



Data & Grants Workgroup Meeting Agenda

Monday May 16, 2016, 8:30-10:00 AM

S. Human Services Center, Room D, Chapel Hill

Action items in bold

<u>Item</u>	<u>Topic</u>	<u>Presenter</u>
1	Welcome & Introductions Agency updates <ul style="list-style-type: none">• IFC – finished the CAPER; had some issues because new community house is TH not ES, still working on this• DSS – have not started on CAPER yet, was working towards June 4 deadline, will check with Michael Leach re: this• HFNH – no big updates• CEF<ul style="list-style-type: none">○ Met with Compass Center and they will put in internal resources into OC Connect and will start using it; CC also has internal network of therapists, lawyers, etc. that could come online○ Jon will draft an email about OC Connect, what it does, Corey will send out to providers○ Case worker from Chatham County will be replacing Jean, starting in June○ Will be moving offices by early July; in where ARC of NC used to be	Corey Root
	Review of last month's action items <ul style="list-style-type: none">• Corey will ask Tia to follow with Freedom House re: HMIS	
	Corey will begin posting Data & Grants workgroup meeting materials on OCPEH website	
2	PIT/HIC Review <ul style="list-style-type: none">• Numbers a very much down from previous years – not sure why• Are we counting everyone? Corey will work on training plan for 2017 PIT to make sure we are maximizing counting methods and tools<ul style="list-style-type: none">○ Mobile app went well in Durham – we can look into using this in Orange. In Durham, they did not need volunteers to do manual data entry this year because info went directly into database	Corey Root
3	HMIS Update <ul style="list-style-type: none">• Updates from HMIS Governance Committee meeting	NCCEH Data Center Staff/Corey

- ServicePoint 6.0 update & training – MCAH will bring the Bowman updates online in December or so
- MCAH training offer
 - **Corey will send email to GC to ask for Coordinated Entry suite of trainings and CoC monitoring training**
 - Audience – agency admins and up
- MCAH spending 50% of budget
 - **Corey will examine budget, etc. to make sure we are not losing any money**
- CoC data review process
 - Agencies will send APR to CoC lead prior to HUD submission – workflow
 - Agency send APR to Corey 15 days prior to due date
 - Corey will review, flag questions/comments for agency
 - Data issues resolved by agency & NCCEH data team (if needed)
 - Agency will re-send APR for Corey review (if needed)
 - Corey give OK for APR submission
 - Agency submits APR in esnaps prior to due date
 - **Corey will check this proposed workflow for NCCEH recommendations**
 - **Corey will make a chart of all the APRs due**
 - D&G workgroup will review aggregated APR data for the past year
 - Will de-identify programs to start, eventually not de-identified

4 FY2016 CoC App Grant Inventory Corey
Worksheet Update

- Sent from HUD 5/12, due back to them 5/26
- Review data with Cardinal & Housing for New Hope Staff
- Grant consolidations?
 - **Martin will check if HFNH wants to consolidate, if so, he will send email to HUD rep to get the ball rolling**

5 Wrap Up & Other Business Corey

- **Corey will schedule meeting with Martin, Jon, Corey and NCCEH to talk about OC Connect and HMIS – Tuesdays in Durham are good**

Next meeting: Monday June 20

Remaining 2016 Meetings: July 18, Aug 15, Sept 19, Oct 17, Nov 21, Dec 19