

**ORANGE COUNTY BOARD OF HEALTH
AGENDA ITEM SUMMARY**

Meeting Date: February 24, 2016

Agenda Item Subject: FY 2016-17 Budget Request

Attachment(s): Budget Request & Summary

Staff/Board Member Reporting: Dr. Colleen Bridger

Purpose/Recommended Action: Action/Approve
 Action/Approve & forward to Board of Commissioners
 Information with possible action
 Accept as information
 Revise & schedule for future action

Summary Information:

The proposed FY 2016-2017 budget for the Health Department shows an increase in expenditures of \$620,561; \$379,468 of which are expenditure increases related to the FY 15-16 wage increase and increases to the medical insurance and retirement insurance rates, which are outside of the control of the department. The remaining \$241,093 of the total increase is due to new and expanded services including \$105,000 for the Family Success Alliance and \$75,000 for Primary Care services for uninsured men. Staff projects a \$328,611 increase in revenues for FY 16-17, which will offset all of the \$241,093 increase and leave a balance of revenue of \$87,518. This additional revenue decreases the general fund burden of the wage increase and makes the total FY 16-17 Health Department request for County General Funds \$291,951.

The proposed total budget is \$10,062,417 which includes \$103,536 in grant funding for the Susan G. Komen and Health Disparities projects and \$705,000 (level funding) for school nurses in both Orange County school systems.

New Staff Requests

The Health Department requests a total of 1.4 FTE; a new 1.0 FTE Public Health Educator to serve as a community liaison and a 0.4 FTE for the Healthy Homes program, which will be added to the existing 0.6 FTE Public Health Preparedness position to total 1.0 FTE. The Health Department requires no additional funding to support these positions as they will be absorbed within the existing budget.

State Funding

The state has provided us with the FY 16-17 Consolidated Agreement Addenda. Even though we will no longer receive funding for Ebola, the Maternal and Child Health Planning grant, or the Oral Health grant we received in FY 15-16, we will receive additional funding for Prescription Drug Overdoses. Changes in funding for all other, ongoing Health Department programs equals out to the prior fiscal year.

Fee Changes

The FY 2016-2017 requested budget includes fee changes for the Personal Health and Environmental Health divisions. Staff recommends multiple fee changes for Personal Health to cover the increased cost of vaccines, add a minimum lab fee for self-pay clients, and adjust the fee for 340B drugs according to changes in the state and federal policies around 340B drugs. Also, during the FY 15-16 budget cycle, the Board of Health voted to enact Phase I of a three year phased Environmental Health fee increase in order to reach full cost recovery for Environmental Health. Staff recommends enacting Phase II of the three year fee increase by raising fees an additional 11% over last year's increases. All proposed fee increases are described in more detail in a separate Fee Change abstract.

Recommended Motion:

To approve the total budget requested in the amount of \$10,062,417 for 2016-2017 as presented which includes \$103,536 in grant funding for the Susan G. Komen and Health Disparities projects, and forward to the County Manager or Board of County Commissioners for action.

**ORANGE COUNTY HEALTH DEPARTMENT
FY 16-17 Annual Operating Budget**

Summary

	FY 15-16 Original Budget	FY 16-17 Budget Request	Change from FY 15-16	% Change
TOTAL REVENUES	\$ (2,636,075)	\$ (2,924,858)	\$ 288,783	10.96%
TOTAL EXPENSES	\$ 9,378,148	\$ 9,958,881	\$ 580,733	6.19%
NET COUNTY APPROPRIATION	\$ 6,742,072	\$ 7,034,023	\$ 291,951	4.33%

Grant Projects FY 15-16 Budget

	FY 15-16 Original Budget	FY 16-17 Grant Projects Budget Request	Change from FY 15-16
<u>Reducing Health Disparities Grant</u>	\$ 63,708	\$ 56,916	\$ 6,792
<u>Susan G. Komen Grant</u>	\$ -	\$ 46,620	\$ 46,620
Total	\$ 63,708	\$ 103,536	\$ 39,828

Total Expenditure Budget	\$ 9,441,856	\$ 10,062,417	\$ 620,561
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Budget Highlights

Expenditure Increases Beyond The Department's Control:

<u>Personnel:</u>	
Anticipated Increase in Medical Insurance Rates	\$ 27,014
Anticipated Increase in Retirement Rates	\$ 32,950
COLA Increase-Salary Line	\$ 252,003
COLA Increase-Benefit Line	\$ 67,501
Total Personnel:	\$ 379,468
<u>Operating:</u>	
	\$ -
Total Operating:	\$ -
Total	\$ 379,468

Health Department's Personnel Requests:

<u>Personnel:</u>	
Public Health Educator - 1.0 FTE	\$ 56,765
Preparedness Coordinator - 0.4 FTE	\$ 29,467
Total	\$ 86,232

Line Item Operating Increases Above \$10,000

Medical Supplies*	\$ 13,765
Contract Services	\$ 48,508
X-Ray*	\$ 41,236
Lab Services**	\$ 14,704
Family Success Alliance	\$ 105,000
Total	\$ 223,213

*Increase related to new grant funded requests.

