

Present: Andrea Carey, Martin Friedman, Stephani Kilpatrick, Tara May, Joel Rice, Corey Root, Molly Rowe

**Action items in bold**

Welcome & Introductions

- Agency updates
  - IFC
    - Submitted CoC grant application for new PSH project
    - Have planned a meeting about transfer of grants from HFNH to IFC
    - Actively sending people to homelessness orientation so when changes are made people will understand why
    - Assessing current practices to better adopt Housing First model
      - Formulating ideas to make Community House and Home Start lower barrier within constraints of the Good Neighbor Plan
  - OCEPH
    - Received 5 applications for CoC grant
      - New PSH project application from IFC
      - 2 renewal PSH projects from Cardinal
      - 2 renewal PSH projects from Housing for New Hope
  - DSS
    - Staff have revamped and updated waitlist and referral process
    - Receiving questions about program agencies on 100K Homes Taskforce
      - Actively working on referrals from 4-5 applicants
    - **Suzanne and NCCEH Data Center will meet to discuss ESG CAPER**
  - Cardinal
    - **Will begin work on APRs since they have been released by HUD**
  - Housing for New Hope
    - **Meeting with IFC & OCEPH and the HUD Field Office to discuss grant transfers to IFC**
- Review of last month's action items
  - Reminder about CoC application committees sent
  - System Performance Measures submitted by Aug. 15 deadline – **Corey will send the HUD submission to Data & Grants workgroup**
    - NCCEH rechecked PH exits – all OK
    - Error in total sheltered persons number fixed
  - NCCEH to talk about report options for this workgroup
    - Reports not quite ready
    - Group specific data reports

- CoC Application

- Need Application Review Committee members for 2016 competition

Review of Application Questions:

- Describe what the CoC's efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors of becoming homeless.
  - Working towards coordinated entry which will incorporate a prevention/diversion screening tool
  - HMIS used to ask question about reason for becoming homeless
  - IFC/OCIM and DSS provide rent/utility diversion
  - Cardinal has some crisis budget for utilities and rent
  - Stephanie will ask Kristin if any questions about risk factors are asked on forms
  - Molly will check with Suzanne if questions about risk factors are asked at intake
- Describe the CoC's efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless
  - 100K homes task force identifies individuals most vulnerable; accounts for folks with longest length of homelessness
  - Landlord Partnership Initiative
  - prioritized for RRH by VI-SPDAT score at DSS
  - Adoption of order of priorities
- Describe the CoC's efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness
  - IFC tracks if people come back within fiscal year
  - HMIS tracks return to shelters
  - Work with landlords on preventing evictions
  - Determining correct level of housing and case management would be beneficial
  - Use DV resources when appropriate
    - UNC is doing needs assessment for DV in Orange County
    - **Corey will send email to introduce Molly to study team**
- Describe the CoC's specific strategies to assist CoC Program-funded projects to increase program participants' cash income from employment and non-employment non-case sources.
  - OC Job Partners
    - **Corey will send info about OC Job Partners program to Cardinal and HFNH**
  - CEF
  - NCCEH Data Center updating data to reflect SSI increases, etc. as they occur to reflect reality
- Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income.
  - Vocational rehab
  - Connections with NC works; Job Link
  - Chamber sends job openings to service organizations

- Survey of employers regarding criminal background and hiring practices
- What were the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count?
  - Martin will follow-up with Desmond
  - Information from 100K homes
- Is the CoC on track to meet the goal of ending chronic homelessness by 2017?
  - Corey will decide based on the provided charts
- What are the strategies that have been implemented by the CoC to maximize current resources to meet this goal?
  - 100% use of CoC funding for PSH
  - Adoption of orders of priority
  - Planning grant
- Describe the CoC's strategies including concrete steps to rapidly rehouse every household with children within 30 days of those families becoming homeless.
  - Coordinated entry
  - Building capacity in RRH; determining need and then applying for appropriate funding
  - CPI dealing with housing barriers
- How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, gender or disability when entering shelter or housing?
  - Home Start changed child age limit from under 12 to under 18
  - No current system in place to prevent involuntary separation of families
- Strategies the CoC uses to address the unique needs of unaccompanied homeless youth including youth under age 18, and youth ages 18-24
  - Human trafficking-?
  - Homeless youth-no youth shelter
  - LGBTQ-Tara will find out information on teen center on Franklin St; Corey will follow up with Sarah and CHPD
  - Foster Care-Molly will follow up
  - Family reunification and community engagement-CPS
  - Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs-?
  - Unaccompanied minors/youth below the age of 18-homeless student liaisons in OCPS and CHCCS
  - Corey will check with Caitlin Fenhagen about diversion from criminalization for youth fleeing exploitation and human trafficking
- Describe in detail how the CoC collaborates with the McKinney-Vento local educational authorities and school districts
  - Coordinate transportation to and from school and Home Start
- How does the CoC make sure that homeless individuals and families who become homeless are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless services providers (CoC and ESP Programs) are required to follow.

- Home Start provides information about schooling to mom for her to enroll her kids, follows up with her, enrolls children together if not already done
    - Behavioral health provider will connect with schools for clients through Cardinal
  - Does the CoC or any HUD-funded project within the CoC have any written agreements with a program that services infants, toddlers, and youth children, such as Head Start; Child Care and Development Fund; Healthy Start; Maternal, Infant, Early Childhood Home Visiting programs; Public Pre-K; and others
    - Corey will ask head start and Home Visiting Programs
  - Did the CoC or any of its CoC program recipients/sub recipients request technical assistance from HUD since the submission of the FU 3015 application?
    - No
- HMIS Update
  - Updates from HMIS Governance Committee meeting on 8/7
    - Went through collaborative app
    - No big updates
  - NCCEH Data Center Staff Update
    - APRs available in e-snaps
    - 2nd MCAH person will have program knowledge
    - Gerry from MCAH was here-discussed need for training as online training is not sufficient
      - Will update trainings-at least privacy training
      - New person starting in Oct to address training
      - Want to have new trainings for next service point
        - Feedback for MCAH:
          - HMIS training just doesn't get point across
          - Trouble with navigation
          - Need educational designer
          - Webinars assume too high of a level of computer knowledge
    - Want to have trainings etc. on NCCEH as tabs/portals
      - Confusion with having to login to two different places for trainings and data entry - **Andrea will take that concern back to team**
- Next Meetings
  - Monday Sept. 19; Remaining 2016 Meetings: Oct 17, Nov 21, Dec 19