

**ORANGE COUNTY BOARD OF COMMISSIONERS
CHAPEL HILL TOWN COUNCIL**

AGENDA

BOCC/Chapel Hill Town Council Joint Meeting
June 2, 2016
Meeting Time – 7:00 pm
Southern Human Services Center
2501 Homestead Road
Chapel Hill, NC

Welcome and Opening Remarks (Mayor Pam Hemminger and BOCC
Chair Earl McKee)

1. Economic Development
 - a) Incentives
 - b) County Economic Development Districts and County Economic Development Activities
2. Affordable Housing – Multi-Jurisdictional Task Force
3. Solid Waste Management
 - a) Solid Waste Programs Fee
 - b) Solid Waste Advisory Group (SWAG) Update
4. Joint Training Center for Public Safety
5. Report from Managers on Joint Efforts
 - a) Outside Agency Funding Application
 - b) Additional Items of Interest
6. INFORMATION ITEM (Written Update – Not for Specific Discussion)
 - Town of Chapel Hill Construction Projects

Orange County Board of Commissioners' regular meetings and work sessions are
available via live streaming video at
http://www.orangecountync.gov/departments/board_of_county_commissioners/videos.php
and Orange County Gov-TV on channels 1301 or 97.6 (Time Warner Cable).

**ORANGE COUNTY BOARD OF COMMISSIONERS
CHAPEL HILL TOWN COUNCIL
JOINT MEETING**

AGENDA ITEM ABSTRACT

Meeting Date: June 2, 2016

SUBJECT: Joint Meeting Discussion Items

DEPARTMENT: County Manager/Town
Manager/County & Town
Economic Development/
County Solid Waste

ATTACHMENT(S):
As noted in "Background" section

INFORMATION CONTACT:
Bonnie Hammersley, 245-2300; Roger
Stancil, 968-2743; Travis Myren, 245-2300;
Dwight Bassett, 969-5010; Steve Brantley,
245-2325; Gayle Wilson, 968-2885; Matt
Sullivan, 968-2814

PURPOSE: To discuss topics of mutual interest between the governing boards of Orange County and the Town of Chapel Hill.

BACKGROUND:

1. Economic Development

a) Incentives

The item provides the opportunity for elected officials from Orange County and the Town of Chapel Hill to discuss the possibility of a shared incentives policy. This potential idea arose during a discussion involving Town of Chapel Hill elected officials as Town staff began to draft a new work plan for the Town's recently developed Commercial Development Strategy.

At the request of the County and Town Managers, Orange County Economic Development Director Steve Brantley and Town of Chapel Hill Economic Development Officer Dwight Bassett have been meeting over the course of the last few months to discuss best practices across the nation and targeted ideas that may positively affect the success of local economic development efforts. Attachment 1a is intended to be a framework for conversation and the interest as expressed in this shared conversation among elected officials and will guide County and Town Managers' further efforts on this project. If there is sufficient interest in the areas outlined, work will move forward with other staff members to develop the first draft policy documents for further review.

Staff will provide any other information at the meeting, and the governing boards can discuss issues related to this item as necessary.

Attachment 1a - Chapel Hill and Orange County Incentive Policy - Worksheet

b) County Economic Development Districts and County Economic Development Activities

In preparation for a brief presentation at the meeting, Orange County Economic Development Director Steve Brantley has provided the attached PowerPoint presentation. The attachment highlights Orange County Economic Development's various activities, to include:

- Highlighting successful areas of mutual economic development cooperation between Orange County and the Town of Chapel Hill.
- Promotion & financial support directed at the growth and retention of local entrepreneurial start-ups, small businesses, agricultural ventures and the arts throughout Orange County.
- Examples of local use of the ¼ cent sales tax proceeds for economic development (Article 46 funds)
- Examples of overall business prospect recruitment activity & trends.
- Recent local manufacturing assistance, and update on Orange County's Hillsborough Economic Development District & Buckhorn Economic Development District.

Staff will provide any other information at the meeting, and the governing boards can discuss issues related to this item as necessary.

Attachment 1b - Orange County Economic Development Presentation to Board of Commissioners and Chapel Hill Town Council

2. Affordable Housing – Multi-Jurisdictional Task Force

On March 22, 2016, Commissioner Bernadette Pelissier petitioned the Board of Commissioners to create a multijurisdictional work group composed of elected officials to guide Countywide, collaborative efforts on affordable housing. The Board of Commissioners discussed this topic during its work session on the Affordable Housing Strategic Plan as a way to coordinate programs and leverage resources.

During that discussion, Board members asked staff to evaluate whether the existing HOME Committee could be used as the multijurisdictional entity by simply expanding its scope as an alternative to creating a new committee.

The HOME Committee has many of the characteristics and orientation necessary to assume the responsibilities of a multijurisdictional affordable housing committee.

1. The purpose of the HOME Consortium is to allow jurisdictions to take a more regional and collaborative approach to affordable housing, recognizing that housing needs cross Town and County boundaries.

2. The Committee is already composed of representatives from Orange County, Chapel Hill, Carrboro, and Hillsborough.
3. The HOME Consortium develops the Consolidated Plan which defines housing needs in the community and an annual Action Plan that describes the specific uses for federal housing funds.
4. The HOME Committee already uses a competitive request for proposal process for soliciting, reviewing, and selecting affordable housing projects.

The attached table outlines additional tasks that may be required or suggested transition the HOME Committee into a Multijurisdictional Task Force on Affordable Housing.

Staff will provide any other information at the meeting, and the governing boards can discuss issues related to this item as necessary.

Attachment 2 – Operational Decisions Framework - Multi-Jurisdictional Affordable Housing Task Force

3. Solid Waste Management

a) Solid Waste Programs Fee

The Solid Waste Programs Fee has been recommended to remain at \$107 for Fiscal Year 2016-17. In collaboration with the Town Managers, the County Manager has initiated a process to perform a rate study and create a long term financial plan for the enterprise fund, using the consultant SCS Engineers, PC. The study will not be concluded in time for discussion and endorsement by the Solid Waste Advisory Group (SWAG) or consideration by the various governing boards, so the recommendation was made to maintain the current fee until these discussions can be accomplished. The impetus for the study at this time is the escalating cost of some of the recycling services coupled with the substantive deterioration of recycling markets and loss of revenue. This study will take into account the financial implications of the recent closing of the municipal solid waste landfill and the associated loss of revenue as well as the \$3 million expense paid from reserves to construct the final cap system required for closure and the reserve funding of recycling programs following the suspension of the 3-R Fee for two years.

A long term financial plan, including annual fee projections and an analysis of the enterprise fund reserve structure, is an expected outcome of the study. The initial component of the study – Establishing the Financing Modeling (basis for revenues and expenses) and SCS's familiarization with the Enterprise Fund's Programs and Services – has been recently completed.

Staff will provide any other information at the meeting, and the governing boards can discuss issues related to this item as necessary.

No Attachments

b) Solid Waste Advisory Group (SWAG) Update

The SWAG most recently met on May 25, 2016. The primary items on the agenda were: the County Manager's recommendation on the Solid Waste Programs Fee for Fiscal Year 2016-17; and the introduction to the SWAG of SCS Engineers, PC who presented an Interim Report on the Solid Waste Enterprise Fund Financial Planning study project. The previous SWAG meeting was held on March 30.

The SWAG will be tracking and evaluating the outputs of the financial study as they are available in preparation for re-engaging on the Interlocal Agreement for Solid Waste Management that has currently been suspended pending the outcome of the financial component of the Agreement. The SWAG will also be involved in recommending solid waste program priorities, tracking the implementation of the rural curbside recycling program expansion, progress of the Eubanks Road Waste & Recycling Center modernization project and other issues as they arise such as mattress disposal, results of shred-a-thons, alternative means of disposal, etc.

Staff will provide any other information at the meeting, and the governing boards can discuss issues related to this item as necessary.

No Attachments

4. Joint Training Center for Public Safety

Attachment 4 is a memorandum from Town and County staff providing background information for this topic.

Staff will provide any other information at the meeting, and the governing boards can discuss issues related to this item.

Attachment 4 – Memorandum - Joint Public Safety Training Facility

5. Report from Managers on Joint Efforts**a) Outside Agency Funding Application**

For several years, Orange County and the Towns of Chapel Hill and Carrboro have issued a unified request for applications for outside agency funding. For the FY2016-17 funding cycle, changes were made to the application. The Third Sector Alliance, a membership group of nonprofits serving Orange County, provided feedback indicating challenges in completing and submitting applications. The survey summary (Attachment 5a) from the Alliance is attached as well as the corresponding full report (Attachment 5b) for your review. The County Manager and Town Manager intend to initiate a process this summer that will include Town staff, County staff and the Alliance to revise the funding application as well as exploring ways to provide an informative and interactive process that will assist in meeting the needs of the Third Sector Alliance and the local government Boards.

The Managers will provide any other information at the meeting and the governing boards can discuss issues related to this item as necessary.

Attachment 5a-1 – Summary of Findings of Survey regarding FY '17 Orange Funding Application

Attachment 5a-2 – FY17 Orange Funding Application Feedback (Third Sector Alliance Survey)

b) Additional Items of Interest

The Managers will provide information on other topics of interest at the meeting, and the governing boards can discuss issues related to these topics as necessary.

No Attachments

6. INFORMATION ITEM (Written Update – Not for Specific Discussion)

Attachment 6 – Memorandum - Town of Chapel Hill Construction Projects

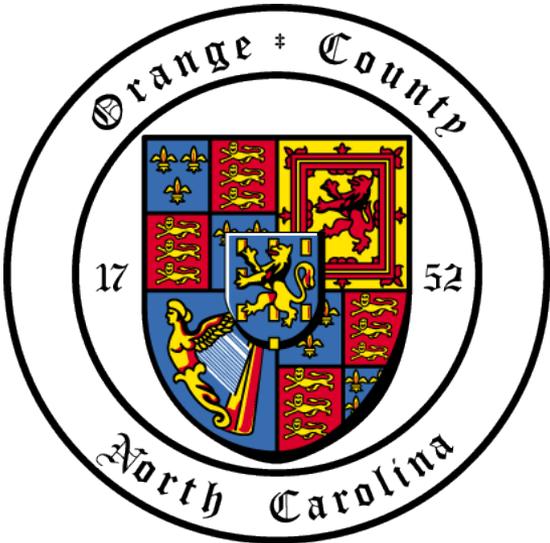
SOCIAL JUSTICE IMPACT: There is no direct Social Justice Goal impact associated with the discussion of these topics.

FINANCIAL IMPACT: There is no direct financial impact associated with the discussion of these topics. There are no action items requiring formal decisions.

RECOMMENDATION(S): The Managers recommend the governing boards discuss the topics listed and provide appropriate direction to the respective staffs.

R E C O M M E N D A T I O N S							
GOAL: reduce business cost, influence business decisions, advance social and environmental welfare, and connect with well-established best practices in economic development. Support in shared priorities for the good of the community.							
Chapel Hill and Orange County Incentive Policy - Worksheet							
TARGETED AREAS							
	<u>Jobs</u>	<u>Tax Base Creation</u>	<u>Retention</u>	<u>Start-up</u>	<u>General Business Grants</u>	<u>SHARED PRIORITIES</u>	
Goal:	To foster the creation of jobs.	To assist in growing the commercial tax base.	To retain the companies that locate here by offering to assist in meeting their needs.	To help prevent the loss of small companies to adjacent and surrounding counties.	To foster specific activities to promote business activity.	Affordable Housing	Greenspace/Trails
<u>INCENTIVE TYPES</u>							
<u>STATE</u>							
JDIG (150+ employees)	Yes		Yes				
One NC Fund (Job creation, local match required)	Yes	Yes	Yes				
Other - NC DOT, CDBG and other for significant jobs and tax base creation, by special approval.	Yes	Yes - Potential	Yes - Potential				
<u>LOCAL</u>							
If but for...							
New	Syn-TIF- Grants for tax base/job creation (Would be based on a per-job and investment grant.)	Yes	Yes			Shared cost where appropriate.	Shared cost where appropriate.
	Gen. Fund- Grants for job creation only (Similar to above but for job creation only.)	Yes					
	Loans and Entrepreneur Grants (This could be similar to the existing County grant program.) GF funded				Yes		
Existing	County Art Grant (\$500-\$1500)				Yes - Non-profit	Yes - Non-profit	
	Town - Small Art Bus. Loan (Loans of up to \$30,000 at LIBOR for art related investment) Municipal service and GF funding			Yes	Yes		
	OC Loan Program (As existing, up to \$100,000) ED Tax			Yes	Yes	Yes	
	OC Small Business Investment Grant Program (as existing, up to \$10,000)ED Tax			Yes	Yes	Yes	
	Performance Based Industrial/Business Grant (performance based) (Jobs and tax base.) GF funded	Yes	Yes	Yes			
Agriculture Business Investment Grant (as existing, up to \$10,000)			Yes	Yes			
Measurement:	Job Creation	Tax Base growth	Tenure of companies based here.	Small company growth in the market.	Overall business activity as targeted with the grant.		

