



**Orange County
Board of Commissioners**

Agenda

Regular Meeting

November 17, 2015

7:00 p.m.

Southern Human Services Center

2501 Homestead Road

Chapel Hill, NC 27514

Note: Background Material
on all abstracts
available in the
Clerk’s Office

Compliance with the “Americans with Disabilities Act” - Interpreter services and/or special sound equipment are available on request. Call the County Clerk’s Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager’s Office at (919) 245-2300 or TDD# 644-3045.

1. Additions or Changes to the Agenda

PUBLIC CHARGE

The Board of Commissioners pledges to the residents of Orange County its respect. The Board asks its residents to conduct themselves in a respectful, courteous manner, both with the Board and with fellow residents. At any time should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.

2. Public Comments (Limited to One Hour)

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

- a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.

- b. Matters on the Printed Agenda
(These matters will be considered when the Board addresses that item on the agenda below.)

3. Announcements and Petitions by Board Members (Three Minute Limit Per Commissioner)

4. Proclamations/ Resolutions/ Special Presentations

- a. Presentation - N.C. Mountains to Sea Trail (MST) Statewide Master Plan

5. Public Hearings



6. Consent Agenda

- Removal of Any Items from Consent Agenda
- Approval of Remaining Consent Agenda
- Discussion and Approval of the Items Removed from the Consent Agenda

- a. Minutes
- b. Fiscal Year 2015-16 Budget Amendment #3

7. Regular Agenda

- a. New Interlocal Agreement between Orange County and the Town of Chapel Hill to Continue Funding the “Launch Chapel Hill” Small Business Incubator
- b. FY 2015-16 Purchase of Vehicles through the Vehicle Replacement Internal Service Fund
- c. Amendment to Orange County Property Naming Policy

8. Reports

- a. Update on Living Wage Policies
- b. Update on the Campaign for a New “Welcome” to Orange County Interstate Sign

9. County Manager’s Report

10. County Attorney’s Report

11. Appointments

- a. Advisory Board on Aging – Appointments
- b. Nursing Home Community Advisory Committee – Appointments
- c. Orange County Parks and Recreation Council – Appointment

12. Board Comments (Three Minute Limit Per Commissioner)

13. Information Items

- November 5, 2015 BOCC Meeting Follow-up Actions List
- BOCC Chair Letter Regarding Petitions from November 5, 2015 Regular Meeting
- Memo Regarding Men’s Health Pilot

14. Closed Session

“To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee;” NCGS § 143-318.11(a)(6).



15. Adjournment

Note: Access the agenda through the County's web site, www.orangecountync.gov

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at http://www.orangecountync.gov/departments/board_of_county_commissioners/videos.php and Orange County Gov-TV on channels 1301 or 97.6 (Time Warner Cable).

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No.** 4-a

SUBJECT: Presentation – N.C. Mountains to Sea Trail (MST) Statewide Master Plan

DEPARTMENT: Environment, Agriculture, Parks and Recreation (DEAPR) **PUBLIC HEARING: (Y/N)**

No

ATTACHMENT(S):

MST Master Plan – Excerpts and Maps
Adopted County P&R Master Plan
Recommendation
2015-2020 CIP Project Page

INFORMATION CONTACT:

David Stancil, 245-2510
Rich Shaw, 245-2510

PURPOSE: To receive a presentation from staff of the N.C. Division of State Parks on the recently-completed Statewide Master Plan for the Mountains to Sea Trail (MST).

BACKGROUND: The North Carolina Mountains to Sea Trail (MST) is a continuous off-road trail that will link Clingmans Dome in the Great Smoky Mountains National Park to Jockey's Ridge State Park on the Outer Banks. A flagship project of the North Carolina State Parks System, currently there are over 600 miles of the planned 1000+ mile route open for use.

In 2014, the N.C. Division of Parks and Recreation contracted with consultants to complete a statewide Master Plan for this trail. The goals of the master plan are to promote completion of the MST across the state by engaging stakeholders, confirming the guiding vision and established corridor for the MST, defining segments within the statewide MST corridor, gathering and consolidating information about each segment, creating an approach to prioritize further work along the MST, providing centralized web-based content about planning efforts that can be updated as progress along the MST continues, and developing an initial set of tools to assist trail planning partners.

Segments of the planned MST traverses Orange County, entering in southwestern Orange County at the Haw River (and the Haw River Trail) and continuing northeast onto lands around the Cane Creek reservoir owned by the Orange Water and Sewer Authority (Segment 11). The trail would then continue north to the Orange County Upper Eno Preserve (Seven Mile Creek) lands, before entering Hillsborough along the Town's Riverwalk and heading eastward into Eno River State Park and Durham (Segment 12).

Refinement of the current options for the trail, with an initial focus on the stretch between Seven Mile Creek Natural Area and Occonechee Mountain, is part of a proposed internal master planning effort tentatively slated for next spring. Both the Orange County Parks and Recreation

Master Plan 2030 and the Orange County Capital Investment Plan (CIP) contain plans for trail identification and construction over the next 10-15 years.

FINANCIAL IMPACT: There is no financial impact associated with receiving this presentation. Funding will be needed for trail easement acquisition and eventual construction in future years. The FY 2015-20 CIP currently includes \$500,000 in FY 2019-20 for the MST.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ESTABLISH SUSTAINABLE AND EQUITABLE LAND-USE AND ENVIRONMENTAL POLICIES**

The fair treatment and meaningful involvement of people of all races, cultures, incomes and educational levels with respect to the development and enforcement of environmental laws, regulations, policies, and decisions. Fair treatment means that no group of people should bear a disproportionate share of the negative environmental consequences resulting from industrial, governmental and commercial operations or policies.

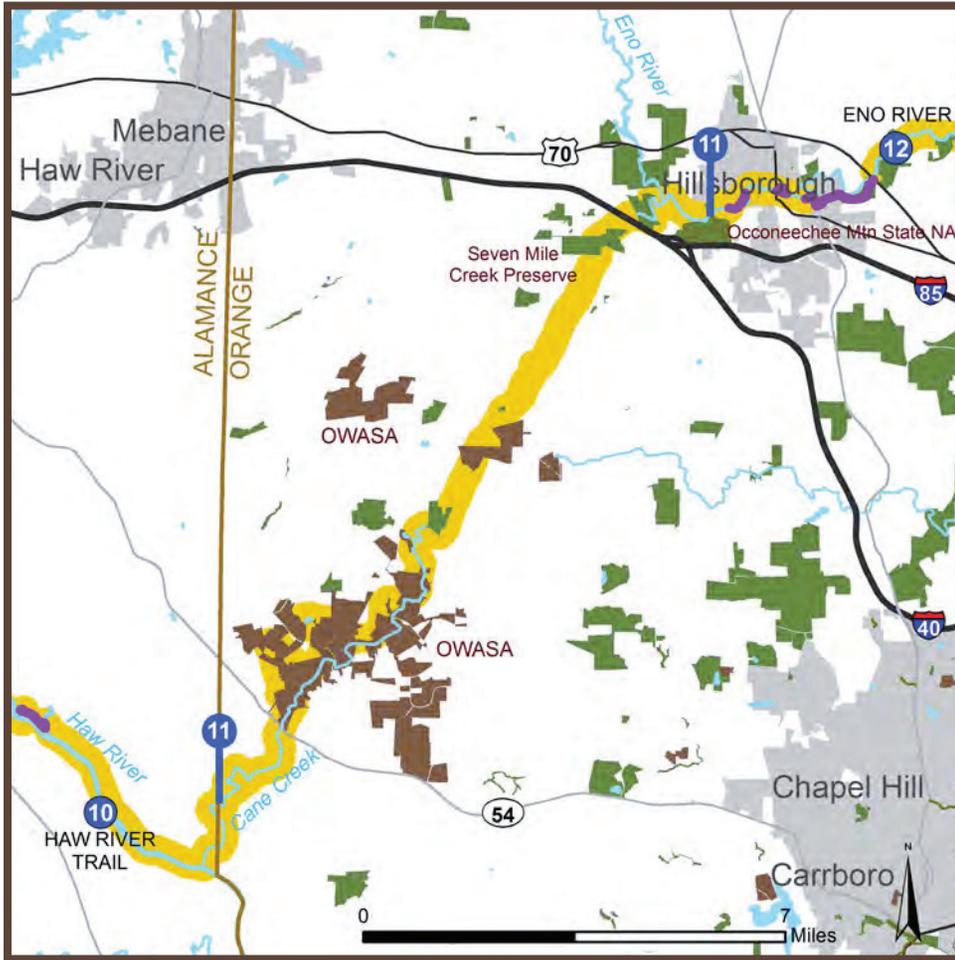
The establishment of the segments of the trail in Orange County in future years promotes an environmental policy that provides public open space that is accessible to all persons.

RECOMMENDATION(S): The Manager recommends that the Board receive the presentation from the N.C. Division of Parks and Recreation, and provide direction and instruction to staff as needed.

SEGMENT 11: Southwest Orange County

Planning Priority

Near-Term	Mid-Term	Long-Term
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Legend

MST Status	County Boundary	Interstate #
Constructed	State Park	NC Route #
Designated	Open Space	US Route #
Planned Route (1/4 mi. buffer)	Institutional	Major Hydrography
# Adjacent Segment	Municipal Boundary	Proposed Trail
# Segment Start and End Points	State Boundary	Other Trail

Description

From: Alamance County line

To: Hillsborough (I-40/I-85 south of Occoneechee Mountain State Natural Area)

This segment runs from the Haw River Trail at the Alamance/Orange County line to the Occoneechee Mountain State Natural Area just near Hillsborough. The trail is undeveloped with a considerable amount of public land available at the Orange Water and Sewer Authority (OWASA) and the Seven Mile Creek Preserve.

Planning Strategies

The Orange County Parks and Recreation Master Plan (adopted November 2014) addresses the current status of the MST and the need for detailed alignment planning in Orange County. Current planning in Orange County is focused on completing gaps between Hillsborough and Durham County. Planning for the trail on OWASA property will occur in the future.

Opportunities

OWASA landholdings and Seven Mile Creek offer future route opportunities. Completion of this segment is an opportunity to connect Eno River State Park, the Hillsborough River Walk, Occoneechee Mountain, and Seven Mile Creek Preserve.

Large Landholdings	x	Stream/River Corridors	x	Staff Resources
Public Land		Sidewalk/Bicycle Network		Federal Property
Local Planning		Floodplain/Wetlands		Abandoned RR ROW

Challenges

Local planning is needed to identify the alignment between OWASA property and the Seven Mile Creek Preserve. How to best cross I-85/I-40 is another planning consideration.

Stream/River Crossings	x	Coordinating Easements	x	Local Planning
Detailed Alignment		Urbanized Corridor		Federal Property
Major Roadway Crossing		Floodplain/Wetlands		

Segment Details

Constructed Trails: None

Route Alignment: Cane Creek/OWASA

Key Properties: OWASA

Approximate Length: 19 miles

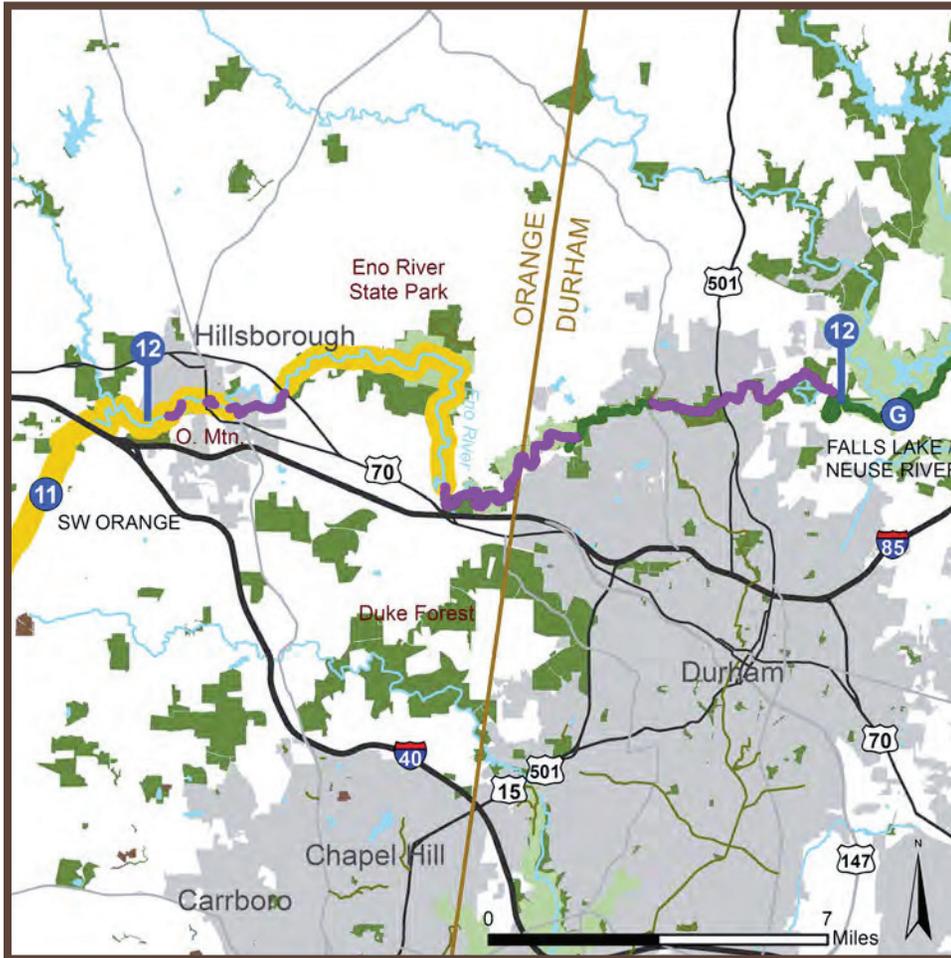
Designated Segments within Planning Segment: None

Potential Section Sponsors(s):

Orange County, Orange Water and Sewer Authority (OWASA)

Additional Planning Stakeholders: Triangle Area RPO, Durham-Chapel Hill-Carrboro MPO, Friends of the MST, DPR

SEGMENT 12: Eno River



Legend

- MST Status
- Constructed —
- Designated —
- Planned Route (1/4 mi. buffer) —
- # Adjacent Segment
- # Segment Start and End Points
- County Boundary
- State Park
- Open Space
- Institutional
- Municipal Boundary
- State Boundary
- Interstate
- NC Route
- US Route
- Major Hydrography —
- Proposed Trail —
- Other Trail —

Description

From: Oconeechee Mountain State Natural Area (Hillsborough)

To: Falls Lake/Neuse River

This segment follows the Eno River from the Oconeechee Mountain State Natural Area in Hillsborough through Hillsborough, Oconeechee Speedway and sections of the Eno River State Park to join the MST at Falls Lake.

Planning Strategies

Durham is working to complete minor trail gaps. Hillsborough is moving forward with later phases of their River Walk. Orange County's priority is completing the trail between Hillsborough and Durham County. Land protection specialists with DPR are working with prioritized needs to make connections within the State Parks system.

Opportunities

Much of the remaining trail to be completed in Orange County can be accommodated within Eno River State Park. Trail partners are actively coordinating to complete this priority segment. Friends of the MST Eno River Task Force is ready to assist in building remaining sections of the trail within the park.

x Large Landholdings	x Stream/River Corridors	x Staff Resources
x Public Land	Sidewalk/Bicycle Network	Federal Property
x Local Planning	Floodplain/Wetlands	Abandoned RR ROW

Challenges

Eno River crossings may be needed, including a safe way to cross at or near Pleasant Green Road. Crossing US 70 is an identified obstacle.

x Stream/River Crossings	x Coordinating Easements	Local Planning
Detailed Alignment	x Urbanized Corridor	Federal Property
x Major Roadway Crossing	Floodplain/Wetlands	

Segment Details

Constructed Trails: Oconeechee Mtn. State Natural Area, Oconeechee Speedway Trail, Hillsborough River Walk, West Point on the Eno, Horseshoe Park

Route Alignment: Eno River

Key Properties: Eno River State Park, Oconeechee State Natural Area, Oconeechee Speedway

Approximate Length: 26 miles

Potential Section Sponsors(s): Durham City/County, Hillsborough, Orange County, Eno River State Park

Additional Planning Stakeholders: Eno River Association, Durham-Chapel Hill-Carrboro MPO, Friends of the MST, DPR

Designated Segments within Planning Segment: Portions of trail within Eno River State Park in Durham County

One area of future collaboration that seems particularly well-timed is that with the school systems. The addition of a playing field at Smith Middle School is an example of this. As the Twin Creeks District Park and Educational Campus comes to fruition in the next 10-15 years with multiple schools co-located with a 96-acre park, opportunities for “cross-pollination” would appear to be numerous between the schools and the park.

Opportunities to work more closely with the Orange County Schools – both in the design of future schools that may be able to serve community and educational needs, and in the construction and operational sharing of recreational facilities – would greatly enhance both community recreation and school purposes. The Intergovernmental Parks Work Group’s Community Use of School Facilities issue paper notes the opportunities that could be served by such cooperation. Co-location of the Soccer.com Center and Gravelly Hill Middle School is one example of such a result, and collaboration on future auxiliary gymnasiums, playing fields at schools, and schools in proximity to parks (such as Blackwood Farm) are opportunities that should be seized to optimize the investment of public dollars. There may also be an opportunity for a new school park near Mebane. Notably, both school systems recently updated their facility use policies to allow more opportunity for coordinated usage for recreation purposes.

Finally, there are opportunities to work more closely with large public and private institutions, such as Orange Water and Sewer Authority (OWASA), N.C. State Parks, UNC and Duke to meet future recreation needs. Sponsorships and capital investment partnerships should also be explored with the private sector, which benefits from safe and healthy outdoor exercise and recreational areas and may be a willing partner.

The County should schedule a meeting with the other local governments within the county to discuss future joint capital funding and possible memoranda of agreement for such purposes. A similar meeting with the two school systems could identify ways of incorporating recreation needs into planning for

future school projects and codifying joint facility usage arrangements (some of which already exist). Mutually beneficial design standards for new school facilities may enable greater use by the public of these important recreational assets.

Renewal of the Orange County Conservation Alliance, an annual meeting of conservation partners including Triangle Land Conservancy, Eno River Association, Duke, UNC, Eno River State Park and OWASA, should enable coordinated future planning and the identification of joint opportunities among these agencies and institutions.

Finally, regarding collaboration with private firms, the County should complete its “partnership template” to identify mutually beneficial partnership arrangements and use this as a tool to explore working with existing and future employers to find ways where private investment and sponsorships may help enhance recreational opportunities.

4. The Vision – Trails, Connectivity and Access

One of the stronger messages resulting from the Community Needs Assessment surveys was the desire among residents for more hiking, walking and biking trails. Nationally and locally, walking and hiking are popular modes of outdoor exercise and fitness, and biking is a popular recreational outlet as well as for meeting exercise goals. Whether they are located within a park, or for connecting parks and open spaces (also strongly supported in the surveys), residents are interested in seeing the County increase the availability and accessibility of trails.

Recommendation #5: Develop a Master Plan for the Orange County Segment of the Mountains-to-Sea Trail, and Work Towards Its Completion

The NC Mountains-to-Sea Trail (MST for short) is a part of the North Carolina State Parks system that connect Clingman’s Dome at 6,643 feet along the North Carolina-Tennessee border to Jockey’s Ridge State Park on the Outer Banks and Atlantic Ocean. The trail is a multi-modal route, meaning that it may be a paved greenway as it runs through an urban setting, or simply a five-foot-wide natural surface path in rural areas.



Portions of the MST have already been built on publicly owned lands around the state, and through the use of other trails and connecting greenways. Other segments have not been built, and this has led to the identification and promotion of alternate routes over the last 25 years - to allow hikers to traverse the state using roadways and other temporary corridors until the actual trail could be built. Many of these uncompleted segments are in the eastern Piedmont region, including Orange County.

Orange County's segment of the trail includes a planned section through Eno River State Park and the Town of Hillsborough's Riverwalk along the Eno River. This includes sections of trail through Occoneechee Mountain State Natural Area (part of Eno River State Park) and through private historic properties along the Eno River. Orange County's Upper Eno Nature Preserve is in close proximity to Occoneechee Mountain and would also host a portion of the trail. (Map 7-2 in Chapter 7 on page 7-6 shows the planned MST corridor through Orange County.)

As shown in Figure 7-2, the remainder of the MST in Orange County is proposed for a corridor that connects the Upper Eno Preserve southwest to OWASA-owned lands at Cane Creek Reservoir before following Cane Creek to its confluence with the Haw River at the County line, connecting with Alamance County's Haw River Trail (which is also the MST). This segment may be one of the more-challenging in the state, in that it requires a way to cross from the Neuse River basin (Eno River and tributaries) into the Cape Fear River basin (Cane Creek, Haw River). As such, this section of the trail must travel "cross country," up and over the ridgeline separating these two basins, which does not have a natural feature to distinguish it. At present, this southwestern segment of the planned trail is only a one-mile-wide "swath" on a map, an uncharted section that will need clarification and refinement. The possibility of finalizing plans for this segment has generated considerable concern by some property owners in the vicinity

and strong support for completing the trail by some of the trail proponents. The State has begun a master planning effort which will help refine the proposed trail segment.

The County should facilitate the creation of this segment and work diligently to undertake a thorough review of the possible routes through the corridor between the Haw River and OWASA Cane Creek lands, and between the OWASA Cane Creek lands and the Upper Eno Preserve. The master plan process should include public meetings and discussions with landowners about the realities of a natural surface path through this area, and address security and other concerns raised. The County may wish to assume trail oversight in these areas if amenable to landowners for consistency. Long-distance trails such as the MST require "way stations" or nodes along the route where some very basic level services are available (parking, signage, campsite, potable water). The County and OWASA should look at the possibility of creating such a way station at the Cane Creek and Seven Mile Creek access areas (on land owned by the two entities) and developing parking and trailheads on a select few public roads. Since primitive camping, water and sanitation facilities are critical for hikers, the County should identify locations within County parks along the route where overnight camping is allowed.

Orange County should find a solution to the MST corridor, whether on private lands, public roads or some combination of the two - so that this important statewide recreational facility is planned and eventually constructed in harmony with nature. Orange County should not become the "gap" in the North Carolina Mountains-to-Sea Trail.



**County Capital Projects
Fiscal Years 2015-20**

Project Name	<i>Mountains to Sea Trail</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2013</i>	
Department	<i>DEAPR</i>						Completion Date	<i>2019-2025</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>							500,000	500,000	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	-	-	-	-	-	-	500,000	500,000	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									25,000
<i>New Debt Service</i>									120,000
<i>Total Operating Costs</i>			-	-	-	-	-	-	145,000
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>									25,000
<i>General Fund - Debt Service</i>									120,000
<i>Grant Funding from State Parks</i>							250,000	250,000	
<i>Future Debt Issuance</i>							250,000	250,000	
<i>Total</i>	-	-	-	-	-	-	500,000	500,000	145,000

Project Description/Justification

The NC Mountains-to-Sea Trail, or MST, is a part of the State parks system and would traverse portions of Orange County. This project reflects construction of segments of the Mountains-to-Sea Trail during 2019 and beyond, as lands are acquired and segments connected. A master plan process has been initiated by State Parks, and will continue into summer 2015. A master plan is needed prior to any trail construction to specifically identify the trail location and develop a plan for implementation and operation. Lands would be acquired (voluntarily) using the Lands Legacy Program Funds. (Note: The Seven Mile Creek Natural Area portion of Upper Eno Nature Preserve includes a segment of the MST).

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No. 6-a**

SUBJECT: MINUTES

DEPARTMENT:

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

Draft Minutes

INFORMATION CONTACT:

Donna Baker, 245-2130

PURPOSE: To correct and/or approve the minutes as submitted by the Clerk to the Board as listed below:

October 13, 2015	BOCC Work Session
October 15, 2015	BOCC – JPA Meeting
October 15, 2015	BOCC Joint Meeting with Town of Carrboro
October 20, 2015	BOCC Regular Meeting

BACKGROUND: In accordance with 153A-42 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

FINANCIAL IMPACT: NONE

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends the Board approve minutes as presented or as amended.

Attachment 1

DRAFT

MINUTES
ORANGE COUNTY BOARD OF COMMISSIONERS
WORK SESSION
October 13, 2015
7:00 p.m.

The Orange County Board of Commissioners met for a work session on Tuesday, October 13, 2015 at 7:00 p.m. at the Whitted Building in Hillsborough, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mia Burroughs, Mark Dorosin, Barry Jacobs, Bernadette Pelissier, Renee Price and Penny Rich

COUNTY COMMISSIONERS ABSENT:

COUNTY ATTORNEYS PRESENT: John Roberts

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Assistant County Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair McKee called the meeting to order at 7:07 p.m.

1. Report on Article 46 Funds (One-Quarter Cent Sales Tax) to Support Education and Economic Development Programs in Orange County

Paul Laughton, Orange County Finance Administrative Services, referred to Attachment B, a spreadsheet with budgeted amounts and committed uses of the tax since its inception in April 2012. He reviewed this information.

Paul Laughton said 50 percent of the Article 46 sales tax goes toward education, and 50 percent towards economic development. He referred to the tables.

Paul Laughton said revenues were studied, and since 2012 collections have been over the budgeted amounts by about 9 percent. He said any excess will be reviewed on an annual basis and reported back to the Board of County Commissioners (BOCC), after which a budget amendment could be done to bring in the additional revenue and budget it equally for education and economic development.

Commissioner Jacobs asked Paul Laughton to clarify if the BOCC determines how schools spend their Article 46 funds.

Paul Laughton said the schools turn in a submittal showing how they would like to spend the money, and list their usages as part of their budgetary information.

Chair McKee asked if the 9 percent overage that Paul Laughton mentioned is from the FY2014-2015.

Paul Laughton said it is cumulative since the inception of the tax in April 2012, and the funds are sitting in the account. He said it is a separate special revenues fund.

Commissioner Dorosin said the originally adopted resolution says that the schools can only use Article 46 funds for capital needs and Information Technology.

Paul Laughton said yes, and that is how the funds have been used.

Commissioner Dorosin said Orange County Schools (OCS) use their funds solely for Information Technology.

Paul Laughton said yes, and that OCS has done so since the inception of the tax.

Commissioner Rich clarified that the schools list their desired funding expenditures during the budget process.

1 Paul Laughton said yes, it is listed annually as part of the schools' Capital Investment
2 Plan (CIP) in March.

3 Paul Laughton referred to the second table for economic development usages. He said
4 the largest initiative is the debt service on the infrastructure. He said the debt service is 60
5 percent of the portion of economic development funds that are brought in.

6 Paul Laughton said there was one other section within the economic development
7 funds. He said this is an undesignated section, with two allocations for economic development
8 utility extension projects. He said no specific projects have been currently identified for utility
9 extensions. He said these funds are budgeted, but not yet committed.

10 Chair McKee asked if the sewer line collapse project in Carrboro would fall under this
11 category.

12 Paul Laughton said yes, but asked Craig Benedict to elaborate.

13 Craig Benedict, Orange County Planning Director, said this fund was more of a
14 Morinaga-like utility extension. He said in that case there was a backbone system that was
15 about 1,500 feet away from the project. He said funds were used to extend sewer and water to
16 the Morinaga parcel of land.

17 Commissioner Dorosin asked if there are restrictions on the usage of this \$500,000.

18 Craig Benedict said the parameters would most likely be a Greenfields project where
19 existing infrastructure is identified, and the project coming forward would show a return on the
20 investment. He said there would be agreements in place showing that if utilities were extended,
21 there would be a party responsible for their upkeep. He said it would be evaluated on a case-
22 by-case basis.

23 Commissioner Dorosin asked if funds must be used for the extension of water and
24 sewer or natural gas, or is a more broad usage permitted.

25 Craig Benedict said under infrastructure there could be any number of possibilities,
26 though water and sewer is typical.

27 Bonnie Hammersley said the funding in place is a placeholder and is not designated at
28 this time. She said it is in this account, but can be used anywhere.

29 Commissioner Rich referenced the Ephesus Fordham project and asked if the money
30 for it would come from Article 46 funds.

31 Craig Benedict said no decisions would be made until the projects come forth, and the
32 data is reviewed. He said the Board of County Commissioners would determine from where
33 the funds would come.

34 Commissioner Rich said there are different categories for projects in the southern and
35 northern portions of the County.

36 Bonnie Hammersley said when data comes back staff would present a recommendation
37 to the BOCC regarding funding sources. She said Article 46 funds would certainly be
38 considered as a potential funding source. She said no funds are earmarked at this time, as
39 amounts are unknown.

40 Paul Laughton reviewed information from Attachment B, regarding the debt service.

41 Commissioner Burroughs asked if funds have been budgeted yearly going into the
42 future.

43 Paul Laughton said funds have only been budget through FY 2015-2016.

44 Steve Brantley, Orange County Economic Development Director, presented the
45 following PowerPoint slides:

46
47 **Orange County Economic Development**

48 **Discussion of Article 46**

49 **(One Quarter Cent Sales Tax for Economic Development)**

50 **October 13, 2015**

1
2 **Economic Development Programs in Orange County Funded by “Article 46”**
3 **(One Quarter Cent Sales Tax for Economic Development)**

4 (Pie chart)

5
6 **Economic Development Programs in Orange County Funded by “Article 46”**
7 **(One Quarter Cent Sales Tax for Economic Development)**

- 8 • Debt Service on Utilities& Infrastructure to 3 Economic Development Districts
9 Article 46 annual funding: \$750,000 or 60% of total
- 10 • Small Business Loan Fund
11 Article 46 annual funding: \$200,000 or 16% of total
- 12 • Innovation/Incubator Center for Entrepreneurial Developments (LaUNCH Chapel Hill)
13 Article 46 annual funding: \$100,000 or 8% of total funding
- 14 • Small Business Investment Grants
15 Article 46 annual funding: \$100,000 or 8% of total
- 16 • Agricultural Economic Development Grants
17 Article 46 annual funding: \$60,000 or 5% of total
- 18 • Marketing and Collaborative Outreach
19 Article 46 annual funding: \$20,000 or 1.5% of total
- 20 • Collateral Material, Advertising, Publishing
21 Article 46 funding: \$20,000 or 1.5% of total

22 **Total Allocation Per Year: \$1,250,000 or 100%**

23
24 **Debt Service on Utilities and Infrastructure to 3 Economic Development Districts**

25 **Article 46 annual funding: \$750,000 or 60% of total**

26 Examples of Use:

27 Town of Carrboro

- 28 • County’s 50/50 financial participation with the Town of Carrboro to share in the co-pay
29 requirement for the Community Development Block Grant (CDBG) that funded the
30 repair of a failing sewer line on Roberson Street. The utility line has now been repaired.

31 Buckhorn Economic Development District

- 32 • Over \$4 million spent or committed to fund a backbone water & sewer utility line in the
33 Buckhorn Economic Development District to help recruit prospective industries &
34 business considering sites.

35
36 Craig Benedict present this portion of the PowerPoint slides:

37
38 **Debt Service on Utilities & Infrastructure to 3 Economic Development Districts**

39 **Article 46 annual funding: \$750,000 or 60% of total**

40 Projects

- 41 • Buckhorn-Mebane Phase 2 - Completed
42 • Buckhorn EDD Phase 2 Extension - Design 99%
43 • Eno EDD Utilities – Feasibility
44 • Hillsborough EDD Utilities – Conceptual
45 • Buckhorn-Mebane Phase 3 and 4 – Conceptual

46 **Economic Development Account (Undesignated Proceeds, Not Debt)**

- 47 • Morinaga Area Infrastructure – Completed
48 • ED Utility Extension Projects – Prospective industry, project specific infrastructure

49

Efland/Buckhorn/Mebane Capital Projects (map)**Eno EDD CIP Project Area (map)****Hillsborough EDD CIP Project Area (map)**

Steve Brantley resumed the presentation of the PowerPoint slides.

Small Business Loan Fund**Article 46 annual funding: \$200,000 or 16% of total**

- Article 46 includes a provision to provide up to \$200,000.00 annually in additional lending flexibility to Orange County's existing Small Business Loan Program.
- The Program's current loan portfolio is supported by a separate source of revolving funds previously authorized by the BOCC, and no Article 46 monies have been required, to date, to supplement the Program.
- There are no loan delinquencies in the Program's activity.

Entrepreneurial & Incubator Support**Article 46 funding: \$100,000 or 8% of total****Examples of Use:**

- "LaUNCH Chapel Hill" innovation center is funded 50/50 through an Interlocal Agreement between Orange County & Town of Chapel Hill. The Interlocal Agreement expires on 12/31/15.
- Orange County will contribute \$140,000.00 for 3 ½ year through the initial Interlocal Agreement. UNC & private sponsors also contribute.
- At the request of LaUNCH, the Town of Chapel Hill and UNC, staff will soon present to the BOCC a recommended proposal for a 3-year extension of the Interlocal Agreement, at the same annual cost, to continue the County's financial commitment to LaUNCH.

Small Business Investment Grant**Article 46 annual funding: \$100,000 or 8% of total****Summary of Grant Awards to date:**

- Grant program was approved by the BOCC in March 2015.
- Subcommittee comprised of Orange County Economic Development advisory board members meet quarterly to review grant applications.
- 8 initial grants totaling \$61,712.00 were recently awarded in the program's first round of application reviews during the 2nd Q 2015.
- 5 applications were deferred until the second review period
- 34 new and/or deferred grant applications requesting a total of \$243,541.67 in grant awards have been submitted for the second subcommittee review meeting on Oct. 20, 2015.

Small Business Investment Grant**Article 46 annual funding: \$100,000 or 8% of total****Approved Grants:**

- 1 • **Carrboro Community Acupuncture** (Kim Calandra – business expansion)
- 2 • **Tempeh Girl** (Beth May – sales expansion)
- 3 • **Woman Craft** (Katherine Palomba – promotional
- 4 activities)
- 5 • **Trill Financial** (Simon Jung – computer testing equipment)
- 6 • **MasterPeace Barber** (Mark Holt – repairs to business location)
- 7 • **Regulator Brewing** (Anna McDonald Dobbs – marketing)
- 8 • **Seal The Seasons** (Patrick Mateer & Will Collins – machinery)
- 9 • **The Accidental Baker** (Kevin Mason – new bakery equipment)

10 Agricultural Investment Grant

11 Article 46 annual funding: \$60,000 or 5% of total

12 Summary of Awards to date:

- 13
- 14
- 15 • Grant program was approved by the BOCC in March 2015.
- 16 • 7 initial agriculture grants totaling \$57,987.00 were recently approved in the program's
- 17 first quarterly round of applicant reviews.
- 18 • Grant program is funded by up to \$60,000.00 annually from Article 46 proceeds.

19 Agricultural Investment Grant

20 Article 46 annual funding: \$60,000 or 5% of total

21 Approved Grants (first quarterly review):

- 22
- 23
- 24 • **Taylor Fish Farm** (Valee Taylor – tilapia fish farming)
- 25 • **BoxCarr Farm** (Austin Genke – fencing for milk goats)
- 26 • **ColorFields Farm** (Kelly Morrison – greenhouses)
- 27 • **Four Leaf Farm** (Tim McCaller – greenhouses)
- 28 • **Smith Family Farm** (Dawn Denson – well for irrigation)
- 29 • **Dawn Breaker Farms** (Ben Grimes – poultry processing equipment)
- 30 • **Sweet Retreat Orchards** (Aniko Redmon – irrigation system)

31 Agricultural Investment Grant

32 Article 46 annual funding: \$60,000 or 5% of total

33 New Proposed Agriculture Grants:

34 (scheduled for second quarterly review on Nov. 18, 2015):

- 35
- 36
- 37 • 3 new applications have been received.
- 38 • 6 additional applications are anticipated to be submitted.
- 39 • \$60,000 in total awards is forecast for the upcoming second quarterly review of new
- 40 applications.
- 41 • Initial marketing round included radio and newspaper ads; most recent marketing effort
- 42 had 800 post cards mailed out in Sept. 2015 to County-wide farms & agricultural-related
- 43 small firms

44 Marketing & Collaborative Outreach

45 Article 46 annual funding: \$20,000 or 1.5% of total

46 Examples of Use:

47

48

- 1 • Co-sponsor of the Chapel Hill/Carrboro Chamber of Commerce's Partnership for a
- 2 Sustainable Community & Town of Chapel Hill to jointly fund a public-private consultant
- 3 study by the firm "Urban3 LLC". The study created a 3-D mapping of property tax
- 4 values per acre throughout the Orange County, and the economic development impact
- 5 of increasing commercial and retail density in an urban area.
- 6 • Hillsborough Chamber's "Riverwalk Movie Series" sponsor in 2015.
- 7 • Carrboro Film Festival sponsor.
- 8 • Hillsborough Chamber of Commerce's "General Member Breakfast" guest speaker
- 9 series sponsor in 2015.
- 10 • Orange County Agriculture Summit sponsor in 2015 to provide free attendance & meal
- 11 for all participants.

13 **Advertising, Publishing & Collateral Materials**

14 **Article 46 annual funding: \$20,000 or 1.5% of total**

16 Examples of Use:

- 17 • Participation in the Chapel Hill/Carrboro Chamber of Commerce's annual PRIMETIME
- 18 Business Expo.
- 19 • New ad campaign & series of 3 business networking breakfast presentations with the
- 20 Town of Chapel Hill, assisted by Chapel Hill Magazine, will begin in early 2016.
- 21 • Ad campaign with WCHL 1360 AM radio highlighting activity by Orange County's
- 22 Visitors Bureau & Economic Development.
- 23 • Subscription to Buxton Company's "Scout" software to support retail retention &
- 24 recruitment efforts.

25
26 Commissioner Dorosin referred to slide number 15 and asked if these percentages were
27 set in stone.

28 Steve Brantley said the percentages are a Board decision. He said the pie charts, and
29 the recommended percentages, were published and promoted by the County.

30 Commissioner Jacobs asked if the public voted on the percentages or just the
31 categories.

32 Steve Brantley said these were the recommended uses of the funds promoted by the
33 County at the time of the vote, so it would be the public's expectation that the funds would be
34 allocated accordingly.

35 Commissioner Jacobs asked if this was formally adopted in 2012.

36 Steve Brantley said in December 2011.

37 Commissioner Jacobs said this was to be a 10-year plan. He added that at the time, the
38 biggest point was to allocate the 60 percent, and the other percentages were less driving
39 forces.

40 Commissioner Pelissier said the 60 percent was crucial, because water and sewer in the
41 Economic Development Districts (EDDS) was expensive.

42 Commissioner Pelissier asked if there is a remaining total left on the debt for the water
43 and sewer infrastructure.

44 Paul Laughton said the total debt for the water and sewer was 20 years, so there is
45 seventeen years to go.

46 Commissioner Pelissier said the 60 percent would stay since there is debt already for
47 the water and sewer in Buckhorn.

48 Paul Laughton said this is included in the CIP for debt service for water and sewer.

49 Commissioner Dorosin asked if it would be possible to change the percentages in the
50 future.

1 John Roberts said the allocation of the funds is at the discretion of the Board of County
2 Commissioners.

3 Commissioner Rich asked if \$40,000 is really being spent on marketing, collaborative
4 outreach, collateral materials, and advertising.

5 Steve Brantley said quite a bit has been spent, but some funding remains.

6 Steve Brantley said he can only show properties to potential industrial/commercial/retail
7 prospects in the EDDs that have existing utilities, or where it can be installed in a timely
8 manner.

