Orange County
Board of Commissioners

Agenda

Regular Meeting
June 21, 2016
7:00 p.m.
Southern Human Services Center
2501 Homestead Road
Chapel Hill, NC 27514

Note: Background Material on all abstracts available in the Clerk's Office

Compliance with the "Americans with Disabilities Act" - Interpreter services and/or special sound equipment are available on request. Call the County Clerk's Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager's Office at (919) 245-2300 or TDD# 644-3045.

1. Additions or Changes to the Agenda

PUBLIC CHARGE

The Board of Commissioners pledges to the residents of Orange County its respect. The Board asks its residents to conduct themselves in a respectful, courteous manner, both with the Board and with fellow residents. At any time should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.

2. Public Comments (Limited to One Hour)

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.

b. Matters on the Printed Agenda
(These matters will be considered when the Board addresses that item on the agenda below.)

3. Announcements and Petitions by Board Members (Three Minute Limit Per Commissioner)

4. Proclamations/ Resolutions/ Special Presentations

a. Proclamation Recognizing Carrboro High School Women's Soccer Team Winning the 2016 State Championship

5. **Consent Agenda**
   - Removal of Any Items from Consent Agenda
   - Approval of Remaining Consent Agenda
   - Discussion and Approval of the Items Removed from the Consent Agenda

   a. Minutes
   b. Motor Vehicle Property Tax Releases/Refunds
   c. Renewal of Contract with Holcomb and Cabe, L.L.P. to Provide Legal Services to the Department of Social Services
   d. FY 2016-17 Home and Community Care Block Grant for Older Adults Funding Plan
   e. Orange County ABC Board Travel Policy
   f. Fiscal Year 2015-16 Budget Amendment #10
   g. Application for North Carolina Education Lottery Proceeds for Chapel Hill – Carrboro City Schools (CHCCS) and Contingent Approval of Budget Amendment #10-A Related to CHCCS Capital Project Ordinances
   h. Resolution of Approval – Conservation Easement for the Captain John S. Pope Farm; and Approval of Budget Amendment #10-B
   i. Authorization to Award the Bid and Contract for Construction of the Fairview Park Parking Expansion Project
   j. Approval of Senior Lunch Caterer Contract with Nantucket Grill, Inc.
   k. Contract Amendment to the Existing Interlocal Agreement between Orange County and the Town of Chapel Hill for the "LAUNCH Chapel Hill" Small Business Incubator

6. **Public Hearings**

7. **Regular Agenda**

   a. Approval of Fiscal Year 2016-17 Budget Ordinance, County Grant Projects, and County Fee Schedule
   b. Approval of the Five-Year Capital Investment Plan and Approval of the Orange County CIP Projects of $68,533,166 for FY2016-17
   c. Bicycle Safety Task Force Amended Resolution, Appointments and Identification of Commissioner Liaison
   d. Addition of Wake County to the Renamed Triangle Tax District and Approval of the Wake County Transit Plan and Multiparty Interlocal Transit Agreement

8. **Reports**

9. **County Manager's Report**

10. **County Attorney's Report**

11. **Appointments**

    a. Appointments to the Orange County Criminal Justice Advisory Council
    b. Adult Care Home Community Advisory Committee – Appointments
    c. Advisory Board on Aging – Appointments
    d. Bond Education Committee Appointments
    e. Nursing Home Community Advisory Committee – Appointments
    f. Orange County Board of Adjustment – Appointments

12. Board Comments (Three Minute Limit Per Commissioner)

13. Information Items

- June 7, 2016 BOCC Meeting Follow-up Actions List
- Tax Collector's Report – Numerical Analysis
- Tax Collector's Report – Measure of Enforced Collections
- Tax Assessor's Report – Releases/Refunds under $100
- Memorandum Regarding Rogers Road Community Development Block Infrastructure (CDBG-I) Application
- Memorandum Regarding Hillsborough Train Station Funding and the Proposed 2016 Appropriations Act
- BOCC Chair Letter Regarding Petitions from June 7, 2016 Regular Meeting

14. Closed Session

15. Adjournment

Note: Access the agenda through the County's web site, www.orangecountync.gov

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at orangecountync.gov/occlerks/granicus.asp and Orange County Gov-TV on channels 1301 or 97.6 (Time Warner Cable).

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 4-a

SUBJECT: Proclamation Recognizing Carrboro High School Women's Soccer Team Winning the 2016 State Championship

DEPARTMENT: BOCC

ATTACHMENT(S):
- Proclamation

INFORMATION CONTACT:

Donna Baker, Clerk to the Orange County Board of Commissioners, (919) 245-2130

PURPOSE: To consider a proclamation recognizing the Carrboro High School Women's Soccer Team for winning the 2016 State Championship.

BACKGROUND: On May 28, 2016 the Carrboro High School Women's Soccer Team captured the North Carolina High School Athletic Association's (NCHSAA) 2A State Women's Soccer Championship.

Under the guidance of Coach Jared Drexler, the Carrboro High School Women's Soccer Team earned its third NCHSAA State title, also winning the State title in 2012 and 2015. The team finished the 2016 season with a 21-1-2 record.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board approve the attached proclamation recognizing the Carrboro High School Women's Soccer Team for winning the 2016 State Championship and authorize the Chair to sign the proclamation on behalf of the Board.

ORANGE COUNTY BOARD OF COMMISSIONERS

PROCLAMATION OF RECOGNITION ON CARRBORO HIGH SCHOOL WOMEN'S SOCCER TEAM WINNING THE 2016 STATE CHAMPIONSHIP

WHEREAS, on May 28, 2016, the Carrboro High School Women's Soccer Team captured the North Carolina High School Athletic Association's (NCHSAA) 2A State Women's Soccer Championship; and

WHEREAS, under the guidance of Coach Jared Drexler, the Carrboro High School Women's Soccer Team earned its third NCHSAA State title, also winning the State title in 2012 and 2015; and

WHEREAS, the Lady Jaguars completed the season with a 21-1-2 record; and

WHEREAS, through hard work, dedication, teamwork, and commitment, the Lady Jaguars brought honor upon themselves, Carrboro High School, the Chapel Hill / Carrboro City Schools District and Orange County;

NOW, THEREFORE, be it proclaimed that the Orange County Board of Commissioners expresses its sincere appreciation and respect for the Carrboro High School Women's Soccer Team and Coach Drexler for the Jaguars' outstanding achievement and for their inspiration to youth across North Carolina through their dedication, teamwork, and athletic prowess.

This the 21st day of June 2016.

_____

Earl McKee, Chair
Orange County Board of Commissioners

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda Item No. 5-a

SUBJECT: MINUTES

DEPARTMENT: Board of County Commissioners

ATTACHMENT(S):
Draft Minutes

INFORMATION CONTACT:
Donna Baker, Clerk to the Board
(919) 245-2130

PURPOSE: To correct and/or approve the minutes as submitted by the Clerk to the Board as listed below.

BACKGROUND: In accordance with 153A-42 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

May 19, 2016	BOCC Budget Public Hearing
May 23, 2016	BOCC Quarterly Public Hearing
May 26, 2016	BOCC Budget Work Session
June 2, 2016	Joint Meeting with the Town of Chapel Hill
June 7, 2016	BOCC Regular Meeting

FINANCIAL IMPACT: NONE

SOCIAL JUSTICE IMPACT: NONE

RECOMMENDATION(S): The Manager recommends the Board approve minutes as presented or as amended.

Attachment 1

DRAFT **MINUTES**
ORANGE COUNTY BOARD OF COMMISSIONERS
BUDGET PUBLIC HEARING
May 19, 2016

The Orange County Board of Commissioners held a Budget Public Hearing on Thursday, May 19, 2016 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mark Dorosin, Barry Jacobs, Bernadette Pelissier, Renee Price and Penny Rich
COUNTY COMMISSIONERS ABSENT: Commissioner Burroughs
COUNTY ATTORNEYS PRESENT:
COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Deputy Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair McKee called the meeting to order at 7:04 p.m.

1. Opening Remarks

Chair McKee welcomed all to the second budget public hearing.
Chair McKee said the Commissioner Burroughs would not be attending tonight.

PUBLIC CHARGE

Chair McKee dispensed with the reading of the public charge.

2. Presentation of County Manager's Recommended FY 2016-17 Budget (PowerPoint Presentation)

Commissioner Dorosin said he has a family emergency, and he would have to leave at 9:00 p.m. tonight.
Bonnie Hammersley presented the following PowerPoint:

ORANGE COUNTY FY2016-17 COUNTY MANAGER RECOMMENDED BUDGET

- COMPILATION REPORT
- ASSUMPTIONS
- EXPENDITURES & REVENUES
- BUDGET HIGHLIGHTS
- SCHOOL FUNDING
- OUTSIDE AGENCY FUNDING
- CAPITAL INVESTMENT PLAN (CIP)

FY2016-17 recommended budget
COMPILATION REPORT

FY2016-17 recommended budget
ASSUMPTIONS

- Maintain Current Tax Rate – $0.878
- Property Tax Base – 1% increase
- Motor Vehicle Tax Base – 6% increase
- Sales Tax Collections – 3.75% increase

FY2016-17 recommended budget
EXPENDITURES & REVENUES

FY2016-17 recommended budget
BUDGET HIGHLIGHTS

- Living Wage
- Affordable Housing Funding
- Bond Education Campaign
- Funding for Family Success Alliance
- Create a Transit Department
- Sheriff Personnel Capacity and Training
- Employee Wage Adjustment
- Compression Reduction
- Maintain current Solid Waste Fee
- Fund Other Post-Employment Benefits (OPEB)
- Exceed the Funding Target for Schools
- Orange Connect Scholarship Program

FY2016-17 recommended budget
AVERAGE DAILY MEMBERSHIP (ADM)

FY2016-17 recommended budget
SCHOOL FUNDING

- **Health and Safety Services Contract - $3,354,000**
  - Chapel Hill Carrboro City Schools – $1,920,000
  - Orange County Schools – $1,434,000
- **New Appropriation - $1,408,849***
  - Chapel Hill Carrboro City Schools – $1,153,345
  - Orange County Schools – $255,504

*Figures are illustrative, program is 100% reimbursement for services.

FY2016-17 recommended budget
SCHOOL FUNDING

- **Charter School Student Funding - $2,739,392**
  - Chapel Hill Carrboro City Schools (217) – $807,674
  - Orange County Schools (519) – $1,931,718
- **New Appropriation - $763,000**
  - Chapel Hill Carrboro City Schools (50) – $186,100
  - Orange County Schools (155) – $576,900
- **Health Insurance & Retirement - $485,000**
  - Chapel Hill Carrboro City Schools – $341,000
  - Orange County Schools – $144,000

FY2016-17 recommended budget
NEW APPROPRIATION

FY2016-17 recommended budget
OUTSIDE AGENCIES

FY2016-17 recommended budget

FIRE DISTRICTS

FY2016-17 recommended budget
CAPITAL INVESTMENT PLAN (CIP)

- **CONTINUATION FUNDING**
  - ✓ Southern Branch Library - $6.38 million
  - ✓ Detention Facility - $500,000
  - ✓ Historic Rogers Road Sewer Project - $5.68 million
  - ✓ Conservation Easements - $500,000

FY2016-17 recommended budget
CAPITAL INVESTMENT PLAN (CIP)

- **POLICY PRIORITIES:**
  - ✓ School Capital Improvements - $47.6 million
  - ✓ Affordable Housing - $3.5 million
  - ✓ Community Centers - $35,000
  - ✓ Senior Centers - $990,000 Seymour Center
  - ✓ Economic Development (Water and Sewer)-$145,000
  - ✓ Accessibility and Security Improvements - $190,000
  - ✓ EMS Substation Co-location - $500,000

FY2016-17 recommended budget
CAPITAL INVESTMENT PLAN (CIP)

- **PARKS, OPEN SPACE, AND TRAIL DEVELOPMENT:**
  - ✓ Blackwood Farm Park - $1.26 million
  - ✓ Cedar Grove Park – Phase II - $60,000
  - ✓ Mountains to Sea Trail - $521,000
  - ✓ Hollow Rock Nature Park (New Hope Preserve) - $235,000
  - ✓ River Park – Phase II - $50,000
  - ✓ Little River Park – Phase II - $100,000
  - ✓ Fairview Park Access with Parking Improvements - $325,000
- **INFORMATION TECHNOLOGY AND COMMUNICATIONS:**
  - ✓ Information Technology Infrastructure - $500,000
  - ✓ Technology Improvements - $500,000
  - ✓ Fiber Connections for County facilities - $60,000
  - ✓ BOCC Technology Initiatives - $50,000
  - ✓ Communication System Improvements - $166,000
- **CRITICAL INFRASTRUCTURE IMPROVEMENTS:**
  - ✓ Hardened 911 Center - $980,000
  - ✓ Southern Human Services Center – $300,000
- **OTHER CRITICAL INFRASTRUCTURE IMPROVEMENTS:**
  - ✓ Facility Roofing Projects - $206,700
  - ✓ Historic Courthouse Square - $40,000
  - ✓ Generator Projects - $375,000

FY2016-17 recommended budget
PUBLIC HEARINGS & WORK SESSIONS

FY2016-17 recommended budget
BUDGET DOCUMENT AVAILABILITY

- ✓ Clerk to Board of Commissioners

- ✓ County Finance & Administrative Services Office
- ✓ Orange County Library
- ✓ Chapel Hill Public Library
- ✓ Carrboro/McDougle Branch Library
- ✓ Orange County Website - http://orangecountync.gov

FY2016-17 recommended budget ORANGE COUNTY MISSION STATEMENT

Orange County exists to provide governmental services requested by our Residents or mandated by the State of North Carolina.

To provide these quality services efficiently, we must;

- Serve the Residents of Orange County – Our Residents Come First;
- Depend on the energy, skills, and dedication of all our employees and volunteers;
- Treat all our Residents and Employees with fairness, respect, and understanding.

Orange County Residents Come First

Commissioner Jacobs said he is happy to see so many people in attendance this evening. He noted one thing that is confusing about this process is that the Board of County Commissioners appropriates a certain amount of money per pupil, and it is up to the School Board to decide how those monies are distributed. He said the efforts of Orange County far surpass any other county in the State. He noted the relationships between the Board of County Commissioners (BOCC) and the School Boards are not adversarial.

Chair McKee reviewed the amount of per pupil funding over the last 20 years, noting consistent and substantial increase over those decades. He reviewed the variety of per pupil spending levels in various counties across the State. He reiterated the County's commitment to education.

3. Public Comment

Irene Dwinnel said she is the Executive Director of the Orange County Rape Crisis Center. She provided a summary of the Center's highlights over the last year, including community education and professional development. She said the Center will be expanding its educational efforts to the northern portion of the County in the coming year. She said the Crisis Center is have seeking an additional $5000 from Orange County this year as an outside agency, and she said she hoped the Center will receive it.

Denise Moody said she is here on behalf of Orange Enterprises (OE), and knows there are competing priorities for outside agency funding. She said OE appreciates the Board's consideration of their budget request and reviewed some of the program's highlights. She introduced Sandy who works at OE, who shared some of her jobs there.

Brad Hemminger said he is representing the table tennis community in Orange County. He said this group is here tonight to ask for the Board's support of additional staff at the Seymour Center, in order to extend evening hours on two additional nights. He reviewed the positive benefits of table tennis.

Lynn Lehman said she is a community member and the current Executive Director of the Chapel Hill-Carrboro City Public School Foundation. She said she is here, along with many others, to ask the Board of County Commissioners to fully fund the Chapel Hill-Carrboro City Schools (CHCCS) Board's budget request. She recognized the difficulty in finding funding, but noted that there is no better fit for local funds than the local teachers and schools.

Joyce Kuhn said she is the Director for Behavioral Insights and has been an outside agency director for 28 years. She stressed the importance of services needed for those involved in domestic violence. She said she hoped that the Board will fund Behavioral Insight's outside agency budget request.

Lamar Proctor said he is a Senior Assistant District Attorney for Orange County and is here to ask for the Board to allocate $40,000 to Behavioral Insight's Domestic Violence Intervention program. He said having a local program would have a significant impact.

Kyesha Clark said she is a junior at Carrboro High School and the National Association for the Advancement of Colored People (NAACP) Youth Director. She said she is asking the Board to fully fund the CHCCS budget request.

Abigail Stern said she is a senior at Chapel Hill High School, and she is representing the Youth Community Project and the Queer Youth Circus. She said she is here to ask them to fund their outside agency budget request.

Yen Nguyen said she is speaking on behalf of the Youth Community Project in Chapel Hill. She is supporting the Queer Youth Circus, which is a safe and inclusive program, and asked Board to fund and support programs for youth.

Christine Abernathy said she is the Managing Director of the Youth Community Project, and she asked for the Board's consideration of their outside agency funding request. She said the ultimate goal of the Youth Community Project is to have a teen run community center.

Tara Mortimer Peloquin is speaking on behalf of the Orange County Living Wage organization. She reviewed the highlights of the organization and the impact it has had on her personally.

Victoria Creamer is the principal of Ephesus Elementary School, and she is here to ask the Board of County Commissioners to fully fund the CHCCS Board's budget request. She reviewed the difficulties she has had in being able to hire qualified teachers and expressed concern at being able to retain the qualified teachers already in her employ.

Heather Bittle said she is a 6th grader at Phillips Middle School, and she is here in support of teacher assistants. She asked the Board to fully fund the CHCCS Board's budget request.

Lilah Kroger said she is a 6th grader at Phillips Middle School and is in support of teachers. She asked the Board to fully fund the CHCCS Board's budget request.

Pastor Thomas Nixon said he is the Senior Pastor of the St. Paul's AME Church, and he is here tonight to ask the Board to fully fund the schools' budgets, as well as affordable housing, in the 2016-17 budget. He stressed the connection between affordable housing and education, noting that teachers should be able to afford to live in Orange County.

Sherri Carmichael said she is here on behalf of the Smith Middle School's School Improvement Team and asked the Board to fully fund the CHCCS Board's budget request.

Kirin Pomerantz is a kindergarten student at McDougle Elementary, and he is here to support the teachers and fully funding the schools.

Brian Pomerantz is his father, and he is here to ask the Board to fully support teachers and to fully fund the CHCCS Board's budget request. He said Orange County has very high taxes, which he is willing to pay for better schools.

Joyce Yau/Leah Abrams/Davida Halev are three student body presidents from Chapel Hill High, Carrboro High and East Chapel Hill High, who are tag teaming tonight to ask the Board to fully fund the CHCCS Board's budget request. They highlighted the commitment of their teachers.

Tom McQuiston said he is here in support of the Community Youth Project. He spoke of the death of his son and noted the lack of community resources for teens in Orange County.

Kevin Noonan said he is the Executive Director of the Human Rights Center (Immigrant Refugee Community Partnership). He asked for the Board's support of their ESL program through their outside agency budget request.

Jill Simon said she is speaking on behalf of Frank Porter Graham Bilingue School's School Improvement Team, and asked the Board to fully support the CHCCS Board's funding request.

Arasi Adkins, HR Director for CHCCS, and Erika Newkirk, Recruitment, Retention and Staffing Coordinator for CHCCS, said they are here to ask for the Board's support of their teachers, and to fully fund the CHCCS Board's budget request. They highlighted the impact of low salaries that they have seen while recruiting teachers.

Coretta Sharpless is the principal at Northside Elementary School. She is here to ask the Board to fully fund the CHCCS Board's budget request.

Rodney Coleman said he is the pastor at the First Baptist Church of Chapel Hill, and he is here to ask the Board to support teachers and fully fund the CHCCS Board's budget request.

Jennifer Michalenok said she is an Exceptional Children (EC) teacher at Chapel Hill High School. She said it is proving more and more difficult to fill EC teaching positions. She asked the Board to fully fund the CHCCS Board's budget request.

Joyce Powell said she is a single parent of two children in the CHCCS. She asked the Board to fully fund the CHCCS's budget request.

Brian Daalman said he is a former CHCCS student. He said he is here to support proper compensation of teachers and to ask the Board to fully fund the CHCCS Board's request.

Miriam Thompson said she is grandmother of students in the CHCCS. She said she clearly recognizes the challenges the Board of County Commissioners is facing, but asked the Board to re-think the Manager's recommended budget for the schools. She said she is here tonight to ask the Commissioners to fully fund the budget request of the CHCCS Board.

Commissioner Dorosin left at 9:00pm.

Tina Coyne Smith said she serves on two school improvement teams in the CHCCS and is also a parent. She said she understands that Orange County is the best in education across the State, but noted that North Carolina is one of the worst states in the nation regarding education. She said she it is unacceptable to be the best of the worst. She asked the Board to fully fund the CHCCS Board's budget request.

Marisa Kathord said she has been a pediatrician for the last 20 years. She said she is here to support the safety net provided for the children by the CHCCS. She said schools perform an essential function in the life of a child. She urged them to fully fund the CHCCS Board's budget request.

Beth Landis said she is currently a teacher at Carrboro High School and previously attended and worked in Orange County Schools. She said she is here to ask for support of teachers and to ask the Board to fully fund the CHCCS Board's budget request.

Dr. Rahani said she is a parent at East Chapel Hill High School, and she supports teachers and the budget request of the CHCCS Board.

Emily Martine is the PTSA president at Carrboro High School and a parent of school children in the CHCCS. She asked the Board to fully fund the district's budget request.

Ashley Madison said she is a local business owner in Orange County, and she supports fully funding both districts' budget requests. She said there is a direct link between strong schools and a thriving economy.

4. Adjournment

A motion was made by Commissioner Rich, seconded by Commissioner Price to adjourn the meeting at 9:15 p.m.

VOTE: UNANIMOUS

Earl McKee, Chair

Donna Baker
Clerk to the Board

Attachment 2

DRAFT **MINUTES**
ORANGE COUNTY BOARD OF COMMISSIONERS
QUARTERLY PUBLIC HEARING
May 23, 2016
7:00 P.M.

The Orange County Board of Commissioners met with the Orange County Planning Board for a Quarterly Public Hearing on Monday, May 23, 2016 at 7:00 p.m. at the Whitted Building in Hillsborough, N.C.

COUNTY COMMISSIONERS PRESENT: Chair Earl McKee and Commissioners Barry Jacobs, Mia Burroughs, Mark Dorosin, Bernadette Pelissier, Renee Price and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEY PRESENT: James Bryan (Staff Attorney)
COUNTY STAFF PRESENT: Deputy County Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair McKee called the meeting to order at 7:05 p.m.

1. OPENING REMARKS FROM THE CHAIR

Chair McKee reviewed items at the Commissioners' places:
- PowerPoint for Item c-1
- PowerPoint for Item c-2
- cream sheet: Replacement text for Item c-2
- outline for procedure of public hearings

2. PUBLIC CHARGE

Chair McKee dispensed with the reading of the Public Charge.

3. PUBLIC HEARING ITEMS

a. Comprehensive Plan and Unified Development Ordinance (UDO) Text Amendments - To review government-initiated amendments to the text of the Comprehensive Plan and UDO regarding revisions to the O/I (Office Institutional) zoning district and to add a new permitted use type, Research and Manufacturing Facility, to the modified O/I district and to the Industrial districts (I-1, I-2, and I-3).

BACKGROUND:
Based on Board of County Commissioners' (BOCC) goals to promote economic sustainability through planning policies and orderly growth this amendment is proposed. In order to manage, accommodate, and review mixed-use developments containing office, research, and manufacturing, the Planning Director has initiated a text amendment to the O/I (Office/Institutional) zoning district. The amendment proposes to:

- Rename the O/I (Office/Institutional) zoning district to the O/RM (Office/Research and Manufacturing) zoning district.
- Allow for additional principal uses to be permitted by right in the modified O/RM district.
- Delete residential uses as a permitted use in the modified O/RM zoning district.
- Delete tourist home as a permitted use in the modified O/RM zoning district.
- Modify the existing assembly and packaging use type in Section 5.2, *Table of Permitted Uses.*
- Create a new permitted use type, Research and Manufacturing Facility, to allow for

research facilities with advanced manufacturing operations in the modified O/RM and existing I-1, I-2, and I-3 (Industrial Light, Medium, and Heavy, respectively) zoning districts.

The proposed amendment previously included the establishment and permitting of secondary uses in the modified O/RM zoning district. Following a recommendation from the Orange County Attorney's Office, Planning staff separated the original amendment allowing for secondary uses to be presented as a second amendment package, which is planned for the September Quarterly Public Hearing. This was recommended because the concept of secondary uses could be applied to a variety of zoning districts in the future.

The proposed amendment was presented for review and comment at the April 4, 2016 Ordinance Review Committee (ORC) meeting. Agenda materials from that meeting are available at http://www.co.orange.nc.us/planning/planningboard.asp. Approved summary notes from this meeting are included in Attachment 5. In addition, a public information meeting was held on April 20, 2016 to review the proposed amendments and accept public comment. No concerns about the proposal were expressed by attendees.

The Planning Department and Economic Development Departments have reviewed and discussed these amendments and find they further joint goals.

Attachment 1 contains additional information and analysis regarding this amendment. Proposed text amendment language can be found in Attachment 3 within a "track changes" format. The table in Attachment 4 summarizes the proposed amendments to the Table of Permitted Uses

Ashley Moncado, Special Projects Planner, made the following Power Point presentation:

UNIFIED DEVELOPMENT ORDINANCE AND COMPREHENSIVE PLAN TEXT AMENDMENTS
O/I (OFFICE/INSTITUTIONAL) ZONING DISTRICT AND ESTABLISHMENT OF A NEW PERMITTED USE TYPE
QUARTERLY PUBLIC HEARING
MAY 23, 2016
ITEM C1

Purpose

To hold a public hearing on a Planning Director initiated text amendment to the Unified Development Ordinance (UDO) and Comprehensive Plan regarding the O/I (Office/Institutional) zoning district and establishment of a new permitted use type.

Proposed Amendments

- Proposed Revisions to:
  - Section 3.4, *General Commercial Districts*
  - Section 5.2, *Table of Permitted Uses*
  - Section 6.4.3, Noise
  - Section 6.4.4, *Vibrations*
  - Section 6.8.6, *Land Use Buffers*
  - Section 6.12, *Signs*
  - Section 10.1, *Definitions*
  - *Appendix F: Relationship Between Land Use Categories and Zoning Districts Matrix*
- Packet includes the proposed amendments in "track changes" format
- Renumbering and reformatting of identified Sections

Proposed Amendments

- Rename the O/I (Office/Institutional) zoning district to the O/RM (Office/Research and Manufacturing) zoning district.
- Allow for additional principal uses to be permitted by right in the modified O/RM zoning district.
    - Hotels and motels
    - Industrial, light
    - Microbrewery and winery, production only
    - Health services (over 10,000 square feet)
- Modify the existing assembly and packaging use type in Section 5.2, Table of Permitted Uses.

Proposed Amendments

- Delete residential uses as a permitted use in the modified O/RM zoning district.
    - Multifamily
    - Family care home
    - Group care facility
    - Rooming house
- Delete tourist home as a permitted use in the modified O/RM zoning district.

Proposed Amendments

- Create a new permitted use type, Research and Manufacturing Facility, to allow for research facilities with advanced manufacturing operations in the modified O/RM and existing I-1, I-2, and I-3 (Industrial Light, Medium, and Heavy, respectively) zoning districts.

Proposed Amendments

- Comprehensive Plan text amendments are necessary to ensure references to the current O/I (Office/Institutional) zoning district are modified to reflect the proposed O/RM (Office/Research and Manufacturing) zoning district.

Public Notification

- Completed in accordance with Section 2.8.7 of the UDO
    - Newspaper legal ads for two successive weeks

Public Input Meeting

- April 20, 2016 to review the proposed amendments and accept public comment.
    - No concerns about the proposal were expressed by attendees.

Mailed Notifications

- Mailings were sent to property owners in the County who own property zoned as O/I (Office/Institutional) to inform them of the proposed amendment.

Recommendation

- The Administration recommends the Board:
    - Receive the proposed amendments to the UDO as detailed in this abstract and attachments.
    - Conduct the public hearing and accept comment on the proposed amendments.
    - Close the public hearing. (Note that, because this is a legislative decision, additional comments at a later date are permitted).
    - Decide on one of the following options:
        - Adopt the proposed amendments by approving the Statement of Consistency (Attachment 2) and Ordinance (Attachment 3).
        - Defer a decision to a later BOCC regular meeting date.
        - Refer the item back to the Planning Board for a specific purpose.

Questions and Public Comment

Chair McKee opened the public hearing, and asked if the Board had any questions.

Commissioner Price asked if the OI district is only in the Mebane area.

Ashley Moncado said it is only in the Efland area along the I-85/Highway 70 corridor.

Commissioner Price asked if there is a reason that educational institutions are being taken out.

Ashley Moncado said the OI district is being modified to reduce confusion in changing land use types.

Commissioner Price said if on the job training was desired, or a partnership with a manufacturing facility, an educational institution may be desired there.

Ashley Moncado said those uses would still be allowed.

Commissioner Pelissier asked to how many acres this applies, approximately.

Ashley Moncado said she did not know, but there are some rather small parcels.

Craig Benedict, Orange County Planning Director, said 250 plus acres are designated as institutional in the Efland to Buckhorn to the Mebane Corridor.

Commissioner Price asked if office institutional is only in this area, will the office/research/manufacturing (ORM) still be there.

Ashley Moncado said OI will now become ORM, and this will be the only area where ORM will be designated.

Commissioner Price said it seemed that a new category is being made for this one area of the County and not in other areas.

Craig Benedict said one area was left out when other Economic Development Districts (EDD) were pre-zoned, which was in the Elfand-Buckhorn-Mebane corridor. He said staff will be clear to potential clients that this is a non-residential area and that residential components have been removed.

Commissioner Jacobs said he thought there was OI in the Hillsborough EDD west of Old 86.

Craig Benedict said as for as he remembered there was no OI in that area, but he would check.

Commissioner Jacobs referred to the chart regarding permitted uses, which discusses permitted uses moving to permitted-by-right, meaning pre-approved. He said the County spent years working on transfer of development rights in the EDD, and asked if transfer development rights (TDR) is being precluding in the EDDs within their jurisdiction.

Craig Benedict said this would be conditional permitting now and mixed use would still be permitted in the commercial industrial activity nodes. He said an ORM could be rezoned to a conditional use district.

Commissioner Jacobs said if permitted-by-right creates a certain economic use, then people are being asked to take on more density in the EDD areas.

Craig Benedict said there are floor area ratios which are used to control how much happens in zoning areas, but in this process, floor area ratios are not being decreased.

Commissioner Jacobs said he would like to make a motion after this discussion for the Board and the Planning Board to receive a presentation on TDR.

Commissioner Price asked if staff could please provide a map of the parcels that are involved in this process.

Craig Benedict said this process is not creating any new office/institutional zoning.

Commissioner Price said this may cause more development and could cause the land to look like a checkerboard; industrial interspersed with residential.

Craig Benedict said most members of the public are seeing this as a positive, and it has been on the land use map for 25 years.

PUBLIC COMMENT

NONE

A motion was made by Commissioner Price, seconded by Commissioner Burroughs to close the public hearing.

VOTE: UNANIMOUS

A motion was made by Commissioner Pelissier, seconded by Commissioner Burroughs to: a. Adopt the proposed amendments by approving the Statement of Consistency (Attachment 2) and Ordinance (Attachment 3).

VOTE: UNANIMOUS

A motion was made by Commissioner Jacobs, seconded by Commissioner Rich that staff make a presentation to both Board of County Commissioners and Planning boards, before the next public hearing, on their investigation of their TDR programs and is it viable in Orange County.

VOTE: UNANIMOUS

4. Unified Development Ordinance (UDO) Text Amendment - To review government-initiated amendments to the text of the UDO regarding signs.

Michael Harvey, Current Planning Supervisor, reviewed the background information below:

BACKGROUND: As the Board may already be aware, staff has been working on amendments to existing sign regulations for approximately 1 year. Originally staff focused on expanding advertising needs for non-residential development on larger parcels of property and establishing uniform standards for digital signage.

During the course of working on the amendment package the US Supreme Court issued a ruling in Reid versus Town of Gilbert impacting the regulation of signage by local governments. During the summer/fall of 2015 and spring of 2016, staff worked with the County Attorney's office to modify the proposed amendment package to address the Court's findings. Several iterations of potential sign amendments were reviewed and discussed at the Planning Board's Ordinance Review Committee (ORC) with the plan for eventual presentation at the May 23, 2016 Quarterly Public Hearing. Please refer to Section B of Attachment 1 for more background information.

At the recommendation of the County Attorney's office, amendments designed to address the impacts of the aforementioned US Supreme Court decision will not be included as part of this process. The Attorney's office would like more time to work with staff and discuss the impacts of the Gilbert court case before proceeding with a comprehensive amendment package. As a result staff has proposed an amendment package, as contained within Attachment 3, which does the following:

1. Eliminates superfluous sign regulations contained in Section(s) 5.5.4 and 5.5.6 of the UDO;
2. Corrects identified grammatical errors and contradictory language in Section(s) 6.12.1 and 6.12.3;
3. Establishes standards defining what constitutes an electronic scrolling message sign in Section 6.12.6; and
4. Recommends the adoption of new standards allowing for larger signage within specific non-residential zoning districts based on the size and road frontage of a parcel of property. Work to address the impact of the Gilbert US Supreme Court case will be presented at a future public hearing once a new Comprehensive Plan and Unified Development Ordinance Amendment Outline Form is reviewed and acted upon by the BOCC.

Michael Harvey made the following Power Point presentation:

May 23, 2016
Quarterly Public Hearing
Item C-2
Unified Development Ordinance (UDO) Text Amendment
Government-initiated amendments to the text of the UDO regarding signs.
Orange County Planning Department

BACKGROUND:

- Work began almost 1 year ago to develop new language allowing for larger signs under certain circumstances and definitive standards on electronic displays;
- During this time period the US Supreme Court issued a ruling in Reid versus Town of Gilbert impacting the regulation of signage;
- Staff began working to revise sign regulations to address findings of Gilbert. On advice of the Attorney's office this work will be completed in a future amendment to allow more time to review the true impacts of the Supreme Court decision.

WHAT DOES AMENDMENT DO:

- Eliminates superfluous sign regulations contained in Section(s) 5.5.4 and 5.5.6 of the UDO;
- Corrects identified grammatical errors and contradictory language in Section(s) 6.12.1 and 6.12.3;
- Establishes standards defining what constitutes an electronic scrolling message sign in Section 6.12.6; and
- Recommends the adoption of new standards allowing for larger signage within specific non-residential zoning districts based on the size and road frontage of a parcel of property.

NOTES:

- Work will still need to be done to address the impact of the Gilbert US Supreme Court
- In coordination with the Attorney's office a new Comprehensive Plan and Unified Development Ordinance Amendment Outline Form will be reviewed and acted upon by the BOCC at an undetermined time.
- There is no anticipated timeframe for this work to be completed.

NOTICE OF MODIFICAITON:

- E-mail notice sent on Friday May 20, 2016 of correction to Amendment package;
- Modification occurs on Page 69 of agenda packets involving recommended changes to Section 6.12.3 General Requirements of the UDO currently reading as follows:
  (F) Sign locations
    (1) All signs shall be located outside the sight visibility triangle (see section 6.2.10)
    (2) No sign, including supporting frames or base, shall be located within five feet of a public right-of-way
    (3) No sign may be attached, affixed, or painted upon any utility poles, governmental signs, trees, rocks, or other similar natural object with the public-right-of-way.
    (4) No sign shall be permitted ~~on the side street frontage of a corner lot if the lot is located~~ within 100 feet of a residential district.

NOTICE OF MODIFICAITON:

- Staff was attempting to address old language deemed to be too confusing and ensure enforceable standard.

- After the public hearing materials published and released, Attorney's office expressed concern revised section could be interpreted to prohibit signage within residential districts altogether.
- After conferring with the Attorney's staff revised the language to read as follows (change notes in **Green Bold Underlined Text**):

NOTICE OF MODIFICATION:

- Both Planning staff and the Attorney's office believes this achieves the original intent of the proposed modification and provide a definitive, enforceable, standard moving forward.

Commissioner Price asked how this amendment will affect mixed-use developments.

Michael Harvey said the Board of County Commissioners would have the authority to define the signage in mixed-use properties.

Commissioner Price said what is trying to be achieved with this new language.

Michael Harvey said an example is the Efland grocery store, which is surrounded by residential areas. He said a huge neon sign would be inappropriate in an area such as this.

Commissioner Jacobs said that no changes are being made regarding electronic signs.

Michael Harvey said a standard is being adopted that heretofore did not exist.

Commissioner Jacobs said this is an improvement.

Commissioner Jacobs asked if other proposed changes will be considered in the future.

Michael Harvey said he is working with the County Attorney's office on these proposed amendments, and there is no set time to bring this item back to the Board. He said periodic updates can be provided, or the Board of County Commissioners can direct staff to come back at a specific time.

Commissioner Jacobs said an open-ended timeframe is not a satisfactory resolution, and perhaps the Board of County Commissioners can provide a reasonable time frame to provide a conclusion to this discussion.

Commissioner Dorosin asked Commissioner Jacobs if his concerns are related to some of the more generic aspects of the amendment or the outcome of the pending case before the courts.

Commissioner Jacobs said the court case is part of it, but there are other standards that could be improved which are not yet being discussed. He said he would be inclined to leave the content question to the attorneys.

Commissioner Dorosin said it may be helpful to have a time set to discuss the more generic issues.

Michael Harvey said this may be better discussed at a future work session where the Board could provide individual comments and/or direction, while staff and the Attorney's office digest the ramifications of the pending legal case.

Commissioner Burroughs referred to the electronic moveable copy, and asked if the intent was to decrease the distraction for drivers.

Michael Harvey said yes, to decrease the distraction, but also to allow some degree of flexibility with the digital signs.

Commissioner Burroughs said a once an hour change in a digital sign does not seem too frequent.

Michael Harvey said these types of signs are currently prohibited outright, and this amendment would allow some flexibility, which does not currently exist.

Commissioner Burroughs asked if a sign would be commercially viable, if only allowed to change once an hour. She said she would be inclined to strike the language pertaining to a maximum of 8 sign changes in a 24-hour period.

Michael Harvey said the goal was to stay within the typical business operating hours and avoid signs changing all night long, when a business is closed.

Commissioner Burroughs said she would be interested in what the other Commissioners had to say on this topic.

Commissioner Price asked if the pending lawsuit is related to the type of sign or the content of a sign.

Michael Harvey said the Gilbert lawsuit said offsite signs cannot be regulated on their content. He said Orange County is not the only community that will have to address this issue.

James Bryan said signage regulations can be split into two broad camps: content base, such as the Gilbert case; and time, place and manner restrictions.

Commissioner Price asked if other ordnances around the State are being challenged. She said Orange County is trying to regulate electronic signage, and she asked if the County is opening itself up to lawsuits.

James Bryan said he does not see a viable legal challenge to this, but he said due to technology changes, many areas are changing their ordinances.

Commissioner Jacobs said if this item comes back to the Board, one issue to consider is that in Orange County there are few places where residential and commercial do not mix. He said digital signs located in close proximity to residential areas provide distraction and intrusion.

Commissioner Rich asked if there is a specific definition of content in this discussion.

Michael Harvey said content cannot be defined, because of the Gilbert lawsuit.

Michael Harvey said he is hearing that the Board would like to revisit this item with staff at a future date.

Commissioner Jacobs asked if the size of a sign can be regulated.

Michael Harvey said yes, but in that scenario, it would be necessary to state that no electronic display sign could be bigger than a certain size, regardless of content.

RECOMMENDATION:

The Administration recommends the Board:

1. Receive the proposed amendments to the UDO as detailed in this abstract and attachments.
2. Conduct the public hearing and accept comment on the proposed amendments.
3. Close the public hearing.
4. Decide on one of the following options:
   - Adopt the proposed amendments by approving the Statement of Consistency (Attachment 4) and Revised Ordinance Package (New Attachment 5).
   - Defer a decision to a later BOCC regular meeting date.
   - Refer the item back to the Planning Board for a specific purpose.

Commissioner Rich asked if the Planning Board has seen the revised documents.

Michael Harvey said no.

PUBLIC COMMENT:

NONE

A motion was made by Commissioner Burroughs, seconded by Commissioner Rich to close the public hearing.

VOTE: UNANIMOUS

A motion was made by Commissioner Rich, seconded by Commissioner Pelissier to:

a. Adopt the proposed amendments by approving the Statement of Consistency (Attachment 4) and Ordinance (Attachment 5).

VOTE: UNANIMOUS

A motion was made by Commissioner Jacobs, seconded by Commissioner Rich to bring the sign ordinance discussion back at a work session in the fall 2016, with the goal of getting it

back to the Board at some future public hearing or regular meeting, at a time no later than a year from this date, May 2017.

James Bryan asked if this future discussion is to address the sign ordinance, the lawsuit, or both.

Commissioner Jacobs said he would like discussion in the areas where the Board has purview, outside of the content-based issue, but within their corridor of interest within the law.

James Bryan said these amendments start as economic development initiatives and grow from there. He said the crux of the Gilbert case does include things that will likely need to be addressed at some point. He said the fact that Orange County is having these discussions is a step in the right direction.

VOTE: UNANIMOUS

5. ADJOURNMENT OF PUBLIC HEARING

A motion was made by Commissioner Burroughs, seconded by Commissioner Price to adjourn the meeting at 8:07 p.m.

VOTE: UNANIMOUS

Earl McKee, Chair

Donna Baker
Clerk to the Board

Attachment 3

DRAFT **BOARD OF COMMISSIONERS**
Budget Work Session
May 26, 2016
7:00 p.m.

The Orange County Board of Commissioners met in a budget work session on Thursday, May 26, 2016 at 7:00 p.m. at the Southern Human Services Center, in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mia Burroughs, Mark Dorosin, Barry Jacobs, Bernadette Pelissier, Renee Price and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEYS PRESENT: John Roberts
COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Deputy Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair McKee called the meeting to order at 7:04 p.m. He noted the following items at the Commissioners' places:

- white sheet: draft amendment list
- PowerPoint for Budget Work Session #1
- purple sheet: memorandum regarding supplemental budget information
- white sheet: historical tax rate
- salmon sheet: impact fee activity sheet FY2005-06 to FY 2014-15
- white sheet: BOCC Contingency Appropriations FY 1998-99 to FY 2015-16

Chair McKee acknowledged the official opening of the Morinaga Candy Factory that morning.

Chair McKee thanked Chapel Hill-Carrboro City Schools (CHCCS) Superintendent Tom Forcella for his years of service and wished him well in his retirement.

Bonnie Hammersley said there is a draft budget amendment list at the Commissioners' places. She reviewed the structure of the meeting.

Commissioner Rich asked the Manager if, in the future, she could cluster like organizations together on the amendment listing.

Bonnie Hammersley said yes.

Travis Myren and Paul Laughton, Deputy Director, Finance and Administrative Services, made the following PowerPoint presentation:

Budget Work Session 1
Fire Districts
Education
Selected CIP Projects
May 26, 2016 Budget Work Session
Southern Human Services Center

Fire Districts
FY2016-17 Tax Rates

- New Hope Fire District (page 335)
    - 0.50 cent increase from 9.95 cents to 10.45 cents

- Hire a full time Captain to cover days due to difficulty finding volunteers
- Last increase in FY2014-15 from 9.45 cents to 9.95 cents

New Hope Fire Department Board President Howard Pratt reiterated why this tax increase is needed.

Chief Mike Tapp also gave background information/justifications on the proposed tax rate increase, noting the need for a new full-time Captain to supplement the existing paid employees. He said most of the volunteer firefighters work full-time elsewhere, during daytime hours.

Commissioner Rich asked if there have been any meetings with residents regarding the proposed rate increase.

Chief Mike Tapp said yes, and the reaction has been positive.

Commissioner Dorosin asked if this would be adding an additional position or taking an existing volunteer and making them a captain.

Chief Mike Tapp said this would be an additional permanent position, providing three people on duty from 8:00 a.m. to 5:00 p.m.

- Orange Grove Fire District (page 335-336)
  - 1.0 cent increase from 6.0 cents to 7.0 cents
  - Debt service increase associated with vehicle acquisitions and facilities
  - Last increase in FY2013-14 from 5.0 cents to 6.0 cents

Orange Grove Board President Bill Waddell said the number of stations has expanded and thus there are more fire trucks. He said many fire trucks are at the 20-year life expectancy and need to be replaced. He said $2.4 million is expected over the next 20 years for fire truck replacements.

Chief Steve McCauley said there are 54 volunteers and the tax increase would help with needs such as outfitting, insurance, etc.

Bill Waddell said three stations have an insurance service office (ISO) rating of six, with hopes of getting to a five. He said meetings have been held with community groups about this proposed tax increase and the response was positive, especially in regards to home insurance rates going down as a result of the improved ISO rating.

Durham Technical Community College
DTCC President, Bill Ingram and Vice President of Finance and Administrative Services, Matt Williams

- Operating Costs (non-instructional) - p.145 -$969,929 Total Expenditure
  - Current Expense - $628,928
  - Recurring Capital - $75,000
  - Debt Service – $266,001
  - Reduction of $77,790 from prior year primarily due to completion of Campus Signage and Master Plan Update
- Orange Connect Scholarship Program - p.149
  - $50,000 recommended appropriation for FY16-17
  - $1,000 per year scholarship – 50 students in year one
  - High School graduates within one year of graduation
  - 24 Orange County students would have qualified in 2016
  - 62.5% received need based financial aid

- Funded by Article 46 Sales Tax (economic development funds)

Commissioner Dorosin asked if the scholarships are need-based.

Dr. Ingram said no, as sometimes it is difficult for a student to document need. He said scholarships are made available to any senior that graduates, and wants to go to Durham Tech. He said about 60% of the recipients do have financial need.

Commissioner Dorosin asked if the process for handing out the 50 scholarships could be explained.

Dr. Ingram said the hope is to have adequate funds to provide scholarships to any senior that applies, which may necessitate a budget amendment. He said this amount would cover tuition and fees for one semester for a full time, in-state student.

Commissioner Jacobs said he found it interesting that Durham County has a similar program, using a sales tax to fund scholarships.

Travis Myren noted that any Article 46 funds used would be from the economic development portion, and not the educational portion, of the funds.

Travis Myren reviewed the following PowerPoint slides:

School Funding

- Projected Enrollment - p.147
  - Influence on current expense and capital funding allocations
  - Chapel Hill-Carrboro City Schools projected decrease in budgeted enrollment by 246
  - Orange County Schools (OCS) projected budgeted enrollment increased by 165
  - Proportion changes by 0.98% accordingly

- Manager's Recommended Budget – p. 147 & 148
  - Health and Safety Contracts (Nurses/SROs) – $1.4 million
    - Full reimbursement program based on actual costs incurred
    - Not calculated in current expense
  - Fully fund Charter students (205) - $763,000
    - Not calculated in current expense
  - Mandated Retirement and Health Ins. – Add 485,000
    - Included in current expense

School Funding

- Total Appropriations - $99,848,327
  - Current expense - $74,287,398
  - Recurring Capital - $3,000,000
  - Long Range Capital - $3,799,346 (pay-as-you-go in CIP)
  - Debt Service - $15,372,383
  - Other School Related Programs - $3,389,200
- 49.4% of General Fund Revenues recommended
- 48.1% current funding target

2015 County Appropriation Comparison - chart

Spending by Funding Source - chart

County Per Pupil Appropriation History - chart

Teacher Turnover District vs. Statewide - chart

State Teacher Pay Scenarios - chart
School Capital Budget - chart

- FY16-17 Capital Budget Recommendations
  - Capital funds distributed by ADM between districts
  - FY2016-17 is first of three (3) installments for bond financing
  - Next two draws recommended in FY2018-19 and FY2020-21

Bond Debt Service Payments

- Debt service schedule based on $125 million issued in three installments
  - FY 2016-17 $42,500,000
  - FY 2018-19 $42,500,000
  - FY 2020-21 $40,000,000
- Impact fees may be used to reduce debt burden for projects that increase capacity. (salmon colored hand out)

Commissioner Rich asked if impact fees are used for anything other than schools.

Paul Laughton said impact fees are only used for schools and must be used for construction purposes, expansions for capacity, etc.

Commissioner Rich asked if impact fees are collected countywide and go into one pot.

Paul Laughton said the fees go into a special revenue fund, and are separated out by school district based on from where the fees are gathered.

Commissioner Jacobs said a master park plan was required in order to do a payment in lieu program. He said the fee then goes to the park located in the area served by the development that has made the payment in lieu.

Commissioner Jacobs asked what will happen if one district has more than another to put towards paying off the bond.

Paul Laughton said fees must be used for increased capacity expansion and this total will vary from year to year.

Commissioner Jacobs asked if the capacity improvements being done via bond funds could be paid for with impact fees.

Paul Laughton said yes as long as the improvements are for capacity.

Commissioner Jacobs referred to the bond debt service chart and reviewed the tax increases in coming years.

Travis Myren said as the tax base grows, so will the tax yield.

Commissioner Jacobs said he would like to see a projection of the tax increases and impact fees for the next five years, as well as a projection from the schools regarding how much of the expansions costs could be covered by impact fees.

End of school slides.

Commissioner Dorosin referred to the teacher turnover rates, noted on page 9 of the PowerPoint. He said there needs to be a discussion about realistic comparables. He said the counties listed are comparable in population, but the schools districts in these listings vary greatly in size. He said using Wake County as a comparable district may not be legitimate. He said it is close in proximity, but very different in size and scope.

Chair McKee asked the Manager to develop another chart based on school population.

Commissioner Pelissier said she would like to track recruitment issues, as well as determining the point in the year at which teachers are leaving: mid-year versus end-of-year.

Commissioner Price said she would like to know why teachers are retiring: is it simply time for a larger number of people to retire, or are people retiring mid-career.

Commissioner Jacobs said he would like to know if the districts track the substitutes that are being hired, and if they are qualified to be substitutes. He said he would also like to know the age level where substitutes are in greatest demand: elementary, middle and/or high school.

Dr. Todd Wirt, OCS Superintendent said, since 2009, the number one reason teachers have left OCS is to teach elsewhere, and the second reason is retirement.

Donna Coffey offered some observations of where the Manager's recommended budget has left OCS, and it does not reflect the same values or understanding held by OCS. She said the Board, teachers, and students have all expressed great concern to the Board of County Commissioners (BOCC). She said the proposed budget leaves OCS approximately $700,000 short of funding basic mandates. She said increasing the local supplement is the top priority for OCS after funding the basic mandates.

Commissioner Jacobs asked if Donna Coffey could clarify the meaning of mandates.

Donna Coffey said it refers to the salary increase and retirement and health insurance matches.

Dr. Todd Wirt said it also refers to some additional programming for special education.

Commissioner Jacobs asked if it also includes utilities.

Donna Coffey said no.

Commissioner Burroughs asked if data is kept regarding teachers having second jobs.

Dr. Todd Wirt said there is loose data but nothing concrete.

Commissioner Dorosin lamented that Donna Coffey felt the way she does, and that he thought the BOCC is being supportive of schools.

Commissioner Dorosin asked if there are resource officers in elementary schools.

Donna Coffey said yes.

Commissioner Dorosin asked if elementary schools can receive out of school suspension or be expelled.

Dr. Todd Wirt said yes.

Donna Coffey said OCS is reviewing its policy manual, and trying to see places where substantive changes can be made that have no cost, but will still make changes in their student and teacher's lives.

Commissioner Jacobs said work does need to be done on the budget process, and if more clarity is needed from the County, it can be provided. He said this has become a very stilted and contentious process, and he hopes that joint meetings could be used to discuss and change this process.

Commissioner Jacobs suggested a social event to be held over the summer, for the BOCC and the school boards get to know each other better.

Commissioner Jacobs said there have not been any in-range county employee salary increases in seven years, and there have been cost of living allowance increases totaling 7.5% over the last four years, and not the three previous years before that.

Donna Coffey said she was referring more to the topic of pay for performance.

Commissioner Jacobs said that is new to this year's proposed budget.

Donna Coffey said she had seen it present in the budget for a few years.

Commissioner Rich said this budget process never feels good, and she hopes all can be more innovative about their relationships and communication going forward. She acknowledged that the State holds a lot of blame, but the County and the Schools can communicate more regularly rather than waiting until the last minute.

Commissioner Burroughs said a simple solution is for the legislature to give taxing power to the school districts. She said the BOCC may want to publicly advocate such a change. She acknowledged that the budget season can be heightened, but she believes the schools can be funded and should be for the sake of the students and the teachers. She said she will be advocating for both school districts to receive their full budget requests.

Commissioner Pelissier said she would like to change the narrative of the Manager's recommended budget and to leave out the mention of no tax increase. She said a tax increase is the purview of the Board. She said the schools are a big driving force for tax increases, and she would be willing to raise taxes. She said the BOCC is charged with governing the whole County, and she is not sure of the best way to amend the budget process.

Donna Coffey said OCS would be more than willing to work with the Board on this or any future budget process.

Commissioner Price said budget process can be worked on, and she has never had a problem talking to anyone on either school board. She has always found both school boards to be receptive and hopes dialogue can increase.

Chair McKee noted that holding two jobs is not unique to the teaching profession, but he would be interested to see how many teachers are working second jobs, and then compare that to the general population.

Tom Forcella, CHCCS Superintendent, and James Barrett, CHCCS School Board Chair, reviewed information about the district's budget requests, and questions and responses from the Board of County Commissioners.

Tom Forcella said from 2006-2014 the main reasons for teacher turnover rate was re-location and retirement. He said more recently teachers have been leaving in order to teach in another North Carolina public school.

Tom Forcella referred to the questions about substitute teachers and said these teachers do not have to be certified.

Tom Forcella referred to Commissioner Dorosin's comments about discipline and said all principles, vice-principles, and guidance counselors have been trained in restorative discipline, and the district is moving away from traditional disciplines such as out of school suspension.

Tom Forcella reviewed the highlights and goals of Project Advance, noting it will be a systemic change to promote new cultures.

Chair Barrett said CHCCS also feel that this budget process does not work for anyone. He referred to teachers who work second jobs and said his concern is when a teacher is working a second job, that teacher will not be at their best in the classroom, and this is of concern.

Commissioner Rich shared her concerns about Project Advance, noting that there are senior teachers who are very concerned about this program.

Tom Forcella said experienced teachers may be able to test out of the lower levels of the program.

Commissioner Rich asked if other counties in the State are implementing similar programs.

Tom Forcella said no, CHCCS is the only district implementing this program. He said outstanding instruction in the classroom is the best way to close the achievement gap. He said teachers must be able to demonstrate that they are successful in the classroom, rather than simply rising through the pay scale due to years of experience.

Commissioner Rich said the feedback she is getting from veteran teachers is that they must jump through hoops, and she is not sure this is the best way to respect and retain teachers.

Commissioner Burroughs asked if the number of teachers in the district is known.

Tom Forcella said over 1,170, including new teachers, and approximately 1,000 teachers have opted into the program.

Commissioner Burroughs said Project Advance has been unanimously supported by the CHCCS School Board.

Commissioner Dorosin referred to the budget process and said there is always a crisis from the schools at this time of year. He said issues should be discussed during the year, rather than brought up at the last moment.

Commissioner Dorosin asked when discussions are framed, if it is helpful to compare Orange County to counties like Wake County. He said Orange County is really competing with itself.

Chair Barrett said the competition is real, with teachers unable to live in Orange County. He said Wake County always has openings, and if Orange County is not competitive, teachers will go elsewhere.

Commissioner Jacobs highlighted the other benefits of working in CHCCS and OCS, and noted that these contribute to attracting good teachers as well as good pay.

Chair Barrett said applicants will not even know about these other benefits, if the lower salaries are causing teachers to not apply in the first place.

Discussion ensued regarding the recruitment practices.

Chair McKee asked if the standard for employment is so high that possible qualified teachers have been winnowed out.

Tom Forcella said only those that can perform the job are hired, and the best candidates available are pursued.

Chair McKee said his concerns stem from the possibility of viable candidates, which could be trained and mentored, being weeded out before being given a real chance.

Tom Forcella said potential is considered as well.

Chair McKee said the only funding that the Board of County Commissioners can control is the county funding, and at that level, Orange County is leading the pack.

The Board decided to take a five-minute break.

Chair McKee said the meeting will continue until 10:00 p.m.

Travis Myren continued the PowerPoint presentation. Jeff Thompson, Asset Management Services Director, was present to speak to countywide projects, and David Stancil, Department of Environment, Agriculture, Parks and Recreation Director, was present to speak to parks projects.

<u>Capital Investment Plan County Projects</u>

- Southern Branch Library - $6.38M: ***Page 31***
  - Construction cost estimates based on 10,000 to 12,000 square foot urban library to be determined through schematic design
  - $580,000 increase for new personnel and operating expenses over current budget
  - Interlocal Agreement to be negotiated on operations prior to executing contract with architect
  - Schedule to be shared with stakeholders following budget adoption

<u>Proposed Library Site - aerial photograph</u>

<u>Southern Branch Library Updated Project Schedule - chart</u>

Commissioner Burroughs said it was her understanding that this item would be pushed out to FY 2017-18**.** She asked if an amendment is necessary.

Travis Myren said yes.

Commissioner Burroughs said she would support such an amendment.

Commissioner Rich asked if there was an update regarding parking and whether the building will be mixed-use.

Bonnie Hammersley said the Carrboro Town Manager expects their parking study to be completed by the fall of this year.

Bonnie Hammersley said she will communicate any updates to all stakeholders.

Commissioner Jacobs asked if the site has been chosen.

Bonnie Hammersley said once Carrboro has completed its studies, it can be determined if this is indeed a suitable site for all involved.

Commissioner Price clarified that this item cannot move forward, per Carrboro's timing.

Bonnie Hammersley said yes.

Capital Investment Plan
Continuation Funding:

- Historic Rogers Road Sewer - $5.68M ***Page 43***
  - County CIP includes total project costs
  - Chapel Hill (43%) and Carrboro (14%) will participate in cost-sharing
  - County and Towns will develop an inter-local agreement for construction costs
  - Construction scheduled to begin in March/April 2017
  - Operating cost will be part of an agreement with OWASA
  - OWASA availability fees and on site plumbing not included in above estimate.

Rogers Road Proposed Sewer Alignment - chart

Capital Investment Plan
Policy Priorities:

- Accessibility & Security Improvements - $190,000 ***Page 42***
  - Recommended through the Space Study Work Group and collaborative accessibility survey process

Commissioner Jacobs said there is an area on Cameron Street near the Visitor's Center in Hillsborough which needs a sidewalk. He said this need fits under accessibility.

Jeff Thompson said staff would work with the Town of Hillsborough on this item.

Chair McKee asked Jeff Thompson to find out a rough cost estimate and to then contact the Town.

Jeff Thompson said he would do so.

Travis Myren asked if it would be acceptable to take the projects out of order, as Kirby Saunders from Emergency Services is present.

Chair McKee said this would be acceptable.

Kirby Saunders reviewed the overall sheltering plan.

Capital Investment Plan
Other Critical Infrastructure Improvements:

- Generator Projects - $375,000: ***Page 46***
- Community Centers may be used as temporary warming, cooling, and recharging facilities during short-term power disruptions versus mass care shelters, which also co-

locate for pets. The short-term option is typically easier for residents to reach, and require less intense use of resources.

- Emergency Services to describe role in overall sheltering plan

Capital Investment Plan
Critical Infrastructure Improvements:

- Southern Human Services Center – $300,000: ***Page 30***
  - Facility vision study is currently underway focused on Health and Social Services
  - Visioning study will be complete in early fall of 2016
  - Construction funds recommended in FY2017-18 ($5,185,000)

Southern Human Services Master Plan – aerial photograph

Commissioner Jacobs asked if Jeff Thompson could add an X to the Southern Human Services Center master plan to mark the approved site for the Veteran's memorial.

Capital Investment Plan
Other Critical Infrastructure Improvements:

- Facility Roofing Projects - $206,700: ***Page 34***
  - Project priorities determined by Roof Asset Management Program study

Capital Investment Plan
Other Critical Infrastructure Improvements:

- Historic Courthouse Square - $40,000: ***Page 45***
  - Improve landscape features to create more public friendly square
  - Rehabilitate building exterior
  - Construction funds are recommended for FY 2017-18 ($245,000)

Historic Courthouse Site – aerial photograph

Commissioner Rich suggested that the remaining items be moved to the June 9th work session.

A motion was made by Commissioner Price, seconded by Commissioner Burroughs to adjourn the meeting at 9:58 p.m.

VOTE: UNANIMOUS

Earl McKee, Chair

Donna Baker
Clerk to the Board

Parks, Open Space, and Trail Development - map

Capital Investment Plan
Parks, Open Space, and Trail Development:

- Blackwood Farm Park - $1.26M: ***Page 56***
  - FY2016-17 is Phase 1 of multi-year park development
  - Major park construction scheduled for FY2017-18 ($1,815,000)
  - Parks Operations Base scheduled for FY2018-19 ($2,572,000)
  - New operating expenses for personnel and operations of approximately $86,000 per year on full build out

Future Blackwood Farm Park - map

Capital Investment Plan
Parks, Open Space, and Trail Development:

- Cedar Grove Park – Phase II - $60,000: ***Page 58***
  - CIP recommends replacement of lighting in Field #1 and design work for park construction $240,000 in FY2017-18
  - Phase 2 construction – additional baseball/softball field, tennis court, picnic shelter, parking ($1,500,000) in FY2018-19
  - New operating expenses of approximately $38,500 following the improvements in FY2018-19

Cedar Grove Park Master Plan - map

Capital Investment Plan
Continuation Funding:

- Conservation Easements - $500,000: ***Page 59***
  - Component of the Lands Legacy Program
  - $500,000 budgeted annually through the 10 year CIP
  - $250,000 in County funds (anticipates matching grants)
  - $200,000 of current year $250,000 is expended or committed

Capital Investment Plan
Parks, Open Space, and Trail Development:

- Mountains to Sea Trail - $521,000: ***Page 64***
  - Public meeting/trail process planning underway and will continue during summer of 2016
  - FY2016-17 – Occoneechee Mountain to Seven Mile Creek segment (Segment 11-D): Boardwalk sections, waystation, crossing improvements (I-85/40)
  - Further trail construction scheduled for FY 2018-19 ($693,000)
  - New personnel/operating expenses of approximately $22,000 following new trail construction

MST – Segment 11-D (Occoneechee Mountain to Seven Mile Creek Preserve)

Capital Investment Plan
Parks, Open Space, and Trail Development:

- Hollow Rock Nature Park - $235,000: ***Page 65***
  - Park opened May 23; Grand opening June 5
  - Relocation of old Hollow Rock Store to occur late 2016
  - ADA loop trail, restrooms, wildlife viewing deck, boardwalk

- 50% cost share with Durham County
- New operating expense of approximately $48,000-$59,000 as property is improved

Master Plan for the Hollow Rock Access Area at New Hope Preserve - map

Capital Investment Plan
Parks, Open Space, and Trail Development:

- River Park – Phase II - $50,000: ***Page 67***
  - Stormwater control, entry sign from new Churton St. bus turnout
  - New operating expense of approximately $12,000 per year after park improvements are complete

Capital Investment Plan
Parks, Open Space, and Trail Development:

- Little River Park – Phase II - $100,000: ***Page 69***
  - Prior year funds comprised of grants, Durham County cost share, and other sources
  - Primary task – repaving of original entry road
  - 50% Cost share with Durham County

Capital Investment Plan
Parks, Open Space, and Trail Development:

- Fairview Park Access w/Parking - $325,000: ***Page 70***
  - New entry and parking lot to be under construction this fall
  - Bid opening scheduled for June 21

Capital Investment Plan
Future Capital Projects:

- **FY2017-18**
  - School Capital Improvements – $8.3M: ***Page 104***
  - Water/Sewer – $895,000: ***Page 76***
  - Solid Waste – $1.1M: ***Page 89 &96***
  - Southern Orange Campus – $2M: ***Page 28***
  - Southern Human Services Center – $5.2M: ***Page 30***
  - Information Technology – $1.5M: ***Page 35***
  - Detention Facility – $20.6M: ***Page 37***
  - Environment & Ag Center – $3.15M: ***Page 39***
  - EMS Substations – $1.2M: ***Page 53***
  - Blackwood Farm Park – $1.8M: ***Page 56***
  - Efland-Cheeks Community Center – $391,000: ***Page 73***
  - Park Facility Renovation and Repairs – $180,000: ***Page 74***
  - Sportsplex – $400,000: ***Page 100***

Capital Investment Plan
Future Capital Projects:

- **FY2018-19**
  - School Capital Improvements – $47.8M: ***Page 104***
  - Water and Sewer – $375,000 : ***Page 76***
  - Solid Waste – $1.1M: ***Page 90 & 91***
  - Information Technology – $1.5M: ***Page 35***

- Affordable Housing – $2.5: ***Page 48***
- EMS Substations – $1.5M: ***Page 53***
- Blackwood Farm Park – $2.6M: ***Page 56***
- Cedar Grove Park – $1.5M: ***Page 58***
- Mountains to Sea Trail – $700,000: ***Page 64***
- Sportsplex – $400,000: ***Page 100***

Capital Investment Plan
Future Capital Projects:

- **FY2019-20**
  - School Capital Improvements – $7.8M: ***Page 104***
  - Water /Sewer – $2.1M: ***Page 76***
  - Solid Waste – $2.1M: ***Page 90, 93 & 95***
  - Information Technology – $1.5M: ***Page 35***
  - EMS Substations – $1.5M: ***Page 53***
  - Soccer Center Phase II – $4.6M: ***Page 61***
  - Lands Legacy - $500,000***: Page 62***
  - Millhouse Road Park – $6.4M: ***Page 63***
  - Sportsplex – $380,000: ***Page 100***

- **FY2020-21**
  - School Capital Improvements – $47.9M ***Page 104***
  - Water/Sewer – $25,000***: Page 75***
  - Solid Waste – Recycling – $800,000***: Page 90***
  - Southern Orange Campus – $2M: ***Page 28***
  - Information Technology – $1.5M: ***Page 35***
  - EMS Substations – $1.5M: ***Page 53***
  - Bingham District Park – $6.7M: ***Page 57***
  - Lands Legacy - $500,000***: Page 62***
  - Cedar Grove Park – $1.5M: ***Page 58***
  - Northeast District Park – $7.7M: ***Page 66***
  - Little River Park – $3.8M: ***Page 69***
  - Sportsplex – $1.8M: ***Page 100***

1. FY 2016-17 Fire District Tax Rates, Pg. 332

- **New Hope Fire District (Page 335)** – increase of .50 cents, going from 9.95 cents to 10.45 cents, for FY 2016-17. This rate increase will provide for the addition of one (1) full-time Captain position to help with day time coverage, as volunteer daytime coverage continues to decline.

- Orange Grove Fire District, **Pages 335-336)** – increase of 1.00 cent, going from 6.00 cents to 7.00 cents, for FY 2016-17. This tax rate increase is to help support debt service payments from the purchase of trucks and stations constructed within the past several years, which resulted in a decrease of their ISO rating to residents within their district.

2. FY 2016-17 Budget Discussions with:

County Support of Local Boards of Education
The recommended funding level represents a total appropriation for both school districts of $99.8 million, which is 49.4 percent of General Fund revenues, 1.3 percent above the target of 48.1 percent established by the Board of County Commissioners. This includes funding for current expense, recurring capital, long-range capital, school related debt service, and school health and safety service contracts.

Total Funding for Local School Districts:

	2012-13	2013-14	2014-15	2015-16	2016-17
Original Budget	$87,362,927	$91,346,154	$97,722,771	$98,488,469	$99,848,327

Student Enrollment Projections for the Orange County Schools:
Based on DPI projections, the Orange County School district enrollment for fiscal year 2016-17 totals 7,551, an increase of 25 students from the March 2015 projections. The district has experienced a growing number of charter students, with a current enrollment of 519 students. The Commissioner Approved FY 2015-16 Budget included phasing in over a two year period to cover the growth of charter students, by funding an additional 110 charter students in FY 2015-16, and completing the planned phasing in of the additional charter school students in FY 2016-17, which amounts to an additional 155 charter students. The cost to fully fund the 519 charter students in Orange County Schools in FY 2016-17 is $1,931,718. Out of district students are budgeted at 104 students; 15 more than budgeted in the current fiscal year. This brings the total district enrollment to 7,966 for FY 2016-17.

Student Enrollment Projections for the Chapel Hill-Carrboro City Schools:
The Chapel Hill-Carrboro City School District DPI projections total 12,017, reflecting a decrease of 186 when compared to the March 2015 projections. The district has experienced a growing number of charter students, with a current enrollment of 217 students. The Commissioner Approved FY 2015-16 Budget included phasing in over a two year period to cover the growth of charter students, by funding an additional 50 charter students in FY 2015-16, and completing the planned phasing in the additional students in FY 2016-17, which amounts to an additional 50 charter students. The cost of fully fund the 217 charter students in Chapel Hill-Carrboro City Schools in FY 2016-17 is $807,674. Out of district students are budgeted at 241; 110 more than budgeted in the current fiscal year. This brings the total district enrollment to 11,993 for FY 2016-17.

The General Assembly requires school systems to pay a per pupil allotment to support charter students within their district.

Current Expense
The recommended appropriations for Chapel Hill-Carrboro City and Orange County Schools increases the current expense funding by $189,932 in FY 2016-17. This includes an increase in per pupil funding from $3,697.50 to $3,722, a $24.50 increase for each of the 19,959 students in the two school systems. Local Current Expense funding supplements State and Federal funds received by each district for the day-to-day operation of schools. Examples of expenses paid from these funds include salaries and benefits for locally paid teachers and utilities. North Carolina statutes mandate boards of county commissioners to provide local current expense monies to school districts. Counties having more than one school administrative unit, as is the case in Orange County, are required to provide equal per pupil appropriations to each system.

Recurring Capital

Recurring capital for both School districts remains the same as the prior year appropriation of $3 million dollars. Recurring capital pays for facility improvements, equipment, furnishings, and vehicle and bus purchases. State statutes mandate counties to fund recurring capital. However, the amount of money counties allocate to this function is discretionary and varies from county to county.

Long Range Capital

The long range/pay-as-you go capital expense for the local school districts increases by $74,497, to a total appropriation of $3,799,346 million. Long-Range Capital supports school capital projects through the County's Capital Investment Plan (CIP). Capital projects are funded through a combination of State and local bonds, non-bond financing and pay-as-you-go funding sources. Pay-as-you-go funding includes dedicated half-cent sales tax revenues and property tax earmarked under the Board's April 5, 2011 Capital Funding Policy. The Capital Policy also allows School Construction Impact Fees to offset School related debt service. Similar to Local Current Expense funding, the amount of money counties allocate to long-range capital expenditures is discretionary and varies from county to county.

Per the April 5, 2011 Commissioner approved County Capital Funding Policy, it is the intent of the Board of County Commissioners to continue a capital funding policy that reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005".* The Policy further states, "However, there will be times when the County will be bound fiscally and unable to achieve full funding. During those times, Commissioners may find it necessary to depart from the Policy."

School Debt Service

The recommended budget provides for $15,372,383 in School Related Debt Service, which represents repayment of principal and interest on School related debt, including general obligation bonds and private placement loans. North Carolina statutes require counties to pay for school related capital items such as acquisition and construction of facilities. In instances where counties borrow funds to pay for such items, the State mandates counties to repay the debt. The amount of money counties borrow for school related projects is discretionary and varies from county to county.

Health and Safety Service Contracts (Replaces Fair Funding)

The recommended budget replaces the Fair Funding program with Health and Safety Service Contracts. The Fair Funding program was created in FY 2006-07 to direct County funds to particular purposes and to provide an equal amount of funding to each District for those purposes. Under this new model, the County will contract with each School District to provide and fund School Resource Officers in each middle school and high school, and provide one public health nurse for each school facility. The Districts currently use a variety of funding to pay for these services. This budget will fully fund each District for health and safety services by adding approximately $1.4 million to the existing $1.9 million formerly used in the Fair Funding program.

State Mandates for Retirement and Health Insurance

In addition to the funds recommended for Health and Safety Service Contracts and Charter Students, the recommended budget includes a recommendation to fund State mandated

retirement and health insurance contributions for school employees. These mandates total $484,562, and are funded through the Current Expense appropriation.

Per Pupil Equivalent

Based on the structure of the additional funds, recommended for schools, the per pupil amount increases by $24.50, to $3,722. This is because the Health and Safety Service Contracts will be administered outside of the current expense budget, and funding for charter students does not add to the per pupil amount. If the total increase of $2,656,421 were calculated in per pupil equivalent terms, the increase would be approximately $133 per pupil.

School Districts Budget Requests

Both School Districts requested increases in per pupil funding for FY 2016-17.
Orange County Schools requested an increase of $390.50, plus funding for an additional 155 charter students. This requested increase in the local per pupil allocation for current expenses would increase the per pupil allocation to $4,088. This funding level would represent an increase in the current expense for Orange County Schools of $3,786,240. This would represent a tax rate equivalent of approximately 2.26 cents on the current property tax rate.
Chapel Hill-Carrboro City Schools requested an increase of $446.76, plus funding for an additional 50 charter students in the district. This requested increase in the local per pupil allocation for current expenses would increase the per pupil allocation to $4,144, 26. This funding level would represent an increase of $4,465,203 in the current expense for Chapel Hill-Carrboro City Schools. This would represent a tax rate equivalent of approximately 2.66 cents on the current property tax rate.

County Support of Orange County Campus of Durham Technical Community College

The recommended funding for the Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development in Hillsborough, provides current expense funding of $628,929, recurring capital of $75,000, and debt service payments of $266,001. In addition, the recommended budget includes $50,000 for 50 scholarships (student tuition for Orange County Residents), which will be paid from Article 46 Sales Tax proceeds instead of through Current Expenses.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodial services. The Counties are not responsible for funding of teaching staff.

Details regarding recommended funding levels for local school districts and Durham Technical Community College are located in the Education section of the budget document, beginning on Page 145.

During tonight's work session, Commissioners will have the opportunity to dialogue with the Durham Technical Community College, Chapel Hill-Carrboro City Schools, and Orange County Schools about county funding and anticipated State funding for schools next year. Attachments A, B, and C provide additional information of how Orange County compares with other counties within North Carolina related to Current Expense funding per pupil and other educational related funding issues; Attachment D provides a history of the Per Pupil Appropriation; Attachment E provides a history of the Chapel Hill-Carrboro City Schools District Tax, and Attachment F represents the School Districts Local Current Expense Fund Balance Policy.

- Durham Technical Community College, Pg. 145 & 312
- Orange County Schools, Pg. 145 & 218
- Chapel Hill-Carrboro City Schools, Pg. 145 & 150

3. Follow-up Discussion on the FY 2016-21 Capital Investment Plan:

Continuation Funding Projects: *(Selected Projects*)*

- *Southern Branch Library, CIP Pg. 31* provides an estimated $6,375,000 in Year 1 (FY 2016-17) for design and construction to replace the Cybrary and McDougle library branches with a new Southern Branch library.
- *Historic Rogers Road Neighborhood Infrastructure, CIP Pg. 43* provides for an estimated cost of $5,680,000 in Year 1 (FY 2016-17) for the construction of the Sewer Concept plan to serve 86 parcels. Funding will come from the Towns of Carrboro and Chapel Hill, and Orange County based a cost sharing agreement.

Policy Priorities Projects: *(Selected Projects*)*

- *Accessibility and Security Improvements, CIP Pg. 42* provides $190,000 in Year 1 (FY 2016-17) for accessibility and security improvements as identified by the Space Study Work Group, Emergency Action Planning Work Group, and the Facilities Accessibility Self Assessment team. Specific projects planned in FY 2016-17 include: Whitted Human Services Center step, curb and rail repair, Historic Courthouse accessibility projects, and Security door access and camera installation at multiple County facilities.

Critical Infrastructure Projects: *(Selected Projects*)*

- *Southern Human Services Center - Expansion (CIP page 30)* – provides $300,000 in Year 1 (FY 2016-17) for design services associated with a potential facility expansion. Year 2 (FY 2017-18) includes funds for a significant portion of the project to begin; the exact appropriation and schedule will be refined as additional information is available. The expansion consideration includes a dental clinic, as well as expanded human services.
- *Facility Roofing Projects (CIP page 34)* – provides $206,700 in Year 1 (FY 2016-17) for roof replacements at the District Attorney building and the Central Recreation facility, as per the Roof Asset Management Study Program.
- *Historic Courthouse Square (CIP page 45)* – provides $40,000 in Year 1 (FY 2016-17) for architectural services to develop a conceptual plan for building and grounds improvements. This project would provide improvements to the courthouse grounds with the planting, removal, or augmentation of landscape features and grassed areas to create a more attractive and public-friendly square, as well as make necessary improvements to the building exterior.
- *Generator Projects (CIP page 46)* – provides $375,000 in Year 1 (FY 2016-17) for emergency generators at the following locations: Animal Services Center, Cedar Grove Community Center, Efland-Cheeks Community Center, Rogers Road Community Center, and the Jerry M. Passmore Center.

Parks, Open Space, and Trail Development *(Selected Projects*)*

- *Blackwood Farm Park (CIP page 56)* – provides $1,260,000 in Year 1 (FY 2016-17) for design and construction of a new entrance to the Park. The major park construction is proposed in year 2 (FY 2017-18) with funding of $1,815,000, which includes a low-impact park with agricultural and historic themes with components of the farm's

agricultural past, including interpretive signage, picnic areas, a community garden and agricultural demonstration areas and exhibits. It also includes 3 picnic shelters, amphitheater, fishing, trails, and open play fields with a potential new addition of a disc golf course.

- *Cedar Grove Park – Phase II (CIP page 58)* – provides $60,000 in Year 1 (FY 2016-17) for the renovation of the basketball courts. Year 2 (FY 2017-18) includes funds of $240,000 for Field 1 lighting replacements, and engineering/design work in preparation of the park construction.
- *Conservation Easements (CIP page 59)* – provides County matching funds of $250,000 in Year 1 (FY 2016-17) and beyond, along with an anticipated $250,000 each year in State and Federal grants, to acquire conservation easements to conserve prime or threatened farmland, sensitive natural areas, or important water quality buffer lands in keeping with Board goals and Lands Legacy priorities.
- *Mountains to Sea Trail (CIP page 64)* – provides $521,000 in Year 1 (FY 2016-17) for acquiring easements, initial trail construction of identified segments, with associated signage and fencing. The project reflects further construction of the Mountains-to-Sea-Trail in FY 2018-19 and beyond, as lands are acquired and segments connected.
- *Hollow Rock Nature Park - New Hope Preserve (CIP page 65)* – provides $235,000 in Year 1 (FY 2016-17) for professional services and construction, along with State grant funds of $200,000 and a local match from Durham County of $25,000 from prior years funding.
- *River Park – Phase II (CIP page 67)* – provides for $50,000 in Year 1 (FY 2016-17) for signage and stormwater improvements.
- *Little River Park – Phase II (CIP page 69)* – provides for $100,000 in Year 1 (FY 2016-17) for repaving the park entry road, expand parking, repave the ADA loop trail, and add a new maintenance shed.
- *Fairview Park Access and Parking Improvements (CIP page 70)* – provides for $325,000 in Year 1 (FY 2016-17) for a new access entry and parking lot for Fairview Park.

NOTE:

**Discussion of additional Capital Projects will be included as part of the Functional Leadership Teams discussions at the June 9 and June 14 Budget work sessions.*

Attachment 4

DRAFT **MINUTES**
JOINT MEETING
ORANGE COUNTY BOARD OF COMMISSIONERS
CHAPEL HILL TOWN COUNCIL
JUNE 2, 2016
7:00 p.m.

The Orange County Board of Commissioners met with the Town of Chapel Hill for a joint meeting on Thursday, June 2, 2016 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mia Burroughs, Mark Dorosin, Barry Jacobs, Bernadette Pelissier, Renee Price and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEYS PRESENT: John Roberts
COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Deputy County Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)
CHAPEL HILL TOWN COUNCIL MEMBERS/STAFF PRESENT: Mayor Pam Hemminger, Ed Harrison, George Cianciolo, Maria Palmer, Nancy Oates, Michael Parker and Town Manager Roger Stancil
CHAPEL HILLTOWN COUNCIL MEMBERS ABSENT: Donna Bell, Jessica Anderson, and Sally Greene

Chair McKee called the meeting to order at 7:06 p.m.

Welcome and Opening Remarks

Chair McKee welcomed the newest members of the Chapel Hill Town Council and the new Mayor, Pam Hemminger.

Mayor Hemminger said she is glad to be here and noted that today is National Gun Violence Awareness Day.

1. Economic Development

a) Incentives- Steve Brantley and Dwight Bassett

BACKGROUND:
This potential idea arose during a discussion involving Town of Chapel Hill elected officials as Town staff began to draft a new work plan for the Town's recently developed Commercial Development Strategy.

At the request of the County and Town Managers, Orange County Economic Development Director Steve Brantley and Town of Chapel Hill Economic Development Officer Dwight Bassett have been meeting over the course of the last few months to discuss best practices across the nation and targeted ideas that may positively affect the success of local economic development efforts. Attachment 1a is intended to be a framework for conversation and the interest as expressed in this shared conversation among elected officials and will guide County and Town Managers' further efforts on this project. If there is sufficient interest in the areas outlined, work

will move forward with other staff members to develop the first draft policy documents for further review.

Steve Brantley and Dwight Bassett reviewed the Chapel Hill and Orange County Incentive Policy Worksheet, found in attachment 1A.

Mayor Hemminger said staff has been attending different economic development outreaches in and around the research triangle area. She said there is growing economic influx into this region that can be tapped into.

Mayor Hemminger said there are companies in Chapel Hill that want to grow and expand, but there is no space available.

Chair McKee said there is UNC Launch, but there should be a framework for those companies that are outgrowing the Launch facilities.

Steve Brantley said when he and Dwight Bassett have met in recent months, they have considered if there were incentives, and asked what are they looking to get out of these incentives. He said they also talked about how to fund incentives.

Steve Brantley said the types of possible projects are a myriad of mixed-use re-development areas, large single purpose uses, as well as moderate and small-scale businesses and start-ups.

Steve Brantley referred to synthetic tax increment financing and said there are examples of this being used across North Carolina. He said the basic concept is that the net new property tax values that spin off from such projects goes into the repayment of the synthetic tax increment financing.

Steve Brantley said a second area could be a performance agreement that outlines what is agreed upon.

Steve Brantley said there are projects that could require a State of North Carolina matching fund. He gave an example.

Steve Brantley said smaller companies may represent a more marginal net new property tax value. He referred to Attachment 1a to highlight the various options the County could pursue.

Council Member Parker said there are two primary areas in which the Council has expressed an interest, the first of which is making Orange County and Chapel Hill an innovation community. He said the other priority is an inventory of spaces. He said either inventory needs to be created, or at least have specs for new inventory. He said the largest need seems to be job expansion and job creation.

Council Member Palmer asked if spaces, such as industrial innovation zones, should be built in order to get ahead of the curve.

Dwight Bassett said the market is not driving office space. He said retail is at a 6% vacancy and only two thirds of the market potential is being captured.

Mayor Hemminger said whatever happens in Orange County benefits Chapel Hill, and vice versa. She said she was hoping Orange County would help the Town get the Eubanks Road area off the ground, and asked if there is an appropriate time to have those conversations.

Chair McKee said the County would also like to be partners, and he hoped that some directions could be framed on a few of these items.

Council Member Oates said she has heard from developers that it is difficult to get lenders to give funding to spec office space.

Dwight Bassett said that is one of the barriers that is being faced on many projects. He said it is a matter of showing developers that the tenants will come if the spaces are built.

Commissioner Price referred to the analysis of the current space, and asked if it would be wise to get ahead of the curve in terms of the types of spaces needed versus what currently exists.

Dwight Bassett said many office spaces are looking to go smaller, which also allows for flexibility. He said an open floor plate is most desirable, so that companies can customize.

Commissioner Price asked if the existing vacant spaces can be upfitted to something different.

Dwight Bassett said there is a little less than 200,000 square feet available, and the most flexible space is Dawson Hall. He said the vast majority of what is available is Class B office space.

Council Member Cianciolo referred to the North Carolina fund and asked Steve Brantley if the example he gave of $1,000 given per job created is typical.

Steve Brantley said it is discretionary, and the 100 counties in North Carolina are divided into three tiers (1, 2, and 3) for economic development. He said Orange County is always a tier 3 category as an affluent county. He said companies are typically given more funds if they take their business to a lower tier county.

Council Member Cianciolo said this incentive does not sound like one with a great pay off.

Steve Brantley gave an example of a company that visited Chapel Hill three times to considered expanding here. He said this company went to Raleigh and has grown much more than expected.

Council Member Cianciolo asked if there are incentives that would be the most attractive to offer.

Steve Brantley said the most immediate need is to find space, or product, that offers more than 5-10,000 square feet of office space.

Council Member Parker said this is a known need, but what kind of incentives can be offered up since a spec office building is not likely to be built.

Dwight Bassett said a strong job market is needed in Orange County. He said at least $2000-3000 for each job created would be the strongest incentive, and this would make Orange County more competitive with other counties. He said this would be a beginning and an investment, so as to get future net gains in the long term.

Mayor Hemminger said clients want better roads.

Chair McKee said the County meets regularly with the Department of Transportation (DOT), and Orange County staff will be meeting with DOT in July and he can bring this up then.

Mayor Hemminger said she feels that these projects are not a high priority for DOT, at least not in this decade. She said this is because Orange County is a tier 3 county.

Steve Brantley said Orange County competes against Alamance County, but Chapel Hill would not. He said Chapel Hill would compete against other municipalities such as Cary, etc. He said he felt that the process of removing barriers to more product space for the County is underway.

Council Member Palmer said a good start would be re-zoning and an effective bus system.

Commissioner Jacobs said a lot of time has been spent talking about start-ups moving out of Orange County, but many of these are looking for flex space, not office space.

Dwight Bassett said that is correct. He said the Town council drafted a commercial development strategy. He said one of those outcomes was allowing for advanced manufacturing flex, the target of which is flex, research, advance manufacturing, and even maker space. He said there have been intense conversations with University of North Carolina (UNC) on this plan, and UNC will be a great partner. He said the longer-term need is for land in places like Millhouse Road. He said staff has been working to be ready for the time when this opportunity presents itself.

Chair McKee asked if there would be support or concerns for both staffs to work on a process to incentivize a development company to look into building a space, knowing that companies coming into Orange County would probably have to be incentivized as well.

Council Member Oates said it is important to consider what is being incentivized. She said there are businesses that want to come, but here are no developers wanting to do it. She suggested rezoning so that apartment complexes cannot be built, rather only office space would be allowed.

Council Member Parker asked staffs to continue to try and find out what can be jointly done to get the product developed in order to attract the types of businesses discussed this evening.

Commissioner Dorosin said a broader view should be taken since the cost of land in Chapel Hill is prohibitive. He suggested looking at properties on Hwy 54 and 86, noting the amenities can still be appreciated by a company if it is outside the city limits. He said another issue that goes hand in hand with expensive land for businesses is the fact that the business owners cannot afford to live in Orange County. He said many people go to Durham because there is both space for their business, as well as affordable housing.

Commissioner Rich said she did not agree with everything Commissioner Dorosin said, and if spaces are put in the County then amenities will be needed as well, such as food trucks, coffee shops, etc.

Commissioner Dorosin said the vision must be expanded at some point.

Commissioner Rich said she agreed, but she said spaces cannot only be zoned for office space. She said people want to live, work and play in the same place.

Steve Brantley said his and Dwight Bassett's comments this evening are specific to Chapel Hill properties and the redevelopment of existing properties in order to create additional tax value, higher income jobs with benefits, etc. He said increased product would include flex space and incubator space, really any company that may be seeking space.

Dwight Bassett said in reference to the inquiries received in the past two years, there have been two parameters identified by companies: walkable environments and the availability of parking. He said there is 600,000 square feet of office space approved for redevelopment at Glen Lennox, and over 100,000+ square feet that can be built at Carraway Village.

Commissioner Jacobs said it might be wise to ask respective staff to look at the Greene Tract. He said a living/work space could be designed there with housing and active recreation. He said this exercise may generate some ideas and noted that this parcel of land is already owned by the County and the Towns.

Commissioner Burroughs said Glenn Lenox and Carraway Village are ready to go and asked Dwight Bassett if there is something specific needed to get the projects moving.

Dwight Bassett said there are barriers for both projects. He said the Carraway Village property was re-zoned in 2015 with four issues unsettled. He said these final issues are being worked on. He said the barriers to the Glenn Lenox project cannot be clearly defined. He said developers are hesitant to gamble on these spaces.

Commissioner Burroughs said incentives may move office space at these areas, and asked if staff wants approval to move forward.

Chair McKee asked if there is consensus to have staff and managers work to find partners in the community and define barriers for these two areas, as well as the Millhouse Road area.

Council Member Harrison said in reference to the two projects Dwight Bassett sited, assistance in road construction is desired and, in his opinion, Glen Lennox has a better case but DOT will not help.

Mayor Hemminger said she felt Orange County may be interested in the Carraway Village project, since the County vehicles use Eubanks Road quite often.

Commissioner Rich said the Board of County Commissioners is not in the road business and incentives around this issue will need to be created by the Town.

Dwight Bassett referred to the Carraway project, and said a certain amount of commercial development has to be built before being eligible for incentives. He said this would be a priority before the roads.

Commissioner Pelissier said whatever the County does, it needs to be consistent with all the towns.

Commissioner Jacobs said that is why he agreed with Commissioner Dorosin. He said the County should have a well-articulated plan, which reflects the same values wherever the County has partnerships.

Commissioner Dorosin asked if there is an update on Carolina North.

Dwight Bassett said there is very limited activity due to funding issues.

Mayor Hemminger said UNC Launch is expanding, and the spin-offs are the ones that are looking to find space off campus and who the Town has been working with.

Commissioner Jacobs said Carolina North was a priority of previous chancellors.

Chair McKee said the managers will work with staff to bring back drafts to each board to better define and direct this process.

b) County Economic Development Districts and County Economic Development Activities

Steve Brantley presented a summary of the PowerPoint presentation, which highlighted Orange County Economic Development's various activities, including:

- Highlighting successful areas of mutual economic development cooperation between Orange County and the Town of Chapel Hill.
- Promotion & financial support directed at the growth and retention of local entrepreneurial start-ups, small businesses, agricultural ventures and the arts throughout Orange County.
- Examples of local use of the ¼ cent sales tax proceeds for economic development (Article 46 funds)
- Examples of overall business prospect recruitment activity & trends.
- Recent local manufacturing assistance, and update on Orange County's Hillsborough Economic Development District & Buckhorn Economic Development District.

2. Affordable Housing – Multi-Jurisdictional Task Force

Travis Myren reviewed the following background:

On March 22, 2016, Commissioner Bernadette Pelissier petitioned the Board of Commissioners to create a multijurisdictional work group composed of elected officials to guide Countywide, collaborative efforts on affordable housing. The Board of Commissioners discussed this topic during its work session on the Affordable Housing Strategic Plan as a way to coordinate programs and leverage resources.

During that discussion, Board members asked staff to evaluate whether the existing HOME Committee could be used as the multijurisdictional entity by simply expanding its scope as an alternative to creating a new committee.

The HOME Committee already has many of the characteristics and orientation necessary to assume the responsibilities of a multijurisdictional affordable housing committee.

He said:

1. The purpose of the HOME Consortium is to allow jurisdictions to take a more regional and collaborative approach to affordable housing, recognizing that housing needs cross Town and County boundaries.
2. The Committee is already composed of representatives from Orange County, Chapel Hill, Carrboro, and Hillsborough.
3. The HOME Consortium develops the Consolidated Plan which defines housing needs in the community and an annual Action Plan that describes the specific uses for federal housing funds.
4. The HOME Committee already uses a competitive request for proposal process for soliciting, reviewing, and selecting affordable housing projects.

Travis Myren said the table in the abstract outlined additional tasks that may be required and where it is suggested to transition the HOME Committee into a Multijurisdictional Task Force on Affordable Housing. He said based on the feedback tonight, staff would go to the other jurisdictions for their feedback.

Commissioner Burroughs asked if all the jurisdictions are currently represented.

Travis Myren said yes, with the exception of Mebane.

Mayor Hemminger asked if there are any affordable housing providers in this group.

Travis Myren said no.

Mayor Hemminger said Chapel Hill had a work session recently and found out that 5% of the total housing in Chapel Hill is for affordable housing. She said they can do better, and the question is whether to expand the scope of the existing group or create a new one.

Council Member Palmer said she is for fewer boards and thinks that the HOME group could be tweaked and expanded to fit the need, if that group is willing to do so.

Commissioner Pelissier said she agreed that the HOME Consortium could work and when she petitioned for a new group, she had not thought if this possibility.

Council Member Oates said a new group would have a new perspective.

Commissioner Rich asked Commissioner Dorosin since he serves on the HOME consortium, if this group has discussed this possibility. She said the Orange County Board of County Commissioners makes new appointments every year, so they could get new blood on the board that way.

Commissioner Dorosin said the group has not yet discussed this idea, since the HOME consortium meets only a few times to review home funding, which is why home providers are not on the board. He said that this group could expand its scope and meeting schedule, and staffing for either group would be the same. He said he sees no reason to create a new board if it is not necessary.

Commissioner Rich said she supports expanding the current charge and meeting schedule. She said all can think about this and to work with Commissioner Pelissier since she first proposed it.

Council Member Cianciolo said one addition to the charge should be to come up with a new strategic plan.

Council Member Palmer said she agreed and thinks this would be very doable.

Council Member Oates said this proposal asks a group of people that have done one specific thing to do something completely different and come up with a new strategic plan. She would instead propose a new group and/or new people for a new perspective and ideas.

Commissioner Pelissier said a countywide strategic plan is what she was aiming for, when she petitioned for this committee.

3. Solid Waste Management- Gayle Wilson

a) Solid Waste Programs Fee

Gayle Wilson, Solid Waste Director, said the County is facing a deterioration of recycling revenues, while expanding services. He said the enterprise fund reserves are also being drained.

Gayle Wilson reviewed the following information:

The Solid Waste Programs Fee has been recommended to remain at $107 for Fiscal Year 2016-17. In collaboration with the Town Managers, the County Manager has initiated a process to perform a rate study and create a long-term financial plan for the enterprise fund, using the consultant SCS Engineers, PC. The study will not be concluded in time for discussion and endorsement by the Solid Waste Advisory Group (SWAG), or consideration by the various governing boards, so the recommendation was made to maintain the current fee until these discussions can be accomplished. The impetus for the study at this time is the escalating cost of some of the recycling services coupled with the substantive deterioration of recycling markets and loss of revenue. This study will take into account the financial implications of the recent closing of the municipal solid waste landfill and the associated loss of revenue as well as the $3 million expense paid from reserves to construct the final cap system required for closure and the reserve funding of recycling programs following the suspension of the 3-R Fee for two years.

A 5-year financial plan, including annual fee projections and an analysis of the enterprise fund reserve structure, is an expected outcome of the study. The initial component of the study – Establishing the Financing Modeling (basis for revenues and expenses) and SCS's familiarization with the Enterprise Fund's Programs and Services – has been recently completed.

Chair McKee said there is a discussion in the legislature about recycling and asked if there is any update on this matter.

Gayle Wilson said his understanding is that there is a bill in the Senate that would eliminate the current law on electronic recycling, but he understands the House bill was a bit different. He said the recycling of cathode ray tubes (CRTs) is the most expensive element, and some counties are asking for relief from the obligation. He said Orange County has not budgeted money for this type of recycling this year; however, next year there will be about $130,000 allocated to recycle CRTs. He said he would be very surprised if the entire law regarding electronics recycling was repealed.

Chair McKee asked for him to send out any information/updates on this issue to the County and all municipalities as well.

Commissioner Jacobs asked previously if there was an estimated cost the County would incur if the State no longer funded an electronic recycling program. He said Gayle Wilson had provided this information, but he could not recall the estimated amount.

Gayle Wilson said he did not recall the number either, but the County receives around $10,000 from the State in fees collected from electronics companies.

Commissioner Jacobs said if it would only cost $10,000 for the County to fund their own program to recycle electronics, it may be worth doing. He asked if a more definitive cost could be determined.

Gayle Wilson said the cost for the actual collection of electronic items, as well as the recycling process, costs in the range of $250,000 per year.

Commissioner Price asked if would be effective to have in-house electronics recycling, if no one is in the market for the recyclables.

Gayle Wilson said there is a small market for general electronics, but the CRTs are the problem, and they continue to come in on a daily basis.

Commissioner Price said that was her point: if the County decided to do the right thing by creating its own program, but cannot sell the product, is it worth the effort.

Gayle Wilson said he is not sure any efforts made by the County would have any significant impact, and the waste would end up in a landfill somewhere.

b) Solid Waste Advisory Group (SWAG) Update

BACKGROUND:
The SWAG most recently met on May 25, 2016. The primary items on the agenda were: the County Manager's recommendation on the Solid Waste Programs Fee for Fiscal Year 2016-17; and the introduction to the SWAG of SCS Engineers, PC who presented an Interim Report on the Solid Waste Enterprise Fund Financial Planning study project. The previous SWAG meeting was held on March 30.

The SWAG will be tracking and evaluating the outputs of the financial study as they are available in preparation for re-engaging on the Interlocal Agreement for Solid Waste Management that has currently been suspended pending the outcome of the financial component of the Agreement. The SWAG will also be involved in recommending solid waste program priorities, tracking the implementation of the rural curbside recycling program expansion, progress of the Eubanks Road Waste & Recycling Center modernization project and other issues as they arise such as mattress disposal, results of shred-a-thons, alternative means of disposal, etc.

Chair McKee asked if any SWAG members would like to speak to this item.

Commissioner Jacobs said the group has delayed the discussion of creating an interlocal agreement until the financial study is completed. He said UNC and UNC Hospital reps still attend regularly. He said the group is interested in how UNC Hospital disposes of food waste and if there is a way to be more aggressive with the handling of organic waste.

Mayor Hemminger said the County is recycling successfully, but the market has declined to the point that recycling is no longer a revenue source but an expense.

Commissioner Rich said the group's priorities are going to be reviewed with new SWAG members, and updated as needed. She said she is greatly encouraged by UNC's attendance and involvement in the process.

Chair McKee said he is not sure the current recycling fee can be maintained in the future.

Commissioner Jacobs said the County had a waste reduction goal of 61% and is now at 64%. He said it was understood that the higher the percentage went the more expensive it would be. He said the public should be reminded of this. He added that there has been no discussion of a percentage cap.

Commissioner Rich said the rural community has fully bought into the process, which has been tremendous.

Council Member Cianciolo asked if the service being paid to remove the CRTs are simply putting them in someone else's landfill.

Gayle Wilson said no. He said the County is subsidizing the remanufacturing of the CRTs, but the market for them is becoming obsolete.

4. Joint Training Center for Public Safety – Interim Fire Chief Matt Sullivan

Chief Sullivan reviewed the following memorandum, found in attachment 4:

Chief Sullivan said he is here to provide an overview of discussions surrounding needed public safety training facilities in Orange County. He said initial discussions have identified a possible opportunity for a multi-jurisdictional/multi-discipline training facility.

Chief Sullivan said this project is a future project and will not need funding in fiscal year 2016-2017. He said he envisions more conversation over the next few months about the feasibility of this project. He said this is not a new idea because the County Fire Chiefs have had this as a priority for some time.

Chief Sullivan said the need for fire-training facilities was a topic during the October 1, 2015 Orange County Commissioner's meeting with the County Fire Chiefs. He said the necessity of improved and/or new training facilities have been topics of conversation for multiple years. He said the Orange County Fire Chiefs support the concept of a multi-jurisdictional/joint training facility. He said such a facility would maximize resources of the collaborating partners and provide additional opportunities for joint training. A sub-set of the Orange County Fire Chiefs have begun meeting to further the discussion and visioning process, regarding training needs and the specific elements needed at the facility.

Chief Sullivan said as they continue to vision this facility, they strongly believe that additional synergy can occur from the inclusion of law enforcement and emergency service partners who also have a need for additional and updated training facilities. He said informal conversations with several of these Chiefs and department heads have resulted in additional support for the project.

Chief Sullivan said the Community College system could also be an important partner in this initiative. He said Asheville Buncombe Technical Community College has demonstrated success in the development of a joint public training facility in Woodfin, North Carolina. He said over the past several years the Triangle J Council of Governments has been assessing the feasibility of building a regional joint public safety training facility. He added that while this is an important initiative, the regional site will not serve the day to day training needs of our County public safety entities.

Chief Sullivan said over the next several months their plan would be to pull together representatives of all public safety agencies in Orange County and the Community College to continue this conversation with the interest of bringing a proposal to the County Commissioners and the local elected bodies for additional action and consideration.

Chief Sullivan showed the Boards some PowerPoint slides of various training facilities around the State. He said this facility is in the explorative phase.

Commissioner Dorosin asked if the size of land parcel that would be needed is known, and if this facility could be considered economic development.

Chief Sullivan said anywhere from 15-40 acres for a site is needed, and there are economic development possibilities since other counties and cities would pay to come and use this facility. He said Orange County personnel are currently traveling outside the County for training.

Council Member Parker asked if there is a timeline in place for the next steps of this project.

Chief Sullivan said recommendations from rural fire boards and towns could be brought back in a year, with the primary assets going in first before the core.

Commissioner Rich asked if any land has been identified that could work for a facility such as this.

Chief Sullivan said it would need to be near municipal water and close to recovery water sites, as well as centrally located.

Commissioner Rich said the site would need to be centrally located away from residential areas.

Commissioner Jacobs said Carolina North may be an option and asked if UNC could be approached as a partner.

Chief Sullivan said that is a good suggestion.

Council Member Palmer said this facility should be put where Tech students can also have access to it, since many of their EMT/fire classes are at Durham Tech.

5. Report from Managers on Joint Efforts

a) Outside Agency Funding Application

Bonnie Hammersley said it was brought to their attention that there were some concerns about this application process. She reviewed the following information:

BACKGROUND:

For several years, Orange County and the Towns of Chapel Hill and Carrboro have issued a unified request for applications for outside agency funding. For the FY2016-17 funding cycle, changes were made to the application. The Third Sector Alliance, a membership group of nonprofits serving Orange County, provided feedback, indicating challenges in completing and submitting applications. The survey summary (Attachment 5a) from the Alliance is attached as well as the corresponding full report (Attachment 5b) for your review. The County Manager and Town Manager intend to initiate a process this summer that will include Town staff, County staff and the Alliance to revise the funding application as well as exploring ways to provide an informative and interactive process that will assist in meeting the needs of the Third Sector Alliance and the local government Boards.

Mayor Hemminger thanked them for this review.

