

**Orange County Board of Elections**  
**Post Office Box 220 \* 208 S. Cameron Street**  
**Hillsborough, North Carolina 27278**  
**Telephone: 919-245-2350 \* Fax 919-644-3318**

**Minutes**  
**November 16, 2012 – 11:00 a.m.**

Present:        Jim White, Chair  
                  Kathy Knight, Secretary  
                  Jamie Cox, Member  
                  Tracy Reams, Director

**Call to order:** Chairman White called the Board meeting to order. Bob Randall and Mike Kuhn were present to observe from the Orange County Republican Party. Candy Owens and Eric Wenlinger were present to observe from the Dan Forest campaign.

**Approval of Board Minutes:** Ms. Knight moved and Mr. Cox seconded the motion to approve the November 12<sup>th</sup>, 2012 minutes as submitted. The motion passed unanimously.

**Director's Report:** Director Reams provided:

- Report of Corrected # of Ballots Cast at Mt. Zion One-Stop Voting Site
- Report of Pending Provisional Ballots Cast
- Report of Supplemental Absentee Ballots Received to Date

**Report of Ballots Cast at Mt. Zion One-Stop Voting Site**

The director reported that after auditing the number of ballots cast and the number of one-stop applications processed that 9 ballots were counted twice. Finding the numbers off, the One-Stop Chief Judge was contacted and he reported that on October 27 he re-inserted several ballots due to ballots getting jammed that he thought were not counted. The ballots were run back through the voting tabulator to get a complete accurate count. The original count on the tabulator was 2,343. The ending count after re-inserting ballots was 2,334 which matched the number of one-stop applications processed. The final one-stop count for one-stop ballots cast is 50,233.

**Report of Pending Provisional Ballots Cast:**

The director reported 3 pending provisional ballots cast and staff recommends approval of 2.

**Report of Supplemental Absentee Ballots Received to Date:**

The director reported that a total of 19 absentee ballots (1 military, 5 overseas and 13 civilians) have been received and recommend approval.

**Board Actions:**

Mr. Cox made a motion and Ms. Knight seconded the motion to approve and fully count 2 of the pending provisional ballots. The motion passed unanimously. The Board opened the envelopes and the ballots were inserted into the M100 tabulator. The ending count read 2. Previous machine count read 155 for a total of 157 provisional ballots counted.

Ms. Knight made a motion and Mr. Cox seconded the motion to approve 19 supplemental absentee ballots (1 military, 5 overseas and 13 civilians). The Board noted that a ballot number did not match the envelope in which it was received. The Board found that absentee ballots, #CIV-2652 and #CIV-2653 was issued to 2 individuals (Casper) who appear to be husband and wife who placed the other's ballot in their assigned envelope. The Board opened the application envelopes and the ballots were inserted into the M100 tabulator. The ending count read 19. Previous supplemental machine count read 498 for a total of 517 supplemental ballots counted. A total of 3,839 absentee by-mail ballots were counted.

There were no write-in votes to record. The Board certified and signed the supplemental absentee abstract that shall be submitted to the State Board as required.

The Board reviewed the final results. Mr. Cox made a motion and Ms. Knight seconded the motion to accept and approve the canvass report as submitted by the director. The motion passed unanimously. The Board signed the official abstracts that shall be filed with the State Board of Elections, Orange county Clerk of Courts and a copy shall be filed with the Board office.

**Board Discussion:**

The Chair acknowledged the letter dated November 8, 2012 sent by Kay Singer (one-stop staff/precinct official) to the Board Members, County Manager, Hillsborough Mayor, Hillsborough Chief Judge, Seymour Chief Judge and the director complimenting the staff on pre-election training and professional support provided throughout the election process. The Board concurred and the Chair asked that the letter be a part of the minutes to be posted on the website.

**Adjournment:** Ms. Knight moved and Mr. Cox seconded the motion that the Board adjourn. The motion passed and the Board adjourned at 11:50 a.m.

**Next Scheduled Board Meeting: January 8, 2013 – 3:30 p.m.**

**KAY SINGER  
120 EAST UNION STREET  
HILLSBOROUGH, NC 27278**

November 8, 2012

Ms. Tracy Reams  
Director  
Orange County Board of Elections  
208 South Cameron St.  
Hillsborough, NC 27278

Dear Tracy,

You and you staff did a terrific job through the entire election process! Congratulations to each and every one of you.

I truly don't know how you all manage to be cheerful, calm, and collected under the tremendous amount of pressure attendant to making this complex process work flawlessly. As you know I worked each day of early voting at the Seymour Center and then all day of the election at my own precinct, Hillsborough. In each case you and your staff had everything ready and planned out for us. If we had any questions, a friendly and informed person answered the phone at the BOE office. You did an excellent job training us and preparing us for the election.

I'd also like to mention that both of the Chief Judges with whom I worked, Rich Wiedmann at Seymour and Minnilue Braverman at Hillsborough Precinct were knowledgeable, fair, and unflappable. They handled any small situations so that they did not escalate to larger ones. And I also enjoyed working with the other poll workers with whom I worked. I think the fact that we were clearly enjoying our work, helped create a positive and upbeat atmosphere among voters. And at both of the sites where I worked voters were respectful to us and to each other. Moreover, they complemented us on how efficiently we were working—again a testament to you and your staff.

When I got home Tuesday night and started hearing about issues that had arisen in other jurisdictions and states, I was even more grateful that we have such excellent elections professionals in Orange County. Please accept my praise and thanks and convey that praise and gratitude to the members of your staff.

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I'd be happy to work in the next election if you need help. I enjoy being a part of such a well-run organization!

Best wishes,

A handwritten signature in cursive script that reads "Kay H. Singer".

Kay H. Singer

Cc: ✓ Jim White, Chair, Orange County Board of Elections  
Katherine Knight, Secretary, Orange County Board of Elections  
Jamie Cox, Member, Orange County Board of Elections  
Frank Clifton, Manager, Orange County

Richard Wiedmann, Chief Judge, Seymour Senior Center  
Minnilue Braverman, Chief Judge, Hillsborough Precinct

Tom Stevens, Mayor of Hillsborough