



CoC Project Review Committee

August 23, 2016

Agenda

- Brief background
- Scoring
 - 5 particulars to discuss
 - 2 Unmet standards
- Ranking
 - Order of projects
 - Tiers
 - Ranking recommendation
- Feedback on process/tools
- Wrap up

Present at the meeting:

Khadijah Amina
Allison De Marco
Frances Harris
Corey Root
Charlotte Stewart
Diiv Sternman

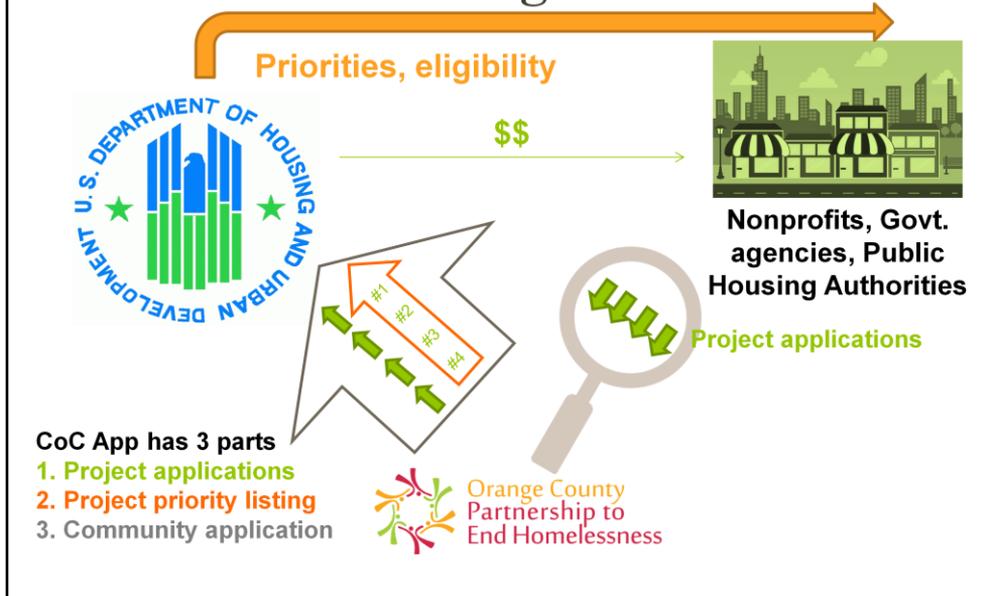
Regrets:

Vanessa Neustrom

Brief bit of background



CoC funds run through CoCs



The Continuum of Care (CoC) grant process involves 3 groups:

- HUD sets the funding priorities and project eligibility each year; HUD also sends funding directly to agencies after grant awards are made
- Agencies apply for project funding and administer programs
- The Continuum of Care (CoC) for Orange County is the Orange County Partnership to End Homelessness; the CoC examines project applications in 2 ways, first to score and rank applications (this becomes the Project priority listing) and also to review applications for project quality; the CoC also writes a comprehensive community application which is submitted alongside the project applications and project priority listing

Goal: increased transparency & community involvement in this year's CoC app. process

- Ultimate goal: increased HUD funding for homeless programs
- 3 application committees
 - Scorecard Committee
 - Project Review Committee
 - Community Application Committee
- Role of Leadership Team
 - Approve scorecard
 - Approve project priority listing



Project Review Committee scores and ranks project applications

1. Scoring

- Nearly complete

2. Ranking

- Purpose of today's meeting
- Use scores and other factors as needed to create proposed ranked list of projects



We're coming to the end of CoC project application ranking

- July 15 New CoC Project Info meeting
- July 22 Scorecard Committee meeting
- Aug. 3 Leadership Team approves scorecard
- Aug. 11 Project Review Committee orientation meeting
- Aug. 12 Project applications & materials due
- Aug. 15-19 Project Review Committee scoring
- Aug. 23 Project Review Committee review & ranking mtg.
- Aug. 25 Leadership Team review & ranking meeting

Scoring



The goal of the scorecard is to fund organizations that...

