



**Orange County  
Board of Commissioners**

**Agenda**

**Regular Meeting**

February 3, 2015

7:00 p.m.

Richard Whitted Meeting Facility

300 West Tryon Street

Hillsborough, NC 27278

**Note:** Background Material  
on all abstracts  
available in the  
Clerk’s Office

**Compliance with the “Americans with Disabilities Act”** - Interpreter services and/or special sound equipment are available on request. Call the County Clerk’s Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager’s Office at (919) 245-2300 or TDD# 644-3045.

**1. Additions or Changes to the Agenda**

**PUBLIC CHARGE**

*The Board of Commissioners pledges to the residents of Orange County its respect. The Board asks its residents to conduct themselves in a respectful, courteous manner, both with the Board and with fellow residents. At any time should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.*

**2. Public Comments (Limited to One Hour)**

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

- a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

*Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.*

- b. Matters on the Printed Agenda  
(These matters will be considered when the Board addresses that item on the agenda below.)

**3. Petitions by Board Members (Three Minute Limit Per Commissioner)**

**4. Proclamations/ Resolutions/ Special Presentations**

- a. Orange County Arts Grant Recipients & 30<sup>th</sup> Anniversary of Arts Commission
- b. OWASA Annual Update Presentation



## 5. Public Hearings

## 6. Consent Agenda

- Removal of Any Items from Consent Agenda
  - Approval of Remaining Consent Agenda
  - Discussion and Approval of the Items Removed from the Consent Agenda
- a. Minutes – None
  - b. Motor Vehicle Property Tax Releases/Refunds
  - c. Property Tax Releases/Refunds
  - d. Applications for Property Tax Exemption/Exclusion
  - e. Advertisement of Tax Liens on Real Property
  - f. Orange County Arts Commission Annual DCP Renewal with NC Arts Council
  - g. Request for Road Addition to the State Maintained Secondary Road System
  - h. Boards and Commissions – Commissioner Assignments

## 7. Regular Agenda

## 8. Reports

- a. Report of the Orange County Housing Authority
- b. Report of the Human Relations Commission

## 9. County Manager's Report

### **Projected February 10, 2015 Regular Work Session Items**

Discussion Regarding Potential Requirement that Contractors Doing Business with Orange County Pay Employees a Living Wage  
Carry-Over Items from the January 30, 2015 Board Retreat

## 10. County Attorney's Report

## 11. Appointments

## 12. Board Comments (Three Minute Limit Per Commissioner)

## 13. Information Items

- January 22, 2015 BOCC Meeting Follow-up Actions List
- Tax Collector's Report – Numerical Analysis
- Tax Assessor's Report – Releases/Refunds under \$100
- Memorandum Regarding Road and Rail Traffic Separation Study for the Town of Hillsborough Report
- Memorandum Regarding Update to BOCC on 2013-2016 Library Strategic Plan
- Memorandum Concerning Board of County Commissioners Petition Regarding Orange Unified Transportation Board (OUTBoard)/Bicycle Safety
- BOCC Chair Letter Regarding Petitions from January 22, 2015 Regular Board Meeting
- Major Fund Financial Statement for the Six Months Ended December 31, 2014



**14. Closed Session**

**15. Adjournment**

*Note: Access the agenda through the County's web site, [www.orangecountync.gov](http://www.orangecountync.gov)*

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at [orangecountync.gov/occlerks/granicus.asp](http://orangecountync.gov/occlerks/granicus.asp) and Orange County Gov-TV on channels 1301 or 97.6 (Time Warner Cable).

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No. 4-a**

**SUBJECT:** Orange County Arts Grant Recipients & 30<sup>th</sup> Anniversary of Arts Commission

**DEPARTMENT:** Orange County Arts  
Commission

**PUBLIC HEARING: (Y/N)**

No
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**ATTACHMENT(S):**

Fall 2014 Grant Awards Spreadsheet  
Copy of Awards to be Distributed  
"Specific Attendee List to Follow"

**INFORMATION CONTACT:**

Martha Shannon, 919-968-2011

**PURPOSE:** To present checks to local artists and arts organizations receiving Fall 2014 Orange County Arts Grants, and to acknowledge the 30<sup>th</sup> Anniversary of the Orange County Arts Commission, established unanimously by Resolution of the Board of County Commissioners on February 4, 1985.

**BACKGROUND:** The Orange County Arts Commission awards grants for art programs to local artists, schools and nonprofit organizations from funds received from the state and Orange County government for this purpose. These funds are distributed for arts projects in all arts disciplines. Each grant recipient must match the granted amount at least dollar for dollar in order to receive funding.

The Orange County Arts Commission is celebrating its 30<sup>th</sup> Anniversary, having been established by the Orange County Board of Commissioners on February 4, 1985. The Arts Commission thanks the members of the 1985 Board of Commissioners, all successive Board members and Orange County residents for their support in helping to strengthen the artistic and cultural development of Orange County over the past 30 years, and for many years to come.

**FINANCIAL IMPACT:** A total of \$26,926 will be awarded in this cycle. This amount is awarded from the FY 2014-15 Orange County funds (\$28,750) already approved by the BOCC for this purpose. (In the Spring 2014 arts grant cycle, \$1,750 in County funds was awarded to individual artists, and \$75 in County funds was used to help support the Piedmont Laureate Program, a program of the Orange County Arts Commission.)

**RECOMMENDATION(S):** The Manager recommends that the Board acknowledge the local recipients of the awards during the February 3, 2015 meeting with the presentation of checks by the Board Chair.

<b>Fall, 2014 Grant Awards - Orange County Arts Commission</b>				
<b>Applicant</b>	<b>Address</b>	<b>Project</b>	<b>REQ</b>	<b>GRA (CO)</b>
<b>Arts Program Grants:</b>				
ArtsCenter	300-G East Main Street, Carrboro, NC 27510	10 Performances by Jabali African Acrobats (Kenyan dance troupe) in 3 Title-1 Schools	1,500	1,500
ArtsCenter	300-G East Main Street, Carrboro, NC 27510	Artist Residency at New Hope Elementary School (Title 1 School) with Virginia Queen Danford	1,500	1,500
ArtsCenter	300-G East Main Street, Carrboro, NC 27510	1 Full-time Scholarship Covering Tuition & Transportation for Afterschool Arts Immersion (AAI)	1,500	1,500
ArtsCenter	300-G East Main Street, Carrboro, NC 27510	4 Orange County-Based Production Theater Artists Collaborating on "Oh What a Lovely War"	1,500	1,500
Chapel Hill-Carrboro Delta Foundation, Inc.	P.O. Box 3474, Chapel Hill, NC 27515-3474	The Kemba Smith Project: Saving our Daughter and our Sons	1,500	0
Chapel Hill Philharmonia	1408 Washington Street, Durham, NC 27701	Support for Third Concert Program This Season	1,500	1,500
Door to Door of UNC Health Care	CB# 7600 Volunteer Services, UNCH, Chapel Hill, NC	Honorarium for Artists Performing in Psychiatric Units and Physically Injured or Diseased Patients	1,500	1,500
Extraordinary Ventures	200 S. Elliott Road, Chapel Hill, NC 27514	Art Program & Exhibit for Developmentally Disabled Participants ("Extraordinary Artists")	1,500	1,500
Friends of the Carrboro Branch Library	900 Old Fayetteville Road, Chapel Hill, NC 27516	Ongoing Arts Program Supporting Local Artists and Culturally Diverse Community Groups	1,500	1,500
Hillsborough Arts Council	102 N. Churton Street, Hillsborough, NC 27278	Support for Stickwork Sculpture in Hillsborough by Patrick Dougherty in November 2015	1,500	1,500
North Carolina Symphony Society, Inc.	3700 Glenwood Ave., Suite 130, Raleigh, NC 27612	Support of Full-Orchestra Education Concerts Serving Approx. 900 Orange County/Chapel Hill Students	1,500	1,500
One Song Productions	104C Melrose Place, Chapel Hill, NC 27516	Support of Production Costs for Winter, Spring & Summer Shows	1,500	1,500
Triangle Youth Ballet	P.O. Box 2067, Chapel Hill, NC 27515	Production of The Nutcracker Special Needs Community Performance at Chapel Hill High School	1,430	1,430
<b>Arts in Education Grants:</b>				
Cedar Ridge High School	1125 New Grady Brown School Road	Upgrade of Audio and Recording System in Band Room	1,000	1,000
Chapel Hill-Carrboro Public School Foundation	P.O. Box 877, Carrboro, NC 27510	"Show What We Know" Program Utilizing Art Icons for Early Literacy/Communication Skills	1,000	0
Expedition School, The	437 Dimmocks Mill Road, Suite #33, Hillsborough, NC	Writing Residency & Book Reading by Susie Wilde for 5th and 6th Graders	500	500
McDougle Elementary School PTA	890 Old Fayetteville Road, Chapel Hill, NC 27516	Artists' Fees for Bright Star Touring Theatre, Hobey Ford's Golden Rod Puppets	930	930
Phillips Middle School PTSA	606 N. Estes Drive, Chapel Hill, NC 27514	Artists' Fees for Sound Impact, Charles Pettee Bluegrass Stomp	1,000	1,000
Seawell Elementary School PTA	9115 Seawell School Road, Chapel Hill, NC 27516	Artists' Fees for Bright Star Touring Theater, Hobey Ford's Golden Rod Puppets	1,000	1,000
<b>Other:</b>				
United Arts Council of Raleigh & Wake County	410 Glenwood Avenue #170, Raleigh, NC 27603	OCAC Program - Fiscal Agent for Piedmont Laureate Program	1,350	1,350
<b>Artist Project Grants:</b>				
Barbara Barnes		"Art Images Live" Visual Representational Art	1,000	1,000
Sarah Cornette		Creation of Collaborative & Culturally Relevant Tiled Mural for Community of Scroggs Elementary School	999	999
Lindsay Ann Leach Sparks		Recording and Performance: The Flute Chamber Music of Hugo Kauder	1,000	500
Barbara Tyroler		Interactive Portraiture in Identity Explorations & the Creative Process, an Encounter with Neurodiversity	1,000	716
<b>TOTAL REQUESTED:</b>			<b>30,209</b>	<b>26,925</b>
<b>TOTAL COUNTY AMT. ALLOCATED BY BOCC FOR FALL, 2014 GRANTS</b>				<b>28,750</b>
<b>TOTAL COUNTY GRANT AMT. SPENT IN SPRING, 2014 FOR ARTIST GRANTS</b>				<b>1,750</b>
<b>TOTAL COUNTY 2014 GRANT AMT. SPENT TO DATE FOR OCAC PROGRAMS (Burwell School rental)</b>				<b>75</b>
<b>TOTAL COUNTY AMT. AVAILABLE FOR FALL, 2014 GRANTS</b>				<b>26,925</b>

Arts Grant Recipients  
Orange County Arts Commission

February 3, 2015

Fall, 2014 Grant Recipients:

- ArtsCenter
- Barbara Barnes
- Chapel Hill Philharmonia
- Cedar Ridge High School
- Sarah Cornette
- Door to Door of UNC Health Care
- Extraordinary Ventures
- Expedition School
- Friends of the Carrboro Branch Library
- Hillsborough Arts Council
- McDougle Elementary School PTA
- North Carolina Symphony Society, Inc.
- One Song Productions
- Phillips Middle School PTSA
- Seawell Elementary School PTA
- Lindsay Ann Leach Sparks
- Triangle Youth Ballet
- Barbara Tyroler

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No.** 4-b

**SUBJECT:** OWASA Annual Update Presentation

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**DEPARTMENT:** County Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

January 16, 2015 Letter from OWASA  
Board Chair John A. Young

**INFORMATION CONTACT:**

Donna Baker, Clerk to the Board, 245-2130  
Bonnie Hammersley, County Manager, 245-2300  
Ed Kerwin, OWASA Executive Director, 968-4421  
John A. Young, OWASA Board Chair, 968-4421

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**PURPOSE:** To receive a presentation and information from the Orange Water and Sewer Authority (OWASA) on recent activities.

**BACKGROUND:** OWASA Board of Directors' Chair John Young will make a presentation to the Board of Commissioners on recent OWASA activities and specifically addressing the topics outlined in the attachment. OWASA Executive Director Ed Kerwin will be at the meeting, and Orange County's appointees to the OWASA Board, Terri Buckner and Michael Hughes, have also been invited to attend.

**FINANCIAL IMPACT:** There is no financial impact associated with receiving the presentation.

**RECOMMENDATION(S):** The Manager recommends that the Board receive the presentation as information and provide any feedback as necessary.



# ORANGE WATER AND SEWER AUTHORITY

*A public, non-profit agency providing water, sewer and reclaimed water services  
to the Carrboro-Chapel Hill community.*

January 16, 2015

Chair Earl McKee  
Orange County Board of Commissioners  
PO Box 8181  
Hillsborough, NC 27278

Dear Chair McKee:

We are pleased to submit this report on our services and initiatives in 2014 for your February 3, 2015 meeting. I request a couple of minutes to make brief comments about our work and will be available to receive feedback and answer questions.

## **Preliminary engineering study for sewers in Historic Rogers Road Area**

OWASA entered an interlocal agreement with Orange County in June 2014 to do a preliminary engineering study for extending sewers in the Historic Rogers Road Area. In the summer and fall of 2014, we worked with the Jackson Center to inform residents about plans for the study and to get permission from 57 owners to go on their land to gather information needed for the study.

Our consultant, URS Corporation (URS), is checking the topography at several locations, getting soil samples and checking the location of underground utilities in the study area. URS will use the information to evaluate the potential routes for sewers and update the preliminary estimate of costs (initial preliminary estimate was about \$5.8 million). Our consultant's overall preliminary engineering report is on schedule for completion in March 2015.

To keep the project moving, our staff is working with County staff to draft a new interlocal agreement for the next phase of the project including design, bidding, permitting and installation of sewers. We understand the importance of this project and we will continue to work with County staff to provide our assistance.

## **Biosolids Management**

We are conducting a two-part study of biosolids management. The first part, which staff recently completed, was a comparison of the social, financial, and environmental performance of land application of liquid biosolids versus dewatering all of our biosolids for recycling at a private compost facility. A copy of staff's report is [here](#).

On January 8, 2015, after receiving comments from several citizens including several Orange County farmers participating in our program, we agreed to continue recycling liquid biosolids on farmland through 2015, and continue recycling about half of our biosolids through composting of dewatered biosolids.

Later this year, staff will evaluate additional options for further optimizing our biosolids management. We will continue to keep our stakeholders informed and to solicit their feedback.

### **Rates and financial management**

In June 2014, for the third consecutive year, we adopted a budget with no increase in monthly rates for water, sewer or reclaimed water services.

We are meeting all of our financial performance objectives and continue to have excellent credit ratings. Our recent refinancing of \$25 million in bonds will save our customers about \$2.5 million over the next 17 years. A news release on this topic is [here](#).

### **Affordability outreach**

As part of our service affordability efforts, in the spring of 2014 we initiated an Affordability Outreach Pilot Project to engage the community/target groups with information about how to reduce OWASA bills. We have been working with representatives from more than a dozen local social service and housing agencies on this initiative, and are very appreciative of Orange County staff's participation in this important effort. Work to date has included:

- revising OWASA processes to help customers avoid service disconnection for non-payment while the customer is seeking financial aid;
- giving the agencies water conservation/bill reduction information for their clients; and
- reviewing water use at several affordable housing locations to identify cost-effective opportunities to reduce bills, including conducting field audits at selected properties.

We have completed 19 water use audits in support of this effort, and we have been pleased to see a relatively high percentage of low-flush and high-efficiency toilets installed in several older residences we have visited. We believe that in many of those homes, water leaks and behavioral practices are key factors contributing to high water use and high OWASA bills for those customers.

### **Care to Share Customer Assistance Program**

On August 28, 2014, we changed the name of our customer assistance program to Care to Share as recommended by an inter-agency work group. The change is part of an initiative to increase donations to the program, which helps OWASA customers when they are unable to pay a water/sewer bill.

We are working on graphics for new Care to Share webpages. In 2015, we will implement a marketing plan for Care to Share and will seek assistance from and collaboration with organizations including local governments. Care to Share is funded with donations because we cannot use OWASA revenues to fund or promote Care to Share.

### **Energy Management**

We recently completed major energy efficiency improvements at our Mason Farm Wastewater Treatment Plant (WWTP), which accounts for about 60% of our total use of electricity. Those improvements have resulted in about a 30% reduction in electricity use at the WWTP, thereby enabling us to save more than \$120,000 a year while also reducing the greenhouse gas emissions associated with our energy use. We featured this project in our latest issue of the *Blue Thumb* (our customer newsletter), which is [here](#).

We will soon be developing an Energy Management Plan, which is Strategic Initiative #5 of our Strategic Plan. That plan will guide our future energy management, energy efficiency, and renewable energy decisions, actions, and investments. We will keep you updated and seek your feedback as we proceed with this important effort.

### **Long-Range Water Supply Plan and Jordan Lake access**

We will update OWASA's 2010 Long-Range Water Supply Plan. One of the first steps of this process will be to update our water demand projections. OWASA will work with our local governments and UNC staff to incorporate their growth projections into the analysis.

On November 14, 2014, we applied to the NC Division of Water Resources to retain our Jordan Lake allocation of about 5 million gallons per day (for use in extended droughts and operational emergencies). The NC Environmental Management Commission may decide on allocation requests in November 2015.

On November 13, 2014, we received information from OWASA staff on options to access our Jordan Lake allocation. Staff will incorporate this information in the draft update to our Long-Range Water Supply Plan.

### **Advanced Metering Infrastructure (AMI)**

In accord with our Strategic Plan, we will in coming months evaluate the feasibility of implementing AMI technology, which uses radio equipment and meters which can be read automatically to give customers and OWASA detailed information about individual customers' water use including indications of a potential water leak. Community engagement will be an important part of our process, but we agreed on November 13, 2014 to defer the engagement process until we receive the results of the feasibility study in 2016.

### **Forestry Management**

In accord with the Federal permit for the Cane Creek Reservoir, we are implementing a forestry management plan provided by the NC Wildlife Resources Commission for our 490 acre Cane Creek mitigation tract. From August through November 2014, our contractor carried out the plan on 407 acres of the tract (the remaining acres had been previously managed). The management included no cut areas around streams and at property boundaries near occupied homes on 151 acres, thinning on 201 acres and final harvest on 43 acres. Small hardwood

openings were done on the other 12 acres where the best oak and hickory trees were left to help regenerate those areas.

In 2015 we plan to reshape the road and logging decks to ensure proper drainage away from the streams on site and to seed them with a wildlife friendly mix. We will also spot treat a hardwood stand to encourage the development of oak and hickory trees.

The NC Forest Service (NCFS) is monitoring water quality on the mitigation land. The NCFS and US Forest Service will use the data to evaluate the effectiveness of forestry best management practices.

### **Strategic Planning**

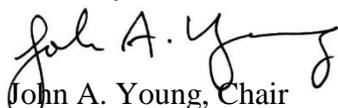
Following a public engagement process to solicit and carefully consider feedback, the OWASA Board adopted a new Strategic Plan on March 13, 2014 for Fiscal Years 2014 through 2017 with seven initiatives:

1. Provide reliable and high quality supply of water for the next 50 years
2. Engage the community
3. Implement a new customer billing and financial management system (if justified)
4. Adopt financial management policies and budget decision processes to ensure affordable services and fiscal sustainability
5. Implement an Energy Management Plan
6. Implement Advanced Metering Infrastructure
7. Develop a plan and policy framework for long-term management and disposition of OWASA lands

A copy of our Strategic Plan is [here](#).

We would be happy to provide you greater detail on any of our initiatives or to arrange a tour of our facilities. Just let Ed Kerwin, Executive Director ([ekerwin@owasa.org](mailto:ekerwin@owasa.org) or 919-537-2411) or me know.

Sincerely,



John A. Young, Chair  
OWASA Board of Directors

c: Mayor Lydia Lavelle, Town of Carrboro  
Mayor Mark Kleinschmidt, Town of Chapel Hill  
Ms. Bonnie Hammersley, Orange County Manager  
Mr. Roger L. Stancil, Chapel Hill Town Manager  
Mr. David Andrews, Carrboro Town Manager  
OWASA Board of Directors  
Ed Kerwin, OWASA Executive Director

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No.** 6-b

**SUBJECT:** Motor Vehicle Property Tax Releases/Refunds

**DEPARTMENT:** Tax Administration

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Resolution  
Releases/Refunds Data Spreadsheet  
Reason for Adjustment Summary

**INFORMATION CONTACT:**

Dwane Brinson, Tax Administrator,  
919-245-2726

**PURPOSE:** To consider adoption of a resolution to release motor vehicle property tax values for fourteen (14) taxpayers with a total of seventeen (17) bills that will result in a reduction of revenue.

**BACKGROUND:** North Carolina General Statute (NCGS) 105-381(a)(1) allows a taxpayer to assert a valid defense to the enforcement of the collection of a tax assessed upon his/her property under three sets of circumstances:

- (a) "a tax imposed through clerical error", for example when there is an actual error in mathematical calculation;
- (b) "an illegal tax", such as when the vehicle should have been billed in another county, an incorrect name was used, or an incorrect rate code (the wrong combination of applicable county, municipal, fire district, etc. tax rates) was used;
- (c) "a tax levied for an illegal purpose", which would involve charging a tax which was later deemed to be impermissible under state law.

NCGS 105-381(b), "Action of Governing Body" provides that "Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made".