Commissioner Burroughs said this new form was much harder, and she is glad the application will be simplified.

b) Additional Items of Interest

Bonnie Hammersley said she and Roger Stancil meet monthly to discuss mutual issues. She said there are two studies in the County's recommended budget: one is a double taxation study, and the other is the development impact study. She said Chapel Hill is interested in working with the County on this, and an invitation will be extended to the other towns as well.

Bonnie Hammersley said discussions about staff collaboration on matters of economic development and affordable housing have been happening for a year.

Bonnie Hammersley said another idea that is being pursued is pulling together like-senior staff to have a day retreat, in order to discuss how to do things better with each other.

Roger Stancil reiterated that the Towns of Chapel Hill and Carrboro and Orange County are working together with the easements on Rogers Road, and that is all working well. He said he and Bonnie Hammersley work together well.

Mayor Hemminger said the County is having difficulty filling ETJ and JPA positions on the Chapel Hill Planning Commission, and staff may come back with options for filling these positions.

Commissioner Dorosin suggested reaching out to the Rogers Road area for candidates.

Donna Baker said she asked David Caldwell to reach out to this community, which he did, but received no response.

Council Member Parker said this issue is about equity, and the ETJ is only 7% of the Town. He said having two seats on the planning commission equals 22%.

Commissioner Dorosin said this arena is the only place where these residents have a political vote and voice.

Council Member Parker said how many seats are appropriate.

Mayor Hemminger said this issue can be further discussed with the Town Council.

Chair McKee said if there are no applicants, the County will defer to Chapel Hill since there are only 90 days to fill these seats.

6. INFORMATION ITEM (Written Update – Not for Specific Discussion)

- Town of Chapel Hill Construction Projects

Mayor Hemminger said there is a map at their places of all of the summer construction sites in and around Chapel Hill and UNC.

The meeting adjourned at 9:28 p.m.

Earl McKee, Chair

Donna Baker
Clerk to the Board

Attachment 5

DRAFT **MINUTES**
BOARD OF COMMISSIONERS
REGULAR MEETING
June 7, 2016
7:00 p.m.

The Orange County Board of Commissioners met in regular session on Tuesday, June 7, 2016 at 7:00 p.m. at the Whitted Building in Hillsborough, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mia Burroughs, Mark Dorosin, Barry Jacobs, Bernadette Pelissier, Renee Price and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEYS PRESENT: John Roberts
COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Deputy Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair McKee called the meeting to order at 7:07 pm.

1. Additions or Changes to the Agenda

A motion was made by Commissioner Rich, seconded by Commissioner Jacobs to pull item 7-a, Bicycle Safety Task Force Appointment, since there had been some confusion about the application process, and she would like to send it back to the OUTBoard for more discussion. She asked if the item could be brought back to the Board of County Commissioners (BOCC) at the June 21st meeting.

Commissioner Dorosin said he would like to know what happened.

Commissioner Rich said the OUTBoard recommended a different slate of applicants than that which was included in the abstract. She said the OUTBoard was not notified of edits and changes to the membership roster, and thus, she would like the OUTBoard to review the roster of applicants one more time.

Commissioner Dorosin said he thought the Clerk's office was involved in this process.

Donna Baker said her office was not involved, and the process was done by the OUTBoard, per the direction of the BOCC.

Commissioner Dorosin asked if there was a timeline imposed for the process.

Abigaile Pittman, Orange County Planning, said there was an application process, which the OUTBoard was involved in developing. She said the process was well advertised and 14 applications were received. She said the applications did not address all of the available membership slots. She said the item went through agenda review, and during Chair-Vice Chair agenda review concern was raised that all the slots were not filled. She said the OUTBoard recommended that the BOCC or the Manager ask the Sheriff to make an appointment from his department. She said the OUTBoard also originally requested that Bonnie Hauser be notified, as she was involved with the issue from the vehicular side. She said she did notify Bonnie Hauser by sending her the PSA, but received no application from her.

Abigaile Pittman said Laurie Paolicelli, Orange County Community Relations Director, was removed from the roster when the Manager correctly noted that the membership category that Laurie Paolicelli was filling was supposed to be from the Visitors Bureau (VB), not an employee of Orange County. She said with outreach efforts and assistance from the

Manager's office, a Sheriff's representative was nominated. She said Bonnie Hauser also sent in an application as requested by the OUTBoard. She said since Laurie Paolicelli could not serve, she recommended Anthony Carey, who is a member of the Visitors Bureau as well as the Chapel Hill Chamber of Commerce.

Abigaile Pittman said there are applicants waiting to be appointed to this task force, and she has kept all OUTBoard members abreast of updates. She said this task force has already been delayed several months, and she would like to see appointments made before applicants withdraw their names.

Chair McKee asked if Bonnie Hammersley would make an exception and to add this to the June 21st meeting.

Bonnie Hammersley said yes.

Commissioner Price clarified that this postponement is to address the Visitors Bureau slot only.

Abigaile Pittman said it will be to address the Visitors Bureau slot, the slot from the Chamber of Commerce in Chapel Hill, and also Bonnie Hauser's application, which was late in its arrival, but had been requested by the OUTBoard.

Commissioner Rich said Anthony Carey was appointed to two slots and a representative from the Sheriff's office had been added. She said her motion is to permit the OUTBoard the opportunity to review this proposed roster one more time, to agree on a recommendation, and then bring it back to the BOCC.

Bonnie Hammersley said this item can be brought back on June 21st.

VOTE: UNANIMOUS

Chair McKee noted the following items at the Commissioners' places:
- PowerPoint for item 4-b
- PowerPoint for item 7-a: ITEM PULLED
- Salmon sheet: additional information for item 8-a
- Blue sheet: additional applicant to Durham Tech, item 11-e
- Yellow sheet: resolution from City of Durham- in support of universal Pre-K
- Lavender sheet: resolution from Durham County in support of universal Pre- K
- Budget information for 6/9/16 budget work session from Manager

PUBLIC CHARGE

Chair McKee dispensed with the reading of the public charge:

2. Public Comments

a. Matters not on the Printed Agenda

Julie McClintock read the following memo:

To: Chairman McKee and Orange County Commissioners
From: Julie McClintock, Chair, Chapel Hill Stormwater Advisory Board
Subject: Measures to mitigate soil erosion and sedimentation impacts during construction
Date: June 7, 2016

Like the Chapel Hill Town Council, the Chapel Hill Stormwater Advisory Board has received complaints where sediment is moving off of construction sites into our creeks and waterways, e.g., Evolve, Burch Kove, during construction in Chapel Hill. We've received impassioned petitions from Lake Ellen Home Owners Association, the Lake Forest Homeowners, and

residents downstream of construction projects near Timberlyne. Much of the sediment has been deposited in our creeks and in Lake Ellen and Eastwood Lake.
Our Board respectfully requests that Orange County Commissioners increase staffing in the Erosion Control Division. We are aware of the important role this division plays in reviewing construction plans and inspecting all non-government projects in Orange County before the final town permit is issued. Additional resources would lead to more field inspections, a higher level of compliance, and would free up staff to perform escalated enforcement as needed.

A resolution making a similar request was passed unanimously and sent to the Chapel Hill Town Council by the Chapel Hill Stormwater Advisory Board, April 26, 2016.

Thank you for considering this request. You may be interested to know that the Town Council is also considering increasing the standard for holding water during construction for the 25-year storm, instead of the 10-year storm event. These changes will enhance storm water controls to deal with the more frequent storm events brought by climate change.

Copies given to Mayor Pam Hemminger and Chapel Hill Town Council members.

Ashley DeSena said she is here about the Firearms Safety Committee. She said it is her understanding that the Committee facilitator was meeting with each of the resident members, one on one. She said she finds this to be inappropriate and believed all discussions should be with the full committee, and open to the public.

She said she was concerned about the allegations that an applicant to this committee was pointing a laser at Board of County Commissioners at a meeting. She asked if this allegation was accurate.

Chair McKee reminded her that the BOCC does not respond to comments made during this portion of the meeting, but thanked her for raising her concerns.

b. Matters on the Printed Agenda

(These matters will be considered when the Board addresses that item on the agenda below.)

3. Announcements and Petitions by Board Members

Commissioner Pelissier had no petitions.

Commissioner Rich said the two resolutions from both the City of Durham and Durham County at the Commissioners' places were brought to her attention, and she wanted to bring them to the Board's attention. She said the BOCC should keep abreast of progress in Durham, prior to future discussions regarding pre Kindergarten in Orange County, to make sure the County does not fall behind what is going on regionally.

Chair McKee asked the Manager to have staff gather more data on what is happening in Durham and other surrounding counties.

Commissioner Price had no petitions.

Commissioner Dorosin referred to budget discussions, and said he had brought up the suggestion of lowering the County's fund balance from the current 17% threshold. He suggested some of this balance may be used as an alternative to raising taxes. He said there is a question as to whether the threshold is a formal policy, which would require BOCC action to change it. He would like some information from staff as to what the BOCC would need to do in order to change this number.

John Roberts said it is not an ordinance, but may be a policy. He said, either way, the BOCC can change the threshold.

Bonnie Hammersley said staff will be prepared for discussion during the budget work sessions.

Commissioner Dorosin said he is looking forward to discussing this topic during the budget process.

Commissioner Jacobs said he was looking at the Durham resolutions regarding Pre-K. He said there was already a meeting in the spring 2016 implying it may be over for that entity. He said it may be good to engage the University of North Carolina (UNC) on this subject.

Commissioner Jacobs petitioned staff to speak to the Managers of Carrboro and Chapel Hill about developing a model plan on the piece of the Greene Tract that the Towns and the County co-own. He said he would like to see economic development, affordable housing, and active recreation components in the plan. He said the governments should be proactive with the property they own.

Commissioner Burroughs had no petitions.

Chair McKee had no petitions.

4. Proclamations/ Resolutions/ Special Presentations

a. <u>Resolution Honoring Captain Norman James Horton for 28 years of Law Enforcement Service and Awarding Him His Badge and Sidearm</u>

The Board considered adopting a Resolution honoring Captain Norman James Horton for 28 years of law enforcement service, and awarding him his badge and sidearm, and authorizing the Chair to sign.

Commissioner Price read the resolution**:**

ORANGE COUNTY BOARD OF COMMISSIONERS RESOLUTION HONORING CAPTAIN NORMAN JAMES HORTON FOR 28 YEARS OF LAW ENFORCEMENT SERVICE, AND AWARDING HIM HIS BADGE AND SIDEARM

WHEREAS, Captain Norman James Horton joined the Orange County Sheriff's Office as a Deputy on June 20, 1988 and has held the ranks of Deputy, Corporal, Sergeant, Lieutenant, and Captain; and

WHEREAS, Captain Horton's service and dedication to the Orange County Sheriff's Office and dedication, service, and accomplishments in the field of law enforcement during his 28 years of service are hereby recognized and commended; and

WHEREAS, North Carolina General Statute § 20-187.2 provides that retiring officers of the Orange County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with Orange County; and

WHEREAS, North Carolina General Statute § 20-187.2 further provides that the Orange County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by North Carolina General Statute § 14-402 et seq; and

WHEREAS, Captain Horton has served as a member of the Orange County Sheriff's Office for a period of more than 28 years and will retire from the Orange County Sheriff's Office on June 30, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Orange County Board of Commissioners as follows:

1. Sheriff Charles S. Blackwood is hereby authorized in accordance with the provisions of North Carolina General Statute § 20-187.2 to transfer to Captain Horton the badge worn by him during his service with the Orange County Sheriff's Office; and

2. Sheriff Charles S. Blackwood is hereby authorized in accordance with the provisions of North Carolina General Statute § 20-187.2 to transfer to Captain Horton his service sidearm at no cost to the officer and upon his securing a permit required by North Carolina General Statute § 14-402.

BE IT FURTHER RESOLVED, that the Orange County Board of Commissioners recognizes and thanks Captain Horton for his dedicated service to Orange County and its residents. Adopted this the 7th day of June, 2016.

A motion was made by Commissioner Rich, seconded by Commissioner Price for the Board to adopt the Resolution honoring Captain Norman James Horton for 28 years of law enforcement service and awarding him his badge and sidearm; and authorized the Chair to sign the Resolution.

VOTE: UNANIMOUS

Chair McKee presented Captain Horton with his sidearm and badge.

Captain Horton said it has been an honor working for Orange County, and the best thing that has happened to him was working with Sheriff Blackwood and Jamie Sykes.

b. <u>Voluntary and Enhanced Agricultural District Designation: Multiple Farms-Parker, Sykes, Matheny, Brooks, Ward, and Finley</u>

The Board considered approving applications from multiple landowners/farms to certify qualifying farmland within the, Caldwell, Cane Creek/Buckhorn, White Cross, Cedar Grove, and Schley/Eno Voluntary Agricultural Districts; and enroll the lands in the Orange County Voluntary Agricultural District (VAD) and the Enhanced Voluntary Agricultural District (EVAD) programs.

Gail Hughes, Orange County Soil and Water Conservationist, presented the following PowerPoint:

<u>Orange County</u>
<u>Voluntary Farmland Preservation Program</u>
<u>Voluntary and Enhanced Voluntary Agricultural Program</u>
<u>June 7, 2016</u>

<u>Orange County VAD/EVAD Program</u>
<u>Benefits of Agricultural Districts</u>

- **<u>Voluntary Agricultural District</u>** is a 10 year commitment for farm to be in active farm production, but the landowner can be withdrawn from the VAD at any time, for any reason, with a 30 day notification.
- **<u>Enhanced Voluntary Agricultural District</u>** is an irrevocable 10 year commitment to be in active farm production, therefore the "enhanced" qualifies farm for up to 90% cost share rates and a priority for state and federal grants funds.

Benefits include: (listing a few)

- Makes public more aware of the local agricultural and its vital role in the economics of the county;
- Recorded notice of agricultural district property is recorded at County Land Records office;
- Land search on all properties within a ½ mile radius has notification of the agricultural status, therefore, the agricultural landowner has increased protection from nuisance lawsuits.
- Agricultural Preservation Board can request public hearings for proposed condemnation of VAD land and utility assessments may be suspended or waived on EVAD land if not connected to the utility.
- Farm may receive up to 25% of gross sales from the sale of non-farm products and still maintain its zoning exemption as a bona fide farm. (EVAD only)
- Signs are placed on farms, for public to know location of VAD/EVAD farms.

Brief Farm Descriptions

Parker Family Farm

Randall and Renee Parker

Owner Randal Parker has submitted an application to enroll two (2) parcels of land totaling 26.89 acres as qualifying farmland for the Voluntary Agricultural District program (VAD) in the Caldwell Agricultural District. The farm operation includes tobacco, small grain, hay and managed woodland. These parcels are adjacent to other parcels owned by the Parkers and are already enrolled into the Voluntary Agricultural Program. The Parker property has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.

Sykes Family Limited Partnership

Jeff Sykes

Cane Creek/Buckhorn Agricultural District. Farm operation includes dairy cattle, pastures, corn, grain, hay crops and managed woodland/forestry acres. Owners of the Sykes Family Limited Partnership, Jeff Sykes and family, have submitted an application to enroll four (4) parcels of land totaling 284.96 acres as qualifying farmland; 125.61 acres for the Voluntary Agricultural District (VAD) program and 159.35 acres for the Enhanced Voluntary Agricultural District program (EVAD) in the Cane Creek/Buckhorn District. The farm operation includes dairy cattle, pasture, corn, grain, hay crops, and managed woodland. The Sykes property has been evaluated against each of the VAD and EVAD certification requirement standards and meets or exceeds all of the measures above.

VAD=125.61 acres
EVAD= 159.35 acres
(included in an Orange County permanent conservation easement)
Total farm acres = 284.96

Genesis Farm

Dr. Trudy Matheny

White Cross Agricultural District
Farm includes pasture, hay crops, seasonal vegetables, cut flowers, fruits, and herbs.
VAD = 17.98 acres
Owner of the Genesis Farm, Dr. Trudy Matheny, has submitted an application to enroll two (2) parcels of land totaling of 17.98 acres as qualifying farmland for the Voluntary Agricultural

District (VAD) program located in the White Cross Agricultural District. The farm includes seasonal vegetables, cut flowers, fruit, and herbs. The farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.

David and Leslie Brooks
Crooked Creek Farm
Caldwell Agricultural District
Farm includes horses, pastures, hay crops, and managed woodland.
VAD= 84 acres
Owners of the Brooks Farm, David and Leslie Brooks, have submitted an application to enroll two (2) parcels of land totaling 84 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Caldwell Agricultural District. The farm operation includes horses, pastures, hay crops and managed woodland. The Brooks Farm property has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.

Joe and Katherine Ward
Schley/Eno Agricultural District
Farm includes livestock, pastures, and hay crops.
Owners Lacy Joe and Katherine Ward have submitted an application to enroll three (3) parcels of land totaling 34.7 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Schley/Eno Agricultural District. The farm operation includes beef cattle, pastures, and hay crops. The Ward Farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.
VAD =34.7 acres

Patsy Finley
Stephen and Suzanna Finley
Cedar Grove Agricultural District
Fa Owners Patsy Finley and Stephen and Suanne Finley have submitted an application to enroll
five (5) parcels of land totaling 88.73 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Cedar Grove Agricultural District. The farm operation includes horses, pastures, hay crops and managed woodland. The Finley Farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.
Farm includes horses, pasture, hay crops, wildlife habitat and managed woodland
VAD =88.73 acres

Orange County Voluntary and Enhanced Voluntary Agricultural Program

- Requesting approval from Commissioners to accept six (6) farms into the program.
- 378* acres in the VAD
- 159* acres in the EVAD.
- If approved, total of acres increase in both programs: 537* acres
- * = rounded acres

Overview Map
June 2016
VAD = 8914 acres
EVAD = 2018 acres ‘

Total Acres =10,932*
* = rounded acres

A motion was made by Commissioner Price, seconded by Commissioner Rich for the Board to certify the six (6) farm properties noted above totaling 378 acres (VAD) and 159 acres (EVAD) (rounded acreage) as denoted in the attached documentation as qualifying farmland; designate it as a Voluntary or Enhanced Voluntary Agricultural District farm within the Caldwell, Cane Creek/Buckhorn, Schley/Eno, Cedar Grove, and White Cross Voluntary Agricultural Districts; and enroll the lands in the Orange County Voluntary Agricultural District (VAD) and the Enhanced Voluntary Agricultural District (EVAD) programs.

VOTE: UNANIMOUS

With approval of these additional acres, the Orange County Voluntary Agricultural District Program will have enrolled 76 farms - totaling 8,914 acres in the VAD and 2,018 acres in the EVAD for a total of 10,932 acres (rounded) in the program.

5. Consent Agenda

- **Removal of Any Items from Consent Agenda**

- **Approval of Remaining Consent Agenda**

A motion was made by Commissioner Burroughs, seconded by Commissioner Jacobs to approve the Consent Agenda.

VOTE: UNANIMOUS

- Discussion and Approval of the Items Removed from the Consent Agenda

a. <u>Minutes</u>
The Board approved the minutes from May 5, 10, 12 and 17, 2016 as submitted by the Clerk to the Board.

b. <u>Motor Vehicle Property Tax Releases/Refunds</u>
The Board adopted a resolution, which is incorporated by reference, to release motor vehicle property tax values for five (5) taxpayers with a total of five (5) bills that will result in a reduction of revenue in accordance with NCGS.

c. <u>Property Tax Releases/Refunds</u>
The Board adopted a resolution, which is incorporated by reference, to release property tax value for one (1) taxpayer with a total of one (1) bill that will result in a reduction of revenue in accordance with North Carolina General Statute 105-381.

d. <u>JCPC Certification for FY 2016-2017</u>
The Board approved the Orange County Juvenile Crime Prevention Council (JCPC) Certification for FY 2016-2017 and authorized the Chair to sign.

e. <u>Impact Fee Reimbursement Request – Habitat for Humanity</u>
The Board approved the reimbursement of impact fees as requested by Habitat for Humanity in the amount of $84,345 for fifteen (15) homes recently constructed in the County for low income persons.

f. <u>Comprehensive Plan and Unified Development Ordinance (UDO) Amendment Outline and Schedule for the September 2016 Quarterly Public Hearing – Secondary Uses</u>

The Board approved process components and schedule for an upcoming government-initiated Unified Development Ordinance (UDO) amendment for the September 12, 2016 Quarterly Public Hearing regarding the establishment and permitting of secondary uses in the UDO.

g. <u>Comprehensive Plan and Unified Development Ordinance (UDO) Amendment Outline and Schedule – Modification of the Existing Zoning Boundaries for Non-Residentially Zoned Parcels</u>

The Board approved process components and schedules for Zoning Atlas Amendments within the Bingham, Cheeks, and Cedar Grove Townships.

h. <u>Request for Road Additions to the State Maintained Secondary Road System</u>

The Board made a recommendation to the North Carolina Department of Transportation (NCDOT), and the North Carolina Board of Transportation (NC BOT), concerning a petition to add Phoenix Drive, Edgar Street, Lizzie Lane, and Gracie Circle in Phoenix Place Subdivision to the State Maintained Secondary Road System.

i. <u>Morinaga Public Water & Sewer - Transfer of Ownership to City of Mebane</u>

The Board transferred ownership of the recently constructed water and sewer utility infrastructure to the City of Mebane and authorized the Chair to sign.

j. <u>County Attorney and Clerk to the Board Employment Agreement Amendments</u>

The Board amended the Employment Agreements governing the terms and conditions of the County Attorney's and Clerk to the Board's employment.

6. Public Hearings

NONE

7. Regular Agenda

a. <u>Bicycle Safety Task Force Appointments and Identification of Commissioner Liaison</u>

The Board reviewed applicants to the Bicycle Safety Task Force, consider an amended Bicycle Safety Task Force Resolution, and make appointments.

ITEM DEFERRED to JUNE 21, 2016 MEETING

b. <u>Amendment to the Orange County Code of Ordinances – Mobile Food Vending Businesses</u>

The Board considered adopting rules regulating the operation of mobile food vending businesses in Orange County and authorizing the Chair to sign.

John Roberts presented the following background information:

This item is presented in response to a Board petition to expand the opportunities for mobile food vending businesses in Orange County.

Currently mobile food vending units are a lawful use of property in Orange County. The Orange County Code of Technical Ordinances ("UDO") does not address mobile food vending businesses. Recent court decisions have made clear that unless a use is specifically prohibited by law, the presumption will be for the free use of property in favor of the property owner.

Among other things the proposed ordinance prohibits the operation of mobile food vending units on residentially zoned property, requires all permits and grade cards to be posted in a conspicuous location, mandates commercial general liability insurance coverage, imposes

distance limitations on the siting of mobile food vending units, and prohibits the smoking of tobacco products within the confines, or within 100 feet, of mobile food vending units.

Staff for both the Planning and Inspections Department and the Health Department consulted on the proposed ordinance and their suggestions are included in the draft.

John Roberts said if any violations were incurred, it would be a misdemeanor. He said permits would not be issued, but rather violations would be reported as discovered by the public or a health inspector, to the Sheriff's department who would issue a citation.

Commissioner Rich asked if John Roberts could give an example of a violation if a food truck is parked in a commercial parking lot.

John Roberts said if there are only two parking spaces available, the food truck may not occupy those spaces and in turn interfere with the business. He said any violations would go against a property owner, not the vendor.

Commissioner Rich referred to section C.8-120 and asked if there were limited hours when a truck can be in a commercial zone.

John Roberts said time restrictions would still apply if the truck was within 200 feet of a residential area. He added that this is not an existing ordinance, and the BOCC can adjust the language, as it deems necessary.

Commissioner Rich said she would like to look at that issue a bit closer, since 9:00 p.m. is very early as compared to others such as Carrboro, Durham and Raleigh.

Commissioner Price asked if the ordinance would apply to areas such as the courthouse lawn.

John Roberts said it only applies to Orange County's jurisdiction, the unincorporated sections of the County. He said the courthouse lawn would be in the jurisdiction of the Town of Hillsborough. He said County ordinances apply to County owned properties and parking lots.

Commissioner Price asked if food trucks would be permissible at the Flea Market at Buckhorn.

John Roberts said yes.

Commissioner Price asked if there would be time restrictions, if the truck is in a purely commercial area with no residences nearby.

John Roberts said time restrictions only apply to a commercial area that is within 200 feet of a residential area, or on any residential lot where there is a private event occurring. He said the idea of the time limitations is to be respectful of residents and late-night noise.

Commissioner Price asked if food trucks would come under the same standards as a regular establishment. She said she imagines many patrons would walk or cycle to these food trucks.

John Roberts asked if Commissioner Price could clarify what she means by "same standards".

Commissioner Price said when one opens a restaurant; one has certain parameters one must follow.

John Roberts said no, the parking requirements for a restaurant are itemized in the Unified Development Ordinance (UDO). He said a commercial site has a minimum number of parking spaces that it must maintain, and if the food truck interfered with this number, then the property owner is responsible for insuring the proper numbers of spaces are available.

Commissioner Pelissier referred to bona fide farms, and asked if they could have a food truck that is their own business or a food truck to come on to the property to host an event.

John Roberts said it would depend what the food truck was for, and it would be allowed for a special event, cultural, or agri-tourism event. He said the biggest restriction is that food trucks cannot be allowed on undeveloped property.

Commissioner Dorosin reviewed the parking issue. He asked if he had a business that was required to have 10 parking spaces, would he need to insure that all 10 remain available if a food truck was to be on site.

John Roberts asked if the example is from the point of view of the property owner or the food truck owner.

Commissioner Dorosin said he is unclear on who is responsible.

John Roberts said it is his perspective that if a business must have 10 parking spaces available, and a food truck arrives without causing major impact to the flow of business, it would be acceptable, even if 10 spaces are not technically available. He said the Planning Department may disagree with him on this point. He said it may be a problem if all the spaces are filled and the food trucks arrive to wait for an open space, thus preventing customers from having access to the business.

Commissioner Dorosin said that is problematic since these are the businesses spaces, and he is giving up two of them.

John Roberts said it is only problematic if the issue is not resolved. He said if the property owner received a violation, it could be addressed between the property owner and the food truck owner.

Commissioner Dorosin said there needs to be more clarity on this issue.

Commissioner Burroughs asked if there are times when notices of parking lot violations are given out.

John Roberts said he is not aware of any, but if it does arise, it is usually surrounding an up fit of an existing property.

Craig Benedict, Orange County Planning Director, said the square footage, use and necessary parking spaces for a building are determined during the site plan process. He said the required number of parking spots must be built, and this is checked during the final certificate of occupancy process.

Commissioner Burroughs said it is unlikely that the Planning Department would be seeking to find food truck violations to cite.

Craig Benedict agreed with the Attorney that disputes would be resolved between the property owner and the food truck owner. He said the County would likely only get involved if the operation of the food truck is inconsistent with the UDO.

PUBLIC COMMENT:

Ashley DeSena said she agreed that the proposed time limits were a bit restrictive, but did understand the desire to be respectful of the noise ordinance. She said she did not fully understand the rational for prohibiting a food truck on residential or undeveloped properties, outside of the given scenarios mentioned in the proposed language. She said as long as public safety standards are met, and the food truck complies in all other ways, she would find it acceptable to allow food trucks on residential property as well as undeveloped property.

Ashley DeSena asked if this issue had been presented to the Planning Board.

John Roberts said this would not go to the Planning Board because it is not part of the UDO.

Ashley DeSena said she thought it would be good to go to the Planning Board to flesh this issue out and gather more public input.

Commissioner Price said this came to the BOCC when Commissioner Rich petitioned to make these food trucks available, but she finds this proposed language to be adversarial to the food truck vendors. She agreed that these vendors should be held to the same health regulations as any other food establishments.

Commissioner Rich said she does not understand the parking issue and asked if the food truck has to get permission to go onto a property.

John Roberts said yes.

Commissioner Rich asked if permission is received then why would parking be an issue.

John Roberts said he does not see this as an overall problem, and he said hopefully the two entities, vendor and property owner, would have worked out parking issues beforehand.

Commissioner Rich agreed. She said she does have a problem with the 9:00 p.m. stopping time and would like to have a conversation about changing this time.

Commissioner Pelissier said she is not concerned about the 9:00 p.m. time limit, since it says it is only enforceable within 200 feet of a residence. She said she imagines that most food trucks will not be within this distance of a residence, unlike in municipalities where commerce and residences are more closely located. She said she would be willing to extend the time somewhat, but not too much later.

Commissioner Dorosin referred to the section about permits and said it was his understanding that permits would not be required.

John Roberts said that is correct.

Commissioner Dorosin asked if the section pertaining to permits could be clarified.

John Roberts said that referred to the health grade cards that a food truck must get from the Health Department, post and make available for inspection.

Commissioner Dorosin referred to the question of time limits, and asked if other ordinances contained any distance requirements pertaining to residential properties or other prohibitions to food truck operations on residential property.

Commissioner Rich said the other ordinances that she reviewed did not have such restrictions.

Commissioner Dorosin said he would like to see a map showing the commercial areas in the County and where this ordinance would allow food trucks to operate. He said the question of time limits may be a moot point, as commercial areas may be few and far between.

Commissioner Price said that is why she asked the earlier question about food trucks on Orange County property within the Town of Hillsborough at a later hour.

Commissioner Pelissier said it is not the commercial properties that are an issue, but rather the farms in Orange County which are numerous and some may be within the limit of residential properties.

Chair McKee asked if the nodes around intersections are considered commercial.

John Roberts said yes.

Commissioner Rich said she is still concerned about the 9:00 p.m. time limit, and she would support moving it to midnight.

A motion was made by Commissioner Rich seconded by Commissioner Dorosin for the Board to adopt the mobile food vending business provisions into the Orange County Code of Ordinances, and change the operation time from 8:00 a.m-12:00 a.m., authorize the Chair to sign the attached Resolution of Adoption, and authorize the County Attorney to make any minor non-substantive changes or corrections that may be necessary prior to submission of the amendment to Municode.

Commissioner Jacobs said he would support the motion, if the ending time is 10:00 p.m.

Chair McKee said he would also support the 10:00 p.m. time frame.

Commissioner Rich asked if the time limit could be extended at a later date, if there was public demand to do so.

John Roberts said the ordinance would need to be amended, which would be a straightforward process.

Commissioner Dorosin suggested the option of keeping the time limit at midnight, but increasing the length of the residential limits.

Commissioner Price said this is Orange County, and she questions if there will be many people searching for food trucks late at night. She said it is better to extend the hours than the residential limits.

Commissioner Jacobs agreed that it is easier to regulate time than distance.

Commissioner Rich said she would amend her motion to 10:00 p.m., but she would like to re-visit the conversation at a later date.

Commissioner Price asked if special events would be exempt from this time limit.

John Roberts said the time limit would include special events on residential properties, or within 200 feet of residential properties.

Chair McKee agreed with Commissioner Jacobs on the time of 10:00 p.m.

Commissioner Rich and Commissioner Dorosin agreed to amend the motion.

A motion was made by Commissioner Rich, seconded by Commissioner Dorosin for the Board to adopt the mobile food vending business provisions into the Orange County Code of Ordinances, and change the operation time from 8:00 a.m-10:00 p.m., authorize the Chair to sign the attached Resolution of Adoption, and authorize the County Attorney to make any minor non-substantive changes or corrections that may be necessary prior to submission of the amendment to Municode.

VOTE: UNANIMOUS

c. <u>Amendment to the Orange County Code of Ordinances Regarding Massage Regulation</u>

The Board considered amending the Orange County Code of Ordinances related to the regulation of massage practitioners and businesses and authorize the Chair to sign.

John Roberts said this comes out of a request from the tax department, since they handle all of the licensing fees for these businesses, and they wanted to change some language in light of some legislative changes. He said this is not a privilege license fee, but rather has always been a regulatory fee. He said the language in the ordinance said privilege fee.

John Roberts said he made the proposed changes, along with a few other changes. He said he spoke to six massage practitioners who had paid this fee in 2015, and they should not have been charged this fee due to their practices being located outside of Orange County. He said those who have paid the County fee should not have done so. He said the Towns do not enforce such an ordinance.

John Roberts said the State has their own licensing board on this issue, and those regulations are similar to those in the Orange County ordinance. He said he is changing “privileged” to “regulatory” and is asking the Board to repeal this section as it pertains to massage therapists, and only leave in the section that pertained to massage businesses. He said none of these businesses currently exist in Orange County.

John Roberts said the proposed language requires business applicants to submit a certified criminal background check and addresses the issue of appeals.

Commissioner Jacobs asked if the unnecessarily paid fees could be refunded.

John Roberts said this could be pursued, and this only generated a few hundred dollars per year.

Commissioner Jacobs asked if there is limit to how far back would John Roberts recommend refunding.

John Roberts said he had only verified back to 2015.

Dwane Brinson, Orange County Tax Administrator, said his office can review the records, and as people are located, his office can provide refunds.

Commissioner Jacobs said the point at which the State changed the law seems to be a good cut off point. He said those who have wrongly paid the fee could be encouraged to donate the fees to the County.

Commissioner Dorosin asked if the proposed amendment distinguishes between massage therapists, who are licensed by the State, and massage businesses.

John Roberts said this amendment would apply to independent and stand-alone businesses for massage therapy, and it no longer applies to the individual massage therapists.

Commissioner Price clarified that the change is being made from a privileged license to a regulatory license and asked if there is a difference between the two.

John Roberts said one can get a privilege license, which allows one to do business in the County whether one actually does business or not. He said a regulatory license is for one conducting an activity in a part of the County where the County has authority.

Commissioner Price asked if this is similar to someone applying for site plan development.

John Roberts said no, this is not like a planning permit. He said this is much less time consuming.

Commissioner Price asked if this is akin to a processing fee.

John Roberts said yes, and he said it is a way to insure that businesses are being operated legitimately.

A motion was made by Commissioner Rich, seconded by Commissioner Pelissier for the Board to adopt these massage business amendments into the Orange County Code of Ordinances, authorize the Chair to sign the attached Resolution of Adoption, and authorize the County Attorney to make any minor non-substantive changes or corrections that may be necessary prior to submission of the amendment to Municode.

Commissioner Jacobs added a stipulation that John Roberts and the tax office have a reasonable amount of time to reimburse those who have wrongly paid fees over the years.

Both motion makers accepted this.

VOTE: UNANIMOUS

d. <u>Approval of Contract to Purchase Real Property – S.L. Efland Heirs and Approval of Budget Amendment #9-A</u>

The Board considered approval of a contract to purchase approximately 37 acres from the S.L. Efland Heirs, LLC for an expansion of the County's Soccer.com Center in Efland, approval of Budget Amendment #9-A and authorize the Chair to sign.

David Stancil, Department of Environment, Agriculture, Parks and Recreation (DEAPR) Director, reviewed the background information, and showed some photographs via a PowerPoint presentation. He gave some facts and figures of the current facility, noting it has become a destination facility.

The S.L. Efland Heirs, LLC owns approximately 37 acres located adjacent to Orange County's Soccer.com Center on West Ten Road in Efland. The County was interested in acquiring the property for an expansion of the soccer center facilities. Since the center opened in August 2009, there has been an increasing need for additional parking and playing fields; however there is no available space for new facilities on the existing County property.

Rich Shaw, Land Conservation Manager, reviewed the contract information:

The property is located four miles west of Hillsborough, and is part of a larger, 87-acre tract that is divided by Interstate 85/40. The County was only interested in acquiring the middle portion of the tract located south of the Interstate and north of West Ten Road. The 37-acre site shares a property boundary with the center and has 600 feet of frontage along West Ten Road.

The existing Soccer.com Center is highly popular for both recreational leagues and also for club teams, tournaments and soccer showcase events. It features five full-sized soccer fields, one practice field, a ½-mile walking track, concession stand, shelters, and restroom facilities. If the County acquires the adjacent property, it would allow for the potential of an additional three playing fields, vehicle parking, restroom facilities and a retention pond to capture stormwater and drainage from the existing fields. The collected water could be used to supplement well water used to irrigate the fields. Other potential uses of the site include nature/running trails and tennis courts.

The site would address a significant need - additional parking. Currently, there are 108 spaces for vehicles at the park and another 120 spaces available for use at Gravelly Hill Middle School.

There is a need for 250 additional parking spaces or more to accommodate league play and special soccer tournaments and events.

The subject property is zoned Economic Development Buckhorn Higher Intensity (EDB-2), which is intended for a range of light industrial, distribution, retail, office, and services uses in the Buckhorn Economic Development District. Allowed uses include parks, government buildings, manufacturing, assembly and processing, wholesale trade, as well as various retail and services with a conditional use permit. Although the property is in an Economic Development District, there are no public water and sewer services currently available to this site, and this particular property has topography that would have made it more expensive for a business to link the property to the existing or future public sewer network. The appraised value of the property was reduced by $300,000 to account for that constraint on land use.

The property is entirely undeveloped and forested with a mixture of immature pine and hardwoods. A perennial stream runs from north to south along the eastern property boundary and will need to be buffered from any construction. The stream flows to a small wetland located in the far southeast corner of the property, and then enters a culvert under West Ten Road.

The owners have agreed to sell the property to Orange County for $740,000 (appraised value). The County is currently completing its due diligence by completing a title search, a Phase 1 environmental site assessment (ESA), and a boundary survey. Following the completion of those items, and the findings are deemed satisfactory, the parties will schedule a closing for the transaction to occur by July 31, 2016 or as soon as possible thereafter.

FINANCIAL IMPACT: The purchase price is $740,000 ($20,000 per acre), with an additional $12,000 - $15,000 anticipated in transaction costs (survey, Phase 1 ESA, title search/closing). A portion of the funding for the acquisition ($425,000) would come from the approved Capital Improvement Project funds budgeted for Soccer.com Center land acquisition in FY 2015-16, and the remaining approximately $330,000 would come from the Lands Legacy Capital Project. With this allocation, approximately $3.2 million remains available in the Lands Legacy Capital Project.

Commissioner Jacobs asked if the number of acres at the existing complex is known.

Rich Shaw said about 40 acres.

Commissioner Dorosin clarified that the County owns the property and leases it to soccer.com.

David Stancil said the County would own the property and the complex, and the naming rights have been sold to soccer.com. He said it is operated by Orange County staff, but there are many vendors and clubs that use the facilities and put on events for which they pay a fee.

Commissioner Dorosin asked if the price for the naming rights could be given.

David Stancil said there is a new 5-year contract, and it is approximately $35,000 per year.

Chair McKee asked if the fees paid by users are standard, hourly, daily, on a floating scale, etc.

David Stancil said there are two income streams. He said the first is the concession revenues, which are about $40,000/year. He said the fee revenue schedule is worked out each year, and it is in the County fee schedule. He said there is an in-County fee and an outside-County fee.

Chair McKee asked if there is a ballpark number for the amount of revenue collected from fees.

David Stancil said field permit revenues are $40,000 to 50,000 per year, for a total of $85,000 to $90,000 per year. He said this total does not include the Soccer Showcase, which would bring the total revenue closer to $100,000.

Chair McKee said this is a net positive facility and an economic development driver.

Commissioner Jacobs said this facility was put in an economic development district, because it was known that it would be an economic development driver. He said it is important to highlight that there are significant natural areas behind the playing fields, which will be continuous when they connect to this new property.

Commissioner Jacobs said he would like to know if teachers at Gravelly Hill School use these natural areas for educational purposes.

David Stancil said there is also a cross-country trail.

Commissioner Rich asked if the building of hotels is being encouraged in that area, and the Visitors Bureau would like to capture these bed nights with these tournaments.

David Stancil said this is an international destination for soccer.

Commissioner Burroughs said hotels are critical and need to be as close as possible to these fields.

David Stancil said many tournaments require these players and families to stay in local hotels.

Commissioner Jacobs said this Board had never seen the soccer symposium report from years ago, and he asked David Stancil to share this with the full Board.

A motion was made by Commissioner Jacobs, seconded by Commissioner Price for the Board to:

1) Approve the purchase of approximately 37 acres of land located on West Ten Road from the S.L. Efland Heirs, LLC and approve Budget Amendment #9-A with the amended Capital Project Ordinances;

2) Authorize the Chair to sign the contract on behalf of the County, subject to final review by staff and County Attorney; and

3) Instruct the County Attorney and staffs from DEAPR and Financial Services to schedule and complete a closing on the property expected to occur on or before July 31, 2016.

VOTE: UNANIMOUS

e. <u>New Slogan for Interstate NCDOT Welcome Sign</u>

The Board reviewed slogans submitted for the Interstate Welcome Sign campaign that encouraged residents to help Orange County develop a slogan for its Interstate Welcome Signs and consider selecting a slogan to use on the Interstate Welcome Sign.

Laurie Paolicelli reviewed the following background:

BACKGROUND:

Currently the North Carolina Department of Transportation (NCDOT) Interstate sign on I-40 (west bound exit 269) uses the slogan, "You'll be a Fan for Life." NCDOT needs to replace the sign due to damage. Prior to its replacement, the Board of County Commissioners embarked on an initiative to develop a new slogan to be incorporated into the welcome sign. The slogan contest was implemented by the Orange County Visitors Bureau, using a local media partner to promote the campaign and track submissions. From the nearly 900 slogans submitted, the list was narrowed to 495. From there, duplicates and Chapel Hill (exclusively) slogans were eliminated, which provided 51 slogans, which were viable for consideration.

At the contest's end in mid-January, the Visitors Bureau's media partner worked with the Board to narrow the list to 11. This list of 11 was posted on media sites for public review and feedback through an on-line opinion poll.

Laurie Paolicelli said the response from the public was amazing. She said her media partners are signed up to speak on this, since they were intricately involved in this process and contest. She said all agreed to let the residents direct the conversation, and the residents mostly told them of Orange County's progressive values and social justice assertiveness. She reviewed some of the highlights of the campaign via PowerPoint slides:

- Nine week promotion, launched in December 2015
- 892 Total entries received
- Four major themes: progressive values, Orange, Tar Heel, and the "other" blue team.
- 2,000 fans voted on their top favorites
- Picture and graphs
- #1 vote: "Visit Today and Stay For Life".

Laurie Paolicelli said it was made clear to voters that the quantity of votes received by a slogan would not necessarily determine the outcome in the contest. She said she is not recommending this one, as it so similar to the current slogan. She went through the top 11 vote getters.

PUBLIC COMMENT:

Jan Bolick said she is here representing WCHL, and said they were thrilled with their role in this contest and process. She said the campaign was launched in December 2015 and ran through January 2016 with on air interviews with Orange County Commissioners on this slogan process. She said when the slogans were whittled down to 11 they were put out as "fan favorites," noting to the public that the Board of County Commissioners would make the final choice. She said there was a great deal of excitement, which has hit a lull for three months while County staff and the BOCC were deliberating.

Bob Burtman thanked the Board of County Commissioners for its support of his local radio station in Hillsborough. He said they were asked to participate in this process, and they were amazed at all of the positive reception and the admissions of slogans. He said public engagement was high. He encouraged the Board to pick a slogan in a timely manner, which

recognizes this unique opportunity to reach many on the highways in Orange County. He said all four finalists are serviceable but two are fairly generic.

Laurie Paolicelli showed the top vote getters on signs to give the Board a “visual”. She said it is hoped that the new slogan will be added to Orange County buses, as well as Chapel Hill-Carrboro buses.

Commissioner Jacobs asked if the new logo will be used on the sign.

Laurie Paolicelli said the Department of Transportation (DOT) does not have a preference on the logo.

Laurie Paolicelli showed a DOT “spec” for the sign and showed it to the Board.

Commissioner Rich asked if the Orange County logo or seal will be in color.

Laurie Paolicelli said yes.

Commissioner Burroughs said the public has been involved, and it is time for the BOCC to move forward on this process.

Commissioner Burroughs said she liked the old logo, but is excited about this process and hopes it can be finished this evening.

Commissioner Burroughs suggested choosing between slogans #2 and #3.

Commissioner Jacobs asked if having the logo and the phrase on the DOT Sign would be a bit busy.

Laurie Paolicelli said DOT would insure all would be to scale, and the Board can use either the seal or logo.

Commissioner Rich said she liked slogans #2 and #7.

Commissioner Pelissier said she liked slogans #2 and #3, but really preferred #2

Commissioner Price agreed with Commissioner Pelissier.

Commissioner Dorosin said he wished the slogans were more unique. He said slogans #2 and #3 are probably the best ones, but are also generic.

Commissioner Jacobs said none captivate him, but he would accept number #2.

Chair McKee said he liked number #2.

A motion was made by Commissioner Burroughs, seconded by Commissioner Pelissier for the Board to choose --Around the corner, ahead of the curve -- slogan to use on the new Interstate 40 Welcome Sign, and discuss other potential uses for the new slogan.

Commissioner Dorosin said this was a successful process, since it did engage the public.

Commissioner Price asked if a decision was needed regarding the use of either the seal or the logo.

Laurie Paolicelli said it had been designed with the seal in mind, but DOT is open to either. She said a vote by the BOCC would be helpful.

VOTE: UNANIMOUS

A motion was made by Commissioner Price, seconded by Commissioner Burroughs to use the logo on the DOT signage.

VOTE: UNANIMOUS

8. Reports

a. <u>Status Report on Orange County Community Centers</u>

The Board received a report on the current activity/status and operational plans for the County's three community centers.

David Stancil presented the following information:

At its annual retreat in January, the Board identified community centers as a top priority for the present and upcoming fiscal years. In June 2015 the Board also approved a top priority for the present and upcoming fiscal years. In June 2015 the Board also approved a new Community Center Coordinator position with the instruction to synchronize opportunities and activity at the two existing centers (Efland Cheeks and Rogers Road) and one under construction (Cedar Grove Community Center) with a plan using the Rogers Road Community Center as a model.

With construction underway at Cedar Grove, David Caldwell was hired as the Community Center Coordinator and began work in late-January. Working with staff from DEAPR and AMS, Mr. Caldwell has been meeting regularly with resident groups in both the Efland Cheeks and Cedar Grove communities to plan for expanded and/or new center operations and to engage the public in organizing support boards for the centers, future center activities and program needs. Mr. Caldwell has also worked closely with staff to coordinate furnishings and equipment for the centers, while still maintaining an active role in the Rogers Road Community Center, which opened in January 2015.

Leveraging resources within and outside of County government, efforts have begun to create new and/or re-energized centers at Cedar Grove and Efland Cheeks along the Rogers Road model. At this time, there are emergent or existing non-profit associations at both locations as noted in the report. These associations have formed or are forming Boards of Directors, using the Rogers Eubanks Neighborhood Association as a template, and may offer an opportunity for operations agreements as early as this fall.

As noted in the attached report of the abstract, as of June 1, all three community centers are operating on a regular schedule, with a base level of temporary staff support. The Rogers Road Community Center operates under its Operating Agreement with Orange County (a five-year agreement approved February 19, 2014). The Rogers Road Center is open Monday-Friday from 10:00 am to 3:00 pm with Center staff support, until 7:00 pm on weekdays using trained community volunteers, and on Saturdays for special events and programs. The Rogers Road Center is available for reservation through Orange County on Sundays.

The Efland Cheeks and Cedar Grove Community Centers are open 10:00 am – 3:00 pm at present with the Community Center Coordinator and temporary part-time employees providing staffing. Using the community organizing efforts currently underway, the intention is to expand operational hours to the same as those at Rogers Road, once the nascent Cedar Grove Neighborhood Association (CGNA) and Efland Cheeks Neighborhood Association (ECNA – actual name to be determined) gain or renew formal non-profit "corporation" status from the State of North Carolina and secure necessary insurance. (Both organizations are also pursuing or renewing federal 501c3 non-profit status as shown in the attached report). At that time, trained volunteers will be able to operate the centers for extended hours.

This model of initial operating is consistent with the Rogers Road Center approach. Staff support is provided from 10:00 am – 3:00 pm, with the community encouraged to organize and enter into an operating agreement with the County, at which time trained volunteers (under the oversight of the neighborhood association) can work at the center and extend the operating

hours later in the day and on weekends to the degree desired by the neighborhood association and the County.

Status report on Community Centers
June 7, 2016

How we got here

- Identified as Board Priority
- Creation of Rogers Road and Cedar Grove Community Centers
- Community Center Coordinator Hired
- Meetings with Efland Cheeks and Cedar Grove community groups on interests and needs

The model

- Use the Rogers Road Community Center approach
- Provide a “base” level of staff support (M-F 10-3)
- Engage community to create neighborhood association and incorporate, form non-profit
- Work toward developing operating agreements

David Caldwell, Community Center Coordinator, continued the presentation:

Rogers Road Center

- Opened November 2014
- Operated by Rogers Eubanks Neighborhood Association (RENA)
- Leveraged additional hours through volunteers
- Many program offerings through grants and community outreach

Efland Cheeks Center

- Opened 1992
- Programs and activities decreased in 2000’s
- United Voices of Efland Cheeks / The Collaborative
- Center open 10-3 M-F, formation of neighborhood association underway

Cedar Grove Center

- Grand Opening - June 18
- Open M-F 10-3 - June 1
- Cedar Grove Neighborhood Association has elected Board of Directors
- Community volunteers trained, on way to incorporation

Conclusion

- Communities engaged and working toward incorporation
- County base support providing seed funding
- Neighborhood associations working on needed legal paperwork to be able to contract with County
- Goal – both new centers have expanded hours via operating agreements by end of calendar year

Jeff Thompson, Asset Management Services Director, said he is very excited about this update and looks forward to continued progress in the months ahead. He opened the floor for questions.

Commissioner Dorosin said the Rogers Road Center is in the heart of its community and can be safely accessed on foot. He asked if this is true at the other centers, and if access needs to be considered.

David Caldwell said at the Cedar Grove Center, local churches are involved in volunteer transportation. He said seniors tend to take public transportation to the Center.

He said the Efland Cheeks Center is a bit different. He said it is within walking distance, but is in a more dangerous area and is an unsafe walk due to the lack of sidewalks, safe crossings, and traffic signals. He said they are working with public safety to enhance this area.

Commissioner Dorosin asked if there is a plan for paid staff to be hired at these locations.

David Caldwell said there is one paid staff person and one community volunteer on site from 10:00 am to 3:00 p.m.

Commissioner Jacobs said both of these sites will be accessible by bus service. He said at the Efland Cheeks Center, the Richmond Hills neighborhood is connected by a greenway and another neighborhood is being built on the other side.

PUBLIC COMMENT:

Marie McAdoo said she is here on behalf of United Voices of the Efland Cheeks and the Community, and she said she would like to express thanks to the BOCC for the efforts made so far in her community. She said the part time employee is a plus for the community; however, there is disappointment that funds have not been allocated in the CIP to increase the size of the Efland Cheeks Community Center. She said promises have been made 15 years, but no action has been taken. She said this community center is the first to have been built by the community, but the County condemned it. She said the community is committed to supporting all ages with a variety of educational and recreational programming. She said the community is willing to work in partnership with the County, and asked if the County would consider allocating funds in the upcoming budget to improve the center now.

Chair McKee said he has heard similar concerns from Board members, and he appreciated all that the community had done for this facility.

b. <u>SPOT P4.0 Transportation Funding Presentation</u>

The Board received an update on the SPOT P4.0 Transportation Project Funding process and the status of Orange County projects in the SPOT P4.0 process.

Max Bushell, Transportation Planner, made the following PowerPoint presentation:

<u>Board of County Commissioners</u>
<u>Strategic Planning Office of Transportation (SPOT)</u>
<u>Prioritization 4.0 & Status of Orange County Projects</u>
<u>June 7, 2016</u>

<u>Presentation Topics</u>

1. State Transportation Improvement Program SPOT 4.0 Process
2. Local Metropolitan Planning Organization/ Rural Planning Organization Processes
3. Orange County Projects
4. Schedule moving forward

<u>SPOT Process</u>

State Transportation Improvement Program (STIP) updated every two years

The STIP has two components:

- Funded Section (Years 1-5)
- Developmental Program (Years 6-10)

Process managed through Strategic Transportation Office of Planning (SPOT)

- Now in fourth round of prioritization (P4.0)
- Reflects changes made through Strategic Transportation Investments (STI) law

Strategic Transportation Investments law

Enabling legislation passed in 2013
Encourages statewide and regional thinking about transportation and provides local flexibility
Establishes process for creating the State Transportation Improvement Program

- New funding formula includes all capital expenditures
- All modes compete for same funds

Strategic Transportation Investments law

Project Scoring based on the Strategic Mobility Formula

- Data-Driven Approach
- Local Input

All projects receive a ranking from 0-100 based on quantitative criteria
Three categories of funding

- Statewide Mobility
- Regional Impact
- Division Needs

Funding Categories* (Graphs)

- Statewide mobility
  - Focus on significant statewide projects
  - 100% data driven
- Regional Impact
  - Focus on regional projects
  - 70% data-driven, 30% local input
- Division Needs
  - Focus on division projects
  - 50% data-driven
  - 50% local input

Projects Cascade Down (chart)
NCDOT Funding Regions and Divisions (map)

Process and Timeline (chart)

Local MPO and RPO Processes

All local MPO/RPOs…

- Receive a set number of Local Input Points to prioritize projects using their prioritization systems
  - DCHC receives 1,800 Local Input Points
  - B-G MPO receives 1,300 Local Input Points

        - TARPO receives 1,400 Local Input Points
    - Points typically allocated in order of NCDOT Raw Score – this maximizes likelihood of funding
    - Depending on MPO/RPO, points allocated differently
    - Coordination with Divisions is crucial

Total of 23 Projects Carried Forward

DCHC MPO PROJECTS

* 17 projects submitted to SPOT P4.0
* 7 projects not carried forward in SPOT P4.0
* 15 total projects carried forward in SPOT P4.0

TARPO PROJECTS

* 9 projects submitted to SPOT P4.0
* 3 projects not carried forward in SPOT P4.0
* 5 total projects carried forward in SPOT P4.0

B-G MPO PROJECTS

* 3 projects submitted to SPOT P4.0
* 0 projects not carried forward in SPOT P4.0
* 3 total projects carried forward in SPOT P4.0

Orange County Projects (map)

P3.0

County recommended a total of 22 projects

- DCHC MPO – 12 projects
- TARPO – 4 projects
- B-G MPO – 6 projects

What was funded?

- State Transportation Improvement Program (Years 1-5)
    - Hillsborough Train Station
- Developmental Program (Years 6-10)
    - I-85 to Durham County Line (originally submitted by Division 7)
    - South Churton Street Improvements – I-40 to Eno River
    - Orange Grove Road Extension
    - Buckhorn Road Widening from US 70 to West Ten Road

Only one County project actually funded

P4.0

County initially recommends a total of 29 projects

One project funded! Or is it?

- I-85 and South Churton Street Intersection Improvements
    - May be in STIP or in Developmental Program

Six (6) more projects receive Regional Impacts level local input points

More projects will received Divisions Needs level local input points

Maybe 1 or 2 projects will make it to STIP and 3-5 into Developmental Program

Key Takeaways

Process designed to reduce list of many to list of few

Coordination with the NCDOT Division is crucial

- Both local MPOs/RPOs and Divisions must support project for it to receive funding

Each MPO/RPO has a distinct process

- Also, each MPO/RPO competes in different geographic area
- The threshold for receiving funding is different

Bicycle and Pedestrian projects are not a major focus of the State

9. County Manager's Report

Bonnie Hammersley referred to the green handout at the Commissioners' places, which is the amendment list for the budget process and budget work session on June 9th.

Bonnie Hammersley said there is also a memo in reference to impact fees related to one of the amendments.

10. County Attorney's Report

NONE

11. Appointments

a. <u>Agricultural Preservation Board – Appointment</u>

The Board considered making an appointment to the Agricultural Preservation Board.

A motion was made by Commissioner Pelissier, seconded by Commissioner Price to appoint the following to the Agricultural Preservation Board:

- Appointment to a first full term (Position #5) "Schley/Eno Vol. Ag. Dist." representative for Nels Anderson, Ph.D. expiring 06/30/2018.

VOTE: UNANIMOUS

b. <u>Alcoholic Beverage Control Board – Appointment and Chair Selection</u>

The Board considered making an appointment to the Alcoholic Beverage Control Board, and selecting the Chair.

A motion was made by Commissioner Price, seconded by Commissioner Pelissier to appoint the following to the Alcoholic Beverage Control Board:

- Appointment to a full term (Position #5) "At-Large" representative Jamezetta Bedford expiring 06/30/2019.

VOTE: Ayes, 5 (Chair McKee, Commissioner Burroughs, Commissioner Pelissier, Commissioner Price, Commissioner Jacobs); Nays, 2 (Commissioner Rich and Commissioner Dorosin).

Motion passed.

A motion was made by Commissioner Rich, seconded by Commissioner Jacobs to appoint Anjan Desai to (Position #5) "At-Large" representative expiring 06/30/2019.

VOTE: Ayes, 2 (Commissioner Rich and Commissioner Dorosin); Nays, 5 (Chair McKee, Commissioner Burroughs, Commissioner Pelissier, Commissioner Price, Commissioner Jacobs)

Motion failed.

A motion was made by Commissioner Dorosin, seconded by Commissioner Price to appoint Greg Jarvis as Chair of the ABC Board.

VOTE: UNANIMOUS

c. <u>Animal Services Advisory Board – Appointments</u>

The Board considered making appointments to the Animal Services Advisory Board.

A motion was made by Commissioner Rich, seconded by Commissioner Price to appoint the following to the Animal Services Advisory Board;

- Appointment to a second full term (Position #2) "Veterinarian" representative for Dr. DeWana Anderson expiring 06/30/2019.
- Appointment to a first full term (Position #5) "Town of Hillsborough" representative for Victoria Hudson expiring 06/30/2018.
- Appointment to a first full term (Position #7) "At-Large" representative for Edmund Tiryakian expiring 06/30/2019.
- Appointment to a second full term (Position #9) "Animal Welfare/Animal Advocacy" representative for Judy Miller expiring 06/30/2019.
- Appointment to a second full term (Position #12) "Certified Animal Handler/Trainer/Technician" representative for Dr. Dr. Beth Grooms expiring 06/30/2019.

VOTE: UNANIMOUS

d. <u>Board of Health – Appointments</u>

The Board considered making appointments to the Board of Health (BOH).

A motion was made by Commissioner Burroughs, seconded by Commissioner Pelissier to appoint the following to the Board of Health:

- Appointment to a first full term (Position #2) "At-Large Pharmacist" representative for Dan Dewitya expiring 06/30/2019.
- Appointment to a second full term (Position #9) "At-Large Dentist" representative for Dr. Sam Lasris expiring 06/30/2019.
- Appointment to a third full term (Position #10) "At-Large Physician" representative for Dr. Paul Chelminski expiring 06/30/2019.

VOTE: UNANIMOUS

SPECIAL NOTATION – In January 2016 the Board of Health voted to change the terms of each position to three (3) terms in accordance with NCGS 130A-35 from two (2) terms as has been the standard. Therefore each member in good standing will be eligible to serve three (3) three (3) year terms.

Commissioner Jacobs said he had some concerns about the BOH going to three 3-year terms, but knows that the BOH Board and the Department of Social Services (DSS) Board have

that legislative authority. He said only these two boards that have that authority and other boards are not permitted to do so.

e. <u>Durham Technical Community College Board of Trustees</u>

The Board considered making an appointment to the Durham Technical Community College Board of Trustees.

A motion was made by Commissioner Price, seconded by Commissioner Rich to appoint Lee Storrow to the Durham Technical Community College Board of Trustees at the BOCC Appointee with a term expiring June 30, 2019.

VOTE: UNANIMOUS

f. <u>Hillsborough Board of Adjustment – Appointment</u>

The Board considered making an appointment to the Hillsborough Board of Adjustment.

A motion was made by Commissioner Jacobs, seconded Commissioner Dorosin to appoint the following to the Hillsborough Board of Adjustment:

- Appointment to a partial term (Position #1) "ETJ County Alternate" representative for Rob Bray expiring 06/30/2017.

VOTE: UNANIMOUS

12. Board Comments

Commissioner Burroughs had no comments.

Commissioner Jacobs said there will be an update on the light rail tomorrow at the MPO, and he may find out the status of the Hillsborough Train Station. He said the cap placed on the light rail reportedly also affects the train station, as it caps commuter rail. He said he will let the Board of County Commissioners know the outcome.

John Roberts said the cap is not law yet and it will be on the House floor tomorrow. He said he does not expect the issue to be resolved tomorrow. He said the cap does not restrict the train station until, and if, it is passed.

Commissioner Dorosin had no comments.

Commissioner Price reiterated that the grand opening of Cedar Grove Community Center will take place on June 18th.

Commissioner Rich said the Visitors Bureau and hotels are reporting lost revenue because of HB2.

Commissioner Rich said she and Commissioner Jacobs attended the Farm to Fork event, and it was a great event where most everything was composted. She commended the Solid Waste Department for this impressive effort. She said she and Commissioner Jacobs were talking about how to make this event more accessible to the public.

Commissioner Pelissier said she participated in the Direct Care Workers Recognition Ceremony, which was a positive event.

Commissioner Pelissier said she attended a joint public hearing between Go Triangle and Capital Area Metropolitan Planning Organization (CAMPO), regarding the proposed Wake County transit plan. She said the overwhelming response was positive. She said CAMPO, Wake County, Go Triangle, and the Wake County BOCC have adopted the transit plan. She said Wake County approved a half-cent sales tax to be put on the ballot this fall. She said all of these updates are very exciting.

Commissioner Pelissier referenced the Hillsborough Train Station, and said that the General Manager's work plan notes that the National Environment Protection Act (NEPA) process for the station is a priority for the upcoming year. She said this process will take about 18 months.

Chair McKee attended the opening of Hollow Rock Park, which is a positive addition to the County.

13. Information Items

- May 17, 2016 BOCC Meeting Follow-up Actions List
- Tax Collector's Report – Numerical Analysis
- Tax Collector's Report – Measure of Enforced Collections
- Tax Assessor's Report – Releases/Refunds under $100
- Development Impacts on Rural Areas
- Regional Partnership Workforce Development Board 2014-2015 Annual Report
- BOCC Chair Letter Regarding Petitions from May 17, 2016 Regular Meeting

14. Closed Session

NONE

15. Adjournment

A motion was made Commissioner Burroughs, seconded by Commissioner Rich to adjourn the meeting at 10:37 p.m.

VOTE: UNANIMOUS

Earl McKee, Chair

Donna Baker
Clerk to the Board

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-b

SUBJECT: Motor Vehicle Property Tax Releases/Refunds

DEPARTMENT: Tax Administration

ATTACHMENT(S):
Resolution
Releases/Refunds Data Spreadsheet
Reason for Adjustment Summary

INFORMATION CONTACT:
Dwane Brinson, Tax Administrator,
(919) 245-2726

PURPOSE: To consider adoption of a resolution to release motor vehicle property tax value for one (1) taxpayer with a total of one (1) bill that will result in a reduction of revenue.

BACKGROUND: North Carolina General Statute (NCGS) 105-381(a)(1) allows a taxpayer to assert a valid defense to the enforcement of the collection of a tax assessed upon his/her property under three sets of circumstances:

(a) "a tax imposed through clerical error", for example when there is an actual error in mathematical calculation;
(b) "an illegal tax", such as when the vehicle should have been billed in another county, an incorrect name was used, or an incorrect rate code (the wrong combination of applicable county, municipal, fire district, etc. tax rates) was used;
(c) "a tax levied for an illegal purpose", which would involve charging a tax which was later deemed to be impermissible under state law.

NCGS 105-381(b), "Action of Governing Body" provides that "Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made".

For classified motor vehicles, NCGS 105-330.2(b) allows for a full or partial refund when a tax has been paid and a pending appeal for valuation reduction due to excessive mileage, vehicle damage, etc. is decided in the owner's favor.

FINANCIAL IMPACT: Approval of these release/refund request will result in a net reduction of $133.07 to Orange County, the towns, and school and fire districts. Financial impact year to date for FY 2015-2016 is $40,549.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board:

- Accept the report reflecting the motor vehicle property tax releases/refunds requested in accordance with the NCGS; and
- Approve the attached release/refund resolution.

NORTH CAROLINA RES-2016-048

ORANGE COUNTY

REFUND/RELEASE RESOLUTION (Approval)

Whereas, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

Whereas, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

Whereas, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners _____

_____

Noes: _____

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on _____, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this _____day of _____, 2016.

_____
Clerk to the Board of Commissioners

BOCC REPORT - REGISTERED MOTOR VEHICLES
JUNE 21, 2016

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Delmage, Alethea	31753369	2015	6,150	0	(133.07)	County change to Durham (illegal tax)
					(133.07)	Total

Adjustment Descriptions
Clerical error G.S. 105-381(a)(1)(a): e.g. when there is an actual error in mathematical calculation.
Illegal tax G.S. 105-381(a)(1)(b): e.g. when the vehicle should have been billed in another county, an incorrect name was used, or an incorrect rate code was used.
Tax levied for an illegal purpose G.S. 105-381(a)(1)(c): e.g. charging a tax that was later deemed to be impermissible under State law.
Appraisal appeal G.S. 105-330.2(b): e.g. reduction in value due to excessive mileage or vehicle damage.

Military Leave and Earning Statement: Is a copy of a serviceman's payroll stub covering a particular pay period. This does list his home of record, which is his permanent state of residence where he would pay any state income taxes.

Vehicle Titles

Salvaged and Salvage Rebuilt: Any repairs that exceed 75% of the vehicle's market value using NADA, Kelly Blue Book and various other publications.
When the insurance company has totaled the vehicle, and the customer has received the claim check, four things can happen:

- Insurance company can keep the vehicle.
- Customer can keep the vehicle. The customer is instructed to contact the local DMV inspector to have an initial inspection done, for vehicles 2001 to 2006 (these dates change yearly, example in 2007 the models will be 2002-2007).
- Affidavit of Rebuilder- The inspector lists each part that needs to be repaired.
- Final inspection- if all work is cleared and approved by the inspector then the rebuilt status is then removed (salvaged status remains).

Note: Finance companies will not finance a salvaged vehicle.

Total Loss: Repairs were more than the market value of the vehicle and the insurance company is unwilling to pay for the repairs.

Total Loss/Rebuilt: Whatever the repairs were to make the vehicle road worthy after a Total Loss status has been given. Vehicle must be 5 years old or older. Vehicle status then remains as salvaged or rebuilt.

Certificate of Reconstruction: When work has been done on (vehicles 2001-2006 in year 2006) this is issued when the inspector didn't see the original damaged and the vehicle has been repaired.

Certificate of Destruction: NC DMV will not register this type of vehicle. It is not fit for North Carolina roads.

Custom Built: When the customer has built this vehicle himself or herself. Ex. parts taken from various vehicles to build one vehicle. Three titles are required from the DMV in this case. 1) Frame 2) Transmission 3) Engine.
Then an indemnity bond must be issued. An indemnity bond must also be issued when the vehicle does not have a title at all.

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-c

SUBJECT: Renewal of Contract with Holcomb and Cabe, L.L.P. to Provide Legal Services to the Department of Social Services

DEPARTMENT: Social Services

ATTACHMENT(S):
Contract with Attachments

INFORMATION CONTACT:
Nancy Coston, (919) 245-2802

PURPOSE: To consider renewal of a contract for legal representation for the Department of Social Services.

BACKGROUND: The Department of Social Services (DSS) requires extensive legal representation particularly related to child welfare cases. All actions related to agency custody of children, protection orders, adoptions, adult protective service orders and guardianships require court hearings. There is an increased emphasis on assuring all child welfare cases are handled as quickly as possible to assure that children live with permanent safe families.

Attorney Carol Holcomb has provided consultation and representation for children and adult services at Social Services for over 20 years. In 2013 Ms. Holcomb left the firm of Northen Blue, L.L.C. to start her own firm, Holcomb and Cabe, L.L.P. Ms. Holcomb has comprehensive knowledge of juvenile law and guardianship proceedings and litigates court hearings with skill. Ms. Holcomb remains on-call after hours to assist staff when the agency must assume emergency custody of children at night and on weekends. Ms. Holcomb's knowledge and expertise are valued by the DSS social work staff, the Guardian ad Litem office and the courts.

Social Services files petitions with the court for custody of an average of five children per month and participates in all court reviews for children in custody. There are additional court actions necessary to terminate parental rights and pursue adoption, to handle adult guardianship cases, and to handle the increasing numbers of appeals of child welfare court actions.

The Social Services Board has reviewed this contract and recommends that the Board of Commissioners approve this contract with Holcomb and Cabe, L.L.P. at the rate of $165 per hour. Almost all the services in this contract will be provided directly by Ms. Holcomb. Additional costs for expert witnesses are also reimbursed through this contract.

Several years ago, the Orange County Board of Commissioners studied the feasibility of providing legal counsel for these services through a DSS staff attorney. At that time, the Commissioners indicated the desire to continue contracted services for as long as Ms. Holcomb provided these services.

FINANCIAL IMPACT: The contract amount for these legal services during FY 2016-2017 is $165,000. This cost is the same as the current year's contracted amount for legal services. Approximately half of this cost will be paid by State and Federal revenues.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: CREATE A SAFE COMMUNITY**
  The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence

This contract assists with the reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

RECOMMENDATION(S): The Manager recommends that the Board accept the Social Services Board recommendation and approve the contract for legal representation with Holcomb and Cabe, L.L.P., for FY 2016-17 and authorize the County Manager to sign this agreement, any amendments, and any renewals subject to County Attorney review and contingent upon approval of the annual County budget.

Contract # _68-2001_____ **Fiscal Year Begins**_July1, 2016___ **Ends** _June 30, 2017____

This contract is hereby entered into by and between the Orange County Department of Social Services (the "County") and Holcomb and Cabe, L.L.P. (the "Contractor") (referred to collectively as the "Parties"). The Contractor's federal tax identification number or Social Security Number is _____.

Contract Documents: This Contract consists of the following documents

(1) This contract
(2) The General Terms and Conditions (Attachment A)
(3) The Scope of Work, description of services, and rate (Attachment B)
(4) Federal Certification Regarding Drug-Free Workplace & Certification Regarding Nondiscrimination (Attachment C)
(5) Conflict of Interest (Attachment D)
(6) No Overdue Taxes (Attachment E)
(7) Federal Certification Regarding Lobbying (Attachment G)
(8) Federal Certification Regarding Debarment (Attachment H)
(9) State Certifications (Attachment M)
(10) Outcomes and Reporting (Attachment N)
(11) Contract Determination Questionnaire

These documents constitute the entire agreement between the Parties and supersede all prior oral or written statements or agreements.

1. **Precedence Among Contract Documents:** In the event of a conflict between or among the terms of the Contract Documents, the terms in the Contract Document with the highest relative precedence shall prevail. The order of precedence shall be the order of documents as listed in Paragraph 1, above, with the first-listed document having the highest precedence and the last-listed document having the lowest precedence. If there are multiple Contract Amendments, the most recent amendment shall have the highest precedence and the oldest amendment shall have the lowest precedence.

2. **Effective Period:** This contract shall be effective on July 1, 2016 and shall terminate on June 30, 2017. The contract may automatically be extended for two additional one year terms under the same terms of this Agreement unless one of the Parties provides the other with notice of intent to terminate or amend no later than 60 days prior to the end of the contract term. This contract must be twelve months or less.

3. **Contractor's Duties:** The Contractor shall provide the services and in accordance with the approved rate as described in Attachment B, Scope of Work, and shall meet the requirements set forth in Attachment N, Outcomes and Reporting.

4. **County's Duties:** The County shall pay the Contractor in the manner and in the amounts specified in the Contract Documents. The total amount paid by the County to the Contractor under this contract shall not exceed $165,000. This amount consists of $165,000 in Federal (CFDA # _____), State and County funds, $0 *(source of other funds if applicable)*.

   [X] a. There are no matching requirements from the Contractor.

   [ ] b. The Contractor's matching requirement is $_____, which shall consist of:
   [ ] In-kind [ ] Cash
   [ ] Cash and In-kind [ ] Cash and/or In-kind

   The contributions from the Contractor shall be sourced from non-federal funds.
   The total contract amount including any Contractor match shall not exceed $165,000.

5. **Reversion of Funds:**
   Any unexpended grant funds shall revert to the County Department of Social Services upon termination of this contract.

6. Reporting Requirements:

Contractor shall comply with audit requirements as described in N.C.G.S. § 143C-6-22 & 23 and OMB Circular –CFR Title 2 Grants and Agreements, Part 200, and shall disclose all information required by 42 USC 455.104, or 42 USC 455.105, or 42 USC 455.106.

7. Payment Provisions:

Payment shall be made in accordance with the Contract Documents as described in the Scope of Work, Attachment B.

8. Contract Administrators: All notices permitted or required to be given by one Party to the other and all questions about the contract from one Party to the other shall be addressed and delivered to the other Party's Contract Administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' respective initial Contract Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its Contract Administrator by giving timely written notice to the other Party.

9. Key Personnel: Carol Holcomb is the Key Personnel assigned to the performance of this contract. Ms. Holcomb must perform at least 80 percent of all services described in the Scope of Work, Attachment B.

For the County:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Denise Shaffer, Social Work Program Director Orange County Department of Social Services P.O. Box 8181 Hillsborough, NC 27278 (919) 245-2246 dshaffer@co.orange.nc.us	Denise Shaffer, Social Work Program Director Orange County Department of Social Services 2501 Homestead Road Chapel Hill, NC 27516

For the Contractor:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Carol Holcomb Holcomb and Cabe, L.L.P. 2013 S. Lakeshore Drive Chapel Hill, NC 27514	Carol Holcomb Holcomb and Cabe, L.L.P. 2013 S. Lakeshore Drive Chapel Hill, NC 27514

10. **No Assignment or Sub-Contract:** Contractor shall not sub-contract out any of the services provided for in this Agreement or make any assignment of this Agreement (including rights to payments) without the prior written Consent of the County as specified more fully in Attachment A, General Terms and Conditions.

11. **Supplementation of Expenditure of Public Funds:** The Contractor assures that funds received pursuant to this contract shall be used only to supplement, not to supplant, the total amount of federal, state and local public funds that the Contractor otherwise expends for contract services and related programs. Funds received under this contract shall be used to provide additional public funding for such services; the funds shall not be used to reduce the Contractor's total expenditure of other public funds for such services.

12. **Disbursements:** As a condition of this contract, the Contractor acknowledges and agrees to make disbursements in accordance with the following requirements:
    a. Implement adequate internal controls over disbursements;
    b. Pre-audit all vouchers presented for payment to determine:
        i. Validity and accuracy of payment
        ii. Payment due date
        iii. Adequacy of documentation supporting payment
        iv. Legality of disbursement
    c. Assure adequate control of signature stamps/plates;
    d. Assure adequate control of negotiable instruments; and
    e. Implement procedures to insure that account balance is solvent and reconcile the account monthly.

13. **Outsourcing to Other Countries:** The Contractor certifies that it has identified to the County all jobs related to the contract that have been outsourced to other countries, if any. The Contractor further agrees that it will not outsource any such jobs during the term of this contract without providing notice to the County.

14. **Federal Certifications:** Individuals and Organizations receiving federal funds must ensure compliance with certain certifications required by federal laws and regulations. The contractor is hereby complying with Certifications regarding Nondiscrimination, Drug-Free Workplace Requirements, Environmental Tobacco Smoke, Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, and Lobbying. These assurances and certifications are to be signed by the contractor's authorized representative.

15. **Relationship of the Parties:** Contractor is an independent contractor of the County. Contractor represents that it has or will secure, at its own expense, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the County. All personnel engaged in work under this Agreement shall be fully qualified and shall be authorized or permitted under state and local law to perform such services. It is further agreed by Contractor that it shall obey all State and Federal statutes, rules and regulations which are applicable to provisions of the services called for herein. Neither Contractor nor any employee of the Contractor shall be deemed an officer, employee or agent of the County.

16. **Signature Warranty:**

The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement. The Contractor and the County have executed this contract in duplicate originals, with one original being retained by each party. This Agreement together with any amendments or modifications may be executed electronically. All electronic signatures affixed hereto evidence the intent of the Parties to comply with Article 11A and Article 40 of North Carolina General Statute Chapter 66.

[SIGNATURE PAGE TO FOLLOW]

HOLCOMB AND CABE, L.L.P.

_____

Signature Date

_____

Printed Name Title

ORANGE COUNTY, NORTH CAROLINA

By: _____

Bonnie Hammersley, County Manager Date

ATTACHMENT A
GENERAL TERMS AND CONDITIONS

Orange County Department of Social Services

Relationships of the Parties

Independent Contractor: The Contractor is and shall be deemed to be an independent contractor in the performance of this contract and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Contractor represents that it has, or shall secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with the County.

Subcontracting: The Contractor shall not subcontract any of the work contemplated under this contract without prior written approval from the County. Any approved subcontract shall be subject to all conditions of this contract. Only the subcontractors specified in the contract documents are to be considered approved upon award of the contract. The County shall not be obligated to pay for any work performed by any unapproved subcontractor. The Contractor shall be responsible for the performance of all of its subcontractors.

Assignment: No assignment of the Contractor's obligations or the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the County may:

(a) Forward the Contractor's payment check(s) directly to any person or entity designated by the Contractor, or
(b) Include any person or entity designated by Contractor as a joint payee on the Contractor's payment check(s).

In no event shall such approval and action obligate the County to anyone other than the Contractor and the Contractor shall remain responsible for fulfillment of all contract obligations.

Beneficiaries: Except as herein specifically provided otherwise, this contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this contract, and all rights of action relating to such enforcement, shall be strictly reserved to the County and the named Contractor. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the County and Contractor that any such person or entity, other than the County or the Contractor, receiving services or benefits under this contract shall be deemed an incidental beneficiary only.

Indemnity and Insurance

Indemnification: The Contractor agrees to indemnify and hold harmless the County and any of their officers, agents and employees, from any claims of third parties arising out or any act or omission of the Contractor in connection with the performance of this contract.

Insurance: During the term of the contract, the Contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the Contractor shall provide and maintain the following coverage and limits:

(a) **Worker's Compensation** - The contractor shall provide and maintain Worker's Compensation Insurance as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of $500,000.00, covering all of Contractor's employees who are engaged in any work under the contract. If any work is sublet, the Contractor shall require the subcontractor to provide the same coverage for any of his employees engaged in any work under the contract.
(b) **Commercial General Liability** - General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of $1,000,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability.)
(c) Automobile Liability Insurance: The Contractor shall provide automobile liability insurance with a combined single limit of $500,000.00 for bodily injury and property damage; a limit of $500,000.00 for uninsured/under insured motorist coverage; and a limit of $25,000.00 for medical payment coverage. The Contractor shall provide this insurance for all automobiles that are:
    (a) owned by the Contractor and used in the performance of this contract;
    (b) hired by the Contractor and used in the performance of this contract; and
    (c) Owned by Contractor's employees and used in performance of this contract ("non-owned vehicle insurance"). Non-owned

vehicle insurance protects employers when employees use their personal vehicles for work purposes. Non-owned vehicle insurance supplements, but does not replace, the car-owner's liability insurance.

The Contractor is not required to provide and maintain automobile liability insurance on any vehicle – owned, hired, or non-owned -- unless the vehicle is used in the performance of this contract.

(d) The insurance coverage minimums specified in subparagraph (a) are exclusive of defense costs.

(e) The Contractor understands and agrees that the insurance coverage minimums specified in subparagraph (a) are not limits, or caps, on the Contractor's liability or obligations under this contract.

(f) The Contractor may obtain a waiver of any one or more of the requirements in subparagraph (a) by demonstrating that it has insurance that provides protection that is equal to or greater than the coverage and limits specified in subparagraph (a). The County shall be the sole judge of whether such a waiver should be granted.

(g) The Contractor may obtain a waiver of any one or more of the requirements in paragraph (a) by demonstrating that it is self-insured and that its self-insurance provides protection that is equal to or greater than the coverage and limits specified in subparagraph (a). The County shall be the sole judge of whether such a waiver should be granted.

(h) Providing and maintaining the types and amounts of insurance or self-insurance specified in this paragraph is a material obligation of the Contractor and is of the essence of this contract.

(i) The Contractor shall only obtain insurance from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in the State of North Carolina. All such insurance shall meet all laws of the State of North Carolina.

(j) The Contractor shall comply at all times with all lawful terms and conditions of its insurance policies and all lawful requirements of its insurer.

(k) The Contractor shall require its subcontractors to comply with the requirements of this paragraph.

(l) The Contractor shall demonstrate its compliance with the requirements of this paragraph by submitting certificates of insurance to the County before the Contractor begins work under this contract.

Transportation of Clients by Contractor:
The contractor will maintain Insurance requirements if required as noted under Article 7 Rule R2-36 of the North Carolina Utilities Commission.

Default and Termination

Termination Without Cause: The County may terminate this contract without cause by giving 30 days written notice to the Contractor.

Termination for Cause: If, through any cause, the Contractor shall fail to fulfill its obligations under this contract in a timely and proper manner, the County shall have the right to terminate this contract by giving written notice to the Contractor and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the County, become its property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of the Contractor's breach of this agreement, and the County may withhold any payment due the Contractor for the purpose of setoff until such time as the exact amount of damages due the County from such breach can be determined. In case of default by the Contractor, without limiting any other remedies for breach available to it, the County may procure the contract services from other sources and hold the Contractor responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by the Contractor shall be an act of default under this contract.

Waiver of Default: Waiver by the County of any default or breach in compliance with the terms of this contract by the Provider shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this contract unless stated to be such in writing, signed by an authorized representative of the County and the Contractor and attached to the contract.

Availability of Funds: The parties to this contract agree and understand that the payment of the sums specified in this contract is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the County.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided

otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

Intellectual Property Rights

Copyrights and Ownership of Deliverables: All deliverable items produced pursuant to this contract are the exclusive property of the County. The Contractor shall not assert a claim of copyright or other property interest in such deliverables.

Federal Intellectual Property Bankruptcy Protection Act: The Parties agree that the County shall be entitled to all rights and benefits of the Federal Intellectual Property Bankruptcy Protection Act, Public Law 100-506, codified at 11 U.S.C. 365 (n) and any amendments thereto.

Compliance with Applicable Laws

Compliance with Laws: The Contractor shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority. By executing this Agreement Provider certifies that Provider has not been identified, and has not utilized the services of any agent or subcontractor, on the list created by the State Treasurer pursuant to G.S. 147-86.58.

Title VI, Civil Rights Compliance: In accordance with Federal law and U.S. Department of Agriculture (USDA) and U.S. Department of Health and Human Services (HHS) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. Under the Food Stamp Act and USDA policy, discrimination is prohibited also on the basis of religion or political beliefs.

Equal Employment Opportunity: The Contractor shall comply with all federal and State laws relating to equal employment opportunity.

Health Insurance Portability and Accountability Act (HIPAA): The Contractor agrees that, if the County determines that some or all of the activities within the scope of this contract are subject to the Health Insurance Portability and Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the County may require to ensure compliance.

(a) Data Security: The Contractor shall adopt and apply data security standards and procedures that comply with all applicable federal, state and local laws, regulations, and rules.

(b) Duty to Report: The Contractor shall report a suspected or confirmed security breach to the local Department of Social Services Contract Administrator within twenty-four (24) hours after the breach is first discovered, provided that the Contractor shall report a breach involving Social Security Administration data or Internal Revenue Service Data within one (1) hour after the breach is first discovered.

(c) Cost Borne by Contractor: If any applicable federal, state, or local law, regulation or rule requires the Contractor give written notice of a security breach to affected persons, the Contract shall bear the cost of the notice.

Trafficking Victims Protection Act of 2000: The Contractor will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104)

Executive Order # 24: It is unlawful for any vendor, contractor, subcontractor or supplier of the state to make gifts or to give favors to any state employee. For additional information regarding the specific requirements and exemptions, contractors are encouraged to review Executive Order 24 and G.S. Sec. 133-32.

Confidentiality

Confidentiality: Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the County. The Contractor acknowledges that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this contract.

Oversight

Access to Persons and Records: The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7. Additionally, as the State funding authority, the Department of Health and Human Services shall have access to persons and records as a result of all contracts or

grants entered into by State agencies or political subdivisions.

Record Retention: Records shall not be destroyed, purged or disposed of without the express written consent of the Division. State basic records retention policy requires all grant records to be retained for a minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the contract is subject to federal policy and regulations, record retention may be longer than five years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later. The record retention period for Temporary Assistance for Needy Families (TANF) and MEDICAID and Medical Assistance grants and programs must be retained for a minimum of ten years.

Warranties and Certifications

Date and Time Warranty: The Contractor warrants that the product(s) and service(s) furnished pursuant to this contract ("product" includes, without limitation, any piece of equipment, hardware, firmware, middleware, custom or commercial software, or internal components, subroutines, and interfaces therein) that perform any date and/or time data recognition function, calculation, or sequencing will support a four digit year format and will provide accurate date/time data and leap year calculations. This warranty shall survive the termination or expiration of this contract.

Certification Regarding Collection of Taxes: G.S. 143-59.1 bars the Secretary of Administration from entering into contracts with vendors that meet one of the conditions of G.S. 105-164.8(b) and yet refuse to collect use taxes on sales of tangible personal property to purchasers in North Carolina. The conditions include: (a) maintenance of a retail establishment or office; (b) presence of representatives in the State that solicit sales or transact business on behalf of the vendor; and (c) systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. The Contractor certifies that it and all of its affiliates (if any) collect all required taxes.

E-Verify

Pursuant to G.S. 143-48.5 and G.S. 147-33.95(g), the undersigned hereby certifies that the Contractor named below, and the Contractor's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes.

Miscellaneous

Choice of Law: The validity of this contract and any of its terms or provisions, as well as the rights and duties of the parties to this contract, are governed by the laws of North Carolina. The Contractor, by signing this contract, agrees and submits, solely for matters concerning this Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Orange County, North Carolina. The place of this contract and all transactions and agreements relating to it, and their situs and forum, shall be Orange County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Amendment: This contract may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the County and the Contractor.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this contract violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this contract shall remain in full force and effect.

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Time of the Essence: Time is of the essence in the performance of this contract.

Key Personnel: The Contractor shall not replace any of the key personnel assigned to the performance of this contract without the prior written approval of the County. The term "key personnel" includes any and all persons identified as such in the contract documents and any other persons subsequently identified as key personnel by the written agreement of the parties.

Care of Property: The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished to it for use in connection with the performance of this contract and will reimburse the County for loss of, or damage to, such property. At the termination of this contract, the Contractor shall contact the County for

instructions as to the disposition of such property and shall comply with these instructions.

Travel Expenses: Reimbursement, if provided in this Agreement, to the Contractor for travel mileage, meals, lodging and other travel expenses incurred in the performance of this contract shall not exceed the rates established in County policy.

Sales/Use Tax Refunds: If eligible, the Contractor and all subcontractors shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this contract, pursuant to G.S. 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

Advertising: The Contractor shall not use the award of this contract as a part of any news release or commercial advertising.

Orange County Living Wage: Orange County is committed to providing its employees with a living wage and encourages agencies to which it provides funding to pursue the same goal. The County's living wage hourly standard, as adopted by the Orange County Board of County Commissioners annually, can be found in the Orange County Budget Ordinance. To the extent possible, Orange County recommends that the Contractor and all subcontractors provide a living wage, as defined in this section, to their employees.

Signatures: This Agreement together with any amendments or modifications may be executed electronically. All electronic signatures affixed hereto evidence the intent of the Parties to comply with Article 11A and Article 40 of North Carolina General Statute Chapter 66.

ATTACHMENT B
SCOPE OF WORK

Orange County Department of Social Services

Federal Tax Id. or SSN_____
Contract # _68-2001_____

A. CONTRACTOR INFORMATION

1. Contractor Agency Name:__Holcomb and Cabe, L.L.P._____

2. *If different* from Contract Administrator Information in General Contract:

Address_____

_____

Telephone Number:_____ Fax Number: _____ Email:_____

3. Name of Program (s):_____Legal Services_____

4. Status: ( ) Public ( ) Private, Not for Profit (X) Private, For Profit

5. Contractor's Financial Reporting Year ____July 1, 2016___ through _____June 30, 2017__

B. Explanation of Services to be provided and to whom (include SIS Service Code): __The Contractor will provide legal consultation to agency staff regarding child welfare issues and adult protective services cases. The Contractor will conduct court proceedings and handle other legal matters on behalf of the County related to adoption, foster care, adult protective services and child protective services. The Contractor is required to meet all goals and outcomes listed in Attachment N._____

C. Rate per unit of Service (define the unit):

1. If Standard Fixed Rate, Maximum Allowable, (See Rates for Services Chart)

_____

2. Negotiated County Rate.

__$165/hour_____

D. Number of units to be provided:_____

E. Details of Billing process and Time Frames; The County will reimburse the Contractor for services described in this contract up to the budgetary limits of the contract allotment. For reimbursement, the Contractor must submit an original and two copies of an invoice by the fifth of the month for the preceding month's expenditures to the designated County Administrator. The County will reimburse the Contractor monthly upon receipt of a complete and correctly filed report.

The Contractor shall be compensated at the hourly rate set forth in this contract for attendance at programs, meetings and seminars relating to Social Services law, and for any training provided to

the Department's employees, and shall be reimbursed for lodging and transportation necessary for attendance at those programs, meetings, seminars and presentations.

The Contractor shall be reimbursed for the services of clerks and legal assistants hired to assist the Contractor in the performance of the Contractor's duties to the County, and the cost of faxing, telephone, copying, and postal expenses at a flat rate of $500.00/month. Related costs and expenses advanced by the Contractor on behalf of the County shall be reimbursed to Contractor.

The Contractor shall be reimbursed for the services of expert witnesses hired to assist the Contractor in the performance of the Contractor's duties to the County.

F. Area to be served/Delivery site(s): __Orange County_____

_____	_____
(Signature of County Authorized Person)	**(Signature of Contractor)**
_____	_____
(Date Submitted)	**(Date Submitted)**

ATTACHMENT C
CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS
AND CERTIFICATION REGARDING NONDISCRIMINATION

Orange County Department of Social Services

I. By execution of this Agreement the Contractor certifies that it will provide a drug-free workplace by:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

B. Establishing a drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The Contractor's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

C. Making it a requirement that each employee be engaged in the performance of the agreement be given a copy of the statement required by paragraph (A);

D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the agreement, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;

E. Notifying the County within ten days after receiving notice under subparagraph (D)(2) from an employee or otherwise receiving actual notice of such conviction;

F. Taking one of the following actions, within 30 days of receiving notice under subparagraph (D)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).

II. The site(s) for the performance of work done in connection with the specific agreement are listed below:

1._____
(Street address)

_____
(City, county, state, zip code)

2._____
(Street address)

_____
(City, county, state, zip code)

Contractor will inform the County of any additional sites for performance of work under this agreement.

False certification or violation of the certification shall be grounds for suspension of payment, suspension or termination of grants, or government-wide Federal suspension or debarment (45 C.F.R. Section 82.510. Section 4 CFR Part 85, Section 85.615 and 86.620).

CERTIFICATION REGARDING NONDISCRIMINATION

The Vendor certifies that it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (h) the Food Stamp Act and USDA policy, which prohibit discrimination on the basis of religion and political beliefs; and (i) the requirements of any other nondiscrimination statutes which may apply to this Agreement.

_____ _____
Signature Title

_____ _____
Agency/Organization Date

(Certification signature should be same as Contract signature.)

ATTACHMENT D

CONFLICT OF INTEREST POLICY

Orange County Department of Social Services

The Board of Directors/Trustees or other governing persons, officers, employees or agents are to avoid any conflict of interest, even the appearance of a conflict of interest. The Organization‘s Board of Directors/Trustees or other governing body, officers, staff and agents are obligated to always act in the best interest of the organization. This obligation requires that any Board member or other governing person, officer, employee or agent, in the performance of Organization duties, seek only the furtherance of the Organization mission. At all times, Board members or other governing persons, officers, employees or agents, are prohibited from using their job title, the Organization's name or property, for private profit or benefit.

A. The Board members or other governing persons, officers, employees, or agents of the Organization should neither solicit nor accept gratuities, favors, or anything of monetary value from current or potential contractors/vendors, persons receiving benefits from the Organization or persons who may benefit from the actions of any Board member or other governing person, officer, employee or agent. This is not intended to preclude bona-fide Organization fund raising-activities.

B. A Board or other governing body member may, with the approval of Board or other governing body, receive honoraria for lectures and other such activities while not acting in any official capacity for the Organization. Officers may, with the approval of the Board or other governing body, receive honoraria for lectures and other such activities while on personal days, compensatory time, annual leave, or leave without pay. Employees may, with the prior written approval of their supervisor, receive honoraria for lectures and other such activities while on personal days, compensatory time, annual leave, or leave without pay. If a Board or other governing body member, officer, employee or agent is acting in any official capacity, honoraria received in connection with activities relating to the Organization are to be paid to the Organization.

C. No Board member or other governing person, officer, employee, or agent of the Organization shall participate in the selection, award, or administration of a purchase or contract with a vendor where, to his knowledge, any of the following has a financial interest in that purchase or contract:

1. The Board member or other governing person, officer, employee, or agent;
2. Any member of their family by whole or half blood, step or personal relationship or relative-in-law;
3. An organization in which any of the above is an officer, director, or employee;
4. A person or organization with whom any of the above individuals is negotiating or has any arrangement concerning prospective employment or contracts.

D. **Duty to Disclosure** -- Any conflict of interest, potential conflict of interest, or the appearance of a conflict of interest is to be reported to the Board or other governing body or one’s supervisor immediately.

E. **Board Action** -- When a conflict of interest is relevant to a matter requiring action by the Board of Directors/Trustees or other governing body, the Board member or other governing person, officer, employee, or agent (person(s)) must disclose the existence of the conflict of interest and be given the opportunity to disclose all material facts to the Board and members of

committees with governing board delegated powers considering the possible conflict of interest. After disclosure of all material facts, and after any discussion with the person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists. In addition, the person(s) shall not participate in the final deliberation or decision regarding the matter under consideration and shall leave the meeting during the discussion of and vote of the Board of Directors/Trustees or other governing body.

F. Violations of the Conflicts of Interest Policy -- If the Board of Directors/Trustees or other governing body has reasonable cause to believe a member, officer, employee or agent has failed to disclose actual or possible conflicts of interest, it shall inform the person of the basis for such belief and afford the person an opportunity to explain the alleged failure to disclose. If, after hearing the person's response and after making further investigation as warranted by the circumstances, the Board of Directors/Trustees or other governing body determines the member, officer, employee or agent has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

G. **Record of Conflict** -- The minutes of the governing board and all committees with board delegated powers shall contain:

1. The names of the persons who disclosed or otherwise were found to have an actual or possible conflict of interest, the nature of the conflict of interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
2. The names of the persons who were present for discussions and votes relating to the transaction or arrangement that presents a possible conflict of interest, the content of the discussion, including any alternatives to the transaction or arrangement, and a record of any votes taken in connection with the proceedings.

.

Approved by:

_____

Name of Organization

_____

Signature of Organization Official

_____

Date

NOTARIZED CONFLICT OF INTEREST POLICY

State of North Carolina

County of Orange

I, _____, Notary Public for said County and State, certify that _____ personally appeared before me this day and acknowledged that he/she is _____ of _____ and by that authority duly given and as the act of the corporation, affirmed that the foregoing Conflict of Interest Policy was adopted by the Board of Directors in a meeting held on the _____ day of _____, _____. Sworn to and subscribed before me this _____ day of _____, ____.

_____
(Official Seal)
Notary Public

My Commission expires _____, 20 ___/

ATTACHMENT E

OVERDUE TAXES

Orange County Department of Social Services

Instructions: Grantee/Provider should complete this certification for all funds received. Entity should enter appropriate data in the yellow highlighted areas. The completed and signed form must be provided to the County Department of Social Services.

Entity's Letterhead

[Date of Certification (mmddyyyy)]

To: Orange County Department of Social Services

Certification:

We certify that the *[insert organization's name]* does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1[1], at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S. 143C-10-1(b).

Sworn Statement:

[Name of Board Chair] and [Name of Second Authorizing Official] being duly sworn, say that we are the Board Chair and [Title of the Second Authorizing Official], respectively, of [insert name of organization] of [City] in the State of [Name of State]; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

_____
Board Chair

_____
[Title of Second Authorizing Official]

Sworn to and subscribed before me on the day of the date of said certification.

_____ My Commission Expires: _____
(Notary Signature and Seal)

[1] G.S. 105-243.1 defines: Overdue tax debt. – Any part of a tax debt that remains unpaid 90 days or more after the notice of final assessment was mailed to the taxpayer. The term does not include a tax debt, however, if the taxpayer entered into an installment agreement for the tax debt under G.S. 105-237 within 90 days after the notice of final assessment was mailed and has not failed to make any payments due under the installment agreement."

ATTACHMENT G
CERTIFICATION REGARDING LOBBYING

Orange County Department of Social Services

Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal, state or local government agency, a Member of Congress, a Member of the General Assembly, an officer or employee of Congress, an officer or employee of the General Assembly, an employee of a Member of Congress, or an employee of a Member of the General Assembly in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal, state or local government agency, a Member of Congress, a Member of the General Assembly, an officer or employee of Congress, an officer or employee of the General Assembly, an employee of a Member of Congress, or an employee of a Member of the General Assembly in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
(4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Notwithstanding other provisions of federal OMB Circulars A-122 and A-87, costs associated with the following activities are unallowable:

Paragraph A.

(1) Attempts to influence the outcomes of any Federal, State, or local election, referendum, initiative, or similar procedure, through in kind or cash contributions, endorsements, publicity, or similar activity;
(2) Establishing, administering, contributing to, or paying the expenses of a political party, campaign, political action committee, or other organization established for the purpose of influencing the outcomes of elections;
(3) Any attempt to influence: (i) The introduction of Federal or State legislation; or (ii) the enactment or modification of any pending Federal or State legislation through communication with any member or employee of the Congress or State legislature (including efforts to influence State or local

officials to engage in similar lobbying activity), or with any Government official or employee in connection with a decision to sign or veto enrolled legislation;

(4) Any attempt to influence: (i) The introduction of Federal or State legislation; or (ii) the enactment or modification of any pending Federal or State legislation by preparing, distributing or using publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign; or

(5) Legislative liaison activities, including attendance at legislative sessions or committee hearings, gathering information regarding legislation, and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in unallowable lobbying.

The following activities as enumerated in Paragraph B are excepted from the coverage of Paragraph A:

Paragraph B.

(1) Providing a technical and factual presentation of information on a topic directly related to the performance of a grant, contract or other agreement through hearing testimony, statements or letters to the Congress or a State legislature, or subdivision, member, or cognizant staff member thereof, in response to a documented request (including a Congressional Record notice requesting testimony or statements for the record at a regularly scheduled hearing) made by the recipient member, legislative body or subdivision, or a cognizant staff member thereof; provided such information is readily obtainable and can be readily put in deliverable form; and further provided that costs under this section for travel, lodging or meals are unallowable unless incurred to offer testimony at a regularly scheduled Congressional hearing pursuant to a written request for such presentation made by the Chairman or Ranking Minority Member of the Committee or Subcommittee conducting such hearing.

(2) Any lobbying made unallowable by subparagraph A (3) to influence State legislation in order to directly reduce the cost, or to avoid material impairment of the organization's authority to perform the grant, contract, or other agreement.

(3) Any activity specifically authorized by statute to be undertaken with funds from the grant, contract, or other agreement.

Paragraph C.

(1) When an organization seeks reimbursement for indirect costs, total lobbying costs shall be separately identified in the indirect cost rate proposal, and thereafter treated as other unallowable activity costs in accordance with the procedures of subparagraph B.(3).

(2) Organizations shall submit, as part of the annual indirect cost rate proposal, a certification that the requirements and standards of this paragraph have been complied with.

(3) Organizations shall maintain adequate records to demonstrate that the determination of costs as being allowable or unallowable pursuant to this section complies with the requirements of this Circular.

(4) Time logs, calendars, or similar records shall not be required to be created for purposes of complying with this paragraph during any particular calendar month when: (1) the employee engages in lobbying (as defined in subparagraphs (a) and (b)) 25 percent or less of the employee's compensated hours of employment during that calendar month, and (2) within the preceding five-year period, the organization has not materially misstated allowable or unallowable costs of any nature, including legislative lobbying costs. When conditions (1) and (2) are met, organizations are not required to establish records to support the allowability of claimed costs in addition to records already required or maintained. Also, when conditions (1) and (2) are met, the absence of time logs, calendars, or similar records will not serve as a basis for disallowing costs by contesting estimates of lobbying time spent by employees during a calendar month.

(5) Agencies shall establish procedures for resolving in advance, in consultation with OMB, any significant questions or disagreements concerning the interpretation or application of this section. Any such advance resolution shall be binding in any subsequent settlements, audits or investigations with respect to that grant or contract for purposes of interpretation of this Circular; provided, however, that this shall not be construed to prevent a contractor or grantee from contesting the lawfulness of such a determination.

Paragraph D.
Executive lobbying costs. Costs incurred in attempting to improperly influence either directly or indirectly, an employee or officer of the Executive Branch of the Federal Government to give consideration or to act regarding a sponsored agreement or a regulatory matter are unallowable. Improper influence means any influence that induces or tends to induce a Federal employee or officer to give consideration or to act regarding a federally sponsored agreement or regulatory matter on any basis other than the merits of the matter.

_____	_____
Signature	Title
_____	_____
Agency/Organization	Date

(Certification signature should be same as Contract signature.)

ATTACHMENT H

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS

Orange County Department of Social Services

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of the fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant will provide immediate written notice to the person to which the proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, determined ineligible or voluntarily excluded from participation in this covered transaction unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency of which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized in paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension, and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

_____ _____
Signature Title

_____ _____
Agency/Organization Date

(Certification signature should be same as Contract signature.)

ATTACHMENT M
STATE CERTIFICATION
Contractor Certifications Required by North Carolina Law

Orange County Department of Social Services

Instructions

The person who signs this document should read the text of the statutes listed below and consult with counsel and other knowledgeable persons before signing.

- The text of Article 2 of Chapter 64 of the North Carolina General Statutes can be found online at: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_64/Article_2.pdf
- The text of G.S. 105-164.8(b) can be found online at: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_105/GS_105-164.8.pdf
- The text of G.S. 143-48.5 (S.L. 2013-418, s. 2.(d)) can be found online at: http://www.ncga.state.nc.us/Sessions/2013/Bills/House/PDF/H786v6.pdf
- The text of G.S. 143-59.1 can be found online at: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.1.pdf
- The text of G.S. 143-59.2 can be found online at: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.2.pdf
- The text of G.S. 143C, Article 6A can be found online at: http://www.ncleg.net/Sessions/2015/Bills/Senate/HTML/S455v5.html

Certifications

(1) **Pursuant to G.S. 143-48.5**, the undersigned hereby certifies that the Contractor named below, and the Contractor's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system." E-Verify System Link: www.uscis.gov

Local government is specifically exempt from Article 2 of Chapter 64 of the North Carolina General Statutes. However, local government is subject to and must comply with North Carolina General Statute §153A-99.1., which states in part as follows:

Counties Must Use E-Verify. - Each county shall register and participate in E-Verify to verify the work authorization of new employees hired to work in the United States.