Syn TIF - Performance based Yes Yes



Orange County
Economic Development

Presentation to Orange County Board of
Commissioners & Chapel Hill Town Council

June 2, 2016



Analysis of Commercial & Industrial Prospect Activity

- **Record number of new industrial & commercial investment prospect inquiries were received between May 2015 – May 2016.**
 - 68 investment prospect inquiries contacting Orange County
 - 41 available site or building submissions to clients by Orange County
- **Top Project Sources:**
 - State of North Carolina's new business recruitment agency "Economic Development Partnership of North Carolina" (62%)
 - Commercial brokers & developers (16%)
 - Direct contact by local business owners (7%)
 - Utilities/Duke Energy (6%)
 - Local town economic developers & Chambers of Commerce (4%)
 - Site selection consultants (4%)



Analysis of Commercial & Industrial Prospect Activity

- **How Orange County Economic Development was able to successfully respond with real estate information to 41 investor leads:**
 - 20 projects requested sites
 - 35 projects requested buildings
 - 11 projects requested sites or buildings
 - 2 projects requested build-to-suit options
- **Top reasons why Orange County could not to pursue 27 other investor leads:**
 - No available building of the requested size (sq. ft. and/or ceiling height)
 - No available building of requested type (existing large commercial class A office space, datacenter, call center, wet/dry lab space, unique telecom/IT needs, warehouse, flex space, refrigeration)
 - Large acreage requirement (sites larger than 120 acres in size)
 - Utility constraints (large water and/or sewer requirements)

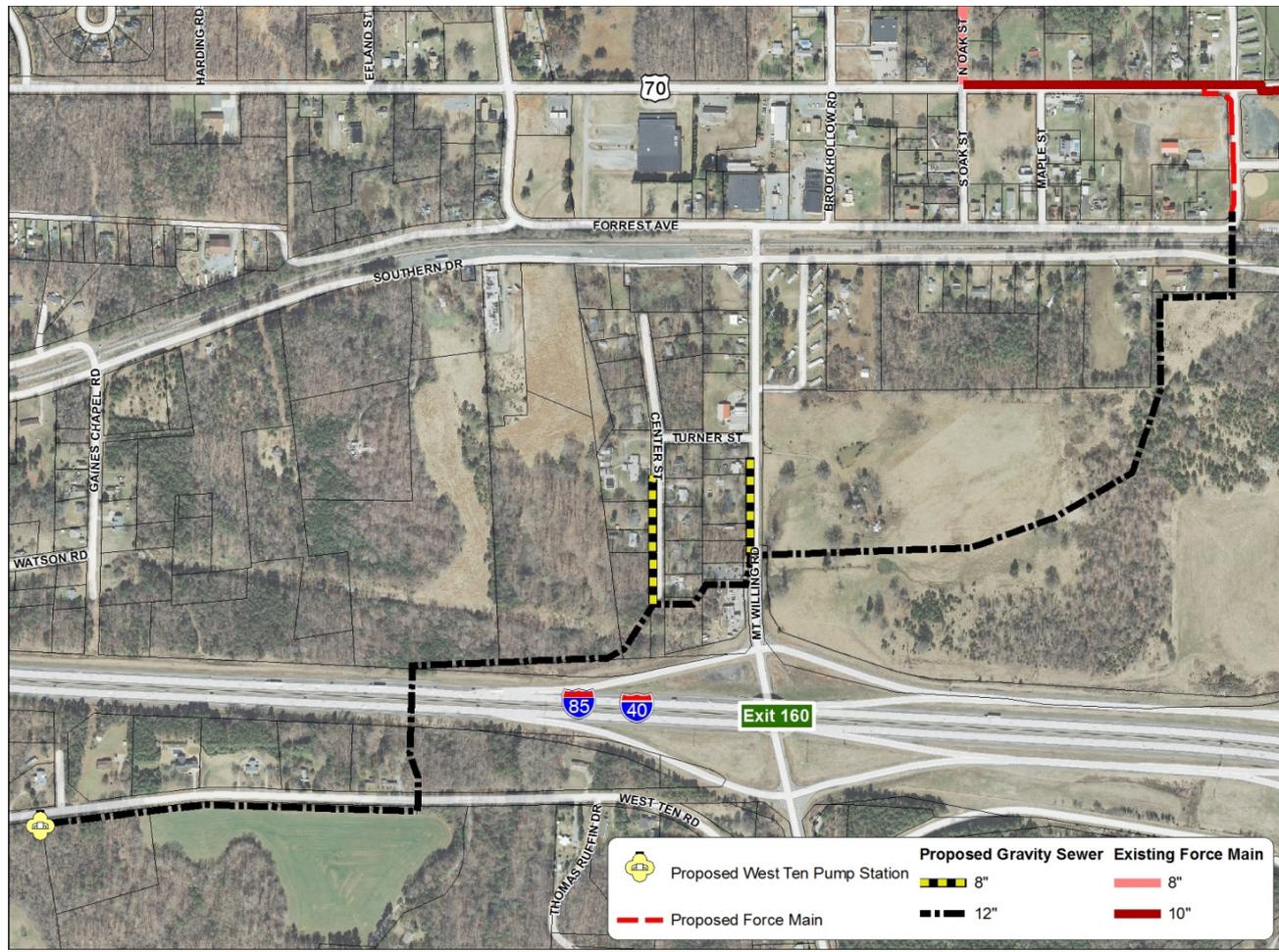


Examples of Commercial, Industrial & Marketing Projects

- The **LAUNCH Chapel Hill** innovation center begins a new 3-year lease in 2016 with Chapel Hill & Orange County signing a new interlocal agreement.
- Chapel Hill & Orange County economic development partner to co-host a series of 3 business networking events in 2016 (assisted by Chapel Hill Magazine), and, meet frequently to discuss joint financial incentive options.
- Orange County Board of Commissioners approved the **“Efland Sewer to Mebane Phase Two Extension”** on February 2, 2016 to extend utility lines further into properties zoned & marketed to attract new businesses. (refer to the following site map)
- The **Hillsborough Economic Development District**, adjacent to the **Waterstone** development (home to Durham Tech & UNC Health Care’s new northern Orange County hospital) is receiving marketing support, prospect activity & future sewer line extension planning by the County.

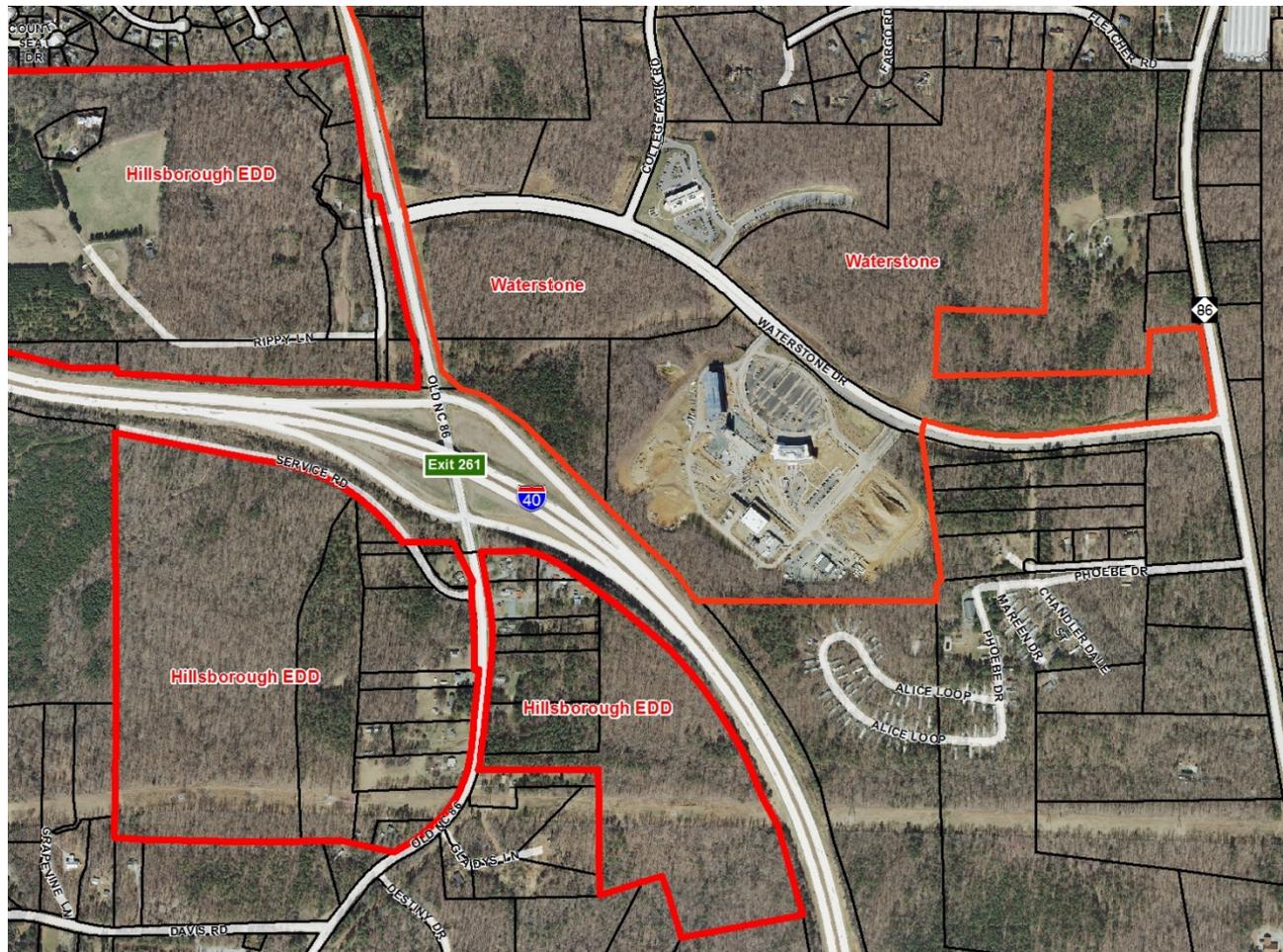


Buckhorn Economic Development District & "Efland Sewer to Mebane, Phase Two Extension"





Hillsborough Economic Development District & Waterstone





Recent Assistance with Local Manufacturing

- **REDEYE/Yep Roc Records** was assisted by the County in the firm's purchase of the 90,000 sq. ft. warehouse in Hillsborough (previously occupied by A Southern Season), bringing 40 – 50 office & distribution jobs.
- **Efland Hosiery Mill** is closing a 43,640 sq. ft. production facility, and Orange County Economic Development is assisting management to begin to remarket the facility to new potential corporate users.
- **Morinaga America Foods, Inc.** held a Grand Opening ceremony on May 26, 2016. The company's 120,000 sq. ft. "Hi-Chew" candy production facility will employ 90 associates and has already invested over \$36 million. A Phase Two plant expansion of equal size is anticipated.



Small Business Loan & Grant Programs

- Orange County's **Small Business Loan Program** has 14 active term loans totaling \$621,000.00 in approvals & \$516,562.00 in debt outstanding, with 4 Chapel Hill-based small business loan recipients comprising 27% of the total. (Sandwich Restaurant, Flawless Day Spa, Gray Matter Group & ISA Counseling).
- The **Small Business Investment Grant Program** has awarded 51 total grants totaling \$314,215.00 from 6/31/15 to 3/31/16. Chapel Hill-based small businesses accounted for 29 of these grants (56% of total).
- Both financial assistance programs are funded by the ¼ cent sales tax proceeds to support economic development (called Article 46 funds).



Agriculture Economic Development

- **Agriculture Economic Development Grant Program** has awarded 23 total grants totaling \$170,481.00 from 6/31/15 to 3/31/16.
- **Orange County Food Council** has been formed.
- **18th Annual Agricultural Summit** was conducted on February 29th, 2016 including a video production celebrating 18 years of changing agriculture on Orange County
- **Annual “Farm to Fork” events help fund Breeze Farm**, earning \$35,000 in revenue in 2015 to support the Breeze Incubator Farm efforts. The upcoming June 3-5 event includes presentations by representatives from the White House (First Lady’s “Let’s Move” Executive Director Deb Eschmeyer, and Assistant White House Chef Sam Kass)



Agriculture Economic Development

- **Piedmont Food & Ag Processing Center (PFAP)** is expanding further into County facilities as it successfully grows, and, has had a recent change in management and Board leadership.
- **Agriculture Grant funding** was very successful in its first year, with numerous ag grants awarded to several Orange County farmers in support of the local food economy.
- **“Seal the Seasons”** is one example of a Chapel Hill-based LAUNCH incubator & PFAP tenant that has received County loan & grant funding to support the firm’s food processing business.
- **Food processing & manufacturing** is a priority target regarding the development of sites and a potential campus hub to attract food businesses to Orange County.



Orange County Arts Commission

- The Arts Commission **awarded \$28,540 to fund 22 arts grant recipients** in Orange County, to include 13 non-profit arts agencies, 6 grants to elementary & middle schools & 3 artists.
- Financially supported the 5-county **Piedmont Laureate Program** & regional **Emerging Artists Awards Program**, to include grants to 3 Orange County artists.
- Collaborating with Orange County's municipal town partnership to prepare the 5-year **"Arts & Economic Prosperity 5"** arts economic impact study.
- Sponsored 3 professional artists salons for local Orange County artists.