For classified motor vehicles, NCGS 105-330.2(b) allows for a full or partial refund when a tax has been paid and a pending appeal for valuation reduction due to excessive mileage, vehicle damage, etc. is decided in the owner's favor.

**FINANCIAL IMPACT:** Approval of these release/refund requests will result in a net reduction of \$4,282.94 to Orange County, the towns, and school and fire districts. Financial impact year to date for FY 2014-2015 is \$29,708.80.

**RECOMMENDATION(S):** The Manager recommends that the Board:

- Accept the report reflecting the motor vehicle property tax releases/refunds requested in accordance with the NCGS; and
- Approve the attached release/refund resolution.

NORTH CAROLINA

RES-2015-004

ORANGE COUNTY

**REFUND/RELEASE RESOLUTION (Approval)**

**Whereas**, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

**Whereas**, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

**Whereas**, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT** the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on \_\_\_\_\_, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)  
 Illegal tax G.S. 105-381(a)(1)(b)  
 Appraisal appeal G.S. 105-330.2(b)

**BOCC REPORT - REGISTERED MOTOR VEHICLES  
 FEBRUARY 3, 2015**

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Barefoot, John	220105991	2014	24,010	24,010	(204.74)	Situs error (illegal tax)
Barefoot, John	22459376	2014	27,600	27,600	(230.87)	Situs error (illegal tax)
Cannon, Scott	23890714	2014	22,140	22,140	(190.33)	Situs error (illegal tax)
Churchill, Susan	23363732	2014	11,870		(228.92)	Changed county to Alamance (illegal tax)
Fluet, Timothy	21200305	2013	19,450	19,450	(177.27)	Situs error (illegal tax)
Grimes, Austin	23662951	2014	22,770		(270.03)	Military exempt (illegal tax)
Grimes, Austin	23694565	2014	27,020		(482.81)	Military exempt (illegal tax)
Hill, Edward	23651066	2014	27,400	500	(257.67)	Acquired antique plate (appraisal appeal)
Holloway, Margaret	23693055	2014	24,511	24,511	(208.39)	Situs error (illegal tax)
Koehler, Roland	21713462	2014	25,759	25,759	(217.47)	Situs error (illegal tax)
Lamm, Tonya	23345451	2014	13,870		(129.58)	Situs error (illegal tax)
Price, Stephen	23999786	2014	33,411	500	(551.52)	Acquired antique plate (appraisal appeal)
Russ, David Leon	24004376	2014	34,800	500	(319.53)	Acquired antique plate (appraisal appeal)
Shay, Christina Marie	23846387	2014	25,900		(464.03)	Changed county to Chatham (illegal tax)
Tezai, John	22324192	2014	21,230		(195.02)	Changed county to Person (illegal tax)
Webb, Britton	23757796	2014	16,210	16,210	(154.76)	Situs error (illegal tax)
				<b>TOTAL</b>	<b>(4,282.94)</b>	

**Military Leave and Earning Statement:** Is a copy of a serviceman's payroll stub covering a particular pay period. This does list his home of record, which is his permanent state of residence where he would pay any state income taxes.

## Vehicle Titles

**Salvaged and Salvage Rebuilt:** Any repairs that exceed 75% of the vehicle's market value using NADA, Kelly Blue Book and various other publications. When the insurance company has totaled the vehicle, and the customer has received the claim check, four things can happen:

- Insurance company can keep the vehicle.
- Customer can keep the vehicle. The customer is instructed to contact the local DMV inspector to have an initial inspection done, for vehicles 2001 to 2006 (these dates change yearly, example in 2007 the models will be 2002-2007).
- Affidavit of Rebuilder- The inspector lists each part that needs to be repaired.
- Final inspection- if all work is cleared and approved by the inspector then the rebuilt status is then removed (salvaged status remains).

**Note: Finance companies will not finance a salvaged vehicle.**

**Total Loss:** Repairs were more than the market value of the vehicle and the insurance company is unwilling to pay for the repairs.

**Total Loss/Rebuilt:** Whatever the repairs were to make the vehicle road worthy after a Total Loss status has been given. Vehicle must be 5 years old or older. Vehicle status then remains as salvaged or rebuilt.

**Certificate of Reconstruction:** When work has been done on (vehicles 2001-2006 in year 2006) this is issued when the inspector didn't see the original damaged and the vehicle has been repaired.

**Certificate of Destruction:** NC DMV will not register this type of vehicle. It is not fit for North Carolina roads.

**Custom Built:** When the customer has built this vehicle himself or herself. Ex. parts taken from various vehicles to build one vehicle. Three titles are required from the DMV in this case. 1) Frame 2) Transmission 3) Engine. Then an indemnity bond must be issued. An indemnity bond must also be issued when the vehicle does not have a title at all.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No. 6-c**

**SUBJECT:** Property Tax Releases/Refunds

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**DEPARTMENT:** Tax Administration

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Resolution  
Spreadsheet

**INFORMATION CONTACT:**

Dwane Brinson, Tax Administrator,  
(919) 245-2726

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**PURPOSE:** To consider adoption of a resolution to release property tax values for four (4) taxpayers with a total of four (4) bills that will result in a reduction of revenue.

**BACKGROUND:** The Tax Administration Office has received thirteen taxpayer requests for release or refund of property taxes. North Carolina General Statute 105-381(b), "Action of Governing Body" provides that "upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the Taxing Unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made". North Carolina law allows the Board to approve property tax refunds for the current and four previous fiscal years.

**FINANCIAL IMPACT:** Approval of this change will result in a net reduction in revenue of \$3,259.68 to the County, municipalities, and special districts. The Tax Assessor recognized that refunds could impact the budget and accounted for these in the annual budget projections.

**RECOMMENDATION(S):** The Manager recommends the Board approve the attached resolution approving these property tax release/refund requests in accordance with North Carolina General Statute 105-381.

NORTH CAROLINA

RES-2015-005

ORANGE COUNTY

**REFUND/RELEASE RESOLUTION (Approval)**

**Whereas**, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

**Whereas**, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

**Whereas**, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT** the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on \_\_\_\_\_, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)  
 Illegal tax G.S. 105-381(a)(1)(b)  
 Appraisal appeal G.S. 105-330.2(b)

**BOCC REPORT - REAL/PERSONAL  
 FEBRUARY 3, 2015**

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Cupstar Broadcasting	230946	2014	25,000	0	(251.94)	Assessed in error (illegal tax)
Eskendri, Nasser	268151	2014	175,200	97,000	(1,259.33)	Incorrect value (clerical error)
Triumph LLC	297047	2014	26,924	0	(461.42)	Assessed in error (illegal tax)
White Cross Volunteer Fire Department	280805	2014	98,333	0	(1,286.99)	Assessed in error (illegal tax)
				TOTAL	(3,259.68)	

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No. 6-d**

**SUBJECT:** Applications for Property Tax Exemption/Exclusion

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**DEPARTMENT:** Tax Administration

**PUBLIC HEARING: (Y/N)**

No

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**ATTACHMENT(S):**

Exempt Status Resolution  
Spreadsheet  
Requests for Exemption/Exclusion

**INFORMATION CONTACT:**

Dwane Brinson, Tax Administrator,  
(919) 245-2726

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**PURPOSE:** To consider five (5) untimely applications for exemption/exclusion from ad valorem taxation for five (5) bills for the 2014 tax year.

**BACKGROUND:** North Carolina General Statutes (NCGS) typically require applications for exemption to be filed during the listing period, which is usually during the month of January. Applications for Elderly/Disabled Exclusion, Circuit Breaker Tax Deferment and Disabled Veteran Exclusion should be filed by June 1<sup>st</sup> of the tax year for which the benefit is requested. NCGS 105-282.1(a1) does allow some discretion. Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the Board of Equalization and Review, the Board of County Commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this provision applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Three of the applicants are applying for homestead exclusion based on NCGS 105-277.1, which allows exclusion of the greater of twenty-five thousand dollars (\$25,000) or fifty percent (50%) of the appraised value of the residence plus the value of up to one (1) acre of land.

One applicant is applying for exclusion based on NCGS 105-277.4(a1), which allows for an untimely application to be approved for taxation at present use value assessment.

One applicant is applying for exclusion based on NCGS 105-277.1C, which allows for an exclusion of \$45,000 for an honorably discharged Disabled American Veteran.

Including these five (5) applications, the Board will have considered a total of 49 untimely applications for exemption of 2014 taxes since the 2014 Board of Equalization and Review adjourned on May 23rd. Taxpayers may submit an untimely application for exemption of 2014 taxes to the Board of Commissioners through December 31, 2014.

Based on the information supplied in the application and based on the above-referenced General Statutes, the application may be approved by the Board of County Commissioners.

NCGS 105-282.1(a1) permits approval of such application if good cause is demonstrated by the taxpayer.

**FINANCIAL IMPACT:** The reduction in the County's tax base associated with approval of the exemption application will result in a reduction of FY 2014/2015 taxes due to the County, municipalities, and special districts in the amount of \$5,355.85.

**RECOMMENDATION:** The Manager recommends the Board approve the attached resolution for the above-listed applications for FY 2014/2015 exemption.

NORTH CAROLINA

RES-2015-006

ORANGE COUNTY

**EXEMPTION/EXCLUSION RESOLUTION**

**Whereas**, North Carolina General Statutes 105-282.1 empowers the Board of County Commissioners to approve applications for exemption after the close of the listing period, and

**Whereas**, good cause has been shown as evidenced by the information packet provided, and

**Whereas**, the Tax Administrator has determined that the applicants could have been approved for 2014 had applications been timely.

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY**

**COMMISSIONERS OF ORANGE COUNTY THAT** the properties applying for exemption for 2014 are so approved as exempt.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on \_\_\_\_\_ said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Clerk to the Board of Commissioners

Late exemption/exclusion application - GS 105-282.1(a1)

**BOCC REPORT - REAL/PERSONAL  
FEBRUARY 3, 2015**

<b>NAME</b>	<b>ABSTRACT NUMBER</b>	<b>BILL YEAR</b>	<b>ORIGINAL VALUE</b>	<b>TAXABLE VALUE</b>	<b>FINANCIAL IMPACT</b>	<b>REASON FOR ADJUSTMENT</b>
Machuga, Joseph Jr Trustee	301562	2014	145,829	72,696	(691.78)	Late application for exemption G.S. 105-277.1
Roberts, Russell	2239	2014	130,258	79,069	(487.11)	Late application for exemption G.S. 105-277.1
Rogers, Bettie	66513	2014	283,716	238,716	(754.11)	Late application for exemption G.S. 105-277.1C
Volovyk, Zoya	279116	2014	193,702	96,851	(1,559.69)	Late application for exemption G.S. 105-277.1
Wells, Charles A	92189	2014	207,700	11,907	(1,863.16)	Late application for PUV G.S. 105-277.4.(a1)
				TOTAL	(5,355.85)	

January 1, 2015 thru January 15, 2015

FILED

DEC 30 2014

TAXPAYER SERVICES



### Request for Tax Relief Late Application Filing

Date: 12-30-2014

To Whom It May Concern:

I, (PRINT NAME) Joseph Machuga Jr., wish to be considered for Property Tax Relief Exemption or Exclusion for the year \_\_\_\_\_ on Parcel Identification Number (PIN) # 9863229315.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

- I was not aware that this exemption was available to me.
- I just found out about the Property Tax Relief Program.
- Other (please explain)

Thank you,

Joseph Machuga Jr.  
(Signature)

How did you learn of this exemption?

tax office a friend

1-12-15

Please accept this late application for  
Property Tax Relief for 2014 as I did  
not realize this program was available.

Thank you so much for your time.

Russell E. Roberts



**Request for Tax Relief  
Late Application Filing**

**FILED**

**JAN 08 2015**

**ORANGE COUNTY  
TAX ADMINISTRATION**

Date: 1-8-15

To Whom It May Concern:

I, (PRINT NAME) Bettie Rogers, wish to be considered for Property Tax Relief Exemption or Exclusion for the year 2014 on Parcel Identification Number (PIN) # 9870445166.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

Application was lost

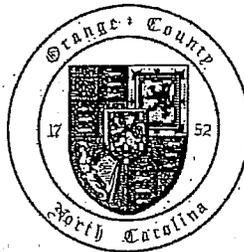
Thank you,

Bettie Rogers  
(Signature)

How did you learn of this exemption?

\_\_\_\_\_

FILED  
DEC 30 2014



### Request for Tax Relief Late Application Filing

Date: 12-30-2014

To Whom It May Concern:

I, (PRINT NAME) Zoya Volodyk, wish to be considered for Property Tax Relief Exemption or Exclusion for the year 2014 on Parcel Identification Number (PIN) # 9789398132.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

- I was not aware that this exemption was available to me.
- I just found out about the Property Tax Relief Program.
- Other (please explain)

\_\_\_\_\_  
\_\_\_\_\_

Thank you,

(Signature)

How did you learn of this exemption?

\_\_\_\_\_

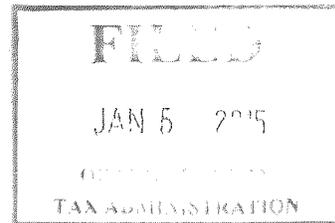
12/31/2014

Orange County Tax Administration  
Assessment Division  
228 S. Churton St., Suite 200  
P.O. Box 8181  
Hillsborough, NC. 27278

MRS. MOORE,

I am requesting that my application  
be approved for participation in  
the use value program. My application  
is late because I was sick and unable  
to submit the application timely.

Charles A. Wells  
Charles G. Wells  
PIN 9940563597



**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No.** 6-e

**SUBJECT:** Advertisement of Tax Liens on Real Property

**DEPARTMENT:** Tax Administration

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

- 1) Order of the Board of County Commissioners in Accordance with NCGS 105-369
- 2) Advertisement Headers
- 3) *Contents of the Advertisement: On File in the Clerk to the Board of Commissioner's Office*

**INFORMATION CONTACT:**

Dwane Brinson, Tax Administrator,  
(919) 245-2726

**PURPOSE:** To receive a report on the amount of unpaid taxes for the current year that are liens on real property as required by North Carolina General Statute (NCGS) 105-369 and to approve a request that March 25, 2015 be set by the Board as the date for the tax lien advertisement.

**BACKGROUND:** North Carolina General Statute 105-369 requires the Tax Collector to report to the governing board the total amount of unpaid taxes for the current year that are liens on real property. This report is available in the Clerk to the Board of County Commissioners' office. Upon receipt of this report, the governing board must order and set a date for the lien advertisement. Tax liens may be advertised any time between March 1 and June 30. All properties that were sold during the year of 2014 will be advertised in the new owners' name.

The process includes that a notice alerting property owners to the pending advertisement must be mailed at least 30 days in advance of the date of advertisement. This mailed notice will state that the last day to pay 2014 taxes in order to avoid being advertised is March 2, 2015. Between the mailed notice and the advertised notice, property owners are advised that collection efforts are underway. North Carolina General Statute 105-369 mandates both these notices.

North Carolina General Statute 105-369 (d) requires the Tax Collector to determine the actual cost of the advertisement and to set a fee to cover the actual costs. The cost for advertisement is \$3.75 per parcel to cover the costs to advertise all tax liens in both *The Herald Sun* and *The News of Orange*.

**FINANCIAL IMPACT:** There will be no net financial impact to the County.

**RECOMMENDATION(S):** The Manager recommends that the Board accept the report and set the lien sale advertisement date for March 25, 2015.

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
IN ACCORDANCE WITH G.S. 105-369**

State of North Carolina  
County of Orange

To: T. Dwane Brinson, Tax Collector of Orange County

You are hereby authorized, empowered, and commanded to advertise tax liens on real property for failure to pay 2014 taxes. You shall advertise said liens by posting a notice of the liens at the county courthouse and by publishing each lien at least one time in one or more newspapers having general circulation in the taxing unit. **Advertisement of the tax liens shall be made on Wednesday, March 25th, 2015.**

This order shall be a full and sufficient authority to direct, require, and enable you to advertise said tax liens in accordance with North Carolina General Statute 105-369.

Witness my hand and official seal, this

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Earl McKee

Chair, Board of County Commissioners

Attest:

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Donna Baker

Clerk to the Board of County Commissioners

(Advertisement to appear in *The Herald Sun*)

**NOTICE OF ADVERTISEMENT OF TAX LIENS ON REAL PROPERTY  
ORANGE COUNTY AND  
TOWNS OF CARRBORO, CHAPEL HILL, AND HILLSBOROUGH**

Under and by virtue of the authority vested in me by Section 105-369 of the North Carolina General Statutes and pursuant to an order of the Board of Commissioners of Orange County dated **February 3, 2015**, I am hereby advertising tax liens for the year 2014 upon the real estate described below. The amount advertised will be increased by interest and cost. The omission of interest and cost from the amount advertised will not constitute a waiver of the taxing unit's claim for these items. The real estate subject to the lien, the name of the taxpayer (owner as of January 6, 2015), and the amount of taxes due are set out below. If the taxes remain unpaid the lien will be foreclosed by the taxing unit and the property sold to satisfy the claim for the taxes. These collection procedures do not apply to taxpayers under a current U S Bankruptcy plan. When a parcel was subdivided after January 1, 2014 and the ownership of one or more of the resulting parcels was transferred, the amount of the tax lien on each parcel is the amount of the lien on the original parcel as it existed on January 1, 2014, as shown in this advertisement. **This list includes all properties in Orange County.**

This, the 25<sup>th</sup> day of March 2015.

T. Dwane Brinson  
Orange County Consolidated  
City-County Tax Collector

(Advertisement to appear in *The News of Orange*)

**NOTICE OF ADVERTISEMENT OF TAX LIENS ON REAL PROPERTY  
ORANGE COUNTY AND  
TOWNS OF CARRBORO, CHAPEL HILL, AND HILLSBOROUGH**

Under and by virtue of the authority vested in me by Section 105-369 of the North Carolina General Statutes and pursuant to an order of the Board of Commissioners of Orange County dated **February 3, 2015**, I am hereby advertising tax liens for the year 2014 upon the real estate described below. The amount advertised will be increased by interest and cost. The omission of interest and cost from the amount advertised will not constitute a waiver of the taxing unit's claim for these items. The real estate subject to the lien, the name of the taxpayer (owner as of January 6, 2015), and the amount of taxes due are set out below. If the taxes remain unpaid the lien will be foreclosed by the taxing unit and the property sold to satisfy the claim for the taxes. These collection procedures do not apply to taxpayers under a current U S Bankruptcy plan. When a parcel was subdivided after January 1, 2014 and the ownership of one or more of the resulting parcels was transferred, the amount of the tax lien on each parcel is the amount of the lien on the original parcel as it existed on January 1, 2014, as shown in this advertisement. **This list includes all properties in Orange County.**

This, the 25<sup>th</sup> day of March 2015.

T. Dwane Brinson  
Orange County Consolidated  
City-County Tax Collector

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No.** 6-f

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**SUBJECT:** Orange County Arts Commission Annual DCP Renewal with NC Arts Council

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**DEPARTMENT:** Orange County Arts  
Commission

**PUBLIC HEARING: (Y/N)**

No
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**ATTACHMENT(S):**

**INFORMATION CONTACT:**  
Martha Shannon, 919-968-2011

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**PURPOSE:** To authorize the Orange County Arts Commission and staff to apply by the March 2, 2015 deadline for annual Designated County Partner (DCP) renewal with the NC Arts Council in order to receive state Grassroots Arts Program funds for Orange County.

**BACKGROUND:** The 1985 Resolution creating the Orange County Arts Commission stated that “the Commission shall be the Local Distributing Agent (LDA) to advise the Board of Commissioners of the annual allotment of Grassroots Arts Program funds.”

When the Grassroots Arts Program was established in 1977, the legislation stated that the role of the county commissions was to nominate an LDA, which if approved by the NC Arts Council would have the final authority in determining the expenditure of its county Grassroots allotment.

The Orange County Arts Commission has served as the Local Distributing Agent (now called Designated County Partner) in Orange County since 1985, acting in accordance with Grassroots Arts Program authority for determining the expenditure of Grassroots allotments.

**FINANCIAL IMPACT:** There is no financial impact in FY 2014-15. The estimated FY 2015-16 allotment of state funds to Orange County through the Grassroots Arts Program of the NC Arts Council has not yet been released by the NC Arts Council. However, because it is formula funded based on population, it should be similar to the County’s FY 2014-15 allocation, which was \$30,951.

**RECOMMENDATION(S):** The Manager recommends that the Board authorize the Orange County Arts Commission and staff to apply by the March 2, 2015 deadline for Designated County Partner (DCP) renewal from the NC Arts Council in order to receive state Grassroots Arts Program funds for Orange County.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS  
ACTION AGENDA ITEM ABSTRACT**  
Meeting Date: February 3, 2015

**Action Agenda  
Item No.** 6-g

**SUBJECT:** Request for Road Addition to the State Maintained Secondary Road System

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**DEPARTMENT:** Planning and Inspections

**PUBLIC HEARING:** (Y/N)

No
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**ATTACHMENT(S):**

1. Vicinity Maps
2. Subdivision Plat
3. NCDOT Correspondence and Documentation
4. Excerpt of October 23, 2007 BOCC Minutes

**INFORMATION CONTACT:**

Craig Benedict, 245-2585  
Michael Harvey, 245-2597  
Tom Altieri, 245-2575  
Abigaile Pittman, 245-2567

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**PURPOSE:** To review Whirlaway Lane in the context of BOCC policy and make a recommendation to the North Carolina Department of Transportation (NCDOT) and the North Carolina Board of Transportation (NCBOT) on a petition to add it to the State Maintained Secondary Road System.

