

**Orange County Board of Elections
Post Office Box 220 * 208 S. Cameron Street
Hillsborough, North Carolina 27278
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**Minutes
October 4, 2011 – 3:30 p.m.**

Present: Jim White, Chair
Kathy Knight, Secretary
Tracy Reams, Director

Absent: Jamie Cox, Member

Call to order: Chairman White called the Board meeting to order at 3:37 p.m. Mr. White reported that Jamie Cox was not able to be present due to being called out of town for work and considered his absence to be an excused absence.

There were no members of the public present who wished to address the Board.

Approval of Board Minutes: Ms. Knight moved and Mr. White seconded the motion to approve the August 16, 2011 minutes as submitted. The motion passed.

Director's Report: Director Reams provided:

- Voter Registration Statistical Report
- Year-to-Date Budget Report
- Campaign Finance Compliance Report
- Legacy Scanning Project Report
- Election Activity/Preparedness Update
- Election Recount Procedures
- Sample Audit Count Procedures

Voter Registration Statistical Report:

The director presented the voter registration statistical report showing a total of 101,813 registered voters.

Year-to-Date Budget Report:

The director provided the monthly budget report and reported sufficient funds to carry out the work of the Board.

Campaign Finance Compliance Report:

The director provided an updated list of candidate campaign reports received to date. The director reported that reports are due today and any report received that is postmarked with today's date will be considered timely.

Legacy Voter Registration Scanning Project:

The director reported that a total of 23,007 out of 48,094 legacy registrations signatures have been scanned and attached to date. The staff started the task on May 12 and will continue scanning until project complete.

Election Activity/Preparedness Update:

The director reported the following:

- One-stop implementation plan approved by the SBOE as submitted.
- One-stop training scheduled for October 13 at 2:00 p.m.
- Voter cards have been mailed to all voters in Estes Hills to notify them of the change in polling place to Amity United Methodist Church in addition to notice in local papers
- Absentee ballots were available and mailed September 19 as required
- M100 logic and accuracy testing complete
- Precinct official manuals updated and sent to printer September 22
- In recognition of Voter Awareness Month, all Orange County and Chapel Hill-Carrboro High Schools were contacted to organize a voter registration drive. Voter registration drives were conducted at Orange, Cedar Ridge and East Chapel Hill High Schools.
- Election Day precinct official training scheduled as follows: Oct. 26 at 6:00 at the Seymour Senior Center; Oct. 29 – 10:00 a.m. and Nov. 2 – 3:00 p.m. at the BOE office.
- Legal notices have been submitted for print as required.
- Provided proof of 3x5 banner to post at University Square to promote and direct traffic for early voting.

Election Recount/Sample Audit Count Procedures:

The director provided the NC Administrative Codes and printed material provided by the SBOE pertaining to recounts and sample audit counts for Board discussion.

Board Discussion:

The Board discussed the procedures and reporting requirements for recounts and sample audit counts required. The director reported staff will be available to assist the Board as needed.

Mr. White discussed his desire to know the voter turnout in a given timeframe at the early voting sites; possibly three times a day and the idea of setting all early votes sites the same for future elections.. Ms. Knight noted the need to be consistent in setting hours to avoid voter confusion.

Board Actions:

The Board considered the revised recommended precinct official list of those who have declined the 2-year appointment. Ms. Knight and Mr. White discussed the precinct appointments for Patterson Precinct. Ms. Knight noted that she did not want to set a precedence that precinct officials actions overrule the party chair's recommendations. Ms. Knight made a motion to accept the recommended list and Mr. White seconded the motion.

On a motion made by Mr. White, the Board unanimously agreed to defer the next two scheduled absentee meetings due to the low number of absentee ballots to act on to November 1, 2011 at 3:30 p.m.

Adjournment: Ms. Knight moved and Mr. White seconded the motion that the Board adjourn. The motion passed and the Board adjourned at 4:15 p.m.

Next Scheduled Board Meeting: November 1, 2011 – 3:30 p.m.