Overview
Orange County seeks proposals from organizations to partner with the County in conducting a county-wide Behavioral Health System of Care analysis, specifically focused on residents aged 0-25, including racial and ethnic subgroups, and their support networks. The consultant will also engage Cardinal Innovations to identify and address barriers to behavioral health prevention and treatment for this population in Orange County. The successful organization will work closely with the two Orange County K-12 school systems and community partners to analyze and make recommendations to improve the existing System of Care based on three deliverables described later.

Background
According to the U.S. Department of Health and Human Services, the majority of adolescents in North Carolina with mental health and substance use needs do not receive treatment services. Orange County is home to more than 141,000 residents, including up to 2,200 residents aged 3-17 that are currently being treated for these conditions through the managed care organization Cardinal Innovations. In Orange County, hospitalization records from 2009-2015 demonstrate the percentage of visits due to mental health for youth 0-24 years is increasing as a proportion of all mental health visits (an increase from around 18% to 24% of all mental health visits). Data from the same period show that between 27% and 31% of all mental health visits for 0-24 year-olds are a result of mental and behavioral disorders due to psychoactive substance abuse.

The Orange County Health Department (OCHD) sought a clearer understanding of the extent to which individuals in the 0-25 age group have access to resources for prevention and early intervention, as well as follow-up care and other support systems for recovery. Simultaneously, OCHD sought to identify the areas where these services could be improved by pinpointing significant barriers to treatment. OCHD interviewed ten prominent figures in the mental health community, surveyed more than 150 individuals based in the fields of healthcare, social
services, criminal justice, behavioral therapy, K-12 education, and others, analyzed UNC Chapel Hill Emergency Department records in the fall of 2016, and conducted focus groups in the winter of 2017 to list and prioritize those barriers to treatment. (See attached Needs Assessment.) The participants prioritized three main areas:

- Restore funding for mental health services for birth to age 5 (not included in this RFP – will be examined in future reviews)
- Provide greater (i.e. more, higher quality care) in-school mental health services in K-12th grade
- Improve community’s ability to access services (e.g., know: who to call, what number to call, when to call)

The Orange County Board of County Commissioners echo the need to focus on these three priority areas and seek a consultant to assist the county in addressing these priorities while beginning the process to reduce the barriers to behavioral health treatment for Orange County residents.

**Scope of Work**

Analyze existing resources and propose fiscally sustainable behavioral health system improvement recommendations focusing on Orange County residents aged 0-25 and their support networks.

- **Deliverable 1:** Inventory existing resources for mental health, substance abuse, and intellectual and developmental disabilities in Orange County serving ages 0-25, create a registry of resources, then distribute registry (to be updated annually) to community partners including Cardinal Innovations, area hospitals, local pediatricians, non-profits, school systems, etc. This registry would include resources readily accessible to residents throughout the county. A non-exclusive list of data to include on the inventory is listed below:
  - Contact information
  - Method(s) to access services (e.g. M.D. referral, walk-in, teacher referral)
  - Services provided
  - Capacity and utilization data for FY 16-17
  - Number of providers by type
  - Geographic location
  - Funding sources (including external support and patient payor sources)
  - Hours of availability

- **Deliverable 2:** Create a systems map of the existing mental health (including substance abuse, intellectual and development disabilities) resources for ages 0-25 identified in Deliverable 1 within Orange County that portrays how Orange County residents navigate and access resources within the current system. Analyze resulting systems map, identity areas of strength and weakness, and make recommendations for improvements to gaps in services, access to care, quality of care, ease of referral, etc.

- **Deliverable 3:** Work with both the Chapel Hill Carrboro City Schools and Orange County Schools in developing Behavioral Health Systems of Care assessments and scheduled implementation of programming as deemed necessary by the assessments over a
multi-year time frame. The implementation phase would be piloted in the Family Success Alliance zones 4 and 6 in Year 1 of the program. (see attached map)

Proposals Review & Selection

Proposals will be evaluated by a committee of representatives from Orange County Government, UNC Health Care, local K-12 school systems, and community stakeholders. Proposals will be reviewed and ranked first on proposal content, then reviewed by proposal cost, with a final proposal selected based on a combination of content and cost.

Timeline

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<tr>
<th>Event</th>
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<tr>
<td>Written Questions Due</td>
<td>September 25, 2017</td>
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<tr>
<td>Proposals Due</td>
<td>October 3, 2017</td>
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<tr>
<td>Oral Interviews</td>
<td>October 16 – October 20, 2017</td>
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<tr>
<td>Project Selection</td>
<td>October 23, 2017</td>
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<td>Projected Start Date</td>
<td>November 15, 2017</td>
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<td>Projected Completion</td>
<td>November 15, 2018</td>
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Required Proposal Content

All proposals must contain the following information:

1. A complete description of approach to be taken by the individual or firm to the proposed project and discussion of any issues or concerns, which must be addressed in the plan.
2. Timeline for completion of each deliverable.
3. Name, address, and telephone number of the individual or firm submitting the proposal.
4. Names and qualifications of individuals employed by the individual or firm who will participate in the development of the plan and their individual responsibilities.
5. The name of one or more individuals authorized to represent the consultant in its dealings with Orange County.
6. Names, addresses, and qualifications of any professional firms other than the one submitting the proposal, or individuals other than those employed by the firm and not listed above who will be a part of the consulting team.
7. Detailed information on qualifications and past experience of the individual or firm as well as those who will be participating in the preparation of the plan, including experience and past performance on similar projects, professional staff, number of years in business, and proposed and current contract obligations.
8. A cost proposal based upon a maximum fee broken down separately for each of the deliverables listed under the Project Scope, indicating the individuals responsible for each, and the projected number of hours and the appropriate hourly rate of each. The cost proposal should include an estimate of any and all additional expenses anticipated.
9. Name and address of at least three references including contact names for which the individual or firm has performed the same or similar services within the last three to five years.