(2) **Pursuant to G.S. 143-59.1(b)**, the undersigned hereby certifies that the Contractor named below is not an "ineligible Contractor" as set forth in G.S. 143-59.1(a) because:

(a) Neither the Contractor nor any of its affiliates has refused to collect the use tax levied under Article 5 of Chapter 105 of the General Statutes on its sales delivered to North Carolina when the sales met one or more of the conditions of G.S. 105-164.8(b); **and**

(b) [check **one** of the following boxes]

☐ Neither the Contractor nor any of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c) (2) after December 31, 2001; **or**

☐ The Contractor or one of its affiliates **has** incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001 **but** the United States is not the principal market for the public trading of the stock of the corporation incorporated in the tax haven country.

(3) **Pursuant to G.S. 143-59.2(b)**, the undersigned hereby certifies that none of the Contractor's officers, directors, or owners (if the Contractor is an unincorporated business entity) has been convicted of any violation of Chapter 78A of the General Statutes or the Securities Act of 1933 or the Securities Exchange Act of 1934 within 10 years immediately prior to the date of the bid solicitation.

(4) The undersigned hereby certifies further that:

(a) He or she is a duly authorized representative of the Contractor named below;

(b) He or she is authorized to make, and does hereby make, the foregoing certifications on behalf of the Contractor; and

(c) He or she understands that any person who knowingly submits a false certification in response to the requirements of G.S. 143-59.1and -59.2 shall be guilty of a Class I felony.

(5) **Pursuant to G.S. 143C-6A-5**, the undersigned hereby certifies that Contractor has not been identified, and has not utilized the services of any agent or subcontractor, on the list created by the State Treasurer pursuant to G.S. 147-86.58.

Contractor's Name	
Signature of Contractor's Authorized Agent	Date
Printed Name of Contractor's Authorized Agent	Title
Signature of Witness	Title
Printed Name of Witness	Date

The witness should be present when the Contractor's Authorized Agent signs this certification and should sign and date this document immediately thereafter.

ATTACHMENT N
OUTCOMES AND REPORTING

Orange County Department of Social Services

By signing and submitting this document, the Contractor certifies that it agrees to the following:

1. The Contractor agrees to participate in program, fiscal and administrative monitoring and/or audits, making records and staff time available to Federal, State and County staff.

2. The Contractor agrees to take necessary steps for corrective action, as negotiated within a corrective action plan, for any items found to be out of compliance with Federal, State, and County laws, regulations, standards and/or terms of the Contract.

3. The Contractor agrees that continuation of and/or renewal of this Contract is contingent on meeting the following requirements. The Contractor agrees to:

A. Assure that all court proceedings be conducted within the timeframes required by General Statute.
B. Provide case consultation to Orange County Department of Social Services staff within a reasonable timeframe so as to assure client safety and compliance with North Carolina laws and regulations.
C. Assure that all court orders are prepared in a timely manner.

_____ _____
Signature Title

_____ _____
Agency/Organization Date

(Certification signature should be same as Contract signature.)

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-d

SUBJECT: FY 2016-17 Home and Community Care Block Grant for Older Adults Funding Plan

DEPARTMENT: Aging

ATTACHMENT(S):
Recommended Funding Plan

INFORMATION CONTACT:
Janice Tyler, Department on Aging, 245-4255

PURPOSE: To approve the recommended Home and Community Care Block Grant (HCCBG) for Older Adults Funding Plan for Fiscal Year 2016-17.

BACKGROUND: In 1992 the Home and Community Care Block Grant (HCCBG) was established under North Carolina General Statute (NCGS) 143B-181.1 (a)(11) to provide a "common funding stream" for a comprehensive and coordinated system of home and community-based services and opportunities, for older adults. HCCBG services are available to persons age 60 and older.

Administered through the NC Division of Aging and Adult Services and the Area Agencies, HCCBG combines federal and state funds with a local match. Providers typically use a variety of sources to offer programs such as senior centers, in-home aid services, volunteer coordination, and congregate meals. The Block Grant gives boards of county commissioners discretion in budget and administering aging funds.

The State recently confirmed $592,820 as the Orange County funding estimate for FY 2016-17. This is a $29,528 increase from FY 2015-16. $20,000 of the increase will be used to fund the current full-time Mandarin-speaking social worker at the Seymour Center. The remaining balance of $9,528 is proposed for allocation to Senior Care, Inc. for additional adult day health services. In addition, the Department on Aging has budgeted funds for Congregate Meals, Senior Center Operations, Information/Assistance and Transportation through Orange Public Transportation (OPT). The Department of Social Services will contract for In-Home Aid Services. The Funding Plan is attached.

FINANCIAL IMPACT: The Home and Community Care Block Grant for FY 2016-17 provides a total of $592,820 to support a network of aging services throughout Orange County. The required match is provided through funds already included within Departmental and Outside Agency operating budgets.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
  The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

The HCCBG funding supports meals and other activities as well as transportation to the Senior Centers; information and case assistance, in-home services, and adult day health care.

RECOMMENDATION(S): The Manager recommends that the Board approve the Home and Community Care Block Grant Funding Plan for FY 2016-17 in the amount of $592,820 and authorize the Chair to sign the grant documents.

Home and Community Care Block Grant Funding Plan FY 2016-17

Programs	Department/ Agency		Recommended Funding FY 2016-17
Congregate Nutrition Weekday catered noon meals at the Orange County Senior Centers. Participants also have access to a variety of service options including home care options, retirement benefits, wellness activities, and opportunities for recreation, education, and leisure activities.	Aging		$149,284
Information and Assistance Provision of information and options counseling through the senior centers; visits to individuals' homes; consultations for assessment of needs and follow-up, including crossover assistance through Social Services.	Aging		$130,791
Senior Center Operations Grant funds offset a portion of the staff salaries to facilitate operations at the Passmore Center in Hillsborough and the Seymour Center in Chapel Hill.	Aging		$76,494
Transportation (through OPT) Daily fixed transportation routes are provided for seniors to attend activities and services at the two multipurpose senior centers in Chapel Hill and Hillsborough that include the daily Senior Lunch Program.	Aging		$60,418
In-Home Aide Service Contract for personal care and home management tasks to forestall long-term placement.	Social Services		$113,725
Adult Day Health Assistance and support to unpaid caregivers through the supervision of frail elderly participants in a community facility setting under the adult day health and social models.	Senior Care of Orange County, Inc.		$62,108
Total HCCBG Funding Plan			**$592,820**

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-e

SUBJECT: Orange County ABC Board Travel Policy

DEPARTMENT: County Manager and Finance and Administrative Services

ATTACHMENT(S):
Attachment 1. County Travel Policy

INFORMATION CONTACT:
Bonnie Hammersley, (919) 245-2300
Gary Donaldson, (919) 245-2453

PURPOSE: To approve the Orange County Alcoholic Beverage Control (ABC) Board's adoption and continued use of Orange County's travel policy.

BACKGROUND: Five years ago, the North Carolina Alcoholic Beverage Control Commission enacted a new policy requirement that each local ABC Board adopt a travel policy. A local ABC Board can adopt the State of North Carolina's travel policy or the travel policy of the County in which the ABC Board resides.

The Orange County ABC Board voted the last five years and again this year to adopt and continue to use Orange County's travel policy. In order to use the County's policy, the Board of County Commissioners has to approve the Orange County ABC Board's use of the travel policy on an annual basis.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal associated with this item.

FINANCIAL IMPACT: There is no financial impact with approving the Orange County ABC Board's use of the County's travel policy.

RECOMMENDATION(S): The Manager recommends that the Board approve the Orange County ABC Board's use of the County's travel policy.

ORANGE COUNTY TRAVEL POLICY

1. **Purpose**
To establish uniform procedures for authorization of travel by Orange County employees conducting County business and to establish procedures for the reimbursement of the cost of authorized travel.

2. **General**
The County is committed to managing travel costs while providing a reasonable balance between the needs of the County and the needs of the traveler.

The policy of the County is to reimburse the employee/official traveling on authorized Orange County business for all legitimate expenses incurred. Lodging and airfare can be paid via a County P-Card once the trip is authorized. The Department Head or his/her designee is responsible for monitoring the initial need for the travel and the availability of funds so that the cost of travel to the County is reasonable and necessary.

All County travel is subject to the availability of funds.

3. **Policy Coverage**
All employees of the County, full or part time, either probationary, permanent, or temporary are covered by this policy, including the County Manager, the County Sheriff, the Register of Deeds, and all others subject to Department Head approval, such as volunteers and advisory board members.

4. **Travel Authorization**

a. **Overnight and Out-of-State Travel**
Prior to making an overnight or out-of-state trip, an employee must obtain written authorization from the appropriate supervisor, as outlined below:

Traveling Employee	Approval Required
County Staff	Department Head
Department Head	Assistant County Manager or County Manager
Assistant County Manager	County Manager
Out of State Travel (all)	County Manager

Overnight travel will be authorized only for employees traveling to destinations of at least 60 miles from the employee's normal place of work. Exceptions may be made on a case-by-case basis when the employee needs to stay beyond the normal work day (Conference or workshop schedule starts before 8:00 or extends beyond 6:00 PM or employee is responsible for organizing conferences, workshops and seminars). Overnight and out-of-state travel must be authorized using the Travel Authorization Form. If a workshop, seminar or conference is being attended, a copy of the agenda must be attached.

b. **Non-overnight Travel**
Non-overnight travel may be authorized orally by the County Manager, Department Head, or Supervisor prior to making the trip. The Travel Authorization Form is not required for this travel.

5. **Reimbursement after Travel**
The traveler may elect to pay all expenses out of personal funds and request reimbursement from the Finance Department within 30 days of completed travel using the Travel and Expense Statement Form. Requests for less than $10.00 may be deferred and combined with subsequent months' requests. Travel expenses properly documented and submitted to Finance within the prescribed time limit will be reimbursed on the next scheduled pay day.

Only expenses directly related to and appropriately classified as travel expenses will be reimbursed. Receipts are required and must be submitted for the following travel expenses:

- Hotel/Motel charges
- Common carrier tickets or stubs
- Parking charges
- Registration and workshop receipts
- Rental car receipts
- Gasoline, motor oil and repair service receipts

6. **Travel Advances**
A traveler may request an advance using the Travel Authorization Advance Form. Advances are authorized for overnight travel only, with the exception of registration fees.

a. A travel advance may include allowances for:
- Meals
- Lodging
- Registration
- Personal vehicle mileage

b. If a travel advance is requested, the requester shall prepare a Check Request Form for each check requested. After required signatures are obtained, the check request(s) shall be forwarded to the Finance Department no less than five working days prior to the next scheduled accounts payable date.

c. A travel advance must be cleared within 30 working days after returning from travel by completing a Travel and Expense Statement Report (For Travel Advance Receipts). Failure to do so may result in an amount equal to the advance being deducted from the traveler's next pay check.

7. **P-Cards**
Orange County Procucurent cards can be used to pay for certain expenses both prior to and during the trip. Procurement cards must be activated on a case by case basis for travel. The employee's (or department designee's) P-Card will only be authorized for travel if the Financial Services Department has a fully executed Travel Authorization Form

a. Procurement Cards can be used to pay for:
- Airfare
- Lodging
- Registration

8. **Use of County Vehicles**
See Department of Public Works Vehicle Use Policy

9. **Allowable Expenses**

a. **Overnight Travel**

(1) **Transportation**

Personal Vehicle - Transportation shall be by the most direct route. A traveler may elect to use a personal vehicle in lieu of coach class air, though living expenses will be reimbursed only for the period required based on airplane travel time, unless the use of the employee's personal vehicle is for the convenience of the County. Reimbursement for use of a personal vehicle is at the prevailing non-taxable rate per mile allowed by the IRS, or air coach rate, whichever is less. The Financial Services Department shall adjust the mileage rate when it receives notification of a mileage rate change to be effective at the later of the beginning of the subsequent month or whenever the new rate is effective.

Air Travel - It is the traveler's responsibility to acquire the best air travel rate available. When a traveler can show a net savings on a airline ticket by extending travel (i.e. over a Saturday night) it is recommended that the traveler take advantage of this savings. However, the additional hotel room and meal costs should be taken into consideration when computing this net savings.

Requests for reimbursements should be made using the Travel and Expense Statement. All applicable paid receipts should be attached to ensure reimbursement.

Rental Car - With prior written authorization from the County Manager, the cost of renting an automobile will be allowed if it is determined that no other mode of transportation is as economical or practical. For reimbursement, a validated paid receipt must be attached to the traveler's Travel and Expense Statement. When renting vehicles, the traveler should not purchase any additional insurance (collision, theft, vandalism, etc.). Any accidents or damages to a rental car, other vehicles, persons or properties, caused by rental vehicle operated by a County traveler is covered under the County's insurance program.

Other Expenses - Bus, taxi and subway fares are additional allowable expenses.

Traffic Violations - Traffic violations such as, but not limited to, parking and speeding tickets are the responsibility of the traveler and will not be reimbursed.

(2) **Lodging**

Lodging expenses will be reimbursed at the actual cost of the room, provided:

- The lodging is reasonably priced in relation to the area.
- The traveler takes advantage of special convention or negotiated rates.

The Finance Department reviews in advance the requested lodging reimbursement rate. Any rate not in accordance with the above provisions requires the County Manager's advance approval.

For reimbursement, the paid bill for lodging must be attached to the traveler's Travel and Expense Statement.

A County traveler sharing a room with a non-county employee will be reimbursed at the single occupancy rate only.

(3) **Meals**
The daily allowance for meals for in-state travel will be in accordance with the meal portion of the second tier of M&IE (meals and incidental expense) rates established under IRS guidelines which are currently the total M&IE rate less $3 per day . The daily allowance for meals for out of state travel will be paid in accordance with the meal portion of the M&IE rates established under IRS guidelines for the travel destination location. Meals for partial day travel will be reimbursed with the approval of the appropriate supervisor based on the meal breakdown in the per diem schedule. The Financial Services Department shall adjust the per diem rates when it receives notification of a per diem rate change to be effective at the later of the beginning of the subsequent month or whenever the new rate is effective.

(4) **Registration Fees**
Conference, convention or training registration fees may be paid in advance by the County or the traveler. Paid receipts are required for reimbursement when fees are paid by the traveler.

(5) **Parking Fees**
Paid receipts are required for reimbursement of parking fees. Tips to parking attendants will not be reimbursed.

(6) **Telephone Charges**
A personal "safe arrival" three minute telephone call is authorized. Business telephone calls will be reimbursed with sufficient justification using the Travel and Expense Statement.

(7) **Non-reimbursable Items**
♦Alcoholic Beverages
♦In Room Movies
♦Family or Other Traveling Companions' Expenses
♦Maid Services
♦Red Cap Services (except for those with a handicap or special needs)

(8) **Cancellations**
In the event of canceled travel plans, it is the traveler's responsibility to pursue all available refunds. The County will reimburse non-refundable costs if the cancellation is the result of a County action, an emergency, or any other situation deemed reasonable by the appropriate department head or supervisor. Non-refundable items must be reported to the Financial Services Department.

b. **Non-overnight Travel**

(1) **Advances**

With the exception of registration fees, travel advances will **not** be made for non-overnight travel.

(2) **Transportation**

County employees are encouraged to use County-owned vehicles instead of personal vehicles when available. When travel is authorized by personal vehicle, reimbursement is allowed at the prevailing non-taxable rate per mile allowed by the Internal Revenue Service.

(3) **Meals**

An employee involved in one day or partial day travel shall be reimbursed for meals only when the destination is located at least 35 miles from the employee's normal place of work or such expenses are incurred as a result of attendance at a formal workshop, conference, or seminar. Meal reimbursements will be made in accordance with the established per diem rates.

(4) **Registration Fees**

Fees may be paid in advance by the County or employee. Paid receipts are required for reimbursement when registration fees are paid by the employee.

(5) **Parking**

A paid receipt is required for reimbursement of this expense.

10. **Responsibilities**

It is the responsibility of the Financial Services Department to manage this policy. Financial Services will review the requests for reimbursements and ensure all provisions of this policy have been followed. Once any travel discrepancies have been reconciled with the appropriate Department Head, Supervisor, or traveler, a Finance Department representative will ensure timely payment of the traveler's expenses. Once Financial Services receives a fully executed Travel Authorization Form, they will retain both the original copy and an electronic copy. Financial Services will send an electronic copy of the executed form via email to the employee and/or Department designee. It is the responsibility of the employee or department designee to work with the Purchasing Agent to authorize travel on the appropriate P-Card

Revisions and dissemination of this policy are the responsibility of the Financial Services Department.

Effective July 1, 2009 (revised 11-18-2014)

ORD-2016-023

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda Item No. 5-f

SUBJECT: Fiscal Year 2015-16 Budget Amendment #10

DEPARTMENT: Finance and Administrative Services

ATTACHMENT(S):
Attachment 1. Budget as Amended Spreadsheet
Attachment 2. Year-To-Date Budget Summary

INFORMATION CONTACT:
Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

PURPOSE: To approve budget, grant, and capital project ordinance amendments for fiscal year 2015-16.

BACKGROUND:

REVENUES:

Department of Aging

1. The Department on Aging has received notification of additional revenue for Operation Fan. Duke Energy donated funds, totaling $3,242, for fans and window air conditioning units, for Orange County adults 60 years old and over. This budget amendment provides for the receipt of these additional funds. *(See Attachment 1, column 1)*

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
  The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

Technical Amendment

2. The following is provided for clarification and information purposes only; no new funds are being recommended. The table provided in the abstract for Budget Amendment #9 incorrectly stated the Senior Citizen Health Promotion Wellness Grant project annual budget totals. A corrected table is provided below. This technical budget amendment provides for the following amended Senior Citizen Health Promotion

Wellness Grant Project Ordinance to agree with the Budget as Amended spreadsheet:

Senior Citizen Health Promotion Wellness Grant - Project # 294303

Revenues for this project:

	Current FY 2015-16 (BOA# 9)	FY 2015-16 Amendment (BOA# 9)	FY 2015-16 Revised (BOA# 9)
Senior Citizen Wellness Funds	$157,937	$2,076	$160,011
Total Project Funding	**$157,937**	**$2,076**	**$160,011**

Appropriated for this project:

	Current FY 2015-16 (BOA# 9)	FY 2015-16 Amendment (BOA# 9)	FY 2015-16 Revised (BOA# 9)
Senior Citizen Wellness	$157,937	$2,076	$160,011
Total Costs	**$157,937**	**$2,076**	**$160,011**

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal associated with this item.

Animal Services

3. The Animal Services Department received notification of the following additional revenues:
   - **Community Giving Fund** – receipt of an additional $815 to purchase medication for heartworm positive canines.
   - **Trupanion Donation** – Animal Services has received a $450 donation from Trupanion to be used to purchase medical supplies related to the care of sheltered animals.

This budget amendment provides for the receipt of these additional funds. *(See Attachment 1, column 2)*

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

Miscellaneous

4. The FY 2015-16 Board of Commissioners' Approved Budget included funds for an anticipated Health and Dental Insurance increases of up to $140,000 in a Governing and Management Non-Departmental line item. This budget amendment provides for the actual allocation of $118,900 within departments to cover health and dental insurance expenditures in FY 2015-16. *(See Attachment 1, column 3)*

5. The FY 2015-16 Board of Commissioners' Approved Budget also included funds of up to $1,604,015 for a Wage Increase of 2.0%, effective July 1, 2015 and an employee performance award of either $500 or $1,000, effective with Work Planning and Performance Review (WPPR) dates from July 1, 2015 to June 30, 2016. This budget amendment provides for the actual allocation of $1,547,820 within departments to

cover the Wage Increase and performance awards in FY 2015-16. *(See Attachment 1, column 4)*

6. The FY 2015-16 Board of Commissioners' Approved Budget included Salary Savings funds of $750,000 and Equity Retention funds of $30,000 in FY 2015-16. This budget amendment provides for the actual allocation of these funds within the affected departments to cover these Salary Savings and Equity Retention funds in FY 2015-16. *(See Attachment 1, column 5)*
7. The FY 2015-16 Board of Commissioners' Approved Budget included funds of up to $600,000 to continue the County match of employees' 401k contributions of up to $63.00 per pay period for all general (non-sworn law enforcement officer) employees. This budget amendment provides for the allocation of projected year-end actuals of $598,715 within departments to cover these increases. *(See Attachment 1, column 6)*

SOCIAL JUSTICE IMPACT: There are no Orange County Social Justice Goals associated with these items.

Emergency Telephone System Fund (E911 Fund)

8. As per the State E911 Board and N.C. General Statute 62A-46, salary and benefits of personnel are not an eligible expense to be paid out directly from the E911 Fund as personnel expenses. However, eligible expenses for work tasks directly related to E911 services do qualify for cost reimbursement by the E911 Fund if reflected as Contractual Services or Functional Service Costs. This budget amendment provides for the transfer of the 2.0 FTE positions currently budgeted in the E911 Fund to Emergency Services – Communications division within the General Fund, and provides for an estimated 95% of their duties to be eligible for cost reimbursement from the E911 Fund. The net cost to the General Fund is 5% of the total personnel costs, which is estimated to be $6,323. *(See Attachment 1, column 7)*

SOCIAL JUSTICE IMPACT: There are no Orange County Social Justice Goals associated with these items.

Governing and Management Non-Departmental

9. At its May 5, 2016, the Board of County Commissioners approved the allocation of $20,000 from the Board of Commissioners' FY 2015-16 Contingency account to fund the initial costs of the Bond Education Committee's work. This budget amendment provides for the allocation from the BOCC Contingency account to the Bond Referendum Education non-departmental account. *(See Attachment 1, column 8)*

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal associated with this item.

Asset Management Services

10. The Friends of the Seymour Center have donated funds to the County's Community Giving Fund to cover the costs of a storage shed to be installed at the Robert and Pearl Seymour Center in Chapel Hill. This budget amendment provides for the receipt of $5,230 from the Community Giving Fund for the above mentioned purpose. *(See Attachment 1, column 9)*

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal associated with this item.

Health Department

11. The Health Department has received a donation of $10,000 from the Doval and Theresa Watson Foundation for the Family Success Alliance, to be used for the Zone 6 Kindergarten Readiness Program. *(See Attachment 1, column 10)*

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: FOSTER A COMMUNITY THAT REJECTS OPPRESSION AND INEQUALITY**
  The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

County Capital Project Ordinance

12. The County has received donations totaling $3,500 through the Community Giving Fund for the proposed Southern Campus Veterans Memorial. The funds will be used for the preparation of a concept plan for the project. This budget amendment provides for the receipt of these funds and establishes the following Southern Campus Veterans Memorial Capital Project Ordinance:

Southern Campus Veterans Memorial - Project # 10060

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Donations	$0	$3,500	$3,500
Total Project Funding	**$0**	**$3,500**	**$3,500**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Veterans Memorial Project	$0	$3,500	$3,500
Total Costs	**$0**	**$3,500**	**$3,500**

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal associated with this item.

FINANCIAL IMPACT: Financial impacts are included in the background information above. This budget amendment provides for the receipt of these additional funds and increases the FY 2015-16 budget in the General Fund by $26,060.

RECOMMENDATION(S): The Manager recommends the Board approve the budget, grant, and capital project ordinance amendments for fiscal year 2015-16.

Attachment 1. Orange County Proposed 2015-16 Budget Amendment
The 2015-16 Orange County Budget Ordinance is amended as follows:

	Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA #9	#1. Department on Aging - additional revenue ($3,242) from Duke Energy for Operation Fan	#2 Animal Services - receipt of donations ($815) through the Community Giving Fund and a donation ($450) from Trupanion	#3. Allocation to Departments of Health and Dental Insurance increases totaling $118,899 budgeted in a Governing and Management Non-Departmental account in FY 2015-16	#4. Allocation to Departments of $1,547,820 for Wage increase and employee performance awards budgeted in a Governing and Management Non-Departmental account in FY 2015-16	#5. Allocation from Departments to Salary Savings of $750,000 and allocation to Departments for Equity Retention funds of $30,000 budgeted in a Governing and Management Non-Departmental account in FY 2015-16	#6. Allocation to Departments of $598,715 to match employees' 401k match budgeted in a Governing and Management Non-Departmental account in FY 2015-16	#7. Move E911 Personnel from the E911 Fund to ES - Communications in the General Fund, as per State E911 Board requirements, and then have the majority of eligible costs charged back as Functional Service Costs to the E911 Fund	#8. Approved Use of $20,000 from BOCC Contingency to the Bond Referendum Education non-departmental account	#9. Receipt of donated funds of $5,230 from the Community Giving Fund to cover the costs of a storage shed at the Robert and Pearl Seymour Center	#10. Health Department - Doval and Theresa Watson Foundation Donation for Family Success Alliance	Budget as Amended Through BOA #10
General Fund															
Revenue															
Property Taxes	$ 147,551,332	$ -	$ 147,551,332	$ 147,551,332	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 147,551,332
Sales Taxes	$ 20,652,132	$ -	$ 20,652,132	$ 20,652,132	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,652,132
License and Permits	$ 313,000	$ -	$ 313,000	$ 626,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 626,000
Intergovernmental	$ 15,000,278	$ -	$ 15,000,278	$ 20,901,296	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,901,296
Charges for Service	$ 10,766,030	$ -	$ 10,766,030	$ 10,865,883	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,865,883
Investment Earnings	$ 52,500		$ 52,500	$ 52,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 52,500
Miscellaneous	$ 737,468		$ 737,468	$ 983,184	$ 3,242	$ 1,265							$ 5,230	$ 10,000	$ 1,002,921
Transfers from Other Funds	$ 1,052,600		$ 1,052,600	$ 1,082,600											$ 1,082,600
Fund Balance	$ 10,650,770	$ 1,298,548	$ 11,949,318	$ 12,146,690							$ 6,323				$ 12,153,013
Total General Fund Revenues	$ 206,776,110	$ 1,298,548	$ 208,074,658	$ 214,548,617	$ 3,242	$ 1,265	$ -	$ -	$ -	$ -	$ 6,323	$ -	$ 5,230	$ 10,000	$ 214,574,677
Expenditures															
Governing & Management	$ 17,114,396	$ 215,612	$ 17,330,008	$ 17,453,331	$ -	$ 1,265	$ (105,436)	$ (1,337,743)	$ 623,524	$ (499,665)	$ -	$ -	$ 5,230	$ -	$ 16,140,506
General Services	$ 21,381,050	$ 104,494	$ 21,485,544	$ 21,485,544	$ -	$ -	$ 12,163	$ 154,871	$ (18,222)	$ 71,857	$ -	$ -	$ -	$ -	$ 21,706,213
Community & Environment	$ 8,339,213	$ 149,498	$ 8,488,711	$ 8,546,359	$ -	$ -	$ 10,124	$ 169,282	$ (110,396)	$ 74,675	$ -	$ -	$ -	$ -	$ 8,690,044
Human Services	$ 34,132,636	$ 708,548	$ 34,841,184	$ 39,798,334	$ 3,242	$ -	$ 44,765	$ 542,821	$ (259,308)	$ 229,201	$ -	$ -	$ -	$ 10,000	$ 40,369,055
Public Safety	$ 23,316,875	$ 120,396	$ 23,437,271	$ 23,535,712	$ -	$ -	$ 35,491	$ 429,564	$ (216,828)	$ 104,256	$ 6,323	$ -	$ -	$ -	$ 23,894,518
Culture & Recreation	$ 2,866,171	$ -	$ 2,866,171	$ 2,897,401	$ -	$ -	$ 2,893	$ 41,205	$ (18,770)	$ 19,676	$ -	$ -	$ -	$ -	$ 2,942,405
Education	$ 94,484,256		$ 94,484,256	$ 94,484,256	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 94,484,256
Transfers Out	$ 5,141,513		$ 5,141,513	$ 6,347,680	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ 6,347,680
Total General Fund Appropriation	$ 206,776,110	$ 1,298,548	$ 208,074,658	$ 214,548,617	$ 3,242	$ 1,265	$ -	$ -	$ -	$ -	$ 6,323	$ -	$ 5,230	$ 10,000	$ 214,574,677
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Emergency Telephone System Fund															
Revenues															
Charges for Services	$ 562,338		$ 562,338	$ 562,338											$ 562,338
Grant Funds	$ -		$ -	$ -											$ -
From General Fund	$ -		$ -	$ -											$ -
Appropriated Fund Balance	$ 362,761	$ 39,174	$ 401,935	$ 401,935							$ (6,323)				$ 395,612
Total Revenues	$ 925,099	$ 39,174	$ 964,273	$ 964,273	$ -	$ -	$ -	$ -	$ -	$ -	$ (6,323)	$ -	$ -	$ -	$ 957,950
Expenditures															
Emergency Telephone System Fund	$ 925,099	$ 39,174	$ 964,273	$ 964,273							$ (6,323)				$ 957,950

Year-To-Date Budget Summary

Fiscal Year 2015-16

General Fund Budget Summary

Original General Fund Budget	$206,776,110
Additional Revenue Received Through Budget Amendment #10 (June 21, 2016)	
Grant Funds	$36,005
Non Grant Funds	$6,260,319
General Fund - Fund Balance for Anticipated Appropriations (i.e. Encumbrances)	$1,298,548
General Fund - Fund Balance Appropriated to Cover Anticipated and Unanticipated Expenditures	$203,695
Total Amended General Fund Budget	**$214,574,677**
Dollar Change in 2015-16 Approved General Fund Budget	$7,798,567
% Change in 2015-16 Approved General Fund Budget	3.77%

Paul:
includes $5,000 for Orange County's additional share of the Historic Resources Inventory Grant, and $72,956 in County funds toward the OC Building Futures Program Grant (BOA #1); $75,340 for the Purchase of Mobile Field Computing Units for the Sheriff's Department (BOA #1-B); $22,000 for the Purchase of a motorcycle unit from drug forfeiture funds for the Sheriff's Department (BOA #4); $20,000 in support of drug treatment court screening and client support activities (BOA #7); $2,076 to Senior Citizen Health Promotion Wellness Grant (BOA #9); $6,323 for Net difference of eligible Personnel charges to E911 fund (BOA #10)

Authorized Full Time Equivalent Positions

Original Approved General Fund Full Time Equivalent Positions	862.625
Original Approved Other Funds Full Time Equivalent Positions	88.450
Amended Approved General Fund Full Time Equivalent Positions	864.625
Amended Approved Other Funds Full Time Equivalent Positions	86.450
Position Reductions during Mid-Year	(1.000)
Additional Positions Approved Mid-Year	2.000
Total Approved Full-Time-Equivalent Positions for Fiscal Year 2015-16	**1,903.150**

Paul:
moves 2.0 FTE from E911 Fund to General Fund (BOA #10)

Paul:
elimination of a vacant Senior Public Health Educator position in the Smart Start Grant Project (BOA #1)

Paul:
approved a 1.0 FTE Criminal Case Assessment Specialist position in the County Manager's Office (1/21/16)
approved 1.0 FTE position in Health related to the Central Permitting project (2/2/16)

ORD-2016-024

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-g

SUBJECT: Application for North Carolina Education Lottery Proceeds for Chapel Hill – Carrboro City Schools (CHCCS) and Contingent Approval of Budget Amendment #10-A Related to CHCCS Capital Project Ordinances

DEPARTMENT: County Manager and Finance and Administrative Services

ATTACHMENT(S):
Attachment 1. CHCCS – Lottery Proceeds Debt Service Application

INFORMATION CONTACT:
Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

PURPOSE: To approve an application to the North Carolina Department of Public Instruction (NCDPI) to release proceeds from the NC Education Lottery account related to FY 2015-16 debt service payments for Chapel Hill – Carrboro City Schools (CHCCS), and to approve Budget Amendment #10-A (amended School Capital Project Ordinances), contingent on the NCDPI's approval of the application.

BACKGROUND: Both County School Systems have previously presented approved resolutions from their respective Boards requesting that the County modify its Capital Funding Policy by applying accumulated lottery funds to debt service payments, and permitting current year withdrawals of lottery proceeds immediately after the State's quarterly lottery fund allocations. This policy expedites both the application process and the receipt of funds for both school systems.

Currently, the accumulated available lottery proceeds for Chapel Hill – Carrboro City Schools (CHCCS) is $318,062. The attached application requests NCDPI to release lottery proceeds in the amount of $317,000 to cover debt service for projects previously financed for the Chapel Hill – Carrboro City School system.

Budget Amendment #10-A provides for the receipt of the Lottery Proceeds, contingent on NCDPI's approval of the application, and substitutes the amount of Lottery Proceeds approved for debt service as additional Pay-As-You-Go (PAYGO) funds for FY 2015-16 for CHCCS long-range capital needs and projects, and amends the budgets for the following CHCCS capital projects:

Chapel Hill – Carrboro City Schools ($317,000):

Athletic Facilities ($100,000) – Project # 54002 (Funds will be used to complete the Chapel Hill High School and Carrboro High School athletic track and field improvements)

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
From General Fund (PAYG)	$1,095,000	$100,000	$1,195,000
Total Project Funding	**$1,095,000**	**$100,000**	**$1,195,000**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Athletic Facilities	$1,095,000	$100,000	$1,195,000
Total Costs	**$1,095,000**	**$100,000**	**$1,195,000**

ADA Requirements ($45,000) – Project # 54000 (Funds will be used to continue installation of ramps, sidewalks, and ADA compliant water coolers throughout the district)

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
From General Fund (PAYG)	$265,616	$45,000	$310,616
Total Project Funding	**$265,616**	**$45,000**	**$310,616**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
General Renovations	$265,616	$45,000	$310,616
Total Costs	**$265,616**	**$45,000**	**$310,616**

Classroom/Academic Improvements ($64,896) – Project # 53025 (Funds will be used to replace defective casework in classrooms)

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
From General Fund (PAYG)	$1,460,711	$64,896	$1,525,607
Total Project Funding	**$1,460,711**	**$64,896**	**$1,525,607**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Construction	$1,460,711	$64,896	$1,525,607
Total Costs	**$1,460,711**	**$64,896**	**$1,525,607**

Abatement Projects ($35,000) – Project # 54001 (Funds will be used to address and correct indoor air quality issues)

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
From General Fund (PAYG)	$495,080	$35,000	$525,080
Total Project Funding	**$495,080**	**$35,000**	**$525,080**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Abatement	$495,080	$35,000	$525,080
Total Costs	**$495,080**	**$35,000**	**$525,080**

Fire/Safety/Security ($72,104) – Project # 54004 (Funds will be used to continue the replacement of first generation analogue cameras with Internet Protocol high resolution cameras)

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Lottery Proceeds	$80,000	$0	$80,000
From General Fund (PAYG)	$902,896	$72,104	$975,000
Total Project Funding	**$982,896**	**$72,104**	**$1,055,000**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Emergency/Security Systems	$982,896	$72,104	$1,055,000
Total Costs	**$982,896**	**$72,104**	**$1,055,000**

FINANCIAL IMPACT: The total Lottery Proceeds requested from the NCDPI for Chapel Hill–Carrboro City Schools is $317,000.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board approve, and authorize the Chair to sign, the application for North Carolina Education Lottery Proceeds; and approve Budget Amendment #10-A receiving the Lottery Proceeds and the amended CHCCS Capital Project Ordinances, contingent on NCDPI's approval of the application.

APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY

Approved: _____

Date: _____

County: Orange County

LEA: Chapel Hill-Carrboro City Schools

Address: P.O. Box 8181, Hillsborough, NC

Contact Person: Gary Donaldson

Title: Chief Financial Officer

Phone: (919) 245-2453

Project Title: FY 2015-16 Debt Service (2012 Installment Financing issued April 2012)

Location: ____

Type of Facility: _____

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds…

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Debt Service associated with the 2012 Installment Financing issued April 2012 for Northside Elementary School

Estimated Costs:

Purchase of Land	$	
Planning and Design Services		
New Construction		
Additions / Renovations		
Repair		
Debt Payment / Bond Payment		317,000.00
TOTAL	$	317,000.00

Estimated Project Beginning Date: July 2015

Est. Project Completion Date: June 2016

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of $ 317,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

_____

(Signature — Chair, County Commissioners) (Date)

_____

(Signature — Chair, Board of Education) (Date)

ORD-2016-025

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda Item No. 5-h

SUBJECT: Resolution of Approval – Conservation Easement for the Captain John S. Pope Farm; and Approval of Budget Amendment #10-B

DEPARTMENT: Environment, Agriculture, Parks and Recreation (DEAPR)

ATTACHMENTS
1. Resolution of Approval
2. Location Map
3. Site Map
4. Draft Conservation Easement

INFORMATION CONTACT:
David Stancil, 245-2510
Rich Shaw, 245-2514

PURPOSE: To consider a resolution to approve the purchase of and acceptance by Orange County of an agricultural conservation easement for the Captain John S. Pope farm; and approve Budget Amendment #10-B.

BACKGROUND: The acquisition of conservation easements to protect highly important natural and cultural resource lands in Orange County is a longstanding goal of the Board of Commissioners, and is a priority of the Lands Legacy program. Since 2001, the County has partnered with landowners and other entities to protect 2,080 acres of prime farmland and natural areas with conservation easements.

Over the past four years, DEAPR has worked with Robert and Gail Pope and the Eno River Association on a project to conserve highly significant land and water resources at the Captain John S. Pope farm located at 6909 Efland-Cedar Grove Road (Cedar Grove Township). The Popes raise organic tobacco on this farm, which has remained in continuous operation by the Pope family since at least 1870.

The 73-acre farm is located in the Upper Eno Protected Watershed, a priority watershed for acquiring agricultural easements in a dual effort to protect prime farmland and drinking water quality. The farm drains to the West Fork Eno River, which supplies drinking water for the Town of Hillsborough and customers of the Orange-Alamance Water System.

Robert and Gail Pope intend to grant a permanent conservation easement that will restrict future development to protect prime farmland and headwater streams, as well as scenic views of the historic farmstead from Efland-Cedar Grove Road. All non-agricultural development rights will be extinguished through the conservation easement. The easement will prohibit future subdivision and allow for no home sites aside from the existing residence (ca. 1874). A 2.28-acre portion of the property will be excluded from the easement to allow construction of a future home on the site of Mr. Pope's parents' former residence in the far southwest corner of the property along Efland-Cedar Grove Road. Future farm activities will

be in accordance with a Conservation Plan prepared for this farm by the Orange Soil & Water Conservation District.

A conservation easement would enhance the protection of this historic farm, which is listed on the **National Register of Historic Places**. According to the National Register, the Pope Farm is one of the best-preserved rural complexes in northern Orange County, exemplifying a mid-sized tobacco farm of the type that prospered from the late 19th century until the 1960s. The complex includes a two-story farmhouse (built 1870-74) and 20 historic outbuildings. The farm was designated a **Local Historic Landmark** by Orange County in 2012, and is also recognized as a **Century Farm** by the NC Department of Agriculture and Consumer Services. Finally, the farm is also enrolled in the County's **Enhanced Voluntary Agricultural District** (EVAD) program.

The planned agricultural conservation easement would be held jointly by Orange County and the Eno River Association. The easement would complement the technical assistance from the Orange Soil and Water Conservation District and will also protect stream buffers with separate funding from the Upper Neuse Clean Water Initiative (City of Raleigh).

The planned agricultural conservation easement area is depicted on the attached site map. A draft deed of conservation easement is also provided.

FINANCIAL IMPACT: The value of the conservation easement is $185,000, which was determined by an appraisal by Kirkland and Associates. DEAPR has worked with the Eno River Association to identify the following funding sources:

Orange County (Lands Legacy)	$ 87,000 (47%)
NC Agricultural Dev. & Farmland Preservation Trust Fund	52,000 (28%)
Landowner donation	46,000 (25%)
	$ 185,000

The purchase price for the conservation easement is $139,000, which is 75 percent of the appraised value ($185,000) as determined by an appraisal by Kirkland and Associates. The landowners will donate 25 percent of the easement value ($46,000), meaning they will forgo that amount and, instead, will be eligible for federal income tax benefits.

Funds for the easement purchase would come from Orange County ($87,000 purchase price plus $10,000 for boundary survey and closing costs), the NC Agricultural Development and Farmland Preservation Trust Fund ($52,000), and the Eno River Association (in-kind match).

The County's share of funds ($97,000) would come from existing funds budgeted and approved for the Lands Legacy program (Land Legacy Fund).

The subject property is enrolled in the Present Use Value taxation program, so the conservation easement would not lessen the amount of property taxes paid to the County. The decrease in the property's market value caused by the conservation easement (and extinguishing of a portion of its development rights) would not lower the property value to a level that is less than the current present use value ($61,047).

With this allocation, approximately $3.1 million remains available in the Lands Legacy Capital Project. This Budget Amendment #10-B provides for the use of the above mentioned funds, and amends the following Capital Project Ordinances:

Lands Legacy Capital Project (-$97,000*) - Project # 20011*

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Alternative Financing	$3,251,472	$0	$3,251,472
From General Fund	$301,500	($97,000)	$204,500
Donations	$1,000	$0	$1,000
Appropriated Fund Balance	$9,337	$0	$9,337
Total Project Funding	**$3,563,309**	**($97,000)**	**$3,466,309**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Lands Legacy Program	$3,563,309	($97,000)	$3,466,309
Total Costs	**$3,563,309**	**($97,000)**	**$3,466,309**

Conservation Easements Capital Project ($97,000*) - Project # 20006*

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Alternative Financing	$840,632	$0	$840,632
From General Fund	$556,896	$97,000	$653,896
Donations	$1,020	$0	$1,020
NC Agriculture Development Grant	$135,480	$0	$135,480
Eno River Association	$252,843	$0	$252,843
Upper Neuse Clean Water Initiative	$54,000	$0	$54,000
NC Conservation Reserve Program	$18,800	$0	$18,800
Contribution from Hillsborough	$6,157	$0	$6,157
USDA Farmland Protection	$936,000	$0	$936,000
Total Project Funding	**$2,801,828**	**$97,000**	**$2,898,828**

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Lands Legacy Program	$2,801,828	$97,000	$2,898,828
Total Costs	**$2,801,828**	**$97,000**	**$2,898,828**

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board adopt and authorize the Chair to sign the resolution approving the acceptance by Orange County of the conservation easement and authorize the Chair and the Clerk to sign the conservation easement agreement, subject to final review by staff and County Attorney, with a closing and recordation of the document expected to occur on or about July 31, 2016, and approve Budget Amendment #10-B.

ORANGE COUNTY BOARD OF COMMISSIONERS

RESOLUTION

Approval of Agricultural Conservation Easement between Orange County and the Eno River Association and Robert and Gail Pope

WHEREAS, agriculture in Orange County is an important facet of the economy and time honored way of life in the County; and

WHEREAS, Orange County has an adopted goal promoting the preservation of farmland in the County; and

WHEREAS, one component of the Lands Legacy Program is the acquisition of conservation easements on prime farmland within water supply watersheds; and

WHEREAS, the Captain John S. Pope farm includes approximately 73 acres in the Back Creek protected watershed, consists of a majority of prime agricultural soils, and is located in an agricultural community with good access to farm markets; and

WHEREAS, Orange County and the Eno River Association have agreed to collaborate on the joint acquisition of a conservation easement that will protect the prime farmland and riparian corridors that exist on the Captain John S. Pope farm with a conservation easement; and

WHEREAS, matching funds have been awarded for this project from the North Carolina Agricultural Development and Farmland Preservation Trust Fund to help purchase the agricultural conservation easement; and

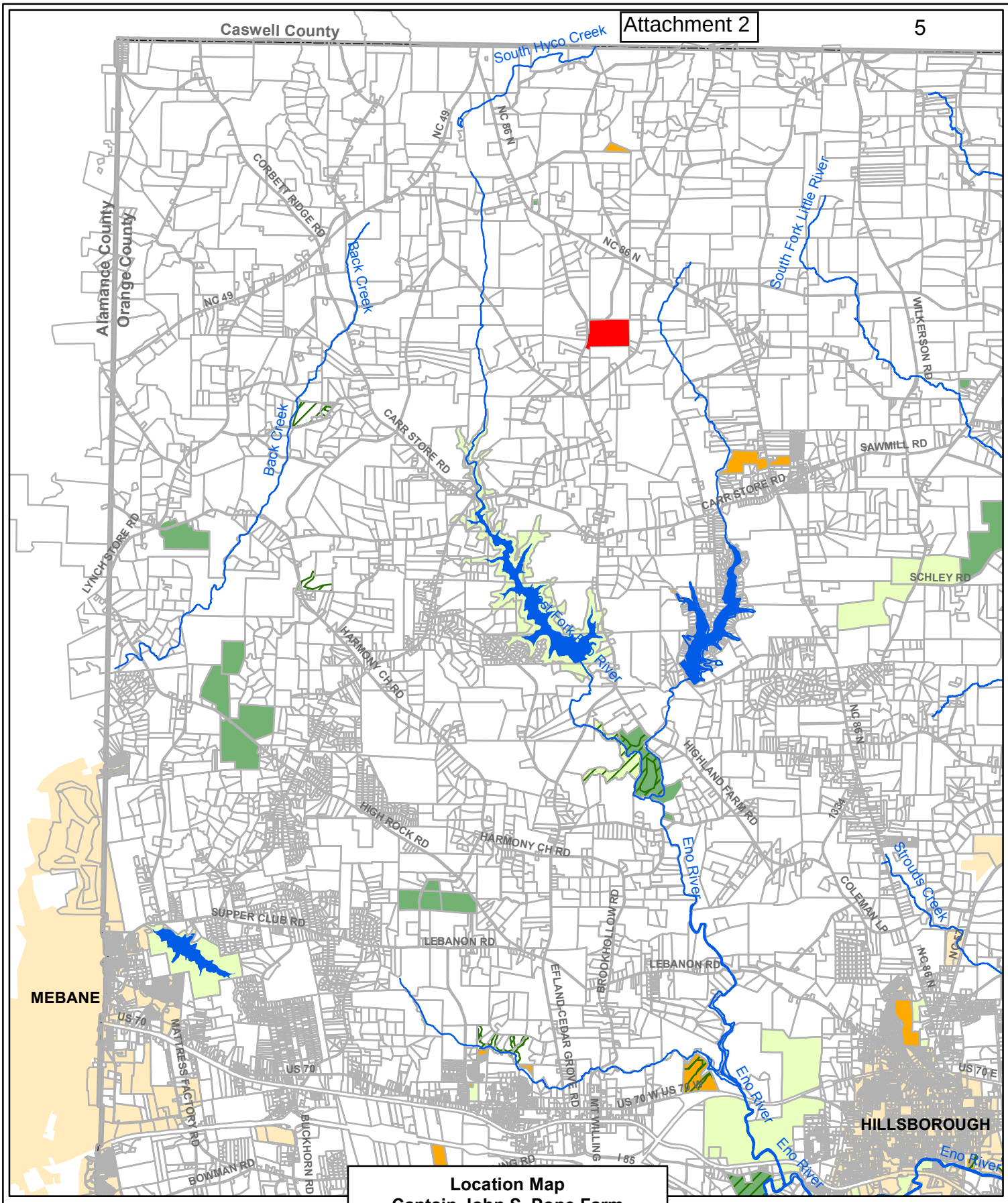
WHEREAS, a conservation easement on this approximately 73 acres would ensure the preservation of this farmland for future generations and help to compensate the owners for this long-term commitment;

NOW, THEREFORE, BE IT RESOLVED that the Orange County Board of Commissioners does hereby 1) accept on behalf of Orange County the agricultural and watershed protection conservation easement to land owned by Robert and Gail Pope; 2) approve the execution of this conservation easement agreement with Robert and Gail Pope, in accordance with the terms of the proposed easement agreement, subject to final review by staff and the County Attorney; 3) authorize the Chair and the Clerk to sign the easement agreement on behalf of the Board, with a closing to occur on or about July 31, 2016; and 4) authorize County staff to sign any and all closing documents upon consultation with the County Attorney.

This the 21st day of June, 2016.

_____
Earl McKee, Chair
Orange County Board of Commissioners

_____
Donna Baker, Clerk to the Board



Location Map
Captain John S. Pope Farm

- Pope Farm
- Conservation easements held by others
- Conservation easements held by Orange County
- Non-county parkland & open space
- County parkland & open space
- County boundary
- Municipal boundary
- Reservoirs & lakes
- Major streams
- Parcel boundary

N W E S

1 inch = 7,100 feet

Dept. of Environment,
Agriculture, Parks & Recreation
Map prepared by Land Records/GIS Division
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land_resources\AgEasementPope.mxd

Attachment 3

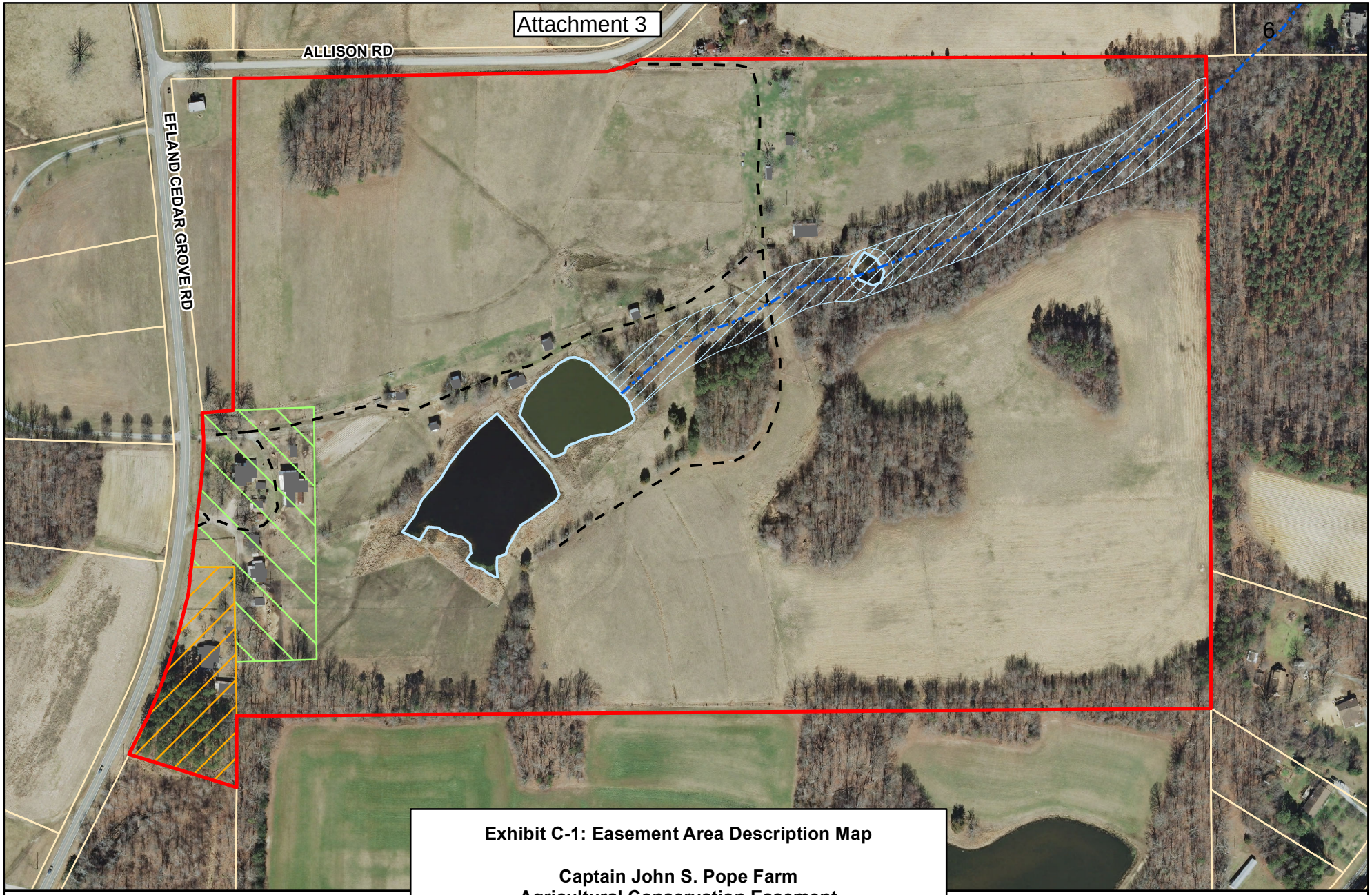


Exhibit C-1: Easement Area Description Map

Captain John S. Pope Farm
Agricultural Conservation Easement
Orange County / Eno River Association / ADFP Trust Fund

- Captain John S. Pope Farm
- Excluded from conservation easement
- Farmstead area
- Farm buildings
- FarmRoad
- 50' stream buffer
- Streams
- Ponds
- Parcel boundary
- 2013 aerial

N W E S

1 inch = 294 feet

DEAPR
Map prepared by Land Records/GIS Division
6/6/2016 <OC 220K gishome\gisproj\
land_resources\ConEasemnt_JohnPopeFarm.mxd

BOCC Draft 6/10/16

Attachment 4

This instrument prepared by and return to: John L. Roberts, Office of the Orange County Attorney
Box 8181, Hillsborough, NC 27278

ADFT TRACKING #

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

PIN 9859019289

WARRANTY
DEED OF CONSERVATION EASEMENT

This Deed of Conservation Easement ("Easement") is granted on this ___day of _____, 2016, by **ROBERT H. POPE JR.** and **GAIL SUTTON POPE** having an address of 608 Polk Street, Raleigh, NC 27604 (referred to as "Grantor"), to **ORANGE COUNTY, NORTH CAROLINA**, having an address of Post Office Box 8181, Hillsborough, NC 27278 and **ASSOCIATION FOR THE PRESERVATION OF THE ENO RIVER VALLEY, INC.,** a North Carolina Nonprofit Corporation, having an address of 4404 Guess Road, Durham, NC 27712, also known as the Eno River Association, (both together referred to herein as "Grantee" or "Grantees"), and the North Carolina Department of Agriculture and Consumer Services (NCDA&CS) acting by and through the North Carolina Agriculture Development and Farmland Preservation Trust Fund ("NCADFP Trust Fund"), for the purpose of forever conserving the agricultural productivity of the Protected Property and its value for resource preservation and as open space. The Grantor, Grantees, and NCDA&CS are collectively referred to as **"The Parties"**.

The designation Grantor and Grantees as used herein shall include said parties, their heirs, successor and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

RECITALS

WHEREAS, Grantor is the sole owner in fee simple, of a certain farm property identified in Exhibit A located in Cedar Grove Township, Orange County, North Carolina and identified on the plat of property entitled "_____ Conservation Easement" prepared by _____ which plat is recorded at Plat Book _____ Page _____, Orange County Registry, and_____ acres of said farm property will be covered by this Conservation Easement as shown on said recorded plat (the "Protected Property").

WHEREAS, the Protected Property consists primarily of productive agricultural land and forest land. The Protected Property also contains within its boundary buildings and/or improvements as shown on Exhibit C-1 attached hereto and incorporated herein. The majority of the soils on the Protected Property have been classified as "prime" or "statewide important" soils by the Natural Resources Conservation Service (NRCS). It is the primary purpose of this Easement to protect the green space, silvicultural

and agricultural soils, and agricultural and silvicultural viability and productivity by limiting nonagricultural uses of the Protected Property.

WHEREAS, the Protected Property also includes outstanding woodland and riparian habitats for a variety of wildlife species of importance to the Grantor, the people of Orange County and the people of North Carolina.

WHEREAS, it is a secondary purpose of this Easement to protect the natural wildlife habitat, historical, and scenic resources. The agricultural, natural, wildlife habitat and scenic resources of the Protected Property are collectively referred to as the "Conservation Values" of the Protected Property.

WHEREAS, the specific Conservation Values of the Protected Property and its current use and state of improvement are described in a Baseline Documentation Report ("Report") prepared by the Grantee with the cooperation of the Grantor, and acknowledged by all parties to be accurate as of the date of his Easement. This Report may be used by the Grantee to document any future changes in the use or character of the Protected Property in order to ensure the terms and condition of the Easement are fulfilled. This Report, however, is not intended to preclude the use of other evidence to establish the present condition of the Protected Property if there is a controversy over its use. The Grantor and Grantee have copies of this Report, and said Report will remain on file at the office of the Grantee.

WHEREAS, the Grantor and Grantee agree that the current agricultural use of, and improvements to, the Protected Property are consistent with the conservation purposes of this Easement.

WHEREAS, the Grantor intends that the Conservation Values of the Protected Property be preserved and maintained, and further, Grantor intends to convey to the Grantee the right to preserve and protect the agricultural and other Conservation Values of the Protected Property in perpetuity.

WHEREAS, the consideration paid for this Conservation Easement does not represent fair market value of the Protected Property and it is the Grantor's intent to make a charitable contribution to Grantee. The fair market value of the Protected Property shall be determined by one of the valuation methods and rules that affect valuation as set forth in Regulation §1.170A-14(h)(3).

WHEREAS, the Conservation Purposes of the Easement are recognized by, and the grant of this Easement will serve, the following clearly delineated governmental conservation policies:

(1) North Carolina General Statute 139-2 *et seq*., which provides that "it is hereby declared…that the farm, forest and grazing lands of the State of North Carolina are among the basic assets of the State and the preservation of these lands is necessary to protect and promote the health, safety and general welfare of its people… It is hereby declared to be the policy of the legislature to provide for the conservation of the soil and resources of this State;"

(2) North Carolina General Statute 106-583 *et seq*., which states that "It is declared to be the policy of the State of North Carolina to promote the efficient production and utilization of the products of the soil as essential to the health and welfare of our people and to promote a sound and prosperous agriculture and rural life as indispensable to the maintenance of maximum prosperity;"

(3) The Uniform North Carolina Conservation and Historic Preservation Agreements Act, North Carolina General Statute 121-34 *et seq*., which provides for the enforceability of restrictions, easements, covenants or conditions "appropriate for retaining in land or water areas predominantly in their natural, scenic, or open condition or in agricultural, horticultural, farming or forest use," and which provides for tax assessment of lands subject to such agreements "on the basis of the true value of the land and improvement less any reduction in value caused by the agreement;"

(4) The establishment of the NCADFP Trust Fund established in 2005 (N.C.G.S. 106-744 (c)) to preserve important farmland in North Carolina; and

(5) The special use assessment of farm and forest land as set forth in North Carolina General Statute 105-277.2 *et seq*.

(6) The Orange County Agricultural Development and Farmland Protection Plan, adopted November 17, 2009, which recommends that Orange County acquire agricultural conservation easements to help protect farmland as valuable natural resources; and

(7) The zoning of the Protected Property by Orange County as Agricultural Residential.

WHEREAS, Grantor and Grantee have the common purpose of protecting the above described Conservation Values and current condition of the Protected Property and preventing conversion of the Protected Property to non-agricultural uses and Grantor agrees to create and implement a conservation plan in accordance with Paragraph 4.5 (hereinafter the "Conservation Plan") that is developed utilizing the standards and specifications of the NRCS Field Office Technical Guide and 7 CFR Part 12, and is approved by the Grantee

WHEREAS, the Grantee Orange County is a body politic existing under Chapter 153A of the North Carolina General Statutes, and the Grantee Eno River Association is a 501(c)(3) non-profit corporation, and each of them is qualified to hold Easements under the applicable laws of the State of North Carolina and is a qualified organization under I.R.C. section 170(h). Further, each of the Grantees is eligible to receive NCADFP Trust fund monies pursuant to Article 61 of Chapter 106 of the North Carolina General Statutes.

NOW, THEREFORE, for one hundred and eighty-five thousand Dollars ($185,000) and for the reasons given and other good and valuable consideration and in consideration of their mutual covenants, terms, conditions and restrictions contained herein, the Grantor hereby voluntarily grants and conveys to the Grantees, and the Grantees hereby voluntarily accept, a perpetual Conservation Easement in the Protected Property, which Easement is an immediately vested interest in real property of the nature and character described herein. Grantor promises that he will not perform, nor knowingly allow others to perform, any act on or affecting the Protected Property that is inconsistent with the covenants contained herein. Grantor authorizes the Grantees to enforce these Covenants in the manner described below.

ARTICLE I. GENERAL

1.1. Statement of Purpose. It is the primary purpose of this Agricultural Conservation Easement to enable the Protected Property to remain in agricultural use by preserving and protecting its green space, wildlife, silvicultural and agricultural soils and agricultural and silvicultural viability and productivity by limiting nonagricultural uses of the Protected Property. No activity that would significantly impair the actual or potential agricultural use of the Protected Property, or that is otherwise inconsistent with the purposes of this Conservation Easement shall be permitted. To the extent that the preservation and protection of the natural, historic, recreational, habitat or scenic values referenced in this Easement are consistent with the primary purposes stated above, it is within the purpose of this Easement to also protect those values, and no activity that would significantly impair those values shall be permitted.

1.2. Perpetual Duration. This Conservation Easement over the Protected Property as further described in Exhibit A, shall be perpetual. It is an easement in gross, runs with the land and is enforceable by Grantee against Grantor as provided herein, and against Grantor's representatives, successors, assigns, leases, agents and licensees.

1.3. Extinguishment of Development Rights. Except as otherwise reserved to the Grantor in this Easement, the parties agree that all development rights appurtenant to the Protected Property are hereby released, terminated and extinguished, and may not be used on or transferred to any portion of the Protected Property as it now or hereafter may be bounded or described, or used or transferred to any other property adjacent or otherwise, nor used for the purpose of calculating permissible lot yield of the Protected Property or any other property by anyone including the Grantor and Grantee.

1.4. Compliance with other Regulatory Requirements. The Grantor is responsible for complying with any and all additional permits or regulation to use or develop the Protected Property under the terms of this Easement, including Orange County, State of North Carolina or Federal requirements, regardless of any reserved rights or permissions contained in this Easement Document.

ARTICLE II. PROHIBITED AND RESTRICTED ACTIVITIES

2.1. Subdivision. Separate conveyance of a portion of the Protected Property, subdivision, partitioning or dividing the Protected Property is prohibited.

2.2. Industrial and Commercial Use. Industrial and commercial use of the Protected Property and access therefore is prohibited. This restriction does not prohibit the use of the Protected Property or construction of improvements primarily for agricultural, horticultural, forestry, silvicultural, lawful and customary rural enterprises, such as, but not limited to, a winery, bed and breakfast, saw mills, farm machinery repair enterprises and non-developed recreational purposes as more specifically defined herein so long as such activities are consistent with Orange County zoning regulations and permits required by and issued by Orange County under its laws and ordinances as they exist now and as they may be amended from time to time, and are conducted in buildings located within the Farmstead area and otherwise permitted under this Conservation Easement in a manner that is consistent with the purposes of this Conservation Easement. Conducting customary rural commercial enterprises on any other part of the Protected Property is not permitted without the advance written permission of the Grantee in each instance. The Grantee shall not give such permission unless the Grantee determines that the proposed use will not substantially diminish or impair the conservation values of the Protected Property.

2.3. Cattle and other livestock shall not be permitted to exist and to graze on the Protected Property within the "Riparian Buffer" identified on Exhibit C-1. The Riparian Buffer shall be maintained in its natural condition and restricted from any forestry, farming, development, or other activity or use which could impair or interfere with the Conservation Values of the Protected Property.

2.4. Mining. There shall be no filling, excavation, dredging, mining or drilling, removal of topsoil, sand, gravel, rock, peat, minerals, hydrocarbons or other materials, and no change in the topography of the land in any manner except as necessary for the purpose of farming operations or combating erosion of flooding and as reasonably necessary for any permitted maintenance, construction or reconstruction on the Protected Property.

2.5. Dumping and Trash. Dumping or storage of soil, trash, refuse, debris, ashes, garbage, waste, abandoned vehicles or parts, appliances, machinery, or hazardous substances, or toxic or hazardous waste, is prohibited with the exception of agricultural products, byproducts (including the composting of biodegradable materials for on-farm use) and agricultural equipment used on the Protected Property, so long as such storage is done in accordance with all applicable government laws and regulations and in such a manner so as to not impair the Conservation Values of the Protected Property.

2.6. Signage. Display to the public of billboards, signs or advertisements is prohibited on or over the Protected Property, except to state the name of the property and its farmland status, including its easement status, the name and address of the occupant, to advertise an on-site activity, and to advertise the property for sale or rent, as allowed by all applicable Orange County zoning, subdivision and building code regulations. Grantor shall be permitted to erect no trespassing signs, traffic or directional signs or warning signs as may be expedient and to post the property.

ARTICLE III. RIGHTS AND RESPONSIBILITIES RETAINED BY GRANTOR

Notwithstanding any provisions of this Easement to the contrary, the Grantor reserves to and for themselves and their successors all customary rights and privileges of ownership, including the rights to sell, lease, and devise the Protected Property, together with any rights not specifically prohibited by or limited by this Easement, and consistent with the section 1.1., "Statement of Purpose". Unless otherwise specified below, nothing in this Easement shall require the Grantor to take any action to restore the condition of the Protected Property after any Act of God or other event over which they have no control. Grantor understands that nothing in this Easement relieves them of any obligation or restriction on the use of the Protected Property imposed by law. All activities permitted in this Conservation Easement shall be conducted in a manner consistent with the terms of this Conservation Easement that minimizes impairment of and interference with the Conservation Values, and is in accordance with applicable federal, state and local regulations.

3.1. Agricultural Production. Grantor retains the right to use the Protected Property for agricultural production or to permit others to use the Protected Property for agricultural production, in accordance with applicable law and in accordance with NRCS Conservation Plan.

As used herein "agricultural production" means any use consistent with the definitions contained in North Carolina General Statute §106-581.1 including but not limited to the production, processing, storage, or retail marketing of crops, livestock and livestock products. For purposes hereof, crops, livestock, and livestock products include, but are not limited to:

(a) Crops commonly found in the community surrounding the Protected Property;
(b) Field crops, including corn, soybeans, small grains, hay, potatoes, cotton, tobacco, herbs, and dry beans;
(c) Fruits, including apples, peaches, grapes, cherries, nuts and berries;
(d) Vegetables, including lettuce, tomatoes, snap beans, cabbage, carrots, beets, onions, mushrooms, and soybeans;
(e) Horticultural specialties, seeds, Christmas trees, and flowers; production of sod or other crops where soil is removed above tolerable limits from the farm are prohibited;
(f) Livestock and livestock products, including dairy cattle, beef cattle, sheep, swine, goats, horses, poultry, fur bearing animals, bees, milk and other dairy products, eggs and furs;
(g) Timber, wood, and other wood products derived from trees;

(h) Aquatic plants, aquatic animals, and their byproducts.

3.2. Right to Privacy. Grantor retains the right to privacy and the right to exclude any member of the public from trespassing on the Protected Property. This Easement is not intended to create any rights of the public in, on or to the Protected Property.

3.3. Right to Use the Protected Property for Customary Rural Enterprises. Grantor retains the right to use the Protected Property, for otherwise lawful and customary rural enterprises, such as, but not limited to, farm machinery repair, sawmills, firewood distribution, for nature and historic tours, equestrian activities, and other passive or "Ecotourism", "Agritourism" and "Special Events" as defined herein, educational programs or farm meetings and like activities, so long as such activities are consistent with Orange County zoning regulations and permits required by and issued by Orange County under its laws and ordinances as they exist now and as they may be amended from time to time, and are conducted in buildings otherwise permitted under this Conservation Easement in a manner that is consistent with the conservation purposes of this Conservation Easement. Any structures required for permitted purposes shall be located only within the Farmstead Areas, as shown on Exhibit __. Any permanent or temporary structure or otherwise addition to the impervious surface shall not cause the total impervious surface restriction of the Protected Property to exceed two percent.

Grantor has the right to establish and carry out customary rural enterprises provided said activities are compatible with the Conservation Purposes of this Conservation Easement and agriculture and forestry uses of the Protected Property, and are subordinate to the agricultural and residential use of the Protected Property. The enterprises shall be conducted in the buildings required for the agricultural use of the Protected Property or the residences in which full time employees of the farm reside. Enterprises which market petroleum or chemical products are prohibited.

For purposes herein, the term "Ecotourism" shall be broadly defined to mean tourism and activities that are carried out in a relatively undisturbed natural area that serves as a tool for the education, appreciation, and promotion of natural and cultural heritage that has minimal negative impacts on the environment and farming resources of the Protected Property and promotes conservation and best management practices and provides constructive ongoing contributions to and for the local community.

The term "Agritourism" shall be broadly defined to mean those farming activities and traditional rural activities that are carried out on any agricultural location, including horticultural and agribusiness operations, that allow members of the general public, for recreational, entertainment, active involvement, or educational purposes, to view or enjoy rural activities, including farming, ranching, historic, cultural, harvest-your-own activities, or natural activities and attractions, or "Special Events" as defined herein, that have minimal negative impacts upon the environment and the Conservation Values of the Protected Property and are limited to "de minimis" access to and uses of the Protected Property. An activity is an agritourism activity whether or not the participant paid to participate in the activity.

The term "Special Events" shall be broadly defined to mean a one-time or infrequently occurring event outside normal "Agritourism" programs or activities that provides for an agriculturally based leisure, social or cultural experience outside the normal range of agritourism choices or beyond the everyday agricultural experience such as but not limited to: seasonal festivals, harvest celebrations, field days, square dances and the like. In no event shall "Special Events" exist on the Protected Property for more than seven (7) days per twelve (12) month period nor

exist in a manner that negatively impacts the soils or Conservation Values. Any parking associated with such events shall be located within the Farmstead Areas and/or existing farm roads as depicted in Exhibit ___.

3.4. Procedure to Construct Buildings and Other Improvements. The Grantor's rights to construct or reconstruct/repair buildings and other improvements are described in subparagraphs (a) through (c) below. Any construction or reconstruction not permitted below is prohibited. Before undertaking any construction or reconstruction that requires advance permission, the Grantor shall notify the Grantee and obtain written permission. All construction or reconstruction is subject to Orange County zoning regulations and must be consistent with permits required by and issued by the Orange County under applicable laws and ordinances for such construction activities under its laws and ordinances as they exist now and as they may be amended from time to time. Any building that may be constructed under this section may be repaired and replaced without the advance written permission of the Grantee.

a) **Fences.** Existing fences may be repaired and replaced, and new fences may be built on the Protected Property for purposes of reasonable and customary management of livestock and wildlife or to fence off the perimeter of the Protected Property.

b) **Paving and Road Construction.** Construction and maintenance of unpaved farm roads that may be reasonably necessary and incidental to carrying out the improvements and uses permitted on the Protected Property by this Easement are permitted. Such roads shall be located so as to minimize impact to prime and unique soils on the Protected Property. No portion of the Protected Property shall be paved or otherwise covered with concrete, asphalt, or any other impervious paving material, without the advance written permission of the Grantee.

c) **Buildings and Other Improvements within the Farmstead Area.** Buildings and other structures associated with uses and activities permitted in Paragraph 2.2 may be constructed, maintained and re-constructed within the Farmstead Area.

3.5. Recreational Improvements. Grantor expressly reserves the right to engage in low impact non-developed recreational activities such as hunting, fishing, hiking, bird watching, etc. and to control access of all persons for the purpose of hunting and fishing, hiking, bird watching, etc.; provided that these activities do not impact the protection and conservation of any animal habitat or other Conservation Values of the Protected Property.

3.6. Forest and Land Management. Pursuant to a forest management plan prepared by the North Carolina Forest Service or a North Carolina Registered Forester and approved by the Grantees, trees may be removed, cut and otherwise managed. Land used for grazing, horticulture, crops and animal husbandry operations on the Protected Property shall be in a manner consistent with a Conservation Plan as required in Section 4.5.

3.7. Natural Resource Restoration and Enhancement Activities. Notwithstanding any terms contained within this Easement, Grantor may engage or contract others to engage in any activity designed to repair, restore, or otherwise enhance the natural resources found or once present on the Protected Property.

ARTICLE IV. ONGOING RESPONSIBILITY OF GRANTOR AND GRANTEE

This Easement is not intended to impose any legal or other responsibility on the NCDA&CS, or in any way to affect any existing obligation of the Grantor as owners of the Protected Property.

Among other things, this shall apply to:

4.1. Taxes. The Grantor shall continue to be solely responsible for payment of all taxes and assessments levied against the Protected Property. If the Grantee is ever required to pay any taxes or assessments on their interest in the Protected Property, the Grantor shall upon demand reimburse the Grantee for the same.

4.2. Upkeep and Maintenance. The Grantor shall continue to be solely responsible for the upkeep and maintenance of the Protected Property, to the extent it may be required by law. Neither the Grantees nor the State of North Carolina shall have any obligation for the upkeep or maintenance of the Protected Property.

4.3. Transfer of Protected Property. The Grantor agrees to incorporate by reference the terms of this Easement in any deed or other legal instrument by which they transfer or divest themselves of any interest, including leasehold interests, in the Protected Property. The Grantor shall notify the Grantee in writing at least thirty (30) days before conveying the Protected Property, or interest therein. Failure of Grantor to do so shall not impair the validity of the Easement or limit its enforceability in any way.

4.4. Transfer of Easement. Subject to the contingent rights of the State of North Carolina with timely written notice and approval of the NCDA&CS, the Grantee shall have the right to transfer this Conservation Easement to any public agency or private nonprofit organization that, at the time of transfer, is a qualified organization under 26 U.S.C. Section 170(h) of the Internal Revenue Code, as amended and under NGS 121-34 *et seq*., provided the agency or organization expressly agrees to assume the responsibility imposed on the Grantee by this Conservation Easement. As a condition of such transfer, Grantee shall require that the conservation purposes intended to be advanced hereunder shall be continued to be carried out. If the Grantee ever ceases to exist or no longer qualifies under 26 U.S.C. Section 170(h) of the Internal Revenue Code, or applicable state law, a court with jurisdiction shall transfer this Conservation Easement to another qualified organization having similar purposes that agrees to assume the responsibility imposed by the Conservation Easement.

4.5. Conservation Practices. The Grantors, their heirs, successors, or assigns, shall conduct agricultural operations on the Protected Property in a manner consistent with a Conservation Plan prepared by Grantor in consultation with NRCS and approved by the Soil and Water Conservation district and the Grantees. This Conservation Plan shall be developed using the standards and specifications of the NRCS Field Office Technical Guide and 7 CFR Part 12 that are in effect on the date of execution of this Easement Deed. However the Grantor may develop and implement a Conservation Plan that proposes a higher level of conservation and is consistent with the NRCS Field Office Technical Guide standards and specifications. NRCS shall have the right to enter upon the Protected Property, with advance notice to the Grantor, in order to monitor compliance with the Conservation Plan.

4.6. Inspection and Access. With reasonable advance notice to the Grantor or with the Grantor's prior verbal consent, Grantee or NCDA&CS, its employees and agents and its successors and assigns, shall have the right to enter the Protected Property for the purpose of inspecting the Protected Property to determine whether the Grantor, its successors or assigns are complying with the terms, conditions and restrictions of this Easement.

4.7. Enforcement. The Grantee shall have the primary responsibility for management, monitoring and enforcement of the terms of this Conservation Easement, subject to the rights of the NCDA&CS. Grantee shall complete and file the annual monitoring reports due on or before December 31 of each calendar as stipulated in ADFP Grant

Contract #G20100322816ADF, a copy of which is kept on file with the NCADFP Trust Fund. The terms of said contract are hereby incorporated by reference as if fully set forth herein.

Grantee shall have the right to prevent violations and remedy violations of the terms of this Easement through judicial action, which shall include, without limitation, the right to bring proceedings in law or in equity against any party or parties attempting to violate the terms of this Easement. Except when an ongoing or imminent violation could irreversibly diminish or impair the Conservation Values of the Protected Property, the Grantee shall give the Grantor and NCDA&CS written notice of the violation and Grantor shall have thirty (30) days to cure the violation, before commencing any legal proceedings. If a court of competent jurisdiction determines that a violation may exist or has occurred, the Grantee may obtain an injunction to stop the violation, temporarily or permanently. The parties agree that a court may issue an injunction or order requiring the Grantor to restore the Protected Property to its condition prior to the violation, as restoration of the Protected Property may be the only appropriate remedy. The failure of the Grantee to discover a violation or to take immediate legal action shall not bar it from doing so at a later time. In any case where a court finds no such violation has occurred, each party shall bear its own costs. In any case where the Court finds that a violation has occurred Grantee shall have the right to recover its legal costs from the Grantor, including attorney's fees or expenses associated with any enforcement or remedial action as it relates to the enforcement of this Conservation Easement.

4.8. Rights of the State of North Carolina. In the event that the Grantee fails to enforce any of the terms of this Conservation Easement, as determined in the discretion of the NCDA&CS, the said Commissioner of Agriculture and their successors and assigns shall have the right to enforce the terms of this Conservation Easement through any and all authorities available under federal or state law.

4.9. Rights of Enforcement. Under this Conservation Easement, the State of North Carolina is granted the right of enforcement in order to protect the public investment. The Commissioner of the North Carolina Department of Agriculture (the Commissioner) or his or her assigns, on behalf of the State of North Carolina, may exercise this right of enforcement under any authority available under State or Federal law if Grantee knowingly fails to enforce any of the terms of this Conservation Easement, as determined in the sole discretion of the Commissioner.

The State of North Carolina shall have the right to recover any and all administrative and legal costs from the Grantee, including attorney's fees or expenses associated with any enforcement or remedial action as it relates to the enforcement of this Conservation Easement.

In the event that Grantee knowingly fails to enforce any of the terms of this Conservation Easement, as determined in the sole discretion of the Commissioner of Agriculture for North Carolina, the said Commissioner of Agriculture and his or her successors and assigns shall have the right to enforce the terms of the Conservation Easement through any and all authorities available under Federal or State law. In the event that Grantee attempts to terminate, transfer, or otherwise divest itself of any rights, title, or interests of this Conservation Easement without the prior consent of the Commissioner of Agriculture and payment of consideration to the State of North Carolina, then, at the option of the Commissioner of Agriculture, all right, title, and interest in the Conservation Easement shall become vested in the State of North Carolina.

ARTICLE V. REPRESENTATIONS OF THE PARTIES

5.1. Grantor's Title Warranty. The Grantor covenants and represents that the Grantor is the sole owner and is seized of the Protected Property in fee simple and has good right to grant and convey the Easement; that the Protected Property is free and clear of any and all encumbrances, including but not limited to, any mortgages not subordinated to this Easement, and that the Grantee shall have the use of and enjoy all the benefits derived from and arising out of his Easement subject to existing easements for roads and public and private utilities.

5.2. Grantor's Environmental Warranty. The Grantor hereby promises to hold harmless and indemnify the Grantees and the NCDA&CS against all litigation, claims, demands, penalties and damages, including reasonable attorneys' fees, arising from or connected with the release or threatened release of any Hazardous Materials on, at, beneath or from the Protected Property, or arising from or connected with a violation of any Environmental Law by Grantor or any other prior owner of the Protected Property.

"Environmental Law" or "Environmental Laws" means any and all Federal, state, local or municipal laws, rules, orders, regulations, statutes, ordinances, codes, guidelines, policies or requirements of any governmental authority regulating or imposing standards of liability or standards of conduct (including common law) concerning air, water, solid waste, hazardous materials, worker and community right-to-know, hazard communication noise, radioactive material, resource protection, subdivision, inland wetlands and watercourses, health protection and similar environmental health, safety, building and land use as may now or at any time hereafter be in effect.

"Hazardous Materials" means any petroleum, petroleum products, fuel oil, waste oils, explosives, reactive materials, ignitable materials, corrosive materials, hazardous chemicals, hazardous wastes, hazardous substances, extremely hazardous substances, toxic substances, toxic chemicals, radioactive materials, infections materials and any other element, compound, mixture, solution or substance which may pose a present or potential hazard to human health or the environment.

5.3. Liability and Indemnification. Grantor agrees to indemnify and hold the Grantee, and the State of North Carolina harmless from any and all cost, claims or liability, including but not limited to reasonable attorneys' fees arising from any personal injury, accidents, negligence or damage relating to the Protected Property, or any claim thereof, unless due to the negligence of Grantee or its agents, in which case liability shall be apportioned accordingly. Grantor is responsible for obtaining liability insurance covering the Protected Property with limits deemed necessary by Grantor, in its sole discretion.

Grantor agrees to indemnify and hold Grantee and the State of North Carolina harmless from any and all costs, claims or liability, including but not limited to reasonable attorney fees arising from any personal injury, accidents, negligence or damage relating to the Protected Property, or any claim thereof, unless due to the negligence of Grantee or its agents, in which case liability shall be apportioned accordingly.

ARTICLE VI. MISCELLANEOUS

6.1. Recording. Grantee shall record this instrument in a timely fashion in the official record of Orange County, North Carolina, and may re-record it at any time as may be required to preserve the rights of the Grantee, the State, and the United States under this Easement.

6.2. Survival of Terms/Merger of Fee and Easement. The Grantor and Grantee agree that the terms of this Easement shall survive any merger of this fee and easement interest in the Protected Property. In the event the Grantee

becomes owner of the Protected Property, or any portion thereof, Grantee shall transfer any right title and interest in this Easement to a third party in accordance with sections 4.4.

6.3. Amendment of Easement. This easement may be amended by a written instrument executed by the Grantee and the Grantor and approved by the Commissioner of Agriculture. Any such amendment shall be consistent with the Statement of Purpose of this Conservation Easement and with the Grantee's Conservation Easement amendment policies, and shall comply with 26 U.S.C.§ of the Internal Revenue Code or any regulations promulgated in accordance with that section. Any such amendment shall be recorded. Grantee shall give notice of any amendment to and secure approval from, the North Carolina Department of Agriculture and Consumer Services prior to signing and recordation and, must receive written consent prior to awarding the easement.

6.4. Procedure in the Event of Termination of Easement. If it is determined that conditions on or surrounding the Protected Property change so much that it becomes impossible to fulfill the conservation purposes of this Easement, a court with jurisdiction may, at the joint request of both the Grantor and the Grantee and with prior written consent of the State of North Carolina, as provided herein, terminate or modify the Easement created by this Easement in accordance with applicable State law.

If the Easement is terminated and the Protected Property is sold then as required by Section 1 of 170A-14(g) (6) of the IRS regulations the Grantee and the NC ADFP Trust Fund shall be entitled to recover fifty percent (50%) of the net proceeds (equal to the ratio of the appraised value of this Easement to the unrestricted fair market value of the Protected Property, as these values are determined on the date of this Easement), subject to any applicable law which expressly provides for a different disposition of the proceeds. The Grantee and NC ADFP Trust Fund shall divide the resulting proceeds in accordance with the percentage of the purchase price of the Easement that each party contributed. The respective shares of the Grantor, the Grantee, and NC ADFP Trust Fund shall be proportionate to the percentage of their original investment. The Orange County Grantee's percent is 47% and NC ADFP Trust fund's percent is 28%.

6.5. Procedure in the Event of Condemnation or Eminent Domain. Grantor and Grantee recognize that the sale of this Easement, or any part thereof, gives rise to a property right, immediately vested in the Grantee with a fair market value equal to the proportionate value that the Easement bears to the value of the Protected Property prior to the restrictions imposed by the Easement. Accordingly, if any condemnation or eminent domain action shall be taken, on all or part of the Protected Property, by any authorized public authority, said authority shall be liable to the Grantee for the value of the property right vested in the Grantee at the time of the signing of this Easement. NCDA&CS must consent to any such condemnation action.

If condemnation or a taking by eminent domain of a part of the Protected Property or the entire Protected Property by a public authority renders it impossible to fulfill any of the conservation purposes of this Easement on all or part of the Protected Property, the Easement may be terminated or modified accordingly through condemnation proceedings. Grantor and Grantee agree that the Easement is a currently vested real property right with a value equal to the proportionate value of the Easement has to the unencumbered value of the fee, as of the date of this grant. If the Easement is terminated and any or all of the Protected Property is sold or taken for public use, then, as required by Section 1 of 170A-14(g) (6) of the IRS regulations, the Grantee and the NC ADFP Trust Fund shall be entitled to the proportionate value of the Easement, which has been predetermined at fifty percent of the Protected Property's unrestricted value, subject to any applicable law which expressly requires for a different disposition of

the proceeds. The Grantee shall use its proceeds consistently with the general conservation purposes of this Easement.

If this Easement is extinguished or terminated or modified by condemnation action or eminent domain, the Grantee and NC ADFP Trust Fund shall receive their proportional share of the Easement value at the time of termination. The respective shares of the Grantee and NC ADFP Trust fund shall be proportionate to the percentage of their original investment. The Orange County Grantee's percent is 47% and NC ADFP Trust fund's percent is 28%.

All termination-related or condemnation-related expenses incurred by the Grantor, the Grantee, and NC ADFP Trust Fund shall be paid out of each parties respective proceeds prior to distribution of the net proceeds as described herein.

6.6. Interpretation. This Easement shall be interpreted under the laws of the State of North Carolina, resolving any ambiguities and questions of the validity of specific provisions so as to give maximum effect to its conservation purposes.

6.7. Perpetual Duration; Severability. The Easement created by this Deed shall be a servitude running with the land in perpetuity. Every provision of this Deed that applies to the Grantor or the Grantee shall also apply to their respective agents, heirs, executors, administrators, assigns, and all other successors as their interests may appear. Invalidity of any of the covenants, terms or conditions of this Easement, or any part thereof by court order or judgment shall in no way affect the validity of any of the other provisions hereof which shall remain in full force and effect.

6.8. Subsequent Liens on Protected Property. No provision of this Easement should be construed as impairing the ability of Grantor to use the Protected Property as collateral for subsequent borrowing. Any such liens shall be and remain subordinate to this Easement.

6.9. Subsequent Easements/Restrictions on the Protected Property. The grant of any easements or use restrictions that might diminish or impair the agricultural viability or productivity of the Protected Property or otherwise diminish or impair the Conservation Values of the Protected Property is prohibited. Any such easements or restrictions shall be subordinated to this Easement.

6.10. Notices. Any notices required by this Easement shall be in writing and shall be personally delivered or sent by first class mail to the Grantor, Grantees, NCDA&CS, respectively, at the following address, unless a party has been notified in writing by the other of a change of address

To the Grantor:	To the Grantees:	To the State of North Carolina:
Robert H. Pope Jr. 608 Polk Street Raleigh, NC 27604	Orange County DEAPR PO Box 8181 Hillsborough, NC 27278 AND Eno River Association	N.C. Dept. of Agriculture & Consumer Services NCADFP Trust Fund 2 West Edenton Street Raleigh, NC 27601

6.11. Approval by Grantee. In any case where the terms of this Easement require the approval of the Grantee, unless otherwise stated herein, such approval shall be requested in writing to the Grantee, and the NCDA&CS if required, in accordance with section 6.11. In any provision of this Easement in which the Grantor is required to provide advance notice to the Grantee of any activity on the Protected Property, such notice shall be given not less than thirty (30) calendar days prior to the planned commencement of the activity. If the Grantee's approval is required, such approval shall be deemed withheld/disapproved unless Grantee provides to the Grantor written notice of approval within 30 calendar days of receipt of said request. If Grantor has received no response after said 30 calendar days, Grantor may send a second written notice to Grantee requesting a statement of the reasons for the disapproval and the Grantee shall respond within 30 calendar days with an explanation for the specific reasons and basis for its decision to disapprove.

6.12. Entire Agreement. This instrument sets forth the entire agreement of the parties with respect to the Easement and supersedes all prior discussions, negotiations, understandings or agreements relating to the Easement. If any provision is found to be invalid, the remainder of the provisions of this Easement, and the application of such provision to persons of circumstances other than those as to which it is found to be invalid, shall not be affected thereby.

6.13. Availability or Amount of Tax Benefits. Grantee and NCDA&CS, acting by and through NCADFP Trust Fund make no warranty, representation or other assurance regarding the availability, amount or effect of any deduction, credit or other benefit to Grantor or any other person or entity under United States or any state, local or other tax law to be derived from the donation of this Easement or other transaction associated with the donation of this Easement. This donation is not conditioned upon the availability or amount of any such deduction, credit or other benefit. Grantee and NCDA&CS make no warranty, representation or other assurance regarding the value of this Easement or of the Protected Property. As to all of the foregoing, Grantor is relying upon Grantor's own legal counsel, accountant, financial advisor, appraiser or other consultant and not upon Grantee or NCDA&CS or any legal counsel, accountant, financial advisor, appraiser or other consultant of Grantee or NCDA&CS. In the event of any audit or other inquiry of a governmental authority into the effect of this donation upon the taxation or financial affairs involving Grantor or Grantor's heirs, successors or assigns or other similar matter then Grantee and NCDA&CS shall be reimbursed and indemnified for any cost or expense of any kind or nature whatsoever incurred by Grantee in responding or replying thereto.

6.14. Warranties and Representations of Owner. By signing this Easement, Grantor acknowledges, warrants and represents to Grantee that:

(a) Grantor has had the opportunity to be represented by counsel of Grantor's and fully understands that Grantor is hereby permanently relinquishing property rights which would otherwise permit Grantor to have a fuller use and enjoyment of the Protected Property.
(b) There are no recorded or unrecorded leases or other agreements for the production of minerals or removal of timber from the Protected Property which would, if any of the activities permitted under such lease or other agreement was undertaken by Grantor, violate the covenants or restrictions in this Easement or otherwise defeat the conservation Purpose.

TO HAVE AND TO HOLD this Deed of Conservation Easement unto Grantee, their successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor and Grantee, intending to legally bind themselves, have set their hands on the date first written above.

GRANTOR:

By: _____ By: _____
Robert H. Pope, Jr. Gail Sutton Pope

Date: _____

ACKNOWDEDGEMENT OF GRANTOR:

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that Robert H. Pope, Jr. and Gail Sutton Pope personally appeared before me this day and acknowledge the due execution of the foregoing instrument.

Witness my hand and official stamp or seal this ____ day of _____, 2016.

_____ (stamp)
Notary Public

My commission expires: _____

Accepted:

GRANTEE: Orange County, North Carolina

By: _____
Name and Title

ATTEST:

By: _____
Name and Title

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that _____ personally appeared before me this day and acknowledge the due execution of the foregoing instrument.

Witness my hand and official stamp or seal this ____ day of _____, 2016.

_____ (stamp)
Notary Public

My commission expires: _____
GRANTEE: Association for the Preservation of the Eno River Valley, Inc.

By: _____
Barbara Driscoll, President

ATTEST:

By: _____
Name and Title

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that Barbara Driscoll personally appeared before me this day and acknowledge the due execution of the foregoing instrument.

Witness my hand and official stamp or seal this ____ day of _____, 2016.

_____ (stamp)
Notary Public

My commission expires: _____

ACCEPTANCE OF PROPERTY INTEREST BY THE NORTH CAROLINA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES

The North Carolina Department of Agriculture and Consumer Services, an agency of the State of North Carolina, hereby accepts and approves the foregoing Conservation Easement, and the rights conveyed therein, on behalf of the State of North Carolina.

By: _____
Jonathan Lanier
N.C. Department of Agriculture and Consumer Services

NORTH CAROLINA
COUNTY OF ORANGE

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that Jonathan Lanier personally appeared before me this day and acknowledged that due execution of the foregoing instrument.

Witness by hand and official stamp or seal this _____ day of _____, 2016.

_____ (Official Seal)
Notary Public

My commission expires: _____

List of Exhibits

EXHIBIT A – Legal Description of the Protected Property

EXHIBIT B – Overview Maps
- Exhibit B-1: Regional Context Map
- Exhibit B-2: Multi-Easement Context Map
- Exhibit B-3: Easement Area Context Map

EXHIBIT C – Current Conditions and Description Map
- Exhibit C-1: Easement Area Description Map
- Exhibit C-2: Easement Area Soils Map
- Exhibit C-3: Current Conditions & Natural Resources Inventory Certification

EXHIBIT D – Easement Farmstead Locations
- Exhibit D-1: Easement Area Farmstead 1 Map

EXHIBIT E – Easement Existing Impervious Surfaces
- Exhibit E-1: Easement Existing Impervious Surface Map
- Exhibit E-2: Easement Impervious Surface Calculations

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-i

SUBJECT: Authorization to Award the Bid and Contract for Construction of the Fairview Park Parking Expansion Project

DEPARTMENT: Department of Environment, Agriculture, Parks and Recreation (DEAPR); and Asset Management (AMS); Finance and Administrative Services

ATTACHMENT(S):
1. Adopted Fairview Park Master Plan
2. Certified Bid Tab
3. Proposed Reimbursement Resolution

INFORMATION CONTACT:
David Stancil, 919-245-2522
Marabeth Carr, 919-245-2516
Lori Taft, 919-245-2673
Jeff Thompson, 919-245-2625
Angel Barnes, 919-245-2628
David Cannell, 919-245-2651
Gary Donaldson, 919-245-2453

PURPOSE: To consider authorizing the County Manager to:

1. Award the bid and, upon County Attorney review, execute the construction contract for the Fairview Park Parking Expansion Project during the summer break in an amount not to exceed the project budget;

2. Approve project change orders for the project up to the project budget; and

3. Approve a resolution to preserve the County's ability to reimburse itself for initial project costs from financing proceeds that may become available.

BACKGROUND: The County's Fairview Park opened in 2011, funded by a combination of 2001 voter-approved bonds, a grant from the NC Parks and Recreation Trust Fund (PARTF), and payment-in-lieu funds. Because of site limitations (the northern portion of the site is the former Town of Hillsborough landfill, predating current-day landfill regulations), the park design and ultimate construction was focused on the southern portion of the property. Park facilities include a baseball/softball field, tennis courts, playground, picnic shelter with restrooms, basketball courts, walking track, volleyball courts and a trail connecting to the Town Police substation on Rainey Avenue, and a parking lot.

The current parking lot was constructed as approved through the Town's Conditional Use Permit approval process. This lot, which is located off Torain Street and adjoins the picnic shelter, contains 44 spaces. Over the past four years of park operations, occasional events at the shelter or ballfield have taxed this existing parking lot, with vehicles occasionally parking along the street and in front of residents' homes.

Phase II of the Park's BOCC adopted Master Plan (Note Attachment 1, "Adopted Master Plan") includes the construction of a second parking lot, which was not part of the Phase I construction. This planned additional 59 space parking area (Fairview Park Parking Expansion Project) utilizes a new second entrance into the park from the east along Orange County Public Works Drive. The existing drive would be extended through the Public Works site, and wind its way up through a hilly wooded area to a site adjoining the existing tennis courts. Completion of this project will build out the Park's Master Plan as envisioned by the 2005 Master Plan committee.

Bids to move this project forward have been received (see Attachment 2). However, staff has not completed negotiations with the contractor. Once negotiations are complete, the Board's action to authorize the Manager will allow the project to move forward during the summer.

FINANCIAL IMPACT: As part of the FY 2015-16 Capital Investment Plan ("CIP") budget approval, the Board appropriated $100,000 for this project, pending a plan for the parking solution that is presented herein. Approximately $50,000 of these appropriated funds have been encumbered or expensed for design, environmental assessment, geotechnical assessment, and surveying services, and construction bid preparation.

If this parking lot solution is desired, an additional $325,000 has been recommended within the FY2016-17 Manager's recommended CIP to complete the project. There are adequate funds for the full completion of this project, including appropriate construction contingencies, to begin this project in the summer and fall months of 2016 pending full permit approval.

Because work on the project will begin before the County will have closed on the financing that is planned as the ultimate source of funds for the project, it would be prudent for the Board to adopt the attached resolution that will preserve the County's ability to reimburse itself for initial project costs from proceeds of the planned financing. (Note Attachment 3, "Proposed Reimbursement Resolution Form".)

SOCIAL JUSTICE IMPACT: The following two Orange County Social Justice Goals are applicable to this agenda item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**
  The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

- **GOAL: CREATE A SAFE COMMUNITY**
  The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

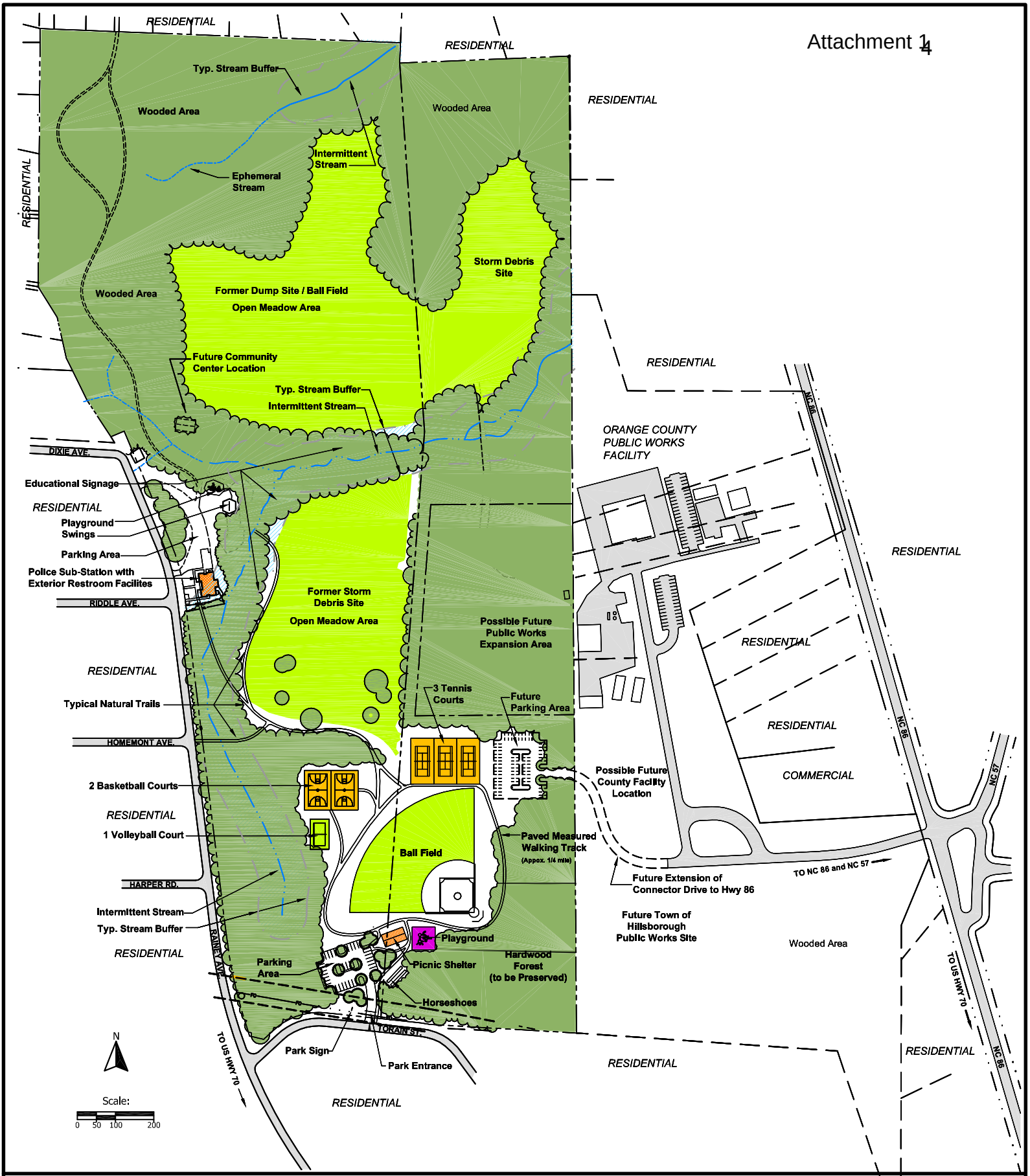
The new planned parking lot is a further investment in the Fairview community, and will provide additional parking to the park while decreasing traffic on local neighborhood streets. Park patrons accessing the park from the new lot will help make community streets safe, and the parking lots location within the park adjoining the tennis courts and walking track minimizes safety concerns about remote parking lots accessed through wooded areas.

RECOMMENDATION(S): The Manager recommends that the Board:

1. Authorize the County Manager to award the bid and, upon County Attorney review, execute the construction contract for the Fairview Park Parking Expansion Project during the summer break in an amount not to exceed the project budget;

2. Authorize the County Manager to approve project change orders for the project up to the project budget; and

3. Approve the reimbursement resolution for the project in the form presented.



Fairview Park

Phase 1

Adopted Master Plan

Orange County and the Town of Hillsborough, NC

4/10/2006

Bid tabulation for Fairview Park Parking Expansion

June 2, 2016

Single-Prime General Contractors	Lic. #	BOND	Add. Recd.	Base Bid	Alternate #1 Landscaping shown on sheet L-1A
Triangle Grading and Paving, Inc.	17456	■	■	$520,000.00	$25,000.00
Carolina Sunrock, LLC	71559	■	■	$494,964.34	$19,711.00
McQueen Construction, Inc	36982	■	■	$339,000.00	$25,500.00

Bids as shown above, received at 4:00 pm, Thursday, June 2, 2016, have been checked, validated and are hereby certified as correct.

Michael L. Hammersley, PE

NORTH CAROLINA PROFESSIONAL SEAL 13350 ENGINEER MICHAEL L HAMMERSLEY

06/06/16

Orange County -- Reimbursement Resolution for Fairview Park Parking Project

WHEREAS --

The County intends to undertake a Project (as described below), use its own funds to pay initial Project costs, and then reimburse itself from financing proceeds for these early expenditures. The Manager has advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with certain federal tax rules relating to reimbursement from financing proceeds.

BE IT RESOLVED by the Board of Commissioners of Orange County, North Carolina, as follows:

1. The Project is the Fairview Park parking expansion project.

2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected primary type of financing for the Project (which is subject to change) is installment financing under Section 160A-20, including the possible use of certificates of participation or limited obligation bonds. The expected maximum amount of bonds or other obligations to be issued or contracted for the Project is approximately $325,000.

3. Funds for the early Project expenditures may come from the County's General Fund, or from any other County fund.

4. The County intends for the adoption of this resolution to be a declaration of the County's official intent to reimburse itself from financing proceeds for Project cost expenditures.

*** * * * * * * * * * * * * * * * * ***

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of Orange County, North Carolina; that this meeting was properly called and held on June 21, 2016; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this _____ day of June, 2016.

[SEAL]

_____
Clerk, Board of Commissioners
Orange County, North Carolina

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-j

SUBJECT: Approval of Senior Lunch Caterer Contract with Nantucket Grill, Inc.

DEPARTMENT: Aging

ATTACHMENT(S):

INFORMATION CONTACT:
Janice Tyler, 919-245-4255

PURPOSE: To approve the food service caterer contract with Nantucket Grill, Inc. to provide noon meals for the Home and Community Care Block Grant-funded Senior Lunch Program at the Seymour and Passmore Centers for the period July 1, 2016 to June 30, 2017 with an optional one year extension.