9 Commissioner Jacobs referred to slide 18, and asked if the Orange Alamance Water
10 System ever adopted a master plan.

11 Craig Benedict said no.

12 Commissioner Jacobs said it would be nice to explain the relationship between Orange
13 County and the Orange Alamance Water System to newer Board members.

14 Commissioner Jacobs said what is being done to serve the Efland Small Area Plan.

15 Craig Benedict referred to the Efland/Buckhorn/Mebane Capital Projects map on slide
16 18 and explained that Orange County passed an overlay district that allows some conversion to
17 small business along the route 70 corridor. He added that a recent amendment to allow a
18 village overlay is also included in this area. He said the sewer in this area allows for good
19 coverage, giving businesses the opportunity to tie in to the gravity system. He said interest in
20 this area is growing thanks to the available sewer system.

21 Commissioner Jacobs asked Steve Brantley if there is an update about the area west of
22 Efland, going towards Mebane on route 70.

23 Steve Brantley said Economic Development and Planning are working closely together
24 in this area.

25 Chair McKee said there has been some discussion in Efland about possible
26 development, and asked if anything has been formally proposed.

27 Craig Benedict said there are just conversations at this point.

28 Chair McKee said he has heard some chatter about Efland being incorporated, and if
29 so, would Efland have autonomy.

30 John Roberts said if Efland does incorporate, it would have a designated territorial
31 jurisdiction; in which County ordinances would not apply, unless Efland elected for them to do
32 so.

33 Commissioner Dorosin asked if area D on the map has public water and sewer.

34 Craig Benedict said it has some public water and sewer, but some areas are difficult to
35 sewer. He said some lots have septic systems, and some lots are not developed.

36 Commissioner Jacobs referred to the neighborhood north of Efland, called Perry Hill.
37 He said this area is not included in any small area plans and is overlooked. He said this area is
38 in Orange County, and he suggested talking to Mebane about serving this area with water and
39 sewer.

40 Commissioner Rich said she would like information on the Orange Alamance Water
41 System and the rates they charge.

42 43 **Discussion and questions about the EDDs**

44 **Eno EDD (slide 19):**

45 Craig Benedict said development interest in this area is growing. He said there are a lot
46 of mobile home parks in this area.

47 Commissioner Price said this area has been scheduled for development for decades
48 and asked what will happen if Durham says no.

1 Craig Benedict said low water use projects that run on septic systems could be
2 considered. He said such projects would have to meet all applicable standards. He said there
3 are conversations taking place with Durham.

4 Commissioner Price asked what will happen if Durham says no to putting in water and
5 sewer.

6 Craig Benedict said Durham is not saying no, they are saying the cost of \$6 million is
7 too high.

8 Commissioner Price asked if Durham does say no, regardless of the reason, what is
9 Orange County's plan for this area.

10 Craig Benedict said Durham agrees that there is still potential, and the City could
11 possibly annex part of this if desired. He said Durham says the current engineering plan for this
12 area is too costly at \$6 million.

13 Commissioner Price asked what would happen if Durham is completely out of the
14 picture. She asked if projects would simply have to rely on septic.

15 Craig Benedict said Hillsborough would not be a viable partner for this area. He said
16 Durham is the best partner, and no one is giving up on this district yet. He added that it may be
17 several years out before fruition.

18
19 **Hillsborough EDD (slide 20):**

20 Craig Benedict said putting water and sewer under the I-40 interstate could take
21 eighteen months. He said this length of time is an impediment to attracting development.

22 Commissioner Jacobs said the BOCC had a discussion about developing an internal
23 policy for extending water and sewer for economic development purposes. He asked if there
24 was an update on this policy.

25 Craig Benedict said the existing zoning policies lock in how land can be used. He said
26 he can offer a report about what those uses can be.

27 Commissioner Jacobs said he recalled a conversation addressing the concern that
28 Hillsborough will annex land. He said it is important that Hillsborough not use County economic
29 development infrastructure monies to replicate the model of Waterstone, which has too much
30 residential. He asked if there is a formula to apply economic development funds to insure that
31 those funds are used for economic development, and not residential development.

32 Craig Benedict said discussions with Hillsborough about land use have started and that
33 jointly adopted land uses are in place. He said these are generalized land use categories and
34 do not include percentages for non-residential versus residential development.

35 Bonnie Hammersley said staff would work on an internal policy and bring it back for the
36 Board's consideration.

37 Commissioner Jacobs said he remembered him bringing this up last spring and talking
38 about having an internal policy.

39 Commissioner Dorosin asked if the 18-month timeframe of putting water and sewer
40 under the interstate could be reduced, and if the County could act proactively toward this end.

41 Craig Benedict said these discussions have begun with Department of Transportation
42 (DOT).

43
44 **2. Discussion on Using a County Water and Sewer District as a Mechanism to**
45 **Provide a Tool to Finance Expenditures in the Rogers Road Area**

46 Bonnie Hammersley said in the final report of the Historic Rogers Road Neighborhood
47 Task Force, dated September 2013, this issue was discussed and directed the Manager to find
48 an innovative approach. She said she has worked with the Town Managers and with Orange
49 Water and Sewer Authority (OWASA) and has kept the Rogers Eubanks Neighborhood
50 Association (RENA) in the loop.

1 Bonnie Hammersley said Carrboro will be discussing this issue on October 20, and
 2 Chapel Hill has not yet scheduled a discussion. She said the purpose of this evening's
 3 discussion is to get direction from the Board of County Commissioners. She said Bob Jessup is
 4 here tonight as well to provide information on this issue.

5 Bob Jessup, Bond Counsel, said a lot of time has been spent with staff putting together
 6 the abstract on this issue.

7 Chair McKee asked if Bob Jessup would please review the information in the abstract.

8 Bob Jessup read the information from abstract:

9 A "county water and sewer district" is a type of governmental entity authorized by North
 10 Carolina law. Many counties across the State form these districts as a tool to provide utility
 11 service in areas that cannot be conveniently served by existing utility providers. Some counties
 12 have had more than five districts within their boundaries. These districts are often created to
 13 serve isolated or more sparsely settled areas, but the vehicle provides flexibility to serve any
 14 defined area within a single county.

15 16 **Differences**

17 Creating a county water and sewer district offers certain flexibilities compared to
 18 extending service using current policies and procedures.

19 1. The District would be able to implement a schedule of rates, fees, and charges independent
 20 of Orange Water and Sewer Authority's (OWASA) schedule, which can therefore be tailored to
 21 the special characteristics of the District. For example, a District could establish a fee to recover
 22 primary infrastructure costs as properties are developed or redeveloped in the future. Similarly,
 23 the District could make use of unique technologies and design features that OWASA might not
 24 choose to use on a system-wide basis, but might be appropriate for a smaller area.

25 2. The District may be able to obtain loans and grants for which Chapel Hill, Carrboro, and
 26 Orange County are not eligible. This would include loans and grants from traditional water and
 27 sewer funders, but also from funders more interested in the social justice aspects of the project.

28 3. Although the District would not have its own planning authority, having the District defined as
 29 a separate entity may facilitate coordinated planning and other land use discussions among the
 30 relevant governments.

31 32 **Governance, Management and Construction**

33 By law, the Board of County Commissioners serves as the District's governing body.
 34 Existing law allows for no alternatives to this governing structure. Although the District could
 35 bid and supervise the system's construction itself, staff has contemplated that the District would
 36 contract with OWASA to supervise and manage the construction of the system. The District
 37 could also contract with OWASA to manage the provision of utility service where OWASA would
 38 be responsible for monitoring and maintaining the system and for billing and collecting from
 39 customers.

40 41 **Procedure to Create the District**

42 Creating the District is not procedurally complex. The District could be fully established
 43 within 60 days of the Board's determination of the geographic boundaries of the District.
 44 Attachment B outlines the procedure for creating the District. Carrboro would need to consent
 45 to including within the District any property that is within Carrboro town limits.

46 47 **Financing**

48 There are a variety of options for financing the construction of the system and for
 49 recovering any loans made to the District. This discussion sets aside the possibility of external

1 grant funding and does not address the on-going fee structure that would be used to pay for
2 regular operations and maintenance. These available tools can be used in combination.

3 Initial Financing

- 4 1. The governmental partners could lend or grant money to the District to fund construction.
5 a. The terms of loan repayment, if any, could include provisions for the
6 District to pay interest or for portions of the loan to be forgiven upon defined conditions.
7 b. There are ways that a local government partner could borrow money to be loaned or
8 granted to the District if a partner wanted to explore that option.
9 c. Funds could be either paid to the District up front or on an as-needed basis over the
10 project construction period.
11 2. The District could borrow money from a third-party lender.
12 a. The District could use most of the tools regularly available to North Carolina local
13 governments, including general obligation bonds, (subject to a vote of the residents of
14 the District) non-voted installment financing (which uses the financed assets as collateral
15 for the loan), or revenue bonds (which pledges net operating revenues of the system as
16 security for the loan).
17 b. Because the District will be a new operating entity with a small scope, a private lender
18 might well ask one or more of the governmental partners to provide “moral obligation”
19 backing to a District loan which is a promise to consider funding a loan payment that the
20 District could not otherwise pay. This would be an annual, “subject to appropriation”
21 promise similar to the County’s commitment to its installment financings and limited
22 obligation bonds.

23 Cost Recovery

24 The District would have most of the same tools to raise revenue as other general
25 purpose local governments.

- 26 • Property tax – a rate would be established annually by the Board of Commissioners. There is
27 no obligation to levy a separate property tax within the District.
- 28 • Water and sewer rates, fees and charges – including usage fees and availability fees, as well
29 as capital charges for new service
- 30 • Special assessments against benefitted properties – allows the District to collect funds over a
31 ten-year period. Please note that special assessments can be assessed to recover less than all
32 of the costs of a project, and that installments can, but are not required to, include a component
33 of interest over time.
- 34 • Sales taxes – the District would not share in sales tax distributions.

35
36
37 Commissioner Dorosin asked what would happen if the OWASA disagreed with the
38 County’s requests or plans.

39 Commissioner Jacobs said there can be differential rates.

40 Commissioner Dorosin said his concern is that the project is not being put out to bid,
41 and OWASA may not want to do what the County requests. He said having differential rates is
42 a clear advantage.

43 Bob Jessup said OWASA can speak for themselves on this question. He said the
44 second reason to focus on the district was that the defined area may assist the three
45 jurisdictions in doing joint planning. He said the district itself does not have any land use
46 authority. He said the third reason to focus on the district is the idea that the district might be
47 eligible for loan and grant programs that the County is not otherwise eligible for on its own. He
48 said the Department of Agriculture programs are the best example of that.

49 Commissioner Price asked who would write and manage such grants.

50 Bob Jessup said the district would contract that responsibility or assign it to staff.

1 Commissioner Price asked how this responsibility could be assigned to staff, if the
2 County is not eligible for the grant.

3 Bob Jessup said the grant would be awarded to the district. He said who writes it is
4 irrelevant. He said County staff or another assigned group can administer the grant, while the
5 district is considered the recipient.

6 Bonnie Hammersley said the Board could assign County staff towards the district.

7 Commissioner Dorosin said the three advantages are 1.) charging differential rates, 2.)
8 potential developers can help subsidize the cost of the infrastructure, and 3.) eligibility to apply
9 for other funding resources. He asked if Bob Jessup could identify any disadvantages. He said
10 it seems that the setting up of a new administrative structure carries some administrative
11 burdens.

12 Bob Jessup said in practice the Board could include district items on its agendas, or
13 gavel in and out as the district board. He said the burdens are insignificant. He said rather
14 than considering disadvantages, one could consider the alternatives. He said the alternatives
15 would be to do nothing, pay OWASA to do it all, cooperate with Carrboro and create a new
16 water authority, or do it all as a County, but not have access to alternate financing.

17 Commissioner Dorosin asked if the Board can amend the district.

18 Bob Jessup said parcels could be added as long as noticed and hearings are held. He
19 said the parcels do not have to be contiguous.

20 Commissioner Rich asked if water would still be bought from OWASA, and if so, where
21 would the money come from to cover the difference for the reduced rates.

22 Bob Jessup said that would be a general fund obligation.

23 Commissioner Rich asked if, with this information, it would be possible to split costs with
24 Carrboro to make up the difference.

25 Bonnie Hammersley said if that was the intention, this district could enter into some type
26 of agreement with municipalities about the costs.

27 Bob Jessup said a separate tax rate could be charged in the district, and after a period
28 of development it may be more beneficial to levy a tax.

29 Bonnie Hammersley said this has been looked at as a financial tool, not to be funded by
30 the general fund, but to look at alternate resources for financing to cover the subsidies.

31 Commissioner Rich asked if the Managers' initial discussions only involved the 86
32 current properties, or if there was an expansion.

33 Bonnie Hammersley said the district has not yet been defined, but it will not change
34 anything for these 86 properties.

35 Commissioner Rich said there was a suggestion in SWAB to do districts, and it was not
36 well received. She said a strong educational element will be important if this process moves
37 forward.

38 Commissioner Price said if the district does move forward, would the Board be able to
39 apply grants to pay for the hook ups for the water and sewer.

40 Bob Jessup said yes, grants can be used to do this if there are such grants available.

41 Bonnie Hammersley said any kind of grants available for this purpose are being
42 pursued, and there would be more access to these funding resources as a "district" as opposed
43 to a "county".

44 Commissioner Jacobs said he has an incomplete recollection of asking OWASA to
45 change its policies on government extending utilities and then the government not being able to
46 recoup the cost of installation from developers. He said OWASA was not interested in
47 changing its policy.

48 Commissioner Jacobs said the County could structure the district so that entities that
49 came in after the district was created would have to reimburse the body politic, not only pay an
50 assessment fee.

1 Commissioner Pelissier said Commissioner Jacobs comments sound familiar but she
2 does not recall the outcome.

3 Commissioner Dorosin asked if permission would be required from Carrboro but not
4 from Chapel Hill.

5 Bob Jessup said that is correct.

6 Commissioner Dorosin asked if the Manager could elaborate on her discussions with
7 RENA.

8 Bonnie Hammersley said she shared the draft of the memo in the packet and there were
9 no specific questions. She said RENA was supportive, and if the Board of County
10 Commissioners directed staff to go further, RENA would be involved and may have more
11 questions at that time. She said there was some skepticism but she felt comfortable when she
12 left the meeting. She said the OWASA Board had a lot of questions which will not be answered
13 until it is determined that the process should move forward.

14 Commissioner Dorosin said there must be clear communication and outreach to this
15 community as the proposed process moves forward; emphasizing that the service they would
16 receive would be same as everyone else that is served with water and sewer.

17 Bonnie Hammersley said the issue of rates did come up at the meeting and she assured
18 them that the BOCC would have some flexibility.

19 Chair McKee said he was comfortable with the district idea and lower rates. He asked if
20 the district was set up for the 86 current properties, and there are empty parcels, what would
21 happen if someone built a \$500,000 home.

22 Bob Jessup said that homeowner would pay the same gallonage monthly rate, but the
23 upfront capital recovery includes a debt cost; and he said any existing structures prior to today
24 would pay 50 percent recovery costs, but charge others after a certain date a different cost.

25 Chair McKee said he is not comfortable with 20 to 30 new, high dollar homes being built
26 that the County then subsidizes.

27 Commissioner Rich said the district could be extended further to offset some costs.

28 Commissioner Pelissier said even though the same rates would be charged to
29 everyone, it would be possible to do a tiered rate for usage.

30 Chair McKee said he is uncomfortable with straight out subsidies to higher dollar homes.

31 Commissioner Jacobs said there was a similar issue with the Efland water rates.

32 Commissioner Jacobs asked if the debt that this district will incur affects the County's
33 debt capacity.

34 Bob Jessup said it would affect the debt capacity only to the extent that a break-even
35 system is not being run. He said if the capital and operating costs are being covered through
36 the rates, fees, and charges, it is invisible to the debt capacity.

37 Chair McKee asked if Bob Jessup could clarify further.

38 Bob Jessup said this would not be a general fund obligation. He said if the system is
39 operated so that it pays it owns bills, then the rating agencies will not be worried about it.

40 Bob Jessup said the Board has Attachment B, which is the chart of activities for creating
41 a water and sewer district. He said the district could borrow money and pay back funds just like
42 the County.

43 Bob Jessup said special assessments could be used to recover some of the capital. He
44 said this would involve taking a portion of the cost to run the infrastructure past a residence and
45 charge the resident to recover all or a portion of that cost. He said there is a petition process
46 where the landowner can get up to 30 years to pay off such costs.

47 Bob Jessup said the Local Government Commission (LGC) cannot require the district to
48 be self-sufficient. He said the LGC will want there to be some sort of stated policy as to
49 whether the County is seeking a self-sufficient district or a subsidized one.

50 Chair McKee said to direct staff to continue to proceed further with this process.

1 Commissioner Rich said she has many more questions, but is content to hold them for
2 now until the process moves forward a bit more.

3 Commissioner Price asked if an advisory board could be set up, outside of the Board of
4 County Commissioners.

5 Bob Jessup said the BOCC is the governing board, but an advisory board could be set
6 up should the BOCC so desire.

7
8 **3. Waste Diversion at Special Events and Other Waste Management Related**
9 **Outreach Efforts**

10 Muriel Williman, Solid Waste Education and Outreach Coordinator, presented the
11 following PowerPoint slides:

12
13 **It's not "ZERO-WASTE"**
14 **but it is...EXTREME WASTE DIVERSION!!!**

15
16 **Orange County provides varying levels of waste reduction assistance to public and**
17 **private special events**

- 18 • Technical assistance (for food waste diversion, source reduction, straight-up recycling;
19 for vendors and organizers)
- 20 • Containers, collection, equipment and staffing for large events often where we also
21 host an information booth
- 22 • Loan, delivery and pick-up of recycling and/or food waste containers for events where
23 organizers agree to collect, manage and separate materials
- 24 • There is no charge for these services

25
26 **Waste reduction resources**

- 27 • Recycling for all– people AND materials
 - 28 ○ Well established program, universal throughout Orange County
 - 29 ○ Beverage containers, non-bottle plastics such as tubs, cups and plastic bags
- 30 • Food waste diversion options
 - 31 ○ Brooks Contractors for commercial composting, special events, and now public
32 drop-off
- 33 • Collaborations
 - 34 ○ Public Works, Parks and Rec, Community groups
- 35 • Volunteer

36
37 **Care and Feeding of Volunteers**

- 38 • Solicit through press releases, social media, government and university list-serves, high
39 school and scout groups
- 40 • Save contact info to cultivate experienced volunteers
- 41 • Send info to the group so they are well prepared
- 42 • Give goodies
- 43 • Thank you note with diversion results

44
45 **Small, Medium and Large Events**

- 46 • How many people? Venue footprint?
 - 47 ○ Volume of waste, scale of operations
- 48 • How will the waste be managed?
 - 49 ○ What level of diversion engages the organizer? Just recycling or compost too?

- 1 ○ How much help is needed... how much help do they have?
- 2 • What is being served?
- 3 ○ What can be recycled, replaced, or eliminated
- 4 ○ Recommend durables first, work backwards
- 5 ❖ Employee Picnic
- 6 • Trade offs
- 7 ○ Reusable, recyclable, compostable
- 8 ○ Convenience, cost, availability of resources
- 9 • Never leave waste alone
- 10 ○ MUST have someone minding the trash sort
- 11 • Level of diversion depends on the organizer, their interest and ability

Small Events

- 14 • 300 people or less. Waste stream is manageable.
- 15 • Identify sources of waste
- 16 ○ First, recommend durables, then a combination of durable, compostable and
- 17 recyclable.
- 18 ○ Just food? Compost at home. All compostables? 4-5 carts.
- 19 ○ CATERED? Kegs? Bottles?
- 20 • Fork It Over!
- 21 ○ 200+ stainless steel utensil sets from PTA Thrift and other donors.
- 22 ○ 200+ white cloth napkins
- 23 ○ Loan out clean and separated, returned washed and separated.

Farmer's Market Harvest Dinner

- 26 • White linen tablecloths, fabric napkins, durable utensils compostable cups and
- 27 paper plates.
- 28 ○ Easy to compost plates, cups, separate the rest
- 29 ○ Has a classy look and feel
- 30 • Very little trash! Consistently 95%+ waste diversion

Medium Sized Events

- 33 • One - two thousand people; drop containers and collect the "results"
- 34 ○ Walk for Education
- 35 ○ Ramblin Rose/ Bike and foot races
- 36 ○ Ruritan Rodeo/ Car shows
- 37 • Areas of waste tend to be isolated
- 38 ○ Casual finger-foods: Pizza, hotdogs, popsicles = NO serving ware or packaging!
- 39 • Race Without a TraceTM; best practices
- 40 ○ Electronic goodie-bag
- 41 ○ Reusable equipment and banners
- 42 ○ Large thermos for paper water cups, not bottles

Farm to Fork

- 45 • Organizer provides ALL compostables to food vendors
- 46 • One fork/participant
- 47 • Paper table toppers
- 48 • Next to no need for sorting

49

1 Extreme Waste Diversion!!!

- 2 • 15 pounds “true trash” (plastic film contaminated with food waste or grease)
- 3 • 960 lbs. food and related paper waster composted
- 4 • 590 lbs. common recyclables (glass, wine, and beer bottles, paper table toppers,
- 5 aluminum foil pans, very few plastic drink bottles)
- 6 • 25 lbs. corrugated cardboard
- 7 • 20 lbs. of clean plastic film such as ice bags
- 8 • 1 lb. of wine corks (donated locally for creative reuse)

9 1611 total pounds

10 1596 diverted = 99% waste diversion

11

12 **Cost? Yes.**

- 13 • 3 recycling staff \$12.50/9 hours = \$337.50
- 14 • Trucks and containers
- 15 • Volunteer solicitation and organizing
- 16 • Composting collection \$80 or more

17

18 **Large Events**

- 19 • 10-30,000 people
- 20 • Mix of food and vendor types
- 21 • Lots of variables
- 22 • High volume of waste materials
- 23 • Vendors MUST be on board + organizer support/enforcement
- 24 ○ MOU with organizers
- 25 ○ Vendor contract specifies compostable serving ware

26

27 **Hillsborough Hog Day: Most environ-“mental”-ly improved**

- 28 • 0-85% in only 10 years!
- 29 • Incremental improvements:
 - 30 ○ Communication, booth placement and amount of material diverted
 - 31 ○ Vendor contract to use only compostable or recyclable serving ware; enforced by
 - 32 organizer
 - 33 ○ Organizers paid for compost collection
 - 34 ○ Composter assured good material with planning and oversight
- 35 • Now they still compost cooker waste= heaviest

36

37 **Extreme Waste Diversion: 2013 Hillsborough Hog Day Waste Diversion**

38 Total garbage, courtesy of Town of Hillsborough: 700 pounds

39 Comingled bottles, cans, and lemonade cups:

40 11 ninety gallon carts (.445 cubic yards) = $11 \times .445 \times 225 = 1402$

41 Compostable food and paper waste = 1400 lbs.

42 Used oil 10 gallons, 7.7 lbs. per gallon = 77 lbs.

43 Plastic bags and other film = 15 lbs.

44 Total recycling/composting weight = 2894

45 Total refuse weight = 3594

46 Waste diversion rate = 80%

47

48 **Extreme Waste Diversion!!!**

- 49 • Staffed trash sorting stations

- 1 • Clear signage
- 2 • Always pair a trash can with recycling bin at least
- 3 • Collaboration and cooperation

4

5 **Cost? Yes.**

- 6 • Vehicles and containers
- 7 • Paid staff \$12.50/hour
- 8 32 hours = \$600
- 9 ○ Vendor liaison
- 10 ○ Volunteer liaison
- 11 ○ Booth assistance
- 12 • My time
- 13 ○ Meetings, logistics, scheduling over 30 volunteers
- 14 • Brooks: drop-off and collect 16 compact carts on-site = \$300 (organizers pay)

15

16 **Benefits? Yes.**

- 17 • GREAT education opportunities on all levels
- 18 ○ Community volunteers
- 19 ○ Community organizers
- 20 ○ Food service folks
- 21 ○ Point of contact with residents and visitors
- 22 • Sponsor status
- 23 • Saves money
- 24 ○ Future lost cost
- 25 • Models “Going Green”

26

27 **Program-based outreach**

- 28 • Curbside Recycling
- 29 ○ Urban– Door to door
- 30 ○ Rural- Annual and targeted mailing
- 31 ○ Cart info with cart at point of delivery
- 32 ○ Collaborate with community groups
- 33 ○ Dedicated program managers deal with issues right away
- 34 • Commercial and MFU Recycling
- 35 ○ Door to door
- 36 ○ Work with enforcement officers
- 37 ○ BARS
- 38 • Landfill Tours

39

40 **Broad- based outreach**

- 41 • Tabling at local events
- 42 • Phone calls, emails answered by knowledgeable staff
- 43 • Informative web page
- 44 • List-serve: 5,700 + subscribers
- 45 • Local media contacts in press, radio
- 46 ○ Paid advertising
- 47 ○ Articles and interviews
- 48 • Annual “WASTE MATTERS”
- 49 • County’s communication team

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A motion was made by Commissioner Burroughs, seconded by Commissioner Rich to adjourn the meeting at 10:05 p.m.

VOTE: UNANIMOUS

Earl McKee, Chair

Donna Baker
Clerk to the Board

Attachment 2

DRAFT

MINUTES
ORANGE COUNTY BOARD OF COMMISSIONERS
CHAPEL HILL TOWN COUNCIL
CARRBORO BOARD OF ALDERMEN
October 15, 2015
JOINT PLANNING AREA (JPA) PUBLIC HEARING

The Orange County Board of Commissioners met with the Towns of Chapel Hill and Carrboro for a Joint Planning Area (JPA) public hearing on Thursday, October 15, 2015 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair Earl McKee and Commissioners Mia Burroughs, Barry Jacobs, Bernadette Pelissier and Penny Rich

COUNTY COMMISSIONERS ABSENT: Commissioner Dorosin and Commissioner Price

COUNTY ATTORNEYS PRESENT: Staff Attorney Annette Moore

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Deputy County Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

CHAPEL HILL TOWN COUNCIL MEMBERS/STAFF PRESENT: Mayor Mark Kleinschmidt, Jim Ward, Lee Storrow, George Cianciolo, Maria Palmer, Sally Greene and Town Manager Roger Stancil

CHAPEL HILL TOWN COUNCIL MEMBERS ABSENT: Council Member Donna Bell and Council Member Ed Harrison

CARRBORO BOARD OF ALDERMEN MEMBERS/STAFF PRESENT: Mayor Lydia Lavelle, Aldermen Damien Seils, Jacquelyn Gist, Randee Haven O'Donnell, Sammy Slade, Bethany Chaney and Town Manager David Andrews

CARRBORO BOARD OF ALDERMEN MEMBERS ABSENT: Alderman Michelle Johnson

Chair McKee called the meeting to order at 7:03 p.m.

A. OPENING REMARKS FROM THE CHAIR AND MAYORS

Mayor Lavelle said Alderman Johnson was not feeling well and might arrive late.

Mayor Kleinschmidt said Council Members Harrison and Bell would not be attending.

Chair McKee said that Commissioner Dorosin and Commissioner Price had conflicts and would not be attending tonight.

B. PUBLIC CHARGE

Chair McKee dispensed with the reading the Public Charge.

C. PUBLIC HEARING ITEMS

- 1. Text Amendments to the Joint Planning Agreement** – Consider revisions to existing language regarding Transition Area resident representation on the Town of Chapel Hill's Planning Commission and Board of Adjustment.

Mayor Kleinschmidt reviewed the following background information:

PURPOSE:

1 To receive public comment on two proposed options to amend the Joint Planning
2 Agreement to revise existing language regarding Transition Area resident representation on the
3 Town of Chapel Hill's Planning Commission and Board of Adjustment.

4 **BACKGROUND:**

6 In the mid-1980s Orange County and the Towns of Chapel Hill and Carrboro adopted a
7 Joint Planning Land Use Plan and accompanying Agreement that provided land use planning
8 for the area of the county commonly referred to as the Rural Buffer and for areas designated as
9 "Transition Areas" adjacent to the Towns of Chapel Hill and Carrboro. Transition Areas were
10 defined as areas in transition from rural to urban and were projected to be provided with urban
11 services (public utilities and other town services). The full plan and agreement is available at:
12 <http://orangecountync.gov/planning/Documents.asp>.

13 In October 2014, the Town of Chapel Hill enacted an Extraterritorial Jurisdiction (ETJ)
14 expansion ordinance that changed most of the Town's designated Transition Area to ETJ.
15 Because there is relatively little Chapel Hill Transition Area remaining, the Town of Chapel Hill
16 has proposed two options for potential amendments to the Joint Planning Agreement regarding
17 Transition Area resident representation on its Planning Commission and Board of Adjustment.
18 The attached Town staff report provides further details on the options. Amendments to the Joint
19 Planning Agreement require a joint public hearing and approval by the three governing boards
20 of the jurisdictions that are parties to the agreement.

21 Gene Poveromo, Town of Chapel Hill Planning Department Development Manager,
22 made the following PowerPoint presentation:

23 24 25 **October 15, 2015**

26 **Joint Public Hearing**

27 28 **Amending the Joint Planning Area Agreement** 29 **Recommendation**

- 30 • Consider the amendment
- 31 • Continue the Public Hearing
 - 32 ○ Chapel Hill Town Council
 - 33 ❖ November 11
 - 34 ○ Carrboro Board of Aldermen
 - 35 ❖ November 24
 - 36 ○ Board of Orange County Commissioners
 - 37 ❖ December 7

38 39 **Joint Planning Area Agreement Amending JPA Resident Membership on Town of Chapel** 40 **Hill**

- 41 • Planning Board
- 42 • Board of Adjustment
- 43 • JPA Resident Membership
- 44 • "...at least on resident of each town's respective Transition area shall be appointed
45 ...planning board and board of adjustment..."
- 46 • *TRANSITION AREA = JOINT PLANNING AREA*

47 48 **Chapel Hill Planning Jurisdiction (map)**

49 50 **Chapel Hill Planning Commission Recommendation**

- 1 • Amend the JPA Agreement and replace the JPA seat on the Planning Commission and
- 2 Board of Adjustment with a Chapel Hill resident seat
- 3 • Planning Commission
- 4 • "...current ETJ/JPA population (6.7%) as compared to current Planning Commission
- 5 member percentage (22%)."

6 **Other Options...**

- 7 • Make no changes to membership...retain JPA seat on Planning Commission & Board of
- 8 Adj.

9 **Another Option...**

- 10 • Change the JPA seat to an ETJ or JPA seat
- 11 ○ County Commission appointment
- 12 • Seat can be filled by a Chapel Hill Resident if unfilled for 90 days
- 13 ○ Town Council appointment

14 **Recommendation**

- 15 • Consider the amendment
- 16 • Continue the Public Hearing
- 17 ○ Chapel Hill Town Council
- 18 ❖ November 11
- 19 ○ Carrboro Board of Aldermen
- 20 ❖ November 24
- 21 ○ Orange County Commission
- 22 ❖ December 7

23
24
25
26 Town Council Member Palmer said the slides did not reflect the current membership that
27 shows the enormous contrast between the less than 1 percent of the population being in the
28 joint planning area, yet being 20 percent of the representation on the Planning Board.

29 Mayor Kleinschmidt said if another column was added to show the percentage of
30 representation on the Chapel Hill Planning Commission and Board of Adjustment, a huge
31 disparity would be evident between the population and the representation.

32 Alderman Seils asked if the Chapel Hill Planning Commission had permitting issuing
33 authority.

34 Mayor Kleinschmidt said this Commission is a quasi-judicial group, depending on the
35 type of permit that is being sought.

36 Alderman Seils said the Carrboro Planning Board does not have such authority.

37 **PUBLIC COMMENT:**

38 Debbie Masquela read an email that she had sent to all boards:

39 "I live in the JPA Chapel Hill map area. I would like to suggest a good compromise on
40 the Option B for the Joint Planning Area Membership. Please consider this compromise.
41 If we are to use Option B but to retain the title on the individual seats on the Chapel Hill
42 Planning Commission and Chapel Hill Board of Adjustment as having JPA/ETJ status. Which
43 means the persons filling those seats, if they do remain vacant after 90 days of being available
44 to JPA or ETJ residents, those people would be responsible to represent the interests of
45 JPA/ETJ residents. The seat would retain their titles as JPA/ETJ representatives, even if after
46 this 90-day vacant period lapsed and the seats were then filled by Chapel Hill residents.

47 If you do not agree with this compromise, I, plus my neighbors would like to know why
48 we would be denied this representation in our own Town's government; and not just because
49 we are outnumbered in population and acreage. Our countryside landscapes of rolling hills of
50 farms, woods, forest, fields, creeks, streams, ponds add immeasurably to the aesthetic value
51

1 and harmony of our Chapel Hill Community as a whole. These peaceful lands cannot be held in
2 comparison to the Town's lands that are weaved with shops, traffic lights, cookie cutter
3 neighborhoods upon a mixture of asphalt and cement. JPA/ETJ areas are greatly different in
4 form, and function than Chapel Hill In-Town Limits. The interests and environments of the
5 JPA/ETJ people need to have their own representative, because unless you live there, you just
6 don't get it and you won't understand what we want and why we want it.”

7 Debbie Mesquela asked for her comments to be put on the Chapel Hill website. She
8 said the request is that the names of the seats remain the same, and whoever holds these seats
9 would represent the needs of the JPA/ETJ.

10 Mayor Kleinschmidt clarified that the only seat to be eliminated was the JPA seat, which
11 would be replaced with a Chapel Hill resident. He said the ETJ seat would remain the same.

12 Commissioner Jacobs said the proposal from Chapel Hill is reasonable, and the County
13 has a similar process for addressing seats that are vacant for 180 days. He suggested a period
14 between 90 to 180 days.

15 Mayor Kleinschmidt said that suggestion is different than the Town of Chapel Hill's
16 Planning Commission's recommendation.

17 Alderman Chaney asked if two seats would be reduced to one seat and would represent
18 this small percentage of the population.

19 Mayor Kleinschmidt said yes.

20 Commissioner Rich clarified that the ETJ position would not be done away with, but
21 rather the JPA seat would be combined, or if it goes unfilled by an ETJ/JPA person in a
22 specified time period, that the seat would go to a Chapel Hill resident.

23 Mayor Kleinschmidt said the Planning Commission's recommendation is to morph the
24 JPA seat into a Chapel Hill resident seat, but there are other options to consider and he
25 reviewed them.

26 Commissioner Rich asked if the Planning Commission has a definite number of
27 membership slots or can the numbers be increased.

28 Gene Poveromo said State statute requires that there be at least one person from the
29 ETJ on Board of Adjustment and Chapel Hill Planning Commission. He said the Planning
30 Commission is made up of nine members, and the JPA agreement says there must be one JPA
31 position.

32 Town Council Member Palmer said Commissioner Jacobs' suggestion of 180 days is a
33 long time and explained the appointment process and Advisory Board schedules. She said
34 even the 90 days could be problematic. She said there are only 298 residents that live in the
35 JPA area, which is a small number from which to find a representative to serve on these boards.

36 Councilman Ward said he believed that the JPA still needs representation, and he
37 supports the “another option” choice.

38 Gene Poveromo said there is one seat dedicated to the ETJ, and it would be possible to
39 have a second ETJ seat.

40 Councilman Ward asked if it is possible to transform the remaining ETJ seat into one
41 that could also be filled by a JPA resident.

42 Mayor Kleinschmidt said that is not be possible, because there must be an ETJ
43 representative.

44 Mayor Kleinschmidt said another option would be to consider bringing the small JPA
45 area into the ETJ or releasing it to the County. He said the latter option would be a longer
46 process.

47 Mayor Kleinschmidt said when this was created years ago, there was a lot more
48 transition area and a lot more residents in the JPA area.

49 Councilman Ward said he hoped that if the shorter time frame was chosen, Chapel Hill
50 would be able to help Orange County fill these positions as the Board should be fully staffed
51 with membership. He said a time extension could be requested if need be.

1 Alderman Slade asked if this potential change would affect Carrboro.
2 Gene Poveromo said the proposal does not include changing Carrboro's jurisdiction.
3 Commissioner Jacobs suggested that Ms. Masquela could apply for this position through
4 the Orange County Clerk's office.

5 Mayor Kleinschmidt referenced the recommendation below and said all three elected
6 boards will discuss and recommend an option from their entity by the suggested dates below, or
7 whenever they chose to do so.

8

9 **RECOMMENDATION:**

10 The Planning Staffs recommend that the governing boards:

11 1. Hear public comment on the proposed options to amend the Joint Planning Agreement.

12 2. Close the public hearing.

13 3. Refer the matter to the local governments for decision in accordance with the following
14 schedule:

15

16 a. Orange County

17 Orange County Planning Board for recommendation – November 4, 2015

18 Board of County Commissioners for possible action – December 7, 2015

19

20 b. Chapel Hill

21 Chapel Hill Planning Board for recommendation – done on September 1, 2015

22 Town Council for possible action – November 11, 2015

23

24 c. Carrboro

25 Carrboro Planning Board for recommendation – November 5, 2015

26 Board of Aldermen for possible action – November 10 or 24, 2015

27

28 **ADJOURNMENT OF JOINT PUBLIC HEARING**

29

30 The Joint Public Hearing was adjourned at 7:36 p.m.

31

32 VOTE: UNANIMOUS

33

34 *The Town of Chapel Hill left at 7:36 p.m.*

35

Attachment 3

DRAFT

**ORANGE COUNTY BOARD OF COMMISSIONERS
CARRBORO BOARD OF ALDERMEN
JOINT MEETING
October 15, 2015**

The Orange County Board of Commissioners met in a joint meeting with the Town of Carrboro Aldermen on Thursday, October 15, 2015 at 7:00 p.m. at the Southern Human Services Center, in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mia Burroughs, Barry Jacobs, Bernadette Pelissier and Penny Rich

COUNTY COMMISSIONERS ABSENT: Commissioner Dorosin and Commissioner Price

COUNTY ATTORNEYS PRESENT: Annette Moore, Staff Attorney

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Deputy County Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

CARRBORO BOARD OF ALDERMEN MEMBERS PRESENT: Mayor Lydia Lavelle and Aldermen Bethany Chaney, Randee Haven-O'Donnell, Damon Seils, Sammy Slade, Jacquelyn Gist, and David Andrews, Town Manager

CARRBORO BOARD OF ALDERMEN MEMBERS ABSENT: Alderman Johnson

Chair McKee called the meeting to order at 7:42 p.m.

1. Southern Library Discussion – Site Selection and Potential Capital Needs

Bonnie Hammersley deferred the discussion to Jeff Thompson, Orange County Director of Asset Management Services; Trish McQuire, Planning Director of Carrboro; and Michael Harvey, Orange County Planning Supervisor. Jeff Thompson reviewed the following information:

Background:

The Orange County Board of Commissioners authorized the County Manager to move forward with further site study of the 203 S. Greensboro site (owned by the Town of Carrboro – See Attachment 1a) according to the Board adopted site criteria process on September 15, 2015 (see abstract at Attachment 1b) and to begin site control negotiations with the Carrboro Town Manager. Included in Attachment 1b is the County Manager's memo dated July 17, 2015 that summarizes the activities of County staff over the past several months and emphasizes clear communications between the Orange County Board of Commissioners and the Carrboro Board of Aldermen.