- Have capacity to run effective programs
- Further efforts to end homelessness in Orange County
- Are active community partners in ending homelessness
- Achieve excellent program outcomes



Five scoring particulars to discuss

1. Scores rounded to nearest whole number
2. Cost per permanent housing exit
 - Rubric
 - Above OC median = 0 pts
 - Below OC median = 20 pts
 - Staff suggestion
 - At or below OC median = 20 pts
3. Unit utilization when over 100%
 - Rubric
 - 0-79% = 0 pts
 - 80-94% = 5 pts
 - 95-100% = 10 pts
 - Cardinal Concern of Durham = 116%
 - Staff suggestion: 10 pts.

Committee members agreed with rounding scores to nearest whole number

Committee members agreed with scoring the cost for permanent housing exit at or below the Orange County median

Committee members discussed the unit utilization issue at length and debated options of awarding 10 points, 5 points and 0 points for measures over 100%. Committee members were concerned that measures over 100% signal a data quality problem and that this should not be awarded full points. Consensus emerged to award 5 points for measures over 100% - not full points because of data quality, but not zero points because the grantee was serving an increased number of program participants.

Five scoring particulars to discuss

4. Housing for New Hope, OC Housing Support Program
 - Awarded as a new project in 2015 competition
 - No grant agreement from HUD in place yet – this is normal
 - Work not yet begun = no performance measures to score
 - Staff suggestion: award max points for all performance questions

Committee members decided to not award max points to this project, but instead to reduce the total possible points for this project and to then use the percent of total possible points in the ranking.

Five scoring particulars to discuss

5. Spending question, "Project is spending funds awarded"

- Used to score: most recent APR
- Rubric
 - 0-89% = 0 pts
 - 90+% = 20 pts
- Housing for New Hope
 - UNC XDS grants transferred from UNC – no APRs yet
 - OC Housing Support Program – not yet started
- Cardinal
 - Old APRs, no current spending info
- Staff suggestion
 - Don't score question this year
 - Ask for different info next year to score (ELOCCS screen shot)
 - Score on pro-rated basis previous year grant (if existing) and current year grant by quarter

Committee members agreed with staff suggestion of not scoring spending question this year and to ask for different documentation next year.

2 Unmet standards

- Any reviewer finds Unmet standard = discussion
 - Not “averaged”
- Both Unmet standards for “Project employs PSH key elements”
 - Cardinal Concern of Durham
 - Cardinal RA/Operating
- Scorecard, “Unmet standards will be reviewed by the Project Review Committee to determine further action, including recommendations to reject or reallocate project funding”
- Other options for further action
 - Discussion with grantee and partner agencies on next steps for grant



Committee members went through supplemental documentation from grantees and compiled a list of particular language in tenant and participant agreements that does not follow Permanent Supportive Housing key elements. Staff will follow up with agencies after the CoC competition to request these changes.

Outside of ranking, staff works with agencies to improve project applications

- Consistency & clarity
- Numbers adding up
- Point maximization
- Feedback you want to include?
 - Cardinal RA/Operating
 - Transportation needed (4A)
 - Subpop chart numbers (5B)
 - Cost/unit (6B, 6C)
 - Cardinal Concern of Durham
 - CH prioritized beds (4B)
 - Subpop chart numbers (5B)



Staff will also request changes to match letters if they are missing elements required by HUD.

