

*Content of this application is a matter of public record. N.C. Public Records Law requires that any information you provide on this application for volunteer service be available for public inspection.*

## VOLUNTEER APPLICATION ORANGE COUNTY ADVISORY BOARDS AND COMMISSIONS

If you are an Orange County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete this application and return to:

Orange County Commissioners' Office  
P.O. Box 8181  
Hillsborough, NC 27278  
Phone (919) 245-2125  
Fax: (919) 644-0246 • Email: [jjones@co.orange.nc.us](mailto:jjones@co.orange.nc.us)

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ Zip Code: \_\_\_\_\_

PHONE: (Day) \_\_\_\_\_ (Evening/late) \_\_\_\_\_ (Fax) \_\_\_\_\_

EMAIL: \_\_\_\_\_

PLACE OF EMPLOYMENT: \_\_\_\_\_ JOB TITLE: \_\_\_\_\_

YEAR BECAME ORANGE COUNTY RESIDENT: \_\_\_\_\_

**IN ORDER TO ASSURE COUNTYWIDE REPRESENTATION PLEASE INDICATE YOUR TOWNSHIP OF RESIDENCE:**

Bingham   Cheeks   Hillsborough   Eno   Chapel Hill   Little River   Cedar Grove

**IN ADDITION, PLEASE INDICATE IF YOU LIVE IN ONE OF THE FOLLOWING AREAS:**

Joint Planning Area   Extraterritorial Area   Transition Area

**WE ASK YOUR HELP IN ASSURING DIVERSITY OF MEMBERSHIP BY AGE, GENDER AND RACE, BY ANSWERING THE FOLLOWING QUESTIONS:**   Male   Female

**ETHNIC BACKGROUND:**   African American   Caucasian   Hispanic   Native American  
Other

**PLEASE LIST (IN ORDER OF PREFERENCE) THE BOARDS/COMMISSIONS ON WHICH YOU WOULD BE WILLING TO SERVE.**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**WORK EXPERIENCE:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**VOLUNTEER EXPERIENCE:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**EDUCATION:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER COMMENTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How did you become aware of Orange County volunteer opportunities? (Please check all that apply):**

- Newspaper    County Web Page    Current Orange County Volunteer  
Radio    T.V.    Other \_\_\_\_\_

**ETHICS GUIDELINES FOR  
COUNTY ADVISORY BOARDS AND COMMISSIONS**

I agree by my signature below that, if appointed, I pledge to comply with the following ethics guidelines for advisory boards and commissions as adopted by the Orange County Board of Commissioners.

- Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict or potential conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.
- If an advisory board or commission member believes he/she has a conflict or potential conflict of interest on a particular issue, then that member should state this belief to the other members of his/her respective advisory board or commission during the board or commission's public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue or transaction under consideration. The member should then excuse himself/herself from considering and voting on the matter. In cases where an advisory board or commission member declares a conflict or potential conflict of interest, the member shall excuse himself/herself from the board table/voting area until all discussion, consideration, and voting is completed on the matter in question.
- Any advisory board or commission member having questions or needing assistance regarding the interpretation of these ethics guidelines or other conflict of interest matters should contact the administrative staff for the respective board or commission. Staff will assist the member with questions and interpretations and may provide a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The member may request that the staff respond in writing. Staff may contact the County Manager for any additional assistance.
- N.C. Public Records Law requires that any information that you provide on this application for volunteer service be available for public inspection.

If appointed, I agree to attend a three-hour orientation which will give an overview of how Orange County Government operates and its relationship to other governmental units.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**