The Carrboro Board of Aldermen met on October 6, 2015 and authorized the Town Manager to work with the County Manager on site control negotiations of the 203 S. Greensboro parcel. Next steps in the process will include: 1) initial and follow-on discussions between the County Manager and the Town Manager as directed by the governing Boards; 2) detailed physical site due diligence to include geotechnical analysis, environmental analysis, storm water management impacts, utility capacity, traffic flow, and parking impacts; 3) land use analysis in partnership with Carrboro planning staff; and 4) Southern Branch Library operations and programming analysis in coordination with previous public input received in the spring of

1 2014. County staff will brief the Orange County Board of County Commissioners no later than
2 December 7th with regard to the progress of the 203 S. Greensboro study.

3 Jeff Thompson said similar themes emerged in all feedback provided to the Managers
4 by the Town and the County. He said those themes are:

- 5 1) acknowledgment of the site's potential for a southern branch library
- 6 2) opportunities and challenges of an urban library site with downtown Carrboro
- 7 3) vehicular parking, management and capacity
- 8 4) potential for mixed uses on the property
- 9 5) options for site control for Orange County and Carrboro for collaboration

10 Trish McQuire referred to the point about site control, saying there is interest in looking
11 at options for funding from outside sources.

12 Mayor Lavelle said she was aware of a grant that NCCU School of Law was seeking.
13 She said it is a grant to create virtual judicial offices in public libraries across North Carolina,
14 and said this proposed library was one of the sites.

15 Alderman Gist said it is not possible to dig under this site, because there is granite
16 underneath. She said the minute that Carrboro bought this land as a parking lot, it has been
17 filled. She said the effect of taking this away from their small local businesses must be
18 considered. She said co-location must be taken off the table. She said the citizens of Carrboro
19 do not support co-location at all.

20 Alderman Slade said he hoped an opportunity to support a site for co-location could be
21 found. He offered the suggestion of the co-location of the Cat's Cradle as opposed to the Arts
22 Center. He said the Cat's Cradle has been looking for another space in Town. He encouraged
23 the Board of County Commissioners (BOCC) to think collaboratively with Carrboro about this
24 possibility.

25 Alderman Haven O'Donnell agreed with Alderman Slade, and said their Board would
26 entertain a discussion about co-location with the Cat's Cradle, which is a beloved and
27 successful local business. She said the Cat's Cradle is only seeking 10,000 square feet. She
28 said if the library project moves forward at this location, there will need to be a parking plan for
29 the downtown businesses. She said creative parking plans for this site were floated several
30 years ago, and she thinks the conversation is worth having and pursuing.

31 Mayor Lavelle said the Arts Center and Kidzu presented an elaborate co-location plan,
32 and her takeaway was that the public was not ready to support the project in the way it was
33 presented. She said the organizations were told to go back to the drawing board. She said she
34 does not want to forget these groups, but the Board of Aldermen was clear that the library
35 process was not to be slowed down. She agreed parking is a huge concern.

36 Jackie Gist said the people who spoke in favor of an Arts Center co-location were part of
37 that Center.

38 Chair McKee said the idea of a southern branch of the library has been years in the
39 making, and nothing is simple about this process. He added that Orange County is committed
40 to finding a site that is workable for all. He said almost all of the sites considered thus far have
41 had issues. He encouraged both staffs to continue to work together.

42 43 **2. Rogers Road Updates**

44 **a) Rogers Road Sewer Line – County and Town Perspectives**

45 Bonnie Hammersley said Travis Myren has been participating on the project team, and
46 he would give an update on the schedule.

47 Travis Myren said the sewer extension is underway, and earlier this summer the County
48 executed two contracts to move this forward. He said the first contract was with Orange Water
49 and Sewer Authority (OWASA) and drawings for the design work are expected in a few weeks.
50 He said the easement acquisition process would also begin, kicking off with a community

1 meeting. He said the second contract is with the Jackson Center to do community outreach
2 and help the County work with property owners one-on-one as easements are needed.

3 Travis Myren said there is a project team that meets on a weekly basis.

4 Travis Myren said the upcoming major decision points are: updated cost estimates plus
5 drawings, and as the project proceeds into construction, a subsequent interlocal agreement that
6 finances the construction.

7 Alderman Slade asked if there was a way to equitably reflect the funding.

8 David Andrews said Carrboro has set aside \$900,000 for their portion of this project. He
9 said Carrboro is in support of the concept of a district.

10 Commissioner Rich asked if this amount was from an estimate given two years ago.

11 David Andrews said the preliminary estimates have not changed that much, but there
12 may be some adjustments needed.

13 Chair McKee asked David Andrews if Carrboro had been given a presentation on the
14 district concept.

15 David Andrews said not yet, but one is expected on October 20th.

16 David Andrews said the Managers have been very positive about this project.
17 .

18 **b) Potential or Actual Positions of County and Carrboro on Rogers Road Sewer and**
19 **Water District**

20 No presentation or discussion.
21

22 **3. Collaborative Efforts on Affordable Housing**

23 Chair McKee said there was concern regarding the amount of monies allocated to the
24 bond referendum for affordable housing. He said it is well understood by the BOCC that \$5
25 million is not enough to address all the affordable housing needs. He said the BOCC will
26 address many of these needs through the Capital Improvement Plan (CIP) or the budget.

27 Bonnie Hammersley said Audrey Spencer-Horsley, Director of Housing, Human Rights,
28 and Community Development; was supposed to attend tonight but she has not arrived yet.

29 Bonnie Hammersley said she met with Ms. Spencer-Horsley today and she is working
30 on a plan that will include community outreach. She said Ms. Spencer-Horsley would be giving
31 a presentation to the Board of County Commissioners on November 15 to lay out the
32 framework going forward. She said Ms. Spencer-Horsley has been working closely with the
33 Town of Carrboro and will continue to do so.

34 Chair McKee said she is working on a plan for the Board of County Commissioners and
35 all of the partners, to determine how everyone can more effectively work together on this issue.

36 Alderman Chaney asked Carrboro staff to forward the Town's plans to Audrey Spencer-
37 Horsley.

38 Chair McKee said the BOCC had already received these plans.

39 Commissioner Rich thanked everyone for the efforts regarding affordable housing and
40 said it is very important that this issue is being addressed with a unified front.

41 Alderman Gist said it is also important to keep the middle class in mind as well.

42 Commissioner Pelissier said sharing information is a good start, but she urged everyone
43 to remember that conversation must occur at both the staff and elected official level in all
44 jurisdictions.

45 Alderman Haven-O'Donnell said she appreciated Commissioner Pelissier's comments.
46 She said that people in the services industries such as teachers, police and firefighters are not
47 making middle class salaries and cannot afford to live in Orange County. She said community
48 is deepened when the service people live in the community. She said Durham has started to
49 create housing for their service people, and she would like to look at this possibility and build a
50 framework to support the service people of Orange County.

1 Alderman Chaney said the people that come to purchase Habitat homes are State
2 employees. She said this challenges them to raise their wages so that subsidies can be used
3 for those who really need it. She said the State Employee Credit Union (SECU) is heavily
4 invested in workforce housing, and she said is it worth opening a conversation with SECU about
5 a public partnership on this issue. She said she is glad that Orange County is investing some
6 of the bond money in affordable housing.

7 Alderman Chaney said the affordable housing discussion did not start off with a vision,
8 and if it had the allocation of bond funds, it may have gone differently.

9 Alderman Chaney said if the right mechanism and a strategic plan for affordable
10 housing can be established, she believes the County can move forward.

11 Chair McKee said Bonnie Hammersley was writing down the idea about SECU. He said
12 the point that the conversation started with the schools is the primary reason the BOCC has
13 asked Audrey to create a master plan for affordable housing. He said additionally a plan for
14 seniors has been requested, so a vision can be determined for these issues. He said this will
15 not change the past bond discussion, and this bond will not cover all needs; but the focus of the
16 bond was on the schools.

17 Chair McKee said there is not just \$5 million in the bond, but additionally the Board of
18 County Commissioners voted to put a minimum of \$1 million in the annual CIP, which could go
19 to both capital and operating needs.

20 Mayor Lavelle said all plans to address affordable housing must be creative.

21 Chair McKee said in the spring Commissioner Jacobs proposed land-banking land for
22 affordable housing, and Orange County has dedicated \$1 million for this purpose.

23 Alderman Slade said there is a tiny home movement for homeless people that are
24 mentally disabled. He said there is a project in Chatham County that could be a good resource.
25 He said there are benefits to locating affordable homes in urban areas since there is public
26 transportation.

27 Commissioner Pelissier said there was a presentation about the Chatham County
28 Project at the Partnership for Homelessness. She said at the Assembly of Governments (AOG)
29 meeting in November that the Greene Tract will be discussed. She said Chapel Hill, Carrboro
30 and Orange County own this property, and it would be a great place for an experiment with tiny
31 homes.

32 Bonnie Hammersley said Ms. Spencer-Horsley had called and was following time
33 frames on the agenda and did not think she needed to be at the meeting until 9:10 p.m.
34

35 **4. Update on One-Quarter (1/4) Cent Sales Tax Proceeds and Uses**

36 Bonnie Hammersley said this presentation was given to the BOCC on Tuesday night.

37 Paul Laughton, Orange County Director of Finance and Administrative Services,
38 reviewed the financial side of the ¼ cents sales tax and proceeds, as of 2015. He said 50
39 percent of the Article 46 sales tax goes toward education, and 50 percent towards economic
40 development. He reviewed the tables in Attachment 4-b, Article 46 Sales Tax Proceeds
41 Budgeted and Use (since Inception on April 1, 2012).
42

43 Steve Brantley made the following PowerPoint presentation:
44

45 **Orange County Economic Development**

46 **Discussion of Article 46**

47 **(One Quarter Cent Sales Tax for Economic Development)**

48 **Economic Development Programs in Orange County Funded by "Article 46"**

49 **(One Quarter Cent Sales Tax for Economic Development)** 50

1 (Pie chart)
2

3 **Economic Development Programs in Orange County Funded by “Article 46”**
4 **(One Quarter Cent Sales Tax for Economic Development)**

- 5 • Debt Service on Utilities& Infrastructure to 3 Economic Development Districts
6 **Article 46 annual funding: \$750,000 or 60% of total**
- 7 • Small Business Loan Fund
8 **Article 46 annual funding: \$200,000 or 16% of total**
- 9 • Innovation/Incubator Center for Entrepreneurial Developments (LaUNCh Chapel Hill)
10 **Article 46 annual funding: \$100,000 or 8% of total funding**
- 11 • Small Business Investment Grants
12 **Article 46 annual funding: \$100,000 or 8% of total**
- 13 • Agricultural Economic Development Grants
14 **Article 46 annual funding: \$60,000 or 5% of total**
- 15 • Marketing and Collaborative Outreach
16 **Article 46 annual funding: \$20,000 or 1.5% of total**
- 17 • Collateral Material, Advertising, Publishing
18 **Article 46 funding: \$20,000 or 1.5% of total**

19 **Total Allocation Per Year: \$1,250,000 or 100%**
20

21 **Debt Service on Utilities and Infrastructure to 3 Economic Development Districts**

22 **Article 46 annual funding: \$750,000 or 60% of total**

23 **Examples of Use:**

24 **Town of Carrboro**

- 25 • County’s 50/50 financial participation with the Town of Carrboro to share in the co-pay
26 requirement for the Community Development Block Grant (CDBG) that funded the
27 repair of a failing sewer line on Roberson Street. The utility line has now been repaired.

28 **Buckhorn Economic Development District**

- 29 • Over \$4 million spent or committed to fund a backbone water & sewer utility line in the
30 Buckhorn Economic Development District to help recruit prospective industries &
31 business considering sites.

32
33 **Debt Service on Utilities & Infrastructure to 3 Economic Development Districts**

34 **Article 46 annual funding: \$750,000 or 60% of total**

35 **Projects**

- 36 • Buckhorn-Mebane Phase 2 - Completed
- 37 • Buckhorn EDD Phase 2 Extension - Design 99%
- 38 • Eno EDD Utilities – Feasibility
- 39 • Hillsborough EDD Utilities – Conceptual
- 40 • Buckhorn-Mebane Phase 3 and 4 – Conceptual

41 **Economic Development Account (Undesignated Proceeds, Not Debt)**

- 42 • Morinaga Area Infrastructure – Completed
- 43 • ED Utility Extension Projects – Prospective industry, project specific infrastructure

44
45 **Small Business Loan Fund**

46 **Article 46 annual funding: \$200,000 or 16% of total**

- 47
- 48 • Article 46 includes a provision to provide up to \$200,000.00 annually in additional
49 lending flexibility to Orange County’s existing Small Business Loan Program.

- 1 • The Program's current loan portfolio is supported by a separate source of revolving
- 2 funds previously authorized by the BOCC, and no Article 46 monies have been required,
- 3 to date, to supplement the Program.
- 4 • There are no loan delinquencies in the Program's activity.

6 **Entrepreneurial & Incubator Support**

7 **Article 46 funding: \$100,000 or 8% of total**

8 Examples of Use:

- 10 • "LaUNCH Chapel Hill" innovation center is funded 50/50 through an Interlocal
- 11 Agreement between Orange County & Town of Chapel Hill. The Interlocal Agreement
- 12 expires on 12/31/15.
- 13 • Orange County will contribute \$140,000.00 for 3 ½ year through the initial Interlocal
- 14 Agreement. UNC & private sponsors also contribute.
- 15 • At the request of LaUNCH, the Town of Chapel Hill and UNC, staff will soon present to
- 16 the BOCC a recommended proposal for a 3-year extension of the Interlocal Agreement,
- 17 at the same annual cost, to continue the County's financial commitment to LaUNCH.

18 **Small Business Investment Grant**

19 **Article 46 annual funding: \$100,000 or 8% of total**

20 Summary of Grant Awards to date:

- 21 • Grant program was approved by the BOCC in March 2015.
- 22 • Subcommittee comprised of Orange County Economic Development advisory board
- 23 members meet quarterly to review grant applications.
- 24 • 8 initial grants totaling \$61,712.00 were recently awarded in the program's first round of
- 25 application reviews during the 2nd Q 2015.
- 26 • 5 applications were deferred until the second review period
- 27 • 34 new and/or deferred grant applications requesting a total of \$243,541.67 in grant
- 28 awards have been submitted for the second subcommittee review meeting on Oct. 20,
- 29 2015.

30 **Small Business Investment Grant**

31 **Article 46 annual funding: \$100,000 or 8% of total**

32 Approved Grants:

- 33 • ***Carrboro Community Acupuncture*** (Kim Calandra – business expansion)
- 34 • ***Tempeh Girl*** (Beth May – sales expansion)
- 35 • ***Woman Craft*** (Katherine Palomba – promotional
- 36 activities)
- 37 • ***Trill Financial*** (Simon Jung – computer testing equipment)
- 38 • ***MasterPeace Barber*** (Mark Holt – repairs to business location)
- 39 • ***Regulator Brewing*** (Anna McDonald Dobbs – marketing)
- 40 • ***Seal The Seasons*** (Patrick Mateer & Will Collins – machinery)
- 41 • ***The Accidental Baker*** (Kevin Mason – new bakery equipment)

42 **Agricultural Investment Grant**

43 **Article 46 annual funding: \$60,000 or 5% of total**

1
2 Summary of Awards to date:

- 3 • Grant program was approved by the BOCC in March 2015.
4 • 7 initial agriculture grants totaling \$57,987.00 were recently approved in the program's
5 first quarterly round of applicant reviews.
6 • Grant program is funded by up to \$60,000.00 annually from Article 46 proceeds.
7

8 **Agricultural Investment Grant**

9 **Article 46 annual funding: \$60,000 or 5% of total**

10
11 Approved Grants (first quarterly review):

- 12 • **Taylor Fish Farm** (Valee Taylor – tilapia fish farming)
13 • **BoxCarr Farm** (Austin Genke – fencing for milk goats)
14 • **ColorFields Farm** (Kelly Morrison – greenhouses)
15 • **Four Leaf Farm** (Tim McCall – greenhouses)
16 • **Smith Family Farm** (Dawn Denson – well for irrigation)
17 • **Dawn Breaker Farms** (Ben Grimes – poultry processing equipment)
18 • **Sweet Retreat Orchards** (Aniko Redmon – irrigation system)
19

20 **Agricultural Investment Grant**

21 **Article 46 annual funding: \$60,000 or 5% of total**

22
23 New Proposed Agriculture Grants:

24 (scheduled for second quarterly review on Nov. 18, 2015):

- 25 • 3 new applications have been received.
26 • 6 additional applications are anticipated to be submitted.
27 • \$60,000 in total awards is forecast for the upcoming second quarterly review of new
28 applications.
29 • Initial marketing round included radio and newspaper ads; most recent marketing effort
30 had 800 post cards mailed out in Sept. 2015 to County-wide farms & agricultural-related
31 small firms
32

33 **Marketing & Collaborative Outreach**

34 **Article 46 annual funding: \$20,000 or 1.5% of total**

35
36 Examples of Use:

- 37 • Co-sponsor of the Chapel Hill/Carrboro Chamber of Commerce 's Partnership for a
38 Sustainable Community & Town of Chapel Hill to jointly fund a public-private consultant
39 study by the firm "Urban3 LLC". The study created a 3-D mapping of property tax
40 values per acre throughout the Orange County, and the economic development impact
41 of increasing commercial and retail density in an urban area.
42 • Hillsborough Chamber's "Riverwalk Movie Series" sponsor in 2015.
43 • Carrboro Film Festival sponsor.
44 • Hillsborough Chamber of Commerce's "General Member Breakfast" guest speaker
45 series sponsor in 2015.
46 • Orange County Agriculture Summit sponsor in 2015 to provide free attendance & meal
47 for all participants.
48

49 **Advertising, Publishing & Collateral Materials**

1 **Article 46 annual funding: \$20,000 or 1.5% of total**

2
3 **Examples of Use:**

- 4 • Participation in the Chapel Hill/Carrboro Chamber of Commerce's annual PRIMETIME
5 Business Expo.
6 • New ad campaign & series of 3 business networking breakfast presentations with the
7 Town of Chapel Hill, assisted by Chapel Hill Magazine, will begin in early 2016.
8 • Ad campaign with WCHL 1360 AM radio highlighting activity by Orange County's
9 Visitors Bureau & Economic Development.
10 • Subscription to Buxton Company's "Scout" software to support retail retention &
11 recruitment efforts.
12

13 Alderman Chaney said sometimes non-profit organizations apply for Federal grants and
14 need matching funds. She asked if the Article 46 funds would be appropriate for this.

15 Steve Brantley said any request through the County would be received and reviewed
16 according to their criteria for grants.

17 Steve Brantley said there might be avenues in the agricultural grant process.

18 Alderman Chaney said one area of need is support for local growers and aggregation.
19 She asked if there is an update regarding this area in Orange County.

20 Steve Brantley said that would warrant a follow up report regarding the things that have
21 been going on behind the scenes.

22 Commissioner Jacobs said it is likely that Orange County will be getting a proposal to
23 use the Cedar Grove community building as a potential hub for aggregation. He said the
24 County is moving in the right direction on this issue.

25 Alderman Chaney asked if there are ways to reduce, and possibly redirect, liquidity, and
26 if staffs could work together to gain some efficiency in how to use the loan funds.

27 Alderman Slade expressed appreciation for the update, and for the direction Orange
28 County is taking. He said he is interested in the proportions of funding from the sales tax. He
29 said Carrboro represents 14 percent of the County population, but only receives 1 percent of
30 these funds. He said Carrboro seeks more of these funds to go to locally owned businesses.

31 Alderman Haven-O'Donnell said she wanted to thank both of the Economic
32 Development directors for their hard work and dedication. She asked about LaUNCh and if the
33 interlocal agreement would be renewed at end of the year.

34 Steve Brantley said it is expected that LaUNCh, the Town of Chapel Hill and the
35 University of North Carolina (UNC) will make this request before the end of the year.

36 Alderman Haven-O'Donnell asked if the County's economic development plans include
37 any options for a design or maker center. She referenced a project at UNC involving 3D
38 printers making prosthetic hands for children. She said such projects are going on right here in
39 Orange County that should be encouraged and facilitated.

40 Alderman Haven-O'Donnell reiterated the importance of focusing local, and that the
41 County should promote the efforts of local agriculture, in particular.

42 Chair McKee encouraged both the Town of Carrboro and the County to get the word out
43 regarding the available agricultural grants.

44 Bonnie Hammersley introduced the new Orange County Chief Financial Officer, Gary
45 Donaldson.

46 Commissioner Jacobs said there will be a consultant from Toronto, Canada at the
47 November 4th Solid Waste Advisory Board (SWAB) meeting to talk about food waste recycling.
48

49 The meeting was adjourned at 9:20 p.m.
50

1 VOTE: UNANIMOUS

2

3

4 Donna Baker, Clerk

5

6

7

Earl McKee, Chair

8

9

10

11

12

Attachment 4

DRAFT

**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
October 20, 2015
7:00 p.m.**

The Orange County Board of Commissioners met in regular session on Tuesday, October 20, 2015 at 7:00 p.m. at the Southern Human Services Center, in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mark Dorosin, Barry Jacobs, Bernadette Pelissier, Renee Price and Penny Rich

COUNTY COMMISSIONERS ABSENT: Commissioner Mia Burroughs

COUNTY ATTORNEYS PRESENT: John Roberts

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Deputy County Manager Travis Myren and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair McKee called meeting to order at 7:05 p.m.

1. Additions or Changes to the Agenda

- PowerPoint slides for item 8a: North Carolina Department of Transportation (NCDOT) Assessment of Orange Public Transit (OPT)
- PowerPoint slides for item 8b: Orange County Detention Center Project Update

PUBLIC CHARGE

Chair McKee dispensed with the reading of the public charge.

2. Public Comments

a. Matters not on the Printed Agenda

Terry Rekeweg read the following statement:

First, I believe the Durham-Orange LRT project is headed for failure for a large number of reasons.

Second, if tax money is left over to begin redesign efforts, the project could be redesigned to take more passengers to where they really want to go. It could be safer, more cost efficient and faster. 11 minutes faster from Chapel Hill to downtown Durham. The current light rail plan does not really connect Chapel Hill eastward to the rest of the Triangle Region. Who in this room would consistently ride a transit system from Chapel Hill to RTP or Raleigh going 13 miles out of your way? This extremely slow and winding track alignment would add 26 miles and 1 hour to your work commute. No way! Passengers would instead take a direct bus or drive.

There are many smart citizens in Orange County who get the problem and have made comments on this rail project. I will pick one of these comments from many: "In its current form, I do not believe we should spend the money to build the D-O LRT for the reason that ridership patterns do not indicate the proposed routing will significantly reduce car trips into or out of Chapel Hill. The majority of car trips into or out of Chapel Hill do not start or end in north

1 Durham, but rather in southwest Durham, RTP, RDU, Cary and downtown Raleigh...It should
 2 instead go where traffic already exists from Chapel Hill to the Park (RTP), airport, and points
 3 further east. Even with further expansions, this will not occur with such a long, winding
 4 circuitous route, which takes longer than driving.”

5 An independent transit consultant should be brought in to confirm the findings from
 6 many others and myself.

7
 8 **b. Matters on the Printed Agenda**

9 (These matters will be considered when the Board addresses that item on the agenda
 10 below.)

11
 12 **3. Announcements and Petitions by Board Members**

13 Commissioner Rich said she had two petitions, with the first being the resolution at their
 14 places titled: Resolution Declaring “Indigenous Peoples Day” that was originally sent out by
 15 Carrboro Alderman Johnson who asked for the Towns and the County to pass a similar
 16 resolution. Commissioner Rich said she is petitioning for a resolution, and this is a placeholder
 17 for future discussion to refine it into the best resolution possible. She would like for the Board
 18 to pass it by the end of the year, and said she would work with any other Board members or
 19 community members on revising this resolution.

20 Chair McKee said Commissioner Price was also involved with a group working on a
 21 similar resolution and hoped that these two groups could work together with those that had
 22 ancestors here prior to Europeans colonization, in order to insure accurate wording.

23 Commissioner Rich petitioned the Board to have the Chair write a letter to the Board of
 24 Elections expressing support for Sunday voting hours for the Presidential primary. She said
 25 this could promote the “Souls to the Polls” effort, enlisting the help of local churches to provide
 26 transportation for those that may not otherwise be able to get to the polls.

27 Chair McKee said he had already spoken to Board of Elections Director, and she is
 28 gathering some data to forward to the Board of County Commissioners (BOCC).

29 Commissioner Rich asked if the Board is making a motion with many steps, such as
 30 the one at the October 6th meeting, to have it up on a screen or monitors for the public to view
 31 as the Board is voting.

32 Chair McKee said this idea has been tried in the past, with varying degrees of success.
 33 He said this suggestion would be a policy decision for the Board to discuss. He said he would
 34 refer the item to Chair-Vice Chair.

35 Commissioner Jacobs petitioned the Board to consider providing GoTriangle bus
 36 passes for Orange County employees. He said the City of Durham and Durham Tech are
 37 already doing so for their employees.

38 Chair McKee said this item would be referred to the Manager.

39 Commissioner Dorosin said residents expressed concerns to him about an Orange
 40 County School bus stop on Phoebe Road, and that the bus does not turn on to this road but
 41 rather the children have to cross highway 86 to get to the bus. He asked if the Manager could
 42 reach out to the school leadership about these concerns. He said he believed Phoebe Road is
 43 a private road, and the owner may be willing to allow the bus to turn onto the road to insure
 44 greater safety for the children.

45 Bonnie Hammersley said she would follow up on these concerns and report back to the
 46 BOCC.

47 Chair McKee said the property owner is a friend of his and would be willing to speak
 48 with them if necessary.

49 Commissioner Pelissier asked if the Board could be provided with information about
 50 private road standards as they relate to development.

1 Chair McKee said the Manager could follow up on this request.

2
3 Commissioner Pelissier said she looked at the Master Aging Plan (MAP), and she
4 asked if staff could gather a group of stakeholders in this area to determine the infrastructure
5 needs for senior services in the future.

6 Commissioner Jacobs asked if there is an update regarding the space study, and if
7 Commissioner Pelissier's question is being covered in that report.

8 Bonnie Hammersley said staff would be reporting to the BOCC on these issues on
9 November 17th.

10 Chair McKee said he is on that group and it would not offer a comprehensive overlay
11 with the MAP. He added that the Senior Centers have been discussed.

12 Commissioner Price said Durham Tech provides a Go Pass for students and
13 employees.

14 Commissioner Price asked if bus stop markers along the routes could be added. She
15 gave the example of highway 70, saying that the public sees the buses go by, but report being
16 unsure of where to wait in order to catch the bus.

17 Chair McKee asked if the Manager would follow up.

18 Chair McKee had no petitions.

19
20 **4. Proclamations/ Resolutions/ Special Presentations**

21
22 **a. Proclamation Recognizing November 2015 as Orange Congregations in Mission**
23 **(OCIM) Month**

24 The Board considered approving a proclamation recognizing November 2015 as Orange
25 Congregations in Mission (OCIM) Month in Orange County and authorizing the Chair to sign the
26 proclamation.

27 Reverend Sharon Freeland, OCIM Executive Director, read the proclamation:

28
29 **ORANGE COUNTY BOARD OF COMMISSIONERS**
30 **Proclamation**

31
32 **ORANGE CONGREGATIONS IN MISSIONS MONTH (OCIM)**
33 **November 2015**

34 **Whereas**, Orange Congregations in Mission (OCIM) is a private non-profit ministry composed
35 of almost 50 congregations in northern Orange County; and

36
37 **Whereas**, OCIM is committed to providing a helping hand to those in our community who are in
38 need of assistance; and

39
40 **Whereas**, OCIM strives to meet the emergency needs of those who find themselves in a crisis
41 situation; and

42
43 **Whereas**, the OCIM mission is fulfilled by ministering to the needs of people who have
44 populated the small communities and rural areas of Orange County since 1981; and

45
46 **Whereas**, OCIM is committed to feeding the hungry, providing clothing and other essentials
47 through its Meals on Wheels and Food Pantry Ministries and Thrift Shop Ministry; and

48
49 **Whereas**, other needs are met through its Samaritan Relief Ministry; and

50

1 **Whereas**, OCIM volunteers, staff, town and county governments contribute greatly to the
2 success of its programs;

3
4 **NOW, THEREFORE**, we, the Orange County Board of Commissioners, do proclaim **November**
5 **2015** to be **OCIM Month** and urge all community members to engage with those in need
6 through cheerful giving.

7
8 This the 20th day of October 2015.

9
10 A motion was made by Commissioner Jacobs, seconded by Commissioner Rich to
11 approve the proclamation recognizing November 2015 as Orange Congregations in Mission
12 (OCIM) Month in Orange County and authorize the Chair to sign the proclamation.

13
14 VOTE: UNANIMOUS

15
16 **5. Public Hearings**

17
18 **a. North Carolina Community Transportation Program Administrative and Capital**
19 **Grant Applications FY 2017**

20 The Board considered:

- 21 1. Conducting a public hearing to receive public comments on the proposed grant application;
22 2. Closing the public hearing;
23 3. Approving the Community Transportation Program Grant application for FY 2017 in the total
24 amount of \$483,547 with a local match total of \$56,693 to be provided when necessary;
25 4. Approving and authorizing the Chair to sign the Community Transportation Program
26 Resolution and the Local Share Certification for Funding form; and
27 5. Authorizing the Chair and the County Attorney to review.

28
29 Peter Murphy, Orange County Transportation Administrator, said this is a request for a
30 grant application for a Community Transportation Grant for both capital and administrative
31 funding. He said these funds would cover salaries for administrative staff, as well as some
32 items such as public utilities. He said the capital funds would go towards the purchase of new
33 buses. He said the Board had the appropriate paperwork before it showing that all procedural
34 steps were properly completed. He reviewed the recommendations before the Board.

35 Commissioner Price referred to Attachment 3 where it says that written comments can
36 be submitted up to November 2nd.

37 John Roberts said the public hearing will be closed, and he is not sure why the
38 attachment says otherwise.

39 Peter Murphy said there is no requirement to keep the hearing open.

40 John Roberts said if the Board of County Commissioners wanted to keep the hearing
41 open until November 5th, in order to accept any written comments, it could do so.

42 Chair McKee asked the Board if it wished to close the hearing.

43
44 A motion was made by Commissioner Jacobs, seconded by Commissioner Dorosin to
45 keep the Public Hearing open until November 5th.

46
47 VOTE: UNANIMOUS

48
49 Commissioner Dorosin asked if there is any change in the administrative expenses
50 under the grant.

1 Peter Murphy said it is exactly the same amount as last year.

2 Commissioner Dorosin asked if the County's administrative expenses are higher.

3 Peter Murphy said yes. He said this is the funding that is available under the rural
4 administrative grant program, and urban funding is being applied for as well.

5 Commissioner Dorosin clarified that costs are going up but the grant is remaining the
6 same. He asked if the gap is getting significantly wider.

7 Peter Murphy said the cost of living is the most significant difference, and the County is
8 able to make up for some of these deficits with other funding sources.

9
10 A motion was made by Commissioner Rich, seconded by Commissioner Pelissier to
11 approve the Community Transportation Program Grant application for FY 2017 in the total
12 amount of \$483,547 with a local match total of \$56,693 to be provided when necessary;
13 approve and authorize the Chair to sign the Community Transportation Program Resolution and
14 the Local Share Certification for Funding form (Attachments 1 and 4); and authorized the Chair
15 and the County Attorney to review and sign the annual Certifications and Assurances document
16 in Attachment 2.

17
18 Commissioner Dorosin asked if the application should be approved tonight, as the
19 Board is holding the public hearing open until November 5th.

20 John Roberts said as the application has to be submitted by November 6th, the Board
21 can adopt the resolution, publicize written comments to be accepted, and have the hearing
22 automatically close at November 2nd at 5pm. He said at the BOCC meeting on the 5th the Board
23 could close the public hearing. He said he is comfortable with adopting the resolution tonight,
24 but the decision is up to the Board of County Commissioners.

25 Peter Murphy said the application is filed electronically, and he is happy to leave the
26 vote until November 5th.

27
28 **Commissioner Rich and Commissioner Pelissier withdrew their motions.**

29
30 Bonnie Hammersley said staff would bring back information at the next meeting,
31 regarding the administrative costs for last year and this year.

32
33 **VOTE: UNANIMOUS**

34
35 **6. Consent Agenda**

- 36
37 • Removal of Any Items from Consent Agenda
38 NONE
39
40 • Approval of Remaining Consent Agenda

41
42 A motion was made by Commissioner Rich, seconded by Commissioner Pelissier to
43 approve the remaining items on the consent agenda.

44
45 **VOTE: UNANIMOUS**

- 46
47 • Discussion and Approval of the Items Removed from the Consent Agenda

48
49 **a. Minutes**

1 The Board approved the minutes for the September 8, 2015 BOCC Quarterly Public Hearing;
 2 the September 10, 2015 BOCC Work Session; and the September 15, 2015 BOCC Regular
 3 Meeting as submitted by the Clerk to the Board.

4 **b. Approval of Amendment to Service Agreement for Senior Lunch Caterer Contract with**
 5 **Nantucket Grill, Inc.**

6 The Board approved an Amendment to Services Agreement for the food service caterer
 7 contract with Nantucket Grill, Inc. to provide noon meals for the Home and Community Care
 8 Block Grant-funded Senior Lunch Program at the Seymour and Central Orange Senior Centers
 9 for the period July 1, 2015 to June 30, 2016, and authorized the County Manager to sign the
 10 Amendment and to approve any amendments or renewals of the contract.

11 **c. Republication of the Unified Development Ordinance as the Code of Technical**
 12 **Ordinances of Orange County, North Carolina**

13 The Board adopted and authorized the Chair to sign the Resolution of Republication and create
 14 the Code of Technical Ordinances of Orange County, North Carolina to be housed and
 15 maintained in the Orange County Planning Department and made available on the Orange
 16 County website.

17 **d. Board of Commissioners Meeting Calendar for Year 2016**

18 The Board approved the final schedule of regular meetings for the year 2016.

19
 20 **7. Regular Agenda**

21
 22 **a. Acceptance of an Administration For Community Living and Alzheimer's Disease**
 23 **Initiative Grant and Approval of Budget Amendment #2-C**

24 The Board considered accepting an Administration For Community Living and
 25 Alzheimer's Disease Initiative three year grant of \$897,298 for the grant period of September
 26 2015 through August 2018, authorizing the Manager to sign the documents associated with the
 27 grant award, and approving Budget Amendment #2-C which includes the receipt of the
 28 \$897,298 in grant funds and the addition of 2.625 full-time equivalent (FTE) time limited grant
 29 positions.

30 Janice Tyler, Orange County Department on Aging Director, said the Board is being
 31 asked to accept this grant in the amount of \$897,298, and she provided background on the
 32 grant:

33
 34 **BACKGROUND:**

35 This award given to the Orange County CARES (Community Awareness, Respite,
 36 Educations and Support) program was one of eleven awarded across the nation and the only
 37 one in North Carolina. The funds will enable the Department on Aging to expand services and
 38 supports for caregivers and persons with Alzheimer's Disease and Related Dementias (ADRD),
 39 including those with Intellectual and Developmental Disabilities (IDD), so they will enjoy
 40 improved health and quality of life while also reducing caregiver burden and social isolation.
 41 The grant will be used to enhance Orange County's ability to be a fully dementia capable
 42 community and will focus on the following objectives:

- 43 • Expand both the type and amount of person-centered support services (in-home
 44 consultation/training, group--oriented support activities, and respite services) to
 45 caregivers caring for persons with moderate to severe dementia.
- 46 • Provide training to increase the knowledge and skills of direct care workers serving
 47 persons with ADRD.
- 48 • Provide training to Orange County government workers and persons employed in
 49 commercial businesses to increase their knowledge, skills and attitudes about dementia,
 50 thereby improving the caregivers' experience of community interactions.

1
2 Mary Fraser, Aging Transitions Administrator, reviewed the specifics of how the grant
3 funds would be used, saying the outcomes will hopefully increase the quality of life for both the
4 patient and the caregiver. She said there is a multi-pronged approach to achieve these goals:
5 individual level, program level, and community level. She said this approach would involve a
6 variety of stakeholders working together. She said at the community level, a group of 10
7 businesses have signed to go through a pilot training that will better equip them to serve those
8 suffering with dementia, as well as their caregivers. She said County offices that work with the
9 public will also go through this training.

10 Commissioner Price asked if it is known when the pilot program may be able to spread
11 from Chapel Hill into other towns and throughout the County.

12 Mary Fraser said probably early 2016.

13
14 A motion was made by Commissioner Jacobs, seconded by Commissioner Price for the
15 Board to accept the grant, authorized the Manager to sign the documents associated with the
16 grant award, and approved Budget Amendment #2-C which includes the receipt of the
17 \$897,298 in grant funds and the addition of 2.625 full-time equivalent (FTE) time limited grant
18 positions, and congratulated the Department on Aging for their work.

19
20 VOTE: UNANIMOUS

21
22 **8. Reports**

23
24 **a. North Carolina Department of Transportation (NCDOT) Assessment of Orange**
25 **Public Transit (OPT)**

26 The Board considered receiving a report on the North Carolina Department of
27 Transportation (NCDOT) Orange County Public Transportation Assessment Study and
28 providing direction to staff as appropriate.

29 Bonnie Hammersley said this study was funded with State funds. She said the purpose
30 of the OPT assessment was to insure that services were safe and accessible; that cost and
31 ridership are documented; and that they are in compliance with State and Federal to obtain
32 funding to provide options for appropriate organizational structure, and to improve service to
33 residents.

