

**ORANGE COUNTY TAX OFFICE**

T Dwane Brinson, Tax Administrator
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 Hours: M-F 8:00 am - 5:00 pm

www.orangecountync.gov/departments/tax/index.php

2018 Property Tax Listing Form

Individual Personal Property • Real Property New Construction

Deadline to Avoid 10% Late Listing Penalty

January 31, 2018

PLEASE LIST NAME AND ADDRESS CORRECTIONS BELOW

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

ABSTRACT NUMBER	TAX JURISDICTION	MARKET VALUE (REAL PROPERTY)	DEFERRED/EXEMPT VALUE (REAL PROPERTY)	ASSESSED VALUE (REAL PROPERTY)
PARCEL ID NUMBER	REAL PROPERTY DESCRIPTION	SIZE (ACRES)	OFFICE USE	

DO YOU NEED TO RETURN THIS FORM? PLEASE READ INFO BELOW.

Why is Orange County mailing this form? The Tax Office is notifying property owners of their responsibility to list certain real and personal property for taxation. Failure to list will result in a 10% late listing penalty applied against property listed after **January 31**. No penalty applies if this form is not required to be returned.

Who should return this form to Orange County? You must sign and return this form to verify your listing if any of the following apply: (1) you have taxable personal property, (2) you have any new construction, additions, or renovations, (3) you have a name or address change, or (4) you wish to request an application for property tax relief.

What personal property do I need to list? Even if your personal property is already printed on this form you must sign and return by January 31 to avoid a 10% late listing penalty. List all boats, boat motors, mobile homes, aircraft, rental property furnishings, permanent multi-year trailers, and any unlicensed vehicles, motorcycles, trucks and/or trailers. **You DO NOT need to list licensed vehicles. Taxes for licensed vehicles are paid when the vehicle is registered.** Business personal property or farm equipment used for the production of income is to be listed on a separate business form.

What real property do I need to list? Owners of real property are required to list any construction or improvements to their real property which occurred during the year prior to January 1, 2018. Indicate in the appropriate section below any renovations or new construction of any kind, including new homes, garages, barns, outbuildings, etc. List all construction whether or not a building permit was required. Indicate the completion percentage of the construction as of January 1, 2018. You will be notified of the valuation of newly constructed improvements by the end of April. If you disagree with the assessed value, you will have 30 days from the date of the notice to file an appeal with our office.

... If you need to add personal property, write it in below. If you no longer have any of the personal property currently printed on this form, please mark through that listing. ...

PROPERTY TYPE	PROPERTY DESCRIPTION	ADDRESS OF MANUFACTURED HOME (IF APPLICABLE)	OFFICE USE

NEW CONSTRUCTION OR IMPROVEMENTS TO REAL PROPERTY	
Estimated construction cost when complete:	\$ _____
Completion percentage on January 1, 2018:	_____ %
Description:	_____

RENTAL PROPERTY FURNISHINGS
If this listing is for rental property that you own, list the value of appliances and furnishings that you provide for your tenant(s). See back for info. \$ _____

MANUFACTURED HOMES ON YOUR LAND THAT YOU DO NOT OWN (EXCEPT MH PARKS)	
NAME	_____
ADDRESS	_____
NAME	_____
ADDRESS	_____
NAME	_____
ADDRESS	_____

PROPERTY TAX ASSISTANCE: HOMESTEAD EXCLUSION, DISABLED VETERAN EXCLUSION, CIRCUIT BREAKER TAX DEFERMENT
Please review the descriptions of the three property tax assistance programs on the back of this form. Check the box below that is applicable.
<input type="checkbox"/> I no longer qualify for property tax assistance.
<input type="checkbox"/> I want to receive an application for property tax assistance.

COMMENTS

PRIMARY PHONE	SECONDARY PHONE	EMAIL ADDRESS	
EMPLOYER'S NAME	SOCIAL SECURITY # OR TAX IDENTIFICATION #	SPOUSE'S EMPLOYER'S NAME	SPOUSE'S SOCIAL SECURITY # OR TAX ID #

Your Social Security number is being requested under the authority of 42 U.S.C. 405(c)(2)(C)(i) and will be used to facilitate collection of property taxes, utility billings, and other taxes and obligations owed to this local government if you do not timely and voluntarily pay such taxes, billings and obligations. For collection purposes, your Social Security number may be disclosed to (i) the state to claim payment from any state income tax refund, lottery winnings, or other payments that might otherwise be owed to you; (ii) a bank or an employer to attach bank accounts or garnish wages; and, (iii) to other local governments and other departments of this local government to facilitate the collection of taxes and other obligations owed to those governments and departments.

Affirmation: Under penalties prescribed by law, I hereby affirm that to the best of my knowledge and belief this listing, including any accompanying statements and other information, is true and complete. I understand that, if this listing is required, it must be returned by January 31 to avoid a 10% late listing penalty on personal property listings and real property new construction listings. I understand that values may be appealed as indicated on reverse.

Signature:	Date:	Title (owner, guardian, authorized agent, other):	
Print Name:		If the owner is deceased, indicate date of death:	

DO NOT ENCLOSE PAYMENT. MAIL ANY PAYMENT SEPARATELY TO: ORANGE COUNTY TAX COLLECTOR, PO BOX 8181, HILLSBOROUGH NC 27278

— SEE REVERSE SIDE FOR ADDITIONAL INFORMATION —

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