

**Orange County Board of Elections
Post Office Box 220 * 208 S. Cameron Street
Hillsborough, North Carolina 27278
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**Minutes
August 20, 2013 – 3:00 p.m.**

Present: Kathy Knight
Jamie Cox
Ana Kuhn
Tracy Reams, Director

Others Present: Vicki Boyer, Christopher Lamden, Matt Hughes, Michael Kuhn, John Hammond, Verla Insko, Eleanor Kinnaird, Daniel Ashley, Jamie Sahn, Maddi Brantley, Madeline Will and Jennifer Surane.

Call to order: Kathy Knight, Chair called the meeting to order. Ms. Knight recognized the members of the public and asked if there was anyone who would like to address the Board. There was no one who wished to address the Board at this time.

Approval of Board Minutes: Ms. Kuhn moved and Mr. Cox seconded the motion to approve the July 16, 2013 minutes as submitted. The motion passed unanimously.

Director's Report: Director Reams provided:

- Voter Registration Statistical Report
- Year-to-Date Budget Report
- Campaign Finance Compliance Report
- Coker Hills and Estes Hills Precinct Polling Sites

Voter Registration Statistical Report:

The director presented the voter registration statistical report showing a total of 105,141 registered voters.

Year-to-Date Budget Report:

The director provided the monthly budget report and reported sufficient funds to carry out the work of the Board.

Campaign Finance Compliance Report:

The director provided an updated list of candidate campaign reports received to date. All committees are in compliance except for one. Ms. Timberlake has sent notice of non-compliance.

Coker Hills and Estes Hills Precinct Polling Sites:

The director reported that renovations to previously used polling places for Coker Hills (Church of Reconciliation) and Estes Hills (Chapel Hill Public Library) precincts are complete. Individual notice will be sent to voters in addition to print media to inform voters about the return to the established polling places beginning with the 2013 municipal elections.

Board Actions:

The Board discussed the precinct official appointments. Mr. Cox asked if there were any guidance on the staff's recommendations for precinct officials. Mr. Cox stated the process of county party chairs submitting recommended names to the Board, staff compiles list of recommendations to be presented to the Board, and noted that the majority of names are reappointments. The director reported that staff first selected those recommended who were in precinct first and then selected those at who had the most experience. The Board, party chairs and staff discussed the appointments. The Board and party chairs agreed to amend the list to appoint Tim Fowler at Cheeks Precinct and Hilton Holcomb to Town Hall Precinct. Elaine Eckel was included as emergency Judge.

Mr. Cox made a motion and Ms. Kuhn seconded the motion to approve the staff's 2013-2015 precinct official appointment recommendations as amended. The motion was unanimous. Ms. Timberlake will send notice of appointments to all those appointed.

The Board discussed transferring Cameron Park precinct voters to Hillsborough precinct for the 2013 Town of Hillsborough Municipal Election due to there being 41 registered voters in Cameron Park precinct within the municipality. Ms. Kuhn made a motion to transfer the voters for the 2013 Municipal Elections and Mr. Cox seconded the motion. The motion was unanimous.

The director provided the Board with a list of 2013 municipal one-stop voting staff recommendations. Mr. Cox made a motion to approve the list as submitted and Ms. Kuhn seconded the motion. The motion was unanimous.

Board Discussion:

The Board discussed Rams Head Dining Hall that will be used as an early voting site for the 2013 Municipal Elections. The Board is committed to serving all the voters of Orange County and again is asking those present to assist in finding an alternate site that is convenient for student voters and for those off campus beginning with the 2014 elections.

Mr. Cox acknowledged Eleanor Kinnaird and thanked her for her many years of service to Orange County serving as State Senator for District 23.

The director reported that Debbie Cheshire has completed the necessary requirements to obtain her certification as Certified North Carolina Elections Administrator.

With no Board business to act on at this time, the Board agreed to defer the September Board meeting until October 1.

Adjournment: Mr. Cox moved and Ms. Kuhn seconded the motion that the Board adjourn. The motion passed and the Board adjourned at 3:52 p.m.

Next Scheduled Board Meeting: October 1, 2013 at 3:00 p.m.