** Increase offset by decreases elsewhere within existing budget.

	FY 15-16 Original Budget	FY 15-16 Projection	FY 16-17 Budget Request	Change from FY 15- 16
Revenue				
FINANCIAL & ADMIN SRV REVENUE	(66,385)	(96,385)	(201,385)	(135,000)
DENTAL HEALTH REVENUE	(554,847)	(541,644)	(588,183)	(33,336)
HEALTH PROMOTION REVENUE	(140,242)	(118,035)	(74,544)	65,698
ENVIRONMENTAL HEALTH REVENUE	(484,880)	(532,059)	(592,511)	(107,631)
PERSONAL HEALTH REVENUE	(1,453,429)	(1,500,037)	(1,571,771)	(118,342)
Total Non-County Revenue	(2,699,783)	(2,788,160)	(3,028,394)	(328,611)
Expenses				
SALARY & WAGES	5,154,172	5,162,151	5,505,912	351,740
BENEFITS & FRINGE	1,825,562	1,780,447	1,929,927	104,365
BOARD REMUNERATION	3,660	2,500	3,660	0
TRAVEL	8,995	8,954	9,562	567
TRAINING/DEVELOPMENT	36,574	33,146	36,027	(547)
CERTIFICATIONS & LICENSES	15,756	8,338	10,029	(5,727)
PERSONAL MILEAGE	31,791	31,211	36,040	4,249
TELEPHONE	76,134	50,703	79,878	3,744
POSTAGE	15,957	12,314	15,402	(555)
MOTOR POOL	48,807	37,367	48,807	0
EQUIPMENT REPAIRS	7,723	4,543	10,175	2,452
EQUIPMENT REP & MAINT	3,127	861	450	(2,677)
EQUIPMENT RENT	1,620	819	1,200	(420)
DUPLICATING	10,458	9,927	12,849	2,391
PRINTING	10,760	10,206	12,231	1,471
ADVERTISING	12,296	5,054	7,525	(4,771)
DUES	5,404	5,005	5,320	(84)
SUBSCRIPTIONS	1,327	2,985	1,550	223
DEPARTMENTAL SUPPLIES	41,814	20,998	38,342	(3,471)
EDUCATIONAL SUPPLIES	12,175	8,193	12,811	636
OFFICE SUPPLIES	41,198	30,570	34,650	(6,549)
MEDICAL SUPPLIES	146,652	150,083	160,417	13,765
BLOODBRNE PATH SUPPS	9,001	(201)	3,000	(6,001)
PHARMACY SUPPLIES	239,266	218,204	228,000	(11,266)
OTHER SUPPLIES	2,238	720	0	(2,238)
COMP SUPP/SFTWRE	1,001	575	1,601	600
PUBLIC HEALTH COMMUNICATIONS	0	0	0	0
CONTRACT SERVICES	507,271	558,553	585,779	78,508
X-RAY	25,625	18,305	66,861	41,236
LAB SERVICES	52,502	72,669	67,206	14,704
BONDS & INSURANCE	10,602	4,507	10,347	(255)
UNIFORMS	8,199	8,187	7,333	(866)
COMMUNITY PROJECT SUPPORT	21,109	48,123	16,500	(4,609)
EMPLOYEE WELLNESS GRANT	1,000	0	0	(1,000)
INNOVATIONS PROJECT	20,000	20,000	20,000	0
ACCREDITATION PROJECT	2,750	2,750	2,750	0
WISE WOMAN PROGRAM	662	1,000	1,000	338
BT PUBLIC HEALTH PREPAREDNESS	147	0	0	(147)
NICOTINE REPLACEMENT THERAPY	0	5,000	5,000	5,000
CREDIT CARD ACCEPTANCE CHARGES	10,000	11,400	10,000	0
CAPITAL UNDER \$500	1,350	2,392	1,350	0
IT EQUIPMENT	3,800	4,751	2,926	(874)
EQUIPMENT	3,500	4,175	0	(3,500)
FURNISHINGS	0	0	0	0
CIVIL FILING FEES	0	0	0	0
ELECTRONIC MEDICAL RECORDS EXP	4,747	44,997	0	(4,747)
FAMILY SUCCESS ALLIANCE	250,000	250,000	355,000	105,000
GENERAL RENOVATIONS	250	250	0	(250)
LITIGATION	0	0	0	0
PROFESSIONAL SERVICES	250	250	0	(250)
SCH HEALTH NURSE CONT	705,000	705,000	705,000	0
SUSAN G. KOMEN GRANT	49,624	2,883	0	(49,624)
TOBACCO CONTROL GRANT	0	2,000	0	0
Total Expense	9,441,856	9,362,865	10,062,417	620,561
Total County Appropriation	6,742,072	6,574,704	7,034,023	291,951