BACKGROUND: The Orange County Department on Aging assumed administration of the Senior Lunch Program in July 2009. The purpose of this program is to provide a nutritious noon meal to persons 60 years and older. A request for proposals was issued by Orange County Purchasing in May 2016 for a caterer to provide the meals for Fiscal Year 2016-17, with an option of one year renewal. The bid selected was from Nantucket Grill, Inc., the current caterer for this service. The cost per meal will increase from $5.75 to $6.50. With this contract the total cost of meals purchased will not exceed $250,000.

FINANCIAL IMPACT: The majority of the cost for the Senior Lunch Program is reimbursed by the NC Division of Aging and Adult Services. The balance of the funding is provided by Orange County and the Towns of Carrboro, Chapel Hill, and Hillsborough. These funds are included in the current operating budget. Donations are also collected from the participants.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
  The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

The purpose of this program is to provide a nutritious noon meal to persons 60 years and older, targeting those individuals who are in the greatest social and economic need.

RECOMMENDATION(S): The Manager recommends that the Board authorize the County Manager to sign the catering services contract and any renewals and/or amendments with Nantucket Grill, Inc., subject to final review by the County Attorney.

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 5-k

SUBJECT: Contract Amendment to the Existing Interlocal Agreement between Orange County and the Town of Chapel Hill for the "LAUNCH Chapel Hill" Small Business Incubator

DEPARTMENT: Economic Development

ATTACHMENT(S):

(1) Memorandum to BOCC from Launch Chapel Hill's Program Manager, Dated June 8, 2016

(2) Current Interlocal Agreement Between Orange County & Town of Chapel Hill to Support a Small Business Incubator

INFORMATION CONTACT:
Steve Brantley
Director, Economic Development
(919) 245-2326

PURPOSE: To amend the existing Interlocal Agreement between Orange County and the Town of Chapel Hill enabling LAUNCH Chapel Hill to add space to the incubator facility's existing office to accommodate more start-up companies, and thereby increase the County's shared cost to support the facility.

BACKGROUND: Attachment 1 is a memorandum from Ms. Dina Rousset, who oversees LAUNCH Chapel Hill as the program manager. The memo outlines the current activity of the facility and its companies, and UNC's close coordination to expand the University's commitment to entrepreneurial development. In the past month LAUNCH has learned of an opportunity to nearly double operating space, and has now made a funding increase proposal to its key partners: Orange County, Town of Chapel Hill, UNC and the venture capital supporter "Becker family" of Chicago.

LAUNCH seeks to add 3,700 square feet of adjacent, available space to the incubator facility's existing 4,000 square foot office. This on-site expansion opportunity will allow LAUNCH to accommodate more start-up companies as it completes the initial accelerator program. The expansion of LAUNCH will increase the County's shared cost to support the facility, which will be paid from Article 46 sales tax funds, and thereby requires an amendment to the current Interlocal Agreement.

The proposal would modify the current 3-year economic development relationship between Orange County and Town, which each share the lease cost of the "LAUNCH Chapel Hill" innovation center located at 321 West Rosemary Street. Currently, Orange County's $10,000

quarterly financial commitment (or $120,000 over 3 years under the Interlocal Agreement extending from January 1, 2016 to December 31, 2018) is paid from Article 46's entrepreneurial development category. The proposed facility expansion will increase the County's financial obligation by an additional $8,375 per quarter, or $33,500 annually for up to 3 years ($100,500 total over 36 months). This item has been included in the County Manager's FY2016-17 Recommended budget as an amendment. The current Interlocal Agreement (Attachment 2) is attached for review.

The Chapel Hill Town Manager is presenting this contract proposal later this month to the Chapel Hill Town Council for review. Also, the UNC's Chancellor's Budget Committee officially informed LAUNCH on June 8, 2016 that it has agreed to provide funding at $33,500 per year.

Timeline

- As part of the Board of County Commissioners strategic planning in 2011 to utilize Article 46 funding to support key economic development priorities, the importance of growing and retaining entrepreneurial start-up talent in Orange County was included. The Board sought to reverse the historic trend where promising, growth-oriented start-up companies originating out of the University of North Carolina would eventually relocate to adjacent counties over time. Orange County contracted with UNC Chapel Hill's Department of City & Regional Planning department head, Dr. Emil Malizia, in 2011 & 2012, who conducted a regional real estate assessment of average lease costs, ideal space needs and working environments that start-up companies seek throughout their developmental life span. A key recommendation from the consultant report highlighted a severe shortage of competitively priced incubator facilities here in the County, and suggested the development of an innovation center to better retain entrepreneurial talent coming out of the University and from the local community.

- In March 2012, available property located at 321 West Rosemary Street in Chapel Hill was identified as a potential incubator location, and the Town of Chapel Hill and Orange County began working collaboratively to support further development of an innovation center at this site.

- On April 3, 2012 the Board of County Commissioners received a summary of the potential economic development project during closed session. Following this report, the Board agreed to continue moving forward on this opportunity.

- In July 2012, Orange County prepared a draft Interlocal Agreement outlining the commitments of both parties. The final version of the Interlocal Agreement was signed by the County and Town in late 2012, establishing an initial 3 ½ year term where both local governments would provide a 50/50 co-share of the lease cost for the facility. The County's cost, paid by Article 46 funds, was $10,000 per quarter, or $140,000 total. "Launch Chapel Hill" eventually took form at 321 West Rosemary Street, accepted the initial group of student tenants, and officially opened on May 1, 2013. In addition, UNC Chapel Hill's close mentoring support expanded and the University became a financial backer, and attracted private venture capital support by the Becker family.

- On November 4, 2015 the University of North Carolina at Chapel Hill was recognized among the top five best performing university business accelerators in North America, based on a 2015 benchmark study by UBI Global, a thought leader in performance analysis of business incubators around the world.

- On November 17, 2015 the BOCC approved a new 3-year Interlocal Agreement starting on January 1, 2016 and expiring on December 31, 2018. The County's cost remained at $10,000 per quarter, or $120,000 total over 36 months.

FINANCIAL IMPACT: The proposed new Interlocal Agreement requires Orange County to contribute an additional $8,375 per quarter (or $33,500 annually) for up to three (3) years, or up to $100,500 total. This is an increase in Orange County's current level of funding the BOCC approved on November 17, 2015 to co-fund LAUNCH with the current Interlocal Agreement with Chapel Hill. County funding is provided by Article 46 proceeds dedicated for entrepreneurial development, and not from the General Fund.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
  The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

RECOMMENDATION(S): The Manager recommends that the Board receive and review the amended Interlocal Agreement proposal, direct the County Attorney to coordinate with the Chapel Hill town attorney to draft a contract amendment to the current Interlocal Agreement, and authorize the Manager to sign.

Attachment 1

MEMORANDUM

To: Orange County Board of Commissioners
Orange County Manager's Office

From: Dina Rousset
Program Manager – LAUNCH Chapel Hill
& Associate Director, Center for Entrepreneurial Studies
University of North Carolina at Chapel Hill, Kenan-Flagler Business School

Subject: Launch Chapel Hill Funding Request

Date: June 8, 2016

Overview and Accomplishments

In early 2012 members of the Becker family and UNC's Kenan-Flagler business school began discussing the idea of a student business incubator at UNC. In May 2012 this was formalized into a proposal that was followed by commitments from UNC's Chancellor's office, the Town of Chapel Hill, Orange County and a Chapel Hill digital marketing company (3 Birds) to establish Launch Chapel Hill. The stated mission at the time was to "serve as a physical space where students and recent graduates come together with the broader entrepreneurial community to engage in innovation and entrepreneurial efforts. The high-profile space will offer resources to innovators and entrepreneurs who do not have a natural home in a specific campus unit and will serve as a common facility that celebrates and supports our campus wide innovation culture."

Four years later Launch Chapel Hill is a best-in-class accelerator program serving students, faculty, staff and the wider community. Launch Chapel Hill has delivered on each of the objectives set in the original proposal as well as on many other important objectives of the Town Of Chapel Hill, Orange County and UNC. Launch has been lauded as a major success by the town and county, by UNC, by the local and regional press and also by UBI Global, the leading global agency that ranks university incubators and accelerators. In their biannual ranking released in November 2015 UBI Global ranked Launch Chapel Hill as the 4th best University based accelerator in North America.

To date, Launch Chapel Hill has served 55 companies and every six months accepts another 8 to 10 companies into the program. The vast majority of these companies remain in business. Almost all businesses have received outside funding and are continuing to build their companies. Total funding is approaching $10 million. These companies have also contributed to enhancing the student learning experience at UNC by hiring interns, presenting in classes and offering project based learning opportunities to students at both the undergraduate and graduate level. The companies are also moving back out into the community leasing space and adding jobs. As more

companies move through the accelerator program the impact is increasing exponentially. Unfortunately we as a community are still losing many of these companies to our surrounding communities, Durham and Raleigh due to the fact that Chapel Hill does not have a co-working space (like 1871, American Underground or HQ Raleigh)

UNC and Chapel Hill's Long-Term Vision

The Chancellor's Office of Innovation and Entrepreneurship and the Center for Entrepreneurial Studies are working with the UNC Facilities Department, Campus Real Estate Office, and renowned Baltimore based architecture and planning firm Ayers Saint Gross to develop an Innovation Space Program and development strategies for a 150,000 square foot Innovation Center at the edge of campus as part of the 2016 University Master Plan. The Town and County are also key partners in this process. Ayers Saint Gross will be presenting to UNC's Board of Trustees within the next few months and the goal is to open this cutting edge space within the next 3 to 5 years. In the meantime, there is a need for space to support our growing businesses.

Bridge

While UNC is poised to develop an impressive 150,000 square foot innovation center within the next 3 – 5 years, that we believe will have Launch Chapel Hill at its' heart, in the meantime the entrepreneurial ecosystem at UNC, Chapel Hill and Orange County continues to grow and we seek to continue to be a leader in the ecosystem. We have an opportunity to develop an additional 3700 square foot of space that can be leased to growing companies in the same building as our current facility.

We are therefore proposing that the key partners in Launch support an expansion of space at our existing location to accommodate companies that complete the accelerator program. We currently lose some of our most promising companies to neighboring towns as Chapel Hill does not have an 1871 style co-working facility for companies as they graduate from the Launch accelerator program. We have just learned of an opportunity to add 3700 square foot of space in our existing building at a highly attractive rental rate ($14 per square foot plus CAM). We have outlined below the total cost over 3 years of adding this space. Much of the cost is at the outset to up-fit and furnish the space. Going forward the vast majority of operating expenses including staffing will be covered by rents from the tenant companies, as a result we have only shown the differential that we would look to the partners to support. The total cost is approximately $101,500.00 per year or $304,500.00 total over 3 years. On Monday afternoon we presented a proposal to the Becker family requesting their support at $25,500.00 per year. We have been told to expect a response in the next two weeks.

Given the urgency and the benefit to the Town of Chapel Hill, Orange County and the University of North Carolina we are herewith requesting that the County as well as the Town and UNC support at $33,500.00 per year for up to 3 years, or $101,500.00 each over the next 3 years. The Town of Chapel Hill has now incorporated the $33,500 of annual funding into their budget. Today the UNC Chancellor's Budget Committee reviewed the $33,500 per year request and were advised by the provost "it looks promising. You should hear something official very soon." If the Becker family also responds favorably to our funding request we could together determine whether to reduce the Town, County and UNC commitments or to simply extend the term covered by the commitment.

Thank you for your consideration.

Expansion at Existing Location: Growth/ Co-Working Space

	2016/17	2017/2018	2018/2019		July 2016 - June 2019 (3 year Total)
Site upgrades					
Partitioning of offices	$60,000.00	$0.00	$0.00		$60,000.00
Lighting and wiring	$20,000.00	$0.00	$0.00		$20,000.00
Flooring and paint	$10,000.00	$0.00	$0.00		$10,000.00
Total upgrades	$90,000.00				$90,000.00
Modular Furnishings	$60,000.00	$0.00	$0.00		$60,000.00
Total Capital Expenditures	**$150,000.00**	**$0.00**	**$0.00**		**$150,000.00**
Operational Expense Differential					
Lease	$25,000.00	$25,750.00	$26,522.50		$77,272.50
Personnel	$25,000.00	$25,750.00	$26,522.50		$77,272.50
Total Operational Expense Differential	**$50,000.00**	**$51,500.00**	**$53,045.00**		**$154,545.00**
Total Expenses	**$200,000.00**	**$51,500.00**	**$53,045.00**		**$304,545.00**

Total Funding Required : $304,545.00

Annually for 3 years: $101,515.00

Attachment 2

STATE OF NORTH CAROLINA

INTERLOCAL AGREEMENT

COUNTY OF ORANGE

This INTERLOCAL AGREEMENT ("Agreement") is hereby made and entered into this the ____ day of _____, 2015, by and between ORANGE COUNTY, hereinafter referred to as ("County"), and the TOWN OF CHAPEL HILL, hereinafter referred to as ("Town") pursuant to N.C. Gen. Statute 160A-460 et seq., 160A-17.1 and other applicable laws.

WITNESSETH:

WHEREAS, County and Town desire to continue with a partnership initiated through a 2012 interlocal agreement between the Parties whereby local startup businesses have more opportunities to remain in Orange County and Chapel Hill.

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, the parties hereto agree as follows:

1. County Grant. County shall grant to the Town one hundred twenty thousand dollars ($120,000.00). This grant shall be payable quarterly in installments of ten thousand dollars ($10,000.00). Town acknowledges and agrees the full amount, which shall not exceed one hundred twenty thousand dollars ($120,000.00), shall be expended by Town for the sole purpose of establishing and maintaining a small business incubator/joint working space at 321 West Rosemary Street, Suite 110, Chapel Hill, North Carolina (the "Small Business Incubator"). County and Town agree this grant is the full extent of the County's contribution. Town shall be responsible for conducting any statutorily required public hearing prior to the expenditure of any grant funds.

2. Town Obligation. Town shall be responsible for payment of the rental obligation of the Small Business Incubator property using the County grant, together with Town resources, in order to maintain the property's availability for lease and sublease as a Small Business Incubator.

3. Term. The term of this Agreement shall commence the 1st day of January 2016 and shall continue for a period of thirty-six (36) months. This Agreement may be renewed for up to two additional three-year terms. Any such renewal, or any other modification, shall be accomplished through a mutually agreed upon written amendment to this Agreement and may be approved and executed by the managers of the County and Town.

4. Reporting. Town shall on or before July 1 annually during the term of this Agreement provide a report to the Orange County Manager detailing the expenditure of the grant funds described in Section 1 above. Upon request by County, Town shall provide County with any audit or underlying documents necessary to verify the contents of the annual report. In the event such report or documents are not provided County may suspend grant installments until such time as the report or documents are provided.

5. Force Majeure/Emergency Non-Appropriation. In the event Town or County should be delayed in, or prevented from, performing or carrying out any of the agreements, covenants, or obligations made by, and imposed upon, said Party by this Agreement, by reason of or through any cause reasonably beyond its control and not attributable to its neglect, including but not limited to condemnation, order of any court granted in any bona fide adverse legal proceeding or action, explosion, fire or other act of God or public enemies, and/or emergency non-appropriation, then, in each such case or cases, the affected Party shall be relieved of performance under this Agreement.

6. Termination. The County and Town may terminate this Agreement upon mutual written agreement approved by the County's and Town's managers. Either County or Town may terminate this Agreement

upon a material breach by the other. Material breach includes but is not limited to the failure by Town to expend grant funds as required by this Agreement. Effective the date of termination any termination of this Agreement relieves County of any further responsibilities or obligations established by this Agreement.

IN WITNESS WHEREOF, the parties have caused this Interlocal Agreement to be executed as of the day and year first above recorded.

FOR ORANGE COUNTY

By:_____
Bonnie Hammersley
Orange County Manager

FOR CHAPEL HILL

By:_____
Roger Stancil
Chapel Hill Town Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Orange County Chief Financial Officer

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Town of Chapel Hill Finance Director

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 7-a

SUBJECT: Approval of Fiscal Year 2016-17 Budget Ordinance, County Grant Projects, and County Fee Schedule

DEPARTMENT: County Manager and Finance and Administrative Services

ATTACHMENT(S):
Attachment 1. Resolution of Intent to Adopt the FY2016-17 Orange County Budget

Attachment 2. FY2016-17 Budget Ordinance

Attachment 3. FY2016-17 County Grant Projects

Attachment 4. FY2016-17 County Fee Schedule

INFORMATION CONTACT:
Bonnie Hammersley, (919) 245-2300
Travis Myren, (919) 245-2308
Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

PURPOSE: To approve the Fiscal Year 2016-17 Budget Ordinance, County Grant Projects, and County Fee Schedule.

BACKGROUND: At the June 16, 2016 budget work session, the Board of County Commissioners made decisions regarding the County's FY2016-17 budget. NOTE: The FY 2016-17 Budget Ordinance includes a revision from the Resolution of Intent to Adopt that the Board of County Commissioners reviewed and approved at the June 16th work session. The impact of funding to the Outside Agencies was underestimated at the meeting, and the revised funding amount includes additional funds of $42,460. This amount has been added to the Budget Ordinance as an additional appropriation from fund balance, which brings the total General Fund budget to $215,843,812. See the following attachments:

- Amendment 1, the Resolution of Intent to Adopt the FY2016-17 Orange County Budget outlines the actions approved by the Board of County Commissioners on June 16, 2016

- Attachment 2, FY2016-17 Budget Ordinance, is the legislation implementing the FY2016-17 Annual Operating Budget for Orange County

- Attachment 3, FY2016-17 County Grant Projects

- Attachment 4, FY2016-17 County Fee Schedule

FINANCIAL IMPACT: As noted in the attachments of the abstract.

SOCIAL JUSTICE IMPACT: There are no Social Justice Goal impacts associated with this item.

RECOMMENDATION(S): The Manager recommends the Board adopt the FY2016-17 Budget Ordinance, the FY2016-17 County Grant Projects, and the FY2016-17 County Fee Schedule, consistent with the parameters outlined in the Board's "Resolution of Intent to Adopt the FY2016-17 Orange County Budget".

The Manager further recommends that the Board direct staff to schedule a discussion on the County's Fund Balance Policy at a fall 2016 work session.

Resolution of Intent to Adopt the 2016-17 Orange County Budget

The items outlined below summarize decisions that the Board acted upon June 16, 2016 in approving the FY2016-17 Orange County Annual Operating Budget.

WHEREAS, the Orange County Board of Commissioners has considered the Orange County FY2016-17 Manager's Recommended Budget; and

WHEREAS, the Commissioners have agreed on certain modifications to the Manager's Recommended Budget as presented in the FY2016-17 County Manager's Recommended Budget on May 5, 2016;

NOW THEREFORE BE IT RESOLVED, that the Orange County Board of Commissioners expresses its intent to adopt the FY2016-17 Orange County Budget Ordinance on **Tuesday**, **June 21, 2016**, based on the following stipulations:

1) **Property Tax Rates**

a) The ad valorem property tax rate shall be set at 87.8 cents per $100 of assessed valuation.

b) The Chapel Hill-Carrboro City Schools District Tax shall be set at 20.84 cents per $100 of assessed valuation.

c) The Fire District and Fire Service District tax rates shall be set at the following rates (all rates are based on cents per $100 of assessed valuation):

• Cedar Grove	7.36
• Greater Chapel Hill Fire Service District	15.00
• Damascus	10.30
• Efland	7.00
• Eno	7.99
• Little River	4.06
• New Hope	10.45
• Orange Grove	7.00
• Orange Rural	8.36
• South Orange Fire Service District	10.00
• Southern Triangle Fire Service District	10.30
• White Cross	11.00

2) **County Employee Pay and Benefits Plan**

Provide a County employee pay and benefits plan that includes:

a. A total wage increase of 3.0% for all permanent employees hired on or before June 30, 2016, with 2% effective July 1, 2016, and an additional 1% effective January 1, 2017.

b. No In-Range adjustments for FY 2016-17.

c. Meritorious Service Awards – recommends three levels as one-time performance bonuses, effective with employee Work Planning and Performance Review (WPPR) dates from July 1, 2016 to June 30, 2017:

   - $500 – proficient performance
   - $750 – superior performance
   - $1,000 – exceptional performance

d. Compression Reduction Program – a total of $500,000 for salary compression adjustments to affected employees, effective July 1, 2016.

e. A Living Wage increase from $12.76/hour to $13.15/hour.

f. Continue the $27.50 per pay period County contribution to non-law enforcement employees' supplemental retirement accounts and the County matching employees' contributions up to $63.00 semi-monthly (for a maximum annual County contribution of $1,512) for all general (non-sworn law enforcement officer) employees, and continue the mandated Law Enforcement Officer contribution of 5.0% of salary; and continue the County's required contribution to the Local Governmental Employees' Retirement System (LGERS) for all permanent employees.

g. Continue funding the Traditional and High Deductible Health Plans for employees and pre-65 retirees with no changes to employee premiums for FY2016-17.

h. Continue funding the Dental Program for employees and pre-65 retirees with no changes to employee premiums for FY2016-17.

i. Continue the voluntary furlough program.

3) **Modifications to County Manager's FY2016-17 Recommended Annual Operating Budget**

The following modifications to the County Manager's Recommended Budget are made:

Adjustments to the Manager's Recommended FY2016-17 Budget

On June 16, 2016, the Board of County Commissioners approved the following changes to the Manager's Recommended annual operating budget for the 2016-17 fiscal year. The information below summarizes changes made by the Board.

Revenues	Increase	Decrease
Manager's Recommended Revenue Budget	**$212,786,496**	
Appropriate additional Fund Balance in excess of the 17% Financial Policy for Education and Outside Agencies	**979,856**	
Additional revenue for the administration of City of Mebane tax bills on the Orange County properties	**5,000**	
Replace tax supported debt service for school expansion projects with available ongoing impact fee revenue.	**1,000,000**	
Create revenue line in County Manager office for cost-sharing of studies.	**$30,000**	
Appropriate additional General Fund fund balance to be used for Education	**$1,000,000**	
Total Revenue Changes	**$3,014,856**	**$0**
Revised Revenue Budget	**215,801,352**	

Expenditures	Increase	Decrease
Manager's Recommended Expenditure Budget	**$212,786,496**	
Provide funds for the My Brother's Keeper (MBK) initiative as a line item in the Human Rights appropriation	**4,000**	
Provide funds for an additional Sheriff Deputy 1.0 FTE	**63,091**	
Funds to hire a consultant to assist with the commercial appraisal services	**20,000**	
Create a SOAR case worker position to streamline the SSI/SSDI application process for people who are homeless.	**20,000**	
Provide funds to replace loss of State funds for the current Community Response program position for a six (6) month period to allow time to investigate other funding sources	**20,500**	
Create a 1.0 FTE Outreach Librarian with grant fund from Orange County Partnership for Young children	**10,000**	
The start date for the Website & Publication Coordinator will be effective October 1, 2016.		**($13,961)**

Remove funding for Communities in Schools for CHCCS as the organization is in the process of dissolving		**(78,800)**
Remove Outside Agency funding for OCS After School Program		**(35,200)**
Provide funds for Triangle Bikeworks Spoke'n Revolutions project	**1,000**	
Provide funds for Rebuilding Together of the Triangle	**5,000**	
Provide funds for Hillsborough Arts Council	**7,500**	
Provide funds for TABLE for emergency food aid for children in Chapel Hill and Carrboro	**5,000**	
Provide funds for the Youth Community Project to provide service to youth in Orange County.	**4,750**	
Provide funds to the Boys and Girls Club of Eastern Piedmont to serve youth in Orange County.	**5,000**	
Provide funds for Mental Health America of the Triangle	**5,000**	
Provide funds for Public Gallery of Carrboro (WCOM-LP Radio)	**1,000**	
Provide funds for Volunteers for Youth	**2,500**	
Provide funds to treat approximately a two acre area in the upper half of Compton's Pond, with two or possibly three herbicide treatments.	**1,800**	
Additional funding for Education	**2,800,014**	
Additional funding for Education, transfer of funds from Communities in Schools for CHCCS and the Non-Departmental allocation to OCS	**114,000**	
Fully fund all outside agencies recommended for funding in part 1 (previously funded agencies) with the exception of Communities in Schools. If their requested increase is greater than a 50% increase then they will receive a 50% increase. Includes addition of funds for Food Council ($16,030) and eliminates funds for Housing for New Hope (-$22,500)	**52,662**	
Total Expenditure Changes	**$3,142,817**	**($127,961)**
Revised Expenditure Budget	**$215,801,352**	

4) **Changes in Funding to Improve Service Delivery (Increase in FTE Approved)**

Department	Position	FTE
Health	Public Health Educator	1.000
Planning	Code Compliance Officer III	1.000
OPT	Transit Director - effective January 1, 2017	1.000
Tax	Office Assistant II - converting Time-Limited to Permanent	0.000
Aging	Office Assistant II	0.750
Sheriff	Deputy Sheriff I	1.000
Sheriff	Deputy Sheriff I	1.000
Sheriff	Deputy Sheriff I	1.000
Sheriff	Investigator	1.000
Social Services	Management Analyst (Child Welfare) - converting Time-Limited to Permanent	0.000
Social Services	Human Services Specialist - converting Time-Limited to Permanent	0.000
Social Services	Human Services Specialist - converting Time-Limited to Permanent	0.000
Social Services	Management Analyst - converting Time-Limited to Permanent	0.000
Social Services	SOAR Caseworker	1.000
Library	Outreach Librarian (Grant Project Fund)	1.000
Community Relations	Website & Publications Coordinator (effective October 1, 2016)	1.000
Totals		**10.750**

5) **General Fund Appropriations for Local School Districts**

The following FY 2016-17 General Fund Appropriations for Chapel Hill-Carrboro City Schools and Orange County Schools are approved:

a) Current Expense appropriation for local school districts totals $77,201,412 and equates to a per pupil allocation of $3,868

1) The Current Expense appropriation to the Chapel Hill-Carrboro City Schools is $46,388,977.

2) The Current Expense appropriation to the Orange County Schools is $30,812,435.

b) Recurring Capital appropriation for local school districts totals $3,000,000

1) The Recurring Capital appropriation to the Chapel Hill Carrboro City Schools totals $1,802,700.

2) The Recurring Capital appropriation to the Orange County Schools totals $1,197,300.

c) Long Range (Pay-As-You-Go) Capital appropriation for local school districts totals $3,799,346.

1) The Long-Range (Pay-As-You-Go) Capital appropriation to the Chapel Hill Carrboro City Schools totals $2,283,027.

2) The Long-Range (Pay-As-You-Go) Capital appropriation to the Orange County Schools totals $1,516,319.

d) School Related Debt Service for local school districts totals $15,372,383.

e) Additional net County funding for local school districts totals $3,354,000.

(1) School Resource Officers and School Health Nurses Contracts - Total appropriation of $3,354,000 to cover the costs of School Resource Officers in every middle and high school, and a School Health Nurse in every elementary, middle, and high schools in both school systems.

6) **County Fee Schedule**

To adopt the County Fee Schedule to include changes included in the FY2016-17 Manager's Recommended Annual Operating Budget.

Fiscal Year 2016-17
Budget Ordinance
Orange County, North Carolina

Be it ordained by the Board of Commissioners of Orange County

Section I. Budget Adoption

There is hereby adopted the following operating budget for Orange County for this fiscal year beginning July 1, 2016 and ending June 30, 2017, the same being adopted by fund and activity, within each fund, according to the following summary:

Fund	Current Revenue	Interfund Transfer	Fund Balance Appropriated	Total Appropriation
General Fund	$200,404,268	$2,712,600	$12,726,944	$215,843,812
Emergency Telephone Fund	$509,732	$0	$199,745	$709,477
Fire Districts Fund	$5,313,405	$0	$15,000	$5,328,405
Section 8 (Housing) Fund	$4,336,030	$2,840	$0	$4,338,870
Community Development Fund	$444,741	$448,172	$27,589	$920,502
Efland Sewer Operating Fund	$200,900	$130,780	$0	$331,680
Visitors Bureau Fund	$1,445,896	$0	$151,277	$1,597,173
School Construction Impact Fees Fund	$2,640,000	$0	$0	$2,640,000
Solid Waste/Landfill Operations Enterprise Fund	$9,895,615	$0	$2,094,340	$11,989,955
Sportsplex Enterprise Fund	$3,319,970	$152,850		$3,472,820
Community Spay/Neuter Fund	$40,000		$24,600	$64,600
Article 46 Sales Tax Fund	$3,390,532	$0	$0	$3,390,532

Section II. Appropriations

That for said fiscal year, there is hereby appropriated out the following:

Function	Appropriation
General Fund	
Community Services	$13,654,700
General Government	$10,094,440
Public Safety	$24,596,946
Human Services	$37,249,977
Education	$84,259,340
Support Services	$14,058,009
Debt Service	$26,211,196
Transfers to Other Funds	$5,719,204
Total General Fund	***$215,843,812***
Emergency Telephone System Fund	
Public Safety	$709,477
Total Emergency Telephone System Fund	***$709,477***
Fire Districts	
Cedar Grove	$214,379
Greater Chapel Hill Fire Service District	$278,550
Damascus	$97,214
Efland	$494,871
Eno	$603,321
Little River	$179,565
New Hope	$619,421
Orange Grove	$547,299
Orange Rural	$1,110,723
South Orange Fire Service District	$535,522
Southern Triangle Fire Service District	$210,339
White Cross	$437,201
Total Fire Districts Fund	***$5,328,405***
Section 8 (Housing) Fund	
Human Services	$4,338,870
Total Section 8 Fund	***$4,338,870***
Community Development Fund (Urgent Repair Program)	
Human Services	$273,328
Total Community Development Fund (Urgent Repair Program)	***$273,328***
Community Development Fund (HOME Program)	
Human Services	$528,131
Total Community Development Fund (HOME Program)	***$528,131***
Community Development Fund (Homelessness Partnership Program)	
Human Services	*$119,043*
Total Community Development Fund (Homelessness Program)	***$119,043***
Total Community Development Fund Programs	***$920,502***
Efland Sewer Operating Fund	
Community Services	$331,680
Total Efland Sewer Operating Fund	***$331,680***
Visitors Bureau Fund	
Support Services	$1,597,173
Total Visitors Bureau Fund	***$1,597,173***
School Construction Impact Fees	
Transfers to Other Funds	$2,640,000
Total School Construction Impact Fees Fund	***$2,640,000***
Solid Waste/Landfill Operations	
Solid Waste/Landfill Operations	$11,989,955
Total Solid Waste/Landfill Operations	***$11,989,955***

SportsPlex Enterprise Fund	
Community Services	$3,472,820
Total Sportsplex Enterprise Fund	***$3,472,820***
Community Spay/Neuter Fund	
Community Services	$64,600
Total Community Spay/Neuter Fund	***$64,600***
Article 46 Sales Tax Fund	
Community Services	$3,390,532
Total Article 46 Sales Tax Fund	***$3,390,532***

Section III. Revenues

The following fund revenues are estimated to be available during the fiscal year beginning July 1, 2016 and ending June 30, 2017, to meet the foregoing appropriations:

Function	Appropriation
General Fund	
Property Tax	$149,498,811
Sales Tax	$22,066,641
Licenses & Permits	$328,000
Intergovernmental	$15,787,579
Charges for Services	$11,681,503
Investment Earnings	$155,000
Miscellaneous	$886,734
Transfers from Other Funds	$2,712,600
Appropriated Fund Balance	$12,726,944
Total General Fund	***$215,843,812***
Emergency Telephone System Fund	
Charges for Services	$509,732
Appropriated Fund Balance	$199,745
Total Emergency Telephone System Fund	***$709,477***
Fire Districts	
Property Tax	$5,312,736
Investment Earnings	$669
Appropriated Fund Balance	$15,000
Total Fire Districts Fund	***$5,328,405***
Section 8 (Housing) Fund	
Intergovernmental	$4,336,030
From General Fund	$2,840
Total Section 8 Fund	***$4,338,870***
Community Development Fund (Urgent Repair Program)	
From General Fund	$273,328
Total Community Development Fund (Urgent Repair Program)	***$273,328***
Community Development Fund *(HOME Program)*	
Intergovernmental	$350,855
Program Income	$38,069
From General Fund	$139,177
Total Community Development Fund (HOME Program)	***$528,131***
Community Development Fund (Homelessness Partnership Program)	
Intergovernmental	$55,787
From General Fund	$35,667
Appropriated Fund Balance	$27,589
Total Community Development Fund (Homelessness Partnership Program)	***$119,043***
Total Community Development Fund Programs	***$920,502***
Efland Sewer Operating Fund	
Charges for Services	$200,900
From General Fund	$130,780
Total Efland Sewer Operating Fund	***$331,680***

Visitors Bureau Fund	
Occupancy Tax	$1,212,706
Sales & Fees	$500
Intergovernmental	$232,590
Investment Earnings	$100
Appropriated Fund Balance	$151,277
Total Visitors Bureau Fund	***$1,597,173***
School Construction Impact Fees Fund	
Impact Fees	$2,640,000
Total School Construction Impact Fees Fund	***$2,640,000***
Solid Waste/Landfill Operations	
Sales & Fees	$7,386,396
Intergovernmental	$248,000
Miscellaneous	$121,500
Licenses & Permits	$120,000
Interest on Investments	$15,000
General Fund Contribution for Sanitation Operations	$2,004,719
Appropriated Reserves	$2,094,340
Total Solid Waste/Landfill Operations	***$11,989,955***
Sportsplex Enterprise Fund	
Charges for Services	$3,319,970
From General Fund	$152,850
Appropriated Fund Balance	$0
Total Sportsplex Enterprise Fund	***$3,472,820***
Community Spay/Neuter Fund	
Animal Tax	$29,000
Intergovernmental	$0
Miscellaneous	$11,000
Appropriated Fund Balance	$24,600
Total Community Spay/Neuter Fund	***$64,600***
Article 46 Sales Tax Fund	
Sales Tax Proceeds	$3,390,532
Total Article 46 Sales Tax Fund	***$3,390,532***

Section IV. Tax Rate Levy

There is hereby levied for the fiscal year 2016-17 a general county-wide tax rate of 87.8 cents per $100 of assessed valuation. This rate shall be levied in the General Fund. Special district tax rates are levied as follows:

Cedar Grove	7.36
Greater Chapel Hill Fire Service District	15.00
Damascus	10.30
Efland	7.00
Eno	7.99
Little River	4.06
New Hope	10.45
Orange Grove	7.00
Orange Rural	8.36
South Orange Fire Service District	10.00
Southern Triangle Fire Service District	10.30
White Cross	11.00
Chapel Hill-Carrboro School District	20.84

Section V. General Fund Appropriations for Local School Districts
The following FY 2016-17 General Fund Appropriations for Chapel Hill-Carrboro City Schools and Orange County Schools are approved:

a) Current Expense appropriation for local school districts totals $77,201,412, and equates to a per pupil allocation of $3,868.
    1) The Current Expense appropriation to the Chapel Hill-Carrboro City Schools is $46,388,977.
    2) The Current Expense appropriation to the Orange County Schools is $30,812,435.
b) Recurring Capital appropriation for local school districts totals $3,000,000
    1) The Recurring Capital appropriation to the Chapel Hill-Carrboro City Schools totals $1,802,700.
    2) The Recurring Capital appropriation to the Orange County Schools totals $1,197,300.
c) Long-Range (Pay-As-You-Go) Capital appropriation for local school districts totals $3,799,346
    1) The Long-Range (Pay-As-You-Go) Capital appropriation to the Chapel Hill-Carrboro City Schools totals $2,283,027.
    2) The Long-Range (Pay-As-You-Go) Capital appropriation to the Orange County Schools totals $1,516,319.
d) School Related Debt Service for local school districts totals $15,372,383.
e) Additional County funding for local school districts totals $3,354,000
    (1) School Resource Officers and School Health Nurses Contracts - Total appropriation of $3,354,000 to cover the costs of School Resource Officers in every middle and high school, and a School Health Nurse in every elementary, middle, and high schools in both school systems.

Section VI. Schedule B License

In accordance with Schedule B of the Revenue Act, Article 2, Chapter 105 of the North Carolina State Statutes, and any other section of the General Statutes so permitting, there are hereby levied privilege license taxes in the maximum amount permitted on businesses, trades, occupations or professions which the County is entitled to tax.

Section VII. Animal Licenses

A license costing $10 for sterilized dogs and sterilized cats is hereby levied. A license for un-sterilized dogs and a license for un-sterilized cats is $30 per animal.

Section VIII. Board of Commissioners' Compensation

The Board of County Commissioners authorizes that:

- Salaries of County Commissioners will be adjusted by any wage increase and/or any other general increase granted to permanent County employees. For fiscal year 2016-17, the approved budget includes a total 3% wage increase, 2% effective July 1, 2016, and an additional 1% effective January 1, 2017.
- Annual compensation for County Commissioners will include the County contribution for health insurance, dental insurance and life insurance that is provided for permanent County employees, provided the Commissioners are eligible for this coverage under the insurance contracts and other contracts affecting these benefits.
- County Commissioners' compensation includes eligibility to continue to participate in the County health insurance at term end as provided below:
    - If the County Commissioner has served less than two full terms in office (less than eight years), the Commissioner may participate by paying the full cost of such coverage. (If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends.)
    - If the County Commissioner has served two or more full terms in office (eight years or more), the County makes the same contribution for health insurance coverage that it makes for an employee who retires from Orange County after 20 years of consecutive County service as a permanent employee. If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends. The County makes the same contribution for Medicare Supplement coverage that it makes for a retired County employee with 20 years of service.
    - Annual compensation for Commissioners will include a County contribution for each Commissioner to the Deferred Compensation (457) Supplemental Retirement Plan that is the same as the County contribution for non-law enforcement County employees in the State 401 (k) plan. For fiscal year 2016-17, the approved budget continues the County contribution of $27.50 per pay period and a County contribution match of up to $63.00 semi-monthly.

Section IX. Budget Control

General Statutes of the State of North Carolina provide for budgetary control measures to exist between a county and public school system. The statute provides:

> **Per General Statute 115C-429:**
> (c) The Board of County Commissioners shall have full authority to call for, and the Board of Education shall have the duty to make available to the Board of County Commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

The Board of Commissioners hereby directs the following measures for budget administration and review:

> That upon adoption, each Board of Education will supply to the Board of County Commissioners a detailed report of the budget showing all appropriations by function and purpose, specifically to include funding increases and new program funding. The Board of Education will provide to the Board of County Commissioners a copy of the annual audit, monthly financial reports, copies of all budget amendments showing disbursements and use of local moneys granted to the Board of Education by the Board of Commissioners.

The Board of Commissioners hereby approves the following financial policies:

1. The County will not initiate pay-as-you-go funding until October 1 of each fiscal year, and pending a review of the first quarter financial report, with the exception of County appropriations to the school districts and any other County Manager exceptions.
2. The County will initiate measures to recoup sales tax proceeds on school capital projects through the conveyance of school property to the County with the school property reverting back to the school districts at the end of the construction period.
3. The County will ensure that all monthly general ledger postings occur by the 10th work day of each month.
4. The County will ensure that monthly financial reports are available by the 15th work day of each month.
5. The County will not issue debt for a project until a bid award date and construction start date is established.

Section X. Internal Service Fund - Dental and Health Insurance Fund

The Dental Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2016-17 are $521,054 and projected expense for claims and administration for fiscal year 2016-17 is $521,054.

The Health Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2016-17 is $9,304,200 and projected expense for claims and administration for fiscal year 2016-17 is $9,304,200.

Section XI. Internal Service Fund - Vehicle Replacement Fund

The Vehicle Replacement Fund will centralize and account for the purchase and replacement of County vehicles purchased with revenues and funding provided by the Governmental Funds of Orange County (General Fund, Special Revenue and Grants Funds). Projected sources of revenues and funds for fiscal year 2016-17 will be $789,722 of short-term installment financing and internal reserves, and the projected expenses for the purchase of vehicles for fiscal year 2016-17 will be $789,722.

Section XII. Agency Funds

These funds account for assets held by the County as an agent for other government units, and by State Statutes, these funds are not subject to appropriation by the Board of County Commissioners, and not included in this ordinance.

Section XIII. Other Post-Employment Benefits (OPEB) Trust Fund

The Board of Commissioners approves the following resolution as a part of the Budget Ordinance to formally establish an OPEB Trust Fund:

WHEREAS, the Local Government Other Post-Employment Benefits Fund (the "OPEB Fund") established pursuant to North Carolina General Statutes ("NCGS") Section 147-69.4 consists of contributions made by local governments, public authorities and other entities authorized to make contributions to the OPEB Fund ("Participants"), which contributions are irrevocable;

WHEREAS, the assets of the OPEB Fund are not subject to the claims of creditors of any Participants and may only be withdrawn by a Participant to provide other postemployment benefits to individuals, who are former employees, or beneficiaries of former employees of the Participant, and who are entitled to other post-employment benefits payable by the Participant within the meaning of NCGS Section 147-69.4; and

WHEREAS, the **Commissioners** of **Orange County, North Carolina** has determined that it is advisable and in the best interests of **Orange County, North Carolina** to make contributions to the OPEB Fund, as provided in that certain Contribution Agreement between **Orange County, North Carolina** and the Treasurer, the form of which has previously been made available to the **Commissioners** of **Orange County, North Carolina** (the "Contribution Agreement").

NOW, THEREFORE, BE IT RESOLVED, that the **Commissioners** hereby acknowledges and approves an initial contribution of $250,000 to the OPEB Fund (the "Contribution") pursuant to the terms and conditions of the Contribution Agreement between **Orange County, North Carolina** and the Treasurer in the form presented to the **Commissioners**;

FURTHER RESOLVED, that the appropriate officers, managers, and representatives of **Orange County, North Carolina** (the "Authorized Representatives") are hereby authorized and directed to execute and deliver the Contribution Agreement, to take any other actions deemed necessary or appropriate to consummate the transactions provided for therein, and to cause the Contribution to be made;

FURTHER RESOLVED, that all actions heretofore taken by any of the Authorized Representatives of **Orange County, North Carolina** acting on behalf of **the County** in furtherance of the foregoing resolutions are hereby ratified, adopted, approved and confirmed in all respects; and

FURTHER RESOLVED, that the Authorized Representatives of **Orange County, North Carolina** acting on behalf of **the County** are hereby authorized to take all such other actions as they may deem necessary or appropriate to give effect to the foregoing resolutions.

Section XIV. Encumbrances

Operating funds encumbered by the County as of June 30, 2016 are hereby reappropriated to this budget.

Section XV. Capital Projects & Grants Fund

The County Capital Improvements Fund, Schools Capital Improvements Fund, Community Development Fund and the Grant Projects Fund are hereby authorized. Appropriations made for the specific projects or grants in these funds are hereby appropriated until the project or grant is complete.

The County Capital Projects Fund FY 2016-17 budget, with anticipated fund revenues of $19,745,878 and project expenditures of $19,745,878 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2016, and ending June 30, 2017, and the same is adopted by project.

The School Capital Projects Fund FY 2016-17 budget, with anticipated fund revenues of $46,303,209, and project expenditures of $46,303,209 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2016, and ending June 30, 2017, and the same is adopted by project.

The County Grant Projects Fund FY 2016-17 budget, with anticipated fund revenues of $652,605, and project expenditures of $652,605, is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2016, and ending June 30, 2017, and the same is adopted by project.

Any capital project or grant budget previously adopted, the balance of any anticipated, but not yet received, revenues and any unexpended appropriations remaining on June 30, 2016, shall be reauthorized in the FY 2016-17 budget.

Section XVI. Contractual Obligations

The County Manager is hereby authorized to execute contractual documents under the following conditions:

1. The Manager may execute contracts for construction or repair projects that do not require formal competitive bid procedures, and which are within budgeted departmental appropriations, for which the amount to be expended does not exceed $250,000.
2. The Manager may execute contracts for general and/or professional services which are within budgeted departmental appropriations, for purchases of apparatus supplies and materials or equipment which are within the budgeted departmental appropriations, and for leases of personal property for a duration of one year or less and within budgeted departmental appropriations for which the amount to be expended does not exceed $89,999.
3. Contracts executed by the Manager shall be pre-audited by the Financial Services Director and reviewed by the County Attorney to ensure compliance in form and sufficiency with North Carolina law.

4. The Manager may sign intergovernmental service agreements in amounts under $90,000.

5. The Manager may sign intergovernmental grant agreements regardless of amount as long as no expenditure of County matching funds, not previously budgeted and approved by the Board, is required. Subsequent budget amendments will be brought to the Board of County Commissioners for revenue generating grant agreements not requiring County matching funds as required for reporting and auditing purposes.

6. The Manager and Attorney will provide a quarterly report to the County Commissioners showing the type and amount of each intergovernmental agreement signed by the Manager.

This budget being duly adopted this 21th day of June 2016.

Donna Baker, Clerk to the Board	Earl McKee, Chair
Mark Dorosin, Vice-Chair	Mia Burroughs
Barry Jacobs	Bernadette Pelissier
Renee Price	Penny Rich

Attachment 3

County Approved Grant Projects
FY 2016-17

Funding Sources	Approved Funding FY 2016-17
Transfer from General Fund	$ 67,716
Charges for Services	$ 65,000
Grant Funds	$ 519,889
Total Funding Sources	**$ 652,605**

Projects	Approved Projects FY 2016-17
Senior Citizen Health Promotion Program (Department on Aging)	$ 132,716
CARES Alzheimer's Grant (Department on Aging)	$ 297,725
Reducing Health Disparities Grant (Health Department)	$ 56,916
Medical Resrve Corps - NACCHO Grant (Health Department)	$ 15,000
Susan G. Komen Grant (Health Department)	$ 46,620
Outreach Literacy Grant (Library Services)	$ 83,628
Historic Resources Inventory Grant (DEAPR)	$ 20,000
Total Projects	**$ 652,605**

Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Asset Management					
			Use Fee (except for classification 5 and 6, or as otherwise stipulated in Facilities Use Policy)	Resident $10/hr, Non-Resident $20/hr		2011
			Great Hall or Ballroom (Senior Centers), except class 6	Resident $75, Non-Resident $ 125		2011
			Class 5 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident $50/hr, Non-Resident N/A		2011
			Class 6 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident $125, Non-Resident $175		2011
			On-site personnel	Resident $15/hr, Non-Resident $20/hr		2011
			Kitchen Use, senior centers only	Resident $25, Non-Resident $50		2011
			Security Deposit; class 6 only	Resident $100, Non-Resident $100		2011
			Cleaning/lock up/utility fee	Resident $25, Non-Resident $25		2011
Orange Public Transportation						
			Vehicle lease	$1.00 per mile (van)		2012
				$1.00 per mile (van)		2012
				$1.00 per mile (bus)		2012
			Driver lease	$20.00/hour Business Hours		2007
				$22.00/hour Afterhours/Weekends		2007
				$30.00/hour Holidays		2007
			Public Shuttle	$2.00 per one way trip in-town		2005
				$1.00 per one way trip for elderly or disabled		2005
			Medical trips	$3.00 door to door		2001
Department on Aging						
	Senior Programs		Classes	Instructor Cost + 10-25% Admin		Ongoing
			Senior Games	$15.00 per participant		2010
	Senior Center		Room rental (CH center only)	$15 to $65/3 hr during bus. hours		1991
				$10 higher after business hours		1991
				$250 entire facility after hours		1991
Board of Elections						
	Filing Fees		State & County Offices	1% of Annual Salary		Mandated #
			Municipal Offices	CH - $5.00 Mayor and Council		1980
				Car - $15.00 Mayor $10.00 Council		1980
				Hills - $10.00 Mayor and Council		1980
	Municipal Elections		Precinct Officials	CH 50% and Car 50% of Cost		1980
				Hills - 100% of Cost		1980

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2016-17

Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			Ballots	All municipalities 100% of Cost		1980
			Advertisements	All municipalities 100% of Cost		1980
	Other Charges		Computer print-outs	$.10 per page		2009
			Special Select	$.10 per page		2009
			One-Precinct	$.10 per page		2009
			Computer labels	$.30 per page		2009
			Computer Tapes/CD's	$10.00 per CD		2009
			Specialized Programming	$10.00 per CD		2009
DEAPR						
	Natural & Cultural					
	Resources		Local Landmark Program	$100.00		2010
	PARKS &RECREATION					
	Athletics		Youth Athletics	100% Recovery Rate		2009
			Adult Athletics	100% Recovery Rate		2005
	General Programs		Youth/Teen Programs	100% Recovery Rate		2009
			Adult Programs	100% Recovery Rate		2009
			Trips	100% Recovery Rate		2009
			Gyms- Open play individuals	$25 annual Facility Use pass		2007
			Gyms- Open play individuals	$15 semi-annual Facility Use pass		2011
			Gyms- Open play per day	$3.00		2012
	Special Populations Programs			5% Recovery Rate		2005
	Other Programs		Concerts	Varies		2009
	Facility Rentals		Gyms - Group Rentals	**Resident: $35 per hour Non-Resident : $ 52.50 per hour**		2015
			Activity Rms/Rec Centers	**Resident: $25 per hour Non-Resident : $ 37.50 per hour**		2015
			Athletic Fields	**Resident: $25 per hour Non-Resident : $ 37.50 per hour**		2015
			Athletic Fields - Tournaments	$35/hr. for resident, $52.50 for non-resident		2014
			Athletic Field Lighting	$25.00 **(1)**	**$35.00**	2010
			Tennis/Basketball Court Rental	$5.00		2010
			Tennis/Basketball Court Rental w/ lights	$10.00		2010
			Tournament Vending Permit Fee	$100 per day		2013
			Special Event Vending	$15/booth per day		2013
			Non-County Resident Fee	Additional 50% to applied fee		2007
			Picnic Shelter	$20 per rental		2012
			Group Camping	$30 per group of 6-30.		2009
			Parks Open Space permit fee (not court, shelter or athletic field)	$10/hour or $50/day		2011
			Farmer's Market Pavilion	$10 per day		2012
	Equipment Rentals		Recreational Equipment Rental	$25 per use		2013

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2016-17

Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Fax	$1.00 per page		1994
Land Records	GIS Property Map - 8 1/2 x 11	$3.00; additional copy $2.00		1994
	GIS Ortho - Property Map - 8 1/2 x 11	$5.00; additional copy $3.00		1994
	GIS Property Map - 11 x 17 (B-size)	$5.00		1994
	GIS Ortho - Property Map - 11 x 17 (B-size)	$10.00		1994
	GIS Property Map - 17 x 22 (C-size)	$10.00		1994
	GIS Ortho - Property Map - 17 x 22 (C-size)	$20.00		1994
	GIS Property Map - 22 x 34 (D-size)	$15.00		1994
	GIS Ortho - Property Map - 22 x 34 (D-size)	$25.00		1994
	GIS Property Map - 34 x 44 (E-size)	$25.00		1994
	GIS Ortho - Property Map - 34 x 44 (E-size)	$35.00		1994
	Custom GIS Map E-size (Original Inventory)	$30.00		1994
	Custom GIS Map E-size (Original)	$30.00 per hour		1994
	Computer Report Land Data	$.02 per item		1994
	Computer Labels - Owners	$.02 per item		1994
	Plot Land Description	$20.00 each		1994
Library				
	Fines - overdue children's books	10 cents per day ($5.00 maximum)		2010
	Fines - overdue adult books	20 cents per day ($5.00 maximum)		2010
	Fines - overdue Periodicals	$.20 per day		2013
	Fines - overdue DVD	$.50 per day ($5.00 maximum)		2015
	Fines - overdue CD	$.20 per day		2013
	Fines - overdue Literacy Bag	$1 per day		2013
	Photocopies	15 cents per page		2010
	Microfilm copies	15 cents per page		2010
	Fax	$1.00 per page to send		1989
		50 cents per page to receive		1989
	Printouts (from internet)	15 cents per page		2010
	Inter-library Loan	$1 plus library charges ($3)		2013
	Processing Fee	$5.00		2010
	Kindle Replacement Fee	$150.00		2014
	Photocopies - Color	25 cents per page		2014
	Fines - overdue Kindle	$1.00/day		2014
	Flash Drive	$3.00		2015

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Register of Deeds					
			Deeds of Trust or Mortgage	$56 (up to 15 pgs); $4 each additional page		10/1/2011
			Deeds	$26 (up to 15 pgs); $4 each additional page.		10/1/2011
			Other Instruments	$26 (up to 15 pgs); $4 each additional page.		10/1/2011
			Assumed names, POA, etc.	$26 (up to 15 pgs); $4 each additional page.		10/1/2011
			Additional subsequent instruments index ref.	$25 each added to recording fee		10/1/2011
			Multiple documents	$10 each additional document		2002
			Certified Copies	$5 (1st pg); $2 each additional page		2002
			Non-standard document fee	$25 in addition to regular recording fee		2002
			Notice of Satisfaction	No Fee		2002
			Plats	$21.00		2002
			Right-of-Way Plans/Highway Maps	21; $5 each additional		2002
			Plat copy (uncertified)	$3.00		2002
			Certified copy of plats	$5		2002
			UCCs	$38, $45 if more than 2 pgs +$2/page over 10 pgs		2001
			UCC searches	$30 per debtor name + $1/page for copies		2001
			Excise/Revenue Stamps	$2 per $1000 based on purchase price		1992
			Conformed Copy	$5		2002
			Marriage License	$60		2009
			Marriage License Corrections	$10		2002
			Process Delayed Marriages	$20		2002
			Certified Copies, Births, Deaths, Marriages Certificates	$10		2002
			Laminated copy of Birth Certificates	$12		2002
			Process Amendments Births/Deaths	$10 + $15 to NC Vitals Records		2002
			Process Legitimation	$10		2002
			Delayed Birth Registration	$20		2002
			Notary Public Qualification	$10		2002
			Notarization per Signature	$5		2002
			Notary Certification	$3 per document		2002
			Copy Work	15 cents per page		2010
			Mylar plat copy	$5		Early 1980s **
			Issuance of Plat Copy Key	$5		2002
			Duplicate Marriage License	$10		2000
			Historical Records	$1		Early 1980s **
			CRT print-out	15 cents per page		2010
			Computer tapes	$10 per tape		1997

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Planning					
	Engineering		Plan Review	$300 minimum, $500 for greater than 1000 linear feet of utility or residential greater than 20		2012
			Construction Observation	$1 per linear foot of utility		2012
			Tap Reinspection Fee	$100.00		2011
	Current Planning fees		Comprehensive Plan Amendment			
			Text Change	$500.00 staff review fee, $800.00 Legal advertisement		2011
			Future Land Use Map Change	$500.00 + $50.00/acre of impacted property, area staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $5.00 certified mail fee for each individual parcel required to be notified of request **(2)**	**$500.00 + $50.00/acre of impacted property, area staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request**	2001
			Unified Development Ordinance			
			Text Amendments	$500.00 staff review fee, $800.00 Legal advertisement	$500.00 staff review fee, $800.00 Legal advertisement (i.e. newspaper ads)	2011
			Zoning Atlas Amendment			
			Rezone to General Use Residential	$500.00 staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $5.00 per certified letter that has to be sent for public hearing notification **(3)**	**$500.00 staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request**	2011
			Rezone to General Use Nonresidential	$2000.00 staff review fee including an additional $100.00 an acre for single tracts or $50.00 an acre for a petion involving multiple tracts of property, $800.00 Legal advertisement, $30.00 sign posting, $5.00 certified mailing fee for each individual parcel **(3)**	**$2000.00 staff review fee including an additional $100.00 an acre for single tracts or $50.00 an acre for a petion involving multiple tracts of property, $800.00 Legal advertisement, $30.00 sign posting, $1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and public hearing associated with the review request**	2011
			Special Use			
			Class A	$1,100.00 staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $5.00 certified mailing fee for each individual parcel **(3)**	**$1,100.00 staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting for all non telcommunication facility permit requests / $1.00 first class mail fee for each individual parcel required to be notified of the Planning Board meeting and Public Hearing associated with the review of the request**	2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			Class B	$560.00 staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $5.00 certified mailing fee for each individual parcel **(3)**	**$560.00 staff review fee, $800.00 Legal advertisement, $30.00 sign posting, $1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting for all non telcommunication facility permit requests / $1.00 first class mail fee for each individual parcel required to be notified of the Public Hearing**	2011
			Zoning Fees: Telecommunication Towers			2015
			Master Telecommunication Plan Amednment Requests	$200.00		2015
			Telecommunication Tower, Special use Permit Class A	$2,500.00		2015
			Escrow Account	$7,500.00 **(4)**	**Consultant Review Fee $7,500.00**	2015
			Telecommunication Tower, Special use Permit Class B	$1,500.00		2015
			Escrow Account	$7,000.00 **(4)**	**Consultant Review Fee $7,000.00**	2015
			Co-Location Fee	$1,000.00 **(4)**	**Co-Location Consultant Review Fee $1,000.00**	2015
			Zoning Review Fee (building permite)	$100.00		2015
			Rezone to Conditional Use District	$3000.00 staff review fee (includes rezoning and Class A Special Use Permit Fee), $800.00 Legal advertisement, $30.00 sign posting, $5.00 certified mailing fee for each individual parcel, $1.00 neighborhood information meeting mailing fee for each individual parcel required to be notified of request. If application proposes a Major Subdivision, then the following additional fees shall be required: $750.00 additional staff review fee plus $50.00 an acre fee for projects that do not include an affordable housing component, $25.00 an acre fee for projects that do include an affordable housing component **(3)**	**$3000.00 staff review fee (includes rezoning and Class A Special Use Permit Fee), $800.00 Legal advertisement, $30.00 sign posting, $1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting, the Planning Board meeting, and public hearing associated with the review request. If application proposes a Major Subdivision, then the following additional fees shall be required: $750.00 additional staff review fee plus $50.00 an acre fee for projects that do not include an affordable housing component, $25.00 an acre fee for projects that do include an affordable housing component.**	2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			Rezone to Conditional Zoning District	$2000.00 staff review fee (involves rezoning application only), $800.00 Legal advertisement, $30.00 sign posting, $5.00 certified mailing fee for each individual parcel, $1.00 neighborhood information meeting mailing fee for each individual parcel required to be notified of request. If application proposes a Major Subdivision, then the following additional fees shall be required: $750.00 additional staff review fee plus $50.00 an acre fee for projects that do not include an affordable housing component, $25.00 an acre fee for projects that do include an affordable housing component **(3)**	**$2000.00 staff review fee (involves rezoning application only), $800.00 Legal advertisement, $30.00 sign posting, $1.00 first class mail fee for each individual parcel required to be notified of the Neighborhood meeting, the Planning Board meeting, and public hearing associated with the review request. If application proposes a Major Subdivision, then the following additional fees shall be required: $750.00 additional staff review fee plus $50.00 an acre fee for projects that do not include an affordable housing component, $25.00 an acre fee for projects that do include an affordable housing component.**	2011
	Board of Adjustment		Residential Variance/Appeal	$340.00 staff review fee, $800.00 legal advertisement, $5.00 certified mailing fee for each individual parcel required to be notified of		2011
			Nonresidential Variance/Appeal	$540.00 staff review fee, $800.00 legal advertisement, $5.00 certified mailing fee for each individual parcel required to be notified of		2011
		Subdivision	Concept Plan	$140.00 staff review fee		2011
			Final Plat	$140.00 staff review fee		2011
			Re-approval	$100.00 staff review fee		2011
			Major Subdivision			
			Concept Plan	$310 staff review fee, $30.00 sign posting for Neighborhood Information meeting, $1.00 Neighborhood Information meeting mailing fee for each individual parcel required to be notified of request		2011
			Preliminary	$600.00 staff review fee, $800.00 legal advertisement		2011
			Final	$500.00		2001
			Re-approval	$500.00 staff review fee		2011
			Modification of approved subdivision - preliminary or final plat	$500.00 staff review fee, $800.00 legal advertisement if BOCC review/approval of modification is required		2011
			Zoning Compliance Permits and Site Plan			
			Zoning Compliance Permit for single family/duplex residential structure(s)	$30.00		2011
			Single-family site plan associated with Conditional Use or Conditional Zoning approval	$1,000.00 staff review fee		2011
			Multi-family site plan associated with Conditional Use or Conditional Zoning approval	$1,000.00 staff review fee		2011
			Nonresidential - Certification Required	$1,000.00 staff review fee plus, $20.00 per 1,000 square feet of proposed office/institutional development, $25.00 per 1,000 square feet of industrial/warehouse development, $30.00 per square foot for commercial/retail development. If project is associated with a Conditional Use or Conditional Zoning approval, an additional $250.00 staff review shall apply to the project **(3)**	**$1,000.00 staff review fee plus, $20.00 per 100 square feet of proposed office/institutional building area, $25.00 per 100 square feet of industrial/warehouse building area, $30.00 per 100 square foot of proposed commercial/retail building area. If project is associated with a Conditional Use or Conditional Zoning approval, an additional $250.00 staff review shall apply to the project**	2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			Home Occupation Plan Review	$90.00		1997

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			EDD Site Plan	$1,000.00 plus $10.00 per square feet of proposed building area. If project is associated with a Conditional Use, Conditional Zoning, or Special Use Permit then an additional $250.00 staff review fee shall apply		2011
			Signs - not associated with a site plan review or approval	$25 + $2/sq. ft.		2001
			Major (engineering modifications to the site plan, including major changes in site planning)	$500.00		2001
			Minor (additions to or deletions from the site plan modification)	$250.00		2001
			Administrative approvals, including one-year extensions to approved site plans	$250.00		2001
			Miscellaneous			
			Review of Traffic Impact study associated with project	$250.00 in addition to established project review fee, if any		2011
			Review fee for projects located within Major Transportation Corridor Overlay District	$200.00 in addition to established project review fee, if any		2011
			Partial Width Right Of Way request	$125.00 staff review fee, $800.00 legal advertisement, $30.00 sign posting, $5.00 certified mailing fee for each individual parcel required to be notified of request		2011
			Vacation of rights-of-way/release of easements per vacation or release (includes advertising)	$250.00 staff review fee, $800.00 legal advertisement, $30.00 sign posting, $5.00 certified mailing fee for each individual parcel required to be notified of request		2011
			Payment-in-Lieu of Parkland Dedication			
			Community Park	$422/lot		1996
			District Park	$455/lot		1996
			Hire outside consultants	Cost + 15%		2001
			Land Use Plan Map	$1.00		1989
			Airport Study	$5.00		1989
			Water Resources Task Force	$4.25		1989
			Street Study	No Charge		1989
			Road Map	$2.00		1989
			Road Map (large)	$6.00		1989
			Aerial Photos	$1.00		1989
			Topo Maps	$1.50		1989
			Other Maps	$1.00		1989
			Inventory of Sites	$3.50		1989
			Inventory of Natural/wildlife etc	$10.00		1989
			Photo Copies (Small Area Plans, JPA Land Use Plan, and all other documents and reports)	$0.10 per page duplexed B&W; $0.50 per page duplexed Color		2011
			Master Recreation/Parks Plan	$10.00		1989
			New Hope Corridor Plan	$4.00		1996
			Historic Preservation Element	$10.00		1996
			Flexible Development Standards	$5.00		1996
			2030 Comprehensive Plan	$25.00 B&W; $125.00 Color		2011
			Unified Development Ordinance (UDO)	$40.00 B&W; $200.00 Color		2011
			Copy of Map 8.5 x 11	$3.00; additional copy $2.00		2011
			Copy of Map 11x17	$5.00; additional copy $3.00		2011
			Copy of Map 18x24	$10.00		2011
			Copy of Map 24x32	$15.00		2011
			Copy of Map 30x40	$25.00		2011
			Custom Map 24x32 (Using Existing Data)	$30.00		2011
			Custom Data/Map 24x32 (Creation of New Data)	$30.00/hour		2011
			CD	$10.00		2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Erosion Control Fees		Erosion Control Plan Review			
			Intense urban	$507.00 per acre		2001
			Urban	$272.00 per acre		2001
			Rural	$158.00 per acre		2001
			Land Disturbance (Grading) Permits			
			Intense Urban	$1,241.00 per acre		2001
			Urban	$646.00 per acre		2001
			Rural	$310.00 per acre		2001
			Private Roads	$155.00		1998
			Storm water Management Plans	$500.00		2011
			Surface Water Identification (SWID) field work.	Stream Origin and Intermittent/Perennial Determinations 1-2 determinations/site $200 3-6 determinations/site $500 7-9 determinations/site $1000 10-12 determinations/site $1200 13-16 determinations/site $1500 17-19 determinations/site $2000		2012
			Infill /redevelopment	Flat fee of $10,000 for projects less than 5 acres. 5 acres or greater use intense urban		2011
	Inspection fees Building		*Schedule A*			
			New Residential (1&2 family)	$0.357/sq. ft. (all trades included)		2014
			Building	0.145/sq. ft.		2014
			Electrical	0.067/sq. ft.		2014
			Plumbing	0.067/sq. ft.		2014
			Mechanical	0.078/sq. ft.		2014
			Plan Review	0.184/sq. ft. $10.00 min. 12% surcharge for Hillsborough		2014
			Schedule B			
			Residential Renovations and Accessory Structures (1&2 family)	$0.23 per square foot		2006
			Building	0.265/sq. ft.		2014
			Electrical	$75.00		2014
			Plumbing	$75.00		2014
			Mechanical	$75.00		2014
			Plan Review	0.184/sq. ft. $15.00 min. 12% surcharge for Hillsborough		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			Schedule C			
			Mobile/Modular Homes			
			Singlewide			
			Building	$100.00		2014
			Electrical	$63.00		2014
			Plumbing	$45.00		2014
			Mechanical	$45.00		2014
			Doublewide			
			Building	$150.00		2014
			Electrical	$63.00		2014
			Plumbing	$45.00		2014
			Mechanical	$45.00		2014
			Triplewide			
			Building	$175.00		2014
			Electrical	$63.00		2014
			Plumbing	$63.00		2014
			Mechanical	$63.00		2014
			Quadwide			
			Building	$200.00		2014
			Electrical	$63.00		2014
			Plumbing	$63.00		2014
			Mechanical	$63.00		2014
			Schedule D			
			New Commercial-per square foot			
			Residential (apartments)			
			Building	$0.219		2014
			Electrical	$0.097		2014
			Plumbing	$0.097		2014
			Mechanical	$0.077		2014
			Storage			
			Building	$0.077		2014
			Electrical	$0.059		2014
			Plumbing	$0.059		2014
			Mechanical	$0.077		2014
			Assembly			
			Building	$0.164		2014
			Electrical	$0.089		2014
			Plumbing	$0.089		2014
			Mechanical	$0.077		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Institutional			
	Building	$0.305		2014
	Electrical	$0.150		2014
	Plumbing	$0.150		2014
	Mechanical	$0.153		2014
	Business			
	Building	$0.219		2014
	Electrical	$0.104		2014
	Plumbing	$0.104		2014
	Mechanical	$0.098		2014
	Mercantile			
	Building	$0.150		2014
	Electrical	$0.074		2014
	Plumbing	$0.074		2014
	Mechanical	$0.067		2014
	Hazardous			
	Building	$0.114		2014
	Electrical	$0.048		2014
	Plumbing	$0.048		2014
	Mechanical	$0.067		2014
	Factory/Industrial			
	Building	$0.114		2014
	Electrical	$0.048		2014
	Plumbing	$0.048		2014
	Mechanical	$0.067		2014
	Educational			
	Building	$0.219		2014
	Electrical	$0.104		2014
	Plumbing	$0.104		2014
	Mechanical	$0.098		2014
	Commercial Plan Review	0.0322 per square foot per project <5000 sq ft ($82.50 minimum)		2014
		0.0253 per square foot 5000-20,000 sq ft		2014
		0.01955 per square foot 20,000-150,000 sq ft		2014
		0.0127 per square foot >150,000 sq ft		2014
		(Additional 11% Town of Hillsborough)		2006
	Commercial Renovations and Alterations	Building $150 + .316 per sf; Electrical $100.00; Plumbing $100.00; Mechanical $100.00		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Schedule E			
	Miscellaneous Bldg Inspections	*Commercial* *Residential*		
	Moving Building	$100.00 $100.00		2014
	Building Demolition	$100.00 $100.00		2014
	Change of Occupancy/Use	$100.00		2014
	Communication Tower			
	Building	$23.00/ft.		2014
	Electrical	$150.00		2014
	Swimming Pools			2012
	Commercial	$100.00		2014
	Residential	$100.00		2014
	Woodstove/Fireplace			
	Commercial	$50.00		2014
	Residential	$50.00		2014
	Prefabricated Utility Bldgs.			
	Commercial	Calculated under storage capacity		
	Residential	$100.00		2014
	Signs	$100.00		2014
	Schedule F			
	Miscellaneous Electrical	*Commercial* *Residential*		
Electrical Inspections	Temporary Serv 60 amp	$50.00 $50.00		2014
	Temporary Serv 60A-100A	$50.00 $50.00		2014
	Sign Inspections	$50.00 $50.00		2014
	Gasoline Pumps	$50.00		2014
	Miscellaneous Inspections	$100.00 $100.00		2014
	Schedule G			
	Electrical Service Changes	*Commercial* *Residential*		
	Single Phase			
	60-100A	$100.00 $100.00		2014
	125-200A	$100.00 $100.00		2014
	400A	$150.00 $150.00		2014
	Three Phase			
	150-200A	$150.00 $150.00		2014
	400 A	$200.00 $200.00		2014
	Schedule H	*Commercial and Residental*		
	Electrical Service	Single Phase Three Phase		
	30-60A	$50.00 $125.00		2014
	70-100A	$125.00 $125.00		2014
	125A	$150.00 $150.00		2014
	150A	$175.00 $200.00		2014
	200A	$180.00 $225.00		2014
	300A	$190.00 $250.00		2014
	400A	$225.00 $300.00		2014
	600A	$300.00 $350.00		2014
	800A	$350.00 $475.00		2014
	1000A	$475.00 $625.00		2014
	1200A	$625.00 $700.00		2014
	1400A	$675.00 $900.00		2014
	1600A	$700.00 $1,200.00		2014
	Over 1600A	$110/100A $140/100A		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Plumbing fees		*Schedule I*			
			New Construction	Based on square footage, see schedule A and B		
				Commercial *Residential*		
			Water Heater Installation	$100.00 $100.00		2014
	Mechanical Inspections		*Schedule J*			
			Residential Mechanical			
			Installation ea addt'l system	$50.00		2014
			Replacement of one system	$150.00		2014
			Schedule K			
			Non-residential/ Commercial			
			Commercial Cooling			
			First unit	$150.00		2014
			Each additional Unit	$50.00		2014
			Replacement of System	$150.00		2014
			Commercial Heating			
			First Unit	$150.00		2014
			Each additional Unit	$50.00		2014
			Replacement of System	$150.00		2014
			Commercial Heat/Cool Combine			
			First Unit	$150.00		2014
			Each additional Unit	$50.00		2014
			Replacement of System	$150.00		2014
			Commercial Ventilation/Exhaust			
			One System	$150.00		2014
			Each additional	$50.00		2014
			Hood fan comm. cooking equip	$100.00		2014
			Comm. Range or Grill	$100.00		2014
			Deep Fat Fryer	$100.00		2014
			Oven	$100.00		2014
			Commercial Reinspection Fee	$100.00		2014

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Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	General					
			Issue Certificate of Occupancy	$15.00		2014
			Permit Renewal	$50.00		2014
			Day Care Permits (existing building new occupancy)	$100.00		2014
			Day Care Reinspection	$100.00		2014
			Sprinkler system	$210.00		2014
			Temporary Electrical Final Inspection-Residential	$75.00		2014
			Temporary Electrical Final Inspection-Commercial	$100.00		2014
			Fire Alarm system	$200.00		2014
			Archive research (per project)	$20.00		2014
			Grease trap installation	$100.00		2014
			Reinspection fee (no charge for 1st rejection per trade) - Residential	$100.00		2014
			Temporary tents	$100.00		2014
			Work started with no permits are charged double fees			1986
	Emergency Medical		Emergency Response			
Emergency Management						
			Basis Life Support (Non-Emergency)	$300.00		2005
			Basis Life Support (Emergency)	$375.00		2011
			Advanced Life Support-1 (Non-Emergency)	$400.00		2005
			Advanced Life Support-1 (Emergency)	$475.00		2011
			Advanced Life Support -1 (Non-Transport)	$150.00		2005
			Advanced Life Support -2 (Emergency)	$575.00		2011
			Advanced Life Support -2 (Non-Transport)	$225.00		2005
			EMS Franchise Application Fee	$1,275.00		2011
			EMS Franchise Compliance Fee	$300.00		2011
			EMS Franchise Renewal Fee	$150.00		2011
			Mileage	7.50/mile		2005
			Special Event Coverage			
			Additional EMT Standby	$40.00/hour (3 hour minimum)		2007
			Paramedic Standby	$55.00/hour (3 hour minimum)		2007
			Ambulance Standby w/ 2 EMTs	$90.00/hour (3 hour minimum)		2005
			Ambulance Standby w/ 1 Paramedic and 1 EMT	$100.00/hour (3 hour minimum)		2007
			Telecommunicator Standby	$40.00/hour (3 hour minimum)		2005
			Clerical Staff Standby	$20.00/hour (3 hour minimum)		2005
			EM Senior Officer Standby	$40.00/hour (3 hour minimum)		2005
			EMS Physician Standby	$85.00/hour (3 hour minimum)		2005

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Fire Marshal		Fire Inspections (by facility type)	See Appendix B		
			Assembly			1996
			Business			1996
			Church/Assembly			1996
			Daycare facility			1996
			Educational, private			1996
			Foster Care Home			1996
			Hazardous			1996
			Industrial			1996
			Institutional			1996
			Mercantile			1996
			Residential(Common Areas)			1996
			Storage			1996
			Fees below are to cover the cost of **Mandatory and Optional Permits** under the 2009 NC Fire Code (5310-435299), including staff hours to review plans, issue permits, and inspect locations for			
			Aerosol Products	$50.00		2011
			Amusement Buildings	$50.00		2011
			Aviation Facilities	$50.00		2011
			Battery Systems	$50.00		2011
			Carnivals & Fairs	$50.00		2011
			Cellulose Nitrate Film	$50.00		2011
			Combustible Dust	$50.00		2011
			Combustible Fibers	$50.00		2011
			Compressed Gas	$50.00		2011
			Covered Mall Bldg	$50.00		2011
			Cryogenic Fluids	$50.00		2011
			Cutting & Welding	$50.00		2011
			Dry Cleaning Plants	$50.00		2011
			Exhibit/Trade Show	$50.00		2011
			Explosives/Blasting	$100.00		2011
			30 day Renewal for Explosives/Blasting	$50.00		2011
			Fire Hydrants & Valves	$50.00		2011
			Flammable/Combustible	$50.00		2011
			Tank Install/Removal	$50.00		2011
			Tank Install/Removal per additional tank	$25.00		2011
			Floor Finishing	$50.00		2011
			Fruit and Crop Ripening	$50.00		2011
			Fumigation/Thermal Fog	$50.00		2011
			Hazardous Materials	$100.00		2011
			HPM Facilities	$50.00		2011
			High-Piled Storage	$50.00		2011
			Industrial Ovens	$50.00		2011
			Lumber Yards	$50.00		2011
			Liquid Fuel Vehicle in Building	$50.00		2011
			LP Gas	$50.00		2011
			Magnesium	$50.00		2011
			Miscellaneous Combustible Storage	$50.00		2011
			Open Burning	$50.00		2011

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			Oraganic Coatings	$50.00		2011
			Open Flame/Torches	$50.00		2011
			Open Flame/Candles	$50.00		2011
			Places of Assembly	$50.00		2011
			Private Fire Hydrant	$50.00		2011
			Pyrotechnics/Fireworks	$50.00		2011
			Pyroxylin Plastics	$50.00		2011
			Refrigeration Equipment	$50.00		2011
			Repair Garage/FCL Disp.	$50.00		2011
			Rooftop Heliports	$50.00		2011
			Spraying/Dipping	$50.00		2011
			Scrap Tire Storage	$50.00		2011
			Temp. Tents/Canopy (per)	$50.00		2011
			Tire-Rebuilding Plants	$50.00		2011
			Waste Handling	$50.00		2011
			Wood Products	$50.00		2011
			Mulch Pile	$50.00		2011
			Out of Service Exit/Emergency Light	**$50.00**		2015
			Blocked Exit	**$250.00**		2015
			Out of Service Fire Alarm System	**$250.00**		2015
			Out of Service Sprinkler System	**$250.00**		2015
			Out of Service Kitchen Suppression	**$250.00**		2015
			Out of Service Clean Agent Suppression System	**$250.00**		2015
			Parking in Fire Lane	**$50.00**		2015
			Nuisance Fire Alarms	**$50.00**		2015
			Stop Work Order Fine	**$50.00**		2015
			Illegal Burn, 1st offense	**$50.00**		2015
			Illegal Burn, 2nd offense	**$100.00**		2015
			Illegal Burn, 3rd offense	**$500.00**		2015
			Failure to obtain proper permit	**$ amount of permit**		2015
			Public Education & Orange County Facilities	**$ amount per square footage**		2015

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
			Fees below are to cover the cost of **Required Construction Permits** under the 2009 NC Fire Code (5310-435299) including staff hours to review plans, issue permits, and inspect locations for compliance.			
			Auto Fire Extinguishing System	$100.00		2011
			Fire Pump	$100.00		2011
			Industrial Ovens	$50.00		2011
			Spraying/Dipping	$50.00		2011
			Compressed Gas	$50.00		2011
			Flammable/Combustible	$50.00		2011
			LP Gas	$50.00		2011
			Standpipe Systems	$100.00		2011
			Fire Alarm/Detect. Install	$100.00		2011
			Hazardous Materials	$50.00		2011
			Private Fire Hydrant	$50.00		2011
			Tents/Membranes	$50.00		2011
			Fire Extinguisher Class	$20.00		2011
			Fit Testing	$50.00		2011
			ABC Permit Inspections	Based on Square Foot		2011
			Hazardous Materials Mitigation	Fee Charged at Hourly Rate		2011
	Sheriff		Out of State Officer Fee	$100.00		2006
			Instate Officer	$30.00		2012
			Gun Permits	$5.00		1982
			Work Release	$25.00		2012
			Report and Records Copies	$2.00		1986
			Fingerprint Cards	$20.00		2012
			Laminating	$5.00		1986
			Concealed Weapons Permits	$80.00 ($35 state $45 county)		2012
			Concealed Weapons Permits-Renewal	$75.00		2012
			Federal Inmates	$66.00		2012
			State Inmates	$14.50 per day		
			Commission on executions	5% 1st $500 and 2.5% on balance		1968
			Weekenders	$25.00		2012
	Efland Sewer		Tap Fees	$1,300 connection fee + cost of public service stub out		2011
			User Monthly Rates	$13.39 per 1000 gal., 2000 gal. minimum		2013

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Animal Services					
	Administration		Pet Tax-Sterilized Cats and Dogs	$10.00		2010
			Pet Tax-Non Sterilized Cats and Dogs	$30.00		2010
			Pet Tax-Dogs and Cats under 6 months of age	$10.00		2012
			Pet Tax-Late Fee	$5.00		2012
			Pet Tax-Sterilized Waiver for Seniors	$0.00		2012
			Pet Tax-Sterilized Waiver for Citizens Receiving Public Assistance	$0.00		2015
	Animal Control		*Civil Penalties/Fines*			
			failure to vaccinate	$200.00		2008
			failure to license	$200.00		2008
			public nuisance violations	$50,100,200,300,400.00		2008
			mistreatment	$200.00		2008
			failure to wear rabies tag	$50.00		2011
			Redemption or Impoundment Sterilized	**$25, $50, $100, $200**		3/1/2016
			Redemption or Impoundment Reproductive	**$50, $100, $200, $400**		3/1/2016
			Violating Vicious Animal Requirements	**$500.00**		3/1/2016
			Declaring an Animal Vicious	**$100.00**		3/1/2016
			Failure to Pay Civil Penalty (Generally)	**$25.00**		3/1/2016
			Failure to Pay Civil Penalty for No Rabies Vacc	**$100.00**		3/1/2016
			Public Nuisance Violation	**$100, $200, $400**		3/1/2016
			Failure to Allow a Kennel Inspection	**$25.00**		3/1/2016
			Violation of Restrictions for Display Wild Animal	**$250.00**		3/1/2016
			Violation of Restrictions for Keeping Wild Anima	**$50.00**		3/1/2016
			Inspections for Vicious Animals	**$25.00**		3/1/2016
			Kennel Permits	$50.00		2007
	Animal Shelter		*Adoption Fees*			
			Cat Adoption Fees	$95.00		2011
			Kitten Adoption Fees (5 mo. and under)	$95.00		2011
			Multiple Cat Adoption-Peak Season	$0.00		2015
			Special Event Cat Adoption Fee	$0.00 - $95.00		2015
			Senior Citizen Cat Adoption Fee	$25.00		2012
			Dog Adoption Fee	$115.00		2011
			Puppy Adoption Fee (5 mo. and under)	$115.00		2011
			Special Event Dog Adoption Fee	$0.00 - $115.00		2015
			Senior Citizen Dog Adoption Fee	$30.00		2012
			Veterinary Exam	$50.00		2012
			Care of Medical Condition	$20.00-$60.00		2012
			Daily Medication Administration	$5.00		2012
			Replacement of Rabies Tag/Certificate	$3.00		2012
			Boarding Fee for stray animals	$10.00/day		2007
			Protective Custody Board Fee	$0.00		2015
			Protective Custody Shelter Redemption Fee	$0.00		2015
			Boarding Fee for Euthanized Quarantine	$0.00		2015
			Bite Quarantines	$15.00 per day		2012
			Rabies Shots (shelter)	$10.00		2007
			Rabies Shots (low-cost clinics)	$10.00		2010
			Daily Board-cruelty/seizure/court hold	$15.00		2012
			Small and Other Animals	Varies on Type of Animal ($5 to $250)		2011
			Placement Partner Sterilization	$30.00 neuter, $60.00 spay		2009
			Owner surrender for euthanasia	$50.00		2010
			Large animal trailer transport	$35.00		2010
			Field Surrenders	$15.00		2010
			Shelter Redemption fee	$10, $50, $100, $200		2007
			Out of County Animal Surrender Fee	$50.00		2009
			Elective Microchip Fee	$25 per Microchip		2012
			Sale of Goods - Cat Carriers	$5.00		2014

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
	Health Department					
	Environmental Health		*Soil Analysis/Improvement Permit*			
			Single Family Units <601 Gallons per day. Less than 2 acres	$390.00 **(5)**	**$435.00**	2015
			Single Family Units >600 Gallons per day	$390 + $85 per 600 GPD or fraction of additional WW flow >600 GPD		2015
			Non-domestic WW	Fee increases by 50% over the total permit fee of a comparably sized domestic WW system		2006
			Authorization to construct WW system			
			Single Family Units <601 Gallons per day. Less than 2 acres	$290.00 **(5)**	**$325.00**	2015
			Single Family Units >600 Gallons per day	$290 + $180 per 600 GPD or fraction of additional WW flow >600 GPD		2015
			Non-domestic WW	Double fee for comparably sized domestic WW system		2006
			Other Misc. Activities			
			Permit Site Revision	$140.00		2015
			Existing System Inspection(requiring a field visit)	$140.00 **(5)**	**$155.00**	2015
			Existing System Authorizations (Office authorization, no field visit required)	$25.00 **(5)**	**$30.00**	2015
			Mobile Home Park			
			1 to 25 spaces	$140.00 **(5)**	**$155.00**	2015
			26 to 50 spaces	$195.00 **(5)**	**$215.00**	2015
			51 and over spaces	$250.00 **(5)**	**$280.00**	2015
			MH Space Reinspection	$85.00		2015
			Septic Tank Manufacturer Yard Inspection	$280.00 **(5)**	**$310.00**	2015
			Septic Tank Contractor Registration Fee - New contractor (one time)	$225.00 **(5)**	**$250.00**	2015
			Septic Tank Contractor Fee - Annual Renewal	$30.00 **(5)**	**$35.00**	2015
			Failed Inspection/Reinspection	$40.00		2015
			Septic Tank Contractor Education Class Fee	$50.00		2006
			WTMP			
			Initial inspection	$140.00 **(5)**	**$155.00**	2015
			Follow-up inspection	$85.00		2015
			Wells and Water Samples			
			Well permits	$480.00 **(5)**	**$535.00**	2015
			Replacement Well Permit Refund (if original well abandoned within 30 days of construction)	-$280.00		2015
			Permit Site Review Revisions (IP, CA, Well)	$140.00		2015
		Microbiology				
			Total Cloiform P/A	$0.00 **(5)**	**$65.00**	7/7/1905
			Total Cloiform MPN	$65.00 **(5)**	**$70.00**	1/1/2015
			Fecal Coliform	$65.00 **(5)**	**$70.00**	1/1/2015
			Fecal Coliform/Streptococcus	$85.00 **(5)**	**$0.00**	1/1/2015
			Enterococcus, MPN	$65.00 **(5)**	**$70.00**	1/1/2015
			Iron Bacteria	$65.00 **(5)**	**$70.00**	1/1/2015
			Sulfur/Sulfate - Reducing	$75.00 **(5)**	**$80.00**	1/1/2015
			Pseudomonas-MTF or MPN	$65.00 **(5)**	**$70.00**	1/1/2015
			Heterotrophic Plate Count	$60.00 **(5)**	**$65.00**	1/1/2015

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
		Requested by Medical Professional				
			Total Coliform P/A	$60.00 **(5)**	**$65.00**	2015
			Nitrate/Nitrite	$65.00 **(5)**	**$0.00**	2015
			Full Inorganic Panel	$110.00 **(5)**	**$0.00**	2015
			Existing Well Full Well Panel	$110.00 **(5)**	**$0.00**	2015
			Pesticides	$110.00 **(5)**	**$0.00**	2015
			Herbicides	$110.00 **(5)**	**$0.00**	2015
			Petroleum Products	$110.00 **(5)**	**$0.00**	2015
			Volatile Organic Chemicals	$110.00 **(5)**	**$0.00**	2015
			Fluoride - Physician, Dentist request	$25.00 **(5)**	**$0.00**	2015
			Radon Air Sample Kit - Radon	$20.00		2010
		Inorganic Chemistry				
			Full Inorganic Panel	$0.00		2015
			Metals Panel	$95.00 **(5)**	**$100.00**	1/1/2015
			Individual Metals	$80.00 **(5)**	**$85.00**	1/1/2015
			Anions - Fl,Cl, Sulf	$65.00 **(5)**	**$70.00**	1/1/2015
			Disinfection By-products	$65.00 **(5)**	**$70.00**	1/1/2015
			Fluoride - Physician, Dentist request	$25.00		2015
			Nitrate/Nitrite	$65.00 **(5)**	**$70.00**	2015
			Arsenic Speciation	$65.00 **(5)**	**$70.00**	1/1/2015
		Organic Chemistry				
			Pesticides	$0.00		2015
			Herbicides	$0.00		2015
			Petroleum Products	$0.00		2015
			Volitile Organic Chemicals	$0.00		2015
			New Well Full Well Panel	included in well permit		1/1/2015
			Existing Well Full Well Panel	$0.00		2015
			Radon Air Sample Kit - Radon	$20.00		2010
			Tattoo Parlors			
			Tattoo Artist Annual Permit fee	$250.00 **(5)**	**$280.00**	2010
			Swimming Pools			
			Swimming Pool Inspection	$250.00 **(5)**	**$280.00**	2010
			Plan Review - Swimming Pools	$250.00 **(5)**	**$280.00**	2010
			Food Service			
			Plan review and permit fee - Temporary Food Establishment	$75.00		2010
			Plan Review - Food Service Establishment	$250.00		2010

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Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
		ADA Code				
	Dental Health	D0150	Comprehensive Oral Evaluation	$80.00		2013
			Oral Evaluation for a patient under three years of age and counseling with primary caregiver **(26)**	$61.00		2015
		D0120	Periodic Oral Evaluation	$45.00		2013
		D0140	Limited Oral Evaluation	$69.00		2013
		D0170	Re-evaluation-limited, problem	$65.00		2013
		D9310	Consultation	$122.00		2013
		D0330	Panoramic Film	$100.00		2013
		D0270	BWX 1 Film	$26.00		2013
		D0272	BWX 2 Films	$41.00		2013
		D0273	Bitewings- thre films	$51.00		2013
		D0274	BWX 4 Films	$58.00		2013
		D0220	1st Intraoral PA Film	$26.00		2013
		D0230	Additional PA Film	$23.00		2013
		D0240	Intraoral Occulusal Film	$38.00		2013
		D0210	Full Mouth Series w BWX	$120.00		2013
		D1120	Prophy/Child under age 13	$61.00		2013
		D1110	Prophy/Adult age 13 and up	$82.00		2013
		D1203	Fluoride Varnish (age 13&under)	$33.00		2013
		D1204	Fluoride Varnish (age 13-20)	$33.00		2013
		D1206	Topical Fluoride varnish;therapeutic application for moderate to high caries risk patients	$39.00		2013
		D1351	Sealant/NEWLY ERUPTED TEETH	$49.00		2013
			Re-application of sealant **(27)**	$49.00		2015
		D4342	Scale/Root Planing 1-3 teeth p/q	$167.00		2013
		D4341	Scale Root Planing 4> teeth p/q	$231.00		2013
		D4355	Full mouth Debridement	$168.00		2013
		D4910	Periodontal Maintenance	$127.00		2013
		D2140	Amal One Surface Prim/ Perm	$130.00		2013
		D2150	Amal Two Surface Prim/ Perm	$164.00		2013
		D2160	Amal Three Surface Prim/Perm	$198.00		2013
		D2161	Amal Four Surface Prim/Perm	$236.00		2013
		D2330	Resin One Surface Anterior	$148.00		2013
		D2331	Resin Two Surface Anterior	$183.00		2013
		D2332	Resin Three Surface Anterior	$227.00		2013
		D2335	Resin Four Surface Anterior	$288.00		2013
		D2390	Resin Comp. Crown Ant. Prim	$414.00		2013
		D2391	Resin Comp. 1sur.Post-Prim/Perm	$162.00		2013
		D2392	Resin Comp. 2sur.Post-Prim/Perm	$212.00		2013
		D2393	Resin Comp. 3sur.Posterior Perm	$261.00		2013
		D2394	Resin Comp.4+sur.Posterior Perm	$314.00		2013
		D9910	Application of Desensitizing Medicament	$57.00		2013
		D9911	Application of Desensitizing Resin for cervical and/or root surface per tooth	$70.00		2013

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
		D3220	Pulpotomy	$183.00		2013
		D2930	SSC Primary Tooth	$247.00		2013
		D2931	SSC Permanent Tooth	$298.00		2013
		D2932	Prebacricated Resin Crown	$323.00		2013
		D2934	Prefab.est.coat SSC prim. Tooth	$327.00		2013
		D2940	Sedative Filling	$113.00		2013
		D9110	Palliative Treatment	$115.00		2013
		D7140	Ext. Erupted Tooth Prim/Perm	$162.00		2013
		D7210	Extraction Surgical - 100+	$253.00		2013
		D7111	Ext. cornal remnants deciduous	$122.00		2013
		D7310	Alveoplasty extractions p/quad.	$270.00		2013
		D7311	per quadrant	$273.00		2013
		D7320	Alveloplasty not in conjunction with extraction 4 or more tooth spaces per quadrant	$404.00		2013
		D7321	Alveloplasty not in conjunction with extraction 1-3 tooth spaces per quadrant	$384.00		2013
		D2920	Recement Crown NOT cov. by MA	$100.00		2013
		D0470	Study Models	$104.00		2013
		D7510	I & D Minor Surgery	$217.00		2013
		D9951	Occulsal Adjustment Limited	$166.00		2013
		D9999	Fractured Tooth Txt.	$70.00		2013
		D3110	Pulp Cap-direct exp. Pulp MED	$76.00		2013
		D3120	Pulp Cap-indirect nearly exposed	$77.00		2013
		D7286	Biopsy Oral Tissue	$298.00		2013
		D2951	Pin Retention/tooth	$67.00		2012
		MED	Band & Loop/Quadrant Impress	$0.00		2013
		D1510	Band & Loop/Quadrant Deliver 209/25	$287.00		2013
		MED	Fixed Bilateral Impress	$0.00		2013
		D1515	Fixed Bilateral Deliver 419/30	$393.00		2013
		D9940	Occlusal guard, by report minimize bruxism $274/95 lab	$549.00		2013
		D9941	Fabrication of Athletic Mouthguard	$236.00		2013
		D3310	Root Canal Therapy Anterior	$676.00		2013
		D3320	Root Canal Therapy Bicuspid	$780.00		2013
		D3330	Root Canal Therapy Molar	$943.00		2013
			Flat Fee Fabrication of Athletic Moutguard Projects	$17.00		2009
			Boil and Bite Mouthguards (students with braces)	$5.00		2007
			Minimum charge for dental visit	Sliding fee recommendation is to discontinue the $30 per preventative visit and $30 per procedure fee. Recommending to slide to 20% with a minimum of $30 per visit.		2013

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
		CPT Code				
	Personal Health	10060	Drainage of Skin Abscess	$117.00		2009
		10061	Drainage of Skin Abscess	$200.00		2009
		10080	Drainage of Pilonidal Cyst	$195.00		2009
		10120	Remove Foreign Body	$133.00		2009
		10140	Drainage of Hematoma/Fluid	$147.00		2009
		10160	Puncture Drainage of Lesion	$94.00		2008
		11000	Debride Infected Skin	$56.00		2009
		11055	Paring of corn/callus (1 lesion)	$46.00		2009
		11200	Remove Skin Tags	$89.00		2007
		11719	Trim Nail(s)	$22.00		2008
		11720	Debride Nail 1-5	$33.00		2008
		11730	Avulsion of Nail Plate	$97.00		2011
		11740	Drain Blood from Under Nail	$56.00		2009
		11976	Norplant (Remove)	$223.00		2008
		11981	Insertion, non-biodegradable drug	$250.00		2012
		11982	Removal, non-biodegradable drug	$154.00		2009
		11983	Removal, with reinsertion, non-biodegradable drug	$234.00		2009
		12001	Repair Superficial Wound(s) 2.5cm or less	$171.00		2008
		12002	Repair Superficial Wound(s) 2.6-7.5cm	$184.00		2009
		16000	Initial Burn(s) Treatment	$84.00		2009
		16020	Dsg and/or debridement, small	$97.00		2009
		17000	Destroy Benign/Premal Lesion	$72.00		2009
		17003	Destroy Lesions, 2-14	$18.00		2009
		17110	Destruct Lesion(s), 1-14	$109.00		2009
		17250	Chem. Caut of granulation tissue	$79.00		2009
		20550	Inject Single Tendon-Ligament-Cyst	$72.00		2009
		20551	Inject Single Tendon Orgin ? Insertion	$67.00		2009
		20552	Inject Single-Multi Trigger Pts, 1-2 Muscles	$67.00		2008
		20553	Inject Single-Multi Trigger Pts, 3+ Muscles	$78.00		2009
		20600	Drain/Inject, Small Joint or Bursa	$67.00		2008
		20605	Drain/Inject, Intermediate Joint or Bursa	$72.00		2007
		20610	Drain/Inject, Major Joint or Bursa	$84.00		2009
		26010	Drain Finger Abscess, Simple	$329.00		2009
		29130	Apply Finger Splint, Static	$44.00		2009
		30300	Remove foreign body intranasal	$244.00		2009
		30901	Control Nosebleed	$123.00		2009
		36415	Lab: Venipuncture	$18.00		2009
		36416	Capillary Puncture	$15.00		2012
		46083	Incise External Hemmorrhoids	$184.00		2009
		46600	Diagnostic Anoscopy	$100.00		2009
		51701	Insertion of non-dwelling bladder cath	$94.00		2009
		54050	Destroy Lesion (Male)	$315.00		2012
		56405	Incision/Drainage of Vulva or Perineum	$140.00		2009
		56420	Incision/Drainage of Gland Abscess	$173.00		2009
		56501	Destroy Lesions (Female)	$260.00		2012
		57170	Diaphragm Fit	$95.00		2009
		57452	Colposcopy of the cervix (without biopsy)	$160.00		2012
		57454	Colposcopy of the cervix, with biopsy and endocervical curettage	$208.00		2012
		57455	Colposcopy of the cervix, with biopsy	$193.00		2012
		57456	Colposcopy of the cervix, with endocervical curettage	$183.00		2012

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		58300	Insert Intrauterine Device (IUD)	$160.00		2012
		58301	IUD Removal	$200.00		2012
		59025	Fetal Non Stress	$90.00		2012
		59425	Antepartum package 4-6 visits	$1,900.44		2014
		59426	Antepartum package 7+ visits	$3,408.75		2014
		59430	Postpartum care only	$175.00		2012
		64435	Paracervical Block	$176.00		2008
		65205	Remove Foreign Body from External Eye	$67.00		2007
		69200	Remove Foreign Body from Outer Ear Canal	$140.00		2006
		69210	Remove Ear Wax	$67.00		2006
		80061	**Lipid Panel (Fasting) - UNC Lab**	$18.00		2006
		80101	**Urine Toxicology Screen (UNC Lab)**	$160.88		2010
		80178	**Lithium Level (UNC Lab)**	$9.46		2011
		81000	U/A (W/Micro)	$28.00		2006
		81002	U/A (Dipstick Only)	$18.00		2006
		81025	Pregnancy Test	$15.00		2012
		82040	**Albumin Serum (UNC Lab Test)**	$6.00		2006
		82044	**Urine Micro-Albumin (UNC Lab)**	$4.18		2010
		82150	**Amylase (UNC Rate)**	$9.00		2006
		82239	Bile Acid Test	$93.00		2006
		82247	**Total Bilirubin (UNC Lab Test)**	$7.00		2006
		82248	**Direct Bilirubin (UNC Lab Test)**	$7.00		2006
		82251	**Neonatal Bilirubin (UNC Lab Test)**	$9.00		2006
		82270	Hemoccult	$11.00		2008
		82306	**Vitamin D 25 (UNC Lab)**	$71.00		2011
		82310	**Ca (UNC Lab Test)**	$7.00		2008
		82374	**CO2 (UNC Lab Test)**	$6.22		2014
		82435	**CL (UNC Lab Test)**	$6.00		2007
		82465	**Total Cholesterol (UNC Lab Test)**	$6.00		2006
		82565	**CREAT (UNC Lab Test)**	$7.00		2007
		82607	**B12 (UNC Lab Test)**	$21.00		2006
		82728	**Ferritin (UNC Lab Test)**	$19.00		2006
		82746	**Folate (UNC Lab Test)**	$20.00		2006
		82772	Fecal occult blood, single spec.	$10.00		2006
		82784	**Iga (UNC Lab)**	$13.58		2010
		82947	**GLU (UNC Lab Test)**	$5.00		2006
		82952	**GGT 3 HR**	$25.00		2012
		82977	**GGT (UNC Lab Test)**	$11.00		2006
		83001	**FSH (UNC Lab Test)**	$25.00		2006
		83002	**Luteinizing Hormone *UNC rate**	$25.00		2006
		83516	**Ttg (UNC Lab**	$16.85		2010
		83540	**Iron Profile (FE): IBC (UNC Lab Test)**	$9.00		2006
		83615	**LDH (UNC Lab Test)**	$8.00		2006
		83690	**Lipase (UNC Rate)**	$9.00		2006
		83718	**Lipid Panel (Non-Fasting) HDL (UNC Lab Test)**	$11.00		2006
		83721	**LDL (UNC Lab Test)**	$13.00		2006
		84075	**ALK PHOS (UNC Lab Test)**	$7.00		2006
		84132	**K (UNC Lab Test)**	$6.00		2006
		84146	**Prolactin (UNC Lab)**	$27.00		2006
		84153	**PSA Screen (UNC Lab)**	$25.00		2006
		84153	**PSA Diagnostic (UNC Lab)**	$25.00		2006
		84155	**TP-Serum (UNC Lab Test)**	$5.00		2007
		84156	**TP-Urine (UNC Lab Test)**	$5.00		2006
		84295	**NA (UNC Lab Test)**	$6.12		2014
		84436	**Thyroxine (T4) - (UNC Lab Test)**	$8.00		2006
		84439	**Free T4 (UNC Lab Test)**	$12.00		2006

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		84443	**TSH (UNC Lab Test)**	$22.00		2006
		84450	**SGOT, AST (UNC Lab Test)**	$7.00		2006
		84460	**SGPT, ALT (UNC Lab Test)**	$7.00		2008
		84466	**Iron Profile/Tranferrin: % Saturation (UNC Lab Test)**	$17.00		2006
		84478	**TRIG (UNC Lab Test)**	$8.00		2006
		84479	**T3U (UNC Lab Test)**	$8.00		2006
		84481	**Free T3 (UNC Lab)**	$42.00		2010
		84520	**BUN (UNC Lab Test) (11)**	$5.01		2014
		84550	**Uric Acid (UNC Lab Test)**	$6.00		2006
		84702	**QUANT HCG/Serum (UNC Lab Test)**	$12.00		2006
		85025	**CBC with Diff (UNC Lab Test)**	$10.00		2006
		85027	**CBC w/o Diff (UNC Lab Test)**	$9.00		2006
		85611	**Prothrombin Time (UNC Lab)**	$5.00		2006
		85651	**SED Rate (UNC Lab Test) (11)**	$4.51		2014
		86038	**ANA (anti-nuclear antibody) titer (UNC Rate)**	$16.00		2006
		86039	**Confirmation, if ANA+ (UNC Rate)**	$15.00		2008
		86308	**MONO Spot (UNC Lab Test)**	$7.00		2006
		86430	**RA Factors - Qual (UNC Lab Test)**	$7.00		2006
		86431	**RA Factors - Quan (UNC Lab Test)**	$7.00		2006
		86580	PPD	$17.00		2012
		86677	**H. Pyloric (UNC Lab Test)**	$20.00		2011
		86706	**Hepatitis B Surface Antibody (UNC Lab)**	$15.38		2011
		86757	**RMSF (Convalescent) (UNC Rate)**	$27.00		2009
		86762	**Rubella (UNC Lab Test)**	$20.00		2009
		86787	**Varicella Immune Status Test *UNC rate**	$17.00		2008
		86803	**Hep C Antibody (UNC Lab)**	$20.00		2007
		86804	**Hepatitis C RIBA (UNC Lab Test)**	$16.00		2009
		86870	**Antibody Identification (UNC Lab Test)**	$21.00		2010
		86900	**ABO Group (UNC Lab Test)**	$4.00		2009
		86901	**RH Type (UNC Lab Test)**	$7.00		2009
		87070	**Other Bacterial Culture (UNC Lab Test)**	$12.00		2008
		87081	**Throat Culture (UNC Lab Test)**	$8.00		2008
		87086	**Urine Culture (UNC Lab Test)**	$11.00		2006
		87101	**Culture, Fungal Dermatology Screen (UNC Lab)**	$10.00		2008
		87184	**ID & Sensitivity (UNC Lab Test)**	$9.00		2008
		87205	STAT Male Smear	$22.00		2008
		87206	**Fungal Direct Test (FDIR) (UNC Lab Test)**	$7.00		2008
		87210	Wet Mount	$18.00		2009
		87269	**Parasitology Test #9807-Giardia (UNC Lab Test)**	$16.00		2009
		87272	**Parasitology Test #9807-Cryptosporidium (UNC Lab)**	$16.00		2009
		87340	**HBsAG (UNC Lab Test)**	$13.00		2009