34 Bonnie Hammersley said it is the intention of staff to review this report and to implement
35 changes as needed.

36 Fred Fravel, KFH Group, Inc., was the lead consultant on this study, and he made the
37 following PowerPoint presentation:

38
39 **Orange County Public Transportation Assessment Study Draft Final Report**
40 **Orange County Board of County Commissioners**
41 **October 20, 2015**

42
43 **Study Purpose**

- 44 * Determine the appropriate organizational structure for Orange Public Transportation
45 (OPT)
46 * Identify and evaluate near-term service improvements

47
48 **Current Conditions**

- 49 * Advisory and Governance Structure
50 * Vehicle Fleet

- 1 * Facilities
- 2 * Technology
- 3 * Description of Current Services
- 4 * Service Supplied, Ridership and Performance
- 5 * Operating and Administrative Costs
- 6 * Capital Costs
- 7 * Funding and Revenues
- 8 * Cost Allocation

9

10 **Current Services-Fixed Route**

- 11 * Hillsborough Circulator
- 12 * Hillsborough to Chapel Hill Route 420 Mid-Day Route
 - 13 ○ Near-term expansion of nine daily service hours, more frequency and extension
 - 14 to Cedar Grove (in rural area)
 - 15 ○ Expansion requires use of two buses
- 16 * GoTriangle:
 - 17 ○ Route 420 peak services
 - 18 ○ Orange-Durham Express (ODX)

19

20 **Current Services—Demand Response**

- 21 * ADA paratransit services (for fixed-route areas and schedules)
- 22 * Other demand-response
 - 23 ○ Elderly and Disabled Transportation Assistance
 - 24 ○ Rural General Public
- 25 * Specialized/Dedicated
 - 26 ○ Department of Social Services/Medicaid
 - 27 ○ Department of Social Services/Employment Transportation Assistance
 - 28 ○ Department on Aging/Senior Center Transportation
 - 29 ○ Orange Enterprises/Residential Services, Inc.
 - 30 ○ Parks and Recreation/Sportsplex

31

32 **Vehicle Fleet**

- 33 * 19 Light Transit Vehicles (LTVs) and Vans
- 34 * Current operations require 8-10 vehicles at peak, VUD shows nine needed at peak
- 35 * Five vehicles currently out of service, two of them in disposal process
- 36 * 12 vehicles currently eligible for replacement in 2015, 4 more in 2016, and one in 2017
- 37 * Two new vehicles entering service, five more due later this summer, adds up to seven
- 38 eligible vehicles currently in service being replaced

39

40 **Administrative Structure**

- 41 * Administration – Planning and Inspections Department, Transportation Division
 - 42 ○ Eight drivers (will increase with service expansion)
 - 43 ○ Transportation Administrator
 - 44 ○ Assistant Transportation Administrator
 - 45 ○ Administrative Assistant I (proposed reclassification to Transit Coordinator or
 - 46 Scheduler/Dispatcher)
 - 47 ○ Office Assistant
- 48 * Planning – Comprehensive Planning Division
 - 49 ○ 50% FTE Planner II (OPT planning and grants administration)

- 1 ○ 15% FTE Planner II (OPT-related OUTBoard support)
- 2 ○ 10% Comprehensive Planning Supervisor (oversight of Planner IIs)

3

4 **Service Supplied (FY 2014)**

- 5 * Ridership: 63,519
 - 6 ○ Fixed-route: 16,690
 - 7 ○ Demand-response: 46,829
 - 8 • Human service: 28,222
 - 9 • Non-contract: 18,607
- 10 * Trends difficult to ascertain because of data inconsistencies

11

12 **Performance**

- 13 * Comparison based on peer group selected by Institute for Transportation Research and Education (ITRE)
- 14 * Subsidy per trip: slightly below Median
- 15 * Cost per trip: Superior
- 16 * Trips per hour: Superior
- 17 * Non-contract trips per non-urban population: Superior

18

19

20 **Operating and Administrative Costs**

- 21 * Put FY 2014 MUNIS transit program revised budget for and actuals into FTA G-code chart of accounts
- 22 * Includes Orange County indirect costs as line items where possible, allocates planning staff time on transit
- 23 * Total operating cost: \$1,088,112, or \$66.00 per service hour
- 24 * Incremental operating cost in FY 2014 \$ is \$44.28 per service hour

25

26

27

28 **Capital Costs**

- 29 * Replacement Vehicles:
 - 30 ○ FY 2016- \$232,000
 - 31 ○ FY 2017- \$208,000
 - 32 ○ FY 2018- \$285,000
 - 33 ○ FY 2019- \$443,000
 - 34 ○ FY 2020- \$343,000
- 35 * Expansion Vehicles:
 - 36 ○ FY 2016-\$417,000
 - 37 ○ FY 2017-215,000

38

39 **Cost Allocation**

- 40 * Developed approximation of costs per trip for each contract/service type
- 41 * Used the ITRE Cost Allocation model, and operating data from OPT (by route/service, not passenger trip)
- 42 * Cost per trip varies by service, but all services are subsidized by a combination of local and state operating funds

43

44

45

46 **Near-Term Service Plans-Funded**

- 47 * Orange-Chapel Hill (Cedar Grove) Connector
- 48 * Rural Zonal Route-Deviation Services
- 49 * Later Senior Center Service

- 1 * Orange-Alamance Connector (US 70 Mid-day service)
- 2 * Efland-Hillsborough Commuter Loop

4 **Unfunded Potential Expansion**

- 5 * OPT Staff Plan-\$202,124 annual additional operating (based on incremental hourly
- 6 costs):
 - 7 o Expand US 70 Mid-day to Durham
 - 8 o Add Reverse Loop to Hillsborough Circulator
 - 9 o Hillsborough Circulator Saturday service
 - 10 o Extend Route 420 Peak to Cedar Grove
 - 11 o Saturday US 70 service
- 12 * Potential Additional-\$368,928 annual additional operating (based on incremental hourly
- 13 costs):
 - 14 o Daily service—rural route deviation zones
 - 15 o Additional demand-response-seniors
- 16 * Total potential fleet size: 29

18 **Service Plans**

- 19 * Planned services are appropriate service types given densities and trip patterns.
- 20 * Performance measures to be used to monitor implementation
- 21 * Consideration of unfunded potential expansion based on ridership

23 **Organizational Options**

- 24 * Add transit planner job function
- 25 * Keep transit in Planning and Inspections, or
- 26 * Move transit into Asset Management Services, or
- 27 * Create a new separate transit department, or
- 28 * Consolidate with another provider.

29 **Transit as Separate Department** (flow chart)

31 **Summary Comments**

- 32 * Fleet, compliance, facilities significantly improved
- 33 * Staffing role key-need for transit planning/grants management functions
- 34 * Shift to broader role with more fixed-route, route-deviation general public services is well
- 35 underway
- 36 * With a larger operating program, organizational options need to be considered
- 37 * Need to monitor performance of new services
- 38 * Marketing and public information needed
- 39 * Unmet needs—existing and expanded resulting from demographic changes, may
- 40 require more services

42 **Contact:**

43 Fred Fravel
 44 KFH Group, Inc.
 45 4920 Elm Street, Suite 350
 46 Bethesda, MD 20814
 47 301-951-8660
 48 ffravel@kfhgroup.com

49

1 Commissioner Pelissier said Frank Fravel referenced the need for performance
2 measures, noting such measures are also necessary for the implementation agreement for the
3 ½ cent sales tax. She asked if the CTS software is capable of providing these performance
4 measures.

5 Frank Fravel said he believed the software could provide the necessary data.

6 Commissioner Jacobs said there was a study done years ago, that the Department of
7 Transportation (DOT) aborted, looking at non-urban public transportation. He asked if Orange
8 County is just back in a silo.

9 Frank Fravel said the outcome of that last study was consolidation within the county
10 silos, and he said other organizations such as Chapel Hill Transit have a lot on their plate
11 already and did not see any benefit to a merger.

12 Frank Fravel said he thought Orange County is on the right side of the cost curve. He
13 said there was a study of merging the larger organizations, but it went south. He said this study
14 did put forth *Go Smart* and suggested getting OPT in the mix regionally to advance coordinated
15 information to the public.

16 Commissioner Jacobs said Mebane has cast its lots with Orange County regarding
17 transportation and asked if this study consulted Mebane.

18 Frank Fravel said he did not talk with Mebane, and this is not a full community services
19 transportation plan, but a more condensed study.

20 Commissioner Jacobs said Frank Fravel did not make a recommendation for a structural
21 step.

22 Frank Fravel said the advisory committee discussed a variety of options which will be
23 presented to the BOCC for a decision.

24 Commissioner Price said her comments were similar to Commissioner Jacobs and
25 asked if two headways were considered with the Hillsborough Circulator.

26 Frank Fravel said a second bus is recommended as one of the expansion items. He
27 said this bus would run in the opposite direction to the current Circulator.

28 Commissioner Price noted the need to streamline a lot of this process. She asked if
29 Frank Fravel is aware that there are numerous buses and plans.

30 Frank Fravel said he was aware and said regional passes are one idea to facilitate ease
31 of transportation. He said OPT is poised to be part of the region. He said there are a lot of
32 objectives for the transit system in Orange County and the recently passed fare policies have a
33 lot of complicating factors that must be considered. He said it is hard to mesh such a specific
34 fare policy with something regional.

35 Commissioner Price referred to page 28 of the report and asked if there could be
36 clarification regarding the elderly and disabled transportation assistance plan.

37 He said the grant is intended to cover 100% of the cost but the State allows a fare to be
38 collected on these trips as well. He said he is unsure how the collected fares are allocated
39 against the operating costs.

40 Commissioner Price referred to page 18 where it stated that “transportation as a priority
41 was number 20 out of 26 in the Board of County Commissioners’ goals and priorities”. She
42 suggested that the Board review this going forward and possibly rank transportation more
43 highly.

44 Chair McKee referred to the organizational options and expressed confusion around the
45 logic of moving transportation to Asset Management Services (AMS).

46 Frank Fravel said in some counties it is included in a public works or public works and
47 transportation department. He said AMS seems to be the closest fit to such a department.

48 Commissioner Jacobs said the question of where transportation belongs has been
49 floated around for years. He said Frank Fravel’s comments about the lack of staff devoted to
50 marketing and the low profile system were very interesting and he sees this as a key gap. He

1 said it might be a good time to make a decision as to how transportation should be structured.
 2 He said he interpreted the study to say that this system has matured enough to be a stand-
 3 alone department.

4 Commissioner Pelissier agreed with Commissioner Jacobs and she read the report to
 5 say that there is an adolescent transportation department that needs to grow up. She said
 6 since transportation has to interface with so many departments, it would be easier for it to be a
 7 stand-alone entity.

8 Commissioner Dorosin asked if the Manager had any thoughts.

9 Bonnie Hammersley said the discussions with Mebane are ongoing. She said in
 10 regards to silos, talks continue with Go Triangle regarding fare boxes; and she continues to talk
 11 with Chapel Hill as well. She said there are areas for collaboration as opposed to merger that
 12 are being worked on. She said staff is using the report before the Board as a baseline.

13 Bonnie Hammersley agreed that transportation is a system that could potentially stand
 14 on its own. She said the Planning Department has done a wonderful job at overseeing
 15 transportation, but Planning is regulatory and OPT is customer service.

16 Bonnie Hammersley said one of the Human Services team's functions is to look at the
 17 unmet transportation needs.

18 Bonnie Hammersley said organizational changes could move forward during the budget
 19 of 2016-17. She said the vacant planning position might be addressed prior to the budget
 20 process.

21 22 **b. Orange County Detention Center Project Update**

23 The Board considered receiving an update on the progress of the Detention Center and
 24 providing feedback on the schematic design to staff and the designer.

25 Jeff Thompson, Orange County Asset Management Services Director, introduced Dan
 26 Mace of Moseley Architects.

27 Dan Mace made the following PowerPoint presentation:
 28

29 **Orange County Detention Center**
 30 **Progress Update Presentation**
 31 **Board of Orange County Commissioners**
 32 **Regular Meeting**
 33 **Southern Human Services Center**
 34 **Chapel Hill, North Carolina**
 35 **October 20, 2015**
 36

37 **Intended Outcome**

- 38 • Introduce Moseley Architects
- 39 • Detention Center Progress Update
- 40 • Review Stakeholder Input within Programming and Schematic Design Process
- 41 • Solicit feedback from the Board of Orange County Commissioners
- 42

43 **Who is Moseley Architects?**

- 44 • Founded in 1969, Moseley has over 45 years of continuous practice exclusively in the
 45 South
- 46 • We SPECIALIZE in County detention facilities, justice complexes, state and federal
 47 corrections,
- 48 • law enforcement, and public sector planning and design – over 80 detention facility
 49 projects completed in the last 10 years alone !

- 1 • Over 190 architects, engineers, project management, operations specialists, and
- 2 construction professionals
- 3 • 85% of our current business is from repeat clients
- 4 • Commitment to energy efficient design – 69 Leadership in Energy Efficient Design
- 5 (“LEED”) certified facilities – over 12 million square feet

7 **North Carolina Detention Projects**

- 8 • Beaufort County Detention Facility
- 9 • Bladen County Detention Facility
- 10 • Buncombe County Detention Center

12 **Expansion (consultant)**

- 13 • LEED Gold Camp Lejeune Regional Brig
- 14 • Craven County Judicial Center
- 15 • Cumberland County Detention Center

17 **Expansion**

- 18 • Guilford County “Old” Detention Center

20 **Renovations**

- 21 • Guilford County New Detention Center
- 22 • Halifax County Sheriff’s Office and Jail

24 **Expansion**

- 25 • Harnett County Law Enforcement and Detention Center
- 26 • Hoke County Detention Center Addition
- 27 • Iredell County Jail Expansion
- 28 • Lincoln County Detention Center

30 **Mecklenburg County Jail Arrest Processing**

31 **Renovation/Expansion**

- 32 • Mecklenburg County Security Systems Replacement
- 33 • Montgomery County Detention Center
- 34 • LEED Gold Rockingham County Judicial Center
- 35 • Rowan County Satellite Jail
- 36 • Sampson County Detention Center
- 37 • Stanly County Detention Center Expansion
- 38 • Stokes County Jail Expansion
- 39 • LEED Silver Transylvania County Public Safety Facility
- 40 • Wayne County Satellite Jail Facility

42 **Process to Date**

- 43 • Design “Charge”
- 44 • Stakeholder Survey and Direct Interview *Input*
- 45 • Jail Personnel
- 46 • Courts, Justice
- 47 • Law Enforcement
- 48 • Jail Alternatives Professionals

- 1 • Staff
- 2 • Elected Officials
- 3 • Final Jail Program, Schematic Design *Options*
- 4 • *Concepts* needing Board feedback

Charge & Stakeholder Input: Major design issues to address

- 8 1. *Protect* safety of officers, staff, inmates and the public
- 9 2. Design for staff efficiency – great sightlines into housing units
- 10 3. Provide for *alternative programs* to help reduce inmate recidivism
- 11 4. Design to “*normalize*” the interior where possible (non-institutional)
- 12 5. Cost – both initial capital outlay and life cycle costs need to be reconciled
- 13 6. Maintenance resilience – look at ease of maintenance – quality systems
- 14 7. Reduce utility/energy consumption – creative *energy-efficient* strategies
- 15 8. Allow for ease of future growth / expansion

Key Elements of Jail Program

- 18 • 146 bed Jail with a 250 bed “core”
- 19 • Prefer “indirect podular” supervision with option to use “direct” supervision if desired
- 20 • Magistrate and Hearing Room Space
- 21 • Ample multi-purpose and classroom space for inmate programs
- 22 • 1 maximum security male unit – 12 beds
- 23 • 1 medium/maximum security flexible use unit (female, special population, mental health,
24 etc.) – 22 beds
- 25 • 1 medium/maximum security juvenile/flexible unit – 8 beds
- 26 • 1 segregation/flexible unit – 8 beds
- 27 • 1 minimum security male/flexible dormitory – 24 beds
- 28 • 3 general population male units – 24 beds each

Option A-Spindle 1st Floor

Option A-Spindle Mezzanine (2nd Floor)

Option B Rear Chase Single Floor

Schematic Design Concept Comparison

“Spindle w/Mezzanine”

- 36 • Centralized Control; Indirect Supervision (can be switched to direct)
- 37 • Standard “Y” plumbing chases –maintenance personnel must enter secure spaces
- 38 • “Mezzanine” 2 level – more intensive to build/manage
- 39 • Single control room overlooks all housing units
- 40 • *Fewer multi-purpose rooms given housing layout*
- 41 • Less natural light in housing via window wall
- 42 • Design minimizes inmate movement in the facility

“Rear Chase Single Level”

- 45 • De-Centralized Control; Indirect Supervision (can be switched to direct)
- 46 • *Rear plumbing service chases - safer for inmates, staff, and maintenance; ease of
47 maintenance; less disruption of secure space*
- 48 • Single level – no stairs or mezzanines to build/manage
- 49 • Multiple control rooms on ground level – one per 2 housing units

- 1 • More multi-purpose rooms given housing layout
- 2 • *Increased natural light in housing via window wall*
- 3 • More inmate movement down single movement corridor
- 4 • More building square feet than Spindle
- 5 • Easier to expand future housing units

7 **Schematic Design Concept Comparison**

8 **“Spindle w/Mezzanine”**

- 9 • Approx. 49,500 Gross Square Feet
- 10 • Estimated *Project** Cost: \$15-\$16 million

12 **“Rear Chase Single Level”**

- 13 • Approx. 52,220 Gross Square Feet
- 14 • Estimated *Project** Cost: \$16-\$17 million

15
16 **Includes 15% design, construction and escalation contingency*

17
18 Jeff Thompson continued the PowerPoint presentation:

20 **Concepts Needing Board Feedback**

- 21 • Disposition of Vacated Jail Site

22
23 Dan Mace resumed the PowerPoint presentation:

- 24 • Co-location of Law Enforcement Center with new Detention Facility
- 25 • *Staff and Designer to continue analyzing opportunities and challenges*

27 **Proposed Schedule**

- 28 • Schematic Design Phase Completion, Board Presentation – November/December 2015*
- 29 • Design Development Phase Completion – January 2016
- 30 • Construction Document Phase – February - May 2016
- 31 • Agency Approvals – June 2016
- 32 • Construction Award Phase – June - August 2016*
- 33 • Construction Phase – (construction must begin prior to September 9, 2016) completion estimated February, 2018
- 34 • Closeout, Training, and Transition Phase – April 2018
- 35 • Must have inmates in facility by September 9th, 2019

36
37
38 **Site and Building Phases; Upon BOCC Approval*

39
40 Commissioner Price asked if either of the two design options is better for separating
41 juveniles and adults.

42 Dan Mace said option B.

43 Discussion ensued about the different housing options.

44 Sheriff Blackwood said the large maps of the schematic designs are in his office. He
45 said there are pluses and minuses with both options, though option B may be better.

46 Commissioner Pelissier said she understands there are more multi-purpose rooms in
47 option B, but asked if the location of such rooms could be pointed out.

48 Dan Mace said State law requires a sally-ported entry into every different housing unit.
49 He said that required space is used in option B to provide the multi-purpose areas. He pointed

1 out a large classroom area as well, which could be used for clergy visits, GED, ESL classes,
2 etc.

3 Commissioner Pelissier asked if operational costs for the proposed options could be
4 provided in order to compare and contrast them.

5 Jeff Thompson said this information could be provided to the Board at a November
6 meeting.

7 Commissioner Jacobs said the Jail Alternatives group talked about other functions in the
8 jail that could address the mental health and job training needs of the inmates.

9 Sheriff Blackwood said this has been discussed. He said now that the newly hired Jail
10 Alternatives Coordinator is on board, these programs can be fleshed out in greater detail. He
11 said option B is favored as it supports addressing these very needs more effectively.

12 Commissioner Jacobs asked if option B is similar to the jail toured in Chatham County.

13 Sheriff Blackwood said the Chatham County jail is a blend of options A and B, and that
14 particular design was far more expensive than what is being proposed in Orange County.

15 Dan Mace said if rear chases can be double loaded and back-to-back, they are far more
16 efficient. He said option B would allow for easier expansion of the jail in the future.

17 Commissioner Jacobs said the chase design reminds him of an older urban street
18 design with alleys behind the houses where everyone places their garbage rather than in front
19 of the house. He said garbage trucks could go down the alley and are able to gather the
20 garbage from two rows of house instead of just one.

21 Dan Mace said this is exactly the benefit of rear chases. He said this design also allows
22 for greater amounts of natural light which positively affects inmate behavior.

23 Commissioner Jacobs said natural lighting is better.

24 Dan Mace said a more normative environment conveys a rule of order and has a
25 positive impact on the detainees.

26 Commissioner Jacobs referred to the vacated jail site saying it is a 90-year old historic
27 facility. He said he hoped a simple use for it could be found.

28 Commissioner Dorosin asked if the two drawings are at the same scale as option B
29 looked like a larger footprint.

30 Dan Mace said option B is about 3,000 square feet more of a footprint. He said it will
31 take up more surface area for the same bed count but also allows for more multi-purpose
32 rooms. He said the decentralized smaller control rooms also add to the square footage. He
33 reiterated that having a single level allows for easier future expansion.

34 Commissioner Dorosin clarified that the drawings are accurate and option B is a larger
35 footprint. He said option B is more expensive and asked if that is relatively comparable per
36 square foot with option A.

37 Dan Mace said option B is less per square foot to construct than option A; however, as
38 option B is 3,000 square feet larger than option A, it is more expensive overall.

39 Commissioner Dorosin said option B has more amenities and asked if there is a case to
40 be made for option A.

41 Dan Mace said the biggest plus of option A is for staff to have one large control room
42 versus multiple decentralized control rooms.

43 Commissioner Rich asked if Dan Mace could explain how much more space there is for
44 future build out.

45 Dan Mace said at least 100 beds could easily be added with either option and doing so
46 appeared to be more cost effective with option B.

47 Commissioner Rich asked if there are specific reasons that would force jail expansion.

48 Sheriff Blackwood said a 50 to 60 year facility is being considered. He said it is his hope
49 that this facility would not need to be expanded but rather alternatives programs will limit

1 growth. He added that Orange County is growing; and therefore, expansion must be
2 considered to some extent.

3 Commissioner Pelissier asked if Moseley architects receive feedback regarding previous
4 jail designs, and if plans are modified as a result of these "lessons learned".

5 Dan Mace said absolutely.

6 Commissioner Jacobs asked if the underlining data for projections on inmate population
7 has been shared with the BOCC; and if not, the Commissioners should receive this information.

8 Sheriff Blackwood said he agreed.

9 Bonnie Hammersley said this information would be shared with the Board prior to the
10 next presentation.

11 Commissioner Price asked if there is a plan for a natural disaster given that the design
12 does not include a basement.

13 Dan Mace said this would probably be the safest building in the County, and staff is
14 trained for these types of disasters.

15 Chair McKee referred to the vacated jail site and said he sees this site being very well
16 located for use by the justice community and in support of the courts. He said he would not
17 want to see this building taken down.

18 Chair McKee said he was glad to see the co-location of the law enforcement and
19 detention facility included. He asked if the law enforcement center would be a separate building
20 or attached to the jail.

21 Dan Mace said the current plan would be for it to be an attached facility. He said the
22 current law enforcement needs are estimated at 20,000 square feet.

23 Chair McKee asked if this co-location would free up space in the bottom of the Justice
24 Facility currently occupied by Sheriff's offices.

25 Jeff Thompson said yes.

26 Chair McKee asked if it could also accommodate a holding facility.

27 Sheriff Blackwood said this issue would arise with either option of co-locating or non-co-
28 locating.

29 Judge Buckner said he is such a small part of this planning process and the heavily
30 used magistrate space is his main concern. He said efficiency is always a goal. He said there
31 are opportunities with co-location and a hearing room. He said the need for programming
32 during incarceration is essential and is excited about the options afforded with the new designs.
33 He said he is open minded to all possibilities and has a great deal of information and ideas from
34 his peers in the justice community around the State.

35 Chair McKee asked if Bonnie Hammersley could include the information from the courts
36 with future updates to the Board of County Commissioners.

37 Jeff Thompson said at the November meeting the process would be ready to move
38 forward into the developmental design. He asked for clarification if the Board wants to pursue
39 the option of co-locating the law enforcement at the jail site.

40 Commissioner Jacobs said yes, as long as both capital and operational costs are
41 brought back to the Board.

42 Bonnie Hammersley said this would be done.

43 44 **9. County Manager's Report**

45 Bonnie Hammersley said her office is working on doing a better job of providing
46 information related to petitions. She referred to Commissioner Jacobs' petition regarding tax
47 equity and financing in local government projects. She said a professor at the University of
48 North Carolina's School of Government (UNC SOG) was consulted who agreed to conduct a
49 study. She said an inter-jurisdiction team was created to participate in scope development and
50 facilitate access to information in order to complete the study. She said unfortunately the

1 professor had to take a leave for personal reasons and thus the study has been delayed until
2 the spring.

3 Bonnie Hammersley said it has been typical practice to not inform the BOCC until
4 petitions were complete, but she said her office is now attempting to give updates throughout
5 the process.

6
7 **10. County Attorney's Report**

8 John Roberts reminded the Board that next week the UNCSOG is hosting a 2-day
9 webinar on legislative updates.

10
11 **11. Appointments**

12
13 **a. Agricultural Preservation Board – Appointment**

14 The Board considered making an appointment to the Agriculture Preservation Board.

15
16 A motion was made by Commissioner Price, seconded by Commissioner Pelissier to
17 appoint the following to the Agriculture Preservation Board:

18
19 Appointment of Jane Saiers to a first full term (position #4) "New Hope/Hillsborough Vol. Ag.
20 Dist." expiring 06/30/2018.

21
22 VOTE: UNANIMOUS

23
24 A motion was made by Commissioner Jacobs, seconded by Commissioner Price to
25 appoint the following to the Agriculture Preservation Board:

26
27 Appointment of Ken Dawson to Position #5 – Schley/Eno Volunteer Ag District – first full term
28 expiring on June 30, 2018.

29
30 VOTE: UNANIMOUS

31
32 **b. Arts Commission – Appointment**

33 The Board considered making an appointment to the Arts Commission.

34
35 A motion was made by Commissioner Price, seconded by Commissioner Pelissier to
36 appoint the following to the Arts Commission:

37
38 Appointment of Judy Morris to a first term (position #1) At-Large expiring 03/31/2018.

39
40 VOTE: UNANIMOUS

41
42 **c. Economic Development Advisory Board – Appointments**

43 The Board considered making appointments to the Economic Development Advisory
44 Board.

45
46 A motion was made by Commissioner Price, seconded by Commissioner Jacobs to
47 appoint the following to Economic Development Advisory Board:

- 48
49 • Appointment of Nitin Khanna to a first full term (Position #2) Tourism expiring
50 06/30/2018.

- 1 • Appointment of James Watts to a first full term (Position #5) Agriculture expiring
- 2 06/30/2018.
- 3 • Appointment of Lori Eichel to a second full term (Position #8) Core Business Community
- 4 expiring 06/30/2018.
- 5 • Appointment of Mark N. O’Neal to a second full term (Position #10) Core Business
- 6 Community expiring 06/30/2018.

7
8 VOTE: UNANIMOUS
9

10 **d. Orange County Housing Authority – Appointment**

11 The Board considered making an appointment to the Orange County Housing Authority.

12
13 A motion was made by Commissioner Pelissier, seconded by Commissioner Price to
14 appoint the following to Orange County Housing Authority:

15
16 Appointment of Ismay (Gina) James to a first full term (position #7) “Resident Member –
17 Section 8” representative expiring 06/30/2019.

18
19 VOTE: UNANIMOUS
20

21 **e. Orange Unified Transportation Board– Appointments**

22 The Board considered making appointments to the Orange Unified Transportation
23 Board.

24
25 A motion was made by Commissioner Jacobs, seconded by Commissioner Price to
26 appoint the following to Orange Unified Transportation Board:

- 27
28 • Appointment to a second full term (Position #1) “Bingham Township” representative for
- 29 Alex Castro, Jr. expiring 09/30/2018.
- 30 • Appointment to a second full term (Position #7) “Little River Township” representative for
- 31 Theodore W. Triebel expiring 09/30/2018.
- 32 • Appointment to a second full term (Position #10) Environmental Advocate representative
- 33 for Gary Saunders expiring 09/30/2018.

34
35 VOTE: UNANIMOUS
36

37 A motion was made by Commissioner Jacobs, seconded by Commissioner Price to
38 appoint the following to Orange Unified Transportation Board:

39
40 Appointment of Erle Smith to a first full term to Position #4 – “Chapel Hill Township Position”
41 expiring 9/30/2018.

42
43 VOTE: UNANIMOUS
44

45 A motion was made by Commissioner Price, seconded by Commissioner Jacobs to
46 appoint the following to Orange Unified Transportation Board:

47
48 Appointment of Jeff Charles to a first full term to Position # 12 – “Pedestrian Access Advocate
49 Position” expiring on 9/30/2018.

1
2 VOTE: UNANIMOUS
3

4 **12. Board Comments**

5 Commissioner Price said she attended the National Association of Counties (NACo)
6 Rural Action Caucus Symposium and learned a great deal regarding a variety of topics. She
7 said it was excellent.

8 Commissioner Pelissier said she and Chair McKee attended the Project Engage kick off
9 series, and she said she was asked to attend one of the nursing home community advisory
10 committee meeting. She said she attended the Chamber's Development briefing this morning.
11 She said she would share the link to a slide show with the Board.

12 Commissioner Dorosin said he had no comments.

13 Commissioner Jacobs thanked Craig Benedict for attending the hearing on the Collins
14 Ridge and Waterstone developments.

15 Commissioner Jacobs congratulated the Economic Development department on their
16 first newsletter and congratulated the UNC Hospital School on its 50th anniversary.

17 Commissioner Jacobs said he attend the Burlington-Graham MPO meeting earlier this
18 evening. He said there were two presentations: one by the Chief Financial Officer of the
19 Department of Transportation (DOT), and one about Unmanned Vehicles that fly. He said
20 North Carolina is seeking to be the leader in this field. He said the FAA recently announced
21 that drone regulations would be issued. He said the topic will be very interesting as it
22 progresses, and asked the County Attorney to keep an eye out for updates.

23 John Roberts said the State did address drones in a limited manner and he expects
24 more to come.

25 Commissioner Rich thanked David Hunt and others for getting the individual agenda
26 items listed so that the entire agenda does not have to be downloaded.

27 Commissioner Rich said there would be park updates soon. She said a park locator
28 feature is being updated on the website.

29 Commissioner Rich said she met with Travis Myren and Jim Northup about legislative
30 goals on technology.

31 Chair McKee said he, Commissioner Pelissier and staff met with the DOT. He said he
32 would get a summary of these conversations to the rest of the Board.

33 Chair McKee said drones are the hot item this coming year. He said if one violates
34 restricted air space around military installations, there would be extensive consequences.
35

36 **13. Information Items**

- 37 • October 6, 2015 BOCC Meeting Follow-up Actions List
38 • BOCC Chair Letter Regarding Petitions from October 6, 2015 Regular Meeting
39

40 **14. Closed Session**

41 NONE
42

43 **15. Adjournment**
44

45 A motion was made Commissioner Price, seconded by Commissioner Pelissier to
46 adjourn the meeting at 9:42 p.m.
47

48 VOTE: UNANIMOUS
49

50 Donna Baker, Clerk to the Board

1
2
3
4

Earl McKee, Chair

ORD-2015-032

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

Action Agenda

Item No. 6-b

SUBJECT: Fiscal Year 2015-16 Budget Amendment #3

DEPARTMENT: Finance and Administrative
Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- Attachment 1. Budget as Amended Spreadsheet
- Attachment 2. Year-To-Date Budget Summary
- Attachment 3. Orange Rural Fire Department Letter of Request

INFORMATION CONTACT:

Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

PURPOSE: To approve budget, grant, and capital project ordinance amendments for fiscal year 2015-16.

BACKGROUND:

Social Services

1. The Department of Social Services has received \$12,762 in citizen donations, and based on historical collections, the department anticipates receiving an additional \$15,000 in donated funds, both to help with the Annual Toy Chest Drive in December. This budget amendment provides for the receipt of these funds, and is budgeted in a special Adoption Enhancement Fund, outside of the General Fund. (*See Attachment 1, column 1*)

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

The Department of Social Services manages various donation programs including Toys for Tots to assure that any available programs are accessible to all low income families.

Health Department

2. The Health Department has deferred revenues/in-flows for the following:
 - **Donation** – As of June 30, 2015, \$770 from Kidcycle, LLC was earmarked as deferred revenue/in-flows, for use in FY 2015-16. The funds will be used to help supplement cost of care management and program supplies/materials for the Care Coordination for Children program.

This budget amendment provides for the receipt of these funds. *(See Attachment 1, column 2)*

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**
Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

Cooperative Extension

3. Cooperative Extension has received notification of \$11,000 in additional funding from the North Carolina Agricultural Foundation. These additional funds will be used for the Farm-To-Fork event held at the Breeze Farm. This budget amendment provides for the receipt of these funds. *(See Attachment 1, column 3)*

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

Animal Services

4. The Animal Services Department has received additional revenue for the following programs:
 - **Donations** – receipt of an additional \$1,364 in donations to purchase a picnic table and a dog waste container for the new dog exercise area.
 - **Friends of Orange County Animal Shelter Donation** – receipt of an additional \$924 to purchase an outdoor flag banner to promote adoptions at the Animal Shelter.
 - **Sale of Asset** – receipt of \$900 for the sale of a horse that was under the care of Animal Services. These funds will be used to pay for the cost of care and boarding of the horse while under the care of Orange County Animal Services.

This budget amendment provides for the receipt of these additional funds. *(See Attachment 1, column 4)*

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with these items.

Department on Aging

5. The Department on Aging has received additional revenue for the following programs:
- **Senior Center Instructors** – receipt of an additional \$23,000 in class enrollment fees to pay for Senior Center instructors and related class expenses.
 - **State Senior Center General Purpose funds** – receipt of an additional \$7,600 from the N.C Division of Aging and Adult Services General Purpose funding to be used to cover temporary personnel costs and program supplies.
 - **Sportsplex funds** – receipt of \$2,750 from the Sportsplex for after-hours use and staffing costs of the Central Orange Senior Center classrooms.
 - **Medicare Improvements for Patients and Providers Act (MIPPA)** – receipt of \$2,000 from the N.C. Department of Insurance, through the Triangle J Area Agency on Aging. These funds will be used for recruitment and training of volunteers to help seniors to better understand Medicare and aspects related to it.
 - **Senior Lunch Programs** – additional funds of \$10,188 awarded from the Home and Community Care Block Grant through the Triangle J Area Agency on Aging to purchase meals and related supplies for the Senior Lunch Programs at the Seymour and Central Orange Senior Centers. This increases the Congregate Meals award to \$149,139 for FY 2015-16.

This budget amendment provides for the receipt of these additional funds. (See *Attachment 1, column 5*)

6. Based on current year and historical collections, the Department on Aging anticipates receiving additional revenue of \$19,000 in wellness class fees, which will pay wellness instructors and class expenses related to the Senior Citizen Health Promotion Wellness Program. The department also anticipates receiving an additional \$8,000 from the senior centers' "Fit Feet" services, which will procure medical supplies and nursing support. The department has received an additional \$7,750 in grant funds from UNC Hospital in support of the Senior Striders walking program, which will support supplies and services. This budget amendment amends the current Senior Citizen Health Promotion Grant Project Ordinance as follows:

Senior Citizen Health Promotion Wellness Grant (\$34,750) - Project # 294303

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Senior Citizen Wellness Funds	\$98,120	\$34,750	\$132,870
Total Project Funding	\$98,120	\$34,750	\$132,870

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Senior Citizen Wellness	\$98,120	\$34,750	\$132,870
Total Costs	\$98,120	\$34,750	\$132,870

This budget amendment provides for the receipt of these additional funds. (See *Attachment 1, column 6*)

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

All of the additional funding available to the Department on Aging supports the maintenance/expansion of its programs and services. While available to all Orange County residents age 60 years and older, the target population for these services is those residents in greatest social and economic need.

Economic Development

7. The Orange County Arts Commission has received notification from the North Carolina Arts Council of additional State funds of \$2,010 for FY 2015-16. These funds will be used to increase grant recipient funding. This budget amendment provides for the receipt of these additional funds. (*See Attachment 1, column 7*)

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

The impact of arts projects for traditionally under-served populations and geographic location is a part of the grant evaluation criteria across all Orange County Arts Commission grant categories

Library Services

8. The Orange County Library Services has received notification from the North Carolina Department of Cultural Resources, Library Development Section, of additional State Aid funds of \$5,598 for FY 2015-16. These funds will be used to purchase additional books and supplies. This budget amendment provides for the receipt of these additional funds. (*See Attachment 1, column 8*)

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

Technical Amendment

9. This technical amendment provides for the transfer of a Facilities Maintenance Supervisor position from the Department on Aging to Asset Management Services, effective November 1, 2015. This position was originally classified and assigned to the Department on Aging as a liaison to Asset Management Services for the purpose of coordinating Senior Center maintenance and performing light maintenance tasks. Because of the Senior Center facilities becoming some of the most intensely used within the County, this position is being transferred back to Asset Management Services for more efficient and timely facility management outcomes. The position also addresses the need for more complex and diverse trade skills to manage to be more effective in the role. This budget amendment provides for the transfer of funds totaling \$53,141 to cover the salary and benefits for the remainder of FY 2015-16, as well as transferring the 1.0 FTE position from the Human Services function to the Governing and Management function. *(See Attachment 1, column 9)*

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

Orange Rural Fire Department

10. The Orange Rural Fire Department has requested a portion (\$90,000) of their district's available unassigned fund balance to be used to purchase a replacement first responder truck (\$37,000), a replacement Thermal Imaging Camera (\$8,000), and to equip a new engine (\$45,000) that will go in service in December 2015. With this appropriation, approximately \$25,400 remains in the district's unassigned fund balance. This budget amendment provides for the appropriation of \$90,000 from the district's fund balance for the above stated purposes. *(See Attachment 1, column 10 and Attachment 3)*

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: CREATE A SAFE COMMUNITY**

The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

Orange County Schools Capital Project Ordinances

11. Orange County Schools has requested a re-purposing of capital project funds between several of their School Capital Projects. This budget amendment provides for the re-purposing of these funds and amends the following School Capital Project Ordinances:

Athletic Facilities (-\$74,000) – Project # 51027

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
From General Fund	\$863,067	(\$74,000)	\$789,067
Total Project Funding	\$863,067	(\$74,000)	\$789,067

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
General Renovations	\$863,067	(\$74,000)	\$789,067
Total Costs	\$863,067	(\$74,000)	\$789,067

Central Elementary Air (-\$55,000) – Project # 51016

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
From General Fund	\$174,900	(\$55,000)	\$119,900
Total Project Funding	\$174,900	(\$55,000)	\$119,900

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Construction	\$174,900	(\$55,000)	\$119,900
Total Costs	\$174,900	(\$55,000)	\$119,900

Handicapped Accessibility (\$129,000) – Project # 51005

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
From General Fund	\$427,300	\$129,000	\$556,300
Total Project Funding	\$427,300	\$129,000	\$556,300

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Renovations	\$427,300	\$129,000	\$556,300
Total Costs	\$427,300	\$129,000	\$556,300

HVAC Upgrade/Improvements (-\$46,600) – Project # 51013

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
QSC Bonds	\$722,621	\$0	\$722,621
From General Fund	\$771,340	(\$46,600)	\$724,740
Total Project Funding	\$1,493,961	(\$46,600)	\$1,447,361

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Equipment	\$1,493,961	(\$46,600)	\$1,447,361
Total Costs	\$1,493,961	(\$46,600)	\$1,447,361

Classroom/Building Improvements (\$46,600) – Project # 51025

Revenues for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
QSC Bonds	\$2,946,819	\$0	\$2,946,819
From General Fund	\$922,152	\$46,600	\$968,752
Total Project Funding	\$3,868,971	\$46,600	\$3,915,571

Appropriated for this project:

	Current FY 2015-16	FY 2015-16 Amendment	FY 2015-16 Revised
Construction	\$3,868,971	\$46,600	\$3,915,571
Total Costs	\$3,868,971	\$46,600	\$3,915,571

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

FINANCIAL IMPACT: Financial impacts are included in the background information above.

RECOMMENDATION(S): The Manager recommends the Board approve budget, grant, and capital project ordinance amendments for fiscal year 2015-16.

