

ORANGE COUNTY HOUSING AUTHORITY BOARD

MINUTES

October 14, 2015

Southern Human Services Center
Conference Room D
2501 Homestead Rd
Chapel Hill, NC 27514

Members Present: Daniel Bullock, Tammy Jacobs, Mark Marcoplos, Evelyn Johann, Diane Beecham, Jean Bolduc, Chair

Staff Present: Audrey Spencer-Horsley, Director, Housing Human Rights and Community Development and Secretary, OCHA and Angela Rockett, Administrative Assistant

Welcome/Introduction

The meeting was called to order at 6:05 pm by Jean Bolduc, Chair

Approval of Minutes

The minutes from the September 16, 2015 meeting were approved unanimously on a motion by Evelyn Johann and seconded by Mark Marcoplos.

The minutes from the September 30, 2015 were approved unanimously on a motion by Mark Marcoplos and seconded by Evelyn Johann.

Department Updates

Audrey Spencer-Horsley updated the board on her meeting with HUD. She discussed how HUD would handle the units that were Project Based through October, 2014. HUD stated that that individual HAP's may have to be issued for those units. Diane Beecham mentioned that the County Attorney should be a part of the solution. Audrey will update the OCHA Board and the County Manager on the outcome.

Opening of the Waiting List – Update

Audrey Spencer-Horsley updated the Board on the waiting list. Notice has to be 10 days before the event; therefore the dates for accepting applications will be Friday, October 30th, Saturday, October 31st and Monday, November 2nd. It will be in one location each day. Mail-ins will be allowed and will have to be postmarked by November 2nd. She stated that the Department is working with the Community Relations person for Orange County for the press release and the information will be

posted on the county website. The hours will be 8-6 weekdays and 8-1 on Saturday. The application will be available online Wednesday, October 21, 2015.

The Board discussed reasonable accommodations for this event. They wanted to make sure everyone including applicants that are already on the list are treated fairly. Jean Bolduc stated that it needs to be made clear of the locations and that this does not guarantee a voucher. She also stated that a receipt should be provided to applicants. The Board had concerns as to how the preferences would be applied and Audrey explained that Emphasys software would rank applicants on the waiting list according to preferences indicated. The question was asked how this would affect applicants currently on the list. The board discussed exhausting the existing list before we get new applicants. A motion was made by Tammy Jacobs to exhaust the existing list before drawing from the new list and seconded by Diane Beecham. The motion was unanimously approved.

Everyone agreed to cancel the October 21, 2015 meeting and the next meeting will be November 18, 2015.

There was a unanimous motion to adjourn the meeting. The meeting was adjourned at 7:30 pm.

Respectfully submitted:

Angela Rockett, Administrative Assistant
Audrey Spencer-Horsley, Director/Secretary
Housing, Human Rights and Community Development