

Present: Natasha Adams, Nate Broman-Fulks; Nancy Costen, Allison De Marco; Mark Dorosin, Debra Farrington; Caitlin Fenhagen, Kathleen Ferguson; Barbara Jessie-Black; Tara May; Travis Myren; Jeff Nieman; Michael Reinke; Corey Root; Damon Seils; Kristen Smith; Audrey Spencer-Horsley; Charlotte Stewart; Annetta Streater; Jerry Villemain

Leadership Team Members Absent: Marie Bossert; Sally Greene; Kathy Underhill

Action items in bold

Welcome & introductions

- Staff are missing conflict of interest forms from 13 Leadership Team members, please complete and return ASAP
- June meeting notes approved [Streater, Smith] All in favor, none opposed.
- Reviewed action items from June Leadership Team meeting
 - IFC stakeholder survey –concluded before sent to LT
 - Housing for New Hope met individually with Town/County staff about ceasing operations in Orange County; Housing for New Hope declined all outside agency funding, proposed to be used for an outreach program and to support Permanent Supportive Housing in Orange County
 - Staff sent the employment survey sent to Leadership Team members
 - **Corey will look for list of businesses brainstormed at a previous meeting to give to Job Partners coordinating group**
 - IFC staff and Homeless Programs Coordinator met to discuss the change of IFC Phase I to shelter beds – conversation continues to progress; next up – talking with IFC board members, meeting with other shelters in NC to observe best practices
 - OCPEH Governance Charter approved by email, final version posted on OCPEH website: orangecountync.gov/departments/hhracd/OCPEH%20Bylaws_6.1.16.pdf
- Agency updates
 - IFC board decided on 110 W Main St as location for Food First program. More info to come on advocacy and next steps.
 - Housing for New Hope is working with IFC on CoC renewal grants; the agencies plan to transfer existing CoC grants from Housing for New Hope to IFC later this Fall.

Executive Team update

- The Executive Team (four elected officials on OCPEH Leadership Team) had regular quarterly meeting on August 1. They discussed homeless programs connection to mainstream resources in Orange County and alternatives to criminalization of homelessness. The Executive Team is compiling a matrix of current homelessness criminalization ordinances currently on the books in the municipalities and County. Executive Team members will examine the matrix at their next meeting in November and consider next steps.

OCPEH updates

- Introduction of Homeless Programs Intern, Tara May, who started at the end of July and will work through November. Tara will spearhead Project Connect this Fall.



Leadership Team Meeting Notes

August 3, 2016, 5:30–7:00pm
IFC Community House, Chapel Hill

- HUD extended the deadline for System Performance Measures to Aug. 15. **Staff will present Orange County System Performance Measure results at the Sept. 7 meeting.**
- When community members to read, react, & share social media posts from OCPEH, communications messages are spread farther at no extra cost. **Please follow OCPEH on Facebook (@OrangeCountyPEH) and Twitter (@OCPEHNC) and like, react, and share posts whenever possible.**

Upcoming OCPEH events

- Lunch & Learn: Lessons from the National Alliance to End Homelessness Conference
 - Thurs. 8/4, 11:30 –1pm, IFC Community House, 1315 MLK
- Homeless Orientation
 - Tues. 8/16, 5:30 –7 pm , Seymour Center, Registration:
<https://www.eventbrite.com/e/homelessness-orientation-tickets-26521298919>
- Special Leadership Team meeting
 - Thurs. 8/25, 4-6 pm, Southern Human Services Center

