



CoC Project Review Committee

August 11, 2016

Welcome & introductions



Welcome & introductions

- Welcome
 - WiFi
 - Bathrooms
- Introductions
 - Name
 - Title, agency
 - Experience with Orange County Partnership to End Homelessness
 - Experience with grant review

Present at the meeting:

Khadijah Amina, Director of Wehdah

Allison De Marco, Scientist with the Frank Porter Graham Childhood Development Center and professor at UNC School of Social Work; Allison is also Chair of the Orange County Partnership to End Homelessness

Frances Harris, community member; Frances used to work as CoC staff in Northern Virginia and wrote CoC grants in that capacity

Corey Root, Homeless Programs Coordinator with the Orange County Partnership to End Homelessness

Diiv Sternman, Member Services Coordinator with the Community Empowerment Fund (CEF)

Attending by phone:

Vanessa Neustrom with UNC Hospitals; Vanessa used to work with OPC (before they merged with Cardinal Innovations Healthcare) who wrote some of the original Permanent Supportive Housing grants for Orange County

Charlotte Stewart Assistant Director of Public Service & Pro Bono Activities and Coordinator NC Veterans Pro Bono Network with the NC Bar Association; Charlotte is also Vice Chair of the Orange County Partnership to End Homelessness

Agenda

- Overview of CoC grant competition
 - CoC 101
 - Grant competition process
- Work of Project Review Committee
 - Process & timeline
 - Scoring
 - CoC Scorecard
 - Google doc scoring tool
 - Ranking preview
 - Next steps



CoC Competition Overview



Continuum of Care (CoC) has two meanings, which is confusing

1. CoC = source of HUD funding

- Large source of homeless funding



2. CoC = planning group

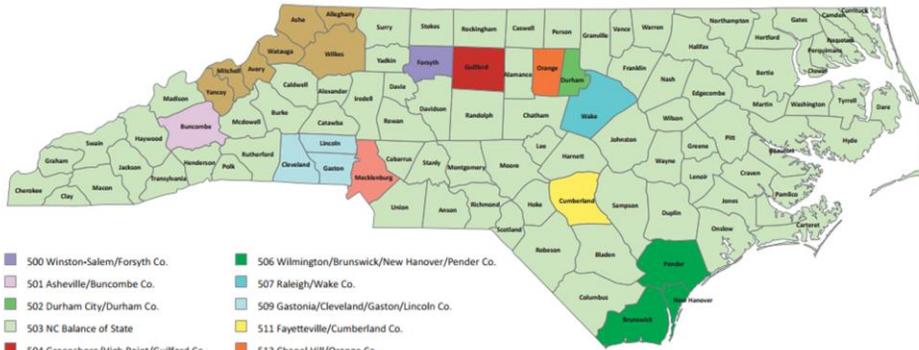
- Geographically defined group responsible for homeless services planning & implementation



For Orange County the CoC planning group = the Orange County Partnership to End Homelessness

There are 12 CoCs in North Carolina

North Carolina Continuum of Care (CoC) Primary Areas

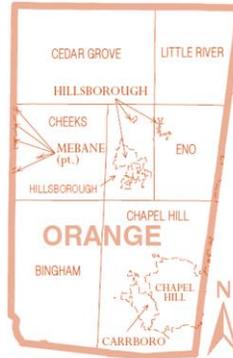


- 500 Winston-Salem/Forsyth Co.
- 501 Asheville/Buncombe Co.
- 502 Durham City/Durham Co.
- 503 NC Balance of State
- 504 Greensboro/High Point/Guilford Co.
- 505 Charlotte/Mecklenburg
- 506 Wilmington/Brunswick/New Hanover/Pender Co.
- 507 Raleigh/Wake Co.
- 509 Gastonia/Cleveland/Gaston/Lincoln Co.
- 511 Fayetteville/Cumberland Co.
- 513 Chapel Hill/Orange Co.
- 516 Northwest NC