**BACKGROUND:** On October 23, 2007 the BOCC adopted a policy requiring an 'ad-hoc' review of petitions by staff on requests to include roadways, previously approved as private roads through the minor and/or exempt subdivision process, into the State maintenance system. The staff review is to ensure compliance with various existing regulations and policies associated with the approval of a public road.

An excerpt of the minutes from the October 23, 2007 meeting where this policy was discussed and adopted is contained in Attachment 4. During the meeting the County Attorney at the time, Mr. Geoffrey Gledhill, was of the opinion that a formal ordinance amendment was not necessary to incorporate this 'ad-hoc' review. Therefore the policy has not been incorporated into existing development regulations. The abstract for this item can be viewed at: <http://orangecountync.gov/OCCLERKS/0710236d.pdf>.

This policy, as approved, adheres to the following cadence:

1. The BOCC makes a finding that the request is compliant with the provisions of Section 7.8.1 *Access and Roadways* of the Unified Development Ordinance (UDO), namely:
  - a. Consistency with Comprehensive Plan:
    - i. The provision of street rights-of-way shall conform to and meet the requirements of the Orange County Comprehensive Plan.
    - ii. Reservation for or dedication of street rights-of-way for future transportation facilities proposed in the adopted Comprehensive Plan shall be required where appropriate.

- iii. A subdivider shall not be required to provide or dedicate right-of-way for a proposed street to which access would be prohibited by any governmental agency.
- b. Compliance with Access Management Plans:
    - i. Subdivision of land abutting a roadway for which the Board of County Commissioners has approved recommendations from a plan or corridor study is subject to provisions of the approved corridor plan or study.
      - 1. In such cases, the subdivider shall provide any improvements or other means to ensure construction recommended in such plan or corridor study. Such improvements may include facilities for bicycles, sidewalks, and public transportation.
      - 2. The subdivider, in cases where the recommendations address access management, shall use design elements recommended in the plan or corridor study to reduce conflict points.
    - ii. Policies prescribed in Phase V of the Access Management Awareness Project and Report, or other adopted studies of strategies, shall be considered during subdivision and site plan review to assess access management and other corridor design considerations.
  - c. Coordinated Street System:
    - i. All subdivisions shall have a coordinated street system with public or private streets that access a public municipal street or a public State maintained street in accordance with the following:
      - 1. Public street rights-of-way shall abut adjacent properties as necessary to provide connectivity to the countywide transportation network; and
      - 2. Lot access to streets serving the subdivision shall be limited in the case of streets that provide a link between two or more roads designated in the Comprehensive Plan as arterials or collectors.
      - 3. All subdivisions shall have at least one street that intersects with or joins a public municipal street, or a public State maintained street.
2. The BOCC makes a finding that the request is compliant with the provisions of Section 7.8.2 *Public Streets – Where Required* of the UDO, namely:
- a. The subdivision streets would be accepted by the State for maintenance if:
    - i. They are built in a manner which satisfies the minimum State design and construction criteria for subdivision streets; and
    - ii. They would satisfy other requirements for addition to the State maintenance system, including, but not limited to, the general density standard of at least two occupied residences for each one-tenth of a mile of subdivision street; or
  - b. The subdivision streets extend existing streets which are public; or

- c. The subdivision streets are part of a development which is located in an area designated as Urban or Transition by the Orange County Comprehensive Plan; or
  - d. A proposed street is designated as an arterial or collector on an approved Thoroughfare Plan for a municipality or in the Orange County Comprehensive Plan; or
  - e. The subdivision streets are part of a non-residential development consisting of office, retail, industrial, and similar businesses, each located on a separate lot. This provision shall only apply to that portion of a subdivision being developed for non-residential purposes.
3. That the proposed addition of the roadway to the State Maintained Secondary Road System will not create a situation where additional subdivision activity would be allowed without County review and approval.

In this specific instance, staff is providing an assessment and recommendation on the proposed addition of Whirlaway Lane to the State Maintained Secondary Road System.

Whirlaway Lane is a private road approved by staff on both exempt subdivision plats and via minor subdivision application(s) reviewed/acted upon from 2004 through 2006. The lots created through these processes became known as Triple Crown. Please refer to Attachment 1 for a vicinity map of the development.

During the intervening period, local residents undertook an effort to improve the roadway with the apparent intent of requesting that maintenance responsibilities be assumed by the State. This included the dedication of property to create the required 50 foot public road right-of-way, accomplished with the recordation of an exempt subdivision plat within Plat Book 111 Page 146 of the Orange County Register of Deeds office. A copy of this exempt subdivision plat can be found in Attachment 2.

Based on the information staff has available, NCDOT has determined that the re-developed roadway now complies with State road standards. Copies of relevant NCDOT documents can be found in Attachment 3.

Staff Analysis: In reviewing this request, consistent with the aforementioned policy, staff offers the following:

- a. In accordance with Section 7.8.1 (A) of the UDO, staff finds the re-development of Whirlaway Lane by local residents into a public road is consistent with the provisions of the Comprehensive Plan, specifically:
  - i. Land Use Overarching Goal: Coordination of the amount, location, pattern, and designation of future land uses, with availability of County services and facilities sufficient to meet the needs of Orange County's population and economy consistent with other Comprehensive Plan element goals and objectives;
  - ii. Land Use Goal 1: Fiscally and environmentally responsible, sustainable growth, consistent with the provision of adequate services and facilities and a high quality of life;

- iii. Land Use Goal 2: Land uses that are appropriate to on-site environmental conditions and features, and that protect the natural resources, cultural resources, and community character;
- iv. Transportation Goal 3: Integrated land use planning and transportation planning that serves existing development, supports future development, and is consistent with the County's land use plans which include provisions for preserving the natural environment and community character.

STAFF COMMENT: Given existing development in the area, both on lots within and external to the Triple Crown subdivision, it is doubtful the County would have required a stub-out on Whirlaway Lane to an adjacent property.

Please note that, while not part of this review, staff did require Triple Crown Drive to provide access to an adjacent 100 acre parcel to the south. The County approved a Major Subdivision, specifically Triple Crown Farms, in 2014 utilizing this roadway as the primary means of ingress/egress.

- b. The existing roadway abuts Triple Crown Drive. In accordance with Section 7.8.1 (B) of the UDO, staff has determined there are no access management plans for this area and the addition of Whirlaway Lane for State maintenance purposes should not have an impact on future studies or transportation planning efforts.
- c. As required by Section 7.8.1 (C) of the UDO, staff has determined the proposal complies with County regulations requiring a coordinated street system while protecting existing natural features.

In staff's opinion, the road should not be extended any further east or north given existing topography, development on various parcels, and potential harm to identified water bodies..

- d. As required by Section 7.8.2 of the UDO, staff has determined the road has been re-developed in accordance with established NCDOT minimum roadway standards and can be accepted for maintenance purposes.
- e. The lots along Whirlaway Lane cannot be further subdivided without going through the major subdivision process as detailed within the UDO.

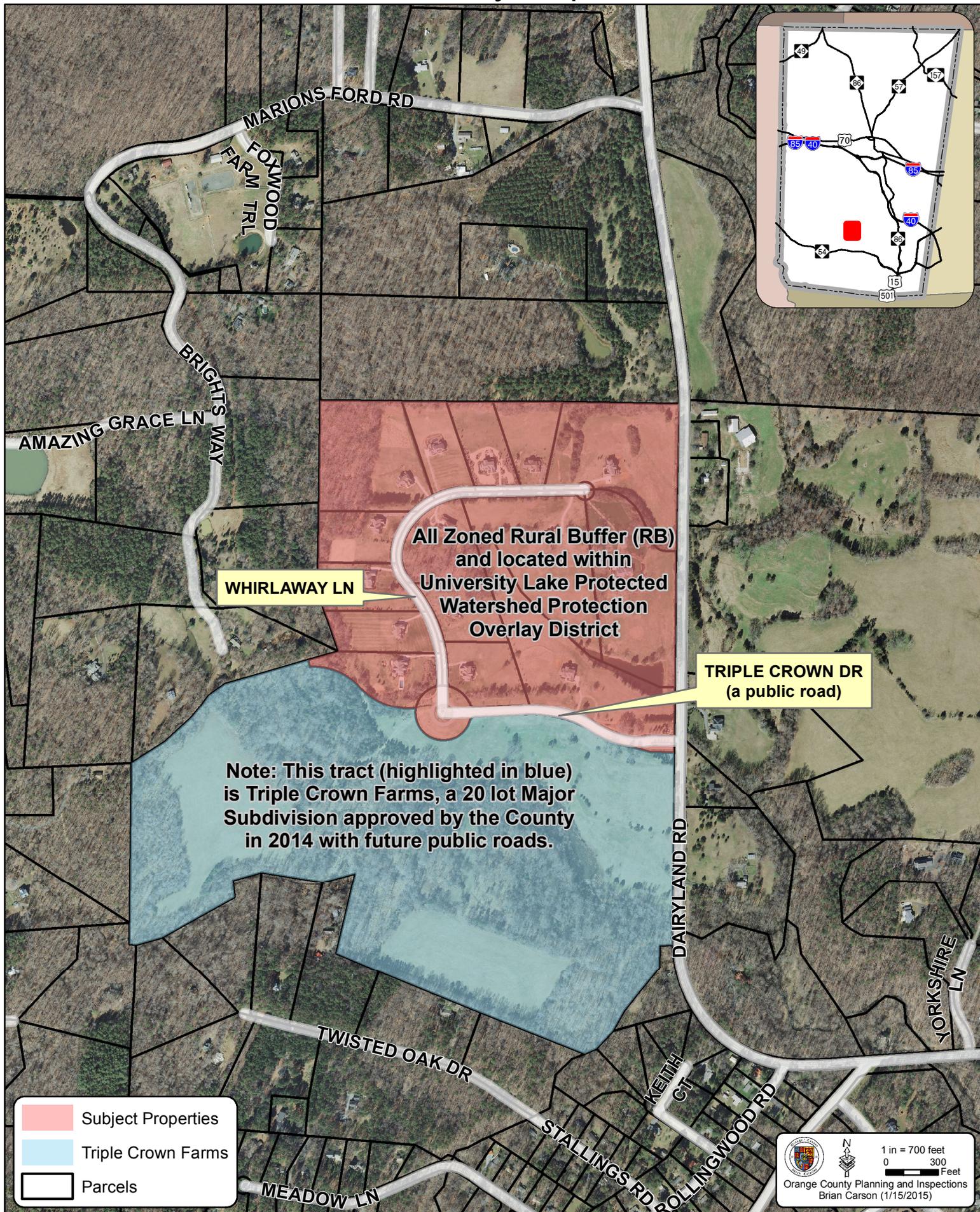
The various properties are still bound by the Declaration of Development Restrictions and Requirements recorded for each individual phase of the project.

**FINANCIAL IMPACT:** There is no direct financial impact to the County associated with this item. NCDOT will incur additional maintenance responsibilities and costs.

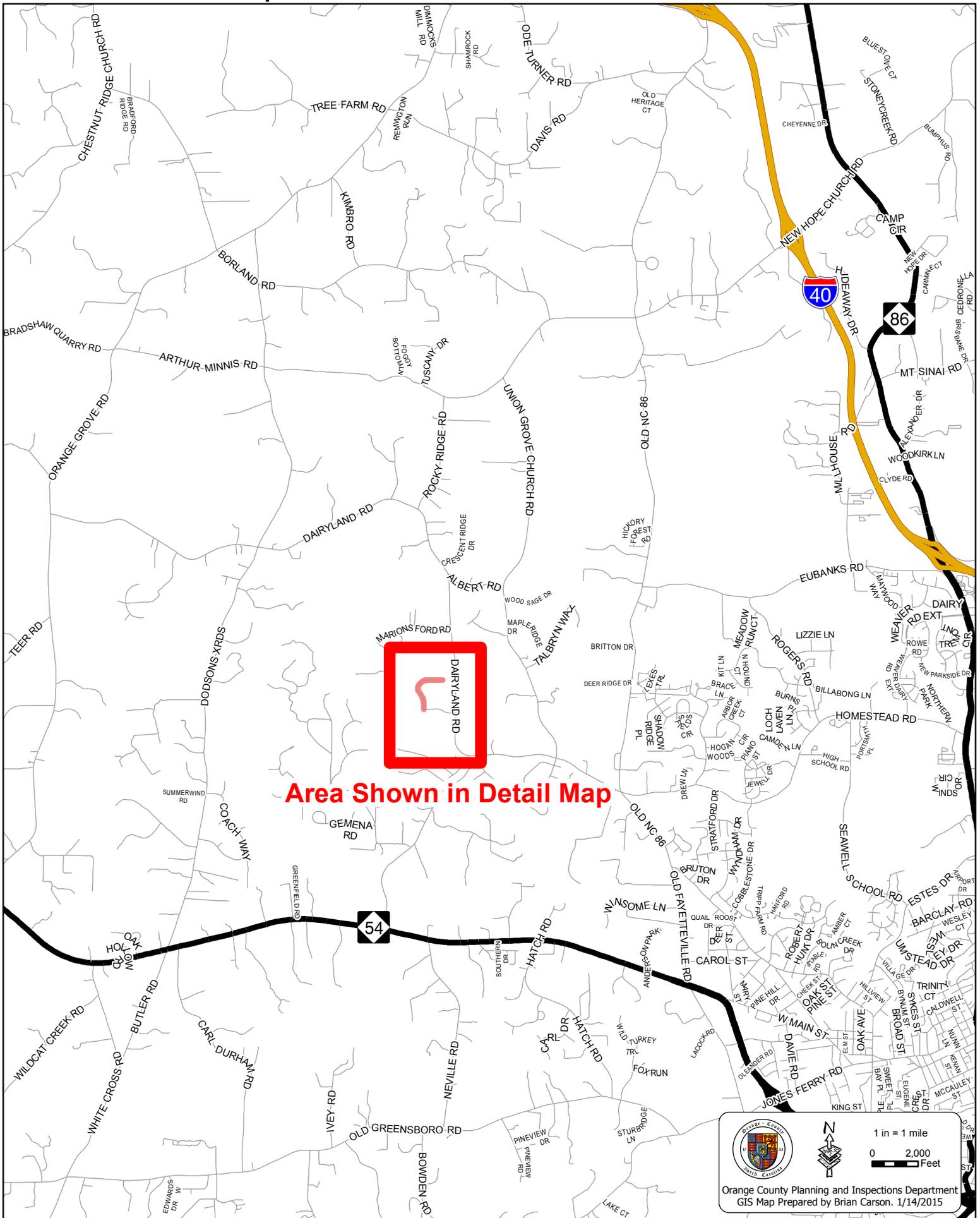
**RECOMMENDATION(S):** The Manager recommends the Board:

- 1) Make an affirmative finding that the re-development of Whirlaway Lane into a public road is consistent with the provisions of Section 7.8.1 and 7.8.2 of the UDO as recommended by staff; and
- 2) Recommend sending the application to NCDOT for addition to the State Maintained Secondary Road System.

# Vicinity Map



# Triple Crown Estates Subdivision



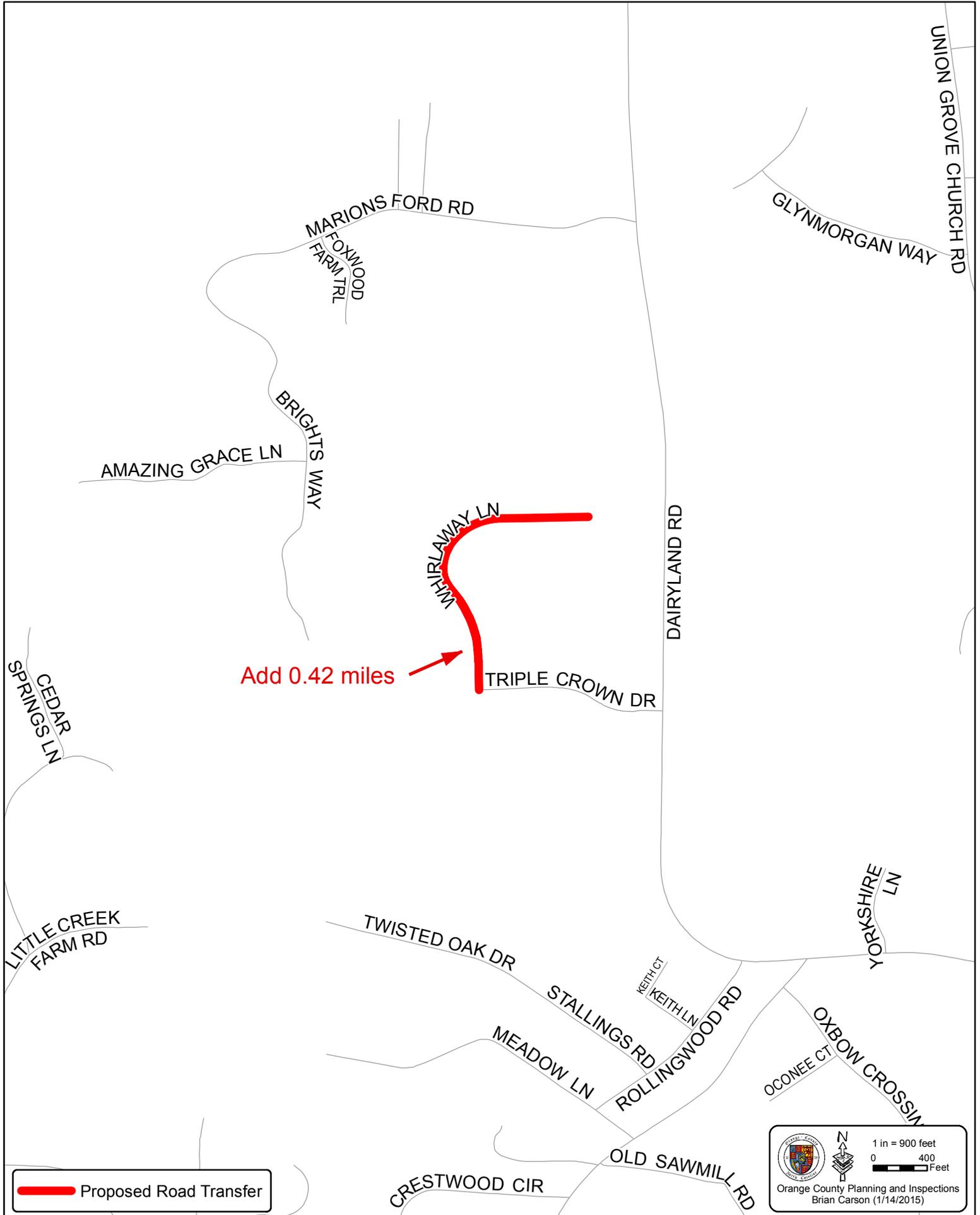
**Area Shown in Detail Map**




1 in = 1 mile  
0 2,000 Feet

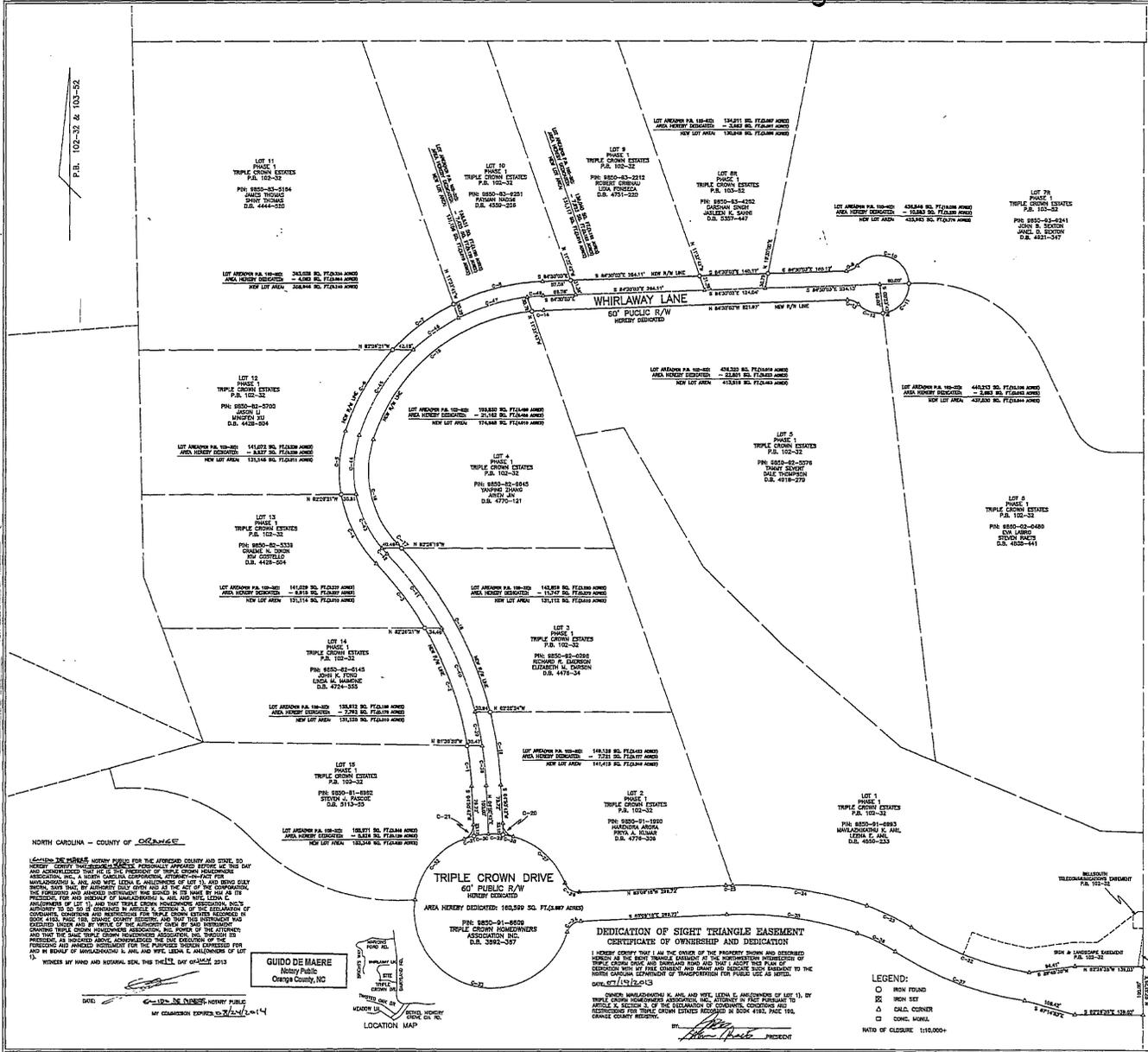
Orange County Planning and Inspections Department  
GIS Map Prepared by Brian Carson. 1/14/2015

# Detail Map of Triple Crown Estates Subdivision <sup>7</sup>



 Proposed Road Transfer

 1 in = 900 feet  
0 400 Feet  
Orange County Planning and Inspections  
Brian Carson (1/14/2015)



**DEDICATION OF WHIRLWAY LANE**  
**CERTIFICATE OF OWNERSHIP AND DEDICATION**

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREIN AND THAT THE PUBLIC USE OF THE ROAD SHOWN AND DESCRIBED HEREIN IS IN THE BEST INTEREST OF THE PUBLIC AND THAT THE ROAD IS NECESSARY FOR THE PROPER DEVELOPMENT OF THE ADJACENT LANDS AND THAT THE ROAD IS NECESSARY FOR THE PROPER DEVELOPMENT OF THE ADJACENT LANDS AND THAT THE ROAD IS NECESSARY FOR THE PROPER DEVELOPMENT OF THE ADJACENT LANDS...

