

Orange County Board of Elections
Post Office Box 220 * 208 S. Cameron Street
Hillsborough, North Carolina 27278
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Minutes
March 1, 2016 – 3:30 p.m.

Present: Kathy Knight, Chair
Bob Randall, Secretary
Jamie Cox, Member
Tracy Reams, Director

Call to order: Kathy Knight, Chair called the meeting to order. There was no one present to address the Board

Approval of Board Minutes: Mr. Cox moved and Mr. Randall seconded the motion to approve the January 5, 2016 minutes as submitted. The motion passed unanimously.

Director's Report: Director Reams provided:

- Voter Registration Statistical Report
- Year-to-Date Budget Report
- Campaign Finance Compliance Report
- 2016-2017 FY Election Budget Report
- 2016 Primary One-Stop Staff Report
- 2016 Primary Precinct Official Recommendation Report
- Report of Absentee By-Mail Ballots Cast

Voter Registration Statistical Report:

The director presented the voter registration statistical report showing a total of 108,159 registered voters. Registered voters increased 1.80% since last report.

Year-to-Date Budget Report:

The director provided the monthly budget report and reported sufficient funds to carry out the work of the Board.

Campaign Finance Report:

The director provided the list of candidate campaign reports received to date. There are 2 delinquent reports that have previously been reported to the SBOE.

2016-2017 FY Election Budget Report:

The director submitted the 2016-2017 FY Budget requests in the amount of \$692,667.00. The reduction in budget from current year is due to a decrease in number of elections held in the new fiscal year.

2016 Primary One-Stop Staff Report:

The director presented the Board with a list of 2016 Primary One-Stop staff for review.

2016 Primary Precinct Official Report:

The director presented the Board with a list of precinct officials who are unable to work the Primary election with recommendations for replacements to consider.

Report of Absentee By-Mail Ballots Cast:

The director reported that there were 35 overseas, 2 military and 138 civilian ballots cast for which approval is recommended. There are 4 ballots for which rejection is recommended due to insufficient witness information. The 4 voters have been notified and another absentee package has been sent.

Board Actions:

Mr. Cox made a motion to approve the list of one-stop voters and Mr. Randall seconded the motion. The motion was unanimous.

Mr. Cox made a motion to accept and approve the replacement precinct officials as submitted and Mr. Randall seconded the motion. The motion was unanimous.

Mr. Cox made a motion and Mr. Randall seconded the motion to reject 4 ballots due to reasons as stated in director's report. The motion was unanimous.

Mr. Cox made a motion and Mr. Randall seconded the motion to approve 35 overseas, 2 military and 138 civilian absentee by-mail ballots received to date. The motion was unanimous. The Board opened the application envelopes and the ballots were inserted into the DS200 tabulator. The ending count on the tabulator was 175.

Board Discussions:

The Board discussed the U.S. Representatives June 7, 2016 Primary. The director will keep the Board up to date on all directives from the SBOE.

The Board and director discussed the Election Day pay for precinct officials. The director reported that the BOCC set the living wage at \$12.76 for all persons working in Orange County Government. The living wage will be applied to Election Day pay resulting in an increase of \$50 for precinct officials.

The director reported that staff had recruited 13 student assistants to work Election Day.

Adjournment: Mr. Randall moved and Mr. Cox seconded the motion that the Board adjourn. The motion passed and the Board adjourned at 4:50 p.m.

Next Scheduled Board Meeting: Absentee – March 8 – 3:30 pm
Election Day – March 15 – 2:00 pm
Canvass – March 22 – 11:00 am