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA # 2-C	#1. Social Services - receipt of additional donated funds in the Adoption Enhancement Fund for the Annual Holiday Toy Chest Drive	#2. Health Department - deferred revenues/inflows of donations from FY14-15	#3. Cooperative Extension - Farm-to-Fork event	#4. Animal Services - Donations and proceeds from sale of horse	#5. Aging - receipt of additional revenue: \$23,000 in class fees for instructors, \$7,600 from the State for general purposes including staff, \$2,750 from the Sportsplex for after-hours staff and space, \$2,000 from the State for training volunteers teaching seniors about Medicare benefits, \$10,188 HCCBG for Senior Lunch programs	#6. Aging - Senior Health Promotion Wellness Grant Projects Fund receipt additional revenue: \$19,000 in wellness class fees for instructors and class expenses, \$8,000 in Foot Clinic fees for medical supplies and nursing support, \$7,750 from UNC Hospital in support of Senior Striders walking program	#7. Economic Development - Arts Commission - Visitors Bureau Fund - receipt of additional \$2,010 from the NC Arts Council for increased grant recipient funding.	#8. Library Services - receipt of additional \$5,598 in State Aid for the purchase of books	#9. Technical Amendment - Transfer of 1.0 FTE position and applicable Salary and Benefits (\$53,141) from the Department on Aging to Asset Management Services, effective November 1, 2015	#10. Request from Orange Rural Fire Department to use \$90,000 from the Orange Rural's Unassigned Fund Balance	Budget as Amended Through BOA #3	
General Fund															
Revenue															
Property Taxes	\$ 147,551,332	\$ -	\$ 147,551,332	\$ 147,551,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,551,332
Sales Taxes	\$ 20,652,132	\$ -	\$ 20,652,132	\$ 20,652,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,652,132
License and Permits	\$ 313,000	\$ -	\$ 313,000	\$ 313,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,000
Intergovernmental	\$ 15,000,278	\$ -	\$ 15,000,278	\$ 18,265,174	\$ -	\$ -	\$ 11,000	\$ -	\$ 19,788	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,301,560
Charges for Service	\$ 10,766,030	\$ -	\$ 10,766,030	\$ 10,772,114	\$ -	\$ -	\$ -	\$ 1,200	\$ 25,750	\$ -	\$ -	\$ -	\$ 5,598	\$ -	\$ 10,799,064
Investment Earnings	\$ 52,500	\$ -	\$ 52,500	\$ 52,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,500
Miscellaneous	\$ 737,468	\$ -	\$ 737,468	\$ 913,252	\$ -	\$ 770	\$ -	\$ 1,988	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 916,010
Transfers from Other Funds	\$ 1,052,600	\$ -	\$ 1,052,600	\$ 1,052,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,052,600
Fund Balance	\$ 10,650,770	\$ -	\$ 10,650,770	\$ 10,804,066	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,804,066
Total General Fund Revenues	\$ 206,776,110	\$ -	\$ 206,776,110	\$ 210,376,170	\$ -	\$ 770	\$ 11,000	\$ 3,188	\$ 45,538	\$ -	\$ -	\$ 5,598	\$ -	\$ -	\$ 210,442,264
Expenditures															
Governing & Management	\$ 17,114,396	\$ -	\$ 17,114,396	\$ 17,114,396	\$ -	\$ -	\$ -	\$ 3,188	\$ -	\$ -	\$ -	\$ -	\$ 53,141	\$ -	\$ 17,170,725
General Services	\$ 21,381,050	\$ -	\$ 21,381,050	\$ 21,381,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,381,050	
Community & Environment	\$ 8,339,213	\$ -	\$ 8,339,213	\$ 8,358,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,358,219	
Human Services	\$ 34,132,636	\$ -	\$ 34,132,636	\$ 36,828,172	\$ -	\$ 770	\$ 11,000	\$ -	\$ 45,538	\$ -	\$ -	\$ -	\$ (53,141)	\$ -	\$ 36,832,339
Public Safety	\$ 23,316,875	\$ -	\$ 23,316,875	\$ 23,393,316	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,393,316	
Culture & Recreation	\$ 2,866,171	\$ -	\$ 2,866,171	\$ 2,884,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,598	\$ -	\$ 2,889,651	
Education	\$ 94,484,256	\$ -	\$ 94,484,256	\$ 94,484,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,484,256	
Transfers Out	\$ 5,141,513	\$ -	\$ 5,141,513	\$ 5,932,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,932,708	
Total General Fund Appropriation	\$ 206,776,110	\$ -	\$ 206,776,110	\$ 210,376,170	\$ -	\$ 770	\$ 11,000	\$ 3,188	\$ 45,538	\$ -	\$ -	\$ 5,598	\$ -	\$ -	\$ 210,442,264
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Visitors Bureau Fund															
Revenues															
Occupancy Tax	\$ 1,133,370	\$ -	\$ 1,133,370	\$ 1,133,370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,133,370
Sales and Fees	\$ 500	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
Intergovernmental	\$ 230,878	\$ -	\$ 230,878	\$ 230,878	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,010	\$ -	\$ -	\$ -	\$ 232,888	
Investment Earnings	\$ 100	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Appropriated Fund Balance	\$ 76,492	\$ -	\$ 76,492	\$ 76,492	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,492	
Total Revenues	\$ 1,441,340	\$ -	\$ 1,441,340	\$ 1,441,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,010	\$ -	\$ -	\$ -	\$ 1,443,350	
Expenditures															
Community and Environment	\$ 1,441,340	\$ -	\$ 1,441,340	\$ 1,441,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,010	\$ -	\$ -	\$ -	\$ -	\$ 1,443,350
Fire District Funds															
Revenues															
Property Tax	\$ 5,143,339	\$ -	\$ 5,143,339	\$ 5,143,339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,143,339
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Investment Earnings	\$ 654	\$ -	\$ 654	\$ 654	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 654	
Appropriated Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	
Total Fire Districts Fund Revenue	\$ 5,143,993	\$ -	\$ 5,143,993	\$ 5,143,993	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	
Expenditures															
Remittance to Fire Districts	\$ 5,143,993	\$ -	\$ 5,143,993	\$ 5,143,993	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 5,233,993

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA # 2-C	#1. Social Services - receipt of additional donated funds in the Adoption Enhancement Fund for the Annual Holiday Toy Chest Drive	#2. Health Department - deferred revenues/inflows of donations from FY14-15	#3. Cooperative Extension - Farm-to-Fork event	#4. Animal Services - Donations and proceeds from sale of horse	#5. Aging - receipt of additional revenue: \$23,000 in class fees for instructors, \$7,600 from the State for general purposes including staff, \$2,750 from the Sportsplex for after-hours staff and space, \$2,000 from the State for training volunteers teaching seniors about Medicare benefits, \$10,188 HCCBG for Senior Lunch programs	#6. Aging - Senior Health Promotion Wellness Grant Projects Fund receipt additional revenue: \$19,000 in wellness class fees for instructors and class expenses, \$8,000 in Foot Clinic fees for medical supplies and nursing support, \$7,750 from UNC Hospital in support of Senior Striders walking program	#7. Economic Development - Arts Commission - Visitors Bureau Fund - receipt of additional \$2,010 from the NC Arts Council for increased grant recipient funding.	#8. Library Services - receipt of additional \$5,586 in State Aid for the purchase of books	#9. Technical Amendment - Transfer of 1.0 FTE position and applicable Salary and Benefits (\$53,141) from the Department on Aging to Asset Management Services, effective November 1, 2015	#10. Request from Orange Rural Fire Department to use \$90,000 from the Orange Rural's Unassigned Fund Balance	Budget as Amended Through BOA #3
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Grant Project Fund

Revenues															
Intergovernmental	\$ 697,161	\$ -	\$ 697,161	\$ 1,468,835						\$ 7,750					\$ 1,476,585
Charges for Services	\$ 34,000	\$ -	\$ 34,000	\$ 34,000						\$ 27,000					\$ 61,000
Transfer from General Fund	\$ 49,120	\$ -	\$ 49,120	\$ 127,076											\$ 127,076
Miscellaneous	\$ -	\$ -	\$ -	\$ 60,000											\$ 60,000
Transfer from Other Funds	\$ -	\$ -	\$ -	\$ -											\$ -
Appropriated Fund Balance	\$ -	\$ -	\$ -	\$ -											\$ -
Total Revenues	\$ 780,281	\$ -	\$ 780,281	\$ 1,689,911	\$ -	\$ 34,750	\$ -	\$ -	\$ -	\$ -	\$ 1,724,661				

Expenditures

NCACC Employee Wellness Grant			\$ -	\$ -											\$ -
Electric Vehicle Charging Stations			\$ -	\$ -											\$ -
Governing and Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NPDES Grant (Multi-year)	\$ -	\$ -	\$ -	\$ -											\$ -
NC Tomorrow CDBG (Multi-year)	\$ -	\$ -	\$ -	\$ -											\$ -
Jordan Lake Watershed Nutrient Grant	\$ -	\$ -	\$ -	\$ -											\$ -
Growing New Farmers Grant	\$ -	\$ -	\$ -	\$ -											\$ -
Historic Resources Inventory Grant	\$ 15,000	\$ -	\$ 15,000	\$ 20,000											\$ 20,000
Community and Environment	\$ 15,000	\$ -	\$ 15,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000					
Child Care Health - Smart Start	\$ 65,574	\$ -	\$ 65,574	\$ -											\$ -
Scattered Site Housing Grant			\$ -	\$ -											\$ -
Carboro Growing Healthy Kids Grant			\$ -	\$ -											\$ -
Healthy Carolinians			\$ -	\$ -											\$ -
Health & Wellness Trust Grant			\$ -	\$ -											\$ -
Senior Citizen Health Promotion(Wellness)	\$ 98,120	\$ -	\$ 98,120	\$ 98,120					\$ 34,750						\$ 132,870
CARES Grant - Aging (Multi-Year)			\$ -	\$ 897,298											\$ 897,298
Dental Health - Smart Start			\$ -	\$ -											\$ -
Intensive Home Visiting			\$ -	\$ -											\$ -
Human Rights & Relations HUD Grant			\$ -	\$ -											\$ -
Senior Citizen Health Promotion (Multi-Yr)			\$ -	\$ -											\$ -
SeniorNet Program (Multi-Year)			\$ -	\$ -											\$ -
Enhanced Child Services Coord -SS			\$ -	\$ -											\$ -
Diabetes Education Program (Multi-Year)			\$ -	\$ -											\$ -
Specialty Crops Grant			\$ -	\$ -											\$ -
Local Food Initiatives Grant			\$ -	\$ -											\$ -
Reducing Health Disparities Grant (Multi-Yr)	\$ 63,000	\$ -	\$ 63,000	\$ 56,906											\$ 56,906
Triple P Initiative Grant (Multi-Yr)			\$ -	\$ -											\$ -
Meaningful Use Incentive Grant (Multi-Yr)			\$ -	\$ 19,000											\$ 19,000
Emergency Solutions Grant - DSS (Multi-Yr)	\$ 103,583	\$ -	\$ 103,583	\$ 103,583											\$ 103,583
FY 2009 Recovery Act HPRP			\$ -	\$ -											\$ -
Community Response Program - DSS (M)	\$ 68,156	\$ -	\$ 68,156	\$ 68,156											\$ 68,156
Susan G Komen Grant	\$ -	\$ -	\$ -	\$ -											\$ -
Building Futures Program - DSS (Multi-Yr)	\$ 366,848	\$ -	\$ 366,848	\$ 366,848											\$ 366,848
Foster Youth Opportunities- DSS (1-yr. may be renewable)			\$ -	\$ 60,000											\$ 60,000
Human Services	\$ 765,281	\$ -	\$ 765,281	\$ 1,669,911	\$ -	\$ 34,750	\$ -	\$ -	\$ -	\$ -	\$ 1,704,661				
Hazard Mitigation Generator Project			\$ -	\$ -											\$ -
Buffer Zone Protection Program			\$ -	\$ -											\$ -
800 MHz Communications Transition			\$ -	\$ -											\$ -
Secure Our Schools - OCS Grant			\$ -	\$ -											\$ -
Citizen Corps Council Grant			\$ -	\$ -											\$ -
COPS 2008 Technology Program			\$ -	\$ -											\$ -
COPS 2009 Technology Program			\$ -	\$ -											\$ -
EM Performance Grant			\$ -	\$ -											\$ -
2010 Homeland Security Grant - ES			\$ -	\$ -											\$ -
2011 Homeland Security Grant - ES			\$ -	\$ -											\$ -
Justice Assistance Act (JAG) Program			\$ -	\$ -											\$ -
FEMA Assistance to Firefighters Grant			\$ -	\$ -											\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 780,281	\$ -	\$ 780,281	\$ 1,689,911	\$ -	\$ 34,750	\$ -	\$ -	\$ -	\$ -	\$ 1,724,661				

Adoption Enhancement Fund

Revenues															
Donations	\$ -	\$ -	\$ -	\$ 27,762											\$ 27,762
Total Revenues	\$ -	\$ -	\$ -	\$ 27,762	\$ -	\$ 27,762									

Expenditures

General Assistance	\$ -	\$ -	\$ -	\$ 27,762											\$ 27,762
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Year-To-Date Budget Summary

Fiscal Year 2015-16

General Fund Budget Summary

Original General Fund Budget	\$206,776,110
Additional Revenue Received Through Budget Amendment #3 (November 17, 2015)	
Grant Funds	\$32,061
Non Grant Funds	\$3,480,797
General Fund - Fund Balance for Anticipated Appropriations (i.e. Encumbrances)	
General Fund - Fund Balance Appropriated to Cover Anticipated and Unanticipated Expenditures	\$153,296
Total Amended General Fund Budget	\$210,442,264
Dollar Change in 2015-16 Approved General Fund Budget	\$3,666,154
% Change in 2015-16 Approved General Fund Budget	1.77%

Paul:

includes \$5,000 for Orange County's additional share of the Historic Resources Inventory Grant, and \$72,956 in County funds toward the OC Building Futures Program Grant (BOA #1); Purchase of Mobile Field Computing Units for the Sheriff's Department (BOA #1-B)

Authorized Full Time Equivalent Positions

Original Approved General Fund Full Time Equivalent Positions	862.625
Original Approved Other Funds Full Time Equivalent Positions	88.450
Position Reductions during Mid-Year	(1.000)
Additional Positions Approved Mid-Year	
Total Approved Full-Time-Equivalent Positions for Fiscal Year 2015-16	950.075

Paul:

elimination of a vacant Senior Public Health Educator position in the Smart Start Grant Project (BOA #1)



Orange Rural Fire Department

PO Box 1511
Hillsborough, NC 27278



October 21, 2015

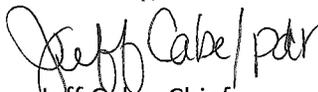
Orange County Budget Office
Attn: Paul Laughton
P.O. Box 8181
Hillsborough, NC 27278

Dear Paul:

On behalf of the Orange Rural Fire Department, I would like to request \$90,000.00 from the district's un-appropriated fund balance. We are requesting these funds to purchase a replacement first responder truck (\$37,000), a replacement Thermal Imaging Camera (\$8,000) and to equip a new engine that will go in service in December with the remaining funds (\$45,000).

If you have any further questions, please do not hesitate to contact me at 919-732-7911.

Sincerely,


Jeff Cabe, Chief

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No. 7-a**

SUBJECT: New Interlocal Agreement between Orange County and the Town of Chapel Hill to Continue Funding the "Launch Chapel Hill" Small Business Incubator

DEPARTMENT: Economic Development

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- (1) Memorandum to BOCC from Launch Chapel Hill's Program Manager, Dated September 29, 2015
- (2) Interlocal Agreement Between Orange County & Town of Chapel Hill to Support a Small Business Incubator
- (3) UNC Press Release Dated 11/4/15, Launch Chapel Hill Incubator Rank

INFORMATION CONTACT:

Steve Brantley
Director, Economic Development
(919) 245-2326

PURPOSE: To consider a new Interlocal Agreement between the County and Town of Chapel Hill that extends the County's Article 46 funding support for entrepreneurial development to continue supporting the existing "Launch Chapel Hill" innovation center located at 321 West Rosemary Street in Chapel Hill.

BACKGROUND: As part of the Board of County Commissioners strategic planning in 2011 to utilize Article 46 funding to support key economic development priorities, the importance of growing and retaining entrepreneurial start-up talent in Orange County was included. The Board sought to reverse the historic trend where promising, growth-oriented start-up companies originating out of the University of North Carolina would eventually relocate to adjacent counties over time. The County contracted with the department head of UNC Chapel Hill's Department of City & Regional Planning (Dr. Emil Malizia) in 2011 & 2012, who conducted a regional real estate assessment of average lease costs, ideal space needs and working environments that start-up companies seek throughout their developmental life span. A key recommendation from the consultant report highlighted a severe shortage of competitively priced incubator facilities here in the County, and suggested the development of an innovation center to better retain entrepreneurial talent coming from the University and local community.

In March 2012, available property located at 321 West Rosemary Street in Chapel Hill was identified as a potential incubator location, and the Town of Chapel Hill and Orange County began working collaboratively to support further development of an innovation center at this site.

On April 3, 2012, the Board of County Commissioners received a summary of the potential economic development project during closed session. Following this report, the Board agreed to continue moving forward on this opportunity.

In July 2012, Orange County prepared a draft Interlocal Agreement outlining the commitments of both parties. The final version of the Interlocal Agreement was signed by the County and Town in late 2012, establishing an initial 3 ½ year term where both local governments would provide a 50/50 co-share of the lease cost for the facility. The County's cost, paid by Article 46 funds, was \$10,000 per quarter, or \$140,000 total. "Launch Chapel Hill" eventually took form at 321 West Rosemary Street by accepting the initial group of student tenants, and officially opening on May 1, 2013. In addition, UNC Chapel Hill's close mentoring support expanded into becoming a financial backer, and a conduit to attract private venture capital support for Launch.

On November 4, 2015 the University of North Carolina at Chapel Hill was recognized among the top five best performing university business accelerators in North America, based on a 2015 benchmark study by UBI Global, a thought leader in performance analysis of business incubators around the world.

A memorandum (see attachment 1) from Launch Program Manager Dina Rousset outlines the incubator's recent success stories, a list of current entrepreneur companies, and a brief survey of private funding raised by many of these start-up firms. This summary describes how Launch *"brings in a cohort or class of 6 - 10 companies every six months (January & July). Bringing companies in as cohorts allows us to most effectively and efficiently serve their needs. We have traditionally received 3 applications per available space at Launch. Selection is made by a selection committee made up of the Entrepreneurs in Residence, Launch graduates, and university and town representatives. The number of companies we are able to accept is based on the size of the teams and the number of seats we have available. As each new class or cohort comes into the program we look to identify both those that are not performing and those that are growing and have secured funding to move out into space in the community."*

With the original 2012 Interlocal Agreement expiring on December 31, 2015, the small business incubator is now seeking a continuation of support from the County and Town. The proposal is to sign a 2-year lease (January 1, 2016 through December 31, 2017) to fund "Launch" at the current location, and allow the option for a third year (January 1, 2018 through December 31, 2018). This allows some flexibility if UNC, also a financial supporter of Launch, is able to bring together a larger combined space within two years.

This proposal outlines a new 3-year economic development relationship where the County and Town continue backing the existing "Launch Chapel Hill" innovation center located at 321 West Rosemary Street in Chapel Hill. The County's total financial commitment to be paid from Article 46's entrepreneurial development category is \$120,000 over the next 3 years.

The draft Interlocal Agreement (see attachment 2) was prepared by the County Attorney and is similar to the small business incubator's original 2012 Interlocal Agreement. The new document has also been reviewed by the Town's Attorney and will be presented to the Chapel Hill Town Council for review on November 17, 2015.

FINANCIAL IMPACT: The proposed new Interlocal Agreement requires Orange County to contribute \$10,000 per quarter for three years, or, a total of \$120,000 from January 1, 2016 through December 31, 2018. This is the same level of funding support, per quarter, as

approved in the current Interlocal Agreement with Chapel Hill. County funding is provided by Article 46 proceeds, and not from the General Fund.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

RECOMMENDATION(S): The Manager recommends that the Board receive and review the proposed new Interlocal Agreement, and approve and authorize the Manager to sign.

Attachment 1

MEMORANDUM

TO: Board of County Commissioners

FROM: Dina Rousset, Program Manager Launch Chapel Hill on behalf of the Executive Committee of Launch Chapel Hill – Judith Cone (UNC), Ted Zoller (UNC), Steve Brantley (Orange County), Dwight Bassett (Town of Chapel Hill), Jim Kitchen (community)

SUBJECT: Recommendation for an extension of the Memorandum of Understanding By and Among the Town of Chapel Hill. The Chapel Hill Downtown Partnership and The University of North Carolina at Chapel Hill dated November 26, 2012 together with the related financial commitment.

DATE: September 29, 2015

RECOMMENDATION:

The Executive Committee of Launch Chapel Hill has reviewed the Memorandum of Understanding as well as the Performance Agreement between the Downtown Partnership and the Town of Chapel Hill and recommends that they be continued for an additional 3 year term, beginning on January 1, 2016 and continuing until December 31, 2018. The Executive Committee recommends that Orange County continue to fund at \$40,000 annually and has recommended that the Town of Chapel Hill also fund at \$40,000 annually.

SPECIAL REQUEST(S):

None

BACKGROUND:

In November 2012 the Town of Chapel Hill, The Chapel Hill Downtown Partnership and The University of North Carolina entered into an agreement regarding the creation, governance, operation and funding of the Downtown Incubator. In January 2013 Launch Chapel Hill opened its doors and since that time has supported a wide variety of start-ups and entrepreneurs. To date 42 companies have completed the six month accelerator program and numerous others have participated in workshops, seminars and networking events in the space in Downtown Chapel Hill. In addition the support provided by the Town and County,

the University of North Carolina has provided up to \$100,000 in support annually through the Chancellor's Office and an additional \$135,000 in annual support through donor funds allocated to developing and supporting the program at Launch Chapel Hill (salaries, speakers, events, etc). For the initial term of the agreement 3 Birds Marketing contributed \$10,000 annually to the facilities budget for Launch Chapel Hill. 3 Birds commitment ends in December 2015 and this request asks that the Town step in to fill that funding gap. The Town agreeing to fund at \$40,000 per annum would bring its' commitment in line with that of the County.

The extension of the MOU and funding will allow Launch Chapel Hill to sign an extension of the lease for the 3400 space they currently lease in Downtown Chapel Hill. The extension of the lease term is at a somewhat more favorable rent rate. The Executive Committee of Launch Chapel Hill will be authorized to negotiate and finalize an extension of the lease for the existing space for a 2 year base term with a third year extension possible. This term matches the funding commitment sought.

Launch Chapel Hill Program Update

Launch Chapel Hill opened its' doors in January of 2013. Since that time a total of 49 companies have participated in the accelerator program offered by Launch.

Year	Number of Companies Participating
January - December 2013 Cohort 0	16
January – December 2014 Cohorts 1 & 2	18
January – December 2015 Cohorts 3 & 4	<u>15</u>
Three Year Total	49

37 of the 49 teams are still in operation: 76%

Highlights from 2014 annual calendar year survey:

(24 of the 34 Launch teams served thru Dec 2014 responded)

18 Teams sought funding and 60% of those received some funding in 2014:

Type of Funding	Amount	Number of companies receiving
Friends & Family	\$ 160,000	3
Grants	\$ 399,000	4 Companies, 5 Grants
Prizes	\$ 16,000	1
Angel	\$ 1,075,000	4
Venture Capital	\$ 2,000,000	1
Crowd Funding	\$ 35,000	1
2014 Total	\$ 3,685,000	

The 24 teams surveyed now employ a total of 94 individuals in full or part time paid position, 73 of those jobs were created in the 2014 calendar year.

- Impact of Launch on their venture: 8
- \$35,568 spent in downtown bars and restaurants while working at Launch.
- 31% of teams collaborated with another Launch venture
- 86% of teams benefitted from 3 or more strategic introductions. The survey for 2015 will be completed in January 2016.

In addition to directly supporting the 49 ventures that have taken up residence at Launch and participated in the 22 week accelerator program, Launch has also become the hub for start-up activity in the area. We typically host at least one event per week that includes entrepreneurs who are not residents. Some examples are 1 million cups, Health 2.0, NC Idea Fund's Idea Pitch, Triangle Start-Up Week, Start-Up weekend, Patriot Bootcamp, Global Entrepreneurship Week, etc. This has raised the profile of our area as a place for start-ups.

Some of our successes:

- 1) **Keona Health** (Cohort 0) – Keona Health joined LCH in May 2015 with 1 person working full time in the business. In their initial few months at LCH they closed their first round of outside investment and continued to scale – expanding number of employees and customers. LCH was successful in helping Keona move into some temporary university space as they closed on their larger funding round (\$2 million). Today Keona employs 8 people and has a multi-year lease on office space at Europa Center.

- 2) **Impulsonic** (Cohort 0) – located in Carrboro
- 3) **Freedom** (Cohort 1) – Freedom makes technology less distracting, so you can be more productive. Our software enables consumers to effortlessly manage distractions across all of their devices. Our cross-platform solution works on Mac, Windows, Android, and iOS. To date we've won an NC IDEA grant (\$46,000) and raised \$350,000 from investors. Freedom currently has 7 employees (5FT, 2PT), with a goal of getting to 10 by year's end. We're located in Durham in 1500sqft. Launched into public beta in August 2015, we've added 50,000 users (growing 600-800 per day), connected 75,000 devices, and given our users an extra 20 years of productive time.
- 4) **ABAN** (Cohort 1) – located in Carrboro
- 5) **Get Spiffy** (Cohort 1) - Spiffy is a technology fueled, on-demand mobile car washing and detailing company. We provide convenient, trusted and professional mobile car washing and detailing services through a mobile app technology. To date we have raised \$2.5M in Angel funding. We employ 36 people in three offices across North Carolina (Raleigh and Charlotte operations and a RTP HQ). Our corporate HQ is 4518 Miami Blvd, Durham, NC 27703. We have served over 10,000 clients and will generate over \$1.0M in revenue in 2015. www.getspiffy.com
- 6) **UConnection** (Cohort 3) – resident at Launch
- 7) **Communigift** (Cohort 3) is the first on-line platform fostering product-based giving. Communigift is a UNC student run company. Since joining Launch they have raised \$150k and recently made their first full-time hire and will be making two more in the next 3 months. The main office is in Brentwood, CA (suburb of LA) with about 800 square feet of office space as Salvation Army of LA is a key corporate partner. They are planning to make CH/RTP home in the long-term (in large part due to UNC and Launch). They are adding 2nd and 3rd cities for birthdays and will have 400% more partners for holidays compared to last year. They are currently resident at Launch.
- 8) **Tom & Jenny's** (Cohort 3) – split residency – Launch and American Underground

Launch Chapel Hill is supported by:

- Town of Chapel Hill : \$30,000 per year plus additional in-kind services (accounting/bookkeeping, payroll, etc) through the Chapel Hill Downtown Partnership
- Orange County : \$40,000 per year
- University of North Carolina: up to \$100,000 per year
- Becker Family - \$135,000 per year

The Town and County funds are used to pay facilities expenses. UNC funds are available to cover any shortfall on facilities expenses.

UNC & Becker Family funds are used to support staff salaries (Director, 3 Entrepreneurs in Residence) and other program expenses (marketing, programming, events, etc)

Media Article, dated 10/9/15, appearing on the EXITEVENT.COM Web Site

<http://www.exitevent.com/article/launch-chapel-hill-overview-151009>

Launch Chapel Hill: Where 49 Startups Grew Up, 94 Jobs Began & \$3.7M Funded Them - Launch Chapel Hill reports results since launching its Chapel Hill (and UNC-supported) accelerator and workspace in January 2013.

By Edgar Walker, @Edgar_Walker
October 9, 2015

Just two blocks off the UNC-Chapel Hill campus, Launch Chapel Hill serves as the unofficial headquarters for startup activity in Chapel Hill and Orange County. In recent years, UNC-Chapel Hill has committed to making entrepreneurship one of the school's cornerstones. The ever-growing Entrepreneurship Minor is now enrolling more than 150 students per year; the Carolina Challenge continues to develop as a premier year-long business competition, and a \$100 million gift to the School of Pharmacy was used to create the Eshelman Institute for Innovation earlier this year. (Here's

Part of that commitment to entrepreneurship came in the form of Launch Chapel Hill, a partnership between the university, the Town of Chapel Hill and a private donor. Opened in January 2013, the 3500-square-foot office space hosts a mix of UNC students and faculty and local residents, all looking for help growing and scaling their startups.

Since opening its doors, Launch has graduated 42 companies from the accelerator, with seven startups participating in the 22-week program now.

Launch Chapel Hill By the Numbers

7 — Companies currently going through Launch Chapel Hill's 22-week accelerator program

11 — Launch accelerator program alumni that are continuing to work out of the space as "tenant ventures"

49 — Total companies that have gone through the 22-week accelerator program since January 2013

37 — Companies still in operation

33% — Percent of the companies that won Carolina Challenge honors in 2015, spanning all three competition categories

94 — Total number of employees (full and part-time) hired by companies that have gone through Launch Chapel Hill program

\$3.685 million — Total funding raised by Launch startups through December 2014 (24 of 34 teams served through December 2014 responded to survey)

Creating the launch pad

Launch's calling card is the accelerator, which has acted as the springboard for companies like **Keona Health**, **Impulsonic**, **Freedom** and **Tom & Jenny's** as they launch products, hire staff, raise money and move into larger spaces.

Dina Rousset —a serial entrepreneur who now works as associate director for UNC's Center for Entrepreneurial Studies —serves as program manager of Launch and oversees the progress of its ventures.

“(The ventures) work with their entrepreneurs-in-residence and set goals for the time that they're here,” Rousset says. “During that time, we heavily lay on mentorship resources and resource partners. We're trying to hold their hand and pull them along.”

Three of the seven ventures in the cohort that started in July are student-led companies that won funding in the Carolina Challenge. Rousset says that all seven have made significant progress since beginning the program.

“They're all in the process of trying to scale, and at the same time working to raise funding to help them get there,” she says. She noted that every company has raised funds, and three have applied for Orange County small business grants. The cohort is also having success in launching beta products and reaching customers.

Here's the lowdown on the companies:

Trill Financial, which uses data to quantify financial decisions and allow financial managers to save time on manual analysis, has released a beta version has received positive feedback from financial managers.

Tribal Intel, a service meant to streamline sales and customer feedback operations, has also released a beta site and is attracting customers.

Seal The Seasons, which freezes and distributes local produce to make it available year-round, took second place honors at Carolina Challenge and has continued to grow quickly in local markets.

SWAP Socks is creating mismatched socks with the purpose of raising awareness and money for visual impairment in developing countries; this team has been working with a manufacturer in western North Carolina to design and make the product while refining what Rousset calls “interesting and exciting sales methods” as they build their go-to-market plan.

BlipMe—a smartphone app used to keep tabs on friends' locations, especially during nights out —and **Textile Solutions**, which works with manufacturers to repurpose industrial waste and use it to create new products, have built out their products and attracted customers. Rousset mentioned both are “heads down” as they are immersed in sales and business development processes.

To round out the new cohort, **Waterless Buddy's**—another Carolina Challenge winner—has in a matter of months created a business plan for a waterless car-detailing service, tested it with customers, won various pitch competitions, gained attention from national media and attracted funding — all before taking part in Launch's accelerator program.

"They really made us think and dive deeper," Buddy's co-founder **Austin Helms** says of the mentors at Launch, who he says preach long-term stability over short-term momentum. Mentors include serial entrepreneur, professor (and Launch co-founder) **Jim Kitchen** and **Chris Mumford**, founder of Joe Start up and an investor and corporate leader.

"In short, they saved us a ton of money."

Launch is planning its first Demo Day in December, where the new cohort will pitch to members of the UNC and Chapel Hill communities, along with investors.

"We're in the final stages of planning it," Rousset says, adding that Top of the Hill Restaurant or Varsity Theatre serve as potential locations.

Building a startup pipeline in Orange County

The space is also occupied by several "tenant ventures"— graduates of the accelerator program that are not yet in position to rent their own office space but continue to make substantial progress toward scaling. Launch is currently housing 11 tenant ventures, including a handful that have recently made large steps forward.

UConnection, which provides exclusive coupons and daily specials in college towns, has grown from two colleges to 17 in the past year and has doubled its users this month. That's leading to fresh funding discussions.

Sticker Farm, which creates toys and other children's' items, finished in the Top 20 of a recent Shopify contest with 63,000 total entries and has an upcoming pitch in front of *Shark Tank's* **Mark Cuban**.

Tooth-friendly caramel maker **Tom & Jenny's** has also fared well in business competitions as a recent winner of the Samuel Adams "Made in America" contest, building off a Carolina Challenge victory and an appearance in front of Steve Case in April's Rise of the Rest event in Durham in May.

While the growth of the tenant ventures is encouraging, Rousset acknowledges that companies cannot stay at Launch forever.

"Every six months I have the very difficult job of sitting here and figuring out how many people can fit," she says, noting that January is the next transition period, as Cohort 4 graduates and a new group of ventures enter.

“The town and the county work with us on (finding office space for ventures),” Rousset says. Earlier this year, UNC-Chapel Hill allowed a few promising Launch startups to work out of the University Square complex for six months before it was demolished. That period proved to be vitally important, allowing **Keona Health** and **Impulsonic** to close funding rounds.

After a \$2 million raise in 2014, Keona Health now has a multi-year lease for 2,300 square feet of office space in Europa Center. Impulsonic, which makes sound software used to improve the sound in gaming and simulate building sounds for architects, has moved to office space in Carrboro.

Rousset has attributed much of the early success of Launch to the local mentors and groups who have offered their help. Experienced entrepreneurs and top investors from around the Triangle host lunch-and-learns at Launch, while local accounting, public relations and legal companies conduct free workshops for the Launch ventures. A few local landlords have offered discounts on office space for companies moving out of Launch, and the Chapel Hill Downtown Partnership has become a key partner in the initiative.

As entrepreneurship continues to become a priority on campus, Rousset is excited about the growth that the startup scene has experienced off the campus, as well.

“From the community, it’s been wonderful to see the support.”

STATE OF NORTH CAROLINA**INTERLOCAL AGREEMENT****COUNTY OF ORANGE**

This INTERLOCAL AGREEMENT (“Agreement”) is hereby made and entered into this the ____ day of _____, 2015, by and between ORANGE COUNTY, hereinafter referred to as (“County”), and the TOWN OF CHAPEL HILL, hereinafter referred to as (“Town”) pursuant to N.C. Gen. Statute 160A-460 et seq., 160A-17.1 and other applicable laws.

WITNESSETH:

WHEREAS, County and Town desire to continue with a partnership initiated through a 2012 interlocal agreement between the Parties whereby local startup businesses have more opportunities to remain in Orange County and Chapel Hill.

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, the parties hereto agree as follows:

1. County Grant. County shall grant to the Town one hundred twenty thousand dollars (\$120,000.00). This grant shall be payable quarterly in installments of ten thousand dollars (\$10,000.00). Town acknowledges and agrees the full amount, which shall not exceed one hundred twenty thousand dollars (\$120,000.00), shall be expended by Town for the sole purpose of establishing and maintaining a small business incubator/joint working space at 321 West Rosemary Street, Suite 110, Chapel Hill, North Carolina (the “Small Business Incubator”). County and Town agree this grant is the full extent of the County’s contribution. Town shall be responsible for conducting any statutorily required public hearing prior to the expenditure of any grant funds.
2. Town Obligation. Town shall be responsible for payment of the rental obligation of the Small Business Incubator property using the County grant, together with Town resources, in order to maintain the property’s availability for lease and sublease as a Small Business Incubator.
3. Term. The term of this Agreement shall commence the 1st day of January 2016 and shall continue for a period of thirty-six (36) months. This Agreement may be renewed for up to two additional three-year terms. Any such renewal, or any other modification, shall be accomplished through a mutually agreed upon written amendment to this Agreement and may be approved and executed by the managers of the County and Town.
4. Reporting. Town shall on or before July 1 annually during the term of this Agreement provide a report to the Orange County Manager detailing the expenditure of the grant funds described in Section 1 above. Upon request by County, Town shall provide County with any audit or underlying documents necessary to verify the contents of the annual report. In the event such report or documents are not provided County may suspend grant installments until such time as the report or documents are provided.
5. Force Majeure/Emergency Non-Appropriation. In the event Town or County should be delayed in, or prevented from, performing or carrying out any of the agreements, covenants, or obligations made by, and imposed upon, said Party by this Agreement, by reason of or through any cause reasonably beyond its control and not attributable to its neglect, including but not limited to condemnation, order of any court granted in any bona fide adverse legal proceeding or action, explosion, fire or other act of God or public enemies, and/or emergency non-appropriation, then, in each such case or cases, the affected Party shall be relieved of performance under this Agreement.
6. Termination. The County and Town may terminate this Agreement upon mutual written agreement approved by the County’s and Town’s managers. Either County or Town may terminate this Agreement

upon a material breach by the other. Material breach includes but is not limited to the failure by Town to expend grant funds as required by this Agreement. Effective the date of termination any termination of this Agreement relieves County of any further responsibilities or obligations established by this Agreement.

IN WITNESS WHEREOF, the parties have caused this Interlocal Agreement to be executed as of the day and year first above recorded.

FOR ORANGE COUNTY

FOR CHAPEL HILL

By: _____
Bonnie Hammersley
Orange County Manager

By: _____
Roger Stancil
Chapel Hill Town Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Orange County Chief Financial Officer

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Town of Chapel Hill Finance Director



News Release:

For immediate use

UNC-Chapel Hill selected as 4th best performing university business accelerator

(Chapel Hill, N.C.— Nov. 4, 2015) – The University of North Carolina at Chapel Hill has been recognized among the top five best performing university business accelerators in North America, based on a 2015 benchmark study by UBI Global, a thought leader in performance analysis of business incubators around the world.

Carolina received the honor for Launch Chapel Hill, a start-up accelerator located in downtown Chapel Hill that offers a bi-annual, structured accelerator program for entrepreneurs interested in launching businesses in Chapel Hill and Orange County.

The UBI Global award recognizes that Launch Chapel Hill provides more value for the ecosystem and its startup clients than its regional or global peers and produces better outcomes on economy enhancement, access to funds and post-acceleration performance indicators.

“To have Launch Chapel Hill recognized as one of the top five university business accelerators in North America is an honor and we are proud to help entrepreneurs develop and grow their early-stage businesses into thriving enterprises,” said Dina Rousset, associate director of the Center for Entrepreneurial Studies at UNC Kenan-Flagler Business School and program manager for Launch.

Launch Chapel Hill is a partnership between UNC Kenan-Flagler and the Chancellor’s Innovate Carolina Initiative, the Town of Chapel Hill, Orange County and the Eric Becker family.

“This award demonstrates the power of bringing together government, university and private sector partners to support start-ups,” said Judith Cone, special assistant to the chancellor for innovation and entrepreneurship and interim vice chancellor of commercialization and economic development. “Our goal is to strengthen UNC-Chapel Hill’s innovation ecosystem in ways that benefit our community, North Carolina and the world.”

Twice a year Launch Chapel Hill accepts a new class of promising entrepreneurs who are committed to building their early-stage, high-potential businesses into self-sustaining enterprises. Program features include on-site business support and collaboration from entrepreneurs in residence; access to successful industry and function-specific mentors and



entrepreneurs; lunch-and-learn sessions; entrepreneurs sharing their experiences through a speaker series; office hours with marketing experts, lawyers, accountants and others; and shared office space.

It will host its first “Demo Day” on Dec. 9 at the new Silverspot Cinema in Chapel Hill, where the seven companies that make up Launch Chapel Hill’s fourth cohort will take the stage to showcase their work.

The deadline to apply for the program’s fifth cohort is Nov. 15. Launch Chapel Hill has worked with company founders that include Carolina students, faculty, staff and alumni as well as members of the Chapel Hill, Orange County and wider Triangle communities. For an application and more information, visit www.launchchapelhill.com.