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		87420	**RSV (Respiratory Syncytial Virus) Antigen Screen (UNC Lab)**	$16.00		2008
		87880	**Streptococcus Group A Assay W/Optic (UNC Lab)**	$20.00		2009
		88175	Cytopath C/V Auto Fluid Redo	$35.00		2012
		90460	Admin Fee (1 vaccine) to children by RN or higher	$15.70		2012
		90461	Admin Fee (2 vaccines) to children by RN or higher	$8.84		2012
		90470	Administration of H1N1 Vaccine	$18.00		2010
		90471	Admin Fee (1 vaccine)	$18.00		2012
		90472	Admin Fee (2+ vaccines)	$18.00		2012
		90473	Immunization Adm. - Intranasal/Oral	$13.71		2014
		90474	Immunization Adm. - Intranasal/Oral Additional	$13.71		2014
		90620	Meningococcal Group B (Bexsero)	$177.00		2015
		90621	Meningococcal Group B (Trumenba)	$248.00		2015
		90632	Hep A - Adult	$45.00		2012
		90633	Hep A (Ped/Adol)	$25.00		2010
		90636	Twinrix	$102.00		2015
		90647	PedVaxHIS Self Pay	$40.00		2012
		90648	HIB Vaccine	$26.00		2012
		90649	Gardasil	$162.00		2015
		90651	HPV 9 (Gardasil 9)	$180.00		2015
		90654	Intradermal flu vaccine	$20.00		2012
		90655	Preservative free influenza vaccine 6-35 mo	$17		2015
		90656	Preservative free influenza vaccine	$18.00		2012
		90657	Influenza Split 6-35 mo.	$14.00		2009
		90658	Influenza Split 3yr and Above	$15.00		2012
		90660	Influenza Virus Vaccine Live for Intranasal	$23.00		2012
		90662	Influenza - high dose (65+)	$40.00		2012
		90669	Prevnar (PCV7 -Pneumococcal Vaccine	$116.00		2009
		90670	Prevnar (PCV13) -Pneumococcal Vaccine	$167.00		2015
		90672	Irtranasal administration of live quadrivalent infuenza vaccine	$26.00		2015
		90675	Rabies (IM)	$269.00 **(6)**	**$288.00**	2015
		90676	Rabies vaccine, for intradermal use	$212.00		2015
		90680	Rotateq (Rotavirus Vaccine)	$99.00		2009
		90681	Rotarix	$124.00		2015
		90685	Influenza vac quadrivalent prsrv free 6-35 mo IM	$16.00		2015
		90686	Influenza vac 4 valent prsrv free 3 yrs plus IM	$18.00		2015
		90696	Kinrix (DTaP/IPV)	$52.00		2012
		90698	Pentacel (DTaP/IPV/Hlb)	$95.00		2015
		90700	Dtap Vaccine (Pediatric) Self Pay	$32.00		2012
		90702	Diptheria tetanus toxoid absorbed > 7 yr IM	$40.00		2015
		90707	Adult MMR	$66.00		2015
		90713	Inactived Polio Vaccine (IPV)	$31.00		2009
		90714	Td (pres. Free)	$35.00		2015
		90715	Tdap Vaccine	$39.49		2014
		90716	Varicella vaccine	$111.00		2015
		90723	Pediarix (D TaP/Hep B/IPV	$91.00		2015
		90732	Immunization: Pneumococcal - State	$80.00		2015
		90733	Meningococcal Vaccine, Subcutaneous/Jet	$100.00		2008
		90734	Menactra Meningococcal Vaccine	$127.00		2015
		90736	Zostavax vaccine	$207.00		2015
		90744	Pediatric Hep B Vaccine Self Pay	$30.00		2012
		90746	Immunization: Hep B (20+ yrs)	$58.00		2007
		90760	IV Infusion Up to One Hour	$140.00		2007
		90772	Therapeutic prophylactic/diagonostic injection	$23.00		2008
		90801	Psychiatric Diagnostic Interview Exam	$151.00		2008
		90802	Psychiatric Diag Interview Exam, Interactive	$161.00		2009
		90804	Psychother, Indiv, Insight, 20-30 min.	$65.00		2009
		90806	Psychother, Indiv, Insight, 45-50 min.	$97.00		2007
		90808	Psychother, Indiv, Insight, 75-80 min.	$146.00		2008

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		90810	Psychother, Indiv, Interac, 20-30 min.	$70.00		2007
		90812	Psychother, Indiv, Interac, 45-50 min.	$103.00		2009
		90814	Psychother, Indiv, Interac, 75-80 min.	$152.00		2009
		90846	Psychotherapy, Family, w/o Patient	$95.00		2009
		90847	Psychotherapy, Family, (Conjoint) W/Pt Present	$115.00		2009
		90853	Psychotherapy, Group	$32.00		2009
		91781	IV infusion Each Additional Hour up to Eight	$39.00		2009
			Rabies Titer	N/A **(7)**	**$100.00**	NEW
			Record TB Screening Form Completion	N/A **(8)**	**$25.00**	NEW
			Minimum Lab Fee	N/A **(9)**	**$20.00**	NEW

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			Liletta	N/A **(10)**	**$50.00**	NEW
			Pap Smear with Interpretation	N/A **(11)**	**$26.50**	NEW
			HPV	N/A **(11)**	**$25.00**	NEW
			Pap Smear with Doctor Interpretation	N/A **(11)**	**$80.00**	NEW
		92551	Audiometry	$18.00		2008
		92587	OAE (Limited)	$100.00		2012
		93000	Electrocardiogram, Complete	$33.00		2009
		93005	Electrocardiogram, Tracing Only	$22.00		2009
		94640	Airway Inhalation Treatment	$22.00		2009
		94664	Aerosol/Vapor Inhalation Treatment	$22.00		2009
		94760	Pulse Oxygen	$8.00		2009
		96110	Developmental Test	$23.00		2012
		96152	Health & Behavior Intervention	$55.00		2012
		96372	Ther/Proph/Diag inj/SC/IM	$60.00		2012
		97802	Medical Nutrition Therapy/Initial 15 min. Unit	$30.00		2009
		97803	Medical Nutrition Therapy/Re-Assess 15 min. Unit	$30.00 **(12)**	**$34.00**	2009
		97804	Medical Nutrition Therapy-Group (2 or more)	$15.00		2011
		99000	Lab: Handling Fee	$11.00		2009
		99070	Special Supplies	$18.00		2009
		99173	Vision	$7.00		2009
		99175	Induction of Vomiting	$67.00		2009
		99201	New Office/Outpt Tx Brief E&M	$110.00		2009
		99202	New Office/Outpt Tx Expanded Prob Focused E&M	$165.00		2009
		99203	New Office/Outpt Tx Detailed E&M	$200.00		2009
		99204	New Office/Outpt Tx Moderate Complex E&M	$335.00		2009
		99205	New Office/Outpt Tx High Complex E&M	$405.00		2009
		99211	Estab Offic/Outpt Tx Brief E&M	$60.00		2012
		99212	Estab Office/Outpt Tx Prob Focused E&M	$100.00		2012
		99213	Estab Office/Outpt Tx Expanded Focused E&M	$150.00		2012
		99214	Estab Office/Outpt Tx Detailed E&M	$225.00		2012
		99215	Estab Office/Outpt Tx Comprehensive E&M	$305.00		2012
		99381	Preventive/New Pt < 1 yr.	$255.00		2012
		99382	Preventive/New Pt 1-4 yrs.	$270.00		2012
		99383	Preventive/New Pt 5-11 yrs.	$275.00		2012
		99384	Preventive/New Pt 12-17 yrs.	$235.00		2012
		99385	Preventive/New Pt 18-39 yrs.	$235.00		2012
		99386	Preventive/New Pt 40-64 yrs.	$267.00		2009
		99387	Preventive/New Pt 65+ yrs.	$242.00		2008
		99391	Preventive/Estab Pt < 1 yr.	$225.00		2012
		99392	Preventive/Estab Pt 1-4 yrs.	$225.00		2012
		99393	Preventive/Estab Pt 5-11 yrs.	$200.00		2012
		99394	Preventive/Estab Pt 12-17 yrs.	$205.00		2012
		99395	Preventive/Estab Pt 18-39 yrs.	$225.00		2012
		99396	Preventive/Estab Pt 40-64 yrs.	$220.00		2012
		99397	Preventive/Estab Pt 65+ yrs.	$212.00		2004
			DSME (Diabetes Self Management Education) minimum fee	$20.00		2015
		99406	Tobacco Use Cessation Counseling - Intermediate	$13.00		2015
		99407	Tobacco Use Cessation Counseling - Intensive	$32.00		2015
		99420	Health Check Autism Assessment	$9.20		2015
		Recoding	Education Classes	$30.00/hr		2010

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		Recoding	Consultant Services (Health Educators)	$20.00/hr		2010
		Recoding	Patient Education (non Physician)	$35.00/unit		2012
		Recoding	Health Risk Appraisal	$12.00		2004
		82465QW	Cholesterol	$11.00		2011
		82947QW	Glucose (Random)	$18.00		2006
		82950QW	O'Sullivan	$28.00		2007
		82951QW	OGTT (3 HR)	$50.00		2006
		83036QW	Hemoglobin A1C	$21.00		2006
		85018QW	Hemoglobin	$11.00		2009
		88175-90	Pap, Thin Prep (State Lab)	$18.38		2012
		D0145	Oral Evaluation <3 yrs with counseling	$55.00		2012
		D1206	Topical Fluoride Appl	$47.00		2012
		Recode	**Employee Varicella Titer (UNC Lab)**	$78.00		2009
		Recode	Employee Measles (Rubeola) Titer	$48.00		2009
		Recode	Employee Mumps Titer	$50.00		2009
		Recode	Employee Rubella Titer	$75.00		2009
		G0008	Adm of Influenza Vaccine	$18.00		2009
		G0008	Admin. Influenza Vaccine - Medicare	$18.00		2009
		G0009	Adm of Pneumococcal Vaccine	$18.00		2009
		G0009	Admin. Pneumococcal Vaccine - Medicare	$18.00		2009
		G0108	DSME/DSMT Individual Assessment	$22.00		2010
		G0109	DSME/DSMT Group Class	$12.00		2010
		G0270	Additional MD requested MNT indiv - Medicare	$25.00		2010
		G0271	Additional MD requested MNT group - Medicare	$13.00		2010
		H0001	Alcohol and/or drug assessment	$20.00		2015
		H0031	Mental Health assessment, by non-physicaian	$22.00		2015
		J1055	Depo Provera Injection	$40.00 **(5)**	**$25.30**	2012
		J1050	Injection, medroxyprogesterone acetate, 1 mg	$0.67		2015
		J1725	Injection, medroxyprogesterone caproate, 1 mg	$3.00		2015
		J1200	Diphenhydramine HCL/Benadryl up to 50mg	$6.00		2009
		J2550	Promethazine _ mg	$8.00		2009
		J2790	Rhogam Injection	$88.00		2012
		J3420	B-12 Injection	$6.00		2009
		J3490	17 Alpha-hydroxprogesterone	$21.00		2012
		J7300	Paragard IUD	$390.00 **(5)**	**$233.34**	2012
		J7301	Skyla IUD	$726.00 **(5)**	**$488.00**	2015
		J7302	Mirena IUD	$745.23 **(5)**	**$297.46**	2014
		J7303	Nuvaring	$57.00		2008
		J7307	**Implanon**	**$698.99 (5)**	**$364.00**	2014
		JO696	Ceftriaxone Sodium/Rocephin per 250mg	$22.00		2008
		Recoded	Sports Physical	$44.00		2008
		Recoded	Camp Physical	$44.00		2009
		Recoded	College Physical	$44.00		2009
		Recoded	I-693 Form	$0.00		2015
		Recoded	Primary Care Minimum Fee	$20.00		2012
		Recoded	MNT Minimum Fee	$20.00		2012
		Recoded	Adult Medicaid Co-pay	$3.00		2010
		S4993	Oral Contraceptive Pills	$5.00		2012
		S9465	Diabetic management program, dietitian visit	$35.00		2011
		S9470	Nutritional counseling, dietitian visit	$35.00		2011
		T1002	RN Services up to 15 min.	$21.00		2005
		S9442	Birthing classes	8.69/ 1 hr block		2013
		90714	TD Vaccine	$35.00		2013

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Commissioner Approved Fee Schedule - FY 2016-17

Department/Program			Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
		Q2037	Fluvirin Vacc, 3 yrs & >, IM	$31.00		2015
		Q2038	Fluzone Vacc, 3 yrs & >, IM	$40.00		2015
		S0280	PMH Risk Screening	$50.00		2015
	Inactive Approved Fees					
		90636	Twinrix	$112.00		2010
		90647	Pedvax Hib	$40.00		2010
		90648	ActHib	$26.00		2010
		90650	Cervarix	$141.00		2010
		90681	Rotarix	$124.00		2010
		90698	Pentacel	$95.00		2010
		90700	DTaP	$32.00		2012
		90702	DT (pediatric)	$38.00		2010
		90714	Td	$25.00		2010
		90723	Pediarix	$91.00		2010
		90744	Hep B (peds)	$30.00		2010
		**** UNC and State Lab Fees in BOLD are established by reference lab and not by OCHD**				
		** "No Code and Recode" represent local use codes that can be billed, however are not recognized by ICD-10.				
	Miscellaneous					
			Regulatory Business License			
			Practitioner License	$50.00	**$0.00**	1996
			Business/Owner License	$75.00		1996
	School Capital					
	Impact Fees		Orange County School District	$5,623 Per Single Family Dwelling; $1,743 Per Multi-Family Dwelling; $2,678 Per Manufactured Home		1/1/2012
			Chapel Hill-Carrboro City School District	$11,423 Per Single Family Dwelling; $6,610 Per Single Family Attached: $1,286 Per Multi-Family Dwelling; $4,939 Manufactured Home		1/1/2012

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2016-17

Commissioner Approved Fee Schedule - FY 2016-17

Department/Program	Description	Current Fee	Approved Fee Change for FY 2016 - 17	Last Revision
Social Services				
	Adoption Intermediary Fee	$300.00		2008
Recycling				
Sanitation				
Landfill	Construction & Demo	$40.00/ton		
	Conventional Yard Waste Mulch	$25.00/3cubic yard scoop		2012
	Decorative Red Mulch & Compost	$28/one cubic yard scoop **(14)**	$30.00/one cubic yard scoop	2009
	Stumps & Land Clearing Waste	$40.00/ton		2012
	Disposal of Mobile Homes	$200.00/unit		2010
	Conventional Yard Waste Mulch	$25.00/3 cubic yard scoop		2012
	Decorative Red Mulch & Compost	$28/one cubic yard scoop **(14)**	**$30.00/one cubic yard scoop**	2009
	Tires (stockpiles tires/no state certification)	$100.00/ton		1997
Environmental Support	Appliances (White Goods)	No charge		
	Scrap Metal	No charge		
	Cardboard	No charge		
	Regulated Recyclable Materials Facility	$250.00/application		2002
	Regulated Recyclable Materials Permit-Carrboro	10% of assessed building permit fee		2002
	Regulated Material Permit-Town of Chapel Hill	8% of Applicable Building Permit Fees		2008
	Regulated Material Permit-Orange County	5% of Applicable Building Permit Fees		2008
Sanitation - School Refuse Collection				
	6 cubic yard container/scheduled pick-up	$31.00		2010
	8 cubic yard container/scheduled pick-up	$33.00		2010
	Non-scheduled pick-up	$40.00		2010
Community Relations/Visitors Bureau				
	Occupancy Tax Rate	3% of gross receipts derived from rental of accommodations in the County		2008

* Any fee changes will be included in this column;
a blank beside each fee means there is no fee change in FY 2016-17

2016-17 Commissioner Approved Fee Schedule
Footnotes

(1) Increase to cover the cost of increased lighting cost from Duke Power
(2) Proposal calls for modifying the existing name of the fee category to reflect proper reference of map being modified, eliminating certified mail requirement, and adding flat fee for first class mail instead. In February 2016 the BOCC approved a text amendment eliminating the requirement for public hearing notices to be sent via certified mail, requiring first class mail notice instead.
(3) Proposal calls fro eliminating certified mail requirement and adding flat fee for first class mail instead. In February 2016 the BOCC approved a text amendment eliminating the requirement for public hearing notices to be sent via certified mail, requiring first class mail notice instead.
(4) Language Correction - Staff is changing nomenclature within the fee schedule. These changes bring the fee schedule into consistency with existing wording contained within the Unified Development Ordinance.
(5) To reach full cost of recovery and decrease dependency on county general funds.
(6) The increase is to cover increased cost of the vaccine
(7) To cover the increased cost of this lab test including packaging and shipping to a reference lab.
(8) The increase is needed to recoup a portion of the staff cost for annual TB screening
(9) The increase is needed to recoup a portion of the growing cost of lab tests.
(10) Adjust fee for drugs purchased through 340B pricing to the cost of purchase rather than the insurance reimbursement rates as required by NCDPH.
(11) Labs formerly performed by NC state lab but now performed by WakeMed.
(12) The increase is to align with the initial MNT visit structure which was an increase last fiscal year.
(13) To cover the increasing costs of mulching and cleaning wood waste.
(14) To cover the increasing costs of purchasing compost from suppliers

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 7-b

SUBJECT: Approval of the Five-Year Capital Investment Plan and Approval of the Orange County CIP Projects of $68,533,166 for FY2016-17

DEPARTMENT: County Manager and Finance and Administrative Services

ATTACHMENTS:
1. FY2016-17 Capital Investment Plan Overall Summary
2. Year 1 (FY 2016-17) Approved CIP Projects
3. County Capital Approved FY 2016-17 CIP Projects
4. School Capital Approved FY 2016-17 CIP Projects

INFORMATION CONTACT:
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Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

PURPOSE: To approve the FY2016-21 Orange County Five-Year Capital Investment Plan, and approve the Orange County CIP Projects of $68,533,166 for FY2016-17.

BACKGROUND: For over 20 years, the County has produced a Capital Investment Plan (CIP) that establishes a budget planning guide related to capital needs for the County as well as Schools. The current CIP consists of a 5-year plan that is evaluated annually to include year-to-year changes in priorities, needs, and available resources. Approval of the CIP commits the County to the first year funding only of the capital projects; all other years are used as a planning tool and serves as a financial plan.

Capital Investment Plan – Overview
The FY2016-21 CIP includes County Projects, School Projects, and Proprietary Projects. The School Projects include Chapel Hill Carrboro City Schools, Orange County Schools, and Durham Technical Community College – Orange County Campus projects. The Proprietary Projects include Water and Sewer, Solid Waste Enterprise Fund, and Sportsplex projects.

The CIP has been prepared anticipating continued slow economic growth of between 1-2% annually over the next five years. Many of the projects in the CIP will rely on debt financing to fund the projects.

Attachment 1 is the FY2016-21 Capital Investment Plan Overall Summary (individual projects were provided to the Board of County Commissioners at previous work sessions, and revised projects presented and discussed at the June 16, 2016 budget work session.

Attachment 2 lists the overall Orange County CIP projects of $68,533,166 in FY2016-17.

Attachment 3 lists County Capital projects totaling $19,745,878 in FY2016-17.

Attachment 4 lists School Capital projects totaling $46,303,209 in FY2016-17. (Assumes the November 2016 Bond Referendum is approved, and does not include Lottery proceeds of $1,356,362; specific lottery funded projects will be presented to the Board of County Commissioners as part of separate budget amendments during FY2016-17).

FINANCIAL IMPACT: As noted in the attachments of the abstract. The Five-Year Capital Investment Plan is a long-range planning tool with a financial impact in FY2016-17.

SOCIAL JUSTICE IMPACT: There are no Social Justice Goal impacts associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board accept the FY2016-21 Orange County Five-Year Capital Investment Plan, and approve funding for FY2016-17, as stated in Attachment 2, Year 1 (FY2016-17) in the Capital Investment Plan; and adopt the FY2016-17 County Capital projects as stated in Attachment 3 and FY2016-17 School Capital projects as stated in Attachment 4.

Orange County Capital Investment Plan- Plan Summary - APPROVED
Fiscal Years 2016-21

	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Appropriations								
County Capital Projects	7,303,674	17,245,878	45,425,440	9,879,800	15,649,000	25,130,000	113,330,118	30,418,772
Bond Referendum Projects		2,500,000		2,500,000			5,000,000	
Total County Capital Projects		19,745,878	45,425,440	12,379,800	15,649,000	25,130,000	118,330,118	
Proprietary Capital Projects								
Water & Sewer Utilities	2,340,000	145,000	895,000	375,000	2,145,000	25,000	3,585,000	
Solid Waste	1,317,384	662,717	1,076,746	1,122,521	2,089,973	807,473	5,759,430	5,908,717
Sportsplex	3,150,000	320,000	400,000	400,000	380,000	1,775,000	3,275,000	1,900,000
Schools Capital Projects								
Chapel Hill Carrboro City Schools	4,726,246	4,615,927	4,677,283	4,739,965	4,801,007	4,869,441	23,703,622	22,375,345
Bond Referendum Projects		24,036,000		24,036,000		24,036,000	72,108,000	
Total Chapel Hill Carrboro City Schools		28,651,927	4,677,283	28,775,965	4,804,007	28,905,441	95,814,622	
Orange County Schools	2,990,254	3,043,644	3,084,395	3,126,026	3,168,561	3,212,021	15,634,646	14,750,454
Bond Referendum Projects		15,964,000		15,964,000		15,964,000	47,892,000	
Total Orange County Schools		19,007,644	3,084,395	19,090,026	3,168,561	19,176,021	63,526,646	
Durham Tech Community College (Orange Co Campus)			623,879	-	-	-	623,879	20,000,000
Total	**21,827,558**	**68,533,166**	**56,182,743**	**62,143,312**	**28,236,541**	**75,818,935**	**290,914,695**	**95,353,288**
Revenues/Funding Source								
Available Project Balances							-	
Transfer from Capital Reserve							-	
Transfer from General Fund - County	755,000	867,500	611,909	405,000	1,380,000	1,042,500	4,306,909	3,974,500
Transfer from General Fund - W & S Utilities							-	
Transfer from General Fund - Schools	3,724,849	3,799,346	3,856,336	3,914,181	3,972,894	4,032,487	19,575,246	21,088,098
Transfer from other Capital Projects		260,000	20,000				280,000	
County Capital Fund Balance							-	
Visitors Bureau Fund Balance							-	
Solid Waste Fund Balance	596,543	100,000	104,972		117,946		322,918	132,524
Sportsplex Fund Balance	350,000	320,000	400,000	400,000	380,000	275,000	1,775,000	1,900,000
Recycling - 3R Fee							-	
Lottery Proceeds	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
QSCBs								
Register of Deeds Fees	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
9-1-1 Funds	369,499						-	
State 9-1-1 Funds		600,000					600,000	

	Current Fiscal Year 2015-16	Year 1 Fiscal Year 2016-17	Year 2 Fiscal Year 2017-18	Year 3 Fiscal Year 2018-19	Year 4 Fiscal Year 2019-20	Year 5 Fiscal Year 2020-21	Five Year Total	Year 6 to Year 10
Grants & Contributions	762,840	827,500	255,000	1,270,000	3,450,000	377,500	6,180,000	3,012,500
Grants - Solid Waste Fund							-	
User Fees/Donations							-	
Article 46 Sales Tax Proceeds - Schools	1,407,289	1,503,863	1,548,979	1,595,448	1,643,312	1,692,611	7,984,213	9,255,891
Article 46 Sales Tax Proceeds - W & S	340,000	145,000	115,000	375,000	25,000	25,000	685,000	
State Revolving Loan Funds							-	
Financing:								
Debt Financing - County Capital	5,336,335	14,610,878	44,458,531	8,124,800	10,739,000	23,630,000	101,563,209	23,031,772
Debt Financing - W & S Utilities	2,000,000		780,000		2,120,000		2,900,000	
Debt Financing - Solid Waste	720,841	562,717	971,774	1,122,521	1,972,027	807,473	5,436,512	5,776,193
Debt Financing - Sportsplex	2,800,000					1,500,000	1,500,000	
Debt Financing - Special Revenue Funds		-					-	
Debt Financing - E-9-1-1							-	
Debt Financing - Affordable Housing (Bond Proceeds)		2,500,000		2,500,000			5,000,000	
Debt Financing - Schools (Bond Proceeds)		40,000,000		40,000,000		40,000,000	120,000,000	
Debt Financing - Durham Tech (Orange Co. Campus)			623,879				623,879	20,000,000
Debt Financing - Schools Capital	1,228,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	
Total	**21,827,558**	**68,533,166**	**56,182,743**	**62,143,312**	**28,236,541**	**75,818,935**	**290,914,695**	**95,353,288**

Orange County CIP - Year 1 (FY 2016-17) APPROVED Projects
Fiscal Years 2016-17

		Fiscal Year 2016-17
Appropriations		
County Capital Projects:		
Robert and Pearl Seymour Senior Center		990,000
Passmore Center Renovation		550,000
Southern Human Services Center (Expansion)		300,000
Roofing Projects		206,700
Information Technology		1,110,000
Register of Deeds Automation		80,000
Detention Center		500,000
Facility Accessibility and Secuirty Improvements		319,000
Historic Rogers Road Community Center/Infrastructure		5,680,000
Old Courthouse Square - Building/Grounds Improvements		40,000
Generator Projects		375,000
Affordable Housing Land Banking		1,000,000
Affordable Housing Bond Projects		2,500,000
Land Acquisition - Greene Tract (County owned portion)		668,178
Communication System Improvements		166,000
EMS Substations		500,000
9-1-1 Center Improvements and Backup Capability		980,000
Blackwood Farm Park		1,260,000
Cedar Grove Park Phase II		60,000
Conservation Easements		1,000,000
Mountains to Sea Trail		521,000
Hollow Rock Nature Park (New Hope Preserve)		235,000
River Park Phase II		50,000
Little River Park Phase II		100,000
Fairview Park Access and Parking Improvements		325,000
Efland-Cheeks Community Center Upfit		35,000
Facility Renovations and Repairs		195,000
Total County Projects	**$**	**19,745,878**
Proprietary Capital Projects		
Water & Sewer Utilities:		
Economic Development Infrastructure		25,000
Eno EDD		120,000
Total Water & Sewer	**$**	**145,000**
Solid Waste:		
Sanitation - Equipment		217,285
Recycling - Vehicles and Equipment		345,432
Alternative Waste Disposal		100,000
Total Solid Waste	**$**	**662,717**
Sportsplex:		
Rotating Fitness Equipment Upgrade/Replacement		100,000
Major Upgrade of Servers, Telephones		35,000
HVAC Contingency		50,000
Ice Rink/Fitness Wall Repair Paint Project		40,000
Ice Rink Scoreboard		20,000
Outside Play Area		45,000
Inflatables		30,000
Total Sportsplex	**$**	**320,000**
Schools Capital Projects		
Chapel Hill Carrboro City Schools:		
Long Range Capital:		
Pay-As-You-Go Funds		2,283,027
Lottery Proceeds (Additional PAYG)		828,330
Article 46 Sales Tax Proceeds		903,670
Facility Improvements to Older Schools		600,900
Bond Referendum Projects		24,036,000
Total	**$**	**28,651,927**

Orange County Schools:	
Long Range Capital:	
Pay-As-You-Go Funds	1,516,319
Lottery Proceeds (Additional PAYG)	528,032
Article 46 Sales Tax Proceeds	600,193
Facility Improvements to Older Schools	399,100
Bond Referendum Projects	15,964,000
Total	**$ 19,007,644**
Total School Projects	**$ 47,659,571**
Total Appropriations	**$ 68,533,166**

Revenues/Funding Source	
Transfer from General Fund - County	867,500
Transfer from General Fund - Schools	3,799,346
Transfer from Other Capital Projects	260,000
Sportsplex Fund Balance	320,000
Solid Waste Fund Balance	100,000
Register of Deeds Fees	80,000
State 9-1-1 Funds	600,000
Grants & Contributions	827,500
Lottery Proceeds (Additional PAYG)	1,356,362
Article 46 Sales Tax Proceeds	1,503,863
Article 46 Sales Tax Proceeds - Water & Sewer	145,000
Financing:	
Debt Financing - County Capital	14,610,878
Debt Financing - Solid Waste	562,717
Debt Financing - Affordable Housing (Bond Proceeds)	2,500,000
Debt Financing - Schools (Bond Proceeds)	40,000,000
Debt Financing - Schools Capital	1,000,000
Total Revenues	**$ 68,533,166**

County Capital Approved Projects
Capital Investment Plan FY 2016-17

The following County Capital projects are approved for fiscal year 2016-17. The Board will consider approval of the Five-Year 2016-21 Capital Investment Plan separately.

Funding Source	Approved Funding FY 2016-17
Transfer from General Fund	$ 867,500
Register of Deeds Fees	$ 80,000
9-1-1 Funds	$ 600,000
Grants and Contributions	$ 827,500
Transfer from Other Capital Projects	$ 260,000
Debt Financing - Bond Proceeds (Affordable Housing)*	$ 2,500,000
Debt Financing County Capital	$ 14,610,878
Total Funding Sources	**$ 19,745,878**

Projects	Approved Projects FY 2016-17
Robert and Pearl Seymour Senior Center	$ 990,000
Passmore Center Renovation	$ 550,000
Southern Human Services Center (Expansion)	$ 300,000
Roofing Projects	$ 206,700
Information Technology	$ 1,110,000
Register of Deeds Automation	$ 80,000
Proposed Jail	$ 500,000
Facility Accessibility and Security Improvements	$ 319,000
Historic Rogers Road Community Center/Infrastructure	$ 5,680,000
Old Courthouse Square - Building/grounds Improvements	$ 40,000
Generator Projects	$ 375,000
Affordable Housing Land Banking	$ 1,000,000
Affordable Housing Bond Projects*	$ 2,500,000
Land Acquisition - Greene Tract (County owned portion)	$ 668,178
Communications System Improvements	$ 166,000
EMS Substations	$ 500,000
9-1-1 Center Improvements and Backup Capability	$ 980,000
Blackwood Farm Park	$ 1,260,000
Cedar Grove Park Phase II	$ 60,000
Conservation Easements	$ 1,000,000
Mountains to Sea Trail	$ 521,000
Hollow Rock Nature Park (New Hope Preserve)	$ 235,000
River Park Phase II	$ 50,000
Little River Park Phase II	$ 100,000
Fairview Park Access and Parking Improvements	$ 325,000
Efland-Cheeks Community Center Upfit	$ 35,000
Park and Recreation Facility Renovations and Repairs	$ 195,000
Total Projects	**$ 19,745,878**

** Subject to Bond Referendum Approval in November 2016*

School Capital Approved Projects

Capital Investment Plan FY 2016-17

The following School Capital projects are approved for fiscal year 2016-17. The Board will consider approval of the Five-Year 2016-21 Capital Investment Plan separately.

Funding Source	Approved Funding FY 2016-17
Transfer from General Fund - PAYG (CHCCS)	$ 2,283,027
Transfer from General Fund - PAYG (OCS)	$ 1,516,319
Article 46 Sales Tax Proceeds (CHCCS)	$ 903,670
Article 46 Sales Tax Proceeds (OCS)	$ 600,193
Debt Financing - Facility Improvements to Older Schools (CHCCS)	$ 600,900
Debt Financing - Facility Improvements to Older Schools (OCS)	$ 399,100
Debt Financing - Bond Referendum (CHCCS)*	$ 24,036,000
Debt Financing - Bond Referendum (OCS)*	$ 15,964,000
Total Funding Sources	**$ 46,303,209**

Projects	Approved Projects FY 2016-17
Electrical Systems - CHCCS	$ 150,000
Fire/Safety/Security Systems - CHCCS	$ 105,000
Indoor Air Quality - CHCCS	$ 50,000
Rental Space - CHCCS	$ 131,000
Paving/Parking Lots/Driveways - CHCCS	$ 125,000
Roofing Projects - CHCCS	$ 29,932
Window Replacements - CHCCS	$ 155,033
Technology - CHCCS	$ 1,537,062
ADA Compliance - OCS	$ 27,000
Athletic Facilities/Playgrounds - OCS	$ 138,000
Classroom/Building Improvements - OCS	$ 400,000
Energy Efficiency/Lighting Improvements - OCS	$ 50,000
Fire/Safety/Security Systems - OCS	$ 72,000
Food Services - OCS	$ 193,500
Paving/Parking Lots/Driveways - OCS	$ 100,000
Roofing Projects - OCS	$ 130,000
School Safety/Security - OCS	$ 260,819
Vehicle Replacements - OCS	$ 145,000

Projects	Approved Projects FY 2016-17
Mechanical Systems - CHCCS	$ 451,835
Technology - CHCCS	$ 451,835
Technology - OCS	$ 600,193
Chapel Hill High School (Major Renovation) - CHCCS	$ 600,900
Classroom/Building Improvements - OCS	$ 254,100
Food Services - OCS	$ 145,000
Lincoln Center - CHCCS*	$ 21,700,000
Chapel Hill High School (Major Renovation) - CHCCS*	$ 2,336,000
Mechanical Systems - OCS*	$ 8,900,000
School Safety/Security - OCS*	$ 2,700,000
Classroom/Building Improvements (Cedar Ridge HS Classroom Wing) - OCS*	$ 4,364,000
Total Projects	**$ 46,303,209**

** Subject to Bond Referendum Approval in November 2016.*

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 7-c

SUBJECT: Bicycle Safety Task Force Amended Resolution, Appointments and Identification of Commissioner Liaison

DEPARTMENT: Planning and Inspections

ATTACHMENT(S):
1. Bicycle Safety Task Force Applications
2. April 4, 2016 Orange Unified Transportation Board (OUTBoard) Minutes (Excerpt)
3. Proposed Amended Bicycle Safety Task Force Resolution

INFORMATION CONTACT:
Abigaile Pittman, Transportation/Land Use Planner, 919-245-2567
Tom Altieri, Comprehensive Planning Supervisor, 919-245-2579
Craig Benedict, Planning Director, 919-245-2592

PURPOSE: To review applicants to the Bicycle Safety Task Force, consider an amended Bicycle Safety Task Force Resolution, and make appointments.

BACKGROUND: This item was removed from the Board of Commissioners' June 7, 2016 agenda and referred back to the Orange Unified Transportation Board (OUTBoard) for a review of the revised slate of applicants.

The Resolution authorizing the creation of a Bicycle Safety Task Force and future appointment of members to serve on the task force was approved by the Board of County Commissioners (BOCC) at its March 1, 2016 meeting. The BOCC requested that staff work with the OUTBoard and return with a recommended list of names to be appointed to the Task Force.

At its March 16, 2016 meeting, the OUTBoard finalized the application form for the Bicycle Safety Task Force. With the assistance of OUTBoard members and County staff, Public Service Announcements (PSAs) for the task force application process were:

- Circulated on social media;
- Included in the County newsletter;
- Provided to multiple local newsgroups and other media sources;
- Provided to the chambers of commerce;
- Provided to the school system;
- Provided to membership groups identified in the Resolution; and
- Provided to other groups previously expressing interest in the topic of bicycle safety.

Staff and the OUTBoard made an extensive good faith effort towards fulfilling the intent of the BOCC's guidelines for Task Force composition. A total of 14 applications were received and recommended by the OUTBoard at its meeting on April 4, 2016, representing 9 of the 11 membership groups.

Following that April OUTBoard meeting, three (3) additional applications were received through efforts made by the County Manager's office to address the other two membership groups (the Sheriff's Department and the Chapel Hill/Carrboro Chamber of Commerce), and to have a member from the Visitors Bureau Board as a substitute for the Director of the Department.

At its June 15th meeting, the OUTBoard recommended that two OUTBoard members also be appointed to the Task Force. The recommended revised slate of applicants (Attachment 1) fulfills all membership category requirements per the proposed amended Resolution and was reviewed and recommended by the OUTBoard at its June 15, 2016 meeting. An excerpt of the Minutes for the OUTBoard's April 4th meeting is provided in Attachment 2.

The 18 total applicants translate to three more than the total number provided for in the March 1st adopted Resolution. Therefore, a proposed amended Resolution is attached for Board of Commissioners' consideration (Attachment 3).

The Resolution also calls for a BOCC liaison to the task force.

FINANCIAL IMPACT: Other than staff time, there is no immediate financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: CREATE A SAFE COMMUNITY**
  The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

Efforts to implement the recommendations of the Bicycle and Pedestrian Safety Report through the creation of a task force will result in positive outcomes related to the above Goal.

RECOMMENDATION(S): The Manager recommends that the Board:

1. Consider and approve the amended Bicycle Safety Task Force Resolution (Attachment 3);
2. Review and appoint the 18 applicants that have been recommended by the OUTBoard (Attachment 1); and
3. Appoint a BOCC liaison to the Task Force.

Bicycle Safety Task Force Applicants

Membership Category	Applicants
Law enforcement agencies (Sheriff's Department, Highway Patrol)	Deputy Brian Whitehurst
School representative	Sara Pitts, Director for Environmental Health and Safety
Orange County Visitor's Bureau	Anthony Carey
NCDOT staff	Chuck Edwards, NCDOT
County and regional planning staff	Matt Day, TARPO Abigaile Pittman, Orange County Planning Department
County business	Eli Betz
Hillsborough/Orange County Chamber of Commerce	Kim Tesoro
Chapel Hill/Carrboro Chamber of Commerce	Anthony Carey
Bicycle advocacy groups	Alyson West Todd Jones William Langston
Those who work with driver's education classes and traffic offenders	Buddy Hartley, Driver's education teacher/coordinator
Interested and concerned Orange County residents	Peter Leousis Clifford Leath Peter Klopfer Bonnie Hauser
OUTBoard members	Heidi Perry Jeff Charles

VOLUNTEER APPLICATION
ORANGE COUNTY BICYCLE TASK FORCE

This application is a public document

If you are at least 18 years old, and willing to volunteer your time and expertise to the Orange County Bicycle Safety Task Force, you may complete this application and mail/email it by March 31, 2016 to the address/email below:

Orange United Transportation Board
(OUTBoard)
c/o Abigaile Pittman, Planning Department
P.O. Box 8181
Hillsborough, NC 27278
Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Brian Whitehurst

HOME ADDRESS: 106 E. Margaret Ln.

CITY: Hillsborough N.C. **Zip Code:** 27278

PHONE: (Day) 919-201-8765 **(Evening/late)** 919-201-8765 **(Cell)** 919-201-8765

EMAIL: bwhitehurst@orangecountync.gov

PLACE OF EMPLOYMENT: Orange County Sheriff's Office **JOB TITLE:** Deputy Sheriff

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [x] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [x] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
- [ ] Bicycle advocacy group
- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

I am currently employed as a Deputy Sheriff with the Orange County Sheriff's Office. I am currently a Law Enforcement Liaison to the Governor's Highway Safety Program where I serve seven counties in the Capitol Region. I am involved with the Youth Program at First Baptist Church in Hillsborough.

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I have 20 years in Law Enforcement and have dedicated most of those years to enforcing traffic laws and promoting safety on our streets and highways. I have worked with the Governor's Highway Safety Program both as a county coordinator and regional law enforcement liaison for over 14 years. Serving in these capacities has given me many opportunities to talk to groups and the public concerning traffic safety.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

As a native of Orange County and a resident, I feel that it is my duty to do my part to make our community as safe as I can for everyone. Promoting safety and well being has been a passion for me for many years. It is my hope that through service on this task force, I can help Orange County be the safest and most safety conscious county in our State.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ● If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ● If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Dep. T. B. [illegible] 05/20/2016

Signature **Date**

VOLUNTEER APPLICATION
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NAME: Sara Pitts

HOME ADDRESS: 327 Slate Dr.

CITY: Gibsonville **Zip Code:** 27249

PHONE: (Day) 9197328126 **(Evening/late)** 9194514775 **(Cell)** 9194514775

EMAIL: sara.pitts@orange.k12.nc.us

PLACE OF EMPLOYMENT: Orange County Schools **JOB TITLE:** Director of Environ. Health & Safety

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [x] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
- [ ] Bicycle advocacy group
- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Orange County Local Emergency Planning Committee-Hazardous Waste
Orange County Student Health Advisory Council

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

Background in Environmental Health and Safety.
Served on Advisory Councils for several School Districts.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

It presents an opportunity to promote and educate Orange County residents, especially children, about healthy and safe activities to get them outside and active. Also, I feel that the goal of this Task Force could greatly align with those of the SHAC organization, and cooperation between the two groups could be very beneficial for OC residents.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature

3/29/2016
Date

VOLUNTEER APPLICATION
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Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Anthony Carey

HOME ADDRESS: 1152 Newberry Dr.

CITY: Mebane **Zip Code:** 27302

PHONE: (Day) 919-918-2553 **(Evening/late)** 919-218-5918 **(Cell)** 919-218-5918

EMAIL: acarey@sienahotel.com

PLACE OF EMPLOYMENT: The Siena Hotel **JOB TITLE:** General Manager

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes ● No ○

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- ☐ Law enforcement agency
- ☐ School representative
- ☐ Orange County Visitors Bureau
- ☐ NCDOT
- ☐ Group working with drivers education classes and/or traffic offenders
- ☐ Orange County business
- ☐ Bicycle advocacy group
- ☐ Orange County Planning Department staff
- ☐ Regional planning staff
- ☐ Hillsborough/Orange Chamber of Commerce
- ☐ Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

I recently termed out from my boards, Orange County visitors Bureau and the Chapel Hill Chamber. I am on the Triangle Area Hotel/Motel Association serving as Past President

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I have either lived or worked in Orange County since 1972. I'm an avid bicyclist as is my family of five. We race BMX bikes around the country and spend most of our leisure time biking throughout Orange County.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

To improve Bicycle safety and awareness throughout the county.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ● If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ● No ○ If yes, please indicate which one(s):

Orange County Visitors Bureau. 2009-2015

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature **Date** 5/20/16

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Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Chuck Edwards, District Engineer, NC Dept. of Transportation

HOME ADDRESS: P. O. Box 766

CITY: Graham, NC **Zip Code:** 27253

PHONE: (Day) (336)570-6833 **(Evening/late)** _____ **(Cell)** _____

EMAIL: cnedwards@ncdot.gov

PLACE OF EMPLOYMENT: NC Dept of Transp. **JOB TITLE:** District Engineer

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [x] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
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- [ ] Regional planning staff
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PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Provide public service to Orange County in professional role as NCDOT District Engineer

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

28 years of applied administrative and field engineering experience with N. C. Department of Transportation with oversight of construction, maintenance and operation of the State Highway System in Orange and Alamance Counties

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

Request to serve by County Planning Department staff.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

C.N. Edwards Jr., PE Digitally signed by C.N. Edwards Jr., PE DN: cn=C.N. Edwards Jr., PE, o, ou=NCDOT, email=cnedwards@ncdot.gov, c=US Date: 2016.03.24 15:36:53 -04'00' 03/24/16

Signature **Date**

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NAME: Matthew Day

HOME ADDRESS: 12108 Warwickshire Park

CITY: Raleigh **Zip Code:** 27613

PHONE: (Day) 919-558-9397 **(Evening/late)** _____ **(Cell)** _____

EMAIL: mday@tjcog.org

PLACE OF EMPLOYMENT: Triangle J COG **JOB TITLE:** Principal Planner

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes ◉ No ○

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- ☐ Law enforcement agency
- ☐ School representative
- ☐ Orange County Visitors Bureau
- ☐ NCDOT
- ☐ Group working with drivers education classes and/or traffic offenders
- ☐ Orange County business
- ☐ Bicycle advocacy group
- ☐ Orange County Planning Department staff
- ☑ Regional planning staff
- ☐ Hillsborough/Orange Chamber of Commerce
- ☐ Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

No community activities in Orange County. I would be representing the Triangle Area Rural Planning Organization/Triangle J Council of Governments on the committee if selected.

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I serve as the staff for the Triangle Area Rural Planning Organization, which provides transportation planning services for a four-county area including the rural portions of Orange County. I actively participate in bicycle and pedestrian planning in the TARPO region, and involvement in this committee would seem to be a natural extension of that work.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

As stated above, the work of this committee seems like a natural extension of the transportation planning work conducted by TARPO. Additionally, we have included an item in our draft FY17 TARPO work plan to allow my staff-time involvement in this committee, should the Board of Commissioners choose to appoint me.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

I did serve on the steering committee for the Orange County Comprehensive Transportation Plan, but that was due to my role in TARPO (which has an official role in developing CTPs), not due to being appointed by the County.

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Matthew M Day Digitally signed by Matthew Day Date: 2016.03.23 17:54:44 -04'00' 3/23/2016

Signature **Date**

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NAME: Abigaile Pittman

HOME ADDRESS: 131 W. Margaret Lane (Planning Department)

CITY: Hillsborough, NC **Zip Code:** 27278

PHONE: (Day) 919-245-2567 **(Evening/late)** _____ **(Cell)** 336-688-3055

EMAIL: abpittman@orangecountync.gov

PLACE OF EMPLOYMENT: Orange County **JOB TITLE:** Transportation Plnr.

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
- [ ] Bicycle advocacy group
- [x] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Transportation/Land Use Planner, Orange County.
Planner assigned to the OUTBoard.

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

Significant planning experience, including transportation issues.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

I am the planner assigned to the OUTBoard and will also be keeping the BOCC informed.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Abigail Pittman

Signature

March 30, 2016

Date

VOLUNTEER APPLICATION
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Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Eli Belz

HOME ADDRESS: 209 Norwich Ct.

CITY: Efland **Zip Code:** 27243

PHONE: (Day) 919-360-7950 **(Evening/late)** 919-360-7950 **(Cell)** 919-360-7950

EMAIL: embbelz64@gmail.com

PLACE OF EMPLOYMENT: Hillsborough Bicycle **JOB TITLE:** Manager

ARE YOU AT LEAST 18 YEARS OF AGE?

Yes ◉ No ○

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- ☐ Law enforcement agency
- ☐ School representative
- ☐ Orange County Visitors Bureau
- ☐ NCDOT
- ☐ Group working with drivers education classes and/or traffic offenders
- ☑ Orange County business
- ☑ Bicycle advocacy group
- ☐ Orange County Planning Department staff
- ☐ Regional planning staff
- ☐ Hillsborough/Orange Chamber of Commerce
- ☐ Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Durham Bicycle Co-operative

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I have been a part of the bicycle community for 4 years now. My involvement with cycling began when I first started volunteering at the Durham Bicycle Co-op, and has developed into running a bike shop in Hillsborough and joining the Board of Directors at the Co-op. I have ridden across Iowa twice now. I have knowledge in both bicycle maintenance (an important aspect of safety is a functional bike) and riding. I have seen the community in Durham and Orange County evolve over the several years, and I offer a young perspective on issues facing the cycling community.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

I would like to further my involvement in the Orange County cycling community and promote bicycle use and safety in the county.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ◯ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ◯ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Elizabeth Bely

Signature

3/31/16

Date

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Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Kim Tesoro

HOME ADDRESS: 6030 Dawn Drive

CITY: Hurdle Mills (Orange Co.) **Zip Code:** 27541

PHONE: (Day) 919-732-8156 **(Evening/late)** _____ **(Cell)** 919-971-5788

EMAIL: kim@hillsboroughchamber.com

PLACE OF EMPLOYMENT: Hillsborough/Orange Co. Chamber of Commerce **JOB TITLE:** Program Development Director

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [x] Orange County business
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- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [x] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Town of Hillsborough Tourism Board
Orange Community Players BOD

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

I am applying as an interim, while we source a Chamber member who would be better suited to represent the Chamber in terms of businesses perspective, but who also would have familiarity with a cyclists concerns.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature _____ Date 3/31/16

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Email: abpittman@orangecountync.gov

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NAME: Alyson West

HOME ADDRESS: 325 Brandywine Rd

CITY: Chapel HilChapel Hill **Zip Code:** 27516

PHONE: (Day) 503-734-5299 **(Evening/late)** same **(Cell)** same

EMAIL: alyson.west@gmail.com

PLACE OF EMPLOYMENT: Ravenhouseltd **JOB TITLE:** Band Manager

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes ☒ NO ☐

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS?

- ☐ Law enforcement agency
- ☐ School representative
- ☐ Orange County Visitors Bureau
- ☐ NCDOT
- ☐ Group working with drivers education classes and/or traffic offenders
- ☐ Orange County business
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- ☐ Orange County Planning Department staff
- ☐ Regional planning staff
- ☐ Hillsborough/Orange Chamber of Commerce
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PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Carrboro Bike Coalition - Board Member
Tarwheels - member
Triangle Velo - Team member

PLEASE EXPLAIN HOW YOUR BACKGROUND, EDUCATION AND EXPERIENCE ARE RELEVANT TO THIS TASK FORCE:

I am a regular road cyclist in Orange County, but also I'm relatively new to the sport so I am still familiar with what it feels like to be a beginner out on the roads. Being a female rider and a mother I would say safety is of great concern to me. While I live in the very southern part of Orange County near the Chatham County line, my sons attends school in Hillsborough so I commute between Carrboro and Hillsborough often. In college and just after graduating I spent a few years living in Europe so I have experienced cycling, driving and the many forms of public transit travel in several major European cities as well as many smaller European towns. There is also a history of cancer and Parkinson's disease in my family so I am highly motivated to encourage the varieties active lifestyles that can help keep such illnesses at bay.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

As a person who spends agreat deal of time riding and driving on Orange County's rural roads, I would be honored to be a part of the conversation. More understanding and less aggravation will only benefit us all. There is real connection between people when we travel, even locally, and we should respect that.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ☐ No ☒ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

If "Yes", please indicate which one(s):

no

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature

03/17/2016
Date

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Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Todd Jones

HOME ADDRESS: 928 Dimmocks Mill Road

CITY: Hillsborough **Zip Code:** 27278

PHONE: (Day) (919) 245-1709 **(Evening/late)** (919) 245-1709 **(Cell)** (919) 245-1709

EMAIL: mistersensitive@earthlink.net

PLACE OF EMPLOYMENT: Orange County Schools **JOB TITLE:** Chief Technology Officer

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [x] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
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- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Member, Carolina Tarwheels
Consistent Bicycle Commuter
Former Chief Technology Officer, Orange County

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I have been an avid cyclist since 1962. I have done extensive touring, extensive bicycle commuting and am engaged with many of the riding groups in the area as well as global on-line cycling communities. As a commuter, I see first hand many of the safety challenges within the cycling and motoring communities. With my background in public sector policies and regulation, I think I can advocate for all points of view within this complex set of issues

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

I believe my unique experience as a cyclist, a motorist and a leader in the public sector imbues me with valuable multi-faceted advocacy for this task force.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ◉ No ○ If yes, please indicate which one(s):

As Orange County Chief Information Officer from 2003-2013, I led the Board's Technology Advisory Group.

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature

3-23-16
Date

VOLUNTEER APPLICATION
ORANGE COUNTY BICYCLE TASK FORCE
This application is a public document

If you are at least 18 years old, and willing to volunteer your time and expertise to the Orange County Bicycle Safety Task Force, you may complete this application and mail/email it by March 31, 2016 to the address/email below:

Orange United Transportation Board
(OUTBoard)
c/o Abigaile Pittman, Planning Department
P.O. Box 8181
Hillsborough, NC 27278
Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: William Langston

HOME ADDRESS: 400 North Elliott Road

CITY: Chapel Hill **Zip Code:** 27514

PHONE: (Day) 9196994055 **(Evening/late)** 9196994055 **(Cell)** 9196994055

EMAIL: wmlangston@gmail.com

PLACE OF EMPLOYMENT: Whirlpool Corporation **JOB TITLE:** Regional Sales Mgr

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
- [x] Bicycle advocacy group
- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

I am a member of Triangle Velo a non-profit 501c Organization for racing cyclists to promote cycling to youth and reduce child obesity.

I am a member of Chapel of the Cross Episcopal Church

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I am a avid cyclist in the Chapel Hill, Orange County area. I ride 5-7times a week all year round and more than 500hours/9000miles each year.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

I would like to help create a better, safer riding environment for all road users. As a cyclist that also owns two automobiles, and regularly travels by both I'd like to assist in promoting better safety for all residents of Orange County.

I think my perspective would be helpful, and would like to contribute to this committee.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature

3.24.16
Date

VOLUNTEER APPLICATION
ORANGE COUNTY BICYCLE TASK FORCE
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Orange United Transportation Board
(OUTBoard)
c/o Abigaile Pittman, Planning Department
P.O. Box 8181
Hillsborough, NC 27278
Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Buddy Hartley

HOME ADDRESS: 3010 Little River Church Road

CITY: Hurdle Mills **Zip Code:** 27541

PHONE: (Day) 9197327201 **(Evening/late)** _____ **(Cell)** 9193572081

EMAIL: buddy.hartley@orange.k12.nc.us

PLACE OF EMPLOYMENT: OCS **JOB TITLE:** Driver Education Coordinator

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [x] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
- [ ] Bicycle advocacy group
- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

Retired NC Highway Patrol Trooper in Orange County, Driver Education Teacher/Coordinator

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

Asked to serve

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ◯ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ◉ No ◯ If yes, please indicate which one(s):

Orange County Planning Board

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature 3/30/16 **Date**

VOLUNTEER APPLICATION
ORANGE COUNTY BICYCLE TASK FORCE
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(OUTBoard)
c/o Abigaile Pittman, Planning Department
P.O. Box 8181
Hillsborough, NC 27278
Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Peter Leousis

HOME ADDRESS: 3719 Woodthrush Lane

CITY: Hillsborough **Zip Code:** 27278

PHONE: (Day) 919-966-2350 **(Evening/late)** 919-815-1390 **(Cell)** 919-815-1390

EMAIL: peterleousis@me.com

PLACE OF EMPLOYMENT: UNC Chapel Hill **JOB TITLE:** Deputy Director

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
- [ ] Bicycle advocacy group
- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

I'm a member of a bicycle racing team called Triangle Velo. It also promotes cycling as a recreational pursuit but is not an advocacy group.

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I've been bike commuting to my work at UNC Chapel Hill for over 13 years, first from Chatham County and now from Hillsborough (the last six years). I ride over 15,000 miles per year, and I'm acutely aware of the need for better relations between motorists and cyclists. In my view, there's a lot of mistrust and misunderstanding between both groups, and education programs that help each group better understand the other one would help reduce tensions and improve behavior.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

I'd like to help find common ground that comes from better understanding what motorists and cyclists want and need when they're sharing the road. I ride a lot, and I'd like to help make it safer for cyclists to ride on Orange County roads. Cyclists need a little more empathy for motorists who are sharing the same roads. When I'm commuting to work at 8 am, I know that people are trying to get to work, or taking their kids to school and then get to work. I take back roads as much as I can, and I'm polite and friendly to people trying to get around me.

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Peter Leousis

Digitally signed by Peter Leousis
DN: cn=Peter Leousis, o=UNC Chapel Hill, ou, email=peterleousis@me.com, c=US
Date: 2016.03.23 11:30:48 -04'00'

Signature **Date**

VOLUNTEER APPLICATION
ORANGE COUNTY BICYCLE TASK FORCE
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Orange United Transportation Board
(OUTBoard)
c/o Abigaile Pittman, Planning Department
P.O. Box 8181
Hillsborough, NC 27278
Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Clifford Leath

HOME ADDRESS: 6600 Maynard Farm Road

CITY: Chapel Hill **Zip Code:** 27516

PHONE: (Day) 919-357-8181 **(Evening/late)** 919-968-0708 **(Cell)** 919-357-8181

EMAIL: cliffleath@earthlink.net

PLACE OF EMPLOYMENT: Retired **JOB TITLE:**

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes ◉ No ◯

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- ☐ Law enforcement agency
- ☐ School representative
- ☐ Orange County Visitors Bureau
- ☐ NCDOT
- ☐ Group working with drivers education classes and/or traffic offenders
- ☐ Orange County business
- ☐ Bicycle advocacy group
- ☐ Orange County Planning Department staff
- ☐ Regional planning staff
- ☐ Hillsborough/Orange Chamber of Commerce
- ☐ Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Past Board Member of Eno River Association and Current Finance Committee Member
Current Board Member and upcoming President of NC State Vet Foundation Board
Avid Recreational Rural bicycle cyclist riding 3 days a week and taking European 12 day bicycle tours in Spain, Germany, France, Denmark, etc. every year
Avid walker in our rural environs

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

I am concerned about bicycle safety on our County rural roads and have experience in riding in European Countries and Communities where bicycle riding and safety is paramount in their cultures. I would like to be a part of finding an acceptable solution that protects and educates both bicyclists and motorists in Orange County.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Clifford T. Leath — 3.24.16

Signature **Date**

CLIFFORD T. LEATH

VOLUNTEER APPLICATION
ORANGE COUNTY BICYCLE TASK FORCE
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If you are at least 18 years old, and willing to volunteer your time and expertise to the Orange County Bicycle Safety Task Force, you may complete this application and mail/email it by March 31, 2016 to the address/email below:

Orange United Transportation Board
(OUTBoard)
c/o Abigaile Pittman, Planning Department
P.O. Box 8181
Hillsborough, NC 27278
Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: peter h. klopfer

HOME ADDRESS: 4801 friends school rd.

CITY: durham (orange county) **Zip Code:** 27705

PHONE: (Day) 919 393 3237 **(Evening/late)** ibid **(Cell)** _____

EMAIL: phk@duke.edu

PLACE OF EMPLOYMENT: duke universtiy **JOB TITLE:** professor em.

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes (●) No ( )

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- [ ] Law enforcement agency
- [ ] School representative
- [ ] Orange County Visitors Bureau
- [ ] NCDOT
- [ ] Group working with drivers education classes and/or traffic offenders
- [ ] Orange County business
- [ ] Bicycle advocacy group
- [ ] Orange County Planning Department staff
- [ ] Regional planning staff
- [ ] Hillsborough/Orange Chamber of Commerce
- [ ] Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

trustee, carolina friends school
delegate, american friends service committee
state representative, friends committee on national legislation

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

lifelong cyclist

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

interest in and concern for bicycle safe

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ○ No ◉ If yes, please indicate which one(s):

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Signature 3/25/16 Date 4/9/16

VOLUNTEER APPLICATION
ORANGE COUNTY BICYCLE TASK FORCE
This application is a public document

If you are at least 18 years old, and willing to volunteer your time and expertise to the Orange County Bicycle Safety Task Force, you may complete this application and mail/email it by March 31, 2016 to the address/email below:

Orange United Transportation Board
(OUTBoard)
c/o Abigaile Pittman, Planning Department
P.O. Box 8181
Hillsborough, NC 27278
Phone (919) 245-2567
Email: abpittman@orangecountync.gov

Your application will be considered by the Commissioners when reviewing and making appointments.

NAME: Bonnie Hauser

HOME ADDRESS: 4301 Sugar Ridge Road

CITY: Hillsborough **Zip Code:** 27278

PHONE: (Day) 919 732-9316 **(Evening/late)** same **(Cell)** 919 619-4354

EMAIL: bahauser@aol.com

PLACE OF EMPLOYMENT: retired **JOB TITLE:**

ARE YOU AT LEAST 18 YEARS OF AGE?
Yes ◉ No ○

ARE YOU A MEMBER OF ANY OF THE FOLLOWING GROUPS? (Check all that apply)

- ☐ Law enforcement agency
- ☐ School representative
- ☐ Orange County Visitors Bureau
- ☐ NCDOT
- ☐ Group working with drivers education classes and/or traffic offenders
- ☐ Orange County business
- ☐ Bicycle advocacy group
- ☐ Orange County Planning Department staff
- ☐ Regional planning staff
- ☐ Hillsborough/Orange Chamber of Commerce
- ☐ Chapel Hill/Carrboro Chamber of Commerce

PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Orange County Voice
Rural Road Safety Coalition
Schley Grange
Project Engage Advisory Board
Northern Orange NAACP
Orange County Schools Community Engagement
Big Brothers Big Sisters of the Triangle
Maple View Ag Educaiton Center

PLEASE EXPLAIN HOW YOUR BACKGROUND EXPERIENCES ARE RELEVANT TO THIS TASK FORCE:

Actively for several years with exploring educational, legal and infrastructure options to improve how motorists and cyclists can share the road safely.

PLEASE EXPLAIN YOUR REASONS FOR WANTING TO SERVE ON THIS TASK FORCE:

To represent rural communities where cycling is popular

DO YOU HAVE ANY PERSONAL OR BUSINESS INTEREST(S) THAT COULD CREATE A CONFLICT OF INTEREST (EITHER REAL OR PERCEIVED) IF YOU ARE APPOINTED TO THIS TASK FORCE?

Yes ○ No ◉ If yes, then please explain:

ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY TASK FORCE OR ADVISORY BOARD?

Yes ◉ No ○ If yes, please indicate which one(s):

Project Engage Advisory Board
OCS Community Engagement Task Force
Emergency Services Work Group (affiliate/non-voting member)

DO NOT SUBMIT RESUMES OR ATTACHMENTS.

SIGNATURE AND DATE

Digitally signed by Bonnie Hauser
DN: cn=Bonnie Hauser, o, ou, email=bahauser@aol.com, c=US
Date: 2016.05.02 15:47:02 -04'00'

May 2, 2016

Signature **Date**

Attachment 2

EXCERPT FROM MINUTES
ORANGE UNIFIED TRANSPORTATION BOARD
APRIL 4, 2016

MEMBERS PRESENT: Alex Castro, Bingham Township Representative; Heidi Perry, At-Large Representative; David Laudicina, At-Large Representative; Amy Cole, At-Large Representative; Jeff Charles, At-Large Representative; Ed Vaughn, Cedar Grove Township Representative; Art Menius, At-Large Representative; John Rubin, At-Large Representative; Erie Smith, Chapel Hill Township Representative; Gary Saunders, At-Large Representative;

MEMBERS ABSENT: Brantley Wells, Hillsborough Township Representative; Ted Triebel, Little River Township Representative

STAFF PRESENT: Abigaile Pittman, Transportation/Land Use Planner; Max Bushell, Transportation Planner; Meredith Pucci Administrative Assistant

OTHERS PRESENT: Matt Day, Principal Planner, Triangle Area Rural Planning Organization (TARPO)

REGULAR AGENDA ITEM 4b: Bicycle Safety Task Force (Abigaile Pittman)

OUTBoard Action: Receive and review Bicycle Safety Task Force applications, provide comments and recommendations, and forward to the Board of County Commissioners (BOCC).

Abigaile Pittman delivered the presentation

OUTBoard members reviewed the submitted applications and expressed approval of all 14 submittals, noting that there were no applicants from the law enforcement and Chapel Hill/Carrboro Chamber of Commerce membership groups. Abigaile Pittman reminded the Board that the membership groups in the Resolution are guidelines.

There was agreement that Heidi Perry and Jeff Charles would serve as liaisons to the Bicycle Safety Task Force.

Jeff Charles, Heidi Perry, Alex Castro, Art Menius and Erle Smith expressed concern about not having Orange County law enforcement representation on the Task Force. They felt that constructive input from law enforcement at Task Force meetings will be very important and that it would be difficult to succeed in its endeavor otherwise. They noted that education is a key component of the Task Force's mission. Law enforcement representation will allow the Task Force to better know what the rules of the roads are; and disseminate this information out across the motoring/bicycling population. Educational information developed by the Task Force will also be available for use by

Attachment 2

Orange County law enforcement in its interactions with the public, so their input is important for this reason also.

MOTION made by Jeff Charles to:

- Recommend the 14 applications that were received;
- Designated Heidi Perry and Jeff Charles as OUTBoard liaisons to the Task Force; and
- Request that the BOCC request Charles Blackwood to select someone from the Sheriff's Office to serve on the Task Force.

The motion was seconded by Erle Smith

VOTE: Unanimous

ORANGE COUNTY BOARD OF COMMISSIONERS

Revised Resolution Authorizing the Creation of a Bicycle Safety Task Force, Charge, Term and Composition of Members to Serve on the Task Force

WHEREAS, the issue of bicycle safety has been a topic of interest by various County groups over the past several years, including discussions by the Orange Unified Transportation Board (OUTBoard), the Board of County Commissioners (BOCC), and citizen groups; and

WHEREAS, a petition related to bicycle safety was brought forward at the BOCC's November 6, 2014 meeting during Petitions by Board Members and subsequently reviewed by the Chair/Vice Chair/Manager agenda team; and

WHEREAS, in response to the petition the Manager, Chair and Vice Chair discussed the topic with NCDOT at its regular quarterly meeting; and Planning staff worked with the OUTBoard and a subcommittee to develop recommendations; and

WHEREAS, the BOCC received the OUTBoard's Bicycle and Pedestrian Safety Report, including recommendations, at its June 16, 2015 meeting; and

WHEREAS, there exists a need to address bicycle safety in accordance with the recommendations of the OUTBoard's Bicycle and Pedestrian Safety Report; and

WHEREAS, the creation of the Bicycle Safety Task Force and approval of the composition, charge and term to same is within the purview of the BOCC; and

WHEREAS, it is the best interest of the citizens of Orange County to create a Bicycle Safety Task Force;

NOW, THEREFORE, BE IT RESOLVED that the Orange County Board of Commissioners, by approval of this resolution, does authorize the creation of a Bicycle Safety Task Force with member composition in accordance with the following guidelines:

A. Size and Composition –
   1. No larger than **18** people total
   2. Stakeholders from each of the groups below be included in the membership, and a Board of County Commissioner liaison:
      a. Law enforcement agencies (Sheriff's Department, Highway Patrol)
      b. School representatives
      c. Orange County Visitor's Bureau
      d. NCDOT staff
      e. County and regional planning staff

f. County business
g. A representative from the Hillsborough/Orange County Chamber of Commerce and the Chapel Hill/Carrboro Chamber of Commerce
h. Bicycle advocacy groups
i. Those who work with driver's education classes and traffic offenders
j. Up to six (6) additional interested and concerned Orange County residents
k. Two (2) OUTBoard members.

B. Appointment – The Bicycle Safety Task Force shall be appointed by the BOCC. The staff shall return to the BOCC in May with an OUTBoard recommended list of individuals to be appointed to the Task Force.

C. Term – The Bicycle Safety Task Force shall operate for a term not to exceed one (1) year from the future appointment date of the Bicycle Safety Task Force.

D. Charge – The charge of the Bicycle Safety Task Force shall be the following;
1. Develop a campaign for bicycle safety education and research;
2. Develop an implementation timetable with estimated funding request information within the first 5 meetings, and present it to the OUTBoard for review and recommendation, and review and approval by the BOCC; and
3. Develop an implementation report and present it to the OUTBoard for review and recommendation, and review, approval and funding commitment by the BOCC.

Upon motion of Commissioner _____ _____, seconded by Commissioner _____, the foregoing resolution was adopted this the 1st day of March, 2016.

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true copy of so much of the proceedings of said Board at a meeting held on March 1, 2016, as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of said Board.

WITNESS my hand and the seal of said County, this _____ day of _____, 2016.

_____
Clerk to the Board of Commissioners

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 7-d

SUBJECT: Addition of Wake County to the Renamed Triangle Tax District and Approval of the Wake County Transit Plan and Multiparty Interlocal Transit Agreement

DEPARTMENT: Planning and Inspections

ATTACHMENT(S):
1. Letter from Wake County – Office of County Manager
2. Multiparty Interlocal Transit Agreement
3. Wake County Transit Investment Financial Plan
4. The Durham County Bus and Rail Investment Plan
5. The Bus and Rail Investment Plan In Orange County

INFORMATION CONTACT:
Bonnie Hammersley, County Manager, (919) 245-2306
John Roberts, County Attorney, (919) 245-2318
Craig Benedict, Planning & Inspections Director, (919) 245-2592

PURPOSE: To approve the addition of Wake County to the renamed Triangle Tax District and approval of the Wake County Transit Plan and Multiparty Interlocal Transit Agreement

BACKGROUND: Durham and Orange counties approved their state authorized ability to implement the 'Mobility Bill' transit tax as a part of the financial plan with the associated 'Bus and Rail Investment Plan's (BRIP's) in 2012. Wake County is requesting two actions from Orange County to facilitate the expected addition of Wake County to the Triangle Tax District ("Special District"), the renamed and expanded district currently known as the Western Triangle Tax District.

Wake County's participation in the Special District, if the funding is approved by Wake County voters through an advisory referendum, will allow the region to continue to work cooperatively to expand and improve transit options for the strongly linked communities. The actions requested are:

1) Approval of the Wake County Transit Plan, specifically the financial plan (see Attachment 3) as required by the Local Government Sales Tax Act ("the Act") North Carolina General Statute 105-508, et seq. The Act requires that in the event of expansion of the Special District, existing members must approve the financial plan of any new member; and

2) Approval & Execution of an Agreement Setting Forth the Mutual Understanding of the Parties as to the Scope and Content of the Financial Plan Between *Research Triangle*

Regional Public Transportation Authority ("GoTriangle"); Durham County; Orange County; Wake County; Capital Area Metropolitan Planning Organization; Durham, Chapel-Hill, Carrboro Metropolitan Planning Organization,·and Burlington-Graham Metropolitan Planning Organization (See "Agreement" at Attachment 2).

The purpose of this Agreement is to set forth the formal approval of the Financial Plan for the Special District as required by the Act and a mutual understanding among the parties as to the financial terms and conditions governing the collection and expenditure of revenues for transit systems within the (expanded) Special District.

In order for Wake County and its municipal and transit partners to remain on schedule for the anticipated November 8, 2016 advisory referendum, Wake County is requesting final approval of both the Wake Transit Plan (incorporating the Wake County Financial Plan) and the proposed Agreement on or before August 12, 2016 via the attached authorizing resolution.

Attachment 1, a letter from Wake County Manager Jim Hartmann, summarizes the Wake Transit Plan and Agreement; specifically pages 2 and 3 of the letter (Attachment 1) and Attachment 2 as noted above.

The Capital Area Metropolitan Planning Organization and the Go Triangle Board have approved the Wake Transit Plan and agreement.

Staff is presenting these materials for Board approval at this time since the next regular Board meeting in September would be past the approval timeline.

FINANCIAL IMPACT: The Agreement ensures the addition of Wake County to the Special District will not alter or disrupt the implementation or governance of the Durham-Orange Transit Plan. The Agreement acknowledges that the transit plans within the Special District are parallel and separate. To that end, the Agreement provides that 100% of all transit revenues collected on behalf of Durham and Orange counties will remain solely dedicated and segregated for the benefit of the Durham-Orange Transit Plan.

Likewise, all transit revenues collected on behalf of Wake County will be segregated and solely dedicated to fund the Wake Transit Plan. To the extent that there are regional transit projects crossing the jurisdictional boundaries of Wake, Durham or Orange counties, the Agreement clarifies that nothing restricts the parties from entering into Cost Sharing Agreements for the same.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
  The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.
- **GOAL: CREATE A SAFE COMMUNITY**
  The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

RECOMMENDATION(S): The Manager recommends that the Board:

1) Approve the Wake County Transit Plan, specifically the financial plan (see Attachment 3) as required by the Local Government Sales Tax Act ("the Act") North Carolina General Statute 105-508, et seq. The Act requires that in the event of expansion of the Special District, existing members must approve the financial plan of any new member; and

2) Approve and authorize the Manager to Execute an Agreement Setting Forth the Mutual Understanding of the Parties as to the Scope and Content of the Financial Plan Between *Research Triangle Regional Public Transportation Authority ("GoTriangle"); Durham County; Orange County; Wake County; Capital Area Metropolitan Planning Organization; Durham, Chapel-Hill, Carrboro Metropolitan Planning Organization,·and Burlington-Graham Metropolitan Planning Organization* (See "Agreement" at Attachment 2).

WAKE COUNTY

Office of the County Manager
P.O. Box 550 • Raleigh, North Carolina 27602

TEL 919 856 6160
FAX 919 856 6168

May 26,2016

Wendell Davis
Durham County Manager
200 East Main Street
2"d Floor, Old Courthouse
Durham, NC 27701

Bonnie Hammersley
Orange County Manager
200 South Cameron Street
Hillsborough, NC 27278

Felix Nwoko
DCHC Metropolitan Planning Organization
101 City Hall Plaza
Durham, NC 27701

MikeNunn
Burlington-Graham Metropolitan Planning Organization
425 S. Lexington Ave.
Burlington, NC 27215

Re: Necessary steps to add Wake County to the Triangle Tax District (the renamed and expanded Western Triangle Tax District)

Western Triangle Tax District Partners:

I am writing to provide you with an update on the Wake County Transit Plan and to request two actions from your organization to facilitate the expected addition of Wake County to the Triangle Tax District ("Special District"), the renamed and expanded district currently known as the Western Triangle Tax District. Wake County's participation in the Special District, if the funding is approved by Wake County voters through an advisory referendum, will allow our region to continue to work cooperatively to expand and improve transit options for our strongly linked communities. The actions requested are:

1) Approval of the Wake County Transit Plan, specifically the financial plan as required by the Local Government Sales Tax Act ("the Act") N.C.G.S. 105-508, *et seq.* The Act requires that in the event of expansion of the Special District, existing members must approve the financial plan of any new member; and

2) Approval & Execution of an *Agreement Setting Forth the Mutual Understanding of the Parties as to the Scope and Content of the Financial Plan Between Research Triangle Regional Public Transportation Authority ("GoTriangle"): Durham County; Orange County; Wake County,· Capital Area Metropolitan Planning Organization; Durham, Chapel-Hill, Carrboro Metropolitan Planning Organization,· and Burlington-Graham Metropolitan Planning Organization* ("Agreement"). The purpose of this Agreement is to set forth the formal approval of the Financial Plan for the Special District as required by the Act and a mutual understanding among the parties as to the financial terms and conditions governing the collection and expenditure of revenues for transit systems within the (expanded) Special District.

In order for Wake County and its partners to remain on schedule for the anticipated November 8, 2016 advisory referendum, Wake County is requesting final approval of both the Wake Transit Plan (incorporating the Wake County Financial Plan) and the proposed Agreement enclosed herein on or before August 12, 2016 by authorizing resolution from your Board of Commissioners or Executive Board.

Wake Transit Plan Update

Wake County developed its Recommended Transit Plan ("Wake Transit Plan" or "Plan"), independently modeled and planned, based on projected Wake County revenues and expenditures. The Plan was unveiled to the public on December 8, 2015. The first 10 years of investment in the Wake Transit Plan calls for:

- Better bus service as defined as a 4x increase in overall bus service from what is operating today;
- New or improved bus connections among and to al112 Wake County municipalities;
- A focus on bus frequency offering service in urban areas with 83 miles of network and 20 miles ofBRT infrastructure in key corridors;
- Stronger regional connections with a new commuter rail system from Gamer to Durham; and
- Matching funds to help all cities and towns improve service within their municipality if they choose to make their own investment.

The Wake Transit Plan was approved by the Capital Area Metropolitan Planning Organization (CAMPO) on May 18, 2016 and by GoTriangle on May 25, 2016. On May 25, 2016, GoTriangle also expanded the Western Triangle Tax District to include Wake County. Pending approval by the Wake County Board of Commissioners and further conditions set forth by the Act, Wake County anticipates holding an advisory referendum on the levy of the additional one-half percent (Yl%) sales and use tax for public transportation on November 8, 2016.

Why is Wake County asking the Special District Partners to approve the Wake Transit Plan?

As a pre-requisite to implementation of the Wake Transit Plan, Wake County must be included in a special district created in accordance with N.C.G.S. 105-509. To join or expand an existing district, certain action must be taken by other interested parties, including member counties and metropolitan planning organizations with jurisdiction within the special district. As the first step in this process, the Wake County Board of Commissioners voted unanimously on May 2, 2016 to request GoTriangle to expand the Western Triangle Tax District to include Wake County and rename said district the "Triangle Tax District". As explained further below, Wake County's addition to the Special District will require approval of the Wake County Financial Plan' by your executive boards in accordance with N.C.G.S. 105-508.1.

Why is Wake County requesting an agreement between the Special District Partners?

The Act requires that prior to the levy of the tax in the Special District, that the board of commissioners of each county in a multicounty district and all Metropolitan Planning Organizations with jurisdiction within the special district adopt a financial plan providing for the equitable use of the net proceeds within or to benefit the special district. *(See* N.C.G.S. 105-508.1). While a written agreement is not required by the Act, it is required by the Governance Interlocal Agreement. The purpose of the Agreement is to develop a mutual understanding among the parties as to the financial terms and conditions governing the collection and expenditure of revenues for transit systems within the Special District in compliance with this section. A written agreement has been required by Wake County because the transit plans and preferences of the member counties within the Special District are different and contain different assumptions. The Agreement (enclosed) is currently in draft form. Wake County is open to comments and suggested changes, but please note that Wake County has conditioned its addition to the multicounty Special District on approval of such an Agreement. The Agreement is the best way to address the differences in the transit investment plans between the member counties within the Special District and to ensure that each county is capable of following through with its commitment to voters.

The Agreement also ensures the addition of Wake County to the Special District will not alter or disrupt the implementation or governance of the Durham-Orange Transit Plan. The Agreement acknowledges that the transit plans within the Special District are parallel and separate. To that end, the Agreement provides that 100% of all transit revenues collected on behalf of Durham and Orange counties will remain solely dedicated and segregated for the benefit of the Durham-Orange Transit Plan. Likewise, all transit revenues collected on behalf of Wake County will be segregated and solely dedicated to fund the Wake Transit Plan. To the extent that there are regional transit projects crossing the jurisdictional boundaries of Wake, Durham or Orange counties, the Agreement clarifies that nothing restricts the parties from entering into Cost Sharing Agreements for the same.

[1]The Wake County Financial Plan Is Included and Incorporated by reference In the Wake Transit Plan as set forth on pages 32-36 of the Wake County Transit Plan.

Closing

We greatly appreciate your input into the Agreement and look forward to working with you and other regional partners to improve public transportation in our region. As always, please feel free to call me to discuss Wake Transit at any time.

Yo- - - -

Jim Hartmann
Wake County Manager

Enclosures

cc: Jeff Mann, Go Triangle
Chris Lukasina, CAMPO

Attachment 2

STATE OF NORTH CAROLINA

COUNTY OF WAKE .

AGREEMENT SETTING FORTH THE MUTUAL UNDERSTANDING OF THE PARTIES AS TO THE SCOPE AND CONTENT OF THE FINANCIAL PLAN

BETWEEN

RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY;

DURHAM COUNTY; ORANGE COUNTY; WAKE COUNTY;

CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION;

DURHAM, CHAPEL-HILL, CARRBORO METROPOLITAN PLANNING ORGANIZATION;

AND

BURLINGTON-GRAHAM METROPOLITAN PLANNING ORGANIZATION

This Agreement (the "Agreement"), entered into upon the last execution date set forth below, by and between RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY, d/b/a GoTriangle, a public body politic and corporate of the State of North Carolina (hereinafter "GoTriangle"), DURHAM COUNTY, NORTH CAROLINA, a public body politic and corporate of the State of North Carolina (hereinafter "Durham County") ORANGE COUNTY, NORTH CAROLINA, a public body politic and corporate of the State of North Carolina (hereinafter "Orange County"), WAKE COUNTY, NORTH CAROLINA, a public body politic and corporate of the State of North Carolina (hereinafter "Wake County"), CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION, a metropolitan planning organization with jurisdiction in Wake County (hereinafter "CAMPO"), DURHAM, CHAPEL-HILL, CARRBORO METROPOLITAN PLANNING ORGANIZATION, a metropolitan planning organization with jurisdiction in Durham and Orange County (hereinafter "DCHC-MPO") and BURLINGTON-GRAHAM METROPOLITAN PLANNING ORGANIZATION, a metropolitan planning organization with partial jurisdiction in Orange County (hereinafter "BG-MPO"); individually referred to as "Party" and collectively referred to herein as "the Parties";

WITNESSETH:

WHEREAS, GoTriangle is a regional public transportation authority created in accordance with the provisions ofN.C.G.S. 160A-603 *et seq.* by concurrent resolution of Orange, Durham, and Wake counties and duly incorporated as a body corporate and politic and vested with the general powers set forth in N.C.G.S. Chapter 160A Article 26; and

WHEREAS, Durham County is a body politic and corporate vested with the corporate powers set forth in N.C.G.S. 153A-11; and

WHEREAS, Orange County is a body politic and corporate vested with the corporate powers set forth in N.C.G.S. 153A-ll; and

WHEREAS, Wake County is a body politic and corporate vested with the corporate powers set forth in N.C.G.S. 153A-ll; and

WHEREAS, CAMPO is the metropolitan planning organization for the N.C. Capital Area Metropolitan Planning Area established pursuant to 23 U.S.C. 134 *et seq.* and recognized under the law ofNorth Carolina pursuant to N.C.G.S. 136-200.1 with jurisdiction in Wake County; and

WHEREAS, DCHC-MPO is the metropolitan planning organization for the N.C. Capital Area Metropolitan Planning Area established pursuant to 23 U.S.C. 134 *et seq.* and recognized under the law of North Carolina pursuant to N.C.G.S. 136-200.1 with jurisdiction in Durham County and Orange County; and

WHEREAS, BG-MPO is the metropolitan planning organization for the N.C. Capital Area Metropolitan Planning Area established pursuant to 23 U.S.C. 134 *et seq.* and recognized under the law of North Carolina pursuant to N.C.G.S. 136-200.1 with partial jurisdiction in Orange County; and

WHEREAS, Durham County, Orange County, and Wake County are organizing members of the Research Triangle Regional Public Transportation Authority d/b/a/ Triangle Transit, also known as GoTriangle ("GoTriangle"), a regional public transportation authority created pursuant to Article 26 of Chapter 160A of the North Carolina General Statutes; and

WHEREAS, GoTriangle, in accordance with its general powers set forth in N.C.G.S. Chapter 160A Article 26 and N.C.G.S. Chapter 105 Article 43 created a special tax district on behalf of Durham County and Orange County for the purpose of authorizing a referendum for the levy of a *Y,* percent sales and use tax for public transportation systems; the district initially comprised the entire jurisdiction of Durham County, but was expanded on or about June 27, 2012 to include Orange County, hereinafter referred to as the "Western Triangle Tax District;" and

;

WHEREAS, GoTriangle, as administrator of the Western Triangle Tax District pursuant to N.C.G.S. 105-509.1 collects annual sales and use tax revenue derived from the successful Durham County and Orange County referendums to carry out the transit plan for Durham and Orange counties ("Durham-Orange Transit Plan"); and

WHEREAS, GoTriangle in 2014 also created a separate special tax district on behalf of Durham and Orange counties named the "Durham-Orange Special Tax District" for the levy of a three dollar ($3.00) increase in the Annual Motor Vehicle License Tax pursuant to N.C.G.S. 105-561 and has been collecting these additional taxes on behalf of Durham and Orange counties; and

WHEREAS, GoTriangle, in addition to the Y:! percent sales and use tax collected in the Western Triangle Tax District and the $3.00 increase in motor vehicle license tax collected in the Durham-Orange Special Tax District, currently collects vehicle rental taxes on behalf of Wake, Durham and Orange counties pursuant to N.C.G.S. 105-550 *et seq.* and a five dollar ($5.00) motor vehicle license tax on behalf of Wake, Durham, and Orange counties pursuant to N.C.G.S. 105-560 *et seq.;* and

WHEREAS, Wake County as of the date of this Agreement, has not held an advisory referendum in accordance with N.C.G.S. 105-509 on the question of whether to levy a local one half percent (!/,%) sales and use tax in Wake County, but has expressed a desire for doing so in order to implement Wake County Transit Plan unveiled on or about December 8, 2015; and

WHEREAS, Wake County has not yet authorized the levy of an additional three dollar ($3.00) increase in motor vehicle license tax collected pursuant to N.C.G.S. 105-561, but may contemplate doing so in the future to further fund the Wake County Transit Plan; and

WHEREAS, acting on a Resolution of the Wake County Board of Commissioners dated May 2, 2016, and subject to the conditions and stipulations set forth therein, which includes execution of this Agreement by the Parties named herein, GoTriangle pursuant to N.C.G.S. 105-508, expanded the Western Triangle Tax District on or about May 25, 2016 to include Wake County and filed a Resolution and organizational documents required for the same with the

North Carolina Secretary of State on or about May 26, 2016, wherein the Western Triangle Tax District was renamed the "TRIANGLE TAX DISTRJCT"; and

WHEREAS, the Triangle Tax District remains a multi-county tax district, which now comprises the entire geographical boundaries of Durham, Orange, and Wake counties; and

WHEREAS, Durham and Orange counties, in their capacity as members ofthe multi-county Triangle Tax District, and DCHC-MPO, BG-MPO and CAMPO, the Metropolitan Planning Organizations whose jurisdiction encompasses the Triangle Tax District, are statutorily charged pursuant to N.C.G.S. 105-508.1 to approve a financial plan that provides for the equitable use of the net proceeds within or to the benefit of the special tax district prior to the levy of any tax within the district; and

WHEREAS, Durham and Orange counties, DCHC-MPO and BG-MPO adopted a financial plan ("Western Triangle Financial Plan") in 2012 for the Western Triangle Tax District and levied a tax for the same in accordance with N.C.G.S. 105-509 *el seq.* for public transportation systems in Durham County and Orange County as further detailed in the Durham-Orange Transit Plan;

WHEREAS, it is the intent of the Parties for the Durham-Orange Transit Plan and Western Triangle Financial Plan already approved and in implementation to continue carrying out the transit vision planned for these counties;

WHEREAS, as a precondition to the levy of any tax in Wake County pursuant to N.C.G.S. 105-508.1 *et seq.*, Durham and Orange counties, DCHC-MPO, BG-MPO, and CAMPO must approve the financial plan for the implementation of the Wake County Transit Plan within the multi-county Triangle Tax District; and

WHEREAS, Wake County has likewise conditioned its membership in the multi-county Triangle Tax District on the Parties to this Agreement approving its financial plan ("Wake County Financial Plan") pursuant to N.C.G.S. 105-508.1; and

WHEREAS, the Parties agree that the mutual assurances provided herein are given as consideration for Wake County's agreement to join the multi-county Triangle Tax District for the purpose of holding an advisory referendum on the levy of a *Y.* percent sales tax for transit; and

WHEREAS, prior to calling for an advisory referendum before the voters of Wake County for the purpose of authorizing the levy of a one-half percent *(Y.* %) sales tax for transit, the Parties desire *to* define and approve pursuant to this Agreement "the Financial Plan" that will govern the use of all revenue, including any Wake County Tax Revenue or Wake Transit Revenue, and further designate the parameters, respective roles, and limitations of the Parties with respect to the addition, governance and implementation of the Wake County Transit Plan; and

WHEREAS, the Parties are authorized to enter into this Agreement in order to pursue the above stated goals.

NOW THEREFORE, for and in consideration of the promises and covenants contained in this Agreement and the mutual benefits derived therefrom, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

ARTICLE I
PURPOSE

1.01 Purpose. The purpose of this Agreement is to establish by written agreement the approval ofthe Financial Plan required pursuant to N.C.G.S. 105-508.1, define the expectations and duties of the Parties now that Wake County has joined the multi-county Triangle Tax District and to further document the financial terms and conditions for the implementation of transit investment, including the Wake County Transit Plan, the equitable use of net proceeds collected by GoTriangle within any special district to which all Parties of the agreement are a member, including the Wake County Transit Plan.

This Agreement shall be evidence of the intent between the Parties with respect to the financial terms and conditions governing the use of transit revenues, including Wake County Tax Revenues and Wake Transit Plan Revenues and the equitable use of proceeds within and for the benefit of the Tax District. The execution of this Agreement shall be conclusive evidence that the Parties have reviewed and approved the Financial Plan as contemplated by N.C.G.S. 105-508.1.

ARTICLE II
DEFINITIONS

2.01 "DURHAM- ORANGE TRANSIT PLAN" shall mean the plan adopted by Durham County, Orange County, and GoTriangle, currently administered by GoTriangle for the regional transit systems in Durham County and Orange County.

2.02 "EQUITABLE USE OF NET PROCEEDS WITHIN OR TO BENEFIT THE SPECIAL DISTRICT" as that term is used in N.C.G.S. 105-508.1, *so* long as Wake County is a member of the multi-county Triangle Tax District shall mean:

A 100% dedication of all Wake County Tax Revenue and Wake Transit Plan Revenues derived from transit funding sources within the jurisdiction of Wake County or on behalf of Wake County for the exclusive use and benefit of the Wake County Transit Plan. A 100% dedication of all Non-Wake County Tax Revenue derived from transit funding sources in counties other than Wake for the exclusive use and benefit of any other county transit plan within the Special District, to the exclusion of Wake County.

This definition contemplates that a complete segregation of all Wake County Tax Revenue and Wake Transit Plan Revenues for the purpose stated herein is required to carry out the Financial Plan of the Tax District pursuant to N.C.G.S. 105-508.1 and that this definition considers the (i) identified needs of local public transportation systems in the district, (ii) human service transportation systems within the district, (iii) expansion of public transportation systems to underserved areas of the district. The Equitable Use of Net Proceeds shall not contemplate or include pledging, committing, agreeing to apply, or otherwise using any portion of Wake County Tax Revenue or Wake Transit Plan Revenues for any purpose now, or in the future, other than in accordance with the Wake County Transit Work Plan. Likewise, this definition contemplates that Non-Wake County Tax Revenue shall not be pledged, committed, applied, or otherwise used by Wake County unless approved by the other counties within the district. "Net proceeds" as used herein shall mean gross proceeds less the cost of collection being allocated to GoTriarigle as administrator of the Special District on behalf of any member county.

2.03 "FINANCIAL PLAN" as that term is used in N.C.G.S. 105-508.1(2) shall mean:

(I) As related to the Wake County Transit Plan:

(a) *If now or in the future the Special District consists only of Wake County,* the Financial Plan requiring approval shall mean the Plan Implementation and Finance section set forth in pages 32-36 of the Wake County Transit Plan as supported by the details of the Transit Plan, and modeled in the Financial Model.

(b) *If now or in the future the Special District consists of Wake County and one or more other counties,* the Financial Plan requiring approval shall mean the Implementation and Finance section set forth in pages 32-36 of the Wake County Transit Plan as supported by the details of the Transit Plan and modeled in the Financial Model. The Financial Plan shall only include funds that would be budgeted and reported in the Wake Transit major operating and capital funds; provided that financial plans for other counties in the District, if any, have previously been approved by those counties. The Parties agree the financial plan for the Special District will segregate the Wake County Transit Plan, Wake Tax Revenues, and Wake Transit Plan Revenues from any and all plans in support of projects not included in the Wake County Transit Plan.

(2) As related to the Durham-Orange Transit Plan:
The "Western Triangle Financial Plan," as defined herein and approved by Durham County, Orange County, GoTriangle, DCHC-MPO, BG-MPO on or about_____.[_____ __ - _____ - _____

Commenttl [WCi]: Durh.;;;;-?ran;-;; ; ; ; -- different b e. Also, need to venfy there IS Just ONE comprehensive financial plan for the Western Triangle Tax District

2.04 "NON-WAKE COUNTY TAX REVENUES" shall mean all revenues collected on behalf of member counties other than Wake County within the Tax District or Special District that are derived from transit funding sources associated with counties other than Wake County.

2.05 "SPECIAL DISTRICT" or "TAX DISTRICT" shall mean any tax district administered

by GoTriangle pursuant to authorizing resolutions and N.C.G.S. I05-508 *et seq.* or N.C.G.S. I 05-561 *et seq.* to which Wake County is a member, now or in the future.

2.06 "TRANSIT PLANS" shall mean the joint reference to the Wake County Transit Plan and the Durham-Orange Transit Plan as used herein.

2.07 "TRANSIT PLANNING ADVISORY COMMITTEE" or TPAC" shall mean an advisory committee as that term is defined in N.C.G.S. I60A-462, created and tasked with certain duties and responsibilities as detailed within the Transit Governance Interlocal Agreement for the implementation of the Wake County Transit Plan.

2.08 "TRANSIT GOVERNANCE fNTERLOCAL AGREEMENT" shall mean the Interlocal Agreement entered into between GoTriangle, as administrator of the Triangle Tax District; Wake County, a body politic and corporate; and CAMPO, the Metropolitan Planning Organization in Wake County for the implementation and governance of the Wake County Transit Plan; and

2.09 "TRIANGLE TAX DISTRICT" shall mean the tax district, also referred to as the Special District created by GoTriangle on or about May 25, 2016 pursuant to authorizing resolutions and N.C.G.S. 105-508 *et seq*.

2.10 "WAKE COUNTY FINANCIAL PLAN" shall mean the financial plan attached hereto as Exhibit B, required pursuant to N.C.G.S. 105-508.1 for the implementation of the Wake County Transit Plan. The initial Financial Plan is the Plan Implementation and Finance section set forth in pages 32-36 of the Wake County Transit Plan. The Wake County Financial Plan shall only include funds that would be budgeted and reported in the Wake Transit Plan major operating and capital funds, excluding plans from any other counties or associated with any other plans in the Tax District. The Wake County Financial Plan shall also segregate all Wake Tax Revenues and Wake Transit Plan Revenues from any and all Non-Wake County Revenues or Transit Plans associated with projects or expenditures that are not included in the Wake County Transit Plan.

2.11 "WAKE COUNTY TAX REVENUE" shall be defined as all revenues derived from transit funding sources in support of the Wake Transit Plan, which shall include the *Y.* percent local option sales and use tax as defined by N.C.G.S. 105-508; the County vehicle registration fee assessed by the Wake County Board of Commissioners in accordance with N.C.G.S. 105-570 *et seq.;* the increased pmtion of the regional vehicle registration fee assessed by GoTriangle in accordance with N.C.G.S. 105-561 *e/seq.* allocated to Wake County; and the portion ofvehicle rental tax collected by GoTriangle pursuant to N.C.G.S. 105·550 *et seq.* and allocated to Wake County by the GoTriangle Board of Trustees.

2.12 "WAKE COUNTY TRANSIT PLAN" shall mean the document attached hereto as Exhibit A entitled "Recommended Wake County Transit Plan" dated December 2015, being that same document approved by the Wake County Board of Commissioners pursuant to a Resolution on June 6, 2016;

2.13 "WAKE TRANSIT PLAN REVENUE" shall mean Wake County Tax Revenue, any

federal or state funds, debt proceeds, fares, local contributions, and other sources of revenue used to. fund the Wake County Transit Plan.

2.14 "WAKE COUNTY TRANSIT WORK PLAN" or "WAKE TRANSIT WORK PLAN" shall mean the comprehensive plan for transit capital and operations in Wake County presented by the TPAC which shall include all of the separate components of:

a. Annual Operating Budget Ordinance. This shall be supplied for the Wake Transit major operating fund which will appropriate funds for the operation and administration of transit projects as well as for any other agencies involved in producing products for TPAC review;

b. Annual Tax District administration budget for the Wake Transit major operating and capital fund;

c. Multi-Year Capital Improvement Plan (CIP) supplied for the Wake Transit major capital fund that clearly identifies specific projects, project sponsors responsible for undertaking those projects, project funding sources, and project expenditures. (NOTE: The Multi-year CIP shall be updated annually to coincide with the annual capital budget always being the first year of appropriation of funding for capital projects identified in the CIP. The Multi-year CIP shall be coordinated with the Metropolitan Transportation Plan, Transportation Improvement Program, and annual program of projects developed and maintained by the Raleigh Urbanized Area designated recipient of federal formula transit grants so as to be consistent with submittal deadlines for the final horizon year of both the Transportation Improvement Program and Metropolitan Transportation Plan.);

d. Annual Capital Budget Ordinance supplied for the Wake Transit major capital fund that allocates financial resources to specific project sponsors for specific projects, and represents the first year of appropriation of funding for capital projects identified in the Multi-Year CIP;

e. Multi-year Operating Program (as defined *supra.);*

f. Update of the Wake Transit Financial Plan and financial model assumptions and corresponding update of the planning horizon of Wake Transit Work Plan future projects not included in the current Multi-year CIP. The Parties shall use good faith efforts to align planning horizon year with the horizon year of the current CAMPO MTP. The Financial Model shall contain agreed upon financial assumptions of the TPAC for Wake Transit Work Plan revenues involving federal, state and local sources and multi-year capital and operating costs including liquidity targets and debt ratios relevant to rating agency metrics;

g. Capital Funding Agreements or Master Agreements: and

h. Operating Agreements or Master Agreements.

Nothing herein shall prevent Wake County from entering into a Cost Sharing Agreement with other jurisdictions for any regional transit projects or systems so long as they are detailed in the Wake County Transit Work Plan.

2.15 ".WESTERN TRIANGLE f! tl" l "'.f_!.,f....!'!ŝ_!l IJ !_ll_e '!!h_e_Fjt:J.ans:Lal PLa!l '::eJ-e_ _ and approved in accordance with N.C.G.S. 105-508.1 on behalf of Durham and Orange counties in conjunction with the creation of the Western Triangle Tax District, being attached hereto and referenced herein as Exhibit A, and being that same "financial plan" referenced in the Resolution of the Triangle Transit Board of Trustees Authorizing the Levy of a One-Half Percent (112%) County Sales and Use Tax for Public Transportation filed on or about December 14, 2012 with the North Carolina Secretary of State.

Comment [WC2]:"Western Triangle" is .!'! older- can chongc name

2.16 "WESTERN TRIANGLE TAX DISTRICT" shall mean the special tax district created by authorizing Resolution ofGoTriangle on or about June 27,2012 that includes the entire area of Orange County and Durham County as further referenced in the Resolution of the Triangle Transit Board of Trustees Authorizing the Levy of a One-Half Percent (I/2%) County Sales and Use Tax for Public Transp01tation filed on or about December 14, 2012 with the North Carolina Secretary of State.

ARTICLE III
EFFECTIVE DATE, TERM, AMENDMENT

a. *Effective Date.* This Agreement shall become effective upon the properly authorized execution of the Agreement by all Parties.

b. This Agreement shall continue so long as Wake County is a member of any-multi county Special District or Tax District.

c. Any amendment, termination, or renewal of this Agreement must be in the form of a written instrument properly authorized and executed by the governing boards of each Party.

d. *Notice.* Any written or electronic notice required by this section shall be delivered to the Parties at the following addresses:

For Durham County:

With a copy to _____

For Orange County:

With a copy to _____

For DCHC-MPO:

With a copy to _____

For BG-MPO:

With a copy to _____

For CAMPO: Capital Area Metropolitan Planning Organization
Executive Director
One Bank of America Plaza
421 Fayetteville Street, Suite 203
Raleigh, NC 27601

With a copy to: _____

For Wake County: Wake County Manager
Wake County Justice Center
301 S. McDowell St.
Raleigh, NC 27601

With a copy to Wake County Attorney
Wake County Justice Center
301 S. McDowell St.
Raleigh, NC 27601

ARTICLE IV
THE TRIANGLE TAX DISTRICT FINANCIAL PLAN

4.01 Financial Plan. The Financial Plan for the Triangle Tax District shall be the two financial plans referred to herein as the "Western Triangle Financial Plan" and the "Wake County Financial Plan," said plans being incorporated by reference and attached hereto as *Exhibits A and B.* hereinafter jointly referred to and combined as the "Triangle Tax District Financial Plan."

a) *Western Triangle Financial Plan.* The Plan attached hereto as *Exhibit A,* which shall continue to govern the expenditure-ofaiCp-roceects collecte(f on- beh-alf of Durham-a-nct-Orange counties by and through GoTriangle, as administrators of the Durham-Orange Transit Plan.

Comment[WC3]:Needtoknowifthereisa separate "financial plan" for the Durham-Orange Tax District? Or just 1 plan?

b) *Wake County Financial Plan* The Plan attached hereto as *Er:hibit B,* which shall govern the expenditure of any proceeds collected on behalf of Wake County by and through GoTriangle for the implementation of the Wake County Transit Plan. For clarity, all Wake County Tax Revenue and Wake County Transit Revenue collected by and through GoTriangle shall be accounted for separate and apart from any revenues collected on behalf of Durham and Orange counties in strict compliance with the financial terms outlined in the Transit Governance lnterlocal Agreement.

4.02 Equitable Use of Net Proceeds within the Triangle Tax District. In accordance with N.C.G.S. 105-508.1, the Parties hereby acknowledge that the Western Triangle Financial Plan and the Wake County Financial Plan, as further described in Section 4.01, above, were modeled at different times, for separate geographical boundaries and transit systems within those boundaries, and with different assumptions. As such, the Parties hereby agree that pursuant to N.C.G.S. 105-508.1, the "equitable use" of all Wake County Tax Revenue and Wake Transit Plan Revenue collected by and through GoTriangle in administration of the Triangle Tax District shall be as defined pursuant to Section 2.02, above. The Parties further agree that a segregation of all Wake County Tax Revenue and Wake Transit Plan Revenue and all expenditures of the same as dictated by the Wake County Transit Plan as defined in Section 2.12, above, is an "equitable use" of said revenues, for the benefit ofthe Triangle Tax District.

4.03 Approval of the Wake County Financial Plan. By execution of this Agreement, the Parties signify their approval of the Wake County Financial Plan in accordance with N.C.G.S. 105-508.1.

4.04 Oversight, Implementation & Amendments to the Financial Plan.. Nothing herein shall confer any right, duty, oversight, or authority upon Durham County, Orange County, DCHC-MPO, BG-MPO, or CAMPO to amend, review or approve any revisions or modifications to the Wake County Financial Plan or any aspects related to the implementation of the Wake County Transit Plan. Likewise, nothing herein shall confer any right, duty, oversight, or authority upon Wake County, DCHC-MPO, BG-MPO, or CAMPO to amend, review or approve any revisions or modifications to the Western Triangle Financial Plan or any aspects related to the implementation of the Durham-Orange Transit Plan.

4.06 Modeling of the Financial Plan. Consistent with the financial segregation of all Wake County Tax Revenues and Wake Transit Plan Revenues from any and all plans or projects not included in the Wake County Transit Plan, the Wake County Financial Plan shall be modeled and presented separate and apart from any other financial plan of the Tax District, including the Western Triangle Financial Plan.