Operational Decisions Framework Multi-Jurisdictional Affordable Housing Task Force

HOME Consortium	Additional Tasks	Considerations
Governance and Lead Agency	Determine Structure and Member Roles for Additional Tasks.	Can be the same or may choose to modify.
Common Program Year and Written Agreement	Informal or Formal Agreement for additional tasks.	May use current agreement as framework and prepare an addendum for additional tasks as agreed upon.
Joint Consolidated Plan/ Annual Action Plan	No change required.	Should share and discuss current and future affordable housing plans on regular basis and priorities. Coordinate planning efforts and activities.
Citizen Participation and Citizen Participation Plan	No Change required.	May want to discuss and develop enhancements to the citizen participation process to ensure inclusiveness and transparency.
Match Funds Required	No change required.	May want to identify where shared funding of projects and plans would advance priorities and meet most urgent needs.
CHDO Set-Aside Funds (15%)	No change required.	Encourage building nonprofit capacity and may want to consider set aside of funds for shared priorities.
Project Selection, Subsidy Analysis and Requirements for Funding	May want to follow HOME Program Model or modify according to additional local requirements and priorities as identified for local and other public funding.	Identify sources of funding to be included in this structure; funding priorities and project selection process changes, if any.
Reporting and Annual Performance Evaluation	Determine reporting for additional areas of funding, record-keeping, monitoring and compliance as appropriate, particularly for share funding of projects.	Support by existing inter-jurisdictional staff team.

MEMORANDUM

TO: Bonnie Hammersley, Orange County Manager
Roger Stancil, Town of Chapel Hill Manager

FROM: Matthew Sullivan, Town of Chapel Hill Interim Fire Chief
Dinah Jeffries, Orange County Emergency Services Interim Director
Travis Myren, Deputy Orange County Manager

DATE: June 2, 2016

RE: Joint Public Safety Training Facility

The purpose of this memorandum is to provide you with an overview of discussions surrounding needed public safety training facilities in Orange County. Initial discussions have identified a possible opportunity for a multi-jurisdictional/multi-discipline training facility. This project is a future project and will not need funding in fiscal year 2016-2017.

The need for fire training facilities was a topic during the October 1, 2015 Orange County Commissioner's meeting with the County Fire Chiefs. The necessity of improved and/or new training facilities have been topics of conversation for multiple years. The Orange County Fire Chiefs support the concept of a multi-jurisdictional/joint training facility. Such a facility would maximize resources of the collaborating partners and provide additional opportunities for joint training. A sub-set of the Orange County Fire Chiefs have begun meeting to further the discussion and visioning process regarding training needs and the specific elements needed at the facility.

As we continue to vision this facility, we strongly believe that additional synergy can occur from the inclusion of law enforcement and emergency service partners who also have a need for additional and updated training facilities. Informal conversations with several of these Chiefs and department heads have resulted in additional support for the project. The Community College system could also be an important partner in this initiative. Asheville Buncombe Technical Community College has demonstrated success in the development of a joint public training facility in Woodfin, North Carolina.

Over the past several years the Triangle J Council of Governments has been assessing the feasibility of building a regional joint public safety training facility. While this is an important initiative, the regional site will not serve the day to day training needs of our County public safety entities.

Over the next several months our plan would be to pull together representatives of all public safety agencies in Orange County and the Community College to continue this conversation with the interest of bringing a proposal to the County Commissioners and the local elected bodies for additional action and consideration.

THIRD SECTOR ALLIANCE**Summary of Findings of Survey regarding FY '17 Orange Funding Application**

Background: For several years, Orange County and the Towns of Chapel Hill and Carrboro have issued a unified request for applications for outside agency funding. For the FY 2017 funding cycle, a number of changes were made to both the application form and the process. Third Sector Alliance (TSA), a membership group of nonprofits serving Orange County and providing a collective voice for the nonprofit sector, received significant feedback indicating that agencies experienced challenges in completing and submitting applications. Thus, TSA conducted a survey to learn more about agencies' experience. A copy of the full report is available from Susan Worley.

*Survey was sent to 280 agencies
35 responded (12.5%)*

Average number of years' experience with orange/chapel hill/carrboro funding application (N=35) 4.11

Please indicate which funding sources your agency applied for (all that apply) (N=33):

Chapel Hill	29 (87.88%)
Orange County	28 (84.85%)
Carrboro	27 (81.82%)
CCDBG	3 (9.09%)
HOME	2 (6.06%)

In comparison to initial expectations or past experience completing this funding application, please assess the ease or difficulty of your overall experience (N=33):

Significantly easier	0 (0.00%)
Easier	0 (0.00%)
About the same	8 (24.24%)
More difficult	14 (42.42%)
Significantly more	10 (30.30%)
N/A (no prior experience)	1 (3.03%)

Average number of total hours spent to complete application (N=32): 38 [NOTE: In cases where a range was given, the lower number of hours was recorded]

Did you experience any technical/technology difficulties completing or submitting this application (N=31)?

Yes	22 (70.97%)
No	9 (29.03%)

THIRD SECTOR ALLIANCE
Summary of Findings of Survey regarding FY '17 Orange Funding Application

Question	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree	N=	Weighted Average
The questions posed in the narrative Program/Project Description section were sufficient to explain our proposed services	1 (3.33%)	2 (6.67%)	5 (16.67%)	21 (70.00%)	1 (3.33%)	30	3.63
The page limit in the narrative Program/Project Description section was sufficient to explain our proposed services	0 (0.00%)	7 (22.58%)	2 (6.67%)	21 (70.00%)	1 (3.33%)	31	3.52
The Work Statement form provided a sufficient template/format for summarizing activities, goals, measures and results	3 (9.68%)	10 (32.26%)	4 (12.90%)	13 (41.94%)	1 (3.33%)	31	2.97
The budget worksheets were straightforward and easy to complete (EXCLUDING technical difficulties)	3 (9.68%)	12 (38.71%)	4 (12.90%)	12 (38.71%)	0 (0.00%)	31	2.81
The budget detail (i.e., cost per unit section) was straightforward and easy to complete	7 (22.58%)	12 (38.71%)	4 (12.90%)	8 (25.81%)	0 (0.00%)	31	2.42

New attachments required this year. Posed difficulty (N=31)?

<i>Articles of Incorporation</i>	No	29 (96.67%)	Yes	1 (3.33%)
<i>Authorization to Request Funds</i>	No	15 (48.39%)	Yes	16 (51.61%)
<i>Authorized Official Designation</i>	No	16 (51.61%)	Yes	15 (48.39%)

Please rate how well your support needs were met by County/towns (N=31)

Question	Could have done with less	Just right	Needed more	N=	Weighted Average
Orientation Session	2 (7.69%)	11 (42.31%)	13 (50.00%)	26	2.42
Written application instructions	3 (10.71%)	9 (32.14%)	16 (57.14%)	28	2.46
Email communication from staff	0 (0.00%)	21 (70.00%)	9 (30.00%)	30	2.30
Accessibility of staff for questions	0 (0.00%)	22 (75.86%)	7 (24.14%)	29	2.24
Length of time provided to complete application	1 (3.45%)	11 (37.93%)	17 (58.62%)	29	2.55

THIRD SECTOR ALLIANCE

Summary of Findings of Survey regarding FY '17 Orange Funding Application

Highlights of Comments

NOTE: Comments were solicited for most of the questions asked. In addition, there were several open-ended questions allowing even more comment. This is NOT an exhaustive summary; rather we capture here the comments that were frequently repeated. For a systematic list of all comments, please request the full report.

Consolidation of applications

- Made application more complicated and confusing
- Human Services and CDBG/HOME are two completely different types of funding, often used for two completely different purposes and it was impossible to fit them both into the same "box."

Application components

- Questions very similar/redundant and difficult for many to translate into their organizations' structure of services (more relevant for projects rather than ongoing programs)
- Work Statement - Structure of chart did not flow logically and was limiting; lots of technical difficulties – format, printing, lost data, text not readable; had to call for help. Schedule of positions does not accurately reflect the true cost of the program.
- Budget worksheets – Many technical difficulties, e.g., the insert Excel was difficult to work with and format, had to create a separate spreadsheet and then try to put it into application; on the CDBG application, the budget form did not apply at all; it would be better to ask for us to submit our financial review or audit, and our own budget. It was difficult to discern from the directions what was to be submitted. An example may be helpful.
- Some forms wouldn't allow applicant to type into them.
- New supplemental attachment requirements - New requirement not discussed at the funder-sponsored session – caught many agencies off guard and with not enough time to make these signatures and votes happen along timeline that was off-cycle for boards. Consensus that these attachments not necessary, given structure and authorities already existing in nonprofits.

Process

- Overall - The entire process was difficult. For an organization needing more than one person to work on the application, the process was very unfriendly. The time needed to complete took me by surprise. We receive the least amount of funding for what takes a ton of time and resources to put together. The flash drives, multiple copies and hearings on top of the submission for \$2,000 to \$4,000 are difficult to stomach. We apply for multiple Federal, state, private sector and local grants annually and this process is by far one of the most difficult. A 2 to 3 year funding cycle with annual budgeting should be considered.
- Orientation - Schedule didn't work for many agencies and session did not convey the extent of change in the application forms and requirements – caught many applicants by surprise – dense written instructions didn't help. Many phone calls/emails for help and clarification. Having a little more flexibility to have the mandatory orientation or making video/audio recordings from that meeting available will be extremely helpful. Offer workshops more than once prior to the grant application cycle, and perhaps once during the cycle.

THIRD SECTOR ALLIANCE**Summary of Findings of Survey regarding FY '17 Orange Funding Application**

- Submission - Issues with timestamp feature and lack of feedback about receipt electronically of submitted materials. Local government sometimes could not read/receive the application/attachments as submitted by agency. Submission seems overly complicated and difficult - email submissions, cd-rom/thumb drives, hard copy delivery of a varying number of signed originals and copies, etc. Make submission guidelines consistent across Towns/County and enable agencies to upload documents.

Support

- Staff is very helpful and knowledgeable, but didn't always give clear answers to questions.
- Many mentions of the weather event immediately prior to deadline – created added difficulty and stress - no contingency to provide extension and poor communication with staff about this problem.

Q1 Agency Information

Answered: 35 Skipped: 0

Answer Choices	Responses
Agency Name	100.00% 35
Contact person for this survey	100.00% 35
Contact phone #	100.00% 35
Contact email	100.00% 35

#	Agency Name	Date
1	Historical Foundation of Hillsborough and Orange County	2/26/2016 4:27 PM
2	CHARLES HOUSE ASSOCIATION	2/26/2016 2:58 PM
3	Triangle Disability Awareness Council	2/25/2016 4:26 PM
4	The Arc of the Triangle	2/25/2016 3:46 PM
5	Eno Publishers	2/25/2016 3:46 PM
6	Behavioral Insights (formerly Pretrial Services)	2/25/2016 2:49 PM
7	North Carolina High School Athletic Association, Inc.	2/25/2016 2:20 PM
8	Farmer Foodshare	2/25/2016 1:52 PM
9	Farmer Foodshare	2/25/2016 1:01 PM
10	RENA	2/25/2016 12:43 PM
11	HOPE FOR HAITI MINISTRIES, INC	2/25/2016 12:37 PM
12	Orange Congregations in Mission	2/25/2016 11:33 AM
13	OE Enterprises, Inc.	2/25/2016 11:20 AM
14	Compass Center for Women and Families	2/25/2016 11:12 AM
15	Habitat for Humanity of Orange County	2/22/2016 12:33 PM
16	Orange County Rape Crisis Center	2/21/2016 3:14 PM
17	Friends of the Robert and Pearl Seymour Center	2/20/2016 9:50 PM
18	Community Home Trust	2/17/2016 11:37 AM
19	Chapel Hill-Carrboro Meals on Wheels	2/16/2016 9:15 PM
20	Friends of the Seymour Center	2/16/2016 6:27 PM
21	The ArtsCenter	2/16/2016 3:48 PM
22	Inter-Faith Council for Social Service	2/16/2016 3:37 PM
23	Piedmont Health Services Inc.	2/16/2016 2:14 PM
24	SKJAJA Fund	2/16/2016 2:00 PM
25	Child Care Services Association	2/16/2016 1:55 PM
26	Mental Health America of the Triangle	2/16/2016 12:36 PM
27	Community Empowerment Fund	2/16/2016 12:35 PM
28	A Helping Hand	2/16/2016 12:31 PM
29	Orange County Department on Aging	2/16/2016 12:22 PM
30	Historical Foundation of Hillsborough and Orange County	2/16/2016 12:21 PM