For us, CoC = Orange County Partnership to End Homelessness

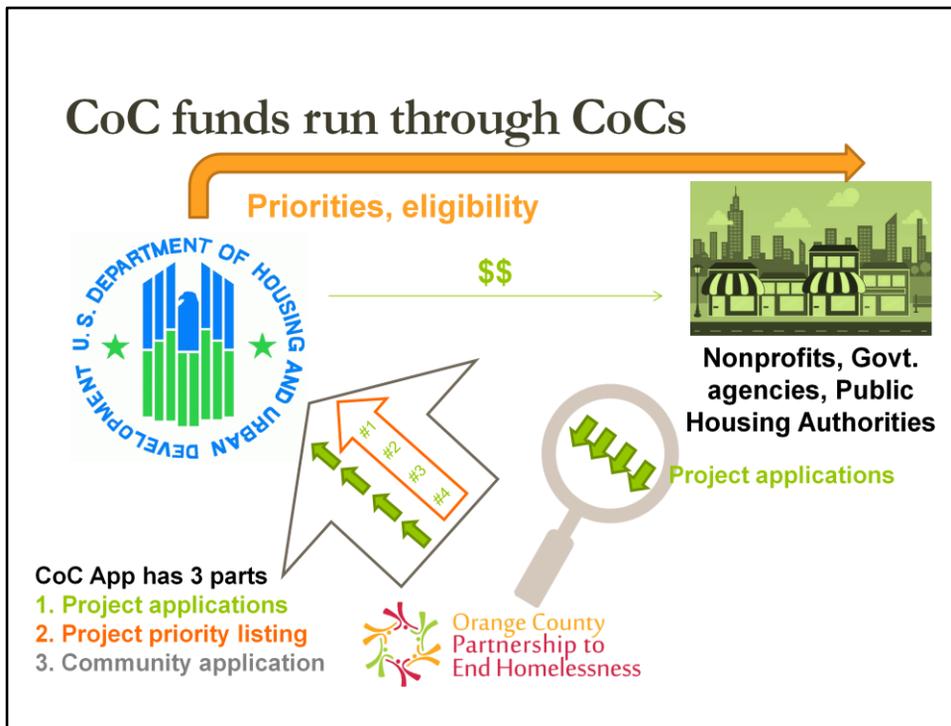
- Governing body of CoC
 - OCPEH Leadership Team



HUD designates CoC responsibilities

- CoC governance & structure
 - Board, membership, meetings, committees, governance charter
- System planning
 - System planning, Point-in-Time, work with other HUD grantees
- System operation
 - Program performance, system performance, coordinated entry, written standards
- Homeless Management Information System (HMIS)





The Continuum of Care (CoC) grant process involves 3 groups:

- HUD sets the funding priorities and project eligibility each year; HUD also sends funding directly to agencies after grant awards are made
- Agencies apply for project funding and administer programs
- The Continuum of Care (CoC) for Orange County is the Orange County Partnership to End Homelessness; the CoC examines project applications in 2 ways, first to score and rank applications (this becomes the Project priority listing) and also to review applications for project quality; the CoC also writes a comprehensive community application which is submitted alongside the project applications and project priority listing

CoC application process looks different in Orange County this year

- GOAL: increased transparency & community involvement → increased funding
- 3 application committees, all have different roles
 - Scorecard Committee
 - ROLE: create draft scorecard for Leadership Team review
 - Project Review Committee
 - ROLE: create draft project priority listing for Leadership Team review
 - Community Application Committee
 - ROLE: draft and review community application
- Role of Leadership Team
 - Approve scorecard
 - Approve project priority listing



The big picture of FY2016 CoC funding - \$656,963 for homeless programs

- Renewal projects \$608,299
- Potential new funding \$30,415
- CoC planning \$18,249



5 types of projects are eligible for funding

Project type	FUNDING SOURCE	
	Reallocation	Permanent Housing Bonus
Permanent supportive housing , serving 100% chronically homeless individuals and families	X	X
Permanent supportive housing , with beds dedicated for use by chronically homeless individuals and families	X	
Rapid re-housing , serving homeless individuals and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence	X	X
Supportive services-only project for coordinated entry	X	
Homeless Management Information System (HMIS)	X	

Work of Project Review Committee



Work of Project Review Committee is broken into 2 parts

1. Scoring

- Use scorecard and supplemental materials to score all projects
- Next week, Aug. 15-19

2. Ranking

- Use scores and other factors as needed to create proposed ranked list of projects
- Meeting on Aug. 23



First step is scoring, we'll use the CoC Scorecard to do this

- Scorecards are posted on OCPEH website:
orangecountync.gov/departments/hhrcd/Scorecard_2016.pdf
 - Full version
 - Renewal Permanent Supportive Housing (PSH)
 - New PSH
 - New Rapid Re-Housing (RRH)
- Goal of scorecard is to fund organizations that:
 - Have capacity to run effective programs
 - Further efforts to end homelessness in Orange County
 - Ac active community partners in ending homelessness
 - Achieve excellent program outcomes



Scorecard has different types of questions

Points <ul style="list-style-type: none">• Range from 10-30 pts	Standards <ul style="list-style-type: none">• Unmet standards will be reviewed by PRC• Potential to reject or reallocate projects
Scored by staff	Scored by Project Review Committee (PRC)
New projects	Renewal projects
Permanent Supportive Housing (PSH)	Rapid Re-Housing (RRH)



Total possible points depend on project type and new/renewal status

New/ Renewal	Project Type	Total Possible Points	# Standard Questions
RENEWAL	Permanent Supportive Housing (PSH)	285	6
NEW	Permanent Supportive Housing (PSH)	185	6
RENEWAL	Rapid Re-Housing (RRH)	265	6
NEW	Rapid Re-Housing (RRH)	185	6



10 questions scored by PRC, all either Agency Capacity or Project Design

Cat.	Status	Type	Question	Materials to score	Scoring Rubric	Pts.
Agency Capacity	ALL	ALL	Application is complete, accurate & error-free	Project application	0-15 points based on reviewer judgment	15
Agency Capacity	NEW	ALL	Project fits within agency mission	Agency certification; Supplemental docs; Project application	0-10 points based on reviewer judgement	10
Agency Capacity	NEW	ALL	Agency has capacity to operate project on reimbursement basis	Supplemental docs	0-10 points based on reviewer judgement	10

Committee members and staff reviewed each question to be scored by Committee members to discuss question intent, wording, what materials are used for what question, and the scoring rubric.