ARTICLE V
INDEPENDENCE OF TRANSIT PLANS AND LIMITATIONS OF THE PARTIES

5.0 I Independence of the Transit Plans. Durham County, Orange County, DCHC-MPO and BG-MPO, by virtue of this Agreement hereby acknowledge they do not have any authority, control, or input in the administration, implementation or governance of the Wake County Transit Plan or any financial components associated with the same. Notwithstanding the above, it is acknowledged that the GoTriangle Board of Trustees has representative membership from Durham and Orange counties. Likewise, Wake County and CAMPO, by virtue of this Agreement hereby acknowledge they do not have any authority, control, or input in the administration, implementation or governance of the Durham-Orange Transit Plan or any financial components associated with the same. Notwithstanding the above, it is acknowledged that the GoTriangle Board of Trustees has representative membership from Wake County.

5.02 Governance of the Transit Plans.

a. *Wake County Transit Plan.* The governance of the Wake County Transit Plan and all financial components of the same shall be strictly in accordance with the framework and provisions detailed in the Transit Governance lnterlocal Agreement, to which Durham County, Orange County, DCHC-MPO and BG-MPO are not parties.

b. *Durham-Orange Transit Plan.* The governance of the Durham-Orange Transit Plan and all financial components of the same shall be strictly in accordance with the framework and provisions detailed in the · ,_t_9_'_Y i_\Ye-99 '!tl' _an_.... Comment [WC4];fi:Uj;.;;;;:Q;;;;;(-rovide namcorgovemanc ecme"- CAMPO are not parties.

5.03 Financing of the Transit Plans. Consistent with the provisions set forth in Article IV, above, one-hundred percent (100%) of all Wake County Tax Revenues and Wake Transit Plan Revenue collected by GoTriangle shall be expended in accordance with the Wake County Transit Work Plan. The Parties hereby agree that zero percent of the Wake County Tax Revenues and Wake Transit Plan Revenue will be made available for any purpose or cause outside of the Wake County Transit Plan. Likewise, one-hundred percent (100%) of all Non-Wake County Tax Revenues collected by GoTriangle shall be devoted to projects outside of the Wake County Transit Plan and Wake County Transit Work Plan, unless otherwise agreed to by the Parties.

5.04 Integration of Transit Plans. Nothing herein shall prevent coordination between the Parties for regional transit systems or joint undertakings between the Wake County Transit Plan and Durham-Orange Transit Plan, as they may be amended from time to time, that overlap the jurisdictional boundaries of the member counties of the Triangle Tax District. Notwithstanding the above, any financial components of such a joint undertaking shall be separately accounted for in accordance with the overriding financial provisions contained in the Transit Interlocal Governance Agreement and as further directed by the Wake County Transit Plan. Nothing herein shall prevent the Parties from entering into a separate Cost Sharing Agreement for any regional transit projects or systems that cross jurisdictional boundaries.

ARTICLE VI MISCELLANEOUS PROVISIONS

6.0 l No Waiver Of Sovereign Immunity. Nothing in this Agreement shall be construed to mandate purchase of insurance by Wake County pursuant to N.C.G.S. 153A-435; or to be inconsistent with Wake County's "Resolution Regarding Limited Waiver of Sovereign Immunity" enacted October 6, 2003; or to in any other way waive Wake County's defense of sovereign or governmental immunity from any cause of action alleged or brought against Wake County for any reason if otherwise available as a matter of law.

6.02 No Waiver Of Qualified Immunity. No officer, agent or employee of any Party shall be subject to any personal liability by reason of the execution of this Agreement or any other

documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute this Agreement in their official capacities only, and not in their individual capacities. This section shall not relieve any such officer, agent or employee from the performance of any official duty provided by law.

6.03 Governing Law, Venue. The Parties acknowledge that this Agreement shall be governed by the laws of the State of North Carolina. Venue for any disputes arising under this Agreement shall be in the courts of Wake County, North Carolina.

6.04 Entire Agreement. l11e terms and provisions herein contained constitute the entire agreement by and between the Parties hereto and shall supersede all previous communications, representations or agreements, either oral or written between the Parties hereto with respect to the subject matter hereof. Nothing herein shall be construed to restrict the statutory rights of any Party.

6.05 Severability. If any provision of this Agreement shall be determined to be unenforceable by a court of competent jurisdiction, such determination will not affect any other provision of this Agreement.

6.06 Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original.

[Signature pages follow this page}

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all by the Resolution of their governing board, spread across their minutes, as of the date written below.

RESEARCH TRIANGLE REGIONAL PUBLIC TRANSPORTATION AUTHORITY (d/b/a GoTriangle) By:_____ Jeffrey G. Mann, General Manager This, the ____day of June, 2016.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act. _____ Saundra Freeman, Chief Financial Officer for GoTriangle This, the ____day of June, 2016.
[Seal] ATIEST: By: _____ , Clerk	This instrument is approved as to form and legal sufficiency. _____ Karen Porter, Interim General Counsel For GoTriangle This, the ____day of June, 2016.

DURHAM COUNTY, NORTH CAROLINA By:_____ County Manager This, the ____day of June, 2016.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act. _____ Finance Director Durham County, North Carolina This, the ____day of June, 2016.
[Seal] ATTEST: _____ Clerk	This instrument is approved as to form and legal sufficiency. _____ County Attorney This, the day of June, 2016.

ORANGE COUNTY, NORTH CAROLINA By:_____ County Manager This, the ____day of June, 2016.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act. _____ Finance Director Orange County, North Carolina This, the ____day of June, 2016.
[Seal] ATTEST: _____ Clerk	This instrument is approved as to form and legal sufficiency. _____ County Attorney This, the ____day of June, 2016.

WAKE COUNTY, NORTH CAROLINA By:_____ County Manager This, the ____day of June, 2016.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act. _____ Finance Director Wake County, North Carolina This, the ____day of June, 2016.
[Seal] ATTEST: _____ Clerk	This instrument is approved as to form and legal sufficiency. _____ County Attorney This, the ____day of June, 2016.

CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO) CAMPO By:_____ Executive Director This, the ____day of June, 2016.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act. _____ Finance Director City of Raleigh, North Carolina (Designated fiscal agent for CAMPO) This, the ____day of June, 2016.
ATTEST: By: _____ Valorie D. Lockehart This, the ____day of June, 2016.	

DCHC-MPO By: _____ Executive Director This, the ____day of June, 2016.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act. _____ Finance Officer This, the ____day of June, 2016.
ATTEST: By: _____ _____, Clerk [Seal]	This instrument is approved as to form and legal sufficiency. _____ Attorney This, the ____day of June, 2016.

BG-MPO By:_____ Executive Director This, the ____day of June, 2016.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act. _____ Finance Officer This, the ____day of June, 2016.
ATTEST: By: _____ _____, Clerk [Seal]	This instrument is approved as to form and legal sufficiency. _____ Attorney This, the ____day of June, 2016.

5 Plan Implementation and Finance

Plan Implementation and Finance

Implementation

The existing transit providers in Wake County have provided guidance and funding to help develop this enhanced transit plan. All current services will be expanded as part of this plan and several new services will be added. The transit agency responsible for operating and managing each element of the Transit Plan will be determined during the next phase of planning and design, and will depend on geographic location, type of technology, cost, and anticipated efficiencies. Participating parties will enter into a formal agreement defining roles, responsibilities, and cost sharing for individual projects as they are pursued. During the next few months, Wake County and its partners will receive feedback on the Wake County Recommended Transit Plan and begin the steps to approve the governance structures necessary for adoption of the plan and funding of the projects in it. This will include approval of a plan by Go Triangle and the CAMPO as well as Wake County prior to the sales tax advisory referendum.

The schedule of capital projects within the next 10 years is dependent on multiple factors, including successful grant awards. The planning and design process may begin for the infrastructure projects (the CRT corridor and the four BRT corridors) simultaneously, or it may be phased. Through that process, the corridors will be prioritized based on feasibility and cost. Individual projects or groups of projects will be submitted for federal grants and State Transportation Improvement Program (STIP) funding.

Since BRT can be built incrementally, improvements——such as new buses, signal prioritization, off-board fare collection, level-boarding stations, or dedicated busways—can be built in phases. For example, the initial project may include dedicated busways on 50% of the corridor and additional lane-miles of dedicated busways will be added in future years as those sections of road are widened, redeveloped, or as additional funds become available. Corridors that are anticipated to have high ridership and fewer physical constraints (thereby lowering impacts and costs) are likely to move faster through the federal funding process.

To create a more useful commuter rail project, the CRT line was assumed to extend from Garner to Durham as part of the first phase. A line ending at RTP, and therefore almost entirely in Wake County, was considered. However, successful commuter rail services running only during peak hours rely heavily on a major dense employment center within walking distance of stations. While NC State and downtown Raleigh provide his to a degree, our analysis concluded that downtown Durham and Duke University also need to be on the line to generate strong two-way demand sufficient for the line to succeed.

The planning and design of this extensive rail project can take longer than the BRT corridors because the CRT line would need to be designed and then constructed as one project, rather than incrementally. The project will be a collaboration of many partners, notably the federal and state governments, Durham County, the North Carolina Railroad Company, and municipalities and communities involved in station planning. The success of this project is dependent on the collaboration of the involved parties.

The first few years of the Recommended Wake County Transit Plan involve significant design and further study for projects that require significant investment. This is to balance careful use of tax payer dollars with thoughtful investment in transit. The Transit Plan's approach is to use strategic leveraging of federal and state funds, combined with existing and new sources of local funding, to deliver projects that connect regionally, connect Wake County's communities, provide frequent urban mobility, and link local service. The implementation of those projects and the timing of them will evolve as the design and study reveals new information.

After successful approval of the half-cent sales tax advisory referendum, funds would be collected starting in the Spring of 2017. Some operating items in the Recommended Transit Plan will be noticeable fairly soon, such as including increasing weekend and evening service and some increases in midday frequency. Other items, like new routes or peak service increases, will be phased in as new buses are acquired and operations are deployed.

Small capital projects, such as adding bus stops along new routes, can be done during the Transit Plan's initial years. The transit budget allocates funds toward a range of capital improvements, such as bus stops and stations, nicer buses and park-and-ride lots. Many adjacent improvements, such as additional sidewalks, would be paid for by local programs.

The transit partners will work together to develop a detailed implementation plan that will identify and prioritize new enhanced bus service and facilities. Detailed studies will be conducted for larger capital projects. The outcome of these studies will impact project implementation. However, existing service will continue to operate and enhanced service will begin to deploy while larger projects are studied and gradually constructed.

Financial Plan Details

The Recommended Wake County Transit Plan is fiscally constrained and is contingent on a variety of assumptions. The assumptions will evolve as information is modified and projections are updated to reflect actual results. The projects included in the Transit Plan will continue to be studied and new information may influence their cost and timing. Additionally, overall inflation assumptions, availability of local sources of revenue and growth assumptions, competition for federal funding for projects and successful access to capital markets, and regional partnerships will continue to influence the overall financial outlook of the Transit Plan. The following sections detail current assumptions.

Sources of Revenue

Half-Cent Sales Tax for Transit (Article 43)

The largest recurring local revenue source would be a half-cent local option sales tax as authorized by NCGS 105-164.13B. The transit plan assumes that the Wake County Board of Commissioners would vote to place the local option sales tax for transit on the ballot, which would be voted on in November 2016. Upon approval by Wake County voters, the sales tax would be adopted and funds would be available in Spring 2017.

To project sales tax dollars that would be available, actual Wake County Article 39 gross revenues for fiscal year 2015 served as the base, less 10% as Article 39 is charged on food purchases which are prohibited to be taxed as part of Article 43. Then, it was assumed that the local sales tax revenue would be half of that amount, as Article 39 is one cent and Article 43 is one half cent. Using the County's same assumption for sales tax growth that is used in the County's debt and capital financial model, this amount was grown annually by 4%. Accordingly, the alternatives include an assumption that the half-cent sales tax revenue available for new transit would be $78.5 million in FY 2018 and would grow by 4% annually thereafter.

Other Local Revenue Sources

Increases to vehicle registration fees also are included in the assumptions for local revenue sources. Currently, GoTriangle collects a fee of $5 per registration throughout Wake, Durham, and Orange Counties. That is used to support transit activities in this three-county service area. This fee would increase by $3, for a total of $8. Second, a new $7 vehicle registration fee would be assessed by the Board of Commissioners, as authorized by NCGS 105-509. Together, the vehicle registration fees would generate approximately $8.5 million a year in fiscal year 2018 and are projected to grow 2% a year thereafter.

Plan Implementation and Finance

The vehicle rental tax also is included as a revenue source in the transit plan. GoTriangle currently levies a 5% tax on vehicle rentals in Wake, Durham, and Orange Counties. GoTriangle's Board of Trustees has an existing policy that 50% of rental revenues are dedicated to expanding transit options in the region, while the other 50% is used by GoTriangle for operations and capital needs of the current system. To determine the amount allocated to each county, GoTriangle dedicates vehicle rental revenues based on percent of total population. GoTriangle's current allocation percentages are 68% for Wake County, 21.5% for Durham County, and 10.5% in Orange County. As such, the Wake County portion of all vehicle rental revenues is, compared to the total collected, 34%. The transit plan includes an assumption that rental car tax revenue available for new transit programs would be $3.6 million in FY 2018, which would grow by 2.5% annually.

The transit plan also includes local revenues from the City of Raleigh, Town of Cary, and GoTriangle for existing bus operations. Local bus operations in those jurisdictions would continue and bus operations in the transit plan were designed considering those existing resources. Accordingly, the transit plan assumes that the local contribution from each agency would equal approximately $15 million in 2018 and this contribution would increase at 2.5% each year, the assumed rate of operating inflation. The transit plan also includes existing federal and state funds allocated directly to existing bus operations equaling approximately $6.2 million.

Federal and State Contributions

The Recommended Wake County Transit Plan assumes federal and or state funding for many planned projects. Significant federal funds are assumed for the capital costs for both CRT and BRT—50% of the capital costs are assumed to be federally funded. For BRT, the projects are assumed to successfully compete through the FTA Capital Improvement Program New Starts, Small Starts, and Core Capacity Improvement grant programs such that overall, the BRT projects included in the transit plan will, on average, receive 50% federal funds (estimated at $173.5 million). For commuter rail, it is assumed that, through a regional partnership by extending the line into neighboring counties, the project would successfully compete for 50% federal funding (estimated at $443.3 million, the Wake County share included in the Financial Plan). Approximately $24 million of federal funds towards the acquisition of buses are included in the plan, which could also be used towards bus maintenance.

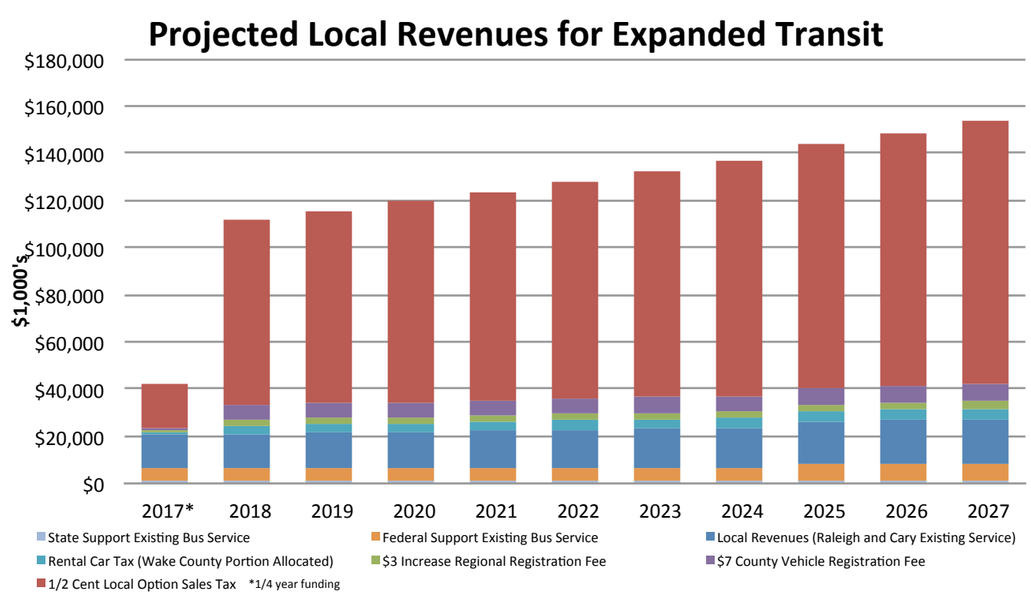

Figure 25: Projected Local Revenues for Expanded Transit

Federal funds towards operating expenses also are assumed in the Recommended Wake County Transit Plan. Starting in 2026, approximately $1.8 million annually is programmed in federal operating revenue towards BRT services. Starting in 2029, approximately $6 million annually is programmed in federal operating revenue towards commuter rail services. Another $1.9 million in additional federal funding for bus operations is planned starting in 2019, which increases to approximately $3.2 million as increased local bus service roughly triples by 2027.

State funds are primarily limited to operating fund support for bus operations, BRT, and commuter rail operations once those services are in place. To be fiscally conservative, the Recommended Wake County Transit Plan does not include state funds towards the capital costs for BRT and commuter rail; however the County and its partners would work to achieve such funding towards the projects or components in the projects. The transit plan does include $6 million of state capital funds towards the acquisition of buses between 2018 and 2025. Starting in fiscal year 2024, approximately $1.3 million annually is programmed in state operating revenue towards BRT services and starting in 2027 approximately $4 million is programmed in state operating revenue towards commuter rail services. No additional state funds, beyond the current $1.2 million annually in existing state funding for local bus services are programmed for local bus operating support.

Farebox Revenue

Farebox revenue varies by type of service. For local bus service, including BRT, a 24% farebox recovery ratio was used for ridership routes, 10% for coverage routes, 3% for intertown routes, and 0% for local service match. Ridership estimates will be refined for commuter rail during future studies. The current plan assumes farebox revenue of 20% of operating expenses.

Long-Term Bond Proceeds

Shown as revenues, with corresponding debt service expenses, certain capital projects are debt funded. Commuter rail is 40% debt funded, BRT is 15.5% debt funded, and bus infrastructure projects are 31% debt funded. A portion of future projects modeled from 2028 to 2037 are also assumed to be funded with debt.

By using long-term debt, it is important that the model adhere to several key metrics, including adequate operating and capital fund balances to demonstrate sufficient liquidity to rating agencies and the capital markets. The Recommended Wake County Transit Plan was developed within the context of adhering to two key measures: 1) maintaining near-term capacity to service debt from recurring net revenues, and 2) gross debt service coverage. Given the transit plan's focus on capital and significantly increasing local bus service, a key measure for the transit plan is a projection of the ongoing ability to pay annual debt service given projected revenue, planned capital, and recurring operating expenses. The transit plan maintains net debt service coverage of revenues less operating expenses greater than 1.25 times annual debt service and maintains a gross debt service coverage of revenues more than three times annual debt service expenses. These are simply modeled at this time. As governance discussions occur, these metrics and calculations will be revisited and updated.

Plan Implementation and Finance

Planned Expenditures

Planned Expenditures and Inflation

To ensure fiscal constraint, the Recommended Wake County Transit Plan includes inflation estimates for project estimates and operating costs. Project estimates for BRT, commuter rail, bus infrastructure, and buses were estimated in 2015 dollars. Then, projects were programmed according to planned project schedules, and then escalated to year of expenditure using an inflation factor of 4%. Local bus operating hours were calculated in 2015 dollars, and then escalated at 2.5%. Operating costs for commuter rail and BRT were estimated in 2015 dollars, and then inflated to the year the projects would begin, again using an inflation factor of 2.5%. The Recommended Wake County Transit Plan contemplates a total of $1.6 billion of capital projects by 2027. A summary of all capital expenditures is shown in Figure 26.

Commuter Rail Capital Expenditures

The Commuter Rail capital expenditures include the Wake County share of commuter rail. The Transit Plan proposes up to eight trains in each peak with two mid-day and two in the evening, in each direction (8-2-8-2) . The final service hours and frequencies will be determined during the future alternatives analysis. To be conservative, included in the fiscal plan is an estimated 8-2-8-2 commuter rail service which would operate from West Durham to Garner within the existing Norfolk Southern Railroad corridor (owned by NCRR Company) by adding additional tracks and facilities. This would continue to be studied and refined during the first years of the Transit Plan, to confirm if this is the most viable approach and is subject to funds from our partners and successful federal funding.

BRT Capital Expenditures

The BRT Capital Expenditures include four BRT corridors totaling $347 million between 2018 and 2023 as shown below. Dollars programmed including planning and design, construction, and acquisition of vehicles for the corridors.

Other Capital Expenditures

Significant resources are allocated for capital infrastructure to support a rapidly increasing local bus network. Bus infrastructure, which includes transfer stations, park and ride lots, bus stop improvements, bus maintenance facilities, sidewalk access and streetside facilities, and other improvements, is programmed for $208 million between 2018 and 2024. A summary of these items is shown below.

Moreover, $114 million is allocated towards the acquisition and replacement of busses for local bus service between 2018 and 2026, which represents 116 buses.

Also included in other capital is $24.37 million of locally funded grade separation match funds allocated between 2018 and 2022.

Between 2025 and 2027, $35 million is available for future projects. Between 2028 and 2037, other capital includes two components: bus replacement totaling $180 million and future projects totaling $264.5 million.

Debt Service and Debt Service Reserve Fund

As debt is issued for capital projects, principal and interest will be paid on these projects. These dollars represent the corresponding debt service on commuter rail, BRT, and various bus infrastructure projects that are required during the first 20 years of the Recommended Wake County Transit Plan.

Operating Fund Balance Allocation

To ensure adequate operating liquidity, the Recommended Wake County Transit Plan was developed with a target of that the operating fund balance would have a minimum fund balance equal to 25% of annual sales tax revenues. The dollars shown are the minimum allocation to meet this requirement.

Capital Fund Balance Allocation

To demonstrate credit strength to manage risk, the Recommended Wake County Transit Plan also was developed with a target of having a capital fund balance of 5% of capital projects cost. This capital fund balance is over and above individual capital budgets which may have their own project contingencies. Maintaining sufficient liquidity during construction activity is an important credit strength for rating agencies. The capital fund balance allocation is timed to when significant debt issuances would begin for capital projects funded in the Wake County Transit Plan.

Operating Expenses

There are five categories of operating expenses combined. The first is local bus service, which increases from $22 million in FY 2018 to $85 million in FY 2027. Added to that is BRT service, beginning in the model in 2024. Other operating funds include maintenance and operations for bus facilities and other related bus operations such as small town local service matching funds, paratransit service, and other professional services. Finally, commuter rail is shown starting in 2027, and adds an additional $20 million of operating expenses. All operating expenses are grown at 2.5% to account for inflation. The model assumes that by 2027, $129.3 million of operating will be in place and a total of $166 million of operating expenses will be incurred including allocations to fund balance and debt service expenses. A summary of 2027 local operating costs is shown in Figure 27.

Capital Funded Through 2027 (with Federal, State, Local Support)*	
	$ (thousands)
Commuter Rail	$886,500
Bus Rapid Transit	$347,000
Bus Acquisition	$114,700
Bus Infrastructure	$208,400
Other Capital Projects	$24,500
Future Projects	$35,000
Total	**$1,616,100**

Figure 26: Capitol Cost Summary

* Capital costs reflect 2015 estimates inflated to year of expenditure by 4% each year

Local Service Operating Costs in 2027 **	
	$ (thousands)
Local Bus Network	$85,300
BRT	$14,500
Commuter Rail	$20,100
Other Bus Operations	$7,100
Maintenance and Operations	$2,300
Total	**$129,337**

Figure 27: Local Service Operating Costs in 2027

**Operating costs reflect 2015 estimates inflated to year of expenditure by 2.5% each year

Plan Implementation and Finance

REVENUES														EXPENDITURES								
Fiscal Year Ending	1/2 Cent Sales Tax	$3 Increase Regional Car Registration	$7 Wake Car Registration	Portion of Regional Rental Car Tax Avail for Wake Transit Plan	Federal Funds2	State Funds3	Long-Term Bond Proceeds4	Short-Term Debt Principal	Excess Capital Projects Fund (Inflows) and Outflows	Existing Local Revenues for Bus Operations	Existing State Support for Bus Operations	Farebox Revenue6	Annual Revenues	BRT Capital Expenditures	Commuter Rail Capital Expenditures	Other Capital Expenditures7	Debt Service & Debt Service Reserve Fund	Operating Fund Balance Allocation	Capital Fund Balance Allocation	Operating Expenses	Total Expenses	Fiscal Year Ending
6/30/2017	18,893	621	1,449	878	5,000	-				14,594	1,200	3,764	46,398	-	-	-	-	18,893	5,866	21,640	46,398	6/30/20171
6/30/2018	78,593	2,534	5,912	3,598	19,803	1,000	-	-	(51,602)	14,959	1,200	3,858	79,855	8,405	13,197	15,669	-	756	14,297	27,531	79,855	6/30/2018
6/30/2019	81,737	2,584	6,030	3,688	47,351	918	38,461	-	5,559	15,333	1,200	4,323	207,185	24,897	48,541	66,330	6,317	786	20,163	40,151	207,185	6/30/2019
6/30/2020	85,006	2,636	6,151	3,780	52,606	827	50,975	-	29,796	15,717	1,200	5,508	254,202	28,854	56,640	83,067	11,224	817	40,325	33,274	254,202	6/30/2020
6/30/2021	88,406	2,689	6,274	3,874	91,977	794	64,844	40,000	1,950	16,110	1,200	6,758	324,877	75,635	88,633	60,769	17,070	850	-	41,920	284,877	6/30/2021
6/30/2022	91,943	2,743	6,400	3,971	153,621	620	102,145	-	(8,104)	16,512	1,200	8,094	379,144	140,785	147,623	50,041	29,716	884	-	50,095	419,144	6/30/2022
6/30/2023	95,620	2,798	6,528	4,071	142,204	716	107,126	-	22,221	16,925	1,200	9,469	408,877	68,432	195,827	48,597	36,578	919	-	58,522	408,877	6/30/2023
6/30/2024	99,445	2,853	6,658	4,172	76,623	1,943	59,765	(9,000)	(13,969)	17,348	1,200	14,138	261,178	-	133,510	9,672	36,243	956	-	80,797	261,178	6/30/2024
6/30/2025	103,423	2,911	6,791	4,277	102,044	2,001	80,454	(1,000)	(5,738)	17,782	1,200	15,747	329,891	-	183,653	11,616	43,140	994	-	90,487	329,891	6/30/2025
6/30/2026	107,560	2,969	6,927	4,384	19,250	1,416	8,316	(30,000)	19,843	18,226	1,200	17,402	177,492	-	18,983	19,611	37,396	1,034	-	100,468	177,492	6/30/2026
6/30/2027	111,862	3,028	7,066	4,493	9,997	3,457	-	-	555	18,682	1,200	22,846	183,186	-	-	17,000	35,773	1,076	-	129,337	183,186	6/30/2027
6/30/2028	116,337	3,089	7,207	4,606	10,228	3,543	26,624	-	(221)	19,149	1,200	23,417	215,178	-	-	41,000	40,489	1,119	-	132,571	215,178	6/30/2028
6/30/2029	120,990	3,150	7,351	4,721	16,291	3,632	6,656	-	476	19,628	1,200	24,003	208,097	-	-	29,955	39,044	1,163	-	137,935	208,097	6/30/2029
6/30/2030	125,830	3,213	7,498	4,839	16,464	3,723	16,640		(7,934)	20,119	1,200	24,603	216,194	-	-	31,017	41,334	1,210	-	142,632	216,194	6/30/2030
6/30/2031	130,863	3,278	7,648	4,960	16,637	3,816	-		7,872	20,622	1,200	25,218	222,113	-	-	34,295	39,695	1,258	-	146,864	222,113	6/30/2031
6/30/2032	136,097	3,343	7,801	5,084	16,811	3,911	37,717		(338)	21,137	1,200	25,848	258,612	-	-	60,496	46,374	1,309	-	150,433	258,612	6/30/2032
6/30/2033	141,541	3,410	7,957	5,211	16,953	4,009	-		(16)	21,666	1,200	26,494	228,425	-	-	28,615	42,657	1,361	-	155,792	228,425	6/30/2033
6/30/2034	147,203	3,478	8,116	5,341	17,007	4,109	68,778		(5,882)	22,207	1,200	27,157	298,715	-	-	82,920	54,838	1,415	-	159,542	298,715	6/30/2034
6/30/2035	153,091	3,548	8,278	5,475	17,062	4,212	-		6,345	22,762	1,200	27,836	249,810	-	-	33,243	48,060	1,472	-	167,035	249,810	6/30/2035
6/30/2036	159,215	3,619	8,444	5,611	17,092	4,317	39,936		(122)	23,331	1,200	28,532	291,175	-	-	63,537	55,133	1,531	-	170,975	291,175	6/30/2036
6/30/2037	165,583	3,691	8,613	5,752	17,122	4,425	13,312		99	23,915	1,200	29,245	272,957	-	-	40,098	53,554	1,592	-	177,713	272,957	6/30/2037
Total	**$2,359,237**	**$62,185**	**$145,099**	**$92,783**	**$882,145**	**$53,390**	**$721,749**	**$-**	**$789**	**$396,725**	**$25,200**	**$374,258**	**$5,113,561**	**$347,008**	**$886,607**	**$827,550**	**$714,635**	**$41,396**	**$80,650**	**$2,215,715**	**$5,113,561**	

Figure 28: Summary of Capital Expenditures

1 Assumes 1/4 Year Funding with November 2016 Referendum
2. Assumes 50% Federal Funding of BRT and Commuter Rail Capital Project Cost. Includes BRT and Commuter Rail Federal Operating Funds, and Federal Bus Operating Funds
3. Assumes no state contribution for capital except bus replacement; state operating support for bus operating, BRT, and commuter rail.
4. Rail 30 Year Amortization at 5.25%; BRT and Other Capital 20 Year Amortization at 4.75%. Commuter rail 40% debt funded 2019 -2026. BRT 15.5% debt funded 2019 - 2023. 31% of Bus Infrastructure debt funded 2019-2024.
5. Excludes interest on short-term debt, which is included in debt service.
6. Assumes 24% Farebox Recovery Ratio for Ridership Scenario; 10% for Coverage; 3% Inter-town; 0% for no-fare for with an annual increase in farebox revenue of 2.5% beginning in FY 2019
7. Funds to be allocated to bus purchases for expanded bus routes, bus replacements, stations, sidewalk improvements and bus access, and other capital costs such as maintenance facilities. Also includes future projects to be identified $35 M between 2025 -2027 and $264.5 M between 2028 - 2037.

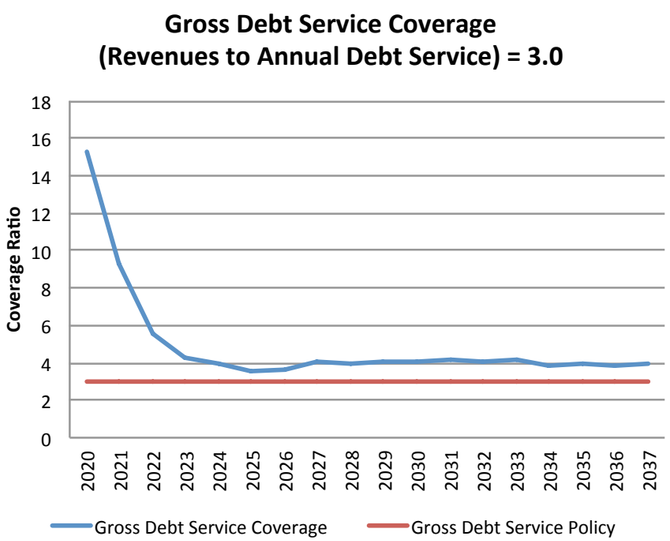

Figure 29: Gross Debt Service Coverage Chart

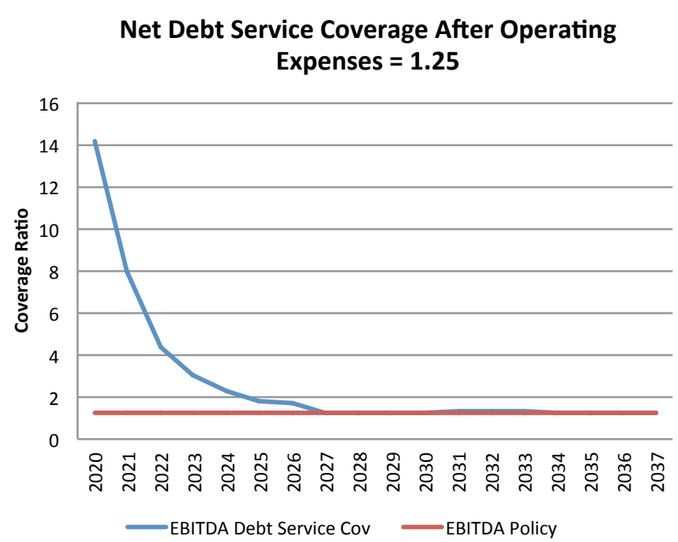

Figure 30: Net Debt Service Coverage Chart

20-Year Expenditure Summary

Recommended Wake County Transit Plan 2017 - 2037*		
BRT Capital and Operations, Enhanced Bus Network Operations, Bus Acquisition and Bus Infrastructure	$2,949,773	58%
Commuter Rail Capital and Operations	1,582,549	31%
Future Capital Projects and Operating	459,193	9%
Fund Balance Allocation	122,046	2%
Total	**$5,113,561**	**100%**

Figure 31: Local Service Operating Costs in 2027

* Allocation includes debt service

The Durham County Bus and Rail Investment Plan

Approved June 2011
By the DCHC MPO, Triangle Transit Board of Trustees and Durham Board of County Commissioners

The Durham County Bus and Rail Investment Plan

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The Durham Bus and Rail Investment Plan

I. INTRODUCTION

The Durham community has achieved an enviable quality of life at the end of the first decade of the 21st century. Recent accolades include its ranking as the best mid-sized city for jobs in the US by *Forbes* magazine, as the #1 housing market in the US by the *Wall Street Journal*, as one of the top places in the world to visit in 2011 by the *New York Times* and the #2 "green city" for lifestyle and quality of life by *Country Home* magazine.

The Triangle region has also enjoyed a diverse, growing economy and attractive quality of life for a number of years, topping many best places to live and best places to work lists. With these successes has come a surging growth in population and demand upon our roads and highways. Since 2004, the Triangle has moved from 46th largest metro area to 40th in the US for 2009, and our vehicle demand on freeways is up by 28% over those five years. Recently, our region was named the 3rd most sprawling urban area in the country among the 83 areas studied.

In its 2009 long-range (2035) report, the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) noted that the region's population would more than double over the 25-year period. For the last two decades, the demand on our roads has grown significantly faster than our population. Even with planned highway improvements and likely additional revenues for new roads, it is clear that Durham and the region will see declining levels of service on major roads in the next 25 years.

The economic costs for our increasingly congested roads are significant. In its 2010 Mobility report, the Texas Transportation Institute estimated that our region has "congestion costs" of almost one-half billion dollars a year. A May 10, 2011 study cited in Forbes magazine found that the Triangle region was ranked "America's Biggest Gas Guzzler." Finally, it will be difficult to impossible for many of Durham's low to moderate income families to afford to get to new jobs and take advantage of the region's prosperity unless enhanced transportation options are created.

Durham residents and its regional neighbors are aware of the growth in clogged roads, as well as the accompanying air quality problems, negative economic impacts and the loss of the quality of life we enjoy if these transportation challenges are not met. Local citizens and elected leaders have responded to these challenges, with some assistance from state government, as described below.

II. TRANSIT PLANNING STEPS LEADING UP TO THIS PLAN

In 2008, a blue-ribbon group of Triangle leaders (the Special Transit Advisory Commission, or STAC) began meeting. In May 2009 the STAC unanimously recommended a regional vision for bus and rail investments. One year later, the region's two MPO's fully incorporated the STAC recommendations into their long-range (25 year) transportation plan.

In August 2009, Governor Beverly Perdue signed into law the Congestion Relief and Intermodal Transport Fund Act (HB 148), legislation that allows Durham, Orange and Wake counties to generate new revenues for public transportation. These new revenues can include a one-half cent sales tax, if approved by the public through a referendum, and an additional $10 in local and regional vehicle registration fees.

Over the last 18 months, Triangle Transit staff have worked with Durham, Durham County, the MPO and other regional transportation staff to develop a detailed, 25-year plan for new bus and rail investments designed to provide greater transportation options for residents and employers. This option would positively impact traffic congestion and air quality while supporting local land use policies. This plan is the culmination of that work and represents crucial public investments and services designed to maintain our quality of life and economic vitality in the next 25 years.

Extensive public engagement has occurred over the past year in the development of the bus and rail elements of this plan. Triangle Transit and local transportation staff members from the city, county and MPO conducted a series of 19 public workshops, at various locations throughout the Triangle, on the process and substance of the plan's development. A total of over 1,100 participants attended the meetings and provided over 500 comments on the plan. The project web site, www.ourtransitfuture.com, was viewed by over 31,000 individuals with 1.4 million page hits. The web site houses all of the presentation materials and proposed plan elements.

There have been dozens of meetings with citizens, local elected officials, staff and members of the region's MPO's, community stakeholders and business leaders to have feedback on the proposed bus and rail elements. The financial and service elements of this plan are coordinated with the corresponding Orange County Bus and Rail Investment Plan. Additionally, this bus and rail investment plan builds on existing transit services and does not eliminate current financial and service commitments.

III. PLAN ELEMENTS

A. New Bus Service

The major goals of the new and strengthened bus service in Durham County would include:

- connect more residents with job opportunities in Durham and the region
- connect more residents with post-secondary and vocational educational opportunities
- expand bus capacity in corridors with high current bus ridership
- provide better regional connections to other cities and the RDU Airport

Over the 23 year life of the plan, a total of 77,000 additional bus hours in Durham County would be added (50,000 in the first three years, 27,000 over the 20 years). Today, DATA provides 177,000 annual bus hours. This 44% increase in bus service will provide service benefits to all areas of the county as detailed below and illustrated in the map in Section IV.

Over the first three years following a successful referendum and levy of the sales tax, the following transit improvements will be made:

First 12-18 months following successful referendum and levy of the sales tax

- Connecting more residents with jobs
    - New service from southwest Durham to Duke and VA Medical Centers
    - More frequent service to jobs at retail centers including Brier Creek, Northgate Mall, Southpoint Mall, The Village, and the vicinity of NC 54 and NC 55
    - New services from rural Durham County, Mebane and Hillsborough to Duke and VA Medical Centers
    - More demand response trips from rural Durham County to jobs throughout the county
- Connecting more residents with post-secondary and vocational educational opportunities
    - More demand response trips from rural Durham County to Durham Tech and job training opportunities
    - More frequent service to North Carolina Central University and Durham Tech
- Expanding bus capacity in corridors with high current bus ridership (15 minute frequency during peak hours)
    - Holloway Street/Liberty Street Corridor
    - North Roxboro Street
    - Chapel Hill-Durham Boulevard (US 15-501)
    - Fayetteville Street
    - West Chapel Hill Street
- Providing better regional connections to other cities and the RDU International Airport
    - Later Saturday Service between Downtown Durham and Downtown Chapel Hill; between Downtown Durham, RTP, and Raleigh; and, between Chapel Hill, southern Durham, RTP, and Raleigh
    - Sunday Service between Downtown Durham and Downtown Chapel Hill; between Downtown Durham, RTP, and Raleigh; and, between Chapel Hill, southern Durham, RTP, and Raleigh

- Seven day per week service to RDU Airport
- More frequent express trips between Durham and Raleigh
- More frequent service between Chapel Hill, southern Durham, and RTP

Over the remaining 20 years of the transit investment plan, it is estimated that the sales tax will raise enough revenue to fund an additional 27,000 bus hours of service per year that will be phased in over the life of the plan. The resources will be used to continue to meet the plan's four goals as jobs and residences shift. When light rail and commuter rail services begin operation in later years of the plan, bus services will be shifted to avoid service duplication and to connect people with the rail stations.

Small Capital Projects

An estimated $15 million in small capital projects supporting the Durham County bus network are also included in the Durham County Bus and Rail Investment Plan. The projects should be completed in the first three to five years. They include:

- Park-and-Ride lots in northern Durham County and various other locations of the city
- Four new neighborhood transit centers
- Three transit emphasis corridors (sidewalks, shelters, and transit signal priority)
- Pedestrian accessibility and amenities improvements at the 200 most-used bus stops

Please see spreadsheet – Durham County Bus Improvements, Section IX.

B. New Light Rail Service

The Durham County Bus and Rail Investment Plan provides funding for a fixed guideway transit system that serves Durham and Orange Counties using Light Rail technology (LRT). The 17-mile alignment extends from the University of North Carolina (UNC) Hospitals to Alston Avenue in East Durham. A total of 17 stations have been proposed including a station next to the Dean Smith Center, the Friday Center, as well as a potential station at Meadowmont in Chapel Hill. Stations in Durham include Patterson Place along US 15-501, the South Square area, at Duke Medical Center and VA Medical Hospital, Ninth Street and downtown Durham, with convenient access to nearby bus and Amtrak intercity rail connections. Light Rail service characteristics and the type of activity centers and neighborhoods being served along the corridor dictate light rail station spacing of between ¼ mile and 2 miles.

Light Rail vehicles are electrically powered and travel at speeds up to 55 mph. The total, end-to-end, travel time for the 17-mile alignment is about 35 minutes including stops. The vehicles are approximately 90 feet long, can operate in both directions, and can be coupled with additional cars as ridership demand increases. Initial 2035 projections indicate that ridership will exceed 12,000 boardings per day. As with all long range projections, this estimate is subject to change as the ridership forecasting model is refined and validated.

Light rail vehicles can operate in exclusive right of way, as well as along urban streets, and characteristically serve accessible low platform (14 inches high) stations. The operations plan for the 17-mile alignment includes train frequencies (headways) of every 10 minutes during the morning and evening peak and 20 minutes during the off-peak hours and on weekends. Fifteen vehicles will be required to operate the system based on an 18 hour schedule each weekday. Several potential light rail vehicle maintenance facility locations are being evaluated and are also included in the financial plan. Detailed alignment and station location decisions will occur in the future at the preliminary engineering and final design stages, within 1-4 years after a successful referendum and levy of the sales tax.

Durham County's share of capital cost for the Durham and Orange Light Rail Project is approximately $1, 050 billion (2011 dollars). The total cost for the project is $1.4 billion ($2011). Durham County's share of operations and maintenance costs are estimated at $11.3 million/year (2011 dollars). Total operations and maintenance cost are estimated at $15 million/year.

C. New Commuter Rail Service

The Durham County Bus and Rail Investment Plan provides funding for a transit system that serves Durham and Wake County using Commuter Rail technology (CRT). The 37-mile alignment extends from West Durham to Greenfield Parkway in Garner via Durham, the Research Triangle Park, Morrisville, Cary, Raleigh, and Garner. A total of 12 stations have been proposed, including locations with major bus and Amtrak intercity rail connections available in downtown Durham, downtown Cary, and downtown Raleigh. Due to the vehicle's performance capabilities, length of the corridor, and the needs of activity centers being served, station spacing is typically between 2 miles and 10 miles for commuter rail systems..

Commuter Rail vehicles are pulled by diesel powered locomotives and travel at speeds up to 79 mph. Total, end-to-end, travel time for the 37-mile alignment is about 51 minutes including stops. The train would include a locomotive and multiple coach cars, sized according to anticipated ridership. Initial 2035 projections indicate ridership will exceed 7,000 boardings per day. This estimate is subject to change as the ridership forecasting model is refined and validated.

Commuter rail vehicles must remain in the railroad corridor (i.e. no street running). The operations plan for the alignment assumes the use of existing freight tracks where possible. In some instances, a second track will be constructed to enhance the capacity of the corridor to allow for continued increases in demand for both passenger and freight traffic in the corridor. Commuter Rail operation is recognized as an inter-urban service and operates on 20 to 30 minute train frequencies (headways), primarily during the morning and evening peak periods, with the opportunity for some limited off-peak service. The service is primarily oriented towards the work-week and peak-period commuting to major employment centers. Weekend service will be considered based

upon future ridership demand. Fifteen vehicles and a rail maintenance facility are also included in the plan.

Durham County's share of the capital cost for the Commuter Rail Project would be $300 million ($2011). The total capital cost for the Commuter Rail project is approximately $645 million (2011). Durham County's share of the annual operating and maintenance costs is estimated at $2.57 million/year ($2011). Total operations and maintenance cost is estimated at $11 million/year (2011).

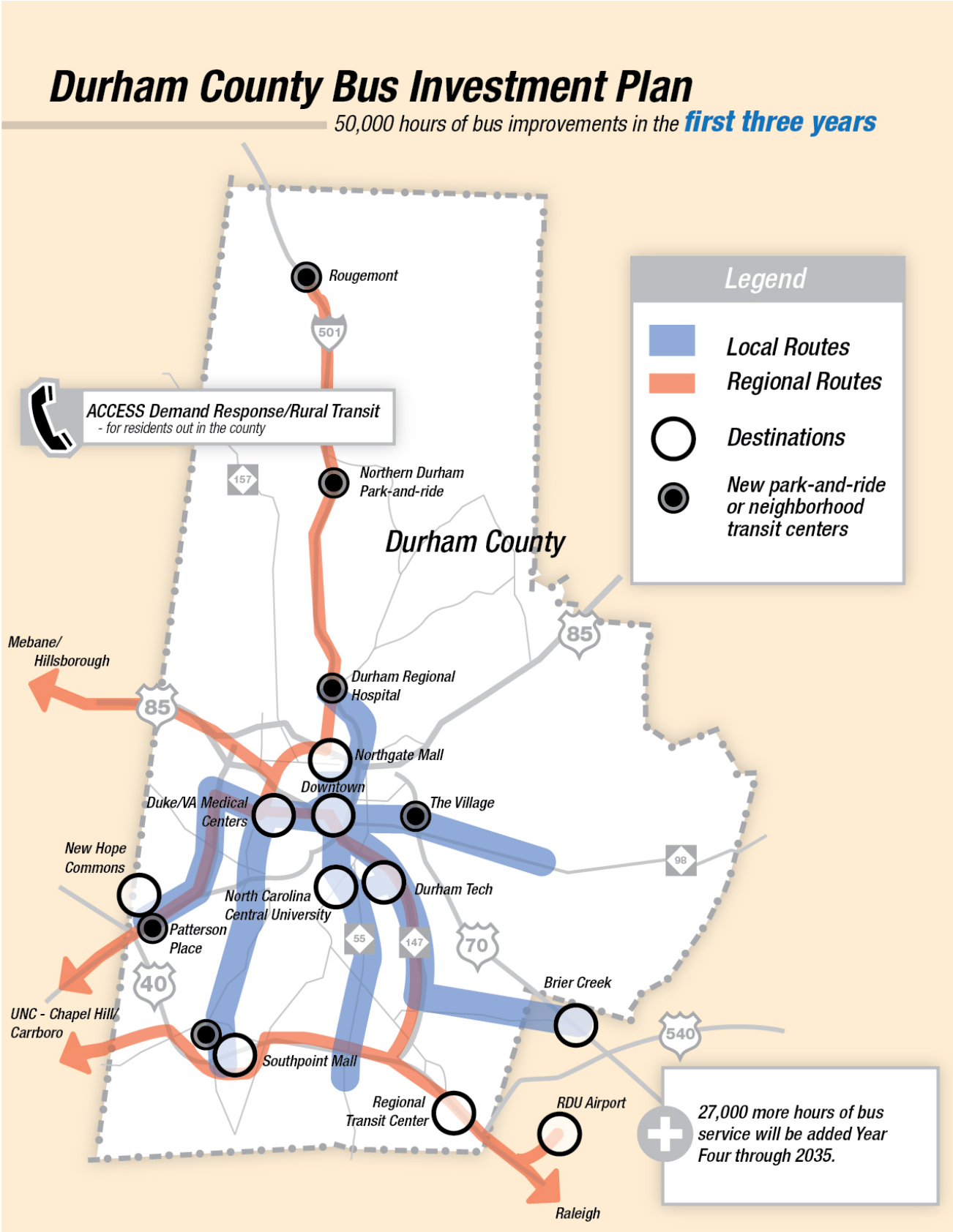
IV. Maps

Three maps that illustrate bus and rail service improvements in Durham County follow.

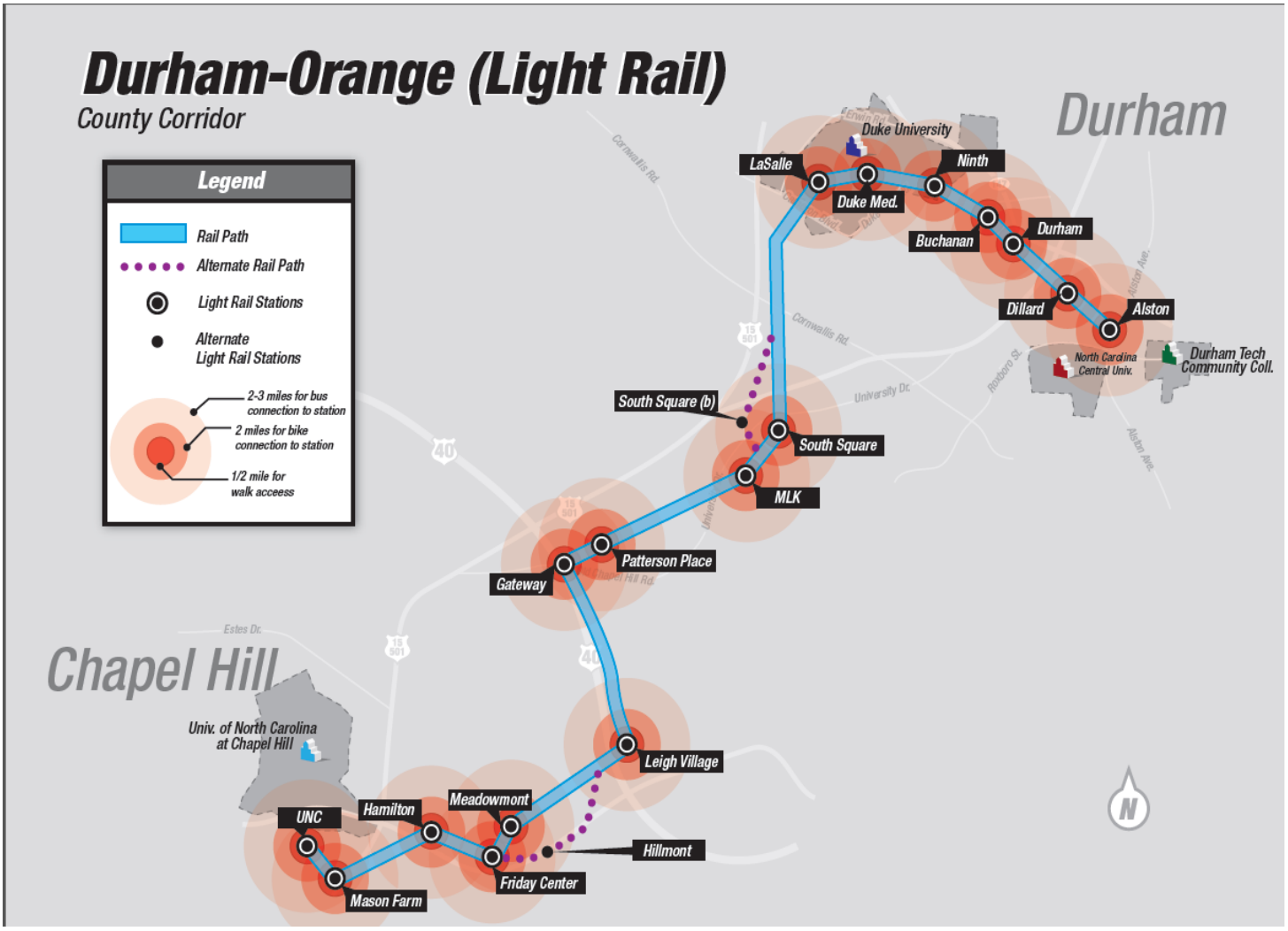
The first map (page 9) is a conceptual representation of where frequent local and regional bus service will be put into operation in the first three years following the implementation of this plan.

The second map (page 10) shows the Light Rail alignment from Downtown Durham to Chapel Hill.

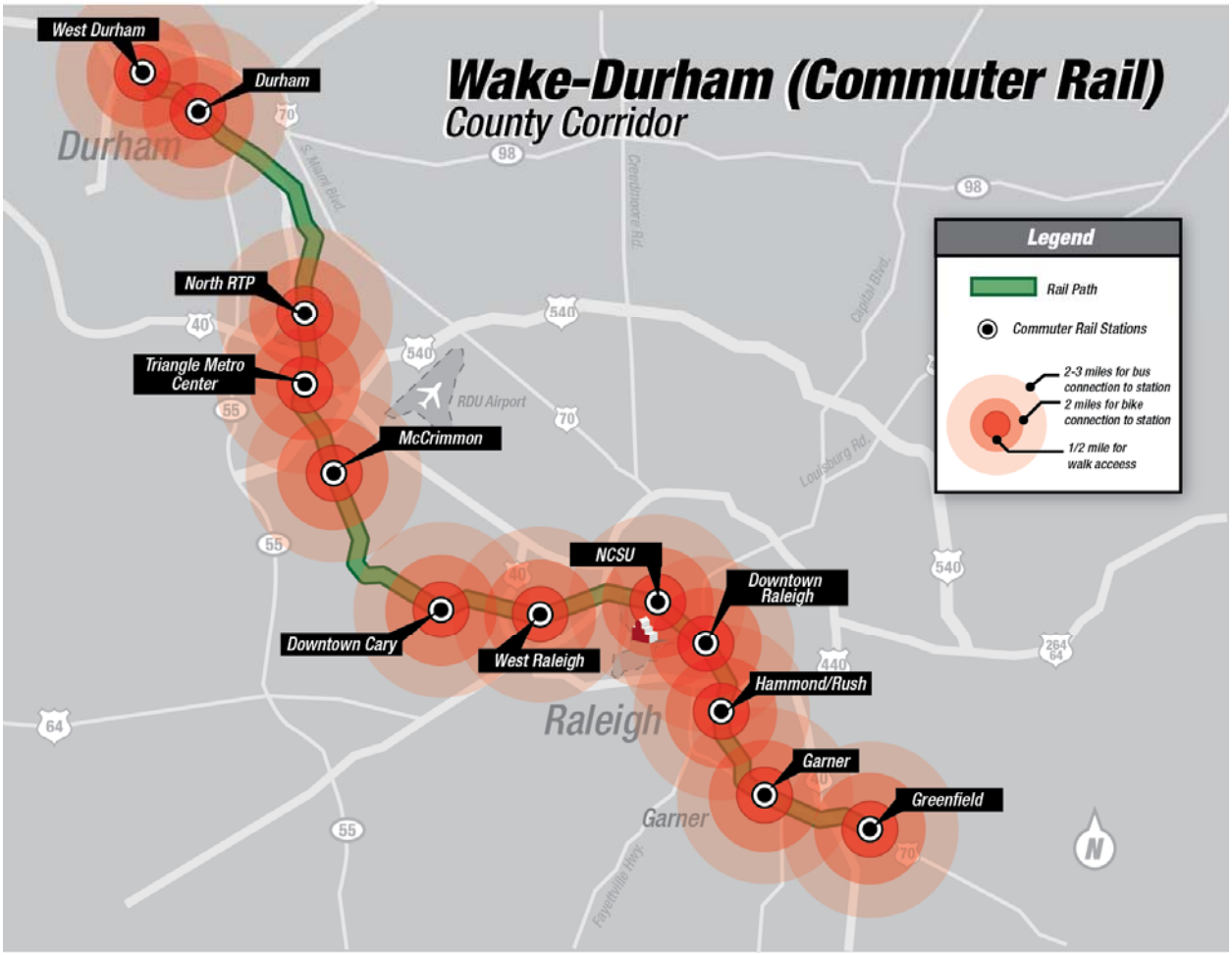
The third map (page 11) shows the Commuter Rail alignment from West Durham to Raleigh and Eastern Wake County.


Durham County Bus Investment Plan
50,000 hours of bus improvements in the first three years
Legend
Local Routes
Regional Routes
Destinations
New park-and-ride or neighborhood transit centers
ACCESS Demand Response/Rural Transit
- for residents out in the county
Rougemont
501
157
Northern Durham Park-and-ride
Durham County
85
Mebane/ Hillsborough
Durham Regional Hospital
Northgate Mall
Downtown
Duke/VA Medical Centers
The Village
New Hope Commons
98
North Carolina Central University
Durham Tech
Patterson Place
55
147
70
40
Brier Creek
UNC - Chapel Hill/ Carrboro
540
Southpoint Mall
Regional Transit Center
RDU Airport
27,000 more hours of bus service will be added Year Four through 2035.
Raleigh

Durham-Orange Light Rail Plan



Durham-Wake Commuter Rail Plan



V. DURHAM COUNTY REVENUES

A variety of revenue sources provide the funding for the Durham County Bus and Rail Investment Plan. Those revenues include:

- A new one-half-cent sales tax in Durham County (referendum required)
- A new $7 vehicle registration fee levied by Durham County
- An increase of $3 to the existing $5 vehicle registration fee currently levied by Triangle Transit in Durham County
- Revenue from Triangle Transit's rental car tax
- NC State Government contributions to funding
- Federal Government contributions to funding
- Passenger Revenue (fares for services)

Further details for each revenue source follow below.

A. Initial Proceeds Assumptions for Local Revenue

The initial annual projections for each local revenue stream for Durham County (see prior section V) in 2012 for transit are as follows:

- One-half cent sales tax: $18.4 million
- $7 vehicle registration fee: $1.58 million
- $3 vehicle registration fee increase: $677,000
- Rental Car Tax revenue (Durham): $1.0 million

B. Growth Rates Assumed for Each Revenue Source

- ½-cent sales tax:
  - Growth Rate from 2011 through 2014: 1.5%
  - Growth Rate from 2015 through 2035: 3.5%
- $7 vehicle registration fee: 2.0%
- $3 vehicle registration fee increase: 2.0%
- Rental Car Tax revenue: 4.0%

C. One-half cent sales tax in Durham County

A one-half cent sales tax in Durham County means that when individuals spend $10.00 on certain goods and services, an additional five cents ($0.05) is added to the transaction to support the development of the Bus and Rail Investment Plan. Purchases of food, gasoline, medicine, health care and housing generally are excluded from the tax.

A one-half cent sales tax in Durham County is estimated to generate $18.4 million. Over the life of the plan to 2035, the sales tax is expected to generate $625 million in Year-Of-Expenditure (YOE) dollars. Implementation of the Plan as described above is subject to authorization of a referendum by the Durham Board of County Commissioners and approval by the voters.

D. $7 Vehicle Registration Fee in Durham County

A seven dollar ($7) vehicle registration fee in Durham County means that when an individual registers a new vehicle or renews the registration for an existing vehicle in Durham County, an additional $7 per year is added to the cost above the other required registration fees for that vehicle.

The seven dollar fee in Durham County is expected to bring in $1.58 million in 2012. Over the life of the plan to 2035, the seven dollar fee is expected to generate $58.1 million in Year-Of-Expenditure (YOE) dollars.

E. $3 Vehicle Registration Fee Increase in Durham County

A three dollar ($3) vehicle registration fee increase in Durham County means that when an individual registers a new vehicle or renews the registration for an existing vehicle in Durham County, an additional $3 per year is added to the cost above the other required registration fees for that vehicle. An existing $5 fee for vehicle registration supports activities of Triangle Transit, including bus operations and long-term planning. This fee would increase to $8 after the $3 increase is implemented.

The three dollar fee in Durham County is projected to generate $677,000 in 2012. Over the life of the plan to 2035, the three dollar fee is expected to generate $24.9 million in Year-Of-Expenditure (YOE) dollars.

F. Revenue from Triangle Transit's Rental Car Tax

Triangle Transit operations are partially funded by a five percent (5%) tax on car rentals in Wake, Durham, and Orange Counties. Under existing policy adopted by the TTA Board, 50% of the rental revenues are dedicated to advancing long-range bus and rail transit.

Since a significant portion of all cars rented and driven in the three counties are rented at RDU International Airport, it is difficult to determine which rentals are driven primarily in one county or another. Therefore, the 50% rental revenues dedicated to long-term transit were allocated by county according to the percentage of population in the Triangle Region, which is: Wake (68%); Durham (21.5%); Orange (10.5%).

The Triangle Transit rental car tax proceeds directed to Durham County is estimated at $1.0 million in 2012. Over the life of the plan to 2035, the rental car tax is expected to generate $36 million in Year-Of-Expenditure (YOE) dollars for Durham County.

G. NC State Government Funding

The plan includes a 25% capital cost contribution by the NC Department of Transportation (NCDOT) for both light rail and commuter rail projects in Durham County. This level of participation was established by the State in its participation in the Charlotte Blue Line light rail project in 2003. The plan assumes that NCDOT also pays for 10% of bus capital costs (replacement buses, new buses, park and ride lots, etc) consistent with its current practices. Based on these precedents, NCDOT assumed contributions to the plan total $465 million in YOE dollars from 2012 through 2035.

H. Federal Government Funding

The plan projects that the US Government will contribute 50% of the capital cost for both the light rail and commuter rail projects in Durham County. This was the federal level of participation in the Charlotte Blue Line light rail project and is consistent with federal funding outcomes for most rail projects in the Federal Transit Administration's New Starts program in recent years.

The plan assumes that the Federal Government also pays for 80% of bus capital costs, consistent with its current practices, and continues to provide operating appropriations consistent with present FTA operating grant formulas. Federal Government contributions to the plan are projected to be $926 million in YOE dollars from 2012 through 2035.

I. Passenger Revenue

This revenue source accounts for the fares we receive from our bus service, commuter rail service, and light rail service.

J. Cost allocation along the county border

A cost-sharing understanding was reached by officials from both Durham and Orange County which identifies how costs would be allocated for the light rail project that crosses their county border. This understanding calls for Durham County to fund all rail investment (capital, operations, and maintenance costs) within Durham County with the exception of the light rail investment found within those portions of the Chapel Hill town limit which are inside Durham County. Conversely Orange County will fund all bus and rail investments within Orange County and within the Chapel Hill municipal limit. Costs and expenses for regional bus service for the Durham and Orange county region are shared on a 50-50 basis in this Plan.

VI. DURHAM FINANCIAL PLAN DATA

The following is a list of the total spending for each technology and category identified in the Durham County Bus and Rail Investment Plan.

- Rail Capital: $1,669 million ($1350 million in 2011 dollars)
- Rail Operations: $283 million
- Bus Capital: $47 million
- Bus Operations: $151 million
- Debt: $136 million

VII. IMPLEMENTATION AGREEMENT: ANNUAL REVIEW AND CHANGES TO THE PLAN

The Durham County Bus and Rail Investment Plan details the specific elements of local and regional bus service, LRT and commuter rail service to be added in Durham County over a twenty-three year period. Because of the long time frame for implementation of the Plan and its major capital projects, over time there will need to be changes and revisions made to the Plan. As the statutory implementation agency, Triangle Transit will work with Durham County, the DCHC Metropolitan Planning Organization (MPO), and the City of Durham, the public transit provider in Durham County to develop and execute an Implementation Agreement which details the following aspects of implementation of the Plan:

(a) Annual review presentations of the activities and progress made in implementation of the Plan by Triangle Transit to the County and the MPO;
(b) The process for review and vote by the County, the MPO and Triangle Transit's Board of Trustees on any significant or substantial revisions to the Plan required by changes experienced in revenues received, capital costs, operating expenses, or other substantial issues affecting the Plan;
(c) Responsibility of Triangle Transit for direct disbursement of funds from the revenues received per Section V (above) to the public agency responsible for implementing the bus services set forth in the Plan; and
(d) Other necessary provisions regarding implementation of this Plan as agreed to by the County, the MPO, and Triangle Transit.

VIII. CLOSING SUMMARY

The Durham County Bus and Rail Investment Plan is the result of years of collaborative work by local elected leaders, regional stakeholders, municipal and county staff and Triangle Transit. The plan consists of a balance of bus improvements and rail investment to help accommodate the intense population growth that the region is expected to experience in the next 25 years.

The proposed plan addresses the ongoing need to provide greater choice to transit riders with improved and expanded bus and rail connections. Once implemented, the residents of Durham County will be able to have greater access to jobs, shopping, and activity

centers such as downtown Durham, the Universities, the Research Triangle Park, and the Raleigh-Durham International Airport.

Additionally, the plan will provide core infrastructure investment that will help support the goals and objectives of Durham's local land use plans. In particular, as evidence in communities across the country, investment in light rail has proven to be a great motivator for private companies to build transit-oriented development (TOD) at station locations along the rail corridor. This kind of more intense development generally consists of a mixed-use, walkable environment that can allow a more sustainable alternative to the suburban growth pattern that exists today, without paralyzing the suburban options.

All of the elements listed in the Durham County Bus and Rail Investment Plan are fiscally constrained. The Plan has been conservative in revenue assumptions and through added contingencies for capital and operating expenditures.

The plan has been shared with the general public, Durham City Council, the DCHC MPO and the Durham Board of County Commissioners. The plan was considered and approved by the DCHC MPO, the Triangle Transit Board of Trustees, and the Durham County Board of Commissioners in June 2011. The Durham Board of County Commissioners set November 8, 2011 as a referendum date. Once a voter referendum passes and the one-half cent sales tax is levied, work can begin on implementation of the Bus and Rail Investment Plan.

Durham County Bus Transit Plan -- Annual Operating and Maintenance Costs

Complements Express rail to TMC and Light Rail to Leigh Village

Highest Priority Recommendations

Service Type (Responsible Party)	Projects	Enhanced or New?	Total New Hours	Annual Operating Cost	Annual New Bus Hours Cumulative
YEARS 1 THROUGH 3				**$4,290,000**	**50,000**
Local (City of Durham)	Brier Creek-Downtown (Route 15)	Enhanced	3,800	$320,000	3,800
Local (City of Durham)	Southern High-Liberty Street-Downtown (Route 16)	Enhanced	3,000	$260,000	6,800
Local (City of Durham)	NC 54/NC 55-Downtown (Route 12)	Enhanced	3,000	$260,000	9,800
Regional (Triangle Transit)	Carrboro-Chapel Hill-Durham Boulevard Express (Route 405) - 15 minute service during peak hours	Enhanced	1,500	$130,000	11,300
Local (City of Durham)	New Hope Commons-Downtown via Duke	New	3,400	$290,000	14,700
Local (City of Durham)	Northgate Mall-Downtown (Route 1) - peak only	Enhanced	1,500	$130,000	16,200
Local (City of Durham)	The Village-Holloway Street-Downtown (Route 3) - peak only	Enhanced	1,500	$130,000	17,700
Regional (Triangle Transit)	Chapel Hill-Durham Express (Route 405) - extend Saturday hours to 11pm	Enhanced	200	$20,000	17,900
Regional (Triangle Transit)	Chapel Hill-Regional Transit Center via Southpoint (Route 800) - extend Saturday hours to 11pm	Enhanced	200	$20,000	18,100
Regional (Triangle Transit)	Durham-Regional Transit Center-RDU (Route 700/100) - extend Saturday hours to 11pm	Enhanced	200	$20,000	18,300
Regional (Triangle Transit)	Carrboro-Chapel Hill-Durham Express (Route 405) - Sundays	Enhanced	600	$50,000	18,900
Regional (Triangle Transit)	Chapel Hill-Regional Transit Center via Southpoint (Route 800) - Sundays	Enhanced	600	$50,000	19,500
Regional (Triangle Transit)	Durham-Regional Transit Center-RDU (Route 700/100) - Sundays	Enhanced	600	$50,000	20,100
Rural (Durham County)	Durham County Dial-A-Ride	Enhanced	1,200	$100,000	21,300
Local (City of Durham)	Southpoint Mall-Duke/VA Medical Centers Express	New	8,000	$680,000	29,300
Local (City of Durham)	Durham Regional-North Roxboro Street-Downtown (Route 4)	Enhanced	3,000	$260,000	32,300
Regional Express (Triangle Transit)	Durham-Raleigh Express (Route DRX) 30 minute service during peak hours	Enhanced	800	$70,000	33,100
Regional (Triangle Transit)	Chapel Hill-Regional Transit Center via Southpoint (Route 800) 15 minute service during peak hours	Enhanced	1,500	$130,000	34,600
Regional Express (Triangle Transit)	Mebane-Hillsborough-Duke/VA Medical Centers Express	New	1,600	$140,000	36,200
Regional Express (Triangle Transit)	Rougemont-Duke/VA Medical Centers Express	New	3,300	$280,000	39,500
Rural (Durham County)	Durham County Dial-A-Ride	Enhanced	1,200	$100,000	40,700
Local (City of Durham)	NCCU-Fayetteville Street-Downtown (Route 5)	Enhanced	1,500	$130,000	42,200
Local (City of Durham)	Durham Tech-Downtown (Route 8)	Enhanced	1,500	$130,000	43,700
Local (City of Durham)	American Village-Duke-West Chapel Hill Street-Downtown (Route 6)	Enhanced	1,500	$130,000	45,200
Local (City of Durham)	East Durham-Downtown (Route 2)	Enhanced	1,500	$127,500	47,000
Regional (Triangle Transit)	Durham-Regional Transit Center (Route 700) 15 minute service during peak hours	Enhanced	3,300	$280,500	**50,000**
BY 2035	**Local and Rural Bus Service Improvements**			**$4,590,000**	**54,000**
	Regional Bus Service Improvements			**$1,955,000**	**23,000**
	Total Bus Service Improvements			**$6,545,000**	**77,000**

Note: Cost per hour is assumed to be $85.

Durham County Bus Transit Plan -- Small Capital Costs (excluding buses)

Complements Express rail to TMC and Light Rail to Leigh Village

Highest Priority Recommendations

CAPITAL PROJECTS	RELATED OPERATING PROJECT	Unit Cost		Quantity	Est. Cost
Park-and-Ride lot in northern Durham County	Rougemont-Duke-Downtown Express	$350,000	per lot	1	$350,000
Park-and-Ride lot near Durham Regional Hospital	Rougemont-Duke-Downtown Express AND Durham Regional-Duke Medical Hospital Connector	$350,000	per lot	2	$700,000
Park-and-Ride lots at Patterson Place and/or South Square	Chapel Hill-Durham Express (Route 405) - peak only AND New Hope Commons-Downtown via Duke				Associated with Light Rail Project
Park-and-Ride near Southpoint Mall	Southpoint-Duke Connector AND Chapel Hill-Regional Transit Center via Southpoint (Route 800) - peak only	$350,000	per lot	2	$700,000
Park-and-Ride near Woodcroft Shopping Center	Chapel Hill-Regional Transit Center via Woodcroft (Route 805)	$350,000	per lot	1	$350,000
Transit Emphasis Corridor (Holloway St between The Village and Alston Ave)	The Village-Downtown (Route 3) - peak only	$530,000	per mile	2	$1,060,000
Transit Emphasis Corridor (Roxboro Rd between I-85 and Durham Regional Hospital)	Durham Regional-Downtown (Route 4)	$530,000	per mile	3	$1,590,000
Transit Emphasis Corridor (Fayetteville St between Lakewood and Cornwallis)	NCCU-Downtown (Route 5)	$530,000	per mile	4	$2,120,000
Neighborhood Transit Center (Northern Durham)	Durham Regional-Downtown (Route 4)	$220,000	per bay	3	$660,000
Neighborhood Transit Center (The Village)	The Village-Downtown (Route 3) - peak only AND Southern High-Downtown (Route 16)	$220,000	per bay	3	$660,000
Neighborhood Transit Center (Southern Durham)	Southpoint-Duke Connector AND Chapel Hill-Regional Transit Center via Southpoint (Route 800)	$220,000	per bay	3	$660,000
Neighborhood Transit Center (I-40/US 15-501)	Chapel Hill-Durham Express (Route 405) AND New Hope Commons-Downtown via Duke	$220,000	per bay	2	$440,000
Pedestrian Accessibility / Amenities Improvements	Top 200 Boarding Locations	$10,000	Per stop	200	$2,000,000
				Subtotal	$11,300,000
Contingency		30%			$3,400,000
				Total	$15,000,000

Attachment 5

The Bus and Rail Investment Plan in Orange County

Revised: 9/27/2012
Adopted: 10/2/2012

The Bus and Rail Investment Plan in Orange County

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The Bus and Rail Investment Plan in Orange County

I. INTRODUCTION

Orange County has achieved an enviable quality of life at the end of the first decade of the 21st century. Recent accolades include its ranking as the one of the best place to live by *Money Magazine, July 2010,* one of the best places to start a business by *Entrepreneur Magazine, August 2009* and one of the best places in the nation to raise children by *Business Week*, December 2010. Orange County is nationally known for its excellent public education systems. Two districts serve the residents of Orange County: The Chapel Hill-Carrboro City School System and the Orange County School System. The University of North Carolina at Chapel Hill consistently ranks among the great institutions of higher education in the nation, most recently honored by *US News & World Report*.

With these successes comes growth in population and increased pressure on our roads and highways. Since 2004, the Triangle has moved from 46th largest metro area in the nation to 40th in 2009, and our vehicle demand on freeways is up by 28% over those five years. Recently, our region was named the 3rd most sprawling urban area in the country among the 83 areas studied.

In 2009, the Joint Long Range Transportation Plan for 2035, by the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) noted that the region's population would more than double over the 25-year period. For the last two decades, the demand on our roads has grown significantly faster than our population. Even with planned highway improvements and likely additional revenues for new roads, it is clear that Orange County and the region will see declining levels of service on major roads in the next 25 years. Orange County population grew by 1.6% a year since 2000 and is projected to grow from the countywide 2010 census of 133,801 to approximately 173,000 by 2030.

The economic costs for increasingly congested roads are significant. In its 2010 Annual Urban Mobility Report, the Texas Transportation Institute estimated that our region has "congestion costs" of almost one-half billion dollars a year. Recently, a May 10, 2011 study cited in Forbes magazine found that the Triangle was the urban region in the nation that is most vulnerable to rising gasoline prices. Enhanced transportation options need to be created to ensure that Orange County's residents of all income levels have access to job centers and commerce.

Orange County residents and their regional neighbors are aware of the growth in clogged roads, as well as the accompanying air quality problems, negative economic impacts and the loss of the quality of life we enjoy if these transportation challenges are not met. Local citizens and elected leaders have responded to these challenges, with some assistance from state government, as described in this investment plan.

II. TRANSIT PLANNING STEPS LEADING UP TO THIS PLAN

Beginning in 2007, a blue-ribbon group of Triangle leaders (the Special Transit Advisory Commission, or STAC) met for over a year and in 2008 unanimously recommended a regional vision for bus and rail investments. One year later, the region's two Metropolitan Planning Organizations (MPOs) fully incorporated the STAC recommendations into a long-range (25-year) transportation plan.

In August 2009, Governor Beverly Perdue signed into law the Congestion Relief and Intermodal Transport Fund Act (HB 148), legislation that allows Orange, Durham and Wake counties to generate new revenues for public transportation. These new revenues can include a one-half cent sales tax, if approved by the public through a referendum, as well as an additional $10 in local and regional vehicle registration fees.

Over the last two years, Triangle Transit staff has worked with municipal, Orange County, the MPO and other regional transportation staff to develop a detailed, 25-year plan for new bus and rail investments designed to provide greater transportation options for residents and employers. These investments would positively impact traffic congestion and air quality, and support local land use policies. This plan is the culmination of that collaboration and proposes crucial public investments and services to maintain our quality of life and economic vitality for the next 25 years.

Extensive public engagement has occurred over the two years in the development of the bus and rail elements of this plan. In 2010 and 2011 Triangle Transit and local transportation staff members from municipalities, counties and MPOs conducted a series of 19 public workshops, at various locations throughout the Triangle, on the process and substance of the plan's development. A total of over 1,100 participants attended the meetings and they provided over 500 comments on the plan. Since that time, the project Web site, www.ourtransitfuture.com, was viewed by over 73,000 unique individuals. The Web site houses all of the presentation materials and proposed plan elements.

Additionally, the DCHC MPO held five public workshops to receive input on the proposed plan in 2011. In spring 2012, the Orange County Board of Commissioners held two public hearings and two public workshops to provide opportunities for the public to ask questions and provide feedback on the proposed plan.

There have been dozens of meetings with citizens, local elected officials, staff and members of the region's MPOs, community stakeholders and business leaders, allowing extensive feedback on the proposed bus and rail elements of the plan. The financial and service elements of this plan are coordinated with the adopted Durham County Bus and Rail Investment Plan. Additionally, this bus and rail investment plan builds on existing transit services and therefore does not eliminate or reduce the current financial and service commitments.

III. PLAN ELEMENTS

A. Public Transit Providers

The Triangle has a number of public transit providers that have been involved in the development of this plan and will have responsibility to implement the recommendations of the plan upon its approval. Below is a brief description of the transit agencies:

Chapel Hill Transit is a multijurisdictional agency formed by a partnership of the Towns of Chapel Hill, Carrboro and the University of North Carolina at Chapel Hill. Chapel Hill Transit is responsible for regular and express route and demand response service in the Chapel Hill, Carrboro, and University area. Chapel Hill Transit also provides regional express bus service, in cooperation with Triangle Transit to Hillsborough.

Orange County Public Transportation is a county agency that provides community transportation in unincorporated Orange County consisting of demand response service and circulator service within Hillsborough in cooperation with the Town of Hillsborough. Orange County Public Transportation is responsible for providing transportation services to all residents of unincorporated Orange County, the Town of Hillsborough and a portion of the City of Mebane with destinations within and beyond Orange County's borders.

Triangle Transit is a regional transit agency serving Wake, Durham and Orange counties. Triangle Transit is responsible for providing regional commuter express and demand response service connecting Wake, Durham and Orange counties

B. New Bus Service

Representatives from Orange County, Chapel Hill, Carrboro, Hillsborough, The University of North Carolina at Chapel Hill, and Triangle Transit have worked collaboratively to develop a comprehensive bus service improvement plan that supports the effort to improve public transit in Orange County. The group identified a range of services that would address county-wide transit service needs. Identified services were ranked and prioritized based on a set of goals and strategies.

Goals include:

- Improve overall mobility and transportation options in the region
- Provide geographic equity
- Support improved capital facilities
- Support transit supportive land use
- Provide positive impact on air quality

Strategies to accomplish these goals include:

- Improve connectivity
- Increase frequency in peak hours
- Improve weekend, night services (off peak)

- Enhance existing service
- Maintain existing services
- Maintain level of local funding at no less than the August 1, 2009 spending level

Over the course of the plan, a new half-cent sales tax would enable delivery of a total of 40,950 additional bus hours in Orange County. By comparison, Chapel Hill Transit currently provides 190,000 annual bus hours and Orange Public Transportation provides approximately 13,000 annual bus hours. The projects will provide benefits to all areas of the county by enhancing urban and rural transit services.

Bus improvement projects were classified by type of service:

- Local bus service - service operating within Orange County boundaries
- Rural or Non-urban service- new or supplemented bus service in northern and western portions of the County.
- Regional service - service operating in more than one county or between separate urban areas. Note: Costs and expenses for regional bus services traveling between Durham and Orange counties are shared on a 50-50 basis by Durham and Orange counties in this Plan.

First Five Years following successful sales tax referendum

An investment that equals about 34,650 bus service hours will be provided during the first five years. Improvements will include:

Improve connectivity

- New regional service connecting Carrboro, Chapel Hill, and Durham
- New regional express service connecting Mebane, Hillsborough and Durham

Increase frequency in peak hours

- Enhanced services in the US 15/501 corridor between Durham and Chapel Hill for Chapel Hill Transit, Triangle Transit, and DATA
- Improvements in the NC 54 corridor transit service
- Increased peak hour service on Triangle Transit Route 800 between Research Triangle Park and Chapel Hill
- Increased peak hour service on Triangle Transit Route 420 between Hillsborough and Chapel Hill

Improve weekend, night services (off peak)

- New Saturday service on the in-town Hillsborough circulator
- Expanded local Saturday service in Chapel Hill, Carrboro and UNC
- Expanded regional Saturday service on existing Triangle Transit Route 405 between Durham and Chapel Hill and Triangle Transit Route 800 between Chapel Hill and the Research Triangle Park
- Expanded regional Sunday service on existing Triangle Transit Route 405 between Durham and Chapel Hill and Triangle Transit Route 800 between Chapel Hill and the Research Triangle Park
- New local Sunday service in Chapel Hill, Carrboro and UNC
- Expanded local evening service in Chapel Hill, Carrboro and UNC

Bus Service Enhancements

- Enhanced rural transit service in unincorporated Orange County

Maintain existing services consistent with state law

- Revenues from the County vehicle registration fee of $7.00 as identified in the plan (see page 21) will be used to support existing bus service
- Continue weekday hourly service on the in-town Hillsborough circulator

❖ Routes provided by Chapel Hill Transit, may or may not, be included in the plan. Chapel Hill Transit and its partners will determine which of the improvements will be included after further public involvement and analysis.

Year six and beyond following successful sales tax referendum

An additional 6,300 new bus service hours will be provided between year six of the plan implementation through the end of the program (year 2035) bringing the total to 40,950 total new bus hours.

Improvements include:

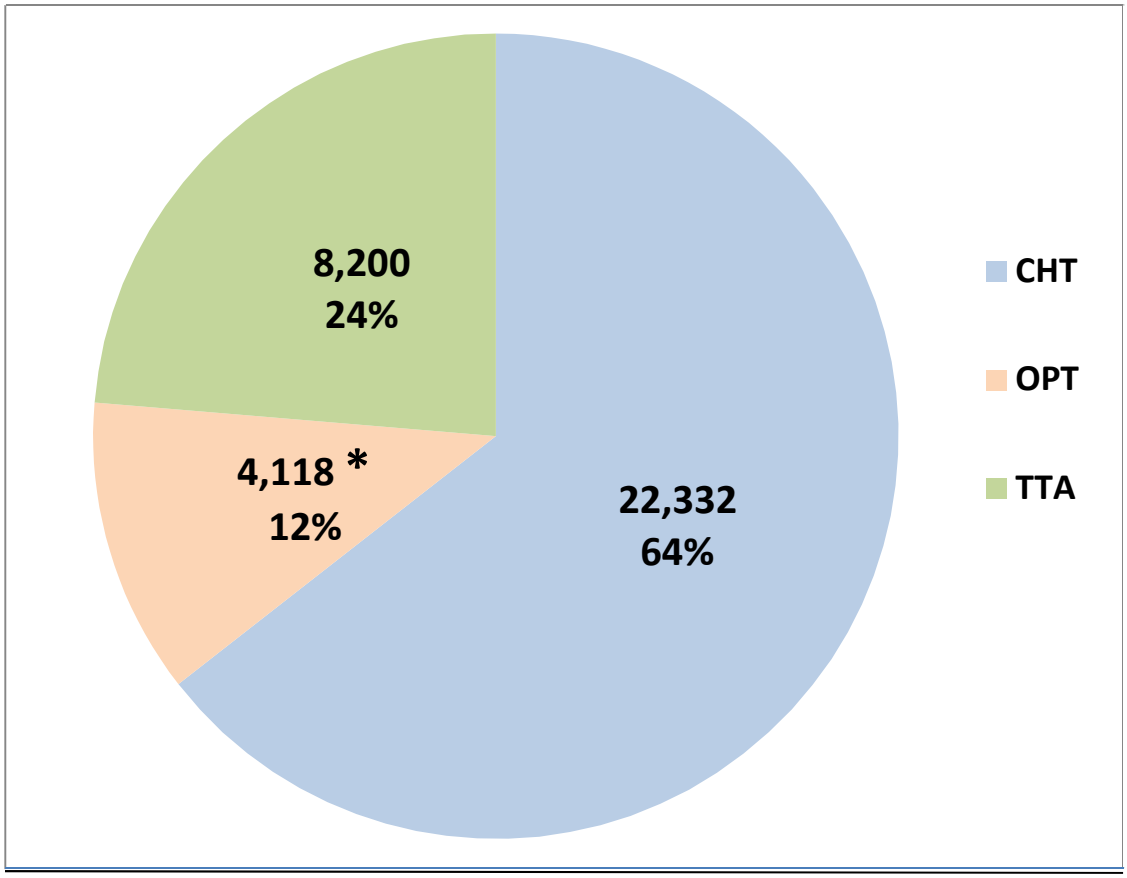
Increase frequency in peak hours

- Increased peak hour service on Pittsboro – Chapel Hill Express
- Increased peak hour service on the existing Triangle Transit Route 800 between Research Triangle Park and Chapel Hill
- Increased peak hour service in Chapel Hill, Carrboro and UNC

Service Enhancements

- Continued enhancements to rural transit service in unincorporated Orange County

The following chart depicts how revenue will be appropriated initially to the various transit providers – Chapel Hill Transit, Orange Public Transit, and Triangle Transit.



Provider	Hours	% Share of Revenue
CHT	22,332	64%
OPT	4,118 *	12%
TTA	8,200	24%
Total	**34,650**	**100%**

Operating Cost for TT/ CHT is $97/ hr; OPT cost is $58/ hr

***The above chart uses a blended formula for operating costs. Since operating cost for OPT are currently $58/ hr, the 4,118 hours will result in 6,887 hours at that $58/hr rate.**

- See Appendix for more detailed information about specific bus routes and proposals

C. New Bus Capital Investments

- Park and Ride lots
- Bus shelters in both rural and urban areas of the County
- Real-time passenger information signs and technology
- Bus stop access improvements such as sidewalks

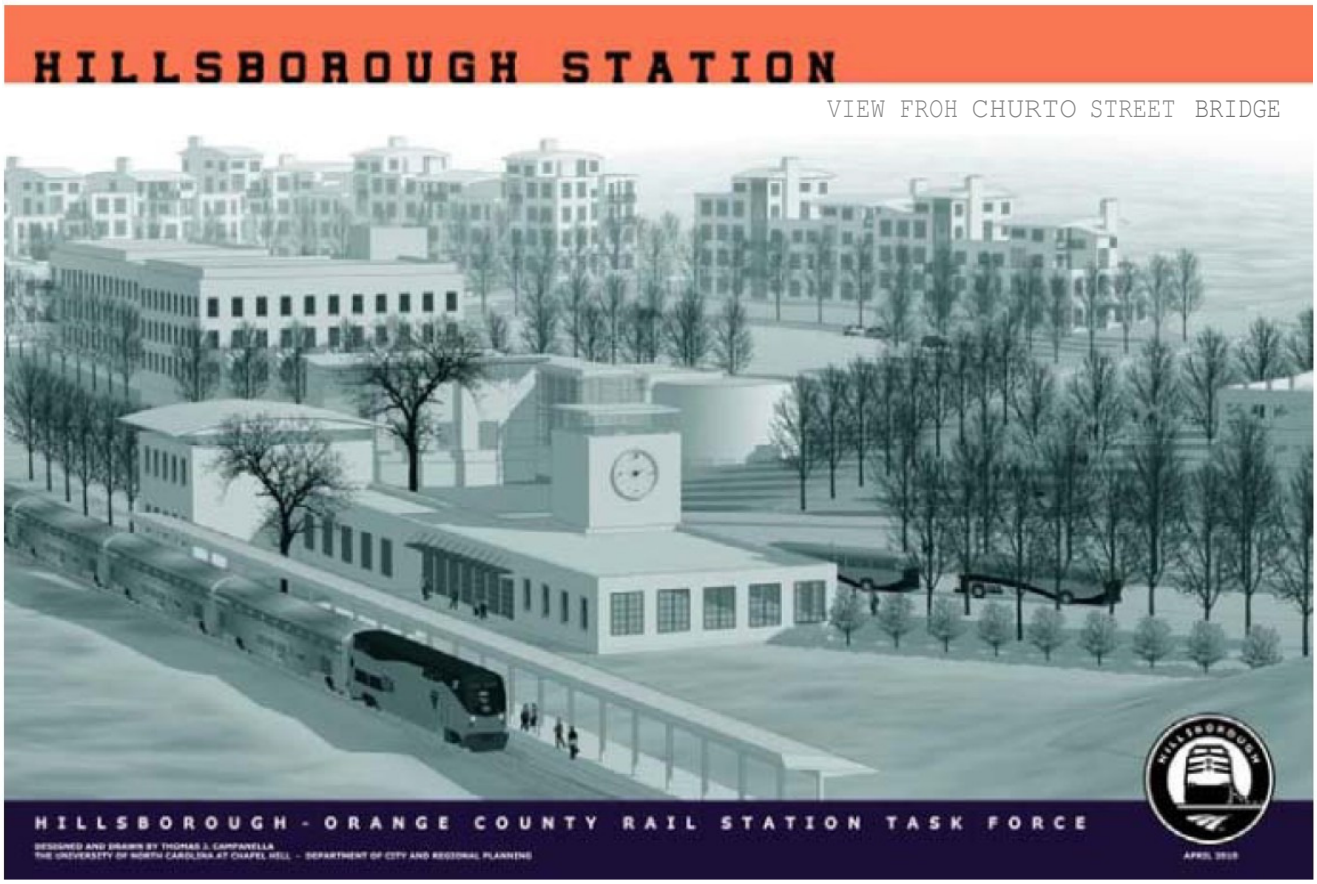
❖ For financial information about these proposed investments please see the Appendix.

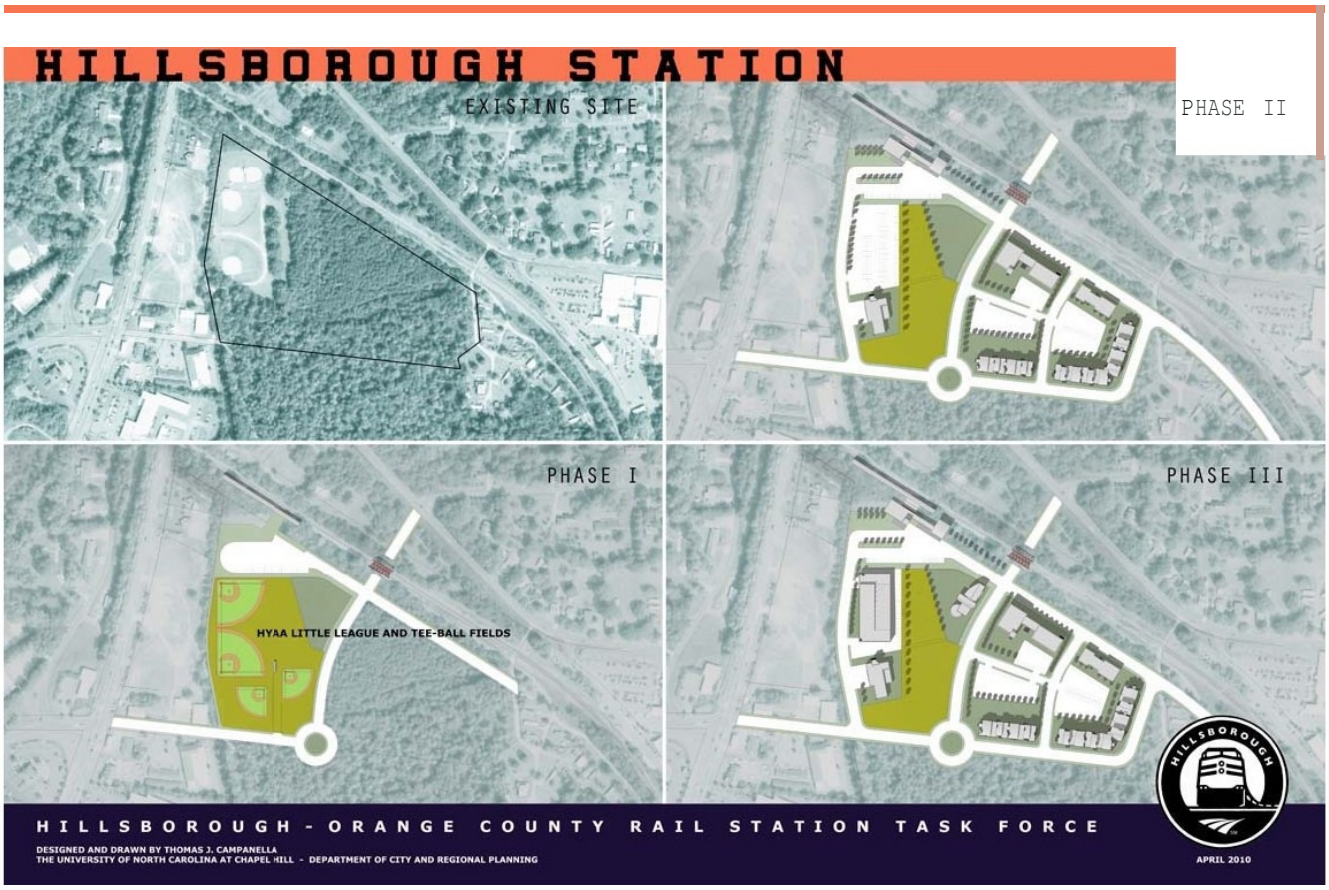
D. Hillsborough Amtrak Station

The plan will provide local funding to support the creation of a passenger rail station in the Town of Hillsborough.

The Rail Station Small Area Plan is a conceptual site and land use plan for the 20-acre tract of land owned by the Town located off of Orange Grove Street. The proposed land uses include a rail station building with space for municipal meetings and a police station; a fire station, and space for a civic arts center. On the eastern portion of the site, high-density commercial and residential land uses are suggested. Phasing options have been considered as well. In addition to the conceptual site plan for the Hillsborough tract, a general transportation network and set of land uses is proposed for the adjacent Collins property.

❖ For financial information about this proposed investment please see the Appendix.


HILLSBOROUGH STATION
VIEW FROM CHURTO STREET BRIDGE
HILLSBOROUGH - ORANGE COUNTY RAIL STATION TASK FORCE


HILLSBOROUGH STATION
EXISTING SITE
PHASE II
PHASE I
HYAA LITTLE LEAGUE AND TEE-BALL FIELDS
PHASE III
HILLSBOROUGH - ORANGE COUNTY RAIL STATION TASK FORCE
DESIGNED AND DRAWN BY THOMAS J. CAMPANELLA
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL - DEPARTMENT OF CITY AND REGIONAL PLANNING
APRIL 2010

E. New Light Rail Service

The Orange County Bus and Rail Investment plan provides funding for a fixed guideway transit system that would connect Durham and Orange counties using Light Rail technology (LRT). The 17.3-mile alignment extends from the University of North Carolina (UNC) Hospitals to Alston Avenue/NCCU in East Durham. A total of 17 stations have been proposed including a station at Mason Farm Road, Hamilton Road, the UNC Friday Center, as well as a potential station at Woodmont/Hillmont or Meadowmont in Chapel Hill. Stations in Durham include Patterson Place along US 15-501, the South Square area, at Duke Medical Center, Ninth Street, and downtown Durham, with convenient access to nearby bus and Amtrak intercity rail connections. Due to the light rail vehicle's capabilities and the requirements of the activity centers and neighborhoods being served along the corridor, light rail stations are routinely spaced between ¼ mile and 2 miles apart.

Light Rail vehicles are electrically powered and travel at speeds up to 55 mph. The total travel time for the 17.3-mile alignment is about 35 minutes, including stops. The vehicles are approximately 90 feet long and can operate in both directions. Additional cars can be added as the demand increases. Recent 2035 projections indicate that ridership will exceed approximately 14,000 boardings per day. These projections are subject to change as the demand model is refined and as development, population and employment changes are recognized.

Light rail vehicles can operate in exclusive right of way, as well as along urban streets, and characteristically serve accessible low platforms (14 inches high) at each station. The operations plan for the 17.3-mile alignment includes train frequencies (headways/ e.g. time between each train) of 10 minutes during the morning and evening peak and 20 minutes during the off-peak hours and on weekends. Vehicles will operate on an 18-hour schedule each weekday. Several potential light rail vehicle maintenance facility locations are being evaluated. Detailed alignment and station location decisions will be made at the end of Preliminary Engineering.

The total capital cost for the Durham and Orange Light Rail Project is approximately $1.378 billion (2011 dollars). Orange County's share is $316.2 million in 2011 dollars, which is the same as $418.3 million in Year-Of-Expenditure (YOE) dollars. Operations and Maintenance costs are estimated at $14.44 million/year (2011 dollars). Orange County's share of the Operations and Maintenance costs are $3.46 million/year (2011 dollars). For Orange County's share of the capital cost of the Light Rail project the total cost allocation is Orange County 25%, and an assumed State participation of 25% and Federal Participation of 50%.

Cost estimates for the light rail project have been developed with multiple conservative assumptions. Included in the $1.378 billion total project cost are the following contingencies:

- 30% contingency on all civil engineering construction costs (stations, sitework, track, yard & shop)
- 20% contingency on systems (signals, electricity, communications)

- 10% contingency on vehicles
- Additional contingency on all soft costs (Design/Architectural/Engineering)

Beyond these line-item specific contingencies, there are also two general contingency line items, one that is equal to 5% of construction cost and another that is equal to 5% of the entire project cost.

For financial information about this proposed investment please see the Appendix.

F. Martin Luther King Boulevard Bus Lanes and Corridor Improvements

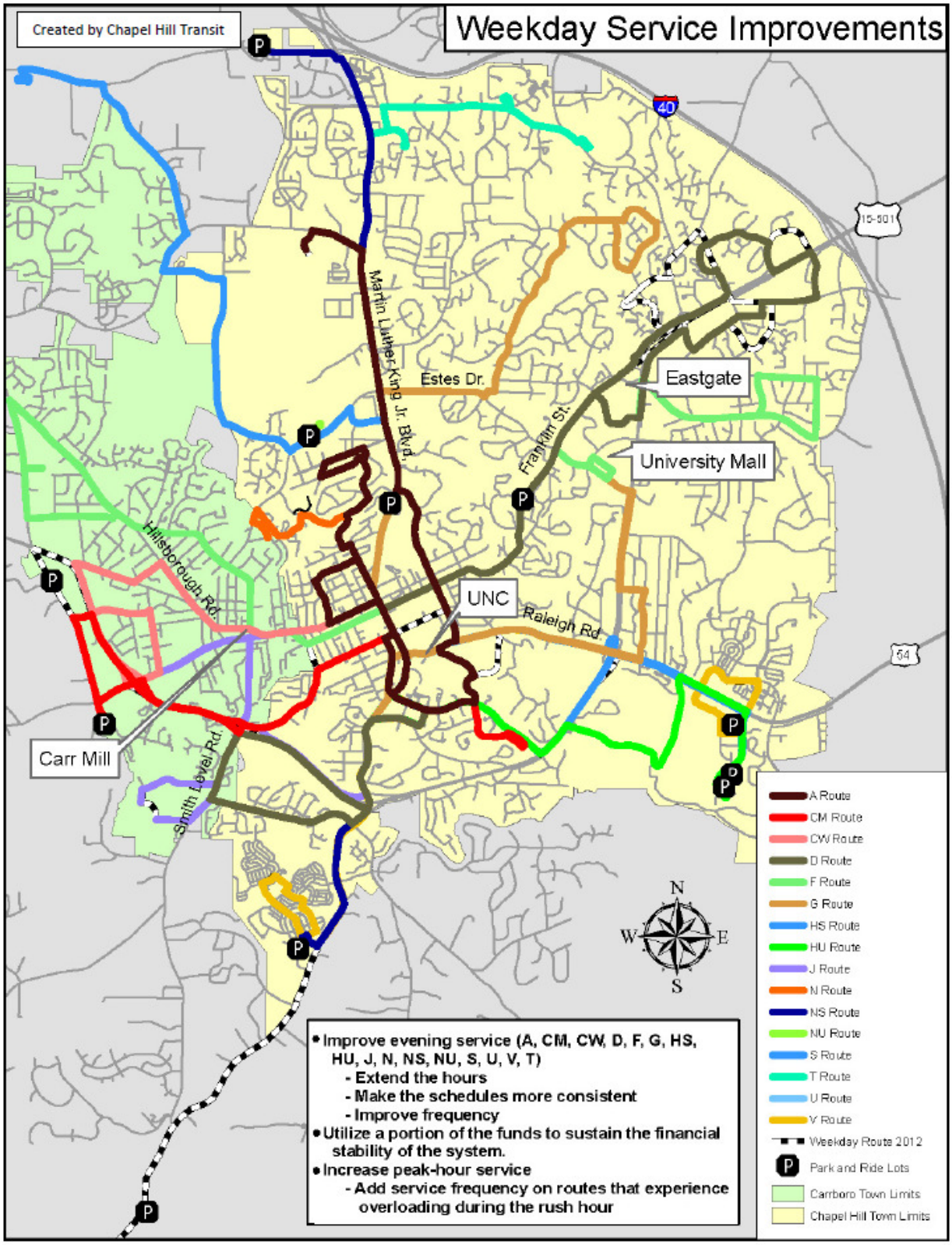
This investment provides for corridor improvements for buses on Martin Luther King (MLK) Boulevard from Interstate 40 to UNC, using a combination of exclusive lanes and other forms of preferential treatment. It will make bus travel times more reliable in peak periods. Existing buses operating in the MLK corridor will be re-routed to take advantage of the enhanced facilities.

Orange County's cost for the bus lanes is anticipated to be $22 million in $2011 dollars, which is the same as $24.5 in YOE dollars – according to staff at Chapel Hill Transit. This project assumes 25% of the funding will come from the State and 50% of the funding will come from the Federal Government. Since the bus lanes will be used by existing services, they do not generate any additional operational costs within the plan.