31	Bridge II Sports	2/16/2016 12:17 PM
32	Boys & Girls Clubs of Eastern Piedmont	2/16/2016 12:11 PM
33	The Exchange Club's Family Center in Alamance County	2/16/2016 12:10 PM
34	El Futuro	2/16/2016 12:09 PM
35	Dispute Settlement Center	2/16/2016 12:05 PM
#	Contact person for this survey	Date
1	Candace Midgett	2/26/2016 4:27 PM
2	PAUL KLEVER	2/26/2016 2:58 PM
3	Lynn Shields	2/25/2016 4:26 PM
4	Susan Chandler	2/25/2016 3:46 PM
5	Elizabeth Woodman	2/25/2016 3:46 PM
6	Joyce Kuhn	2/25/2016 2:49 PM
7	Karen DeHart	2/25/2016 2:20 PM
8	Iari Hatley	2/25/2016 1:52 PM
9	Gini Bell	2/25/2016 1:01 PM
10	Rosie Caldwell	2/25/2016 12:43 PM
11	PAULETTE BEKOLO	2/25/2016 12:37 PM
12	Kay Stagner	2/25/2016 11:33 AM
13	Tracey Craven	2/25/2016 11:20 AM
14	Cordelia Heaney	2/25/2016 11:12 AM
15	Grace Johnston	2/22/2016 12:33 PM
16	Alyson Culin	2/21/2016 3:14 PM
17	Katherine Leith	2/20/2016 9:50 PM
18	Lori Woolworth	2/17/2016 11:37 AM
19	Stacey Yusko	2/16/2016 9:15 PM
20	Myra Austin	2/16/2016 6:27 PM
21	Julie Tomkovick	2/16/2016 3:48 PM
22	Elizabeth Garfunkel	2/16/2016 3:37 PM
23	Jen Cunningham	2/16/2016 2:14 PM
24	Charlotte White	2/16/2016 2:00 PM
25	Vivian Eto	2/16/2016 1:55 PM
26	Marci White	2/16/2016 12:36 PM
27	Maggie West	2/16/2016 12:35 PM
28	Jennifer Ashley	2/16/2016 12:31 PM
29	Myra Austin	2/16/2016 12:22 PM
30	Candace Midgett	2/16/2016 12:21 PM
31	Ashley Thomas	2/16/2016 12:17 PM
32	Sarah Marion	2/16/2016 12:11 PM
33	Sarah Black	2/16/2016 12:10 PM
34	Jennifer Casanova	2/16/2016 12:09 PM
35	Frances Henderson	2/16/2016 12:05 PM

#	Contact phone #	Date
1	919.732.2201	2/26/2016 4:27 PM
2	919-967-7570	2/26/2016 2:58 PM
3	919 245 4337	2/25/2016 4:26 PM
4	919 942 5119 ext 111	2/25/2016 3:46 PM
5	919-632-6893	2/25/2016 3:46 PM
6	(919) 245-3310	2/25/2016 2:49 PM
7	919-240-7369	2/25/2016 2:20 PM
8	9195994710	2/25/2016 1:52 PM
9	9193606358	2/25/2016 1:01 PM
10	(919) 918-2822	2/25/2016 12:43 PM
11	919-610-2883	2/25/2016 12:37 PM
12	919-732-6194 ext. 12	2/25/2016 11:33 AM
13	919-732-8124	2/25/2016 11:20 AM
14	919-968-4610	2/25/2016 11:12 AM
15	(919) 932-7077 ext. 219	2/22/2016 12:33 PM
16	919-968-4647	2/21/2016 3:14 PM
17	919-929-9808	2/20/2016 9:50 PM
18	919-967-1545 x313	2/17/2016 11:37 AM
19	919-942-2948	2/16/2016 9:15 PM
20	919-245-2020	2/16/2016 6:27 PM
21	919-929-2787	2/16/2016 3:48 PM
22	919-929-6380	2/16/2016 3:37 PM
23	919-913-1097	2/16/2016 2:14 PM
24	919-929-9099	2/16/2016 2:00 PM
25	919-403-6950	2/16/2016 1:55 PM
26	919-942-8083	2/16/2016 12:36 PM
27	9192705730	2/16/2016 12:35 PM
28	919-403-5555	2/16/2016 12:31 PM
29	919-245-2020	2/16/2016 12:22 PM
30	919.732.2201	2/16/2016 12:21 PM
31	866-880-2742	2/16/2016 12:17 PM
32	540-597-5809	2/16/2016 12:11 PM
33	336-227-5601	2/16/2016 12:10 PM
34	919-688-7101 ext 607	2/16/2016 12:09 PM
35	(919) 929-8800	2/16/2016 12:05 PM
#	Contact email	Date
1	candace@nc.rr.com	2/26/2016 4:27 PM
2	paul@charleshouse.org	2/26/2016 2:58 PM
3	Ocdac@orangecountync.gov	2/25/2016 4:26 PM
4	schandler@arctrangle.org	2/25/2016 3:46 PM

5	elizabeth@enopublishers.org	2/25/2016 3:46 PM
6	kuhnjoyce@gmail.com	2/25/2016 2:49 PM
7	karen@nchsaa.org	2/25/2016 2:20 PM
8	lari@farmerfoodshare.org	2/25/2016 1:52 PM
9	Gini@farmerfoodshare.org	2/25/2016 1:01 PM
10	rosiecaldwellrena2@gmail.com	2/25/2016 12:43 PM
11	paulette.bekolo@hfhm.org	2/25/2016 12:37 PM
12	ocirmsr@embarqmail.com	2/25/2016 11:33 AM
13	cravent@oeenterprises.org	2/25/2016 11:20 AM
14	director@compassctr.org	2/25/2016 11:12 AM
15	gjohnston@orangehabitat.org	2/22/2016 12:33 PM
16	alyson@ocrcc.org	2/21/2016 3:14 PM
17	kleith@bellsouth.net	2/20/2016 9:50 PM
18	lwoolworth@communityhometruster.org	2/17/2016 11:37 AM
19	stacey@chcmow.org	2/16/2016 9:15 PM
20	maustin@orangecountync.gov	2/16/2016 6:27 PM
21	jtomkovick@artscenterlive.org	2/16/2016 3:48 PM
22	info@ifcmailbox.org	2/16/2016 3:37 PM
23	cunningj@piedmonthealth.org	2/16/2016 2:14 PM
24	char@SKJAJAfund.org	2/16/2016 2:00 PM
25	viviane@childcareservices.org	2/16/2016 1:55 PM
26	mwhite@mhatriangle.org	2/16/2016 12:36 PM
27	maggiew@communityempowermentfund.org	2/16/2016 12:35 PM
28	jennifer.ashley@ahelpinghandnc.org	2/16/2016 12:31 PM
29	maustin@orangecountync.gov	2/16/2016 12:22 PM
30	director@orangenhistory.org	2/16/2016 12:21 PM
31	ashley@bridge2sports.org	2/16/2016 12:17 PM
32	smarion@bgcepnc.org	2/16/2016 12:11 PM
33	sarah.black@exchangescan.org	2/16/2016 12:10 PM
34	jasanova@elfuturo-nc.org	2/16/2016 12:09 PM
35	fhenderson@disputesettlement.org	2/16/2016 12:05 PM

Q2 Author Info/Experience

Answered: 35 Skipped: 0

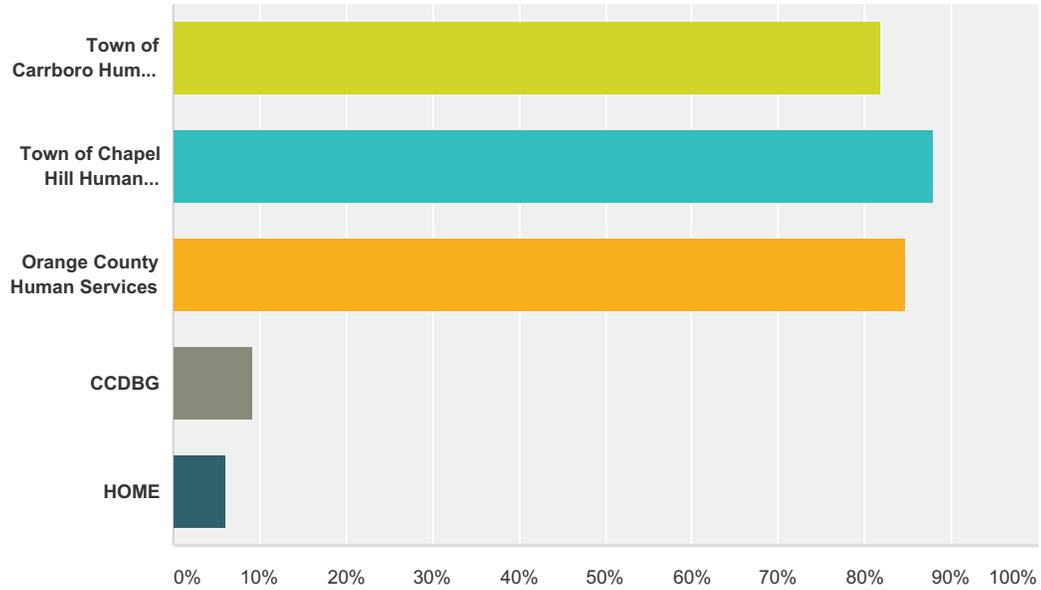
Answer Choices	Responses
Position title of person who completed funding application	100.00% 35
# of years previous experience with Orange/Chapel Hill/Carrboro funding application	100.00% 35

#	Position title of person who completed funding application	Date
1	executive director	2/26/2016 4:27 PM
2	Executive Director	2/26/2016 2:58 PM
3	Chair	2/25/2016 4:26 PM
4	Assistant Director of Social and Volunteer Opportunities	2/25/2016 3:46 PM
5	Executive Director	2/25/2016 3:46 PM
6	ED	2/25/2016 2:49 PM
7	Karen DeHart and Mary Vrnak	2/25/2016 2:20 PM
8	Director of Development	2/25/2016 1:52 PM
9	Development Director	2/25/2016 1:01 PM
10	Program Manager	2/25/2016 12:43 PM
11	CEO Founder	2/25/2016 12:37 PM
12	Kay Stagner, Manager of Client Services	2/25/2016 11:33 AM
13	Director of Community Employment	2/25/2016 11:20 AM
14	Executive Director	2/25/2016 11:12 AM
15	Database and Grant Manager	2/22/2016 12:33 PM
16	Development & Communications Director	2/21/2016 3:14 PM
17	board member, Jerry Finn + staff of the DoA, Myra Austin	2/20/2016 9:50 PM
18	Director of Operations and Finance	2/17/2016 11:37 AM
19	Executive Director	2/16/2016 9:15 PM
20	2 people worked to complete Sr Cntrs Administrator & A Voluneeter Friends Bd member	2/16/2016 6:27 PM
21	Development Director	2/16/2016 3:48 PM
22	Stephani Kilpatrick	2/16/2016 3:37 PM
23	Data Analyst	2/16/2016 2:14 PM
24	Director/Founder	2/16/2016 2:00 PM
25	Sr. Director of Family Support	2/16/2016 1:55 PM
26	Executive Director	2/16/2016 12:36 PM
27	Maggie West, Program Coordinator	2/16/2016 12:35 PM
28	Executive Director	2/16/2016 12:31 PM
29	Myra Austin	2/16/2016 12:22 PM
30	Executive Director	2/16/2016 12:21 PM
31	E.D.	2/16/2016 12:17 PM
32	Chief Executive Officer	2/16/2016 12:11 PM

33	County Director	2/16/2016 12:10 PM
34	Grants Manager	2/16/2016 12:09 PM
35	Executive Director	2/16/2016 12:05 PM
#	# of years previous experience with Orange/Chapel Hill/Carrboro funding application	Date
1	1	2/26/2016 4:27 PM
2	12	2/26/2016 2:58 PM
3	3	2/25/2016 4:26 PM
4	3 years	2/25/2016 3:46 PM
5	2	2/25/2016 3:46 PM
6	23	2/25/2016 2:49 PM
7	6	2/25/2016 2:20 PM
8	1	2/25/2016 1:52 PM
9	3	2/25/2016 1:01 PM
10	3 years	2/25/2016 12:43 PM
11	0	2/25/2016 12:37 PM
12	18	2/25/2016 11:33 AM
13	10+	2/25/2016 11:20 AM
14	0	2/25/2016 11:12 AM
15	4	2/22/2016 12:33 PM
16	5	2/21/2016 3:14 PM
17	10 (?)	2/20/2016 9:50 PM
18	5	2/17/2016 11:37 AM
19	6	2/16/2016 9:15 PM
20	3 & <1	2/16/2016 6:27 PM
21	6	2/16/2016 3:48 PM
22	1	2/16/2016 3:37 PM
23	5+	2/16/2016 2:14 PM
24	0	2/16/2016 2:00 PM
25	6 years	2/16/2016 1:55 PM
26	2	2/16/2016 12:36 PM
27	4	2/16/2016 12:35 PM
28	2	2/16/2016 12:31 PM
29	3	2/16/2016 12:22 PM
30	1	2/16/2016 12:21 PM
31	5	2/16/2016 12:17 PM
32	4	2/16/2016 12:11 PM
33	3	2/16/2016 12:10 PM
34	2	2/16/2016 12:09 PM
35	27	2/16/2016 12:05 PM

Q3 Please indicate which funding sources your agency applied for (please select all that apply)

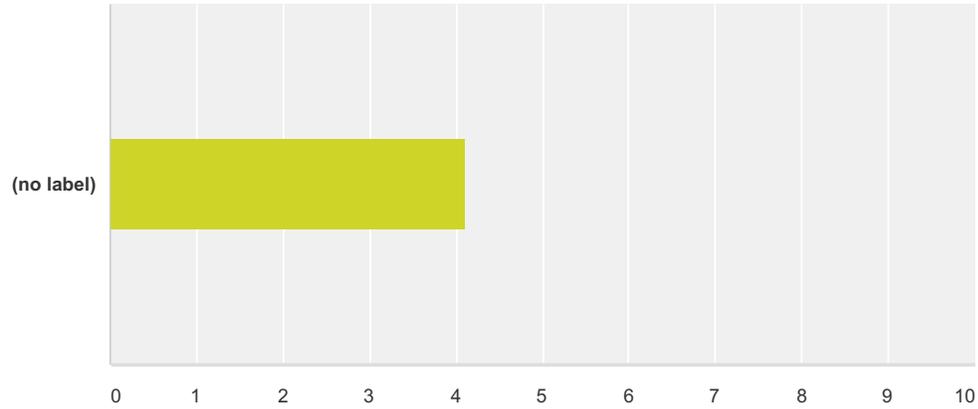
Answered: 33 Skipped: 2



Answer Choices	Responses
Town of Carrboro Human Services	81.82% 27
Town of Chapel Hill Human Services	87.88% 29
Orange County Human Services	84.85% 28
CCDBG	9.09% 3
HOME	6.06% 2
Total Respondents: 33	