UBI Global helps business incubators become more efficient and competitive through a comprehensive benchmark and ranking. For its 2015 study, UBI Index assessed over 1,200 incubators worldwide and ultimately benchmarked just over 300 incubators. It is the only index to scrutinize incubators from the five populated continents, including the burgeoning markets of Africa.

During an earlier event, UBI Global announced and awarded 10 top university business incubators, five top university business accelerators and two high-impact incubation programs in North America. The awardees also are shortlisted for the UBI Global’s world rankings, to be announced in London on Nov. 25.

-Carolina-

About the University of North Carolina at Chapel Hill

The University of North Carolina at Chapel Hill, the nation’s first public university, is a global higher education leader known for innovative teaching, research and public service. A member of the prestigious Association of American Universities, Carolina regularly ranks as the best value for academic quality in U.S. public higher education. Now in its third century, the University offers 78 bachelor’s, 112 master’s, 68 doctorate and seven professional degree programs through 14 schools and the College of Arts and Sciences. Every day, faculty – including two Nobel Laureates, staff and students shape their teaching, research and public service to meet North Carolina’s most pressing needs in every region and all 100 counties. Carolina’s more than 308,000 alumni live in all 50 states and 150 countries. More than 167,000 live in North Carolina.



Launch Chapel Hill contact: Dina Rousset, (919) 423-2770, dina@launchchapelhill.com

Kenan-Flagler contact: Allison Adams, (919) 962-7235, aadams@unc.edu

Communications and Public Affairs contact: MC VanGraafeiland, (919) 962-7090,
mc.vangraafeiland@unc.edu

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No.** 7-b

SUBJECT: FY 2015-16 Purchase of Vehicles through the Vehicle Replacement Internal Service Fund

DEPARTMENT: Finance and Administrative Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- Attachment 1. FY 2015-16 Vehicle Replacement Listing
- Attachment 2. Memorandum from Sheriff
- Attachment 3. Reimbursement Resolution

INFORMATION CONTACT:

Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

PURPOSE: To approve the final list of County vehicles to be purchased through the Internal Service Fund in FY 2015-16, and approve a Reimbursement Resolution that allows the County to advance funds for the initial purchase and then reimburse itself from a planned December 2015 financing package.

BACKGROUND: The Board of County Commissioners (BOCC) initially established the Vehicle Replacement Internal Service Fund during FY 2012-13 for County vehicle purchases. The Internal Service Fund is an accounting device used to accumulate and allocate costs internally among the functions of the County. County department vehicle purchases occur through this Fund instead of through departments' General Fund operating budgets. The Internal Service Fund centralizes all vehicle purchases, which will improve the ability to monitor vehicle acquisition and associated costs.

In June 2015, staff presented to the BOCC a list of vehicles recommended for purchase for FY 2015-16 and committed to bringing back a final list for Board consideration and approval this fall.

The list coincides with and outlines the vehicles funding amounts approved as part of the FY 2015-16 Budget Ordinance. The total amount of the vehicles to be purchased is \$793,209. The only change from the recommended list provided to the BOCC in June 2015 and this final list is a reduction of two (2) Dodge Chargers and the addition of two (2) Harley Davidson Police Package motorcycles (*See Attachment 2*). These motorcycles will be used for traffic enforcement, but also used for a wide variety of other functions, including but not limited to:

- a highly visible presence while patrolling rural neighborhoods,
- traffic control for special events,

- speed enforcement in problem areas,
- collaborative efforts with neighboring enforcement agencies,
- special events at area schools,
- County functions where traditional patrol vehicles are less effective, and
- to promote highway safety and education programs for high school students.

FINANCIAL IMPACT: The financial impact of the purchase of twenty-two (22) replacement vehicles is \$793,209. Twenty-one (21) vehicles will be purchased with installment financing, while one (1) of the motorcycle units of \$22,000 will be purchased with available drug forfeiture funds. The installment financing of \$771,209 will be part of a preliminary financing package to be presented to the BOCC in December 2015. The attached Reimbursement Resolution (*Attachment 3*) allows the County to advance funds for the initial purchase, and then reimburse itself from the financing proceeds. This is necessary in order to receive 2015 State contract pricing, which expires on December 8, 2015.

RECOMMENDATION(S): The Manager recommends that the Board approve the final list of County vehicles to be purchased through the Internal Service fund for FY 2015-16 and approve the reimbursement resolution.

Vehicle Replacement - Internal Service Fund

Purpose of Fund

In FY 2012-13, the Commissioner Approved Budget established a second Internal Service Fund, for County vehicle purchases. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the functions of the County. Historically, the County has used an internal service fund to account for one activity - its employee dental insurance program. With the creation of this Vehicle Replacement Fund, vehicles purchased occur through this fund instead of the departments' operating budgets. The change centralizes vehicle purchases, which increases the effectiveness of vehicle performance and cost monitoring.

Recommendations for vehicle replacements are based on vehicle age, mileage, maintenance costs, fuel efficiency, and departmental mission need. The average age and accumulated mileage of the recommended replacements are 14 years and 158,528 miles, respectively. The vehicle replacement process is a dynamic process that unfolds over the course of a year. During the replacement cycle vehicles originally listed for replacement may ultimately not be selected for replacement as other fleet vehicles become a higher priority for replacement.

Recommended replacement vehicle platforms are the Toyota Prius for administrative, highway and street use; the Chevrolet All Wheel Drive Equinox for heavy all-terrain use and for emergency operations support in inclement weather; the Ford Transit Connect for light duty utility service; Ford Transit Van for heavy utility use, the Ford F150 (both two and four wheel drive) for heavy utility use with the 4x4 option for heavy all-terrain use and to support emergency operations during inclement weather. Specialized vehicle platforms are also included to meet specific departmental service needs. All platforms are evaluated for department mission utility, durability, maintenance standardization, and fuel efficiency.

The list below outlines the final list of recommended, debt financed, vehicle purchases for FY 2015-16, for the Board of Commissioners consideration and approval:

FY 2015-16 Recommended Vehicles

Department	Division	Item Description	Cost
Asset Management Services	Facility Maintenance	(1) Ford Transit Van <u>Replaces:</u> #415 – 1998 Ford E150 Van	\$25,033
	Facility Maintenance	(1) Ford F250 Truck 4x4 <u>Replaces:</u> #419 – 1999 Dodge Ram 2500	\$24,942
	Facility Services	(1) Transit Connect <u>Replaces:</u> #510 – 2001 GM S-10 Truck	\$22,711

Emergency Services	Emergency Medical Services	(1) Ambulances – Supplied by Horton Emergency Vehicles (Ambulance platform is built on Ford F550 Cab and chassis with 4x4) <u>Replaces:</u> #634 - 2005 Ford F-450 Ambulance.	\$235,000
Health	Environmental Health	(1) Chevrolet Equinox All Wheel Drive <u>Replaces:</u> #498 – 2000 Dodge Intrepid	\$21,243
Planning	Inspections	(2) Chevrolet Equinox All Wheel Drive <u>Replaces:</u> #364 – 1997 Ford Ranger #450 – 2000 Ford Ranger	\$45,487
Sheriff	Admin.	(3) Dodge Durango SSV All Wheel Drive <u>Replaces:</u> 3 patrol vehicles	\$98,301
	Patrol	(10) Dodge Charger Police Package Rear Wheel Drive (2) Harley Davidson Police Package Motorcycles <u>Replaces:</u> 12 patrol vehicles	\$320,492
FY 2015-16 Recommended Total:	Total # of Vehicles - 22		\$793,209
	Installment Financing Proceeds		(\$771,209)
	From Available Drug Forfeiture Funds		(\$22,000)

OFFICE OF THE ORANGE COUNTY SHERIFF**Sheriff C.S. Blackwood**

106 East Margaret Lane
Hillsborough, North Carolina 27278

Hillsborough
(919) 644 3050

Chapel Hill
(919) 942 6300

Fax (919) 732-6403

Date: November 5, 2015

To: Bonnie Hammersley, Orange County Manager

From: Sheriff C.S. Blackwood

We intend to use a small portion of the approved vehicle funds to purchase (1) one motorcycle at an anticipated cost of \$22,000.00 and (1) one more at the same anticipated cost, with drug forfeiture funds. We plan to use existing equipment funds to up-fit the motor units with the required; emergency lighting, radios, speed measuring devices and graphics at an anticipated cost of \$7,500.00 per unit, for a total of \$15,000.00. We are working with the Governors Highway Safety Program (GHSP) to procure as much of the emergency equipment as is possible with the points we have accumulated by way of traffic enforcement efforts. While many agencies use their motor units strictly for traffic enforcement, we plan to be a bit more diversified with ours. We will certainly use them for traffic enforcement but they also be used for a wide variety of other functions including but not limited to; a highly visible presence while patrolling rural neighborhoods, traffic control for special events, speed enforcement in problem areas, collaboratively with neighboring agencies enforcement efforts, funeral and dignitary escorts, special events at area schools, county functions where traditional patrol vehicles are less effective and to promote road safety and education programs for high school students. We hope to see the Motor Unit grow to (4) four members over the next (5) five years.

OFFICE OF THE ORANGE COUNTY SHERIFF**Sheriff C.S. Blackwood**

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As for the style and type of motor units, we have selected the Harley Davidson Motor Unit. The decision to utilize Harley Davidson was made for many reasons. The Harley Davidson is American made and considered to be a traditional unit for Sheriff's Offices across the nation. Also, many of our neighboring agencies currently employ the use of Harley Davidsons. Durham County Sheriff Mike Andrews, who currently utilizes Harley Davidson units, has agreed to partner with us in enforcement efforts and has even offered loaner units if the need arises. This partnership will enhance our visibility and effectiveness and provide a continuity of service and performance that will certainly jumpstart our efforts as we put this program in service. Lastly, our research has found that the initial cost and maintenance of the Harley Davidson Brand is considerably lower than that of the BMW brand.

Reimbursement Resolution for 2015-16 Vehicle Acquisition Program***WHEREAS --***

Orange County intends to undertake a Project (as described below), use its own funds to pay initial Project costs, and then reimburse itself from financing proceeds for these early expenditures. The Finance Officer has advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with certain federal tax rules relating to reimbursement from financing proceeds.

BE IT RESOLVED by the Board of Commissioners of Orange County, North Carolina, as follows:

1. The Project is the acquisition of vehicles for County use, as part of the County's 2015-16 fiscal year capital investment program previously approved by the Board.
2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected primary type of financing for the Project (which is subject to change) is installment financing under Section 160A-20, including the possible use of limited obligation bonds. The expected maximum amount of bonds or other obligations to be issued or contracted for the Project is approximately \$772,000. The County may combine financing for this Project with financing for other County improvements and undertakings.
3. Funds for the early Project expenditures will come from the County's General Fund.
4. The County intends for the adoption of this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for Project cost expenditures.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No.** 7-c

SUBJECT: Amendment to the Orange County Property Naming Policy

DEPARTMENT: County Manager

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- 1) Orange County Property Naming Policy-AMENDED

INFORMATION CONTACT:

Bonnie Hammersley, 919-245-2300

PURPOSE: To discuss amending the Orange County Property Naming Policy and consideration adoption of the amendment.

BACKGROUND: On September 1, 2015 Commissioner Barry Jacobs petitioned that the Orange County Property Naming Policy be amended. Specifically, Commissioner Jacobs requested that the amendment to the policy include:

- The addition of language to the policy will provide the BOCC the ability to consider and adopt naming a “room” within a County property. This language has been included in the attached amended policy. Attachment 1
- The addition of language to the policy will provide the BOCC the ability to consider and adopt naming a County property for a person that secures funding for the construction/development of a building or facility. This language has been included in the attached amended policy. Attachment 1

FINANCIAL IMPACT: There is no immediate financial impact related to this discussion.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**
Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board receive this information and adopt the policy as amended.

POLICY FOR INSERTION INTO THE POLICY MANUAL

MEETING DATE: February 21, 1989

NUMBER: A-0390

EFFECTIVE DATE: February 21, 1989

REVISIONS: November 9, 2005
March 3, 2009November 17, 2015**POLICY: Orange County Property Naming Policy****Policy "Policy Statement"**

County owned buildings, facilities and land shall bear such names as the Orange County Board of Commissioners shall approve pursuant to this policy. This policy follows all applicable local, state and federal laws, rules and regulations.

Purpose

This policy is to establish the Board of County Commissioners as the responsible authority for naming County buildings, facilities, and land.

Guidelines

- 2.1. The naming of public buildings, facilities and land shall be done only by the Board of County Commissioners by resolution adopted by majority vote.
 - 2.1.1. Property to be given names or titles shall be either owned by Orange County government or leased by Orange County government for its use.
 - 2.1.2. Properties to be named or given a title include buildings, any areas or rooms in buildings, other physical facilities, collections of books, records or other printed or audio-visual materials, land or water areas
 - 2.1.3. Official names or titles for property belonging to the County shall only be changed by the Board of County Commissioners as it deems appropriate.
 - 2.1.4. Current names for property belonging to the County shall remain the same unless changed by the Board of County Commissioners upon relocation or change in function of the property.
 - 2.1.5. No property belonging to Orange County shall be named for living persons with the following exceptions.
 - a. Living persons who secure funding and/or make a significant monetary contribution to the development/construction of a public building or facility when such a contribution is made with the intent and agreement of the Board of County Commissioners that said building or facility will be named for the contributor
 - b. Leased property that has been conferred a name by the lessor that is a person's name need not be renamed if it has locational or other value

- 2.1.6 Official names or titles for property belonging to or leased by the County shall be based upon geographical, historical, ecological, functional, or other such factors as the Board of County Commissioners deems appropriate. If a geographical reference of locational value is derived from the name of a person, such as a street name, it may be used in naming County property.
- a. A public building/facility under construction/renovation or land purchased for park development or conservation/preservation will be given a "working title" which will only become the official title of the property when formally approved as such by the BOCC
 - b. Memorial naming of a public building, facility or land is in addition to the official title of the building/facility/land and is bestowed in accordance with Section 2.2 of this policy
 - c. Leased property naming will respect historical names that may already be attached to the facility or as may be negotiated with the owner of the building.
- 2.1.7 Exceptions to this policy of naming property belonging to the County may be made by the Board of County Commissioners as it deems appropriate.
- 2.1.8 This policy does not apply to the naming of public streets, roads, alleys and other similar thoroughfares.
- 2.1.9 This policy shall not be construed as the mechanism for selling the permanent naming rights to County structures, buildings, facilities or land.
- 2.2. Memorial Naming (in honor of a deceased individual) of Public Buildings, Facilities, or Land: In the event Orange County wishes to honor a deceased individual by naming a public building, facility or land after such an individual, the following shall apply:
- 2.2.1. The person who is being honored by such a memorial shall have made a significant contribution to the well-being and betterment of Orange County.
 - 2.2.2. The party requesting a memorial shall submit a brief biography of the person to Orange County government for recording purposes.
 - 2.2.3. The memorial naming of a public building, facility or land will be in addition to the official name as defined in Section 2.1.6 of this policy.
 - 2.2.4. Renaming a public building, facility or land which has previously been named in honor of or in memorial to an individual shall only be done in extraordinary circumstances as determined by the Board.

Procedures

- 2.3. A public building/facility under construction/renovation or land purchased for park development or conservation/preservation shall be given a "working title" by staff for easy identification of the property.

- 2.4. The proposed naming of a public building, facility or land may be generated in the following manner.
 - a. Staff shall recommend to the BOCC an official title of the public building, facility or land in accordance with Section 2.1.6 of this policy. Such recommended by staff will be made prior to the completion of any project to construct, renovate or develop the property.
 - b. Any person, firm or association may propose a name for a County owned building, facility or land by submitting the proposal in writing to the County Manager or Clerk to the Board.
 - c. Under certain circumstances the BOCC may wish to set in place a public process for soliciting input in the official naming of a public building, facility or land.
- 2.5. The County Manager shall prepare a report with recommendations for the proposed naming of the public building, facility or land and present it to the BOCC for consideration at a regularly scheduled public meeting.
- 2.6. Upon receipt of the report and the recommendations of the manager the BOCC will state its intent to consider the adoption of a resolution for the naming or renaming of the public building, facility or land at the next or some subsequent meeting as determined by the BOCC.
- 2.7. The Board may determine the public building, facility or land is of significant public interest and direct a notice be published informing the public of the Board's intent to consider the naming or renaming of the public building, facility or land and fix a time and place for a public hearing on the question.
- 2.8. Upon approval of the resolution by the BOCC, the public building, facility or land shall bear the name assigned to it from and after the date of Board action or such subsequent date as the BOCC may prescribe.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No. 8-a**

SUBJECT: Update on Living Wage Policies

DEPARTMENT: County Manager, County
Attorney

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- 1) November 12, 2015 Memorandum -
Update on Living Wage Policies
- 2) Memo from Cheryl Young with City of
Durham Ordinance and Durham
County Policy
- 3) Dollar Thresholds in North Carolina

INFORMATION CONTACT:

Bonnie Hammersley, 245-2300
Travis Myren, 245-2300
John Roberts, 245-2318

PURPOSE: To receive an update on Orange County's living wage policies and various living wage activities across the state, to discuss potential initiatives related to the living wage based on information from staff and the County Attorney, and to provide direction to staff on next steps regarding potential County living wage policy initiatives.

BACKGROUND: The Board of County Commissioners has for some time maintained its support for the living wage. This has included the implementation of a living wage policy for all County employees, as well as potential development of living wage policies that would be applicable to those doing business with the County.

Staff has provided a memorandum at Attachment 1 that provides an overview of the County's current living wage policies as well as activities related to the living wage across the state.

The Board also previously asked staff, and specifically the County Attorney, for information regarding a potential policy requiring contractors doing business with Orange County to pay their employees a living wage. The County Attorney notes that, in 2013, the North Carolina General Assembly limited the authority of counties and cities by amending §153A-449, which authorizes contracting with private contractors, to include a new sentence, "A county may not require a private contractor under this section to abide by any restriction that the county could not impose on all employers in the county, such as paying minimum wage or providing paid sick leave to its employees, as a condition of bidding on a contract." (Emphasis added)

This language limits the County's authority to contractually require a living wage to those contracts for which the County does not solicit bids. A contractual living wage requirement could therefore only apply to construction contracts below \$30,000, purchases of supplies and

apparatus below \$30,000, and service contracts in any amount so long as the County did not choose to solicit bids.

There are potential pitfalls with applying a living wage policy to service contracts in any amount:

- 1) Although there are no legal requirements to solicit bids for service contracts Orange County departments regularly solicit bids for large service contracts in an effort to obtain the lowest bid for a particular service. When bids are solicited the policy could not apply.
- 2) Applying a living wage policy would cause substantial increases in costs to some departments and the county. It is likely contractors will increase the cost of contract in order to offset the effects of a policy of this type. These increased costs will be paid by the county. For example, Department of Social Services Director Nancy Coston estimates the cost of the department's contracts would increase as much as 50% if such a policy were adopted.
- 3) Some large or out-of-state sole source contractors as well as governmental entities would likely reject a contractual clause of this type and the county could be in a position of being unable to secure needed services.
- 4) A blanket policy would apply to nonprofits, which are ill-suited to absorb such costs. Nonprofits would also likely pass such costs through to the county.

Potential Living Wage Policy Statement:

It is the policy of Orange County that contractors, who enter contracts with Orange County in which the amount of the contract is \$30,000 or less, must pay their employees a living wage. The calculated amount of the living wage shall be the amount established by the Orange County Board of Commissioners in the annual budget. This policy shall apply to all contractor employees, agents, and/or subcontractors who perform work pursuant to the terms of the contract with Orange County regardless of the situs where the work is performed. This policy shall not apply to not-for-profit corporations organized in North Carolina or to governmental entities.

This policy may be adopted as a standalone policy or as part of the annual budget ordinance.

Based on the information provided in Attachment 1, and on the information from the County Attorney above, the Board can discuss potential living wage initiatives for Orange County and provide direction to staff on next steps.

SOCIAL JUSTICE IMPACT: There is no social justice impact associated with receiving this update on living wage policies. If the Board subsequently moves forward on living wage initiatives, the following Orange County Social Justice Goals would be applicable:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**
The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or

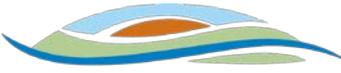
ethnic background; age; military service; disability; and familial, residential or economic status.

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

FINANCIAL IMPACT: There is no financial impact associated with receiving this update and discussing potential policy initiatives. Should the Board adopt certain policies going forward such policies may create increases in the costs associated with contracting for certain goods and/or services.

RECOMMENDATION(S): The Manager recommends the Board receive an update on Orange County's living wage policies and various living wage activities across the state, discuss potential initiatives related to the living wage based on information from staff and the County Attorney, and provide direction to staff on next steps regarding potential County living wage policy initiatives.



ORANGE COUNTY
NORTH CAROLINA
COUNTY MANAGER'S OFFICE

200 South Cameron Street
Post Office Box 8181
Hillsborough, North Carolina 27278

Phone (919) 245-2300
Fax (919) 644-3004

November 12, 2015

TO: Bonnie Hammersley
County Manager

FROM: Travis Myren
Deputy County Manager

RE: Update on Living Wage Policies

This memorandum summarizes the County's current living wage policies and discusses options and a process for potentially expanding these policies in the future. It evaluates the County's role in living wage initiatives from three different perspectives and highlights policy questions and next steps for continued analysis and potential policy development.

County as an Employer

The County has an established a living wage policy for its own employees. During the FY 14-15 Budget process, the Board of Commissioners established a living wage rate for employees of \$12.76 per hour. The Board also codified a calculation methodology which uses the Federal Poverty Rate for a family of four and enhances that rate by 7.5% to produce an annual living wage rate for employees. For the FY 15-16 Budget, that calculation resulted in a wage rate lower than the established rate of \$12.76, so the current rate was maintained for this fiscal year and will continue to be maintained until the formula produces an hourly rate higher than \$12.76 per hour.

The policy applies to all full time, part time, temporary, and seasonal employees. The policy has benefitted 124 temporary employees who currently earn \$12.76 per hour. No regular employees are impacted since the current salary schedules set starting salaries for regular employees at rates higher than the living wage rate. For FY 15-16, the wage rate did not increase, so personnel costs did not increase as a result of the policy. As the rate increases in future years, the County Manager will include the increase as part of the Manager's base budget assumptions.

Several public sector employers in the region have also adopted living wage standards for employees. These employers currently include but may not be limited to the Town of Carrboro, Town of Chapel Hill, Orange County Schools, City of Durham, Durham County, and the Durham Public Schools District.

County as a Purchaser of Goods and Services

In 2013, the State of North Carolina prohibited local government purchasing policies that would require a private company to pay a living wage as a condition of bidding on a contract. This legislation

significantly restricted the County's ability to impose a living wage requirement on vendors who do business with the County. In response to this legislation, Durham County, which had been requiring contractors to pay a living wage, removed this requirement and restricted its living wage policy to only apply to County employees.

Consistent with this legislation, the County Attorney opined that a living wage requirement could only be applied to contracts that are not competitively bid. Under current law, this would include construction contracts under \$30,000, purchases of supplies and apparatus under \$30,000, and service contracts of any amount.

- *Construction Contracts under \$30,000*

The County could include a living wage requirement for construction contracts under \$30,000 since these contracts are not competitively bid. According to Asset Management Services (AMS), the County engages contractors for projects under \$30,000 approximately 60 times per year. AMS estimates that approximately forty percent (40%) of these contracts are likely to employ entry level positions or temporary workers that may fall below the living wage level. AMS estimates that the cost of these contracts would increase by approximately ten to fifteen percent or \$15,000 to \$20,000 annually if a living wage requirement were included in the contracts.

- *Purchases of Supplies and Apparatus under \$30,000*

Although the County could mandate a living wage for purchases of supplies and apparatus under \$30,000, the application of a living wage policy for these transactions would be difficult to enforce. Examples of supplies and apparatus under \$30,000 include office supplies and machinery, some vehicles and non-motorized equipment, heavy machinery, tools, and computer equipment. Identifying the workers who produce those particular supplies and tracking the wages paid to workers assembling those particular supplies or pieces of equipment would be problematic.

- *Service Contracts*

A living wage policy could be applied to a broad range of service contracts; however, the policy could only be used when a bid is not solicited. For professional service contracts, the County has frequently used a Request for Proposal (RFP) process as a tool to facilitate the selection of the best vendor to provide a particular service. As part of that grading process, price is used to compare competing proposals. The County Attorney has advised that the RFP process should not be used if the County applies a living wage provision to service contracts. The only legally acceptable solicitation is a request for qualifications (RFQ).

The request for qualifications is not a bid. The process does not rely on price for any part of the selection decision. Rather, it uses vendor qualifications as the sole determinant in selecting among competing vendors. The RFQ process is typically used for complex professional services like architectural, engineering, or other forms of consulting services where a vendor's qualifications are paramount and the scope of services is not precisely defined.

The disadvantage of using an RFQ process is that price information is not available during the initial selection process. The County would have the opportunity to negotiate a fee with the most qualified vendor and would have the option of negotiating with a competing firm if staff were not able to come to an agreement on price terms, but the County would not have the benefit of using comparative cost information during the initial selection process.

Service contracts are most prevalent in the Departments of Social Services and Aging. However, the County has not conducted a comprehensive analysis of the cost impact of requiring a living wage for all services providers. Social Services estimates that imposing a \$12.76 per hour minimum wage rate on in-home aide providers, for example, would cost an additional \$260,000 to provide the same level of service as this year.

County as Community Leader

Organizations in North Carolina have established voluntary living wage certification programs that promote and recognize private and public sector employers paying a living wage.

In Buncombe County, a non-profit called *Just Economics of Western Carolina* is actively promoting living wage policies in that part of the state. According to the group's website, the organization offers members a variety of benefits:

- A "Living Wage Certified" emblem for display,
- Events, promotions, and sales highlighted on the *Just Economics* Facebook Page and publicity through advertisements in local media outlets,
- Free promotion through the *Just Economics* member mailing list, Facebook Fans, and other printed lists,
- A special profile of the business on the *Just Economics* website,
- Participation in high-profile press conferences and *Just Economics* events aimed at promoting the Living Wage Employer Certification Program and the employers that meet the criteria,
- Participation in a growing network of local employers dedicated to building a more sustainable economy, and
- Free Participation in business education programs.

Just Economics uses a formula based on local housing costs to calculate the living wage. This formula is driven by the US Department of Housing and Urban Development's (HUD's) calculation of Fair Market Rents (FMR) for the area and the agency's guideline that no more than 30% of gross income should be dedicated to housing costs.

Durham has a similar program to acknowledge and reward living wage employers. The *Durham Living Wage Project* offers a certification program to connect consumers to businesses paying a living wage. The Durham project, however, uses a standard of 7.5% over the Federal Poverty Level for a family of four to calculate its living wage. This methodology is consistent with the standard adopted by the City and County of Durham.

In Orange County, the *Orange County Living Wage* project was recently launched. This organization also provides certification for private and public entities providing a living wage to employees. Orange County government was one of the first employers to be certified by this group. *Orange County Living Wage* calculates the living wage in the same manner as the *Just Economics* program where the living wage is tied to the cost of housing. Even though *Orange County Living Wage* uses a formula that is different from the County's, the County's current rate qualified for certification. The County's current living wage rate is \$12.76 per hour for employees while the *Orange County Living Wage* project has established a rate of \$12.75.

Policy Considerations and Next Steps

1. Calculation Methodology

The County has historically used a living wage formula that is driven by the Federal Poverty Level for a family of four, adjusted for costs in the region. While reliance on the poverty level is common and is used to determine eligibility for several federal programs, it is frequently criticized for using outdated metrics and lacking local cost sensitivity. Conversely, the fair market rent calculation is often viewed as being sensitive to local economic conditions by recognizing differences in local housing costs, but it typically does not account for variations in family size. In terms of impact on the wage rate, the market rent based formula would have yielded a higher rate for this fiscal year. The federal poverty rate calculation traditionally used by the County would have produced a rate of \$12.53 per hour. *Orange County Living Wage's* living wage rate is \$12.75.

2. Cost Analysis for Service Contracts

As stated above, the County could adopt a living wage policy that applies to service contracts and construction contracts under \$30,000 when a bid is not solicited. However, the County has not conducted a comprehensive analysis of service contracts that would quantify the cost impact and also identify policy considerations. For example, policies in other jurisdictions exempt certain providers from the living wage requirement. These exemptions typically apply to small firms or non-profit organizations where the requirement may be viewed as onerous.

Developing a more complete profile of existing service contracts and providers would offer additional context for policy development. Staff would begin this analysis immediately in preparation for another presentation to the Board of County Commissioners. This presentation would occur prior to the completion of the County Manager's recommended budget so that any additional costs associated with policy implementation could be included if a policy is authorized by the Board at that time.

Memorandum

To: John Roberts

CC: Bonnie Hammersley

From: Cheryl Young

Re: Living Wage

Per the request of County Manager Bonnie Hammersley, I attempted to contact North Carolina jurisdictions with living wage requirements for contractors to gather information regarding their programs. As you experienced, I was not successful in gathering information in that manner. I did locate some information online that offers insight into some of the programs.

Specifically, the City of Durham enacted a Livable Wage Ordinance in January of 1998. The ordinance requires that employees of Contractors and subcontractors of the City receive at least the minimum hourly wage paid to its employees. The provision only applies to those contracts for services to the City and its agencies which the City could provide for itself with its own employees and does not include contracts governed by state or federal procurement or bidding requirements or those whose services are performed by non-profit, tax exempt organizations. As such, nonprofits generally are not covered by the livable wage requirement, although there is a provision allowing the City to proactively make a contract with a nonprofit subject to the provision IF the City could have provided the contracted service with its own employees. The goal of the ordinance is to make certain that the living wage requirement is not circumvented by hiring outside contractors to fulfill tasks.

That ordinance appears to apply the living wage only to employees working on the contract. The City also appears to rely upon the Contractors workers to report violations to the City. A copy of the ordinance is attached for your review.

Although the City of Durham appears to still be using a livable wage ordinance, the County of Durham has, in light of the legislation restricting it's applicability to exclude contracts subject to state or federal procurement or bidding requirement's, eliminated the applicability of their living wage ordinance to contractors, opting instead to expand their living wage ordinance to part-time and seasonal workers. . Prior to the change, the County included the requirement in their contracts and required quarterly reports from the contractor. The year prior to the ordinance's revision, the County noted that the policy only applied to 81 out of over 800 contracts. It appears the provision applied only to employees doing work on the County contract. Durham County also, however, exempted service contracts with non-profit groups from the living wage requirement. A copy of the Durham County revised policy is attached.

AN ORDINANCE REQUIRING THE PAYMENT OF A LIVEABLE WAGE.

WHEREAS, ACCORDING to the 1990 U.S. Census, 14.9% of the residents of the City of Durham live in poverty; and

WHEREAS, it is beneficial to the health and welfare of Durham's citizens to be paid a liveable wage which enables them to not live in poverty; and

WHEREAS, the City's economic development provides many benefits for citizens of Durham, one of which should be liveable wages for all working people; and

WHEREAS, this ordinance providing for a liveable wage is consistent with other programs operated by the City to meet the employment and economic development needs of persons of low and moderate income; and

WHEREAS, the City desires to use its authority to procure services in combination with its authority to pursue economic development;

WHEREAS, it is the purpose of this ordinance to provide for a liveable hourly wage rate for workers employed by vendors who are awarded service contracts by the City, and thus enhance the welfare of working citizens of Durham; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURHAM:

Section 1. This ordinance shall appear as Chapter 27 of the Code of the City of Durham, and shall be entitled, "Liveable Wage," with the text of the ordinance to appear as follows:

Sec. 27-1. Service Contracts with the City.

It shall be the policy of the City of Durham that all Service Contractors doing business with the City pay their workers an hourly wage while working on City Service Contracts such that, if annualized, a person working forty (40) hours per week will earn enough money to support a family of four above the poverty level, as poverty is defined by the Bureau of Census.

Sec. 27-2. Definitions.

As used in this chapter, the following terms have the meanings indicated, unless the context clearly requires a different meaning:

(a) **CITY COUNCIL:** the City Council of the City of Durham, North Carolina.

(b) **CITY MANAGER:** the City Manager of the City of Durham, North Carolina, or his or her designee.

(c) **LIVEABLE WAGE:** the minimum hourly wage rate that shall be paid to those who work on Service Contracts with the City.

(d) **PERSON:** any individual, business entity, corporation, limited liability company (LLC), partnership or joint venture.

(e) **SERVICE CONTRACT:** a contract designated by the City Manager as a service contract subject to this ordinance. These shall include only those contracts for services to the City and its agencies which the City could provide for itself with its own employees, should it decide to do so, and shall not include contracts governed by State or Federal procurement or bidding requirements, or those where services are performed by non-profit, tax-exempt organizations. Notwithstanding the foregoing, the City Council may make a determination that a contract with a non-profit tax exempt organization is one for which the City could have provided the contracted service with its own employees, and that upon such determination the contract shall be subject to the provisions of this ordinance.

(f) **SERVICE CONTRACTOR:** the Person awarded a City Service Contract, specifically including all subcontractors of Service Contractors.

(g) **SERVICE WORKER:** any employee of a Service Contractor, as defined by the City Manager.

Sec. 27-3 Administration of the Liveable Wage.

(a) Each Service Contractor shall pay its employees working on City Service Contracts a Liveable Wage during those hours that the employees work on City Service Contracts.

(b) The City of Durham has determined that it is an important goal to ensure that employees of its Service Contractors earn a Liveable Wage, and has therefore made it mandatory that contractors bidding on City Service Contracts comply with this ordinance. In order to accomplish the statutory objectives of this ordinance, the City narrows its pool of eligible contractors, because some contractors will not be eligible for consideration for such contracts. Therefore, when a Service Contractor who has been awarded a City Service Contract subject to this ordinance fails to fulfill the requirements of this ordinance, the City suffers damages. The precise dollar amount of those damages is difficult to ascertain. Therefore, all Service Contracts falling under this ordinance shall include language in substantial conformance with the following paragraph:

"In the event of a finding by the City Manager or a judicial officer that any Service Worker has been paid less than the compensation to which the Service Worker is entitled under the City's liveable wage ordinance, Contractor shall make restitution to the Service Worker for the amount due. Contractor shall also pay liquidated damages to the City in the amount of Fifty Dollars (\$50.00) per day for each employee so underpaid, provided, however, that these damages shall not be assessed for wage underpayment violations to any individual which amount to a total of less than One Dollar (\$1.00) in any payroll period. Should a Service Worker be found to have been discriminated against for seeking to enforce the provisions of the City's Liveable Wage ordinance, and if the Service Worker has been terminated from employment, he or she shall be reinstated upon an order to do so from the City Manager or a judicial officer. A flyer stating the City of Durham's Liveable Wage amount shall be posted at the workplace of every Service Contractor in a location easily seen by all employees."

(c) When a Service Contractor has been found to have failed to pay a Liveable Wage in the course of performing more than three separate Service Contracts in a two year period, the City Manager may prohibit that Service Contractor from participating in future Service Contracts for up to three years.

(d) Within one year from the date of work performed on a Service Contract, a Service Worker may file a protest in writing with the City Manager claiming that the amount of wages paid to that worker on that Service Contract was less than the Liveable Wage at the time the work was performed.

(e) A Service Contractor shall not discharge, reduce the compensation or otherwise discriminate against any Service Worker for seeking to enforce the provisions of this ordinance. Actions protected under this ordinance include, but are not limited to, making a complaint to the City Manager, participating in any City proceedings, or making use of any civil remedies. If any violation of this paragraph is found to have occurred, the City Manager may order appropriate restitution and the reinstatement of such Service Worker, in accordance with the terms of the Service Contract.

(f) The City may withhold or cause to be withheld from the Service Contractor so much of any accrued payments owed to the contractor as may be necessary to: (1) pay the Service Workers employed by the Service Contractor the full amount of wages required by the provisions of this ordinance; and (2) satisfy any liability of the contractor for liquidated damages accrued under the terms of the Service Contract. The City may also withhold payments from any Service Contractor who has failed to post and keep posted a copy of the Liveable Wage as required herein, until such default of the Service Contract's terms shall have been corrected.

(g) The City Manager shall cause investigations to be made as may be necessary to determine whether there has been compliance with the provisions of this ordinance, the regulations promulgated thereunder, and those contained in the Service Contract. The Service Contractor shall permit representatives of the City to observe work being performed upon the work site, to interview Service Workers and to examine the books and records relating to the payrolls on the project being investigated to determine the correctness of classifications and any payment of proper regular and overtime rates as required. All such information provided by the Service Contractor will be treated as confidential, to the extent permitted by Chapter 132 of the North Carolina General Statutes, the Public Records Law, as it may be amended from time to time. Complaints of alleged violations shall be investigated promptly and statements, written or oral, made by a Service Worker shall be treated as confidential and shall not be disclosed to the Service Contractor without the consent of the Service Worker.

(h) If necessary for the enforcement of this heading, the City Manager may issue subpoenas, compel the attendance and testimony of witnesses and the production of books, papers, records, and documents relating to payroll records necessary for investigations and hearings. Any such subpoena shall be served by the sheriff of Durham County. In case of refusal to obey or fully comply with any such subpoena, the person not complying may be summoned before the General Court of Justice, and upon failure to give satisfactory explanation of such failure or refusal, the court shall find the failure to be a misdemeanor violating Section 19 of the Durham City Charter, such violation punishable by a fine not exceeding \$100 per day or imprisonment for a period not exceeding thirty (30) days. In addition, the General Court of Justice may issue any civil orders as may be within its jurisdiction in order to enforce subpoenas issued under this ordinance.

Sec. 27-4. Intentional Violation a Misdemeanor.

In the event the City Manager shall determine, after notice and hearing, that any Service Contractor has failed to pay the Liveable Wage or has otherwise violated the provisions of this heading and that such failure was intentional, no contract shall be awarded to such Service Contractor, or to any business in which such Service Contractor has an interest, until one year has elapsed from the date of such determination. Provided, further, that any such intentional violation of the provisions of this heading shall be a misdemeanor, punishable upon conviction by a fine of not more than Five Hundred (\$500.00). Proceedings before the City Manager shall not be considered a pre-condition to criminal prosecution under this heading. Each day's violation shall constitute a separate offense.

Sec. 27-5. Setting the Liveable Wage Rate.

The Liveable Wage rate shall be the minimum hourly wage rate that is paid to City of Durham employees, as it may be revised from time to time by resolution of the City Council.

Sec. 27-6. Severability.

If any provision of this chapter or the application thereof to any person or circumstances is held invalid, the invalidity shall not affect other provisions or application of the chapter which can be given effect without the invalid provision or application; and to this end, the provisions of this chapter are severable.

Section 2. AND BE IT FURTHER ORDAINED, that this ordinance shall take effect for all Service Contracts entered into after February 1, 1998.

