



Orange County Emergency Services

Standard Operating Guidelines

SOG Name: Emergency Response
SOG Number: LSM-001
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Approved By: F.R. Montes de Oca 
Date Effective: 12/01/2010

I. OBJECTIVE

1. To establish procedures for Life Safety Management responding to fire department requests for assistance after hours.

II. SCOPE

1. This guideline identifies the protocol for Communications and Life Safety.

III. PROCEDURE

1. Types of Response: When requested, Life Safety will respond to:
 - a. Structure Fires
 - b. Illegal Burns
 - c. Hazardous Materials
 - d. Vehicle Fires
 - e. Any other types of Incidents when requested by the Fire Department or any other Agency.
2. On-call Coverage: After hours Life Safety Management assistance can be obtained by the following
 - a. Agencies shall request assistance from Life Safety by contacting Communications on the radio or telephone
 - b. Upon receiving the request, the Communications Supervisor or designee shall check the on-call Life Safety calendar to notify the appropriate on-call Life Safety Management Staff Officer.
 - c. The on-call calendar will be kept at the Communications Supervisor's console.
 - d. The phone numbers will be listed on the calendar in the sequence they are to be called. If contact is not made from attempting the first number or if Communications leaves a voicemail message and no return phone call has been received within ten (10) minutes, the next number shall be attempted.

IV. TIME ACCOUNTING AND REPORTING

1. All after hour's response time by Life Safety Management will be documented on the time sheet. This time will be reflected on the time sheet as comp time.

V. SUPERVISOR NOTIFICATION

1. The Department Director will be notified about response requests by Life Safety Management immediately. Any request for follow-up will be determined at the time of notification.

VI. ON-SCENE DUTIES AND RESPONSIBILITIES

1. To determine what type of assistance is needed by the requesting agency
 - a. Cause and Origin Investigation
 - b. Code Enforcement