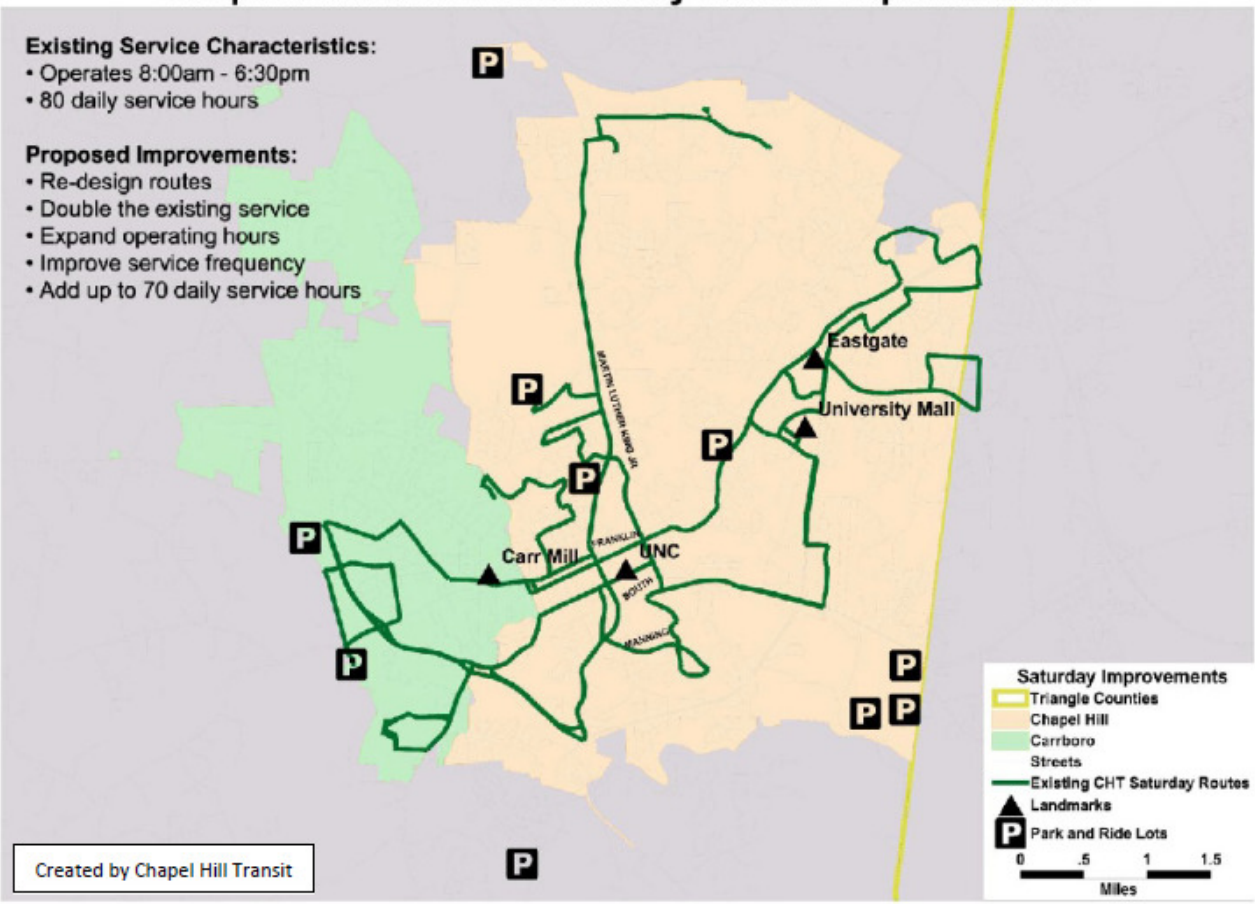
For financial information about this proposed investment please see the Appendix.

IV. **MAPS:** The series of maps listed below articulate proposed investments in both bus and rail throughout Orange County.

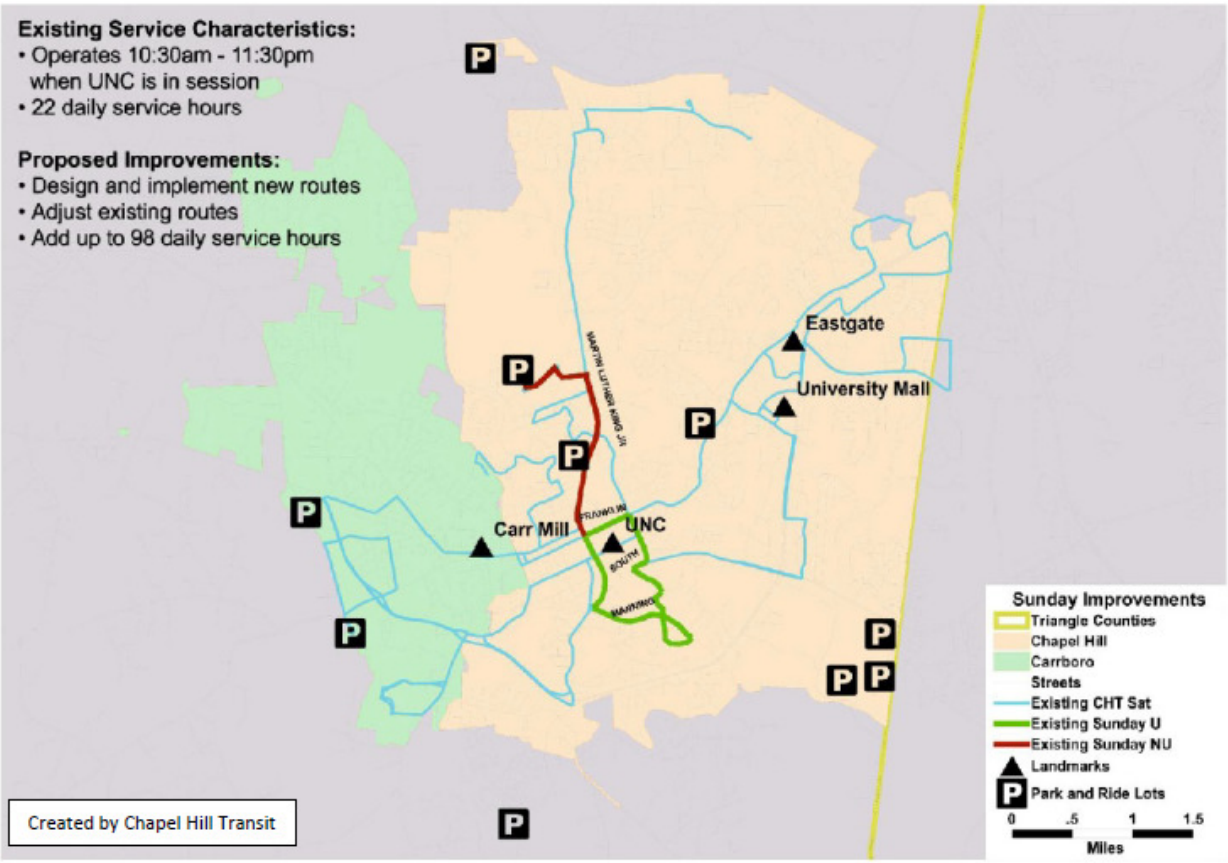
a. Chapel Hill Transit Weekday Service Improvements
b. Chapel Hill/Carrboro: Saturday Service Improvements
c. Chapel Hill/Carrboro: Sunday Service Improvements
d. Improved Bus Service in US 15/ 501 and NC 54 Corridors
e. Orange County Transit Plan: Proposed Regional Bus Service Improvements
f. Proposed Hillsborough and Rural Bus Service Improvements
g. Durham-Orange Light Rail Transit Project
h. Improved Bus service on MLK
i. Regional Integration of Orange, Durham, and Wake Transit Plans


Created by Chapel Hill Transit
Weekday Service Improvements
Martin Luther King Jr. Blvd.
Estes Dr.
Franklin St.
Eastgate
University Mall
Hillsborough Rd.
UNC
Raleigh Rd.
Carr Mill
Smith Level Rd.
40
15-501
54
N
W
E
S
• Improve evening service (A, CM, CW, D, F, G, HS, HU, J, N, NS, NU, S, U, V, T)
- Extend the hours
- Make the schedules more consistent
- Improve frequency
• Utilize a portion of the funds to sustain the financial stability of the system.
• Increase peak-hour service
- Add service frequency on routes that experience overloading during the rush hour
A Route
CM Route
CW Route
D Route
F Route
G Route
HS Route
HU Route
J Route
N Route
NS Route
NU Route
S Route
T Route
U Route
V Route
Weekday Route 2012
Park and Ride Lots
Carrboro Town Limits
Chapel Hill Town Limits

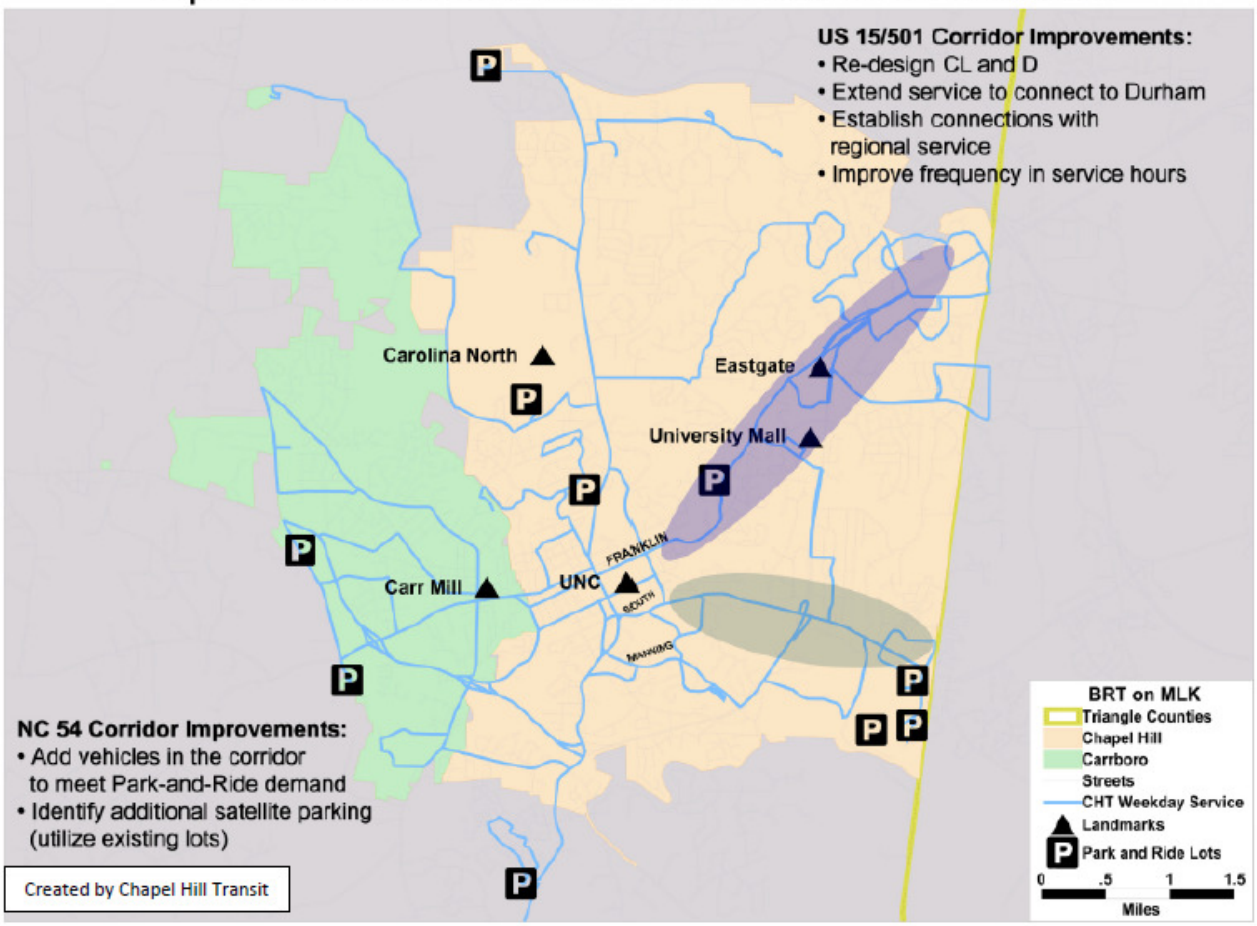
Chapel Hill/Carrboro: Saturday Service Improvements



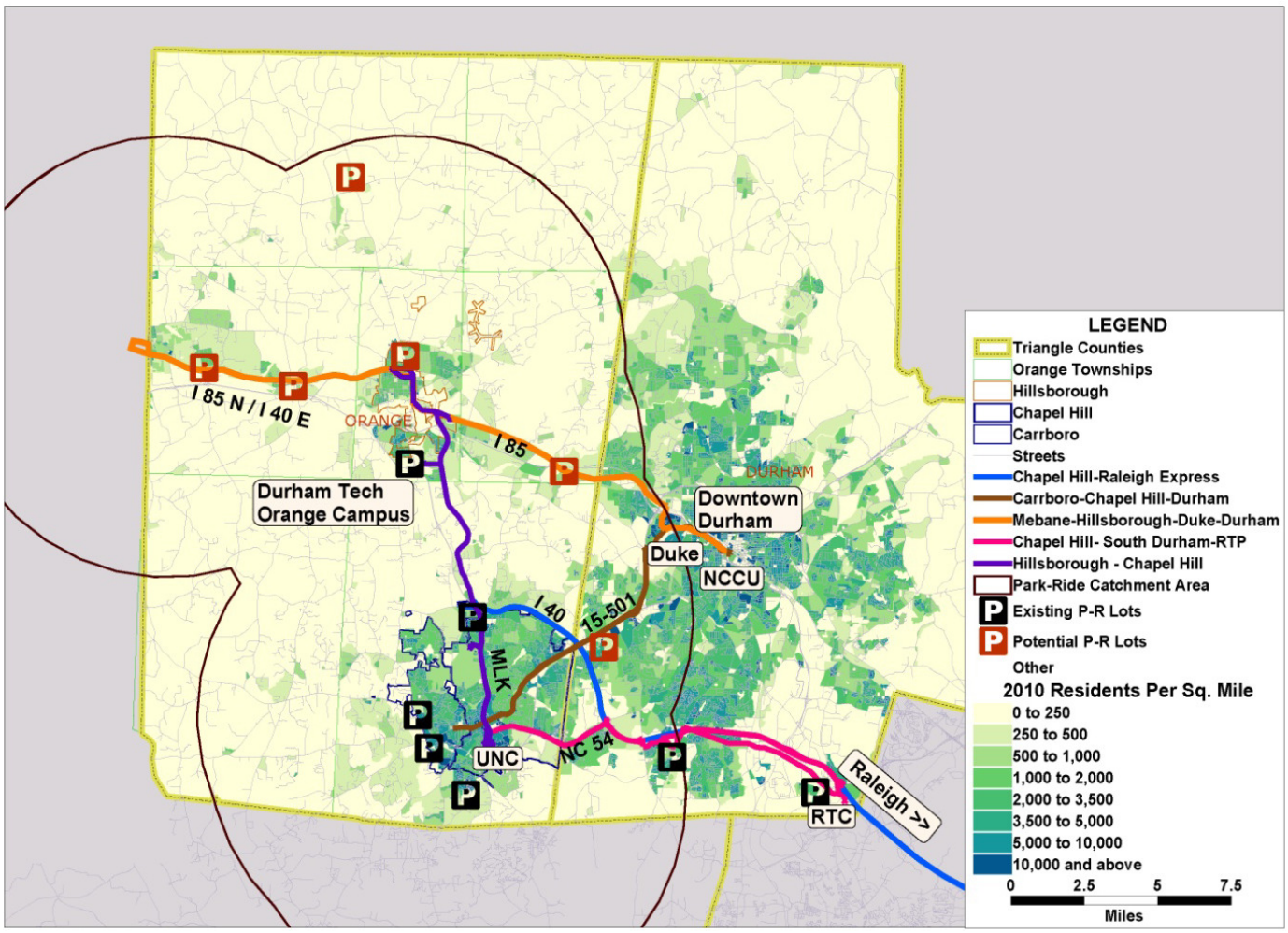
Chapel Hill/Carrboro: Sunday Service Improvements



Improved Bus Service in US 15/501 and NC 54 Corridors

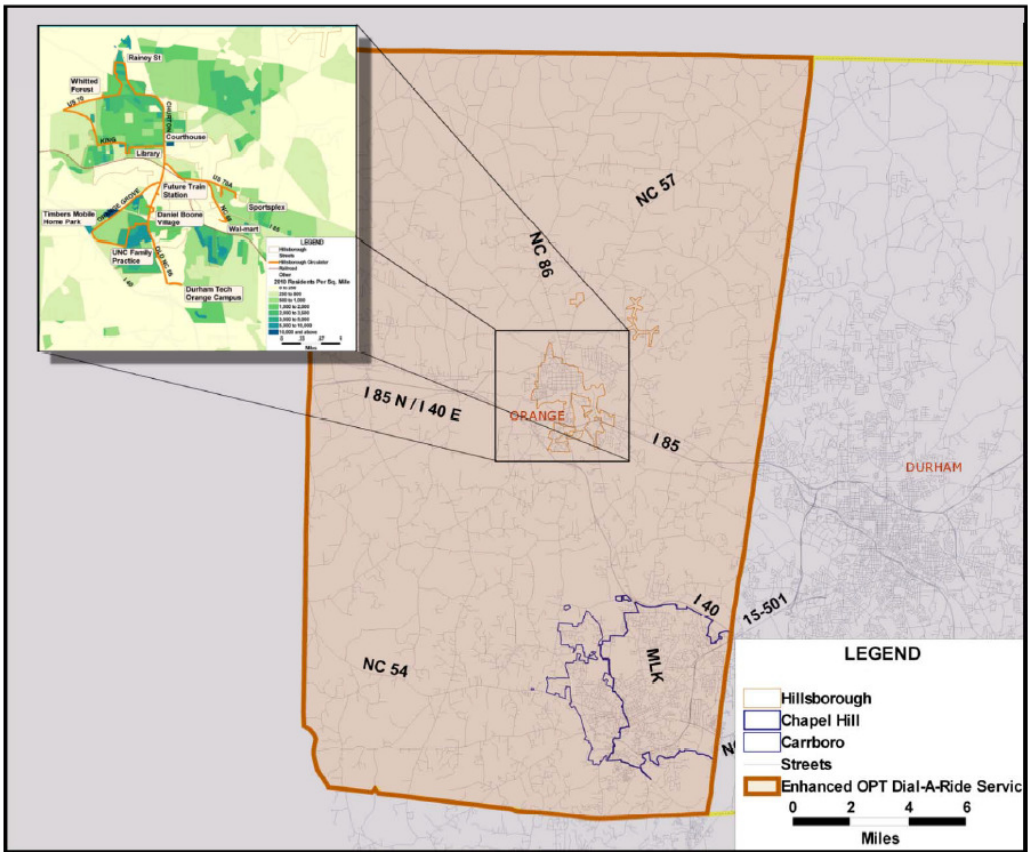


Orange County Transit Plan: Proposed Regional Bus Service Improvements



Created by Triangle Transit
April 23rd 2012

Orange County Transit Plan: Proposed Hillsborough and Rural Bus Service Improvements



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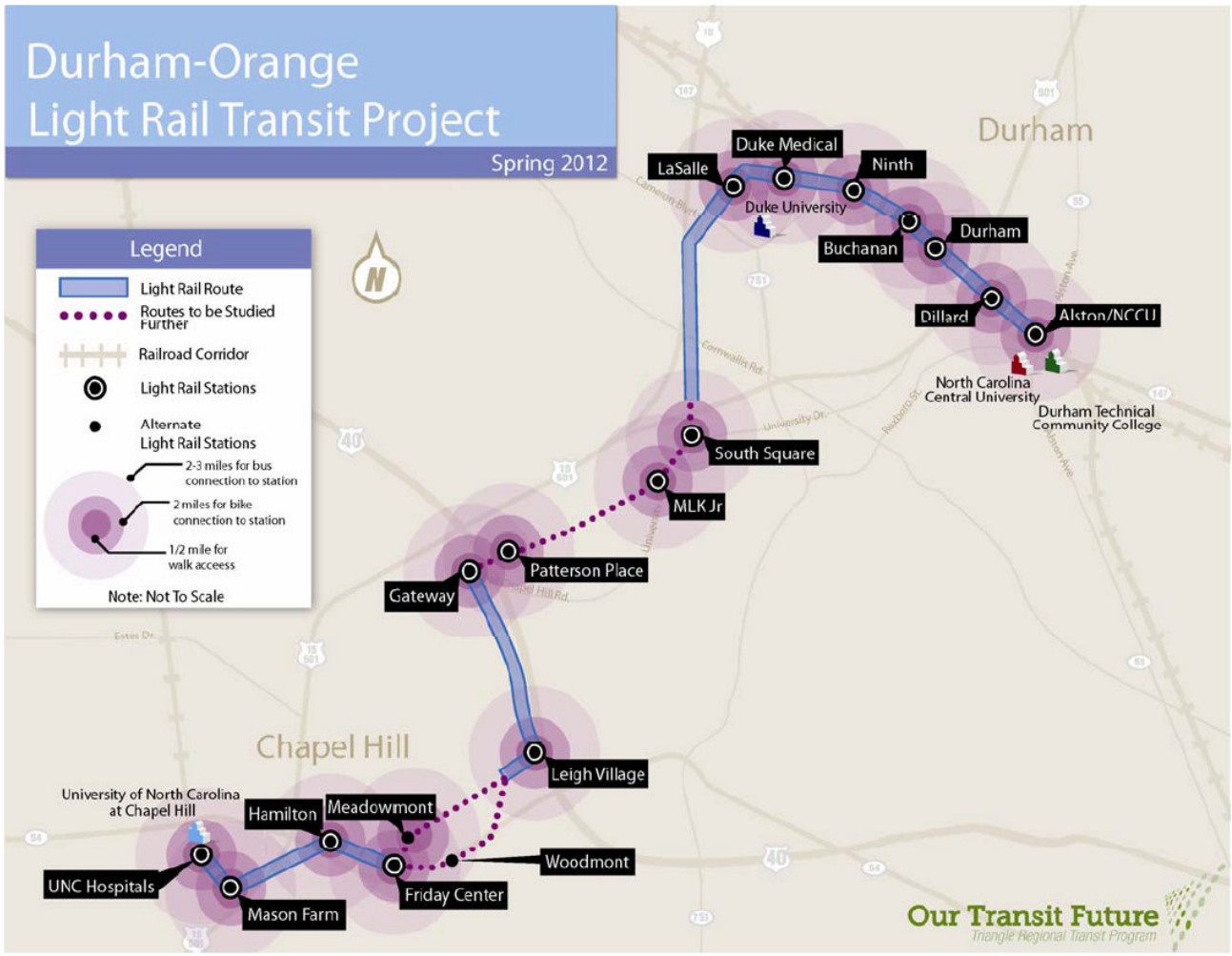
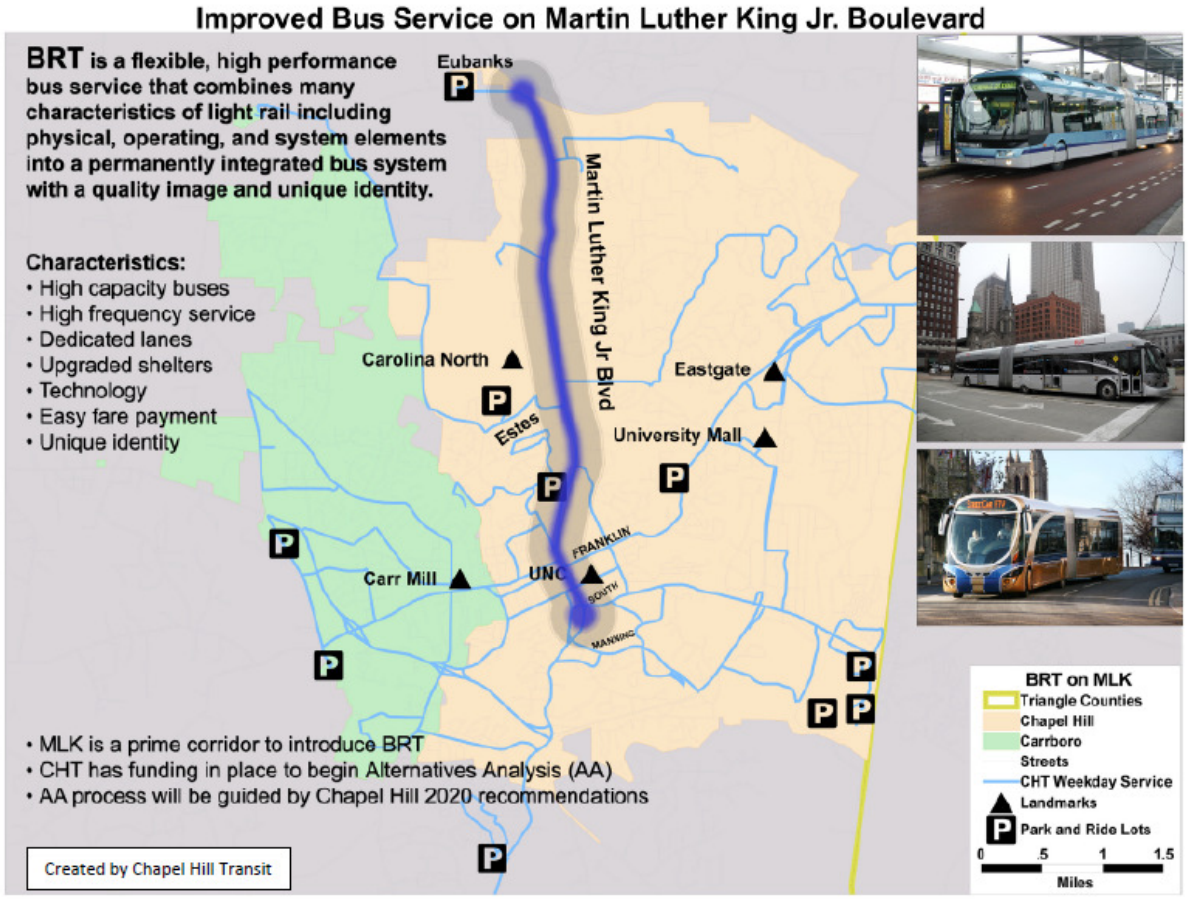

Durham-Orange
Light Rail Transit Project
Spring 2012
Legend
Light Rail Route
Routes to be Studied Further
Railroad Corridor
Light Rail Stations
Alternate Light Rail Stations
2-3 miles for bus connection to station
2 miles for bike connection to station
1/2 mile for walk access
Note: Not To Scale
Durham
Duke Medical
LaSalle
Ninth
Duke University
Buchanan
Durham
Dillard
Alston/NCCU
North Carolina Central University
Durham Technical Community College
South Square
MLK Jr
Patterson Place
Gateway
Chapel Hill
Leigh Village
University of North Carolina at Chapel Hill
Hamilton
Meadowmont
Woodmont
UNC Hospitals
Mason Farm
Friday Center
Our Transit Future
Triangle Regional Transit Program


Improved Bus Service on Martin Luther King Jr. Boulevard
BRT is a flexible, high performance bus service that combines many characteristics of light rail including physical, operating, and system elements into a permanently integrated bus system with a quality image and unique identity.
Characteristics:
• High capacity buses
• High frequency service
• Dedicated lanes
• Upgraded shelters
• Technology
• Easy fare payment
• Unique identity
Eubanks
Martin Luther King Jr Blvd
Carolina North
Eastgate
Estes
University Mall
FRANKLIN
Carr Mill
UNC
SOUTH
MANNING
• MLK is a prime corridor to introduce BRT
• CHT has funding in place to begin Alternatives Analysis (AA)
• AA process will be guided by Chapel Hill 2020 recommendations
Created by Chapel Hill Transit
BRT on MLK
Triangle Counties
Chapel Hill
Carrboro
Streets
CHT Weekday Service
Landmarks
Park and Ride Lots
0
.5
1
1.5
Miles

Regional Integration of
Orange, Durham, and Wake Transit Plans
Legend
Regional Bus Routing
Durham-Wake Commuter Rail
Durham-Orange Light Rail
Wake County Light Rail
Park-and-Ride Lot
Neighborhood Transit Center
Roxboro
Hillsborough
Durham
Chapel Hill
Wake Forest
Cary
Raleigh
Apex
Garner
Knightdale
Wendell
Zebulon
Clayton
Holly Springs
Fuquay-Varina
Created by Triangle Transit

V. ORANGE COUNTY REVENUES

A variety of revenue sources provide the funding for the Orange County Bus and Rail Investment Plan. Those revenues include:

- A new one-half-cent sales tax in Orange County
- A new $7 vehicle registration fee levied by Orange County
- An increase of $3 to the existing $5 vehicle registration fee currently levied by Triangle Transit in Orange County
- Revenue from Triangle Transit's rental car tax
- NC State Government contributions
- Federal Government contributions

In addition, local funding of current transit services will remain in place.

The initial proceeds for a FULL YEAR of each local revenue stream for Orange County in 2013 for transit are assumed to be:

- ½-cent sales tax: $5.0 million
- $7 vehicle registration fee: $788,000
- $3 vehicle registration fee increase: $338,000
- Rental car tax revenue: $582,000

Growth rates assumed for each revenue source:

- ½-cent sales tax:
  - Growth rate from 2011 through 2014: 1.0%
  - Growth rate from 2015 through 2035: 3.6%
- $7 vehicle registration fee: 2.0%
- $3 vehicle registration fee increase: 2.0%
- Rental car tax revenue: 4.0%

A total of $25 million would be borrowed over the life of the plan. This borrowing would cover for the large capital expenditures which occur for 3 to 4 years of construction of the light rail component of the plan. Any borrowing would be from capital markets through government bonds, would require approval by the NC Local Government Commission, and would have to meet debt to revenue ratios required by the capital markets for bond issuance.

Further details for each revenue source follow.

A. One-half cent sales tax in Orange County

A one half-cent sales tax in Orange County means that when individuals spend $10.00 on certain goods and services, an additional five cents ($0.05) is added to the transaction to support the development of the Bus and Rail Investment Plan. Purchases of food, gasoline, medicine, health care and housing are <u>excluded</u> from the tax.

A one half-cent sales tax in Orange County is estimated to generate $5.0 million in 2013 if active for the full year. Discussions with the NC Dept of Revenue indicate that in the first year

of the plan, the revenue streams may not be active until April 1st instead of January 1st. The figures in Appendix G: Revenue reflect the partial first-year levy of both a ½-cent sales tax and a $10 vehicle registration fee increase. Over the life of the plan to 2035, the sales tax is expected to generate approximately $163 million in Year-Of-Expenditure (YOE) dollars. This tax can only be levied subsequent to a referendum by the Orange Board of County Commissioners and approval by the voters.

Revenue from the ½-cent sales tax identified in the Bus and Rail Investment Plan for Orange County can be used for financing, constructing, operating and maintain local public transportation systems. The funds can be used to supplement but not supplant or replace existing funds or resources for public transit systems.

B. $7 Vehicle Registration Fee in Orange County

A seven dollar ($7) vehicle registration fee in Orange County means that when an individual registers a new vehicle or renews the registration for an existing vehicle in Orange County, an additional $7 per year is added to the cost above the other required registration fees for that vehicle.

The seven dollar fee in Orange County is expected to bring in $788,000 in 2013 if implemented for a full year. Discussions with the NC Dept of Revenue indicate that in the first year of the plan, the revenue streams may not be active until April 1st instead of January 1st. The figures in Appendix G: Revenue reflect the partial first-year levy of both a ½-cent sales tax and a $10 vehicle registration fee increase. Over the life of the plan to 2035, the seven dollar fee is expected to generate $22.5 million in Year-Of-Expenditure (YOE) dollars. The implementation agreement will articulate how this revenue can be utilized.

C. $3 Vehicle Registration Fee Increase for Triangle Transit in Orange County

A three dollar ($3) vehicle registration fee increase in Orange County means that when an individual registers a new vehicle or renews the registration for an existing vehicle in Orange County, an additional $3 per year is added to the cost above the other required registration fees for that vehicle. An existing $5 fee for vehicle registration supports activities of Triangle Transit, including bus operations and long-term planning. This fee would be increased to $8 when the $3 increase is implemented.

The three dollar ($3) fee in Orange County is projected to generate $338,000 in 2013 if implemented for a full year. Discussions with the NC Dept of Revenue indicate that in the first year of the plan, the revenue streams may not be active until April 1st instead of January 1st. The figures in Appendix G: Revenue reflect the partial first-year levy of both a ½-cent sales tax and a $10 vehicle registration fee increase. Over the life of the plan to 2035, the three dollar ($3) fee is expected to generate $9.7 million in Year-of-Expenditure (YOE) dollars. The implementation agreement will articulate how this revenue can be utilized.

D. Revenue from Triangle Transit's Rental Car Tax

Triangle Transit operations are partially funded by a five percent (5%) tax on car rentals in Wake, Durham, and Orange Counties. Under existing policy adopted by the TTA Board, 50% of the rental car tax revenues are dedicated to advancing long-range bus and rail transit.

Since a significant portion of all cars rented and driven in the three counties are rented at the RDU International Airport, it is difficult to determine which rentals are driven primarily in one county or another. Therefore, the 50% rental revenues dedicated to long-term transit were allocated by county according to the percentage of population in the Triangle Region, which is: Wake (68%); Durham (21.5%); Orange (10.5%).

The Triangle Transit rental car tax proceeds directed to project development in Orange County are estimated to be $582,000 in 2013. Over the life of the plan to 2035, the rental car tax is expected to generate $21.3 million in Year-of-Expenditure (YOE) dollars for Orange County.

E. NC State Government Funding

The plan includes a 25% capital cost contribution by the NC Department of Transportation (NCDOT) for both light rail and commuter rail projects in Orange County. This level of participation was established by the State in Charlotte's Lynx Blue Line light rail project in 2003. The plan assumes that NCDOT also pays for 10% of bus capital costs (replacement buses, new buses, park and ride lots, etc) consistent with its current practices. Over the life of the plan to 2035, the contributions of NCDOT are expected to total $130.6 million in Year-of-Expenditure (YOE) dollars in Orange County.

F. Federal Government Funding

The plan assumes that the Federal Government contributes 50% of the capital cost for the light rail project in Orange County. This was the federal level of participation in the Charlotte Lynx Blue Line light rail project and is consistent with federal funding outcomes for most rail projects in the Federal Transit Administration's New Starts program in recent years.

The plan assumes that the Federal Government also pays for 80% of bus capital costs, consistent with its current practices, and continues to provide operating appropriations consistent with present Federal Transit Administration operating grant formulas. Over the life of the plan to 2035, the contributions of the Federal Government are expected to total $248 million in Year-of-Expenditure (YOE) dollars in Orange County.

G. Transit Fares

The plan assumes fares for all operating agencies remain unchanged from the existing fare structures.

- Light Rail farebox recovery ratio: 20%
- Triangle Transit bus farebox recovery ratio: 15%
- Chapel Hill Transit bus farebox recovery ratio: 0%
- Orange Public Transportation bus farebox recovery ratio: 3.5%

H. FTA Formula Funds

The plan assumes that new bus services will receive partial operating and capital cost contributions through existing formula programs established by the Federal Transit Administration (FTA), and that transit agencies in Orange County will receive those contributions in accordance with historical patterns of funding that existing transit services have received. Over the life of the plan to 2035, FTA Formula funds are expected to total $70.9 million in Year-Of-Expenditure (YOE) dollars in Orange County.

I. Additional Revenue Sources

This draft Bus and Rail Investment Plan does not rely on additional municipal contributions, public or private third party contributions or value capture forms of revenue.

VI. ORANGE FINANCIAL PLAN DATA

The following is a list of the total spending for each technology and category identified in the Orange County Bus and Rail Investment Plan to 2035. All figures are in Year of Expenditure dollars (YOE) unless otherwise noted.

- Light Rail Capital: $418.3 million ($316.2 million in 2011 dollars)
- Light Rail Operations: $59.1 million
- Bus Capital:
  - MLK Bus Lanes - $24.5 million
  - Miscellaneous Bus Capital Projects - $6.7 million
  - Buses purchased - $17.6 million
- Bus Operations: $106.8 million
- Hillsborough Intercity Rail Station: $8.9 million ($8.0 million in 2011 dollars; Orange County will only be responsible for a 10% matching contribution to total cost)
- Amount of debt service payments made by Triangle Transit through 2035: $19.2 million

  Note Regarding Borrowing: Amount borrowed by Triangle Transit to execute the plan: $25 million (this number is larger than the line above because debt payments are over 30-year terms and continue past 2035)

Additional specific financial information on each of these plan elements can be found in the Appendices.

VII. AGREEMENTS

IMPLEMENTATION AGREEMENT: ANNUAL REVIEW AND CHANGES TO THE PLAN

The Bus and Rail Investment Plan in Orange County details the specific elements of local and regional bus service, and Light Rail service to be added in Orange County over a 23-year period. Because of the long time frame for implementation of the Plan and its major capital projects, over time there will be changes and revisions made to the Plan. As the statutory implementation agency, Triangle Transit will work with Orange County, the DCHC Metropolitan Planning Organization (MPO), and the towns of Chapel Hill, Carrboro,

Hillsborough, the University of North Carolina at Chapel Hill and Chapel Hill Transit, and the public transit provider in Orange County, to develop and execute an Implementation agreement which details the following aspects of implementation of the Plan:

(a) Annual review presentations of the activities and progress made in implementation of the Plan by Triangle Transit to the County, TTA Board and the MPO;
(b) The process for review and vote by the County, the MPO and Triangle Transit's Board of Trustees of any significant or substantial revisions to the Plan required by changes experienced in revenues received, capital costs, operating expenses, or other substantial issues affecting the Plan;
(c) A recognition and preservation of decision making responsibilities of the operating agencies;
(d) Responsibility of Triangle Transit for direct disbursement of funds from the revenues received per Section V (above) to the public agency responsible for implementing the bus services set forth in the Plan; and
(d) Other necessary provisions regarding implementation of this Plan as agreed to by the County, the MPO, and Triangle Transit.

COST SHARING AGREEMENT

The capital and operating costs for the 17.3-mile LRT line will be shared by Orange and Durham counties. Accordingly, a separate cost sharing agreement between Orange County, Durham County and Triangle Transit has been developed. The cost sharing agreement sets forth the respective shares of the capital and operating costs that will be paid by each county for this project that cross both county and municipal borders.

TAX LEVY AGREEMENT

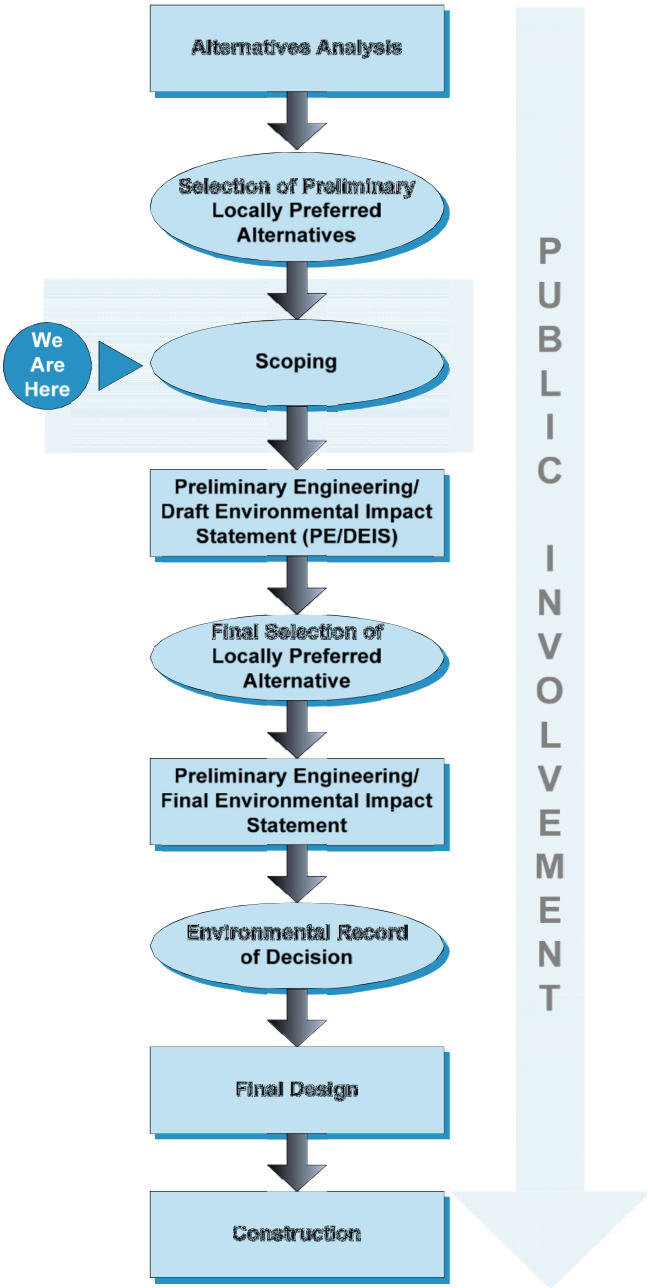
One additional agreement has been developed by Orange County and Triangle Transit relevant to the plan. In this tax levy agreement Triangle Transit agrees not to levy the half-cent transit sales tax for Orange County in the event of a successful referendum vote on the sales tax until after receiving a Resolution from the Orange County Board of County Commissioners requesting that the tax be levied.

VIII. NEW STARTS PROCESS

Federal New Starts Funding Process

It is anticipated that Federal funds assisting in the planning and implementation of the Durham-Orange Light Rail Transit Project would be secured through the Federal Transit Administration's (FTA) discretionary New Starts program.

New Starts is the federal government's primary financial resource for funding transit "guideway" capital investments. Projects seeking New Starts funding – like all federally-funded transportation investments in metropolitan areas – must emerge from a locally-driven, *multimodal* corridor planning process, as depicted graphically in this chart:



Through the jointly adopted 2035 Long Range Transportation plan by the Durham-Chapel Hill-Carrboro MPO (DCHC MPO) and the Capital Area MPO (CAMPO), transportation corridors in greatest need of more detailed planning and analysis were identified. The Alternatives Analysis (AA), completed in 2011, focused on a set of needs and alternative actions to address these needs, and generated information needed to select an option for further engineering and implementation. In February 2012, the DCHC MPO selected a 17.3-mile light rail corridor from East Durham to UNC Hospitals as the locally preferred alternative (LPA). Triangle Transit, as the local project sponsor, will submit to FTA the New Starts project justification

and local financial commitment and request FTA's approval to enter into the preliminary engineering (PE) phase of project development.

During the preliminary engineering phase of project development, local project sponsors refine the design of the proposal, taking into consideration all reasonable design alternatives. Preliminary engineering results in estimates of project costs, benefits, and impacts at a level of detail necessary to complete the federal environmental process.

Preliminary engineering for a New Starts project is considered complete when the FTA has issued a *Record of Decision* (ROD) as required by the National Environmental Policy Act (NEPA). Projects which complete preliminary engineering and whose sponsors are determined by the FTA to have the technical capability to advance further in the project development process must request FTA approval to enter final design and submit updated New Starts information for evaluation.

Final design is the last phase of project development, and includes right-of-way acquisition, utility relocation, and the preparation of final construction plans, detailed specifications, construction cost estimates, and bid documents.

The FTA typically considers a Full Funding Grant Agreement (FFGA) for a New Starts project during the final design phase of the New Starts project development process. A State FFGA will also be requested by the local project sponsor to supplement federal and local funding sources.

With all funding secured, construction on the project will begin.

IX. ALTERNATIVE PLAN

If it is determined that Federal or State funding for the proposed projects are not available, an alternative plan must be developed. Upon this determination, Triangle Transit will work in collaboration with the citizens, elected officials, and stakeholders from Orange County, Chapel Hill Transit, DCHC MPO and Durham County to identify next steps toward the development of a revised plan.

X. CLOSING SUMMARY

The Bus and Rail Investment Plan in Orange County is the result of years of collaborative work among Orange County elected officials and civic leaders, regional stakeholders, municipal and county staff and Triangle Transit. The plan consists of a balance of bus improvements and rail investment to help accommodate the population and employment growth that the region is expected to experience in the next 25 years.

The proposed plan addresses the ongoing need to provide more options to transit riders with improved and expanded bus and rail connections. Once implemented, the residents of Orange County will be able to have greater access to jobs, shopping, and activity centers such as downtown Chapel Hill and Carrboro, the University, or UNC Hospital.

Additionally, the plan will provide core infrastructure investment that will help support the goals and objectives of local land use plans in Orange County and its municipalities. In particular, as evidenced in communities across the country, investment in light rail has proven to be a great motivator for private companies to build transit-oriented development at station locations along the rail corridor. This kind of more intense development generally consists of a mixed-use, walkable environment that can provide a more sustainable alternative to the suburban growth pattern that exists today, while allowing more open space to be preserved.

All the elements listed in the Draft Bus and Rail Investment Plan of Orange County are fiscally constrained. At every turn, the Plan is conservative in revenue assumptions and incorporates contingencies for capital and operating expenditures.

The draft plan has been shared with the general public, Carrboro Board of Aldermen, Chapel Hill Town Council, the Hillsborough Town Commissioners, the DCHC MPO, the Burlington-Graham MPO and the Orange County Commission. The draft plan will be considered for approval by the DCHC MPO, the Burlington–Graham MPO, the Triangle Transit Board of Trustees, and the Orange County Board of Commissioners. The Orange County Board of Commissioners will determine if and when to set a referendum date. Once a referendum passes, work can begin on implementation of the Bus and Rail Investment Plan.

- *As directed by NCGS 105-510.6, Triangle Transit drafted and developed this Plan, working in collaboration with the citizens, elected officials, and stakeholders from Orange County, the DCHC MPO, and Chapel Hill Transit.*

Bus and Rail Plan In Orange County

Appendix A:
Master Assumption List

Assumptions in Orange County and Durham County Financial Plans for Bus and Rail Transit

September 26, 2012

ASSUMPTIONS	ORANGE	DURHAM
Sales Tax Growth Rate to 2015	1.00%	2.00%
Sales Tax Growth Rate 2016 and Beyond	3.60%	3.50%
Light Rail Capital Cost Responsibility (Percentage)	22.95%	77.05%
Light Rail Operating Cost Responsibility (Percentage)	23.95%	76.05%
Light Rail Capital Cost Share Based on Current Cost Estimates ($2011 millions)	$ 316.2	$ 1,061.8
Light Rail Operating Cost Share Based on Current Cost Estimates($2011 millions)	$ 3.46	$ 10.98
MLK Bus Lanes Capital Cost ($2011 millions)	$ 22.1	NA
MLK Bus Lanes Operating Cost* ($2011 millions)	$ -	NA
Hillsborough Intercity Train Station Capital Cost ($2011 millions)	$ 8.0	NA
Hillsborough Intercity Train Station Operations Cost **	Not part of plan	
Amount borrowed by Triangle Transit to execute the plan ($2011 millions)	$25	$165
Plan Minimum Cash Balance ($2011 millions)	$4.1	$12.9

OUTCOMES		
New Bus Hours in First Five Years of Plan	34,650	45,000
Total Cumulative New Bus Hours by End of Plan (Year 2035)	40,950	87,500
Opening Year for Hillsborough Intercity Train Station	2015	NA
Opening Year for MLK Bus Lanes	2019	NA
Opening Year for Light Rail	2026	2026
"Rail Dividend" Bus Hours that can be re-directed when Light Rail Opens	30,000-45,000	12,000-35,000
Plan Cash Balance in 2035 ($2035 millions)	$45	$89
Plan Cash Balance in 2035 ($2011 millions)	$23	$46

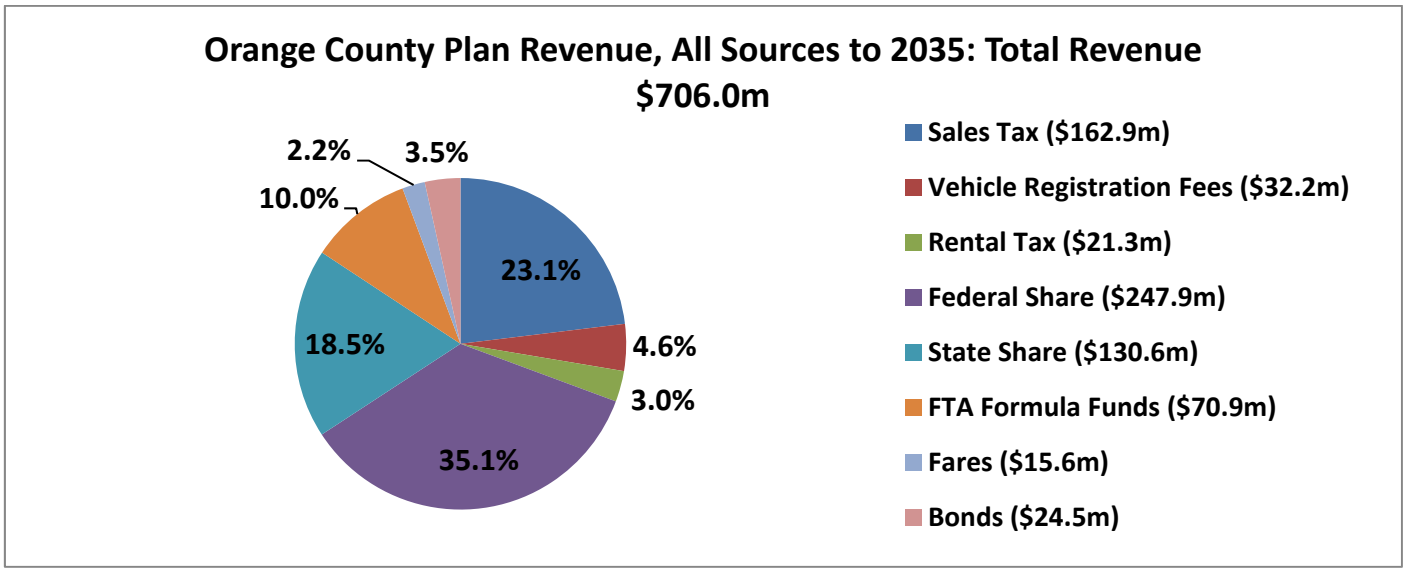
*MLK Bus Lanes have no operating costs because existing, already-paid-for bus services will be-re-organized to use the bus lanes

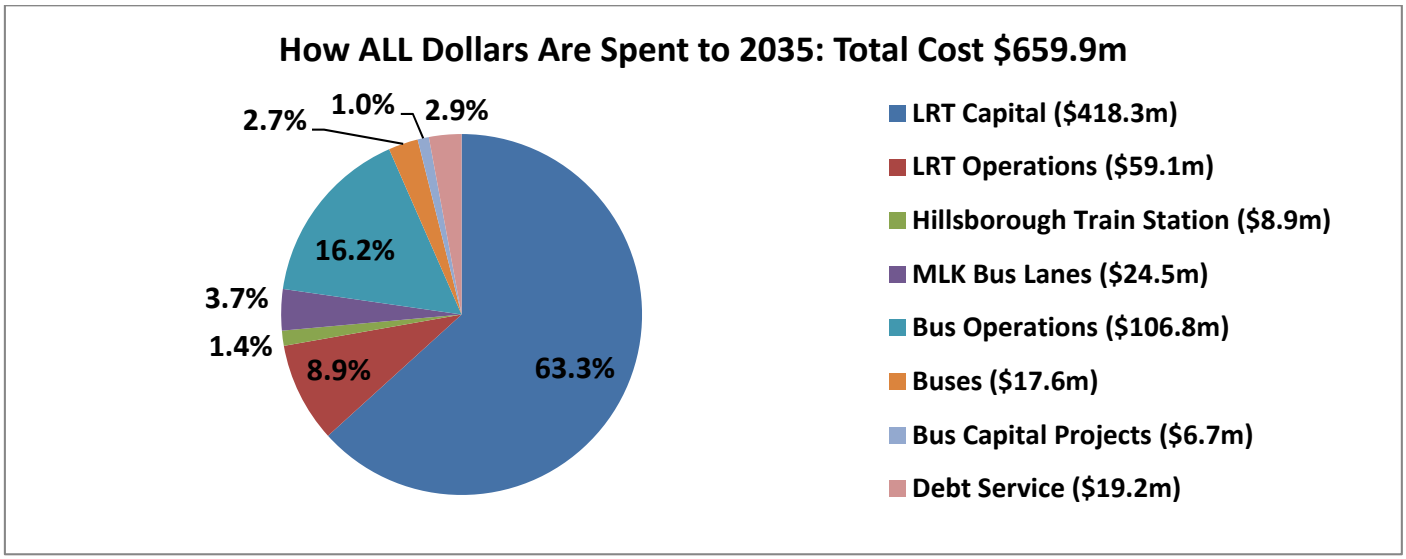
**Operations cost of Intercity Rail Station assumed to be covered in existing station plans by NCDOT Rail Division and Town of Hillsborough. Capital Cost contribution of the Orange County plan is 10% of total capital cost for Hillsborough train station.

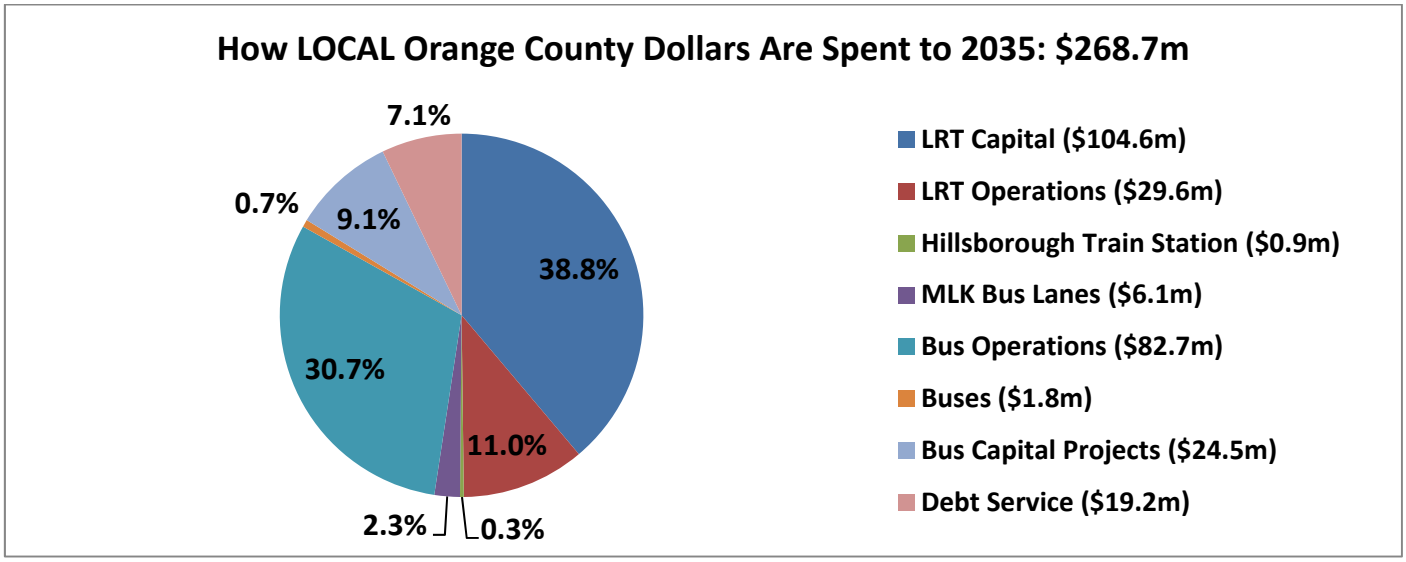
Light green indicates updated cell or figure since previous draft

TOTAL Plan Revenues and Costs to 2035, and LOCAL Costs to 2035:[79]

All Numbers Are in Year-Of-Expenditure (YOE) Dollars







Note: small differences and percentages not adding exactly to 100.0% may be due to rounding

Bus and Rail Plan In Orange County

Appendix B:
Proposed Bus Service Enhancements

ORANGE COUNTY BUS PLAN - FUNDED AND FUTURE COMPONENTS

REGIONAL SERVICES - FUNDED FIRST FIVE YEARS

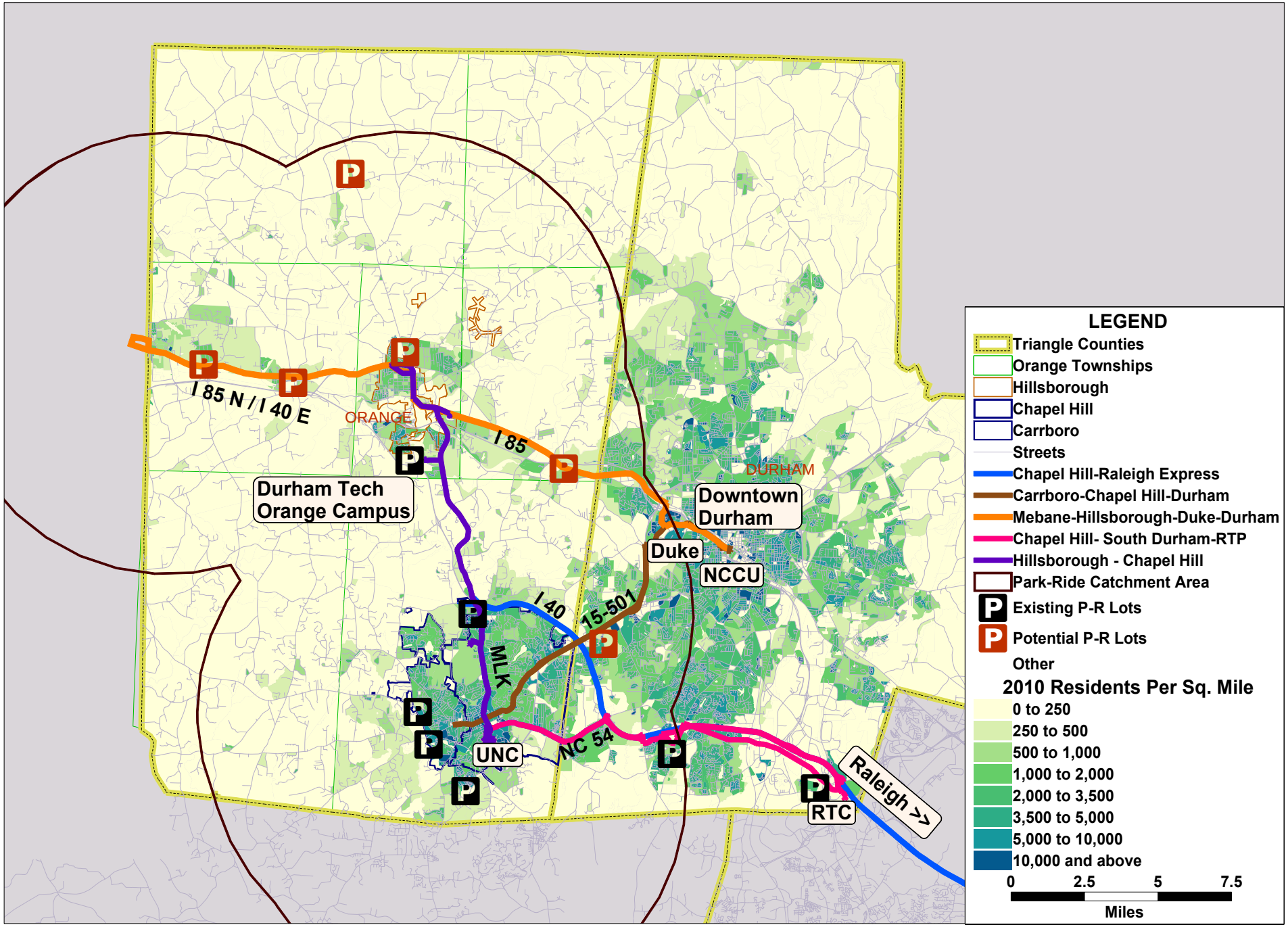
Service Type	PROJECTS	Enhanced or New	Cumulative New Service Hours	Service Description
Regional Exp	Carrboro-Chapel Hill-Durham Express (Route 405)	Enhanced	**1,506**	Increase peak-hour frequency of the express route between Durham and Chapel Hill to 15 minutes during the peak commute, directly serve Downtown Carrboro with rush hour service to Durham.
Regional Exp	Mebane-Hillsborough-Durham Express Introduce Service	New	**2,510**	Introduce a new express route serving Mebane, Hillsborough, and Durham.
Regional Exp	Carrboro-Chapel Hill-Durham Express (Route 405) - mid-day	Enhanced	**4,016**	Increase frequency of the express route between Durham and Chapel Hill or Carrboro to 30 minutes during the mid-day.
Regional Exp	Carrboro-Chapel Hill-Durham Express (Route 405) - Sundays	New	**4,640**	Introduce Sunday service on route between Durham and Chapel Hill or Carrboro.
Regional	Chapel Hill-Regional Transit Center via Southpoint (Route 800) - Sundays	New	**5,264**	Introduce new Sunday service to the existing TTA route 800.
Regional Exp	Carrboro-Chapel Hill-Durham Express (Route 405) - Saturday	Enhanced	**5,484**	Extend service between Durham and Chapel Hill or Carrboro to 11pm on Saturdays.
Regional	Chapel Hill-Regional Transit Center via Southpoint (Route 800) - Saturdays	Enhanced	**5,704**	Extend service between RTP and Chapel Hill (via Southpoint) to 11pm on Saturdays.
Regional	Route 800-SW Durham (Southpoint)-Chapel Hill peak	Enhanced	**7,210**	Phase 1 service improvement - increase peak hour frequency on the existing TTA Route 800. Currently the route operates at 30-minute frequency.
Regional Exp	Chapel Hill-Raleigh Express (Route CRX) - peak	Enhanced	**7,963**	Introduce mid-day service on the express route between Chapel Hill and Raleigh.
Regional	Hillsborough-Chapel Hill (Route 420) - peak: **IMPLEMENTED in 2012**	Enhanced	**7,963**	Increase frequency of the regional route between Hillsborough and Chapel Hill to 30 minutes during the peak commute.
Regional	Additional service Hours TBD	Enhanced	**8,200**	237 additional hours that may augment any of the services above

REGIONAL SERVICES - UNFUNDED, FUTURE PRIORITIES AFTER YEAR 2020

Service Type	PROJECTS	Enhanced or New	Cumulative New Service Hours	Service Description
Regional Exp	Mebane-Hillsborough-Durham Express Expansion	New	**9,204**	Increase the frequency on an express route serving Mebane, Hillsborough, and Durham to 30 minutes at peak.
Regional	Hillsborough-Chapel Hill (Route 420) - mid-day	Enhanced	**13,722**	Increase frequency of the regional route between Hillsborough and Chapel Hill to 30 minutes during the mid-day.
Regional Exp	White Cross to Carrboro to Chapel Hill Express	New	**15,228**	Phase I - Introduce a new express route serving Alamance County and Chapel Hill (via NC-54) at an hourly frequency.
Regional Exp	White Cross to Carrboro to Chapel Hill Express	New	**16,734**	Phase II - Introduce a new express route serving Alamance County and Chapel Hill (via NC-54) at a 30-minute frequency .
Regional Exp	Chapel Hill-Raleigh Express (Route CRX) - mid-day	Enhanced	**18,366**	Introduce mid-day service on the express route between Chapel Hill and Raleigh.
Regional	Chapel Hill-Regional Transit Center via Southpoint (Route 800) - mid-day	Enhanced	**19,997**	Increase frequency of the regional route between RTP and Chapel Hill (via Southpoint) to 30 minutes during the mid-day.
Regional	Route 800- RTC via SW Durham (Southpoint)-Chapel Hill peak	Enhanced	**20,813**	Phase 2 service improvement - increase frequency of the existing Route 800 between RTP and Chapel Hill (via Southpoint) to 15 minutes during the peak commute.
Regional	Chapel Hill-Regional Transit Center via Woodcroft (Route 805) - mid-day	Enhanced	**21,691**	Introduce added mid-day trips to regional route between Woodcroft and Chapel Hill.

Prepared by Triangle Transit
April 23, 2012

Orange County Transit Plan: Proposed Regional Bus Service Improvements



Created by Triangle Transit Staff
April 23, 2012

ORANGE COUNTY BUS PLAN - FUNDED AND FUTURE COMPONENTS

HILLSBOROUGH LOCAL AND RURAL ORANGE COUNTY SERVICES - FUNDED FIRST FIVE YEARS

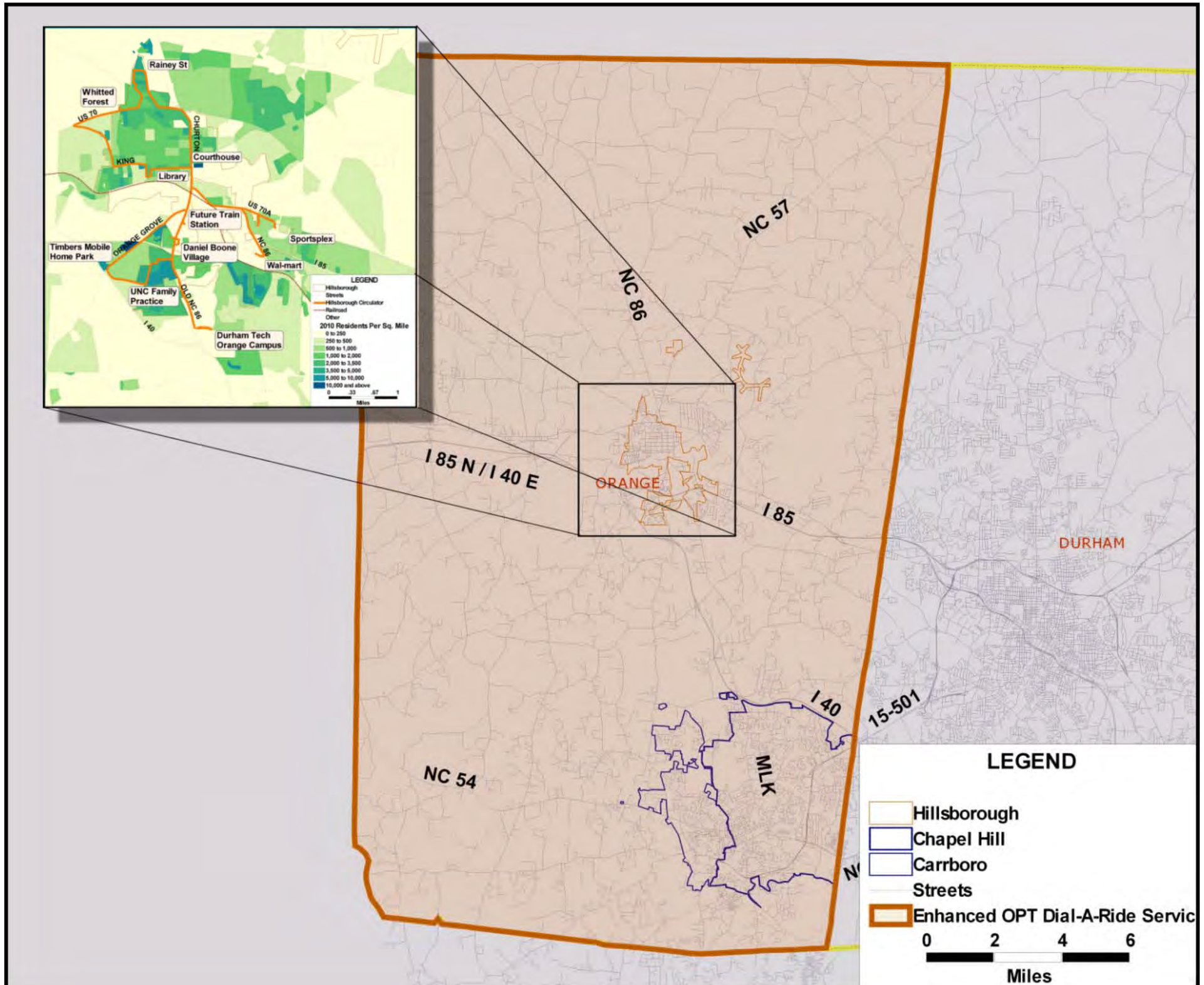
Service Type	PROJECTS	Enhanced or New	Cumulative New Service Hours	Service Description
Local	Hillsborough Circulator	Enhanced	**2,008**	Operate Hillsborough Circulator Mon-Fri, 8 hours per day
Local	Improve Service in Unincorporated Orange County	Enhanced	**4,200**	Improve capacity of demand response service to rural areas
Local	Hillsborough Circulator Phase 2	Enhanced	**4,702**	Add Saturday Service to Hillsborough Circulator
Local	Improve Service in Unincorporated Orange County	Enhanced	**6,887**	Further improve capacty of demand response service to rural areas

HILLSBOROUGH LOCAL AND RURAL ORANGE COUNTY SERVICES - UNFUNDED, FUTURE PRIORITIES AFTER YEAR 2020

NA - All identified needs funded in first five years.

Prepared by Triangle Transit
April 23, 2012

Orange County Transit Plan: Proposed Hillsborough and Rural Bus Service Improvements



ORANGE COUNTY PLAN - FUNDED AND FUTURE COMPONENTS

CHAPEL HILL TRANSIT BUS SERVICE OPTIONS

Service Type	Project	Enhanced or New	Cumulative New Service Hours
Local	Service Improvements Chapel Hill, Carrboro, UNC in the 15/501 corridor	Enhanced	7,279
Local	54 Corridor Improvements (Orange and Durham Counties	Enhanced	4,016
Local	Support existing services	Enhanced	6,000
Local	Chapel Hill - Carrboro -UNC Saturday Service	New	5,096
Sub-Total			**22,391**
Local	Chapel Hill - Carrboro -UNC Sunday Service	New	3,640
Local	Extend evening service in Chapel Hill Carrboro UNC	Enhanced	4,080
Regional	Pittsboro- Chapel Hill Express	Enhanced	816
Local	Improve peak hour frequency Chapel Hill Carrboro UNC	Enhanced	2,209
Total			**33,136**

This list of service priorities supplied by Chapel Hill Transit exceeds the 22, 332 bus hour budget currently expected to be available in the plan for Chapel Hill Transit. Roughly a third of the proposed service hours will not be funded in the plan. Chapel Hill Transit and its partners will make a final determination of service priorities based on extensive public involvement and analysis in order to fit within the approximately 22,000 hour limit called for in the financially constrained plan.

Bus Operations

Total Bus Operations and Maintenance Costs by Year

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Bus Hours	9,000	15,750	24,750	34,650	34,650	34,650	34,650	34,650	34,650	34,650	34,650	34,650
Cost ($YOE thousands)	$ 905	$ 1,608	$ 2,565	$ 3,702	$ 3,817	$ 3,935	$ 4,057	$ 4,183	$ 4,313	$ 4,447	$ 4,584	$ 4,727

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Bus Hours	34,650	34,650	34,650	34,650	34,650	34,650	34,650	34,650	34,650	34,650	40,950
Cost ($YOE thousands)	$ 4,873	$ 5,024	$ 5,180	$ 5,341	$ 5,506	$ 5,677	$ 5,853	$ 6,034	$ 6,221	$ 6,414	$ 7,815

Total Bus Operations $YOE Cost to Year 2035

$ 106,782,735

Bus Operations Costs assumed to be split according to following percentages:

Federal	8.9%
State	10.0%
Local	77.6%
Fares	3.5%

Bus and Rail Plan In Orange County

Appendix C:
Bus Capital Enhancements

Bus Capital and Vehicle (Bus) Purchases/Replacements

Total Bus Purchases (New and Replacement Buses)

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
New Buses Purchased	4	3	4	4	-	-	-	-	-	-	-	-
Replacement Buses Purchased												
Cost ($YOE thousands)	1,606	1,222	1,654	1,876	-	-	-	-	-	-	-	-

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
New Buses Purchased	-	-	-	-	-	-	-	-	-	-	3
Replacement Buses Purchased	4	3	4	4	-	-	-	-	-	-	-
Cost ($YOE thousands)	2,245	1,736	2,386	2,706	-	-	-	-	-	-	2,132

Total Bus Purchases $YOE Cost to Year 2035

$ 17,564,162

Total Bus Capital Project Spending (Amenities, Transit Centers, Park/Ride Lots, Sidewalks, etc)

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Cost ($YOE thousands)	656	2,664	3,379	-	-	-	-	-	-	-	-	-

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Cost ($YOE thousands)	-	-	-	-	-	-	-	-	-	-	-

Total Bus Capital Projects $YOE Cost to Year 2035

$ 6,699,000

Bus Purchases and Bus Capital projects assumed to be split according to current trend:

Federal	80%
State	10%
Local	10%

Bus and Rail Plan In Orange County

Appendix D:
Hillsborough Train Station Expenditures

Hillsborough Intercity Rail Station

Total Rail Station Construction Costs by Year

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Cost ($YOE thousands)	$ 875	$ 3,552	$ 4,506	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Cost ($YOE thousands)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Total Hillsborough Intercity Rail Station $YOE Cost to Year 2035

$ 8,932,229

Hillsborough Rail Station assumed to be split according to pattern for other NCDOT Rail Division-approved stations

Federal	80%
State	10%
Local	10%

NCDOT Rail Division has studied two possible station designs. The option in the plan includes a permanent station. A modular, temporary station can be built for less money, approximately $4 million in $2011 dollars. Examples of the type of station the $8.9 million YOE dollar investment projected above would build can be found in Cary and Kannapolis.

Bus and Rail Plan In Orange County

Appendix E:
MLK Bus Lanes
Expenditures

MLK Bus Lane Project

Total MLK Bus Lane Project Costs by Year

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Cost ($YOE thousands)	$ 694	$ 704	$ 4,007	$ 7,456	$ 7,892	$ 3,703	$ -	$ -	$ -	$ -	$ -	$ -

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Cost ($YOE thousands)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Total MLK Bus Lane $YOE Cost to Year 2035

$ 24,456,259

Project Costs are anticipated to follow the percentages below within the FTA Small Starts program

Federal	50%
State	25%
Local	25%

Bus and Rail Plan In Orange County

Appendix F:
Light Rail Expenditures

Durham-Orange Light Rail Expenditures: Capital & Operating to 2035

Total Light Rail Capital Spending

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Cost ($YOE thousands)	$ 3,258	$ 3,306	$ 5,034	$ 3,460	$ 3,567	$ 5,517	$ 16,757	$ 28,530	$ 31,211	$ 68,984	$ 120,898	$ 96,797

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Cost ($YOE thousands)	$ 31,009	-	-	-	-	-	-	-	-	-	-

Total Bus Purchases $YOE Cost to Year 2035

$ 418,327,293

Total Light Rail Operations Spending

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Cost ($YOE thousands)	-	-	-	-	-	-	-	-	-	-	-	-

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Cost ($YOE thousands)	-	$ 5,135	$ 5,294	$ 5,458	$ 5,627	$ 5,802	$ 5,982	$ 6,167	$ 6,358	$ 6,555	$ 6,759

Total Light Rail Operations $YOE Cost to Year 2035

$ 59,136,705

The capital cost of the Durham-Orange Light Rail project is anticipated to be split as follows:

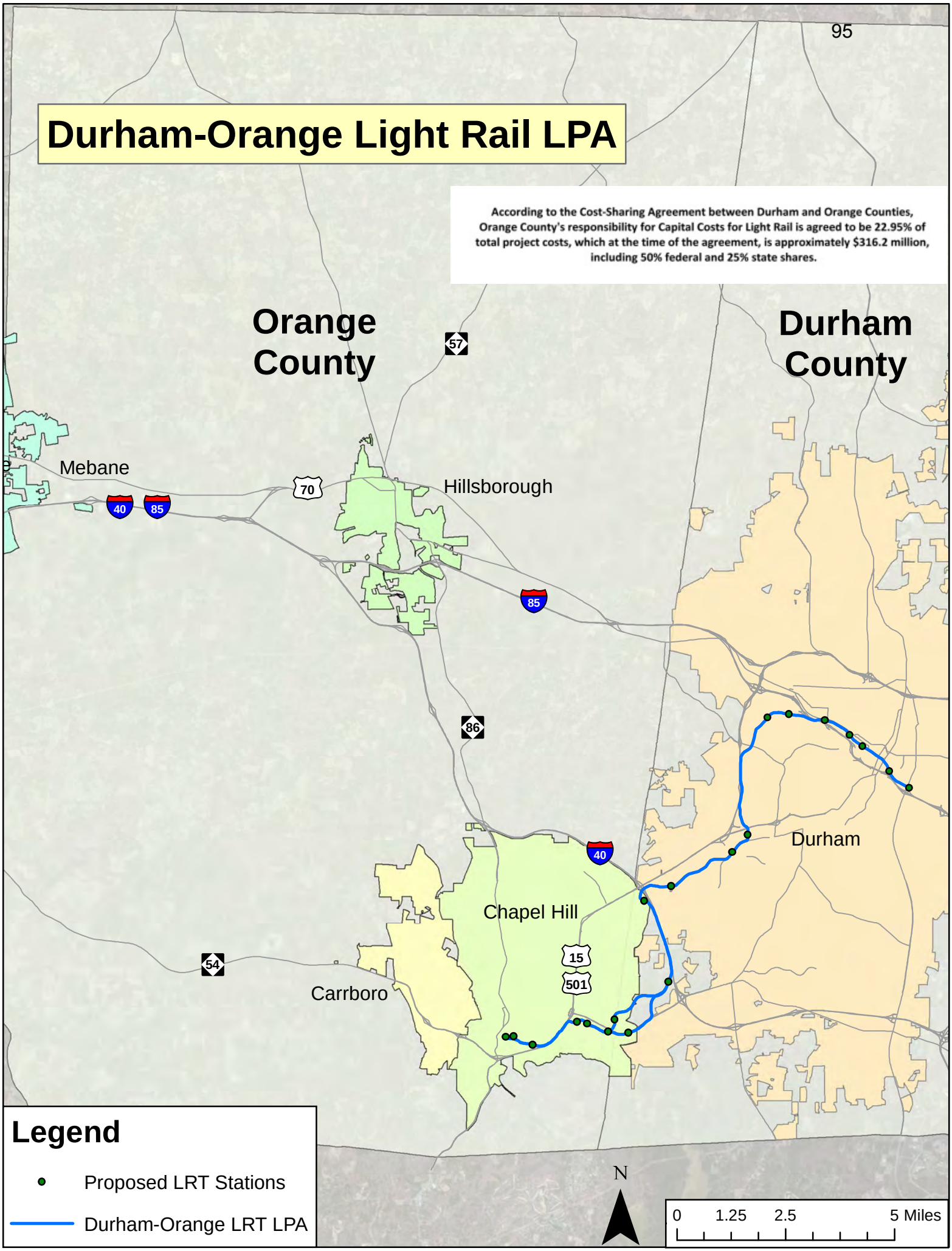
Federal	50%
State	25%
Local	25%

The operating cost of the Durham-Orange Light Rail project is anticipated to be split as follows:

Federal	20%
State	10%
Local	50%
Fares	20%

Durham-Orange Light Rail LPA

According to the Cost-Sharing Agreement between Durham and Orange Counties, Orange County's responsibility for Capital Costs for Light Rail is agreed to be 22.95% of total project costs, which at the time of the agreement, is approximately $316.2 million, including 50% federal and 25% state shares.



Bus and Rail Plan In Orange County

Appendix G:
Revenues by Year

Orange County Plan Revenues

Total Orange County Revenues by Year ($YOE millions)

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
1/2-Cent Sales Tax*	$ 3.9	$ 5.0	$ 5.0	$ 5.2	$ 5.4	$ 5.6	$ 5.8	$ 6.0	$ 6.2	$ 6.5	$ 6.7	$ 6.9
$7 Vehicle Registration Fee*	$ 0.6	$ 0.8	$ 0.8	$ 0.8	$ 0.9	$ 0.9	$ 0.9	$ 0.9	$ 0.9	$ 0.9	$ 1.0	$ 1.0
$3 Vehicle Registration Fee*	$ 0.3	$ 0.3	$ 0.4	$ 0.4	$ 0.4	$ 0.4	$ 0.4	$ 0.4	$ 0.4	$ 0.4	$ 0.4	$ 0.4
Car Rental Tax (existing)	$ 0.6	$ 0.6	$ 0.6	$ 0.7	$ 0.7	$ 0.7	$ 0.7	$ 0.8	$ 0.8	$ 0.8	$ 0.9	$ 0.9
FTA Formula Funds	$ 2.3	$ 2.4	$ 2.4	$ 2.5	$ 2.6	$ 2.6	$ 2.7	$ 2.8	$ 2.8	$ 2.9	$ 3.0	$ 3.0
Federal Projects Share	$ 4.5	$ 8.0	$ 12.2	$ 7.0	$ 5.7	$ 4.6	$ 8.4	$ 14.3	$ 15.6	$ 34.5	$ 60.4	$ 48.4
State Projects Share	$ 1.4	$ 1.9	$ 3.5	$ 3.3	$ 3.2	$ 2.7	$ 4.6	$ 7.6	$ 8.2	$ 17.7	$ 30.7	$ 24.7
Fares	$ 0.0	$ 0.1	$ 0.1	$ 0.1	$ 0.1	$ 0.1	$ 0.1	$ 0.1	$ 0.2	$ 0.2	$ 0.2	$ 0.2
Bond Proceeds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5.8	$ 17.6
Total Revenue By Year	**$ 14.4**	**$ 20.2**	**$ 26.2**	**$ 21.1**	**$ 20.2**	**$ 18.9**	**$ 24.9**	**$ 34.1**	**$ 36.5**	**$ 65.2**	**$ 110.4**	**$ 104.5**

Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
1/2-Cent Sales Tax	$ 7.2	$ 7.4	$ 7.7	$ 8.0	$ 8.3	$ 8.6	$ 8.9	$ 9.2	$ 9.5	$ 9.9	$ 10.2	$ 162.9
$7 Vehicle Registration Fee	$ 1.0	$ 1.0	$ 1.0	$ 1.1	$ 1.1	$ 1.1	$ 1.1	$ 1.1	$ 1.2	$ 1.2	$ 1.2	$ 22.5
$3 Vehicle Registration Fee	$ 0.4	$ 0.4	$ 0.4	$ 0.5	$ 0.5	$ 0.5	$ 0.5	$ 0.5	$ 0.5	$ 0.5	$ 0.5	$ 9.7
Car Rental Tax (existing)	$ 0.9	$ 1.0	$ 1.0	$ 1.0	$ 1.1	$ 1.1	$ 1.2	$ 1.2	$ 1.3	$ 1.3	$ 1.4	$ 21.3
FTA Formula Funds	$ 3.1	$ 3.2	$ 3.3	$ 3.4	$ 3.4	$ 3.5	$ 3.6	$ 3.7	$ 3.8	$ 3.9	$ 4.0	$ 70.9
Federal Projects Share	$ 17.3	$ 1.4	$ 1.9	$ 2.2	$ -	$ -	$ -	$ -	$ -	$ -	$ 1.7	$ 247.9
State Projects Share	$ 8.5	$ 1.2	$ 1.3	$ 1.4	$ 1.1	$ 1.1	$ 1.2	$ 1.2	$ 1.3	$ 1.3	$ 1.7	$ 130.6
Fares	$ 0.2	$ 1.2	$ 1.2	$ 1.3	$ 1.3	$ 1.4	$ 1.4	$ 1.4	$ 1.5	$ 1.5	$ 1.6	$ 15.6
Bond Proceeds	$ 1.2	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 24.5
Total Revenue By Year	**$ 41.2**	**$ 18.3**	**$ 19.4**	**$ 20.2**	**$ 18.3**	**$ 18.9**	**$ 19.5**	**$ 20.1**	**$ 20.7**	**$ 21.3**	**$ 24.1**	**$ 706.0**

Total Orange County Transit Plan $YOE Revenue to Year 2035

$ 706,000,000

*Revenue in first year is 75% of full value because revenue source is anticipated to be active on 4/1/2013, not 1/1/2013

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 11-a

SUBJECT: Appointments to the Orange County Criminal Justice Advisory Council

DEPARTMENT: Board of County Commissioners

ATTACHMENT(S):
Proposed Appointees of the Criminal Justice Advisory Council

INFORMATION CONTACT:
Caitlin Fenhagen, (919) 245-2303

PURPOSE: To consider making/confirming appointments to the Criminal Justice Advisory Council.

BACKGROUND: The Orange County Board of Commissioners created the Criminal Justice Advisory Council at its regular meeting on May 17, 2016. The Council will replace the short-term Jail Alternatives Work Group and will be a permanent body of appointed criminal justice, court, law enforcement and community leaders and stakeholders. The Council will coordinate, inform and enhance work in the criminal justice system and in the newly-created Orange County Criminal Justice Resource Office. Its formation is aligned with the best practices for the administration of an effective, innovative and equitable criminal justice system.

The charge for the Criminal Justice Advisory Council is as follows:

- To create systematic responses to specific problems
- To reduce the duplication of efforts or conflicting efforts
- To inform and improve the allocation of limited resources
- To increase the communication, cooperation and coordination between stakeholders
- To ensure the sharing of information and data between stakeholders
- To improve the quality of services and programs by implementing best practices
- To enhance accountability and transparency

FINANCIAL IMPACT: NONE

SOCIAL JUSTICE IMPACT: The following Social Justice Goals are applicable to this item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
  The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.
- **GOAL: CREATE A SAFE COMMUNITY**
  The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

RECOMMENDATION(S): The Manager recommends for the Board to make/confirm appointments to the Criminal Justice Advisory Council.

Proposed Appointees of the Criminal Justice Advisory Council

Position Number	Special Representation	Appointee/Designee
1	Senior Resident Superior Court Judge or Designee (1)	Judge Carl Fox and/or Judge Alan Baddour
2	Chief District Court Judge or Designee (1)	Judge Joseph M. Buckner or Designee Pamela Weiden
3	District Attorney or Designee (1)	James “Jim” Woodall
4	Public Defender or Designee (1)	James E. Williams, Jr.
5	Clerk of Court or Designee (1)	James Stanford
6	Orange County Sheriff or Designee (1)	Sheriff Charles Blackwood
7	Chapel Hill Police Chief (1)	Chief Chris Blue
8	Carrboro Police Chief	Chief Walter Horton or Designee: Captain Chris Atack
9	Hillsborough Police Chief	Chief Duane Hampton
10	Chief Magistrate or Designee (1)	Tony Oakley
11	Department of Social Services Director (1)	Nancy Coston
12	Health Department Director (1)	Dr. Colleen Bridger
13	Mental Health representative (1)	Cardinal Innovations/OPC Executive Director Debra Farrington
14	Child Support Services Director (1)	Janet Sparks
15	Faith Community representative (1)	Orange County Correctional Institution Chaplain Jerry L. Love
16	Probation and Parole Chief	Aries E. Cox
17	Substance Abuse Provider (1)	Freedom House Counselor Troy Manns
18	Re-Entry Advocate and/or Individual Formerly Involved in the Criminal Justice System (1)	Clean Slate Project Attorney (SCSJ) Bethan Eynon
19	Juvenile Justice Chief Court Counselor	Peggy Hamlett
20	OCS Representative (1)	Orange High Assistant Principal Will Okun
21	CHCCS Representative (1)	CHCCS Board Member Joal Broun
22/23	County Commissioners (2)	Commissioner Jacobs
		Commissioner Pelissier
24	Mebane City Police Chief	Chief Terrance Caldwell

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda Item No. 11-b

SUBJECT: Adult Care Home Community Advisory Committee – Appointments

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):
Membership Roster
Recommendations
Applications for Persons Recommended
Attendance Records
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Donna Baker, Clerk to the Board
919-245-2130

PURPOSE: To consider making appointments to the Adult Care Home Community Advisory Committee.

BACKGROUND: The following information is for Board consideration:

- Appointment to a one (1) year training term (Position #1) "At-Large" representative for Christine Cresha Cianciolo expiring 06/21/2017.
- Appointment to a second full term (Position #3) "At-Large" representative for Deborah Rider expiring 06/30/2019.
- Appointment to a second full term (Position #10) "At-Large" representative for Dr. Beverly Foster expiring 06/30/2019.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
1	Christine Cresha Cianciolo	One Year Training Term At-Large	06/21/2017
3	Deborah Rider	At-Large	06/30/2019
10	Dr. Beverly Foster	At-Large	06/30/2019

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

*** All positions require a one year training period from date of appointment.**

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments to the Adult Care Home Community Advisory Committee.

Board and Commission Members

And Vacant Positions

Adult Care Home Community Advisory Committee

Meeting Times: 3:30 pm - 5:00 pm Bi-monthly
Terms: 3
Contact Person: Carmelita Karhoff
Meeting Place:
Positions: 12
Length: 2 years
Contact Phone: 919-558-2714

Description: Members are appointed by the Board of Commissioners to at-large positions. There is an initial one-year training term with subsequent eligibility for three additional two-year terms. This committee works to maintain the intent of the Adult Care Home Residents' Bill of Rights for those residing in licensed adult care homes. The members of this committee also promote community involvement and cooperation with these homes to ensure quality care for the elderly and disabled adults.

1	VACANT	Day Phone:		Sex:		First Appointed:	
		Evening Phone:		Race:		Current Appointment:	
		FAX:		Township:		Expiration:	03/31/2017
		E-mail:		Resid/Spec Req:	At-Large	Number of Terms:	
				Special Repr:			
2	Mr. Daniel Hatley	Day Phone:	919-200-0822	Sex:	Male	First Appointed:	08/17/2010
		Evening Phone:	309-252-1169	Race:	Caucasian	Current Appointment:	10/06/2015
	1308 Leclair St.	FAX:	888-514-4878	Township:	Chapel Hill	Expiration:	10/31/2017
	Chapel Hill NC 27517	E-mail:	dan@hatleylawoffice.com	Resid/Spec Req:	At-Large	Number of Terms:	3
				Special Repr:	DD/MR		
3	Deborah Rider	Day Phone:	919-818-6489	Sex:	Female	First Appointed:	06/19/2012
		Evening Phone:	919-732-9476	Race:	Caucasian	Current Appointment:	09/17/2013
	2314 Red Oak CT.	FAX:		Township:	Hillsborough	Expiration:	06/30/2016
	Hillsborough NC 27278	E-mail:	drider1736@gmail.com	Resid/Spec Req:	At-Large	Number of Terms:	1
				Special Repr:			
4	Mr. Max Mason	Day Phone:	919-649-7937	Sex:	Male	First Appointed:	06/07/2011
	Chair	Evening Phone:		Race:	Caucasian	Current Appointment:	10/06/2015
	821 Tinkerbell Rd.	FAX:		Township:	Chapel Hill	Expiration:	06/30/2017
	Chapel Hill NC 27517	E-mail:	maxomason@yahoo.com	Resid/Spec Req:	At-Large	Number of Terms:	2
				Special Repr:			
5	Dr. Anthony John Vogt	Day Phone:	919-929-8646	Sex:	Male	First Appointed:	10/16/2012
		Evening Phone:	919-929-8646	Race:	Caucasian	Current Appointment:	10/06/2015
	713 W. Barbee Chapel Road	FAX:		Township:	Chapel Hill	Expiration:	10/31/2017
	Chapel Hill NC 27517	E-mail:	ajvogt@earthlink.net	Resid/Spec Req:	At-Large	Number of Terms:	2
				Special Repr:			

Board and Commission Members

And Vacant Positions

Adult Care Home Community Advisory Committee

Meeting Times: 3:30 pm - 5:00 pm Bi-monthly | Terms: 3 | Contact Person: Carmelita Karhoff

Meeting Place: | Positions: 12 | Length: 2 years | Contact Phone: 919-558-2714

Description: Members are appointed by the Board of Commissioners to at-large positions. There is an initial one-year training term with subsequent eligibility for three additional two-year terms. This committee works to maintain the intent of the Adult Care Home Residents' Bill of Rights for those residing in licensed adult care homes. The members of this committee also promote community involvement and cooperation with these homes to ensure quality care for the elderly and disabled adults.

6	Mrs Suzanne Haff 107 Hunter Hill Road Chapel Hill NC 27516	Day Phone: 919-933-9329 Evening Phone: 919-933-9329 FAX: E-mail: suzhaff@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 12/09/2014 Current Appointment: 12/15/2015 Expiration: 10/31/2017 Number of Terms: 1		
7	A Yvonne Mendenhall 304 W Barbee Chapel Rd Chapel Hill NC 27517	Day Phone: 919-968-7874 Evening Phone: 919-968-7874 FAX: E-mail: menholiday@aol.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 12/09/2014 Current Appointment: 12/15/2015 Expiration: 10/31/2017 Number of Terms: 1		
8	Mrs. Gloria Brown MSW 2200 Old Forest Drive Hillsborough NC 27278	Day Phone: 919 537-7485 Evening Phone: 919 245-1025 FAX: E-mail: browng@piedmonthealth.org	Sex: Female Race: African American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 12/15/2015 Current Appointment: 12/15/2015 Expiration: 12/15/2016 Number of Terms:		
9	Mr William Lang Training 106 Hayes Street Hillsborough NC 27278	Day Phone: 2022151131 Evening Phone: 2022151131 FAX: E-mail: wglang1954@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/21/2016 Current Appointment: 01/21/2016 Expiration: 01/21/2017 Number of Terms:		
10	Dr. Beverly Foster 2454 Springview Trail Chapel Hill NC 27514	Day Phone: 919 966-4995 Evening Phone: 919 967-2930 FAX: 919 843-6212 E-mail: Bev_Foster@unc.edu	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/18/2013 Current Appointment: 06/17/2014 Expiration: 06/30/2016 Number of Terms: 1		

Board and Commission Members

And Vacant Positions

Adult Care Home Community Advisory Committee

Meeting Times: 3:30 pm - 5:00 pm Bi-monthly
Terms: 3
Contact Person: Carmelita Karhoff
Meeting Place:
Positions: 12
Length: 2 years
Contact Phone: 919-558-2714

Description: Members are appointed by the Board of Commissioners to at-large positions. There is an initial one-year training term with subsequent eligibility for three additional two-year terms. This committee works to maintain the intent of the Adult Care Home Residents' Bill of Rights for those residing in licensed adult care homes. The members of this committee also promote community involvement and cooperation with these homes to ensure quality care for the elderly and disabled adults.

11 Mr James Bartow

118 Collums Rd
Chapel Hill NC 27514

Day Phone: 919 932-2682
Evening Phone: 919 932-2682
FAX:
E-mail: jmsbartow@gmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 02/18/2014
Current Appointment: 10/21/2014
Expiration: 10/31/2017
Number of Terms: 1

12 Deborah Stewart

1405 Buckhorn Rd.
Mebane NC 27302

Day Phone: 919-210-4857
Evening Phone: 919-210-4857
FAX:
E-mail: deb.k.stewart@gmail.com

Sex: Female
Race: Caucasian
Township: Cheeks
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 12/09/2014
Current Appointment: 12/09/2014
Expiration: 10/30/2017
Number of Terms:

From: Max Mason
To: Thom Freeman; Donna Baker; Carmelita Karhoff; Mary Fraser
Subject: Adult Care Home Community Advisory Committee Appointment
Date: Friday, May 20, 2016 3:18:39 PM

Mr. Freeman, Ms. Baker,

Good afternoon. I hope you are both well. I am the chairman of the Orange County Adult Care Home Community Advisory Committee. We have one vacancy currently, and another likely to occur in the very near future. Conveniently, we have two applicants with whom I've spoken and am very confident they would fit excellently on the committee. Yesterday at our regular business meeting we discussed whether we could request that the Commissioners appoint at least one of the candidates to our committee as soon as possible. To that end, I would request that Ms. Christine (Cresha) Cianciolo be appointed at the Commissioners' earliest convenience. I have spoken with Ms. Cianciolo today and confirmed that she is still very interested in serving. The other applicant, Ms. Katy Stewart, I am not as certain about, but since we do not have an official vacancy yet, I think that appointment is less urgent. Thank you for letting me know what options we have in this regard.

Take care,

Max

From: Carmelita Karhoff
To: Thom Freeman
Cc: Max Mason
Subject: Adult Care Home Community Advisory Committee (ACHCAC) Recommendations for Reappointment
Date: Thursday, June 09, 2016 5:07:16 PM
Attachments: Copy of Adult Care Home Community Advisory Committee Attendance Rider and Foster.xlsx
Importance: High

Good afternoon, Thom –
It is with pleasure that we are recommending the re-appointments of both Deborah Rider and
Beverly Foster to the Orange County Adult Care Home Community Advisory Committee.
A review of the ACH CAC meeting minutes showed both members to have met their requirements of
adult care homes visitations and committee meeting attendance and participation in their advocacy
roles..
Their meeting attendance record is attached.
Thank you; please let me know if you have any questions or need additional information.
All the best,
Carmelita

Carmelita Karhoff, MSHA
Regional Long Term Care Ombudsman
Triangle J Council of Governments, Area Agency on Aging
4307 Emperor Blvd., Suite 110, Durham, NC 27703
(O) 919-558-2714 (fax)919-998-8101
ckarhoff@tjcog.org/ www.tjcog.org/ www.tjaaa.org-
From:

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mrs Cresha (Christine) Cianciolo
Name Called:
Home Address: 7704 Amesbury Drive
Chapel Hill NC 27514
Phone (Day): 919-489-8539
Phone (Evening): 919-489-8539
Phone (Cell): 919-260-0353
Email: c.a.cianciolo@gmail.com

Place of Employment: Retired
Job Title: Volunteer
Year of OC Residence: 1989
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Board of Directors Community Home Trust
Board of Directors Friends of the Chapel Hill Public Library
Co-manager Friends Book Store (Chapel Hill Public Library)
Volunteer Duke HomeCare and Hospice
Volunteer Music and Memory Program at Carol Woods
Member Henry Clark Society Habitat of Humanity

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

As a Registered Nurse, I was privileged to serve in several arenas. The first decade of my career was in Critical Care, working in the Emergency Room, Surgical Intensive Care and Coronary Care units. I later became a Study Coordinator recruiting patients for research studies at large University Medical Centers. The remaining two decades were spent as a Clinical Trials Coordinator, training and monitoring physicians and nurses conducting clinical trials to ensure they were complying with the CFR (Code of Federal Regulations, specifically 21CRF50). These provisions provide for the protection of human rights in subjects participating in research studies. It is clear to me that these guidelines can apply to any human in a vulnerable position. Although this work was demanding and challenging, it has enhanced my ethical standards, of which I am proud. It has also required me to be organized and detailed.
After retiring three years ago, I have volunteered with Duke HomeCare and Hospice to provide support and comfort to those at the end of life and their families. This effort has provided me access to several extended care facilities in the area, observing firsthand the treatment and management of the residents (good and bad).
I am also involved with the Music and Memory program at Carol Woods. There I partner with

elders suffering with either physical or cognitive challenges to develop a music playlist to meet their individual tastes. This effort has provided me the satisfaction of witnessing the healing powers of music. The adventure of providing a personalized music playlist for patients with limitations is both challenging and humbling.
I have been on the Board of the Community Home Trust since 2010. This has allowed me to further my desire to ensure that affordable housing is available for those who serve our community (teachers, UNC housekeepers, policemen, firemen) as well as single parents or the elderly. I am also on the Board of the Friends of the Chapel Hill Public Library (and co-manage the Friends Book Store), where I help to raise funds that support the library in providing programs for both adults and children. I am dedicated to both these Boards and enjoy being part of teams, working together to further our missions.

Reasons for wanting to serve on this board:

I would be interested in serving on this board as I am passionate about the welfare and needs of the elderly. As a nurse, I have seen the need for patient advocates to guide and educate the patient in their course of treatment and care. I have seen weekly changes in clients in extended care facilities that often go â€˜unseenâ€™ by staff who see and attend to them daily. Often, there is no interested family member available to assist in making life changing decisions or in determining if a resident s needs are being met. I feel that with my background, I am able to assess and plan for a population that is often â€˜under-servedâ€™. I would be honored to be considered for this role.

Conflict of Interest:
I am married to a Chapel Hill government official.

Supplemental Questions:

Other Comments:

This application was current on: 1/18/2016 4:16:04 PM **Date Printed:** 1/19/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Deborah Rider
Name Called:	
Home Address:	2314 Red Oak CT. Hillsborough NC 27278
Phone (Day):	919-818-6489
Phone (Evening):	919-732-9476
Phone (Cell):	
Email:	drider1736@gmail.com
Place of Employment:	Affordable Family Care
Job Title:	Care Giver
Year of OC Residence:	2005
Township of Residence:	Hillsborough
Zone of Residence:	Hillsborough Town Limits
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: 30+ years with the state of Maryland from social services to policy analyzing, I did it all.

Volunteer Experience: I have volunteered at various k-12 school functions for my daughter. Avid animal lover. Cared for my parents until their deaths in 2000 and 2011.

Education: Dundalk High School 1967-1970 High School Diploma; University of Maryland Baltimore County 1970-1974 Bachelors in Social Work/Sociology; University of Maryland School of Social Work 1981-1983 Masters in Social Work and Community Planning

Other Comments:

STAFF COMMENTS: Applied 04/26/2012 for Advisory Board on Aging, Board of Social Services, Adult Care Home Community Advisory Committee. ADDRESS VERIFICATION: 2314 Red Oak Ct. is Hillsborough Township, Hillsborough Town Limits.

This application was current on: 5/31/2016 **Date Printed:** 5/31/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Dr. Beverly Foster
Name Called:	
Home Address:	2454 Springview Trail Chapel Hill NC 27514
Phone (Day):	919 966-4995
Phone (Evening):	919 967-2930
Phone (Cell):	
Email:	Bev_Foster@unc.edu
Place of Employment:	UNC-Chapel Hill School of Nursing
Job Title:	Faculty and Undergraduate Program Director
Year of OC Residence:	1981
Township of Residence:	Chapel Hill
Zone of Residence:	Does not apply
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: Preparation of undergraduate baccalaureate students for nursing licensure and practice; program administration and teaching. Direct patient care in the areas of adult acute care and maternal child.

Volunteer Experience: Orange County Board of Health, member and chair.
Senior Center Wellness Advisory Board, member and chair.
North Carolina Board of Nursing, member and chair.
Governor's Task Force for Healthy Carolinians (current).
Foundation for Nursing Excellence, member and chair (current)
Program accreditor for nursing (CCNE) (current)

Education: BSN (1964), Syracuse University
MSN (1976), UCLA
MPH,(1981), University of Hawaii
PhD,(1993), UNC-Chapel Hill

Other Comments:
I have not recently been involved in local community service and wish to again become active locally. My mother was rather briefly in two skilled nursing facilities in Orange County prior to her death a few years ago, and I became aware of the needs for

monitoring and service improvement in this area. At my age I realize I may be a user of these services myself! I believe my background in nursing education, accreditation and regulation may be of use to the committee. STAFF COMMENTS: Originally applied for Nursing Home Community Advisory Committee 2-10-2011. ADDRESS JURISDICTION: 2454 Springview Trail, CH, is in CH Township and CH Jurisdiction.

