

The Pat Sanford Animal Welfare Grant

Concept Plan

June 2016

- 1) The Pat Sanford Animal Welfare Grant was established in 2016 in honor of Pat Sanford and her support of animal welfare in Orange County. Grants may be made annually and the total amount of grants each year is limited to no more than \$500. Absent additional donations the program should continue for a period of 10 years (2016-2026) with a maximum amount of \$500 per year.
- 2) Grants may be made for a wide range of pilot or seed projects, or to supplement other programs, projects and grants, provided that they directly support companion animals in Orange County, including those animals servicing recreational or therapeutic purposes. Grants may be made to individuals as well as organizations, within these guidelines.
- 3) Grants will be awarded through an open process on the basis of submitted applications. An approved application must be used and applications will be posted on the Animal Services website and otherwise be brought to the attention of the community.
- 4) Awards will be made by a committee consisting of three (3) members of the Animal Services Advisory Board, the Animal Services Director, and an Animal Services staff members designated by the Animal Services Director. The committee will make its evaluations on the basis of the contributions of a proposed project to companion animals in Orange County.
- 5) Animal Services staff is responsible for making an annual announcement and communicating with prospective applicants. The announcement will be made no later than August 15 of each year and will be made using multiple modalities, including the Animal Services webpage and Facebook page.
- 6) October 15 is the deadline for submitting a grant application, either electronically or via mail, and the award committee will make a final decision no later than November 15. Animal Services staff will inform the grant recipient, arrange receipt of the grant, and announce the grant winner in a press release.
- 7) Modifications of the award program may be made by the Animal Services Advisory Board in coordination with the Animal Services Director. Modification may include the awarded amount of annual grants in the event that additional donations are received to support the Pat Sanford Animal Welfare Grant.