussion concerning the locations and hours with the Board and director. The director's recommendation was that early voting be held weekdays from October 18 to November 3; the first two Saturdays (except 2<sup>nd</sup> Saturday at Rams Head) from 9:00 a.m. until 3:00 p.m. and from 9:00 a.m. until 1:00 p.m. on the last Saturday. After deliberating for approximately 1 ¾ hours, the Board made the following motions and tabled further discussion until the July 17<sup>th</sup> Board meeting. Mr. Cox asked that those present provide guidance for alternative sites to be considered in northern Orange County.

**Board Actions:**

Mr. Cox made a motion and Mr. White seconded the motion to establish 5 early voting sites: BOE office, Rams Head Dining Hall, Seymour Senior Center, Carrboro Town Hall and a northern site to be determined. The motion was not unanimous.

Ms. Knight made a motion to establish the same weekday hours established in the May Primary from October 18 thru November 3 and a motion that all three Saturdays be open from 9:00 a.m. until 2:00 p.m. except the Rams Head location on October 27 because of limited parking due to Carolina/State football game parking by permit only per Mr. Cohen's email. The motions were not seconded.

Mr. Cox made a motion and Mr. White seconded the motion to open all sites on all three Saturdays except Rams Head on October 27 from 9:00 a.m. until 3:00 p.m. The motion was not unanimous.

Mr. Cox made a motion for the Carrboro Town Hall and BOE be open weekdays from 9:00 a.m. until 5:00 p.m. and the Seymour Senior Center open from 12:00 p.m. until 7:00 p.m. Ms. Knight seconded the motion. The motion passed unanimously.

**Approval of Board Minutes:** Mr. Cox moved and Ms. Knight seconded the motion to approve the May 15<sup>th</sup>, 2012 minutes as submitted. The motion passed unanimously.

**Director's Report:** Director Reams provided:

- Voter Registration Statistical Report
- Year-to-Date Budget Report
- 2012-13 Budget Report
- Polling Place Accessibility Survey
- Chief Judge Recommendation for Glenwood Precinct

**Voter Registration Statistical Report:**

The director presented the voter registration statistical report showing a total of 105,286 registered voters.

**Year-to-Date Budget Report:**

The director provided the monthly budget report and reported sufficient funds to carry out the work of the Board.

**2012-13 Budget Report:**

The director reported that she attended a budget work session with the Orange County Board of County Commissioners on May 24, 2012 to present the requested election's budget in the amount of \$557,290.00 and does not anticipate any reductions at this time.

**Polling Place Accessibility Survey:**

The director reported that polling place accessibility forms will be provided to each Chief Judge to be completed on July 17, 2012 (2<sup>nd</sup> Primary Election date) to determine the compliance of the polling place with ADA standards as required prior to the November Presidential Election. The director reported that the forms will be collected and presented to the Chair for his signature at the Board meeting scheduled for July 24, 2012.

**Chief Judge Recommendation for Glenwood Precinct:**

The director reported that Peg Parker appointed Chief Judge in Glenwood Precinct has resigned due to moving out of Orange County. Matt Hughes, Democratic Party Chair was contacted and supports the recommendation to appoint Frankie Price as the Chief Judge of Glenwood Precinct beginning with the July 17, 2012 2<sup>nd</sup> Primary Election.

**Additional Board Actions:**

Mr. Cox made a motion and Ms. Knight seconded the motion to accept the Democratic Party Chair's recommendation to appoint Frankie Price as Chief Judge for Glenwood Precinct for all future elections. The motion was unanimous.

The director presented the voting equipment hardware and software maintenance contract for Chairman White's signature along with confirmation from county attorney that he had reviewed the contract and all was in order for a 1 year term agreement in the amount of \$47,674.90. Mr. White signed the contract that shall be forwarded to the SBOE and ES&S.

**Board Discussion:**

The Board discussed the July 17<sup>th</sup> 2<sup>nd</sup> Primary Election. All agreed that they thought it was not necessary to visit the precincts on Election Day but would be available by phone.

The Board discussed the absentee meetings to be held and agreed that approval of absentees can be taken care of on Election Day, but are open to meet should there be enough absentees to warrant an additional meeting.

The Board agreed to meet on July 24<sup>th</sup> at 10:00 a.m. to conduct the sample audit count, supplement absentee, and provisional meetings. Canvass meeting will follow at 11:00 a.m. as required.

The director reminded the Board that the SBOE annual training will be held on August 14<sup>th</sup> and 15<sup>th</sup> at the Friday Center.

**Adjournment:** Ms. Knight moved and Mr. Cox seconded the motion that the Board adjourn. The motion passed and the Board adjourned at 5:20 p.m.

**Next Scheduled Board Meeting: July 17<sup>th</sup>, 2012 – 1:00 p.m.**