Ranking



The big picture of FY2016 CoC funding - \$656,963 for homeless programs

- Renewal projects \$608,299
- Potential new funding \$30,415
- **SUBTOTAL \$638,714**



- CoC planning \$18,249
 - Not ranked
- **GRAND TOTAL \$656,963**



There are 2 considerations with ranking: order of project + Tiers

- Order of projects = ranked 1 through 5
- Tiers are an added level of complexity

Tier 1	More secure	\$565,718
Tier 2	More risky – may not be funded	\$72,996
Total		\$638,714

- 2015 CoC competition: Orange County received \$0 in Tier 2 funding



First consideration: order of projects

- Ranked by score

Agency	Project	Total Score
Housing for New Hope	Orange County Housing Support Program	254
Cardinal	PSH Concern of Durham 2016	187
Housing for New Hope	UNC XDS Leasing Project 1	178
Cardinal	RA/Operating Renewal 2016	161
IFC	IFC Permanent Supportive Housing	138



First consideration: order of projects

- Ranked by % of points received

Agency	Project	Total Possible	Total Score	% points earned
HFNH	Orange County Housing Support Program	145	114	79%
IFC	IFC Permanent Supportive Housing	185	138	74%
Cardinal	PSH Concern of Durham 2016	285	187	66%
HFNH	UNC XDS Leasing Project 1	285	178	63%
Cardinal	RA/Operating Renewal 2016	285	161	56%

Committee members decided to rank projects by % of total possible points achieved rather than by raw score as this seems a more equitable solution given the different possible score totals.

Looking at order + adding Tiers, this is staff ranking recommendation

#	Agency	Project	Status	Total	Funding Rec.	Running Total	Tier
1	HFNH	OC Housing Support Pgm.	Renewal	\$87,332	\$87,332	\$87,332	1
2	IFC	IFC PSH	New	\$30,415	\$30,415	\$117,747	1
3	Cardinal	PSH Concern of Durham 2016	Renewal	\$338,967	\$338,967	\$456,714	1
4	HFNH	UNC XDS Leasing Project 1	Renewal	\$80,879	\$80,879	\$537,593	1
5	Cardinal	RA/Operating Renewal 2016 – Tier 1	Renewal	\$101,121	\$28,125	\$565,718	1
5	Cardinal	RA/Operating Renewal 2016 – Tier 2	Renewal		\$72,996	\$638,714	2

Committee members discussed the difference between de-funding an existing project vs. funding a new project

Does this create homelessness? Our goal is to end homelessness, not create it.

Given the long lead times between funding decision making and grant end dates, this can be prevented with good coordination

Is there strategy we should be using to place projects more likely to get funded in Tier 2, trying to “work the system” to maximize funding

HUD seemed to change the game with 2015 competition, ending the effectiveness of this type of gamesmanship by CoCs.

Committee members agreed with staff recommendation and submit this ranked, tiered list at the formal Project Review Committee recommendation for the 2016 CoC Project Priority Listing to the OCEPH Leadership Team for their review on Thursday August 25.

Going forward...



Feedback on process and tools

- What worked well this year?
- What can we improve for the 2017 Project Review Committee?
- Elements
 - Orientation meeting and materials
 - Scorecards
 - Dropbox
 - Google doc for entering scores



Possible to make the scorecards easier to interact with? Sort-able? Create a form instead of a Google sheet for PRC members to enter in scores.

Is there a better way to judge agency capacity – different documents to request?

Viewing agency website? A form for agencies to complete stating their mission, track record, etc.

Can staff make the attachments easier to comprehend – give agencies and naming convention for what each document is

Can agencies list the community partners they are working with, that are referenced in the project app

The time needed for this work was not accurate, more like 12-15 hours for 5 apps. 20-30 hours for 10 apps

Let's do this again...

- Upcoming volunteer opportunities
 - Project Connect, Thursday Oct. 27
 - Serve on Leadership Team
 - Board of the CoC
 - 2017 application process gearing up
 - 2017 CoC application committees
 - Notification in May-June 2017



Thank you for your time and brainpower!

- Share your knowledge and experience
- Keep in touch
 - Facebook: [facebook.com/OrangeCountyPEH](https://www.facebook.com/OrangeCountyPEH)
 - Twitter: twitter.com/OCPEHNC
 - Email mailing list (1-2 per month)
 - Check **Partnership to End Homelessness** from list
 - http://www.orangecountync.gov/departments/board_of_county_commissioners/receive_e-mail_notifications.php
- Contact me anytime
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