NORTH CAROLINA - COUNTY OF ORANGE  
 DEPARTMENT OF TRANSPORTATION  
 DIVISION OF HIGHWAYS  
 PROPOSED SUBSIDIZED ROAD  
 CONSTRUCTION STANDARDS CERTIFICATION

DATE: 7-19-12  
 DISTRICT ENGINEER: [Signature]  
 DATE: 7-19-12

**DEDICATION OF TRIPLE CROWN DRIVE**  
**CERTIFICATE OF OWNERSHIP AND DEDICATION**

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREIN AND THAT THE PUBLIC USE OF THE ROAD SHOWN AND DESCRIBED HEREIN IS IN THE BEST INTEREST OF THE PUBLIC AND THAT THE ROAD IS NECESSARY FOR THE PROPER DEVELOPMENT OF THE ADJACENT LANDS AND THAT THE ROAD IS NECESSARY FOR THE PROPER DEVELOPMENT OF THE ADJACENT LANDS...

DATE: 7/19/12  
 DISTRICT ENGINEER: [Signature]

**CERTIFICATE FOR EXEMPT SUBDIVISIONS**

I HEREBY CERTIFY THAT THE SUBDIVISION OF LAND SHOWN AND DESCRIBED HEREIN IS NOT A SUBDIVISION OF LAND SUBJECT TO THE ORANGE COUNTY SUBDIVISION REGULATIONS AND THAT THE SUBDIVISION IS NECESSARY FOR THE PROPER DEVELOPMENT OF THE ADJACENT LANDS AND THAT THE ROAD IS NECESSARY FOR THE PROPER DEVELOPMENT OF THE ADJACENT LANDS...

DATE: 7/24/13  
 PLANNING DIRECTOR OR AUTHORIZED AGENT: [Signature]

FOR MULTIPLE PEN SHEET  
 SEE BOOK 566, PAGE 572

**PUBLIC R/W DEDICATION PLAT**

PROP. ADDRESS: TRIPLE CROWN DR. & WHIRLWAY LN.  
 LOTS 1-15, TRIPLE CROWN ESTATES  
 PIN: 8520-81-8520  
 PLAT BOOK REFERENCE: 102-32 & 103-52  
 DEED BOOK REFERENCE: 3892-333 & 3892-367

PROPERTY OWNER:  
 TRIPLE CROWN HOMEOWNERS ASSOCIATION, INC.  
 2310 W. ALEXANDER DR. SUITE 8  
 WASH. NC, 27177

CHAPEL HILL TOWNSHIP  
 ORANGE COUNTY  
 NORTH CAROLINA

SCALE: 1" = 100'  
 JULY 01, 2013

**CURVE DATA**

Curve	Radius	Length	Delta	Chord	Chord Bear.
1-1	228.00	28.21	29.74°	18.27	18.27° E
1-2	228.00	28.21	29.74°	18.27	18.27° E
1-3	228.00	28.21	29.74°	18.27	18.27° E
1-4	228.00	28.21	29.74°	18.27	18.27° E
1-5	228.00	28.21	29.74°	18.27	18.27° E
1-6	228.00	28.21	29.74°	18.27	18.27° E
1-7	228.00	28.21	29.74°	18.27	18.27° E
1-8	228.00	28.21	29.74°	18.27	18.27° E
1-9	228.00	28.21	29.74°	18.27	18.27° E
1-10	228.00	28.21	29.74°	18.27	18.27° E
1-11	228.00	28.21	29.74°	18.27	18.27° E
1-12	228.00	28.21	29.74°	18.27	18.27° E
1-13	228.00	28.21	29.74°	18.27	18.27° E
1-14	228.00	28.21	29.74°	18.27	18.27° E
1-15	228.00	28.21	29.74°	18.27	18.27° E
1-16	228.00	28.21	29.74°	18.27	18.27° E
1-17	228.00	28.21	29.74°	18.27	18.27° E
1-18	228.00	28.21	29.74°	18.27	18.27° E
1-19	228.00	28.21	29.74°	18.27	18.27° E
1-20	228.00	28.21	29.74°	18.27	18.27° E
1-21	228.00	28.21	29.74°	18.27	18.27° E
1-22	228.00	28.21	29.74°	18.27	18.27° E
1-23	228.00	28.21	29.74°	18.27	18.27° E
1-24	228.00	28.21	29.74°	18.27	18.27° E
1-25	228.00	28.21	29.74°	18.27	18.27° E
1-26	228.00	28.21	29.74°	18.27	18.27° E
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1-30	228.00	28.21	29.74°	18.27	18.27° E
1-31	228.00	28.21	29.74°	18.27	18.27° E
1-32	228.00	28.21	29.74°	18.27	18.27° E
1-33	228.00	28.21	29.74°	18.27	18.27° E
1-34	228.00	28.21	29.74°	18.27	18.27° E
1-35	228.00	28.21	29.74°	18.27	18.27° E
1-36	228.00	28.21	29.74°	18.27	18.27° E
1-37	228.00	28.21	29.74°	18.27	18.27° E
1-38	228.00	28.21	29.74°	18.27	18.27° E
1-39	228.00	28.21	29.74°	18.27	18.27° E
1-40	228.00	28.21	29.74°	18.27	18.27° E
1-41	228.00	28.21	29.74°	18.27	18.27° E
1-42	228.00	28.21	29.74°	18.27	18.27° E
1-43	228.00	28.21	29.74°	18.27	18.27° E
1-44	228.00	28.21	29.74°	18.27	18.27° E
1-45	228.00	28.21	29.74°	18.27	18.27° E
1-46	228.00	28.21	29.74°	18.27	18.27° E
1-47	228.00	28.21	29.74°	18.27	18.27° E
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1-49	228.00	28.21	29.74°	18.27	18.27° E
1-50	228.00	28.21	29.74°	18.27	18.27° E
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1-59	228.00	28.21	29.74°	18.27	18.27° E
1-60	228.00	28.21	29.74°	18.27	18.27° E
1-61	228.00	28.21	29.74°	18.27	18.27° E
1-62	228.00	28.21	29.74°	18.27	18.27° E
1-63	228.00	28.21	29.74°	18.27	18.27° E
1-64	228.00	28.21	29.74°	18.27	18.27° E
1-65	228.00	28.21	29.74°	18.27	18.27° E
1-66	228.00	28.21	29.74°	18.27	18.27° E
1-67	228.00	28.21	29.74°	18.27	18.27° E
1-68	228.00	28.21	29.74°	18.27	18.27° E
1-69	228.00	28.21	29.74°	18.27	18.27° E
1-70	228.00	28.21	29.74°	18.27	18.27° E
1-71	228.00	28.21	29.74°	18.27	18.27° E
1-72	228.00	28.21	29.74°	18.27	18.27° E
1-73	228.00	28.21	29.74°	18.27	18.27° E
1-74	228.00	28.21	29.74°	18.27	18.27° E
1-75	228.00	28.21	29.74°	18.27	18.27° E
1-76	228.00	28.21	29.74°	18.27	18.27° E
1-77	228.00	28.21	29.74°	18.27	18.27° E
1-78	228.00	28.21	29.74°	18.27	18.27° E
1-79	228.00	28.21	29.74°	18.27	18.27° E
1-80	228.00	28.21	29.74°	18.27	18.27° E
1-81	228.00	28.21	29.74°	18.27	18.27° E
1-82	228.00	28.21	29.74°	18.27	18.27° E
1-83	228.00	28.21	29.74°	18.27	18.27° E
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1-89	228.00	28.21	29.74°	18.27	18.27° E
1-90	228.00	28.21	29.74°	18.27	18.27° E
1-91	228.00	28.21	29.74°	18.27	18.27° E
1-92	228.00	28.21	29.74°	18.27	18.27° E
1-93	228.00	28.21	29.74°	18.27	18.27° E
1-94	228.00	28.21	29.74°	18.27	18.27° E
1-95	228.00	28.21	29.74°	18.27	18.27° E
1-96	228.00	28.21	29.74°	18.27	18.27° E
1-97	228.00	28.21	29.74°	18.27	18.27° E
1-98	228.00	28.21	29.74°	18.27	18.27° E
1-99	228.00	28.21	29.74°	18.27	18.27° E
1-100	228.00	28.21	29.74°	18.27	18.27° E



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

November 20, 2014

**ORANGE COUNTY**

Ms. Bonnie Hammersley  
County Manager  
Orange County  
P.O. Box 8181  
Hillsborough, North Carolina 27278

SUBJECT: Request for Road Addition  
**Triple Crown Drive**  
**Whirlaway Lane**  
**Triple Crown Estates**

Dear Mr. Clifton:

Please find attached is Form SR-4 Secondary Road Addition Investigation Report, Form SR-1 Petition for Road Addition, recorded plat, and a location map for the above subject.

This is being forwarded to you for consideration by your Board of Commissioners.

Sincerely,

C.N. Edwards, Jr., P.E.  
District Engineer

Attachments  
/tcs

North Carolina Department of Transportation Division of Highways
Secondary Road Addition Investigation Report

County: ORANGE Co. File No: O-11-14 Date: 11-05-14
Township: CHAPEL HILL Div. File No: Div. No: 7

Local Name: WHIRLAWAY LANE Subdivision Name: TRIPLE CROWN ESTATES
Length: 0.42 MILES Width: 18 FEET Surface: SF9.5A PVMT Condition: GOOD
Surface: 2-INCHES Base: ABC Thickness: 8 INCHES

\*Bridges Yes No\_X \* Pipe > 48" Yes No\_X
\*Retaining Walls Within Right of Way Yes No\_X

\* If Yes -Include Bridge Maintenance Investigation Report

Is this a subdivision street subject to the construction requirements for such streets?

Recording Date: 07-31-2013 Book: 111 Page: 146

Number of homes having entrances into road: 14

Other uses having entrances into road: None.

Right-of-Way Width: 60-feet If right-of-way is below the desired width, give reasons under "Remarks and Recommendations."

Is petition (SR-1) attached? Yes.

Is the County Commissioners Approval (SR-2) attached? Yes. If not, why not?

Is a map attached indicating information for reference in locating road by the Planning Department? Yes.

Cost to place in acceptable maintenance condition: Total Cost: \$ 0.00

Grade, drain, stabilize: \$ 0.00 Drainage: \$ 0.00 Other: \$ 0.00

Remarks and Recommendations: Road meets minimum requirements. Recommend addition.

Submitted by: C.N. Edwards, Jr. District Engineer Reviewed and Approved: J.M. Mills Division Engineer

Reviewed and Approved

BOARD OF TRANSPORTATION MEMBER:

Table with 2 columns: Empty box for signature, and box containing text: Do not write in this space- For Use by Secondary Roads Unit, Petition #



## DEPARTMENT OF TRANSPORTATION INTEROFFICE MEMO

**RIGHT OF WAY BRANCH**  
P. O. BOX 14996  
GREENSBORO, N.C. 27415-4996

Phone: 336-334-3515

Fax: 336-334-5331

November 20, 2014

**MEMO TO:** Mr. Chuck Edwards, District Engineer  
**MEMO FROM:** Alan Rothrock  
**COUNTY:** Orange  
**SUBJECT:** Addition to System—Triple Crown Estates Subdivision

I have examined the plat (s) furnished by your office. Based on my examination of the plats it appears that the Right of Way for the roads is as follows, as well as sight distances as shown on plats.

Triple Crown Dr.	60ft.
Whirlaway Ln.	60ft.

If any additional information is needed, please contact me at the number above.

APPROVED 12/3/2007

MINUTES  
ORANGE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
October 23, 2007  
7:30 p.m.

The Orange County Board of Commissioners met in regular session on Tuesday, October 23, 2007 at 7:30 p.m. at the Southern Human Services Center in Chapel Hill, North Carolina.

**COUNTY COMMISSIONERS PRESENT:** Chair Moses Carey and Commissioners Valerie P. Foushee, Alice M. Gordon, Barry Jacobs, and Mike Nelson

**COUNTY COMMISSIONER ABSENT:**

**COUNTY ATTORNEYS PRESENT:** Geoffrey Gledhill

**COUNTY STAFF PRESENT:** County Manager Laura Blackmon, Assistant County Managers Willie Best and Gwen Harvey, and Clerk to the Board Donna S. Baker (All other staff members will be identified appropriately below)

**NOTE: ALL DOCUMENTS REFERRED TO IN THESE MINUTES ARE IN THE PERMANENT AGENDA FILE IN THE CLERK'S OFFICE.**

**1. Additions or Changes to the Agenda**

The pink sheet is for item 6-a. The aqua sheet is the regular report on the water levels. The orange sheet is a resolution supporting water conservation by all Orange County citizens. This item was added as agenda item 3-c.

**PUBLIC CHARGE**

*The Chair dispensed with the reading of the public charge.*

**2. Public Comments**

**a. Matters not on the Printed Agenda**

None

**b. Matters on the Printed Agenda**

(These matters were considered when the Board addressed that item on the agenda below.)

**3. Proclamations/ Resolutions/ Special Presentations**

**a. Orange County Arts Grant Recipients**

The Board presented checks to local artists and arts organizations receiving Orange County Arts Grants.

Martha Shannon said that the Orange County Artist Guild annual open studio tour is the first two weekends in November. This year it is November 3-4 and November 10-11. Also, on November 13<sup>th</sup>, Orange County will be hosting the Public Art Administrator's Roundtable for the State Arts Council in Hillsborough. The topic for that meeting is "Public Art in Small Towns"



Commissioner Jacobs asked where in Hillsborough this would be and Karen Lincoln said that a location has not been determined.

Commissioner Jacobs asked if there was a site reserved at Hampton Pointe for a possible train station and Karen Lincoln said that one acre was reserved, but it would not be big enough.

Craig Benedict said that part of the feasibility analysis would include the size of a site. There could be multiple designations that could be preserved to be determined at a later date.

Commissioner Nelson said that this should be done. He made reference to having a bus link between Chapel Hill and Hillsborough, and said that the facility should be designed in such a way that the bus link and the train link connect so that there is a transportation network.

Commissioner Gordon said that this is a good idea. She said that, as part of the process, this issue should be discussed by the Special Transit Advisory Commission.

A motion was made by Commissioner Nelson, seconded by Commissioner Jacobs to authorize staff participation to research establishment of a Hillsborough train stop.

VOTE: UNANIMOUS

#### **d. Potential Actions Regarding Petitions for Addition of Subdivision Roads to the State Maintained System**

The Board considered a policy to govern Board of County Commissioners recommendations regarding Petitions for Addition of Subdivision Roads to the State Maintained System and authorizing the Orange Unified Transportation Board (OUTBoard) to develop a transportation plan to map desired connectivity between public roads.

Karen Lincoln said that the normal process is that when a public road has enough residences occupied to meet NCDOT density requirements, the residents will petition the district office to add the road to the State maintained system. Recently, petitions have been received that were not actually platted as public roads through the subdivision process. The State statutes provide for citizens to petition the Board of County Commissioners to have the roads added to the State system and through the Board of County Commissioners to the DOT. The Board of County Commissioners is charged to receive petitions and then forward with recommendations to DOT. However, because some roads are not platted roads, and there is not a policy in how staff treats petitions, staff met with DOT representatives and discussed problems with these private roads becoming public. The district office has agreed for any petitions received, where the plat does not have an appropriate certificate where the County has accepted dedication of a public right-of-way, that the applicants will be forwarded to the County to discuss. Orange Unified Transportation Board (OUTBoard) has reviewed the issues with these subdivisions. The biggest issue is that these roads were not really planned as public roads and it runs counter to the County's policy for interconnectivity and a well developed and planned transportation network throughout the County as development takes place. The OUT Board recommendation is as follows:

#### **Background**

The County is seeing an increase in Petitions for Addition for roads that the County has not approved as public roads in the subdivision process. Staff processing of these petitions is often delayed because the Board of County Commissioners (BOCC) does not have a policy in place to ensure equitable treatment in the decision-making process with respect to the various circumstances under which the roads were originally created.

Orange County's subdivision regulations (Section I-A Purpose) are designed:

- to insure adequate planning of street systems;



- to avoid overcrowding of land, prevent fire, panic, and other dangers;
- to insure that water and sewage systems be safe and adequate;
- to prevent flood damage;
- to facilitate an orderly use of land;
- to insure the proper legal description and monumenting of subdivided land; and
- to encourage the proper management of Orange County's natural resources.

When land is divided and a road is built that is exempt from County regulatory authority, the roads may prevent development of an interconnected County road network. If those roads are subsequently accepted as public roads as part of the State Maintained System, further subdivision of land may proceed in piecemeal fashion, destroying the potential for well-planned development.

### **OUTBoard Subcommittee**

A subcommittee of the Orange Unified Transportation Board (OUTBoard) reviewed issues concerning petitions for State maintenance of subdivision roads, and determined that the same issues exist regardless of the way in which the road came into being. The subcommittee recommended the same treatment for all petitions for addition of a subdivision road to the State Maintained System.

When the BOCC approves a major subdivision in which the roads are proposed to be public roads, the Board has reviewed the subdivision's street system, and intends for those roads to become NCDOT maintained roads. Therefore, the BOCC would recommend that the North Carolina Board of Transportation approve such petitions for addition of roads to the State Maintained System.

In all other cases, when the BOCC receives Petitions for Addition for roads that the County has not approved as public roads through the subdivision process, the petitions should be referred to the OUTBoard for review. Examples of such roads are subdivision roads platted/created in one of the following ways:

- Developments in which all lots are greater than 10 acres that are exempt from local subdivision regulation per N.C. State Statute §153A-335;
- Major subdivisions approved with private roads;
- Minor subdivisions;
- Subdivisions platted prior to October 1, 1975.

The OUTBoard would consider whether the subject subdivision is in a location where the County desires future connectivity between developments or existing public roads, or where there is potential to provide connectivity between existing developments.

### OUTBoard Recommendation

If the OUTBoard determines that the County desires road connectivity, the OUTBoard would recommend that the BOCC endorse the petition(s) for approval by the North Carolina Board of Transportation (NCBOT) if the petitioners submit a plat for recordation showing:

1. Right-of-way extended to allow connectivity;
2. Irons have been set at the edge of right-of-way to mark the "new" corners of the lots;



3. Appropriate certificates of dedication of the right-of-way and acceptance of the public right-of-way signed by the appropriate entities.

For all other circumstances, the OUTBoard would recommend that the BOCC not endorse the petition(s) for addition of subdivision roads for approval by the NCBOT.

### **Impact on County Regulations**

To enhance awareness of these regulations, for both developers and buyers in subdivisions with private roads, The OUT Board proposes that the policy be included in the Orange County Subdivision Regulations so that all parties are aware of the County's position and requirements for development of the public road network. The OUTBoard also recommends that the County develop a transportation plan that maps proposed connectivity between public roads.