Q4 In comparison to initial expectations or past experience completing this funding application, please assess the ease or difficulty of your overall experience:

Answered: 33 Skipped: 2



	Significantly easier	Easier	About the same	More difficult	Significantly more difficult	N/A (no prior experience)	Total	Weighted Average
(no label)	0.00% 0	0.00% 0	24.24% 8	42.42% 14	30.30% 10	3.03% 1	33	4.12

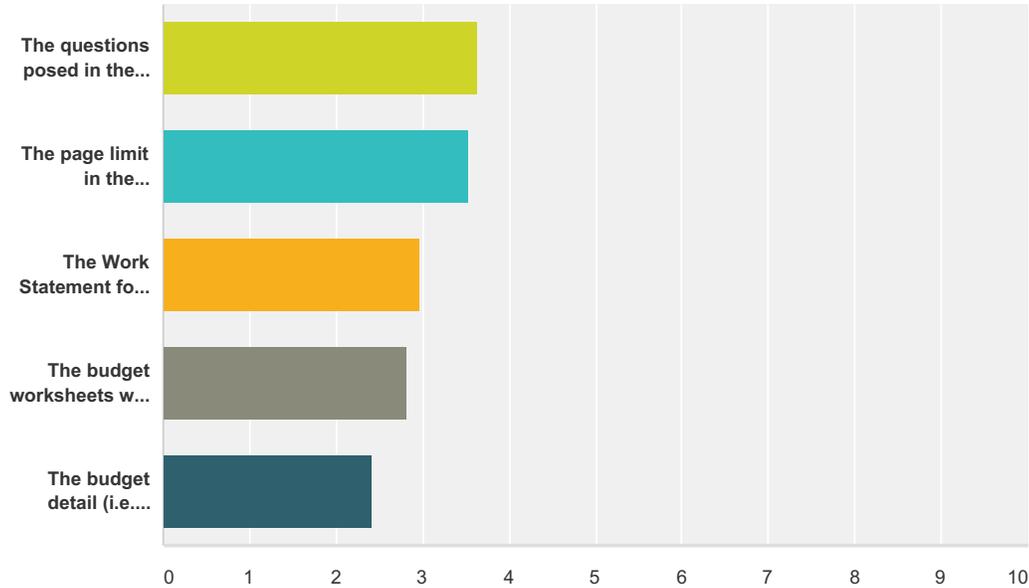
Q5 Approximately how many total hours were spent to complete the application?

Answered: 33 Skipped: 2

#	Responses	Date
1	38	2/26/2016 4:32 PM
2	60	2/26/2016 3:35 PM
3	8	2/26/2016 2:58 PM
4	20	2/25/2016 4:27 PM
5	16 hours	2/25/2016 3:46 PM
6	12 (6 for each)	2/25/2016 2:50 PM
7	5	2/25/2016 2:20 PM
8	30	2/25/2016 1:52 PM
9	8	2/25/2016 1:01 PM
10	8 - 12 hours	2/25/2016 12:46 PM
11	1	2/25/2016 12:37 PM
12	unable to calculate	2/25/2016 11:34 AM
13	30	2/25/2016 11:21 AM
14	75	2/25/2016 11:13 AM
15	40	2/22/2016 12:34 PM
16	25	2/21/2016 3:15 PM
17	20 (?)	2/20/2016 9:51 PM
18	35	2/17/2016 11:58 AM
19	20	2/16/2016 9:15 PM
20	30	2/16/2016 6:28 PM
21	60	2/16/2016 3:59 PM
22	30	2/16/2016 2:15 PM
23	30 (across 2 people)	2/16/2016 1:56 PM
24	25-30	2/16/2016 12:37 PM
25	12	2/16/2016 12:36 PM
26	15	2/16/2016 12:31 PM
27	30	2/16/2016 12:24 PM
28	30	2/16/2016 12:21 PM
29	10	2/16/2016 12:18 PM
30	56	2/16/2016 12:11 PM
31	Financial section - 30 hours	2/16/2016 12:11 PM
32	20-25	2/16/2016 12:10 PM
33	40	2/16/2016 12:05 PM

Q6 Please indicate your agreement or disagreement with the following statements:

Answered: 31 Skipped: 4



	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree	Total	Weighted Average
The questions posed in the narrative Program/Project Description section were sufficient to explain our proposed services	3.33% 1	6.67% 2	16.67% 5	70.00% 21	3.33% 1	30	3.63
The page limit in the narrative Program/Project Description section was sufficient to explain our proposed services	0.00% 0	22.58% 7	6.45% 2	67.74% 21	3.23% 1	31	3.52
The Work Statement form provided a sufficient template/format for summarizing activities, goals, measures and results	9.68% 3	32.26% 10	12.90% 4	41.94% 13	3.23% 1	31	2.97
The budget worksheets were straightforward and easy to complete (EXCLUDING technical difficulties)	9.68% 3	38.71% 12	12.90% 4	38.71% 12	0.00% 0	31	2.81
The budget detail (i.e., cost per unit section) was straightforward and easy to complete	22.58% 7	38.71% 12	12.90% 4	25.81% 8	0.00% 0	31	2.42

#	Comments for "The questions posed in the narrative Program/Project Description section were sufficient to explain our proposed services"	Date
1	Questions e and f seemed to be specifically for projects, not ongoing programs.	2/25/2016 12:01 PM
2	Questions B and C were very similar. Question D was similar to question C. Other than a projected timeframe, Question F was difficult to answer for CDBG funds since these funds are use for specific projects not a provided ongoing service. The program beneficiary demographics was difficult to answer in such detail, since we do not know who we will sell our homes to. We can project income ranges, but race and age are difficult to determine when looking into the future. It was especially difficult in regards to the CDBG request.	2/17/2016 12:56 PM
3	Some sections were tricky to translate into our structure of services. Ie. We serve families not individuals so that was difficult to place in their tables.	2/16/2016 12:17 PM

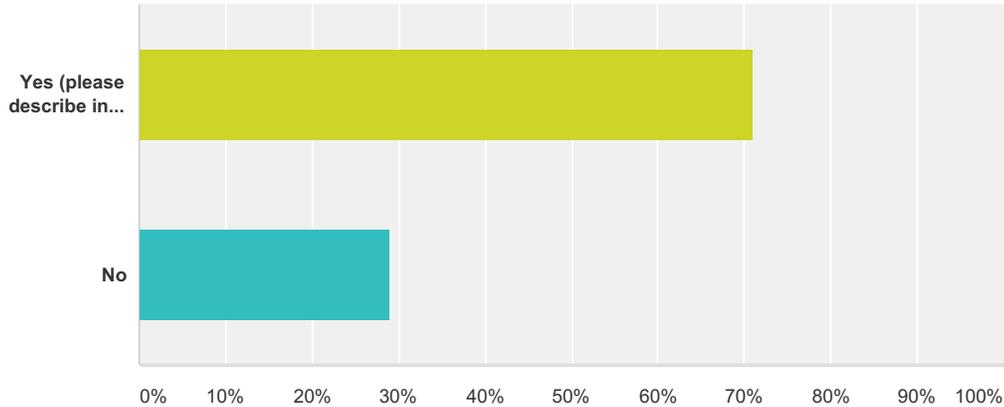
#	Comments for "The page limit in the narrative Program/Project Description section was sufficient to explain our proposed services"	Date
1	They allowed attachments; which is new	2/25/2016 2:52 PM

2	4 pages would have been better	2/25/2016 11:14 AM
3	We were able to stay within the required limitations, however, it would have been better to ask one (maybe two) questions and give the agency more freedom to describe the program, rather than ask several redundant questions.	2/17/2016 12:56 PM
4	Very difficult providing all requested info/detail within the space provided	2/16/2016 2:07 PM
5	We needed more space to give justice to our programming and the need for the program in the county.	2/16/2016 12:17 PM
#	Comments for "The Work Statement form provided a sufficient template/format for summarizing activities, goals, measures and results"	Date
1	Hard to tell because I don't know if it effectively conveyed what I intended	2/25/2016 2:52 PM
2	I was unable to figure out the template and had to call Allen to get help. I was told there was a problem with the original one and did receive a "fixed" one. Even then, it took time to figure out how to use it.	2/25/2016 12:01 PM
3	We had several technical difficulties when completing this table. Data was repeatedly lost or wouldn't print correctly on the page. On the CDBG application, it was difficult as the projects we are applying for funds for today may not be the projects funded last year, so it is hard to compare over a span of time.	2/17/2016 12:56 PM
4	I struggle with this section - how to measure delivering meals and having social interaction as a goals and how to evaluate.	2/16/2016 9:20 PM
5	Excel within Word very difficult to work with.	2/16/2016 2:18 PM
6	Structure of chart did not flow logically and was limiting	2/16/2016 2:07 PM
7	The work statement form assumes generally that the goals do not change significantly from year to year and that they must translate from year to year / be consistent.	2/16/2016 12:38 PM
8	This part of the application was difficult to adjust and add items as needed without disrupting format. Also the text was unclear as it appear text was superimposed and couldn't fix it.	2/16/2016 12:32 PM
9	Focuses too much on inputs and outputs and not outcomes. Schedule of positions does not accurately reflect the true cost of the program.	2/16/2016 12:17 PM
10	We complete this but it is not a useful way for us to describe our work.	2/16/2016 12:11 PM
#	Comments for "The budget worksheets were straightforward and easy to complete (EXCLUDING technical difficulties)"	Date
1	The insert Excel was difficult to work with and format, vs. the Excel file used in previous years.	2/26/2016 3:25 PM
2	Same as always	2/25/2016 2:52 PM
3	Had some technical difficulties. The spreadsheets in the application were not usable - only graphics - so I had to input the data into a spreadsheet and then add that page into the application. Makes it difficult to send electronically if you cannot scan the finished document in.	2/25/2016 2:22 PM
4	They seemed to be the same as in the past.	2/25/2016 12:01 PM
5	The program budget works okay for us, as we were able to adapt our operating budget to the budget form. However, on the CDBG application, the budget form did not apply at all. The projects have a budget. We just included our regular operating budget along with our own budget format for the CDBG application since we could fit the project budget into the provided format.	2/17/2016 12:56 PM
6	It was difficult to discern from the directions what was to be submitted. An example may be helpful.	2/16/2016 6:33 PM
7	Its very difficult to put our budget into this format both from a programmatic perspective, and the way it was embedded this year made nonfunctional	2/16/2016 2:18 PM
8	I'm used to these, but it is an extra and time consuming task. It would be better to ask for us to submit our financial review or audit, and our own budget. Why have your agency executives spend their time on this?	2/16/2016 12:11 PM
#	Comments for "The budget detail (i.e., cost per unit section) was straightforward and easy to complete"	Date
1	I think it is tough to make a form that is a one size fits all; just wish we could present to the county.	2/25/2016 2:52 PM
2	The Cost Elements/Quantity/Unit of measure chart seemed redundant. Our program budget line items do not all fit into units of measure.	2/25/2016 12:01 PM
3	The budget detail actually was okay on the CDBG application, but it did not work with program services. Since we are asking for operating funding we provide multiple services, to multiple people, with varying costs associated. We skipped this question on the program services application as we could not figure out a way to answer it accurately.	2/17/2016 12:56 PM
4	Example was helpful	2/16/2016 6:33 PM

5	not all components of our program fit into this cost per unit metric	2/16/2016 2:18 PM
6	Our services are not easily broken down into a clean, simple formula, as used in the example. It is very unclear what value this section provides to the review process given the wide ranging nature of services provided by different applicants.	2/16/2016 2:07 PM
7	I find this section to be duplicative and superfluous. I assume the idea is to be able to compare across agencies based on a cost efficiency metric, but I am pretty positive there is no way it translates. The program budget detail in this section was repetitive and way too detailed when we already provide a program budget.	2/16/2016 12:38 PM
8	Cost per unit section does not seem useful to me. Is it useful to the funding boards?	2/16/2016 12:11 PM

Q7 Did you experience any technical/technology difficulties completing or submitting this application?

