



## Data & Grants Workgroup Meeting

Monday, July 13, 2015, 8:30-10:00 AM, S. Human Services Center, Room D, Chapel Hill

### Notes

**Present:** Beth Bordeaux; Martin Friedman; Suzanne Hitt; Nick Lemmon; Joel Rice; Jamie Rohe; Tia Sanders-Rice; Gretchen Senez; Debra Vestal; Jon Young

**\*Action items are in bold.**

#### 1. Welcome & Introductions

- Agency updates (NA, we'll start doing this in future meetings)
- Review action items from previous meeting (NA, we'll start next meeting)

#### 2. CoC Application (Jamie)

- Registration and Annual Renewal Demand (ARD) amount
  - Orange County's ARD amount is \$568,053: all the funding is currently dedicated to Permanent Supportive Housing (most targeted to chronically homeless) including \$500,000+ for Cardinal Innovations and \$50,000+ for UNC Center for Excellence in Community Mental Health.
  - UNC and Housing For New Hope have been working for over a year trying to transfer UNC's grant to HFNH but have received inadequate technical support from HUD which has prolonged the process; **Jamie will contact Nancy Holochwost at NCCEH for help with this (she has helped Balance of State with several grant transfers). Jamie will also respond to the latest email communications with Michael Johnson at HUD Greensboro.**
- Unbiased review panel has been established: Bebe Smith; Matt Kaufman; Marc Strange; Jamie.
- Jamie updated the scorecards for applications for new and renewal projects (with help from Corey Root, Balance of State CoC Lead). **Jamie will post an "Intent to Apply" notice on the OCPEH website and will email to 100,000 Homes Taskforce and perhaps Leadership Team; she will check whether we should advertise for new projects.**
- Application Team has been established: Cardinal Innovations (Joel), HFNH (Martin), UNC CECMH (Nick), Jamie, Mary Jean Seyda, NCCEH (maybe Beth and/or Tia?); with input from public schools (Jeff Reilly and Lisa Knapp, coordinators for homeless student services), maybe Bebe Smith (UNC SSW, grant writing), Crystal Mitchell (DSS Foster Care), Brian Sangutei (VA).
  - **Jamie will schedule Application Team meetings with members.**

### 3. HMIS Update (Beth and Tia)

- NCCEH focusing on data migration – provider pages set up going well in Orange County; should be done in Triangle by the end of July.
  - IFC: done
  - Housing for New Hope: done
  - UNC CECMH: done
  - DSS: is setting up appointment for this week
  - Cardinal Innovations: Orange County grants almost done
  - VOA: in progress
- Agreements, QSOBAAs all progressing
- **We will address external visibility/sharing (training and discussion) at our September/October meeting(s).**
- Communication b/w NCCEH and agencies: NCCEH sending news updates and posting info on their website – checklists and recent email memos have been helpful. Feel free to provide feedback to Beth: beth@ncceh.org.

### 4. Coordinated Assessment (Jon)

- We've been using our online CA process for about 6 months - the VI-SPDAT is used to assess and rank people for Permanent Supportive Housing (PSH). The tool is linked to a comprehensive Orange County Resource Database; 8 agencies are currently doing assessments (3 are not HMIS users). CEF is enhancing the resource database and preparing to make it accessible to the public; the (former) Housing Workgroup decided to use 2014 CoC Planning grant funds for this purpose.
- We have started using the Family VI-SPDAT as well.
- We can put clients' scores into HMIS; we cannot interface b/w our CA system (on Salesforce) and HMIS.
- **NCCEH will lead a discussion on using HMIS for CE at our September or October meeting.**
- We should focus on beginning to use CA for prevention, diversion, and RRH eligibility, ranking and referrals (targeting people staying in shelters).
- **Jamie will put Beth on the 100,000 Homes Taskforce distribution list.**

### 5. Other business

- Meetings schedule
  - **We tentatively decided on third Mondays at 8:30 am; the next meeting is August 17<sup>th</sup> – Jamie will check with all committee members and book this room (meeting room D at S. Human Services Center).**

*Next meeting (tentative): August 17<sup>th</sup>  
Future 2015 meetings: Sep 21<sup>st</sup>, Oct 19<sup>th</sup>, Nov 16<sup>th</sup>, Dec 14<sup>th</sup> (instead of 21<sup>st</sup>)*