Commissioner Jacobs said that there has been a fairly consistent policy by the Board of County Commissioners and NCDOT on these roads. He asked Geof Gledhill about developments in which all lots are greater than ten acres, and as part of approving a road in an exempt subdivision for public dedication and maintenance, if the Board of County Commissioners could require that subsequent development in that subdivision voluntarily become subject to County subdivision regulation, otherwise the Board would not recommend that it be maintained as a public road. Geof Gledhill said that rarely does the Board ever see subdivisions with lots all greater than ten acres where there is a public road. These subdivisions are exempt from the County's subdivision regulations and typically do not include public roads. This exemption allows these subdivisions with lots all greater than ten acres only when there is no public road.

Commissioner Jacobs asked for further clarification and Geof Gledhill said that the Board of County Commissioners' recommendation does not bind DOT with respect to whether or not the State takes over a road that is built to its standards for maintenance purposes. Secondly, what this is saying is that if a group of people who live in a subdivision with lots all greater than ten acres decide to improve their road and make a public dedication of a right-of-way for DOT, in order to get that road on the DOT system, then it would come to the Board for the purpose of recommending or not that the road be taken onto the State system for maintenance purposes. To get the recommendation from the County, the Board can ask the residents to do anything it wants. This is out of the regulatory process.

Commissioner Jacobs said that he is going to ask that the Board consider specifically including that if an exempt subdivision wants to have its road accepted into the North Carolina Road System for maintenance as a public road, that it would be required to voluntarily submit itself to the County's subdivision regulations in the future. He would like to be explicit about this.

Commissioner Jacobs said that he has a concern about the transportation plan/map. He does not think that this is the appropriate place to discuss this without the Planning Board.

Karen Lincoln said that this would be in connection with the Comprehensive Transportation Plan, which will involve other boards. Commissioner Jacobs wants to be explicit that it is a joint effort so that it is in a context. It should also say that it is part of the Comprehensive Land Use Plan Update process.

Commissioner Gordon asked Geof Gledhill if he had reviewed this policy and Geof Gledhill said yes and that he has no legal concerns about the policy, but he has a question about whether or not it makes sense incorporating this into the subdivision regulations. He said that there is no point in incorporating the policy with respect to later construction and



maintenance of roads for exempt subdivisions into a regulation that exempts them. This is a technical issue and he will work with the Planning staff. It will either be brought back as a freestanding ordinance or as a formal policy for the Board.

Commissioner Gordon said that she detects that there are concerns by the County Attorney and the County Commissioners.

Chair Carey said that the language needs to come back to the Board of County Commissioners before going to the Planning Board. Commissioner Gordon suggested that staff work with the OUTBoard to address the concerns.

Karen Lincoln said that the recommendation was that language would be prepared and that it would go through the Ordinance Review Committee of the Planning Board and staff can keep the OUTBoard up to date on this.

Commissioner Gordon said that it seems that the outline of the policy is acceptable but the question of how to incorporate it in Orange County rules is ambiguous.

Planning Director Craig Benedict said that, as with any process to amend regulations, it is a deliberate process with the County Attorney's office. He said that staff is looking for direction tonight. This would have to go to the Ordinance Review Committee and a public hearing process.

Geof Gledhill said that, in the meantime, the Board of County Commissioners could act ad hoc if one of these items comes before the Board. The recommendation to NCDOT could incorporate these notions.

A motion was made by Commissioner Foushee, seconded by Commissioner Gordon to endorse the recommended policy proposed by the Orange Unified Transportation Board; direct staff to prepare language for review by the Planning Board to amend the Orange County Subdivision Regulations to incorporate the policy; and authorize the Orange Unified Transportation Board to develop a transportation plan to map desired connectivity between public roads; with the proviso added by Commissioner Jacobs, which is that the transportation plan would be in concert with the Planning Board and the Comprehensive Land Use Plan Update.

VOTE: UNANIMOUS

A motion was made by Commissioner Jacobs, seconded by Commissioner Nelson to pursue the concept of recommending that, for a road in an exempt lot subdivision to be recommended for acceptance into the State system, such subdivision agree to voluntarily submit to Orange County Subdivision Regulations.

VOTE: UNANIMOUS

**e. Resolution Endorsing Comments to the DCHC MPO TAC Regarding the Regional Priority List for the 2009-2015 MTIP**

The Board considered a resolution endorsing comments to the Durham-Chapel Hill-Carrboro (DCHC) Metropolitan Planning Organization (MPO) Transportation Advisory Committee (TAC) regarding the Draft DCHC MPO Regional Priority List for the 2009-2015 Metropolitan Transportation Improvement Program (MTIP).

Karen Lincoln summarized this item. Last June, the Board of County Commissioners endorsed a priority list to submit to the regional planning agencies. The MPO federal requirements are that the planning process addresses certain aspects. To do that, the MPO has developed a ranking methodology to try and prepare all local jurisdictions' projects as to how they comply with the criteria. The process is a work in progress. This year, the priority list was separated by mode. The Transportation Advisory Committee had a public hearing on October 10<sup>th</sup>. Once the local governments have submitted comments, the Technical

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda**

**Item No.** 6-h

**SUBJECT:** Boards and Commissions - Commissioner Assignments

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**DEPARTMENT:** County Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Listing of BOCC Board Assignments

**INFORMATION CONTACT:**

Clerk's Office, 245- 2130

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**PURPOSE:** To consider approving the list of boards and commissions on which members of the Board of County Commissioners have chosen to serve.

**BACKGROUND:** County Commissioners serve on various County and County-related boards and commissions. Each year the County Commissioners indicate their desire to continue serving on a specific board or commission or their desire to make changes. This process took place at the January 27, 2015 BOCC Work Session.

**FINANCIAL IMPACT:** NONE

**RECOMMENDATION(S):** The Board will approve Commissioner assignments on boards and commissions as agreed upon at the January 27, 2015 BOCC Work Session and reflected in the attached listing.

## FINAL BOARDS AND COMMISSIONS-2015

<b>BOARD NAME</b>	<b>Serving 2015</b>
<b>STATUTORY</b>	
ABC Board	Commissioner Burroughs
Board of Health	Commissioner Burroughs
Board of Social Services	Chair McKee
Community Oversight Board (part of OPC Community Operations Center)	Chair McKee
<b>INTERGOVERNMENTAL and OTHER GROUPS WITH BOCC MEMBERS</b>	
Burlington/Graham MPO Transportation Advisory Committee	Commissioner Jacobs-Member Alternate - OPEN
Communities in Schools	Commissioner Burroughs
Community Home Trust BOD	Commissioner Price
Durham-Chapel Hill-Carrboro-Metropolitan Planning Organization (MPO)-Transportation Advisory Committee	Commissioner Jacobs – Member Commissioner Price - Alternate
Durham Tech	Commissioner Price
Durham/Chapel Hill/Orange Work Group	Commissioner Rich Commissioner Price
Fire Chief's Association of Orange County	Chair McKee
Healthy Carolinians	Commissioner Pelissier
HOME Program	Commissioner

## FINAL BOARDS AND COMMISSIONS-2015

Review Committee	Dorosin
Intergovernmental Parks Work Group	Commissioner Rich -Member Commissioner Dorosin – Alternate
JCPC (Orange County Juvenile Crime Prevention Council)	Commissioner Burroughs
Library Committee-Elected Officials`	Chair McKee Commissioner Pelissier Commissioner Jacobs
Orange County Partnership for Young Children	Commissioner Dorosin
Small Business Loan Program	Commissioner Dorosin
Partnership to End Homelessness	Commissioner Pelissier
Triangle Area Rural Planning Organization (TARPO) Transportation Advisory Committee	Commissioner Price - Chair
Triangle J Council of Governments	Commissioner Rich –Member Chair McKee - Alternate
Triangle Transit Board of Trustees	Commissioner Pelissier – Secretary ( thru Sept. 2015)
Triangle Transit Special Tax Board	Commissioner Pelissier One position OPEN

## FINAL BOARDS AND COMMISSIONS-2015

Visitor's Bureau	Commissioner Rich – Member-Finance Officer
<b>BOARDS TO WHICH BOCC HAS ALREADY MADE APPOINTMENTS for 2015</b>	
NACo Voting Delegate	Commissioner Price
NCACC Voting Delegate	Commissioner Price
LIWG ( Legislative Issues Work Group)	Commissioner Pelissier and Commissioner Price

**SHORT TERM TASK FORCES/WORKGROUPS**

<b>Alternatives to Jail Assessment Work Group</b>	Meets as needed	2 Commissioners	Commissioner Jacobs and Commissioner Pelissier
<b>Cedar Grove Advisory Board Meeting</b>	Meets as needed	2 Commissioners	Commissioner Jacobs and Commissioner Price
<b>Family Success Alliance</b>	Meets as needed	2 Commissioners	Commissioner Dorosin and Commissioner Pelissier
<b>Strategic Communications Work Group</b>	Meets as needed Discussion of topic to be held at Feb. 10 <sup>th</sup> work session	2 Commissioners	Commissioner Rich and OPEN
<b>Solid Waste Advisory Group (SWAG)</b>	Meets as needed	2 Commissioners	Commissioner Jacobs and Commissioner Rich
<b>Space Study Work Group</b>	Meets as needed	2 Commissioners	Chair McKee and Commissioner Price

**EX-OFFICIO**

<b>Hillsborough/Orange County Chamber of Commerce- does not require a Commissioner</b>	Chair Serves
<b>NC DOT Quarterly Meetings</b>	Chair/Vice Chair
<b>School Collaboration Meetings</b>	Chair/Vice Chair

## FINAL BOARDS AND COMMISSIONS-2015

## OFFICERS

<b>NCACC Board of Directors</b>	Commissioner Price
<b>TARPO</b>	Commissioner Price - Chair
<b>Triangle Transit Board of Trustees</b>	Commissioner Pelissier – Secretary thru September 2015
<b>Visitor's Bureau</b>	Commissioner Rich – Finance Chair –Executive Committee

## Boards to be decided on at future work session

JOCCA- need to decide whether to continue participation	Meets Quarterly in Pittsboro at 5:30pm -	1 Commissioner Or Citizen	Commissioner Price
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## Boards – Not Meeting at this time

Efland Mebane Small Area Plan Implementation Focus Group	One meeting scheduled for February 2, 2015	1 Commissioner	
Historic Rogers Road Task Force	Not meeting at this time	2 Commissioners	Commissioner Rich and Commissioner Price
Hollow Rock Park Planning Committee	Not meeting at this time- Per conversation with Dave Stancil –the interlocal agreement discussion is scheduled for the 2/17/15 BOCC meeting	2 Commissioners	
Library Services Task Force	<b>Has not met since 2009—suggestion to sunset and re-create, if needed at a later date</b>	2 Commissioners	Commissioner Jacobs and Commissioner Rich (2014)
Solid Waste Management Plan Work Group	Meets as needed	1 Commissioner	<b>Suspended Until further direction</b>
<b>Solid Waste Interlocal Agreement – Elected Leaders Work Group</b>			<b>May be re-constituted at a later date</b>

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No.** 8-a

**SUBJECT:** Report of the Orange County Housing Authority

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**DEPARTMENT:** Housing, Human Rights and  
Community Development

**PUBLIC HEARING: (Y/N)**

No
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**ATTACHMENT(S):**

Orange County Housing Authority Report

**INFORMATION CONTACT:**

James E. Davis, Jr., 919-245-2488

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**PURPOSE:** To provide an update on the activities undertaken by the Orange County Housing Authority for 2014.

**BACKGROUND:** In 2009 the Board of County Commissioners (BOCC) appointed a group of residents to the Orange County Housing Authority Board. Prior to this time the BOCC had served in the role of the Housing Authority Board. Activities of this Board include governing the administration of the Housing Choice Voucher (Section 8) Program funded by the U.S. Department of Housing and Urban Development.

**FINANCIAL IMPACT:** There is no financial impact associated with the presentation of the Housing Authority's annual report.

**RECOMMENDATION(S):** The Manager recommends that the Board accept the report of the Housing Authority and provide feedback.

## MEMORANDUM

**TO:** Earl McKee, Chair  
Orange County Board of Commissioners

**CC:** Audrey Spencer-Horsley, Director  
Orange County Dept. of Housing, Human Rights & Community Development  
Board Members, OCHA

**FROM:** Jean Bolduc, Chair  
Orange County Housing Authority Board of Commissioners

**DATE:** February 3, 2015

**SUBJ:** Annual Report

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This year has been a productive and challenging one for the Orange County Housing Authority's Board of commissioners. With the retirement of longtime staff member Tara Fikes, our board has worked well with Interim Director James Davis and we look forward to working with the current Director, Audrey Spencer-Horsley.

Though the following is not an exhaustive list, it does represent the Board's primary activities and accomplishments.

- During the late Spring and through the Summer, there was a growing controversy surrounding the decision of one property management company (GSC) to discontinue its acceptance of Housing Choice Vouchers. This was a corporate level decision based on many factors, having nothing to do with Orange County's voucher holders or the management of its program. Nevertheless, activists and housing advocates took up the issue and began meeting regularly in an effort to force GSC to reverse its decision.

Although we are always concerned about the pressure on our housing market, the Voucher program itself was managing this within its normal course of activity. We were left, then, with a disconnect between the actual problem and the perception of the problem.

Through the summer, Mr. Davis and I spend many Wednesday afternoons at Empowerment, Inc. meeting with the ad hoc group of advocates who were seeking to assist the affected families. We spent a significant amount of time correcting misinformation on many points, the leading one being that these families were "losing their vouchers."

This activity culminated in a press conference given by the mayors of Chapel Hill and Carrboro to bring attention to the issue and to assistance funds they had available to help families that needed emergency funds for security deposits. Mr. Davis spoke at the August press conference, which was well covered by local media

and we both took questions from reporters during and following the press conference.

**Takeaway:** *The Orange County Community, including several segments of housing providers, advocates, political leadership and the general public would benefit from learning much more about the HCV program and how it works in Orange County.*

Following the mayors' press conference in August, the Housing Authority, as promised, hosted an information session for landlords and the public about the program and how to participate as a housing provider. It was held at the Orange County Library in Hillsborough and had modest attendance. We were disappointed that none of the housing advocates were able to attend, after repeatedly requesting such a meeting.

- As a beginning to our educational efforts, we have (in addition to the PowerPoint created for the Landlords meeting) created a brochure that was printed in January 2015 after review with the County's Public Information Officer. We are also looking forward to taking advantage of new information infrastructure soon to be available when the County launches its new website. It's critically important that Orange County's Voucher program not "rest on its laurels" after many, many years of being a quietly well-run, effective program.

**Takeaway:** *The Orange County Government has long supported the HCV program and now does so at an even greater funding level following Federal Sequester. During 2015, we would like to raise the profile of the HCV program and its benefits to taxpayers to highlight the value of that investment.*

- In response to the increased pressures on the Orange County housing market, our board voted at year-end to exercise its authority to increase the program's payment standard to 110% of the HUD Fair Market Rent (FMR) rate. We are able to make this change without authorization from HUD, but to extend further (up to 120%) we would need written consent from HUD's Greensboro office. This will allow many families to stay where they are, despite rental increases due to renovations. It expands the affordable options for those assisted by the HCV program but will tend to reduce the total number of families overall that we can help.
- We have also taken administrative steps to bring onto our books some of the voucher holders who have moved to Orange County with the permission of their authorities. Most of these are families with vouchers issued from the Durham Housing Authority. This process is called "absorption" and means that instead of simply accepting a "pass-thru" payment from Durham with those vouchers being counted by HUD as Durham vouchers, they become Orange County vouchers and are administered in the future just as any other we issued. This is important for us to do because it helps to more accurately reflect the number of families who are here and receiving assistance from our program. It also reduces the administrative burden that is created for the two agencies who are cooperatively managing one voucher in two jurisdictions.

- Our struggle to operate as a board cannot be overstated. Following the retirement of one board member and the loss of two others due to lack of attendance (one new board member never appeared at all), we were forced to cancel several monthly board meetings for lack of quorum. How to confront this problem and our attempts to mitigate its consequences took an unfortunately significant amount of time for Mr. Davis and myself.

**Takeaway:** *In the future, if faced with this type of issue, we will reach out to the Chair of the County Commissioners (and staff) for assistance much sooner.*

- We have begun efforts to secure an HCV participant as a board member (as required by HUD) and hope to have a recommendation for the Board of Commissioners' review and approval in the first quarter of 2015. With a more complete complement of board members in 2015, we hope to do more.

We welcome your feedback and guidance as to how we can better serve Orange County in this important capacity of providing citizen oversight for the Housing Choice Voucher program. We look forward to a productive and progressive year ahead.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** February 3, 2015

**Action Agenda  
Item No.** 8-b

**SUBJECT:** Report of the Human Relations Commission

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**DEPARTMENT:** Housing, Human Rights and  
Community Development

**PUBLIC HEARING: (Y/N)**

No
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**ATTACHMENT(S):**

Human Relations Commission Report

**INFORMATION CONTACT:**

James E. Davis, Jr., 919-245-2488

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**PURPOSE:** To provide an update on the activities of the Human Relations Commission (HRC) in response to the Commission's request to address the issue of the equitable treatment of women.

**BACKGROUND:** At the April 8, 2014 BOCC work session, the Board considered information regarding the Establishment of a Women's Commission and agreed to receive a report from the HRC regarding its approach to address issues of the equitable treatment of women. This report was made to the Board on May 20, 2014, which included the HRC's plan to address the topic of gender equality during FY2014/15. The Board requested an update on the HRC's accomplishments in executing its plan.

**FINANCIAL IMPACT:** There is no financial impact associated with accepting the HRC's report.

**RECOMMENDATION(S):** The Manager recommends that the Board accept the report of the HRC and provide feedback to staff regarding any next steps.



**Human Relations Commission  
Report to the Board of County Commissioners**

**February 3, 2015**

The purpose of this report is to provide an update on the Human Relation Commission's progress in addressing the topic of the equitable treatment of women.

On May 20, 2014, the Human Relations Commission (HRC) provided the Board of Commissioners with its plans to engage in events and activities to promote the awareness of the inequitable treatment of women with the intent to address gender inequities that may be prevalent in Orange County. These plans were in response to the Commissioners' expressed concern that such initiatives may have been abandoned with the dissolution of the Commission for Women.

The HRC has made great strides towards completing its goals, as illustrated below:

Goal	Update
Resolution to acknowledge August 26, 2014 as Women's Equality Day in Orange County.	The HRC presented a proclamation on June 17, 2014, signed by Commissioner Jacobs. Given the timing between the signing of the proclamation and the actual date of recognition, staff James Davis promoted the County's proclamation on Women's Equality Day (August 26 <sup>th</sup> ) in an interview with Aaron Keck on WCHL.
2015 Human Relations Month Forum will focus on the 50 <sup>th</sup> anniversary of the Voting Rights Act of 1965 and the 95 <sup>th</sup> anniversary of the 19 <sup>th</sup> Amendment granting women the right to vote.	The 2015 Forum was held on Sunday, January 25 <sup>th</sup> and was entitled "Voting Rights to Equal Rights: The Continuing Struggle." Instead of a focus on the Voting Rights Act of 1965, the panelists presented information about the 19 <sup>th</sup> Amendment and an array of prevailing barriers to gender equality. Forum panelists included Orange County Commissioner Renee Price, Mary Ray, Exec. Director of the Interfaith Prison Ministry for Women, and Dr. Donna

	Bickford, Assoc. Director of Undergraduate Research at UNC-CH. Carrboro Mayor Lydia Lavelle made a special presentation. The event was moderated by Ardith Burkes, Interim Director of the Compass Center for Women and Families.
Host a Community Read with a selected book and discussion on the topic of the equitable (or historically inequitable) treatment of women.	The HRC opted to host the Community Read during the month of March, which is Women's History Month. The date of the Read is Monday, March 23, 2015 at the Orange County Main Library in Hillsborough. The selected book is "Global Woman: Nannies, Maids and Sex Workers in the New Economy" by Barbara Ehrenreich. The discussion will be moderated by Dr. Donna Bickford, Assoc. Director of Undergraduate Research at UNC-CH.
Forge relationships with organizations that promote women's rights.	The HRC is continuing to build its relationship with the League of Women Voters of Orange and Durham County, as well the Compass Center for Women and Families.

In addition to the above, the HRC continues to respond to other issues of discrimination, equal access and inequities as presented by the public, constituents and the Board of Commissioners. Since July 1, 2014, the HRC has promoted Human Rights Day and participated in a Human Rights Day event hosted by the Orange County Department on Aging. The HRC hosted its annual Fair Housing Poster Contest for elementary-aged students, as well as an Essay Contest for middle and high school students. These annual events permit the HRC to engage our youth in the initiative to promote civil rights and social justice. Looking forward, the HRC will host the 25<sup>th</sup> Annual Pauli Murray Human Relations Award ceremony on Sunday, February 22<sup>nd</sup>, and will engage in an event or activity to promote the 25<sup>th</sup> anniversary of the Americans with Disabilities Act (ADA). While the HRC has made several accomplishments in its quest to foster countywide parity, we acknowledge that the work is ongoing.