Evaluation Criteria

Proposals will be reviewed and evaluated on the ability of the individual or firm to meet or exceed the requirements set forth in the specifications.

Determination of the respondents to perform accordingly shall be made by an evaluation team consisting of representatives from Orange County Government, UNC Health Care, local K-12 school systems, and community stakeholders.

Proposals shall be evaluated on the following criteria:

1. The quality and clarity of the proposal as well as the presentation materials will be considered a reflection of the individual or firm’s ability to communicate to the public, County officials, and staff.
2. Consultants approach to analysis and plan.
3. Experience, both general and with projects of this type.
4. Quality of past work.
5. Ability to complete the project within budget.
6. Ability to meet the desired time line for the project.

Submittal Instructions

Please submit three copies (one clearly marked “original”) of your response (printed duplex on recycled paper). Attach cost proposal to the original in a separate, sealed envelope. Also include an electronic copy of the proposal and cost proposal in .pdf format on a thumb drive, or cd. Proposals must be submitted before 4:00pm on Tuesday, October 3, 2017 to:

David Cannell
Purchasing Agent
Orange County Financial & Administrative Services
200 S. Cameron Street
P.O. Box 8181
Hillsborough, NC 27278

Questions regarding services should be directed to David Cannell, Purchasing Agent, (919)245-2651, dcannell@orangecountync.gov (preferred). All questions must be received no later than 5:00pm September 25, 2017. All respondents will receive copies of the questions and answers received during the response period.
General Requirements

1. Living Wage. Orange County is committed to providing its employees with a living wage and encourages agencies it funds to pursue the same goal. A copy of Orange County’s Living Wage Contractor Policy is included.

2. HB786 imposes E-Verify requirements on contractors who enter into certain contracts with state agencies and local governments. The legislation specifically prohibits governmental units from entering into certain contracts “unless the contractor and the contractor’s subcontractors comply with the requirements of Article 2 of Chapter 65 of the General Statues.” (Article 2 of Chapter 65 establishes North Carolina’s E-Verify requirements for private employers.) It is important to note that the verification requirement applies to subcontractors as well as contractors. The new laws specifically prohibit governmental units from entering into contracts with contractors who have not (or their subs have not) complied with E-Verify requirements. Complete the attached affidavit, and include it with your submittal.
Strengthening the pipeline to success for families who struggle to make ends meet.

Goal 1.
Children are healthy & prepared for school

Goal 2.
Children / youth are healthy & succeed in school

Goal 3.
Youth graduate from high school & college

Goal 4.
Families & neighborhoods support the healthy development of children

Zone 4
We are working in two zones (Zone 4 & Zone 6) to strengthen the system of high quality, connected supports for children and families on the journey from cradle to career or college.

“We dream big for our kids. We want them to have success in life, health, happiness and safety, plus the ability and opportunity to live up to their full potential.”

Come Dream with us!
STATE OF NORTH CAROLINA

ORANGE COUNTY

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I, ____________________________(the individual attesting below), being duly authorized by and on behalf of
________________________________ (the entity bidding on project hereinafter "Employer") after first being duly
sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States
Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify
the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).

2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work
in the United States, shall verify the work authorization of the employee through E-Verify in accordance with
NCGS§64-26(a).

3. Employer is a person, business entity, or other organization that transacts business in this State and that
employs 25 or more employees in this State. (mark Yes or No)
   a. YES _____, or
   b. NO _____

4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project
Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.
This ____ day of _______________, 201_.

______________________________
Signature of Affiant
Print or Type Name: _________________________

State of North Carolina  Orange County
Signed and sworn to (or affirmed) before me, this the _____
day of ________________, 2014.

My Commission Expires:

__________________________________  Notary Public
Policy Statement
It is the policy of Orange County to ensure its employees, and all individuals who provide services for Orange County, are paid a living wage.

Purpose
To encourage all vendors and contractors to pay a living wage to all employees who perform work pursuant to a contract with Orange County.

Applicability
Applies to all Orange County contracts and purchases.

Policy
10.1 Living Wage

10.1.1 Orange County is committed to providing its employees with a living wage and encourages all contractors and vendors doing business with Orange County to pursue the same goal. Orange County’s living wage is $13.75 per hour. To the extent possible, Orange County recommends that contractors and vendors seeking to do business with Orange County provide a living wage to their employees.

10.1.2 Prior to final execution of a contract with Orange County all contractors and vendors seeking to do business with Orange County shall submit to the County’s representative a statement indicating whether those employees who will perform work on the Orange County contract are paid at least the living wage amount set out above. If such employees do not make at least the living wage amount set out above the contractor or vendor shall indicate in the statement the actual amount paid to such employees. For bid projects this statement should be submitted as part of the bid packet.

This policy may be reviewed annually and updated as needed by the Manager’s Office.