

MINUTES  
ORANGE COUNTY BOARD OF SOCIAL SERVICES  
December 19, 2015

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**THE ORANGE COUNTY BOARD OF SOCIAL SERVICES MET ON SATURDAY:** December 19, 2015 at the Hillsborough Commons, Hillsborough, North Carolina.

**BOARD OF SOCIAL SERVICES MEMBERS PRESENT:** Ann Wilkerson, Vice-Chair; Claire Millar; and Pat Garavaglia.

**GUEST:** Janet Berntson and Luke Dennis.

**BOARD OF SOCIAL SERVICES MEMBERS ABSENT:** Tamara Dempsey-Tanner and Earl McKee.

**STAFF PRESENT:** Nancy Coston, Director; Lindsey Shewmaker, Human Services Manager; Denise Shaffer, Human Services Manager; Sharron Hinton, Human Services Manager.

**I. Call to Order and Introductions**

DSS Vice-Chair, Ann Wilkerson, called the meeting to order at 12:07pm.

**II. Board Comments**

Pat Garavaglia and Claire Millar commented that the toy program is wonderful and they are proud to be a part of it. They commended staff for all the work that goes into making the holiday programs such a great community event.

**III. Public Comments**

Janet Berntsen noted that staff at Social Services work really hard.

**IV. Agenda Changes**

None.

**V. Action Items**

On a motion by Pat Garavaglia, the Board approved the minutes of November 23, 2015. Claire Millar seconded the motion. The motion was carried without dissent.

**VI. Items for Discussion and/or Decision**

1. Program Updates

Sharron Hinton informed the Board that the agency had received approximately 10,000 donated toys for the Toy Chest. Approximately 300 children and elderly or disabled adults were sponsored through the Share Your Holiday Program.

Pat Garavaglia and Ann Wilkerson noted how nice the Adolescent Parenting Program holiday event was.

Nancy Coston informed the Board that staff have been working with the ABAWD reports and have reduced the list to approximately 560 people. There are plans to meet with clients in January to evaluate needs and assist them with meeting the work requirement to continue receiving Food and

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Nutrition Services.

2. Director's Report

The meeting in January conflicts with the Martin Luther King Jr. holiday.

The annual staff meeting and luncheon is scheduled for January 22, 2016 at 11:00am.

On a motion by Pat Garavaglia the Board moved that the January meeting be rescheduled for Friday, January 22, 2016 at 10:00am. Claire Millar seconded the motion. The motion was carried without dissent.

**VII. Announcements**

**The next regular meeting is scheduled for Friday, January 22, 2016 at the Hillsborough Commons, 113 Mayo Street, Hillsborough, North Carolina at 10:00am.**

Pat Garavaglia moved to adjourn the meeting at 12:34pm. Claire Millar seconded the motion. The motion was carried without dissent.

Submitted by:

Nancy Coston  
Director

Ann Wilkerson  
Vice Chair