

Present: Nancy Costen, Allison DeMarco, Mark Dorosin, Debra Farrington, Caitlin Fenhagen, Al Green, Kristen Lavergne, Tara May, Travis Myren, Jeff Nieman, Corey Root, Charlotte Stewart, Damon Seils, Kristen Smith, Diiv Sternman, Jerry Villemain

Leadership Team Members Absent: Natasha Adams, Marie Bossert, Kathleen Ferguson, Sally Greene, Barbara Jessie-Black, Michael Reinke, Annetta Streater, Kathy Underhill

Action items in bold

1. Welcome & introductions

- Joined by new member Leadership Team member Al Green – welcome, Al!
- Action items from Aug. 3 to be reviewed at Sept. meeting
- Sharing /agency updates
 - IFC Executive Director Michael Reinke stepped down on Aug. 22. Kristin Lavergne and former Executive Director John Dorward have taken over his responsibilities and are heading efforts for a new ED search
 - **Please help spread the word about the Orange County Job & Resource Fair, Wed. Sept. 21 10-2 at University Mall (201 S Estes Dr, Chapel Hill)**
- OCEPH updates
 - Save the date for Project Connect on Thurs. October 27 at Hargraves – more details to come

2. Leadership Team Board Development Update

- The Board Development Committee (Charlotte Stewart, Chair; Kathleen Ferguson, Jerry Villemain, and Corey Root) developed a draft application for Leadership Team consideration. This draft is a Google form and added list of Leadership Team member expectations:
 - The Leadership Team approved the revised application with the addition of the word ‘full’ before scholarships, adding dRworks to list of racial equity workshops, giving applicants an option to submit a resume, and adding a list of the HUD recommended categories for board membership in an open-ended format [Smith, Seils]. All in favor, none opposed.
 - **Corey will make requested changes to Leadership Team application and distribute solicitation for new members prior to Sept. 1**
 - **Leadership Team members asked to post applications through the County advisory board process and follow open records law in application solicitation – Corey will check with County Clerk Donna Baker about this.**
- Charlotte contacted members with terms expiring and members with less than 50% attendance at 2016 meetings to determine if they will continue to serve
 - **If members have a burden for attending meetings that we can alleviate by adding conference call options, changing meeting day/times please let the Board Development Committee know**

3. Adopt Orders of Priority – Permanent Supportive Housing
 - HUD recommends CoC use prioritization outlined in HUD notice CPD-16-11 to determine how Permanent Supportive Housing vouchers are allocated on the local level. More info here: <https://www.hudexchange.info/resource/5108/notice-cpd-16-11-prioritizing-persons-experiencing-chronic-homelessness-and-other-vulnerable-homeless-persons-in-psh/>. Prioritizing PSH vouchers is one way communities can end chronic homelessness and to ensure PSH beds are used strategically and effectively.
 - The Leadership Team adopt orders of priority for Permanent Supportive Housing projects operating in Orange County as outlined in HUD notice CPD-16-11 [Seils, Neiman]. All in favor; none opposed.
 - This PSH prioritization is the first component of CoC written standards – a HUD requirement that CoCs clearly state how rental assistance and services are delivered in different program types
 - In coming months, Orange County will develop further chapters about Shelter services, Rapid Re-Housing, and Transitional Housing for Leadership Team consideration

4. CoC Planning Grant
 - Orange County is eligible to apply for \$18,249 for the 2016 CoC Planning grant. This grant is not ranked and does not take funds from projects – these are funds on top of project funds. There are eight categories of eligible activities: coordination, project evaluation, project monitoring, participation in the Consolidated Plan, CoC application, determining geographical area to be served by the CoC, developing a CoC system, and HUD compliance activities.
 - Staff priorities for this grant are coordination, project evaluation, project monitoring activities, HUD compliance activities to include written standards and coordinated entry
 - Leadership Team recommends staff to try to maximize impact with this funding request
 - Leadership Team recommendation – allocate \$6000 each for project evaluation, project monitoring, and HUD compliance activities for \$18,000 total project request.

5. Project Priority Listing
 - Five project applications were submitted for the 2016 CoC grant competition, all for Permanent Supportive Housing. The CoC Application Project Review Committee scored and ranked each project.
 - Orange County has \$638,714 in potential ranked CoC funding for the 2016 competition, split between two Tiers. Tier 1 funding is considered safer and is made up of 93% of renewal funding; Tier 2 is more risky and is made up of 7% of renewal funding + the Permanent Supportive Housing Bonus (which equals 3% of renewal funding). Last year Orange County was not awarded any Tier 2 funds.

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|----------------------------------|------------------|
| Tier 1 | \$565,718 |
| Tier 2 | \$72,996 |
| TOTAL FOR RANKED PROJECTS | \$638,714 |

- The PRC crafted a draft project priority listing for Leadership Team review. The proposed list ranks each project 1-5, with the fifth ranked project having \$28,125 in Tier 1 and \$72,966 in Tier 2.

| Rank | Agency | Project | Status | Total | Funding Rec. | Running Total | Tier |
|--------------|--|---------------------------------------|---------|------------------|------------------|---------------|------|
| 1 | Housing for New Hope | Orange County Housing Support Program | Renewal | \$87,332 | \$87,332 | \$87,332 | 1 |
| 2 | Inter-Faith Council for Social Service | IFC Permanent Supportive Housing | New | \$30,415 | \$30,415 | \$117,747 | 1 |
| 3 | Cardinal Innovations Healthcare | PSH Concern of Durham 2016 | Renewal | \$338,967 | \$338,967 | \$456,714 | 1 |
| 4 | Housing for New Hope | UNC XDS Leasing Project 1 | Renewal | \$80,879 | \$80,879 | \$537,593 | 1 |
| 5 | Cardinal Innovations Healthcare | RA/Operating Renewal 2016 - Tier 1 | Renewal | \$101,121 | \$28,125 | \$565,718 | 1 |
| 5 | Cardinal Innovations Healthcare | RA/Operating Renewal 2016 - Tier 2 | Renewal | | \$72,996 | \$638,714 | 2 |
| TOTAL | | | | \$638,714 | \$638,714 | | |

- The Project Review Committee found two projects that did not meet the Standard for employing the key element of Permanent Supportive Housing; OCEPH staff will follow up with agency staff to request some documents wording changes. None of these changes are reflected on project applications submitted to HUD.
- **Leadership Team members would like to review potential changes to the Scorecard for next year's competition to ensure that scoring incentivizes CoC project priorities in an accurate manner**
- OCEPH staff will also conduct a project application review and request changes from agencies in the project applications submitted to HUD to ensure highest possible application quality, and thus maximize opportunities for funding.
- The Leadership Team approved the draft Project Priority Listing [Seils, Neiman; Farrington abstained to avoid conflict of interest]. All in favor, none opposed.

Next Meeting: Wednesday **Sept. 7, 2016 at IFC Community House**, 5:30 – 7:00 pm
(Remaining 2016 meetings: Sep 7, Oct 5, Nov 2, Dec 7)