Leadership Team board development

- The Leadership Team approved member application from Al Green. [Stewart, Smith] All in favor, none opposed.
- It is time to form the Board Development Committee to work on the 2017 Leadership Team. Per bylaws the Vice Chair of the Partnership, Charlotte Stewart, chairs the Committee. Jerry Villemain, Kathleen Ferguson, and Corey Root also volunteered to serve.
- Per bylaws, prior to September 1, Corey will distribute the Leadership Team application; prior to November 1 the Board Development Committee will send names of applicants to the Leadership Team for comments and recommendations; At the November 2 Leadership Team meeting the Board development Committee will make recommendations for Chair, Vice Chair and new members.
- Also per bylaws, non-elected officials serving on the Leadership Team serve 2-year terms and are eligible to serve up to 3 consecutive terms totaling 6 years. Members are considered to have resigned from the Leadership Team if absent more than 50% of meetings in a calendar year.
- Seven members have terms expiring in December 2016: **Marie Bossert, Nancy Coston, Allison DeMarco, Debra Farrington, Michael Reinke, Kristen Smith, and Charlotte Stewart** - please email Charlotte at cstewart@ncbar.org re: whether you would like to serve an additional term
- **Corey will compile list of HUD-recommended categories of people to serve on CoC leadership boards for discussion at Sept. 7 meeting**
- **Corey will send Leadership Team roster to members for review; Corey will post Leadership Team roster on OCPEH website**

Continuum of Care (CoC) Application update

- HUD sent CoC slightly tweaked scores for FY2015 CoC application, here are the revised scores for Orange County:

| Category | Max Score | Orange Co. Score |
|-------------------------------|------------|------------------|
| CoC Engagement | 55 | 33.75 |
| HMIS | 27 | 27 |
| System Performance | 98 | 56 |
| Accessing Mainstream Benefits | 19 | 14.75 |
| Leveraging | 1 | 0.25 |
| Bonus – early submission | 3 | 3 |
| TOTAL | 203 | 134.75 |

- Highest score for any CoC: 186
 - Lowest score for any CoC: 50.5
 - Median: 148.5
 - Weighted median (lower scores unlikely to gain funding): 157.25
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- The CoC application process looks different in Orange County this year – our goal is increased transparency & community involvement which can lead to increased funding
 - There are 3 CoC application committees working on different parts of the application
 - Scorecard Committee, Project Review Committee, Community Application Committee
 - The role of Leadership Team is to approve the scorecard (now) and approve the project priority listing (this happens later in the process after project scoring and ranking is complete – we will address this at our special meeting on Aug. 25).
 - There is \$656,963 in available CoC funding for Orange County this year
 - Renewal projects \$608,299, Potential new funding \$30,415, and CoC planning \$18,249
 - Work is already underway for CoC application, will continue for next 6 weeks
 - July 15 New CoC Project Info meeting
 - July 22 Scorecard Committee meeting
 - Aug. 3 Leadership Team approves scorecard
 - Aug. 10-12 Project Review Committee orientation meeting
 - Aug. 12 Project applications & materials due
 - Aug. 15-19 Project Review Committee scoring
 - Aug. 22-24 Project Review Committee review & ranking mtg.
 - Aug. 25 Leadership Team review & ranking meeting
 - Sept. 2 Project applications revisions complete

- Community Application Workgroup will begin work this month
 - This group will draft and review the community application section of the application which is important to maximize points here so that we maximize funding. The timeline for this group:
 - Aug. 8 Begin application drafting
 - Aug. 29 Review to maximize points begins
 - Sept. 6 Application on website for community review
 - Sept. 7 Leadership Team will review application
 - Sept. 12 Submit application to HUD CoC
- CoC Scorecard Committee created a draft scorecard for Leadership Team review. The Project Review Committee will use CoC scorecard to review & rank projects:
orangecountync.gov/departments/hhrcc/Scorecard_2016.pdf
 - The goal of the Scorecard is to fund organizations that:
 - Have capacity to run effective programs, further efforts to end homelessness in Orange County, are active community partners in ending homelessness, and achieve excellent program outcomes
 - Questions worth between 10 and 30 points or are questions about CoC standards
 - Unmet standards will be reviewed by Project Review Committee to determine further action including potentially rejecting or reallocating a project
 - The Leadership Team approved the draft scorecard with the following changes: include question under new projects and renewal projects measuring the number of individuals with a disability who will be served or were served by provider; Include question measuring severity of need of people being served calculated by: # of households with zero income at entry; include question measuring cost per permanent housing exit calculated by: (CoC funding + match) / (permanent housing exit + retention) [Smith, Ferguson] All in favor; none opposed.

Adjourn

Next Meeting of Leadership Team: Thurs. Aug. 25, 4-6 pm, Southern Human Services Center

Remaining 2016 meetings: Sep. 7, Oct. 5, Nov. 2, Dec. 7