**BOCC Meeting Follow-up Actions**

(Individuals with a \* by their name are the lead facilitators for the group of individuals responsible for an item)

<b>Meeting Date</b>	<b>Task</b>	<b>Target Date</b>	<b>Person(s) Responsible</b>	<b>Status</b>
1/22/15	Review and consider request by Commissioners Rich and Dorosin that the County Attorney provide Greensboro's LGBT ordinance provisions to the BOCC and provide information to the Board for potential adoption of similar provisions	2/17/2015	John Roberts	Greensboro ordinance provisions already provided to BOCC; County Attorney to provide additional information to the Board
1/22/15	Review and consider request by Commissioner Rich that the Board receive information on how the County provides job opportunities for teens at risk similar to efforts already underway in Durham	5/5/2015	Bonnie Hammersley, Nancy Coston & Brenda Bartholomew	Manager to consult with County Human Resources; DSS Director to talk with Durham
1/22/15	Review and consider request by Commissioner Rich that County staff investigate "Just Economics" living wage initiative and ways it can be implemented in Orange County	3/3/2015	Bonnie Hammersley	Manager to investigate
1/22/15	Review and consider request by Commissioner Dorosin that the Board consider a policy regarding the distribution level(s) and the targeted uses of ABC revenues	5/5/2015	Chair Bonnie Hammersley	BOCC Chair to contact County ABC Board Chair; Manager to contact County ABC Executive Director
1/22/15	Review and consider request by Commissioner Dorosin that the Board consider moving Board Comments up earlier in regular meeting agendas	2/10/2015	Chair, Vice Chair, & Manager	To be reviewed and considered – potential discussion at BOCC Retreat or subsequent work session
1/22/15	Review and consider request by Commissioner Dorosin that the Colonial Inn and any potential role the County can play in helping with it be a topic for the February 26 joint meeting with Hillsborough	2/26/2015	Chair Bonnie Hammersley	To be included in review of planned agenda topics
1/22/15	Review and consider request by Commissioner Price that staff follow-up on the Arts Commission website for updating out of date information	2/17/2015	Steve Brantley Martha Shannon	Updating is in process

<b>Meeting Date</b>	<b>Task</b>	<b>Target Date</b>	<b>Person(s) Responsible</b>	<b>Status</b>
1/22/15	Review and consider request by Commissioner Price that staff be asked to provide an evaluation of EverWonder and its effectiveness for local artists and the County	3/3/2015	Steve Brantley Martha Shannon	In process
1/22/15	Compile a chart detailing the various housing programs available in the County along with each program's funding level, funding source(s), establishment date, overall program goal, etc.	3/3/2015	Audrey Spencer-Horsley James Davis	Chart to be developed
1/22/15	Follow-up on questions that arose related to Housing Authority bylaws and service by the Housing Director	3/3/2015	Donna Baker	To be followed up
1/22/15	Follow-up on websites and other information provided by Triangle Transit and others regarding the circulator route to ensure handouts and other information is understandable and easy to download from websites and available from community center	3/3/2015	Craig Benedict Tom Alteri	To be followed up

**INFORMATION ITEM**

**Tax Collector's Report - Numerical Analysis**

<b>Effective Date of Report: January 15, 2015</b>						
<b>Tax Year 2014</b>	<b>Amount Charged in FY 14-15</b>	<b>Amount Collected</b>	<b>Accounts Receivable</b>	<b>Amount Budgeted in FY 14-15</b>	<b>Remaining Budget</b>	<b>% of Budget Collected</b>
Current Year Taxes	\$ 135,734,649.00	129,878,278.34	\$ 5,930,667.57	\$ 135,734,649.00	\$ 5,856,370.66	95.69%
Prior Year Taxes	\$ 3,764,940.44	969,239.23	\$ 2,768,220.71	\$ 994,130.00	\$ 24,890.77	97.50%
<b>Total</b>	<b>\$ 139,499,589.44</b>	<b>130,847,517.57</b>	<b>\$ 8,698,888.28</b>	<b>\$ 136,728,779.00</b>	<b>\$ 5,881,261.43</b>	<b>95.70%</b>
<b>Tax Year 2013</b>	<b>Amount Charged in FY 13-14</b>	<b>Amount Collected</b>	<b>Accounts Receivable</b>	<b>Amount Budgeted in FY 13-14</b>	<b>Remaining Budget</b>	<b>% of Budget Collected</b>
Current Year Taxes	\$ 130,682,492.00	125,114,808.91	\$ 6,036,742.80	\$ 130,682,492.00	\$ 5,567,683.09	95.74%
Prior Year Taxes	\$ 4,163,721.00	1,181,338.36	\$ 2,869,085.19	\$ 994,130.00	\$ (187,208.36)	118.83%
<b>Total</b>	<b>\$ 134,846,213.00</b>	<b>126,296,147.27</b>	<b>\$ 8,905,827.99</b>	<b>\$ 131,676,622.00</b>	<b>\$ 5,380,474.73</b>	<b>95.91%</b>
Current Year Overall Collection Percentage Tax Year 2014			95.64%			
Current Year Overall Collection Percentage Tax Year 2013			95.40%			

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	TAX	FEE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT	TAX CLASSIFICATION	ACTION	Approved by CFO
Carter, Johnny	1051772	2014	1,840	0	(19.40)		(19.40)	Double billed (illegal tax)	Personal	Approved	1/7/2015
Cowlen, Carolyn	23361294	2014	5500	920	(44.76)		(44.76)	Price paid (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Fenton, Danielle	8426055	2014	9,750	8,775	(17.17)		(17.17)	High mileage (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Hannaman, Steven	23620624	2014	3,580	1,002	(24.44)		(24.44)	Incorrect value (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Holton Rentals LLC	270771	2014	594	0	(10.95)		(10.95)	Double billed (illegal tax)	Personal	Approved	1/7/2015
Holton Rentals LLC	270770	2014	4,414	0	(85.37)		(85.37)	Double billed (illegal tax)	Personal	Approved	1/7/2015
Hooker, Claude	10028740	2014	8,250	5,775	(29.36)		(29.36)	High mileage (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Jones, Sunday	23664225	2014	1890	1,890	(12.23)	(10.00)	(22.23)	Situs error (Illegal tax)	RMV-VTS	Approved	1/16/2015
Kaltenbach, Stephen	5812858	2014	7267	3,633	(34.81)		(34.81)	Incorrect value (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Kanke, Matthew	24039786	2014	23210	17,407	(97.24)		(97.24)	Branded title (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Koehler, Roland Gano	23784315	2014	5000	5,000	(36.39)	(30.00)	(66.39)	Situs error (Illegal tax)	RMV-VTS	Approved	1/16/2015
Lopez Rocio, Elizabeth	23578965	2014	28795	28795	(19.77)		(19.77)	Situs error (Illegal tax)	RMV-VTS	Approved	1/16/2015
Moore, Robert Warren	8477988	2014	23800	21,420	(28.22)		(28.22)	High mileage (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Murphy, Peter	23763373	2014	5000	500	(70.11)		(70.11)	Acquired antique plate (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Payne Chapel AME Church	23853215	2014	1190	0	(19.94)	(30.00)	(49.94)	Property exempt (Illegal tax)	RMV-VTS	Approved	1/16/2015
Shaw, Elvinia	23774686	2014	3080	3,080	(23.32)	(30.00)	(53.32)	Situs error (Illegal tax)	RMV-VTS	Approved	1/16/2015
Stapleton, Aileen	5769837	2014	17180	15,118	(34.54)		(34.54)	High mileage (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
The Boyle Group LLC	1024929	2014	509	0	(9.03)		(9.03)	Assessed in error (Illegal tax)	Real	Approved	1/16/2015
Thomas, Donald	23635372	2014	3000	500	(23.79)		(23.79)	Acquired antique plate (Appraisal appeal)	RMV-VTS	Approved	1/16/2015
Vanbeek, Carolyn	23767527	2014	11860	11,860	(93.38)	(30.00)	(123.38)	Situs error (Illegal tax)	RMV-VTS	Approved	1/16/2015
							<b>(864.22)</b>	<b>Total</b>			

<b>Information Item</b>
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Memorandum

Date : January 14, 2015

To: Board of County Commissioners  
Bonnie B. Hammersley, County Manager

From: Abigaile Pittman, Transportation/Land Use Planner  
Tom Altieri, Comprehensive Planning Supervisor  
Craig Benedict, Planning Director

Re: Road and Rail Traffic Separation Study for the Town of Hillsborough Report

Attachments: 1. Traffic Separation Study Area Map  
2. Concept 1 and Concept 2 Maps  
3. Town of Hillsborough Resolution

**BACKGROUND:**

The North Carolina Department of Transportation (NCDOT), Town of Hillsborough, North Carolina Railroad Company (NCRR), and Norfolk Southern Railway (NS), partnered to conduct a Traffic Separation Study (TSS) of rail crossings along the NCRR/NS corridor in Hillsborough. The consultant, ICA Engineering, Inc. was contracted to perform the study determining how to separate rail and highway traffic and enhance the safety and mobility at railroad crossings in Hillsborough. The following crossings were studied in detail:

- West Hill Avenue South (SR 1161)
- South Bellvue Avenue
- Dimmocks Mill Road (SR 1144) (grade-separated)

The Piedmont Drive/Faribault Lane (SR 1149) crossing was considered but was not proposed for improvement in the study. The Private Crossing at the Partin Property was previously evaluated during studies for the Hillsborough Rail Station and NCDOT's Private Crossing Safety Initiative (PCSI). See [Attachment 1](#) for an image depicting the study area crossings.

Safety and mobility issues were considered at each crossing based on roadway geometry, existing warning devices, and behavior of users across the tracks. The following conditions were observed:

- West Hill Avenue South – This is a paved, humped crossing located between closely spaced intersections on each side of the tracks and has limited sight distance. The warning devices at the crossing include signs, flashing lights, and gates.
- South Bellvue Avenue – This is a paved crossing located between closely spaced intersections on each side of the tracks. It is across from the truck entrance to a distribution center and also has limited sight distance. The warning devices at the crossing include signs, flashing lights, and gates.

- Dimmocks Mill Road – The railroad bridge over the roadway has substandard horizontal and vertical clearance. Roadway curves and the close proximity to an intersection on each side of the bridge limit sight distances.

A public involvement program was established as part of this study. Stakeholders who met to provide input during the course of the study included the Orange County Rural Fire Department, Orange County Emergency Services Department, and Orange County Planning Department. In the review of improvement concepts, Planning staff provided the following comment:

- The design of future improvements of the West Hill, Bellevue and Dimmocks Mill rail crossings are encouraged to include planning considerations of future needs for road connectivity along the western side of Hillsborough and into unincorporated areas of the County. We recognize that there are limitations with respect to topography, limited existing right-of-way widths, environmental constraints, and the historic integrity of the West Hillsborough neighborhood; however, we feel the regional connectivity possibilities of this project should be explored and weighed within the scope of these limitations.

## **STUDY RECOMMENDATIONS**

The West Hill Avenue South and South Bellvue Avenue crossings were considered for potential closure or improvement. The Dimmocks Mill Road grade separation was considered for replacement. Two improvement concepts were considered (Attachment 2):

- Concept 1 replaces the Dimmocks Mill Road grade separation, closes the South Bellvue Avenue crossing, and improves the West Hill Avenue South crossing.
- Concept 2 replaces the Dimmocks Mill Road grade separation and closes both the South Bellvue Avenue and the West Hill Avenue South crossings.

Mid-term (three to seven years) recommendations are to conduct environmental and design studies for replacing the Dimmocks Mill Road grade separation and minor resurfacing of West Hill Avenue South roadway approaches to flatten the roadway crossing surface.

Long-term recommendations (more than seven years) include replacing the Dimmocks Mill Road grade separation, improving adjacent intersections, extending sidewalk and bicycle improvements between Nash Street and Gold Park, closing the South Bellvue Avenue crossing, and improving safety at the West Hill Avenue crossing.

The Traffic Separation Study prepared by ICA Engineering, Inc. can be viewed in its entirety at the following link: <http://www.co.orange.nc.us/planning/transportation.asp>

As described in a September 8, 2014 Resolution (Attachment 3), the Town of Hillsborough prefers Concept 1 but remains open to other options that may be developed upon further study. Concept 2 offers the highest level of railroad crossing safety and the highest benefit-cost ratio by closing both at-grade crossings.

## Conclusion

Planning staff will continue to monitor the progress on this project and report back to the Manager and the Board of County Commissioners.



# Concept 1

Attachment 2



**LEGEND 4**

- PROPOSED DETOUR TRACK
- STUDIED ALTERNATIVE
- PROPOSED ALTERNATIVE CORRIDOR
- PROPOSED STRUCTURE
- PROPOSED CROSSING CLOSURE

PROPOSED WEST HILL AVENUE

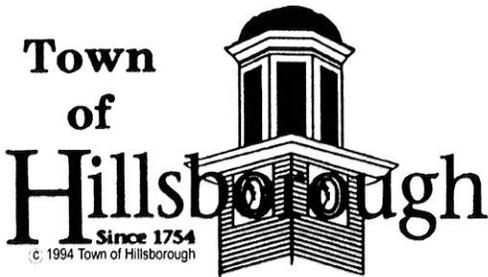


EXISTING CONDITIONS AT WEST HILL AVENUE



# Concept 2





RESOLUTION RECEIVING THE RECOMMENDATIONS IN THE  
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION'S  
TRAFFIC SEPARATION STUDY FOR THE TOWN OF HILLSBOROUGH

WHEREAS, the North Carolina Department of Transportation, North Carolina Railroad, Norfolk Southern and the Town of Hillsborough, on the, entered into an agreement on the 20th day of July, 2011 for the performance of a railroad crossing analysis to eliminate redundant or unsafe crossings within the city limits;

WHEREAS, the parties supplemented this agreement to include traffic counts at key intersections in the study area;

WHEREAS, the North Carolina Department of Transportation, North Carolina Railroad, Norfolk Southern, and the Town of Hillsborough have agreed to make a "best faith" effort to adhere to the finding of the analysis and implement the recommendations of the analysis; and

WHEREAS, the analysis has been completed and the Town of Hillsborough received the recommendations in the North Carolina Department of transportation's "Traffic Separation Study for the Town of Hillsborough Concept 1 or 2", which includes the closure of the at-grade crossing at Bellevue Avenue (and Dimmocks Mill Road) along with significant improvement to the grade separation intersection trestle near Dimmocks Mill Road and South Nash Street.

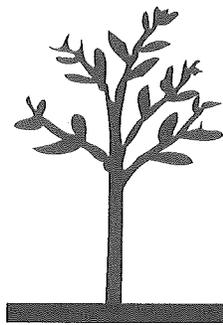
NOW, THEREFORE, BE IT RESOLVED by the Town Board of Commissioners of the Town of Hillsborough that it does hereby receive the recommendations in the North Carolina Department of transportation's "Traffic Separation Study for the Town of Hillsborough Concept 1 or 2", expresses a preference for Concept 1 as discussed in the study, but further expresses its desire and intent to remain open to other options which may be developed upon further study to support public safety and connectivity, and, further, that the Town Board of Commissioners of the Town of Hillsborough does hereby request that the North Carolina Department of Transportation develop the necessary agreements for execution to move forward with the implementation of projects related to these recommendations.

This the 8<sup>th</sup> day of September, 2014.

  
Tom Stevens, Mayor

Attest:

  
Katherine M. Cathey, Town Clerk



Orange County Library  
137 W. Margaret Lane.  
Hillsborough, NC 27278

1

**INFORMATION  
ITEM**

TO: Orange County Board of Commissioners  
Bonnie B. Hammersley, Orange County Manager

FROM: Lucinda M. Munger, Director, Orange County Public Library

DATE: January 21, 2015

RE: Information Item – Update to BOCC on 2013-2016 Library Strategic Plan

It is my pleasure to update the Orange County Board of Commissioners and the County Manager on the 1<sup>st</sup> year of implementation of our 2013-2016 Library Strategic Plan. As promised, the plan has not just “sat on a shelf” collecting dust, but continues to evolve allowing us to take advantage of opportunities as they arise. While there have been many accomplishments, there have been some setbacks in implementation of our priorities due to unanticipated vacancies in our Leadership Team, especially in the area of community outreach.

Library staff spent the first year of the three-year Strategic Plan laying the ground work to support the priority and actions steps related to our technology infrastructure/collections. Sierra, an integrated library system that will allow staff to more effectively monitor and manage the collection, was installed in May 2013. Conversion to Sierra, paved the way for Encore and NoveList, the next generation of library catalogs that offers Google and Amazon-like search capabilities. The installation of the three (3) new self-checkout machines now accounts for over 60% of all circulation, freeing staff time for more personalized customer service.

In other noteworthy accomplishments from the past year:

- Developed monthly 10 Second Survey to gather feedback from the customers on a wide variety of topics. Since November 2013 there has been over 700 responses that will help the Library make better informed decisions concerning collections and services. The staff has recommended adding a few longer surveys throughout the year for more detailed input.
- Implemented a volunteer program already has gained over 18 volunteers giving 1000 hours to the library.
- We continue to expand our outreach into the community by projects as the Little Free Library in Cedar Grove Park, attending school events, working with the Orange County Literacy Council in serving Northern Orange, and partnering with community groups in the Health Department’s Family Success Alliance.
- The Library adopted “Find a Way to Yes” service model that supports our commitment to highly quality and personalized service. Staff response to this service model is highly positive, as it frees them up to actually say “Yes” and “Do” something for the customers.

- The Youth Services Department re-designed and launched new programming strategies for the Summer Reading programming and regular monthly offerings which now focus on early family literacy. The increase in Summer Reading participation benefitted from our new customer service model – no forms, no restrictions, no red tape, - just good will.
- In November 2013, the Board gave the go-ahead for public input sessions for a future Southern Branch which took place in the spring of 2014. An extensive publicity campaign was launched resulting in over 350 people participating in public forums and through other online/paper opportunities.

*Attachment A provides further information on the first year activities.*

While traditional library services continue to heavily utilized, we must respond to the changing needs of the community and adapt to ensure the Library impacts the lives within the community. In the coming year we will explore extending on our current early childhood/family literacy programs, collaborate with other county departments in service to the elderly or homebound, and seek to expand our digital collections based on customer feedback.

Through the life of this plan the Orange County Public Library seeks to be an essential resource for our residents. With a stronger technology infrastructure and a Strategic Plan that looks outward to serve our customers, the Library aspires to deepen and expand its community relationships, be a major partner and collaborator in the community and serve as an agent for innovation and change. As always the strong support of the Board of County Commissioners, County Management, Friends and Orange County residents will continue to be critical to our success.

## Orange County Public Library 2013-2016 Strategic Plan

### Progress Update (November 2014)

Strategic Priorities	Outcomes and updates
<p>1 – Library collections and materials</p> <p>Action Steps:</p> <ol style="list-style-type: none"> <li>1) Offer collections that consider customer preferences and provide materials in quantities that meet demand</li> <li>2) Organize library materials and collections so they are easily found by customers</li> <li>3) Promote the collections and materials available through OCPL</li> </ol>	<ul style="list-style-type: none"> <li>• Developed monthly 10 Second Survey to gather targeted feedback from customers on a range of topics, including programming, reading interests, and use of electronic resources beginning in November 2013. The 700+ responses over the past year have been used to help inform staff planning and decision making.</li> <li>• Sierra, the integrated library software was launched May 2013. Decision Center tool is used to analyze circulation patterns. This tool helps us identify high-demand titles and order additional copies, decreasing overall wait time for customers.</li> <li>• Installed new signage to improve wayfinding for customers in Spring 2014.</li> <li>• Launched “Staff Recommends” program in July 2014 to highlight materials enjoyed by Library Staff.</li> <li>• NoveList Select launched in Spring 2014 with over 2000 uses to date. This new service provides an amazon.com style of “If you liked this item, then consider this...” within the library catalog.</li> </ul>
<p>2 – Community Connections</p> <p>Action Steps:</p> <ol style="list-style-type: none"> <li>1) Provide opportunities for the community to engage with and support the library</li> <li>2) Provide services that extend beyond library walls</li> <li>3) Raise awareness of library services</li> <li>4) Collaborate with local organizations</li> </ol>	<ul style="list-style-type: none"> <li>• Implemented official volunteer program. In the past 10 months, over 2000 hours of volunteer service have been completed.</li> <li>• Library staff piloted the county-wide Safety Training program. Training sessions were led by AMS, Sheriff, Risk Manager, EMS, and Emergency Services departments.</li> <li>• Library has worked to expand library reach by partnering with other county agencies and departments. Examples to date include the installation of a “Little Free Library” in Cedar Grove Park in October 2014, and outreach in Northern Orange County through Orange County Literacy Council partnership.</li> <li>• In collaboration with AMS, plans include providing a library presence in rural</li> </ul>

	<p>Orange at the upfitted Cedar Grove Community Center through an interactive 'kiosk' in 2015.</p> <ul style="list-style-type: none"> <li>• Library Staff met their goal of providing a minimum of 8 outreach opportunities to school events during the last school year. This work continues this year, with staff sharing library resources and serving as contacts for educators.</li> <li>• Annual 'home-schooling' network event for local parents to exchange ideas and promote library services initiated in Spring 2014.</li> <li>• Launched reciprocity with neighboring county library systems (Alamance, Chatham and Durham) to provide free OC library cards to residents in July 2014.</li> <li>• Library Director continues to work with Chapel Hill Public Library to explore existing cooperative library services while supporting BOCC interoperability initiative.</li> </ul>
<p>3 – Services and Community Space Action Steps:</p> <ol style="list-style-type: none"> <li>1) Commit to delivering high quality and personalized customer service</li> <li>2) Offer programs for all ages that educate, engage and entertain</li> <li>3) Provide inviting functional library facilities</li> </ol>	<ul style="list-style-type: none"> <li>• Library adopted "Find a Way to Yes" service model, which supports library's priority of delivering high quality and personalized customer serviced.</li> <li>• Library staff participated in department-wide FISH training in Spring 2014 and Leadership Team participated in "FISH for Leaders" in August 2014. The library was the first county department to complete both FISH components.</li> <li>• Staff launched "Happy Hour," a self-directed achievement training and development program in October 2014. Staff schedule a one to two hour slot once per month dedicated to achieving personal learning goals that will make them more efficient and effective in their support of the library.</li> <li>• Youth Services Department re-designed and launched new programming strategies for Summer Reading 2014 in addition to year-round programming to address customers' needs and support early family literacy. Initial first year review shows repeat customers with programming numbers climbing consistently month by month.</li> <li>• Adult and Teen Services Department developed and launched 3 new services to meet customer needs and interests including "Your Next 5", a personalized reader's advisory service; chat reference through new widgets on our home page; and "Book a Librarian" for hour-long appointments with</li> </ul>

	<p>staff to receive in-depth assistance on a specific topic. We have had an active response to all three services with over 250 uses.</p> <ul style="list-style-type: none"> <li>• Southern Branch Library work continued with public input sessions to support the site criteria process in the spring of 2014. Over 350 people participated in two public input sessions, online surveys, customer input at numerous community events, and interviews. A formal report was presented to BOCC in May 2014.</li> </ul>
<p>4 – Technology Tools and Training Action Steps:</p> <ol style="list-style-type: none"> <li>1) Develop the library as a community-focused technology center</li> <li>2) Prioritize training opportunities for the public and library staff</li> <li>3) Use technology as an evaluation tool</li> </ol>	<ul style="list-style-type: none"> <li>• County IT department expanded communication with support departments in Spring 2014 primarily through library staff attendance at Operations meetings and Application meetings.</li> <li>• Library Technology Team was created to encourage creative expansion of technology in library services, improve library operations through technology options, and promote staff literacy of technology.</li> <li>• Weekly computer classes were adapted to meet the customer’s needs by personalizing session topics, extending the session length and shifting the schedule to a late afternoon/early evening time frame that accommodates both working individuals and seniors.</li> <li>• In order to support continued library growth, leadership actively uses the data dashboard to track and measure circulation, registrations, collection, library visits, and programming attendance. Leadership Team receives monthly updates and Administration completes at least 3 metric surveys a year to track usage, technology, and library trends.</li> </ul>

<b>Information Item</b>
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## Memorandum

Date : January 27, 2015

To: Board of County Commissioners  
Bonnie B. Hammersley, County Manager

From: Abigaile Pittman, Transportation/Land Use Planner  
Tom Altieri, Comprehensive Planning Supervisor  
Craig Benedict, Planning Director

Re: BOCC Petition Regarding OUTBoard/Bicycle Safety

Attachment: 1. November 18, 2014 BOCC Meeting Information Item – Manager’s Response to Petition regarding bicycle safety  
2. Staff Plan to Address Board of County Commissioners Petition Regarding OUTBoard/Bicycle Safety

**BACKGROUND**

At the Board of County Commissioners (BOCC) November 6, 2014 regular meeting, the following petition regarding bicycle safety was brought forth by Commissioners Price and Jacobs:

- Request for Planning staff to review Chapel Hill and Carrboro policies related to pedestrian and bicycle access and begin working with cyclist groups, law enforcement and transportation officials to develop a culture of sharing the road.

