

**Animal Services Advisory Board (ASAB)
Approved Minutes for October 18, 2006, Meeting**

Present ASAB Members: Lisa Smith, James Kramer, Kristine Bergstrand, Ross Oglesbee, DeWana Anderson, Pat Sanford, Susan Elmore and Caroline Green.

Absent ASAB Members: Daniel Textoris, Tracy Carroll, Moses Carey, Bonnie Norwood Jr., and Jean Connerat-Levine

Others in Attendance: Animal Services Director Bob Marotto, Animal Shelter Director Joe Pulcinella, Animal Control Manager Irene Paul, and Administrative Assistant Paula Ragan.

Public Members Present- Kindra Mammone of CLAWS , Inc

Welcome and Opening Comments- Vice-Chair of the ASAB Committee, Kristine Bergstrand

Motion was made by Ross Oglesbee and seconded by Lisa Smith to approve the Proposed Agenda as amended dated October 18, 2006. **VOTE:** Unanimous

Motion was made by Ross Oglesbee and seconded by Pat Sanford to approve the minutes dated September 20, 2006. **VOTE:** Unanimous

Unfinished Business-

Public Comments-Presentation given by Kindra Mammone of CLAWS , Inc. proposing an amendment to the Orange County Ordinance, Keeping of Wild Animals Dangerous to Persons and Property. The board received the information and it was decided that the staff would review and evaluate the materials and come back to the board to determine how to proceed.

Tethering Committee-Bob Marotto reported that there are currently two applications on file, no appointments by the Board of County Commissioners have been made at this time. It was determined that once we are close to having a complete committee, a quorum, up to six, the board would revisit/re-access and decide at what point to start to convene the committee.

New Animal Services Facility-Bob Marotto reported that a recommendation goes to the next Board of County Commissioners for the selection of the architectural and engineering team that will provide services for the facility. The board will then act on that recommendation. Bob Marotto has an initial individual meeting with the local architect to talk about some design considerations and site visits to other shelters are scheduled. Information, profiles of comparable facilities will be brought back to share with the design committee. If we adhere to the timetable will commence in November.

Design Committee-Bob Marotto gave an update, some appointments have been made, we are still waiting on staff appointments but things are moving along quickly.

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Foster Program Review- Joe Pulcinella gave an overview of foster activity for the month of September 2006. This information will be provided on a monthly basis for a six-month period.

Bob Marotto also reported that orientations and trainings are being held with shelter staff. Final revisions for Foster Committee will be completed by next meeting.

Animal Transfer Adoption Committee- Joe Pulcinella gave overview of six-month summary. First meeting will be held on November 20, 2006. It was discussed and decided by the ASAB committee that enhancements and improvements be identified. To work on policy and procedures for the committee and how to increase visibility of shelter as a public institution in the community. Come up with ways to increase overall adoption rate. Identify criteria and agreements pre-existing with Foster Groups. Committee will bring back to board for further review and discussion.

Citizen Concern Process- Bob Marotto gave an overview of working documents which would add a page to the current Animal Services website. The added page(s) would provide information to the public regarding ASAB agendas, calendars, public meetings, ASAB member list, standing committees and charge of the committees. In addition to those added pages to the website, Ross Oglesbee gave an overview of working documents she developed, to also be on a sub-page for communications purposes. The public would have the opportunity to complete incident/concern forms, which would be tracked and would receive a response from a designated Animal Services staff member. The purpose of this is to improve and enhance relations with the public, staff and board.

New Business-

Standing Committee Structure Review- Motion was made by Ross Oglesbee and seconded by Kristine Bergstrand to create a nominating committee consisting of Ross Oglesbee, Daniel Textoris and Jean Connerat-Levineto bring a slate of proposed officers back to the November Animal Services Advisory Board meeting. **VOTE:** Unanimous

Other Items- Caroline Green requested a consideration of legislative or laws at the local level, essentially to encourage citizens whose animals that are not spay or neutered and are picked up by Animal Control Officers, be required to have their animals spay or neutered when they are reclaimed. She feels this is a preventative aspect, which will help to decrease the pet population. Caroline has agreed to gather information from other counties to see what the choice policy may be, so that we can identify choice options prior to going to the BOCC with suggestions or recommendations.

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Review of Select Department Updates: Robert Marotto, Director, Animal Services Department, gave verbally the select department updates. A discussion and suggestion was made to place bait out in Orange County as a means to help reduce the number of positive rabies cases. Animal Control will look at other counties that are using this method and research the cost, effects and what are involved with using bait. At a local level this will involve discussions with the health board and animal services. Information gathered will be given at a future board meeting.

Motion was made by Pat Sanford and seconded by Caroline Green to adjourn meeting at 8:30 p.m. ***Vote:*** Unanimous.

Next ASAB Meeting: Wednesday, November 15th, 2006 at 6:30 p.m. in the Government Services Center Meeting Room at 200 Cameron St. in Hillsborough.