Answered: 31 Skipped: 4



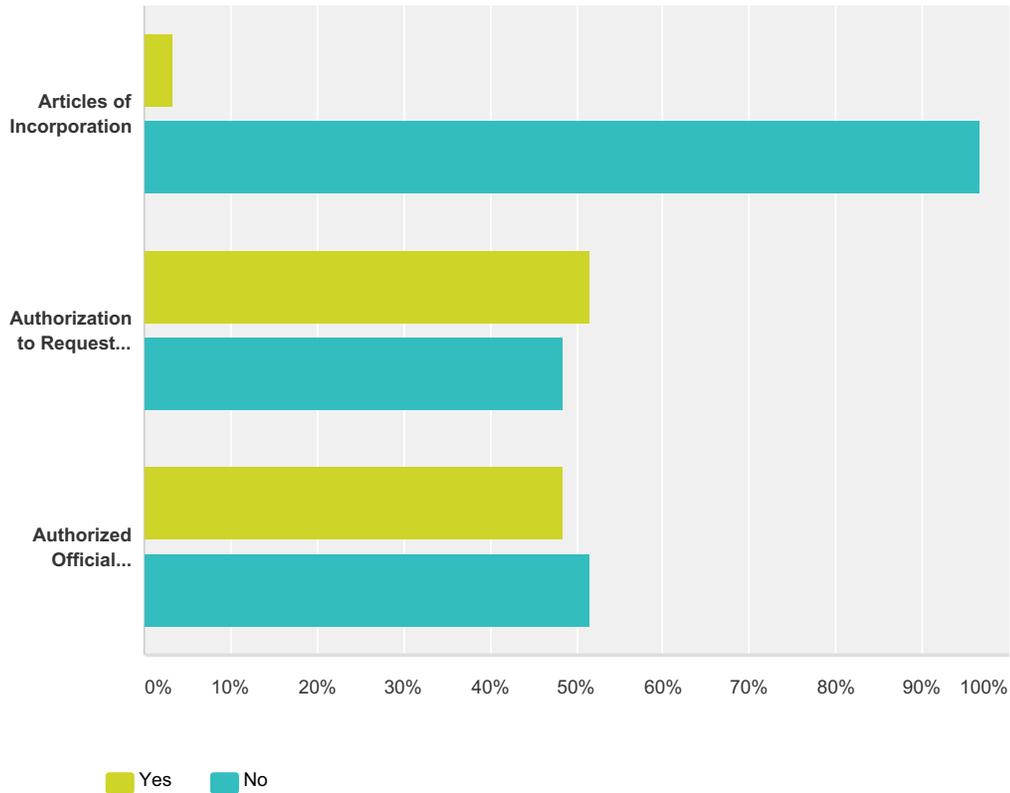
Answer Choices	Responses
Yes (please describe in Comments)	70.97% 22
No	29.03% 9
Total	31

#	Comments	Date
1	All forms requiring import of files from other formals were difficult.	2/26/2016 4:35 PM
2	Our initial CD of the application and attachments was not readable by Town of Chapel Hill staff. The second CD copy of the material was readable.	2/26/2016 3:46 PM
3	The insert sections--for the work plan and budgets were difficult to work with and format.	2/26/2016 3:31 PM
4	Some files were not accessible fir those using screen enhancers	2/25/2016 4:31 PM
5	See comments section about the program/agency budget.	2/25/2016 2:24 PM
6	Some pages would not let me type onto them	2/25/2016 1:56 PM
7	We had problems with the excel program.	2/25/2016 12:52 PM
8	The original program activity template did not allow (or I could not figure out) for work to be typed in.	2/25/2016 12:12 PM
9	Embedding the budgets proved difficult. IT eventually able to make it work.	2/25/2016 11:26 AM
10	Fortunately, the staff person, Myra Austin, was actively involved. However, getting all the supporting documents was difficult. One thing, it was required that the board pass a motion that the President could seek funding - although it says in the bylaws that the sole function of the Friends is to raise money! The directions were not clear which caused a number of phone calls and emails for clarification. In seeing Jackie, I suggested that someone, who is not familiar with it or technologically knowledgeable, read it before it's distributed to increase its clarity.	2/20/2016 10:00 PM
11	We encountered several issues with the work statement. We repeatedly lost data and could not get it to print correctly on the page. A lot of time was spent dealing with the inefficiency and deficiencies of the work statement section.	2/17/2016 1:05 PM
12	Insertion of the Excel budget worksheet imbedded into the document and inclusion of the signed documents in the submission process. - especially since one of them was in the middle of the document.	2/16/2016 6:38 PM
13	One of our computers didn't have enough memory to embed the excel sheets. We wasted time until we realized that the director's laptop could do it.	2/16/2016 4:04 PM

14	We had to do a separate Excel because the embedding did not work.	2/16/2016 2:27 PM
15	The embedded Excel budget sheets were difficult to work with and much time was spent on getting formatting and insertion to work correctly. I did not receive timely email feedback about receipt of electronically submitted application materials causing concern and several additional follow-up efforts to ensure we had met the submission deadline.	2/16/2016 2:22 PM
16	I submitted the attachments via a Zip file, but Orange County staff couldn't access it. Nor could they when I tried sharing the files from Google Drive. I had to email the attachments one-by-one.	2/16/2016 12:56 PM
17	The Work Statement table once input back into the Word Document was too small to be legible. I just printed straight from Excel and incorporated into the packet additional pages.	2/16/2016 12:39 PM
18	We had some issues w/ the timestamp feature of the document and trying to get signatures.	2/16/2016 12:32 PM
19	Could not work easily with Excel pages	2/16/2016 12:29 PM
20	I say yes, but it really was about the messy, jumbled, and unnecessarily complicated-ness of the form. I hope that it works really well for the recipient funding boards. If it does, I am happy to do it. If not, I would say that it needs to be revised. In my opinion, combining the forms with local government human services and federal requests was a terrible idea. My understanding is that these funders have different needs and different relationships with the grantee agencies.	2/16/2016 12:20 PM
21	Regardless of what was done, even by a very experienced and adept computer employee, it was impossible to get the worksheets working correctly. Either they disappeared off the page, or if usable, the table did not allow you to enter all the data in a viable format! It became much easier to simply do a spreadsheet and insert it. Since we apply to other local government entities for funding, we have learned to use and work with the different formats. This one was by far the most difficult and we are not sure why it needs to be when other counties and towns are using a similar application and there are no problems getting the information onto the application at all.	2/16/2016 12:19 PM
22	Mostly in the charts and budget sections.	2/16/2016 12:18 PM

Q8 New attachments/supplemental documents were required for this year's funding application. Did any of these new requirements pose difficulties? If yes, please describe/elaborate in comment box.

Answered: 31 Skipped: 4



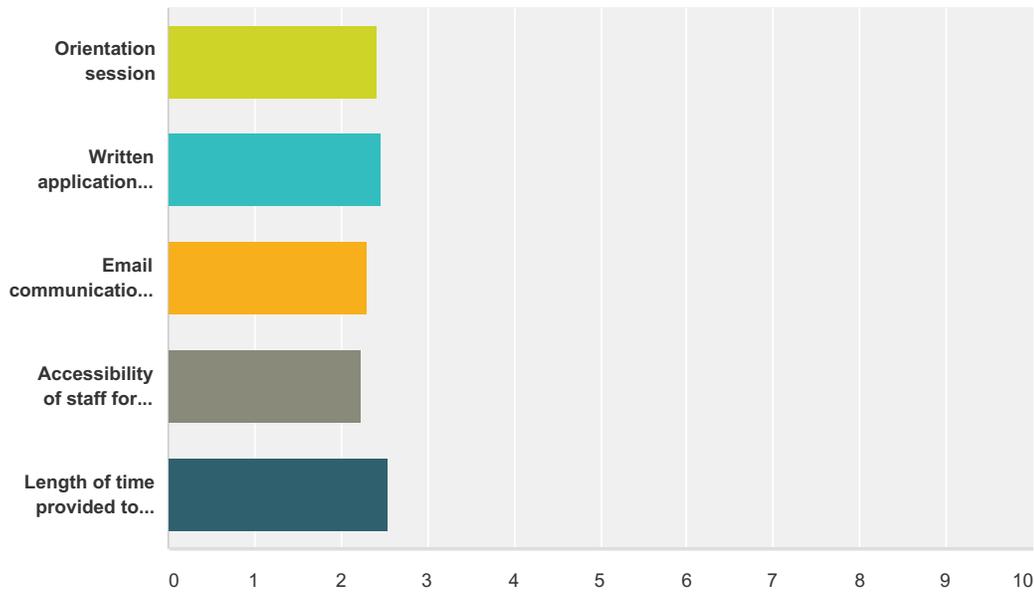
	Yes	No	Total
Articles of Incorporation	3.33% 1	96.67% 29	30
Authorization to Request Funds (board approval for submission of funding request)	51.61% 16	48.39% 15	31
Authorized Official Designation (permission of board for executive to enter into contracts)	48.39% 15	51.61% 16	31

#	Comments	Date
1	We (mis)read the fine print on the last two documents as being required only by CCBBDG applicants, thus making board authorization a difficult.	2/26/2016 4:35 PM
2	It would be easier to have a signed letter by the board chair or a board member than submitted minutes of a board meeting approving the application.	2/26/2016 3:46 PM
3	All of these additional items seem unnecessary. The board chair signs the application. Requiring the board to take action on authorizing an executive director to carry out this responsibility is trite. It is difficult to believe that the Articles of Incorporation are really read as part of the evaluation process. The Secretary of State and IRS would not provide required designations without Articles, so what additional "safe guard" could be attained by requiring these?	2/26/2016 3:31 PM

4	Because I was unfamiliar with these new requirements I didn't have enough time to request this at a timely board meeting. I needed to turn these in at a later time than the grant deadline, it just stressed me out a little, but everyone from the town was so nice and supportive that next year it won't present any problems.	2/25/2016 3:50 PM
5	Typically, it might be hard for us to get these signed docs from our Board President; due to timing this year of our meeting, we were actually able to get him to sign these relatively easily. It would be better if we could provide online electronic signature.	2/25/2016 2:24 PM
6	It was a challenge to find where the definitions were.	2/25/2016 1:56 PM
7	My mistake was assuming the attachments would be the same as they had been for the past years. It was last minute that I noticed the new items and then I had no idea what was being asked for.	2/25/2016 12:12 PM
8	If Board Chair is signing off on application with Director this seems sufficient rather than having several forms including the Authorization to Request and Official Designation.	2/25/2016 11:26 AM
9	*Board approval: (1) I think it's ridiculous to require board approval for a grant application. It is well within the Executive Director's purview to submit grant applications, and the Board President's signature is required anyway. (2) The timing was not adequate to get approval from the entire board. We received the application in Nov, and we didn't have a board meeting in Nov or Dec because of the holidays. Our January board meeting was scheduled for the day after the application was due. *Authorized official designation: This wasn't difficult to obtain, as the board president was already needed to sign the application. But it is completely unnecessary -- (1) It is already well within the ED's purview to sign contracts for the agency and (2) it's redundant if the board president is required to sign the application.	2/21/2016 3:23 PM
10	We had to do some research to figure out what the Authorized Official Designation was. This seemed a little unnecessary since we already had to show proof that the board authorized the request for funding. We did it, but it always creates an added inconvenience when you have to get the board's signature since they are not typically in the office. We had to have our board president come to the office twice to sign documents related to the application.	2/17/2016 1:05 PM
11	Seem like more hoops to jump through but they weren't difficult	2/16/2016 9:21 PM
12	New attachments should have been discussed at the session. It is very difficult to get Board signature between board meetings. We think like the proof of paying our recycling fee do not belong in a grant application.	2/16/2016 2:27 PM
13	If the Board Chair must sign the application in multiple places, shouldn't that imply board approval of the funding submission? Also, our agency does not require board approval for submission of every individual funding application and execution of each contract. The agency President has general approval for such actions. We had no board meeting minutes to document these permissions and had to craft a separate letter/memo to be signed by the Board Chair explaining this.	2/16/2016 2:22 PM
14	Thankfully, I remembered to get a letter well in advance from the Board chair. Otherwise, it would have been a challenge to submit the application on time.	2/16/2016 12:56 PM
15	I had no idea what these forms were and could not find an explanation in the presentation materials or email.	2/16/2016 12:35 PM
16	As these processes were new, both to the board and to the executive director, they required us to work outside of our board meeting schedule, and request quick action on the part of our board members to fulfill. Next year we'll have a better grasp on what's expected. It would be helpful to have these documents in hand before the month of December, so that we can plan around staff and board holiday schedules.	2/16/2016 12:29 PM
17	These two items were repetitive and unnecessary. With the timing, it was difficult to get the board to review something basically meaningless and repetitive.	2/16/2016 12:20 PM
18	Normally protocol is that the Executive Director informs the board of funding requests made not the other way around.	2/16/2016 12:18 PM

Q9 Please rate how well your support needs were met by the County/Towns

Answered: 31 Skipped: 4



	Could have done with less	Just right	Needed more	Total	Weighted Average
Orientation session	7.69% 2	42.31% 11	50.00% 13	26	2.42
Written application instructions	10.71% 3	32.14% 9	57.14% 16	28	2.46
Email communication from staff	0.00% 0	70.00% 21	30.00% 9	30	2.30
Accessibility of staff for questions	0.00% 0	75.86% 22	24.14% 7	29	2.24
Length of time provided to complete application	3.45% 1	37.93% 11	58.62% 17	29	2.55