10 questions scored by PRC, all either Agency Capacity or Project Design

Cat.	Status	Type	Question	Materials to score	Scoring Rubric	Pts.
Project Design	ALL	ALL	For projects requesting service dollars, agency has a plan to seek alternative funding sources for these services in the future	Agency certification	N = Unmet; Y = Met N/A = Project does not request service funding	Standard
Project Design	ALL	PSH	Project employs Permanent Supportive Housing Key Elements	Project App 3B, supplemental docs	N = Unmet Y = Met	Standard
Project Design	ALL	RRH	Project employs Rapid Re-housing Performance Benchmarks & Program Standards	Project App 3B, supplemental docs	N = Unmet Y = Met	Standard

Committee members and staff reviewed each question to be scored by Committee members to discuss question intent, wording, what materials are used for what question, and the scoring rubric.

10 questions scored by PRC, all either Agency Capacity or Project Design

Cat.	Status	Type	Question	Materials to score	Scoring Rubric	Pts.
Project Design	ALL	ALL	Project will help Orange County end homelessness	Entire Proj. App	0-30 points based on reviewer judgment	30
Project Design	ALL	ALL	Project employs Housing First	Project App 3B, Q4	N = 0 pts; Y = 20 pts	20
Project Design	ALL	ALL	Project addresses an unmet need in Orange County	Entire Proj. App	0-15 points based on reviewer judgment	15
Project Design	ALL	ALL	Project has a feasible plan for achieving its goals (adequate provisions for staff, services, etc.)	Entire Proj. App	0-15 points based on reviewer judgment	15

Committee members and staff reviewed each question to be scored by Committee members to discuss question intent, wording, what materials are used for what question, and the scoring rubric.

Work is already underway for CoC application, will continue for next 5 weeks

- July 15 New CoC Project Info meeting
- July 22 Scorecard Committee meeting
- Aug. 3 Leadership Team approves scorecard
- Aug. 11 Project Review Committee orientation meeting
- Aug. 12 Project applications & materials due
- Aug. 15-19 Project Review Committee scoring
- Aug. 23 Project Review Committee review & ranking mtg.
- Aug. 25 Leadership Team review & ranking meeting

We're expecting five project apps, but you never know

- 4 renewal projects - all Permanent Supportive Housing (PSH)
- 1 new project applying for bonus funds - also PSH
- Project application materials for PRC scoring – all projects
 - Project application
 - Program eligibility
 - Program policies
 - Sample lease
- New projects have a few more docs re: agency capacity
 - Org chart
 - Budget letter & current budget
 - Board of directors list & meeting minutes



Materials for scoring will be available for you the afternoon of Mon. Aug. 15

- Using Dropbox OK?
- Folders separated by project
 - Some agency documents will apply to multiple projects
 - Agency certification



Committee members are comfortable using Dropbox to retrieve project app materials

Project Review Committee members enter scores into Google doc

- Your Google account email
- Doc will be shared with Committee members
- Enter scores under your initials
- Finish all scoring ASAP, by noon on Fri. 8/19



The Google Doc uses data validation for each answer. For example, for Standard question the only answers available are 'Met', 'Unmet', and 'N/A'. For question with a max of 15 points, the Google doc will only allow entries between 0-15.

Step 2 of Project Review Committee work is ranking projects

- Corey will send completed scorecards for each project on Mon. Aug. 22
 - Inclusive of staff scores & averaged PRC scores
- Project Review Committee will create proposed list of ranked projects for Leadership Team review at Tues. Aug 23 meeting
 - 12:30 – 2:30 pm
 - Lunch?
 - Location
- Leadership Team will finalize ranked list on Thurs. Aug. 25



No lunch needed for 8/23 meeting, members will bring their own lunch
Location of Animal Services Center is OK.

There are ranking considerations, we will get into the weeds with this on Aug. 23

- Using project scores and other factors to rank projects
- Selecting between projects for new project funding
- There are 2 tiers for funding that are also a factor
 - Tier 1 – 93% of funds
 - More secure
 - Tier 2 – 7% of funds + bonus
 - More risky



We will talk about Tiers extensively at the 8/23 meeting.

Let me know how I can help

- Contact me anytime
 - Corey Root
 - croot@orangecountync.gov
 - 919.245.2496