C:\My Documents\Liveable Wage Ord..doc 1/5/98

APPROVED BY
CITY COUNCIL

JAN 20 1998

D. Ann Gray
DEPUTY CITY CLERK

POLICY ON PAYING A LIVING WAGE

WHEREAS, the County of Durham adopted a Policy on Paying a Living Wage effective July 1, 2004, which policy addressed minimum wage requirements for County employees as well as certain contractors providing services to the County; and

WHEREAS, recent legislation passed by the North Carolina General Assembly prohibits the use of minimum wage requirements such as those contained in Durham County's Living Wage Policy on any competitively bid contract, *see S.L. 2013-41*; and

WHEREAS, the County competitively bids all services costing over \$30,000; and

WHEREAS, because S.L. 2013-413 invalidates a portion of the current Living Wage Policy, the County wishes to amend the policy to address minimum wage requirements just for County employees.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS FOR THE COUNTY OF DURHAM DO TH RESOLVE:

That the Durham County Policy on Paying a Living Wage, is hereby amended in its entirety to read as follows:

1. Living Wage Policy. It is the policy of the County of Durham that persons working for the County be paid a living wage as further described in this policy.

2. Payment of Minimum Compensation to Employees.

a. A Minimum Wage Rate shall be paid to all full and part-time employees of the County, including seasonal and employees in the job placement program with the County. The Minimum Wage Rate shall be at least seven and one-half percent (7.5%) above the Federal Poverty Guidelines, as defined by the Bureau of Census, for a family of four. This rate shall be determined by annualizing the hourly rate paid to employees if such employees were working a forty-hour work week.

b. The County Manager shall calculate or cause to be calculated the Minimum Wage Rate for employees on a yearly basis and shall make such adjustments in the County's pay plan to ensure the Minimum Wage Rate as stated herein is paid to all eligible employees.

c. This Minimum Wage Rate to be paid by the County of Durham shall not apply to full-time or part-time volunteers, or others who are not paid a wage by the County.

d. This Minimum Wage Rate to be paid by the County of Durham shall not apply to full-time or part-time students/interns who are working for the County in positions designed to further the student's education.

3. Effective Date. This policy shall be effective on and after October 14, 2014.

Dollar Thresholds in North Carolina Public Contracting Statutes



Dollar limits and statutory authority current as of September 1, 2013

Requirement	Threshold	Statute
Formal bidding	<i>(estimated cost of contract)</i>	
Construction or repair contracts	\$500,000 <i>and above</i>	G.S. 143-129
Purchase of apparatus, supplies, materials, and equipment	\$90,000 <i>and above</i>	G.S. 143-129
Informal bidding	<i>(actual cost of contract)</i>	
Construction or repair contracts	\$30,000 to formal limit	G.S. 143-131
Purchase of apparatus, supplies, materials, and equipment	\$30,000 to formal limit	G.S. 143-131
Construction methods authorized for building projects	Over \$300,000 <i>(estimated cost of project)</i>	G.S. 143-128(a1)
Separate Prime		
Single Prime		
Dual Bidding		
Construction Management at Risk (G.S. 143-128.1)		
Design-Build and Design-Build Bridging (G.S. 143-128.1A; G.S. 143-128.1B)		
Public Private Partnership (P3) (G.S. 143-128.1C)		
Historically Underutilized Business (HUB) requirements		
Building construction or repair projects		
– Projects with state funding (<i>verifiable 10% goal required</i>)	\$100,000 <i>or more</i>	G.S. 143-128.2(a)
– Locally funded projects (<i>formal HUB requirements</i>)	\$300,000 <i>or more</i>	G.S. 143-128.2(j)
– Projects in informal bidding range (<i>informal HUB requirements</i>)	\$30,000 to \$500,000*	G.S. 143-131(b)
<i>*Note: Formal HUB requirements should be used for informally bid projects costing between \$300,000 and \$500,000</i>		
Limit on use of own forces (force account work)	<i>(not to exceed)</i>	G.S. 143-135
Construction or repair projects	\$125,000 (<i>total project cost</i>) <u>or</u> \$50,000 (<i>labor only cost</i>)	
Bid bond or deposit		
Construction or repair contracts (<i>at least 5% of bid amount</i>)	Formal bids (<i>\$500,000 and above</i>)	G.S.143-129(b)
Purchase contracts	Not required	
Performance/Payment bonds		
Construction or repair contracts (<i>100% of contract amount</i>)	Each contract over \$50,000 of project costing over \$300,000	G.S. 143-129(c); G.S. 44A-26
Purchase contracts	Not required	
General contractor's license required	\$30,000 <i>and above</i>	G.S. 87-1
Exemption	Force account work (<i>see above</i>)	
Owner-builder affidavit required	Force account work (<i>see above</i>)	G.S. 87-14(a)(1)
Use of licensed architect or engineer required		
Nonstructural work	\$300,000 <i>and above</i>	G.S. 133-1.1(a)
Structural repair, additions, or new construction	\$135,000 <i>and above</i>	
Repair work affecting life safety systems	\$100,000 <i>and above</i>	
Selection of architect, engineer, surveyor, construction manager at risk, or design-build contractor		
"Qualification-Based Selection" procedure (QBS)	All contracts unless exempted	G.S. 143-64.31
Exemption authorized	Only projects where estimated fee is <i>less than</i> \$50,000	G.S. 143-64.32

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No.** 8-b

SUBJECT: Update on the Campaign for a New “Welcome to Orange County” Interstate Sign

DEPARTMENT: Community Relations/Tourism

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

1. Six (6) Suggested Interstate Signs
2. Background of NCDOT Raleigh Sign Naming
3. Highway Slogan Ballot

INFORMATION CONTACT:

Laurie Paolicelli, 245-4322

PURPOSE: To receive an update on the campaign for a new “Welcome to Orange County” Interstate Sign.

BACKGROUND: Orange County has an opportunity to change the North Carolina Department of Transportation (NCDOT) “Welcome to Orange County” Interstate sign, currently located on Interstate 40 at mile marker 269 heading west. The sign is damaged and is currently slated for replacement. The current sign welcomes interstate travelers with the message “Orange County: You’ll Be a Fan for Life”. Community Relations will launch a local contest asking residents to vote for which slogan should be used on the new replacement sign.

Orange County, together with a media partner, will offer six (6) signs that the community can vote on, rather than an “open slogan naming”. Providing six (6) slogans for the public is a format that is based on past programs of NCDOT that became contentious as a result of the anonymous curtain of the internet (see Attachment 1).

NCDOT initiated a contest asking for public input to name the I-40/440 rebuild project in Raleigh that began in 2015. NCDOT found that the general public that became interested had a sense of humor. What started out in a serious vein quickly took a distinct twist when the unexpected quirky responses started pouring in (see Attachment 2).

Orange County Community Relations suggests working with media partner, Chapelboro & WCHL, to have the public vote for their favorite slogan via various forms of media including Chapelboro and WCHL Radio. To provide a wider reach, the department will also utilize social media and WHUP Radio Hillsborough. Using radio and social media as the point of collection is the most efficient and cost effective way to engage residents AND gain valuable feedback over an 8-week period. The goal is to use the talents and creativity of Orange County residents, encourage community engagement and develop a new slogan. The format will be set-up so that people can “Like” specific slogans and suggest others. After the contest ends, the BOCC

will review the entries according to a list of criteria drawn up beforehand - and determine the winning slogan.

FINANCIAL IMPACT: The total \$6,000 cost of the campaign will be paid from Visitors Bureau marketing funds.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are related to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

Opening up this contest to the public help ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

Using a branding process and engaging residents in a “pride of ownership” of their community lends supports economic development policies and programs.

RECOMMENDATION(S): The Manager recommends that the Board receive this update and provide any comments or questions to staff, and acknowledge that staff will move forward with the campaign.

Attachment 1

WELCOME TO



ORANGE COUNTY
NORTH CAROLINA

Around the corner.
Ahead of the curve.



WELCOME TO ORANGE COUNTY.

DEEP ROOTS. STILL GROWING.



WELCOME TO ORANGE COUNTY
NORTH CAROLINA

Progress is our heritage.



ORANGE COUNTY
NORTH CAROLINA

**WELCOME TO
ORANGE COUNTY.**
You'll be a fan for life!



WELCOME TO **ORANGE COUNTY**
NORTH CAROLINA

Opportunity grows here.

WELCOME TO



ORANGE COUNTY
NORTH CAROLINA

Founded in

1752

in the heart of
North Carolina

Attachment 2

“Crawleigh”

The North Carolina Department of Transportation initiated a contest asking for public input to name the I-40/440 rebuild project in Raleigh that began during the spring of 2015, which should last for three years. Involving the public, who will be directly affected by all the construction and having to navigate through the daily grind of lane closures, construction debris, workers and general upset seems like a good marketing strategy with unexpected results. Through the anonymous curtain of the internet, the NC-DOT found that the general public they reached out to has a sense of humor.

What may have started out in a serious vein quickly took a distinct twist when the unexpectedly quirky responses started pouring in. The five finalists were:

Carmuda Triangle
 Crawleigh
 South-Wake Remake
 Southern Discomfort
 Wake-Over

The new name became Crawleigh with almost a 50% vote. NC-DOT apparently prefers the name FORTIFY I-40, but for many their chosen moniker of “Crawleigh” will persevere as they will have to drive through the construction area for three long years.

The entries that received an honorable mention from the NC-DOT were as follows:

Lane-Sanity
 Fortification
 I-40; Duke-0
 Tar Hell
 40 Shades of Congestion
 Lanes of Pain
 Shouldhavebuiltalightrailinstead
 Lordylordygetmeoffforty
 Numb Buns
 Constructipation – Waiting for traffic to get moving again
 Y'all Crawl

**ORANGE COUNTY
HIGHWAY SIGN SLOGAN CONTEST
BALLOT**

VOTES FOR YOUR TOP FOUR (4) SLOGANS LISTED

VOTE

PROPOSED SLOGANS

Around the Corner, Ahead of the Curve

Opportunity Grows Here

Progress is Our Heritage

Deep Roots. Still Growing

You'll Be a Fan For Life

Founded in 1752, in the heart of North Carolina

WRITE IN:

SAMPLE BALLOT

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No.** 11-a

SUBJECT: Advisory Board on Aging – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Member Roster
Recommendations
Attendance Record for Recommendation
Applications for Persons Recommended
Interest List
Applications for Persons on the Interest
List

INFORMATION CONTACT:
Clerk's Office, 919-245-2130

PURPOSE: To consider making appointments to the Advisory Board on Aging.

BACKGROUND: The following information is for Board consideration:

- Appointment to a partial term (Position #1) At-Large position for Marshall Daniel expiring 06/30/2017.
- Appointment to a partial term (Position #3) At-Large position for Yvonne Mendenhall expiring 06/30/2017.
- **NOTE: There is a request from the Advisory Board on Aging to move Dr. Donna Prather from (Position #1) At-Large to (Position #5) Carrboro City Limits replacing Heather Altman whose term has expired. The term for Dr. Donna Prather for (Position #5) expires 06/30/2018.**

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
1	Marshall Daniel	At-Large	06/30/2017
3	Yvonne Mendenhall	Chapel Hill City Limits	06/30/2018
5	Donna Prather	Carrboro City Limits	06/30/2018

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments to the Advisory Board on Aging.

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

1	Dr. Donna Prather 107-A Spring Valley Road Carrboro NC 27510	Day Phone: 919 929-3375 Evening Phone: 919 929-3375 FAX: E-mail: dprather@bellsouth.net	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/15/2012 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 2
2	Ms. Teri J. Driscoll 422 Hampton Pointe Hillsborough NC 27278	Day Phone: 919-245-1127 Evening Phone: 919-245-1127 FAX: E-mail: driscoll323@nc.rr.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/16/2015 Current Appointment: 06/16/2015 Expiration: 06/30/2017 Number of Terms: 1
3	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Chapel Hill Town Li Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2018 Number of Terms:
4	Dr. Richard White 4901 Schley Rd Hillsborough NC 27278	Day Phone: 919 732 8527 Evening Phone: FAX: E-mail: rwhite@duke.edu	Sex: Male Race: Caucasian Township: Little River Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/18/2012 Current Appointment: 06/16/2015 Expiration: 06/30/2018 Number of Terms: 2
5	VACANT Chair	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Carrboro Town Limit Special Repr:	First Appointed: 01/27/2009 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 2

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr

Positions: 12 Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

6	Mr Elijah (Ed) Flowers III 2813 Beckett's Ridge Drive Hillsborough NC 27278	Day Phone: 919-357-9256 Evening Phone: 919-357-9256 FAX: E-mail: ed_flowers@yahoo.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsboro Twn Limits Special Repr:	First Appointed: 01/20/2011 Current Appointment: 05/21/2013 Expiration: 06/30/2016 Number of Terms: 2
7	Dr. Mary Altpeter 1613 Providence Glen Drive Chapel Hill NC 27514	Day Phone: 919-966-0499 Evening Phone: 919-942-8273 FAX: E-mail: mary_altmeter@unc.edu	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/06/2014 Current Appointment: 11/06/2014 Expiration: 06/30/2017 Number of Terms: 1
8	Mr. Winston Liao 126 Fern Lane Chapel Hill NC 27514	Day Phone: 919 929 3123 Evening Phone: FAX: E-mail: winston.liao1@gmail.com	Sex: Male Race: Asian American Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/06/2014 Current Appointment: 06/16/2015 Expiration: 06/30/2018 Number of Terms: 1
9	Mr. Lorenzo Mejia 119 Summergeate Circle Chapel Hill NC 27516	Day Phone: 919-338-2183 Evening Phone: FAX: E-mail: lorenzo@AcornHCS.com	Sex: Male Race: Hispanic Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/24/2013 Current Appointment: 06/16/2015 Expiration: 06/30/2018 Number of Terms: 2
10	Dr. Margaret Cohn 750 Weaver Dairy Road #110 Chapel Hill NC 27514	Day Phone: 9199183698 Evening Phone: 9199183698 FAX: E-mail: peggycohn38@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 02/04/2014 Current Appointment: 02/04/2014 Expiration: 06/30/2016 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

11 **CDR Alexander Castro Jr**
Vice-Chair
5915 Morrow Mill Road
Chapel Hill NC 27516

Day Phone: 919-619-1510
Evening Phone: 919-929-6368
FAX:
E-mail: alexcastrojr@hotmail.com

Sex: Male
Race: Caucasian
Township: Bingham
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 01/20/2011
Current Appointment: 05/21/2013
Expiration: 06/30/2016
Number of Terms: 2

12 **Mr. Keith Cook**
419 Calvary Court
Hillsborough NC 27278

Day Phone: 919-644-1886
Evening Phone: 919-644-1884
FAX:
E-mail: kdc52@aol.com

Sex: Male
Race: African American
Township: Cedar Grove
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 04/17/2012
Current Appointment: 10/07/2014
Expiration: 06/30/2017
Number of Terms: 2

***Orange County
Advisory Board on Aging***

November 9, 2015

The Honorable Earl McKee
Orange County
Board of County Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair McKee:

The Orange County Advisory Board on Aging requests that Mr. Marshall Daniel be considered for its at-large vacancy.

Mr. Daniel is a retiree and a resident of Little River Township. He is a member of the Project EngAGE Senior Resource Team for senior rural hunger and the Schley Grange.

Thank you for your consideration of this request.

Respectfully submitted,

Janice Tyler, Secretary

***Orange County
Advisory Board on Aging***

October 14, 2015

The Honorable Earl McKee
Orange County
Board of County Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair McKee:

The Orange County Advisory Board on Aging requests that Donna Prather be transferred from a member at-large position to the Carrboro representative slot recently vacated by Heather Altman's end of term.

Ms. Yvonne Mendenhall is recommended for the Chapel Hill representative on the Advisory Board.

Ms. Mendenhall serves on the Adult Care Home Advisory Committee and has been actively involved in Project EngAGE and the Master Aging Plan.

Thank you for your consideration of this request.

Respectfully submitted,

Janice Tyler, Secretary

Attendance Record Current - Member Re-appointment Recommendation For BOCC Review
 Advisory Board on Aging Nov / 2014 – Nov / 2015

Member	Appointed	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov					
Donna Prather	05/15/2012	P	P	P	P	P	P	A	P		P	P	E						
P: Present A: Absent E = Excused																			
Current through - 11/30/2015																			

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Marshall Daniel
Name Called:
Home Address: 4818 NC Hwy 57
Hurdle Mills NC 27541
Phone (Day): 9193573410
Phone (Evening): 9197326628
Phone (Cell): 9193573410
Email: dandaniel@embarqmail.com
Place of Employment: Retired
Job Title: Col USAF (Ret)
Year of OC Residence: 2002
Township of Residence: Little River
Zone of Residence: County
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Project Engage
Initiative on Poverty
Schley Grange
OCSC
Elder, Little River Presbyterian Church

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Training through Project Engage
Caregiver for six years for aging Mother-in-Law
Sister long term resident of assisted living facility
Masters in Public Administration

Reasons for wanting to serve on this board:

Personal interest in helping seniors experience good quality of life in their advanced years

Conflict of Interest:

Advisory Board on Aging**Background, education and experience relevant to this board:**

Same as above

Reasons for wanting to serve on this board:

Same as above

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 10/21/2015 11:09:31 AM

Date Printed: 10/23/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: A Yvonne Mendenhall
Name Called:
Home Address: 304 W Barbee Chapel Rd
 Chapel Hill NC 27517
Phone (Day): 919-968-7874
Phone (Evening): 919-968-7874
Phone (Cell): 919-360-1746
Email: menholiday@aol.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 1990
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Orange County Community Advisory Committee for Long Term Care and Adult Care
 Homes Orange County Project EngAGE Orange County Project EngAGE Advisory
 Council Orange County Master Aging Plan Work Group

Past Service on Orange County Advisory Boards:

Orange County Project EngAGE Advisory Board

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Community leader, Gerontologist, Aging in Community leader

Reasons for wanting to serve on this board:

Help share input and presence of Long Term Care programs and needs with OCDA.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 7/17/2015

Date Printed: 7/20/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Donna Prather
Name Called:
Home Address: 107-A Spring Valley Road
 Carrboro NC 27510
Phone (Day): 919 929-3375
Phone (Evening): 919 929-3375
Phone (Cell):
Email: dprather@bellsouth.net
Place of Employment: OPC Area Program
Job Title: Medical Director
Year of OC Residence: 1981
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: Psychiatrist, treating adults in Orange County since 1985; staff psychiatrist at OPC/Person Counseling Center 1983 to 1992; Medical Director of OPC Area Program since 1992

Volunteer Experience: Cared for mother in my home from 2004 to 2008, then in an assisted living facility until her death in July 2011 at age 102.

Education: BA from Queens College (now University) in Charlotte, NC; MD from UNC-CH; residency in Family Medicine at Charlotte Memorial Hospital (now Carolinas Medical Center); fellowship in Family Medicine at UNC-CH; residency in Psychiatry at UNC-CH

Other Comments:

I'm about to retire and am eager to learn more about the issues of senior citizens. I'm very interested in finding ways to participate to improve the lives of people in our community. STAFF COMMENTS: Originally (03/14/2012) applied for Advisory Board on Aging. ADDRESS JURISDICTION: 107-A is Carrboro Jurisdiction, Carrboro City Tax, Chapel Hill Township.

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

Ms. Susan Adams

211 Hogan Woods Circle
Chapel Hill NC 27516

Day Phone: 919-357-5541

Evening Phone: 919-357-5541

Cell Phone:

E-mail: jaseradams@gmail.com

Sex: Female

Race: Caucasian

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Date Applied: 06/02/2015

Skills: Consultant

Also Serves On:

Marshall Daniel

4818 NC Hwy 57
Hurdle Mills NC 27541

Day Phone: 9193573410

Evening Phone: 9197326628

Cell Phone: 9193573410

E-mail: dandaniel@embarqmail.com

Sex: Male

Race: Caucasian

Township: Little River

Res. Eligibility: County

Date Applied: 10/21/2015

Skills:

Also Serves On:

Mrs. Jerry Ann Gregory

2224 Lebanon Rd
Efland NC 27243

Day Phone: 919-644-8172

Evening Phone: 919-644-8172

Cell Phone: 919-810-4397

E-mail: harleyphn@yahoo.com

Sex: Female

Race: Caucasian

Township: Cheeks

Res. Eligibility: County

Date Applied: 01/06/2014

Skills: Public Health

Also Serves On: Nursing Home Community Advisory Committee

Skills: Registered Nurse

Ms. Carolyn Helfrich

1233 Highland Loop
Hillsborough NC 27278

Day Phone: 757-871-6092

Evening Phone:

Cell Phone:

E-mail: Carolyn.helfrich@gmail.com

Sex: Female

Race: Other

Township: Hillsborough

Res. Eligibility: Hillsborough ETJ

Date Applied: 06/18/2015

Skills: Social Work

Also Serves On:

Skills: Teacher

Also Serves On:

Mrs Emily Lees

1516 Cumberland Rd
Chapel Hill NC 27514

Day Phone: 919 960-3737

Evening Phone: 919 960 3737

Cell Phone: 919 593 2004

E-mail: emilylees@bellsouth.net

Sex: Female

Race: Caucasian

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Date Applied: 07/21/2014

Skills: Arts

Also Serves On:

Skills: Professor

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

A Yvonne Mendenhall	Day Phone: 919-968-7874	Sex: Female
304 W Barbee Chapel Rd	Evening Phone: 919-968-7874	Race: Caucasian
Chapel Hill NC 27517	Cell Phone: 919-360-1746	Township: Chapel Hill
	E-mail: menholiday@aol.com	Res. Eligibility: Chapel Hill Township
		Date Applied: 07/17/2015
Skills:	Also Serves On: Adult Care Home Community Advisory Committee	

Ms. Karen Metzguer	Day Phone: 919-619-6332	Sex: Female
507 Gwen Road	Evening Phone: 919-241-4402	Race: Caucasian
Hillsborough NC 27278	Cell Phone:	Township: Hillsborough
	E-mail: kmetzguer@gmail.com	Res. Eligibility: Hillsborough ETJ
		Date Applied: 06/02/2015
Skills: Executive Director	Also Serves On:	
Skills: Nurse	Also Serves On:	

Ms. Sandra Nash	Day Phone: 828-668-9628	Sex: Female
600 West Poplar Ave., Apt. 239	Evening Phone:	Race: Caucasian
Carrboro NC 27510	Cell Phone: 828-712-2362	Township: Chapel Hill
	E-mail: None	Res. Eligibility: Carrboro City Limits
		Date Applied: 10/01/2014
Skills:	Also Serves On: Nursing Home Community Advisory Committee	
Skills: Geriatric Care		
Skills: Nurse		

Thomas ODwyer	Day Phone: 919-906-0581	Sex: Male
105 Boulder Lane	Evening Phone: 919-942-7244	Race: Caucasian
Chapel Hill NC 27514	Cell Phone: 919-906-0581	Township: Chapel Hill
	E-mail: greenbuilder4us@aol.com	Res. Eligibility: C.H. City Limits
		Date Applied: 11/04/2015
Skills:	Also Serves On:	

Ms. Deborah Rider	Day Phone: 919-818-6489	Sex: Female
2314 Red Oak CT.	Evening Phone: 919-732-9476	Race: Caucasian
Hillsborough NC 27278	Cell Phone:	Township: Hillsborough
	E-mail: drider1736@gmail.com	Res. Eligibility: Hillsborough Town Lim
		Date Applied: 10/10/2014
Skills: Care Provider	Also Serves On: Adult Care Home Community Advisory Committee	

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

Skills: Community Planning

Also Serves On: Adult Care Home Community Advisory Committee

Skills: Social Work

Deborah Stewart

1405 Buckhorn Rd.

Mebane NC 27302

Day Phone: 919-210-4857

Evening Phone: 919-210-4857

Cell Phone: 919-210-4857

E-mail: deb.k.stewart@gmail.com

Sex: Female

Race: Caucasian

Township: Cheeks

Res. Eligibility: County

Date Applied: 07/21/2014

Skills:

Also Serves On: Adult Care Home Community Advisory Committee

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Susan Adams
Name Called:
Home Address: 211 Hogan Woods Circle
 Chapel Hill NC 27516
Phone (Day): 919-357-5541
Phone (Evening): 919-357-5541
Phone (Cell):
Email: jaseradams@gmail.com
Place of Employment: Self-employed
Job Title: Consultant
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

- IFC - Orange County Homeless Shelter, Galloway Ridge - Volunteer, Care Ministry - Newman Center, Coastal Pines of North Carolina - troop 862 - Adult Volunteer, Treasurer 2007-2012, AARP, GSA - Gerontological Society of America
 MAC Committee - Mandarin Advisory Council for the Dual Language Program for Chapel Hill Carrboro City School District, Newman center outreach care ministry, MAC-dual language for Mandarin Chinese advisory board for school system, NAHB - National Home Builders Association Orange, Chatham and Durham counties - remodeler s council, National Gerontology Society, AARP,
- Received Masters of Gerontology from University of Southern California 2014 Magna Cum Laude - Thesis title " Enviornmental and technological interventions to decrease agitation in dementia patients"
 - Founded Consulting Business CareGiving Technologies - Safer Independent Living
 - Received CAPS " Certified Aging in Place Specialist" Certification from Nathional Home Builders Association 2014
 - Received Universal Design Certification from National Home Builders Association 2014
 - Asked to become board member of SHARP " Senior Health Advisory Resouce Partnership" in Orange County executive director Healthier Altman
 - Working closely with Dr. Cheire Rosemond at UNC for Tax incentives for livable homes as part of the Aging in Community Series
 - Speaker at Caregiver's Conference Durham and Raleigh 2015
 - Speaker at Alzheimer Association Fall Conference 2015
 - Became Lively partner - Award winning passive senior Monitoring system
 - Member of HART Health Aging Round Table
 - Recently accepted position at Carolina Villages for director of Volunteer Services

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am energized by solving problems and taking on challenges. With over 1 person turning 50 every second due to the dramatic achievements in public health, Orange County is poised to see a 67% increase in persons over 65 and a 43% increase in persons over 85 in the next 10 years. This trend continues through 2030 when persons over 65 will again increase by 42% and over 85 by 70%. Orange county is a leader in serving its senior population and I want to contribute to preparing and meeting these needs throughout the next 20 years.

Although I worked as a chemical engineer for 15 years, I recently returned to school to get a BA in Multidisciplinary studies, with an emphasis on social sciences and the Socio-Ecological Model which shows that the health of an individual is based not just on the person but withing the greater context of his relationships, his community and his society. Because of my interest in the aging process, I am currently completing a Masters in Gerontology from the University of Southern California. Through this program I have been able to receive the training and tools that will aid me in pursuing my goal of improving the disparity in the aging experience between the different economic classes. The research area where I am basing my concentration consists of early depression intervention for the home caregiver. Many home caregivers are thrust into their duties with little to no training and as more residents, especially in the rural areas, are deciding to age in place there will be a need for increased programs to address the adult child or spousal caregiver, many of whom are over 50.

I am excited to be beginning this new phase of my life as I turn 50, and consider myself to be a life-long learner who believes that we are all part of something larger and there is purpose to all our lives. My belief system influences all I do and I value responsibility and high ethical standards. I believe that the strategic methods of problem solving I utilized as an engineer allows me to find and evaluate alternatives and seek innovative ways to get things done. I believe in community involvement as I was a member of the School Improvement Team (SIT) committee for McDougle Middle School for 2 years, worked as a volunteer at the Chapel Hill Museum for 3 years, and have been a member of the MAC -Mandarin Advisory Council for the dual language program in CHCCS since it began and my daughter has been part of the program for the past 8 years. As my children are growing up and moving on to new goals, I feel that I too must focus my time and energies on the future.

I appreciate your time in considering me for this position.

Reasons for wanting to serve on this board:

Conflict of Interest:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

I am graduating with my Masters of Arts in Gerontology in May 2014 from the University of Southern California. My BS is multi disciplinary in psychology and public health. My concentration of study is in environmental interventions to decrease agitation in persons with dementia. I currently volunteer at Galloway Ridge and care part time for my elderly parents who I relocated to Chatham County in 2008.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Applied 2/1/2013 for Advisory Board on Aging. Applied 10/4/2013 for Nursing Home CAC. ADDRESS VERIFICATION: 211 Hogan Woods Circle is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits.

This application was current on: 6/2/2015

Date Printed: 6/2/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Jerry Ann Gregory
Name Called:
Home Address: 2224 Lebanon Rd
 Efland NC 27243
Phone (Day): 919-644-8172
Phone (Evening): 919-644-8172
Phone (Cell): 919-810-4397
Email: harleyphn@yahoo.com
Place of Employment: Retired
Job Title: Retired Public health Nurse
Year of OC Residence: 1973
Township of Residence: Cheeks
Zone of Residence: -
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Meals on Wheels Hillsborough
 Fairfield Homemakers Club
 Exc. Club of Greater Durham
 Durham Harley Owners Group Board of Directors
 Public Health Corp

Past Service on Orange County Advisory Boards:

Past Adult Care Home Community Advisory Committee.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Worked as a Public Health Nurse for 33 years providing services to adults most of those years, including senior centers.

Reasons for wanting to serve on this board:

Feel my experiences in past and presently would be of value.

Conflict of Interest:

No

Adult Care Home Community Advisory Committee**Background, education and experience relevant to this board:**

Have served on this committee in the past, experienced in working with all adult populations.

Reasons for wanting to serve on this board:

Provide service to community and residents of facilities.

Conflict of Interest:**Supplemental Questions:**

Work Experience: Public Health Nurse for 31 yrs with Orange County Health-1969-2001; Adult Day Center Health Coordinator for 2 years
Nurse Consultant for Are You Your Brother's Keeper project with Efland Cheeks Voices of Efland and UNC for 1 year 2010 Served as Guardian on behalf of Health Director for clients in Community House in Carrboro and various Rest Homes and Nursing facilities.

Volunteer Experience: PTA Thrift shop; ; VA Medical Center in Durham doing data entry for Oncology Research nurses; Habitat for Humanity; Fund raising for Child Abuse Prevention Foundation in Durham; Fund raising for various charities sponsored by my Exchange Club

Adult Care Home Community Advisory Committee 5-6 yrs; Volunteer RN for B/P clinic at various Senior sites; Volunteer in Flu clinics offered at Senior sites in CH and Hillsborough; Meals on Wheels Volunteer since retirement in 2001; Volunteer in fund raising with Durham Harley Owners Group, Exchange Club of Greater Durham and American Cancer Society; Member of Public Health Volunteer Corp, volunteering as needed. Volunteer annually with Project Homelessness in providing immunizations and education.

Education: H.S.; BS in Nursing; Adult Health Assessment-UNC; Various workshops on Wellness, disease prevention, counseling, etc. Adult Health assessment course/certification at UNC; Numerous classes re: Dementia, Aging, Chronic disease

Other Comments:

Have lived, worked and volunteered in Orange County since 1973. During my 32 years of working in Public Health I have worked in the adult community providing services and am very familiar with community and its needs. STAFF COMMENTS: Renewed application 10/09/03 for ACHCAC and Adv. Bd. on Aging. 6/16/03 for ACHCAC; NHCAC; Adv. Bd. on Aging. Originally applied 9/3/99. Applied 1/8/2012 for Orange County Emergency Services Work Group. ADDRESS VERIFICATION: Lebanon Road is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 1/6/2014

Date Printed: 7/25/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Carolyn Helfrich
Name Called:
Home Address: 1233 Highland Loop
 Hillsborough NC 27278
Phone (Day): 757-871-6092
Phone (Evening):
Phone (Cell):
Email: Carolyn.helfrich@gmail.com
Place of Employment: Weaver St. Mkt
Job Title: Clerk
Year of OC Residence: 2008
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: Other

Community Activities/Organizational Memberships:

Recently retired teacher, work at Weaver St. mkt

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

As a person who is aging I recognize the necessity of recognizing how this process effects people physically and mentally. I have worked as a geriatric social worker and am a long time believer in the connection of maintaining physical and mental activities as well as connection to the larger community to help people age with integrity and dignity. Recently retiring as a high school teacher, I clearly see the importance of maintaining ties to a larger community to lessen the isolation created with retirement. I would like the opportunity to bring my ideas to a larger group in order to be more inclusive of the aging population.

Reasons for wanting to serve on this board:

Conflict of Interest:

Hillsborough Planning Board

Background, education and experience relevant to this board:

As a life long walker and cyclist, I would be able to help make this community plan for these as well as possible expanded public transportation as Hillsborough grows.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (07/10/2013) applied for Advisory Board on Aging and Hillsborough Planning Board. ADDRESS VERIFICATION: 1233 Highland Loop is Hillsborough Township, Orange County Jurisdiction, Hillsborough ETJ, Hillsborough Town Limits, and R1 Rural Residential Zoning.

This application was current on: 7/10/2013 9:29:58 AM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Emily Lees
Name Called:
Home Address: 1516 Cumberland Rd
 Chapel Hill NC 27514
Phone (Day): 919 960 3737
Phone (Evening): 919 960 3737
Phone (Cell): 919 593 2004
Email: emilylees@bellsouth.net
Place of Employment: retired
Job Title: retired faculty/researcher
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Orange County Arts Commission
 Shared Learning
 Osher Lifelong Learning Institute (OLLI)
 Orange County Artists Guild (current chair)

Past Service on Orange County Advisory Boards:

Arts Commission

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

While working for the Houston Community College System, I ran a program for adults over 55 for several years. While still with HCCS, I became president of a Texas Gerontological consortium that offered a basic certificate in gerontology. Later I taught public health courses to nursing students, including a component on the aging. I returned to North Carolina when my husband decided to retire.

Reasons for wanting to serve on this board:

I would like to be more involved with issues affecting older adults and hope that both my professional background and my experience as an over-55 adult can be of service. Since returning to North Carolina, I have been primarily involved in working with the arts community through the artists guild and the arts commission. I have also acted as facilitator for several classes in Shared Learning, a peer leisure learning group for older adults.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 7/21/2014 5:15:07 PM

Date Printed: 7/23/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Karen Metzguer
Name Called:
Home Address: 507 Gwen Road
 Hillsborough NC 27278
Phone (Day): 919-619-6332
Phone (Evening): 919-241-4402
Phone (Cell):
Email: kmetzguer@gmail.com
Place of Employment: Fearrington Cares
Job Title: Nurse and Executive Director
Year of OC Residence: 1976
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

I served on the charter Orange County Human Relations Commission.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am a registered nurse, retired from the faculty of the Department of Pediatrics, and currently working in a non-profit organization in Fearrington Village. The mission is to assist the residents to maintain health. My mother-in-law lived with my family for 9 years before she died and my parents moved into my home in 2008 and currently both still reside with me. I served on the charter Orange County Human Relations Commission. I have a lifelong commitment to vulnerable populations and see serving with this board as another way to contribute.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (10/15/2013) applied for Advisory Board on Aging.
ADDRESS VERIFICATION: 507 Gwen Road is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough ETJ.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Sandra Nash
Name Called:
Home Address: 600 West Poplar Ave., Apt. 239
 Carrboro NC 27510
Phone (Day): 828-668-9628
Phone (Evening):
Phone (Cell): 828-712-2362
Email: None
Place of Employment: Retired
Job Title: RN, Teacher
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Volunteer at McDougle Elementary School - 2nd Grade Reading and Writing
 Volunteer Leukemia & Lymphoma Society
 Volunteer Ronald McDonald House (UNC Childrens Hospital)
 Volunteer Literacy Council-Tutoring in Reading & Math for a 70 year old illiterate lady.
 Active in my church.
 Active in my Church

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am aged - recently became 70 - and I am slightly handicapped and live in a senior independent apartment complex where I see the reality of aging at every level - economically, socially, healthwise, mentally, emotionally. With my background in geriatrics I can be very discerning as to the blessings and problems of aging.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally applied for Nursing Home Committee and Advisory Board on Aging 01/24/2013. ADDRESS VERIFICATION: 600 West Poplar Avenue, Apt. 239, is Carrboro Jurisdiction, Carrboro City Limits, Chapel Hill Township.

This application was current on: 10/1/2014

Date Printed: 2/5/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: Thomas ODwyer
Name Called:
Home Address: 105 Boulder Lane
 Chapel Hill NC 27514
Phone (Day): 919-906-0581
Phone (Evening): 919-942-7244
Phone (Cell): 919-906-0581
Email: greenbuilder4us@aol.com
Place of Employment: Self Employed Greneral Contractor and Designer
Job Title: President
Year of OC Residence: 1985
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Just completed 7 years of service on the Orange County Commission for the Environment, I am a Hospice Volunteer, and I participated with the Council on the Aging s Master Aging Plan (MAP). I am currently attending Aging in Community series lectures, as housing needs for aging in place will be in demand now and even more in our community s future. Universal Design supporter, and I attend BOCC meeting that impactt the environmet (recycling recently) We must find a way to partner with our municipalities and provide pro active policies which support the needs of an aging community while making a real difference in Energy sources and consumption

Past Service on Orange County Advisory Boards:

Orange County Commission for the Environment, 7 years. Off the Commission as of Dec. 7

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I design for aging in place and would support creating policies to incentivise this much needed paradigm

Reasons for wanting to serve on this board:

I want to help my community to live out their lives fully in there homes .. (if possible)

Conflict of Interest:

Supplemental Questions:

Other Comments:

Sustainable/Smart Development of land should be the norm in our future. My understanding is, it requires legislative approval for ordinances that have certain requirements. We should do as many things possible to support environmentally responsible development, such as creating solar easements for future renewable power use, smarter energy efficiency improvements in new construction, Smart Grid development, or work on ways to propose changes in the legislature to better protect our environment on local levels. STAFF COMMENTS: Applied for Commission for the Environment 05/11/2006; Applied for Orange County Planning Board 06/15/2012. ADDRESS VERIFICATION: 105 Boulder Lane is in Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill Town Limits.

This application was current on: 11/4/2015

Date Printed: 11/4/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Deborah Rider
Name Called:
Home Address: 2314 Red Oak CT.
 Hillsborough NC 27278
Phone (Day): 919-818-6489
Phone (Evening): 919-732-9476
Phone (Cell):
Email: drider1736@gmail.com
Place of Employment: Affordable Family Care
Job Title: Care Giver
Year of OC Residence: 2005
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: 30+ years with the state of Maryland from social services to policy analyzing, I did it all.

Volunteer Experience: I have volunteered at various k-12 school functions for my daughter. Avid animal lover. Cared for my parents until their deaths in 2000 and 2011.

Education: Dundalk High School 1967-1970 High School Diploma; University of Maryland Baltimore County 1970-1974 Bachelors in Social Work/Sociology; University of Maryland School of Social Work 1981-1983 Masters in Social Work and Community Planning

Other Comments:

STAFF COMMENTS: Applied 04/26/2012 for Advisory Board on Aging, Board of Social Services, Adult Care Home Community Advisory Committee. ADDRESS

VERIFICATION: 2314 Red Oak Ct. is Hillsborough Township, Hillsborough Town Limits.

This application was current on: 10/10/2014

Date Printed: 10/10/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Deborah Stewart
Name Called:
Home Address: 1405 Buckhorn Rd.
 Mebane NC 27302
Phone (Day): 919-210-4857
Phone (Evening): 919-210-4857
Phone (Cell): 919-210-4857
Email: deb.k.stewart@gmail.com
Place of Employment: UNC Healthcare - UNC Home Health
Job Title: Social Worker
Year of OC Residence: 1997
Township of Residence: Cheeks
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Member of National Association of Social Workers - NC Chapter; NC Society for Clinical Social Work (was Treasurer/Board Member 2006 - 2007); I work regularly with Orange County citizens by visiting them in their homes when they are sick or homebound.

Past Service on Orange County Advisory Boards:

N/a

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

In my current position as Home Health Social Worker, I help assess the need for assistance or supervision for our patients and I provide education regarding the various long-term care options, including Adult Care Homes. My primary role is as advocate for our patients and their families and educator regarding community resources.