#	Comments on any of the above	Date
1	Could have used more time between orientation and application due date. Snow day right before due date didn't help. All staff I spoke to were wonderful to deal with and responded promptly.	2/26/2016 3:46 PM
2	I had difficulty getting clarification and definition of the intent of the new question regarding our "experience" with similar programs. The question is vague and doesn't specify what information is needed for the evaluation process.	2/26/2016 3:31 PM
3	This process should be a complete onlone process with minimal signatures	2/25/2016 4:31 PM
4	It would be nice to have until mid-February as the deadline.	2/25/2016 2:24 PM
5	Staff was actually very kind and helpful	2/25/2016 1:56 PM
6	Need more sessions, one time only is not enough	2/25/2016 12:52 PM
7	Allen, from Orange County was great with answering my calls and emails. I am just baffled that I had so many questions. Because of the winter weather closings, the 3:00 Monday deadline caused a lot of anxiety. I had financial information that I could not get until closer to the application deadline, so the day Orange County, and our agency, was closed due to icy roads was a crucial work day. An extension of a day or even a few hours would have been very helpful.	2/25/2016 12:12 PM

8	Needed more focus on the changes at the Orientation session and instructions.	2/25/2016 11:26 AM
9	While the length of time provided to complete the application was adequate, the timeline is during a difficult time of year. For example, getting required pieces from the Board is difficult during the holidays (see question 8). Additionally, the risk of snow/ice made it very difficult to complete the application on time -- while I had the grant completed in advance of the deadline just in case of adverse weather, needing multiple original signatures from different people meant that 4 days of snow/ice before the deadline made it nearly impossible to complete. I tried to reach out to Chapel Hill staff multiple times (about a week in advance with questions about the app and again a couple days in advance with questions about the snow/ice deadline) and didn't get sufficient responses.	2/21/2016 3:23 PM
10	Especially with the storm, the deadline should have been extended. The application should have been available a lot earlier so that it wouldn't conflict with the end of the year holidays, etc.	2/20/2016 10:00 PM
11	We had a staff member attend the orientation that left feeling like the process was very similar to previous years. This years application took a significant amount of additional time, which left us scrambling near the deadline. There was so much in the written instructions, it was hard to weed through what was important and what wasn't. The email communication regarding the orientation was confusing. We had several emails sent about the program orientation and the CDBG/HOME application with different information and from different people. We ended up attending one, that had apparently been moved to a different date. It was all very confusing. Loryn was available to Robert when he had questions on the application. The time provided was fine. If we had known the amount of time it was going to take to complete we could have adjusted accordingly and had less stress leading up to the deadline.	2/17/2016 1:05 PM
12	I think the month of January is busy for most of us - finishing up year end. I'd like to see a Feb 15 deadline.	2/16/2016 9:21 PM
13	It was a challenge to get to the Instruction Documents and to find the Towns priorities.	2/16/2016 6:38 PM
14	We didn't realize that if we applied to Outside Agency/Human Services and CDBG we should fill in the application two times. We apply for different programs and it was deemed confusing to have so much unnecessary information for the CDBG reviewers. Then we had a winter storm in the days before the deadline which makes us even busier than usual.	2/16/2016 4:04 PM
15	The full application instructions were only available at one Agency website (Orange) instead of all 3. We got all our initial information from Town of Chapel Hill site, but found the Orange County website instructions and new attachments last minute.	2/16/2016 2:27 PM
16	The date of the Orientation was a conflict for many agencies. Staff representatives who did attend were led to believe there was no significant change to the process or documents, which did not hold true, and written materials did not help address changes that had been made. More communication from staff would have been helpful regarding the weather conditions that complicated the submission process in the days before the application was due.	2/16/2016 2:22 PM
17	A staff person attended the orientation session for me since I was unable to attend. The delay in posting the application and instructions on the County website reduced the time available to complete the application.	2/16/2016 12:56 PM
18	Instructions for the separate programs (i.e. human services, home, cgbd) would have help avoid some confusion with submission requirements. Time to complete application was also an issue due to inclement weather on Friday and no flexibility on deadline for submission on Monday. It was difficult for team members to do a final quality check on final application submitted as we were trying to meet deadline and get signatures from board.	2/16/2016 12:32 PM
19	First, all staff are pleasant and helpful to deal with. Second, the orientation session somehow did not convey how different the forms would be. I've been doing these a long time (since 1988.) Last year, it finally seemed streamlined and easier. Then, this year was a blow-up. In all due respect and appreciation, the form could be simpler, tidier, take less time, and be readable. (I don't see how it will be easier for the reviewers to handle.) Also, with each funder needing things in different formats, it was stressful and UN-unified. For example, we don't use flash drives - why all of a sudden was this required?	2/16/2016 12:20 PM

Q10 Please provide any comments or feedback you have about the consolidation of the Human Services funding application with the CCDBG and HOME applications (i.e., helpful? more complicated? had no impact?):

Answered: 28 Skipped: 7

#	Responses	Date
1	I think this consolidation has made completion of the application more complicated, particularly for small non-profits with one- or two-person part-time staffing.	2/26/2016 4:43 PM
2	Found the combination application more complicated.	2/26/2016 3:56 PM
3	For those of us new to the CCDBG and HOME portions, it was a bit confusing. But, shouldn't be a problem.	2/26/2016 3:33 PM
4	Extremely helpful to streamline the process understandable signature pages be sogin r f	2/25/2016 4:33 PM
5	putting it on a flash drive made it a little bit more complicated for me. I like the idea of just sending it through the mail or email.	2/25/2016 3:55 PM
6	Great to be allowed to add attachments	2/25/2016 2:53 PM
7	As long as you can decipher what you need to complete vs not complete, it's not really an issue. For someone not acquainted with this type of application, I can see where he/she may have issues.	2/25/2016 2:25 PM
8	My first year so I can't compare	2/25/2016 2:04 PM
9	Did not have any impact.	2/25/2016 12:53 PM
10	I will be applying not this round	2/25/2016 12:39 PM
11	I felt it was more complicated. There were questions better suited to projects, rather than ongoing programs.	2/25/2016 12:26 PM
12	Having helped to complete all of these applications in prior years, I think the consolidation had the opportunity to be helpful but instead made the process more complicated. It felt like the applications were combined into one simply by jamming them together, not by actually consolidating. Things that were asked on the main application were asked again on the supplemental parts but in a format just different enough to require a rewrite of the answer previously given.	2/22/2016 12:50 PM
13	The consolidation made it difficult to figure out the application. There were so many pieces to skip that it made it difficult to read what we were supposed to fill out. Different components of the application didn't seem to be divided properly be section. For example, section 3 is Project/Program Information, but it included the Schedule of Positions and the Conflicts of Interest forms, which were the same for both programs and therefore should have been included in section 2 (Agency Information). Having those pieces under section 3 made it confusing when we needed to repeat section 3 for our second program.	2/21/2016 3:34 PM
14	N/A	2/20/2016 10:04 PM
15	If the consolidation is the reason for the additional complexity added to the Human Services application, then it made it more complicated -- WAY more complicated.	2/17/2016 6:37 PM
16	Combining the two applications made it confusing, much more complicated, and a lot more work. Several questions applied to Human Services, but not CDBG/HOME and visa versa. They are two completely different types of funding, often used for two completely different purposes and it was impossible to fit them both into the same "box." If they wanted to combine applications, it would have made more sense to have the AHDR fund application (which was much easier and streamlined) and the CDBG/HOME funds together since they are more similar in nature.	2/17/2016 1:23 PM
17	no impact	2/16/2016 9:22 PM
18	Wasn't a problem for Friends	2/16/2016 6:39 PM
19	If it would have been explained that we needed to turn it in separately it would have been fine.	2/16/2016 4:06 PM

20	If consolidation was what led to the additionally required agency attachments or changes to the cost per unit and scope of work charts, then the result was increased complication/difficulty. If those changes were independent of the consolidation of the apps, then no impact.	2/16/2016 2:33 PM
21	no comment (we applied only for Human Services). Directions were clear.	2/16/2016 2:31 PM
22	No impact - since we do not apply for those other funds.	2/16/2016 1:00 PM
23	More complicated and confusing.	2/16/2016 12:39 PM
24	It's a bit more difficult to see what was required or not from different applications - specially in terms of attachments. Having a table format may help see what was needed for each. The word document instructions were difficult to follow.	2/16/2016 12:38 PM
25	This made the application more complicated due to the different methods needed for delivery!	2/16/2016 12:32 PM
26	In my opinion it was not a good idea to combine. It just made things messy.	2/16/2016 12:24 PM
27	No impact.	2/16/2016 12:24 PM
28	I have found the staff at all three agencies very helpful. I have called for clarification and they do an awesome job guiding.	2/16/2016 12:21 PM

Q11 Please describe any other challenges or issues, not already addressed, that were experienced completing and/or submitting the application:

Answered: 14 Skipped: 21

#	Responses	Date
1	The application form itself was not difficult to work with.	2/26/2016 3:56 PM
2	na	2/25/2016 2:25 PM
3	It was quite time consuming. The time needed to complete took me by surprise	2/25/2016 2:04 PM
4	None	2/25/2016 12:53 PM
5	NA	2/25/2016 12:39 PM
6	Although I do feel that enough advance notice was given that everyone should have had sufficient time to complete the applications, the timing of them being due right after a short week (due to the MLK holiday), at 2pm (instead of the previous 5pm), and right after a Friday snow day was not ideal. In this day and age, having to burn the files onto a CD or save them on a flash drive and mail or deliver them somewhere in town seems outdated, in addition to a specified (and large) number of paper copies for some applications, and email submittal. In addition, it didn't actually say anywhere on the instructions where the applications should be mailed/delivered to. Assumedly the addresses on the cover page of the instructions serve for the Human Services funding, but the address for the HOME application (which is different) was never given.	2/22/2016 12:50 PM
7	What was requested was not clear.	2/20/2016 10:04 PM
8	It is always challenging for IFC because we apply for different programs (food, shelter, support circles).	2/16/2016 4:06 PM
9	Submission seems overly complicated and difficult - email submissions, cd-rom/thumb drives, hard copy delivery of a varying number of signed originals and copies, etc. The bad weather created added difficulty and stress due to office closures on the Friday before the deadline and poor road/driving conditions on the Monday of the due date. An extension of the due date to Tuesday would have been appreciated.	2/16/2016 2:33 PM
10	Completing 3 separate applications for different of our programs was much more complicated and increased the risk of making mistakes or omissions for the different jurisdictions.	2/16/2016 1:00 PM
11	Also, given the changes and our conflict to attend the orientation meeting, we were expecting to see an audio/video recording of the session...beyond the online materials to understand process better.	2/16/2016 12:38 PM
12	The entire process was difficult, from the lack of written/clear instructions, to the low support of staff in understanding or correctly responding to questions, to attempting to understand exactly what financial data was needed, to trying to get the data on the document. For an organization needing more than one person to work on the application, the process was very unfriendly. Very often, a financial employee needs to access the application along with a program employee. This application was not conducive to more than one person from the agency working on it.	2/16/2016 12:32 PM
13	see above	2/16/2016 12:24 PM
14	I always ask if I do not know. Again, staff is very helpful and knowledgeable.	2/16/2016 12:21 PM

Q12 Please provide any suggestions you have for improving the application materials or process.

Answered: 21 Skipped: 14

#	Responses	Date
1	It would be very helpful to offer workshops more than once prior to the grant application cycle, and perhaps once during the cycle.	2/26/2016 4:43 PM
2	Is it possible to have one method of submitting the application to all government entities? Such as, send an email with the application as a word doc, as separate excel files, with the signed application as a PDF, plus digital copies of all attachments.	2/26/2016 3:56 PM
3	Maybe at the orientation they can use a grant that was well written/documented to show us an example of what the town's are looking for.	2/25/2016 3:55 PM
4	Wish I could present to Orange in person	2/25/2016 2:53 PM
5	na	2/25/2016 2:25 PM
6	None	2/25/2016 12:53 PM
7	NA	2/25/2016 12:39 PM
8	If there are to be changes, have the orientation address the changes. Past orientations may have been a little bit too detailed, but anything new had always been clearly explained. There was nothing in the orientation regarding the changes, especially the authorization attachments. There were opportunities to look at the few applications available during the orientation, but that was not sufficient.	2/25/2016 12:26 PM
9	A 2 to 3 year funding cycle with annual budgeting should be considered. The full application process then would only have to be done every 2-3 years.	2/25/2016 11:29 AM
10	It would be great if everything for all applications could be submitted electronically, if not by email (where sometimes large file sizes pose a problem) then by a file upload service such as dropbox.	2/22/2016 12:50 PM
11	- Separate human services from other funding. - Re-arrange components in a way that makes it easier to complete the application for multiple programs. - Simplify the budget. The program budget detail, cost elements, and cost per unit don't make a lot of sense. We already have comprehensive budgets prepared that are more than adequate for all of our federal and state grants, and then we have to completely re-work the budget for this application, which takes a great deal of staff time. - Allow the budget to be included as an attachment rather than embedded, which never seems to work properly. - Allow the application to be submitted electronically so we don't have to deliver apps in person or organize a thousand paper copies.	2/21/2016 3:34 PM
12	Greater clarity. Application available much earlier. More explanations at the orientation. Opportunity to ask questions - perhaps a session after the orientation.	2/20/2016 10:04 PM
13	Simplify; remove the section about program budget detail since already have the overall program budget spreadsheet; remove the section about unit cost as I do not believe it achieves what you are going for.	2/17/2016 6:37 PM
14	By including the Schedule of Positions in the body of the application, it limits who can work on the application and organize the finished product, since salary data is included. It would be nice if this was a separate worksheet (like the budget) that would allow someone to put together the entire application and then someone else could just add the confidential salary information at the end. It also would be good if we could have an online application and be able to upload documents instead of making multiple copies and using jump drives.	2/17/2016 1:23 PM
15	We operate on a calendar year - I find it onerous to try to repackage our budget and statistics into the July 1 fiscal year but I don't see any solution to it	2/16/2016 9:22 PM
16	For those of us who apply every year, some fields could be prepopulated.	2/16/2016 4:06 PM
17	Enhance logic model section, eliminate "cost per unit" section, make submission guidelines consistent across Towns/County	2/16/2016 2:33 PM

18	As a non-profit agency, we have received ongoing support from Orange Co/Town of CH/Carr and want to continue to comply w/ application instructions and/or new requirements. However, we also have conflicting priorities during orientation with another orange county agency that is helping our families and children. Having a little more flexibility to have the mandatory orientation or making video/audio recordings from that meeting available will be extremely helpful moving forward in order to submit a high quality application. Thank you!	2/16/2016 12:38 PM
19	Chatham County and United Way of Chatham County use a very friendly grant process where an organization can easily have more than one person work on the document. All one must do is pull up their site and enter your own username and password. The application is there for whoever needs to input information. You can maneuver around in the document and enter data, save it, and close without losing data. The process for delivering the application is the same for both organizations. The process has clearly been tweaked in order to work with nonprofits making it much more simpler for small, understaffed agencies.	2/16/2016 12:32 PM
20	UN-COMBINE with the federal applications. We do not seek federal funding because of these issues. What we appreciate about the local process is that the people involved know us, it is local, and unnecessary information is not requested. All these different materials just mean the process was a red-hot mess rather than a chance to communication successes and goals with friendly, supportive funders, as it is at best.	2/16/2016 12:24 PM
21	Make sections in the combined application for splicing out what each pot of money is paying for. This gets especially difficult	2/16/2016 12:24 PM

Q13 Any final comments?