**ORANGE COUNTY BOARD OF HEALTH
AGENDA ITEM SUMMARY**

Meeting Date: February 24, 2016

Agenda Item Subject: FY 2016-17 Fee Schedule

Attachment(s): Fee Schedule & Requested Changes

Staff/Board Member Reporting: Colleen Bridger, Health Director

Purpose/Recommended Action: Action/Approve
 Action/Approve & forward to Board of Commissioners
 Information with possible action
 Accept as information
 Revise & schedule for future action

Summary Information:

In reviewing Health Department fee schedules, which are done on an annual basis, the Department would like to make multiple fee changes in Personal Health, and continue with Phase II of the planned fee increases in the Environmental Health division. The proposed changes are detailed below:

Personal Health

Personal Health proposes the implementation of a minimum charge for laboratory procedures to recoup a small portion of labs performed for primary care patients. The average primary care patient requires multiple labs per visit, equating to between \$24 and \$185, or an average of \$102 in charges. Patients pay for these labs according to where they fall on the sliding fee scale, however 0% pay patients do not pay anything for labs. The proposed minimum fee of \$20 would be equal to other minimum fees within the Health Department for MNT and DSME services, which have both proven to not be cost prohibitive for clients.

Personal Health also requests fee increases for multiple vaccines that are rising in cost and adjustments to our fees for 340B drugs (Family Planning drugs not including birth control pills) to make them match the county's cost to purchase them, as required by the state and federal government. This will have very little impact on both the department and patients as only 10% of self-pay patients pay more than \$0 for Family Planning drugs or procedures and of that 10% we had no patients in prior years that have had to pay 100% of the cost.

Personal Health Fee Changes

Name of Fee	2015-16 Rate	2016-17 Proposed	Anticipated Revenue from
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		Rate	Fee Change
Lab Minimum Fee	NEW	\$20.00	\$10,733.00
Depo Provera	\$40.00	\$25.30	(\$96.52)
Mirena	\$745.23	\$297.46	(\$846.28)
Nexplanon	\$698.99	\$364.00	(\$1,875.94)
Paragard	\$390.00	\$233.34	(\$169.19)
Skyla	\$726.00	\$488.00	Unknown, new product to clinic
Liletta	NEW	\$50.00	\$150.00
Rabies Titer	NEW	\$100.00	\$1,000.00
Rabies Vaccine	\$269.00	\$288.00	\$19.00
Record of TB Screening Form Completion	NEW	\$25.00	\$1,000.00
Pap Smear with Interpretation	\$35.00	\$26.50	(\$169.00)
HPV	NEW	\$25.00	\$250.00
Pap Smear with Dr. Interpretation	NEW	\$80.00	\$800.00

Environmental Health

Board of Health voted to enact Phase I of a three year phased Environmental Health fee increase in order to reach full cost recovery for on-site and well services during the FY 15-16 budget process. Phase I exceed our expectations and reduced the divisions general fund support by almost double the budgeted decrease (\$164,000.) Phase II is projected to continue this gradual decrease in reliance on county general funds.

Phase II Fee Increases (11% over FY 15-16 rates)

Name of Fee	2015-16 Rate	2016-17 Proposed Rate	Additional Revenue from Fee Change
Septic-Const Authoriz	\$290	\$325	\$5,915
Septic-Est Syst Inspect	\$140	\$155	\$5,655
Septic-Mob Home Prk Insp	\$140	\$155	\$795
Septic-Mob Home Prk Insp	\$195	\$215	\$300
Septic-Mob Home Prk Insp	\$250	\$280	\$150

Septic-Site Ins/Imprv Perms	\$390	\$435	\$11,115
Septic Contractor Registr Fees	\$225	\$250	\$1,850
Septic Tank Manuf Yard Insp	\$280	\$310	\$210
Contractor Education Regis Fee	\$30	\$35	\$350
Wells	\$480	\$535	\$9,350
WTMP Fees	\$140	\$155	\$8,370
Public Pool Inspections	\$250	\$280	\$3,400
Public Pools Plans Review	\$250	\$280	\$80
Tattoo Parlor Est Fees	\$250	\$280	\$330

Recommended Motion:

To approve all fee changes for FY 2016-2017 as presented and forward to the Board of County Commissioners for action.