The petition was reviewed by the Chair/Vice Chair/Manager Agenda team. The Manager’s response to BOCC Petition was provided as an Information Item at the BOCC’s November 18, 2014 meeting (Attachment 1):

- Manager to discuss with Town Managers; Chair and Vice Chair to discuss with NCDOT at the quarterly meeting on 11/12; and
- Manager to ask Planning staff to work with OUTBoard to set up sub group(s) to discuss/develop plan with input on membership from BOCC.

Planning staff’s proposed plan to address the BOCC petition regarding OUTBoard/Bicycle Safety is provided as Attachment 2.

Next Steps

1. Planning staff will proceed with the attached plan to address the BOCC petition regarding OUTBoard/Bicycle Safety. BOCC representation citizen participation is also discussed in Attachment 2. Staff will return to the BOCC on June 16 with an update and seek direction on any next steps.

COPY
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## INFORMATION ITEM



**Orange County Board of Commissioners**  
**Post Office Box 8181**  
**200 South Cameron Street**  
**Hillsborough, North Carolina 27278**

*BARRY JACOBS, CHAIR*  
*EARL MCKEE, VICE CHAIR*  
*MARK DOROSIN*  
*ALICE M. GORDON*  
*BERNADETTE PELISSIER*  
*RENEE PRICE*  
*PENNY RICH*

November 12, 2014

Dear Commissioners,

At the Board's November 6, 2014 regular meeting, petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

- 1) Review and consider a request by Commissioners Price and Jacobs that staff review Chapel Hill and Carrboro policies related to pedestrian and bicycle access and begin working with cyclist groups, law enforcement and transportation officials to develop a culture of sharing the road.

***Response:*** *Manager to discuss with Town Managers; Chair and Vice Chair to discuss with NCDOT at quarterly meeting on 11/12; Manager to ask Planning staff to work with OUT Board to set up sub group(s) to discuss/develop plan with input on membership from BOCC.*

- 2) Review and consider a request by Commissioner Price to consider modifications to the County's Facility Naming Policy which would allow for interior portions of a facility to be named for living individuals.

***Response:*** *Referred to Manager for review and recommendation.*

- 3) Review and consider a request by Commissioner Gordon for staff to follow up on an earlier petition request regarding agenda postings on the County website.

***Response:*** *Information Technologies Director to investigate and follow up.*

- 4) Review and consider a request by Commissioner Pelissier that the BOCC begin recognizing staff for superior accomplishments.

***Response:*** *Manager and Human Resources Director will review options with plan to share with BOCC.*

This letter will be provided as an Information Item on the November 18, 2014 agenda for public information.

Best,

Barry Jacobs, Chair  
 Board of County Commissioners

## Attachment 2

### PROPOSED STAFF PLAN TO ADDRESS BOCC PETITION REGARDING OUTBOARD/BICYCLE SAFETY

#### Proposed Structure

- Venue: Full OUTBoard rather than a subcommittee due to staff and administrative capacity, and to ensure better attendance.
- BOCC Representation: Unless others are identified, Commissioners Price and Jacobs will be noticed of meetings as the BOCC representatives to attend and participate in discussion when bicycle safety is an item on the OUTBoard's agenda.
- Citizen Participation: All citizens are welcome to attend and participate in discussion. If participation is high, guidelines may need to be established to ensure that all have equal opportunity to participate, to stay on topic, and to ensure that any other required items are addressed by the OUTBoard during the course of its meetings. Mrs. Bonnie Hauser will receive personal notification as a citizen that has expressed appreciable interest in the topic. If there are any others that County Commissioners would like to identify to receive personal invite, please make staff aware. All OUTBoard meetings are notified consistent with public meeting law.
- Public Outreach:
  - Notify identified stakeholders
  - Public notice via Carla Banks and News of Orange
  - Create brochure and use as a handout at meetings and to any interested parties
- Task Objectives:
  - Review County authority and State law
  - Provide copy of County-endorsed bicycle routes (map)
  - Get updated on topic and recent activities
  - Define current problem statement
  - Create broad categories for addressing problem (education; law enforcement; NCDOT; etc.)
  - Suggest/recommend policies, procedures, etc. for addressing problem
  - Identify agencies, County departments, etc. for addressing problem
- Calendar: Will attempt to resolve task over the course of three (3) OUTBoard meetings, and wrapped up by the end of May, 2015: Mtg. 1 – Intro, County authority and State law, update and recent activities; Mtg. 2 – Problem statement, categories for addressing problem, recommended policies and procedures, and identify agencies/departments for addressing problem; Mtg. 3 – Review recommendations/plan developed by staff, comment, and staff finalization and forwarding to BOCC.
- BOCC Next Steps: Staff will report back to the BOCC in June with recommendations and seek direction for next steps or closure.

## INFORMATION ITEM



EARL MCKEE, CHAIR  
BERNADETTE PELISSIER, VICE CHAIR  
MIA BURROUGHS  
MARK DOROSIN  
BARRY JACOBS  
RENEE PRICE  
PENNY RICH

**Orange County Board of Commissioners**  
**Post Office Box 8181**  
**200 South Cameron Street**  
**Hillsborough, North Carolina 27278**

January 27, 2015

Dear Commissioners,

At the Board's January 22, 2015 regular meeting, petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

- 1) Review and consider a request by Commissioners Rich and Dorosin that the County Attorney provide Greensboro's LGBT ordinance provisions to the BOCC and provide information to the Board for potential adoption of similar provisions.

***Response:** Greensboro ordinance provisions already provided to BOCC; County Attorney to bring back information/proposed item for Board consideration.*

- 2) Review and consider a request by Commissioner Rich that the Board receive information on how the County provides job opportunities for teens at risk similar to efforts already underway in Durham.

***Response:** Manager to consult with County Human Resources; DSS Director to talk with Durham.*

- 4) Review and consider a request by Commissioner Rich that County staff investigate "Just Economics" living wage initiative and ways it can be implemented in Orange County.

***Response:** Manager to investigate and provide follow up.*

- 5) Review and consider a request by Commissioner Dorosin that the Board consider a policy regarding the distribution level(s) and the targeted uses of ABC revenues.

***Response:** BOCC Chair to contact County ABC Board Chair; Manager to contact County ABC Executive Director.*

- 6) Review and consider a request by Commissioner Dorosin that the Board consider moving Board Comments up earlier in regular meeting agendas.

***Response:** To be reviewed and considered – potential discussion at BOCC Retreat or subsequent work session.*

7) Review and consider a request by Commissioner Dorosin that the Colonial Inn and any potential role the County can play on helping with it be a topic for the February 26 joint meeting with Hillsborough.

***Response:*** *To be included in review of planned agenda topics for Joint Meeting.*

8) Review and consider request by Commissioner Price that staff follow-up on the Arts Commission website for updating out of date information.

***Response:*** *Updating of website is in process.*

Regards,

A handwritten signature in cursive script that reads "Earl McKee". The signature is written in black ink and is positioned below the "Regards," text.

Earl McKee, Chair  
Board of County Commissioners



# ORANGE COUNTY NORTH CAROLINA

## *FINANCE AND ADMINISTRATIVE SERVICES*

200 South Cameron Street  
Post Office Box 8181  
Hillsborough, North Carolina 27278

Clarence G. Grier, CPA, CITP, CGMA  
Assistant County Manager – CFO

Phone (919) 245-2553  
Fax (919) 644-3324

### MEMORANDUM

To: Board of County Commissioners

From: Clarence Grier, Assistant County Manager – Chief Finance Officer

Date: January 22, 2015

Re: Major Fund Financial Statement for the Six Months Ended December 31, 2014

---

As part of meeting the periodic financial reporting requirements and providing timelier source information in regards to the financial status of the County, we have developed an interim financial statement that will provide information on the major fund financial status for the six months ended December 31, 2014. The following County funds are considered major funds under the Governmental Accounting Standards Board:

The Major funds of the County are as follows:

- General Fund
- Capital Funds – County Capital and School Capital Funds
- Solid Waste Fund
- Sportsplex Fund

The Major Funds of the County accounted for approximately 86 percent of the total annual revenues of the County. An overview of financial status for each of the major funds is included in the financial statement and as follows:

#### **General Fund**

- Total revenues (revenues and transfers) for the General Fund are \$132.6 million for an increase of \$5.5 million or 4% over the same period in fiscal year 2013-14. This revenue increase is mainly due to the timing, billing and collection of Ad Valorem Taxes and Intergovernmental Revenues. Total revenues collected are 69% of the amended budget for the current fiscal year.
- Total expenditures (expenditures and transfers) for the General Fund are \$89.3 million for an increase of \$3.2 million or 3% over the same period in the previous year. General Fund Expenditures increased due to increased expenditures for Human Services and Education. Total expenditures are 45% of the budget for the fiscal year.
- Revenues and net transfers are more than expenditures by \$43.8 million representing a 7% increase over the same period in the previous fiscal year.

## **Capital Funds**

- The **County Capital Funds** revenues and other financing sources total \$1.2 million compared to expenditures of approximately \$4.8 million for the six months ended December 31, 2014. The majority of the current fiscal year expenditures related to construction cost incurred for the Whitted Building Meeting Room, Information Technology, the McGowan Creek Outfall, Economic Development Infrastructure projects, and communication system improvements for Emergency Services as part of the strategic plan.
- The **School Capital Funds** revenues and other financing sources total approximately \$255,000 compared to expenditures totaled \$4.6 million. The majority of the current fiscal year expenditures related to cost incurred for capital projects for the Chapel Hill – Carrboro City School District for the six months ended December 31, 2014. A majority of revenues for the School Capital Projects fund will be received in the third quarter of the fiscal year.

## **Solid Waste Fund**

- Revenues and transfers for the Solid Waste Fund totaled \$5.2 million for the six months ended December 31, 2014. Revenues and other financing sources and uses are lower due to the closure of the landfill as of June 31, 2013. Total revenues collected are 40% of the amended budget for the fiscal year.
- Expenses for the Solid Waste Fund totaled \$5.3 million for the six months ended December 31, 2014. Total expenses are 38% of the budget for the fiscal year.
- Revenues and transfers are nominally less than expenses for the six months ended December 31, 2014.

## **Sportsplex Fund**

- Revenues for the Sportsplex Fund totaled \$1.6 million for the six months ended December 31, 2014. Total revenues are 31% of the amended budget for the fiscal year.
- Expenses for the Sportsplex Fund totaled \$1.9 million for the six months ended December 31, 2014. Total expenses are 41% of the budget for the fiscal year.
- Revenues and net transfers are less than expenses by approximately \$300,000, which is nominally the same as the previous fiscal year.



# ORANGE COUNTY

## NORTH CAROLINA

**Major Fund Financial Statement (Unaudited)**

**For the Six Months Ended December 31, 2014**



**ORANGE COUNTY**  
NORTH CAROLINA

**ORANGE COUNTY, NORTH CAROLINA**  
**MAJOR FUND FINANCIAL STATEMENT**  
**FOR THE SIX MONTHS ENDED DECEMBER 31, 2014**

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**ORANGE COUNTY**  
NORTH CAROLINA



# ORANGE COUNTY NORTH CAROLINA

## FINANCE AND ADMINISTRATIVE SERVICES

200 South Cameron Street  
Post Office Box 8181  
Hillsborough, North Carolina  
27278

**Clarence G. Grier, CPA, CITP, CGMA**  
**Assistant County Manager – CFO**

Phone (919) 245-2553  
Fax (919) 644-3324

### Summary Information for Major Funds for the Six months Ended as of December 31, 2014

The Major Funds of the County accounted for approximately 86 percent of the total annual revenues of the County. An overview of financial status for each of the major funds is included in the financial statement and as follows:

#### **General Fund**

- Total revenues (revenues and transfers) for the General Fund are \$132.6 million for an increase of \$5.5 million or 4% over the same period in fiscal year 2013-14. This revenue increase is mainly due to the timing, billing and collection of Ad Valorem Taxes and Intergovernmental Revenues. Total revenues collected are 69% of the amended budget for the current fiscal year.
- Total expenditures (expenditures and transfers) for the General Fund are \$89.3 million for an increase of \$3.2 million or 3% over the same period in the previous year. General Fund Expenditures increased due to increased expenditures for Human Services and Education. Total expenditures are 45% of the budget for the fiscal year.
- Revenues and net transfers are more than expenditures by \$43.8 million representing an increase of 7% over the same period in the previous fiscal year.

#### **Capital Funds**

- The **County Capital Funds** revenues and other financing sources total \$1.2 million compared to expenditures of approximately \$4.8 million for the six months ended December 31, 2014. The majority of the current fiscal year expenditures related to construction cost incurred for the Whitted Building Meeting Room, Information Technology, the McGowan Creek Outfall, Economic Development Infrastructure projects, and communication system improvements for Emergency Services as part of the strategic plan.
- The **School Capital Funds** revenues and other financing sources total approximately \$255,000 compared to expenditures of \$4.6 million. The majority of the current fiscal year expenditures related to cost incurred for capital projects for the Chapel Hill – Carrboro City School District for the six months ended. A majority of revenues for the School Capital Projects Fund will be received in the third quarter of this fiscal year.

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- Revenues and transfers for the Solid Waste Fund totaled \$5.2 million for the six months ended December 31, 2014. Revenues and other financing sources and uses are lower due to the closure of the landfill as of June 31, 2013. Total revenues collected are 40% of the amended budget for the fiscal year.
- Expenses for the Solid Waste Fund totaled \$5.3 million for the six months ended December 31, 2014. Total expenses are 38% of the budget for the fiscal year.
- Revenues and transfers are nominally less than expenses for the six months ended December 31, 2014.

#### **Sportsplex Fund**

- Revenues for the Sportsplex Fund totaled \$1.6 million for the six months ended December 31, 2014. Total revenues are 31% of the amended budget for the fiscal year.
- Expenses for the Sportsplex Fund totaled \$1.9 million for the six months ended December 31, 2014. Total expenses are 41% of the budget for the fiscal year.
- Revenues and net transfers are less than expenses by approximately \$300,000, which is nominally the same as the previous fiscal year.

## ORANGE COUNTY, NORTH CAROLINA

BALANCE SHEET - MAJOR GOVERNMENTAL FUNDS (UNAUDITED)  
December 31, 2014

	Major Funds			Total Major Governmental Funds
	General	County Capital Improvements	School Capital Improvements	
<b>Assets:</b>				
Cash and investments	\$ 108,125,254	\$ 9,223,853	\$ 2,790,989	\$ 120,140,096
Accounts receivable, property taxes, net	25,961,389	-	-	25,961,389
Accounts receivable, federal	-	-	-	-
Accounts receivable, State	-	-	-	-
Accounts receivable, other	1,236,377	-	-	1,236,377
Inventories	29,242	-	-	29,242
Due from other funds	163,337	-	-	163,337
Restricted cash and investments	500,494	-	-	500,494
Total assets	<u>\$ 136,016,093</u>	<u>\$ 9,223,853</u>	<u>\$ 2,790,989</u>	<u>\$ 148,030,935</u>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balance:</b>				
Liabilities:				
Accounts payable	\$ 1,454,435	\$ 97,004	\$ -	\$ 1,551,439
Accrued payroll and withholdings	507,199	-	-	507,199
Accrued liabilities	1,342,834	-	-	1,342,834
Due to other funds	-	-	-	-
Arbitrage payable	-	14,637	24,739	39,376
Total liabilities	<u>3,304,468</u>	<u>111,641</u>	<u>24,739</u>	<u>3,440,848</u>
<b>Deferred Inflows of Resources:</b>				
Unavailable grant revenue	735,911	-	-	735,911
Property taxes receivable	25,961,389	-	-	25,961,389
Prepaid taxes	71,155	-	-	71,155
Total Deferred inflows of resources	<u>26,768,455</u>	<u>-</u>	<u>-</u>	<u>26,768,455</u>
<b>Fund Balances:</b>				
Non-spendable:				
Prepaid items	-	-	-	-
Inventories	29,242	-	-	29,242
Restricted for:				
Stabilization for State statute	-	1,872,342	-	1,872,342
Restricted, all other	500,494	7,239,870	-	7,740,364
Committed	6,002,004	-	-	6,002,004
Assigned	10,068,343	-	-	10,068,343
Unassigned	89,343,087	-	2,766,250	92,109,337
Total fund balances	<u>105,943,170</u>	<u>9,112,212</u>	<u>2,766,250</u>	<u>117,821,632</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 136,016,093</u>	<u>\$ 9,223,853</u>	<u>\$ 2,790,989</u>	<u>\$ 148,030,935</u>

## ORANGE COUNTY, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES - MAJOR GOVERNMENTAL FUNDS (UNAUDITED)  
FOR THE SIX MONTHS ENDED DECEMBER 31, 2014

	Major Funds			Total Major Governmental Funds
	General	County Capital Improvements	School Capital Improvements	
<b>Revenues:</b>				
Property taxes	\$ 116,738,449	\$ -	\$ -	\$ 116,738,449
Sales tax	2,860,835	-	254,099	3,114,934
Intergovernmental revenues	7,967,082	1,161,534	-	9,128,616
Charges for services	4,499,219	-	-	4,499,219
Investment earnings	3,828	4,143	739	8,710
Licenses and permits	83,166	-	-	83,166
Impact fees	-	-	-	-
Miscellaneous	493,254	64,598	-	557,852
Total revenues	<u>132,645,833</u>	<u>1,230,275</u>	<u>254,838</u>	<u>134,130,946</u>
<b>Expenditures:</b>				
Current:				
Governing and management	6,930,840	-	-	6,930,840
General services	4,589,752	-	-	4,589,752
Community and environment	3,414,218	-	-	3,414,218
Human services	15,626,383	-	-	15,626,383
Education	37,929,707	-	-	37,929,707
Public safety	9,571,844	-	-	9,571,844
Culture and recreation	1,241,905	-	-	1,241,905
Capital outlay	-	4,755,205	4,578,046	9,333,251
Debt service:				
Principal	6,101,876	-	-	6,101,876
Interest and fees	3,922,245	-	-	3,922,245
Total expenditures	<u>89,328,770</u>	<u>4,755,205</u>	<u>4,578,046</u>	<u>98,662,021</u>
Revenues over (under) expenditures	<u>43,317,063</u>	<u>(3,524,930)</u>	<u>(4,323,208)</u>	<u>35,468,925</u>
<b>Other Financing Sources (Uses):</b>				
Bond premium	-	-	-	-
Refunding bonds	-	-	-	-
Installment loan issuances	500,000	-	-	500,000
Payment to escrow agent	-	-	-	-
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total other financing sources (uses)	<u>500,000</u>	<u>-</u>	<u>-</u>	<u>500,000</u>
Net change in fund balances	43,817,063	(3,524,930)	(4,323,208)	35,968,925
<b>Fund Balances:</b>				
Beginning of year - July 1	<u>62,126,107</u>	<u>7,045,097</u>	<u>7,089,458</u>	<u>78,792,212</u>
Six Months Ended - December 31	<u>\$ 105,943,170</u>	<u>\$ 3,520,167</u>	<u>\$ 2,766,250</u>	<u>\$ 114,761,137</u>