Answered: 16 Skipped: 19

#	Responses	Date
1	I think that we are enormously lucky to live in a community that believes in what us non-profits do each day. the town board/members/community has been so supportive every year, they are intelligent, kind and caring people. I can't thank them enough.	2/25/2016 3:55 PM
2	thanks	2/25/2016 2:53 PM
3	na	2/25/2016 2:25 PM
4	No	2/25/2016 12:53 PM
5	None	2/25/2016 12:39 PM
6	We are grateful for the County and Town support of our programs and want to work together to be as efficient as possible while serving Orange County residents.	2/25/2016 11:29 AM
7	I suppose another re-write next year of the application is unlikely, but it would be great to see. I don't know what the process was this year, but it seems like a lot more feedback from funded organizations needs to be taken into account. In the past we have received Human Services funding from Chapel Hill and Carrboro as well as Orange County, but we decided not to apply for these two this year, because the funding amount received is not worth the large amount of staff time and effort needed to complete the applications (given that all three Human Services, CDBG, HOME, and CH AHDR applications are all due on the same day). I am happy to provide additional feedback and specific examples if you wish. Thanks!	2/22/2016 12:50 PM
8	Glad you're doing this survey.	2/20/2016 10:04 PM
9	I think combining the applications did not work. There is a difference between program (operating) funding and project funding and there needs to applications (I don't know who they can reasonably be on one) that recognize the differences and asks questions that apply and are useful when making a decision. The AHDR application was good, and I think it would have made complete sense to include HOME/CDBG on this one application.	2/17/2016 1:23 PM
10	We appreciate the opportunity to apply for much needed funding for our safety net services.	2/16/2016 4:06 PM
11	Of the 7-10 annual applications I do for my service area/department every year, this application is the most onerous. Our Budget and Contracts Manager, who assists with budgeting docs and supplemental materials, feels the same.	2/16/2016 2:33 PM
12	We apply for multiple Federal, state, private sector and local grants annually and this process is by far one of the most difficult. Any effort to streamline/simplify would be greatly appreciated. Electronic submission would be preferred over hard copy delivery. Top 3 issues this year: 1) not being able to locate full set of instructions; 2) Excel Tables in Word, 3) New Attachments	2/16/2016 2:31 PM
13	I have always found the asks and follow up reports of these combined grants to be the most exhaustive and confusing of any other grant we apply for. On top of that, we receive the least amount of funding for what takes a ton of time and resources to put together. The flash drives, multiple copies and hearings on top of the submission for \$2,000 to \$4,000 is difficult to stomach. The combination of all three opportunities seems convenient but is not. And since we are talking three difference funding sources in one shot (as well as visibility in Orange County) it is also impossible to NOT participate.	2/16/2016 12:39 PM
14	Thank you for the new option to submit attachments in an USB drive and not having to print those out. Very practical. In general, I think the new process is helpful but just flexibility in coaching us through change is much needed with agencies like us that are trying our best to serve our community despite limited resources (i.e. time and staff). Thank you!	2/16/2016 12:38 PM
15	Thanks for everyone's work on this. I know that not all local governments fund agencies. The fact that ours do is a big reason our community is so great. I know it takes a lot of staff and volunteer work.	2/16/2016 12:24 PM
16	I really like the combined application. It helps keep continuity, support for the county as a whole, and each group knowing what the other is doing. Thank you for the opportunity.	2/16/2016 12:21 PM

MEMORANDUM

TO: Bonnie M. Hammersley, Orange County Manager
Roger Stancil, Chapel Hill Town Manager

FROM: Barry McLamb, Town of Chapel Hill Emergency Management Coordinator

DATE: May 27, 2016

RE: Town of Chapel Hill Construction Projects

This summer there are a large number of road construction projects occurring in the Town of Chapel Hill that will have significant impact the community. These projects includes large commercial construction projects and construction for commercial fiber networks. The road work portion of the projects represents a \$9 million investment in the community infrastructure and more than eight months of planning and preparation in some cases.

In 2013, the Town faced a similar situation with numerous projects that were impacting the southern entry to Chapel Hill. The Emergency Management Coordinator at the time was asked by the Town Manager to take the lead and form a team to ensure effective communication and coordination took place before and during the impacts. Using Incident Management System principles common to everyday fire service operations, EMC Robert Bosworth was able to form a cross-functional team of town staff to address the challenges we faced that summer. Based on the success of that team, the Town Manager has again asked that the Emergency Management Coordinator to lead another cross-functional team to work on projects impacting traffic around Chapel Hill.

Unlike 2013, this year's projects are spread throughout Town rather than being isolated to one area, which has provided a somewhat different dimension and challenge to the team. As we found out three years ago, over-communicating is an important aspect of keeping the community informed. The communication strategy involves a multi-pronged approach that includes websites, newsletters, social media, public information meetings, post cards, trash can hangers, and mailer inserts. In partnership with OWASA, information on the projects and links to the Town's project website will appear on water bills. We have also partnered with the Chapel Hill Downton Commission to offer information sessions to their members. Below is a list of the current road construction projects that are either underway or will be shortly:

- Ephesus-Fordham Frontage Road Connection (Super Street U-Turn)
- Ephesus Church-Fordham Blvd Intersection Improvements
- Ephesus-Fordham Frontage Road Improvements (Ram's Plaza)
- Rosemary Street Improvement Projects
- Ridge Road Reconstruction
- Friday Center Drive
- Street Resurfacing (various locations)

- NCDOT Resurfacing: South Road, Columbia Street,

Other projects impacting traffic include:

- AC Hotel Construction: East Rosemary and Church Streets
- Carolina Square Development: East Franklin Street
- Evolve 1701 North (Charterwood): Martin Luther King Jr. Blvd
- Fiber Network Construction: AT&T and Google – throughout Town
- OWASA water line replacement: Henderson, Rosemary, Hillsborough Streets
- Weaver Crossing Development: Martin Luther King Jr. Blvd and Weaver Dairy Road

Additional information about these road construction projects can be found at the following web address: <http://www.townofchapelhill.org/roadwork>

A copy of an information flyer is attached to this memorandum.

Chapel Hill, *Getting Around* ⁵¹ is getting better!

Our community stands to benefit from about \$2 million of infrastructure improvements that will improve traffic flow and bicycle and pedestrian safety in the Ephesus-Fordham area, an area that has the highest number of traffic accidents in town.

These improvements address what Chapel Hill residents said is the No. 1 issue – the overall flow of traffic and congestion – that should receive the most emphasis from the Town, according to recent Community Surveys.

Most project construction will begin in April 2016 and continue through October 2016.

Frontage Road Connection

Super Street U-Turn Project

Allow left turns from the existing super street access onto westbound service road, providing improved connectivity to the nearby commercial areas and reducing congestion at the Ephesus-Fordham intersection. Improvements will also improve bicycle and pedestrian safety.

Frontage Road Access Improvement

Ram's Plaza Project

Provide access in and out from Ram's Plaza to northbound Fordham Boulevard. Reduce traffic traveling through the Ephesus Church-Fordham intersection. A portion of the abandoned service road alignment will be used for future off road bicycle and pedestrian path.

Intersection Improvement

Ephesus Church-Fordham Project

Realign the eastern leg of the intersection, reconfigure lanes and upgrade the signal. Traffic will be able to move more efficiently. Improve safety and connectivity for pedestrian and bicycle traffic. New bike lanes, bike detection loops, sidewalks and crosswalks.

More Information

We are committed to providing the public – and area businesses – with regular updates on construction progress and temporary disruptions.

Contact Us: Chris Jensen: 919-969-7233 or cjensen@townofchapelhill.org or Barry McLamb: 919-968-2705 or bmclamb@townofchapelhill.org

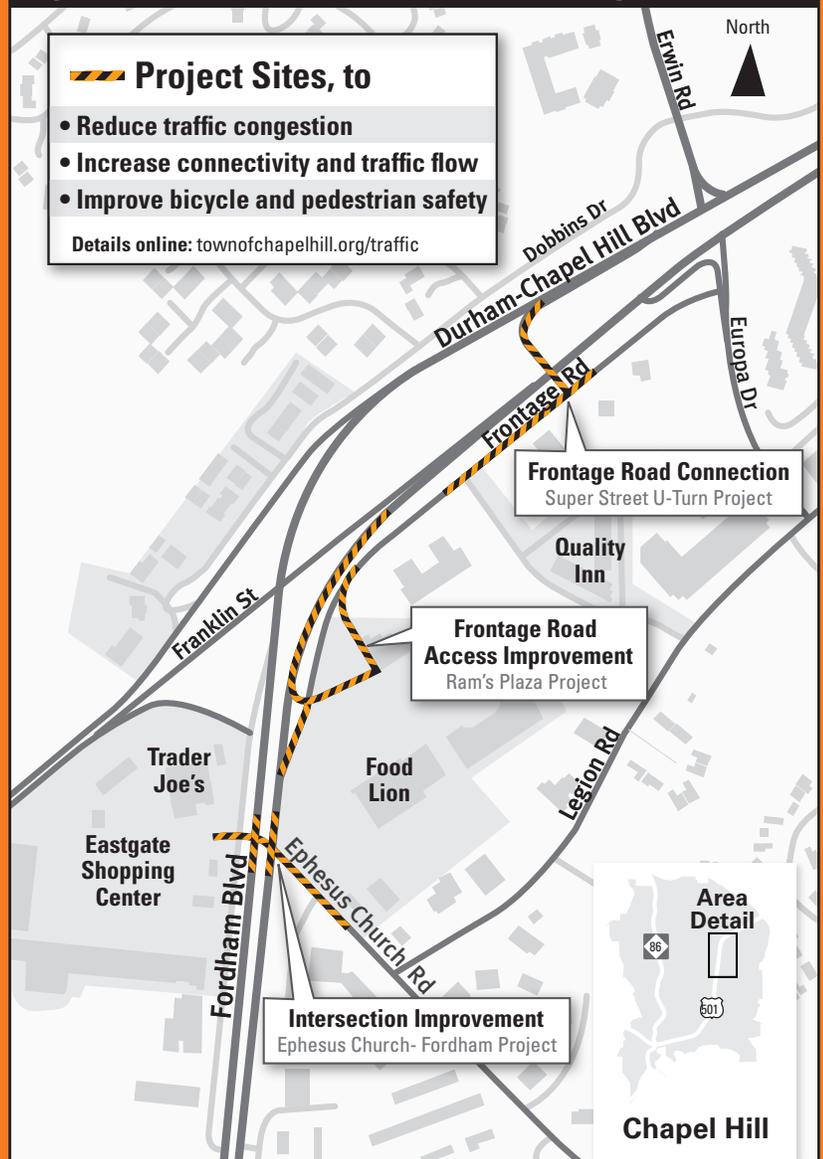
E-mail Notifications: Subscribe to news updates! Contact us at info@townofchapelhill.org

 @chapelhillgov #CHtraffic

 www.facebook.com/chapelhillgov

 chapelhillgov

Ephesus Fordham Area 2016 Road Improvements



www.townofchapelhill.org/roadwork

Road Construction Across Chapel Hill

A 2016 Summer Road Construction Public Information Meeting is set for 6 p.m. Tuesday, May 3, at Chapel Hill Town Hall, 405 Martin Luther King Jr. Blvd. If you are unable to attend, view the meeting live on the Town website at www.townofchapelhill.org/video