This application was current on: 2/10/2011 7:20:17 AM **Date Printed:** 6/10/2016

BOCC Attendance Report For Advisory Boards

Adult Care Home Community Advisory Committee May / 2015 – May / 2016

Member	Appointed	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May					
Beverly Foster	06/18/2013	X		X		X		E		X		X		X					
Deborah Rider	06/19/2012	X		E		X		X		X		X		X					

X: Attended E: Excused U: Unexcused BM: Business Meeting

Current through - 05/31/2016

Applicant Interest Listing

by Board Name and by Applicant Name

Adult Care Home Community Advisory Committee

Contact Person: Carmelita Karhoff
Contact Phone: 919-558-2714

Mrs Judith Causey
2621 Beavertail Dr
Hillsborough NC 27278

Day Phone: 9192604249
Evening Phone: 9192604249
Cell Phone: 9192604249
E-mail: judithcausey@hotmail.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Res. Eligibility:
Date Applied: 01/25/2016

Skills:
Also Serves On:

Mrs Cresha (Christine) Cianciolo
7704 Amesbury Drive
Chapel Hill NC 27514

Day Phone: 919-489-8539
Evening Phone: 919-489-8539
Cell Phone: 919-260-0353
E-mail: c.a.cianciolo@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: Chapel Hill Township
Date Applied: 01/18/2016

Skills:
Also Serves On:

Jacqulyn Podger
719 New Hope Church Rd.
Chapel Hill NC 27516

Day Phone: 919-740-8814
Evening Phone: 919-240-7633
Cell Phone: 919-740-8814
E-mail: jacannpod@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: County
Date Applied: 05/23/2016

Skills:
Also Serves On:

Katy Stewart
8407 NC 57
Rougemont NC 27572

Day Phone: 9196915555
Evening Phone: 9196915555
Cell Phone: 9196915555
E-mail: katystew1@gmail.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Res. Eligibility:
Date Applied: 01/15/2016

Skills:
Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mrs Judith Causey
Name Called:	
Home Address:	2621 Beavertail Dr Hillsborough NC 27278
Phone (Day):	9192604249
Phone (Evening):	9192604249
Phone (Cell):	9192604249
Email:	judithcausey@hotmail.com
Place of Employment:	Retired. UNC
Job Title:	RN Center For Excellence
Year of OC Residence:	1999
Township of Residence:	Hillsborough
Zone of Residence:	
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Active RN License
PHRC
MADD

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

I am 77. I have interacted with and nursed many geriatric patients. I have. Visited many long term care facilities. I have placed patients into long term care facilities & continued to supervise care & services on site

Reasons for wanting to serve on this board:

Serve in some capacity to help Orange County to be first class in services offered our citizens.

Conflict of Interest:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Interacted with & nursed many seniors. I am a senior in good health

Reasons for wanting to serve on this board:

I have an interest in helping our citizens to age in their own homes

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/25/2016 11:39:33 PM **Date Printed:** 2/1/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Jacqulyn Podger
Name Called:
Home Address: 719 New Hope Church Rd.
Chapel Hill NC 27516
Phone (Day): 919-740-8814
Phone (Evening): 919-240-7633
Phone (Cell): 919-740-8814
Email: jacannpod@gmail.com

Place of Employment: retired
Job Title: former Duke employee 14 years
Year of OC Residence: 2008
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

1. Senior Health Insurance Information Program Counselor
2. A Helping Hand Volunteer and Pro Bono Hero
3. Board Member Junior Leadership of Durham

Past Service on Orange County Advisory Boards:

Former Adult Home Advisory Committee for Durham County

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Previous experience with the Adult Care Home Advisory Committee in Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Advisory Board on Aging

Background, education and experience relevant to this board:

Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 5/23/2016 12:37:29 PM **Date Printed:** 5/23/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Katy Stewart
Name Called:	
Home Address:	8407 NC 57 Rougemont NC 27572
Phone (Day):	9196915555
Phone (Evening):	9196915555
Phone (Cell):	9196915555
Email:	katystew1@gmail.com
Place of Employment:	Self employed
Job Title:	RN
Year of OC Residence:	1997
Township of Residence:	Hillsborough
Zone of Residence:	
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

I am currently exploring ways to get involved with my community and advocate for the clientele that I have been caring for my whole career. I have been a nurse for 25 years. I have worked with the geriatric community during those years with 22 years spent in hospice care. I have recently decided to work for myself and care for those as I can. I am researching housing for the elderly and terminally ill. I want to provide a safe caring environment for this population. I believe I have many years of experience to offer.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

25 years in nursing of the elderly. Head of hospice care during most of my career. As well as home health care, visiting most of all care homes in the 25 mile radius.

Reasons for wanting to serve on this board:

I would like to offer my knowledge that I have have gained in this field in a constructive, helpful way. I want to be a patient advocate, speak for a population I know very well.

Conflict of Interest:

Advisory Board on Aging

Background, education and experience relevant to this board:

As I stated above, 25 years in nursing of the elderly. Head of hospice care during most of my career. As well as home health care, visiting most of all care homes in the 25 mile radius. I want to be a patient advocate, speak for a population I know very well.

Reasons for wanting to serve on this board:

I want to offer any knowledge I have gained to speak for this population.

Conflict of Interest:

Board of Health

Background, education and experience relevant to this board:

As I stated above, 25 years in nursing of the elderly. Head of hospice care during most of my career. As well as home health care, visiting most of all care homes in the 25 mile radius. I want to be a patient advocate, speak for a population I know very well.

Reasons for wanting to serve on this board:

I want to be a patient advocate, speak for a population I know very well.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/15/2016 10:39:15 AM **Date Printed:** 5/4/2016

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda Item No. 11-c

SUBJECT: Advisory Board on Aging – Appointments

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):
Membership Roster
Recommendations
Applications for Persons Recommended
Attendance Record Driscoll & Cohn
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Donna Baker, Clerk to the Board
919-245-2130

PURPOSE: To consider making appointments to the Advisory Board on Aging.

BACKGROUND: The following information is for Board consideration:

- Appointment to a partial term (Position #2) "At-Large" representative for Colin Austin expiring 06/30/2017.
- Move member Teri Driscoll from (Position #2) "At-Large" representative to (Position #6) "Hillsborough Town Limits" representative to replace Ed Flowers, III (second full term expires 06/30/2016) expiring 06/30/2019.
- Appointment to a second full term (Position #10) "At-Large" representative for Dr. Margaret Cohn expiring 06/30/2019.
- Appointment to a first full term (Position #11) "At-Large" representative for Heather Altman expiring 06/30/2019.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
2	Colin Austin	At-Large	06/30/2017
6	Teri Driscoll	Hillsborough Town Limits (moving from position #2 to position #6)	06/30/2019
10	Dr. Margaret Cohn	At-Large	06/30/2019
11	Heather Altman	At-Large	06/30/2019

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments to the Advisory Board on Aging.

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday
Terms: 2
Contact Person: Janice Tyler
Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr
Positions: 12
Length: 3 years
Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

1 **Marshall Daniel**
4818 NC Hwy 57
Hurdle Mills NC 27541
Day Phone: 9193573410
Evening Phone: 9197326628
FAX:
E-mail: dandaniel@embarqmail.com
Sex: Male
Race: Caucasian
Township: Little River
Resid/Spec Req: At-Large
Special Repr:
First Appointed: 05/15/2012
Current Appointment: 11/17/2015
Expiration: 06/30/2017
Number of Terms:

2 **Teri J. Driscoll**
422 Hampton Pointe
Hillsborough NC 27278
Day Phone: 919-245-1127
Evening Phone: 919-245-1127
FAX:
E-mail: driscoll323@nc.rr.com
Sex: Female
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr:
First Appointed: 06/16/2015
Current Appointment: 06/16/2015
Expiration: 06/30/2017
Number of Terms: 1

3 **A Yvonne Mendenhall**
304 W Barbee Chapel Rd
Chapel Hill NC 27517
Day Phone: 919-968-7874
Evening Phone: 919-968-7874
FAX:
E-mail: menholiday@aol.com
Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: Chapel Hill Town Li
Special Repr:
First Appointed: 11/17/2015
Current Appointment: 11/17/2015
Expiration: 06/30/2018
Number of Terms:

4 **Dr. Richard White**
4901 Schley Rd
Hillsborough NC 27278
Day Phone: 919 732 8527
Evening Phone:
FAX:
E-mail: rwhite@duke.edu
Sex: Male
Race: Caucasian
Township: Little River
Resid/Spec Req: At-Large
Special Repr:
First Appointed: 09/18/2012
Current Appointment: 06/16/2015
Expiration: 06/30/2018
Number of Terms: 2

5 **Dr. Donna Prather**
107-A Spring Valley Road
Carrboro NC 27510
Day Phone: 919 929-3375
Evening Phone: 919 929-3375
FAX:
E-mail: dprather@bellsouth.net
Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: Carrboro Town Limit
Special Repr:
First Appointed: 05/15/2012
Current Appointment: 10/17/2014
Expiration: 06/30/2018
Number of Terms: 2

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday
Terms: 2
Contact Person: Janice Tyler
Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr
Positions: 12
Length: 3 years
Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

6 **Elijah (Ed) Flowers III**
2813 Beckett's Ridge Drive
Hillsborough NC 27278

Day Phone: 919-357-9256
Evening Phone: 919-357-9256
FAX:
E-mail: ed_flowers@yahoo.com

Sex: Male
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: Hillsboro Twn Limits
Special Repr:

First Appointed: 01/20/2011
Current Appointment: 05/21/2013
Expiration: 06/30/2016
Number of Terms: 2

7 **Dr. Mary Altpeter**
1613 Providence Glen Drive
Chapel Hill NC 27514

Day Phone: 919-966-0499
Evening Phone: 919-942-8273
FAX:
E-mail: mary_altpeter@unc.edu

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 11/06/2014
Current Appointment: 11/06/2014
Expiration: 06/30/2017
Number of Terms: 1

8 **Winston Liao**
126 Fern Lane
Chapel Hill NC 27514

Day Phone: 919 929 3123
Evening Phone:
FAX:
E-mail: winston.liao1@gmail.com

Sex: Male
Race: Asian American
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 11/06/2014
Current Appointment: 06/16/2015
Expiration: 06/30/2018
Number of Terms: 1

9 **Lorenzo Mejia**
119 Summergate Circle
Chapel Hill NC 27516

Day Phone: 919-338-2183
Evening Phone:
FAX:
E-mail: lorenzo@AcornHCS.com

Sex: Male
Race: Hispanic
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 01/24/2013
Current Appointment: 06/16/2015
Expiration: 06/30/2018
Number of Terms: 2

10 **Dr. Margaret Cohn**
Vice-Chair
750 Weaver Dairy Road #110
Chapel Hill NC 27514

Day Phone: 9199183698
Evening Phone: 9199183698
FAX:
E-mail: peggycohn38@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 02/04/2014
Current Appointment: 02/04/2014
Expiration: 06/30/2016
Number of Terms: 1

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday
Terms: 2
Contact Person: Janice Tyler
Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr
Positions: 12
Length: 3 years
Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

11 CDR Alexander Castro Jr
Chair
5915 Morrow Mill Road
Chapel Hill NC 27516

Day Phone: 919-619-1510
Evening Phone: 919-929-6368
FAX:
E-mail: alexcastrojr@hotmail.com

Sex: Male
Race: Caucasian
Township: Bingham
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 01/20/2011
Current Appointment: 05/21/2013
Expiration: 06/30/2016
Number of Terms: 2

12 Keith Cook
419 Calvary Court
Hillsborough NC 27278

Day Phone: 919-644-1886
Evening Phone: 919-644-1884
FAX:
E-mail: kdc52@aol.com

Sex: Male
Race: African American
Township: Cedar Grove
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 04/17/2012
Current Appointment: 10/07/2014
Expiration: 06/30/2017
Number of Terms: 2

Orange County
Department on Aging
Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516
Central Orange Senior Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

May 10, 2016

The Honorable Earl McKee
Orange County
Board of County Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair McKee:

The Orange County Advisory Board on Aging requests that Ms. Heather Altman and Mr. Colin Austin be considered for appointment to the Advisory Board on Aging.

Ms. Altman has previously served on the Advisory Board and is employed by Carol Woods Retirement Community. She would fill the at-large position that Alex Castro has occupied for two terms.

Mr. Austin is an attorney whose firm has recently completed the Dementia-Friendly Business training. Ed Flowers is completing his second term on the Advisory Board. If Teri Driscoll can be transferred to his Hillsborough town limits position then the at-large vacancy can be filled by Mr. Austin.

Thank you for your consideration of these requests.

Respectfully submitted,

Janice Tyler, Secretary
Orange County Advisory Board on Aging

Orange County
Department on Aging
Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516
Central Orange Senior Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

June, 7, 2016

The Honorable Earl McKee
Orange County
Board of County Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair McKee:

The Orange County Advisory Board on Aging requests that Dr. Margaret Cohn be considered for re-appointment to the Advisory Board on Aging.

Dr. Cohn has been an outstanding member of the board. She has served on many sub-committees of the board. She is currently serving as the Vice Chair of the board and pending this re-appointment she will move to be the Chair with the retirement of our current Chair, Mr. Alex Castro.

Thank you for your consideration of this request.

Respectfully submitted,

Janice Tyler, Secretary
Orange County Advisory Board on Aging

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Colin Austin
Name Called:
Home Address: 124 Stateside Drive
Chapel Hill NC 27514
Phone (Day): 9193703284
Phone (Evening): 9193703284
Phone (Cell): 9194498900
Email: colinaus@gmail.com
Place of Employment: Law Office of Colin K. Austin, PLLC
Job Title: Attorney at Law
Year of OC Residence: 1991
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Orange County Bar Association
Human Relations Commission (formerly)

Past Service on Orange County Advisory Boards:

Human Relations Commission

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Elder Law is one of my practice areas. I am also a volunteer with the Dementia Friendly Business initiative.

Reasons for wanting to serve on this board:

I believe that providing for our elderly is key to a healthy community and creating bridges between generations. Orange County does a great job at this and we can continue to be a model for the state and country.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/13/2016 11:48:31 AM **Date Printed:** 4/14/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Teri J. Driscoll
Name Called:	
Home Address:	422 Hampton Pointe Hillsborough NC 27278
Phone (Day):	919-245-1127
Phone (Evening):	919-245-1127
Phone (Cell):	919-923-3336
Email:	driscoll323@nc.rr.com
Place of Employment:	Retired from Brookdale Senior Living
Job Title:	Was Business Office Manager
Year of OC Residence:	2012
Township of Residence:	Hillsborough
Zone of Residence:	Hillsborough Town Limits
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Nursing Home Community Advisory Committee-Secretary Do Telephone Reassurance Phone Calls for Orange Co. Duke Hospice

Past Service on Orange County Advisory Boards:

Have served on the OC Adult Home Care Advisory Council and had to resign because my daughter is the Director of the Carillon.
Currently on the OC Nursing Home Community Advisory Council

Boards/Commissions applied for:

Alcoholic Beverage Control Board

Background, education and experience relevant to this board:

I have 22 years of legal secretarial experience and thought this might be helpful in serving on this board

Reasons for wanting to serve on this board:

I am retired and have plenty of time to give back to the community; I love living in Hillsborough and have met so many nice people; would not have known about this upcoming vacancy if I had not received an e-mail and I thought this might be an interesting board to serve on.

Conflict of Interest:
No

Advisory Board on Aging

Background, education and experience relevant to this board:

I am a former Office Manager of an Assisted Living Home. I served on the Adult Home Care Community Advisory Board. I am currently on the Nursing Home Community Advisory Board and am Secretary. I attend all leadership conferences held by Triangle J. I was just to one yesterday. I am very much concerned about the care of adults in the nursing homes. I have always done all of my site visits and prepare the reports for my committee.

Reasons for wanting to serve on this board:

See above answers. I had the opportunity to attend a meeting of the Department of Aging this month and found it very interesting. It would relate to my service on the Nursing Home CAC and I feel that my attending the leadership classes that I do and visiting the facilities and it would be another committee that I could contribute to. You may contact Ed Flowers, Chair of the Nursing Home Advisory Board; Charlotte Terwilliger, Ombudsman or Mary Fraser, Dept. of Aging for references. I am certain that they would recommend me for the Board. I have applied for other Board vacancies but would like to make my application to this Board a priority. I am retired and have plenty of time to give back.

Conflict of Interest:

Supplemental Questions:

Work Experience: Legal Secretary - 22 years; Brookdale Sr. Living/High Point Place - Office Manager - 5 years.

Volunteer Experience: Duke Hospice, Orange Co. RSVP; Piedmont of the Triad Hospice, Winston-Salem Hospice, 18 years volunteering in public schools and holding various offices - fundraising.

Education: High School, Secretarial School, Activity Director Certification for Assisted Living Communities, Notary Public in NC.

Other Comments:

As Business Office Manager of AL Community I had contact with many adult home care volunteers and thought I would like to do this when I retired; also, I live at Eno Haven, an affordable senior housing complex. I am interested in becoming more involved with issues pertaining to Orange County. STAFF COMMENTS: Applied for Adult Care Home Community Advisory Council and Affordable Housing Advisory Board 07/29/2012.
UPDATED APPLICATION 05/14/2013 FOR Nursing Home
Community Advisory Committee. ADDRESS VERIFICATION: 815 US Hwy 70A East, Apt. 323 is Hillsborough Jurisdiction and Hillsborough Town Limits.
Application updated 08/27/2014.
Application updated 09/25/2014.

This application was current on: 8/27/2014 **Date Printed:** 10/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Dr. Margaret Cohn
Name Called:
Home Address: 750 Weaver Dairy Road #110
Chapel Hill NC 27514
Phone (Day): 9199183698
Phone (Evening): 9199183698
Phone (Cell):
Email: peggycohn38@gmail.com

Place of Employment: retired
Job Title:

Year of OC Residence: 2009

Township of Residence: Chapel Hill
Zone of Residence:

Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:
Various Sub Committees of the Advisory Board for the Office of Aging

Past Service on Orange County Advisory Boards:
Past only: Advisory Board to The Ombudsman for Assisted Living Facilities
MAP Steering Committee

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

BS RN MPH in Health Education from UNC, PhD in Family and Aging from Penn State University
Over fifteen years in research and practice in Aging Service
Breadth of perspective
Active involvement with this population professionally and personally as a resident of carol Woods
Experience with the development of the MAP

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 12/11/2013 10:21:38 PM **Date Printed:** 12/27/2013

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Dr. Heather Altman
Name Called:
Home Address: 460 Bayberry Drive
Chapel Hill NC 27517
Phone (Day): 919-918-2609
Phone (Evening): 919-928-9822
Phone (Cell): 919-622-2328
Email: haltman@carolwoods.org

Place of Employment: Carol Woods Retirement Community
Job Title: Director of Community Connections

Year of OC Residence: 2001

Township of Residence: Chapel Hill
Zone of Residence:

Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

In addition to working at Carol Woods Retirement Community, I also work with UNC School of Public Health on global aging issues as well as with Carolina Villages, a local non-profit organizations supporting individuals aging in place. I have previously served on the Orange County Advisory Board on Aging as both a participant and chair.

Past Service on Orange County Advisory Boards:

Served as participant and chair of the Orange County Advisory Board on Aging. Rotated off for the year as per term limit requirements.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I have worked in aging services in different capacities for over 30 years (starting as a teenager!). For over 13 years I ve worked at Carol Woods Retirement Community as well as volunteered with different public agencies and private non-profit organizations dedicated to older adults and their caregivers. Both my masters and doctoral degrees are in public health with a concentration in programs and policies in aging and long term care.

Reasons for wanting to serve on this board:

I was honored to serve on the board for over six years, first with Jerry Passmore and then with Janice Tyler. The staff of the OC Department on Aging is incredibly amazing. They are innovative, resourceful, proactive and productive, as well as a complete joy to work with. The other board members have always been thoughtful champions of our older adult community members. Serving besides them has been incredibly meaningful. As we prepare to embark on our next Master Aging Plan, I m excited at the possibility of re-joining the board to help with next steps.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/12/2016 4:34:04 PM **Date Printed:** 4/13/2016

BOCC Attendance Report For Advisory Boards

Advisory Board on Aging May / 2015 – May / 2016

Member	Appointed	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May					
Teri Driscoll	06/16/2015				**P**	**P**	**P**	**P**	**P**	**P**	**P**	**E**	**E**	**P**					
P: Present A: Absent E = Excused																			
Current through – 05/31/2016																			

BOCC Attendance Report For Advisory Boards

Advisory Board on Aging May / 2015 – May / 2016

Member	Appointed	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May					
Dr. Margaret Cohn	02/04/2014				P	P	E	E	E	P	E	P	P	P					

P: Present A: Absent E = Excused

Current through – 05/31/2016

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler
Contact Phone: 919-245-4255

Dr. Heather Altman

460 Bayberry Drive
Chapel Hill NC 27517

Day Phone: 919-918-2609
Evening Phone: 919-928-9822
Cell Phone: 919-622-2328
E-mail: haltman@carolwoods.org

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: ETJ - Chapel Hill
Date Applied: 04/12/2016

Skills:
Also Serves On:

Colin Austin

124 Stateside Drive
Chapel Hill NC 27514

Day Phone: 9193703284
Evening Phone: 9193703284
Cell Phone: 9194498900
E-mail: colinaus@gmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: C.H. City Limits
Date Applied: 04/13/2016

Skills:
Also Serves On:

Jerry Ann Gregory

2224 Lebanon Rd
Efland NC 27243

Day Phone: 919-644-8172
Evening Phone: 919-644-8172
Cell Phone: 919-810-4397
E-mail: harleyphn@yahoo.com

Sex: Female
Race: Caucasian
Township: Cheeks
Res. Eligibility: County
Date Applied: 05/12/2016

Skills: Public Health
Skills: Registered Nurse
Also Serves On: Nursing Home Community Advisory Committee

Carolyn Helfrich

1233 Highland Loop
Hillsborough NC 27278

Day Phone: 757-871-6092
Evening Phone:
Cell Phone:
E-mail: Carolyn.helfrich@gmail.com

Sex: Female
Race: Other
Township: Hillsborough
Res. Eligibility: Hillsborough ETJ
Date Applied: 05/23/2016

Skills: Social Work
Also Serves On:
Skills: Teacher
Also Serves On:

Emily Lees

1516 Cumberland Rd
Chapel Hill NC 27514

Day Phone: 919 960-3737
Evening Phone: 919 960 3737
Cell Phone: 919 593 2004
E-mail: emilylees@bellsouth.net

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: C.H. City Limits
Date Applied: 05/12/2016

Skills: Arts
Also Serves On:
Skills: Professor
Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler
Contact Phone: 919-245-4255

Karen Metzguer
507 Gwen Road
Hillsborough NC 27278

Day Phone: 919-619-6332
Evening Phone: 919-241-4402
Cell Phone:
E-mail: kmetzguer@gmail.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Res. Eligibility: Hillsborough ETJ
Date Applied: 05/17/2016

Skills: Executive Director
Skills: Nurse

Also Serves On:
Also Serves On:

Thomas ODwyer
105 Boulder Lane
Chapel Hill NC 27514

Day Phone: 919-906-0581
Evening Phone: 919-942-7244
Cell Phone: 919-906-0581
E-mail: greenbuilder4us@aol.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: C.H. City Limits
Date Applied: 05/12/2016

Skills:

Also Serves On:

Jacqulyn Podger
719 New Hope Church Rd.
Chapel Hill NC 27516

Day Phone: 919-740-8814
Evening Phone: 919-240-7633
Cell Phone: 919-740-8814
E-mail: jacannpod@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: County
Date Applied: 05/23/2016

Skills:

Also Serves On:

Deborah Rider
2314 Red Oak CT.
Hillsborough NC 27278

Day Phone: 919-818-6489
Evening Phone: 919-732-9476
Cell Phone:
E-mail: drider1736@gmail.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Res. Eligibility: Hillsborough Town Lim
Date Applied: 05/31/2016

Skills: Care Provider
Skills: Community Planning
Skills: Social Work

Also Serves On: Adult Care Home Community Advisory Committee

Katy Stewart
8407 NC 57
Rougemont NC 27572

Day Phone: 9196915555
Evening Phone: 9196915555
Cell Phone: 9196915555
E-mail: katystew1@gmail.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Res. Eligibility:
Date Applied: 01/15/2016

Skills:

Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Jerry Ann Gregory
Name Called:
Home Address: 2224 Lebanon Rd
Efland NC 27243
Phone (Day): 919-644-8172
Phone (Evening): 919-644-8172
Phone (Cell): 919-810-4397
Email: harleyphn@yahoo.com

Place of Employment: Retired
Job Title: Retired Public health Nurse
Year of OC Residence: 1973
Township of Residence: Cheeks
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Meals on Wheels Hillsborough
Fairfield Homemakers Club
Exc. Club of Greater Durham
Durham Harley Owners Group Board of Directors
Public Health Corp

Past Service on Orange County Advisory Boards:

Past Adult Care Home Community Advisory Committee. Currently serving on the Nursing Home Community Advisory Board

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Worked as a Public Health Nurse for 33 years providing services to adults most of those years, including senior centers.

Reasons for wanting to serve on this board:

Feel my experiences in past and presently would be of value.

Conflict of Interest:
No

Supplemental Questions:

Work Experience: Public Health Nurse for 31 yrs with Orange County Health-1969-2001;
Adult Day Center Health Coordinator for 2 years
Nurse Consultant for Are You Your Brother's Keeper progect with Efland Cheeks Voices

of Efland and UNC for 1 year 2010 Served as Guardian on behalf of Health Director for clients in Community House in Carrboro and various Rest Homes and Nursing facilities.

Volunteer Experience: PTA Thrift shop; ; VA Medical Center in Durham doing data entry for Oncology Research nurses; Habitat for Humanity; Fund raising for Child Abuse Prevention Foundation in Durham; Fund raising for various charities sponsered by my Exchange Club
Adult Care Home Community Advisory Committee 5-6 yrs; Volunteer RN for B/P clinic at various Senior sites; Volunteer in Flu clinics offered at Senior sites in CH and Hillsborough; Meals on Wheels Volunteer since retirement in 2001; Volunteer in fund raising with Durham Harley Owners Group,Exchsnge Club of Greater Durham and American Cancer Society; Member of Public Health Volunteer Corp,volunteering as needed. Volunteer annually with Project Homelessness in providing immunizations and education.

Education: H.S.; BS in Nursing; Adult Health Assestment-UNC; Various workshops on Wellness, disease prevention, couseling,etc. Adult Health assessment course/certification at UNC; Numerous classes re: Dementia, Aging, Chronic disease

Other Comments:

Have lived, worked and volunteered in Orange County since 1973. During my 32 years of working in Public Health I have worked in the adult community providing services and am very familiar with community and its needs. STAFF COMMENTS: Renewed application 10/09/03 for ACHCAC and Adv. Bd. on Aging. 6/16/03 for ACHCAC; NHCAC; Adv. Bd. on Aging. Originally applied 9/3/99. Applied 1/8/2012 for Orange County Emergency Services Work Group. ADDRESS VERIFICATION: Lebanon Road is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 5/12/2016 **Date Printed:** 5/12/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Carolyn Helfrich
Name Called:
Home Address: 1233 Highland Loop
Hillsborough NC 27278
Phone (Day): 757-871-6092
Phone (Evening):
Phone (Cell):
Email: Carolyn.helfrich@gmail.com

Place of Employment: Weaver St. Mkt
Job Title: Clerk
Year of OC Residence: 2008
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: Other

Community Activities/Organizational Memberships:

Recently retired teacher, work at Weaver St. mkt

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Hillsborough Planning Board

Background, education and experience relevant to this board:

As a life long walker and cyclist, I would be able to help make this community plan for these as well as possible expanded public transportation as Hillsborough grows.

Reasons for wanting to serve on this board:

Conflict of Interest:

Advisory Board on Aging

Background, education and experience relevant to this board:

As a person who is aging I recognize the necessity of recognizing how this process effects people physically and mentally. I have worked as a geriatric social worker and am a long time believer in the connection of maintaining physical and mental activities as well as connection to the larger community to help people age with integrity and dignity. Recently retiring as a high school teacher, I clearly see the importance of maintaining ties to a larger community to lessen the isolation created with retirement. I would like the opportunity to bring my ideas to a larger group in order to be more inclusive of the aging population.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (07/10/2013) applied for Advisory Board on Aging and Hillsborough Planning Board. ADDRESS VERIFICATION: 1233 Highland Loop is Hillsborough Township, Orange County Jurisdiction, Hillsborough ETJ, Hillsborough Town Limits, and R1 Rural Residential Zoning.

This application was current on: 5/23/2016 **Date Printed:** 5/23/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Emily Lees
Name Called:
Home Address: 1516 Cumberland Rd
Chapel Hill NC 27514
Phone (Day): 919 960-3737
Phone (Evening): 919 960 3737
Phone (Cell): 919 593 2004
Email: emilylees@bellsouth.net

Place of Employment: self/retired
Job Title: potter/behavioral science researcher
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Orange County Arts Commission
Shared Learning
Osher Lifelong Learning Institute (OLLI)
Orange County Artists Guild (current chair)

Past Service on Orange County Advisory Boards:

Arts Commission

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

While working for the Houston Community College System, I ran a program for adults over 55 for several years. While still with HCCS, I became president of a Texas Gerontological consortium that offered a basic certificate in gerontology. Later I taught public health courses to nursing students, including a component on the aging. I returned to North Carolina when my husband decided to retire.

Reasons for wanting to serve on this board:

I would like to be more involved with issues affecting older adults and hope that both my professional background and my experience as an over-55 adult can be of service. Since returning to North Carolina, I have been primarily involved in working with the arts community through the artists guild and the arts commission. I have also acted as facilitator for several classes in Shared Learning, a peer leisure learning group for older adults.

Conflict of Interest:

Supplemental Questions:

Work Experience: 2004-present: potter
2006-2007: consultant, Robert Wood Johnson grant on physical activity and the environment
2000 -2004: assistant professor, public health and research techniques, Houston Baptist University College of Nursing
1995-2000: research assistant/research associate, University of Texas-Houston Health Science Center School of Public Health and Center on Aging
1980-1994: Coordinator of Continuing Education, Houston Community College
1975-1979: Assistant Professor of French, NC A&T State University, Meredith College, Duke University (Adjunct)

Volunteer Experience: 1995-1996: Walk Texas! Health Promotion Project for Older Adults, UT-Houston Health Science Center School of Public Health

1989-2000: Member, Texas Gerontological Consortium for Continuing Education. President, 1993-2000

1989-1994: Advisory Council Member, Houston Retired & Senior Volunteer Program, Houston Interfaith Ministries

1986-1987: American Cancer Society Education Committee Member

Education: 1994-1999: MPH, course work on DrPH, University of Texas-Houston Health Science Center School of Public Health. Emphasis on women and aging
1971-1975: MA, PhD, French Renaissance literature, Duke University
1967-1971: BA, French, University of North Carolina at Greensboro 2004-present: courses and workshops in pottery, claymakers Studio, Durham, NC; Odyssey House, Asheville, NC; Pullen Art Center, Raleigh, NC

Other Comments:

Throughout my career, I have combined my love of art and my interest in health promotion for the aging and for women. As a potter and the mother of an artist (painter), I am aware of the challenges and opportunities for people in the arts. As a retiree an former professional working in aging research, I am familiar with the issues facing the elderly today. Hving moved from Houstin back to my native North Carolina, I am eager toserve the citizens of Orange County. STAFF COMMENTS: Originally applied for Advisory Board on Aging, Arts Commission, Board of Health 7/13/08. ADDRESS VERIFICATION: 1516 Cumberland Rd, Chapel Hill is Chapel Hill Township, CHPL jurisdiction.

This application was current on: 5/12/2016 **Date Printed:** 5/13/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Karen Metzguer
Name Called:
Home Address: 507 Gwen Road
Hillsborough NC 27278
Phone (Day): 919-619-6332
Phone (Evening): 919-241-4402
Phone (Cell):
Email: kmetzguer@gmail.com
Place of Employment: Fearrington Cares
Job Title: Nurse and Executive Director
Year of OC Residence: 1976
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

I served on the charter Orange County Human Relations Commission.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am a registered nurse, retired from the faculty of the Department of Pediatrics, and currently working in a non-profit organization in Fearrington Village. The mission is to assist the residents to maintain health. My mother-in-law lived with my family for 9 years before she died and my parents moved into my home in 2008 and currently both still reside with me. I served on the charter Orange County Human Relations Commission. I have a lifelong commitment to vulnerable populations and see serving with this board as another way to contribute.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (10/15/2013) applied for Advisory Board on Aging.
ADDRESS VERIFICATION: 507 Gwen Road is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough ETJ.

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Thomas ODwyer
Name Called:	
Home Address:	105 Boulder Lane Chapel Hill NC 27514
Phone (Day):	919-906-0581
Phone (Evening):	919-942-7244
Phone (Cell):	919-906-0581
Email:	greenbuilder4us@aol.com
Place of Employment:	Self Employed Greneral Contractor and Designer
Job Title:	President
Year of OC Residence:	1985
Township of Residence:	Chapel Hill
Zone of Residence:	C.H. City Limits
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Just completed 7 years of service on the Orange County Commission for the Environment, I am a Hospice Volunteer, and I participated with the Council on the Aging s Master Aging Plan (MAP). I am currently attending Aging in Community series lectures, as housing needs for aging in place will be in demand now and even more in our community s future. Universal Design supporter, and I attend BOCC meeting that impactt the environmet (recycling recently) We must find a way to partner with our municipalities and provide pro active policies which support the needs of an aging community while making a real difference in Energy sources and consumtion

Past Service on Orange County Advisory Boards:

Orange County Commission for the Environment, 7 years. Off the Commission as of Dec. 7

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I design for aging in place and would support creating policies to incentivise this much needed paradigm

Reasons for wanting to serve on this board:

I want to help my community to live out their lives fully in there homes .. (if possible)

Conflict of Interest:

Supplemental Questions:

Other Comments:

Sustainable/Smart Development of land should be the norm in our future. My understanding is, it requires legislative approval for ordinances that have certain requirements. We should do as many things possible to support environmentally responsible development, such as creating solar easements for future renewable power use, smarter energy efficiency improvements in new construction, Smart Grid development, or work on ways to propose changes in the legislature to better protect our environment on local levels. STAFF COMMENTS: Applied for Commission for the Environment 05/11/2006; Applied for Orange County Planning Board 06/15/2012. ADDRESS VERIFICATION: 105 Boulder Lane is in Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill Town Limits.

This application was current on: 5/12/2016 **Date Printed:** 5/13/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Jacqulyn Podger
Name Called:
Home Address: 719 New Hope Church Rd.
Chapel Hill NC 27516
Phone (Day): 919-740-8814
Phone (Evening): 919-240-7633
Phone (Cell): 919-740-8814
Email: jacannpod@gmail.com

Place of Employment: retired
Job Title: former Duke employee 14 years
Year of OC Residence: 2008
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

1. Senior Health Insurance Information Program Counselor
2. A Helping Hand Volunteer and Pro Bono Hero
3. Board Member Junior Leadership of Durham

Past Service on Orange County Advisory Boards:

Former Adult Home Advisory Committee for Durham County

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Previous experience with the Adult Care Home Advisory Committee in Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Advisory Board on Aging

Background, education and experience relevant to this board:

Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 5/23/2016 12:37:29 PM **Date Printed:** 5/23/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Katy Stewart
Name Called:	
Home Address:	8407 NC 57 Rougemont NC 27572
Phone (Day):	9196915555
Phone (Evening):	9196915555
Phone (Cell):	9196915555
Email:	katystew1@gmail.com
Place of Employment:	Self employed
Job Title:	RN
Year of OC Residence:	1997
Township of Residence:	Hillsborough
Zone of Residence:	
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

I am currently exploring ways to get involved with my community and advocate for the clientele that I have been caring for my whole career. I have been a nurse for 25 years. I have worked with the geriatric community during those years with 22 years spent in hospice care. I have recently decided to work for myself and care for those as I can. I am researching housing for the elderly and terminally ill. I want to provide a safe caring environment for this population. I believe I have many years of experience to offer.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

25 years in nursing of the elderly. Head of hospice care during most of my career. As well as home health care, visiting most of all care homes in the 25 mile radius.

Reasons for wanting to serve on this board:

I would like to offer my knowledge that I have have gained in this field in a constructive, helpful way. I want to be a patient advocate, speak for a population I know very well.

Conflict of Interest:

Advisory Board on Aging

Background, education and experience relevant to this board:

As I stated above, 25 years in nursing of the elderly. Head of hospice care during most of my career. As well as home health care, visiting most of all care homes in the 25 mile radius. I want to be a patient advocate, speak for a population I know very well.

Reasons for wanting to serve on this board:

I want to offer any knowledge I have gained to speak for this population.

Conflict of Interest:

Board of Health

Background, education and experience relevant to this board:

As I stated above, 25 years in nursing of the elderly. Head of hospice care during most of my career. As well as home health care, visiting most of all care homes in the 25 mile radius. I want to be a patient advocate, speak for a population I know very well.

Reasons for wanting to serve on this board:

I want to be a patient advocate, speak for a population I know very well.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/15/2016 10:39:15 AM **Date Printed:** 5/4/2016

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 11-d

SUBJECT: Bond Education Committee Appointments and Additional Actions

DEPARTMENT: Board of County Commissioners

ATTACHMENT(S):
Approved Committee Charge
Board Member Roster
Applicant Interest List
Applications for Persons on the Interest List

INFORMATION CONTACT:
Donna Baker, Clerk to the Board, (919) 245-2130
Manager's Office, (919) 245-2300

PURPOSE: To Review and consider an appointment to the Bond Education Committee.

BACKGROUND: At the March 22, 2016 Board of County Commissioners' meeting, the Board established the Bond Education Committee, along with adopting a charge for the Committee, in preparation for a November 8, 2016 bond referendum for Orange County. The structure of the Committee as approved by the Board is as follows: (see chart on the following page)

PROPOSED STRUCTURE OF BOND EDUCATION COMMITTEE

Position Number	Special Representation	Appointee/Designee
1	Orange County Resident	Theresa Watson
2	Orange County Resident	Matt Hughes
3	Orange County Resident	Jamezetta Bedford
4	Orange County Resident	Vacant
5	Affordable Housing Non-Profits (3)	Robert Dowling- Community Home Trust
6		Delores Bailey-Empowerment
7		Brian Curran-Habitat for Humanity
8	OCS Representative (2)	Pam Jones
9		Donna Coffey
10	CHCCS Representative (2)	Jeff Nash
11		Margaret Samuels
12	Affordable Housing Advisory Board representative (1)	Diane Beecham
13	Board of County Commissioners (2)	Commissioner Renee Price
14		Commissioner Mia Burroughs

Support Staff

Community Relations
Manager's Office
County Housing Staff

FINANCIAL IMPACT: Public funds may be spent to present factual information to voters about the proposed bonds, the projects expected to be financed by the bonds, and the circumstances and needs that have given rise to the bond referenda. Public funds may not be spent on campaigns either to promote or defeat passage of any bond order presented to voters.

Depending on the scope of work negotiated with the vendor, the total cost of the contract and all efforts related to the Committee's work may be up to $50,000. Pending any alternative direction from the Board, staff will present a budget amendment at the May 17, 2016 meeting to allocate $20,000 from the Board of Commissioners' 2015-16 Contingency account to fund the initial costs of the Committee's work.

The Manager's proposed 2016-17 budget will include an additional recommended appropriation of $30,000 for the Bond Education Committee activities, vendor services and information materials and will be subject to final approval by the Board of County Commissioners as part of FY 2016-17 budget deliberations.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**
  Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board review and consider an appointment to the Committee as the Board determines appropriate.

Approved Charge:

- Become familiar with the purpose of each of the bond orders
- Become familiar with the projects expected to be addressed with bond funds
- Understand the community needs that led the Board of Commissioners to adopt each of the bond orders
- Assist in developing appropriate informational materials that will address the bond orders
- Assist in designing and implementing a campaign to distribute relevant factual information about the bonds to Orange County residents in the most effective and efficient manner possible, using multiple media and information outlets
- Assist in designing and implementing a process for information meetings with civic groups, non-profit agencies, neighborhood associations, and other interested parties in the community
- Ensure that equal access to information is provided to all individuals and groups, regardless of their position for or against any bond order
- Encourage all eligible voters to participate in the November 8 election

Board and Commission Members

And Vacant Positions

Bond Education Committee

Meeting Times: TBA TBA
Terms: 1
Contact Person: Donna Bradford
Meeting Place: TBA
Positions: 14
Length: 5 months
Contact Phone: 919-245-2300

Description: Become familiar with the purpose of each of the bond orders; become familiar with the projects expected to be addressed with bond funds; understand the community needs that led the Board of Commissioners to adopt each of the bond orders; assist in developing appropriate informational materials that will address the bond orders; assist in designing and implementing a campaign to distribute relevant factual information about the bonds to Orange County residents in the most effective and efficient manner possible, using multiple media and information outlets, assist in designing and implementing a process for information meetings with civic groups, non-profit agencies,

1 Theresa Watson
Co-Chair
1009 sabre court
chapel hill NC 27516

Day Phone: 9192742340
Evening Phone: 9192742370
FAX:
E-mail: tdwatson@mindspring.com

Sex: Female
Race: African American
Township: Chapel Hill
Resid/Spec Req:
Special Repr: At-Large Orange County Resident

First Appointed: 05/05/2016
Current Appointment: 05/05/2016
Expiration: 11/30/2016
Number of Terms:

2 Matt Hughes
501 Botan Way
Hillsborough NC 27278

Day Phone: 919-928-4480
Evening Phone: 919-928-4480
FAX:
E-mail: mghughesnc@gmail.com

Sex: Male
Race: Other
Township: Chapel Hill
Resid/Spec Req:
Special Repr: At-Large Orange County Resident

First Appointed: 05/05/2016
Current Appointment: 05/05/2016
Expiration: 11/30/2016
Number of Terms:

3 Jamezetta Bedford
401 Knob Ct
Chapel Hill NC 27517

Day Phone: 919-360-9498
Evening Phone: 919-933-5391
FAX:
E-mail: Jamezettab@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: At-Large Orange County Resident

First Appointed: 05/05/2016
Current Appointment: 05/05/2016
Expiration: 11/30/2016
Number of Terms:

4 VACANT

Day Phone:
Evening Phone:
FAX:
E-mail:

Sex:
Race:
Township:
Resid/Spec Req:
Special Repr: At-Large Orange County Resident

First Appointed:
Current Appointment:
Expiration: 11/30/2016
Number of Terms:

5 Robert Dowling
1536 Pathway Drive
Carrboro NC 27510

Day Phone: 919-967-1545
Evening Phone: 919-933-2555
FAX:
E-mail: rdowling@communityhometrust.org

Sex: Male
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: Affordable Housing Non-Profits Representativ

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms:

Board and Commission Members

And Vacant Positions

Bond Education Committee

Meeting Times: TBA TBA
Terms: 1
Contact Person: Donna Bradford
Meeting Place: TBA
Positions: 14
Length: 5 months
Contact Phone: 919-245-2300

Description: Become familiar with the purpose of each of the bond orders; become familiar with the projects expected to be addressed with bond funds; understand the community needs that led the Board of Commissioners to adopt each of the bond orders; assist in developing appropriate informational materials that will address the bond orders; assist in designing and implementing a campaign to distribute relevant factual information about the bonds to Orange County residents in the most effective and efficient manner possible, using multiple media and information outlets, assist in designing and implementing a process for information meetings with civic groups, non-profit agencies,

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6 **Delores Bailey**

109 N Graham Street
Chapel Hill NC 27516

Day Phone: 919-967-8779
Evening Phone: 919-357-2700
FAX: 919-967-0710
E-mail: delores.bailey@gmail.com

Sex: Female
Race: African American
Township: Chapel Hill
Resid/Spec Req:
Special Repr: Affordable Housing Non-Profits Representativ

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms:

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7 **Brian Curran**

2134 MEARES RD
CHAPEL HILL NC 27514

Day Phone: 9199675430
Evening Phone: 9199675430
FAX:
E-mail: onebaker1@aol.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: Affordable Housing Non-Profits Representativ

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms:

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8 **Pam Jones**

Purchasing and Central Services Department
P.O. Box 8181
Hillsborough NC 27278

Day Phone: 919-245-2650
Evening Phone:
FAX: 919-644-3001
E-mail: pjones@co.orange.nc.us

Sex: Female
Race: Caucasian
Township:
Resid/Spec Req:
Special Repr: OCS Representative

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms: 1

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9 **Donna Coffey**
Co-Chair

3839 Shellys Trail
Efland NC 27243

Day Phone: 919-304-6839
Evening Phone: 919-304-6839
FAX:
E-mail: donnadean@mebtel.net

Sex: Female
Race: Caucasian
Township: Cedar Grove
Resid/Spec Req:
Special Repr: OCS Representative

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms: 1

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10 **Jeff Nash**

200 S. Cameron Street
Hillsborough NC 27278

Day Phone: N/A
Evening Phone: N/A
FAX:
E-mail: N/A

Sex: Male
Race: Other
Township: Hillsborough
Resid/Spec Req:
Special Repr: CHCCS Representative

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms: 1

Board and Commission Members

And Vacant Positions

Bond Education Committee

Meeting Times: TBA TBA
Terms: 1
Contact Person: Donna Bradford
Meeting Place: TBA
Positions: 14
Length: 5 months
Contact Phone: 919-245-2300

Description: Become familiar with the purpose of each of the bond orders; become familiar with the projects expected to be addressed with bond funds; understand the community needs that led the Board of Commissioners to adopt each of the bond orders; assist in developing appropriate informational materials that will address the bond orders; assist in designing and implementing a campaign to distribute relevant factual information about the bonds to Orange County residents in the most effective and efficient manner possible, using multiple media and information outlets, assist in designing and implementing a process for information meetings with civic groups, non-profit agencies,

11 **Margaret Samuels**

107 Green Willow Court
Chapel Hill NC 27514

Day Phone: 919-699-4400
Evening Phone: 919-699-4400
FAX: 919-933-1008
E-mail: msamuels@orangesmartstart.org

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: CHCCS Representative

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms: 1

12 **Diane Beecham**

218 Turtleback Crossing Drive
Chapel Hill NC 27516

Day Phone: 919-918-4075
Evening Phone: 919-918-4075
FAX:
E-mail: ddbeecham@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: Affordable Housing Board Representative

First Appointed: 04/20/2016
Current Appointment: 04/20/2016
Expiration: 11/30/2016
Number of Terms: 1

13 **Renee Price**

1701 Riverside Drive
PO Box 1486
Hillsborough NC 27278

Day Phone: 919-593-1904
Evening Phone:
FAX:
E-mail: rprice@orangecountync.gov

Sex: Female
Race: African American
Township: Hillsborough
Resid/Spec Req:
Special Repr: Board of County Commissioners

First Appointed: 03/22/2016
Current Appointment: 03/22/2016
Expiration: 11/30/2016
Number of Terms: 1

14 **Mia Burroughs**

110 Cedar Hills Drive
Chapel Hill NC 27514

Day Phone: 919-932-6282
Evening Phone: 919-932-6282
FAX:
E-mail: mburroughs@orangecountync.gov

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: Board of County Commissioners

First Appointed: 03/22/2016
Current Appointment: 03/22/2016
Expiration: 11/30/2016
Number of Terms: 1

Applicant Interest Listing

by Board Name and by Applicant Name

Bond Education Committee

Contact Person: Donna Bradford
Contact Phone: 919-245-2300

Evan Amico
208 Sharp St.
Chapel Hill NC 27516

Day Phone: 4077560399
Evening Phone: 4077560399
Cell Phone: 4077560399
E-mail: eamico9988@gmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: Carrboro City Limits
Date Applied: 04/15/2016

Skills:
Also Serves On:

Lori Carter
209 Simpson Street
Carrboro NC 27510

Day Phone: 919-931-0919
Evening Phone: 919-933-8001
Cell Phone: 919-931-0919
E-mail: lcartermedia@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: Carrboro City Limits
Date Applied: 04/18/2016

Skills:
Also Serves On:

Jean McDonald
106 Juniper Place
Chapel Hill NC 27514

Day Phone: 919-41-1230
Evening Phone: 919-419-1230
Cell Phone: 919-801-7928
E-mail: Jeanhixmcd@nc.rr.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: County
Date Applied: 04/19/2016

Skills:
Also Serves On:

Sandra McKee
5200 Kiger Road
Rougemont NC 27572

Day Phone: 919-732-7906
Evening Phone: 919-732-7906
Cell Phone: 919-971-2202
E-mail: sanmckee@embarqmail.com

Sex: Female
Race: Caucasian
Township: Little River
Res. Eligibility: County
Date Applied: 06/01/2016

Skills:
Also Serves On:

Doug Schepers
601 Caswell Rd
Chapel Hill NC 27514

Day Phone: 919-932-9872
Evening Phone: 919-824-5482
Cell Phone: 919-824-5482
E-mail: political@schepers.cc

Sex: Male
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: C.H. City Limits
Date Applied: 04/09/2016

Skills:
Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Bond Education Committee

Contact Person: Donna Bradford
Contact Phone: 919-245-2300

Elizabeth Welsby
312 Old Forest Creek Drive
Chapel Hill NC 27514

Day Phone: 9196987515
Evening Phone: 9199288931
Cell Phone: 9196987515
E-mail: ewelsby@yahoo.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: C.H. City Limits
Date Applied: 04/14/2016

Skills:

Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Evan Amico
Name Called:	
Home Address:	208 Sharp St. Chapel Hill NC 27516
Phone (Day):	4077560399
Phone (Evening):	4077560399
Phone (Cell):	4077560399
Email:	eamico9988@gmail.com
Place of Employment:	University of North Carolina
Job Title:	Student
Year of OC Residence:	2008
Township of Residence:	Chapel Hill
Zone of Residence:	
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Habitat for Humanity of Orange County - Volunteer
Appalachia Service Project - Volunteer
P.O.R.C.H. - Volunteer
Future Business Leaders of America of Chapel Hill High School - President
National Technical Honors Society of Chapel Hill High School - President

Former student at Estes Hills Elementary, Smith Middle School, East Chapel Hill High School, and Chapel Hill High School

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Bond Education Committee

Background, education and experience relevant to this board:

I am currently a student at the University of North Carolina at Chapel Hill and active in our community, advocating for affordable housing within Orange County. I am a recent, former student who attended Chapel Hill / Carborro district schools and have a first hand, student perspective of the need for investment in the infrastructure of our school system.

Reasons for wanting to serve on this board:

The Orange County school system is one of the biggest assets of our community. I want to ensure that this remains true and that we continue to invest in the future of the people living within our community. As a UNC student, I would like to work on this local working committee and use my experience to encourage fellow students to actively get involved with local government.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/15/2016 8:34:51 AM **Date Printed:** 4/18/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Lori Carter
Name Called:
Home Address: 209 Simpson Street
Carrboro NC 27510
Phone (Day): 919-931-0919
Phone (Evening): 919-933-8001
Phone (Cell): 919-931-0919
Email: lcartermedia@gmail.com

Place of Employment: Media Partners, Inc.
Job Title: Senior Media Buyer
Year of OC Residence: 2005
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

McDougle Elementary School PTA: Communications committee, welcome committee member; active in advocacy and volunteer recruitment efforts.

American Heart Association, Dear Neighbor volunteer (9+ years)

United Church of Chapel Hill: music committee

Kitchen volunteer (through UUMC and now UCCH): IFC community kitchen

Rainbow Soccer: Team Mom for U8 girls team (4 seasons and counting)

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Bond Education Committee

Background, education and experience relevant to this board:

My professional background is in communications, specifically in media planning and placement. I have worked at ad agencies, for TV stations, in media for over 20 years. I have worked with non-profits, both as an employee at Youth Villages as a public relations specialist, and as a volunteer, in the past on the Board of the Arkansas AIDS Foundation, for Water Partners International (now water.org), and as a function of congregations of which I have been a member. Additionally, I now work with an ad agency whose subsidiary works with non-profits to maximize their limited resources to accomplish their communications goals. My professional expertise in media and effectively reaching consumers with targeted messages, seems uniquely helpful to the goals and objectives of the committee. Additionally, I have attended some Board of County Commissioners meetings to advocate for schools over the past year, and have some

rudimentary understanding of the workings of the Board.

Reasons for wanting to serve on this board:

1. I am clear my communications and media background could help accomplish the goals of the committee to educate citizens about the bond. I have both expertise in written communications, media planning and in presenting information to large groups of people, all of which seem relevant.
2. More and more in our state, I see growing division between rural and urban needs and agendas. Orange County encapsulates both rural and urban (or at least suburban)communities, and I see that participating on this committee as an opportunity to impact that divide and increase education and understanding in our county. It seems this bond is an opportunity to meet needs of our entire county, across constituencies, and this committee has the responsibility of communicating about the bond in the way that moves it forward. I would welcome the opportunity to participate in this process.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/18/2016 11:33:20 AM **Date Printed:** 4/19/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Jean McDonald
Name Called:
Home Address: 106 Juniper Place
Chapel Hill NC 27514
Phone (Day): 919-41-1230
Phone (Evening): 919-419-1230
Phone (Cell): 919-801-7928
Email: Jeanhixmcd@nc.rr.com

Place of Employment: Orange County Health Department
Job Title: Nurse Practitioner

Year of OC Residence: 2014

Township of Residence: Chapel Hill
Zone of Residence:

Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Be Loud Sophie Foundation
North Carolina Nurses Association

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Bond Education Committee

Background, education and experience relevant to this board:

I am a parent of three children about to graduate from East Chapel Hill High, have been a school volunteer in elementary, middle and high schools and was a school nurse for 7 years in the CHCCS district, thus have had many years of experience interfacing with the school district as a parent and community member. My education and background as a nurse and family nurse practitioner working in public health have taught me the value of public engagement and the need to allocate public funds wisely.

Reasons for wanting to serve on this board:

I am proud of our community and county s commitment to providing the best education possible to the children of Orange County and would like to play a more active role in the stewardship of our public education.

Conflict of Interest:
I do currently work for the Orange County Health Department as a Nurse Practitioner and interact with county wide school nurses on health related topics. I do have an interest in school based health clinics but do not perceive this Bond Education Committee as involved in that topic.

Supplemental Questions:

Other Comments:

This application was current on: 4/19/2016 11:36:58 AM **Date Printed:** 4/19/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Sandra McKee
Name Called:
Home Address: 5200 Kiger Road
Rougemont NC 27572
Phone (Day): 919-732-7906
Phone (Evening): 919-732-7906
Phone (Cell): 919-971-2202
Email: sanmckee@embarqmail.com
Place of Employment: Retired
Job Title: Teacher
Year of OC Residence: 1952
Township of Residence: Little River
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:
Member Little River Presbyterian Church.

Past Service on Orange County Advisory Boards:
None

Boards/Commissions applied for:

Bond Education Committee

Background, education and experience relevant to this board:
I taught for 32 years in the Orange County School System.

Reasons for wanting to serve on this board:
I have continued to work part-time in the school district since retirement and have seen first hand the needs in the buildings.

Conflict of Interest:
Married to Earl McKee (Chair of the Orange County Board of Commissioners) Tutored in school system 2016.

Supplemental Questions:

Other Comments:

This application was current on: 6/1/2016 11:20:48 AM **Date Printed:** 6/1/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Doug Schepers
Name Called:
Home Address: 601 Caswell Rd
Chapel Hill NC 27514
Phone (Day): 919-932-9872
Phone (Evening): 919-824-5482
Phone (Cell): 919-824-5482
Email: political@schepers.cc
Place of Employment: W3C
Job Title: Technical Project Manager
Year of OC Residence: 1996
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:
Technical Advisory Board, Durham Tech

Past Service on Orange County Advisory Boards:
None

Boards/Commissions applied for:

Bond Education Committee

Background, education and experience relevant to this board:

I have worked in the tech industry for decades, and I understand the requirements around both formal and informal vocational and engineering training in computer programming, as well as the need for continual self-training and peer training. I have contributed to numerous online training resources around Web technology, as well as doing lectures, and started the W3C s education site WebPlatform.org. I have served on the Technical Advisory Board of Durham Tech (of which I m an alumnus) for several years. I work for the primary Web standards organization, W3C, and have substantial experience in serving on and leading committees to goal-oriented outcomes.

Reasons for wanting to serve on this board:

Education and clear explanation is a critical aspect of our society, and I want to contribute to the diversity of approaches that serve that need. Increasingly, technology intersects our lives and our education, and I feel I have insight to contribute there.

On a personal note, I m interested in civic engagement, and want more experience in working with governmental committees.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/9/2016 12:42:11 PM **Date Printed:** 4/12/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Elizabeth Welsby
Name Called:
Home Address: 312 Old Forest Creek Drive
Chapel Hill NC 27514
Phone (Day): 9196987515
Phone (Evening): 9199288931
Phone (Cell): 9196987515
Email: ewelsby@yahoo.com

Place of Employment: Community Volunteer
Job Title: n/a
Year of OC Residence: 1991
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

President - Guy B Phillips Middle School PTSA
Fundraising Committee - Compass Center for Women and Children
Member - Guy B Phillips SIT and Booster Club, East Chapel Hill PTSA and Booster Club, CHCCS PTA Council, UNC-CH Alumni Association, and many environmental and political progressive organizations, e.g. NCPIRG, Lillian s List.
Current and recent community activities include organizational roles in 5+ area wide youth sports teams, poll volunteer and communications/organizer in local elections, daily volunteer in the public schools

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Bond Education Committee

Background, education and experience relevant to this board:

I will bring 20+ years of community service and institutional knowledge to the Bond Education Committee. I hold a Masters in Social Work from UNC-CH, with a focus on Policy, Planning and Community Practice, which has trained me to evaluate and communicate the needs of a community to enact positive change. I have also served 6 years on the Chapel Hill Public and Affordable Housing Board, 2 as Chair, and understand our local housing crisis and the organizations involved in the bond. I am very active in the school community as a middle school PTSA president and parent of 3 school aged children, which lends to a large network of parents across Chapel Hill and Orange County. Prior to my role at Phillips Middle School, I was a member of the Estes Hills School Improvement Team (SIT) for 4 years, 2 as chair, and have a deep knowledge of the capital needs for schools across the two districts. I have attended many CHCCS and Orange County Board of Commissioners meetings over the past 10 years and understand the series of events that has led to the bond referendum. I also understand political

landscapes as Governor Hunt s scheduling secretary for 4 years and as a recent volunteer during the 2016 primaries. I volunteered for early voting polling sites every day during the primary as well as 12 hours on election day and have an up to date sense of what type of information voters are seeking. I have experience with various communication platforms including 1000+ listservs, local media and social media.

Reasons for wanting to serve on this board:

I would like to serve on the Education Bond Committee to ensure the Orange County electorate understand the implications of their vote in November.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/14/2016 9:15:18 PM **Date Printed:** 4/18/2016

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda
Item No. 11-e

SUBJECT: Nursing Home Community Advisory Committee – Appointments

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):
Member Roster
Recommendations
Applications for Persons Recommended
Attendance Records
Applicant Interest List
Applications for Persons on the Interest List

INFORMATION CONTACT:
Donna Baker, Clerk to the Board
919-245-2130

PURPOSE: To consider making appointments to the Nursing Home Community Advisory Committee.

BACKGROUND: The following information is for Board consideration:

- Appointment to a partial term (Position #2) "At-Large" position for Molly Stein expiring 03/31/2018.
- Appointment to a second full term (Position #9) "At-Large" position for Susan Deter expiring 06/30/2019.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
2	Molly Stein	At-Large	03/31/2018
9	Susan Deter	At-Large	06/30/2019

NOTE - If the individuals listed above are appointed, the following vacancies remain:

*****Position #7--- "At-Large Nursing Home Administration" position----- expiring 06/30/2017. **This position has been vacant since 01/06/2016.**

*** All positions require a one year training period from date of appointment.**

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board consider making an appointment to the Nursing Home Community Advisory Committee.

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.
Terms: 2
Contact Person: Carolyn Pennington
Meeting Place: United Church of CH - 1321 ML King Blvd
Positions: 12
Length: 3 years
Contact Phone: 919-558-2703

Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

1	Martha Bell 100 Macrae Court Chapel Hill NC 27516	Day Phone: 919-968-4674 Evening Phone: 919-968-4674 FAX: E-mail: mbell968@yahoo.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 10/06/2015 Current Appointment: 10/06/2015 Expiration: 10/06/2016 Number of Terms:		
2	Molly Stein 103 Stephens Street Chapel Hill NC 27516	Day Phone: 954-254-2865 Evening Phone: 954-254-2865 FAX: E-mail: msstein@live.unc.edu	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 06/16/2015 Current Appointment: 06/16/2015 Expiration: 06/16/2016 Number of Terms:		
3	Teri J. Driscoll Chair 422 Hampton Pointe Hillsborough NC 27278	Day Phone: 919-245-1127 Evening Phone: 919-245-1127 FAX: E-mail: driscoll323@nc.rr.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 09/17/2013 Current Appointment: 10/07/2014 Expiration: 09/30/2017 Number of Terms: 1		
4	Jerry Schreiber Trainee 1606 Pathway Dr Carrboro NC 27510	Day Phone: 919 967 2962 Evening Phone: 919 967 2962 FAX: E-mail: jrogerschreiber@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 10/07/2014 Current Appointment: 10/06/2015 Expiration: 06/30/2017 Number of Terms:		
5	Sandra Nash 600 West Poplar Ave., Apt. 239 Carrboro NC 27510	Day Phone: 828-668-9628 Evening Phone: FAX: E-mail: None	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Nursing Home Administration	First Appointed: 02/04/2014 Current Appointment: 03/03/2015 Expiration: 06/30/2017 Number of Terms: 2		

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan. Terms: 2 Contact Person: Carolyn Pennington

Meeting Place: United Church of CH - 1321 ML King Blvd Positions: 12 Length: 3 years Contact Phone: 919-558-2703

Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

6	Elijah (Ed) Flowers III 2813 Beckett's Ridge Drive Hillsborough NC 27278	Day Phone: 919-357-9256 Evening Phone: 919-357-9256 FAX: E-mail: ed_flowers@yahoo.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 04/19/2016 Current Appointment: 04/19/2016 Expiration: 03/31/2019 Number of Terms: 1		
7	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr: Nursing Home Administration	First Appointed: Current Appointment: Expiration: 06/30/2017 Number of Terms:		
8	Jerry Ann Gregory 2224 Lebanon Rd Efland NC 27243	Day Phone: 919-644-8172 Evening Phone: 919-644-8172 FAX: E-mail: harleyphn@yahoo.com	Sex: Female Race: Caucasian Township: Cheeks Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 12/09/2014 Current Appointment: 11/17/2015 Expiration: 03/31/2017 Number of Terms:		
9	Susan Deter 5512 Quail Hollow Drive Hillsborough NC 27278	Day Phone: 919-682-4124 Evening Phone: 919-479-0574 FAX: 919-956-7703 E-mail: susiedeter@yahoo.com	Sex: Female Race: Caucasian Township: Little River Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 04/19/2011 Current Appointment: 03/22/2012 Expiration: 06/30/2016 Number of Terms: 1		
10	Glenda Floyd Training Term 103 Culbreth Rd Ghapel Hill NC 27516	Day Phone: 812-205-6595 Evening Phone: 812-205-6595 FAX: E-mail: gkf1121@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 11/17/2015 Current Appointment: 11/17/2015 Expiration: 11/17/2016 Number of Terms:		

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.
Terms: 2
Contact Person: Carolyn Pennington
Meeting Place: United Church of CH - 1321 ML King Blvd
Positions: 12
Length: 3 years
Contact Phone: 919-558-2703

Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

11 VACANT

Day Phone:
Evening Phone:
FAX:
E-mail:
Sex:
Race:
Township:
Resid/Spec Req: At-Large
Special Repr: Nursing Home Administration
First Appointed:
Current Appointment:
Expiration: 12/31/2016
Number of Terms:

12 Vibeke Talley

134 East Tryon Street
Hillsborough NC 27278

Day Phone: 919-732-3112
Evening Phone: 919-732-3112
FAX: 968-2017
E-mail: vibandjoe@hotmail.com
Sex: Female
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr: Nursing Home Administration
First Appointed: 05/20/2014
Current Appointment: 05/20/2014
Expiration: 12/31/2016
Number of Terms:

May 16, 2016

To: Orange County Board of Commissioners
From: Teri Driscoll, Chair
Nursing Home Community Advisory Committee
Re: Reappointment of Molly Stein, Training Year Expiration 6/16/2016

On behalf of the Orange County Nursing Home Community Advisory Committee I would like to take the opportunity to recommend Molly Stein for a three year reappointment on our committee. Ms. Stein has served on our committee for the past year as a training member. She is a student at UNC and brings youth and enthusiasm to the committee. I have assigned her to a different nursing home for each quarterly site visit to enable her to see the different types of nursing homes that are available in Orange County. She always attends our meetings and vocally contributes to them. She has prepared site visit reports when asked to do so.

Please let me know if you need any additional information to move this reappointment forward.

May 16, 2016

To: Orange County Board of Commissioners
From: Teri Driscoll, Chair
Nursing Home Community Advisory Committee
Re: Reappointment of SUSIE DETER-Expiration of first 3 yr. term 6/30/2016

On behalf of the Orange County Nursing Home Community Advisory Committee I would like to take the opportunity to recommend Susie Deter for another 3 yr. term reappointment on our committee. Ms. Deter is a very active member, always completing her site visits and reports. She attends our meetings and is a very enthusiastic contributor. She is wonderful to work with, is very dedicated and has a passion for ensuring that long term care residents receive the best quality of care in a safe living environment.

Please let me know if you need any additional information to move this reappointment forward.

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Molly Stein
Name Called:
Home Address: 103 Stephens Street
Chapel Hill NC 27516
Phone (Day): 954-254-2865
Phone (Evening): 954-254-2865
Phone (Cell): 954-254-2865
Email: msstein@live.unc.edu

Place of Employment: University of North Carolina at Chapel Hill
Job Title: Student

Year of OC Residence: 2012

Township of Residence: Chapel Hill
Zone of Residence:

Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

-Emergency Room Ambassador at Duke Regional Hospital
-Historian of Carolina Kickoff in the Campus YMCA
-Member of the Carolina Pre-Physician Assistant Association

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

I am currently a junior at the University of North Carolina at Chapel Hill studying to prepare to go to Physician Assistant school. I have a true passion for helping people in any relation to medicine. I cannot wait to be a physician assistant and look forward to any opportunities with experience in the medical field before I attend graduate school. I have extensive shadowing experience in many different realms of the medical world such as hospitals, nursing homes and private practices. I am an emergency room ambassador at Duke Regional Hospital and have experience interacting with patients. My grandfather is in an assisted living facility in Florida and I am familiar with how nursing home and assisted living facilities work. Therefore, I have experience from an employee s point of view (during nursing assistant clinicals) and from a family member s point of view with my grandfather.

Reasons for wanting to serve on this board:

With my shadowing and volunteering experience, I am only able to do so much to help. I yearn to be able to make a bigger difference in people s lives. I know that this position will help me do that. Through my shadowing and nursing assistant clinicals, I saw some unjust situations which really broke my heart and were wrong. This is what made me want to get into the field of patient advocacy. I believe it is our responsibility to speak and act for those who cannot, especially those susceptible to abuse and neglect. This is something that I have been wanting to do for a

long time, and I hope that I am able to get the opportunity to help make a difference.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 3/6/2015 4:29:11 PM **Date Printed:** 3/11/2015

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Susan Deter
Name Called:	
Home Address:	5512 Quail Hollow Drive Hillsborough NC 27278
Phone (Day):	919-682-4124
Phone (Evening):	919-479-0574
Phone (Cell):	
Email:	susiedeter@yahoo.com
Place of Employment:	Threshold
Job Title:	Executive Director
Year of OC Residence:	1997
Township of Residence:	Little River
Zone of Residence:	Little River Twnsp
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: 1997 - Present: Executive Director - Threshold (Psychiatric Rehabilitation); 1993 - 1997: Director, Crossroads Clubhouse (Psychosocial rehabilitation program); 1993 - 1995: Family & Individual Therapy; 1986 - 1993: Clinical Supervisor Macomb County Community Mental Health; 1985 - 1997: Greenacres-Woodward Community Services; 1983 - 1997: Oakland County Special Olympics; 1983 - 1986: Pre-Court Screener; 1980 - 1983: Psychosocial Rehabilitation Specialist Southwest Detroit Community Mental Health; 1979 - 1980: Activity Therapist; 1977 - 1979: Aftercare Group Leader Northeast Guidance Center; 1975 - 1977: Therapeutic Group Leader Salvation Army Harbor Light; 1973 - 1974: Communications Director "Project Choices", Juvenile Facilities Network; 1972 - 1974: Group Worker Model Cities Program, Metro Arts Complex; 1970 - 1972: Project Coordinator, Enrichment Program - Neighborhood Youth Corps.

Volunteer Experience: See Work Experience

Education: BA, MA, MSW, Certificate of Nonprofit Management - Duke; Certified Rehabilitation Counselor

Other Comments:

STAFF COMMENTS: Originally applied for Nursing Home Advisory Committee (1/10/11).
ADDRESS VERIFICATION: 5512 Quail Hollow Drive is in Orange County Jurisdication, Little River Township.

This application was current on: 1/10/2011 **Date Printed:** 1/14/2014

BOCC Attendance Report For Advisory Boards

Nursing Home Community Advisory Committee May 2015 –May / 2016

Member	Appointed	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May					
Susie Deter	04/19/2011	X		X		E		X		X		X		X					
Molly Stein	06/16/2015	X		E		X		X		X		X		X					

X: Attended E: Excused U: Unexcused

Current through - 05/31/2016

Applicant Interest Listing

by Board Name and by Applicant Name

Nursing Home Community Advisory Committee

Contact Person: Carolyn Pennington
Contact Phone: 919-558-2703

Mrs Judith Causey
2621 Beavertail Dr
Hillsborough NC 27278

Day Phone: 9192604249
Evening Phone: 9192604249
Cell Phone: 9192604249
E-mail: judithcausey@hotmail.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Res. Eligibility:
Date Applied: 01/25/2016

Skills:
Also Serves On:

Jacqulyn Podger
719 New Hope Church Rd.
Chapel Hill NC 27516

Day Phone: 919-740-8814
Evening Phone: 919-240-7633
Cell Phone: 919-740-8814
E-mail: jacannpod@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: County
Date Applied: 05/23/2016

Skills:
Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mrs Judith Causey
Name Called:	
Home Address:	2621 Beavertail Dr Hillsborough NC 27278
Phone (Day):	9192604249
Phone (Evening):	9192604249
Phone (Cell):	9192604249
Email:	judithcausey@hotmail.com
Place of Employment:	Retired. UNC
Job Title:	RN Center For Excellence
Year of OC Residence:	1999
Township of Residence:	Hillsborough
Zone of Residence:	
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Active RN License
PHRC
MADD

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

I am 77. I have interacted with and nursed many geriatric patients. I have. Visited many long term care facilities. I have placed patients into long term care facilities & continued to supervise care & services on site

Reasons for wanting to serve on this board:

Serve in some capacity to help Orange County to be first class in services offered our citizens.

Conflict of Interest:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Interacted with & nursed many seniors. I am a senior in good health

Reasons for wanting to serve on this board:

I have an interest in helping our citizens to age in their own homes

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/25/2016 11:39:33 PM **Date Printed:** 2/1/2016

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Jacqulyn Podger
Name Called:
Home Address: 719 New Hope Church Rd.
Chapel Hill NC 27516
Phone (Day): 919-740-8814
Phone (Evening): 919-240-7633
Phone (Cell): 919-740-8814
Email: jacannpod@gmail.com

Place of Employment: retired
Job Title: former Duke employee 14 years
Year of OC Residence: 2008
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

1. Senior Health Insurance Information Program Counselor
2. A Helping Hand Volunteer and Pro Bono Hero
3. Board Member Junior Leadership of Durham

Past Service on Orange County Advisory Boards:

Former Adult Home Advisory Committee for Durham County

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Previous experience with the Adult Care Home Advisory Committee in Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Advisory Board on Aging

Background, education and experience relevant to this board:

Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

Durham County along with current commitment to SHIIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my experience in providing front line services.

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 5/23/2016 12:37:29 PM **Date Printed:** 5/23/2016

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 21, 2016

Action Agenda Item No. 11-f

SUBJECT: Orange County Board of Adjustment – Appointments

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):
Membership Roster
Agreement to Serve an Additional Term - Cabe
Member Application - Cabe
Attendance Record
Interest List
Application of Person on the Interest List

INFORMATION CONTACT:
Donna Baker, Clerk to the Board
919-245-2130

PURPOSE: To consider making appointments to the Orange County Board of Adjustment.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #3) "At-Large" representative for Samantha Cabe expiring 06/30/2019.
- Appointment to a partial term (Position #4) "At-Large Alternate" (refer to applicant interest list and application) expiring 06/30/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
3	Samantha Cabe	At-Large	06/30/2019
4	Vacant	At-Large Alternate	06/30/2017

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- ***Position #7--- "At-Large Planning Board" position----- expiring 06/30/2019. **This position has been vacant since 05/20/2013. (According to the Orange County Planning Board staff, no one has stepped up to volunteer for this position)**

NOTE – MULTIPLE PSA'S FOR ADDITIONAL APPLICANTS HAVE BEEN SUBMITTED WITH NO REPSONSES.

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments to the Orange County Board of Adjustment.

Board and Commission Members

And Vacant Positions

Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

Meeting Times: 7:30 pm second Monday of each month | Terms: 2 | Contact Person: Michael Harvey

Meeting Place: West Campus Office Bldg., 131 W. Margaret Lane | Positions: 7 | Length: 3 years | Contact Phone: 919-245-2597

Description: Members are appointed by the Board of Commissioners. The Board of Adjustments hears and decides on variance applications, appeals submitted related to official decisions/determinations made by the Planning Director, reviews and takes action on Class B Special Use Permit applications, as well as matters required to pass by the Unified Development Ordinance.

1 **Susan Halkiotis**
2930 Franklin Road
Hillsborough NC 27278

Day Phone: 919-668-6031
Evening Phone: 919-732-4813
FAX:
E-mail: halkiotis@neuro.duke.edu

Sex: Female
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: At-large
Special Repr:

First Appointed: 09/15/2015
Current Appointment: 09/15/2015
Expiration: 06/30/2018
Number of Terms: 1

2 **Dr. Barry Katz**
5801 Cascade Drive
Chapel Hill NC 27514

Day Phone: 919-383-5178
Evening Phone: 919-383-5178
FAX:
E-mail: bakatz@nc.rr.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: At-large
Special Repr:

First Appointed: 09/15/2015
Current Appointment: 09/15/2015
Expiration: 06/30/2017
Number of Terms:

3 **Samantha Cabe**
104 Cynthia Drive
Chapel Hill NC 27514

Day Phone: 919-928-5701
Evening Phone: 919-969-9140
FAX: 919-942-6603
E-mail: shc@nbfirm.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: At-large
Special Repr:

First Appointed: 09/15/2015
Current Appointment: 09/15/2015
Expiration: 06/30/2016
Number of Terms:

4 **VACANT**

Day Phone:
Evening Phone:
FAX:
E-mail:

Sex:
Race:
Township:
Resid/Spec Req: At-large
Special Repr: Alternate

First Appointed:
Current Appointment:
Expiration: 06/30/2017
Number of Terms:

5 **Karen Barrows**
3816 Twin River Farm Rd
Hurdle Mills NC 27541

Day Phone: 919-732-4491
Evening Phone: 919-732-4491
FAX:
E-mail: billbarrows830@gmail.com

Sex: Female
Race: Caucasian
Township: Little River
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 06/04/2013
Current Appointment: 09/15/2015
Expiration: 06/30/2018
Number of Terms: 2

Board and Commission Members

And Vacant Positions

Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

Meeting Times: 7:30 pm second Monday of each month | Terms: 2 | Contact Person: Michael Harvey

Meeting Place: West Campus Office Bldg., 131 W. Margaret Lane | Positions: 7 | Length: 3 years | Contact Phone: 919-245-2597

Description: Members are appointed by the Board of Commissioners. The Board of Adjustments hears and decides on variance applications, appeals submitted related to official decisions/determinations made by the Planning Director, reviews and takes action on Class B Special Use Permit applications, as well as matters required to pass by the Unified Development Ordinance.

6 **Matt Hughes**

501 Botan Way
Hillsborough NC 27278

Day Phone: 919-928-4480
Evening Phone: 919-928-4480
FAX:
E-mail: mghughesnc@gmail.com

Sex: Male
Race: Other
Township: Chapel Hill
Resid/Spec Req: At-large
Special Repr: Alternate

First Appointed: 09/15/2015
Current Appointment: 09/15/2015
Expiration: 06/30/2018
Number of Terms: 1

7 **VACANT**

Day Phone:
Evening Phone:
FAX:
E-mail:

Sex:
Race:
Township:
Resid/Spec Req: At-large
Special Repr: Planning Board

First Appointed:
Current Appointment:
Expiration: 06/30/2016
Number of Terms:

Thom Freeman

From: Michael Harvey
Sent: Wednesday, March 30, 2016 4:12 PM
To: Thom Freeman
Cc: Donna Baker; Craig Benedict
Subject: FW: Board of Adjustment

FYI

Michael D. Harvey AICP, CFM, CZO
Current Planning Supervisor – Planner III
Orange County Planning Department
131 West Margaret Lane
PO Box 8181
(919) 245-2597 (phone)
(919) 644-3002 (fax)

Pursuant to North Carolina General Statute 132, correspondence sent and received from this account is a public record and may be disclosed to third parties.

From: Samantha Cabe [mailto:shc@holcombcabe.com]
Sent: Wednesday, March 30, 2016 4:10 PM
To: Michael Harvey
Subject: Re: Board of Adjustment

Yes. I'll continue to serve. Thanks! Do we have a meeting next month?

Samantha

On Mar 30, 2016, at 10:25 AM, Michael Harvey <mharvey@orangecountync.gov> wrote:

It is that time of year again. Time from the BOCC to re-appoint members whose terms are due to expire.

Your term will end in June and you are eligible for re-appointment.

I am sending you this brief e-mail to see if you have interest/time to continue to serve?

Thanks!

Michael D. Harvey AICP, CFM, CZO
Current Planning Supervisor – Planner III
Orange County Planning Department
131 West Margaret Lane
PO Box 8181
(919) 245-2597 (phone)
(919) 644-3002 (fax)

Pursuant to North Carolina General Statute 132, correspondence sent and received from this account is a public record and may be disclosed to third parties.

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Samantha Cabe
Name Called:
Home Address: 104 Cynthia Drive
Chapel Hill NC 27514
Phone (Day): 919-968-4441
Phone (Evening): 919-969-9140
Phone (Cell):
Email: shc@nbfirm.com
Place of Employment: Northern Blue, LLP
Job Title: Associate Attorney
Year of OC Residence:
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: CPA firm Crisp Hughes Evans, LLP, Sylva, NC--Client Services Accountant (1997-1999)General Bookkeeping for various corporate/small business clients--i.e. local construction companies, dry cleaners, motels, etc.; Prepared personal, corporate and non-profit tax returns

Northen Blue, LLP--Associate Attorney (2002-Present)--Represent individual and business clients in various civil actions and business negotiations, including real estate development, real estate transactions, contract disputes, landlord/tenant issues, etc.; Represent Orange and Chatham County Departments of Social Services in appeals and as an assistant attorney to Carol Holcomb, DSS attorney.

Volunteer Experience: Since moving to Orange County:
1) Prepared meals once/month at IFC Homeless Shelter through UNC Law School.

2) Helped construct Habitat for Humanity house in Durham, NC

3) Various pro bono and reduced fee legal representations.

4) Orange County Democratic Party Secretary

5) North Carolina Democratic Party--One of two attorneys organizing voter protection effort for 2008 election

6) Current president of 15B Judicial District Bar President

Education: B.S. in Business Administration (magna cum laude)--Western Carolina University, 1997.

J.D. University of North Carolina at Chapel Hill, 2002.

Other Comments:

Though I currently live within the Chapel Hill city limits, I would make an excellent At-Large" member of the board because I grew up in a very rural area of the state (Swain County), so I identify strongly with my neighbors who live in the more rural areas of Orange County. I submitted an application for these boards a couple of years ago, so I just wanted to update my application and remind the Board of my interest. Also, though I currently reside in the Chapel Hill township, my husband and I now own 6 acres outside the city limits and plan to build a home there in the near future. STAFF COMMENTS: Originally applied for Orange County Board of Adjustment and Orange County Planning Board 3/14/2006. Reapplied for Orange County Planning Board & Orange County Board of Adjustment 6/5/2008. Updated application 04/05/2011 for Orange County BOA. Updated application 05/15/2013 for Orange County BOA. ADDRESS VERIFICATION: 104 Cynthia Dr is in Orange County in the Chapel Hill city limits.

This application was current on: 5/15/2013 **Date Printed:** 1/14/2014

BOCC Attendance Report For Advisory Boards

Orange County Board of Adjustment May / 2015 – May / 2016

Member	Appointed	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May					
Samantha Cabe	05/04/2013																		

P: Present E: Excused A: Absent

Current through - 05/31/2016

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Board of Adjustment (REQUIRES D

Contact Person: Michael Harvey
Contact Phone: 919-245-2597

Karen Raleigh
2114 Old Forest Drive
Hillsborough NC 27278

Day Phone: 9192414613
Evening Phone: 9192414613
Cell Phone: 9198807847
E-mail: ksraleighkr@gmail.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Res. Eligibility: County
Date Applied: 06/01/2016

Skills:

Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Karen Raleigh
Name Called:	
Home Address:	2114 Old Forest Drive Hillsborough NC 27278
Phone (Day):	9192414613
Phone (Evening):	9192414613
Phone (Cell):	9198807847
Email:	ksraleighkr@gmail.com
Place of Employment:	Retired
Job Title:	Retiree
Year of OC Residence:	1988
Township of Residence:	Hillsborough
Zone of Residence:	County
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Orange County Master Gardeners
WUNC pledge drive volunteer

I was on the OC Economic Development Commission from about 1990-1996.

Past Service on Orange County Advisory Boards:

Orange County Economic Development Commission from about 1990-1996 (when Ted Abernathy was the director).

Boards/Commissions applied for:

Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I earned a Masters degree in personal administration from Indiana University (Bloomington) in 1974.

I was a commercial/corporate banker for 32 years.

Reasons for wanting to serve on this board:

I d like to be involved in Hillsborough since I live in the ETJ. Also, my husband just passed away after a protracted illness and I have time on my hands that I would like to use productively.

Conflict of Interest:

Supplemental Questions:

Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

As the city executive for First Union Bank in Chapel Hill, I spent much time working with the BOA in order to add a second drive-through at one of our branches. We got it done, but I have a pretty good idea of how difficult the job can be sometimes. If I could work with Chapel Hill, I think I can work with any municipality.

What unique perspective can you bring to the Orange County Board of Adjustment?

I have a background in business from my years in banking. I also have a true appreciation for the history of Hillsborough.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

As an advisory board, I believe that the BOA must study the effect of proposed changes and variations from the town s ordinances.

What do you consider to be be the most important issues facing Orange County related to growth?

Finding the balance between keeping the historic quaintness of Hillsborough and dealing with inevitable modern needs.

What role should the Board of Adjustment take in guiding and regulating growth?

I believe the BOA s tasks would be getting a good understanding of the proposed project/development and then making an informed recommendation to

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I dealt with the same sort of balance when I lived in Orange County just outside of Chapel Hill, which struggles with the same sort of balance.

Other Comments:

This application was current on: 2/17/2016 3:43:15 PM **Date Printed:** 2/19/2016

DRAFT

Date Prepared: 06/08/16
Date Revised: 06/17/16

BOCC Meeting Follow-up Actions

(Individuals with a * by their name are the lead facilitators for the group of individuals responsible for an item)

Meeting Date	Task	Target Date	Person(s) Responsible	Status
6/7/16	Review and consider request by Julie McClintock that the County fund more positions in Erosion Control to allow for more field inspections and greater enforcement	9/30/2016	Bonnie Hammersley Craig Benedict	Staff to investigate current staffing, funding, etc., and provide report to BOCC
6/7/16	Review and consider request that the County review plans for one on one meetings prior to Firearms Safety Committee meetings	6/30/2016	Chair/Vice Chair/Manager	**DONE** Committee Meetings to be open to the public and facilitated
6/7/16	Pursue information on activities by City of Durham and Durham County related to universal Pre-K and provide information to the Board regarding if Universal Pre-K is something Orange County should consider, whether a task force might be appropriate, possible involvement by the University, etc.	9/30/2016	Bonnie Hammersley	Manager to make contacts
6/7/16	Review and consider request from Commissioner Dorosin that staff provide information to the Board on what actions/steps are necessary related to policies and otherwise for the Board to pursue going below the 17% fund balance reserve threshold	6/16/2016	Chair/Vice Chair/Manager, Gary Donaldson, and Paul Laughton	**DONE** Staff provided information to the Board at 6/16/16 budget work session
6/7/16	Review and consider request from Commissioner Jacobs that staff work with staff from Chapel Hill and Carrboro to develop a model development plan for the Greene Tract	9/30/2016	Bonnie Hammersley	Manager to meet with Town Managers
6/7/16	Schedule the list of proposed appointees for the Bicycle Safety Task Force for the June 15th OUTBoard meeting and follow-up by bringing that item back to the June 21, 2016 BOCC meeting with any comments, recommendations, etc. from the OUTBoard	6/21/2016	Abigaile Pittman Craig Benedict	**DONE** Discussed as part of OUTBoard June 15th meeting; Information provided in June 21st BOCC meeting agenda item

DRAFT

Date Prepared: 06/08/16
Date Revised: 06/17/16

Meeting Date	Task	Target Date	Person(s) Responsible	Status
6/7/16	Provide the Board with a recommendation regarding a timeframe within which to consider pursuing reimbursements to massage practitioners for fees erroneously collected (Example: 1998 to Present)	9/30/2016	John Roberts Dwane Brinson	Recommendation to be provided
6/7/16	Share the Soccer Symposium Report with BOCC members	6/30/2016	David Stancil	**DONE**

INFORMATION ITEM

Tax Collector's Report - Numerical Analysis

Effective Date of Report: June 3, 2016

Tax Year 2015	Amount Charged in FY 15-16	Amount Collected	Accounts Receivable	Amount Budgeted in FY 15-16	Remaining Budget	% of Budget Collected
Current Year Taxes	$ 136,413,322.00	136,254,990.03	$ 1,308,452.02	$ 136,413,322.00	$ 158,331.97	99.88%
Prior Year Taxes	$ 3,551,444.86	1,127,105.12	$ 2,329,926.80	$ 1,150,000.00	$ 22,894.88	98.01%
Total	$ 139,964,766.86	137,382,095.15	$ 3,638,378.82	$ 137,563,322.00	$ 181,226.85	**99.87%**

Tax Year 2014	Amount Charged in FY 14-15	Amount Collected	Accounts Receivable	Amount Budgeted in FY 14-15	Remaining Budget	% of Budget Collected
Current Year Taxes	$ 135,734,649.00	134,249,967.51	$ 1,509,369.03	$ 135,734,649.00	$ 1,484,681.49	98.91%
Prior Year Taxes	$ 3,764,940.44	1,358,917.36	$ 2,367,174.58	$ 994,130.00	$ (364,787.36)	136.69%
Total	$ 139,499,589.44	135,608,884.87	$ 3,876,543.61	$ 136,728,779.00	$ 1,119,894.13	**99.18%**

Current Year Overall Collection Percentage Tax Year 2015	99.05%
Current Year Overall Collection Percentage Tax Year 2014	98.89%

INFORMATION ITEM

Tax Collector's Report - Measures of Enforced Collections

Fiscal Year 2015-2016

Effective Date of Report: May, 2016													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Wage garnishments	26	11	127	94	34	3	39	124	112	64	41		675
Bank attachments	12	6	27	3	1	-	8	66	91	68	44		326
Certifications	-	-	2	-	-	-	-	-	-	-	-		2
Rent attachments	-	-	-	-	-	-	4	-	6	4	-		14
Housing/Escheats/Monies	4	-	4	6	8	-	40	3	7	10	1		83
Levies	1	-	8	1	2	-	1	-	-	-	-		13
Foreclosures initiated	1	1	3	2	3	-	-	-	1	7	6		24
NC Debt Setoff collections	$ 799.74	$ 833.06	$ 684.47	$ 143.15	$ 175.65	$ 51.94	$ -	$ -	$ 2,151.87	$ 2,659.42	$ 5,079.24		12,579

This report shows the Tax Collector's efforts to encourage and enforce payment of taxes for the fiscal year 2015-2016. It gives a breakdown of enforced collection actions by category, and it provides a year-to-date total.

The Tax Collector will update these figures once each month, after each month's reconciliation process.

Delegation of Authority per NCGS 105-381
To Finance Officer

INFORMATION ITEM - RELEASES AND REFUNDS UNDER $100
JUNE 21, 2016

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	TAX	FEE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT	TAX CLASSIFICATION	ACTION	Approved by CFO	Additional Explanation
Brammer, Angela	30028339	2015	20,590	19,334	(21.06)		(21.06)	Price paid (appraisal appeal)	RMV-VTS	Approved	6/1/2016	
Combs, Christopher	31684695	2015	1,810	1,810	(13.11)	(30.00)	(43.11)	Situs error (illegal tax)	RMV-VTS	Approved	6/1/2016	
Evans, Samuel Wade	31893951	2015	3,230	500	(26.15)		(26.15)	Antique plate (appraisal appeal)	RMV-VTS	Approved	6/1/2016	
Gunter, Charles	31751538	2015	5,500	1,364	(69.31)		(69.31)	Price paid (appraisal appeal)	RMV-VTS	Approved	6/1/2016	
Gupton, Robert	28682975	2015	1,570	0	(26.30)	(30.00)	(56.30)	County changed to Durham (illegal tax)	RMV-VTS	Approved	6/1/2016	Refund goes to Durham County
Gupton, Robert	30576027	2015	1,110	0	(18.60)	(30.00)	(48.60)	County changed to Durham (illegal tax)	RMV-VTS	Approved	6/1/2016	Refund goes to Durham County
Johnson, Julie Ann	25649289	2014	4,240	4,240	(30.86)	(30.00)	(60.86)	Situs error (illegal tax)	RMV-VTS	Approved	6/1/2016	
Walker, Gregory St George	30043911	2015	22,762	18,171	(71.53)		(71.53)	Value adjustment (appraisal appeal)	RMV-VTS	Approved	6/1/2016	
						Total	**$ (396.92)**					

May 19, 2016 thru
June 1, 2016

INFORMATION ITEM

PLANNING & INSPECTIONS DEPARTMENT
Craig N. Benedict, AICP, Director

Administration
(919) 245-2575
(919) 644-3002 (FAX)
www.orangecountync.gov

ORANGE COUNTY
NORTH CAROLINA

131 W. Margaret Lane
Suite 201
P. O. Box 8181
Hillsborough, NC 27278

MEMORANDUM

TO: Board of County Commissioners
Bonnie B. Hammersley, County Manager

FROM: Craig Benedict, Planning Director

DATE: June 1, 2016

SUBJECT: Information Item – Rogers Road Community Development Block Infrastructure (CDBG-I) Application

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Please accept the following memorandum regarding the Rogers Road Community Development Block Grant application update.

Background

Orange County is part of a multi-jurisdictional project, along with Chapel Hill, Carrboro and Orange Water and Sewer Authority (OWASA), to design and construct a sewer collection system to serve the Rogers Road neighborhood. Currently, the County is leading efforts in obtaining the easements from property owners needed for construction and future maintenance of the sewer collection system. The construction and design of the sewer collection system is to be funded by Orange County, Chapel Hill, and Carrboro. In order to offset total costs of the project, the Orange County Planning Department in conjunction with aforesaid partners are preparing a Community Development Block Grant – Infrastructure (CDBG-I) application to the North Carolina Department of Environmental Quality (NCDEQ).

Previous recommendations from the Historic Rogers Road Task Force to the Board of County Commissioners, Chapel Hill Town Council, and Carrboro Board of Alderman have focused on neighborhood improvements including sewer service to the Historic Rogers Road Neighborhood. In addition, a study completed in 2010 by the Orange County Health Department found that many of the existing onsite septic systems were failing. Funds provided from this grant program can be used to connect low to moderate income households to wastewater service where septic systems have failed or likely to fail based on the age of the system and assist in providing critical sewer infrastructure improvements to the Historical Rogers Road Neighborhood. The improvements include the construction of approximately 18,500 linear feet of sewer to approximately 86 developed and undeveloped parcels.

Grant applications which are approved and awarded by the State may receive up to $2 million in funds depending on the project cost, funding request, income threshold, and level of distress in the community. The grant program is competitive and does not require a match from the local government. If awarded, this application would lessen the financial cost to the County and Towns for the provision of sewer service to the Rogers Road neighborhood. The County previously submitted a CDBG-I grant application in 2014 which was not awarded as a result of insufficient income data among other criteria. In order to avoid a similar outcome, this application will include income data based on a survey campaign of the project area. This is being conducted in part concurrent with meeting residents during the easement acquisition process.

Next Steps

Orange County (Martin-McGill Associates as consultants) will proceed with the grant application process over the next several months which will include defining the project area and description, collecting income data, and drafting of the project budget and grant request. A public hearing is planned for the September 6, 2016 Board of County Commissioners meeting regarding this item. A resolution supporting and authorizing the application will also be presented at that time. We anticipate similar letters of support from the Town of Chapel Hill and Town of Carrboro. The final grant application is due to the North Carolina Department of Environmental Quality on September 30, 2016. If awarded, the County would receive a Letter of Intent to Fund in February 2017.

PLANNING & INSPECTIONS DEPARTMENT
Craig N. Benedict, AICP, Director

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Hillsborough, NC 27278

MEMORANDUM

TO: Board of County Commissioners
Bonnie B. Hammersley, County Manager

FROM: Max Bushell, Transportation Planner; Tom Altieri, Comprehensive Planning Supervisor

DATE: June 21, 2016

SUBJECT: Information Item – Hillsborough Train Station Funding and the Proposed 2016 Appropriations Act

ATTACHMENT 1: Hillsborough Senate Budget Letter to President Pro Tempore

ATTACHMENT 2: Hillsborough Senate Budget Letter to House Speaker

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Please accept the following memorandum in response to a request from Commissioner Barry Jacobs for more information regarding the Hillsborough Train Station Funding and the Proposed 2016 Appropriations Act.

Background

The recently released version of the North Carolina Senate's Budget Proposal (http://www.ncleg.net/sessions/2015/budget/2016/h1030-csmdxf-18v64.pdf) contains the following language on p. 141 under Section 35.12.(c):

G.S. 136-189.10(3)g. reads as rewritten: "Public transportation service that spans two or more counties and that serves more than one municipality. Programmed funds pursuant to this sub-subdivision shall not exceed ten percent (10%) of any distribution region allocation. This sub-subdivision includes commuter rail, intercity rail, and light rail. Total State funding for a commuter rail, intercity rail, or light rail project shall not exceed ten percent (10%) of the estimated total project costs used during the prioritization scoring process. The State shall not be responsible or liable for any project costs in excess of the maximum established under this sub-subdivision. Any agreement entered into by the State to fund a commuter rail, intercity rail, or light rail project shall include language setting out the limitations set forth in this sub-subdivision."

The Hillsborough Train Station ("Station project") is currently funded in the adopted 2016-2025 State Transportation Improvement Program with construction slated to begin in 2019 at a cost of approximately $7 – 8 million. The Station project may be impacted

by this budget language, though it is currently unclear if this project qualifies as a project "that spans two or more counties and that serves more than one municipality," or if the currently adopted 2016-2025 State Transportation Improvement Program (STIP) would be changed to reflect this restriction. The Town of Hillsborough was informed by their local legislative delegation that this budget language may remove funding from the Hillsborough Train Station, giving the project a large funding gap. In response, the Hillsborough Town Mayor, Mr. Tom Stevens, has written to President Pro Tempore of the North Carolina Senate Phil Berger and House of Representatives Speaker Tim Moore to express his concerns and ask that the proposed budget language be amended to preserve the funding for the Hillsborough Train Station.

It is important to note that the budget has not yet been finalized and more information will be made public in the coming weeks. In order to better understand how this project is funded, a brief history of the station project and its funding is presented below.

Funding History

An intercity (Amtrak) train station in the Town of Hillsborough was proposed in 2009. Town of Hillsborough staff, the Rail Station Small Area Plan Task Force, and other contributors prepared the Hillsborough Rail Station Small Area Plan and considered a number of funding options, including applying for a 2010 American Reinvestment and Recovery Act (ARRA) grant. This grant was not awarded to the Station project.

Consideration was also given to the Hillsborough Train Station project during the development of the Orange County Bus Rail Investment Plans (OCBRIP). This led to discussion about making an application to the Transportation Investment Generating Economic Recovery (TIGER) competitive grant program, based on the familiarity of the North Carolina Department of Transportation (NCDOT) Rail Division with these grants and the likelihood of receiving a grant in Hillsborough. The OCBRIP provided a breakdown of the cost split in the case of receiving a TIGER grant. Under this funding scenario, 80 percent of the total project cost would be covered by federal funds, 10 percent by state funds, and 10 percent by local funds. Local funds for the project were anticipated to be generated from the ½ cent sales tax.

After the Board approved the OCBRIP and Orange County voters approved the transit funding referendum in 2012, the Legislature in 2013 enacted the Strategic Transportation Investments (STI) law (HB 817) which implemented a data-driven process for selecting transportation projects statewide. Following discussions between the NCDOT Rail Division, the North Carolina Railroad (NCRR) company, the Town of Hillsborough, and Orange County, it was determined that the Station project would be eligible for entry into the funding competition established by STI. The project was submitted, performed well under the relevant criteria, and was added to the STIP, with construction scheduled to take place in 2019 and 2020. In the current STIP, the Station project is scheduled to be funded with about 90 percent state funds and 10 percent local funds, including revenue from the ½ cent sales tax. Under the proposed budget language, funding from the State may be required to be reduced to 10 percent, leaving a substantial funding gap.

Next Steps

The Orange County Board of Commissioners may wish to consider voicing concerns with the Orange County legislative delegation in support of the Town of Hillsborough's concerns regarding this proposed budget language.

Town of Hillsborough
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June 8, 2016

President Pro Tempore Phil Berger
North Carolina Senate
16 W Jones St, Room 2007
Raleigh, NC 27601-2808

RE: Senate Budget impact on Hillsborough Passenger Rail station

Dear Mr. President:

I'm writing to highlight and avert what may be an unintended negative consequence of an item in the senate budget (Sec.35.12) that addresses how transit services (specifically light rail) are to be well supported at the local and federal levels and limits the burden of financing rail infrastructure by the state. While aimed primarily at light rail services, it appears that this section would upend funding for an Amtrak station located in Hillsborough (STIP# P-5701).

The current State TIP includes full funding to build a passenger rail station in Hillsborough adjacent to the existing rail infrastructure and served by Amtrak. Amtrak has assessed the stop location and determined it was cost effective for them to provide service in Hillsborough, if the station was provided. This will re-establish a missing link in intercity heavy rail service in the Carolina Crescent as well as allow connections to the national heavy rail network. This project operates adjacent to the existing corridor and doesn't trigger the need to expand capacity on the rail network or road network.

Our citizens already drive to Burlington and Durham to access this existing commuter rail service, which is why we began the investigation for a station in town. Adding the station in Hillsborough makes it feasible for more residents to select this option and stop driving in the congested I-85 and I-40 corridors. This helps relieve pressure to widen these expensive facilities and takes advantage of existing capacity on the rail network. The Hillsborough station has remarkably widespread support from citizens of all political persuasions, and helps connect our more rural areas of county to the Triad, Triangle, and Charlotte as well as points in-between and beyond. This investment benefits the entire state, not just Hillsborough.

The town acquired the property for the station to be built and funded the conceptual design to inform the environmental review of this project. Local funds are also committed through the local transit tax to this project. The support for this project has been constant, both verbally and financially, since the process was initiated in 2009, and is based on a non-political and empirical assessment of cost-benefits. The town, the North Carolina Rail Road, Amtrak, and NCDOT staff have all worked together to study the impacts and the best path forward. Station locations in Hillsborough and in Lexington complete a well-spaced and planned network of rail access points along the existing corridor in North Carolina in the most efficient and cost-effective manner, and contribute to an important multi-modal system of transportation important for all of North Carolina.

101 East Orange Street • P. O. Box 429 • Hillsborough, North Carolina 27278
919-732-1270 • Fax 919-644-2390

We request that the budget provisions be amended so this important project can continue to move forward.

The town of Hillsborough understands that the General Assembly has many difficult funding, operational, and policy choices to make during this year's budget season. We appreciate your consideration for amending Sec. 35-12 so the allocated funding for the Hillsborough Amtrak station can be preserved.

Please don't hesitate to contact me directly if you have questions or need additional information on the rail station project. I can be reached at tom.stevens@hillsboroughnc.org and 919-360-2249.

Sincerely,

Tom Stevens, Mayor

Cc: Rep. Verla Insko
Sen. Valerie Foushee
Rep. Graig Meyer

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919-732-1270 • Fax 919-644-2390

Town of Hillsborough
Since 1754
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June 8, 2016

Speaker Tim Moore
North Carolina Senate
16 W Jones St, Room 2304
Raleigh, NC 27601-1096

RE: Senate Budget impact on Hillsborough Passenger Rail station

Dear Mr. Speaker:

I'm writing to highlight and avert what may be an unintended negative consequence of an item in the senate budget (Sec.35.12) that addresses how transit services (specifically light rail) are to be well supported at the local and federal levels and limits the burden of financing rail infrastructure by the state. While aimed primarily at light rail services, it appears that this section would upend funding for an Amtrak station located in Hillsborough (STIP# P-5701).

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Sincerely,

Tom Stevens, Mayor

Cc: Rep. Verla Insko
Sen. Valerie Foushee
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INFORMATION ITEM

Earl McKee, Chair
Mark Dorosin, Vice Chair
Mia Burroughs
Barry Jacobs
Bernadette Pelissier
Renee Price
Penny Rich

Orange County Board of Commissioners
Post Office Box 8181
200 South Cameron Street
Hillsborough, North Carolina 27278

June 15, 2016

Dear Commissioners,

At the Board's June 7, 2016 regular meeting, petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

1) Review and consider a request by Orange County resident Julie McClintock that the County fund more positions in Erosion Control to allow for more field inspections and greater enforcement.

   Response: Staff to investigate current staffing, funding, etc., and provide report to BOCC.

2) Review and consider a request by an Orange County resident that the County review plans for one on one meetings prior to the Firearms Safety Committee meetings.

   Response: **DONE.** Committee Meetings to be open to the public and facilitated.

3) Review and consider a request Commissioner Rich for more information on activities by City of Durham and Durham County related to universal Pre-K and provide information to the Board regarding if universal Pre-K is something Orange County should consider, whether a task force may be appropriate, possible involvement by the University, etc.

   Response: County Manager to make contacts.

4) Review and consider a request by Commissioner Dorosin that staff provide information to the Board on what actions/steps are necessary related to policies and otherwise for the Board to pursue going below the 17% fund balance threshold.

   Response: **DONE.** Staff provided information to the Board at 6/16/16 budget work session.

5) Review and consider a request by Commissioner Jacobs that staff work with staff from Chapel Hill and Carrboro to develop a model development plan for the Greene Tract.

   Response: Manager to meet with Town Managers.

Regards,

Earl McKee

Earl McKee, Chair
Board of County Commissioners