## ORANGE COUNTY, NORTH CAROLINA

GENERAL FUND  
 STATEMENT OF REVENUES, EXPENDITURES, AND  
 CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)  
 FOR THE YEAR ENDED DECEMBER 31, 2014

	Budgeted Amounts		Actual	Encumbrances	Variance With Final Budget		FY2012-13
	Original	Amended			Over/(Under)		
<b>Revenues:</b>							
Property taxes	\$ 145,714,650	\$ 145,714,650	\$ 116,738,449	\$ -	\$ (28,976,201)	\$ 110,956,568	
Sales tax	19,001,962	19,001,962	2,860,835	-	(16,141,127)	3,768,382	
Intergovernmental revenues	13,575,486	16,134,491	7,967,082	-	(8,167,409)	6,966,783	
Charges for services	9,799,005	9,866,868	4,499,219	-	(5,367,649)	4,543,191	
Investment earnings	105,000	105,000	3,828	-	(101,172)	12,858	
Licenses and permits	313,000	313,000	83,166	-	(229,834)	78,442	
Miscellaneous	798,065	908,589	493,254	-	(415,335)	763,991	
Total revenues	<u>189,307,168</u>	<u>192,044,560</u>	<u>132,645,833</u>	<u>-</u>	<u>(59,398,727)</u>	<u>127,090,215</u>	
<b>Expenditures:</b>							
Governing and management	17,550,722	17,563,722	6,930,840	357,677	(10,632,882)	7,437,794	
General services	9,451,951	9,482,755	4,589,752	262,073	(4,893,003)	3,993,739	
Community and environment	7,548,601	7,598,645	3,414,218	149,965	(4,184,427)	3,088,891	
Human services	32,242,706	34,550,141	15,626,383	683,856	(18,923,758)	15,668,975	
Education	76,847,414	76,847,414	37,929,707	-	(38,917,707)	34,512,169	
Public safety	22,382,107	22,391,107	9,571,844	143,673	(12,819,263)	9,121,040	
Cultural and recreational	2,696,035	2,706,431	1,241,905	57,299	(1,464,526)	1,291,312	
Debt service:							
Principal	19,217,295	19,217,295	6,101,876	-	(13,115,419)	6,848,134	
Interest and fees	7,312,011	7,312,011	3,922,245	-	(3,389,766)	4,182,041	
Total expenditures	<u>195,248,842</u>	<u>197,669,521</u>	<u>89,328,770</u>	<u>1,654,543</u>	<u>(108,340,751)</u>	<u>86,144,095</u>	
Revenues over (under) expenditures	<u>(5,941,674)</u>	<u>(5,624,961)</u>	<u>43,317,063</u>	<u>(1,654,543)</u>	<u>48,942,024</u>	<u>40,946,120</u>	
<b>Other Financing Sources (Uses):</b>							
Capital lease issuance	-	-	500,000	-	-	-	
Transfers in	1,052,600	1,052,600	-	-	(1,052,600)	-	
Transfers out	(5,179,269)	(5,578,286)	-	-	5,578,286	-	
Appropriated fund balance	<u>10,068,343</u>	<u>10,150,647</u>	<u>-</u>	<u>-</u>	<u>(10,150,647)</u>	<u>-</u>	
Total other financing sources (uses)	<u>5,941,674</u>	<u>5,624,961</u>	<u>500,000</u>	<u>-</u>	<u>(5,624,961)</u>	<u>-</u>	
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>43,817,063</u>	<u>\$ (1,654,543)</u>	<u>\$ 43,317,063</u>	<u>\$ 40,946,120</u>	
<b>Fund Balance:</b>							
Beginning of year - July 1			<u>62,126,107</u>				
Six Months Ended - December 31,			<u>\$ 105,943,170</u>				

## ORANGE COUNTY, NORTH CAROLINA

MAJOR PROPRIETARY FUNDS  
 STATEMENT OF NET POSITION - UNAUDITED  
 March 31, 2014

	<u>Major</u>		<u>Total</u>
	<u>Solid Waste Fund</u>	<u>SportsPlex Fund</u>	<u>Major Proprietary Funds</u>
<b>Assets:</b>			
Current assets:			
Cash and cash equivalents	\$ 12,764,437	\$ 296,983	\$ 13,061,420
Accounts receivable, other	38,768	133,247	172,015
Prepaid expenses	-	-	-
Total current assets	<u>12,803,205</u>	<u>430,230</u>	<u>13,233,435</u>
Non-current assets:			
Non-depreciable assets	3,147,916	1,231,027	4,378,943
Capital assets, net of depreciation	<u>5,515,593</u>	<u>5,639,292</u>	<u>11,154,885</u>
Total non-current assets	<u>8,663,509</u>	<u>6,870,319</u>	<u>15,533,828</u>
Total assets	<u>21,466,714</u>	<u>7,300,549</u>	<u>28,767,263</u>
<b>Liabilities and Net Position:</b>			
<b>Liabilities:</b>			
Current liabilities:			
Accounts payable	56,917	41,257	98,174
Payroll withholdings	57,805	22,325	80,130
Accrued liabilities	-	-	-
Accrued interest	44,157	31,084	75,241
Prepaid fees	-	170,737	170,737
Current portion of long-term debt	316,988	633,150	950,138
Compensated absences, current portion	<u>190,621</u>	<u>-</u>	<u>190,621</u>
Total current liabilities	<u>666,488</u>	<u>898,553</u>	<u>1,565,041</u>
Non-current liabilities:			
Compensated absences	127,080	-	127,080
Post-closing liability	13,123,703	-	13,123,703
OPEB liability	1,527,620	-	1,527,620
Long-term debt	<u>3,977,790</u>	<u>3,427,380</u>	<u>7,405,170</u>
Total non-current liabilities	<u>18,756,193</u>	<u>3,427,380</u>	<u>22,183,573</u>
Total liabilities	<u>19,422,681</u>	<u>4,325,933</u>	<u>23,748,614</u>
<b>Net Position:</b>			
Net investment in capital assets	1,537,793	2,809,789	4,347,582
Unrestricted	<u>506,240</u>	<u>164,827</u>	<u>671,067</u>
Total net position	<u>\$ 2,044,033</u>	<u>\$ 2,974,616</u>	<u>\$ 5,018,649</u>

**ORANGE COUNTY, NORTH CAROLINA**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES  
IN FUND NET POSITION - MAJOR PROPRIETARY FUNDS (UNAUDITED)  
FOR THE SIX MONTHS ENDED DECEMBER 31, 2014**

	<u>Major</u>		<b>Total Major</b>
	<u>Solid Waste Fund</u>	<u>SportsPlex Fund</u>	<u>Proprietary Funds</u>
<b>Operating Revenues:</b>			
Landfill fees	\$ 3,784,894	\$ -	\$ 3,784,894
Service fees	91,380	-	91,380
Sales	306,212	1,601,505	
Other	3,284	-	3,284
Total operating revenues	<u>4,185,770</u>	<u>1,601,505</u>	<u>3,879,558</u>
<b>Operating Expenses:</b>			
Landfill	2,179,542	-	2,179,542
General and administrative	1,042,744	1,769,019	2,811,763
Recycling	1,114,022		1,114,022
Sanitation	849,430	-	849,430
Sportsplex	-	-	-
Total operating expenses	<u>5,185,738</u>	<u>1,769,019</u>	<u>6,954,757</u>
Operating income (loss)	<u>(999,968)</u>	<u>(167,514)</u>	<u>(3,075,199)</u>
<b>Non-Operating Revenues (Expenses):</b>			
Investment earnings	435	-	435
Interest and fees	(96,082)	(133,006)	(229,088)
Contribution to other agency	-	-	-
Grant - State	84,983	-	84,983
Total non-operating revenues (expenses)	<u>(10,664)</u>	<u>(133,006)</u>	<u>(143,670)</u>
Income (loss) before contributions and transfers	(1,010,632)	(300,520)	(3,218,869)
Transfers in	<u>928,272</u>	<u>-</u>	<u>928,272</u>
Change in net position	(82,360)	(300,520)	(2,290,597)
<b>Net Position:</b>			
Beginning of year - July 1	<u>2,126,393</u>	<u>3,275,136</u>	<u>5,401,529</u>
Six Months Ended - December 31,	<u>\$ 2,044,033</u>	<u>\$ 2,974,616</u>	<u>\$ 5,018,649</u>

## ORANGE COUNTY, NORTH CAROLINA

COUNTY CAPITAL IMPROVEMENTS FUND  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES  
 IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)  
 FROM INCEPTION AND FOR THE SIX MONTHS ENDED DECEMBER 31, 2014

	Budget to Date	Actual		
		Reported in Prior Years	Current Year	Total to Date
<b>Revenues:</b>				
Federal grants	\$ 6,477,333	\$ 6,646,877	\$ 1,161,534	\$ 7,808,411
State grants	7,946,571	5,235,521	-	5,235,521
Investment earnings	2,624,400	3,351,629	4,143	3,355,772
Other	1,622,665	3,476,474	64,598	3,541,072
Total revenues	18,670,969	18,710,501	1,230,275	19,940,776
<b>Expenditures:</b>				
New Hope Creek Preserve	360,000	94,427	5,000	99,427
Jail	1,375,000	256,567	-	256,567
Justice facility and new courthouse	12,229,073	12,326,996	-	12,326,996
New courthouse	-	218,797	-	218,797
Northern Human Services Center	714,545	395,056	120,113	515,169
Senior Center- Central Orange	6,460,533	6,147,769	-	6,147,769
Robert and Pearl Seymour Center	70,000	-	-	-
Southern Human Services Center	280,000	-	38,330	38,330
Whitted Human Services Center	1,795,000	850,065	772,882	1,622,947
Animal services facility	9,168,864	9,200,272	-	9,200,272
EMS relocation and meadowlands annex	3,669,214	3,570,059	87,341	3,657,400
County campus, office building, and library	26,899,000	26,890,736	-	26,890,736
County other	497,846	1,692,031	-	1,692,031
Blackwood Farm	2,584,835	2,279,170	-	2,279,170
Cedar Grove Park	1,848,000	1,847,999	-	1,847,999
Twin Creeks Park	1,720,020	844,937	-	844,937
Fairview Park	137,800	1,606,218	-	1,606,218
Conservation easement	2,278,208	1,879,782	24,558	1,904,340
Homestead Aquatics	-	83,346	-	83,346
Lands Legacy - unallocated	1,493,309	112,785	-	112,785
Parkland and recreation facilities	296,312	175,011	-	175,011
Seven Mile Creek Preserve	145,689	145,689	-	145,689
Southern Park	-	38,196	-	38,196
SportsPlex Maintenance Reserve	100,000	-	-	-
West Ten soccer complex	4,070,128	4,054,616	52,221	4,106,837
Central recreation repairs	414,441	414,441	-	414,441
Millhouse Road Park	258,812	258,712	-	258,712
Blackwood Farm Park	50,000	-	53,232	53,232
Joint Artificial Turf Soccer (CH)	623,000	623,000	-	623,000
Parks & Recreation Facility Renovations	77,600	1,900	138,207	140,107
Roofing projects	1,613,100	1,305,486	18,300	1,323,786
Affordable housing	2,978,804	2,150,397	182,131	2,332,528
Information technology	6,199,457	4,228,636	792,476	5,021,112
Register of Deeds' automation enhancement	655,450	261,085	26,688	287,773
Medicaid maximization	4,684,243	1,982,807	36,901	2,019,708
Loan Pool Reserve	275,000	200,000	-	200,000
Efland Sewer extension	1,798,240	111,251	5,650	116,901
HVAC projects	2,443,923	2,130,625	211,520	2,342,145
ADA compliance	16,058	16,058	-	16,058
Utilities demand reduction systems	130,000	106,055	-	106,055
Upfit of County Space - Link Center	1,906,962	1,388,813	-	1,388,813
Telephone system replacement	575,000	562,748	-	562,748

## ORANGE COUNTY, NORTH CAROLINA

COUNTY CAPITAL IMPROVEMENTS FUND  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES  
 IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)  
 FROM INCEPTION AND FOR THE SIX MONTHS ENDED DECEMBER 31, 2014

	Budget to Date	Actual		Total to Date
		Reported in Prior Years	Current Year	
Hillsborough Commons	3,790,000	3,780,709	-	3,780,709
Board of Elections office	97,000	34,750	1,018	35,768
Piedmont Food and Agriculture Processing	1,776,225	1,548,785	-	1,548,785
Eno EDD	315,000	-	-	-
800 MHz Radios	700,000	473,436	-	473,436
Dental equipment	100,000	84,894	3,045	87,939
Buckhorn EDD Phase 2	4,591,546	4,502,901	44,485	4,547,386
Payroll Software System	329,861	311,100	14,985	326,085
129 East King Street	145,000	109,991	-	109,991
Central Efland Buckhorn Sewer	4,850,560	3,680,070	-	3,680,070
McGowan Creek Outfall	1,975,159	638,477	531,143	1,169,620
Energy Bank	100,000	41,220	-	41,220
Viper Radio System	1,043,750	-	51,521	51,521
Communication System Improvements	2,436,868	1,718,678	467,761	2,186,439
Lake Orange Capital Maintenance	346,300	189,647	-	189,647
Observation Well Network	11,330	11,297	-	11,297
Jail New Campus	250,000	59,442	5,025	64,467
Historic Rogers Road Community Center	727,400	179,932	466,424	646,356
Future EMS Stations	50,000	6,314	-	6,314
Southern Orange Campus (Future)	300,000	255,611	9,813	265,424
Southwest Branch Library	700,000	56,576	34,688	91,264
Efland Sewer to Mebane	-	-	150,920	150,920
Economic Development Infrastructure	-	-	319,907	319,907
Building Safety	25,000	-	-	-
Unallocated	-	-	-	-
Issuance costs and fees	1,566,376	948,611	88,920	1,037,531
Total expenditures	129,120,841	109,084,979	4,755,205	113,840,184
Revenues over (under) expenditures	(110,449,872)	(90,374,478)	(3,524,930)	(93,899,408)
<b>Other Financing Sources (Uses):</b>				
Bond issuance costs	10,582,170	2,502,871	-	2,502,871
Refunding bonds	20,000,000	132,448,500	-	132,448,500
Bond premium	2,000,000	17,638,520	-	17,638,520
Installment loan issuance	80,586,742	73,144,911	-	73,144,911
Capital lease issuance	-	2,540,999	-	2,540,999
Payment to escrow agent	(21,500,000)	(141,736,447)	-	(141,736,447)
Transfers in	22,644,159	19,909,030	-	19,909,030
Transfers out	(3,742,500)	(3,436,764)	-	(3,436,764)
Appropriated fund balance	1,346,937	-	-	-
Total other financing sources (uses)	111,917,508	103,011,620	-	103,011,620
Net change in fund balance	\$ 1,467,636	\$ 12,637,142	(3,524,930)	\$ 9,112,212
<b>Fund Balance:</b>				
Beginning of year - July 1			7,045,097	
Six Months Ended - December 31,			\$ 3,520,167	

## ORANGE COUNTY, NORTH CAROLINA

**SCHOOL CAPITAL IMPROVEMENTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)  
FROM INCEPTION AND FOR THE SIX MONTHS ENDED DECEMBER 31, 2014**

	Budget to Date	Actual		Total to Date
		Reported in Prior Years	Current Year	
<b>Revenues:</b>				
Investment earnings	\$ 60,000	\$ 630,647	\$ 739	\$ 631,386
Sales tax	180,000	87,597	254,099	341,696
Lottery proceeds	2,892,139	2,959,057	-	2,959,057
Other	-	33,759	-	33,759
Total revenues	<u>3,132,139</u>	<u>3,711,060</u>	<u>254,838</u>	<u>3,965,898</u>
<b>Expenditures:</b>				
<b>Orange County Schools:</b>				
A.L. Stanback Middle School	12,000	-	-	-
Cameron Park Elementary	525,634	524,922	-	524,922
Efland Cheeks Elementary	423,449	398,952	-	398,952
Grady Brown Elementary	54,040	54,023	-	54,023
Hillsborough Elementary	362,899	267,431	-	267,431
New Hope Elementary renovations	325,000	245,600	-	245,600
Handicap Accessibility	286,300	674	-	674
Stanford Middle School	688,065	499,377	-	499,377
Orange High School	558,767	554,381	-	554,381
Orange High Track repairs	495,634	495,634	-	495,634
Alternative School	361,720	307,043	-	307,043
Indoor air quality	15,000	-	-	-
Central elementary air	174,900	142,263	-	142,263
Classroom improvements	3,732,421	3,230,100	-	3,230,100
Electrical systems	360,000	172,660	-	172,660
Window replacements	685,067	420,314	-	420,314
Athletic Facilities	25,000	-	-	-
Energy Efficiency	28,000	-	-	-
Kitchen renovations project	107,785	-	-	-
Mechanical systems	421,000	19,312	-	19,312
Paving / parking lot improvements	118,281	80,000	-	80,000
Electrical service upgrades	33,000	-	-	-
Planning for future projects	300,000	-	-	-
Roofing projects	2,458,000	2,003,941	-	2,003,941
Technology plan	3,141,265	2,349,364	-	2,349,364
HVAC upgrade/improvements	1,493,961	1,440,350	-	1,440,350
District-wide improvements	247,745	232,029	-	232,029
Bathroom renovations	180,532	88,459	-	88,459
Fire/safety upgrades	742,480	267,591	-	267,591
Cedar Ridge Auxiliary Gym	<u>3,328,750</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Orange County Schools	<u>21,686,695</u>	<u>13,794,420</u>	<u>-</u>	<u>13,794,420</u>

## ORANGE COUNTY, NORTH CAROLINA

**SCHOOL CAPITAL IMPROVEMENTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)  
FROM INCEPTION AND FOR THE SIX MONTHS ENDED DECEMBER 31, 2014**

	<b>Budget to Date</b>	<b>Actual</b>		<b>Total to Date</b>
		<b>Reported in Prior Years</b>	<b>Current Year</b>	
<b>Chapel Hill Carrboro Schools:</b>				
Elementary #11	23,137,196	22,944,363	150,000	23,094,363
Morris Grove Elementary	40,000	38,911	-	38,911
Transportation Center	309,500	289,540	-	289,540
Carrboro High School	75,000	75,000	-	75,000
Carrboro Arts Wing	4,048,028	4,048,027	-	4,048,027
Abatement projects	470,080	330,942	11,107	342,049
ADA requirements	265,616	154,503	4,633	159,136
ATH facilities/playgrounds	835,000	809,247	25,650	834,897
Emergency efficiency renovations	350,000	84,060	8,770	92,830
Classroom/academic improvements	1,160,711	1,007,164	153,546	1,160,710
Doors, hardware, canopies	203,000	103,291	32,895	136,186
Electrical systems	735,152	572,646	78,991	651,637
Fire, safety, and security	855,000	549,698	108,326	658,024
Indoor air quality	576,340	482,962	18,368	501,330
Mechanical systems	2,621,417	2,027,672	186,754	2,214,426
Mobile classrooms	755,696	592,943	62,169	655,112
Parking lot improvements	320,000	286,303	26,805	313,108
Planning for future projects	450,000	450,000	-	450,000
Roofing projects	5,360,009	5,320,245	-	5,320,245
Bathroom renovations	193,406	193,406	-	193,406
Technology	8,729,033	7,168,202	1,497,571	8,665,773
Window replacements	353,658	327,484	-	327,484
Culberth Science Wing	4,971,676	2,339,779	2,212,461	4,552,240
Total Chapel Hill Carrboro Schools	<u>56,815,518</u>	<u>50,196,388</u>	<u>4,578,046</u>	<u>54,774,434</u>
Other expenditures	<u>60,000</u>	<u>43,215</u>	<u>-</u>	<u>43,215</u>
Total expenditures	<u>78,562,213</u>	<u>64,034,023</u>	<u>4,578,046</u>	<u>68,612,069</u>
Revenues over (under) expenditures	<u>(75,430,074)</u>	<u>(60,322,963)</u>	<u>(4,323,208)</u>	<u>(64,646,171)</u>
<b>Other Financing Sources (Uses):</b>				
Bonds issuance	14,170,874	14,170,873	-	14,170,873
Installment loan insurance	29,800,426	37,397,964	-	37,397,964
Transfers in	31,411,029	15,843,584	-	15,843,584
Appropriated fund balance	<u>47,745</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>75,430,074</u>	<u>67,412,421</u>	<u>-</u>	<u>67,412,421</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 7,089,458</u>	<u>(4,323,208)</u>	<u>\$ 2,766,250</u>
<b>Fund Balance:</b>				
Beginning of year - July 1			<u>7,089,458</u>	
Six Months Ended - December 31,			<u>\$ 2,766,250</u>	



**ORANGE COUNTY**  
NORTH CAROLINA