Reasons for wanting to serve on this board:

To increase my community involvement and gain a fuller understanding of the inner workings of Adult Care supports in our area.

Conflict of Interest:

Since I provide information to individuals and their families regarding long-term care options, some could believe that I make specific referrals to some facilities. However, as a state employee I am strictly prohibited from doing so. My role is to provide neutral information so individuals can find the right fit for them.

Advisory Board on Aging**Background, education and experience relevant to this board:**

The majority of clients that we serve are Medicare recipients and citizens 60 years old and older.

Reasons for wanting to serve on this board:

To increase my community involvement, especially with organizations that provide helpful and supportive services to people I serve in my work daily.

Conflict of Interest:**Board of Social Services****Background, education and experience relevant to this board:**

I earned a Masters in Social Work and hold a NC Clinical Social Work License. In my position as Home Health Social Worker, I identify the needs of our clients and regularly screen individuals for potential eligibility for social service supports.

Reasons for wanting to serve on this board:

To increase my community involvement and increase my connection to and understanding of the various social service programs that serve Orange County citizens.

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 7/21/2014 1:43:36 PM

Date Printed: 7/22/2014

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No.** 11-b

SUBJECT: Nursing Home Community Advisory Committee – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendation Floyd
Recommendation Gregory
Attendance Record for Recommendation
Applications for Persons Recommended
Interest List
Application of Person on the Interest list

INFORMATION CONTACT:
Clerk's Office, 919-245-2130

PURPOSE: To consider making appointments to the Nursing Home Community Advisory Committee.

BACKGROUND: The following information is for Board consideration:

- Appointment to a one year training term (Position #10) At-Large position for Glenda Floyd expiring 11/17/2016.
- Appointment to a partial term (Position #12) At-Large position for Jerry Ann Gregory expiring 03/31/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
10	Glenda Floyd	At-Large One Year Training Term	11/17/2016
12	Jerry Ann Gregory	At-Large	03/31/2017

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None.

FINANCIAL IMPACT: None.

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments to the Nursing Home Community Advisory Committee.

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.

Terms: 2

Contact Person: Charlotte Terwilliger, MSW

Meeting Place: United Church of CH - 1321 ML King Blvd

Positions: 12

Length: 3 years

Contact Phone: 919-558-9401

Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

1	Ms. Martha Bell 100 Macrae Court Chapel Hill NC 27516	Day Phone: 919-968-4674 Evening Phone: 919-968-4674 FAX: E-mail: mbell968@yahoo.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 10/06/2015 Current Appointment: 10/06/2015 Expiration: 10/06/2016 Number of Terms:
2	Ms. Molly Stein 103 Stephens Street Chapel Hill NC 27516	Day Phone: 954-254-2865 Evening Phone: 954-254-2865 FAX: E-mail: msstein@live.unc.edu	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 06/16/2015 Current Appointment: 06/16/2015 Expiration: 06/16/2016 Number of Terms:
3	Ms. Teri J. Driscoll Chair 422 Hampton Pointe Hillsborough NC 27278	Day Phone: 919-245-1127 Evening Phone: 919-245-1127 FAX: E-mail: driscoll323@nc.rr.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 09/17/2013 Current Appointment: 10/07/2014 Expiration: 09/30/2017 Number of Terms: 1
4	Mr. Jerry Schreiber Trainee 1606 Pathway Dr Carrboro NC 27510	Day Phone: 919 967 2962 Evening Phone: 919 967 2962 FAX: E-mail: jrogerschreiber@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 10/07/2014 Current Appointment: 10/06/2015 Expiration: 06/30/2017 Number of Terms:
5	Ms. Sandra Nash 600 West Poplar Ave., Apt. 239 Carrboro NC 27510	Day Phone: 828-668-9628 Evening Phone: FAX: E-mail: None	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Nursing Home Administration	First Appointed: 02/04/2014 Current Appointment: 03/03/2015 Expiration: 06/30/2017 Number of Terms: 2

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.

Terms: 2

Contact Person: Charlotte Terwilliger, MSW

Meeting Place: United Church of CH - 1321 ML King Blvd

Positions: 12

Length: 3 years

Contact Phone: 919-558-9401

Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

6	Ms. Vicki Barringer 3612 Old Vine Trail Hillsborough NC 27278	Day Phone: 919-971-9333 Evening Phone: 919-971-9333 FAX: E-mail: vbarringer@gmail.com	Sex: Female Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 03/22/2012 Current Appointment: 03/19/2013 Expiration: 03/31/2016 Number of Terms: 1
7	Dr. William Crittenden 4206 BRADFORD RIDGE RD EFLAND NC 272439474	Day Phone: 919-636-2016 Evening Phone: 919-636-2016 FAX: E-mail: bill.seniorcare@gmail.com	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr: Nursing Home Administration	First Appointed: 03/03/2015 Current Appointment: 03/03/2015 Expiration: 03/03/2016 Number of Terms:
8	Mrs. Jerry Ann Gregory 2224 Lebanon Rd Efland NC 27243	Day Phone: 919-644-8172 Evening Phone: 919-644-8172 FAX: E-mail: harleyphn@yahoo.com	Sex: Female Race: Caucasian Township: Cheeks Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 12/09/2014 Current Appointment: 12/09/2014 Expiration: 12/09/2015 Number of Terms:
9	Ms. Susan Deter 5512 Quail Hollow Drive Hillsborough NC 27278	Day Phone: 919-682-4124 Evening Phone: 919-479-0574 FAX: 919-956-7703 E-mail: susiedeter@yahoo.com	Sex: Female Race: Caucasian Township: Little River Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 04/19/2011 Current Appointment: 03/22/2012 Expiration: 06/30/2016 Number of Terms: 1
10	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: Current Appointment: Expiration: 06/30/2016 Number of Terms:

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan. Terms: 2 Contact Person: Charlotte Terwilliger, MSW
Meeting Place: United Church of CH - 1321 ML King Blvd Positions: 12 Length: 3 years Contact Phone: 919-558-9401
Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

11 **Mrs. Maria Hardin** Day Phone: 9197326589 Sex: Female First Appointed: 03/03/2015
2026 Black Walnut Farm Road Evening Phone: 9197326589 Race: Caucasian Current Appointment: 03/03/2015
Hillsborough NC 27278 FAX: Township: Eno Expiration: 03/03/2016
E-mail: mariaahardin@gmail.com Resid/Spec Req: At-Large Number of Terms:
Special Repr: Nursing Home Administration

12 **Ms. Vibeke Talley** Day Phone: 919-732-3112 Sex: Female First Appointed: 05/20/2014
134 East Tryon Street Evening Phone: 919-732-3112 Race: Caucasian Current Appointment: 05/20/2014
Hillsborough NC 27278 FAX: 968-2017 Township: Hillsborough Expiration: 12/31/2016
E-mail: vibandjoe@hotmail.com Resid/Spec Req: At-Large Number of Terms:
Special Repr: Nursing Home Administration

Thom Freeman

From: Charlotte Terwilliger <cterwilliger@tjcog.org>
Sent: Friday, October 30, 2015 10:28 AM
To: Thom Freeman
Subject: NH CAC resignation and recommendation

Hi Thom,

Mary Ann Peter resigned from the nursing home community advisory committee. After speaking with the chair we would like to recommend Glenda Floyd to this position. I believe you already have her application.

Ms Floyd has served as a volunteer in several settings including nursing homes and hospice and her experience will be invaluable to the work of this committee.

Please let me know if you need anything else from me to move this recommendation forward.

Regards,
Charlotte

Charlotte Terwilliger, MSW
Regional Long Term Care Ombudsman

Area Agency on Aging
Triangle J Council of Governments
4307 Emperor Blvd., Suite 110, Durham, NC 27703
(o) 919-558-9401 / (f) 919-998-8101
cterwilliger@tjcog.org / www.tjcog.org

E-Mail correspondence to and from this address is subject to the North Carolina Public Records Act and may be disclosed to third parties unless made confidential under applicable law.

Thom Freeman

From: Charlotte Terwilliger <cterwilliger@tjcog.org>
Sent: Wednesday, November 04, 2015 8:51 AM
To: Thom Freeman
Subject: NH CAC - Jerry Ann Gregory Reappointment

Dear Thom,

The Nursing Home Community Advisory Committee would like to recommend Jerry Ann Gregory for a first full term. Her current one year appointment will expire on 12/9/2015. During the past year Ms. Gregory attended 5 out of 6 business meetings and has actively participated in all of her assigned quarterly facility visitations. Her strong interest in serving elders and her advocacy skills have been invaluable to the work of this committee.

Please let me know if you need anything else from me to move this recommendation forward.

Thank you.

Best Regards,
Charlotte

Charlotte Terwilliger, MSW
Regional Long Term Care Ombudsman

Area Agency on Aging
Triangle J Council of Governments
4307 Emperor Blvd., Suite 110, Durham, NC 27703
(o) 919-558-9401 / (f) 919-998-8101
cterwilliger@tjcog.org / www.tjcog.org

E-Mail correspondence to and from this address is subject to the North Carolina Public Records Act and may be disclosed to third parties unless made confidential under applicable law.

Attendance Record Current - Member Re-appointment Recommendation For BOCC Review
Nursing Home Community Advisory Committee- Dec / 2014 – Nov / 2015

Member	Appointed	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov					
Jerry Ann Gregory	12/09/2014			E		X		X		X		X		X					
P: Present A: Absent E = Excused																			
Current through - 11/30/2015																			

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms GLenda FLoyd
Name Called:
Home Address: 103 Culbreth Rd
 Ghapel Hill NC 27516
Phone (Day): 8122056595
Phone (Evening): 8122056595
Phone (Cell): 8122056595
Email: gkf1121@gmail.com
Place of Employment: retired
Job Title: na
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Carboro / Chapel Hill
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Volunteer, Ronald McDonald Family Room, UNC Hospital; volunteer, IFC Food Bank; volunteer, Leukemia Society, Cary; member, Antioch Bapt. Church; member Seymour Senior Center

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

As someone who has assisted my mother and mother-in-law in applying for and admittance to a nursing home, I have hands on knowledge of possible problem areas encountered. I have a 25 yr background of volunteer work, 18 of which was involved in nursing home/in home hospice.

Reasons for wanting to serve on this board:

As a retired member of the community, I choose to spend my time volunteering in areas where I may be able to make a profound difference in the in the end of life for many.

Conflict of Interest:

Supplemental Questions:

Other Comments:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Jerry Ann Gregory
Name Called:
Home Address: 2224 Lebanon Rd
 Efland NC 27243
Phone (Day): 919-644-8172
Phone (Evening): 919-644-8172
Phone (Cell): 919-810-4397
Email: harleyphn@yahoo.com
Place of Employment: Retired
Job Title: Retired Public health Nurse
Year of OC Residence: 1973
Township of Residence: Cheeks
Zone of Residence: -
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Meals on Wheels Hillsborough
 Fairfield Homemakers Club
 Exc. Club of Greater Durham
 Durham Harley Owners Group Board of Directors
 Public Health Corp

Past Service on Orange County Advisory Boards:

Past Adult Care Home Community Advisory Committee.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Worked as a Public Health Nurse for 33 years providing services to adults most of those years, including senior centers.

Reasons for wanting to serve on this board:

Feel my experiences in past and presently would be of value.

Conflict of Interest:

No

Adult Care Home Community Advisory Committee**Background, education and experience relevant to this board:**

Have served on this committee in the past, experienced in working with all adult populations.

Reasons for wanting to serve on this board:

Provide service to community and residents of facilities.

Conflict of Interest:**Supplemental Questions:**

Work Experience: Public Health Nurse for 31 yrs with Orange County Health-1969-2001; Adult Day Center Health Coordinator for 2 years
Nurse Consultant for Are You Your Brother's Keeper project with Efland Cheeks Voices of Efland and UNC for 1 year 2010 Served as Guardian on behalf of Health Director for clients in Community House in Carrboro and various Rest Homes and Nursing facilities.

Volunteer Experience: PTA Thrift shop; ; VA Medical Center in Durham doing data entry for Oncology Research nurses; Habitat for Humanity; Fund raising for Child Abuse Prevention Foundation in Durham; Fund raising for various charities sponsored by my Exchange Club

Adult Care Home Community Advisory Committee 5-6 yrs; Volunteer RN for B/P clinic at various Senior sites; Volunteer in Flu clinics offered at Senior sites in CH and Hillsborough; Meals on Wheels Volunteer since retirement in 2001; Volunteer in fund raising with Durham Harley Owners Group, Exchange Club of Greater Durham and American Cancer Society; Member of Public Health Volunteer Corp, volunteering as needed. Volunteer annually with Project Homelessness in providing immunizations and education.

Education: H.S.; BS in Nursing; Adult Health Assessment-UNC; Various workshops on Wellness, disease prevention, counseling, etc. Adult Health assessment course/certification at UNC; Numerous classes re: Dementia, Aging, Chronic disease

Other Comments:

Have lived, worked and volunteered in Orange County since 1973. During my 32 years of working in Public Health I have worked in the adult community providing services and am very familiar with community and its needs. STAFF COMMENTS: Renewed application 10/09/03 for ACHCAC and Adv. Bd. on Aging. 6/16/03 for ACHCAC; NHCAC; Adv. Bd. on Aging. Originally applied 9/3/99. Applied 1/8/2012 for Orange County Emergency Services Work Group. ADDRESS VERIFICATION: Lebanon Road is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 1/6/2014

Date Printed: 7/25/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Nursing Home Community Advisory Committee

Contact Person: Charlotte Terwilliger, MSW
Contact Phone: 919-558-9401

Ms. Susan Adams
211 Hogan Woods Circle
Chapel Hill NC 27516

Day Phone: 919-357-5541
Evening Phone: 919-357-5541
Cell Phone:
E-mail: jaseradams@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: Carrboro City Limits
Date Applied: 06/02/2015

Skills: Consultant

Also Serves On:

Ms GLenda FLoyd
103 Culbreth Rd
Ghapel Hill NC 27516

Day Phone: 812-205-6595
Evening Phone: 812-205-6595
Cell Phone: 812-205-6595
E-mail: gkf1121@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Res. Eligibility: Carboro / Chapel Hill
Date Applied: 06/19/2015

Skills:

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Susan Adams
Name Called:
Home Address: 211 Hogan Woods Circle
 Chapel Hill NC 27516
Phone (Day): 919-357-5541
Phone (Evening): 919-357-5541
Phone (Cell):
Email: jaseradams@gmail.com
Place of Employment: Self-employed
Job Title: Consultant
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

- IFC - Orange County Homeless Shelter, Galloway Ridge - Volunteer, Care Ministry - Newman Center, Coastal Pines of North Carolina - troop 862 - Adult Volunteer, Treasurer 2007-2012, AARP, GSA - Gerontological Society of America
- MAC Committee - Mandarin Advisory Council for the Dual Language Program for Chapel Hill Carrboro City School District, Newman center outreach care ministry, MAC-dual language for Mandarin Chinese advisory board for school system, NAHB - National Home Builders Association Orange, Chatham and Durham counties - remodeler s council, National Gerontology Society, AARP,
- Received Masters of Gerontology from University of Southern California 2014 Magna Cum Laude - Thesis title " Enviornmental and technological interventions to decrease agitation in dementia patients"
 - Founded Consulting Business CareGiving Technologies - Safer Independent Living
 - Received CAPS " Certified Aging in Place Specialist" Certification from Nathional Home Builders Association 2014
 - Received Universal Design Certification from National Home Builders Association 2014
 - Asked to become board member of SHARP " Senior Health Advisory Resouce Partnership" in Orange County executive director Healthier Altman
 - Working closely with Dr. Cheire Rosemond at UNC for Tax incentives for livable homes as part of the Aging in Community Series
 - Speaker at Caregiver's Conference Durham and Raleigh 2015
 - Speaker at Alzheimer Association Fall Conference 2015
 - Became Lively partner - Award winning passive senior Monitoring system
 - Member of HART Health Aging Round Table
 - Recently accepted position at Carolina Villages for director of Volunteer Services

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am energized by solving problems and taking on challenges. With over 1 person turning 50 every second due to the dramatic achievements in public health, Orange County is poised to see a 67% increase in persons over 65 and a 43% increase in persons over 85 in the next 10 years. This trend continues through 2030 when persons over 65 will again increase by 42% and over 85 by 70%. Orange county is a leader in serving its senior population and I want to contribute to preparing and meeting these needs throughout the next 20 years.

Although I worked as a chemical engineer for 15 years, I recently returned to school to get a BA in Multidisciplinary studies, with an emphasis on social sciences and the Socio-Ecological Model which shows that the health of an individual is based not just on the person but withing the greater context of his relationships, his community and his society. Because of my interest in the aging process, I am currently completing a Masters in Gerontology from the University of Southern California. Through this program I have been able to receive the training and tools that will aid me in pursuing my goal of improving the disparity in the aging experience between the different economic classes. The research area where I am basing my concentration consists of early depression intervention for the home caregiver. Many home caregivers are thrust into their duties with little to no training and as more residents, especially in the rural areas, are deciding to age in place there will be a need for increased programs to address the adult child or spousal caregiver, many of whom are over 50.

I am excited to be beginning this new phase of my life as I turn 50, and consider myself to be a life-long learner who believes that we are all part of something larger and there is purpose to all our lives. My belief system influences all I do and I value responsibility and high ethical standards. I believe that the strategic methods of problem solving I utilized as an engineer allows me to find and evaluate alternatives and seek innovative ways to get things done. I believe in community involvement as I was a member of the School Improvement Team (SIT) committee for McDougle Middle School for 2 years, worked as a volunteer at the Chapel Hill Museum for 3 years, and have been a member of the MAC -Mandarin Advisory Council for the dual language program in CHCCS since it began and my daughter has been part of the program for the past 8 years. As my children are growing up and moving on to new goals, I feel that I too must focus my time and energies on the future.

I appreciate your time in considering me for this position.

Reasons for wanting to serve on this board:

Conflict of Interest:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

I am graduating with my Masters of Arts in Gerontology in May 2014 from the University of Southern California. My BS is multi disciplinary in psychology and public health. My concentration of study is in environmental interventions to decrease agitation in persons with dementia. I currently volunteer at Galloway Ridge and care part time for my elderly parents who I relocated to Chatham County in 2008.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Applied 2/1/2013 for Advisory Board on Aging. Applied 10/4/2013 for Nursing Home CAC. ADDRESS VERIFICATION: 211 Hogan Woods Circle is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits.

This application was current on: 6/2/2015

Date Printed: 6/2/2015

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 17, 2015

**Action Agenda
Item No.** 11-c

SUBJECT: Orange County Parks and Recreation Council – Appointment

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Member Roster
Recommendation
Application for Person Recommended
Interest List
Applications for Persons on the Interest
List

INFORMATION CONTACT:
Clerk's Office, 919-245-2130

PURPOSE: To consider making an appointment to the Orange County Parks and Recreation Council.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #11) Eno Township position for Michael Dempsey expiring 12/31/2018.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
11	Michael Dempsey	Eno Township	12/31/2018

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

RECOMMENDATION(S): The Manager recommends that the Board consider making an appointment to the Orange County Parks and Recreation Council.

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 12

Length: 3 years

Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. The Council includes representatives from each of the county's townships plus its municipalities. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting parks planning, development and operation; recreation facilities, policies and programs; and public trails and open space.

1	Dr. Evelyn Daniel 100 Cathy Road Carrboro NC 27510	Day Phone: 919-929-2237 Evening Phone: 919-929-2237 FAX: 919-962-8071 E-mail: daniel@ils.unc.edu	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Carrboro City Limits Special Repr:	First Appointed: 04/21/2015 Current Appointment: 04/21/2015 Expiration: 03/31/2018 Number of Terms: 1
2	John Greeson 405 Rock Garden Lane Hillsborough NC 27278	Day Phone: 919-531-1589 Evening Phone: 919-732-5207 FAX: E-mail: johngreeson@nc.rr.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsbr. Township Special Repr: Hillsbr. Township	First Appointed: 04/21/2015 Current Appointment: 04/21/2015 Expiration: 03/31/2016 Number of Terms:
3	Mrs. Betty Khan 6023 Efland-Cedar Grove road PO Box 185 Cedar Grove NC 27231	Day Phone: Evening Phone: 919-732-8251 FAX: E-mail: BKSKTX@aol.com	Sex: Female Race: Caucasian Township: Cedar Grove Resid/Spec Req: Cedar Grove Twmsp. Special Repr: Cedar Grove Twmsp.	First Appointed: 10/16/2012 Current Appointment: 05/19/2015 Expiration: 03/31/2018 Number of Terms: 2
4	Mr. Joel Bulkley 123 barclay rd. chapel hill NC 27516-1402	Day Phone: 968-8741 Evening Phone: 968-8741 FAX: same E-mail: Joelb13@earthlink.net	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: C.Hill City Limits Special Repr:	First Appointed: 11/15/2011 Current Appointment: 06/03/2014 Expiration: 03/31/2017 Number of Terms: 2
5	Mr Daniel Siler 108 Ray Road Chapel Hill NC 27516	Day Phone: 919-597-9447 Evening Phone: 919-597-9447 FAX: E-mail: daniel.siler@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 05/19/2015 Current Appointment: 05/19/2015 Expiration: 03/31/2016 Number of Terms:

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 12 Length: 3 years

Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. The Council includes representatives from each of the county's townships plus its municipalities. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting parks planning, development and operation; recreation facilities, policies and programs; and public trails and open space.

6	Mrs Rachel Massai 808 Hunters Run Mebane NC 27302	Day Phone: 919-923-6362 Evening Phone: 919-923-6362 FAX: E-mail: rachelmassai@yahoo.com	Sex: Female Race: Caucasian Township: Cheeks Resid/Spec Req: Cheeks Twmsp Special Repr: Cheeks Township	First Appointed: 05/19/2015 Current Appointment: 05/19/2015 Expiration: 03/31/2018 Number of Terms: 1
7	Mr. Neal Bench Chair 397 Lakeshore Lane Chapel Hill NC 27514	Day Phone: 919-260-9058 Evening Phone: 919-942-4050 FAX: E-mail: nj397bench@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: Chapel Hill Twmsp Special Repr: Chapel Hil Township	First Appointed: 11/15/2011 Current Appointment: 06/03/2014 Expiration: 03/31/2017 Number of Terms: 2
8	Mr. Robert Robinson 5600 Guess Road Rougemont NC 27572	Day Phone: 919-929-6921 Evening Phone: 919-606-1961 FAX: E-mail: third1261@gmail.com	Sex: Male Race: Caucasian Township: Little River Resid/Spec Req: Little River Townshi Special Repr: Little River Township	First Appointed: 12/10/2013 Current Appointment: 05/19/2015 Expiration: 03/31/2017 Number of Terms: 1
9	Mr. Allan Green 5604 Dairyland Road Hillsborough NC 27278	Day Phone: 919-933-5105 Evening Phone: 919-933-5105 FAX: E-mail: allan@woodcrestfarmnc.com	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: Bingham Township Special Repr: Bingham Township	First Appointed: 12/14/2010 Current Appointment: 06/03/2014 Expiration: 03/31/2017 Number of Terms: 2
10	Dr. Tori Williams Reid 904 Chandler Court Hillsborough NC 27278	Day Phone: 919-241-5292 Evening Phone: FAX: E-mail: toridwms@gmail.com	Sex: Female Race: African American Township: Hillsborough Resid/Spec Req: Hillsbr. Town Limits Special Repr:	First Appointed: 04/09/2013 Current Appointment: 04/21/2015 Expiration: 09/30/2016 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 12

Length: 3 years

Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. The Council includes representatives from each of the county's townships plus its municipalities. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting parks planning, development and operation; recreation facilities, policies and programs; and public trails and open space.

11	Mr James E. Carter 400 Dumont Drive Hillsborough NC 27278	Day Phone: 732-2358 Evening Phone: 618-0482 FAX: E-mail: jemmitt66@earthlink.net	Sex: Male Race: African American Township: Eno Resid/Spec Req: Eno Township Special Repr: Eno Township	First Appointed: 09/21/2010 Current Appointment: 03/19/2013 Expiration: 12/31/2015 Number of Terms: 2
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12	Dr. Thomas Rhodes 601 Elin Ct. Hillsborough NC 27278	Day Phone: 919-636-077 Evening Phone: 919-644-7300 FAX: E-mail: thrhodes@hotmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 04/21/2015 Current Appointment: 04/21/2015 Expiration: 03/31/2016 Number of Terms:
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Orange County Parks and Recreation Council

PO Box 8181, 306-A Revere Road, Hillsborough, NC (919) 245-2510

November 5, 2015

Mr. Earl McKee, Chair
Board of County Commissioners
PO Box 8181
Hillsborough, NC 27278

Re: Recommended Appointment

Dear Chair McKee:

The Orange County Parks and Recreation Council (PRC) discussed its impending vacancy for Eno Township (member James Carter's second term expires 12/31) at its meeting on November 4. The Council voted unanimously to recommend applicant **Michael Dempsey** for appointment to the Eno Township position effective January 1.

Thank you for consideration of this appointment.

Sincerely,

David Stancil
Director, Department of Environment, Agriculture, Parks and Recreation

Copies: Neal Bench, PRC Chair; Tori Williams Reid, PRC Vice-Chair; Lynn Hecht

Volunteer Application Orange County Advisory Boards and Commissions

Name: Michael Dempsey
Name Called:
Home Address: 7514 Schley Rd
 Hillsborough NC 27278
Phone (Day): 9196245264
Phone (Evening): 9196245264
Phone (Cell): 9196245264
Email: mjdcowz@gmail.com
Place of Employment: First Citizens Bank
Job Title: Systems Engineer
Year of OC Residence: 1992
Township of Residence: Eno
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Volunteer Ambassador RDU International Airport.

Past President Triangle DB2 User s Group.

Former head coach Carolina Hurricanes U16 ice hockey team.
Coached baseball with Chapel Hill Parks & Recreation.

Numerous mission trips with our church that included the following:

Rebuild homes after Hurricane Katrina in Gulfport, MS.

Robeson County to build wheel chair ramps for the elderly disabled.

Wake county through the Highland Project, where we went to economically disadvantaged residents and performed home repairs.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

I ve worked, volunteered and managed with many people over the ages ! I enjoy doing so and am looking to make those skills available to an organization whose purpose is to make available many opportunities to go out and do something .

I work well in a team atmosphere and am always looking at new and refreshing ways to implement upcoming or existing projects.

Organized and highly detailed and yes, works well with others!

Reasons for wanting to serve on this board:

Use my experiences to help others and improve existing systems however I can.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 10/5/2015 11:52:10 AM

Date Printed: 10/5/2015

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil

Contact Phone: 919-245-2510

Mr. Mark Anderson2310 Stagecoach Dr.
Hillsborough NC 27278

Day Phone: 919-259-1295

Evening Phone: 919-423-6081

Cell Phone:

E-mail: mark.g.anderson@us.pwc.com

Sex: Male

Race: Caucasian

Township: Eno

Res. Eligibility: Does not apply

Date Applied: 10/01/2014

Skills: Web Site Advisor

Also Serves On:

Michael Dempsey7514 Schley Rd
Hillsborough NC 27278

Day Phone: 9196245264

Evening Phone: 9196245264

Cell Phone: 9196245264

E-mail: mjdcowz@gmail.com

Sex: Male

Race: Caucasian

Township: Eno

Res. Eligibility: County

Date Applied: 10/05/2015

Skills:

Also Serves On:

Mr. William R. Kaiser2112 Markham Dr.
Chapel Hill NC 27514

Day Phone: 919-933-9794

Evening Phone: 919-933-9794

Cell Phone: 919 933-9794

E-mail: w_mckaiser@hotmail.com

Sex: Male

Race: Caucasian

Township: Chapel Hill

Res. Eligibility: Chapel Hill Township

Date Applied: 05/20/2015

Skills: Geologist

Also Serves On:

Skills: Hydrogeologic/Geochemical Environmental

Also Serves On:

Skills: Peace Corps

Also Serves On:

Mr. Brian Rowe3235 Rigsbee Road N
Chapel Hill NC 27514

Day Phone: 919-389-2331

Evening Phone:

Cell Phone:

E-mail: bsrowe67@aol.com

Sex: Male

Race: Caucasian

Township: Chapel Hill

Res. Eligibility:

Date Applied: 10/13/2014

Skills: Accounting Experience

Also Serves On:

Skills: Insurance

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Mark Anderson
Name Called:
Home Address: 2310 Stagecoach Dr.
Hillsborough NC 27278
Phone (Day): 919-259-1295
Phone (Evening): 919-423-6081
Phone (Cell):
Email: mark.g.anderson@us.pwc.com
Place of Employment: PricewaterhouseCoopers LLP
Job Title: Manager
Year of OC Residence: 2006
Township of Residence: Eno
Zone of Residence: Does not apply
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Hillsborough Planning Board

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: I have over 18 years of experience dedicated to managing the design of web applications. I specializes in User Experience (UX) Design and have experience in functional and technical roles within the UX context. These include Usability, User

Interface Design, Usability Evaluation, Usability Testing, Accessibility Evaluation and Information Architecture. I have performed multiple design and consulting roles during my career including Designer, Design Manager, Creative Director, Usability Engineer and Production Manager.

Volunteer Experience: Architecture Review Board Chairman, Auburn Neighborhoods, Durham 2003-2006

Education: Ohio State University Columbus OH, Graduate work in Geographic Information Systems design 1991-1993; Tongji University Shanghai, The People's Republic of China Grad Study Abroad Program Summer 1993; Purdue University West Lafayette IN Bachelor of Science (graduated with highest distinction) 1991; US Army 1984 - 1987, US Army Honorable Discharge 5/1987
St. Francis College Ft. Wayne IN Commercial Art and Design 1979-1981.

Other Comments:

STAFF COMMENTS: 05/02/2011 - Originally applied for Orange County Planning Board, Orange County Parks and Recreation Council, and Hillsborough Planning Board. UPDATED APPLICATION 02/13/2012 FOR OC PLANNING BOARD. UPDATED APPLICATION 12/19/2012 FOR PARKS AND REC. COUNCIL. ADDRESS VERIFICATION: 2310 Stagecoach Dr., Hillsborough is Orange County Jurisdiction and Eno Township.

This application was current on: 10/1/2014

Date Printed: 10/13/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. William R. Kaiser
Name Called:
Home Address: 2112 Markham Dr.
 Chapel Hill NC 27514
Phone (Day): 919-933-9794
Phone (Evening): 919-933-9794
Phone (Cell): 919 933-9794
Email: w_mckaiser@hotmail.com
Place of Employment: Retired geologist
Job Title: Retired geologist
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

NC Botanical Garden volunteer: invasive plant control, prairie and forest management, trail maintenance at Mason Farm. Climate garden at Totten Center.

Duke Forest: trail development and maintenance, geology tour leader.

Past Service on Orange County Advisory Boards:

Commission for the Environment, Nov.2005-May 2013, 2 yr as Chair.

New Hope Park at Blackwood Farm Master Plan Committee Member, 2006

Boards/Commissions applied for:

Agricultural Preservation Board

Background, education and experience relevant to this board:

Preservation of agricultural land will have positive environmental impact. I am conversant with the county's environmental issues. I'd bring geological perspective and relevant volunteer experience to board discussions. I can investigate and solve technical problems and have proven written and oral communication skills. I would use them in review of VAD and EVAD applications.

Reasons for wanting to serve on this board:

I wish to see properly planned, sustainable growth in this county.

Conflict of Interest:

Commission for the Environment**Background, education and experience relevant to this board:**

I am conversant with the county s environmental issues. I bring geohydrological perspective, direct volunteer experience as a former CfE member, and institutional memory to commission discussions. I have demonstrated leadership. I can investigate and solve technical problems and have proven written and oral communication skills.

Reasons for wanting to serve on this board:

I want to continue volunteering and working to protect our natural resources. I enjoy debating environmental issues and interaction with fellow commission members. Among the many county advisory boards and commissions, I feel best qualified for service on the CfE.

Conflict of Interest:**Orange County Parks and Recreation Council****Background, education and experience relevant to this board:**

My knowledge of the natural world gained professionally as a geologist, as a CFE member, and as a volunteer would guide my evaluation of park land.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:**

Work Experience: Extensive research (Univ. of Texas at Austin Bur. Economic Geology) and industry experience (Exxon) in energy resources, especially coal and natural gas. Hydrogeologic and geochemical skills for environmental studies e.g., coal gasification, high-level radioactive waste, mined lands, oil-field waste, geophysical - log analysis, ground -water flow patterns, aquifer architecture and gravity. Proven written and oral communication skills.

Volunteer Experience: Volunteered on a regular basis with the Heart of Texas Peace Corps Association serving two varieties of public agencies and non-profit groups, e.g. Safe Place, Wild Basin, AIDS Services, Food Bank, Hornsby Bend, Mayfield Park, Tree Folks, Lower Colo. R. Authority, etc. Peace Corps Volunteer (1963-65); Ghana, W. Africa, assigned to Ghana Geological Survey.

Education: The Johns Hopkins University, Ph.D. Geology. University of Wisconsin - Madison, M.S. Geology; University of Wisconsin - Madison, B.A. Geology.

Other Comments:

STAFF NOTES: Originally applied 4/6/04 for Solid Waste Advisory Board; Commission for the Environment; and Economic Development Commission. APPLIED 07/28/2013 for Agricultural Preservation Board and Orange County Parks and Recreation Council.

Address Verification: 2112 Markham Drive, Chapel Hill, NC 27514 is Chapel Hill Township, Chapel Hill Jurisdiction, and Chapel Hill Town Limits.

Resubmitted application 01/110/2014.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Brian Rowe
Name Called:
Home Address: 3235 Rigsbee Road N
 Chapel Hill NC 27514
Phone (Day): 919-389-2331
Phone (Evening):
Phone (Cell):
Email: bsrowe67@aol.com
Place of Employment: Chapel Hill / Carrboro Chamber of Commerce
Job Title: Finance Director
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: OE Enterprises, Inc. - Hillsborough, NC; NC Mutual Life Insurance Company - Durham, NC; Builders Mutual Life Insurance Company - Raleigh, NC

Volunteer Experience: American Red Cross; Jimmy V Celebrity Golf Classic; Special Olympics

Education: Bryant College - Smithfield, RI; BS/BA '89 - Concentration in Finance & Accounting

Other Comments:

I have recently relocated to Orange County from Wake County and have an interest in contributing to my community through volunteer opportunities throughout the county.

STAFF COMMENTS: Originally applied (1/12/2012) for Orange County Emergency Services Work Group, Orange County Parks and Recreation Council, and Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: Rigsbee Road N is Orange County Jurisdiction, Eno Fire Tax, and Chapel Hill Township.

This application was current on: 10/13/2014

Date Printed: 10/13/2014

BOCC Meeting Follow-up Actions

(Individuals with a * by their name are the lead facilitators for the group of individuals responsible for an item)

Meeting Date	Task	Target Date	Person(s) Responsible	Status
11/05/15	Follow-up on concern from resident regarding notice of violations for pets and assist in resolving concerns	11/17/2015	Bob Marotto	DONE Follow-up has occurred and Animal Services Director assisting
11/05/15	Review and consider request by Commissioner Dorosin that staff investigate any options available to the County, financial or otherwise to support the Living Wage Campaign	1/21/2016	Bonnie Hammersley	DONE County has been certified; Campaign has been encouraged to apply for County's outside agency funding through County process
11/05/15	Review and consider request by Commissioner Dorosin that the Board consider a resolution expressing concerns and opposition to House Bill 318	12/15/2015	Commissioner Dorosin	Commissioner Dorosin to provide draft to Manager for Chair/Vice Chair agenda review
11/05/15	Review and consider request by Commissioner Pelissier that the Manager work with staff from both school districts regarding Energy Positive Schools program	11/11/2015	Bonnie Hammersley	Included on agenda for November 18, 2015 Manager/ Superintendent meeting
11/05/15	Work with the Sheriff, Communications staff, Highway Patrol, NCDOT, OUTBoard Chair and others to review and discuss opportunities regarding bicycle safety on the roads and bring back information and revised, more detailed resolution for Board consideration in early 2016	2/28/2016	Bonnie Hammersley	Manager to work with others to develop information and resolution for Board consideration

INFORMATION ITEM



EARL MCKEE, CHAIR
BERNADETTE PELISSIER, VICE CHAIR
MIA BURROUGHS
MARK DOROSIN
BARRY JACOBS
RENEE PRICE
PENNY RICH

Orange County Board of Commissioners
Post Office Box 8181
200 South Cameron Street
Hillsborough, North Carolina 27278

November 11, 2015

Dear Commissioners,

At the Board's November 5, 2015 regular meeting, petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

1) Review and consider a request by Commissioner Dorosin that staff investigate any options available to the County, financial or otherwise to support the Living Wage Campaign.

Response: DONE. County has been certified; Campaign has been encouraged to apply for County's outside agency funding through County process.

2) Review and consider a request by Commissioner Dorosin that the Board consider a resolution expressing concerns and opposition to House Bill 318.

Response: Commissioner Dorosin to provide draft to Manager for Chair/Vice Chair agenda review.

3) Review and consider a request by Commissioner Pelissier that the Manager work with staff from both school districts regarding Energy Positive Schools program.

Response: Included on agenda for November 18, 2015 Manager/ Superintendent meeting.

Earl McKee, Chair
Orange County Board of Commissioners

INFORMATION ITEM



MEMORANDUM

To: Bonnie Hammersley, Orange County Manager
Orange County Board of County Commissioners

From: Colleen Bridger, Orange County Health Director

Date: November 11, 2015

Re: Men's health pilot

In response to a request from the Board of County Commissioners during the budget process, Health Department staff has been working on an assessment of access to primary care services for low-income men without insurance. The results of this assessment were shared with the Board of Health at their meeting in October. In brief, we found that there are approximately 2,000 uninsured men living in Northern Orange County and that 8% of men surveyed during the County's Community Health Assessment indicated difficulty accessing medical services. The Health Department currently has neither the capacity (staffing or space) nor the expertise to serve this population for primary care services. Also, we know from research as well as experience that men typically access care much later than women do, resulting in fewer wellness visits, and more disease management/crisis visits. This makes it difficult to estimate how many men will take advantage of expanded access to primary care. There is currently one safety-net primary care provider in Southern Orange County (Piedmont Health Services). Starting in January they will expand their services from 15 exam rooms in Carrboro and add 9 additional exam rooms in Chapel Hill (near Timberlyne).

As such, staff recommended that the Health Department conduct a pilot project to expand access to primary care services, for men in the northern half of the county, by contracting with an existing primary care provider to better determine the need for these services.

Specifics of this pilot include:

- Contracting with UNC Physicians Network in Hillsborough for a 6 month pilot
- Limiting the number of visits to 200
- Limiting the total cost of the pilot to \$30,000 with billing done per the Medicaid rate
- Requiring use of the Health Department's sliding fee scale to determine qualification for participation
- Requiring that all patients seen under this agreement not be existing patients of the practice
- Requiring that all patients seen under this agreement who need specialist care or hospitalization be referred to other sources of charity care such as UNC Hospital

Once this pilot is complete we'll have better information to determine the exact number of men who need this care, the types of visits/medical issues for which these men are seen and if a permanent expansion of Health Department staff, space and expertise is needed to meet these needs or if a less costly solution can be found.

I will share the results of this pilot as part of the budget process in June. In the meantime, please let me know if you have any questions or concerns.